

TEHAMA COUNTY HEALTH SERVICES AGENCY

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HEALTH SERVICES AGENCY / ADMINISTRATION MICROSOFT ENTERPRISE LICENSE AGREEMENT RENEWAL June 24, 2026

The Health Services Agency (HSA) Operational Software Platform is facilitated through a Microsoft Enterprise License Agreement. HSA has utilized this platform with great efficacy for more than a decade. We request a three-year renewal for services, as the current agreement expires on June 30, 2026. All requested software meets the standards established in the County's IT assessment process, is tried and proven, and meets the HIPAA (Health Insurance Portability and Accountability Act) Security Rule and NIST (National Institute of Standards and Technology) standards.

We request to:

- a) Renew the Enterprise License Agreement for the term of three years.
- b) Request to find it in the best interest of the County to waive the formal bid process for said renewal, and per the configuration as outlined herewith.
- c) Request authorization for the Purchasing Agent to issue a purchase order to CDW-Government for acquisition of annual Microsoft Enterprise Licenses in accordance with the Agreement for years two and three of the Agreement; and
- d) Authorization to sign required accompanying Volume Licensing Program Signature Forms required by Microsoft.

The Microsoft Enterprise License Agreement:

- Meets the requirement of our Electronic Medical Record (EMR) systems, which require us to utilize Microsoft SQL server.
- Meets the requirement of continued integration for our Microsoft Server Configurations
- Facilitates the Windows operating system, Email/Exchange, Office Suite, Teams Communications and Conferencing, SharePoint, Visio, Power Apps and more.
- Upgrades from Office 365 G3 to Microsoft 365 G3, which includes all Office 365 features plus Windows 10 Enterprise and Enterprise Mobility.
- Upgrades Security to G5 which enhances threat protection, automated email phishing investigations, compromised user account detection and recommendations for mitigation, and advanced user identity and access management for all TCHSA systems including the network.
- Integrates a "Keep It Current" model via routine version and release updates as available and as part of the Agreement.
- Offers flexibility and scalability, meeting the demands for increase or decrease of licensing based upon current needs on a real-time basis.
- Allows for stability and predictability in budgeting by incorporating a fixed cost for the three-year term.

The following costs will be budgeted for the 26-27 fiscal year:

Item #	Description	Qty	Unit/Yr	Total/Yr
AAL-45735	M365 G5 GCC Sub Per User	200	\$624.49	\$124,898.00
7MS-00001	Planner & Project P3 GCC Sub Per User	5	\$279.38	\$1,396.90
J8S-00003	Power Apps Per App GCC Sub 1 App or Website	20	\$54.78	\$1,095.60
SFR-00001	Power Automate GCC Sub Per User	24	\$164.34	\$3,944.16
9M-00003	Power BI Premium USL AD GCC Sub Add-on	5	\$93.13	\$465.65
P3U-00001	Visio P2 GCC Sub Per User	9	\$139.69	\$1,257.21
VA1-00001	Teams Rooms Pro GCC Sub Per Device	3	\$438.24	\$1,314.72
	Sub Total For User Device Based Applications			\$134,372.24
7NQ-00292	SQL Server Standard Core ALng SA 2L	25	\$627.73	\$15,693.25
AAA-35418	Azure Monetary Commitment Provision	1	\$0.00	\$36,000.00
	Sub Total for Server Based Applications			\$51,693.25
	Total Annual Cost for Microsoft Enterprise Licenses			\$186,065.49

The County requests to use the Licensing Solution Provider Agreement PSA-0001522 through CDW-Government as indicated by the County of Riverside RFQ# RIVCO-2020-0000048. Utilizing this agreement meets all bidding criteria and allows the County to take advantage of special low pricing without the time and expense involved in the formal bid process.

Financial Impact: The cost of the software licensing is included in our proposed budget for 26-27 fiscal year in the account 53220, Office Supplies, and allocated to each Health Services Agency (HSA) budget units as follows:

BUDGET UNIT	COST ALLOCATION
Clinic Budget Unit 40251	\$31,407.85
Drug & Alcohol Budget Unit 40171	\$27,481.88
Mental Health Budget Unit 40131	\$73,793.57
Public Health Budget Unit 40121	\$53,382.19
Total Amount Allocated in Budget Units	\$186,065.49

These costs are allocated to all programs within each budget unit allowing for reimbursement from 1991 Health Realignment, 1991 Mental Health Realignment, 2011 Behavioral Health Realignment, Federal and State program allocations and grant allocations. No County General Fund dollars are requested.

If HSA does not move forward with the requested Agreement and purchase, functionality of our devices, systems and servers will be non-existent, posing great harm to HSA's ability to perform essential services to our community. Implementing alternative operational software would require a complete re-vamp of our current processes, resulting in a greatly increased cost and extensive down time. The Microsoft Enterprise License Agreement has proven itself as the most reliable, cost effective, and security driven operations software available, and is globally accepted as a leader in this arena.