



Robert Burroughs, District 1
Tom Walker, District 2
VACANT, District 3, Vice Chair
Matt Hansen, District 4, Chairman
Greg Jones, District 5

Gabriel Hydrick
Chief Administrator

Margaret Long
County Counsel

Sean Houghtby
Clerk of the Board
(530) 527-3287

Present: Supervisor Greg Jones, Supervisor Rob Burroughs, Vice Chair Tom Walker, and Chairperson Matt Hansen

9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

A resident led a prayer and commented about the District 3 vacancy.

A resident commented about Item #16 and asked that it be given more discussion.

A resident commented about a pothole on Evergreen Road and bringing business into the County.

A resident commented about the District 3 vacancy and mental health.

A resident commented that she is against silencing the microphone on other speakers, and flooding in her area. She further commented about the District 3 vacancy.

A resident commented about her employment contract not being renewed and the process of making the decision on her contract.

A resident commented about the District 3 vacancy and law enforcement.

A resident commented about the expiration of the Public Guardian contract and potential consolidation of the Public Guardian. She further commented about the current interim Public Guardian.

A resident commented about groundwater and a well mitigation program.

A resident commented about the Red Bluff parade and the District 3 vacancy.

A resident read a Bible passage.

A resident commented about how there was no flag flying at the Courthouse on Veterans Day.

A resident commented about the holiday season and complimented Rolling Hills Casino on their annual turkey drive.

A resident commented about the District 3 vacancy.

ANNOUNCEMENT OF AGENDA CORRECTIONS

Item #35 was pulled and moved to the November 25th Board meeting.

PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION

27. CLOSED SESSION 25-1592

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part One of the Health Services Agency Director Annual Performance Evaluation Process

Reportable Action: Part 1 of the Evaluation was completed

28. CLOSED SESSION 25-1790

a) Liability Claims Pursuant to Government Code 54956.95

Claimant: Pati Nolen

Agency claimed against: Tehama County

Reportable Action: This item was continued to the November 18th Board meeting

29. CLOSED SESSION 25-1860

a) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Government Code Section 54956.9). Name of Case: Poland et al v. Tehama County Board of Supervisors (Discussion and possible action relative to existing litigation.)

Reportable Action: The Board voted 4/0 to retain the law firm Maire and Deedon for this case

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE

Public Works Committee (Standing) (Hansen, Walker) - Meets tomorrow.

Veterans Halls Advisory Committee (Standing) (Burroughs, Jones) - Has not met.

Public Safety Tax Initiative Working Group (Burroughs, Jones) - Met yesterday and discussed polling.

Personnel Procedures & Guidelines Ad Hoc Committee (Burroughs, Walker) - Met Nov. 3rd, discussed the County's nepotism policy.

City of Red Bluff/Tehama County Ad Hoc Committee (Walker, Burroughs) - Discussed Baker Road and tax initiatives.

Rent Control Ordinance Ad Hoc (Jones, VACANT) - Met Nov. 17th.

REPORTS OF MEETINGS ATTENDED INCLUDING AB1234

Supervisor Jones - Farm City Night, Meals on Wheels Trivia Night.

Supervisor Burroughs - Trindel Public Works event, Groundwater Commission, Transportation Commission, presented at Meteer School and Lake CA.

Supervisor Walker - Downtown Red Bluff Business Association, Empower Tehama fundraiser, Trindel Public Works event, Flood Control & Water Conservation District.

Supervisor Hansen - Trindel Public Works event, Empower Tehama fundraiser, Farm City Night, Expect More Tehama summit, Flood Control & Water Conservation District.

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

Social Services Director Bekkie Emery commented about the Meals on Wheels Trivia Night raising over \$15,000 dollars and she thanked the sponsors. Ms. Emery further announced that the Rotten Tomatoes team won the Trivia Night and that this event supports over 20,000 meals served. Ms. Emery further announced that CalFresh benefits have gone out to all beneficiaries.

Air Pollution Control District Director Joe Tona thanked Building Official Patrick Ewald for allowing his department access to the building permit system to expedite processes.

Agriculture Director Tom Moss announced Ag Producer Day at the Fairgrounds in partnership with the Ag Extension and the Farm Bureau.

Administrative Services Director Tom Provine gave an update on the Newville Bridge discussions with Caltrans. Mr. Provine further discussed a grant application submitted by the Resource Conservation District to assist with erosion at the Woodson Bridge boat ramp. He further commented about flooding from the recent storms and possible improvements to infrastructure.

Chief Administrator Gabriel Hydrick announced that Ridgeway Park has a new WiFi hotspot and commented about the how smoothly the November 4th Special Election ran and thanked the staff and poll workers for their time. Mr. Hydrick further announced improvements to the Plot Plan review process and the Baker Road improvement agreement with the City. Mr. Hydrick also announced a new art display at the Administration building.

Clerk & Recorder Sean Houghtby reported on the November 4th Special Election and thanked staff and the poll workers for their assistance.

