TEHAMA COUNTY BOARD OF SUPERVISORS

Robert Burroughs, District 1
Tom Walker, District 2, Chairman
Steve Zane, District 3
Matt Hansen, District 4
Greg Jones, District 5, Vice Chair

Gabriel Hydrick
Chief Administrator

Margaret Long
County Counsel

Sean Houghtby
Clerk of the Board
(530) 527-3287

Board Chambers
727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
http://www.tehama.gov

AGENDA FOR TUESDAY, JUNE 30, 2026

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The Board wishes to ensure that business is conducted in an orderly fashion and the public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. The Board has adopted a Code of Conduct for the public attending these meetings. The Code of Conduct is posted in the Chambers and online at https://www.tehama.gov/wp-content/uploads/2025/09/PUBLIC-CODE-OF-CONDUCT.pdf. Any disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting is prohibited.

Members of the public who are unable to attend in person may participate, listen and watch in the following ways:

1) To participate in the Board meeting, the public may listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.

2) Members of the public who are unable to attend in person may watch and listen via the web at: https://tehamacounty.legistar.com/Calendar.aspx. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment at the time the item is called.

The audio and live video streaming is being offered as a convenience. The Board meeting will continue even if there is a disruption. If there is a disruption, the public is encouraged to consider an alternate option listed above. If you have trouble connecting or accessing the meeting, contact the Board office for assistance at (530) 527-4655.

Please refer to the last page of the agenda for information on how to participate in the

meeting, as well as the various options being made available for members of the public to provide comment.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator two business days prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

CONSENT AGENDA:

These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

REGULAR AGENDA:

These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

PLEASE TURN OFF OR MUTE YOUR CELL PHONE

PUBLIC COMMENT

This is a time set aside for members of the public to directly address the Board of Supervisors on any item of interest to the public that is within the subject matter jurisdiction of this board. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of section 54954.2 of the government code. This board has chosen to exercise its discretion and limit each speaker to three (3) minutes. Public Comment may be limited to the first 30 minutes of the meeting and if there are more speakers than this time limit will allow, the Chair may request that remaining speakers wait until the end of the meeting, at which point public comment may be reopened.

Members of the public will be allowed to address the Board of Supervisors regarding items appearing on the agenda at the time the item is called.

ANNOUNCEMENT OF AGENDA CORRECTIONS

PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE

Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

Personnel Procedures & Guidelines Ad Hoc Committee (Burroughs, Walker)

City of Red Bluff/Tehama County Ad Hoc Committee (Walker, Burroughs)

REPORTS OF MEETINGS ATTENDED INCLUDING AB1234

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

This is an opportunity for a County Department to provide information to the Board and the general public. These announcements are to be as brief and concise as possible and not used to seek direction from the Board.

CONSENT AGENDA

1. GENERAL WARRANT REGISTER - 6/07/26 - 6/13/26 **26-1128**

2. AUDITOR'S CLAIMS **26-1129**

a) Court Operations, 2017-53230, Don Stembridge, Ph.D., $3,412.50

3. AG EXTENSION **26-1003**

a) AGREEMENT - Request approval and authorization for the Chair to sign the renewal Agreement with Peerless Building Maintenance Co.(Misc. Agree 2025-001) for the purpose of providing janitorial services at UC Cooperative Extension / Ag Extension, with maximum compensation not to exceed $19,500, effective 7/1/26 through 6/30/29

4. DEPARTMENT OF AGRICULTURE **26-1145**

a) AGREEMENT - Request approval and authorization for Agricultural Commissioner to sign Cooperative Agreement Number 26-0075-000-SA with the California Department of Food and Agriculture for the provision of inspection services relating to advertising and labeling of petroleum and automotive products in an amount not to exceed $1,575, effective 7/1/26 and shall terminate 6/30/27

5. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES **26-1008**

a) DONATION - Request approval and authorization for the Director of Animal Services to accept the following monetary and property donations to the Tehama County Animal Care Center:

1) $200 to Medical Donation Fund from Oak Tree Furniture with a donation of crates, beds, toys, treats, and collars with a value of $500

2) Whelping Box and Pill Pockets from Jill Branzini with a value of $542

6. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES **26-1006**

a) TRANSFER OF FUNDS: ANIMAL SERVICES, B-91 - From Other Gov't Agencies (2078-450740) to Contingency (1109-59000), $15,200; and from Contingency (1109-59000) to Household (2078-53140), $1,500; Medical Expense (2078-53190), $11,000; Office (2078-53220), $1,200; and Special Department Expense (2078-53280), $1,500 **(Requires a 4/5's vote)**

7. LIBRARY **26-0592**

a) DONATION - Request approval and authorization for the Librarian to accept the following monetary and property donations to the Tehama County Library:

1) Assorted books with a fair market value of $1,400 from California State Library Rural Health Connections
2) Laptops, Jabra speakers, and Meeting Owl with a fair market value of $4,700 from California State Library Rural Health Connections
3) Tabletop blood pressure monitor with a fair market value of $2,150 from California State Library Rural Health Connections
4) $10,000 from the Andrew Carnegie Corporation
5) $1,000 from Northern California Child Development Inc. (NCCDI)
6) Sewing machine with a fair market value of $559 from Tehama County Solid Waste Management Agency/CalRecycle
7) Charlie Cart with a fair market value of $14,000 from California State Library EmPOWERing Access project
8) Book bike with a fair market value of $3,800 from California State Library EmPOWERing Access project
9) Three (3) Spectrum Light Labs with a fair market value of $6,900 from California State Library EmPOWERing Access project

b) TRANSFER OF FUNDS: LIBRARY, B-93 - from Donations (6021-471132) to Contingency (1109-59000), $11,000; and from Contingency (1109-59000) to Office Expense (6021-53220), $10,000, Printed Library Materials (6021-5322023), $500, and Special Department Expense (6021-53280), $500 **(Requires a 4/5's vote)**

8. LIBRARY **26-0593**

a) APPLICATION - Request confirmation of the Grant Application submitted by the Librarian to the California Library Literacy Services Grant to support the development and implementation of an adult literacy program in Tehama County

9. LIBRARY **26-1116**

a) APPLICATION - Request approval and authorization for the County Librarian to apply for the 2026-27 Zip Books Program Grant from the California State Library

10. CHILD SUPPORT SERVICES **26-1059**

a) AGREEMENT - Request approval and authorization for the Director to sign the Shared Services Agreement with El Dorado Department of Child Support Services for

the purpose of providing attorney services, with compensation not to exceed $75,000 per fiscal year and total maximum compensation not to exceed $225,000, effective 7/1/26 and shall terminate 6/30/27, with an option to renew annually for two additional terms through 7/1/29

11. TREASURER/TAX COLLECTOR **26-1134**

a) Request approval to renew the delegation of authority to the Tehama County Treasurer/Tax Collector to invest or reinvest the funds of the County and the funds of other depositors in the County treasury, or to sell and exchange securities so purchased, or to deposit funds for safekeeping, for the one-year period commencing 7/1/26 and shall terminate 6/30/27

12. PROBATION **26-1156**

a) TRANSFER OF FUNDS: PROBATION, B-90 - from CalAIM (2036-4505724), to Contingency (2002-59000), $34,090.62; and from Contingency (2002-59000) to Professional/Special Services (2036-53230), $34,090.62 **(Requires a 4/5's vote)**

13. PROBATION **26-1199**

a) TRANSFER OF FUNDS: PROBATION, B-85 - From CalAIM (2036-4505724) to Contingency (2002-59000) $42,073; and from Contingency (2002-59000) to Equipment (2036-57600) $35,879 and Maintenance of Equipment (2036-53170) $6,194 for the purchase of a Live Scan machine **(Requires a 4/5's vote)**

14. PROBATION **26-1200**

a) TRANSFER OF FUNDS: PROBATION, B-83 - From DRC Extra Help (2035-51011), $5,000, to DRC Standby (2035-5101014) $5,000 **(Requires a 4/5's vote)**

15. HEALTH SERVICES AGENCY / PUBLIC HEALTH **26-1130**

a) AGREEMENT - Request approval and authorization for the Interim Executive Director to sign Amendment No.1 to the Master Agreement, Tehama County Agreement 215PA23 with Elsevier, Inc. for the purpose of providing access and use of ten (10) licenses for their ClinicalKey product suites. The Amendment will extend the term of the Agreement through 5/31/29, revise the product suites, add Section 7 "Restrictions on Use of Products", and increase the maximum compensation amount from $46,628.71 to $56,637.76

16. HEALTH SERVICES AGENCY / MENTAL HEALTH **26-1136**

a) AGREEMENT - Request approval and authorization for the Interim Executive Director to sign Amendment No.1 to Misc. Agree. 2024-195, with Thomas Milam MD, Inc. dba Iris Telehealth Medical Group, for the purpose of locating and arranging for Telepsychiatry Adult Psychiatrists, Telepsychiatry Child Psychiatrists, Telepsychiatry Nurse Practitioners, Telepsychiatry Licensed Marriage & Family Therapists, Telepsychiatry Licensed Clinical Social Workers, and Telepsychiatry Licensed Professional Clinical Counselors to provide locum tenens medical services, thereby increasing the compensation amount not to exceed $780,000, with a term of 7/1/24 through 6/30/26 *(Subject to receipt of required insurance documentation)*

17. HEALTH SERVICES AGENCY / MENTAL HEALTH **26-1137**

a) AGREEMENT - Request approval and authorization for the Interim Executive Director to sign Amendment No.1 to the Misc. Agreement 2026-022 with Compassion Pathway Behavioral Health, LLC for the purpose of providing community residential treatment services, thereby amending the rates set forth in Exhibit "B" for Fiscal Year 26/27, with maximum compensation not to exceed $1,800,000, effective 2/1/26 and shall terminate 6/30/28

18. HEALTH SERVICES AGENCY / MENTAL HEALTH **26-1139**

a) AGREEMENT - Request approval and authorization for the Interim Executive Director to sign the Agreement with Remi Vista, Inc. for the purpose of Medi-Cal Specialty Mental Health Services for eligible children for a maximum compensation amount not to exceed $1,300,000, effective 7/1/26 and shall terminate 6/30/28

19. SHERIFF'S OFFICE **26-1140**

a) TRANSFER OF FUNDS: SHERIFF, B-88 - From CALAIM (2032-4505723), to Contingency (2002-59000), $30,277.36; and from Contingency (2002-59000) to Professional/Special Services (2032-53230), $30,277.36 **(Requires a 4/5's vote)**

20. PUBLIC WORKS **26-1165**

a) TRANSFER OF FUNDS: PUBLIC WORKS, B-92 - From Salary & Wages (3011-51010) to Group Insurance (3011-51030), totaling $81,893.91 **(Requires a 4/5's vote)**

21. PURCHASING **26-1103**

a) BID EXTENSION - Authorization to extend the current County bid for:

1) Bulk Fuel to Hunt & Sons for the period 7/1/26 through 6/30/27 per terms of existing fiscal bid and further authorize the Purchasing Department to issue a Blanket Purchase Order

2) Cardlock Fuel to Hunt & Sons for the period 7/1/26 through 6/30/27 per terms of existing fiscal bid and further authorize the Purchasing Department to issue a Blanket Purchase Order

22. PURCHASING **26-1166**

a) BID EXTENSION - Authorization to extend the current County bid for:

1) Indigent Burial service to Blair's Direct Cremation & Burial Services for the period 7/1/26 through 6/30/27 per terms of existing fiscal bid and further authorize the Purchasing Department to issue a Blanket Purchase Order

23. APPROVAL OF MINUTES **26-1180**

a) Waive the reading and approve the minutes of the special meetings held:

1) 5/26/26

2) 5/27/26
3) 5/28/26

REGULAR AGENDA

24. SOCIAL SERVICES / PROBATION / LIBRARY/ CHILD SUPPORT SERVICES / PUBLIC WORKS 26-0953

a) Request approval of certificates recognizing the following employees for their years of faithful and dedicated service to the County of Tehama:

1) SOCIAL SERVICES - Richard Phillips, 15 years

2) PROBATION - Clayton Bennett, 25 years

3) LIBRARY - Alisha Martin, 10 years

b) Request approval of retirement awards recognizing the following employees for their many years of faithful and dedicated service to the County of Tehama:

1) CHILD SUPPORT SERVICES - Beatrice Bradley

2) PUBLIC WORKS - Valerie Chavez

25. PROBATION - Chief Probation Officer Pam Gonzalez 26-1182

a) AGREEMENT- Request approval and authorization for the Chairman to sign Idemia Identity & Security USA LLC Short Form sales Agreement for the acquisition of a Live Scan machine in the amount of $35,879 and for the pre-payment of a Year 2 Extended Maintenance Plan in the amount of $6,194

26. DISTRICT ATTORNEY - District Attorney Matthew D. Rogers 26-1197

a) TRANSFER OF FUNDS: DISTRICT ATTORNEY, B-86 - From State OCJP CalEMA funds (2011-450563), $4,000, to Contingency (1109-59000), $4,000; from Contingency (1109-59000), $4,000, to Travel Expenditures (2011-53290), $4,000 **(Requires a 4/5's vote)**

27. ADMINISTRATION / DISTRICT ATTORNEY / FACILITIES MAINTENANCE - Facilities Maintenance Director Levi Conner 26-1198

a) TRANSFER OF FUNDS: FACILITIES MAINTENANCE, B-87 - From Contingency (1109-59000), $27,153.44, to Improvement & Structures (1074-57500), $27,153.44 **(Requires a 4/5's vote)**

28. LIBRARY / PERSONNEL - County Librarian Alicia Meyer 26-0889

a) Request approval of the revised classification specifications of Librarian I and Librarian II, including a title change to Librarian I/II, within the Memorandum of Understanding between Tehama County and the Joint Council bargaining unit, effective 6/30/26

b) RESOLUTION - Request adoption of a Resolution amending the FY 2025/26 Position Allocation List (PAL), Reso #2025-074, by deleting 2.00 FTE Librarian I or Librarian II allocations, 1.00 FTE Youth Services Libarian allocation, and 3.25 FTE Library Clerk I or Library Clerk II allocations and adding 3.00 FTE Librarian I/II allocations and 3.25 FTE Library Clerk I/II allocations, effective 6/30/26

c) Request approval of the revised classification specification of Library Clerk I and Library Clerk II, including a title change to Library Clerk I/II, within the Memorandum of Understanding between Tehama County and the Joint Council bargaining unit, effective 6/30/26

29. HEALTH SERVICES / PERSONNEL - Interim Executive Director Michelle Schmidt **26-1075**

a) Request approval of new classification specifications of Community Health Worker I/II and Peer Support Specialist within the Joint Council bargaining unit, effective 6/30/26

b) RESOLUTION - Request adoption of a Resolution amending the FY 25/26 Position Allocation List (PAL), (Reso #2025-074) by deleting nine (9.00 FTE) Psychiatric Aide I/II allocations, deleting two (2.00 FTE) Drug/Alcohol Aide allocations, adding five (5.00 FTE) Community Health Worker I/II allocations, and adding six (6.00 FTE) Community Health Worker I/II or Peer Support Specialist allocations effective 6/30/26

c) Request approval to reclassify one (1.00 FTE) Drug/Alcohol Aide incumbent as a Community Health Worker II, five (5.00 FTE) Psychiatric Aide II incumbents to Community Health Worker II, and one (1.00 FTE) Psychiatric Aide II incumbent to Community Health Worker I, effective 6/30/26

30. HEALTH SERVICES AGENCY - Interim Executive Director Michelle Schmidt **26-1138**

a) AGREEMENT- Request approval and authorization for the Interim Executive Director to sign the Agreement with Anchor Health Management, Inc. for the purpose of providing community mental health services to certain residents of Tehama County, for a maximum compensation amount not to exceed $700,000, effective 7/1/26 and shall terminate 6/30/28 *(Subject to receipt of required Insurance Documentation)*

31. CHILD SUPPORT SERVICES / AUDITOR - Director Tonya Moore & Auditor/Controller Krista Peterson **26-1132**

a) AGREEMENT - Request approval and authorization for the Child Support Director and Auditor/Controller to sign the Interagency Memorandum of Understanding (MOU) for the purpose of providing payroll and accounting services as needed, with maximum compensation not to exceed $40,000, effective upon the date of signing and shall continue until terminated

32. AUDITOR-CONTROLLER - Auditor-Controller Krista Peterson **26-1196**

a) TRANSFER OF FUNDS: AUDITOR, B-84 - Request authorization of Blanket Transfer B-84, as necessary for year-end budget and revenue adjustments **(Requires**

a 4/5's vote)

33. SHERIFF'S OFFICE - Sheriff Dave Kain **26-1126**

a) TRANSFER OF FUNDS: SHERIFF, B-89 - From Public Safety (106-301900), to Contingency (2002-59000), $118,372.22; and from Contingency (2002-59000), to Special Department Equipment (2027-57608), $118,372.22 **(Requires a 4/5's vote)**

b) AGREEMENT - Request approval and authorization for the Chair to sign the Agreement with Day Wireless Systems, for the purpose of installing a replacement communications tower at the Tehama County Jail, in the amount not to exceed $118,372.22, effective upon the approval by the Board and shall terminate upon completion.

34. SHERIFF'S OFFICE - Sheriff Dave Kain **26-1127**

a) AGREEMENT - Request approval and authorization for the Chair and the Sheriff to sign an Agreement with Diamond Drugs, Inc., for the purpose of supplying incarcerated persons with pharmacy services for the rates set forth in Exhibit "B, C and D" with a not to exceed amount of $500,000.00, effective 7/1/26 through 6/30/27

35. ADMINISTRATION - Administrative Fiscal Manager Orepa Mamea **26-1195**

a) TRANSFER OF FUNDS: ADMINISTRATION, B-88 - Request approval and authorization from the Chair to allow the Fiscal Manager to make budget corrections for FY 2025-26 as listed in the staff report

36. CLERK OF THE BOARD - Clerk & Recorder Sean Houghtby **26-1120**

a) Request approval of the Disruption of Remote Access to Meetings (Senate Bill 707) policy

37. CLERK & RECORDER / PERSONNEL - Clerk & Recorder Sean Houghtby **26-0737**

a) Request approval of new classification specifications of Clerk/Elections Specialist I/II/III and Clerk/Elections Analyst within the Joint Council bargaining unit, effective 6/30/26

b) RESOLUTION - Request adoption of a Resolution amending the FY 25/26 Position Allocation List (PAL), (Reso #2025-074) by deleting two (2.00 FTE) Deputy County Clerk I/II allocations, deleting four (4.00 FTE) Deputy County Clerk I/II or Deputy County Clerk III allocations, and adding six (6.00 FTE) Clerk/Elections Specialist I/II/III allocations, effective 6/30/26

c) Request approval to reclassify four (4.00 FTE) Deputy County Clerk I incumbents as Clerk/Elections Specialist I, one (1.00 FTE) Deputy County Clerk II incumbent as Clerk/Elections Specialist II, and one (1.00 FTE) Deputy County Clerk III incumbent as Clerk/Elections Specialist III, effective 6/30/26

38. BOARD OF SUPERVISORS **26-1174**

a) Request approval and authorization for the Chair to sign and submit a letter of

opposition to SB 1305 Wildlife: Bears, the California Grizzly Recovery Assessment Act. The proposed legislative initiative is intended to evaluate the feasibility of reintroducing the extinct California Grizzly bear to the state.

1:30 P.M.

RECESS to convene as the Tehama County Sanitation District No. 1

39. SANITATION DISTRICT No. 1 - Interim Director Tom Provine **26-1028**

a) INFORMATIONAL PRESENTATION - Receive District Report of FY26-27 sewer fees

b) PUBLIC HEARING - Conduct a Public Hearing to receive input on the FY26-27 sewer service fees for all connected users be added to the upcoming tax roll

c) RESOLUTION - Request adoption of a Resolution accepting the report and authorizing the Executive Director of Sanitation District No. 1 to take necessary steps to collect FY26-27 sewer service fees on the upcoming tax roll

40. SANITATION DISTRICT No. 1 - Interim Director Tom Provine **26-1029**

a) INFORMATIONAL PRESENTATION - Receive District Report on delinquent sewer fees

b) PUBLIC HEARING - Conduct a Public Hearing to receive input on the proposed Sanitation District No.1 sewer service delinquent fees be added to the upcoming tax roll

c) RESOLUTION - Request adoption of a Resolution accepting the Report and authorizing the Executive Director of Sanitation District No.1 Board of Directors to take necessary steps to collect the delinquent sewer fees on the upcoming tax roll

41. SANITATION DISTRICT NO. 1 - Interim Director Tom Provine **26-1098**

a) ORDINANCE - Consider adoption an Ordinance establishing an administrative remedies procedure for challenges to fees, charges, and assessments

1) Waive the second reading
2) Adopt the Ordinance

42. SANITATION DISTRICT NO. 1 - Interim Director Tom Provine **26-1099**

a) ORDINANCE - Consider adoption of an Ordinance, which amends Ordinance No. 2119

1) Waive the second reading
2) Adopt the Ordinance

43. SANITATION DISTRICT NO. 1 - Interim Director Tom Provine **26-1101**

a) ORDINANCE - Consider adoption of an uncodified Ordinance superseding all

previous Ordinances, prescribing regulations and establishing fees

1) Waive the second reading
2) Adopt the ordinance

ADJOURN to reconvene as the Tehama County Board of Supervisors

FUTURE AGENDA ITEMS

Future Agenda Items is an opportunity for a Board member to present a topic to the full Board and County Departments and allow the Board to express majority that staff should be directed to address the issue and bring it back to the full Board as an agendized matter. This is not a time for the Board to address the merits or express their opinions on the issue but solely to decide if staff should expend resources in researching and preparing documents for consideration at a public board meeting. More complex issues may result in a future study session.

CLOSED SESSION

Members of the public may address the Closed Session matters at the time the closed session is announced.

44. CLOSED SESSION **26-1110**

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part 2 of the Chief Probation Officer Annual Performance Evaluation Process

45. CLOSED SESSION **26-1158**

a) Liability Claims Pursuant to Government Code 54956.95
Claimant: Alejandro Espinoza & Mayra Ochoa
Agency claimed against: Tehama County

REPORTABLE ACTIONS FROM CLOSED SESSION

ADJOURN

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors, and that are not exempt from disclosure under the Public Records Act, will be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off-agenda emergency).

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS PURSUANT TO GOVERNMENT CODE SECTION 84308:

Members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than $250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than $250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

WAYS TO PARTICIPATE, WATCH AND LISTEN DURING THE MEETING:

1) Attend in person in Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080.

2) Listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.

3) Watch live video and listen at: https://tehamacounty.legistar.com/Calendar.aspx. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment at the time the item is called.

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PROVIDE PUBLIC COMMENT BEFORE THE MEETING BY:

1) Writing a letter to the Board of Supervisors at PO Box 250, Red Bluff, CA 96080.

2) Emailing: tcbos@tehama.gov. Written or emailed public comments received by 4:00 p.m. the day prior to the meeting will be provided to the Board members electronically or in written format and will become part of the public record.

PROVIDE PUBLIC COMMENT DURING THE MEETING BY:

1) In-Person: Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080: Members of the public can provide comment in-person inside the Board of Supervisors' Chambers.

2) Over the Phone: Members of the public can call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment. The public will be placed in a call-in queue until they

are permitted into the meeting for comment.

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board.

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at https://tehamacounty.legistar.com/Calendar.aspx

Tehama County

Agenda Request Form

File #: 26-1128 **Agenda Date:** 6/30/2026 **Agenda #:** 1.

GENERAL WARRANT REGISTER - 6/07/26 - 6/13/26

Requested Action(s)

Financial Impact:
As Listed.

Background Information:
Click here to enter Background Info.

Tehama County

TEBK400 - Check Register

Issue Dates between Jun 7, 2026 and Jun 13, 2026

Report Generated on: **Jun 16, 2026 8:25:05 AM**

Check Number	Check Date	Vendor	Vendor Name	Fund	Fund Description	Budget Unit-Account	Budget Unit Description	Description	Extended Amount
00000909	06/08/2026	105814	MIKE'S HEATING AND AIR INC	101	GENERAL FUND	1074-53180	FACILITIES MAINT	6619	$330.00
00000910	06/08/2026	117904	VISIONS OF THE CROSS	112	HEALTH SERVICES	40171-55400	DRUG & ALCOHOL	MARCH 2026	$3,900.00
00000911	06/09/2026	100185	BEN'S TRUCK REPAIR INC	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	Acct: 54500	$1,613.94
00000911	06/09/2026	100185	BEN'S TRUCK REPAIR INC	102	ROAD FUND	3011-53270	ROAD DEPARTMENT	Acct: 54500	$240.19
00000912	06/09/2026	100439	CORNING FORD JEEP CHRYSLER DOD	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	Acct: 11285	$288.94
00000913	06/09/2026	133772	RINGCENTRAL INC	112	HEALTH SERVICES	40121-53120	PUBLIC HEALTH	1037612032	$1,157.63
00000913	06/09/2026	133772	RINGCENTRAL INC	112	HEALTH SERVICES	40131-53120	MENTAL HEALTH	1037612032	$1,899.04
00000913	06/09/2026	133772	RINGCENTRAL INC	112	HEALTH SERVICES	40171-53120	DRUG & ALCOHOL	1037612032	$539.13
00000913	06/09/2026	133772	RINGCENTRAL INC	112	HEALTH SERVICES	40251-53120	CLINIC SERVICES	1037612032	$487.55
00000914	06/09/2026	108325	STAPLES ADVANTAGE	101	GENERAL FUND	2061-53220	AGRICULTURE COMM	LA1054406-Office Supplies	$341.12
00000914	06/09/2026	108325	STAPLES ADVANTAGE	106	PUBLIC SAFETY	2007-53220	DA WELFARE FRAUD	Staples Acct. #LA 1054406	$1,693.60
00000914	06/09/2026	108325	STAPLES ADVANTAGE	112	HEALTH SERVICES	40121-53140	PUBLIC HEALTH	1009293	$27.33
00000914	06/09/2026	108325	STAPLES ADVANTAGE	112	HEALTH SERVICES	40121-53140	PUBLIC HEALTH	1009298	$23.79
00000914	06/09/2026	108325	STAPLES ADVANTAGE	112	HEALTH SERVICES	40121-53220	PUBLIC HEALTH	1009293	$21.31
00000914	06/09/2026	108325	STAPLES ADVANTAGE	112	HEALTH SERVICES	40121-53220	PUBLIC HEALTH	1009298	$312.66
00000914	06/09/2026	108325	STAPLES ADVANTAGE	112	HEALTH SERVICES	40131-53140	MENTAL HEALTH	1009293	$192.22
00000914	06/09/2026	108325	STAPLES ADVANTAGE	112	HEALTH SERVICES	40131-53140	MENTAL HEALTH	1009294	$223.15
00000914	06/09/2026	108325	STAPLES ADVANTAGE	112	HEALTH SERVICES	40131-53140	MENTAL HEALTH	1009298	$29.02
00000914	06/09/2026	108325	STAPLES ADVANTAGE	112	HEALTH SERVICES	40131-53220	MENTAL HEALTH	1009293	$149.88
00000914	06/09/2026	108325	STAPLES ADVANTAGE	112	HEALTH SERVICES	40131-53220	MENTAL HEALTH	1009294	$280.22

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00000914	06/09/2026	108325	STAPLES ADVANTAGE	112	HEALTH SERVICES	40131-53220	MENTAL HEALTH	1009298	$381.37
00000914	06/09/2026	108325	STAPLES ADVANTAGE	112	HEALTH SERVICES	40171-53140	DRUG & ALCOHOL	1009292	$74.82
00000914	06/09/2026	108325	STAPLES ADVANTAGE	112	HEALTH SERVICES	40171-53140	DRUG & ALCOHOL	1009298	$12.24
00000914	06/09/2026	108325	STAPLES ADVANTAGE	112	HEALTH SERVICES	40171-53220	DRUG & ALCOHOL	1009292	$403.80
00000914	06/09/2026	108325	STAPLES ADVANTAGE	112	HEALTH SERVICES	40171-53220	DRUG & ALCOHOL	1009298	$160.90
00000914	06/09/2026	108325	STAPLES ADVANTAGE	112	HEALTH SERVICES	40251-53140	CLINIC SERVICES	1009293	$330.43
00000914	06/09/2026	108325	STAPLES ADVANTAGE	112	HEALTH SERVICES	40251-53140	CLINIC SERVICES	1009298	$11.37
00000914	06/09/2026	108325	STAPLES ADVANTAGE	112	HEALTH SERVICES	40251-53220	CLINIC SERVICES	1009293	$257.64
00000914	06/09/2026	108325	STAPLES ADVANTAGE	112	HEALTH SERVICES	40251-53220	CLINIC SERVICES	1009298	$149.45
00000915	06/10/2026	133772	RINGCENTRAL INC	112	HEALTH SERVICES	40121-53120	PUBLIC HEALTH	1037612032	$1,156.42
00000915	06/10/2026	133772	RINGCENTRAL INC	112	HEALTH SERVICES	40131-53120	MENTAL HEALTH	1037612032	$1,896.94
00000915	06/10/2026	133772	RINGCENTRAL INC	112	HEALTH SERVICES	40171-53120	DRUG & ALCOHOL	1037612032	$538.53
00000915	06/10/2026	133772	RINGCENTRAL INC	112	HEALTH SERVICES	40251-53120	CLINIC SERVICES	1037612032	$487.02
00000916	06/10/2026	108325	STAPLES ADVANTAGE	106	PUBLIC SAFETY	2036-53140	JUVENILE HALL	LA 1054406	$652.61
00000916	06/10/2026	108325	STAPLES ADVANTAGE	112	HEALTH SERVICES	40121-53220	PUBLIC HEALTH	LA 1054406/1009291	$58.04
00000917	06/11/2026	100185	BEN'S TRUCK REPAIR INC	105	FIRE FUND	2042-53170	FIRE SCH C VOL	54560	$2,133.74
00000918	06/11/2026	101705	TEHAMA TIRE SERVICE	105	FIRE FUND	2042-53170	FIRE SCH C VOL	5287	$2,604.92
00000919	06/12/2026	100185	BEN'S TRUCK REPAIR INC	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	Acct: 54500	$4,035.66
00000920	06/12/2026	100439	CORNING FORD JEEP CHRYSLER DOD	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	Acct: 11285	$160.74
00000921	06/12/2026	105814	MIKE'S HEATING AND AIR INC	108	SOCIAL SERVICES	5013-53180	SOCIAL SERVICES	MTCE STRUCT-IMPRV-GROUNDS	$413.05
00000922	06/12/2026	108325	STAPLES ADVANTAGE	108	SOCIAL SERVICES	5013-53220	SOCIAL SERVICES	1009279	$386.01

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00000923	06/12/2026	101705	TEHAMA TIRE SERVICE	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	Acct: 1402	$1,336.27
70890744	06/08/2026	V001074	AMBER SLATER	101	GENERAL FUND	7021-440326	PARKS & RECREATI	Refund	$25.00
70890745	06/08/2026	103939	AT&T	101	GENERAL FUND	1074-53120	FACILITIES MAINT	9391032918	$32.42
70890745	06/08/2026	103939	AT&T	101	GENERAL FUND	7031-53120	CORNING VETERANS	9391032961	$35.74
70890746	06/08/2026	107169	BAY ALARM	106	PUBLIC SAFETY	106-105580	N/A (FUND)	76866	$585.00
70890747	06/08/2026	126362	CALIFORNIA SAFETY COMPANY INC	101	GENERAL FUND	7033-53230	RED BLUFF VETERA	5365	$60.00
70890748	06/08/2026	111127	CHARTER COMMUNICATIONS	101	GENERAL FUND	1073-53120	GENERAL SERVICES	127091101	$1,546.19
70890749	06/08/2026	100376	CITY OF RED BLUFF	103	CAPITAL OUTLAY	1081-57586	PLANT ACQUISITIO	502 Oak St Jail Reentry Projec	$291.75
70890749	06/08/2026	100376	CITY OF RED BLUFF	103	CAPITAL OUTLAY	1081-57586	PLANT ACQUISITIO	Irrigation 502 Oak St	$74.90
70890751	06/08/2026	V001070	DATA SHEET SOLUTIONS LLC	101	GENERAL FUND	1074-53200	FACILITIES MAINT	202605277	$359.88
70890752	06/08/2026	112120	DAVIS COURIER SERVICE	101	GENERAL FUND	1023-53220	ASSESSOR	448	$77.28
70890753	06/08/2026	135166	DECKARD TECHNOLOGIES INC	101	GENERAL FUND	101-105580	N/A (FUND)	County of Tehama 26/27	$9,922.50
70890754	06/08/2026	127756	EMPOWER TEHAMA	108	SOCIAL SERVICES	5013-53230	SOCIAL SERVICES	PROFESSIONAL/ SPECIAL SERV	$15,707.47
70890754	06/08/2026	127756	EMPOWER TEHAMA	108	SOCIAL SERVICES	5022-55397	PUBLIC ASSISTANC	COMMUNITY BASE RESOURCE	$6,934.01
70890755	06/08/2026	T0041614	ENTERPRISE RENT A CAR	101	GENERAL FUND	1021-53290	AUDITOR CONTROLL	Bill Ref#108019005745	$48.86
70890755	06/08/2026	T0041614	ENTERPRISE RENT A CAR	101	GENERAL FUND	1021-53290	AUDITOR CONTROLL	Bill Ref#108019263086	$93.86
70890756	06/08/2026	142511	GRAINGER INC	101	GENERAL FUND	7021-53606	PARKS & RECREATI	830621579	$2,163.89
70890757	06/08/2026	113244	GREEN WASTE OF TEHAMA	101	GENERAL FUND	7033-53300	RED BLUFF VETERA	4018 1652750	$225.83

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70890758	06/08/2026	135103	JULIEANNE MANNING, TRUSTEE	101	GENERAL FUND	1021-53220	AUDITOR CONTROLL	Petty Cash Reimbursement	$60.67
70890759	06/08/2026	123790	LAUNDRY WORLD UNIFORM & LINEN	101	GENERAL FUND	7033-53140	RED BLUFF VETERA	HOUSEHOLD EXPENSE	$52.48
70890760	06/08/2026	V001072	LORI NIEL	101	GENERAL FUND	7021-440322	PARKS & RECREATI	Refund for Reservation	$120.00
70890761	06/08/2026	103809	LOS MOLINOS COMMUNITY SERVICES	101	GENERAL FUND	7032-53300	LOS MOLINOS VETE	VET500 MAY 2026	$156.63
70890762	06/08/2026	123038	MENDES SUPPLY COMPANY	101	GENERAL FUND	1074-53140	FACILITIES MAINT	0007366	$182.05
70890763	06/08/2026	116981	NORCAL PRESORT	101	GENERAL FUND	1023-53220	ASSESSOR	Assessor	$44.04
70890763	06/08/2026	116981	NORCAL PRESORT	101	GENERAL FUND	1026-53220	TAX COLLECTOR	#1026	$72.56
70890764	06/08/2026	101183	NORTH VALLEY DISTRIBUTING	101	GENERAL FUND	1074-53170	FACILITIES MAINT	S1440146.001	$277.29
70890764	06/08/2026	101183	NORTH VALLEY DISTRIBUTING	101	GENERAL FUND	7021-53606	PARKS & RECREATI	B-304358-08	$26.92
70890765	06/08/2026	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	7021-53300	PARKS & RECREATI	1426862609-1	$175.71
70890765	06/08/2026	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	7021-53300	PARKS & RECREATI	5376610062-1	$61.44
70890765	06/08/2026	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	7031-53300	CORNING VETERANS	2814804099-2	$66.94
70890766	06/08/2026	110227	QUEST DIAGNOSTICS	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	PROFESSIONAL/ SPECIAL SERV	$1,079.19
70890767	06/08/2026	V000971	RED BLUFF DAILY NEWS	112	HEALTH SERVICES	40121-53220	PUBLIC HEALTH	96531	$683.65
70890769	06/08/2026	105400	RENTAL GUYS INC	101	GENERAL FUND	7021-53606	PARKS & RECREATI	53657	$103.31
70890770	06/08/2026	133378	RESOURCE CONSERVATION DISTRICT	101	GENERAL FUND	2074-53230	EMERGENCY OPERAT	Park Fire Clean Up	$174,858.85
70890771	06/08/2026	124718	RT LAWRENCE CORPORATION	101	GENERAL FUND	101-105580	N/A (FUND)	Tehama County TTC 26/27	$8,178.63

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70890772	06/08/2026	126593	SKYWAY HOUSE	112	HEALTH SERVICES	40131-55400	MENTAL HEALTH	MARCH 2026	$1,144.92
70890772	06/08/2026	126593	SKYWAY HOUSE	112	HEALTH SERVICES	40171-55400	DRUG & ALCOHOL	FEBRUARY 2026	$6,705.96
70890772	06/08/2026	126593	SKYWAY HOUSE	112	HEALTH SERVICES	40171-55400	DRUG & ALCOHOL	MARCH 2026	$5,724.60
70890773	06/08/2026	135756	TRUSTED TECH TEAM LLC	101	GENERAL FUND	1073-53170	GENERAL SERVICES	CB-274891	$2,077.60
70890775	06/08/2026	101798	VALLEY VETERINARY CLINIC	101	GENERAL FUND	2078-53230	DIV OF ANIMAL SE	220585/ May S/N	$4,960.00
70890775	06/08/2026	101798	VALLEY VETERINARY CLINIC	101	GENERAL FUND	2078-532807	DIV OF ANIMAL SE	220574 MED DON May	$1,634.40
70890776	06/08/2026	120407	VERIZON BUSINESS	101	GENERAL FUND	1014-53120	COUNTY ADMINISTR	242826914-00001	$41.39
70890776	06/08/2026	120407	VERIZON BUSINESS	107	RISK MANAGEMENT	1101-53120	RISK MANAGEMENT	242826914-00001	$41.39
70890777	06/08/2026	117079	VERIZON WIRELESS	101	GENERAL FUND	2073-53120	PUB GUARDIAN / P	770720905-00036	$172.05
70890778	06/08/2026	129754	VICTOR COMMUNITY SUPPORT SERVI	101	GENERAL FUND	4011-53230	ENVIRONMENTAL HE	FEBRUARY 2026	$141,095.39
70890779	06/08/2026	118871	VISTA PACIFICA ENT INC	112	HEALTH SERVICES	40131-55400	MENTAL HEALTH	MARCH 2026	$21,640.00
70890779	06/08/2026	118871	VISTA PACIFICA ENT INC	112	HEALTH SERVICES	40131-55407	MENTAL HEALTH	MARCH 2026	$35,805.00
70890780	06/08/2026	105571	WILLOW GLEN CARE CENTER	112	HEALTH SERVICES	40131-55400	MENTAL HEALTH	APRIL 2026	$2,550.00
70890780	06/08/2026	105571	WILLOW GLEN CARE CENTER	112	HEALTH SERVICES	40131-55400	MENTAL HEALTH	MARCH 2026	$85,002.00
70890780	06/08/2026	105571	WILLOW GLEN CARE CENTER	112	HEALTH SERVICES	40131-55407	MENTAL HEALTH	MARCH 2026	$38,905.00
70890785	06/08/2026	V001016	BEVERLY SANTOS	108	SOCIAL SERVICES	5013-55401	SOCIAL SERVICES	SUPPORT AND CARE - OTHER	$205.72
70890786	06/08/2026	106142	CASSIDY'S AUTO LUBE	101	GENERAL FUND	1025-53210	PURCHASING	MISCELLANEOUS EXPENSE	$697.78

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70890788	06/08/2026	113077	DAWNEY SIMON	108	SOCIAL SERVICES	5013-55401	SOCIAL SERVICES	SUPPORT AND CARE - OTHER	$109.00
70890789	06/08/2026	133932	DEPARTMENT OF MOTOR VEHICLES	101	GENERAL FUND	1074-53170	FACILITIES MAINT	58XBF1425M1005200	$10.00
70890790	06/08/2026	V000364	DEVELOPMENT COMPLIANCE SOLUTIO	115	BUILDING & SAFET	2065-53230	BUILDING & SAFET	E. Canal Rd. Plan Review	$5,465.00
70890793	06/08/2026	112395	HOME DEPOT CREDIT SERVICES	101	GENERAL FUND	1074-53140	FACILITIES MAINT		$30.06
70890793	06/08/2026	112395	HOME DEPOT CREDIT SERVICES	101	GENERAL FUND	1074-53180	FACILITIES MAINT		$258.25
70890793	06/08/2026	112395	HOME DEPOT CREDIT SERVICES	101	GENERAL FUND	1074-53210	FACILITIES MAINT		$132.07
70890793	06/08/2026	112395	HOME DEPOT CREDIT SERVICES	101	GENERAL FUND	1074-53270	FACILITIES MAINT		$743.40
70890793	06/08/2026	112395	HOME DEPOT CREDIT SERVICES	101	GENERAL FUND	7021-53604	PARKS & RECREATI		$27.17
70890793	06/08/2026	112395	HOME DEPOT CREDIT SERVICES	101	GENERAL FUND	7021-53606	PARKS & RECREATI		$2,958.97
70890797	06/08/2026	V000784	MNG PARTNERSHIP HOLDINGS LLC	108	SOCIAL SERVICES	5013-53220	SOCIAL SERVICES	96018	$187.94
70890799	06/08/2026	134149	POSITIVITY AND LOVE MENTORING	101	GENERAL FUND	5062-53230	COMMUNITY ACTION	2026 75% PAL Contract	$7,500.00
70890801	06/08/2026	128790	RED BLUFF SENIOR LIVING LLC	108	SOCIAL SERVICES	5013-55401	SOCIAL SERVICES	SUPPORT AND CARE - OTHER	$1,300.00
70890802	06/08/2026	105130	REMI VISTA INC	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	FEBRUARY 2026	$39,122.03
70890802	06/08/2026	105130	REMI VISTA INC	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	JANUARY 2026	$51,839.40

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70890807	06/08/2026	109469	TERESA CURIEL TRUSTEE	108	SOCIAL SERVICES	5013-55401	SOCIAL SERVICES	SUPPORT AND CARE - OTHER	$370.65
70890808	06/08/2026	134089	TIA BRANTON TRUSTEE	101	GENERAL FUND	2062-53220	CODE/MARIJUANA E	OFFICE EXPENSE	$20.00
70890826	06/09/2026	134185	AGILE OCCUPATIONAL MEDICINE PC	106	PUBLIC SAFETY	2027-53230	SHERIFF	TEHAMA CO SHERIFF	$420.00
70890826	06/09/2026	134185	AGILE OCCUPATIONAL MEDICINE PC	106	PUBLIC SAFETY	2029-53230	SHERIFF ANIMAL R	TEHAMA CO SHERIFF	$420.00
70890826	06/09/2026	134185	AGILE OCCUPATIONAL MEDICINE PC	106	PUBLIC SAFETY	2032-53230	JAIL	TEHAMA CO SHERIFF	$1,930.00
70890827	06/09/2026	101233	AT&T	108	SOCIAL SERVICES	5013-53120	SOCIAL SERVICES	248 134-7711 774 9	$4.46
70890828	06/09/2026	122460	BIG VALLEY SANITATION INC	102	ROAD FUND	3011-53250	ROAD DEPARTMENT	TCPW	$156.75
70890829	06/09/2026	122025	BIMBO BAKERIES USA	106	PUBLIC SAFETY	2032-53130	JAIL	64-000010291-04	$432.00
70890830	06/09/2026	142466	CARREL'S OFFICE MACHINES	101	GENERAL FUND	1013-53170	CLERK OF THE BOA	Acct #TC14	$23.91
70890830	06/09/2026	142466	CARREL'S OFFICE MACHINES	101	GENERAL FUND	1026-53170	TAX COLLECTOR	TC57	$10.01
70890830	06/09/2026	142466	CARREL'S OFFICE MACHINES	101	GENERAL FUND	1052-53170	ELECTIONS	Acct #TC26	$715.85
70890830	06/09/2026	142466	CARREL'S OFFICE MACHINES	101	GENERAL FUND	2011-53170	DA VICTIM/WITNES	Carrel's Acct. TC60	$13.10
70890830	06/09/2026	142466	CARREL'S OFFICE MACHINES	101	GENERAL FUND	2071-53170	CLERK - RECORDER	Acct #TC15	$66.51
70890830	06/09/2026	142466	CARREL'S OFFICE MACHINES	101	GENERAL FUND	2077-53170	PLANNING DEPARTM	Invoice May-2026	$342.70
70890830	06/09/2026	142466	CARREL'S OFFICE MACHINES	106	PUBLIC SAFETY	2007-53170	DA WELFARE FRAUD	Carrel's Acct. TC22	$44.73

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70890830	06/09/2026	142466	CARREL'S OFFICE MACHINES	106	PUBLIC SAFETY	2013-53170	DISTRICT ATTORNE	Carell's Acct. TC21	$96.94
70890830	06/09/2026	142466	CARREL'S OFFICE MACHINES	106	PUBLIC SAFETY	2013-53170	DISTRICT ATTORNE	Carrel's Acct. #TC21	$36.07
70890830	06/09/2026	142466	CARREL'S OFFICE MACHINES	601	AIR POLLUTION DI	60110-53170	AIR POLLUTION DI	TC06	$27.85
70890831	06/09/2026	V000287	CINTAS CORPORATION NO 2	102	ROAD FUND	3011-53110	ROAD DEPARTMENT	Acct: 25704606	$41.60
70890831	06/09/2026	V000287	CINTAS CORPORATION NO 2	102	ROAD FUND	3011-53140	ROAD DEPARTMENT	Acct: 25704570	$36.32
70890831	06/09/2026	V000287	CINTAS CORPORATION NO 2	102	ROAD FUND	3011-53140	ROAD DEPARTMENT	Acct: 25704606	$14.13
70890831	06/09/2026	V000287	CINTAS CORPORATION NO 2	102	ROAD FUND	3011-532801	ROAD DEPARTMENT	Acct: 25704570	$33.89
70890832	06/09/2026	100376	CITY OF RED BLUFF	116	MEALS ON WHEELS	5063-53260	MEALS ON WHEELS	City of RB-CC MOW 06/2026	$150.00
70890833	06/09/2026	134817	CONSOR NORTH AMERICA INC	102	ROAD FUND	3015-53230	ROAD CAPITAL PRO	TCPW	$13,843.20
70890834	06/09/2026	110665	CONTINUING EDUCATION OF THE BA	106	PUBLIC SAFETY	2013-53220	DISTRICT ATTORNE	CEB 970303	$587.00
70890835	06/09/2026	112120	DAVIS COURIER SERVICE	101	GENERAL FUND	2077-53220	PLANNING DEPARTM	May Invoice	$77.28
70890836	06/09/2026	134195	DOKKEN ENGINEERING	102	ROAD FUND	3011-53230	ROAD DEPARTMENT	On-call-Fema	$2,764.90
70890837	06/09/2026	127756	EMPOWER TEHAMA	108	SOCIAL SERVICES	5013-53230	SOCIAL SERVICES	PROFESSIONAL/ SPECIAL SERV	$11,955.78
70890837	06/09/2026	127756	EMPOWER TEHAMA	108	SOCIAL SERVICES	5013-532300	SOCIAL SERVICES	PROFESSION/SPEC OTHER	$2,502.91

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70890838	06/09/2026	136667	GARETH J BRISCOE	106	PUBLIC SAFETY	2013-53220	DISTRICT ATTORNE	Gareth Briscoe CSR Inv.#2604	$47.88
70890838	06/09/2026	136667	GARETH J BRISCOE	106	PUBLIC SAFETY	2013-53220	DISTRICT ATTORNE	Gareth Briscoe, CSR Inv. #2605	$5.40
70890839	06/09/2026	V000233	GENUINE PARTS COMPANY INC	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	Acct: 65420	$1,016.35
70890839	06/09/2026	V000233	GENUINE PARTS COMPANY INC	102	ROAD FUND	3011-532801	ROAD DEPARTMENT	Acct: 65420	$47.60
70890840	06/09/2026	107663	HARBERT ROOFING, INC	102	ROAD FUND	3011-53180	ROAD DEPARTMENT	Acct: 2395	$100.00
70890841	06/09/2026	136121	HUNT & SONS LLC	101	GENERAL FUND	2011-53291	DA VICTIM/WITNES	Hunt&Sons Acct. #4242	$123.10
70890841	06/09/2026	136121	HUNT & SONS LLC	101	GENERAL FUND	5062-53291	COMMUNITY ACTION	6238 CAA 5/15/2026	$55.69
70890841	06/09/2026	136121	HUNT & SONS LLC	101	GENERAL FUND	5062-53291	COMMUNITY ACTION	6238 CAA 5/31/2026	$134.36
70890841	06/09/2026	136121	HUNT & SONS LLC	102	ROAD FUND	3011-53291	ROAD DEPARTMENT	Acct: 99524	$20,001.25
70890841	06/09/2026	136121	HUNT & SONS LLC	106	PUBLIC SAFETY	2007-53291	DA WELFARE FRAUD	Hunt&Sons Acct. #6242	$401.88
70890841	06/09/2026	136121	HUNT & SONS LLC	106	PUBLIC SAFETY	2007-53291	DA WELFARE FRAUD	Hunt&Sons Acct.#6242	$427.46
70890841	06/09/2026	136121	HUNT & SONS LLC	106	PUBLIC SAFETY	2013-53291	DISTRICT ATTORNE	Hunt&Sons Acct. #6242	$1,117.89
70890841	06/09/2026	136121	HUNT & SONS LLC	106	PUBLIC SAFETY	2013-53291	DISTRICT ATTORNE	Hunt&Sons Acct.#6242	$1,292.23
70890841	06/09/2026	136121	HUNT & SONS LLC	116	MEALS ON WHEELS	5063-53291	MEALS ON WHEELS	6035 MOW 5/15/2026	$642.78
70890841	06/09/2026	136121	HUNT & SONS LLC	116	MEALS ON WHEELS	5063-53291	MEALS ON WHEELS	6035 MOW 5/31/2026	$366.07
70890841	06/09/2026	136121	HUNT & SONS LLC	116	MEALS ON WHEELS	5063-53291	MEALS ON WHEELS	6238 MOW 05/15/2026	$32.42
70890841	06/09/2026	136121	HUNT & SONS LLC	116	MEALS ON WHEELS	5063-53291	MEALS ON WHEELS	6238 MOW 05/31/2026	$12.51
70890841	06/09/2026	136121	HUNT & SONS LLC	601	AIR POLLUTION DI	60110-53291	AIR POLLUTION DI	6096	$199.66
70890842	06/09/2026	129531	JOHN LESSLEY QUALITY INNOVATIO	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	MARCH 2026	$715.00

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70890842	06/09/2026	129531	JOHN LESSLEY QUALITY INNOVATIO	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	PROFESSIONAL/ SPECIAL SERV	$1,040.00
70890843	06/09/2026	106774	KIMBALL-MIDWEST	102	ROAD FUND	3011-53270	ROAD DEPARTMENT	Acct: 052570	$10.39
70890844	06/09/2026	108877	LEXIS NEXIS RISK DATA MGMT INC	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	RELX Inc. Acct. #424YGNHHH	$1,651.00
70890845	06/09/2026	123948	LEXIS NEXIS RISK SOLUTIONS	106	PUBLIC SAFETY	2013-53120	DISTRICT ATTORNE	LexisNexis Risk Sol. #1401935	$166.00
70890846	06/09/2026	120101	MANDI SELVESTER	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	MNS Web Designs Inv. #3173	$275.00
70890847	06/09/2026	V001069	MARUBENI AMERICA CORPORATION	102	ROAD FUND	3011-53280	ROAD DEPARTMENT	TCPW	$489.73
70890848	06/09/2026	128300	MICHELLE HICKOK	106	PUBLIC SAFETY	2013-53220	DISTRICT ATTORNE	Zelmas Inv. #5283	$40.74
70890848	06/09/2026	128300	MICHELLE HICKOK	112	HEALTH SERVICES	40121-53280	PUBLIC HEALTH	SPECIAL DEPARTMENTAL EXP	$148.89
70890849	06/09/2026	V000784	MNG PARTNERSHIP HOLDINGS LLC	101	GENERAL FUND	1013-53240	CLERK OF THE BOA	Acct #2123821	$101.21
70890849	06/09/2026	V000784	MNG PARTNERSHIP HOLDINGS LLC	101	GENERAL FUND	2077-53240	PLANNING DEPARTM	PH Notices #ACCT 2123837	$931.74
70890850	06/09/2026	101124	NAPA AUTO PARTS	102	ROAD FUND	3011-53280	ROAD DEPARTMENT	Acct: 15565	$146.54
70890851	06/09/2026	104821	NORTHERN CALIFORNIA YOUTH	108	SOCIAL SERVICES	5013-532300	SOCIAL SERVICES	PROFESSION/SPEC OTHER	$10,831.38
70890852	06/09/2026	110884	O'REILLY AUTOMOTIVE INC	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	1047279	$387.16
70890853	06/09/2026	113380	OFFICE DEPOT	101	GENERAL FUND	2071-53220	CLERK - RECORDER	Acct #89517192	$202.27
70890853	06/09/2026	113380	OFFICE DEPOT	101	GENERAL FUND	2077-53220	PLANNING DEPARTM	Invoice Pens, Bindings, Clips	$1,185.42

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70890854	06/09/2026	101267	PEERLESS BUILDING MAINT INC	102	ROAD FUND	3011-53140	ROAD DEPARTMENT	TCPW	$2,661.00
70890855	06/09/2026	110993	PERPETUAL STORAGE INC	101	GENERAL FUND	2071-53260	CLERK - RECORDER	RENT/LEASE OF BUILDINGS	$340.62
70890856	06/09/2026	114012	PRE-SORT CENTER	101	GENERAL FUND	1026-53220	TAX COLLECTOR	County of Tehama	$4,100.00
70890857	06/09/2026	107725	PRO DOCUMENT SOLUTIONS INC	101	GENERAL FUND	1052-53280	ELECTIONS	Cust #71825	$51,533.54
70890858	06/09/2026	117529	PRO PACIFIC	106	PUBLIC SAFETY	2032-53130	JAIL	61960	$1,452.83
70890859	06/09/2026	108185	PRODUCERS DAIRY FOODS INC	106	PUBLIC SAFETY	2032-53130	JAIL	818652	$1,340.04
70890860	06/09/2026	123557	QUEST DIAGNOSTICS	112	HEALTH SERVICES	40121-53230	PUBLIC HEALTH	40200725	$77.60
70890860	06/09/2026	123557	QUEST DIAGNOSTICS	112	HEALTH SERVICES	40251-53230	CLINIC SERVICES	46006234	$14,220.38
70890861	06/09/2026	106620	RALEYS IN STORE CHARGE	112	HEALTH SERVICES	40121-53280	PUBLIC HEALTH	5000323 103637 31626	$12.98
70890862	06/09/2026	121598	RELIAS LEARNING	112	HEALTH SERVICES	40121-53230	PUBLIC HEALTH	PROFESSIONAL/ SPECIAL SERV	$711.72
70890862	06/09/2026	121598	RELIAS LEARNING	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	PROFESSIONAL/ SPECIAL SERV	$1,219.34
70890862	06/09/2026	121598	RELIAS LEARNING	112	HEALTH SERVICES	40171-53230	DRUG & ALCOHOL	PROFESSIONAL/ SPECIAL SERV	$406.98
70890862	06/09/2026	121598	RELIAS LEARNING	112	HEALTH SERVICES	40251-53230	CLINIC SERVICES	PROFESSIONAL/ SPECIAL SERV	$360.33
70890863	06/09/2026	125907	RESOURCE CONSERVATION DISTRICT	102	ROAD FUND	3015-53230	ROAD CAPITAL PRO	TCPW	$28,689.17
70890864	06/09/2026	121155	RICHARD M STRANGE	108	SOCIAL SERVICES	108-105580	N/A (FUND)	PREPAID EXPENSE	$55,885.49

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70890865	06/09/2026	103203	SAN DIEGO POLICE EQUIPMENT CO	106	PUBLIC SAFETY	2006-53280	DA - DSS SECURIT	SD Police Equipment Acct.#2641	$3,000.00
70890865	06/09/2026	103203	SAN DIEGO POLICE EQUIPMENT CO	106	PUBLIC SAFETY	2007-53280	DA WELFARE FRAUD	SD Police Equipment Acct.#2641	$5,000.00
70890865	06/09/2026	103203	SAN DIEGO POLICE EQUIPMENT CO	106	PUBLIC SAFETY	2013-53280	DISTRICT ATTORNE	SD Police Equipment Acct.#2641	$4,976.50
70890866	06/09/2026	112809	SAVE MART SUPERMARKET	112	HEALTH SERVICES	40121-53280	PUBLIC HEALTH	072078-5115 03226	$135.74
70890866	06/09/2026	112809	SAVE MART SUPERMARKET	112	HEALTH SERVICES	40131-53130	MENTAL HEALTH	079270-7743-031726	$94.45
70890866	06/09/2026	112809	SAVE MART SUPERMARKET	112	HEALTH SERVICES	40171-53280	DRUG & ALCOHOL	02967 510 031626	$40.32
70890867	06/09/2026	125161	T AND S DVBE INC	102	ROAD FUND	3011-53110	ROAD DEPARTMENT	TCPW	$177.28
70890868	06/09/2026	105424	TEHAMA COUNTY DEPT OF EDUCATIO	112	HEALTH SERVICES	40121-53280	PUBLIC HEALTH	000773	$1,700.50
70890869	06/09/2026	120624	TEHAMA PHARMACY & TRADING COMP	106	PUBLIC SAFETY	20321-53191	JAIL - HEALTH SE	507-1010000335	$464.14
70890869	06/09/2026	120624	TEHAMA PHARMACY & TRADING COMP	106	PUBLIC SAFETY	2036-53190	JUVENILE HALL	999000437-Apr 26 JDF (W.S.) TC	$27.62
70890870	06/09/2026	133407	THE EMBROIDERY SHOPPE	112	HEALTH SERVICES	40131-53280	MENTAL HEALTH	SPECIAL DEPARTMENTAL EXP	$2,820.00
70890871	06/09/2026	V000714	TORRICO MEDICAL GROUP INC	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	91097831F-030826	$860.00
70890872	06/09/2026	112460	TRAINING INNOVATIONS INC	106	PUBLIC SAFETY	2027-53170	SHERIFF	TEHAMA CO SHERIFFs	$875.00
70890873	06/09/2026	120407	VERIZON BUSINESS	101	GENERAL FUND	2011-53120	DA VICTIM/WITNES	Verizon Acct.770720905-00040	$82.16

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70890873	06/09/2026	120407	VERIZON BUSINESS	101	GENERAL FUND	20114-53120	HUMAN TRAFFICKNG	Verizon Acct.770720905-00040	$82.16
70890873	06/09/2026	120407	VERIZON BUSINESS	106	PUBLIC SAFETY	2007-53120	DA WELFARE FRAUD	Verizon Acct.770720905-00040	$66.23
70890873	06/09/2026	120407	VERIZON BUSINESS	106	PUBLIC SAFETY	2013-53120	DISTRICT ATTORNE	Verizon Acct.770720905-00040	$393.70
70890874	06/09/2026	117079	VERIZON WIRELESS	601	AIR POLLUTION DI	60110-53120	AIR POLLUTION DI	770720905-00044	$139.17
70890875	06/09/2026	109450	VSS EMULTECH	102	ROAD FUND	3011-53280	ROAD DEPARTMENT	Acct: 21642500	$498.97
70890876	06/09/2026	123478	WILGUS FIRE CONTROL INC	102	ROAD FUND	3011-53230	ROAD DEPARTMENT	TCPW	$1,625.15
70890876	06/09/2026	123478	WILGUS FIRE CONTROL INC	601	AIR POLLUTION DI	60110-53180	AIR POLLUTION DI	Tehama County AP Extinguishers	$45.00
70890877	06/09/2026	125790	WILLIAM L BUNCH	112	HEALTH SERVICES	40131-53180	MENTAL HEALTH	MTCE STRUCT-IMPRV-GROUNDS	$2,065.00
70890878	06/09/2026	112474	WIPFLI HFS CONSULTANTS	112	HEALTH SERVICES	40251-53230	CLINIC SERVICES	97507	$920.00
70890879	06/09/2026	113681	WORLD TELECOM INC	112	HEALTH SERVICES	40121-53800	PUBLIC HEALTH	INTERNAL ASSETS	$811.94
70890879	06/09/2026	113681	WORLD TELECOM INC	112	HEALTH SERVICES	40131-53800	MENTAL HEALTH	INTERNAL ASSETS	$5,709.73
70890879	06/09/2026	113681	WORLD TELECOM INC	112	HEALTH SERVICES	40251-53800	CLINIC SERVICES	INTERNAL ASSETS	$9,815.18
70890880	06/09/2026	V001092	ALFREDO HOLT	108	SOCIAL SERVICES	5013-55401	SOCIAL SERVICES	Reim Live Scan	$88.50
70890881	06/09/2026	V001080	BROCK FAMILY FARM	611	CARL MOYER AIR P	61110-55520	CARL MOYER AIR P	Agr#2025-113	$55,000.00
70890882	06/09/2026	V001099	CARLA CORREA	101	GENERAL FUND	2011-53290	DA VICTIM/WITNES	ENTRY-LEVEL VICTIM ADVOCATE TR	$988.40
70890883	06/09/2026	V001093	CLAUDIA H PATTERSON	108	SOCIAL SERVICES	5013-55401	SOCIAL SERVICES	Reim Live Scan	$89.00
70890884	06/09/2026	117602	DEPT OF FORESTRY & FIRE PROTEC	102	ROAD FUND	3011-53230	ROAD DEPARTMENT	Acct: 350000096035	$5,050.20

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70890885	06/09/2026	V001096	GREG REDEKER	101	GENERAL FUND	2077-53290	PLANNING DEPARTM	APA MEMBERSHIP	$720.20
70890886	06/09/2026	109197	HIS IDEAS INC	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	PROFESSIONAL/ SPECIAL SERV	$86,475.03
70890887	06/09/2026	112395	HOME DEPOT CREDIT SERVICES	102	ROAD FUND	3011-53280	ROAD DEPARTMENT		$10.89
70890888	06/09/2026	110076	HOUSING AND COMMUNITY DEVELOPM	115	BUILDING & SAFET	115-207795	N/A (FUND)	Vazqiuez&Foux	$33.00
70890889	06/09/2026	110076	HOUSING AND COMMUNITY DEVELOPM	115	BUILDING & SAFET	115-207795	N/A (FUND)	Barragan	$22.00
70890890	06/09/2026	110076	HOUSING AND COMMUNITY DEVELOPM	115	BUILDING & SAFET	115-207795	N/A (FUND)	Adams	$22.00
70890891	06/09/2026	127551	MICHAEL JOSEPH KLEIN	108	SOCIAL SERVICES	5013-55401	SOCIAL SERVICES	SUPPORT AND CARE - OTHER	$1,975.69
70890892	06/09/2026	V001091	MICHELLE L HOLT	108	SOCIAL SERVICES	5013-55401	SOCIAL SERVICES	Reim Live Scan	$88.50
70890894	06/09/2026	101232	PACIFIC GAS & ELECTRIC	102	ROAD FUND	3011-53300	ROAD DEPARTMENT	Acct: 4264120917-8	$142.55
70890895	06/09/2026	101232	PACIFIC GAS & ELECTRIC	102	ROAD FUND	3011-53300	ROAD DEPARTMENT	Acct: 5408033337-7	$2,582.46
70890896	06/09/2026	101232	PACIFIC GAS & ELECTRIC	102	ROAD FUND	3011-53300	ROAD DEPARTMENT	Acct: 1894334487-1	$95.41
70890897	06/09/2026	101232	PACIFIC GAS & ELECTRIC	102	ROAD FUND	3011-53300	ROAD DEPARTMENT	Acct: 7551779389-1	$96.85
70890899	06/09/2026	101509	SHELBY'S PEST CONTROL INC	102	ROAD FUND	3011-53140	ROAD DEPARTMENT	Acct: 13813	$580.00
70890902	06/10/2026	134185	AGILE OCCUPATIONAL MEDICINE PC	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	PROFESSIONAL/ SPECIAL SERV	$480.00
70890903	06/10/2026	133275	ALSCO-GEYER IRRIGATION INC	106	PUBLIC SAFETY	2035-53170	DAY REPORTING CE	304052	$137.56
70890904	06/10/2026	107419	AMERICAN RIVER COLLEGE	106	PUBLIC SAFETY	2027-53295	SHERIFF	TEHAMA CO SHERIFFS	$285.00

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70890905	06/10/2026	135425	ANNE JUNGE	101	GENERAL FUND	7013-53140	CAMP TEHAMA	HOUSEHOLD EXPENSE	$63.54
70890905	06/10/2026	135425	ANNE JUNGE	101	GENERAL FUND	7013-53220	CAMP TEHAMA	OFFICE EXPENSE	$774.65
70890906	06/10/2026	117161	AT&T MOBILITY/CINGULAR WIRELES	712	TEHAMA MAJOR CRI	71210-53120	TEHAMA MAJOR CRI	834696643	$705.73
70890907	06/10/2026	126211	BETH CHRISTINE JONES	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	PROFESSIONAL/ SPECIAL SERV	$3,335.00
70890908	06/10/2026	122025	BIMBO BAKERIES USA	106	PUBLIC SAFETY	2035-53130	DAY REPORTING CE	363203-1	$50.60
70890909	06/10/2026	100255	BUTTE COMMUNITY COLLEGE	106	PUBLIC SAFETY	2032-53290	JAIL	TEHAMA CO SHERIFFS	$1,536.30
70890910	06/10/2026	142466	CARREL'S OFFICE MACHINES	106	PUBLIC SAFETY	2035-53170	DAY REPORTING CE	TC45	$84.00
70890911	06/10/2026	109928	CDW GOVERNMENT INC	112	HEALTH SERVICES	40121-53220	PUBLIC HEALTH	9757194	$574.67
70890911	06/10/2026	109928	CDW GOVERNMENT INC	112	HEALTH SERVICES	40131-53220	MENTAL HEALTH	9757194	$1,045.15
70890911	06/10/2026	109928	CDW GOVERNMENT INC	112	HEALTH SERVICES	40171-53220	DRUG & ALCOHOL	9757194	$304.74
70890911	06/10/2026	109928	CDW GOVERNMENT INC	112	HEALTH SERVICES	40251-53220	CLINIC SERVICES	9757194	$250.57
70890912	06/10/2026	V000063	COMMUNITY BEHAVIORAL HEALTH	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	PROFESSIONAL/ SPECIAL SERV	$111,630.20
70890913	06/10/2026	V001075	DAVID COURT	101	GENERAL FUND	2077-420140	PLANNING DEPARTM	SE #26-01 refund Court	$100.00
70890914	06/10/2026	125007	DEBRA J VILLASENOR	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	PROFESSIONAL/ SPECIAL SERV	$9,906.00
70890916	06/10/2026	118866	EARTHGRAINS BAKING COMPANIES I	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	194283-1 SNP	$213.14
70890916	06/10/2026	118866	EARTHGRAINS BAKING COMPANIES I	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	214109-1	$67.00

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70890916	06/10/2026	118866	EARTHGRAINS BAKING COMPANIES I	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 214109-1	$42.44
70890917	06/10/2026	V000857	EQUIFAX INC	113	CHILD SUPPORT	5015-53230	CHILD SUPPORT SE	PROFESSIONAL/ SPECIAL SERV	$105.56
70890918	06/10/2026	123262	EXPRESS SERVICES INC	108	SOCIAL SERVICES	5013-53230	SOCIAL SERVICES	PROFESSIONAL/ SPECIAL SERV	$13,790.69
70890919	06/10/2026	116076	GARY TAYLOR	101	GENERAL FUND	7013-53220	CAMP TEHAMA	POSTAGE	$78.00
70890920	06/10/2026	V000233	GENUINE PARTS COMPANY INC	112	HEALTH SERVICES	40121-53170	PUBLIC HEALTH	MAINTENANCE OF EQUIPMENT	$7.24
70890920	06/10/2026	V000233	GENUINE PARTS COMPANY INC	112	HEALTH SERVICES	40131-53170	MENTAL HEALTH	MAINTENANCE OF EQUIPMENT	$7.24
70890920	06/10/2026	V000233	GENUINE PARTS COMPANY INC	112	HEALTH SERVICES	40171-53170	DRUG & ALCOHOL	MAINTENANCE OF EQUIPMENT	$7.26
70890920	06/10/2026	V000233	GENUINE PARTS COMPANY INC	112	HEALTH SERVICES	40251-53170	CLINIC SERVICES	MAINTENANCE OF EQUIPMENT	$7.25
70890921	06/10/2026	112395	HOME DEPOT CREDIT SERVICES	101	GENERAL FUND	7013-53170	CAMP TEHAMA		$713.21
70890922	06/10/2026	129531	JOHN LESSLEY QUALITY INNOVATIO	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	PROFESSIONAL/ SPECIAL SERV	$3,445.00
70890923	06/10/2026	101699	JOHN W CORNELISON DBA	112	HEALTH SERVICES	40121-53220	PUBLIC HEALTH	OFFICE EXPENSE	$57.86
70890925	06/10/2026	V001097	LIFEMED INC	106	PUBLIC SAFETY	2036-53190	JUVENILE HALL	CUST #P205060	$412.79
70890926	06/10/2026	123038	MENDES SUPPLY COMPANY	101	GENERAL FUND	7013-53140	CAMP TEHAMA	0004949	$1,164.83
70890927	06/10/2026	116242	NORCAL FOOD EQUIPMENT	106	PUBLIC SAFETY	2036-53140	JUVENILE HALL	REFERENCE # 616-156121 JDF	$132.13
70890928	06/10/2026	116981	NORCAL PRESORT	101	GENERAL FUND	2077-53220	PLANNING DEPARTM	Invoice ending 5-1-2026	$71.12

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70890928	06/10/2026	116981	NORCAL PRESORT	101	GENERAL FUND	2077-53220	PLANNING DEPARTM	Invoice ending 5-8-2026	$29.37
70890929	06/10/2026	123562	OBSIDIAN	106	PUBLIC SAFETY	2036-53230	JUVENILE HALL	PROFESSIONAL/ SPECIAL SERV	$5,250.31
70890929	06/10/2026	123562	OBSIDIAN	106	PUBLIC SAFETY	2037-53230	PROBATION	PROFESSIONAL/ SPECIAL SERV	$5,250.32
70890930	06/10/2026	115428	OPTUMINSIGHT	112	HEALTH SERVICES	112-105580	N/A (FUND)	PREPAID EXPENSE	$982.19
70890930	06/10/2026	115428	OPTUMINSIGHT	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	PROFESSIONAL/ SPECIAL SERV	$491.12
70890931	06/10/2026	101231	PACIFIC GAS & ELECTRIC	106	PUBLIC SAFETY	2036-53300	JUVENILE HALL	4402923101-4	$3,496.59
70890932	06/10/2026	128912	PLACEWORKS INC	101	GENERAL FUND	2077-53230	PLANNING DEPARTM	Invoice Feb 2026	$117.50
70890933	06/10/2026	V000196	PLAN B PROFESSIONAL ANSWERING	108	SOCIAL SERVICES	5013-53120	SOCIAL SERVICES	2469	$256.60
70890934	06/10/2026	108185	PRODUCERS DAIRY FOODS INC	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	692071	$207.80
70890934	06/10/2026	108185	PRODUCERS DAIRY FOODS INC	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	717115 SNP	$206.16
70890934	06/10/2026	108185	PRODUCERS DAIRY FOODS INC	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 692071	$102.67
70890935	06/10/2026	123557	QUEST DIAGNOSTICS	112	HEALTH SERVICES	40121-53230	PUBLIC HEALTH	40200725	$246.66
70890936	06/10/2026	106620	RALEYS IN STORE CHARGE	112	HEALTH SERVICES	40121-53280	PUBLIC HEALTH	500323-103888042726	$8.99
70890937	06/10/2026	104373	RED BLUFF CHAMBER OF COMMERCE	112	HEALTH SERVICES	40121-53200	PUBLIC HEALTH	MEMBERSHIPS & DUES	$48.75
70890937	06/10/2026	104373	RED BLUFF CHAMBER OF COMMERCE	112	HEALTH SERVICES	40131-53200	MENTAL HEALTH	MEMBERSHIPS & DUES	$48.75

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70890937	06/10/2026	104373	RED BLUFF CHAMBER OF COMMERCE	112	HEALTH SERVICES	40171-53200	DRUG & ALCOHOL	MEMBERSHIPS & DUES	$48.75
70890937	06/10/2026	104373	RED BLUFF CHAMBER OF COMMERCE	112	HEALTH SERVICES	40251-53200	CLINIC SERVICES	MEMBERSHIPS & DUES	$48.75
70890938	06/10/2026	101371	RED BLUFF GLASS COMPANY	106	PUBLIC SAFETY	2035-53170	DAY REPORTING CE	WINDSHIELD CHEVY VAN	$504.27
70890939	06/10/2026	115055	REEVES	106	PUBLIC SAFETY	2032-53110	JAIL	TE5RE	$24.27
70890940	06/10/2026	121598	RELIAS LEARNING	112	HEALTH SERVICES	40121-53230	PUBLIC HEALTH	PROFESSIONAL/ SPECIAL SERV	$711.72
70890940	06/10/2026	121598	RELIAS LEARNING	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	PROFESSIONAL/ SPECIAL SERV	$1,219.34
70890940	06/10/2026	121598	RELIAS LEARNING	112	HEALTH SERVICES	40171-53230	DRUG & ALCOHOL	PROFESSIONAL/ SPECIAL SERV	$406.98
70890940	06/10/2026	121598	RELIAS LEARNING	112	HEALTH SERVICES	40251-53230	CLINIC SERVICES	PROFESSIONAL/ SPECIAL SERV	$360.33
70890941	06/10/2026	120608	SANTA ROSA JUNIOR COLLEGE	106	PUBLIC SAFETY	2027-53295	SHERIFF	001760	$68.50
70890942	06/10/2026	115981	SHASTA COUNTY HHSA	112	HEALTH SERVICES	40121-53230	PUBLIC HEALTH	PROFESSIONAL/ SPECIAL SERV	$7,816.23
70890943	06/10/2026	126593	SKYWAY HOUSE	112	HEALTH SERVICES	40171-55400	DRUG & ALCOHOL	SUPPORT & CARE OF PERSONS	$1,799.16
70890944	06/10/2026	106857	ST ELIZABETH HOSP MEDICAL STAF	112	HEALTH SERVICES	40121-53230	PUBLIC HEALTH	03-FY 25/26 HHP PROGRAM	$25,752.46
70890945	06/10/2026	134591	STEPHEN A DYKE	106	PUBLIC SAFETY	2027-532214	SHERIFF	1694	$51.59
70890946	06/10/2026	V000248	T-MOBILE USA INC	101	GENERAL FUND	2077-53120	PLANNING DEPARTM	Monthly Charge 5-20-26	$22.79
70890947	06/10/2026	V000184	TECHNICAL RESOURCE MANAGEMENT	108	SOCIAL SERVICES	5013-532300	SOCIAL SERVICES	PROFESSION/SPEC OTHER	$778.00

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70890948	06/10/2026	135733	VESTIGE GPS	112	HEALTH SERVICES	40131-53250	MENTAL HEALTH	RENT/LEASE OF EQUIPMENT	$1,724.50
70890949	06/10/2026	121395	ULINE	112	HEALTH SERVICES	40131-53800	MENTAL HEALTH	INTERNAL ASSETS	$3,884.46
70890950	06/10/2026	V000701	UNIVERSITY OF MASSACHUSETTS	112	HEALTH SERVICES	40121-53290	PUBLIC HEALTH	110512	$600.00
70890951	06/10/2026	105075	US FOODS INC	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	44128338	$387.91
70890951	06/10/2026	105075	US FOODS INC	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	44128338 SNP	$819.70
70890951	06/10/2026	105075	US FOODS INC	106	PUBLIC SAFETY	2036-53140	JUVENILE HALL	44128338	$155.14
70890951	06/10/2026	105075	US FOODS INC	106	PUBLIC SAFETY	2036-53140	JUVENILE HALL	44128338 SNP	$81.47
70890952	06/10/2026	120407	VERIZON BUSINESS	101	GENERAL FUND	7013-53170	CAMP TEHAMA	442710975-00001	$86.16
70890953	06/10/2026	117079	VERIZON WIRELESS	106	PUBLIC SAFETY	2037-53120	PROBATION	942055367-00002	$114.03
70890953	06/10/2026	117079	VERIZON WIRELESS	112	HEALTH SERVICES	40121-53120	PUBLIC HEALTH	770720905-00035	$2,445.94
70890953	06/10/2026	117079	VERIZON WIRELESS	112	HEALTH SERVICES	40131-53120	MENTAL HEALTH	770720905-00035	$3,500.10
70890953	06/10/2026	117079	VERIZON WIRELESS	112	HEALTH SERVICES	40171-53120	DRUG & ALCOHOL	770720905-00035	$1,519.39
70890953	06/10/2026	117079	VERIZON WIRELESS	112	HEALTH SERVICES	40251-53120	CLINIC SERVICES	770720905-00035	$848.14
70890954	06/10/2026	107171	VESPER MASONIC TEMPLE ASSOC	112	HEALTH SERVICES	40121-53260	PUBLIC HEALTH	JUNE 2026 RENT	$1,756.05
70890954	06/10/2026	107171	VESPER MASONIC TEMPLE ASSOC	112	HEALTH SERVICES	40131-53260	MENTAL HEALTH	JUNE 2026 RENT	$2,141.90
70890954	06/10/2026	107171	VESPER MASONIC TEMPLE ASSOC	112	HEALTH SERVICES	40171-53260	DRUG & ALCOHOL	JUNE 2026 RENT	$903.69
70890954	06/10/2026	107171	VESPER MASONIC TEMPLE ASSOC	112	HEALTH SERVICES	40251-53260	CLINIC SERVICES	JUNE 2026 RENT	$839.38
70890955	06/10/2026	128858	VICTORY SUPPLY	106	PUBLIC SAFETY	2032-531102	JAIL	442 TEHAMA CO JAIL	$423.66
70890956	06/10/2026	118871	VISTA PACIFICA ENT INC	112	HEALTH SERVICES	40131-55400	MENTAL HEALTH	APRIL 2026	$16,800.00

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70890956	06/10/2026	118871	VISTA PACIFICA ENT INC	112	HEALTH SERVICES	40131-55407	MENTAL HEALTH	APRIL 2026	$34,650.00
70890957	06/10/2026	101821	WALKER PRINTING	106	PUBLIC SAFETY	2027-53220	SHERIFF	TEHAMA CO SHERIFFS	$53.63
70890958	06/10/2026	125790	WILLIAM L BUNCH	112	HEALTH SERVICES	40251-53250	CLINIC SERVICES	RENT/LEASE OF EQUIPMENT	$800.00
70890959	06/10/2026	105571	WILLOW GLEN CARE CENTER	112	HEALTH SERVICES	40131-55400	MENTAL HEALTH	SUPPORT & CARE OF PERSONS	$84,810.00
70890959	06/10/2026	105571	WILLOW GLEN CARE CENTER	112	HEALTH SERVICES	40131-55407	MENTAL HEALTH	INSTITUTE MENTAL DISEASE	$37,650.00
70890960	06/10/2026	T0042575	WOLTERS KLUWER HEALTH	112	HEALTH SERVICES	40121-53280	PUBLIC HEALTH	SPECIAL DEPARTMENTAL EXP	$186.00
70890962	06/10/2026	115192	HERXILIA LEON	113	CHILD SUPPORT	5015-53290	CHILD SUPPORT SE	26 ANNUAL CHILD SUP CONF UBER	$97.69
70890963	06/10/2026	117218	JAMES WAUGH	106	PUBLIC SAFETY	2013-53290	DISTRICT ATTORNE	ESSENTIAL MANAGEMENT SKILLS	$266.90
70890965	06/10/2026	119450	JOE TONA	601	AIR POLLUTION DI	60110-53290	AIR POLLUTION DI	EMPLOYEE TRAVEL/TRAINING	$285.00
70890966	06/10/2026	V000764	MICAH STUBBS	106	PUBLIC SAFETY	2037-53290	PROBATION	CONF #176462 LIONSGATE HOTEL	$543.15
70890966	06/10/2026	V000764	MICAH STUBBS	106	PUBLIC SAFETY	2037-53290	PROBATION	PC832 ARREST, SEARCH & SEIZURE	$368.00
70890968	06/10/2026	V000936	PILAR GOULART	106	PUBLIC SAFETY	2037-53290	PROBATION	LIONSGATE HOTEL CONF #176461	$543.15
70890968	06/10/2026	V000936	PILAR GOULART	106	PUBLIC SAFETY	2037-53290	PROBATION	PC832 ARREST, SEARCH & SEIZURE	$368.00
70890969	06/10/2026	111621	RANCACS	101	GENERAL FUND	2061-53290	AGRICULTURE COMM	Joint Meeting-Hat Creek	$100.00
70890970	06/10/2026	111621	RANCACS	101	GENERAL FUND	2061-53290	AGRICULTURE COMM	Joint Meeting-Hat Creek	$100.00

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70890971	06/10/2026	111621	RANCACS	101	GENERAL FUND	2061-53290	AGRICULTURE COMM	Joint Meeting-Hat Creek	$100.00
70890972	06/10/2026	135794	SC CHUN MD PC	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	150023564	$235.00
70890972	06/10/2026	135794	SC CHUN MD PC	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	154865108	$235.00
70890973	06/10/2026	123452	SONYA K DUNN	108	SOCIAL SERVICES	5013-55400	SOCIAL SERVICES	Top Processing Fee (2026)	$16.51
70890974	06/10/2026	V001040	SPRING MOUNTAIN APARTMENTS	108	SOCIAL SERVICES	5013-55401	SOCIAL SERVICES	SUPPORT AND CARE - OTHER	$1,150.75
70890975	06/10/2026	104207	ST ELIZABETH COMM HOSP	112	HEALTH SERVICES	40121-53230	PUBLIC HEALTH	PROFESSIONAL/ SPECIAL SERV	$25.00
70890976	06/10/2026	111041	THE SAIL HOUSE INC	112	HEALTH SERVICES	40131-55400	MENTAL HEALTH	SUPPORT & CARE OF PERSONS	$21,805.00
70890977	06/10/2026	101306	U S POSTAL SERVICE	101	GENERAL FUND	101-105580	N/A (FUND)	Box #769 26/27	$524.00
70890978	06/11/2026	126687	AARON LATOURELL	105	FIRE FUND	2042-53210	FIRE SCH C VOL	INCENTIVE PAY APRIL 2026	$100.00
70890979	06/11/2026	119080	ABC LEGAL SERVICES INC	113	CHILD SUPPORT	5015-53280	CHILD SUPPORT SE	108957	$70.00
70890980	06/11/2026	134185	AGILE OCCUPATIONAL MEDICINE PC	108	SOCIAL SERVICES	5013-532300	SOCIAL SERVICES	PROFESSION/SPEC OTHER	$240.00
70890981	06/11/2026	107355	AIRGAS USA LLC	106	PUBLIC SAFETY	2032-53170	JAIL	2146255	$82.27
70890982	06/11/2026	133924	ANA MEX PROMOTIONS	113	CHILD SUPPORT	5015-53230	CHILD SUPPORT SE	0327	$2,280.00
70890983	06/11/2026	103939	AT&T	113	CHILD SUPPORT	5015-53120	CHILD SUPPORT SE	9391081135	$169.10
70890984	06/11/2026	133447	AUTOZONE DEVELOPMENT CORP	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	11715864	$242.81
70890985	06/11/2026	126860	BANNER COMMUNICATIONS	106	PUBLIC SAFETY	2027-57605	SHERIFF	TEHAMA CO SHERIFF	$11,978.94
70890986	06/11/2026	133289	BENEFIT COORDINATORS CORP-BCC	211	DENTAL INSURANCE	1112-53150	DENTAL	APR 26 CLAIM	$48,999.62

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70890986	06/11/2026	133289	BENEFIT COORDINATORS CORP-BCC	211	DENTAL INSURANCE	1112-53150	DENTAL	MAY 26 CLAIM	$40,533.50
70890986	06/11/2026	133289	BENEFIT COORDINATORS CORP-BCC	211	DENTAL INSURANCE	1112-53230	DENTAL	APR 26 ADMIN	$3,282.98
70890986	06/11/2026	133289	BENEFIT COORDINATORS CORP-BCC	211	DENTAL INSURANCE	1112-53230	DENTAL	MAY 26 ADMIN	$2,715.74
70890986	06/11/2026	133289	BENEFIT COORDINATORS CORP-BCC	213	VISION	1113-53150	VISION	APR 26 CLAIM	$7,345.45
70890986	06/11/2026	133289	BENEFIT COORDINATORS CORP-BCC	213	VISION	1113-53150	VISION	MAY 26 CLAIM	$5,800.93
70890986	06/11/2026	133289	BENEFIT COORDINATORS CORP-BCC	213	VISION	1113-53230	VISION	APR 26 ADMIN	$550.90
70890986	06/11/2026	133289	BENEFIT COORDINATORS CORP-BCC	213	VISION	1113-53230	VISION	MAY 26 ADMIN	$435.07
70890987	06/11/2026	100205	BOB'S TIRE CENTER	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	TEHAMA CO SHERIFF	$1,235.90
70890988	06/11/2026	111127	CHARTER COMMUNICATIONS	106	PUBLIC SAFETY	2027-53120	SHERIFF	176983001	$710.54
70890988	06/11/2026	111127	CHARTER COMMUNICATIONS	106	PUBLIC SAFETY	2028-53120	AUTO SHOP	176982401	$114.99
70890988	06/11/2026	111127	CHARTER COMMUNICATIONS	106	PUBLIC SAFETY	2032-53120	JAIL	176977401	$149.99
70890988	06/11/2026	111127	CHARTER COMMUNICATIONS	106	PUBLIC SAFETY	2032-53120	JAIL	176977501	$1,794.55
70890988	06/11/2026	111127	CHARTER COMMUNICATIONS	106	PUBLIC SAFETY	2032-53120	JAIL	176977601	$119.99
70890989	06/11/2026	T0026074	CITY OF RED BLUFF	117	TRANSPORTATION O	3037-53300	TRAX	00836-000	$55.04

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70890990	06/11/2026	V000451	COUNTY OF ORANGE ASSESSOR DEPA	101	GENERAL FUND	1023-53280	ASSESSOR	2025-26 CCCASE AUDITING	$375.00
70890991	06/11/2026	V001103	COUNTY OF SHASTA ASSESSOR DEPA	101	GENERAL FUND	1023-53280	ASSESSOR	2025-26 CCCASE AUDITING	$1,382.00
70890992	06/11/2026	108456	CROWN MOTORS	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	137883	$1,148.00
70890993	06/11/2026	103534	DIAMOND MEDICAL	106	PUBLIC SAFETY	20321-53192	JAIL - HEALTH SE	10638	$382.10
70890994	06/11/2026	V001062	ELLIOTT AUTO SUPPLY	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	2452	$72.01
70890995	06/11/2026	134605	FASTENERS INC	105	FIRE FUND	2042-53170	FIRE SCH C VOL	3281	$74.62
70890996	06/11/2026	V000233	GENUINE PARTS COMPANY INC	105	FIRE FUND	2042-53170	FIRE SCH C VOL	33156422	$4,234.93
70890997	06/11/2026	142511	GRAINGER INC	108	SOCIAL SERVICES	5013-53140	SOCIAL SERVICES	854859881	$67.45
70890998	06/11/2026	112395	HOME DEPOT CREDIT SERVICES	101	GENERAL FUND	2072-53170	CORONER		$32.22
70890998	06/11/2026	112395	HOME DEPOT CREDIT SERVICES	106	PUBLIC SAFETY	2027-53170	SHERIFF		$56.15
70890998	06/11/2026	112395	HOME DEPOT CREDIT SERVICES	106	PUBLIC SAFETY	2027-53280	SHERIFF		$1,256.31
70890998	06/11/2026	112395	HOME DEPOT CREDIT SERVICES	106	PUBLIC SAFETY	2028-53170	AUTO SHOP		$48.84
70890998	06/11/2026	112395	HOME DEPOT CREDIT SERVICES	106	PUBLIC SAFETY	2031-53170	WORK FARM		$34.62
70890998	06/11/2026	112395	HOME DEPOT CREDIT SERVICES	106	PUBLIC SAFETY	2032-53170	JAIL		$22.59
70890998	06/11/2026	112395	HOME DEPOT CREDIT SERVICES	108	SOCIAL SERVICES	5013-53140	SOCIAL SERVICES		$202.32
70890999	06/11/2026	136121	HUNT & SONS LLC	105	FIRE FUND	2042-53291	FIRE SCH C VOL	6014	$3,142.66

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70890999	06/11/2026	136121	HUNT & SONS LLC	105	FIRE FUND	2042-53291	FIRE SCH C VOL	6564	$1,650.47
70891000	06/11/2026	109137	INTERSTATE BATTERY SYSTEM	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	3810	$145.07
70891001	06/11/2026	V000021	KALMIKOV ENTERPRISES INC	105	FIRE FUND	2042-53170	FIRE SCH C VOL	1465	$616.87
70891002	06/11/2026	106774	KIMBALL-MIDWEST	105	FIRE FUND	2042-53170	FIRE SCH C VOL	056363	$1,564.52
70891003	06/11/2026	100931	LIFE ASSIST INC	105	FIRE FUND	2042-53280	FIRE SCH C VOL	96080FD	$2,328.98
70891004	06/11/2026	132992	LOOKING GLASS MEDIA LLC	113	CHILD SUPPORT	5015-53230	CHILD SUPPORT SE	45826.70	$488.00
70891005	06/11/2026	108511	MARCIA BURCHIEL	105	FIRE FUND	2042-53210	FIRE SCH C VOL	INCENTIVE PAY APRIL 2026	$100.00
70891006	06/11/2026	123038	MENDES SUPPLY COMPANY	106	PUBLIC SAFETY	2032-53140	JAIL	0007377	$830.50
70891007	06/11/2026	128300	MICHELLE HICKOK	105	FIRE FUND	2042-53220	FIRE SCH C VOL	OFFICE EXPENSE	$16.13
70891008	06/11/2026	V000784	MNG PARTNERSHIP HOLDINGS LLC	113	CHILD SUPPORT	5015-53230	CHILD SUPPORT SE	3757915	$1,696.34
70891009	06/11/2026	128297	NIKLAS BEEMAN	105	FIRE FUND	2042-53210	FIRE SCH C VOL	INCENTIVE PAY APRIL 2026	$100.00
70891010	06/11/2026	102677	NORCAL SERVICES FOR THE DEAF	108	SOCIAL SERVICES	5013-53230	SOCIAL SERVICES	PROFESSIONAL/ SPECIAL SERV	$376.43
70891012	06/11/2026	101371	RED BLUFF GLASS COMPANY	106	PUBLIC SAFETY	2027-53170	SHERIFF	TEHAMA CO SHERIFF	$944.59
70891013	06/11/2026	122931	ROSS J PALUBESKI	105	FIRE FUND	2042-53210	FIRE SCH C VOL	INCENTIVE PAY APRIL 2026	$100.00
70891014	06/11/2026	101509	SHELBY'S PEST CONTROL INC	108	SOCIAL SERVICES	5013-53180	SOCIAL SERVICES	6131	$145.00

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70891015	06/11/2026	134616	SOUTH AVENUE INC	105	FIRE FUND	2042-53140	FIRE SCH C VOL	100781	$32.29
70891015	06/11/2026	134616	SOUTH AVENUE INC	105	FIRE FUND	2042-53180	FIRE SCH C VOL	100781	$150.83
70891016	06/11/2026	104207	ST ELIZABETH COMM HOSP	106	PUBLIC SAFETY	20321-53192	JAIL - HEALTH SE	36010431207S1C8405	$2,405.00
70891018	06/11/2026	101677	TAYLOR MOTORS INC	105	FIRE FUND	2042-53170	FIRE SCH C VOL	54353	$84.86
70891019	06/11/2026	111735	TOMASINI BLACK SMITHING & WELD	105	FIRE FUND	2042-53170	FIRE SCH C VOL	MAINTENANCE OF EQUIPMENT	$323.25
70891020	06/11/2026	117079	VERIZON WIRELESS	105	FIRE FUND	2042-53120	FIRE SCH C VOL	870692054-00001	$272.02
70891020	06/11/2026	117079	VERIZON WIRELESS	105	FIRE FUND	2042-53120	FIRE SCH C VOL	870692054-00002	$84.40
70891021	06/11/2026	136143	VESTIS SERVICES LLC	106	PUBLIC SAFETY	2028-53230	AUTO SHOP	176371000	$93.05
70891022	06/11/2026	127571	WELL INDUSTRIES INC	101	GENERAL FUND	2074-53230	EMERGENCY OPERAT	PROFESSIONAL/ SPECIAL SERV	$33,066.17
70891023	06/11/2026	V001106	WIPFLI ADVISORY LLC	112	HEALTH SERVICES	40251-53230	CLINIC SERVICES	57507	$4,500.00
70891023	06/11/2026	V001106	WIPFLI ADVISORY LLC	112	HEALTH SERVICES	40251-53230	CLINIC SERVICES	97507	$2,400.00
70891029	06/11/2026	V001016	BEVERLY SANTOS	108	SOCIAL SERVICES	5013-55401	SOCIAL SERVICES	SUPPORT AND CARE - OTHER	$271.31
70891031	06/11/2026	V000517	CARSON MCALLISTER	105	FIRE FUND	2042-53210	FIRE SCH C VOL	INCENTIVE PAY APRIL 2026	$100.00
70891032	06/11/2026	135419	CHANEY SELF STORAGE LLC	108	SOCIAL SERVICES	5013-55401	SOCIAL SERVICES	SUPPORT AND CARE - OTHER	$142.00
70891035	06/11/2026	T0026074	CITY OF RED BLUFF	117	TRANSPORTATION O	3037-53300	TRAX	006925-000	$94.36
70891057	06/11/2026	101232	PACIFIC GAS & ELECTRIC	117	TRANSPORTATION O	3037-53300	TRAX	4985704735-8	$1,273.31
70891058	06/11/2026	108794	POSTMASTER	101	GENERAL FUND	2011-53120	DA VICTIM/WITNES	Postmaster PO Box 519 Fee	$219.00

Tehama County

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Check Number	Check Date	Vendor	Vendor Name	Fund	Fund Description	Budget Unit-Account	Budget Unit Description	Description	Extended Amount
70891058	06/11/2026	108794	POSTMASTER	106	PUBLIC SAFETY	2013-53220	DISTRICT ATTORNE	Postmaster PO Box 519 Fee	$219.00
70891066	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010030041	$66.90
70891066	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010211971	$66.90
70891066	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010267320	$66.90
70891066	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010267650	$66.90
70891066	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010270761	$66.90
70891066	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010274045	$66.90
70891066	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010284887	$66.90
70891066	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010284994	$66.90
70891066	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010297699	$66.90
70891066	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010298853	$66.90
70891066	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010301509	$66.90
70891066	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010315079	$66.90

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70891066	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010324956	$66.90
70891066	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010360430	$66.90
70891066	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010360711	$66.90
70891066	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010362428	$66.90
70891066	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010365389	$66.90
70891066	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010367591	$66.90
70891066	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010367641	$66.90
70891066	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010367948	$66.90
70891066	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010374183	$66.90
70891066	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010393217	$66.90
70891066	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010394967	$66.90
70891066	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010400764	$66.90
70891066	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010401564	$66.90

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70891066	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010408919	$66.90
70891067	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010411415	$66.90
70891067	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010425449	$66.90
70891067	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010428047	$66.90
70891067	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010430795	$66.90
70891068	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010360877	$66.90
70891068	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010409104	$66.90
70891068	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010410623	$66.90
70891068	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010440034	$66.90
70891068	06/11/2026	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	36010444978	$66.90
70891077	06/12/2026	133275	ALSCO-GEYER IRRIGATION INC	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	308979	$45.33
70891078	06/12/2026	103939	AT&T	108	SOCIAL SERVICES	5013-53120	SOCIAL SERVICES	9391065139	$871.84
70891079	06/12/2026	142466	CARREL'S OFFICE MACHINES	101	GENERAL FUND	1021-53170	AUDITOR CONTROLL	ACC# TC09	$177.92
70891079	06/12/2026	142466	CARREL'S OFFICE MACHINES	101	GENERAL FUND	1021-53170	AUDITOR CONTROLL	ACCT# TC09	$58.53

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70891079	06/12/2026	142466	CARREL'S OFFICE MACHINES	106	PUBLIC SAFETY	2013-53220	DISTRICT ATTORNE	Carrel's Acct. TC21	$96.21
70891080	06/12/2026	V000287	CINTAS CORPORATION NO 2	102	ROAD FUND	3011-53110	ROAD DEPARTMENT	Acct: 25704606	$66.60
70891080	06/12/2026	V000287	CINTAS CORPORATION NO 2	102	ROAD FUND	3011-53140	ROAD DEPARTMENT	Acct: 25704570	$72.64
70891080	06/12/2026	V000287	CINTAS CORPORATION NO 2	102	ROAD FUND	3011-53140	ROAD DEPARTMENT	Acct: 25704606	$28.26
70891080	06/12/2026	V000287	CINTAS CORPORATION NO 2	102	ROAD FUND	3011-532801	ROAD DEPARTMENT	Acct: 25704570	$67.78
70891081	06/12/2026	100442	CORNING LUMBER CO INC	102	ROAD FUND	3011-53180	ROAD DEPARTMENT	TEHARO	$2,033.24
70891082	06/12/2026	V000233	GENUINE PARTS COMPANY INC	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	Acct: 65420	$925.00
70891082	06/12/2026	V000233	GENUINE PARTS COMPANY INC	102	ROAD FUND	3011-53270	ROAD DEPARTMENT	Acct: 65420	$89.57
70891082	06/12/2026	V000233	GENUINE PARTS COMPANY INC	102	ROAD FUND	3011-532801	ROAD DEPARTMENT	Acct: 65420	$76.56
70891083	06/12/2026	113113	GREEN WASTE OF TEHAMA	102	ROAD FUND	3011-53280	ROAD DEPARTMENT	Acct: 10096	$253.49
70891084	06/12/2026	136121	HUNT & SONS LLC	108	SOCIAL SERVICES	5013-53291	SOCIAL SERVICES	6041	$4,273.67
70891085	06/12/2026	V000286	HUNT OIL OF CALIFORNIA	102	ROAD FUND	3011-532801	ROAD DEPARTMENT	Acct: 99524	$3,945.04
70891086	06/12/2026	100804	INDUSTRIAL EQUIPMENT	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	TCPW	$1,690.18
70891087	06/12/2026	115303	INTERSTATE OIL COMPANY	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	31-0078648	$1,414.52
70891088	06/12/2026	102715	JOEL SNOW DBA	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	Acct: 9906	$64.33
70891089	06/12/2026	101699	JOHN W CORNELISON DBA	106	PUBLIC SAFETY	2024-53220	BOATING GRANTS	TEHAMA CO SHERIFF	$16.07
70891089	06/12/2026	101699	JOHN W CORNELISON DBA	106	PUBLIC SAFETY	2032-53220	JAIL	TEHAMA CO SHERIFF	$64.29

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70891090	06/12/2026	106774	KIMBALL-MIDWEST	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	Acct: 052570	$361.22
70891091	06/12/2026	V001090	LAVONNE MORGAN	101	GENERAL FUND	2077-420140	PLANNING DEPARTM	PM #26-01 refund	$3,589.00
70891092	06/12/2026	121129	NORTHRIDGE EYE CARE	106	PUBLIC SAFETY	20321-532397	JAIL - HEALTH SE	78523	$533.00
70891093	06/12/2026	130684	O'REILLY AUTOMOTIVE INC	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	Acct: 2563014	$774.33
70891094	06/12/2026	123562	OBSIDIAN	102	ROAD FUND	102-105580	N/A (FUND)	Acct: 4190	$99.90
70891094	06/12/2026	123562	OBSIDIAN	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	Acct: 4190	$7,556.20
70891095	06/12/2026	104757	OFFICE DEPOT (BUSINESS SVCS DI	101	GENERAL FUND	1021-53220	AUDITOR CONTROLL	ACC#44149 TEHAMA CO AUDITOR	$105.43
70891096	06/12/2026	101241	PAINT MARTS	102	ROAD FUND	3011-532801	ROAD DEPARTMENT	Acct: R402610	$16.87
70891097	06/12/2026	101276	PETERSON TRACTOR	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	Acct: 6400200	$1,883.28
70891098	06/12/2026	120429	RIVERVIEW INTERNATIONAL TRUCKS	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	Acct: 7206	$147.59
70891099	06/12/2026	126499	SNOW MOUNTAIN NATURAL SPRING W	102	ROAD FUND	3011-53220	ROAD DEPARTMENT	Acct: 000278	$1,294.92
70891100	06/12/2026	125161	T AND S DVBE INC	102	ROAD FUND	3011-53250	ROAD DEPARTMENT	TCPW	$1,350.00
70891100	06/12/2026	125161	T AND S DVBE INC	102	ROAD FUND	3011-53800	ROAD DEPARTMENT	TCPW	$4,945.27
70891101	06/12/2026	115214	PAPE' TRUCKS INC	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	Acct: 7110448	$301.71
70891102	06/12/2026	134948	UBEO MIDCO LLC	102	ROAD FUND	3011-53250	ROAD DEPARTMENT	Acct: 3851462	$670.85
70891103	06/12/2026	109450	VSS EMULTECH	102	ROAD FUND	3011-53280	ROAD DEPARTMENT	Acct: 21642500	$573.70
70891104	06/12/2026	121983	AMANDA W MEZA	101	GENERAL FUND	101-105580	N/A (FUND)	IACME ANNUAL CONFERENCE	$403.00
70891106	06/12/2026	103939	AT&T	102	ROAD FUND	3011-53120	ROAD DEPARTMENT	Acct: 9391032846	$32.45
70891106	06/12/2026	103939	AT&T	102	ROAD FUND	3011-53120	ROAD DEPARTMENT	Acct: 9391032848	$32.47

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70891106	06/12/2026	103939	AT&T	102	ROAD FUND	3011-53120	ROAD DEPARTMENT	Acct: 9391032849	$362.54
70891108	06/12/2026	V001105	DARLENE ACEVEDO	108	SOCIAL SERVICES	5013-55401	SOCIAL SERVICES	SUPPORT AND CARE - OTHER	$13.07
70891109	06/12/2026	100690	GERBER-LAS FLORES COMM SERV DI	102	ROAD FUND	3011-53300	ROAD DEPARTMENT	Acct: 1415	$101.75
70891109	06/12/2026	100690	GERBER-LAS FLORES COMM SERV DI	102	ROAD FUND	3011-53300	ROAD DEPARTMENT	Acct: 1415-1	$58.60
70891110	06/12/2026	113429	GREEN WASTE OF TEHAMA	102	ROAD FUND	3011-53140	ROAD DEPARTMENT	Acct: 4018-1444544	$338.57
70891110	06/12/2026	113429	GREEN WASTE OF TEHAMA	102	ROAD FUND	3011-53140	ROAD DEPARTMENT	Acct: 4018-938187	$1,919.17
70891110	06/12/2026	113429	GREEN WASTE OF TEHAMA	102	ROAD FUND	3011-53140	ROAD DEPARTMENT	Acct: 4018-987021	$338.57
70891111	06/12/2026	112395	HOME DEPOT CREDIT SERVICES	102	ROAD FUND	3011-53270	ROAD DEPARTMENT		$21.48
70891114	06/12/2026	132560	JENNIFER SIZEMORE	101	GENERAL FUND	101-105580	N/A (FUND)	IACME ANNUAL CONFERENCE	$403.00
70891117	06/12/2026	133853	MARIA VIEYRA	101	GENERAL FUND	2061-53290	AGRICULTURE COMM	EMPLOYEE TRAVEL/TRAINING	$22.40
70891121	06/12/2026	110618	PITNEY BOWES INC	102	ROAD FUND	3011-53250	ROAD DEPARTMENT	Acct: 0011632611	$256.90
70891125	06/12/2026	117079	VERIZON WIRELESS	102	ROAD FUND	3011-53120	ROAD DEPARTMENT	Acct: 770720905-00030	$1,040.88

Tehama County

Agenda Request Form

File #: 26-1129 **Agenda Date:** 6/30/2026 **Agenda #:** 2.

AUDITOR'S CLAIMS

Requested Action(s)
a) Court Operations, 2017-53230, Don Stembridge, Ph.D., $3,412.50

Financial Impact:
As Listed.

Background Information:
Click here to enter Background Info.

26-1129

COUNTY OF TEHAMA
STATE OF CALIFORNIA
CLAIM/AUTHORIZATION FOR RELEASE OF FUNDS

AUDITORS USE ONLY	
COUNTY CLAIM NO:	
VENDOR NO: 133563	KP & VERIFIED:

RECEIVED
MAY 28 2026
By

CLAIMANT'S NAME/ ADDRESS:

DON STEMBRIDGE, Ph.D.
Forensic Clinical Psychologist
14222 Sun Forest Drive
Penn Valley, California 95946

(Do not address if transaction is between county departments)

DEPARTMENT USE

DEPARTMENT: **Defense Counsel**

PURCHASE ORDER/AGREEMENT NO:

FUND/DEPT	ACCT. NO	PROJECT NO.	ACCT NO.	WARRANT DESRIPTIONS (25 positions)	AMOUNT
~~2065~~	~~52320~~			People vs	$
2017	53230			Case Number 24CR1333	

DATE

DESCRIPTION – CLAIMS MUST BE ITEMIZED AND INVOICES ATTACHED.

TOTAL ▶ $ 3,412.50

Ex Parte Appointment of Expert

Purchase Order Required:
- Supplies over allowed maximum
- Supplies + labor or installation charges
- One-time Services (Ins. must be on file)
- Write P.O. Number above & attach to claim

Agreement Required:
- All services except one-time
- Insurance must be on file
- Write Agreement number above

Under penalty of perjury, I certify: that the above claim, and the items and statements as herein set forth, are true and correct; that no part has been paid, and that the amount therein is justly due, and that the same is presented within one year after the last item thereof has accrued.

AUDITOR USE ONLY

I hereby certify that the above claim was examined and approved by this office.

LEROY ANDERSON
Auditor/Controller

By AZ 6/16/26
Deputy County Auditor

BOARD OF SUPERVISORS

Approved: Date _____

Chairman _____

FORM A-121

CLAIMANT **DON STEMBRIDGE, Ph.D.**
5/15/2026

I hereby certify, under penalty of perjury, that I have not violated any of the provisions of Article Four, Chapter One, Division Four, Title One of the Calif. Gov. Code. Furthermore, that the articles of services specified in the above claim were necessary and were ordered by me for use by the department and for the purpose indicated above that the articles or services have been delivered or performed as stated hereon except as otherwise indicated by me.

SIGNED _____ 6/8/2026

Department Head or Authorized Signature/Date

Tehama County

Agenda Request Form

File #: 26-1003 **Agenda Date:** 6/30/2026 **Agenda #:** 3.

AG EXTENSION

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Chair to sign the renewal Agreement with Peerless Building Maintenance Co.(Misc. Agree 2025-001) for the purpose of providing janitorial services at UC Cooperative Extension / Ag Extension, with maximum compensation not to exceed $19,500, effective 7/1/26 through 6/30/29

Financial Impact:
The 2025 agreement reflects a 2.75% increase, resulting from a raise in the minimum wage from $16.50 per hour to $16.90 per hour. This adjustment raises the current monthly cost from $476.64 in 2025 to $489.75 in 2026. It is anticipated that no changes to the current budget will be necessary to accommodate this increase.

Background Information:
The County shall give the recognized employee organization no less than 45 days' written notice before issuing a request for proposals, request for quotes, or renewing or extending an existing contract, to perform services that are within the scope of work of the job classifications represented by the recognized employee organization. The Joint Council Bargaining Unit has been notified of the requested action and is in agreement.

Peerless Building Maintenance has been providing satisfactory janitorial services to UC Cooperative Extension / Ag Extension for many years. Renewing this Agreement will allow Peerless to continue providing such services.

AGREEMENT BETWEEN THE COUNTY OF TEHAMA AND PEERLESS BUILDING MAINTENANCE CO.

This agreement is entered into between the County of Tehama, through its Cooperative Ag Extension, ("County") and Peerless Building Maintenance Co. ("Contractor") for the purpose of Office Janitorial Services.

1. **RESPONSIBILITIES OF CONTRACTOR**

During the term of this agreement, Contractor shall provide janitorial service for the County's Cooperative Ag Extension, as described in Attachment B "Specifications" to the County's satisfaction.

2. **RESPONSIBILITIES OF THE COUNTY**

County shall compensate Contractor for said services pursuant to Section 3 and 4 of this agreement.

3. **COMPENSATION**

For work satisfactorily performed in accordance with the terms of this Agreement, as reasonably determined by County, Contractor shall be paid monthly at the flat rate of $489.75 per month for one day per month service and semi-annual service pursuant to Attachment B. The Maximum Compensation payable under Agreement shall not exceed $19,500. If the Cooperative Ag Extension Director requests any additional service as described in Attachment B, County shall pay Contractor at the rates indicates in Attachment B. Contractor shall not be entitled to payment or reimbursement for any tasks or services performed, nor for any incidental or administrative expenses whatsoever incurred in or incidental to performance hereunder, except as specified herein. Contractor shall have no claim against County for payment of any compensation or reimbursement, of any kind whatsoever, for any service provided by Contractor after the expiration or other termination of this Agreement. Contractor shall not be paid any amount in excess of the Maximum Compensation amount set forth above, and Contractor agrees that County has no obligation, whatsoever, to compensate or reimburse Contractor for any expenses, direct or indirect costs, expenditures, or charges of any nature by Contractor that exceed the Maximum Compensation amount set forth above. Should Contractor receive any such payment it shall immediately notify County and shall immediately repay all such funds to County. This provision shall survive the expiration or other termination of this Agreement.

4. **BILLING AND PAYMENT**

On or before the 15th of each month, Contractor shall submit to County an itemized invoice for all services rendered during the preceding calendar month. County shall make payment of all undisputed amounts within 30 days of receipt of Contractor's invoice. County shall be obligated to pay only for services properly invoiced in accordance with this section

5. **TERM OF AGREEMENT**

This agreement shall commence on July I, 2026 and shall terminate June 30, 2029 unless terminated in accordance with section 6 below.

6. **TERMINATION OF AGREEMENT**

If Contractor fails to perform his/her duties to the satisfaction of the County, or if Contractor fails to fulfill in a timely and professional manner his/her obligations under this agreement, or if Contractor violates any of the terms or provisions of this agreement, then the County shall have the right to terminate this agreement effective immediately upon the County giving written notice thereof to the Contractor. Either party may terminate this agreement on 30 days' written notice. County may terminate this agreement immediately upon oral notice should funding cease or be materially decreased, or should the Tehama County Board of Supervisors fail to appropriate sufficient funds for this agreement in any fiscal year. County shall pay contractor for all work satisfactorily completed as of the date of notice of termination.

The County's right to terminate this agreement may be exercised by Cooperative Ag Extension Director.

7. **ENTIRE AGREEMENT; MODIFICATION**

This agreement for the services specified supersedes all previous agreements for these services and constitutes the entire understanding between the parties hereto. Contractor shall be entitled to no other benefits other than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both parties. Contractor specifically acknowledges that in entering into and executing this agreement, Contractor relies solely upon the provisions contained in this agreement and no other oral or written representation.

8. **NONASSIGNMENT OF AGREEMENT**

Inasmuch as this agreement is intended to secure the specialized services of Contractor, Contractor may not assign, transfer, delegate or sublet any interest herein without the prior written consent of the County.

9. **EMPLOYMENT STATUS**

Contractor shall, during the entire term of this agreement, be construed to be an independent contractor and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow County to exercise discretion or control over the professional manner in which Contractor performs the services which are the subject matter of this agreement; provided always, however, that the services to be provided by Contractor shall be provided in a manner consistent with the professional standards applicable to such services. The sole interest of the County is to insure that the services shall be rendered and performed in a competent, efficient and satisfactory manner. Contractor shall be fully responsible for payment of all taxes due to the State of California or the Federal government, which would be withheld from compensation of Contractor, if Contractor were a County employee. County shall not be liable for deductions for any amount for any purpose from Contractor's compensation. Contractor shall not be eligible for coverage under County's Workers Compensation Insurance Plan nor shall Contractor be eligible for any other County benefit.

10. **INDEMNIFICATION**

To the fullest extent permitted by law, Contractor agrees to protect, defend, indemnify, and save harmless County and its officers, officials, employees, and volunteers from and against all claims, demands, and causes of action by Contractor's employees or third parties on account of personal injury or death or on account of property damages arising out of the work to be performed by Contractor hereunder and resulting from the negligent act or omissions of Contractor, Contractor's agents, employees, or Subcontractors. These defense and indemnity obligations shall survive the termination or completion of this agreement and are in addition to, and not limited by, the Insurance obligations in the agreement. Contractor shall, at its own expense, defend any suit or action founded upon a claim of the foregoing.

Separately, Contractor shall also defend and indemnify County against any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board and/or any other taxing or regulatory agency against the County with respect to Contractor's "independent contractor" status that would establish a liability for failure to make social security or income tax withholding payments, or any other legally mandated payment.

11. **INSURANCE**

Contractor shall procure and maintain insurance pursuant to Attachment A, "Insurance Requirements," attached hereto and incorporated by reference.

12. **NON-DISCRIMINATION**

Contractor shall not employ discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

13. **HARASSMENT**

Contractor agrees to make itself aware of and comply with the County's Harassment Policy, TCPR §8102: Harassment, which is available upon request. The County will not tolerate or condone harassment, discrimination, retaliation, or any other abusive behavior. Violations of this policy may cause termination of this agreement.

14. **GREEN PROCUREMENT POLICY**

Through Tehama County Resolution No. 2021-140, the County adopted the Recovered Organic Waste Product Procurement Policy (available upon request) to (1) protect and conserve natural resources, water and energy; (2) minimize the jurisdiction's contribution to pollution and solid waste disposal; (3) comply with state requirements as contained in 14 CCR Division 7, Chapter 12, Article 12 (SB 1383); (4) support recycling and waste reduction; and (5) promote the purchase of products made with recycled materials, in compliance with the California Integrated Waste Management Act of 1989 (AB 939) and SB1382 when product fitness and quality are equal and they are available at the same or lesser cost of non-recycled products. Contractor shall adhere to this policy as required therein and is otherwise encouraged to conform to this policy.

15. **HAZARDOUS MATERIALS**

Contractor shall provide to County all Safety Data Sheets covering all Hazardous Materials to be furnished, used, applied, or stored by Contractor, or any of its Subcontractors, in connection with the services on County property. Contractor shall provide County with copies of any such Safety Data Sheets prior to entry to County property or with a document certifying that no Hazardous Materials will be brought onto County property by Contractor, or any of its Subcontractors, during the performance of the services. County shall provide Safety Data Sheets for any Hazardous Materials that Contractor may be exposed to while on County property.

16. **COMPLIANCE WITH LAWS AND REGULATIONS**

Notwithstanding the non-discrimination clause and green procurement policy above, all services to be performed by Contractor under to this Agreement shall be performed in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. Any change in status, licensure, or ability to perform activities, as set forth herein, must be reported to the County immediately.

17. **LAW AND VENUE**

This agreement shall be deemed to be made in, and shall be governed by and construed in accordance with the laws of the State of California (excepting any conflict of laws provisions which would serve to defeat application of California substantive law). Venue for any action arising from this agreement shall be in Tehama County, California.

18. **AUTHORITY**

Each party executing this Agreement and each person executing this Agreement in any representative capacity, hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purposing to act.

19. **ATTACHMENTS**

Contractor shall comply with all provisions of Attachments A, B, and C, incorporated by reference. In the event of a conflict between the provisions of the main body of this Agreement and any attachments, the main body of the Agreement shall take precedence.

20. **NOTICES**

Any notice required to be given pursuant to the terms and provisions of this agreement shall be in writing and shall be sent by first-class mail or email to the following addresses:

If to County: ----------

If to Contractor: ----------

Notice shall be deemed to be effective two days after transmission.

21. **NON-EXCLUSIVE AGREEMENT**:

Contractor understands that this is not an exclusive agreement, and that County shall have the right to negotiate with and enter into agreements with others providing the same or similar services to those provided by Contractor, or to perform such services with County's own forces, as County desires.

22. **STANDARDS OF THE PROFESSION**

Contractor agrees to perform its duties and responsibilities pursuant to the terms and conditions of this agreement in accordance with the standards of the profession for which Contractor has been contracted including but not limited to the conduct outlined in Attachment C, "Quality Control and Supervision."

23. **RESOLUTION OF AMBIGUITIES**:

If an ambiguity exists in this Agreement, or in a specific provision hereof, neither the Agreement nor the provision shall be construed against the party who drafted the Agreement or provision.

24. **NO THIRD PARTY BENEFICIARIES**:

Neither party intends that any person shall have a cause of action against either of them as a third party beneficiary under this Agreement. The parties expressly acknowledge that is not their intent to create any rights or obligations in any third person or entity under this Agreement. The parties agree that this Agreement does not create, by implication or otherwise, any specific, direct or indirect obligation, duty, promise, benefit and/or special right to any person, other than

the parties hereto, their successors and permitted assigns, and legal or equitable rights, remedy, or claim under or in respect to this Agreement or provisions herein.

25. **GOVERNMENT CODE SECTION 31000 FINDING**

By approving this contract, the Board of Supervisors finds that all existing County maintenance and custodial employee resources located in proximity to the facilities served by this contract are fully committed to serving other County buildings, and that each of the facilities served by this contract is therefore remote from any available county employee resources. The Board further finds that the County's economic interests are best served by this contract rather than by paying additional travel and subsistence expenses to existing county maintenance and custodial employees.

26. **NOTIFICATION TO REPRESENTED EMPLOYEES ASSOCIATION**

By approving this contract, the Board of Supervisors finds that the County provided notice of the proposed contract to any recognized employee organization representing employees who could be affected at least 45 days before approval of this Agreement, in accordance with California Assembly Bill 339, to the extent applicable.

27. **COUNTERPARTS, ELECTRONIC SIGNATURES – BINDING**

This agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each Party of this agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act ((“CUETA”) Cal. Civil Code §§ 1633.1 to 1633.17), for executing this agreement. The Parties further agree that the electronic signatures of the Parties included in this agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among Parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as

the use of a manual signature, and shall be reasonably relied upon by the Parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code. Facsimile signatures or signatures transmitted via pdf document shall be treated as originals for all purposes.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the day and year set forth below.

COUNTY OF TEHAMA

Date: _____ _____

Board of Supervisors Chairman

Date: _____ _____

Josh Davy, Cooperative Ag Extension Director

PEERLESS BUILDING MAINTENANCE CO.

Date: _____ _____

Terry Tuttle, Owner, Manager

Vendor Number

Budget Account Number

Attachment A

INSURANCE REQUIREMENTS – TEHAMA COUNTY

1. General Requirements

1.1 Evidence of Coverage.

Prior to commencing any work under this Agreement, Contractor shall furnish Tehama County ("County") with Certificates of Insurance and copies of all required endorsements providing evidence of the insurance required below. The County may require certified copies of any policy.

1.2 Covered Individuals.

Coverage shall apply to Contractor, its employees, volunteers, officers, officials, agents, and subcontractors of any tier, and any person for whom Contractor is legally responsible under California law.

1.3 Admitted Insurers; Minimum Ratings.

All insurance shall be issued by insurers admitted to do business in California with a current A.M. Best rating that identifies a financial strength A (Excellent) or better and a financial size of VII (having a policy holder surplus between $50 and $100 million) or better unless otherwise approved in writing by the County Risk Manager.

1.4 Deductibles and Self-Insured Retentions

For all policies, any deductibles or self-insured retentions of $25,000 or more must be declared to, and approved by, the County. The deductible and/or self-insured retentions will not limit or apply to Contractor's liability to County and will be the sole responsibility of Contractor.

1.5 Primary and Non-Contributory Coverage.

All policies shall apply on a primary and non-contributory basis with respect to any insurance or self-insurance maintained by the County. The effective coverage and limits shall be either the minimum coverage and limits stated herein or the broader coverage and maximum limits of the coverage carried by or available to the named insureds, whichever is greater.

1.6 No Coverage Lapses.

Contractor shall maintain all required insurance throughout the term of this Agreement and any extensions, and for any claims-made policies, during the required extended reporting periods.

1.7 Cancellation Notice.

Contractor and its insurers shall provide the County with **3**0 days' prior written notice of cancellation, nonrenewal, or material reduction in coverage (10 days for nonpayment), consistent with California Insurance Code §§ 677.2–678.

1.8 Material Breach

If for any reason, Contractor fails to maintain insurance coverage or to provide evidence of renewal, the same shall be deemed a material breach of contract. County, in its sole option, may terminate the contract and obtain damages from Contractor resulting from breach. Alternatively, County may purchase such required insurance coverage, and without further notice to Contractor, County may deduct from sums due to Contractor any premium costs advanced by County for such insurance.

1.9 Subcontractors.
Contractor shall ensure that all subcontractors maintain insurance coverage in compliance with these requirements, unless expressly waived in writing by the County.

1.10 No Sexual Misconduct Exclusions.
Contractor's CGL, Professional Liability, and Umbrella/Excess policies shall not exclude sexual abuse/molestation unless replaced by a standalone SMA policy that meets these requirements.

1.11 Additional Insured (when SMA is endorsed to CGL).
The County and its officers, officials, employees, agents, and volunteers shall be named as additional insureds.

2. Required Insurance Coverage

2.1 Commercial General Liability (CGL)

Contractor shall maintain Commercial General Liability Insurance written on ISO form **CG°00°01** or its equivalent, providing coverage for liability arising out of all operations under this Agreement, including premises, operations, products and completed operations, personal and advertising injury.

Minimum limits:

- $1,000,000 per occurrence
- $2,000,000 general aggregate
- $2,000,000 products/completed operations aggregate

Additional Insured Requirement:

The County, its elected and appointed officials, officers, employees, agents, and volunteers shall be named as additional insureds using ISO form **CG 20 37**, or broader equivalent.

2.2 Automobile Liability

Contractor shall maintain Automobile Liability Insurance covering all owned, hired, and non-owned autos.

Minimum limits:

- $1,000,000 per accident

If Contractor uses no autos in performing the work, the County may accept a Non-Owned Auto endorsement or letter of attestation subject to the Risk Manager's approval.

2.3 Workers' Compensation and Employers' Liability

Contractor shall maintain Workers' Compensation Insurance as required by California law and Employers' Liability Insurance.

Minimum limits:

- Statutory Workers' Compensation
- $1,000,000 Employers' Liability for bodily injury by accident and disease.

A Waiver of Subrogation in favor of the County is required.

If Contractor claims an exemption, it must submit a County-approved Workers' Compensation Exemption Form.

2.4 Professional Liability (If Applicable)

If Contractor provides professional, legal, medical, counseling, advisory, engineering, or other licensed/professional services, Contractor shall maintain Professional Liability (Errors & Omissions) coverage.

Minimum limits:

- $1,000,000 per claim
- $2,000,000 aggregate

If written on a claims-made basis:

- Retroactive date shall not be later than the start of services.
- Contractor shall maintain coverage or purchase a tail for at least three (3) years following termination.

2.5 Sexual Molestation & Abuse (SMA) Liability

(Tailored to Tehama County for social-services, youth services, and personnel-access exposure)

Contractor shall maintain insurance covering liability arising out of actual, alleged, or threatened sexual misconduct, sexual molestation, sexual abuse, or exploitation ("Sexual Molestation and Abuse Coverage"). Coverage may be standalone or endorsed to the CGL policy.

Minimum limits:

- $1,000,000 per occurrence
- $2,000,000 aggregate

If claims-made:

- Retroactive date must be no later than the commencement of services.
- A three (3)-year extended reporting period (tail) is required after termination.

2.6 Excess or Umbrella Liability (If Required)

The County may require Excess or Umbrella Liability Insurance to meet coverage limits based on scope of work, client population, or facility access.

Coverage shall follow form over CGL, Auto, SMA, and Employers' Liability.

Minimum limits (if required):

- $1,000,000 to $5,000,000, depending on risk exposure.

2.7 Cyber/Privacy Liability (If Applicable)

If the Contractor handles personal information, protected health information (PHI), or confidential County data, Cyber/Privacy Liability coverage may be required by the County Risk Manager in consultation with County Information Systems Manager.

Minimum limits (if required):

- $1,000,000 per claim

Coverage shall include data breach, privacy liability, network security liability, and regulatory proceedings.

3. Special Conditions for County Facilities and Vulnerable Populations

If Contractor's work involves County facilities, minors, elderly or dependent adults, or in-home services, the County Risk Manager may require:

- Higher limits,
- Broader abuse/molestation coverage,
- Background check requirements (consistent with Penal Code §§ 11105 et seq. and W&I Code §§ 15630–15632), and
- Additional risk-management measures.

"Attachment B"

Peerless

Building Maintenance Co.

University of California

SPECIFICATIONS

1 DAY PER WEEK SERVICE: (Weekend Service Only)

1. Remove cobwebs as they appear.
2. Empty and sanitize all trash containers and replace liners as necessary.
3. Polish all Brite metal and mirrors (restrooms, etc.)
4. Clean all glass entry doors.
5. Vacuum carpets and pickup mats.
6. Dust mop and damp mop all restrooms, and any other hard surface flooring with disinfectant.
7. Sanitize all restroom fixtures and restock dispensers as necessary. Sanitize restroom walls and partitions.
8. Damp wipe and spot clean all doors; spot clean all wood doorframes, door jambs, light switches, etc.
9. Do all low dusting such as windowsills, baseboards, chair bottoms, etc.
10. Feather dust all desktops and counters; damp wipe if necessary (papers and personal items not to be moved).
11. Vacuum upholstered furniture.
12. Turn out designated lights and secure the building.

SEMI-ANNUAL SERVICE: (Twice per year)

1. Clean windows inside & out – fall & spring

ON-CALL SERVICES: (Extra Billing)

1. Carpet Cleaning – Steam Extract for $195.00 per service
2. Floor Service – Strip & Wax for $125.00 per service.

"Attachment C"

Peerless

Building Maintenance Co

University of California

QUALITY CONTROL AND SUPERVISION

Peerless Bldg. Maint. Company agrees to exercise due diligence in the supervision and regular inspection of the premises and that this Supervision will include in part:

A. "On Site" supervisor will supervise all Peerless Maintenance personnel; will plan, schedule, organize, prepare work schedule and perform all duties necessary to accomplish specified work with maximum efficiency.

B. Janitor's written work assignment sheets shall be posted at each location.

C. Periodic grade reports of each assigned janitor to stimulate his interest and pride in his work.

D. Floor waxing will be done by employees of Peerless who have no other duties but those waxing services to perform, and who thereby elevate the appearance of the floors to optimum quality and enable them to be kept in this condition by regular maintenance.

E. A 24-hour per day on-call telephone service shall be kept and a supervisor shall be available at any time day or night to come to the serviced premises, as it is needed.

F. Our field supervisors, as often as one time per week during the hours the janitors are at work, shall make unannounced, unscheduled inspection tours.

G. Unannounced, unscheduled inspection tours shall be made by Peerless management at intervals sufficiently frequent to maintain the quality of all tasks performed by their employees. This is done during the daytime hours and if possible with a representative of University of California.

Serving you since 1918

Peerless
Building Maintenance Co.

November 30, 2024

Tehama Co. Cooperative Ag Extension
Attn: Carrie Adams
1754 Walnut Street
Red Bluff, CA 96080

Dear Carrie:

As you probably are aware, the minimum wage is increasing on January 1, 2025 from $16.00 per hour to $16.50 per hour. Since our janitors are paid minimum wage, this has a direct impact of 3.25% on our labor cost. This cost goes directly to the bottom line. Therefore, I am asking for a 3.25% increase. Your current monthly price of $461.64 will increase as of January 1, 2025 to the new price of $476.64.

In closing, most of my long-term clients know we do not ask for increases ever unless the minimum wage increases or there is a change in service. In the same respect, there is never a good time for an increase. If necessary, we are willing to renegotiate the level of service provided or the frequency of service to offset the increase.

We at Peerless strive to provide the highest quality service we can and we hope to keep your valued business. Please respond to this letter by 12/30/24 by phone, mail, fax or email (peerlessnorth@yahoo.com).

Thank you for your time and consideration.

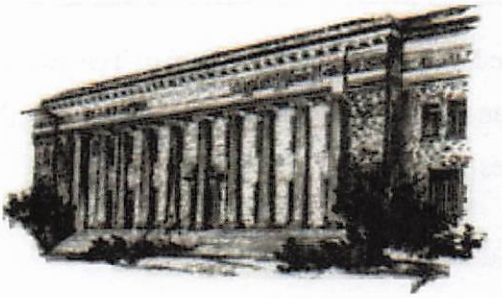
Sincerely,

Terry Tuttle, Owner/Manager

4665 Mountain Lakes Blvd. • Redding, CA 96003
(530) 222-6369 • Fax (530) 222-6393

COUNTY OF TEHAMA

Office of
Sean Houghtby
County Clerk and Recorder
P.O. Box 250
Courthouse
633 Washington Street
Red Bluff, California 96080



Tehama County Courthouse

TELEPHONE (Area Code 530)

Clerk & Recorder 527-3350
Elections 527-8190
Clerk of the Board of Supervisors 527-3287

FAX 527-1745

WEB: www.co.tehama.ca.us

Date: January 24, 2025

OFFICE OF
THE CLERK OF THE BOARD OF SUPERVISORS

FROM THE DESK OF Sean Houghtby

TO: Josh Davy

RE: Return of Signature Page(s)

Please return **(1) fully-executed copy of the signature pages** referenced and attached to this memo.

4. AG EXTENSION **24-2252**

a) AGREEMENT - Approval and authorization for the Chair to sign the renewal agreement with Peerless Building Maintenance Co. for the purpose of providing janitorial services at UC Cooperative Extension / Ag Extension, with maximum compensation not to exceed $6,000, effective 1/1/25 through 12/31/25.

Enactment No: MISC. AGR 2025-001

If you have any questions, please contact this office at (530) 527-3287.

PLEASE RETURN TO: CLERK OF THE BOARD
P.O. BOX 250
RED BLUFF, CA 96080

OR

THROUGH INTER-OFFICE MAIL - AUDITOR'S OFFICE

AGREEMENT BETWEEN THE COUNTY OF TEHAMA AND PEERLESS BUILDING MAINTENANCE CO.

This agreement is entered into between the County of Tehama, through its Cooperative Ag Extension, ("County") and Peerless Building Maintenance Co. ("Contractor") for provision of Office Janitorial Services.

1) **RESPONSIBILITIES OF CONTRACTOR**

During the term of this agreement, Contractor shall provide janitorial service for the County's Cooperative Ag Extension, as described in Exhibit B & C.

2) **RESPONSIBILITIES OF THE COUNTY**

County shall compensate Contractor for said services pursuant to Section 3 and 4 of this agreement.

3) **COMPENSATION**

Contractor shall be paid a flat fee of $476.64 per month, for weekly janitorial services rendered under this agreement. Additional services will be paid in accordance with the rates set forth in Exhibit B. The Maximum compensation payable under this agreement shall not exceed $6,000. Contractor shall not be entitled to payment or reimbursement for any tasks or services performed except as specified herein. Contractor shall not be paid any compensation reimbursement for any tasks or services performed except as specified herein. Contractor shall not be paid any compensation or reimbursement beyond the flat fee amount set forth above, and Contractor agrees that County has no obligation, whatsoever, to compensate or reimburse Contractor for any expenses, direct or indirect costs, expenditures, or charges of any nature by Contractor that exceed the flat fee amount set forth above. Should Contractor receive any such payment it shall immediately notify the County and shall immediately repay all such funds to County. This provision shall survive the expiration or other termination of this agreement.

4) **BILLING AND PAYMENT**

On or before the 1st of each calendar month, Contractor shall submit to County an invoice for an amount of $476.64 monthly for its basic maintenance program. For additional services performed payment shall be payable upon satisfactory completion of services performed. County shall make payment of all undisputed amounts within 30 days of receipt of Contractor's invoice.

County shall be obligated to pay only for services properly invoiced in accordance with this section.

5) TERM OF AGREEMENT

This agreement shall commence on January 1, 2025 and shall terminate December 31, 2025 unless terminated in accordance with section 6 below.

6) TERMINATION OF AGREEMENT

If Contractor fails to perform his/her duties to the satisfaction of the County, or if Contractor fails to fulfill in a timely and professional manner his/her obligations under this agreement, or if Contractor violates any of the terms or provisions of this agreement, then the County shall have the right to terminate this agreement effective immediately upon the County giving written notice thereof to the Contractor. Either party may terminate this agreement on 30 days' written notice. County shall pay contractor for all work satisfactorily completed as of the date of notice. County may terminate this agreement immediately upon oral notice should funding cease or be materially decreased, or should the Tehama County Board of Supervisors fail to appropriate sufficient funds for this agreement in any fiscal year.

The County's right to terminate this agreement may be exercised by the Tehama County Cooperative Ag Extension Director.

7) ENTIRE AGREEMENT; MODIFICATION

This agreement for the services specified herein supersedes all previous agreements for these services and constitutes the entire understanding between the parties hereto. Contractor shall be entitled to no other benefits other than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both parties. Contractor specifically acknowledges that in entering into and executing this agreement, Contractor relies solely upon the provisions contained in this agreement and no other oral or written representation.

8) NONASSIGNMENT OF AGREEMENT

Inasmuch as this agreement is intended to secure the specialized services of Contractor, Contractor may not assign, transfer, delegate or sublet any interest herein without the prior written consent of the County.

9) EMPLOYMENT STATUS

Contractor shall, during the entire term of this agreement, be construed to be an independent contractor and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow County to exercise discretion or control over the professional manner in which Contractor performs the services which are the subject matter of this agreement; provided always, however, that the services to be provided by Contractor shall be provided in a manner consistent with the professional standards applicable to such services. The sole interest of the County is to insure that the services shall be rendered and performed in a competent, efficient and satisfactory manner. Contractor shall be fully responsible for payment of all taxes due to the State of California or the Federal government, which would be withheld from compensation of Contractor, if Contractor were a County employee. County shall not be liable for deductions for any amount for any purpose from Contractor's compensation. Contractor shall not be eligible for coverage under County's Workers Compensation Insurance Plan nor shall Contractor be eligible for any other County benefit.

10) INDEMNIFICATION

Contractor shall defend, hold harmless, and indemnify Tehama County, its elected officials, officers, employees, agents, and volunteers against all claims, suits, actions, costs, expenses (including but not limited to reasonable attorney's fees of County), damages, judgments, or decrees by reason of any person's or persons' injury, including death, or property (including property of County) being damaged, arising out of contractor's performance of work hereunder or its failure to comply with any of its obligations contained in this agreement, whether by negligence or otherwise. Contractor shall, at its own expense, defend any suit or action founded upon a claim of the foregoing. Contractor shall also defend and indemnify County against any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board and/or any other taxing or regulatory agency against the County with respect to Contractor's "independent contractor" status that would establish a liability for failure to make social security or income tax withholding payments, or any other legally mandated payment.

11) INSURANCE

Contractor shall procure and maintain insurance pursuant to Exhibit A, "Insurance Requirements For Contractor," attached hereto and incorporated by reference.

12) PREVAILING WAGE

Contractor certifies that it is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., as well as California Code of Regulations, Title 8, Section 16000 et seq. ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. If the Services hereunder are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is $1,000 or more, Contractor agrees to fully comply with and to require its subcontractors to fully comply with such Prevailing Wage Laws, to the extent that such laws apply. If applicable, County will maintain the general prevailing rate of per diem wages and other information set forth in Labor Code section 1773 at its principal office, and will make this information available to any interested party upon request. Contractor shall defend, indemnify and hold the County, its elected officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties, or interest arising out of any failure or alleged failure of the Contractor or its subcontractors to comply with the Prevailing Wage Laws. Without limiting the generality of the foregoing, Contractor specifically acknowledges that County has not affirmatively represented to contractor in writing, in the call for bids, or otherwise, that the work to be covered by the bid or contract was not a "public work." To the fullest extent permitted by law, Contractor hereby specifically waives and agrees not to assert, in any manner, any past, present, or future claim for indemnification under Labor Code section 1781.

Contractor acknowledges the requirements of Labor Code sections 1725.5 and 1771.1 which provide that no contractor or subcontractor may be listed on a bid proposal or be awarded a contract for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5, with exceptions from this requirement specified under Labor Code sections 1725.5(f), 1771.1(a) and 1771.1(n).

If the services are being performed as part of the applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, Contractor acknowledges that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

13) NON-DISCRIMINATION

Contractor shall not employ discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

14) GREEN PROCUREMENT POLICY

Through Tehama County Resolution No. 2021-140, the County adopted the Recovered Organic Waste Product Procurement Policy (available upon request) to (1) protect and conserve natural resources, water and energy; (2) minimize the jurisdiction's contribution to pollution and solid waste disposal; (3) comply with state requirements as contained in 14 CCR Division 7, Chapter 12, Article 12 (SB 1383); (4) support recycling and waste reduction; and (5) promote the purchase of products made with recycled materials, in compliance with the California Integrated Waste Management Act of 1989 (AB 939) and SB1382 when product fitness and quality are equal and they are available at the same or lesser cost of non-recycled products. Contractor shall adhere to this policy as required therein and is otherwise encouraged to conform to this policy.

15) COMPLIANCE WITH LAWS AND REGULATIONS

All services to be performed by Contractor under to this Agreement shall be performed in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. Any change in status, licensure, or ability to perform activities, as set forth herein, must be reported to the County immediately.

16) LAW AND VENUE

This agreement shall be deemed to be made in, and shall be governed by and construed in accordance with the laws of the State of California (excepting any conflict of laws provisions which would serve to defeat application of California substantive law). Venue for any action arising from this agreement shall be in Tehama County, California.

17) AUTHORITY

Each party executing this Agreement and each person executing this Agreement in any representative capacity, hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purposing to act.

18) NOTICES

Any notice required to be given pursuant to the terms and provisions of this agreement shall be in writing and shall be sent first class mail to the following addresses:

a. If to County:
Josh Davy, Director
Tehama County Cooperative Ag Extension
1754 Walnut St.
Red Bluff, CA 96080

b. If to Contractor:
Terry Tuttle, Owner/Manager
Peerless Building Maintenance Co.
4665 Mountain Lakes Blvd.
Redding, CA 96003
(530) 222-6369

Notice shall be deemed to be effective two days after mailing.

19) EXHIBITS

Contractor shall comply with all provisions of Exhibits A, B, and C, attached hereto and incorporated by reference. In the event of a conflict between the provisions of the main body of this Agreement and any attached Exhibits, the main body of the Agreement shall take precedence.

20) NON-EXCLUSIVE AGREEMENT:

Contractor understands that this is not an exclusive agreement, and that County shall have the right to negotiate with and enter into agreements with others providing the same or similar services to those provided by Contractor, or to perform such services with County's own forces, as County desires.

21) STANDARDS OF THE PROFESSION

Contractor agrees to perform its duties and responsibilities pursuant to the terms and conditions of this agreement in accordance with the standards of the profession for which Contractor has been properly licensed to practice.

22) LICENSING OR ACCREDITATION

Where applicable the Contractor shall maintain the appropriate license or accreditation through the life of this contract.

23) RESOLUTION OF AMBIGUITIES:

If an ambiguity exists in this Agreement, or in a specific provision hereof, neither the Agreement nor the provision shall be construed against the party who drafted the Agreement or provision.

24) NO THIRD-PARTY BENEFICIARIES:

Neither party intends that any person shall have a cause of action against either of them as a third-party beneficiary under this Agreement. The parties expressly acknowledge that is not their intent to create any rights or obligations in any third person or entity under this Agreement. The parties agree that this Agreement does not create, by implication or otherwise, any specific, direct or indirect obligation, duty, promise, benefit and/or special right to any person, other than the parties hereto, their successors and permitted assigns, and legal or equitable rights, remedy, or claim under or in respect to this Agreement or provisions herein.

25) HAZARDOUS MATERIALS

Contractor shall provide to County all Safety Data Sheets covering all Hazardous Materials to be furnished, used, applied, or stored by Contractor, or any of its Subcontractors, in connection with the services on County property. Contractor shall provide County with copies of any such Safety Data Sheets prior to entry to County property or with a document certifying that no Hazardous Materials will be brought onto County property by Contractor, or any of its Subcontractors, during the performance of the services. County shall provide Safety Data Sheets for any Hazardous Materials that Contractor may be exposed to while on County property.

26) HARASSMENT

Contractor agrees to make itself aware of and comply with the County's Harassment Policy, TCPR §8102: Harassment, which is available upon request. The County will not tolerate or

condone harassment, discrimination, retaliation, or any other abusive behavior. Violations of this policy may cause termination of this agreement.

27) **COUNTERPARTS, ELECTRONIC SIGNATURES – BINDING**

This agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each Party of this agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act (("CUETA") Cal. Civil Code §§ 1633.1 to 1633.17), for executing this agreement. The Parties further agree that the electronic signatures of the Parties included in this agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among Parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the Parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code. Facsimile signatures or signatures transmitted via pdf document shall be treated as originals for all purposes.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the day and year set forth below.

COUNTY OF TEHAMA

Date: 1/7/2025

Board of Supervisors Chairman

Date: _____

Josh Davy, Cooperative Ag Extension Director

PEERLESS BUILDING MAINTENANCE CO.

Date: _____

Terry Tuttle, Owner, Manager

101267
Vendor Number

Exhibit A

INSURANCE REQUIREMENTS FOR CONTRACTOR

Contractor shall procure and maintain, for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work described herein and the results of that work by Contractor, his/her agents, representatives, employees or subcontractors. At a minimum, Contractor shall maintain the insurance coverage, limits of coverage and other insurance requirements as described below.

Commercial General Liability (including operations, products and completed operations) $1,000,000 per occurrence for bodily injury, personal injury and property damage. If coverage is subject to an aggregate limit, that aggregate limit will be twice the occurrence limit, or the general aggregate limit shall apply separately to this project/location.

Automobile Liability

Automobile liability insurance is required with minimum limits of $1,000,000 per accident for bodily injury and property damage, including owned and non-owned and hired automobile coverage, as applicable to the scope of services defined under this agreement.

Workers' Compensation

If Contractor has employees, he/she shall obtain and maintain continuously Workers' Compensation insurance to cover Contractor and Contractor's employees and volunteers, as required by the State of California, as well as Employer's Liability insurance in the minimum amount of $1,000,000 per accident for bodily injury or disease.

Professional Liability (Contractor/Professional services standard agreement only)

If Contractor is a state-licensed architect, engineer, contractor, counselor, attorney, accountant, medical provider, and/or other professional licensed by the State of California to practice a profession, Contractor shall provide and maintain in full force and effect while providing services pursuant to this contract a professional liability policy (also known as Errors and Omissions or Malpractice liability insurance) with single limits of liability not less than $1,000,000 per claim and $2,000,000 aggregate on a claims made basis. However, if

coverage is written on a claims made basis, the policy shall be endorsed to provide coverage for at least three years from termination of agreement.

If Contractor maintains higher limits than the minimums shown above, County shall be entitled to coverage for the higher limits maintained by Contractor.

All such insurance coverage, except professional liability insurance, shall be provided on an "occurrence" basis, rather than a "claims made" basis.

Endorsements: Additional Insureds

The Commercial General Liability and Automobile Liability policies shall include, or be endorsed to include "Tehama County, its elected officials, officers, employees and volunteers" as an additional insured.

The certificate holder shall be "County of Tehama."

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions of $25,000 or more must be declared to, and approved by, the County. The deductible and/or self-insured retentions will not limit or apply to Contractor's liability to County and will be the sole responsibility of Contractor.

Primary Insurance Coverage

For any claims related to this project, Contractor's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees or volunteers shall be excess of Contractor's insurance and shall not contribute with it.

Coverage Cancellation

Each insurance policy required herein shall be endorsed to state that "coverage shall not be reduced or canceled without 30 days' prior written notice certain to the County."

Acceptability of Insurers

Contractor's insurance shall be placed with an insurance carrier holding a current A.M. Best & Company's rating of not less than A:VII unless otherwise acceptable to the County. The County

reserves the right to require rating verification. Contractor shall ensure that the insurance carrier shall be authorized to transact business in the State of California.

Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance that meets all the requirements stated herein.

Material Breach

If for any reason, Contractor fails to maintain insurance coverage or to provide evidence of renewal, the same shall be deemed a material breach of contract. County, in its sole option, may terminate the contract and obtain damages from Contractor resulting from breach. Alternatively, County may purchase such required insurance coverage, and without further notice to Contractor, County may deduct from sums due to Contractor any premium costs advanced by County for such insurance.

