

### Health and Human Services Agency California Department of Public Health



Erica Pan, MD, MPH
Director and State Public Health Officer

Gavin Newsom Governor

## ACCEPTANCE OF AWARD Tuberculosis Control Local Assistance Funds

#### **Tehama County Health Services Agency**

FUNDING SOURCE	FEDERAL BASE	STATE BASE
AWARD NUMBER:	2552BASE-F	2552BASE-S
AWARD AMOUNT:	\$7,607	\$7,263
FUNDING PERIOD:	7/1/2025	5-6/30/2026

I hereby accept this award. By accepting this award, I agree to the requirements as described in the FY 2025 Tuberculosis Control Local Assistance Funds Standards and Procedures Manual and any other conditions stipulated by the California Department of Public Health, Tuberculosis Control Branch.

This award is contingent upon the availability of funds appropriated by the State of California and the federal government. The CDPH TBCB reserves the right to reduce, amend, or withdraw funding, in whole or in part, should funding from the state or federal government be reduced, delayed, or otherwise adjusted.

James Bottles	7-24-25
Authorized Signature	Date
Jayme Bottke	Executive Director
Print Name	Title

\* Federal funds fiscal information: Project Grants and Cooperative Agreements for Tuberculosis Control Programs; CFDA number: 93.116; FAIN number: NU52PS910282



#### Notice of Award

Award# 1 NU52PS910282-01-00

FAIN# NU52PS910282

Federal Award Date: 12/19/2024

#### **Recipient Information**

#### 1. Recipient Name

PUBLIC HEALTH, CALIFORNIA DEPARTMENT OF

1616 Capitol Ave STE 616

7700

Office of Aids

Sacramento, CA 95814-7402

2. Congressional District of Recipient

3. Payment System Identifier (ID)

1743204993A1

4. Employer Identification Number (EIN) 743204993

5. Data Universal Numbering System (DUNS) 799150615

 Recipient's Unique Entity Identifier (UEI) KD2JSY6LNMW7

#### 7. Project Director or Principal Investigator

Dr. Jennifer Flood

Chief, Tuberculosis Control Branch

Jennifer.Flood@cdph.ca.gov

51-620-3020

#### 8. Authorized Official

Dr. Tomas J. Aragon.

Director and State Public Health Officer

Tomas.Aragon@cdph.ca.gov

916-558-1700

#### **Federal Agency Information**

CDC Office of Financial Resources

#### 9. Awarding Agency Contact Information

Mrs. Benita Bosier-Ingram

Grant Management Specialist

ula8@cdc.gov

404-638-7434

#### 10.Program Official Contact Information

Mr. Shameer Poonja

Program Officer

sqp2@cdc.gov

4044981432

#### Federal Award Information

#### 11. Award Number

1 NU52PS910282-01-00

12. Unique Federal Award Identification Number (FAIN)

NU52PS910282

#### 13. Statutory Authority

This program is authorized under Section 317E(a) of the Public Health Service Act, 42 U.S.C. Section 247b-6(a), as amended.

#### 14. Federal Award Project Title

Cooperative Agreement for Tuberculosis Elimination and Laboratory in the state of California

#### 15. Assistance Listing Number

3 116

#### 16. Assistance Listing Program Title

Project Grants and Cooperative Agreements for Tuberculosis Control Programs

#### 17. Award Action Type

Man

#### 18. Is the Award R&D?

No

#### **Summary Federal Award Financial Information**

19. Budget Period Start Date 01/01/2025 - End Date 12/31/2025

20. Total Amount of Federal Funds Obligated by this Action\$6,916,193.0020a. Direct Cost Amount\$6,858,695.0020b. Indirect Cost Amount\$57,498.00

21. Authorized Carryover \$0.00

**22.** Offset \$0.00

23. Total Amount of Federal Funds Obligated this budget period \$0.00

24. Total Approved Cost Sharing or Matching, where applicable \$0.00

25. Total Federal and Non-Federal Approved this Budget Period \$6,916,193.00

26. Period of Performance Start Date 01/01/2025 - End Date 12/31/2029

**27.** Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance \$6,916,193.00

#### 28. Authorized Treatment of Program Income

ADDITIONAL COSTS

#### 29. Grants Management Officer - Signature

Ms. Stephanie Latham

Team Lead, Grants Management Officer

#### 30. Remarks

#### Notice of Award

Award# 1 NU52PS910282-01-00

FAIN# NU52PS910282

Federal Award Date: 12/19/2024

#### **Recipient Information**

#### **Recipient Name**

PUBLIC HEALTH, CALIFORNIA DEPARTMENT

1616 Capitol Ave STE 616

7700

Office of Aids

Sacramento, CA 95814-7402 Congressional District of Recipient

**Payment Account Number and Type** 

1743204993A1

**Employer Identification Number (EIN) Data** 

743204993

**Universal Numbering System (DUNS)** 

799150615

Recipient's Unique Entity Identifier (UEI)

KD2JSY6LNMW7

#### 31. Assistance Type

Cooperative Agreement

32. Type of Award

Other

(Excludes Direct Assistance)	
I. Financial Assistance from the Federal Awarding Age	ency Only
II. Total project costs including grant funds and all ot	her financial participation
a. Salaries and Wages	\$194,528.00
b. Fringe Benefits	\$116,269.00
c. TotalPersonnelCosts	\$310,797.00
d. Equipment	\$0.00
e. Supplies	\$2,325.00
f. Travel	\$16,440.00
g. Construction	\$0.00
h. Other	\$247,382.00

m.	Fee	deral	Share
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k. INDIRECT COSTS

i. Contractual

n. Non-Federal Share

j. TOTAL DIRECT COSTS

I. TOTAL APPROVED BUDGET

33. Approved Budget

\$6,916,193.00

\$6,281,751.00

\$6,858,695.00

\$6,916,193.00

\$57,498.00

\$0.00

#### 34. Accounting Classification Codes

FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	ASSISTANCE LISTING	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
5-9211183	25NU52PS910282	PS	410Q	93.116	\$112,214.00	75-25-0950
5-9213485	25NU52PS910282	PS	410Q	93.116	\$5,817,913.00	75-25-0950
5-9214095	25NU52PS910282	PS	410Q	93.116	\$986,066.00	75-25-0950



Award# 1 NU52PS910282-01-00

FAIN# NU52PS910282

Federal Award Date: 12/19/2024

#### **Direct Assistance**

BUDGET CATEGORIES	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$12,000.00	\$12,000.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$12,000.00	\$12,000.00



Centers for Disease Control and Prevention (CDC) Atlanta GA 30333

### General Terms and Conditions for Non-Research Grants and Cooperative Agreements

Incorporation: The Department of Health and Human Services (HHS) grant recipients must comply with all terms and conditions outlined in the Notice of Funding Opportunity (NOFO), their Notice of Award (NOA), grants policy contained in applicable HHS Grants Policy Statements, 45 CFR Part 75, requirements imposed by program statutes and regulations, Executive Orders, and HHS grant administration regulations, as applicable; as well as any requirements or limitations in any applicable appropriations acts. The term grant is used throughout these general terms and conditions of award and includes cooperative agreements.

**Note:** In the event that any requirement in the NOA, the NOFO, the HHS Grants Policy Statement, 45 CFR Part 75, or applicable statutes/appropriations acts conflict, then statutes and regulations take precedence.

#### Applicability of 2 CFR 200 Provisions Beginning October 1, 2024

This award is subject to the requirements in 45 CFR Part 75, except as amended by the following provisions of 2 CFR Part 200, which apply to new, continuation, and supplemental awards made on or after October 1, 2024.

- 2 CFR § 200.1. Definitions, "Modified Total Direct Cost", "Equipment", and "Supplies"
- 2 CFR § 200.313(e). Equipment, Disposition
- 2 CFR § 200.314(a). Supplies
- 2 CFR § 200.320. Procurement methods
- 2 CFR § 200.333. Fixed amount subawards
- 2 CFR § 200.344. Closeout
- 2 CFR § 200.414(f). Indirect costs. De Minimis Rate
- 2 CFR § 200.501. Audit requirements

2 CFR 200 citation	Replaces 45 CFR 75 citation
2 CFR § 200.1. Definitions, "Modified Total	45 CFR § 75.2. Definitions, "Modified Total
Direct Cost"	Direct Cost"
2 CFR § 200.1. Definitions, "Equipment"	45 CFR § 75.2. Definitions, "Equipment"
2 CFR § 200.1. Definitions, "Supplies"	45 CFR § 75.2. Definitions, "Supplies"
2 CFR § 200.313(e). Equipment, Disposition	45 CFR § 75.320(e). Equipment, Disposition
2 CFR § 200.314(a). Supplies	45 CFR § 75.321(a). Supplies
2 CFR § 200.320. Procurement methods	45 CFR § 75.329. Procurement procedures
2 CFR § 200.333. Fixed amount subawards	45 CFR § 75.353. Fixed amount subawards
2 CFR § 200.344. Closeout	45 CFR § 75.381. Closeout
2 CFR § 200.414(f). Indirect costs, De	45 CFR § 75.414(f). Indirect (F&A) costs, De
Minimis Rate	Minimis Rate
2 CFR § 200.501. Audit requirements	45 CFR § 75.501. Audit requirements

#### FEDERAL REGULATIONS AND POLICIES

**2 CFR 200** – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Referenced where indicated.

https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200?toc=1

**45 CFR Part 75** – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards.

https://www.ecfr.gov/cgi-bin/text- idx?node=pt45.1.75&rgn=div5

#### **HHS Grants Policy and Regulations**

https://www.hhs.gov/grants/grants/grants-policies-regulations/index.html

HHS Grants Policy Statement (effective for new, continuation, and supplemental awards made on or after October 1, 2024) <a href="https://www.hhs.gov/sites/default/files/hhs-grants-policy-statement-october-2024.pdf">https://www.hhs.gov/sites/default/files/hhs-grants-policy-statement-october-2024.pdf</a>

HHS Grants Policy Statement (January 2007 version applies to awards issued before October 1, 2024) <a href="https://public3.pagefreezer.com/browse/HHS.gov/27-09-2024T06:59/https://www.hhs.gov/sites/default/files/grants/grants/policies-regulations/hhsgps107.pdf">https://public3.pagefreezer.com/browse/HHS.gov/27-09-2024T06:59/https://www.hhs.gov/sites/default/files/grants/policies-regulations/hhsgps107.pdf</a>

#### Federal Funding Accountability and Transparency Act (FFATA)

https://www.fsrs.gov/ Refer to the section below on Reporting Requirements for more details.

**Trafficking In Persons**: Consistent with 2 CFR 175, awards are subject to the requirements of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. Part 7104(g)). <a href="https://www.ecfr.gov/current/title-2/subtitle-A/chapter-I/part-175">https://www.ecfr.gov/current/title-2/subtitle-A/chapter-I/part-175</a>

**CDC Additional Requirements** (AR) may apply. The NOFO will detail which specific ARs apply to resulting awards. Links to full texts can be found at:

https://www.cdc.gov/grants/additional-requirements/index.html.

#### **FUNDING RESTRICTIONS AND LIMITATIONS**

**Cost Limitations as stated in Appropriations Acts.** Recipients must follow applicable fiscal year appropriations law in effect at the time of award and consistent with the specific funds provided under that award. See AR-32 Appropriations Act, General Requirements: <a href="https://www.cdc.gov/grants/additional-requirements/ar-32.html">https://www.cdc.gov/grants/additional-requirements/ar-32.html</a>.

Though Recipients are required to comply with all applicable appropriations restrictions, please find below specific ones of note. CDC notes that the cited section for each below provision may change annually.

