

# TEHAMA COUNTY TRANSIT AGENCY BOARD



Board Chambers  
Tehama County Board of Supervisors Chambers  
727 Oak Street, Red Bluff, CA 96080  
<https://tehamacounty.legistar.com/Calendar.aspx>

## AGENDA FOR MONDAY, APRIL 27, 2026

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**8:45 A.M.**

Chairman: Jim Bacquet Vice-Chairman: Patrick Hurton  
Commissioners: Robert Burroughs, Matt Hansen, Tom Walker, Dave Demo

Tom Provine, Interim Executive Director  
Jessica Riske-Gomez, Deputy Director

This meeting conforms to the Brown Act Open Meeting Requirements, in that actions and deliberations of the TCTAB created to conduct the people's business are taken openly; and that the people remain fully informed about the conduct of its business. Any written materials related to an open session item on this agenda that are submitted to the Deputy County Clerk less than 72 hours prior to this meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at Tehama County Transportation Commission, 1509 Schwab St., Red Bluff, CA 96080.

### **Standing Items**

- 1. Call to Order / Introductions**
- 2. Public Comment**

This time is set aside for citizens to address this Board on any item of interest to the public that is within the subject matter jurisdiction of the TCTAB provided the matter is not on the agenda or pending before this Board. The Chair reserves the right to limit each speaker to three (3) minutes. Disclosure of the speaker's identity is purely voluntary during the public comment period.

- 3. Announcement of Agenda Corrections**
- 4. Announcements**

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## Regular Items

**5. Approval of Minutes - Associate Transportation Planner Houghtby [26-0640](#)**

Waive the reading and approve the minutes from the March 23, 2026 Tehama County Transit Agency Board regular meeting.

**Attachments:** [TCTAB Meeting Minutes 3-23-26](#)

**6. Approval of Claims - Accountant Jensen [26-0560](#)**

Approve Tehama County Transit Agency claims for March 2026, in the amount of \$264,695.12.

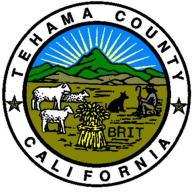
**Attachments:** [TCTAB Mar Claims](#)

**7. Items for Future Agenda**

**8. Closing Comments**

**9. Adjourn**

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Tehama County Transit Agency Board meetings, please contact the ADA Coordinator prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.



# Tehama County

## Agenda Request Form

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**File #:** 26-0640

**Agenda Date:** 4/27/2026

**Agenda #:** 5.

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### **Approval of Minutes - Associate Transportation Planner Houghtby**

**Requested Action(s)**

Waive the reading and approve the minutes from the March 23, 2026 Tehama County Transit Agency Board regular meeting.

**Financial Impact:**

None.

**Background Information:**

See attached minutes.

# Tehama County

*Tehama County Board of Supervisors Chambers  
727 Oak Street, Red Bluff, CA 96080  
<https://tehamacounty.legistar.com/Calendar.aspx>*



## Meeting Minutes

**Monday, March 23, 2026**

**8:45 AM**

**Board Chambers**

**Transit Agency Board**

This meeting conforms to the Brown Act Open Meeting Requirements, in that actions and deliberations of the TCTAB created to conduct the people's business are taken openly; and that the people remain fully informed about the conduct of its business. Any written materials related to an open session item on this agenda that are submitted to the Deputy County Clerk less than 72 hours prior to this meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at Tehama County Transportation Commission, 1509 Schwab St., Red Bluff, CA 96080.

### **Standing Items**

**1. Call to Order / Introductions**

The meeting of the Tehama County Transit Agency Board was called to order at 8:59 AM.

**2. Public Comment**

This time is set aside for citizens to address this Board on any item of interest to the public that is within the subject matter jurisdiction of the TCTAB provided the matter is not on the agenda or pending before this Board. The Chair reserves the right to limit each speaker to three (3) minutes. Disclosure of the speaker's identity is purely voluntary during the public comment period.

There was no public comment.

**3. Announcement of Agenda Corrections**

There were no announcements of agenda corrections.

**4. Announcements**

There were no announcements.

### **Regular Items**

**5. Transit Update - TRAX General Manager Young**

Informational Presentation: Monthly update on the regional transit system consisting of TRAX, ParaTRAX, and METS. A transit update was provided by General Manager Young. Board member Burroughs asked if General Manager Young believed rising gas prices might cause ridership might increase? General Manager Young advised that we have historically seen ridership increase when gas prices have risen.

