



Robert Burroughs, District 1  
Tom Walker, District 2  
Pati Nolen, District 3, Vice Chair  
Matt Hansen, District 4, Chairman  
Greg Jones, District 5

Gabriel Hydrick  
Chief Administrator

Margaret Long  
County Counsel

Sean Houghtby  
Clerk of the Board  
(530) 527-3287

## 9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

**Present:** Supervisor Greg Jones, Supervisor Rob Burroughs, Supervisor Tom Walker, Vice Chair Pati Nolen, and Chairperson Matt Hansen

Chairman Hansen presided. Present in the chambers were Clerk of the Board Sean Houghtby by Deputy Mary DiMaggio, County Counsel Margaret Long, and Chief Administrator Gabriel Hydrick.

## PUBLIC COMMENT

A resident led prayer.

A resident commented on Chief Administrator Gabriel Hydrick's email regarding public safety, and discussed Brown Act Violations and Close Session Report Outs.

A resident explained the differences between a psychopath and a genetic psychopath.

A resident complained about the flooding on Patricie, Hogsback, and Salt Creek roads and requests the County to inspect the issues.

A resident addressed previous concerns about a resolution from Groundwater Committee pertaining to wells and the County's permitting process for ground water sustainability.

A resident commented on the report out for Planning Director and issues with transparency.

A resident commented on the medical cannabis government code and the increase of eggs prices.

## ANNOUNCEMENT OF AGENDA CORRECTIONS

The clerk announced Regular item #15 there is an addition to the packet.

## PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION

20. CLOSED SESSION 25-0155 a) Liability Claims Pursuant to Government Code 54956.95  
Claimant: R.K. by and through a guardian ad litem. Agency claimed against: Tehama County.

**Report Out:** Vote 5-0 to deny the claim.

21. CLOSED SESSION 25-0156 a) Liability Claims Pursuant to Government Code 54956.95  
Claimant: C.K. by and through a guardian ad litem. Agency claimed against: Tehama County.

**Report Out:** Vote 5-0 to deny the claim.

22. CLOSED SESSION 25-0171 a) PERSONNEL/PUBLIC EMPLOYEE APPOINTMENT OR  
EMPLOYMENT (Government Code Section 54957) Title: Interim Director of Public Works.

**Report Out:** Direction given to staff.

## **BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE**

Public Works Committee (Standing) (Hansen, Walker) - Met 2/19/25.

Veterans Halls Advisory Committee (Standing) (Burroughs, Jones) - Not met.

Public Safety Tax Initiative Working Group (Hansen, Jones) - Not met.

Personnel Procedures & Guidelines Ad Hoc Committee (Burroughs, Walker) - Met 2/24/25.

## **REPORTS OF MEETINGS ATTENDED INCLUDING AB1234**

Supervisor Jones - None.

Supervisor Burroughs - None.

Supervisor Walker - Groundwater Commission, Red Bluff Commerce Business Expo and Mixer, New Supervisor Training in Sacramento and the Tehama County Search & Rescue Crab Feed Fundraiser.

Supervisor Nolen - Sierra-Sacramento Valley Emergency Medical Services and TCTC.

Chairman Hansen - Glenn County Farm Bureau Meeting, TCTC, and Flood Control.

## **ANNOUNCEMENTS BY COUNTY DEPARTMENTS**

Fire Chief Monty Smith announced Cal-Fire updates from January to February 25th, 2025.

Auditor-Controller Krista Peterson announced the delays in their financial software, updates with their general information regarding Countywide audit collaboration with departments, electronic timecards, W2, etc.

Deputy Probation Chief Clayton Bennett announced the success of the Tehama County Resource Fair and the recognition Corning Exchange Club's employee of the year Deputy Probation Officer Max Moreno.

Sheriff Dave Kain recognized Corning Exchange Club's employees of the year Administrative Secretary Karie Songer-Simmons and Tehama County Search and Rescue Ken Johnson and announced the success of the Tehama County Search & Rescue Crab Feed Fundraiser.

Health Services Agency Executive Director Jayme Bottke thanked Supervisor Nolen recognition for the immunizations and announced significant changes to the health insurance system.

Chief Administrator Gabriel Hydrick gave an update regarding the Public Works Department transition and announced Administration Department looking into significant cost savings in the broadband system and use of Starlink.