Policy Obligations

Contractor's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

Verification of Coverage

Contractor shall furnish County with original certificates and endorsements effecting coverage required herein. All certificates and endorsements shall be received and approved by the County prior to County signing the agreement and before work commences. However, failure to do so shall not operate as a waiver of these insurance requirements.

The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

"EXHIBIT B"

Peerless
Building Maintenance Co.

University of California

SPECIFICATIONS

1 DAY PER WEEK SERVICE: (Weekend Service Only)

1. Remove cobwebs as they appear.
2. Empty and sanitize all trash containers and replace liners as necessary.
3. Polish all Brite metal and mirrors (restrooms, etc.)
4. Clean all glass entry doors.
5. Vacuum carpets and pickup mats.
6. Dust mop and damp mop all restrooms, and any other hard surface flooring with disinfectant.
7. Sanitize all restroom fixtures and restock dispensers as necessary. Sanitize restroom walls and partitions.
8. Damp wipe and spot clean all doors; spot clean all wood doorframes, door jambs, light switches, etc.
9. Do all low dusting such as windowsills, baseboards, chair bottoms, etc.
10. Feather dust all desktops and counters; damp wipe if necessary (papers and personal items not to be moved).
11. Vacuum upholstered furniture.
12. Turn out designated lights and secure the building.

SEMI-ANNUAL SERVICE: (Twice per year)

1. Clean windows inside & out – fall & spring

ON-CALL SERVICES: (Extra Billing)

1. Carpet Cleaning – Steam Extract for $195.00 per service
2. Floor Service – Strip & Wax for $125.00 per service.

"EXHIBIT C"

Peerless
Building Maintenance Co

University of California

QUALITY CONTROL AND SUPERVISION

Peerless Bldg. Maint. Company agrees to exercise due diligence in the supervision and regular inspection of the premises and that this Supervision will include in part:

A. "On Site" supervisor will supervise all Peerless Maintenance personnel; will plan, schedule, organize, prepare work schedule and perform all duties necessary to accomplish specified work with maximum efficiency.

B. Janitor's written work assignment sheets shall be posted at each location.

C. Periodic grade reports of each assigned janitor to stimulate his interest and pride in his work.

D. Floor waxing will be done by employees of Peerless who have no other duties but those waxing services to perform, and who thereby elevate the appearance of the floors to optimum quality and enable them to be kept in this condition by regular maintenance.

E. A 24-hour per day on-call telephone service shall be kept and a supervisor shall be available at any time day or night to come to the serviced premises, as it is needed.

F. Our field supervisors, as often as one time per week during the hours the janitors are at work, shall make unannounced, unscheduled inspection tours.

G. Unannounced, unscheduled inspection tours shall be made by Peerless management at intervals sufficiently frequent to maintain the quality of all tasks performed by their employees. This is done during the daytime hours and if possible with a representative of **University of California.**

Serving you since 1918

Peerless
Building Maintenance Co.

November 30, 2024

Tehama Co. Cooperative Ag Extension
Attn: Carrie Adams
1754 Walnut Street
Red Bluff, CA 96080

Dear Carrie:

As you probably are aware, the minimum wage is increasing on January 1, 2025 from $16.00 per hour to $16.50 per hour. Since our janitors are paid minimum wage, this has a direct impact of 3.25% on our labor cost. This cost goes directly to the bottom line. Therefore, I am asking for a 3.25% increase. Your current monthly price of $461.64 will increase as of January 1, 2025 to the new price of $476.64.

In closing, most of my long-term clients know we do not ask for increases ever unless the minimum wage increases or there is a change in service. In the same respect, there is never a good time for an increase. If necessary, we are willing to renegotiate the level of service provided or the frequency of service to offset the increase.

We at Peerless strive to provide the highest quality service we can and we hope to keep your valued business. Please respond to this letter by 12/30/24 by phone, mail, fax or email (peerlessnorth@yahoo.com).

Thank you for your time and consideration.

Sincerely,

Terry Tuttle, Owner/Manager

4665 Mountain Lakes Blvd. • Redding, CA 96003
(530) 222-6369 • Fax (530) 222-6393

E-Contract Review
Approval as to Form

Department Name: Tehama County Cooperative Ag Extension

Contractor Name: Peerless Building Maintenance Co.

Contract Description: Office Janitorial Services 01/01/2025 – 12/31/2025

APPROVED AS TO FORM:

Date: 12/26/2024

Office of the Tehama County Counsel
Brittany T. Ziegler, Deputy County Counsel

Tehama County

Minutes Certification

File Number: 24-2252 **Enactment Number: MISC. AGR 2025-001**

4. AG EXTENSION **24-2252**

a) AGREEMENT - Approval and authorization for the Chair to sign the renewal agreement with Peerless Building Maintenance Co. for the purpose of providing janitorial services at UC Cooperative Extension / Ag Extension, with maximum compensation not to exceed $6,000, effective 1/1/25 through 12/31/25.
Enactment No: MISC. AGR 2025-001

Approval of the Consent Agenda.

A motion was made by Supervisor Nolen, seconded by Supervisor Burroughs, to approve the Consent Agenda items #1-5, 7-13 and 15. The motion carried by the following vote:

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Pati Nolen
SECONDER:	Rob Burroughs
AYES:	Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Supervisor Nolen, and Vice Chair Hansen

I, SEAN HOUGHTBY, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be a full, true and correct copy of an order adopted by said Board of Supervisors on 1/7/2025.

Attest: _____

Deputy

January 24, 2025
Date Certified

E-Contract Review
Approval as to Form

Department Name: County of Tehama – Cooperative Agricultural Ext

Vendor Name: Peerless Building Maintenance Co.

Document Description: Office Janitorial Services 7/1/26 – 6/30/29

APPROVED AS TO FORM:

Date: 5/22/26

Office of the Tehama County Counsel
Daniel B. Klausner, Senior Deputy County Counsel

Outlook

FW: Peerless Janitorial Contract

From Josh Stefan Davy <jsdavy@ucanr.edu>
Date Fri 6/12/2026 3:21 PM
To Carrie Adams <caeadams@ucanr.edu>

****

Josh Davy
Livestock, Range, and Pasture Advisor
County Director, Tehama
University of California Cooperative Extension
1754 Walnut St.
Red Bluff, CA 96080
(530) 527-3101
jsdavy@ucanr.edu
http://cetehama.ucanr.edu/



UC CE | UNIVERSITY OF CALIFORNIA Agriculture and Natural Resources | UC Cooperative Extension

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From: Coral Ferrin <cferrin@tehama.gov>
Sent: Friday, May 8, 2026 10:13 AM
To: Daniel Klausner <dklausner@tehama.gov>
Cc: Tom Provine <tprovine@tehama.gov>; Josh Stefan Davy <jsdavy@ucanr.edu>
Subject: Fw: Peerless Janitorial Contract

Joint Council waived their right to meet and confer on this topic back in January. See below from Garrett Dickinson.

We do not need to wait 120 days if they waived their rights to meet on the subject. I talked to Margaret about this back in January.

Sorry - I thought this was passed on to you already.....?

Coral Ferrin
Personnel Director
727 Oak Street
Red Bluff, CA 96080
530-527-4183 ext. 3020

TEHAMA COUNTY
Personnel

Let Your Opportunities Grow in Tehama County!

Current Employment Opportunities
Life in Tehama County

Vendor Spotlight

A green circle with black text AI-generated content may be incorrect.

We could all use a helping hand from time to time. **ALLONE HEALTH** can assist you with services ranging from financial or legal guidance, childcare, counseling for you or a family member, and much more. EAP benefits are free of charge, 100% confidential, available to all family members regardless of location, and easily accessible. If you would like to learn more about how you or your family members can utilize this benefit, please click here.
Please reach out to our office if you ever have any questions – we are here to assist YOU! 😊 You may reach our office by emailing tehamahr@tehama.gov or by calling 530-527-4183.

From: Coral Ferrin <cferrin@tehama.gov>
Sent: Tuesday, January 27, 2026 3:53 PM
To: Garrett Dickinson <gdickinson@local39.org>
Subject: Re: Peerless Janitorial Contract

Thanks Garrett.

From: Garrett Dickinson <gdickinson@local39.org>
Sent: Tuesday, January 27, 2026 3:52 PM
To: Coral Ferrin <cferrin@tehama.gov>
Subject: Re: Peerless Janitorial Contract

Hi Coral,

That is correct. Local 39 is not requesting to meet and confer over this topic.

Thanks,

Garrett Dickinson
Business Representative
IUOE Stationary Local 39
gdickinson@local39.org | (530) 528-0460

> On Jan 27, 2026, at 3:44 PM, Coral Ferrin <cferrin@tehama.gov> wrote:
>
> Hi Garrett,

I am following up to document our verbal discussion from Friday, January 23rd, 2026, in reference to the UC Davis Ag Extension renewing their agreement with Peerless for janitorial services. Per our discussion, the County and the Union agree and you are not requesting an opportunity to meet and confer prior to this agreement going before the Board of Supervisors for consideration and approval.

If you could confirm agreement and receipt of this email, it would be helpful.

Let me know if you have any questions.

Coral Ferrin

Personnel Director

727 Oak Street

Red Bluff, CA 96080

530-527-4183 ext. 3020

<Outlook-z0tgqzhj.png>

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****CAUTION: This is an EXTERNAL email. Exercise caution. DO NOT open attachments or click links from unknown senders or unexpected email.****

Tehama County

Agenda Request Form

File #: 26-1145 **Agenda Date:** 6/30/2026 **Agenda #:** 4.

DEPARTMENT OF AGRICULTURE

Requested Action(s)
a) AGREEMENT - Request approval and authorization for Agricultural Commissioner to sign Cooperative Agreement Number 26-0075-000-SA with the California Department of Food and Agriculture for the provision of inspection services relating to advertising and labeling of petroleum and automotive products in an amount not to exceed $1,575, effective 7/1/26 and shall terminate 6/30/27

Financial Impact:
The revenue to be received has been identified in the Department's FY 26/27 budget. The funds will be deposited into account 450532.

Background Information:
The Department has historically entered into this agreement with California Department of Food and Agriculture to perform these services. Without an approved Agreement the Department would not receive funding for providing these services.

State of California, Department of Food and Agriculture
AGREEMENT
GAU-03 (Rev. 1/2026)

COOPERATIVE AGREEMENT SIGNATURE PAGE

AGREEMENT NUMBER
26-0075-000-SA

1. This Agreement is entered into between the State Agency and the Recipient named below:

STATE AGENCY'S NAME
CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)

RECIPIENT'S NAME
COUNTY OF TEHAMA

2. The Agreement Term is: July 1, 2026 through June 30, 2027

3. The maximum amount of this Agreement is: $1,575.00

4. The parties agree to comply with the terms and conditions of the following exhibits and attachments which are by this reference made a part of the Agreement:

Exhibit A: Recipient and Project Information	2 Pages
Exhibit B: General Terms and Conditions	5 Pages
Exhibit C: Payment and Budget Provisions	2 Pages
Attachments: Scope of Work and Budget	

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

RECIPIENT

RECIPIENT'S NAME *(Organization's Legal Name)*
COUNTY OF TEHAMA

BY *(Authorized Signature)* ✍	DATE SIGNED

PRINTED NAME AND TITLE OF PERSON SIGNING

ADDRESS
Post Office Box 38, Red Bluff, CA 96080

STATE OF CALIFORNIA

AGENCY NAME
CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)

BY *(Authorized Signature)* ✍	DATE SIGNED

PRINTED NAME AND TITLE OF PERSON SIGNING
ANDREA PERKINS, SUPERVISOR I, OFFICE OF GRANTS ADMINISTRATION

ADDRESS
1220 N STREET, ROOM 120
SACRAMENTO, CA 95814

CJ

EXHIBIT A

RECIPIENT AND PROJECT INFORMATION

1. CDFA hereby awards an Agreement to the Recipient for the project described herein: Inspection of service stations, quick lube and oil change shops, and auto service shops for compliance with the Business and Professions Code (BPC) Division 5.

Project Title: Fuels, Lubricants, and Automotive Products Program

2.The Managers for this Agreement are:

FOR CDFA:		**FOR RECIPIENT:**	
Name:	Rebecca Akers	Name:	Tom Moss
Division/Branch:	Measurement Standards / Fuels, Lubricants, & Automotive Products Program	Organization:	County of TEHAMA
Address:	6790 Florin Perkins Road, Suite 100	Address:	Post Office Box 38
City/State/Zip:	Sacramento, CA 95814	City/State/Zip:	Red Bluff, CA 96080
Phone:	916-229-3000	Phone:	530-527-4504
Email Address:	rebecca.akers@cdfa.ca.gov	Email Address:	tmoss@tehama.gov

3. The Grant Administrative Contacts for this Agreement are:

FOR CDFA:		**FOR RECIPIENT:**
Name:	Chris McIntosh	Name:
Division/Branch:	Measurement Standards / Fuels, Lubricants, & Automotive Products Program	Organization:
Address:	6790 Florin Perkins Road, Suite 100	Address:
City/State/Zip:	Sacramento, CA 95814	City/State/Zip:
Phone:	916-229-3000	Phone:
Email Address:	chris.mcintosh@cdfa.ca.gov	Email Address:

FISCAL CONTACT FOR RECIPIENT (if different from above):
Name:
Organization:
Address:
City/State/Zip:
Phone:
Email Address:

4. **RECIPIENT: Please check appropriate box below:**
   Research and Development (R&D) means all research activities, both basic and applied, and all development activities that are performed by non-Federal entities. The term research also includes activities involving the training of individuals in research techniques where such activities utilize the same facilities as other R&D activities and where such activities are not included in the instruction function.

   This award ☐ does ☒ does not support R&D.

5. For a detailed description of activities to be performed and duties, see Scope of Work and Budget.

EXHIBIT B

GENERAL TERMS AND CONDITIONS

1. **Approval**
   This Agreement is of no force or effect until signed by both parties. The Recipient may not invoice for activities performed prior to the commencement date or completed after the termination date of this Agreement.

2. **Agreement Execution**
   Unless otherwise prohibited by state law, regulation, or Department or Recipient policy, the parties agree that an electronic copy of a signed Agreement, or an electronically signed Agreement, has the same force and legal effect as an Agreement executed with an original ink signature. The term "electronic copy of a signed Agreement" refers to a transmission by facsimile, electronic mail, or other electronic means of a copy of an original signed Agreement in a portable document format. The term "electronically signed Agreement" means an Agreement that is executed by applying an electronic signature using technology approved by all parties.

3. **Assignment**
   This Agreement is not assignable by the Recipient, either in whole or in part, without the prior consent of the CDFA Agreement Manager or designee in the form of a formal written amendment.

4. **Governing Law**
   This Agreement is governed by and will be interpreted in accordance with all applicable State and Federal laws.

5. **State and Federal Law**
   It is the responsibility of the Recipient to know and understand which State, Federal, and local laws, regulations, and ordinances are applicable to this Agreement and the Project, as described in Exhibit A. The Recipient shall be responsible for observing and complying with all applicable State and Federal laws and regulations. Failure to comply may constitute a material breach.

6. **Recipient Commitments**
   The Recipient accepts and agrees to comply with all terms, provisions, conditions and commitments of the Agreement, including all incorporated documents, and to fulfill all assurances, declarations, representations, and statements made by the Recipient in the application, documents, amendments, and communications in support of its request for funding.

7. **Performance and Assurances**
   The Recipient agrees to faithfully and expeditiously perform or cause to be performed all Project work as described in the Scope of Work, and to apply grant funds awarded in this Agreement only to allowable Project costs.

8. **Mutual Liability**
   Parties shall, to the extent allowed by law, each be individually liable for any and all claims, losses, causes of action, judgments, damages, and expenses to the extent directly caused by their officers, agents, or employees.

9. **Unenforceable Provision**
   In the event that any provision of this Agreement is unenforceable or held to be unenforceable, the parties agree that all other provisions of this Agreement shall remain operative and binding.

10. Contractors/Consultants

The Recipient, and the agents and employees of Recipient, in the performance of this Agreement, are not officers, employees, or agents of the CDFA. The Recipient's obligation to pay its Contractors/Consultants is an independent obligation from the CDFA's obligation to make payments to the Recipient. Recipient agrees to comply with all applicable State and local laws and regulations during the term of this Agreement. The Recipient is responsible to ensure that any/all contractors/consultants it engages to carry out activities under this Agreement shall have the proper licenses/certificates required in their respective disciplines. The Contractors/Consultants shall not affect the Recipient's overall responsibility for the management of the project, and the Recipient shall reserve sufficient rights and control to enable it to fulfill its responsibilities under this Agreement.

11. Non-Discrimination Clause

The Recipient agrees that during the performance of this Agreement, it will not discriminate, harass, or allow harassment or discrimination against any employee or applicant for employment based on race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. The Recipient agrees to require the same of all contractors and consultants retained to carry out the activities under this Agreement.

The Recipient agrees that during the performance of this Agreement, the evaluation and treatment of its employees and applicants for employment are free from discrimination and harassment. The Recipient will comply with the provision*s* of the Fair Employment and Housing Act (Government Code section 12990 *et seq*.) and the applicable regulations promulgated there under (California Code of Regulations, Title 2, section 10000 *et seq*.). The applicable regulations of the Fair Employment and Housing Council implementing Government Code section 12990 (a-f), set forth in Division 4.1 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. The Recipient will give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining unit or other Agreement. The Recipient must include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this Agreement.

The Recipient agrees to require the same of all contractors and consultants retained to carry out activities under this Agreement.

12. Excise Tax

The State of California is exempt from federal excise taxes and no payment will be made for any taxes levied on employees' wages. The CDFA will pay for any applicable State of California or local sales or use taxes on the services rendered or equipment or parts supplied pursuant to this Agreement. California may pay any applicable sales and use tax imposed by another State.

13. Disputes

The Recipient must continue with the responsibilities under this Agreement during any dispute. In the event of a dispute, the Recipient must file a "Notice of Dispute" with the CDFA Agreement Manager, identified in Exhibit A, or designee within ten (10) calendar days of discovery of the problem. The Notice of Dispute must contain the Agreement number. Within ten (10) calendar days of receipt of the Notice of Dispute, the CDFA Agreement Manager or designee must meet with the Recipient for the purpose of resolving the dispute. In the event of a dispute, the language contained within this Agreement prevails.

14. Termination for Convenience

This Agreement may be terminated by either party upon written notice. Notice of termination must be delivered to the other party at least thirty (30) calendar days prior to the intended date of termination. Notice of termination does not nullify obligations already incurred prior to the date of termination. In the event of Termination for Convenience of this Agreement by CDFA, CDFA must pay all responsible costs and non-cancellable obligations incurred by the Recipient as of the date of termination.

15. Termination for Cause

Either party may terminate this Agreement for cause in the event of a material breach of this Agreement, provided that the non-breaching party provides written notice of the material breach. If the breach is not cured to the satisfaction of the non-breaching party, this Agreement shall automatically terminate and the CDFA shall reimburse the Recipient for all documented costs incurred up to the date of the notice of termination, including all non-cancellable obligations. Timelines associated with notice and curing of material breaches shall be consistent with the timelines outlined in paragraph 17.

16. Acceptable Failure to Perform

The Recipient shall not be liable for any failure to perform as required by this Agreement, to the extent such failure to perform is caused by any of the following: labor disturbances or disputes of any kind, accidents, the inability to obtain any required government approval to proceed, civil disorders, acts of aggression, acts of God, energy or other conservation measures, failure of utilities, mechanical breakdowns, materials shortages, disease, pandemics, or similar occurrences.

17. Breach

The parties may be in material breach under this Agreement if they fail to comply with any term of this Agreement, or a party determines that the other party is not implementing the Project in accordance with the provisions of this Agreement, or that a party has failed in any other respect to comply with the provisions of this Agreement. In the event of a material breach, the party identifying the breach shall provide a Notice of Material Breach to the breaching party within fifteen (15) calendar days upon discovery of breach. The breaching party shall have fifteen (15) calendar days from receipt of the notice to notify how it intends to cure the breach. Upon receipt of the proposed cure, the non-breaching party has fifteen (15) days to accept or reject the proposed cure. Upon the non-breaching party's approval of the cure, the breaching party has thirty (30) days to implement the cure. If the breaching party fails to cure the breach within thirty (30) days of the non-breaching party's approval of the cure, the non-breaching party may take the following respective actions:

A. CDFA may suspend payments;
B. CDFA may demand repayment of all funding;
C. Either party may terminate the Agreement
D. CDFA may debar Recipient; or
E. Either party may take any other action deemed necessary to recover costs.

The non-breaching party shall send a Notice of Failure to Cure Material Breach upon its decision to carry out any of these actions. These actions are effective upon issuance of the Notice of Failure to Cure Material Breach, unless the Recipient appeals a Notice of Failure to Cure Material Breach, in which case the effective date falls on the issuance of a final decision on the appeal.

Where CDFA notifies the Recipient of its decision to demand repayment pursuant to this paragraph, the funds that are subject to the demand shall be repaid immediately. CDFA may consider the Recipient's refusal to repay the requested disbursed amount a material breach.

A Notification of Failure to Cure Material Breach may be appealed to CDFA. The appeal must be post marked within ten (10) calendar days of the date the Recipient received the Notice of Failure to Cure

and addressed to the CDFA Legal Office of Hearing and Appeals or emailed to CDFA.LegalOffice@cdfa.ca.gov.

California Department of Food and Agriculture
Legal Office of Hearing and Appeals
1220 N Street
Sacramento, CA 95814

All notices, communications, and appeals described in this paragraph must be received in writing to be considered timely.

If CDFA notifies the Recipient of its decision to withhold the entire funding amount from the Recipient pursuant to this paragraph, this Agreement shall terminate upon receipt of such notice by the Recipient and CDFA shall no longer be required to provide funds under this Agreement and the Agreement shall no longer be binding on either party.

18. Publicity and Acknowledgement

The Recipient agrees that it will acknowledge CDFA's support whenever projects funded, in whole or in part, by this Agreement are publicized in any news media, brochures, publications, audiovisuals, presentations or other types of promotional material and in accordance with the Grant Procedures Manual if incorporated by reference and attachment to the Agreement. The Recipients may not use the CDFA logo.

19. News Releases/Public Conferences

The Recipient agrees to notify the CDFA in writing at least two (2) business days before any news releases or public conferences are initiated by the Recipient or its Contractors/Consultants regarding the project described in the Attachments, Scope of Work and Budget and any project results.

20. Scope of Work and Budget Changes

Changes to the Scope of Work, Budget, or the Project term, must be requested in writing to CDFA Grant Administrative Contact no less than thirty (30) days prior to the requested implementation date. Any changes to the Scope of Work and Budget are subject to CDFA approval and, at its discretion, CDFA may choose to accept or deny any changes. If accepted and after negotiations are concluded, the agreed upon changes will be made and become part of this Agreement. CDFA will respond in writing within ten (10) business days as to whether the proposed changes are accepted.

21. Reporting Requirements

The Recipient agrees to comply with all reporting requirements specified in Scope of Work and/or Grant Procedures Manual if incorporated by reference to this Agreement as an attachment.

22. Equipment

Purchase of equipment not included in the approved Budget requires prior approval. The Recipient must comply with state requirements regarding the use, maintenance, disposition, and reporting of equipment as contained in CCR, Title 3, Division 1, Chapter 5, sections 303, 311, 324.1 and 324.2.

23. Closeout

The Agreement will be closed out after the completion of the Project or project term, receipt and approval of the final invoice and final report, and resolution of any performance or compliance issues.

24. Confidential and Public Records

The Recipient and CDFA understand that each party may come into possession of information and/or data which may be deemed confidential or proprietary by the person or organization furnishing the information or data. Such information or data may be subject to disclosure under the California Public Records Act or the Public Contract Code. To the extent allowed by law, CDFA determines whether the information is releasable. Each party agrees to maintain such information as confidential and notify the other party of any requests for release of the information.

25. Amendments

Changes to funding amount or Agreement term require an amendment and must be requested in writing to the CDFA Agreement Manager or designee no later than sixty (60) calendar days prior to the requested implementation date. Amendments are subject to CDFA approval, and, at its discretion, may choose to accept or deny these changes. No amendments are possible if the Agreement is expired.

26. Executive Order N-6-22 Russia Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. “Economic Sanctions” refers to sanctions imposed by the U.S. government in response to Russia’s actions in Ukraine, as well as any sanctions imposed under state law. The EO directs state agencies to terminate agreements with, and to refrain from entering any new agreements with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State determine Recipient is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. The State shall provide Recipient advance written notice of such termination, allowing Recipient at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the State.

EXHIBIT C
PAYMENT AND BUDGET PROVISIONS

1. Invoicing and Payment

A. For activities satisfactorily rendered and performed according to the attached Scope of Work and Budget, and upon receipt and approval of the invoices, CDFA agrees to reimburse the Recipient for actual allowable expenditures incurred in accordance with the rates specified herein, which is attached hereto and made a part of this Agreement.

B. Invoices must include the Agreement Number, performance period, type of activities performed in accordance with this Agreement, and when applicable, a breakdown of the costs of parts and materials, labor charges, and any other relevant information required to ensure proper invoices are submitted for payment.

C. Unless stated in the Scope of Work, quarterly invoices must be submitted to the CDFA Administrative Contact, within thirty (30) calendar days after the end of each quarter in which activities under this Agreement were performed.

D. Unless stated in the Scope of Work, a final invoice will be submitted for payment no more than thirty (30) calendar days following the expiration date of this Agreement, or after project is complete, whichever comes first. The final invoice must be clearly marked “Final Invoice” thus indicating that all payment obligations of the CDFA under this Agreement have ceased and that no further payments are due or outstanding.

2. Allowable Expenses and Fiscal Documentation

A. The Recipient must maintain adequate documentation for expenditures of this Agreement to permit the determination of the allowability of expenditures reimbursed by CDFA under this Agreement. If CDFA cannot determine if expenditures are allowable under the terms of this Agreement because records are nonexistent or inadequate according to Generally Accepted Accounting Principles, CDFA may disallow the expenditures.

B. If mileage is a reimbursable expense, using a privately-owned vehicle will be at the standard mileage rate established by the United States (U.S.) Internal Revenue Service (IRS) and in effect at the time of travel. The standard mileage rate in effect at the time of travel can be found on IRS’s website regardless of funding source/type.

C. If domestic travel is a reimbursable expense, receipts must be maintained to support the claimed expenditures. The maximum rates allowable for travel within California are those established by the California Department of Human Resources (CalHR). The maximum rates allowable for domestic travel outside of California are those established by the United States General Services Administration (GSA).

D. If foreign travel is a reimbursable expense, receipts must be maintained to support the claimed expenditures. The maximum rates allowable are those established in a per diem supplement to Section 925, Department of State Standardized Regulations.

E. The Recipient will maintain and have available, upon request by CDFA, all financial records and documentation pertaining to this Agreement. These records and documentation will be kept for three (3) years after completion of the Agreement period or until final resolution of any performance/compliance review concerns or litigation claims.

3. Prompt Payment Clause

Payment will be made in accordance with, and within the time specified in, California Government Code Title 1, Division 3.6, Part 3, Chapter 4.5, commencing with Section 927 - The California Prompt Payment Act.

4. Budget Contingency Clause

If funding for any fiscal year is reduced or deleted for purposes of this program, the CDFA has the option to either cancel this Agreement with no liability occurring to the CDFA or offer to amend the Agreement to reflect the reduced amount.

SCOPE OF WORK

In the best interest of the state, under the authority of the Secretary of the California Department of Food and Agriculture (CDFA), and in accordance with the California Business and Professions Code (BPC), Section 13434, the Division of Measurement Standards (Division) and the county (County) agree to the conditions and requirements within this Scope of Work.

The Division will pay the County $75.00 for each completed initial inspection of a business establishment selling or distributing petroleum and/or automotive products, provided the inspection is completed to determine compliance with BPC Chapters 14, 14.5 and 15. The total allocation to the County for these inspections shall not exceed this Agreement. For purposes of this Agreement, an initial inspection is the first physical inspection in the fiscal year of a business establishment where the ***primary*** business is selling fuels, lubricants, and automotive products, e.g., retail service stations, distributors of engine fuels, oils, and quick-lube shops. Inspections at equipment rentals, marinas, and/or aviation fuel locations will not be accepted. No compensation will be paid for duplicated site inspections at the same location anytime during the same fiscal year.

Inspection Requirements:

The County shall complete an initial inspection to verify compliance with the appropriate provisions of the BPC and the California Code of Regulations relating to the advertising and labeling of fuels, lubricants, and automotive products, and for compliance with the provisions of BPC Section 13660. Findings shall be recorded on the Petroleum Products Inspection Report (PPIR) Form # 41-011, supplied by, or approved by, the Division.

Within five (5) working days of conducting an inspection, the County shall submit a completed legible pink colored copy of the PPIR form to the Sacramento office. Electronic submission may be provided to the Fuels, Lubricants, and Automotive Products Program's e-mail address at cdfa.dms_petroleum@cdfa.ca.gov.

The assigned number of inspections at brake shops, quick-lube shops, and other retail establishments selling bulk lubricant products or automotive products shall not exceed 10% of the total annual initial inspections authorized. The Division reserves the right to, at its discretion, assign and direct the County to collect designated samples of bulk lubricants or automotive products for the purpose of conducting marketplace surveys and initial inspections at specific stations. The business establishments visited for the purpose of obtaining these designated samples shall be counted as inspections authorized under this Agreement and will be billable up to $75.00 per location. Prior to being assigned sampling duties, the Division will provide training in the proper sampling and chain of evidence completion procedures. Unless otherwise directed, all samples are to be submitted to the Division's laboratory in Sacramento.

Sample containers will be provided by the Division. Payment for product samples and transportation of the sample to the Division's laboratory shall be the sole responsibility of

the County. The County will use the inspection and sampling procedures outlined in the Division of Measurement Standards' "Petroleum Products Program Manual." Off-sale of samples not meeting product specifications shall be the responsibility of the County, or the Division if requested to do so by the County, and will be processed in accordance with the guidelines established in the Division's "Citation Manual." Current versions of the "Petroleum Products Program Manual" and the “Citation Manual” are available on the DMS County Portal.

Nothing in this Agreement prevents or precludes Division staff from performing routine business establishment inspections within the County. The County will be notified when Division staff is performing these inspections within the County. The Division also reserves the right to re-inspect business establishments that were previously inspected and billed for by the County. These re-inspections are for the purpose of evaluating the work of the County. Enforcement action, if needed, will be taken by Division staff following the “Citation Manual” guidelines.

Per BPC Section 12015, the County agrees that appropriate enforcement action shall be taken upon discovery of violation(s) at the business establishment being inspected. The enforcement actions will be handled in accordance with the guidelines established in the Division's "Citation Manual." If the appropriate enforcement action is more than the issuance of a Notice of Violation (NOV), and if the County is unable or fails to take that action against the violator, the Division shall take the specified enforcement action and payment for the inspection will be withheld.

The original inspection report shall be maintained at the County Office of Weights and Measures for four (4) years and be made available to the CDFA upon request.

All requests for payment under this Agreement shall be made using the Fuels, Lubricants, and Automotive Products Agreement Invoice with the County’s official letterhead. The invoice shall be submitted quarterly and include a summary sheet with the following information: the total number of initial inspections conducted; the name and address of the business establishment inspected or sampled; and the amount of money requested. Funds will be disbursed to the County on approval of the invoice submitted quarterly. If no work is carried out, an invoice is not required.

How to submit quarterly invoice:

Electronic submission: cdfa.dms_petroleum@cdfa.ca.gov

or

Mail to: Division of Measurement Standards
6790 Florin Perkins Road, Suite 100
Sacramento, CA 95828

County Letterhead Here

Fuels, Lubricants, and Automotive Products Program Agreement

INVOICE

To:

California Department of Food & Agriculture
Division of Measurement Standards
6790 Florin Perkins Road, Suite 100
Sacramento, CA 95828
Attn: Chris McIntosh, Agreement Manager

Agreement #	_____
Fiscal Year	**FY 2026/27**
Quarter	_____
Program Code	**9999000551**

In accordance with the California Business and Professions Code Section 13434, funds have been allocated for CDFA to pay the County of _____ in the sum of $ _____ for fiscal year 2026/27.

The County has complied with the conditions, as required.

Approved: _____ Date: _____
County Representative

Approved: _____ Date: _____
Division of Measurement Standards

Include a summary sheet with the following information: the total number of initial inspections conducted; the name and address of the business establishment inspected or sampled; and the amount of money requested.

Electronic submission may be provided to the Fuels, Lubricants, and Automotive Products Program's e-mail address at cdfa.dms_petroleum@cdfa.ca.gov.

Fuels, Lubricants and Automotive Products Program Cooperative Agreement

FY 2026/27

BUDGET

County: **Tehama**

FLAPP Enforcement:		Program Code 9999000551			
21	Site Inspections, per Inspection:	$	75.00	**$**	**1,575.00**
Total Agreement Amount:				**$**	**1,575.00**

E-Contract Review
Approval as to Form

Department Name: Tehama County Agricultural Commissioner

Vendor Name: CDFA

Document Description: FY26-27 Cooperative Agreement to implement fuel, lubricant, and automotive products inspection program

APPROVED AS TO FORM:

Office of the Tehama County Counsel
Daniel B. Klausner, Senior Deputy County Counsel

Date: 6/22/26

Tehama County

Agenda Request Form

File #: 26-1008 **Agenda Date:** 6/30/2026 **Agenda #:** 5.

DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES

Requested Action(s)
a) DONATION - Request approval and authorization for the Director of Animal Services to accept the following monetary and property donations to the Tehama County Animal Care Center:

1) $200 to Medical Donation Fund from Oak Tree Furniture with a donation of crates, beds, toys, treats, and collars with a value of $500
2) Whelping Box and Pill Pockets from Jill Branzini with a value of $542

Financial Impact:
Funds for the requested action are from donations received by the Animal Care Center.

Background Information:
Donations made to the Division's medical donation fund are used to provide medical treatment for animals being held at the Tehama County Animal Care Center past the minimum mandatory holding period.

Thank you!

May 6, 2026

Dear Oak Tree Furniture,

On behalf of the Animal Care Center, I would like to extend our sincere gratitude for your generous donation of multiple items to our shelter. Your kindness and support help us provide comfort, care, and enrichment to the animals in our care each day. Donations like yours make a meaningful difference. Because of you, we are better able to meet their needs while they wait for their forever homes.

We also want to thank you for the donation of $200 to the Animal Care Center on May 6, 2026. Your contribution has been directed to our medical fund, where it will help provide essential veterinary care and treatment for the animals in our shelter.

Your generosity truly makes a difference. Support like yours allows us to continue our mission to practice and promote responsible, compassionate care for all animals, both within our shelter and throughout the community we proudly serve. We truly appreciate your compassion and commitment to helping animals in need. Thank you for being a valued supporter of our mission.

Gratefully,

Shelter Staff & Pets

TEHAMA COUNTY
ANIMAL SERVICES

Tehama County Donation Receipt

Department of Agriculture / Division of Animal Services

PO Box 38 • Red Bluff, California 96080 • (530)527-3439

DONOR INFORMATION:

Name Oak Tree Furniture Date 5/16/26

Address 2760 Bechen Lane

City Redding State CA Zip 96002

DONATION INFORMATION: Type of Donation: ☒ Money ☐ Other - Online donation

Items Donated: Crate (250) Cat Beds 7 (105)
(2) Cat toys ball (20) (1) Cat Spray (10) Chews (20)x3 (45)
Pill Pockets (25) (2) treats (30) Cat Collars (6) Litter Mats (12) (15)
2 bags (2)

☒ Amount of Monetary Donation 200 Receipt Number Issued

OR

☐ Value of Property: 500

Person Receiving Donation: Shawnee

This paperwork to be submitted to Thomas Moss, Director of Animal Services, by the next business day.

OFFICE USE ONLY

Processed by: **Date:**

Thank you!

April 24, 2026

Dear Jill Branzini,

On behalf of the Animal Care Center, I would like to extend our sincere gratitude for your generous donation of the whelping box and pill pockets to our shelter. Your kindness and support help us provide comfort, care, and enrichment to the animals in our care each day.

Donations like yours make a meaningful difference. Because of you, we are better able to meet their needs while they wait for their forever homes.

We truly appreciate your compassion and commitment to helping animals in need. Thank you for being a valued supporter of our mission.

.

Gratefully,

Shelter Staff & Pets

TEHAMA COUNTY
ANIMAL SERVICES

Tehama County

Agenda Request Form

File #: 26-1006 **Agenda Date:** 6/30/2026 **Agenda #:** 6.

DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES

Requested Action(s)
a) TRANSFER OF FUNDS: ANIMAL SERVICES, B-91 - From Other Gov't Agencies (2078-450740) to Contingency (1109-59000), $15,200; and from Contingency (1109-59000) to Household (2078-53140), $1,500; Medical Expense (2078-53190), $11,000; Office (2078-53220), $1,200; and Special Department Expense (2078-53280), $1,500 **(Requires a 4/5's vote)**

Financial Impact:
The funds for the requested action are from unanticipated revenue to be received in account 2078-450740, Other Government Agencies.

Background Information:
The requested transfer of funds is needed to cover unanticipated expenses and to prevent budget shortfalls.

Tehama County Auditor's Office

BUDGET APPROPRIATION INCREASE REQUEST

Auditor Number B-91

DEPARTMENT NAME Animal Services

Date: 6/17/2026

I am requesting an increase to my budget appropriates as listed below:

Check one [ ] **"Previous Year Revenue"** [X] **"New Revenue"**

Funding Source Revenue to be received in Other Gov't Agencies (2078-450740)

****Note* ***General Fund and Public Safety "MUST" use Contingency when increasing budget***

Increase Revenue Budget				Increase Expenditure Budget			
FUND DEPT NO	**ACCOUNT NUMBER**	**ACCOUNT NAME**	**AMOUNT**	**FUND DEPT NO**	**ACCOUNT NUMBER**	**ACCOUNT NAME**	**AMOUNT**
2078	450740	Other Government Agencies	$ 15,200.00	1109	59000	Contingency	$ 15,200.00
1109	59000	Contingency	$ 15,200.00	2078	53140	Household	$ 1,500.00
				2078	53190	Medical	$ 11,000.00
				2078	53220	Office	$ 1,200.00
				2078	53280	Spec. Dept Expense	$ 1,500.00
		Total Journal	**$ 30,400.00**			Total Journal	**$ 30,400.00**

TRANSFER APPROVED

Vanessa Martinez

SIGNATURE OF REQUESTING OFFICIAL DATE

Ana Zamacona 6/17/2026

AUDITOR DATE

BOARD OF SUPERVISORS DATE

A-117
07/2018

Tehama County

Agenda Request Form

File #: 26-0592 **Agenda Date:** 6/30/2026 **Agenda #:** 7.

LIBRARY

Requested Action(s)
a) DONATION - Request approval and authorization for the Librarian to accept the following monetary and property donations to the Tehama County Library:

1) Assorted books with a fair market value of $1,400 from California State Library Rural Health Connections
2) Laptops, Jabra speakers, and Meeting Owl with a fair market value of $4,700 from California State Library Rural Health Connections
3) Tabletop blood pressure monitor with a fair market value of $2,150 from California State Library Rural Health Connections
4) $10,000 from the Andrew Carnegie Corporation
5) $1,000 from Northern California Child Development Inc. (NCCDI)
6) Sewing machine with a fair market value of $559 from Tehama County Solid Waste Management Agency/CalRecycle
7) Charlie Cart with a fair market value of $14,000 from California State Library EmPOWERing Access project
8) Book bike with a fair market value of $3,800 from California State Library EmPOWERing Access project
9) Three (3) Spectrum Light Labs with a fair market value of $6,900 from California State Library EmPOWERing Access project

b) TRANSFER OF FUNDS: LIBRARY, B-93 - from Donations (6021-471132) to Contingency (1109-59000), $11,000; and from Contingency (1109-59000) to Office Expense (6021-53220), $10,000, Printed Library Materials (6021-5322023), $500, and Special Department Expense (6021-53280), $500 **(Requires a 4/5's vote)**

Financial Impact:
Items and funds included in the requested action are from donations received by the Tehama County Libraries.

Background Information:
Donations made to the Library are used to support various outreach activities and programs offered to the public at all Tehama County Library locations.

Tehama County Auditor's Office

BUDGET APPROPRIATION INCREASE REQUEST

Auditor Number B-93

DEPARTMENT NAME Library

Date: June 30, 2026

I am requesting an increase or decrease to my budget appropriations as listed below:

Check one [ ] **"Previous Year Revenue"** [X] **"New Revenue"**

Funding Source Donations from Andrew Carnegie Corporation and Northern California Child Development Inc. (NCCDI)

****Note*** ***General Fund and Public Safety "MUST" use Contingency when increasing budget***

Increase Revenue Budget

FUND DEPT NO	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
6021	471132	Donations	$ 11,000.00
1109	59000	Contingency	$ 11,000.00
		Total Journal	**$ 22,000.00**

Increase Expenditure Budget

FUND DEPT NO	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
1109	59000	Contingency	$ 11,000.00
6021	53220	Office Expense	$ 10,000.00
6021	5322023	Printed Library Materials	$ 500.00
6021	53280	Special Department Exp	$ 500.00
		Total Journal	**$ 22,000.00**

Alicia Meyer 06/23/2026

SIGNATURE OF REQUESTING OFFICIAL DATE

INCREASE / (DECREASE) APPROVED

Julieanne Manning 6/23/2026

AUDITOR DATE

BOARD OF SUPERVISORS DATE

A-117

Jan-19

Tehama County

Agenda Request Form

File #: 26-0593 **Agenda Date:** 6/30/2026 **Agenda #:** 8.

LIBRARY

Requested Action(s)
a) APPLICATION - Request confirmation of the Grant Application submitted by the Librarian to the California Library Literacy Services Grant to support the development and implementation of an adult literacy program in Tehama County

Financial Impact:
The potential award amount is unknown for this Grant Application. If awarded another item will be brought forward to accept and provide the amount awarded to Tehama County.

Background Information:
California State Library (CSL) expanded their California Library Literacy Services (CLLS) grant program to allow new applications, where previously only libraries with an existing CLLS grant were allowed to apply for the next year's funding. Due to time constraints this application has already been submitted for FY 26-27. CLLS provides training to library staff to develop and support a volunteer tutor program to work one-on-one and in small groups with learners. Funds may be used on salaries and benefits, Live Scans for volunteer tutors, and materials to support literacy education. If selected, the first year must be development of an adult literacy program. Subsequent years may include a family literacy program. No match is required in the first year. Subsequent years require a match relative to the award amount.



CLLS - TehamaCountyLibrary

Prepared by Tehama County Library
for California State Library 2026-27 NEW CLLS Libraries Application

Primary Contact: Alicia Meyer

Opportunity Details

Opportunity Information

Title
2026-27 NEW CLLS Libraries Application

Description
The California Library Literacy Services (CLLS) opportunity provides grant funding for California public libraries to implement adult literacy programs. The purpose of this grant is to address the critical impact of adult literacy levels in California to help adults meet their life goals and aspirations. Accepted applicants will enter the CLLS program in the 2026-2027 project period and are expected to run ongoing literacy programs.

Awarding Agency Name
California State Library

Agency Contact Name
Allyson Jeffredo

Agency Contact Phone
916-603-6709

Agency Contact Email
clls@library.ca.gov

Opportunity Posted Date
12/15/2025

Public Link
https://www.gotomygrants.com/Public/Opportunities/Details/58987621-404c-4fdd-93e6-5a466b829f14

Funding Information

Opportunity Funding
$200,000.00

Funding Sources
State

Funding Restrictions
See the CLLS Law on the CLLS Manage Your Current Grant page: https://www.library.ca.gov/grants/manage/#clls

Award Information

Award Period
07/01/2026 - 09/30/2027

Award Type
Competitive

Capital Grant
No

Expected Number of Awards
6.00

Indirect Costs Allowed

Yes

Indirect Cost Description

An indirect cost is the applicant's incurred cost that cannot be readily isolated or identified with just one project or activity. These types of costs are often referred to as "overhead costs." Typical examples of indirect costs are general telephone service, postage, office supplies, office space expenses, and administrative or financial operations for an entire organization. Indirect is an allowable California Library Literacy Services cost. For each California Library Literacy Services program, indirect costs cannot exceed 10% of the direct project costs (the subtotal) for each award budget.

Restrictions on Indirect Costs

Yes

Submission Information

Submission Window

Closes 01/21/2026 5:00 PM

Submission Timeline Type

One Time

Application Review Start Date / Pre-Qualification Deadline

1/22/2026

Question Submission Information

Question Submission Email Address

clls@library.ca.gov

Question Submission Additional Information

The State Library team is here to help. Email clls@library.ca.gov for questions.

Technical Assistance Session

Technical Assistance Session

Yes

Session Date and Time

12/16/2025 7:00 PM

Conference Info / Registration Link

https://us06web.zoom.us/meeting/register/zpn908o8QhaSwb_e2iBHiQ

Additional Information

Additional Information URL

https://www.library.ca.gov/services/to-libraries/clls/

Additional Information URL Description

A second information session will be held on January 7, 2026, 2:00 pm – 3:00 pm. Registration link: https://us06web.zoom.us/meeting/register/ipdjn8JVRn6rQoTYeM--sA#/.

Award Administration Information

Reporting

Review the CLLS Manage Your Current Grant page for reporting information for current CLLS programs: https://www.library.ca.gov/grants/manage/#clls.

Project Information

Application Information

Application Name
CLLS - TehamaCountyLibrary

Award Requested
$1.00

Total Award Budget
$1.00

Primary Contact Information

Name
Alicia Meyer

Email Address
countylibrarian@tehamacountylibrary.org

Address
545 Diamond Ave.
Red Bluff, CA 96080

Phone Number
(530) 527-0604

Project Description

Applicant Information

If you need support on this application, contact your state grant team at CLLS@library.ca.gov.

This form does not auto-save your work. Click the green Save button often.

To increase the size of the text, press the "Ctrl" and the "+" buttons on your keyboard at the same time.

---

1. Before beginning the application, check that your organization meets all eligibility requirements:

- **Is a California public library or supporting agency, such as a governmental agency, library foundation or Friends group**
- **Can commit to providing literacy services in alignment with the CLLS Mission, Values, and Program Essentials**
- **Has at least one staff member who attended an information session**

Based on the eligibility requirements above, is your organization eligible to apply for this funding?

◉ Yes
○ No

2. Applicant Organization Name

Tehama County Library

3. Select the Applicant Organization Type

○ California Government Agency (Note: Government agencies applying on behalf of a library they directly operate should select California Public Library.)
◉ California Public Library
○ Library Friends or Foundation Group

4. Will the project proposed be implemented at or in conjunction with a California public library?

◉ Yes
○ No

4b. Select the library.

Tehama County Library

5. Organization's Federal Employee Identification Number (EIN)

946000543

Application Certification

Application Certification Upload Instructions

1. **Download the Application Certification Template below.**
2. **The Authorized Representative signs for your project.**
3. **Upload your completed form by using "Choose File" button below.**

Application Certification Template

Application Certification And Signature Page-2425.docx

Upload your completed Certification and Signature page. Your file name should follow the format OpportunityName_Certification_OrganizationName. Example: InspirationGrant_Certification_CaliforniaStateLibrary. Acceptable file formats include PDF, Word (.doc, .docx), Excel (.xlsx), JPEG/JPG, and PNG.

CLLS_Certification_TehamaCountyLibrary.pdf

Authorized Representative

The Authorized Representative is the legally designated representative of the applicant organization. The legally designated representative has the legal authority to enter into an agreement executing the agreement and is authorized to receive and expend funds in order to administer the proposed grant project. The individual designated in the application as the Authorized Representative will be responsible for signing any potential award materials requiring signature such as award agreement, payment claim forms, report forms and budget modification requests. The Authorized Representative must have signatory power within the applicant organization.

Authorized Representative First and Last Name.

Alicia Meyer

Authorized Representative Title

County Librarian

Authorized Representative Email

countylibrarian@tehamacountylibrary.org

Authorized Representative Phone (Use the format 123-456-7890)

530-527-0604

Authorized Representative Street Address

545 Diamond Ave

Authorized Representative City

Red Bluff

Authorized Representative Postal Code (Use the format 12345 or 12345-6789)

96080

Recipient Manager

The Recipient Manager is the main contact for the proposed project. Typically they are responsible for communicating with the State Library on a day to day basis, carrying out project activities and submitting reporting for grants. The State Library has previously referred to this role as a Project Coordinator.

Recipient Manager First and Last Name

Alicia Meyer

Recipient Manager Title

County Librarian

Recipient Manager Email

countylibrarian@tehamacountylibrary.org

Recipient Manager Phone (Use the format 123-456-7890)

530-527-0604

Project Details

If you need support on this application, contact your state grant team at CLLS@library.ca.gov.

This form does not auto-save your work. Click the green Save button often.

To increase the size of the text, press the "Ctrl" and the "+" buttons on your keyboard at the same time.

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1. Primary Project Audience: **Identify the audience(s) for this project.**

Select all that apply

- ☒ Adults
- ☒ Families
- ☐ Immigrants/Refugees
- ☐ Intergenerational Groups (Excluding Families)
- ☐ Library Staff, Volunteers, and/or Trustees
- ☒ Low Income
- ☐ Non/Limited English Speaking
- ☐ People with Disabilities
- ☒ People with Limited Functional Literacy
- ☐ Pre-School Children
- ☒ Rural Populations
- ☐ School Age Children
- ☒ Senior Citizens
- ☐ Statewide Public
- ☐ Suburban Populations
- ☒ Unemployed
- ☐ Urban Populations
- ☒ Young Adults and Teens
- ☐ Other
- ☐ Not Specific Primary Audience
- ☐ LGBTQ+

2. Abstract: **Provide a brief summary of your project including what you will do, for whom, and for what expected benefit. This statement may be used for publicity purposes. (Word limit: 60)**

Question 2 Response:

Tehama County Library will initiate a literacy program to support community members with reading and writing via 1:1 tutoring utilizing volunteers, initially targeting young adults/teens through senior citizens. Through partnerships, the focus will be on low income, unemployed, and those with limited functional literacy throughout our rural county. By supporting adult literacy, family and youth literacy are also supported.

3. Project Description: **Provide a description that will enable the reviewers to understand the overall project if they were to read only this response and no other part of the application. (Word limit: 300)**

The text should be a summary of:

- **the needs and aspirations your project responds to**
- **your planned activities**
- **how the activities you propose will achieve your desired outcomes and goal**

Organize your text in a readable format. Use subheadings as needed.

Question 3 Response:

Over 25 percent of Tehama County residents are categorized as struggling with anything beyond simple/familiar text, with over 60 percent of Tehama County qualifying for CLLS services (39,228 adults) based on the PIAAC level 1 or level 2 criteria. As an incredibly rural and low-income community, there are limited opportunities and even fewer for adults with limited literacy skills, and the multi-generational impact of poor literacy is demonstrated by only 25 percent of third-graders reading at or above grade level.

Fortunately, Tehama County has many agencies and individuals wanting to help their neighbors. Tehama County Library seeks to create an adult literacy program by recruiting, training, and supporting volunteer tutors to provide one-on-one support with reading and writing to self-referred individuals. This is but one element of a county-wide effort being led by Expect More Tehama to improve literacy skills, and by extension, quality of life, employment opportunities, civic engagement, and the ability to support youth on their own literacy journey.

With few exceptions, the guiding team assembled by Expect More Tehama are focused on literacy for TK-3rd grade by the nature of their participating department or agency, so developing resources to support adult learners can help to improve overall literacy throughout the county. Tehama County Library is uniquely positioned in the community as a safe and trusted institution with the ability to recruit volunteers to support adult learners, and in time can expand services to other learners who fall outside of the TK-3rd grade demographic.

4. Agency Alignment: Describe how the proposed project aligns with your agency's mission, values, strategic plan, goals, and/or other activities. (Word limit: 150)

Question 4 Response:

Tehama County Library's published mission and vision statement is: "At the Tehama County Library, we envision Tehama County as a community where learning, imagination, and opportunity thrive. Our mission is to be there for you and your family." While we offer many opportunities for the community to build skills, job search, learn to effectively use technology, create art, and of course, access literature through story times, physical books, audiobooks, and e-books, we haven't been helping those who need to develop their literacy skills so that they can more easily access all of those opportunities.

In the past year, our volunteer engagement has increased from 15 individuals to 77. By developing a literacy program that relies on volunteer tutors, we are also providing an opportunity for new connections and for community members to experience the satisfaction of helping others.

5. Is this a brand new project?

A new project is one that has not been implemented before at your organization. This is a project that you are starting from scratch.

Question 5 Response:

- (●) Yes
- ( ) No

6. Is this project expected to continue beyond the grant period to implement fully?

- (●) Yes
- ( ) No

6b. Describe your plans for future years and how the activities proposed in this grant contribute to your plans as a whole. (Word limit: 150)

Question 6b Response:

If accepted into the CLLS program, our library plans to provide CLLS as an ongoing service into the future.

7. Focus Population: Who is the focus population for this project? (Word limit: 50)

Describe the focus population for your proposed project.

Question 7 Response:

We will focus on adults with low literacy whose needs are not met by the area's adult school.

8. How does this proposed project address barriers and needs experienced by the focus population and align with the population's strengths and aspirations? (Word limit: 150)

Describe how what you plan to do will help address the barriers and unmet needs and align with the aspirations of the focus population.

Question 8 Response:

There are limited resources available to adults with low literacy in our county, which is exacerbated by the rural nature of our county, limited public transportation, areas without reliable cellular service, and many residents lacking wi-fi due to their minimal incomes going to housing and food. With three locations and 102 hours of weekly operating availability, the library is positioned to serve adult learners who lack the resources to make it to the Adult Education office during the 35 hours they are open each week in a single location, or to access their courses online.

9. How will you connect with the focus population, inform them about the project, remove barriers, and encourage their participation? (Word limit: 300)

Describe your outreach efforts to connect the focus population with the project, increase their participation, and address obstacles to their participation.

Question 9 Response:

Through the countywide literacy efforts being organized by Expect More Tehama, we will be able to advertise broadly through many departments and agencies that the library is offering adult literacy services and seeking volunteer tutors. Additionally, the library is active in community outreach events and partnering with a broad selection of service providers so that we can provide information one-on-one or by distributing information through partner agencies, such as school districts, preschools, Job Training Center, Social Services, etc.

Our volunteer program has achieved a streamlined process, as has our room reservation system, allowing us to match up learners with volunteer tutors at mutually convenient days and times.

10. How is your project being created, planned, and implemented in collaboration with the focus population? (Word limit: 300)

Describe how members of the focus population are working and will work with you on the project as you create, plan, and implement it.

Question 10 Response:

It is anticipated that our tutor training will include setting up individualized learning plans, monitoring progress, and adapting to changes as needed.

11. Project Outputs: List your anticipated project outputs. Include services to be provided and/or products to be created in this project as well as the approximate number of each.

Outputs are quantifiable measures of services and/or products to be created or provided. Be sure to include the number of people you anticipate will participate in and/or benefit from each activity, if applicable.

Example list of outputs:

- **Will serve 59 new learners**
- **Will provide 1,500 one-on-one tutoring sessions and 150 small group sessions**
- **Will recruit 60 new volunteers and provide 6 new tutor trainings**
- **Will attend 10 outreach events to promote literacy services and build community awareness**

Question 11 Response:

Our anticipated project outputs are to initiate a literacy program, recruit and train 30 volunteer tutors, and connect them to 30 learners with a goal of meeting biweekly, at a minimum.

12. **Additional Evaluation:** **Beyond the Roles & Goals framework required by the State Library, describe additional local plans, if any, for evaluating the impact of your project in response to your stated need. (Word limit: 300)**

Question 12 Response:

N/A

13. **Future Plans:** **If this project is successful, how will it be supported and sustained in the future, and if it's not, how will you use any lessons learned? How will you share successes and lessons learned? (Word limit: 150)**

Question 13 Response:

Improving literacy is a priority across many county departments, agencies, and organizations. Based on recent history, it is anticipated that we will build collaboration opportunities specific to this program with our existing and new partners and grow the program year over year. Library staff actively work on being solution-focused, and using any "failures" as sources of information for improvements. When applicable, scenarios are examined in small groups or at biweekly staff meetings to pool knowledge and experience and develop new strategies.

14. **Project Partner:** **Do you have a project partner to report?**

Select "No." CLLS is reporting "community connections" not "project partners." Community connections are reported in Question 15.

Question 14 Response

◉ No

15. **Community Connections:** **A community connection is a cooperating institution or agency with which the applicant works to achieve project goals but with which the applicant might not have a formal, signed agreement. At least one community connection is required to be listed in this application.**

Organizations or individuals who are contractors under the project are not considered community connections.

Do you have a community connection to report?

◉ Yes

15b. Community Connection Name

15b. Community Connection Name

Expect More Tehama

15c. Describe resources the connection will contribute and how it will contribute to the project and help achieve project goals.

Question 15c Response:

In FY25-26, Expect More Tehama (EMT) created a Literacy Guiding Team to co-design a countywide, multi-year approach to improving literacy in Tehama County. Expect More Tehama has contracted with an outside consultant, and is leveraging their role in the community to bring together a wide array of stakeholders, including Tehama County Library. EMT's Executive Director has offered support in any needed areas should Tehama County Library receive this funding. It is anticipated that they would be an outstanding resource for connecting with volunteers for tutoring as well as individuals seeking literacy support, through their newsletters, advertising, and continuing literacy events. EMT has also indicated the ability to assist with local matching funds.

15d. Do you have a second community connection to report?

- ○ Yes
- ◉ No

16. Community Connection Letters of Support: Attach any letters of support to your application.

Acceptable file formats include PDF, Word (.doc, .docx), Excel (.xlsx), JPEG/JPG, and PNG.

Your letters of support should be named OpportunityName_LetterofSupport1_OrganizationName

If you have more than one letter of support, click Choose File again to upload multiple files.

Upload Letters of Support Here:

17. Choose one intent that best describes the project.

- ◉ Improve users' general knowledge and skills

CLLS-Specific Information

If you need support on this application, contact your state grant team at CLLS@library.ca.gov.

This form does not auto-save your work. Click the green Save button often.

To increase the size of the text, press the "Ctrl" and the "+" buttons on your keyboard at the same time.

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1. Beginning the second year of participation, a new CLLS program is expected to report a local cash match of at least $15,000 for adult literacy services.

After the third year of participation, a CLLS program is required to contribute a local cash match of at least $15,000. Local cash match must meet the CLLS allowable expenses requirements. Review the CLLS allowable expenses guidelines on the CLLS Manage Your Current Grant page.

Will you be able to contribute at least $15,000 in local cash match starting in 2027-2028?

- (●) Yes
- ( ) No

2. Briefly describe how much cash match you anticipate will support your CLLS program in 2026-2027. Explain what you plan to use cash match funds to support. (Word limit: 60)

If CLLS funding is received, we anticipate matching $5,000 in 2026-2027 to purchase materials for training and tutoring.

3. CLLS is funded by the State of California. Funds generally arrive to libraries annually in October or November of the funding period. Are you able to sustain the CLLS program based on this funding schedule?

- (●) Yes
- ( ) No

4. Describe your plans to ensure necessary staffing levels to meet your program goals. (Word limit: 150)

Informal library policy is that there are always two staff members trained on any task or subject area, so that vacancies do not derail service provision. One staff would be assigned as a primary and another a secondary, and both involved in planning this new literacy program and attending all trainings. With such a small staff, volunteers typically have an opportunity to become familiar with every staff member in short order.

5. CLLS staff are required to participate in the following activities:

- **Statewide networking and training opportunities**
- **Regional network meetings**
- **Adult education consortium/a meetings**

Confirm that literacy staff will participate in the above activities during the program period.

- (●) Yes
- ( ) No

6. CLLS is a core library service, which is a program essential. Describe your plans to collaborate with other areas of the library. (Word limit: 150)

We have a small staff who work in rotation across all three locations. We meet biweekly for staff meetings and are connected daily via Microsoft Teams.

7. What other organizations provide literacy services in your community? How will you work together to ensure services are complimentary and not duplicated? (Word limit: 150)

Aside from Adult Education, literacy services are targeted at ages 0-5 years and grades TK-3. Until we expand to family literacy, there is not anticipated overlap as we are already in contact with Adult Education.

8. What groups will you conduct outreach to promote literacy services? Select all that apply.

- ☒ Community fairs or festivals
- ☒ Schools or school districts, First5, or other agencies
- ☒ Pre-schools or K-12-related events (like back-to-school nights, parent meetings, etc.)
- ☒ Adult schools or community colleges
- ☒ Volunteer agencies or fairs
- ☒ Workforce development agencies or events (like job fairs, etc.)
- ☒ Health and human services agencies or events
- ☐ Housing agencies
- ☐ Jails, prisons, or other similar institutions
- ☒ Reporting centers or probation departments
- ☒ Community-based and service organizations (like nonprofits, faith-based institutions, Rotary, Kiwanis, etc.)
- ☐ Community businesses (like laundromats, barbershops, etc.)
- ☒ Recovery and mental health organizations
- ☒ Professional associations and retiree groups
- ☐ Financial organizations or banks
- ☒ Local government meetings
- ☒ Media interviews
- ☒ Medical offices or other health-related businesses
- ☐ Other

9. What outcomes do you expect from your outreach? Select all that apply.

- ☒ Enroll new learners
- ☒ Recruit volunteers
- ☒ Develop new community connections
- ☒ Strengthen community connections
- ☒ Receive money or in-kind support
- ☐ Other

10. CLLS is volunteer-based, which is a program essential. Describe your volunteer recruitment plans. (Word limit: 150)

We regularly have new volunteers from word of mouth, Friends of the Library newsletters, and our work with Department of Education and Social Services. Additionally, we have established a distribution system for upcoming library events and would utilize those contacts to recruit additional volunteers as needed.

11. Are you aware of any local policy that may create a barrier for volunteer recruitment?

- ○ Yes
- ◉ No

12. What plans do you have for tutor training? (Word limit: 150)

We would rely on the established trainings available, with a goal of 5-7 hours of training for volunteer tutors after they have cleared a LiveScan. One permanent staff member would be assigned as the subject matter expert and trained to provide that training and support to all participants and other staff.

13. Describe where you will provide literacy services. Include where you plan to provide services at the library and any off-site community locations, if known. (Word limit: 150)

Initially, all literacy services would be provided at our three library locations.

14. CLLS requires an in-depth mid-year and end-of-year program narrative, outputs/outcomes, and financial reporting.

Review the CLLS Manage Your Current Grant page for current CLLS program reporting requirements.

Can you commit to the CLLS data collection and reporting process?

- ◉ Yes
- ○ No

15. Identify one to two program goals for the year ahead and describe your basic plans to meet these goals. (Word limit: 150)

To help identify a program goal, refer to the CLLS Mission, Values, and Program Essentials. Consider what program essential(s) you would like to work towards in the program period.

Question 15 Response

While each of the CLLS values are inspirational, what has been missing are literacy services as a core library service. Through formal promotion and face-to-face conversations with patrons and community members, the library will seek to establish that we are not only a source of education and entertainment, but also a place where community members can feel safe accessing literacy services at the level that best suits their individual needs.

Project Activities - Adult Literacy Services

If you need support on this application, contact your state grant team at CLLS@library.ca.gov.

This form does not auto-save your work. Click the green Save button often.

To increase the size of the text, click the "Ctrl" and "+" buttons on your keyboard at the same time.

CLLS Adult Literacy Services has two core activities:

1. **One-on-one tutoring**
2. **Group learning (2 or more learners)**

In the following activity section, you will only report the activities from the above list that you plan to provide for adult learners in the upcoming program period. You must report at least one activity from the list.

If you have a significant adult learner activity you plan to conduct that does not fit into the above list, contact your state team at clls@library.ca.gov to discuss and approve your plan before application.

Refer to the CLLS FAQ for more information about adult literacy activities and other frequently asked questions.

Activity Name

One-on-one turoring

Activity Description: Provide a brief summary of your activity including what you will do and how you will do it, for whom, and for what expected benefit. (Word limit: 150)

The library will recruit volunteer tutors; arrange and pay for LiveScans; provide training, resources, and continued support. Additionally, staff will set up days and times for tutoring to occur at a library location, and work to resolve any issues that might arise. We will check in with learners and tutors at regular intervals to ensure that learning is progressing as planned and there are no outstanding concerns.

Choose your activity

◉ Instruction: Involves an interaction for knowledge or skill transfer.

Choose the Type that best describes the instruction activity.

○ Program: Formal interaction and active user engagement (i.e. a computer class)
◉ Consultation: Informal interaction with an individual or group of individuals; the provision of expert advice or reference services to individuals, units or organizations.

Choose the format that best describes the instruction.

◉ In-person: carried out face-to-face
○ Virtual: mediated by a computer, computer network, or mobile device
○ Combined In-person & virtual: delivered both in-person and via a computer, computer network, or mobile device

Is the activity directed at the library workforce (includes volunteers and trustees) or the general population?

◉ General population

Do you have a second activity to report?

○ Yes
◉ No

If No, scroll to the bottom of page

Additional Information/Uploads

If you need support on this application, contact your state grant team at CLLS@library.ca.gov.

This form does not auto-save your work. Click the green Save button often.

To increase the size of the text, click the "Ctrl" and "+" buttons on your keyboard at the same time.

Applicant Organization Assessment

1. Recipient Manager Name
Alicia Meyer

2. Is the recipient manager new to your organization (joined within the past year)?
○ Yes
◉ No

2b How long has the recipient manager worked in your organization? (Enter in years. Example: 3.5)
2.5

3. Has the recipient manager previously managed any LSTA or other state or federal grant projects within the last three years?
◉ Yes
○ No

3b. How many grant projects has the recipient manager previously managed?
4

4. How long has the organization's director been in his/her current position? (Enter in years. Example: 3.5)
2.5

5. Has the applicant organization received any grants from the California State Library in the past three (3) years?
◉ Yes
○ No

5b. How many grants has the applicant organization received from the California State Library in the past three (3) years?
3

6. Has the applicant organization been awarded a grant not issued by the California State Library in the past three (3) years?
◉ Yes
○ No

7. For any grants received within the past three (3) years, has the applicant organization been late submitting any of the following (select all that apply)?
☐ Amendments
☒ Budget modifications, augmentations and/or revisions
☐ Fiscal and/or narrative reporting
☐ The applicant organization has not been late in any of the above
☐ N/A - The applicant organization has not received any grants within the past three (3) years.

8. For any grants received within the past three (3) years, has your organization failed to meet any grant requirements?
○ Yes
◉ No

9. In the past two years, has your organization undergone a reorganization or major shift in management that would affect this program?

- ○ Yes
- ◉ No

10. Has the applicant organization ever been convicted of violating criminal law involving fraud, bribery, or gratuity violations?

- ○ Yes
- ◉ No

11. Does the applicant organization have a current lawsuit filed against them or previously had a lawsuit filed against them in the last five (5) years?

- ○ Yes
- ◉ No

12. How many times in the past five (5) years has the applicant organization received an audit and/or monitoring finding(s)?

- ◉ The applicant organization has not received an audit finding in the past five years
- ○ 1-3 findings
- ○ 4-6 findings
- ○ 7+ findings

13. Select the type of audit(s) or monitoring that resulted in findings (select all that apply):

- ☒ The applicant organization has not received an audit finding in the past five years
- ☐ Federal audit
- ☐ Financial audit
- ☐ LSTA monitoring
- ☐ State audit
- ☐ Any other type of audit not identified above:

13b. If 'Any other type' was chosen, explain audit type.

14. Does your accounting system identify and track expenditures and receipt of program funds separately for each grant award?

- ◉ Yes
- ○ No

15. Is your organization facing bankruptcy or major budget deficits?

- ○ Yes
- ◉ No

Additional Documents

Attach additional supporting documents to this application.

Supporting attachments should provide data for information provided in the narrative.

Examples of attachments include:
• Letter of support from individuals or groups (not community connections);
• Citations from reports supporting the needs statement;
• Staff position descriptions;
• Sample evaluation tools;
• Description and expertise of any consultants to be used

Acceptable file formats include PDF, Word (.doc, .docx), Excel (.xlsx), JPEG/JPG, and PNG.

Your additional documents should be named OpportunityName_UpToThreeWordDescription_OrganizationName

Attach additional supporting documents to this application. If you have more than one file, click Choose File again to upload multiple files.

Budget

Proposed Budget Summary

Expense Budget

	Grant Funded	Total Budgeted
A1. Salaries, Wages and Benefits (Adult Literacy)		
Application Placeholder	$1.00	$1.00
Subtotal	**$1.00**	**$1.00**
Total Proposed Cost	**$1.00**	**$1.00**

Revenue Budget

	Grant Funded	Total Budgeted
Grant Funding		
Award Requested	$1.00	$1.00
Subtotal	**$1.00**	**$1.00**
Total Proposed Revenue	**$1.00**	**$1.00**

Proposed Budget Detail

See attached spreadsheet.

Proposed Budget Narrative

A1. Salaries, Wages and Benefits (Adult Literacy)

Salaries, wages, and benefits costs include the fully burdened salaries and benefits for all adult literacy services staff and other staff for their proportional time spent directly supporting the adult literacy program. The narrative section for Salaries, Wages and Benefits line items must include the position title, FTE for direct project work, hourly rate inclusive of salaries, wages and benefits, and how the position supports the project. FTE is the proportion of a full-time employee's time spent on the proposed project. Refer to the CLLS Manage Your Current Grant page for support documents.

Application Placeholder

Application Placeholder

E-Contract Review
Approval as to Form

Department Name: Library

Vendor Name: California Library Literacy Services Grant

Contract Description: For the purpose of receiving funding to support the development and implementation of an adult literacy program

APPROVED AS TO FORM:



Date: 06/22/2026

Office of the Tehama County Counsel
Margaret Long, County Counsel

Tehama County

Agenda Request Form

File #: 26-1116 **Agenda Date:** 6/30/2026 **Agenda #:** 9.

LIBRARY

Requested Action(s)
a) APPLICATION - Request approval and authorization for the County Librarian to apply for the 2026-27 Zip Books Program Grant from the California State Library

Financial Impact:
There is no financial impact on the General Fund. If offered and accepted, grant revenue would be offset by an equal expense. This grant does not require matching funds.

Background Information:
Tehama County Library has been selected as a Zip Book Project participant for the past several years, allowing the Library to increase the number of new books added to our collection without impacting the General Fund.

This program allows a patron to request a book or audiobook which is not available in our collection, which is then purchased by the Library through Amazon and shipped directly to the patron's home. The patron has three weeks to use the book or audiobook, after which time the item is returned to the Library and added to the collection for other patrons to check out. This program is hugely popular with Tehama County Library patrons, allowing them to request specific books and help the Library grow its collection with books and audiobooks that align with the local community's needs and interests.

Tehama County

Agenda Request Form

File #: 26-1059 **Agenda Date:** 6/30/2026 **Agenda #:** 10.

CHILD SUPPORT SERVICES

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Director to sign the Shared Services Agreement with El Dorado Department of Child Support Services for the purpose of providing attorney services, with compensation not to exceed $75,000 per fiscal year and total maximum compensation not to exceed $225,000, effective 7/1/26 and shall terminate 6/30/27, with an option to renew annually for two additional terms through 7/1/29

Financial Impact:
The Plan of Cooperation includes Tehama DCSS paying El Dorado DCSS $6250/month ($75,000/year) for legal services. In the past we budgeted $157,345 for the Attorney IV position, which included benefits. The cost savings for utilizing this Agreement is over $82K.

The Attorney Services Plan of Cooperation (POC) is a strategy that provides financial relief for the Tehama DCSS Budget.

Background Information:
This Agreement has no changes except for the end date since it last appeared before the Board of Supervisors. The intent of the Plan of Cooperation with El Dorado DCSS for attorney services is to ensure Tehama DCSS is able to fulfill responsibilities to manage child support cases for Tehama County. The Department facilitates child support order development, and establishing and modifying orders which requires the Department to have a child support attorney who performs and oversees the legal functions of the Department such as reviewing and signing legal documents, meeting with Attorneys, presenting cases in court, etc., all while following state and local policies and the Family Code.

With the vacancy of the DCSS Attorney position in May 2024, the Department's caseload decline, budget reductions, and disruption to our operations each time our sole attorney resigned, highlighted the need for Tehama DCSS to look at a business model that is used by other Local Child Support Agencies: contracting with a singular county child support agency with multiple attorneys to implement our legal services.

The Tehama DCSS Director evaluated each function of the attorney position and assessed that some attorney duties may be shifted or eliminated. Additionally, using an outside attorney eliminates the time accounting for trainings, meetings, workgroups, vacation time out of office, etc. It is estimated that core child support attorney responsibilities can be performed in less than 20 hours per week.

Automation makes the collaboration referenced in this POC possible. CA DCSS has an online statewide case management system which allows staff to look up cases and serve customers from other counties. Tehama DCSS e-files documents with the court, uses Docusign, uses TEAMS for

meetings, and the Tehama County Superior Court allows attorneys to appear virtually for court appearances.

County of El Dorado

DEPARTMENT OF CHILD SUPPORT SERVICES

Ron Ladage, Director/Chief Attorney

PLAN OF COOPERATION BETWEEN
EL DORADO COUNTY DEPARTMENT OF CHILD SUPPORT SERVICES
AND
TEHAMA COUNTY DEPARTMENT OF CHILD SUPPORT SERVICES

Introduction

The Tehama County Department of Child Support Services, hereinafter referred to as TCDCSS, and the El Dorado County Department of Child Support Services, hereinafter referred to as EDCDCSS will enter into a collaborative Plan of Cooperation (POC) in an effort to assist the CA Department of Child Support Services (CADCSS) to promote statewide cost-effectiveness and efficiency, as well as for the purpose of providing Legal Attorney assistance to TCDCSS to ensure continuity of legal access and services to the families of Tehama County. The intent of this POC is to ensure TCDCSS can fulfill its responsibilities to manage child support cases for Tehama County and to allow EDCDCSS to supplement its allocation.

Term

EDCDCSS will provide Legal Attorney services to TCDCSS by appearing on the Title IV-D Child Support calendars and by providing legal guidance and approval of documents July 1, 2026, to June 30, 2027. Either party, upon a written 30-day notice to the other may elect at any time to cease its effort and stop participating in this POC. The term may be extended for up to two additional one-year periods, terminating on June 30, 2028 and June 30, 2029, respectively, so long as neither participant has given notice to discontinue participation in this POC by one month prior to the end of the then-current state fiscal year, and in which case, these terms shall be re-adopted for the extended term.

Amendments

With written agreement from all parties, and board approval from both counties, this POC may be amended to extend or reduce the POC dates, or make future adjustments for material changes in the child support program (funding, rankings, laws, etc.)

Roles and Responsibilities of Both Parties

- TCDCSS and EDCDCSS shall remain separate and distinct programs operated

within the respective counties. It is specifically and expressly understood that the EDCDCSS attorneys assigned hereunder are employees of El Dorado County and are not employees of Tehama County for any purposes whatsoever. It is specifically and expressly understood that this POC creates no relationship of employer/employee between County of El Dorado and County of Tehama. TCDCSS shall have no right to, and shall not, control the manner or prescribe the method by which the professional services are performed by the assigned EDCDCSS attorneys, and it is understood and agreed that these attorneys will continue to provide the same or similar services for EDCDCSS and other entities without restriction. EDCDCSS shall be entirely and solely responsible for its acts and the acts of its agents and employees while engaged in the performance of services hereunder.

- EDCDCSS will assign attorney support to TCDCSS to provide court coverage, legal document review and approval, and legal guidance related to child support cases and policies. Attorney support will be assigned based on availability and according to the existing EDCDCSS practices for case or task assignment.

- It is anticipated, and this contract provides a maximum obligation of a 17-hours per week assignment.

- The EDCDCSS Attorneys assigned to provide legal services to TCDCSS will continue to be under the supervision of EDCDCSS and subject to EDCDCSS policies and procedures at the direction of the EDCDCSS Director.

- The EDCDCSS Attorneys assigned to provide legal services agree to follow Tehama DCSS local case management policies and procedures, when within legal boundaries of the law. Any revisions thereof shall be reviewed and approved by the EDCDCSS Director prior to implementation by EDCDCSS Attorneys. The EDCDCSS and TCDCSS Directors agree to consult in good faith on any policies or procedures of EDCDCSS and TCDCSS that conflict.

- It is anticipated that all attorney appearances for court calendars, except for contested hearings and trials, will be remote, and virtual appearances are allowed by the court of TCDCSS. If this changes, it will be considered a material change to this POC and will require re-evaluation based upon this change. In addition, changes

to attorney staffing levels at EDCDCSS would be a material change requiring a re-evaluation.

- EDCDCSS agrees to provide a Child Support Attorney of Record to TCDCSS.
- TCDCSS agrees to provide notice of all hearings and trials by providing calendars and uploaded documents for EDCDCSS timely before each court date.
- EDCDCSS agrees to review and prepare for court calendars in advance, to promote stipulations, arrange for meet and confer with attorneys, review/ prepare draft guidelines in Child Support Enforcement (CSE), and to be a resource to the Title IV-D Child Support Program Commissioner.
- EDCDCSS agrees to use DocuSign for review and signature of legal documents.
- TCDCSS agrees to communicate timely all information relative to hearings, operational changes, and procedural/policy revisions influencing the work completed by ECDCSS.
- TCDCSS agrees to provide a workspace with internet/network access in case of the need for on-site work at court or the office.
- ECDCSS agrees to travel to TCDCSS once per month to ensure relationships are maintained among DCSS and Superior Court staff.

Financial Compensation

This POC will not affect either agency's State allocation. TCDCSS agrees to pay EDCDCSS directly, monthly $6250/month. EDCDCSS agrees to invoice TCDCSS monthly. This monthly amount compensates for staff time, at the full compensation rate (salary and benefits) and travel (mileage and hotel if necessary and in accordance with El Dorado County policies) to Tehama County Department of Child Support Services.

Information Security, Confidentiality and Data Protection

The parties shall comply with all State and Federal regulations concerning the safeguarding of confidential information including but not limited to: California Family

Code 17212; Title 22 of the California Code of Regulations sections 111430 and 111440, Welfare and Institutions Code section 11478.1, 26 United State Code section 6103, 42 United States Code section 654(26), and Internal Revenue Service Publication 1075.

Indemnification

Pursuant to the provisions of the California Government Code, section 895 et. seq., each party agrees to defend, indemnify, and hold harmless each other from liability, claim, demand, costs, losses, damages, expenses or judgment for injury or damages caused by negligent or wrongful act or omission of any agent, officer and/or employee of the indemnifying party that occurs or arises out of the indemnifying party's performance under this POC. Pursuant to the provisions of the California Government Code, 995 et. seq., EDCDCSS agrees to defend and indemnify EDCDCSS attorneys working under this POC for TCDCSS. This indemnity provision shall survive the termination or expiration of this agreement and is in addition to any other rights or remedies that the parties may have under the law or this POC.

The signatures of the Parties affixed to this Plan of Cooperation affirm that they are each and all duly authorized to commit and bind their respective Local Child Support Agency to the terms and conditions set forth in this document.

Tehama County Chairperson:

By: _____ Date: _____

Print Name and Title: _____

Tehama County Department of Child Support Services:

By: _____ Date: _____

Print Name and Title: _____

El Dorado County Department of Child Support Services:

By: _____ Date: _____

Print Name and Title: _____

California Department of Child Support Services:

By: _____ Date: _____

Print Name and Title: _____

E-Contract Review
Approval as to Form

Department Name: Child Support Services

Vendor Name: El Dorado Department of Child Support Services

Contract Description: For the purpose of legal services.

APPROVED AS TO FORM:



Date: 06/09/2026

Office of the Tehama County Counsel
Margaret Long, County Counsel

Tehama County

Agenda Request Form

File #: 26-1134 **Agenda Date:** 6/30/2026 **Agenda #:** 11.

TREASURER/TAX COLLECTOR

Requested Action(s)
a) Request approval to renew the delegation of authority to the Tehama County Treasurer/Tax Collector to invest or reinvest the funds of the County and the funds of other depositors in the County treasury, or to sell and exchange securities so purchased, or to deposit funds for safekeeping, for the one-year period commencing 7/1/26 and shall terminate 6/30/27

Financial Impact:
None.

Background Information:
Government Code section 53607 requires the Board to annually approve the delegation of investment authority to the Treasurer.

Tehama County

Agenda Request Form

File #: 26-1156 **Agenda Date:** 6/30/2026 **Agenda #:** 12.

PROBATION

Requested Action(s)
a) TRANSFER OF FUNDS: PROBATION, B-90 - from CalAIM (2036-4505724), to Contingency (2002-59000), $34,090.62; and from Contingency (2002-59000) to Professional/Special Services (2036-53230), $34,090.62 **(Requires a 4/5's vote)**

Financial Impact:
There is no financial impact on the General Fund. Probation will utilize CalAIM PATH 3 funds to issue payment to Health Management Associates, Inc. (HMA).

Background Information:
The California Advancing and Innovating Medi-Cal (CalAIM) Justice Involved Initiative (JII) supports incarcerated youth in preparing for successful reentry into their communities. To facilitate this effort, the Tehama County Probation Department has partnered with HMA, a state-approved contractor under the CalAIM initiative, to develop an implementation plan ensuring access to health care services for incarcerated youth. This plan has been submitted and approved by the State of California. HMA has provided valuable consultation on multiple aspects of the initiative, including the development of Requests for Proposals (RFP) for Pharmacy Services and an Electronic Health Records (HER) system. Additionally, they have assisted in drafting job classifications for two new positions, essential to advancing the CalAIM initiative. Their expertise and support are helping the Juvenile Detention Facility move closer to meeting the State's CalAIM requirements.CalAIM PATH 3 funds will pay invoices issued by HMA for services rendered to the Tehama County Probation Department.

Tehama County Auditor's Office

BUDGET APPROPRIATION INCREASE REQUEST

B-90

Auditor Number _____

DEPARTMENT NAME PROBATION

Date: June 16, 2026

I am requesting an increase or decrease to my budget appropriations as listed below:

Check one [ ] **"Previous Year Revenue"** [X] **"New Revenue"**

Funding Source Fund 581- Cal-AIM PATH 3

****Note* ***General Fund and Public Safety "MUST" use Contingency when increasing budget***

Increase Revenue Budget

FUND DEPT NO	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
2036	4505724	Fund 581-CalAIM PATH 3	$ 34,090.62
2002	59000	Contingency	$ 34,090.62
		Total Journal	**$ 68,181.24**

Increase Expenditure Budget

FUND DEPT NO	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
2002	59000	Contingency	$ 34,090.62
2036	53230	Professional Services	$ 34,090.62
		Total Journal	**$ 68,181.24**

INCREASE / (DECREASE) APPROVED

James Woodall 6-17-26

SIGNATURE OF REQUESTING OFFICIAL DATE

Ana Zamacona 6/17/2026

AUDITOR DATE

BOARD OF SUPERVISORS DATE

A-117

Jan-19

HEALTH MANAGEMENT ASSOCIATES, INC.

INVOICE

Tehama County Probation Department
Att. Finance
yruiz@tcprobation.org
omorales@tcprobation.org; jwooll@tcprobation.org
Red Bluff, CA 96080

June 16, 2026
Invoice Number: 211996 - 0000033
Due Date: July 16, 2026

Current Invoice Total $34,090.62

Project: 211996 Tehama County: Medi-Cal DHCS

Professional Services from May 01, 2026 to May 31, 2026

Task: Probation

Professional and Consulting Services Rendered:

		Hours	Rate	Fees	
[redacted]		9.00	400.00	3,600.00	
[redacted]		15.75	260.00	4,095.00	
[redacted]		20.25	440.00	8,910.00	
[redacted]		15.00	420.00	6,300.00	
[redacted]		18.75	185.00	3,468.75	
	Total Hours / Fees	78.75		26,373.75	
	Subtotal Fees				**26,373.75**

Expenses for:

[redacted]				
5/13/2026	[redacted]	hotel	393.47	
5/17/2026	[redacted]	coffee	17.24	
5/17/2026	[redacted]	meal	14.40	
[redacted]				
5/10/2026	[redacted]	Breakfast at airport	14.98	
	Subtotal Expenses		**440.09**	**440.09**

Task: Probation - Travel

2501 WOODLAKE CIRCLE, SUITE 100, OKEMOS, MI 48864
TELEPHONE: (517) 482-9236 FAX: (517) 482-0920
EMAIL: ACCOUNTING@HEALTHMANAGEMENT.COM · FEDERAL ID # 38-2599727
WWW.HEALTHMANAGEMENT.COM

Project	211996	Tehama County: Medi-Cal DHCS	Invoice	0000033

Professional and Consulting Services Rendered:

		Hours	Rate	Fees	
[redacted]		6.50	245.00	1,592.50	
[redacted]		7.50	140.00	1,050.00	
[redacted]		4.25	275.00	1,168.75	
[redacted]		7.50	250.00	1,875.00	
	Total Hours / Fees	25.75		5,686.25	
	Subtotal Fees				**5,686.25**

Expenses for:

[redacted]				
5/13/2026	[redacted]	hotel	200.00	
5/13/2026	[redacted]	deli	18.23	
5/16/2026	[redacted]	No receipt printed	50.00	
5/17/2026	[redacted]	Hotel	203.00	
5/20/2026	[redacted]	For site visits	400.00	
[redacted]				
5/13/2026	[redacted]	Lunch for CK, KW & SR	20.45	
5/15/2026	[redacted]	Hotel Tehama	196.74	
5/17/2026	[redacted]	Townesuite	100.97	
[redacted]				
5/15/2026	[redacted]	Lodging in Tehama County	401.14	
	Subtotal Expenses		**1,590.53**	**1,590.53**

Current Invoice Total **$34,090.62**

HMA's preferred method of payment is via ACH:

[redacted]

2501 Woodlake Circle, Suite 100, Okemos, MI 48864
Telephone: (517) 482-9236 Fax: (517) 482-0920
Email: accounting@healthmanagement.com · Federal ID # 38-2599727
WWW.HEALTHMANAGEMENT.COM

Tehama County

Agenda Request Form

File #: 26-1199 **Agenda Date:** 6/30/2026 **Agenda #:** 13.

PROBATION

Requested Action(s)
a) TRANSFER OF FUNDS: PROBATION, B-85 - From CalAIM (2036-4505724) to Contingency (2002-59000) $42,073; and from Contingency (2002-59000) to Equipment (2036-57600) $35,879 and Maintenance of Equipment (2036-53170) $6,194 for the purchase of a Live Scan machine **(Requires a 4/5's vote)**

Financial Impact:
There is no financial impact to the General Fund as purchase will be paid out of CalAIM PATH 3 funds.

Background Information:
Pursuant to State Law (11105.2 PC), the Juvenile Detention Facility (JDF) is required to capture the biometric fingerprint data of any youth booked into the facility on a felony offense. Currently, the JDF utilizes a traditional ink-and-roll card system to meet this requirement. This manual process is outdated, slow, and fails to provide the timely feedback necessary for the immediate and proper identification of detained youth. Transitioning to a modern Live Scan system will modernize this workflow by providing virtually instant identification feedback, ensuring a significantly more efficient and secure booking process.

The immediate feedback provided by the Live Scan system is critical for facility safety and intake accuracy. It allows staff to quickly verify an individual's true identity, ensuring they have not provided a false name, and definitively confirms that the detained individual is a juvenile offender rather than an adult. Furthermore, the system allows for real-time checks for outstanding warrants, legal holds, and previous criminal histories, all of which are vital components when making immediate, safe housing decisions within the facility.

Beyond immediate intake operations, the Live Scan equipment provides long-term benefits for both public safety and departmental efficiency. The system captures a significantly more robust biometric data profile, which assists investigators in matching fingerprints collected from crime scenes, firearms, or stolen property to previously incarcerated individuals. Additionally, the Department will utilize the machine to conduct required background screenings for job applicants, volunteers, and employees of partnering agencies. By bringing this service in-house, the county will eliminate the need to outsource these screenings, resulting in a direct cost savings for the Department.

Tehama County Auditor's Office

BUDGET APPROPRIATION INCREASE REQUEST

Auditor Number B-85

DEPARTMENT NAME PROBATION

Date: April 29, 2026

I am requesting an increase or decrease to my budget appropriations as listed below:

Check one [ ] **"Previous Year Revenue"** [X] **"New Revenue"**

Funding Source Fund 581- CalAIM PATH 3

****Note* ***General Fund and Public Safety "MUST" use Contingency when increasing budget***

Increase Revenue Budget

FUND DEPT NO	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
2036	4505724	Fund 581- CalAIM PATH 3	$ 42,073.00
2002	59000	Contingency	$ 42,073.00
		Total Journal	**$ 84,146.00**

Increase Expenditure Budget

FUND DEPT NO	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
2002	59000	Contingency	$ 42,073.00
2036	57600	Equipment	$ 35,879.00
2036	53170	Maintenance of Equipment	$ 6,194.00
		Total Journal	**$ 84,146.00**

INCREASE / (DECREASE) APPROVED

SIGNATURE OF REQUESTING OFFICIAL 4-29-26 DATE

6/15/2026

AUDITOR DATE

BOARD OF SUPERVISORS DATE

A-117

Jan-19

EXHIBIT "B"

IDEMIA
11951 Freedom Drive, Suite 1800, Reston, Virginia 20190

April 28th, 2026

Todd Hansen
Tehama County Probation Department
1790 Walnut St.
Red Bluff, CA 96080

Tel: (530) 527-5380 ext. 3096
Email: thansen@tcprobation.org

Reference No. IDCA-L022526-02A

IDEMIA is pleased to provide Tehama County Probation Department with the following price quote for the IDEMIA LiveScan System equipped with the accepted standard California Department of Justice (CAL-DOJ) software and workflows.

IDEMIA's fully integrated LiveScan solution provides Tehama County Probation Department the following features and benefits:

- Single-source vendor for all components of the LiveScan solution, including the AFIS interface for records submission to the State.
- Certification to the FBI's Electronic Fingerprint Transmission Specifications
- "Hit/No Hit" Response from the State AFIS Search
- Automatic fingerprint sequencing and duplicate print checking before scanning is completed, ensuring data integrity
- Quick check, review, and edit can be performed on each print
- All LiveScan Systems include on-site installation, training, and 1 year on-site warranty



Solution Description and Pricing

IDEMIA offers the equipment and services described in Tables 1.

Tenprint/Palm Capture – Cabinet Adjustable Height (AH)

Table 1. Pricing

	Description	Unit Price
LS-H-53HD-22T *LS-CSTX-CA* *LS-COMX-FTP-SSH* *LS-UPS*	**IDEMIA LiveScan System Cabinet AH Tenprint/Palm Capture, including:** • IDEMIA LiveScan System Software • FBI Appendix F Certified Tenprint/Palm 1000PPI Scanner with Moisture Discriminating Optics Scanner™ (MDO) Block Technology • Computer, 22" Touch-screen Monitor, and keyboard • Ruggedized Cabinet – Adjustable Height • Standard Cal-DOJ defined Workflows and profiles • UPS • **Warranty**: 1 Year warranty, 9X5, on-site response and parts replacement	$31,970
LS-F-MUG	**Cabinet System - Digital Photo Capture** to include: Digital Camera, Digital Photo Capture Software, Cabinet mounting hardware	$1,701
LS-H-53HD-MAINT-95 *LS-PRNT-M-MAINT-95* *LS-PRNT-M-TRAY-MAINT-95* *LS-X-MUG-MAINT-95*	**Year 2 Extended Maintenance**: (to start after 1st Year Warranty) 1 Year, 9X5, on-site response and parts replacement	$6,194
LS-IAT-CUSTOM	**Installation / On-site Training**	$1,808
LS-FREIGHT-CAB *LS-FREIGHT-MISC*	**Freight**	$400
	TOTAL Extended System Price:	**$42,073**

Current shipping is 60+ days after receipt by IDEMIA of Tehama County Probation Department completed pre-install documentation, or as otherwise scheduled.

**Note: the above system(s) offered includes Windows-11 OS.*

Optional Annual Maintenance Support will start immediately following the 1st Year Warranty. Annual Maintenance prices shown above are for Year 2 only. Annual maintenance pricing is subject to increase beginning in Year 3. Please contact the IDEMIA Maintenance Agreement team for pricing details: ContractMaintenance@ps-idemia.com.

IDEMIA LiveScan System – Details

Table 2. Details

Item	Description
California Department of Justice Enterprise Customization	• TOTS: APP CRM IDN • Cards: FD258-C/T FD249-C/T CA Hand-C/T • Other: Transmits to CADOJ NATMS • Return msg: No • California Touch Print Enterprise customization *for palm capture*
LS-COMX-FTP-SSH	• Touch Print Enterprise Fingerprint Record Transmission via FTP over SSH (SFTP--provides secure FTP Communication using SSH

Customer Responsibilities

Tehama County Probation Department is responsible for the following:

- Providing necessary facility resources required for equipment installation and operation including access, space, environmental control, electrical power and networking.
- Providing a technical point of contact for IDEMIA who will be the primary person responsible for providing and/or coordinating obtainment of site installation pre-requisite information such as network information, IP addresses, power information, etc.
- To obtain and maintain the required transmission lines and hardware for remote communications to and from the necessary agencies.
- Installation, testing and troubleshooting any network communication connections, lines and/ or Tehama County Probation Department network devices.
- Providing the necessary local area and wide area networking (LAN and WAN) including service and backend connectivity as well as any required VPN authorizations
- Compliance with receiving agency requirements using receiving agency approved method for electronic transfer
- Completion and return of IDEMIA pre-install documentation to IDEMIA Program Team.
- Printer supplies such as ink and toner cartridges (consumables) are Tehama County Probation Department responsibility. IDEMIA does not offer or resell these items.

Assumptions
In developing this price quote, IDEMIA has made the following assumptions:

- The proposed IDEMIA LiveScan System shall conform to the existing IDEMIA LiveScan configuration. Any additional functional requirements may be treated as change orders.
- An inter-agency agreement between Tehama County Probation Department and applicable receiving agencies will be in place.
- Tehama County Probation Department will provide all necessary communication for connectivity. This includes, but is not limited to hubs, routers, modems, etc.
- LiveScan System shipment and On-site Installation Services will be scheduled *after network connectivity* to receiving agency has been established and verified *and* IDEMIA's Program team has received the completed pre-install documentation from Tehama County Probation Department.

The following items are not included in the scope of IDEMIA's pricing and will be quoted based on current service rates in effect at the time of request: (a) requests for IDEMIA assistance / completion of any agency or governing body required security documentation, surveys or questionnaires; (b) requests for IDEMIA support and potential resolution of issues resulting from agency vulnerability assessments, penetration testing and/or security audits.

Additional engineering efforts by IDEMIA beyond the scope of the standard product will be quoted based on current service rates in effect at the time of the change, plus any related travel or administrative expenses. Assistance with training and questions for the Tehama County Probation Department's database or any programming, scripting, or review of programs beyond work quoted above are excluded from this offer.

Prices exclude any and all state, or local taxes, or other fees or levies. Customer payments are due to IDEMIA within 20 days of the date of the invoice.

Product purchase will be governed by the IDEMIA Agreement, a copy of which is attached. No subsequent purchase order can override such terms. Nothing additional shall be binding upon IDEMIA unless a subsequent agreement is signed by both parties.

Firm delivery schedules will be provided upon receipt of a purchase order *and* IDEMIA receipt of completed pre-install documentation.

IDEMIA reserves the right to substitute hardware of equal value with equal or better capability, based upon market availability. If, however, such equipment is unavailable, IDEMIA will make its best effort to provide a suitable replacement.

Pricing valid through: May 31st, 2026

Purchase orders should be sent to IDEMIA by electronic mail or U.S. postal mail to:

IDEMIA
14 Crosby Dr., 2nd Floor
Bedford, MA 01730
Email: johann.guldan@ps-idemia.com

Please direct all questions and order correspondence to:

Johann Guldan
IDEMIA Inside Sales
Email: johann.guldan@ps-idemia.com | **Tel: (629) 899-2456**

We look forward to working with you.

Sincerely,

Christian Henry
Sr. Vice President
IDEMIA Identity & Security USA LLC

Advantage Solution Support

The following table provides a summary of the maintenance services and support available during warranty and following warranty expiration. Initial warranty period is 1 year from the date of installation.

Support Features	Warranty	Post Warranty
Software Support 9X5*	**Included in Warranty**	**Available for purchase**
Unlimited Telephone Technical Support	√	√
2 Hour Telephone Response Time	√	√
Remote Dial-in Analysis	√	√
Software Standard Releases	√	√
Software Supplemental Releases	√	√
Automatic Call Escalation	√	√
Software Customer Alert Bulletins	√	√
Hardware Support – On-site 9X5*	**Included in Warranty**	**Available for purchase**
On-Site Response	24-hours	√
On-Site Corrective Maintenance	√	√
On-Site Parts Replacement	√	√
Preventive Maintenance	√	√
Escalation Support	√	√
Hardware Service Reporting	√	√
Hardware Customer Alert Bulletins	√	√
Parts Support	**Included in Warranty**	**Available for purchase**
Advanced Exchange Parts Replacement	√	√
Telephone Technical Support for Parts Replacement	√	√
Parts Customer Alert Bulletins	√	√
Software Uplifts		
Hours of Coverage Available up to 24 Hours Per Day, 7 Days/Week	Optional	Optional
Hardware Uplifts		
Hours of Coverage Available up to 24 Hours Per Day, 7 Days/Week	Optional	Optional

**Customer local time*

Tehama County

Agenda Request Form

File #: 26-1200 **Agenda Date:** 6/30/2026 **Agenda #:** 14.

PROBATION

Requested Action(s)
a) TRANSFER OF FUNDS: PROBATION, B-83 - From DRC Extra Help (2035-51011), $5,000, to DRC Standby (2035-5101014) $5,000 **(Requires a 4/5's vote)**

Financial Impact:
This transfer is fully funded with no impact to the General Fund.

Background Information:
This transfer is required to pay for underestimated expenses in Standby (2035-5101014). The additional expenses are due to increased Standby hours worked by DRC staff for this fiscal year

Tehama County Auditor's Office

BUDGET APPROPRIATION TRANSFER REQUEST

Auditor Number B-83

DEPARTMENT NAME **Probation**

Date: **June 8, 2026**

Due to a budget deficiency, or unanticipated expense, I am requesting a transfer, or an additional appropriation as listed below.

Budget Transfer From				Budget Transfer To			
FUND DEPT NO	**ACCOUNT NUMBER**	**ACCOUNT NAME**	**AMOUNT**	**FUND DEPT NO**	**ACCOUNT NUMBER**	**ACCOUNT NAME**	**AMOUNT**
2035	51011	Extra Help	$ 5,000.00	2035	5101014	Standby	$ 5,000.00
		Total Journal	**$ 5,000.00**			Total Journal	**$ 5,000.00**

TRANSFER APPROVED

SIGNATURE OF REQUESTING OFFICIAL DATE 6-8-26

Ana Zamacona 6/08/2026

AUDITOR DATE

BOARD OF SUPERVISORS DATE

A-118 3/03

Tehama County
PROBATION - TEBD260 Expenditures Over Budget
Fiscal Year: 2026
As of 06/08/2026

Dept	Budget Unit	Account	Account Desc	Budget	YTD Actual	Amount Over	% of Budget Expensed
PROB	2035	5101014	STANDBY	15,487.00	17,646.94	2,159.94	113.95%
PROB	2036	53130	FOOD	217,033.00	233,473.46	16,440.46	107.58%
PROB	2036	53291	TRANSPORTATION EXPENSE	1,000.00	1,615.44	615.44	161.54%
PROB	2037	51011	EXTRA HELP	5,000.00	6,055.15	1,055.15	121.10%
PROB	2037	51012	OVERTIME COMPENSATION	80,000.00	93,492.42	13,492.42	116.87%
PROB	2037	53110	CLOTHING & PERSONNEL SUPP	11,251.00	11,714.95	463.95	104.12%
PROB	2037	53180	MTCE STRUCT-IMPRV-GROUNDS	3,000.00	3,986.40	986.40	132.88%
PROB	2037	53190	MEDICAL/DENTAL LAB SUPPLY	5,000.00	9,125.40	4,125.40	182.51%
PROB	2037	53200	MEMBERSHIPS & DUES	4,067.12	4,119.56	52.44	101.29%
PROB	2037	53240	PUBLICATION/LEGAL NOTICES	1,000.00	2,135.42	1,135.42	213.54%
PROB	2037	53290	EMPLOYEE TRAVEL/TRAINING	76,842.00	78,164.75	1,322.75	101.72%
Overall - Total						**41,849.77**	

Departments are expected to immediately address any budget overages by completing an A-117, A-118, and/or A-119 and obtaining Board approval as needed. If this report does not contain any data, then your expenses have not exceeded any of your budgets and no action is required.

Tehama County

Agenda Request Form

File #: 26-1130 **Agenda Date:** 6/30/2026 **Agenda #:** 15.

HEALTH SERVICES AGENCY / PUBLIC HEALTH

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Interim Executive Director to sign Amendment No.1 to the Master Agreement, Tehama County Agreement 215PA23 with Elsevier, Inc. for the purpose of providing access and use of ten (10) licenses for their ClinicalKey product suites. The Amendment will extend the term of the Agreement through 5/31/29, revise the product suites, add Section 7 “Restrictions on Use of Products”, and increase the maximum compensation amount from $46,628.71 to $56,637.76

Financial Impact:
This Amendment increases the maximum compensation amount by $10,009.05. The funds for this amendment are budgeted in CD 2011. There is no impact to the General Fund.

Background Information:
Clinical Pharmacology powered by ClinicalKey is a comprehensive, evidence-based drug reference solution designed to support clinicians in making safe medication decisions and optimizing workflows. It features peer-reviewed content exclusively managed by specialty pharmacists and offers point-of-care access to the latest continuous drug safety updates. The Agreement with Elsevier, Inc. gives the Department the ability to look up current medication recommendations and interactions in order to apply best practice standards to treatment approaches.

Amendment 1 to the
Product Specific Terms – Schedule 1
under the Elsevier Master Agreement

This first amendment ("Amendment 1") to the Product Specific Terms – Schedule 1 ("Schedule 1") of the Elsevier Master Agreement dated June 1, 2023, and all subsequent amendments thereto (the "Agreement") is entered into on June 1, 2026 ("Amendment Effective Date") by and between **Tehama County Health Services Agency**, 818 Main St., Red Bluff, CA 96080, USA ("Client"), and **Elsevier Inc.**, 1818 Market Street, Suite 3323, Philadelphia, PA 19103, USA ("Elsevier"), each a "Party" and collectively the "Parties".

RECITALS

The Parties, under Schedule 1, entered into an initial Term (spanning June 1, 2023 through May 31, 2026) for the Products Suites Performance Management and ClinicalKey with Fees premised upon 10 Authorized Users; and

The Parties wish to amend Schedule 1 to **(i)** extend the Term through May 31, 2029, **(ii)** revise the Products Suites, **(iii)** add Section 7 "Restrictions on Use of Products." and **(iv)** revise the Fees.

The Parties agree to amend Schedule 1 as follows:

AMENDMENT

1. Section 4 "Term" is extended through May 31, 2029.

2. Annex A and Annex B are deleted in their entirety and replaced with a new Annex A, attached hereto.

3. The following new section is incorporated beneath section 6 "Restricted Information".

> "**Restrictions on Use of Products.** In addition to the restrictions on use in the Master Agreement, Client and its Authorized Users may not:
> - abridge, modify, translate, or create any derivative work and / or service (including resulting from the use of artificial intelligence tools), based on the Subscriptions, except to the extent necessary to make them perceptible on a computer screen to Authorized Users;
> - use any robots, spiders, crawlers or other automated downloading programs, tools, or devices, to search, scrape, extract, deep link, index and/or disrupt the working of the Subscriptions;
> - use the Subscriptions in combination with an artificial intelligence tool (including to train an algorithm, test, process, analyze, generate output, and/or develop any form of artificial intelligence tool); or
> - post individual items from the Subscriptions on social networking sites."

Notwithstanding anything to the contrary set forth in this Amendment 1, in the event of a conflict between the terms of Schedule 1 and the terms of this Amendment 1, this Amendment 1 shall control. Other than as specifically modified by this Amendment 1, all other terms and conditions of Schedule 1 shall continue to be in full force and effect. Unless otherwise defined herein, capitalized terms shall have the meanings given such terms in Schedule 1.

This Amendment 1 may be executed in multiple counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have executed this Amendment 1 by their respective, duly authorized representatives as of the respective date of their signatures.

TEHAMA COUNTY HEALTH SERVICES AGENCY
(Client)

Michelle D Schmidt

Name: Michelle D. Schmidt
Title: Interim Executive Director
Date: 4/26/2026

ELSEVIER INC.
(Elsevier)

Signed by:
Brad Steines

Name: Brad Steines
Title: Senior Director, Sales Contracts
Date: 5/18/2026

Annex A to Schedule 1

Table 1: Products / Access / License Fees[1]

Licensed Products – publisher	**Access**	**1 JUNE 2026 - 31 MAY 2027 Fees**	**1 JUNE 2027 - 31 MAY 2028 Fees**	**1 JUNE 2028 - 31 MAY 2029 Fees**
Clinical Pharmacology powered by ClinicalKey® – Elsevier Inc.	clinicalkey.com/ pharmacology	$3,128.59	$3,331.94	$3,548.52
TOTAL FEES:		**$3,128.59**	**$3,331.94**	**$3,548.52**

[1] The annual license Fees will be invoiced upon first delivery of the Products to Client, and such licensing shall commence when access to the Products is made available in accordance with the "Authentication" Section of this Schedule and the term period identified in this Annex A.

Table 2: Site(s)

Licensed Site – Name	**Licensed Site – Address**	**Maximum Number of FTEs**
Tehama County Health Services	818 Main St., Red Bluff, CA 96080, USA	10

Client shall promptly notify Elsevier of any increase to the metric(s) and/or in the number of Sites. In the event of an increase to the metric(s) or in the number of Sites (1) the Fees shall be subject to an increase effective as of the date of such metric(s) and/or Sites were added, and payable in accordance with the payment terms set forth in the Master Agreement, and (2) Elsevier may terminate this Schedule at the end of the year for which metric(s) and/or Sites were added, unless the Parties are able to agree, via a written amendment, on (i) appropriate long-term Fee adjustments for any subsequent years of the term, and (ii) adding, withdrawing or substituting authentication mechanisms or Sites listed. No adjustments to the Fees will be made for any number less than the maximum metric(s) set forth in Table 2 of Annex A.

Other institutions and organizations that reside or do business at the Site (including without limitation companies that are owned wholly or in part by, or affiliated with, Client) are not Sites, unless expressly stated in Table 2 of Annex A. Sites listed are for authentication purposes and cannot be used as routing sites for VPN (Virtual Private Network) or proxy access.



ELSEVIER MASTER AGREEMENT

This Elsevier Master Agreement is entered into as of June 01, 2023 ("Effective Date") by and between **Tehama County Health Services Agency,** 818 Main Street, Red Bluff, CA 96080, USA ("Client"), and **Elsevier Inc.,** Four Penn Center, 1600 John F Kennedy Blvd, Philadelphia, PA 19103, USA ("Elsevier").

The general terms and conditions are set forth herein, with specific Products (as defined herein) licensed under this Elsevier Master Agreement which may be added via schedules from time to time by execution of subsequent schedules (each a "Schedule") subject to the terms and conditions set forth therein ("Product Specific Terms"). All Schedules signed in conjunction with this Elsevier Master Agreement or subsequently added will be incorporated by reference into this Elsevier Master Agreement. Each such Schedule, together with the terms and conditions of this Elsevier Master Agreement, are referred to collectively herein as the "Agreement". In the event of any conflict between the terms of this Elsevier Master Agreement and any Product Specific Terms, the Product Specific Terms will govern with respect to the applicable Product(s).

SECTION 1. SCOPE.

1.1 *Authorized Uses of the Products.*
Elsevier hereby grants to Client the non-exclusive, non-transferable, right to access and use the products and services identified in the attached Schedules ("Products") and provide the Products to its Authorized Users (as defined herein) subject to the terms and conditions of this Agreement and the Product Specific Terms set forth in the applicable Schedule(s).

1.2 *Authorized Users/Sites.*
"Authorized Users" and "Sites" are the users and sites identified in the Product Specific Terms applicable to each Product.

1.3 *Restrictions on Use of Products.*
Except as expressly stated in this Agreement or otherwise permitted in the applicable Product Specific Terms or in writing by Elsevier, Client and its Authorized Users may not:

- deliver or otherwise make the Products directly or indirectly available to anyone other than Authorized Users;
- abridge, modify, translate, examine, test, subject to simulated input, reverse engineer, duplicate, or create any derivative work based on the Products, except to the extent necessary to make them perceptible on a computer screen to Authorized Users;
- remove, obscure or modify in any way any copyright notices, trademarks, or other proprietary notices or disclaimers as they appear in the Products;
- use any robots, spiders, crawlers or other automated downloading programs, algorithms or devices, or any similar or equivalent process, to continuously and automatically search, scrape, extract, deep link, index or disrupt the working of the Products; or
- reproduce, transfer, sublicense or redistribute the Products (electronically or otherwise), or any copy, adaptation, transcription, or merged portion thereof.

Authorized Users who are individuals who are independent contractors (or are employed by independent contractors) may use the Products only for the purposes of the contracted work for Client.

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TEHAMA COUNTY
AGREEMENT 215PA23

1.4 *Intellectual Property Ownership.*
Client acknowledges that all right, title and interest in and to the Products and documentation, all copies thereof, and all modifications, changes, conversions, upgrades, additions and enhancements thereto, including all applicable rights to confidential information and methodologies, patents, copyrights, trademarks, trade names, service marks, inventions, know-how, mask work rights, trade secrets and all other intellectual property rights inherent therein and appurtenant thereto, including all ideas, concepts, know-how, or techniques relating thereto developed during the course of this Agreement by Elsevier, belongs to and remains exclusively with Elsevier or its suppliers, subject only to the limited rights and license expressly granted to Client herein. Client acknowledges further that the unauthorized redistribution of the Products could materially and irreparably harm Elsevier and its suppliers.

Except as otherwise provided in the Product Specific Terms, any modification or enhancement to any Product developed by Client with or without advice or support by Elsevier or by Elsevier for Client, whether or not reimbursed by Client and whether or not developed in conjunction with Client's employees, agents, or contractors, are the exclusive property of Elsevier. During and following the Term of this Agreement, Elsevier may use, copy, store, transmit and reformat all aggregated, de-identified data from Client's use of the Product for its own business purposes.

SECTION 2. ELSEVIER PERFORMANCE OBLIGATIONS.

2.1 *Access to Products.*
Elsevier will make the Products accessible to Client and its Authorized Users as set forth in the applicable Product Specific Terms, or as may be otherwise set forth herein.

2.2 *Withdrawal of Content.*
Elsevier reserves the right to withdraw from the Products content that it no longer retains the right to provide or that it has reasonable grounds to believe is unlawful, harmful, false or infringing. In addition, for Products for which content is routinely updated, Elsevier may withdraw certain content for editorial, usage, currency, or other commercially reasonable reasons.

SECTION 3. CLIENT PERFORMANCE OBLIGATIONS.

3.1 *Authentication.*
Access to each Product will be authenticated as provided for in the applicable Product Specific Terms.

3.2 *Protection from Unauthorized Access and Use.*
Client will:

- limit access to and use of the Products to Authorized Users;
- notify all Authorized Users of the usage restrictions set forth in this Agreement and that they must comply with such restrictions;
- issue any passwords or credentials used to access the Products only to Authorized Users, not divulge any passwords or credentials to any third party, notify all Authorized Users not to divulge any passwords or credentials to any third party, and promptly request that Elsevier revoke any passwords or credentials to those who are no longer Authorized Users; and
- upon becoming aware of any unauthorized use of the Products, promptly notify Elsevier of such unauthorized use, identify the origination of such unauthorized use, and take appropriate steps to end such activity and to prevent any recurrence.

In the event of any unauthorized use of the Products, Elsevier may immediately suspend the access and/or require that Client immediately suspend the access from where the unauthorized use occurred upon notice to the Client.

3.3 *Patient Care.*
Client acknowledges and agrees that Elsevier and its affiliates, subsidiaries, agents, and suppliers ("Elsevier Covered Entities") provide no medical advice in connection with the Products, that the Products are designed for and are intended to be used by trained healthcare professionals exercising knowledge and discretion in application of the Products, and that the duty to the patient in providing healthcare services lies solely with the healthcare professional providing patient care. The information contained in the Products may include or incorporate third party information which is not subject to evaluation by Elsevier and the Products are intended as a supplement to, and not a substitute for, the knowledge, expertise, skill, and judgment of healthcare professionals in patient care. Client assumes all responsibilities, duties, and obligations for any treatment, decision, or advice made or given to third parties as a result of the use or application of the Products.

SECTION 4. FEES AND PAYMENT TERMS.

Client will pay Elsevier in accordance with the fee schedules for each Product as set forth in the Product Specific Terms in the applicable Schedules (the "Fees"). Unless otherwise stated therein, Fees are due within thirty (30) days of invoice. Late payments will be subject to interest charges of 1% per month on any unpaid balance. The Fees will be exclusive of any sales, use, value added, withholding or similar tax, and Client will be liable for any such taxes in addition to the Fees. Client shall make all payments due under this Agreement without any deduction whether by way of set-off, counterclaim, discount, abatement or otherwise. Where Client is indebted to Elsevier for any other product or service under any other Schedule, Elsevier reserves the right to withhold supply of the Product(s) under the current Schedule until any outstanding monies are fully paid. Elsevier shall be entitled to apply any monies received by Client, to clear any of Client's outstanding debts to Elsevier. In addition to other remedies provided in this Agreement, Elsevier reserves the right to suspend access to the Products without incurring liability if (i) the full amount of any Elsevier invoice hereunder has not been paid within the agreed payment deadline or, (ii) any invoice is outstanding under previous subscription agreements between parties for the Products. The suspension of Client's access for non-payment or on any other grounds provided herein is without prejudice to Client's obligation to pay its outstanding and future invoice amounts in full.

During the term of this Agreement, and for up to one (1) year after all Fees due hereunder for use of the Products cease to be incurred by Client, upon reasonable notice to Client, Elsevier and/or its agents or representatives may audit Client's compliance with this Agreement, including any Schedules attached hereto. During this time, Client will keep and maintain clear, accurate, and complete books and records, including, without limitation, all records relating to Client's compliance with this Agreement and relating to the Fees payable hereunder. In the event that any fees payable hereunder are variable based on usage or other factors, if an audit reveals an underpayment by Client, Client will promptly make any such payments, including interest and charges as provided in this Section 4, and in the event of an underpayment of five percent (5%) or more will reimburse Elsevier for the cost of such audit.

SECTION 5. TERM AND TERMINATION.

5.1 *Agreement Term.*
The term of this Agreement will commence on the Effective Date and continue until terminated as provided for herein. Either party may terminate this Agreement upon thirty (30) days written notice if at any time there are no active Product Specific Term Schedules. The term of use for each Product will be as set forth in the applicable Schedule, provided that either party may terminate any Schedule as provided for herein.

5.2 *Termination of Discontinued Products.*
If a Product licensed under a Schedule to this Agreement is discontinued, Elsevier may terminate the discontinued Product from the applicable Schedule by providing at least ninety (90) days prior written notice, along with a prorated refund of any prepaid license Fees for the discontinued Product.

5.3 *Effect of Expiration or Termination.*
Except as may be otherwise provided for in the Product Specific Terms for any particular Product, if this Agreement or any Schedule(s) is terminated or expires:

- all licensing rights granted herein or therein will immediately cease;

- Client will immediately return, delete or destroy, at Elsevier's discretion, all Elsevier property including but not limited to any and all copies of the applicable Products and any other Elsevier intellectual property, files, data and/or links in its possession, custody or control and remove such materials from any and all of Client's systems, sites and/or software;

- Client will certify to Elsevier in writing within five (5) days that it has complied with the foregoing; and

- Client will pay Elsevier all amounts due and owing under this Agreement and/or the applicable Schedule as of the date of expiration or termination.

Except as may be otherwise provided for in the Product Specific Terms for any particular Product, as of the date of termination, Client will have no further right or authority to use the applicable Products in any manner and Elsevier will be relieved of any and all obligations to Client under this Agreement and/or the applicable Schedule(s). Elsevier's termination of this Agreement and termination of access to the Products will be without prejudice to any other remedies Elsevier may lawfully have.

SECTION 6. ELSEVIER REPRESENTATIONS, WARRANTIES, AND INDEMNITIES.

6.1 *Elsevier Representations and Warranties.*
Elsevier represents and warrants that (i) it has used and shall use reasonable efforts to ensure that the Products are accurate, up to date, and compiled and reviewed consistent with accepted industry practices; and (ii) use of the Products in accordance with the terms and conditions herein will not infringe the proprietary or intellectual property rights of any third party. In the event any Product is determined to be subject to the proprietary or intellectual property rights of any third party, Elsevier agrees, at its option, to either (i) procure for Client the right to continue using such Products, (ii) replace or modify such Products to be non-infringing, or (iii) discontinue and terminate this Agreement or the Product Specific Terms applicable to the infringing Products upon written notice to Client and refund to Client a prorated portion of the Fees paid hereunder for the length of time Client was unable to use such Products. If such refund occurs, Elsevier will be released from all liability for all existing and future claims or obligations related to such Products except as specifically set forth herein.

6.2 *Indemnities.*
Elsevier will indemnify, defend and hold harmless the Client from and against any loss, damage, costs, liability, and expenses (including reasonable attorneys' fees) ("Losses") arising from or out of any third-party action or claim that use of the Products, in the form delivered by Elsevier to Client and in accordance with the terms and conditions herein infringes the intellectual property rights of such third party. If any such action or claim is made, the Client will promptly notify and reasonably cooperate with Elsevier. This indemnity obligation will survive the termination of this Agreement.

6.3 *Disclaimer.*
EXCEPT FOR THE EXPRESS WARRANTIES STATED HEREIN AND TO THE EXTENT NOT PROHIBITED BY APPLICABLE LAW, THE PRODUCTS AND ANY OTHER DATA, DOCUMENTATION AND MATERIALS PROVIDED IN CONNECTION WITH THIS AGREEMENT ARE PROVIDED "AS IS" AND WITHOUT ANY WARRANTY AND ELSEVIER DISCLAIMS ALL OTHER WARRANTIES, EXPRESS AND IMPLIED, INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. CLIENT IS SOLELY RESPONSIBLE FOR ITS USE OF THIRD-PARTY INFORMATION CONTAINED IN OR INFORMATION GENERATED THROUGH USE OF THE PRODUCTS. CLIENT ACKNOWLEDGES THAT IT HAS NOT RELIED ON ANY WARRANTY, CONDITION, GUARANTY OR REPRESENTATION MADE BY ELSEVIER OR ANY AGENT OR REPRESENTATIVE OF ELSEVIER EXCEPT AS SPECIFICALLY SET FORTH IN THIS AGREEMENT.

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6.4 *Limitation of Liability.*
Except for the express indemnities stated herein and to the extent not prohibited by applicable law, in no event will Elsevier Covered Entities be liable for any indirect, incidental, special, consequential, or punitive damages including, but not limited to, loss of data, business interruption, loss of profits, personal injury, or property damage arising out of or in connection with this Agreement, even if an Elsevier Covered Entity has been advised of the possibility of such liability or damages.
Nor will the liability of Elsevier Covered Entities exceed a sum equal to the Fees paid by the Client for the applicable Products hereunder during the twelve (12) month period immediately preceding the date on which the claim arose.

6.5 *Exclusion for Client/Authorized User Acts and Omissions*
Notwithstanding the foregoing, in no event shall Elsevier Covered Entities be liable for any claim or damages arising in whole or part from the following acts or omissions of Client or its Authorized Users: (i) failure to implement any improvement or update provided without additional expense by Elsevier or as part of any maintenance services provided hereunder; (ii) any modification of the Products unless Client has obtained written consent from Elsevier or to the extent permitted in the applicable Product Specific Terms; (iii) any use or combination of the Products with hardware, software, content, data, or other materials not supplied by Elsevier; (iv) any negligent act or omission; or (v) any breach of this Agreement. In the event of any claim or damages arising in whole or part from such aforementioned acts or omissions of Client or its Authorized Users, Client shall bear full responsibility and liability for such claim or damages. These obligations will survive the termination of this Agreement.

SECTION 7. GENERAL.

7.1 *Force Majeure.*
Neither party's delay or failure to perform any provision of this Agreement (other than payment obligations) as a result of circumstances beyond its control (including, but not limited to, war, strikes, fires, floods, power failures, telecommunications or Internet failures or damage to or destruction of any network facilities or servers) that prevents it from fulfilling its obligations under this Agreement (any such circumstances being "Force Majeure") will be deemed a breach of this Agreement. For avoidance of doubt, a party's financial inability to perform its obligations shall, in no event, constitute a Force Majeure.

7.2 *Severability.*
The invalidity or unenforceability of any provision of this Agreement will not affect any other provisions of this Agreement.

7.3 *Entire Agreement.*
This Agreement contains the entire understanding and agreement of the parties and replaces and supersedes any and all prior and contemporaneous agreements, communications, proposals and purchase orders, written or oral, between the parties with respect to the subject matter contained herein. Neither the terms of this Agreement nor the terms of any Schedule entered pursuant to this Agreement shall be modified, replaced or superseded in any way by terms that may be contained in, included with or referenced to in any subsequently issued Client purchase order, invoice or other documentation relating to the Elsevier Products. Any such terms are hereby expressly rejected by the parties and shall have no force or effect.

7.4 *Modification.*
No modification, amendment or waiver of any provision of this Agreement will be valid unless in writing and signed by the parties.

7.5 *Assignment /Change of Control.*
Client will not assign, transfer or license any of its rights or obligations under this Agreement unless it obtains the prior written consent of Elsevier, which consent will not unreasonably be withheld. Elsevier may unilaterally terminate this Agreement if a third party acquires the majority of the Client's ownership interest.

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7.6 *Notices.*
All notices pursuant to this Agreement must be in writing to the below address, or to an alternative physical or email address subsequently provided to the other party pursuant to this notice provision.

If to Elsevier:
Notices of non-renewal: CSCancellations@elsevier.com
Other notices: Elsevier Inc. (Clinical Solutions), Attn: Legal Department;

1600 John F. Kennedy Blvd., Philadelphia, PA 19103-2899.
If to Client: Tehama County Health Services Agency 818 Main Street, Red Bluff, CA 96080, USA

7.7 *Confidentiality.*
The Client and its employees, officers, directors and agents will maintain as confidential and not disclose to any non-affiliated third party without Elsevier's prior written consent the financial terms and commercial conditions of this Agreement, the Products, any discussions or information related to products and services the parties may offer to one another in the future and the reports delivered to the Client. Elsevier may only disclose such information (i) to applicable service providers to the extent necessary to perform their functions in support of this Agreement and (ii) where reasonably necessary to address security, safety, fraud or other legal issues.

7.8 *Choice of Law/Choice of Venue.*
This Agreement will be governed by and construed in accordance with the laws of the State of Pennsylvania without regard to conflict of law principles and the parties irrevocably consent to the exclusive jurisdiction of the United States District Court for the Eastern District of Pennsylvania or state courts of Philadelphia County, Pennsylvania. This Agreement will be governed by and construed in accordance with the laws of a court of competent jurisdiction. Client hereby agrees and acknowledges that all disputes arising out of or relating to this Agreement, Client and/or Authorized Users' use of Products shall be brought exclusively and settled in a court of competent jurisdiction.

7.9 *Compliance with Sanction Laws.*
Elsevier reserves the right to deny online access to the Products to any person or entity who is prohibited from receiving such access based on any applicable sanctions or embargoes laws.

7.10 *Privacy.*
To the extent that Authorized Users provide any personal data to Elsevier during account registration or otherwise, the Client acknowledges that such information will be collected, used and disclosed by Elsevier in accordance with the Elsevier privacy policy applicable to the Products.

7.11 *Execution.*
This Agreement and any amendment thereto may be executed in counterparts, and signatures exchanged by facsimile or other electronic means are effective to the same extent as original signatures.

IN WITNESS WHEREOF, the parties have executed this Agreement by their respective, duly authorized representatives as of the date first written above.

TEHAMA COUNTY HEALTH SERVICES AGENCY
(Client)

Jayme S Bottke

Name: Jayme S. Bottke

Title: Executive Director

TEHAMA COUNTY

Tom Provine 6/16/23

Name:
Title: Purchasing Agent

ELSEVIER INC.
(Elsevier)

DocuSigned by:
Tim McGee
F47EB5EC8C13481...

Name: Tim McGee

Title: VP, Global Sales Operations



PRODUCT SPECIFIC TERMS – Schedule 1
Tehama County Health Services Agency
Elsevier Master Agreement dated June 01, 2023
Performance Management & ClinicalKey

The parties hereto agree as follows:

1. **Products.** Elsevier hereby grants to Client a non-exclusive, non-transferable right to access and use the electronic content products and related platforms identified in Annex A ("PM Subscriptions") to this Schedule as well as ClinicalKey ("ClinicalKey") content and functionality as it exists as of the effective date of this Schedule including ongoing updates to then-existing content, and any ongoing enhancements to then-current ClinicalKey functionality as identified in Annex B to this Schedule (PM Subscriptions and ClinicalKey collectively, "Subscriptions"), and provide the Subscriptions to its Authorized Users (as defined in Annex A and B, herein) as set forth in this Schedule and subject to the terms and conditions of the Master Agreement, which is incorporated in this Schedule by reference. Each Subscription is a "Product" as defined in the Master Agreement.

2. **Publicity.** The parties agree that the other party may use its name and associated marks for purposes of client/contractor references, advertising or promotional campaigns. The parties agree that the other party may issue a press release, or make a public announcement regarding this Schedule, subject to the other party's right to review and prior approval of the relevant portions of such release or announcement containing reference to its name or marks, which review, and approval will not be unreasonably withheld or delayed.

3. **Fees.** Client shall pay Elsevier the Fees set forth in Annex A for PM Subscriptions and Annex B for ClinicalKey, in accordance with the payment terms set forth in the Master Agreement.

4. **Term.** This Schedule will be effective as of June 01, 2023 and shall expire on May 31, 2026. Thereafter, this Schedule may be renewed for additional one (1) year terms upon written agreement by the Client no later than sixty (60) days prior to the end of the then current term, and such renewal will be subject to appropriate adjustments to the Fees. For clarity, if a Subscription in this Schedule is discontinued, Elsevier may terminate the discontinued Subscription by providing at least ninety (90) days prior written notice, along with a prorated refund of any prepaid license Fees for the discontinued Subscription.

5. **Authentication.** Access to the Subscriptions shall be authenticated by the use of Internet Protocol ("IP") address(es) indicated by Client, and/or usernames and passwords, and/or a delegated authentication mechanism requiring at least two different credentials and / or via the delegated authentication mechanism utilized via the third party's learning management platform.

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6. **Restricted Information.** Client acknowledges and agrees that it will not supply Elsevier with any confidential, proprietary or regulated institutional/university data, including, but not limited to, financial information, trade secrets, privileged material or software, or any sensitive personal data, including, but not limited to, Social Security numbers, credit card numbers, bank account information, student grades, disciplinary information or other education records, salary or employee performance information, donations, patient health information or passwords.

IN WITNESS WHEREOF, the Parties have executed this Schedule by their respective, duly authorized representatives as of the date first above written.

TEHAMA COUNTY HEALTH SERVICES AGENCY
(Client)

Jayme S Bottke

Name: Jayme S. Bottke

Title: Executive Director

ELSEVIER
(Elsevier)

DocuSigned by:
Tim McGee
F47EB5EC8C13481...

Name: Tim McGee

Title: VP, Global Sales Operations

TEHAMA COUNTY

Tom Provine 6/16/23

Name:

Title: Purchasing Agent

Maximum compensation shall not exceed $46,628.71 per fee schedule. TP

Annex A to Schedule 1

PM Subscriptions
Products / Fees / Authorization / Product Specific Terms – PM Subscriptions

PM Subscriptions	Maximum Number of FTEs	01 JUN 2023 – 31 MAY 2024 Fees	01 JUN 2024 – 31 MAY 2025 Fees	01 JUN 2025 – 31 MAY 2026 Fees
Elsevier Clinical Skills	10			
Clinical Skills- Core		$5,074.00	$5,403.81	$5,755.06
Clinical Skills - Ambulatory		$653.00	$695.45	$740.65
Clinical Skills - Mental/Behavioral Health Specialty		$436.00	$464.34	$494.52
eLearning Courses: Clinical				
Mosby's Essential Nursing CE		$1,290.00	$1,373.85	$1,463.15
Delivery Method: *Core Learning*		Core Learning is included with purchase of Clinical Skills - Core		
TOTAL FEES:		**$7,453.00**	**$7,937.45**	**$8,453.38**

Note: The number of lessons within any PM Subscription may change over time as information is updated to reflect current practice. Elsevier will update the PM Subscriptions, as needed, to reflect current practice.

For clarity, the terms set forth in this Annex A shall only apply to PM Subscriptions:

1. **Authorized Users – PM Subscriptions.** Authorized Users are, as applicable, the full-time and part-time students, faculty, fellows, staff, researchers, administrators, residents, employees and independent contractors of Client affiliated with Client's locations listed on Annex C ("PM Sites") and permitted by Client to access the Subscriptions.

2. **PM Sites.** Client shall promptly notify Elsevier of any increase in the number of PM Sites or facilities. In the event that additional sites or facilities, other than those listed in Annex C, are added, the Fees shall be subject to an increase in the then applicable Fees in accordance with Section 3 and Annex A, effective as of the date such additional sites or facilities were added, and payable in accordance with the payment terms set forth in the Master Agreement.

3. **Authorized Uses – PM Subscriptions.**
   a. Content. Client may:
   - Allow its Authorized Users to access and utilize the electronic content within the PM Subscriptions;
   - Appoint training administrators ("Administrators") to access and use the electronic content within the PM Subscriptions for the sole purpose of administering and delivering training for Authorized Users;
   - Print select components from the electronic content within the PM Subscriptions for the exclusive use of such Authorized User;
   - Incorporate short cut links to the respective landing pages for the PM Subscriptions on Client's intranet websites, provided that the appearance of such links and/or statements accompanying such links will be changed, as reasonably requested by Elsevier
   - Print out copies of patient education handouts for the exclusive use of supplying to Client's patients, and/or Client's appropriate medical information regarding the patients, and/or Clients disease/illness, prescription or over-the-counter drug purchases;
   - Allow Administrators to upload a procedure created by the Client;
   - Allow Administrators to customize a procedure with text and/or images, solely to comply with Client's institution-specific protocols and procedures.

   b. Platform. Client may:
   - Use the Core Learning platform (the "Platform") to (i) access and utilize the PM Subscriptions, as well as learning courses and/or procedures created by Client and any Elsevier eLearning or third party courses covered by the delivery fee as listed in Annex A, and (ii) manage, track, report and review the use of, progress in and scores from the PM Subscriptions and any Elsevier eLearning courses and procedures covered by the delivery fee as listed in Annex A, assigned to and taken by the Authorized Users.

4. **Access.** Access to the PM Subscriptions shall be provided via the Platform (as defined above). Client acknowledges and agrees that it shall bear sole responsibility and liability for installation of all system components required to access the PM Subscriptions, and all charges it incurs in accessing the PM Subscriptions (e.g., its own ISP fees).

5. **Support.** Elsevier shall provide technical support and training to Client's designated technical contact, implementation assistance to Administrator(s), and system set up, maintenance, updates and backups with respect to the PM Subscriptions.

6. **Data Security.** Elsevier shall use commercially reasonable efforts to keep data supplied during the course of use of the PM Subscriptions and materials customized by Authorized Users protected against unauthorized access, loss, misuse, alteration or disclosure through the use of appropriate security measures that conform to generally recognized industry standards and best practices, based on the relevant data classification.

7. **Data Use.** During the term of this Schedule as well as following expiration or termination of this Schedule, Elsevier may use, copy, store, transmit and reformat aggregated, de-identified usage data it collects, accesses, or maintains in the course of providing PM Subscriptions for Client to enhance, refine and/or aid in the development of Elsevier health markets products including but not limited to current products and offerings.

8. **Data Retention**. Following expiration or termination of this Schedule, Elsevier shall promptly destroy all identifiable data furnished by Client or created as a result of Client's access and use of the PM Subscriptions unless (i) applicable law requires retention of such identifiable data or (ii) Elsevier receives a written request from Client for a copy of such identifiable data within thirty (30) days following such expiration or termination of this Schedule. For avoidance of doubt, in the event that such written request is not received by Elsevier within the thirty (30) day period, then Elsevier shall not be obligated to retain any identifiable data furnished by Client.

9. **Usage.** PM Subscription Fees are based on the following maximum number of FTEs: 10

For the avoidance of doubt, no adjustments to the PM Subscription Fees will be made for any number less than the maximum. The Client will promptly notify Elsevier of any increase in the number of FTEs. Increases in the numbers above may result in Elsevier terminating this Schedule at the end of the year for which the Fees were paid, unless the parties are able to agree, via a written amendment, on (i) appropriate fee adjustments for any subsequent years of the term, and (ii) adding, withdrawing or substituting authentication mechanisms or PM Sites listed.

Access to PM Subscriptions shall be provided for an annual subscription fee, with unlimited access by Authorized Users.

10. **Additional Indemnities.** In addition to the Client indemnities provided for in the Master Agreement, Client shall indemnify, defend and hold harmless the Elsevier Covered Entities from and against any Losses arising from or out of any third-party action or claim relating to Client's customization or alteration of any portion of the PM Subscriptions or courses or procedures.

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Annex B to Schedule 1
ClinicalKey
Products / Access / Fees / Authorization / Product Specific Terms – ClinicalKey

Products – publisher	Access	01 JUN 2023 – 31 MAY 2024 Fees	01 JUN 2024 – 31 MAY 2025 Fees	01 JUN 2025 – 31 MAY 2026 Fees
ClinicalKey® for Nursing – Elsevier Inc.	clinicalkey.com/nursing			
ClinicalKey NUR GLB Flex		$4,532.00	$4,826.58	$5,140.31
Clinical Pharmacology powered by ClinicalKey® – Elsevier Inc.	clinicalkey.com/pharmacology	$2,590.00	$2,758.35	$2,937.64
TOTAL FEES:		**$7,122.00**	**$7,584.93**	**$8,077.95**

For clarity, the terms set forth in this Annex B shall only apply to ClinicalKey:

1. **Authorized Users/Sites - ClinicalKey.** Authorized Users are the employees of Client and individuals who are independent contractors, or are employed by independent contractors of Client affiliated with Client's locations listed on Annex C (the "CK Sites"), and individuals using computer terminals within the library facilities at the CK Sites permitted by Client to access ClinicalKey for purposes of personal research, education or other non-corporate use ("Walk-in Users").

2. **CK Sites.** For the avoidance of doubt, other institutions and organizations that reside or do business at the locations in Annex C (including, without limitation, companies that are owned wholly or in part by, or affiliated with, Client) are not CK Sites, unless expressly stated in Annex C. CK Sites listed are for authentication purposes and cannot be used as routing sites for VPN (Virtual Private Network) or proxy access.

3. **Authorized Uses - ClinicalKey.** Each Authorized User may:
   - access, search, browse and view ClinicalKey;
   - print, download and store a reasonable portion of individual items from ClinicalKey, where made available by Elsevier for printing, downloading, for the exclusive use of such Authorized User;
   - incorporate links to ClinicalKey on Client's intranet and internet websites provided that the appearance of such links and/or statements accompanying such links will be changed as reasonably requested by Elsevier;
   - print out single copies of patient education handout sheets monographs, and product information and images from ClinicalKey to reactively supply to Client's patients and customers in response to their requests for medical information about their conditions, diseases, treatments and prescription or over-the-counter drug purchases;
   - pull figures, images, and tables from ClinicalKey into the ClinicalKey Presentation MakerTM for use in the creation of internal or external presentations and for training purposes, by or for the benefit of Client, provided that the Authorized User obtains permission for such use of ClinicalKey content that is credited to a third-party from such third-party, if necessary; each copy of the presentation will carry appropriate credit to the content owner; and all such uses are non-commercial;

4. **Access to ClinicalKey.** Elsevier will make ClinicalKey accessible to Client and its Authorized Users from the internet address set forth on Annex B, or as may be otherwise set forth herein.

5. **Usage Data Reports.** Elsevier will make usage data reports on Client's usage activity regarding ClinicalKey available, upon Client's request, on a monthly basis to the librarians/administrators employed by Client for internal use only. Such reports may be accessed by vendors or other third parties retained by Client only with the express written permission of Elsevier and for the purpose of usage analysis of Client.

[Remainder of Page Intentionally Left Blank]

Annex C to Schedule 1
PM & CK Sites

PM & CK Sites are as follows:

PM & CK Site – Name	Licensed Site – Address	Maximum Number of FTEs
Tehama County Health Services	818 Main Street, Red Bluff, CA 96080, USA	10

Maximum number of Authorized Users: 10

Subscriptions: The Fees cover the maximum number of FTEs listed above. For the avoidance of doubt, no adjustments to the Fees will be made for any number less than the maximum. The Client will promptly notify Elsevier of any increase in the number of FTEs. In the event of an increase in the numbers of Sites and/or FTEs above, (1) the Fees shall be subject to an increase in accordance with the 'Fees' Section of this Schedule and this Annex A, effective as of the date such additional of Sites and/or FTEs were added, and payable in accordance with the payment terms set forth in the Master Agreement, and (2) Elsevier may terminate this Schedule at the end of the year for which Sites and/or FTEs were added, unless the parties are able to agree, via a written amendment, on (i) appropriate long-term Fee adjustments for any subsequent years of the term, and (ii) adding, withdrawing or substituting authentication mechanisms or Sites listed.

CK Sites: Distribution of usernames, passwords, credentials or otherwise providing remote access to ClinicalKey by Authorized Users who are Walk-in Users is not permitted.

E-Contract Review
Approval as to Form

Department Name: Health Services

Vendor Name: Elsevier

Contract Description: For the purpose of access and use of PM subscription and ClinicalKey products

APPROVED AS TO FORM:



Date: 05/15/2026

Office of the Tehama County Counsel
Margaret Long, County Counsel

Tehama County

Agenda Request Form

File #: 26-1136 **Agenda Date:** 6/30/2026 **Agenda #:** 16.

HEALTH SERVICES AGENCY / MENTAL HEALTH

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Interim Executive Director to sign Amendment No.1 to Misc. Agree. 2024-195, with Thomas Milam MD, Inc. dba Iris Telehealth Medical Group, for the purpose of locating and arranging for Telepsychiatry Adult Psychiatrists, Telepsychiatry Child Psychiatrists, Telepsychiatry Nurse Practitioners, Telepsychiatry Licensed Marriage & Family Therapists, Telepsychiatry Licensed Clinical Social Workers, and Telepsychiatry Licensed Professional Clinical Counselors to provide locum tenens medical services, thereby increasing the compensation amount not to exceed $780,000, with a term of 7/1/24 through 6/30/26 *(Subject to receipt of required insurance documentation)*

Financial Impact:
The maximum compensation is increasing by $250,000. Budget unit is 40131 for Mental Health. Services will be paid for with Mental Health Realignment, Mental Health Services Act (MHSA) and Short-Doyle Medi Cal funds allocated for medically necessary services. There is no impact to the General Fund.

Background Information:
On 6/25/24, the Board of Supervisors approved the Misc. Agreement #2024-195 with Iris Telehealth Medical Group for the purpose of locating and arranging for Telepsychiatry Adult Psychiatrists, Telepsychiatry Child Psychiatrists, Telepsychiatry Nurse Practitioners, Telepsychiatry Licensed Marriage & Family Therapists, Telepsychiatry Licensed Clinical Social Workers, and Telepsychiatry Licensed Professional Clinical Counselors to provide medical services for the Department during periods of staffing shortages or vacation coverage. In the past, the Department has utilized the placement services of locum tenens companies due to the shortage of these specialty professionals employed by the County. Amendment No.1 increases the total maximum compensation by $250,000. This is a vital service for meeting client needs in Mental Health.

AMENDMENT #1

TO THE AGREEMENT BETWEEN THE COUNTY OF TEHAMA AND THOMAS MILAM MD, INC. DBA IRIS TELEHEALTH MEDICAL GROUP

This Amendment #1 to Agreement Number 2024-195, dated June 12, 2024, by and between the County of Tehama, through its Health Services Agency ("County") and Thomas Milam MD, Inc. dba Iris Telehealth Medical Group ("Contractor") (the "Agreement"), for the provision of locating and arranging for Telepsychiatry Adult Psychiatrist(s), Telepsychiatry Child Psychiatrist(s),Telepsychiatry Nurse Practitioner(s), Telepsychiatry Licensed Marriage & Family Therapist(s), Telepsychiatry Licensed Clinical Social Worker(s), and Telepsychiatry Licensed Professional Clinical Counselor(s), shall be amended as follows:

Section 3 of the Agreement is hereby amended by replacing it with the following:

COMPENSATION

County agrees to pay to Contractor at the times and in the amounts set forth on Exhibit "B", attached hereto, all amounts due for TPAP(s) / TPCP(s) / TPNP(s) / TPLMFT(s) / TPLCSW(s) / TPLPCC(s) services under this agreement after completing the duties described in this agreement. The maximum aggregate compensation payable during the term of this agreement shall not exceed $780,000. If County fails to make any payments when due, or to perform any of its obligations under this agreement, Contractor may declare termination of this agreement and shall be released from all obligations in law or equity to continue performance under this agreement. Termination shall not operate as a forfeiture of Contractor's rights under this agreement, and the rights granted by this provision shall be in addition to any other rights which Contractor may have in law or in equity.

It is mutually agreed that all other terms and conditions of Agreement Number 2024-195 shall remain in full force and effect.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the day and year set forth below.

COUNTY OF TEHAMA

Date: 6/17/26

Michelle Schmidt

Michelle Schmidt, Interim Executive Director

IRIS TELEHEALTH MEDICAL GROUP

Date: 06/16/2026

Thomas Milam (Jun 16, 2026 17:09:21 EDT)

Thomas Milam MD, President & CMO

Standard Form of Amendment – Services adopted 4-27-10

E-Contract Review
Approval as to Form

Department Name: Health Services

Vendor Name: Iris Telehealth Medical Group

Contract Description: For the purpose of increasing the compensation amount

APPROVED AS TO FORM:



Date: 06/16/2026

Office of the Tehama County Counsel
Margaret Long, County Counsel

727 Oak Street, Red
Bluff, CA 96080
(530) 527-4655
http://www.co.tehama.ca.us

Tehama County

Minutes Certification

File Number: 24-902 **Enactment Number: MISC. AGR 2024-195**

HEALTH SERVICES AGENCY / MENTAL HEALTH

a) AGREEMENT - Approval and authorization for the Executive Director to sign the Agreement with Thomas Milam MD, Inc. dba Iris Telehealth Medical Group for the purpose of locating and arranging for Telepsychiatry Adult Psychiatrists, Telepsychiatry Child Psychiatrists, Telepsychiatry Nurse Practitioners, Telepsychiatry Licensed Marriage & Family Therapists, Telepsychiatry Licensed Clinical Social Workers, and Telepsychiatry Licensed Professional Clinical Counselors to provide locum tenens medical services for the rates as set forth in Exhibit ”B” with maximum compensation not to exceed $530,000, effective 7/1/24 and shall terminate 6/30/26.
Enactment No: MISC. AGR 2024-195

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Matt Hansen
SECONDER:	William Moule
AYES:	Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

I, JENNIFER VISE, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be a full, true and correct copy of an order adopted by said Board of Supervisors on 6/25/2024.

Attest: Jennifer Vise **July 02, 2024**
Date Certified

AGREEMENT BETWEEN THE COUNTY OF TEHAMA AND THOMAS MILAM MD, INC. DBA IRIS TELEHEALTH MEDICAL GROUP

This agreement is entered into between the County of Tehama, through its Health Services Agency, ("County") and Thomas Milam MD, Inc. dba Iris Telehealth Medical Group ("Contractor") for the purpose of locating and arranging for Telepsychiatry Adult Psychiatrist(s), Telepsychiatry Child Psychiatrist(s),Telepsychiatry Nurse Practitioner(s), Telepsychiatry Licensed Marriage & Family Therapist(s), Telepsychiatry Licensed Clinical Social Worker(s), and Telepsychiatry Licensed Professional Clinical Counselor(s) to provide medical services at the placement address and for the period described below, subject to the terms of this agreement.

