

Tehama County
Tuesday, February 10, 2026 9:00 AM
Board of Supervisors
Meeting Minutes



727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
<http://www.tehama.gov>
Board Chambers

Robert Burroughs, District 1
Tom Walker, District 2, Chairman
Steve Zane, District 3
Matt Hansen, District 4
Greg Jones, District 5, Vice Chair

Gabriel Hydrick
Chief Administrator

Margaret Long
County Counsel

Sean Houghtby
Clerk of the Board
(530) 527-3287

Present: Supervisor Matt Hansen, Supervisor Steve Zane, Supervisor Rob Burroughs, Vice Chair Greg Jones, and Chairperson Tom Walker

9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

Chairman Walker presided. Present in the chambers were Clerk of the Board Sean Houghtby, County Counsel Margaret Long by Deputy County Counsel Daniel Klausner, and Chief Administrator Gabriel Hydrick.

REMINDER - The February 17th & 24th meetings of the Board of Supervisors are cancelled pursuant to Board policy.

PUBLIC COMMENT

A resident led a prayer and commented on the funeral and life of Randy Dueck.

A resident read a bible passage.

Chairman Walker read a statement regarding free speech and inappropriate comments.

A resident commented on a bible passage.

A resident commented on Federal funding and audits.

A resident commented about a \$30,000 payment and how it came about, she further commented about a special meeting scheduled for later in the week.

A resident commented about the sales tax survey that was presented last week and the Pati Nolen settlement.

A resident commented about medical marijuana and fentanyl overdoses.

ANNOUNCEMENT OF AGENDA CORRECTIONS

None

PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION

16. CLOSED SESSION

26-0107

- a) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (54956.9 (d) (2) (One Case))

Reportable Action: Direction was given to staff

17. CLOSED SESSION

26-0117

- a) CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Government Code Section 54956.9). Name of the Case: OmegaWaste v County of Tehama 19CI000131; People v. Bucky Lee 19CR-002563, 19CR-002564; People v. OConnor 20CI000041; People v. Bucky Lee 23CI000349; In Re Bucky Lee, Inc. 25-22736 and In Re Bucky Lee, Inc 25-10332-CN (Discussion and possible action relative to existing litigation.).

Reportable Action: No reportable action

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE

Public Safety Tax Initiative Working Group (Burroughs, Jones) - has not met

Personnel Procedures & Guidelines Ad Hoc Committee (Burroughs, Walker) - has not met

City of Red Bluff/Tehama County Ad Hoc Committee (Walker, Burroughs) - has not met

Rent Control Ordinance Ad Hoc (Jones, VACANT) - has not met

REPORTS OF MEETINGS ATTENDED INCLUDING AB1234

Supervisor Hansen - Corning Subbasin Advisory Board

Supervisor Zane - none

Supervisor Burroughs - Solid Waste Executive Board, Vets Resource Center opening, Corning Fire Department visit

Supervisor Jones - IT overview, Steve Hilton visit

Chairman Walker - Tehama Shooters Association, Solid Waste Executive Board

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

Auditor Krista Peterson commented that the County has gone through an audit of Federal Funds every year. Mrs. Peterson further explained missing budget unit numbers on the warrant register and how those would be marked N/A from now on.

Administrative Services Director Tom Provine gave an update regarding road issues near

Bowman Road including the clean up of trash and scheduled bridge replacements.

CONSENT AGENDA

Approval of the Consent Agenda

A motion was made by Vice Chair Jones, seconded by Supervisor Zane, to approve the Consent Agenda. The motion carried by the following vote:

RESULT: APPROVED THE CONSENT AGENDA

MOVER: Greg Jones

SECONDER: Steve Zane

AYES: Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker

1. **GENERAL WARRANT REGISTER - 1/18/26 - 1/24/26** **26-0113**

2. **AUDITOR'S CLAIMS** **26-0114**
 - a) Court Operations, 2021-53160, Borges Law Office Inc., \$4,995.00.