## **CONSENT AGENDA**

Approval of the Consent Agenda.

A motion was made by Supervisor Walker, seconded by Supervisor Jones, to approve the Consent Agenda. The motion carried by the following vote:

**RESULT:** APPROVED THE CONSENT AGENDA  
**MOVER:** Tom Walker  
**SECONDER:** Greg Jones  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

1. **GENERAL WARRANT REGISTER - 1/26/25 - 2/08/25** **25-0208**
2. **AUDITOR'S CLAIMS** **25-0206**
  - a) Court Operations, 2026-53221, Stone Law Office, \$1,920
  - b) Court Operations, 2026-53221, Borges Law Office Inc., \$280
  - c) Court Operations, 2026-53221, Borges Law Office Inc., \$1,168
  - d) Court Operations, 2026-53221, Borges Law Office Inc., \$10,016
  - e) Court Operations, 2026-53221, Borges Law Office Inc., \$14,736
  - f) Court Operations, 2009-555215, State Treasurer-CTSMD Finance, \$23,122.50
  - g) Court Operations, 2009-555210, State Treasurer-CTSMD Finance, \$156,990
  - h) Court Operations, 2026-53221, Law offices of Kirk M Manuel and Katherin M Conard Manuel, \$1,472
3. **COMMITTEES & COMMISSIONS - COMMUNITY ACTION TRIPARITE ADVISORY BOARD** **25-0161**
  - a) COMMUNITY ACTION TRIPARTITE ADVISORY BOARD - Three (3) three-year appointments to fill the expired terms of Thomas Jones, Jennifer Torres and Patrick Meehan as Private Sector representatives with the new expiring terms 12/31/27 (Interested persons: Thomas Jones, Jennifer Torres, and Patrick Meehan).
  - b) COMMUNITY ACTION TRIPARTITE ADVISORY BOARD - One (1) three-year appointment to fill the expired term of Alaina Imhoff as a Low-Income representative with the new expiring 12/31/27 (Interested person: Alaina Imhoff).
4. **DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES** **25-0126**
  - a) TRANSFER OF FUNDS - ANIMAL SERVICES, B-33 From Misc. Grants (2078-466081) to Contingency (1109-59000), \$13,508.52; and From Contingency (1109-59000) to Medical Expense (2078-53190), \$3,238.16; to Professional Services (2078-53230), \$9,734.62 and to Extra Help (2078-51011), \$535.74 **(Requires a 4/5's vote)**.
5. **DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES** **25-0128**
  - a) TRANSFER OF FUNDS: ANIMAL SERVICES, B-34 From Spay/Neuter Revenue

(2078-4711206) to Contingency (1109-59000), \$8,450: and from Contingency (1109-59000) to Spay/Neuter Expense (2078-532806), \$8,450 (**Requires a 4/5's vote**).

**6. PUBLIC WORKS / PERSONNEL 25-0231**

a) OTHER THAN "A" STEP - Approval to appoint candidate as an Engineering Technician II at Salary Range 33, Step B, effective 2/23/25 or upon successful completion of all pre-employment requirements.

**7. FIRE 25-0247**

a) Approval to issue a refund to Redline Installations in the amount of \$501 for cancellation of the project at 21555 Chittenden Road, Corning CA 96021.

**8. APPROVAL OF MINUTES 25-0239**

a) Waive the reading and approve the minutes of the regular meeting held:

- 1) 2/4/25
- 2) 2/7/25 Special Meeting
- 3) 2/11/25

**REGULAR AGENDA**

**9. PUBLIC WORKS / SHERIFF'S OFFICE / SOCIAL SERVICES / PROBATION 25-0109 / CHILD SUPPORT SERVICES**

a) Approval of certificates recognizing the following employees for their years of faithful and dedicated service to the County of Tehama:

- 1) PUBLIC WORKS - Shawn Furtado, 25 years
- 2) SHERIFF'S OFFICE - Randy Sousa, 10 years
- 3) SOCIAL SERVICES - Ruben Camacho, 10 years
- 4) PROBATION - Adam Zuccato, 10 years

Sheriff Dave Kain recognized Randy Sousa for his years of service.

