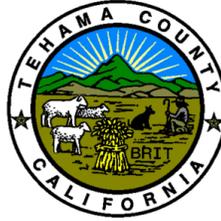


TEHAMA COUNTY BOARD OF SUPERVISORS

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Board Chambers
727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
<http://www.tehama.gov>

AGENDA FOR TUESDAY, DECEMBER 30, 2025

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The Board wishes to ensure that business is conducted in an orderly fashion and the public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. The Board has adopted a Code of Conduct for the public attending these meetings. The Code of Conduct is posted in the Chambers and online at <https://www.tehama.gov/wp-content/uploads/2025/09/PUBLIC-CODE-OF-CONDUCT.pdf>. Any disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting is prohibited.

Members of the public who are unable to attend in person may participate, listen and watch in the following ways:

- 1) To participate in the Board meeting, the public may listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.
- 2) Members of the public who are unable to attend in person may watch and listen via the web at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment at the time the item is called.

The audio and live video streaming is being offered as a convenience. The Board meeting will continue even if there is a disruption. If there is a disruption, the public is encouraged to consider an alternate option listed above. If you have trouble connecting or accessing the meeting, contact the Board office for assistance at (530) 527-4655.

Please refer to the last page of the agenda for information on how to participate in the

meeting, as well as the various options being made available for members of the public to provide comment.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County’s ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County’s programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator two business days prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

CONSENT AGENDA:

REGULAR AGENDA:

9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

PLEASE TURN OFF OR MUTE YOUR CELL PHONE

PUBLIC COMMENT

ANNOUNCEMENT OF AGENDA CORRECTIONS

PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE

Public Works Committee (Standing) (Hansen, Walker)

Veterans Halls Advisory Committee (Standing) (Burroughs, Jones)

Public Safety Tax Initiative Working Group (Burroughs, Jones)

Personnel Procedures & Guidelines Ad Hoc Committee (Burroughs, Walker)

City of Red Bluff/Tehama County Ad Hoc Committee (Walker, Burroughs)

Rent Control Ordinance Ad Hoc (Jones, VACANT)

REPORTS OF MEETINGS ATTENDED INCLUDING AB1234

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

CONSENT AGENDA

1. GENERAL WARRANT REGISTER - 11/30/25 - 12/13/25

GENERAL WARRANT REGISTER - 11/30/25 - 12/13/25

Financial Impact:

As listed.

Background Information:

Click here to enter Background Info.

2. PROBATION

PROBATION

Financial Impact:

There will be no financial impact to the General Fund, as all services provided by His Ideas, Inc. will be funded by the California Youth Opioid Response (YOR) grant.

Background Information:

Tehama County Probation and His Ideas, Inc. would like to collaborate with a shared goal of improving the health, safety and successful reentry of youth in custody and in the community. The YOR grant was created to enhance access to prevention, treatment, and recovery services for youth aged 12-24. The grant also provides treatment services and expanded access for youth with opioid use disorder and those at risk of misusing substances.

a) AGREEMENT - Request approval and authorization for the Chief Probation Officer to sign the agreement with His Ideas, Inc. for the purpose of providing evidence-based substance use counseling and related support to youth served by Tehama County Probation, effective upon date of signing and shall terminate 9/30/27

3. SOCIAL SERVICES

SOCIAL SERVICES

Financial Impact:

Signatory parties to this document are agreeing to the collaboration of services outlined in the cost sharing agreement. There is no impact to the General Fund.

Background Information:

This agreement is a renewal of a multi-year MOU, which is signed by Northern Rural Training and Employment Consortium (NoRTEC) and the required partners who are part of a larger one-stop employment system to enhance access to services and improve long-term employment outcomes for individuals receiving assistance. The Workforce Innovation and Opportunity Act (WIOA) requires that a Memorandum of Understanding be established between designated organizations that provide

workforce development services.

a) AGREEMENT - Request approval and authorization for the Director, or their designee, to sign the Memorandum of Understanding with Northern Rural Training and Employment Consortium for the purpose of coordinating access to local services, effective 7/1/25 and shall terminate 6/30/28

4. PUBLIC WORKS

PUBLIC WORKS

Financial Impact:

The Department has sufficient fiscal year funding in Road Fund 3011-53140. There will be no impact to the General Fund.

Background Information:

The Department of Public Works' previous agreement for janitorial services expires on December 31, 2025. Peerless has provided services to the location since 2021, and the Department would like to enter into a new agreement for continued services through December 31, 2026.

a) AGREEMENT - Request approval and authorization for the Interim Director to sign the agreement with Peerless Building Maintenance Company for the purpose of providing janitorial services in the amount of \$2,661.20 monthly with the maximum compensation not to exceed \$38,000, effective 1/1/26 and shall terminate 12/31/26, with two one-year extension options

5. PUBLIC WORKS

PUBLIC WORKS

Financial Impact:

There will be no additional impact with this Amendment No. 3. Total compensation remains at \$2,846,531.92, funded by State Transportation Improvement Plan (STIP) funds. There will be no impact the general fund.

