

Tehama County
Tuesday, August 5, 2025 9:00 AM
Board of Supervisors
Meeting Minutes



727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
<http://www.tehama.gov>
Board Chambers

Robert Burroughs, District 1
Tom Walker, District 2
Pati Nolen, District 3, Vice Chair
Matt Hansen, District 4, Chairman
Greg Jones, District 5

Gabriel Hydrick
Chief Administrator

Margaret Long
County Counsel

Sean Houghtby
Clerk of the Board
(530) 527-3287

Present: Supervisor Greg Jones, Supervisor Rob Burroughs, Supervisor Tom Walker, Vice Chair Pati Nolen, and Chairperson Matt Hansen

9:13 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

Chairman Hansen presided. Present in the chambers were Clerk of the Board Sean Houghtby, County Counsel Margaret Long, and Chief Administrator Gabriel Hydrick.

REMINDER - The August 12th Board meeting is cancelled pursuant to Board policy.

PUBLIC COMMENT

A resident lead a prayer and commented on managing meetings and public comments made last week.

David Maung introduced himself as the new local Government Affairs Representative for PG&E and gave a brief history of his career and the area he covers.

A resident commented on the local DMV and presented a book to the Board.

A resident commented about the Jail, Title 15 violations and Public Defender for her son.

A resident commented about the Jail and Sheriff personnel.

A resident commented about allegations of Brown Act violations. She further commented about closed session records.

A resident commented about rent increase in his mobile home park and asked for rent control.

A resident commented about mobile home rent control and rent increases in local mobile home parks.

A resident commented on Bend RV Park and the change in management of the park.

A resident commented about integrity and the past 7 months of the Board meetings. She further commented about grants and the budget.

A resident commented about the Bend RV Park rent increases and being homeless.

A resident commented about Park Nation's rent increases and conditions in the park.

A resident commented in support of the previous commenters about the mobile home parks.

A resident played a recording of a conversation.

ANNOUNCEMENT OF AGENDA CORRECTIONS

None

PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION

14. CLOSED SESSION 25-1184

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part One of the Social Services Director Annual Performance Evaluation Process

Reportable Action: Part one completed

15. CLOSED SESSION 25-1278

a) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Government Code Section 54956.9).

Name of Case: Depree v. County of Tehama, et al., United States District Court, Eastern District of California, Case No. 2:22-cv-01462-TLN-DMC (Discussion and possible action relative to existing litigation.)

Reportable Action: Direction given to staff

16. CLOSED SESSION 25-1320

a) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (54956.9 (d) (2) (California Northern Railroad))

Reportable Action: Direction to staff

17. CLOSED SESSION 25-1338

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government

Title: Part Two of the Chief Administrator Annual Performance Evaluation Process

Reportable Action: Part two completed

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE

Public Works Committee (Standing) (Hansen, Walker) - has not met

Veterans Halls Advisory Committee (Standing) (Burroughs, Jones) - has not met

Public Safety Tax Initiative Working Group (Hansen, Jones) - met yesterday, gave update on progress of a potential initiative

Personnel Procedures & Guidelines Ad Hoc Committee (Burroughs, Walker) - has not met

City of Red Bluff/Tehama County Ad Hoc Committee (Walker, Burroughs) - setting meeting for next week

REPORTS OF MEETINGS ATTENDED INCLUDING AB1234

Supervisor Jones - none

Supervisor Burroughs - none

Supervisor Walker - Antelope Sewer & Water Meeting

Supervisor Nolen - Antelope Sewer & Water Meeting, Mineral Breakfast Club

Supervisor Hansen - Antelope Sewer & Water, Good Morning Red Bluff.

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

Social Services Director Bekkie Emery gave information on rent increases in mobile home parks and the process to file complaints. Mrs. Emery further commented on rent control around the state.

In response to a public comment Sheriff Dave Kain announced he is available to meet with members of the public who have concerns. Mr. Kain further gave an update on the person mentioned in public comment and that the Jail has passed all inspections.

Clerk & Recorder Sean Houghtby gave information on the potential for the Governor to call a special election on redistricting in November.

Supervisor Burroughs announced the pavement work on Bowman Road and thanked Probation for cleaning up near Cottonwood Bridge.