Social Services Director Bekkie Emery introduced SW Supervisor Angela Ackley to recognized Ruben Camacho for his many years of service.

Deputy Probation Chief Clayton Bennett recognized Adam Zuccato for his years of service.

Interim Public Works Director Will Pike recognized Shawn Furtado for his years and service.

**RESULT:** APPROVE  
**MOVER:** Pati Nolen  
**SECONDER:** Tom Walker  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

b) Approval of retirement awards to the following employees in recognition of their many years of faithful and dedicated service to the County of Tehama:

- 1) CHILD SUPPORT SERVICES
  - a) Celia King, 17 years
  - b) Donna Golden, 31 years

Child Support Services Director Tonya Moore recognized Ceclia King and Donna

Golden on their retirement.

**RESULT:** APPROVE

**MOVER:** Pati Nolen

**SECONDER:** Greg Jones

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**10. EMPOWER TEHAMA - Executive Director Daniel Buchanan 25-0204**

a) PROCLAMATION - Adoption of a proclamation proclaiming February as teen dating violence awareness and prevention month.

Empower Tehama Executive Director Daniel Buchanan read the proclamation.

John Prinz commented on teen violence and his grandson.

**RESULT:** APPROVE

**MOVER:** Pati Nolen

**SECONDER:** Tom Walker

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**11. TEHAMA COUNTY CHILDREN & FAMILIES COMMISSION / FIRST 5 25-0165  
- Executive Director Heidi Mendenhall and Vice Chair Richard DuVarney**

a) INFORMATIONAL PRESENTATION - Regarding the 0-5 systems and annual data report.

Executive Director Heidi Mendenhall thanked Clerk and Recorder Sean Houghtby and gave a presentation regarding the 0-5 systems and evaluation annual data report.

In response to Chairman Hansen, Mrs. Mendenhall discussed the decline in funding.

**12. AUDITOR-CONTROLLER - Auditor-Controller Krista Peterson 25-0213**

a) INFORMATIONAL PRESENTATION - Report and Financial Overview of December 2024 for Fiscal Year 2024/25.

Auditor-Controller Krista Peterson gave a presentation regarding the report and financial overview of December statement status for the revenue for 2024/2025.

In response to Chairman Hansen, Mrs. Peterson and Administrative Services Director Tom Provine discussed the cost for the HVAC services in Corning.

In response to Chairman Hansen, Mrs. Peterson confirmed the County is on track compared to the prior year.

**13. ADMINISTRATION - Chief Administrator Gabriel Hydrick 25-0177**

a) Presentation and discussion of the Fiscal Year 2024-25 Mid-Year Budget Report.

Chief Administrator Gabriel Hydrick thanked staff and gave a presentation regarding the Fiscal 2024/2025 mid-year budget year.

In response to Supervisor Walker, Mr. Hydrick discussed the position allocation list for

County policy and the fund balance carryover.

In addition, Auditor-Controller Krista Peterson explained the fund balance carryover and the differences between the expenditures and revenues.

In response to Chairman Hansen, Mrs. Peterson explained the encumbrances and the reserves.

Lousie Wilkinson suggested the Board to establish a Budget Ad Hoc Committee.

Micheal Kain stated the Board should be more involved with County's budget.

Candy Carlson commented on the mid-year adjustments and asked for an explanation regarding the 10-million-dollar differences.

Administrative Fiscal Manager Orepá Mamea explained the budget adjustments for departments and explained the budget expenditure throughout the year.

In response to Chairman Hansen, Ms. Mamea discussed the total of salary savings the department is giving back and discussed the coverages for the net County cost per request.

Michael Kehoe commented on the general funds reserve accounts and the economic uncertainty.

In response to Mrs. Carlson, Mrs. Peterson explained the differences between expenses and the revenue.

In addition, Ms. Mamea explained the departments' adjustments for the mid-year's budget and confirms there is no 10-million dollar deficit.

b) Public Comment.

Chairman Hansen closed public comment at 11:35 A.M.

c) Authorization for the Auditor to make Mid-Year Budget adjustments as presented (Auditor #B-31).

**RESULT:** APPROVE  
**MOVER:** Tom Walker  
**SECONDER:** Greg Jones  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

d) RESOLUTION - Adoption of a resolution amending the FY 2024-25 Position Allocation List (PAL) as part of FY 2024-25 Mid-Year Budget / PAL changes, effective 3/1/25.