3. **HEALTH SERVICES AGENCY / MENTAL HEALTH** **26-0133**
 - a) AGREEMENT - Approval and authorization for the Executive Director to sign the grant agreement with Partnership HealthPlan of California (PHC) for participation in their Access Grant Program, in the amount of \$132,389, effective upon the date of last signature and shall terminate on 4/30/26
Enactment No: MISC. AGR 2026-023

4. **HEALTH SERVICES AGENCY / MENTAL HEALTH** **26-0134**
 - a) AGREEMENT - Approval and authorization for the Executive Director to sign the grant agreement with Partnership HealthPlan of California (PHC) for participation in their CalAIM Incentive Payment Program (IPP) in the amount of \$250,000, effective upon the date of the last signature and shall terminate on 12/31/26
Enactment No: MISC. AGR 2026-024

5. **HEALTH SERVICES AGENCY / PUBLIC HEALTH** **26-0138**
 - a) AGREEMENT - Request approval and authorization for the Executive Director to sign the Memorandum of Understanding (MOU) with the California Department of Public Health (CDPH) Sexually Transmitted Disease (STD) Control Branch for participation in the 340B Drug Pricing Program as an STD Entity, effective upon signature by both parties and will remain in effect until the end of the current grant
Enactment No: MISC. AGR 2026-025

6. **DISTRICT ATTORNEY** **26-0140**
 - a) AGREEMENT - Request approval and authorization for the District Attorney to sign the agreement with Sun Ridge Systems, Inc. for the RIMS Public Safety Software, support and maintenance services, with the amount not to exceed \$61,971, effective 1/27/26 and shall terminate 1/26/27
Enactment No: MISC. AGR 2026-026

7. **CLERK & RECORDER** **26-0151**
a) AGREEMENT - Request approval and authorization for the Clerk & Recorder to sign the Merchant Attestation between Paymentech LLC, JPMorgan Chase Bank, NA and County for the purpose of providing payment process services for the Tyler Technologies, Inc, effective upon the date of signing and shall remain in effect until terminated

Enactment No: MISC. AGR 2026-027

8. **BOARD OF SUPERVISORS** **26-0057**
a) Determine that there is a need to continue the emergency proclamation, proclaiming the existence of the local emergency in Tehama County that caused conditions of peril

9. **COMMITTEES & COMMISSIONS** **26-0139**
a) TEHAMA COUNTY PUBLIC HEALTH ADVISORY BOARD - One (1) three-year term appointment for Tia Branton as a voting member representing Tehama County Environmental Health, with said term expiring 6/30/28 (Interested person: Tia Branton)

b) TEHAMA COUNTY PUBLIC HEALTH ADVISORY BOARD - One (1) three-year appointment to re-appoint Romi Uribe as a voting member representing St. Elizabeth's Community Hospital, and Kellie Gore as alternate, with said term expiring 6/30/26 (Interested Person: Romi Uribe & Kellie Gore)

c) TEHAMA COUNTY PUBLIC HEALTH ADVISORY BOARD - One (1) three-year appointment to re-appoint Suzanne Ciciliot as a voting member representing the Rolling Hills Clinic, and Debbie Weaver as alternate, with said term expiring 6/30/26 (Interested Person: Suzanne Ciciliot & Debbie Weaver)

REGULAR AGENDA

10. **ASSESSOR / DISTRICT ATTORNEY / PROBATION / AGRICULTURE** **26-0094**
a) Request approval of certificates recognizing the following employees for their years of faithful and dedicated service to the County of Tehama:

- 1) ASSESSOR - Melissa Grootveld, 10 years
- 2) DISTRICT ATTORNEY
 - a) James Waugh, 20 years
 - b) Dana Birdsong, 10 years
- 3) PROBATION - Daniel Gallino, 10 years
- 4) Agriculture - Thomas Moss, 10 years

Assessor Burley Phillips presented Melissa Grootveld's contributions to the Assessor's office and her leadership in the office. Melissa Grootveld thanked the Board for the recognition and that she has enjoyed working for the Assessor's office.

District Attorney Matt Rogers presented James Waugh's work history and discussed his leadership within the office. James Waugh commented that he appreciates the 20 years he has worked for Tehama County and that he has enjoyed the office culture and

support.

Mr. Rogers presented Dana Birdsong's work history and her contributions to the office. Dana Birdsong commented that she loves working for the District Attorney, that it has been an interesting career.

Deputy Chief Probation Officer Nicole Fain presented Dany Gallino's work history and praised his collaboration with partner agencies.

Agriculture Director Thomas Moss commented that he is grateful to work for Tehama County and that he plans to continue.

Supervisor Jones commented that there are wonderful employees who serve the County.

