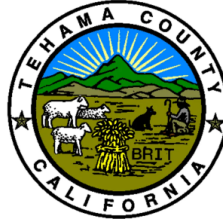


TEHAMA COUNTY BOARD OF SUPERVISORS

William Moule, District 1
Candy Carlson, District 2
Pati Nolen, District 3
Matt Hansen, District 4, Vice Chair
John Leach, District 5, Chairman



Gabriel Hydrick
Chief Administrator

Margaret Long
County Counsel

Sean Houghtby
Clerk of the Board
(530) 527-3287

Board Chambers
727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
<http://www.tehama.gov>

AGENDA FOR TUESDAY, DECEMBER 3, 2024

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The Board wishes to ensure that business is conducted in an orderly fashion and the public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. Any disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting is prohibited.

Members of the public who are unable to attend in person may participate, listen and watch in the following ways:

- 1) To participate in the Board meeting, the public may listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.
- 2) Members of the public who are unable to attend in person may watch and listen via the web at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment at the time the item is called.

The audio and live video streaming is being offered as a convenience. The Board meeting will continue even if there is a disruption. If there is a disruption, the public is encouraged to consider an alternate option listed above. If you have trouble connecting or accessing the meeting, contact the Board office for assistance at (530) 527-4655.

Please refer to the last page of the agenda for information on how to participate in the meeting, as well as the various options being made available for members of the public to provide comment.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County’s ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County’s programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator two business days prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

CONSENT AGENDA:

These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

REGULAR AGENDA:

These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

PLEASE TURN OFF OR MUTE YOUR CELL PHONE

PUBLIC COMMENT

This is a time set aside for members of the public to directly address the Board of Supervisors on any item of interest to the public that is within the subject matter jurisdiction of this board. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of section 54954.2 of the government code. This board has chosen to exercise its discretion and limit each speaker to three (3) minutes.

Members of the public will be allowed to address the Board of Supervisors regarding items appearing on the agenda at the time the item is called.

ANNOUNCEMENT OF AGENDA CORRECTIONS

PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE

Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

Fire Committee (Standing) (Leach, Hansen)

Public Works Committee (Standing) (Leach, Nolen)

Veterans Halls Advisory Committee (Standing) (Carlson, Leach)

Rescue Act Ad Hoc Committee (Carlson, Moule)

Public Safety Tax Initiative Working Group (Hansen, Moule)

Personnel Procedures & Guidelines Ad Hoc Committee (Hansen, Carlson)

REPORTS OF MEETINGS ATTENDED INCLUDING AB1234

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

This is an opportunity for a County Department to provide information to the Board and the general public. These announcements are to be as brief and concise as possible and not used to seek direction from the Board.

CONSENT AGENDA

- 1. **GENERAL WARRANT REGISTER - 10/27/24 - 11/09/24** [24-2034](#)
- 2. **GENERAL WARRANT REGISTER - 11/10/24 - 11/16/24** [24-2082](#)
- 3. **AUDITOR’S CLAIMS** [24-2081](#)
 - a) Court Operations, 2009-555215, State Treasurer-Cash Mgmt Div., \$23,122.50
 - b) Court Operations, 2009-555215, State Treasurer-Cash Mgmt Div., \$156,990
 - c) Court Operations, 2026-53230, Benjamin E. Magid, \$2,720
 - d) Court Operations, 2017-53230, Kent R. Caruso, PH.D., \$1,000
- 4. **ADMINISTRATION** [24-2041](#)
 - a) TRANSFER OF FUNDS - LATCF/PROFESSIONAL SERVICES, B-7 - From LATCF (1091-4507205), to Contingency (2002-59000), \$75,000; and From Contingency (2002-59000), to Professional Services (1091-53230), \$75,000 **(Requires 4/5’s vote)**
- 5. **ADMINISTRATION / TITLE III FUNDING** [24-2014](#)
 - a) AGREEMENT - Request approval and authorization for the Chair to sign the agreement with the Resource Conservation District of Tehama County for allocation of FFY 2023 Title III funding to be utilized to implement activities under the Firewise Communities program and to develop and carry out community wildfire protection plans, in the amount of \$25,455.14, effective 12/3/24 and shall terminate 12/2/25
- 6. **COMMITTEES & COMMISSIONS / SPECIAL DISTRICT** [24-2094](#)
 - a) TEHAMA COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT - Request approval of one two-year appointment to fill the unexpired term of Robert Chaney with

said new term expiring 12/31/27 (Interested person: Robert Chaney)

