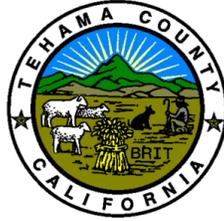


# TEHAMA COUNTY BOARD OF SUPERVISORS

Robert Burroughs, District 1  
Tom Walker, District 2, Chairman  
Steve Zane, District 3  
Matt Hansen, District 4  
Greg Jones, District 5, Vice Chair



Gabriel Hydrick  
Chief Administrator

Margaret Long  
County Counsel

Sean Houghtby  
Clerk of the Board  
(530) 527-3287

Board Chambers  
727 Oak Street, Red Bluff, CA 96080  
(530) 527-4655  
<http://www.tehama.gov>

## AGENDA FOR TUESDAY, FEBRUARY 10, 2026

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The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The Board wishes to ensure that business is conducted in an orderly fashion and the public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. The Board has adopted a Code of Conduct for the public attending these meetings. The Code of Conduct is posted in the Chambers and online at <https://www.tehama.gov/wp-content/uploads/2025/09/PUBLIC-CODE-OF-CONDUCT.pdf>. Any disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting is prohibited.

Members of the public who are unable to attend in person may participate, listen and watch in the following ways:

- 1) To participate in the Board meeting, the public may listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5\* to raise your hand to comment.
- 2) Members of the public who are unable to attend in person may watch and listen via the web at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5\* to raise your hand to comment at the time the item is called.

The audio and live video streaming is being offered as a convenience. The Board meeting will continue even if there is a disruption. If there is a disruption, the public is encouraged to consider an alternate option listed above. If you have trouble connecting or accessing the meeting, contact the Board office for assistance at (530) 527-4655.

Please refer to the last page of the agenda for information on how to participate in the

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meeting, as well as the various options being made available for members of the public to provide comment.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County’s ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County’s programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator two business days prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

**CONSENT AGENDA:**

These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

**REGULAR AGENDA:**

These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

**9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE**

**REMINDER - The February 17th & 24th meetings of the Board of Supervisors are cancelled pursuant to Board policy.**

**PLEASE TURN OFF OR MUTE YOUR CELL PHONE**

**PUBLIC COMMENT**

This is a time set aside for members of the public to directly address the Board of Supervisors on any item of interest to the public that is within the subject matter jurisdiction of this board. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of section 54954.2 of the government code. This board has chosen to exercise its discretion and limit each speaker to three (3) minutes. Public Comment may be limited to the first 30 minutes of the meeting and if there are more speakers than this time limit will allow, the Chair may request that remaining speakers wait until the end of the meeting, at which point public comment may be reopened.

Members of the public will be allowed to address the Board of Supervisors regarding items appearing on the agenda at the time the item is called.

**ANNOUNCEMENT OF AGENDA CORRECTIONS**

**PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION**

**BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE**

Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

**Public Safety Tax Initiative Working Group (Burroughs, Jones)**

**Personnel Procedures & Guidelines Ad Hoc Committee (Burroughs, Walker)**

**City of Red Bluff/Tehama County Ad Hoc Committee (Walker, Burroughs)**

**Rent Control Ordinance Ad Hoc (Jones, VACANT)**

**REPORTS OF MEETINGS ATTENDED INCLUDING AB1234**

**ANNOUNCEMENTS BY COUNTY DEPARTMENTS**

This is an opportunity for a County Department to provide information to the Board and the general public. These announcements are to be as brief and concise as possible and not used to seek direction from the Board.

**CONSENT AGENDA**

- 1. **GENERAL WARRANT REGISTER - 1/18/26 - 1/24/26** [26-0113](#)
- 2. **AUDITOR’S CLAIMS** [26-0114](#)
  - a) Court Operations, 2021-53160, Borges Law Office Inc., \$4,995.00.
- 3. **HEALTH SERVICES AGENCY / MENTAL HEALTH** [26-0133](#)
  - a) AGREEMENT - Approval and authorization for the Executive Director to sign the grant agreement with Partnership HealthPlan of California (PHC) for participation in their Access Grant Program, in the amount of \$132,389, effective upon the date of last signature and shall terminate on 4/30/26
- 4. **HEALTH SERVICES AGENCY / MENTAL HEALTH** [26-0134](#)
  - a) AGREEMENT - Approval and authorization for the Executive Director to sign the grant agreement with Partnership HealthPlan of California (PHC) for participation in their CalAIM Incentive Payment Program (IPP) in the amount of \$250,000, effective upon the date of the last signature and shall terminate on 12/31/26
- 5. **HEALTH SERVICES AGENCY / PUBLIC HEALTH** [26-0138](#)
  - a) AGREEMENT - Request approval and authorization for the Executive Director to

sign the Memorandum of Understanding (MOU) with the California Department of Public Health (CDPH) Sexually Transmitted Disease (STD) Control Branch for participation in the 340B Drug Pricing Program as an STD Entity, effective upon signature by both parties and will remain in effect until the end of the current grant

