

Tehama County
Tuesday, September 10, 2024 9:00 AM
Board of Supervisors
Meeting Minutes



727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
<http://www.tehama.gov>
Board Chambers

William Moule, District 1
Candy Carlson, District 2
Pati Nolen, District 3
Matt Hansen, District 4, Vice Chair
John Leach, District 5, Chairman

Gabriel Hydrick
Chief Administrator

Margaret Long
County Counsel

Sean Houghtby
Clerk of the Board
(530) 527-3287

9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

Present: Supervisor William Moule, Supervisor Candy Carlson, Supervisor Pati Nolen, Vice Chair Matt Hansen, and Chairperson John Leach

Chairman Leach presided. Present in the chambers were Clerk of the Board Sean Houghtby by Deputy Mary DiMaggio, County Counsel Margaret Long by Deputy Andrew Plett, and Chief Administrator Gabriel Hydrick.

ANNOUNCEMENT OF AGENDA CORRECTIONS

Chairman Leach announced Public Comment will be heard after 10:00 A.M. time certain from Department of Agriculture.

PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION

None.

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE

Fire Committee (Standing) (Leach, Hansen) - Met last Monday.

Public Works Committee (Standing) (Leach, Nolen) - Met last month.

Veterans Halls Advisory Committee (Standing) (Carlson, Leach) - Met July 8th.

Rescue Act Ad Hoc Committee (Carlson, Moule) - Not met.

Public Safety Tax Initiative Working Group (Hansen, Moule) - Meeting on Monday.

Personnel Procedures & Guidelines Ad Hoc Committee (Hansen and Carlson) - Meeting on Monday.

REPORTS OF MEETINGS ATTENDED INCLUDING AB1234

Supervisor Moule - None.

Supervisor Carlson - None.

Supervisor Nolan - Sierra Nevada Conservancy and Skyview Community Water District Meeting.

Supervisor Hansen – Collaborate Meeting with Glenn County and State Water Control Board regarding Black Butte Lake.

Chairman Leach - None.

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

Environmental Health / Code Enforcement Director Tia Branton announced the Park Fire phase one cleanup of hazardous waste cleanup and assessment is almost completed in Campbellville and started cleanup in Paynes Creek.

In addition, Ms. Branton encourages residents affected by the Park Fire to contact Environmental Health and discussed a fire recovery link attached to the Tehama County website about the cleanup.

Administrative Services Director Tom Provine announced the Chamber of Commerce working on assistance and grant opportunities for businesses and restaurants impacted by the Park Fire.

Sheriff Dave Kain announced the Sheriff's department has made budget adjustments regarding the aviation budget and being able to transfer between non-general funds and other funding; as well as the ability to track project numbers for public transparency.

CONSENT AGENDA

Approval of the Consent Agenda.

A motion was made by Supervisor Moule, seconded by Supervisor Nolen, to approve the Consent Agenda. The motion carried by the following vote:

RESULT: APPROVED THE CONSENT AGENDA

MOVER: William Moule

SECONDER: Pati Nolen

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

1. **GENERAL WARRANT REGISTER - 8/11/24 - 8/24/24** **24-1410**
2. **AUDITOR'S CLAIMS** **24-1361**
 - a) Court Operations, 2026-53221, Law Office of Bruce W. Ebert, \$ 700
 - b) Court Operations, 2026-53221, Law Office of Bruce W. Ebert, \$ 1,125
 - c) Court Operations, 2026-53221, John Hamel & Associates, \$ 2,362.50
 - d) Court Operations, 2026-53221, Law Office of Benjamin E. Magid, \$10,144
 - e) Court Operations, 2026-53221, Law Office of Benjamin E. Magid, \$12,016
3. **ADMINISTRATION** **24-1364**
 - a) AGREEMENT - Approval and authorization for the Chair to sign the amendment with the Sacramento River Discovery Center (Misc. Agree. #2024-185) to include other necessary supplies for the completion of the project to be included as reimbursable with no increase to the maximum compensation of the original agreement.
Enactment No: MISC. AGR 2024-284
4. **DEPARTMENT OF AGRICULTURE** **24-1371**
 - a) AGREEMENT - Approval and authorization for the Agricultural Commissioner to sign

an agreement with the California Department of Food and Agriculture for the provision of conducting Pierce's Disease Control Program within Tehama County, for the amount not to exceed \$27,448, effective 7/1/24 and shall terminate 6/30/25.

