



9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

Chairman Leach presided. Present in the chambers were Clerk of the Board Jennifer Vise, County Counsel Margaret Long, and Chief Administrator Gabriel Hydrick.

PUBLIC COMMENT

ANNOUNCEMENT OF AGENDA CORRECTIONS

PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE

REPORTS OF MEETINGS ATTENDED INCLUDING AB1234

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

CONSENT AGENDA

Approval of the Consent Agenda

A motion was made by Supervisor Moule, seconded by Supervisor Carlson, to approve the Consent Agenda. The motion carried by the following vote:

RESULT: APPROVED THE CONSENT AGENDA

MOVER: William Moule

SECONDER: Candy Carlson

- 1. GENERAL WARRANT REGISTER - January 24 thru February 10, 2024**
GENERAL WARRANT REGISTER - January 24 thru February 10, 2024
- 2. AUDITOR'S CLAIMS**
AUDITOR'S CLAIMS

Financial Impact:

As Listed

Background Information:

[Click here to enter Background Info.](#)

- a) Court Operations 2026-53221, Kimberly Johnson, \$128.52
- b) Court Operations 503-301800, J. Randall Memeo, \$481.25
- c) Court Operations 2021-53160, Kent R. Caruso, PH D, \$1500.00
- d) Court Operations, 2026-5323015, Benjamin E. Magid, \$3,476.00
- e) Social Services, 5013-53280, Department of Social Services, \$1,641,234.64
- f) Trial Court Contribution 2009-555215, State Treasurer, \$23,122.50
- g) Trial Court Contribution 2009-555210, State Treasurer, \$156,990.00

**3. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES
DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES**

Financial Impact:

Funds for the requested action are from donations received by the Animal Care Center

Background Information:

Donations made to the Division’s universal donation fund are used to purchase supplies and equipment and to replace items that are old, worn or beyond repair that otherwise may not be included in the department’s budget or are above and beyond what the County is required to provide.

Donations made to the Division’s medical donation fund are used to provide medical treatment for animals being held at the Tehama County Animal Care Center past the minimum mandatory holding period.

Donations made to the kennel renovation project will be used towards future kennel renovation and expansion projects.

- a) DONATION - Request approval and authorization for the Director of Animal Services to accept the following monetary donations to the Tehama County Animal Care Center’s donation account:
 - 1) \$500 from Sara Capp to universal donation fund
 - 2) \$1,000 from Gretchen Koch to universal donation fund
 - 3) \$650 from Best Friends Animal Society to universal donation fund
 - 4) \$1,000 from Dan and Sallie Dutton to universal donation fund
 - 5) \$800 from Red Bluff High School to universal donation fund
 - 6) \$500 from Kit Reynolds to medical donation fund
 - 7) \$1,000 from Lori Holmes to kennel renovation donation fund

**4. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES
DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES**

Financial Impact:

The funds for the requested action are a result of the 2023 California Animal Welfare Funders Collaborative (CAWFC) Clinic Grant

Background Information:

On May 10, 2023, the Division of Animal Services was selected to receive a CAWFC grant in the amount of \$18,500 to be used to establish monthly no-cost vaccine and

microchipping clinics starting in July 2023. Grant funds will pay for veterinary services, vaccines, microchips and medical supplies.

During the months of July through December, 2023, the Animal Care Center held no-cost vaccine and microchipping clinics at the following locations in Tehama County:

- July 20, 2023 in Red Bluff
- August 3, 2023 in Red Bluff
- September 19, 2023 in Corning
- September 22, 2023 in Los Molinos
- October 20, 2023 in Rancho Tehama
- November 17, 2023 in Red Bluff (L.I.F.T. Event)
- December 7, 2023 in Red Bluff

During these events, 246 cats and 448 dogs were seen for clinic services, 398 of which were microchipped. The Division will continue to hold monthly vaccine and microchipping clinics through June 2024 or until the funds are expended.

a) TRANSFER OF FUNDS: ANIMAL SERVICES, B-46 - From Misc. Grant Revenue (2078-466081) to Contingency (1109-59000) \$14,114.41; and From Contingency (1109-59000) to Communications (2078-53120) \$114.09; and to Medical (2078-53190) \$5,043.58; and to Office Supplies (2078-53220) \$22.87; and to Prof. Services (2078-53230) \$1,425; and to Special Dept. Expense (2078-53280) \$7,508.87 **(Requires a 4/5's vote)**

**6. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES
DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES**

Financial Impact:

The funds for the requested action are currently held in Account 301355 - Assigned Departments. Animal Services' portion of that account is from prior year revenue.

Background Information:

The Animal Care Center recently had to replace three exterior doors leading into the dog adoption and holding kennel areas that had become damaged over the years. The doors had developed rust that was eating through the bottom and exposing sharp, rusty edges.

The two turfed outside play and exercise yards were in need of new concrete pads due to tripping hazards created by dogs digging under the gates and damaging the footings.

These conditions presented a safety issue to the public, county staff and animals which warranted the need for replacement.

a) TRANSFER OF FUNDS: ANIMAL SERVICES, B-47 - From Fund Balance Available (101-301900) to Contingency (1109-59000), \$7,515.43; and From Contingency (1109-59000) to Maintenance of Structure & Grounds (2078-53180), \$7,515.43 **(Requires 4/5's vote)**

**7. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES
DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES**

Financial Impact:

Funds are from monetary donations received and used to purchase supplies and equipment that are needed for the Animal Care Center that otherwise may not be included in the department's budget.

Background Information:

The Tehama County Animal Care Center does not have the resources to purchase supplies, equipment and other needs above and beyond what is required by the County to provide; as such a universal donation account has been set up. Donations made to the universal account are used to purchase the supplies, equipment, and other needs that otherwise may not be included in the department's budget. The \$474.04 represents the amount of donation funds that were used during July through December, 2023 to cover the annual cost of the shelter volunteer software subscription - Better Impact (\$384), and other needed supplies.(\$90.04)

a) TRANSFER OF FUNDS: ANIMAL SERVICES, B-45 - From Donations Revenue (2078-471132) to Contingency (1109-59000), \$474.04; and From Contingency (1109-59000) to Office Expense (2078-53220), \$384; and to Special Dept. Expense (2078-53280), \$90.04 **(Requires a 4/5's vote)**

**8. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES
DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES**

Financial Impact:

The funds for the requested action are a result of the UC Davis Sniptember Spay/Neuter Grant

Background Information:

On November 14, 2022, the Division of Animal Services was selected to receive a California for All Animals, UC Davis, "Sniptember Grant" in an amount of \$180,000. In keeping with the Division's adoption program and state spay/neuter requirements, this grant allowed Animal Services to purchase needed surgical equipment and supplies as well as fund staffing for spay and neuter surgeries for shelter animals on the newly purchased mobile veterinary clinic.

The majority of the equipment was purchased during Fiscal Year 2022/23. For this Fiscal Year 2023/24, during the months of July through December, the department purchased the remaining needed start-up supplies and was able to staff two surgery days. A total of 16 animals were altered on the SN van during the month of December.

