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## **9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE**

Chairman Leach presided. Present in the chambers were Clerk of the Board Jennifer Vise, County Counsel Margaret Long, and Chief Administrator Gabriel Hydrick.

## **PUBLIC COMMENT**

## **ANNOUNCEMENT OF AGENDA CORRECTIONS**

## **REPORTABLE ACTIONS FROM CLOSED SESSION**

## **BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE**

## **REPORTS OF MEETINGS ATTENDED INCLUDING AB1234**

## **ANNOUNCEMENTS BY COUNTY DEPARTMENTS**

### **CONSENT AGENDA**

#### Approval of the Consent Agenda

A motion was made by Vice Chair Hansen, seconded by Supervisor Nolen, to approve the Consent Agenda. The motion carried by the following vote:

**RESULT:** APPROVED THE CONSENT AGENDA

**MOVER:** Matt Hansen

**SECONDER:** Pati Nolen

- 1. GENERAL WARRANT REGISTER - 3/31/24 - 4/6/24**  
**GENERAL WARRANT REGISTER - 3/31/24 - 4/6/24**

#### **Financial Impact:**

As Listed

#### **Background Information:**

[Click here to enter Background Info.](#)

- 2. AUDITOR'S CLAIM**

**AUDITOR’S CLAIM**

**Financial Impact:**

As Listed

**Background Information:**

Click here to enter Background Info.

a) SOCIAL SERVICES, 5013-53280, IHSS MOE 04/2024, \$205,154.33

**3. SOCIAL SERVICES**

**SOCIAL SERVICES**

**Financial Impact:**

The cards will be used to benefit youth who are served by Child Protective Services.

**Background Information:**

The Red Bluff Elks Lodge #1250 has generously donated to Social Services' Child Protective Services (CPS) Branch many times over the years. This donation of Gift Cards from Walmart will support the needs of youth and children. These cards will be used to buy items needed when children are placed into care and have also been used to buy beds or other essential items to help families avoid becoming part of the CPS system.

a) DONATION - Request approval and authorization for the Interim Director to accept the donation from the Red Bluff Elks Lodge #1250 of \$4,000 in Walmart Gift Cards for Child Protective Services

**4. FIRE**

**FIRE**

**Financial Impact:**

No impact to the County Fire Budget.

**Background Information:**

The Department of Forestry is an approved agent of the Department of Defense Firefighter (FFP) Program. The FFP Program allows the County Fire Department to utilize federal excess personal property for the exclusive purpose of fire suppression, fire prevention and related emergency services.

(Prior Agreement Mis#2021-51 & Resolution #2021-23)

a) RESOLUTION / AGREEMENT - Request adoption of a Resolution approving and authorizing Fire Chief Monty Smith to sign Cooperative Agreement #880901 with the State of California, Resources Agency Department of Forestry and Fire Protection, for the Department of Defense Firefighter Property Program, effective for five years upon date of last signature

**5. FIRE**

**FIRE**

**Financial Impact:**

No impact to the County Fire Budget.

**Background Information:**

The state is an approved agent of the U.S. Forest Service for the purpose of administering the Cooperative Forestry Assistance Act of 1978 (PL95-313). This allows the County Fire Department to utilize federal excess personal property.

(Prior Resolution #2020-95)

a) RESOLUTION / AGREEMENT - Request adoption of a Resolution approving and authorizing Fire Chief Monty Smith to sign Cooperative Agreement #992501 with the State of California, Resources Agency, Department of Forestry and Fire Protection for the Loan of Federal Excess Property (FEPP), effective for five years upon date of last signature

**6. COMMITTEES & COMMISSIONS  
COMMITTEES & COMMISSIONS**

**Financial Impact:**

Click here to enter Financial Impact.

**Background Information:**

Click here to enter Background Info.

a) AIR POLLUTION CONTROL DISTRICT HEARING BOARD - One three-year term to fill the expired term of Steve Chamblin as Public Member, with new term expiring 3/31/27

(Interested person: Steve Chamblin)

**REGULAR AGENDA**

**7. AT&T COVERAGE PRESENTATION  
AT&T COVERAGE PRESENTATION**

**Financial Impact:**

No financial impact from this presentation

**Background Information:**

At the February 27, 2024 meeting, Supervisor Carlson requested updates regarding AT&T's wireless coverage and landline plans within Tehama County. A representative of AT&T has offered to present and answer the Board's questions.

a) INFORMATIONAL PRESENTATION - Regarding AT&T coverage within Tehama County

**RESULT:** WITHDRAWN

**8. FIRE - Fire Chief Monty Smith**

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**FIRE - Fire Chief Monty Smith****Financial Impact:**

Funds for the procurement of two new Ford F-250 crew cab 4x4 pickup trucks are budgeted in FY 23-24 budget, Account 2042-57605.