**RESULT:** APPROVE  
**MOVER:** Pati Nolen  
**SECONDER:** Greg Jones

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen  
Enactment No: RES NO. 2025-008

**14. PROBATION DEPARTMENT - Chief Probation Officer Pam Gonzalez 25-0196**

a) AGREEMENT - Approval and authorization for the Chief Probation Officer to sign a lease agreement with Bharat Jesrani and Bhavna Jesrani for the Sportsman Lodge Motel located at 768 Antelope Boulevard, Red Bluff, CA 96080 for transitional housing in the amount of \$40,000 quarterly with the prorated amount of \$26,666.66 for 2/1/25 through 3/31/25, effective 2/1/25 and ending at 11:59 p.m. on 12/31/27.

In response to Supervisor Walker, Deputy Chief Probation Officer Clayton Bennett confirmed the utilization of the facility is approximately 10-years.

In response to Supervisor Jones. Mr. Bennett discussed the maximum capacity of the complex.

In response to Supervisor Walker, Mr. Bennett discussed the pro-rated utility cost and coverage in the contract.

**RESULT:** APPROVE  
**MOVER:** Pati Nolen  
**SECONDER:** Tom Walker  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen  
Enactment No: MISC. AGR 2025-045

**15. HEALTH SERVICES AGENCY - Executive Director Jayme Bottke 25-0227**

a) RESOLUTION - Adoption of a resolution authorizing the County of Tehama to submit a joint application with Pacific West Communities, Inc. to participate in the Homekey+ Program and to accept the Homekey+ Program funds up to the amount authorized by the Guidelines and applicable state law; and further authorization for the Executive Director to act on behalf of the County by signing the necessary documents in connection with the application and award of Homekey+ Program funds for The Bluffs Community Housing, a Permanent Supportive Housing Project.

Health Services Agency Executive Director Jayme Bottke explained the changes and the addition to the packet.

In response to Supervisor Walker, Mrs. Bottke confirmed the location of the facility.

In response to Chairman Hansen, Mrs. Bottke discussed the qualifications for the housing residents in Corning.

In response to Chairman Hansen, Mrs. Bottke discussed the City of Red Bluff approval and support of this project.

In response to Chairman Hansen, Mrs. Bottke explained the funding source and discussed the projects for complex with easy access to transportation and groceries.

**RESULT:** APPROVE

**MOVER:** Pati Nolen  
**SECONDER:** Rob Burroughs  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen  
Enactment No: RES NO. 2025-009

**16. HEALTH SERVICES AGENCY / PERSONNEL - Executive Director 25-0210**

**Jayne Bottke**

a) Approval of the revised classification specification of Health Educator I within the Joint Council Bargaining Unit, effective 2/25/25.

**RESULT:** APPROVE  
**MOVER:** Tom Walker  
**SECONDER:** Greg Jones  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**17. SHERIFF'S OFFICE - Sheriff Dave Kain 25-0219**

a) TRANSFER OF FUNDS: SHERIFF, B-30 - From Special Department Expense (2027-53280) \$8,487.13 to Special Department Equipment (2027-57608), \$8,487.13 **(Requires a 4/5's vote).**

**RESULT:** APPROVE  
**MOVER:** Pati Nolen  
**SECONDER:** Tom Walker  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**18. SHERIFF / PERSONNEL - Sheriff Dave Kain 25-0202**

a) OTHER THAN "A" STEP - Approval to appoint applicant as Sheriff's Detective Investigator - Extra Help, Range 44, Step 5, upon successful completion of all pre-employment requirements.

**RESULT:** APPROVE  
**MOVER:** Pati Nolen  
**SECONDER:** Rob Burroughs  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**19. SHERIFF / PURCHASING - Sheriff Dave Kain 25-0233**

a) TRANSFER OF FUNDS: SHERIFF, B-32 - From Federal Title III (2027-450727), \$33,000 and from Public Safety (106-301900) \$22,528.85, to Contingency (2002-59000) \$55,528.85; and From Contingency (2002-59000), to Vehicles (2027-57605), \$55,528.85 **(Requires a 4/5's vote).**

**RESULT:** APPROVE  
**MOVER:** Tom Walker  
**SECONDER:** Pati Nolen  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

b) BID WAIVER:



1) Adopt the finding that California State Contract 1-22-23-20F with Downtown Ford for the acquisition of (1) one new 2025 Ford F150 Crew Cab 4X4 meets all Tehama County bidding criteria and allow the County to take advantage of special low pricing without the time and expense involved with conducting a formal bid process.