Supervisor Nolen commented about the potential Mobile Home Park ordinance and the work being done by several departments to move it forward.

Supervisor Hansen announced a joint Town Hall meeting with Supervisor Jones at the Corning Library on 8/6.

CONSENT AGENDA:

A motion was made by Supervisor Jones, seconded by Supervisor Walker, to approve the Consent Agenda and move #8 to Regular. The motion carried by the following vote:

RESULT: APPROVED THE CONSENT AGENDA

MOVER: Greg Jones

SECONDER: Tom Walker

AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

1. **GENERAL WARRANT REGISTER 7/13/25 - 7/19/25** **25-1336**
2. **ASSESSOR/PERSONNEL** **25-1350**
 - a) OTHER THAN "A" STEP - Request approval to appoint the applicant as Appraiser I, Range 26 Step B, effective 8/5/25, or upon successful completion of all pre-employment requirements
3. **ADMINISTRATION / DOMESTIC VIOLENCE PROGRAM FUNDING** **25-1263**
 - a) Request to accept the proposal from Empower Tehama to provide domestic violence shelter-based services
 - b) AGREEMENT- Request approval and authorization for the Chair to sign the Agreement with Empower Tehama for the provision of shelter-based assistance to victims of domestic violence for an all-inclusive flat fee of \$17,193, effective 7/1/25 and shall terminate 6/30/26
Enactment No: MISC. AGR 2025-244
4. **SOCIAL SERVICES** **25-1324**
 - a) AGREEMENT - Request approval and authorization for the Director of Social Services to sign Amendment No. 2 with Express Services Inc. dba, Express Employment Professionals (Misc. Agree. 2025-035 as amended by Misc. Agree. 2025-137), for the purpose of administering a subsidized employment program for eligible CalWORKs participants, increasing the total amount not to exceed from \$349,064.10 to \$450,000, effective 7/1/25 through 6/30/26
Enactment No: MISC. AGR 2025-245
5. **SOCIAL SERVICES** **25-1325**
 - a) AGREEMENT - Request approval and authorization for the Director of the Department of Social Services to sign the Agreement with Job Training Center of Tehama County, Inc., for the provision of the subsidized employment program through Main Street Productions, with maximum compensation not to exceed \$450,000, effective 7/1/25 and shall terminate 6/30/26 (*Subject to receipt of required insurance documentation*)

6. COMMUNITY ACTION AGENCY- Ex Officio Executive Director 25-1331
Bekkie Emery

a) AGREEMENT - Request approval and authorization for Tehama County Community Action Agency ex officio Executive Director Bekkie Emery to sign the agreement between Tehama County Community Action Agency and Shasta County Health and Human Services to provide Wraparound services in the amount of \$86,640, effective from date of last signing for 3 years

Enactment No: MISC. AGR 2025-247

7. HEALTH SERVICES AGENCY / PUBLIC HEALTH 25-1346

a) AGREEMENT - Request approval and authorization for the Executive Director to sign Acceptance of Award and submit all related documents for the California Department of Public Health (CDPH) Tuberculosis Control Branch (TBCB) TB Local Assistance Funding application for FY 25/26, for the purpose of Tuberculosis control efforts in the anticipated amount of \$14,870, effective 7/1/25 through 6/30/26

Enactment No: MISC. AGR 2025-248

9. COMMITTEES & COMMISSIONS 25-1344

a) TEHAMA COUNTY PUBLIC HEALTH ADVISORY BOARD - One three-year appointment to re-appoint Sharon Sinclair as a voting member representing the community of Tehama County with said term expiring 6/30/28 (Interested Person: Sharon Sinclair)

b) TEHAMA COUNTY PUBLIC HEALTH ADVISORY BOARD - One three-year term appointment to fill the unexpired term of Elaina Silva as a voting member for the Tehama County Department of Social Services (TCDSS) with said term expiring 6/30/28 (Interested person: Elaina Silva)

c) TEHAMA COUNTY PUBLIC HEALTH ADVISORY BOARD - One three-year term appointment to fill the unexpired term of David Madrigal as TCDSS alternate with said term expiring 6/30/28 (Interested Person: Ashley Monchamp)

d) TEHAMA COUNTY PUBLIC HEALTH ADVISORY BOARD - One three-year term appointment to re-appoint Carrie Samson as a voting member for Greenville Rancheria, and Tracy Remick as alternate, with said term expiring on 6/30/28 (Interested persons: Carrie Samson & Tracy Remick)

e) TEHAMA COUNTY PUBLIC HEALTH ADVISORY BOARD - One three-year term appointment for Alexis Ross as a voting member representing Dignity Health - Community Health, with said term expiring 6/30/28 (Interested person: Alexis Ross)