**6. DISTRICT ATTORNEY [26-0140](#)**

a) AGREEMENT - Request approval and authorization for the District Attorney to sign the agreement with Sun Ridge Systems, Inc. for the RIMS Public Safety Software, support and maintenance services, with the amount not to exceed \$61,971, effective 1/27/26 and shall terminate 1/26/27

**7. CLERK & RECORDER [26-0151](#)**

a) AGREEMENT - Request approval and authorization for the Clerk & Recorder to sign the Merchant Attestation between Paymentech LLC, JPMorgan Chase Bank, NA and County for the purpose of providing payment process services for the Tyler Technologies, Inc, effective upon the date of signing and shall remain in effect until terminated

**8. BOARD OF SUPERVISORS [26-0057](#)**

a) Determine that there is a need to continue the emergency proclamation, proclaiming the existence of the local emergency in Tehama County that caused conditions of peril

**9. COMMITTEES & COMMISSIONS [26-0139](#)**

a) TEHAMA COUNTY PUBLIC HEALTH ADVISORY BOARD - One (1) three-year term appointment for Tia Branton as a voting member representing Tehama County Environmental Health, with said term expiring 6/30/28 (Interested person: Tia Branton)

b) TEHAMA COUNTY PUBLIC HEALTH ADVISORY BOARD - One (1) three-year appointment to re-appoint Romi Uribe as a voting member representing St. Elizabeth’s Community Hospital, and Kellie Gore as alternate, with said term expiring 6/30/26 (Interested Person: Romi Uribe & Kellie Gore)

c) TEHAMA COUNTY PUBLIC HEALTH ADVISORY BOARD - One (1) three-year appointment to re-appoint Suzanne Ciciliot as a voting member representing the Rolling Hills Clinic, and Debbie Weaver as alternate, with said term expiring 6/30/26 (Interested Person: Suzanne Ciciliot & Debbie Weaver)

**REGULAR AGENDA**

**10. ASSESSOR / DISTRICT ATTORNEY / PROBATION / AGRICULTURE [26-0094](#)**

a) Request approval of certificates recognizing the following employees for their years of faithful and dedicated service to the County of Tehama:

1) ASSESSOR - Melissa Grootveld, 10 years

2) DISTRICT ATTORNEY  
a) James Waugh, 20 years

b) Dana Birdsong, 10 years

3) PROBATION - Daniel Gallino, 10 years

4) Agriculture - Thomas Moss, 10 years

- 11. TEHAMA TOGETHER - Treasurer Noel Bookout** [26-0099](#)  
a) PROCLAMATION - Request adoption of a proclamation proclaiming the month of February 2026 as "2-1-1 Awareness Month" in Tehama County
- 12. EMPOWER TEHAMA - Prevention Coordinator Moriah Willis** [26-0132](#)  
a) PROCLAMATION - Request adoption of a proclamation proclaiming the month of February as "Teen Dating Violence Awareness and Prevention Month" in Tehama County
- 13. HEALTH SERVICES AGENCY - Executive Director Jayme Bottke & Public Health Director Minnie Sagar** [26-0136](#)  
a) PROCLAMATION - Request adoption of a proclamation proclaiming the month of February 2026 as "National Senior Independence Month" in Tehama County
- 14. TEHAMA COUNTY ARTS COUNCIL - Treasurer Chrissie Clapp** [26-0090](#)  
a) RESOLUTION - Request adoption of a resolution designating the Tehama County Arts Council as Tehama County's Local Partner with the California Arts Council for the fiscal year 26/27
- 15. AUDITOR-CONTROLLER - Auditor-Controller Krista Peterson** [26-0161](#)  
a) INFORMATIONAL PRESENTATION - Report and Financial Overview of the quarter ending December 2025 for Fiscal Year 2025/26
- 16. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES - Animal Care Center Manager Christine McClintock** [26-0137](#)  
a) RESOLUTION - Request adoption of a resolution authorizing the Animal Care Center Manager, or their designee, to execute Microchip Checkpoint Agreements, with community partners on behalf of the County of Tehama, for the purpose of implementing the Microchip Checkpoint program
- 17. PERSONNEL / CHILD SUPPORT SERVICES - Director Tonya Moore** [26-0119](#)  
a) Request approval of revisions to the classification specification of Child Support Specialist I/II/III within the Joint Council Memorandum of Understanding, effective 2/10/26  
b) Request approval of revisions to the classification specification of Child Support Specialist IV within the Joint Council Memorandum of Understanding, effective 2/10/26
- 18. PERSONNEL / ASSESSOR - Assessor Burley Phillips** [26-0121](#)  
a) OTHER THAN "A" STEP - Request approval to appoint the applicant as Transfer Analyst, Range 25, Step C, effective 2/10/26, or upon successful completion of all

