

TEHAMA COUNTY TRANSIT AGENCY BOARD



Board Chambers
Tehama County Board of Supervisors Chambers
727 Oak Street, Red Bluff, CA 96080
<https://tehamacounty.legistar.com/Calendar.aspx>

AGENDA FOR MONDAY, MARCH 23, 2026

This meeting conforms to the Brown Act Open Meeting Requirements, in that actions and deliberations of the TCTAB created to conduct the people's business are taken openly; and that the people remain fully informed about the conduct of its business. Any written materials related to an open session item on this agenda that are submitted to the Deputy County Clerk less than 72 hours prior to this meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at Tehama County Transportation Commission, 1509 Schwab St., Red Bluff, CA 96080.

Standing Items

1. **Call to Order / Introductions**
2. **Public Comment**

This time is set aside for citizens to address this Board on any item of interest to the public that is within the subject matter jurisdiction of the TCTAB provided the matter is not on the agenda or pending before this Board. The Chair reserves the right to limit each speaker to three (3) minutes. Disclosure of the speaker's identity is purely voluntary during the public comment period.

3. **Announcement of Agenda Corrections**
4. **Announcements**

Regular Items

5. **Transit Update - TRAX General Manager Young** [26-0422](#)
6. **Approval of Minutes - Associate Transportation Planner Houghtby** [26-0404](#)

Attachments: [2-23-26 TCTAB Minutes](#)

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7. **Approval of Claims - Accountant Jensen** [26-0342](#)
Attachments: [TCTAB Feb Claims](#)
8. **Medical non-Emergency Transportation Services (METS) Overview - Staff** [26-0432](#)
9. **Resolution No. 02-2026 FY 2026-2027 Low Carbon Transit Operations Program (LCTOP) - Deputy Director Riske-Gomez** [26-0427](#)
Attachments: [TCTAB Resolution 02-2026 LCTOP](#)
[TRAX Shasta - Tehama Route](#)
10. **Items for Future Agenda**
11. **Closing Comments**
12. **Adjourn**

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Tehama County Transit Agency Board meetings, please contact the ADA Coordinator prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.



Tehama County

Agenda Request Form

File #: 26-0422

Agenda Date: 3/23/2026

Agenda #:

Transit Update - TRAX General Manager Young

Requested Action(s)

Informational Presentation: Monthly update on the regional transit system consisting of TRAX, ParaTRAX, and METS.



Tehama County

Agenda Request Form

File #: 26-0404

Agenda Date: 3/23/2026

Agenda #: 6.

Approval of Minutes - Associate Transportation Planner Houghtby

Requested Action(s)

Waive the reading and approve the minutes from the February 23, 2026 Tehama County Transit Agency Board regular meeting.

Financial Impact:

None.

Background Information:

See attached minutes.

Tehama County

*Tehama County Board of Supervisors Chambers
727 Oak Street, Red Bluff, CA 96080
<https://tehamacounty.legistar.com/Calendar.aspx>*



Meeting Minutes

Monday, February 23, 2026

8:45 AM

Board Chambers

Transit Agency Board

Chairman: Jim Bacquet Vice-Chairman: Patrick Hurton
Commissioners: Rob Burroughs, Matt Hansen, Tom Walker, Dave Demo

Tom Provine, Interim Executive Director
Jessica Riske-Gomez, Deputy Director

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Standing Items

1. Call to Order / Introductions

The meeting of the Tehama County Transit Agency Board was called to order at 9:06 AM.

Present: Commissioner Demo, Vice Chair Hurton, Commissioner Hansen, Chairperson Bacquet, Commissioner Walker, and Commissioner Burroughs

2. Public Comment

There was no public comment.

3. Announcement of Agenda Corrections

There were no agenda corrections.

4. Announcements

There were no announcements.

Regular Items

5. Approval of Minutes - Associate Transportation Planner Houghtby

Waive the reading and approve the minutes from the January 26, 2026 Tehama County Transit Agency Board regular meeting.

A motion was made by Commissioner Walker, seconded by Commissioner Demo, to APPROVE this item. The motion carried by the following vote:

RESULT: APPROVE
MOVER: Tom Walker
SECONDER: Dave Demo
AYES: Commissioner Demo, Vice Chair Hurton, Commissioner Hansen, Chairperson Bacquet, Commissioner Walker, and Commissioner Burroughs

6. Approval of Claims - Accountant Jensen

Approve Tehama County Transit Agency claims for January 2026, in the amount of \$259,184.87.