Background Information:

The Board awarded a contract for Construction Management services for the Evergreen Road at SF Cottonwood Creek Bridge Replacement Project to Consor Engineering, at its January 24, 2023, meeting in the amount of \$2,584,000. The project was originally anticipated to be complete in Fall 2024. Due to weather, water flows of SF Cottonwood Creek, and saturated soil conditions during the summer, the project completion date was extended to Winter 2024/2025. Amendment No. 1 provided funding to continue resident engineering, inspection, and environmental oversight services for the duration of the project through June 2025 and provided for a contract increase of \$200,752.79. Amendment No. 2 provided for the services to complete the project and provide for close-out services and provided for a contract increase of \$61,779.13. This Amendment 3 provides for additional time for these same close out services and project completion.

a) ROAD AGREEMENT - Request approval and authorization for the Interim Director to sign Amendment No. 3 to Road Agreement 2023-3, as amended by Road Agreement

2025-1 and Road Agreement 2025-5, with Consor Engineering for the purpose of providing construction management services related to the Evergreen Road at South Fork Cottonwood Creek Bridge Replacement Project; thereby lengthening the Performance Period for an additional 60 days from 1/31/26, to 4/1/26

6. HEALTH SERVICES AGENCY / PERSONNEL

HEALTH SERVICES AGENCY / PERSONNEL

Financial Impact:

The funds for this position are in the FY 2025-26 Budget Unit 40131, and the salary for this position at Range 22, Step B is \$23.18/hr. There is no impact to the General Fund.

Background Information:

Candidate has a Bachelor’s Degree in Criminal Justice and over one year of County experience working as an Assistant Social Worker in children’s services. Candidate’s experience includes carrying caseloads, writing reports, sending out referrals, and possesses interviewing skills with special needs population. Additionally, the candidate is bilingual and is currently in a Master’s Program to become a Licensed Clinical Social Worker.

If the requested action is not approved, the County will lose the opportunity to hire a qualified applicant in this position.

The Personnel Office has reviewed the Other than A Step request and is in agreement with Range 22, Step B appointment effective upon completion of all pre-employment requirements.

a) OTHER THAN "A" STEP - Request approval to appoint the applicant as a Case Resource Specialist I, Range 22, Step B, effective 12/30/25, or upon successful completion of all pre-employment requirements

7. HEALTH SERVICES AGENCY / PERSONNEL

HEALTH SERVICES AGENCY / PERSONNEL

Financial Impact:

The funds for this position are budgeted in FY 2025-2026, Budget Unit 40121, through realignment and Disease Intervention Specialist (DIS) grant funding.

Background Information:

The candidate has a Master’s Degree in public health, with an emphasis in Epidemiology. Additionally, the candidate has direct experience in clinical and community health research and analysis, including working knowledge in utilizing various statistical software programs for health outcomes.

Finding qualified and experienced epidemiology candidates who are willing to work in a rural community like Tehama County is very difficult. There has been one (1) failed previous recruitment.

The Personnel Office has reviewed the candidate’s qualifications and agrees with placement at Salary Range 44 Step B upon successful completion of all pre-employment requirements.

a) OTHER THAN “A” STEP - Request approval to appoint the applicant as an Epidemiologist, Range 44, Step B, effective upon successful completion of all pre-employment requirements

8. HEALTH SERVICES AGENCY / MENTAL HEALTH

HEALTH SERVICES AGENCY / MENTAL HEALTH

Financial Impact:

This is a receivable to Tehama County Health Services Agency in the amount of \$839,484, Budget Unit 40131. There is no impact to the General Fund.

Background Information:

On January 26, 2023, DHCS received federal approval under its California Advancing and Innovating Medi-Cal (CalAIM) 1115 Demonstration for PATH capacity building funds to support the Justice-Involved Reentry Initiative. DHCS received approval to disseminate up to \$410 million in capacity building funds to support the planning and implementation of pre-release and reentry services in the 90 days prior to an individual’s release into the community. The PATH Justice-Involved Reentry Initiative Capacity Building Program will provide funding to support the planning and implementation of the provision of targeted release Medi-Cal services to individuals in state prisons, county jails, and youth correctional facilities who meet the eligibility criteria outlined in the CalAIM Section 1115 Demonstration approval. This funding will also support County Behavioral Health Agencies to implement Behavioral Health Links as required by Welfare and Institutions Code 14184.800.

PATH funds will be available to support investments in personnel, capacity, and/or IT systems that are needed for collaborative planning and implementation in order to effectuate pre-release service processes.

