

TEHAMA COUNTY BOARD OF SUPERVISORS

Robert Burroughs, District 1
Tom Walker, District 2
Pati Nolen, District 3, Vice Chair
Matt Hansen, District 4, Chairman
Greg Jones, District 5



Gabriel Hydrick
Chief Administrator

Margaret Long
County Counsel

Sean Houghtby
Clerk of the Board
(530) 527-3287

Board Chambers
727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
<http://www.tehama.gov>

AGENDA FOR TUESDAY, JUNE 3, 2025

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The Board wishes to ensure that business is conducted in an orderly fashion and the public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. Any disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting is prohibited.

Members of the public who are unable to attend in person may participate, listen and watch in the following ways:

- 1) To participate in the Board meeting, the public may listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.
- 2) Members of the public who are unable to attend in person may watch and listen via the web at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment at the time the item is called.

The audio and live video streaming is being offered as a convenience. The Board meeting will continue even if there is a disruption. If there is a disruption, the public is encouraged to consider an alternate option listed above. If you have trouble connecting or accessing the meeting, contact the Board office for assistance at (530) 527-4655.

Please refer to the last page of the agenda for information on how to participate in the meeting, as well as the various options being made available for members of the public to provide comment.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator two business days prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

CONSENT AGENDA:

These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

REGULAR AGENDA:

These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE**PLEASE TURN OFF OR MUTE YOUR CELL PHONE****PUBLIC COMMENT**

This is a time set aside for members of the public to directly address the Board of Supervisors on any item of interest to the public that is within the subject matter jurisdiction of this board. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of section 54954.2 of the government code. This board has chosen to exercise its discretion and limit each speaker to three (3) minutes.

Members of the public will be allowed to address the Board of Supervisors regarding items appearing on the agenda at the time the item is called.

ANNOUNCEMENT OF AGENDA CORRECTIONS**PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION****BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE**

Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

Public Works Committee (Standing) (Hansen, Walker)

Veterans Halls Advisory Committee (Standing) (Burroughs, Jones)

Public Safety Tax Initiative Working Group (Hansen, Jones)

Personnel Procedures & Guidelines Ad Hoc Committee (Burroughs, Walker)

REPORTS OF MEETINGS ATTENDED INCLUDING AB1234

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

This is an opportunity for a County Department to provide information to the Board and the general public. These announcements are to be as brief and concise as possible and not used to seek direction from the Board.

CONSENT AGENDA

1. **GENERAL WARRANT REGISTER - 5/04/25 - 5/17/25** [25-0919](#)
2. **VETERAN SERVICES OFFICE / PERSONNEL** [25-0873](#)
 - a) OTHER THAN "A" STEP - Request approval to appoint the applicant as Veteran Services Representative, Range 23 Step B, effective 6/3/25 or upon successful completion of all pre-employment requirements
3. **ADMINISTRATION** [25-0875](#)
 - a) Declare the following vehicles to be surplus County property:
 - 1) SHERIFF - 2000 Ford Crown Victoria, VIN #2FAFP71W5YX157561, County Inventory #22427, Stock #039
 - 2) SHERIFF - Ford F-250, VIN #1FTNX2189YED51565, County Inventory #23917, Stock #461
 - 3) SHERIFF - 2005 Ford Crown Victoria, VIN #2FAHP71W75X132973, County Inventory #26151, Stock #392
 - 4) SOCIAL SERVICES - 2011 Ford Taurus, VIN #1FAHP2DW2BG185628, County Inventory #28956, Stock #966
 - b) Request authorization for Administration/Purchasing to dispose of the property in the manner that provides the highest possible return to the County
4. **TREASURER/TAX COLLECTOR** [25-0882](#)
 - a) Accept report of excess proceeds distribution as performed under Resolution No. 2025-024
5. **TREASURER/TAX COLLECTOR** [25-0914](#)
 - a) RESOLUTION - Request adoption of a resolution for the distribution of excess proceeds resulting from the sale of tax-defaulted property by Public Auctions held on

October 25 & 26, 2023, to be distributed as stated in Exhibit "A"

6. TREASURER/TAX COLLECTOR [25-0915](#)

a) Request approval to renew the delegation of authority to the Tehama County Treasurer/Tax Collector to invest or reinvest the funds of the County and the funds of other depositors in the County treasury, or to sell and exchange securities so purchased, or to deposit funds for safekeeping, for the one-year period commencing 7/1/25 and shall terminate 6/30/26

b) Request approval of the Tehama County Investment Policy dated 6/3/25

7. ELECTIONS [25-0938](#)

a) RESOLUTION - Request adoption of a resolution approving and authorizing the County Clerk & Recorder to digitally execute Standard Agreement 24G27152 with the Secretary of State (Misc. Agree. #2025-067) for reimbursement of funds under the Help America Vote Act of 2002 to reimburse the County for costs associated with election technology and security improvements in an amount not to exceed \$15,789 effective 6/1/25 through 6/30/26