- A. Cap on Salaries (Division H, Title II, General Provisions, Sec. 202): None of the funds appropriated in this title shall be used to pay the salary of an individual, through a grant or other extramural mechanism, at a rate in excess of Executive Level II.
  - Note: The salary rate limitation does not restrict the salary that an organization may pay an individual working under an HHS award or order; it merely limits the portion of that salary that may be paid with federal funds. The HHS Grants Policy Statement further explains the application of this salary rate limitation.
- B. Gun Control Prohibition (Div. H, Title II, Sec. 210): None of the funds made available in this title may be used, in whole or in part, to advocate or promote gun control. For additional information, see <a href="https://www.cdc.gov/grants/additional-requirements/ar-13.html">https://www.cdc.gov/grants/additional-requirements/ar-13.html</a>.
- C. Lobbying Restrictions (Div. H, Title V, Sec. 503):
- 503(a): No part of any appropriation contained in this Act or transferred pursuant to section 4002 of Public Law 111-148 shall be used, other than for normal and recognized executive- legislative relationships, for publicity or propaganda purposes, for the preparation, distribution, or use of any kit, pamphlet, booklet, publication, electronic communication, radio, television, or video presentation designed to support or defeat the enactment of legislation before the Congress or any State or local legislature or legislative body, except in presentation to the Congress or any State or local legislature itself, or designed to support or defeat any proposed or pending regulation, administrative action, or order issued by the executive branch of any State or local government itself.
- 503(b): No part of any appropriation contained in this Act or transferred pursuant to section 4002 of Public Law 111-148 shall be used to pay the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before the Congress or any State government, State legislature or local legislature or legislative body, other than for normal and recognized executive-legislative relationships or participation by an agency or officer of a State, local or tribal government in policymaking and administrative processes within the executive branch of that government.
- 503(c): The prohibitions in subsections (a) and (b) shall include any activity to advocate or promote any proposed, pending or future federal, state or local tax increase, or any proposed, pending, or future requirement or restriction on any legal consumer product, including its sale of marketing, including but not limited to the advocacy or promotion of gun control.

For additional information, see <a href="https://www.cdc.gov/grants/additional-requirements/ar-12.html">https://www.cdc.gov/grants/additional-requirements/ar-12.html</a>.

- D. Blocking access to pornography (Div. H, Title V, Sec. 520): (a) None of the funds made available in this Act may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography; (b) Nothing in subsection (a) shall limit the use of funds necessary for any federal, state, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.
- E. Needle Exchange (Div. H, Title V, Sec. 526): Notwithstanding any other provision of this Act, no funds appropriated in this Act shall be used to carry out any program of distributing sterile needles or syringes for the hypodermic injection of any illegal drug.

Prohibition on certain telecommunications and video surveillance services or equipment (2 CFR 200.216): For all new, non-competing continuation, renewal or supplemental awards issued on or after August 13, 2020, recipients and subrecipients are prohibited from obligating or expending grant funds (to include direct and indirect expenditures as well as cost share and program funds) to:

- 1. Procure or obtain,
- 2. Extend or renew a contract to procure or obtain; or
- 3. Enter into contract (or extend or renew contract) to procure or obtain equipment, services, or systems that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in <u>2 CFR 200.216</u>, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
  - For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).
  - ii. Telecommunications or video surveillance services provided by such entities or using such equipment.
  - iii. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise, connected to the government of a covered foreign country.

President's Emergency Plan for AIDS Relief (PEPFAR) funding is exempt from the prohibition under  $\underline{2}$  CFR 200.216 until September 30, 2028. During the exemption period, PEPFAR recipients are expected to work toward implementation of  $\underline{2}$  CFR 200.216. The exemption may only be applied when there is no available alternative eligible source for these services.

Cancel Year: 31 U.S.C. Part 1552(a) Procedure for Appropriation Accounts Available for Definite Periods states the following: On September 30th of the 5th fiscal year after the period of availability for obligation of a fixed appropriation account ends, the account shall be closed and any remaining balances (whether obligated or unobligated) in the account shall be canceled and thereafter shall not be available for obligation or expenditure for any purpose.

#### REPORTING REQUIREMENTS

**Annual Federal Financial Report (FFR, SF-425)**: The Annual Federal Financial Report (FFR) SF-425 is required and must be submitted no later than 90 days after the end of the budget period in the Payment Management System.

Additional guidance on submission of Federal Financial Reports can be found at <a href="https://www.cdc.gov/grants/documents/change-in-federal-reporting-fy-2021-recipients.pdf">https://www.cdc.gov/grants/documents/change-in-federal-reporting-fy-2021-recipients.pdf</a>.

If more frequent reporting is required, the Notice of Award terms and conditions will explicitly state the reporting requirement.

Annual Performance Progress and Monitoring Reporting: The Annual Performance Progress and Monitoring Report (PPMR) is due no later than 120 days prior to the end of the budget period and serves as the continuation application for the follow-on budget period. Submission instructions, due date, and format will be included in the guidance from the assigned GMO/GMS via <a href="https://www.grantsolutions.gov">www.grantsolutions.gov</a>.

Any change to the existing information collection noted in the award terms and conditions will be subject to review and approval by the Office of Management and Budget (OMB) under the Paperwork Reduction Act.

Data Collection and Sharing Under Award: Consistent with strategies and activities expected and anticipated under this award, Recipient, either directly or indirectly, may be expected to collect or generate data for public health purposes. For purposes of this award, data for public health purposes may be administrative data or data commonly accepted in the scientific community as a basis for public health findings, conclusions, and implementation, but does not include preliminary analyses, drafts of scientific papers, plans for future research communications with colleagues, or physical objects, such as laboratory notebooks or laboratory specimens unless otherwise specified in the award.

45 C.F.R. 75.322(d) states that the federal government has the right to: 1) obtain, reproduce, publish, or otherwise use the data produced under a <u>federal award</u>; and 2) authorize others to receive, reproduce, publish, or otherwise use such data for federal purposes. In furtherance of various United States Government-wide initiatives and policies, the federal government seeks to make federally funded publications and data underlying them more readily available, and to make public health data more readily accessible within the federal government and to the public.

Consistent with grant regulations, CDC may legally obtain a copy of any data collected or generated under this award. Where CDC has determined that data collected or generated under this award must be shared with CDC, such direction will be further addressed in your Notice of Funding Opportunity, your Notice of Grant Award, or other specific grant guidance. Acceptance of funds under this award is an acknowledgement of this regulatory provision and its application to this award.

**Data Management Plan:** CDC requires recipients for projects that involve the collection or generation of data with federal funds to develop, submit, and comply with a Data Management Plan (DMP) for each collection or generation of public health data undertaken as part of the award. The DMP should take into consideration sharing data with CDC including: 1) the specific

data that will be shared under the award, 2) the process and timing planned for such sharing, 3) and any legal limitations that the Recipient asserts would hinder CDC access to, or use of, the data collected or generated under the award. In addition, the DMP should address broader access to and archiving/long-term preservation of collected or generated data. Additional information on the Data Management and Access requirements can be found at <a href="https://www.cdc.gov/grants/additional-requirements/ar-25.html">https://www.cdc.gov/grants/additional-requirements/ar-25.html</a>.

Audit Requirement Domestic Organizations (including US-based organizations implementing projects with foreign components): An organization that expends \$1,000,000 or more in a fiscal year in federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of 2 CFR 200.501. The audit period is an organization's fiscal year. The audit must be completed along with a data collection form (SF-SAC), and the reporting package shall be submitted within the earlier of 30 days after receipt of the auditor's report(s), or nine (9) months after the end of the audit period. The audit report must be sent to:

Federal Audit Clearing House Internet Data Entry System Electronic Submission: <a href="https://harvester.census.gov/facides/(S(0vkw1zaelyzjibnahocga5i0))/account/login.aspx">https://harvester.census.gov/facides/(S(0vkw1zaelyzjibnahocga5i0))/account/login.aspx</a>

#### AND

Office of Financial Resources, Office of Risk Management and Internal Controls, Audit Resolution Team (ART), <a href="mailto:ORMIC.Audit.Resolution@cdc.gov">ORMIC.Audit.Resolution@cdc.gov</a>.

Audit Requirement Foreign Organizations: A foreign organization that expends \$300,000 or more in a fiscal year on its federal awards must have a single or program-specific audit conducted for that year. The audit period is an organization's fiscal year. The auditor shall be a U.S.-based Certified Public Accountant firm, the foreign government's Supreme Audit Institution or equivalent, or an audit firm endorsed by the U.S. Agency for International Development's Office of Inspector General. The audit must be completed in English and in US dollars and submitted within the earlier of 30 days after receipt of the auditor's report(s), or nine (9) months after the end of the audit period. The audit report must be sent to the Office of Financial Resources, Office of Risk Management and Internal Controls, Audit Resolution Team (ART) at <a href="mailto:ORMIC.Audit.Resolution@cdc.gov">ORMIC.Audit.Resolution@cdc.gov</a>. After receipt of the audit report, CDC will resolve findings by issuing Final Management Determination Letters.

Domestic and Foreign organizations: Audit requirements for Subrecipients to whom 45 CFR 75 Subpart F applies: The recipient must ensure that the subrecipients receiving CDC funds also meet these requirements. The recipient must also ensure to take appropriate corrective action within six months after receipt of the subrecipient audit report in instances of non-compliance with applicable federal law and regulations (45 CFR 75 Subpart F and HHS Grants Policy Statement). The recipient may consider whether subrecipient audits necessitate adjustment of the recipient's own accounting records. If a subrecipient is not required to have a program-specific audit, the recipient is still required to perform adequate monitoring of subrecipient activities. The recipient shall require each subrecipient to permit the independent auditor access to the subrecipient's records and financial statements. The recipient must include this requirement in all subrecipient contracts.

#### Federal Funding Accountability and Transparency Act (FFATA)

In accordance with 2 CFR Chapter 1, Part 170 Reporting Sub-Award and Executive Compensation Information, Prime Recipients awarded a federal grant are required to file a FFATA sub-award report by the end of the month following the month in which the prime recipient awards any sub-grant equal to or greater than \$30,000. Refer to 2 CFR Chapter 1, Part 170 Reporting Sub-Award and Executive Compensation Information at <a href="eccentification-eccent-weight-number-10">eCFR :: 2 CFR Part 170 -- Reporting Sub-Award and Executive Compensation Information</a> and <a href="https://www.fsrs.gov/">https://www.fsrs.gov/</a> for reporting requirements and guidance.

#### Unique Entity Identifier (UEI)

The UEI is the official identifier for doing business with the U.S. Government as of April 4, 2022. The UEI is generated and assigned by the System for Award Management at SAM.gov. In accordance with 2 CFR part 25, Appendix A, a recipient must maintain current information in SAM.gov, through at least annual review, until it submits the final required financial report or receives the final payment, whichever is later.

Required Disclosures for Responsibility and Qualification (R/Q) (SAM.gov): Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the CDC, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the assigned GMS/GMO identified in the NOA, and to the HHS OIG by email at grantdisclosures@oig.hhs.gov or by mail to the following address:

U.S. Department of Health and Human Services
Office of the Inspector General
ATTN: Mandatory Grant Disclosures, Intake Coordinator
330 Independence Avenue, SW
Cohen Building, Room 5527
Washington, DC 20201

Recipients must include this mandatory disclosure requirement in all subawards and contracts under this award.

Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371. Remedies for noncompliance include suspension or debarment (See 2 CFR parts 180 and 376, and 31 U.S.C. 3321).