Enactment No: MISC. AGR 2024-285

5. **DEPARTMENT OF AGRICULTURE** **24-1374**
 - a) AGREEMENT - Approval and authorization for the Agricultural Commissioner to sign cooperative agreement with the California Department of Food and Agriculture for the provision of the Certified Farmers Market Inspection Program in an amount not to exceed \$2,625, effective 7/1/24 through 6/30/25.
Enactment No: MISC. AGR 2024-286
6. **DEPARTMENT OF AGRICULTURE** **24-1375**
 - a) AGREEMENT - Approval and authorization for the Agricultural Commissioner to sign cooperative agreement with the California Department of Food and Agriculture (CDFA) for the provision of costs incurred relative to enforcement activities of the California Organic Foods and Farming Act in an amount not to exceed \$5,640, effective 7/1/24 through 6/30/25.
Enactment No: MISC. AGR 2024-287
7. **DEPARTMENT OF AGRICULTURE** **24-1377**
 - a) AGREEMENT - Approval and authorization for the Agricultural Commissioner to sign standard agreement, with the California Department of Food and Agriculture (CDFA), for the Industrial Hemp Cultivation Program, for a maximum compensation amount not to exceed \$5,963.38, effective 7/1/24 and shall terminate 6/30/26.
Enactment No: MISC. AGR 2024-288
8. **HEALTH SERVICES AGENCY / ENVIRONMENTAL HEALTH** **24-1431**
 - a) AGREEMENT - Approval and authorization for the Health Services Agency Executive Director and the Environmental Health Director to sign amendment #1 to the employment agreement with Timothy Peters, M.D. (Misc. Agree. #2024-36) for the position of Tehama County Health Officer, effective 3/1/24 through 2/29/28.
Enactment No: MISC. AGR 2024-289
9. **HEALTH SERVICES AGENCY / PUBLIC HEALTH** **24-1433**
 - a) AGREEMENT - Approval and authorization for the Executive Director to sign the Future of Public Health (FoPH) Funding Acknowledgement of Allocation Letter and the Annual Certification for the Future of Public Health Funding Award Number FoPH-055 for the maximum amount of \$278,095 per fiscal year, effective 7/1/24 and shall terminate 6/30/26.
Enactment No: MISC. AGR 2024-290
10. **PERSONNEL / PUBLIC WORKS** **24-1381**
 - a) Approval to appoint the candidate as an Engineering Technician II at Salary Range 33, Step B, effective 9/22/24 or upon successful completion of all pre-employment requirements.
11. **SHERIFF / PERSONNEL** **24-1445**
 - a) OTHER THAN "A" STEP - Approval to appoint applicant as Correctional Deputy I, Range 28, Step 2, upon successful completion of all pre-employment Requirements.
12. **DEPARTMENT OF SOCIAL SERVICES / COMMUNITY ACTION AGENCY** **24-1366**

a) AGREEMENT - Approval and authorization for the Director to sign Subcontract A23-0057-S004, Amendment 1 with Chico State Enterprises (Misc. Agree. #2023-73) for the Mello-Granlund Senior Nutrition Program Infrastructure Grant to extend the term of the agreement to 9/30/24.

Enactment No: MISC. AGR 2024-291

REGULAR AGENDA

Chairman Leach announced the 9:15 A.M. Public Hearing will be heard after the recess.