1. RESPONSIBILITIES OF CONTRACTOR

During the term of this agreement, Contractor shall:

a) use its best efforts to locate and arrange for Telepsychiatry Adult Psychiatrist(s) ("TPAP"), Telepsychiatry Child Psychiatrist(s) ("TPCP), Telepsychiatry Nurse Practitioner(s) ("TPNP"), Telepsychiatry Licensed Marriage & Family Therapist(s) ("TPLMFT") and/or Telepsychiatry Licensed Clinical Social Worker(s) ("TPLCSW") and/or Telepsychiatry Licensed Professional Clinical Counselor ("TPLPCC") acceptable to County and properly licensed for the placement to provide locum tenen/contingent staffing medical services from time to time as specifically requested by County and as mutually agreed upon by County and Contractor during the term described below;

b) make payments to TPAP(s) / TPCP(s) / TPNP(s) / TPLMFT(s) / TPLCSW(s) / TPLPCC(s) providing locum tenen/contingent staffing coverage under this Agreement from payments made under this contract by County;

c) be responsible for providing the billing information on the form provided by the County;

d) cause each TPAP(s) / TPCP(s) / TPNP(s) / TPLMFT(s) / TPLCSW(s) / TPLPCC(s) to comply with HIPAA (Health Insurance Portability and Accountability Act) training and applicable laws related to fraud, waste and abuse.

e) Ensure that all TPAP(s) / TPCP(s) / TPNP(s) / TPLMFT(s) / TPLCSW(s) / TPLPCC(s) have a valid National Provider Identifier prior to a placement at County

f) Shall comply with all contractual provisions pursuant to EXHIBIT C, "COMPLIANCE AND PROGRAM INTEGRITY" attached hereto and incorporated by reference.

Contractor will not be responsible for any falsification of information, purposeful or not, by any employee or contractor.

2. RESPONSIBILITIES OF THE COUNTY

During the term of this agreement, County shall:

a) provide all instruments, tools, supplies, and support personnel necessary to enable the TPAP(s) / TPCP(s) / TPNP(s) / TPLMFT(s) / TPLCSW(s) / TPLPCC(s) to perform the medical services required;

b) comply with American Medical Association, ("AMA") and governmental procedural and ethical standards relating to patient care and other operations and to provide a reasonable work schedule and suitable practice environment for the TPAP(s) / TPCP(s) / TPNP(s) / TPLMFT(s) / TPLCSW(s) / TPLPCC(s) to perform medical service.

c) have the obligation to collect, and may retain, all fees generated by TPAP(s) / TPCP(s) / TPNP(s) / TPLMFT(s) / TPLCSW(s) / TPLPCC(s) providing services under this Agreement it being the understanding of the parties that Contractor's sole compensation hereunder shall be as set forth in Section 3 of this Agreement.

3. COMPENSATION

County agrees to pay to Contractor at the times and in the amounts set forth on Exhibit "B", attached hereto, all amounts due for TPAP(s) / TPCP(s) / TPNP(s) / TPLMFT(s) / TPLCSW(s) / TPLPCC(s) services under this agreement after completing the duties described in this agreement. The maximum aggregate compensation payable during the term of this agreement shall not exceed $530,000. If County fails to make any payments when due, or to perform any of its obligations under this agreement, Contractor may declare termination of this agreement and shall be released from all obligations in law or equity to continue performance under this agreement. Termination shall not operate as a forfeiture of Contractor's rights under this agreement, and the rights granted by this provision shall be in addition to any other rights which Contractor may have in law or in equity.

4. BILLING AND PAYMENT

On or before the 15th of each month, Contractor shall submit to County an itemized invoice for all services rendered during the preceding calendar month. County shall make payment of all

undisputed amounts within 30 days of receipt of Contractor's invoice. County shall be obligated to pay only for services properly invoiced in accordance with this section.

5. LITIGATION COSTS AND FEES

In the event either party brings an action or proceeding arising out of or related to this agreement or to establish the right or remedy of either party, each party shall bear its own attorney's fees and costs as part of such action or proceedings.

6. TERM OF AGREEMENT

This agreement shall commence on July 1, 2024, and shall terminate June 30, 2026, unless terminated in accordance with section 6 below.

7. TERMINATION OF AGREEMENT

If Contractor fails to perform his/her duties to the satisfaction of the County, or if Contractor fails to fulfill in a timely and professional manner his/her obligations under this agreement, or if Contractor violates any of the material terms or provisions of this agreement, and such failures and/or violation is not corrected within fifteen (15) business days following the Contractor's receipt of written notice thereof from the County then the County shall have the right to terminate this agreement effective immediately upon the County giving written notice thereof to the Contractor. Either party may terminate this agreement, or terminate or reduce any individual provider's services, without cause, upon ninety (90) days written notice. County shall pay contractor for all work satisfactorily completed as of the date of notice. County may terminate this contract immediately upon written notice should funding cease or be materially decreased or should the Tehama County Board of Supervisors decline to appropriate funding for this agreement in any fiscal year.

If this agreement is cancelled for convenience by County ten to thirty days prior to the scheduled commencement of locum tenen/contingent staffing services under this agreement, County shall pay to Contractor one-half (1/2) of the total sum of the engagement at the time of cancellation. If County cancels this agreement within ten (10) days prior to the commencement or after the commencement of scheduled locum tenen/contingent staffing services under this agreement, County shall pay to Contractor the full amount for services already scheduled under this agreement.

If Contractor is unable for any reason to provide a TPAP(s) / TPCP(s) / TPNP(s) / TPLMFT(s) / TPLCSW(s) / TPLPCC(s) acceptable to County, the agreement may be terminated by Contractor upon giving written notice of termination to County. Termination shall be effective on receipt of said notice to County from Contractor, and Contractor shall thereafter return any payments received under this agreement for services not rendered.

The County's right to terminate this agreement may be exercised by Executive Director.

8. EARLY TERMINATION OF SERVICE

In consideration for the Contractor's time and costs in commencing the services hereunder. If services are terminated within the first six (6) month of clinical service delivery (which begins on the first day the Contractor's clinician sees County patients), there will be an additional charge of $25.00 per hour for every hour of clinical services delivered under this contract. This charge will be applied retrospectively to all previous hours billed as soon as notice is given, as well as to the remainder of service delivered until the termination of clinical services. Tehama agrees to pay the retrospective charges immediately upon notice of termination. If Tehama terminates with cause, this charge is not applicable.

9. ENTIRE AGREEMENT; MODIFICATION

This agreement for the services specified herein supersedes all previous agreements for these services and constitutes the entire understanding between the parties hereto. Contractor shall be entitled to no other benefits other than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both parties. Contractor specifically acknowledges that in entering into and executing this agreement, Contractor relies solely upon the provisions contained in this agreement and no other oral or written representation.

10. NON SOLICITATION

During the term of this agreement, and for a period of two (2) years following the expiration/termination of this agreement, County will refrain from directly or indirectly hiring, retaining, engaging, or soliciting for employment or work in any capacity any current or former Contractor employee or independent contractor who has provided services for County.

11. NONASSIGNMENT OF AGREEMENT

Inasmuch as this agreement is intended to secure the specialized services of Contractor, Contractor may not assign, transfer, delegate or sublet any interest herein without the prior written consent of the County.

12. EMPLOYMENT STATUS

Contractor shall, during the entire term of this agreement, be construed to be an independent contractor and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow County to exercise discretion or control over the professional manner in which Contractor performs the services which are the subject matter of this agreement; provided always, however, that the services to be provided by Contractor shall be provided in a manner consistent with the professional standards applicable to such services. The sole interest of the County is to ensure that the services shall be rendered and performed in a competent, efficient, and satisfactory manner. Contractor shall be fully responsible for payment of all taxes due to the State of California or the Federal government, which would be withheld from compensation of Contractor, if Contractor were a County employee. County shall not be liable for deductions for any amount for any purpose from Contractor's compensation. Contractor shall not be eligible for coverage under County's Workers Compensation Insurance Plan nor shall Contractor be eligible for any other County benefit.

13. INDEMNIFICATION

Contractor shall defend, hold harmless, and indemnify Tehama County, its elected officials, officers, employees, agents, and volunteers against all claims, suits, actions, costs, expenses (including but not limited to reasonable attorney's fees of County), damages, judgments, or decrees by reason of any person's or persons' injury, including death, or property (including property of County) being damaged, arising out of contractor's performance of work hereunder or its failure to comply with any of its obligations contained in this agreement, whether by negligence or otherwise. Contractor shall, at its own expense, defend any suit or action founded upon a claim of the foregoing. Contractor shall also defend and indemnify County against any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board and/or any other taxing or regulatory agency against the County with respect to Contractor's "independent contractor" status that would establish a liability for failure to make social security or income tax withholding payments, or any other legally mandated payment.

14. INSURANCE

Contractor shall procure and maintain insurance pursuant to Exhibit A, "Insurance Requirements For Contractor," attached hereto and incorporated by reference.

15. PREVAILING WAGE

Contractor certifies that it is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., as well as California Code of Regulations, Title 8, Section 16000 et seq. ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. If the Services hereunder are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is $1,000 or more, Contractor agrees to fully comply with and to require its subcontractors to fully comply with such Prevailing Wage Laws, to the extent that such laws apply. If applicable, County will maintain the general prevailing rate of per diem wages and other information set forth in Labor Code section 1773 at its principal office and will make this information available to any interested party upon request. Contractor shall defend, indemnify, and hold the County, its elected officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties, or interest arising out of any failure or alleged failure of the Contractor or its subcontractors to comply with the Prevailing Wage Laws. Without limiting the generality of the foregoing, Contractor specifically acknowledges that County has not affirmatively represented to contractor in writing, in the call for bids, or otherwise, that the work to be covered by the bid or contract was not a "public work." To the fullest extent permitted by law, Contractor hereby specifically waives and agrees not to assert, in any manner, any past, present, or future claim for indemnification under Labor Code section 1781.

Contractor acknowledges the requirements of Labor Code sections 1725.5 and 1771.1 which provide that no contractor or subcontractor may be listed on a bid proposal or be awarded a contract for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5, with exceptions from this requirement specified under Labor Code sections 1725.5(f), 1771.1(a) and 1771.1(n).

If the services are being performed as part of the applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, Contractor acknowledges that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

16. NON-DISCRIMINATION

Contractor shall not employ discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

17. GREEN PROCUREMENT POLICY

Through Tehama County Resolution No. 2021-140, the County adopted the Recovered Organic Waste Product Procurement Policy (available upon request) to (1) protect and conserve natural resources, water and energy; (2) minimize the jurisdiction's contribution to pollution and solid waste disposal; (3) comply with state requirements as contained in 14 CCR Division 7, Chapter 12, Article 12 (SB 1383); (4) support recycling and waste reduction; and (5) promote the purchase of products made with recycled materials, in compliance with the California Integrated Waste Management Act of 1989 (AB 939) and SB1382 when product fitness and quality are equal and they are available at the same or lesser cost of non-recycled products. Contractor shall adhere to this policy as required therein and is otherwise encouraged to conform to this policy.

18. COMPLIANCE WITH LAWS AND REGULATIONS

All services to be performed by Contractor under to this Agreement shall be performed in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. Any change in status, licensure, or ability to perform activities, as set forth herein, must be reported to the County immediately.

19. LAW AND VENUE

This agreement shall be deemed to be made in and shall be governed by and construed in accordance with the laws of the State of California (excepting any conflict of laws provisions

which would serve to defeat application of California substantive law). Venue for any action arising from this agreement shall be in Tehama County, California.

20. AUTHORITY

Each party executing this Agreement and each person executing this Agreement in any representative capacity, hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purposing to act.

21. COUNTY PLACEMENT INFORMATION

Specialty: TPAP(s) / TPCP(s) / TPNP(s) / TPLMFT(s) / TPLCSW(s) / TPLPCC(s)

Placement Address: 1860 Walnut St

Mailing Address: Post Office Box 400

Red Bluff, CA 96080

Placement Telephone: (530) 527-5631

Contact Person: Mark Montgomery, Behavioral Health Director

22. NOTICES

Any notice required to be given pursuant to the terms and provisions of this agreement shall be in writing and shall be sent first class mail to the following addresses:

If to County: Tehama County Health Services Agency
Attn: Executive Director
P.O. Box 400
Red Bluff, CA 96080
(530) 527-8491

If to Contractor: Iris Telehealth
Attn: Eric Prickett
114 W. 7th St. Suite 900
Austin, TX 78701

Notice shall be deemed to be effective two days after mailing.

23. NON-EXCLUSIVE AGREEMENT

Contractor understands that this is not an exclusive agreement, and that County shall have the right to negotiate with and enter into agreements with others providing the same or similar services to those provided by Contractor, or to perform such services with County's own forces, as County desires.

24. STANDARDS OF THE PROFESSION

Contractor agrees to perform its duties and responsibilities pursuant to the terms and conditions of this agreement in accordance with the standards of the profession for which Contractor has been properly licensed to practice.

25. LICENSING OR ACCREDITATION

Where applicable the Contractor shall maintain the appropriate license or accreditation through the life of this contract.

26. RESOLUTION OF AMBIGUITIES

If an ambiguity exists in this Agreement, or in a specific provision hereof, neither the Agreement nor the provision shall be construed against the party who drafted the Agreement or provision.

27. NO THIRD-PARTY BENEFICIARIES

Neither party intends that any person shall have a cause of action against either of them as a third-party beneficiary under this Agreement. The parties expressly acknowledge that is not their intent to create any rights or obligations in any third person or entity under this Agreement. The parties agree that this Agreement does not create, by implication or otherwise, any specific, direct or indirect obligation, duty, promise, benefit and/or special right to any person, other than the parties hereto, their successors and permitted assigns, and legal or equitable rights, remedy, or claim under or in respect to this Agreement or provisions herein.

28. HAZARDOUS MATERIALS

Contractor shall provide to County all Safety Data Sheets covering all Hazardous Materials to be furnished, used, applied, or stored by Contractor, or any of its Subcontractors, in connection with the services on County property. Contractor shall provide County with copies of any such Safety Data Sheets prior to entry to County property or with a document certifying that no Hazardous Materials will be brought onto County property by Contractor, or any of its Subcontractors,

during the performance of the services. County shall provide Safety Data Sheets for any Hazardous Materials that Contractor may be exposed to while on County property.

29. HARASSMENT

Contractor agrees to make itself aware of and comply with the County's Harassment Policy, TCPR §8102: Harassment, which is available upon request. The County will not tolerate or condone harassment, discrimination, retaliation, or any other abusive behavior. Violations of this policy may cause termination of this agreement.

30. QUALIFICATIONS AND PERFORMANCE OF TPAP(s) / TPCP(s) / TPNP(s) / TPLMFT(s) / TPLCSW(s) / TPLPCC(s)

If County reasonably finds the performance of any TPAP(s) / TPCP(s) / TPNP(s) / TPLMFT(s) / TPLCSW(s) / TPLPCC(s) providing coverage under this agreement to be unacceptable for reasons of professional competence or personal conduct, it shall give written notice to Contractor and may then remove the TPAP(s) / TPCP(s) / TPNP(s) / TPLMFT(s) / TPLCSW(s) / TPLPCC(s) from the placement.

Contractor may either replace such TPAP(s) / TPCP(s) / TPNP(s) / TPLMFT(s) / TPLCSW(s) / TPLPCC(s) in a timely manner with a TPAP(s) / TPCP(s) / TPNP(s) / TPLMFT(s) / TPLCSW(s) / TPLPCC(s) approved by County, such approval not to be unreasonably withheld, or may terminate this agreement immediately by giving notice of such termination to County. Fees calculated to the date of termination shall be paid to Contractor by County.

31. INDEPNDENT CONTRACTORS

The relationship between Contractor and County, Contractor and TPAP(s) / TPCP(s) / TPNP(s) / TPLMFT(s) / TPLCSW(s) / TPLPCC(s) providing services under this agreement, and between TPAP(s) / TPCP(s) / TPNP(s) / TPLMFT(s) / TPLCSW(s) / TPLPCC(s) providing services under this agreement and County, are each that of an independent contractor providing services. As such, County does not involve itself in the practice of medicine, nor have any responsibility for the medical acts of TPAP(s) / TPCP(s) / TPNP(s) / TPLMFT(s) / TPLCSW(s) / TPLPCC(s) providing services under this agreement.

32. DELAY

Neither party shall be liable in damages for any delay or default in performing its respective obligations under this agreement (except the obligation to make payment hereunder) if such delay or default is caused by conditions beyond its control, including, but not limited to, acts of God, governmental restrictions, strikes, fires, floods, or work stoppages. So long as any such delay or default continues, the party affected by the conditions beyond its control shall keep the other party fully informed concerning the matters causing the delay or default and the prospects of their ending.

33. AUTHORITY

Each party executing this Agreement and each person executing this Agreement in any representative capacity, hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purposing to act.

34. GENERAL PROVISIONS

a) No Waiver: The failure of either party to exercise any of its rights under this agreement shall not be deemed to be a waiver of such rights.

b) Severability: If any part of this agreement shall be held unenforceable, the rest of this agreement will nevertheless remain in full force and effect.

35. CULTURAL COMPETENCY

Contractor shall ensure that services delivered under the terms of this agreement reflect a comprehensive range of age appropriate, cost-effective, high quality intervention strategies directed so as to promote wellness, avert crises, and maintain beneficiaries within their own communities. Contractor shall make every effort to deliver services which are culturally sensitive and culturally competent and which operationalize the following values:

A. Services should be delivered in the client's primary language or language of choice since language is the primary "carrier of culture,"

B. Services should encourage the active participation of individuals in their own care, protect confidentiality at all times, and recognize the rights of all individuals regardless of race, ethnicity, cultural background, disability or personal

characteristics,

C. Service delivery staff should reflect the racial, ethnic, and cultural diversity of the population being served,

D. Certain culturally sanctioned behaviors, values, or attitudes of individuals legitimately may conflict with "mainstream values" without indicating psychopathology or moral deviance,

E. Service delivery systems should reflect cultural diversity in methods of service delivery as well as policy,

F. The organization should instill values in staff which encourage them to confront racially or culturally biased behavior in themselves and others and which encourage them to increase their sensitivity and acceptance of culturally based differences.

Contractor's staff shall receive cultural competency training and Contractor shall provide evidence of such training to County upon request.

36. CODE OF CONDUCT

Tehama County Health Services Agency (TCHSA) maintains high ethical standards and is committed to complying with all applicable statutes, regulations, and guidelines. TCHSA and each of its employees and contractors shall follow an established Code of Conduct.

PURPOSE The purpose of the TCHSA Code of Conduct is to ensure that all TCHSA employees and contractors are committed to conducting their activities in accordance with the highest levels of ethics and in compliance with all applicable State and Federal statutes, regulations, and guidelines. The Code of Conduct also serves to demonstrate TCHSA's dedication to providing quality care to its patients.

CODE OF CONDUCT – General Statement

- The Code of Conduct is intended to provide TCHSA employees and contractors with general guidelines to enable them to conduct the business of TCHSA in an ethical and legal manner;
- Every TCHSA employee and contractor is expected to uphold the Code of Conduct;
- Failure to comply with the Code of Conduct or failure to report non-compliance may subject the TCHSA employee or contractor to disciplinary action, up to or including termination of employment or contracted status.

CODE OF CONDUCT All TCHSA employees and contractors:

- Shall perform their duties in good faith and to the best of their ability.
- Shall comply with all statutes, regulations, and guidelines applicable to Federal health care programs, and with TCHSA's own policies and procedures.

- Shall refrain from any illegal conduct. When an employee or contractor is uncertain of the meaning or application of a statute, regulation, or guideline, or the legality of a certain practice or activity, he or she shall seek guidance from his or her immediate Supervisor, Director, the Quality Assurance Manager or the Compliance Auditor.
- Shall not obtain any improper personal benefit by virtue of their employment or contractual relationship with TCHSA.
- Shall notify their Supervisor, Director, Assistant Executive Director or Executive Director immediately upon receipt (at work or at home) of any inquiry, subpoena, or other agency or governmental request for information regarding TCHSA.
- Shall not destroy or alter TCHSA information or documents in anticipation of, or in response to, a request for documents by any applicable governmental agency or from a court of competent jurisdiction.
- Shall not engage in any practice intended to unlawfully obtain favorable treatment or business from any entity, physician, patient, resident, vendor, or any other person or entity in a position to provide such treatment or business.
- Shall not accept any gift of more than nominal value or any hospitality or entertainment, which because of its source or value, might influence the employee's or contractor's independent judgment in transactions involving TCHSA.
- Shall disclose to their Director any financial interest, official position, ownership interest, or any other relationship that they (or a member of their immediate family) has with TCHSA vendors or contractors.
- Shall not participate in any false billing of patients, governmental entities, or any other party.
- Shall not participate in preparation of any false cost report or other type of report submitted to the government.
- Shall not pay or arrange for TCHSA to pay any person or entity for the referral of patients to TCHSA and shall not accept any payment or arrangement for TCHSA to accept any payment for referrals from TCHSA.
- Shall not use confidential TCHSA information for their own personal benefit or for the benefit of any other person or entity while employed at or under contract to TCHSA, or at any time thereafter.
- Shall not disclose confidential medical information pertaining to TCHSA's patients or clients without the express written consent of the patients or clients or pursuant to court order and in accordance with the applicable law and TCHSA applicable policies and procedures.
- Shall promptly report to the Compliance Auditor any and all violations or suspected violations of the Code of Conduct.
- Shall promptly report to the Compliance Auditor any and all violations or suspected violations of any statute, regulation, or guideline applicable to Federal health care programs or violations of TCHSA's own policies and procedures.

Shall not engage in or tolerate retaliation against employees or contractors who report or suspect wrongdoing.

37. HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA)

The parties acknowledge that the performance of Contractor's obligations under this contract does not involve the use or disclosure of individually identifiable health information. Contractor shall not receive individually identifiable health information from the County, nor create or receive individually identifiable health information on County's behalf. Consequently, the parties hereby agree that Contractor is not a "business associate" of County for purposes of the Health Insurance Portability and Accountability Act of 1996 and implementing regulations (HIPAA).

38. TELECOMMUNICATIONS FOR ASSESSMENTS OF CLIENTS

Contractor will utilize "VSee" software platform tool or other platform or software approved byCounty at the request of the County to facilitate assessments of clients.

39. COUNTERPARTS, ELECTRONIC SIGNATURES – BINDING

This agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each Party of this agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act (("CUETA") Cal. Civil Code §§ 1633.1 to 1633.17), for executing this agreement. The Parties further agree that the electronic signatures of the Parties included in this agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among Parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the Parties. For purposes of this section, a digital signature is a type of "electronic

signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code. Facsimile signatures or signatures transmitted via pdf document shall be treated as originals for all purposes.

40. TRAFFICKING VICTIMS PROTECTION ACT OF 2000

Contractor and its Subcontractors that provide services covered by this Contract shall comply with Section 106(g) of the Trafficking Victims Protection Act of 2000 as amended (22 U.S.C. 7104)."

41. BYRD ANTI-LOBBYING AMENDMENT (31 USC 1352)

Contractor certifies that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 USC 1352. Contractor shall also disclose to DHCS any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award.

42. HATCH ACT

County agrees to comply with the provisions of the Hatch Act (USC, Title 5, Part III, Subpart F., Chapter 73, Subchapter III), which limit the political activities of employees whose principal employment activities are funded in whole or in part with federal funds.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the day and year set forth below.

COUNTY OF TEHAMA

Date: 6-12-24

Jayme S. Bottke, Executive Director

IRIS TELEHEALTH MEDICAL GROUP

Date: 06/11/2024

Thomas Milam (Jun 11, 2024 19:56 EDT)

Thomas Milam, Chairman of the Board

Exhibit A

INSURANCE REQUIREMENTS FOR CONTRACTOR

Contractor shall procure and maintain, for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work described herein and the results of that work by Contractor, his/her agents, representatives, employees, or subcontractors. At a minimum, Contractor shall maintain the insurance coverage, limits of coverage and other insurance requirements as described below.

Commercial General Liability (including operations, products and completed operations) $1,000,000 per occurrence for bodily injury, personal injury, and property damage. If coverage is subject to an aggregate limit, that aggregate limit will be twice the occurrence limit, or the general aggregate limit shall apply separately to this project/location.

Automobile Liability

Automobile liability insurance is required with minimum limits of $1,000,000 per accident for bodily injury and property damage, including owned and non-owned and hired automobile coverage, as applicable to the scope of services defined under this agreement.

Workers' Compensation

If Contractor has employees, he/she shall obtain and maintain continuously Workers' Compensation insurance to cover Contractor and Contractor's employees and volunteers, as required by the State of California, as well as Employer's Liability insurance in the minimum amount of $1,000,000 per accident for bodily injury or disease.

Professional Liability (Contractor/Professional services standard agreement only)

If Contractor is a state-licensed architect, engineer, contractor, counselor, attorney, accountant, medical provider, and/or other professional licensed by the State of California to practice a profession, Contractor shall provide and maintain in full force and effect while providing services pursuant to this contract a professional liability policy (also known as Errors and Omissions or Malpractice liability insurance) with single limits of liability not less than $1,000,000 per claim and $2,000,000 aggregate on a claims made basis. However, if

coverage is written on a claims-made basis, the policy shall be endorsed to provide coverage for at least three years from termination of agreement.

If Contractor maintains higher limits than the minimums shown above, County shall be entitled to coverage for the higher limits maintained by Contractor.

All such insurance coverage, except professional liability insurance, shall be provided on an "occurrence" basis, rather than a "claims made" basis.

Endorsements: Additional Insureds

The Commercial General Liability and Automobile Liability policies shall include, or be endorsed to include "Tehama County, its elected officials, officers, employees and volunteers" as an additional insured.

The certificate holder shall be "County of Tehama."

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions of $25,000 or more must be declared to, and approved by, the County. The deductible and/or self-insured retentions will not limit or apply to Contractor's liability to County and will be the sole responsibility of Contractor.

Primary Insurance Coverage

For any claims related to this project, Contractor's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees or volunteers shall be excess of Contractor's insurance and shall not contribute with it.

Coverage Cancellation

Each insurance policy required herein shall be endorsed to state that "coverage shall not be reduced or canceled without 30 days' prior written notice certain to the County."

Acceptability of Insurers

Contractor's insurance shall be placed with an insurance carrier holding a current A.M. Best & Company's rating of not less than A:VII unless otherwise acceptable to the County. The County reserves the right to require rating verification. Contractor shall ensure that the insurance carrier shall be authorized to transact business in the State of California.

Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance that meets all the requirements stated herein.

Material Breach

If for any reason, Contractor fails to maintain insurance coverage or to provide evidence of renewal, the same shall be deemed a material breach of contract. County, in its sole option, may terminate the contract and obtain damages from Contractor resulting from breach. Alternatively, County may purchase such required insurance coverage, and without further notice to Contractor, County may deduct from sums due to Contractor any premium costs advanced by County for such insurance.

Policy Obligations

Contractor's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

Verification of Coverage

Contractor shall furnish County with original certificates and endorsements effecting coverage required herein. All certificates and endorsements shall be received and approved by the County prior to County signing the agreement and before work commences. However, failure to do so shall not operate as a waiver of these insurance requirements.

The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

Exhibit B

Billable Hourly Rates Schedule

With respect to any new Iris Telehealth clinician(s) that may start services in **2024**, the following rate table shall apply:

Services Type	**Hourly Rate***
Telepsychiatry Services provided by an Adult Psychiatrist	$232 - $258 per hour
Telepsychiatry Services provided by an All Ages or Child Psychiatrist	$250 - $320 per hour
Telepsychiatry Services provided by a Nurse Practitioner	$145 – $180 per hour
Teletherapy Services provided by a Licensed Therapist	$95 - $115 per hour

*For a multi-lingual clinician and/or for "specialty providers", an additional charge of $9.00 per hour will be added to the rate. For supervision, an additional charge of $20 per hour will be added to the rate.

With respect to any new Iris Telehealth clinician(s) that may start services in **2025**, the following rate table shall apply:

Services Type	**Hourly Rate***
Telepsychiatry Services provided by an Adult Psychiatrist	$232 – $258 per hour
Telepsychiatry Services provided by a Child or All Ages Psychiatrist	$250-$320 per hour
Telepsychiatry Services provided by a Nurse Practitioner	$145 – $180 per hour
Teletherapy Services provided by a Licensed Therapist-Adult	$88-$115 per hour
Teletherapy Services provided by a Licensed Therapist-Child/Family/All Ages	$105-$120 per hour

*For a multi-lingual clinician and/or for "specialty providers", an additional charge of $10.00 per hour will be added to the rate. For supervision, an additional charge of $20 per hour will be added to the rate.

With respect to any new Iris Telehealth clinician(s) that may start services in **2026**, the following rate table shall apply:

Services Type	**Hourly Rate***
Telepsychiatry Services provided by an Adult Psychiatrist	$240-$268 per hour
Telepsychiatry Services provided by a Child or All Ages Psychiatrist	$270-$360 per hour
Telepsychiatry Services provided by a Nurse Practitioner	$150 – $187 per hour
Teletherapy Services provided by a Licensed Therapist-Adult	$92-$120 per hour
Teletherapy Services provided by a Licensed Therapist-Child/Family/All Ages	$86-$125 per hour

End of Exhibit B

Exhibit C

COMPLIANCE AND PROGRAM INTEGRITY

Evidence of Contractual Compliance

Contractor shall document evidence of compliance with all contractual provisions and provide to County upon request.

Exclusions Checks

Consistent with the requirements of 42 Code of Federal Regulations, (C.F.R.) part 455.436, Contractor shall confirm the identify and determine the exclusion status of all providers (employees and subcontractors), as well as any person with an ownership or control interest, or who is an agent or managing employee of Contractor through monthly checks of Federal and State databases. The databases to be included are:

A. The Social Security Administration's Death Master File
B. The National Plan and Provider Enumeration System (NPPES)
C. The Office of Inspector General's List of Excluded Individuals/Entities (LEIE)
D. The System for Award Management (SAM)
E. The California Department of Health Care Services (DHCS) Medi-Cal Suspended and Ineligible Provider List (S & I List)

Contractor shall retain evidence of monthly checks and provide to County upon request. If the Contractor finds a party that is excluded, Contractor shall notify the County within one (1) business day. Contractor shall not permit an excluded provider to render services to a County client.

Ownership Disclosure

Pursuant to the requirements of 42 C.F.R. § 455.104, Contractor must make disclosures regarding any person (individual or corporation) who has an ownership or control interest in the Contractor, whether the person (individual or corporation) is related to another person with an ownership or control interest in the Contractor as a spouse, parent, child, or sibling, or whether the person (individual or corporation) with an ownership or control interest in any subcontractor in which the Contractor has a five percent (5%) or more interest is related to another person with ownership or control interest in the Contractor as a spouse, parent, child or sibling.

The term "person with an ownership or control interest" means, with respect to the Contractor, a person who:

A. Has directly or indirectly an ownership of five percent (5%) or more in the Contractor; or
B. Is the owner of a whole or part interest in any mortgage, deed of trust, note, or other obligation secured in whole (or in part) by the Contractor or any property of or assets thereof, which whole or part interest is equal to or exceeds five percent (5%) of the total property and assets or the entity; or

C. Is an officer or director of the Contractor if the Contractor is organized as a corporation; or
D. Is a partner in the Contractor, if the Contractor is organized as a partnership

Contractor will provide County the following disclosures prior to the execution of this contract (and annually thereafter), prior to its extension or renewal (and annually thereafter), and within thirty five (35) days after any change in Contractor ownership:

A. The name and address of any person (individual or corporation) with an ownership or control interest in the Contractor. The address for corporate entities shall include, as applicable, a primary business address, every business location, and a P.O. Box address;
B. Date of birth and Social Security Number (in the case of an individual);
C. Other tax identification number [in the case of a corporation with an ownership or control interest in the Contractor or in any subcontractor in which the Contractor has a five percent (5%) or more interest];
D. Whether the person (individual or corporation) with an ownership or control interest in the Contractor is related to another person with ownership or control interest in the Contractor as a spouse, parent, child, or sibling; or whether the person (individual or corporation) with an ownership or control interest in any subcontractor in which the Contractor has a five percent (5%) or more interest is related to another person with ownership or control interest in the Contractor as a spouse, parent, child, or sibling;
E. The name of any other disclosing entity in which the Contractor has an ownership or control interest. Other disclosing entity means any other Medicaid disclosing entity and any entity that does not participate in Medicaid, but is required to disclose certain ownership and control information because of participation in any of the programs established under title V, XVIII, or XX of the Act. This includes:
    (1) Any hospital, skilled nursing facility, home health agency, independent clinical laboratory, renal disease facility, rural health clinic, or health maintenance organization that participates in Medicare (title XVIII);
    (2) Any Medicare intermediary or carrier; and
    (3) Any entity (other than an individual practitioner or group of practitioners) that furnishes, or arranges for the furnishing of, health-related services for which it claims payment under any plan or program established under title V or title XX of the Act.
    (4) The name, address, date of birth, and Social Security Number of any managing employee of the managed care entity.

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Business Transactions Disclosure

Contractor must submit disclosures and updated disclosures to County regarding certain business transactions within thirty five (35) days, upon request. The following must be disclosed:

A. The ownership of any subcontractor with whom Contractor had business transactions totaling more than $25,000 during the 12-month period ending on the date of request; and
B. Any significant business transactions between Contractor and any wholly owned supplier, or between Contractor and any subcontractor, during the 5-year period ending on the date of request.

Persons Convicted of Crimes Disclosure

Contractor shall submit the following disclosures to County regarding Contractor's management prior to execution of this contract and at any time upon County request:

(A) The identity of any person who is a managing employee of Contractor who has been convicted of a crime related to federal health care programs. [42 C.F.R. § 455.106(a)(1), (2).]

(B) The identity of any person who is an agent of Contractor who has been convicted of a crime related to federal health care programs. (42 C.F.R. § 455.106(a)(1), (2).) For this purpose, the word "agent" has the meaning described in 42 C.F.R. § 455.101.

Criminal Background Checks

Contractor must require providers (employees and contracted) to consent to criminal background checks including livescans pursuant to 42 C.F.R. 455.434(a). Upon DHCS' determination that Contractor or a person with a five percent (5%) or more direct or indirect ownership interest in Contractor meets DHCS' criteria for criminal background checks as a high risk to the Medicaid program, Contractor's providers (employees and contracted) must submit livescans pursuant to 42 C.F.R. 455.434(b)(1).

End of Exhibit C

E-Contract Review
Approval as to Form

Department Name: Health Services Agency

Vendor Name: Iris Telehealth

Contract Description: For the purpose of locating and arranging mental health professionals for locum tenens

APPROVED AS TO FORM: Date: 06/07/2024



Office of the Tehama County Counsel
Margaret E. Long, County Counsel

Tehama County

Agenda Request Form

File #: 26-1137 **Agenda Date:** 6/30/2026 **Agenda #:** 17.

HEALTH SERVICES AGENCY / MENTAL HEALTH

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Interim Executive Director to sign Amendment No.1 to the Misc. Agreement 2026-022 with Compassion Pathway Behavioral Health, LLC for the purpose of providing community residential treatment services, thereby amending the rates set forth in Exhibit “B” for Fiscal Year 26/27, with maximum compensation not to exceed $1,800,000, effective 2/1/26 and shall terminate 6/30/28

Financial Impact:
Budget unit 40131 for Mental Health. Costs of services will be paid for with Mental Health Realignment funds and/or Mental Health Services Act dollars allocated for medically necessary services. There is no impact to the General Fund.

Background Information:
On 2/3/26, the Board of Supervisors approved Misc. Agreement 2026-022 with this vendor for the purpose of placements of clients who need long term residential treatment services and for mentally ill adults requiring a step down from a higher level of acute psychiatric care. Amendment No.1 updates the rates set forth in the Exhibit B for Fiscal Year 2026/27. There is no change to the compensation amount or term. If the Amendment is approved, it will allow for the use of appropriate level facilities by Tehama County Mental health clients. If the Amendment is not approved, clients who could be serviced by Compassion Pathways Behavioral Health would not be able to be placed there and the Department would need to find another comparable facility to place clients to meet services required by regulations and/or state contracts. This could result in clients being placed in farther distances and cause disruptions and delays for much needed services.

AMENDMENT #1

TO THE AGREEMENT BETWEEN THE COUNTY OF TEHAMA AND COMPASSION PATHWAYS BEHAVIORAL HEALTH, LLC

This Amendment #1 to Agreement Number 2026-022 dated January 21, 2026, by and between the County of Tehama, through its Health Services Agency (County) and Compassion Pathways Behavioral Health, LLC (Contractor) for the provision of community residential treatment services, shall be amended as follows:

Section 3 of the Agreement is hereby amended by replacing it with the following:

3. <u>COMPENSATION</u>

Contractor shall be paid in accordance with the rates set forth in the Fee Schedule, attached hereto as Exhibit "B" after satisfactorily completing the duties described in this Agreement. The total annual compensation payable to Contractor under this agreement shall not exceed $600,000.00 during any one fiscal year (July 1 – June 30). The maximum compensation shall not exceed $1,800,000. Contractor shall not be entitled to payment or reimbursement for any tasks or services performed except as specified herein. Contractor shall have no claim against County for payment of any compensation or reimbursement, of any kind whatsoever, for any service provided by Contractor after the expiration or other termination of this Agreement. Contractor shall not be paid any amount in excess of the Maximum Compensation amount set forth above, and Contractor agrees that County has no obligation, whatsoever, to compensate or reimburse Contractor for any expenses, direct or indirect costs, expenditures, or charges of any nature by Contractor that exceed the Maximum Compensation amount set forth above. Should Contractor receive any such payment it shall immediately notify County and shall immediately repay all such funds to County. This provision shall survive the expiration or other termination of this Agreement. Board and care shall not be the responsibility of Tehama County under this agreement and shall not be billed under this agreement.

Board and Care shall not be the responsibility of Tehama County under this agreement and shall not be billed under this agreement.

Health care services, including medical ancillary services, such as laboratory, X-ray, or other medical services performed on-site or off-site, and other physical health services, shall not be the responsibility of Tehama County under this agreement and shall not be billed under this agreement.

Exhibit B shall be replaced in its entirety to include updated rates for Fiscal Year 2026/2027 as set forth on page 3 of this amendment.

It is mutually agreed that all other terms and conditions of Agreement Number 2026-022 shall remain in full force and effect.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the day and year set forth below.

COUNTY OF TEHAMA

Date: 6/17/24

Michelle Schmidt, Interim Executive Director

COMPASSION PATHWAYS BEHAVIORAL HEALTH

Date: 6/16/2026

Ifeanyi Ezeani, Chief Executive Officer

Vendor Number

Standard Form of Amendment – Services adopted 4-27-10

Exhibit B

Rates for Services

The following are the 2026/2027 rates for services provided to Counties' Medi-Cal eligible clients with mental health illness:

- Adult Residential Treatment Services daily rates: Purchased Beds are $390/day and Non-Purchased Beds are $412/day.
- Crisis Residential Treatment Services daily rates: Remains unchanged for 26/27 fiscal year.
- Medication support services rates:

Code	Time Associated with Code (Mins) for Purposes of Rate	Psychiatrist/ Contracted Psychiatrist	Physicians Assistant	Nurse Practitioner	RN	LVN	Licensed Psychiatric Technician	LCSW/MFT (Licensed, Waivered or Registered)	Mental Health Rehab Specialist	Medical Assistant
PROVIDER TYPE HOURLY		$1,137.33	$647.27	$717.66	$445.52	$254.82	$228.55	$380.86	$233.83	$199.44
99205	60	$1,137.33	$647.27	$717.66						
99212	15	$284.33	$161.81	$179.41						
99213	20	$436.21	$195.63	216.93						
99214	30	$663.44	$323.62	$358.82						
H0033	15	$284.33	$161.81	$179.41	$108.40	$63.70	$57.21	95.22	$59.51	$49.86
H0034	15	$284.33	$161.81	$179.41	$108.40	$63.70	$57.21		$59.51	$49.86

- Board and Care (SSI/SSP – monthly for 2026): $1444.07/month

NOTES:

- We expect that the counties we serve do participate in the Federal Financial Participation program in order to receive the maximum reimbursements from Medi-Cal for the cost of our treatment services.
- The client must be eligible for SSI/SSP to pay for board and care cost; otherwise, these costs will be paid by the referring County.

Please, contact me at 530-888-5000 or iezeani@cpbh.net with questions.

Thank you,
Ifeanyi Ezeani

E-Contract Review
Approval as to Form

Department Name: Health Services

Vendor Name: Compassion Pathways Behavioral Health, LLC

Contract Description: For the purpose of provisions for community residential treatment services

APPROVED AS TO FORM:



Date: 06/16/2026

Office of the Tehama County Counsel
Margaret Long, County Counsel

Tehama County

Minutes Certification

File Number: 26-0095 **Enactment Number: MISC. AGR 2026-022**

11. HEALTH SERVICES AGENCY - Executive Director Jayme Bottke 26-0095

a) AGREEMENT - Request approval and authorization for the Executive Director to sign the agreement with Compassion Pathway Behavioral Health, LLC for the purpose of providing community residential treatment services for the rates set forth in Exhibit "B" with maximum compensation not to exceed $1,800,000, effective 2/1/26 and shall terminate 6/30/28 *(Subject to receipt of required insurance documentation)*

RESULT:	APPROVE
MOVER:	Rob Burroughs
SECONDER:	Greg Jones
AYES:	Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker Enactment No: MISC. AGR 2026-022

RESULT: APPROVE

I, SEAN HOUGHTBY, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be a full, true and correct copy of an order adopted by said Board of Supervisors on 2/3/2026.

Attest: Jillian Kelly **February 05, 2026**

Date Certified

AGREEMENT BETWEEN THE COUNTY OF TEHAMA AND COMPASSION PATHWAYS BEHAVIORAL HEALTH

This agreement is entered into between the County of Tehama, through its Health Services Agency, ("County") and Compassion Pathways Behavioral Health ("Contractor") for the purpose of residential mental health treatment services and Lanterman Petris Short (LPS) declarations for clients of Tehama County determined by County's Mental Health Division to be in need of such services.

1. RESPONSIBILITIES OF CONTRACTOR

During the term of this agreement, Contractor shall perform services as listed in Exhibit C attached hereto and made a part of this agreement.

Contractor shall be liable for State Department of Health Care Services audit exceptions due to inadequate documentation as per medical necessity requirements and shall reimburse County for any recoupments ordered by the State within sixty (60) days of the date of the State or County's notice of such recoupment order. If Contractor fails to reimburse County within such period, County may offset the unpaid amount against any sums due from County to Contractor pursuant to this agreement or any other agreement of obligation.

2. RESPONSIBILITIES OF THE COUNTY

County shall compensate Contractor for said services pursuant to Section 3 and 4 of this agreement.

3. COMPENSATION

Contractor shall be paid in accordance with the rates set forth in the Fee Schedule, attached hereto as Exhibit "B" after satisfactorily completing the duties described in this Agreement. The maximum compensation shall not exceed $1,800,000. Contractor shall not be entitled to payment or reimbursement for any tasks or services performed except as specified herein. Contractor shall have no claim against County for payment of any compensation or reimbursement, of any kind whatsoever, for any service provided by Contractor after the expiration or other termination of this Agreement. Contractor shall not be paid any amount in excess of the Maximum Compensation amount set forth above, and Contractor agrees that County has no obligation, whatsoever, to compensate or reimburse Contractor for any expenses, direct or indirect costs,

expenditures, or charges of any nature by Contractor that exceed the Maximum Compensation amount set forth above. Should Contractor receive any such payment it shall immediately notify County and shall immediately repay all such funds to County. This provision shall survive the expiration or other termination of this Agreement. Board and care shall not be the responsibility of Tehama County under this agreement and shall not be billed under this agreement.

Board and Care shall not be the responsibility of Tehama County under this agreement and shall not be billed under this agreement.

Health care services, including medical ancillary services, such as laboratory, X-ray, or other medical services performed on-site or off-site, and other physical health services, shall not be the responsibility of Tehama County under this agreement and shall not be billed under this agreement.

4. BILLING AND PAYMENT

On or before the 15th of each month, Contractor shall submit to County an itemized invoice for all services rendered during the preceding calendar month. County shall make payment of all undisputed amounts within 45 days of receipt of Contractor's invoice. County shall be obligated to pay only for services properly invoiced in accordance with this section.

Contractor shall use its best efforts to submit all claims for reimbursement under the Agreement within thirty (30) days after the ending date of the Agreement. All claims submitted after thirty (30) days following the ending date of the Agreement will not be subject to reimbursement by the County unless Contractor provides a valid reason for delayed submission. Any "obligation incurred" included in claims for reimbursements and paid by the County which remain unpaid by the Contractor after one year following the ending date of the Agreement will be disallowed under audit by the County.

When, on the basis of retrospective review, it has been determined that Contractor has failed to meet service standards or documentation standards established by the MHP and Title 9, California Code of Regulations, payment will be denied on the basis of audit exception. Payment will not be made on the basis of added, amended, or altered records presented after the date of the retrospective review.

Whenever there is audit exception against the County resulting from a claim for funding for an expenditure by the Contractor that is not allowable, the County may offset reimbursement to the Contractor for the exception.

5. TERM OF AGREEMENT

This agreement shall commence on February 1, 2026, and shall terminate June 30, 2028, unless terminated in accordance with section 6 below.

6. TERMINATION OF AGREEMENT

If Contractor fails to perform his/her duties to the satisfaction of the County, or if Contractor fails to fulfill in a timely and professional manner his/her obligations under this agreement, or if Contractor violates any of the terms or provisions of this agreement, then the County shall have the right to terminate this agreement effective immediately upon the County giving written notice thereof to the Contractor. Either party may terminate this agreement on 30 days' written notice. County shall pay contractor for all work satisfactorily completed as of the date of notice. County may terminate this agreement immediately upon oral notice should funding cease or be materially decreased or should the Tehama County Board of Supervisors fail to appropriate sufficient funds for this agreement in any fiscal year.

The County's right to terminate this agreement may be exercised by the Health Services Agency's Executive Director.

7. ENTIRE AGREEMENT; MODIFICATION

This agreement for the services specified herein supersedes all previous agreements for these services and constitutes the entire understanding between the parties hereto. Contractor shall be entitled to no other benefits other than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both parties. Contractor specifically acknowledges that in entering into and executing this agreement, Contractor relies solely upon the provisions contained in this agreement and no other oral or written representation.

8. NONASSIGNMENT OF AGREEMENT

Inasmuch as this agreement is intended to secure the specialized services of Contractor, Contractor may not assign, transfer, delegate or sublet any interest herein without the prior written consent of the County.

9. EMPLOYMENT STATUS

Contractor shall, during the entire term of this agreement, be construed to be an independent contractor and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow County to exercise discretion or control over the professional manner in which Contractor performs the services which are the subject matter of this agreement; provided always, however, that the services to be provided by Contractor shall be provided in a manner consistent with the professional standards applicable to such services. The sole interest of the County is to ensure that the services shall be rendered and performed in a competent, efficient, and satisfactory manner. Contractor shall be fully responsible for payment of all taxes due to the State of California or the Federal government, which would be withheld from compensation of Contractor, if Contractor were a County employee. County shall not be liable for deductions for any amount for any purpose from Contractor's compensation. Contractor shall not be eligible for coverage under County's Workers Compensation Insurance Plan nor shall Contractor be eligible for any other County benefit.

10. INDEMNIFICATION

Contractor shall defend, hold harmless, and indemnify Tehama County, its elected officials, officers, employees, agents, and volunteers against all claims, suits, actions, costs, expenses (including but not limited to reasonable attorney's fees of County), damages, judgments, or decrees by reason of any person's or persons' injury, including death, or property (including property of County) being damaged, arising out of contractor's performance of work hereunder or its failure to comply with any of its obligations contained in this agreement, whether by negligence or otherwise. Contractor shall, at its own expense, defend any suit or action founded upon a claim of the foregoing. Contractor shall also defend and indemnify County against any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board and/or any other taxing or regulatory agency against the County with respect to Contractor's "independent contractor" status that would establish a liability for failure to make social security or income tax withholding payments, or any other legally mandated payment.

Contractor shall defend and indemnify Tehama County for any recoupment of funding resulting from periodic audit by the State of California, or United States of America and arising from Contractor's negligent acts, willful acts, or errors or omissions or such acts of Contractor's subcontractors, any person employed under Contractor, or under any subcontractor. Should County become subject to such recoupment Contractor shall reimburse County for recouped funds in proportion to Contractor's share of audit exceptions to the total audit exceptions charged against County.

11. INSURANCE

Contractor shall procure and maintain insurance pursuant to Exhibit A, "Insurance Requirements For Contractor," attached hereto and incorporated by reference.

12. PREVAILING WAGE

Contractor certifies that it is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., as well as California Code of Regulations, Title 8, Section 16000 et seq. ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. If the Services hereunder are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is $1,000 or more, Contractor agrees to fully comply with and to require its subcontractors to fully comply with such Prevailing Wage Laws, to the extent that such laws apply. If applicable, County will maintain the general prevailing rate of per diem wages and other information set forth in Labor Code section 1773 at its principal office and will make this information available to any interested party upon request. Contractor shall defend, indemnify, and hold the County, its elected officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties, or interest arising out of any failure or alleged failure of the Contractor or its subcontractors to comply with the Prevailing Wage Laws. Without limiting the generality of the foregoing, Contractor specifically acknowledges that County has not affirmatively represented to contractor in writing, in the call for bids, or otherwise, that the work to be covered by the bid or contract was not a "public work." To the fullest extent permitted by law, Contractor hereby specifically waives and agrees not to assert, in any manner, any past, present, or future claim for indemnification under Labor Code section 1781.

Contractor acknowledges the requirements of Labor Code sections 1725.5 and 1771.1 which provide that no contractor or subcontractor may be listed on a bid proposal or be awarded a contract for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5, with exceptions from this requirement specified under Labor Code sections 1725.5(f), 1771.1(a) and 1771.1(n).

If the services are being performed as part of the applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, Contractor acknowledges that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

13. NON-DISCRIMINATION

Contractor shall not employ discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

14. GREEN PROCUREMENT POLICY

Through Tehama County Resolution No. 2021-140, the County adopted the Recovered Organic Waste Product Procurement Policy (available upon request) to (1) protect and conserve natural resources, water and energy; (2) minimize the jurisdiction's contribution to pollution and solid waste disposal; (3) comply with state requirements as contained in 14 CCR Division 7, Chapter 12, Article 12 (SB 1383); (4) support recycling and waste reduction; and (5) promote the purchase of products made with recycled materials, in compliance with the California Integrated Waste Management Act of 1989 (AB 939) and SB1382 when product fitness and quality are equal and they are available at the same or lesser cost of non-recycled products. Contractor shall adhere to this policy as required therein and is otherwise encouraged to conform to this policy.

15. COMPLIANCE WITH LAWS AND REGULATIONS

All services to be performed by Contractor under to this Agreement shall be performed in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. Any change in status, licensure, or ability to perform activities, as set forth herein, must be reported to the County immediately.

16. LAW AND VENUE

This agreement shall be deemed to be made in and shall be governed by and construed in accordance with the laws of the State of California (excepting any conflict of laws provisions which would serve to defeat application of California substantive law). Venue for any action arising from this agreement shall be in Tehama County, California.

17. AUTHORITY

Each party executing this Agreement and each person executing this Agreement in any representative capacity, hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purposing to act.

18. NOTICES

Any notice required to be given pursuant to the terms and provisions of this agreement shall be in writing and shall be sent first class mail to the following addresses:

If to County:	Tehama County Health Services Agency Attn: Executive Director P.O. Box 400 Red Bluff, CA 96080 (530) 527-8491
If to Contractor:	Compassion Pathways Behavioral Health 5410 White Lotus Way Elk Grove, CA 95757 (916) 642-7800

Notice shall be deemed to be effective two days after mailing.

19. NON-EXCLUSIVE AGREEMENT

Contractor understands that this is not an exclusive agreement, and that County shall have the right to negotiate with and enter into agreements with others providing the same or similar services to those provided by Contractor, or to perform such services with County's own forces, as County desires.

20. STANDARDS OF THE PROFESSION

Contractor agrees to perform its duties and responsibilities pursuant to the terms and conditions of this agreement in accordance with the standards of the profession for which Contractor has been properly licensed to practice.

21. LICENSING OR ACCREDITATION

Where applicable the Contractor shall maintain the appropriate license or accreditation through the life of this contract.

22. RESOLUTION OF AMBIGUITIES

If an ambiguity exists in this Agreement, or in a specific provision hereof, neither the Agreement nor the provision shall be construed against the party who drafted the Agreement or provision.

23. NO THIRD-PARTY BENEFICIARIES

Neither party intends that any person shall have a cause of action against either of them as a third-party beneficiary under this Agreement. The parties expressly acknowledge that is not their intent to create any rights or obligations in any third person or entity under this Agreement. The parties agree that this Agreement does not create, by implication or otherwise, any specific, direct or indirect obligation, duty, promise, benefit and/or special right to any person, other than the parties hereto, their successors and permitted assigns, and legal or equitable rights, remedy, or claim under or in respect to this Agreement or provisions herein.

24. HAZARDOUS MATERIALS

Contractor shall provide to County all Safety Data Sheets covering all Hazardous Materials to be furnished, used, applied, or stored by Contractor, or any of its Subcontractors, in connection with the services on County property. Contractor shall provide County with copies of any such Safety Data Sheets prior to entry to County property or with a document certifying that no Hazardous Materials will be brought onto County property by Contractor, or any of its Subcontractors, during the performance of the services. County shall provide Safety Data Sheets for any Hazardous Materials that Contractor may be exposed to while on County property.

25. HARASSMENT

Contractor agrees to make itself aware of and comply with the County's Harassment Policy, TCPR §8102: Harassment, which is available upon request. The County will not tolerate or condone harassment, discrimination, retaliation, or any other abusive behavior. Violations of this policy may cause termination of this agreement.

26. CODE OF CONDUCT

Tehama County Health Services Agency (TCHSA) maintains high ethical standards and is committed to complying with all applicable statutes, regulations, and guidelines. The TCHSA and each of its employees and contractors shall follow an established Code of Conduct.

PURPOSE

The purpose of the TCHSA Code of Conduct is to ensure that all TCHSA employees and contractors are committed to conducting their activities in accordance with the highest levels of ethics and in compliance with all applicable State and Federal statutes, regulations, and guidelines. The Code of Conduct also serves to demonstrate TCHSA's dedication to providing quality care to its patients.

CODE OF CONDUCT – General Statement

- The Code of Conduct is intended to provide TCHSA employees and contractors with general guidelines to enable them to conduct the business of TCHSA in an ethical and legal manner;
- Every TCHSA employee and contractor is expected to uphold the Code of Conduct;
- Failure to comply with the Code of Conduct or failure to report non-compliance may subject the TCHSA employee or contractor to disciplinary action, up to or including termination of employment or contracted status.

CODE OF CONDUCT

- All TCHSA employees and contractors:
- Shall perform their duties in good faith and to the best of their ability.
- Shall comply with all statutes, regulations, and guidelines applicable to Federal health care programs, and with TCHSA's own policies and procedures.
- Shall refrain from any illegal conduct. When an employee or contractor is uncertain of the meaning or application of a statute, regulation, or guideline, or the legality of a certain practice or activity, he or she shall seek guidance from his or her immediate

Supervisor, Division Director, the Quality Assurance Manager, the Compliance Auditor, the Assistant Executive Director-Programs, or the Assistant Executive Director-Administration.

- Shall not obtain any improper personal benefit by virtue of their employment or contractual relationship with TCHSA;
- Shall notify their Supervisor, Division Director, Assistant Executive Director-Administration, the Assistant Executive Director-Programs, or Agency Executive Director immediately upon receipt (at work or at home) of any inquiry, subpoena, or other agency or governmental request for information regarding TCHSA;
- Shall not destroy or alter TCHSA information or documents in anticipation of, or in response to, a request for documents by any applicable governmental agency or from a court of competent jurisdiction;
- Shall not engage in any practice intended to unlawfully obtain favorable treatment or business from any entity, physician, patient, resident, vendor, or any other person or entity in a position to provide such treatment or business;
- Shall not accept any gift of more than nominal value or any hospitality or entertainment, which because of its source or value, might influence the employee's or contractor's independent judgment in transactions involving TCHSA;
- Shall disclose to their Division Director any financial interest, official position, ownership interest, or any other relationship that they (or a member of their immediate family) has with TCHSA vendors or contractors;
- Shall not participate in any false billing of patients, governmental entities, or any other party;
- Shall not participate in preparation of any false cost report or other type of report submitted to the government;
- Shall not pay or arrange for TCHSA to pay any person or entity for the referral of patients to TCHSA, and shall not accept any payment or arrangement for TCHSA to accept any payment for referrals from TCHSA:
- Shall not use confidential TCHSA information for their own personal benefit or for the benefit of any other person or entity while employed at or under contract to TCHSA, or at any time thereafter;

- Shall not disclose confidential medical information pertaining to TCHSA's patients or clients without the express written consent of the patients or clients or pursuant to court order and in accordance with the applicable law and TCHSA applicable policies and procedures;
- Shall promptly report to the Compliance Auditor any and all violations or suspected violations of the Code of Conduct;
- Shall promptly report to the Compliance Auditor any and all violations or suspected violations of any statute, regulation, or guideline applicable to Federal health care programs or violations of TCHSA's own policies and procedures;
- Shall not engage in or tolerate retaliation against employees or contractors who report or suspect wrongdoing.

27. HEALTH INSURANCE PORTABILITY & ACCOUNTABILITY ACT (HIPAA)

The Contractor acknowledges that it is a "health care provider" for purposes of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and its implementing regulations. The Contractor agrees to use individually identifiable healthcare information obtained from the County only for purposes of providing diagnostic or treatment services to patients.

Contractor agrees to report to County any security incident or any use or disclosure of PHI (in any form) not provided for by this Agreement. Security incidents include attempted or successful unauthorized access, use, disclosure, modification, or destruction of information or interference with system operations in an information system. Contractor shall make this report by the next business day following discovery of the use, disclosure, or security incident.

28. CULTURAL COMPETENCY

Contractor shall insure that services delivered under the terms of this agreement reflect a comprehensive range of age appropriate, cost-effective, high quality intervention strategies directed so as to promote wellness, avert crises, and maintain beneficiaries within their own communities. Contractor shall make every effort to deliver services which are culturally sensitive and culturally competent and which operationalize the following values:

A. Services should be delivered in the client's primary language or language of choice since language is the primary "carrier of culture,"

B. Services should encourage the active participation of individuals in their own care, protect confidentiality at all times, and recognize the rights of all individuals regardless of race, ethnicity, cultural background, disability or personal characteristics,

C. Service delivery staff should reflect the racial, ethnic, and cultural diversity of the population being served,

D. Certain culturally sanctioned behaviors, values, or attitudes of individuals legitimately may conflict with "mainstream values" without indicating psychopathology or moral deviance,

E. Service delivery systems should reflect cultural diversity in methods of service delivery as well as policy,

F. The organization should instill values in staff which encourage them to confront racially or culturally biased behavior in themselves and others and which encourage them to increase their sensitivity and acceptance of culturally based differences.

G. Contractor's staff shall receive cultural competency training and Contractor shall provide evidence of such training to County upon request.

29. DOCUMENTS AND RECORDS

A. Upon written request, Contractor agrees to permit County, State, and/or Federal agencies authorized by the Director, to inspect, review, and copy all records, notes, and writing of any kind in connection with the services provided by Contractor under this agreement. All such inspections and copying shall occur during normal business hours.

B. If the California Department of Health Care Services, Center for Medicare and Medicaid Services (CMS), or Office of the Inspector General of the US Department of Health and Human Services determines there is a reasonable possibility of fraud or similar risk, the State, SMC or HHS Inspector General may inspect, evaluate, and audit the subcontractor at any time.

C. Contractor shall preserve all records relating to the services provided pursuant to this agreement until at least ten years from the final date of the contract period or ten years from the date of completion of any audit, whichever is later.

D. At the end of the period required for record retention, Contractor shall destroy all records made pursuant to this agreement in accordance with the California Code of Regulations, the California Welfare and Institutions Code, and Contractor's State licensing requirements.

E. Contractor shall document compliance with all contractual requirements. Such documentation shall be provided to County upon request.

30. **CLINICAL RECORDS**

Contractor shall maintain adequate records. Patient records must comply with all appropriate State and Federal requirements. Individual records shall contain intake information, interviews, and progress notes. Program records shall contain detail adequate for the evaluation of the service. Contractor agrees that its inability to produce records adequate for evaluation of the service shall constitute ground for audit exception and denial of Contractor's claim for payment for those services.

If Contractor maintains an Electronic Health Record (EHR) with Protected Health Information (PHI), and an individual request a copy of such information in an electronic format, Contractor shall provide such information in an electronic format to enable the County to fulfill its obligations under the HITECH Act, including but not limited to, 42 U.S.C. Section 17935(e) and the HIPAA regulations.

31. **FINANCIAL RECORDS**

Contractor shall maintain financial records that clearly reflect the cost of each type of service for which payment is claimed. Any apportionment of costs shall be made in accordance with generally accepted accounting principles and shall evidence proper audit trails reflecting the true cost of the services rendered. Appropriate service and financial records must be kept in accordance with the California Department of Health Care Services rules and regulations based on the Short/Doyle Community Mental Health Services Act of 1967, as amended.

32. SEVERABILITY

If any portion of this agreement or application thereof to any person or circumstance is declared invalid by a court of competent jurisdiction or if it is found in contravention of any federal or state statute or regulation or County ordinance, the remaining provisions of this agreement, or the application thereof, shall not be invalidated thereby and shall remain in full force and effect to the extent that the provisions of this agreement are severable.

33. DRUG-FREE WORKPLACE

Contractor and Contractor's employees shall comply with the County's policy of maintaining a drug-free workplace. Neither the Contractor nor Contractor's employees shall unlawfully manufacture, distribute, dispense, possess or use controlled substances as defined in 21 USCA 812, including but not limited to marijuana, heroin, cocaine, and amphetamines at any of the Contractor's facilities or County's facilities or worksites. If Contractor or any employee of Contractor is convicted or pleads nolo contendere to a criminal drug statute violation occurring at a County facility or worksite, of which the Contractor has knowledge the Contractor, within five (5) days thereafter, shall notify the supervising department or the County department/agency for which the contract services are performed. Violation of this provision shall constitute a material breach of this Agreement.

34. UNUSUAL OCCURRENCES.

Occurrences such as epidemic outbreaks, poisonings, fires, major accidents, death from unnatural causes or other catastrophes and unusual occurrences which threaten the welfare, safety, or health of patients, personnel, or visitors shall be reported by the facility within twenty-four (24) hours either by telephone (and confirmed in writing) or by telegraph or fax to the local health officer, the State Department of Health Care Services, and the Tehama County Health Services Agency's Mental Health Director, or in the Director's absence, Tehama County Health Services Agency's Executive Director. An incident report shall be retained on file by the facility for one year. The facility shall furnish such other pertinent information related to such occurrences as the local health officer or the California Department of Health Care Services may require. Every fire or explosion which occurs in or on the premises shall be reported within twenty-four (24) hours to the local fire authority or in areas not having an organized fire service, to the State Fire Marshall (Title 22, Section 72541).

35. COMPLIANCE AND PROGRAM INTEGRITY

Contractor shall comply with all contractual provisions pursuant to Exhibit D, "COMPLIANCE AND PROGRAM INTEGRITY," attached hereto and incorporated by reference.

36. TELECOMMUNICATION FOR ASSESSMENTS OF CLIENTS:

Contractor will utilize "VSee" software platform tool or other platform or software approved by County at the request of the County to facilitate assessments of clients.

37. COUNTERPARTS, ELECTRONIC SIGNATURES – BINDING

This agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each Party of this agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act ((“CUETA”) Cal. Civil Code §§ 1633.1 to 1633.17), for executing this agreement. The Parties further agree that the electronic signatures of the Parties included in this agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among Parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the Parties. For purposes of this section, a digital signature is a type of “electronic signature” as defined in subdivision (i) of Section 1633.2 of the Civil Code. Facsimile signatures or signatures transmitted via pdf document shall be treated as originals for all purposes.

38. TRAFFICKING VICTIMS PROTECTION ACT OF 2000

Contractor and its Subcontractors that provide services covered by this Contract shall comply with Section 106(g) of the Trafficking Victims Protection Act of 2000 as amended (22 U.S.C. 7104).”

39. BYRD ANTI-LOBBYING AMENDMENT (31 USC 1352)

Contractor certifies that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 USC 1352. Contractor shall also disclose to DHCS any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award.

40. HATCH ACT

County agrees to comply with the provisions of the Hatch Act (USC, Title 5, Part III, Subpart F., Chapter 73, Subchapter III), which limit the political activities of employees whose principal employment activities are funded in whole or in part with federal funds.

41. EXHIBITS

Contractor shall comply with all provisions of Exhibits A through D, attached hereto and incorporated by reference. In the event of a conflict between the provisions of the main body of this Agreement and any attached Exhibit(s), the main body of the Agreement shall take precedence.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the day and year set forth below.

Date: 1-21-26

COUNTY OF TEHAMA

Jayme S. Bottke, Executive Director

Date: 1/21/2026

COMPASSION PATHWAYS BEHAVIORAL HEALTH

Ifeani Ezeani, Chief Executive Officer

Contractor Number

Vendor Number

Budget Account Number

Exhibit A

INSURANCE REQUIREMENTS FOR CONTRACTOR

Contractor shall procure and maintain, for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work described herein and the results of that work by Contractor, his/her agents, representatives, employees, or subcontractors. At a minimum, Contractor shall maintain the insurance coverage, limits of coverage and other insurance requirements as described below.

Commercial General Liability (including operations, products and completed operations) $1,000,000 per occurrence for bodily injury, personal injury, and property damage. If coverage is subject to an aggregate limit, that aggregate limit will be twice the occurrence limit, or the general aggregate limit shall apply separately to this project/location.

Automobile Liability

Automobile liability insurance is required with minimum limits of $1,000,000 per accident for bodily injury and property damage, including owned and non-owned and hired automobile coverage, as applicable to the scope of services defined under this agreement.

Workers' Compensation

If Contractor has employees, he/she shall obtain and maintain continuously Workers' Compensation insurance to cover Contractor and Contractor's employees and volunteers, as required by the State of California, as well as Employer's Liability insurance in the minimum amount of $1,000,000 per accident for bodily injury or disease.

Professional Liability (Contractor/Professional services standard agreement only)

If Contractor is a state-licensed architect, engineer, contractor, counselor, attorney, accountant, medical provider, and/or other professional licensed by the State of California to practice a profession, Contractor shall provide and maintain in full force and effect while providing services pursuant to this contract a professional liability policy (also known as Errors and Omissions or Malpractice liability insurance) with single limits of liability not less than $1,000,000 per claim and $2,000,000 aggregate on a claims made basis. However, if

coverage is written on a claims-made basis, the policy shall be endorsed to provide coverage for at least three years from termination of agreement.

If Contractor maintains higher limits than the minimums shown above, County shall be entitled to coverage for the higher limits maintained by Contractor.

All such insurance coverage, except professional liability insurance, shall be provided on an "occurrence" basis, rather than a "claims made" basis.

Endorsements: Additional Insureds

The Commercial General Liability and Automobile Liability policies shall include, or be endorsed to include "Tehama County, its elected officials, officers, employees and volunteers" as an additional insured.

The certificate holder shall be "County of Tehama."

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions of $25,000 or more must be declared to, and approved by, the County. The deductible and/or self-insured retentions will not limit or apply to Contractor's liability to County and will be the sole responsibility of Contractor.

Primary Insurance Coverage

For any claims related to this project, Contractor's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees or volunteers shall be excess of Contractor's insurance and shall not contribute with it.

Coverage Cancellation

Each insurance policy required herein shall be endorsed to state that "coverage shall not be reduced or canceled without 30 days' prior written notice certain to the County."

Acceptability of Insurers

Contractor's insurance shall be placed with an insurance carrier holding a current A.M. Best & Company's rating of not less than A:VII unless otherwise acceptable to the County. The County reserves the right to require rating verification. Contractor shall ensure that the insurance carrier shall be authorized to transact business in the State of California.

Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance that meets all the requirements stated herein.

Material Breach

If for any reason, Contractor fails to maintain insurance coverage or to provide evidence of renewal, the same shall be deemed a material breach of contract. County, in its sole option, may terminate the contract and obtain damages from Contractor resulting from breach. Alternatively, County may purchase such required insurance coverage, and without further notice to Contractor, County may deduct from sums due to Contractor any premium costs advanced by County for such insurance.

Policy Obligations

Contractor's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

Verification of Coverage

Contractor shall furnish County with original certificates and endorsements effecting coverage required herein. All certificates and endorsements shall be received and approved by the County prior to County signing the agreement and before work commences. However, failure to do so shall not operate as a waiver of these insurance requirements.

The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

Exhibit B

Rates for Services

The following are the 2025/2026 rates for services provided to Counties' Medi-Cal eligible clients with mental health illness:

- Daily rates for adult residential treatment services: $375/day per client
- Medication support services rates:

Code	Time Associated with Code (Mins) for Purposes of Rate	Psychiatrist/ Contracted Psychiatrist	Physicians Assistant	Nurse Practitioner	RN	LVN	Licensed Psychiatric Technician	Mental Health Rehab Specialist
PROVIDER TYPE HOURLY		$1,137.33	$647.27	$717.66	$425.24	$242.69	$208.05	$222.70
99205	60	$1,137.33	$647.27	$717.66				
99212	15	$284.33	$161.81	$179.41				
99214	30	$663.44	$323.62	$358.82				
H0033	15	$284.33	$161.81	$179.41	$103.24	$60.67	$52.01	$55.68
H0034	15	$284.33	$161.81	$179.41	$103.24	$60.67	$52.01	

- Board and care (SSI/SSP – monthly): $1420.07/month

NOTES:

- We expect that the Counties we serve do participate in the Federal Financial Participation program in order to receive the Medi-Cal maximum reimbursements for the cost of adult residential treatment services.
- The client must be eligible for SSI/SSP to pay for board and care cost; otherwise, these costs will be paid by the referring County.
- Daily rates may be discounted based on the purchase of dedicated beds.

Exhibit C

Compassion Pathway Behavioral Health

Adult Residential Treatment Program

SRF Scope of Services

For the purposes of this contract between Tehama County and Compassion Pathway Behavioral Health LLC, this Scope of Services will apply to all Social Rehabilitation Facilities that offer Long-Term Adult Residential Treatment Programs/Services. All Compassion Pathway Behavioral Health LLC facilities that offer these services shall be included in this contract.

The SRF rehabilitation programs will be tailored to individual needs and community integration and resocialization needs. Structured day and evening services shall be available seven (7) days a week. All services shall be client-centric and are developed by an interdisciplinary team to meet the goals set collaboratively with the client and the client's representative, such as a guardian or conservator. The range of services at a minimum will include:

- Psychiatric & Medication Support Services – Medication support services are services that can include the prescribing, administering, dispensing, and monitoring of psychiatric medications or biologicals that are necessary to alleviate the symptoms of mental illness. Medication support activities may include evaluating the need for medication; evaluating the clinical effectiveness and side effects; obtaining informed consent; and instruction on the use, risks, benefits, and alternatives to medication.

- Individual and Group Counseling – Counseling and therapy services shall be provided on both an individual and group basis:
    - Individual therapy – will be conducted as needed or according to the client's individual needs plans. The session will be conducted by the program director or a designated licensed mental health professional. The sessions will assist the client in identifying resources and solutions to problems affecting the client. Goal-setting or evaluation, as well as feedback, may be included in these sessions.
    - Group therapy – the daily group therapy is to assist the client in identifying resources and solutions on how to solve his / her problems, as well as choosing and implementing interventions to solve his or her problems. Group members are directed toward using their strengths to change their behavior. Clients receive feedback and emotional support from the group leader and group members. Having many therapeutic functions, the group process provides a supportive

network of peers and opportunities for feedback from others. It is a format where healthy communication can be learned and practiced.

- Crisis Intervention –The facility will take measures to reduce crisis incidents. The facility will create an environment that reduces stress and the potential for traumatic issues. The facility staff shall encourage strict adherence to medications by clients, staff will document missed medication doses in clients file, and report missed doses to program director immediately. All staff will be trained in the use of crisis prevention and intervention (CPI) techniques. The facility staff will be trained to identify mood changes and behaviors that may evolve into a crisis. The facility staff will be trained in the use of non-violent approaches to crisis intervention, such as Proxemics (Personal space of a person) and Kinesics (Nonverbal communication through postures) to reduce anxiety, escalations, and agitations. Suppose the crisis continues to escalate, and there is an immediate threat to the client and others in the facility. In that case, the facility may call local law enforcement (911) to take the client to the emergency room or a crisis stabilization facility.

- Planned Activities – The activities programs will consist of daily individual and group activities to which family members can be invited if agreed to by the client. Such activities will include:
  - Indoor/outdoor games and physical exercises to maintain physical health and wellness
  - Social activities such as the celebration of birthdays, anniversaries, special events, recognition days, and organized families' days.
  - Offsite supervised activities away from the facility to facilitate community integration. These activities may include events organized by family members, groups the clients belong to, and community-organized events such as fairs.
  - Education and creative activities to develop or promote independent thinking and problem-solving skills
  - Other activities as determined by clients to promote clients' goals.

- Counseling with Clients and Family Members – The program director or a designee may provide this counseling meeting or service. Family therapy/meeting goals are to reduce conflict and anxiety in the family system, make the family members more aware of each other's needs, develop appropriate role relationships, and promote health and growth of the entire family system.

- Community Support Systems – In accordance to clients' individual needs plan, the facility will identify non-mental health community resources that can be utilized by the clients. These can include religious resources, county mental health resources, and local support groups.

- Prevocational or Vocational Counseling – Clients, in accordance with their needs and services plan shall be provided vocational counseling. The facility shall collaborate

with the clients to assess and determine current vocational skills if any and use resources such as online training and external sources to provide vocational assistance to clients.

- Client Advocacy – Clients shall have the rights guaranteed according to Section 5325 of the Welfare and Institutions Code. A list of these patient's rights shall be posted in English in appropriate places within the facility so that patients read such rights.

- Money management – All clients will be trained or advised on money management skills and techniques. Clients may be given the opportunity to work in the facility and earn wages.

- Self-control and symptom management – The program director or a designated licensed mental health professional will educate and help the clients to identify symptoms of respective mental illnesses and help them to develop strategies for self-control and managing the symptoms. Positive reinforcement techniques may be utilized to promote self-control.

- Sex education – This will be provided to all clients regardless of age, sexual orientation, gender, race, nationality, and religion.

- Personal grooming and hygiene – Clients will be educated on the benefits of personal grooming and hygiene. Positive reinforcement techniques will be utilized to encourage these behaviors. Reward system may be introduced.

- Internal and External Socialization – See Planned Activities

- Community Living and Interpersonal Skills – The facility will encourage the clients to hold community meetings to include all patients in the unit. The elected community designate will call and hold these meetings in the facility. During this time, issues are identified that affect the community as a whole such as housekeeping, interpersonal problems between patients, sharing information, and offering suggestions. The therapeutic focus of this meeting will be on how patients are progressing and the sharing of their daily individual goals. Peer support and encouragement are emphasized.

- External Resources and Consultants – In the event that a client needs a service that is included in the rehabilitation/treatment plan but such service cannot be provided by the SRF, the SRF will utilize an external resource or consultant to provide such service. The SRF will arrange for transportation to the resource as required.

Exhibit D

COMPLIANCE AND PROGRAM INTEGRITY

Evidence of Contractual Compliance

Contractor shall document evidence of compliance with all contractual provisions and provide to County upon request.

Exclusions Checks

Consistent with the requirements of 42 Code of Federal Regulations, (C.F.R.) part 455.436, Contractor shall confirm the identify and determine the exclusion status of all providers (employees and subcontractors), as well as any person with an ownership or control interest, or who is an agent or managing employee of Contractor through monthly checks of Federal and State databases. The databases to be included are:

A. The Social Security Administration's Death Master File
B. The National Plan and Provider Enumeration System (NPPES)
C. The Office of Inspector General's List of Excluded Individuals/Entities (LEIE)
D. The System for Award Management (SAM)
E. The California Department of Health Care Services (DHCS) Medi-Cal Suspended and Ineligible Provider List (S & I List)

Contractor shall retain evidence of monthly checks and provide to County upon request. If the Contractor finds a party that is excluded, Contractor shall notify the County within one (1) business day. Contractor shall not permit an excluded provider to render services to a County client.

Ownership Disclosure

Pursuant to the requirements of 42 C.F.R. § 455.104, Contractor must make disclosures regarding any person (individual or corporation) who has an ownership or control interest in the Contractor, whether the person (individual or corporation) is related to another person with an ownership or control interest in the Contractor as a spouse, parent, child, or sibling, or whether the person (individual or corporation) with an ownership or control interest in any subcontractor in which the Contractor has a five percent (5%) or more interest is related to another person with ownership or control interest in the Contractor as a spouse, parent, child or sibling.

The term "person with an ownership or control interest" means, with respect to the Contractor, a person who:

A. Has directly or indirectly an ownership of five percent (5%) or more in the Contractor; or
B. Is the owner of a whole or part interest in any mortgage, deed of trust, note, or other obligation secured in whole (or in part) by the Contractor or any property of or assets thereof, which whole or part interest is equal to or exceeds five percent (5%) of the total property and assets or the entity; or

C. Is an officer or director of the Contractor if the Contractor is organized as a corporation; or
D. Is a partner in the Contractor, if the Contractor is organized as a partnership

Contractor will provide County the following disclosures prior to the execution of this contract (and annually thereafter), prior to its extension or renewal (and annually thereafter), and within thirty-five (35) days after any change in Contractor ownership:

A. The name and address of any person (individual or corporation) with an ownership or control interest in the Contractor. The address for corporate entities shall include, as applicable, a primary business address, every business location, and a P.O. Box address;
B. Date of birth and Social Security Number (in the case of an individual);
C. Other tax identification number [in the case of a corporation with an ownership or control interest in the Contractor or in any subcontractor in which the Contractor has a five percent (5%) or more interest];
D. Whether the person (individual or corporation) with an ownership or control interest in the Contractor is related to another person with ownership or control interest in the Contractor as a spouse, parent, child, or sibling; or whether the person (individual or corporation) with an ownership or control interest in any subcontractor in which the Contractor has a five percent (5%) or more interest is related to another person with ownership or control interest in the Contractor as a spouse, parent, child, or sibling;
E. The name of any other disclosing entity in which the Contractor has an ownership or control interest. Other disclosing entity means any other Medicaid disclosing entity and any entity that does not participate in Medicaid, but is required to disclose certain ownership and control information because of participation in any of the programs established under title V, XVIII, or XX of the Act. This includes:
    (1) Any hospital, skilled nursing facility, home health agency, independent clinical laboratory, renal disease facility, rural health clinic, or health maintenance organization that participates in Medicare (title XVIII);
    (2) Any Medicare intermediary or carrier; and
    (3) Any entity (other than an individual practitioner or group of practitioners) that furnishes, or arranges for the furnishing of, health-related services for which it claims payment under any plan or program established under title V or title XX of the Act.
    (4) The name, address, date of birth, and Social Security Number of any managing employee of the managed care entity.

Business Transactions Disclosure

Contractor must submit disclosures and updated disclosures to County regarding certain business transactions within thirty-five (35) days, upon request. The following must be disclosed:

A. The ownership of any subcontractor with whom Contractor had business transactions totaling more than $25,000 during the 12-month period ending on the date of request; and
B. Any significant business transactions between Contractor and any wholly owned supplier, or between Contractor and any subcontractor, during the 5-year period ending on the date of request.

Persons Convicted of Crimes Disclosure

Contractor shall submit the following disclosures to County regarding Contractor's management prior to execution of this contract and at any time upon County request:

(A) The identity of any person who is a managing employee of Contractor who has been convicted of a crime related to federal health care programs. [42 C.F.R. § 455.106(a)(1), (2).]

(B) The identity of any person who is an agent of Contractor who has been convicted of a crime related to federal health care programs. (42 C.F.R. § 455.106(a)(1), (2).) For this purpose, the word "agent" has the meaning described in 42 C.F.R. § 455.101.

Criminal Background Checks

Contractor must require providers (employees and contracted) to consent to criminal background checks including livescans pursuant to 42 C.F.R. 455.434(a). Upon DHCS' determination that Contractor or a person with a five percent (5%) or more direct or indirect ownership interest in Contractor meets DHCS' criteria for criminal background checks as a high risk to the Medicaid program, Contractor's providers (employees and contracted) must submit livescans pursuant to 42 C.F.R. 455.434(b)(1).

End of Exhibit D

E-Contract Review
Approval as to Form

Department Name: Health Services Agency

Vendor Name: Compassion Pathways Behavioral Health

Contract Description: For the purpose of mental health treatment services

APPROVED AS TO FORM:



Date: 01/20/2026

Office of the Tehama County Counsel
Margaret Long, County Counsel

Tehama County

Agenda Request Form

File #: 26-1139 **Agenda Date:** 6/30/2026 **Agenda #:** 18.

HEALTH SERVICES AGENCY / MENTAL HEALTH

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Interim Executive Director to sign the Agreement with Remi Vista, Inc. for the purpose of Medi-Cal Specialty Mental Health Services for eligible children for a maximum compensation amount not to exceed $1,300,000, effective 7/1/26 and shall terminate 6/30/28

Financial Impact:
Budget Unit is 40131 for Mental Health. Costs will be paid for with Mental Health Services Act funds and/or Mental Health realignment funds allocated for medically necessary services. There is no impact to the General Fund.

Background Information:
This is a renewal Agreement with Remi Vista to provide mental health services to eligible children (aged 0-15) in Tehama County that meet medical necessity as defined by Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) Medi-Cal Specialty Mental Health, as well as case-by-case uninsured or non-Medi-Cal eligible children. If the Agreement is not approved, the Agency would need to look for another vendor to provide similar services for youth in need of specialized services. This could result in minors being placed at further distances and cause disruption and delays for clients for much needed services.

AGREEMENT BETWEEN THE COUNTY OF TEHAMA AND REMI VISTA, INC.

This agreement is entered into between the County of Tehama, through its Health Services Agency, ("County") and Remi Vista, Inc. ("Contractor") for the provision of Medi-Cal EPSDT/Specialty Mental Health Services for eligible children.

1. RESPONSIBILITIES OF CONTRACTOR

During the term of this agreement, Contractor agrees to provide Medi-Cal EPSDT/Specialty Mental Health Services that comply with ICPM, CCR, MHSA, standards to Children who have Full-Scope Medi-Cal and are eligible for enrollment in the Tehama County (COUNTY 52 Medi-Cal) Mental Health Plan.

Contractor shall treat children who meet medical necessity as defined by Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) Medi-Cal Specialty Mental Health services to children under age 21 and in need of intensive mental health services and those meeting the MHSA definition of Children (0-15). Mild and moderate mental health services will not be reimbursed under this agreement. All referrals to this program will come from TCHSA-BH.

Medically necessary services to uninsured or non-Medi-Cal eligible children may be reimbursed under this agreement on a case-by-case basis if the Contractor receives written authorization from County prior to providing such services. Educationally related mental health services are not covered by this contract, and County shall not be obligated to pay for such services under the contract. Further, this contract shall not cover services provided to any children placed in Contractor's facility pursuant to an Individualized Education Plan, and County shall not be obligated to pay for such services under the contract.

Contractor shall perform the following services outlined below in Section 3. COMENSATION of this agreement for the target population as outlined in the Contractors Request for Proposal (RFP-BH-20-01) response. Contractor shall document all services in the client record in accordance with the MHP documentation requirements.

Contractor shall provide only those services for which a written authorization from the County has been received. Services provided without prior written authorization from the County will be the responsibility of the Contractor and will not be reimbursed by the County.

Contractor understands that court-ordered assessments, written reports, expert witness testimony, case conferences or other forensic or administrative professional activities shall not be considered reimbursable activities under this agreement.

Contractor shall comply with:

A. Applicable Medi-Cal Specialty Mental Health Services regulations, section 14680 of the Welfare and Institutions Code and the California Code of Regulations, Title 9, Division 1, Chapter 11;

B. Applicable sections of the Tehama County Mental Health Plan ("MHP") as approved by the California Department of Mental Health, the Tehama County Mental Health Quality Assurance Plan, the Tehama County Cultural Competency Plan, and the various policies and procedures established by the Tehama County Mental Health Director for the administration of public mental health services within Tehama County, as hereafter amended; and

C. The most current Tehama County Health Services Agency - Behavioral Health Member Handbook ("Handbook") – Exhibit D.

Contractor shall be liable for State Department of Health Care Services audit exceptions due to inadequate documentation as per medical necessity requirements and shall reimburse County for any recoupments ordered by the State within sixty (60) days of the date of the State or County's notice of such recoupment order. If Contractor fails to reimburse County within such period, County may offset the unpaid amount against any sums due from County to Contractor pursuant to this agreement or any other agreement of obligation.

2. RESPONSIBILITIES OF THE COUNTY

County shall compensate Contractor as set forth in section 3 of this agreement. Contractor acknowledges Tehama County Health Services Agency Executive Director's ("Director") responsibility for implementing, operating, managing, and overseeing the Mental Health Plan ("MHP") and compliance with California Welfare and Institutions Code, and Title 9, California Code of Regulations ("Title 9, CCR"). Director retains the right to restrict payment under this agreement to medically necessary services that meet MHP and Title 9, CCR requirements for preauthorization and retrospective review.

County agrees to pay Contractor at the rates listed in section 3 of this agreement for authorized services. In the event that the State of California shall establish a maximum allowance for any service listed in section 1 that is lower than the rate established by this agreement the maximum allowance established by the State of California shall prevail.

County will provide Contractor with the Handbook, attached hereto as Exhibit D, and by this reference made a part hereof.

County will follow the Provider Problem Resolution Process described in the Handbook when Contractor disputes denial of payment. If a Federal or State audit exception is created due to error of omission or commission on the part of the County, the County will be held responsible for the audit exception.

3. COMPENSATION

County shall compensate Contractor for services rendered pursuant to the terms described in the current Handbook, attached as Exhibit D and incorporated herein. County shall pay Contractor the rates set forth in Exhibit B.

A. The total compensation for this agreement shall not exceed $650,000.00 during any fiscal year, further defined as July 1, 2026 through June 30, 2027 and July 1, 2027 through June 30, 2028. The Maximum Compensation shall not exceed $1,300,000.00.

B. Rates set forth in Exhibit B may change upon agreement by Contractor and County.

C. Contractor shall include the Reporting Unit, Sub-Reporting Unit, and Service Activity Code, as well as the duration of each billable service delivered.

Reporting Unit (RU) Name	RU #	Sub-RU #
MHSA Full Service Partnership (FSP) - Child	3575	322
MHSA Evidence Based TF-CBT - Child	3576	342
MHSA Evidence Based PCIT - Child	3576	343
MHSA Evidence Based CPT - Child	3576	351
MHSA Parenting	3576	341
MHSA Suicide Prevention (ASSIST, Safetalk)	3576	345
MHSA Teen Risk Screening (Teen Screen)	3576	340
EPSDT	3042	NA

*Other coding may be added upon mutual agreement of County and Contractor.

D. Cost Reports

Effective July 1, 2022, MHPs, DMCODS/DMC counties will no longer be required to submit an annual Medi-Cal cost report. This policy change will eliminate the need for counties to collect and submit cost reports from subcontracted network providers for purposes of Medi-Cal reimbursement. However, counties may still need to collect cost information from subcontracted network providers for a variety of reasons, including, but not limited to:

- MHPs and DMC-ODS/DMC counties are required to continue to collect cost reports from network providers in compliance with DHCS cost reporting policies for services rendered prior to the date Behavioral Health Payment Reform is implemented on July 1, 2023.
- When cost reporting is required by state or federal law.

4. BILLING AND PAYMENT

Contractor shall submit to County a monthly invoice of direct client rendered services by the thirtieth (30th) day following the last day of the month in which the services were delivered. County shall make payment within 30 days of the date the services were approved for payment on the basis of retrospective review described in paragraph 12, PAYMENT AUTHORIZATION, below. County shall not be obligated to pay for services billed later than the thirtieth day following the last day of the month in which the services were delivered except in the case of beneficiaries covered by both Medi-Cal and a third-party payer. If a beneficiary is covered by both Medi-Cal and a third-party payer, Contractor will bill third party payer and receive an Explanation of Benefits (EOB) from the third-party payer prior to billing County. Submission to County shall be considered timely when a billing invoice (accompanied by an EOB indicating payment or denial) is submitted: (1) no later than the thirtieth day following the last day of the month in which Contractor received an EOB for the billed service from the third-party payer, and (2) no later than the 120th day following the last day of the month in which services were delivered.

Contractor will be responsible to submit to County a monthly invoice for MHSA FSP Services Non-Billable to Medi-Cal using the invoice attached herein as Exhibit E.

When, on the basis of retrospective review, it has been determined that Contractor has failed to meet service standards or documentation standards established by the MHP and Title 9, California Code of Regulations, payment will be denied on the basis of audit exception. Payment will not be made on the basis of added, amended, or altered records presented after the date of the retrospective review.

Whenever there is audit exception against the County resulting from a claim for funding for an expenditure by the Contractor that is not allowable, the County may offset reimbursement to the Contractor for the exception.

5. TERM OF AGREEMENT

This agreement shall commence on July 1, 2026, and shall terminate June 30, 2028, unless terminated in accordance with section 6 below.

6. TERMINATION OF AGREEMENT

If Contractor fails to perform his/her duties to the satisfaction of the County, or if Contractor fails to fulfill in a timely and professional manner his/her obligations under this agreement, or if Contractor violates any of the terms or provisions of this agreement, then the County shall have the right to terminate this agreement effective immediately upon the County giving written notice thereof to the Contractor. Either party may terminate this agreement on 30 days' written notice. County shall pay contractor for all work satisfactorily completed as of the date of notice. County may terminate this agreement immediately upon oral notice should funding cease or be materially decreased or should the Tehama County Board of Supervisors fail to appropriate sufficient funds for this agreement in any fiscal year.

The County's right to terminate this agreement may be exercised by the Health Services Agency's Executive Director

7. ENTIRE AGREEMENT; MODIFICATION

This agreement for the services specified herein supersedes all previous agreements for these services and constitutes the entire understanding between the parties hereto. Contractor shall be entitled to no other benefits other than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both parties. Contractor specifically

acknowledges that in entering into and executing this agreement, Contractor relies solely upon the provisions contained in this agreement and no other oral or written representation.

8. NONASSIGNMENT OF AGREEMENT

Inasmuch as this agreement is intended to secure the specialized services of Contractor, Contractor may not assign, transfer, delegate or sublet any interest herein without the prior written consent of the County.

9. EMPLOYMENT STATUS

Contractor shall, during the entire term of this agreement, be construed to be an independent contractor and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow County to exercise discretion or control over the professional manner in which Contractor performs the services which are the subject matter of this agreement; provided always, however, that the services to be provided by Contractor shall be provided in a manner consistent with the professional standards applicable to such services. The sole interest of the County is to ensure that the services shall be rendered and performed in a competent, efficient, and satisfactory manner. Contractor shall be fully responsible for payment of all taxes due to the State of California or the Federal government, which would be withheld from compensation of Contractor, if Contractor were a County employee. County shall not be liable for deductions for any amount for any purpose from Contractor's compensation. Contractor shall not be eligible for coverage under County's Workers Compensation Insurance Plan nor shall Contractor be eligible for any other County benefit.

10. INDEMNIFICATION

Contractor shall defend, hold harmless, and indemnify Tehama County, its elected officials, officers, employees, agents, and volunteers against all claims, suits, actions, costs, expenses (including but not limited to reasonable attorney's fees of County), damages, judgments, or decrees by reason of any person's or persons' injury, including death, or property (including property of County) being damaged, arising out of contractor's performance of work hereunder or its failure to comply with any of its obligations contained in this agreement, whether by negligence or otherwise. Contractor shall, at its own expense, defend any suit or action founded

upon a claim of the foregoing. Contractor shall also defend and indemnify County against any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board and/or any other taxing or regulatory agency against the County with respect to Contractor's "independent contractor" status that would establish a liability for failure to make social security or income tax withholding payments, or any other legally mandated payment.

Contractor shall defend and indemnify Tehama County for any recoupment of funding resulting from periodic audit by the State of California, or United States of America and arising from Contractor's negligent acts, willful acts, or errors or omissions or such acts of Contractor's subcontractors, any person employed under Contractor, or under any subcontractor. Should County become subject to such recoupment Contractor shall reimburse County for recouped funds in proportion to Contractor's share of audit exceptions to the total audit exceptions charged against County.

11. INSURANCE

Contractor shall procure and maintain insurance pursuant to Exhibit A, "Insurance Requirements For Contractor," attached hereto and incorporated by reference.

12. PREVAILING WAGE

Contractor certifies that it is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., as well as California Code of Regulations, Title 8, Section 16000 et seq. ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. If the Services hereunder are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is $1,000 or more, Contractor agrees to fully comply with and to require its subcontractors to fully comply with such Prevailing Wage Laws, to the extent that such laws apply. If applicable, County will maintain the general prevailing rate of per diem wages and other information set forth in Labor Code section 1773 at its principal office and will make this information available to any interested party upon request. Contractor shall defend, indemnify, and hold the County, its elected officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties, or interest arising out of any failure or alleged failure of the Contractor or its subcontractors to comply with the Prevailing Wage Laws. Without limiting the generality of the

foregoing, Contractor specifically acknowledges that County has not affirmatively represented to contractor in writing, in the call for bids, or otherwise, that the work to be covered by the bid or contract was not a "public work." To the fullest extent permitted by law, Contractor hereby specifically waives and agrees not to assert, in any manner, any past, present, or future claim for indemnification under Labor Code section 1781.

Contractor acknowledges the requirements of Labor Code sections 1725.5 and 1771.1 which provide that no contractor or subcontractor may be listed on a bid proposal or be awarded a contract for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5, with exceptions from this requirement specified under Labor Code sections 1725.5(f), 1771.1(a) and 1771.1(n).

If the services are being performed as part of the applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, Contractor acknowledges that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

13. NON-DISCRIMINATION

Contractor shall not employ discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

14. GREEN PROCUREMENT POLICY

Through Tehama County Resolution No. 2021-140, the County adopted the Recovered Organic Waste Product Procurement Policy (available upon request) to (1) protect and conserve natural resources, water and energy; (2) minimize the jurisdiction's contribution to pollution and solid waste disposal; (3) comply with state requirements as contained in 14 CCR Division 7, Chapter 12, Article 12 (SB 1383); (4) support recycling and waste reduction; and (5) promote the purchase of products made with recycled materials, in compliance with the California Integrated Waste Management Act of 1989 (AB 939) and SB1382 when product fitness and quality are equal and they are available at the same or lesser cost of non-recycled products. Contractor shall adhere to this policy as required therein and is otherwise encouraged to conform to this policy.

15. COMPLIANCE WITH LAWS AND REGULATIONS

All services to be performed by Contractor under to this Agreement shall be performed in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. Any change in status, licensure, or ability to perform activities, as set forth herein, must be reported to the County immediately.

16. LAW AND VENUE

This agreement shall be deemed to be made in and shall be governed by and construed in accordance with the laws of the State of California (excepting any conflict of laws provisions which would serve to defeat application of California substantive law). Venue for any action arising from this agreement shall be in Tehama County, California.

17. AUTHORITY

Each party executing this Agreement and each person executing this Agreement in any representative capacity, hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purposing to act.

18. NOTICES

Any notice required to be given pursuant to the terms and provisions of this agreement shall be in writing and shall be sent first class mail to the following addresses:

If to County:	Tehama County Health Services Agency Attn: Executive Director P.O. Box 400 Red Bluff, CA 96080 (530) 527-8491
If to Contractor:	Stephanie Holmes, Chief Executive Officer Remi Vista, Inc. Post Office Box 494100 (393 Marina Circle) Redding, CA 96049-4100

Notice shall be deemed to be effective two days after mailing.

19. NON-EXCLUSIVE AGREEMENT

Contractor understands that this is not an exclusive agreement, and that County shall have the right to negotiate with and enter into agreements with others providing the same or similar services to those provided by Contractor, or to perform such services with County's own forces, as County desires.

20. STANDARDS OF THE PROFESSION

Contractor agrees to perform its duties and responsibilities pursuant to the terms and conditions of this agreement in accordance with the standards of the profession for which Contractor has been properly licensed to practice.

21. LICENSING OR ACCREDITATION

Where applicable the Contractor shall maintain the appropriate license or accreditation through the life of this contract.

22. RESOLUTION OF AMBIGUITIES

If an ambiguity exists in this Agreement, or in a specific provision hereof, neither the Agreement nor the provision shall be construed against the party who drafted the Agreement or provision.

23. NO THIRD-PARTY BENEFICIARIES

Neither party intends that any person shall have a cause of action against either of them as a third-party beneficiary under this Agreement. The parties expressly acknowledge that is not their intent to create any rights or obligations in any third person or entity under this Agreement. The parties agree that this Agreement does not create, by implication or otherwise, any specific, direct or indirect obligation, duty, promise, benefit and/or special right to any person, other than the parties hereto, their successors and permitted assigns, and legal or equitable rights, remedy, or claim under or in respect to this Agreement or provisions herein.

24. HAZARDOUS MATERIALS

Contractor shall provide to County all Safety Data Sheets covering all Hazardous Materials to be furnished, used, applied, or stored by Contractor, or any of its Subcontractors, in connection with the services on County property. Contractor shall provide County with copies of any such Safety Data Sheets prior to entry to County property or with a document certifying that no Hazardous Materials will be brought onto County property by Contractor, or any of its Subcontractors,

during the performance of the services. County shall provide Safety Data Sheets for any Hazardous Materials that Contractor may be exposed to while on County property.

25. HARASSMENT

Contractor agrees to make itself aware of and comply with the County's Harassment Policy, TCPR §8102: Harassment, which is available upon request. The County will not tolerate or condone harassment, discrimination, retaliation, or any other abusive behavior. Violations of this policy may cause termination of this agreement.

26. SERVICE STANDARDS

Contractor agrees to abide by the same standards of care under which county provides service through programs staffed by County employees. Standards of care are communicated to Contractor via the Handbook, orientation, site certification process, retrospective reviews by the MHP, and training as new standards of care are implemented.

27. AUTHORIZATION

Contractor retains responsibility for obtaining evidence that County has authorized all services delivered under this agreement prior to their delivery. Authorization as used here means that County has provided written evidence to Contractor that it has completed an assessment and has determined that the beneficiary is eligible to receive the services, and that MHP and Title 9, CCR medical necessity criteria have been met.

Contractor will have 60 days from the date of the assessment to render initial counseling services and develop a treatment plan. If, due to extenuating circumstances, Contractor cannot complete the treatment plan within 60 days from the date of assessment, Contractor shall request additional time, specifying the reasons for the extension. County will review the request and notify Contractor of denial or further authorization, with a maximum of an additional 30 days.

The treatment plan shall set forth the specific, observable, and measurable goals of treatment that relate to the beneficiary’s diagnosis and that address improvement in functioning, the specific services to be provided, the period of time for the services, the frequency of services and the cumulative total hours of service. The County must provide written authorization of the

treatment plan prior to the delivery of ongoing treatment services by the Contractor within one week of receipt of the treatment plan.

28. PAYMENT AUTHORIZATION

County shall render payment as described in the current Handbook for services provided under this agreement that were authorized and that meet service standards and documentation standards established by the Tehama County MHP and Title 9, CCR. Compliance with MHP and Title 9, CCR service standards and documentation standards shall be established on the basis of retrospective reviews performed by Director or his or her designee. All claims for reimbursement under this agreement shall be submitted together with an Assurance of Compliance and Letter of Transmittal (see Handbook).

29. CODE OF CONDUCT

Tehama County Health Services Agency (TCHSA) maintains high ethical standards and is committed to complying with all applicable statutes, regulations, and guidelines. The TCHSA and each of its employees and contractors shall follow an established Code of Conduct.

PURPOSE

The purpose of the TCHSA Code of Conduct is to ensure that all TCHSA employees and contractors are committed to conducting their activities in accordance with the highest levels of ethics and in compliance with all applicable State and Federal statutes, regulations, and guidelines. The Code of Conduct also serves to demonstrate TCHSA's dedication to providing quality care to its patients.

CODE OF CONDUCT – General Statement

The Code of Conduct is intended to provide TCHSA employees and contractors with general guidelines to enable them to conduct the business of TCHSA in an ethical and legal manner;

- Every TCHSA employee and contractor is expected to uphold the Code of Conduct;
- Failure to comply with the Code of Conduct or failure to report non-compliance may subject the TCHSA employee or contractor to disciplinary action, up to or including termination of employment or contracted status.

CODE OF CONDUCT

All TCHSA employees and contractors:

- Shall perform their duties in good faith and to the best of their ability.
- Shall comply with all statutes, regulations, and guidelines applicable to Federal health care programs, and with TCHSA's own policies and procedures.
- Shall refrain from any illegal conduct. When an employee or contractor is uncertain of the meaning or application of a statute, regulation, or guideline, or the legality of a certain practice or activity, he or she shall seek guidance from his or her immediate Supervisor, Division Director, the Quality Assurance Manager, the Compliance Auditor, the Assistant Executive Director-Programs, or the Assistant Executive Director-Administration.
- Shall not obtain any improper personal benefit by virtue of their employment or contractual relationship with TCHSA;
- Shall notify their Supervisor, Division Director, Assistant Executive Director-Administration, the Assistant Executive Director-Programs, or Agency Executive Director immediately upon receipt (at work or at home) of any inquiry, subpoena, or other agency or governmental request for information regarding TCHSA;
  - Shall not destroy or alter TCHSA information or documents in anticipation of, or in response to, a request for documents by any applicable governmental agency or from a court of competent jurisdiction;
  - Shall not engage in any practice intended to unlawfully obtain favorable treatment or business from any entity, physician, patient, resident, vendor, or any other person or entity in a position to provide such treatment or business;
  - Shall not accept any gift of more than nominal value or any hospitality or entertainment, which because of its source or value, might influence the employee's or contractor's independent judgment in transactions involving TCHSA;
  - Shall disclose to their Division Director any financial interest, official position, ownership interest, or any other relationship that they (or a member of their immediate family) has with TCHSA vendors or contractors;
  - Shall not participate in any false billing of patients, governmental entities, or any other party;
  - Shall not participate in preparation of any false cost report or other type of report submitted to the government;

- Shall not pay or arrange for TCHSA to pay any person or entity for the referral of patients to TCHSA, and shall not accept any payment or arrangement for TCHSA to accept any payment for referrals from TCHSA:
- Shall not use confidential TCHSA information for their own personal benefit or for the benefit of any other person or entity while employed at or under contract to TCHSA, or at any time thereafter;
- Shall not disclose confidential medical information pertaining to TCHSA's patients or clients without the express written consent of the patients or clients or pursuant to court order and in accordance with the applicable law and TCHSA applicable policies and procedures;
- Shall promptly report to the Compliance Auditor any and all violations or suspected violations of the Code of Conduct;
- Shall promptly report to the Compliance Auditor any and all violations or suspected violations of any statute, regulation, or guideline applicable to Federal health care programs or violations of TCHSA's own policies and procedures;
- Shall not engage in or tolerate retaliation against employees or contractors who report or suspect wrongdoing.

30. HEALTH INSURANCE PORTABILITY & ACCOUNTABILITY ACT (HIPAA)

The Contractor acknowledges that it is a "health care provider" for purposes of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and its implementing regulations. The Contractor agrees to use individually identifiable healthcare information obtained from the County only for purposes of providing diagnostic or treatment services to patients.

Contractor agrees to report to County any security incident or any use or disclosure of PHI (in any form) not provided for by this Agreement. Security incidents include attempted or successful unauthorized access, use, disclosure, modification, or destruction of information or interference with system operations in an information system. Contractor shall make this report by the next business day following discovery of the use, disclosure, or security incident.

31. CULTURAL COMPETENCY

Contractor shall ensure that services delivered under the terms of this agreement reflect a comprehensive range of age appropriate, cost-effective, high quality intervention strategies directed

so as to promote wellness, avert crises, and maintain beneficiaries within their own communities. Contractor shall make every effort to deliver services which are culturally sensitive and culturally competent, and which operationalize the following values:

A. Services should be delivered in the client's primary language or language of choice since language is the primary "carrier of culture,"

B. Services should encourage the active participation of individuals in their own care, protect confidentiality at all times, and recognize the rights of all individuals regardless of race, ethnicity, cultural background, disability or personal characteristics,

C. Service delivery staff should reflect the racial, ethnic, and cultural diversity of the population being served,

D. Certain culturally sanctioned behaviors, values, or attitudes of individuals legitimately may conflict with "mainstream values" without indicating psychopathology or moral deviance,

E. Service delivery systems should reflect cultural diversity in methods of service delivery as well as policy,

F. The organization should instill values in staff which encourage them to confront racially or culturally biased behavior in themselves and others and which encourage them to increase their sensitivity and acceptance of culturally based differences.

G. Contractor's staff shall receive cultural competency training and Contractor shall provide evidence of such training to County upon request.

32. <u>DOCUMENTS AND RECORDS</u>

A. Upon written request, Contractor agrees to permit County, State, and/or Federal agencies authorized by the Director, to inspect, review, and copy all records, notes, and writing of any kind in connection with the services provided by Contractor under this agreement. All such inspections and copying shall occur during normal business hours.

B. If the California Department of Health Care Services, Center for Medicare and Medicaid Services (CMS), or Office of the Inspector General of the US Department of Health and Human Services determines there is a reasonable

possibility of fraud or similar risk, the State, SMC or HHS Inspector General may inspect, evaluate, and audit the subcontractor at any time.

C. Contractor shall preserve all records relating to the services provided pursuant to this agreement until at least ten years from the final date of the contract period or ten years from the date of completion of any audit, whichever is later.

D. At the end of the period required for record retention, Contractor shall destroy all records made pursuant to this agreement in accordance with the California Code of Regulations, the California Welfare and Institutions Code, and Contractor's State licensing requirements.

E. Contractor shall document compliance with all contractual requirements. Such documentation shall be provided to County upon request.

33. CLINICAL RECORDS

Contractor shall maintain adequate records. Patient records must comply with all appropriate State and Federal requirements. Individual records shall contain intake information, interviews, and progress notes. Program records shall contain detail adequate for the evaluation of the service. Contractor agrees that its inability to produce records adequate for evaluation of the service shall constitute ground for audit exception and denial of Contractor's claim for payment for those services. Contractor shall provide monthly reports to the Director in conformance with the Client and Service Information (CSI) System as prescribed by the State Department of Mental Health.

If Contractor maintains an Electronic Health Record (EHR) with Protected Health Information (PHI), and an individual request a copy of such information in an electronic format, Contractor shall provide such information in an electronic format to enable the County to fulfill its obligations under the HITECH Act, including but not limited to, 42 U.S.C. Section 17935(e) and the HIPAA regulations.

34. CONFIDENTIALITY OF PATIENT INFORMATION

All information and records obtained in the course of providing services under this agreement shall be confidential and Contractor shall comply with State and Federal requirements regarding confidentiality of patient information (including but not limited to section 5328 of the Welfare and Institutions Code, and Title 45, Code of Federal Regulations, section 205.50 for MediCal-

eligible patients) including all applicable provisions of the Health Insurance Portability and Accountability Act of 1996 (HIPAA). All applicable regulations and statutes relating to patients' rights shall be adhered to. This provision shall survive the termination, expiration, or cancellation of this agreement.

35. SEVERABILITY

If any portion of this agreement or application thereof to any person or circumstance is declared invalid by a court of competent jurisdiction or if it is found in contravention of any federal or state statute or regulation or County ordinance, the remaining provisions of this agreement, or the application thereof, shall not be invalidated thereby and shall remain in full force and effect to the extent that the provisions of this agreement are severable.

36. PARTICIPATION IN FEDERAL HEALTHCARE PROGRAMS

A. In entering into this agreement, Contractor acknowledges that County intends to seek reimbursement from Federal Healthcare programs for services provided directly by Contractor. Contractor acknowledges County's intent to comply with all rules and regulations pertaining to Federal Healthcare Programs. Contractor agrees to comply, and to require its employees who are considered "Covered Individuals" to comply with all policies and procedures of the Compliance Program. "Covered Individuals" are defined as employees or independent contractors of the Contractor with responsibilities pertaining to the ordering, provision, documentation, coding, or billing of services payable by a Federal Healthcare program for which County seeks reimbursement from the Federal Healthcare programs.

B. Contractor agrees to provide copies of the Code of Conduct to all Covered Individuals and to obtain (subject to review by County and/or Office of Inspector General [OIG]) signed certifications from each individual certifying that they have received, read, and understand the Code of Conduct and agree to abide by all rules and regulations pertaining to participation in Federal Healthcare programs. Contractor will submit the signed certifications to TCHSA's Compliance Officer within thirty (30) days after the effective date of this agreement for all current employees who are "Covered Individuals" and within thirty (30) days after the

start date of any newly-hired employees or independent contractors who are "Covered Individuals".

C. Contractor shall neither employ nor enter into an agreement with any provider who is, or at any time has been, excluded from participation in any federally funded healthcare program, including, without limitation, Medicare or Medi-Cal in accordance with Exhibit C.

D. Contractor shall provide assurances of compliance with current State of California and Federal regulations regulating the reimbursement and delivery of healthcare services. These assurances are in the following forms which are provided in the Handbook:

(1) Statement of Understanding and Compliance – signed by each service provider for every day he/she provides a service to a beneficiary. This Statement shall be attached to or printed on the service provider's daily time sheet, service activity log, or billing record. If Contractor does not use a daily time sheet, service activity log, or billing record, Contractor may, after approval from County (which may be obtained via email), have each service provider sign a monthly Statement of Understanding and Compliance. Contractor shall make signed Statements available to County upon request.

(2) Assurance of Compliance and Letter of Transmittal – signed by an officer of the corporation. This must accompany each claim for reimbursement.

37. <u>AGREEMENT SUPERVISION</u>

A. The Director, or his/her designee, shall be the County employee authorized and assigned to represent the interests of the County and to ensure that the terms and conditions of this agreement are carried out.

B. County shall monitor the kind, quality, and quantity of Contractor's services and criteria for determining the persons to be served and length of treatment for patients covered under the terms of this agreement.

38. <u>PERSONNEL</u>

A. Contractor shall furnish such qualified professional personnel as prescribed in Title 9 of the California Code of Regulations required for the type of services described in Section 1.

B. All Contractor's personnel (including independent contractors) shall have the appropriate current State licensure required for their given profession.

C. Contractor shall comply with all applicable Federal and/or State laws, rules, and regulations in regard to nondiscrimination in employment on the basis of race, color, ancestry, national origin, religion, sex, marital status, sexual orientation, age, medical condition, or disability (including compliance with the Federal Rehabilitation Act of 1973, section 504.

39. CERTIFICATION & LICENSING REQUIREMENTS

Contractor shall maintain a facility in Tehama County that complies with all city, county and state building standards and is accessible to Tehama County beneficiaries in accordance with the MPH time and distance requirements.

Contractor shall comply with all necessary County or State certification and licensing requirements and must obtain appropriate certification and or licenses and display same in a location that is reasonably conspicuous. Contractor shall abide by the Welfare and Institutions Code, section 5600 et. seq., Title 9 and Title 22 of the California Code of Regulations, the State Cost Reporting/Data Collection Manual (CR/DC), and State Department of Mental Health Policy Letters.

Contractor shall only use licensed, registered, or waivered providers acting within their scope of practice for services that require a license, waiver, or registration. (Cal. Code Regs., tit. 9, § 1840.314(d).) The Contractor shall ensure that providers are enrolled with the state as Medi-Cal providers consistent with the requirements of DHCS PAVE system.

40. AGREEMENT PREPARATION

It is agreed and understood by the parties hereto that this agreement has been arrived at through negotiation and that neither party is to be deemed the party which created any uncertainty in this agreement within the meaning of Civil Code section 1654.

41. TAXES

Contractor agrees to file Federal and State tax returns and pay all applicable State and Federal taxes on amounts paid pursuant to this agreement. In case County is audited for compliance regarding withholding or other applicable taxes, Contractor agrees to furnish County with proof of payment of taxes on those earnings.

42. PATIENTS' RIGHTS

Contractor shall give beneficiaries notice of their rights as contained in the Tehama County Guide to Medi-Cal Mental Health Services (available upon request from County in electronic or paper form). In addition, in all facilities providing the services described herein the Contractor shall have prominently posted in the predominant languages of the community a list of the patients' rights.

43. COMPLIANCE WITH LAW

A. Contractor shall observe and comply with all applicable County, State and Federal laws, ordinances, rules and regulations now in effect or hereafter enacted, each of which are hereby made a part hereof and incorporated herein by reference including, but not limited to, California Code of Regulations, Title 9, section 1810.436(a)(1)-(5), which provides that:

(1) Beneficiaries shall receive the same level of care as provided to all other patients served; and

(2) Medi-Cal beneficiaries shall not be discriminated against in any manner; and

(3) Contractor shall make all records, program compliance, and beneficiary complaints available for authorized review and fiscal audit whenever requested to do so by County, State, or Federal authorities; and

(4) The rate paid is considered to be payment in full, subject to third party liability and beneficiary share-of-cost for the specialty mental health services provided; and contractor shall adhere to Title 19 of the Social Security Act and conform to all other applicable Federal and State statutes and regulations.

(5) The rights and duties of the parties to this agreement are additionally governed by the specific, additional terms mutually agreed to and listed in Exhibit D and by this reference made a part hereof.

44. TELEHEALTH

Telehealth is a modality (live video/store-and-forward) for delivering medically necessary services and shall only be utilized if the services can be properly provided and a client is unable to access in-person services. The standard of care is the same whether the patient is seen in-person or through telehealth. Contractor shall use a HIPAA compliant product to provided telehealth services under this contract.

Contractor shall comply with all applicable state and federal telehealth regulations and utilize the resources provided by DHCS as the standard when providing telehealth services to Tehama County beneficiaries.

Contractor shall inform the patient about the use of telehealth and obtain verbal or written consent from the client for the use of telehealth as an acceptable mode of delivering mental health services. Consent must be documented in the client records.

Contractor shall maintain appropriate documentation to substantiate the telehealth services that were delivered to the client in accordance with the Medi-Cal telehealth standards.

45. AUDITING, MONITORING AND SITE INSPECTIONS

The County, through any authorized representatives, has the right at all reasonable times to inspect or otherwise evaluate the work performed.
The County shall conduct reviews of access to and quality of care. When monitoring activities identify areas of non-compliance, the County shall issue reports to the Contractor detailing findings, recommendations, and corrective action.

If any inspection or evaluation is made of the premises of the Contractor, the Contractor shall provide all reasonable facilities and assistance for the safety and convenience of the authorized

representatives in the performance of their duties. All inspections and evaluations shall be performed in such a manner as will not unduly delay the work.

The Contractor shall prepare and submit a report to the County that provides response to any areas of non-compliance, and plan of correction in accordance with the timelines indicated in the monitoring reports provided to the Contractor by the County.

46. REPORTING REQUIREMENTS

The Contractor shall ensure collection and maintenance of any data, documentation, or information relating to the performance of the services provided under this contract and as required by MHP contract and MHSA state reporting requirements including but not limited to: MHSA Key Event Tracking Form (KET), MHSA Quarterly Assessment Form (3M), and MHSA Individual Services and Supports Plan (ISSP)

The Contractor shall submit data, documentation, or information to the County in a format that is compliant with the State and Federal reporting standards, and at a frequency and level specified by the County.

47. TRAFFICKING VICTIMS PROTECTION ACT OF 2000

Contractor and its Subcontractors that provide services covered by this Contract shall comply with Section 106(g) of the Trafficking Victims Protection Act of 2000 as amended (22 U.S.C. 7104)."

48. BYRD ANTI-LOBBYING AMENDMENT (31 USC 1352)

Contractor certifies that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 USC 1352. Contractor shall also disclose to DHCS any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award.

49. HATCH ACT

County agrees to comply with the provisions of the Hatch Act (USC, Title 5, Part III, Subpart F., Chapter 73, Subchapter III), which limit the political activities of employees whose principal employment activities are funded in whole or in part with federal funds.

50. COUNTERPARTS, ELECTRONIC SIGNATURES –BINDING

This agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each Party of this agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act ((“CUETA”) Cal. Civil Code §§ 1633.1 to 1633.17), for executing this agreement. The Parties further agree that the electronic signatures of the Parties included in this agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among Parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the Parties. For purposes of this section, a digital signature is a type of “electronic signature” as defined in subdivision (i) of Section 1633.2 of the Civil Code. Facsimile signatures or signatures transmitted via pdf document shall be treated as originals for all purposes.

51. EXHIBITS

Contractor shall comply with all provisions of Exhibits A through E, attached hereto and incorporated by reference. In the event of a conflict between the provisions of the main body of this Agreement and any attached Exhibit(s), the main body of the Agreement shall take precedence.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the day and year set forth below.

COUNTY OF TEHAMA

Date: 6/17/26

Michelle D. Schmidt

~~Jayme S. Bottke~~, Executive Director

Michelle D. Schmidt, Interim Executive Director

REMI VISTA, INC., a California corporation

Date: 06/10/26

CBD

Stephanie Holmes, Chief Executive Officer

105130
Vendor Number

Budget Account Number

Standard Form of Agreement – Services adopted 12/08/22

Exhibit A

INSURANCE REQUIREMENTS FOR CONTRACTOR

Contractor shall procure and maintain, for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work described herein and the results of that work by Contractor, his/her agents, representatives, employees, or subcontractors. At a minimum, Contractor shall maintain the insurance coverage, limits of coverage and other insurance requirements as described below.

Commercial General Liability (including operations, products and completed operations) $1,000,000 per occurrence for bodily injury, personal injury, and property damage. If coverage is subject to an aggregate limit, that aggregate limit will be twice the occurrence limit, or the general aggregate limit shall apply separately to this project/location.

Automobile Liability

Automobile liability insurance is required with minimum limits of $1,000,000 per accident for bodily injury and property damage, including owned and non-owned and hired automobile coverage, as applicable to the scope of services defined under this agreement.

Workers' Compensation

If Contractor has employees, he/she shall obtain and maintain continuously Workers' Compensation insurance to cover Contractor and Contractor's employees and volunteers, as required by the State of California, as well as Employer's Liability insurance in the minimum amount of $1,000,000 per accident for bodily injury or disease.

Professional Liability (Contractor/Professional services standard agreement only)

If Contractor is a state-licensed architect, engineer, contractor, counselor, attorney, accountant, medical provider, and/or other professional licensed by the State of California to practice a profession, Contractor shall provide and maintain in full force and effect while providing services pursuant to this contract a professional liability policy (also known as Errors and Omissions or Malpractice liability insurance) with single limits of liability not less than $1,000,000 per claim and $2,000,000 aggregate on a claims made basis. However, if

coverage is written on a claims-made basis, the policy shall be endorsed to provide coverage for at least three years from termination of agreement.

If Contractor maintains higher limits than the minimums shown above, County shall be entitled to coverage for the higher limits maintained by Contractor.

All such insurance coverage, except professional liability insurance, shall be provided on an "occurrence" basis, rather than a "claims made" basis.

Endorsements: Additional Insureds

The Commercial General Liability and Automobile Liability policies shall include, or be endorsed to include "Tehama County, its elected officials, officers, employees and volunteers" as an additional insured.

The certificate holder shall be "County of Tehama."

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions of $25,000 or more must be declared to, and approved by, the County. The deductible and/or self-insured retentions will not limit or apply to Contractor's liability to County and will be the sole responsibility of Contractor.

Primary Insurance Coverage

For any claims related to this project, Contractor's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees or volunteers shall be excess of Contractor's insurance and shall not contribute with it.

Coverage Cancellation

Each insurance policy required herein shall be endorsed to state that "coverage shall not be reduced or canceled without 30 days' prior written notice certain to the County."

Acceptability of Insurers

Contractor's insurance shall be placed with an insurance carrier holding a current A.M. Best & Company's rating of not less than A:VII unless otherwise acceptable to the County. The County reserves the right to require rating verification. Contractor shall ensure that the insurance carrier shall be authorized to transact business in the State of California.

Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance that meets all the requirements stated herein.

Material Breach

If for any reason, Contractor fails to maintain insurance coverage or to provide evidence of renewal, the same shall be deemed a material breach of contract. County, in its sole option, may terminate the contract and obtain damages from Contractor resulting from breach. Alternatively, County may purchase such required insurance coverage, and without further notice to Contractor, County may deduct from sums due to Contractor any premium costs advanced by County for such insurance.

Policy Obligations

Contractor's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

Verification of Coverage

Contractor shall furnish County with original certificates and endorsements effecting coverage required herein. All certificates and endorsements shall be received and approved by the County prior to County signing the agreement and before work commences. However, failure to do so shall not operate as a waiver of these insurance requirements.

The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

Exhibit B

Contract Exhibit - Rates
Provider: Remi Vista

Code	Modifier	Format	Time Associated with Code (Mins) for Purposes of Rate	Type of Serivce	Service Description	Modifier Description	Provider Type	Rate FY 26-27
90791		90791	15	Assessment Codes	Psychiatric Diagnostic Evaluation, 15 Minutes		LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90791	59	90791:59	15	Assessment Codes	Psychiatric Diagnostic Evaluation, 15 Minutes	Two Procedures in a Day	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90791	59,95	90791:59:95	15	Assessment Codes	Psychiatric Diagnostic Evaluation, 15 Minutes	Two Procedures in a Day w/Telemedicine	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90791	59,95,HK	90791:59:95:HK	15	Assessment Codes	Psychiatric Diagnostic Evaluation, 15 Minutes	Two Procedures in a Day w/Telemedicine in Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90791	59,HK	90791:59:HK	15	Assessment Codes	Psychiatric Diagnostic Evaluation, 15 Minutes	Distinct Procedural Service in Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90791	95	90791:95	15	Assessment Codes	Psychiatric Diagnostic Evaluation, 15 Minutes	Telemedicine	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90791	95,HK	90791:95:HK	15	Assessment Codes	Psychiatric Diagnostic Evaluation, 15 Minutes	Telemedicine in Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90791	HK	90791:HK	15	Assessment Codes	Psychiatric Diagnostic Evaluation, 15 Minutes	Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90791	HL	90791:HL	15	Assessment Codes	Psychiatric Diagnostic Evaluation, 15 Minutes	Intern	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90791	HL,59	90791:HL:59	15	Assessment Codes	Psychiatric Diagnostic Evaluation, 15 Minutes	Intern and Two Procedures in a Day	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90791	HL,59,95	90791:HL:59:95	15	Assessment Codes	Psychiatric Diagnostic Evaluation, 15 Minutes	Intern and Two Procedures in a Day w/Telemedicine	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90791	HL,95	90791:HL:95	15	Assessment Codes	Psychiatric Diagnostic Evaluation, 15 Minutes	Intern w/Telemedicine	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90885		90885	15	Assessment Codes	Psychiatric Evaluation of Hospital Records, Other Psychiatric Reports, Psychometric and/or Projective Tests, and Other Accumulated Data for Medical Diagnostic Purposes, 15 Minutes		LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90885	59	90885:59	15	Assessment Codes	Psychiatric Evaluation of Hospital Records, Other Psychiatric Reports, Psychometric and/or Projective Tests, and Other Accumulated Data for Medical Diagnostic Purposes, 15 Minutes	Two Procedures in a Day	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90885	59,95	90885:59:95	15	Assessment Codes	Psychiatric Evaluation of Hospital Records, Other Psychiatric Reports, Psychometric and/or Projective Tests, and Other Accumulated Data for Medical Diagnostic Purposes, 15 Minutes	Two Procedures in a Day w/Telemedicine	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90885	59,95,HK	90885:59:95:HK	15	Assessment Codes	Psychiatric Evaluation of Hospital Records, Other Psychiatric Reports, Psychometric and/or Projective Tests, and Other Accumulated Data for Medical Diagnostic Purposes, 15 Minutes	Two Procedures in a Day w/Telemedicine in Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90885	59,HK	90885:59:HK	15	Assessment Codes	Psychiatric Evaluation of Hospital Records, Other Psychiatric Reports, Psychometric and/or Projective Tests, and Other Accumulated Data for Medical Diagnostic Purposes, 15 Minutes	Two Procedures in a Day in Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90885	95	90885:95	15	Assessment Codes	Psychiatric Evaluation of Hospital Records, Other Psychiatric Reports, Psychometric and/or Projective Tests, and Other Accumulated Data for Medical Diagnostic Purposes, 15 Minutes	Telemedicine	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90885	95,HK	90885:95:HK	15	Assessment Codes	Psychiatric Evaluation of Hospital Records, Other Psychiatric Reports, Psychometric and/or Projective Tests, and Other Accumulated Data for Medical Diagnostic Purposes, 15 Minutes	Telemedicine in Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90885	HK	90885:HK	15	Assessment Codes	Psychiatric Evaluation of Hospital Records, Other Psychiatric Reports, Psychometric and/or Projective Tests, and Other Accumulated Data for Medical Diagnostic Purposes, 15 Minutes	Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90885	HL	90885:HL	15	Assessment Codes	Psychiatric Evaluation of Hospital Records, Other Psychiatric Reports, Psychometric and/or Projective Tests, and Other Accumulated Data for Medical Diagnostic Purposes, 15 Minutes	Intern	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90885	HL,59	90885:HL:59	15	Assessment Codes	Psychiatric Evaluation of Hospital Records, Other Psychiatric Reports, Psychometric and/or Projective Tests, and Other Accumulated Data for Medical Diagnostic Purposes, 15 Minutes	Intern and Two Procedures in a Day	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
96110		96110:	15	Assessment Codes	Developmental Screening, 15 Minutes		LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
96110	59	96110:59	15	Assessment Codes	Developmental Screening, 15 Minutes	Two Procedures in a Day	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
96110	59:95	96110:59:95	15	Assessment Codes	Developmental Screening, 15 Minutes	Two Procedures in a Day w/Telemedicine	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
96110	59:95:HK	96110:59:95:HK	15	Assessment Codes	Developmental Screening, 15 Minutes	Two Procedures in a Day w/Telemedicine in Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
96110	59:HK	96110:59:HK	15	Assessment Codes	Developmental Screening, 15 Minutes	Two Procedures in a Day in Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
96110	95	96110:95	15	Assessment Codes	Developmental Screening, 15 Minutes	Telemedicine	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
96110	95:HK	96110:95:HK	15	Assessment Codes	Developmental Screening, 15 Minutes	Telemedicine in Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
96110	HK	96110:HK	15	Assessment Codes	Developmental Screening, 15 Minutes	Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
96116		96116:	60	Assessment Codes	Neurobehavioral Status Exam, First Hour		LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 301.32
96116	59	96116:59	60	Assessment Codes	Neurobehavioral Status Exam, First Hour	Two Procedures in a Day	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 301.32
96116	59:95	96116:59:95	60	Assessment Codes	Neurobehavioral Status Exam, First Hour	Two Procedures in a Day w/Telemedicine	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 301.32
96116	59:95:HK	96116:59:95:HK	60	Assessment Codes	Neurobehavioral Status Exam, First Hour	Two Procedures in a Day w/Telemedicine in Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 301.32
96116	59:HK	96116:59:HK	60	Assessment Codes	Neurobehavioral Status Exam, First Hour	Two Procedures in a Day in Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 301.32
96116	95	96116:95	60	Assessment Codes	Neurobehavioral Status Exam, First Hour	Telemedicine	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 301.32
96116	95:HK	96116:95:HK	60	Assessment Codes	Neurobehavioral Status Exam, First Hour	Telemedicine in Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 301.32

96116	HK	96116:HK	60	Assessment Codes	Neurobehavioral Status Exam, First Hour	Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 301.32
96121		96121:	60	Assessment Codes	Neurobehavioral Status Exam, Each Additional Hour		LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 301.32
96121	95	96121:95	60	Assessment Codes	Neurobehavioral Status Exam, Each Additional Hour	Telemedicine	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 301.32
96121	95:HK	96121:95:HK	60	Assessment Codes	Neurobehavioral Status Exam, Each Additional Hour	Telemedicine in Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 301.32
96121	HK	96121:HK	60	Assessment Codes	Neurobehavioral Status Exam, Each Additional Hour	Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 301.32
96127		96127:	15	Assessment Codes	Brief Emotional/Behavioral Assessment, 15 Minutes		LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
96127	59	96127:59	15	Assessment Codes	Brief Emotional/Behavioral Assessment, 15 Minutes	Two Procedures in a Day	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
96127	59:95	96127:59:95	15	Assessment Codes	Brief Emotional/Behavioral Assessment, 15 Minutes	Two Procedures in a Day w/Telemedicine	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
96127	59:95:HK	96127:59:95:HK	15	Assessment Codes	Brief Emotional/Behavioral Assessment, 15 Minutes	Two Procedures in a Day w/Telemedicine in Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
96127	59:HK	96127:59:HK	15	Assessment Codes	Brief Emotional/Behavioral Assessment, 15 Minutes	Two Procedures in a Day in Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
96127	95	96127:95	15	Assessment Codes	Brief Emotional/Behavioral Assessment, 15 Minutes	Telemedicine	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
96127	95:HK	96127:95:HK	15	Assessment Codes	Brief Emotional/Behavioral Assessment, 15 Minutes	Telemedicine in Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
96127	HK	96127:HK	15	Assessment Codes	Brief Emotional/Behavioral Assessment, 15 Minutes	Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
98966	93	98966:93	8	Assessment Codes	Telephone Assessment and Management Service, 5-10 Minutes	Telephone only	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 40.18
98967	93	98967:93	16	Assessment Codes	Telephone Assessment and Management Service, 11-20 Minutes	Telephone only	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 80.35
98968	93	98968:93	26	Assessment Codes	Telephone Assessment and Management Service, 21-30 Minutes	Telephone only	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 130.57
H0031		H0031	15	Assessment Codes	Mental Health Assessment by Non Physician, 15 Minutes		LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
H0031	HK	H0031:HK	15	Assessment Codes	Mental Health Assessment by Non Physician, 15 Minutes	Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
H2000		H2000	15	Assessment Codes	Comprehensive Multidisciplinary Evaluation, 15 Minutes		LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
H2000	HK	H2000:HK	15	Assessment Codes	Comprehensive Multidisciplinary Evaluation, 15 Minutes	Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90839		90839:	52	Crisis Intervention Codes	Psychotherapy for Crisis, First 30-74 Minutes		LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 261.15
90839	59	90839:59	52	Crisis Intervention Codes	Psychotherapy for Crisis, First 30-74 Minutes	Two Procedures in a Day	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 261.15
90840		90840:	30	Crisis Intervention Codes	Psychotherapy for Crisis, Each Additional 30 Minutes		LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 150.66
90840	59	90840:59	30	Crisis Intervention Codes	Psychotherapy for Crisis, Each Additional 30 Minutes	Two Procedures in a Day	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 150.66
H2011		H2011	15	Crisis Intervention Codes	Crisis Intervention Service, per 15 Minutes		LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
H2011	GT	H2011:GT	15	Crisis Intervention Codes	Crisis Intervention Service, per 15 Minutes	Telemedicine	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
H2011	SC	H2011:SC	15	Crisis Intervention Codes	Crisis Intervention Service, per 15 Minutes	Telephone only	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
H0033		H0033	15	Medication Support Codes	Oral Medication Administration, Direct Observation, 15 Minutes		LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
H0033	HK	H0033:HK	15	Medication Support Codes	Oral Medication Administration, Direct Observation, 15 Minutes	Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
99366		99366:	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Face-to-face with Patient and/or Family. 30 Minutes or More		LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
99366	27	99366:27	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Face-to-face with Patient and/or Family. 30 Minutes or More	Multiple E/M	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
99366	27:59	99366:27:59	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Face-to-face with Patient and/or Family. 30 Minutes or More	Multiple E/M and Two Procedures in a Day	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
99366	27:59:95	99366:27:59:95	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Face-to-face with Patient and/or Family. 30 Minutes or More	Multiple E/M and Two Procedures in a Day w/Telemedicine	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
99366	27:59:95:HK	99366:27:59:95:H	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Face-to-face with Patient and/or Family. 30 Minutes or More	Multiple E/M and Two Procedures in a Day w/Telemedicine in Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
99366	59	99366:59	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Face-to-face with Patient and/or Family. 30 Minutes or More	Two Procedures in a Day	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
99366	59:95	99366:59:95	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Face-to-face with Patient and/or Family. 30 Minutes or More	Two Procedures in a Day w/Telemedicine	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
99366	59:95:HK	99366:59:95:HK	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Face-to-face with Patient and/or Family. 30 Minutes or More	Two Procedures in a Day w/Telemedicine in Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
99366	95	99366:95	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Face-to-face with Patient and/or Family. 30 Minutes or More	Telemedicine	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
99366	95:HK	99366:95:HK	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Face-to-face with Patient and/or Family. 30 Minutes or More	Telemedicine in Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
99366	HK	99366:HK	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Face-to-face with Patient and/or Family. 30 Minutes or More	Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
99368		99368:	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Patient and/or Family Not Present. 30 Minutes or More		LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
99368	27	99368:27	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Patient and/or Family Not Present. 30 Minutes or More	Multiple E/M	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
99368	27:59	99368:27:59	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Patient and/or Family Not Present. 30 Minutes or More	Multiple E/M and Two Procedures in a Day	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
99368	27:59:95	99368:27:59:95	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Patient and/or Family Not Present. 30 Minutes or More	Multiple E/M and Two Procedures in a Day w/Telemedicine	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33

99368	27:59:95:HK	99368:27:59:95:H	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Patient and/or Family Not Present. 30 Minutes or More	Multiple E/M and Two Procedures in a Day w/Telemedicine in Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
99368	59	99368:59	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Patient and/or Family Not Present. 30 Minutes or More	Two Procedures in a Day	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
99368	59:95	99368:59:95	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Patient and/or Family Not Present. 30 Minutes or More	Two Procedures in a Day w/Telemedicine	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
99368	59:95:HK	99368:59:95:HK	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Patient and/or Family Not Present. 30 Minutes or More	Two Procedures in a Day w/Telemedicine in Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
99368	95	99368:95	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Patient and/or Family Not Present. 30 Minutes or More	Telemedicine	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
99368	95:HK	99368:95:HK	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Patient and/or Family Not Present. 30 Minutes or More	Telemedicine in Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
99368	HK	99368:HK	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Patient and/or Family Not Present. 30 Minutes or More	Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
99484		99484:	60	Plan Development Codes	Care Management Services for Behavioral Health Conditions, Directed by Physician. At Least 20 Minutes***		LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
99484	95	99484:95	60	Plan Development Codes	Care Management Services for Behavioral Health Conditions, Directed by Physician. At Least 20 Minutes***	Two Procedures in a Day	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
99484	95:HK	99484:95:HK	60	Plan Development Codes	Care Management Services for Behavioral Health Conditions, Directed by Physician. At Least 20 Minutes***	Two Procedures in a Day w/Telemedicine	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
99484	HK	99484:HK	60	Plan Development Codes	Care Management Services for Behavioral Health Conditions, Directed by Physician. At Least 20 Minutes***	Telemedicine	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
H0032		H0032	15	Plan Development Codes	Mental Health Service Plan Developed by Non-Physician, 15 Minutes		LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
H0032	HK	H0032:HK	15	Plan Development Codes	Mental Health Service Plan Developed by Non-Physician, 15 Minutes	Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
T1017		T1017	15	Referral Codes	Targeted Case Management, Each 15 Minutes		LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
T1017	HK	T1017:HK	15	Referral Codes	Targeted Case Management, Each 15 Minutes	Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
H2017		H2017	15	Rehabilitation Codes	Psychosocial Rehabilitation, per 15 Minutes		LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
H2017	HQ	H2017:HQ	15	Rehabilitation Codes	Psychosocial Rehabilitation, per 15 Minutes	Group setting	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 16.74
H2017	HK	H2017:HK	15	Rehabilitation Codes	Psychosocial Rehabilitation, per 15 Minutes	Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
H2017	HK:HQ	H2017:HK:HQ	15	Rehabilitation Codes	Psychosocial Rehabilitation, per 15 Minutes	Specialized MH program in a Group setting	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 16.74
H2021		H2021	15	Rehabilitation Codes	Community-Based Wrap-Around Services, per 15 Minutes		LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
H2021	HK	H2021:HK	15	Rehabilitation Codes	Community-Based Wrap-Around Services, per 15 Minutes	Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90785		90785:	Occurrence	Supplemental Services Codes	Interactive Complexity	Interactive Complexity	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 10.82
90785	95	90785:95	Occurrence	Supplemental Services Codes	Interactive Complexity	Interactive Complexity - Tele Video	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 10.82
90785	95:HK	90785:95:HK	Occurrence	Supplemental Services Codes	Interactive Complexity	Interactive Complexity - Tele Video - High Risk	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 10.82
90785	HK	90785:HK	Occurrence	Supplemental Services Codes	Interactive Complexity	Interactive Complexity - High Risk	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 10.82
90785	HL	90785:HL	Occurrence	Supplemental Services Codes	Interactive Complexity	Interactive Complexity -Intern	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 10.82
90785	HL:93	90785:HL:93	Occurrence	Supplemental Services Codes	Interactive Complexity	Interactive Complexity -Intern-Telephone	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 10.82
90785	HL:95	90785:HL:95	Occurrence	Supplemental Services Codes	Interactive Complexity	Interactive Complexity -Intern-Tele Video	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 10.82
90887		90887:	15	Supplemental Services Codes	Interpretation or Explanation of Results of Psychiatric or Other Medical Procedures to Family or Other Responsible Persons, 15 Minutes		LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90887	59	90887:59	15	Supplemental Services Codes	Interpretation or Explanation of Results of Psychiatric or Other Medical Procedures to Family or Other Responsible Persons, 15 Minutes	Two Procedures in a Day	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90887	59:95	90887:59:95	15	Supplemental Services Codes	Interpretation or Explanation of Results of Psychiatric or Other Medical Procedures to Family or Other Responsible Persons, 15 Minutes	Two Procedures in a Day w/Telemedicine	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90887	59:95:HK	90887:59:95:HK	15	Supplemental Services Codes	Interpretation or Explanation of Results of Psychiatric or Other Medical Procedures to Family or Other Responsible Persons, 15 Minutes	Two Procedures in a Day w/Telemedicine in Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90887	59:HK	90887:59:HK	15	Supplemental Services Codes	Interpretation or Explanation of Results of Psychiatric or Other Medical Procedures to Family or Other Responsible Persons, 15 Minutes	Two Procedures in a Day in Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90887	95	90887:95	15	Supplemental Services Codes	Interpretation or Explanation of Results of Psychiatric or Other Medical Procedures to Family or Other Responsible Persons, 15 Minutes	Telemedicine	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90887	95:HK	90887:95:HK	15	Supplemental Services Codes	Interpretation or Explanation of Results of Psychiatric or Other Medical Procedures to Family or Other Responsible Persons, 15 Minutes	Telemedicine in Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90887	HK	90887:HK	15	Supplemental Services Codes	Interpretation or Explanation of Results of Psychiatric or Other Medical Procedures to Family or Other Responsible Persons, 15 Minutes	Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90887	HL	90887:HL	15	Supplemental Services Codes	Interpretation or Explanation of Results of Psychiatric or Other Medical Procedures to Family or Other Responsible Persons, 15 Minutes	Intern	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90887	HL:59	90887:HL:59	15	Supplemental Services Codes	Interpretation or Explanation of Results of Psychiatric or Other Medical Procedures to Family or Other Responsible Persons, 15 Minutes	Intern and Two Procedures in a Day	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90887	HL:95	90887:HL:95	15	Supplemental Services Codes	Interpretation or Explanation of Results of Psychiatric or Other Medical Procedures to Family or Other Responsible Persons, 15 Minutes	Intern w/Telemedicine	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33

90887	HL:59:95	90887:HL:95:59	15	Supplemental Services Codes	Interpretation or Explanation of Results of Psychiatric or Other Medical Procedures to Family or Other Responsible Persons, 15 Minutes	Intern and Two Procedures in a Day w/Telemedicine	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
96161		96161:	15	Supplemental Services Codes	Caregiver Assessment Administration of Care Giver Focused Risk Assessment, 15 Minutes		LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
96161	59	96161:59	15	Supplemental Services Codes	Caregiver Assessment Administration of Care Giver Focused Risk Assessment, 15 Minutes	Two Procedures in a Day	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
96161	59:95	96161:59:95	15	Supplemental Services Codes	Caregiver Assessment Administration of Care Giver Focused Risk Assessment, 15 Minutes	Two Procedures in a Day w/Telemedicine	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
96161	59:95:HK	96161:59:95:HK	15	Supplemental Services Codes	Caregiver Assessment Administration of Care Giver Focused Risk Assessment, 15 Minutes	Two Procedures in a Day w/Telemedicine in Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
96161	59:HK	96161:59:HK	15	Supplemental Services Codes	Caregiver Assessment Administration of Care Giver Focused Risk Assessment, 15 Minutes	Two Procedures in a Day in Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
96161	95	96161:95	15	Supplemental Services Codes	Caregiver Assessment Administration of Care Giver Focused Risk Assessment, 15 Minutes	Telemedicine	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
96161	95:HK	96161:95:HK	15	Supplemental Services Codes	Caregiver Assessment Administration of Care Giver Focused Risk Assessment, 15 Minutes	Telemedicine in Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
96161	HK	96161:HK	15	Supplemental Services Codes	Caregiver Assessment Administration of Care Giver Focused Risk Assessment, 15 Minutes	Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
T1013		T1013	15	Supplemental Services Codes	Sign Language or Oral Interpretive Services, 15 Minutes		LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 19.67
T1013	HK	T1013:HK	15	Supplemental Services Codes	Sign Language or Oral Interpretive Services, 15 Minutes	Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 19.67
H2019		H2019	15	Therapeutic Behavioral Services (TBS) Code	Therapeutic Behavioral Services per 15 Minute		LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
H2019	HK	H2019:HK	15	Therapeutic Behavioral Services (TBS) Code	Therapeutic Behavioral Services per 15 Minute	Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90832		90832	30	Therapy Codes	Psychotherapy, 30 Minutes with Patient		LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 150.66
90832	59	90832:59	30	Therapy Codes	Psychotherapy, 30 Minutes with Patient	Two Procedures in a Day	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 150.67
90832	59:95	90832:59:95	30	Therapy Codes	Psychotherapy, 30 Minutes with Patient	Two Procedures in a Day w/Telemedicine	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 150.67
90832	59:95:HK	90832:59:95:HK	30	Therapy Codes	Psychotherapy, 30 Minutes with Patient	Two Procedures in a Day w/Telemedicine in Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 150.67
90832	59:HK	90832:59:HK	30	Therapy Codes	Psychotherapy, 30 Minutes with Patient	Two Procedures in a Day in Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 150.67
90832	95	90832:95	30	Therapy Codes	Psychotherapy, 30 Minutes with Patient	Telemedicine	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 150.67
90832	95:HK	90832:95:HK	30	Therapy Codes	Psychotherapy, 30 Minutes with Patient	Telemedicine in Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 150.67
90832	HK	90832:HK	30	Therapy Codes	Psychotherapy, 30 Minutes with Patient	Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 150.67
90834		90834	45	Therapy Codes	Psychotherapy, 45 Minutes with Patient		LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 226.00
90834	59	90834:59	45	Therapy Codes	Psychotherapy, 45 Minutes with Patient	Two Procedures in a Day	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 226.00
90834	59:95	90834:59:95	45	Therapy Codes	Psychotherapy, 45 Minutes with Patient	Two Procedures in a Day w/Telemedicine	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 226.00
90834	59:95:HK	90834:59:95:HK	45	Therapy Codes	Psychotherapy, 45 Minutes with Patient	Two Procedures in a Day w/Telemedicine in Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 226.00
90834	59:HK	90834:59:HK	45	Therapy Codes	Psychotherapy, 45 Minutes with Patient	Two Procedures in a Day in Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 226.00
90834	95	90834:95	45	Therapy Codes	Psychotherapy, 45 Minutes with Patient	Telemedicine	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 226.00
90834	95:HK	90834:95:HK	45	Therapy Codes	Psychotherapy, 45 Minutes with Patient	Telemedicine in Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 226.00
90834	HK	90834:HK	45	Therapy Codes	Psychotherapy, 45 Minutes with Patient	Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 226.00
90837		90837	60	Therapy Codes	Psychotherapy, 60 Minutes with Patient		LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
90837	59	90837:59	60	Therapy Codes	Psychotherapy, 60 Minutes with Patient	Two Procedures in a Day	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
90837	59:95	90837:59:95	60	Therapy Codes	Psychotherapy, 60 Minutes with Patient	Two Procedures in a Day w/Telemedicine	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
90837	59:95:HK	90837:59:95:HK	60	Therapy Codes	Psychotherapy, 60 Minutes with Patient	Two Procedures in a Day w/Telemedicine in Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
90837	59:HK	90837:59:HK	60	Therapy Codes	Psychotherapy, 60 Minutes with Patient	Two Procedures in a Day in Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
90837	95	90837:95	60	Therapy Codes	Psychotherapy, 60 Minutes with Patient	Telemedicine	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
90837	95:HK	90837:95:HK	60	Therapy Codes	Psychotherapy, 60 Minutes with Patient	Telemedicine in Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
90837	HK	90837:HK	60	Therapy Codes	Psychotherapy, 60 Minutes with Patient	Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
90845		90845:	15	Therapy Codes	Psychoanalysis, 15 Minutes		LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90845	59	90845:59	15	Therapy Codes	Psychoanalysis, 15 Minutes	Two Procedures in a Day	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90845	59:95	90845:59:95	15	Therapy Codes	Psychoanalysis, 15 Minutes	Two Procedures in a Day w/Telemedicine	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90845	59:95:HK	90845:59:95:HK	15	Therapy Codes	Psychoanalysis, 15 Minutes	Two Procedures in a Day w/Telemedicine in Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90845	59:HK	90845:59:HK	15	Therapy Codes	Psychoanalysis, 15 Minutes	Two Procedures in a Day in Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90845	95	90845:95	15	Therapy Codes	Psychoanalysis, 15 Minutes	Telemedicine	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90845	95:HK	90845:95:HK	15	Therapy Codes	Psychoanalysis, 15 Minutes	Telemedicine in Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90845	HK	90845:HK	15	Therapy Codes	Psychoanalysis, 15 Minutes	Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 75.33
90847		90847	50	Therapy Codes	Family Psychotherapy [Conjoint Psychotherapy] (with Patien Present), 50 Minutes		LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 251.11
90847	59	90847:59	50	Therapy Codes	Family Psychotherapy [Conjoint Psychotherapy] (with Patient Present), 50 Minutes	Two Procedures in a Day	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 251.11
90847	59:95	90847:59:95	50	Therapy Codes	Family Psychotherapy [Conjoint Psychotherapy] (with Patient Present), 50 Minutes	Two Procedures in a Day w/Telemedicine	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 251.11
90847	59:95:HK	90847:59:95:HK	50	Therapy Codes	Family Psychotherapy [Conjoint Psychotherapy] (with Patient Present), 50 Minutes	Two Procedures in a Day w/Telemedicine in Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 251.11
90847	59:HK	90847:59:HK	50	Therapy Codes	Family Psychotherapy [Conjoint Psychotherapy] (with Patient Present), 50 Minutes	Two Procedures in a Day in Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 251.11
90847	95	90847:95	50	Therapy Codes	Family Psychotherapy [Conjoint Psychotherapy] (with Patient Present), 50 Minutes	Telemedicine	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 251.11
90847	95:HK	90847:95:HK	50	Therapy Codes	Family Psychotherapy [Conjoint Psychotherapy] (with Patient Present), 50 Minutes	Telemedicine in Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 251.11
90847	HK	90847:HK	50	Therapy Codes	Family Psychotherapy [Conjoint Psychotherapy] (with Patient Present), 50 Minutes	Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 251.11
90849		90849	15	Therapy Codes	Multiple-Family Group Psychotherapy, 15 Minutes		LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 16.74
90849	59	90849:59	15	Therapy Codes	Multiple-Family Group Psychotherapy, 15 Minutes	Two Procedures in a Day	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 16.74
90849	59:95	90849:59:95	15	Therapy Codes	Multiple-Family Group Psychotherapy, 15 Minutes	Two Procedures in a Day w/Telemedicine	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 16.74