CDC is required to report any termination of a federal award prior to the end of the period of performance due to material failure to comply with the terms and conditions of this award in the OMB-designated Responsibilities and Qualifications (R/Q) accessible through SAM (45 CFR 75.372(b)). CDC must also notify the recipient if the federal award is terminated for failure to comply with the federal statutes, regulations, or terms and conditions of the federal award (45 CFR 75.373(b)).

1. General Reporting Requirement

If the total value of currently active grants, cooperative agreements, and procurement

contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this federal award, the recipient must maintain the currency of information reported to the System for Award Management (SAM) and made available in the designated integrity and performance system (currently the Responsibility/Qualification (R/Q) through SAM.gov) about civil, criminal, or administrative proceedings described in section 2 of this award term and condition. This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for federal procurement contracts, will be publicly available.

#### 2. Proceedings About Which You Must Report

Submit the information required about each proceeding that:

- a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the federal government;
- b. Reached its final disposition during the most recent five-year period; and
- c. If one of the following:
  - (1) A criminal proceeding that resulted in a conviction, as defined in paragraph 5 of this award term and condition;
  - (2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;
  - (3) An administrative proceeding, as defined in paragraph 5 of this award termand condition, that resulted in a finding of fault and liability and your payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or
  - (4) Any other criminal, civil, or administrative proceeding if:
    - (i) It could have led to an outcome described in paragraph 2.c.(1), (2), or (3) of this award term and condition;
    - (ii) It had a different disposition arrived at by consent or compromise with an acknowledgement of fault on your part; and
    - (iii) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.

#### 3. Reporting Procedures

Enter in the SAM Entity Management area the information that SAM requires about each proceeding described in section 2 of this award term and condition. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM because you were required to do so under federal procurement contracts that you were awarded.

#### 4. Reporting Frequency

During any period of time when you are subject to this requirement in section 1 of this award

term and condition, you must report proceedings information through SAM for the most recent five-year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report. Recipients that have federal contract, grant, and cooperative agreement awards with a cumulative total value greater than \$10,000,000 must disclose semiannually any information about the criminal, civil, and administrative proceedings.

#### 5. Definitions

For purposes of this award term and condition:

- a. Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the federal and state level but only in connection with performance of a federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.
- b. Conviction, for purposes of this award term and condition, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.
- c. Total value of currently active grants, cooperative agreements, and procurement contracts includes—
  - (1) Only the federal share of the funding under any federal award with a recipient cost share or match;
  - (2) The value of all expected funding increments under a federal award and options, even if not yet exercised.

#### GENERAL REQUIREMENTS

You will administer your project in compliance with federal civil rights laws that prohibit discrimination on the basis of race, color, national origin, disability, and age, and comply with applicable conscience protections. You will comply with applicable laws that prohibit discrimination on the basis of sex, which includes discrimination on the basis of gender identity, sexual orientation, and pregnancy. Compliance with these laws requires taking reasonable steps to provide meaningful access to persons with limited English proficiency and providing programs that are accessible to and usable by persons with disabilities. The HHS Office for Civil Rights provides guidance on complying with civil rights laws enforced by HHS. See information for providers of health care and social services at <a href="https://www.hhs.gov/civil-rights/for-individuals/nondiscrimination/index.html">www.hhs.gov/civil-rights/for-individuals/nondiscrimination/index.html</a>. As a condition of the award, all HHS recipients are required to submit a signed HHS-690 form regarding nondiscrimination compliance.

- For guidance on meeting your legal obligation to take reasonable steps to ensure meaningful access to your programs or activities to limited English proficient individuals, see a fact sheet at <a href="https://www.hhs.gov/civil-rights/for-individuals/special-topics/limited-english-proficiency/fact-sheet-quidance/index.html">www.lep.gov.</a>
- For information on your specific legal obligations for serving qualified individuals with disabilities, including providing program access, reasonable modifications, and providing

effective communication, see <a href="https://www.hhs.gov/civil-rights/for-individuals/disability/index.html">https://www.hhs.gov/civil-rights/for-individuals/disability/index.html</a>.

- HHS funded health and education programs must be administered in an environment free of sexual harassment, see <a href="https://www.hhs.gov/civil-rights/for-individuals/sex-discrimination/title-ix-education-amendments/index.html">https://www.hhs.gov/civil-rights/for-individuals/sex-discrimination/title-ix-education-amendments/index.html</a>.
- For information on administering your project in compliance with applicable federal religious nondiscrimination laws and applicable federal conscience protection and associated antidiscrimination laws, see <a href="http://www.hhs.gov/conscience/conscience-protections/index.html">http://www.hhs.gov/conscience/religious-freedom/index.html</a>.

#### Termination (45 CFR Part 75.372) applies to this award and states, in part, the following:

- (a) This award may be terminated in whole or in part:
- (1) By the HHS awarding agency or pass-through entity, if a non-Federal entity fails to comply with the terms and conditions of a Federal award;
- (2) By the HHS awarding agency or pass-through entity for cause;
- (3) By the HHS awarding agency or pass-through entity with the consent of the non-Federal entity, in which case the two parties must agree upon the termination conditions, including the effective date and, in the case of partial termination, the portion to be terminated;
- (4) By the non-Federal entity upon sending to the HHS awarding agency or pass-through entity written notification setting forth the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated. However, if the Federal awarding agency or pass-through entity determines in the case of partial termination that the reduced or modified portion of the Federal award or subaward will not accomplish the purposes for which the Federal award was made, the HHS awarding agency or pass-through entity may terminate the Federal award in its entirety.

**Travel Cost**: In accordance with HHS Grants Policy Statement, travel costs are allowable when the travel will provide a direct benefit to the project or program. To prevent disallowance of cost, the recipient is responsible for ensuring travel costs are clearly stated in their budget narrative and are applied in accordance with their organization's established travel policies and procedures. The recipient's established travel policies and procedures must also meet the requirements of 45 CFR Part 75.474.

**Food and Meals**: Costs associated with food or meals are allowable when consistent with applicable federal regulations and HHS policies. See

https://www.hhs.gov/grants/contracts/contract-policies-regulations/spending-on-food/index.html. In addition, costs must be clearly stated in the budget narrative and be consistent with organization approved policies. Recipients must make a determination of reasonableness and organization approved policies must meet the requirements of 45 CFR Part 75.432.

**Prior Approval**: All requests which require prior approval, must bear the signature (or electronic authorization) of the authorized organization representative. The recipient should submit these requests no later than 120 days prior to the budget period's end date to ensure ample time

remains to process and carry-out the request. Additionally, any requests involving funding issues must include an itemized budget and a narrative justification of the request.

The following types of requests are examples of actions that require prior approval, unless an expanded authority, or conversely a high-risk condition, is explicitly indicated in the NOA.

- Use of unobligated funds from prior budget period (Carryover)
- Lift funding restriction
- Significant redirection of funds (i.e., cumulative changes of 25% of total award)
- Change in scope
- Implement a new activity or enter into a sub-award that is not specified in the approved budget
- Apply for supplemental funds
- Extensions to period of performance

Templates for prior approval requests can be found at: <a href="https://www.cdc.gov/grants/already-have-grant/PriorApprovalRequests.html">https://www.cdc.gov/grants/already-have-grant/PriorApprovalRequests.html</a>.

Additional information on the electronic grants administration system CDC non-research awards utilize, GrantSolutions, can be found at: <a href="https://www.cdc.gov/grants/grantsolutions/index.html">https://www.cdc.gov/grants/grantsolutions/index.html</a>.

Recipient Contractual/Consultant Cost Agreements: In accordance with §2 CFR 200.325, all supporting documentation related to the elements outlined in the <u>Budget Preparation Guidelines</u> must be maintained by the recipient and available upon request. Recipients may submit supporting documentation via GrantSolutions Grants Management Services (GSGMS) Grant Notes to the assigned Grants Management Specialist.

**Key Personnel**: In accordance with 45 CFR Part 75.308, CDC recipients must obtain prior approval from CDC for (1) change in the project director/principal investigator, authorized organizational representative, business official, financial director, or other key persons specified in the NOFO, application or award document; and (2) the disengagement from the project for more than three months, or a 25 percent reduction in time devoted to the project, by the approved project director or principal investigator.

**Inventions**: Acceptance of grant funds obligates recipients to comply with the standard patent rights clause in 37 CFR Part 401.14.

**Acknowledgment of Federal Funding**: When issuing statements, press releases, publications, requests for proposal, bid solicitations and other documents —such as toolkits, resource guides, websites, and presentations (hereafter "statements") —describing the projects or programs funded in whole or in part with U.S. Department of Health and Human Services (HHS) federal funds, the recipient must clearly state:

- the percentage and dollar amount of the total costs of the program or project funded with federal money; and,
- 2. the percentage and dollar amount of the total costs of the project or program funded by non-governmental sources.

When issuing statements resulting from activities supported by HHS financial assistance, the recipient entity must include an acknowledgement of federal assistance using one of the following or a similar statement.

If the HHS Grant or Cooperative Agreement is <a href="NOT">NOT</a> funded with other non-governmental sources: This [project/publication/program/website, etc.] [is/was] supported by the Centers for Disease Control and Prevention of the U.S. Department of Health and Human Services (HHS) as part of a financial assistance award totaling \$XX with 100 percent funded by CDC/HHS. The contents are those of the author(s) and do not necessarily represent the official views of, nor an endorsement, by CDC/HHS, or the U.S. Government.

If the HHS Grant or Cooperative Agreement <u>IS</u> partially funded with other non-governmental sources:

This [project/publication/program/website, etc.] [is/was] supported by the Centers for Disease Control and Prevention of the U.S. Department of Health and Human Services (HHS) as part of a financial assistance award totaling \$XX with XX percentage funded by CDC/HHS and \$XX amount and XX percentage funded by non- government source(s). The contents are those of the author(s) and do not necessarily represent the official views of, nor an endorsement, by CDC/HHS, or the U.S. Government.

The federal award total must reflect total costs (direct and indirect) for all authorized funds (including supplements and carryover) for the total competitive segment up to the time of the public statement.

Any amendments by the recipient to the acknowledgement statement must be coordinated with the HHS Awarding Agency.

If the recipient plans to issue a press release concerning the outcome of activities supported by HHS financial assistance, it should notify the HHS Awarding Agency in advance to allow for coordination.

Copyright Interests Provision: This provision is intended to ensure that the public has access to the results and accomplishments of public health activities funded by CDC. Pursuant to applicable grant regulations and CDC's Public Access Policy, Recipient agrees to submit into the National Institutes of Health (NIH) Manuscript Submission (NIHMS) system an electronic version of the final, peer-reviewed manuscript of any such work developed under this award upon acceptance for publication, to be made publicly available without any embargo or delay after publication. Also, at the time of submission, Recipient and/or the Recipient's submitting author must also post the manuscript through PubMed Central (PMC) without any embargo or delay after publication. The recipient must obtain prior approval from the CDC for any exception to this provision.

The author's final, peer-reviewed manuscript is defined as the final version accepted for journal publication and includes all modifications from the publishing peer review process, and all graphics and supplemental material associated with the article. Recipient and its submitting authors working under this award are responsible for ensuring that any publishing or copyright agreements concerning submitted article reserve adequate right to fully comply with this provision and the license reserved by CDC. The manuscript will be hosted in both PMC and the CDC Stacks institutional repository system. In progress reports for this award, recipient must identify publications

subject to the CDC Public Access Policy by using the applicable NIHMS identification number for up to three (3) months after the publication date and the PubMed Central identification number (PMCID) thereafter.