8. CAMP TEHAMA [25-0944](#)

a) AGREEMENT - Approval and authorization for the Administrative Services Director to sign the Special Use Permit with US Department of Agriculture for the continued operation of Camp Tehama

9. SOCIAL SERVICES / DISTRICT ATTORNEY [25-0833](#)

a) AGREEMENT - Request approval and authorization for the Director, or her Designee, and the District Attorney to sign the renewal Interagency Memorandum of Understanding for the purpose of providing security personnel in the Red Bluff Social Services office for the amounts set forth in Exhibit "C", with maximum compensation not to exceed \$123,882, effective 7/1/25 and shall terminate 6/30/26

10. SOCIAL SERVICES [25-0840](#)

a) AGREEMENT - Request approval and authorization for the Director to sign the agreement with Record Xpress of California, LLC dba Access for the purpose of providing secure records storage and management services, including controlled file retrieval, return, and transport, and secure on-site document, and other media, destruction and shredding services, at the rates listed in Exhibit "C" with maximum compensation not to exceed \$80,000, effective 8/1/24 and shall terminate 7/31/27

11. SOCIAL SERVICES [25-0855](#)

a) AGREEMENT - Request approval and authorization for the Social Services Director to sign Amendment No. 1 with Express Services Inc. dba, Express Employment Professionals (Misc. Agree. #2025-035), for the purpose of administering a subsidized employment program for eligible CalWORKs participants, updating the Scope of Work (Exhibit C), and extending the term of agreement, effective 1/1/25 through 6/30/26

12. SOCIAL SERVICES [25-0906](#)

a) AGREEMENT - Request approval and authorization for the Director of Social Services or Designee to sign the 2024 Privacy and Security Agreement (PSA) with the California Department of Social Services (CDSS) for the purpose of ensuring the privacy and security of Personally Identifiable Information (PII), effective upon date of signature and shall terminate 9/1/28

13. SOCIAL SERVICES

[25-0924](#)

a) AGREEMENT - Request approval and authorization for the Social Services Director to sign the Amendment to the agreement with SolutionsWest (Agree# 119PA25), increasing the compensation amount by \$48,100, for a maximum compensation amount not to exceed \$100,000, effective date of signing and shall terminate 6/30/25

14. SOCIAL SERVICES

[25-0930](#)

a) DONATION - Request approval and authorization for the Social Services Director to accept the donation from the Red Bluff Elks Lodge #1250 of \$2,000 in Walmart Gift Cards for Child Protective Services

15. COMMUNITY ACTION AGENCY

[25-0867](#)

a) Request approval and authorization for the Chairman to sign the Tehama County Community Needs Assessment and Community Action Plan for Fiscal Year 2026/27

16. DEPARTMENT OF AGRICULTURE

[25-0923](#)

a) AGREEMENT - Request approval and authorization for the Agricultural Commissioner to sign Amendment No. 1 with the California Department of Food & Agriculture Standard Agreement No. 23-0318-000-SA (Misc Agree. #2023-279), for the provision of control and eradication of noxious weeds, thereby increasing the maximum amount to not exceed \$97,592.11 and extending the expiration date to 12/31/27

17. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES

[25-0901](#)

a) TRANSFER OF FUNDS - ANIMAL SERVICES, B-69 - From Other Government Agencies (2078-450740) to Contingency (1109-59000), \$6,000; and from Contingency (1109-59000) to Maintenance of Structure & Grounds (2078-53180), \$6,000 **(Requires a 4/5's vote)**

18. APPROVAL OF MINUTES

[25-0927](#)

a) Waive the reading and approve the minutes of the regular meeting held:

- 1) 5/13/25
- 2) 5/14/25 Special Meeting
- 3) 5/15/25 Special Meeting
- 4) 5/16/25 Special Meeting
- 5) 5/20/25

19. SHERIFF'S OFFICE

[25-0824](#)

a) TRANSFER OF FUNDS: SHERIFF; B-64 - From CALAIM (2032-4505723), to Contingency (2002-59000), \$5,845.00; and From Contingency (2002-59000) to Professional/Special Services (2032-53230), \$5,845.00 **(Requires a 4/5's vote)**

20. ENVIRONMENTAL HEALTH [25-0859](#)

a) TRANSFER OF FUNDS - ENVIRONMENTAL HEALTH, B-67 - From 4011-53290, Employee Travel/Training \$5,730 to 4011-57601, Office Equipment \$5,730 **(Requires a 4/5's vote)**