The Sniptember Grant is ongoing through December of 2025.

a) TRANSFER OF FUNDS: ANIMAL SERVICES, B-52 - From Misc. Grants (2078-466081) to Contingency (1109-59000), \$11,962.20; and From Contingency (1109-59000) to Medical Expense (2078-53190), \$9,855.75; and to Professional Services (2078-53230), \$1,593.75 and to Special Dept. Expense (2078-53280), \$512.70
(Requires 4/5's vote)

**9. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES
DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES**

Financial Impact:

The funds for the requested action are a result of the California Animal Welfare Funders Collaborative (CAWFC) SN Grant.

Background Information:

On May 15, 2022, the Division of Animal Services was selected to receive a California Animal Welfare Funders Collaborative (CAWFC) grant in an amount of \$9,750. In keeping with the Division's focus on the return to home for stray pets, this grant allowed Animal Services to offer a reduced price return to owner option for impounded dogs by spaying or neutering the dog at the time of return. During FY 2022/23 a total of fifty (50) canines were altered using CAWFC grant funds (\$6,500).

The grant period ended on June 30, 2023 and the unused grant funds have been donated to the Animal Care Center by CAWFC to continue to offer reduced return to owner options until all funds have been expended.

For this Fiscal Year 2023/24, during Quarter 1 and Quarter 2, an additional twenty-three (23) canines were altered using CAWFC grant funds (\$2,990)

a) TRANSFER OF FUNDS: ANIMAL SERVICES, B-48 - From Spay/Neuter Revenue (2078-4711206) to Contingency (1109-59000) \$2,990; and From Contingency (1109-59000) to Spay/Neuter Expense (2078-532806), \$2,990 **(Requires 4/5's vote)**

**10. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES
DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES**

Financial Impact:

Funds are from forfeited and/or unclaimed spay and neuter deposits and civil penalties collected and held in account 431-301800. Pursuant to California Food and Agriculture Code Section 30521 (c), these funds can only be used for this type of activity.

Background Information:

On December 14, 15 and 16, 2023, the Animal Care Center hosted "Home for the Holidays", a three day long dog and cat adoption event structured whereby the spay/neuter fees were paid for by the Division's Spay/Neuter Trust Account. As a result, 33 dogs and 8 cats were adopted (\$3,330).

a) TRANSFER OF FUNDS: ANIMAL SERVICES, B-49 - From Spay/Neuter Revenue (2078-4711206) to Contingency (1109-59000), \$3,330; and from Contingency (1109-59000) to Spay/Neuter Expense Account (2078-532806), \$3,330 **(Requires 4/5's vote)**

**11. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES
DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES**

Financial Impact:

Funds are from forfeited and/or unclaimed spay and neuter deposits and civil penalties collected and held in account 431-301800. Pursuant to California Food and Agriculture Code Section 30521(c) these funds can only be used for this type of activity.

Background Information:

UC Davis Veterinary Teaching Hospital is able to provide no-cost spay/neuter surgeries and other necessary medical procedures for dogs and cats being held at the Animal Care Center. The animals are selected by UC Davis based on their veterinary teaching needs at the time and the needs of the animals at the shelter. Animal Care Center staff is able to transport the selected animals to and from the UC Davis Veterinary Teaching Hospital.

a) TRANSFER OF FUNDS: ANIMAL SERVICES, - B-51 From Spay Neuter Revenue (2078-4711206) to Contingency (1109-59000), \$1,149.39; and From Contingency (1109-59000) to Travel Expense (2078-53290), \$1,149.39 **(Requires 4/5's vote)**

**13. HEALTH SERVICES AGENCY / PUBLIC HEALTH
HEALTH SERVICES AGENCY / PUBLIC HEALTH**

Financial Impact:

This will be a receivable for the Tehama County Health Services Agency in the total amount of \$1,267,405.73 funded by the California Department of Public Health Immunization Branch for immunization coordination, education, surveillance, and monitoring over the FY 23-24 period.

Background Information:

On April 25, 2023, the Tehama County Board of Supervisors approved the California Department of Public Health (CDPH) Immunization Program Grant Agreement Number 22-11087, effective 7/1/22 to 6/30/27. We are in year two (2) of the grant and CDPH is requiring an amendment to the budgets in grant #22-11087 because this is the last year to spend funds from the COVID-19 Carryover Funding Rounds 2, 3 and 4.

The purpose of this program is to assist local health departments in preventing and controlling vaccine-preventable diseases, including COVID-19, in the local health jurisdictions. The program allocates monies to counties to establish and expand immunization education, interventions, registry and collaboration with local groups, school districts, preschool and childcare programs.

If this request is not granted, the Health Services Agency will be unable to utilize these funds to continue to provide vaccinations to Tehama County residents.

a) AGREEMENT - Request approval and authorization for the Executive Director to sign the FY 2023-24 Federal Compliance Requirements of the Immunization Grant No.: 5 NH23IP922612-05-00 with the California Department of Public Health (CDPH), for the purpose of grant funding to provide immunization services to the general public, not to exceed \$1,267,405.73, effective 7/1/23 to 6/30/24

**14. HEALTH SERVICES AGENCY / PUBLIC HEALTH
HEALTH SERVICES AGENCY / PUBLIC HEALTH**

Financial Impact:

Provision of Hepatitis A vaccine, B vaccine and Tuberculin testing will provide nominal revenue to TCHSA, Public Health Division. The fees charged to Contractor includes the cost of the vaccines and/or Tuberculin testing supplies, plus an administration fee per injection.

Background Information:

For many years now TCHSA, Public Health Division, has been providing this communicable disease prevention service to community partners, local schools, and County Departments. If this request is not granted, certain staff of contractors could be at a greater risk of contracting and spreading Hepatitis A and/or Hepatitis B. Request approval to assist this organization in complying with CalOSHA standards and in preventing the spread of communicable diseases.

a) AGREEMENT - Request approval and authorization for the Executive Director to sign the agreement with Paratransit Services, Inc. for the purpose of providing Hepatitis A vaccination, Hepatitis B vaccination, and/or Tuberculin skin testing to certain employees of contractor determined to be at risk, for the cost of the vaccine plus an administration fee per injection, in accordance with the fee schedule Exhibit B, for the term of 2/27/24 and shall terminate at midnight on 2/27/29

**15. SHERIFF / ADMINISTRATION
SHERIFF / ADMINISTRATION**

Financial Impact:

No financial impact to the County

Background Information:

Each year both City police agencies and County Sheriff’s Departments are eligible for the Edward Byrne Memorial Justice Assistance (JAG) Grant. These grants offer each police department and Sheriff’s Departments a specified amount of funds based on certain factors (the larger agencies get more money) but requirements must be met to remain eligible for the grant. The TSCO did not meet the grant requirements for the previous several years and their direct award has been withheld. This created a “zero-county disparity.” Because the County is responsible for providing criminal justice services (such as prosecution and incarceration) for the municipality, the County would normally still be entitled to part of the municipality’s award because it shares the cost of

criminal justice operations. The grant funds are divided based on mutual agreement between both parties (City and County). In this case, a joint application must be submitted, and a memorandum of understanding (MOU) must be created specifying the award distribution to each local government and the purpose to which the funds will be used. The agreement will allow the City of Red Bluff to keep the entire award. The grant requires this distribution agreement to be memorialized in an MOU between the City and County reaffirming this course of action.