90849	59:95:HK	90849:59:95:HK	15	Therapy Codes	Multiple-Family Group Psychotherapy, 15 Minutes	Two Procedures in a Day w/Telemedicine in Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 16.74
90849	59:HK	90849:59:HK	15	Therapy Codes	Multiple-Family Group Psychotherapy, 15 Minutes	Two Procedures in a Day in Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 16.74
90849	95	90849:95	15	Therapy Codes	Multiple-Family Group Psychotherapy, 15 Minutes	Telemedicine	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 16.74
90849	95:HK	90849:95:HK	15	Therapy Codes	Multiple-Family Group Psychotherapy, 15 Minutes	Telemedicine in Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 16.74
90849	HK	90849:HK	15	Therapy Codes	Multiple-Family Group Psychotherapy, 15 Minutes	Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 16.74
90853		90853	15	Therapy Codes	Group Psychotherapy (Other Than of a Multiple Family Group) 15 Minutes		LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 16.74
90853	59	90853:59	15	Therapy Codes	Group Psychotherapy (Other Than of a Multiple Family Group), 15 Minutes	Two Procedures in a Day	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 16.74
90853	59:95	90853:59:95	15	Therapy Codes	Group Psychotherapy (Other Than of a Multiple Family Group), 15 Minutes	Two Procedures in a Day w/Telemedicine	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 16.74
90853	59:95:HK	90853:59:95:HK	15	Therapy Codes	Group Psychotherapy (Other Than of a Multiple Family Group), 15 Minutes	Two Procedures in a Day w/Telemedicine in Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 16.74
90853	59:HK	90853:59:HK	15	Therapy Codes	Group Psychotherapy (Other Than of a Multiple Family Group), 15 Minutes	Two Procedures in a Day in Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 16.74
90853	95	90853:95	15	Therapy Codes	Group Psychotherapy (Other Than of a Multiple Family Group), 15 Minutes	Telemedicine	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 16.74
90853	95:HK	90853:95:HK	15	Therapy Codes	Group Psychotherapy (Other Than of a Multiple Family Group), 15 Minutes	Telemedicine in Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 16.74
90853	HK	90853:HK	15	Therapy Codes	Group Psychotherapy (Other Than of a Multiple Family Group), 15 Minutes	Specialized MH program	LCSW / MFT / LPCC (Licensed, Waivered, or Registered)	$ 16.74
90880		90880:		Therapy Codes	Hypnotherapy		LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
90880	59	90880:59		Therapy Codes	Hypnotherapy	Two Procedures in a Day	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
90880	59:95	90880:59:95		Therapy Codes	Hypnotherapy	Two Procedures in a Day w/Telemedicine	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
90880	59:95:HK	90880:59:95:HK		Therapy Codes	Hypnotherapy	Two Procedures in a Day w/Telemedicine in Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
90880	59:HK	90880:59:HK		Therapy Codes	Hypnotherapy	Two Procedures in a Day in Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
90880	95	90880:95		Therapy Codes	Hypnotherapy	Telemedicine	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
90880	95:HK	90880:95:HK		Therapy Codes	Hypnotherapy	Telemedicine in Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
90880	HK	90880:HK		Therapy Codes	Hypnotherapy	Specialized MH program	LCSW / LMFT / LPCC (Licensed, Waivered, or Registered)	$ 301.33
H0031		H0031	15	Assessment Codes	Mental Health Assessment by Non Physician, 15 Minutes		Mental Health Rehabilitation Specialis	$ 56.73
H0031	HK	H0031:HK		Assessment Codes	Mental Health Assessment by Non Physician, 15 Minutes	Specialized MH program	Mental Health Rehabilitation Specialist	$ 56.73
H2000		H2000	15	Assessment Codes	Comprehensive Multidisciplinary Evaluation, 15 Minutes		Mental Health Rehabilitation Specialis	$ 56.73
H2000	HK	H2000:HK	15	Assessment Codes	Comprehensive Multidisciplinary Evaluation, 15 Minutes	Specialized MH program	Mental Health Rehabilitation Specialis	$ 56.73
H2011		H2011	15	Crisis Intervention Codes	Crisis Intervention Service, per 15 Minutes		Mental Health Rehabilitation Specialis	$ 56.73
H2011	GT	H2011:GT	15	Crisis Intervention Codes	Crisis Intervention Service, per 15 Minutes	Telemedicine	Mental Health Rehabilitation Specialist	$ 56.73
H2011	SC	H2011:SC	15	Crisis Intervention Codes	Crisis Intervention Service, per 15 Minutes	Telephone only	Mental Health Rehabilitation Specialist	$ 56.73
H0033		H0033	15	Medication Support Codes	Oral Medication Administration, Direct Observation, 15 Minutes		Mental Health Rehabilitation Specialist	$ 56.73
H0033	HK	H0033:HK	15	Medication Support Codes	Oral Medication Administration, Direct Observation, 15 Minutes	Specialized MH program	Mental Health Rehabilitation Specialist	$ 56.73
H0034		HOO34	15	Medication Support Codes	Medication Training and Support, per 15 Minutes		Mental Health Rehabilitation Specialis	$ 56.73
H0034	HQ	H0034:HQ	15	Medication Support Codes	Medication Training and Support, per 15 Minutes	Group setting	Mental Health Rehabilitation Specialis	$ 12.60
H0034	HK	H0034:HK	15	Medication Support Codes	Medication Training and Support, per 15 Minutes	Specialized MH program	Mental Health Rehabilitation Specialist	$ 56.73
H0034	HQ:HK	H0034:HQ:HK	15	Medication Support Codes	Medication Training and Support, per 15 Minutes	Specialized MH program in a Group setting	Mental Health Rehabilitation Specialist	$ 12.60
H0032		H0032	15	Plan Development Codes	Mental Health Service Plan Developed by Non-Physician, 15 Minutes		Mental Health Rehabilitation Specialist	$ 56.73
H0032	HK	HOO32:HK	15	Plan Development Codes	Mental Health Service Plan Developed by Non-Physician, 15 Minutes	Specialized MH program	Mental Health Rehabilitation Specialist	$ 56.73
T1017		T1017	15	Referral Codes	Targeted Case Management, Each 15 Minutes		Mental Health Rehabilitation Specialis	$ 56.73
T1017	HK	T1017:HK	15	Referral Codes	Targeted Case Management, Each 15 Minutes	Specialized MH program	Mental Health Rehabilitation Specialist	$ 56.73
H2017		H2017	15	Rehabilitation Codes	Psychosocial Rehabilitation, per 15 Minutes		Mental Health Rehabilitation Specialis	$ 56.73
H2017	HK	H2017:HK	15	Rehabilitation Codes	Psychosocial Rehabilitation, per 15 Minutes	Specialized MH program	Mental Health Rehabilitation Specialist	$ 56.73
H2017	HQ	H2017:HQ	15	Rehabilitation Codes	Psychosocial Rehabilitation, per 15 Minutes	Group setting	Mental Health Rehabilitation Specialist	$ 12.60
H2017	HQ:HK	H2017:HQ:HK	15	Rehabilitation Codes	Psychosocial Rehabilitation, per 15 Minutes	Specialized MH program in a Group setting	Mental Health Rehabilitation Specialist	$ 12.60
H2021		H2021	15	Rehabilitation Codes	Community-Based Wrap-Around Services, per 15 Minutes		Mental Health Rehabilitation Specialis	$ 56.73
H2021	HK	H2021:HK	15	Rehabilitation Codes	Community-Based Wrap-Around Services, per 15 Minutes	Specialized MH program	Mental Health Rehabilitation Specialis	$ 56.73
90785		90785:	Occurrence	Supplemental Services Codes	Interactive Complexity	Interactive Complexity	Mental Health Rehabilitation Specialis	$ 10.83
90785	95	90785:95	Occurrence	Supplemental Services Codes	Interactive Complexity	Interactive Complexity - Tele Video	Mental Health Rehabilitation Specialis	$ 10.83
90785	95:HK	90785:95:HK	Occurrence	Supplemental Services Codes	Interactive Complexity	Interactive Complexity - Tele Video - High Risk	Mental Health Rehabilitation Specialis	$ 10.83
90785	HK	90785:HK	Occurrence	Supplemental Services Codes	Interactive Complexity	Interactive Complexity - High Risk	Mental Health Rehabilitation Specialis	$ 10.83
90785	HL	90785:HL	Occurrence	Supplemental Services Codes	Interactive Complexity	Interactive Complexity -Intern	Mental Health Rehabilitation Specialis	$ 10.83
90785	HL:93	90785:HL:93	Occurrence	Supplemental Services Codes	Interactive Complexity	Interactive Complexity -Intern-Telephone	Mental Health Rehabilitation Specialis	$ 10.83
90785	HL:95	90785:HL:95	Occurrence	Supplemental Services Codes	Interactive Complexity	Interactive Complexity -Intern-Tele Video	Mental Health Rehabilitation Specialis	$ 10.83
T1013		T1013	15	Supplemental Services Codes	Sign Language or Oral Interpretive Services, 15 Minutes		Mental Health Rehabilitation Specialis	$ 56.73
T1013	HK	T1013:HK	15	Supplemental Services Codes	Sign Language or Oral Interpretive Services, 15 Minutes	Specialized MH program	Mental Health Rehabilitation Specialis	$ 56.73
H2019		H2019	15	Therapeutic Behavioral Services (TBS) Code	Therapeutic Behavioral Services per 15 Minute		Mental Health Rehabilitation Specialist	$ 56.73
H2019	HK	H2019:HK	15	Therapeutic Behavioral Services (TBS) Code	Therapeutic Behavioral Services per 15 Minute	Specialized MH program	Mental Health Rehabilitation Specialist	$ 56.73
H0025		H0025		Peer Support Services Codes	Behavioral health prevention education service (delivery o services with target population to affect knowledge, attitude and/or behavior)		Peer Support Specialist	$ 13.12
H0025	HK	H0025:HK		Peer Support Services Codes	Behavioral health prevention education service (delivery o services with target population to affect knowledge, attitude and/or behavior)	Specialized MH program	Peer Support Specialist	$ 13.12
H0038		H0038	15	Peer Support Services Codes	Self-help/peer services per 15 minutes		Peer Support Specialist	$ 59.06
H0038	HK	H0038:HK	15	Peer Support Services Codes	Self-help/peer services per 15 minutes	Specialized MH program	Peer Support Specialist	$ 59.06

H0031		H0031	15	Assessment Codes	Mental Health Assessment by Non Physician, 15 Minutes		Other Qualified Practitioner	$ 56.27
H0031	HK	H0031:HK	15	Assessment Codes	Mental Health Assessment by Non Physician, 15 Minutes	Specialized MH program	Other Qualified Practitioner	$ 56.27
H2000		H2000	15	Assessment Codes	Comprehensive Multidisciplinary Evaluation, 15 Minutes		Other Qualified Practitioner	$ 56.27
H2000	HK	H2000:HK	15	Assessment Codes	Comprehensive Multidisciplinary Evaluation, 15 Minutes	Specialized MH program	Other Qualified Practitioner	$ 56.27
H2011		H2011	15	Crisis Intervention Codes	Crisis Intervention Service, per 15 Minutes		Other Qualified Practitioner	$ 56.27
H2011	GT	H2011:GT	15	Crisis Intervention Codes	Crisis Intervention Service, per 15 Minutes	Telemedicine	Other Qualified Practitioner	$ 56.27
H2011	SC	H2011:SC	15	Crisis Intervention Codes	Crisis Intervention Service, per 15 Minutes	Telephone only	Other Qualified Practitioner	$ 56.27
H0033		H0033	15	Medication Support Codes	Oral Medication Administration, Direct Observation, 15 Minutes		Other Qualified Practitioner	$ 56.26
H0033	HK	H0033:HK	15	Medication Support Codes	Oral Medication Administration, Direct Observation, 15 Minutes	Specialized MH program	Other Qualified Practitioner	$ 56.26
H0034		HOO34	15	Medication Support Codes	Medication Training and Support, per 15 Minutes		Other Qualified Practitioner	$ 56.27
H0034	HQ	H0034:HQ	15	Medication Support Codes	Medication Training and Support, per 15 Minutes	Group setting	Other Qualified Practitioner	$ 12.50
H0034	HK	H0034:HK	15	Medication Support Codes	Medication Training and Support, per 15 Minutes	Specialized MH program	Other Qualified Practitioner	$ 56.27
H0034	HQ:HK	H0034:HQ:HK	15	Medication Support Codes	Medication Training and Support, per 15 Minutes	Specialized MH program in a Group setting	Other Qualified Practitioner	$ 12.50
H0032		H0032	15	Plan Development Codes	Mental Health Service Plan Developed by Non-Physician, 15 Minutes		Other Qualified Practitioner	$ 56.27
H0032	HK	H0032:HK	15	Plan Development Codes	Mental Health Service Plan Developed by Non-Physician, 15 Minutes	Specialized MH program	Other Qualified Practitioner	$ 56.27
T1017		T1017	15	Referral Codes	Targeted Case Management, Each 15 Minutes		Other Qualified Practitioner	$ 56.27
T1017	HK	T1017:HK	15	Referral Codes	Targeted Case Management, Each 15 Minutes	Specialized MH program	Other Qualified Practitioner	$ 56.27
H2017		H2017	15	Rehabilitation Codes	Psychosocial Rehabilitation, per 15 Minutes		Other Qualified Practitioner	$ 56.27
H2017	HK	H2017:HK	15	Rehabilitation Codes	Psychosocial Rehabilitation, per 15 Minutes	Specialized MH program	Other Qualified Practitioner	$ 56.27
H2017	HQ	H2017:HQ	15	Rehabilitation Codes	Psychosocial Rehabilitation, per 15 Minutes	Group setting	Other Qualified Practitioner	$ 12.50
H2017	HQ:HK	H2017:HQ:HK	15	Rehabilitation Codes	Psychosocial Rehabilitation, per 15 Minutes	Specialized MH program in a Group setting	Other Qualified Practitioner	$ 12.50
H2021		H2021	15	Rehabilitation Codes	Community-Based Wrap-Around Services, per 15 Minutes		Other Qualified Practitioner	$ 56.27
H2021	HK	H2021:HK	15	Rehabilitation Codes	Community-Based Wrap-Around Services, per 15 Minutes	Specialized MH program	Other Qualified Practitioner	$ 56.27
90785		90785:	Occurrence	Supplemental Services Codes	Interactive Complexity	Interactive Complexity	Other Qualified Practitioner	$ 10.74
90785	95	90785:95	Occurrence	Supplemental Services Codes	Interactive Complexity	Interactive Complexity - Tele Video	Other Qualified Practitioner	$ 10.74
90785	95:HK	90785:95:HK	Occurrence	Supplemental Services Codes	Interactive Complexity	Interactive Complexity - Tele Video - High Risk	Other Qualified Practitioner	$ 10.74
90785	HK	90785:HK	Occurrence	Supplemental Services Codes	Interactive Complexity	Interactive Complexity - High Risk	Other Qualified Practitioner	$ 10.74
90785	HL	90785:HL	Occurrence	Supplemental Services Codes	Interactive Complexity	Interactive Complexity -Intern	Other Qualified Practitioner	$ 10.74
90785	HL:93	90785:HL:93	Occurrence	Supplemental Services Codes	Interactive Complexity	Interactive Complexity -Intern-Telephone	Other Qualified Practitioner	$ 10.74
90785	HL:95	90785:HL:95	Occurrence	Supplemental Services Codes	Interactive Complexity	Interactive Complexity -Intern-Tele Video	Other Qualified Practitioner	$ 10.74
T1013		T1013	15	Supplemental Services Codes	Sign Language or Oral Interpretive Services, 15 Minutes		Other Qualified Practitioner	$ 19.52
T1013	HK	T1013:HK	15	Supplemental Services Codes	Sign Language or Oral Interpretive Services, 15 Minutes	Specialized MH program	Other Qualified Practitioner	$ 19.52
H2019		H2019	15	Therapeutic Behavioral Services (TBS) Code	Therapeutic Behavioral Services per 15 Minute		Other Qualified Practitioner	$ 56.27
H2019	HK	H2019:HK	15	Therapeutic Behavioral Services (TBS) Code	Therapeutic Behavioral Services per 15 Minute	Specialized MH program	Other Qualified Practitioner	$ 56.27
90791		90791	15	Assessment Codes	Psychiatric Diagnostic Evaluation, 15 Minutes		Psychologist (Licensed or Waivered)	$ 106.55
90791	59	90791:59	15	Assessment Codes	Psychiatric Diagnostic Evaluation, 15 Minutes	Two Procedures in a Day	Psychologist (Licensed or Waivered)	$ 106.55
90791	59,95	90791:59:95	15	Assessment Codes	Psychiatric Diagnostic Evaluation, 15 Minutes	Two Procedures in a Day w/Telemedicine	Psychologist (Licensed or Waivered)	$ 106.55
90791	59,95,HK	90791:59:95:HK	15	Assessment Codes	Psychiatric Diagnostic Evaluation, 15 Minutes	Two Procedures in a Day w/Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
90791	59,HK	90791:59:HK	15	Assessment Codes	Psychiatric Diagnostic Evaluation, 15 Minutes	Distinct Procedural Service in Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
90791	95	90791:95	15	Assessment Codes	Psychiatric Diagnostic Evaluation, 15 Minutes	Telemedicine	Psychologist (Licensed or Waivered)	$ 106.55
90791	95,HK	90791:95:HK	15	Assessment Codes	Psychiatric Diagnostic Evaluation, 15 Minutes	Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
90791	HK	90791:HK	15	Assessment Codes	Psychiatric Diagnostic Evaluation, 15 Minutes	Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
90791	HL	90791:HL	15	Assessment Codes	Psychiatric Diagnostic Evaluation, 15 Minutes	Intern	Psychologist (Licensed or Waivered)	$ 106.55
90791	HL,59	90791:HL:59	15	Assessment Codes	Psychiatric Diagnostic Evaluation, 15 Minutes	Intern and Two Procedures in a Day	Psychologist (Licensed or Waivered)	$ 106.55
90791	HL,59,95	90791:HL:59:95	15	Assessment Codes	Psychiatric Diagnostic Evaluation, 15 Minutes	Intern and Two Procedures in a Day w/Telemedicine	Psychologist (Licensed or Waivered)	$ 106.55
90791	HL,95	90791:HL:95	15	Assessment Codes	Psychiatric Diagnostic Evaluation, 15 Minutes	Intern w/Telemedicine	Psychologist (Licensed or Waivered)	$ 106.55
90885		90885	15	Assessment Codes	Psychiatric Evaluation of Hospital Records, Other Psychiatric Reports, Psychometric and/or Projective Tests, and Other Accumulated Data for Medical Diagnostic Purposes, 15 Minutes		Psychologist (Licensed or Waivered)	$ 106.55
90885	59	90885:59	15	Assessment Codes	Psychiatric Evaluation of Hospital Records, Other Psychiatric Reports, Psychometric and/or Projective Tests, and Other Accumulated Data for Medical Diagnostic Purposes, 15 Minutes	Two Procedures in a Day	Psychologist (Licensed or Waivered)	$ 106.55
90885	59,95	90885:59:95	15	Assessment Codes	Psychiatric Evaluation of Hospital Records, Other Psychiatric Reports, Psychometric and/or Projective Tests, and Other Accumulated Data for Medical Diagnostic Purposes, 15 Minutes	Two Procedures in a Day w/Telemedicine	Psychologist (Licensed or Waivered)	$ 106.55
90885	59,95,HK	90885:59:95:HK	15	Assessment Codes	Psychiatric Evaluation of Hospital Records, Other Psychiatric Reports, Psychometric and/or Projective Tests, and Other Accumulated Data for Medical Diagnostic Purposes, 15 Minutes	Two Procedures in a Day w/Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
90885	59,HK	90885:59:HK	15	Assessment Codes	Psychiatric Evaluation of Hospital Records, Other Psychiatric Reports, Psychometric and/or Projective Tests, and Other Accumulated Data for Medical Diagnostic Purposes, 15 Minutes	Two Procedures in a Day in Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
90885	95	90885:95	15	Assessment Codes	Psychiatric Evaluation of Hospital Records, Other Psychiatric Reports, Psychometric and/or Projective Tests, and Other Accumulated Data for Medical Diagnostic Purposes, 15 Minutes	Telemedicine	Psychologist (Licensed or Waivered)	$ 106.55
90885	95,HK	90885:95:HK	15	Assessment Codes	Psychiatric Evaluation of Hospital Records, Other Psychiatric Reports, Psychometric and/or Projective Tests, and Other Accumulated Data for Medical Diagnostic Purposes, 15 Minutes	Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55

90885	HK	90885:HK	15	Assessment Codes	Psychiatric Evaluation of Hospital Records, Other Psychiatric Reports, Psychometric and/or Projective Tests, and Other Accumulated Data for Medical Diagnostic Purposes, 15 Minutes	Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
90885	HL	90885:HL	15	Assessment Codes	Psychiatric Evaluation of Hospital Records, Other Psychiatric Reports, Psychometric and/or Projective Tests, and Other Accumulated Data for Medical Diagnostic Purposes, 15 Minutes	Intern	Psychologist (Licensed or Waivered)	$ 106.55
90885	HL,59	90885:HL:59	15	Assessment Codes	Psychiatric Evaluation of Hospital Records, Other Psychiatric Reports, Psychometric and/or Projective Tests, and Other Accumulated Data for Medical Diagnostic Purposes, 15 Minutes	Intern and Two Procedures in a Day	Psychologist (Licensed or Waivered)	$ 106.55
96105		96105:	60	Assessment Codes	Assessment of Aphasia, per Hour		Psychologist (Licensed or Waivered)	$ 426.21
96105	95	96105:95	60	Assessment Codes	Assessment of Aphasia, per Hour	Telemedicine	Psychologist (Licensed or Waivered)	$ 426.21
96105	95:HK	96105:95:HK	60	Assessment Codes	Assessment of Aphasia, per Hour	Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
96105	HK	96105:HK	60	Assessment Codes	Assessment of Aphasia, per Hour	Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
96110		96110:	15	Assessment Codes	Developmental Screening, 15 Minutes		Psychologist (Licensed or Waivered)	$ 106.55
96110	59	96110:59	15	Assessment Codes	Developmental Screening, 15 Minutes	Two Procedures in a Day	Psychologist (Licensed or Waivered)	$ 106.55
96110	59:95	96110:59:95	15	Assessment Codes	Developmental Screening, 15 Minutes	Two Procedures in a Day w/Telemedicine	Psychologist (Licensed or Waivered)	$ 106.55
96110	59:95:HK	96110:59:95:HK	15	Assessment Codes	Developmental Screening, 15 Minutes	Two Procedures in a Day w/Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
96110	59:HK	96110:59:HK	15	Assessment Codes	Developmental Screening, 15 Minutes	Two Procedures in a Day in Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
96110	95	96110:95	15	Assessment Codes	Developmental Screening, 15 Minutes	Telemedicine	Psychologist (Licensed or Waivered)	$ 106.55
96110	95:HK	96110:95:HK	15	Assessment Codes	Developmental Screening, 15 Minutes	Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
96110	HK	96110:HK	15	Assessment Codes	Developmental Screening, 15 Minutes	Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
96112		96112:	60	Assessment Codes	Developmental Testing, First Hour		Psychologist (Licensed or Waivered)	$ 426.21
96112	59	96112:59	60	Assessment Codes	Developmental Testing, First Hour	Two Procedures in a Day	Psychologist (Licensed or Waivered)	$ 426.21
96112	59:95	96112:59:95	60	Assessment Codes	Developmental Testing, First Hour	Two Procedures in a Day w/Telemedicine	Psychologist (Licensed or Waivered)	$ 426.21
96112	59:95:HK	96112:59:95:HK	60	Assessment Codes	Developmental Testing, First Hour	Two Procedures in a Day w/Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
96112	59:HK	96112:59:HK	60	Assessment Codes	Developmental Testing, First Hour	Two Procedures in a Day in Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
96112	95	96112:95	60	Assessment Codes	Developmental Testing, First Hour	Telemedicine	Psychologist (Licensed or Waivered)	$ 426.21
96112	95:HK	96112:95:HK	60	Assessment Codes	Developmental Testing, First Hour	Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
96112	HK	96112:HK	60	Assessment Codes	Developmental Testing, First Hour	Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
96113		96113:	30	Assessment Codes	Developmental Testing, Each Additional 30 Minutes		Psychologist (Licensed or Waivered)	$ 213.11
96113	95	96113:95	30	Assessment Codes	Developmental Testing, Each Additional 30 Minutes	Telemedicine	Psychologist (Licensed or Waivered)	$ 213.11
96113	95:HK	96113:95:HK	30	Assessment Codes	Developmental Testing, Each Additional 30 Minutes	Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 213.11
96113	HK	96113:HK	30	Assessment Codes	Developmental Testing, Each Additional 30 Minutes	Specialized MH program	Psychologist (Licensed or Waivered)	$ 213.11
96116		96116:	60	Assessment Codes	Neurobehavioral Status Exam, First Hour		Psychologist (Licensed or Waivered)	$ 426.21
96116	59	96116:59	60	Assessment Codes	Neurobehavioral Status Exam, First Hour	Two Procedures in a Day	Psychologist (Licensed or Waivered)	$ 426.21
96116	59:95	96116:59:95	60	Assessment Codes	Neurobehavioral Status Exam, First Hour	Two Procedures in a Day w/Telemedicine	Psychologist (Licensed or Waivered)	$ 426.21
96116	59:95:HK	96116:59:95:HK	60	Assessment Codes	Neurobehavioral Status Exam, First Hour	Two Procedures in a Day w/Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
96116	59:HK	96116:59:HK	60	Assessment Codes	Neurobehavioral Status Exam, First Hour	Two Procedures in a Day in Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
96116	95	96116:95	60	Assessment Codes	Neurobehavioral Status Exam, First Hour	Telemedicine	Psychologist (Licensed or Waivered)	$ 426.21
96116	95:HK	96116:95:HK	60	Assessment Codes	Neurobehavioral Status Exam, First Hour	Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
96116	HK	96116:HK	60	Assessment Codes	Neurobehavioral Status Exam, First Hour	Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
96121		96121:	60	Assessment Codes	Neurobehavioral Status Exam, Each Additional Hour		Psychologist (Licensed or Waivered)	$ 426.21
96121	95	96121:95	60	Assessment Codes	Neurobehavioral Status Exam, Each Additional Hour	Telemedicine	Psychologist (Licensed or Waivered)	$ 426.21
96121	95:HK	96121:95:HK	60	Assessment Codes	Neurobehavioral Status Exam, Each Additional Hour	Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
96121	HK	96121:HK	60	Assessment Codes	Neurobehavioral Status Exam, Each Additional Hour	Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
96125		96125:	60	Assessment Codes	Standardized Cognitive Performance Testing, per Hour		Psychologist (Licensed or Waivered)	$ 426.21
96125	59	96125:59	60	Assessment Codes	Standardized Cognitive Performance Testing, per Hour	Two Procedures in a Day	Psychologist (Licensed or Waivered)	$ 426.21
96125	59:95	96125:59:95	60	Assessment Codes	Standardized Cognitive Performance Testing, per Hour	Two Procedures in a Day w/Telemedicine	Psychologist (Licensed or Waivered)	$ 426.21
96125	59:95:HK	96125:59:95:HK	60	Assessment Codes	Standardized Cognitive Performance Testing, per Hour	Two Procedures in a Day w/Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
96125	59:HK	96125:59:HK	60	Assessment Codes	Standardized Cognitive Performance Testing, per Hour	Two Procedures in a Day in Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
96125	95	96125:95	60	Assessment Codes	Standardized Cognitive Performance Testing, per Hour	Telemedicine	Psychologist (Licensed or Waivered)	$ 426.21
96125	95:HK	96125:95:HK	60	Assessment Codes	Standardized Cognitive Performance Testing, per Hour	Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
96125	HK	96125:HK	60	Assessment Codes	Standardized Cognitive Performance Testing, per Hour	Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
96127		96127:	15	Assessment Codes	Brief Emotional/Behavioral Assessment, 15 Minutes		Psychologist (Licensed or Waivered)	$ 106.55
96127	59	96127:59	15	Assessment Codes	Brief Emotional/Behavioral Assessment, 15 Minutes	Two Procedures in a Day	Psychologist (Licensed or Waivered)	$ 106.55
96127	59:95	96127:59:95	15	Assessment Codes	Brief Emotional/Behavioral Assessment, 15 Minutes	Two Procedures in a Day w/Telemedicine	Psychologist (Licensed or Waivered)	$ 106.55
96127	59:95:HK	96127:59:95:HK	15	Assessment Codes	Brief Emotional/Behavioral Assessment, 15 Minutes	Two Procedures in a Day w/Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
96127	59:HK	96127:59:HK	15	Assessment Codes	Brief Emotional/Behavioral Assessment, 15 Minutes	Two Procedures in a Day in Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
96127	95	96127:95	15	Assessment Codes	Brief Emotional/Behavioral Assessment, 15 Minutes	Telemedicine	Psychologist (Licensed or Waivered)	$ 106.55
96127	95:HK	96127:95:HK	15	Assessment Codes	Brief Emotional/Behavioral Assessment, 15 Minutes	Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
96127	HK	96127:HK	15	Assessment Codes	Brief Emotional/Behavioral Assessment, 15 Minutes	Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
96130		96130:	60	Assessment Codes	Psychological Testing Evaluation, First Hour		Psychologist (Licensed or Waivered)	$ 426.21
96130	59	96130:59	60	Assessment Codes	Psychological Testing Evaluation, First Hour	Two Procedures in a Day	Psychologist (Licensed or Waivered)	$ 426.21
96130	59:95	96130:59:95	60	Assessment Codes	Psychological Testing Evaluation, First Hour	Two Procedures in a Day w/Telemedicine	Psychologist (Licensed or Waivered)	$ 426.21
96130	59:95:HK	96130:59:95:HK	60	Assessment Codes	Psychological Testing Evaluation, First Hour	Two Procedures in a Day w/Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
96130	59:HK	96130:59:HK	60	Assessment Codes	Psychological Testing Evaluation, First Hour	Distinct Procedural Service in Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
96130	95	96130:95	60	Assessment Codes	Psychological Testing Evaluation, First Hour	Telemedicine	Psychologist (Licensed or Waivered)	$ 426.21
96130	95:HK	96130:95:HK	60	Assessment Codes	Psychological Testing Evaluation, First Hour	Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
96130	HK	96130:HK	60	Assessment Codes	Psychological Testing Evaluation, First Hour	Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
96130	HL	96130:HL	60	Assessment Codes	Psychological Testing Evaluation, First Hour	Intern	Psychologist (Licensed or Waivered)	$ 426.21
96130	HL:59	96130:HL:59	60	Assessment Codes	Psychological Testing Evaluation, First Hour	Intern and Two Procedures in a Day	Psychologist (Licensed or Waivered)	$ 426.21
96130	HL:93	96130:HL:93	60	Assessment Codes	Psychological Testing Evaluation, First Hour	Intern and Telephone onl	Psychologist (Licensed or Waivered)	$ 426.21
96130	HL:93:59	96130:HL:93:59	60	Assessment Codes	Psychological Testing Evaluation, First Hour	Intern and Two Procedures w/Telephone onl	Psychologist (Licensed or Waivered)	$ 426.21

96130	HL:59	96130:HL:95	60	Assessment Codes	Psychological Testing Evaluation, First Hour	Intern w/Telemedicine	Psychologist (Licensed or Waivered)	$ 426.21
96130	HL:95:59	96130:HL:95:59	60	Assessment Codes	Psychological Testing Evaluation, First Hour	Intern and Two Procedures in a Day w/Telemedicine	Psychologist (Licensed or Waivered)	$ 426.21
96131		96131:	60	Assessment Codes	Psychological Testing Evaluation, Each Additional Hour		Psychologist (Licensed or Waivered)	$ 426.21
96131	59	96131:59	60	Assessment Codes	Psychological Testing Evaluation, Each Additional Hour	Two Procedures in a Day	Psychologist (Licensed or Waivered)	$ 426.21
96131	59:95	96131:59:95	60	Assessment Codes	Psychological Testing Evaluation, Each Additional Hour	Two Procedures in a Day w/Telemedicine	Psychologist (Licensed or Waivered)	$ 426.21
96131	59:95:HK	96131:59:95:HK	60	Assessment Codes	Psychological Testing Evaluation, Each Additional Hour	Two Procedures in a Day w/Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
96131	59:HK	96131:59:HK	60	Assessment Codes	Psychological Testing Evaluation, Each Additional Hour	Distinct Procedural Service in Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
96131	95	96131:95	60	Assessment Codes	Psychological Testing Evaluation, Each Additional Hour	Telemedicine	Psychologist (Licensed or Waivered)	$ 426.21
96131	95:HK	96131:95:HK	60	Assessment Codes	Psychological Testing Evaluation, Each Additional Hour	Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
96131	HK	96131:HK	60	Assessment Codes	Psychological Testing Evaluation, Each Additional Hour	Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
96131	HL	96131:HL	60	Assessment Codes	Psychological Testing Evaluation, Each Additional Hour	Intern	Psychologist (Licensed or Waivered)	$ 426.21
96131	HL:59	96131:HL:59	60	Assessment Codes	Psychological Testing Evaluation, Each Additional Hour	Intern and Two Procedures in a Day	Psychologist (Licensed or Waivered)	$ 426.21
96131	HL:93	96131:HL:93	60	Assessment Codes	Psychological Testing Evaluation, Each Additional Hour	Intern and Telephone onl	Psychologist (Licensed or Waivered)	$ 426.21
96131	HL:93:59	96131:HL:93:59	60	Assessment Codes	Psychological Testing Evaluation, Each Additional Hour	Intern and Two Procedures w/Telephone onl	Psychologist (Licensed or Waivered)	$ 426.21
96131	HL:59	96131:HL:95	60	Assessment Codes	Psychological Testing Evaluation, Each Additional Hour	Intern w/Telemedicine	Psychologist (Licensed or Waivered)	$ 426.21
96131	HL:95:59	96131:HL:95:59	60	Assessment Codes	Psychological Testing Evaluation, Each Additional Hour	Intern and Two Procedures in a Day w/Telemedicine	Psychologist (Licensed or Waivered)	$ 426.21
96132		96132:	60	Assessment Codes	Neuropsychological Testing Evaluation, First Hour		Psychologist (Licensed or Waivered)	$ 426.21
96132	59	96132:59	60	Assessment Codes	Neuropsychological Testing Evaluation, First Hour	Two Procedures in a Day	Psychologist (Licensed or Waivered)	$ 426.21
96132	59:95	96132:59:95	60	Assessment Codes	Neuropsychological Testing Evaluation, First Hour	Two Procedures in a Day w/Telemedicine	Psychologist (Licensed or Waivered)	$ 426.21
96132	59:95:HK	96132:59:95:HK	60	Assessment Codes	Neuropsychological Testing Evaluation, First Hour	Two Procedures in a Day w/Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
96132	59:HK	96132:59:HK	60	Assessment Codes	Neuropsychological Testing Evaluation, First Hour	Two Procedures in a Day in Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
96132	95	96132:95	60	Assessment Codes	Neuropsychological Testing Evaluation, First Hour	Telemedicine	Psychologist (Licensed or Waivered)	$ 426.21
96132	95:HK	96132:95:HK	60	Assessment Codes	Neuropsychological Testing Evaluation, First Hour	Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
96132	HK	96132:HK	60	Assessment Codes	Neuropsychological Testing Evaluation, First Hour	Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
96133		96133:	60	Assessment Codes	Neuropsychological Testing Evaluation, Each Additional Hour		Psychologist (Licensed or Waivered)	$ 426.21
96133	95	96133:95	60	Assessment Codes	Neuropsychological Testing Evaluation, Each Additional Hour	Telemedicine	Psychologist (Licensed or Waivered)	$ 426.21
96133	95:HK	96133:95:HK	60	Assessment Codes	Neuropsychological Testing Evaluation, Each Additional Hour	Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
96133	HK	96133:HK	60	Assessment Codes	Neuropsychological Testing Evaluation, Each Additional Hour	Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
96136		96136:	30	Assessment Codes	Psychological or Neuropsychological Test Administration, First 30 Minutes		Psychologist (Licensed or Waivered)	$ 213.11
96136	59	96136:59	30	Assessment Codes	Psychological or Neuropsychological Test Administration, First 30 Minutes	Two Procedures in a Day	Psychologist (Licensed or Waivered)	$ 213.11
96136	59:95	96136:59:95	30	Assessment Codes	Psychological or Neuropsychological Test Administration, First 30 Minutes	Two Procedures in a Day w/Telemedicine	Psychologist (Licensed or Waivered)	$ 213.11
96136	59:95:HK	96136:59:95:HK	30	Assessment Codes	Psychological or Neuropsychological Test Administration, First 30 Minutes	Two Procedures in a Day w/Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 213.11
96136	59:HK	96136:59:HK	30	Assessment Codes	Psychological or Neuropsychological Test Administration, First 30 Minutes	Two Procedures in a Day in Specialized MH program	Psychologist (Licensed or Waivered)	$ 213.11
96136	95	96136:95	30	Assessment Codes	Psychological or Neuropsychological Test Administration, First 30 Minutes	Telemedicine	Psychologist (Licensed or Waivered)	$ 213.11
96136	95:HK	96136:95:HK	30	Assessment Codes	Psychological or Neuropsychological Test Administration, First 30 Minutes	Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 213.11
96136	HK	96136:HK	30	Assessment Codes	Psychological or Neuropsychological Test Administration, First 30 Minutes	Specialized MH program	Psychologist (Licensed or Waivered)	$ 213.11
96137		96137:	30	Assessment Codes	Psychological or Neuropsychological Test Administration, Each Additional 30 Minutes		Psychologist (Licensed or Waivered)	$ 213.11
96137	95	96137:95	30	Assessment Codes	Psychological or Neuropsychological Test Administration, Each Additional 30 Minutes	Telemedicine	Psychologist (Licensed or Waivered)	$ 213.11
96137	95:HK	96137:95:HK	30	Assessment Codes	Psychological or Neuropsychological Test Administration, Each Additional 30 Minutes	Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 213.11
96137	HK	96137:HK	30	Assessment Codes	Psychological or Neuropsychological Test Administration, Each Additional 30 Minutes	Specialized MH program	Psychologist (Licensed or Waivered)	$ 213.11
96146		96146:	15	Assessment Codes	Psychological or Neuropsychological Test Administration, 15 Minutes		Psychologist (Licensed or Waivered)	$ 106.55
96146	59	96146:59	15	Assessment Codes	Psychological or Neuropsychological Test Administration, 15 Minutes	Two Procedures in a Day	Psychologist (Licensed or Waivered)	$ 106.55
96146	59:95	96146:59:95	15	Assessment Codes	Psychological or Neuropsychological Test Administration, 15 Minutes	Two Procedures in a Day w/Telemedicine	Psychologist (Licensed or Waivered)	$ 106.55
96146	59:95:HK	96146:59:95:HK	15	Assessment Codes	Psychological or Neuropsychological Test Administration, 15 Minutes	Two Procedures in a Day w/Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
96146	59:HK	96146:59:HK	15	Assessment Codes	Psychological or Neuropsychological Test Administration, 15 Minutes	Two Procedures in a Day in Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
96146	95	96146:95	15	Assessment Codes	Psychological or Neuropsychological Test Administration, 15 Minutes	Telemedicine	Psychologist (Licensed or Waivered)	$ 106.55
96146	95:HK	96146:95:HK	15	Assessment Codes	Psychological or Neuropsychological Test Administration, 15 Minutes	Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
96146	HK	96146:HK	15	Assessment Codes	Psychological or Neuropsychological Test Administration, 15 Minutes	Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
98966	93	98966:93	8	Assessment Codes	Telephone Assessment and Management Service, 5-10 Minutes	Telephone only	Psychologist (Licensed or Waivered)	$ 56.83
98967	93	98967:93	16	Assessment Codes	Telephone Assessment and Management Service, 11-20 Minutes	Telephone only	Psychologist (Licensed or Waivered)	$ 113.66
98968	93	98968:93	26	Assessment Codes	Telephone Assessment and Management Service, 21-30 Minutes	Telephone only	Psychologist (Licensed or Waivered)	$ 184.69
H0031		H0031	15	Assessment Codes	Mental Health Assessment by Non Physician, 15 Minutes		Psychologist (Licensed or Waivered)	$ 106.55
H0031	HK	H0031:HK	15	Assessment Codes	Mental Health Assessment by Non Physician, 15 Minutes	Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55

H2000		H2000	15	Assessment Codes	Comprehensive Multidisciplinary Evaluation, 15 Minutes		Psychologist (Licensed or Waivered)	$ 106.55
H2000	HK	H2000:HK	15	Assessment Codes	Comprehensive Multidisciplinary Evaluation, 15 Minutes	Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
99366		99366:	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Face-to-face with Patient and/or Family. 30 Minutes or More		Psychologist (Licensed or Waivered)	$ 426.21
99366	27	99366:27	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Face-to-face with Patient and/or Family. 30 Minutes or More	Multiple E/M	Psychologist (Licensed or Waivered)	$ 426.21
99366	27:59	99366:27:59	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Face-to-face with Patient and/or Family. 30 Minutes or More	Multiple E/M and Two Procedures in a Day	Psychologist (Licensed or Waivered)	$ 426.21
99366	27:59:95	99366:27:59:95	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Face-to-face with Patient and/or Family. 30 Minutes or More	Multiple E/M and Two Procedures in a Day w/Telemedicine	Psychologist (Licensed or Waivered)	$ 426.21
99366	27:59:95:HK	99366:27:59:95:H	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Face-to-face with Patient and/or Family. 30 Minutes or More	Multiple E/M and Two Procedures in a Day w/Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
99366	59	99366:59	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Face-to-face with Patient and/or Family. 30 Minutes or More	Two Procedures in a Day	Psychologist (Licensed or Waivered)	$ 426.21
99366	59:95	99366:59:95	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Face-to-face with Patient and/or Family. 30 Minutes or More	Two Procedures in a Day w/Telemedicine	Psychologist (Licensed or Waivered)	$ 426.21
99366	59:95:HK	99366:59:95:HK	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Face-to-face with Patient and/or Family. 30 Minutes or More	Two Procedures in a Day w/Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
99366	95	99366:95	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Face-to-face with Patient and/or Family. 30 Minutes or More	Telemedicine	Psychologist (Licensed or Waivered)	$ 426.21
99366	95:HK	99366:95:HK	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Face-to-face with Patient and/or Family. 30 Minutes or More	Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
99366	HK	99366:HK	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Face-to-face with Patient and/or Family. 30 Minutes or More	Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
99368		99368:	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Patient and/or Family Not Present. 30 Minutes or More		Psychologist (Licensed or Waivered)	$ 426.21
99368	27	99368:27	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Patient and/or Family Not Present. 30 Minutes or More	Multiple E/M	Psychologist (Licensed or Waivered)	$ 426.21
99368	27:59	99368:27:59	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Patient and/or Family Not Present. 30 Minutes or More	Multiple E/M and Two Procedures in a Day	Psychologist (Licensed or Waivered)	$ 426.21
99368	27:59:95	99368:27:59:95	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Patient and/or Family Not Present. 30 Minutes or More	Multiple E/M and Two Procedures in a Day w/Telemedicine	Psychologist (Licensed or Waivered)	$ 426.21
99368	27:59:95:HK	99368:27:59:95:H	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Patient and/or Family Not Present. 30 Minutes or More	Multiple E/M and Two Procedures in a Day w/Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
99368	59	99368:59	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Patient and/or Family Not Present. 30 Minutes or More	Two Procedures in a Day	Psychologist (Licensed or Waivered)	$ 426.21
99368	59:95	99368:59:95	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Patient and/or Family Not Present. 30 Minutes or More	Two Procedures in a Day w/Telemedicine	Psychologist (Licensed or Waivered)	$ 426.21
99368	59:95:HK	99368:59:95:HK	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Patient and/or Family Not Present. 30 Minutes or More	Two Procedures in a Day w/Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
99368	95	99368:95	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Patient and/or Family Not Present. 30 Minutes or More	Telemedicine	Psychologist (Licensed or Waivered)	$ 426.21

99368	95:HK	99368:95:HK	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Patient and/or Family Not Present. 30 Minutes or More	Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
99368	HK	99368:HK	60	Plan Development Codes	Medical Team Conference with Interdisciplinary Team of Health Care Professionals, Participation by Non Physician. Patient and/or Family Not Present. 30 Minutes or More	Specialized MH program	Psychologist (Licensed or Waivered)	$ 426.21
99484		99484:	60	Plan Development Codes	Care Management Services for Behavioral Health Conditions, Directed by Physician. At Least 20 Minutes***		Psychologist (Licensed or Waivered)	$ 426.21
99484	95	99484:95	60	Plan Development Codes	Care Management Services for Behavioral Health Conditions, Directed by Physician. At Least 20 Minutes***	Two Procedures in a Day	Psychologist (Licensed or Waivered)	$ 426.21
99484	95:HK	99484:95:HK	60	Plan Development Codes	Care Management Services for Behavioral Health Conditions, Directed by Physician. At Least 20 Minutes***	Two Procedures in a Day w/Telemedicine	Psychologist (Licensed or Waivered)	$ 426.21
99484	HK	99484:HK	60	Plan Development Codes	Care Management Services for Behavioral Health Conditions, Directed by Physician. At Least 20 Minutes***	Telemedicine	Psychologist (Licensed or Waivered)	$ 426.21
H0032		H0032	15	Plan Development Codes	Mental Health Service Plan Developed by Non-Physician, 15 Minutes		Psychologist (Licensed or Waivered)	$ 106.55
H0032	HK	H0032:HK	15	Plan Development Codes	Mental Health Service Plan Developed by Non-Physician, 15 Minutes	Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
90785		90785:	Occurrence	Supplemental Services Codes	Interactive Complexity	Interactive Complexity	Psychologist (Licensed or Waivered)	$ 9.90
90785	95	90785:95	Occurrence	Supplemental Services Codes	Interactive Complexity	Interactive Complexity - Tele Video	Psychologist (Licensed or Waivered)	$ 9.90
90785	95:HK	90785:95:HK	Occurrence	Supplemental Services Codes	Interactive Complexity	Interactive Complexity - Tele Video - High Risk	Psychologist (Licensed or Waivered)	$ 9.90
90785	HK	90785:HK	Occurrence	Supplemental Services Codes	Interactive Complexity	Interactive Complexity - High Risk	Psychologist (Licensed or Waivered)	$ 9.90
90785	HL	90785:HL	Occurrence	Supplemental Services Codes	Interactive Complexity	Interactive Complexity -Intern	Psychologist (Licensed or Waivered)	$ 9.90
90785	HL:93	90785:HL:93	Occurrence	Supplemental Services Codes	Interactive Complexity	Interactive Complexity -Intern-Telephone	Psychologist (Licensed or Waivered)	$ 9.90
90785	HL:95	90785:HL:95	Occurrence	Supplemental Services Codes	Interactive Complexity	Interactive Complexity -Intern-Tele Video	Psychologist (Licensed or Waivered)	$ 9.90
90887		90887:	15	Supplemental Services Codes	Interpretation or Explanation of Results of Psychiatric or Other Medical Procedures to Family or Other Responsible Persons, 15 Minutes		Psychologist (Licensed or Waivered)	$ 106.55
90887	59	90887:59	15	Supplemental Services Codes	Interpretation or Explanation of Results of Psychiatric or Other Medical Procedures to Family or Other Responsible Persons, 15 Minutes	Two Procedures in a Day	Psychologist (Licensed or Waivered)	$ 106.55
90887	59:95	90887:59:95	15	Supplemental Services Codes	Interpretation or Explanation of Results of Psychiatric or Other Medical Procedures to Family or Other Responsible Persons, 15 Minutes	Two Procedures in a Day w/Telemedicine	Psychologist (Licensed or Waivered)	$ 106.55
90887	59:95:HK	90887:59:95:HK	15	Supplemental Services Codes	Interpretation or Explanation of Results of Psychiatric or Other Medical Procedures to Family or Other Responsible Persons, 15 Minutes	Two Procedures in a Day w/Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
90887	59:HK	90887:59:HK	15	Supplemental Services Codes	Interpretation or Explanation of Results of Psychiatric or Other Medical Procedures to Family or Other Responsible Persons, 15 Minutes	Two Procedures in a Day in Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
90887	95	90887:95	15	Supplemental Services Codes	Interpretation or Explanation of Results of Psychiatric or Other Medical Procedures to Family or Other Responsible Persons, 15 Minutes	Telemedicine	Psychologist (Licensed or Waivered)	$ 106.55
90887	95:HK	90887:95:HK	15	Supplemental Services Codes	Interpretation or Explanation of Results of Psychiatric or Other Medical Procedures to Family or Other Responsible Persons, 15 Minutes	Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
90887	HK	90887:HK	15	Supplemental Services Codes	Interpretation or Explanation of Results of Psychiatric or Other Medical Procedures to Family or Other Responsible Persons, 15 Minutes	Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
90887	HL	90887:HL	15	Supplemental Services Codes	Interpretation or Explanation of Results of Psychiatric or Other Medical Procedures to Family or Other Responsible Persons, 15 Minutes	Intern	Psychologist (Licensed or Waivered)	$ 106.55
90887	HL:59	90887:HL:59	15	Supplemental Services Codes	Interpretation or Explanation of Results of Psychiatric or Other Medical Procedures to Family or Other Responsible Persons, 15 Minutes	Intern and Two Procedures in a Day	Psychologist (Licensed or Waivered)	$ 106.55
90887	HL:95	90887:HL:95	15	Supplemental Services Codes	Interpretation or Explanation of Results of Psychiatric or Other Medical Procedures to Family or Other Responsible Persons, 15 Minutes	Intern w/Telemedicine	Psychologist (Licensed or Waivered)	$ 106.55
90887	HL:59:95	90887:HL:95:59	15	Supplemental Services Codes	Interpretation or Explanation of Results of Psychiatric or Other Medical Procedures to Family or Other Responsible Persons, 15 Minutes	Intern and Two Procedures in a Day w/Telemedicine	Psychologist (Licensed or Waivered)	$ 106.55
96161		96161:	15	Supplemental Services Codes	Caregiver Assessment Administration of Care Giver Focused Risk Assessment, 15 Minutes		Psychologist (Licensed or Waivered)	$ 106.55
96161	59	96161:59	15	Supplemental Services Codes	Caregiver Assessment Administration of Care Giver Focused Risk Assessment, 15 Minutes	Two Procedures in a Day	Psychologist (Licensed or Waivered)	$ 106.55
96161	59:95	96161:59:95	15	Supplemental Services Codes	Caregiver Assessment Administration of Care Giver Focused Risk Assessment, 15 Minutes	Two Procedures in a Day w/Telemedicine	Psychologist (Licensed or Waivered)	$ 106.55
96161	59:95:HK	96161:59:95:HK	15	Supplemental Services Codes	Caregiver Assessment Administration of Care Giver Focused Risk Assessment, 15 Minutes	Two Procedures in a Day w/Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
96161	59:HK	96161:59:HK	15	Supplemental Services Codes	Caregiver Assessment Administration of Care Giver Focused Risk Assessment, 15 Minutes	Two Procedures in a Day in Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
96161	95	96161:95	15	Supplemental Services Codes	Caregiver Assessment Administration of Care Giver Focused Risk Assessment, 15 Minutes	Telemedicine	Psychologist (Licensed or Waivered)	$ 106.55
96161	95:HK	96161:95:HK	15	Supplemental Services Codes	Caregiver Assessment Administration of Care Giver Focused Risk Assessment, 15 Minutes	Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
96161	HK	96161:HK	15	Supplemental Services Codes	Caregiver Assessment Administration of Care Giver Focused Risk Assessment, 15 Minutes	Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
T1013		T1013	15	Supplemental Services Codes	Sign Language or Oral Interpretive Services, 15 Minutes		Psychologist (Licensed or Waivered)	$ 18.00
T1013	HK	T1013:HK	15	Supplemental Services Codes	Sign Language or Oral Interpretive Services, 15 Minutes	Specialized MH program	Psychologist (Licensed or Waivered)	$ 18.00
90880		90880:	15	Therapy Codes	Hypnotherapy		Psychologist (Licensed or Waivered)	$ 106.55
90880	59	90880:59	15	Therapy Codes	Hypnotherapy	Two Procedures in a Day	Psychologist (Licensed or Waivered)	$ 106.55

90880	59:95	90880:59:95	15	Therapy Codes	Hypnotherapy	Two Procedures in a Day w/Telemedicine	Psychologist (Licensed or Waivered)	$ 106.55
90880	59:95:HK	90880:59:95:HK	15	Therapy Codes	Hypnotherapy	Two Procedures in a Day w/Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
90880	59:HK	90880:59:HK	15	Therapy Codes	Hypnotherapy	Two Procedures in a Day in Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
90880	95	90880:95	15	Therapy Codes	Hypnotherapy	Telemedicine	Psychologist (Licensed or Waivered)	$ 106.55
90880	95:HK	90880:95:HK	15	Therapy Codes	Hypnotherapy	Telemedicine in Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55
90880	HK	90880:HK	15	Therapy Codes	Hypnotherapy	Specialized MH program	Psychologist (Licensed or Waivered)	$ 106.55

Exhibit C

COMPLIANCE AND PROGRAM INTEGRITY

Evidence of Contractual Compliance

Contractor shall document evidence of compliance with all contractual provisions and provide to County upon request.

Exclusions Checks

Consistent with the requirements of 42 Code of Federal Regulations, (C.F.R.) part 455.436, Contractor shall confirm the identity and determine the exclusion status of all providers (employees and subcontractors), as well as any person with an ownership or control interest, or who is an agent or managing employee of Contractor through monthly checks of Federal and State databases. The databases to be included are:

A. The Social Security Administration's Death Master File
B. The National Plan and Provider Enumeration System (NPPES)
C. The Office of Inspector General's List of Excluded Individuals/Entities (LEIE)
D. The System for Award Management (SAM)
E. The California Department of Health Care Services (DHCS) Medi-Cal Suspended and Ineligible Provider List (S & I List)

Contractor shall retain evidence of monthly checks and provide to County upon request. If the Contractor finds a party that is excluded, Contractor shall notify the County within one (1) business day. Contractor shall not permit an excluded provider to render services to a County client.

Ownership Disclosure

Pursuant to the requirements of 42 C.F.R. § 455.104, Contractor must make disclosures regarding any person (individual or corporation) who has an ownership or control interest in the Contractor, whether the person (individual or corporation) is related to another person with an ownership or control interest in the Contractor as a spouse, parent, child, or sibling, or whether the person (individual or corporation) with an ownership or control interest in any subcontractor in which the Contractor has a five percent (5%) or more interest is related to another person with ownership or control interest in the Contractor as a spouse, parent, child or sibling.

The term "person with an ownership or control interest" means, with respect to the Contractor, a person who:

A. Has directly or indirectly an ownership of five percent (5%) or more in the Contractor; or
B. Is the owner of a whole or part interest in any mortgage, deed of trust, note, or other obligation secured in whole (or in part) by the Contractor or any property of or assets thereof, which whole or part interest is equal to or exceeds five percent (5%) of the total property and assets or the entity; or

C. Is an officer or director of the Contractor if the Contractor is organized as a corporation; or
D. Is a partner in the Contractor, if the Contractor is organized as a partnership

Contractor will provide County the following disclosures prior to the execution of this contract (and annually thereafter), prior to its extension or renewal (and annually thereafter), and within thirty five (35) days after any change in Contractor ownership:

A. The name and address of any person (individual or corporation) with an ownership or control interest in the Contractor. The address for corporate entities shall include, as applicable, a primary business address, every business location, and a P.O. Box address;
B. Date of birth and Social Security Number (in the case of an individual);
C. Other tax identification number [in the case of a corporation with an ownership or control interest in the Contractor or in any subcontractor in which the Contractor has a five percent (5%) or more interest];
D. Whether the person (individual or corporation) with an ownership or control interest in the Contractor is related to another person with ownership or control interest in the Contractor as a spouse, parent, child, or sibling; or whether the person (individual or corporation) with an ownership or control interest in any subcontractor in which the Contractor has a five percent (5%) or more interest is related to another person with ownership or control interest in the Contractor as a spouse, parent, child, or sibling;
E. The name of any other disclosing entity in which the Contractor has an ownership or control interest. Other disclosing entity means any other Medicaid disclosing entity and any entity that does not participate in Medicaid, but is required to disclose certain ownership and control information because of participation in any of the programs established under title V, XVIII, or XX of the Act. This includes:
    (1) Any hospital, skilled nursing facility, home health agency, independent clinical laboratory, renal disease facility, rural health clinic, or health maintenance organization that participates in Medicare (title XVIII);
    (2) Any Medicare intermediary or carrier; and
    (3) Any entity (other than an individual practitioner or group of practitioners) that furnishes, or arranges for the furnishing of, health-related services for which it claims payment under any plan or program established under title V or title XX of the Act.
    (4) The name, address, date of birth, and Social Security Number of any managing employee of the managed care entity.

Business Transactions Disclosure

Contractor must submit disclosures and updated disclosures to County regarding certain business transactions within thirty five (35) days, upon request. The following must be disclosed:

A. The ownership of any subcontractor with whom Contractor had business transactions totaling more than $25,000 during the 12-month period ending on the date of request; and
B. Any significant business transactions between Contractor and any wholly owned supplier, or between Contractor and any subcontractor, during the 5-year period ending on the date of request.

Persons Convicted of Crimes Disclosure

Contractor shall submit the following disclosures to County regarding Contractor's management prior to execution of this contract and at any time upon County request:

(A) The identity of any person who is a managing employee of Contractor who has been convicted of a crime related to federal health care programs. [42 C.F.R. § 455.106(a)(1), (2).]

(B) The identity of any person who is an agent of Contractor who has been convicted of a crime related to federal health care programs. (42 C.F.R. § 455.106(a)(1), (2).) For this purpose, the word "agent" has the meaning described in 42 C.F.R. § 455.101.

Criminal Background Checks

Contractor must require providers (employees and contracted) to consent to criminal background checks including livescans pursuant to 42 C.F.R. 455.434(a). Upon DHCS' determination that Contractor or a person with a five percent (5%) or more direct or indirect ownership interest in Contractor meets DHCS' criteria for criminal background checks as a high risk to the Medicaid program, Contractor's providers (employees and contracted) must submit livescans pursuant to 42 C.F.R. 455.434(b)(1).

Exhibit C is three pages

Exhibit E

TEHAMA COUNTY Behavioral Health Member Handbook

Specialty Mental Health Services and Drug Medi-Cal

Tehama County Health Services Agency
Mental Health and Substance Use Recovery Division
P.O. Box 400
1860 Walnut Street
Red Bluff, CA 96080
Phone: (530) 527-5631
TCHSA Access Line 1-800-240-3208 is available 24 hours a day, 7 days a week.

Effective Date: January 1, 2026[1]

NOTICE OF AVAILABILITY OF LANGUAGE ASSISTANCE SERVICES AND AUXILIARY AIDS AND SERVICES

English
ATTENTION: If you need help in your language call 1-800-240-3208 (TTY: 711). Aids and services for people with disabilities, like documents in braille and large print, are also available. Call 1-800-240-3208 (TTY: 711). These services are free of charge.

العربية (Arabic)
يُرجى الانتباه: إذا احتجت إلى المساعدة بلغتك، فاتصل بـ 1-800-240-3208 (TTY: 711). تتوفر أيضًا المساعدات والخدمات للأشخاص ذوي الإعاقة، مثل المستندات المكتوبة بطريقة بريل والخط الكبير. اتصل بـ 1-800-240-3208 (TTY: 711). هذه الخدمات مجانية.

Հայերեն (Armenian)
ՈՒՇԱԴՐՈՒԹՅՈՒՆ: Եթե Ձեզ օգնություն է հարկավոր Ձեր լեզվով, զանգահարեք 1-800-240-3208 (TTY: 711): Կան նաև օժանդակ միջոցներ ու ծառայություններ հաշմանդամություն ունեցող անձանց համար, օրինակ՝ Բրայլի գրատիպով ու խոշորատառ տպագրված նյութեր: Զանգահարեք 1-800-240-3208 (TTY: 711): Այդ ծառայություններն անվճար են:

ខ្មែរ (Cambodian)
ចំណាំ៖ បើអ្នក ត្រូវ ការជំនួយ ជាភាសា របស់អ្នក សូម ទូរស័ព្ទទៅលេខ 1-800-240-3208 (TTY: 711)។ ជំនួយ និង សេវាកម្ម សម្រាប់ ជនពិការ ដូចជាឯកសារសរសេរជាអក្សរផុស សម្រាប់ជនពិការភ្នែក ឬឯកសារសរសេរជាអក្សរពុម្ពធំ ក៏អាចរកបានផងដែរ។ ទូរស័ព្ទមកលេខ 1-800-240-3208 (TTY: 711)។ សេវាកម្មទាំងនេះមិនគិតថ្លៃឡើយ។

繁體中文 (Chinese)
请注意：如果您需要以您的母语提供帮助，请致电 1-800-240-3208 (TTY: 711)。另外还提供针对残疾人士的帮助和服务，例如盲文和需要较大字体阅读，也是方便取用的。请致电 1-800-240-3208 (TTY: 711)。这些服务都是免费的。

فارسی (Farsi)
توجه: اگر می‌خواهید به زبان خود کمک دریافت کنید، با 1-800-240-3208 (TTY: 711) تماس بگیرید. کمک‌ها و خدمات مخصوص افراد دارای معلولیت، مانند نسخه‌های خط بریل و چاپ با حروف بزرگ، نیز موجود است. با 1-800-240-3208 (TTY: 711) تماس بگیرید. این خدمات رایگان ارائه می‌شوند.

[1] The handbook must be offered at the time the member first accesses services.

हिंदी (Hindi)
ध्यान दें: अगर आपको अपनी भाषा में सहायता की आवश्यकता है तो 1-800-240-3208 (TTY: 711) पर कॉल करें। अशक्तता वाले लोगों के लिए सहायता और सेवाएं, जैसे ब्रेल और बड़े प्रिंट में भी दस्तावेज़ उपलब्ध हैं। 1-800-240-3208 (TTY: 711) पर कॉल करें। ये सेवाएं नि: शुल्क हैं।

Hmoob (Hmong)
CEEB TOOM: Yog koj xav tau kev pab txhais koj hom lus hu rau 1-800-240-3208 (TTY: 711). Muaj cov kev pab txhawb thiab kev pab cuam rau cov neeg xiam oob qhab, xws li puav leej muaj ua cov ntawv su thiab luam tawm ua tus ntawv loj. Hu rau 1-800-240-3208 (TTY: 711). Cov kev pab cuam no yog pab dawb xwb.

日本語 (Japanese)
注意日本語での対応が必要な場合は 1-800-240-3208 (TTY: 711)へお電話ください。点字の資料や文字の拡大表示など、障がいをお持ちの方のためのサービスも用意しています。 1-800-240-3208 (TTY: 711)へお電話ください。これらのサービスは無料で提供しています。

한국어 (Korean)
유의사항: 귀하의 언어로 도움을 받고 싶으시면 1-800-240-3208 (TTY: 711) 번으로 문의하십시오. 점자나 큰 활자로 된 문서와 같이 장애가 있는 분들을 위한 도움과 서비스도 이용 가능합니다. 1-800-240-3208 (TTY: 711) 번으로 문의하십시오. 이러한 서비스는 무료로 제공됩니다.

ພາສາລາວ (Laotian)
ປະກາດ: ຖ້າທ່ານຕ້ອງການຄວາມຊ່ວຍເຫຼືອໃນພາສາຂອງທ່ານໃຫ້ໂທຫາເບີ 1-800-240-3208 (TTY: 711). ຍັງມີຄວາມຊ່ວຍເຫຼືອແລະການບໍລິການສໍາລັບຄົນພິການ
ເຊັ່ນເອກະສານທີ່ເປັນອັກສອນນູນແລະມີໂຕພິມໃຫຍ່ ໃຫ້ໂທຫາເບີ
1-800-240-3208 (TTY: 711). ການບໍລິການເຫຼົ່ານີ້ບໍ່ຕ້ອງເສຍຄ່າໃຊ້ຈ່າຍໃດໆ.

Mien
LONGC HNYOUV JANGX LONGX OC: Beiv taux meih qiemx longc mienh tengx faan benx meih nyei waac nor douc waac daaih lorx taux 1-800-240-3208 (TTY: 711). Liouh lorx jauv-louc tengx aengx caux nzie gong bun taux ninh mbuo wuaaic fangx mienh, beiv taux longc benx nzangc-pokc bun hluo mbiutc aengx caux aamz mborqv benx domh sou se mbenc nzoih bun longc. Douc waac daaih lorx 1-800-240-3208 (TTY: 711). Naaiv deix nzie weih gong-bou jauv-louc se benx wang-henh tengx mv zuqc cuotv nyaanh oc.

ਪੰਜਾਬੀ (Punjabi)
ਧਿਆਨ ਦਿਓ: ਜੇ ਤੁਹਾਨੂੰ ਆਪਣੀ ਭਾਸ਼ਾ ਵਿੱਚ ਮਦਦ ਦੀ ਲੋੜ ਹੈ ਤਾਂ ਕਾਲ ਕਰੋ 1-800-240-3208 (TTY: 711). ਅਪਾਹਜ ਲੋਕਾਂ ਲਈ ਸਹਾਇਤਾ ਅਤੇ ਸੇਵਾਵਾਂ, ਜਿਵੇਂ ਕਿ ਬ੍ਰੇਲ ਅਤੇ ਮੋਟੀ ਛਪਾਈ ਵਿੱਚ ਦਸਤਾਵੇਜ਼, ਵੀ ਉਪਲਬਧ ਹਨ| ਕਾਲ ਕਰੋ 1-800-240-3208 (TTY: 711).
ਇਹ ਸੇਵਾਵਾਂ ਮੁਫਤ ਹਨ|

Русский (Russian)
ВНИМАНИЕ! Если вам нужна помощь на вашем родном языке, звоните по номеру 1-800-240-3208 (линия TTY: 711). Также предоставляются средства и услуги для людей с ограниченными возможностями, например документы крупным шрифтом или шрифтом Брайля. Звоните по номеру 1-800-240-3208 (линия TTY: 711). Такие услуги предоставляются бесплатно.

Español (Spanish)
ATENCIÓN: si necesita ayuda en su idioma, llame al 1-800-240-3208 (TTY: 711). También ofrecemos asistencia y servicios para personas con discapacidades, como documentos en braille y con letras grandes. Llame al 1-800-240-3208 (TTY: 711). Estos servicios son gratuitos.

Tagalog (Filipino)
ATENSIYON: Kung kailangan mo ng tulong sa iyong wika, tumawag sa 1-800-240-3208 (TTY: 711). Mayroon ding mga tulong at serbisyo para sa mga taong may kapansanan,tulad ng mga dokumento sa braille at malaking print. Tumawag sa 1-800-240-3208 (TTY: 711). Libre ang mga serbisyong ito.

ภาษาไทย (Thai)
โปรดทราบ: หากคุณต้องการความช่วยเหลือเป็นภาษาของคุณ กรุณาโทรศัพท์ไปที่หมายเลข 1-800-240-3208 (TTY: 711) น
อกจากนี้ ยังพร้อมให้ความช่วยเหลือและบริการต่าง ๆ สำหรับบุคคลที่มีความพิการ เช่น เอกสารต่าง ๆ ที่เป็นอักษรเบรลล์และเอกสารที่พิมพ์ด้วยตัวอักษรขนาดใหญ่ กรุณาโทรศัพท์ไปที่หมายเลข 1-800-240-3208 (TTY: 711) **ไม่มีค่าใช้จ่ายสำหรับบริการเหล่านี้**

Українська (Ukrainian)
УВАГА! Якщо вам потрібна допомога вашою рідною мовою, телефонуйте на номер 1-800-240-3208 (TTY: 711). Люди з обмеженими можливостями також можуть скористатися допоміжними засобами та послугами, наприклад, отримати документи, надруковані шрифтом Брайля та великим шрифтом. Телефонуйте на номер 1-800-240-3208 (TTY: 711). Ці послуги безкоштовні.

Tiếng Việt (Vietnamese)
CHÚ Ý: Nếu quý vị cần trợ giúp bằng ngôn ngữ của mình, vui lòng gọi số 1-800-240-3208 (TTY: 711). Chúng tôi cũng hỗ trợ và cung cấp các dịch vụ dành cho người khuyết tật, như tài liệu bằng chữ nổi Braille và chữ khổ lớn (chữ hoa). Vui lòng gọi số 1-800-240-3208 (TTY: 711). Các dịch vụ này đều miễn phí.

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Other languages

If you need help in your language call 1-800-240-3208 (TTY: 711). Aids and services for people with disabilities, like documents in braille and large print, are also available. Call 1-800-240-3208 (TTY: 711). These services are free of charge.

Other formats

You can get this information in other formats, such as braille, 20-point font large print, audio, and accessible electronic formats at no cost to you. Call the county telephone number listed on the cover of this handbook (TTY: 711). The call is toll free.

Interpreter Services

The county provides oral interpretation services from a qualified interpreter, on a 24-hour basis, at no cost to you. You do not have to use a family member or friend as an interpreter. We discourage the use of minors as interpreters, unless it is an emergency. The county can also provide auxiliary aids and services to a family

member, friend, or anyone else with whom it is appropriate to communicate with on your behalf. Interpreter, linguistic and cultural services are available at no cost to you. Help is available 24 hours a day, 7 days a week. For language help or to get this handbook in a different language, call the county telephone number listed on the cover of this handbook (TTY: 711). The call is toll free.

COUNTY CONTACT INFORMATION

We are here to help. The following county contact information will help you get the services you need.

Telephone Number: (530) 527-5631
County 24/7 Access Line: (800) 240-3208
County behavioral health website hyperlink:
https://www.tehamacohealthservices.net/administration/about-us/behavioral-health/
County Provider Directory hyperlink:
https://www.tehamacohealthservices.net/behavioral-health-provider-directory/
Tehama County Patient Access Application Programming Interfaces (APIs) are still under development at this time. When they are completed and ready to be accessed, an update will be made to this handbook.

Who Do I Contact If I'm Having Suicidal Thoughts?

If you or someone you know is in crisis, please call the 988 Suicide and Crisis Lifeline at **988** or the National Suicide Prevention Lifeline at **1-800-273-TALK (8255)**. Chat is available at https://988lifeline.org/.
To access your local programs, please call the 24/7 Access Line or county telephone number listed above.

PURPOSE OF THIS HANDBOOK

Why is it important to read this handbook?

Your county has a mental health plan that offers mental health services known as "specialty mental health services". Additionally, your Drug Medi-Cal county provides services for alcohol or drug use, known as "substance use disorder services". Together these services are known as "behavioral health services", and it is important that you have information about these services so that you can get the care you need. This handbook explains your benefits and how to get care. It will also answer many of your questions.

You will learn:

- How to receive behavioral health services through your county.
- What benefits you can access.
- What to do if you have a question or problem.
- Your rights and responsibilities as a member of your county.
- If there is additional information about your county, which may be indicated at the end of this handbook.

If you do not read this handbook now, you should hold on to it so you can read it later. This book is meant to be used along with the book you got when you signed up for your Medi-Cal benefits. If you have any questions about your Medi-Cal benefits, call the county using the phone number on the front of this book.

Where Can I Go for More Information About Medi-Cal?

Visit the Department of Health Care Services website at https://www.dhcs.ca.gov/services/medi-cal/eligibility/Pages/Beneficiaries.aspx for more information about Medi-Cal.

BEHAVIORAL HEALTH SERVICES INFORMATION

How to Tell if You or Someone You Know Needs Help?

Many people go through hard times in life and may experience mental health or substance use conditions. The most important thing to remember is that help is available. If you or your family member are qualified for Medi-Cal and need behavioral health services, you should call the county's 24/7 Access Line or the Drug Medi-Cal county telephone number within the hours of operation listed on the cover of this handbook. Your managed care plan can also help you contact your county if they believe you or a family member need behavioral health services that the managed care plan does not cover. Your county will help you find a provider for the services you may need.

The list below can help you decide if you or a family member needs help. If more than one sign is present or happens for a long time, it may be a sign of a more serious problem that requires professional help. Here are some common signs you might need help with a mental health condition or substance use condition:

Thoughts and Feelings

- Strong mood changes, possibly with no reason, such as:
    - Too much worry, anxiety, or fear
    - Too sad or low
    - Too good, on top of the world
    - Moody or angry for too long
- Thinking about suicide
- Focusing only on getting and using alcohol or drugs
- Problems with focus, memory or logical thought and speech that are hard to explain
- Problems with hearing, seeing, or sensing things that are hard to explain or that most people say don't exist

Physical

- Many physical problems, possibly without obvious causes, such as:
    - Headaches
    - Stomach aches
    - Sleeping too much or too little
    - Eating too much or too little
    - Unable to speak clearly
- Decline in looks or strong concern with looks, such as:
    - Sudden weight loss or gain
    - Red eyes and unusually large pupils
    - Odd smells on breath, body, or clothing

Behavioral

- Having consequences from your behavior because of changes to your mental health or using alcohol or drugs, such as:
    - Having issues at work or school
    - Problems in relationships with other people, family, or friends
    - Forgetting your commitments
    - Not able to carry out usual daily activities
- Avoiding friends, family, or social activities
- Having secretive behavior or secret need for money
- Becoming involved with the legal system because of changes to your mental health or using alcohol or drugs

Members Under the Age of 21

How Do I Know When a Child or Person Under the Age of 21 Needs Help?

You may contact your county or managed care plan for a screening and assessment for your child or teenager if you think they are showing signs of a behavioral health condition. If your child or teenager qualifies for Medi-Cal and the screening or assessment shows that behavioral health services are needed, then the county will arrange for your child or teenager to receive behavioral health services. Your managed

care plan can also help you contact your county if they believe your child or teenager needs behavioral health services that the managed care plan does not cover. There are also services available for parents who feel stressed by being a parent.

Minors 12 years of age or older, may not need parental consent to receive outpatient mental health treatment or counseling if the attending professional person believes the minor is mature enough to participate in the behavioral health services. Minors 12 years of age or older, may not need parental consent to receive medical care and counseling to treat a substance use disorder related problem. Parental or guardian involvement is required unless the attending professional person determines that their involvement would be inappropriate after consulting with the minor.

The list below can help you decide if your child or teenager needs help. If more than one sign is present or persists for a long time, it may be that your child or teenager has a more serious problem that requires professional help. Here are some signs to look out for:

- A lot of trouble paying attention or staying still, putting them in physical danger or causing school problems
- Strong worries or fears that get in the way of daily activities
- Sudden huge fear without reason, sometimes with racing heart rate or fast breathing
- Feels very sad or stays away from others for two or more weeks, causing problems with daily activities
- Strong mood swings that cause problems in relationships
- Big changes in behavior
- Not eating, throwing up, or using medicine to cause weight loss
- Repeated use of alcohol or drugs
- Severe, out-of-control behavior that can hurt self or others
- Serious plans or tries to harm or kill self
- Repeated fights, use of a weapon, or serious plan to hurt others

ACCESSING BEHAVIORAL HEALTH SERVICES

How Do I Get Behavioral Health Services?

If you think you need behavioral health services such as mental health services and/or substance use disorder services, you can call your county's 24/7 Access Line or the Drug Medi-Cal county telephone number within the hours of operation listed on the cover of this handbook. Once you contact the county, you will receive a screening and be scheduled for an appointment for an assessment.

You can also request behavioral health services from your managed care plan if you are a member. If the managed care plan determines that you meet the access criteria for behavioral health services, the managed care plan will help you to get an assessment to receive behavioral health services through your county. Ultimately, there is no wrong door for getting behavioral health services. You may even be able to receive behavioral health services through your managed care plan in addition to behavioral health services through your county. You can access these services through your behavioral health provider if your provider determines that the services are clinically appropriate for you and as long as those services are coordinated and not duplicative.

In addition, keep the following in mind:

- You may be referred to your county for behavioral health services by another person or organization, including your general practitioner/doctor, school, a family member, guardian, your managed care plan, or other county agencies. Usually, your doctor or the managed care plan will need your consent or the permission of the parent or caregiver of a child, to make the referral directly to the county, unless there is an emergency.
- Your county may not deny a request to do an initial assessment to determine whether you meet the criteria for receiving behavioral health services.
- Behavioral health services can be provided by the county or other providers the county contracts with (such as clinics, treatment centers, community-based organizations, or individual providers).

Where Can I Get Behavioral Health Services?

You can get behavioral health services in the county where you live, and outside of your county if necessary. Each county has behavioral health services for children, youth, adults, and older adults. If you are under 21 years of age, you are eligible for additional coverage and benefits under Early and Periodic Screening, Diagnostic, and Treatment. See the “Early and Periodic Screening, Diagnostic, and Treatment” section of this handbook for more information.

Your county will help you find a provider who can get you the care you need. For mental health services, the county must refer you to the closest provider to your home, or within time or distance standards who will meet your needs.

When Can I Get Behavioral Health Services?

Your county has to meet appointment time standards when scheduling a service for you. For mental health services, the county must offer you an appointment:

- Within 10 business days of your non-urgent request to start services with the mental health plan;
- Within 48 hours if you request services for an urgent condition that does not require prior authorization;
- Within 96 hours of an urgent condition that does require prior authorization;
- Within 15 business days of your non-urgent request for an appointment with a psychiatrist; and,
- Within 10 business days from the prior appointment for nonurgent follow up appointments for ongoing conditions.

For substance use disorder services, the Drug Medi-Cal county must offer you an appointment:

- Within 10 business days of your non-urgent request to start services with a substance use disorder provider for outpatient and intensive outpatient services;
- Within 48 hours if you request services for an urgent condition that does not require prior authorization;

- Within 96 hours of an urgent condition that does require prior authorization;
- Within 3 business days of your request for Narcotic Treatment Program services;
- A follow-up non-urgent appointment within 10 days if you're undergoing a course of treatment for an ongoing substance use disorder, except for certain cases identified by your treating provider.

However, these times may be longer if your provider has determined that a longer waiting time is medically appropriate and not harmful to your health. If you have been told you have been placed on a waitlist and feel the length of time is harmful to your health, contact your mental health plan's 24/7 Access Line or the Drug Medi-Cal county telephone number within the hours of operation listed on the cover of this handbook. You have the right to file a grievance if you do not receive timely care. For more information about filing a grievance, see "The Grievance Process" section of this handbook.

What Are Emergency Services?

Emergency services are services for members experiencing an unexpected medical condition, including a psychiatric emergency medical condition. An emergency medical condition has symptoms so severe (possibly including severe pain) that an average person could reasonably expect the following might happen at any moment:

- The health of the individual (or the health of an unborn child) could be in serious trouble
- Causes serious harm to the way your body works
- Causes serious damage to any body organ or part

A psychiatric emergency medical condition occurs when an average person thinks that someone:

- Is a current danger to themselves or another person because of a mental health condition or suspected mental health condition.
- Is immediately unable to provide for their needs, such as; food, clothing, shelter, personal safety, or access necessary medical care because of a mental health

condition or suspected mental health condition and/or severe substance use disorder.

Emergency services are covered 24 hours a day, seven days a week for Medi-Cal members. Prior authorization is not required for emergency services. The Medi-Cal program will cover emergency conditions, whether the condition is due to a physical health or mental health condition (thoughts, feelings, behaviors which are a source of distress and/or dysfunction in relation to oneself or others). If you are enrolled in Medi-Cal, you will not receive a bill to pay for going to the emergency room, even if it turns out to not be an emergency. If you think you are having an emergency, call **911** or go to any hospital or other setting for help.

Who Decides Which Services I Will Receive?

You, your provider, and the county are all involved in deciding what services you need to receive. A behavioral health professional will talk with you and will help determine what kind of services are needed.

You do not need to know if you have a behavioral health diagnosis or a specific behavioral health condition to ask for help. You will be able to receive some services while your provider completes an assessment.

If you are under the age of 21, you may also be able to access behavioral health services if you have a behavioral health condition due to trauma, involvement in the child welfare system, juvenile justice involvement, or homelessness. Additionally, if you are under age 21, the county must provide medically necessary services to help your behavioral health condition. Services that sustain, support, improve, or make more tolerable a behavioral health condition are considered medically necessary.

Some mental health services may require prior authorization from the county. Services that require prior authorization include Intensive Home-Based Services, Day Treatment Intensive, Day Rehabilitation, Therapeutic Behavioral Services, and Therapeutic Foster

Care. Call your county's 24/7 Access Line using the telephone number on the cover of this handbook to request additional information.

The county's authorization process for mental health services must follow specific timelines.

- For a standard prior mental health authorization, the county must decide based on your provider's request as quickly as your condition requires, but not to exceed five (5) business days from when the county receives the request.
    - For example, if following the standard timeframe could seriously jeopardize your life, health, or ability to attain, maintain, or regain maximum function, your mental health plan must rush an authorization decision and provide notice based on a timeframe related to your health condition that is no later than 72 hours after receipt of the service request. Your county may extend the time for up to 14 additional calendar days after the county receives the request if you or your provider request the extension or the county provides justification for why the extension is in your best interest.

If the county does not make a decision within the listed timelines or denies, delays, reduces, or terminates the services requested, the county must send you a Notice of Adverse Benefit Determination telling you that the services are denied, delayed, reduced or terminated, inform you that you may file an appeal, and give you information on how to file an appeal.

You may ask the county for more information about its authorization processes.

If you don't agree with the county's decision on an authorization process, you may file an appeal. For more information, see the "Problem Resolution" section of this handbook.

What Is Medical Necessity?

Services you receive must be medically necessary and clinically appropriate to address your condition. For members 21 years of age and older, a service is medically necessary when it is reasonable and necessary to protect your life, prevent significant illness or disability, or improve severe pain.

For members under the age of 21, a service is considered medically necessary if it corrects, sustains, supports, improves, or makes more tolerable a behavioral health condition. Services that sustain, support, improve, or make more tolerable a behavioral health condition are considered medically necessary and covered as Early and Periodic Screening, Diagnostic, and Treatment services.

How Do I Get Other Mental Health Services That Are Not Covered by the County?

If you are enrolled in a managed care plan, you have access to the following outpatient mental health services through your managed care plan:

- Mental health evaluation and treatment, including individual, group and family therapy.
- Psychological and neuropsychological testing, when clinically indicated to evaluate a mental health condition.
- Outpatient services for purposes of monitoring prescription drugs.
- Psychiatric consultation.

To get one of the above services, call your managed care plan directly. If you are not in a managed care plan, you may be able to get these services from individual providers and clinics that accept Medi-Cal. The county may be able to help you find a provider or clinic.

Any pharmacy that accepts Medi-Cal can fill prescriptions to treat a mental health condition. Please note that most prescription medication dispensed by a pharmacy, called Medi-Cal Rx, is covered under the Fee-For-Service Medi-Cal program, not your managed care plan.

What Other Substance Use Disorder Services Are Available from Managed Care Plans or the Medi-Cal "Fee for Service" Program?

Managed care plans must provide covered substance use disorder services in primary care settings and tobacco, alcohol, and illegal drug screening. They must also cover substance use disorder services for pregnant members and alcohol and drug use screening, assessment, brief interventions, and referral to the appropriate treatment setting for members ages 11 and older. Managed care plans must provide or arrange services for Medication Assisted Treatment provided in primary care, inpatient hospital, emergency departments, and other contracted medical settings. Managed care plans must also provide emergency services necessary to stabilize the member, including voluntary inpatient detoxification.

How Do I Get Other Medi-Cal Services (Primary Care/Medi-Cal)?

If you are in a managed care plan, the plan is responsible for finding a provider for you. If you are not enrolled in a managed care plan and have "regular" Medi-Cal, also called Fee-For-Service Medi-Cal, then you can go to any provider that accepts Medi-Cal. You must tell your provider that you have Medi-Cal before you begin getting services. Otherwise, you may be billed for those services. You may use a provider outside your managed care plan for family planning services.

Why Might I Need Psychiatric Inpatient Hospital Services?

You may be admitted to a hospital if you have a mental health condition or signs of a mental health condition that can't be safely treated at a lower level of care, and because of the mental health condition or symptoms of mental health condition, you:

- Represent a danger to yourself, others, or property.
- Are unable to care for yourself with food, clothing, shelter, personal safety, or necessary medical care.
- Present a severe risk to your physical health.
- Have a recent, significant deterioration in the ability to function as a result of a mental health condition.
- Need psychiatric evaluation, medication treatment, or other treatment that can only be provided in the hospital.

SELECTING A PROVIDER

How Do I Find a Provider For The Behavioral Health Services I Need?

Your county is required to post a current provider directory online. You can find the provider directory link in the County Contact section of this handbook. The directory contains information about where providers are located, the services they provide, and other information to help you access care, including information about the cultural and language services that are available from the providers.

If you have questions about current providers or would like an updated provider directory, visit your county's website or use the telephone number located on the cover of this handbook. You can get a list of providers in writing or by mail if you ask for one.

Note: The county may put some limits on your choice of providers for behavioral health services. When you first start receiving behavioral health services you can request that your county provide you with an initial choice of at least two providers. Your county must also allow you to change providers. If you ask to change providers, the county must allow you to choose between at least two providers when possible and that there are enough providers close to you to make sure that you can get covered mental health services if you need them. Your county is responsible for ensuring that you have timely access to mental health services.

Sometimes the county's contracted providers choose to no longer provide behavioral health services because they may no longer contract with the county or no longer accept Medi-Cal. When this happens, the county must make a good faith effort to give written notice to each person who was receiving behavioral health services from the provider. You are required to get a notice 30 calendar days prior to the effective date of the termination or 15 calendar days after the county knows the provider will stop working. When this happens, your county must allow you to continue receiving services from the provider who left the county, if you and the provider agree. This is called "continuity of care" and is explained below.

Note: American Indian and Alaska Native individuals who are eligible for Medi-Cal and reside in Drug Medi-Cal counties, can also receive Drug Medi-Cal services through Indian Health Care Providers.

Can I Continue To Receive Specialty Mental Health Services From My Current Provider?

If you are already receiving mental health services from a managed care plan, you may continue to receive care from that provider even if you receive mental health services from your county, as long as the services are coordinated between the providers and the services are not the same.

In addition, if you are already receiving mental health services from another county, managed care plan, or an individual Medi-Cal provider, you may request "continuity of care" so that you can stay with your current provider, for up to 12 months. You may wish to request continuity of care if you need to stay with your current provider to continue your ongoing treatment or because it would cause serious harm to your mental health condition to change to a new provider. Your continuity of care request may be granted if the following is true:

- You have an ongoing relationship with the provider you are requesting and have seen that provider in the last 12 months;
- You need to stay with your current provider to continue ongoing treatment to prevent serious detriment to the member's health or reduce the risk of hospitalization or institutionalization.
- The provider is qualified and meets Medi-Cal requirements;
- The provider agrees to the county's requirements for contracting with the mental health plan and payment for services; and
- The provider shares relevant documentation with the county regarding your need for the services.

YOUR RIGHT TO ACCESS YOUR MENTAL HEALTH MEDICAL RECORDS AND PROVIDER DIRECTORY INFORMATION USING SMART DEVICES

You can access your mental health records and/or find a provider using an application downloaded on a computer, smart tablet, or mobile device. Your county may have information available on their website for you to consider before choosing an application to get your information in this way. For more information on the availability of your access, contact your county by referring to the “County Contact Information” section within this handbook.

SCOPE OF SERVICES

If you meet the criteria for accessing behavioral health services, the following services are available to you based on your need. Your provider will work with you to decide which services will work best for you.

Specialty Mental Health Services

Mental Health Services

- Mental health services are individual, group, or family-based treatment services that help people with mental health conditions to develop coping skills for daily living. These services also include work that the provider does to help make the services better for the person receiving care. These kinds of things include assessments to see if you need the service and if the service is working; treatment planning to decide the goals of your mental health treatment and the specific services that will be provided; and "collateral", which means working with family members and important people in your life (if you give permission) to help you improve or maintain your daily living abilities.
- Mental health services can be provided in a clinic or provider's office, your home or other community setting, over the phone, or by telehealth (which includes both audio-only and video interactions). The county and provider will work with you to determine the frequency of your services/appointments.

Medication Support Services

- These services include prescribing, administering, dispensing, and monitoring of psychiatric medicines. Your provider can also provide education on the medication. These services can be provided in a clinic, the doctor's office, your home, a community setting, over the phone, or by telehealth (which includes both audio-only and video interactions).

Targeted Case Management

- This service helps members get medical, educational, social, prevocational, vocational, rehabilitative, or other community services when these services may be hard for people with a mental health condition to get on their own. Targeted case management includes, but is not limited to:
    - Plan development;
    - Communication, coordination, and referral;
    - Monitoring service delivery to ensure the person's access to service and the service delivery system; and
    - Monitoring the person's progress.

Crisis Intervention Services

- This service is available to address an urgent condition that needs immediate attention. The goal of crisis intervention is to help people in the community so that they won't need to go to the hospital. Crisis intervention can last up to eight hours and can be provided in a clinic or provider's office, or in your home or other community setting. These services can also be done over the phone or by telehealth.

Crisis Stabilization Services

- This service is available to address an urgent condition that needs immediate attention. Crisis stabilization lasts less than 24 hours and must be provided at a licensed 24-hour health care facility, at a hospital-based outpatient program, or at a provider site certified to provide these services.

Adult Residential Treatment Services

- These services provide mental health treatment to those with a mental health condition living in licensed residential facilities. They help build skills for people and provide residential treatment services for people with a mental health condition. These services are available 24 hours a day, seven days a week. Medi-Cal does not cover the room and board cost for staying at these facilities.

Crisis Residential Treatment Services

- These services provide mental health treatment and skill building for people who have a serious mental or emotional crisis. This is not for people who need psychiatric care in a hospital. Services are available at licensed facilities for 24 hours a day, seven days a week. Medi-Cal does not cover the room and board cost for these facilities.

Day Treatment Intensive Services

- This is a structured program of mental health treatment provided to a group of people who might otherwise need to be in the hospital or another 24-hour care facility. The program lasts three hours a day. It includes therapy, psychotherapy and skill-building activities.

Day Rehabilitation

- This program is meant to help people with a mental health condition learn and develop coping and life skills to better manage their symptoms. This program lasts at least three hours per day. It includes therapy and skill-building activities.

Psychiatric Inpatient Hospital Services

- These are services provided in a licensed psychiatric hospital. A licensed mental health professional decides if a person needs intensive around-the-clock treatment for their mental health condition. If the professional decides the member needs around-the-clock treatment, the member must stay in the hospital 24 hours a day.

Psychiatric Health Facility Services

- These services are offered at a licensed psychiatric health facility specializing in 24-hour rehabilitative treatment of serious mental health conditions. Psychiatric health facilities must have an agreement with a nearby hospital or clinic to meet the physical health care needs of the people in the facility. Psychiatric health facilities may only admit and treat patients who have no physical illness or injury

that would require treatment beyond what ordinarily could be treated on an outpatient basis.

Therapeutic Behavioral Services

Therapeutic Behavioral Services are intensive short-term outpatient treatment interventions for members up to age 21. These services are designed specifically for each member. Members receiving these services have serious emotional disturbances, are experiencing a stressful change or life crisis, and need additional short-term, specific support services.

These services are a type of specialty mental health service available through the county if you have serious emotional problems. To get Therapeutic Behavioral Services, you must receive a mental health service, be under the age of 21, and have full-scope Medi-Cal.

- If you are living at home, a Therapeutic Behavioral Services staff person can work one-to-one with you to decrease severe behavior problems to try to keep you from needing to go to a higher level of care, such as a group home for children and young people under the age of 21 with very serious emotional problems.
- If you are living in an out-of-home placement, a Therapeutic Behavioral Services staff person can work with you so you may be able to move back home or to a family-based setting, such as a foster home.

Therapeutic Behavioral Services will help you and your family, caregiver, or guardian learn new ways of addressing problem behavior and increasing the kinds of behavior that will allow you to be successful. You, the Therapeutic Behavioral Services staff person, and your family, caregiver, or guardian will work together as a team to address problematic behaviors for a short period until you no longer need the services. You will have a Therapeutic Behavioral Services plan that will say what you, your family, caregiver, or guardian, and the Therapeutic Behavioral Services staff person will do while receiving these services. The Therapeutic Behavioral Services plan will also

include when and where services will occur. The Therapeutic Behavioral Services staff person can work with you in most places where you are likely to need help. This includes your home, foster home, school, day treatment program, and other areas in the community.

Intensive Care Coordination

This is a targeted case management service that facilitates the assessment, care planning for, and coordination of services to beneficiaries under age 21. This service is for those that are qualified for the full-scope of Medi-Cal services and who are referred to the service on basis of medical necessity. This service is provided through the principles of the Integrated Core Practice Model. It includes the establishment of the Child and Family Team to help make sure there is a healthy communicative relationship among a child, their family, and involved child-serving systems.

The Child and Family Team includes professional support (for example: care coordinator, providers, and case managers from child-serving agencies), natural support (for example: family members, neighbors, friends, and clergy), and other people who work together to make and carry out the client plan. This team supports and ensures children and families reach their goals.

This service also has a coordinator that:

- Makes sure that medically necessary services are accessed, coordinated, and delivered in a strength-based, individualized, client-driven, culturally and language appropriate manner.
- Makes sure that services and support are based on needs of child.
- Makes a way to have everyone work together for the child, family, providers, etc.
- Supports parent/caregiver in helping meet child's needs.
- Helps establish the Child and Family Team and provides ongoing support.
- Makes sure the child is cared for by other child-serving systems when needed.

Intensive Home-Based Services

- These services are designed specifically for each member. It includes strength-based interventions to improve mental health conditions that may interfere with the child/youth's functioning. These services aim to help the child/youth build necessary skills to function better at home and in the community and improve their family's ability to help them do so.
- Intensive Home-Based Services are provided under the Integrated Core Practice Model by the Child and Family Team. It uses the family's overall service plan. These services are provided to members under the age of 21 who are eligible for full-scope Medi-Cal services. A referral based on medical necessity is needed to receive these services.

Therapeutic Foster Care

- The Therapeutic Foster Care service model provides short-term, intensive, and trauma-informed specialty mental health services for children up to the age of 21 who have complex emotional and behavioral needs. These services are designed specifically for each member. In Therapeutic Foster Care, children are placed with trained, supervised, and supported Therapeutic Foster Care parents.

Parent-Child Interaction Therapy (PCIT)

- PCIT is a program that helps children ages 2-7 who have difficult behaviors and helps their parents or caregivers learn new ways to handle them. These behaviors might include getting angry or not following rules.
- Through PCIT, a parent or caregiver wears a headset while playing with their child in a special playroom. A therapist watches from another room or on video and gives advice to the parent or caregiver through the headset. The therapist helps the parent or caregiver learn how to encourage healthy behavior and improve their relationship with their child.

Functional Family Therapy (FFT)

- FFT is a short and focused counseling program for families and youth ages 11-18 who have difficult behaviors or trouble dealing with their emotions. This could include breaking rules, fighting, or using drugs.
- FFT works with a youth's family and sometimes other members of the youth's support system like teachers or doctors to help reduce the youth's unhealthy behavior.

Multisystemic Therapy (MST)

- MST is a family-based program for youth ages 12-17 who show serious difficulty with behavior. MST is often used for youth who have had trouble with the law, might be at risk of becoming involved with the law, or at risk of becoming removed from their home because of their behavior.
- MST involves family and community supports in therapy to help youth work on behaviors such as breaking the law or using drugs. MST also helps parents learn skills to help them handle these behaviors at home, with their peers, or in other community settings.
- Through MST, parents and caregivers can learn how to handle challenges with their kids or teenagers. They will also learn to better deal with issues at home, with friends, or in their neighborhood. The program respects different cultures and focuses on helping families in their own homes and communities. It also works with schools, the police, and the courts.
- How often families meet with the program can change. Some families might just need short check-ins, while others might meet for two hours every day or every week. This help usually lasts for 3 to 5 months.

Justice-Involved Reentry

- Providing health services to justice-involved members up to 90 days prior to their incarceration release. The types of services available include reentry case management, behavioral health clinical consultation services, peer supports, behavioral health counseling, therapy, patient education, medication services,

post-release and discharge planning, laboratory and radiology services, medication information, and support services. To receive these services, individuals must be a Medi-Cal or CHIP member, and:

  - If under the age of 21in custody at a Youth Correctional Facility.
  - If an adult, be in custody and meet one of the health care needs of the program.

- Contact your county using the telephone number on the cover of this handbook for more information on this service.

Medi-Cal Peer Support Services (varies by county)

- Medi-Cal Peer Support Services promote recovery, resiliency, engagement, socialization, self-sufficiency, self-advocacy, development of natural supports, and identification of strengths through structured activities. These services can be provided to you or your designated significant support person(s) and can be received at the same time as you receive other mental health or Drug Medi-Cal county services. The Peer Support Specialist in Medi-Cal Peer Support Services is an individual who has lived experience with behavioral health or substance use conditions and is in recovery, who has completed the requirements of a county's State-approved certification program, who is certified by the county, and who provides these services under the direction of a Behavioral Health Professional who is licensed, waivered, or registered with the State.
- Medi-Cal Peer Support Services include individual and group coaching, educational skill-building groups, resource navigation, engagement services to encourage you to participate in behavioral health treatment, and therapeutic activities such as promoting self-advocacy.
- Members under age 21 may be eligible for the service under Early and Periodic Screening, Diagnostic, and Treatment regardless of which county they live in.
- Providing Medi-Cal Peer Support Services is optional for participating counties. Refer to the "Additional Information About Your County" section located at the end of this handbook to find out if your county provides this service.

Mobile Crisis Services

- Mobile Crisis Services are available if you are having a mental health crisis.
- Mobile Crisis Services are provided by health providers at the location where you are experiencing a crisis, including at your home, work, school, or other community locations, excluding a hospital or other facility setting. Mobile Crisis Services are available 24 hours a day, 7 days a week, and 365 days a year.
- Mobile Crisis Services include rapid response, individual assessment, and community-based stabilization. If you need further care, the mobile crisis providers will also provide warm handoffs or referrals to other services.

Assertive Community Treatment (ACT) (varies by county)

- ACT is a service that helps people with serious mental health needs. People who need ACT have typically been to the hospital, visited the emergency room, stayed in treatment centers and/or had trouble with the law. They might also have been homeless or not able to get help from regular clinics.
- ACT tailors services to each person and their own needs. The goal is to help people feel better and learn how to live in their community. A team of different experts works together to provide all kinds of support and treatment. This team helps people with their mental health, teaches them important life skills, coordinates their care, and offers support in the community. The overall aim is to help each person recover from their behavioral health condition and live a better life within their community.
- Providing ACT is optional for participating counties. Refer to the “Additional Information About Your County” section located at the end of this handbook to find out if your county provides this service.

Forensic Assertive Community Treatment (FACT) (varies by county)

- FACT is a service that helps people with serious mental health needs who have also had trouble with the law. It works just like the ACT program, but with some extra features to help people who are at high risk or have been previously involved with the criminal justice system.

- The FACT team is made up of experts who have special training to understand the needs of people who have had trouble with the law. They provide the same types of support and treatment as ACT, like helping with behavioral health, teaching life skills, coordinating care, and offering community support.
- The goal is to help each person feel better, stay out of trouble, and live a healthier life in their community.
- Providing FACT is optional for participating counties. Refer to the "Additional Information About Your County" section located at the end of this handbook to find out if your county provides this service.

Coordinated Specialty Care (CSC) for First Episode Psychosis

- CSC is a service that helps people who are experiencing psychosis for the first time. There are many symptoms of psychosis, including seeing or hearing things that other people do not see or hear. CSC provides quick and combined support during the early stages of psychosis, which helps prevent hospital stays, emergency room visits, time in treatment centers, trouble with the law, substance use, and homelessness.
- CSC focuses on each person and their own needs. A team of different experts works together to provide all kinds of help. They assist with mental health treatment, teach important life skills, coordinate care, and offer support in the community. The goal is to help people feel better, manage their symptoms, and live well in their community.
- Providing CSC for FEP is optional for participating counties. Refer to the "Additional Information About Your County" section located at the end of this handbook to find out if your county provides this service.

Clubhouse Services (varies by county)

- Clubhouses are special places that help people recover from behavioral health conditions. They focus on people's strengths and create a supportive community.
- In a Clubhouse, people can find jobs, make friends, learn new things, and develop skills to improve their health and well-being. People also work alongside

Clubhouse staff to contribute to shared Clubhouse needs, like making lunch for other Clubhouse members. The goal is to help everyone be members of a community, encourage others to achieve their goals, and improve their overall quality of life.

- Providing Clubhouse Services is optional for participating counties. Refer to the "Additional Information About Your County" section located at the end of this handbook to find out if your county provides this service.

Enhanced Community Health Worker (CHW) Services (varies by county)

- CHWs are health workers who have special training and are trusted members of their communities.
- The goal of Enhanced CHW Services is to help stop diseases, disabilities, and other health problems before they get worse. Enhanced CHW services include all the same parts and rules as regular CHW preventive services, but they are tailored for people who need extra behavioral health support. The goal is to give extra support to keep these members healthy and well.
- Some of these services include: health education and training, including control and prevention of chronic or infectious disease; behavioral, perinatal, and oral health conditions; and injury prevention; health promotion and coaching, including goal setting and creating action plans to address disease prevention and management.
- Providing Enhanced CHW Services is optional for participating counties. Refer to the "Additional Information About Your County" section located at the end of this handbook to find out if your county provides this service.

Supported Employment (varies by county)

- The Individual Placement and Support (IPS) model of Supported Employment is a service that helps people with serious behavioral health needs find and keep competitive jobs in their community.
- By participating in IPS Supported Employment, people can get better job outcomes and support their recovery from their behavioral health condition.

- This program also helps improve independence, a sense of belonging, and overall health and well-being.
- Providing Supported Employment is optional for participating counties. Refer to the “Additional Information About Your County” section located at the end of this handbook to find out if your county provides this service.

In-Reach Services (varies by county)

- Community Transition In-Reach Services help people who are in a psychiatric hospital or facility for a long time or are at risk of staying there for a long time. The program works with you, your family, the hospital or facility, and other support people to help you move back into the community. The goal is to help you avoid long stays in the psychiatric hospital or other care centers.

Substance Use Disorder Services

What are Drug Medi-Cal County Services?

Drug Medi-Cal County services are for people who have a substance use condition, meaning they may be misusing alcohol or other drugs, or people who may be at risk of developing a substance use condition that a pediatrician or general practitioner may not be able to treat. These services also include work that the provider does to help make the services better for the person receiving care. These kinds of things include assessments to see if you need the service and if the service is working.

Drug Medi-Cal services can be provided in a clinic or provider’s office, or your home or other community setting, over the phone, or by telehealth (which includes both audio-only and video interactions). The county and provider will work with you to determine the frequency of your services/appointments.

***American Society of Addiction Medicine (ASAM*)**

The county or provider will use the American Society of Addiction Medicine tool to find the appropriate level of care. These types of services are described as “levels of care,” and are defined below.

Screening, Assessment, Brief Intervention, and Referral to Treatment (American Society of Addiction Medicine Level 0.5)

Alcohol and Drug Screening, Assessment, Brief Interventions, and Referral to Treatment (SABIRT) is not a Drug Medi-Cal benefit. It is a benefit in Medi-Cal Fee-for-Service and Medi-Cal managed care delivery system for members that are aged 11 years and older. Managed care plans must provide covered substance use disorder services, including this service for members ages 11 years and older.

Early Intervention Services

Early intervention services are a covered Drug Medi-Cal service for members under age 21. Any member under age 21 who is screened and determined to be at risk of developing a substance use disorder may receive any service covered under the outpatient level of service as early intervention services. A substance use disorder diagnosis is not required for early intervention services for members under age 21.

Early Periodic Screening, Diagnosis, and Treatment

Members under age 21 can get the services described earlier in this handbook as well as additional Medi-Cal services through a benefit called Early and Periodic Screening, Diagnostic, and Treatment.

To be able to get Early and Periodic Screening, Diagnostic, and Treatment services, a member must be under age 21 and have full-scope Medi-Cal. This benefit covers services that are medically necessary to correct or help physical and behavioral health conditions. Services that sustain, support, improve, or make a condition more tolerable are considered to help the condition and are covered as Early and Periodic Screening, Diagnostic, and Treatment services. The access criteria for members under 21 are different and more flexible than the access criteria for adults accessing Drug Medi-Cal

services, to meet the Early and Periodic Screening, Diagnostic, and Treatment requirement and the intent for prevention and early intervention of substance use disorder conditions.

If you have questions about these services, please call your Drug Medi-Cal county or visit the DHCS Early and Periodic Screening, Diagnostic, and Treatment webpage.

Outpatient Treatment Services (American Society of Addiction Medicine Level 1)

- Counseling services are provided to members up to nine hours a week for adults and less than six hours a week for members under age 21 when medically necessary. You might get more hours based on your needs. Services can be provided by someone licensed, like a counselor, in person, by telephone, or by telehealth.
- Outpatient Services include assessment, individual counseling, group counseling, patient education, medication services, Medication Assisted Treatment for opioid use disorders, and substance use disorder crisis intervention services.

Intensive Outpatient Services (American Society of Addiction Medicine Level 2.1)

- Intensive Outpatient Services are given to members a minimum of nine hours with a maximum of 19 hours a week for adults, and a minimum of six hours with a maximum of 19 hours a week for members under age 21 when medically necessary. Services may exceed the maximum based on individual medical necessity. Services are mostly counseling and education about addiction-related issues. Services can be provided by a licensed professional or a certified counselor in a structured setting. Intensive Outpatient Treatment Services may be provided in person, by telehealth, or by telephone.
- Intensive Outpatient Services include the same things as Outpatient Services. More hours of service is the main difference.

Perinatal Residential Substance Use Disorder Treatment Services

- Providing non-medical rehabilitative substance use disorder treatment services for pregnant and postpartum women. The types of services offered include assessments, counseling, education, and medication assistance.
- For information about these services call the Drug Medi-Cal county telephone number within the hours of operation listed on the cover of this handbook.

Narcotic Treatment Program

- Narcotic Treatment Programs are programs outside of a hospital that provide medications to treat substance use disorders, when ordered by a doctor as medically necessary. Narcotic Treatment Programs are required to give medications to members, including methadone, buprenorphine, naloxone, and disulfiram.
- A member must be offered, at a minimum, 50 minutes of counseling sessions per calendar month. These counseling services can be provided in person, by telehealth, or by telephone. Narcotic Treatment Services include assessment, individual counseling, group counseling, patient education, medical psychotherapy, medication services, care management Medication Assisted Treatment for opioid use disorders, and substance use disorder crisis intervention services.

Medication Assisted Treatment

- Medication Assisted Treatment is available in clinical and non-clinical settings. Medication Assisted Treatment includes all FDA-approved medications and biological products to treat opioid use disorders. Members have a right to be offered Medication Assisted Treatment on-site or through a referral outside of the facility. A list of approved medications include:
    - Acamprosate Calcium
    - Buprenorphine Hydrochloride
    - Buprenorphine Extended-Release Injectable (Sublocade)
    - Buprenorphine/Naloxone Hydrochloride
    - Naloxone Hydrochloride

    - Naltrexone (oral)
    - Naltrexone Microsphere Injectable Suspension (Vivitrol)
    - Lofexidine Hydrochloride (Lucemyra)
    - Disulfiram (Antabuse)
    - Methadone (delivered only by Narcotic Treatment Programs)
- Medication Assisted Treatment may be provided with the following services: assessment, individual counseling, group counseling, patient education, medical psychotherapy, medication services, substance use disorder crisis intervention services, and prescribing and monitoring of Medication Assisted Treatment. Medication Assisted Treatment may be provided as part of all Drug Medi-Cal services, including Outpatient Treatment Services, Intensive Outpatient Services, and Residential Treatment, for example.
- Members may access Medication Assisted Treatment outside of the Drug Medi-Cal county as well. For instance, Medication Assisted Treatment, such as buprenorphine, can be prescribed by some prescribers in primary care settings that work with your managed care plan and can be dispensed or administered at a pharmacy.

Justice-Involved Reentry

- Providing health services to justice-involved members up to 90 days prior to their incarceration release. The types of services available include reentry case management, behavioral health clinical consultation services, peer supports, behavioral health counseling, therapy, patient education, medication services, post-release and discharge planning, laboratory and radiology services, medication information, and support services. To receive these services, individuals must be a Medi-Cal or CHIP member, and:
    - If under the age of 21 in custody at a Youth Correctional Facility.
    - If an adult, be in custody and meet one of the health care needs of the program.
- Contact your county using the telephone number on the cover of this handbook for more information on this service.

Medi-Cal Peer Support Services (varies by county)

- Medi-Cal Peer Support Services promote recovery, resiliency, engagement, socialization, self-sufficiency, self-advocacy, development of natural supports, and identification of strengths through structured activities. These services can be provided to you or your designated significant support person(s) and can be received at the same time as you receive other mental health or Drug Medi-Cal county services. The Peer Support Specialist in Medi-Cal Peer Support Services is an individual who has lived experience with behavioral health or substance use conditions and is in recovery, who has completed the requirements of a county's State-approved certification program, who is certified by the counties, and who provides these services under the direction of a Behavioral Health Professional who is licensed, waivered, or registered with the State.
- Medi-Cal Peer Support Services include individual and group coaching, educational skill-building groups, resource navigation, engagement services to encourage you to participate in behavioral health treatment, and therapeutic activities such as promoting self-advocacy.
- Members under age 21 may be eligible for the service under Early and Periodic Screening, Diagnostic, and Treatment regardless of which county they live in.
- Providing Medi-Cal Peer Support Services is optional for participating counties. Refer to the "Additional Information About Your County" section located at the end of this handbook to find out if your county provides this service.

Mobile Crisis Services

- Mobile Crisis Services are available if you are having a substance use crisis.
- Mobile Crisis Services are provided by health providers at the location where you are experiencing a crisis, including at your home, work, school, or other community locations, excluding a hospital or other facility setting. Mobile Crisis Services are available 24 hours a day, 7 days a week, and 365 days a year.

- Mobile Crisis Services include rapid response, individual assessment, and community-based stabilization. If you need further care, the mobile crisis providers will also provide warm handoffs or referrals to other services.

Enhanced Community Health Worker (CHW) Services (varies by county)

- CHWs are health workers who have special training and are trusted members of their communities.
- The goal of Enhanced CHW Services is to help stop diseases, disabilities, and other health problems before they get worse. Enhanced CHW Services include all the same parts and rules as regular CHW preventive services, but they are tailored for people who need extra behavioral health support. The goal is to give extra support to keep these members healthy and well.
- Some of these services include: health education and training, including control and prevention of chronic or infectious disease; behavioral, perinatal, and oral health conditions; and injury prevention; health promotion and coaching, including goal setting and creating action plans to address disease prevention and management.
- Providing Enhanced CHW Services is optional for participating counties. Refer to the “Additional Information About Your County” section located at the end of this handbook to find out if your county provides this service.

Supported Employment (varies by county)

- The Individual Placement and Support (IPS) model of Supported Employment is a service that helps people with serious behavioral health needs find and keep competitive jobs in their community.
- By participating in IPS Supported Employment, people can get better job outcomes and support their recovery from their behavioral health condition.
- This program also helps improve independence, a sense of belonging, and overall health and well-being.
- Providing Supported Employment is optional for participating counties. Refer to the “Additional Information About Your County” section located at the end of this

handbook to find out if your county provides this service.

AVAILABLE SERVICES BY TELEPHONE OR TELEHEALTH

In-person, face-to-face contact between you and your provider is not always required for you to be able to receive behavioral health services. Depending on your services, you might be able to receive your services through telephone or telehealth. Your provider should explain to you about using telephone or telehealth and make sure you agree before beginning services via telephone or telehealth. Even if you agree to receive your services through telehealth or telephone, you can choose later to receive your services in-person or face-to-face. Some types of behavioral health services cannot be provided only through telehealth or telephone because they require you to be at a specific place for the service, such as residential treatment services or hospital services.

THE PROBLEM RESOLUTION PROCESS: TO FILE A GRIEVANCE, APPEAL, OR REQUEST A STATE FAIR HEARING

What If I Don't Get the Services I Want From My County?

Your county must have a way for you to work out any problems related to the services you want or are receiving. This is called the problem-resolution process and it could involve the following:

- The Grievance Process: A verbal or written expression of unhappiness about anything regarding your specialty mental health services, substance use disorder services, a provider, or the county. Refer to the Grievance Process section in this handbook for more information.
- The Appeal Process: An appeal is when you don't agree with the county's decision to change your services (e.g., denial, termination, or reduction to services) or to not cover them. Refer to the Appeal Process section in this handbook for more information.
- The State Fair Hearing Process: A State Fair Hearing is a meeting with an administrative law judge from the California Department of Social Services (CDSS) if the county denies your appeal. Refer to the State Fair Hearing section in this handbook for more information.

Filing a grievance, appeal, or requesting a State Fair Hearing will not count against you and will not impact the services you are receiving. Filing a grievance or appeal helps to get you the services you need and to solve any problems you have with your behavioral health services. Grievances and appeals also help the county by giving them the information they can use to improve services. Your county will notify you, providers, and parents/guardians of the outcome once your grievance or appeal is complete. The State Fair Hearing Office will notify you and the provider of the outcome once the State Fair Hearing is complete.

Note: Learn more about each problem resolution process below.

Can I Get Help With Filing an Appeal, Grievance, or State Fair Hearing?

Your county will help explain these processes to you and must help you file a grievance, an appeal, or to request a State Fair Hearing. The county can also help you decide if you qualify for what's called an "expedited appeal" process, which means it will be reviewed more quickly because your health, mental health, and/or stability are at risk. You may also authorize another person to act on your behalf, including your provider or advocate.

If you would like help, contact your county using the telephone number listed on the cover of this handbook. Your county must give you reasonable assistance in completing forms and other procedural steps related to a grievance or appeal. This includes, but is not limited to, providing interpreter services and toll-free numbers with TTY/TDD and interpreter capability.

If You Need Further Assistance

Contact the Department of Health Care Services, Office of the Ombudsman:

- Phone: # **1-888-452-8609**, Monday through Friday, 8 a.m. to 5 p.m. (excluding holidays).

OR

- E-mail: MMCDOmbudsmanOffice@dhcs.ca.gov. **Please note**: E-mail messages are not considered confidential (please do not include personal information in the e-mail message).

You may also get free legal help at your local legal aid office or other groups. To ask about your State Fair Hearing rights, you can contact the California Department of Social Services Public Inquiry and Response Unit at this phone number: **1-800-952-5253** (for TTY, call **1-800-952-8349**).

Grievances

What Is a Grievance?

A grievance is any expression of dissatisfaction you have with your behavioral health services that is not covered by the appeal or State Fair Hearing process. This includes concerns about the quality of your care, how you are treated by staff and providers, and disagreements about decisions regarding your care.

Examples of grievances:

- If you feel that a provider has been rude to you or has not respected your rights.
- If the county needs more time to make a decision about approving a service your provider has requested for you, and you disagree with this extension.
- If you are not satisfied with the quality of care you are receiving or the way your treatment plan is being communicated to you.

What Is the Grievance Process?

The grievance process will:

- Involve simple steps to file your grievance orally or in writing.
- Not cause you to lose your rights or services or be held against your provider.
- Allow you to approve another person to act on your behalf. This could be a provider or an advocate. If you agree to have another person act on your behalf, you may be asked to sign an authorization form, which gives your county permission to release information to that person.
- Make sure the approved person deciding on the grievance is qualified to make decisions and has not been a part of any previous level of review or decision-making.
- Determine the duties of your county, provider, and yourself.
- Make sure the results of the grievance are provided within the required timeline.

When Can I File a Grievance?

You can file a grievance at any time if you are unhappy with the care you have received or have another concern regarding your county.

How Can I File a Grievance?

You may call your county's 24/7 toll-free Access Line at any time or call the Drug Medi-Cal county phone number within the hours of operation to receive assistance with a grievance. Oral or written grievances can be filed. Oral grievances do not have to be followed up in writing. If you file your grievance in writing, please note the following: Your county supplies self-addressed envelopes at all provider sites. If you do not have a self-addressed envelope, mail your written grievances to the address provided on the front of this handbook.

How Do I Know If the County Received My Grievance?

Your county is required to provide you with a written letter to let you know your grievance has been received within five calendar days of receipt. A grievance received over the phone or in person, that you agree is resolved by the end of the next business day, is exempt and you may not get a letter.

When Will My Grievance Be Decided?

A decision about your grievance must be made by your county within 30 calendar days from the date your grievance was filed.

How Do I Know If the County Has Made a Decision About My Grievance?

When a decision has been made about your grievance, the county will:

- Send you or your approved person a written notice of the decision;
- Send you or your approved person a Notice of Adverse Benefit Determination advising you of your right to request a State Fair Hearing if the county does not notify you of the grievance decision on time;
- Advise you of your right to request a State Fair Hearing.

You may not get a written notice of the decision if your grievance was filed by phone or in person and you agree your issue has been resolved by the end of the next business day from the date of filing.

Note: Your county is required to provide you with a Notice of Adverse Benefit Determination on the date the timeframe expires. You may call the county for more information if you do not receive a Notice of Adverse Benefit Determination.

Is There a Deadline to File a Grievance?

No, you may file a grievance at any time. Do not hesitate to bring issues to the county's attention. The county will always work with you to find a solution to address your concerns.

Appeals

You may file an appeal when you do not agree with the county's decision for the behavioral health services you are currently receiving or would like to receive. You may request a review of the county's decision by using:

- The Standard Appeal Process.

OR

- The Expedited Appeal Process.

Note: The two types of appeals are similar; however, there are specific requirements to qualify for an expedited appeal (see below for the requirements).

The county shall assist you in completing forms and taking other procedural steps to file an appeal, including preparing a written appeal, notifying you of the location of the form on their website or providing you with the form upon your request. The county shall also advise and assist you in requesting continuation of benefits during an appeal of the adverse benefit determination in accordance with federal regulations.

What Does the Standard Appeal Process Do?

The Standard Appeal Process will:

- Allow you to file an appeal orally or in writing.
- Make sure filing an appeal will not cause you to lose your rights or services or be held against your provider in any way.
- Allow you to authorize another person (including a provider or advocate) to act on your behalf. Please note: If you authorize another person to act on your behalf, the county might ask you to sign a form authorizing the county to release information to that person.
- Have your benefits continued upon request for an appeal within the required timeframe. Please note: This is 10 days from the date your Notice of Adverse Benefit Determination was mailed or personally given to you.
- Make sure you do not pay for continued services while the appeal is pending and if the final decision of the appeal is in favor of the county's adverse benefit determination.
- Make sure the decision-makers for your appeal are qualified and not involved in any previous level of review or decision-making.
- Allow you or your approved person to review your case file, including medical records and other relevant documents.
- Allow you to have a reasonable opportunity to present evidence, testimony, and arguments in person or in writing.
- Allow you, your approved person, or the legal representative of a deceased member's estate to be included as parties to the appeal.
- Give you written confirmation from your county that your appeal is under review.
- Inform you of your right to request a State Fair Hearing, following the completion of the appeal process.

When Can I File an Appeal?

You can file an appeal with your county when:

- The county or the contracted provider determines that you do not meet the access criteria for behavioral health services.

- Your healthcare provider recommends a behavioral health service for you and requests approval from your county, but the county denies the request or alters the type or frequency of service.
- Your provider requests approval from the county, but the county requires more information and does not complete the approval process on time.
- Your county does not provide services based on its predetermined timelines.
- You feel that the county is not meeting your needs on time.
- Your grievance, appeal, or expedited appeal was not resolved in time.
- You and your provider disagree on the necessary behavioral health services.

How Can I File an Appeal?

- You may file an appeal via one of the following three methods:
    - Call your county's toll-free phone number or Drug Medi-Cal county's phone number within the hours of operation listed on the cover of this handbook. After calling, you will have to file a subsequent written appeal as well; or
    - Mail your appeal (The county will provide self-addressed envelopes at all provider sites for you to mail in your appeal). Note: If you do not have a self-addressed envelope, you may mail your appeal directly to the address in the front of this handbook; or
    - Submit your appeal by e-mail or fax. Please refer to the 'County Contact Information' section of this handbook to find the appropriate method (e.g., email, fax) for submitting your appeal.

How Do I Know If My Appeal Has Been Decided?

You or your approved person will receive written notification from your county of the decision on your appeal. The notification will include the following information:

- The results of the appeal resolution process.
- The date the appeal decision was made.
- If the appeal is not resolved in your favor, the notice will provide information regarding your right to a State Fair Hearing and how to request a State Fair

Hearing.

Is There a Deadline to File an Appeal?

You must file an appeal within 60 calendar days of the date on the Notice of Adverse Benefit Determination. There are no deadlines for filing an appeal when you do not get a Notice of Adverse Benefit Determination, so you may file this type of appeal at any time.

When Will a Decision Be Made About My Appeal?

The county must decide on your appeal within 30 calendar days of receiving your request.

What If I Can't Wait 30 Days for My Appeal Decision?

If the appeal meets the criteria for the expedited appeal process, it may be completed more quickly.

What Is an Expedited Appeal?

An expedited appeal follows a similar process to the standard appeal but is quicker. Here is additional information regarding expedited appeals:

- You must show that waiting for a standard appeal could make your behavioral health condition worse.
- The expedited appeal process follows different deadlines than the standard appeal.
- The county has 72 hours to review expedited appeals.
- You can make a verbal request for an expedited appeal.
- You do not have to put your expedited appeal request in writing.

When Can I File an Expedited Appeal?

If waiting up to 30 days for a standard appeal decision will jeopardize your life, health, or ability to attain, maintain or regain maximum function, you may request an expedited resolution of an appeal.

Additional Information Regarding Expedited Appeals:

- If your appeal meets the requirements for an expedited appeal, the county will resolve it within 72 hours of receiving it.
- If the county determines that your appeal does not meet the criteria for an expedited appeal, they are required to provide you with timely verbal notification and will provide you with written notice within two calendar days, explaining the reason for their decision. Your appeal will then follow the standard appeal timeframes outlined earlier in this section.
- If you disagree with the county's decision that your appeal does not meet the criteria for expedited appeal, you may file a grievance.
- After your county resolves your request for an expedited appeal, you and all affected parties will be notified both orally and in writing.

State Fair Hearings

What Is A State Fair Hearing?

A State Fair Hearing is an independent review conducted by an administrative law judge from the California Department of Social Services (CDSS) to ensure you receive the behavioral health services that you are entitled to under the Medi-Cal program.
Please visit the California Department of Social Services website https://www.cdss.ca.gov/hearing-requests for additional resources.

What Are My State Fair Hearing Rights?

You have the right to:

- Request a hearing before an administrative law judge, also known as a State Fair Hearing, to address your case.
- Learn how to request a State Fair Hearing.
- Learn about the regulations that dictate how representation works during the State Fair Hearing.
- Request to have your benefits continue during the State Fair Hearing process if you request for a State Fair Hearing within the required timeframes.

- Not pay for continued services while the State Fair Hearing is pending and if the final decision is in favor of the county's adverse benefit determination.

When Can I File for a State Fair Hearing?

You can file for a State Fair Hearing if:

- You filed an appeal and received an appeal resolution letter telling you that your county denied your appeal request.
- Your grievance, appeal, or expedited appeal wasn't resolved in time.

How Do I Request a State Fair Hearing?

You can request a State Fair Hearing:

- Online: at the Department of Social Services Appeals Case Management website: https://acms.dss.ca.gov/acms/login.request.do
- In Writing: Submit your request to the county welfare department at the address shown on the Notice of Adverse Benefit Determination, or mail it to:
  California Department of Social Services
  State Hearings Division
  P.O. Box 944243, Mail Station 9-17-37
  Sacramento, CA 94244-2430
- By Fax: 916-651-5210 or 916-651-2789

You can also request a State Fair Hearing or an expedited State Fair Hearing:

- By Phone:
  - *State Hearings Division*, toll-free, at **1-800-743-8525** or **1- 855-795-0634**.
  - *Public Inquiry and Response*, toll-free, at **1- 800-952-5253** or TDD at **1-800-952-8349**.

Is There a Deadline to Ask for a State Fair Hearing?

You have 120 days from the date of the county's written appeal decision notice to request a State Fair Hearing. If you didn't receive a Notice of Adverse Benefit Determination, you may file for a State Fair Hearing at any time.

Can I Continue Services While I'm Waiting for a State Fair Hearing Decision?

Yes, if you are currently receiving authorized services and wish to continue receiving the services while you wait for the State Fair Hearing decision, you must request a State Fair Hearing within 10 days from the date the appeal decision notice was postmarked or delivered to you. Alternatively, you can request the hearing before the date your county says that services will be stopped or reduced.

Note:

- When requesting a State Fair Hearing, you must indicate that you wish to continue receiving services during the State Fair Hearing process.
- If you request to continue receiving services and the final decision of the State Fair Hearing confirms the reduction or discontinuation of the service you are receiving, you are not responsible for paying the cost of services provided while the State Fair Hearing was pending.

When Will a Decision Be Made About My State Fair Hearing Decision?

After requesting a State Fair Hearing, it may take up to 90 days to receive a decision.

Can I Get a State Fair Hearing More Quickly?

If you think waiting that long will be harmful to your health, you might be able to get an answer within three working days. You can request for an Expedited State Fair Hearing by either writing a letter yourself or asking your general practitioner or mental health professional to write a letter for you. The letter must include the following information:

1. Explain in detail how waiting up to 90 days for your case to be decided can seriously harm your life, health, or ability to attain, maintain, or regain maximum function.
2. Ask for an "expedited hearing" and provide the letter with your request for a hearing.

The State Hearings Division of the Department of Social Services will review your request for an expedited State Fair Hearing and determine if it meets the criteria. If your

request is approved, a hearing will be scheduled, and a decision will be made within three working days from the date the State Hearings Division receives your request.

ADVANCE DIRECTIVE

What is an Advance Directive?

You have the right to an advance directive. An advance directive is a written document about your health care that is recognized under California law. You may sometimes hear an advance directive described as a living will or durable power of attorney. It includes information about how you would like health care provided or says what decisions you would like to be made, if or when you are unable to speak for yourself. This may include such things as the right to accept or refuse medical treatment, surgery, or make other health care choices. In California, an advance directive consists of two parts:

- Your appointment of an agent (a person) making decisions about your health care; and
- Your individual health care instructions.

Your county is required to have an advance directive program in place. Your county is required to provide written information on the advance directive policies and explain the state law if asked for the information. If you would like to request the information, you should call the telephone number on the cover of this handbook for more information.

You may get a form for an advance directive from your county or online. In California, you have the right to provide advance directive instructions to all of your healthcare providers. You also have the right to change or cancel your advance directive at any time.

If you have a question about California law regarding advance directive requirements, you may send a letter to:

California Department of Justice
Attn: Public Inquiry Unit
P. O. Box 944255
Sacramento, CA 94244-2550

RIGHTS AND RESPONSIBILITIES

County Responsibilities

What is my County Responsible for?

Your county is responsible for the following:

- Figuring out if you meet the criteria to access behavioral health services from the county or its provider network.
- Providing a screening or an assessment to determine whether you need behavioral health services.
- Providing a toll-free phone number that is answered 24 hours a day, seven days a week, that can tell you how to get mental health services. The telephone number is listed on the cover of this handbook.
- Making sure there are sufficient mental health providers nearby so that you can access the services covered by your county when necessary.
- Informing and educating you about services available from your county.
- Providing services in your language at no cost to you, and if needed, providing an interpreter for you free of charge.
- Providing you with written information about what is available to you in other languages or alternative forms like Braille or large-size print. Refer to the "Additional Information About Your County" section located at the end of this handbook for more information.
- Informing you about any significant changes in the information mentioned in this handbook at least 30 days before the changes take effect. A change is considered significant when there is an increase or decrease in the quantity or types of services offered, if there is an increase or decrease in the number of network providers, or if there is any other change that would impact the benefits you receive from the county.
- Making sure to connect your healthcare with any other plans or systems that may be necessary to help transition your care smoothly. This includes ensuring that any referrals for specialists or other providers are properly followed up on and

that the new provider is willing to take care of you. (This responsibility is specific to mental health services only)

- Making sure you can keep seeing your current healthcare provider, even if they are not in your network, for a certain amount of time. This is important if switching providers would harm your health or raise the chance of needing to go to the hospital. (This responsibility is specific to mental health services only)

Is Transportation Available?

If you struggle to attend your medical or behavioral health appointments, the Medi-Cal program helps in arranging transportation for you. Transportation must be provided for Medi-Cal members who are unable to provide transportation on their own and who have a medical necessity to receive Medi-Cal covered services. There are two types of transportation for appointments:

- Non-Medical: transportation by private or public vehicle for people who do not have another way to get to their appointment.
- Non-Emergency Medical: transportation by ambulance, wheelchair van, or litter van for those who cannot use public or private transportation.

Transportation is available for trips to the pharmacy or to pick up needed medical supplies, prosthetics, orthotics, and other equipment.

If you have Medi-Cal but are not enrolled in a managed care plan, and you need non-medical transportation to a health-related service, you can contact the non-medical transportation provider directly or your provider for assistance. When you contact the transportation company, they will ask for information about your appointment date and time.

If you need non-emergency medical transportation, your provider can prescribe non-emergency medical transportation and put you in touch with a transportation provider to coordinate your ride to and from your appointment(s).

For more information and assistance regarding transportation, contact your managed care plan.

Member Rights

What Are My Rights as a Recipient of Medi-Cal Behavioral Health Services?

As a Medi-Cal member, you have the right to receive medically necessary behavioral health services from your county. When accessing behavioral health services, you have the right to:

- Be treated with personal respect and respect for your dignity and privacy.
- Get clear and understandable explanations of available treatment options.
- Participate in decisions related to your behavioral health care. This includes the right to refuse any treatment that you do not wish to receive.
- Get this handbook to learn about county services, county obligations, and your rights.
- Ask for a copy of your medical records and request changes, if necessary.
- Be free from any form of restraint or seclusion that is imposed as a means of coercion, discipline, convenience, or retaliation.
- Receive timely access to care 24/7 for emergency, urgent, or crisis conditions when medically necessary.
- Upon request, receive written materials in alternative formats such as Braille, large-size print, and audio format in a timely manner.
- Receive behavioral health services from the county that follows its state contract for availability, capacity, coordination, coverage, and authorization of care. The county is required to:
    - Employ or have written contracts with enough providers to make sure that all Medi-Cal eligible members who qualify for behavioral health services can receive them in a timely manner.
    - Cover medically necessary services for you in a timely manner. In addition, the mental health plan must cover medically necessary services out-of-network for you in a timely manner, if the mental health plan does

not have an employee or contract provider who can deliver the services. **Note:** The county must make sure you do not pay anything extra for seeing an out-of-network provider. See below for more information:

- *Medically necessary behavioral health services* for individuals 21 years of age or older are services that are reasonable and necessary to protect life, to prevent significant illness or significant disability, or to alleviate severe pain. Medically necessary behavioral health services for individuals under 21 years of age are services that sustain, support, improve, or make more tolerable a behavioral health condition.
- *Out-of-network provider* is a provider who is not on the county's list of providers.

  - Upon your request, provide a second opinion from a qualified health care professional within or outside of the network at no extra cost.
  - Make sure providers are trained to deliver the behavioral health services that the providers agree to cover.
  - Make sure that the county's covered behavioral health services are enough in amount, length of time, and scope to meet the needs of Medi-Cal-eligible members. This includes making sure that the county's method for approving payment for services is based on medical necessity and that the access criteria is fairly used.
  - Make sure that its providers conduct thorough assessments and collaborate with you to establish treatment goals.
  - Coordinate the services it provides with services being provided to you through a managed care plan or with your primary care provider, if necessary. (This requirement is specific to mental health services only)
  - Participate in the state's efforts to provide culturally competent services to all, including those with limited English proficiency and diverse cultural and ethnic backgrounds.

- Express your rights without harmful changes to your treatment.
- Receive treatment and services in accordance with your rights described in this

handbook and with all applicable federal and state laws such as:

- Title VI of the Civil Rights Act of 1964 as implemented by regulations at 45 CFR part 80.
- The Age Discrimination Act of 1975 as implemented by regulations at 45 CFR part 91.
- The Rehabilitation Act of 1973.
- Title IX of the Education Amendments of 1972 (regarding education programs and activities).
- Titles II and III of the Americans with Disabilities Act.
- Section 1557 of the Patient Protection and Affordable Care Act.

- You may have additional rights under state laws regarding behavioral health treatment. To contact your county's Patients' Rights Advocate, please contact your county by using the telephone number listed on the cover of the handbook.

Adverse Benefit Determinations

What Rights Do I Have if the County Denies the Services I Want or Think I Need?

If your county denies, limits, reduces, delays, or ends a service you think you need, you have the right to a written notice from the county. This notice is called a "Notice of Adverse Benefit Determination". You also have a right to disagree with the decision by asking for an appeal. The sections below inform you of the Notice of Adverse Benefit Determination and what to do if you disagree with the county's decision.

What Is an Adverse Benefit Determination?

An Adverse Benefit Determination is defined by any of the following actions taken by the county:

- The denial or limited authorization of a requested service. This includes determinations based on the type or level of service, medical necessity, appropriateness, setting, or effectiveness of a covered benefit;
- The reduction, suspension, or termination of a previously authorized service;
- The denial, in whole or in part, of payment for a service;

- The failure to provide services in a timely manner;
- The failure to act within the required timeframes for standard resolution of grievances and appeals. Required timeframes are as follows:
    - If you file a grievance with the county and the county does not get back to you with a written decision on your grievance within 30 days.
    - If you file an appeal with the county and the county does not get back to you with a written decision on your appeal within 30 days.
    - If you filed an expedited appeal and did not receive a response within 72 hours.
- The denial of a member's request to dispute financial liability.

What Is a Notice of Adverse Benefit Determination?

A Notice of Adverse Benefit Determination is a written letter that your county will send you if it decides to deny, limit, reduce, delay, or end services you and your provider believe you should get. The notice will explain the process the county used to make the decision and include a description of the criteria or guidelines that were used to determine whether the service is medically necessary.

This includes denial of:

- A payment for a service.
- Claims for services that are not covered.
- Claims for services that are not medically necessary.
- Claims for services from the wrong delivery system.
- A request to dispute financial liability.

Note: A Notice of Adverse Benefit Determination is also used to tell you if your grievance, appeal, or expedited appeal was not resolved in time, or if you did not get services within the county's timeline standards for providing services.

Timing of the Notice

The county must mail the notice:

- To the member at least 10 days before the date of action for termination, suspension, or reduction of a previously authorized behavioral health service.
- To the member within two business days of the decision for denial of payment or decisions resulting in denial, delay, or modification of all or part of the requested behavioral health services.

Will I Always Get A Notice Of Adverse Benefit Determination When I Don't Get The Services I Want?

Yes, you should receive a Notice of Adverse Benefit Determination. If you do not receive a notice, you may file an appeal with the county or if you have completed the appeal process, you can request a State Fair Hearing. When you contact your county, indicate you experienced an adverse benefit determination but did not receive a notice. Information on how to file an appeal or request a State Fair Hearing is included in this handbook and should also be available in your provider's office.

What Will the Notice of Adverse Benefit Determination Tell Me?

The Notice of Adverse Benefit Determination will tell you:

- What your county did that affects you and your ability to get services.
- The date the decision will take effect and the reason for the decision.
- If the reason for the denial is that the service is not medically necessary, the notice will include a clear explanation of why the county made this decision. This explanation will include the specific clinical reasons why the service is not considered medically necessary for you.
- The state or federal rules the decision was based on.
- Your rights to file an appeal if you do not agree with the county's decision.
- How to receive copies of the documents, records, and other information related to the county's decision.
- How to file an appeal with the county.
- How to request a State Fair Hearing if you are not satisfied with the county's decision on your appeal.
- How to request an expedited appeal or an expedited State Fair Hearing.

- How to get help filing an appeal or requesting a State Fair Hearing.
- How long you have to file an appeal or request a State Fair Hearing.
- Your right to continue to receive services while you wait for an appeal or State Fair Hearing decision, how to request continuation of these services, and whether the costs of these services will be covered by Medi-Cal.
- When you have to file your appeal or State Fair Hearing request by if you want the services to continue.

What Should I Do When I Get a Notice of Adverse Benefit Determination?

When you get a Notice of Adverse Benefit Determination, you should read all the information in the notice carefully. If you don't understand the notice, your county can help you. You may also ask another person to help you.

You can request a continuation of the service that has been discontinued when you submit an appeal or request for a State Fair Hearing. You must request the continuation of services no later than 10 calendar days after the date the Notice of Adverse Benefit Determination was post-marked or delivered to you, or before the effective date of the change.

Can I Keep Getting My Services While I Wait for an Appeal Decision?

Yes, you might be able to keep getting your services while you wait for a decision. This means you can keep seeing your provider and getting the care you need.

What Do I Have to Do to Keep Getting My Services?

You must meet the following conditions:

- You ask to keep getting the service within 10 calendar days of the county sending the Notice of Adverse Benefit Determination or before the date the county said the service would stop, whichever date is later.
- You filed an appeal within 60 calendar days of the date on the Notice of Adverse Benefit Determination.

- The appeal is about stopping, reducing, or suspending a service you were already getting.
- Your provider agreed that you need the service.
- The time period the county already approved for the service has not ended yet.

What If the County Decides I Do Not Need the Service After the Appeal?

You will not be required to pay for the services you received while the appeal was pending.

Member Responsibilities

What are my responsibilities as a Medi-Cal member?

It is important that you understand how the county services work so you can get the care you need. It is also important to:

- Attend your treatment as scheduled. You will have the best result if you work with your provider to develop goals for your treatment and follow those goals. If you do need to miss an appointment, call your provider at least 24 hours in advance, and reschedule for another day and time.
- Always carry your Medi-Cal Benefits Identification Card (BIC) and a photo ID when you attend treatment.
- Let your provider know if you need an oral interpreter before your appointment.
- Tell your provider all your medical concerns. The more complete information that you share about your needs, the more successful your treatment will be.
- Make sure to ask your provider any questions that you have. It is very important you completely understand the information that you receive during treatment.
- Follow through on the planned action steps you and your provider have agreed upon.
- Contact the county if you have any questions about your services or if you have any problems with your provider that you are unable to resolve.
- Tell your provider and the county if you have any changes to your personal information. This includes your address, phone number, and any other medical

information that may affect your ability to participate in treatment.

- Treat the staff who provide your treatment with respect and courtesy.
- If you suspect fraud or wrongdoing, report it:
    - The Department of Health Care Services asks that anyone suspecting Medi-Cal fraud, waste, or abuse to call the DHCS Medi-Cal Fraud Hotline at **1-800-822-6222**. If you feel this is an emergency, please call **911** for immediate assistance. The call is free, and the caller may remain anonymous.
    - You may also report suspected fraud or abuse by e-mail to fraud@dhcs.ca.gov or use the online form at http://www.dhcs.ca.gov/individuals/Pages/StopMedi-CalFraud.aspx.

Do I Have To Pay For Medi-Cal?

Most people in Medi-Cal do not have to pay anything for medical or behavioral health services. In some cases, you may have to pay for medical and/or behavioral health services based on the amount of money you get or earn each month.

- If your income is less than Medi-Cal limits for your family size, you will not have to pay for medical or behavioral health services.
- If your income is more than Medi-Cal limits for your family size, you will have to pay some money for your medical or behavioral health services. The amount that you pay is called your 'share of cost'. Once you have paid your 'share of cost,' Medi-Cal will pay the rest of your covered medical bills for that month. In the months that you don't have medical expenses, you don't have to pay anything.
- You may have to pay a 'co-payment' for any treatment under Medi-Cal. This means you pay an out-of-pocket amount each time you get a medical service or go to a hospital emergency room for your regular services.
- Your provider will tell you if you need to make a co-payment.

NONDISCRIMINATION NOTICE

Discrimination is against the law. TCHSA follows State and Federal civil rights laws. TCHSA does not unlawfully discriminate, exclude people, or treat them differently because of sex, race, color, religion, ancestry, national origin, ethnic group identification, age, mental disability, physical disability, medical condition, genetic information, marital status, gender, gender identity, or sexual orientation.

TCHSA provides:

- Free aids and services to people with disabilities to help them communicate better, such as:
  - Qualified sign language interpreters
  - Written information in other formats (large print, braille, audio or accessible electronic formats)
- Free language services to people whose primary language is not English, such as:
  - Qualified interpreters
  - Information written in other languages

If you need these services, contact TCHSA-BH by calling 1-800-240-3208. Or, if you cannot hear or speak well, please call TTY: 711. Upon request, this document can be made available to you in braille, large print, audio, or accessible electronic formats.

HOW TO FILE A GRIEVANCE

If you believe that TCHSA has failed to provide these services or unlawfully discriminated in another way on the basis of sex, race, color, religion, ancestry, national origin, ethnic group identification, age, mental disability, physical disability, medical condition, genetic information, marital status, gender, gender identity, or sexual orientation, you can file a grievance with Quality Assurance Manager. You can file a grievance by phone, in writing, in person, or electronically:

- By phone: Contact TCHSA Quality Assurance Manager between 8:00 AM and 5:00 PM by calling *(530) 527-8491.* Or, if you cannot hear or speak well, please call *TTY: 711*.
- In writing: Fill out a complaint form or write a letter and send it to:

  Quality Assurance Manager, PO Box 400, Red Bluff, CA 96080.
- In person: Visit your doctor's office or TCHSA *Facility* and say you want to file a grievance.