2) To find it in the best interest of the County to waive the formal bid process for the acquisition of (1) one new 2025 Ford Crew Cab based on the finding.

**RESULT:** APPROVE  
**MOVER:** Pati Nolen  
**SECONDER:** Tom Walker  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

c) Authorization for the Purchasing Agent to sign a purchase order to Downtown Ford for the acquisition of (1) one new 2025 Ford F150 Crew Cab 4X4 in the amount of \$55,883.

**RESULT:** APPROVE  
**MOVER:** Pati Nolen  
**SECONDER:** Tom Walker  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**11:57 A.M. RECESS**

**1:30 P.M. RECONVENE**

**20. PUBLIC WORKS - Interim Public Works Director Will Pike 25-0142**

a) CHANGE ORDER - Authorization for the Public Works Director to issue Change Order No. 12 to the Agreement with S.T. Rhoads Inc. (Road Agreement #2024-03) for the 99W & South Main Street Project, to install two pairs of future-use utility crossing conduits, in the amount to \$6,500.

Interim Public Works Director Will Pike introduced Public Works Engineer John McClain to discussed the change orders.

**RESULT:** APPROVE  
**MOVER:** Pati Nolen  
**SECONDER:** Tom Walker  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

b) CHANGE ORDER - Authorization for Public Works Director to issue Change Order No. 20 to the Agreement with S.T. Rhoads Inc. (Road Agreement #2024-03) for the 99W & South Main Street Project, to place 1-1/2 inch granite rock in-fill, in an amount equal to \$8,000.

**RESULT:** APPROVE  
**MOVER:** Tom Walker

**SECONDER:** Greg Jones  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**21. PUBLIC WORKS - Interim Public Works Director Will Pike 25-0145**

a) CHANGE ORDER - Approval and authorization for the Interim Director to issue Change Order No.1, Supplement No. 1 to the Agreement with JF Shea Inc. (Road Agreement #2022-23) for the Evergreen Road Bridge Replacement Project, to increase the structural section of the detour road, in an amount equal to \$49,787.77.

Louise Wilkinson commented not in favor of the change orders.

Jessica Clark commented not in favor of the change orders.

In response to Supervisor Burroughs, Public Works Engineer John McClain explained the timing of the geo-technical studies and process and discussed the construction of the detour.

In response to Chairman Hansen, Mr. McClain confirmed the different phases in the projects that needed to be addressed due to seasonal oversight.

Motion made by Supervisor Nolen to approve item #21 section A for the change order. Seconded by Supervisor Jones.

Chairman Hansen addressed there was confusion and clarified the voting on item #20 section B.

Supervisor Nolen amended her previous motion to approve item #20 section B. Seconded by Supervisor Jones.

Discussion took place regarding the confusion and corrections to the votes.

Motion made by Supervisor Nolen to approve item #21 section A. Seconded by Supervisor Walker.

**RESULT:** APPROVE  
**MOVER:** Pati Nolen  
**SECONDER:** Greg Jones  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

b) CHANGE ORDER - Approval and authorization for the Interim Director to issue Change Order No. 1, Supplement No. 2 to the Agreement with JF Shea Inc. (Road Agreement #2022-23) for the Evergreen Road Bridge Replacement Project, to remove the detour road, in an amount equal to \$30,000.

Mr. McClain explained the material and the need to remove the detour.

Motion made by Supervisor Nolen to approve item #21 section B. Seconded by

Supervisor Walker.

Jessica Clark suggested adding clauses or limits to the contract.

**RESULT:** APPROVE  
**MOVER:** Pati Nolen  
**SECONDER:** Tom Walker  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

c) CHANGE ORDER - Approval and authorization for the Interim Director to issue Change Order No. 27 to the Agreement with JF Shea Inc. (Road Agreement #2022-23) for the Evergreen Road Bridge Replacement Project, to remove and dispose of debris resting against the existing bridge piers, in an amount equal to \$5,000.

