

TEHAMA COUNTY LOCAL AGENCY FORMATION COMMISSION



Board Chambers

AGENDA FOR WEDNESDAY, JUNE 11, 2025

DATE: Thursday, June 11, 2025
TIME: 2:00 PM
LOCATION: BOARD CHAMBERS
ADMINISTRATION BUILDING
727 OAK STREET
RED BLUFF, CALIFORNIA 96080

Use of Cell Phones During Meetings: The Commission appreciates your cooperation in turning off or muting all cell phones during the meeting.

Recording Device used to record the meeting.

II. PLEDGE OF ALLEGIANCE

III. CITIZENS CONCERNS

This time is set aside for citizens to address the Planning Commission on any item of interest to the public that is within the subject matter jurisdiction of the Commission. No action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Government Code Section 54954.2(b) (typically, this applies to items meeting criteria as an off-agenda emergency). The Chair reserves the right to limit each speaker to three (3) minutes. Disclosure of a speaker's identity is purely voluntary during the public comment period.

IV. MINUTES OF THE MEETING

APPROVAL OF MINUTES - April 12, 2023 LAFCo Minutes

[25-1058](#)

a) Waive the reading and approve the minutes of the regular meeting held 4/12/2023

PUBLIC HEARING**1. APPOINTMENTS AND NOMINATION OF COMMISSIONER OFFICERS [25-1020](#)**

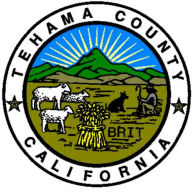
Nomination & Appointment of Local Agency Formation Commission Officers for 2025

DIRECTOR COMMENTS**ADJOURN****NOTE:**

Any written materials related to an open session item on this agenda that are submitted to the Tehama County Local Agency Formation Commission less than 72 hours prior to the Commission meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at the Tehama County Local Agency Formation Commission, 444 Oak Street, Room "I", Red Bluff, California, during normal business hours.

Postmarks will not be accepted.

MINUTES, AGENDAS, and AGENDA MATERIAL are available on our website at <https://tehamacounty.legistar.com/Calendar.aspx>



Tehama County

Agenda Request Form

File #: 25-1058

Agenda Date: 6/11/2025

Agenda #:

APPROVAL OF MINUTES - April 12, 2023 LAFCo Minutes

Requested Action(s)

a) Waive the reading and approve the minutes of the regular meeting held 4/12/2023

Financial Impact:

None

Background Information:



TEHAMA COUNTY LOCAL AGENCY FORMATION COMMISSION

444 Oak Street Rm "I"

Red Bluff, CA 96080

Phone (530) 527-2200 Fax (530) 527-2655

Commissioner Candy Carlson, Board of Supervisors – Chairperson
Commissioner Dave Demo, City of Corning
Commissioner J.R. Gonzales, City of Red Bluff
Commissioner Martha Kleykamp, Member At Large
Commissioner Patricia Nolen, Board of Supervisors
Commissioner R.E. Mitchell, City of Tehama – Alternate
Commissioner Patrick Hurton, City of Red Bluff - Alternate
Commissioner John Leach, Board of Supervisors- Vice Chairperson – Alternate
Scot Timboe - Executive Officer

LOCAL AGENCY FORMATION COMMISSION MINUTES

DATE: April 12, 2023

LOCATION: Board Chambers
Administration Building
727 Oak Street
Red Bluff, CA 96080

COMMISSIONERS PRESENT: Nolen, Carlson, Gonzales, Leach, KleyKamp

COMMISSIONERS ABSENT: Demo, Mitchell, Hurton

COUNTY STAFF PRESENT: Scot Timboe, Executive Officer
Melinda Touvell, Admin. Secretary III

I. CALL MEETING TO ORDER

Commissioner Leach called the meeting to order at 2:05 PM.

II. PLEDGE OF ALLEGIANCE

Commissioner Leach led the Pledge of Allegiance.

III. MINUTES APPROVAL

1. June 8, 2022 Local Agency Formation Meeting Minutes.

RESULT: NO QUORUM

IV. REGULAR ITEMS

1. December 15, 2022-California State Assembly Directive and LAFCo Guidance.

Scot Timboe, Executive Office, presented the California State Assembly Directive and LAFCo Guidance.