- Electronically: Visit TCHSA website at:

  https://www.tehamacohealthservices.net/administration/quality-assurance/

OFFICE OF CIVIL RIGHTS – CALIFORNIA DEPARTMENT OF HEALTH CARE SERVICES

You can also file a civil rights complaint with the California Department of Health Care Services, Office of Civil Rights by phone, in writing, or electronically:

- By phone: Call **916-440-7370**. If you cannot speak or hear well, please call **711 (California State Relay)**.

- In writing: Fill out a complaint form or send a letter to:

  Department of Health Care Services
  Office of Civil Rights
  P.O. Box 997413, MS 0009
  Sacramento, CA 95899-7413

  Complaint forms are available at:
  https://www.dhcs.ca.gov/discrimination-grievance-procedures

- Electronically: Send an email to CivilRights@dhcs.ca.gov.

OFFICE OF CIVIL RIGHTS – U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES

If you believe you have been discriminated against on the basis of race, color, national origin, age, disability or sex, you can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights by phone, in writing, or electronically:

- By phone: Call **1-800-368-1019**. If you cannot speak or hear well, please call **TTY/TDD 1-800-537-7697**.

- In writing: Fill out a complaint form or send a letter to:
  U.S. Department of Health and Human Services
  200 Independence Avenue, SW
  Room 509F, HHH Building
  Washington, D.C. 20201

- Complaint forms are available at http://www.hhs.gov/ocr/office/file/index.html.

- Electronically: Visit the Office for Civil Rights Complaint Portal at https://ocrportal.hhs.gov/ocr/portal/lobby.jsf

NOTICE OF PRIVACY PRACTICES

A statement describing the county's policies and procedures for preserving the confidentiality of medical records is available and will be given to you upon request.

If you are of the age and capacity to consent to behavioral health services, you are not required to get any other member's authorization to get behavioral health services or to submit a claim for behavioral health services.

You can ask your county to send communications about behavioral health services to another mailing address, email address, or telephone number that you choose. This is called a "request for confidential communications." If you consent to care, the county will not give information on your behavioral health services to anyone else without your written permission. If you do not give a mailing address, email address, or telephone number, the county will send communications in your name to the address or telephone number on file.

The county will honor your requests to get confidential communications in the form and format you asked for. Or they will make sure your communications are easy to put in the form and format you asked for. The county will send them to another location of your choice. Your request for confidential communications lasts until you cancel it or submit a new request for confidential communications.

Pursuant to Civil Code section 56.107(b) and the Health Insurance Portability and Accountability Act (HIPAA) of 1996, a member (or his/her personal representative) may request alternate confidential communications by completing a Request to Receive Alternate Confidential Communications of Medical Information form. This form is available at all Tehama County Health Services Agency (TCHSA) sites. The completed form can be turned in at any TCHSA site, or it can be mailed to:

Tehama County Health Services Agency, Medical Information Request
P.O. Box 400
Red Bluff, CA 96080

TCHSA will verify the identity of the individual making the request. TCHSA's policy as described in TCHSA Policy and Procedure 8-02-3006, Alternate Confidential Communications, is to act on the request (i.e., agree to the request or, if possible, discuss with the member the reason(s) for denying the request) as soon as reasonably possible after receipt of the request.

A statement of the county's policies and procedures for protecting your medical information (called a "Notice of Privacy Practices") is included below:

A current printed version of the TCHSA Notice of Privacy Practices may be requested from any TCHSA site, or an online version of may be found at the following website: https://www.tehamacohealthservices.net/our-administration/compliance/privacy-practices-fraud/

The state Department of Healthcare Services (DHCS) also has a Notice of Privacy Practices, which may be viewed at the following website: https://www.dhcs.ca.gov/formsandpubs/laws/priv/Documents/Notice-of-Privacy-Practices-English.pdf.

WORDS TO KNOW

988 Suicide and Crisis Lifeline: A phone number that provides free, confidential support for people experiencing a mental health crisis, including suicidal thoughts. It is available 24/7 to connect callers with trained counselors who can offer help and support.

Administrative law judge: A judge who hears and decides cases involving adverse benefit determinations.

American Society of Addiction Medicine (ASAM): A professional medical society representing doctors and other healthcare professionals who specialize in addiction treatment. This organization created the ASAM Criteria, which is the national set of criteria for addiction treatment.

Appeal resolution: The process of resolving a disagreement you have with a decision made by the county about coverage of a requested service. In simpler terms: It is how you get a second look at a decision you do not agree with.

Application Programming Interfaces (APIs): APIs are like messengers that allow different software programs to "talk" to each other and share information.

Assessment: A service activity designed to evaluate the current status of mental, emotional, or behavioral health.

Authorization: Giving permission or approval.

Authorized representative: Someone legally allowed to act on behalf of another person.

Behavioral Health: Refers to our emotional, psychological, and social well-being. In simpler terms: It is about how we think, feel, and interact with others.

Benefits: Health care services and drugs covered under this health plan.

Benefits Identification Card (BIC): An ID card to verify your Medi-Cal health insurance.

Care Coordination Services (Coordination of Care): Helps people navigate the healthcare system.

Caregiver: Someone who provides care and support to another person who needs help.

Case manager: Registered nurses or social workers who can help a member understand major health problems and arrange care with the member's providers.

Case management: It is a service to assist members in accessing needed medical, educational, social, rehabilitative, or other community services. In other words, it helps people get the care and support they need.

CHIP (Children's Health Insurance Program): A government program that helps families get health insurance for their children if they cannot afford it.

Civil Rights Coordinator: Ensures that an organization (like a school, company, or government agency) complies with laws that protect people from discrimination.

Client-driven: Something that is focused on the needs and preferences of the client.

Community-based organizations: Groups of people who work together to improve their community.

Community-based adult services (CBAS): Outpatient, facility-based services for skilled nursing care, social services, therapies, personal care, family and caregiver training and support, nutrition services, transportation, and other services for members who qualify.

Community-based stabilization: Helps people experiencing a mental health crisis get support within their own community instead of going to a hospital.

Continuation of service: See continuity of care.

Continuity of care: The ability of a plan member to keep getting Medi-Cal services from their existing out-of-network provider for up to 12 months if the provider and county agree.

Copayment (co-pay): A payment a member makes, generally at the time of service, in addition to the insurer's payment.

Covered Services: Medi-Cal services for which the county is responsible for payment. Covered services are subject to the terms, conditions, limitations, and exclusions of the Medi-Cal contract, any contract amendment, and as listed in this Member Handbook (also known as the Combined Evidence of Coverage (EOC) and Disclosure Form).

Culturally competent services: Providing services that are respectful of and responsive to a person's culture, language, and beliefs.

Designated significant support person(s): Person(s) who the member or the provider thinks are important to the success of treatment. This can include parents or legal guardians of a minor, anyone living in the same household, and other relatives of the member.

DHCS: The California Department of Health Care Services. This is the State office that oversees the Medi-Cal program.

Discrimination: The unfair or unequal treatment of someone based on their race, gender, religion, sexual orientation, disability, or other characteristics.

Early and periodic screening, diagnostic, and treatment (EPSDT): Go to “Medi-Cal for Kids and Teens.”

Family-based treatment services: Provides support and treatment to children and their families to address mental health challenges within the home environment.

Family planning services: Services to prevent or delay pregnancy. Services are provided to members of childbearing age to enable them to determine the number and spacing of children.

Fee-for-Service (FFS) Medi-Cal: Payment model in which Behavioral Health providers are paid for each individual service they provide patient, rather than a per-patient monthly or annual fee. Medi-Cal Rx is covered under this program.

Financial liability: Being responsible for paying a debt or cost.

Foster home: A household that provides 24-hour substitute care for children who are separated from their parents or guardians.

Fraud: An intentional act to deceive or misrepresent made by a person with knowledge that the deception or misrepresentation could result in some unauthorized benefit to themselves or someone else.

Full-scope Medi-Cal: Free or low-cost health care for people in California that provides more than just emergency health care. It provides medical, dental, mental health, family planning, and vision (eye) care. It also covers treatment for alcohol and drug use, medicine your doctor orders, and more.

Grievance: A member's verbal or written expression of dissatisfaction about a service covered by Medi-Cal, a managed care plan, a county, or a Medi-Cal provider. A grievance is the same as a complaint.

Guardian: A person legally responsible for the care and well-being of another person, usually a child or someone who cannot care for themselves.

Hospital: A place where a member gets inpatient and outpatient care from doctors and nurses.

Hospitalization: Admission to a hospital for treatment as an inpatient.

Indian Health Care Providers (IHCP): A health care program operated by the Indian Health Service (IHS), an Indian Tribe, Tribal Health Program, Tribal Organization or Urban Indian Organization (UIO) as those terms are defined in Section 4 of the Indian Health Care Improvement Act (25 U.S.C. section 1603).

Initial Assessment: An evaluation of the member to determine the need for mental health services or substance use disorder treatment.

Inpatient Detoxification: A voluntary medical acute care service for detoxification for members with severe medical complications associated with withdrawals.

Integrated Core Practice Model: A guide that outlines the values, standards, and practices for working with children, youth, and families in California.

Licensed mental health professional: Any provider who is licensed in accordance with applicable State of California law such as the following: licensed physician, licensed psychologist, licensed clinical social worker, licensed professional clinical counselor, licensed marriage and family therapist, registered nurse, licensed vocational nurse, licensed psychiatric technician.

Licensed psychiatric hospital: A mental health treatment facility that is licensed to provide 24-hour inpatient care for mentally disordered, incompetent, or a danger to themselves or others.

Licensed residential facility: Facilities that provide residential nonmedical services to adults who are recovering from problems related to alcohol or other drug (AOD) misuse or abuse.

Managed care plan: A Medi-Cal health plan that uses only certain doctors, specialists, clinics, pharmacies, and hospitals for Medi-Cal recipients enrolled in that plan.

Medi-Cal: California's version of the federal Medicaid program. Medi-Cal offers free and low-cost health coverage to eligible people who live in California.

Medi-Cal for Kids and Teens: A benefit for Medi-Cal members under the age of 21 to help keep them healthy. Members must get the right health check-ups for their age and appropriate screenings to find health problems and treat illnesses early. They must get treatment to take care of or help the conditions that might be found in the check-ups. This benefit is also known as the Early and Periodic Screening, Diagnostic, and Treatment (EPSDT) benefit under federal law.

Medi-Cal Peer Support Specialist: An individual who has lived experience with behavioral health or substance use conditions and is in recovery, who has completed the requirements of a county's State-approved certification program, who is certified by the county, and who provides services under the direction of a Behavioral Health Professional who is licensed, waivered, or registered with the State.

Medi-Cal Rx: A pharmacy benefit service that is part of FFS Medi-Cal and known as "Medi-Cal Rx" that provides pharmacy benefits and services, including prescription drugs and some medical supplies to all Medi-Cal members.

Medically necessary (or medical necessity): For members 21 years of age or older, a service is medically necessary when it is reasonable and necessary to protect life, to prevent significant illness or significant disability, or to alleviate severe pain. For members under 21 years of age, a service is medically necessary if it is to correct or ameliorate a mental illness or condition discovered by a screening service.

Medication Assisted Treatment (MAT): The use of FDA approved medication in combination with counseling or behavioral therapies to provide a "whole-patient" approach to the treatment of substance use disorder.

Member: An individual who is enrolled in the Medi-Cal program.

Mental health crisis: When someone is experiencing a situation where their behaviors or symptoms put themselves or others at risk and require immediate attention.

Mental health plan: Each county has a mental health plan that is responsible for providing or arranging specialty mental health services to Medi-Cal members in their county.

Network: A group of doctors, clinics, hospitals, and other providers contracted with the county to provide care.

Non-emergency medical transportation: Transportation by ambulance, wheelchair van, or litter van for those who cannot use public or private transportation.

Non-medical transportation: Transportation when traveling to and from an appointment for a Medi-Cal covered service authorized by a member's provider and when picking up prescriptions and medical supplies.

Office of the Ombudsman: Helps solve problems from a neutral standpoint to make sure that members receive all medically necessary and covered services for which plans are contractually responsible.

Out-of-home placement: A temporary or permanent removal of a child from their home to a safer environment like with a foster family or in a group home.

Out-of-network provider: A provider who is not part of the county's contracted network.

Out-of-pocket: A personal cost to a member to receive covered services. This includes premiums, copays, or any additional costs for covered services.

Outpatient mental health services: Outpatient services for members with mild to moderate mental health conditions including:

- Individual or group mental health evaluation and treatment (psychotherapy)
- Psychological testing when clinically indicated to evaluate a mental health condition
- Outpatient services for the purpose of monitoring medication therapy
- Psychiatric consultation
- Outpatient laboratory, supplies, and supplements

Participating provider (or participating doctor): A doctor, hospital, or other licensed health care professional or licensed health facility, including sub-acute facilities that have a contract with the county to offer covered services to members at the time a member gets care.

Plan development: A service activity that consists of development of client plans, approval of client plans, and/or monitoring of a member's progress.

Prescription drugs: A drug that legally requires an order from a licensed provider to be dispensed, unlike over-the-counter ("OTC") drugs that do not require a prescription.

Primary care: Also known as "routine care". These are medically necessary services and preventative care, well-child visits, or care such as routine follow-up care. The goal of these services is to prevent health problems.

Primary care provider (PCP): The licensed provider a member has for most of their health care. The PCP helps the member get the care they need. A PCP can be a:

- General practitioner

- Internist
- Pediatrician
- Family practitioner
- OB/GYN
- Indian Health Care Provider (IHCP)
- Federally Qualified Health Center (FQHC)
- Rural Health Clinic (RHC)
- Nurse practitioner
- Physician assistant
- Clinic

Prior authorization (pre-approval): The process by which a member or their provider must request approval from the county for certain services to ensure the county will cover them. A referral is not an approval. A prior authorization is the same as pre-approval.

Problem resolution: The process that allows a member to resolve a problem or concern about any issue related to the county's responsibilities, including the delivery of services.

Provider Directory: A list of providers in the county's network.

Psychiatric emergency medical condition: A mental disorder in which the symptoms are serious or severe enough to cause an immediate danger to the member or others or the member is immediately unable to provide for or use food, shelter, or clothing due to the mental disorder.

Psychological testing: A test that helps understand someone's thoughts, feelings, and behaviors.

Referral: When a member's PCP says the member can get care from another provider. Some covered care services require a referral and pre-approval (prior authorization).

Rehabilitative and habilitative therapy services and devices: Services and devices to help members with injuries, disabilities, or chronic conditions to gain or recover mental and physical skills.

Residential shelter services: Provides temporary housing and support to people who are homeless or experiencing a housing crisis.

Screening: A quick check conducted to determine the most appropriate services.

Share of cost: The amount of money a member must pay toward their medical expenses before Medi-Cal will pay for services.

Serious emotional disturbances (problems): Refers to a significant mental, behavioral, or emotional disorder in children and adolescents that interferes with their ability to function at home, school, or in the community.

Specialist (or specialty doctor): A doctor who treats certain types of health care problems. For example, an orthopedic surgeon treats broken bones; an allergist treats allergies; and a cardiologist treats heart problems. In most cases, a member will need a referral from their PCP to go to a specialist.

Specialty mental health services (SMHS): Services for members who have mental health services needs that are higher than a mild to moderate level of impairment.

Strength-based: Looking at what someone can do, instead of just focusing on their problems.

Substance use disorder services: Services that help people who are struggling with addiction to drugs or alcohol.

Telehealth: A way of delivering health care services through information and communication technologies to facilitate a patient's health care.

Trauma: A deep emotional and psychological distress that results from experiencing or witnessing a terrifying event.

Trauma-informed specialty mental health services: These services recognize that many people struggling with mental health issues have experienced trauma, and they provide care that is sensitive to and supportive of those who have been traumatized.

Treatment Plan: A plan to address a member's needs and monitor progress to restore the member's best possible functional level.

TTY/TDD: Devices that assist people who are deaf, hard of hearing, or have a speech impairment to make and receive phone calls. TTY stands for "Teletypewriter". TDD stands for "Telecommunications Device for the Deaf".

Vocational services: Services that help people find and keep jobs.

Waitlist: A list of people who are waiting for something that is not currently available, but may be in the future.

Warm handoff: A smooth transfer of care from one provider to another.

ADDITIONAL INFORMATIOM ABOUT TEHAMA COUNTY

Additional County-Specific Information

These services, new in 2026, are being provided by TCHSA.

- Coordinated Specialty Care (CSC) for First Episode Psychosis (FEP)

These services are **not** being offered by TCHSA. Members will be notified when services become available in Tehama County.

- Assertive Community Treatment (ACT)
- Forensic Assertive Community Treatment (FACT)
- Clubhouse Services
- Enhanced Community Health Worker (CHW) Services
- Supported Employment
- In-Reach Services

TCHSA can provide you with forms or other written information in your preferred language, or in alternative forms like Braille, 20-point font large-size print, audio recordings or accessible electronic format, at no charge to you. Ask your provider or call the county telephone number listed on the cover of this handbook (TTY: 711). The call is toll free. Due to translation, processing and/or printing time, it may take up to 5 business days before you receive the forms or materials.

The county provides oral interpretation services from a qualified interpreter, on a 24-hour basis, at no cost to you. You do not have to use a family member or friend as an interpreter. We discourage the use of minors as interpreters, unless it is an emergency. The county can also provide auxiliary aids and services to a family member, friend, or anyone else with whom it is appropriate to communicate with on your behalf. Interpreter, linguistic and cultural services are available at no cost to you. Help is available 24 hours a day, 7 days a week. For language help or to get this handbook in a different language, call the county telephone number listed on the cover of this handbook (TTY: 711). The call is toll free.

Exhibit E

INVOICE

Program: **MHSA FSP Services Non-Billable** Invoice No: #

For the period: _____ through _____

Contractor: Remi Vista, Inc.

Address: PO BOX 494100 (393 Marina Circle) Redding, CA 96049-4100

FSP Non-mental health sercies and supports (Cal. Code Regs. Tit. 9, § 3620):

A. FOOD -DESCRIPTION	MEETS ISSP GOAL	PT ID#	AMOUNT
	Y/N		
	Y/N		
		TOTAL FOOD COSTS	$0.00

B. CLOTHING - DESCRIPTION	MEETS ISSP GOAL	PT ID#	AMOUNT
	Y/N		
	Y/N		
		TOTAL CLOTHING COSTS	$0.00

C. HOUSING - DESCRIPTION	MEETS ISSP GOAL	PT ID#	AMOUNT
	Y/N		
	Y/N		
		TOTAL HOUSING COSTS	$0.00

D. HEALTH CARE TREATMENT - DESCRIPTION	MEETS ISSP GOAL	PT ID#	AMOUNT
	Y/N		
	Y/N		
		TOTAL HEALTH CARE TREATMENT COSTS	$0.00

E. CO-OCCURING TREATMENT - DESCRIPTION	MEETS ISSP GOAL	PT ID#	AMOUNT
	Y/N		
	Y/N		
		TOTAL CO-OCCURING TREATMENT COSTS	$0.00

F. RESPITE - DESCRIPTION	MEETS ISSP GOAL	PT ID#	AMOUNT
	Y/N		
	Y/N		
		TOTAL RESPITE COSTS	$0.00

E. OTHER PRE-APPROVED - DESCRIPTION	MEETS ISSP GOAL	PT ID#	AMOUNT
	Y/N		
	Y/N		
		TOTAL OTHER COSTS	$0.00

MONTHLY NON-BILLABLE FSP SERVICES	**$0.00**

E-Contract Review
Approval as to Form

Department Name: Health Services Agency

Vendor Name: Remi Vista, Inc.

Contract Description: For the purpose of provisions of Medi-Cal EPSDT/Specialty Mental Health Services for eligible children

APPROVED AS TO FORM:



Date: 05/22/2026

Office of the Tehama County Counsel
Margaret Long, County Counsel

Tehama County

Agenda Request Form

File #: 26-1140 **Agenda Date:** 6/30/2026 **Agenda #:** 19.

SHERIFF'S OFFICE

Requested Action(s)
a) TRANSFER OF FUNDS: SHERIFF, B-88 - From CALAIM (2032-4505723), to Contingency (2002-59000), $30,277.36; and from Contingency (2002-59000) to Professional/Special Services (2032-53230), $30,277.36 **(Requires a 4/5's vote)**
Financial Impact:
There is no financial impact on the General Fund. The Sheriff's Office will utilize CALAIM AB133 funds to issue payment to Health Management Associates, Inc.

Background Information:
The California Advancing and Innovating Medi-Cal (CalAIM) Justice Involved Initiative (JI) helps incarcerated people prepare for reentry into their communities. The Tehama County Jail utilized Health Management Associates, Inc. (HMA), a State-approved contractor under the CALAIM Program, to prepare the implementation plan as mandated by the State for inmates to receive these services. The implementation plan that HMA provided has been submitted and approved by the State of California.

HMA is currently working on a new Memorandum of Understanding (MOU) between the Sheriff's Office (SO) and Tehama County Health Services Agency (TCHSA), Request for Proposals (RFP) for Pharmacy Services and Electronic Health Records (EHR), as well as writing job classifications for two new positions needed to move forward into the CALAIM JI future.

The CALAIM AB133 funds will pay the invoice issued by HMA for services listed above that were rendered at the Tehama County Jail during the month of May 2026.

HEALTH MANAGEMENT ASSOCIATES, INC.

INVOICE

Tehama County Sheriff's Office
Att. Finance
PO Box 729
nbrummond@tehamaso.org
Red Bluff, CA 96080

June 16, 2026
Invoice Number: 211996 - 0000032
Due Date: July 16, 2026

Current Invoice Total **$30,277.36**

Project: 211996 Tehama County: Medi-Cal DHCS

Professional Services from May 01, 2026 to May 31, 2026

Task: Sheriff

Professional and Consulting Services Rendered:

		Hours	Rate	Fees	
[redacted]		10.50	400.00	4,200.00	
[redacted]		15.75	260.00	4,095.00	
[redacted]		13.75	440.00	6,050.00	
[redacted]		15.00	420.00	6,300.00	
[redacted]		12.50	185.00	2,312.50	
	Total Hours / Fees	67.50		22,957.50	
	Subtotal Fees				**22,957.50**

Expenses for:

[redacted]				
5/15/2026	[redacted]	hotel	419.84	
5/17/2026	[redacted]	meal	36.75	
5/18/2026	[redacted]	uber from airport to home	98.97	
[redacted]				
5/14/2026	[redacted]	Coffee for consultants	20.40	
	Subtotal Expenses		**575.96**	**575.96**

Task: Sheriff - Travel

2501 Woodlake Circle, Suite 100, Okemos, MI 48864
Telephone: (517) 482-9236 Fax: (517) 482-0920
Email: accounting@healthmanagement.com · Federal ID # 38-2599727
WWW.HEALTHMANAGEMENT.COM

Project	211996	Tehama County: Medi-Cal DHCS	Invoice	0000032

Professional and Consulting Services Rendered:

		Hours	Rate	Fees	
[redacted]		6.50	245.00	1,592.50	
[redacted]		7.50	140.00	1,050.00	
[redacted]		4.25	275.00	1,168.75	
[redacted]		7.50	250.00	1,875.00	
	Total Hours / Fees	25.75		5,686.25	
	Subtotal Fees				**5,686.25**

Expenses for:

[redacted]				
5/17/2026	[redacted]	hotel	200.90	
[redacted]				
5/10/2026	[redacted]	tip	20.19	
5/10/2026	[redacted]	Cab Fare	100.97	
5/13/2026	[redacted]	Breakfast for [redacted]	22.60	
5/15/2026	[redacted]	Coffee for [redacted]	20.85	
5/15/2026	[redacted]	Hotel Tehama	196.73	
5/15/2026	[redacted]	Dinner for [redacted]	93.57	
5/17/2026	[redacted]	Toensuite	100.97	
[redacted]				
5/13/2026	[redacted]	Dinner for consultants	120.89	
5/14/2026	[redacted]	Lunch for consultants	85.66	
5/15/2026	[redacted]	Lunch for consultants	94.32	
	Subtotal Expenses		**1,057.65**	**1,057.65**

Current Invoice Total **$30,277.36**

[redacted]

[redacted].

2501 Woodlake Circle, Suite 100, Okemos, MI 48864
Telephone: (517) 482-9236 Fax: (517) 482-0920
Email: accounting@healthmanagement.com · Federal ID # 38-2599727
WWW.HEALTHMANAGEMENT.COM

AGREEMENT BETWEEN THE COUNTY OF TEHAMA AND HEALTH MANAGEMENT ASSOCIATES, INC.

On December _, 2024, this Agreement is entered into between the County of Tehama, through its Sheriff's Office and Probation Department, ("County") and Health Management Associates, Inc. ("Contractor") for the purpose of providing consulting and technical assistance to the County.

1. **RESPONSIBILITIES OF CONTRACTOR**

Contractor shall perform the following responsibilities in addition to the deliverables found in Exhibit "B":

- Consulting and technical assistance on the approach to planning and implementation of pre-release services as well as budget development
- Training regarding CalAIM, the Office of Health Care Services (DHCS) operational guidance, and the required pre-release services
- Consulting and technical assistance on 90-day pre-release eligibility and behavioral health linkage screening
- Consulting and technical assistance for completing the release readiness assessment
- Stakeholder convening, consulting, and technical assistance for reentry coordination and planning
- Consulting and stakeholder engagement for the County Behavioral Health Department, Probation and Sheriff's Office oversight, governance, and project management
- Development of the DHCS required readiness assessment template provided by DHCS, which will focus on new processes required to support the implementation of behavioral health links and includes the following components:
    1. Initial Data Sharing
    2. Data Sharing for Release
    3. Release Planning: follow-up appointments; and transportation
    4. Reentry Professional-to-Professional Clinical Handoff
    5. Follow-up Post Release: post release scheduling; and post-release follow-up
    6. Oversight and Project Management: staffing structure and plan; governance structure for partnerships; and reporting and oversight processes
- Review of medical contracts and recommendations to align with the CalAIM Justice involved Initiative.
- Develop policies and procedures, and process flows in compliance with the operational guidance minimum requirements.
- Training and technical assistance regarding billing, claiming, and pharmacy services.
- Consulting and technical assistance on the operationalization of pre-release services and continuous quality improvement
- Actuarial Analysis of projected revenue from Medi-Cal reimbursement based on 2 years of Correctional Facilities health care encounter data provided the County
- Up to two site visits to Tehama County to develop Implementation Plan and provide TA for Readiness

2. **RESPONSIBILITIES OF THE COUNTY**

County shall compensate Contractor for said services pursuant to Section 3 and 4 of this agreement.

3. **COMPENSATION**

Contractor shall be paid in accordance with the rates set forth in Exhibit "B", after satisfactorily completing the duties described in this Agreement. The Maximum Compensation payable under this Agreement shall be up to $211,000 for the reasonable value of services in making necessary site visits, analysis, and plans in preparation for this contract and up to $764,000 for other services completed before the end of the term for a total not to exceed $975,000.00. Contractor shall be compensated Contractor shall not be entitled to payment or reimbursement for any tasks or services performed except as specified herein. Contractor shall have no claim against County for payment of any compensation or reimbursement, of any kind whatsoever, for any service provided by Contractor after the expiration or other termination of this Agreement. Contractor shall not be paid any amount in excess of the Maximum Compensation amount set forth above, and Contractor agrees that County has no obligation, whatsoever, to compensate or reimburse Contractor for any expenses, direct or indirect costs, expenditures, or charges of any nature by Contractor that exceed the Maximum Compensation amount set forth above. Should Contractor receive any such payment it shall immediately notify County and shall immediately repay all such funds to County. This provision shall survive the expiration or other termination of this Agreement.

4. **BILLING AND PAYMENT**

On or before the 15th of each month, Contractor shall submit to County an itemized invoice for all services rendered during the preceding calendar month. County shall make payment of all undisputed amounts within 30 days of receipt of Contractor's invoice. County shall be obligated to pay only for services properly invoiced in accordance with this section.

5. **TERM OF AGREEMENT**

This agreement shall terminate September 30, 2026, unless terminated in accordance with section 6 below.

6. **TERMINATION OF AGREEMENT**

If Contractor fails to perform his/her duties to the satisfaction of the County, or if Contractor fails to fulfill in a timely and professional manner his/her obligations under this agreement, or if Contractor violates any of the terms or provisions of this agreement, then the County shall have the right to terminate this agreement effective immediately upon the County giving written notice thereof to the Contractor. Either party may terminate this agreement on 30 days' written notice. County shall pay contractor for all work satisfactorily completed as of the date of notice.

County may terminate this agreement immediately upon oral notice should funding cease or be materially decreased, or should the Tehama County Board of Supervisors fail to appropriate sufficient funds for this agreement in any fiscal year.

The County's right to terminate this agreement may be exercised by the Sheriff and/or Chief Probation Officer.

7. ENTIRE AGREEMENT; MODIFICATION

This agreement for the services specified herein supersedes all previous agreements for these services and constitutes the entire understanding between the parties hereto. Contractor shall be entitled to no other benefits other than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both parties. Contractor specifically acknowledges that in entering into and executing this agreement, Contractor relies solely upon the provisions contained in this agreement and no other oral or written representation.

8. NONASSIGNMENT OF AGREEMENT

Inasmuch as this agreement is intended to secure the specialized services of Contractor, Contractor may not assign, transfer, delegate or sublet any interest herein without the prior written consent of the County.

9. EMPLOYMENT STATUS

Contractor shall, during the entire term of this agreement, be construed to be an independent contractor and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow County to exercise discretion or control over the professional manner in which Contractor performs the services which are the subject matter of this agreement; provided always, however, that the services to be provided by Contractor shall be provided in a manner consistent with the professional standards applicable to such services. The sole interest of the County is to insure that the services shall be rendered and performed in a competent, efficient and satisfactory manner. Contractor shall be fully responsible for payment of all taxes due to the State of California or the Federal government, which would be withheld from compensation of Contractor, if Contractor were a County employee. County shall not be liable for deductions for any amount for any purpose from Contractor's compensation. Contractor shall not be eligible for coverage under County's Workers Compensation Insurance Plan nor shall Contractor be eligible for any other County benefit.

10. **INDEMNIFICATION**

Each party shall defend, hold harmless, and indemnify the other party, its elected officials, officers, employees, agents, and volunteers against all claims, suits, actions, costs, expenses (including but not limited to reasonable attorney's fees of each party), damages, judgments, or decrees by reason of any person's or persons' injury, including death, or property (including property of each party) being damaged, arising out of contractor's performance of work hereunder or its failure to comply with any of its obligations contained in this agreement, whether by negligence or otherwise. Each party shall, at its own expense, defend any suit or action founded upon a claim of the foregoing. Each party shall also defend and indemnify the other party against any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board and/or any other taxing or regulatory agency against the County with respect to Contractor's "independent contractor" status that would establish a liability for failure to make social security or income tax withholding payments, or any other legally mandated payment.

11. **INSURANCE**

Contractor shall procure and maintain insurance pursuant to Exhibit A, "Insurance Requirements For Contractor," attached hereto and incorporated by reference.

12. **PREVAILING WAGE**

Contractor certifies that it is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., as well as California Code of Regulations, Title 8, Section 16000 et seq. ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. If the Services hereunder are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is $1,000 or more, Contractor agrees to fully comply with and to require its subcontractors to fully comply with such Prevailing Wage Laws, to the extent that such laws apply. If applicable, County will maintain the general prevailing rate of per diem wages and other information set forth in Labor Code section 1773 at its principal office, and will make this information available to any interested party upon request. Contractor shall defend, indemnify and hold the County, its elected officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties, or interest arising out of any failure or alleged failure of the Contractor or its subcontractors to comply with the Prevailing Wage Laws. Without limiting the generality of the foregoing, Contractor specifically acknowledges that County has not affirmatively represented to

contractor in writing, in the call for bids, or otherwise, that the work to be covered by the bid or contract was not a "public work." To the fullest extent permitted by law, Contractor hereby specifically waives and agrees not to assert, in any manner, any past, present, or future claim for indemnification under Labor Code section 1781.

Contractor acknowledges the requirements of Labor Code sections 1725.5 and 1771.1 which provide that no contractor or subcontractor may be listed on a bid proposal or be awarded a contract for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5, with exceptions from this requirement specified under Labor Code sections 1725.5(f), 1771.1(a) and 1771.1(n).

If the services are being performed as part of the applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, Contractor acknowledges that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

13. NON-DISCRIMINATION

Contractor shall not employ discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

14. GREEN PROCUREMENT POLICY

Through Tehama County Resolution No. 2021-140, the County adopted the Recovered Organic Waste Product Procurement Policy (available upon request) to (1) protect and conserve natural resources, water and energy; (2) minimize the jurisdiction's contribution to pollution and solid waste disposal; (3) comply with state requirements as contained in 14 CCR Division 7, Chapter 12, Article 12 (SB 1383); (4) support recycling and waste reduction; and (5) promote the purchase of products made with recycled materials, in compliance with the California Integrated Waste Management Act of 1989 (AB 939) and SB1382 when product fitness and quality are equal and they are available at the same or lesser cost of non-recycled products. Contractor shall adhere to this policy as required therein and is otherwise encouraged to conform to this policy.

15. COMPLIANCE WITH LAWS AND REGULATIONS

All services to be performed by Contractor under to this Agreement shall be performed in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations.

Any change in status, licensure, or ability to perform activities, as set forth herein, must be reported to the County immediately.

All information and records obtained in the course of providing services under this Contract shall be confidential and shall not be open to examination for any purpose not directly connected to the administration of this program or the services provided hereunder. Both parties shall comply with State and Federal requirements regarding confidential information.

16. **LAW AND VENUE**

This agreement shall be deemed to be made in, and shall be governed by and construed in accordance with the laws of the State of California (excepting any conflict of laws provisions which would serve to defeat application of California substantive law). Venue for any action arising from this agreement shall be in Tehama County, California.

17. **AUTHORITY**

Each party executing this Agreement and each person executing this Agreement in any representative capacity, hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purposing to act.

18. **NOTICES**

Any notice required to be given pursuant to the terms and provisions of this agreement shall be in writing and shall be sent first class mail to the following addresses:

NOTICES TO COUNTY:
Tehama County Sheriff's Office
Attn: Dave Kain, Sheriff
P.O. Box 729
Red Bluff, CA 96080
(530) 528-8979
dkain@tehamaso.org

Tehama County Probation Department
Attn: Pam Gonzalez, Chief Probation Officer
P.O. Box 99
Red Bluff, CA 96080
(530) 527-4052 ext. 3026
pgonzalez@tcprobation.org

NOTICES TO CONTRACTOR:
Jeff DeVries
Health Management Associates, Inc.
2501 Woodlake Circle, Ste. 100
Okemos, MI 48864
Fax: (517) 482-0920
contracts@healthmanagement.com

INVOICES SUBMITTED TO COUNTY:
Tehama County Sheriff's Office
Attn: Finance
P.O. Box 729
Red Bluff, CA 96080
(530) 528-8979
nbrummond@tehamaso.org

Tehama County Probation Department
Attn: Finance
P.O. Box 99
Red Bluff, CA 96080
(530) 527-4052 ext. 3028
omorales@tcprobation.org

GRANTS/CONTRACTS TO COUNTY:
Tehama County Sheriff's Office
Attn: Finance
P.O. Box 729
Red Bluff, CA 96080
(530) 528-8979
nbrummond@tehamaso.org

Tehama County Probation Department
Attn: Finance
P.O. Box 99
Red Bluff, CA 96080
(530) 527-4052 ext. 3028
omorales@tcprobation.org

Notice shall be deemed to be effective two days after mailing.

19. **NON-EXCLUSIVE AGREEMENT**:

Contractor understands that this is not an exclusive agreement, and that County shall have the right to negotiate with and enter into agreements with others providing the same or similar services to those provided by Contractor, or to perform such services with County's own forces, as County desires.

20. **RESOLUTION OF AMBIGUITIES**:

If an ambiguity exists in this Agreement, or in a specific provision hereof, neither the Agreement nor the provision shall be construed against the party who drafted the Agreement or provision.

21. **NO THIRD PARTY BENEFICIARIES**:

Neither party intends that any person shall have a cause of action against either of them as a third party beneficiary under this Agreement. The parties expressly acknowledge that is not their intent to create any rights or obligations in any third person or entity under this Agreement. The parties agree that this Agreement does not create, by implication or otherwise, any specific, direct or indirect obligation, duty, promise, benefit and/or special right to any person, other than the parties hereto, their successors and permitted assigns, and legal or equitable rights, remedy, or claim under or in respect to this Agreement or provisions herein.

22. **HAZARDOUS MATERIALS**

Contractor shall provide to County all Safety Data Sheets covering all Hazardous Materials to be furnished, used, applied, or stored by Contractor, or any of its Subcontractors, in connection with the services on County property. Contractor shall provide County with copies of any such Safety Data Sheets prior to entry to County property or with a document certifying that no Hazardous Materials will be brought onto County property by Contractor, or any of its Subcontractors, during the performance of the services. County shall provide Safety Data Sheets for any Hazardous Materials that Contractor may be exposed to while on County property.

23. **HARASSMENT**

Contractor agrees to make itself aware of and comply with the County's Harassment Policy, TCPR §8102: Harassment, which is available upon request. The County will not tolerate or condone harassment, discrimination, retaliation, or any other abusive behavior. Violations of this

Docusign Envelope ID: 13C9274E-5275-4ED5-AD87-FBC51BD9E634

policy may cause termination of this agreement.

24. **EXHIBITS**

Contractor shall comply with all provisions of Exhibits A through B, attached hereto and incorporated by reference. In the event of a conflict between the provisions of the main body of this Agreement and any attached Exhibit(s), the main body of the Agreement shall take precedence.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the day and year set forth below.

COUNTY OF TEHAMA

Date: DEC 1 7 2024

CHAIRMAN OF BOARD OF SUPERVISORS

Date: 12/31/2024

Dave Kain (Dec 31, 2024 10:29 PST)

DAVE KAIN, SHERIFF

Date: 12-31-24

PLG

PAM GONZALEZ, CHIEF PROBATION OFFICER

HEALTH MANAGEMENT ASSOCIATES, INC.

Date: January 6, 2025 | 9:37 PST

Signed by:
Kelly Johnson
7533E7CBA7A5470...

KELLY JOHNSON, CHIEF ADMINISTRATIVE OFFICER

TBD
Vendor Number

2032-53230
Budget Account Number

2037-53230
Budget Account Number

Standard Form of Agreement – Services adopted 12/08/22

Exhibit A

INSURANCE REQUIREMENTS FOR CONTRACTOR

Contractor shall procure and maintain, for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work described herein and the results of that work by Contractor, his/her agents, representatives, employees or subcontractors. At a minimum, Contractor shall maintain the insurance coverage, limits of coverage and other insurance requirements as described below.

Commercial General Liability (including operations, products and completed operations) $1,000,000 per occurrence for bodily injury, personal injury and property damage. If coverage is subject to an aggregate limit, that aggregate limit will be twice the occurrence limit, or the general aggregate limit shall apply separately to this project/location.

Automobile Liability

Automobile liability insurance is required with minimum limits of $1,000,000 per accident for bodily injury and property damage, including owned and non-owned and hired automobile coverage, as applicable to the scope of services defined under this agreement.

Workers' Compensation

If Contractor has employees, he/she shall obtain and maintain continuously Workers' Compensation insurance to cover Contractor and Contractor's employees and volunteers, as required by the State of California, as well as Employer's Liability insurance in the minimum amount of $1,000,000 per accident for bodily injury or disease.

Professional Liability (Contractor/Professional services standard agreement only)

If Contractor is a state-licensed architect, engineer, contractor, counselor, attorney, accountant, medical provider, and/or other professional licensed by the State of California to practice a profession, Contractor shall provide and maintain in full force and effect while providing services pursuant to this contract a professional liability policy (also known as Errors and Omissions or Malpractice liability insurance) with single limits of liability not less than $1,000,000 per claim and $2,000,000 aggregate on a claims made basis. However, if

coverage is written on a claims made basis, the policy shall be endorsed to provide coverage for at least three years from termination of agreement.

If Contractor maintains higher limits than the minimums shown above, County shall be entitled to coverage for the higher limits maintained by Contractor.

All such insurance coverage, except professional liability insurance, shall be provided on an "occurrence" basis, rather than a "claims made" basis.

Endorsements: Additional Insureds

The Commercial General Liability and Automobile Liability policies shall include, or be endorsed to include "Tehama County, its elected officials, officers, employees and volunteers" as an additional insured.

The certificate holder shall be "County of Tehama."

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions of $25,000 or more must be declared to, and approved by, the County. The deductible and/or self-insured retentions will not limit or apply to Contractor's liability to County and will be the sole responsibility of Contractor.

Primary Insurance Coverage

For any claims related to this project, Contractor's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees or volunteers shall be excess of Contractor's insurance and shall not contribute with it.

Coverage Cancellation

Each insurance policy required herein shall be endorsed to state that "coverage shall not be reduced or canceled without 30 days' prior written notice certain to the County."

Acceptability of Insurers

Contractor's insurance shall be placed with an insurance carrier holding a current A.M. Best & Company's rating of not less than A:VII unless otherwise acceptable to the County. The County

reserves the right to require rating verification. Contractor shall ensure that the insurance carrier shall be authorized to transact business in the State of California.

Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance that meets all the requirements stated herein.

Material Breach

If for any reason, Contractor fails to maintain insurance coverage or to provide evidence of renewal, the same shall be deemed a material breach of contract. County, in its sole option, may terminate the contract and obtain damages from Contractor resulting from breach. Alternatively, County may purchase such required insurance coverage, and without further notice to Contractor, County may deduct from sums due to Contractor any premium costs advanced by County for such insurance.

Policy Obligations

Contractor's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

Verification of Coverage

Contractor shall furnish County with original certificates and endorsements effecting coverage required herein. All certificates and endorsements shall be received and approved by the County prior to County signing the agreement and before work commences. However, failure to do so shall not operate as a waiver of these insurance requirements.

The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

EXHIBIT "B"

SHERIFF'S OFFICE DELIVERABLES

Pursuant to the Scope of Services discussed above, we will provide the following deliverables for the **Tehama County Sheriff's Office:**

	Deliverable	Description	Date	Cost
1.	Project Plan	HMA will provide a detailed project plan outlining key task, deliverables, and target time frames.	8/15/2024	$334.00
2.	Gaps Analysis and Plan to Close Gaps in Report Format	HMA consultants will assess Tehama County's current readiness to ensure individuals have health coverage up to 90 days before release and upon release, the county's readiness to provide pre-release services, and billing and claiming for such services. Gaps in readiness and recommendations to close the gaps will be provided in a report. **This information will guide the development of the mandatory implementation plan and budget**. Cost includes 3-day site visit and travel.	TBD based on extension date	$115,681.00
3.	Eight Training Modules	HMA will deliver eight trainings for Sheriff's Office staff, including the Medi-Cal Transformation PATH 3 initiative, reentry services, and billing and claiming.		$10,874.00
4.	Shared, Web-Based Site for Resource Management	HMA will develop and maintain or support a web-based site to share resources with the Sheriff's Office easily.		$1,082.00
5.	Policy and Procedures Manual	HMA will develop a Medi-Cal Transformation PATH 3 policy and procedure manual		$32,420.00
6.	Process Flows	HMA will develop process flows for all reentry services, billing, and claims		$28,704.00
7.	Staffing Structure Recommendations and Job Descriptions	HMA will assess the current staffing structure, make recommendations for staffing, and help create job descriptions, as needed		Included in Gap Analysis

8.	Governance Structure Recommendations	HMA will advise on a sustainable governance structure for the county to design, implement, and ensure ongoing quality pre-release healthcare services	TBD based on extension date	$11,678.00
9.	Development and Submission of Readiness Assessment	HMA will work closely with the Sheriff's Office to develop the plan addressing the DHCS required readiness elements, draft the readiness assessment, submit the readiness assessment and make any required adjustments.		$188,455.00
10	Process and Templates	HMA will work closely with key stakeholders to establish processes and templates to collect and monitor required data, report on DHCS required measures, and implement corrective action plan processes to address operational challenges, if necessary		$26,790.00
11	Continuous Quality Improvement Training and Recommendations	HMA will train Sheriff's Office staff and contractors on continuous quality improvement techniques and provide technical assistance on implementing a comprehensive health and reentry services CQI program		$21,925.00
12	Review of Healthcare Contract and Recommendations	HMA will review the contract with your healthcare vendor and ensure it aligns with the MEDI-CAL TRANSFORMATION JI Initiative mandates. HMA will also provide actuarial services and recommended reimbursement models for your healthcare program.		$21,925.00
13	Actuarial Analysis	An actuarial memorandum including an executive summary, methodology, and discussion and summary of estimated annual Medi-Cal revenue for 90-day pre-release services, along with all corresponding assumptions used under each scenario. This also provides the Tehama County Sheriff's Office the flexibility to change assumptions and review corresponding results.		$26,210
14	Other Support as Needed	Support for additional implementation activities as requested by the Sheriff Dpt.		**$12,500**

PROBATION DELIVERABLES

Pursuant to the Scope of Services discussed above, we will provide the following deliverables for the **Tehama County Probation Department**:

	Deliverable	Description	Date	Cost
1.	Project Plan	HMA will provide a detailed project plan outlining key tasks, deliverables, and target time frames.	15 days after contract execution	$333.00
2.	Gaps Analysis and Plan to Close Gaps in Report Format	HMA consultants will assess Tehama County's current readiness to ensure individuals have health coverage up to 90 days prior to release and upon release, the county's readiness to provide pre- release services, and ensure billing and claiming for such services. Gaps in readiness and recommendations or closing the gaps will be provided in a report. **From this, HMA will lead the Probation's Department in creating the budget and implementation plan design to be submitted to DHCS.**	TBD – Based on Extension of IP Due Date	$110,681.00
3.	8 Training Modules	HMA will deliver 8 trainings for Probation's Department staff, including topics such as the Cal Aim PATH 3 initiative, reentry services, MAT in carceral settings, and billing and claiming.		$10,874.00
4.	Development of a shared, web-based site for resource management	HMA will maintain or support a web-based site to easily share resources with the Probation's Department.		$1,082.00
5.	Policy and Procedures Manual	HMA will develop a Cal AIM PATH 3 Policy and Procedure Manual		$32,420.00
6.	Process Flows	HMA will develop process flows for all reentry services, billing, and claiming.		$28,704.00
7.	Staffing Structure Recommendations and Job Descriptions	HMA will assess the current staffing structure, make recommendations for staffing, and help create job descriptions, as needed		Included in Gaps Analysis
8.	Governance Structure Recommendations	HMA will advise on a sustainable governance structure for the county to design, implement, and ensure ongoing quality pre-release healthcare services		$11,678.00
9.	Development and Submission of Readiness Assessment	HMA will work closely with the Probation Department to develop the plan addressing the DHCS required readiness elements, draft the readiness assessment, submit the readiness assessment and make any required adjustments.		$171,530.00

10.	Process and templates for the established process to collect, monitor, and report on DHCS required measures, including corrective action processes to address operational challenges.	HMA will work closely with key stakeholders to establish processes and templates to collect required data and implement corrective action plans if necessary.		$26,790.00
11.	Continuous Quality Improvement Training and Recommendations	HMA will train the Probation Department staff and contractors on continuous quality improvement (CQI) techniques and provide technical assistance on implementing a comprehensive health and reentry services CQI program.		$21,925.00
12.	Provide recommendations regarding the delivery of healthcare services and associated agreements to align with CalAIM requirements	HMA will review the contract with your healthcare vendor and ensure it aligns with the CAL AIM JI Initiative mandates. HMA will also provide actuarial services and recommended reimbursement models for your healthcare program.		$21,925.00
13.	Actuarial Analysis	An actuarial memorandum including an executive summary, methodology, and discussion and summary of estimated annual Medi-Cal revenue for 90-day pre- release services, along with all corresponding assumptions used under each scenario. This also provides the Tehama County Probation Office the flexibility to change assumptions and review corresponding results.		$26,210
14	Other Support as Needed	Support for additional implementation activities as requested by the Probation Dpt.		$12,261

STAFFING

John Volpe will serve as the project director and Tara Kelly will serve as project manager. Both will ensure timely completion of deliverables, coordinate team activities, and provide consistent communication with the Tehama County Agencies. Julie White, Daniel Dean, Rebekah Kharrazi, Christina Kadelski, and Jessica Perillo will be the primary staff on this project. Additional HMA staff will provide services for the project as appropriate. Short biographies for the individuals working on this project and an overview of HMA are provided at the end of this letter.

TERM OF AGREEMENT

This Agreement will begin on June 1, 2024, and shall continue in effect until September 30, 2026, unless terminated earlier by either party giving the other party thirty (30) days' written notice of termination. If this Agreement is terminated by a party's written notice of termination, you agree to compensate

HMA for all services rendered prior to HMA's actual knowledge of termination and for all out-of-pocket expenses incurred to date. The staffing arrangements and the scope of work stated in this letter apply to this project only.

PROJECT FEES

The services described above will be provided on a time-and-materials basis for a total of $975,000. In addition, all out-of-pocket expenses will be reimbursed. Professional hourly rates and travel time will be billed as indicated in the table below. Project fees will not be incurred beyond the ascribed amount without your prior approval and a written amendment to this agreement signed by both parties. Finally, we will submit invoices monthly for services provided in the previous month. These invoices will be payable upon receipt.

Title	HMA 2024 Professional Hourly Rates	2024 Travel Time Rates
Principal Actuarial	$495	N/A
Physician Principal	$470	$293
Managing Director	$410	$255
Managing Principal	$410	$255
Principal	$400	$250
Associate Principal	$360	$225
Senior Consultant	$315	$203
Consultant Actuary	$280	N/A
Consultant 1	$240	N/A
Consultant/ Associate	$210	$140
Research Associate	$165	$108
Project Manager	$135	$85
Clerical and Admin	$120	$60

HMA billing rates increase on January 1 of each calendar year unless agreed otherwise in writing.

CONFIDENTIALITY, NON-DISCLOSURE, CONFLICTS AND GENERAL TERMS

HMA often serves multiple clients within a certain industry or market, including those with potentially opposing interests, and HMA's relationship with you will not be an exclusive relationship. Accordingly, HMA may have served, may currently be serving, or may in the future serve, other companies whose interests may be adverse to yours. In all such situations, HMA is committed to maintaining the confidentiality of each client's information, and ensuring that your interests, proprietary and otherwise, are protected. To that end, HMA strictly adheres to our Policy and Guidelines Related to Conflicts of Interest and Proprietary Information which contain nondisclosure procedures (such as firewall protocols and other safeguards) to maintain each client's confidential information and ensure that your interests are protected.

Both parties acknowledge that, while performing work under this Agreement, a party may learn of or receive confidential, trade secret, or other proprietary information concerning the other party or third parties to whom the party is obligated to confidentiality (Confidential Information). Each party agrees to take at least such reasonable precautions to protect the other party's Confidential Information as it takes to protect its own Confidential Information and agrees to not disclose to any third party any Confidential Information belonging to the other party.

All services will be performed by HMA as an independent contractor. This Agreement does not create a relationship between the parties of employment, joint venture, or agency. You agree that, for a period of two (2) years from the date of termination of this Agreement, neither you nor any of your representatives will entice away, solicit for employment, or employ any current or former employee of HMA without the express written consent of HMA. With prior notice, HMA may change the staff assigned to provide the Consulting Services with staff of equal abilities and qualifications. HMA may enter into subcontractor agreements for the performance of the services.

Attached are our standard terms and conditions for the provision of services ("Terms and Conditions"), which are incorporated into this Letter Agreement. This Letter Agreement and the Terms and conditions will constitute the entire agreement between HMA and Tehama County related to the project described above. We are happy to discuss the proposed services and terms with you or provide any additional information you may require. The proposed services, staffing arrangements, and this Letter Agreement are valid for sixty days from the date of HMA's signature, after which the project fees and staff availability may be subject to change.

E-Contract Review
Approval as to Form

Department Name: Probation/TCSO

Vendor Name: Health Management Associates, Inc.

Document Description: Agreement for consulting for pre-release services (CalAIM)

APPROVED AS TO FORM:

Date: 11/3/24

Office of the Tehama County Counsel
Daniel B. Klausner, Senior Deputy County Counsel

Tehama County

Minutes Certification

File Number: 24-2213 **Enactment Number: MISC. AGR 2024-378**

15. SHERIFF'S OFFICE / PROBATION DEPARTMENT - Sheriff Dave Kain and Chief Probation Officer Pam Gonzalez **24-2213**

a) AGREEMENT - Approval and authorization for the Chairman to sign the agreement with Health Management Associates, Inc., to provide consulting and technical assistance related to PATH Round 3 funding and CalAIM implementation for both correctional facilities, the Jail and Juvenile Detention Facility, set forth in Exhibit "B" with maximum compensation not to exceed $975,000, effective 6/1/24 and shall terminate 9/30/26 *(Subject to receipt of insurance documentation).*

Sheriff Dave Kain and Chief Probation Officer Pam Gonzalez explained the benefits of the departments coming together regarding the CalAIM agreement and discussed the mandate and grant funding.

In response to Supervisor Moule, Mr. Kain explained the departments overlapping responsibilities and process.

In response to Supervisor Moule, Ms. Gonzalez explained the intent of CalAIM agreement regarding services for an incarcerated persons.

RESULT: APPROVED
MOVER: Pati Nolen
SECONDER: Candy Carlson
AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach
Enactment No: MISC. AGR 2024-378

I, SEAN HOUGHTBY, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be a full, true and correct copy of an order adopted by said Board of Supervisors on 12/17/2024.

Attest: Deputy

January 17, 2025
Date Certified

Tehama County Auditor's Office

BUDGET APPROPRIATION INCREASE REQUEST

Auditor Number B-88

DEPARTMENT NAME CALAIM/Jail

Date: 6/16/2026

I am requesting an increase to my budget appropriates as listed below:

Check one [X] **"Previous Year Revenue"** [ ] **"New Revenue"**

Funding Source CALAIM AB133 funds held in fund 581 for payment to HMA for services rendered through May 2026.

****Note*** ***General Fund and Public Safety "MUST" use Contingency when increasing budget***

Increase Revenue Budget				Increase Expenditure Budget			
FUND DEPT NO	**ACCOUNT NUMBER**	**ACCOUNT NAME**	**AMOUNT**	**FUND DEPT NO**	**ACCOUNT NUMBER**	**ACCOUNT NAME**	**AMOUNT**
2032	4505723	CALAIM	$ 30,277.36	2002	59000	Contingency	$ 30,277.36
2002	59000	Contingency	$ 30,277.36	2032	53230	Professional/Special Services	$ 30,277.36
		Total Journal	**$ 60,554.72**			Total Journal	**$ 60,554.72**

TRANSFER APPROVED

6.17.2026

SIGNATURE OF REQUESTING OFFICIAL DATE

Ana Zamacona 6/16/2026

AUDITOR DATE

BOARD OF SUPERVISORS DATE

A-117
07/2018

381

Tehama County

Agenda Request Form

File #: 26-1165 **Agenda Date:** 6/30/2026 **Agenda #:** 20.

PUBLIC WORKS

Requested Action(s)
a) TRANSFER OF FUNDS: PUBLIC WORKS, B-92 - From Salary & Wages (3011-51010) to Group Insurance (3011-51030), totaling $81,893.91 **(Requires a 4/5's vote)**
Financial Impact:
There is sufficient existing budget available in Road Fund - Salary & Wages (3011- 51010) for this transfer, totaling $81,893.91

Background Information:
Public Works is requesting this transfer due to unanticipated expenses.

Tehama County Auditor's Office

BUDGET APPROPRIATION TRANSFER REQUEST

Auditor Number: B-92

DEPARTMENT NAME: Road

Date: 6/18/2026

Due to a budget deficiency, or unanticipated expense, I am requesting a transfer, or an additional appropriation as listed below.

FROM				TO			
FUND DEPT NO	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT	FUND DEPT NO	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
3011	51010	Salary & Wages	$ 81,893.91	3011	51030	Group Insurance	$ 81,893.91
		Reference Only	$ 81,893.91			Reference Only	$ 81,893.91

TRANSFER APPROVED

Ana Zamacona 6/18/2026

AUDITOR

Danielle Peters 6/17/26

SIGNATURE OF REQUESTING OFFICIAL DATE

BOARD OF SUPERVISORS

A-118 (4/03) wyp

Tehama County

Agenda Request Form

File #: 26-1103 **Agenda Date:** 6/30/2026 **Agenda #:** 21.

PURCHASING

Requested Action(s)
a) BID EXTENSION - Authorization to extend the current County bid for:

1) Bulk Fuel to Hunt & Sons for the period 7/1/26 through 6/30/27 per terms of existing fiscal bid and further authorize the Purchasing Department to issue a Blanket Purchase Order

2) Cardlock Fuel to Hunt & Sons for the period 7/1/26 through 6/30/27 per terms of existing fiscal bid and further authorize the Purchasing Department to issue a Blanket Purchase Order

Financial Impact:
Funding will come from Departments' individual FY 2026-27 budgets for these expenditures.

Background Information:
The bids above, which were previously competitively bid and awarded, had extension terms included in the original bid. The vendors have agreed to extend their pricing for an additional year to Tehama County, thus saving the cost of bidding and cost escalation on bid items for an additional year.

PURCHASING
COUNTY OF TEHAMA

Debbie Schmidt
Senior Buyer



Tehama County Administration Building

Tom Provine
Purchasing Agent

June 4, 2026

Hunt & Sons
5725 Alder Ave
Sacramento, CA 95828

Re: Fiscal Bid Award Extension

Dear Brad,

Hunt &Sons has been providing bulk fuel to locations owned by the County of Tehama for the period of July 1, 2025 through June 30, 2026. Pursuant to the terms of the original 2022 bid, the County may choose to extend the bid on a year-to-year basis, not to exceed a total of five years. The County has opted to request an extension of the award for an additional year, effective July 1, 2026 through June 30, 2027.

Attached is a copy of your current pricing and blanket purchase order. If you agree that the pricing will remain the same from July 1, 2026 through June 30, 2027, please sign below and return to the Tehama County Purchasing Department. A new purchase order will be issued for the upcoming fiscal period. If we do not hear from you by June 15, 2026, the County will re-bid this service for the 2026-27 fiscal year.

When returning the signed documents, please include a copy of your General Liability Insurance with Tehama County listed as additional insured.

Thank you for your participation in the Tehama County bid process.

Sincerely,

Debbie Schmidt
Senior Buyer
Tehama County Purchasing
530-527-3365
Fax: 530-527-3764

I would like to extend the current agreement with Tehama County for the 2025 / 2027 Fiscal Year

Brad McGhee
Signed

06/08/2026
Date

COUNTY OF TEHAMA

PURCHASE ORDER

727 OAK STREET - RED BLUFF, CA 96080
(530) 527-3365 Fax (530) 529-0980

Purchase Order No. B-428169-26

PURCHASE ORDER

Vendor Information

Name	Hunt & Sons LLC
Address	5725 Alder Ave
City	Sacramento ST CA 95828
Phone	Brad McGhee 209-345-8062

Ship To & Bill To:

Name	County of Tehama - Various Departments
Address	Bill to Ordering Department
City	Red Bluff CA Zip 96080
Phone	530-527-3365 Debbie Schmidt, Purchasing Department

Qty	Units	Product Description	Unit Price	TOTAL
1	Gal	Unleaded Regular Gasoline Fuel Delivered - Price Above Wholesale Not Including State Sales Tax	0.1500	0.1500
1	Gal	Diesel Fuel Delivered - Price Above Wholesale Not Including State Sales Tax	0.1500	0.1500

		Service Description (Less than $4,000 including Material)	Hourly Rate	TOTAL

DEPARTMENT COMMENTS: Insert comments in Box Below

BLANKET P.O. FOR USE BY TEHAMA COUNTY FIRE AND PUBLIC WORKS DEPARTMENTS FOR THE FISCAL YEAR PERIOD 7-1-2026 Through 6-30-2027

Vendor Number	**136121**	x	INSURANCE ON FILE	x	PDR ON FILE
			INSURANCE ATTACHED		PDR ATTACHED

Product SubTotal	
Shipping & Handling	
Service SubTotal	
Taxes :7 1/4% CA	
P.O. TOTAL	
P.O. NOT TO EXCEED	$25,000.00

Approved By:

Debbie Schmidt - Senior Buyer

Purchase Order Date: 7/1/2026
Department Account Number:
Fixed Asset Account Number:
Ordered By:

Purchasing-Blue Auditor-Yellow Dept.-Pink Vendor-White

PURCHASING
COUNTY OF TEHAMA

Debbie Schmidt
Senior Buyer



Tehama County Administration Building

Tom Provine
Purchasing Agent

June 04, 2026

Hunt & Sons
5725 Alder Ave
Sacramento, CA 95828

Re: Fiscal Bid Award Extension

Dear Brad,

Hunt & Sons has been providing Cardlock fuel to locations owned by the County of Tehama for the period of July 1, 2025 through June 30, 2026. Pursuant to the terms of the original 2022 bid, the County may choose to extend the bid on a year-to-year basis, not to exceed a total of five years. The County has opted to request an extension of the award for an additional year, effective July 1, 2026 through June 30, 2027.

Attached is a copy of your current pricing and blanket purchase order. If you agree that the pricing will remain the same from July 1, 2026 through June 30, 2027, please sign below and return to the Tehama County Purchasing Department. A new purchase order will be issued for the upcoming fiscal period. If we do not hear from you by June 15, 2026, the County will re-bid this service for the 2026-27 fiscal year.

When returning the signed documents, please include a copy of your General Liability Insurance with Tehama County listed as additional insured.

Thank you for your participation in the Tehama County bid process.

Sincerely,

Debbie Schmidt
Senior Buyer
Tehama County Purchasing
530-527-3365
Fax: 530-527-3764

****I would like to extend the current agreement with Tehama County for the 2026 / 2027 Fiscal Year****

Brad McGhee _____ 06/08/2026

Signed Date

COUNTY OF TEHAMA

PURCHASE ORDER

727 OAK STREET - RED BLUFF, CA 96080
(530) 527-3365 Fax (530) 529-0980

Purchase Order No. B-428170-26

PURCHASE ORDER

Vendor Information

Name Hunt & Sons LLC
Address 5725 Alder Ave
City Sacramento ST CA ZIP 95828
Phone Brad McGhee 209-345-8062

Ship To & Bill To:

Name County of Tehama
Address Bill to Ordering Department
City Red Bluff CA Zip 96080
Phone 530-527-3365 Debbie Schmidt, Purchasing

Qty	Units	Product Description	Unit Price	TOTAL
		CARDLOCK FUEL		
1	Gal	Unleaded Regular Gasoline - Price Above Average OPIS Including Fees	$0.1250	$0.1250
1	Gal	Diesel Fuel - Price Above Average OPIS including Fees	$0.1250	$0.1250

		Service Description (Less than $4,000 including Material)	Hourly Rate	TOTAL

DEPARTMENT COMMENTS: Insert comments in Box Below

BLANKET P.O. FOR THE FISCAL YEAR PERIOD 7/1/2026 THROUGH 06/30/2027

Product SubTotal	
Shipping & Handling	
Service SubTotal	
Taxes :7 1/2% CA	
P.O. TOTAL	

Vendor Number 136121

	INSURANCE ON FILE	x	PDR ON FILE
	INSURANCE ATTACHED		PDR ATTACHED

P.O. NOT TO EXCEED $25,000.00

Approved By:

Debbie Schmidt - Senior Buyer

Purchase Order Date: 7/1/2026
Department Account Number:
Fixed Asset Account Number:
Ordered By:

Purchasing-Blue Auditor-Yellow Dept.-Pink Vendor-White

Tehama County

Agenda Request Form

File #: 26-1166 **Agenda Date:** 6/30/2026 **Agenda #:** 22.

PURCHASING

Requested Action(s)
a) BID EXTENSION - Authorization to extend the current County bid for:

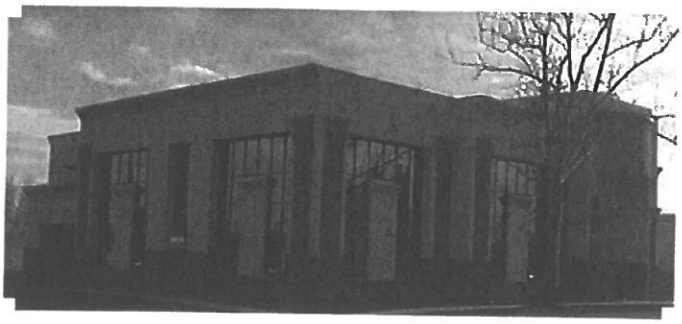
1) Indigent Burial service to Blair's Direct Cremation & Burial Services for the period 7/1/26 through 6/30/27 per terms of existing fiscal bid and further authorize the Purchasing Department to issue a Blanket Purchase Order

Financial Impact:
Funding will come from Departments' individual FY 2026-27 budgets for these expenditures.

Background Information:
The bid above, which was previously competitively bid and awarded, had extension terms included in the original bid. The vendor has agreed to extend their pricing for an additional year to Tehama County, thus saving the cost of bidding and cost escalation on bid items for an additional year.

PURCHASING
COUNTY OF TEHAMA

Debbie Schmidt
Senior Buyer



Tehama County Administration Building

Tom Provine
Purchasing Agent

June 4, 2026

Blair's Direct Cremation & Burial Services
30 Constitution Drive Suite 100
Chico, CA 9593

Re: Fiscal Bid Award Extension

Dear Colleen:

Your firm has been providing indigent burial services to the County of Tehama for the period of July 1, 2025 through June 30, 2026. Pursuant to the terms of the original bid, the County may choose to extend the bid on a year-to-year basis, up to an additional three years. The County has opted to request an extension of your award for an additional year, effective July 1, 2026 through June 30, 2027.

Attached is a copy of your current blanket purchase order. If you agree that the pricing will remain the same from July 1, 2026 through June 30, 2027, please sign below and return to the Tehama County Purchasing Department. A new purchase order will be issued for the upcoming fiscal period. If we do not hear from you by June 15, 2026, the County will re-bid this service for the 2026-27 fiscal year.

Thank you for your participation in the Tehama County bid process.

Sincerely,

Debbie Schmidt
Senior Buyer
Tehama County Purchasing
dschmidt@tehama.gov
530-527-3365
Fax: 530-527-3764

I would like to extend the current agreement with Tehama County for the 2026 / 2027 Fiscal Year

Signed

6/17/26
Date

COUNTY OF TEHAMA

PURCHASE ORDER

727 OAK STREET - RED BLUFF, CA 96080
(530) 527-3365 Fax (530) 527-3764

Purchase Order No. B-428386-26

PURCHASE ORDER

Vendor Information

Name	Blair's Direct Cremation & Burial Services
Address	30 Constitution Drive Suite 100
City	Chico St CA Zip 95973
Phone	530-342-5550 Fax 530-342-6650
	janusadvisor@gmail.com

Ship To & Bill To:

Name	County of Tehama
Address	Bill to Department Requesting Service
City	Red Bluff CA Zip 96080
Phone	530-527-3365 Purchasing, Debbie Schmidt

Qty	Units	Product Description	Unit Price	TOTAL
		Please contact Haley Hopper at Blair's Direct Cremation & Burial Red Bluff at 530-527-0112 For billing questions email janusadvisor@gmail.com		

		Service Description	Hourly Rate	TOTAL
		Cremation - Indigent Burial Services - Fiscal Bid	$795.00	
		Cold Storage per week	$0.00	
		Cold Storage per month	$0.00	
		Mileage for pick up outside Tehama County - per mile	$3.00	
		Services per attached Bid Specifications		

DEPARTMENT COMMENTS: Insert comments in Box Below

BLANKET P.O. FOR USE BY ALL COUNTY DEPARTMENTS FOR THE FISCAL YEAR PERIOD 7/1/2026 - 6/30/2027

Vendor Number		x	INSURANCE ON FILE		PDR ON FILE
			INSURANCE ATTACHED		PDR ATTACHED

Product SubTotal	
Shipping & Handling	$0.00
Service SubTotal	
Sales Tax 7.75% CA	
P.O. TOTAL	
P.O. NOT TO EXCEED	$4,000.00

Approved By:

Debbie Schmidt - Senior Buyer

Purchase Order Date: 7/1/2026
Department Account Number:
Fixed Asset Account Number:
Ordered By:

Purchasing-Blue Auditor-Yellow Dept.-Pink Vendor-White

Tehama County

Agenda Request Form

File #: 26-1180 **Agenda Date:** 6/30/2026 **Agenda #:** 23.

APPROVAL OF MINUTES

Requested Action(s)
a) Waive the reading and approve the minutes of the special meetings held:

1) 5/26/26
2) 5/27/26
3) 5/28/26

Financial Impact:
None

Background Information:
None

SPECIAL

Tehama County
Tuesday, May 26, 2026 8:00 AM
Board of Supervisors
Meeting Minutes

727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
http://www.tehama.gov
Board Chambers

Robert Burroughs, District 1
Tom Walker, District 2, Chairman
Steve Zane, District 3
Matt Hansen, District 4
Greg Jones, District 5, Vice Chair

Gabriel Hydrick
Chief Administrator

Margaret Long
County Counsel

Sean Houghtby
Clerk of the Board
(530) 527-3287

Present: Supervisor Matt Hansen, Supervisor Steve Zane, Supervisor Rob Burroughs *(arrived at 8:07 a.m.)*, Vice Chair Greg Jones *(arrived at 8:21 a.m.)*, and Chairperson Tom Walker

Chairman Walker presided. Present in the chambers were Clerk of the Board Sean Houghtby, and Chief Administrator Gabriel Hydrick.

8:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

A resident commented about Bible passages.

Supervisor Burroughs arrived at 8:07 a.m.

A resident commented in support of the Libraries in the County and suggested increasing Library hours and staffing.

A resident commented in support of Libraries in the County.

REGULAR AGENDA

1. FY 2026-27 RECOMMENDED BUDGET PRESENTATIONS **26-0869**

a) INFORMATIONAL PRESENTATION - Presentation & possible direction regarding the Department FY 2026-27 Recommended Budgets:

1. FY 2026-27 Recommended Budget Overview - Orepa Mamea
2. Library
3. Probation
4. Building & Safety
5. Agriculture Extension
6. Air Pollution

7. Animal Services
8. Assessor
9. Auditor / Controller
10. Health Services Agency

Fiscal Manager Orepa Mamea presented the Recommended Budget overview and Administration budget units.

Supervisor Jones arrived at 8:21 a.m.

In response to Supervisor Hansen, Mrs. Mamea detailed the work that falls under the Risk Management budget unit.

In response to Supervisor Walker, Chief Administrator Gabriel Hydrick detailed the revenue that comes into the Risk budget unit.

In response to Supervisor Walker, Mrs. Mamea explained that personnel costs vary between Departments due to different unions, staffing, and step increases. She further explained how County wide costs are spread among the Departments.

County Librarian Alicia Meyer presented the Library budget.

In response to Supervisor Hansen, Ms. Meyer explained the Library PAL numbers and which positions are funded.

In response to Supervisor Walker, Ms. Meyer detailed contract expenses for the Library.

In response to Supervisor Hansen, Ms. Meyer discussed the per capita usage of the Library by the County population and the groups who use Library services. Further discussion took place on schools and volunteers using and assisting with Library services.

Chief Probation Officer Pam Gonzalez and Probation Program Analyst James Wool presented the Probation budget.

In response to Supervisor Hansen, discussion took place regarding overtime expenses and security upgrade funding.

RECESS 9:33 A.M.
RECONVENE 9:44 A.M.

Building Official Patrick Ewald presented the Building Department budget.

Supervisor Burroughs returned at 9:47 a.m.

Discussion took place regarding revenues and contingency funds for the Building Department.

UC Cooperative Extension Director Josh Davy presented the Agriculture Extension budget.

Air Pollution Control District Director Joe Tona presented the Air Pollution budget.

Supervisor Hansen passed along a compliment from a local company on how easy the APCD is to work with.

RECESS 10:28 A.M.
RECONVENE 10:37 A.M.

Auditor/Controller Krista Peterson presented the Auditor budget.

In response to Supervisor Hansen, Mrs. Peterson explained how the Public Safety contribution was calculated and that the Jail expansion expenses are not included.

In response to Supervisor Burroughs, Mrs. Peterson explained that, in general, Mental Health Funds cannot be used to fund the Jail expansion and that some funds are obligated to certain services by State law.

Health Services Agency Executive Director Jayme Bottke clarified how certain Health Services funds can be used in the Jail.

In response to Supervisor Zane, Mrs. Peterson explained that the asset forfeiture funds in the Auditor budget units are not the same as the asset forfeiture and AB443 funds in Public Safety.

Assessor Burley Phillips presented the Assessor budget.

In response to Supervisor Jones, Mr. Phillips explained that the difference between 25/26 and 26/27 Salary & Wages number is the amount that was put into the vacancy contingency.

In response to Supervisor Zane, Mr. Phillips explained that property tax comes back to the County and is distributed from the County.

Animal Care Center Manager Christine McClintock presented the Animal Services budget.

In response to Supervisor Walker, Mrs. McClintock explained where the revenue from other agencies come into the budget and the impact to the shelter from providing service to Glenn County and the surrounding cities.

In response to Supervisor Burroughs, Mrs. McClintock discussed how to register unlicensed animals, and that this conversation is more appropriate for Animal Regulation, which falls under the Sheriff’s purview.

RECESS 12:03 P.M.
RECONVENE 1:01 P.M.

Health Services Agency Executive Director Jayme Bottke presented the Health Services Agency budget.

In response to Supervisor Burroughs, Mrs. Bottke gave information about the development of potential regional facilities/services.

ADJOURN

1:38 P.M. There being no further business before the Board, the meeting was adjourned.

ATTEST: [DATE]

APPROVED

_____
Chairman of the
Board of Supervisors

SEAN HOUGHTBY, Clerk
of the Board of Supervisors

by_____ Deputy

SPECIAL

Tehama County
Wednesday, May 27, 2026 8:00 AM
Board of Supervisors
Meeting Minutes

727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
http://www.tehama.gov
Board Chambers

Robert Burroughs, District 1
Tom Walker, District 2, Chairman
Steve Zane, District 3
Matt Hansen, District 4
Greg Jones, District 5, Vice Chair

Gabriel Hydrick
Chief Administrator

Margaret Long
County Counsel

Sean Houghtby
Clerk of the Board
(530) 527-3287

Present: Supervisor Matt Hansen, Supervisor Steve Zane, Supervisor Rob Burroughs, Vice Chair Greg Jones, and Chairperson Tom Walker

Chairman Walker presided. Present in the chambers were Clerk of the Board Sean Houghtby by Deputy Jillian Kelly, and Chief Administrator Gabriel Hydrick.

8:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

None

REGULAR AGENDA

1. FY 2026-27 RECOMMENDED BUDGET PRESENTATIONS 26-0871

a) INFORMATIONAL PRESENTATION - Presentation & possible direction regarding the Department FY 2026-27 Recommended Budgets:

1. Sheriff
2. Child Support Services
3. Clerk & Recorder
4. County Counsel
5. District Attorney
6. Environment Heath
7. Facility Maintenance
8. Fire

Sheriff Dave Kain and Fiscal Analyst Nickoli Brummond presented the Sheriff's Department budget.

In response to Chair Walker and Supervisor Hansen’s questions, Mr. Kain explained the overtime expenditures and issues that the Department has faced. Mr. Brummond then explained the cost of outfitting a new Deputy with all the necessary gear and equipment.

In response to Chair Walker, Mr. Kain replied with an overview of the Radio Equipment project and where the project phase is currently at.

In response to Supervisor Zane's request for an itemized list for the Aviation program, Mr. Kain responded that the Aviation program does not draw from the General Fund.

Supervisor Hansen added positive comments regarding the Aviation program but also commented on the difficult budget decisions that the County and Department are facing.

Mr. Kain answered several of Supervisor Hansen's questions regarding the Sheriff's budget and how the funds are allotted and spent. Administrative Fiscal Manager Orepa Mamea added clarification on the budget regarding Salary & Benefits.

In response to Supervisor Burroughs' question, Mr. Kain said the transportation costs generally fall to the Department. Mr. Kain further explained that the Department does have relationships with neighboring Counties and through the State Sheriff's Association, where transportation can be shared, resulting in savings for all agencies involved.

In response to Supervisor Hansen's question about overtime in the jail, Mr. Kain responded that he believes that can reduce the overtime level moving forward. Supervisor Hansen then asked about overtime for the Animal Regulation Department, Mr. Kain explained about the staffing shortage and that there are currently two employees in the onboarding process.

RECESS: 9:18 A.M.

RECONVENE: 9:26 A.M.

Administrative Fiscal Manager Orepa Mamea displayed the Budget dashboard for the public that the Supervisors were viewing during the presentations.

Child Support Services Director Tonya Moore presented the Child Support Services budget.

In response to Chair Walker, Mrs. Moore explained that direct pay between parents is not allowed if the case is managed by the Department of Child Support Services (DCSS).

In response to Supervisor Hansen, Mrs. Moore answered that the DCSS has been comfortably funded for the last two years. Mrs. Moore further discussed how she budgets for the current and future years.

In response to Supervisor Zane, Mrs. Moore replied that it is a common misconception that DCSS only handles cases where child support payments are delinquent.

In response to Supervisor Burroughs' question regarding the DCSS building rent increase, Mrs. Moore stated that the building is approximately 8,500sq feet, and gave

insight into the history of their occupation of the building and why the rent was raised.

Clerk & Recorder Sean Houghtby presented the Clerk & Recorder's budget.

RECESS: 10:40 A.M.

RECONVENE: 10:50 A.M.

County Counsel Office Manager Rachael Milton presented County Counsel's budget.

In response to Supervisor Hansen, Ms. Milton responded that it is under A87, that the revenue goes into the General Fund and does not go into County Counsel's budget.

In response to Chair Walker, Ms. Milton confirmed that Margaret Long's company is contracted under Professional Services.

District Attorney Matt Rogers presented the District Attorney's budget.

In response to Supervisor Jones, Mr. Rogers replied that the vacant position, whose salary savings was used to fund the RIMS Project, will remain vacant and is to be filled in the future.

Jenny Alexander asked if the District Attorney's Office had received funds from the Public Guardian Department, to which Mr. Rogers replied that they did not.

Environmental Health Director Tia Branton presented Environmental Health budget.

In response to Supervisor Hansen's question, Ms. Branton replied that the increase in Professional Services is due to contracted services.

In response to Chair Walker's question, Ms. Branton explained that the special fiber site clean-up was completely funded by CalRecycle.

Facilities Maintenance Director Levi Conner presented Facilities Maintenance's budget.

RECESS: 11:05 A.M.

RECONVENE: 11:19 A.M.

Supervisor Greg Jones left the meeting at 11:20 a.m.

Fire Chief Monty Smith presented the CalFire / Tehama County Fire Department budget.

Mr. Smith responded to a variety of questions from the Board and Chief Administrator Gabriel Hydrick.

ADJOURN

11:27 A.M. There being no further business before the Board, the meeting was adjourned.

ATTEST: [DATE]

APPROVED

_____
Chairman of the Board of Supervisors

SEAN HOUGHTBY, Clerk
of the Board of Supervisors

by_____ Deputy

SPECIAL

Tehama County
Thursday, May 28, 2026 11:00 AM
Board of Supervisors
Meeting Minutes

727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
http://www.tehama.gov
Board Chambers

Robert Burroughs, District 1
Tom Walker, District 2, Chairman
Steve Zane, District 3
Matt Hansen, District 4
Greg Jones, District 5, Vice Chair

Gabriel Hydrick
Chief Administrator

Margaret Long
County Counsel

Sean Houghtby
Clerk of the Board
(530) 527-3287

Present: Supervisor Matt Hansen, Supervisor Steve Zane, Supervisor Rob Burroughs, Vice Chair Greg Jones, and Chairperson Tom Walker

Chairman Walker presided. Present in the chambers were Clerk of the Board Sean Houghtby, Deputy Jillian Kelly, and Chief Administrator Gabriel Hydrick.

11:47 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

A resident presented a map on Agro-Tourism.

A resident commented about attending the meeting and listening to the budget presentations. The resident also spoke about an incident regarding personal belongings.

REGULAR AGENDA

FY 2026-27 RECOMMENDED BUDGET PRESENTATIONS **26-0872**

a) INFORMATIONAL PRESENTATION - Presentation & possible direction regarding the Department FY 2026-27 Recommended Budgets:

1. Social Svc / PG-PA
2. Veteran Services
3. Ag Commissioner
4. Planning
5. Treasurer / Tax Collector
6. Public Works

Social Services Director/Interim Public Guardian Bekkie Emery presented the Social Services and Public Guardian/Administrator Budget units.

In response to Chair Walker, Mrs. Emery replied that if the age is changed to 65, the goal is to not have to drop anybody off and continue to provide services.

In response to Chair Walker, Mrs. Emery replied that around 400 individuals will lose out on their frozen Meals on Wheels benefits and be moved to a waiting list. Mrs. Emery elaborated on the loss of funding streams amid rising operating costs.

Melanie Kain questioned the Public Guardian/Public Administrator being moved to the District Attorney's Office. Mrs. Emery explained that it was discussed but ultimately decided that the PG/PA was to be kept within its current function. Mrs. Kain additionally asked about the change of the Position Allocation List (PAL).

Jessica Clarke asked about a discrepancy of numbers regarding salary savings.

Veteran's Services Officer Shawn Bondon presented the Veterans Services Office budget.

Agricultural Commissioner Tom Moss presented the Agriculture budget.

In response to Supervisor Walker, Mr. Moss explained how State funding for pest control programs are distributed and how the program works when/if a tracked pest is found.

In response to Supervisor Walker, Mr. Moss gave an update on legislation regarding the testing of electric vehicle charging stations.

In response to Supervisor Hansen, Mr. Moss explained that the Wildlife Liaison position is not included in this budget, as it is currently vacant.

In response to Supervisor Jones, Mr. Moss explained the fees charged to certify the accuracy of different types of meters throughout the County.

In response to Supervisor Hansen, Mr. Moss and Office Manager Vanessa Sciaretta explained the increase in chemical costs for roadside spraying.

Supervisor Zane exited at 1:37 p.m.

RECESS: 1:39 P.M.
Supervisor Zane returned during the recess.
RECONVENE: 1:50 P.M.
Supervisor Burroughs returned at 1:51 p.m.

Planning Director Jessica Martinez presented the Planning budget.

In response to Supervisor Jones' question about the large increase in travel & training expenses, Ms. Martinez said that, historically, travel and training opportunities were rare for both Planning and LAFCO staff.

Treasurer/Tax Collector Parker Hunt presented the Treasurer/Tax Collector budget.

In response to Chair Walker, Mr. Hunt replied they allocate using the average daily balance of dollars, and that they utilize the Auditor's accounting system.

In response to Chair Walker, Mr. Hunt replied that they must pay a listing fee for the parcels, and further explained the auction process. Additionally, Mr. Hunt confirmed that he is legally required, by Ordinance, to collect short-term rental tax regardless of if they are legally able to operate.

In response to Supervisor Hansen, Mr. Hunt replied that the increase in Professional Services is due to the upcoming tax sales.

Interim Public Works Director Tom Provine and Finance Manager Danielle Peterson presented the Public Works and Sanitation District No.1 budget.

In response to Chair Walker, Mrs. Peterson replied that the Professional/Special Service costs fluctuate depending on what projects are going on in the County at the time.

In response to Chair Walker, Mrs. Peterson replied that the current vehicle being used by Sanitation is outdated and in need of replacement, and keeping the Sanitation and Public Works' Budgets separate is proper procedure.

Mrs. Peterson confirmed that Public Works bills Sanitation for their time.

ADJOURN

2:37 P.M. There being no further business before the Board, the meeting was adjourned.

ATTEST: [DATE]

APPROVED

_____
Chairman of the Board of Supervisors

SEAN HOUGHTBY, Clerk
of the Board of Supervisors

by_____ [TITLE]

Tehama County

Agenda Request Form

File #: 26-0953 **Agenda Date:** 6/30/2026 **Agenda #:** 24.

SOCIAL SERVICES / PROBATION / LIBRARY/ CHILD SUPPORT SERVICES / PUBLIC WORKS

Requested Action(s)
a) Request approval of certificates recognizing the following employees for their years of faithful and dedicated service to the County of Tehama:

1) SOCIAL SERVICES - Richard Phillips, 15 years

2) PROBATION - Clayton Bennett, 25 years

3) LIBRARY - Alisha Martin, 10 years

b) Request approval of retirement awards recognizing the following employees for their many years of faithful and dedicated service to the County of Tehama:

1) CHILD SUPPORT SERVICES - Beatrice Bradley

2) PUBLIC WORKS - Valerie Chavez

Financial Impact:
None

Background Information:
None

Tehama County

Agenda Request Form

File #: 26-1182 **Agenda Date:** 6/30/2026 **Agenda #:** 25.

PROBATION - Chief Probation Officer Pam Gonzalez

Requested Action(s)
a) AGREEMENT- Request approval and authorization for the Chairman to sign Idemia Identity & Security USA LLC Short Form sales Agreement for the acquisition of a Live Scan machine in the amount of $35,879 and for the pre-payment of a Year 2 Extended Maintenance Plan in the amount of $6,194

Financial Impact:
There is no financial impact to the General Fund as this purchase will be paid out of CalAIM PATH 3 funds to issue payment to Idemia Identity & Security USA LLC.

Background Information:
The Probation Department will utilize the Live Scan machine for proper identification of detained youth, and collection of biometric data for submission to DOJ. The Probation Department will also use the livescan machine for processing new county applicants. The Year 2 Extended Maintenance Plan will be pre-paid by this Agreement, but those services are not included in the quote and terms of this Agreement.

11951 Freedom Drive, Suite 1800, Reston, Virginia 20190

April 28th, 2026

Todd Hansen
Tehama County Probation Department
1790 Walnut St.
Red Bluff, CA 96080

Tel: (530) 527-5380 ext. 3096
Email: thansen@tcprobation.org

Reference No. IDCA-L022526-02A

IDEMIA is pleased to provide Tehama County Probation Department with the following price quote for the IDEMIA LiveScan System equipped with the accepted standard California Department of Justice (CAL-DOJ) software and workflows.

IDEMIA's fully integrated LiveScan solution provides Tehama County Probation Department the following features and benefits:

- Single-source vendor for all components of the LiveScan solution, including the AFIS interface for records submission to the State.
- Certification to the FBI's Electronic Fingerprint Transmission Specifications
- "Hit/No Hit" Response from the State AFIS Search
- Automatic fingerprint sequencing and duplicate print checking before scanning is completed, ensuring data integrity
- Quick check, review, and edit can be performed on each print
- All LiveScan Systems include on-site installation, training, and 1 year on-site warranty



Solution Description and Pricing

IDEMIA offers the equipment and services described in Tables 1.

Tenprint/Palm Capture – Cabinet Adjustable Height (AH)

Table 1. Pricing

	Description	Unit Price
LS-H-53HD-22T *LS-CSTX-CA* *LS-COMX-FTP-SSH* *LS-UPS*	**IDEMIA LiveScan System Cabinet AH Tenprint/Palm Capture, including:** ◆ IDEMIA LiveScan System Software ◆ FBI Appendix F Certified Tenprint/Palm 1000PPI Scanner with Moisture Discriminating Optics Scanner™ (MDO) Block Technology ◆ Computer, 22" Touch-screen Monitor, and keyboard ◆ Ruggedized Cabinet – Adjustable Height ◆ Standard Cal-DOJ defined Workflows and profiles ◆ UPS ◆ **Warranty**: 1 Year warranty, 9X5, on-site response and parts replacement	$31,970
LS-F-MUG	**Cabinet System - Digital Photo Capture** to include: Digital Camera, Digital Photo Capture Software, Cabinet mounting hardware	$1,701
LS-H-53HD-MAINT-95 *LS-PRNT-M-MAINT-95* *LS-PRNT-M-TRAY-MAINT-95* *LS-X-MUG-MAINT-95*	**Year 2 Extended Maintenance**: (to start after 1st Year Warranty) 1 Year, 9X5, on-site response and parts replacement	$6,194
LS-IAT-CUSTOM	**Installation / On-site Training**	$1,808
LS-FREIGHT-CAB *LS-FREIGHT-MISC*	**Freight**	$400
	TOTAL Extended System Price:	**$42,073**

Current shipping is 60+ days after receipt by IDEMIA of Tehama County Probation Department completed pre-install documentation, or as otherwise scheduled.

**Note: the above system(s) offered includes Windows-11 OS.*

Optional Annual Maintenance Support will start immediately following the 1st Year Warranty. Annual Maintenance prices shown above are for Year 2 only. Annual maintenance pricing is subject to increase beginning in Year 3. Please contact the IDEMIA Maintenance Agreement team for pricing details: ContractMaintenance@ps-idemia.com.

IDEMIA LiveScan System – Details

Table 2. Details

Item	Description
California Department of Justice Enterprise Customization	◆ TOTS: APP CRM IDN ◆ Cards: FD258-C/T FD249-C/T CA Hand-C/T ◆ Other: Transmits to CADOJ NATMS ◆ Return msg: No ◆ California Touch Print Enterprise customization *for palm capture*
LS-COMX-FTP-SSH	◆ Touch Print Enterprise Fingerprint Record Transmission via FTP over SSH (SFTP--provides secure FTP Communication using SSH

Customer Responsibilities

Tehama County Probation Department is responsible for the following:

- Providing necessary facility resources required for equipment installation and operation including access, space, environmental control, electrical power and networking.
- Providing a technical point of contact for IDEMIA who will be the primary person responsible for providing and/or coordinating obtainment of site installation pre-requisite information such as network information, IP addresses, power information, etc.
- To obtain and maintain the required transmission lines and hardware for remote communications to and from the necessary agencies.
- Installation, testing and troubleshooting any network communication connections, lines and/ or Tehama County Probation Department network devices.
- Providing the necessary local area and wide area networking (LAN and WAN) including service and backend connectivity as well as any required VPN authorizations
- Compliance with receiving agency requirements using receiving agency approved method for electronic transfer
- Completion and return of IDEMIA pre-install documentation to IDEMIA Program Team.
- Printer supplies such as ink and toner cartridges (consumables) are Tehama County Probation Department responsibility. IDEMIA does not offer or resell these items.

Assumptions
In developing this price quote, IDEMIA has made the following assumptions:

- The proposed IDEMIA LiveScan System shall conform to the existing IDEMIA LiveScan configuration. Any additional functional requirements may be treated as change orders.
- An inter-agency agreement between Tehama County Probation Department and applicable receiving agencies will be in place.
- Tehama County Probation Department will provide all necessary communication for connectivity. This includes, but is not limited to hubs, routers, modems, etc.
- LiveScan System shipment and On-site Installation Services will be scheduled *after network connectivity* to receiving agency has been established and verified *and* IDEMIA's Program team has received the completed pre-install documentation from Tehama County Probation Department.

The following items are not included in the scope of IDEMIA's pricing and will be quoted based on current service rates in effect at the time of request: (a) requests for IDEMIA assistance / completion of any agency or governing body required security documentation, surveys or questionnaires; (b) requests for IDEMIA support and potential resolution of issues resulting from agency vulnerability assessments, penetration testing and/or security audits.

Additional engineering efforts by IDEMIA beyond the scope of the standard product will be quoted based on current service rates in effect at the time of the change, plus any related travel or administrative expenses. Assistance with training and questions for the Tehama County Probation Department's database or any programming, scripting, or review of programs beyond work quoted above are excluded from this offer.

Prices exclude any and all state, or local taxes, or other fees or levies. Customer payments are due to IDEMIA within 20 days of the date of the invoice.

Product purchase will be governed by the IDEMIA Agreement, a copy of which is attached. No subsequent purchase order can override such terms. Nothing additional shall be binding upon IDEMIA unless a subsequent agreement is signed by both parties.

Firm delivery schedules will be provided upon receipt of a purchase order *and* IDEMIA receipt of completed pre-install documentation.

IDEMIA reserves the right to substitute hardware of equal value with equal or better capability, based upon market availability. If, however, such equipment is unavailable, IDEMIA will make its best effort to provide a suitable replacement.

Pricing valid through: May 31st, 2026

Purchase orders should be sent to IDEMIA by electronic mail or U.S. postal mail to:

IDEMIA
14 Crosby Dr., 2nd Floor
Bedford, MA 01730
Email: johann.guldan@ps-idemia.com

Please direct all questions and order correspondence to:
Johann Guldan
IDEMIA Inside Sales
Email: johann.guldan@ps-idemia.com | Tel: (629) 899-2456

We look forward to working with you.

Sincerely,

Christian Henry
Sr. Vice President
IDEMIA Identity & Security USA LLC

Advantage Solution Support

The following table provides a summary of the maintenance services and support available during warranty and following warranty expiration. Initial warranty period is 1 year from the date of installation.

Support Features	Warranty	Post Warranty
Software Support 9X5*	**Included in Warranty**	**Available for purchase**
Unlimited Telephone Technical Support	√	√
2 Hour Telephone Response Time	√	√
Remote Dial-in Analysis	√	√
Software Standard Releases	√	√
Software Supplemental Releases	√	√
Automatic Call Escalation	√	√
Software Customer Alert Bulletins	√	√
Hardware Support – On-site 9X5*	**Included in Warranty**	**Available for purchase**
On-Site Response	24-hours	√
On-Site Corrective Maintenance	√	√
On-Site Parts Replacement	√	√
Preventive Maintenance	√	√
Escalation Support	√	√
Hardware Service Reporting	√	√
Hardware Customer Alert Bulletins	√	√
Parts Support	**Included in Warranty**	**Available for purchase**
Advanced Exchange Parts Replacement	√	√
Telephone Technical Support for Parts Replacement	√	√
Parts Customer Alert Bulletins	√	√
Software Uplifts		
Hours of Coverage Available up to 24 Hours Per Day, 7 Days/Week	Optional	Optional
Hardware Uplifts		
Hours of Coverage Available up to 24 Hours Per Day, 7 Days/Week	Optional	Optional

**Customer local time*

By signing this signature block below, Tehama County Probation Department agrees to the terms and pricing stated in this price quote for the product and services as referenced above. My signature below constitutes the acceptance of this offer and authorizes IDEMIA to ship and provide these product and services:

To place the order, all we would need is (1) a copy of the signed purchase order or signed Price Quote Authorization with total purchase price, billing and shipping address(es); (2) a copy of the current tax exemption certificate (if applicable); (3) current Dun & Bradstreet D&B #.

Signature Authorization for Order:

Signature P Gonzalez

Name Pamela Gonzalez

Date 6-16-26

Total Purchase Price (including any Options): $ 42,073.00

PLEASE ENTER ORDER AMOUNT ON THE SPACE ABOVE

PLEASE PROVIDE A COPY OF CURRENT TAX EXEMPTION CERTIFICATE (if applicable).

Please provide Billing Address:

PO Box 99

Red Bluff, CA 96080

Billing Contact name: James Wooll

Telephone number: (530) 527-4052 x3028

Email: jwooll@tcprobation.org

Check if Billing Address is same as Shipping Address: ☐

Please provide Shipping Address (if different from Billing Address):

1790 Walnut St.

Red Bluff, CA 96080

Technical Contact name: Todd Hansen

Telephone number: (530) 527-5380 x3096

Email: thansen@tcprobation.org

Idemia Identity & Security USA LLC Short Form Sales Agreement

1. Scope. Idemia Identity & Security USA LLC, ("IDEMIA" or "Seller") having a place of business at 11951 Freedom Drive, Suite 1800, Reston, Virginia 20190 and Tehama County Probation ("Customer"), having a place of business at 1790 Walnut St. Red Bluff CA 96080, enter into this Sales Agreement ("Agreement"), pursuant to which IDEMIA will sell to Customer and Customer will purchase from Seller the equipment, parts, software, or services related to the equipment (e.g., installation) described in Seller's Proposal or Letter Quote dated 04/28/26. These terms and conditions, together with the Proposal or Quote, comprise the "Agreement." Customer may indicate its acceptance of this Agreement by signing below or by issuing a purchase order that refers to either the Proposal/Quote or to a Customer solicitation to which the Proposal/Quote responds. Only these terms and conditions apply to the transaction, notwithstanding any inconsistent or additional terms and conditions contained in the purchase order or Customer solicitation.

2. Price, Payment and Sales Terms. The Contract Price is U.S. $42,073.00, excluding applicable sales, use, or similar taxes. Seller will submit invoices to Customer for products when they are shipped and, if applicable, for services when they are performed. Customer will make payments to Seller within twenty (20) days after the invoice date. Unless otherwise stipulated with the Seller when an Order is accepted, the Equipment will be delivered by Seller "FCA" (Free Carrier), with named place being the Seller's premises where the Goods are being dispatched, (Incoterms 2010). Title to the Equipment will pass to Customer upon payment in full of the Contract Price as outlined above, except that title to Software will not pass to Customer at any time. Risk of loss will pass to Customer upon delivery of the Equipment to the Customer at the agreed named place of delivery in accordance with the Incoterm in the contract. Seller will pack and ship all Equipment in accordance with good commercial practices.

3. Software. If this transaction involves software, any software owned by Seller ("IDEMIA Software") is licensed to Customer solely in accordance with Seller's Software License Agreement ("SLA"), which is attached as Exhibit A and incorporated herein by this reference. Any software owned by a third party ("Non-IDEMIA Software") is licensed to Customer in accordance with the standard license, terms, and restrictions of the copyright owner unless the owner has granted to Seller the right to sublicense its software pursuant to the SLA, in which case the SLA applies and the owner will have all rights and protections under the SLA as the Licensor. Seller makes no representations or warranties of any kind regarding Non-IDEMIA Software.

4. Express Limited Warranty and Warranty Disclaimer. IDEMIA Software is warranted in accordance with the SLA.

5. Delays and Disputes. Neither party will be liable for its non-performance or delayed performance if caused by an event, circumstance, or act of a third party that is beyond a party's reasonable control (a "Force Majeure"). Each party will notify the other if it becomes aware of a Force Majeure that will significantly delay performance. The parties will try to settle any dispute arising from this Agreement (except for a claim relating to intellectual property or breach of confidentiality) through good faith negotiations. If necessary, the parties will escalate the dispute to their appropriate higher-level managers. If negotiations fail, the parties will jointly select a mediator to mediate the dispute and will share equally the mediation costs. Neither party will assert a breach of this Agreement without first giving the other party written notice and a thirty (30) day period to cure the alleged breach.

6. **LIMITATION OF LIABILITY. Except for personal injury or death, Seller's total liability, whether for breach of contract, warranty, negligence, strict liability in tort, or otherwise, will be limited to the direct damages recoverable under law, but not to exceed the purchase price of the products or services for which losses or damages are claimed. SELLER WILL NOT BE LIABLE FOR ANY COMMERCIAL LOSS; INCONVENIENCE; LOSS OF USE, TIME, DATA, GOOD WILL, REVENUES, PROFITS OR SAVINGS; OR OTHER SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL DAMAGES IN ANY WAY RELATED TO OR ARISING FROM THIS AGREEMENT, THE SALE OR USE OF THE PRODUCTS, OR THE PERFORMANCE OF SERVICES BY SELLER PURSUANT TO THIS AGREEMENT. No action for contract breach or otherwise relating to the transactions contemplated by this Agreement may be brought more than one year after the accrual of the cause of action. This limitation of liability survives the expiration or termination of this Agreement.**

7. Confidential Information and Preservation of Proprietary Rights. The SLA governs software confidentiality. As to any other information marked "Confidential" and provided by one party to the other, the receiving party will maintain the confidentiality of the information and not disclose it to any third party; take necessary and appropriate precautions to protect the information; and use the information only to further the performance of this Agreement. Confidential information is and will remain the property of the disclosing party, and no grant of proprietary rights in the confidential information is given or intended. Seller, any copyright owner of Non-IDEMIA Software, and any third party manufacturer own and retain all of their proprietary rights in the equipment, parts and software, and nothing herein is intended to restrict their proprietary rights. Except as explicitly provided in the SLA, this Agreement does not grant any right, title or interest in Seller's proprietary rights, or a license under any Seller patent or patent application.

8. Miscellaneous: Each party will comply with all applicable laws, regulations and rules concerning the performance of this Agreement or use of the products to the extent they do not conflict with the laws of the United States. This Agreement and the rights and duties of the parties will be governed by and interpreted in accordance with the laws of the State in which the products are installed to the extent they do not conflict with the laws of the United States. This Agreement constitutes the entire agreement of the parties regarding this transaction, supersedes all previous agreements and proposals relating to this subject matter, and may be amended only by a written instrument executed by both parties. Seller is not making, and Customer is not relying upon, any representation or warranty except those expressed herein. There are no certifications or commitments binding Seller applicable to this transaction unless they are in writing and signed by an authorized signatory of Seller.

Idemia Identity & Security USA LLC ("SELLER"):

Signed _____

Name Christian Henry

Title Sr. VP, Client Success

Date 4/29/2026

Tehama County Probation Department ("CUSTOMER")

Signed _____

Name Pamela Gonzalez

Title Chief Probation Officer

Date 04/28/26

EXHIBIT A – SOFTWARE LICENSE AGREEMENT
In this Exhibit A, the term "Licensor" means Idemia Identity & Security USA LLC, ("IDEMIA"); "Licensee," means the Customer; "Primary Agreement" means the agreement to which this exhibit is attached (IDEMIA Short Form Sales Agreement); and "Agreement" means this Exhibit and the applicable terms and conditions contained in the Primary Agreement. The parties agree as follows:

For good and valuable consideration, the parties agree as follows:

SECTION 1. DEFINITIONS
1.1 "Designated Products" means products provided by IDEMIA to Licensee with which or for which the Software and Documentation is licensed for use.

1.2 "Documentation" means product and software documentation that specifies technical and performance features and capabilities, and the user, operation and training manuals for the Software (including all physical or electronic media upon which such information is provided).

1.3 "Open Source Software" means software with either freely obtainable source code, license for modification, or permission for free distribution.

1.4 "Open Source Software License" means the terms or conditions under which the Open Source Software is licensed.

1.5 "Primary Agreement" means the agreement to which this exhibit is attached (IDEMIA Short Form Sales Agreement).

1.6 "Security Vulnerability" means a flaw or weakness in system security procedures, design, implementation, or internal controls that could be exercised (accidentally triggered or intentionally exploited) and result in a security breach such that data is compromised, manipulated or stolen or the system damaged.

1.7 "Software" (i) means proprietary software in object code format, and adaptations, translations, de-compilations, disassemblies, emulations, or derivative works of such software; (ii) means any modifications, enhancements, new versions and new releases of the software provided by IDEMIA; and (iii) may contain one or more items of software owned by a third party supplier. The term "Software" does not include any third party software provided under separate license or third party software not licensable under the terms of this Agreement.

SECTION 2. SCOPE
IDEMIA and Licensee enter into this Agreement in connection with IDEMIA's delivery of certain proprietary Software or products containing embedded or pre-loaded proprietary Software, or both. This Agreement contains the terms and conditions of the license IDEMIA is providing to Licensee, and Licensee's use of the Software and Documentation.

SECTION 3. GRANT OF LICENSE
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3.2. If the Software licensed under this Agreement contains or is derived from Open Source Software, the terms and conditions governing the use of such Open Source Software are in the Open Source Software Licenses of the copyright owner and not this Agreement. If there is a conflict between the terms and conditions of this Agreement and the terms and conditions of the Open Source Software Licenses governing Licensee's use of the Open Source Software, the terms and conditions of the license grant of the applicable Open Source Software Licenses will take precedence over the license grants in this Agreement. If requested by Licensee, IDEMIA will use commercially reasonable efforts to: (i) determine whether any Open Source Software is provided under this Agreement; (ii) identify the Open Source Software and provide Licensee a copy of the applicable Open Source Software License (or specify where that license may be found); and, (iii) provide Licensee a copy of the Open Source Software source code, without charge, if it is publicly available (although distribution fees may be applicable).

SECTION 4. LIMITATIONS ON USE
4.1. Licensee may use the Software only for Licensee's internal business purposes and only in accordance with the Documentation. Any other use of the Software is strictly prohibited. Without limiting the general nature of these restrictions, Licensee will not make the Software available for use by third parties on a "time sharing," "application service provider," or "service bureau" basis or for any other similar commercial rental or sharing arrangement.

4.2. Licensee will not, and will not allow or enable any third party to: (i) reverse engineer, disassemble, peel components, decompile, reprogram or otherwise reduce the Software or any portion to a human perceptible form or otherwise attempt to recreate the source code; (ii) modify, adapt, create derivative works of, or merge the Software; (iii) copy, reproduce, distribute, lend, or lease the Software or Documentation to any third party, grant any sublicense or other rights in the Software or Documentation to any third party, or take any action that would cause the Software or Documentation to be placed in the public domain; (iv) remove, or in any way alter or obscure, any copyright notice or other notice of IDEMIA's proprietary rights; (v) provide, copy, transmit, disclose, divulge or make the Software or Documentation available to, or permit the use of the Software by any third party or on any machine except as expressly authorized by this Agreement; or (vi) use, or permit the use of, the Software in a manner that would result in the production of a copy of the Software solely by activating a machine containing the Software. Licensee may make one copy of Software to be used solely for archival, back-up, or disaster recovery purposes; *provided* that Licensee may not operate that copy of the Software at the same time as the original Software is being operated. Licensee may make as many copies of the Documentation as it may reasonably require for the internal use of the Software.

4.3. Unless otherwise authorized by IDEMIA in writing, Licensee will not, and will not enable or allow any third party to: (i) install a licensed copy of the Software on more than one unit of a Designated Product; or (ii) copy onto or transfer Software installed in one unit of a Designated Product onto another device. Licensee may temporarily transfer Software installed on a Designated Product to another device if the Designated Product is inoperable or malfunctioning, if Licensee provides written notice to IDEMIA of the temporary transfer and identifies the device on which the Software is transferred. Temporary transfer of the Software to another device must be discontinued when the original Designated Product is returned to operation and the Software must be removed from the other device. Licensee must provide prompt written notice to IDEMIA at the time temporary transfer is discontinued.

SECTION 5. OWNERSHIP AND TITLE
IDEMIA, its licensors, and its suppliers retain all of their proprietary rights in any form in and to the Software and Documentation, including, but not limited to, all rights in patents, patent applications, inventions, copyrights, trademarks, trade secrets, trade names, and other proprietary rights in or relating to the Software and Documentation (including any corrections, bug fixes, enhancements, updates, modifications, adaptations, translations, de-compilations, disassemblies, emulations to or derivative works from the Software or Documentation, whether made by IDEMIA or another party, or any improvements that result from IDEMIA's processes or, provision of information services). No rights are granted to Licensee under this Agreement by implication, estoppel or otherwise, except for those rights which are expressly granted to Licensee in this Agreement. All intellectual property developed, originated, or prepared by IDEMIA in connection with providing the Software, Designated Products, Documentation or related services, remains vested exclusively in IDEMIA, and Licensee will not have any shared development or other intellectual property rights.

SECTION 6. LIMITED WARRANTY; DISCLAIMER OF WARRANTY
6.1. If Licensee is not in breach of any of its obligations under this Agreement, IDEMIA warrants that the unmodified Software, when used properly and in accordance with the Documentation and this Agreement, will be free from a reproducible defect that eliminates the functionality or successful operation of a feature critical to the primary functionality or successful operation of the Software. Whether a defect occurs will be determined by IDEMIA solely with reference to the Documentation. IDEMIA does not warrant that Licensee's use of the Software or the Designated Products will be uninterrupted, error-free, completely free of Security Vulnerabilities, or that the Software or the Designated Products will meet Licensee's particular requirements. IDEMIA makes no representations or warranties with respect to any third party software included in the Software.

6.2 IDEMIA's sole obligation to Licensee and Licensee's exclusive remedy under this warranty is to use reasonable efforts to remedy any material Software defect covered by this warranty. These efforts will involve either replacing the media or attempting to correct significant, demonstrable program or documentation errors or Security Vulnerabilities. If IDEMIA cannot correct the defect within a reasonable time, then at IDEMIA's option, IDEMIA will replace the defective

Software with functionally-equivalent Software, license to Licensee substitute Software which will accomplish the same objective, or terminate the license and refund the Licensee's paid license fee.

6.3. Warranty claims are described in the Primary Agreement.

6.4. **The express warranties set forth in this Section 6 are in lieu of, and IDEMIA disclaims, any and all other warranties (express or implied, oral or written) with respect to the Software or Documentation, including, without limitation, any and all implied warranties of condition, title, non-infringement, merchantability, or fitness for a particular purpose or use by Licensee (whether or not IDEMIA knows, has reason to know, has been advised, or is otherwise aware of any such purpose or use), whether arising by law, by reason of custom or usage of trade, or by course of dealing. In addition, IDEMIA disclaims any warranty to any person other than Licensee with respect to the Software or Documentation.**

SECTION 7. TRANSFERS

Licensee will not transfer the Software or Documentation to any third party without IDEMIA's prior written consent. IDEMIA's consent may be withheld at its discretion and may be conditioned upon transferee paying all applicable license fees and agreeing to be bound by this Agreement.

SECTION 8. TERM AND TERMINATION

8.1 Licensee's right to use the Software and Documentation will begin when the Primary Agreement is signed by both parties and will continue for the life of the Designated Products with which or for which the Software and Documentation have been provided by IDEMIA, unless Licensee breaches this Agreement, in which case this Agreement and Licensee's right to use the Software and Documentation may be terminated immediately upon notice by IDEMIA.

8.2 Within thirty (30) days after termination of this Agreement, Licensee must certify in writing to IDEMIA that all copies of the Software have been removed or deleted from the Designated Products and that all copies of the Software and Documentation have been returned to IDEMIA or destroyed by Licensee and are no longer in use by Licensee.

8.3 Licensee acknowledges that IDEMIA made a considerable investment of resources in the development, marketing, and distribution of the Software and Documentation and that Licensee's breach of this Agreement will result in irreparable harm to IDEMIA for which monetary damages would be inadequate. If Licensee breaches this Agreement, IDEMIA may terminate this Agreement and be entitled to all available remedies at law or in equity (including immediate injunctive relief and repossession of all non-embedded Software and associated Documentation unless Licensee is a Federal agency of the United States Government).

SECTION 9.UNITED STATES GOVERNMENT LICENSING PROVISIONS & RESTRICTED RIGHTS LEGEND

This Section applies if Licensee is the United States Government or a United States Government agency. Licensee's use, duplication or disclosure of the Software and Documentation under IDEMIA's copyrights or trade secret rights is subject to the restrictions set forth in subparagraphs (c)(1) and (2) of the Commercial Computer Software-Restricted Rights clause at FAR 52.227-19 (JUNE 1987), if applicable, unless they are being provided to the Department of Defense. If the Software and Documentation are being provided to the Department of Defense, Licensee's use, duplication, or disclosure of the Software and Documentation is subject to the restricted rights set forth in subparagraph (c)(1)(ii) of the Rights in Technical Data and Computer Software clause at DFARS 252.227-7013 (OCT 1988), if applicable. The Software and Documentation may or may not include a Restricted Rights notice, or other notice referring to this Agreement. The provisions of this Agreement will continue to apply, but only to the extent that they are consistent with the rights provided to the Licensee under the provisions of the FAR or DFARS mentioned above, as applicable to the particular procuring agency and procurement transaction.

SECTION 10. CONFIDENTIALITY

Licensee acknowledges that the Software and Documentation contain IDEMIA's valuable proprietary and Confidential Information and are IDEMIA's trade secrets, and that the provisions in the Primary Agreement concerning Confidential Information apply.

SECTION 11. GENERAL

11.1. COPYRIGHT NOTICES. The existence of a copyright notice on the Software will not be construed as an admission or presumption of publication of the Software or public disclosure of any trade secrets associated with the Software.

11.2. COMPLIANCE WITH LAWS. Licensee acknowledges that the Software is subject to the laws and regulations of the United States and Licensee will comply with all applicable laws and regulations, including export laws and regulations of the United States. Licensee will not, without the prior authorization of IDEMIA and the appropriate governmental authority of the United States, in any form export or re-export, sell or resell, ship or reship, or divert, through direct or indirect means, any item or technical data or direct or indirect products sold or otherwise furnished to any person within any territory for which the United States Government or any of its agencies at the time of the action, requires an export license or other governmental approval. Violation of this provision is a material breach of this Agreement.

11.3. GOVERNING LAW. This Agreement is governed by the laws of the United States to the extent that they apply and otherwise by the internal substantive laws of the State to which the Software is shipped if Licensee is a sovereign government entity, to the extent they do not conflict with the laws of the United States, or the internal substantive laws of the State of Delaware if Licensee is not a sovereign government entity. The terms of the U.N. Convention on Contracts for the International Sale of Goods do not apply. In the event that the Uniform Computer Information Transaction Act, any version of this Act, or a substantially similar law (collectively "UCITA") becomes applicable to a party's performance under this Agreement, UCITA does not govern any aspect of this Agreement or any license granted under this Agreement, or any of the parties' rights or obligations under this Agreement. The governing law will be that in effect prior to the applicability of UCITA.

11.4. THIRD PARTY BENEFICIARIES. This Agreement is entered into solely for the benefit of IDEMIA and Licensee. No third party has the right to make any claim or assert any right under this Agreement, and no third party is deemed a beneficiary of this Agreement. Notwithstanding the foregoing, any licensor or supplier of third party software included in the Software will be a direct and intended third party beneficiary of this Agreement.

11.5. PREVAILING PARTY. In the event of any dispute arising out of the subject matter of this Agreement, the prevailing party shall recover, in addition to any other damages assessed, its reasonable attorneys' fees and court costs incurred in arbitrating, litigating, or otherwise settling or resolving such dispute.

11.6 SURVIVAL. Sections 4, 5, 6.3, 7, 8, 9, 10, and 11 survive the termination of this Agreement.

E-Contract Review
Approval as to Form

Department Name: Probation

Vendor Name: IDEMIA

Contract Description: For the purpose of providing a Live Scan machine

APPROVED AS TO FORM:



Date: 06/22/2026

Office of the Tehama County Counsel
Margaret Long, County Counsel

Tehama County

Agenda Request Form

File #: 26-1197 **Agenda Date:** 6/30/2026 **Agenda #:** 26.

DISTRICT ATTORNEY - District Attorney Matthew D. Rogers

Requested Action(s)
a) TRANSFER OF FUNDS: DISTRICT ATTORNEY, B-86 - From State OCJP CalEMA funds (2011-450563), $4,000, to Contingency (1109-59000), $4,000; from Contingency (1109-59000), $4,000, to Travel Expenditures (2011-53290), $4,000 **(Requires a 4/5's vote)**

Financial Impact:
This transfer is needed due to a budget shortfall in our FY 2025/2026 Travel Expenditures Budget and due to a last minute, required Entry Level Advocacy Training for our new Victim Advocate. This training takes place on June 22-26, 2026 and was recently re-opened for registration. This is 100% funded by the CalOES Victim-Witness Grant. There is no financial impact to the General Fund.

Background Information:
This training is a requirement by CalOES for all new Victim Advocates. This training is scheduled randomly, with no guarantee of additional trainings offered throughout the year. This training is provided by CCVAA (California Crime Victims Assistance Association) and NOVA (National Organization of Victim Advocacy). The $4,000 will cover the cost of this training as well as the current budget shortfall.

Tehama County Auditor's Office

BUDGET APPROPRIATION INCREASE REQUEST

Auditor Number B-86

DEPARTMENT NAME District Attorney Victim Services (BU2011)

Date: 6/10/2026

I am requesting an increase or decrease to my budget appropriates as listed below:

Check one [ ] **"Previous Year Revenue"** [X] **"New Revenue"**

Funding Source Victim-Witness Grant

****Note*** ***General Fund and Public Safety "MUST" use Contingency when increasing budget***

Increase Revenue Budget

FUND DEPT NO	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
2011	450563	State OCJP CalEMA	$ 4,000.00
1109	59000	Contingency	$ 4,000.00
		Total Journal	**$ 8,000.00**

Increase Expenditure Budget

FUND DEPT NO	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
1109	59000	Contingency	$ 4,000.00
2011	53290	Travel Expeditures	$ 4,000.00
		Total Journal	**$ 8,000.00**

INCREASE / (DECREASE) APPROVED

Matthew D. [illegible] 6/10/2026

SIGNATURE OF REQUESTING OFFICIAL DATE

Ana Zamacona 6/10/2026

AUDITOR DATE

BOARD OF SUPERVISORS DATE

A-117

Jan-19

Tehama County

Agenda Request Form

File #: 26-1198 **Agenda Date:** 6/30/2026 **Agenda #:** 27.

ADMINISTRATION / DISTRICT ATTORNEY / FACILITIES MAINTENANCE - Facilities Maintenance Director Levi Conner

Requested Action(s)
a) TRANSFER OF FUNDS: FACILITIES MAINTENANCE, B-87 - From Contingency (1109-59000), $27,153.44, to Improvement & Structures (1074-57500), $27,153.44 **(Requires a 4/5's vote)**

Financial Impact:
This request requires a one-time appropriation of $27,153.44 from the General Fund Contingency budget to fund the specific operational needs detailed below. There is no additional impact on departmental operating budgets.

Background Information:
Approval is requested to transfer $27,153.44 from the General Fund Contingency budget to fund two critical, time-sensitive facility repairs managed by the Facilities Maintenance Department:

- District Attorney's Office HVAC Replacement ($17,405.00): This project will replace a failed, obsolete AC unit and its associated ductwork. The current system has been completely non-functional for three weeks. With extreme summer heat approaching, replacing this unit is a critical occupational health and safety necessity for staff at this location.
- Administration Building Backflow Preventer Replacement ($9,748.44): This project replaces a failed backflow prevention assembly at the Administration building. This repair is an urgent safety and operational priority; the failure directly compromises the building's fire sprinkler system and carries the immediate risk of the city shutting off water service to the facility due to regulatory non-compliance.

Tehama County Auditor's Office

BUDGET APPROPRIATION TRANSFER REQUEST

Auditor Number B-87

DEPARTMENT NAME **Facilities Maintenance**

Date: **June 16, 2026**

Due to a budget deficiency, or unanticipated expense, I am requesting a transfer, or an additional appropriation as listed below.

Budget Transfer From				Budget Transfer To			
FUND DEPT NO	**ACCOUNT NUMBER**	**ACCOUNT NAME**	**AMOUNT**	**FUND DEPT NO**	**ACCOUNT NUMBER**	**ACCOUNT NAME**	**AMOUNT**
1109	59000	Contingency	$ 27,153.44	1074	57500	Improvement of Structures	$ 27,153.44
		Total Journal	**$ 27,153.44**			Total Journal	**$ 27,153.44**

TRANSFER APPROVED

T [illegible] 6/16/26

SIGNATURE OF REQUESTING OFFICIAL DATE

Julieanne Manning 6/16/2026

AUDITOR DATE

BOARD OF SUPERVISORS DATE

A-118 3/03

422

Tehama County

Agenda Request Form

File #: 26-0889 **Agenda Date:** 6/30/2026 **Agenda #:** 28.

LIBRARY / PERSONNEL - County Librarian Alicia Meyer

Requested Action(s)
a) Request approval of the revised classification specifications of Librarian I and Librarian II, including a title change to Librarian I/II, within the Memorandum of Understanding between Tehama County and the Joint Council bargaining unit, effective 6/30/26

b) RESOLUTION - Request adoption of a Resolution amending the FY 2025/26 Position Allocation List (PAL), Reso #2025-074, by deleting 2.00 FTE Librarian I or Librarian II allocations, 1.00 FTE Youth Services Libarian allocation, and 3.25 FTE Library Clerk I or Library Clerk II allocations and adding 3.00 FTE Librarian I/II allocations and 3.25 FTE Library Clerk I/II allocations, effective 6/30/26

c) Request approval of the revised classification specification of Library Clerk I and Library Clerk II, including a title change to Library Clerk I/II, within the Memorandum of Understanding between Tehama County and the Joint Council bargaining unit, effective 6/30/26

Financial Impact:
Reallocating one (1.00 FTE) Youth Services Librarian to a Librarian I would yield approximately $5,900 in annual savings to the General Fund, when assuming Step A salaries and FY 2026-27 budgeted benefit rates.

Background Information:
The Tehama County Library is requesting to revise the Library Clerk I, Library Clerk II, Librarian I, and Librarian II class specs. These classifications are not currently flexibly staffed and therefore do not allow incumbents to promote into the higher-level classification once the knowledge, skills and abilities are attained. As part of the revisions, the County Librarian requests to convert both classification series to flexibly staffed series creating a Library Clerk I/II and a Librarian I/II. This would align the Library's classifications with most other County departments' and simplify the process should a promotional opportunity be recommended.

Additional revisions to the Library Clerk I/II include:
- Updating the Supervision Received and Exercised section to more general due to it being representative of both levels.
- Outlining the differences between the two levels under the Class Characteristics.
- Clarifying the one (1) year of experience to qualify for the Library Clerk II must be as a Library Clerk I with the County in the the Education & Experience section.

Additional revisions to the Librarian I/II include:
- Outlining the differences between the two levels under the Class Characteristics.
- Incorporating the following language from the current Youth Services Librarian (a lateral

position to the Librarian II) class spec.
- Changing the one (1) year of experience in a public library to a preferred qualification as opposed to required.
- Clarifying the type of degree required for the Librarian II.

If the revised classifications are approved, the Department requests to amend the PAL by replacing the current classifications for the flexibly staffed classifications. In addition, the Department requests to delete the Youth Services Librarian (YSL) allocation and replace it with a Librarian I/II. The YSL is a lateral classification with the Librarian II that focuses solely on children and teens. The request to remove the YSL is based on the fact that Library has expanded services to the community, thereby creating a need for a broader Librarian-level position to oversee programming and outreach without the limitation of serving only children and teens. Additionally, this improves equity among Librarian positions by providing an entry-level position at Range 24 rather than establishing new hire YSLs at a higher range (28) than their existing counterparts in the Librarian series.

The Joint Council bargaining unit has been notified of the requested actions and is in agreement.

TITLE: LIBRARIAN I/II **FLSA: Non-Exempt**

BOARD APPROVED: **BARGAINING UNIT: Misc.**

DEFINITION

Under the direction of the County Librarian, performs responsible, professional library duties within the County's library system. May be required to perform specific assignments related but not limited to technical services, administration, ~~and~~ reference services, programming coordination and outreach.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from the County Librarian. Provides lead direction and leadership to assigned staff members and volunteers.

CLASS CHARACTERISTICS

Positions in this classification series are flexibly staffed. This is a multi-level professional classification series in which incumbents may be assigned to either of the two (2) levels, depending upon experience, proficiency gained, and the complexity of assigned functions. An incumbent at the Librarian I level may be promoted to the Librarian II level when work knowledge has been developed, sound work habits demonstrated, and requirements have been met.

Librarian I: This is the entry-level classification in the professional Librarian ~~class~~ series. Initially ~~Although technical duties may be common with the next higher class of Librarian II, incumbents function~~ under close~~r~~ supervision, incumbents perform more routine duties ~~within~~with ~~more~~ clearly defined guidelines. Positions at this level usually perform most of the duties required of Librarian II but are not expected to function at the same skill level and usually exercise less independent discretion and judgement in matters related to work procedures and methods. ~~A Librarian II position is distinguished from a position in this class by having responsibility for directing a major library function.~~

Librarian II: This is the journey-level classification in the professional Librarian series. Positions at this level are responsible for independently performing professional duties in support of the Library operations. This classification is distinguished from the lower-level classification of Librarian I by the responsibility for directing a major library function, such as reference services, cataloging, children's services, programming coordination, outreach or administering branch library services.

EXAMPLES OF ESSENTIAL FUNCTIONS (Illustrative Only)

~~The following tasks are a representative summary of the major duties and responsibilities of a Librarian I. Incumbents in this classification may not perform all of these tasks, or may be required to perform similar tasks or closely related tasks, which are not listed here.~~

- Performs professional library services, to include assisting all patrons with selection and use of library materials, assistance with research techniques, and providing reference duties and reader's advisory services, including "roving reference."
  Plans, coordinates and directs specialized unit(s) within the County's library system, ensuring effective and efficient operations and the provision of quality library services to the general public.
- Manages collection development, including the review and recommendation of books, audio-visual materials, periodicals, etc.
  Creates Library policies and procedures and makes recommendations for modifications, as needed, to improve services and operations
- Assigns, schedules, monitors and reviews the work of assigned staff; selects, trains and supervises volunteers
- Plans, prepares and executes effective publicity materials and public relations efforts to promote the programs of the Library, prepares special displays and plans for special events as needed.
- Performs and oversees library technical services, including ordering, cataloging and processing new, existing and donated materials.
- Conducts direct loan surveys for the State Library.
- Receives and responds to inquiries, requests for assistance, and complaints from Library patrons.
- Assists with circulation duties, including checking out/in library materials, registering new patrons and issuing library cards, etc.
- Assists in maintaining neat and clean public access and work areas.
- Participates in professional development activities and attends meetings and/or workshops as required.
- Directs reference and interlibrary loan services at branch library locations.
- Participates in collection development activities, including the review and recommendation of books, audio-visual materials, periodicals, etc.
- Compiles data and prepares statistical reports, including monthly reports as required.
- Provides technical services support, recommends and implements technical policies and procedures, and oversees technical operations.
- Responsible for cataloging in all formats.
- Oversees cataloging, classification, and processing of all library materials.
- Processes requisitions for books, materials, and supplies.
- Reviews professional publications, journals and catalogs to ensure accurate pricing.
- Reviews potential materials for acquisition and contributes to collection development efforts.
- Performs routine library duties~~standard duties with library materials~~ as needed, including but not limited to unpacking shipments, checking in and cleaning library materials ~~cleaning~~, shelving, monitoring the condition, repairs, maintenance, and recommending removal as appropriate.
- Performs general office/administrative, and bookkeeping duties as assigned, including but not limited to entering data into the computer, preparing reports and correspondence, copying and filing documents, processing payroll, accounts payable/receivable, monitoring expenditures, maintaining financial records, procuring supplies and equipment, etc.

- Collaborates with County Librarian to identify, prepare, and implement appropriate grants.
- Coordinates and develops programming suitable for patrons of all ages to include scheduling, procurement of supplies and resources, creation of marketing materials, and collaboration with partner agencies and community stakeholders.
- Oversees community outreach opportunities, including recommending appropriate opportunities, assessing availability of resources, and creating list of necessary supplies and materials to achieve library's event goals.
- Assists with building and equipment maintenance, communicates with staff and other departments regarding maintenance needs.
- Maintains forms and materials for public use, such as tax forms, education applications, college schedules and catalogs, voter registration and related materials, etc.
- Develops, upgrades, coordinates, and implements library database procedures, including recommending and adopting bibliographic maintenance standards in an automated environment.
- Maintains serials acquisitions and processing.
- Performs routine library duties and related work as required.

QUALIFICATIONS

Knowledge of:

- The methods, procedures and policies of the department
- Professional library theory and practice
- Library terminology
- ~~; p~~Principles and practices of classification, cataloging and filing systems used in libraries
- Applicable Federal, State, County, Department, and Division laws, regulations, policies and procedures;
- Modern office practices, methods and computer equipment;
- Record keeping principles and procedures;
- Computer applications related to the work;
- English usage, grammar, spelling, vocabulary, and punctuation;
- Techniques for dealing effectively with and providing a high level of customer service to all individuals contacted in the course of work.
- Management principles involved in developing, directing and administering various public library programs

Ability to:

- Catalog and classify library materials
- Provide effective readers' advisory and reference services;
- Make sound, educated decisions
- Work effectively and professionally with patrons of all ages, including children
- Work independently and as a team member
- Read and write at a level necessary for successful completion of job duties
- Enter and retrieve data from a computer with sufficient speed and accuracy to perform assigned work
- Learn to operate a library computer terminal
- Learn basic library policies and practices
- Work independently and as a team member

- Use English effectively to communicate in person, over the telephone and in writing
- Organize, prioritize, and manage a variety of projects and multiple tasks in an effective and timely manner; organize own work, set priorities and meet critical time deadlines
- Operate modern office equipment including computer equipment and specialized software applications programs
- Maintain significant flexibility in daily operations and decision making
- Read and interpret various materials pertaining to the responsibilities of the job
- Establish and maintain effective working relationships with those contacted on the job;
- Assemble and analyze information and prepare written reports and records in a clear and concise manner

Education and Experience:
Any combination of training and experience which would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:

- Graduation from an accredited college with an Associate's degree in Library Technology ~~(preferred)~~, Liberal Arts, or other related fields.
- One (1) year of experience in a public library is ~~required~~preferred.
- Other combinations of education and experience may be considered.

Librarian II:

- Graduation from an accredited college or university with an Associate's degree in Library Technology ~~(preferred)~~, and/or a Bachelor's Degree in Liberal Arts, Sciences, Education, or other related field. A Master's degree in Library Science or Library and Information Science is desired~~able~~.

License and Special Requirements:

- Possession of, or ability to obtain and maintain, a valid California Class C Driver License and a satisfactory driving record is required. Individuals who do not meet this requirement due to a disability will be reviewed on a case-by-case basis.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; ability to operate a motor vehicle and to visit various County and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups and over the telephone. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard, typewriter keyboard, or calculator and to operate standard office equipment. Positions in this classification constantly move about on foot and frequently bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information and books. Employees must possess the ability to lift, carry, push, and pull materials and objects, up to 30 pounds, as necessary to perform job functions.

WORKING CONDITIONS

Employees work in a public, interior environment with moderate noise levels, controlled temperature conditions, and exposure to dust, ~~and~~ scents, and fumes. There is no direct exposure to other hazardous physical substances. Employees may interact with upset staff

and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

EQUAL OPPORTUNITY EMPLOYER / AMERICANS WITH DISABILITIES ACT COMPLIANT / VETERANS' PREFERENCE POLICY / DRUG-FREE WORKPLACE

(10/21/08, 3/13/18) ~~Board Adopted: 10/21/08~~
~~Revised: 03/13/2018 – Revised to add Technical Services Component~~

TITLE: LIBRARIAN I/II **FLSA: Non-Exempt**

BOARD APPROVED: **BARGAINING UNIT: Misc.**

DEFINITION

Under the direction of the County Librarian, performs responsible, professional library duties within the County's library system. May be required to perform specific assignments related but not limited to technical services, administration, reference services, programming coordination and outreach.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from the County Librarian. Provides lead direction and leadership to assigned staff members and volunteers.

CLASS CHARACTERISTICS

Positions in this classification series are flexibly staffed. This is a multi-level professional classification series in which incumbents may be assigned to either of the two (2) levels, depending upon experience, proficiency gained, and the complexity of assigned functions. An incumbent at the Librarian I level may be promoted to the Librarian II level when work knowledge has been developed, sound work habits demonstrated, and requirements have been met.

Librarian I: This is the entry-level classification in the professional Librarian series. Initially under close supervision, incumbents perform more routine duties with clearly defined guidelines. Positions at this level usually perform most of the duties required of Librarian II but are not expected to function at the same skill level and usually exercise less independent discretion and judgement in matters related to work procedures and methods.

Librarian II: This is the journey-level classification in the professional Librarian series. Positions at this level are responsible for independently performing professional duties in support of the Library operations. This classification is distinguished from the lower-level classification of Librarian I by the responsibility for directing a major library function, such as reference services, cataloging, children's services, programming coordination, outreach or administering branch library services.

EXAMPLES OF ESSENTIAL FUNCTIONS (Illustrative Only)

- Performs professional library services, to include assisting all patrons with selection and use of library materials, assistance with research techniques, and providing reference duties and reader's advisory services, including "roving reference."

Plans, coordinates and directs specialized unit(s) within the County's library system, ensuring effective and efficient operations and the provision of quality library services to the general public.

- Manages collection development, including the review and recommendation of books, audio-visual materials, periodicals, etc.
  Creates Library policies and procedures and makes recommendations for modifications, as needed, to improve services and operations
- Assigns, schedules, monitors and reviews the work of assigned staff; selects, trains and supervises volunteers
- Plans, prepares and executes effective publicity materials and public relations efforts to promote the programs of the Library, prepares special displays and plans for special events as needed.
- Performs and oversees library technical services, including ordering, cataloging and processing new, existing and donated materials.
- Conducts direct loan surveys for the State Library.
- Receives and responds to inquiries, requests for assistance, and complaints from Library patrons.
- Assists with circulation duties, including checking out/in library materials, registering new patrons and issuing library cards, etc.
- Assists in maintaining neat and clean public access and work areas.
- Participates in professional development activities and attends meetings and/or workshops as required.
- Directs reference and interlibrary loan services at branch library locations.
- Participates in collection development activities, including the review and recommendation of books, audio-visual materials, periodicals, etc.
- Compiles data and prepares statistical reports, including monthly reports as required.
- Provides technical services support, recommends and implements technical policies and procedures, and oversees technical operations.
- Responsible for cataloging in all formats.
- Oversees cataloging, classification, and processing of all library materials.
- Processes requisitions for books, materials, and supplies.
- Reviews professional publications, journals and catalogs to ensure accurate pricing.
- Reviews potential materials for acquisition and contributes to collection development efforts.
- Performs routine library duties as needed, including but not limited to unpacking shipments, checking in and cleaning library materials, shelving, monitoring the condition, repairs, maintenance, and recommending removal as appropriate.
- Performs general office/administrative, and bookkeeping duties as assigned, including but not limited to entering data into the computer, preparing reports and correspondence, copying and filing documents, processing payroll, accounts payable/receivable, monitoring expenditures, maintaining financial records, procuring supplies and equipment, etc.
- Collaborates with County Librarian to identify, prepare, and implement appropriate grants.
- Coordinates and develops programming suitable for patrons of all ages to include scheduling, procurement of supplies and resources, creation of marketing materials, and collaboration with partner agencies and community stakeholders.
- Oversees community outreach opportunities, including recommending appropriate opportunities, assessing availability of resources, and creating list of necessary supplies and materials to achieve library's event goals.

- Assists with building and equipment maintenance, communicates with staff and other departments regarding maintenance needs.
- Maintains forms and materials for public use, such as tax forms, education applications, college schedules and catalogs, voter registration and related materials, etc.
- Develops, upgrades, coordinates, and implements library database procedures, including recommending and adopting bibliographic maintenance standards in an automated environment.
- Maintains serials acquisitions and processing.
- Performs routine library duties and related work as required.

QUALIFICATIONS

Knowledge of:

- The methods, procedures and policies of the department
- Professional library theory and practice
- Library terminology
- Principles and practices of classification, cataloging and filing systems used in libraries
- Applicable Federal, State, County, Department, and Division laws, regulations, policies and procedures;
- Modern office practices, methods and computer equipment;
- Record keeping principles and procedures;
- Computer applications related to the work;
- English usage, grammar, spelling, vocabulary, and punctuation;
- Techniques for dealing effectively with and providing a high level of customer service to all individuals contacted in the course of work.
- Management principles involved in developing, directing and administering various public library programs

Ability to:

- Catalog and classify library materials
- Provide effective readers' advisory and reference services;
- Make sound, educated decisions
- Work effectively and professionally with patrons of all ages, including children
- Work independently and as a team member
- Read and write at a level necessary for successful completion of job duties
- Enter and retrieve data from a computer with sufficient speed and accuracy to perform assigned work
- Learn to operate a library computer terminal
- Learn basic library policies and practices
- Work independently and as a team member
- Use English effectively to communicate in person, over the telephone and in writing
- Organize, prioritize, and manage a variety of projects and multiple tasks in an effective and timely manner; organize own work, set priorities and meet critical time deadlines
- Operate modern office equipment including computer equipment and specialized software applications programs
- Maintain significant flexibility in daily operations and decision making
- Read and interpret various materials pertaining to the responsibilities of the job
- Establish and maintain effective working relationships with those contacted on the job;

- Assemble and analyze information and prepare written reports and records in a clear and concise manner

Education and Experience:
Any combination of training and experience which would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:

- Graduation from an accredited college with an Associate's degree in Library Technology, Liberal Arts, or other related fields.
- One (1) year of experience in a public library is preferred.
- Other combinations of education and experience may be considered.

Librarian II:

- Graduation from an accredited college or university with an Associate's degree in Library Technology, and/or a Bachelor's Degree in Liberal Arts, Sciences, Education, or other related field. A Master's degree in Library Science or Library and Information Science is desired.

License and Special Requirements:

- Possession of, or ability to obtain and maintain, a valid California Class C Driver License and a satisfactory driving record is required. Individuals who do not meet this requirement due to a disability will be reviewed on a case-by-case basis.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; ability to operate a motor vehicle and to visit various County and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups and over the telephone. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard, typewriter keyboard, or calculator and to operate standard office equipment. Positions in this classification constantly move about on foot and frequently bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information and books. Employees must possess the ability to lift, carry, push, and pull materials and objects, up to 30 pounds, as necessary to perform job functions.

WORKING CONDITIONS

Employees work in a public, interior environment with moderate noise levels, controlled temperature conditions, and exposure to dust, scents, and fumes. There is no direct exposure to other hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

EQUAL OPPORTUNITY EMPLOYER / AMERICANS WITH DISABILITIES ACT COMPLIANT / VETERANS' PREFERENCE POLICY / DRUG-FREE WORKPLACE

(10/21/08, 3/13/18)

TITLE: LIBRARY CLERK I/II **FLSA: Non-Exempt**

BOARD APPROVED: **BARGAINING UNIT: Misc.**

DEFINITION

Under the direction of the County Librarian or Library Assistant, performs a variety of duties involving circulation, reference assistance, clerical and record keeping activities at the branch library locations.

SUPERVISION RECEIVED AND EXERCISED

Receives ~~close~~ supervision from the County Librarian or Library Assistant on duty. Receives lead direction and/or training from the Librarian I/II. Provides leadership and direction to assigned volunteers. May occasionally provide lead direction and/or training to less experienced employees as necessary. This position has no supervisory responsibilities.

CLASS CHARACTERISTICS

Positions in this classification series are flexibly staffed. This is a multi-level professional classification series in which incumbents may be assigned to either of the two (2) levels, depending upon experience, proficiency gained, and the complexity of assigned functions. An incumbent at the Library Clerk I level may be promoted to the Library Clerk II level when work knowledge has been developed, sound work habits demonstrated, and requirements have been met.

Library Clerk I: This is the entry-level classification in the Library Clerk series. Initially under close supervision, incumbents perform the more routine duties while learning County policies and procedures and becoming familiar with library systems and practices. Library Clerk I is distinguished from Library Clerk II in the level of knowledge required to perform the duties.

Library Clerk II: This is the journey level in the Library Clerk series. Under general supervision, incumbents at this level perform the full range of duties as assigned, working independently, and exercising judgment and initiative. Library Clerk II is distinguished from Library Clerk I in the level of knowledge required to perform the duties.

EXAMPLES OF ESSENTIAL FUNCTIONS (Illustrative Only)

- Performs circulation duties as required, including checking materials in and out of the library, emptying the book drop, registering new patrons and issuing library cards, receiving and receipting payments for overdue or lost materials, etc.
- Performs various duties involved in library technical services, including preparing and receiving/checking in book shipments, routing books to branch locations, maintenance of

Library website, monitoring the condition of books and materials and mending materials as needed.~~etc~~.

- Assists patrons with routine reference questions and directs patrons to appropriate resources within the library; reserves books and materials for patrons; assists patrons in the use of library equipment and resources.
- Performs daily library opening/closing procedures as directed.
- Performs other library duties as needed, including but not limited reading shelves to ensure proper filing, shelving library materials, dusting and straightening shelves, etc.
- Prepares special bulletin board and other informational displays.
- Maintains ~~Assists in maintaining~~ periodical displays.
- Compiles data for and prepares various records and reports as required.
- Assists in maintaining supply and equipment inventory.
- Performs general office/administrative duties as necessary, including but not limited to entering data into the computer, typing forms, typing reports and correspondence, processing mail, copying and filing documents, answering the telephone, attending meetings, etc.
- May perform simple bookkeeping tasks, including maintaining records of accounts receivable, preparing daily deposits, etc.
- Receives and responds to inquiries and complaints from patrons.
- Assists with special programs and activities as requested.
- Assists in maintaining neat and clean public and work areas.
- Provides direction to assigned volunteer workers.
- ~~-~~Performs related work as required.

QUALIFICATIONS

Knowledge of:

- Modern office practices, procedures, and equipment, computers, and basic mathematics
- The standard and/or departmental office procedures and practices
- Modern office equipment
- Applicable Federal, State, County, Department, and Division laws, regulations, policies and procedures
- Record keeping principles and procedures
- Computer applications related to the work
- English usage, grammar, spelling, vocabulary, and punctuation
- Techniques for dealing effectively with and providing a high level of customer service to all individuals contacted in the course of work

Ability to:

- Read and write at a level necessary for successful completion of job duties
- Learn to operate a library computer terminal
- Learn basic library policies and practices
- Use computers for data and word processing
- Perform required mathematical calculations quickly and accurately
- Type with accuracy and adequate speed on a typewriter and/or computer as necessary for the position
- Work independently and as a team member
- Use English effectively to communicate in person, over the telephone and in writing
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; organize own work, set priorities and meet critical time deadlines

- Operate and maintain modern office equipment including computer equipment and specialized software applications programs
- Maintain significant flexibility in daily operations and decision making
- Read and interpret various materials pertaining to the responsibilities of the job
- Make sound, educated decisions
- Assemble and analyze information and prepare written reports and records in a clear and concise manner

Education and Experience:
Any combination of training and experience which would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:

- Equivalent to the completion of twelfth (12th) grade.
- One (1) year of experience working in a library is desiredable.
- Other combinations of education and experience may be considered.

Library Clerk II:
In addition to the above:
- One (1) year of experience as a Library Clerk I with Tehama County.

License and Special Requirements:
- Possession of, or ability to obtain and maintain, a valid California Class C Driver License and a satisfactory driving record is required. Individuals who do not meet this requirement due to a disability will be reviewed on a case-by-case basis.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; ability to operate a motor vehicle and to visit various County and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups and over the telephone. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard, typewriter keyboard, or calculator and to operate standard office equipment. Positions in this classification constantly move about on foot and frequently bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information and books. Employees must possess the ability to lift, carry, push, and pull materials and objects, up to 30 pounds, as necessary to perform job functions.

WORKING CONDITIONS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and exposure to dust, scents, and fumes. There is and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

EQUAL OPPORTUNITY EMPLOYER / AMERICANS WITH DISABILITIES ACT COMPLIANT / VETERANS' PREFERENCE POLICY / DRUG-FREE WORKPLACE

Board Adopted: (10/21/08,

~~Revised:~~ 7/17/12)

TITLE: LIBRARY CLERK I/II **FLSA: Non-Exempt**

BOARD APPROVED: **BARGAINING UNIT: Misc.**

DEFINITION

Under the direction of the County Librarian or Library Assistant, performs a variety of duties involving circulation, reference assistance, clerical and record keeping activities at the branch library locations.

SUPERVISION RECEIVED AND EXERCISED

Receives supervision from the County Librarian or Library Assistant on duty. Receives lead direction and/or training from the Librarian I/II. Provides leadership and direction to assigned volunteers. May occasionally provide lead direction and/or training to less experienced employees as necessary. This position has no supervisory responsibilities.

CLASS CHARACTERISTICS

Positions in this classification series are flexibly staffed. This is a multi-level professional classification series in which incumbents may be assigned to either of the two (2) levels, depending upon experience, proficiency gained, and the complexity of assigned functions. An incumbent at the Library Clerk I level may be promoted to the Library Clerk II level when work knowledge has been developed, sound work habits demonstrated, and requirements have been met.

Library Clerk I: This is the entry-level classification in the Library Clerk series. Initially under close supervision, incumbents perform the more routine duties while learning County policies and procedures and becoming familiar with library systems and practices. Library Clerk I is distinguished from Library Clerk II in the level of knowledge required to perform the duties.

Library Clerk II: This is the journey level in the Library Clerk series. Under general supervision, incumbents at this level perform the full range of duties as assigned, working independently, and exercising judgment and initiative. Library Clerk II is distinguished from Library Clerk I in the level of knowledge required to perform the duties.