RESULT: APPROVE

MOVER: Matt Hansen

SECONDER: Steve Zane

AYES: Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker

11. TEHAMA TOGETHER - Treasurer Noel Bookout 26-0099

a) PROCLAMATION - Request adoption of a proclamation proclaiming the month of February 2026 as "2-1-1 Awareness Month" in Tehama County

Tehama Together Board member Susan Murphy presented the 211 proclamation and gave some information on 211 services and activities.

RESULT: APPROVE

MOVER: Matt Hansen

SECONDER: Greg Jones

AYES: Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker

12. EMPOWER TEHAMA - Prevention Coordinator Moriah Willis 26-0132

a) PROCLAMATION - Request adoption of a proclamation proclaiming the month of February as "Teen Dating Violence Awareness and Prevention Month" in Tehama County

Empower Tehama Prevention Coordinator Moriah Willis and the President of the Mending Mindsets club presented the proclamation and information on teen dating violence.

RESULT: APPROVE

MOVER: Matt Hansen

SECONDER: Rob Burroughs

AYES: Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice

Chair Jones, and Chairperson Walker

13. HEALTH SERVICES AGENCY - Executive Director Jayme Bottke & Public Health Director Minnie Sagar 26-0136

a) PROCLAMATION - Request adoption of a proclamation proclaiming the month of February 2026 as "National Senior Independence Month" in Tehama County Health Services Assistant Executive Director Michelle Schmidt and Public Health Director Minnie Sagar presented the proclamation.

RESULT: APPROVE

MOVER: Matt Hansen

SECONDER: Greg Jones

AYES: Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker

9:54 AM RECESS

10:01 AM RECONVENE

14. TEHAMA COUNTY ARTS COUNCIL - Treasurer Chrissie Clapp 26-0090

a) RESOLUTION - Request adoption of a resolution designating the Tehama County Arts Council as Tehama County's Local Partner with the California Arts Council for the fiscal year 26/27

Tehama County Arts Council Treasurer Chrissie Clapp presented information on the Arts Council activities and the benefits of art to culture and the economy. Ms. Clapp further presented information on upcoming events.

RESULT: APPROVE

MOVER: Matt Hansen

SECONDER: Steve Zane

AYES: Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker
Enactment No: RES NO. 2026-005

15. AUDITOR-CONTROLLER - Auditor-Controller Krista Peterson 26-0161

a) INFORMATIONAL PRESENTATION - Report and Financial Overview of the quarter ending December 2025 for Fiscal Year 2025/26

Auditor Krista Peterson presented the quarterly financial report for quarter ending 12/31/25.

In response to Chairman Walker, Mrs. Peterson discussed the County's response to the PERS unfunded liability by contributing to a trust fund every year and making advanced payments to pay down the liability.

In response to Supervisor Burroughs, Mrs. Peterson discussed the use of salary savings to cover other expenses. Further discussion took place regarding one time expenses vs ongoing costs when salary savings are used.

Mrs. Peterson commented about the timing of the presentation and asked if the Board found the presentation useful.

Chairman Walker commented that this presentation is useful and would like it to continue.

Supervisor Hansen commented that he prefers a narrative rather than looking at all the raw data.

Louise Wilkenson complimented Mrs. Peterson on her report.

- 16. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES - Animal Care Center Manager Christine McClintock 26-0137**
- a) RESOLUTION - Request adoption of a resolution authorizing the Animal Care Center Manager, or their designee, to execute Microchip Checkpoint Agreements, with community partners on behalf of the County of Tehama, for the purpose of implementing the Microchip Checkpoint program
- RESULT:** APPROVE
MOVER: Matt Hansen
SECONDER: Steve Zane
- AYES:** Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker
Enactment No: RES NO. 2026-006
- 17. PERSONNEL / CHILD SUPPORT SERVICES - Director Tonya Moore 26-0119**
- a) Request approval of revisions to the classification specification of Child Support Specialist I/II/III within the Joint Council Memorandum of Understanding, effective 2/10/26
- RESULT:** APPROVE
MOVER: Greg Jones
SECONDER: Rob Burroughs
- AYES:** Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker
- b) Request approval of revisions to the classification specification of Child Support Specialist IV within the Joint Council Memorandum of Understanding, effective 2/10/26
- RESULT:** APPROVE
MOVER: Rob Burroughs
SECONDER: Steve Zane
- AYES:** Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker
- 18. PERSONNEL / ASSESSOR - Assessor Burley Phillips 26-0121**
- a) OTHER THAN "A" STEP - Request approval to appoint the applicant as Transfer Analyst, Range 25, Step C, effective 2/10/26, or upon successful completion of all