**Disclaimer for Conference/Meeting/Seminar Materials:** If a conference/meeting/seminar is funded by a grant, cooperative agreement, sub-grant and/or a contract, the recipient must include the following statement on conference materials, including promotional materials, agenda, and internet sites:

Funding for this conference was made possible (in part) by the Centers for Disease Control and Prevention. The views expressed in written conference materials or publications and by speakers and moderators do not necessarily reflect the official policies of the Department of Health and Human Services, nor does the mention of trade names, commercial practices, or organizations imply endorsement by the U.S. Government.

Logo Use for Conference and Other Materials: Neither the Department of Health and Human Services (HHS) nor the CDC logo may be displayed if such display would cause confusion as to the funding source or give false appearance of Government endorsement. Use of the HHS name or logo is governed by U.S.C. Part 1320b-10, which prohibits misuse of the HHS name and emblem in written communication. As a general matter, a non-federal entity is not authorized to use the HHS name or logo. Moreover, the HHS Office of the Inspector General has authority to impose civil monetary penalties for violations (42 CFR Part 1003). The appropriate use of the HHS logo is subject to review and approval of the HHS Assistant Secretary for Public Affairs (ASPA), and if granted would be governed by a logo license agreement setting forth the terms and conditions of use.

Additionally, the CDC logo cannot be used by the recipient without the express, written consent of CDC, generally in the form of a logo license agreement setting forth the terms and conditions of use. The Program Official/Project Officer identified in the NOA can assist with facilitating such a request. It is the responsibility of the recipient to request consent for use of the logo in sufficient detail to ensure a complete depiction and disclosure of all uses of the Government logos. In all cases for utilization of Government logos, the recipient must ensure written consent is received.

**Equipment and Products**: To the greatest extent practical, all equipment and products purchased with CDC funds should be American made. CDC defines equipment as tangible non-expendable personal property (including exempt property) charged directly to an award having a useful life of more than one year AND an acquisition cost of \$10,000 or more per unit. However, consistent with recipient policy, a lower threshold may be established. Please provide the information to the Grants Management Officer to establish a lower equipment threshold to reflect your organization's policy.

The recipient may use its own property management standards and procedures, provided it observes provisions in applicable grant regulations found at 45 CFR Part 75.

Federal Information Security Management Act (FISMA): All information systems, electronic or hard copy, that contain federal data must be protected from unauthorized access. This standard

also applies to information associated with CDC grants. Congress and the OMB have instituted laws, policies and directives that govern the creation and implementation of federal information security practices that pertain specifically to grants and contracts. The current regulations are pursuant to the Federal Information Security Management Act (FISMA), Title III of the E-Government Act of 2002, PL 107-347.

FISMA applies to CDC recipients only when recipients collect, store, process, transmit or use information on behalf of HHS or any of its component organizations. In all other cases, FISMA is not applicable to recipients of grants, including cooperative agreements. Under FISMA, the recipient retains the original data and intellectual property, and is responsible for the security of these data, subject to all applicable laws protecting security, privacy, and research. If/When information collected by a recipient is provided to HHS, responsibility for the protection of the HHS copy of the information is transferred to HHS and it becomes the agency's responsibility to protect that information and any derivative copies as required by FISMA. For the full text of the requirements under Federal Information Security Management Act (FISMA), Title III of the E-Government Act of 2002 Pub. L. No. 107-347, please review the following website: https://www.govinfo.gov/content/pkg/PLAW-107publ347/pdf/PLAW-107publ347.pdf.

Whistleblower Protections: As a recipient of this award, you must comply with the National Defense Authorization Act (NDAA) for Fiscal Year (FY) 2013 (Pub. L. 112-239, 41 U.S.C. § 4712) "Enhancement of contractor protection from reprisal for disclosure of certain information," and 48 CFR part 3 subpart 3.9, "Whistleblower Protections for Contractor Employees." For more information see: https://oig.hhs.gov/fraud/whistleblower/.

#### PAYMENT INFORMATION

Fraud Waste or Abuse: The HHS Office of the Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1-800-447-8477]) for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. Information also may be submitted online at https://tips.oig.hhs.gov/ or by mail to U.S. Department of Health and Human Services, Office of the Inspector General, Attn: OIG HOTLINE OPERATIONS, P.O. Box 23489 Washington DC 20026. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous. For additional information, see: https://oig.hhs.gov/fraud/reportfraud/.

Automatic Drawdown (Direct/Advance Payments): Payments under CDC awards will be made available through the Department of Health and Human Services (HHS) Payment Management System (PMS), under automatic drawdown, unless specified otherwise in the NOA. Recipients must comply with requirements imposed by the PMS on-line system. Questions concerning award payments or audit inquiries should be directed to the payment management services office.

PMS Website: https://pms.psc.gov/ PMS Phone Support: +1(877)614-5533

PMS Email Support: PMSSupport@psc.gov

Payment Management System Subaccount: Funds awarded in support of approved activities will be obligated in an established subaccount in the PMS. Funds must be used in support of approved activities in the NOFO and the approved application. All award funds must be tracked

and reported separately.

**Exchange Rate**: All requests for funds contained in the budget, shall be stated in U.S. dollars. Once an award is made, CDC will generally not compensate foreign recipients for currency exchange fluctuations through the issuance of supplemental awards.

Acceptance of the Terms of an Award: By drawing or otherwise obtaining funds from PMS, the recipient acknowledges acceptance of the terms and conditions of the award and is obligated to perform in accordance with the requirements of the award. If the recipient cannot accept the terms, the recipient should notify the Grants Management Officer within thirty (30) days of receipt of the NOA.

**Certification Statement**: By drawing down funds, the recipient certifies that proper financial management controls and accounting systems, to include personnel policies and procedures, have been established to adequately administer federal awards and funds drawn down. Recipients must comply with all terms and conditions in the NOFO, outlined in their NOA, grant policy terms and conditions contained in applicable HHS Grant Policy Statements, and requirements imposed by program statutes and regulations and HHS grants administration regulations, as applicable, as well as any regulations or limitations in any applicable appropriations acts.

#### **CLOSEOUT REQUIREMENTS**

In accordance with 2 CFR 200.344, recipients must submit all closeout reports identified in this section within 120 days of the period of performance end date. The reporting timeframe is the full period of performance. If the recipient does not submit all reports in accordance with this section and the terms and conditions of the Federal Award, CDC may proceed to close out with the information available within one year of the period of performance end date unless otherwise directed by authorizing statutes. Failure to submit timely and accurate final reports may affect future funding to the organization or awards under the direction of the same Project Director/Principal Investigator (PD/PI). If recipients do not submit all closeout reports identified in this section within one year of the period of performance end date, then CDC must report recipients' material failure to comply with the terms and conditions of the award with the OMB-designated integrity and performance system (currently Responsibility/Qualification section of SAM.gov). CDC may also pursue other enforcement actions per 45 CFR 75.371.

**Final Performance Progress and Evaluation Report (PPER):** This report should include the information specified in the NOFO and is submitted upon solicitation from the GMS/GMO via <a href="https://www.grantsolutions.gov">www.grantsolutions.gov</a>. At a minimum, the report will include the following:

- Statement of progress made toward the achievement of originally stated aims;
- Description of results (positive or negative) considered significant; and
- List of publications resulting from the project, with plans, if any, for further publication.

All manuscripts published as a result of the work supported in part or whole by the grant must be submitted with the performance progress reports.

Final Federal Financial Report (FFR, SF-425): The FFR should only include those funds

authorized and expended during the timeframe covered by the report. The Final FFR, SF-425 is required and must be submitted no later than 120 days after the period of performance end date through recipient online accounts in the Payment Management System. The final FFR will consolidate data reporting responsibilities to one entry point within PMS which will assist with the reconciliation of expenditures and disbursements to support the timely close-out of grants.

The final FFR must indicate the exact balance of unobligated funds and may not reflect any unliquidated obligations. Remaining unobligated funds will be de-obligated and returned to the U.S. Treasury.

Every recipient should already have a PMS account to allow access to complete the SF-425.

Additional guidance on submission of Federal Financial Reports can be found at <a href="https://www.cdc.gov/grants/documents/change-in-federal-reporting-fv-2021-recipients.pdf">https://www.cdc.gov/grants/documents/change-in-federal-reporting-fv-2021-recipients.pdf</a>.

**Equipment and Supplies - Tangible Personal Property Report (SF-428):** A completed Tangible Personal Property Report SF-428 and Final Report SF-428B addendum must be submitted, along with any Supplemental Sheet SF-428S detailing all major equipment acquired or furnished under this project with a unit acquisition cost of \$10,000 or more. Electronic versions of the forms can be downloaded by visiting: <a href="https://www.grants.gov/forms/forms-repository/post-award-reporting-forms">https://www.grants.gov/forms/forms-repository/post-award-reporting-forms</a>.

If no equipment was acquired under an award, a negative report is required. The recipient must identify each item of equipment that it wishes to retain for continued use in accordance with 45 CFR Part 75. The awarding agency may exercise its rights to require the transfer of equipment purchased under the assistance award. CDC will notify the recipient if transfer to title will be required and provide disposition instruction on all major equipment.

Equipment with a unit acquisition cost of less than \$10,000 that is no longer to be used in projects or programs currently or previously sponsored by the federal government may be retained, sold, or otherwise disposed of, with no further obligation to the federal government (see 2 CFR 200.313(e)(1)).

#### CDC STAFF RESPONSIBILITIES

Roles and Responsibilities: Grants Management Specialists/Officers (GMO/GMS) and Program Officials (PO) work together to award and manage CDC grants and cooperative agreements. From the pre-planning stage to closeout of an award, grants management and program staff have specific roles and responsibilities for each phase of the grant cycle. Award specific terms and conditions will include contact information for the PO/GMO/GMS.

**Program Official:** The PO is the federal official responsible for monitoring the programmatic, scientific, and/or technical aspects of grants and cooperative agreements including:

- The development of programs and NOFOs to meet the CDC's mission;
- Providing technical assistance to applicants in developing their applications, e.g., explanation of programmatic requirements, regulations, evaluation criteria, and guidance to applicants on possible linkages with other resources;
- Providing technical assistance to recipients in the performance of their project; and
- Post-award monitoring of recipient performance such as review of progress reports, review of prior approval requests, conducting site visits, and other activities complementary to those of the GMO/GMS.

For Cooperative Agreements, substantial involvement is required from CDC. The PO is the federal official responsible for the collaboration or participation in carrying out the effort under the award. Substantial involvement will be detailed in the NOFO and award specific terms and conditions and may include, but is not limited to:

- Review and approval of one stage of work before work can begin on a subsequent stage;
- Review and approval of substantive programmatic provisions of proposed subawards or contracts (beyond existing federal review of procurement or sole source policies);
- Involvement in the selection of key relevant personnel;
- CDC and recipient collaboration or joint participation; and
- Implementing highly prescriptive requirements prior to award limiting recipient discretion with respect to scope of services, organizational structure, staffing, mode of operation, and other management processes.

**Grants Management Officer:** The GMO is the only official authorized to obligate federal funds and is responsible for signing the NOA, including revisions to the NOA that change the terms and conditions. The GMO serves as the counterpart to the business officer of the recipient organization. The GMO is the federal official responsible for the business and other non-programmatic aspects of grant awards including:

- · Determining the appropriate award instrument, i.e., grant or cooperative agreement;
- Determining if an application meets the requirements of the NOFO;
- Ensuring objective reviews are conducted in an above-the-board manner and according to guidelines set forth in grants policy;
- Ensuring recipient compliance with applicable laws, regulations, and policies;
- Negotiating awards, including budgets;
- Responding to recipient inquiries regarding the business and administrative aspects of an award;
- Providing recipients with guidance on the closeout process and administering the closeout of grants;
- Receiving and processing reports and prior approval requests such as changes in funding, budget redirection, or changes to the terms and conditions of an award; and
- Maintaining the official grant file and program book.