EXAMPLES OF ESSENTIAL FUNCTIONS (Illustrative Only)

- Performs circulation duties as required, including checking materials in and out of the library, emptying the book drop, registering new patrons and issuing library cards, receiving and receipting payments for overdue or lost materials, etc.
- Performs various duties involved in library technical services, including preparing and receiving/checking in book shipments, routing books to branch locations, maintenance of

Library website, monitoring the condition of books and materials and mending materials as needed.
- Assists patrons with routine reference questions and directs patrons to appropriate resources within the library; reserves books and materials for patrons; assists patrons in the use of library equipment and resources.
- Performs daily library opening/closing procedures as directed.
- Performs other library duties as needed, including but not limited reading shelves to ensure proper filing, shelving library materials, dusting and straightening shelves, etc.
- Prepares special bulletin board and other informational displays.
- Maintains periodical displays.
- Compiles data for and prepares various records and reports as required.
- Assists in maintaining supply and equipment inventory.
- Performs general office/administrative duties as necessary, including but not limited to entering data into the computer, typing forms, typing reports and correspondence, processing mail, copying and filing documents, answering the telephone, attending meetings, etc.
- May perform simple bookkeeping tasks, including maintaining records of accounts receivable, preparing daily deposits, etc.
- Receives and responds to inquiries and complaints from patrons.
- Assists with special programs and activities as requested.
- Assists in maintaining neat and clean public and work areas.
- Provides direction to assigned volunteer workers.
- Performs related work as required.

QUALIFICATIONS

Knowledge of:
- Modern office practices, procedures, and equipment, computers, and basic mathematics
- The standard and/or departmental office procedures and practices
- Modern office equipment
- Applicable Federal, State, County, Department, and Division laws, regulations, policies and procedures
- Record keeping principles and procedures
- Computer applications related to the work
- English usage, grammar, spelling, vocabulary, and punctuation
- Techniques for dealing effectively with and providing a high level of customer service to all individuals contacted in the course of work

Ability to:
- Read and write at a level necessary for successful completion of job duties
- Learn to operate a library computer terminal
- Learn basic library policies and practices
- Use computers for data and word processing
- Perform required mathematical calculations quickly and accurately
- Type with accuracy and adequate speed on a typewriter and/or computer as necessary for the position
- Work independently and as a team member
- Use English effectively to communicate in person, over the telephone and in writing
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; organize own work, set priorities and meet critical time deadlines

- Operate and maintain modern office equipment including computer equipment and specialized software applications programs
- Maintain significant flexibility in daily operations and decision making
- Read and interpret various materials pertaining to the responsibilities of the job
- Make sound, educated decisions
- Assemble and analyze information and prepare written reports and records in a clear and concise manner

Education and Experience:
Any combination of training and experience which would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:

- Equivalent to the completion of twelfth (12^{th}) grade.
- One (1) year of experience working in a library is desired.
- Other combinations of education and experience may be considered.

Library Clerk II:
In addition to the above:
- One (1) year of experience as a Library Clerk I with Tehama County.

License and Special Requirements:
A valid Class C California driver's license or alternative form of transportation may be required for some positions at the time of appointment. Individuals who do not meet this requirement due to a disability will be reviewed on a case-by-case basis.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; ability to operate a motor vehicle and to visit various County and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups and over the telephone. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard, typewriter keyboard, or calculator and to operate standard office equipment. Positions in this classification constantly move about on foot and frequently bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information and books. Employees must possess the ability to lift, carry, push, and pull materials and objects, up to 30 pounds, as necessary to perform job functions.

WORKING CONDITIONS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and exposure to dust, scents, and fumes. There is no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

EQUAL OPPORTUNITY EMPLOYER / AMERICANS WITH DISABILITIES ACT COMPLIANT / VETERANS' PREFERENCE POLICY / DRUG-FREE WORKPLACE

(10/21/08, 7/17/12)

RESOLUTION NO. _____

PAL CHANGE

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Tehama, State of California, does hereby amend **Resolution 2025-074, the 2025-26** Position Allocation List, as follows:

DEPARTMENT (BUDGET)/POSITION		**ALLOCATION** From	To	**RANGE** From	To	**EFFECTIVE DATE**
LIBRARY (6021)						
Librarian I or Librarian II	Decrease	2.00	0.00	24/28	-	6/30/26
Youth Services Librarian	Decrease	1.00	0.00	28	-	6/30/26
Librarian I/II	Increase	0.00	3.00	-	24/28	6/30/26
Library Clerk I or Library Clerk II	Decrease	3.25	0.00	8/12	-	6/30/26
Library Clerk I/II	Increase	0.00	3.25	-	8/12	6/30/26

The Master Salary Schedule and any affected Exhibits will be updated to reflect the above changes, if applicable.

The foregoing resolution was offered on a motion by Supervisor _____, seconded by Supervisor _____ and adopted by the following vote of the Board:

AYES:

NOES:

ABSENT OR NOT VOTING:

STATE OF CALIFORNIA)
) SS
COUNTY OF TEHAMA)

I, Sean Houghtby, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be a full true and correct copy of a Resolution and Order adopted by the Board of Supervisors on the _____ day of _____, 2026.

Dated this _____ day of _____, 2026.

Sean Houghtby, County Clerk and ex-officio Clerk of the Board of Supervisors, County of Tehama, State of California

By _____
Deputy

RESOLUTION NO. _____

Tehama County

Agenda Request Form

File #: 26-1075 **Agenda Date:** 6/30/2026 **Agenda #:** 29.

HEALTH SERVICES / PERSONNEL - Interim Executive Director Michelle Schmidt

Requested Action(s)
a) Request approval of new classification specifications of Community Health Worker I/II and Peer Support Specialist within the Joint Council bargaining unit, effective 6/30/26

b) RESOLUTION - Request adoption of a Resolution amending the FY 25/26 Position Allocation List (PAL), (Reso #2025-074) by deleting nine (9.00 FTE) Psychiatric Aide I/II allocations, deleting two (2.00 FTE) Drug/Alcohol Aide allocations, adding five (5.00 FTE) Community Health Worker I/II allocations, and adding six (6.00 FTE) Community Health Worker I/II or Peer Support Specialist allocations effective 6/30/26

c) Request approval to reclassify one (1.00 FTE) Drug/Alcohol Aide incumbent as a Community Health Worker II, five (5.00 FTE) Psychiatric Aide II incumbents to Community Health Worker II, and one (1.00 FTE) Psychiatric Aide II incumbent to Community Health Worker I, effective 6/30/26

Financial Impact:
The total approximate increase for reclassifying one (1.00 FTE) Drug/Alcohol Aide to a Community Health Worker II, five (5.00 FTE) Psychiatric Aide II incumbents to Community Health Worker II, and one (1.00 FTE) Psychiatric Aide II incumbent to Community Health Worker I, would be approximately $80,403.84. There is no impact to the General Fund.

Background Information:
The Tehama County Health Services Agency (TCHSA) is requesting approval for new classifications of Community Health Worker I/II and Peer Support Specialist. The creation of the new classifications is predicated on the necessity to increase the minimum wages for staff in the healthcare industry as required by SB 525 that was effective for small counties on January 1, 2025.

The Legislation of SB 525 (Chapter 890, Statutes of 2023), SB 828 (Chapter 12, Statutes of 2024), and SB 159 (Chapter 40, Statutes of 2024, added sections 1182.14, 1182.15, and 1182.16 to the Labor Code, increasing the minimum wage for workers of certain health care employers. To receive the higher minimum wage, employees must, (1) work for certain “health care facilities” that are covered in the new law and (2) provide health care services or support the provision of health care. The health care facilities that are covered include the following: A county mental health facility; clinics providing primary care; or a clinic operated by a city, county, other political subdivision of the State or the University of California.

“Health care services” or “services supporting the provision of health care” mean patient care-related services including nursing; caregiving; services provided by medical residents, interns, or fellows; and services supporting patient care including technical and ancillary services; janitorial work, housekeeping; groundskeeping; guard duties; business office clerical work; food services; laundry;

medical coding and billing; call center and warehouse work; scheduling; and gift shop work.

As of January 1, 2025, these classifications were required to be paid at a minimum of $18.00 per hour, and $19.28 per hour by July 1, 2026.

In addition to ensuring compliance with SB 525, the Agency views this as an opportunity to expand the scope of work performed within these classifications. In recent years, the complexity of work in health care settings has increased significantly due to the use of electronic health records and expanding regulatory requirements. The proposed classification series is intended to align broader job responsibilities with compensation that is commensurate with those duties.

TCHSA has experienced ongoing challenges in recruiting and retaining employees in the Drug and Alcohol Aide and Psychiatric Aide classifications, due in part to compensation levels for the essential functions these employees perform. After reviewing comparable positions in surrounding counties and evaluating internal alignment for this series, the Agency has developed recommended salary range placements that satisfy the requirements of SB 525. The requested range placements are as follows:

- Community Health Worker I - Range 17 ($19.51 - $23.72)
- Community Health Worker II - Range 19 ($20.50 - $24.92)
- Peer Support Specialist - Range 21 ($21.54 - $26.18)

These changes will affect nine currently funded allocations and two currently unfunded allocations that may be flexibly staffed in the future. Six (6) of these allocations will be flexibly allocated as Community Health Worker I/II or Peer Support Specialist, depending on Departmental need, employee experience, and applicable certifications. The remaining five (5) allocations will be designated as Community Health Worker I or II. If approved, all current staff (seven incumbents) will be reclassified into either Community Health Worker I or Community Health Worker II. A subsequent recruitment will be conducted for Peer Support Specialist positions, and qualified individuals may apply.

The Agency requests to reclassify seven current incumbents as follows: one (1.00 FTE) Drug/Alcohol Aide incumbent as a Community Health Worker II, five (5.00 FTE) Psychiatric Aide incumbents to Community Health Worker II, and one (1.00 FTE) Psychiatric Aide II incumbent to Community Health Worker I, effective 6/30/26, with pay retroactive to January 1, 2025.

In connection with these newly proposed classifications, the classifications of Case Resource Specialist I and Drug & Alcohol Counselor I/II were also updated to reference the new titles of Community Health Worker.

The Joint Council bargaining unit has been notified of the requested changes and an agreement has been reached.

TEHAMA COUNTY HEALTH SERVICES AGENCY

JAYME BOTTKE, MS
EXECUTIVE DIRECTOR

ROSA CUMPSTON
ASSISTANT EXECUTIVE DIRECTOR, ADMINISTRATION

MICHELLE SCHMIDT, PHN
ASSISTANT EXECUTIVE DIRECTOR, PROGRAM

ADMINISTRATIVE & FISCAL/SUPPORT SERVICES
818 MAIN STREET
MAILING ADDRESS: PO BOX 400, RED BLUFF, CA 96080

(530) 527-8491
FAX (530) 527-0240

Interoffice Memo

Date: 6/1/26

To: Coral Ferrin
Personnel Director

From: Jayme Bottke
Executive Director

RE: Proposed New Community Health Worker I/II series and Peer Support Specialist

The Tehama County Health Services Agency (TCHSA) is requesting approval for a new Community Health Worker I/II series and Peer Support Specialist job classifications. The creation of these new class specifications are predicated on the necessity to increase the minimum wages for staff in the health care industry as required by SB 525 that became effective for small counties on January 1, 2025. We have carefully constructed these positions to ensure TCHSA will have needs met well into the future. These classifications will now create the ability for revenue billing.

The Legislation of SB 525 (Chapter 890, Statutes of 2023), SB 828 (Chapter 12, Statutes of 2024), and SB 159 (Chapter 40, Statutes of 2024), added sections 1182.14, 1182.15, and 1182.16 to the Labor Code, increasing the minimum wage for workers of certain health care employers. To receive the higher minimum wage, workers must, (1) work for certain "health care facilities" that are covered in the new law and (2) provide health care services or support the provision of health care.

The health care facilities that are covered include the following:

- A county mental health facility
- Clinics providing Primary Care
- A clinic operated by a city, county, other political subdivision of the State or the University of California.

"Health care services" or "services supporting the provision of health care" mean patient care-related services including nursing; caregiving; services provided by medical residents, interns, or fellows; and services supporting patient care including technical and ancillary services; janitorial work, housekeeping; groundskeeping; guard duties;

business office clerical work; food services; laundry; medical coding and billing; call center and warehouse work; scheduling; and gift shop work.

Health Care Worker Minimum Wage Increases by Type of Health Care Facility Type of Health Care Facility	**Full Minimum Wage Schedule**
Covered Health Care Facilities run by Small Counties (less than 250,000 people as of 1/1/23)	1/1/25 to 6/30/25: $18 7/1/25 to 6/30/26: $18.63 7/1/26 to 6/30/27: $19.28 7/1/27 to 6/30/28: $19.95 7/1/28 to 6/30/29: $20.65 7/1/29 to 6/30/30: $21.37 7/1/30 to 6/30/31: $22.12 7/1/31 to 6/30/32: $22.89 7/1/32 to 6/30/33: $23.69 7/1/33 to 12/31/34: $25 1/1/35: adjusted for inflation each year

For more information: Health Care Worker Minimum Wage Frequently Asked Questions

As part of meeting the requirements of SB 525, we feel this also provides an opportunity to expand the breadth of activities this classification can perform. In recent years, we have seen increasing complexity with the work requirements in healthcare due to working in electronic health records and meeting increasing regulatory burdens. With these new job classifications and qualifications, as stated previously, we will now be able to bill Medi-Cal for their services to generate more revenue for the department. Our goal with this new classification series is to not only provide increased job duties and a salary commensurate to those tasks but also maximize flexibility for future changes imposed by California Department of Health Care Services (DHCS).

TCHSA has had trouble recruiting and retaining Drug and Alcohol Aide and Psychiatric Aide positions and one of the reasons is because of the low pay they receive for the integral functions they fulfill. After reviewing comparable positions in surrounding counties and weighing the internal positioning of these positions, we have developed a recommended rate that meets criteria for SB 525. Our recommendation after looking over the ranges is that the Community Health Worker I would be at range 17, the Community Health Worker II at range 19, and the Peer Support Specialist at range 21 in order to decrease potential impaction of the job classifications. These changes will affect nine currently funded positions and two currently unfunded positions which could be flexibly staffed in the future. Four of these positions will be flexibly staffed as Community Health Worker I, Community Health Worker II, or Peer Support Specialist based on need of the department, amount of experience and certifications. The other 5 positions will be Community Health Worker I or II. All current staff will be reclassified into Community Health Worker I or II. A subsequent recruitment will be flown for Peer Support Specialists. The financial impact to TCHSA in making these changes in job

classifications is detailed in Attachment A. These changes will be included in the final budget for FY26/27.

Thank you for your consideration of this proposal.

				Budget Unit #40131		Budget Unit #40171	
Action	FTE	Class Specification	Total Cost	Mental Health FTE	Mental Health Cost	Drug / Alcohol FTE	Drug / Alcohol Cost
Delete	-1.00	Drug and Alcohol Aide	-$96,337.00	0.00	$0.00	-1.00	-$96,337.00
Delete	-8.00	Psych Aide II	-$647,941.36	-8.00	-$647,941.36	0.00	$0.00
Add	3.00	Community Health Worker I	$256,340.60	3.00	$256,340.60	0.00	$0.00
Add	2.00	Community Health Worker II	$87,040.06	1.00	$87,040.06	0.00	$0.00
Add	1.00	Community Health Worker II- Bilingua	$91,595.34	1.00	$91,595.34	0.00	$0.00
Add	3.00	Peer Support Specialist*	$389,706.20	3.00	$287,667.16	1.00	$102,039.04
Totals	**0.00**		**$80,403.84**	**0.00**	**$74,701.80**	**0.00**	**$5,702.04**

* Note: Peer Support Speicalist amount is estimated based on 12 months

TITLE: COMMUNITY HEALTH WORKER I/II

FLSA: Non-Exempt

BOARD APPROVED: **BARGAINING UNIT: Misc.**

DEFINITION

Under immediate (Community Health Worker I) or general (Community Health Worker II) supervision, provides support and services designed to ensure effective routine case management services; obtains information from clients/members; monitors and documents client conduct; provides client transport and performs general clerical duties as needed; provides recovery-oriented, culturally appropriate services that promote engagement, socialization, self-sufficiency, support self-empowerment of participants to act on their own behalf regarding their needs; acts as a resource and support system for participants; provides liaison functions between participants and service providers; provides services to participants and their family members/caregivers, both individually and in group settings, and performs related work as required.

The Community Health Worker will provide direct services, linkage, prevention services, care coordination, case management, coaching, social support, navigation of systems, education, assessments, and outreach for at-risk populations; and perform related duties as assigned.

The Community Health Worker will be culturally competent and perform their duties following trauma-informed principles; and share similarities with the community members they serve, such as ethnicity, language, culture, socioeconomic status, values, and life experiences. In general, Community Health Workers are trusted members of the community they serve, responsive to the needs of community members, and trained in the context of health interventions.

SUPERVISION RECEIVED AND EXERCISED

Receives immediate (Community Health Worker I) or general (Community Health Worker II) supervision from assigned supervisory or management personnel. Exercises no direct supervision over staff.

CLASS CHARACTERISTICS

Positions in the Community Health Worker class series are flexibly staffed; positions at the level II may be filled by advancement from the level I; progression to the level II is dependent on (i) management affirmation that the incumbent is performing the full range of duties assigned to the classification; (ii) satisfactory work performance; (iii) the

incumbent meeting the minimum qualifications for the classification including any licenses and certifications; and (iv) management approval for progression to the level II.

Community Health Worker I: This is the entry-level classification in the Community Health Worker series. Initially under close supervision, incumbents learn and perform routine behavioral health support activities. As experience is gained, assignments become more varied and complex; close supervision and frequent review of work lessen as an incumbent demonstrates skill to perform the work independently. Incumbents at this level usually perform most of the duties required of the position at the Community Health Worker II level but are not expected to function at the same skill level and usually exercise less independent discretion and judgment in matters related to work procedures and methods. Work is usually supervised while in progress and fits an established structure or pattern. Exceptions or changes in procedures are explained in detail as they arise.

Community Health Worker II: This is the journey-level classification in the Community Health Worker series. Positions at this level are distinguished from the Community Health Worker I by the performance of the full range of duties as assigned, working independently, and exercising judgment and initiative with general supervision. Incumbents at this level receive only occasional instruction or assistance as new or unusual situations arise and are fully aware of the operating procedures and policies of the work unit.

EXAMPLES OF ESSENTIAL FUNCTIONS (Illustrative Only)

- Gathers initial demographic information on potential clients/members and fills out appropriate forms as assigned.
- Disseminates educational and informational materials to potential clients/members, families and groups.
- Conducts field visits to disseminate information, provide education, and assist with case management at homes, detention facilities, hospitals, or mental health/health facilities.
- Provides transportation services for clients/members and/or family members to ensure treatment attendance or assistance in reaching case management goals.
- Assists clients/members with coordination of community services and support.
- Assists with referrals and the utilization of community resources in support of clients/members and their families.
- Assists counselors and case managers with residential placement communication and transportation services as needed.
- Coordinates inter-program transfers and completes paperwork as assigned.
- Participates in treatment team, staff, and professional meetings, and provides input on client progress.
- Gives informational presentations to schools, agencies, and community groups as assigned.
- Provides competent care to meet the basic needs of infants and children in the childcare setting, within an assigned treatment program while parents are participating in services on site.
- Interacts with children and infants in a positive manner and serves as a role model for parents who are engaged in treatment services.
- Performs various office duties as necessary, including typing reports and correspondence, copying and filing documents, reviewing mail, responding to public

requests for information, answering telephone as needed.

- Complies with all provisions of the Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- Complies with all relevant laws and regulations regarding confidentiality.
- Reports documented or suspected abuse and neglect as mandated by law.
- Assists in verbal and physical de-escalation of clients/members acting out.
- Establishes, maintains, and co-facilitates a therapeutic relationship with clients/members and acts as a role model in maintaining a hopeful and positive attitude in problem solving and coping with the disabilities associated with mental illness.
- Performs crisis intervention, in person and over the phone, to provide support and assistance in problem resolution and coordinates or arranges for the provision of needed services.
- Admits and discharges clients/members as assigned including completing all associated documentation.
- Participates as an interdisciplinary team member and provides input via reporting observations, concerns or changes in client behaviors or physical condition.
- Performs facility or house cleaning and other household living tasks for behavioral health clients/members.
- May assist with pick-up and meal service delivery to clients/members.
- Provides safe, effective and efficient implementation of direct care in accordance with established policies, procedures and standards of care while protecting clients/members from behavior that could damage themselves or others.
- Provides front line support and customer service to clients/members, community members, and public stakeholders.
- Responds to queries and provides information to public in person, over the phone, or by interacting with clients/members and others.
- Assists with planning and/or conducting community outreach programs, assists with mobile immunization clinics, and training events.
- Participates in departmental meetings, committees, and task forces to share information with other agencies or departments; contributes information and suggestions regarding how to improve the efficiency and effectiveness of assigned responsibilities.
- Reviews reports, logs, and other documents; obtains and compiles administrative data and information from multiple sources; tracks and maintains data and prepares summaries and reports for management; notes trends and areas of concern; provides comments and/or recommendations regarding procedure, staffing, program, or resource changes.
- Prepares general and technical correspondence, and promotional materials; develops forms, tracking systems, databases, spreadsheets, and data collection methods.
- Organizes and maintains filing systems; maintains records related to specific area of assignment.
- Performs visits to clients/members and their families in their homes, shelters or on the streets to provide information and education; assists professional staff in providing health education and in the implementation of client care plans.
- Interviews clients/members to assess risk factors for various health and safety problems including HIV, domestic violence and child abuse or neglect; refers clients/members to appropriate support services or community service agencies.
- Participates in the development of the client care plan for assigned clients/members;

monitors progress and provides information for care plan updates.
- Assists clients/members, their caregivers and families in developing healthier lifestyles; provides information concerning ways to reduce the risk of transmission of communicable diseases.
- Models daily living skills appropriate for the client including resource management, housekeeping methods and parenting and childcare skills.
- Collects data, maintains records and prepares progress notes and reports in accordance with state and local requirements.
- Advocates for clients/members and assists clients/members and their families to establish and maintain a community support system.
- Maintains current knowledge of cultural factors, health issues and community resources and services which affect clients/members.
- Performs related duties as assigned.

QUALIFICATIONS

Knowledge of:

- Principles and techniques related to facilitating groups and activities
- Methods and techniques of caring for clients/members who require behavioral and substance abuse treatment
- Cultural issues that may have a bearing on service provision
- Basic medical terminology and concepts related to basic behavioral health care.
- Community resources aiding clients/members with behavioral health or substance abuse issues
- Record keeping principles and practices
- Household management and personal care activities
- Techniques for providing a high level of customer service by effectively dealing with the public, contractors, and County staff
- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar
- Modern equipment and communication tools used for business functions and program, project, and task coordination, including computers and software programs relevant to work performed
- Prevention, intervention and treatment strategies for communicable diseases, crime, substance abuse and other social or community issues
- Local, state and national behavioral and public health education goals, priorities, and core programs, and laws related to health education practices and policies.
- Trauma-informed principles
- Motivational interviewing
- Causes, effects and methods of treatment for mental health diseases and disorders
- Causes, effects and methods of treatment for alcohol, tobacco and drug abuse.
- Principles and practices of nutrition, child development and health education
- Proper methods of transporting young children, infants, disabled adults and elderly persons
- Leadership methods and group/team process and facilitation skills
- Typical and problem behavior in small children, adolescents, disabled adults and elderly persons
- Interpersonal skills and relationship-building

- Cultural humility
- Behavioral/physical signs and symptoms of clients/members requiring professional and/or medical assistance
- Effective oral, written and electronic communication methods, and techniques for effectively communicating with diverse language and cultural populations
- Community service agencies and other governmental assistance programs
- County and department policies and procedures
- Cultural, social, health and mental health issues affecting the client population.
- Basic principles of training and instruction
- Techniques for dealing with clients/members with multiple problems
- Basic interviewing techniques and methods
- Principles and methods of housekeeping, household safety, household maintenance, money management, nutrition, meal planning and shopping
- Ethnic and/or socio-economic factors of the community
- A variety of methods to assist clients in solving problems
- Principles and methods of parenting and child development including alternative discipline methods

Ability to:

- Conduct interviews and assessments with people from diverse socio-economic backgrounds
- Respond to client situations and take effective action
- Maintain accurate case records, files and reports
- Utilize community resources effectively to assist clients/members
- Respond sensitively to the needs of people from a variety of socio-economic and cultural backgrounds
- Research problems, find and apply alternative solutions
- Exercise sound judgment within established guidelines
- Establish and maintain effective working relationships with those contacted in the course of the work
- Provide support for clients/members in out- or in- patient settings
- Assist in verbal de-escalation and management of assaultive behavior
- Respond promptly and calmly to client emergency situations, as directed by treatment staff. Facilitate group recreational activities
- Work well with special population clients/members, maintain appropriate boundaries, identify and nurture strengths, and support their right to make independent decisions when possible
- Update client records, document actions, and complete other paperwork in a timely manner. Establish and maintain patience, discretion and a high level of professionalism
- Effectively use computer systems, software applications relevant to work performed and modern business equipment to perform a variety of work tasks.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work
- Present program and service information to clients/members, patients, and the public
- Organize and prioritize work to meet various program compliance deadlines

- Speak confidently and professionally one-on-one and/or present to small or large groups
- Work fairly and courteously with the public; handle multiple case assignments; and work effectively with interruptions
- Maintain confidential information in accordance with legal standards and/or County regulations

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

- Community Health Worker I/II: Equivalent to the completion of the twelfth (12) grade.

- Community Health Worker I: No experience required.

- Community Health Worker II: A minimum of two (2) years of experience in a health or social services field, preferably with individuals with mental health disorders.

- Other combinations of education and experience may be considered.

License and Special Requirements:

- Possession of, or ability to obtain and maintain, a valid California Class C Driver License and a satisfactory driving record is required. Individuals who do not meet this requirement due to a disability will be reviewed on a case-by-case basis.
- Obtain and maintain a valid CPR and basic life support certification.

PHYSICAL DEMANDS

Requires the ability to maintain physical condition appropriate to the performance of assigned duties and responsibilities, which may include lifting/transporting clients/members and subduing combative individuals, minimal dexterity in the use of fingers, limbs and body in the operation of office equipment. Requires the ability to maintain effective audio-visual discrimination and perception required for making observations and communicating with others. Position often requires standing in work areas and walking between work areas. This position may require stamina for long distance or all-day driving of a vehicle. Employees must be able to support the weight of clients/members for brief periods of time, which requires the ability to lift, carry, push, and pull, more than 75 pounds occasionally and frequently 50 pounds or more, as necessary to perform job functions, with assistance when available.

WORKING CONDITIONS

Tasks require exposure to illness/disease, strong odors, harsh chemicals and cleansing agents, other skin irritants and to stressful, crisis and/or potentially dangerous

situations. Employees may work varying shift schedules including nights, weekends, and/or holidays.

EQUAL OPPORTUNITY EMPLOYER / AMERICANS WITH DISABILITIES ACT COMPLIANT / VETERANS' PREFERENCE POLICY / DRUG-FREE WORKPLACE

TITLE: PEER SUPPORT SPECIALIST

FLSA: Non-Exempt

BOARD APPROVED: **BARGAINING UNIT: Misc.**

DEFINITION

Under limited supervision the Peer Support Specialist provides support and services with more difficult or complex assignments designed to ensure effective routine case management services; obtains information from clients/members; monitors and documents client conduct; provides client transport and performs general clerical duties as needed; provides recovery-oriented, culturally appropriate services that promote engagement, socialization, self-sufficiency, support self-empowerment of participants to act on their own behalf regarding their needs; acts as a resource and support system for participants; provides liaison functions between participants and service providers; provides services to participants and their family members/caregivers, both individually and in group settings, and performs related work as required.

The Peer Support Specialist will provide direct services, linkage, prevention services, care coordination, case management, coaching, social support, navigation of systems, education, assessments, and outreach for at-risk populations; and perform related duties as assigned.

The Peer Support Specialist will be culturally competent and perform their duties utilizing trauma-informed principles; and share similarities with the community members they serve, such as ethnicity, language, culture, socioeconomic status, values, and life experiences. In general, Peer Support Specialists are trusted members of the community they serve, responsive to the needs of community members, and trained in the context of health interventions.

SUPERVISION RECEIVED AND EXERCISED

Receives limited supervision from a licensed Behavioral Health Professional which may include but is not limited to a Drug and Alcohol Supervisor or Supervising Institutional/Crisis Registered Nurse. Provides lead direction and/or training to assigned Community Health Worker I/II staff.

CLASS CHARACTERISTICS

The Peer Support Specialist is a paraprofessional class and is distinguished from licensed and case management personnel in that the Peer Support Specialist does not assume primary responsibility for behavioral health clients/members. The Peer Support

Specialist performs a variety of less complex functions, provides lead direction and/or performs specialized assignments independently which do not require the skill and training of a licensed Behavioral Health professional.

EXAMPLES OF ESSENTIAL FUNCTIONS (Illustrative Only)

- Gathers initial demographic information on potential clients/members and fills out appropriate forms as assigned.
- Disseminates educational and informational materials to potential clients/members, families and groups.
- Conducts field visits to disseminate information, provide education, and assist with case management at homes, detention facilities, hospitals, or mental health/health facilities.
- Provides transportation services for clients/members and/or family members to ensure treatment attendance or assistance in reaching case management goals.
- Assists clients/members with coordination of community services and support.
- Assists with referrals and the utilization of community resources in support of clients/members and their families.
- Assists counselors and case managers with residential placement communication and transportation services as needed.
- Coordinates inter-program transfers and completes paperwork as assigned.
- Participates in treatment team, staff, and professional meetings, and provides input on client progress.
- Gives informational presentations to schools, agencies, and community groups as assigned.
- Provides competent care to meet the basic needs of infants and children in the childcare setting, within an assigned treatment program while parents are participating in services on site.
- Interacts with children and infants in a positive manner and serves as a role model for parents who are engaged in treatment services.
- Maintains assigned vehicle.
- Performs various office duties as necessary, including typing reports and correspondence, copying and filing documents, reviewing mail, responding to public requests for information, answering telephone as needed.
- Complies with all provisions of the Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- Complies with all relevant laws and regulations regarding confidentiality.
- Reports documented or suspected abuse and neglect as mandated by law.
- Assists in verbal and physical de-escalation of clients/members acting out.
- Establishes, maintains, and co-facilitates a therapeutic relationship with clients/members and acts as a role model in maintaining a hopeful and positive attitude in problem solving and coping with the disabilities associated with mental illness.
- Performs crisis intervention, in person and over the phone, to provide support and assistance in problem resolution and coordinates or arranges for the provision of needed services.
- Admits and discharges clients/members as assigned including completing all associated documentation.
- Participates as an interdisciplinary team member and provides input via reporting observations, concerns or changes in client behaviors or physical condition.
- Performs facility or house cleaning and other household living tasks for behavioral

health clients/members.
- May assist with pick-up and meal service delivery to clients/members.
- Provides safe, effective and efficient implementation of direct care in accordance with established policies, procedures and standards of care while protecting clients/members from behavior that could damage themselves or others.
- Provides front line support and customer service to clients/members, community members, and public stakeholders.
- Responds to queries and provides information to public in person, over the phone, or by interacting with clients/members and others.
- Assists with planning and/ or conducting community outreach programs, workshops, and training events.
- Participates in departmental meetings, committees, and task forces to share information with other agencies or departments; contributes information and suggestions regarding how to improve the efficiency and effectiveness of assigned responsibilities.
- Reviews reports, logs, and other documents; obtains and compiles administrative data and information from multiple sources; tracks and maintains data and prepares summaries and reports for management; notes trends and areas of concern; provides comments and/or recommendations regarding procedure, staffing, program, or resource changes.
- Prepares general and technical correspondence, and promotional materials; develops forms, tracking systems, databases, spreadsheets, and data collection methods.
- Organizes and maintains filing systems; maintains records related to specific area of assignment.
- Performs visits to clients/members and their families in their homes, shelters or on the streets to provide information and education; assists professional staff in providing health education and in the implementation of client care plans.
- Interviews clients/members to assess risk factors for various health and safety problems including HIV, domestic violence and child abuse or neglect; refers clients/members to appropriate support services or community service agencies.
- Participates in the development of the client care plan for assigned clients/members; monitors progress and provides information for care plan updates.
- Assists clients/members, their caregivers and families in developing healthier lifestyles; provides information concerning ways to reduce the risk of transmission of communicable diseases.
- Models daily living skills appropriate for the client including resource management, housekeeping methods and parenting and childcare skills.
- Collects data, maintains records and prepares progress notes and reports in accordance with state and local requirements.
- Advocates for clients/members and assists clients/members and their families to establish and maintain a community support system.
- Maintains current knowledge of cultural factors, health issues and community resources and services which affect clients/members.
- Provides lead direction, training, and coordinates and reviews daily technical work of assigned Community Health Worker Staff.
- Confers with inpatient and/or outpatient professional staff to evaluate needs and problems of clients/members.
- Reviews referrals from other agencies in order to determine appropriate service
- Makes referrals and provides information to other behavioral health agencies.

- Provides related assistance to case managers and professional staff
- Makes home visits to monitor the level of client functioning; works as member of a treatment team to allow clients/members to live in the least restrictive setting.
- Assists in initial intakes (processing of paperwork), in scheduling appointments, may observe clients/members in individual and group settings or consult with other staff in the program to obtain information regarding behavioral health problems and related needs.
- Performs related duties as assigned.

QUALIFICATIONS

Knowledge of:

- Principles and techniques related to facilitating groups and activities.
- Methods and techniques of caring for clients/members who require behavioral and substance abuse treatment.
- Cultural issues that may have a bearing on service provision.
- Basic medical terminology and concepts related to basic behavioral health care.
- Community resources aiding clients/members with behavioral health or substance abuse issues.
- Record keeping principles and practices.
- Household management and personal care activities.
- Techniques for providing a high level of customer service by effectively dealing with the public, contractors, and County staff.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- Modern equipment and communication tools used for business functions and program, project, and task coordination, including computers and software programs relevant to work performed.
- Prevention, intervention and treatment strategies for communicable diseases, crime, substance abuse and other social or community issues.
- Local, state and national behavioral and public health education goals, priorities, and core programs, and laws related to health education practices and policies.
- Trauma-informed principles.
- Motivational interviewing.
- Causes, effects and methods of treatment for mental health diseases and disorders.
- Causes, effects and methods of treatment for alcohol, tobacco and drug abuse.
- Principles and practices of nutrition, child development and health education.
- Proper methods of transporting young children, infants, disabled adults and elderly persons.
- Leadership methods and group/team process and facilitation skills.
- Typical and problem behavior in small children, adolescents, disabled adults and elderly persons.
- Interpersonal skills and relationship-building.
- Cultural humility.
- Behavioral/physical signs and symptoms of clients/members requiring professional and/or medical assistance.
- Effective oral, written and electronic communication methods, and techniques for effectively communicating with diverse language and cultural populations.
- Community service agencies and other governmental assistance programs.

- County and department policies and procedures.
- Cultural, social, health and mental health issues affecting the client population.
- Basic principles of training and instruction; and general medical and psychological terminology.
- Techniques for dealing with clients/members with multiple problems.
- Basic interviewing techniques and methods.
- Principles and methods of housekeeping, household safety, household maintenance, money management, nutrition, meal planning and shopping.
- Ethnic and/or socio-economic factors of the community.
- A variety of methods to assist client's in solving problems.
- Principles and methods of parenting and child development including alternative discipline methods.
- Leadership methods and group/team process and facilitation skills.

Ability to:

- Conduct interviews and assessments with people from diverse socio-economic backgrounds.
- Respond to client situations and take effective action.
- Maintain accurate case records, files and reports.
- Utilize community resources effectively to assist clients/members.
- Respond sensitively to the needs of people from a variety of socio-economic and cultural backgrounds.
- Research problems, find and apply alternative solutions.
- Exercise sound judgment within established guidelines.
- Establish and maintain effective working relationships with those contacted in the course of the work.
- Provide support for clients/members in out- or in- patient settings.
- Assist in verbal de-escalation and management of assaultive behavior.
- Respond promptly and calmly to client emergency situations, as directed by treatment staff. Facilitate group recreational activities.
- Work well with special population clients/members, maintain appropriate boundaries, identify and nurture strengths, and support their right to make independent decisions when possible.
- Update client records, document actions, and complete other paperwork in a timely manner. Establish and maintain patience, discretion and a high level of professionalism.
- Effectively use computer systems, software applications relevant to work performed and modern business equipment to perform a variety of work tasks.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.
- Present program and service information to clients/members, patients, and the public.
- Organize and prioritize work to meet various program compliance deadlines.
- Speak confidently and professionally one-on-one and/or present to small or large groups.
- Work fairly and courteously with the public; handle multiple case assignments; and work effectively with interruptions.

- Maintain confidential information in accordance with legal standards and/or County regulations.
- Understand and work effectively with clients/members dealing with mental illness and substance abuse clients/members.
- Work with Mental Health professionals, case managers, social service agencies and other staff.
- Effectively handle patients in crisis situations.
- Read and understand behavioral health charts and be able to prepare written reports.
- Resolve issues on a one-on-one basis, prior to bringing them to the supervisor.
- Learn federal, state and local policies, procedures, laws and regulations.
- Interpret and apply federal, state and local policies, procedures, laws and regulations.
- Provide effective leadership, coordination and training as assigned.
- Prepare and maintain accurate reports, records and logs.
- Gain cooperation through discussion and persuasion.
- Speak confidently and professionally before various groups.
- Establish and maintain effective working relations with co-workers, outside organizations, and the public.
- Plan, assign, supervise, and review the work of the employee performing journey-level case assignments.
- Plan, assign, supervise, organize, and/or coordinate community events; assure compliance with department policies and procedures.
- Develop data collection practices and relay information to stakeholders to inform programs and policies.
- Manage care and care transitions for complex cases and vulnerable populations.
- Create protocols for Advocacy, Outreach and enrollment, Navigation, Education, Health services, and Social-emotional support.

Education and Experience:

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

- Three (3) years of experience with increasing responsibility in performing advanced journey level or specialized duties in the provision of mental or public healthcare management services, psychiatric social services, public health education services, counseling, nutrition counseling, or substance abuse counseling (i.e., supervisor/lead cashier, lead store clerk, supervisor/lead clerical, etc.) and/or work-like experiences (i.e., volunteering, school activities, intern).

OR

- High school diploma or GED equivalent. Associate's degree from an accredited college or university in social/ behavioral science or other related field is preferred and one (1) year experience as a Community Health Worker II.

License and Special Requirements:

- Successfully complete the curriculum and training requirements for a Medi-Cal Peer Support Specialist.
- Community Health Worker or Medi-Cal Peer Support Specialist Certificate.
- Possession of, or ability to obtain and maintain, a valid California Class C Driver License and a satisfactory driving record is required. Individuals who do not meet this requirement due to a disability will be reviewed on a case-by-case basis.
- Obtain and maintain a valid CPR and basic life support certification.
- Be self-identified as having experience with the process of recovery from mental illness or substance use disorder, either as a consumer of these services or as the parent, caregiver or family member of a consumer; be willing to share their experience' and have a strong dedication to recovery.

PHYSICAL DEMANDS

Requires the ability to maintain physical condition appropriate to the performance of assigned duties and responsibilities, which may include lifting/transporting clients/members and subduing combative individuals, minimal dexterity in the use of fingers, limbs and body in the operation of office equipment. Requires the ability to maintain effective audio-visual discrimination and perception required for making observations and communicating with others. Position often requires standing in work areas and walking between work areas. This position may require stamina for long distance or all-day driving of a vehicle. Employees must be able to support the weight of clients/members for brief periods of time, which requires the ability to lift, carry, push, and pull, more than 75 pounds occasionally and frequently 50 pounds or more, as necessary to perform job functions, with assistance when available.

WORKING CONDITIONS

Tasks require exposure to illness/disease, strong odors, harsh chemicals and cleansing agents, other skin irritants and to stressful, crisis and/or potentially dangerous situations. Employees may work varying shift schedules including nights, weekends, and/or holidays.

EQUAL OPPORTUNITY EMPLOYER / AMERICANS WITH DISABILITIES ACT COMPLIANT / VETERANS' PREFERENCE POLICY / DRUG-FREE WORKPLACE

TITLE: CASE RESOURCE SPECIALIST I **FLSA: Non-Exempt**

BOARD APPROVED: January 28, 2025 **BARGAINING UNIT: Misc.**

DEFINITION

Under direct supervision, provides support and services designed to ensure effective, quality mental health services and treatment for clients of the Health Services Agency. Serves as an advocate for clients in various daily living situations. Handles routine case management services.

SUPERVISION RECEIVED AND EXERCISED

Receives direct supervision from assigned supervisory or management personnel. No direct supervision of staff is exercised.

CLASS CHARACTERISTICS

This is the entry-level class in the Case Resource Specialist series that perform a variety of functions in the Mental Health Division. Responsibilities may differ, depending upon the department/division to which assigned. The ability to be promoted to the Case Resource Specialist II classification is dependent upon the demonstration of the skills necessary to effectively deal with numerous complex cases as determined by the Mental Health Director. This class is distinguished from the Case Resource Specialist II in that the latter must be eligible for certification as a Mental Health Rehabilitation Specialist per Title 9, Division I, Chapter 3, Article 8, Section 630 of the California Code of Regulations and performs the essential functions at a complex level including rehabilitative services.

EXAMPLES OF ESSENTIAL FUNCTIONS (Illustrative Only)

- Meets with clients and consults with service providers on a regular basis to ensure the proper implementation of case management plans and to monitor case progress.
- Refers clients to and/or coordinates care plans with other private or public mental health and medical service providers and support programs as appropriate.
- Provides information and support regarding medication compliance, money management, problem solving, and other daily living skills. May coordinate residential placement, transportation, and other daily living functions for clients as necessary.
- Performs concurrent and post-discharge utilization review of inpatient psychiatric stabilization for continuum of care and billing documentation.
- Assists adult/children's outpatient team with service authorization determinations.
- Performs case management evaluations and recommendations.
- Meet department standards for productivity related to third party reimbursement.
- Assists nursing and Community Health Worker staff ~~psychiatric aide staff~~ with client and clerical tasks in Crisis Intervention Clinic as needed.

- Provides assistance to clients in obtaining and maintaining all eligible benefits that are necessary to assure continuity of care and to provide the least restrictive level of care to clients.
- Prepares and maintains accurate and complete case documentation; prepares related reports as required.
- Ensures complete, accurate case documentation as required by State and County regulations and standards.
- Attends training sessions, conferences, meetings, etc., to enhance job knowledge and skills.
- Performs various administrative duties, including answering the telephone, compiling data, preparing reports and correspondence, copying and filing documents, procuring supplies, attending meetings, etc.
- Responsible for assigned vehicle, reporting maintenance issues to appropriate agency staff.
- Will meet department standards for productivity and related documentation requirements for third party reimbursement.
- Reports documented or suspected abuse and neglect as mandated by law.
- Compliance with all provisions of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) if assigned to Health Services Agency.
- Compliance with all relevant laws and regulations regarding confidentiality.
- Performs related work as required.

QUALIFICATIONS

Knowledge of:

- Applications of mental health principles and treatment;
- Casework and interviewing techniques;
- Available community resources;
- Applicable Federal, State, County, Department, and Division laws, regulations, policies and procedures;
- Modern office practices, methods and computer equipment;
- Record keeping principles and procedures;
- Computer applications related to the work;
- English usage, grammar, spelling, vocabulary, and punctuation;
- Working knowledge of medications and general health care;
- Recovery model principles;
- Techniques for dealing effectively with the public, vendors, contractors and County staff, in person and over the telephone;
- Techniques for providing a high level of customer service to public and County staff, in person and over the telephone.

Ability to:

- Develop effective case plans for clients;
- Develop, identify and coordinate services;
- Establish rapport with mentally or emotionally disturbed clients;
- Make sound, educated decisions;
- Maintain significant flexibility in daily operations and decision making;
- Read and interpret technical materials pertaining to the responsibilities of the job;
- Maintain routine records;
- Communicate effectively in written and oral form;

- Assemble and analyze information and prepare written reports and records in a clear, concise manner;
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; organize own work, set priorities and meet critical time deadlines;
- Operate modern office equipment including computer equipment and specialized software applications programs;
- React calmly and professionally in emergency, emotional and/or stressful situations;
- Establish and maintain effective working relationships with those contacted in the course of the work;
- Work independently and as a team member.
- Successfully complete an extensive and thorough law enforcement background investigation and maintain clearance while employed in this classification, if assigned to the jail

Education and Experience:
Any combination of training and experience which would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:

- Graduation from an accredited college or university with an Associates Degree in a health or social services related field.
- One (1) year experience working with mental health clients or other special needs populations preferably in a County Mental Health system.
- Other combinations of education and experience may be considered.

License and Special Requirements:

- Possession of, or ability to obtain and maintain, a valid California Class C driver's license and a satisfactory driving record is required. Individuals who do not meet this requirement due to a disability will be reviewed on a case-by-case basis.
- Must possess or be willing to obtain a National Provider Identifier (NPI).
- May be required to successfully complete an extensive and thorough law enforcement background investigation.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; to operate a motor vehicle and to visit various County and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups, and over the telephone. This is primarily a fieldwork classification that requires standing and walking between work areas. This position may require stamina for long distance or all-day driving of vehicle. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard, typewriter keyboard, or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects, up to 30 pounds, as necessary to perform job functions.

WORKING CONDITIONS

Employees work in an office environment and primarily in the field with moderate noise levels, limited controlled temperature conditions, and potential exposure to hazardous physical substances. Tasks may require exposure to illness/disease, work related stress and hostile clients. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures. Employees may work varying shift schedules including nights, weekends, and/or holidays.

EQUAL OPPORTUNITY EMPLOYER / AMERICANS WITH DISABILITIES ACT COMPLIANT / VETERANS' PREFERENCE POLICY / DRUG-FREE WORKPLACE

(10/21/08)

TITLE: DRUG & ALCOHOL COUNSELOR I/II **FLSA: Non-Exempt**

BOARD APPROVED: January 28, 2025 **BARGAINING UNIT: Misc.**

DEFINITION

Under the general supervision, provides drug and alcohol counseling, case management services, and support to groups and individuals. Develops and implements education and prevention programming.

SUPERVISION RECEIVED AND EXERCISED

Receives direct supervision from assigned supervisory or management personnel. No direct supervision of staff is exercised. Provides leadership and work direction to Interns, students and Community Health Workers~~Drug/Alcohol Aides~~.

CLASS CHARACTERISTICS

Positions in this classification series are flexibly staffed. This is a multi-level professional classification series in which incumbents may be assigned to either of the two (2) levels, depending upon experience, proficiency gained, and the complexity of assigned functions. An incumbent at the Drug and Alcohol Counselor I level may be promoted to the Drug and Alcohol Counselor II level when work knowledge has been developed, sound work habits demonstrated, and requirements have been met.

EXAMPLES OF ESSENTIAL FUNCTIONS (ILLUSTRATIVE ONLY)

- Conducts initial screenings of potential clients; gathers and assesses relevant background information; manages client waiting lists Evaluates the severity of client problems and determines the appropriate level of care; formulates treatment and discharge plans
- Participates in treatment team, staff, and professional meetings to discuss client treatment and progress
- Provides drug and alcohol counseling and crisis intervention services to individuals, families, and groups; manages the more difficult cases as assigned, including dual and multi-diagnosed disorders (ie mental illness, HIV, or other acute/chronic medical conditions) Makes home visits as appropriate Conducts group sessions dealing with drug/alcohol education and communication, parenting, life skills, relapse prevention, coping and relaxation skills
- Conducts admission procedures for detoxification and residential programs
- Provides information and referrals for appropriate services provided through other Health Services Agency divisions and other community agencies as needed
- Provides pre-sentence evaluations and treatment recommendations for criminal justice agencies
- Provides and participates in alternative activities and recreational programs for clients

- Observes and records client behavior; maintains complete case files, ensuring the accurate completion of various required documents, records, and reports within established deadlines
- Reports documented or suspected abuse and neglect as mandated by law
- Provides follow-up and after-care services
- Delegates tasks and provides leadership and guidance to Interns, Community Health Workers~~Drug/Alcohol Aides~~, and other personnel as assigned
- Develops and implements education and prevention programming Attends and participates as requested in meetings of community groups dealing with drug/alcohol related problems;
- Distributes information and gives formal and informal presentations and training sessions to schools, various agencies, and community groups
- Assists in the development and evaluation of Division programs and services, recommending modification as necessary to maximize program effectiveness Coordinates special programs and services as assigned
- Establishes client financial liability for services
- Provides transportation services for clients and their families to and from treatment and to conduct case management services
- Attends training sessions, workshops, and meetings to enhance job knowledge and skills
- Serves on various committees, task forces, etc, as appropriate and/or assigned
- Performs various office/administrative duties as necessary, including preparing and typing reports and correspondence, compiling statistical data for reports, procuring supplies and materials, attending meetings, and answering the telephone
- Provides casework services to at-risk, mentally-ill, developmentally disabled, and substance abuse clients; provides case management services to clients, families and significant others
- Participates in multidisciplinary team meetings with valid written consent from clients to review client caseload, treatment outcomes and recommendations
- May provide leadership to ancillary staff
- Collects and processes laboratory specimens in accordance with approved policy
- Will meet department standards for productivity and related documentation requirements for third party reimbursement
- Compliance with all provisions of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) if assigned to the Health Services Agency
- Compliance with all relevant laws and regulations regarding confidentiality
- Performs related work as required

QUALIFICATIONS

Knowledge of:

- Policies, rules, laws and regulations of the Health Services Agency and Federal, State and local governments regarding alcohol/drug abuse and treatment
- Theories and causes of drug and alcohol dependence
- Techniques and methods used in drug/alcohol abuse counseling, treatment, education and prevention
- Theories of normal and abnormal psychology
- Casework and interviewing techniques
- Available community resources
- Modern office practices, methods and computer equipment
- Record keeping principles and procedures

- Computer applications related to the work
- English usage, grammar, spelling, vocabulary, and punctuation
- Techniques for dealing effectively with and providing a high level of customer service to all individuals contacted in the course of work
- Issues of diverse cultures and how they influence agency practices
- Leadership concepts and principles.

Ability to:

- Analyze drug/alcohol abuse related emotional/behavior disorders and carry out effective treatment plans
- Perform individual and group counseling
- Evaluate the effectiveness of drug/alcohol abuse programs
- Develop and implement effective drug/alcohol education and prevention programs
- Use independent judgment and discretion in implementing various programs
- Maintain significant flexibility in daily operations and decision making
- Read and interpret complex materials pertaining to the responsibilities of the job
- Speak effectively in public
- Assemble and analyze information and prepare written reports and records in a clear, concise manner
- Work independently and as a team member
- Use English effectively to communicate in person, over the telephone and in writing
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner organize own work, set priorities and meet critical time deadlines
- Operate modern office equipment including computer equipment and specialized software applications programs
- React calmly and professionally in emergency, emotional and/or stressful situations
- Establish and maintain effective working relationships with those contacted in the course of the work
- Enter and retrieve data from a computer with sufficient speed and accuracy to perform assigned work.
- Successfully complete an extensive and thorough law enforcement background investigation and maintain clearance while employed in this classification, if assigned to the jail

Education and Experience:

Any combination of training and experience which would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:

- Equivalent to completion of a drug and alcohol addiction studies program as part of two (2) years of formal education beyond high school in psychology, sociology, or related field.
- Five (5) years of experience is preferred.
- Other combinations of education and experience may be considered.

License and Special Requirements:

- Possession of, or ability to obtain and maintain, a valid California Class C driver's license and a satisfactory driving record is required. Individuals who do not meet this requirement due to a disability will be reviewed on a case-by-case basis.
- Must complete periodic continuing education coursework as required to maintain active certification.
- Must possess, or be willing to obtain, national provider identifier (NPI).

- May be required to successfully complete an extensive and thorough law enforcement background investigation.

Drug/Alcohol Counselor I - requires registration to obtain a State of California certification as a Drug/Alcohol Counselor within six months of date of hire. Also requires possession of a valid State of California certification as a Drug/Alcohol Counselor within five years of date of registration. Failure to obtain certification as outlined will result in the incumbent becoming disqualified for further employment as a Drug/Alcohol Counselor I.

Drug/Alcohol Counselor II – requires possession of a valid California Drug/Alcohol Counselor Certification.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; to operate a motor vehicle and to visit various County and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups, and over the telephone. Although this is primarily a sedentary office classification requiring standing in work areas and walking between work areas, the position may also require extensive fieldwork and stamina for long distance or all-day driving of vehicle. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard, typewriter keyboard, or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects, up to 30 pounds, as necessary to perform job functions.

WORKING CONDITIONS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and potential exposure to hazardous physical substances. Tasks may require exposure to illness/disease, work related stress and hostile clients. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

EQUAL OPPORTUNITY EMPLOYER / AMERICANS WITH DISABILITIES ACT COMPLIANT / VETERANS' PREFERENCE POLICY / DRUG-FREE WORKPLACE

(10/21/08, 9/17/19)

RESOLUTION NO. _____

PAL CHANGE

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Tehama, State of California, does hereby amend **Resolution 2025-074, the 2025-26** Position Allocation List, as follows:

DEPARTMENT (BUDGET)/POSITION		**ALLOCATION** From	To	**RANGE** From	To	**EFFECTIVE DATE**
HEALTH SERVICES AGENCY (40121/40131/40171/40251/40261/40301)						
Psychiatric Aide I/II	Decrease	9.00	0.00	7/11	-	6/30/26
Drug/Alcohol Aide	Decrease	2.00	0.00	16	-	6/30/26
Community Health Worker I/II	Increase	0.00	5.00	-	17/19	6/30/26
Community Health Worker I/II or Peer Support Specialist	Increase	0.00	6.00	-	17/19/21	6/30/26

The Master Salary Schedule and any affected Exhibits will be updated to reflect the above changes, if applicable.

The foregoing resolution was offered on a motion by Supervisor _____, seconded by Supervisor _____ and adopted by the following vote of the Board:

AYES:

NOES:

ABSENT OR NOT VOTING:

STATE OF CALIFORNIA)
) SS
COUNTY OF TEHAMA)

I, Sean Houghtby, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be a full true and correct copy of a Resolution and Order adopted by the Board of Supervisors on the _____ day of _____, 2026.

Dated this _____ day of _____, 2026.

Sean Houghtby, County Clerk and ex-officio Clerk of the Board of Supervisors, County of Tehama, State of California

By _____
Deputy

RESOLUTION NO. _____

Tehama County

Agenda Request Form

File #: 26-1138 **Agenda Date:** 6/30/2026 **Agenda #:** 30.

HEALTH SERVICES AGENCY - Interim Executive Director Michelle Schmidt

Requested Action(s)
a) AGREEMENT- Request approval and authorization for the Interim Executive Director to sign the Agreement with Anchor Health Management, Inc. for the purpose of providing community mental health services to certain residents of Tehama County, for a maximum compensation amount not to exceed $700,000, effective 7/1/26 and shall terminate 6/30/28 *(Subject to receipt of required Insurance Documentation)*

Financial Impact:
Budget unit is 40131 for Mental Health. Costs of services will be paid for with Mental Health realignment funds and/or Mental Health Services Act dollars allocated for medically necessary services. There is no impact to the General Fund.

Background Information:
This is a new Agreement with the vendor for the purpose of providing community mental health services. Placement is difficult for clients who need long-term residential mental health services. The approval of this Agreement will allow for use of appropriate level facilities by Tehama County Mental Health clients. If this Agreement is not approved, clients who could be served at these facilities would not be able to be placed there and the Department would need to find another comparable facility to place clients. This could result in clients being placed at further distances and cause a disruption and delays for much needed services.

AGREEMENT BETWEEN THE COUNTY OF TEHAMA AND ANCHOR HEALTH MANAGEMENT, INC.

This agreement is entered into between the County of Tehama, through its Health Services Agency, ("County") and Anchor Health Management, Inc. ("Contractor") for the purpose of providing community mental health services to certain residents of Tehama County, determined by County's Mental Health Division to be in need of such services.

1. RESPONSIBILITIES OF CONTRACTOR

During the term of this agreement, Contractor shall:

Provide community mental health services for the mentally disordered pursuant to the provisions of the Bronzan-McCorquodale Act contained in the California Welfare and Institutions Code as it may be amended from time to time by the California legislature. These services shall be provided at Contractor's facilities according to the Assessment and Treatment Planning as described in Exhibit "C" attached hereto and made a part of this agreement.

Contractor shall provide only those services for which a written authorization from the County has been received. Services provided without prior written authorization from the County will be the responsibility of the Contractor and will not be reimbursed by the County.

Contractor shall be liable for State Department of Health Care Services audit exceptions due to inadequate documentation as per medical necessity requirements and shall reimburse County for any recoupments ordered by the State within sixty (60) days of the date of the State or County's notice of such recoupment order. If Contractor fails to reimburse County within such period, County may offset the unpaid amount against any sums due from County to Contractor pursuant to this agreement or any other agreement of obligation.

2. RESPONSIBILITIES OF THE COUNTY

County shall compensate Contractor for said services pursuant to Section 3 and 4 of this agreement.

3. COMPENSATION

Contractor shall be paid in accordance with the rates set forth in the Fee Schedule, attached hereto as Exhibit "B" after satisfactorily completing the duties described in this Agreement. County and Contractor acknowledge that the basic rates recited in Exhibit B may be subject to adjustments based upon Short-Doyle Maximum Reimbursement rates set by the California Department of Mental Health for such Medi-Cal services. County agrees to pay the adjusted rate for each unit of service provided, no sooner than 30 days after notification to County by Contractor of such adjustment as published by the California Department of Mental Health. The compensation payable under this agreement shall not exceed $350,000.00 during any fiscal year, further defined as July 1, 2026, through June 30, 2027 and July 1, 2027, through June 30, 2028. The maximum compensation shall not exceed $700,000.00. Contractor shall not be entitled to payment or reimbursement for any tasks or services performed except as specified herein. Contractor shall have no claim against County for payment of any compensation or reimbursement, of any kind whatsoever, for any service provided by Contractor after the expiration or other termination of this Agreement. Contractor shall not be paid any amount in excess of the Maximum Compensation amount set fo1th above, and Contractor agrees that County has no obligation, whatsoever, to compensate or reimburse Contractor for any expenses, direct or indirect costs, expenditures, or charges of any nature by Contractor that exceed the Maximum Compensation amount set forth above. Should Contractor receive any such payment it shall immediately notify County and shall immediately repay all such funds to County. This provision shall survive the expiration or other termination of this Agreement.

Board and Care shall not be the responsibility of Tehama County under this agreement and shall not be billed under this agreement.

Health Care services, including medical ancillary services, such as laboratory, X-ray, or other medical services performed on-site or off-site, and other physical health services, shall not be the responsibility of Tehama County under this agreement and shall not be billed under this agreement.

4. BILLING AND PAYMENT

On or before the 15th of each month, Contractor shall submit to County an itemized invoice for all services rendered during the preceding calendar month. County shall make payment of all undisputed amounts within 45 days of receipt of Contractor's invoice. County shall be obligated to pay only for services properly invoiced in accordance with this section.

Contractor shall use its best efforts to submit all claims for reimbursement under the Agreement within thi1ty (30) days after the ending date of the Agreement. All claims submitted after thirty (30) days following the ending date of the Agreement will not be subject to reimbursement by the County unless Contractor provides a valid reason for delayed submission. Any "obligation incurred" included in claims for reimbursements and paid by the County which remain unpaid by the Contractor after one year following the ending date of the Agreement will be disallowed under audit by the County.

When, on the basis of retrospective review, it has been determined that Contractor has failed to meet service standards or documentation standards established by the MHP and Title 9, California Code of Regulations, payment will be denied on the basis of audit exception. Payment will not be made on the basis of added, amended, or altered records presented after the date of the retrospective review.

Whenever there is audit exception against the County resulting from a claim for funding for an expenditure by the Contractor that is not allowable, the County may offset reimbursement to the Contractor for the exception.

5. TERM OF AGREEMENT

This agreement shall commence on July 1, 2026, and shall terminate June 30, 2028, unless terminated in accordance with section 6 below.

6. TERMINATION OF AGREEMENT

If Contractor fails to perform his/her duties to the satisfaction of the County, or if Contractor fails to fulfill in a timely and professional manner his/her obligations under this agreement, or if Contractor violates any of the terms or provisions of this agreement, then the County shall have the right to terminate this agreement effective immediately upon the County giving written notice thereof to the Contractor. Either party may terminate this agreement on 30 days' written notice. County shall pay contractor for all work satisfactorily completed as of the date of notice. County may terminate this agreement immediately upon oral notice should funding cease or be materially decreased or should the Tehama County Board of Supervisors fail to appropriate sufficient funds for this agreement in any fiscal year.

The County's right to terminate this agreement may be exercised by the Health Services Agency's Executive Director.

7. ENTIRE AGREEMENT; MODIFICATION

This agreement for the services specified herein supersedes all previous agreements for these services and constitutes the entire understanding between the parties hereto. Contractor shall be entitled to no other benefits other than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both parties. Contractor specifically acknowledges that in entering into and executing this agreement, Contractor relies solely upon the provisions contained in this agreement and no other oral or written representation.

8. NONASSIGNMENT OF AGREEMENT

Inasmuch as this agreement is intended to secure the specialized services of Contractor, Contractor may not assign, transfer, delegate or sublet any interest herein without the prior written consent of the County.

9. EMPLOYMENT STATUS

Contractor shall, during the entire term of this agreement, be construed to be an independent contractor and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow County to exercise discretion or control over the professional manner in which Contractor performs the services which are the subject matter of this agreement; provided always, however, that the services to be provided by Contractor shall be provided in a manner consistent with the professional standards applicable to such services. The sole interest of the County is to ensure that the services shall be rendered and performed in a competent, efficient, and satisfactory manner. Contractor shall be fully responsible for payment of all taxes due to the State of California or the Federal government, which would be withheld from compensation of Contractor, if Contractor were a County employee. County shall not be liable for deductions for any amount for any purpose from Contractor's compensation. Contractor shall not be eligible for coverage under County's Workers Compensation Insurance Plan nor shall Contractor be eligible for any other County benefit.

10. INDEMNIFICATION

Contractor shall defend, hold harmless, and indemnify Tehama County, its elected officials, officers, employees, agents, and volunteers against all claims, suits, actions, costs, expenses (including but not limited to reasonable attorney's fees of County), damages, judgments, or decrees by reason of any person's or persons' injury, including death, or property (including property of County) being damaged, arising out of contractor's performance of work hereunder or its failure to comply with any of its obligations contained in this agreement, whether by negligence or otherwise. Contractor shall, at its own expense, defend any suit or action founded upon a claim of the foregoing. Contractor shall also defend and indemnify County against any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board and/or any other taxing or regulatory agency against the County with respect to Contractor's "independent contractor" status that would establish a liability for failure to make social security or income tax withholding payments, or any other legally mandated payment.

Contractor shall defend and indemnify Tehama County for any recoupment of funding resulting from periodic audit by the State of California, or United States of America and arising from Contractor's negligent acts, willful acts, or errors or omissions or such acts of Contractor's subcontractors, any person employed under Contractor, or under any subcontractor. Should County become subject to such recoupment Contractor shall reimburse County for recouped funds in proportion to Contractor's share of audit exceptions to the total audit exceptions charged against County.

11. INSURANCE

Contractor shall procure and maintain insurance pursuant to Exhibit A, "Insurance Requirements For Contractor," attached hereto and incorporated by reference.

12. PREVAILING WAGE

Contractor certifies that it is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., as well as California Code of Regulations, Title 8, Section 16000 et seq. ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. If the Services hereunder are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is $1,000 or more, Contractor agrees to fully comply with and to require its subcontractors to fully

comply with such Prevailing Wage Laws, to the extent that such laws apply. If applicable, County will maintain the general prevailing rate of per diem wages and other information set forth in Labor Code section 1773 at its principal office and will make this information available to any interested party upon request. Contractor shall defend, indemnify, and hold the County, its elected officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties, or interest arising out of any failure or alleged failure of the Contractor or its subcontractors to comply with the Prevailing Wage Laws. Without limiting the generality of the foregoing, Contractor specifically acknowledges that County has not affirmatively represented to contractor in writing, in the call for bids, or otherwise, that the work to be covered by the bid or contract was not a "public work." To the fullest extent permitted by law, Contractor hereby specifically waives and agrees not to assert, in any manner, any past, present, or future claim for indemnification under Labor Code section 1781.

Contractor acknowledges the requirements of Labor Code sections 1725.5 and 1771.1 which provide that no contractor or subcontractor may be listed on a bid proposal or be awarded a contract for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5, with exceptions from this requirement specified under Labor Code sections 1725.5(f), 1771.1(a) and 1771.1(n).

If the services are being performed as part of the applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, Contractor acknowledges that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

13. NON-DISCRIMINATION

Contractor shall not employ discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

14. GREEN PROCUREMENT POLICY

Through Tehama County Resolution No. 2021-140, the County adopted the Recovered Organic Waste Product Procurement Policy (available upon request) to (1) protect and conserve natural resources, water and energy; (2) minimize the jurisdiction's contribution to pollution and solid

waste disposal; (3) comply with state requirements as contained in 14 CCR Division 7, Chapter 12, Article 12 (SB 1383); (4) support recycling and waste reduction; and (5) promote the purchase of products made with recycled materials, in compliance with the California Integrated Waste Management Act of 1989 (AB 939) and SB1382 when product fitness and quality are equal and they are available at the same or lesser cost of non-recycled products. Contractor shall adhere to this policy as required therein and is otherwise encouraged to conform to this policy.

15. COMPLIANCE WITH LAWS AND REGULATIONS

All services to be performed by Contractor under to this Agreement shall be performed in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. Any change in status, licensure, or ability to perform activities, as set forth herein, must be reported to the County immediately.

16. LAW AND VENUE

This agreement shall be deemed to be made in and shall be governed by and construed in accordance with the laws of the State of California (excepting any conflict of laws provisions which would serve to defeat application of California substantive law). Venue for any action arising from this agreement shall be in Tehama County, California.

17. AUTHORITY

Each party executing this Agreement and each person executing this Agreement in any representative capacity, hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purposing to act.

18. NOTICES

Any notice required to be given pursuant to the terms and provisions of this agreement shall be in writing and shall be sent first class mail to the following addresses:

If to County:
Tehama County Health Services Agency
Attn: Executive Director
P.O. Box 400
Red Bluff, CA 96080
(530) 527-8491

If to Contractor: Anchor Health Management, Inc.
350 E Gobbi St
Ukiah, CA 95482
(707) 972-2025

Notice shall be deemed to be effective two days after mailing.

19. NON-EXCLUSIVE AGREEMENT

Contractor understands that this is not an exclusive agreement, and that County shall have the right to negotiate with and enter into agreements with others providing the same or similar services to those provided by Contractor, or to perform such services with County's own forces, as County desires.

20. STANDARDS OF THE PROFESSION

Contractor agrees to perform its duties and responsibilities pursuant to the terms and conditions of this agreement in accordance with the standards of the profession for which Contractor has been properly licensed to practice.

21. LICENSING OR ACCREDITATION

Where applicable the Contractor shall maintain the appropriate license or accreditation through the life of this contract.

22. RESOLUTION OF AMBIGUITIES

If an ambiguity exists in this Agreement, or in a specific provision hereof, neither the Agreement nor the provision shall be construed against the party who drafted the Agreement or provision.

23. NO THIRD-PARTY BENEFICIARIES

Neither party intends that any person shall have a cause of action against either of them as a third-party beneficiary under this Agreement. The parties expressly acknowledge that is not their intent to create any rights or obligations in any third person or entity under this Agreement. The parties agree that this Agreement does not create, by implication or otherwise, any specific, direct or indirect obligation, duty, promise, benefit and/or special right to any person, other than

the parties hereto, their successors and permitted assigns, and legal or equitable rights, remedy, or claim under or in respect to this Agreement or provisions herein.

24. HAZARDOUS MATERIALS

Contractor shall provide to County all Safety Data Sheets covering all Hazardous Materials to be furnished, used, applied, or stored by Contractor, or any of its Subcontractors, in connection with the services on County property. Contractor shall provide County with copies of any such Safety Data Sheets prior to entry to County property or with a document certifying that no Hazardous Materials will be brought onto County property by Contractor, or any of its Subcontractors, during the performance of the services. County shall provide Safety Data Sheets for any Hazardous Materials that Contractor may be exposed to while on County property.

25. HARASSMENT

Contractor agrees to make itself aware of and comply with the County's Harassment Policy, TCPR §8102: Harassment, which is available upon request. The County will not tolerate or condone harassment, discrimination, retaliation, or any other abusive behavior. Violations of this policy may cause termination of this agreement.

26. COUNTERPARTS, ELECTRONIC SIGNATURES – BINDING

This agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each Party of this agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act ((“CUETA”) Cal. Civil Code §§ 1633.1 to 1633.17), for executing this agreement. The Parties further agree that the electronic signatures of the Parties included in this agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among Parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied

upon by the Parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code. Facsimile signatures or signatures transmitted via pdf document shall be treated as originals for all purposes.

27. CODE OF CONDUCT

Tehama County Health Services Agency (TCHSA) maintains high ethical standards and is committed to complying with all applicable statutes, regulations, and guidelines. The TCHSA and each of its employees and contractors shall follow an established Code of Conduct.

PURPOSE

The purpose of the TCHSA Code of Conduct is to ensure that all TCHSA employees and contractors are committed to conducting their activities in accordance with the highest levels of ethics and in compliance with all applicable State and Federal statutes, regulations, and guidelines. The Code of Conduct also serves to demonstrate TCHSA's dedication to providing quality care to its patients.

CODE OF CONDUCT – General Statement

- The Code of Conduct is intended to provide TCHSA employees and contractors with general guidelines to enable them to conduct the business of TCHSA in an ethical and legal manner;
- Every TCHSA employee and contractor is expected to uphold the Code of Conduct;
- Failure to comply with the Code of Conduct or failure to report non-compliance may subject the TCHSA employee or contractor to disciplinary action, up to or including termination of employment or contracted status.

CODE OF CONDUCT

- All TCHSA employees and contractors:
- Shall perform their duties in good faith and to the best of their ability.
- Shall comply with all statutes, regulations, and guidelines applicable to Federal health care programs, and with TCHSA's own policies and procedures.
- Shall refrain from any illegal conduct. When an employee or contractor is uncertain of the meaning or application of a statute, regulation, or guideline, or the legality of a certain practice or activity, he or she shall seek guidance from his or her immediate Supervisor, Division Director, the Quality Assurance Manager, the Compliance

Auditor, the Assistant Executive Director-Programs, or the Assistant Executive Director-Administration.

- Shall not obtain any improper personal benefit by virtue of their employment or contractual relationship with TCHSA;
- Shall notify their Supervisor, Division Director, Assistant Executive Director-Administration, the Assistant Executive Director-Programs, or Agency Executive Director immediately upon receipt (at work or at home) of any inquiry, subpoena, or other agency or governmental request for information regarding TCHSA;
- Shall not destroy or alter TCHSA information or documents in anticipation of, or in response to, a request for documents by any applicable governmental agency or from a court of competent jurisdiction;
- Shall not engage in any practice intended to unlawfully obtain favorable treatment or business from any entity, physician, patient, resident, vendor, or any other person or entity in a position to provide such treatment or business;
- Shall not accept any gift of more than nominal value or any hospitality or entertainment, which because of its source or value, might influence the employee's or contractor's independent judgment in transactions involving TCHSA;
- Shall disclose to their Division Director any financial interest, official position, ownership interest, or any other relationship that they (or a member of their immediate family) has with TCHSA vendors or contractors;
- Shall not participate in any false billing of patients, governmental entities, or any other party;
- Shall not participate in preparation of any false cost report or other type of report submitted to the government;
- Shall not pay or arrange for TCHSA to pay any person or entity for the referral of patients to TCHSA, and shall not accept any payment or arrangement for TCHSA to accept any payment for referrals from TCHSA:
- Shall not use confidential TCHSA information for their own personal benefit or for the benefit of any other person or entity while employed at or under contract to TCHSA, or at any time thereafter;
- Shall not disclose confidential medical information pertaining to TCHSA's patients or clients without the express written consent of the patients or clients or pursuant to

court order and in accordance with the applicable law and TCHSA applicable policies and procedures;

- Shall promptly report to the Compliance Auditor any and all violations or suspected violations of the Code of Conduct;
- Shall promptly report to the Compliance Auditor any and all violations or suspected violations of any statute, regulation, or guideline applicable to Federal health care programs or violations of TCHSA's own policies and procedures;
- Shall not engage in or tolerate retaliation against employees or contractors who report or suspect wrongdoing.

28. HEALTH INSURANCE PORTABILITY & ACCOUNTABILITY ACT (HIPAA)

The Contractor acknowledges that it is a "health care provider" for purposes of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and its implementing regulations. The Contractor agrees to use individually identifiable healthcare information obtained from the County only for purposes of providing diagnostic or treatment services to patients.

Contractor agrees to report to County any security incident or any use or disclosure of PHI (in any form) not provided for by this Agreement. Security incidents include attempted or successful unauthorized access, use, disclosure, modification, or destruction of information or interference with system operations in an information system. Contractor shall make this report by the next business day following discovery of the use, disclosure, or security incident.

29. CULTURAL COMPETENCY

Contractor shall insure that services delivered under the terms of this agreement reflect a comprehensive range of age appropriate, cost-effective, high quality intervention strategies directed so as to promote wellness, avert crises, and maintain beneficiaries within their own communities. Contractor shall make every effort to deliver services which are culturally sensitive and culturally competent, and which operationalize the following values:

A. Services should be delivered in the client's primary language or language of choice since language is the primary "carrier of culture,"

B. Services should encourage the active participation of individuals in their own care, protect confidentiality at all times, and recognize the rights of all individuals regardless of race, ethnicity, cultural background, disability or personal characteristics,

C. Service delivery staff should reflect the racial, ethnic, and cultural diversity of the population being served,

D. Certain culturally sanctioned behaviors, values, or attitudes of individuals legitimately may conflict with "mainstream values" without indicating psychopathology or moral deviance,

E. Service delivery systems should reflect cultural diversity in methods of service delivery as well as policy,

F. The organization should instill values in staff which encourage them to confront racially or culturally biased behavior in themselves and others and which encourage them to increase their sensitivity and acceptance of culturally based differences.

G. Contractor's staff shall receive cultural competency training and Contractor shall provide evidence of such training to County upon request.

30. DOCUMENTS AND RECORDS

A. Upon written request, Contractor agrees to permit County, State, and/or Federal agencies authorized by the Director, to inspect, review, and copy all records, notes, and writing of any kind in connection with the services provided by Contractor under this agreement. All such inspections and copying shall occur during normal business hours.

B. If the California Department of Health Care Services, Center for Medicare and Medicaid Services (CMS), or Office of the Inspector General of the US Department of Health and Human Services determines there is a reasonable possibility of fraud or similar risk, the State, SMC or HHS Inspector General may inspect, evaluate, and audit the subcontractor at any time.

C. Contractor shall preserve all records relating to the services provided pursuant to this agreement until at least ten years from the final date of the contract period or ten years from the date of completion of any audit, whichever is later.

D. At the end of the period required for record retention, Contractor shall destroy all records made pursuant to this agreement in accordance with the California Code of Regulations, the California Welfare and Institutions Code, and Contractor's State licensing requirements.

E. Contractor shall document compliance with all contractual requirements. Such documentation shall be provided to County upon request.

31. CLINICAL RECORDS

Contractor shall maintain adequate records. Patient records must comply with all appropriate State and Federal requirements. Individual records shall contain intake information, interviews, and progress notes. Program records shall contain detail adequate for the evaluation of the service. Contractor agrees that its inability to produce records adequate for evaluation of the service shall constitute ground for audit exception and denial of Contractor's claim for payment for those services. Contractor shall provide monthly reports to the Director in conformance with the Client and Services Information (CSI) System as prescribed by the State Department of Health Care Services.

If Contractor maintains an Electronic Health Record (EHR) with Protected Health Information (PHI), and an individual request a copy of such information in an electronic format, Contractor shall provide such information in an electronic format to enable the County to fulfill its obligations under the HITECH Act, including but not limited to, 42 U.S.C. Section 17935(e) and the HIPAA regulations.

32. FINANCIAL RECORDS

Contractor shall maintain financial records that clearly reflect the cost of each type of service for which payment is claimed. Any apportionment of costs shall be made in accordance with generally accepted accounting principles and shall evidence proper audit trails reflecting the true cost of the services rendered. Appropriate service and financial records must be kept in accordance with the Department of Mental Health rules and regulations based on the Short/Doyle Community Mental Health Services Act of 1967, as amended.

33. SEVERABILITY

If any portion of this agreement or application thereof to any person or circumstance is declared invalid by a court of competent jurisdiction or if it is found in contravention of any federal or state statute or regulation or County ordinance, the remaining provisions of this agreement, or the application thereof, shall not be invalidated thereby and shall remain in full force and effect to the extent that the provisions of this agreement are severable.

34. MONITORING

Contractor agrees to extend to the Mental Health Director or designees, the right to review and monitor all records, programs, or procedures, at any time in regards to clients, as well as the overall operation of Contractor's program in order to ensure compliance with the terms and conditions of this agreement.

35. DRUG-FREE WORKPLACE

Contractor and Contractor's employees shall comply with the County's policy of maintaining a drug-free workplace. Neither the Contractor nor Contractor's employees shall unlawfully manufacture, distribute, dispense, possess or use controlled substances as defined in 21 USCA 812, including but not limited to marijuana, heroin, cocaine, and amphetamines at any of the Contractor's facilities or County's facilities or worksites. If Contractor or any employee of Contractor is convicted or pleads nolo contendere to a criminal drug statute violation occurring at a County facility or worksite, of which the Contractor has knowledge the Contractor, within five (5) days thereafter, shall notify the supervising department or the County department/agency for which the contract services are performed. Violation of this provision shall constitute a material breach of this Agreement.

36. UNUSUAL OCCURRENCES

Occurrences such as epidemic outbreaks, poisonings, fires, major accidents, death from unnatural causes or other catastrophes and unusual occurrences which threaten the welfare, safety, or health of patients, personnel, or visitors shall be reported by the facility within twenty-four (24) hours either by telephone (and confirmed in writing) or by telegraph or fax to the local health officer, the State Department of Health Services, and the Tehama County Health Services Agency's Mental Health Director, or in the Director's absence, Tehama County Health Services Agency's Executive Director. An incident report shall be retained on file by the facility for one year. The facility shall furnish such other pertinent information related to such occurrences as the local health officer or the State Department of Health Services may require. Every fire or explosion which occurs in or on the premises shall be reported within twenty-four (24) hours to the local fire authority or in areas not having an organized fire service, to the State Fire Marshall (Title 22, Section 72541).

37. CIVIL RIGHTS ACT OF 1964

Contractor agrees to comply with Title VII of the Civil Rights Act of 1964, and that no person shall, on the grounds of race, creed, color, disability, sex, sexual orientation, national origin, age, religion, Vietnam Era veteran status, political affiliation or any other nonmerit factors exclude an individual from any service or other benefit provided under the program or activity set forth in this Agreement, or provide an individual any service or other benefit which is different or provided in a different form from that provided to others under this program or activity, subject an individual to segregated or separate treatment in any facility in or in any manner or process related to receipt of any service or benefit under the program or activity; restrict an individual in any way from the enjoyment of any advantage or privilege enjoyed by others receiving any service or benefit under the program or activity; treat an individual differently from others in determining whether that individual satisfies any admission, enrollment, eligibility, membership or other requirement or condition which individuals must meet in order to be provided any service or other benefit under the program or activity; or deny any opportunity to participate in a program or activity as an employee. Notwithstanding the foregoing, Contractor may deny services owing to the availability of beds or to other standard admission procedures and requirements of Contractor. Additionally, the nature of services that Contractor provides may vary based on the treatment requirements of each individual patient.

38. COMPLIANCE AND PROGRAM INTEGRITY

Contractor shall comply with all contractual provisions pursuant to Exhibit D, "COMPLIANCE AND PROGRAM INTEGRITY," attached hereto and incorporated by reference.

39. TELECOMMUNICATION FOR ASSESSMENTS OF CLIENTS

Contractor will utilize "VSee" software platform tool or other platform, or software approved by County at the request of the County to facilitate assessments of clients.

40. TRAFFICKING VICTIMS PROTECTION ACT OF 2000

Contractor and its Subcontractors that provide services covered by this Contract shall comply with Section 106(g) of the Trafficking Victims Protection Act of 2000 as amended (22 U.S.C.7104)."

41. BYRD ANTI-LOBBYING AMENDMENT (31 USC 1352)

Contractor certifies that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 USC 1352. Contractor shall also disclose to DHCS any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award.

42. HATCH ACT

County agrees to comply with the provisions of the Hatch Act (USC, Title 5, Part III, Subpart F., Chapter 73, Subchapter III), which limit the political activities of employees whose principal employment activities are funded in whole or in part with federal funds.

43. EXHIBITS

Contractor shall comply with all provisions of Exhibits A through D, attached hereto and incorporated by reference. In the event of a conflict between the provisions of the main body of this Agreement and any attached Exhibit(s), the main body of the Agreement shall take precedence.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the day and year set forth below.

COUNTY OF TEHAMA

Date: 6/17/24

Michelle S. Schmidt

Michelle Schmidt, Interim Executive Director

ANCHOR HEALTH MANAGEMENT, INC.

Date: 6/17/2026

TS Schraeder MT

Tim Schraeder, CEO

_____

Vendor Number

Exhibit A

INSURANCE REQUIREMENTS FOR CONTRACTOR

Contractor shall procure and maintain, for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work described herein and the results of that work by Contractor, his/her agents, representatives, employees, or subcontractors. At a minimum, Contractor shall maintain the insurance coverage, limits of coverage and other insurance requirements as described below.

Commercial General Liability (including operations, products and completed operations) $1,000,000 per occurrence for bodily injury, personal injury, and property damage. If coverage is subject to an aggregate limit, that aggregate limit will be twice the occurrence limit, or the general aggregate limit shall apply separately to this project/location.

Automobile Liability

Automobile liability insurance is required with minimum limits of $1,000,000 per accident for bodily injury and property damage, including owned and non-owned and hired automobile coverage, as applicable to the scope of services defined under this agreement.

Workers' Compensation

If Contractor has employees, he/she shall obtain and maintain continuously Workers' Compensation insurance to cover Contractor and Contractor's employees and volunteers, as required by the State of California, as well as Employer's Liability insurance in the minimum amount of $1,000,000 per accident for bodily injury or disease.

Professional Liability (Contractor/Professional services standard agreement only)

If Contractor is a state-licensed architect, engineer, contractor, counselor, attorney, accountant, medical provider, and/or other professional licensed by the State of California to practice a profession, Contractor shall provide and maintain in full force and effect while providing services pursuant to this contract a professional liability policy (also known as Errors and Omissions or Malpractice liability insurance) with single limits of liability not less than $1,000,000 per claim and $2,000,000 aggregate on a claims made basis. However, if

coverage is written on a claims-made basis, the policy shall be endorsed to provide coverage for at least three years from termination of agreement.

If Contractor maintains higher limits than the minimums shown above, County shall be entitled to coverage for the higher limits maintained by Contractor.

All such insurance coverage, except professional liability insurance, shall be provided on an "occurrence" basis, rather than a "claims made" basis.

Endorsements: Additional Insureds

The Commercial General Liability and Automobile Liability policies shall include, or be endorsed to include "Tehama County, its elected officials, officers, employees and volunteers" as an additional insured.

The certificate holder shall be "County of Tehama."

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions of $25,000 or more must be declared to, and approved by, the County. The deductible and/or self-insured retentions will not limit or apply to Contractor's liability to County and will be the sole responsibility of Contractor.

Primary Insurance Coverage

For any claims related to this project, Contractor's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees or volunteers shall be excess of Contractor's insurance and shall not contribute with it.

Coverage Cancellation

Each insurance policy required herein shall be endorsed to state that "coverage shall not be reduced or canceled without 30 days' prior written notice certain to the County."

Acceptability of Insurers

Contractor's insurance shall be placed with an insurance carrier holding a current A.M. Best & Company's rating of not less than A:VII unless otherwise acceptable to the County. The County reserves the right to require rating verification. Contractor shall ensure that the insurance carrier shall be authorized to transact business in the State of California.

Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance that meets all the requirements stated herein.

Material Breach

If for any reason, Contractor fails to maintain insurance coverage or to provide evidence of renewal, the same shall be deemed a material breach of contract. County, in its sole option, may terminate the contract and obtain damages from Contractor resulting from breach. Alternatively, County may purchase such required insurance coverage, and without further notice to Contractor, County may deduct from sums due to Contractor any premium costs advanced by County for such insurance.

Policy Obligations

Contractor's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

Verification of Coverage

Contractor shall furnish County with original certificates and endorsements effecting coverage required herein. All certificates and endorsements shall be received and approved by the County prior to County signing the agreement and before work commences. However, failure to do so shall not operate as a waiver of these insurance requirements.

The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

Exhibit B

Rate Schedule A

SMHS and MHRC Rates* FY 2026-2027		
Type	Frequency	Rate
Board and Care	Per Month	$ 1,444.07
Adult Residential	Daily	$ 493.23
Bed Hold	Daily	$ 493.23
One on One	Daily	$ 425.00
Psychiatrist/ Contracted Psychiatrist	Hourly	$ 1,114.29
Physicians Assistant	Hourly	$ 499.75
Nurse Practitioner	Hourly	$ 554.10
Registered Nurse	Hourly	$ 452.62
Licensed Vocational Nurse	Hourly	$ 237.78
Licensed Psychiatric Technician	Hourly	$ 218.18
Marriage and Family Therapist and LPHA	Hourly	$ 292.77
Clinical Social Worker	Hourly	$ 292.77
Mental Health Rehab Specialist	Hourly	$ 218.18
Other Qualified Providers - Other Designated Mental Health staff that bill Medi-Cal	Hourly	$ 203.63

*A detailed list will be provided upon request

End of Exhibit B

Exhibit C

Anchor Rehabilitation Center | Program Description

Anchor Health Management is poised to expand treatment services to individuals with the most serious mental illness and substance use disorders in Mendocino and surrounding Northern California counties through our Anchor Rehabilitation Center, a 16-bed Medi-Cal eligible Mental Health Rehabilitation Center (MHRC).

By providing integrated services, Anchor Rehabilitation Center intends to address the needs of adults with co-occurring disorders to help them improve functioning, transition out of conservatorship, and maintain stable housing in the community. We are committed to treating severe substance use and chronic mental illness through a trauma-informed, intensive mental health treatment approach, enhanced by innovative services that focus on the root causes of conservatorship and, often, homelessness.

Anchor Rehabilitation Center will offer critical medical and behavioral health services through a wraparound-style, team-based approach. Our clinical model integrates both internal and external partners to ensure clients receive comprehensive and coordinated care. These services will be funded through Medi-Cal and designed to meet the complex needs of individuals with co-occurring substance use and mental health disorders.

Our program focuses on education—helping clients understand the nature of substance use and mental illness, why self-medicating is no longer a helpful coping strategy, and how illness management can restore self-agency and reduce crisis cycles. Rehabilitation services, including group-based treatment, will help clients build new coping strategies, develop self-care habits, and identify pathways to sustainable, community-based living.

Psychiatrists will be available daily to provide medication education, manage prescriptions, and guide clients through understanding the effects and importance of medication adherence. Through these interventions, clients will be empowered to develop pro-social relationships and re-establish family connections via individual and family therapy, visitation, and aftercare planning.

This intentional, client-centered approach—rooted in intensive psychiatric care, substance use treatment, and family/community engagement—is designed to interrupt cycles of crisis, institutionalization, and homelessness. Our ultimate goal is to stabilize and equip individuals for long-term recovery, independence, and reintegration into the community.

MHRC Core Services:

- Board and Care: Basic necessities and amenities.
- Daily Rate: Comprehensive, 24-hour rehabilitative services in a therapeutic, secure environment.

Innovative and Additional Services:

- Specialty Mental Health Services
    - *Psychiatry Services*: Medication selection, dosage monitoring, and therapeutic oversight.

- *Outpatient Specialty Mental Health Services (SMHS)*: Community-based treatment for moderate to severe mental health conditions.

- Pre and Post Services | Warm Hand Off
  - *Pre-Placement (Approx. 2 weeks)*: Assessment, individualized plan development, and case management.
  - *Post-Placement (Approx. 1 month)*: Transition support, discharge coordination, individual and group therapy.

- Targeted Case Management
  - Coordination and access to essential medical, behavioral, and social services.
  - Life Plan Coordination: Connecting and building community and natural support.

- Managed Care Plan Support
  - *Primary Care*: Preventative and routine healthcare.
  - *Pharmaceutical Services*: Medication storage, administration, and safety oversight.
  - *Enhanced Care Management (ECM)*: Extra support for Medi-Cal members with complex needs.

- Additional Support Services (as needed)
  - *Substance Use Disorder Treatment*: Prevention, intervention, counseling, and recovery services.
  - One on One: Individual supervision based on acuity.
  - *Bed Hold Rate*: Applied when a reserved bed is unfilled by the agreed-upon start date.

Anchor Rehabilitation Center prioritizes facilitating a patient's successful transition to a less restrictive, community-based living environment. This goal is integral to each patient's individual Treatment Plan from the outset of their care. Achieving a successful step-down outcome involves effective management of medication, active participation in comprehensive mental health and SUDT interventions, the establishment of support systems and a carefully calibrated process of engagement within their communities. This approach sets up a seamless transition to community-based services and delivers a smooth reintegration into a patient's community. Anchor Rehabilitation Center aims to empower every individual to maintain their progress and thrive in a more independent setting.

Clinical Framework: Anchor Rehabilitation Center will employ a combination of strengths-based skill development, social learning theory, cognitive-behavioral interventions, and trauma-responsive approaches. Change will be achieved through personalized, targeted interventions built on strong therapeutic relationships between staff and clients, guided by empathy, modeling of pro-social behavior, and conflict resolution skills.

Funding Acknowledgment: This program is partially funded by a Behavioral Health Continuum Infrastructure Program (BHCIP) grant from the California Department of Health Care Services, supporting the construction of the facility to meet urgent behavioral health needs, close care gaps, and reduce homelessness throughout the region.

End of Exhibit C

Exhibit D

COMPLIANCE AND PROGRAM INTEGRITY

Evidence of Contractual Compliance

Contractor shall document evidence of compliance with all contractual provisions and provide to County upon request.

Exclusions Checks

Consistent with the requirements of 42 Code of Federal Regulations, (C.F.R.) part 455.436, Contractor shall confirm the identify and determine the exclusion status of all providers (employees and subcontractors), as well as any person with an ownership or control interest, or who is an agent or managing employee of Contractor through monthly checks of Federal and State databases. The databases to be included are:

A. The Social Security Administration's Death Master File
B. The National Plan and Provider Enumeration System (NPPES)
C. The Office of Inspector General's List of Excluded Individuals/Entities (LEIE)
D. The System for Award Management (SAM)
E. The California Department of Health Care Services (DHCS) Medi-Cal Suspended and Ineligible Provider List (S & I List)

Contractor shall retain evidence of monthly checks and provide to County upon request. If the Contractor finds a party that is excluded, Contractor shall notify the County within one (1) business day. Contractor shall not permit an excluded provider to render services to a County client.

Ownership Disclosure

Pursuant to the requirements of 42 C.F.R. § 455.104, Contractor must make disclosures regarding any person (individual or corporation) who has an ownership or control interest in the Contractor, whether the person (individual or corporation) is related to another person with an ownership or control interest in the Contractor as a spouse, parent, child, or sibling, or whether the person (individual or corporation) with an ownership or control interest in any subcontractor in which the Contractor has a five percent (5%) or more interest is related to another person with ownership or control interest in the Contractor as a spouse, parent, child or sibling.

The term "person with an ownership or control interest" means, with respect to the Contractor, a person who:

A. Has directly or indirectly an ownership of five percent (5%) or more in the Contractor; or
B. Is the owner of a whole or part interest in any mortgage, deed of trust, note, or other obligation secured in whole (or in part) by the Contractor or any property of or assets thereof, which whole or part interest is equal to or exceeds five percent (5%) of the total property and assets or the entity; or
C. Is an officer or director of the Contractor if the Contractor is organized as a corporation; or
D. Is a partner in the Contractor, if the Contractor is organized as a partnership

Contractor will provide County the following disclosures prior to the execution of this contract (and annually thereafter), prior to its extension or renewal (and annually thereafter), and within thirty-five (35) days after any change in Contractor ownership:

A. The name and address of any person (individual or corporation) with an ownership or control interest in the Contractor. The address for corporate entities shall include, as applicable, a primary business address, every business location, and a P.O. Box address;
B. Date of birth and Social Security Number (in the case of an individual);
C. Other tax identification number [in the case of a corporation with an ownership or control interest in the Contractor or in any subcontractor in which the Contractor has a five percent (5%) or more interest];
D. Whether the person (individual or corporation) with an ownership or control interest in the Contractor is related to another person with ownership or control interest in the Contractor as a spouse, parent, child, or sibling; or whether the person (individual or corporation) with an ownership or control interest in any subcontractor in which the Contractor has a five percent (5%) or more interest is related to another person with ownership or control interest in the Contractor as a spouse, parent, child, or sibling;
E. The name of any other disclosing entity in which the Contractor has an ownership or control interest. Other disclosing entity means any other Medicaid disclosing entity and any entity that does not participate in Medicaid but is required to disclose certain ownership and control information because of participation in any of the programs established under title V, XVIII, or XX of the Act. This includes:
    (1) Any hospital, skilled nursing facility, home health agency, independent clinical laboratory, renal disease facility, rural health clinic, or health maintenance organization that participates in Medicare (title XVIII);
    (2) Any Medicare intermediary or carrier; and
    (3) Any entity (other than an individual practitioner or group of practitioners) that furnishes, or arranges for the furnishing of, health-related services for which it claims payment under any plan or program established under title V or title XX of the Act.
    (4) The name, address, date of birth, and Social Security Number of any managing employee of the managed care entity.

Business Transactions Disclosure

Contractor must submit disclosures and updated disclosures to County regarding certain business transactions within thirty-five (35) days, upon request. The following must be disclosed:

A. The ownership of any subcontractor with whom Contractor had business transactions totaling more than $25,000 during the 12-month period ending on the date of request; and
B. Any significant business transactions between Contractor and any wholly owned supplier, or between Contractor and any subcontractor, during the 5-year period ending on the date of request.

Persons Convicted of Crimes Disclosure

Contractor shall submit the following disclosures to County regarding Contractor's management prior to execution of this contract and at any time upon County request:

(A) The identity of any person who is a managing employee of Contractor who has been convicted of a crime related to federal health care programs. [42 C.F.R. § 455.106(a)(1), (2).]

(B) The identity of any person who is an agent of Contractor who has been convicted of a crime related to federal health care programs. (42 C.F.R. § 455.106(a)(1), (2).) For this purpose, the word "agent" has the meaning described in 42 C.F.R. § 455.101.

Criminal Background Checks

Contractor must require providers (employees and contracted) to consent to criminal background checks including livescans pursuant to 42 C.F.R. 455.434(a). Upon DHCS' determination that Contractor or a person with a five percent (5%) or more direct or indirect ownership interest in Contractor meets DHCS' criteria for criminal background checks as a high risk to the Medicaid program, Contractor's providers (employees and contracted) must submit livescans pursuant to 42 C.F.R. 455.434(b)(1).

End of Exhibit D

E-Contract Review
Approval as to Form

Department Name: Health Services Agency

Vendor Name: Anchor Health Management, Inc.

Contract Description: For the purpose of providing mental health services as a licensed Mental Health Rehabilitation Center (MHRC).

APPROVED AS TO FORM:



Date: 05/22/2026

Office of the Tehama County Counsel
Margaret Long, County Counsel

Tehama County

Agenda Request Form

File #: 26-1132 **Agenda Date:** 6/30/2026 **Agenda #:** 31.

CHILD SUPPORT SERVICES / AUDITOR - Director Tonya Moore & Auditor/Controller Krista Peterson

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Child Support Director and Auditor/Controller to sign the Interagency Memorandum of Understanding (MOU) for the purpose of providing payroll and accounting services as needed, with maximum compensation not to exceed $40,000, effective upon the date of signing and shall continue until terminated

Financial Impact:
The cost for this service will be covered by state and federal funding in the Child Support Services budget. There are sufficient funds in Professional Services or Miscellaneous to cover this expense. The not to exceed $40,000 is anticipated to cover multiple years of intermittent payroll and expense accounting services.

Background Information:
For business continuity Tehama Department of Child Support Services would like to utilize the Tehama County Auditor's Office for the purpose of payroll and accounting services as needed. The employee who currently performs this function is retiring and the Department will be recruiting for the position. The intent is to recruit and train the new employee on these duties, however during the employee training period, when there are staffing vacancies, leaves of absences, backlogs of work, etc. we want the option of having the Auditor perform these functions as needed.

INTERAGENCY MEMORANDUM OF UNDERSTANDING
BETWEEN THE
TEHAMA COUNTY DEPARTMENT OF CHILD SUPPORT
SERVICES AND THE
TEHAMA COUNTY AUDITOR'S OFFICE

This Interagency Memorandum of Understanding is entered into between the County of Tehama Department of Child Support Services, hereafter referred to as "Child Support Services" or "Tehama DCSS" and the County of Tehama Auditor's Office, hereafter referred to as "Auditor", for the purpose of payroll and accounting services on an as needed basis.

1. RESPONSIBILITIES OF AUDITOR

During the term of this agreement, Auditor shall provide services in accordance with the Scope of Work, Exhibit A, attached hereto and made a part of this agreement.

2. RESPONSIBILITIES OF CHILD SUPPORT SERVICES

Child Support Services shall compensate Auditor for said services pursuant to Section 3 and 4 of this agreement.

3. COMPENSATION

For work satisfactorily performed in accordance with the terms of this Agreement, Auditor shall be paid an all-inclusive flat fee of $89 per hour (2026-27 rate), for all services rendered under this agreement, as well as established A-87/ CowCAP costs. The maximum compensation payable under this agreement shall not exceed $40,000. Auditor shall not be paid any compensation or reimbursement beyond the flat fee amount set forth above, and Auditor agrees that Child Support Services has no obligation, whatsoever, to compensate or reimburse Auditor for any expenses, direct or indirect costs, expenditures, or charges of any nature by Auditor that exceed the agreed upon flat fee amount. For future years, the flat fee will be re-calculated annually by the Auditor based on salary and benefit increases. Should Child Support Services over-pay the owed amount to Auditor, the Auditor will refund the excess back to Child Support Services. This provision shall survive the expiration or other termination of this agreement.

4. **BILLING AND PAYMENT**

Auditor shall submit an invoice listing the hours worked per month, services provided, the flat fee amount, and the total invoice to Child Support Services within thirty (30) days after service has been completed. Child Support Services shall make payment of all undisputed amounts within 30 days of receipt of Auditor's invoice.

5. **TIMELY SUBMISSION**

Notwithstanding section #4, Auditor shall submit a final undisputed invoice for payment no more than thirty (30) calendar days following the expiration or termination of this Agreement.

Said invoice should be clearly marked "Final Invoice", thus indicating that all payment obligations of the Child Support Services under this Agreement have ceased and that no further payments are due or outstanding. Child Support Services will not honor any delinquent invoice. Auditor will be deemed to have forfeited its right to payment and shall have no claim against Child Support Services for payment, of any kind whatsoever, for any delinquent invoice.

6. **TERM OF AGREEMENT**

This agreement shall commence on the date of signing and shall be on-going. Either party can request termination of the agreement or an amendment to the agreement in the form of a written 30 day notice.

7. **TERMINATION OF AGREEMENT**

Either party may terminate this agreement on 30 days' written notice. Child Support Services shall pay Auditor for all work satisfactorily completed as of the date of notice. Child Support Services may terminate this agreement immediately upon oral notice should funding cease or be materially decreased or should the Tehama County Board of Supervisors fail to appropriate sufficient funds for this agreement in any fiscal year.

Child Support Services' right to terminate this agreement may be exercised by the Director, the Chairperson of the Tehama County Board of Supervisors or the Purchasing Agent, as indicated on the signatory page.

8. **ENTIRE AGREEMENT; MODIFICATION**

This agreement for the services specified herein supersedes all previous agreements for these services and constitutes the entire understanding between the parties hereto. Auditor shall be entitled to no other benefits other than those specified herein. No changes, amendments, or alterations shall be effective unless in writing and signed by both parties. Auditor specifically acknowledges that in entering into and executing this agreement, Auditor relies solely upon the provisions contained in this agreement and no other oral or written representation.

9. **NONASSIGNMENT OF AGREEMENT**

Inasmuch as this agreement is intended to secure the specialized services of Auditor, Auditor may not assign, transfer, delegate, or sublet any interest herein without the prior written consent of the Child Support Services.

10. **INSURANCE**

Child Support Services acknowledges that Auditor participates in the County of Tehama's program of self-insurance established by the Tehama County Board of Supervisors.

11. **NON-DISCRIMINATION**

Auditor shall not employ discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition,

marital status, sex, age, or sexual orientation.

12. GREEN PROCUREMENT POLICY

Through Tehama County Resolution No. 2021-140, the County adopted the Recovered Organic Waste Product Procurement Policy (available upon request) to (1) protect and conserve natural resources, water and energy; (2) minimize the jurisdiction's contribution to pollution and solid waste disposal; (3) comply with state requirements as contained in 14 CCR Division 7, Chapter 12, Article 12 (SB 1383); (4) support recycling and waste reduction; and (5) promote the purchase of products made with recycled materials, in compliance with the California Integrated Waste Management Act of 1989 (AB 939) and SB1382 when product fitness and quality are equal and they are available at the same or lesser cost of non-recycled products. Auditor shall adhere to this policy as required therein and is otherwise encouraged to conform to this policy.

All services to be performed by Auditor under this Agreement shall be performed in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. Any change in status, licensure, or ability to perform activities, as set forth herein, must be reported to Child Support Services immediately.

13. LAW AND VENUE

This agreement shall be deemed to be made in, and shall be governed by and construed in accordance with the laws of the State of California (excepting any conflict of laws provisions which would serve to defeat application of California substantive law). Venue for any action arising from this agreement shall be in Tehama County, California.

14. AUTHORITY

Each party executing this Agreement and each person executing this Agreement in any representative capacity, hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purposing to act.

15. **NOTICES**

Any notice required to be given pursuant to the terms and provisions of this agreement shall be in writing and shall be sent first class mail to the following addresses:

NOTICES TO CHILD SUPPORT SERVICES:	NOTICES TO AUDITOR:
Tonya Moore, Director Tehama County Department of Child Support Services 1005 Vista Way Suite A Red Bluff, CA 96080	Krista Peterson or Julianne Manning, Tehama County Auditor-Controller 444 Oak Street, Room J Red Bluff, CA 96080

Notice shall be deemed to be effective two days after mailing.

16. **RESOLUTION OF AMBIGUITIES**

If an ambiguity exists in this Agreement, or in a specific provision hereof, neither the Agreement nor such provision shall be construed against the party who drafted the Agreement or such provision.

17. **NO THIRD PARTY BENEFICIARIES**

Neither party intends that any person shall have a cause of action against either of them as a third party beneficiary under this Agreement. The parties expressly acknowledge that it is not their intent to create any rights or obligations in any third person or entity under this Agreement. The parties agree that this Agreement does not create, by implication or otherwise, any specific, direct or indirect obligation, duty, promise, benefit and/or special right to any person, other than the parties hereto, their successors and permitted assigns, and legal or equitable rights, remedy, or claim under or in respect to this Agreement or provisions herein.

18. **NON-EXCLUSIVE AGREEMENT**

Auditor understands that this is not an exclusive agreement, and that Child Support

Services shall have the right to negotiate with and enter into agreements with others providing the same or similar services to those provided by Auditor, or to perform such services with Child Support Services' own forces, as Child Support Services desires.

19. **HARASSMENT**

Contractor agrees to make itself aware of and comply with the County's Harassment Policy, TCPR §8102: Harassment, which is available upon request. The County will not tolerate or condone harassment, discrimination, retaliation, or any other abusive behavior. Violations of this policy may cause termination of this agreement.

20. **EXHIBITS**

Auditor shall comply with all provisions of Exhibits A, attached hereto, and incorporated by reference. In the event of a conflict between the provisions of the main body of this Agreement and any attached Exhibit(s), the main body of the Agreement shall take precedence.

21. **STANDARDS OF THE PROFESSION**

Auditor agrees to perform its duties and responsibilities pursuant to the terms and conditions of this agreement in accordance with the standards of the profession for which Auditor has been properly licensed to practice.

22. **LICENSING OR ACCREDITATION**

Where applicable the Auditor shall maintain the appropriate license or accreditation through the life of this contract.

23. **OWNERSHIP OF DOCUMENTS**

All documents, notes, reports, electronic storage media, plans, or any other materials

produced by Auditor during the term of this agreement for any purpose related to the agreement shall become the property of the Child Support Services. Auditor shall deliver, upon full payment by the Child Support Services for services rendered hereunder, all such materials to Child Support Services.

24. **DOCUMENTS AND RETENTION**

Auditor and Child Support Services agree to retain all documents relevant to this agreement for five years from the termination of the agreement or until all audits, Federal and/or State, are complete, whichever is later. Upon request, Auditor shall make available these records to the Child Support Services, State, or Federal government representatives. If the agreement requires the Auditor to prepare reports or other documents add: "Auditor shall provide Child Support Services all finished and unfinished reports, data, studies, photographs, charts and other documents prepared by Auditor pursuant to this agreement, should this agreement be terminated."

Auditor shall develop and maintain records concerning the services provided pursuant to this agreement. Auditor shall also provide all information necessary for monthly report or other reports required by County, State or the Federal government. Auditor shall fully cooperate with the Child Support Services in providing any information needed by any governmental entity concerning this agreement.

25. **SEXUAL HARASSMENT**

Auditor shall not employ sexual harassment or discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation. Auditor shall provide services in accordance with Exhibit A, Nondiscrimination Clause, attached hereto, and the Tehama County Sexual Harassment Policy, available upon request; both made part of this agreement.

26. **CONFLICT OF INTEREST**

Auditor and Auditor's employees shall have no interest and shall not acquire any interest, direct or indirect, which will conflict in any manner or degree with the performance of services required under this agreement.

27. **INFORMATION SECURITY**

In performance of this contract, the Contractor will not be given access to federal tax information (FTI) or Personally Identifiable Information (PII). However, it is incumbent upon the Contractor to inform its officers and employees of the provisions of IRC Sections 7213 and 7213A Unauthorized Disclosure of Information and IRC Section 7431 Civil Damages for Unauthorized Disclosure of Returns and Return Information. Willful unauthorized disclosure of returns and return information is a felony punishable upon conviction by a fine as much as $5,000 or imprisonment for as long as five years, or both, together with the costs of prosecution. Willful unauthorized disclosures of returns and return information may also result in an award of civil damages against the officer or employee in an amount not less than $1000 with respect to each instance of unauthorized disclosure. These penalties are set forth at 26 CFR 301.6103(n) 1.

Additionally, it is incumbent upon the Contractor to inform its officers and employees of the penalties for improper disclosure imposed by Privacy Act of 1974, 5 U.S.C. 552a. Specifically, 5 U.S.C.552a(i)(l), which is made applicable to contractors by 5 U.S.C. 552a(m)(1), provides that any officer or employee of a contractor, who by virtue of his/her employment or official position, has possession of or access to agency records which contain individually identifiable information, the disclosure of which is prohibited by the Privacy Act or regulations established thereunder, and who knowing that disclosure of the specific material is so prohibited, willfully discloses the material in any manner to any person or agency not entitled to receive it, shall be guilty of a misdemeanor and fined not more than $5000.

Timely notification of an unauthorized disclosure of FTI is the most important factor. The Contractor will immediately, but no later than 24 hours, contact Child Support Services upon identification of a possible issue involving FTI or Confidential information. The Contractor should not wait on reporting to conduct an internal investigation.

28. **CONFIDENTIALITY**

The intent of this agreement is for the Auditor to provide employee payroll and expense account balancing. During the term of this agreement, both parties may have access to information that is confidential or proprietary in nature. Both parties agree to preserve the confidentiality of and to not disclose any such information to any third party without the express written consent of the other party or as required by law. This provision shall survive the termination, expiration, or cancellation of the agreement.

29. **AVAILABILITY OF FUNDS**

All funding under this agreement is subject to the availability of Federal, State, and County funds. If at any time during the period covered by this agreement the funding from any source is discontinued or decreased, this agreement shall no longer be binding upon the Child Support Services or the Auditor, effective with the date funding is discontinued or decreased.

In the event of an audit exception or exceptions, the party responsible for not meeting the program requirement or requirements shall be responsible for the deficiency.

30. **MONITIRING VIOLATIONS. BREACHES OF AGREEMENT**

Child Support Services may monitor the Auditor's performance to assure compliance with the terms, conditions, and specifications of this agreement.

Child Support Services may take appropriate remedies, such as fiscal penalties or withhold payment in instances whereas the Auditor or any person employed by Auditor, in any capacity during the progress of the work, whether by negligence or otherwise breach or violate any provision of this agreement.

IN WITNESS WHEREOF, Child Support Services and Auditor have executed this agreement on the day and year set forth below. Agreement not valid without signatures of authorized representatives from all parties.

COUNTY OF TEHAMA

Date: 6-10-26

Tonya Moore

Tonya Moore, Child Support Services Director

Date: 6/10/26

Krista Peterson

Krista Peterson, Tehama County Auditor-Controller

Budget Account Number 53230

EXHIBIT A

Auditor's Office will:

1. Process time sheets, perform payroll calculations and complete payroll control sheets for Child Support Services. This is estimated to be up to 17 timesheets.
    a. Auditor will determine and communicate the date and time timesheets are needed
    b. Upon completion, Auditor will return all original timesheets to Child Support Services.
    c. Update internal department leave bank tracking sheet (from timesheets/time off requests)
    d. Reconcile leave bank ledgers against the report sent to departments by the Auditor's Office

2. Balance expense accounts for budget unit 5015. These accounts will be reconciled weekly, and a final reconciliation within 5 days of the month's end.
    a. Reconciled means to confirm the internal ledgers match the Expenditure Audit Trail.
    b. If errors or differences are found at weekly reconciliation, the Auditor will notify Tehama DCSS and correct the error by month-end. (The month-end information is used to create a report for CA DCSS.)
    c. The updated ledger will be sent to Tehama DCSS so the monthly state claim may be completed.

3. Process bills and claims
    a. Auditor will complete claims weekly
    b. Auditor's Office will provide a yellow copy of all claims to Tehama DCSS
    c. Auditor's Office will log claims onto internal departments ledgers and send to Tehama DCSS the first week of the month for the previous month.
    d. Auditor's office will submit payment for contracted services and other services upon receiving invoices from Tehama DCSS.

Tehama DCSS will

For Payroll-

1. Gather timesheets from employees; check for completeness; and deliver to the Auditor according to the date determined by the Auditor.
2. Send a copy of PAFs affecting payroll

For Expense Account Balancing-

1. Provide Auditor with internal ledgers
2. If Auditor does not pay claims and that function is done by Tehama DCSS, Tehama DCSS will provide internal ledgers to Auditor to reconcile against.

For Processing Claims-

1. Tehama DCSS will send bills via interagency mail weekly
2. Tehama DCSS will send travel reimbursement back up documentation.

E-Contract Review
Approval as to Form

Department Name: Child Support Services

Vendor Name: Auditor's Office

Contract Description: For the purpose of payroll and accounting services

APPROVED AS TO FORM:



Date: 06/16/2026

Office of the Tehama County Counsel
Margaret Long, County Counsel

Tehama County

Agenda Request Form

File #: 26-1196 **Agenda Date:** 6/30/2026 **Agenda #:** 32.

AUDITOR-CONTROLLER - Auditor-Controller Krista Peterson

Requested Action(s)
a) TRANSFER OF FUNDS: AUDITOR, B-84 - Request authorization of Blanket Transfer B-84, as necessary for year-end budget and revenue adjustments **(Requires a 4/5's vote)**

Financial Impact:
There is no financial impact for this request. The transfers will have no impact on the budget in total.

Background Information:
In the process of closing the books on the fiscal year, various adjustments to the budget may be made. Budget adjustments may be necessary to comply with Proposition Gann Limit requirements. Appropriations of tax revenue are to be recognized in the period in which they are received. Some actual expense over budget in salary and benefit accounts may be balanced with appropriate continencies. Certain carryover funds are moved to Fund Balance accounts in accordance with the Fund Balance policy. Open purchase orders and balances on purchase agreements may be encumbered as appropriate and necessary to meet those obligations. During the audit process, it may be necessary to make journal entries for Financial Reporting purposes. An accounting of all activity related to budget adjustments under this transfer is made available to Administration for review.

Tehama County Auditor's Office

BUDGET APPROPRIATION TRANSFER REQUEST

Auditor Number B-84

DEPARTMENT NAME **AUDITOR-CONTROLLER**

Date: **June 30, 2026**

Due to a budget deficiency, or unanticipated expense, I am requesting a transfer, or an additional appropriation as listed below.

Budget Transfer From				Budget Transfer To			
FUND DEPT NO	**ACCOUNT NUMBER**	**ACCOUNT NAME**	**AMOUNT**	**FUND DEPT NO**	**ACCOUNT NUMBER**	**ACCOUNT NAME**	**AMOUNT**
		VARIOUS				VARIOUS	
		Total Journal	$ -			Total Journal	$ -

TRANSFER APPROVED

Kristin Patterson 6/9/26

SIGNATURE OF REQUESTING OFFICIAL DATE

6/09/2026

AUDITOR DATE

BOARD OF SUPERVISORS DATE

A-118 3/03

Tehama County

Agenda Request Form

File #: 26-1126 **Agenda Date:** 6/30/2026 **Agenda #:** 33.

SHERIFF'S OFFICE - Sheriff Dave Kain

Requested Action(s)
a) TRANSFER OF FUNDS: SHERIFF, B-89 - From Public Safety (106-301900), to Contingency (2002-59000), $118,372.22; and from Contingency (2002-59000), to Special Department Equipment (2027-57608), $118,372.22 **(Requires a 4/5's vote)**

b) AGREEMENT - Request approval and authorization for the Chair to sign the Agreement with Day Wireless Systems, for the purpose of installing a replacement communications tower at the Tehama County Jail, in the amount not to exceed $118,372.22, effective upon the approval by the Board and shall terminate upon completion.

Financial Impact:
There is no financial impact on the General Fund. The Sheriff's Office will utilize AB443 Funds.

Background Information:
Tehama County has been utilizing the services of Day Wireless Systems since the closure of Valley Industrial five years ago. Day Wireless Systems currently provides critical maintenance and support for the Sheriff's Office radio communications system, including mobile and vehicle radios, the 9-1-1 system, dispatch operations, and radio repeaters. Their services also include periodic evaluations of the radio system to ensure ongoing efficiency and operational safety.

The County's primary communications tower, located at the County Jail, sustained significant structural damage during a major storm event in 2022. Emergency temporary repairs were completed to maintain operational functionality until a permanent replacement could be implemented. Subsequent evaluations conducted by PACE Engineering and Northwest Tower Engineering determined that full replacement of the tower is necessary. The proposed replacement of the Jail communications tower represents the third component of Phase One of the County's Emergency Radio Communications Infrastructure Improvements Project and is intended to ensure the continued reliability and resilience of the County's critical public safety communications system.

AGREEMENT BETWEEN THE COUNTY OF TEHAMA AND DAY WIRELESS SYSTEMS

This agreement is entered into between the County of Tehama, through its Sheriff's Office, ("County") and Day Management Corporation DBA Day Wireless Systems ("Contractor") for the purpose of installing a replacement communications tower on the roof of the Tehama County Jail/Dispatch Facility located at 502 Oak St. Red Bluff, CA 96080 for the Tehama County Sheriff's Office.

1) RESPONSIBILITIES OF CONTRACTOR

During the term of this agreement, and upon request by the Tehama County Sheriff's Office, the Contractor shall install a new communications tower on the roof of the Jail/Dispatch Center to replace the existing tower, which sustained significant storm damage and was temporarily repaired pending replacement. The installation shall be completed in accordance with the specifications and requirements set forth in Exhibits B, C, and D.

Contractor warrants that all labor, workmanship, and construction services performed under this Agreement, including the installation and construction of the communications tower and related site improvements, shall be free from defects in workmanship and performed in a professional and workmanlike manner for a period of one (1) year from the date of final acceptance by County. During the warranty period, Contractor shall, at its sole cost, correct any defects in workmanship arising from services performed under this Agreement. In addition, all tower components, equipment, materials, and other products furnished by Contractor shall be covered by the applicable manufacturer's warranties, if any. Contractor shall assign or otherwise pass through to County the full benefit of all such manufacturer warranties upon project completion.

2) RESPONSIBILITIES OF THE COUNTY

County shall compensate Contractor for said services pursuant to Section 3 and 4 of this agreement.

3) COMPENSATION

Contractor shall be paid an all-inclusive flat fee of $118,372.22, attached hereto as Exhibit B, for all services rendered under this agreement. Contractor shall not be entitled to payment or reimbursement for any tasks or services performed except as specified herein. Contractor shall

have no claim against County for payment of any compensation or reimbursement beyond the flat fee amount set forth above, of any kind whatsoever, or for any service provided by Contractor after the expiration or other termination of this Agreement. Should Contractor receive any such payment it shall immediately notify County and shall immediately repay all such funds to County. This provision shall survive the expiration or other termination of this Agreement.

4) BILLING AND PAYMENT

On or before the 15th of each month, Contractor shall submit to County an itemized invoice for all services rendered during the preceding calendar month. County shall make payment of all undisputed amounts within 30 days of receipt of Contractor's invoice. County shall be obligated to pay only for services properly invoiced in accordance with this section.

5) TERM OF AGREEMENT

This agreement shall commence on the date of signing and shall terminate upon completion, unless terminated in accordance with section 6 below.

6) TERMINATION OF AGREEMENT

If Contractor fails to perform his/her duties to the satisfaction of the County, or if Contractor fails to fulfill in a timely and professional manner his/her obligations under this agreement, or if Contractor violates any of the terms or provisions of this agreement, then the County shall have the right to terminate this agreement effective immediately upon the County giving written notice thereof to the Contractor. Either party may terminate this agreement on 30 days' written notice. County shall pay contractor for all work satisfactorily completed as of the date of notice. County may terminate this agreement immediately upon oral notice should funding cease or be materially decreased, or should the Tehama County Board of Supervisors fail to appropriate sufficient funds for this agreement in any fiscal year. Such verbal notice will be immediately followed up with a written notice for Contractor's records.

The County's right to terminate this agreement may be exercised by the Sheriff-Coroner.

7) ENTIRE AGREEMENT; MODIFICATION

This agreement for the services specified herein supersedes all previous agreements for these services and constitutes the entire understanding between the parties hereto. Contractor shall be entitled to no other benefits other than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both parties. Contractor specifically acknowledges that in entering into and executing this agreement, Contractor relies solely upon the provisions contained in this agreement and no other oral or written representation.

8) NONASSIGNMENT OF AGREEMENT

Inasmuch as this agreement is intended to secure the specialized services of Contractor, Contractor may not assign, transfer, delegate or sublet any interest herein without the prior written consent of the County.

9) EMPLOYMENT STATUS

Contractor shall, during the entire term of this agreement, be construed to be an independent contractor and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow County to exercise discretion or control over the professional manner in which Contractor performs the services which are the subject matter of this agreement; provided always, however, that the services to be provided by Contractor shall be provided in a manner consistent with the professional standards applicable to such services. The sole interest of the County is to insure that the services shall be rendered and performed in a competent, efficient and satisfactory manner. Contractor shall be fully responsible for payment of all taxes due to the State of California or the Federal government, which would be withheld from compensation of Contractor, if Contractor were a County employee. County shall not be liable for deductions for any amount for any purpose from Contractor's compensation. Contractor shall not be eligible for coverage under County's Workers Compensation Insurance Plan nor shall Contractor be eligible for any other County benefit.

10) INDEMNIFICATION

Contractor shall defend, hold harmless, and indemnify Tehama County, its elected officials, officers, employees, agents, and volunteers against all claims, suits, actions, costs, expenses (including but not limited to reasonable attorney's fees of County), damages, judgments, or decrees by reason of any person's or persons' injury, including death, or property (including property of County) being damaged, arising out of contractor's performance of work hereunder

or its failure to comply with any of its obligations contained in this agreement, whether by negligence or otherwise. Contractor shall, at its own expense, defend any suit or action founded upon a claim of the foregoing. Contractor shall also defend and indemnify County against any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board and/or any other taxing or regulatory agency against the County with respect to Contractor's "independent contractor" status that would establish a liability for failure to make social security or income tax withholding payments, or any other legally mandated payment.

11) INSURANCE

Contractor shall procure and maintain insurance pursuant to Exhibit A, "Insurance Requirements For Contractor," attached hereto and incorporated by reference.

12) PREVAILING WAGE

Contractor certifies that it is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., as well as California Code of Regulations, Title 8, Section 16000 et seq. ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. If the Services hereunder are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is $1,000 or more, Contractor agrees to fully comply with and to require its subcontractors to fully comply with such Prevailing Wage Laws, to the extent that such laws apply. If applicable, County will maintain the general prevailing rate of per diem wages and other information set forth in Labor Code section 1773 at its principal office, and will make this information available to any interested party upon request. Contractor shall defend, indemnify and hold the County, its elected officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties, or interest arising out of any failure or alleged failure of the Contractor or its subcontractors to comply with the Prevailing Wage Laws. Without limiting the generality of the foregoing, Contractor specifically acknowledges that County has not affirmatively represented to contractor in writing, in the call for bids, or otherwise, that the work to be covered by the bid or contract was not a "public work." To the fullest extent permitted by law, Contractor hereby specifically waives and agrees not to assert, in any manner, any past, present, or future claim for indemnification under Labor Code section 1781.

Contractor acknowledges the requirements of Labor Code sections 1725.5 and 1771.1 which provide that no contractor or subcontractor may be listed on a bid proposal or be awarded a contract for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5, with exceptions from this requirement specified under Labor Code sections 1725.5(f), 1771.1(a) and 1771.1(n).

If the services are being performed as part of the applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, Contractor acknowledges that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

13) NON-DISCRIMINATION

Contractor shall not employ discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

14) GREEN PROCUREMENT POLICY

Through Tehama County Resolution No. 2021-140, the County adopted the Recovered Organic Waste Product Procurement Policy (available upon request) to (1) protect and conserve natural resources, water and energy; (2) minimize the jurisdiction's contribution to pollution and solid waste disposal; (3) comply with state requirements as contained in 14 CCR Division 7, Chapter 12, Article 12 (SB 1383); (4) support recycling and waste reduction; and (5) promote the purchase of products made with recycled materials, in compliance with the California Integrated Waste Management Act of 1989 (AB 939) and SB1382 when product fitness and quality are equal and they are available at the same or lesser cost of non-recycled products. Contractor shall adhere to this policy as required therein and is otherwise encouraged to conform to this policy.

15) COMPLIANCE WITH LAWS AND REGULATIONS

All services to be performed by Contractor under to this Agreement shall be performed in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. Any change in status, licensure, or ability to perform activities, as set forth herein, must be reported to the County immediately.

16) LAW AND VENUE

This agreement shall be deemed to be made in, and shall be governed by and construed in accordance with the laws of the State of California (excepting any conflict of laws provisions which would serve to defeat application of California substantive law). Venue for any action arising from this agreement shall be in Tehama County, California.

17) AUTHORITY

Each party executing this Agreement and each person executing this Agreement in any representative capacity, hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purposing to act.

18) NOTICES

Any notice required to be given pursuant to the terms and provisions of this agreement shall be in writing and shall be sent first class mail to the following addresses:

NOTICES TO COUNTY:
Tehama County Sheriff's Office
Attn: Dave Kain, Sheriff-Coroner
P.O. BOX 729
Red Bluff, CA 96080
(530) 527-7900
dkain@tehamaso.org

NOTICES TO CONTRACTOR:
Day Management Corp dba
Day Wireless Systems
6430 SE Lake Road
Milwaukie, OR 97222
(503) 659-1240
Contact: Calvin Emigh
cemigh@daywireless.com

INVOICES SUBMITTED TO COUNTY:
Tehama County Sheriff's Office
Attn: Nickoli Brummond
P.O. BOX 729
Red Bluff, CA 96080
(530) 528-8979 option 1
nbrummond@tehamaso.org

GRANTS/CONTRACTS TO COUNTY:
Tehama County Sheriff's Office
Attn: Grants/Contracts
P.O. BOX 729
Red Bluff, CA 96080
(530) 528-8979 option 2
jcrane@tehamaso.org

Notice shall be deemed to be effective two days after mailing.

19) NON-EXCLUSIVE AGREEMENT:

Contractor understands that this is not an exclusive agreement, and that County shall have the right to negotiate with and enter into agreements with others providing the same or similar services to those provided by Contractor, or to perform such services with County's own forces, as County desires.

20) STANDARDS OF THE PROFESSION

Contractor agrees to perform its duties and responsibilities pursuant to the terms and conditions of this agreement in accordance with the standards of the profession for which Contractor has been properly licensed to practice.

21) LICENSING OR ACCREDITATION

Where applicable the Contractor shall maintain the appropriate license or accreditation through the life of this contract.

22) RESOLUTION OF AMBIGUITIES:

If an ambiguity exists in this Agreement, or in a specific provision hereof, neither the Agreement nor the provision shall be construed against the party who drafted the Agreement or provision.

23) NO THIRD PARTY BENEFICIARIES:

Neither party intends that any person shall have a cause of action against either of them as a third party beneficiary under this Agreement. The parties expressly acknowledge that is not their intent to create any rights or obligations in any third person or entity under this Agreement. The parties agree that this Agreement does not create, by implication or otherwise, any specific, direct or indirect obligation, duty, promise, benefit and/or special right to any person, other than the parties hereto, their successors and permitted assigns, and legal or equitable rights, remedy, or claim under or in respect to this Agreement or provisions herein.

24) HAZARDOUS MATERIALS

Contractor shall provide to County all Safety Data Sheets covering all Hazardous Materials to be furnished, used, applied, or stored by Contractor, or any of its Subcontractors, in connection with the services on County property. Contractor shall provide County with copies of any such Safety Data Sheets prior to entry to County property or with a document certifying that no Hazardous Materials will be brought onto County property by Contractor, or any of its Subcontractors,

during the performance of the services. County shall provide Safety Data Sheets for any Hazardous Materials that Contractor may be exposed to while on County property.

25) HARASSMENT

Contractor agrees to make itself aware of and comply with the County's Harassment Policy, TCPR §8102: Harassment, which is available upon request. The County will not tolerate or condone harassment, discrimination, retaliation, or any other abusive behavior. Violations of this policy may cause termination of this agreement.

26) COUNTERPARTS, ELECTRONIC SIGNATURES – BINDING

This agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each Party of this agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act ((“CUETA”) Cal. Civil Code §§ 1633.1 to 1633.17), for executing this agreement. The Parties further agree that the electronic signatures of the Parties included in this agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among Parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the Parties. For purposes of this section, a digital signature is a type of “electronic signature” as defined in subdivision (i) of Section 1633.2 of the Civil Code. Facsimile signatures or signatures transmitted via pdf document shall be treated as originals for all purposes.

27) EXHIBITS

Contractor shall comply with all provisions of Exhibits A through D, attached hereto and incorporated by reference. In the event of a conflict between the provisions of the main body of this Agreement and any attached Exhibit(s), the main body of the Agreement shall take precedence.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the day and year set forth below.

COUNTY OF TEHAMA

Date: _____

_____
Sheriff-Coroner

Date: _____

_____
Chairman, Board of Supervisors

DAY MANAGEMENT CORP dba DAY WIRELESS SYSTEMS

Date: 06/11/2026

Henry Johnson
Henry Johnson (Jun 11, 2026 09:42:11 MDT)

Henry Johnson, Government Operations Manager

Agreement #: _____

T0027247
Vendor Number

2027-57608
Budget Account Number

MWeinberger@daywireless.com
Vendor/Contractor Email Address

(530) 440-9030
Vendor/Contractor Phone Number

Exhibit A

INSURANCE REQUIREMENTS FOR CONTRACTOR

Contractor shall procure and maintain, for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work described herein and the results of that work by Contractor, his/her agents, representatives, employees or subcontractors. At a minimum, Contractor shall maintain the insurance coverage, limits of coverage and other insurance requirements as described below.

Commercial General Liability (including operations, products and completed operations) $1,000,000 per occurrence for bodily injury, personal injury and property damage. If coverage is subject to an aggregate limit, that aggregate limit will be twice the occurrence limit, or the general aggregate limit shall apply separately to this project/location.

Automobile Liability

Automobile liability insurance is required with minimum limits of $1,000,000 per accident for bodily injury and property damage, including owned and non-owned and hired automobile coverage, as applicable to the scope of services defined under this agreement.

Workers' Compensation

If Contractor has employees, he/she shall obtain and maintain continuously Workers' Compensation insurance to cover Contractor and Contractor's employees and volunteers, as required by the State of California, as well as Employer's Liability insurance in the minimum amount of $1,000,000 per accident for bodily injury or disease.

Professional Liability (Contractor/Professional services standard agreement only)

If Contractor is a state-licensed architect, engineer, contractor, counselor, attorney, accountant, medical provider, and/or other professional licensed by the State of California to practice a profession, Contractor shall provide and maintain in full force and effect while providing services pursuant to this contract a professional liability policy (also known as Errors and Omissions or Malpractice liability insurance) with single limits of liability not less than $1,000,000 per claim and $2,000,000 aggregate on a claims made basis. However, if

coverage is written on a claims made basis, the policy shall be endorsed to provide coverage for at least three years from termination of agreement.

If Contractor maintains higher limits than the minimums shown above, County shall be entitled to coverage for the higher limits maintained by Contractor.

All such insurance coverage, except professional liability insurance, shall be provided on an "occurrence" basis, rather than a "claims made" basis.

Endorsements: Additional Insureds

The Commercial General Liability and Automobile Liability policies shall include, or be endorsed to include "Tehama County, its elected officials, officers, employees and volunteers" as an additional insured.

The certificate holder shall be "County of Tehama."

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions of $25,000 or more must be declared to, and approved by, the County. The deductible and/or self-insured retentions will not limit or apply to Contractor's liability to County and will be the sole responsibility of Contractor.

Primary Insurance Coverage

For any claims related to this project, Contractor's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees or volunteers shall be excess of Contractor's insurance and shall not contribute with it.

Coverage Cancellation

Each insurance policy required herein shall be endorsed to state that "coverage shall not be reduced or canceled without 30 days' prior written notice certain to the County."

Acceptability of Insurers

Contractor's insurance shall be placed with an insurance carrier holding a current A.M. Best & Company's rating of not less than A:VII unless otherwise acceptable to the County. The County

reserves the right to require rating verification. Contractor shall ensure that the insurance carrier shall be authorized to transact business in the State of California.

Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance that meets all the requirements stated herein.

Material Breach

If for any reason, Contractor fails to maintain insurance coverage or to provide evidence of renewal, the same shall be deemed a material breach of contract. County, in its sole option, may terminate the contract and obtain damages from Contractor resulting from breach. Alternatively, County may purchase such required insurance coverage, and without further notice to Contractor, County may deduct from sums due to Contractor any premium costs advanced by County for such insurance.

Policy Obligations

Contractor's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

Verification of Coverage

Contractor shall furnish County with original certificates and endorsements effecting coverage required herein. All certificates and endorsements shall be received and approved by the County prior to County signing the agreement and before work commences. However, failure to do so shall not operate as a waiver of these insurance requirements.

The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

Exhibit B

Quote #QO82233

Customer ID: 11125699

Day Management Corp.
Day Wireless Systems
3669 Aviation Way
Medford OR 97504
United States

Date 05/08/2026
Terms NET 30
Expires 06/07/2026
Representative Weinberger, Matthew
Direct Phone (530) 440-9030
E-Mail MWeinberger@daywireless.com
Shop Phone (541) 772-5602
Customer Contact Derek Sherrill
Contact Phone (530) 529-7940
Project Name New Jail/Dispatch Tower

Bill To

Tehama County Sheriff
22840 Antelope Blvd
Red Bluff CA 96080
United States

Ship To

Tehama County Sheriff
502 Oak Street
Red Bluff CA 96080
United States

Quantity	Description	Rate	Amount
	SOW DWS Tower & Construction Team to install new Rohn 65G roof tower at the Jail/Dispatch facility rooftop on custom designed tower base located at 502 Oak St., Red Bluff. Permits and/or special inspectors are not included in the pricing. Cost is based on having access to back parking lot for crane access. Patching of the membrane roof is excluded. Does not include structural analysis validation. All Labor is PVW.		
6	65G TOWER SECTIONS	$1,575.39	$9,452.34
1	65G WALL BRACKET	$2,043.99	$2,043.99
1	5' LIGHTNING ROD	$192.56	$192.56
1	65G CAP PLATE KIT	$140.26	$140.26
20	3 HOLE WAVEGUIDE BRACKET	$34.56	$691.20
1	SAFETY CLIMB KIT	$1,311.38	$1,311.38
1	CUSTOM TOWER BASE "GRILLAGE"	$5,837.67	$5,837.67
1	TOWER BASE MOUNTING MATERIALS	$1,558.45	$1,558.45
1	MISC MATERIALS	$649.36	$649.36
1	8 HOLE ENTRY PORT	$185.72	$185.72
1	GROUNDING SUPPLIES	$1,558.45	$1,558.45
1	CABLE MANAGEMENT	$4,545.46	$4,545.46
1	CRANE SERVICES	$13,896.11	$13,896.11
1	REACH FORK	$3,246.76	$3,246.76
1	TOWER LABOR INSTALL NEW TOWER BASE STRUCTURE	$22,200.00	$22,200.00
1	TOWER LABOR INSTALL NEW 60' TOWER	$14,800.00	$14,800.00
1	TOWER LABOR INSTALL ENTRY PORT	$5,550.00	$5,550.00

Quote #QO82233

Customer ID: 11125699

Quantity	Description	Rate	Amount
1	TOWER LABOR INSTALL CABLE MANAGEMENT	$3,700.00	$3,700.00
1	TOWER LABOR TOWER GROUNDING	$3,700.00	$3,700.00
1	TOWER LABOR MOBILIZATION	$11,500.00	$11,500.00
3,000	PROJECT MANAGEMENT	$1.00	$3,000.00
1	HOTEL AND PER DIEM	$5,500.00	$5,500.00
1	Shipping & Freight	$1,000.00	$1,000.00

Subtotal	$116,259.71
Tax Total	$2,112.51
Total	$118,372.22

LEGAL NAME OF PURCHASER

P.O. NUMBER

AUTHORIZED SIGNATURE

DATE

By approving this quotation, the customer is agreeing to purchase the items listed in the quote. The customer will be invoiced for the items as they arrive at a DWS facility and is expected to pay according to the terms of the quote or Net30. If the customer cancels any part of the order, the equipment must be picked up from the DWS facility. Normally stocked items may be returned for a 20% restocking fee, but non-stock items are not eligible for return and must be picked up and paid for in full at the DWS facility. Shipping and handling charges, as well as any applicable sales tax, may be included on the invoices. The terms of the order are subject to credit review. This quote is subject to review by management for completeness and accuracy, and prices are firm for 30 days unless otherwise stated. If paying by card the processing fee will be charged up to 3.5% of the transaction.

*** Customers should reference the quotation number on any correspondence or purchase orders. ***
*** There may be a $25 charge for insufficient funds and a 1.5% late fee may apply. ***

Exhibit C

TEHAMA COUNTY JAIL - ANTENNA TOWER REPLACEMENT

502 OAK STREET, RED BLUFF, CA 96080

PROJECT DATA

APPLICABLE CODES AND REGULATIONS:
CALIFORNIA BUILDING CODE, 2025 EDITION (CBC)

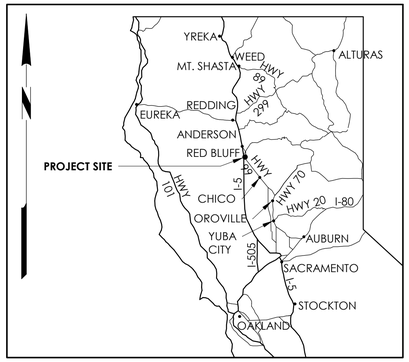
JURISDICTION:
CITY OF RED BLUFF

REFERENCES:
- TEHAMA COUNTY JAIL BUILDING DRAWINGS PREPARED BY R.L. BIRGE ASSOC. DATED 1/12/1976
- TEHAMA COUNTY JAIL REMODEL AND EXPANSION DRAWINGS PREPARED BY LIONAKIS-BEAUMONT DESIGN GROUP DATED 6/27/1993

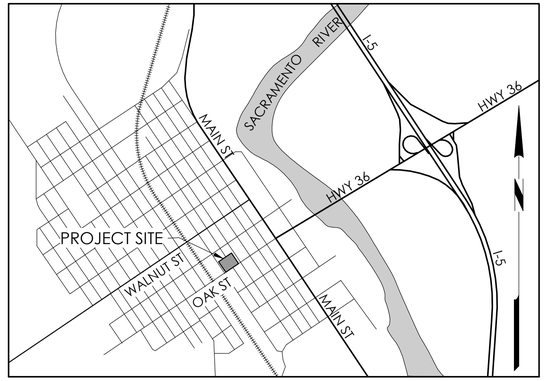
PROJECT TEAM

STRUCTURAL ENGINEER
PACE ENGINEERING, INC
5155 VENTURE PARKWAY
REDDING, CA 96002
(530) 244-0202

CLIENT
TEHAMA COUNTY SHERIFF'S OFFICE
22840 ANTELOPE BOULEVARD
RED BLUFF, CA 96080



VICINITY MAP
N.T.S.



KEY MAP
NTS

GENERAL NOTES:

1. REFERENCES, DISCREPANCIES AND OMISSIONS: THESE NOTE SHALL APPLY TO ALL DRAWINGS UNLESS OTHERWISE SHOWN OR NOTED. FEATURES OF CONSTRUCTION INDICATED ON THESE DRAWING ARE TYPICAL, AND SHALL APPLY GENERALLY THROUGHOUT SIMILAR CONDITIONS. IN THE EVENT OF OMISSIONS, CONSTRUCTION SHALL BE SIMILAR TO CONSTRUCTION INDICATED IN THESE DRAWINGS, BUT MUST FIRSTLY BE APPROVED BY THE ENGINEER IN WRITING. ALL FINISHES SHALL MATCH APPEARANCE OF ADJOINING SURFACES.

2. ALL WORK AND MATERIALS SHALL BE IN FULL ACCORDANCE WITH THE RULES AND REGULATIONS OF THE APPLICABLE CODES LISTED UNDER "PROJECT DATA", AS WELL AS ALL LOCAL CODES AND ORDINANCES. NOTHING IN THESE PLANS IS TO BE CONSTRUED TO PERMIT WORK NOT CONFORMING TO THESE CODES AND MINIMUM STANDARDS OF PRACTICE.

3. DIMENSIONS:
   A. DO NOT SCALE THESE DRAWINGS.
   B. CONTRACTOR SHALL VERIFY ALL DIMENSIONS PRIOR TO CONSTRUCTION.
   C. UNLESS OTHERWISE INDICATED, DIMENSIONS SHOWN ARE TO FACE OF CONCRETE, FACE OF MASONRY, FACE OF STUD, CENTER OF POST, OR IN THE CASE OF STEEL CONSTRUCTION, TO THE CENTER LINE OF MEMBER.

4. SEE SHEET S1.0 FOR ADDITIONAL NOTES.

SCOPE OF WORK:
STEEL SUPPORT STRUCTURE FOR ROOF TOP ANTENNA TOWER, ROHN 65G (MAX HEIGHT = 60 FT).

SHEET INDEX

PAGE NUMBER	SHEET	TITLE
GENERAL		
1	G1.0	COVER SHEET
STRUCTURAL		
2	S1.0	GENERAL NOTES & CHECKLISTS
3	S2.0	PLANS & DETAILS
4	S3.0	DETAILS
5	S3.1	DETAILS
TOTAL SHEETS: 5		

BAR IS ONE INCH ON ORIGINAL DRAWING
0" 1"
IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY

REVISIONS

NO	DATE	DESCRIPTION

PACE® ENGINEERING

DES	JCo	CKD	JCo	JOB NO.
DRN	JFa	DATE	4/16/26	1012.39

SIGNED 04/17/2026
REGISTERED PROFESSIONAL ENGINEER JENNIFER C. COLLINS C 95093 CIVIL STATE OF CALIFORNIA

TEHAMA COUNTY JAIL - ANTENNA TOWER REPLACEMENT
502 OAK STREET, RED BLUFF, CA 96080

COVER SHEET

SHEET
G1.0
PG 1 OF 5

Plot Date: 4/17/2026 12:36:57 PM
File Name: C:\REVIT Local\1012.39_S_Tehama County Jail Roof Antenna_JCo L25.rvt

PROJECT DESIGN AND CONSTRUCTION NOTES

DESIGN CRITERIA

Adopted Building Codes:	2025 California Building Code
Risk Category:	IV

DESIGN LOADS:

Roof Live Load:

Flat Roof:	20 psf or 300 pound concentrated load, non-reducible

Snow Load: None - Valley Floor per Tehama Co.

Wind:

Basic Design Wind Speed:	Vult = 105 mph
Allowable stress wind speed:	Vasd = 81 mph
Exposure Category:	B

Seismic:

Seismic Importance Factor:	Ie = 1.5
Site Class:	D- Default
Mapped Spectral Response	S_S = 1.06 S_1 = 0.37
Design Spectral Response	S_{DS} = 0.90 S_{D1} = 0.58
Seismic Design Category:	D
Component Strength Factor:	R_{po} = 1.5
Component Resonance Factor:	C_{AR} = 2.2

GENERAL REQUIREMENTS

1. All construction shall conform with the adopted editions of the Building Codes and all other applicable codes, ordinances, laws and provisions set forth in these Construction Documents. The Construction Documents are considered to be, but are not limited to, the plans and specifications, notifications, change orders, addendums, clarifications and instructions. Any construction that does not comply with the Construction Documents shall be subject to rejection by the Engineer or Architect.

CONTRACTOR REQUIREMENTS

1. The Project Design and Construction notes are general requirements. Specific information on the drawings differing from these notes shall apply.
2. The Contractor shall verify existing job conditions, review all drawings and specifications, and verify dimensions prior to construction. Do not scale these drawings. Any discrepancies found shall be brought to the immediate attention of the Engineer for resolution
3. The design, adequacy, and safety of erection bracing, shoring, temporary supports, etc is the sole responsibility of the Contractor. The Contractor is responsible for the stability of incomplete structures until construction is completed.
4. The Contractor shall comply with CBC Chapter 33 in its entirety for safeguards during construction.

STRUCTURAL REVIEWS AND INSPECTIONS

1. Testing and inspection requirements are presented in the SCHEDULE OF SPECIAL INSPECTION AND TESTS. Submittal requirements are listed in the SHOP DRAWING AND SUBMITTAL CHECKLIST.
2. Shop drawings shall be submitted prior to the fabrication of the item. If shop drawings are not submitted for the Engineer's review then he may be relieved of all liability associated with the work.
3. The Contractor shall notify the Engineer at least 2 days in advance of any construction activity which requires inspection. Failure of the Engineer to inspect the work when required due to lack of notification will be cause for the Engineer to be relieved of all liability associated with the work.

STRUCTURAL STEEL

1. Structural steel shall be fabricated and erected in accordance with the specifications and standards in the current edition of "AISC Manual of Steel Construction".
2. Material properties:

Wide flange	ASTM A992, Fy = 50 ksi
Angles, channels and plates	ASTM A36, Fy = 36 ksi
Structural pipe	ASTM A53, grade B, Fy = 35 ksi
HSS Rectangular	ASTM A500, grade C, Fy = 50 ksi, min
HSS Round	ASTM A500, Grade C, Fy = 46 ksi, min
Bolts in structural steel	
3/4" and larger	ASTM A325
5/8" and smaller	ASTM A307

3. All welding shall be performed by AWS certified welders and shall conform to the requirements the current addition of AWS D1.1, AWS D1.8, and Section 2204 of CBC.
4. Welding electrodes shall be the following types: E70xx for structural steel.
5. Unless noted otherwise, bolted connections are bearing-type connections with threads included in the shear plane, snug-tightened. Unless noted otherwise, bolt holes shall be standard holes with a diameter 1/16" larger than the bolt diameter. Distance from edge of plates or members to center of bolt holes shall be 1 1/2", UNO. Washers need not be used at standard size holes.
6. Structural steel shall be free of excessive rust, mill scale or grease.
7. Openings shall not be placed in steel members unless specifically detailed on the structural plans.
8. The structural steel fabricator/contractor shall furnish shop drawings of all structural steel for Engineer's review prior to fabrication.
9. All steel shall be hot-dipped galvanized after fabrication.
10. Field welds have been indicated where they are anticipated to occur. The contractor shall determine the actual field welding necessary to complete the project.
11. All bolts shall be A307 or A325, hot-dipped galvanized, unless otherwise noted.