21. PROBATION [25-0862](#)

a) TRANSFER OF FUNDS: PROBATION, B-66 - From CLR 2011 Realignment (2035-450570) to Contingency (2002-59000), \$2,000; and from Contingency (2002-59000) to Vehicles (2035-57605), \$2,000 **(Requires a 4/5's vote)**

RECESS to convene as the Tehama County Air Pollution Control District**22. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT [25-0917](#)**

a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign a FARMER Incentive Program Agreement with Bosque Verde, LLC, in an amount up to \$55,000, effective upon execution by both parties and terminates 5 years from the date of installation

23. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT [25-0918](#)

a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign the agreement for the Carl Moyer Low-Emission Equipment Incentive Program with Cottonwood Investment Group LLC in the amount of \$162,020 to purchase Sixteen (16) 180 kW Dual Port DC Fast Chargers, One (1) MV Transformer 1500, 2000, 3750 KVA, and engineering drawings subject to the terms of this agreement, effective upon execution by both parties and terminates three (3) years from the date of installation

REGULAR AGENDA**24. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT [25-0868](#)**

a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign the Woodsmoke Reduction Program Retailer Agreement with Greg's Heating & Air Conditioning which allows them to participate in the Woodsmoke Reduction Program as a participating Retailer in amounts not to exceed the predesignated amount for each voucher issued, effective upon execution by both parties and to terminate on 6/30/26

25. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT [25-0887](#)

a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign a FARMER Incentive Program Agreement with Vogt Dairy #3, in the amount of \$37,440, effective upon execution by both parties and terminates seven years from the date of installation

ADJOURN to reconvene as the Tehama County Board of Supervisors**26. BOARD OF SUPERVISORS [25-0945](#)**

a) ORDINANCE NO. 2147 - Request adoption of an urgency ordinance to implement additional regulations for well permitting for the purpose of protecting the groundwater quality in areas of concern in the Red Bluff, Corning, and Antelope subbasins

1) Accept the introduction of the Ordinance

2) Waive the reading of the Ordinance

3) Receive public comment on the Ordinance

4) Adopt the Ordinance

27. AUDITOR-CONTROLLER - Auditor-Controller Krista Peterson [25-0929](#)

a) INFORMATIONAL PRESENTATION - Report and Financial Overview for March 2025

**28. COUNTY ADMINISTRATION / TREASURER / TAX COLLECTOR - [25-0970](#)
Chief Administrator Gabriel Hydrick / Tax Collector Parker Hunt**

a) INFORMATIONAL PRESENTATION - Informational presentation for the Board on background and issuance of TRANS

b) RESOLUTION - Request adoption of a resolution authorizing the Board of Supervisors to issue a Tehama County 2025-26 Tax and Revenue Anticipation Note (TRAN) and approving the sale of such note to the Tehama County Treasury Investment Pool and approving certain related matters therewith, not exceeding \$25,000,000 with a mature date no later than 6/30/2026

29. HEALTH SERVICES AGENCY - Executive Director Jayme Bottke [25-0842](#)

a) OTHER THAN "A" STEP - Request approval to appoint an individual as an Institutional Licensed Crisis Health Worker II, Range 39, Step C, effective 6/15/25, or upon completion of all pre-employment requirements

30. SHERIFF'S OFFICE - Sheriff Dave Kain [25-0912](#)

a) TRANSFER OF FUNDS: SHERIFF; B-70 - From Public Safety (106-301900), to Contingency (2002-59000), \$38,500.00; and From Contingency (2002-59000) to Special Department Expense (2072-57608), \$38,500.00 **(Requires a 4/5's vote)**

31. PUBLIC WORKS - Interim Director Will Pike [25-0881](#)

a) ROAD AGREEMENT- Request approval and authorization for the Interim Director to sign Amendment #2 with MGT Impact Solutions, LLC (Road Agreement #2022-13 Amendment #1 2024-021) for the purpose of preparing an Indirect Cost Allocation Plan (ICAP) for FY 24/25 and FY 25/26, in an amount not to exceed \$55,950, and shall commence 7/26/22 and terminating 6/30/26 *(subject to receipt of required insurance documentation)*

32. PUBLIC WORKS - Interim Director Will Pike [25-0772](#)

a) ROAD AGREEMENT - Request approval and authorization for the Chief

Administrator to sign Amendment #2 to the Agreement with MCC Engineering (Road Agree. #2022-07, Amendment #1 2024-010) to perform on-call project management services, thereby extending the contract termination date to 6/14/27 (*Subject to receipt of required insurance documentation*)

