



## TEHAMA COUNTY LOCAL AGENCY FORMATION COMMISSION

444 Oak Street Rm "I"

Red Bluff, CA 96080

Phone (530) 527-2200 Fax (530) 527-2655

Commissioner Candy Carlson, Board of Supervisors – Chairperson  
Commissioner Dave Demo, City of Corning  
Commissioner J.R. Gonzales, City of Red Bluff  
Commissioner Martha Kleykamp, Member At Large  
Commissioner Patricia Nolen, Board of Supervisors  
Commissioner R.E. Mitchell, City of Tehama – Alternate  
Commissioner Patrick Hurton, City of Red Bluff - Alternate  
Commissioner John Leach, Board of Supervisors- Vice Chairperson – Alternate  
Scot Timboe - Executive Officer

### LOCAL AGENCY FORMATION COMMISSION MINUTES

**DATE:** April 12, 2023

**LOCATION:** Board Chambers  
Administration Building  
727 Oak Street  
Red Bluff, CA 96080

**COMMISSIONERS PRESENT:** Nolen, Carlson, Gonzales, Leach, KleyKamp

**COMMISSIONERS ABSENT:** Demo, Mitchell, Hurton

**COUNTY STAFF PRESENT:** Scot Timboe, Executive Officer  
Melinda Touvell, Admin. Secretary III

#### **I. CALL MEETING TO ORDER**

Commissioner Leach called the meeting to order at 2:05 PM.

#### **II. PLEDGE OF ALLEGIANCE**

Commissioner Leach led the Pledge of Allegiance.

#### **III. MINUTES APPROVAL**

1. June 8, 2022 Local Agency Formation Meeting Minutes.

**RESULT: NO QUORUM**

#### **IV. REGULAR ITEMS**

##### **1. December 15, 2022-California State Assembly Directive and LAFCo Guidance.**

Scot Timboe, Executive Office, presented the California State Assembly Directive and LAFCo Guidance.

##### **2. APPOINTMENTS AND NOMINATION OF COMMISSIONER OFFICERS**

###### **1. Selection and Appointment of Public Member Commissioner.**

Commissioner Leach presented the selection and appointment of Public Member Commissioner Martha KleyKamp.

After further discussion;

Commissioner Nolen made a motion to appoint Martha KleyKamp as Public Member;

- A) Selection and Appointment of Public Member Commissioner to fill the Vacant term of Pat Parsons, see attached Application of Interest (Attachment Agenda V. APPOINTMENTS-1(A)).

<b>RESULT:</b>	<b>APPROVED [2-1-1]</b>
<b>MOVER:</b>	Pati Nolen, Commissioner
<b>SECONDER:</b>	Candy Carlson, Commissioner
<b>AYES:</b>	Carlson, Nolen
<b>NAYS:</b>	Gonzales
<b>ABSTAIN:</b>	Leach
<b>ABSENT:</b>	Mitchell, Demo, Hurton

###### **2. Nomination & Appointment of Local Agency Formation Commission Officers for 2023.**

Commissioner Nolen made a motion to;

- A) Nomination and Appointment of Chairperson for 2023; Majority

**RESULT:**        **APPROVED [3 TO 0]**  
**MOVER:**        Pati Nolen, Commissioner  
**SECONDER:**   Candy Carlson, Commissioner  
**AYES:**         Carlson, Nolen, Gonzales, KleyKamp  
**ASTAIN:**       Leach  
**ABSENT:**       Mitchell, Demo, Hurton

Commissioner Nolen made a motion to;

- B) Nomination and Appointment of Vice-Chairperson for 2023;  
Majority

**RESULT:**        **APPROVED [4 TO 0]**  
**MOVER:**        Pati Nolen, Commissioner  
**SECONDER:**   Candy Carlson, Commissioner  
**AYES:**         Carlson, KleyKamp, Nolen, Gonzales  
**ABSENT:**       Mitchell, Demo, Hurton

## **VI. PUBLIC HEARING**

### **1. REVIEW AND CONSIDERATION OF TEHAMA LAFCO PRELIMINARY AND FINAL BUDGET – FISCAL YEAR 2023-24.**

Scot Timboe, Executive Director, presented the Preliminary/Final Budget for Fiscal Year. Mr. Timboe explained that if the budget is raised then it can never be decreased. He stated if the Commissioners raise the budget from \$4200 to \$8200 then next year the baseline will be \$8200. Mr. Timboe stated Commissioner Carlson thought there should be a budget of \$4000 which would allow \$2000 for training.

Commissioner Leach asked Chairwoman Carlson what she thought about online training in order to save money.

Chairwoman Carlson stated if they hired someone to manage the LAFCo budget it would cost a lot more than what they are spending now. She stated by using existing staff it saves money which allows for training.

Commissioner Gonzales asked if the online training is updated each year and available for the County and City to use at their leisure.

Mr. Timboe stated yes, and because I downloaded it from Cal-LAFCo it is free to use.

After further discussion;

The Commissioners agreed to a 50% County, 30% City of Red Bluff, and 20% City of Corning sharing the new budget of \$10,200. Commissioners also agreed to be given \$100 for each meeting a Commissioner is on the dais.

- A) Conduct the Public Hearing, and consider all the information in the staff report.
- B) Move to approve the LAFCo Preliminary/Final Budget of \$4,200 for Fiscal Year 2023-24.

Commissioner Nolen made a motion to;

<b>RESULT:</b>	<b>Item B: APPROVED [4 TO 0]</b>
<b>MOVER:</b>	Pati Nolen, Commissioner
<b>SECONDER:</b>	J.R. Gonzales, Commissioner
<b>AYES:</b>	Carlson, Gonzales, Nolen, KleyKamp
<b>ABSTAIN:</b>	Leach
<b>ABSENT:</b>	Mitchell, Demo, Hurton

## VII. ADJOURN

Meeting concluded at 3:12 PM.