- a) AGREEMENT - Request approval and authorization for the Chief Administrator and the Sheriff to sign the 2022 Interlocal Agreement between the City of Red Bluff and the County of Tehama for the Justice Assistance Grant (JAG) Award whereas the City and the County find that it is in their best interest not to reallocate the JAG funds and to allow the city to use the entire Edward Byrne Memorial Justice Assistance Grant award of \$11,298

- b) AGREEMENT - Request approval and authorization for the Chief Administrator and the Sheriff to sign the 2023 Interlocal Agreement between the City of Red Bluff and the County of Tehama for the Justice Assistance Grant (JAG) Award whereas the City and the County find that it is in their best interest not to reallocate the JAG funds and to allow the city to use the entire Edward Byrne Memorial Justice Assistance Grant award of \$12,168

16. SHERIFF’S OFFICE
SHERIFF’S OFFICE

Financial Impact:

The funds for this position are currently budgeted in FY 2023-24 Budget Unit 2032, and the salary for the position at Range 25, Step B is \$23.64/hour. There is no impact to the General Fund.

Background Information:

This applicant is a POST academy graduate and completed 5 months of specific peace officer training with a local agency. The candidate is a 5-year veteran of the United States Army National Guard. The candidate’s Law Enforcement experience and prior military experience exceeds the minimum qualifications of the classification and justifies placement at Range 25, Step 2 within Deputy Sheriffs’ Association (DSA) Memorandum of Understanding (MOU).

This employee, with their experience, is a benefit to the Sheriff’s Office.

The Personnel Office has reviewed the candidate’s qualifications and is in agreement with placement at Range 25, Step 2, effective 02/27/24, or upon successful completion of all pre-employment requirements.

- a) OTHER THAN “A” STEP - Request approval to appoint applicant as Sheriff’s

Correctional Deputy I, Range 25, Step 2, upon successful completion of all pre-employment requirements

**17. SOCIAL SERVICES/COMMUNITY ACTION AGENCY
SOCIAL SERVICES/COMMUNITY ACTION AGENCY**

Financial Impact:

This donation to the Healthy Connections senior nutrition program will be deposited to the Budget Unit 5063-471132. No budget adjustment will be needed because donation revenue is planned in the budget. These donations are essential for the program to continue to serve seniors who benefit from these meals.

Background Information:

Tehama County Community Action will use this donation to administer the Tehama County Healthy Connections senior nutrition program, which provides congregate meals to local seniors and delivers meals to homebound seniors in Tehama County. Resolution 2015-80 authorizes the department to accept monetary and gift donations up to \$500.

Community Action Agency is grateful to a member of the public for their generous support.

- a) DONATION - Request approval and authorization for the Tehama County Community Action Agency to accept a donation for the Healthy Connections senior nutrition program from a member of the public in the amount of \$1,000

**18. COMMITTEES & COMMISSIONS
COMMITTEES & COMMISSIONS**

Financial Impact:

Click here to enter Financial Impact.

Background Information:

Click here to enter Background Info.

- a) TEHAMA COUNTY CHILDREN AND FAMILIES COMMISSION - One three-year appointment to fill the expired term of Delcie Strahan as Public at Large Representative, with said new term to expire 1/31/27
(Interested person: Delcie Strahan)

REGULAR AGENDA

**5. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES
DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES**

Financial Impact:

Funds are from forfeited and/or unclaimed spay and neuter deposits and civil penalties collected and held in account 431-301800. Pursuant to California Food and Agriculture Code Section 30521(c) these funds can only be used for this type of activity.

Background Information:

The Division of Animal Services purchased a mobile veterinary van in December of 2022. The Division has made some improvements to this unit to allow the van to serve as a spay/neuter clinic. While some of the upgrades were covered by a grant award, the improvements in this requested action fell outside the grant parameters. The Division is seeking to use funds from the Spay/Neuter Trust to pay for these improvements.

a) TRANSFER OF FUNDS: ANIMAL SERVICES, B-44 - From Spay Neuter Revenue (2078-4711206) to Contingency (1109-59000), \$4,984.18; and From Contingency (1109-59000) to Maintenance of Equipment (2078-53170), \$4,984.18 **(Requires 4/5's vote)**

RESULT: APPROVE
MOVER: Candy Carlson
SECONDER: Pati Nolen

**12. ENVIRONMENTAL HEALTH
ENVIRONMENTAL HEALTH**

Financial Impact:

Funds to address the costs of these services will come from the Department's Salary & Wages to Professional Services utilizing salary savings from multiple vacant positions. The cost of the services is \$113.16 per hour and it is anticipated that the services will be needed through August 2024 and will be based on no more than 3 days a week.

Background Information:

Authorizing the Department to contract with CAEHA for the provision of specific regulatory duties of a Registered Environmental Health Specialist will allow the Department to fulfill its duties while experiencing a severe staff shortage.

a) AGREEMENT - Request approval and authorization for the Director to sign the agreement with the California Association of Environmental Health Administrators (CAEHA) for the provision of professional services for Registered Environmental Health Specialist in an amount not to exceed \$76,000, effective 3/4/24 and shall terminate on 8/31/24

RESULT: APPROVE
MOVER: William Moule
SECONDER: Pati Nolen

**19. SOCIAL SERVICES / DISTRICT ATTORNEY / SHERIFF'S OFFICE /
ADMINISTRATION / PUBLIC WORKS
SOCIAL SERVICES / DISTRICT ATTORNEY / SHERIFF'S OFFICE /
ADMINISTRATION / PUBLIC WORKS**

Financial Impact:

Click here to enter Financial Impact.

Background Information:

None

a) Request approval of certificates recognizing the following employees for their years of faithful and dedicated service to the County of Tehama:

1) SOCIAL SERVICES

- a) LaDeena Coates, 30 years
- b) Carol Backus, 20 years
- c) Joyce Wright, 10 years

2) DISTRICT ATTORNEY - Jeffery Wing, 10 years

3) SHERIFF'S OFFICE - Luis A. Mendoza, 15 years

4) ADMINISTRATION - Dava Kohlman, 10 years

b) Request approval of a retirement award to Brian Bruce, Public Works, in recognition of his many years of faithful and dedicated service to the County of Tehama

RESULT: APPROVE
MOVER: William Moule
SECONDER: Candy Carlson
RESULT: APPROVE
MOVER: William Moule
SECONDER: Pati Nolen

- 20. **EMPOWER TEHAMA - Outreach & Prevention Manager Jennifer Moniz**
EMPOWER TEHAMA - Outreach & Prevention Manager Jennifer Moniz

Financial Impact:

Click here to enter Financial Impact.