Schedule of Special Inspections and Tests

2025 California Building Code

Notation Used in Table:

X	Is placed in the appropriate column to denote either "C" continuous or "P" periodic inspections.
---	Denotes an activity that is a one-time activity.
Std	Indicates that the standard defines frequency.

Additional detail regarding inspections and tests are provided in the project specifications or notes on the drawings.

Special Inspections notes:

1. Special inspections shall be performed by a qualified agency approved by the building official, or by the engineer of record if a building official does not have jurisdiction.
2. The special inspection agency shall be employed by the owner or the owner's authorized agent, other than the contractor. The contractor shall not employe the inspection agency.
3. Approved agencies shall keep records of special inspections and tests. The approved agency shall submit reports of special inspections and tests to the building official and to the registered design professional in responsible charge. Reports shall indicate that work inspected or tested was or was not completed in conformance to approved construction documents. Discrepancies shall be brought to the immediate attention of the contractor for correction. If they are not corrected, the discrepancies shall be brought to the attention of the building official and to the registered design professional in responsible charge prior to the completion of that phase of the work. A final report documenting required special inspections and tests, and correction of any discrepancies noted in the inspections or tests, shall be submitted at a point in time agreed upon prior to the start of work by the owner or the owner's authorized agent to the building official (CBC 1704.2.4)

Special Inspections and Tests	C	P	Notes
1705.2 – Steel Construction			
1705.2.1 – Structural steel			
1. Review of material test reports and certifications. (AISC 360 N5.2)	---		
2. Inspection of welding. (AISC 360 N5.4)	Std		
3. Inspection of galvanized main members. (AISC 360 N5.7)	Std		
4. Verify compliance of steel members with details on construction documents. (AISC 360 N5.8)	Std		
1705.3 – Concrete			
Table 1705.3 – Concrete Construction			
1. Inspection of anchors installed in hardened concrete.			
a. Mechanical anchors and adhesive anchors. (ACI 318: 26.13.3)		X	

SHOP DRAWING AND SUBMITTAL CHECKLIST

STRUCTURAL STEEL	Member sizes, lengths, and grades of steel; Plan views, framing elevations and sections showing spacing and connections of members. All splices shall be shown and detailed; Details of connections; Welded connections (type and size of weld; welding process, and position weld will be made; electrode size and grade; special surface treatment such as grinding, etc.; Bolted connections (diameter, length, and grade of bolts, including any special coatings; type of connection; i.e., fully tensioned or snug tight; washers provided and place of use; holdback of paint).
ANCHORS INSTALLED IN HARDENED CONCRETE	Manufacturer's Material Safety Data Sheets (MSDS), Product Data Sheets (PDS), and Installation Instructions.

ABBREVIATIONS:

AB	Anchor Bolt, Aggregate Base	HORIZ	Horizontal
ACI	American Concrete Institute	HSS	Hollow Structural Section
ADD'L	Additional	INSP	Inspector
ADH	Adhesive	JT	Joint
AISC	American Institute of Steel Construction	MFR	Manufacture(r)
ASCE	American Society of Civil Engineers	MAX	Maximum
@	At	MIN	Minimum
BLDG	Building	MTL	Metal
CBC	California Building Code	(N)	New
℄, CL	Centerline	NTS	Not To Scale
CLR	Clear	O/	Over
CMU	Concrete Masonry Unit	OC	On Center
COL	Column	PL	Plate
CONC	Concrete	REINF	Reinforcement, Steel Rebar
CONT	Continuous	SCHED	Schedule
CONTR	Contractor/Constructor	STD	Standard
CRSI	Concrete Reinforcing Steel Institute	STL	Steel
DET	Detail	SQ	Square
DIA, Ø	Diameter	T&B	Top and Bottom
DWG	Drawing	THRD	Threaded
(E)	Existing	TYP	Typical
EA	Each	UNO	Unless Noted Otherwise
FT	Foot/Feet	VIF	Verify In Field
FTG	Footing	W/	With
HDG	Hot Dipped Galvanized		

BAR IS ONE INCH ON ORIGINAL DRAWING

0" 1"

IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY

REVISIONS

NO	DATE	DESCRIPTION

PACE® ENGINEERING

DES JCo | CKD JCo | JOB NO. 1012.39

DRN JFa | DATE 4/16/26

SIGNED 04/17/2026

REGISTERED PROFESSIONAL ENGINEER JENNIFER C. COLLINS C 95093 CIVIL STATE OF CALIFORNIA

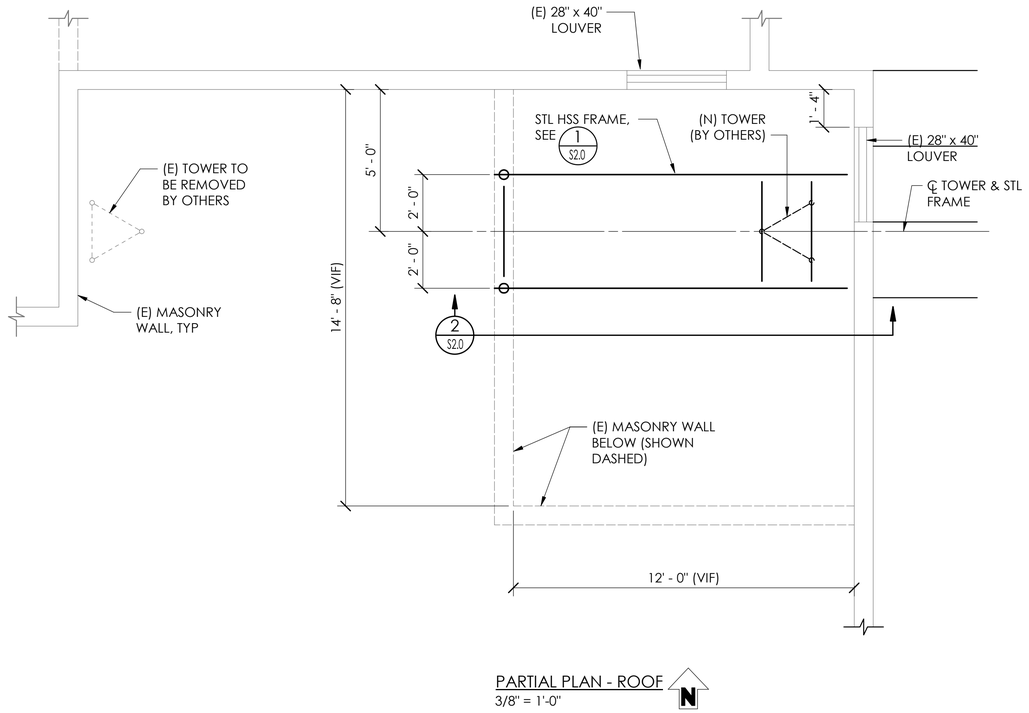
TEHAMA COUNTY JAIL - ANTENNA TOWER REPLACEMENT
502 OAK STREET, RED BLUFF, CA 96080

GENERAL NOTES & CHECKLISTS

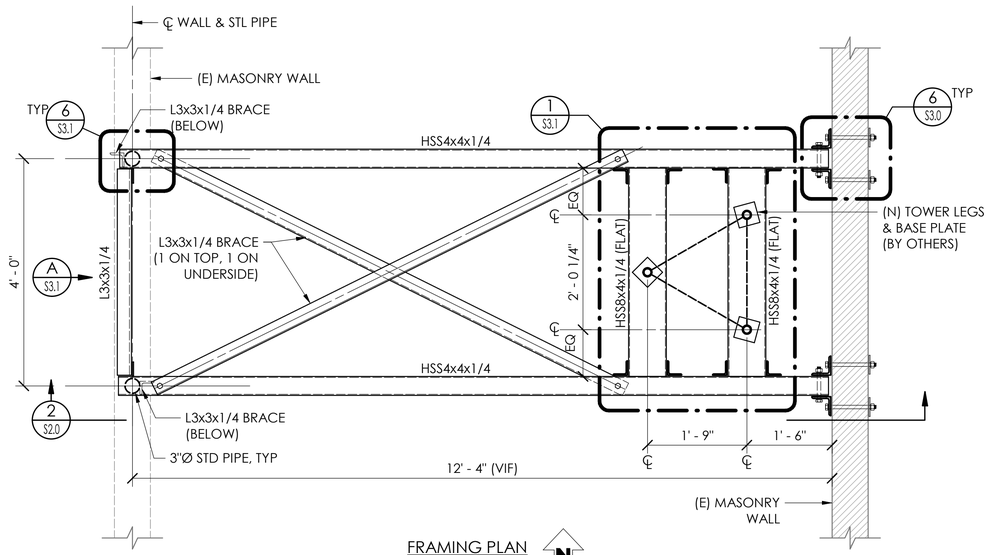
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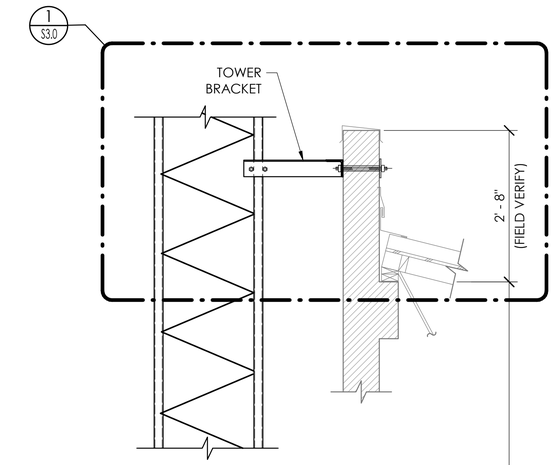
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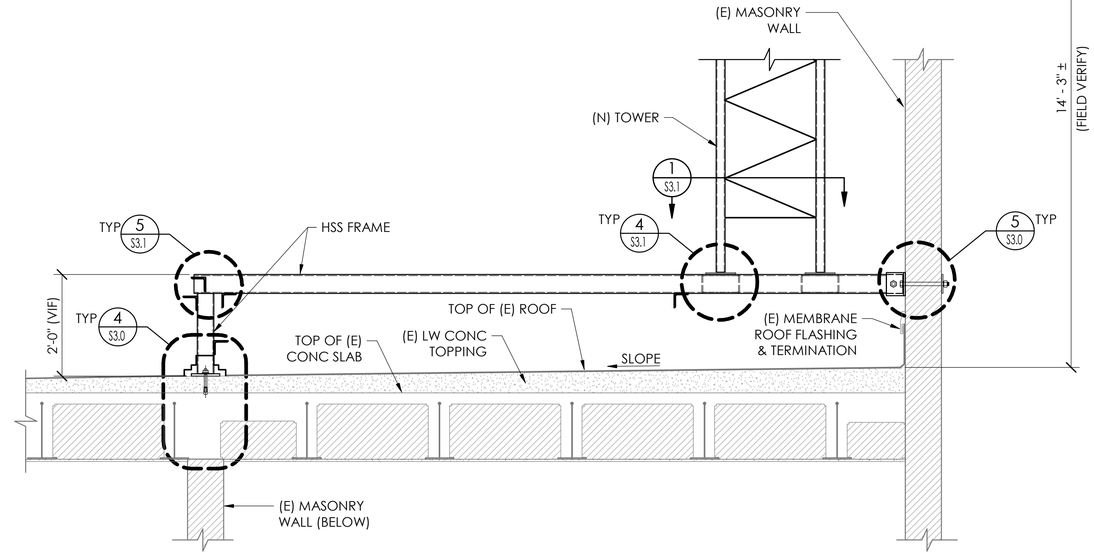


PARTIAL PLAN - ROOF
3/8" = 1'-0"



FRAMING PLAN
3/4" = 1'-0"





ELEVATION 2 S2.0
3/4" = 1'-0"

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0" 1"
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REVISIONS

NO	DATE	DESCRIPTION

PACE ENGINEERING

DES	JCo	CKD	JCo	JOB NO.
DRN	JFa	DATE	4/16/26	1012.39

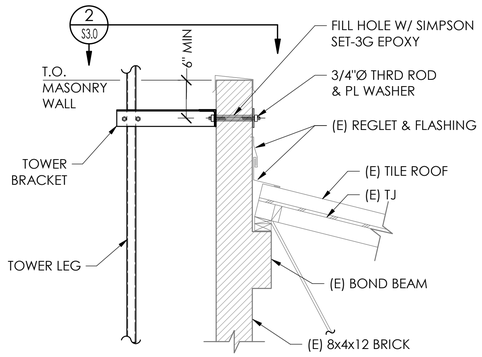
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REGISTERED PROFESSIONAL ENGINEER JENNIFER C. COLLINS C 95093 CIVIL STATE OF CALIFORNIA

TEHAMA COUNTY JAIL - ANTENNA TOWER REPLACEMENT
502 OAK STREET, RED BLUFF, CA 96080

PLANS & DETAILS

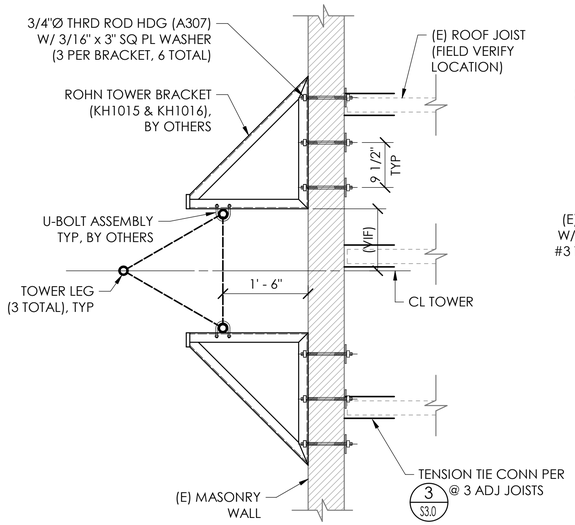
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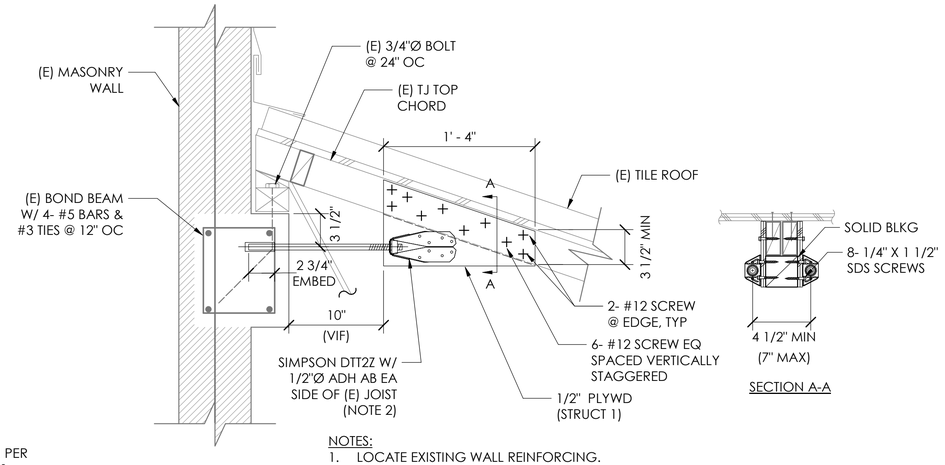
NOTES:
1. LOCATE EXISTING WALL REINFORCING. DAMAGING OR CUTTING OF EXISTING BAR IS NOT PERMITTED.
2. ALL EXPOSED FASTENERS INCLUDING BOLTS, NUTS, WASHERS, AND PL WASHERS SHALL BE HDG.

DETAIL 1 S3.0
3/4" = 1'-0"



PLAN VIEW

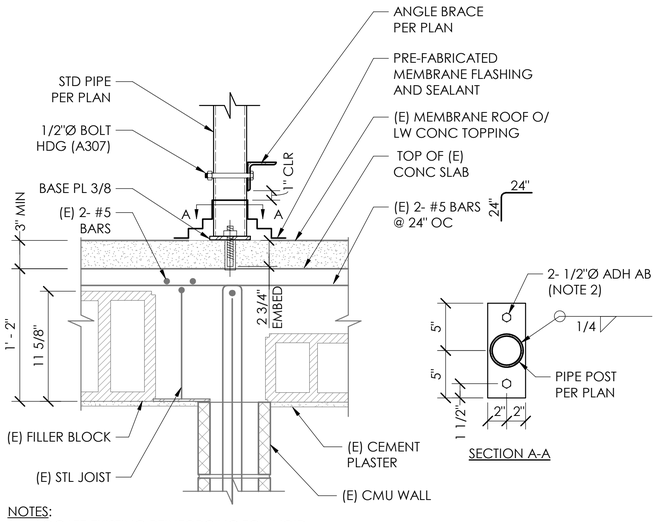
DETAIL 2 S3.0
3/4" = 1'-0"



SECTION A-A

NOTES:
1. LOCATE EXISTING WALL REINFORCING. DAMAGING OR CUTTING OF EXISTING BAR IS NOT PERMITTED.
2. ADH AB FOR ADD'L INFORMATION SEE 7 S3.0

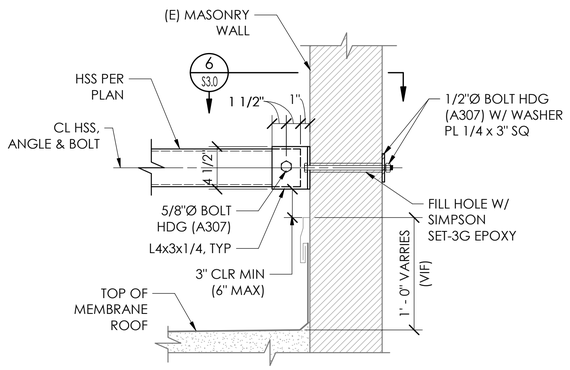
DETAIL 3 S3.0
1 1/2" = 1'-0"



NOTES:
1. LOCATE EXISTING REINFORCING TO AVOID DAMAGE OR CUTTING OR BARS.
2. ADH AB FOR ADD'L INFORMATION SEE 7 S3.0

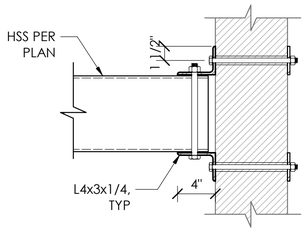
DETAIL 4 S3.0
1 1/2" = 1'-0"

SECTION A-A



NOTES:
1. LOCATE EXISTING WALL REINFORCING. DAMAGING OR CUTTING OF EXISTING BAR IS NOT PERMITTED.
2. ALL EXPOSED FASTENERS INCLUDING BOLTS, NUTS, WASHERS, AND PL WASHERS SHALL BE HDG.

DETAIL 5 S3.0
1 1/2" = 1'-0"



DETAIL 6 S3.0
1 1/2" = 1'-0"

		ADHESIVE ANCHOR INSTALLATION TABLE											
		HILTI HY - 200 ADH						SIMPSON SET - 3G ADH					
ROD & REBAR Ø		3/8	1/2	5/8	3/4	7/8	1	3/8	1/2	5/8	3/4	7/8	1
DRILL BIT Ø	ROD	7/16	9/16	3/4	7/8	1	1 1/8	7/16	9/16	11/16	7/8	1	1 1/8
	REBAR Ø	1/2	5/8	3/4	7/8	1	1 1/8	1/2	5/8	3/4	7/8	1	1 1/8
MAXIMUM ROD INSTALLATION TORQUE (FT-LBS)		15	30	60	100	125	150	15	30	60	100	125	150

NOTES:
1. INSTALLATION SHALL BE IN ACCORDANCE W/ MNFRS ICC REPORT (ESR - 4868 FOR HILTI & ESR - 4057 FOR SIMPSON) & INSTALLATION INSTRUCTIONS.
2. SPECIAL INSPECTION IS REQ'D DURING INSTALLATION.
3. MINIMUM BOLT EMBEDMENT & EDGE DISTANCE SHALL BE AS SHOWN ON THE DWGS.
4. THRD ROD SHALL BE ASTM A36, ASTM F1554 GR 36 OR ASTM A193 GR B7 UNO ON DWGS. WHERE EXPOSED TO WEATHER OR WET CONDITIONS, USE HDG OR SS ANCHORS. WHERE SS IS USED, ANCHORS SHALL BE ASTM A193 GR B8 (TYPE 304) OR GR B8M (TYPE 316).
5. EXISTING REINF STEEL SHALL BE LOCATED PRIOR TO ADH ANCHOR INSTALLATION.

ADHESIVE ANCHOR INSTALLATION 7 S3.0
NTS

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0" 1"
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REVISIONS

NO	DATE	DESCRIPTION

PACE ENGINEERING

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DRN	JFa	DATE	4/16/26	1012.39

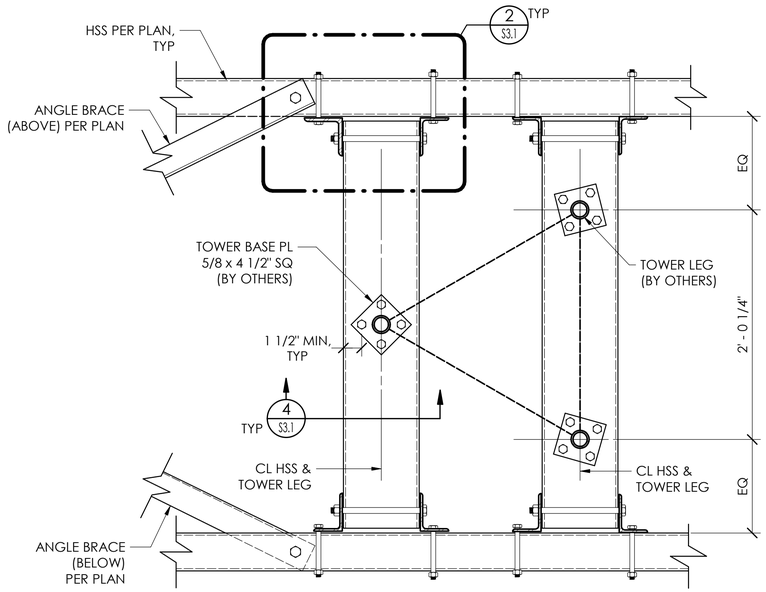
SIGNED 04/17/2026
REGISTERED PROFESSIONAL ENGINEER JENNIFER C. COLLINS C 95093 CIVIL STATE OF CALIFORNIA

TEHAMA COUNTY JAIL - ANTENNA TOWER REPLACEMENT
502 OAK STREET, RED BLUFF, CA 96080

DETAILS

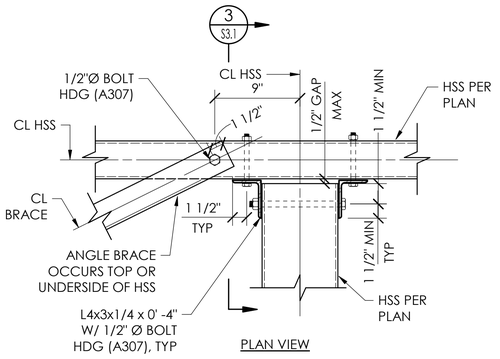
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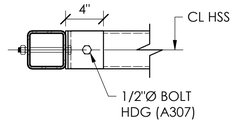
PLAN VIEW

DETAIL 1
1 1/2" = 1'-0"

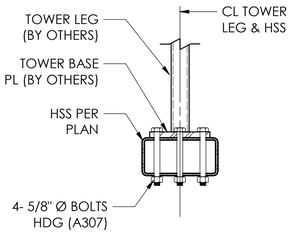


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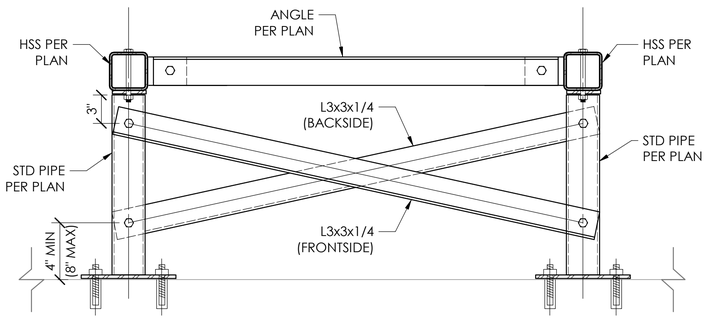
DETAIL 2
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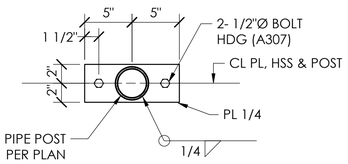
DETAIL 3
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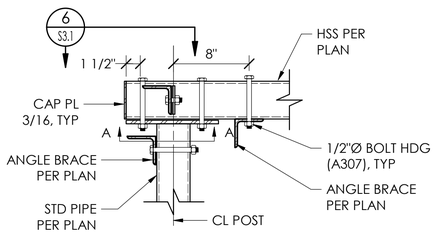
DETAIL 4
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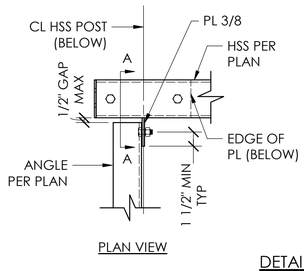
ELEVATION A
1 1/2" = 1'-0"



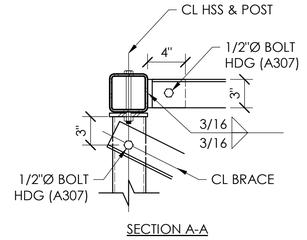
SECTION A-A



DETAIL 5
1 1/2" = 1'-0"



PLAN VIEW



SECTION A-A

DETAIL 6
1 1/2" = 1'-0"

BAR IS ONE INCH ON ORIGINAL DRAWING
0" 1"
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REVISIONS		
NO	DATE	DESCRIPTION

PACE ENGINEERING

DES JCo	CKD JCo	JOB NO.
DRN JFa	DATE 4/16/26	1012.39

SIGNED 04/17/2026

REGISTERED PROFESSIONAL ENGINEER JENNIFER C. COLLINS C 95093 CIVIL STATE OF CALIFORNIA

TEHAMA COUNTY JAIL - ANTENNA TOWER REPLACEMENT
502 OAK STREET, RED BLUFF, CA 96080

DETAILS

SHEET
S3.1
PG 5 OF 5

Plot Date: 4/17/2026 12:56:59 PM
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Exhibit D

NorthWest Tower Engineering

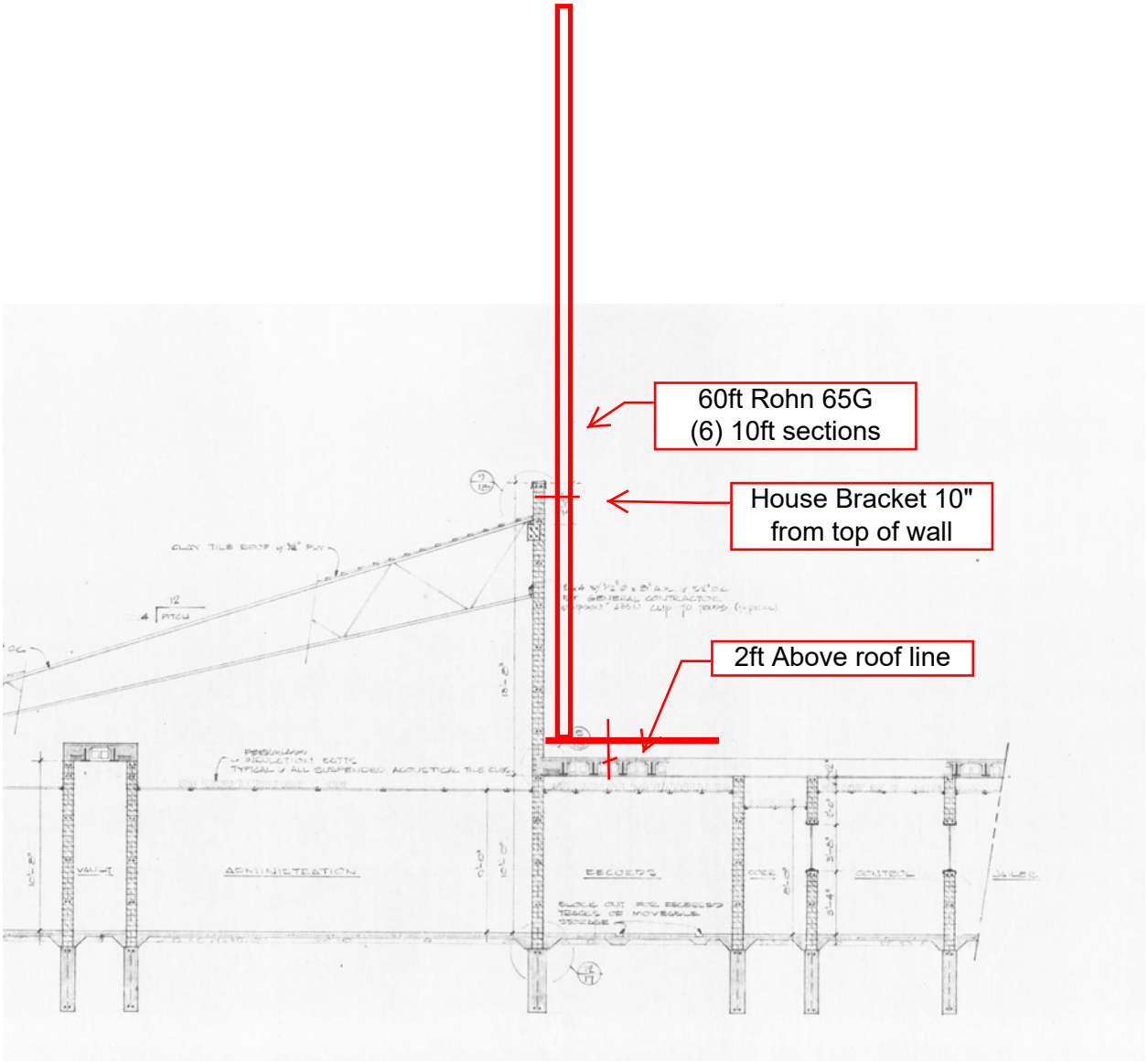
Tehama County Jail
Red Bluff, CA
60-ft Bracketed Roof Top
Tehama County

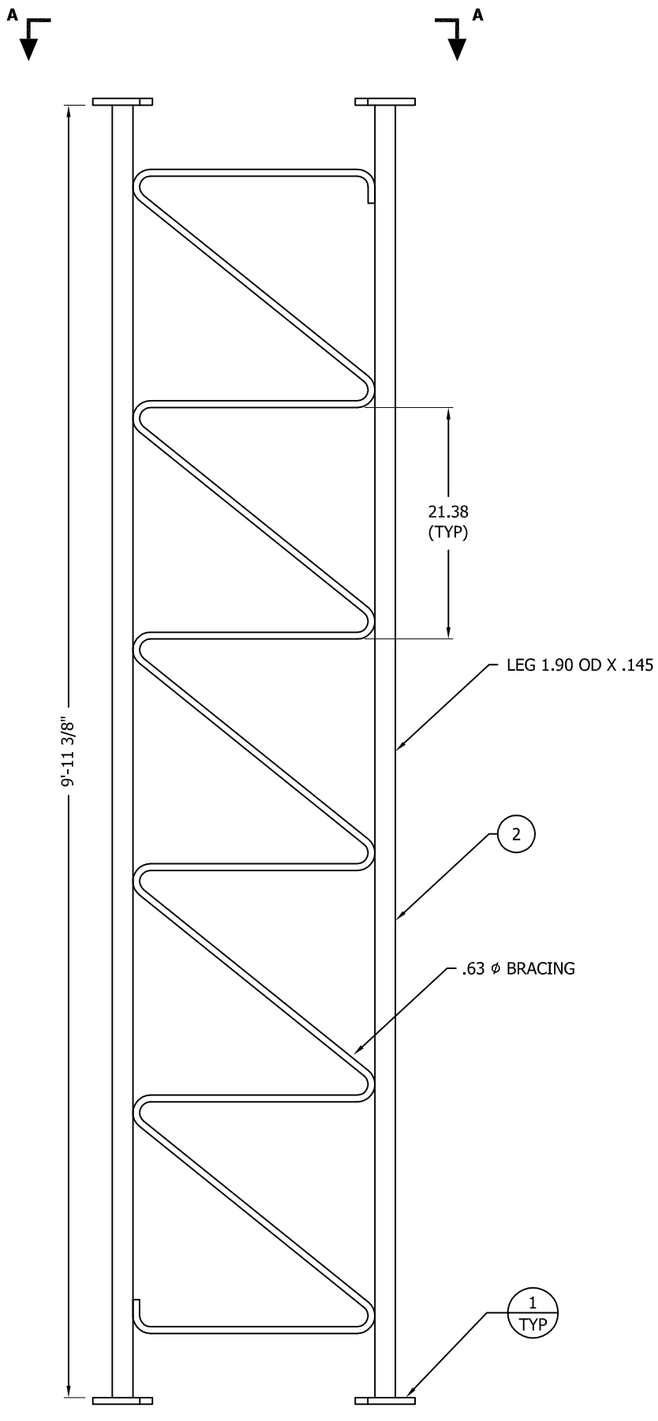
Rohn Parts No. 262175.01
March 30, 2026

Checked by: Steven Diamond

Approved by: Harvey Carlisle, P.E.




60ft Rohn 65G
(6) 10ft sections
House Bracket 10"
from top of wall
2ft Above roof line



ELEVATION VIEW

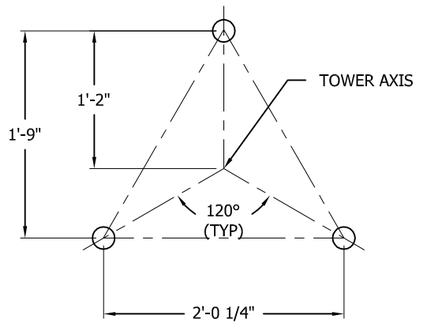
6 required

BILL OF MATERIAL - 65G

ITEM	PART NO.	QTY	DESCRIPTION
1	65JBK	1	JOINT BOLT KIT - 65G
2	KS148	1	SECTION 65G 10' STD TWR

GENERAL NOTES:

1. PART NUMBER IS STAMPED AT THE BOTTOM OF EACH SECTION AND MUST BE LOCATED AT THE BOTTOM OF THE SECTION FOR PROPER ASSEMBLY.
2. JOINT BOLTS ARE PROVIDED AT THE BOTTOM OF THE SECTION.
3. DRAWING IS N.T.S. AND IS FOR ASSEMBLY PURPOSES ONLY.



VIEW A-A

FILE NO. 537

REVISIONS

REV.	DESCRIPTION	DWN	CHK	APP

ROHN PRODUCTS
PO BOX 5999
PEORIA, IL 61601-5999
TOLL FREE 800-727-ROHN

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SECTION ASSEMBLY FOR 65G

DWN:	CHK'D:	DATE:
JEC	JDM	8/16/2012

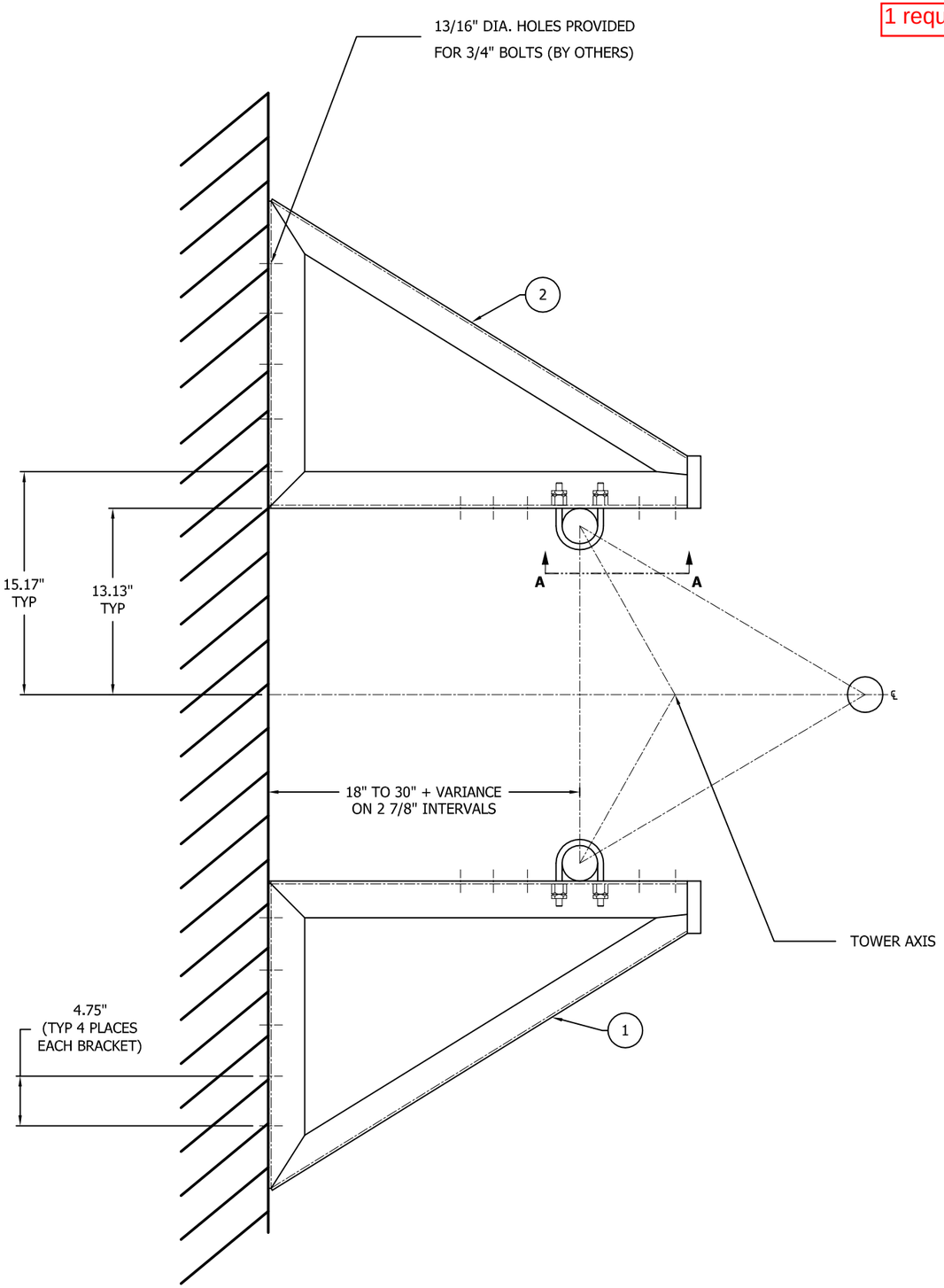
ENG'R:	SHEET #:
DWG	1 OF 1

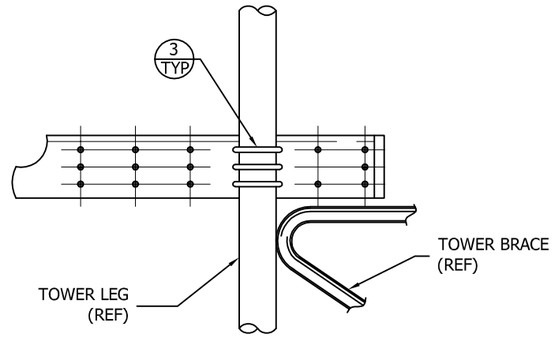
PRJ. ENG'R:	PRJ. MANG'R:

DRAWING NO:	REV:
65G	0

1 required

BILL OF MATERIAL			
ASSY P/N: KH1014			
ITEM	**PART NO.**	**QTY**	**DESCRIPTION**
1	KH1015	1	BRACKET HOUSE ADJUST 65&C 2X3'-LEFT
2	KH1016	1	BRACKET HOUSE ADJUST 65&C 2X3'-RIGHT
3	JR61A	6	U-BOLT ASSY 3/8 X 2-1/2





SECTION A-A

NOTE: BRACKET SHOULD BE LOCATED AS CLOSE AS POSSIBLE TO THE BRACE AND LEG INTERSECTION

FILE NO.

REVISIONS				
REV.	DESCRIPTION	DWN	CHK	APP
6	UPDATED TO NEW TITLE BLOCK DATE: 8/4/2011	CEJ		DWG

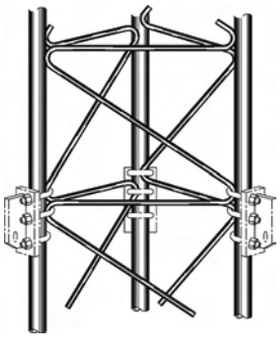
ROHN PRODUCTS
PO BOX 5999
PEORIA, IL 61601-5999
TOLL FREE 800-727-ROHN

THIS DRAWING IS THE PROPERTY OF ROHN. IT IS NOT TO BE REPRODUCED, COPIED OR TRACED IN WHOLE OR IN PART WITHOUT OUR WRITTEN CONSENT.

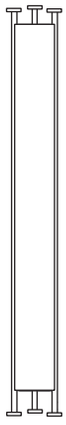
HOUSE BRACKET FOR 65G MOUNTING

DWN:	CHK'D:	DATE:
KTL	CW	8/5/2011
ENG'R:	SHEET #:	
TWS	1 OF 1	
DRAWING NO:		REV:
B780628		6

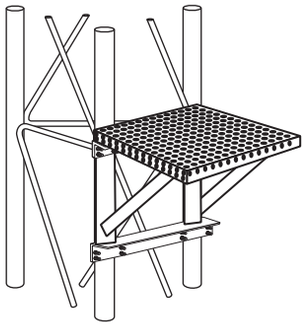
PARTS & ACCESSORIES



GUY BRACKET ASSEMBLY
GA65GD
KIT INCLUDES (3) BRACKETS WITH U-BOLTS.



ANTI-CLIMB PANELS
VW915A
THREE ANTI-CLIMB PANELS BOLT TO STANDARD TOWER SECTION.



WORK PLATFORM
WPCC65
SNAPS INTO PLACE AT ANY LEVEL. NO BOLTS REQUIRED.



CLIMBING HARNESS
TTFBH-4D
JOURNEYMAN HARNESS
TTFBH-C/P
PROFESSIONAL HARNESS



SAFETY CABLE SLIDER WITH CARABINEER
TT-WG-500-W/SMC

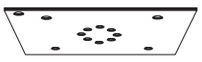
SAFETY CABLE SYSTEM ORDERING INFORMATION

TOWER HEIGHT	PART NUMBER
50′	TT05065
100′	TT10065
150′	TT15065
200′	TT20065
250′	TT25065
300′	TT30065
350′	TT35065
400′	TT40065
450′	TT45065
500′	TT50065

SAFETY CABLE SLIDER AND CLIMBING HARNESS MUST BE ORDERED SEPARATELY.

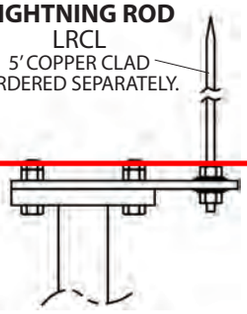
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PARTS & ACCESSORIES

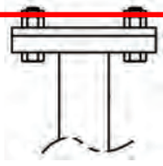


LEG MOUNTED BEACON PLATE KIT
APL4HA
FOR MOUNTING BEACON OR LIGHTNING ROD. BOLTS TO TOP OF STANDARD SECTION. INCLUDES BEACON PLATE, (2) CAP PLATES, NUTS AND BOLTS.

LIGHTNING ROD
LRCL
5' COPPER CLAD ORDERED SEPARATELY.



LIGHTNING ROD PLATE KIT
VW133
INCLUDES: LIGHTNING ROD PLATE, (2) CAP PLATES, NUTS AND BOLTS.



CAP PLATE KIT
CP4A
3) CAP PLATES WITH NUTS AND BOLTS.

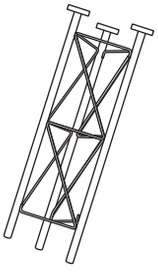


10' TAPERED BASE
65TGH*
FOR USE WITH 15/16X16PP, ORDERED SEPARATELY.

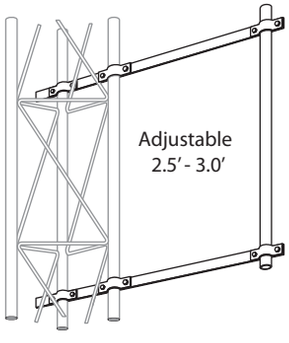


PIER PIN
15/16X16PP
FOR USE WITH 65TGH EMBEDDED IN CONCRETE.

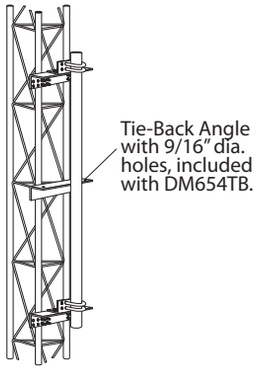
PIER PIN MUST BE ORDERED SEPARATELY, UNLESS BEING PURCHASED AS PART OF A COMPLETE TOWER KIT.



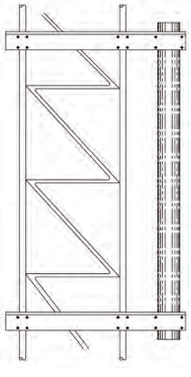
5' SHORT BASE
SB65GH
FOR EMBEDMENT IN CONCRETE.



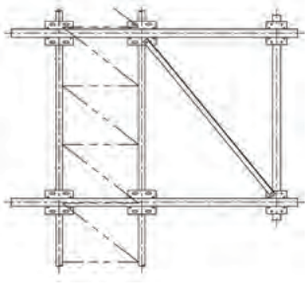
SIDE ARM ASSEMBLY
SA253UA
MOUNTING TUBE PROVIDED IS 3' LONG, 2 1/4" O.D.



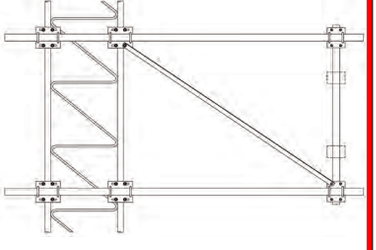
FACE DISH MOUNT
DM654
4 1/2" O.D. X 5' LONG
DM654TB
4 1/2" O.D. X 5' LONG WITH TIE-BACK ANGLE.



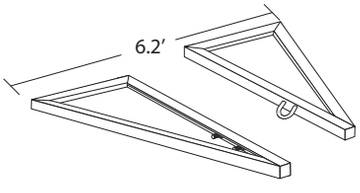
DISH MOUNT
KY509 - 2 3/8" O.D. MAST
KY510 - 4 1/2" O.D. MAST
MOUNTING TUBE PROVIDED IS 5' LONG.



3' SIDE ARM
KH6100A
MOUNTING TUBE PROVIDED IS 7' LONG, 2 3/8" O.D.



6' SIDE ARM
KY1048A
MOUNTING TUBE PROVIDED IS 5' LONG, 2 3/8" O.D.

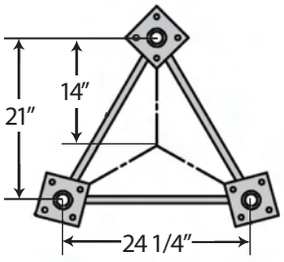


HOUSE BRACKET
KH1014
ADJUSTABLE TO POSITION 65G 18" - 30" FROM WALL.

*** TOWERS MOUNTED ON THESE BASES MUST BE BRACKETED OR GUYED AT ALL TIMES. TEMPORARY STEEL GUYING MAY ALSO BE NECESSARY DURING INSTALLATION AND DISMANTLING.**

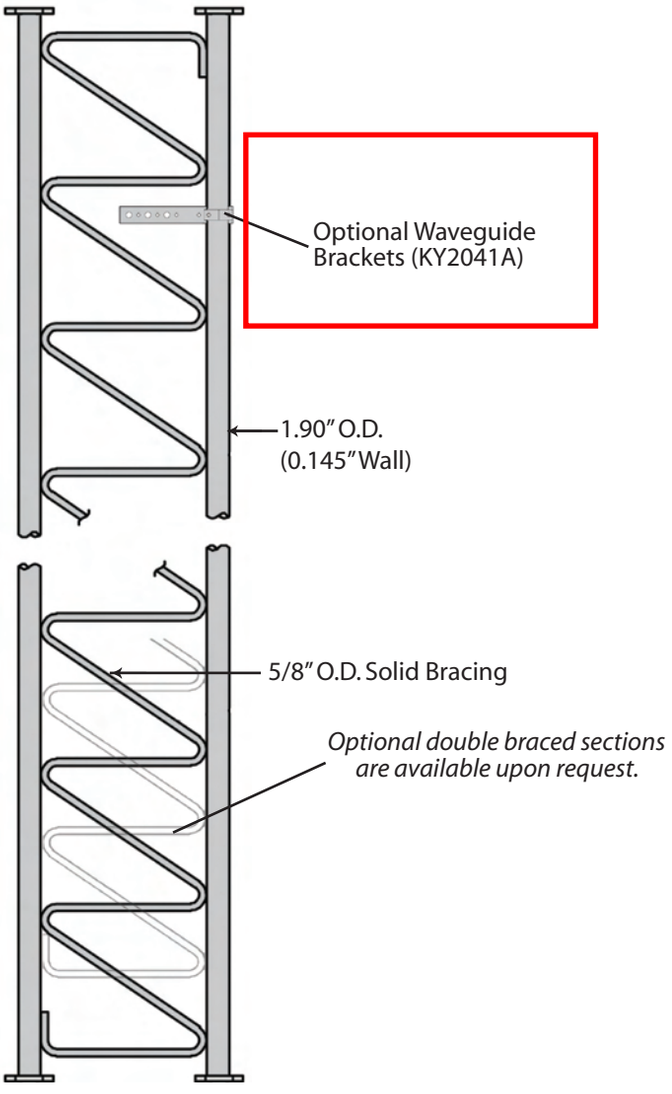
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STANDARD 65G GUYED TOWER SECTIONS

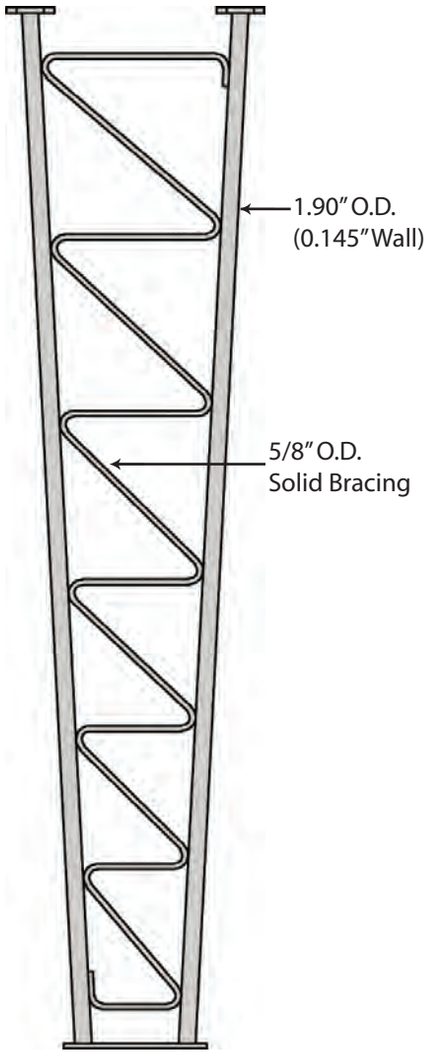


QUICK REFERENCE

PARTS & ACCESSORIES	PAGES 141-142
GROUNDING INFORMATION	PAGE 143
FOUNDATION INFORMATION	PAGES 143-146



STANDARD SECTION
65G - 10′ Section
6520G - 20′ Section



TAPERED BASE
65TGH - 10′ Section

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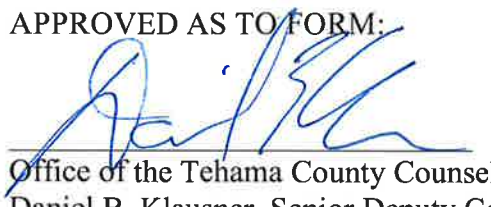
E-Contract Review
Approval as to Form

Department Name: Tehama County Sheriff's Office

Vendor Name: Day Management Corporation DBA Day Wireless Systems

Document Description: Agreement for Replacement Communications Tower

APPROVED AS TO FORM:



Date: 6/11/26

Office of the Tehama County Counsel
Daniel B. Klausner, Senior Deputy County Counsel

Tehama County Auditor's Office

BUDGET APPROPRIATION INCREASE REQUEST

Auditor Number B-89

DEPARTMENT NAME AB443/Sheriff

Date:

I am requesting an increase to my budget appropriates as listed below:

Check one [X] **"Previous Year Revenue"** [ ] **"New Revenue"**

Funding Source AB443 funds held in account 106-301163 for the new jail/dispatch tower to be installed by Day Wireless.

****Note*** ***General Fund and Public Safety "MUST" use Contingency when increasing budget***

Increase Revenue Budget				Increase Expenditure Budget			
FUND DEPT NO	**ACCOUNT NUMBER**	**ACCOUNT NAME**	**AMOUNT**	**FUND DEPT NO**	**ACCOUNT NUMBER**	**ACCOUNT NAME**	**AMOUNT**
106	301900	Public Safety	$ 118,372.22	2002	59000	Contingency	$ 118,372.22
2002	59000	Contingency	$ 118,372.22	2027	57608	Special Department Equip.	$ 118,372.22
		Project 122 (Communications Tower)				Project 122 (Communications Tower)	
		Total Journal	**$ 236,744.44**			Total Journal	**$ 236,744.44**

TRANSFER APPROVED

6·18·2026

SIGNATURE OF REQUESTING OFFICIAL DATE

Julieanne Manning 6/17/2026

AUDITOR DATE

BOARD OF SUPERVISORS DATE

A-117
07/2018

Tehama County

Agenda Request Form

File #: 26-1127 **Agenda Date:** 6/30/2026 **Agenda #:** 34.

SHERIFF'S OFFICE - Sheriff Dave Kain

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Chair and the Sheriff to sign an Agreement with Diamond Drugs, Inc., for the purpose of supplying incarcerated persons with pharmacy services for the rates set forth in Exhibit "B, C and D" with a not to exceed amount of $500,000.00, effective 7/1/26 through 6/30/27

Financial Impact:
The funding source for the Agreement has been budgeted for in FY 26/27 Jail Health Budget 20321.

Background Information:
A Request for Proposal (RFP) was released June 2nd, 2025, for Pharmacy Services and Medical Supplies. On September 4th, 2025, two responses were received. The proposals were reviewed and scored, and Diamond Drugs, Inc. was unanimously the highest scored vendor.

Diamond Drugs, Inc., is dedicated to responsive, strategic, and results-driven pharmacy solutions and designs services to fully align with the County of Tehama goals. Diamond Drugs, Inc., has been providing pharmacy services to the Tehama County Jail since 2008. As a pharmacy partner, Diamond will continue to provide:

- Prompt, reliable customer service led by experienced professionals
- Enhanced clinical services that support better outcomes
- Cost-avoidance initiatives designed to improve budget predictability
- Superior formulary management backed by complete pricing transparency
- Flexible packaging solutions tailored to operational workflows
- Full regulatory compliance to ensure safety and accountability
- Comprehensive, meaningful reporting and data-driven analytics
- A web-based software platform for streamlined prescription order entry and eMAR access

Diamond Drugs, Inc., will continue to provide Tehama County with a consistent and reliable medication dispensing process, prompt and responsive support, and comprehensive pharmacy program management solutions in the most cost-effective manner.

AGREEMENT BETWEEN THE COUNTY OF TEHAMA AND DIAMOND DRUGS, INC

This agreement is entered into between the County of Tehama, through its Sheriff's Office, ("County") and Diamond Drugs, Inc. ("Contractor") for the purpose of providing pharmacy services and related pharmaceutical support for incarcerated persons at the Tehama County Jail. The parties intend that services under this Agreement be furnished in a timely, lawful, clinically appropriate, and professionally responsible manner so as to support constitutionally adequate access to medically necessary medications and pharmacy services for incarcerated persons, and to reduce the risk that any act, omission, delay, denial, interruption, or deficient performance in connection with the need for such services or the actual provision of such services will result in the deprivation of rights protected by the Eighth Amendment or Fourteenth Amendment to the United States Constitution.

1) RESPONSIBILITIES OF CONTRACTOR

During the term of this agreement, Contractor shall provide medically necessary pharmacy services to those incarcerated at the Tehama County Jail as set forth in the responsibilities and scope of work attached hereto, as Exhibit B, C, D and E.

Notwithstanding Exhibits B – E, Contractor represents, warrants, and covenants that: (a) it has the experience, systems, staffing, policies, procedures, and professional oversight necessary to provide the services required under this Agreement for a correctional setting; (b) it will use only appropriately trained and qualified personnel, including pharmacists holding all California licenses, registrations, and authorities required for the services assigned to them; (c) it will provide sufficient pharmacist oversight and consultation to support safe, lawful, and timely medication services; and (d) it will maintain written policies and procedures consistent with applicable law for medication procurement, review, dispensing, delivery, storage, security, accountability, recalls, error reporting, adverse-event response, and continuity of medication therapy. Contractor shall ensure that controlled substances and other dangerous drugs are handled, secured, documented, transported, dispensed, reconciled, wasted, returned, and destroyed in strict accordance with California law, including applicable provisions of California Code of Regulations, Title 15, and all other applicable federal, state, and local legal

requirements. Contractor shall cooperate with County, the health authority, and authorized regulators in connection with inspections, audits, incident reviews, utilization reviews, medication-accountability reviews, and legally required reporting, and shall promptly provide records and information reasonably necessary to verify compliance, subject to applicable confidentiality laws. Contractor shall immediately notify County of any medication error, diversion, suspected diversion, loss, theft, discrepancy, interruption in service, supply shortage, data/reporting failure, or other event that has materially affected or may materially affect patient care, controlled-substance accountability, or Contractor's legal compliance obligations under this Agreement. Contractor acknowledges that incarcerated persons are dependent upon timely access to medically necessary pharmacy services and medications, and Contractor shall perform the services in a manner intended to avoid unreasonable delay, interruption, or denial of medically necessary medications. Nothing in this Agreement authorizes County to direct or control Contractor's independent professional judgment; however, Contractor shall perform its services in a manner consistent with applicable standards of care and with the intent that the County's custody and healthcare operations not be carried out in a manner that causes or contributes to unconstitutional denial of, interference with, or deliberate indifference or objectively unreasonable disregard toward serious medical needs of incarcerated persons.

2) RESPONSIBILITIES OF THE COUNTY

County shall compensate Contractor for said services pursuant to Section 3 and 4 of this agreement.

3) COMPENSATION

Contractor shall be paid in accordance with the rates set forth in the Fee Schedule, attached hereto as Exhibit "B, C, D, and E", after satisfactorily completing the duties described in this Agreement. The Maximum Compensation payable under this Agreement shall not exceed $500,000.00. Contractor shall not be entitled to payment or reimbursement for any tasks or services performed except as specified herein. Contractor shall have no claim against County for payment of any compensation or reimbursement, of any kind whatsoever, for any service provided by Contractor after the expiration or other termination of this Agreement. Contractor shall not be paid any amount in excess of the Maximum Compensation amount set forth above, and Contractor agrees that County has no obligation, whatsoever, to compensate or reimburse Contractor for any expenses, direct or indirect costs, expenditures,

or charges of any nature by Contractor that exceed the Maximum Compensation amount set forth above. Should Contractor receive any such payment it shall immediately notify County and shall immediately repay all such funds to County. This provision shall survive the expiration or other termination of this Agreement.

4) BILLING AND PAYMENT

Contractor shall submit an invoice for the flat fee amount to County within thirty (30) days after service has been completed to the reasonable satisfaction of County. County shall make payment of all undisputed amounts within 30 days of receipt of Contractor's invoice.

5) TERM OF AGREEMENT

This agreement shall commence on July 1, 2026, and shall terminate June 30, 2027, unless terminated in accordance with section 6 below.

6) TERMINATION OF AGREEMENT

If Contractor fails to perform his/her duties to the satisfaction of the County, or if Contractor fails to fulfill in a timely and professional manner his/her obligations under this agreement, or if Contractor violates any of the terms or provisions of this agreement, then the County shall have the right to terminate this agreement effective immediately upon the County giving written notice thereof to the Contractor. Either party may terminate this agreement on 30 days' written notice. County shall pay contractor for all work satisfactorily completed as of the date of notice. County may terminate this agreement immediately upon oral notice should funding cease or be materially decreased, or should the Tehama County Board of Supervisors fail to appropriate sufficient funds for this agreement in any fiscal year.

The County's right to terminate this agreement may be exercised by the Sheriff-Coroner.

7) ENTIRE AGREEMENT; MODIFICATION

This agreement for the services specified herein supersedes all previous agreements for these services and constitutes the entire understanding between the parties hereto. Contractor shall be entitled to no other benefits other than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both parties. Contractor specifically

acknowledges that in entering into and executing this agreement, Contractor relies solely upon the provisions contained in this agreement and no other oral or written representation.

8) NONASSIGNMENT OF AGREEMENT

Inasmuch as this agreement is intended to secure the specialized services of Contractor, Contractor may not assign, transfer, delegate or sublet any interest herein without the prior written consent of the County.

9) EMPLOYMENT STATUS

Contractor shall, during the entire term of this agreement, be construed to be an independent contractor and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow County to exercise discretion or control over the professional manner in which Contractor performs the services which are the subject matter of this agreement; provided always, however, that the services to be provided by Contractor shall be provided in a manner consistent with the professional standards applicable to such services. The sole interest of the County is to insure that the services shall be rendered and performed in a competent, efficient and satisfactory manner. Contractor shall be fully responsible for payment of all taxes due to the State of California or the Federal government, which would be withheld from compensation of Contractor, if Contractor were a County employee. County shall not be liable for deductions for any amount for any purpose from Contractor's compensation. Contractor shall not be eligible for coverage under County's Workers Compensation Insurance Plan nor shall Contractor be eligible for any other County benefit.

10) INDEMNIFICATION

To the fullest extent permitted by law, Contractor agrees to protect, defend, indemnify, and save harmless County and its officers, officials, employees, and volunteers from and against all claims, demands, and causes of action by Contractor's employees or third parties on account of personal injury or death or on account of property damages arising out of the work to be performed by Contractor hereunder and resulting from the negligent act or omissions of Contractor, Contractor's agents, employees, or Subcontractors. These defense and indemnity obligations shall survive the termination or completion of this agreement and are in addition to,

and not limited by, the Insurance obligations in the agreement. Contractor shall, at its own expense, defend any suit or action founded upon a claim of the foregoing.

Separately, Contractor shall also defend and indemnify County against any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board and/or any other taxing or regulatory agency against the County with respect to Contractor's "independent contractor" status that would establish a liability for failure to make social security or income tax withholding payments, or any other legally mandated payment.

11) INSURANCE

Contractor shall procure and maintain insurance pursuant to Exhibit A, "Insurance Requirements For Contractor," attached hereto and incorporated by reference.

12) NON-DISCRIMINATION

Contractor shall not employ discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

13) GREEN PROCUREMENT POLICY

Through Tehama County Resolution No. 2021-140, the County adopted the Recovered Organic Waste Product Procurement Policy (available upon request) to (1) protect and conserve natural resources, water and energy; (2) minimize the jurisdiction's contribution to pollution and solid waste disposal; (3) comply with state requirements as contained in 14 CCR Division 7, Chapter 12, Article 12 (SB 1383); (4) support recycling and waste reduction; and (5) promote the purchase of products made with recycled materials, in compliance with the California Integrated Waste Management Act of 1989 (AB 939) and SB1382 when product fitness and quality are equal and they are available at the same or lesser cost of non-recycled products. Contractor shall adhere to this policy as required therein and is otherwise encouraged to conform to this policy.

14) COMPLIANCE WITH LAWS AND REGULATIONS

All services to be performed by Contractor under this Agreement shall be performed in accordance with all applicable federal, state, and local laws, ordinances, rules, regulations, standards, orders, and professional requirements. Without limiting the foregoing, Contractor shall comply with all applicable California pharmacy laws and regulations; all applicable requirements of the California State Board of Pharmacy; all applicable provisions governing pharmacy services, medication management, and pharmaceutical management in local detention facilities, including California Code of Regulations, Title 15; all applicable requirements governing the procurement, prescribing, dispensing, packaging, labeling, delivery, administration support, storage, security, inventory, documentation, wastage, return, destruction, reconciliation, and disposal of controlled substances and other dangerous drugs; all applicable recordkeeping and reporting requirements, including any applicable controlled-substance reporting requirements; and all other applicable healthcare, correctional health, privacy, and patient-safety laws and regulations. Contractor shall immediately notify County in writing of any actual, pending, or threatened investigation, citation, disciplinary action, loss, restriction, suspension, lapse, surrender, or change in any license, permit, registration, certification, authority, or legal status that may affect Contractor's ability to perform the services in full compliance with this Agreement.

15) LAW AND VENUE

This agreement shall be deemed to be made in, and shall be governed by and construed in accordance with the laws of the State of California (excepting any conflict of laws provisions which would serve to defeat application of California substantive law). Venue for any action arising from this agreement shall be in Tehama County, California.

16) AUTHORITY

Each party executing this Agreement and each person executing this Agreement in any representative capacity, hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purposing to act.

17) NOTICES

Any notice required to be given pursuant to the terms and provisions of this agreement shall be in writing and shall be sent first class mail to the following addresses:

NOTICES TO COUNTY:
Tehama County Sheriff's Office
Attn: Dave Kain, Sheriff-Coroner
P.O. BOX 729
Red Bluff, CA 96080
(530) 527-7900
dkain@tehamaso.org

NOTICES TO CONTRACTOR:
Diamond Drugs, Inc
Attn: Mark J. Zilner
645 Kolter Drive
Indiana, PA 15701
(724) 349-1111 Ext 1003
mzilner@diamondpharmacy.com

INVOICES SUBMITTED TO COUNTY:
Tehama County Sheriff's Office
Attn: Accounting Division
P.O. BOX 729
Red Bluff, CA 96080
(530) 528-8979 option 1
nbrummond@tehamaso.org

GRANTS/CONTRACTS TO COUNTY:
Tehama County Sheriff's Office
Attn: Grants/Contracts
P.O. BOX 729
Red Bluff, CA 96080
(530) 528-8979 option 2
jcrane@tehamaso.org

Notice shall be deemed to be effective two days after mailing.

18) NON-EXCLUSIVE AGREEMENT:

Contractor understands that this is not an exclusive agreement, and that County shall have the right to negotiate with and enter into agreements with others providing the same or similar services to those provided by Contractor, or to perform such services with County's own forces, as County desires.

19) STANDARDS OF THE PROFESSION

Contractor agrees to perform its duties and responsibilities pursuant to the terms and conditions of this agreement in accordance with the standards of the profession for which Contractor has been properly licensed to practice.

20) LICENSING OR ACCREDITATION

Contractor shall, at its sole cost and expense, maintain throughout the term of this Agreement all licenses, permits, registrations, certifications, and approvals required to lawfully perform the

services under this Agreement in and for the State of California. Without limiting the foregoing, Contractor shall ensure that any pharmacy facility, including any out-of-state or nonresident pharmacy furnishing, dispensing, shipping, mailing, or otherwise delivering medications into California under this Agreement, holds all California licenses and approvals required by law and remains in good standing at all times. Contractor further warrants that all pharmacists and other licensed personnel performing professional services under this Agreement, supervising such services, or exercising responsibility for California operations are duly licensed, registered, and authorized under California law for the functions they perform, and that Contractor shall not assign any individual to perform services beyond the scope permitted by that individual's California licensure, registration, or legal authority.

21) RESOLUTION OF AMBIGUITIES

If an ambiguity exists in this Agreement, or in a specific provision hereof, neither the Agreement nor the provision shall be construed against the party who drafted the Agreement or provision.

22) NO THIRD PARTY BENEFICIARIES

Neither party intends that any person shall have a cause of action against either of them as a third party beneficiary under this Agreement. The parties expressly acknowledge that is not their intent to create any rights or obligations in any third person or entity under this Agreement. The parties agree that this Agreement does not create, by implication or otherwise, any specific, direct or indirect obligation, duty, promise, benefit and/or special right to any person, other than the parties hereto, their successors and permitted assigns, and legal or equitable rights, remedy, or claim under or in respect to this Agreement or provisions herein.

23) HAZARDOUS MATERIALS

Contractor shall provide to County all Safety Data Sheets covering all Hazardous Materials to be furnished, used, applied, or stored by Contractor, or any of its Subcontractors, in connection with the services on County property. Contractor shall provide County with copies of any such Safety Data Sheets prior to entry to County property or with a document certifying that no Hazardous Materials will be brought onto County property by Contractor, or any of its Subcontractors, during the performance of the services. County shall provide Safety Data Sheets for any Hazardous Materials that Contractor may be exposed to while on County property.

24) HARASSMENT

Contractor agrees to make itself aware of and comply with the County's Harassment Policy, TCPR §8102: Harassment, which is available upon request. The County will not tolerate or condone harassment, discrimination, retaliation, or any other abusive behavior. Violations of this policy may cause termination of this agreement.

25) COUNTERPARTS, ELECTRONIC SIGNATURES – BINDING

This agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each Party of this agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act (("CUETA") Cal. Civil Code §§ 1633.1 to 1633.17), for executing this agreement. The Parties further agree that the electronic signatures of the Parties included in this agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among Parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the Parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code. Facsimile signatures or signatures transmitted via pdf document shall be treated as originals for all purposes.

26) EXHIBITS

Contractor shall comply with all provisions of Exhibits A, B, C, D, and E attached hereto and incorporated by reference. In the event of a conflict between the provisions of the main body of this Agreement and any attached Exhibit(s), the main body of the Agreement shall take precedence.

<<Signature Page to Follow Immediately>>

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the day and year set forth below.

COUNTY OF TEHAMA

Date: _____

_____
Sheriff-Coroner

Date: _____

_____
Chairman, Board of Supervisors

DIAMOND DRUGS, INC

Date: 6/15/2026

_____
Authorized Agent

103583
Vendor Number

20321-04-53191
Budget Account Number

cadams@diamondpharmacy.com
Vendor/Contractor Email Address

(724) 349-1111 Ext 1036
Vendor/Contractor Phone Number

Exhibit A

INSURANCE REQUIREMENTS FOR CONTRACTOR

Contractor shall procure and maintain, for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work described herein and the results of that work by Contractor, his/her agents, representatives, employees or subcontractors. At a minimum, Contractor shall maintain the insurance coverage, limits of coverage and other insurance requirements as described below.

Commercial General Liability (including operations, products and completed operations) $1,000,000 per occurrence for bodily injury, personal injury and property damage. If coverage is subject to an aggregate limit, that aggregate limit will be twice the occurrence limit, or the general aggregate limit shall apply separately to this project/location.

Automobile Liability

Automobile liability insurance is required with minimum limits of $1,000,000 per accident for bodily injury and property damage, including owned and non-owned and hired automobile coverage, as applicable to the scope of services defined under this agreement.

Workers' Compensation

If Contractor has employees, he/she shall obtain and maintain continuously Workers' Compensation insurance to cover Contractor and Contractor's employees and volunteers, as required by the State of California, as well as Employer's Liability insurance in the minimum amount of $1,000,000 per accident for bodily injury or disease.

Professional Liability (Contractor/Professional services standard agreement only)

If Contractor is a state-licensed architect, engineer, contractor, counselor, attorney, accountant, medical provider, and/or other professional licensed by the State of California to practice a profession, Contractor shall provide and maintain in full force and effect while providing services pursuant to this contract a professional liability policy (also known as Errors and Omissions or Malpractice liability insurance) with single limits of liability not less than $1,000,000 per claim and $2,000,000 aggregate on a claims made basis. However, if

coverage is written on a claims made basis, the policy shall be endorsed to provide coverage for at least three years from termination of agreement.

If Contractor maintains higher limits than the minimums shown above, County shall be entitled to coverage for the higher limits maintained by Contractor.

All such insurance coverage, except professional liability insurance, shall be provided on an "occurrence" basis, rather than a "claims made" basis.

Endorsements: Additional Insureds

The Commercial General Liability and Automobile Liability policies shall include, or be endorsed to include "Tehama County, its elected officials, officers, employees and volunteers" as an additional insured.

The certificate holder shall be "County of Tehama."

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions of $25,000 or more must be declared to, and approved by, the County. The deductible and/or self-insured retentions will not limit or apply to Contractor's liability to County and will be the sole responsibility of Contractor.

Primary Insurance Coverage

For any claims related to this project, Contractor's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees or volunteers shall be excess of Contractor's insurance and shall not contribute with it.

Coverage Cancellation

Each insurance policy required herein shall be endorsed to state that "coverage shall not be reduced or canceled without 30 days' prior written notice certain to the County."

Acceptability of Insurers

Contractor's insurance shall be placed with an insurance carrier holding a current A.M. Best & Company's rating of not less than A:VII unless otherwise acceptable to the County. The County

reserves the right to require rating verification. Contractor shall ensure that the insurance carrier shall be authorized to transact business in the State of California.

Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance that meets all the requirements stated herein.

Material Breach

If for any reason, Contractor fails to maintain insurance coverage or to provide evidence of renewal, the same shall be deemed a material breach of contract. County, in its sole option, may terminate the contract and obtain damages from Contractor resulting from breach. Alternatively, County may purchase such required insurance coverage, and without further notice to Contractor, County may deduct from sums due to Contractor any premium costs advanced by County for such insurance.

Policy Obligations

Contractor's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

Verification of Coverage

Contractor shall furnish County with original certificates and endorsements effecting coverage required herein. All certificates and endorsements shall be received and approved by the County prior to County signing the agreement and before work commences. However, failure to do so shall not operate as a waiver of these insurance requirements.

The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

Exhibit B

Diamond Pharmacy Services

Pricing Proposal

To the Tehama County Sheriff's Office and Probation Department

September 3, 2025

Each patient prescription and stock piece is billed as follows:

Brand Rx Medications: Actual Acquisition Cost (AAC) plus 5% plus a dispensing fee of $6.95

Generic Rx Medications: Actual Acquisition Cost (AAC) plus 15% plus a dispensing fee of $6.95

OTC Medications: Actual Acquisition Cost (AAC) plus 15% plus a dispensing fee of $6.95

Regarding the Above Price

- Actual Acquisition Cost (AAC) is Diamond's direct upfront wholesaler medication cost at the time of dispensing on patient specific prescriptions and stock medications
- Maintenance medications are dispensed in a routine 30-day supply
- Acute medications are dispensed in the quantity as written by the prescriber up to a 30-day supply
- Patient specific prescriptions and prescription stock oral solids are dispensed in 30-count blister cards with one (1) unit per bubble whenever possible and not contraindicated by the manufacturer. OTC stock may be purchased in the original manufacturer bottle. Non-oral solid stock medications are distributed as the individual purchase quantity
- All rates are based on Diamond being Tehama County's exclusive pharmacy provider (other than those medications sourced locally for urgent needs) for medication dispensing and pharmacy program management services

The Above Bid Rate Includes

- Patient specific prescription dispensing, pharmacy benefit management, stock distribution services, and standard delivery of medication to a single delivery location at Tehama County from Diamond
- A Diamond pharmacist serving as the primary contact and account manager
- Pharmacist participation in P&T meetings via teleconference or webinar, if requested
- 24-hour a day, 7-day a week, and 365-day a year (24/7/365) telephone consulting
- Medication cart(s) are provided on loan for the duration of the contract (when all medications are purchased from Diamond) if current carts cannot be purchased, are unsafe, or have fallen into a state of disrepair as determined by Diamond. If providing carts, the model, type, and number of carts will be based on the facility census and at the discretion of Diamond
- A fax machine is provided on loan for the duration of the contract unless you use an online ordering program. Model and number of fax machine(s) based on facility size and as determined by Diamond
- Replacement toner may be purchased from Diamond or elsewhere at Tehama County's expense

- Accurate and meaningful monthly, routine, and ad hoc reports
- Diamond Cost Benefit to Tehama County: No additional software charges for electronic ordering and electronic medication administration records (eMARs) while utilizing our Sapphire computerized physician order entry (CPOE) and eMAR solution when all orders are submitted via Sapphire and all medications are purchased from Diamond
- No additional charges for Sapphire CPOE/eMAR routine software updates, initial jail management system (JMS) interfacing, and 24/7 IT support. XXXX will be responsible for charges related to appropriate hardware, IndeTrust USB EPCS token(s) (for electronic prescribing of controlled substances), and internet access
- No additional charges for Sapphire CPOE/eMAR initial training. Initial training consists of virtual support by a trained Sapphire Implementation Specialist for a period of two (2) hours the week before eMAR go-live. Additional training can be requested at the following rates: $75.00 per hour for virtual training; and onsite training is billed at $3,500 per trainer per week (40 hours over 5 days) plus expenses, or $700 per day plus expenses.
- Access to Diamond's free web-based electronic reconciliation (medication check-in and credit) program
- Access to Diamond's free web-based Online Reporting Program (ORP) and utilization dashboard
- One handheld tethered scanner provided on loan at no charge to be used for electronic medication reconciliation (check-in) and medication return processing, if requested
- Should the state Board of Pharmacy or other regulatory agencies prohibit Diamond from providing any products or services at no charge, we will provide these services as a pass-through charge and renegotiate the bid rate, if necessary

Additionally

- If Tehama County seeks a comprehensive electronic health record (EHR)/electronic medical record (EMR) solution, Diamond offers Sapphire EMR/EHR at a separate negotiable price
- For any pharmacy interfaces, including those for prescription transmission, with EMRs/EHRs other than Sapphire, or third-party vendors, Diamond will be responsible only for standard interface charges and standard programming required on Diamond's end of the interface provided the requirements are in HL7 version 2.3 or NCPDP XML accepted standards. Any other interfaces or requirements beyond these and other currently established specifications and transmission fee charges will be mutually agreed upon and billed as a pass-through charge. Interfacing as well as any other costs with automated dispensing machines are outside the scope of this agreement and will be negotiated separately.
- In the event an EHR/EMR, JMS company, switch company, or any other company charges a transmission, submission, or other fee or charge, it will be billed as a pass-through charge
- Diamond will retain and reserves all rights, title, use, control, interest in and ownership of its assets including, but not limited to, its software, reporting, packages, and user documentation; operations, procedures, and strategies; formulary and clinical services; manufacturer, wholesaler, group purchase, and vendor contracts and resultant data and information; patient, drug dispensing claims, and drug utilization information; trademarks and service marks

- Backup pharmacy services will be billed as a pass-through charge at the contracted backup pharmacy's rate—as billed through a pharmacy benefit management (PBM) company—plus the backup pharmacy's delivery charge or on-call charge, or the taxi or courier charge, if applicable
- Inspections, provided by or coordinated by Diamond, are billed as a pass-through charge for time and travel; or, as invoiced to Diamond if provided by a local consultant pharmacist
- If ever needed, durable medical equipment (DME) and medical supplies are billed at Diamond's correctional pricing, and prices will be quoted on a case-by-case basis, when requested and may be require shipping to be billed as a pass-through cost on select items
- When needed, specialty pharmaceutical items - those items that are not available through normal wholesale channels without manufacturer or FDA program authorization or that must be ordered through specialty channels, drop shipped, and/or that require pharmacist or other intervention to procure, such as, but not limited to plasma products, factor products, specialty vaccines, medications with REMS requirements, limited distribution medications, and chemotherapy agents are invoiced at the price charged to Diamond by our wholesaler or from the specialty pharmacy plus two-hundred and fifty ($250) dollars per prescription
- When needed, compounded IV Medications – those medications that are compounded by a Diamond IV Specialist or that are prepared by a Diamond IV Specialist in kits (with dry powder vials and reconstitution liquids) for infusion at the facility are billed at the Average Wholesale Price (AWP) per ingredient as published by Medi-Span, plus five-dollars ($5.00) per piece
- When needed, stock IV medications are billed at Diamond's AAC at the time of dispensing plus the then current dispensing fee per piece
- When needed, non-sterile compounded medications will be billed at Diamond's Actual Acquisition Cost per ingredient plus compounding labor plus twenty-five dollars ($25.00) per piece
- Optional Service: Non-formulary Alternative Treatment Recommendations (ATRs) are an enhanced clinical service beyond the scope of this agreement and will be provided with appropriate access to the patients' full medication chart, at a rate of three hundred and fifty dollars ($350) per facility code per month, if requested. Tehama will have the option to select which facilities may benefit from ATRs
- Optional Service: Patient care plan development and virtual pharmacy consultations, if requested will be provided at a rate of one hundred and twenty-five dollars ($125.00) per care plan. Virtual pharmacy consultations will be provided at a rate of ($125.00) per hour with a one hour minimum, if requested
- Optional Baggie Strip Packaging: Strip packaging is an optional solution provided by Diamond at a separately negotiated rate based on project specifications
- Optional Automated Dispensing Machines: Automated onsite dispensing is an optional dispensing solution provided by Diamond at a separately negotiated rate based on project specifications and Board of Pharmacy approval
- Diamond will work with any covered entity to establish and manage a 340B program and will negotiate an agreement directly with the entity outside the scope of this agreement. Any medications moved to a 340B program during the term of this agreement, must be mutually agreed upon by both parties and may result in a higher base dispensing fee.
- If any medications are requested to be moved off-contract from a source other than Diamond during term of this agreement, it will be upon mutual agreement of Tehama County and Diamond and a higher base dispensing fee will be negotiated

- If the services of a reverse distributor are needed for the disposition of controlled substances or other medications or drug devices, those charges are at Tehama County's expense through a direct contract with Tehama County and the reverse distributor
- If the services of a waste company become necessary for the disposition of hazardous and non-hazardous pharmaceutical waste, those charges are at Tehama County's expense a through direct contract with Tehama and the waste company
- Shipping costs are included as part of our bid rate. Diamond utilizes a preferred shipping partner, if a common carrier other than our preferred shipping partner is requested, or if deliveries are required to multiple locations within a correctional complex, or if medications are shipped to correctional institutions other than to Tehama County, those shipping costs are billed a pass-through charge.
- Any common carrier or courier fuel charges billed to Diamond will be invoiced to Tehama County as a pass-through cost, without any additional markup from Diamond, on that month's billing cycle.
- Tehama County is responsible for damaged or lost Diamond equipment provided on loan
- In addition to maintaining a drug formulary, Diamond shall manage all pharmaceutical expenditures, be in control of the prescription claims, and exclusively receive any subsequent discounts, incentives, and remunerations generated due to these services provided. As such, Tehama County shall not receive, directly or indirectly, any rebates, discounts, price concessions, or other remunerations for any pharmaceuticals or products supplied by Diamond or its partners under this Agreement or any other providers.

Credit on Returns

Diamond will provide credit on oral solid medications in full and partial blister cards at one hundred percent (100%) of the actual acquisition cost of the medication at the time of dispensing less a one dollar and fifty cent ($1.50) processing fee per returned card.

When and where permitted by the State Board of Pharmacy and the U.S. Food and Drug Administration (FDA), Diamond offers credit on oral solid medications in full and partial blister cards returned to us, provided the medications:

- Were originally purchased from Diamond
- Remain in their original sealed blister packs
- Have been stored under proper conditions
- Are not defaced or have been adulterated
- Are not within 120 days of expiration
- Are returned within 180 days of the date dispensed by Diamond
- Are packed as a single dose full tablet or capsule per blister
- Have not been released to the inmate population or labeled/dispensed as Keep-on-Person
- Are not controlled substance medications
- Are not refrigerated items
- Are not dispensed in strip packaging
- Are not specialty, REM's, or limited distribution medications
- Have not been billed to a private insurance, third party, USM, ICE, 340B, or Medicaid

Diamond offers credit on full and partial blister cards.

Diamond is responsible for ground shipping costs for all returned medications and provides your facility(ies) with prepaid, preaddressed FedEx or UPS return labels. These labels are simply affixed to the return box and handed to the FedEx or UPS delivery driver during their normal pickup/delivery to your facility(ies). All return procedures are reviewed during facility orientation and transition.

In 2024, Diamond provided $29.8 million in credit to our customers.

Controlled substance medications and opened partial stock medications cannot be credited per federal regulations. Credits are issued on medications based upon the professional judgment of a Diamond pharmacist and do not exceed the current market value of the medication. Liquids, injections, topicals, medications dispensed in vials, medications dispensed in strip packaging, medications dispensed in original manufacturer unit dose packaging, and inhalers are not eligible for credit. Blister cards that are dispensed with half tablets or with more than one single unit per individual bubble of the blister card are not eligible for return. Oral solid medications dispensed as Brand Medically Necessary or Dispense as Written will be credited at the actual acquisition cost of the generic equivalent. Brand name medications will not be eligible for credit upon return to Diamond once a generic equivalent has come to market or has been approved by the FDA.

Oral solid medications returned in sealed manufacturer bottles will be eligible for credit in accordance with the policy above. Credit will only be issued on medications that Diamond currently stocks and can be redistributed to other clients for administration prior to expiring. Diamond will abide by all current and future Board of Pharmacy and Federal provisions regarding medication reuse and will only credit medications that are permitted per reuse, these regulations will automatically amend what is proposed in this agreement. Returns received at Diamond, during the term of the contract, by the 15th of each month will be credited on the next invoice for that calendar month. Credit memos will be deducted from the payment of the oldest outstanding invoices. Medications ineligible for credit will not be returned. If at any point Tehama County's service with Diamond ends, returns received within 15 days after the service end date will be credited according to product eligibility requirements and our credit policy herein.

Payment Terms

- Invoicing will occur monthly. Payment shall be made by check or EFT (Electronic Funds Transfer in the form of ACH or Wire) from Tehama County to Diamond within thirty days of receipt of invoice by Tehama County. A finance charge of one and one-half percent (1.5%) per month will be charged on all amounts received thirty days past the end of the billing cycle
- Hepatitis C medications are invoiced twice monthly and payment terms are net 30-days
- Tehama County is responsible for all applicable sales, use, lease, ad valorem, and any other tax that may be levied or assessed by reason of this transaction, unless Tehama County provides a tax exemption certificate (blanket or transaction specific) to Diamond in a timely manner
- Payment by credit card or purchase card will be assessed a three percent (3%) convenience fee

- Diamond's dispensing fees (base, specialty, compounds, IV, ATRs, etc.), and return processing fees, will remain fixed and firm throughout the one year contract. If the contract is extended rates will increase by 3.5% on the first day of the second contract year, and every year thereafter by 3.5%.
- Billing disputes must be requested within thirty days from the time the invoice was received by Tehama County. Any items not in dispute are required to be paid and are not to be withheld
- In the event that local, state, or federal laws, rules, or regulations change that affect the services offered either operationally or financially, the parties shall work together in good faith to negotiate new rates
- Services and programs outside the specifications of this document, including, but not limited to, prescriptions billed via Medicaid, 340B, etc., will have any additional costs, management fees, or dispensing fees, negotiated in good faith between Tehama County and Diamond for the provision of those unique services that are not listed herein.

Exhibit C

Tehama County

Pharmacy Contract Pricing Sheet

Contractor Name: Diamond Pharmacy Services
RFP Number: Pharmacy Services & Medical Supplies- Sheriff's Office/Probation Department
Date: September 3, 2025

*Please see our bid sheet for complete pricing information

A. Pricing Structure (non-Medi-Cal eligible)

1. Medication Costs

All medications will be provided at actual acquisition cost (AAC) as invoiced by the wholesaler/manufacturer. Pricing will be based on the most recent purchase price at the time of order fulfillment.

Markup:

- Cost Plus 5-15 % (To be proposed by the bidder) *Please see our bid sheet for full details.

2. Delivery Fees

Delivery fees will be assessed based on the following criteria:

- **Standard Delivery:** $0 per delivery *Our standard delivery is next-day air
- **Expedited Delivery:** $n/a per delivery
- **Emergency Delivery (Within X Hours):** $n/a per delivery *Billed at backup pharmacy's rate and delivery or courier charges may apply.
- **Bulk Delivery Discount (if applicable):** 0 %

3. Administrative Fees

Administrative fees will cover costs related to order processing, regulatory compliance, and customer service. These fees may be structured as:

- **Flat Monthly Fee:** $0 per month
- **Per Order Processing Fee:** $6.95 per order *per patient specfic prescription and stock piece
- **Percentage of Total Medication Cost:** n/a %

4. Additional Fees (If Applicable)

- **Special Handling Fees (e.g., cold chain storage, hazardous drugs):** $0 per unit
- **Restocking Fee (for returns if applicable):** $1.50 or _____%
- **Consultation Services (Pharmacist or Compliance Review):** $n/a per hour

*Pharmacists are available for phone consults 24/7/365 at no fee. Details on quarterly inspections and enhanced clinical servcies can be found in our bid sheet.

Volume Discount Structure (If Available)

Monthly Spend Threshold	Discount % Applied
$0 - $10,000	n/a %
$10,001 - $50,000	n/a %
$50,001+	n/a %

Rebate and Incentive Programs (If Available)

- **Rebates for Early Payments:** n/a %
- **Incentives for High-Volume Orders:** n/a %

B. 90 Day Pre-Release Meds

1. Delivery Fees

Delivery fees will be assessed based on the following criteria:

- **Standard Delivery: $**0 **per delivery** *Our standard delivery is next-day air
- **Expedited Delivery: $**n/a **per delivery**
- **Emergency Delivery (Within X Hours): $**n/a **per delivery** *Billed at backup pharmacy's rate and delivery or courier charges may apply.
- **Bulk Delivery Discount (if applicable):** n/a **%**

2. Administrative Fees

Administrative fees will cover costs related to order processing, regulatory compliance, and customer service. These fees may be structured as:

- **Flat Monthly Fee: $**0 **per month**
- **Per Order Processing Fee: $**6.95 **per order** *per patient specfic prescription and stock piece
- **Percentage of Total Medication Cost:** n/a **%**

3. Additional Fees (If Applicable)

- **Special Handling Fees (e.g., cold chain storage, hazardous drugs): $**0 **per unit**
- **Restocking Fee (for returns if applicable): $**n/a **or** _____ **%**
- **Consultation Services (Pharmacist or Compliance Review): $**n/a **per hour**

*Pharmacists are available for phone consults 24/7/365 at no fee. Details on quarterly inspections and enhanced clinical services can be found in our bid sheet.

Exhibit D

C. REQUEST FOR PROPOSAL (RFP) PRICING SHEET
Medical Supplies

Vendor Information:

- **Company Name:** Diamond Pharmacy Services
- **Contact Person:** Jennifer Pittore
- **Phone Number:** 800.882.6337 x 1038
- **Email:** japittore@diamondpharmacy.com
- **Address:** 645 Kolter Drive Indiana, PA 15701

Pricing Table

Item No.	Description	Unit of Measure	Unit Price ($)	Bulk Pricing (if applicable)	Estimated Quantity	Total Price ($)
1	[Example: Surgical Masks]	Box (50 pcs)	____	____	____	____
2	[Example: Nitrile Gloves]	Box (100 pcs)	____	____	____	____
3	[Example: Syringes (5ml)]	Each	____	____	____	____
4	[Example: IV Solution (500ml)]	Bottle	____	____	____	____
5	[Example: Disposable Gowns]	Each	____	____	____	____
6	[Example: Face Shields]	Each	____	____	____	____
7	[Example: Thermometers]	Each	____	____	____	____
8	[Additional Items]	[Specify]	____	____	____	____

This checklist outlines commonly ordered medical supplies for correctional healthcare settings. It is intended to support procurement planning, ensure continuity of care, and maintain compliance with correctional health standards.

Please see Diamond's attached pricing table of commonly ordered medical supplies for correctional healthcare settings. We have included basic pricing for items from the checklist inserted into the RFP via Amendment 1, along with miscellaneous items also common to corrections health settings.

Pricing Table						
ITEM NO	**Vendor Catalog Number**	**Description**	**Unit Measure**	**Unit Price**	**ESTIMATED QTY**	**TOTAL PRICE**
GLOVES						
1	30352	GLOVES - NITRILE GLOVES, POWDER FREE, MEDIUM, 100/BX	BX	$4.25		
2	30353	GLOVES - NITRILE GLOVES, POWDER FREE, LARGE, 100/BX	BX	$4.25		
3	30354	GLOVES - NITRILE GLOVES, POWDER FREE, X-LARGE, 100/BX	BX	$4.25		
4	10111	GLOVES - LATEX EXAM GLOVES, POWDER FREE, MEDIUM, 100/BX	BX	$4.00		
5	10111	GLOVES - LATEX EXAM GLOVES, POWDER FREE, LARGE, 100/BX	BX	$4.00		
6	10111	GLOVES - LATEX EXAM GLOVES, POWDER FREE LARGE, 100/BX	BX	$4.00		
WOUND CARE SUPPLIES						
7	22082000	GAUZE PADS 2" X 2" GAUZE PADS, NOT STERILE, 200/BX	BX	$1.22		
8	44107	BANDAIDS - ROUND SPOTS, 7/8", 50/BOX	BX	$1.18		
9	3602	BANDAIDS - 1X3" PLAST. STRIPS, 100/BOX	BX	$1.86		
10	16-4811	BANDAIDS - FABRIC ONLY 1"X 3", 100/BX	BX	$3.76		
11	COV 44101	BAND-AID CURITY FLEX 1X3 50/BX FABRIC	BX	$2.98		
12	441211	GAUZE PADS STERILE 2 " X 2", 50/BX	BX	$3.00		
13	441217	GAUZE PADS 4" X 4", NON-STERILE GAUZE, 200/PK	PK	$3.07		
14	16-4250	ABD PADS 5" X 9" STERILE 20/BX	BX	$7.00		

15	7198D	ABD PADS 8X10 DERMACEA 18/BX	BX	$4.68		
16	44100	BANDAIDS - CURITY FLEX 3/4" X 3", 100/BX	BX	$1.21		
17	16-4817	BANDAIDS - EXTRA LARGE, 2"X4", FABRIC ONLY, 50/BOX	BX	$9.40		
18	16-4818	BANDAIDS - FINGERTIP BANDAIDS, .7"X2"", 100/BX	BX	$8.90		
19	441001	GAUZE PADS - STERILE 4" X 4", 25/BX	BX	$3.07		
20	441500	GAUZE STRETCH 2"X4.1 N/S 12/PK	PK	$1.68		
21	441501	GAUZE STRETCH 3"X4.1 N/S 12/BG	BG	$4.20		
22	441502	GAUZE STRETCH 4"4.1 N/S 12/BG	BG	$2.76		
23	2230	GAUZE STRETCH 1" STERILE 12/BG	BG	$7.44		
24	441504	GAUZE STRETCH 2"X4.1 STERILE 12/BG	BG	$4.20		
25	441505	GAUZE STRETCH 3"X4.1 STERILE 12/BG	BG	$4.68		
26	441506	GAUZE STRETCH 4"X4.1 STERILE 12/BG	BG	$5.16		
27	1961	TELFA PADS STERILE NON ADHESIVE 2"X3", 100/BX	BX	$13.00		
28	R1540	3M STERI-STRIP WOUND CLOSURE STRIPS, 1/8"X3", 50/BOX	BX	$47.50		
29	1050	TELFA PADS STERILE NON ADHESIVE 3"X4", 50/BX	BX	$13.00		
30	R1546	3M STERI-STRIP WOUND CLOSURE STRIPS, 1/4"x3", 50/BOX,	BX	$78.68		
31	23593-02LF	ELASTIC BANDAGES, 2" X 5.8 YDS VELCRO	RL	$0.62		
32	23593-03LF	ELASTIC ACE BANDAGE, 3" X 5.8 VELCRO	RL	$0.78		
33	23593-04LF	ELASTIC ACE BANDAGE, 4" X 5.8 VELCRO	RL	$0.98		
34	16-47310	TAPE PAPER 1"X10 YD	RL	$0.65		
35	3551	TAPE PAPER 1/2"X10	RL	$0.22		
36	7138	TAPE CLOTH CURASILK 1"	RL	$1.61		
37	7139	TAPE CLOTH CURASILK 2"	RL	$2.75		
38	3M 1530-1	TAPE MICROPORE 1 X 10YD	RL	$0.49		
39	3M 1581	COBAN WRAP 1" X 5YDS	RL	$1.24		
40	3M 3582	TEGADERM +PAD 2" X 2 3/4" 50/BOX	BX	$25.00		
41	COV 441001	GAUZE SPONGE 4X4 STERILE 8 PLY 25/BX	BX	$2.25		
42	COV 441217	GAUZE SPONGE 4X4 NONSTERILE 8PLY 200/PK	PK	$3.07		
43	COV 441502	GAUZE STRETCH 4" X 4.1 YD NON-ST 12/BG	BG	$2.76		
44	COV 7540	TELFA ISLAND 4 X 5 ADHESIVE DRES 25/BX	BX	$1.30		
45	COV 8884433605	XEROFORM PETROLATUM DRESSING 5X9	EA	$1.81		
46	DRM 00525E	DERMAGINATE AG 4" X 5" SILVER ALGINATE	EA	$7.33		
47	MCK 37-6270	SODIUM CHLORIDE 250ML IRRIGATION	BT	$2.28		
48	QC 95895	SALINE WOUND WASH 7.4OZ SPRAY	EA	$7.83		

49	MW-APM	ALCOHOL PREP, PADS, 2-PLY, 3" X 1-3/16", STERILE, 200/BOX	BX	$2.69		
		PILL CRUSHER/CUTTER/CUPS				
50	PC1000	PILL CRUSH POUCH SILENT NIGHT 20/BX	BX	$51.13		
51	SK-0500-LMP	PILL CRUSHER SILENT KNIGHT	EA	$158.43		
52	63-6341	PILL CUTTER	EA	$6.03		
53	23087	PILL COUNTER	EA	$30.48		
54	4258	1 OZ. MEDICINE CUPS, GRADUATED, 100/PKG	SL	$0.95		
55	4255	PLASTIC CUPS, 5 OZ., 100/PKG	SL	$2.59		
56	NON05003BAR	CUP PAPER 3OZ WAX COATED	SL	$7.10		
		TEST				
57	ASC CDOA-7145	DRUG TEST PRECISION CUP 14 PANEL WITH FENTANYL MARKER 25/CS	CS	$129.60		
58	DISPDUD6144N	DRUG TEST 14 PANEL DISCOVER CUP 25/CS	CS	$108.00		
59	WFT-25	DRUG TEST FENTANYL DIP STRIPS 25/CS	CS	$17.28		
		PERSONAL PROTECTIVE EQUIPMENT				
60	GDF-01	FACE SHIELD DISPOSABLE 10/BG	BG	$17.29		
61	2141	ISOLATION GOWN YELLOW 5/BG	BG	$2.59		
62	2201	MASK EARLOOP PROCEDURE BLUE 50/BX	BX	$3.84		
63	ADC 4053	CPR POCKET RESUSCITATOR MASK W/ CASE	EA	$17.38		
		SUTURE KITS AND STERI STRIPS				
64	4521	SUTURE REMOVAL KIT STERILE	EACH	$0.68		
65	82768	SUTURE TRAY	EACH	$14.59		
66	3521	SECURE STRIPS 1/8" X 3"	PK	$0.85		
67	3524	SECURE STRIPS 1/4" X 4"	PK	$0.82		
68	3525	SECURE STRIPS 1/2" X 4"	PK	$0.92		
69	BUS 726	SUTURE REMOVAL KIT	CS	$188.50		
70	MCK 16-63810	SCALPEL DISPOSABLE #10 10/BX NON-SAFETY CLASSIC GRIP	BX	$1.14		
		MONITORING EQUIPMENT				
71	WA 52434-U	OTOSCOPE SPECULA DISP 4.25MM FOR MACROVIEW/DIAGNOSTIC OTOSCOP	SL	$1.97		
72	WA DS44-11CB	BLOOD PRESSURE DURASHOCK ANEROID	EA	$154.08		
73	WA REUSE-11	BLOOD PRESSURE CUFF ADULT 25CM TO 34CM	EA	$34.14		
74	06000-200	TYMPANIC EAR THERMOETER BRAN THERMOSCAN	EA	$282.20		
75	06000-005	TYMPANIC EAR PROBE COVER 20/PK	PK	$16.89		
76	HOM R3H01P-450	STRIPS TRUE METRIX PRO	BX	$18.59		

77	RE4H01P-40	TRUE METRIX PRO GLUCOMETER	EACH	REQUESTED W/STRIP PURCHASE		
		COLLECTION SUPPLIES				
78	1338	NASOPHARYNGEAL COLLECTION SWAB 5-1/2 LENGTH STERILE 50/BX	BX	$43.27		
79	4254	SPECIMEN CUPS STERILE 4OZ.	EA	$0.19		
		OBSERVATION SUPPLIES				
8	97270	DRAPE SHEET STERILE 18X26	EA	$0.30		
81	18-10847	PATIENT EXAM GOWN ONE SIZE FITS MOST 50/CS	CS	$31.08		
82	DYN 4482	EXAM TABLE PAPER 21"X 225 SMTH 12/cs	CS	$44.64		
		DISINFECT				
83	Q55172	SANI-CLOTH SUPER WIPE 160/TUB	TB	$9.29		
84	RAC74828CT	LYSOL, 19 Surface Disinfectant Professional Lysol® Alcohol Based Aerosol Spray Liquid 19 oz. Can Crisp Linen Scent NonSterileOZ. AEROSOL	EA	$15.58		
85	57508	HIBICLENS, ANTISEPTIC/ANTIMICROBIAL SKIN SOAP, 8OZ.	EA	$13.31		
86	MIL 3-710	INSTRUMENT CLEANER AND LUBRICANT INTEGRA MILTEX GALLON	GL	$36.60		
87	Q89072	SANI-CLOTH PLUS, 6" X 6-3/4" GERMICIDAL HARD SURFACE WIPES, #Q89072, 160/TUB	TB	$8.01		
		SHARPS				
88	305344	SHARPS CONTAINER, 8QT RED	EA	$12.15		
89	305444	SHARPS CONTAINER, 5.4 QT	EA	$4.22		
90	305487	SHARPS CONTAINER 1.5 QT RED	EACH	$3.67		
94	MED108M	BIOHAZARD BAGS 12-16 GALLON RED 25/PK	PK	$7.19		
		MISC CAT.				
95	99465	ALCOHOL 70% ETHYL, 16 OZ.	EA	$2.02		
96	3659-12	HAND SANITIZER - PURELL HAND SANITIZER, 12 OZ PUMP BOTTLE.	EA	$7.00		
97	23-D0012	HYDROGEN PEROXIDE, 16 OZ.	EA	$1.54		
98	8884430300	PETROLEUM JELLY 3.25 OZ TUBE	EA	$2.52		
99	4312	TONGUE DEPRESSORS, REG. SIZE, 500/BX	BX	$6.91		
100	DYN 4305	COTTON TIP APPLICATOR 6" STERILE	BX	$6.00		
101	3170	COTTON BALLS NON STERILE MEDIUM 2000/BAG	BG	$10.44		
102	84273	TWEEZERS PLASTIC 4 1/2"	EA	$0.27		
103	95314	TWEEZERS -DELUXE SLANT TIP	EA	$2.29		
104	80327	EMESIS BASIN gra[jote 500 ml	EA	$0.09		

105	1308	TISSUES-FACIAL 8X7	BX	$1.11		
106	21400	TISSUES - FACIAL TISSUES 2 PLY, KLEENEX, 100 TISSUES	BX	$1.60		
107	DON TNC3299	NAIL CLIPPER TOE W/O FILE 3-1/4"	EA	$1.38		
108	FNC3275	CLIPPERS - FINGERNAIL CLIPPERS	EA	$0.50		
109	SL RDSQ	PODIATRY SPATULA ROUND/SQUARE 9"	BX	$8.54		
110	4516	INSTANT HOT PACK 5X9	EA	$0.72		
111	4518	INSTANT COLD PACKS 5X9	EA	$0.78		
112	COV 1605	UNDERWEAR SURECARE PLUS SM/MD HEAVY ABSORBENCY 20/BG	BG	$9.40		
113	COV 1615A	UNDERWEAR SURECARE PLUS LARGE HEAVY ABSORBENCY 18/BG	BG	$9.37		
114	COV 7176	UNDERPAD SIMPLICITY BASIC 23 X36 LIGHT ABSORBENCY 10/PK	PK	$2.30		
115	SHS RES091	NEBULIZER KIT W/MOUTHPIECE SMALL VOLUME	EA	$1.21		
BATTERIES						
116	GILPC1400	"C" CELL BATTERIES	EA	$0.68		
117	GILPC1300	"D" CELL BATTERIES	EA	$1.25		
118	GILPC1604	9 VOLT TRANSISTOR BATTERY	EA	$1.34		
119	99923	BATTERY QC HEARING AID A13 8PK	PK	$5.16		
120	99924	BATTERY QC HEARING AID 312 8/PK	PK	$5.16		
121	GILPC1500	BATTERY AA DURACELL 4/PK	PK	$1.50		
122	GILPC2400	BATTERY AAA DURACELL 4/PK	PK	$1.99		

Medical Supply Item	Procurement Notes / Inventory Needs
Gloves (Nitrile or Latex)	
Syringes and Needles	
Wound Care Supplies (bandages, gauze, antiseptic wipes)	
Pill Crusher/Cutter and Medication Cups	
Urine Drug Screening Kits / Cup Tests	
TB Test Supplies (PPD Tuberculin Skin Test Kits)	
Personal Protective Equipment (masks, gowns, face shields)	
Suture Kits and Steri-Strips	
Blood Pressure and Monitoring Equipment (glucose meters, thermometers)	
Specimen Collection Supplies (swabs, tubes, bags)	
Mental Health Observation Supplies (safety blankets, paper gowns)	
Disinfectants and Surface Wipes	

Additional Costs & Terms

- **Shipping & Handling Fees: $**Varies on Order
- **Delivery Lead Time:** Varies on Stock and Shipping Time
- **Minimum Order Requirement:** N/A
- **Payment Terms (e.g., Net 30, Net 60):** Net 60
- **Discounts Available:** N/A
- **Warranty (if applicable):** Manufacturer Warranty
- **Expiration Dates (if applicable):** Varies on Product

Notes & Special Instructions:

- **Please include any additional fees or charges.**
- **Pricing must be valid for at least** 60 **days from the proposal submission date.**
- **Submit supporting documentation for bulk discounts and warranties.**

E-Contract Review
Approval as to Form

Department Name: Tehama County Sheriff's Office

Vendor Name: Diamond Drugs, Inc..

Document Description: One year Agreement for pharmacy services

APPROVED AS TO FORM:

Date: 6/15/26

Office of the Tehama County Counsel
Daniel B. Klausner, Senior Deputy County Counsel

Tehama County

Agenda Request Form

File #: 26-1195 **Agenda Date:** 6/30/2026 **Agenda #:** 35.

ADMINISTRATION - Administrative Fiscal Manager Orepa Mamea

Requested Action(s)
a) TRANSFER OF FUNDS: ADMINISTRATION, B-88 - Request approval and authorization from the Chair to allow the Fiscal Manager to make budget corrections for FY 2025-26 as listed in the staff report

Financial Impact:
There is no General Fund impact for these actions; these adjustments are strictly contained within the Road Budget Unit and associated funds.

Background Information:
During the FY 2025-26 Mid-Year Budget process, certain revised documents submitted to the Road Budget were inadvertently omitted from the final approved changes. The necessary adjustments to correct this oversight are detailed below:

3011				Mid-Year Request
		Current Budget	Adjustment Needed	New Total - Final
	51010	4,297,887.00	52,839.00	4,350,726.00
	51020	417,262.00	5,137.00	422,399.00
	51021	355,103.00	4,083.00	359,186.00
	51030	1,181,773.00	13,538.00	1,195,311.00
	51031	8,964.00	105.00	9,069.00
	51050	32,760.00	640.00	33,400.00
	53250	126,239.00	200,000.00	326,239.00
	53280	3,004,810.77	(215,484.77)	2,789,326.00
		9,424,798.77	**60,857.23**	**9,485,656.00**
	460960	-	59,561.00	59,561.00
		-	**59,561.00**	**59,561.00**

County of Tehama
FY 2025-26 Mid-Year Budget Review
Worksheet

DEPARTMENT NAME:	**Tehama County Public Works**
BUDGET UNIT TITLE:	**Road**
FUND AND BUDGET UNIT NUMBERS:	**3011**

REQUESTED ADJUSTMENTS

EXPENDITURES

(1) Expenditure Account Title	Account Number	Adopted Budget Amount Including Transfers (2)	Actual Expenditures 7/1/25-12/31/25 (3)	Projected Expenditures 1/1/26-6/30/26 (4)	Estimated Under or Over Expenditures (5)	Requested Adjustment + Increases Acct - Decreases Acct (6)
Salary & Wages	51010	$ 4,460,447	$ 1,838,761	$ 2,511,965	$ 109,721	$ (109,721)
Extra Help	51011	$ -	$ 11,332	$ 23,000	$ (34,332)	$ 34,332
Overtime	51012	$ 114,500	$ 43,248	$ 105,953	$ (34,701)	$ 34,701
Pay In Lieu/Misc Payouts	51015	$ 123,391	$ 23,897	$ 109,800	$ (10,306)	$ 10,306
PERS Retirement	51020	$ 429,495	$ 178,632	$ 243,767	$ 7,096	$ (7,096)
OASDI	51021	$ 363,403	$ 143,560	$ 215,626	$ 4,217	$ (4,217)
Group Insurance	51030	$ 1,425,476	$ 592,089	$ 603,222	$ 230,165	$ (230,165)
Unemployment Insurance	51031	$ 9,397	$ 3,794	$ 5,275	$ 328	$ (328)
Deferred Comp Match	51050	$ 35,340	$ 13,931	$ 19,469	$ 1,940	$ (1,940)
Clothing & Personnel Supplies	53110	$ 54,484	$ 21,702	$ 32,961	$ (179)	$ 179
Communications	53120	$ 34,957	$ 10,800	$ 22,478	$ 1,679	$ (1,679)
Household Expense	53140	$ 55,876	$ 22,101	$ 44,380	$ (10,605)	$ 10,605
Maintenance of Equipment	53170	$ 445,768	$ 204,040	$ 236,072	$ 5,656	$ (5,656)
Maintenance Struct-Imprv-Grounds	53180	$ 15,241	$ 2,077	$ 12,223	$ 941	$ (941)
Medical/Dental Lab Supply	53190	$ 3,664	$ 206	$ 593	$ 2,865	$ (2,865)
Memberships & Dues	53200	$ 2,824	$ -	$ 2,324	$ 500	$ (500)
Office Expense	53220	$ 41,063	$ 9,415	$ 37,960	$ (6,312)	$ 6,312
Professional/Special Services	53230	$ 702,311	$ 61,904	$ 789,517	$ (149,110)	$ 149,110
Publication/Legal Notices	53240	$ 5,506	$ 1,109	$ 6,247	$ (1,850)	$ 1,850
Rent/Lease of Equipment	53250	$ 312,700	$ 13,223	$ 313,016	$ (13,539)	$ 13,539
Special Department Expense	53280	$ 2,211,873	$ 1,054,038	$ 1,735,288	$ (577,453)	$ 577,453
Shop Supplies	532801	$ 31,607	$ 6,169	$ 43,590	$ (18,152)	$ 18,152
Employee Travel/Training	53290	$ 10,359	$ 448	$ 4,247	$ 5,664	$ (5,664)
Internal Assets	53800	$ 22,150	$ -	$ 26,805	$ (4,655)	$ 4,655
Contingency	59000	$ -	$ -	$ 144,185	$ (144,185)	$ 144,185
				TOTAL REQUESTED EXPENDITURE ADJUSTMENTS		**$ 634,607**

REVENUES

(1) Revenue Account Title	Account Number	Adopted Budget Amount Including Transfers (2)	Actual Revenue Rec'd 7/1/25-12/31/25 (3)	Projected Revenue 1/1/26-6/30/26 (4)	Estimated Revenue Shortfall or Overage (5)	Requested Adjustment + Increases Acct - Decreases Acct (6)
Road Privileges & Permits	420130	$ 10,105	$ 2,375	$ 2,375	$ 5,355	$ (5,355)
State Highway Users 2104	450410	$ 1,019,965	$ 423,772	$ 601,052	$ (4,859)	$ 4,859
State Highway Users 2106	450411	$ 276,585	$ 110,356	$ 166,683	$ (454)	$ 454
State Highway Users 2105	450412	$ 1,150,256	$ 465,118	$ 683,865	$ 1,273	$ (1,273)
State Highway Users 2103	450413	$ 1,808,160	$ 860,588	$ 998,965	$ (51,393)	$ 51,393
State Highway Users SB1 RMRA	450415	$ 4,666,944	$ 2,309,002	$ 2,708,455	$ (350,513)	$ 350,513
State Disaster Relief	450580	$ 1,065,427	$ 63,429	$ 915,483	$ 86,515	$ (86,515)
State Other	450620	$ -	$ -	$ 223,745	$ (223,745)	$ 223,745
Federal Disaster Relief	450670	$ 2,246,726	$ 253,716	$ 490,292	$ 1,502,718	$ (1,502,718)
Federal Forest Reserve	450680	$ -	$ -	$ 1,200,000	$ (1,200,000)	$ 1,200,000
Federal Other	450720	$ -	$ 3,142	$ 320,000	$ (323,142)	$ 323,142
Planning/Engineering Services	460870	$ 10,305	$ 3,806	$ 4,676	$ 1,823	$ (1,823)
Road & Street Services	460960	$ -	$ -	$ 59,561	$ (59,561)	$ 59,561
Interfund Revenue	461070	$ 315,501	$ 51,521	$ 311,040	$ (47,060)	$ 47,060
Sale of Fixed Assets	471210	$ 29,300	$ 864	$ -	$ 28,436	$ (28,436)
					TOTAL REQUESTED REVENUE ADJUSTMENTS	**$ 634,607**

ADDITIONAL ADJUSTMENT

After taking into consideration the "Total Requested Expenditure Adjustments" and "Total Requested Revenue Adjustments" from above, enter the amount, if any, needed to balance the budget. Enter 0 if no further adjustment is needed.

Account Title	Account Number	Amount
Provide an explanation in your accompanying narrative.	**TOTAL ADDITIONAL ADJUSTMENT**	

I have reviewed the above-named budget unit. Except as noted above, I anticipate all accounts to fall within existing budget appropriations.

A Narrative explaining the adjustment(s) requested accompanies this worksheet.

Yes:	***X***
No:	

Date

Department Head Signature

3011			Mid-Year Request
	Current Budget	**Adjustment Needed**	**New Total - Final**
51010	4,297,887.00	52,839.00	4,350,726.00
51020	417,262.00	5,137.00	422,399.00
51021	355,103.00	4,083.00	359,186.00
51030	1,181,773.00	13,538.00	1,195,311.00
51031	8,964.00	105.00	9,069.00
51050	32,760.00	640.00	33,400.00
53250	126,239.00	200,000.00	326,239.00
53280	3,004,810.77	(215,484.77)	2,789,326.00
	9,424,798.77	**60,857.23**	**9,485,656.00**
460960	-	59,561.00	59,561.00
	-	**59,561.00**	**59,561.00**

Tehama County Auditor's Office

BUDGET APPROPRIATION TRANSFER REQUEST

Auditor Number B-88

DEPARTMENT NAME AUDITOR - CONTROLLER

Date: June 17, 2026

Due to a budget deficiency, or unanticipated expense, I am requesting a transfer, or an additional appropriation as listed below for the following reason:

***REQUIRED** Request authorization for transfers as approved for this mid-year budget corrrection adjustment.

Budget Transfer From				Budget Transfer To			
FUND DEPT NO	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT	FUND DEPT NO	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
		VARIOUS				VARIOUS	
		Total Journal	$ -			Total Journal	$ -

TRANSFER APPROVED

SIGNATURE OF REQUESTING OFFICIAL 6.17.26 DATE

Julieanne Manning 6/17/2026

AUDITOR DATE

BOARD OF SUPERVISORS DATE

A-118 07/18

Tehama County

Agenda Request Form

File #: 26-1120 **Agenda Date:** 6/30/2026 **Agenda #:** 36.

CLERK OF THE BOARD - Clerk & Recorder Sean Houghtby

Requested Action(s)
a) Request approval of the Disruption of Remote Access to Meetings (Senate Bill 707) policy

Financial Impact:
None

Background Information:
In 2025, the California Legislature passed, and the Governor signed, Senate Bill 707 related to open meetings held pursuant to the Ralph M. Brown Act. (Government Code sections 54950, et seq.). Effective July 1, 2026, a meeting held by an “eligible legislative body,” as defined, must include an opportunity for members of the public to attend via a two-way telephonic service or a two-way audiovisual platform, with certain exceptions. The law provides that the open session of any such meeting must recess should any disruption of telephonic or internet service occur, that the meeting may continue in closed session during this recess, that the eligible legislative body must make a good faith effort to restore telephonic or internet service in accordance with an adopted policy for a minimum of one hour, and that the legislative body may thereafter reconvene into open session even if telephonic or internet service is not restored upon making certain findings.

The Tehama County Board of Supervisors is an “eligible legislative body” as defined in Senate Bill 707. The intent of this policy is to describe the procedures that the Board of Supervisors shall follow in the event of a telephonic or internet service disruption that prevents remote access to a Ralph M. Brown Act meeting, consistent with the requirements of Government Code section 54953.4.

POLICY OF THE TEHAMA COUNTY BOARD OF SUPERVISORS REGARDING DISRUPTION OF REMOTE ACCESS DURING BOARD MEETINGS

Purpose

The purpose of this policy is to establish the procedures required by Government Code Section 54953.4(b)(1) for addressing disruptions to remote access during meetings of the Board of Supervisors. This policy applies to any meeting of the Board of Supervisors at which public participation is made available through a two-way telephonic service or two-way audiovisual platform.

Definitions

"Board" means the Tehama County Board of Supervisors.

"Meeting" shall have the meaning stated in Government Code section 54952.2(a).

"Two-way audiovisual platform" shall have the meaning stated in Government Code section 54953.4(e)(3).

"Two-way telephonic service" shall have the meaning stated in Government Code section 54953.4(e)(3).

Monitoring Remote Access

The Clerk of the Board ("Clerk") shall monitor the remote access system during Board meetings to ensure that the public is able to observe and participate in the meeting as required by law. Monitoring shall include maintaining at least one device that displays the live broadcast or remote meeting platform during the meeting so that the Clerk can verify that the remote access tools remain operational. The Clerk shall also periodically confirm that the audio, video, and public participation functions remain available to remote attendees.

Procedure Upon Disruption of Remote Access

If the Clerk determines that remote access to the meeting has been disrupted, the Clerk shall immediately notify the Chair of the Board. Upon receiving such notice, the Chair shall announce that remote access has been disrupted and shall pause the proceedings. During this pause, no discussion or action shall occur. The Chair may also allow a brief period to determine whether remote access can be quickly restored. If the disruption cannot be promptly resolved, the Chair shall announce that the open session of the meeting is in recess due to disruption of remote access.

During the recess, the County shall make good-faith efforts to restore telephonic or internet service for a period of not less than one hour. These efforts shall include reasonable troubleshooting steps appropriate to the technology in use, such as restarting the services or software used to facilitate

remote access, restarting the computers or devices used to access those services, attempting to connect to the remote access platform using alternate devices, verifying physical and network connections, reviewing the operational status of any service or platform used to provide remote access, resetting local network connections if necessary, and contacting the technical support providers or service vendors responsible for the systems involved. County Information Technology staff may also be consulted to assist in diagnosing and correcting the disruption.

During the recess required by the disruption of remote access, the Board may convene in closed session to address any closed-session matters that were properly agendized for that meeting.

Resumption of the Meeting Following Restoration of Remote Access

If telephonic or internet service is restored during the recess, the Clerk shall immediately reestablish remote access to the meeting. The Clerk shall then announce to remote attendees that service has been restored.

If the Board is in closed session at the time remote access is restored, the Clerk shall inform remote attendees that the Board remains in closed session and that open session will resume when the closed session has concluded. If the Board is not in closed session at the time service is restored, the meeting shall resume once a quorum of the Board is present in the meeting room.

If the Board convened in closed session during the disruption, any reportable action taken during closed session shall be announced as required by the Ralph M. Brown Act when the Board returns to open session.

Resumption of the Meeting if Remote Access Cannot Be Restored

If remote access cannot be restored after at least one hour of good-faith efforts, the Board may reconvene in open session without remote access. Before doing so, the Chair shall publicly announce that remote access could not be restored despite the County's good-faith efforts and shall describe the efforts undertaken to restore service in accordance with this policy.

The Chair shall then request that the Board consider making the findings required by Government Code Section 54953.4 to resume the meeting without remote access. Those findings shall be that (i) good-faith efforts were made to restore telephonic or internet service in accordance with this policy and (ii) that the public interest in continuing the meeting outweighs the public interest in providing remote public access.

A member of the Board may move to adopt these findings and to resume the meeting. The motion shall be decided by roll-call vote of the Board. If the motion is approved by a majority of the Board, the meeting may resume in open session in accordance with the posted agenda. If the motion is not made or does not receive the required majority vote, the open session of the meeting shall immediately adjourn.

If the Board met in closed session during the recess, any reportable actions taken during that closed session shall be announced as required by the Ralph M. Brown Act before the Board proceeds with open session agenda items.

Tehama County

Agenda Request Form

File #: 26-0737 **Agenda Date:** 6/30/2026 **Agenda #:** 37.

CLERK & RECORDER / PERSONNEL - Clerk & Recorder Sean Houghtby

Requested Action(s)
a) Request approval of new classification specifications of Clerk/Elections Specialist I/II/III and Clerk/Elections Analyst within the Joint Council bargaining unit, effective 6/30/26

b) RESOLUTION - Request adoption of a Resolution amending the FY 25/26 Position Allocation List (PAL), (Reso #2025-074) by deleting two (2.00 FTE) Deputy County Clerk I/II allocations, deleting four (4.00 FTE) Deputy County Clerk I/II or Deputy County Clerk III allocations, and adding six (6.00 FTE) Clerk/Elections Specialist I/II/III allocations, effective 6/30/26

c) Request approval to reclassify four (4.00 FTE) Deputy County Clerk I incumbents as Clerk/Elections Specialist I, one (1.00 FTE) Deputy County Clerk II incumbent as Clerk/Elections Specialist II, and one (1.00 FTE) Deputy County Clerk III incumbent as Clerk/Elections Specialist III, effective 6/30/26

Financial Impact:
If approved, the requested actions would result in an annual increase to the General Fund of approximately $23,358.40. This approximation does not include funding for the Clerk/Elections Analyst, as it will not be added to the PAL at this time.

Background Information:
The Tehama County Clerk and Recorder is requesting to make revisions to the structure of the Department and divisions. The requested changes within the Department include: A reclassification for the classifications of Deputy County Clerk I/II and Deputy County Clerk III as Clerk/Elections Specialist I/II/III and approval of a new classification of Clerk/Elections Analyst.

The purpose of this reclassification request is to modernize outdated classification specifications and align them more closely with those of comparable counties. The current classification specifications no longer accurately reflect the scope, complexity, or level of work being performed. The Clerk & Recorder Department consists of three divisions: Clerk & Recorder, Clerk of the Board, and Elections, and currently operates with only nine (9) full-time employees.

In recent years, the Department has experienced a high rate of turnover, which is believed to be driven by wages that are not competitive with comparator counties, as well as outdated and unclear classification specifications. These positions require specialized knowledge and technical expertise that are not readily available in the private sector. As a result, employees must receive extensive on-the-job training and develop proficiency over time in order to progress through the classification series.

Renaming the classifications to Clerk/Elections Specialist I/II/III more accurately reflects the nature of

the work and aligns the titles with those used by surrounding counties for similar positions. Updating the classification specifications will also provide clearer articulation of job duties and establish a defined promotional pathway, including advancement opportunities toward management roles for employees who choose to pursue them. Under the current structure, employees have limited exposure to higher-level functions, with an emphasis primarily on day-to-day operational tasks. The revised specifications layer in progressively higher-level duties as employees gain experience, ensuring they are better prepared for advancement when opportunities arise. Additionally, the revised classification specifications require employees to demonstrate the ability to effectively work in more than one departmental division in order to be eligible for promotion to Clerk/Elections Specialist III or Clerk/Elections Analyst.

With the addition of higher-level responsibilities, the Department is requesting a 10% salary increase, adjusting the salary placement from ranges 15/19/23 to 19/23/27. These proposed salary ranges are comparable to those of similar positions in comparator counties. The Department also requests to reclassify four (4.00 FTE) Deputy County Clerk I incumbents as Clerk/Elections Specialist I, one (1.00 FTE) Deputy County Clerk II incumbent as Clerk/Elections Specialist II, and one (1.00 FTE) Deputy County Clerk III incumbent as Clerk/Elections Specialist III.

The goal of creating a new classification of Clerk/Elections Analyst is to define a clear promotional pathway including advancement toward management roles. The Clerk/Elections Analyst will serve as the "Lead" classification providing technical assistance to Department and County staff. This position will be assigned to more complex tasks and projects and will be required to have advanced knowledge/experience in the field. They will be primarily focused on special projects and programs within the Clerk & Recorder Department. At this time, the Department requests approval of the classification specification and will request to add the position to the Position Allocation List (PAL) at a later date for funding purposes.

The requested salary range for the Clerk/Elections Analyst is Salary Range 30, which is 7.5% above the Clerk/Elections Specialist III.

The Joint Council Bargaining Unit has been notified of the proposed changes, and an agreement has been reached.

TITLE: CLERK/ELECTIONS ANALYST **FLSA: Non-Exempt**

BOARD APPROVED: **BARGAINING UNIT: Misc.**

DEFINITION

Under direction of the Clerk & Recorder or designee, administers special projects or programs in the County Clerk and Recorder, Clerk of the Board of Supervisors, and Elections office.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from Clerk & Recorder, Assistant Clerk & Recorder, or Election Manager. No direct supervision of staff is exercised. May provide technical direction to lower-level staff. No full-time staff to supervise.

CLASS CHARACTERISTICS

This is a single level classification within the Clerk & Recorder, Clerk of the Board and Elections office. Incumbents in this position are fully competent to independently perform a full range of complex and detailed office support across more than one department. Incumbents at this level are expected to perform day-to-day work with minimal supervision and apply sound judgement in adhering to codes and requirements applicable to the department assigned.

This class is distinguished from the Clerk/Elections Specialist III in that a Clerk/Elections Analyst is assigned more complex tasks and projects, has advanced knowledge and experience in the field and provides lead direction to lower-level staff as necessary.

EXAMPLES OF ESSENTIAL FUNCTIONS (Illustrative Only)

- Provides lead direction and training to staff performing Clerk/Elections Specialist I/II/III duties.
- Provides technical assistance to department staff and County staff regarding departmental software, including training employees in other departments.
- Provides verbal and written explanations of complex laws, codes, regulations, procedures and policies to the public, other County departments, government agencies, legal advisors, special districts, candidates and businesses regarding department functions.
- Implements and oversees the records maintenance functions; directs retention of public records pursuant to approved retention schedules; preserves historical records; converts files to electronic format.

- Researches, compiles, and analyzes information; prepares specialized analytical reports relating to core functions of the department assigned.
- Assists department in identifying problems and offering solutions.
- Develops, verifies, and reviews forms and reports for completeness and conformance with established regulations and procedures; applies departmental and program policies and procedures in determining completeness of applications, records, and files.
- Coordinates the completion of one or more departmental processes with little to no supervision.
- Organizes and maintains various administrative, reference, imaging, and follow-up files; purges files as required.
- Contacts appropriate personnel and vendors to resolve system problems as needed and recommends system changes as necessary to management.
- Provides lead direction and training; organizes work and monitors workflow; sets priorities and follows up to ensure coordination and completion of assigned work; instructs staff in work procedures.
- Conducts and follows through on a variety of special projects, which may involve research, summarization of information and recommendations and direction to staff on a project basis.
- Assists in the development and implementation of new laws and regulations applicable to Department processes.
- Develops reference manuals and assists in creation of training plans for Clerk/Elections Specialists I/II/III in assigned departments.
- Performs related work as required.

QUALIFICATIONS

Knowledge of:

- Applicable Federal, State, County, Department, and Division laws, regulations, codes, policies, and procedures
- Principles and practices of data collection and report preparation
- Record keeping principles and procedures
- English usage, spelling, vocabulary, grammar, and punctuation
- Techniques for dealing effectively with and providing a high level of customer service to all individuals contacted in the course of work

Ability to:

- Interpret, apply, and explain policies and procedures using independent judgment
- Identify, define and analyze problems and assist in developing solutions
- Make accurate arithmetic, financial, and statistical computations
- Perform responsible clerical support work with accuracy, speed, and minimal supervision
- React calmly and professionally in emergency, emotional and/or stressful situations
- Learn and understand the organization and operation of the County and of outside agencies as necessary to perform assigned responsibilities
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; organize own work, set priorities, and meet critical deadlines
- Organize, maintain, and update office database and records systems

- Maintain high personal standards of ethics and integrity
- Make sound, educated decisions with limited supervision
- Assemble and analyze information and prepare written reports and records in a clear and concise manner
- Operate modern office equipment and software applications
- Use English effectively to communicate verbally and in writing
- Establish and maintain effective working relationships with those contacted on the job

Education and Experience:
Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

- Equivalent to the completion of the twelfth (12^{th}) grade.
- Graduation from an accredited college or university with an Associate's degree is desired.
- Five (5) years of experience in a fast paced administrative or executive office environment, including three (3) years equivalent to a Clerk/Elections Specialist III with Tehama County, Public Administration experience preferred.
- Other combinations of education and experience may be considered.

License and Special Requirements:

- A valid Class C California driver's license or alternative form of transportation may be required for some positions at the time of appointment. Individuals who do not meet this requirement due to a disability will be reviewed on a case-by-case basis.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; to operate a motor vehicle and to visit various County and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups and over the telephone. This is primarily a sedentary office classification although standing in work areas and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard, typewriter keyboard, or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects, up to 30 pounds, as necessary to perform job functions.

WORKING CONDITIONS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

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TITLE: CLERK/ELECTIONS SPECIALIST I/II/III **FLSA: Non-Exempt**

BOARD APPROVED: **BARGAINING UNIT: Misc.**

DEFINITION

Under direct or general supervision, provides a variety of specialized clerical support activities to the County Clerk and Recorder, Clerk of the Board of Supervisors, and Elections offices. All classifications in this series provide assistance to the public and perform specialized clerical support activities in assigned area.

SUPERVISION RECEIVED AND EXERCISED

Receives direct or general supervision from assigned supervisory or management personnel. No direct supervision of staff is exercised.

CLASS CHARACTERISTICS

Positions in this classification series are flexibly staffed. This is a multi-level professional classification series in which incumbents may be assigned to either of the three (3) levels, depending upon experience, proficiency gained, and the complexity of assigned functions. An incumbent may be promoted when work knowledge has been developed, sound work habits demonstrated, and requirements have been met.

Clerk/Elections Specialist I: This is the entry-level class in the Clerk/Elections Specialist series. Initially under close supervision, responsibilities include answering the phones, assisting staff in all aspects of general office operation. This class is alternately staffed with the Clerk/Elections Specialist II and Clerk/Elections Specialist III and incumbents may advance to the higher-level class after gaining the knowledge, skills, and experience that meet the qualifications for and by demonstrating the ability to perform the work of the higher-level class.

Clerk/Elections Specialist II: This is the journey-level class in the Clerk/Elections Specialist series. Incumbents perform a variety of clerical work, including coordinating assigned projects, providing general information to the public, and other clerical support work. It is distinguished from the Clerk/Elections Specialist III level in that the latter performs responsible and specialized support duties and may provide work direction to less experienced staff.

Clerk/Elections Specialist III: This is the advanced journey-level class in the Clerk/Elections Specialist series. Incumbents perform a variety of specialized and confidential clerical work for an assigned County department, including coordinating assigned programs and projects and providing general information to the public. Incumbents may provide guidance and

training to lower-level classifications. This classification is distinguished from the Clerk/Elections Analyst by the latter's responsibility for work involving more complex assignments involving conceptual understanding and analytical application of professional principles, methods, and practices.

EXAMPLES OF ESSENTIAL FUNCTIONS (ILLUSTRATIVE ONLY)

Clerk of the Board Office

Clerk/Elections Specialist I:

- Reviews documents to be placed on the Board agenda for accuracy and completeness; identifies the types of actions required; classifies the business to be transacted by category and determines the proper placement of items on the agenda.
- Records, transcribes, and distributes official minutes of Board, commission, and committee meetings.
- Establishes, maintains, and updates various files, calendars, and schedules, including following-up on matters with critical time deadlines.
- Answers inquiries pertaining to Board meetings, activities and procedures on the telephone or in person.
- Routes Minute Orders, Resolutions, Ordinances or other information resulting from board and commission actions to concerned individuals, departments, agencies, commissions and other branches of government.
- Prepares material for permanent recordkeeping system by titling the material and cross-file references to facilitate later research and ensures that all material related to a particular subject can be easily located.
- Establishes, maintains, and updates various files, calendars, and schedules, including following-up on matters with critical time deadlines.
- Assists Recorder and Elections as directed.
- Performs other duties as assigned.

Clerk/Elections Specialist II (in addition to the above):

- Provides assistance and direction to County departments on the development and preparation of more difficult and/or complex agenda items and supporting documentation.
- Liaises with County Administration for Board agenda review.
- Reviews and processes a variety of Board documents such as contracts, contract change orders, notices of completion, and legal notification of meetings or public hearings.
- Assists in developing and updating reference manuals for the Clerk of the Board Specialists.

Clerk/Elections Specialist III (in addition to the above):

- Composes correspondence independently or from brief notes, which may require interpretation of policies, procedures, and regulations.
- Provides technical assistance to department staff and County staff regarding Board of Supervisors and Clerk of the Board software, including training new clerks in other departments.
- Under general supervision, may perform tasks in either Elections or Recorder office.
- Maintains up to date reference manuals for Clerk/Elections Specialists I/II.

Recorder Office

Clerk/Elections Specialist I:

- Examines various documents for sufficiency, completeness and adherence to federal, state and local statutes and regulations.
- Enters information into an automated system for the official record index.
- Provides information to the public regarding the requirements of recordation of legal documents, fees and taxes.
- Reconciles and maintains records of charges, fees and other monies received and refunded; deposits funds received.
- Creates archival images and copies.
- Issues and registers marriage licenses; conducts civil marriage ceremonies.
- Files fictitious business name statements, notary oaths and bonds.
- Issues certified copies of vital records and index vital records.
- Assists Clerk of the Board and Elections as directed.
- Performs other duties as assigned.

Clerk/Elections Specialist II (in addition to the above):

- Registers process servers and professional photocopiers and issues identification cards, recording and indexing legal documents
- Examines more complex documents for sufficiency, completeness and adherence to federal, state and local statutes and regulations and ordinances.
- Certifies and copies vital records, maps and other documents.
- Explains the application codes, statutes and regulations specifying actions to be taken as a result of information provided; explains complex laws, codes, regulations, procedures and policies regarding clerk filing requirements.
- Validates official record index accuracy; amends and updates databases as required.
- Updates and transmits official records on computerized systems on a daily basis.
- Assists in training new staff and staff assigned to Clerk of the Board and Elections.
- Registers Birth and Death certificates with the State of California.
- Assists in developing and updating reference manuals for the Clerk/Elections Specialists I/II.

Clerk/Elections Specialist III (in addition to the above):

- Drafts independent and non-routine correspondence, communications and reports, answers public questions regarding recording requirements.
- Implements and oversees the records maintenance functions; directs retention of public records pursuant to approved retention schedules; preserves historical records; converts files to electronic format.
- Under general supervision, may perform tasks in either Elections or Clerk of the Board office.
- Maintains current reference manuals for Recorder Specialists.

Elections Office

Clerk/Elections Specialist I:

- Issues, accepts, processes, files and purges affidavits of registration; enters information into an automated system for voter registration maintenance.

- Issues nomination papers for public office.
- Performs general cashiering duties.
- Serves as a passport acceptance agent, executing applications and preparing transmittals.
- Processes requests for absentee ballots.
- Tracks and distributes paper registrations.
- Coordinates and schedules precinct poll workers and polling locations.
- Searches office files and records to obtain information for the public; provides copies of election related materials as appropriate.
- Assists Clerk of the Board and Recorder as directed.
- Performs other duties as assigned.

Clerk/Elections Specialist II (in addition to the above):

- Submits monthly and quarterly report to Secretary of State related to voter registration and postage reimbursement.
- Reviews and responds to voter file requests, generates and emails reports as requested during election.
- Issues, receives, reviews and files nomination papers for public office.
- Identifies and logs issues with Master Street Index.
- Provides information to the public in person, on the phone and in writing on a variety of matters including voter registration, the initiative and recall process, election results, and requirements of the Fair Political Practices Act.
- Assists in developing and updating reference manuals for the Clerk/Election Specialists I/II.

Clerk/Elections Specialist III (in addition to the above):

- Assists with Poll Worker training and acts as the main point of contact. Resolves routine issues presented by poll workers.
- Provides verbal and written explanations of complex laws, codes, regulations, procedures and policies to the public, other County departments, government agencies, legal advisors, special districts, candidates and businesses regarding elections.
- Reviews and updates Master Street Index for accuracy and consistency.
- Leads polling site and ADA inspections.
- Maintains current reference manuals for Elections Specialists.
- Under general supervision perform tasks in either Clerk of the Board or Recorder.

QUALIFICATIONS

Knowledge of:

- Applicable Federal, State, County, Department, and Division laws, regulations, codes, policies, and procedures
- Principles and practices of data collection and report preparation
- Record keeping principles and procedures
- English usage, spelling, vocabulary, grammar, and punctuation
- Techniques for dealing effectively with and providing a high level of customer service to all individuals contacted in the course of work

Ability to:

- Interpret, apply, and explain policies and procedures using independent judgment

- Compose correspondence and reports independently or from brief instructions; maintain records and databases
- Make accurate arithmetic, financial, and statistical computations
- Perform responsible clerical support work with accuracy, speed, and minimal supervision
- React calmly and professionally in emergency, emotional and/or stressful situations
- Learn and understand the organization and operation of the County and of outside agencies as necessary to assume assigned responsibilities
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; organize own work, set priorities, and meet critical time deadlines
- Organize, maintain, and update office database and records systems
- Schedule and coordinate projects; set priorities; adapt to changing priorities; meet critical time deadlines
- Operate modern office equipment and software applications
- Use English effectively to communicate verbally and in writing
- Establish and maintain effective working relationships with those contacted on the job.

Education and Experience:
Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Clerk/Elections Specialist I/II/III:
- Equivalent to the completion of the twelfth (12th) grade.

Clerk/Elections Specialist I:
- One (1) year of administrative support with public contact. Experience in a government agency desired.

Clerk/Elections Specialist II:
- Two (2) years of administrative support experience including the equivalent of one (1) year as a Clerk/Elections Specialist I with the County of Tehama.

Clerk/Elections Specialist III:
- Four (4) years of increasingly responsible administrative support experience including the equivalent of two (2) years as a Clerk/Elections Specialist II with the County of Tehama.

Other combinations of education and experience may be considered.

License and Special Requirements:
- A valid Class C California driver's license or alternative form of transportation may be required for some positions at the time of appointment. Individuals who do not meet this requirement due to a disability will be reviewed on a case-by-case basis.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; to operate a motor vehicle and to visit various County and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups and over the telephone. This is primarily a sedentary office classification although standing in work areas and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer

keyboard, typewriter keyboard, or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects, up to 30 pounds, as necessary to perform job functions.

WORKING CONDITIONS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may be exposed to dust, scents and fumes. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

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RESOLUTION NO. _____

PAL CHANGE

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Tehama, State of California, does hereby amend **Resolution 2025-074, the 2025-26** Position Allocation List, as follows:

DEPARTMENT (BUDGET)/POSITION		**ALLOCATION** From	To	**RANGE** From	To	**EFFECTIVE DATE**
CLERK OF THE BOARD (1013)						
Deputy County Clerk I/II or Deputy County Clerk III	Decrease	2.00	0.00	15/19/23	-	6/30/26
Clerk/Elections Specialist I/II/III	Increase	0.00	2.00	-	19/23/27	6/30/26
ELECTIONS (1052)						
Deputy County Clerk I/II or Deputy County Clerk III	Decrease	1.00	0.00	15/19/23	-	6/30/26
Clerk/Elections Specialist I/II/III	Increase	0.00	1.00	-	19/23/27	6/30/26
CLERK & RECORDER (2071)						
Deputy County Clerk I/II or Deputy County Clerk III	Decrease	1.00	0.00	15/19/23	-	6/30/26
Deputy County Clerk I/II	Decrease	2.00	0.00	15/19		6/30/26
Clerk/Elections Specialist I/II/III	Increase	0.00	3.00	-	19/23/27	6/30/26

The Master Salary Schedule and any affected Exhibits will be updated to reflect the above changes, if applicable.

The foregoing resolution was offered on a motion by Supervisor _____, seconded by Supervisor _____ and adopted by the following vote of the Board:

AYES:

NOES:

ABSENT OR NOT VOTING:

STATE OF CALIFORNIA)
) SS
COUNTY OF TEHAMA)

I, Sean Houghtby, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be a full true and correct copy of a Resolution and Order adopted by the Board of Supervisors on the _____ day of _____, 2026.

Dated this _____ day of _____, 2026.

Sean Houghtby, County Clerk and ex-officio Clerk of the Board of Supervisors, County of Tehama, State of California

By _____
Deputy

RESOLUTION NO. _____

Tehama County

Agenda Request Form

File #: 26-1174 **Agenda Date:** 6/30/2026 **Agenda #:** 38.

BOARD OF SUPERVISORS

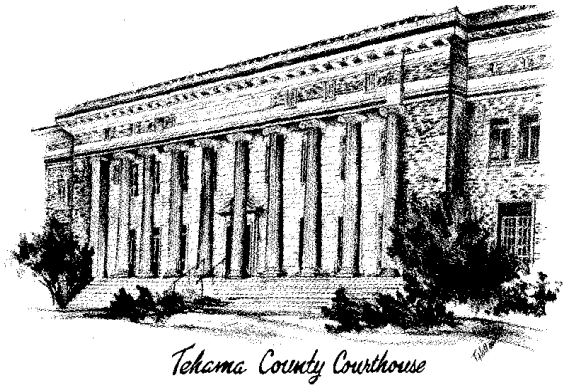
Requested Action(s)
a) Request approval and authorization for the Chair to sign and submit a letter of opposition to SB 1305 Wildlife: Bears, the California Grizzly Recovery Assessment Act. The proposed legislative initiative is intended to evaluate the feasibility of reintroducing the extinct California Grizzly bear to the state.

Financial Impact:
No financial impact.

Background Information:
On June 16, 2026, Supervisor Walker requested staff to prepare a letter of opposition to Senate Bill 1305. SB 1305 would require the California Department of Fish and Wildlife to develop a feasibility and management roadmap for the potential reintroduction of Grizzly bears in California. The proposed opposition letter outlines concerns regarding public safety, impacts on agriculture and livestock operations, and the use of state resources.

Board of Supervisors
COUNTY OF TEHAMA

District 1 – Rob Burroughs
District 2 – Tom Walker
District 3 – Steve Zane
District 4 – Matt Hansen
District 5 – Greg Jones



Gabriel Hydrick
Chief Administrator

June 30, 2026

Senate Committee on Natural Resources and Water
1021 O Street, Room 2130
Sacramento, CA 95814
Fax: (916) 323-2232

SUBJECT: OPPOSE SB 1305 (Wildlife: Bears) – AS AMENDED

Dear Members of the Committee:

On behalf of the Tehama County Board of Supervisors, we respectfully express our opposition to Senate Bill 1305, which would require the California Department of Fish and Wildlife to develop a feasibility and management roadmap for the reintroduction of Grizzly bears into California. While we acknowledge the historical significance of the California Grizzly bear, we have serious concerns regarding the impacts such a proposal could have on rural communities, agricultural operations, public safety, and the effective use of limited state resources.

Public Safety Concerns

Tehama County encompasses vast rural landscapes, public lands, and recreational areas that are heavily utilized by residents, visitors, ranchers, farmers, and outdoor enthusiasts. The introduction of a large apex predator into California's environment presents significant public safety concerns for communities that already coexist with existing wildlife populations. Rural residents, agricultural workers, and recreationists should not be subjected to additional risks associated with a species that has been absent from California for more than a century.

Impacts on Agriculture and Livestock Operations

Agriculture is a cornerstone of Tehama County's economy. According to the County's most recent Crop and Livestock Report, beef cattle is the third-highest valued agricultural commodity in Tehama County, with production value increasing by 18 percent in 2024. The county's agricultural industry generated more than $407 million in gross production value during the year, underscoring the importance of livestock and ranching operations to our local economy.

