

Goals for the Agency Manager and Tehama County Solid Waste Management Agency

FY 2024/2025 Goals

Short Term Goals to complete by the end of FY 2024/2025

1. Ensure that the new Landfill and MRF Operations Agreement is being implemented and all Waste Connections reporting requirements are being met.

Update: In process. Waste Connections continues to meet their reporting requirements under the new contract that began March 1, 2024. Their Diversion Plan Annual Report was submitted on February 14 for review by the Agency and approved at the April 7 Full Board meeting.

2. Oversee the CEQA review, soil testing and regulatory submittal to permit the composting facility at the Tehama County/Red Bluff Landfill through FY 2024/2025 and possibly into FY 2025/2026.

Update: In process. Lawrence and Associates have included the compost facility permitting into the revised Joint Technical Document and it has been reviewed by the Agency. The revised Joint Technical Document was submitted to CalRecycle with the Five-Year Permit Review on May 20. The Agency is waiting for CalRecycle to either issue a concurrence or provide comments for the LEA to respond to prior to issuance of the permits.

3. Work with Tehama County Personnel to develop an internal staffing structure and transition all employees to internal employment.

Update. In process. The Agency hired Paul Freund as permanent Agency Manager on April 7 and he will continue to complete this transition in FY 25/26. At the April 3, 2023 Full Board meeting the Board of Directors unanimously approved the draft resolution establishing Terms and Conditions of Employment for Agency employees and revisions to the Administrative Services agreement between the Agency and Tehama County.

4. Assist the City of Red Bluff in adopting a successor franchise hauling agreement.

Update. Complete. The City of Red Bluff approved a successor franchise hauling agreement on June 4, 2024.

5. Continue to ensure the Agency remains AB 939 and SB 1383 compliant.

Update. Ongoing. Due to staffing issues within CalRecycle's Local Assistance and Market Development branch, the Agency was unable to have a site visit in 2023 or 2024. A conference call occurred February 3 to introduce new CalRecycle staff to the Agency and go over diversion programs for 2023. The Agency received the compliance determination for 2023 from CalRecycle requesting no additional information on February 25. Site visits with each Jurisdiction and several businesses and multi-family dwellings occurred April 21, 22, and 23.

6. Continue to ensure the goals set forth in Waste Connections' 2024 Diversion Plan are being implemented and meet the higher diversion standards.

Update: Waste Connections is compliant with its Diversion Plan. A detailed report was provided to the Board at the April 7 Board of Directors meeting. Waste Connections exceeded their diversion goal by 2,292.12 tons.

7. Per the Landfill and MRF Operations agreement, evaluate Waste Connections' claims for "Change in Law" costs by the end of FY 2024/2025.

Update. Waste Connections failed to submit a claim for any "Change in Law" costs for FY 2024/2025 by the April 1 deadline.

8. Complete the Five-Year Permit Review for the MRF and Landfill. Provide a cost comparison for CalRecycle's closure estimate as compared to current industry costs.

Update: In process. The Agency has reviewed the revised Joint Technical Document and Five-Year Permit Review and sent it back to Lawrence and Associates to finalize and submit to CalRecycle. The revised Joint Technical Document was submitted to CalRecycle with the Five-Year Permit Review on May 20. The Agency is waiting for CalRecycle to either issue a concurrence or provide comments for the LEA to respond to prior to issuance of the permits.

9. Continue to manage the agreement with ACTenviro to operate the Corning and Red Bluff Household Hazardous Waste facilities.

Update: Complete. The agreement between the Agency and ACTenviro ended December 31, 2024. ACTenviro was assessed Liquidated Damages (LDs) on August 9, 2024 for failing to resolve facility management issues at the Red Bluff facility and again on November 19, 2024 for their staff leaving prior to a hazardous waste business appointment. The LDs totaled \$10,483.20 and were deducted from invoices received from ACTenviro.

While the management of the facility has improved, there are still some issues that need to be addressed in the new contract.

10. The agreement between the Agency and WM for the provision of hosting the Corning Household Hazardous Facility expired April 30, 2024. Negotiate a successor agreement or remove the facility from WM's property.

Update. In process. More information will be provided in closed session.

11. The agreement with the Agency and ACTenviro expires December 31, 2024. Per the Board's direction, release a Request for Proposals and present a successor agreement to operate the Agency's two household hazardous waste facilities to the Board for consideration.

