

**COUNTY OF TEHAMA**  
**WAIVER OF FORMAL BIDS OVER \$10,000 - FINDINGS FORM**

This form must be attached to an Agenda Request Form

*Pursuant to Tehama County Code Sections 4.24.080 and 4.24.110, competitive procurement must be used unless there is substantial justification for waiving the formal bid process*

DATE: 9/24/2025 DEPARTMENT: Sheriff's Office

REQUESTED BY: Dave Kain TITLE: Sheriff-Coroner

PROPOSED ACQUISITION: THREE (3) UNDERCOVER VEHICLES

**REQUESTED ACTIONS BY THE BOARD OF SUPERVISORS:**

- a) Request to adopt the finding(s) as indicated below
- b) Request to find it in the best interest of the County to waive the formal bid process for the acquisition based on the finding(s)

*When requesting waiver of the bidding process, the written request shall include finding(s) which indicate that bidding procedures would not be in the best interest of the people -- Tehama County Code Section 4.24.080*

Check applicable finding(s):

☐ **Sole Source Acquisition:** Based on a finding declaring the vendor as the sole supplier who could feasibly supply the equipment or products needed by the Department.

☐ **Participation In Existing Bid:**  
Based on the finding that the existing bid meets all Tehama County Bidding Criteria and allows the County to take advantage of special low pricing without the time and expense involved with conducting a formal bid process.

☐ **Compatibility:** Based on the finding that the acquisition of a specific type or brand of product is required by the County in order to allow for full integration with existing equipment or facilities.

**Explain:**

☒ **Other, List Finding(s):**  
Based on the finding that waiving the formal bid process and allowing the County to maintain the integrity of undercover operations, obtain vehicles that meet very specific operational criteria, and take advantage of current available vehicles; without the time and expense involved with conducting a formal bid process would be in the best interest of the County.

**Additional Justification:**

Purchasing reviewed the quotes and compared to comparable vehicles. Pricing provided is reasonable within expected range.

Recommended: \_\_\_\_\_

Date: 9/30/25

**\*\*Submittal to Purchasing must occur at least 7 working days prior to agenda deadline\*\***