9:13 A.M. RECESS

9:18 A.M. RECONVENE

13. ADMINISTRATION / COUNTY BUDGET - FISCAL YEAR 2024-25 - 24-1437 **Chief Administrator Gabriel Hydrick**

a) PUBLIC HEARING - FY 2024-25 Adopted Budget Report and recommendations.

Chief Administrator Gabriel Hydrick read the Tehama County mission statement and discussed the overview of the budget and carryover.

b) Introductory session to present the proposed revisions to the Recommended Budget and administrative recommendations.

Chief Administrator Gabriel Hydrick discussed the revisions and updates for the Recommended Budget and total appropriations.

In addition, Mr. Hydrick discussed the reserve policy and the costs coming of the Park Fire regarding FEMA reimbursements and recommends putting money aside for Park Fire costs for economic purposes.

Mr. Hydrick proceeded in discussing the budget for the Position Allocation List.

c) Call for public comments.

Louise Wilkinson read a letter from Jenny Alexander regarding the budget and costs and discussed loss of property value from Park Fire homes.

In response to Mrs. Wilkinson, Mr. Hydrick stated the assessor is currently making adjustments of the tax roll for property owners affected by the Park Fire.

Auditor-Controller Krista Peterson stated her department is working alongside the assessor regarding the identified the values for the calamity for roll corrections and currently working with Butte County.

Penny Beans commented on the budget regarding eminent domains and the volunteer Tehama County Sheriff Stars Program.

Sheriff Dave Kain discussed the volunteer programs and working through the donation process for fixed assets for the volunteer projects and to keep the volunteer programs in mind for access to one-time dollars.

Ed Baker thanked the Tehama County Sheriff Star program and other volunteer programs and discussed the budget cognization for vehicle replacement.

Michael Kain commented on the inadequacy of the current County budget presentation.

Administrative Services Director Tom Provine discussed initial damage estimate for public funds (roads, culvers, tree clearing) and added they are actively seeking FEMA aid.

In response to Supervisor Moule, Mr. Provine stated the 175 million is a preliminary estimate on how much damage there is on road conditions and does not include individual assistance to private property owners since it's a separate cost.

d) Request Board consensus to either accept or modify the administrative recommendations for revisions to the FY 2024-25 Recommendation Budget.

Supervisor Carlson thanked Auditor-Controller Krista Peterson, Fiscal Manager Orepá Mamea and department heads for the information provided and thanked the Tehama County Sheriff Stars program and other volunteer programs.

In addition, Supervisor Carlson discussed discretionary funds, deficit numbers, and future funding.

In response to Supervisor Carlson, Supervisor Hansen discussed transparency on the budget process, and thanked the department heads for their efforts and discussed the emergency funding.

In response to Supervisor Carlson, Mr. Hydrick stated this is an addition to the Park Fire Incident as well as any future disasters.

In response to Supervisor Carlson, Mrs. Peterson stated the addition to the Park Fire emergency is referring to the budget unit and to set up a future reserve for current and future emergency damages.

Discussion took place about economic uncertainty funds and disaster funds.

The Board accepted the administrative recommendations for the revisions to the FY 2024-25 Recommendation Budget (Consensus received).

Chairman Leach announced the Public Hearing for 10:00 A.M. will be heard.

10:22 A.M.

15. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES - 24-1465 Director of Animal Services Tom Moss and Animal Care Center Manager Christine McClintock

a) PUBLIC HEARING - Consider adoption of the proposed ordinance setting fees to be charged by the Tehama County Department of Agriculture, Division of Animal Services in connection with spaying/neutering of dogs and cats adopted from the Tehama County Animal Care Center.

Animal Care Center Manager Christine McClintock presented the new daily rates for spaying and neutering of dogs and cats.

b) ORDINANCE NO. 2138 - Adoption of an ordinance setting fees to be charged by the Tehama County Department of Agriculture, Division of Animal Services in connection with spaying/neutering of dogs and cats adopted from the Tehama County Animal Care Center.

1) Waive the reading.

2) Accept the introduction.