Update: Complete. The RFP was issued June 3, 2024 with proposals due to the Agency by August 5, 2024. ACTenviro provided the only proposal and a successor agreement with them was approved at the November 7 Executive Committee meeting. Agency staff met with ACTenviro's representatives on January 10 to resolve ongoing issues from the previous contract, to avoid issues in the new contract.

12. Oversee the development and implementation of required SB 1383 regulatory programs through FY 2024/2025. Provide the Board with alternative service providers, if available.

Update. Ongoing. Due to time constraints for the June 2 Full Board meeting, a detailed update on SB 1383 will be provided at a future Full Board meeting.

13. The Agency was awarded the CalRecycle Household Hazardous Waste Discretionary Grant Cycle 37 in the amount of \$100,000. Implement the goals of the grant.

Update. Complete. The grant was closed on September 27, 2024. The Agency was able to spend \$97,114.10 of the \$100,000 awarded. Grant funds were used to promote Battery Collection and Household Hazardous Waste collection events on Facebook, make upgrades to the Red Bluff and Corning HHW facilities, and pay for staff time to conduct HHW outreach at community events.

14. The Agency was awarded the CalRecycle Waste Tire Amnesty Grant Cycle 7 in the amount of \$26,400. Continue to implement the goals.

Update. In process. The Agency has held three Passenger Tire Collection events, collecting a total of 3,279 tires. The Agency also held two free Agricultural Tire Collection events during the months of February 2024

and 2025, collecting 210 agricultural tires of varying sizes. A fourth Passenger Tire Collection event will be held in September 2025 in Corning and Cottonwood.

15. The Agency was awarded the CalRecycle SB 1383 Local Assistance Grant in the amount of \$123,787. Utilize the funding to implement the requirements of SB 1383 and close the grant.

Update: Complete. CalRecycle granted extensions to all recipients of the Local Assistance Grant until November 1, 2024. The Agency expended all funds from this grant by October 14, 2024. The grant helped cover staff time to conduct outreach, inspections, paper purchase recordkeeping, and complete reports. The grant also paid for supplies to assist schools with cafeteria waste sorting and onsite composting, purchase kitchen food scrap pails to give residents to encourage backyard composting, and covered the cost for printing outreach materials.

16. The Agency was awarded the CalRecycle SB 1383 Local Assistance Grant in the amount of \$340,333. Utilize the funding to implement the requirements of SB 1383.

Update. In process. The grant has helped cover staff time to conduct outreach, paper purchase recordkeeping, and complete reports. The grant also paid for supplies to assist schools with cafeteria waste sorting, purchase kitchen food scrap pails to give residents to encourage backyard composting, equipment for Food Recovery Organizations to take more recovered food from Commercial Edible Food Generators, and covered the cost for printing outreach materials.

17. Continue to implement the additional education campaign informing the public of upcoming SB 1383 regulations.

Update: Complete. The Agency worked with News & Review Publications beginning June 2023 to develop a twelve-story outreach campaign for SB 1383. Twelve stories have been published and shared to the Agency's Facebook page as well as the News & Review Facebook page. News & Review Publications also produced a short video highlighting all the stories.

18. Assist the County and the cities in amending their franchise hauling agreements to comply with SB 1383, as requested.

Update. Ongoing. Corning is currently negotiating their franchise hauling agreement, but has not requested any assistance from the Agency.

19. Continue to coordinate two regional multi-waste collection events in outlying and underserved portions of the community.

Update. Complete. Cleanup events were held for the Cottonwood area at the County's Corp Yard on Hooker Creek Road on September 28, 2024, and for the Los Molinos area at the Los Molinos High School on March 29.

20. Continue to participate in the Northern California Recycling Collaborative in order to create intercounty efficiencies in grant management and increase marketability of recyclable materials.

Update. Ongoing. The Agency hosted the NCRC on November 15, America Recycle's Day, with attendees from Shasta County, Lake County, WM and Waste Connections participating in discussions on SB 1383 and CRV redemption opportunities. The Agency will be exploring new ways to maintain this collaborative effort in FY 25/26 if there is interest amongst neighboring jurisdictions and waste haulers.

21. Continue to promote the Tehama County Recycling Market Development Zone by giving three presentations to local businesses, economic developers, institutions of higher education, or other individuals interested in starting up or expanding a business that utilizes material diverted from landfills.