7. CLERK & RECORDER

[24-2103](#)

a) AGREEMENT - Request approval and authorization for the Clerk & Recorder to sign the Submitter Merchant Payment Processing Instructions and Guidelines with Paymentech LLC, JPMorgan Chase Bank, NA and County for the purpose of providing payment process services for the Tyler Technologies, Inc, effective upon the date of signing

8. DEPARTMENT OF AGRICULTURE

[24-2070](#)

a) AGREEMENT - Request approval and authorization for the Agricultural Commissioner to sign Cooperative Agreement 24-0639-000-SA with the California Department of Food and Agriculture for providing soil and commodities treatment supervision and/or soil sampling as required by laws pertaining to the nematode control program in an amount not to exceed \$1,800, effective 7/1/24 and shall terminate 6/30/25

9. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES

[24-2042](#)

a) TRANSFER OF FUNDS: ANIMAL SERVICES, B-6 - From Spay Neuter Revenue (2078-4711206) to Contingency (1109-59000), \$3,265.39; and From Contingency (1109-59000) to Spay Neuter Expense (2078-532806), \$3,265.39 (**Requires 4/5's vote**)

10. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES

[24-2117](#)

a) TRANSFER OF FUNDS: ANIMAL SERVICES, B-6 - From Spay Neuter Revenue (2078-4711206) to Contingency (1109-59000), \$3,265.39; and From Contingency (1109-59000) to Spay Neuter Expense (2078-532806), \$3,265.39 (**Requires 4/5's vote**)

11. ENVIRONMENTAL HEALTH DEPARTMENT

[24-2001](#)

a) RESOLUTION - Request adoption of a resolution authorizing the Director of Environmental Health to apply for and act on behalf of Tehama County to secure Enforcement Assistance Grant funds (Waste Tire Enforcement) from Department of Resources Recycling and Recovery (CalRecycle) for the 32nd cycle to be used for Surveillance Inspection of Tire Facilities, Outreach and Enforcement programs in the amount of \$17,837, effective 7/1/25 through 6/30/26

12. FIRE

[24-1991](#)

a) Request authorization to issue a refund to Redline Installations in the amount of \$501 for cancelled project at 475 I Street, Tehama, CA 96090

13. HEALTH SERVICES AGENCY / ADMINISTRATION

[24-2101](#)

a) Request authorization for the Purchasing Agent to issue a revised purchase order to CDW-Government for 200 Microsoft 365 G3 user licenses including Teams with audio/video conferencing, 200 Microsoft 365 G5 Security licenses, Power App Suite (including 24 Power Automate, 5 Power BI Premium, 4 Power BI Pro, 20 Power Apps), 5 Microsoft Project licenses, 9 Microsoft Visio Licenses, 40 Microsoft Data Center

Server licenses, 20 Microsoft Data Center Server Step Up licenses, 80 Microsoft Standard Server licenses, 25 SQL Server Standard licenses and 12 Azure Monetary Commitment Provision for Microsoft Cloud usage in the amount of \$178,322.49 for FY 7/1/23 to 6/30/24

b) Request authorization for the Purchasing Agent to issue a purchase order to CDW-Government for the renewal of 200 Microsoft 365 G3 user licenses including Teams with audio/video conferencing, 200 Microsoft 365 G5 Security licenses, Power App Suite (including 24 Power Automate, 5 Power BI Premium, 4 Power BI Pro, 20 Power Apps), 5 Microsoft Project licenses, 9 Microsoft Visio Licenses, 40 Microsoft Data Center Server licenses, 20 Microsoft Data Center Server Step Up licenses, 80 Microsoft Standard Server licenses, 25 SQL Server Standard licenses and 12 Azure Monetary Commitment Provision for Microsoft Cloud usage in the amount of \$178,322.49 for FY 7/1/24 to 6/30/25

c) Request authorization for the Purchasing Agent to issue a purchase order to CDW-Government for the renewal of 200 Microsoft 365 G3 user licenses including Teams with audio/video conferencing, 200 Microsoft 365 G5 Security licenses, Power App Suite (including 24 Power Automate, 5 Power BI Premium, 4 Power BI Pro, 20 Power Apps), 5 Microsoft Project licenses, 9 Microsoft Visio Licenses, 40 Microsoft Data Center Server licenses, 20 Microsoft Data Center Server Step Up licenses, 80 Microsoft Standard Server licenses, 25 SQL Server Standard licenses and 12 Azure Monetary Commitment Provision for Microsoft Cloud usage in the amount of \$178,322.49 for FY 7/1/25 to 6/30/26