Background Information:

Click here to enter Background Info.

a) PROCLAMATION - Request adoption of a proclamation proclaiming February 2024 as Teen Dating Violence Awareness and Prevention Month

RESULT: APPROVE
MOVER: Candy Carlson
SECONDER: Pati Nolen

- 21. **TEHAMA COUNTY ARTS COUNCIL - Treasurer Chrissie Clapp and Chair Lisa Defonte**
TEHAMA COUNTY ARTS COUNCIL - Treasurer Chrissie Clapp and Chair Lisa Defonte

Financial Impact:

[Click here to enter Financial Impact.](#)

Background Information:

[Click here to enter Background Info.](#)

a) RESOLUTION - Request adoption of a resolution designating the Tehama County Arts Council as the Tehama County's Local Partner with the California Arts Council for the fiscal year 24/25

RESULT: APPROVE

MOVER: Candy Carlson

SECONDER: Pati Nolen

22. **LOCAL CHILD CARE PLANNING COUNCIL - Early Childhood Programs
Coordinator Holly Rhoads
LOCAL CHILD CARE PLANNING COUNCIL - Early Childhood Programs
Coordinator Holly Rhoads**

Financial Impact:

[Click here to enter Financial Impact.](#)

Background Information:

[Click here to enter Background Info.](#)

a) Request approval and authorization for the Chair to sign the Certification Statement regarding the composition of the Local Child Care Planning Council

RESULT: APPROVE

MOVER: William Moule

SECONDER: Matt Hansen

23. **ANTELOPE MICROGRID PROJECT / ADMINISTRATION - Chief Administrator
Gabriel Hydrick and Administrative Analyst Tom Provine
ANTELOPE MICROGRID PROJECT / ADMINISTRATION - Chief Administrator
Gabriel Hydrick and Administrative Analyst Tom Provine**

Financial Impact:

Potential for significant County facility energy savings if the project is implemented. The County is eligible to apply for up to \$14 million in grants to engineer, design, and build microgrid infrastructure. If the Board opts to not proceed with the project at a later date after the project is viable, a development fee will be incurred for work already into the project.

Background Information:

County Administration staff have been working with SitelogIQ and other stakeholders, based on longstanding working relationships, to develop plans for a microgrid project on Antelope Boulevard in Red Bluff, with final boundaries yet to be determined. This is planned to include Public Safety facilities, sheltering, fueling, and emergency operations. This project would utilize PG&E's Microgrid Incentive Program to secure grant funding for the improvements, with future savings from included solar production to credit County electric costs. The project would create an area with independent

electric generation during outages, in order to ensure continued operation of public safety services and community function. This will include up to 8 facilities for Microgrid Incentive Program, up to 2 facilities for solar generation, and up to 6 facilities for EV chargers.

a) Request authorization for the Chief Administrator to sign the Letter of Agreement with SitelogIQ, Non-Disclosure Agreement with Pacific Gas and Electric, and related project documents for the proposed microgrid project

RESULT: APPROVE

MOVER: William Moule

SECONDER: Pati Nolen

**35. RED BLUFF TEHAMA COUNTY CHAMBER OF COMMERCE - CEO Dave Gowan
RED BLUFF TEHAMA COUNTY CHAMBER OF COMMERCE - CEO Dave Gowan**

Financial Impact:

Funding for this program was provided by a one-time grant of \$375,000 from the American Rescue Plan Act.

Background Information:

On 8/1/23, the Board approved a grant of \$375,000 from the American Rescue Plan Act to the Red Bluff/Tehama County Chamber of Commerce to develop an economic development program. The ARPA ad hoc committee further recommended that \$75,000 be set aside in each of the next two fiscal years from the Local Assistance and Tribal Consistency Fund (LATCF) for ongoing support of this program, provided a great need does not arise for these funds. This presentation is to provide an update to the Board and the public on efforts and progress to date.

a) INFORMATIONAL PRESENTATION - Update regarding the American Rescue Plan Act (ARPA) grant to the Red Bluff/Tehama County Chamber of Commerce for the purpose of an economic development program

RESULT: INFORMATIONAL

**24. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM -
Administrative Services Director Dava Kohlman, Administrative Analyst Tom
Provine and Lorie Ann Adams, Adams Ashby Group
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM -
Administrative Services Director Dava Kohlman, Administrative Analyst Tom
Provine and Lorie Ann Adams, Adams Ashby Group**

Financial Impact:

If awarded this grant, there will be no fiscal impact to the General Fund as the funding outlined includes all General Administration and Activity Delivery Costs. If the County is not awarded the grant, the costs incurred for project engineering design will remain paid from General Fund through budget unit 1076-532333 ADA Compliance.

Background Information:

On 6/27/23, the County held a public hearing to consider an application for the 2023

Community Development Block Grant (CDBG) Program. Staff was given approval to submit an application for an Over-the-Counter (OTC) shovel-ready project for the Sky View Water District. On 7/7/23, the County was advised that the 2023 Notice of Funding Availability (NOFA) would only be accepting waitlisted projects and no other new applications would be accepted until the 2024 NOFA was issued, at which time, the application on behalf of Sky View Water District could be reconsidered.

On 1/31/24, the California Department of Housing and Community Development (HCD) announced the availability of an additional \$19 million in funding available through the federal Small Cities Community Development Block Grant Program (CDBG) for the 2023 funding year. Under this NOFA amendment, CDBG funds are provided as grants to Non-Entitlement Units of General Local Government (UGLGs) for Project Applications for CDBG limited eligible activities. Applications for the new OTC, shovel-ready projects open on 3/1/24 and applications for new projects are due on or before 4/30/24. Awards will be made on a first-come, first-served basis so it is critical to submit an application as soon the grant opens.

Upon receipt of the amended NOFA, staff and Adams Ashby Group began working with Sky View Water District to make this deadline; however, their project has some unresolved issues so the District is not ready to proceed with this round and will wait until the fall NOFA is announced. There is a very short window to identify an alternate eligible project that meets the national objectives of these funds and is shovel-ready to proceed at time of application. Shovel-ready status means that the project has all engineering and environmental complete and is ready to go out to bid within 60 days of the execution of the State agreement.

All CDBG activities must meet one of the following National Objectives:

- Benefit low- and moderate-income persons
- Aid in the prevention or elimination of slums and blight
- Meet certain urgent community needs

The objectives of the CDBG program are to develop viable communities by the provision of decent affordable housing, a suitable living environment, and to expand economic opportunities, principally for the benefit of Low- and Moderate-Income (LMI) persons, families, households, and neighborhoods.

The County held a Public Hearing on Tuesday, February 20, 2024 to review the funding available, receive public input and consider the proposed project. The project being proposed by staff for this funding is the complete repaving of the parking lot at the Walnut Street Complex which will include Americans with Disabilities Act (ADA)

improvements to the parking lot and sidewalks within the complex. The Walnut Street Complex houses multiple divisions of the Health Services Agency, the Probation Department, the Juvenile Justice Center, the Agriculture and Animal Care Departments, and the Ag Extension. This project meets the national objective of benefiting low- and moderate-income persons due to the services provided by a majority of the departments in the complex.

At the Public Hearing, Grant Administrator Lorie Adams of Adams Ashby Group gave an overview of the CDBG grant goals and objectives and its eligible uses. She provided information on future funding and opened the meeting to the public to ask questions and make suggestions for future planning.

