

**TEHAMA COUNTY LAW LIBRARY**  
545 Diamond Avenue, Red Bluff, CA 96080  
(530) 527-0604 x110  
[lawlibrary@tehamacountylibrary.org](mailto:lawlibrary@tehamacountylibrary.org)

**Board of Trustees' Meeting Agenda**

**Date:** January 13, 2025

**To:** Law Library Board of Trustees: Board President Odeh Hijazeen, Alessio Larrabee, Christopher R. Logan, Alicia Meyer, Andrew Plett, Michelle R. Proctor, Matthew Rogers

**From:** Alicia Meyer, County Librarian

**Re:** Law Library Board of Trustees' Meeting – January 13, 2025

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The Tehama County Law Library Board of Trustees will meet at **12:00 p.m. Thursday, January 13, 2025**, at the Tehama County Library, 545 Diamond Avenue, Red Bluff, California, in the Law Library.

*Accommodations: A person with a disability may contact the Law Library Clerk at (530) 527-0604 x110 at least 24 hours before the scheduled meeting to request receipt of an agenda in an alternative format or to request disability-related accommodations, including aids or services to participate in a public meeting. Later requests will be accommodated to the extent feasible.*

**Call to Order**

**Public Comment Period:** *From 12:00 to 12:10 p.m. This time is set aside for citizens to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair reserves the right to respectfully request that such persons limit their thoughts and opinions to no more than three (3) minutes.*

**Agenda**

- 1. Approval of Minutes** - *none*
- 2. Communications:** Discussion/Possible action – Review publications/emails/correspondence received since the last Board Meeting - *none*
- 3. Claims Approved for Payment:** Information only – no action required
  - \$903.31 to EBSCO for 7/01/2024-6/30/2025 “Legal Information Source”
  - \$855.75 to LexisNexis for Oct 2024
  - \$855.75 to LexisNexis for Nov 2024
  - \$855.75 to LexisNexis for Dec 2024
  - \$3,470.56 Total
- 4. Budget Review**
- 5. Old Business** – *on hold pending new Clerk*
  - a. Law Library Retention Schedule and Archive Policy
  - b. Patron Stats
  - c. Installation Updates

**6. New Business**

- a. Update on new Law Library Clerk, location of Law Library resources, and reopening to public
- b. Adopt new days and hours of service

**7. Other Business**

**Adjournment**

*Next Meeting: February 20, 2025, at 12:00 p.m.*