TCHSA meets performance milestones for this funding and submitted an application that was approved.

a) Request confirmation of an application submitted by the Tehama County Health Services Agency (TCHSA) for the California Department of Health Care Services (DHCS) for grant funding under the Justice-Involved Reentry Initiative Capacity Building Program, Round 3, in the amount of \$839,484

9. HEALTH SERVICES AGENCY / MENTAL HEALTH

HEALTH SERVICES AGENCY / MENTAL HEALTH

Financial Impact:

There is no cost associated with this agreement, Budget Unit 40131. There is no impact to the General Fund.

Background Information:

On April 16, 2024, the Board of Supervisors approved Misc. Agreement 2024-086 for the implementation of the Crisis Care Mobile Units Program (CCMU) grant. The grant’s purpose was to support infrastructure of the CCMU program, including the purchase of vehicles.

This agreement with DHCS provides additional obligations to Tehama County Health Services Agency (TCHSA) as a condition of receiving funds, keeping vehicles purchased with grant funds, and in order to comply with requirements of the statutes governing the Behavioral Health Continuum Infrastructure and the State General Funds.

a) AGREEMENT - Request approval and authorization for the Executive Director to sign the Agreement and necessary attachments with The California Department of Health Care Services (DHCS) for the Zero-Cost Vehicle Use Agreement, effective 7/1/25 and shall terminate on 6/30/31

10. HEALTH SERVICES AGENCY / MENTAL HEALTH

HEALTH SERVICES AGENCY / MENTAL HEALTH

Financial Impact:

Mental Health Services Act (MHSA) dollars will be utilized to pay for these services, Budget Unit 40131. There is no impact on the General Fund.

Background Information:

This Participation Agreement is a renewal and will support the Tehama County Health Services Agency (TCHSA) in meeting the Department of Healthcare Services (DHCS) mandated Healthcare Effective Data and Information Set (HEDIS) reporting requirements for Measurement Year 2025. HEDIS is one of health care’s most widely used performance improvement tools to evaluate and drive health care quality. CalMHSA will utilize data provided by the department to calculate the five required Mental Health Plan measures and produce one annual report to help target interventions and meet state requirements. CalMHSA will host webinars to support in orienting to HEDIS measurement and related performance improvement strategies.

This agreement is for the Measurement Year 2025/Reporting Year 2026 and will be amended on an annual basis to add information and/or services related to future Measurement Years.

a) AGREEMENT - Request approval and authorization for the Executive Director to sign Agreement 11645-TC-QM-25/26 with the California Mental Health Services Authority (CalMHSA) for participation in the Healthcare Effectiveness Data and Information Set (“HEDIS”) program with total funding in the amount of \$25,920, effective 1/1/26 and shall terminate 12/31/29

11. HEALTH SERVICES AGENCY / MENTAL HEALTH

HEALTH SERVICES AGENCY / MENTAL HEALTH

Financial Impact:

This cost would be allocated to budget units 40121, 40131, 40251 and 40171. There is

no impact to the General Fund.

Background Information:

This is a renewal with this vendor who has been providing services since 2020. This vendor provides shredding bins, on-site shredding services, and shredded document storage and transportation to recycling facilities.

If this agreement is not approved, the Department would have to look for a different shredding company that provides on-site shredding services, and restart contract negotiations.

a) AGREEMENT - Request approval and authorization for the Director to sign the agreement with Record Xpress of California, LLC for the purpose of providing secure on-site document shredding services and shredded document storage and transfer to recycling facilities, at the rates listed in Exhibit "B" with maximum compensation not to exceed \$15,000, effective 7/1/25 and shall terminate 6/30/28

12. HEALTH SERVICES AGENCY / CLINIC

HEALTH SERVICES AGENCY / CLINIC

Financial Impact:

This will be a receivable paid to Recruits who receive final approval from Partnership HealthPlan (PHP) and are employed by the Health Services Agency.

Background Information:

Partnership HealthPlan is a non-profit community-based health care organization that contracts with the State of California through Department of Healthcare Services (DHCS) to administer Medi-Cal benefits through local care providers, and to ensure Medi-Cal recipients have access to comprehensive quality care. PHP covers assigned enrollees in twenty-four counties, which includes many rural communities. Offering care to members in rural areas across a large geographical area creates challenges, and PHP is committed to providing its members with enough contracted providers to ensure quality care for each member. PHP created the PRP to offer grants to contracted providers for recruiting and hiring individual providers who agree to join PHP's network and treat members, as budget allows.

a) AGREEMENT - Approval and authorization for the Executive Director to sign the grant agreement with Partnership HealthPlan of California for participation in their Provider Recruitment Program (PRP), effective 7/1/25 and shall terminate on 6/30/26

13. HEALTH SERVICES AGENCY / CLINIC

HEALTH SERVICES AGENCY / CLINIC

Financial Impact:

There is no impact to the General Fund. This would be a receivable to the Department.

