

MJCD Minutes - April 7, 2025, 6pm

Call to Order: 6:11pm

Attendance: John Algers, Kay Zimmerman, Jackie Simmons,

Other: Catherine Mancino, Lee Marshall

Minutes from February mtg.: Motion to approve made by Kay seconded by Jackie. All in favor, Motion to approve minutes carried.

****Kay would like Matt to write in the details of what his “extra’ hours are spent doing on timesheet. If caretakers are doing a special project per John’s request, note that on the timesheet.**

Special Item: Lee Marshall - Transfer of plots

Succession of plots would work as any other inheritance: 1.Has the owner designated someone to use the plot if the owner does not use it? 2.Look for a will for inheritors 3. Probate

****Form for purchasing a plot needs to be updated to include an inheritor (successor/owner designation) Develop steps to allow transfer of plots whereas one or more must be met.**

***Look at language on pg. 42-43 of Lee Marshall’s doc.**

Considerations: Do we have space in the cemetery? (yes) Is it financially lucrative to do so? Are the fees up to date and accurate? Should MJCD update schedule C ? (Yes)

***Board members’ terms expiring:* John, George and Donna (Tehama county members) have all stated that they would like to remain on the MJCD board and be reappointed for another four term. Motion to reappoint John Algers, George Swetzer, and Donna Boots for another four year term made by Jackie Simmons, seconded by Kay Zimmerman. All in favor, motion carried.**

All board members are now authorized signers for warrants.

Vendor Accounts are set up for ALSCO, Harbor Freight, Shingletown Store as well as Home Depot charge cards for both Matt and Paul. Still in progress is an account at Auto Zone. Also, Catherine is researching how to obtain a credit card without using anyone’s personal account, either through the county office, or another avenue. Meanwhile, we have no computer protection as Adobe Acrobat and McAfee do not accept payment by

check, which is how the county pays out. *Catherine will investigate setting an acct. up with **North Main Equipment** as well upon John's suggestion.

Apple Festival donation of \$1,500 for new picnic bench. With addition of a 'Donated by' plaque MJCD needs to pay \$167.74

Jackie moved to add \$167.74 for the plaque on the new bench for Veterans' Memorial area. John seconded. All in favor. Motion carried.

Conflict of Interest forms (FORM 700) are still being collected and will be sent to both Shasta and Tehama Co. respectively of the board members' residence ASAP. This has been a long drawn-out process and the MJCD board may want to consider coming up with their own Conflict of Interest Code that fits their needs better than adopting the county code which is not as applicable to MJCD board members. Lee Marshall confirmed this as an option.

Website switch to 'No Good Websites': Liam Bryant has presented a document outlining what he can do to build and maintain a new, fresh website for MJCD. His costs are included in the document. This would be less expensive than the current website group as their fee is set to double (\$90/month to \$180/month) June 1, 2025.

Kay moved to switch website carrier from Streamline to No Good Websites. Jackie seconded. Motion held/paused so Catherine, Matt and William meet to find out details regarding the database Matt has put so much time into and other MJCD website concerns. MJCD Board will vote whether to approve the switch from Streamline to No Good Websites within the next two weeks. If the switch is approved, Catherine will contact Streamline and cancel our subscription with them.

Manton Memorial Day Event 5/24/25, 9am-2pm – MEC may need to provide **liability insurance** for the day *MEC will investigate this as it is an event with food. Trash cans with liners need to be placed for the event.

*Caretaker's Report was emailed out 4/9/25 as neither Matt nor Paul were able to attend the meeting.

Adjourn: 8:30pm

Next MJCD Board mtg: June 2, 2025 @ 6pm