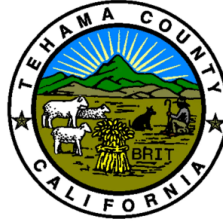


TEHAMA COUNTY BOARD OF SUPERVISORS

Robert Burroughs, District 1
Tom Walker, District 2
Pati Nolen, District 3, Vice Chair
Matt Hansen, District 4, Chairman
Greg Jones, District 5



Gabriel Hydrick
Chief Administrator

Margaret Long
County Counsel

Sean Houghtby
Clerk of the Board
(530) 527-3287

Board Chambers
727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
<http://www.tehama.gov>

AGENDA FOR TUESDAY, SEPTEMBER 16, 2025

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The Board wishes to ensure that business is conducted in an orderly fashion and the public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. Any disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting is prohibited.

Members of the public who are unable to attend in person may participate, listen and watch in the following ways:

- 1) To participate in the Board meeting, the public may listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.
- 2) Members of the public who are unable to attend in person may watch and listen via the web at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment at the time the item is called.

The audio and live video streaming is being offered as a convenience. The Board meeting will continue even if there is a disruption. If there is a disruption, the public is encouraged to consider an alternate option listed above. If you have trouble connecting or accessing the meeting, contact the Board office for assistance at (530) 527-4655.

Please refer to the last page of the agenda for information on how to participate in the meeting, as well as the various options being made available for members of the public to provide comment.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator two business days prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

CONSENT AGENDA:

These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

REGULAR AGENDA:

These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE**PLEASE TURN OFF OR MUTE YOUR CELL PHONE****PUBLIC COMMENT**

This is a time set aside for members of the public to directly address the Board of Supervisors on any item of interest to the public that is within the subject matter jurisdiction of this board. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of section 54954.2 of the government code. This board has chosen to exercise its discretion and limit each speaker to three (3) minutes.

Members of the public will be allowed to address the Board of Supervisors regarding items appearing on the agenda at the time the item is called.

ANNOUNCEMENT OF AGENDA CORRECTIONS**PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION****BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE**

Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

Public Works Committee (Standing) (Hansen, Walker)

Veterans Halls Advisory Committee (Standing) (Burroughs, Jones)

Public Safety Tax Initiative Working Group (Hansen, Jones)

Personnel Procedures & Guidelines Ad Hoc Committee (Burroughs, Walker)

City of Red Bluff/Tehama County Ad Hoc Committee (Walker, Burroughs)

Rent Control Ordinance Ad Hoc (Jones, Nolen)

REPORTS OF MEETINGS ATTENDED INCLUDING AB1234

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

This is an opportunity for a County Department to provide information to the Board and the general public. These announcements are to be as brief and concise as possible and not used to seek direction from the Board.

CONSENT AGENDA

1. GENERAL WARRANT REGISTER 8/24/25 - 8/30/25 [25-1566](#)

2. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES [25-1549](#)

a) DONATION - Request approval and authorization for the Director of Animal Services to accept the following monetary and property donations to the Tehama County Animal Care Center:

- 1) \$1,000 from Gretchen Koch to medical donation fund
- 2) \$862 from Wilcox Oak Women's Association to medical donation fund
- 3) \$2,500 from Best Friends Animal Society to universal donation fund
- 4) \$1,000 from Petco Love to universal donation fund
- 5) \$56,237.86 from Paschek Living Trust to universal donation fund
- 6) Property donation from Oak Tree Furniture of a canopy, weights, pill pockets, cat/dog collars, food container, cat toy, cat beds and blankets, valued at \$540
- 7) Property donation from Oak Tree Furniture of a 10' x 12' Ranch shed, valued at \$4,160
- 8) Property donation from Donna McKenna of dog beds, valued at \$640
- 9) Property donation from Debbie Niskala of dog beds, valued at \$960

3. CHILD SUPPORT SERVICES [25-1503](#)

a) AGREEMENT - Request approval and authorization for the Chair and the Director to sign the Agreement with Peerless Building Maintenance Company, for the purpose of providing janitorial services in an amount not to exceed \$15,000, effective 11/1/25 and shall terminate 10/31/26

4. PUBLIC GUARDIAN / PUBLIC ADMINISTRATOR [25-1569](#)

a) AGREEMENT - Request approval and authorization for the Chair to sign the agreement with Panoramic Software Inc., for the purpose of providing Panoramic Software's PA/PG Pro Web system and support to the Tehama County Public Guardian's office in an amount not to exceed \$48,100, effective 7/1/2025 and shall terminate 06/30/27 (*Subject to receipt of required insurance documentation*)

5. CLERK OF THE BOARD [25-1624](#)

a) Request cancelation of the November 4th, 2025 Board of Supervisors meeting

REGULAR AGENDA**6. BOARD OF SUPERVISORS [25-1487](#)**

a) PROCLAMATION - Request adoption of a proclamation proclaiming September 17-23, 2025 as Constitution Week