RECESS to convene as the Tehama County Sanitation District No. 1

33. SANITATION DISTRICT #1 - Interim Director Will Pike

[25-0841](#)

a) TRANSFER OF FUNDS: SANITATION DIST. NO. 1, B-68 - From Membership and Dues (605-53200), Office Expense (605-53220), Rent/Lease of Buildings (605-53260), Employee Travel/Trainings (605-53290), Special Dept. Equipment (605-57608), Internal Assets (605-53800), Contingency (605-59000), Maintenance of Equipment (605-53170), Clothing & Personnel Supplies (605-53110) and Professional/Special Services (605-53230), to Unfunded PERS Liability Misc \$6211.28, ADP Misc PERS Unfunded \$1858.43, Workers Compensation \$814.95, Insurance \$20,341.22, and Small Tools & Instruments \$699.98, for a total transfer amount of \$29,925.86
(Requires 4/5's vote)

ADJOURN to reconvene as the Tehama County Board of Supervisors

34. PERSONNEL - Personnel Director Coral Ferrin

[25-0827](#)

- a) Request approval for the Personnel Director to sign the side letter of agreement revising the Memorandum of Understanding (MOU) between the County of Tehama and the Joint Council International Union of Operating Engineers, Local 39 to revise Article 27.5 modifying the language to add regular employees transitioning to an elected office, effective 6/3/25
- b) Request approval for the Personnel Director to sign the side letter of agreement revising the Memorandum of Understanding (MOU) between the County of Tehama and the Tehama County Deputy Sheriff's Association to revise Article 18.6 modifying the language to add regular employees transitioning to an elected office, effective 6/3/25
- c) Request approval for the Personnel Director to sign the side letter of agreement revising the Memorandum of Understanding (MOU) between the County of Tehama and the Tehama County Law Enforcement Management Association to revise Article 18.8 modifying the language to add regular employees transitioning to an elected office, effective 6/3/25
- d) Request approval for the Personnel Director to sign the side letter of agreement revising the Memorandum of Understanding (MOU) between the County of Tehama and the Tehama County Management Employee's Association to revise Article 16.7 modifying the language to add regular employees transitioning to an elected office, effective 6/3/25

35. BOARD OF SUPERVISORS

[25-0883](#)

- a) Request ratification for the Chair to sign a letter of support to Senate Bill 346 (Durazo) Local agencies: transient occupancy taxes: short-term rental facilitator

support

36. BOARD OF SUPERVISORS

[25-0885](#)

a) RESOLUTION - Request adoption of resolution supporting the Second Amendment

FUTURE AGENDA ITEMS

Future Agenda Items is an opportunity for a Board member to present a topic to the full Board and County Departments and allow the Board to express majority that staff should be directed to address the issue and bring it back to the full Board as an agenda item. This is not a time for the Board to address the merits or express their opinions on the issue but solely to decide if staff should expend resources in researching and preparing documents for consideration at a public board meeting. More complex issues may result in a future study session.

CLOSED SESSION

Members of the public may address the Closed Session matters at the time the closed session is announced.

37. CLOSED SESSION

[25-0826](#)

a) CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Government Code Section 54956.9). Case name: Hartel, et al. v. River Development Company, Case No. 19361 (review of case status)

38. CLOSED SESSION

[25-0907](#)

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: County Counsel Annual Performance Evaluation Process

REPORTABLE ACTIONS FROM CLOSED SESSION

1:30 P.M.

RECESS to convene as the Tehama County Board of Equalization

39. BOARD OF EQUALIZATION - County Assessor Burley Phillips and Principal Appraiser Patrick Archer

[25-0850](#)

a) Request approval of the following stipulations as recommended by the County Assessor:

- 1) Assessment Appeal No 04-2024, Wanda Schuler
- 2) Assessment Appeal No 10-2024, Cody Lamb

ADJOURN to reconvene as the Tehama County Board of Supervisors

ADJOURN

Any written materials related to an open session item on this agenda that are submitted to the

Board of Supervisors, and that are not exempt from disclosure under the Public Records Act, will be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off-agenda emergency).

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS PURSUANT TO GOVERNMENT CODE SECTION 84308:

Members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

WAYS TO PARTICIPATE, WATCH AND LISTEN DURING THE MEETING:

- 1) Attend in person in Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080.
- 2) Listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.
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PROVIDE PUBLIC COMMENT BEFORE THE MEETING BY:

- 1) Writing a letter to the Board of Supervisors at PO Box 250, Red Bluff, CA 96080.
- 2) Emailing: tcbos@tehama.gov. Written or emailed public comments received by 4:00 p.m.

the day prior to the meeting will be provided to the Board members electronically or in written format and will become part of the public record.

PROVIDE PUBLIC COMMENT DURING THE MEETING BY:

1) In-Person: Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080: Members of the public can provide comment in-person inside the Board of Supervisors' Chambers.

2) Over the Phone: Members of the public can call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment. The public will be placed in a call-in queue until they are permitted into the meeting for comment.

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board.

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at <https://tehamacounty.legistar.com/Calendar.aspx>