**Background Information:**

This purchase will be replacing aging vehicles in the Department's fleet- 2001 Ford Taurus sedan which is no longer conducive to our agency's current needs, and a 2017 Dodge Fire Marshal pickup with 95,574 miles. The new vehicles may generate revenue for Tehama County Fire while assigned to incidents.

a) BID WAIVER - Request to adopt the finding that State General Services Contract #1-22-23-20G with Watsonville Fleet Group for the acquisition of two new Ford F-250 crew cab 4x4 pickup trucks meets all the Tehama County bidding criteria and allows the County to take advantage of special low pricing without the time and expense involved with conducting a formal bid process

1) Request to find it in the best interest of the County to waive the formal bid process for the acquisition of two new Ford F-250 crew cab 4x4 pickups based on the finding

2) Request authorization for the Purchasing Department to sign the purchase order to Watsonville Fleet Group for the acquisition of two new Ford F-250 crew cab 4x4 pickup trucks for the Fire Department in the amount of \$121,126.89

**RESULT:** APPROVE

**MOVER:** Matt Hansen

**SECONDER:** Pati Nolen

9. **PUBLIC WORKS / TRANSPORTATION COMMISSION - Executive Director Jim Simon and Deputy Director Jessica Riske-Gomez**

**PUBLIC WORKS / TRANSPORTATION COMMISSION - Executive Director Jim Simon and Deputy Director Jessica Riske-Gomez**

**Financial Impact:**

\$3 million in total transit funding set aside for this project in a combination of State and Federal grant awards.

**Background Information:**

Since 2020, \$3 million has been set aside for this project. The Board awarded the contract for the Bus Maintenance and Administrative Facility Rehabilitation Project to McCuen Construction Inc. of Loomis, CA as the lowest responsive bidder in the amount of \$2,000,000.00 on March 28, 2023 (Miscellaneous Agreement #2023-40). At that time, the Director of Public Works was authorized \$200,000 in signature authority for the issuance of Change Orders to the contract, pursuant to Public Contract Code 20137.

The additional contingencies budget was anticipated due to unknown building and site

conditions at the facility and the lack of available as-built drawings. As-builts are used during the construction phase to continually track how the land and building is changing as work progresses during original construction. Dedicated as-built surveys make as-built drawings much easier to construct in the end, because of the greater level of detail recorded from every stage of the project. There were no existing records to support the rehabilitation project. Without a full history of project condition changes prior to County acquisition, managers were unable to identify what has been built and had to invest in learning about existing conditions as the project moved forward creating a robust list of change orders to compensate for unknown site conditions.

Deputy Director Riske-Gomez presented an update at the August 15, 2023, meeting regarding the current change order overruns and projections that the project would not exceed the budget total. On January 23, 2024, Change Orders No. 1 through No. 55 were approved at the meeting of the Tehama County Board of Supervisors.

The project funding has a budget for contingencies (including Change Orders) totaling \$1,000,000.00 of state and federal grants. The contingency budget is supported with transit State of Good Repair (SGR) and Local Transportation Fund (LTF) dollars. The following change orders have been developed while coordinating with Caltrans to ensure they are presented to the Board in a complete and correct manner. Since the project was awarded, change orders Order No. 25, 26, 28, 29, 32, 33, 47, 51, 56 through 79 have been determined to be necessary by the Director of Public Works.

Changes in the work of this scale would ordinarily require competitive bidding. However, under *Graydon v. Pasadena Redevelopment Agency* (1980) 104 Cal.App.3d 631, competitive bidding is not required where such bidding would be unavailing and impractical and would not produce any public advantage. For the following reasons, competitive bidding for the extra work in this case would not produce any public advantage, and it is in the County's and public's best interest to negotiate change orders with the existing contractor on the project rather than competitively bid these project changes: (1) McCuen Construction Inc. of Loomis was already mobilized and on site performing base project construction functions and it is more costly to approve plans and specifications, advertise and solicit bids for the changes to the work being performed by McCuen Construction Inc. In addition, McCuen Construction Inc. already had knowledge and experience with site conditions on the project, such as the construction of the abutment fill, which have contributed to the need for the change order; (2) The delay associated with advertising and bidding for completion of project changes would have resulted in suspension of the project and consequent cost to the County and inconvenience for the public; and (3) Competitive bidding requires award to the lowest responsible bidder. This could result in multiple contractors working on the same project at the same time which would cause conflicts and difficulty in apportioning responsibility for contract issues, such as liability, completion dates and performance.