A motion was made by Commissioner Walker, seconded by Vice Chair Hurton, to APPROVE this item. The motion carried by the following vote:

RESULT: APPROVE
MOVER: Tom Walker
SECONDER: Patrick Hurton
AYES: Commissioner Demo, Vice Chair Hurton, Commissioner Hansen, Chairperson Bacquet, Commissioner Walker, and Commissioner Burroughs

7. Items for Future Agenda

There were no items for future agenda.

8. Closing Comments

There were no closing comments.

9. Adjourn

With no further business, the meeting was adjourned at 9:08 AM.

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Tehama County

Agenda Request Form

File #: 26-0342

Agenda Date: 3/23/2026

Agenda #: 7.

Approval of Claims - Accountant Jensen

Requested Action(s)

Approve Tehama County Transit Agency claims for February 2026, in the amount of \$271,228.84.

Financial Impact:

[Click here to enter Financial Impact.](#)

Background Information:

See attached claims summary for February 2026.

TEHAMA COUNTY TRANSIT AGENCY BOARD CLAIMS

Meeting Date: 3/23/26

Claimant	Invoice Description	Amount
CLAIMS PAID IN FEBRUARY 2026		
City of Red Bluff	1820 Bidwell St. 12/03-01/06/26	\$54.85
City of Red Bluff	1515 Schwab St. 12/03-01/06/26	\$61.13
McEntire Landscaping	Professional Services February 2026	\$780.00
Obsidian IT	ParaTransit Wireless Setup	\$8,581.32
P.G. & E.	Utilities 01/02-02/02/26	\$2,980.25
Paratransit Services	Hazard Covid Pay January 2025	\$22,688.37
Paratransit Services	Contract Services January 2025	\$151,102.18
Paratransit Services	ParaTRAX Services January 2025	\$63,149.27
Paratransit Services	Shasta Tehama Connect January 2025	\$9,503.56
Paratransit Services	Saturday Service January 2025	\$8,211.79
Paratransit Services	METS Services January 2025	\$3,317.91
Verizon Wireless	Communication 12/24-01/23/26	\$798.21
GRAND TOTAL:		\$271,228.84



Tehama County

Agenda Request Form

File #: 26-0432

Agenda Date: 3/23/2026

Agenda #: 8.

Medical non-Emergency Transportation Services (METS) Overview - Staff

Requested Action(s)

Informational presentation on the Medical non-Emergency Transportation Services (METS) Program, including program overview and implementation updates, presented by Transit Agency staff.

Financial Impact:

There is no fiscal impact associated with this informational item. Program funding has been secured through existing sources.

Background Information:

The Medical Transportation Service (METS) program provides non-emergency medical transportation for qualifying Tehama County residents who have no other available means of transportation. The program is administered through the Tehama County Transit Agency Board and operated with the assistance of volunteer drivers.

METS is designed as a supplemental, last-resort transportation service intended to support individuals who are unable to access other available transportation options, including TRAX, ParaTRAX, or transportation provided by family or friends.

Key characteristics of the METS program include:

- Transportation is limited to medical appointments only
- Service is provided by volunteer drivers using personal vehicles
- Service area includes Tehama, Butte, Glenn, and Shasta Counties
- Trips must be scheduled through the METS office with advance notice (typically 7 days)
- Service is available Monday through Friday, with limited availability during holidays
- Priority is generally given to senior and transportation-disadvantaged individuals
- Through the PATH pilot, limited health-related and stability-supporting trips may be evaluated (e.g., pharmacy access, behavioral health services, and benefits coordination) to support access to care

Due to the reliance on volunteer drivers and limited program capacity, availability may vary and trips are scheduled on a first-come, first-served basis.

In addition to the existing program structure, staff is currently coordinating with PATH to implement a pilot effort aimed at improving access to non-emergency medical transportation for vulnerable populations. The pilot is intended to evaluate opportunities for enhanced coordination, identify service gaps, and assess whether partnerships can improve efficiency and expand access within the

constraints of the existing METS framework.

To support this effort, a dedicated vehicle has been procured and is currently awaiting decal application prior to delivery. The pilot program remains on track for an anticipated launch date of July 1, 2026.