14. HEALTH SERVICES AGENCY / PUBLIC HEALTH [24-2111](#)

a) AGREEMENT - Request approval and authorization for the Chair, Executive Director, California Children's Services Administrator, and Health Officer to sign the Department of Health Care Services Certification Statement - California Children's Services (CCS), and all related documents, for the Fiscal Year 2024-25 in the amount not to exceed \$260,067, effective 7/1/24 and shall terminate 6/30/25

15. HEALTH SERVICES AGENCY / MENTAL HEALTH [24-2044](#)

a) AGREEMENT - Request approval and authorization for the Health Services Agency Executive Director to sign Standard Agreement #24MHSOAC038 with the Mental Health Services Oversight and Accountability Commission for Round 4, Category 1 of the Mental Health Student Services Act of 2019 (MHSSA) grant, in an amount not to exceed \$500,000, effective 7/1/24 through 6/30/27

16. HEALTH SERVICES AGENCY / MENTAL HEALTH [24-2045](#)

a) AGREEMENT - Request approval and authorization for the Health Services Agency Executive Director to sign Standard Agreement #24MHSOAC023 with the Mental Health Services Oversight and Accountability Commission for Round 4, Category 3 of the Mental Health Student Services Act of 2019 (MHSSA) grant, in an amount not to exceed \$450,000, effective 7/1/24 through 6/30/27

17. HEALTH SERVICES AGENCY / MENTAL HEALTH [24-2112](#)

a) AGREEMENT - Request approval and authorization for the Executive Director to sign the Amendment #1 to the Agreement (Misc. Agreement #2023-224) with BHC Fremont Hospital, Inc. for the purpose of providing psychiatric inpatient services thereby amending the rates listed in "Exhibit B" for fiscal year 2024-25, with compensation not to exceed \$300,000 in any one fiscal year and a total maximum compensation not to exceed \$900,000, effective 7/1/23 and terminate on 6/30/26 *(subject to receipt of required insurance documentation)*

18. HEALTH SERVICES AGENCY / MENTAL HEALTH [24-2113](#)

a) AGREEMENT - Request approval and authorization for the Executive Director to sign the agreement with Community Behavioral Health for the purpose of locating and arranging for locum tenens Licensed Marriage and Family Therapist(s), Licensed Social Worker(s), Nurse Practitioner(s), Physician's Assistant(s), Doctor(s) of Medicine (MD), and Doctor(s) of Osteopathic ("D.O.") (s) to provide behavioral health therapy or medical services for the rates as set forth in Exhibit "B" with maximum amount not to exceed of \$800,000, effective 12/1/24 and shall terminate 11/30/25 *(subject to receipt of required insurance documentation)*

19. SOCIAL SERVICES [24-1973](#)

a) RESOLUTION - Request adoption of the resolution confirming acceptance of the county allocation under Transitional Housing Program (THP) Allocation Acceptance form in the amount of \$86,615 up to \$173,230 and Housing Navigation and Maintenance Program (HNMP) Allocation Acceptance form in the amount of \$43,251 up to \$86,502 to further authorize the Director of Social Services to sign all documents necessary to participate in the program

20. SOCIAL SERVICES / COMMUNITY ACTION AGENCY [24-1992](#)

a) RESOLUTION - Request adoption of a resolution authorizing Bekkie F. Emery the Director of Social Services as ex-officio Executive Director of the Community Action Agency or her designee to sign all California Department of Community Services and Development agreements and other documents, including all exhibits and assurances contained therein, and any amendments thereto, and to sign all subsequent required fiscal and programmatic reports, with any agreements coming back to the Board for approval on a subsequent agenda.