The total of Change Orders No. Order No. 25, 26, 28, 29, 32, 33, 47, 51, 56 through 79 is \$250,243.53 .

a) Request to adopt a finding that competitive bidding for the work described in

Contract Change Order No. 25, 26, 28, 29, 32, 33, 47, 51, 56 through 79 for the Bus Maintenance and Administrative Facility Rehabilitation Project would be unavailing and impractical and would not produce any public advantage

b) Request authorization for Public Works Director to issue change orders Contract Change Order No. 25, 26, 28, 29, 32, 33, 47, 51, 56 through 79 in the amount of \$250,243.53

- RESULT:** APPROVE
- MOVER:** Pati Nolen
- SECONDER:** Candy Carlson
- RESULT:** APPROVE
- MOVER:** Pati Nolen
- SECONDER:** Candy Carlson

**10. PROBATION DEPARTMENT - Chief Probation Officer Greg Ulloa**  
**PROBATION DEPARTMENT - Chief Probation Officer Greg Ulloa**

**Financial Impact:**

This purchase is utilizing CLR 2011 Realignment funds to fully cover the purchase of this new vehicle. There is no impact to the General Fund.

**Background Information:**

On January 18, 2024, Community Corrections Partnership (CCP) met and approved the one-time expense of a 2024 Ram 2500 Crew Cab 4x4 Truck for the Day Reporting Center.

a) TRANSFER OF FUNDS: PROBATION, B-67 - From CLR 2011 Realignment (2035-450570) to Contingency (2002-59000), \$62,318; and from Contingency (2002-59000) to Vehicles (2035-57605), \$62,318 **(Requires 4/5's vote)**

b) BID WAIVER - Request to adopt the finding that California State Contract 1-22-23-20E with Elk Grove Auto for the acquisition of one (1) new 2024 Ram 2500 Crew Cab 4x4 Truck meets all Tehama County bidding criteria and allows the County to take advantage of special low pricing without the time and expense involved with conducting a formal bid process

1) Request to find it in the best interest of the County to waive the formal bid process for the acquisition of one (1) new 2024 Ram 2500 Crew Cab 4x4 Truck based on the finding

2) Request authorization for the Purchasing Agent to sign a purchase order with Elk Grove Auto for the acquisition of one (1) new 2024 Ram 2500 Crew Cab 4x4 Truck for Tehama County Probation Department in the amount of \$62,318

- RESULT:** APPROVE
- MOVER:** Matt Hansen
- SECONDER:** Pati Nolen
- RESULT:** APPROVE

**MOVER:** Matt Hansen

**SECONDER:** Pati Nolen

**11. COMMUNITY ACTION AGENCY / SENIOR NUTRITION - Interim Director Teresa Curiel**

**COMMUNITY ACTION AGENCY / SENIOR NUTRITION - Interim Director Teresa Curiel**

**Financial Impact:**

Senior Nutrition has increased funding available in the current fiscal year 2023/24 that makes this purchase possible. Increased funding up to \$34,000 comes from American Rescue Plan Act (ARPA) funds through Chico State Enterprises, Area 3 Agency on Aging (AAA). There is no additional cost to the General Fund. A budget transfer request will be made at time of award to get funding into the appropriate budget accounts for the purchase.

**Background Information:**

The vehicle will be utilized for the delivery of frozen meals to seniors who are on the home delivered waiting list. Currently we have over 100 seniors on the waiting list. The Senior Nutrition program’s funding sources includes Federal grant allocations which will be used for the purchase of these vehicles. Pursuant to 45 C.F.R. 92.36, grantees and subgrantees must conduct procurements in a manner that prohibits the use of statutorily or administratively imposed in-State or local geographical preferences in the evaluation of bids or proposals. Therefore, Tehama County Code section 4.24.085, the local preference ordinance, cannot be utilized in evaluating the bid for vehicles that are funded by the Federal grant even if the local vendor’s bid is within five percent of the low responsive bid.

a) Request approval of specifications for one new van or SUV

b) Request authorization for the Purchasing Department to solicit bids for one new van or SUV, with bid opening set for 3:00 p.m. 5/13/2024 at the Administrative Office, 727 Oak Street, Red Bluff, CA