3) Adopt the ordinance.

RESULT: APPROVED IN ONE MOTION

MOVER: Pati Nolen

SECONDER: Candy Carlson

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

Enactment No: ORDINANCE No. 2138

PUBLIC COMMENT

Scott Camp led a prayer and discussed being notified when issues and allegations are being addressed.

Kathy Nelson commented on the county department employees working for free and the funds used for the road department.

Louise Wilkinson commented on Lake California Road repair cost and thanked Informational Systems Manager David Bliss for the prior meetings as well as discussed, the certification from the Building Official.

Michael Kain commented on Budget Hearing heard at the beginning of the meeting and the Budget Hearing held on 8/27/24 night meeting.

Supervisor Nolen commented on WeGenerative delivery service of fresh food grade being available in the next 10 days and to contact Molly at (310) 386-5486.

Supervisor Carlson announced there will be a town hall meeting on the fourth Monday of the month at 5:30pm in the Tuscan Room of the Administration building.

Chairman Leach reopened public comment.

Greg Latourell announced there will be a 9/11 observation located at the old courthouse at 7:00am and encouraged the public to attend.

14. PROBATION DEPARTMENT - Chief Probation Officer Pam Gonzalez / 24-1386 Tehama Oaks Principal Sommer Grooms

a) INFORMATIONAL PRESENTATION - Regarding the Tehama County Juvenile Detention Facility's school, Tehama Oaks, which includes information on services and programs provided to youths by the Department of Education.

Chief Probation Officer Pam Gonzalez introduced Sommer Grooms.

Tehama Oaks Principal Sommer Grooms presented a presentation for juvenile hall program.

Supervisor Nolen thanked Ms. Grooms for the presentation and efforts involved.

**16. HEALTH SERVICES AGENCY / MENTAL HEALTH - Executive Director 24-1449
Jayme Bottke**

a) Approval to appoint Natalie Shepard as the "Local Director of Mental Health Services" for purposes of Division 5 (commencing with Section 5000) of the Welfare and Institutions Code and Division 1 (commencing with Section 400) of Title 9 of the California Code of Regulations, effective 9/1/24.

Health Service Agency Executive Director Jayme Bottke introduced Natalie Shepard.

Natalie Shepard introduced herself to the Board and the public.

RESULT: APPROVED

MOVER: William Moule

SECONDER: Candy Carlson

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

10:58 A.M. RECESS to convene as the Tehama County Air Pollution Control District

11:00 A.M. ADJOURN to reconvene as the Tehama County Board of Supervisors

18. FIRE - Fire Chief Monty Smith 24-1384

a) BUDGET INCREASE: FIRE, B-1 - Emergency increase to Tehama County Fire Revenue Account Other Fees (2042-461060), \$300,000 and corresponding increase to Miscellaneous Expenditures (2042-53210), \$300,000; thereby revising the Recommended Budget pursuant to Government Code section 29064, subdivision (b) (1) **(Requires 4/5's vote)**.

Fire Chief Monty Smith stated this is a zero net county cost and funded by the California Fire Assistance agreement and this would be used for resources and volunteers.

In response to Supervisor Hansen, Mr. Smith explained the reimbursements for volunteers.

RESULT: APPROVED

MOVER: William Moule

SECONDER: Pati Nolen

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

19. ELECTIONS - Clerk & Recorder Sean Houghtby 24-1470

a) PROCLAMATION - Adoption of a proclamation proclaiming September 17, 2024, as National Voter Registration Day.

Clerk and Recorder Sean Houghtby read the Proclamation for National Voter Registration Day.

In response to Supervisor Carlson, Mr. Houghtby stated there will be a voter registration booth on candidates' night.

In response to Supervisor Hansen, Mr. Houghtby explained the online voter registration process.

Louise Wilkenson encouraged the public to volunteer with the elections and encouraged residents to vote.

John Warren encouraged the public to vote and stated that everyone's one vote matters.