This current meeting of the Board of Supervisors is to provide an opportunity for questions, concerns, or other comments to be made known to the Board and to take action to direct staff to apply for the funding currently available under the CDBG NOFA Amendment #1.

a) RESOLUTION - Request adoption of a resolution approving an application for funding and the execution of a grant agreement and any amendments thereto from the 2023 and/or 2024 funding year of the State CDBG Program

RESULT: APPROVE

MOVER: William Moule

SECONDER: Pati Nolen

25. PERSONNEL / DISTRICT ATTORNEY - District Attorney Matt Rogers

PERSONNEL / DISTRICT ATTORNEY - District Attorney Matt Rogers

Financial Impact:

The total salary, benefits, and roll up costs for adding one (1.00 FTE) Victim Witness Advocate I/II (Limited Term) and one (0.10 FTE) Victim Witness Coordinator (Limited Term) is approximately \$28,621.17 to \$34,866.26 for the remainder of FY 23/24 and approximately \$42,931.75 to \$52,299.38 for FY 24/25. There will be no impact to the General Fund. Funding for the XC Grant is managed through budget unit 20113.

Background Information:

The Tehama County District Attorney’s Office is requesting to add one (1.00 FTE) Victim Witness Advocate I/II (Limited Term) allocation and one (0.10 FTE) Victim Witness Coordinator (Limited Term) allocation to their Position Allocation List (PAL), with a sunset date of 12/21/24.

The Victim Services Program has been part of the Tehama County District Attorney's Office for over twenty years and in time has grown from a staff of two to a staff of five, which includes a Victim Services Coordinator, three full-time Victim Witness Advocates, and an Office Assistant. Victim Services is funded 100% by grants administered through CalOES and does not receive any general fund money. In the Fall of 2023, they assumed administration of the CalOES Victim-Services XC Victims Gaps Grant (XC Grant). Funding for the XC Grant is managed through a separate budget unit, and in order to administer the grant, the Department is requesting the above PAL additions.

If approved, these added allocations will have no impact to the general fund and will not impact the Victim/Witness budget unit. These additions, if approved, will enable their office to fully utilize CalOES grant funding for its intended purpose.

The Joint Council Bargaining Unit and Tehama County Management Employees Association (TCMEA) have been notified of the changes and are in agreement.

a) RESOLUTION NO. 2024- - Request adoption of a resolution to amend the FY 2023 -24 Personnel Allocation List (PAL), (Reso #2023-88), by adding one (1.00 FTE) Victim Witness Advocate I/II (Limited Term) allocation with a sunset date of 12/21/24 and one (0.10 FTE) Victim Witness Coordinator (Limited Term) allocation with a sunset date of 12/21/2024, effective 2/27/2024

RESULT: APPROVE

MOVER: William Moule

SECONDER: Matt Hansen

**26. DEPARTMENT OF AGRICULTURE - Agricultural Commissioner Doni Rulofson
DEPARTMENT OF AGRICULTURE - Agricultural Commissioner Doni Rulofson**

Financial Impact:

Funds for this request are currently held in Account 301355 - Assigned Departments. Agriculture's portion of that account is from prior year revenue.

Background Information:

Tehama County's Agriculture, Air, and Animal Services departments have long benefited from shared network infrastructure, including server, network and backup services. This collaborative approach has facilitated streamlined operations, cost savings, and efficient use of technology resources. However, the current state of the infrastructure poses significant risks to the continuity, security, and efficiency of operations across these departments.

The server hardware, central to the departments' IT operations, is now obsolete, with expired warranties and no options for extension. This obsolescence extends to the operating system used by the Agriculture department, which is no longer supported by Microsoft, posing a severe security vulnerability. Additionally, the internet firewall security services have expired, further exacerbating the risk to departmental data and the integrity of the network.

The network's hardware components, including switches and some wireless access points, are unsupported by manufacturers, leaving them without critical updates or the possibility of repair in the event of failure. This situation compromises network performance and reliability. Furthermore, the Uninterruptible Power Supply (UPS) system, crucial for maintaining operations during power outages, requires battery replacement. Notably, the current internet services equipment is unprotected by UPS, risking significant downtime during power interruptions.

The cumulative risks associated with the outdated and unsupported technological infrastructure necessitate immediate action to upgrade Tehama County's Agriculture, Air, and Animal Services departments' IT equipment and services. The proposed upgrades represent a critical investment in the departments' operational integrity, security, and ability to provide uninterrupted, efficient services to the public. The costs associated with these upgrades are justified by the significant benefits, including enhanced security, improved operational efficiency, and reduced risk of data loss or service interruption.

a) TRANSFER OF FUNDS - AG COMMISSIONER, B-53 - From Fund Balance Available (101-301900) to Contingency (1109-59000), \$22,176; and From Contingency (1109-59000) to Computers (2061-57603), \$22,176 **(Requires 4/5's vote)**

RESULT: APPROVE

MOVER: Candy Carlson

SECONDER: Pati Nolen

27. FIRE - Battalion Chief Brian Wright

FIRE - Battalion Chief Brian Wright

Financial Impact:

Fire requested funding transfer during the mid-year budget from 105-2042-57605, new vehicle purchase, to 105-2042-53170 to allow for repair of existing fleet equipment.

Background Information:

Tehama County Fire Engine 05C34 is out of service and requires a complete motor and assembly component replacement. A comparable new replacement fire engine will cost upwards of \$750,000 so Fire is seeking to repair the out of service engine.

The quote to repair the 05C34 is \$49,778.65; however, we anticipate that additional repair items may be identified during the motor replacement. We are requesting the Do Not Exceed on the purchase order be listed at \$70,000 to allow for completion of any additional repairs. The repairs to this fire apparatus will extend its useful life for the Fire Department.

This is a repair to a capital asset and not subject to the formal sealed bid process; however, the department obtained quotes from three vendors able to perform this service. Staff is requesting the purchase order be issued to Caietti's Truck Repair.

a) Request authorization for the Purchasing Department to sign Purchase Order 21850, in an amount not to exceed \$70,000, authorizing Caietti's Truck Repair to remove and install a complete motor and assembly components for Tehama County

Fire Engine 05C34

RESULT: APPROVE
MOVER: Matt Hansen
SECONDER: Candy Carlson

**29. ADMINISTRATION/PARKS
ADMINISTRATION/PARKS**

Financial Impact:

Benefit to General Fund, as this will increase potential revenues to offset a portion of park costs.

Background Information:

Staff began evaluating county park reservation fees in March 2023. This included fee studies of all costs associated with the maintenance and administration of all County Parks and the revenues generated by park reservation fees. It was determined that all comparable venues in the surrounding areas are charging higher fees for the same types of indoor and outdoor rentals. Expenses for the parks far exceed the revenues generated by reservation fees collected, but we believe the increased fees are justified to continue to offset some of the costs associated with the parks. Staff worked to determine fair and comparable pricing for each space available, while maintaining a competitive fees with other local venue options.

In addition to adjusted fees, staff is also researching options for software to allow the reservation process to become more automated to increase convenience to the public and reduce costs for staff time.