Background Information:

Partnership HealthPlan of California (PHP) is a non-profit community-based health care organization that contracts with the State of California through Department of

Healthcare Services (DHCS) to administer Medi-Cal benefits through local care providers, and to ensure Medi-Cal recipients have access to comprehensive, quality care. PHP covers assigned enrollees in twenty-four counties, which includes many rural communities. PHP created the PCP QIP to encourage and improve the quality of care provided to its members by local care providers.

If Tehama County Health Services Agency (TCHSA) is in good standing at the end of the performance period of 1/1/26 - 12/31/26, the department will be eligible to receive a quality incentive payment from PHP.

a) AGREEMENT - Request approval and authorization for the Executive Director to sign Amendment No. 2 to Misc. Agreement 2023-355 with Partnership HealthPlan of California (PHP) for the Professional Services Agreement, thereby allowing Tehama County to participate in the Primary Care Provider (PCP) Quality Incentive Program (QIP), effective 1/1/26 through 12/31/26

14. HEALTH SERVICES AGENCY / PUBLIC HEALTH

HEALTH SERVICES AGENCY / PUBLIC HEALTH

Financial Impact:

This would be a receivable for the Tehama County Health Services Agency in the total amount of \$485,096, funded by the California Department of Public Health, California Sexually Transmitted Disease Branch for DIS workforce development.

Background Information:

Funding for this program assists the Tehama County Health Services Agency (TCHSA), Public Health Division, to develop, expand, train, and sustain the DIS workforce at a local level. Funding is intended to scale prevention, increase capacity to conduct disease investigation, ensure appropriate treatment, link people to care and ongoing case management, monitor disease trends and rapidly respond to changes in disease trends and outbreaks of STI's, HIV, Hepatitis C virus and mpox. Developing the DIS workforce will expand and enhance the capabilities of frontline public health staff and will also improve recruitment, training, and outbreak response efforts. If this request is not granted, Tehama County Health Services Agency will be unable to utilize these funds to develop the DIS workforce.

a) AGREEMENT - Request approval and authorization for the Executive Director to sign the Agreement 25-10633, with the California Department of Public Health, for the purpose of providing funding in the amount of \$485,096 to conduct activities necessary to expand, train, and sustain the disease intervention specialist (DIS) workforce effective 7/1/25 and shall terminate 6/30/30

15. PERSONNEL / HEALTH SERVICES AGENCY

PERSONNEL / HEALTH SERVICES AGENCY

Financial Impact:

The increased financial impact was reflected in the financial impact section for item #25-1988. This item is a corrective action to revise the number of reclassifications.

Background Information:

The Health Services Agency is requesting to reclassify one (1.00) full-time Office Assistant II to Health Services Assistant I, one (1.00) Extra Help Office Assistant II to Extra Help Health Services Assistant I, and one (1.00) Extra Help Office Assistant III to Extra Help Health Services Assistant II. The Board approved new classification specifications, PAL changes and reclassifications for this series on December 9, 2025. However, afterwards it discovered there was an oversight in the number of incumbents in the Office Assistant classification series. One (1.00) full-time employee and two (2.00) Extra-Help employees were inadvertently missed in the previous item for reclassification purposes. Therefore, the Department requests all incumbents in the classification series are reclassified. This item is for corrective purposes only.

a) Request approval to reclassify one (1.00) full-time Office Assistant II to Health Services Assistant I, one (1.00) Extra-Help Office Assistant II to Extra-Help Health Services Assistant I, and one (1.00) Extra-Help Office Assistant III to Extra-Help Health Services Assistant II, effective 1/1/26

16. ADMINISTRATION

ADMINISTRATION

Financial Impact:

No fiscal impact.

Background Information:

During the term of this Agreement, the Los Molinos Chamber of Commerce shall operate a program to develop, encourage, promote and protect the agricultural, commercial, industrial, financial and general business interests of the unincorporated community of Los Molinos, thereby serving a public purpose for the County of Tehama.

a) AGREEMENT - Request approval and authorization for the Chair to sign the Agreement with the Los Molinos Chamber of Commerce for rent in the amount of \$200 per month through 1/1/2026, at which time the rate shall increase to \$250 per month for the use of the room identified as "Room #3" (306 square feet) located in the Los Molinos Veterans Hall, effective 8/1/25 and shall terminate 7/31/28 (*Subject to receipt of required insurance documentation*)

17. COMMITTEES & COMMISSIONS

COMMITTEES & COMMISSIONS

Financial Impact:

None.

Background Information:

None.

a) COMMUNITY ACTION TRIPARTITE ADVISORY BOARD - One (3) three-year appointment to fill the expired term of Andrea Martin as a Low-income representative with the new term expiring 12/31/2028 (Interested person: Andrea Martin)

b) COMMUNITY ACTION TRIPARTITE ADVISORY BOARD - One (3) three-year appointment to fill the expired term of Laura Sullivan as a Private Sector representative with the new term expiring 12/31/2028 (Interested person: Laura Sullivan)

18. ADMINISTRATION

ADMINISTRATION

Financial Impact:

There is no direct financial impact on the County.