CONSENT AGENDA

A motion was made by Vice Chair Walker, seconded by Supervisor Jones, to approve the Consent Agenda. The motion carried by the following vote:

RESULT: APPROVED THE CONSENT AGENDA
MOVER: Tom Walker
SECONDER: Greg Jones
AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

1. **GENERAL WARRANT REGISTER - 10/12/25 - 11/01/25** **25-1932**
2. **AUDITOR'S CLAIMS** **25-1966**
 - a) Court Operations, 2026-53221, Benjamin E Magid, \$3,840.00
 - b) Court Operations, 2026-53221, Benjamin E Magid, \$7,663.15
3. **DISTRICT ATTORNEY** **25-1991**
 - a) Request approval and authorization for the District Attorney to apply for the 2025 Victim/Witness Assistance Program Grant through the California Emergency Management Agency for funding in the amount of \$334,113
 - b) AGREEMENT- Request approval and authorization for the District Attorney to enter into the Grant Award Agreement for the 2025 Victim Witness Assistance Program Grant and all related documents with the California Emergency Management Agency in the amount of \$334,113
Enactment No: MISC. AGR 2025-321
4. **ENVIRONMENTAL HEALTH** **25-1851**
 - a) TRANSFER OF FUNDS: ENVIRONMENTAL HEALTH, B-14 - From Operating Transfer In (4011-4712205) to Contingency (1109-59000), \$10,000; and from Contingency (1109-59000) to Computers (4011-57603), \$10,000 **(Requires 4/5's vote)**
5. **ENVIRONMENTAL HEALTH** **25-1951**
 - a) RESOLUTION - Request adoption of a resolution authorizing the Director of Environmental Health to apply for and act on behalf of Tehama County to secure Enforcement Assistance Grant funds (Waste Tire Enforcement) from Department of Resources Recycling and Recovery (CalRecycle) for the 33rd cycle to be used for Surveillance Inspection of Tire Facilities, Outreach and Enforcement programs in the amount of \$23,440, for the period of 7/1/26 to 6/30/27
Enactment No: RES NO. 2025-095
7. **FIRE** **25-1933**
 - a) AGREEMENT (2025-322) / RESOLUTION (2025-100) - Request approval and authorization for the Fire Chief to sign and execute Grant Agreement #7FG25116, and adoption of a Resolution signed by the Chair and a member of the Board, with the Department of Forestry and Fire Protection relative to disbursement of Volunteer Fire Capacity funds for the purchase of PPE with the maximum amount not to exceed \$20,000, effective upon the last signatory date and shall terminate 8/31/26
Enactment No: MISC. AGR 2025-322
Enactment No: RES NO. 2025-100

- 9. TEHAMA COUNTY COMMUNITY ACTION AGENCY 25-1948**
a) AGREEMENT - Request approval and authorization for Tehama County Community Action Agency ex officio Executive Director Bekkie Emery to sign Subaward A25-0006-S008 with Chico State Enterprises, on behalf of the Area 3 Agency on Aging for the provision of the Meals on Wheels program in an amount not to exceed \$413,835, effective 7/1/25 through 6/30/26
Enactment No: MISC. AGR 2025-323
- 10. DEPARTMENT OF AGRICULTURE 25-1938**
a) AGREEMENT - Request approval and authorization for the Agricultural Commissioner to sign Cooperative Agreement Number 25-0054-000-SA with the California Department of Food and Agriculture for the provision of inspection services relating to advertising and labeling of petroleum and automotive products in an amount not to exceed \$1,575, effective 7/1/25 and shall terminate 6/30/26
Enactment No: MISC. AGR 2025-324
- 11. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES 25-1949**
a) AGREEMENT - Request approval and authorization for the Director of Animal Services to sign the Agreement with Valley Vet Clinic RB, Inc., for the purpose of providing dog and cat spay and neuter services for the amounts as listed with a maximum amount not to exceed \$100,000, effective 11/1/25 and shall terminate 10/31/26
Enactment No: MISC. AGR 2025-325
- 12. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES 25-1894**
a) TRANSFER OF FUNDS: ANIMAL SERVICES, B-19 - From Misc. Grants (2078-466081) to Contingency (1109-59000), \$18,947.12; and From Contingency (1109-59000) to Medical Expense (2078-53190), \$3,460.68; to Professional Services (2078-53230), \$11,031.25; to Household Expense (2078-53140), \$50.51; and to Extra Help (2078-51011), \$4,404.68 (**Requires 4/5's vote**)
- 14. ADMINISTRATION 25-1749**
a) Declare the following vehicles to be surplus County property:
1) AG EXTENSION - 2005 Ford F-150, VIN # 1FTRF14W75NA85455, County Inventory #25454, Stock #508
2) FACILITIES MAINTENANCE - 2006 Ford Escape, VIN # 1FMYU92Z56KC50169, County Inventory #25391, Stock #399

b) Request authorization for Administration/Purchasing to dispose of the property in the manner that provides the highest possible return to the County
- 15. ADMINISTRATION 25-1979**
a) AGREEMENT - Request approval and authorization for the Chair to sign Amendment with Mid Pacific Engineering (Agreement #134PA25) for the purpose of providing on-call materials testing and special inspection services, for the new Tehama County Corrections Re-entry Project, thereby adding an additional \$15,000, for a total maximum compensation to not exceed \$65,000
Enactment No: MISC. AGR 2025-326