21. TREASURER / TAX COLLECTOR [24-2048](#)

a) RESOLUTION - Request adoption of resolution that allows separately valued parcel applications (segregations) from July 1 through March 31

22. PERSONNEL / DEPARTMENT OF BUILDING & SAFETY [24-2076](#)

a) OTHER THAN "A" STEP - Request approval to appoint candidate as Permit Technician II at Range 27, Step B effective upon successful completion of all pre-employment requirements

23. APPROVAL OF MINUTES [24-2180](#)

a) Waive the reading and approve the minutes of the regular meeting held 10/8/2024

RECESS to convene as the Tehama County Air Pollution Control District

CONSENT AGENDA

24. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT [24-2000](#)

a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign the Carl Moyer/FARMER Off Road Equipment Replacement Program Agreement with Chico Scrap Metal, Inc. Salvage Yard, effective upon execution by both parties and terminates on 12/31/28 unless an amendment is made in writing and signed by all parties to extend that term

ADJOURN to reconvene as the Tehama County Board of Supervisors

REGULAR AGENDA

25. CHILD SUPPORT SERVICES [24-2096](#)

a) Request approval of retirement award to the following employee in recognition of her many years of faithful and dedicated service to the County of Tehama:

1) Child Support Services - Deana Turner, 31 years

26. AUDITOR-CONTROLLER - Auditor-Controller Krista Peterson [24-2114](#)

a) INFORMATIONAL PRESENTATION - Report and Financial Overview for June 30, 2024 and September 30, 2024

27. AUDITOR-CONTROLLER - Auditor Controller Krista Peterson [24-2119](#)

a) INFORMATIONAL PRESENTATION - Regarding the sick leave payout for Elected Officials

b) Discussion and possible direction on possible solutions regarding sick leave payouts for Elected Officials

28. HEALTH SERVICES AGENCY - Executive Director Jayme Bottke [24-2051](#)

a) Request approval and adoption of the 2024 Update to the Tehama County 10-Year Plan to End Homelessness, which is a community-based and equity-focused strategy for addressing housing and homelessness needs in Tehama County, including concrete goals and objectives for the next 5 to 10 years

29. TREASURER / TAX COLLECTOR - Treasurer/Tax Collector Parker Hunt [24-2050](#)

a) ORDINANCE NO. 2142 - Amending Chapter 4.13 Transient Occupancy Tax
1) Waive the first reading
2) Accept the introduction

30. BUILDING & SAFETY - Building Official Patrick Ewald [24-2084](#)

a) Request approval of the specifications for one new 4-wheel drive full-size SUV

b) Request authorization for the Purchasing Department to solicit bids for one new 4-wheel drive full-size SUV with bid opening set for 3 p.m. on 12/16/24 at the Administrative Office, 727 Oak Street, Red Bluff, CA

31. SOCIAL SERVICES - Social Services Director Bekkie Emery [24-1964](#)

a) RESOLUTION - Request approval and authorization of twelve o'clock closure for the Social Services Department on December 24th and 31st of 2024, with appropriate public notice and postings

32. SOCIAL SERVICES / PERSONNEL - Social Services Director Bekkie Emery [24-2074](#)

a) RESOLUTION - Request adoption of a resolution to amend Resolution 2024-080, the FY 2024-25 Position Allocation List (PAL), by extending the sunset date of 1.00 FTE CAA Case Manager (Limited Term) allocation to 6/30/25, effective 12/03/24

33. SHERIFF'S OFFICE - Sheriff Dave Kain [24-2098](#)

a) TRANSFER OF FUNDS: SHERIFF; B-12 - From Public Safety (106-301900), to Contingency (2002-59000), \$11,926.62; and From Contingency (2002-59000), to Vehicles (2029-57605), \$11,926.62 **(Requires 4/5's vote)**

34. SHERIFF / PURCHASING - Sheriff Dave Kain [24-2102](#)

a) TRANSFER OF FUNDS: SHERIFF, B-13 - From COPS City of Tehama (2027-450740) to Contingency (2002-59000) \$60,000.00; and From Contingency (2002-59000) to Vehicles (2027-57605), \$60,000.00 **(Requires 4/5's vote)**

b) TRANSFER OF FUNDS: SHERIFF, B-14 - From Public Safety (106-301900) to Contingency (2002-59000) \$5,301.80; and From Contingency (2002-59000) to Vehicles (2027-57605), \$5,301.80 **(Requires 4/5's vote)**

c) BID WAIVER:

