

Goals for the Agency Manager and Tehama County Solid Waste Management Agency

FY 2024/2025 Goals

Short Term Goals to complete by the end of FY 2024/2025

1. Ensure that the new Landfill and MRF Operations Agreement is being implemented and all Waste Connections reporting requirements are being met.

Update: In process. Waste Connections continues to meet their reporting requirements under the new contract that began March 1, 2024. Their Diversion Plan Annual Report is to be submitted by February 15 for review by the Agency.

2. Oversee the CEQA review, soil testing and regulatory submittal to permit the composting facility at the Tehama County/Red Bluff Landfill through FY 2024/2025 and possibly into FY 2025/2026.

Update: In process. Lawrence and Associates have revised the Joint Technical Document and it has been reviewed by the Agency. The revised Joint Technical Document will be submitted to CalRecycle with the Five-Year Permit Review.

3. Work with Tehama County Personnel to develop an internal staffing structure and transition all employees to internal employment.

Update. On hold. This item will need to be placed on hold until the Agency hires a permanent Agency Manager.

4. Assist the City of Red Bluff in adopting a successor franchise hauling agreement.

Update. Complete. The City of Red Bluff approved a successor franchise hauling agreement on June 4, 2024.

5. Continue to ensure the Agency remains AB 939 and SB 1383 compliant.

Update. Ongoing. Due to staffing issues within CalRecycle's Local Assistance and Market Development branch, the Agency was unable to have a site visit in 2023 or 2024. A conference call is scheduled for February to introduce new CalRecycle staff to the Agency and go over diversion programs for 2023. The Agency has not yet received the compliance determination for 2023 from CalRecycle.

6. Continue to ensure the goals set forth in Waste Connections' 2024 Diversion Plan are being implemented and meet the higher diversion standards.

Update: Waste Connections is compliant with its Diversion Plan. A detailed report will be provided to the Board at the April Board of Directors meeting.

7. Per the Landfill and MRF Operations agreement, evaluate Waste Connections' claims for "Change in Law" costs by the end of FY 2024/2025.

Update. Waste Connections has not yet submitted a claim for any "Change in Law" costs for FY 2024/2025.

8. Complete the Five-Year Permit Review for the MRF and Landfill. Provide a cost comparison for CalRecycle's closure estimate as compared to current industry costs.

Update: In process. The Agency has reviewed the revised Joint Technical Document and Five-Year Permit Review and sent it back to Lawrence and Associates to finalize and submit to CalRecycle.

9. Continue to manage the agreement with ACTenviro to operate the Corning and Red Bluff Household Hazardous Waste facilities.

Update: In process. ACTenviro was assessed Liquidated Damages (LDs) on August 9, 2024 for failing to resolve facility management issues at the Red Bluff facility and again on November 19, 2024 for their staff leaving prior to a hazardous waste business appointment. The LDs totaled \$10,483.20 and were deducted from invoices received from ACTenviro. While the management of the facility has improved, there are still some issues that will need to be addressed so they do not become greater issues in the new contract.

10. The agreement between the Agency and WM for the provision of hosting the Corning Household Hazardous Facility expired April 30, 2024. Negotiate a successor agreement or remove the facility from WM's property.

Update. In process. More information will be provided in closed session.

11. The agreement with the Agency and ACTenviro expires December 31, 2024. Per the Board's direction, release a Request for Proposals and present a successor agreement to operate the Agency's two household hazardous waste facilities to the Board for consideration.

Update: Complete. The RFP was issued June 3, 2024 with proposals due to the Agency by August 5, 2024. ACTenviro provided the only proposal and a successor agreement with them was approved at the November 7 Executive Committee meeting. Agency staff have a meeting with

ACTenviro's representative set for January 10, 2025. The intent of the meeting is to resolve the ongoing issues from the previous contract, so they do not become greater issues in the new contract.

12. Oversee the development and implementation of required SB 1383 regulatory programs through FY 2024/2025. Provide the Board with alternative service providers, if available.

Update. Ongoing. A detailed update on SB 1383 is provided in a separate agenda item.

13. The Agency was awarded the CalRecycle Household Hazardous Waste Discretionary Grant Cycle 37 in the amount of \$100,000. Implement the goals of the grant.

Update. Complete. The grant was closed on September 27, 2024. The Agency was able to spend \$97,114.10 of the \$100,000 awarded. Grant funds were used to promote Battery Collection and Household Hazardous Waste collection events on Facebook, make upgrades to the Red Bluff and Corning HHW facilities, and pay for staff time to conduct HHW outreach at community events.

14. The Agency was awarded the CalRecycle Waste Tire Amnesty Grant Cycle 7 in the amount of \$26,400. Continue to implement the goals.