- 17. PROBATION 25-1461**
a) Request to declare twenty one (21) used Glock 23 Gen 3 and Gen 4 .40 caliber handguns; one (1) used Glock 22 Gen 3 .40 caliber handgun; one (1) used Glock 27 Gen 3 .40 caliber handgun, and associated accessories, as surplus County property, and authorize the Purchasing Agent to dispose of the handguns in the manner most advantageous to the County
- 18. PROBATION 25-1895**
a) TRANSFER OF FUNDS: PROBATION, B-17, from Salary & Wages (2037-51010) \$5,000.00, to Extra Help (2037-561011) \$5,000.00 **(Requires 4/5's vote)**
- 19. PROBATION 25-1896**
a) TRANSFER OF FUNDS: PROBATION; B-16 - from CalAIM (2036-4505724), to Contingency (2002-59000), \$46,150.27; and From Contingency (2002-59000) to Professional/Special Services (2036-53230), \$46,150.27 **(Requires a 4/5's vote)**
- 20. CLERK OF THE BOARD 25-1976**
a) RESOLUTION - Request adoption of the resolution approving the adoption of the Conflict of Interest Code for Sky View County Water District
Enactment No: RES NO. 2025-096
- 21. CLERK & RECORDER / ELECTIONS DEPARTMENT 25-1983**
a) Declare as elected, those candidates filing the various special district board positions pursuant of the Certificate of Nomination
- 22. BOARD OF SUPERVISORS 25-1919**
a) Request ratification for the Chair to sign the letter of support for the John C. Harris County Fair Racing Legacy, an initiative dedicated to bringing back horse racing to Northern California in 2026
- 23. COMMITTEES & COMMISSIONS / SPECIAL DISTRICT 25-1964**
a) RESOURCE CONSERVATION DISTRICT - One (1) appointment to fill the expired term of Tom Stroing, with the new said term set to expire 11/30/2028
(Interested Person: Tom Stroing)

b) RESOURCE CONSERVATION DISTRICT - One (1) appointment to fill the expired term of Michael Vasey, with the new said term set to expire 11/30/2028
(Interested Person: Michael Vasey)

c) RESOURCE CONSERVATION DISTRICT - One (1) appointment to fill the expired term of Tricia Hamelberg, with the new said term set to expire 11/30/2029
(Interested Person: Tricia Hamelberg)

d) RESOURCE CONSERVATION DISTRICT - One (1) appointment to fill the expired term of Tom Amundson, with new term set to expire 11/30/2029
(Interested Person: Frank Dawley)
- 24. COMMITTEES & COMMISSIONS 25-1984**
a) TEHAMA COUNTY INTEGRATED WASTE MANAGEMENT TASK FORCE (AB 939) - One (1) one-year appointment to fill the expired term of Robert Christison, with said new term expiring 3/31/26 (Interested person: Martha Vuist-Bruske)

25. COMMITTEES & COMMISSIONS 25-1975

a) TEHAMA COUNTY CHILDREN AND FAMILIES COMMISSION (FIRST 5 TEHAMA)
- One (1) appointment to replace Rich Duvarney, Superintendent of Schools, with no set term expiration date (Interested Person: Jared Caylor)

26. COMMITTEES & COMMISSIONS 25-1978

a) SOLID WASTE INDEPENDENT HEARING PANEL - One (1) appointment to replace Rob Schmid as the Public At Large Representative, with term expiring 02/28/2030 (Interested Person: Tim Potanovic)

b) SOLID WASTE INDEPENDENT HEARING PANEL - One (1) appointment to replace Carolyn Steffan as the Public At Large Representative, with term expiring 02/28/2030 (Interested Person: David Brower)

c) SOLID WASTE INDEPENDENT HEARING PANEL - One (1) appointment to replace Will Pike as the Technical Expert Representative, with term expiring 02/28/2030 (Interested Person: Allen Fleming)

RECESS to convene as the Tehama County Air Pollution Control District

A motion was made by Supervisor Jones, seconded by Vice Chair Walker, to approve the Consent Agenda. The motion carried by the following vote:

RESULT: APPROVED THE CONSENT AGENDA

MOVER: Greg Jones

SECONDER: Tom Walker

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

27. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT 25-1888

a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign the Woodsmoke Reduction Program Retailer Agreement with Top Hat Energy, Inc which allows them to participate in the Woodsmoke Reduction Program as a participating Retailer in amounts not to exceed the predesignated amount for each voucher issued, effective upon execution by both parties and to terminate on 6/30/26
Enactment No: MISC. AGR 2025-327

28. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT 25-1889

a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign the Carl Moyer Off Road Equipment Replacement Program Agreement with N+S Tractor, effective upon execution by both parties and terminates on 12/31/27
Enactment No: MISC. AGR 2025-328

29. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT 25-1890

a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign the AB923 Grant Agreement with Tehama County Department of Education to replace one school bus with a new lower emission school bus in the amount of \$147,940, to begin upon execution by both parties and to terminate ten (10) years from the date of installation
Enactment No: MISC. AGR 2025-329

30. **TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT** **25-1891**
a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign the AB923 Grant Agreement with Tehama County Department of Education to replace one school bus with a new lower emission school bus in the amount of \$129,017, to begin upon execution by both parties and to terminate ten (10) years from the date of installation

Enactment No: MISC. AGR 2025-330

31. **TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT** **25-1893**
a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign the Rule 2:11D Indirect Source Project Agreement with the Resource Conservation District of Tehama County to assist in the mitigation project for the use of a Carbonizer to reduce Particulate Matter and Oxides of Nitrogen and emissions from an 80-acre orchard removal project in the amount of \$47,000 and shall begin upon execution by both parties and terminate upon the completion of the project

