

# TEHAMA COUNTY BOARD OF SUPERVISORS

Robert Burroughs, District 1  
Tom Walker, District 2, Vice Chair  
VACANT, District 3  
Matt Hansen, District 4, Chairman  
Greg Jones, District 5



Gabriel Hydrick  
Chief Administrator

Margaret Long  
County Counsel

Sean Houghtby  
Clerk of the Board  
(530) 527-3287

Board Chambers  
727 Oak Street, Red Bluff, CA 96080  
(530) 527-4655  
<http://www.tehama.gov>

## AGENDA FOR TUESDAY, DECEMBER 16, 2025

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The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The Board wishes to ensure that business is conducted in an orderly fashion and the public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. The Board has adopted a Code of Conduct for the public attending these meetings. The Code of Conduct is posted in the Chambers and online at <https://www.tehama.gov/wp-content/uploads/2025/09/PUBLIC-CODE-OF-CONDUCT.pdf>. Any disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting is prohibited.

Members of the public who are unable to attend in person may participate, listen and watch in the following ways:

- 1) To participate in the Board meeting, the public may listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5\* to raise your hand to comment.
- 2) Members of the public who are unable to attend in person may watch and listen via the web at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5\* to raise your hand to comment at the time the item is called.

The audio and live video streaming is being offered as a convenience. The Board meeting will continue even if there is a disruption. If there is a disruption, the public is encouraged to consider an alternate option listed above. If you have trouble connecting or accessing the meeting, contact the Board office for assistance at (530) 527-4655.

Please refer to the last page of the agenda for information on how to participate in the

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meeting, as well as the various options being made available for members of the public to provide comment.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator two business days prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

**CONSENT AGENDA:**

These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

**REGULAR AGENDA:**

These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

**9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE**

**REMINDER - December 23rd Board meeting is cancelled pursuant to Board policy**

**PLEASE TURN OFF OR MUTE YOUR CELL PHONE**

**PUBLIC COMMENT**

This is a time set aside for members of the public to directly address the Board of Supervisors on any item of interest to the public that is within the subject matter jurisdiction of this board. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of section 54954.2 of the government code. This board has chosen to exercise its discretion and limit each speaker to three (3) minutes. Public Comment may be limited to the first 30 minutes of the meeting and if there are more speakers than this time limit will allow, the Chair may request that remaining speakers wait until the end of the meeting, at which point public comment may be reopened.

Members of the public will be allowed to address the Board of Supervisors regarding items appearing on the agenda at the time the item is called.

**ANNOUNCEMENT OF AGENDA CORRECTIONS****PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION****BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE**

Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

**Public Works Committee (Standing) (Hansen, Walker)**

**Veterans Halls Advisory Committee (Standing) (Burroughs, Jones)**

**Public Safety Tax Initiative Working Group (Burroughs, Jones)**

**Personnel Procedures & Guidelines Ad Hoc Committee (Burroughs, Walker)**

**City of Red Bluff/Tehama County Ad Hoc Committee (Walker, Burroughs)**

**Rent Control Ordinance Ad Hoc (Jones, VACANT)**

**REPORTS OF MEETINGS ATTENDED INCLUDING AB1234****ANNOUNCEMENTS BY COUNTY DEPARTMENTS**

This is an opportunity for a County Department to provide information to the Board and the general public. These announcements are to be as brief and concise as possible and not used to seek direction from the Board.

**CONSENT AGENDA**

1. **GENERAL WARRANT REGISTER - 11/23/25 - 11/29/25** [25-2076](#)
2. **AUDITOR'S CLAIMS** [25-2095](#)
  - a) Court Operations, 2026-53221, Richard J. Ofshe Inc., \$1,837.50.
3. **PROBATION** [25-2122](#)
  - a) TRANSFER OF FUNDS: PROBATION, B-23, From Maintenance of Equipment (2037-53170) \$7,888.35 to Office Equipment (2037-57601) \$7,888.35 **(Requires a 4/5's vote)**
4. **PROBATION** [25-2123](#)
  - a) TRANSFER OF FUNDS: PROBATION, B-24, From CalAIM (2036-4505724), to Contingency (2002-59000), \$19,305.60; and From Contingency (2002-59000) to Professional/Special Services (2036-53230), \$19,305.60 **(Requires a 4/5's vote)**