Update. In process. The Agency has held two Passenger Tire Collection events, collecting 1,886 tires. A free Agricultural Tire Collection was held during the month of February 2024, collecting 123 agricultural tires of varying sizes. The second free Agricultural Tire Collection event will be held this February, and a third Passenger Tire Collection event will be held in April in Los Molinos and at the Landfill.

15. The Agency was awarded the CalRecycle SB 1383 Local Assistance Grant in the amount of \$123,787. Utilize the funding to implement the requirements of SB 1383 and close the grant.

Update: Complete. CalRecycle granted extensions to all recipients of the Local Assistance Grant until November 1, 2024. The Agency expended all funds from this grant by October 14, 2024. The grant helped cover staff time to conduct outreach, inspections, paper purchase recordkeeping, and complete reports. The grant also paid for supplies to assist schools with cafeteria waste sorting and onsite composting, purchase kitchen food scrap pails to give residents to encourage backyard composting, and covered the cost for printing outreach materials.

16. The Agency was awarded the CalRecycle SB 1383 Local Assistance Grant in the amount of \$340,333. Utilize the funding to implement the requirements of SB 1383.

Update. In process. The grant has helped cover staff time to conduct outreach, paper purchase recordkeeping, and complete reports. The grant also paid for supplies to assist schools with cafeteria waste sorting, purchase kitchen food scrap pails to give residents to encourage backyard composting, equipment for Food Recovery Organizations to take more recovered food from Commercial Edible Food Generators, and covers the cost for printing outreach materials.

17. Continue to implement the additional education campaign informing the public of upcoming SB 1383 regulations.

Update: Complete. The Agency worked with News & Review Publications beginning June 2023 to develop a twelve-story outreach campaign for SB 1383. Twelve stories have been published and shared to the Agency's Facebook page as well as the News & Review Facebook page. News & Review Publications also produced a short video highlighting all the stories.

18. Assist the County and the cities in amending their franchise hauling agreements to comply with SB 1383, as requested.

Update. Ongoing. Currently there are no jurisdictions that are negotiating their franchise hauling agreements.

19. Continue to coordinate two regional multi-waste collection events in outlying and underserved portions of the community.

Update. Ongoing. A cleanup event was held for the Cottonwood area at the County's Corp Yard on Hooker Creek Road on September 28, 2024.

20. Continue to participate in the Northern California Recycling Collaborative in order to create intercounty efficiencies in grant management and increase marketability of recyclable materials.

Update. Ongoing. The Agency hosted the NCRC on November 15, America Recycle's Day, with attendees from Shasta County, Lake County, WM and Waste Connections participating in discussions on SB 1383 and CRV redemption opportunities.

21. Continue to promote the Tehama County Recycling Market Development Zone by giving three presentations to local businesses, economic developers,

institutions of higher education, or other individuals interested in starting up or expanding a business that utilizes material diverted from landfills.

Update. Ongoing. The Agency was notified in October of a new round of Zone Incentive Funds (ZIF). The Agency applied on October 16, 2024 and are awaiting notice of the award of funds. If awarded, the Agency will be on track to accomplish this goal.

22. Remain involved with the RCRC Environmental Services Joint Powers Authority (ESJPA), a local governmental agency comprised of 22 rural member counties that provides solid waste, recycling and HHW regulatory advocacy and technical assistance.

Update. Ongoing. Agency staff virtually attended the August, October, and December meetings of the ESJPA. Historically, the Agency Manager has been appointed as Tehama County's alternate representative to the ESJPA. Once a permanent Agency Manager is hired, it is anticipated that they will be appointed as the County's alternate to the ESJPA.

23. Remain involved with the California Resources Recovery Association Prevention, Reuse and Repair Technical Council, which promotes waste prevention, materials reuse and repair for the purpose of achieving Zero Waste in California.

Update. Ongoing. The last several meetings have not occurred and if they continue to not occur, the Agency will be removing this goal for next fiscal year.

24. Remain involved in the California Product Stewardship Council Board of Directors so as to provide assistance in developing future direction of product stewardship related policy and legislation.

Update. Complete. With the unfortunate passing of the Agency Manager, Rachel Ross-Donaldson, the Agency is no longer represented on their Board of Directors. Agency staff will remain involved in CPSC's Associates calls when they resume in 2025.

25. Remain involved with the Sacramento River Discovery Center as organic waste management resources continue to expand.

Update. Ongoing. Agency staff remain involved with the Sacramento River Discovery Center as a way to help promote backyard composting and waste reduction through various programs they put on and schools they host for field trips.

26. Continue to implement the Smart Business Alliance Program that incentivizes businesses to reduce their waste stream/recycle. Provide outreach regarding the

program to at least 15 businesses and 3 multi-family dwellings and provide a semi-annual update to the Board regarding participating businesses.