Enactment No: MISC. AGR 2025-331

REGULAR AGENDA

32. **TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT - Air** **25-1898**
Pollution Control Officer Joseph Tona

a) TRANSFER OF FUNDS: AIR POLLUTION, B-4 - From AB 923 (609-301900), \$304,657 to AB 923 (60910-55520), \$304,657 **(Requires a 4/5s vote)**

RESULT: APPROVE

MOVER: Tom Walker

SECONDER: Greg Jones

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

33. **TEHAMA COUNTY AIR POLLUTION CONTROL / PERSONNEL - Air** **25-1863**
Pollution Control Officer Joe Tona

a) Request approval of revisions to the classification specifications of Air Pollution Control Specialist I/II and Air Pollution Control Specialist III, effective 11/18/25

RESULT: APPROVE

MOVER: Rob Burroughs

SECONDER: Tom Walker

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

34. **TEHAMA COUNTY AIR POLLUTION CONTROL / PERSONNEL - Air** **25-1865**
Pollution Control Officer Joe Tona

a) Request approval of a new classification specification of Air Pollution Administration Specialist within the Joint Council bargaining unit, effective 11/18/25

RESULT: APPROVE

MOVER: Tom Walker

SECONDER: Rob Burroughs

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

b) RESOLUTION - Request adoption of a resolution amending the FY 25/26 Position Allocation List (PAL), (Reso #2025-074) by deleting one (1.00 FTE) Administrative Assistant allocation and adding one (1.00 FTE) Air Pollution Administration Specialist allocation at Joint Council Salary Range 28, effective 11/18/25

RESULT: APPROVE

MOVER: Tom Walker

SECONDER: Greg Jones

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

Enactment No: RES NO 2025-097

c) Request approval to reclassify one Administrative Assistant incumbent as an Air Pollution Administration Specialist, effective 11/18/25

RESULT: APPROVE

MOVER: Tom Walker

SECONDER: Greg Jones

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

ADJOURN to reconvene as the Tehama County Board of Supervisors

~~35. AMERICAN LEGION - Service Officer Norman L. Goodin 25-1981~~

~~a) PROCLAMATION - Request adoption of the proclamation proclaiming November 11th as Veterans Day~~

57. BOARD OF SUPERVISORS 25-1977

a) Discussion and possible direction to staff regarding holiday decorations on County buildings/properties

Facilities Manager Levi Conner gave a presentation on holiday decorations at the Old Courthouse.

In response to Supervisor Walker, Mr. Conner explained the process for reserving the Courthouse front lawn and the work his team performs before each event.

In response to Supervisor Hansen, Mr. Conner explained that there is no infrastructure for lighting the Courthouse exterior at this time.

Supervisor Burroughs commented that he would like to see lights and infrastructure installed.

Jessica Clark commented that she has lights donated by Home Depot and that Guy Rents would donate a lift to assist with installation.

John Ward commented that any decoration contest should be limited to County residents.

Martha Kleykamp commented that she hasn't heard any plans to use alternative energy, such as solar.

In response to Supervisor Burroughs, Mr. Conner explained that facilities has storage space for decorations to be reused every year.

Discussion took place regarding colors and types of lights that could be used.

Mr. Conner explained that the decorations will need to be built up over several years as infrastructure is added, and that this year's display will be smaller.

Direction was given to decorate the Old Courthouse.

Jessica Clark expressed her appreciation to the Board and asked for a letter to present while soliciting donations.

Chairman Hansen asked that any donations be coordinated with Mr. Conner.

55. PERSONNEL - Personnel Director Coral Ferrin 25-1882

a) AGREEMENT - Request Board of Supervisors approval for the Personnel Director to sign the Side Letter of Agreement to the Memorandum of Understanding between Tehama County and the Tehama County Deputy Sheriff's Association, adding subsection (h) Officer-in-Charge Pay, under Article 11.6 Special Pays, effective 11/18/25

In response to Supervisor Walker, Personnel Director Coral Ferrin explained that this pay applies when an officer temporarily assumes a sergeant's duties.

RESULT: APPROVE

MOVER: Greg Jones

SECONDER: Rob Burroughs

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen
Enactment No: MISC. AGR 2025-332

56. PERSONNEL - Personnel Director Coral Ferrin 25-1965

a) RESOLUTION - Requesting Board of Supervisors approval of a resolution to permanently amend the pre-tax contribution amount for employees participating in the Dependent Care Flexible Spending Account (FSA). For married couples filing jointly the amount will increase from \$5,000 annually to \$7,500 annually and for married couples filing separately and those individuals filing as single the amount will increase from \$2,500 annually to \$3,750 annually, effective 1/1/26

RESULT: APPROVE

MOVER: Tom Walker

SECONDER: Greg Jones

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen
Enactment No: RES NO. 2025-098

6. PUBLIC WORKS 25-1899

a) AGREEMENT - Request approval and authorization for the Interim Public Works Director to sign Amendment No. 1 for Utility Agreement No. UA 21.003 PG, with Pacific Gas & Electric (PG&E) Company (Misc. Agreement 2021-274) for the Evergreen Road Bridge Replacement Project, increasing the compensation amount by \$35,749.97,

totaling \$70,078.09, for relocation of utilities within the project area
Chairman Hansen commented that he thinks the contract increase by PG&E is excessive but doesn't see any way around paying this.