- a) INFORMATIONAL PRESENTATION - Regarding fee study of all Tehama County Parks and proposed rate adjustments for park reservation fees
- b) Request adoption of the proposed rate adjustments for all Tehama County Park Reservation Fees

RESULT: APPROVE
MOVER: Candy Carlson
SECONDER: Pati Nolen

**30. ADMINISTRATION / CORNING VETERANS HALL REMODEL - Administrative Analyst Tom Provine
ADMINISTRATION / CORNING VETERANS HALL REMODEL - Administrative Analyst Tom Provine**

Financial Impact:

No impact from this update, as the project is currently planned within the allotted budget.

Background Information:

Update from staff regarding the design status, timeline, budget, and options for the Corning Veterans Memorial Hall Remodel.

a) Informational update on the Corning Veterans Hall Remodel Project and possible direction to staff regarding project priorities

RESULT: INFORMATIONAL

31. AUDITOR-CONTROLLER - Auditor-Controller Krista Peterson
AUDITOR-CONTROLLER - Auditor-Controller Krista Peterson

Financial Impact:

No Financial Impact

Background Information:

Report on the Financial Status of Operating Funds 101 through 116. The report gives revenue and expenditure totals by fund for quarter ending September 2023. It also shows revenue and expenditures by fund for quarter ending December 2023. The report shows revenue and expenditure comparisons by revenue source and expenditure object level in total for quarter ending December 2022 and quarter ending December 2023. The report reflects final budget for 2023/24 plus any board approved adjustments through December 31, 2023. Lastly, the report includes auditor overview and notes.

a) INFORMATIONAL PRESENTATION - Report and Financial overview of September 2023 and December 2023 for Fiscal Year 2023/24

RESULT: INFORMATIONAL

32. ADMINISTRATION - Chief Administrator Gabriel Hydrick
ADMINISTRATION - Chief Administrator Gabriel Hydrick

Financial Impact:

In the proposed mid-year budget, various departments within the General Fund are seeking an increase in their expenditure appropriations. The total requested increase in expenditure appropriations amounts to \$349,520. Additionally, there is a recommended increase in revenue appropriations of \$469,313. Among the departments seeking additional funds within the Public Safety sector are the District Attorney, Probation, and Sheriff's Office. Collectively, they have requested a net increase of \$139,303 for expenditure appropriations. This request is accompanied by a net increase in revenue appropriations totaling \$706,430. Examining the entire County's budget, the total net increase in expenditure appropriations is estimated to be \$1,849,291. Conversely, the recommended increase in revenue reaches \$3,057,140. It is worth noting that out of this total, \$940,146 is being requested for the General Fund. Overall, there is a considerable need for additional funding across various departments, particularly in Public Safety. The increase in revenue appropriations is expected to offset these requested expenditures, ensuring the smooth functioning of county services.

Background Information:

If the FY 2023-24 mid-year budget does not receive approval from the Board, it would remain unchanged and the necessary adjustments to department accounts would not be made. These adjustments are crucial in ensuring that the budget balances within the existing appropriations and fulfills the obligations for the remainder of the fiscal

year. Without the revisions and adjustments, there could be a lack of funds allocated to different departments, leading to potential financial constraints and an inability to meet necessary obligations. This highlights the importance of obtaining Board approval or alternate direction from the Board to ensure the smooth functioning of departmental accounts and overall fiscal stability for the remainder of the fiscal year.

a) Public Comment

b) Presentation and discussion of the Fiscal Year 2023-24 Mid-Year Budget Report

c) Request authorization for the Auditor to make Mid-Year Budget adjustments as presented (Auditor #B-54)

d) RESOLUTION - Request adoption of a resolution amending the FY 2023-24 Position Allocation List (PAL) (Resolution #2023-88) as part of 2023-24 Mid-Year Budget/PAL changes, effective 3/1/24

- RESULT:** APPROVE
- MOVER:** William Moule
- SECONDER:** Candy Carlson
- RESULT:** APPROVE
- MOVER:** William Moule
- SECONDER:** Candy Carlson

28. PUBLIC WORKS - Director Jim Simon
PUBLIC WORKS - Director Jim Simon

Financial Impact:

Budget approved in 23/24 annual funding. Sufficient budget available in Road - Special Dept. Equipment (3011- 57608) for this transfer.

Background Information:

The purchase of this Kenworth dump truck from Pape Kenworth was approved but expended to the incorrect fixed asset account.

a) TRANSFER OF FUNDS: PUBLIC WORKS, B-50 - From Road Fund Special Dept. Equipment (3011-57608) to Vehicles (3011-57605), \$229,607.68 **(Requires 4/5's vote)**

- RESULT:** APPROVE
- MOVER:** William Moule
- SECONDER:** Pati Nolen

33. SHERIFF'S OFFICE - Sheriff Dave Kain
SHERIFF'S OFFICE - Sheriff Dave Kain

Financial Impact:

The travel expenses (registration, lodging, per-diem, air travel, and mileage) will be paid for by the Major Crimes Budget. These costs are estimated to be \$4,000 and will be projected in the FY 2024-2025 Budget, 712-53290.

Background Information:

The mission of the CHIA is to provide investigative support, training, and networking opportunities to homicide investigators, prosecutors, and death investigation professionals throughout the Western United States. The CHIA is a non-profit organization that was formed in 1968 when homicide detectives from Los Angeles and San Francisco met over dinner to discuss the Zodiac Killer investigation. This simple dinner gathering grew into what is now the largest organization of homicide and death investigation professionals in the United States. This annual conference now attracts upwards of 800 homicide detectives, coroner investigators, crime scene technicians and prosecutors from across the nation. During this three-day event, the participants attend notable case presentations and training seminars. In addition, the conference provides a fertile environment for networking, individual case evaluations and discussions regarding the latest investigative techniques and technologies with some of the top investigators and prosecutors in the country.

a) Request approval for out-of-state travel for two (2) detectives to travel to Las Vegas, Nevada on 8/20/24 through 8/23/24 for the California Homicide Investigators Association (CHIA) Conference

RESULT: APPROVE
MOVER: Candy Carlson
SECONDER: Pati Nolen

- 34. **SHERIFF’S OFFICE - Sheriff Dave Kain**
SHERIFF’S OFFICE - Sheriff Dave Kain

Financial Impact:

Funds were not anticipated in the FY 2023-2024 Budget and would be requesting an additional \$300.00 at mid-year to cover (January-June 2024). All funds will be budgeted accordingly for future dates based on increases in agreement.

Background Information:

The Sheriff’s Office has utilized this storage unit since 1989. The previous owners (DECR) have sold this building and the new owners (Colbert 118 LLC.) are allowing the Sheriff’s Office to keep leasing the unit with a gradual monthly increase every year moving forward.

a) AGREEMENT - Request approval and authorization for the Sheriff to sign the lease Agreement with Colbert 118 LLC. for the lease of a storage unit for a monthly rental payment of \$300 and shall increase January 1st of each year by \$25 over the prior year’s base rent, effective 1/1/24 and shall end upon termination of the agreement

RESULT: APPROVE
MOVER: William Moule
SECONDER: Pati Nolen

- 36. **PERSONNEL - Director Coral Ferrin**
PERSONNEL - Director Coral Ferrin

Financial Impact:

There is no fiscal impact.

Background Information:

From time to time, situations have occurred where power outages and inclement weather events have been so extreme it was not safe or practical to have employees present at work or traveling to work.

