

SPECIAL MEETING

Tehama County
Tuesday, October 15, 2024 9:00 AM
Board of Supervisors
Meeting Minutes



727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
<http://www.tehama.gov>
Board Chambers

William Moule, District 1
Candy Carlson, District 2
Pati Nolen, District 3
Matt Hansen, District 4, Vice Chair
John Leach, District 5, Chairman

Gabriel Hydrick
Chief Administrator

Margaret Long
County Counsel

Sean Houghtby
Clerk of the Board
(530) 527-3287

9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

Present: Supervisor William Moule, Supervisor Candy Carlson, Supervisor Pati Nolen, Vice Chair Matt Hansen, and Chairperson John Leach

Chairman Leach presided. Present in the chambers were Clerk of the Board Sean Houghtby by Deputy Mary DiMaggio, County Counsel Margaret Long by Deputy Andrew Plett, and Chief Administrator Gabriel Hydrick.

PUBLIC COMMENT

A resident commented on the hiring practices of unqualified candidates for interim officials.

REGULAR AGENDA

1. **CLERK OF THE BOARD - Clerk & Recorder Sean Houghtby** **24-1782**

a) **STUDY SESSION** - Discussion and possible direction to staff regarding submitting the minutes of the Board of Supervisors on Consent or Regular agenda.

Clerk & Recorder Sean Houghtby gave background information regarding the general practice of minutes and discussed Rosenberg's Rules of Order.

Jenny Alexander commented on inaccurate minutes and is not opposed to the minutes being on the consent agenda.

Supervisor Carlson commented on Rosenberg's Rule of Order and discussed the chairperson's decisions over the agenda review process.

Supervisor Moule stated the minutes are summary and the importance of the minutes are the recording of the votes and the memorialization.

In addition, Supervisor Moule is in favor of the minutes being on the consent agenda.

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Supervisor Hansen discussed the purpose behind the agenda review process between the roles of the Chair and Vice-Chair and is in support of moving the minutes to consent.

Mr. Houghtby stated the minutes are approved by the full Board by majority vote which is an accurate record and confirmed the minutes are summary.

Sharon Novak agreed with Supervisor Moule for the minutes to be on the consent agenda and discussed the closed session report out inaccuracies.

Liz Merry commented on the minutes being on the consent agenda and suggested a video timestamp for the agenda item and the editorialization of the minutes.

Discussion took place between regarding the minutes to be pulled from the prior meeting.

Supervisor Nolen discussed whitewashing of the minutes and suggested the minutes to feature a timestamp of the video.

In response to Supervisor Nolen, Mr. Houghtby explained video link process on Legistar and would look into incorporating the link for the minutes in the future.

Chairman Leach commented in favor of the minutes being on the consent agenda.

Discussion took place regarding the agenda review process and procedures.

Motion made by Supervisor Carlson to leave the minutes on the Consent Agenda with a caveat to be moved to Regular Agenda for discussion, if need be, seconded by Supervisor Moule.

RESULT: APPROVED

MOVER: Candy Carlson

SECONDER: William Moule

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

2. **PUBLIC WORKS- Director James Simon** **24-1797**

a) CHANGE ORDER - Approval and authorization for the Director to issue Change Order No. 18 to the Agreement with S.T. Rhoads Inc. (Road Agreement #2024-03) for the 99W & South Main Street Project, to delete Bid Item #49-Replace AC Surfacing and Bid Item #140-Replace AC Surfacing and reconstruct the roadway using an alternative structural section to address unforeseen unsuitable subgrade conditions, in an amount equal to \$480,389.60.

And *(in the event the terms of the current CCO #18 as written are not acceptable to the Contractor);*

Public Works Director Jim Simon discussed the jurisdiction of the regional project with CalTrans, City of Red Bluff and the County.

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In addition, Mr. Simon explained the change order of the increases and decreases for the contract and bid items.

In response to Supervisor Nolen, Mr. Simon discussed the considerations made with the construction managers and contractors about the change order.

In response to Supervisor Nolen, Mr. Simon discussed the core samples and the subsurface of the asphalt/concrete.

Supervisor Moule discussed the cost of the core sampling and provided examples of the over cost percentage of the total bid.

A resident commented on concerns of the substandard material of undermining the structure of the round-about.

In response to Chairman Leach, Mr. Simon discussed the provisions of the condition of the road and the excavations analytics and mitigation methods.

In response to Supervisor Hansen, Mr. Simon confirmed he is satisfied with the amount of change order and explained the *And* part of the requested action.

Motion made by Supervisor Moule seconded by Supervisor Hansen.

In response to Supervisor Carlson, Mr. Simon discussed the multiple funding sources for the change order.

RESULT: APPROVED
MOVER: William Moule
SECONDER: Matt Hansen
AYES: Supervisor Moule, Supervisor Carlson, Vice Chair Hansen, and Chairperson Leach
ABSTAINED: Supervisor Nolen

b) Authorization for the Director to proceed with the unsuitable soil mitigation work described in the attached draft CCO #18 memorandum, Reason for Change, and to negotiate the terms of the contract change order.

RESULT: APPROVED
MOVER: William Moule
SECONDER: Matt Hansen
AYES: Supervisor Moule, Supervisor Carlson, Vice Chair Hansen, and Chairperson Leach
ABSTAINED: Supervisor Nolen

ADJOURN

9:48 A.M. There being no further business before the Board, the meeting was adjourned.

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ATTEST: October 18, 2024
APPROVED

Chairman of the Board
of Supervisors

SEAN HOUGHTBY, Clerk
of the Board of Supervisors
by _____ Deputy