Supervisor Nolen encouraged the public to volunteer for elections and jury duty.

Mr. Houghtby stated that anyone interested in poll working to please contact the Tehama County Elections Department.

RESULT: APPROVED

MOVER: Candy Carlson

SECONDER: Pati Nolen

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

20. ENVIRONMENTAL HEALTH / PROBATION - Environmental Health/Code Enforcement Director Tia Branton and Corrections Officer Geoffrey Will 24-1406

a) Informational Presentation - Providing information concerning the Brickyard Firebreak and Water Way Protection Project behind the High School.

Environmental Health/Code Enforcement Director Tia Branton presented a before and after photos of the clean-up on Brickyard and discussed results and total costs.

Supervisors thanked the Environmental Health/Code Enforcement department for the clean-up at Brickyard.

Ms. Branton thanked the Probation department for their clean-up efforts.

Supervisor Hansen discussed the criminalization of homelessness and the causes in society.

Corrections Probation Officer Geoffrey Will showed a video on the cleanup process at Brickyard and discussed homelessness issues and future plans for clean-up.

In response to Supervisor Nolen, Mr. Will discussed the PATH property, resources and relocation.

Supervisors thanked the Probation department for the clean-up at Brickyard.

Sheriff Dave Kain discussed the criminalization of homelessness and future citations to be given out to individuals and putting these individuals into the work crew to help with clean-up.

**21. SHERIFF'S OFFICE LANDSCAPE PROJECT COMPLETION - Undersheriff 24-1350
Jeff Garrett**

a) NOTICE OF COMPLETION - Approval for the Chairman to sign the Notice of Completion for the Sheriff's Office Landscape Project, as contracted by Cutting Edge Landscape of Red Bluff, California.

Undersheriff Jeff Garrett presented before and after photos of the improvements, and discussed future projects and thanked the crew for putting this project together.

RESULT: APPROVED

MOVER: Matt Hansen

SECONDER: Pati Nolen

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

22. PERSONNEL / SHERIFF'S OFFICE - Sheriff Dave Kain 24-1385

a) Approval of Hiring Freeze Exemption/Exception to fill three (3.00 FTE) Correctional Deputy I allocations.

Sheriff Dave Kain explained the hire exemptions and benefits for allocating the Correctional Deputy positions.

RESULT: APPROVED

MOVER: William Moule

SECONDER: Candy Carlson

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

23. PUBLIC WORKS DEPARTMENT - Director Jim Simon 24-1409

a) ROAD AGREEMENT - Approval and authorization for the Director to sign Amendment No. 1 with Henthorn Equipment (Road Agree. #2024-009) for the purpose of storm debris hauling and processing, amending the termination date from 9/1/24 to 6/30/25.

RESULT: APPROVED

MOVER: Pati Nolen

SECONDER: Candy Carlson

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach
Enactment No: ROAD AGR 2024-014

24. PERSONNEL / PUBLIC WORKS - Director Jim Simon 24-1436

a) Approval to appoint the candidate as an Accountant I at Salary Range 29, Step C, effective 10/6/24 or upon successful completion of all pre-employment Requirements.

RESULT: APPROVED

MOVER: William Moule
SECONDER: Pati Nolen
AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

25. PERSONNEL / PUBLIC WORKS - Director Jim Simon 24-1458

a) Approval to appoint the candidate as an Engineering Technician III at Salary Range 37, Step C, effective 9/8/24 or upon successful completion of all pre-employment requirements.

RESULT: APPROVED

MOVER: William Moule

SECONDER: Candy Carlson

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

26. TEHAMA COUNTY LAW ENFORCEMENT MANAGEMENT ASSOCIATION - Personnel Director Coral Ferrin 24-1415

a) AGREEMENT / RESOLUTION - Adoption of a resolution approving the Memorandum of Understanding between the County of Tehama and the Tehama County Law Enforcement Management Association (LEMA), effective 9/1/23 through 6/27/27, and corresponding revisions to the Tehama County Master Salary Schedule.