2. APPOINTMENTS AND NOMINATION OF COMMISSIONER OFFICERS

1. Selection and Appointment of Public Member Commissioner.

Commissioner Leach presented the selection and appointment of Public Member Commissioner Martha KleyKamp.

After further discussion;

Commissioner Nolen made a motion to appoint Martha KleyKamp as Public Member;

- A) Selection and Appointment of Public Member Commissioner to fill the Vacant term of Pat Parsons, see attached Application of Interest (Attachment Agenda V. APPOINTMENTS-1(A)).

RESULT:	APPROVED [2-1-1]
MOVER:	Pati Nolen, Commissioner
SECONDER:	Candy Carlson, Commissioner
AYES:	Carlson, Nolen
NAYS:	Gonzales
ABSTAIN:	Leach
ABSENT:	Mitchell, Demo, Hurton

2. Nomination & Appointment of Local Agency Formation Commission Officers for 2023.

Commissioner Nolen made a motion to;

- A) Nomination and Appointment of Chairperson for 2023; Majority

RESULT: **APPROVED [3 TO 0]**
MOVER: Pati Nolen, Commissioner
SECONDER: Candy Carlson, Commissioner
AYES: Carlson, Nolen, Gonzales, KleyKamp
ASTAIN: Leach
ABSENT: Mitchell, Demo, Hurton

Commissioner Nolen made a motion to;

- B) Nomination and Appointment of Vice-Chairperson for 2023;
Majority

RESULT: **APPROVED [4 TO 0]**
MOVER: Pati Nolen, Commissioner
SECONDER: Candy Carlson, Commissioner
AYES: Carlson, KleyKamp, Nolen, Gonzales
ABSENT: Mitchell, Demo, Hurton

VI. PUBLIC HEARING

1. REVIEW AND CONSIDERATION OF TEHAMA LAFCO PRELIMINARY AND FINAL BUDGET – FISCAL YEAR 2023-24.

Scot Timboe, Executive Director, presented the Preliminary/Final Budget for Fiscal Year. Mr. Timboe explained that if the budget is raised then it can never be decreased. He stated if the Commissioners raise the budget from \$4200 to \$8200 then next year the baseline will be \$8200. Mr. Timboe stated Commissioner Carlson thought there should be a budget of \$4000 which would allow \$2000 for training.

Commissioner Leach asked Chairwoman Carlson what she thought about online training in order to save money.

Chairwoman Carlson stated if they hired someone to manage the LAFCo budget it would cost a lot more than what they are spending now. She stated by using existing staff it saves money which allows for training.

Commissioner Gonzales asked if the online training is updated each year and available for the County and City to use at their leisure.

Mr. Timboe stated yes, and because I downloaded it from Cal-LAFCo it is free to use.

After further discussion;

The Commissioners agreed to a 50% County, 30% City of Red Bluff, and 20% City of Corning sharing the new budget of \$10,200. Commissioners also agreed to be given \$100 for each meeting a Commissioner is on the dais.

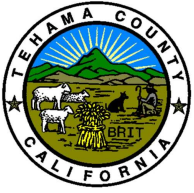
- A) Conduct the Public Hearing, and consider all the information in the staff report.
- B) Move to approve the LAFCo Preliminary/Final Budget of \$4,200 for Fiscal Year 2023-24.

Commissioner Nolen made a motion to;

RESULT:	Item B: APPROVED [4 TO 0]
MOVER:	Pati Nolen, Commissioner
SECONDER:	J.R. Gonzales, Commissioner
AYES:	Carlson, Gonzales, Nolen, KleyKamp
ABSTAIN:	Leach
ABSENT:	Mitchell, Demo, Hurton

VII. ADJOURN

Meeting concluded at 3:12 PM.



Tehama County

Agenda Request Form

File #: 25-1020

Agenda Date: 6/11/2025

Agenda #: 1.

APPOINTMENTS AND NOMINATION OF COMMISSIONER OFFICERS

Requested Action(s)

Nomination & Appointment of Local Agency Formation Commission Officers for 2025

Financial Impact:

None currently.

Background Information:

[Click here to enter Background Info.](#)