1) Request to adopt the finding that California State Contract 1-22-23-20F with Downtown Ford for the acquisition of (2) two new Ford Mavericks meet all Tehama County bidding criteria and allow the County to take advantage of special low pricing without the time and expense involved with conducting a formal bid process

2) Request to find it in the best interest of the County to waive the formal bid process for the acquisition of (2) two new Ford vehicles based on the finding

d) Request authorization for the Purchasing Agent to sign a purchase order to Downtown Ford for the acquisition of (2) two new Ford Mavericks in the amount of \$65,301.80

35. SHERIFF / PURCHASING - Sheriff Dave Kain [24-2067](#)

a) TRANSFER OF FUNDS: SHERIFF, B-11 - From Public Safety (106-301900) \$80,544.40 to Contingency (2002-59000) \$80,544.40; and From Contingency (2002-59000) \$80,544.40 to Internal Assets (2027-53800), \$80,544.40; **(Requires 4/5's vote)**

- b) BID WAIVER:
 - 1) Request to adopt the finding that LensLock Inc, owner and manufacturer of all-inclusive mobile video solutions and evidence management software is the sole source provider of SaaS based video services in a single offering
 - 2) Request to find it in the best interest of the County to waive the formal bid process for the lease of additional body-worn cameras based on the finding
- c) AGREEMENT - Request approval and authorization for the Sheriff to sign the Agreement with LensLock Inc for the lease of 15 additional body-worn cameras in the amount not to exceed \$80,544.40, effective upon date of signing and terminate 60 months thereafter

36. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES [24-2054](#)
- Director of Animal Services Thomas Moss and Animal Care Center
Manager Christine McClintock

- a) ORDINANCE NO. 2143 - Request adoption of an Ordinance repealing sections 7.08.010, 7.08.030, 7.08.035, and 7.08.130 of the Tehama County Code and adding sections 7.08.010, 7.08.030, 7.08.035, and 7.08.130 of the Tehama County Code
 - 1) Waive first reading
 - 2) Accept the introduction

37. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES [24-2055](#)
- Director of Animal Services Thomas Moss and Animal Care Center
Manager Christine McClintock

- a) ORDINANCE No. 2144 - Request adoption of an Ordinance amending Chapters 7.20 and 7.30 of the Tehama County Code pertaining to kennels and working dogs
 - 1) Waive the first reading
 - 2) Accept the introduction

38. DEPARTMENT OF AGRICULTURE/DIVISION OF ANIMAL SERVICES - [24-2056](#)
Director of Animal Services Thomas Moss and Animal Care Center
Manager Christine McClintock

- a) ORDINANCE NO 2145 - Request acceptance of the data supporting a proposed Ordinance setting fees to be charged by the Tehama County Department of Agriculture, Division of Animal Services in connection with some minor license fee increases, some kennel fee increases, and restructuring of the adoption fees, effective 1/16/25
- b) Request to designate the Tehama County Department of Agriculture and the Clerk of the Board’s Office as two locations where the data will be available for public review
- c) Request to set a public hearing on 12/17/24 at 10:00 AM, to consider the adoption of the proposed Ordinance

39. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES [24-2110](#)
- Director of Animal Services Thomas Moss and Animal Care Center
Manager Christine McClintock

a) AGREEMENT - Request approval and authorization for the Animal Care Center Manager to sign the agreement with DocuPet Corp., for the purpose of providing pet licensing services in an amount not to exceed \$40,500, effective upon the date of signing and shall terminate on 12/31/27 (*Subject to receipt of required insurance documentation*)

**40. DEPARTMENT OF AGRICULTURE / PERSONNEL - Ag [24-2026](#)
Commissioner/Sealer of Weights & Measures Thomas Moss**

a) Request approval of the revised classification specification of Assistant Agricultural Commissioner/Sealer of Weights & Measures within the Tehama County Management Employees Association (TCMEA), effective 12/3/24

41. PUBLIC WORKS - Director Jim Simon [24-2063](#)

a) ROAD AGREEMENT - Request approval and authorization for the Chair to sign the Right of Way Contract with Kenneth Flynn and Melinda A. Flynn, as successor co-Trustees of the Gloria M. Dewitt Trust dated April 19, 1999, for one (1) Temporary Construction Easement relative to the Kirkwood Road at Jewett Creek Bridge Replacement Project, in the amount of \$4,000, effective 10/8/24 to 10/8/25