In response to Supervisor Walker, Administrative Services Director Tom Provine explained that the project is still within the contingency and that this is something we have to do.

RESULT: APPROVE
MOVER: Rob Burroughs
SECONDER: Tom Walker
AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen
Enactment No: MISC. AGR 2025-333

8. TEHAMA COUNTY COMMUNITY ACTION AGENCY 25-1918

a) AGREEMENT - Request approval and authorization for the Tehama County Community Action Agency ex officio Executive Director to sign Agreement 25F-6049 Amendment No. 1 with the Department of Community Services and Development increasing the total amount available in the budget by \$27,824, thereby increasing the not to exceed amount to \$330,753 for the term of 1/1/25 through 4/30/26

In response to Supervisor Burroughs, Social Services Director Bekkie Emery explained that the increase in this contract is going into case management, housing deposits and meals on wheels. Mrs. Emery explained that the fringe benefits line item is all the insurance and other things for staff.

RESULT: APPROVE
MOVER: Tom Walker
SECONDER: Rob Burroughs
AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen
Enactment No: MISC. AGR 2025-334

13. ADMINISTRATION 25-1616

a) TRANSFER OF FUNDS: FACILITIES MAINTENANCE; B-20 - From Misc. Revenue (1074-471120), \$4,620.24, to Contingency (1109-59000), \$4,620.24; and from Contingency (1109-59000) to Special Projects (1074-532321), \$4,620.24 **(Requires a 4/5's vote)**

RESULT: APPROVE
MOVER: Tom Walker
SECONDER: Greg Jones
AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

b) TRANSFER OF FUNDS: RED BLUFF COMMUNITY CENTER; B-21 - From Contingency (1109-59000), \$43,670.21 to City of Red Bluff Operating Deficit (7034-555272), \$43,670.21 **(Requires a 4/5's vote)**

In response to Supervisor Burroughs, Administrative Services Director Tom Provine explained that the agreement between the City and the County requires that the 2 parties split the costs of running the Community Center and maintaining the building and this transfer is to cover the County's portion.

Fiscal Manager Orepa Mamea gave details on the increases to this budget and contract over the last few years due to City personnel costs and utilities.

RESULT: APPROVE

MOVER: Rob Burroughs

SECONDER: Tom Walker

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

16. ADMINISTRATION

25-1986

a) AGREEMENT - Request approval and authorization for the Chair to sign the agreement with Adams Ashby Group, Inc. for the purposes of General Administration, Labor Compliance, and Environmental Review for the Corning Veterans Hall Remodel Project, Community Project Funding (CPF, B-23-CP-CA-0149), maximum compensation is not to exceed \$123,000

In response to Supervisor Jones, Administrative Services Director Tom Provine explained that this contract is for the life of the project.

RESULT: APPROVE

MOVER: Greg Jones

SECONDER: Tom Walker

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen
Enactment No: MISC. AGR 2025-335

51. ADMINISTRATION - Administrative Services Director Tom Provine

25-1905

a) Request approval of the plans and specifications for the Corning Veterans Hall Remodel Project

RESULT: APPROVE

MOVER: Greg Jones

SECONDER: Rob Burroughs

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

b) Request authorization for Administration to advertise for bids on the project, with the bid opening to be held at 3:00 p.m. on 12/18/25 in the Administrative Office, 727 Oak Street, Room #202, Red Bluff, California

Administrative Services Director Tom Provine gave some history of the project and funding.

RESULT: APPROVE

MOVER: Greg Jones

SECONDER: Rob Burroughs

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

36. BOARD OF SUPERVISORS 25-1936

a) PROCLAMATION - Request adoption of a proclamation proclaiming November 17 - 21, 2025 as California Clerk of the Board of Supervisors week in Tehama County

Supervisor Burroughs commented that he believes Veterans should receive more than one day of recognition.

RESULT: APPROVE

MOVER: Tom Walker

SECONDER: Greg Jones

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

37. CLERK OF THE BOARD - Clerk of the Board Sean Houghtby 25-1941

a) Declare a vacancy for the position of District 3 Supervisor

b) Board discussion and direction to staff regarding the candidate selection process to fill vacancy created by the resignation of Supervisor Pati Nolen, effective 10/28/2025

In response to Supervisor Walker, Clerk of the Board Sean Houghtby outlined past practices for filling Board vacancies and the Charter amendments that shifted appointment authority from the Governor to the Board. He also clarified the deadlines for appointing a temporary replacement and for candidates to file for the elected seat.

Clerk of the Board Sean Houghtby responded to comments from Supervisor Jones and Hansen regarding the job posting, the process to conduct interviews in a public meeting, and lessons learned from past processes to fill Board vacancies.

Jenny Alexander commented that she believes the process is biased and is not interested in running for the office at this time. She further commented on the validity to fill the seat given the standing of Mrs. Nolen's claim against the County.

Liz Merry commented about her support to allow the public to provide comments during the interviews. She further commented about the conduct of past moderators and provided suggestions to improve the process.

Louise Wilkinson commented that the interviews should be held in Lake CA and provided support for the moderator to not be a resident of District 3. She further commented on qualifications of the appointee and her hopes for transparency in the process.

Clerk of the Board Sean Houghtby clarified that the public will have a chance to provide public comment at the end of the interviews and encouraged the public to submit their questions via tcbos@tehama.gov.