This presentation will provide the Board with an overview of the METS program, including eligibility requirements, service limitations, operational structure, coordination with other local transit services, and the status of the PATH pilot initiative. The intent is to ensure Board awareness of the program's role within the broader transportation network and emerging opportunities for improvement.



Tehama County

Agenda Request Form

File #: 26-0427

Agenda Date: 3/23/2026

Agenda #: 9.

**Resolution No. 02-2026 FY 2026-2027 Low Carbon Transit Operations Program (LCTOP) -
Deputy Director Riske-Gomez**

Requested Action(s)

Adopt the amended Resolution No. 02-2026 Authorizing the Execution of the Certifications and Assurances and Authorized Agent Forms for the Low Carbon Transit Operations Program (LCTOP) for the continuing project: Shasta Connect Route.

Financial Impact:

\$177,276 in funding to benefit low-income households and residents from the State Low Carbon Transit Operations Program (LCTOP)

Background Information:

Fiscal Year 2026-2027 funding in the amount of \$177,276 will support the continued interregional transit route project, known as "Shasta Connect". This project will support existing TRAX services to better connect the region and serve our residents. This route will also feed the anticipated North State Express Intercity Bus System once the route has been initiated. The Shasta Route significantly improves mobility and air quality and will increase transit use to Sacramento and larger systems. As the North State Express Intercity Bus System comes on-line, routes will be synchronized to flow smoothly into that service. The scheduled route times are Monday through Friday 7:45 AM to 6:50 PM for a total of five (5) round trips.

**Tehama County Transit Agency Board
Resolution No. 02-2026**

**AUTHORIZATION FOR THE EXECUTION OF THE
CERTIFICATIONS AND ASSURANCES
AND AUTHORIZED AGENT FORMS
FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)
FOR SHASTA-TEHAMA CONNECT**

WHEREAS, the Tehama County Transit Agency Board is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; **and**

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; **and**

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; **and**

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); **and**

WHEREAS, the Tehama County Transit Agency Board wishes to delegate authorization to execute these documents and any amendments thereto to the Executive Director.

WHEREAS, the Tehama County Transit Agency Board wishes to implement the Shasta-Tehama Connection transit project;

NOW, THEREFORE, BE IT RESOLVED by the Board of the Tehama County Transit Agency that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Executive Director be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED by the Board of the Tehama County Transit Agency that it hereby authorizes the submittal of the following project nomination(s) and allocation request(s) to the Department in FY2025-2026 LCTOP program:

The foregoing Resolution was offered by Board Member _____ and seconded by Board Member _____ on March 23, 2026, and adopted by the following vote:

AYES:

NOES:

ABSENT OR NOT VOTING:

STATE OF CALIFORNIA)

)ss

COUNTY OF TEHAMA)

I, SEAN HOUGHTBY, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be full, true, and correct copy of an order adopted by said Tehama County Transit Agency Board on this 23th day of March 2026.

SEAN HOUGHTBY, County Clerk and Ex-Officio Clerk of the Board of Supervisors of the County of Tehama, State of California

By: _____
Deputy

Project Name: Shasta-Tehama Connection

Project Description: Additional interregional transit route, expanding the Tri-County Route, expanding existing TRAX services to connect the County of Tehama with Glenn and Butte and now Shasta County. This route expands rural regional connectivity to benefit the Far-Northern region.