Our ranchers and livestock producers already face substantial challenges, including drought, wildfire, rising operational costs, predation from existing wildlife species, and increasing regulatory burdens. The potential reintroduction of Grizzly bears would create additional concerns regarding livestock depredation, property damage, and increased management costs. The bill provides no assurances regarding adequate long-term funding, liability protections, or compensation mechanisms for affected agricultural producers. Given the significant economic contribution of cattle ranching to Tehama County, any increase in livestock losses or operational costs could have meaningful impacts on local producers and the rural communities that depend upon them.

Existing Wildlife and Resource Management Priorities

California currently faces significant wildlife management challenges, including the management of existing bear populations, mountain lions, invasive species, habitat conservation, and wildfire recovery efforts. State resources would be better directed toward addressing these pressing concerns rather than pursuing a costly and speculative roadmap for reintroducing a species that no longer exists in California's modern landscape.

Fiscal and Implementation Concerns

Developing a feasibility study and management roadmap would require substantial expenditures of taxpayer resources with no guarantee of successful implementation or public support. At a time when state and local governments face competing priorities, including public safety, infrastructure needs, wildfire resilience, and natural resource management, dedicating resources to the potential reintroduction of Grizzly bears is not an appropriate use of limited funding.
For these reasons, the Tehama County Board of Supervisors respectfully urges your committee to vote NO on SB 1305.

Thank you for your consideration of our position.

Sincerely,

Tom Walker
Chair, Tehama County Board of Supervisors

Tehama County

Agenda Request Form

File #: 26-1028 **Agenda Date:** 6/30/2026 **Agenda #:** 39.

SANITATION DISTRICT No. 1 - Interim Director Tom Provine

Requested Action(s)
a) INFORMATIONAL PRESENTATION - Receive District Report of FY26-27 sewer fees

b) PUBLIC HEARING - Conduct a Public Hearing to receive input on the FY26-27 sewer service fees for all connected users be added to the upcoming tax roll

c) RESOLUTION - Request adoption of a Resolution accepting the report and authorizing the Executive Director of Sanitation District No. 1 to take necessary steps to collect FY26-27 sewer service fees on the upcoming tax roll

Financial Impact:
There will be no increase to sewer fees this fiscal year. Connected users will pay the same fees assigned to their household equivalency (HE). Revenue to the District is expected for the 26-27 tax roll to be $195,509.60

Background Information:
The addition of the sewer fees to the tax roll will provide ease of collection of payment for the more than two hundred full-time and non-full-time households in the Mineral Sanitation District #1 and save the District time and budget versus hard copy mailing and phone call follow-up.

Resolution No. 2026-XX

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TEHAMA COUNTY SANITATION DISTRICT NO. 1 AUTHORIZING THE FISCAL YEAR 2026-2027 SEWER SERVICE FEES BE COLLECTED ON THE TAX ROLL.

Whereas, the Board of Directors ("Board") of the Tehama County Sanitation District No. 1 ('District') has previously adopted Ordinance 2119 setting sewer service fees and charges through the 2026-2027 fiscal year;

Whereas, pursuant to California Health and Safety Code Section 5473, the District may collect sewer service charges on the county tax roll in the same manner and at the same time as general taxes;

Whereas, the Board desires to collect sewer service fees and charges through the tax roll;

Whereas, the Executive Director presented a written report to the Board identifying the sewer service charges for Fiscal Year 2026–2027 consistent with Ordinance 2119;

Whereas, notice of a public hearing on the inclusion of such charges on the tax roll was provided in accordance with Government Code Section 6066; and

Whereas, in accordance with Health and Safety Code Section 5473.2, the Board of Directors conducted a public hearing, received the Report, and heard and considered any and all objections or protests to the Report.

Now, Therefore, Be It Resolved that the Board of Directors hereby:

1) Finds the foregoing recitals are true and correct;
2) Accepts the Report, attached hereto as Exhibit A, with any modifications directed by the Board on the record after the public hearing conducted this date, and confirms and approves each charge as described therein;
3) Authorizes the clerk to file the Report in the manner described in Health and Safety Code Section 5473.4;
4) Elects to have the sewer service charges for Fiscal Year 2026–2027 collected on the Tehama County 2026 tax roll; and
5) Directs the Executive Director to file the approved report with the Tehama County Auditor-Controller for placement of charges on the Tehama County 2026 secured roll;

The foregoing Resolution was offered by Director _____, and seconded by Director _____ on _____ and adopted by the following vote:

AYES:

NOES:

ABSENT OR NOT VOTING:

STATE OF CALIFORNIA)
)

COUNTY OF TEHAMA)

I, SEAN HOUGHTBY, County Clerk and ex-officio Clerk of the Board of Directors of the Tehama County Sanitation District No. 1, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said Board of Supervisor on the _____ day of _____.

Dated:_____ SEAN HOUGHTBY, County Clerk and ex-officio

Clerk of the Board of Directors,
Tehama County Sanitation District No. 1, State of California

By: _____
Deputy

EXHIBIT 'A'

Special Assessment Tax Roll - Fiscal Year 2026/2027
Tehama County Sanitation District #1
Current Charges

Tax Code 50251

Tax Rate Area	Parcel Number	Amount of Charge (for 26/27 Roll On
063-000	013290013000	996.12
063-000	013290036000	7,153.68
063-000	013301002000	996.12
063-000	013301003000	996.12
063-000	013301004000	996.12
063-000	013301005000	996.12
063-000	013301006000	996.12
063-000	013301008000	996.12
063-000	013301009000	996.12
063-000	013301010000	996.12
063-000	013301011000	822.92
063-000	013302002000	996.12
063-000	013302004000	996.12
063-000	013302009000	996.12
063-000	013302010000	996.12
063-000	013302011000	996.12
063-000	013302014000	996.12
063-000	013302017000	996.12
063-000	013311003000	996.12
063-000	013311004000	996.12
063-000	013311006000	996.12
063-000	013311007000	996.12
063-000	013311008000	996.12
063-000	013311009000	996.12
063-000	013311010000	996.12
063-000	013311012000	996.12
063-000	013311014000	996.12
063-000	013311015000	996.12
063-000	013312001000	996.12
063-000	013312002000	996.12
063-000	013321001000	996.12
063-000	013321002000	996.12
063-000	013321004000	509.28
063-000	013322002000	996.12
063-000	013322003000	996.12
063-000	013322004000	996.12
063-000	013322005000	996.12
063-000	013322008000	996.12
063-000	013322009000	996.12

EXHIBIT 'A'

Special Assessment Tax Roll - Fiscal Year 2026/2027
Tehama County Sanitation District #1
Current Charges

Tax Code 50251

Tax Rate Area	Parcel Number	Amount of Charge (for 26/27 Roll On
063-000	013322010000	996.12
063-000	013322011000	996.12
063-000	013322012000	509.28
063-000	013322013000	996.12
063-000	013322014000	996.12
063-000	013322015000	996.12
063-000	013322021000	996.12
063-000	013322022000	996.12
063-000	013322024000	996.12
063-000	013322025000	996.12
063-000	013322027000	996.12
063-000	013322028000	996.12
063-000	013323001000	987.84
063-000	013323002000	996.12
063-000	013323003000	996.12
063-000	013323005000	996.12
063-000	013323008000	996.12
063-000	013323009000	996.12
063-000	013323010000	994.12
063-000	013323011000	996.12
063-000	013323012000	996.12
063-000	013323014000	996.12
063-000	013323015000	996.12
063-000	013331001000	996.12
063-000	013331003000	996.12
063-000	013331004000	996.12
063-000	013331005000	996.12
063-000	013331006000	996.12
063-000	013331007000	996.12
063-000	013331008000	996.12
063-000	013331009000	996.12
063-000	013331010000	996.12
063-000	013332001000	996.12
063-000	013332002000	996.12
063-000	013332003000	996.12
063-000	013332004000	996.12
063-000	013332008000	996.12
063-000	013332011000	996.12
063-000	013332013000	996.12

EXHIBIT 'A'

Special Assessment Tax Roll - Fiscal Year 2026/2027
Tehama County Sanitation District #1
Current Charges

Tax Code 50251

Tax Rate Area	Parcel Number	Amount of Charge (for 26/27 Roll On
063-000	013332015000	996.12
063-000	013332016000	996.12
063-000	013332017000	996.12
063-000	013333001000	996.12
063-000	013333002000	996.12
063-000	013333003000	996.12
063-000	013333004000	996.12
063-000	013333007000	996.12
063-000	013333008000	996.12
063-000	013333009000	996.12
063-000	013333011000	992.96
063-000	013333012000	996.12
063-000	013333014000	996.12
063-000	013333016000	996.12
063-000	013333017000	509.28
063-000	013333018000	996.12
063-000	013333019000	996.12
063-000	013333020000	996.12
063-000	013333022000	996.12
063-000	013333024000	996.12
063-000	013333025000	996.12
063-000	013333026000	996.12
063-000	013333028000	996.12
063-000	013334002000	509.28
063-000	013334003000	996.12
063-000	013334006000	996.12
063-000	013334007000	996.12
063-000	013334009000	996.12
063-000	013334010000	996.12
063-000	013334011000	996.12
063-000	013334014000	996.12
063-000	013361002000	996.12
063-000	013361006000	996.12
063-000	013361008000	996.12
063-000	013361009000	996.12
063-000	013371001000	996.12
063-000	013371002000	996.12
063-000	013371003000	996.12
063-000	013371005000	711.92

EXHIBIT 'A'

Special Assessment Tax Roll - Fiscal Year 2026/2027
Tehama County Sanitation District #1
Current Charges

Tax Code 50251

Tax Rate Area	Parcel Number	Amount of Charge (for 26/27 Roll On
063-000	013371006000	996.12
063-000	013371009000	996.12
063-000	013371010000	996.12
063-000	013371013000	996.12
063-000	013371014000	996.12
063-000	013371015000	996.12
063-000	013371016000	996.12
063-000	013372001000	996.12
063-000	013372002000	509.28
063-000	013372003000	996.12
063-000	013372004000	509.08
063-000	013372006000	509.28
063-000	013372007000	996.12
063-000	013372010000	996.12
063-000	013372011000	996.12
063-000	013440001000	996.12
063-000	013440006000	996.12
063-000	013440010000	996.12
063-000	013440011000	657.96
063-000	013440012000	996.12
063-000	013440014000	996.12
063-000	013440015000	996.12
063-000	013440016000	996.12
063-000	013440018000	996.12
063-000	013440021000	609.24
063-000	013440023000	996.12
063-000	013440024000	996.12
063-000	013440025000	996.12
063-000	013440027000	996.12
063-000	013440032000	996.12
063-000	013440034000	902.72
063-000	013440035000	996.12
063-000	013440036000	996.12
063-000	013440037000	996.12
063-000	013440038000	996.12
063-000	013440039000	996.12
063-000	013440040000	996.12
063-000	013440041000	996.12
063-000	013440044000	996.12

EXHIBIT 'A'

Special Assessment Tax Roll - Fiscal Year 2026/2027
Tehama County Sanitation District #1
Current Charges

Tax Code 50251

Tax Rate Area	Parcel Number	Amount of Charge (for 26/27 Roll On
063-000	013440046000	996.12
063-000	013450001000	996.12
063-000	013450003000	996.12
063-000	013450005000	509.28
063-000	013450007000	996.12
063-000	013450011000	996.12
063-000	013450012000	996.12
063-000	013450013000	996.12
063-000	013450014000	996.12
063-000	013450015000	996.12
063-000	013450016000	996.12
063-000	013450017000	996.12
063-000	013450018000	996.12
063-000	013450019000	996.12
063-000	013450020000	996.12
063-000	013450021000	996.12
063-000	013450025000	996.12
063-000	013450027000	996.12
063-000	013450028000	996.12
063-000	013450029000	996.12
063-000	013450030000	996.12
063-000	013450031000	996.12
063-000	013450032000	996.12
063-000	013450033000	996.12
063-000	013450034000	996.12
063-000	013450035000	996.12
063-000	013450039000	996.12
063-000	013450040000	509.28
063-000	013450042000	996.12
063-000	013460001000	3,975.58
063-000	013460004000	996.12
063-000	013460005000	3,975.58
063-000	013460010000	1,393.38
063-000	013460011000	400.22

Advertising Order Confirmation

Red Bluff Daily News
PO Box 885, Red Bluff, CA 96080 □ 530-737-5046 □ Adjudicated 1955 - No. 9670

Ad Order Number 0006973414	*Customer* TEHAMA COUNTY PUBLIC WORKS	*Payor Customer* TEHAMA COUNTY PUBLIC WORKS	*PO Number*
Sales Representative House NVRB	*Customer Account* 2123839	*Payor Account* 2123839	*Ordered By*
Order Taker Susan Fullbright	*Customer Address* 9380 SAN BENITO AVE GERBER, CA 96035	*Payor Address* 9380 SAN BENITO AVE GERBER, CA 96035	*Customer Fax*
Order Source Select Source	*Customer Phone* 530-385-1462 x 3001	*Payor Phone* 530-385-1462 x 3001	*Customer EMail* invoices@tcpw.ca.gov
Current Queue Ready	*Invoice Text* bill to Tehama County Sanitation District #1. Ordered on 6/5/26 by Anne Coelho		

Tear Sheets	*Affidavits*	*Blind Box*	*Materials*	*Promo Type*	*Special Pricing*
0	0				

NOTICE IS HEREBY GIVEN that the Tehama County Board of Supervisors, acting as the Board of Directors of Tehama County Sanitation District No. 1 (the "District"), will conduct a public hearing on the 30th day of June, 2026 at 1:30 PM, or as soon thereafter as may be heard, in Board Chambers, 727 Oak Street, Red Bluff, California, pursuant to Section 6066 of the Government Code to consider a proposal to add reported fee assessments for sewer services for the forthcoming fiscal year be collected on the tax roll. This determination will be based on the opinions of the District's Board of Directors, and all other evidence shall be presented at the hearing.

The District Board of Directors will further consider a proposal to add delinquent fees to be collected on the tax roll pursuant to Section 5473.

All interested persons are invited to attend and be heard. Information regarding the proposed additions to the tax roll are available at the Tehama County Department of Public Works 9380 San Benito Avenue, Gerber, CA 96035, (530)-385-1462. Written comments may be delivered at or prior to the public hearing to the Tehama County Clerk of the Board of Supervisors Office, 633 Washington Street, Room 12, P.O. Box 250, Red Bluff, California, 96080. 6-16/26

E-Contract Review
Approval as to Form

Department Name: Tehama County Public Works-Sanitation

Vendor Name: Board of Supervisors

Document Description: Resolution – Collection of Service Fees on Tax Bill

APPROVED AS TO FORM:

Office of the Tehama County Counsel
Daniel B. Klausner, Senior Deputy County Counsel

Date: 6/8/26

Tehama County

Agenda Request Form

File #: 26-1029 **Agenda Date:** 6/30/2026 **Agenda #:** 40.

SANITATION DISTRICT No. 1 - Interim Director Tom Provine

Requested Action(s)
a) INFORMATIONAL PRESENTATION - Receive District Report on delinquent sewer fees

b) PUBLIC HEARING - Conduct a Public Hearing to receive input on the proposed Sanitation District No.1 sewer service delinquent fees be added to the upcoming tax roll

c) RESOLUTION - Request adoption of a Resolution accepting the Report and authorizing the Executive Director of Sanitation District No.1 Board of Directors to take necessary steps to collect the delinquent sewer fees on the upcoming tax roll

Financial Impact:
This Resolution will allow more efficient collection of past due fees, thereby increasing the operating budget. Delinquent fees are in the amount of $41, 202.11.

Background Information:
The addition of the delinquent sewer fees to the tax roll will provide a more reliable way for collection of payment and save the District time and budget versus hard copy mailing and repeated phone call follow-up.

Resolution No. 2026-XX

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TEHAMA COUNTY SANITATION DISTRICT NO. 1 AUTHORIZING DELINQUENT CHARGES BE COLLECTED ON THE TAX ROLL

Whereas, the Board of Directors of the Tehama County Sanitation District No. 1 (the "District") has enacted Ordinance 2119 setting sewer service fees and charges through the 2026-2027 fiscal year;

Whereas, pursuant to Health and Safety Code Section 5473a, the District may collect delinquent sewer service and other charges on the tax roll in the same manner and at the same time as general taxes;

Whereas, the Board desires to collect delinquent fees and charges through the tax roll;

Whereas, the Executive Director presented a written report to the Board identifying the sewer service charges for Fiscal Year 2026–2027 consistent with Ordinance 2119;

Whereas, notice of a public hearing on the inclusion of such charges on the tax roll was provided in accordance with Government Code Section 6066; and

Whereas, in accordance with Health and Safety Code Section 5473.2, the Board of Directors conducted a public hearing, received the Report, and heard and considered any and all objections or protests to the Report.

Now Therefore Be It Resolved that the Board of Directors:

1. Finds the foregoing recitals are true and correct;
2. Accepts the Delinquent Report, attached hereto as Exhibit A, with any modifications directed by the Board on the record at the hearing conducted this date, and confirms and approves each charge as described therein;
3. Authorizes the clerk to file the Delinquent Report in the manner described in Health and Safety Code Section 5473.4; and
4. Elects to have the delinquent sewer service fees and charges collected on the Tehama County 2026 tax roll; and
5. Directs the Executive Director to file the approved report with the Tehama County Auditor-Controller for placement of charges on the Tehama County 2026 secured roll.

The foregoing Resolution was offered by Director _____, and seconded by Director _____ on _____ and adopted by the following vote:

AYES:

NOES:

ABSENT OR NOT VOTING:
-

_____
Chair, Board of Directors,
Tehama County Sanitation District No.1

STATE OF CALIFORNIA)
) ss
COUNTY OF TEHAMA)

I, SEAN HOUGHTBY, County Clerk and ex-officio Clerk of the Board of Directors of the Tehama County Sanitation District No. 1, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said Board of Supervisor on the _____ day of _____.

Dated:_____ SEAN HOUGHTBY, County Clerk and ex-officio

Clerk of the Board of Directors,
Tehama County Sanitation District No. 1, State of California

By: _____
Deputy

EXHIBIT 'A'

Special Assessment Tax Roll - Fiscal Year 2026/2027
Tehama County Sanitation District #1
Delinquent Charges

Tax Code 50252

Tax Rate Area	Parcel Number	Amount of Charge (for 26/27 Roll On
063-000	013290013000	1,467.67
063-000	013301004000	2,727.57
063-000	013302002000	490.65
063-000	013322008000	4,017.52
063-000	013322009000	595.26
063-000	013323003000	215.62
063-000	013331009000	595.26
063-000	013332017000	269.77
063-000	013333008000	7,401.98
063-000	013333024000	129.08
063-000	013333025000	72.40
063-000	013333026000	595.26
063-000	013334007000	1,937.93
063-000	013371001000	726.75
063-000	013371006000	5,558.86
063-000	013371009000	595.26
063-000	013372007000	1,400.16
063-000	013440044000	594.14
063-000	013450001000	1,263.91
063-000	013450014000	5,558.86
063-000	013450017000	149.19
063-000	013450020000	595.26
063-000	013450031000	595.26
063-000	013450034000	3,056.57
063-000	013450035000	591.92

Advertising Order Confirmation

Red Bluff Daily News

PO Box 885, Red Bluff, CA 96080 □ 530-737-5046 □ Adjudicated 1955 - No. 9670

Ad Order Number 0006973414	*Customer* TEHAMA COUNTY PUBLIC WORKS	*Payor Customer* TEHAMA COUNTY PUBLIC WORKS	*PO Number*
Sales Representative House NVRB	*Customer Account* 2123839	*Payor Account* 2123839	*Ordered By*
Order Taker Susan Fullbright	*Customer Address* 9380 SAN BENITO AVE GERBER, CA 96035	*Payor Address* 9380 SAN BENITO AVE GERBER, CA 96035	*Customer Fax*
Order Source Select Source	*Customer Phone* 530-385-1462 x 3001	*Payor Phone* 530-385-1462 x 3001	*Customer EMail* invoices@tcpw.ca.gov
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Tear Sheets	*Affidavits*	*Blind Box*	*Materials*	*Promo Type*	*Special Pricing*
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The District Board of Directors will further consider a proposal to add delinquent fees to be collected on the tax roll pursuant to Section 5473.

All interested persons are invited to attend and be heard. Information regarding the proposed additions to the tax roll are available at the Tehama County Department of Public Works 9380 San Benito Avenue, Gerber, CA 96035, (530)-385-1462. Written comments may be delivered at or prior to the public hearing to the Tehama County Clerk of the Board of Supervisors Office, 633 Washington Street, Room 12, P.O. Box 250, Red Bluff, California, 96080. 6-16/26

E-Contract Review
Approval as to Form

Department Name: Tehama County Public Works-Sanitation

Vendor Name: Board of Supervisors

Document Description: Resolution – Collection of Delinquent Service Fees on Tax Bill

APPROVED AS TO FORM:

Date: 6/8/26

Office of the Tehama County Counsel
Daniel B. Klausner, Senior Deputy County Counsel

Tehama County

Agenda Request Form

File #: 26-1098 **Agenda Date:** 6/30/2026 **Agenda #:** 41.

SANITATION DISTRICT NO. 1 - Interim Director Tom Provine

Requested Action(s)
a) ORDINANCE - Consider adoption an Ordinance establishing an administrative remedies procedure for challenges to fees, charges, and assessments

1) Waive the second reading
2) Adopt the Ordinance

Financial Impact:
There is no financial impact associated with this item.

Background Information:
This Ordinance creates an exhaustive list of administrative remedies and procedures that require ratepayers to bring an objection regarding a proposed fee, charge, or any special assessment to the Board of Director's attention prior to the deadline established as part of the fee, charge, or assessment consideration process.

TEHAMA COUNTY SANITATION DISTRICT NO. 1
ORDINANCE No. --
AN UNCODIFIED ORDINANCE OF THE TEHAMA COUNTY SANITATION DISTRICT NO. 1 BOARD OF DIRECTORS ADOPTING AN ADMINISTRATIVE REMEDIES PROCEDURE FOR CHALLENGES TO FEES, CHARGES, AND ASSESSMENTS

THE BOARD OF DIRECTORS OF THE TEHAMA COUNTY SANITATION DISTRICT NO. 1 ("District") ORDAINS AS FOLLOWS:

SECTION 1. AUTHORITY AND TITLE.

A. This Ordinance is authorized by the County's authority under California Constitution, article XI, section 7 (police power), Government Code section 53759.1, and other applicable law.
B. This Ordinance shall be called "The District Fee Remedies Procedure."

SECTION 2. PURPOSE AND FINDINGS.

A. The purpose of this Ordinance is to create an exhaustion of administrative remedies procedure that requires ratepayers to bring an objection regarding a proposed fee, charge, or any special assessment to the Board of Director's attention prior to the deadline established as part of the fee, charge, or assessment consideration process. The purpose of the Ordinance is also to provide an opportunity for the District to address or resolve the objection or objections before the Board of Directors makes a final decision on whether to establish a new, or amend a current, fee, charge, or special assessment pursuant to either Prop 26 or Proposition 218.
B. The procedure created by this Ordinance is intended to provide a meaningful opportunity for a payor to present an objection to a proposed new or amended fee, charge, or any special assessment, and allow the District the opportunity to resolve the objection, before resorting to litigation after the new or amended fee, charge, or special assessment is approved. Even if such an objection is not fully resolved, the District, in considering and responding to the objection, can narrow the dispute and will create a better evidentiary record for court review in deciding any later litigation.
C. The District finds this Ordinance establishes a "clearly defined machinery for the submission, evaluation, and resolution of complaints by aggrieved parties" (see Plantier v. Ramona Municipal Water Dist., supra, 7 Cal.5th at p. 384, citing Rosenfield v. Malcom (1967) 65 Cal.2d 559, 566).

SECTION 3. ORDINANCE.

A. **Scope**. The duty to exhaust administrative remedies imposed by this section extends to:

1. any fee or charge subject to articles XIII C or XIII D of the California Constitution,
2. any assessment on real property levied by the District, and
3. the methodology used to develop and levy such a fee, charge, or assessment.

B. “Hearing” as used in this section means the hearing referenced in paragraph 4 of subsection D of this section.

C. Duty to Exhaust Issues. No person may bring a judicial action or proceeding alleging noncompliance with the California Constitution or other applicable law for any new, increased, or extended fee, charge, or assessment levied by the District, unless that person submitted to the Clerk of the Board of Directors a timely, written objection to that fee, charge, or assessment specifying the grounds for alleging noncompliance. The issues raised in any such action or proceeding shall be limited to those raised in such an objection unless a court finds the issue could not have been raised in such an objection by those exercising reasonable diligence.

D. Procedures. The District shall:
1. Make available to the public any proposed fee, charge, or assessment to which this section is to apply no less than 45 days before the deadline for a ratepayer or assessed property owner to submit an objection pursuant to paragraph 4 of this subsection D.
2. Post on its internet website a written basis for the fee, charge, or assessment, such as a cost of service analysis or an engineer’s report, and include a link to the internet website in the written notice of the Hearing, including, but not limited to, a notice pursuant to subdivision (c) of Section 4 or paragraph (1) of subdivision (a) of Section 6 of Article XIII D of the California Constitution.
3. Mail the written basis described in paragraph 2 of this subsection D to a ratepayer or property owner on request.
4. Provide at least 45 days for a ratepayer or assessed property owner to review the proposed fee or assessment and to timely submit to the Clerk of the Board of Directors a written objection to that fee, charge, or assessment that specifies the grounds for alleging noncompliance. Any objection shall be submitted before the end of the public comment portion of a Hearing on the rate, charge or assessment.
5. Include in a written notice of the Hearing, a statement in bold-faced type of 12 points or larger that:
    i. All written objections must be submitted to the Clerk of the Board of Directors by the end of public comment period at the Hearing and that a failure to timely object in writing bars any right to challenge that fee, charge, or assessment in court and that any such action will be limited to issues identified in such objections.

ii. All substantive and procedural requirements for submitting an objection to the proposed fee, charge, or assessment such as those specified for a property-related fee under California Constitution, article XIII D, section 6(a) or for an assessment on real property under California Constitution, article XIII D, section 4(e).

E. Board Consideration; District Responses. Before or during the Hearing, the Board of Directors shall consider and the District shall respond in writing to, any timely written objections. The Board of Directors may adjourn the Hearing to another date if necessary to respond to comments received after the agenda is posted for the meeting at which the Hearing occurs. The District's responses shall explain the substantive basis for retaining or altering the proposed fee, charge, or assessment in response to written objections, including any reasons to reject requested amendments.

F. Board Determinations. The Board of Directors, in exercising its legislative discretion, shall determine whether:
   1. The written objections and the District's response warrant clarifications to the proposed fee, charge, or assessment.
   2. To reduce the proposed fee, charge or assessment.
   3. To further review the proposed fee, charge, or assessment before determining whether clarification or reduction is needed.
   4. To proceed with the Hearing, to continue it, or to abandon the proposal.

SECTION 4. CEQA FINDINGS.

The Board of Directors finds that adoption of this Ordinance is exempt from CEQA because: (i) it is not a project within the meaning of Public Resources Code, section 21065 because it has no potential to alter the physical environment; (ii) and pursuant to CEQA Guidelines section 15061(b)(3), the so-called "common sense" exemption, for this same reason.

SECTION 5. SEVERABILITY.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance or its application to any person or circumstance is held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance or its application to other persons and circumstances. The Board of Directors declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase or portion thereof despite the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional and, to that end, the provisions hereof are hereby declared to be severable.

SECTION 6. EFFECTIVE DATE.

This Ordinance shall be and is hereby declared to be in full force effect from and after thirty (30) days after the date of its passage and the clerk shall cause this Ordinance or

a summary to be published once before the expiration of fifteen (15) days after said passage, with the names of the Directors voting for or against the same, in the *Red Bluff Daily News*, a newspaper of general circulation in the County of Tehama, State of California.

In regular session of the Board of Directors of the Tehama County Sanitation District No. 1, introduced on the ___ day of _____, 2026, and DULY PASSED AND ADOPTED THIS ___ DAY OF _____, 2026, by the Board of Directors of the County of Tehama by following vote:

AYES:
NOES:
ABSENT OR NOT VOTING:

_____
Chairperson of the Board of Directors
Tehama County Sanitation District No.1

STATE OF CALIFORNIA)
) §§
COUNTY OF TEHAMA)

I, SEAN HOUGHTBY, County Clerk and ex-officio Clerk of the Board of Directors of the Tehama County Sanitation District No. 1, State of California, hereby certify the above and foregoing to be a full, true and correct copy of an ordinance adopted by said Board of Directors on the _____ day of _____, 2026.

DATED this _____ day of _____ 2026.

SEAN HOUGHTBY, County Clerk of
the Board of Directors of the Tehama County
Sanitation District No. 1, State of California

By_____

A SUMMARY OF ORDINANCE NO. ___

Pursuant to Government Code Section 25124(b), the following constitutes a summary of Ordinance No. ____ introduced for consideration by the Board of Directors of Tehama County Sanitation District No. 1.

The Ordinance establishes an administrative remedies procedure for challenges to proposed new, increased, or extended fees, charges, and special assessments levied by Tehama County Sanitation District No. 1. Its purpose is to require ratepayers or assessed property owners to submit timely written objections before the Board of Directors acts, so the District has an opportunity to review, address, or resolve concerns before any court challenge is filed.

The Ordinance applies to fees or charges subject to articles XIII C or XIII D of the California Constitution, assessments on real property levied by the District, and the methodologies used to develop and levy those amounts. It requires the District to make proposed fees, charges, or assessments and their written basis available to the public at least 45 days before the objection deadline; post supporting materials on its website; mail supporting materials on request; and include in the hearing notice clear instructions and deadlines for submitting written objections. The Ordinance further provides that objections must be submitted before the end of the public comment portion of the hearing, and that failure to timely object in writing may bar a later court challenge except as otherwise allowed by law.

Before or during the hearing, the Board of Directors must consider, and the District must respond in writing to, timely objections. The Board may determine whether clarifications, reductions, further review, continuation of the hearing, or abandonment of the proposal are warranted. The Ordinance also includes findings that its adoption is exempt from the California Environmental Quality Act, contains a severability clause, and provides that it will take effect 30 days after passage, with publication of the ordinance or a summary as required by law.

Published: 6/23/2026, July 14, 2026, Red Bluff Daily News

Sean Houghtby, Tehama County Clerk and Recorder

E-Contract Review
Approval as to Form

Department Name: Tehama County Public Works-Sanitation

Vendor Name: Board of Supervisors

Document Description: Ordinance – Exhaustion of Remedies for Fees and Assessments

APPROVED AS TO FORM:

Date: 6/2/26

Office of the Tehama County Counsel
Daniel B. Klausner, Senior Deputy County Counsel

Tehama County

Agenda Request Form

File #: 26-1099 **Agenda Date:** 6/30/2026 **Agenda #:** 42.

SANITATION DISTRICT NO. 1 - Interim Director Tom Provine

Requested Action(s)
a) ORDINANCE - Consider adoption of an Ordinance, which amends Ordinance No. 2119

1) Waive the second reading
2) Adopt the Ordinance

Financial Impact:
There is no financial impact associated with adoption of this Ordinance.

Background Information:
This Ordinance amends Ordinance 2119 by updating and clarifying regulatory provisions governing the administration, operation, use, and maintenance of wastewater collection and treatment services, and prescribing regulations pursuant to the CA Health and Safety Code Section 4766. Additionally, the ordinance provides parameters for the District's statutory authority to impose and update fees by resolution within certain subject matters.

TEHAMA COUNTY SANITATION DISTRICT NO. 1

ORDINANCE No. --

AN ORDINANCE AMENDING ORDINANCE 2119 AND PRESCRIBING REGULATIONS

The Board of Directors of the Tehama County Sanitation District No.1 ordains as follows:

ARTICLE 1: Purpose and Authority

Pursuant to Health & Safety Code Section 4766, the Tehama County Sanitation District No. 1 may adopt and enforce ordinances and regulations not in conflict with general laws or the administration, operation, and use and maintenance of its facilities and services. This Ordinance is adopted pursuant to the authority granted to the District under the California Health and Safety Code Section 4766, and all other applicable laws.

The purpose of this Ordinance is to update and clarify all regulatory provisions governing the administration, operation, use, and maintenance of wastewater collection and treatment services provided by the Tehama County Sanitation District No. 1 ("District"). This Ordinance does not alter, amend, revise, or otherwise modify any existing user fees, service charges, installation fees, penalties, or other monetary assessments established under prior ordinances.

ARTICLE 2: Findings

The Board of Directors of the Tehama County Sanitation District No.1 hereby finds and declares the following:

A. The District's wastewater treatment facilities have finite hydraulic and treatment capacity. Excess inflow and infiltration ("I&I"), particularly from defective private laterals and illegal connections, places undue strain on the collection system, increases operational costs, reduces treatment efficiency, and may compromise regulatory compliance.

B. Private building sewers and laterals are owned and maintained by property owners, and that clear regulatory language is required to eliminate confusion regarding maintenance responsibilities, inspection requirements, repair obligations, and cost allocation.

C. Advances in CCTV inspection technology, combined with the age of much of the District's existing lateral infrastructure, make CCTV inspections an effective, reliable, and industry-accepted means of identifying structural defects, illegal connections, infiltration sources, and conditions constituting a public nuisance. Additional ordinance language is necessary to clearly establish inspection triggers, procedures, and enforcement mechanisms.

D. Building sewer defects are frequently discovered during property transfers, and that requiring CCTV inspections prior to close of escrow protects buyers, sellers, and the District by identifying problems before transfer of

ownership and preventing future disputes, system damage, and enforcement costs.

E. Infiltration and inflow resulting from defective laterals, illegal connections, or abandoned plumbing significantly increase treatment and operating costs and may accelerate equipment wear and regulatory risk. Establishing excess flow fees and required correction timelines provides a necessary enforcement tool to protect the system.

F. This Ordinance provides reasonable timelines, case-by-case extensions, installment plans, penalty waivers, and an appeals process to ensure that enforcement is fair, transparent, and sensitive to seasonal conditions, contractor availability, geographic constraints, and financial hardship.

G. Proper collection and treatment of wastewater is essential to protecting public health, preventing pollution of surface and groundwater, and avoiding sanitary nuisances. The regulations adopted in this Ordinance are necessary to ensure compliance with state and federal wastewater standards.

H. The requirements of this Ordinance are consistent with generally accepted wastewater utility practices, engineering standards, and regulatory norms throughout California.

I. This ordinance is exempt from environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15061(b)(3) (there is no possibility the activity in question may have a significant effect on the environment). In addition to the foregoing general exemptions, the following categorical exemption applies: section 15308 (actions taken as authorized by local ordinance to assure protection of the environment). There are no unusual circumstances under CEQA Guildline15300.2(c). Each exemption stands as a separate and independent basis for determining this ordinance is not subject to CEQA.

J. Adoption of this Ordinance is in the best interests of the Tehama County Sanitation District No. 1, its ratepayers, and the public at large and that the

K. Enforcement of this Ordinance is essential to ensure compliance, preserve infrastructure, protect ratepayers, and maintain the financial and operational integrity of the District..

ARTICLE 3: Ordinance Amendments And Additions

Tehama County Sanitation District No. 1 adds Section 2.15 to the language in Ordinance 2119:

Section 2.15: SERVICE FEES: Beginning in 2026, with regard to the 2027-2028 fiscal year service charges and thereafter, the District shall establish or alter the amount of the annual service fee by resolution of the Board.

The annual service fee is a sewer assessment in nature and designed to recover from ratepayers for services and facilities furnished by the District.

Tehama County Sanitation District No.1 Ordinance 2119 Section 1.4, 1.5, 1.8, 2.2, 2.3, and 5.2 are amended as follows:

Section 1.4: APPLICATION FOR SERVICE. Application for a building sewer connection permit and wastewater disposal service shall be made in writing on a form available at the District Office. The application shall include required application fees. No applicant will be denied service on the grounds of race, color, national origin, or sex.

The permit for the installation of a non-existing sewer and/or lateral sewer shall be valid for constructing the new connection for two years from date of issuance. Installation permits will be issued to only one (1) party for one (1) property on which a building permit or mobile home permit has been applied for with the Tehama County Building Department.

No person shall construct a sewer, or a lateral sewer, or make any connection with the sewer system without first obtaining a sewer connection permit from the District and paying the sewer connection fee and all other fees and charges required by resolution of the Board, and otherwise complying with all requirements under any regulations adopted under this section by the Board of Directors.

Sewer service shall not be provided to a building, and no sewer connection permit shall be issued, unless the District finds that all of the following are satisfied:

1. The applicant's real property to be served is located in the sewer boundaries.
2. The applicant has paid in full the applicable connection charge and any other applicable deposits, fees, and/or charges.
3. The applicant's real property to be served abuts an existing sewer main, or the applicant has entered into a sewer main line extension agreement with the District.
4. The District possesses adequate wastewater treatment capacity to serve the new development.
5. The applicant has complied with all other applicable provisions of this and other county ordinances resolutions and policies.
6. The District shall not issue a sewer connection permit for any new structure unless is applied for concurrently with a building permi with the County. No

sewer service shall be permitted until a building permi with the County has been appliec for.

7. The applicant's signature on an application for a sewer connection permit shall constitute an agreement to comply with such permit and all of the provisions, terms and requirements of this chapter and other ordinances, rules and regulations of the county, and with the plans and specifications approved by the county, if any, together with such corrections or modifications as may be made or permitted by the county if any. Such agreement shall be binding upon the applicant and may be altered only by the District upon the written request for the alteration from the applicant

8. The connection of the building sewer into the public sewer shall be made at the lateral or "T" branch, if such lateral "T" branch is available at a suitable location. Where no properly located "T" branch is available, a neat hole may be cut into the public sewer to receive the building or lateral sewer, with entry in the downstream direction at an angle of forty-five degrees. A wye saddle shall be used for the connection and in no case shall the pipe protrude inside the main sewer. A smooth, neat joint shall be made, and the connection made secure and watertight, including by encasement in concrete, if so determined by the District. The connection to the public sewer shall be made in the presence of the District and under his supervision and direction. Any cutting of sewer mains shall be done only by a licensed plumber and the cost shall be borne by applicant. Any damage to the sewer system shall be repaired at the cost of the applicant to the satisfaction of the District. All excavations for a lateral sewer installation shall be adequately guarded with barricades and/or lights, as required by the District, so as to protect the public from hazard. Streets, sidewalks, parkways and other property damaged in the course of the work shall be restored in a manner satisfactory to the District.

9. Old lateral sewers may be used in connection with new buildings only when they are found, upon examination and test by the District, to meet all requirements of this chapter and the standard specifications

Section 1.5: TENANTS. Upon the written request of the property owner, bills may be addressed to tenants for payment. The property owner remains responsible for payment of the bill. The property owner is responsible for collecting from tenants any fees that the Board has elected to collect on the tax roll.

Section 1.8 MERGING OF PROPERTY. A property owner that has submitted a request for merging properties to the County Planning Department and County Surveyor shall, prior to or concurrentlywith such submission, submit the proposed merger to the District.

1. Should the merging of properties with multiple dwellings occur, the District shall re-assess the HE of the newly merged property. Any increase in the

sewer fee caused by the merger that is not paid to the District within 90 days shall be added to that property's next tax roll.

2. If any dwelling with a sewer lateral is removed from a merged property, the associated sewer lateral must also be removed to prevent water infiltration to the sewer system.
    a. Proof of the sewer lateral removal and watertight capping at the main must be submitted to the District in order to have HE assessed for new sewer rates.
    b. Work done at mainline connection shall be done by a licensed plumber.
    c. Should the extra lateral stay in place, fees will continue as if that lateral is in service. Regardless of dwellings or structures on a property, if there is a sewer lateral connected to the main and can contribute to the system, a sewer fee will be assessed to the property owner.
    d. A non-refundable inspection fee is required when merging a property, removing a lateral, and capping the lateral at the sewer mainline.

Section 2:2: BILLING. All service charges for wastewater disposal services shall be based upon HE and may be collected in advance, per Government Code Section 54347, not less than twice a year, by the District or its authorized representative on the bills provided therefore, along with any other applicable fees or penalties. The annual service fee shall be due on the date specified by the District but no sooner than 90 days after the mailing of the invoice to the ratepayer. Alternatively, the District Board may elect to collect the service charges on the tax roll in the same manner and at the same time as general property taxes by adopting a resolution electing to do so and describing the process for submission of an annual report to the Clerk of the Board.

If the Board elects to collect fees on the tax roll, a written report shall be filed with the clerk each year which shall contain a description of each parcel using sewer services and facilities and the amount of the charge for the subsequent calendar year. Upon receipt of the report, the clerk shall set a time and place of a public hearing pursuant to H&S Code Section 5473.1 and publish notice for the public hearing pursuant to Government Code Section 6066. The Report shall be filed with the clerk and the public hearing shall be set with sufficient time for the Board to consider the report and make a decision so that the County Auditor can receive the report before August 10. Ideally, the report shall be filed before June 1 and the public hearing shall be held before July 15.

Section 2.3: CONNECTION FEE. Beginning in 2026, the District shall establish, and may thereafter update from time to time, a connection fee by resolution pursuant to Health and Safety Code Section 5474. The fee is used to cover the inspection of the connection and other administrative expenses in setting up the new account. This fee will contemplate only one inspection and if additional

inspections are necessary they will be an additional cost. All inspections, construction, and repairs to laterals connecting to the main line are at the expense of the property owner. All fees related to a new connection shall be paid in full before sewer service will be permitted to begin.

Section 2.3.1 INSPECTION FEE Beginning in 2026, District shall establish, and may thereafter update from time to time, an inspection fee by resolution pursuant to Health and Safety Code Section 5471.

Section 2.4: EXCESS FLOW FEES. Any User who causes or allows discharges in excess of normal flows, as determined by the District, typical for the type of use served shall bear the costs for such excess flows. The costs for such excess flow shall be based on the number of HE and the User shall pay the current established HE rate per year per HE in addition to the user fee described in the Service Charge Schedule.

Lateral sewers shall be maintained by the owner of the property served, from the building being served up to the property line, provided a cleanout accessible to maintenance forces is available. If a cleanout is not available, the owner shall maintain the lateral to its connection to the public main.

Laterals are to be maintained and in good working conditions to not allow rain runoff, ground water, or other forms of water to enter the closed system as the District is not designed to handle these excess flows. All lateral sewers shall be tested by means approved by the District, in the presence of a District representative. All lines showing excessive leakage shall be repaired or replaced at the expense of the property owner and shall be done at the direction and to the satisfaction of the District. Infiltration leakage found by the District will be assessed for its impacts on the Wastewater Treatment Plant's treatment and holding capacity. Upon a determination that a ratepayor's infiltration leakage will have a negative impact on the District's ability to treat and hold wastewater, the District will provide the ratepayor with a Notice of Excessive Infiltration Leakage.

Infiltration leakage deemed to have a negative impact on the District's ability to treat and hold wastewater shall be penalized with a higher user fee. The higher user fee shall be increased at the rate of one HE for infiltration leakage in excess of the permitted amount up to 200 GPD, two HE for up to 400 GPD, and so on, with a maximum user penalty increasing the overall annual fee no more than five times the normal rate for that ratepayor.

The excess flow penalty shall apply for a full year and will be included in the next soonest tax roll report. A ratepayor can avoid having the excess flow fees imposed if all of the following are accomplished within 180 days of issuance of the Notice of Excessive Infiltration Leakage.

1. A written plan submitted within 30 days of this letters date. The plan can be in email or submitted by mail.

2. The owner will have 90 days from the submitted plan to provide that actions are be taken to repair the lateral. This includes submitting estimates from a contractor, attempt to hire a contractor, planned date repair, proof of supplies purchased, and equipment rental estimates. The repair completion shall not exceed 2 calendar years from the date of this letter. Failure to complete the repairs shall increase sewer fees outline in section 2.4.

3. Notice to the District with proof that the repair is starting and estimated date of completion. An inspection is required to ensure that all repairs are done in accordance with all federal, state, and local laws including all applicable District ordinances.

4. The District shall take into account the following circumstances: weather conditions, time of year for travel, snow on the ground, distance of travel, availability of supplies, availability of contractors, or other circumstances provided by the owners with approval from the District staff. Extensions may only be granted for listed circumstances and will be outlined to the owner.

Upon correction of the excessive flow, the District will, if appropriate, adjust the rate back to the regular fee. If no corrections are made the higher user fee will continue for each year thereafter.

Access to Properties for Sewer Lateral inspection: The District (or any designated representative thereof) is hereby authorized to inspect private sewer laterals with 24-hour advance notice to the owner for the following purposes:

(a) To determine the size, depth, and location of any sewer connection.

(b) To determine the end outlet of any sewer connection by depositing harmless testing materials in any plumbing fixture attached thereto and flushing the same, if necessary.

(c) To determine, by measurements and samples, the quantity and nature of the sewage or wastewater being discharged.

(d) To determine the location of the roof, swimming pool, hot tub, floor drains, mechanical pumps and surface drains, and whether or not they physically connect to a sewer.

(e) To assess the condition of the lateral where he/she suspects that the lateral may be allowing inflow or infiltration.

Nothing herein shall be deemed to provide the District with any right or authority to enter a building or other apparently private or interior area of a real property. The lateral inspection will be conducted from the exterior lateral cleanout. If such a cleanout is not accessible from the exterior, the District will contact the owner for accommodations.

Section 2.8: SEWER CAPACITY CHARGE. Beginning in 2026, the District shall establish by resolution, and may update by resolution from time to time, a sewer capacity which shall be applied to all future new residential sewer connections. This fee is for the maintenance and depreciation of equipment as well as the impact fee for the extra flow the plant will handle. Commercial buildings and multi-dwelling units including condominiums, duplex or larger, and apartments will be assessed at the appointed HE for the property. Properties that were once connected to the sewer system and went through the process of removing or capping their lateral will also be charged the sewer capacity charge as a reconnection fee.

Section 2.9: CAPPING AND ABANDONMENT FEES:

Beginning in 2026, the District shall establish, and may update from time to time, capping and abandonment fees by resolution pursuant to Health and Safety Code Section 5474

1. All capping or abandonment of laterals must be approved by the sanitation Board to ensure that there is no leakage. Each request will be assessed on a case-by-case basis. Without approval from the Board, all sewer fees will continue.
2. All capping or abandonment request must be in writing and the appropriate form must be completed before consideration moves forward to the Board.
3. All capping and abandonment requests require that no dwelling be located on the property. Storage sheds with no plumbing will be exempt. An inspection shall be necessary if the property owner is disputing the service charges. A connected lateral for the use of a trailer or RV is still considered to be working plumbing and fees will continue.
4. All capping and abandonment work at the county mainline will require the use of a licensed and bonded plumber. Proof of invoice must be submitted to the county. Capping of the lateral must be done at the county cleanout so that no I & I may enter the sewer from the disconnected property.
5. An inspection of the capping and abandonment is required by District staff. , The inspection fee shall be paid in full prior to the inspection. In the event the inspection fails, each additional inspection will be assessed an additional inspection fee.
6. In the event the capping of a lateral is found to be reconnected without proper approval and inspections, a fine of $500.00 will be assessed and sewer fees will be reinstated to the property. Service fees shall be back dated to the date the connection was found.
7. A capped or abandoned line that wishes to reconnect to the sewer will be treated as new construction and section 2.8 will be applied to the property.

Mineral County Water District is separate from Tehama County Sanitation District No. 1. Regardless of the current water connection, if a property has a connected lateral to the sewer mainline, billing for that property will continue pursuant to this Ordinance.

SECTION 3.1: BUILDING CCTV INSPECTION TRIGGERS. Except as provided in subsection (b) of this Section, all building sewers for existing buildings including but not limited to those serving residential, multiple residential, commercial, and industrial properties that are connected to the public sewer shall pass a CCTV inspection as reviewed by an authorized District inspector, and at the property owner's expense when any of the following events occur:

(Subsection a) Inspection trigger events:

1. To properties prior to the close of escrow of the sale or, if there is no escrow, prior to recording the deed or the document transferring the title.
2. When obtaining a building permit for construction or remodel valued over $60,000.
3. When the District finds that unpermitted building sewer work has been completed at county sewer main connection. This includes the installation of an unpermitted lateral.
4. When the District finds that the building sewer is a public nuisance.

(Subsection b) Exceptions. This section shall not apply:

1. To properties showing that the building was originally constructed 10 years or less before the anticipated date of sale.
2. To properties with a sewer repair permit approved by the District documenting that the building sewer was replaced in full within 10 years of the triggering event provided in subsection (a) of this Section before the anticipated date of sale.
3. To properties with CCTV inspection that was submitted to the county and shown that no defects, cracks, roots, or any infiltration is occurring within 5 years of the original date of the inspection.
4. To properties undergoing transfer to a bank due to foreclosure.

SECTION 3.3: VALID CCTV SEWER INSPECTION REQUIREMENT. CCTV inspections must verify the following:

1. The building sewer is free of roots, grease deposits, and other solids which may impede or obstruct the transmission of sewage.
2. There are no improper or illegal connections to the building sewer such as sump pumps, down spouts, or area drainage facilities.

3. All joints in the building sewer are tight and sound to prevent the exfiltration of sewage and the infiltration of groundwater, storm water, and/or rainwater
4. The building sewer is free of structural defects, cracks, breaks, offset joints, or missing portions and the grade is reasonably uniform without major sags or offsets.

Upon completion of repairs to the building sewer, the current property owner shall have another CCTV inspection conducted to verify the conditions set forth in this Section or other test parameters may be conducted for partial or full building sewer replacement.

All costs for inspections, tests, and repair or replacement of the building sewer shall be the responsibility of the building or property owner, including all additional permits prior to commencement of construction.

All work shall be done to the satisfaction of authorized District staff, in accordance with all state laws and all District ordinances, standard drawings, standard specifications, and regulations.

A failure to perform a lateral inspection by CCTV or an inspection that reveals defects such as roots, offset joints, break in line, etc, shall be good cause for an escrow to be delayed until a plan of action is accepted by the District. The District staff has the authority to consider and accept or deny a plan of action.This plan of action may include but not be limited to a timeline for the repair, will the repair be completed before escrow closes, and proof that the repair is complete. The District may also agree to the buyer accepting the responsibilities of the repairs due to time of year as snow may cover the grounds. In such circumstances, a signed plan of action with a timeline and potential disciplinary actions will be included and signed by the buyer before the close of escrow. Should the buyer back out of the purchase of the property, the current owner will be responsible for the repairs of the lateral in time frame approved by the District. Failure to repair the damaged lateral shall be penalized per section 2.4

SECTION 3.4: CCTV INSPECTIONS BY THE DISTRICT

The District owns and operates a closed-circuit television (CCTV) inspection system for the purpose of inspecting, documenting, and maintaining the sewer mainline system. The CCTV system records video, photographs, date and time, and written descriptions of inspection locations. The District shall conduct inspections of sewer mainlines between manholes to identify defects requiring maintenance or repair, and to observe lateral connections from properties connected to the system.

The District shall identify defects, including but not limited to root intrusion, collapsed pipe sections, offset joints, line sagging, and any other condition that may impede the proper flow of wastewater to the wastewater treatment plant. The District may also document evidence of inflow and infiltration originating from private laterals by observing and recording flows entering the mainline.

Based on such evidence, District personnel may initiate further investigation of the subject property in accordance with Section 2.4. The District shall provide formal notice to the property owner prior to conducting any property inspection and shall

include a description of the identified issues along with supporting photographic documentation obtained through CCTV inspection

Section 5.2: BUILDING SEWERS AND CONNECTIONS.

[subsections a. – k. shall remain unchanged]

l. In order for a parcel to be removed from service once a connection has been create all of the following shall first be complete:

1) Any fixture esigned and intended to be connected to a sewer, such as but not limited to a sink or a flushing toilet or urinal, shall be completely dismantled and removed from the site;

2) The sewer lateral shall be capped at both ends to ensure that no site facilities can be used;

3) Evidence shall be provided that any future inflow and infiltration generated by site will not affect the Wastewater Treatment Plant;

4) Final inspection by appointment performed by authorized District staff (an inspection fee applies);

5) If the property owner provides documentation that the above conditions have been met to the District's satisfaction, the sewer service to the site shall be deemed ceased.

ARTICLE 4: VALIDITY AND SEVERABILITY

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If any provision, clause, sentence, or paragraph of this ordinance, or any application thereof to any person or circumstance, is held to be unconstitutional or otherwise invalid for any reason, such invalidity shall not affect the validity of the remainder of this ordinance which can be given effect without the invalid provision, clause, sentence, paragraph, or application. To this end, the provisions, clauses, sentences, and paragraphs of this ordinance are hereby declared to be severable. The Board of Directors hereby declare that they would have passed this ordinance, and each provision, clause, sentence, or paragraph thereof, irrespective of the fact that one or more provision, clause, sentence, or paragraph be declared invalid or unconstitutional.

ARTICLE 5: OPERATIVE DATE OF ORDINANCE

This ordinance shall become operative on and after July 1, 2026 or 30 days after adoption, whichever is later and shall remain in effect until June 30, 2027, and as of that date is repealed unless another ordinance adopted subsquently either extends or rescinds this ordinance or take effect before June 30, 2027. The Clerk shall cause this to be published as required by law.

ARTICLE 6. FEES UNCHANGED

Nothing in this Ordinance shall amend, alter, or modify the amount of any user fee, connection fee, installation fee, penalty amount, HE rate, or any other monetary charge

established in prior Ordinance No. 2119. All such fees remain in full force and effect

The above and foregoing ordinance was duly passed and adopted at a regular meeting of the Board of Directors of the Tehama County Sanitation District No. 1, State of California, at their meeting of _____, by the following vote:

AYES:
NOES:
ABSENT OR NOT VOTING:

_____
Chairperson of the Board of Directors
Tehama County Sanitation District No. 1

STATE OF CALIFORNIA)
)
COUNTY OF TEHAMA)

I, SEAN HOUGHTBY, County Clerk and ex-officio Clerk of the Board of Directors of the Tehama County Sanitation District No. 1, State of California, hereby certify the above and foregoing to be a full, true and correct copy of an ordinance adopted by said Board of Directors on the ____day of _____, 2026.

Dated: This ____day of _____, 2026.

SEAN HOUGHTBY, County Clerk and ex-offico
Clerk of the Board of Directors of the Tehama County
Sanitation District No. 1, State of California

By _____
Deputy

A SUMMARY OF ORDINANCE NO. ___

Pursuant to Government Code Section 25124(b), the following constitutes a summary of Ordinance No. ____ introduced for consideration by the Board of Directors of Tehama County Sanitation District No. 1.

The Ordinance amends portions of Ordinance 2119 and adds new provisions governing the administration, operation, use, and maintenance of wastewater collection and treatment services provided by Tehama County Sanitation District No. 1. Among other things, it authorizes the District, beginning in 2026, to establish or update annual service fees, connection fees, inspection fees, sewer capacity charges, and capping and abandonment fees by Board resolution, while stating that the ordinance itself does not change existing monetary amounts previously established under Ordinance 2119.

The Ordinance clarifies application requirements for sewer connections, billing and property merger rules, and owner responsibility for maintaining laterals and preventing inflow and infiltration. It establishes excess flow enforcement provisions, including notices, timelines for corrective action, possible higher user fees tied to hydraulic equivalents, and authority for the District to inspect private laterals from exterior access points with notice. It also creates CCTV inspection triggers for certain property transfers, major remodels, unpermitted work, and nuisance conditions; sets standards for valid inspections; and requires repair, replacement, or approved plans of action when defects are found.

The Ordinance also includes findings concerning wastewater system capacity, public health, environmental protection, fairness in enforcement, and exemption from review under the California Environmental Quality Act. It contains severability provisions and states that it becomes operative on July 1, 2026, or 30 days after adoption, whichever is later, and remains in effect until June 30, 2027, unless extended, rescinded, or superseded sooner. A certified copy of the full text of the Ordinance is available for review in the Office of the Tehama County Clerk, and if adopted, the Ordinance or a summary will be published as required by law.

Published: June 23, 2026, July 14, 2026, Red Bluff Daily News

Sean Houghtby, Clerk and Recorder

TEHAMA COUNTY SANITATION DISTRICT NO. 1

ORDINANCE No. 2119

AN ORDINANCE SUPERSEDING ALL PREVIOUS ORDINANCES AND PRESCRIBING REGULATIONS, USER FEES, AND INSTALLATION FEES

The Board of Directors of the Tehama County Sanitation District No.1 ordains as follows:

ARTICLE 1: Purpose and Authority

Pursuant to Health & Safety Code Section 4766, the Tehama County Sanitation District No. 1 may adopt and enforce ordinances and regulations not in conflict with general laws or the administration, operation, and use and maintenance of its facilities and services. Further, Pursuant to Health & Safety Code Section 5471, the Tehama County Sanitation District No. 1 may prescribe, revise and collect, fees, tolls, rates, rentals, or other charges for services and facilities furnished by it.

ARTICLE 2: Findings

The Board of Directors of the Tehama County Sanitation District No.1 hereby finds and declares the following:

A. More than thirteen years have passed since the rates have been revised and the dramatic rate of inflation require that they be increased.

B. Language regarding the maintenance of laterals is required to eliminate confusion.

C. The current state of the facilities furnished by the District and the commonly accepted use of CCTV inspection technology makes additional language regarding CCTV inspection necessary.

D. This ordinance is exempt from environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15061(b)(3) (there is no possibility the activity in question may have a significant effect on the environment). In addition to the foregoing general exemptions, the following categorical exemption applies: section 15308 (actions taken as authorized by local ordinance to assure protection of the environment). There are no unusual circumstances under CEQA Guildline15300.2(c). Each exemption stands as a separate and independent basis for determining this ordinance is not subject to CEQA.

B. The Board determines that the enforcement of this Ordinance is essential.

ARTICLE 3: Tehama County Sanitation District No.1 Ordinances No.1 through No.15 and Ordinance No. 1911 are hereby superseded and repealed.

ARTICLE 4: An ordinance prescribing regulations, user fees, and installation fees for Tehama County Sanitation District No.1 is hereby enacted and shall read as follows:

CHAPTER 1

GENERAL RULES AND REGULATIONS

Section 1.1: DEFINITIONS. Unless the context specifically indicates otherwise, the meaning of terms used in this ordinance shall be as follows:

"District Board of Directors" - shall mean the Tehama County Board of Supervisors acting on behalf of the District.

"Building sewer" - shall mean the extension from the building to the clean-out at the property line and is maintained by the property owner.

"District" – Tehama County Sanitation District No. 1.

"CCTV Inspection" shall mean the process whereby a video camera is placed into and run through the inside of a building sewer for the purpose of detecting defects, including but not limited to cracks, breaks, offset joints, roots, sags, leaks, and illegal cross-connections. The inspection shall be witnessed and reviewed by an authorized District representative to verify the building sewer complies with the requirements.

"Easement" - shall mean an acquired legal right for the specific use of land owned by others.

"Floatable oil" - is oil, fat, or grease in a physical state such that it will separate by gravity from wastewater by treatment in an approved pretreatment facility. A wastewater shall be considered free of floatable fat if it is properly pretreated, and the wastewater does not interfere with the collection system.

"Garbage" - shall mean the animal and vegetable waste resulting from the handling, preparation, cooking and serving of foods.

"Household Equivalent (HE)" - Term of measurement used to quantify water discharged to the system by each user. One HE equals 200 gallons per day, the amount of water discharged by the design household (single-family residential dwelling).

"Industrial wastes" - shall mean the wastewater from industrial processes, trade, or business as distinct from domestic or sanitary wastes.

"Lateral" - that segment of the sewer service pipe from the main line to the clean out at the property line.

"May" - is permissive (see "Shall").

"Natural outlet" - shall mean any outlet, including storm sewers and combined sewer overflows, into a watercourse, pond, ditch, lake or other body of surface or groundwater.

"Person" - shall mean any individual, firm, company, association, society, corporation, or group.

"PH" - shall mean the logarithm (base 10) of the reciprocal of the hydrogen-ion activity. The concentration is the weight of hydrogen-ions, in grams, per liter of solution. Neutral water, for example, has a pH value of 7 and a hydrogen-ion concentration of 10 (to the -7 power).

"Properly shredded garbage" - shall mean the wastes from the preparation, cooking, and dispensing of food that have been shredded to such a degree that all particles will be carried freely under the flow conditions normally prevailing in public sewers, with no particle greater than½ inch (1.27 centimeters) in any dimension.

"Public sewer" - shall mean a common sewer controlled by a governmental agency or public utility.

"Sanitary sewer" - shall mean a sewer that carried liquid and water-carried wastes from residences, commercial buildings, industrial plants, and institutions together with minor quantities of ground, storm and surface waters that are not admitted intentionally.

"Sewage" - is the spent water of a community. The preferred term is "wastewater".

"Sewer" - shall mean a pipe or conduit that carries wastewater.

"Shall" - is mandatory (see "May").

"Slug" - shall mean any discharge of water or wastewater which in concentration of any given constituent or in quantity of flow exceeds for any period of duration longer than fifteen (15) minutes more than five (5) times the average twenty-four (24) hour concentration or flows during normal operation and shall adversely affect the collection system and/or performance of the wastewater treatment works.

"Storm drain" - shall mean a drain or pipeline for conveying water, groundwater, subsurface water, or unpolluted water from any source.

"Suspended solids" - shall mean total suspended matter that either floats on the surface of, or is in suspension in, water, wastewater, or other liquids, and that is removable by laboratory filtering as prescribed in "Standard Methods for the Examination of Water and Wastewater" and referred to as nonfilterable residue.

"Unpolluted water" - is water of quality equal to or better than the effluent criteria in effect or water that would not cause violation of receiving water quality standards and would not be benefitted by discharge to the sanitary sewers and wastewater treatment facilities provided.

"Wastewater" - shall mean the spent water of a community. From the standpoint of source, it may be a combination of the liquid and water-carried wastes from residences, commercial buildings, industrial plants, and institutions, together with any groundwater, surface water, and storm water that may be present.

"Wastewater facilities" - shall mean the structures, equipment, and processes required to collect, carry away, and treat domestic and industrial wastes and dispose of the effluent.

"Wastewater treatment works" - shall mean an arrangement of devices and structures for treating wastewater, industrial wastes, and sludge. Sometimes used as synonymous with "waste treatment plant' or "wastewater treatment plant" or "water pollution control plant".

"Watercourse" - shall mean a natural or artificial channel for the passage of water, either continuously or intermittently.

Section 1.2: GENERAL. Unless otherwise determined by the Board of Directors, all wastewater disposal services provided by Tehama County Sanitation District No.1 shall be made in accordance with these rules and regulations. Fees and charges noted herein shall be fixed and collected by the District to recover, in whole or in part, the cost of rendering a wastewater disposal service. The revenue obtained thereby is in addition to revenue obtained by the levy of taxes assessed for debt incurred to improve the wastewater facilities. Failure to comply with any provision of this ordinance may result in penalties or liens, as provided herein.

Section 1.3: BOUNDARIES. The boundaries of the Tehama County Sanitation District are as follows:

All that real property situated in the County of Tehama, State of California, being a portion of Section 25, Township 29 North, Range 3 East, M.D.M., and more particularly shown on that certain map entitled "Proposed Boundaries of Tehama County Sanitation District No. 1, Assessment District No. 1995-1, Tehama County, California". Said Map was filed August 8, 1995, in Book 1 of Maps of Assessment Districts at Page 46 in the office of the County Recorder of the County of Tehama, State of California.

Section 1.4: APPLICATION FOR SERVICE. Application for a building sewer connection permit and wastewater disposal service shall be made in writing on a form available at the District Office. The application shall include required application fees. No applicant will be denied service on the grounds of race, color, national origin, or sex.

Section 1.5: TENANTS. Upon the written request of the property owner, bills may be addressed to tenants for payment. The property owner remains responsible for payment of the bill.

Section 1.6: DAMAGE TO DISTRICT - OWNED EQUIPMENT. The cost to repair any damage occurring to pipes or other District equipment or property caused by a tenant or property owner, shall be charged to the property owner and is due and payable upon presentation by the District to the property owner or tenant of a bill therefor.

Section 1.7: EXTENSION OF SERVICE. Extensions of service to individuals, subdivisions, groups, or a community of users, shall be constructed at the sole expense of the person or entity applying for the extension, and shall meet or exceed minimum standards of design and construction of facilities, as outlined in the Tehama County Land Division Standards, and as required by the District Board of Directors. Plans and specifications shall be submitted to and approved by the District before any construction commences. Construction shall be done by a licensed contractor and construction shall

be inspected and approved by the District. Upon completion of the installation, appropriate easements or rights of way shall be conveyed to the District. An agreement shall be executed by the applicant, guaranteeing to the District all the construction for a period of one (1) year after the construction is accepted by the District, against defective design, defective material, and faulty workmanship. The agreement shall require a bond in the amount of one hundred percent (100%) of the estimated construction cost of the work done. The bond requirement may be waived by the District for minor extensions as defined by the District.

Section 1.8 MERGING OF PROPERTY. Merging of a property that has gone through the County Planning Department and County Surveyor shall be submitted to the District. Should the merging of properties with multiple dwellings occur, the District shall re-assess the HE of the newly merged property. If any dwelling with a sewer lateral is removed from a merged property, the associated sewer lateral must also be removed to prevent water infiltration to the sewer system. Proof of the sewer lateral removal and watertight capping at the main must be submitted to the District in order to have HE assessed for new sewer rates. Should the extra lateral stay in place, fees will continue as if that lateral is in service. Regardless of dwellings or structures on a property, if there is a sewer lateral connected to the main and can contribute to the system, a sewer fee will be assessed to the property owner.

Section 1.9 SUBDIVIDING OF A PROPERTY. Separate sewer connections are required for each separate building whether or not such building is on the same or a different lot or parcel of land. Exceptions may be made by the District where several single family, multi-family, commercial, or industrial units are constructed within several buildings on the same parcel of land, where the District determines that such land can be adequately served by a single private sewer main. If the land is later divided, then separate laterals shall be provided for each building or several buildings on each separate parcel of land or for each air space unit unless the private sewer main has been legally made the responsibility of the property or unit owner(s). Such property owner or owners' association will be responsible for construction, reconstruction, maintenance and repair, of the private sewer main. Such private sewer main shall be connected to the sewer main at a single location, and a manhole or clean out shall be provided on the private main at or near the point of connection with the sewer system, normally near the property line. All such private sewer mains and all such laterals thereto shall be installed at the expense of the property owner or developer. The property owner will be responsible for construction, reconstruction, maintenance, and repair. For private sewer mains, the property owner or owners' association shall apply for, and be responsible for, a single billing for the service. Where such connections preexist these regulations, they must be permitted until the sale of the parcel, at which time a separate lateral sewer shall be provided for the sold parcel.

CHAPTER 2

USER FEES AND CHARGES

Section 2.1: FEE SCHEDULE. Pursuant to Health and Safety Code Section 5471, annual fees and charges shall be collected from users inside and outside of the District for services and facilities furnished by the District. Service charges shall be as shown on the following Service Charge Schedule.

Service Charge Schedule

TYPE OF USES	HOUSEHOLD EQUIVALENT (HE)	CURRENT ANNUAL CHARGES	2022-2023 ANNUAL CHARGE	2023-2024 ANNUAL CHARGE	2024-2025 ANNUAL CHARGE	2025-2026 ANNUAL CHARGE	2026-2027 ANNUAL CHARGE
Single Family Dwelling (including Trailers)	1.0	$516.00	$774.00	$866.88	$936.24	$973.68	$993.12
Motels, Lodging, Each Room:							
*Toilet with sink	0.3	$154.80	$232.20	$260.06	$280.87	$292.10	$297.94
*Bath/Shower	0.1	$51.60	$77.40	$86.69	$93.62	$97.37	$99.31
Service Stations, Garages:							
*Each Public toilet with sink	0.4	$206.40	$309.60	$346.75	$374.50	$389.47	$397.25
*Each wash rack	0.2	$103.20	$154.80	$173.38	$187.25	$194.74	$198.62
*Each additional sink	0.3	$154.80	$232.20	$260.06	$280.87	$292.10	$297.94
. RV-Trailer Parks:							
*Each site with sewer hookup	0.4	$206.40	$309.60	$346.75	$374.50	$389.47	$397.25
*Bathhouse:							
-each toilet with sink	0.3	$154.80	$232.20	$260.06	$280.87	$292.10	$297.94
-each bath/shower	0.2	$103.20	$154.80	$173.38	$187.25	$194.74	$198.62
*Laundry	1.0	$516.00	$774.00	$866.88	$936.24	$973.68	$993.12
*Sanitary Dump Station	1.3	$670.80	$1,006.20	$1,126.94	$1,217.11	$1,265.78	$1,291.06
Tavern, Restaurant:							
*Each toilet with sink	0.4	$206.40	$309.60	$346.75	$374.50	$389.47	$397.25
*Each private toilet with sink	1.0	$516.00	$774.00	$866.88	$936.24	$973.68	$993.12
*Each additional sink	0.3	$154.80	$232.20	$260.06	$280.87	$292.10	$297.94

Service Charge Schedule

TYPE OF USES	EQUIVALENT	CURRENT ANNUAL CHARGES	2022-2023 ANNUAL CHARGE	2023-2024 ANNUAL CHARGE	2024-2025 ANNUAL CHARGE	2025-2026 ANNUAL CHARGE	2026-2027 ANNUAL CHARGE
Stores and Shops:							
*Each public toilet with sink	0.4	$206.40	$309.60	$346.75	$374.50	$389.47	$397.25
*Each private toilet with sink	0.3	$154.80	$232.20	$260.06	$280.87	$292.10	$297.94
*Each additional sink	0.3	$154.80	$232.20	$260.06	$280.87	$292.10	$297.94
Schools, Each toilet (includes sink)	1.0	$516.00	$774.00	$866.88	$936.24	$973.68	$993.12
Out of District Users:							
*Battle Creek Campground (USFS)	4.5	$2,322.00	$3,483.00	$3,900.96	$4,213.08	$4,381.56	$4,469.04
*Lassen Volcanic National Park (RV Sites)	4.0	$2,064.00	$3,096.00	$3,467.52	$3,744.96	$3,894.72	$3,972.48
*CalTrans Maintenance Station	4.0	$2,064.00	$3,096.00	$3,467.52	$3,744.96	$3,894.72	$3,972.48
*Church Camp (Assemblies of God)	10.2	$5,263.20	$7,894.80	$8,842.18	$9,549.65	$9,931.54	$10,129.82
*Lassen Volcanic National Park	32.5	$16,770.00	$25,155.00	$28,173.60	$30,427.80	$31,644.60	$32,276.40
MONTHLY CHARGES		$43.00	$64.50	$72.24	$78.02	$81.14	$82.76
PERCENT INCREASE		N/A	50.00%	12.00%	8.00%	4.00%	2.00%

Section 2:2: BILLING. All service charges for wastewater disposal services shall be based upon HE and shall be collected in advance, per Government Code Section 54347, not less than twice a year, by the District or its authorized representative on the bills provided therefore, along with any other applicable fees or penalties.

Bills are due and payable within ninety (90) days after the billing date. An initial penalty of fifty dollars ($50.00) plus twenty-four percent (24%) per annum may be charged if the bill is not paid within the due date. Unpaid fees for wastewater disposal service will be collected in accordance with the provisions of Government Code Section 25210.77f except that where reference is made to the Board of Supervisors it shall mean the Board of Directors of Tehama County Sanitation District No.1.

Section 2.2.1: WAIVER OF USER FEES. Any request by users to waive the annual fee or portion thereof will be considered by the District Board of Directors on a case-by-case basis.

Section 2.3: CONNECTION FEE. Pursuant to Health and Safety Code Section 5474, the original building sewer connection permit and inspection for any type of facility shall have a fee of Two Hundred Sixty Five Dollars ($265.00) and includes one inspection. Such fee shall be collected prior to establishing a hookup with the District System. The fee is used to cover the inspection of the connection and other administrative expenses in setting up the new account. Additional inspections will be at actual cost. The permit shall be valid for two years from date of issuance. Installation permits will be issued to only one (1) party for one (1) property on which a building permit or mobile home permit has been applied for with the Tehama County Building Department.

No person shall construct a sewer, or a lateral sewer, or make any connection with the sewer system without first obtaining a sewer connection permit from the District and paying the sewer connection fee and all other fees and charges required by resolution of the Board of Directors, and otherwise complying with all requirements under any regulations adopted under this section by the Board of Directors.

Sewer service shall not be provided to a building, and no sewer connection permit shall be issued, unless the District finds that all of the following are satisfied:

1. The applicant's real property to be served is located in the sewer boundaries.
2. The applicant has paid in full the applicable connection charge and any other applicable deposits, fees, and/or charges.
3. The applicant's real property to be served abuts an existing sewer main, or the applicant has entered into a sewer main line extension agreement with the District.
4. The District possesses adequate wastewater treatment capacity to serve the new development.
5. The applicant has complied with all other applicable provisions of this and other county ordinances resolutions and policies.

6. The County shall not issue any building permit for a building requiring sewer service until after, or concurrently with, the issuance of a sewer connection permit for that building.

7. The applicant's signature on an application for a sewer connection permit shall constitute an agreement to comply with such permit and all of the provisions, terms and requirements of this chapter and other ordinances, rules and regulations of the county, and with the plans and specifications approved by the county, if any, together with such corrections or modifications as may be made or permitted by the county if any. Such agreement shall be binding upon the applicant and may be altered only by the District upon the written request for the alteration from the applicant

8. The connection of the building sewer into the public sewer shall be made at the lateral or "T" branch, if such lateral "T" branch is available at a suitable location. Where no properly located "T" branch is available, a neat hole may be cut into the public sewer to receive the building or lateral sewer, with entry in the downstream direction at an angle of forty-five degrees. A wye saddle shall be used for the connection and in no case shall the pipe protrude inside the main sewer. A smooth, neat joint shall be made, and the connection made secure and watertight, including by encasement in concrete, if so determined by the District. The connection to the public sewer shall be made in the presence of the District and under his supervision and direction. Any cutting of sewer mains shall be done only by a licensed plumber, cost borne by applicant. Any damage to the sewer system shall be repaired at the cost of the applicant to the satisfaction of the District. All excavations for a lateral sewer installation shall be adequately guarded with barricades or lights so as to protect the public from hazard. Streets, sidewalks, parkways and other property damaged in the course of the work shall be restored in a manner satisfactory to the District.

9. Old lateral sewers may be used in connection with new buildings only when they are found, upon examination and test by the District, to meet all requirements of this chapter and the standard specifications

Section 2.4: EXCESS FLOW FEES. Any User who causes or allows discharges in excess of normal flows, as determined by the District, typical for the type of use served shall bear the costs for such excess flows. The costs for such excess flow shall be based on the number of HE and the User shall pay the current established HE rate per year per HE in addition to the user fee described in the Service Charge Schedule.

Lateral cleanouts provide the District the opportunity to check for excessive flow into the collection system. Infiltration leakage of 500 gallons per day (GPD), per inch in building sewer diameter, per mile of building sewer will be allowed. Infiltration leakage above these limits is considered excessive and users shall be penalized with a higher user fee. Therefore, based on leakage tests performed in conformance with District Standards, the user fee shall be increased at the rate of one HE For up to 200 GPD, two HE for up to

400 GPD, and so on, of building sewer infiltration leakage in excess of the allowed limits, with a maximum user fee of five times the normal rate based on the number of HE connected. The excess flow fees shall apply for one full year. At the end of one year, and upon correction of the excessive flow, the District will, if appropriate, adjust the rate back to the regular fee. If no corrections are made the higher user fee will continue for an additional year.

Lateral sewers shall be maintained by the owner of the property served, from the building being served up to the front property line, provided a cleanout accessible to maintenance forces is available. If a cleanout is not available, the owner shall maintain the lateral to its connection to the public main. All lateral sewers shall be tested by means approved by the District, in the presence of a District representative. All lines showing excessive leakage shall be repaired or replaced at the expense of the property owner and shall be done at the direction and to the satisfaction of the District.

Section 2.5: ASSESSMENT No. 1984-1. Upon application for connection, multiple lots that received one assessment from the Central Mineral Project Assessment District No. 1984-1 shall pay, in cash, an amount equal to the additional assessment which was not previously imposed as a special connection charge for each additional lateral connection.

Section 2.6: ASSESSMENT No. 1995-1. Upon application for connection, multiple lots that received one assessment from the Mineral Sewer Improvement Project Assessment District No. 1995-1 shall pay, in cash, an amount equal to the additional assessment, which was not previously imposed, as a special connection charge for each additional lateral connection.

Section 2.7: OUT OF DISTRICT FEES. New connections or increased HE made by out of District users will be considered by the District Board of Directors on a case-by-case basis and all out of district usage will be reviewed periodically. The annual service charge will be based on HE in the same manner as District residents. If the District experiences capacity problems, new out of district users or increased HE of current out or district users may be prohibited. Additional capacity charges may be assessed to these users.

CHAPTER 3

CCTV INSPECTIONS, PROCEDURES, AND REQUIREMENTS

SECTION 3.1: BUILDING CCTV INSPECTION TRIGGERS. Except as provided in subsection (b) of this Section, all building sewers for existing buildings including but not limited to those serving residential, multiple residential, commercial, and industrial properties that are connected to the public sewer shall pass a CCTV inspection as reviewed by an authorized District inspector, and at the property owner's expense when any of the following events occur:

(Subsection a) Inspection trigger events:

1. To properties prior to the close of escrow of the sale or, if there is no escrow, prior to recording the deed or the document transferring the title.
2. When obtaining a building permit for construction or remodel valued over $60,000.
3. When the District finds that unpermitted building sewer work has been completed at county sewer main connection.
4. When the District finds that the building sewer is a public nuisance.

(Subsection b) Exceptions. This section shall not apply:

1. To properties showing that the building was originally constructed 10 years or less before the anticipated date of sale.
2. To properties with a sewer repair permit approved by the District documenting that the building sewer was replaced in full within 10 years of the triggering event provided in subsection (a) of this Section before the anticipated date of sale.
3. To properties with CCTV inspection that was submitted to the county and shown that no defects, cracks, roots, or any infiltration is occurring within 5 years of the original date of the inspection.
4. To properties undergoing transfer to a bank due to foreclosure.

SECTION 3.2: CCTV INSPECTION PROCEDURES AND REQUIREMENTS. The following procedures shall be followed and requirements met:

1. All building sewers shall be inspected by the District unless the property owner presents satisfactory proof to the District that the property has had valid CCTV inspection completed within 5 years of original date.
2. The property owner shall submit a video recording of the building sewer inspection to the District for review. At the beginning of such video, the qualified contractor shall state the address of the property and take a photograph of the home that the property owner shall submit to the District with the video.
3. The District will maintain written procedures for CCTV inspections. The procedures shall be made available upon request

SECTION 3.3: VALID CCTV SEWER INSPECTION REQUIREMENT. CCTV inspections must verify the following:

1. The building sewer is free of roots, grease deposits, and other solids which may impede or obstruct the transmission of sewage.
2. There are no improper or illegal connections to the building sewer such as sump pumps, down spouts, or area drainage facilities.
3. All joints in the building sewer are tight and sound to prevent the exfiltration of sewage and the infiltration of groundwater, storm water, and/or rainwater

4. The building sewer is free of structural defects, cracks, breaks, or missing portions and the grade is reasonably uniform without major sags or offsets.

Upon completion of repairs to the building sewer, the current property owner shall have another CCTV inspection conducted to verify the conditions set forth in this Section or other test parameters may be conducted for partial or full building sewer replacement.

All costs for inspections, tests, and repair or replacement of the building sewer shall be the responsibility of the building or property owner, including all additional permits prior to commencement of construction.

All work shall be done to the satisfaction of authorized District staff, in accordance with all state laws and all District ordinances, standard drawings, standard specifications, and regulations.

CHAPTER 4

DISTRICT SEWAGE DISPOSAL SYSTEMS

Section 4.1: INDIVIDUAL SEWAGE DISPOSAL SYSTEMS. The District collection System and Treatment Works are the only approved sewage disposal systems. Septic Tanks and Leach Fields are not allowed to exist within the District Boundaries. It shall be unlawful to construct or maintain any privy, privy vault, septic tank, cesspool, or other facility intended or used for the disposal of wastewater within the District boundaries. All land uses that generate sewage shall connect to the Tehama County Sanitation District No.1 Sewerage System, and all septic tank and leach field systems shall be properly abandoned.

CHAPTER 5

WASTEWATER SEWAGE DISPOSAL SERVICE

Section 5.1: MANDATORY USE OF PUBLIC SEWERS.

a. It shall be unlawful for any person to place, deposit, or permit to be deposited in any insanitary manner on public or private property within the District or in any area under the jurisdiction of the District, any human or animal excrement, garbage, or objectionable waste.

b. It shall be unlawful to discharge to any natural outlet within the District which provides sewage disposal services or in any area under the jurisdiction of said District, any wastewater, or other polluted waters.

c. The owner(s) of all houses, buildings, or properties used for human occupancy, employment, recreation, or other purposes situated within the District which provides sewage. disposal services and abutting on any street, alley or right of way in which there is now located or may in the future be located a public sanitary sewer of the District, is

hereby required at the owner's expense to connect such buildings directly to the proper public sewer in accordance with the provisions of this Ordinance, within ninety (90) days after the date of official notice to do so. The District may authorize an extension of this deadline where justified.

d. No statement contained in this article shall be construed to interfere with any additional requirements that may be imposed by the health officer.

Section 5.2: BUILDING SEWERS AND CONNECTIONS.

a. No unauthorized person(s) shall uncover, make any connections with or opening into, use, alter, or disturb any public sewer or appurtenance thereof in the District without first obtaining a written permit from the District.

b. To obtain a building sewer connection permit, the owner(s) or owner's agent shall make application on a special form furnished by the District. The permit application shall be supplemented by any plans, specifications, or other information considered pertinent in the judgment of the District. A connection fee, as set by Section 2.3, for building sewer connection permit shall be paid to the District at the time the application is filed.

c. All costs and expenses incidental to the installation and connection of the building sewer shall be borne by the owner(s). The owner(s) shall indemnify the District from any loss or damage that may directly or indirectly be occasioned by the installation of the building sewer.

d. A separate and independent building sewer shall be provided for every facility to be served; except where otherwise permitted by the District.

e. Old building sewers may be used in connection with new buildings only when they are found, on examination and test by the District, to meet all requirements of this Ordinance.

f. The size, slope, alignment, materials of construction of a building sewer, and the methods to be used in excavating, placing of the pipe, jointing, testing, and backfilling the trench, shall all conform to the requirements of the Building and Plumbing Code or other applicable rules and regulations of the District and the County. In the absence of code provisions or in amplification thereof, the materials and procedures set forth in appropriate specifications of the ASTM and WPCF Manual of Practice #9, shall apply.

g. Whenever possible, the building sewer shall be brought to the building at an elevation below the basement floor. In all buildings in which any building drain is too low to permit gravity flow to the public sewer, sanitary sewage carried by such building drain shall be lifted by an approved means and discharged to the building sewer.

h. No person(s) shall make connection of roof downspouts, foundation drains, areaway drains, or other sources of surface runoff or groundwater to a building sewer which in tum is connected directly or indirectly to a public sanitary sewer unless such connection is approved by the District for purposes of disposal of polluted surface drainage.

i. The connection of the building sewer into the public sewer shall conform to the requirements of the Building and Plumbing Code or other applicable rules and regulations of the District and the County. All such connections shall be made gastight and watertight and verified by proper testing. Any deviation from the prescribed procedures and materials must be approved by the District before installation.

j. The applicant for the building sewer connection permit shall notify the District when the building sewer is ready for inspection and connection to the public sewer. The connection and testing shall be made under the supervision of the District or their representative. The building sewer shall be inspected prior to backfilling.

k. All excavations for building sewer installation shall be adequately guarded with reflective barricades so as to protect the public from hazard. Streets, sidewalks, parkways, and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the District.

Section 5.3: LIMITATION ON USE OF THE PUBLIC SEWERS.

a. No person(s) shall discharge or cause to be discharged any of the following described waters or wastes to any sewers provided by the District:

1. Any gasoline, benzene, naphtha, fuel oil or other flammable or explosive liquid, solid or gas.

2. Any waters containing toxic or poisonous solids, liquids, or gasses in sufficient quantity, either single or by interaction with other wastes, to injure or interfere with any waste treatment process, constitute a hazard to humans or animals, create a public nuisance, or create any hazard in the receiving waters of the wastewater treatment plant.

3. Any waters or wastes having a pH lower than (5.5) or having any other corrosive property capable of causing damage or hazard to structures, equipment, and personnel of the wastewater works.

4. Solid or viscous substances in quantities or of such size capable of causing obstruction to the flow in sewers, or other interference with the proper operation of the wastewater facilities such as, but not limited to, ashes, bones, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, unground garbage, whole blood, paunch manure, hair, fleshings, entrails, paper dishes, cups, milk containers, etc., either whole or ground by garbage grinders.

b. The following described substances, materials, waters, or waste shall be limited in discharges to sanitary sewer systems to concentrations or quantities which will not harm either the sewers, wastewater treatment process or equipment, will not have an adverse effect on the receiving stream, or will not otherwise endanger lives, limb, public property, or constitute a nuisance. The District may set limitations lower than the limitations established in the regulations below if in their opinion such more severe limitations are

necessary to meet the above objectives. In forming their opinion as to the acceptability, the District will give consideration to such factors as the quantity of subject waste in relation to flows and velocities in the sewers, materials of construction of the sewers, the wastewater treatment process employed, capacity of the wastewater treatment plant, degree of treatability of the waste in the wastewater treatment plant, and other pertinent factors. The limitations or restrictions on materials or characteristics of waste or wastewaters discharged to the sanitary sewer which shall not be violated without approval of the District are as follows:

1 Wastewater having a temperature higher than 150 degrees Fahrenheit (65 degrees Celsius).

2 Wastewater containing more than 25 milligrams per liter of petroleum oil, non-biodegradable cutting oils, or product of mineral oil origin.

3 Any garbage that has not been properly shredded. Garbage grinders maybe connected to sanitary sewers from homes, motels, restaurants, catering establishments, or similar places where garbage originates from the preparation of food in kitchens for the purpose of consumption on the premises or when served by caterers.

4 Any waters or wastes containing iron, chromium, copper, zinc, and similar objectionable or toxic substances to such degree that any such material received in the composite wastewater at the wastewater treatment works exceeds the limits established by the District for such materials.

5 Any waters or wastes containing odor-producing substances exceeding limits which may be established by the District.

6 Any radioactive wastes or isotopes of such half-life or concentration as may exceed limits established by the District in compliance with applicable state or federal regulations.

7 Quantities of flow, concentrations, or both which constitute a "slug" as defined herein.

8 Waters or wastes containing substances which are not amenable to treatment or reduction by the wastewater treatment processes employed or are amenable to treatment only to such degree that the wastewater treatment plan effluent cannot meet the requirements of other agencies having jurisdiction over such discharge.

9 Any water or wastes which, by interaction with other waters or wastes in the public sewer system, releases toxic gases, form suspended solids which interfere with the collection system, or create a condition deleterious to structures and treatment processes.

c. If any waters or wastes are discharged or are proposed to be discharged to the public sewers in the District, which waters contain the substances or possess the

characteristics enumerated in Section 4.3, and which in the judgment of the District, may have a deleterious effect upon the wastewater facilities, processes, equipment, or receiving waters, or which otherwise create a hazard to life or constitute a public nuisance, the District may:

1. Reject the wastes,
2. Require pretreatment to an acceptable condition for discharge to the public sewers,
3. Require control over the quantities and rates of discharge, and/or
4. Require payment to cover added costs of handling and treating the wastes not covered by existing sewer charges.

When considering the above alternatives, the District shall give consideration to the economic impact of each alternative on the discharger. If the District permits the pretreatment or equalization of waste flows, the design and installation of the plants and equipment shall be subject to the review and approval of the District.

d. Grease, oil, and sand interceptors shall be provided when, in the opinion of the District, they are necessary for the proper handling of liquid wastes containing floatable grease in excessive amounts, or any flammable wastes, sand, or other harmful ingredients; except that such interceptors shall not be required for private living quarters or dwelling units. All interceptors shall be of a type and capacity approved by the District and shall be located so as to be readily and easily accessible for cleaning and inspection. In the maintaining of these interceptors the owner(s) shall be responsible for the proper removal and disposal by appropriate means of the captured material and shall maintain records of the dates and means of disposal for review by the District. Any removal and hauling of the collected materials not performed by owner(s) personnel, must be performed by currently licensed waste disposal firms.

e. Where pretreatment or flow-equalizing facilities are provided or required for any waters or wastes, they shall be maintained continuously in satisfactory and effective operation by the owner(s) at his expense.

f. The District may require a user of sewer services to provide information needed to determine compliance with this Ordinance. These requirements may include:

1. Wastewaters discharge peak rate and volume over a specified time period.
2. Chemical analyses of wastewaters.
3. Information on raw materials, processes, and products affecting wastewater volume and quality.
4. Quantity and disposition of specific liquid, sludge, oil, solvent, or other materials important to sewer use control.

5. A plot plan of sewers on the user's property showing sewer and pretreatment facility location.

6. Details of wastewater pretreatment facilities.

7. Details of systems to prevent and control the losses of materials through spills to the District's sewer.

g. All measurements, tests and analyses of the characteristics of waters and wastes to which reference is made in this Ordinance shall be determined in accordance with the latest edition of "Standard Methods of the Examination of Water and Wastewater", published by the American Public Health Association. Sampling methods, location, times, durations, and frequencies are to be determined on an individual basis subject to approval by the District.

Section 5.4: DAMAGE TO WASTEWATER FACILITIES. No person(s) shall maliciously, willfully, or negligently break, damage, destroy, uncover, deface or tamper with any structure, appurtenance or equipment which is a part of the wastewater facilities. Any person(s) violating this provision shall be subject to immediate arrest under charge of disorderly conduct.

Section 5.5: POWERS AND AUTHORITY OF INSPECTORS.

a. Upon prior notification to the occupant the District's duly authorized representatives shall be permitted to enter all properties for the purposes of inspection, observation, measurement, sampling and testing pertinent to discharge to the District sewer system in accordance with the provisions of this Ordinance.

b. While performing the necessary work on private properties referred to in Subsection a, above, the District's duly authorized representatives shall observe all safety rules applicable to the premises established by the owner, and the owner shall be held harmless for injury or death to the District's employees or County employees, and the District shall indemnify the owner against loss or damage to its property by District's employees or County employees and against liability claims and demands for personal injury or property damage asserted against the owner and growing out of the gauging and sampling operation, except as such may be caused by negligence or failure of the owner to maintain safe conditions.

c. The District's duly authorized representatives shall be permitted to enter all private properties through which the District holds a duly negotiated easement for the purpose of, but not limited to, inspection, observation, measurement, sampling, repair, and maintenance of any portion of the wastewater facilities lying within said easement. All entry and subsequent work, if any, on said easement, shall be done in full accordance with the terms of the duly negotiated easement pertaining to the private property involved.

Section 5.6: PENALTIES.

a. Any person found to be violating any provision of this Ordinance shall be served by the District with written notice stating the nature of the violation and providing a

reasonable time limit for the satisfactory correction thereof. The offender shall, within the period of time stated in such notice, permanently cease all violations.

b. Any person who shall continue any violation beyond the time limit provided for in this Ordinance, shall be guilty of a misdemeanor, and on conviction thereof shall be fined in the amount not exceeding Five Hundred ($500.00) Dollars for each violation. Each day in which any such violation shall continue shall be deemed a separate offense.

c. Any person violating any of the provisions of this Ordinance shall become liable to the District for any expense, loss, or damage incurred by the District by reason of such violation.

Section 5.7: VALIDITY.

If any provision, clause, sentence, or paragraph of this ordinance, or any application thereof to any person or circumstance, is held to be unconstitutional or otherwise invalid for any reason, such invalidity shall not affect the validity of the remainder of this ordinance which can be given effect without the invalid provision, clause, sentence, paragraph, or application. To this end, the provisions, clauses, sentences, and paragraphs of this ordinance are hereby declared to be severable. The Board of Directors hereby declare that they would have passed this ordinance, and each provision, clause, sentence, or paragraph thereof, irrespective of the fact that one or more provision, clause, sentence, or paragraph be declared invalid or unconstitutional.

ARTICLE 5: This ordinance shall become operative on and after May 26, 2022 or 30 days after adoption, whichever is later. The Clerk shall cause this to be published as required by law..

The above and foregoing ordinance was duly passed and adopted at a regular meeting of the Board of Directors of the Tehama County Sanitation District No. 1, State of California, at their meeting of APRIL 26, 2022, by the following vote:

AYES: MOULE, LEACH, GARTON, WILLIAMS.
NOES: NONE.
ABSENT OR NOT VOTING: CARLSON.

Bill Moule
Vice- Chairperson of the Board of Directors
Tehama County Sanitation District No. 1

STATE OF CALIFORNIA)
)
COUNTY OF TEHAMA)

I, JENNIFER A. VISE, County Clerk and ex-officio Clerk of the Board of Directors of the Tehama County Sanitation District, State of California, hereby certify the above and foregoing to be a full, true and correct copy of an ordinance adopted by said Board of Directors on the 26 day of APRIL, 2022.

Dated: This 28 day of APRIL, 2022.

JENNIFER A. VISE, County Clerk and ex-offico
Clerk of the Board of Directors of the Tehama County
Sanitation District No. 1, State of California

By Rachael Walts
Deputy

E-Contract Review
Approval as to Form

Department Name: Tehama County Public Works-Sanitation

Vendor Name: Board of Supervisors

Document Description: Ordinance – Amend Sanitation Ord. 2119

APPROVED AS TO FORM:

Date: 6/2/26

Office of the Tehama County Counsel
Daniel B. Klausner, Senior Deputy County Counsel

Tehama County

Agenda Request Form

File #: 26-1101 **Agenda Date:** 6/30/2026 **Agenda #:** 43.

SANITATION DISTRICT NO. 1 - Interim Director Tom Provine

Requested Action(s)
a) ORDINANCE - Consider adoption of an uncodified Ordinance superseding all previous Ordinances, prescribing regulations and establishing fees

1) Waive the second reading
2) Adopt the ordinance

Financial Impact: There is no financial impact associated with this item. There are no rate changes being imposed this fiscal year.

Background Information:
This Ordinance is for the sole purpose of consolidating and renumbering past ordinances to provide clarification and ease of access and understanding for the public. The Ordinance authorizes the District to inspect sewer mainlines for evidence of defects, or inflow and infiltration and, when necessary, further investigate private laterals when such evidence is identified to determine the necessary actions to abate said inflow and infiltration. It provides an administrative appeal process for property owners and ratepayers affected by District decisions.

TEHAMA COUNTY SANITATION DISTRICT NO. 1

ORDINANCE No. --

AN UNCODIFIED ORDINANCE SUPERSEDING ALL PREVIOUS ORDINANCES, PRESCRIBING REGULATIONS AND ESTABLISHING FEES

The Board of Directors of the Tehama County Sanitation District No.1 ordains as follows:

ARTICLE 1: Purpose and Authority

Pursuant to Health & Safety Code Section 4766, the Tehama County Sanitation District No. 1 may adopt and enforce ordinances and regulations not in conflict with general laws or the administration, operation, and use and maintenance of its facilities and services. Further, Pursuant to Health & Safety Code Section 5471, the Tehama County Sanitation District No. 1 may prescribe, revise and collect, fees, tolls, rates, rentals, or other charges for services and facilities furnished by it. This Ordinance is adopted solely for the purpose of consolidating past ordinances and renumbering to create greater clarification of previously adopted laws and is not intended to alter the substance of any currently effective ordinances.

ARTICLE 2: Findings

The Board of Directors of the Tehama County Sanitation District No.1 hereby finds and declares the following:

A. Over time, the District has adopted multiple ordinances, resolutions, and amendments governing wastewater services, user responsibilities, service fees, inspections, and enforcement. These provisions remain valid and enforceable but are currently dispersed across multiple documents with inconsistent numbering and formatting.

B. The Board finds that the existence of multiple ordinances and amendments has created unnecessary complexity, duplication, and confusion for District ratepayers, property owners, staff, and the public regarding applicable requirements, responsibilities, and procedures.

C. This Ordinance is intended solely to consolidate, reorganize, renumber, and restate previously adopted and currently effective provisions into a single, unified ordinance for greater clarity, transparency, and ease of use. This Ordinance does **not** create new regulatory requirements, eliminate existing rights, or alter the substantive meaning or legal effect of any previously adopted ordinance provisions.

D. The Board expressly finds that this Ordinance does not establish new fees, increase or decrease existing fees, modify service levels, expand enforcement authority, or change substantive District policy. All fee amounts, obligations, and standards remain as previously adopted and are merely restated or relocated for organizational purposes.

E. The Board finds that consolidating and renumbering the District's ordinances into a single, coherent structure will improve readability, accessibility, and understanding for ratepayers and property owners, reduce misinterpretation, and facilitate voluntary compliance with District regulations.

F. Adoption of this Ordinance will promote administrative efficiency, consistent enforcement, and uniform interpretation of District regulations by staff, legal counsel, the Board, and affected property owners.

G. This Ordinance is adopted pursuant to the authority granted to the District under California Health and Safety Code sections 4766, 5471, 5474, and other applicable provisions of law, and is consistent with the District's existing powers and responsibilities.

H. The Board finds that this Ordinance is exempt from review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines sections 15060(c)(2) and 15061(b)(3) because it will not result in a direct or reasonably foreseeable indirect physical change in the environment. The Ordinance is also categorically exempt under section 15308 as an action taken to assure the protection of the environment. No unusual circumstances exist that would preclude application of these exemptions.

I. The Board finds that adoption of this Ordinance is in the best interests of the District, its ratepayers, and the public by enhancing transparency, predictability, and ease of compliance while preserving all existing regulatory requirements.

ARTICLE 3: Tehama County Sanitation District No.1 Ordinance No. 2119 and subsequent amendments are hereby repealed and the following ordinance prescribing regulations, user fees, and installation fees for Tehama County Sanitation District No.1 is hereby enacted and shall read as follows:

CHAPTER 1

GENERAL RULES AND REGULATIONS

Section 1.1: DEFINITIONS. Unless the context specifically indicates otherwise, the meaning of terms used in this ordinance shall be as follows:

"Board" shall mean the Tehama County Board of Supervisors who are ex-officio the Board of Directors for Tehama County Sanitation District No.1.

"Building sewer" shall mean the extension from the building to the clean-out at the property line and is maintained by the property owner.

"District" Tehama County Sanitation District No. 1.

"CCTV Inspection" shall mean the process whereby a video camera is placed into and run through the inside of a building sewer for the purpose of detecting defects, including but not limited to cracks, breaks, offset joints, roots, sags, leaks, and illegal cross-connections. The inspection shall be

witnessed and reviewed by an authorized District representative to verify the building sewer complies with the requirements.

"Easement" shall mean an acquired legal right for the specific use of land owned by others.

"Household Equivalent (HE)" shall mean the term of measurement used to quantify water discharged to the system by each user. One HE equals 200 gallons per day, the amount of water discharged by the design household (single-family residential dwelling).

“Inflow and infiltration” shall mean unwanted water that enters wastewater facilities and is not wastewater from normal household, commercial, or industrial use.

"Lateral" shall mean a segment of the sewer service pipe from the main line to the clean out at the property line.

"May" means permissive (see "Shall").

"Person" shall mean any individual, firm, company, association, society, corporation, or group.

"Shall" means mandatory (see "May").

"Wastewater" or “sewage” shall mean the spent water of a community. From the standpoint of source, it may be a combination of the liquid and water-carried wastes from residences, commercial buildings, industrial plants, and institutions, together with any groundwater, surface water, and storm water that may be present.

"Wastewater facilities" shall mean the structures, equipment, and processes required to collect, carry away, and treat domestic and industrial wastes and dispose of the effluent.

"Wastewater treatment works" or "wastewater treatment plant" shall mean an arrangement of devices and structures for treating wastewater, industrial wastes, and sludge.

Section 1.2: GENERAL. Unless otherwise determined by the Board, all wastewater disposal services provided by Tehama County Sanitation District No.1 shall be made in accordance with these rules and regulations. In addition to any other criminal or civil ramifications, violations of any provision of this ordinance shall result in penalties or liens as provided herein.

Section 1.3: BOUNDARIES. The boundaries of the Tehama County Sanitation District are as follows:

All that real property situated in the County of Tehama, State of California, being a portion of Section 25, Township 29 North, Range 3 East, M.D.M.,

and more particularly shown on that certain map entitled "Proposed Boundaries of Tehama County Sanitation District No. 1, Assessment District No. 1995-1, Tehama County, California". Said Map was filed August 8, 1995, in Book 1 of Maps of Assessment Districts at Page 46 in the office of the County Recorder of the County of Tehama, State of California.

Section 1.4: APPLICATION FOR SERVICE. Application for a building sewer connection permit and wastewater disposal service shall be made in writing on a form available at the District Office. The application shall not be deemed complete until the connection fee as described in Section 2.3 below is paid in full. No applicant will be denied service on the grounds of race, color, national origin, or sex.

The permit for the installation of a non-existing sewer and/or lateral sewer shall be valid for constructing the new connection for two years from date of issuance. Installation permits will be issued to only one (1) party for one (1) property on which a building permit or mobile home permit has been applied for with the Tehama County Building Department.

No person shall construct a sewer, or a lateral sewer, or make any connection with the sewer system without first obtaining a sewer connection permit from the District and paying the sewer connection fee and all other fees and charges required by resolution of the Board, and otherwise complying with all requirements under any regulations adopted under this section by the Board.

Sewer service shall not be provided to a building, and no sewer connection permit shall be issued, unless the District finds that all of the following are satisfied:

1. The applicant's real property to be served is located in the sewer boundaries.
2. The applicant has paid in full the applicable connection charge and any other applicable deposits, fees, and/or charges.
3. The applicant's real property to be served abuts an existing sewer main, or the applicant has entered into a sewer main line extension agreement with the District.
4. The District possesses adequate wastewater treatment capacity to serve the new development.
5. The applicant has complied with all other applicable provisions of this and other county ordinances resolutions and policies.
6. The District shall not issue a sewer connection permit for any new structure unless it is applied for concurrently with a County building permit. No sewer service shall be permitted until a building permit with the County has been applied for.

7. The applicant's signature on an application for a sewer connection permit shall constitute an agreement to comply with such permit and all of the provisions, terms and requirements of this chapter and other ordinances, rules and regulations of the county, and with the plans and specifications approved by the county, if any, together with such corrections or modifications as may be made or permitted by the county if any. Such agreement shall be binding upon the applicant and may be altered only by the District upon the written request for the alteration from the applicant

8. The connection of the building sewer into the public sewer shall be made at the lateral or "T" branch, if such lateral "T" branch is available at a suitable location. Where no properly located "T" branch is available, a neat hole may be cut into the public sewer to receive the building or lateral sewer, with entry in the downstream direction at an angle of forty-five degrees. A wye saddle shall be used for the connection and in no case shall the pipe protrude inside the main sewer. A smooth, neat joint shall be made, and the connection made secure and watertight, including by encasement in concrete, if so determined by the District. The connection to the public sewer shall be made in the presence of the District and under his supervision and direction. Any cutting of sewer mains shall be done only by a licensed plumber and the cost shall be borne by applicant. Any damage to the sewer system shall be repaired at the cost of the applicant to the satisfaction of the District. All excavations for a lateral sewer installation shall be adequately guarded with barricades and/or lights, as required by the District, so as to protect the public from hazard. Streets, sidewalks, parkways and other property damaged in the course of the work shall be restored in a manner satisfactory to the District.

9. Old lateral sewers may be used in connection with new buildings only when they are found, upon examination and test by the District, to meet all requirements of this chapter and the standard specifications

Section 1.5: TENANTS. Upon the written request of the property owner, bills may be addressed to tenants for payment if the District is submitting an invoice to the ratepayer by mail. The manner for doing so is by completing and submitting the appropriate form, which can be requested from the District. The property owner remains responsible for payment of the bill. The property owner is responsible for collecting from tenants any fees that the Board has elected to collect on the tax roll.

Section 1.6: DAMAGE TO DISTRICT - OWNED EQUIPMENT. The cost to repair any damage occurring to pipes or other District equipment or property caused by a ratepayer, shall be charged to the property owner and is due and payable upon presentation by the District of a bill to the ratepayer.

Section 1.7: EXTENSION OF SERVICE. Extensions of service to individuals, subdivisions, groups, or a community of users, shall be constructed at the sole

expense of the person or entity applying for the extension, and shall meet or exceed minimum standards of design and construction of facilities, as outlined in the Tehama County Land Division Standards, and as required by the Board. Before any construction is permitted to commence, the applicant shall submit plans and specifications to the District and execute an agreement guaranteeing to the District all the construction for a period of one (1) year after the construction is accepted by the District, against defective design, defective material, and faulty workmanship. The agreement shall require a bond in the amount of one hundred percent (100%) of the estimated construction cost of the work done. The bond requirement may be waived by the District for minor extensions as defined by the District on a case by case basis. A Bond Waiver application can request from the District Office. Construction shall be done by a licensed contractor and construction shall be inspected and approved by the District. Upon verification and approval by the District that the above steps have been successfully completed, the applicant shall be permitted to commence construction of the installation. Upon completion of the installation, appropriate easements or rights of way shall be conveyed to the District.

Section 1.8 MERGING OF PROPERTY. A property owner that has submitted a request for merging properties to the County Planning Department and County Surveyor shall, prior to or concurrently with such submission, submit the proposed merger to the District.

1. Should the merging of properties with multiple dwellings occur, the District shall re-assess the HE of the newly merged property. Any increase in the sewer fee caused by the merger that is not paid to the District within 90 days shall be added to that property's next tax roll.
2. If any dwelling with a sewer lateral is removed from a merged property, the associated sewer lateral must also be removed to prevent water infiltration to the sewer system.
    a. Proof of the sewer lateral removal and watertight capping at the main must be submitted to the District in order to have HE assessed for new sewer rates.
    b. Work done at mainline connection shall be done by a licensed plumber.
    c. Should the extra lateral stay in place, fees will continue as if that lateral is in service. Regardless of dwellings or structures on a property, if there is a sewer lateral connected to the main and can contribute to the system, a sewer fee will be assessed to the property owner.
    d. A non-refundable inspection fee is required when merging a property, removing a lateral, and capping the lateral at the sewer mainline.

Section 1.9 SUBDIVIDING OF A PROPERTY. Separate sewer connections are required for each separate building whether or not such building is on the same or

a different lot or parcel of land. Exceptions may be made by the District where several single family, multi-family, commercial, or industrial units are constructed within several buildings on the same parcel of land, where the District determines that such land can be adequately served by a single private sewer main. If the land is later divided, then separate laterals shall be provided for each building or several buildings on each separate parcel of land or for each air space unit unless the private sewer main has been legally made the responsibility of the property or unit owner(s). Such property owner or owners' association will be responsible for construction, reconstruction, maintenance and repair, of the private sewer main. Such private sewer main shall be connected to the sewer main at a single location, and a manhole or clean out shall be provided on the private main at or near the point of connection with the sewer system, normally near the property line. All such private sewer mains and all such laterals thereto shall be installed at the expense of the property owner or developer. The property owner will be responsible for construction, reconstruction, maintenance, and repair. For private sewer mains, the property owner or owners' association shall apply for, and be responsible for, a single billing for the service by completing and submitted the appropriate form which can be can be requested from the District. Where such connections preexist these regulations, they must be permitted until the sale of the parcel, at which time a separate lateral sewer shall be provided for the sold parcel.

CHAPTER 2

USER FEES AND CHARGES

Section 2.1: FEE SCHEDULE. Pursuant to Health and Safety Code Section 5471, the District has imposed on each parcel that receives sewer service from the District an annual fee for that service. The District shall establish or alter the amount of that annual service fee by resolution of the Board.

The annual service fee is a sewer assessment in nature and designed to recover from ratepayers for services and facilities furnished by the District.

Section 2:2: BILLING. All service charges for wastewater disposal services shall be based upon HE and may be collected in advance, per Government Code Section 54347, not less than twice a year, by the District or its authorized representative on the bills provided therefore, along with any other applicable fees or penalties. The annual service fee shall be due on the date specified by the District but no sooner than 90 days after the mailing of the invoice to the ratepayer. Alternatively, the District Board may elect to collect the service charges on the tax roll in the same manner and at the same time as general property taxes by adopting a resolution electing to do so and describing the process for submission of an annual report to the Clerk of the Board.

If the Board elects to collect fees on the tax roll, a written report shall be filed with the clerk each year which shall contain a description of each parcel using sewer services and facilities and the amount of the charge for the subsequent calendar year. Upon receipt of the report, the clerk shall set a time and place of a public hearing pursuant to H&S Code Section 5473.1 and publish notice for the public hearing pursuant to Government Code Section 6066. The Report shall be filed with the clerk and the public hearing shall be set with sufficient time for the Board to consider the report and make a decision so that the County Auditor can receive the report before August 10. Ideally, the report shall be filed before June 1 and the public hearing shall be held before July 15.

Section 2.2.1: PENALTY WAIVERS. Penalty waivers are only available when the invoices are mailed to ratepayers and not collected on the annual tax roll and they are awarded on a case-by-case basis. Penalty waiver application forms may be requested from the District Office.

Section 2.2.2: INSTALLMENT PLANS. Installment plans are only available when the invoices are mailed to ratepayers and not collected on the annual tax roll and they are awarded on a case-by-case basis. Installment plan application forms may be requested from the District Office.

In the event of a default on an awarded installment plan, the penalty shall be as follows: Full remaining balance will be due within 30 days of default date. An initial penalty of fifty dollars ($50.00) plus ten percent (10%) per annum may be charged

if the bill is not paid within 30 days of default date and will not be awarded any future installment plan for 2 calendar years from the date of default.

Section 2.2.3: LIENS. Liens: In the event of nonpayment for 1 (one) calendar year, the Board may record a lien on the parcel where services are provided.

Section 2.2.4: WAIVER OF USER FEES. Any ratepayer may appeal to the Board for a reconsideration of the annual fee or portion thereof. The appeal will be considered by the District Board of Directors on a case-by-case basis after the District has received the User Fee Waiver application located at the District.

Section 2.3: CONNECTION FEE. The District shall establish by resolution, and may update by resolution from time to time, a connection fee pursuant to Health and Safety Code Section 5474. The fee is used to cover the inspection of the connection and other administrative expenses in setting up the new account. This fee will contemplate only one inspection and if additional inspections are necessary they will be an additional cost. All inspections, construction, and repairs to laterals connecting to the main line are at the expense of the property owner. All fees related to a new connection shall be paid in full before sewer service will be permitted to begin.

Section 2.3.1 INSPECTION FEE The District shall establish by resolution, and may update by resolution from time to time, an inspection fee pursuant to Health and Safety Code Section 5471.

Section 2.4: EXCESS FLOW FEES. Any User who causes or allows discharges in excess of normal flows, as determined by the District, typical for the type of use served shall bear the costs for such excess flows. The costs for such excess flow shall be based on the number of HE and the User shall pay the current established HE rate per year per HE in addition to the user fee described in the Service Charge Schedule.

Lateral sewers shall be maintained by the owner of the property served, from the building being served up to the property line, provided a cleanout accessible to maintenance forces is available. If a cleanout is not available, the owner shall maintain the lateral to its connection to the public main.

Laterals are to be maintained and in good working conditions to not allow rain runoff, ground water, or other forms of water to enter the closed system as the District is not designed to handle these excess flows. All lateral sewers shall be tested by means approved by the District, in the presence of a District representative. All lines showing excessive leakage shall be repaired or replaced at the expense of the property owner and shall be done at the direction and to the satisfaction of the District. Infiltration leakage found by the District will be assessed for its impacts on the Wastewater Treatment Plant's treatment and holding capacity. Upon a determination that a ratepayer's infiltration leakage will have a

negative impact on the District's ability to treat and hold wastewater, the District will provide the ratepayer with a Notice of Excessive Infiltration Leakage.

Infiltration leakage deemed to have a negative impact on the District's ability to treat and hold wastewater shall be penalized with a higher user fee. The higher user fee shall be increased at the rate of one HE for infiltration leakage in excess of the permitted amount up to 200 GPD, two HE for up to 400 GPD, and so on, with a maximum user penalty increasing the overall annual fee no more than five times the normal rate for that ratepayer.

The excess flow penalty shall apply for a full year and will be included in the next soonest tax roll report. A ratepayer can avoid having the excess flow fees imposed if all of the following are accomplished within 180 days of issuance of the Notice of Excessive Infiltration Leakage.

1. A written plan submitted within 30 days of this letters date. The plan can be in email or submitted by mail.
2. The owner will have 90 days from the submitted plan to provide that actions are be taken to repair the lateral. This includes submitting estimates from a contractor, attempt to hire a contractor, planned date repair, proof of supplies purchased, and equipment rental estimates. The repair completion shall not exceed 2 calendar years from the date of this letter. Failure to complete the repairs shall increase sewer fees outline in section 2.4.
3. Notice to the District with proof that the repair is starting and estimated date of completion. An inspection is required to ensure that all repairs are done in accordance with all federal, state, and local laws including all applicable District ordinances.
4. The District shall take into account the following circumstances: weather conditions, time of year for travel, snow on the ground, distance of travel, availability of supplies, availability of contractors, or other circumstances provided by the owners with approval from the District staff. Extensions may only be granted for listed circumstances and will be outlined to the owner.

Upon correction of the excessive flow, the District will, if appropriate, adjust the rate back to the regular fee. If no corrections are made the higher user fee will continue for each year thereafter.

Access to Properties for Sewer Lateral inspection: The District (or any designated representative thereof) is hereby authorized to inspect private sewer laterals with 24-hour advance notice to the owner for the following purposes:

(a) To determine the size, depth, and location of any sewer connection.

(b) To determine the end outlet of any sewer connection by depositing harmless testing materials in any plumbing fixture attached thereto and flushing the same, if necessary.

(c) To determine, by measurements and samples, the quantity and nature of the sewage or wastewater being discharged.

(d)To determine the location of the roof, swimming pool, hot tub, floor drains, mechanical pumps and surface drains, and whether or not they physically connect to a sewer.

(e) To assess the condition of the lateral where he/she suspects that the lateral may be allowing inflow or infiltration.

Nothing herein shall be deemed to provide the District with any right or authority to enter a building or other apparently private or interior area of a real property. The lateral inspection will be conducted from the exterior lateral cleanout. If such a cleanout is not accessible from the exterior, the District will contact the owner for accommodations.

Section 2.5: ASSESSMENT No. 1984-1. Upon application for connection, multiple lots that received one assessment from the Central Mineral Project Assessment District No. 1984-1 shall pay an amount equal to the additional assessment which was not previously imposed as a special connection charge for each additional lateral connection.

Section 2.6: ASSESSMENT No. 1995-1. Upon application for connection, multiple lots that received one assessment from the Mineral Sewer Improvement Project Assessment District No. 1995-1 shall pay an amount equal to the additional assessment, which was not previously imposed, as a special connection charge for each additional lateral connection.

Section 2.7: OUT OF DISTRICT FEES. New connections or increased HE made by out of District users will be considered by the District Board of Directors on a case-by-case basis and all out of district usage will be reviewed periodically. The annual service charge will be based on HE in the same manner as District residents. If the District experiences capacity problems, new out of district users or increased HE of current out or district users may be prohibited. Additional capacity charges may be assessed for these users.

Section 2.8: SEWER CAPACITY CHARGE. The District shall establish by resolution, and may update by resolution from time to time, a sewer capacity which shall be applied to all future new residential sewer connections. This fee is for the maintenance and depreciation of equipment as well as the impact fee for the extra flow the plant will handle. Commercial buildings and multi-dwelling units including condominiums, duplex or larger, and apartments will be assessed at the appointed HE for the property. Properties that were once connected to the sewer system

and went through the process of removing or capping their lateral will also be charged the sewer capacity charge as a reconnection fee.

Section 2.9: CAPPING AND ABANDONMENT FEES:

1. All capping or abandonment of laterals must be approved by the sanitation Board to ensure that there is no leakage. Each request will be assessed on a case-by-case basis. Without approval from the Board, all sewer fees will continue.
2. All capping or abandonment request must be in writing and the appropriate form must be completed before consideration moves forward to the Board.
3. All capping and abandonment requests require that no dwelling be located on the property. Storage sheds with no plumbing will be exempt. An inspection shall be necessary if the property owner is disputing the service charges. A connected lateral for the use of a trailer or RV is still considered to be working plumbing and fees will continue.
4. All capping and abandonment work at the county mainline will require the use of a licensed and bonded plumber. Proof of invoice must be submitted to the county. Capping of the lateral must be done at the county cleanout so that no I & I may enter the sewer from the disconnected property.
5. An inspection of the capping and abandonment is required by District staff. , The inspection fee shall be paid in full prior to the inspection. In the event the inspection fails, each additional inspection will be assessed an additional inspection fee.
6. In the event the capping of a lateral is found to be reconnected without proper approval and inspections, a fine of $500.00 will be assessed and sewer fees will be reinstated to the property. Service fees shall be back dated to the date the connection was found.
7. A capped or abandoned line that wishes to reconnect to the sewer will be treated as new construction and section 2.8 will be applied to the property.

Mineral County Water District is separate from Tehama County Sanitation District No. 1. Regardless of the current water connection, if a property has a connected lateral to the sewer mainline, billing for that property will continue pursuant to this Ordinance.

CHAPTER 3

CCTV INSPECTIONS, PROCEDURES, AND REQUIREMENTS

SECTION 3.1: BUILDING CCTV INSPECTION TRIGGERS. Except as provided in subsection (b) of this Section, all building sewers for existing buildings including but not limited to those serving residential, multiple residential, commercial, and industrial properties that are connected to the public sewer shall pass a CCTV inspection as reviewed by an authorized District inspector, and at the property owner's expense when any of the following events occur:

1. To properties prior to the close of escrow of the sale or, if there is no escrow, prior to recording the deed or the document transferring the title.
2. When obtaining a building permit for construction or remodel valued over $60,000.
3. When the District finds that unpermitted building sewer work has been completed at county sewer main connection. This includes the installation of an unpermitted lateral.
4. When the District finds that the building sewer is a public nuisance.

Exceptions. This section shall not apply:

1. To properties showing that the building was originally constructed 10 years or less before the anticipated date of sale.
2. To properties with a sewer repair permit approved by the District documenting that the building sewer was replaced in full within 10 years of the triggering event provided in subsection (a) of this Section before the anticipated date of sale.
3. To properties with CCTV inspection that was submitted to the county and shown that no defects, cracks, roots, or any infiltration is occurring within 5 years of the original date of the inspection.
4. To properties undergoing transfer to a bank due to foreclosure.

SECTION 3.2: CCTV INSPECTION PROCEDURES AND REQUIREMENTS. The following procedures shall be followed and requirements met:

1. All building sewers shall be inspected by the District unless the property owner presents satisfactory proof to the District that the property has had valid CCTV inspection completed within 5 years of original date.
2. The property owner shall submit a video recording of the building sewer inspection to the District for review. At the beginning of such video, the qualified contractor shall state the address of the property and take a photograph of the home that the property owner shall submit to the District with the video.

3. The District will maintain written procedures for CCTV inspections. The procedures shall be made available upon request

SECTION 3.3: VALID CCTV SEWER INSPECTION REQUIREMENT. CCTV inspections must verify the following:

1. The building sewer is free of roots, grease deposits, and other solids which may impede or obstruct the transmission of sewage.
2. There are no improper or illegal connections to the building sewer such as sump pumps, down spouts, or area drainage facilities.
3. All joints in the building sewer are tight and sound to prevent the exfiltration of sewage and the infiltration of groundwater, storm water, and/or rainwater
4. The building sewer is free of structural defects, cracks, breaks, offset joints, or missing portions and the grade is reasonably uniform without major sags or offsets.

Upon completion of repairs to the building sewer, the current property owner shall have another CCTV inspection conducted to verify the conditions set forth in this Section or other test parameters may be conducted for partial or full building sewer replacement.

All costs for inspections, tests, and repair or replacement of the building sewer shall be the responsibility of the building or property owner, including all additional permits prior to commencement of construction.

All work shall be done to the satisfaction of authorized District staff, in accordance with all state laws and all District ordinances, standard drawings, standard specifications, and regulations.

In the event that the lateral inspection shows defects such as roots, offset joints, break in line, etc, it shall be good cause for an escrow to be delayed until a plan of action is accepted by the District. The District staff has the authority to consider and accept or deny a plan of action.This plan of action may include but not be limited to a timeline for the repair, will the repair be completed before escrow closes, and proof that the repair is complete. The District may also agree to the buyer accepting the responsibilities of the repairs due to time of year as snow may cover the grounds. In such circumstances, a signed plan of action with a timeline and potential disciplinary actions will be included and signed by the buyer before the close of escrow. Should the buyer back out of the purchase of the property, the current owner will be responsible for the repairs of the lateral in time frame approved by the District. Failure to repair the damaged lateral shall be penalized per section 2.4.

SECTION 3.4: CCTV INSPECTIONS BY THE DISTRICT

The District owns and operates a closed-circuit television (CCTV) inspection system for the purpose of inspecting, documenting, and maintaining the sewer

mainline system. The CCTV system records video, photographs, date and time, and written descriptions of inspection locations. The District shall conduct inspections of sewer mainlines between manholes to identify defects requiring maintenance or repair, and to observe lateral connections from properties connected to the system.

The District shall identify defects, including but not limited to root intrusion, collapsed pipe sections, offset joints, line sagging, and any other condition that may impede the proper flow of wastewater to the wastewater treatment plant. The District may also document evidence of inflow and infiltration originating from private laterals by observing and recording flows entering the mainline.

Based on such evidence, District personnel may initiate further investigation of the subject property in accordance with Section 2.4. The District shall provide formal notice to the property owner prior to conducting any property inspection and shall include a description of the identified issues along with supporting photographic documentation obtained through CCTV inspection

CHAPTER 4

DISTRICT SEWAGE DISPOSAL SYSTEMS

Section 4.1: INDIVIDUAL SEWAGE DISPOSAL SYSTEMS. The District collection System and Treatment Works are the only approved sewage disposal systems. Septic Tanks and Leach Fields are not allowed to exist within the District Boundaries. It shall be unlawful to construct or maintain any privy, privy vault, septic tank, cesspool, or other facility intended or used for the disposal of wastewater within the District boundaries. All land uses that generate sewage shall connect to the Tehama County Sanitation District No.1 Sewerage System, and all septic tank and leach field systems shall be properly abandoned.

CHAPTER 5

WASTEWATER SEWAGE DISPOSAL SERVICE

Section 5.1: MANDATORY USE OF PUBLIC SEWERS.

a. It shall be unlawful for any person to place, deposit, or permit to be deposited in any insanitary manner on public or private property within the District or in any area under the jurisdiction of the District, any human or animal excrement, garbage, or objectionable waste.

b. It shall be unlawful to discharge to any natural outlet within the District which provides sewage disposal services or in any area under the jurisdiction of said District, any wastewater, or other polluted waters.

c. The owner(s) of all houses, buildings, or properties used for human occupancy, employment, recreation, or other purposes situated within the District which provides sewage. disposal services and abutting on any street, alley or right of way in which there is now located or may in the future be located a public sanitary sewer of the District, is hereby required at the owner's expense to connect such buildings directly to the proper public sewer in accordance with the provisions of this Ordinance, within ninety (90) days after the date of official notice to do so. The District may authorize an extension of this deadline where justified.

d. No statement contained in this article shall be construed to interfere with any additional requirements that may be imposed by the health officer.

Section 5.2: BUILDING SEWERS AND CONNECTIONS.

a. No unauthorized person(s) shall uncover, make any connections with or opening into, use, alter, or disturb any public sewer or appurtenance thereof in the District without first obtaining a written permit from the District.

b. To obtain a building sewer connection permit, the owner(s) or owner's agent shall make application on a special form furnished by the District. The permit application shall be supplemented by any plans, specifications, or other information considered pertinent in the judgment of the District. A connection fee, as set by Section 2.3, for building sewer connection permit shall be paid to the District at the time the application is filed.

c. All costs and expenses incidental to the installation and connection of the building sewer shall be borne by the owner(s). The owner(s) shall indemnify the District from any loss or damage that may directly or indirectly be occasioned by the installation of the building sewer.

d. A separate and independent building sewer shall be provided for every facility to be served; except where otherwise permitted by the District.

e. Old building sewers may be used in connection with new buildings only when they are found, on examination and test by the District, to meet all requirements of this Ordinance.

f. The size, slope, alignment, materials of construction of a building sewer, and the methods to be used in excavating, placing of the pipe, jointing, testing, and backfilling the trench, shall all conform to the requirements of the Building and Plumbing Code or other applicable rules and regulations of the District and the County. In the absence of code provisions or in amplification thereof, the materials and procedures set forth in appropriate specifications of the ASTM and WPCF Manual of Practice #9, shall apply.

g. Whenever possible, the building sewer shall be brought to the building at an elevation below the basement floor. In all buildings in which any building drain is too low to permit gravity flow to the public sewer, sanitary sewage carried by such building drain shall be lifted by an approved means and discharged to the building sewer.

h. No person(s) shall make connection of roof downspouts, mechanical pumps, foundation drains, areaway drains, or other sources of surface runoff or groundwater to a building sewer which in tum is connected directly or indirectly to a public sanitary sewer unless such connection is approved by the District for purposes of disposal of polluted surface drainage.

i. The connection of the building sewer into the public sewer shall conform to the requirements of the Building and Plumbing Code or other applicable rules and regulations of the District and the County. All such connections shall be made gastight and watertight and verified by proper testing. Any deviation from the prescribed procedures and materials must be approved by the District before installation.

j. The applicant for the building sewer connection permit, shall notify the District when the building sewer is ready for inspection and connection to the public sewer. The connection and testing shall be made under the supervision of the District or their representative. The building sewer shall be inspected prior to backfilling.

k. All excavations for building sewer installation shall be adequately guarded with reflective barricades so as to protect the public from hazard. Streets, sidewalks, parkways, and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the District.

l. In order for a parcel to be removed from service once a connection has been create all of the following shall first be complete:

1) Any fixture designed and intended to be connected to a sewer, such as but not limited to a sink or a flushing toilet or urinal, shall be completely dismantled and removed from the site;

2) The sewer lateral shall be capped at both ends to ensure that no site facilities can be used;

3) Evidence shall be provided that any future inflow and infiltration generated by site will not affect the Wastewater Treatment Plant;

4) Final inspection by appointment performed by authorized District staff for which an inspection fee applies;

5) If the property owner provides documentation that the above conditions have been met to the District's satisfaction, the sewer service to the site shall be deemed ceased.

Section 5.3: LIMITATION ON USE OF THE PUBLIC SEWERS.

a. No person(s) shall discharge or cause to be discharged any of the following described waters or wastes to any sewers provided by the District:

1. Any gasoline, benzene, naphtha, fuel oil or other flammable or explosive liquid, solid or gas.

2. Any waters containing toxic or poisonous solids, liquids, or gasses in sufficient quantity, either single or by interaction with other wastes, to injure or interfere with any waste treatment process, constitute a hazard to humans or animals, create a public nuisance, or create any hazard in the receiving waters of the wastewater treatment plant.

3. Any waters or wastes having a pH lower than (5.5) or having any other corrosive property capable of causing damage or hazard to structures, equipment, and personnel of the wastewater works.

4. Solid or viscous substances in quantities or of such size capable of causing obstruction to the flow in sewers, or other interference with the proper operation of the wastewater facilities such as, but not limited to, ashes, bones, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, unground garbage, whole blood, paunch manure, hair, fleshings, entrails, paper dishes, cups, milk containers, etc., either whole or ground by garbage grinders.

b. The following described substances, materials, waters, or waste shall be limited in discharges to sanitary sewer systems to concentrations or quantities which will not harm either the sewers, wastewater treatment process or equipment, will not have an adverse effect on the receiving stream, or will not otherwise endanger lives, limb, public property, or constitute a nuisance. The District may set limitations lower than the limitations established in the regulations below if in their opinion such more severe limitations are necessary to meet the above objectives. In forming their opinion as to the acceptability, the District will give consideration to such factors as the quantity of subject waste in relation to flows and velocities in the sewers, materials of construction of the sewers, the wastewater treatment process employed, capacity of the wastewater treatment plant, degree of treatability of the waste in the wastewater treatment plant, and other pertinent factors. The limitations or restrictions on materials or characteristics of waste or

wastewaters discharged to the sanitary sewer which shall not be violated without approval of the District are as follows:

1 Wastewater having a temperature higher than 150 degrees Fahrenheit (65 degrees Celsius).

2 Wastewater containing more than 25 milligrams per liter of petroleum oil, non-biodegradable cutting oils, or product of mineral oil origin.

3 Any garbage that has not been properly shredded. Garbage grinders maybe connected to sanitary sewers from homes, motels, restaurants, catering establishments, or similar places where garbage originates from the preparation of food in kitchens for the purpose of consumption on the premises or when served by caterers.

4 Any waters or wastes containing iron, chromium, copper, zinc, and similar objectionable or toxic substances to such degree that any such material received in the composite wastewater at the wastewater treatment works exceeds the limits established by the District for such materials.

5 Any waters or wastes containing odor-producing substances exceeding limits which may be established by the District.

6 Any radioactive wastes or isotopes of such half-life or concentration as may exceed limits established by the District in compliance with applicable state or federal regulations.

7 Quantities of flow, concentrations, or both which constitute a "slug” as defined herein.

8 Waters or wastes containing substances which are not amenable to treatment or reduction by the wastewater treatment processes employed or are amenable to treatment only to such degree that the wastewater treatment plan effluent cannot meet the requirements of other agencies having jurisdiction over such discharge.

9 Any water or wastes which, by interaction with other waters or wastes in the public sewer system, releases toxic gases, form suspended solids which interfere with the collection system, or create a condition deleterious to structures and treatment processes.

c. If any waters or wastes are discharged or are proposed to be discharged to the public sewers in the District, which waters contain the substances or possess the characteristics enumerated in Section 4.3, and which in the judgment of the District, may have a deleterious effect upon the wastewater facilities, processes, equipment, or receiving waters, or which otherwise create a hazard to life or constitute a public nuisance, the District may:

1. Reject the wastes,
2. Require pretreatment to an acceptable condition for discharge to the public sewers,
3. Require control over the quantities and rates of discharge, and/or
4. Require payment to cover added costs of handling and treating the wastes not covered by existing sewer charges.

When considering the above alternatives, the District shall give consideration to the economic impact of each alternative on the discharger. If the District permits the pretreatment or equalization of waste flows, the design and installation of the plants and equipment shall be subject to the review and approval of the District.

d. Grease, oil, and sand interceptors shall be provided when, in the opinion of the District, they are necessary for the proper handling of liquid wastes containing floatable grease in excessive amounts, or any flammable wastes, sand, or other harmful ingredients; except that such interceptors shall not be required for private living quarters or dwelling units. All interceptors shall be of a type and capacity approved by the District and shall be located so as to be readily and easily accessible for cleaning and inspection. In the maintaining of these interceptors the owner(s) shall be responsible for the proper removal and disposal by appropriate means of the captured material and shall maintain records of the dates and means of disposal for review by the District. Any removal and hauling of the collected materials not performed by owner(s) personnel, must be performed by currently licensed waste disposal firms.

e. Where pretreatment or flow-equalizing facilities are provided or required for any waters or wastes, they shall be maintained continuously in satisfactory and effective operation by the owner(s) at his expense.

f. The District may require a user of sewer services to provide information needed to determine compliance with this Ordinance. These requirements may include:

1. Wastewaters discharge peak rate and volume over a specified time period.
2. Chemical analyses of wastewaters.
3. Information on raw materials, processes, and products affecting wastewater volume and quality.
4. Quantity and disposition of specific liquid, sludge, oil, solvent, or other materials important to sewer use control.
5. A plot plan of sewers on the user's property showing sewer and pretreatment facility location.

6. Details of wastewater pretreatment facilities.

7. Details of systems to prevent and control the losses of materials through spills to the District's sewer.

g. All measurements, tests and analyses of the characteristics of waters and wastes to which reference is made in this Ordinance shall be determined in accordance with the latest edition of "Standard Methods of the Examination of Water and Wastewater", published by the American Public Health Association. Sampling methods, location, times, durations, and frequencies are to be determined on an individual basis subject to approval by the District.

Section 5.4: DAMAGE TO WASTEWATER FACILITIES. No person(s) shall maliciously, willfully, or negligently break, damage, destroy, uncover, deface or tamper with any structure, appurtenance or equipment which is a part of the wastewater facilities. Any person(s) violating this provision shall be subject to immediate arrest under charge of disorderly conduct.

Section 5.5: POWERS AND AUTHORITY OF INSPECTORS.

a. Upon prior notification, to the occupant the District's duly authorized representatives shall be permitted to enter all properties for the purposes of inspection, observation, measurement, sampling and testing pertinent to discharge to the District sewer system in accordance with the provisions of this Ordinance.

b. While performing the necessary work on private properties referred to in Subsection a, above, the District's duly authorized representatives shall observe all safety rules applicable to the premises established by the owner, and the owner shall be held harmless for injury or death to the District's employees or County employees, and the District shall indemnify the owner against loss or damage to its property by District's employees or County employees and against liability claims and demands for personal injury or property damage asserted against the owner and growing out of the gauging and sampling operation, except as such may be caused by negligence or failure of the owner to maintain safe conditions.

c. The District's duly authorized representatives shall be permitted to enter all private properties through which the District holds a duly negotiated easement for the purpose of, but not limited to, inspection, observation, measurement, sampling, repair, and maintenance of any portion of the wastewater facilities lying within said easement. All entry and subsequent work, if any, on said easement, shall be done in full accordance with the terms of the duly negotiated easement pertaining to the private property involved.

Section 5.6: PENALTIES.

a. Any person found to be violating any provision of this Ordinance, shall be served by the District with written notice stating the nature of the violation, and providing a reasonable time limit for the satisfactory correction thereof. The

offender shall, within the period of time stated in such notice, permanently cease all violations.

b. Any person who shall continue any violation beyond the time limit provided for in this Ordinance, shall be guilty of a misdemeanor, and on conviction thereof shall be fined in the amount not exceeding Five Hundred ($500.00) Dollars for each violation. Each day in which any such violation shall continue shall be deemed a separate offense.

c. Any person violating any of the provisions of this Ordinance shall become liable to the District for any expense, loss, or damage incurred by the District by reason of such violation.

CHAPTER 6

APPEALS

Section 6.1: APPEAL APPLICATION. Property owners and ratepayers who object to any action, decision, denial, or determination directly affecting their service or property may appeal any action, decision, denial, or determination. The appeal application, Attachment A, can be located at the District Office or online at https://tcpw.ca.gov/mineral-sanitation-district/. Appeals shall be taken to the District Board of Directors.

Section 6.2: REQUEST APPEALS. An appeal shall only be presented to the Board if the appeal application is filed with the Clerk of the Board within 30 days of a written decision, determination, denial, or notice of action. An appeal shall also be presented to the Board if the appeal application is filed within 60 days of your submission of a written request for the District to take any action and the District does not respond unless the request is to address an decision, determination, denial, or action that was already issued by the District.

Section 6.3 EXHAUSTION OF REMEDIES. No person may bring a judicial action or proceeding against the District for any decision, determination, denial, or action taken by the District, unless that person submitted to the Clerk of the Board of Directors a timely, written appeal application specifying the grounds for the appeal. The issues raised in any such action or proceeding shall be limited to those raised in such an administrative appeal unless a court finds the issue could not have been raised in such an appeal by those exercising reasonable diligence.

ARTICLE 4: VALIDITY AND SEVERABILITY.

If any provision, clause, sentence, or paragraph of this ordinance, or any application thereof to any person or circumstance, is held to be unconstitutional or otherwise invalid for any reason, such invalidity shall not affect the validity of the remainder of this ordinance which can be given effect without the invalid provision, clause, sentence, paragraph, or application. To this end, the provisions, clauses, sentences, and paragraphs of this ordinance are hereby declared to be severable. The Board of Directors hereby declare that they would have passed this ordinance, and each provision, clause, sentence, or paragraph thereof, irrespective of the fact that one or more provision, clause, sentence, or paragraph be declared invalid or unconstitutional.

ARTICLE 5: OPERATIVE DATE OF ORDINANCE

This ordinance shall become operative on and after July 1, 2027 or 30 days after adoption, whichever is later. The Clerk shall cause this to be published as required by law.

The above and foregoing ordinance was duly passed and adopted at a regular meeting of the Board of Directors of the Tehama County Sanitation District No. 1, State of California, at their meeting of _____, by the following vote:

AYES:
NOES:
ABSENT OR NOT VOTING:

_____
Chairperson of the Board of Directors
Tehama County Sanitation District No. 1

STATE OF CALIFORNIA)
)
COUNTY OF TEHAMA)

I, SEAN HOUGHTBY, County Clerk and ex-officio Clerk of the Board of Directors of the Tehama County Sanitation District No. 1, State of California, hereby certify the above and foregoing to be a full, true and correct copy of an ordinance adopted by said Board of Directors on the _____ day of _____, 2026.

Dated: This ___ day of _____, 2026.

SEAN HOUGHTBY, County Clerk and ex-offico
Clerk of the Board of Directors of the Tehama County
Sanitation District No. 1, State of California

By _____
Deputy

TEHAMA COUNTY SANITATION DISTRICT NO. 1

APPLICATION FOR WAIVER OF DELINQUENT PENALTIES/ FEES

Property Owner Name: _____

Assessor's Parcel Number _____ FY_____

Mailing Address: _____ City: _____ State: ___ Postal: _____

Contact Phone: _____ Email: _____

Delinquent penalties and fees are applied to property address assessments in accordance with the laws set forth in the Tehama County Sanitation District No. 1 Ordinance No. 2119 of the State of California. The waiver of these penalties may be considered in very specific circumstances. Please review the information below. If you believe your circumstances qualify and would like to apply for a penalty waiver, please complete this form indicating the reason you believe you qualify and return it to this office with the appropriate documentation. The waiver of penalties is at the Department of Sanitation's discretion. A waiver must be based on reason, supported by documentation, and is not guaranteed. **Failure to receive a sanitation bill that was generated and mailed timely by the Sanitation Department is NOT a qualifying circumstance** which states in part, "failure to receive a sanitation bill shall not relieve the lien of the property parcel, nor shall it prevent the imposition of penalties imposed." **Financial hardships are not a qualifying circumstance.** Examples of financial hardship may include but are not limited to loss of income, job loss, loss of investments, unfavorable business environment, business closure, or lack of liquidity.

Please check the box associated with the reason for penalty waiver request:

- ☐ The Sanitation Department failed to mail an invoice.
- ☐ Sanitation bill was mailed to incorrect address due to the Sanitations Departments error.
- ☐ Other reasonable causes and circumstances beyond the property owner's control. *MUST include a written explanation of circumstances and supporting documentation.*

Sign and date the sworn statement below. Return this form along with TWO checks: one check for the original bill amount only, and one check for the penalty and fee amount only. WE WILL NOT consider your application if payment is not included. If your application is approved, the check written for the penalty and fee amount will be returned to you. If your application is denied, both checks will be processed to satisfy the amount due on the sanitation bill. Please allow up to four weeks for penalty waiver processing.

I, _____, certify under penalty of perjury, on the date of _____, that the above information and any statements, or additional provided documentation are true and correct.

Department of Sanitation Use Only: Date Received: _____

Finance Manger Recommendation	Executive Director Decision
Approval ☐ Finance Manager: _____	Approved ☐ Director: _____
Denial ☐ Date: _____	Denied ☐ Date: _____

ATTACHMENT A – ADMINISTRATIVE APPEAL APPLICATION

Tehama County Sanitation District No. 1

This application is submitted pursuant to Chapter 6 of the District Ordinance. This form must be filed within the required time limits.

APPLICANT INFORMATION (print clearly)

Name: _____ Phone: _____
Email: _____ APN: _____
Service Address: _____
Mailing Address (if different): _____

ACTION BEING APPEALED

Identify the District action, decision, determination, or notice being appealed, including date:

_____
_____
_____

GROUNDS FOR APPEAL / RELIEF REQUESTED

State the reason(s) for the appeal and relief requested (attach additional page if necessary):

_____
_____
_____
_____
_____
_____
_____

DECLARATION

I declare under penalty of perjury under the laws of the State of California that the information provided is true and correct.

Signature: _____ Date: _____
Printed Name: _____

Submit to: Clerk of the Board, Tehama County Sanitation District No. 1. Failure to submit a timely and complete appeal may result in denial.

County of Tehama
Department of Public Works-Sanitation District No. 1

INSTALLMENT PLAN PAYMENT APPLICATION

PLEASE READ CAREFULLY

A property owner may elect to make monthly payments in installments, over a 6-month period.

To start an installment plan, applications MUST be received prior to January 10th for the January through June billing cycle, or July 10th for the July through December billing cycle.

To keep the plan in good standing: Make your monthly payments No later than the 10th of each month. After the prescribed installment payment has been made, we encourage you to make additional payments. Once a plan is started you can make partial payments toward your annual prescribed installment payment. The unpaid balance of your installment plan may be paid in full at any time before final payment.

In the event of a payment default on an awarded payment plan, the penalty shall be as follows: Full remaining balance will be due within 30 days of default date. An initial penalty of fifty dollars ($50.00) plus twenty-four percent (24%) per annum may be charged if the bill is not paid and will not be awarded any future payment plan for 2 calendar years.

Liens: In the event of nonpayment for 1 (one) calendar year, a lien will be placed on the property parcel where services are provided.

Name: _____ ASMT: _____

Phone: _____ Email: _____

I have read and understand the above conditions for placing my sanitation charges on a payment plan of redemption.

I understand to keep my installment plan in good standing, I will make the required payment each month on or before the 10th of each month. I understand I am required to pay in full prior to the beginning of the upcoming semiannual invoice.

Date: _____ Signature: _____

9380 San Benito Avenue, Gerber, CA 96035 | Phone: (530) 385-1462 | Email: sanitation@tcpw.ca.gov

A SUMMARY OF ORDINANCE NO. ___

Pursuant to Government Code Section 25124(b), the following constitutes a summary of Ordinance No. ____ introduced for consideration by the Board of Directors of Tehama County Sanitation District No. 1.

The Ordinance repeals prior Ordinance No. 2119 and subsequent amendments and adopts a single consolidated ordinance governing the administration, operation, use, maintenance, fees, inspections, and enforcement provisions for wastewater services provided by Tehama County Sanitation District No. 1. The Board finds that the District's existing wastewater rules and fee provisions have been adopted over time in multiple ordinances and amendments, and that consolidating and renumbering those provisions into one ordinance will improve clarity, transparency, accessibility, and administrative efficiency without changing the substantive effect of previously adopted requirements, fees, or service levels.

The Ordinance sets out general rules and definitions; application requirements for new sewer service and connection permits; tenant billing procedures; property owner responsibility for damage to District equipment; requirements for service extensions, property mergers, and subdivisions; and provisions for annual service fees, connection fees, inspection fees, excess flow fees, capacity charges, and capping or abandonment requests. It confirms that service charges may be collected either by mailed invoice or on the tax roll as authorized by law and includes provisions addressing installment plans, liens, fee appeals, owner responsibility for maintaining building sewers and laterals, and enforcement measures relating to inflow, infiltration, and excessive flow.

The Ordinance also establishes CCTV inspection triggers, procedures, and requirements for certain property transfers, major remodels, nuisance conditions, and unpermitted sewer work, and authorizes the District to inspect sewer mainlines and investigate private laterals when evidence of defects or inflow and infiltration is identified. It provides an administrative appeal process for property owners and ratepayers affected by District decisions.

Published: June 23, 2026, July 14, Red Bluff Daily News

Sean Houghtby, Clerk and Recorder

E-Contract Review
Approval as to Form

Department Name: Tehama County Public Works-Sanitation

Vendor Name: Board of Supervisors

Document Description: Ordinance – New Sanitation to replace Ord. 2119

APPROVED AS TO FORM:

Date: 6/2/26

Office of the Tehama County Counsel
Daniel B. Klausner, Senior Deputy County Counsel

Tehama County

Agenda Request Form

File #: 26-1110 **Agenda Date:** 6/30/2026 **Agenda #:** 44.

CLOSED SESSION

Requested Action(s)
a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part 2 of the Chief Probation Officer Annual Performance Evaluation Process

Financial Impact:
None.

Background Information:
None.

Tehama County

Agenda Request Form

File #: 26-1158 **Agenda Date:** 6/30/2026 **Agenda #:** 45.

CLOSED SESSION

Requested Action(s)

a) Liability Claims Pursuant to Government Code 54956.95

Claimant: Alejandro Espinoza & Mayra Ochoa

Agency claimed against: Tehama County

Financial Impact:

None

Background Information:

None