RESULT: APPROVE

MOVER: Greg Jones

SECONDER: Tom Walker

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

- 38. BOARD OF SUPERVISORS 25-1920**
a) Request appointment of a Vice-Chair to fill the vacancy for the remainder of 2025
Supervisor Jones motioned to appoint Supervisor Burroughs as Vice Chair; failed for lack of a second.
Motion to appoint Supervisor Walker as Vice Chair for the remainder of 2025.
RESULT: APPROVE
MOVER: Matt Hansen
SECONDER: Greg Jones
AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen
- 39. COMMITTEES / COMMISSIONS - Board of Supervisors 25-1940**
a) COMMITTEES / COMMISSIONS - TEHAMA COUNTY CHILDREN & FAMILIES COMMISSION - Request to appoint one (1) representative of the Board of Supervisors to serve on this commission for no set term (Incumbent: Vacant)
Motion to appoint Supervisor Burroughs to the Tehama County Children & Families Commission.
RESULT: APPROVE
MOVER: Matt Hansen
SECONDER: Tom Walker
AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen
- 40. COMMITTEES / COMMISSIONS - Board of Supervisors 25-1939**
a) Request to appoint one (1) representative of the Board of Supervisors and one (1) alternate to serve on the California State Association of Counties (CSAC) Board of Directors for the 2025-2026 term, effective 12/1/2025 (Incumbents: Vacant, Alternate: Tom Walker)
Motion to appoint Supervisor Walker as primary, Supervisor Hansen as alternate.
RESULT: APPROVE
MOVER: Tom Walker
SECONDER: Greg Jones
AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen
- 41. AUDITOR-CONTROLLER - Auditor-Controller Krista Peterson 25-1917**
a) INFORMATIONAL PRESENTATION - Report and Financial Overview for June 30, 2025 and September 30, 2025
- 49. PUBLIC WORKS - Interim Director Tom Provine 25-1929**
a) ROAD AGREEMENT - Request approval and authorization for the Chairman and Interim Public Works Director to sign the agreement with the City of Red Bluff for the purpose of performing minor road repair and preservation/maintenance within the City boundaries, with revenue to the County not to exceed \$200,000

Supervisor Jones departed the meeting 11:58 A.M.

Supervisor Jones returned to the meeting at 12:00 P.M.

Supervisor Walker thanked everyone for their work on this item.

RESULT: APPROVE

MOVER: Rob Burroughs

SECONDER: Tom Walker

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and
Chairperson Hansen
Enactment No: ROAD AGR 2025-010

12:01 P.M. RECESS

1:32 P.M. RECONVENE

1:30 P.M.

58. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT 25-1953

- Code Enforcement Officers Clint Weston and Ron Robbins

a) Request that the Board of Supervisors adopt the recommended decision of the Planning Commission declaring the existence of a public nuisance on the property, ordering the abatement thereof; and directing an itemized accounting of the costs incurred in abating the public nuisance, without further notice of hearing

Owner: Haakon Kristiansen

Site Address: Campbellville, CA

APN: 081-110-023 (District 5)

Case No. CE-25-116

RESULT: APPROVE

MOVER: Greg Jones

SECONDER: Tom Walker

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and
Chairperson Hansen

59. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT 25-1957

- Code Enforcement Officers Clint Weston and Ron Robbins

a) Request that the Board of Supervisors adopt the recommended decision of the Planning Commission declaring the existence of a public nuisance on the property, ordering the abatement thereof; and directing an itemized accounting of the costs incurred in abating the public nuisance, without further notice of hearing

Owner: Raymond Kimber and Leona M Kimber

Site Address: 208 Samson Ave., Gerber

APN: 064-183-001 (District 5)

Case No. CE-25-106

RESULT: APPROVE

MOVER: Greg Jones

SECONDER: Rob Burroughs

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

RECESS to convene as the Tehama County In-Home Supportive Services Public Authority

42. IHSS PUBLIC AUTHORITY / PERSONNEL - Social Services Director 25-1912

Bekkie Emery

a) IHSSPA RESOLUTION - Request adoption of a resolution amending the Terms & Conditions of Employment for In-Home Support Services Public Authority Unrepresented Employees IHSSPA Resolution Number 2022-96

RESULT: APPROVE

MOVER: Tom Walker

SECONDER: Greg Jones

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen
Enactment No: IHSS RES NO. 2025-001

ADJOURN to reconvene as the Tehama County Board of Supervisors

43. SOCIAL SERVICES - Director Bekkie F. Emery 25-1946

a) AGREEMENT - Request approval and authorization for the Social Services Director to sign the Agreement with Chabot-Las Positas Community College District for the purpose of planning and providing training that supports the Title IV-E Foster Care program, with maximum compensation not to exceed \$400,000, effective 10/1/25 and shall terminate 9/30/26

RESULT: APPROVE

MOVER: Rob Burroughs

SECONDER: Tom Walker

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen
Enactment No: MISC. AGR 2025-336

44. ANIMAL SERVICES / PURCHASING - Animal Care Manager 25-1934

Christine McClintock

a) TRANSFER OF FUNDS: ANIMAL SERVICES, B-18 - From Fund Balance Available (101-301900) to Contingency (1109-59000), \$55,738.82; and from Contingency (1109-59000) to Vehicles (2078-57605), \$55,738.82 **(Requires a 4/5's vote)**