**Grants Management Specialist:** The GMS is the federal staff member responsible for the day-to-day management of grants and cooperative agreements. The GMS is the primary contact of recipients for business and administrative matters pertinent to grant awards. Many of the functions described in the GMO section are performed by the GMS, on behalf of the GMO.

#### **AWARD ATTACHMENTS**

#### PUBLIC HEALTH, CALIFORNIA DEPARTMENT OF

1 NU52PS910282-01-00

1. terms

#### **AWARD INFORMATION**

Incorporation: In addition to the federal laws, regulations, policies, and CDC General Terms and Conditions for Non-research awards at <a href="https://www.cdc.gov/grants/federal-regulations-policies/index.html">https://www.cdc.gov/grants/federal-regulations-policies/index.html</a>, the Centers for Disease Control and Prevention (CDC) hereby incorporates Notice of Funding Opportunity (NOFO) number CDC-RFA-PS-25-0003, entitled Tuberculosis Elimination and Laboratory Cooperative Agreement, and application dated September 9, 2024, as may be amended, which are hereby made a part of this non-research award, hereinafter referred to as the Notice of Award (NOA).

#### Applicability of 2 CFR 200 Provisions Beginning October 1, 2024:

This award is subject to the requirements in 45 CFR Part 75, except as amended by the following provisions of 2 CFR Part 200, which apply to new, continuation, and supplemental awards made on or after October 1, 2024.

- 2 CFR § 200.1. Definitions, "Modified Total Direct Cost", "Equipment", and "Supplies"
- 2 CFR § 200.313(e). Equipment, Disposition
- 2 CFR § 200.314(a). Supplies
- 2 CFR § 200.320. Procurement methods
- 2 CFR § 200.333. Fixed amount subawards
- 2 CFR § 200.344. Closeout
- 2 CFR § 200.414(f). Indirect costs, De Minimis Rate
- 2 CFR § 200.501. Audit requirements

2 CFR 200 citation	Replaces 45 CFR 75 citation
2 CFR § 200.1. Definitions, "Modified Total Direct Cost"	45 CFR § 75.2. Definitions, "Modified Total Direct Cost"
2 CFR § 200.1. Definitions, "Equipment"	45 CFR § 75.2. Definitions, "Equipment"
2 CFR § 200.1. Definitions, "Supplies"	45 CFR § 75.2. Definitions, "Supplies"
2 CFR § 200.313(e). Equipment, Disposition	45 CFR § 75.320(e). Equipment, Disposition
2 CFR § 200.314(a). Supplies	45 CFR § 75.321(a). Supplies
2 CFR § 200.320. Procurement methods	45 CFR § 75.329. Procurement procedures
2 CFR § 200.333. Fixed amount subawards	45 CFR § 75.353. Fixed amount subawards
2 CFR § 200.344. Closeout	45 CFR § 75.381. Closeout
2 CFR § 200.414(f). Indirect costs, De	45 CFR § 75.414(f). Indirect (F&A) costs, De
Minimis Rate	Minimis Rate
2 CFR § 200.501. Audit requirements	45 CFR § 75.501. Audit requirements

**Total Available Funding is included in Summary Federal Award Financial Information on page 1 of the NOA**. All future year funding will be based on satisfactory programmatic progress and the availability of funds.

The federal award amount is subject to adjustment based on total allowable costs incurred and/or the value of any third-party, in-kind contribution when applicable.

Note: Refer to the Payment Information section for Payment Management System (PMS) subaccount information.

**Approved Component Funding:** The NOFO provides for the funding of multiple components under this award. For this NOA, the approved funding level for each component is shown below:

NOFO Component	Amount
Prevention & Control	\$8,463,903
Human Resource Development	\$ 41,071
Public Health Laboratory Strengthening	\$ 140,267
TOTAL APPROVED FUNDING	\$8,645,241

**Available Funding:** The CDC is operating under a continuing resolution; as a result, the total available funding for this budget period is contingent upon the enactment of applicable appropriation bill(s). The projected annual funding level based on the application submitted is \$8,645,241. Subject to availability of a fiscal year 2025 appropriation, the balance of funds will be awarded at a later date.

Financial Assistance Mechanism: Cooperative Agreement

**Summary Statement:** Within 5 days of this Notice of Award's (NOA) issue date, the Summary Statement will be accessible to the recipient in GrantSolutions Grant Notes. Contact the assigned Program Officer indicated in the NOA with any questions regarding this document or any follow up requirements and timelines set forth therein.

**Substantial Involvement by CDC:** This is a cooperative agreement and CDC will have substantial programmatic involvement after the award is made. Substantial involvement is in addition to all post-award monitoring, technical assistance, and performance reviews undertaken in the normal course of stewardship of federal funds.

CDC program staff will assist, coordinate, or participate in carrying out effort under the award, and recipients agree to the responsibilities as detailed in the NOFO and included below. CDC's support beyond monthly calls, site visits, and regular performance and financial monitoring will include:

- Aiding with collaborative activities with other services and organizations (e.g., Centers of Excellence [COEs], private providers, community health centers [CHCs], federally qualified health centers [FQHCs]).
- Providing consultation through the CDC TB Health Equity Workgroup on initiating and maintaining activities to address health equity issues.
- Providing technical assistance and consultation for empirical data collection in diverse settings to better define economic and epidemiologic context of TB control.
- Providing technical assistance to identify and notify areas about large outbreaks.
- Following up with programs to collect standardized public health information for clustered and non-genotyped cases and assess need for supplemental assistance.
- Collaborating with TB Program Evaluation Network (TB PEN) Steering Committee to incorporating any emerging, promising, and/or best practices to increase transparency, accountability, and adaption of these practices.
- Providing CDC or other subject matter expertise, technical assistance to assist recipient in areas requested such as surveillance, information technology, informatics, PE, program science approaches to strategy implementation, community engagement, and collaboration to advance program activities to achieve outcomes.
- Supporting and collaborating to compile and publish accomplishments, performance

measures, and lessons learned during the period of performance.

#### **Human Resource Development**

CDC activities for this component are as follows:

- Providing technical assistance, as needed in assessing and prioritizing training and education needs and in planning, implementing, and evaluating training and education activities.
- Providing technical assistance as needed in developing a program-specific Training and Human Resource Development Plan; assistance can be provided in-person at the focal point meeting at the biennial TB ETN conference or via consultation with CDC after award of funds.
- Conducting a focal point meeting at the biennial TB ETN/TB PEN conference.
- Directing the COEs to coordinate regional on-site training courses (e.g., TB Contact Investigation Interviewing Skills course, Effective TB Interviewing for Contact Investigation course, or Program Managers course) in conjunction with designated focal points and provide technical assistance as needed for development of program specific training activities.

#### **Public Health Laboratory Strengthening**

CDC activities for this component are as follows:

- Contribute to the improvement of public health laboratory performance by providing technical assistance.
- Identify training needs and collaborate with partners to develop courses, webinars, workshops, and training materials for distribution to public health laboratories.
- Provide consultation for the development and implementation of laboratory performance indicators and data analysis methods for laboratory internal quality assurance programs.
- Assist in the development and dissemination of best practice guidelines and recommendations for the implementation of cost-effective testing algorithms.
- Support laboratory performance evaluation by providing a biennial aggregate report of workload data and TAT performance measures from laboratories receiving funding assistance to be used to compare one's laboratory to national TB laboratory data.

**Direct Assistance (DA):** The DA award amount is shown on page 3 of the NOA for <u>host-site</u> <u>travel</u> in this budget period.

**Budget Revision Requirement:** By February 1, 2025, the recipient must submit a revised budget with a narrative justification, as Budget Revision amendment in GrantSolutions, that corresponds with the projected annual funding level of \$8,645,241. Failure to submit the required information in a timely manner may adversely affect the future funding of this project. If the information cannot be provided by the due date, you are required to contact the GMS/GMO identified in the CDC Staff Contacts section of this notice before the due date.

#### P & C Component:

Personnel – Public Health Medical Administrator position – exceeds Executive Level II salary cap of \$221,900.

Other – several line items lack budget justification per OFR guidelines

#### Lab Component:

Supplies – Budget justification not provided per OFR Budget guidelines

Expanded Authority: The recipient is permitted the following expanded authority in the administration of the award.

☑ Carryover of unobligated balances from one budget period to a subsequent budget period. Unobligated funds may be used for purposes within the scope of the project as originally approved. Recipients will report use, or intended use, of carried over unobligated funds in Section 12 "Remarks" of the annual Federal Financial Report (FFR/SF-425). If the GMO determines that some or all of the unobligated funds are not necessary to complete the project, the GMO may restrict the recipient's authority to automatically carry over unobligated balances in the future, use the balance to reduce or offset CDC funding for a subsequent budget period, or use a combination of these actions.

Program Income: Any program income generated under this cooperative agreement will be used in accordance with the Addition alternative.

Addition alternative: Under this alternative, program income is added to the funds committed to the project/program and is used to further eligible project/program objectives.

Note: The disposition of program income must have written prior approval from the GMO.

#### FUNDING RESTRICTIONS AND LIMITATIONS

#### Indirect Costs:

Indirect costs are approved based on the negotiated indirect cost rate agreement dated June 21, 2024, which calculates indirect costs as follows, a Final is approved at a rate of 18.50% of the base, which includes, direct salaries and wages including all fringe benefits. The effective dates of this indirect cost rate are from June 1, 2023 to July 31, 2025.

Missing Contractual/Consultant Elements – The contract(s) listed below are not approved and the recipient may not begin the contract until the missing elements are provided via GrantSolutions as a Notification of Contractor Amendment and GMO approval is provided via Notice of Award.

#### P & C Component:

Contractor:

61 Local Health Jurisdictions

Missing Element(s): Scope of Work

Proposed Amount: \$13,052,960

Itemized Budget

Contractor:

University of California, San Francisco

Proposed Amount: \$4,709,234

Missing Element: Scope of Work

Contractor: University Enterprises

Proposed Amount: \$4,709,234

Missing Element(s): Inadequate budget justification

#### LAB Component:

Contractor: 61 Local Health Jurisdictions

Proposed Amount: \$560,524

Missing Element(s): Scope of Work

Itemized Budget

#### PAYMENT INFORMATION

**Payment Management System Subaccount:** Funds awarded in support of approved activities have been obligated in a subaccount in the PMS, herein identified as the "P Account". Funds must be used in support of approved activities in the NOFO and the approved application.

The document number identified in section 34 of the Notice of Award must be known to drawdown funds.

#### CALIFORNIA DEPARTMENT OF PUBLIC HEALTH **Tuberculosis Control Branch (TBCB)**

Thank you for your interest in being a subawardee and working with us to provide services under the Project Grants and Cooperative Agreements for Tuberculosis Control Programs administered by the Centers for Disease Control and Prevention. Subrecipients will assist State, local health agencies, political subdivisions, and other government entities to conduct tuberculosis (TB) preventive health service programs to assist in carrying out TB control activities designed to prevent transmission of infection and disease.

As a condition of the grant, the Notice of Award (NOA) and the General Terms and Conditions are attached for your records and reference. The Category of Federal Domestic Assistance (CFDA) number is 93.116 -Project Grants and Cooperative Agreements for Tuberculosis Control Programs. You can obtain general information about the grant by searching the CFDA number on https://beta.sam.gov/. The Notice of Award Number for Federal Fiscal Year 2024 is 5 NU52PS910219-05-00.