**RESULT:** APPROVE

**MOVER:** Candy Carlson

**SECONDER:** Pati Nolen

**RESULT:** APPROVE

**MOVER:** Candy Carlson

**SECONDER:** Pati Nolen

**12. PERSONNEL / SOCIAL SERVICES - Interim Director Teresa Curiel**

**PERSONNEL / SOCIAL SERVICES - Interim Director Teresa Curiel**

**Financial Impact:**

Appropriate funding is in the agency’s budget to cover this expenditure. The bi-weekly salary for the position Range 19 Step A is \$1,553.60 (\$19.42 hourly). The increased cost from A to E is approximately \$8,694.40 in annual salary. The department has

sufficient funds budgeted for this position. There is no impact to the General Fund.

**Background Information:**

The Department of Social Services requests placement at Other Than A Step, Range 19, Step E for an Account Clerk III. Our candidate exceeds the minimum qualifications of this position with their relevant experience as a Billing Supervisor, Bookkeeper, and a Front Office Manager. The candidate has many applicable skills including but not limited to: accounts payable, accounts receivable, invoicing, reconciling accounts, etc. She has over 11 years of comprehensive professional experience performing duties that are relevant to the position.

The Department has struggled to recruit and retain qualified candidates in the Account Clerk series for a number of years. If this action is not approved, the Department will lose an opportunity to hire a highly qualified applicant.

The Personnel Office has reviewed the candidate’s qualifications and is in agreement with placement at Range 19, Step E upon successful completion of all pre-employment requirements.

a) OTHER THAN “A” STEP - Request approval to appoint the applicant as Account Clerk III, Range 19, Step E, and effective 4/24/24 or upon successful completion of all pre-employment requirements

**RESULT:** APPROVE  
**MOVER:** Matt Hansen  
**SECONDER:** Candy Carlson

**9:46 A.M. RECESS to convene as the Tehama County Board of Equalization**

- 13. **TEHAMA COUNTY BOARD OF EQUALIZATION - County Assessor Burley Phillips**  
**TEHAMA COUNTY BOARD OF EQUALIZATION - County Assessor Burley Phillips**

**Financial Impact:**

[Click here to enter Financial Impact.](#)

**Background Information:**

[Click here to enter Background Info.](#)

a) Waive the reading and approve the minutes of the meeting held 12/5/23

b) Request approval of the following stipulations as recommended by the County Assessor:

- 1) Assessment appeal No. 10-2023, Juan Herendira Nava
- 2) Assessment appeal No. 8-2023, Donald E. Burns
- 3) Assessment appeal No. 13-2023(a), Daniel E. Hagan
- 4) Assessment appeal No. 13-2023(b), Daniel E. Hagan
- 5) Assessment appeal No. 13-2023(c), Daniel E. Hagan

**RESULT:** APPROVE  
**MOVER:** Pati Nolen

**SECONDER:** Candy Carlson  
**RESULT:** APPROVE  
**MOVER:** Candy Carlson  
**SECONDER:** Pati Nolen

**9:53 A.M. ADJOURN to reconvene as the Tehama County Board of Supervisors**

- 14. **APPROVAL OF MINUTES - Clerk & Recorder Jennifer Vise**  
**APPROVAL OF MINUTES - Clerk & Recorder Jennifer Vise**

**Financial Impact:**  
None

**Background Information:**

a) Waive the reading and approve the minutes of the regular meeting held 2/27/2024

**RESULT:** APPROVE  
**MOVER:** Matt Hansen  
**SECONDER:** Pati Nolen

**FUTURE AGENDA ITEMS**

**10:08 A.M. RECESS**

**1:32 P.M. RECONVENE**

- 15. **BOARD OF SUPERVISORS**  
**BOARD OF SUPERVISORS**

**Financial Impact:**  
None.

**Background Information:**

The Board of Supervisors requested a site visit, as a group, for the entire Board to view the County-owned property along Brickyard Creek, behind the County’s Walnut Street Complex (APN 029-270-032-000) in order to better evaluate the needs and potential of the site.

a) Trip to view the Brickyard Creek property, APN 029-270-032-000

**CLOSED SESSION**

Members of the public may address the Closed Session matters at the time the closed session is announced.

**REPORTABLE ACTIONS FROM CLOSED SESSION**

**ADJOURN**

ATTEST: April 29, 2024

APPROVED

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Board

Chairman of the

Supervisors

of

JENNIFER A. VISE, Clerk  
of the Board of Supervisors \_\_\_\_\_