Background Information:

The annual certification of LPC membership is to be submitted to the state yearly with signatures from the Local Child Care Planning Council Chair, Board of Supervisors, and Superintendent.

a) Request approval and authorization for the Chairman to sign the Certification Statement regarding composition of the Local Child Care Planning Council (LPC) 2026 membership

19. COMMITTEES & COMMISSIONS

COMMITTEES & COMMISSIONS

Financial Impact:

There is no financial impact.

Background Information:

The Local Child Care Planning Council is comprised of ten members, five are appointed by the Board of Supervisors and five are appointed by the Superintendent of Schools, and serve three-year terms.

a) LOCAL CHILD CARE PLANNING COUNCIL - One (1) appointment to fill the expired term of Tori Prest, with new said term set to expire 12/31/2029 (Interested Person: Tori Prest)

b) LOCAL CHILD CARE PLANNING COUNCIL - One (1) appointment to fill the expired term of Lisa DeFonte, with new said term set to expire 12/31/2029 (Interested Person: Lisa DeFonte)

20. APPROVAL OF MINUTES

APPROVAL OF MINUTES

Financial Impact:

None

Background Information:

None

- a) Waive the reading and approve the minutes of the regular meetings held:
 - 1) 11/18/2025
 - 2) 11/25/2025

3) 12/09/2025

REGULAR AGENDA

RECESS to convene as the Tehama County Air Pollution Control District

21. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT - Air Pollution Control Officer Joseph Tona

TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT - Air Pollution Control Officer Joseph Tona

Financial Impact:
No financial impact

Background Information:

The purpose of this item is to seek Board approval for the Privacy Policy and Terms of Service associated with the District’s 10-Digit Long Code (10DLC) messaging campaign. Registration under the 10DLC system is required by U.S. and Canadian mobile carriers in order to enable business-to-consumer text messaging. To comply with 10DLC requirements, specific policies must be adopted to ensure transparency around privacy, consent, and opt-in procedures.

1. Privacy Policy:

The Privacy Policy explains how personal data will be collected, used, stored, and shared as part of the messaging program. Adoption of this policy ensures the District complies with applicable privacy laws, including the California Consumer Privacy Act (CCPA).

2. Terms of Service (TOS):

The Terms of Service inform users of the conditions for participating in the messaging campaign. This includes message frequency, possible carrier-imposed charges, and required opt-out instructions (e.g., replying “STOP” to end messages or “HELP” for assistance).

The 10DLC campaign will support the District’s communication strategy by allowing rapid, direct outreach to individuals who elect to participate. Potential uses include notifying the public of burn day status, issuing alerts during air quality events such as wildfires, and providing updates on permit applications and other District programs.

Approval of the Privacy Policy and Terms of Service will allow the District to finalize registration and begin offering this service to the community.

- a) Request Adoption of SMS/MMS Messaging Privacy Policy
- b) Request Adoption of SMS/MMS Terms of Service

ADJOURN to reconvene as the Tehama County Board of Supervisors

22. ADMINISTRATION/ SOCIAL SERVICES/ DISTRICT ATTORNEY/ HEALTH SERVICES AGENCY

ADMINISTRATION/ SOCIAL SERVICES/ DISTRICT ATTORNEY/ HEALTH SERVICES AGENCY

Financial Impact:

None

Background Information:

None

a) Request approval of certificates recognizing the following employees for their years of faithful and dedicated service to the County of Tehama:

1) ADMINISTRATION - Thomas Provine, 10 years

2) SOCIAL SERVICES

a) Eric Sutter, 15 years

b) Evelyn Mora-Tello, 10 years

3) DISTRICT ATTORNEY - Bretton McAllister, 10 years

b) Request approval of retirement awards recognizing the following employees for their many years of faithful and dedicated service to the County of Tehama:

1) DISTRICT ATTORNEY - Kevin Hale

2) HEALTH SERVICES AGENCY- Deana Gee

23. VICTIM WITNESS / PERSONNEL - Victim Witness Advocate Jeff Eldred

VICTIM WITNESS / PERSONNEL - Victim Witness Advocate Jeff Eldred

Financial Impact:

Costs will be fully funded by the Victim Witness Grant and the Human Trafficking Grant. There is no impact to the General Fund.

Background Information:

The Victim Witness Division receives ongoing funding from the Victim Witness Grant, which is capable of fully funding one (1.00 FTE) Victim Witness Coordinator and three (3.00 FTE) Victim Witness Advocate I/II's. The Division currently rotates the four (4) incumbents through Budget Units 2011 (Victim Witness), 20112 (UVA), and 20114 (Human Trafficking) as funding allows. Because Budget Unit 2011 receives ongoing funding, the Division requests to allocate the full 4.00 FTE to this unit. This would allow the Division to rotate employees into these allocations in the event the other grants are no longer available. To accomplish this, the Division requests to amend the Position Allocation List (PAL) in Budget Unit 2011 as follows:

- Delete 1.00 FTE Victim Witness Advocate I/II (Limited Term) allocation with a current sunset date of 10/1/26.