**6. Approval of Minutes - Associate Transportation Planner Houghtby**

Waive the reading and approve the minutes from the February 23, 2026 Tehama County Transit Agency Board regular meeting.

**RESULT:** APPROVE

**MOVER:** Dave Demo

**SECONDER:** Rob Burroughs

**AYES:** Commissioner Demo, Vice Chair Hurton, Commissioner Hansen, Chairperson Bacquet, Commissioner Walker, and Commissioner Burroughs

**7. Approval of Claims - Accountant Jensen**

Approve Tehama County Transit Agency claims for February 2026, in the amount of \$271,228.84.

**RESULT:** APPROVE

**MOVER:** Tom Walker

**SECONDER:** Rob Burroughs

**AYES:** Commissioner Demo, Vice Chair Hurton, Commissioner Hansen, Chairperson Bacquet, Commissioner Walker, and Commissioner Burroughs

**8. Medical non-Emergency Transportation Services (METS) Overview - Staff**

An informational presentation was provided by TRAX General Manager Young. Board member Demo asked if billing Medical or Medicare could be considered. Young stated she does not believe the METS program would qualify to bill Medical or Medicare. Board member Hansen inquired if there are any special requirements for METS drivers. Young advised that TRAX does check their driving record and provide them with training, however there are no special license requirements. Board member Walker confirmed that there are no METS trips on the weekend.

**9. Resolution No. 02-2026 FY 2026-2027 Low Carbon Transit Operations Program (LCTOP) - Deputy Director Riske-Gomez**

Adopt the amended Resolution No. 02-2026 Authorizing the Execution of the Certifications and Assurances and Authorized Agent Forms for the Low Carbon Transit Operations Program (LCTOP) for the continuing project: Shasta Connect Route.

Board member Burroughs asked for an update on the plans to upgrade of the Cottonwood bus stop upgrade. Deputy Director Riske-Gomez advised that staff is looking into merging the planned upgrade of that stop with others associated with the Rio and Walnut upgrade. Chairman Bacquet inquired about the plans to convert the vehicle fleet to electric. Deputy Director Riske-Gomez advised that staff is working through requesting an exemption from the conversion requirement from CARB.

**RESULT:** APPROVE

**MOVER:** Rob Burroughs

**SECONDER:** Dave Demo

**AYES:** Commissioner Demo, Vice Chair Hurton, Commissioner Hansen, Chairperson Bacquet, Commissioner Walker, and Commissioner Burroughs

#### 10. Items for Future Agenda

Deputy Director Riske-Gomez advised that staff will prepare a presentation regarding the Rio and Walnut construction project.

#### 11. Closing Comments

There were no closing comments.

#### 12. Adjourn

With no further business the meeting was adjourned at 9:21 AM.

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# Tehama County

## Agenda Request Form

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**File #:** 26-0560

**Agenda Date:** 4/27/2026

**Agenda #:** 6.

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### Approval of Claims - Accountant Jensen

**Requested Action(s)**

Approve Tehama County Transit Agency claims for March 2026, in the amount of \$264,695.12.

**Financial Impact:**

[Click here to enter Financial Impact.](#)

**Background Information:**

See attached claims summary for March 2026.

## TEHAMA COUNTY TRANSIT AGENCY BOARD CLAIMS

Meeting Date: 4/27/26

Claimant	Invoice Description	Amount
<b>CLAIMS PAID IN MARCH 2026</b>		
City of Red Bluff	1820 Bidwell St. 01/07-02/03/26	\$53.69
City of Red Bluff	1515 Schwab St. 01/07-02/03/26	\$61.05
McEntire Landscaping	Professional Services March 2026	\$780.00
P.G. & E.	Utilities 02/03-03/05/26	\$2,484.80
Paratransit Services	Hazard Covid Pay February 2025	\$25,837.61
Paratransit Services	Contract Services February 2025	\$153,476.51
Paratransit Services	ParaTRAX Services February 2025	\$62,751.17
Paratransit Services	Shasta Tehama Connect February 2025	\$9,291.88
Paratransit Services	Saturday Service February 2025	\$6,774.98
Paratransit Services	METS Services February 2025	\$2,385.22
Verizon Wireless	Communication 01/24-02/23/26	\$798.21
<b>GRAND TOTAL:</b>		<b>\$264,695.12</b>