RESULT: APPROVE

MOVER: Greg Jones

SECONDER: Tom Walker

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

b) BID WAIVER -

1) Request to adopt the finding that Mavron, Inc. is the vehicle manufacturer's

approved supplier to complete the conversion of the Division's transit van with animal transport cages and HVAC system modifications and deliver to the County within the timeframe required, and place this vehicle in service as a much-needed addition to the Animal Services fleet

2) Request to find it in the best interest of the County to waive the formal bid process for the conversion and upfit of one 2026 Dodge 2500 Cargo Van High Roof

RESULT: APPROVE
MOVER: Tom Walker
SECONDER: Greg Jones
AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

c) Request authorization for the Purchasing Department to issue a purchase order to Mavron, Inc for one Animal Transport Van Conversion in the amount of \$55,738.82 Walker- amount of the van when purchased?

RESULT: APPROVE
MOVER: Tom Walker
SECONDER: Greg Jones
AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

45. DEPARTMENT OF AGRICULTURE - Agricultural Commissioner 25-1942

Thomas A. Moss, Assistant Agricultural Commissioner Adam Davy

a) RESOLUTION - Request adoption of a resolution authorizing the Agricultural Commissioner and his designees to execute and sign the Cooperative Agreement No. 02A22442 with the California Department of Transportation for the purpose of performing noxious weed control along state highway rights-of-way in Tehama County

RESULT: APPROVE
MOVER: Greg Jones
SECONDER: Tom Walker
AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen
Enactment No: RESO NO 2025-099

b) AGREEMENT - Request approval and authorization for the Agricultural Commissioner to execute and sign the Cooperative Agreement No. 02A22442 with the California Department of Transportation for the purpose of performing roadside noxious weed control along state highway rights-of-way in Tehama County, in an amount not to exceed \$59,975.25, effective upon signatory approval by Caltrans and expiring on 9/30/28

RESULT: APPROVE
MOVER: Greg Jones
SECONDER: Tom Walker
AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and

c) Request adoption of the finding that this Tehama County Noxious Weed Eradication Program is not subject to review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines sections 15307 and 15308; and authorization for the Agricultural Commissioner to file the Notice of Exemption

In response to Supervisor Jones, Agricultural Commissioner Thomas A. Moss responded that they do not spray invasive plants in volatile areas such as waterways; they work with Caltrans to mechanically remove plants from those areas.

Assistant Agricultural Commissioner Adam Davy explained the difference between A-rated weeds, B-rated weeds, and C-rated weeds and their rate of spread.

RESULT: APPROVE

MOVER: Tom Walker

SECONDER: Greg Jones

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

RECESS to convene as the Tehama County Sanitation District No. 1

46. TEHAMA COUNTY SANITATION DISTRICT NO.1 25-1916

a) Request approval of the claims paid July 1, 2025, through September 30, 2025, in the amount of \$64,276.47

RESULT: APPROVE

MOVER: Rob Burroughs

SECONDER: Tom Walker

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

ADJOURN to reconvene as the Tehama County Board of Supervisors

47. PERSONNEL / DISTRICT ATTORNEY'S OFFICE - District Attorney 25-1945

Matthew D. Rogers

a) OTHER THAN STEP "A" - Request approval to appoint the candidate as District Attorney Investigator II Extra Help at Range 45, Step E, effective 11/19/2025 or upon successful completion of all pre-employment requirements.

In response to Supervisor Walker, District Attorney Matt Hansen announced the applicant has over 30 years of experience.

RESULT: APPROVE

MOVER: Tom Walker

SECONDER: Rob Burroughs

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

48. PUBLIC WORKS - Interim Director Tom Provine

25-1911

a) Adopt a finding that use of a non-competitive negotiated Memorandum of Understanding between the County of Tehama and the Resource Conservation District of Tehama County for the performance of mitigation and monitoring responsibilities relating the Evergreen Road at South Fork Cottonwood Creek Project is in the public's interest to ensure the reliable and long-term performance of mitigation and monitoring activities by a qualified public agency

RESULT: APPROVE

MOVER: Rob Burroughs

SECONDER: Greg Jones

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

b) Adopt a finding that competitive bidding for the work described in the Memorandum of Understanding between the County of Tehama and the Resource Conservation District of Tehama County for the performance of mitigation and monitoring responsibilities relating to the Evergreen Road at South Fork Cottonwood Creek Project would be unavailing and impractical and would not be an advantage to the public

RESULT: APPROVE

MOVER: Rob Burroughs

SECONDER: Tom Walker

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

c) AGREEMENT - Authorize the Director of Public Works to execute the Memorandum of Understanding between the County of Tehama and the Resource Conservation District of Tehama County for the performance of mitigation and monitoring responsibilities relating to the Evergreen Road at South Fork Cottonwood Creek Project in an amount not to exceed \$779,000

RESULT: APPROVE

MOVER: Greg Jones

SECONDER: Rob Burroughs

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

Enactment No: MISC. AGR 2025-338

d) Request blanket authorization for the Director of Public Works to execute changes to the Memorandum of Understanding between the County of Tehama and the Resource Conservation District of Tehama County for the performance of mitigation and monitoring responsibilities relating to the Evergreen Road at South Fork Cottonwood Creek Project in an amount not to exceed 5% of contract amount