5. **ENVIRONMENTAL HEALTH** [25-2121](#)  
a) TRANSFER OF FUNDS: ENVIRONMENTAL HEALTH, B-22 - Fund Balance Available (101-301900) to Professional Services (4011-53230), \$22,388.08 **(Requires a 4/5's vote)**
6. **DISTRICT ATTORNEY** [25-2124](#)  
a) TRANSFER OF FUNDS: DISTRICT ATTORNEY, B-25 - From State Asset Seizure Funds (2013-471122), \$3,500, to Contingency (2002-59000), \$3,500; from Contingency (2002-59000), \$3,500, to Internal Assets (2013-53800), \$3,500 **(Requires a 4/5's vote)**
7. **DISTRICT ATTORNEY** [25-2087](#)  
a) AGREEMENT - Request approval and authorization for the Chairperson to sign the amendment to the Interagency Memorandum of Understanding (2023-195) with the Tehama County Department of Education for the purpose of increasing the grant total from \$265,500 to \$295,000 and to extend the term of the agreement from 12/31/25, to 5/31/26
8. **SHERIFF'S OFFICE** [25-2088](#)  
a) TRANSFER OF FUNDS: SHERIFF, B-26 - From CALAIM (2032-4505723), to Contingency (2002-59000), \$29,512.05; and from Contingency (2002-59000) to Professional/Special Services (2032-53230), \$29,512.05 **(Requires a 4/5's vote)**
9. **SHERIFF'S OFFICE** [25-2089](#)  
a) TRANSFER OF FUNDS: SHERIFF, B-27 - From Public Safety (106-301900), to Contingency (2002-59000), \$19,500.00; and From Contingency (2002-59000) to Professional/Special Services (2032-53230), \$19,500.00 **(Requires a 4/5's vote)**
10. **HEALTH SERVICES AGENCY / PERSONNEL** [25-2099](#)  
a) OTHER THAN "A" STEP - Request approval to appoint the applicant as an Institutional Licensed Crisis Health Worker II, Range 39, Step B, effective 12/28/25, or upon successful completion of all pre-employment requirements
11. **BOARD OF SUPERVISORS** [25-2081](#)  
a) Determine that there is a need to continue the emergency proclamation, proclaiming the existence of the local emergency in Tehama County that caused conditions of peril

### **REGULAR AGENDA**

12. **GREEN WASTE OF TEHAMA - District Manager Amanda Garrett and Sustainability Coordinator Max Bartlett** [25-2054](#)  
a) INFORMATIONAL PRESENTATION - Regarding Green Waste's proposed Education Plan for 2026 and overall program management goals related to residential and commercial solid waste management services in the unincorporated areas of Tehama County

b) Board discussion and possible approval of the Green Waste Customer Education Program for 2026

**13. 3RD ANNUAL HOLIDAY LIGHTS CONTEST - BOARD OF SUPERVISORS [25-2092](#)**

a) Discussion and announcement by the Board of selected winner of the 3rd Annual Holiday Lights Contest

**14. FIRE - Fire Chief Monty Smith [25-2001](#)**

a) BID AWARD - Request to award the bid for a Type 1 Fire Engine to Fire Apparatus Solutions in the amount of \$1,233,019.63 and further authorize the Purchasing Agent to sign the purchase order for the acquisition

**15. PUBLIC WORKS - Interim Director Tom Provine [25-2131](#)**

a) INFORMATIONAL PRESENTATION - Presentation and direction to staff regarding the structural options and funding needs for the reopening of the emergency bridge closure on Newville Road at Kendrick Creek

**16. TREASURER-TAX COLLECTOR / PURCHASING - Purchasing Agent Tom Provine [25-2008](#)**

a) AGREEMENT - Request approval and authorization for the Treasurer/Tax Collector to sign the Agreement with Invoice Cloud for the purpose of providing electronic payment services, effective upon date of signing for a period of three years, and will automatically renew for successive one (1) year terms until terminated

**17. ADMINISTRATION - Administrative Services Director Tom Provine [25-2052](#)**

a) CHANGE ORDER - Request confirmation of Change Order No. 4 to the agreement with D.H. Slater & Son, Inc. (Misc. Agree. #2023-298) for the Tehama County Re-Entry Facility, thereby allowing for changes as listed, for a contract increase in the amount of \$12,720.65

b) CHANGE ORDER - Request confirmation of Change Order No. 5 to the agreement with D.H. Slater & Son, Inc. (Misc. Agree. #2023-298) for the Tehama County Re-Entry Facility, thereby allowing for changes as listed, for a contract increase in the amount of \$29,532.56

c) CHANGE ORDER - Request confirmation of Change Order No. 6 to the agreement with D.H. Slater & Son, Inc. (Misc. Agree. #2023-298) for the Tehama County Re-Entry Facility, thereby allowing for changes as listed, for a contract increase in the amount of \$95,507.53

d) CHANGE ORDER - Request confirmation of Change Order No. 7 to the agreement with D.H. Slater & Son, Inc. (Misc. Agree. #2023-298) for the Tehama County Re-Entry Facility, thereby allowing for changes as listed, for a contract increase in the amount of \$466,386.20

