

Vanessa Sciaretta

Subject: FW: Congrats! Grant approval + action required

From: Community Foundation of the North State <administrator@grantinterface.com>
Sent: Tuesday, May 27, 2025 2:31 PM
To: Christine McClintock <cmcclintock@tehama.gov>
Subject: Congrats! Grant approval + action required

Dear Christine,

Congratulations! Your organization, Tehama County Animal Services, has been awarded a grant in the amount of \$50,000.00 to purchase a climate controlled animal transport vehicle for adoption events and rescue transportation from The McConnell Fund of Community Foundation of the North State.

The next step is to visit the Community Foundation's online grants portal to review and sign the agreement, following these steps:

1. Log in [HERE](#) with your username (cmcclintock@tehama.gov) and password. *If you are a first-time user in the system, click the "forgot your password" button to reset the temporary password we have set for you when we created your account, then log back in using this email address and your new password. You only need to do this reset the first time you login.*
2. Once logged in, you will land on the Applicant Dashboard. Under the "Active Requests" tab, find the relevant grant.
3. Look for the **Grant Agreement** form under "Follow up Forms". Click on the "Start" link to the right of the form.
4. Please review, sign and submit by the due date (06/13/2025 11:59 PM PDT).
5. Need senior leadership to review and sign? Invite them to collaborate following these instructions.

Once the online grant agreement has been signed, we will then add the grant to our check queue and mail a check to the organizational address on file. In addition to the grant agreement, you may also be assigned a report due at a later date. If so, we will be in touch with additional instructions.

If you wish to write a thank you letter, **please address it to the fund named above** and mail it to:

Community Foundation of the North State
1335 Arboretum Drive, Suite B
Redding, CA 96003

If you have any questions, please don't hesitate to reach out.