Subrecipient's Name:

Subrecipient's Name:	County of Tehama
Digital signature of person agreeing to NOA T&C:	Jayme Stotles
Printed Name/Date Signed:	Jayme Bottke
Funding Source(s):	Project Grants and Cooperative Agreements for Tuberculosis Control Programs
Please answer the following	g questions below:
1. Is your agency regis	stered in the System for Award Management (SAM)?
(Check one)   Yes	□ No
If so, please attach	a SAM screenshot confirming your active status in SAM.
0 111 31	
<ol><li>What is your agenc number?</li></ol>	y's Unique Entity Identifier (UEI)/Data Universal Numbering System (DUNS)
HWMBGUYSF	<sup>7</sup> 3N5
<ol> <li>I have read the atta the General Terms</li> </ol>	ached Notice of Award and the General Terms and Conditions. I agree to adhere to and Conditions.
(Check one) 🗏 Yes	□ No
	agency's most current Single Audit; or financial and performance evaluations is exempt from the Single Audit Requirement.
(Check one) 🗏 Yes	□ No

The following Terms and Definitions are for use by the TBCB and Subrecipients.

#### **Terms and Definitions:**

- 1) Category of Federal Domestic Assistance (CFDA) number identifies the federal assistance program and provides general information about the grant, such as the program objectives. This must be shared with potential subrecipients prior to entering into contract negotiations (2 CFR § 200.331).
- 2) System for Award Management (SAM) and Unique Entity Identifier (UEI) Requirements (2 CFR 25.200(b)):
  - The <u>potential subrecipient</u> that applies (1) <u>must be registered</u> in <u>SAM</u> <u>prior to submitting</u> an application of plan.
  - The subrecipient (2) <u>must also maintain</u> an active SAM registration with current information at all times during which it has an active Federal award or an application or plan under consideration by an agency.
  - The subrecipient (3) <u>must provide</u> its <u>UEI</u> number in each application or plan.

#### **SAM** aka CCR = Central Contractor Registration

SAM is the Federal repository into which a subrecipient must provide information required for the conduct of business as a subrecipient. Registration information is available at the SAM Website <a href="https://www.sam.gov/">https://www.sam.gov/</a>.

#### Requirement for SAM

Unless exempted from this requirement under 2 CFR § 25.110\*, the subrecipient must maintain their current information in the SAM. This requires that the subrecipient review and update their information at least annually after the initial registration, and more frequently if required by changes in their information or another award term. (\*2 CFR § 25.110 (b) and (c) exempts individuals and Federal agencies. See statute for more information.)

**UEI** = DUNS = Data Universal Numbering System – Established and Assigned by Dunn & Bradstreet (D&B), UEI is the nine-digit number established and assigned by D&B to uniquely identify business entities. A UEI number can be obtained from D&B by telephone (currently 866-705-5711) or online <a href="https://fedgov.dnb.com/webform">https://fedgov.dnb.com/webform</a> (works best with Internet Explorer).

**TEHAMA** 

## Certification of Established Electronic Directly Observed Therapy (eDOT) Policy and Procedures

Jurisdiction:	
Local Assistance Subvention Award	
The Local Health Jurisdiction named above hereby comprocedures document has been established for the unobserved therapy (eDOT) that includes the minimum California Department of Public Health-California Tubes Association joint guidelines, "Guidelines for Electronia (eDOT) Program Protocols in California 2016."	se of electronic directly requirements listed in the perculosis Controllers
Please sign and return this form with your fundi services for use with eDOT.	ing request for equipment and
Jayme Sbottle	7-24-25
Authorized Signature	Date
Jayme Bottke	
Print Name	
Executive Director	
Title	
Guidelines for eDOT Program Protocols in California website at: https://ctca.org/wp-content/uploads/2018/Guidelines-Cleared-081116.pdf	

#### LOCAL HEALTH JURISDICTION TB CONTROL CONTACT INFORMATION

#### ORGANIZATION

This is the information of your Local Health Jurisdiction.

Federal Tax Identification Number

Legal Name of the Organization

Mailing Address

PO BOX 400, Red Bluff, CA 96080

Street Address (if different)

1860 Walnut Street, Red Bluff, CA 96080

County

Tehama

Telephone Number (main)

530-527-6824

Secure TB Reporting Fax Number 530-527-0362

#### **GRANT SIGNATORY**

The Grant Signatory is the individual authorized to accept the award, at the discretion of the Local Health Jurisdiction.

Name
Title

Title

Telephone Number

530-527-8491 x3166

Email Address

jayme.bottke@tchsa.net

#### PROJECT REPRESENTATIVE

The Project Representative is the individual responsible for the oversight of the grant, day-to-day activities of the project, and seeing that all grant requirements are met. This person will be in contact with State TB Control Branch staff and receive all programmatic, budget, and accounting documents for the project and will be responsible for the proper dissemination of program information.

 Name
 Kelly Burton

 Title
 Supervising Public Health Nurse

 Telephone Number
 530-527-8491x3668

 Email Address
 kelly.burton@tchsa.net

#### **CORRECTIONAL LIAISON**

The Correctional Liaison is the individual responsible for ensuring continuity of care for TB patients who transfer between correctional facilities and the community, which is an important TB prevention and control activity.

Name Mindi Johnson

Title Supervising Institutional Nurse
Telephone Number 530-529-7900 x4135

 Telephone Number
 530-529-7900 x4135

 Email Address
 melinda.johnson@tchsa.net

#### LINKAGE TO CARE LIAISON

The Linkage to Care Liaison is the individual responsible for responding to inquiries from civil surgeons and helping status adjusters become linked to treatment for LTBI. The sites of care for LTBI treatment may include health department clinics, community clinics, primary care providers, or other providers designated by your program.

 Name
 Amy Condie

 Title
 Public Health Nurse II

 Telephone Number
 530-5278791 x3603

Email Address amy.condie@tchsa.net

#### FISCAL REPRESENTATIVE

Remittance Address

The Fiscal Representative is the individual responsible for submitting invoices and receiving the invoice payments. The remittance address is where the payments will be mailed.

 Name
 Guan Wooll

 Title
 Accountant II

Street Address (if different) 818 Main Street, Red Bluff, CA 96080

 Telephone Number
 (530) 528-3269 ext. 3831

 Email Address
 guan.wooll@tchsa.net

**PO BOX 400** 

# TB Local Assistance Base Federal Detail Budget Funding Period: 7/1/2025 - 6/30/2026

Jurisdiction Name: Tehama County Health Services Agency

Title/Name	New/Cont	Annual	FTE	Months	Total Salary
			%0	0	
2			%0	0	
3	は記録のおり		%0	0	
4			%0	0	
f w			760	c	
ń			200	,	Charles And Andrews
ó	The second second second	STEP STATE	8		2
7.			%0	0	
9.			%0	0	
Total Personnel (Benefited)	•				
Benefits					
Title/Name	Rate (%)	Salary	Total Benefits		
	%0				
2.	%0				
3,	%0				
4	%0				
5	%0				
9	%0	•			
2	%0		•		
9.	%0				
Total Benefits					
Personnel (Non-Benefited)					
Title/Name	New/Cont	Annual	FTE	Months	Total Personnel (Non-Benefited)
			%0	0	
2.			%0	0	
3.			%0	0	
4			%0	0	
5.			%0	0	
ū.		,	%0	0	
Total Personnel (Non-Benefited)					
TOTAL - PERSONNEL SERVICES					
Travel Within Jurisdiction (Provide miles x mileage rate applicable to travel period)	leage rate applicabl	le to travel peri	(pc		
Category	Miles	Rate	Total within		
Miles:	0	\$ 0.700			
Travel Out-of-Jurisdiction (Provide miles x mileage rate applicable to travel period)	leage rate applicabl	le to travel peri	(pc		
Calegory	Miles/Days	Rate/Amount per	Rate/Amount per Total Outside of		
Milos:	50.000000000000000000000000000000000000	\$ 0.700	S		
Days of Per Diem:					
Days of Lodging:					
Total Travel					
Equipment (temize each place of equipment)					
Description (Make and Model)	Units	Cost per unit	Equipment Total		
2.					
3.					
4.					

Justification	
Personnel (With Benefits) (No more than 5 sentences per budget line Item to explain the costs and units)	
Duties and Responsibilities:	
Dubles and Responsibilities:	
Duties and Responsibilities:	
Outes and Responsibilities:	
Duties and Responsibilities:	
Outlets and Responsibilities:	
Duties and Responsibilities:	
Dutles and Responsibilities:	
This is covered by local funds	
Benefits (253% submit official documentation of the rate and a breakdown of the benefits) (No more than 5 sentences per budget line Item to explain the costs and units)	sts
Personnel (Non-benefits) (No more than 6 sentences per budget line item to explain the costs and units)	
This is covered by local funds.	
Travel (No more than 5 sentences per budget line item to explain the costs and units)	
This is covered by local funds.	
Equipment (No more than 5 sentences per budget line item to explain the costs and units)	
to equipment needed at this time.	

Page 1 of 2 confernis Low

# TB Local Assistance Base Federal Detail Budget Funding Period: 7/1/2025 - 6/30/2026

Supplies (Provide total amounts for office and clinic. Itemize laboratory supplies)	. Itemize laborator	(sejjddns /			Supplies (No more than 5 sentences per budget line item to explain the costs and units)
Office Supplies	8 300				This covers the lab fees for QuantiFERON-TB Gold test for individuals without insurance. AFB smear and culture costs from Butte County Public Helath Lab are also covered with this funding
Clinic Supplies	\$ 1,158				
Laboratory Supplies (Itemize)	Units	Cost per unit	Laboratory Supplies Total		
1. Quest-Quantiferon	19	\$ 70.00			
2. Butte County Lab-sputum	S	\$ 154.00	\$ 770		
3.	0		•		
4.	0	. s			
Total Supplies	\$ 3,558				
Subcontracts					Subcontracts (Submit a copy of contract with application) (No more than 5 sentences per budget line Item to explain the costs and units)
Name of Contractor	Start Date	End Date	Contract Amount		Моле,
	のないのないので				
2					
3.					
4.					
Total Subcontracts					
Other			1		Other Budget Items (No more than 5 sentences per budget line Item to explain the costs and units)
Other Budget Item	Number of Units	Cost per unit	Total		This amount covers X-ray fees for individuals without insurance.
1. X-Ray	4	\$ 250.00	\$ 1,000		
2.	0				
3.	0				
4.	0				
Total Other	\$ 1,000				
Food, Shelter, Incentives and Enablers (FSIE)	:SIE)				Food, Shelter, Incentives and Enablers (FSIE) (No more than 5 sentences per budget line item to explain the costs and units)
Category	Budget Amount				These funds are in place for anyone that might need to be isolated outside their home, or to assist with them staying home if they are able to isolate at home for active TB.
Food, Shelter, Incentives and Enablers	\$ 3,049				
TOTAL DIRECT COSTS	\$ 7,607				
Indirect Costs (State approved rate is based upon application submitted by Jurisdiction. Not to exceed 15% of total direct costs or 25% of total personnel costs.)	application submit	ted by Jurisdic	ion. Not to exc	eed 15% of total direct costs	
Indirect Costs Rate Base	Base Amount	Indirect Cost Rate (%)	Indirect Costs Amount		
Personnel Services	s	%0			
Total Direct Costs	\$ 7,607	9%0			
TOTAL INDIRECT COSTS					
TOTAL BUDGET	\$ 7,607				