Motion made by Supervisor Walker to approve item #21 section C. Seconded by Supervisor Nolen.

**RESULT:** APPROVE  
**MOVER:** Tom Walker  
**SECONDER:** Pati Nolen  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**22. PUBLIC WORKS - Interim Public Works Director Will Pike 25-0194**

a) CHANGE ORDER - Approval and authorization for the Interim Director to issue Change Order No. 9, Supplemental No. 1, to the Agreement with S.T. Rhoads Inc. (Road Agreement #2024-03) for the 99W & South Main Street Project, to excavate and dispose of additional unsuitable materials, in an amount equal to \$40,000.

Motion made by Supervisor Nolen to approve item #22 section A. Seconded by Supervisor Jones.

In response Supervisor Burroughs, Public Works Engineer John McClain confirmed the funding was coming out of contingency fund and not general.

In response Supervisor Jones, Mr. McClain explained the contingency percentages.

**RESULT:** APPROVE  
**MOVER:** Pati Nolen  
**SECONDER:** Greg Jones  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

b) CHANGE ORDER - Approval and authorization for the Interim Director to issue Change Order No. 13 to the Agreement with S.T. Rhoads Inc. (Road Agreement #2024-03) for the 99W & South Main Street Project, to resolve an Initial Potential Claim for the contractor's quality control material testing costs, in an amount equal to \$250,000.

Mr. McClain explained the initial potential claim and the material testing costs.

In response to Supervisor Nolen, Mr. McClain confirmed the Public Works will avoid ambiguity in the future.

In response to Supervisor Walker, Mr. McClain discussed the contingency balance. Louise Wilkinson asked about the core samples.

A resident commented on not having a proper answer for the core sample and suggests to have legal counsel to look into clauses and limits for future contracts.

Motion made by Supervisor Walker to approve item #22 section B. Seconded by Supervisor Nolen.

**RESULT:** APPROVE  
**MOVER:** Tom Walker  
**SECONDER:** Pati Nolen  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

c) CHANGE ORDER - Approval and authorization for the Interim Director to issue Change Order No. 19 to the Agreement with S.T. Rhoads Inc. (Road Agreement #2024-03) for the 99W & South Main Street Project, to replace additional existing concrete sidewalk and gutter, in an amount equal to \$8,160.

**RESULT:** APPROVE  
**MOVER:** Pati Nolen  
**SECONDER:** Tom Walker  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**1:58 P.M. RECESS to convene as the Tehama County Power Authority**

**23. TEHAMA COUNTY POWER AUTHORITY - Interim Director Will Pike 25-0224**

a) Election of Officers:

- 1) Chairman - Appointment of current Chairman of the Board of Supervisors.
- 2) Vice-Chairman - Appointment of the current Vice-Chairman of the Board of Supervisors.
- 3) Secretary - Appointment of the Clerk of the Board of Supervisors.

Motion made by Supervisor Nolen to appoint Chairman Hansen as 1) Chair, Supervisor Nolen as 2) Vice-Chair, and Clerk and Recorder Sean Houghtby as 3) Secretary for the Tehama County Power Authority.

In response to Supervisors Nolen and Hansen, Interim Public Works Director Will Pike discussed the reestablishment and dissolution of the Power Authority.

Candy Carlson commented on the micro-projects that could be done through the Power Authority.

**RESULT:** APPROVE

**MOVER:** Pati Nolen  
**SECONDER:** Greg Jones  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

b) Public Comment Period.

c) Waive the reading and approve the minutes of the meeting held 2/6/24.

**RESULT:** APPROVE  
**MOVER:** Pati Nolen  
**SECONDER:** Greg Jones  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

d) Acceptance of the Financial Report.

**RESULT:** APPROVE  
**MOVER:** Pati Nolen  
**SECONDER:** Tom Walker  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**2:03 P.M. ADJOURN to reconvene as the Tehama County Board of Supervisors**

**24. CORNING VETERANS HALL REMODEL PROJECT - Administrative 25-0223**  
**Services Director Tom Provine**

a) Approval of the plans and specifications for the Corning Veterans Hall Remodel Project.

