

ORGANIZATION INFORMATION

Legal Name: County of Tehama

Unique Entity Identifier (UEI) Number (*only required for federal grants*):

Organization Address (Street, City, State, Zip):
 1830 Walnut Street, Red Bluff, CA 96080

Primary Reporting Contact	Secondary Reporting Contact
Name: Christine McClintock	Name: Shawnee Winterson
Title: Animal Care Center Manager	Title: Administrative Assistant
Email: cmcclintock@tehama.gov	Email: swinterson@tehama.gov
Phone: 530-527-3439	Phone: 530-527-3439

AWARD INFORMATION / AREA(S) OF IMPACT

Project Identifying Information (Ex: Agreement Number, Proposal Number, Project Title, etc.):
 Spay/Neuter Assistance for Cats and Dogs in Rural Communities

Project Place of Performance Address (Street, City, State, Zip Code +4):
 1830 Walnut Street, Red Bluff, CA 96080

United States Congressional District Information (U.S. Congressional Districts)

Location(s) where project is performed: 1st Congressional District of California

Location(s) where project will benefit: 1st Congressional District of California

California Legislative District Information (California Legislature)

Location(s) where project is performed Assembly: Assembly District 3 Senate: Senate District 1

Location(s) where project will benefit Assembly: Assembly District 3 Senate: Senate District 1

EXECUTIVE COMPENSATION REPORTING

If your organization receives 80 percent (80%) or more of its annual gross revenue in Federal awards; and
 Those revenues were greater than \$25,000,000 in the preceding fiscal year; and
 The public does not have access to information about the compensation of your organization's executives through periodic reports, provide the following information for the top five most highly compensated officers:
 If the above does not apply, leave this section blank and advance to the next section.

Name and Title	Compensation

Question:	Yes / No
Including this award, are any key personnel working 50 percent (50%) of FTE or more on state or federal grant awards?	No

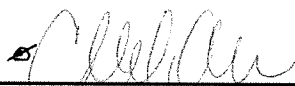
If yes, provide a brief explanation:

MANAGEMENT SYSTEMS

Question:	Yes / No
Does your organization utilize accounting software to manage your financial records?	No
Does your accounting system identify the receipt and expenditure of program funds separately for each grant?	Yes
Does your organization have a dedicated individual responsible for monitoring organizational funds, such as an accountant or a finance manager?	No
Does your organization separate the duties for staff handling the approval of transactions and the recording and payment of funds?	Yes
Does your organization have the ability to specifically identify and allocate employee effort to each applicable program?	Yes
Does your organization have a property/inventory management system in place to track location and value of equipment purchased under the award?	Yes

For any "No" responses above, provide a brief explanation:

The Division of Animal Services uses excel spreadsheets to manage financial records, not a formal accounting software. Separate fund accounts are maintained and expenditure of program or grant finds are accounted for separately. While we do not maintain an accountant or finance manager, we have an Administrative Assistant and Animal Care Center Manager responsible for monitoring accounts, and have support from the Treasurer and Auditor/Controller of the County of Tehama when needed.

AUDIT REPORTS AND FINDINGS	
Question:	Yes / No
Has your organization been audited within the last 5 fiscal years? <i>If no, skip the remaining questions and provide a brief explanation in the additional information section below.</i>	Yes
Was the audit report issued under the single audit act (A133 Audit)? <i>If yes, identify the date of the most recent audit report in the additional information section below.</i>	Yes
Did the audit report include a "Qualified Opinion" or an "Adverse Opinion"? <i>If yes, provide an explanation and describe the actions taken to resolve the finding in the additional information section below.</i>	No
Did the audit report include a "Material Weakness"? <i>If yes, provide an explanation and describe the actions taken to resolve the finding in the additional information section below.</i>	No
Did the audit report include a "Significant Deficiency"? <i>If yes, provide an explanation and describe the actions taken to resolve the finding in the additional information section below.</i>	Yes
Additional Information:	
<p>The most recent audit report is for the 2024/25 fiscal year ending June 30, 2025, dated February 17, 2026. Summary of significant deficiency finding: The County (as a whole, not the Animal Services Division) was reporting full amount of TANF in the Federal Expenditures rather than applying ratios provided. During the audit, the county revised schedules and removed the state portion of TANF from the reported figures. This was completed during the audit. Training was provided to staff to ensure this doesn't happen in the future.</p>	
CERTIFICATION	
<i>I certify the above information is complete, true, and correct to the best of my knowledge.</i>	
E-Signature and Date  3/17/26	Title: Animal Care Center Manager
ROUTING INSTRUCTIONS: Once completed, return the form by reply email.	