

COUNTY OF TEHAMA

Office of
Sean Houghtby
County Clerk and Recorder
P.O. Box 250
Courthouse
633 Washington Street
Red Bluff, California 96080



Tehama County Courthouse

TELEPHONE (Area Code 530)

Clerk & Recorder 527-3350
Elections 527-8190
Clerk of the Board
of Supervisors 527-3287

FAX 527-1745

WEB: www.co.tehama.ca.us

Date: October 31, 2025

OFFICE OF
THE CLERK OF THE BOARD OF SUPERVISORS

FROM THE DESK OF Sean Houghtby

TO: Jenna Madrigal

RE: Return of Signature Page(s)

Please return **(1) fully-executed copy of the signature page(s)** referenced and attached to this memo.

7. PERSONNEL

25-1778

a) AGREEMENT - Request approval and authorization for the Chairman of the Board to sign the second Amendment to Purchasing Agreement 370PA24, as amended by Misc. Agree 2025-031, with Van Dermeyden Makus Law Corporation for the purpose of conducting independent, impartial and objective investigations of County employees, thereby increasing the maximum compensation not to exceed \$200,000, and extending the term effective 11/15/24 and shall terminate 11/15/26 (*Subject to receipt of required insurance documentation*)

Enactment No: MISC AGR 2025-319

RESULT: APPROVE
MOVER: Tom Walker
SECONDER: Greg Jones
AYES: Supervisor Jones, Supervisor Walker, and Chairperson Hansen
NAYS: Supervisor Burroughs
ABSENT: Vice Chair Nolen

If you have any questions, please contact this office at (530) 527-3287.

PLEASE RETURN TO: CLERK OF THE BOARD
P.O. BOX 250
RED BLUFF, CA 96080

**SECOND AMENDMENT TO THE AGREEMENT BETWEEN THE COUNTY OF
TEHAMA AND
VAN DERMYDEN MAKUS LAW CORPORATION**

This second amendment to Agreement Number 370PA24, dated November 15, 2024, as amended by 2025-031, by and between the County of Tehama (“County”) and Van Dermynen Mackus Law Corporation (“Contractor”) for the purpose of conducting independent, impartial, and objective investigations of County employees, shall be amended as follows:

3) COMPENSATION

In full consideration for Contractor’s services, Contractor shall be paid for performance under this Agreement in accordance with the rates set forth in EXHIBIT C (Payment Terms), attached hereto and incorporated herein by reference. The Maximum Compensation (including expense reimbursement) payable under this Agreement shall not exceed \$200,000, with all investigations to receive prior, written authorization by County. Contractor shall not be entitled to payment or reimbursement for any tasks or services performed except as specified herein. Contractor shall have no claim against County for payment of any compensation or reimbursement, of any kind whatsoever, for any service provided by Contractor after the expiration or other termination of this Agreement. Contractor shall not be paid any amount in excess of the Maximum Compensation amount set forth above, and Contractor agrees that County has no obligation, whatsoever, to compensate or reimburse Contractor for any expenses, direct or indirect costs, expenditures, or charges of any nature by Contractor that exceed the Maximum Compensation amount set forth above (without prior authorization). Should Contractor receive any such payment it shall immediately notify County and shall immediately repay all such funds to County. This provision shall survive the expiration or other termination of this Agreement.

5) TERM OF AGREEMENT

This agreement shall commence on the date of signing and shall terminate November 15, 2026, unless terminated in accordance with section 6 below.

It is mutually agreed that all other terms and conditions of Agreement Number 370PA24 shall remain in full force and effect.

E-Contract Review
Approval as to Form

Department Name: Personnel

Vendor Name: Van Dermynen Makus

Contract Description: For the purpose of conducting independent, impartial, and objective investigations of County employees.

APPROVED AS TO FORM:



Date: 10/09/2025

Office of the Tehama County Counsel
Margaret Long, County Counsel



Tehama County Minutes Certification

File Number: 25-1778

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RESULT: APPROVE
MOVER: Tom Walker
SECONDER: Greg Jones
AYES: Supervisor Jones, Supervisor Walker, and Chairperson Hansen
NAYS: Supervisor Burroughs
ABSENT: Vice Chair Nolen

RESULT: APPROVE

I, SEAN HOUGHTBY, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be a full, true and correct copy of an order adopted by said Board of Supervisors on 10/28/2025.

Attest: 

October 31, 2025
Date Certified