**18. ADMINISTRATION - Administrative Services Director Tom Provine [25-2094](#)**

a) Board discussion of potential projects for the 2025 Community Development Block Grant Notice (CDBG) of Funding Availability (NOFA) and direction to staff to apply and return to the Board with the required resolution for authorization to submit, as required by the CDBG NOFA

**19. ADMINISTRATION - Administrative Services Director Tom Provine** [25-2082](#)

a) AGREEMENT - Request approval and authorization for the Chief Administrator to sign the Amendment to Miscellaneous Agreement 2023-114 with Lenders Construction Services, LLC for the Tehama County Re-Entry Facility, thereby increasing the total compensation to not exceed \$1,762,398, for a total increase of \$269,498 (*Subject to receipt of required insurance documentation*)

**20. ADMINISTRATION - Chief Administrator Gabriel Hydrick** [25-2039](#)

a) Request approval and authorization for the Chief Administrator to accept the proposal submitted by Matrix Consulting Group to conduct an assessment focused on Franchise Fees and cost allocation and to initiate the work as outlined in the proposal

**21. COUNTY COUNSEL - Senior Deputy County Counsel Daniel Klausner** [25-2085](#)

a) AGREEMENT - Request approval and authorization for the Chair to sign the Legal Services Agreement with El Camino Irrigation District for the purposes of general legal services, effective upon all party signatures and shall terminate 12/31/30

## **FUTURE AGENDA ITEMS**

Future Agenda Items is an opportunity for a Board member to present a topic to the full Board and County Departments and allow the Board to express majority that staff should be directed to address the issue and bring it back to the full Board as an agendized matter. This is not a time for the Board to address the merits or express their opinions on the issue but solely to decide if staff should expend resources in researching and preparing documents for consideration at a public board meeting. More complex issues may result in a future study session.

## **CLOSED SESSION**

Members of the public may address the Closed Session matters at the time the closed session is announced.

**22. CLOSED SESSION** [25-2042](#)

a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS  
(Government Code Section 54957.6)

Agency Negotiators: Gabriel Hydrick

Employee: Health Services Agency Executive Director

**23. CLOSED SESSION** [25-2139](#)

a) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (54956.9)

(d) (2) (Union Pacific Railroad))

## **REPORTABLE ACTIONS FROM CLOSED SESSION**

### **ADJOURN**

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors, and that are not exempt from disclosure under the Public Records Act, will be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off-agenda emergency).

### **DISCLOSURE OF CAMPAIGN CONTRIBUTIONS PURSUANT TO GOVERNMENT CODE SECTION 84308:**

Members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

### **WAYS TO PARTICIPATE, WATCH AND LISTEN DURING THE MEETING:**

- 1) Attend in person in Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080.
- 2) Listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5\* to raise your hand to comment.
- 3) Watch live video and listen at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5\* to raise your hand to comment at the time the item is called.

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meeting, contact the Board office for assistance at (530) 527-4655.

**PROVIDE PUBLIC COMMENT BEFORE THE MEETING BY:**

- 1) Writing a letter to the Board of Supervisors at PO Box 250, Red Bluff, CA 96080.
- 2) Emailing: [tcbos@tehama.gov](mailto:tcbos@tehama.gov). Written or emailed public comments received by 4:00 p.m. the day prior to the meeting will be provided to the Board members electronically or in written format and will become part of the public record.

**PROVIDE PUBLIC COMMENT DURING THE MEETING BY:**

- 1) In-Person: Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080: Members of the public can provide comment in-person inside the Board of Supervisors' Chambers.
- 2) Over the Phone: Members of the public can call (530) 212-8376, conference code 933876. Press 5\* to raise your hand to comment. The public will be placed in a call-in queue until they are permitted into the meeting for comment.

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board.

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at <https://tehamacounty.legistar.com/Calendar.aspx>