Update. In process. With the Recycling Program Analyst position vacant since October 20, 2024, little progress has been made on this goal. Once a Recycling Program Analyst is hired, one of their tasks will be to regain lost ground and work with Waste Connections' Sustainability Coordinator on commercial recycling.

27. Continue to give 10 presentations to students, teachers, and/or administration using the '4 R Kids' bus exhibit by the end of FY 2024/2025.

Update. In process. In July the Agency began retrofitting a trailer to house the exhibits from the bus that is having mechanical issues and is not reliable for the outreach program. However, with the Recycling Program Analyst position vacant since October 20, 2024, little progress has been made on this goal. Once a Recycling Program Analyst is hired, one of their tasks will be to finish the trailer retrofit and work with Waste Connections' Sustainability Coordinator on School Recycling outreach.

28. To increase composting knowledge within the community, continue to give five compost presentations/demonstrations at community events or to school children by the end of FY 2024/2025.

Update. In process. Compost presentations were given to the 6th Grade Class at Reeds Creek Elementary School on September 12, and to three 4th Grade Classes from Meteer Elementary School during their field trip to the Sacramento River Discovery Center on November 7.

29. To promote at-home organic waste reduction, continue offering semi-annual organic waste reduction and at-home management classes for the public.

Update. In process. Agency staff gave compost demonstrations to about 20 people and gave out 12 kitchen food scrap pails to attendees of the Sacramento River Discovery Center's Fall Plant Festival on November 2.

30. As mandated, increase tracking and reporting of County waste diversion programs.

Update. Ongoing. In October the Agency requested additional information regarding the utilization of commercial recycling carts from WM and have yet to receive it.

31. Continue monitoring the carpet and mattress recycling programs to ensure their continued success. Provide updates to the Board.

Update. Ongoing. The Agency will provide an update at the next Executive Committee meeting.

32. Continue to educate the public and school children about the true cost of recycling and how recycling means less revenue for the Landfill, but a greater need for services with a continued focus on the overall benefit to the environment and conservation of resources through quarterly e-newsletters and outreach through FY 2024/2025.

Update. In process. Quarterly press releases were submitted to the Red Bluff Daily News in July, October, and January; and the Waste Awareness e-newsletter was sent to all Tehama County School in August and January.

33. Continue to provide assistance to multi-family complexes and businesses in complying with AB 341, which requires mandatory commercial recycling, through continued implementation of the Mandatory Commercial Recycling (MCR) Plan by the end of FY 2024/2025. Provide updates to the Board.

Update. In process. Through the franchise hauling agreements with each jurisdiction in Tehama County, all businesses are compliant with AB 341 as they receive recycling service as part of their trash service.

34. To increase AB 341 compliance, work to bring all covered generators in the City of Red Bluff into compliance with AB 341 by the end of FY 2024/2025.

Update. Complete. The franchise hauling agreement between GreenWaste of Tehama and the City of Red Bluff signed on June 4, 2024, now provides each business with recycling service as part of their trash service making them compliant with AB 341.

35. Extended Producer Responsibility (EPR) and Product Stewardship (retailers/manufacturers become responsible for end-of-life management of their products) is a strategic directive of CalRecycle. In order to reduce public costs and drive improvements in product design that promote environmental sustainability, legislation will likely continue to be passed to shift California's product waste management system from one focused on government funded and ratepayer financed waste diversion to one that relies on producer responsibility. Remain involved and continue to support product stewardship bills for toxic and hard to recycle items.

Update. Ongoing. Staff advocated for EPR legislation to focus on PFAS, fluorescent lights, single use compressed gas cylinders, and more flexibility in complying with SB 1383.

36. Continue managing Used Oil and Beverage Container grants through FY 2024/2025.

Update: Ongoing. Applications have been submitted for each jurisdiction's FY 2024/2025 Beverage Container City/County Payment Program. To date, Beverage Container funds have been used for staff time to comply with AB 341, staff time at outreach events, advertising the CRV program in Tehama County, and for purchasing additional supplies to aid in the Agency's Large Venue Event Recycling Program. Used Oil Cycle 14 funds have been spent, and the Agency is currently spending Cycle 15 funds. The funds are spent on outreach to promote the used oil program, staff time at outreach events, and used oil disposal costs from HHW collection events.

Emerging/Ongoing issues

37. Due to declines in the Integrated Waste Management Account, CalRecycle grant funding is likely to decline and more audits of existing grants are likely. Remain involved in the stakeholder process to ensure cuts are limited and do not unfairly affect rural jurisdictions.

Update: Ongoing. To date, only used oil payments have been reduced to the minimum required by statute. The impact to the Agency was approximately \$2,000 annually.

38. SB 1383 will likely require jurisdictions to adopt mandatory collection policies/ordinances. Assist the County in its consideration of mandatory collection, as requested.

Update: Ongoing. No clear direction has been received by CalRecycle regarding this issue.