RECESS to convene as the Tehama County Air Pollution Control District

A motion was made by Supervisor Walker, seconded by Vice Chair Nolen, to approve the Consent Agenda. The motion carried by the following vote:

RESULT: APPROVED THE CONSENT AGENDA
MOVER: Tom Walker
SECONDER: Pati Nolen

AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

10. COMMITTEES & COMMISSIONS / SPECIAL DISTRICT 25-1281

a) AIR POLLUTION CONTROL DISTRICT HEARING BOARD - One (1) appointment to fill the Medical Professional vacancy for a three year term ending 3/21/2028 (Interested Person: Kevin Waits)

11. AIR POLLUTION CONTROL DISTRICT 25-1295

a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer (APCO) to sign a FARMER Incentive Program Agreement with Crain Farming Operations, LLC, in the amount up to \$55,000, effective upon execution by both parties and terminates three years from the date of installation

Enactment No: MISC. AGR 2025-249

REGULAR AGENDA

12. AIR POLLUTION CONTROL DISTRICT - Air Pollution Control Officer 25-1363

Joseph Tona

a) AGREEMENT/RESOLUTION - Request adoption of a Resolution approving and authorizing the Air Pollution Control Officer (APCO) to sign the California Air Resources Board FY 24-25 Community Air Protection Program Grant Agreement #G24-CAPP-29 for funding in the amount of \$32,987.33, effective 7/1/25 and shall terminate 6/30/29

Enactment No: MISC. AGR 2025-250

RESULT: APPROVE

MOVER: Pati Nolen

SECONDER: Rob Burroughs

AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

Enactment No: MISC. AGR 2025-250

Enactment No: RESO NO 2025-072

ADJOURN to reconvene as the Tehama County Board of Supervisors

8. ELECTIONS 25-1366

a) Request approval and authorization for the County Clerk to conduct and consolidate a special election with the November 4, 2025 Uniform District Election for agencies as listed

In response to Supervisor Burroughs, Clerk & Recorder Sean Houghtby explained the Uniform District Elections and the financial responsibility for them.

RESULT: APPROVE

MOVER: Tom Walker

SECONDER: Pati Nolen

AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice

13. CHILD SUPPORT SERVICES - Director Tonya Moore 25-1341

- a) PROCLAMATION - Request adoption of a proclamation proclaiming August 2025 as "Child Support Awareness Month" in Tehama County

Child Support Services Director Tonya Moore gave background on the department and recognized the hard work of her employees. Mrs. Moore then read the proclamation of Child Support Month.

RESULT: APPROVE

MOVER: Pati Nolen

SECONDER: Greg Jones

AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

14. PROBATION DEPARTMENT - Chief Probation Officer Pam Gonzalez 25-1365

- a) AGREEMENT - Request approval and authorization for the Chief Probation Officer to sign the agreement with Ronald L. Clark, DDS, with the maximum amount not to exceed \$25,000, effective 7/1/25 and shall terminate 6/30/26

RESULT: APPROVE

MOVER: Pati Nolen

SECONDER: Rob Burroughs

AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen
Enactment No: MISC. AGR 2025-251

10:00 A.M.

15. PUBLIC WORKS - Interim Director Will Pike 25-1261

- a) PERMANENT ROAD DIVISION 0602, BYWOOD DRIVE

- 1) Receive FY 2025-2026 parcel charge report for Tehama County Permanent Road Division (PRD) 0602 (Bywood Drive)
- 2) PUBLIC HEARING - Conduct a public hearing in accordance with Ordinance 1883 to consider objections or protests, if any, to the report of parcel charges therein
- 3) RESOLUTION - Request adoption of a resolution confirming the 2025-26 Parcel Charge Report and adopting proposed adjustments for inflation to the parcel charges for the Tehama County Permanent Road Division 0602 (Bywood Drive)

Interim Public Works Director Will Pike introduced Road Commissioner Al Cathey to answer any questions.