In response to Supervisor Walker, Administrative Services Director Tom Provine discussed the final determination for the balcony to be kept as is.

In response to Supervisor Walker, Mr. Provine stated the bid would be open for one month.

**RESULT:** APPROVE  
**MOVER:** Tom Walker  
**SECONDER:** Greg Jones  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

b) Authorization for Administration to advertise for bids on the project, with the bid opening to be held at 3:00 p.m. on 4/3/25 in the Administrative Office, 727 Oak Street, Room #202, Red Bluff, California.

**RESULT:** APPROVE  
**MOVER:** Tom Walker  
**SECONDER:** Pati Nolen  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**25. PERSONNEL - Personnel Director Coral Ferrin**

**25-0169**

a) Adoption of revised TCPR §7101: Performance Evaluations.

Personnel Director Coral Ferrin discussed the outcome of the Personnel Procedures & Guidelines Ad Hoc Committee.

Motion made by Supervisor Burroughs to Table this item. Seconded by Supervisor Nolen.

Discussion took place regarding the performance evaluation for all Tehama County employees and the agreement with the merit systems services.

Supervisor Burroughs withdrew his motion.

Motion made by Supervisor Walker to approve item 25 section a. Seconded by Supervisor Jones.

Candy Carlson suggested adding additional language in Personnel responsibilities regarding tracking.

In response to Mrs. Carlson, Ms. Ferrin explained the tracking process is amongst department heads and the review of Personnel department.

In response to Jessica Clark, Ms. Ferrin clarified the guideline to review employees regarding the merit system services.

Sharon Novak recommended the Board to vote no on this item or to table.

In response to Supervisor Walker, Ms. Ferrin explained the differences in the process of performance evaluation amongst departments heads evaluating their employees and the Board evaluating the department heads.

In response to Lousie Wilkinson, Ms. Ferrin explained why there is no redline version.

**RESULT:** APPROVE  
**MOVER:** Tom Walker  
**SECONDER:** Greg Jones  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

~~b) Adoption of revised TCPR §1101: General Provisions~~

~~**RESULT:** WITHDRAWN by Department~~

**26. COMMITTEES & COMMISSIONS - Board of Supervisors**

**25-0228**

a) Board discussion and possible action regarding the appointments to the Board Committees and Commissions with No Set Term:

- 1) TEHAMA COUNTY VEHICLE ABATEMENT SERVICES AUTHORITY - One County representative for No Set Term (Incumbent: Jim Simon).

Environmental Health/Code Enforcement Director Tia Branton explained their need of

replacement for incumbent Jim Simon.

Motion made by Supervisor Walker to appoint Interim Public Works Director Will Pike as the County representative for the Tehama County Vehicle Abatement Services Authority for no set term. Seconded by Supervisor Nolen.

**RESULT:** APPROVE

**MOVER:** Tom Walker

**SECONDER:** Pati Nolen

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

## **FUTURE AGENDA ITEMS**

Supervisor Nolen requested a study session for reestablishing a Budget Ad Hoc instead of the individual departments presenting their budget to the full Board (No Consensus 1-4).

Supervisor Jones requested an informational presentation for an introduction to Clear Gov Software following the previous discussion regarding the current budget process and availability of information (Consensus 4-1).

## **CLOSED SESSION**

No public comment.

## **2:33 P.M. RECESS**

## **3:07 P.M. RECONVENE**

## **REPORTABLE ACTIONS FROM CLOSED SESSION**

27. CLOSED SESSION 25-0190 a) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Government Code section 54956.9). Name of the case is Estate of Raymond III Walston v. Villapalominos, et al. Tehama County Superior Case No. 24CI-000271.

**Report Out:** 5-0 to deny the claim.

28. CLOSED SESSION 25-0230 a) PERSONNEL / PUBLIC EMPLOYEE APPOINTMENT OR EMPLOYMENT (Government Code Section 54957) Title: Interim Director of Public Works.

**Report Out:** Direction given to staff.

## **ADJOURN**

3:07 P.M. There being no further business before the Board, the meeting was adjourned.

ATTEST: February 28, 2025

APPROVED

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Chairman of the Board  
of Supervisors

SEAN HOUGHTBY, Clerk

of the Board of Supervisors

by \_\_\_\_\_ Deputy