Update. Complete. The Agency received Zone Incentive Funds (ZIF) in February. Agency staff promoted the TCRMDZ at the Red Bluff-Tehama County Chamber of Commerce's Business Expo on February 19, sponsored their Business Summit on March 14 and provided outreach at the event, and sponsored the Sacramento River Discovery Center's Spring Plant Festival and provided outreach at the event.

22. Remain involved with the RCRC Environmental Services Joint Powers Authority (ESJPA), a local governmental agency comprised of 22 rural member counties that provides solid waste, recycling and HHW regulatory advocacy and technical assistance.

Update. Ongoing. Agency staff virtually attended the August, October, and December meetings of the ESJPA. Vice-Chair Tom Walker was appointed as Tehama County's representative to the ESJPA and Paul Freund was appointed as the County's alternate for 2025. Vice-Chair Walker and Paul attended the ESJPA meeting in person on March 27. The next ESJPA meeting will be held on June 12.

23. Remain involved with the California Resources Recovery Association Prevention, Reuse and Repair Technical Council, which promotes waste prevention, materials reuse and repair for the purpose of achieving Zero Waste in California.

Update. Ongoing. The Agency attempted to attend the meetings each month, but no activity occurred. It appears the Technical Council now requires membership with CRRA, which the Agency does not have. As such, the Agency will be removing this goal for next fiscal year.

24. Remain involved in the California Product Stewardship Council Board of Directors so as to provide assistance in developing future direction of product stewardship related policy and legislation.

Update. Complete. With the unfortunate passing of the Agency Manager, Rachel Ross-Donaldson, the Agency is no longer represented on their Board of Directors. Agency staff have been attending CPSC's monthly Associates calls in 2025.

25. Remain involved with the Sacramento River Discovery Center as organic waste management resources continue to expand.

Update. Ongoing. Agency staff remain involved with the Sacramento River Discovery Center to help promote backyard composting and waste reduction through various programs they put on and schools they host for field trips.

26. Continue to implement the Smart Business Alliance Program that incentivizes businesses to reduce their waste stream/recycle. Provide outreach regarding the program to at least 15 businesses and 3 multi-family dwellings and provide a semi-annual update to the Board regarding participating businesses.

Update. Incomplete. Business Connections signed up for the SBA in December 2024 and were provided with recycling bins and educational materials. A new Recycling Program Analyst was hired in late February and brought up to speed on the Smart Business Alliance Program. Tehama Together signed up in May and has been provided recycling bins and educational materials. The Recycling Program Analyst will continue to provide outreach to businesses and MFD's as requested and through outreach events and newsletters. Agency staff met with CalRecycle's LAMD staff in April and conducted on-site visits and provided outreach to three commercial establishments and one multifamily dwelling in Corning, three commercial establishments and one multifamily dwelling in Red Bluff, and three commercial establishments in unincorporated Tehama County. As the Agency was unable to meet this goal, we will be looking for ways to increase collaboration with the waste haulers in FY 25/26 now that all commercial accounts are provided recycling service as part of their trash service.

27. Continue to give 10 presentations to students, teachers, and/or administration using the '4 R Kids' bus exhibit by the end of FY 2024/2025.

Update. Complete. A total of 10 class presentations have been completed in collaboration with Waste Connection's Sustainability Coordinator. Presentations included five 4th grade classes at Evergreen Elementary School, two groups from the Little Explorers Home School, and three 2nd grade classes at Antelope Elementary School. The Recycling Program Analyst will continue to work on the trailer's retrofit plans. We have received price estimates to wrap the trailer using a similar "4 R Kids Exhibit" logo design from 3A Custom Designs and LRT Graphics.

28. To increase composting knowledge within the community, continue to give five compost presentations/demonstrations at community events or to school children by the end of FY 2024/2025.

Update. Complete. Compost presentations were given to the 6th Grade class at Reeds Creek Elementary School on September 12, to three 4th Grade classes from Meteer Elementary School during their field trip to the Sacramento River Discovery Center on November 7, to three 1st Grade classes from Meteer Elementary School during their field trip to the Sacramento River Discovery Center on May 2, to three 2nd Grade classes from Woodson Elementary School during their field trip to the Sacramento River Discovery Center on May 22, and to four 3rd Grade classes from Evergreen Elementary School during their field trip to the Sacramento River Discovery Center on May 28.

29. To promote at-home organic waste reduction, continue offering semi-annual organic waste reduction and at-home management classes for the public.