Page 2 of 2 Conferential-Low

## TB Local Assistance Base State Detail Budget Budget Period: 7/1/2025 - 6/30/2026

Jurisdiction Name: Tehama County Health Services Agency

A	New/Cont	Annual	FTE	Months	Total Salary	Personnel (With Bonefits)
	一十十十二十二十二十二十二十二十二十二十二十二十二十二十二十二十二十二十二十二		%0	0		Duties and Responsibilities:
2.			%0	0		Duties and Responsibilities:
3.			%0	0		Duties and Responsibilities:
4.	_		%0	0		Duties and Responsibilities:
3	ACCEPT HEAD PROPERTY.		%0	0		Duties and Responsibilities:
6.			%0	0		Duties and Responsibilities:
7.		•	%0	0		Duties and Responsibilities:
8			%0	0	,	Duties and Responsibilities:
Total Personnel (Benefited)	9	•				This is covered by local funds.
Benefits						Benefits (253% submit offic
Titlo/Namo	Rate (%)	Salary	Total Benefits			and units)
1	%0		1			
2.	%0					
ė,	%0					
4	%0					
9	%0					
99	%0					
7.	%0	s	5			
8.	%0	s				
Total Benefits	'n					
Personnel (Non-Benefited)						
TilloNamo	New/Cont	Annual	FTE	Months	Total Personnel	Personnel (Non-benefits) (r
			%0	0	8	This is covered by local funds.
2.			%0	0		
3.			%0	0		
			%0	0		
5.			%0	0		
6.			%0	0		
Total Personnel (Non-Benefited)	v					
TOTAL - PERSONNEL SERVICES	· •					
Travel Within Jurisdiction (Provide miles x mileage rate applicable to travel period)	lles x mileage rate applica	able to travel peric	(pc			Travel (No more than 5 sen
Calegory	Miles	Rato	Total within			This is covered by local funds.
Milos:	0	\$ 0.700 \$	\$			
Travel Out-of-Jurisdiction (Provide miles x mileage rate applicable to travel period)	lles x mileage rate applica	able to travel peric	(pc			
Category	Miles/Days	Rate/Amount per Total Outside of	Total Outside of Jurisdiction			
Milos:	0	\$ 0.700				-
Days of Per Diem:	0					
Days of Lodging:	0					
Total Travel						
Equipment (Hemize each piece of equipment)	():					Equipment (No more than 5
Description (Make and Model)	Units	Cost per unit	Equipment Total			No equipment needed at this time.
	0					
	0					
Ť	0					
Total Equipment	s					
Supplies (Provide total amounts for office and clinic, Itemize laboratory supplies)	nd clinic. Itemize laborato	rv supplies)				Supplies (No more than 5 s
		300	STATE OF STA	THE NAME OF STREET	PART OF TAXABLE SAFE	This covers the lab fees for Quantif

Justification	
Personnel (With Benefits) (No more than 5 sentences per budget line item to explain the costs and units)	
Duties and Responsibilities:	
Dulies and Responsibilities:	
Outlies and Responsibilities:	
Dutes and Responsibilities:	
Dulies and Responsibilities:	
Dules and Responsibilities:	
Dutes and Responsibilities:	
Dution and Responsibilities:	
This is covered by local funds.	
Benefits (253% submit official documentation of the rate and a breakdown of the benefits) (No more than 5 sentences per budget line flom to explain the costs and units)	e costs
Personnel (Non-benefits) (No more than 5 sentences per budget line item to explain the costs and units)	
This is covered by local funds.	
Travel (No more than 5 sentences per budget line item to explain the costs and units) This is covered by local funds.	
Equipment (No more than 5 sentences per budget line item to explain the costs and units)	
No equipment model of this linno.	
Supplies (No more than 5 santenees per budget line item to explain the costs and units)	
This covers the liab fees for Quanti-ERON-1B Gold test for individuals without insurance. Art8 smear and culture costs from Butte County Public Heldin Lab are also covered with this funding.	_

April 2025

# TB Local Assistance Base State Detail Budget Budget Period: 7/1/2025 - 6/30/2026

Clinic Strroffes	\$ 1,151		Olle I Jahnna	Dunger Fellou. 1 11 2020 - 0/30/2020
11 - 11 - 11 - 11	Ilnite	Cost per unit	Laboratory	
Laboratory Supplies (Itenize)	Units	cost par	Sumplies Total	
1. Quest-Quantiferon	10	\$ 70.00	\$ 700	
2. Butte County Lab-sputum	5	\$ 154.00	\$ 770	
3.				
4.	0			
Total Supplies	\$ 2,921			
Anti-TB Medication (Hemize)				Anti-TB Medications (No more than 5 sentences per budget line item to explain the costs and units)
Medication	Units	Cost per unit	Total Medication	This emount cover only-18 incideations for individuals with Latent or Active 18 that don't have insurance, or have a high share of cost that makes it to where they are unable to complete breatment.
1. PRIFTIN	15	\$ 126.71	1,901	
2. Isonazid	S	\$ 117.91	069 \$	
3.	0			
	0	· s	٠	
Total Anti-TB Modication	\$ 2,491.00			
Subcontracts				Subcontracts (Submit a copy of contract with application) (No more than 5 sentences per budget line tiem to explain the costs and units)
Name of Contractor	Start Date	End Date	Contract Amount	Nore.
2.				
		-		
Total Subcontracts	s			
Other				Other Budget Ilems (No more than 5 sentences per budget line ilem to explain the costs and units)
Other Budget Item	Number of Units	Cost per unit	Total	This amount covers X-ray fees for individuals without insurance.
1. X-RAY	4	\$ 250.00	\$ 1,000	
2.	-			
	-			
Total Other	1,000			
Food, Shelter, Incentives and Enablers (FSIE)	(FSIE)			Food, Shelter, Incentives and Enablers (FSIE) (No more than 5 sentences per budget line item to explain the costs and units)
Calegory	Budget Amount			These funds are in place for enyone that might need to be isolated outside their home, or to assist with them staying home if they are able to isolate at home for active TB.
Food, Shetter, Incentives and Enablers	\$ 851			
TOTAL DIRECT COSTS	\$ 7,263			
Indirect Costs (State approved rate is based upon application submitted by Jurisdiction. Not to or 25% of total personnel costs.)	n application submit	ted by Jurisdict	ion. Not to exceed 15% of total direct costs	
Indirect Costs Rate Base	Base Amount	Indirect Cost Rate (%)	Indirect Costs Amount	
Personnel Services		%0		
Total Direct Costs	\$ 7,263	%0		
TOTAL INDIRECT COSTS	s			

April 2025

7,263

TOTAL BUDGET

# TB Local Assistance Base Award Funding Matrix

# Instructions for Completing the Funding Matrix

The purpose of the Funding Matrix is to provide your total projected TB program budget for fiscal year 2025-2026.

For each Funding Source, provide the total amount received or projected by Budget Category.

## Funding Source:

- 1) California Department of Public Health (CDPH) Tuberculosis Control Branch (TBCB) (received from the TBCB)
  - 2) Direct Federal (received directly from the federal government for TB control activities)
- 3) Local (received from the local jurisdiction for tuberculosis control)
- 4) Other (received from sources other than above list). Note: specify funding source in the Other Funding Source Description field (J21 J30)
  - (e.g., research grant, temporary funding, Medi-Cal DOT reimbursement, MAA, TCM or other).

## Example:

Budget Category	1) TBCB		2) Direct Fec	ederal	3)	3) Local			4) Other	4) Other Funding Source	ource	Total
	Amount	%	Amount	%	Ā	Amount	%	Am	mount	%	Source	
Personnel	\$ 100,000	40	0	0	\$	100,000	40	<del>69</del>	20,000	20	Medi-Cal	\$ 250,000

Budget				Ę	Funding Source					Total Amount
Category	1) TBCB	TBCB %	2) Direct Federal	Direct Federal %	3) Local	Local %	4) Other Funding Source	Other Funding Source %	Other Funding Source Description	Tuberculosis Control Program Funding
Personnel	- \$		\$		- \$		· •			9
Benefits	€		₽		- \$		Ф			. ↔
Personnel (Non-benefit)	-		\$		\$		· •			\$
Travel	. ↔		₽		Ф		Э			\$
Equipment	. ↔		•		\$		\$			\$
Supplies	\$ 6,479	100%	+	%0	· ↔	%0	· •	0%		\$ 6,479
Anti-TB Medications	\$ 2,491	100%	•	%0	- \$	0%	\$	%0		\$ 2,491
Subcontracts	€9		€		. ↔		\$	-		\$
Other	\$ 2,000	100%	+	%0	. ↔	%0	- \$	%0		\$ 2,000
FSIE	\$ 3,900	100%	€	%0		%0	- \$	%0		\$ 3,900
Indirect Costs	-		- \$		- \$		- \$			·
Total	\$ 14,870	100.00%	*	%00.0	· \$	0.00%	- \$	0.00%		\$ 14,870

TB LOCAL ASSISTANCE SUMMARY BUDGET				
LOCAL HEALTH JURISDICTION NAME: AWARD NUMBER:	Tehama Co	unty Heal	th Services Agency	
CATEGORY AWARD FUNDING PERIOD:	FEDERAL 7/1/2025 - 6/30/2026		STATE 7/1/2025 - 6/30/2026	
PERSONNEL (BENEFITED)	\$		\$	-
BENEFITS	\$		\$	
PERSONNEL (NON-BENEFITED)	\$	1	\$	
TRAVEL	\$		\$	
EQUIPMENT	\$	•	\$	
SUPPLIES	\$	3,558	\$	2,921
ANTI-TB MEDICATION (STATE ONLY)	The second	Speed 1	\$	2,491
SUBCONTRACTS	\$		\$	S-1-15
OTHER	\$	1,000	\$	1,000
FOOD, SHELTER, INCENTIVES, AND ENABLERS	\$	3,049	\$	851
INDIRECT COSTS	\$	-	\$	
TOTAL	\$	7,607	\$	7,263
Below section is to be used when proposing a budget revision: CATEGORY	FEDERAL BUDGET RE	VISON	STATE BUDGET RE	VISION
PERSONNEL (BENEFITED)	\$	-	\$	100
BENEFITS	\$		\$	
PERSONNEL (NON-BENEFITED)	\$		\$	· ·
TRAVEL	\$		\$	100
EQUIPMENT	\$	•	\$	
SUPPLIES	\$	0.01	\$	•
ANTI-TB MEDICATION (STATE ONLY)			\$	
SUBCONTRACTS	\$		\$	• 5
OTHER	\$		\$	
FOOD, SHELTER, INCENTIVES, AND ENABLERS	\$		\$	
INDIRECT COSTS	\$		\$	- 1
REVISED TOTAL	\$		\$	
CERTIFICATION: I certify the budget submitted for FY 2025 will provide assistance to our control activities.  JAMME BOTT LE  AUTHORIZED SIGNER'S NAME  7-25-25-25-25-25-25-25-25-25-25-25-25-25-	AUTHORIZED SIGNAT	URE 8-32	8	and

This award is contingent upon the availability of funds appropriated by the State of California and the federal government. The CDPH TBCB reserves the right to reduce, amend, or withdraw funding, in whole or in part, should funding from the state or federal government be reduced, delayed, or otherwise adjusted.

Include this Summary Budget page with an authorized original signature (electronic or in wet ink) as part of the jurisdiction's submission. Include the final Base Award Budget workbook in Excel format with the following file naming convention: LHJ-TB\_Award-Budget-25.