The intent of this Personnel Rule is to provide guidance to employees as well as supervisors in the event of a power failure, power outage, disruption, or interruption, either planned or unplanned, power outages and inclement weather events. This personnel rule also includes information on reporting to work, continuation of work plan, compensation, and disaster service worker.

The Chief Administrator or his / her designee will be the designated authority for authorization of a delayed opening or early release depending on the circumstances.

When emergency situations result in a power failure, this rule will be superseded by the County disaster plan as integrated by the Office of Emergency Services (OES).

The draft was created by the Personnel Department, then routed through the Personnel Review Committee, the Department Heads, and the bargaining units, if applicable. The process then continues to presentation and/or approval by the full Board, which is the final step in approving this Personnel Rule.

a) Request adoption of TCPR §4109: Power Outages & Inclement Weather

RESULT: APPROVE

MOVER: Candy Carlson

SECONDER: Pati Nolen

37. **ADMINISTRATION / GOLDEN STATE CONNECT AUTHORITY - Chief Administrator Gabriel Hydrick & Administrative Services Director Dava Kohlman**
ADMINISTRATION / GOLDEN STATE CONNECT AUTHORITY - Chief Administrator Gabriel Hydrick & Administrative Services Director Dava Kohlman

Financial Impact:

The construction-ready, low-level network design is funded by the Local Agency Technical Assistance grant in the amount of \$500,000 which is budgeted in Advertising & Community Service/Broadband (1091-55546). An application has been submitted by the GSCA to the California Public Utilities Commission (CPUC) for Federal Funding Account/Last Mile funds for project implementation.

Background Information:

On 11/8/22, the Board approved the Memorandum of Understanding between Golden State Connect Authority (GSCA) and the County of Tehama for the implementation of the Local Agency Technical Assistance Grant. Under the terms of the MOU, the GSCA has contracted with a professional network design firm for the development of Tehama County's network design. The design has progressed in three phases:

- 1. Conceptual Design
- 2. High Level Design
- 3. Low Level Design

The first two phases have been completed and the third and final phase, Low Level Design, is well underway. GSCA has applied for CPUC Federal Funding Account/Last Mile funds and has identified the areas of Gerber/Proberta/Las Flores and the community of Los Molinos as the first priority projects to proceed if awarded these funds. These funds allow for 40 miles of priority project areas.

Considerations for determination of the approximate 40 miles of project area that is advanced to the Low-Level Design phase include: access to state middle mile, number of addresses passed, and number of CPUC unserved addresses. The final work product upon completion of this grant will be low-level, construction-ready network designs for the designated project area(s).

A key piece of the design is the specific physical location of the hut(s) and cabinet(s) which will house all the electronic systems associated with the local network. For Gerber/Proberta/Las Flores, the Public Works yard located at 9380 San Benito Avenue in Gerber was identified as the best on-site option. Staff have conferred with the Public Works Director who agreed to the site location, but offered an alternative placement that would be less intrusive to Public Works' operations. For Los Molinos, the fire station located at 7930 Sherwood Boulevard in Los Molinos was identified as the best on-site option. Staff have also conferred with the Fire Chief who has agreed to the site location.

Staff is requesting approval to sign and submit the Hut Location Confirmation letter. The letter makes note that there are still pending discussions regarding lease terms for the use of county property and potential franchise fees.

a) INFORMATIONAL PRESENTATION - Update on the Local Agency Technical Assistance (LATA) grant program

b) Request approval and authorization for the Chief Administrator to sign the Low Level Design - Hut Location Confirmation and submit to Golden State Connect Authority (GSCA)

RESULT: APPROVE

MOVER: William Moule

SECONDER: Pati Nolen

- 38. **ADMINISTRATION - Administrative Services Director Dava Kohlman**
ADMINISTRATION - Administrative Services Director Dava Kohlman

Financial Impact:

A budget transfer is requested from the American Rescue Plan Act to Professional Services

Background Information:

On 5/24/22, the Board authorized an amount of \$500,000 of American Rescue Plan Act funds to be set aside for County HVAC replacement projects as well as other projects that address some of the deferred maintenance issues with County-owned facilities. Direction was given to bring transfers to Board for approval as projects are identified.

During the recent strategic planning process, a stated goal under Fiscal Stability is to establish a Capital Improvement Program with the object to maintain and/or enhance county properties and assets to prolong with life and increase their value. To that end, staff is requesting that the first identified project for this allocation of Rescue Act funds be directed to a facilities assessment and strategic capital plan completed by Sightlines, LLC, a subsidiary of Gordian.

This professional assessment would take place over the course of approximately 20 weeks. The five-step process involves the following:

- 1) Establish a Baseline
 - Creation of virtual inventory
 - Detailed assessment based on walk-throughs of all buildings and park assets
 - Introduction and set up on Gordian Cloud, which will be accessible for the one-year term of the agreement. The value of additional years would be assessed on completion of the project
- 2) Integrate Operational Perspectives
 - Interviews with facilities maintenance staff, building users and other knowledgeable individuals
 - Establish life cycle and pricing estimates
- 3) Customize Strategy Tools
 - Building portfolios - organize buildings into a portfolio of assets to reflect existing priorities and future aspirations
 - Project Category - classification of projects to differentiate between a "want" and a "need"
 - Investment Criteria - Each project is assigned to one of five investment criteria: 1) Reliability; issues with imminent failure, 2) Asset Preservation; to preserve the integrity of the asset, 3) Safety/code; items that are not in conformance with current codes, 4) Program improvement; improve functionality of space, and 5) Economic Opportunity; projects that result in reduction of operating costs
- 4) Develop a Multi-Year Capital Plan
 - Define a plan that is credible, affordable and actionable
- 5) Project Selection
 - Based on "science" - Priority and reliability
 - Based on "art" - Programming, funding, political environment

This will process will help provide objective data for the Capital Improvement Plan by developing the costs associated with, 1) replace/maintain/repurpose/decommission assets, 2) make the data available and managed by all involved, 3) develop & tie funding scenarios to needs, 4) eliminate the 'squeaky wheel' syndrome, 4) prepare data-driven reports and charts, and 5) help provide thorough data for insurance purposes.

Upon completion of the strategic capital planning process, the final capital plan will be presented to the Board and will be used as a baseline for a Capital Improvement Plan to be reviewed and updated annually as part of the Recommendation Budget process. This process will be used as a tool for both Staff and the Board of Supervisors to develop their priorities for future decisions funds available.

At the end of the first year of service, the County may choose to continue with an annual subscription to the Gordian Cloud Software Platform or to manage the data in house.

