

COUNTY OF TEHAMA
WAIVER OF FORMAL BIDS OVER \$50,000 - FINDINGS FORM

This form must be attached to an Agenda Request Form

Pursuant to Tehama County Code Sections 4.24.080 and 4.24.110, competitive procurement must be used unless there is substantial justification for waiving the formal bid process

DATE: 4/17/2024 DEPARTMENT: Social Services

REQUESTED BY: Teresa Curiel TITLE: Acting Director

PROPOSED ACQUISITION: 279 monitors, 138 wireless keyboard and mouse sets, 100 Lenovo laptops, 137 Lenovo smart docks, 61 Lenovo desktops

REQUESTED ACTIONS BY THE BOARD OF SUPERVISORS:

a) **Request to adopt the finding(s) as indicated below**
b) **Request to find it in the best interest of the County to waive the formal bid process for the acquisition based on the finding(s)**

When requesting waiver of the bidding process, the written request shall include finding(s) which indicate that bidding procedures would not be in the best interest of the people -- Tehama County Code Section 4.24.080

Check applicable finding(s):

Sole Source Acquisition: Based on a finding declaring the vendor as the sole supplier who could feasibly supply the equipment or products needed by the Department.

Participation In Existing Bid: NASPO 23011 Value Point
Based on the finding that the existing bid meets all Tehama County Bidding Criteria and allows the County to take advantage of special low pricing without the time and expense involved with conducting a formal bid process.

Compatibility: Based on the finding that the acquisition of a specific type or brand of product is required by the County in order to allow for full integration with existing equipment or facilities.

Explain:

TCDSS has a significant existing technology research and development invested in the existing deployment of Lenovo computer brands and specific testing of Lenovo laptops models. An Imaging process is an integral aspect of deployment and standardization in support of desktops and laptop device categories. Ongoing efforts of imaging the same makes / models are crucial to the effectiveness and efficiency of compatibility testing and support functions within the organization.

Other, List Finding(s):
The Department requested bids from existing vendors the bid amount ranges was from \$310,471.74 to \$330,290.53

Additional Justification:

TCDSS has obtained three competitive price quotations from existing Tehama County registered vendors. The equipment listed on each vendor bid is identical in quantity, makes and models. In total, the lowest cost to the County is the prefer vendor SCW / Southern Computer Warehouse. SCW bid for the HP monitors is under the NASPO 23011 Value Point contract. The computer bids are under the open market pricing.

Recommended: _____ Date: 4/25/2024

****Submittal to Purchasing must occur at least 7 working days prior to agenda deadline****