- Add 2.50 FTE Victim Witness Advocate I/II allocations for a total of 3.00 FTE allocations.

Additionally, to meet CalOES grant requirements, the Division requests to amend the PAL in Budget Unit 20114 as follows:

- Increase Victim Witness Coordinator from 0.10 FTE to 0.50 FTE.

The Joint Council Bargaining Unit and the Tehama County Management Employees' Association have been notified of the requested action and are in agreement.

a) RESOLUTION - Request adoption of a resolution amending Reso #2025-074, the FY 25/26 Position Allocation List (PAL), by deleting 1.00 FTE Victim Witness Advocate I/II (Limited Term) allocation and adding 2.50 FTE Victim Witness Advocate I/II allocations in Budget Unit 2011 and by increasing the Victim Witness Coordinator allocation from 0.10 FTE to .50 FTE in Budget Unit 20114, effective 12/30/25

24. PERSONNEL / LAW LIBRARY - County Librarian Alicia Meyer
PERSONNEL / LAW LIBRARY - County Librarian Alicia Meyer

Financial Impact:

The Law Library operates out of Fund 410, a special district fund, which is self-sustaining. The Law Library Board of Trustees are responsible for approving revenue and expenditure budgets for Fund 410 and have approved the increased expenses associated with the requested action. There is no impact to the General Fund.

Background Information:

On June 26, 2025, the Tehama County Law Library Board of Trustees approved funding to increase the Law Library Clerk's allocation from .40 FTE to .50 FTE, effective October 2025. The requested action seeks approval from the Board of Supervisors to make the corresponding change to the Position Allocation List (PAL). The additional hours will enable the Law Library to provide services to the Corning branch as well as expand outreach efforts.

The Joint Council Bargaining Unit has been notified of the requested action and is in agreement.

a) RESOLUTION - Request adoption of a resolution amending Resolution #2025-074, the FY 25/26 Position Allocation List (PAL), by increasing the FTE for the Law Library Clerk from .40 FTE to .50 FTE, effective 10/5/25

25. ASSESSOR - Assessor Burley Phillips
ASSESSOR - Assessor Burley Phillips

Financial Impact:

No impact to the General Fund. Covered by current Service and Supply budget.

Background Information:

This MOU aims to provide the public with improved access to digital state forms necessary for the accurate assessment of taxable property and for processing exemption applications that can now be signed and accessed online. The Assessor's Office seeks to partner with the California Assessors' Association and 48 other counties in a cost-sharing agreement to provide updated forms annually through county websites for public access. This statewide system offers a consistent online service for taxpayers and county users alike. By implementing this system, taxpayers can communicate with and obtain services from Assessor departments more efficiently, both now and in the future, through modern technology. The cost-share agreement is based on each county's needs. As part of this package, the eSDR tool is included. The eSDR is an interactive system for electronically filing Business Property Statements, allowing users to file individual statements online. Our county's share is \$1,150 for the year, which will be covered by the current Services and Supplies budget, requiring no increase to existing budget requests. This agreement aligns with current technology trends, while also supporting timely updates to annual public forms-an improvement noted by the California Taxpayer's Rights Advocate Office as enhancing after-hours public support.

a) AGREEMENT - Request approval and authorization for the Assessor to sign the Memorandum of Understanding for cost sharing with the California Assessors' Association, in partnership with the California Board of Equalization, to provide access and maintenance to digital forms through department website for \$1,150, effective upon signing and shall terminate 6/30/26

26. HEALTH SERVICES AGENCY / PERSONNEL - Executive Director Jayme Bottke
HEALTH SERVICES AGENCY / PERSONNEL - Executive Director Jayme Bottke

Financial Impact:

The funds for this position are budgeted in FY 2025/2026, Budget Unit 40121, through realignment and Disease Intervention Specialist (DIS) grant funding.

Background Information:

The candidate has extensive clinical nursing experience in both clinic and hospital settings, which is very valuable to the department and will greatly enhance our Clinic services. They are also bilingual in Spanish and has experience working with a variety of populations in a nursing setting.

Nursing positions are historically difficult to fill, especially with experienced and qualified candidates. The department has had unfilled positions for six (6) months and has had four (4) failed recruitments.