LCTOP Funds Requested: \$177,276

Benefit to a Priority Population: Low Income Community

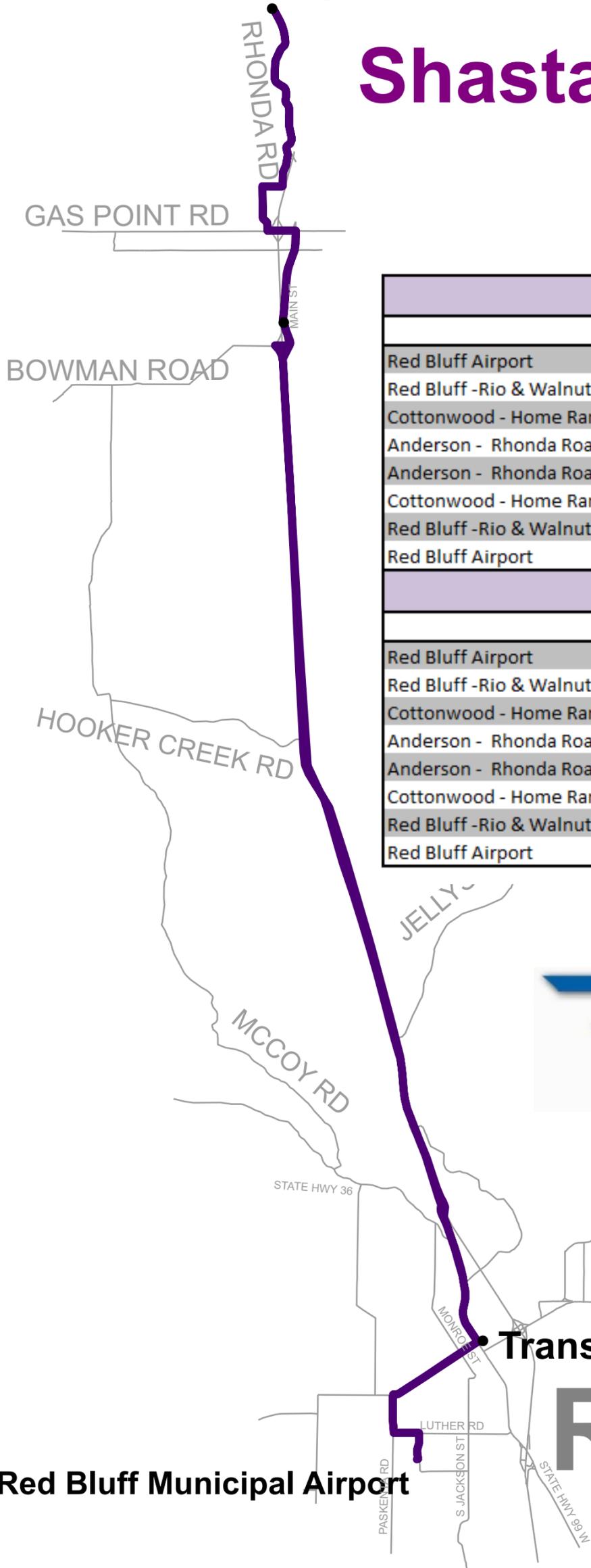
Contributing Sponsors: Modoc & Lassen

Anderson

Walmart Supercenter

Shasta/Tehama Connect

**Regional Express -
Red Bluff to Anderson**



Monday through Friday					
Red Bluff Airport	7:30 AM	9:30 AM	11:30 AM	3:30 PM	5:30 PM
Red Bluff -Rio & Walnut Streets	7:45 AM	9:45 AM	11:45 AM	3:45 PM	5:45 PM
Cottonwood - Home Ranch Properties	8:05 AM	10:05 AM	12:05 PM	4:05 PM	6:05 PM
Anderson - Rhonda Road-Arrive	8:15 AM	10:15 AM	12:15 PM	4:15 PM	6:15 PM
Anderson - Rhonda Road-Depart	8:20 AM	10:20 AM	12:20 PM	4:20 PM	6:20 PM
Cottonwood - Home Ranch Properties	8:30 AM	10:30 AM	12:30 PM	4:30 PM	6:30 PM
Red Bluff -Rio & Walnut Streets	8:50 AM	10:50 AM	12:50 PM	4:50 PM	6:50 PM
Red Bluff Airport	9:05 AM	11:05 AM	1:05 PM	5:05 PM	7:05 PM
Saturday Service					
Red Bluff Airport	9:30 AM	11:30 AM	3:30 PM		
Red Bluff -Rio & Walnut Streets	9:45 AM	11:45 AM	3:45 PM		
Cottonwood - Home Ranch Properties	10:05 AM	12:05 PM	4:05 PM		
Anderson - Rhonda Road-Arrive	10:15 AM	12:15 PM	4:15 PM		
Anderson - Rhonda Road-Depart	10:20 AM	12:20 PM	4:20 PM		
Cottonwood - Home Ranch Properties	10:30 AM	12:30 PM	4:30 PM		
Red Bluff -Rio & Walnut Streets	10:50 AM	12:50 PM	4:50 PM		
Red Bluff Airport	11:05 AM	1:05 PM	5:05 PM		



Transportation Center

Red Bluff

Red Bluff Municipal Airport