pre-employment requirements

RESULT: APPROVE

MOVER: Matt Hansen

SECONDER: Steve Zane

AYES: Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker

RECESS to convene as the Tehama County Sanitation District No. 1

19. TEHAMA COUNTY SANITATION DISTRICT NO.1 26-0118

a) Request approval of the claims paid October 1, 2025, through December 31, 2025, in the amount of \$351,743.30

RESULT: APPROVE

MOVER: Rob Burroughs

SECONDER: Greg Jones

AYES: Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker

ADJOURN to reconvene as the Tehama County Board of Supervisors

20. SHERIFF'S OFFICE - Sheriff Dave Kain 26-0100

a) Request to adopt a finding that retirement of the Sheriff's Office canine, Rogue, is appropriate due to age and that he is no longer needed for public service

RESULT: APPROVE

MOVER: Rob Burroughs

SECONDER: Steve Zane

AYES: Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker

b) AGREEMENT - Request approval and authorization for the Sheriff to sign the retirement agreement with Christopher Benson for the transfer of ownership of Rogue for the sum of \$1.00

In response to Chairman Walker, Sheriff Dave Kain commented that a K-9 usually serves 9 or 10 years but that transition between handlers is difficult. Mr. Kain further commented that the younger the dog the easier retraining is and that it also depends on the dog.

Mr. Kain explained the liability clauses in the contract to transfer the dog to his former handler.

RESULT: APPROVE

MOVER: Rob Burroughs

SECONDER: Matt Hansen

AYES: Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice

21. PUBLIC WORKS / PURCHASING - Interim Director Tom Provine 25-0158

a) BID WAIVER

1. Request authorization to use Assignment of Options to purchase transit vehicles as detailed in Assignment to Purchase Agreement Letter received from the CalACT-Basin Transit Purchasing Cooperative to allow the County to utilize the existing collective procurement agreement for the purchase of two (2) Allstar E-450 Type C Gasoline buses, and one (1) Braun Ability Low Floor MiniVan
2. Request to find it is in the best interest of the County to waive the formal bid process for the acquisition of the two (2) transit vehicles, and one (1) minivan

RESULT: APPROVE
MOVER: Rob Burroughs
SECONDER: Steve Zane
AYES: Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker

b) TRANSFER OF FUNDS: TCTC, B-40 - From Contingency (3037-59000) \$110,000.00 to Fixed Assets-Vehicles (3037-57605) **(Requires a 4/5's vote)**

RESULT: APPROVE
MOVER: Rob Burroughs
SECONDER: Steve Zane
AYES: Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker

c) Request approval and authorization for the Purchasing Agent to sign Purchase Order No. SD-10347 with maximum compensation not to exceed \$420,000

RESULT: APPROVE
MOVER: Rob Burroughs
SECONDER: Steve Zane
AYES: Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker

22. HEALTH SERVICES GENERATOR PROJECT - Administrative 26-0072
Services Director Tom Provine

a) CHANGE ORDER - Request confirmation of Change Order No. 1 to the agreement with Hankins Group, Inc. (Misc. Agree. #2023-188) for the Health Services Generator Project, thereby allowing for changes as listed, for a contract increase in the amount of \$7,644.45

RESULT: APPROVE
MOVER: Rob Burroughs
SECONDER: Greg Jones
AYES: Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker

b) NOTICE OF COMPLETION - Request approval for the Chair to sign the Notice of Completion for the Health Services Generator Project, as contracted by Hankins Group, Inc.

RESULT: APPROVE
MOVER: Rob Burroughs
SECONDER: Greg Jones
AYES: Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker

FUTURE AGENDA ITEMS

Supervisor Hansen - Presentation on Medi-Cal funding(consensus)

ADJOURN

11:02 AM There being no further business before the Board, the meeting was adjourned.

ATTEST: February 11, 2026

APPROVED

Chairman of the Board
of Supervisors

SEAN HOUGHTBY, Clerk
of the Board of Supervisors

by _____