42. PUBLIC WORKS - Director Jim Simon [24-1957](#)

a) NOTICE OF COMPLETION - Approval and authorization for the Chairman to sign the Notice of Completion for the Jellys Ferry Road Sacramento River Bridge Replacement Project; Federal Aid Project No. BRLZD-5908(031), Road Agreement # 2019-18 as contracted by MCM Construction, Inc

43. PUBLIC WORKS - Director Jim Simon [24-2007](#)

a) CHANGE ORDER - Request approval and authorization for the Director to issue Change Order No. 11 to the Agreement with S.T. Rhoads Inc. (Road Agreement #2024-03) for the 99W & South Main Street Project, to increase current embankment width so it is sufficient for the planned sidewalk, in an amount equal to \$43,000

44. PUBLIC WORKS / PERSONNEL - Director Jim Simon [24-1994](#)

a) OTHER THAN "A" STEP - Request approval to appoint the applicant as Administrative Assistant at Salary Range 26, Step C, effective 12/15/24, or upon successful completion of all pre-employment requirements

45. PUBLIC WORKS / PERSONNEL - Director Jim Simon [24-2079](#)

a) OTHER THAN "A" STEP - Request approval to appoint the applicant as Engineering Technician I at Salary Range 29, Step C, effective 12/15/24, or upon successful completion of all pre-employment requirements

46. PURCHASING DEPARTMENT - Senior Buyer Debbie Schmidt [24-2057](#)

a) Request approval of specifications for the annual Smog Check & Certification bid commencing on 1/1/25 through 12/31/25

b) Request authorization for the Purchasing Department to solicit bids for the annual Smog Check & Certification Bid, with bids to be opened on 12/18/24 at 3:00 P.M. in the

office of the Purchasing Agent, 727 Oak Street, Red Bluff CA

47. ADMINISTRATION - Information Systems Manager David Bliss & Chief Administrator Gabriel Hydrick [24-2123](#)

a) INFORMATIONAL PRESENTATION - Review feasibility of transitioning the County's outsourced IT services to an in-house framework

b) Discussion and possible direction to move forward with IT consolidation as presented

48. ADMINISTRATION - Chief Administrator Gabriel Hydrick [24-2121](#)

a) INFORMATIONAL PRESENTATION - Review previous Board direction regarding the appointment of County Counsel

49. ADMINISTRATION - Chief Administrator Gabriel Hydrick [24-2120](#)

a) RESOLUTION - Request adoption of a resolution authorizing the closure of the following offices on Tuesday, December 24, 2024

- 1) Administration
- 2) Agricultural Extension (UC) Coop
- 3) Air Pollution Control District
- 4) Auditor-Controller
- 5) County Counsel
- 6) Health Services Agency - Corning Office Only
- 7) Library - All Branches
- 8) Personnel
- 9) Planning
- 10) Public Guardian / Administrator
- 11) Treasurer - Tax Collector

b) RESOLUTION - Request adoption of a resolution authorizing the closure of the following offices on Tuesday, December 31, 2024

- 1) Veteran Services Office

50. ADMINISTRATION / PERSONNEL - Chief Administrator Gabriel Hydrick [24-2062](#)

a) OTHER THAN "A" STEP - Request approval to appoint the candidate as a Staff Analyst I at Salary Range 32, Step C, effective upon successful completion of all pre-employment requirements

51. ADMINISTRATION / PERSONNEL - Chief Administrator Gabriel Hydrick [24-2078](#)

a) Discuss the creation of a consolidated Building & Planning Department

- 1) Request approval of the new classification specification of Director of Building & Planning at the proposed Salary Range 64, effective 12/03/24

- 2) Request approval and authorization to begin the recruitment process for the Director Building & Planning at Salary proposed Range 64

- 3) Direct Personnel Office staff to implement a plan for consolidation of the two Departments

OR

- b) Request approval and authorization to begin the re-recruitment process for the Director of Planning at Salary Range 57