pre-employment requirements

**RECESS to convene as the Tehama County Sanitation District No. 1**

**19. TEHAMA COUNTY SANITATION DISTRICT NO.1 [26-0118](#)**

a) Request approval of the claims paid October 1, 2025, through December 31, 2025, in the amount of \$351,743.30

**ADJOURN to reconvene as the Tehama County Board of Supervisors**

**20. SHERIFF’S OFFICE - Sheriff Dave Kain [26-0100](#)**

a) Request to adopt a finding that retirement of the Sheriff’s Office canine, Rogue, is appropriate due to age and that he is no longer needed for public service

b) AGREEMENT - Request approval and authorization for the Sheriff to sign the retirement agreement with Christopher Benson for the transfer of ownership of Rogue for the sum of \$1.00

**21. PUBLIC WORKS / PURCHASING - Interim Director Tom Provine [25-0158](#)**

a) BID WAIVER

1. Request authorization to use Assignment of Options to purchase transit vehicles as detailed in Assignment to Purchase Agreement Letter received from the CalACT-Basin Transit Purchasing Cooperative to allow the County to utilize the existing collective procurement agreement for the purchase of two (2) Allstar E-450 Type C Gasoline buses, and one (1) Braun Ability Low Floor MiniVan

2. Request to find it is in the best interest of the County to waive the formal bid process for the acquisition of the two (2) transit vehicles, and one (1) minivan

b) TRANSFER OF FUNDS: TCTC, B-40 - From Contingency (3037-59000) \$110,000.00 to Fixed Assets-Vehicles (3037-57605) **(Requires a 4/5’s vote)**

c) Request approval and authorization for the Purchasing Agent to sign Purchase Order No. SD-10347 with maximum compensation not to exceed \$420,000

**22. HEALTH SERVICES GENERATOR PROJECT - Administrative [26-0072](#)  
Services Director Tom Provine**

a) CHANGE ORDER - Request confirmation of Change Order No. 1 to the agreement with Hankins Group, Inc. (Misc. Agree. #2023-188) for the Health Services Generator Project, thereby allowing for changes as listed, for a contract increase in the amount of \$7,644.45

b) NOTICE OF COMPLETION - Request approval for the Chair to sign the Notice of Completion for the Health Services Generator Project, as contracted by Hankins Group, Inc.

**FUTURE AGENDA ITEMS**

Future Agenda Items is an opportunity for a Board member to present a topic to the full Board and County Departments and allow the Board to express majority that staff should be directed to address the issue and bring it back to the full Board as an agenda item. This is not a time for the Board to address the merits or express their opinions on the issue but solely to decide if staff should expend resources in researching and preparing documents for consideration at a public board meeting. More complex issues may result in a future study session.

## **ADJOURN**

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors, and that are not exempt from disclosure under the Public Records Act, will be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off-agenda emergency).

## **DISCLOSURE OF CAMPAIGN CONTRIBUTIONS PURSUANT TO GOVERNMENT CODE SECTION 84308:**

Members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

## **WAYS TO PARTICIPATE, WATCH AND LISTEN DURING THE MEETING:**

- 1) Attend in person in Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080.
- 2) Listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5\* to raise your hand to comment.
- 3) Watch live video and listen at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5\* to raise your hand to comment at the time the item is called.

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**PROVIDE PUBLIC COMMENT BEFORE THE MEETING BY:**

- 1) Writing a letter to the Board of Supervisors at PO Box 250, Red Bluff, CA 96080.
- 2) Emailing: [tcbos@tehama.gov](mailto:tcbos@tehama.gov). Written or emailed public comments received by 4:00 p.m. the day prior to the meeting will be provided to the Board members electronically or in written format and will become part of the public record.

**PROVIDE PUBLIC COMMENT DURING THE MEETING BY:**

- 1) In-Person: Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080: Members of the public can provide comment in-person inside the Board of Supervisors' Chambers.
- 2) Over the Phone: Members of the public can call (530) 212-8376, conference code 933876. Press 5\* to raise your hand to comment. The public will be placed in a call-in queue until they are permitted into the meeting for comment.

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board.

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at <https://tehamacounty.legistar.com/Calendar.aspx>