7. COMMUNITY ACTION AGENCY / PERSONNEL - Executive Director Bekkie Emery [25-1568](#)

a) OTHER THAN "A" STEP - Request approval to appoint the applicant as CAA Case Manager, Range 25 Step D, effective 9/17/25 or upon successful completion of all pre-employment requirements

8. AUDITOR / CONTROLLER - Auditor / Controller Krista Peterson [25-1581](#)

a) RESOLUTION - Request adoption of a resolution approving tax rates for Fiscal Year 25/26 as outlined in Exhibit "A"

9. SHERIFF'S OFFICE - Sheriff Dave Kain [25-1516](#)

a) Request to declare the used International Flatbed Truck, with license plate number: 1236686, VIN: 1HTSENLN7NH411244, County Tag #: 27029, as surplus County property. Stock #829

b) Request to adopt the finding that the used International Flatbed Truck should be donated to the City of Red Bluff Fire Department, to continue to be used to provide services and aid to the community, thereby serving a public purpose for the County of Tehama, pursuant to Government Code section 25372

10. ADMINISTRATION - Chief Administrator Gabriel Hydrick [25-1570](#)

a) RESOLUTION - Request adoption of a resolution authorizing the closure of the following offices as stated below:

- 1) Closed on Wednesday, December 24, 2025
 - a) Administration
 - b) Agricultural Extension (UC) Coop
 - c) Air Pollution Control District
 - d) Auditor-Controller
 - e) County Counsel
 - f) Library - All Branches

- g) Personnel
- h) Planning
- i) Public Guardian/Public Administrator
- j) Treasurer - Tax Collector

2) Closed on Wednesday, December 31, 2025

- a) Veterans Services Office

3) Closed to the public at 12:00 p.m. Wednesday, December 24, 2025 and Wednesday, December 31, 2025

- a) Ag Department
- b) Building & Safety
- c) Child Support
- d) Health Services
- e) Social Services

11. ADMINISTRATION - Administrative Services Director Tom Provine [25-1605](#)

a) PROCLAMATION - Proclaiming the existence of the local emergency in Tehama County which caused conditions of peril; and directing that a copy of the proclamation be forwarded to the California Emergency Management Agency

b) Authorize the Chair to coordinate with staff to draft and sign a letter to the Governor, requesting inclusion of Tehama County in the Proclamation of State of Emergency

12. BOARD OF SUPERVISORS [25-1625](#)

a) Discussion regarding the proposed Code of Conduct by the Grand Jury and the Personnel Code of Conduct § 1301

b) Approve and adopt a Code of Conduct for the Board of Supervisors

c) Approve and adopt a Code of Conduct for the public

FUTURE AGENDA ITEMS

Future Agenda Items is an opportunity for a Board member to present a topic to the full Board and County Departments and allow the Board to express majority that staff should be directed to address the issue and bring it back to the full Board as an agenda item. This is not a time for the Board to address the merits or express their opinions on the issue but solely to decide if staff should expend resources in researching and preparing documents for consideration at a public board meeting. More complex issues may result in a future study session.

CLOSED SESSION

Members of the public may address the Closed Session matters at the time the closed session is announced.

13. CLOSED SESSION [25-1587](#)

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government

Code Section 54957)

Title: Part One of the Chief Probation Officer Annual Performance Evaluation Process

14. CLOSED SESSION

25-1620

a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS
(Government Code Section 54957.6)

Agency Negotiators: Gabriel Hydrick

Employee: Air Pollution Control Officer

REPORTABLE ACTIONS FROM CLOSED SESSION

ADJOURN

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors, and that are not exempt from disclosure under the Public Records Act, will be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off-agenda emergency).

**DISCLOSURE OF CAMPAIGN CONTRIBUTIONS PURSUANT TO
GOVERNMENT CODE SECTION 84308:**

Members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

WAYS TO PARTICIPATE, WATCH AND LISTEN DURING THE MEETING:

- 1) Attend in person in Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080.

2) Listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.

3) Watch live video and listen at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment at the time the item is called.

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PROVIDE PUBLIC COMMENT BEFORE THE MEETING BY:

1) Writing a letter to the Board of Supervisors at PO Box 250, Red Bluff, CA 96080.

2) Emailing: tcbos@tehama.gov. Written or emailed public comments received by 4:00 p.m. the day prior to the meeting will be provided to the Board members electronically or in written format and will become part of the public record.

PROVIDE PUBLIC COMMENT DURING THE MEETING BY:

1) In-Person: Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080: Members of the public can provide comment in-person inside the Board of Supervisors' Chambers.

2) Over the Phone: Members of the public can call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment. The public will be placed in a call-in queue until they are permitted into the meeting for comment.

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board.

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at <https://tehamacounty.legistar.com/Calendar.aspx>