RESULT: APPROVE

MOVER: Tom Walker

SECONDER: Rob Burroughs

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

50. PURCHASING / PUBLIC WORKS - Public Works Interim Director

25-1872

Tom Provine

a) Bid Waiver-

- 1) Request that Risk Management and Purchasing follow Trindel Insurance's bidding guidelines for a replacement vehicle following an accident with total loss
- 2) Request to find it in the best interest of the County to waive the formal bid process for the acquisition of one (1) new 2025 Ford F-250 pickup truck

RESULT: APPROVE

MOVER: Greg Jones

SECONDER: Tom Walker

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

b) Budget Appropriation Increase: Request approval for the increase to revenue account 102-3011-471126 Insurance Settlements in the amount of \$53,713.50 and increase to the expenditure budget account 0102-3011-57605 Vehicles in the amount of \$54,713.50

RESULT: APPROVE

MOVER: Tom Walker

SECONDER: Greg Jones

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

c) Request authorization for the Purchasing Agent to sign the purchase order for the acquisition of one (1) new 2025 model Ford F-250 3/4-ton 4x2 Super Cab Gasoline Long Bed Pickup Truck from Corning Ford in the amount of \$52,502.88

RESULT: APPROVE

MOVER: Tom Walker

SECONDER: Greg Jones

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

52. ADMINISTRATION - Administrative Services Director Tom Provine

25-1914

a) AGREEMENT - Request approval and authorization for the Chair to sign Amendment No. 3 to the agreement with Lionakis (Misc. Agree #2015-294, as amended by 2017-124, as amended by 2022-265) for the purpose of providing additional architectural/engineering and consulting services for the new Tehama County Corrections Re-entry Project, thereby adding an additional \$152,315, for a total maximum compensation amount to not exceed \$2,041,621

RESULT: APPROVE

MOVER: Rob Burroughs

SECONDER: Tom Walker

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

Enactment No: MISC. AGR 2025-339

53. ADMINISTRATION - Chief Administrator Gabriel Hydrick 25-1815

a) Request approval and authorization for the Chief Administrator to accept the proposal submitted by Matrix Consulting Group to conduct a comprehensive countywide fee study and to initiate the work as outlined in the proposal

In response to Supervisor Jones, Chief Administrator Gabriel Hydrick explained the bid variance and noted that the lowest bidder was disqualified due to lack of public-sector experience, though the proposal's scope remained unchanged.

In response to Supervisor Hansen, Chief Administrator Gabriel Hydrick clarified the amount of the proposal.

In response to Supervisor Walker, Chief Administrator Gabriel Hydrick commented on the scope of the Fee Study and comparisons with other counties. Supervisor Walker added that incorporating routine adjustments could reduce the need for frequent updates to the Fee Schedule.

Treasurer/Tax Collector Parker Hunt provided his support for the proposal and explained the necessity to recover costs incurred by the County.

Responding to Supervisor Burroughs, Chief Administrator Gabriel Hydrick clarified where the funding for the Fee Study will come from.

Auditor/Controller Krista Peterson provided her support for the proposal.

RESULT: APPROVE

MOVER: Greg Jones

SECONDER: Tom Walker

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

54. ENVIRONMENTAL HEALTH / PERSONNEL / ADMINISTRATION - 25-1928
Chief Administrator Gabriel Hydrick

a) AGREEMENT - Request approval and authorization for the Chair to sign an Employment Agreement with Tiara Branton for the position of Director of Environmental Health, effective 11/22/25 through 11/21/28

RESULT: APPROVE

MOVER: Greg Jones

SECONDER: Tom Walker

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen
Enactment No: MISC. AGR 2025-340

FUTURE AGENDA ITEMS

Supervisor Burroughs requested that staff pursue running electricity to the flagpole at the historic courthouse (consensus)

CLOSED SESSION

2:27 P.M. RECESS

4:28 P.M. RECONVENED

60. CLOSED SESSION 25-1593

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part Two of the Health Services Agency Director Annual Performance Evaluation Process

61. CLOSED SESSION 25-1925

a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency Negotiators: Gabriel Hydrick

Employee: Social Services Director

62. CLOSED SESSION 25-1926

a) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Government Code Section 54956.9). Name of Case: Freemyers et al v. Tehama County et al (Discussion and possible action relative to existing litigation.)

REPORTABLE ACTIONS FROM CLOSED SESSION

60. CLOSED SESSION 25-1593

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part Two of the Health Services Agency Director Annual Performance Evaluation Process

Reportable Action: Part two of the evaluation process was completed.

61. CLOSED SESSION 25-1925

a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency Negotiators: Gabriel Hydrick

Employee: Social Services Director

Reportable Action: Direction was given to staff

62. CLOSED SESSION

25-1926

a) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Government Code Section 54956.9). Name of Case: Freemyers et al v. Tehama County et al (Discussion and possible action relative to existing litigation.)

Reportable Action: Board voted 4-0 authorized the retention of Tracey Werner with the law firm Maire Deedon to represent and defend the County of Tehama in litigation. The case name is Freemyers et al v. Tehama County Board of Supervisors in the Tehama County Superior Court 21CI000248

ADJOURN

4:30 P.M. There being no further business before the Board, the meeting was adjourned.

ATTEST:

APPROVED

Chairman of the Board
of Supervisors

SEAN HOUGHTBY, Clerk
of the Board of Supervisors

by_____