## **Tuberculosis Control Branch**

# Allocation of Personnel Matrix Fiscal Year 2025 **Local Assistance Base Award**

### Tehama Jurisdiction

Department of Public Health

Please see the Legend and Examples tabs for information and instructions for completing the LHJ Allocation of Personnel Matrix. Each position listed in this matrix should have some portion of Full Time Equivalent (FTE) listed under TB Activities, and any von-TB Activity FTE (if applicable). For all positions, please list additional responsibilities performed by each person in the "Additional TB Duties..." column.

TB Controller: Responsible for TB prevention and control in their jurisdiction, provides oversight of the TB program, applies public health laws for TB control, ensures required reporting, funding, and budget preparation. Please record structures to the "Additional Duties" column.

Name and Title	FTE TB Controller Actvities	FTE other TB Activites (e.g., if also fills role of program manager)	FTE Non-TB Activities	Total FTE	Additional TB Duties Beyond Stated Definition Above Total FTE (e.g., if also fills role of program manager, TB clinician in clinic, etc., then describe below)	Funding Source Mark X all that apply	CDPH use only: Verified
						81.	ТВСВ
						Direct	Direct Federal
TIMOTHY PETERS, HEALTH OFFICER	0.10	0.00	0.40	0.50		X	Local
						Med	Medi-Cal
						10	Other

TB Program Manager: Provides oversight of the TB program; applies public health laws for TB control; oversees management and evaluation of the TB program; ensures required reporting, funding, and budget preparation. Please record other esponsibilities in the "Additional TB duties" column.

Name and Title	FTE TB Program Manager Activities	FTE other TB Activites (e.g., if also fills role of supervising PHN)	FTE Non-TB Activities	Total FTE	Additional TB Dutles Beyond Stated Definition Above (e.g., if also fills role of epidemiologist, supervising PHN, etc., then describe below)	Funding Source Mark X all that apply	CDPH use only: Verified
						TBC	твсв
						Direct Fe	Direct Federal
KELLY BURTON, SUPERVISING PUBLIC HEALTH NURSE	0.05	0.05	0.90	1.00	SUPERVISING PUBLIC HEALTH NURSE	Х	Local
						Hedi	Medi-Cal
						Oth	Other
						180	твсв
						Direct Fe	Direct Federal
	0.00	0.00	0.00	00.00		Loci	Local
						Hedi	Medi-Cal
						Othe	Other

Vurse(s): Public Health Nurses (PHNs), Registered Nurses (RNs), and Licensed Vocational Nurses (LVNs) that perform TB case and clinical management and perform other clinical functions.

Name and Title	FTE TB Activities	FTE Non-TB Activities	Total FTE	Mari	Major Duties Mark X all that apply	Site Mark X all that apply (if strictly office based or other, don't check any)	Additional TB Duties Beyond Stated Definition or Above and Major Duties (e.g., discharge coordinator, civil surgeon/B waiver outreach)	Funding Source Mark X all that apply	CDPH use only: Verified
				×	Supervision	riello.		ТВСВ	
					Case management			Direct Federal	Į.
KELLY BURTON, SUPERVISING PUBLIC HEALTH NURSE	0.10	0.90	1.00		:			X Local	
					Contact Investigation	Field		Medi-Cal	
					DOT			Other	
					Supervision		civil surgeon/B waiver outreach	TBCB	
					Page 1 of 6	כווטופ	-		January 2024

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r lanian 2024	Other			DOT <sub>Page 2</sub> of 6				<i>-</i>		
	Medi-Cal		Field	Contact investigation	Contact					
	Local					0.00		00:00	0.00	
leral	Direct Federal		CIBBIC	Case management	Case ma					
	твсв		9010	Supervision	Supe					
	Other			рот						
7	Medi-Cal		Field	Contact Investigation	Contact		-			
	Local					0.00		0.00	00.00	
deral	Direct Federal			Case management	Саѕе ша					
	TBCB		Clinic	Supervision	Supe					
	Other			рот			ary .			
ā	Medi-Cal		Field	Contact investigation	Comate					
	Local			and form	100	0.00		0.00	0.00	
Jeral	Direct Federal			Case management	Case ma					
	твсв		cially	Supervision	Supe					
	Other			рот	_		-4			i e
79	Medi-Cal		Field							
_	Local			Contact Investigation	- total	0.00	197	0.00	0.00	
deral	Direct Federal			Case management	Case ma		ik			
	ТВСВ		- Initial	Supervision	Supe					
	Other			DOT	J					
le:	Medi-Cal		Field	Confact myesugation	Contact					
	Local				į	0.00		0.00	0.00	
deral	Direct Federal			Case management	Case me					
	TBCB		<u> </u>	Supervision			44			
-	Other			рот		×				
79	Medi-Cal		Field	Contact Investigation	Contact					
	X				-	1.00		0.80	0.20	KARINA HOUGHTBY, LICENSED VOCATIONAL NURSE
deral	Direct Federal			Case management	X Case m	^				
	ТВСВ		5	Supervision	Supe					
	Other			рот	×	^				
75	Medi-Cal		Field		-		S.			
	X Local			Contact investigation	Contact	1.00		0.80	0.20	NEDALYN BENNET, LICENSED VOCATIONAL NURSE
deral	Direct Federal			Case management	Х					
	ТВСВ	civil surgeon/B waiver outreach	Clinic	Supervision	+		i i			
	Othe	,		DOT	×	^				
Oal	Medi-Cal		Field	100	_					
	X Local			Contact Investigation	X Contact I	1.00	211	0.95	0.05	DOLLY HOPPER, PUBLIC HEALTH NURSE II
deral	id			Case management	X Case m					
	TBCB		Clinic	Supervision	+					
	Other			DOT	×					
					-	1				
Įs:	+		Field	Contact investigation	X Contact I		- T	3	0.50	AMT CONDIE, REGISTERED NONGE
	X local							080	000	II DOGINA CONTRACTOR DIGINAL CON
				Case management		1.00				

Communicable Disease Investigators (CDIs): Perform contact investigation, field investigation, patient locating; serve legal orders.

Name and Title	FTE TB Activities	FTE Non-TB Activities	Total FTE	Major Dutles Mark X all that apply	Additional TB Duties Beyond Stated Definition Above (e.g., civil surgeon/B waiver outreach)	Funding Source Mark X all that apply	CDPH use only: Verified
				Supervision		ТВСВ	
				Case Management		Direct Federal	
	0.00	0.00	0.00			Local	
				Contact Investigation		Medi-Cal	
				DOT		Other	
				Supervision		ТВСВ	
				Case Management		Direct Federal	
	0.00	0.00	0.00			Local	
				Confact Investigation		Medi-Cal	
				DOT		Other	
				Supervision		ТВСВ	
				Case Management		Direct Federal	
	0.00	0.00	0.00			Local	
				Contact investigation		Medi-Cal	
				DOT		Other	
				Supervision		TBCB	
				Case Management		Direct Federal	
	0.00	0.00	0.00			Local	
				Contact Investigation		Medi-Cal	
				TOO		Other	
				Supervision		TBCB	
				Case Management		Direct Federal	
	0.00	0.00	0.00			Local	
				CONTROL INVESTIGATION		Medi-Cal	
				DOT		Other	

Directly Observed Therapy (DOT) Workers: Facilitate adherence to TB treatment by performing directly observed therapy.

Name and Title								
	FTE TB Activities	FTE Non-TB Activities	Total FTE	Major Duties Mark X all that apply	Site Mark X all that apply	Additional TB Duties Beyond Stated Definition Above (e.g. field phlebotomy, transportation)	Funding Source Mark X all that apply	CDPH use only: Verified
				Supervision			ТВСВ	
				Case Management	CIING DOT (EDOT)		Direct Federal	-
	0.00	0.00	0.00				Local	
				Contact investigation	Field DOT		Medi-Cal	
				TOG			Other	
				Supervision	PORTI POR Julio		ТВСВ	
				Case ManageRentof 6			Direct Federal	-

Tuberculosis Control																	
	-8	_	m	deral	_	- F	_		deral	_	Jal	L		deral	_	75	
Local	Medi-Cal	Other	ТВСВ	Direct Federal	Local	Medi-Cal	Other	TBCB	Direct Federal	Local	Medi-Cal	Other	ТВСВ	Direct Federal	Local	Medi-Cal	Other
	Field DOT		TOOR YENOT	clime DOI (EDOI)		Field DOT		TOTAL TOTAL	cillie bor (ebor)		Field DOT		TOTAL TOTAL STATE			Field DOT	
	Contact investigation	DOT	Supervision	Case Management		Contact investigation	рот	Supervision	Case Management		Contact investigation	DOT	Supervision	Case Management		Contact investigation	DOT
11.16		Ten I									1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1						
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00:00					0.00					0.00					0.00		
Department of Public Health															×.		

Epidemiologist: Coordinates the collection and analysis of TB-related data.

Name and Title	FTE TB Epi-related Activities	FTE TB Non-Epi Activities (e.g. case management/CI)	FTE Non-TB Activities	Total FTE	Additional TB Duties Beyond Stated Definition Above (e.g., contact investigation, case management, B notification tracking, managing EDN)	Funding Source Mark X all that apply		CDPH use only: Verified
							ТВСВ	
							Direct Federal	
We contract out for epi services	0.00	0.00	0.00	0.00			Local	
							Medi-Cal	
							Other	

Name and Title	FTE TB Activities	FTE Non-TB Activities	Total FTE	Briefly describe duties (e.g. supervison, data entry, interpretation)	Funding Source Mark X all that apply		CDPH use only: Verified
						ТВСВ	
						Direct Federal	
VACANT, Office Assistant III Bilingual	0.10	0.90	1.00	Data Entry and interpretation		Local	
						Medi-Cal	
						Other	
						ТВСВ	
						Direct Federal	
	0.00	0.00	00'00			Local	
				Page 4 of 6		Medi-Cal	

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					твсв	
				Direct	Direct Federal	
	0.00	0.00	0000	1	Local	
				We	Medi-Cal	
				0	Other	
				L	твсв	
				Direct	Direct Federal	
	0.00	0.00	00'0	ח	Local	
				PMC	Medi-Cal	
				0	Other	
				F	твсв	
				Direct	Direct Federal	
	0.00	0.00	0000	7	Local	
				Me	Medi-Cal	
				0	Other	

Clinic Staff (if applicable for programs that have a clinic; list only staff not listed above): Perform activities to facilitate the efficient functioning of the TB clinic. Examples may include clinic physicians, nurse practitioners, physician assistants, pharmacist. Clinic nurses should be entered in the "Nurses" section above.

nurses should be entered in the "Nurses" section above.						
Name and Title	FTE TB Activities	FTE Non-TB Activities	Total FTE	Additional TB Duties Beyond Stated Definition Above (e.g.)	Funding Source Mark X all that apply	CDPH use only: Verified
					TBCB	
					Direct Federal	
	0.00	0.00	0.00		Local	
					Medi-Cal	
					Other	
					ТВСВ	
					Direct Federal	
	00:00	0.00	0.00		Local	
					Medi-Cal	
					Other	
					TBCB	
					Direct Federal	
	0.00	0.00	0.00		Local	
					Medi-Cal	
					Other	
					TBCB	
					Direct Federal	
	00.00	0.00	0.00		Local	
					Medi-Cal	
					Other	
					ТВСВ	
	_					1

Direct Federal

Local Medi-Cal

Other

	0.00	
	00.00	
	0.00	

Department of Public Health

Other Staff (list only staff not listed above. Examples may include social workers, health educators, eligibility workers, etc.)

Name and Title	FTE TB Activities	FTE Non-TB Activities	Total FTE	Briefly describe duties	Funding Source Mark X all that apply	CDPH use only: Verified
						Твсв
						Direct Federal
	00:00	0.00	0.00			Local
						Medi-Cal
						Other