- a) **TRANSFER OF FUNDS - PROFESSIONAL SERVICES, B-55** - From American Rescue Plan Act (101-450751) to Contingency (1109-59000), \$94,344.31; and from Contingency (1109-59000) to Professional Services (1105-53230), \$94,344.31 **(Requires 4/5's vote)**

- b) **AGREEMENT** - Request approval and authorization for the Chair to sign the agreement between County of Tehama and Sightlines, LLC. for the purpose of strategic capital planning in an amount not to exceed \$94,344.31, effective for one year from date of signing

RESULT: APPROVE
MOVER: William Moule
SECONDER: Pati Nolen
RESULT: APPROVE
MOVER: William Moule
SECONDER: Pati Nolen

39. JAIL RE-ENTRY FACILITY PROJECT - Administrative Services Director Dava Kohlman
JAIL RE-ENTRY FACILITY PROJECT - Administrative Services Director Dava Kohlman

Financial Impact:

The Board of State and Community Corrections (BSCC) has awarded Tehama County \$20 million from the SB1022 Adult Local Criminal Justice Facilities Construction Financing Program. Funding in the amount of \$1,098,500 was appropriated in the Accumulated Capital Outlay (ACO) budget #1081-57586 in Fiscal Year 2013/2014 (\$500,000 was appropriated from the County General Fund, \$60,000 from "ACO Contingency" and \$538,500 from the Community Corrections Partnership). An

additional \$350,000 was received from the Community Corrections Partnership and appropriated in FY 18/19. On 5/4/21, the Board approved allocations of \$1.1 million from the CARES Act and \$600,000 from the Tobacco Securitization Capital Project Account. On 10/27/21, the Community Corrections Partnership approved \$1 million to be set aside for the jail re-entry project; the current transfer requests will bring these funds into the project budget appropriations. On 5/24/22, the Board provided consensus to allocate \$3.5 million from the American Rescue Plan Act. The total locally-designated funding dedicated to the jail re-entry project is \$7,648,500. The cash match estimate for the project is approximately \$7.3 million which includes \$6.7 million for construction, including change order contingency, and approximately \$600,000 of costs incurred to date that are not State eligible expenses. State funding will be dispersed to the County on a reimbursement basis, requiring the County to cover costs while waiting for reimbursement.

Background Information:

This project is for the Tehama County Community Correction Re-Entry facility located at 645 Madison Street, adjacent to the existing jail. The construction agreement was awarded to D.H. Slater & Son, Inc. with a Notice to Proceed date of 12/11/23. Board Resolution 102-2013 authorizes the Chief Administrator to execute the Jail Construction Agreement on behalf of the County for submittal to BSCC. This agreement details the roles, responsibilities, and performance expectations of all parties with respect to the construction of the Jail Re-Entry Facility Project. The fully executed agreement is required to set up an account with BSCC and begin the invoicing process.

a) AGREEMENT - Request confirmation of the Board of State and Community Corrections Jail Construction Agreement for Tehama County, Adult Local Criminal Justice Facility, Agreement #5227-TEHAMA1022, in the amount of \$20,000,000 for the term beginning 2/27/24 and ending 12/29/29

RESULT: APPROVE
MOVER: Candy Carlson
SECONDER: Matt Hansen

**40. JAIL RE-ENTRY FACILITY PROJECT - Administrative Analyst Tom Provine
 JAIL RE-ENTRY FACILITY PROJECT - Administrative Analyst Tom Provine**

Financial Impact:

No impact to the project budget, as this change order reduces cost overall.

Background Information:

Construction of the Jail Re-Entry Facility began in December. As work has progressed, minor changes have been necessary in the course of the project.

Change Order 1 includes three items:

- A reduction in height of the fencing in consultation with the contractor, project management team, and Sheriff’s Office
- An addition to kitchen equipment requirements after a questions and review by Sheriff’s Office staff

-Additional disposal of transite pipe discovered during demolition

The net change of these items is a reduction in overall cost. It should be noted that additional potential change orders are underway and are expected to bring more costs. Nothing is outside the range of ordinary change orders or outside the project budget's contingency.

a) CHANGE ORDER - Request confirmation of Change Order No. 1 to the agreement with D.H. Slater & Son, Inc. (Misc. Agree. #2023-298) for the Tehama County Re-Entry Facility, thereby allowing for changes as listed, for a contract decrease in the amount of \$757.92

RESULT: APPROVE
MOVER: Candy Carlson
SECONDER: Pati Nolen

41. PROBATION / JUVENILE JUSTICE CENTER FENCE REPAIR - Administrative Analyst Tom Provine
PROBATION / JUVENILE JUSTICE CENTER FENCE REPAIR - Administrative Analyst Tom Provine

Financial Impact:

There are sufficient funds available in the department's budget to cover this expense.

Background Information:

The fencing around the outside yard of the Tehama County Juvenile Justice Center has experienced damage. Due to requirements for outside activity for the juvenile wards and a need to maintain security of the facility, immediate repair was necessary. Failure to repair the fencing would result in both security risks and the risk of harm the health and safety of the juvenile wards and County staff.

a) Request adoption of findings, as set forth in the attachment that it is necessary to proceed immediately with repair of the fence at the Tehama County Juvenile Justice Center, 1790 Walnut Street, Red Bluff, pursuant to Public Contract Code 20134, to ensure public health and safety, and continued County operations and services at the facility

b) Request authorization for the Purchasing Agent to negotiate with a licensed contractor for immediate fence repair, up to a maximum contract amount of \$9,000; and further authorization to sign all necessary documents

RESULT: APPROVE
MOVER: William Moule
SECONDER: Candy Carlson

RESULT: APPROVE
MOVER: Pati Nolen
SECONDER: Candy Carlson

42. PROBATION / DAY REPORTING CENTER AIR CONDITIONER - Administrative Analyst Tom Provine
PROBATION / DAY REPORTING CENTER AIR CONDITIONER - Administrative

Analyst Tom Provine

Financial Impact:

There are sufficient funds available in the department’s budget to cover this expense.

Background Information:

An air conditioner at the Tehama County Day Reporting Center has experienced failure, and repair is not a practical option. The failure of this unit will result in improper conditioning of the building, threatening the health and safety of the program participants and County staff.

- a) Request adoption of findings, as set forth in the attachment that it is necessary to proceed immediately with replacement of the air conditioning unit at the Tehama County Day Reporting Center, 780 Antelope Blvd, Red Bluff, pursuant to Public Contract Code 20134, to ensure public health and safety, and continued County operations and services at the facility
- b) Request authorization for the Purchasing Agent to negotiate with a licensed contractor for immediate air conditioner replacement, up to a maximum contract amount of \$10,000; and further authorization to sign all necessary documents

RESULT: APPROVE
MOVER: Pati Nolen
SECONDER: Candy Carlson

RESULT: APPROVE
MOVER: Pati Nolen
SECONDER: Candy Carlson

43. APPROVAL OF MINUTES - Clerk & Recorder Jennifer Vise

APPROVAL OF MINUTES - Clerk & Recorder Jennifer Vise

Financial Impact:

None

Background Information:

- a) Waive the reading and approve the minutes of the regular meeting held 1/30/2024

RESULT: APPROVE
MOVER: Pati Nolen
SECONDER: Matt Hansen

FUTURE AGENDA ITEMS

CLOSED SESSION

Members of the public may address the Closed Session matters at the time the closed session is announced.

CLOSED SESSION

REPORTABLE ACTIONS FROM CLOSED SESSION

ADJOURN

4:01 P.M. There being no further business before the Board, the meeting was adjourned.

ATTEST: April 16, 2024

APPROVED _____

Board

Supervisors

Chairman of the

of

JENNIFER A. VISE, Clerk
of the Board of Supervisors