52. ADMINISTRATION / PERSONNEL - Chief Administrator Gabriel Hydrick [24-2152](#)

- a) Request approval to appoint Social Services Director Rebecca Emery as the Interim Public Guardian / Public Administrator, effective 11/26/24

- b) AGREEMENT - Request approval and authorization for the Chairman to sign the Amendment to the Employment Agreement for Social Services Director Rebecca Emery, thereby increasing her annual salary by an additional five percent (5%) for the additional assigned duties, effective 11/26/24 through 11/25/25 or until there is no longer a need for an Interim Public Guardian / Public Administrator

53. COMMITTEES / COMMISSIONS - BOARD OF SUPERVISORS [24-1998](#)

- a) Request to appoint one (1) representative and one (1) alternate to the Northern Rural Training and Employment Consortium (NoRTEC)

(Incumbents: Carlson and Moule)

54. BOARD OF SUPERVISORS - Park Fire Recovery [24-2058](#)

- a) TRANSFER OF FUNDS, B-10: From State Disaster Relief (2074-450580), to Contingency (1109-59000), \$1,975,763; and From Contingency (1109-59000) to Professional Services (2074-53230), \$1,975,763 **(Requires 4/5's vote)**

CLOSED SESSION

Members of the public may address the Closed Session matters at the time the closed session is announced.

55. CLOSED SESSION [24-1818](#)

- a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part One of the Tehama County Environmental Health Director Annual Performance Evaluation Process

56. CLOSED SESSION [24-2061](#)

- a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part One of the Tehama County Air Pollution Control Officer Annual Performance

Evaluation Process

57. CLOSED SESSION

[24-2060](#)

- a) CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION (54956.9(d)
(2) (one case))

1:30 P.M.

RECESS to convene as the Tehama County Board of Equalization

**58. TEHAMA COUNTY BOARD OF EQUALIZATION - County Assessor
Burley Phillips**

[24-1787](#)

- a) Request approval of the following withdrawals as recommended by the County Assessor:
- 1) Assessment Appeal No. 33-2022, (A-D) Waste Connections
 - 2) Assessment Appeal No. 06-2024, Sharon Medeiros
- b) Request approval of the following stipulation as recommended by the County Assessor: Assessment Appeal No. 5-2023, Daultine Brophy
- c) Request approval of the following revised stipulation as recommended by the County Assessor: Assessment Appeal No. 12-2023, Bryan Yost

ADJOURN to reconvene as the Tehama County Board of Supervisors

FUTURE AGENDA ITEMS

Future Agenda Items is an opportunity for a Board member to present a topic to the full Board and County Departments and allow the Board to express majority that staff should be directed to address the issue and bring it back to the full Board as an agendized matter. This is not a time for the Board to address the merits or express their opinions on the issue but solely to decide if staff should expend resources in researching and preparing documents for consideration at a public board meeting. More complex issues may result in a future study session.

REPORTABLE ACTIONS FROM CLOSED SESSION

ADJOURN

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors, and that are not exempt from disclosure under the Public Records Act, will be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off-agenda

emergency).

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS PURSUANT TO GOVERNMENT CODE SECTION 84308:

Members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

WAYS TO PARTICIPATE, WATCH AND LISTEN DURING THE MEETING:

- 1) Attend in person in Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080.
- 2) Listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.
- 3) Watch live video and listen at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment at the time the item is called.

The audio and live video streaming is being offered as a convenience. The Board meeting will continue even if there is a disruption. If there is a disruption, the public is encouraged to consider an alternate option listed above. If you have trouble connecting or accessing the meeting, contact the Board office for assistance at (530) 527-4655.

PROVIDE PUBLIC COMMENT BEFORE THE MEETING BY:

- 1) Writing a letter to the Board of Supervisors at PO Box 250, Red Bluff, CA 96080.
- 2) Emailing: tcbos@tehama.gov. Written or emailed public comments received by 4:00 p.m. the day prior to the meeting will be provided to the Board members electronically or in written format and will become part of the public record.

PROVIDE PUBLIC COMMENT DURING THE MEETING BY:

- 1) In-Person: Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080: Members of the public can provide comment in-person inside the Board of Supervisors' Chambers.

2) Over the Phone: Members of the public can call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment. The public will be placed in a call-in queue until they are permitted into the meeting for comment.

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board.

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at <https://tehamacounty.legistar.com/Calendar.aspx>