The Personnel Office has reviewed the candidate's qualifications and agrees with placement at Salary Range 32, Step C upon successful completion of all pre-employment requirements.

a) OTHER THAN "A" STEP-Request approval to appoint the applicant as a Licensed Vocational Nurse II, Range 32, Step C, effective upon successful completion of all

pre-employment requirements

27. HEALTH SERVICES AGENCY / PERSONNEL - Executive Director Jayme Bottke
HEALTH SERVICES AGENCY / PERSONNEL - Executive Director Jayme Bottke

Financial Impact:

The total salary, benefits, and roll-up costs for the first year of the new contract is approximately \$216,790.60.

Background Information:

A competitive recruitment was conducted for the position of Assistant Executive Director, Administration and Ms. Cumpston has been selected as the most qualified applicant. The Executive Director and Ms. Cumpston have agreed to the salary, benefits, and all terms and conditions contained in the attached agreement. Benefits contained within the employment agreement are standard in all department head contracts which include \$60 per month cell phone allowance, 240 hours per year of Personal Time Off (PTO), 40 hours of Management Time Off (MTO) per fiscal year, one (1) personal holiday per year, Parental Leave, Bereavement Leave and participation in the County sponsored Deferred Compensation plan on the same terms and conditions as employees in the Tehama County Management Employees' Association (TCMEA).

The proposed agreement clarifies Ms. Cumpston is considered a 'classic employee' for purposes of the California Public Employee's Pension Reform Act of 2013 and stipulates Ms. Cumpston shall participate in the CalPERS 2% at 55 defined benefit program.

Additionally, the parties agree, that the required CalPERS member contribution for Ms. Cumpston shall be seven percent (7%) of the compensation paid to Ms. Cumpston. The County will not pay any portion of this contribution on behalf of Ms. Cumpston. Additionally, in the event the County of Tehama agrees to a percentage increase in salary for all classifications represented by TCMEA, and / or adjustments in employment compensation for the position of Assistant Executive Director, Administration, Ms. Cumpston's salary will be increased by an equal percentage.

a) AGREEMENT - Request approval and authorization for the Chairperson to sign an Employment Agreement with Rosa Cumpston for the position of Tehama County Health Services Agency Assistant Executive Director, Administration, effective 1/1/26 through 12/31/29

28. COMMUNITY ACTION AGENCY- Executive Director Bekkie Emery
COMMUNITY ACTION AGENCY- Executive Director Bekkie Emery

Financial Impact:

Partnership HealthPlan of California will reimburse Tehama County Community Action Agency for approved Enhanced Care Management services provided to members of Partnership HealthPlan, at a per-member, per-month rate. This reimbursement amount will depend on the services provided and the duration of the services. There is no

impact to the General Fund.

Background Information:

This new agreement will allow Tehama County Community Action Agency (TCCAA) to provide specific and tailored Enhanced Care Management services to members of Partnership HealthPlan during the term of the contract. Enhanced care management services include client specific services that assist clients with clinical and non-clinical needs. With approval of this agreement, TCCAA will submit claims for the provision of services to Partnership HealthPlan.

a) AGREEMENT - Request approval and authorization for the Executive Director to sign the agreement with Partnership HealthPlan of California to provide Enhanced Care Management services, effective upon date of approval and will automatically renew annually thereafter unless terminated

29. COMMUNITY ACTION AGENCY / PERSONNEL - Social Services Director Bekkie Emery

COMMUNITY ACTION AGENCY / PERSONNEL - Social Services Director Bekkie Emery

Financial Impact:

The requested action results in a financial impact of approximately \$67,725.62 to the Community Action Agency (CAA) Budget Unit 5062 for the remainder of FY 25/26. This includes the Community Services Family Partner's salary and benefits, supervision, and operating expenses. Budget adjustments will be made during the midyear review process for both Social Services and CAA.

Background Information:

Due to funding uncertainties, the Community Action Agency requested to remove one (1.00 FTE) vacant Community Services Family Partner in the Adopted 25/26 budget. Since then, the Department has secured ongoing funding to add the position back to the Community Action Agency PAL.

Social Services receives State funding for both the Family Stabilization Program (FSP) and the Housing Support Program (HSP), and contracts with Community Action Agency for case management. The Community Services Family Partner will support both FSP and HSP. FSP is a voluntary, strength-based approach which helps CalWORKs families who are in crisis become stable. The family's level of crisis is evaluated according to ten life domains. Stability is achieved through team meetings where the family and the FSP team collaboratively create an individualized plan that is based on the family's specific needs. Once families reach stability they transition back to CalWORKs to obtain employment. HSP is a CDSS housing program that serves families receiving CalWORKs that are experiencing homelessness or at risk of homelessness, with priority given to families with young children or women who are pregnant. HSP follows a housing first model, provides housing navigation, landlord mediation, rental assistance, and financial coaching. HSP uses a progressive engagement model, tapering the client off of financial assistance and leading client towards self-sufficiency. General time in the program varies but can go up to 24

months.

The Department is requesting to add back the recently removed Community Services Family Partner to assist with providing the necessary services to the community.