Personnel Analyst Jenna Madrigal discussed the amendment of the Memorandum of Understanding and Tehama County Law Enforcement Management Association.

RESULT: APPROVED

MOVER: Pati Nolen

SECONDER: Matt Hansen

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

Enactment No: MISC. AGR 2024-292 & RESO NO. 2024-076

27. ADMINISTRATION / COUNTY COUNSEL - Chief Administrator Gabriel Hydrick 24-1423

a) AGREEMENT - Approval and authorization for Chair to sign the agreement with Amber Z. Lane for the purpose of providing marijuana cultivation abatement Hearing Officer services under Chapter 9.06 of the Tehama County Code with the maximum amount not to exceed \$70,000, effective 9/1/24 and shall terminate 8/31/26.

Chief Administrator Gabriel Hydrick discussed marijuana cultivation abatement Hearing Officer candidate agreement for Amber Lane.

In response to Supervisor Carlson, Mr. Hydrick presented the currently known background information of the candidate.

In response to Supervisor Nolen, Mr. Hydrick confirmed this position is for commercial illegal marijuana cultivation abatement services.

RESULT: APPROVED

MOVER: Matt Hansen

SECONDER: William Moule

AYES: Supervisor Moule, Supervisor Nolen, Vice Chair Hansen, and
Chairperson Leach
ABSTAINED: Supervisor Carlson
Enactment No: MISC. AGR 2024-293

11:50 A.M. RECESS

1:30 P.M. RECONVENE

1:31 P.M. RECESS to convene as the Tehama County Board of Equalization

1:35 P.M. ADJOURN to reconvene as the Tehama County Board of Supervisors

FUTURE AGENDA ITEMS

Supervisor Carlson asked for a section on the agenda to address previous public comment questions (Consensus not received).

Supervisor Carlson asked for discussion for extending the soft hiring freeze (4-1 Consensus Received).

Supervisor Hansen requested for an AB1168 support letter of opposition to be sent to the state government (Consensus Received).

REPORTABLE ACTIONS FROM CLOSED SESSION

28. CLOSED SESSION 24-1071 a) PERSONNEL/PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957) Title: Part One of the Tehama County Health Services Agency Director Annual Performance Evaluation Process.

Report Out: Evaluation held.

29. CLOSED SESSION 24-1073 a) PERSONNEL/PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957) Title: Part Two of the Tehama County Child Support Services Director Annual Performance Evaluation Process.

Report Out: Evaluation held.

30. CLOSED SESSION 24-1389 a) PERSONNEL/PUBLIC EMPLOYEE APPOINTMENT OR EMPLOYMENT (Government Code Section 54957) Title: Director of Planning.

Report Out: Item continued to 9/17/24 agenda.

31. CLOSED SESSION 24-1394 a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957) Title: Interim Building Official (New Appointment Onboarding).

Report Out: Supervisor Moule recused himself and did not participate in the session. Onboarding held.

32. CLOSED SESSION 24-1444 a) Liability Claims Pursuant to Government Code 54956.95

Claimant: Matthew Goitia Agency claimed against: Tehama County

Report Out: Item continued to 9/17/24 agenda.

33. CLOSED SESSION 24-1448 a) Liability Claims Pursuant to Government Code 54956.95
Claimant: Pelorus Terminals LLC. Agency claimed against: Tehama County

Report Out: Item continued to 9/17/24 agenda.

34. CLOSED SESSION 24-1448 a) Liability Claims Pursuant to Government Code 54956.95
Claimant: Peaker Energy Agency claimed against: Tehama County

Report Out: Item continued to 9/17/24 agenda.

ADJOURN

1:58 P.M. There being no further business before the Board, the meeting was adjourned.

ATTEST: September 13, 2024

APPROVED

Chairman of the Board
of Supervisors

SEAN HOUGHTBY, Clerk
of the Board of Supervisors
by _____ Deputy