Update. In process. Agency staff gave compost demonstrations to about 20 people and gave out 12 kitchen food scrap pails to attendees of the Sacramento River Discovery Center's Fall Plant Festival on November 2. The Agency sponsored and attended the Sacramento River Discovery Center's Spring Plant Festival on May 10. Compost demonstrations and education was provided to over 25 people and Agency staff gave out 13 kitchen food scrap pails.

30. As mandated, increase tracking and reporting of County waste diversion programs.

Update. Ongoing. In October the Agency requested additional information regarding the utilization of commercial recycling carts from WM and have yet to receive it.

31. Continue monitoring the carpet and mattress recycling programs to ensure their continued success. Provide updates to the Board.

Update. Ongoing. The Agency provided an update at the March Executive Committee meeting.

32. Continue to educate the public and school children about the true cost of recycling and how recycling means less revenue for the Landfill, but a greater need for services with a continued focus on the overall benefit to the environment and conservation of resources through quarterly e-newsletters and outreach through FY 2024/2025.

Update. Complete. Quarterly press releases were submitted to the Red Bluff Daily News in July, October, January, and April; Waste Awareness e-newsletters were sent to the Corning and Red Bluff Chamber of Commerce in July, August, September, October, March, April, and May; and the Educators newsletter was sent to all Tehama County schools in August, January, and April.

33. Continue to provide assistance to multi-family complexes and businesses in complying with AB 341, which requires mandatory commercial recycling, through continued implementation of the Mandatory Commercial Recycling (MCR) Plan by the end of FY 2024/2025. Provide updates to the Board.

Update. Complete. All AB 341 generators are now compliant due to franchise hauling agreements with each jurisdiction in Tehama County providing recycling service as part of their trash service for commercial accounts. Agency staff will restart monthly ride-alongs for commercial recycling accounts with Waste Connections in June and will be requesting to do the same with WM to ensure the recycling services are being utilized by AB 341 generators.

34. To increase AB 341 compliance, work to bring all covered generators in the City of Red Bluff into compliance with AB 341 by the end of FY 2024/2025.

Update. Complete. The franchise hauling agreement between GreenWaste of Tehama and the City of Red Bluff signed on June 4, 2024, now provides each business with recycling service as part of their trash service making them compliant with AB 341. All jurisdictions' franchise hauling agreements now include recycling service with trash service for commercial accounts.

35. Extended Producer Responsibility (EPR) and Product Stewardship (retailers/manufacturers become responsible for end-of-life management of their products) is a strategic directive of CalRecycle. In order to reduce public costs and drive improvements in product design that promote environmental sustainability, legislation will likely continue to be passed to shift California's product waste management system from one focused on government funded and

ratepayer financed waste diversion to one that relies on producer responsibility. Remain involved and continue to support product stewardship bills for toxic and hard to recycle items.

Update. Ongoing. Staff advocated for EPR legislation to focus on PFAS, fluorescent lights, single use compressed gas cylinders, more flexibility in complying with SB 1383, and flexibility with handling household hazardous waste and electronic vapes.

36. Continue managing Used Oil and Beverage Container grants through FY 2024/2025.

Update. On going. Progress has been made with promoting the Used Motor Oil recycling outreach videos. Ongoing meetings are occurring with Funtamedia and Deer Creek Media to discuss the project objectives and finalize proposals to best fit grant requirements. The FY 2024/25 Oil Payment Program annual report will be submitted in August. Applications have been submitted for each jurisdiction's FY 2024/2025 Beverage Container City/County Payment Program. To date, Beverage Container funds have been used for staff time to comply with AB 341, staff time at outreach events, advertising the CRV program in Tehama County, and for purchasing additional supplies to aid in the Agency's Large Venue Event Recycling Program. The Agency also purchased two new E-Z Up canopies for use at outreach events, utilizing funding from the Used Oil and Beverage Container grants.

Emerging/Ongoing issues

37. Due to declines in the Integrated Waste Management Account, CalRecycle grant funding is likely to decline and more audits of existing grants are likely. Remain involved in the stakeholder process to ensure cuts are limited and do not unfairly affect rural jurisdictions.

Update: Ongoing. To date, only used oil payments have been reduced to the minimum required by statute. The impact to the Agency was approximately \$2,000 annually.

38. SB 1383 will likely require jurisdictions to adopt mandatory collection policies/ordinances. Assist the County in its consideration of mandatory collection, as requested.

Update: Ongoing. No clear direction has been received by CalRecycle regarding this issue.