The Joint Council Bargaining Unit has been notified of the requested action and is in agreement.

a) RESOLUTION - Request adoption of a resolution amending Reso #2025-074, the FY 25/26 Position Allocation List (PAL), by adding one (1.00 FTE) Community Services Family Partner, effective 12/30/25

30. PUBLIC WORKS - Interim Director Tom Provine

PUBLIC WORKS - Interim Director Tom Provine

Financial Impact:

Due to the denial of State Emergency assistance, the project will be initially financed with Emergency/Disaster Funds. These expenditures will be fully offset with backfill funding from Secure Rural Schools (SRS) funds upon receipt of State allocations.

Background Information:

Per direction and approval given by the Board on the December 16, 2025 meeting, the Department is proceeding with "Option 3" (Short-span triple-single, full legal load) at a cost of \$235,000.

a) TRANSFER OF FUNDS: PUBLIC WORKS, B-28, From General Fund / Fund Bal (101-301900), \$235,000; to Contingency (1109-59000), \$235,000, from Contingency (1109-59000), \$235,000, to Professional Services (2074-53230), \$235,000 (Requires 4/5's vote)

31. PERSONNEL / SHERIFF - Sheriff Dave Kain

PERSONNEL / SHERIFF - Sheriff Dave Kain

Financial Impact:

The requested action will result in an increase to the Public Safety Fund of approximately \$5,581.20.

Background Information:

Article 21.6 of the Tehama County Deputy Sheriff's (DSA) Memorandum of Understanding, states: A maximum of two hundred forty (240) hours of vacation allowance may be accumulated as of December 31 each year. The Auditor, annually, will review each employee's vacation record; and should an employee's accumulation of vacation exceed 240 hours on December 31 of any year, no vacation will be earned or be credited until the accrual is less than 240 hours.

If, as a result of County necessity, an employee is unable to take a scheduled vacation, which results in the employee exceeding the December 31st maximum accrual limit, the employee's Department Head shall inform the Board in writing. At its discretion, the Board may allow the employee to temporarily exceed the limit, authorize payment of

vacation hours to the employee for the hours in excess of 240 hours, or a combination of the two.

Due to staffing shortages, employees have been unable to take sufficient time off, leading to excess accrual. Each of the following employees have requested approval of the payout option:

- Sergeant (Employee #3250): 89.97 hours - \$4,476.01
- Sheriff’s Records Supervisor (Employee #2374): 19.48 hours - \$592.00
- Correctional Deputy (Employee #3752): 14.94 hours - \$513.19

a) Request approval to authorize payment of accrued vacation hours exceeding the 240 maximum accrual limit in accordance with Article 21.6 of the Memorandum of Understanding between Tehama County and the Tehama County Deputy Sheriff’s Association for three (3) Tehama County Sheriff’s Office employees in various budget units, totaling approximately \$5,581.20.

RECESS to convene as the Flood Control and Water Conservation District

32. FLOOD CONTROL AND WATER CONSERVATION DISTRICT - Senior Deputy County Counsel Daniel Klausner

FLOOD CONTROL AND WATER CONSERVATION DISTRICT - Senior Deputy County Counsel Daniel Klausner

Financial Impact:

Government Code sections 26520, 26529, and 53060 authorize the Tehama County Office of County Counsel to render legal services to El Camino Irrigation District (ECID) upon request. These sections further authorize County to charge ECID a fee, not to exceed the total cost to the county, for the legal services rendered.

Background Information:

County Counsel serves as general counsel for the Tehama County Flood Control and Irrigation District, as well as legal advisor for the County of Tehama Board of supervisors, governed by the same five (5) individuals. County Counsels ability to represent the Flood District and the El Camino Irrigation District is governed by the California Rules of Professional conduct which include rules regarding conflicts of interest that exist or may arise during representation.

Before undertaking representation of the Flood District and ECID, County Counsel must receive an acknowledgment from both parties that: (1) The Flood District and ECID have been advised of the potential conflicts associated with each party’s respective interests; (2) Nevertheless, both the District and ECID want County Counsel to represent them; and (3) Both parties are completely free to seek independent counsel at any time even if this resolution is adopted;

a) RESOLUTION - Request adoption of a resolution consenting County Counsel advising and representing the El Caminio Irrigation District and waving any actual or potential conflicts of interest

ADJOURN to reconvene as the Tehama County Board of Supervisors

FUTURE AGENDA ITEMS

ADJOURN

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors, and that are not exempt from disclosure under the Public Records Act, will be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board’s agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off-agenda emergency).

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS PURSUANT TO GOVERNMENT CODE SECTION 84308:

WAYS TO PARTICIPATE, WATCH AND LISTEN DURING THE MEETING:

PROVIDE PUBLIC COMMENT BEFORE THE MEETING BY:

PROVIDE PUBLIC COMMENT DURING THE MEETING BY:

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board.

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at <https://tehamacounty.legistar.com/Calendar.aspx>