Chairman Hansen opened the Public Hearing

In response to Supervisor Burroughs, Mr. Pike said that no comments were received.

In response to Supervisor Walker, Mr. Pike explained the history and costs of this road division and discussed the possibility of the citizens taking over the road from the county.

RESULT: APPROVE

MOVER: Pati Nolen

SECONDER: Tom Walker

AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen
Enactment No: RES NO. 2025-070

16. ADMINISTRATION / COUNTY ADOPTED BUDGET FISCAL YEAR 25-1343

2025-2026 - Administrative Fiscal Manager Orepa Mamea

a) Presentation of the FY 2025-2026 Adopted Budget

b) Request direction to staff

Administrative Fiscal Manager Orepa Mamea presented the 25/26 Adopted Budget.

Mrs. Mamea presented the Sheriff's request for a new Captain position. Sheriff Dave Kain gave background on his request and the history of that position. Mr. Kain further explained the chain of command within the department with and without this position.

Mrs. Mamea presented information regarding Sheriff overtime costs and recruitment efforts. Mr. Kain explained the funding of the overtime and the areas that overtime is most prevalent. Mr. Kain further explained the recruitment process for the requested Captain position.

In response to Supervisor Burroughs, Mrs. Mamea explained the phased in approach to staffing the new jail.

Chief Administrator Gabriel Hydrick gave an update on revenue generation opportunities for the County and work being done to generate revenue for the County.

Jessica Clark commented about the County being top heavy and support of public safety requests.

Liz Merry thanked Mrs. Mamea for her presentation and asked why the presentation used adopted budget numbers versus actual expenditures.

Louise Wilkenson commented about funds drying up, changes at the federal level and balancing a budget.

A resident commented about the funding for the staff at the Sheriff's Office.

In response to Supervisor Walker, Mrs. Mamea explained that the Lieutenant and Sergeant positions referenced by the Sheriff are only proposed not current positions.

In response to Supervisor Burroughs, Mr. Kain commented that his vacancies are put into the County contingency fund for unfilled positions. Mr. Kain explained his rationale for requesting to fill the Captain position now instead of waiting. Mr. Kain further explained the reimbursement process for emergency operations.

Mr. Kain discussed frozen positions in his department and his need for the Captain position.

In response to Supervisor Burroughs, Mr. Kain explained that he wants to unfreeze his positions but does not believe he would be able to fill all of his positions this year. Mrs. Mamea explained the difference between how frozen and vacant positions are budgeted.

A proposal was made to accept the adopted budget with the addition of the Captain position. (consensus received)

17. PERSONNEL / ADMINISTRATION - Personnel Director Coral Ferrin 25-1307

a) RESOLUTION - Request approval of a resolution establishing the benefits of County of Tehama Department Heads appointed as Elected Officials, effective August 5, 2025

b) Request approval to apply the provision outlined in Section 2: Sick Leave Accrual retroactively for the following elected officials:

Matt Rogers, District Attorney
David Kain, Sheriff / Coroner
Krista Peterson, Auditor / Controller
Burley Phillips, Assessor
Jennifer Vise, Clerk and Recorder (Retired)

Supervisor Nolen departed the meeting at 11:48 am.

Supervisor Nolen rejoined the meeting at 11:49 am.

Supervisor Burroughs asked why Jennifer Vise was included in this action. Personnel Director Coral Ferrin explained that Mrs. Vise had not received her payout after retirement due to this issue.

Liz Merry commented on a PERB complaint and asked that this item be tabled. She further requested that a second legal review of this process be completed.

Louise Wilkinson commented that this item should be tabled.

Tax Collector Parker Hunt commented that there should be equality in how the sick leave payout is applied. Mr. Hunt further suggested that A be passed but B be tabled.

Sheriff Dave Kain commented that the sick leave payout has a 46 year past practice and that the current elected officials are not subject to the side letters. Mr. Kain also

requested that the Board send a new letter to the retired elected regarding the previous payouts.

Auditor Krista Peterson commented about the past practice of sick leave payouts and asked that the current elected officials be grandfathered in under the old past practice.

District Attorney Matt Rogers agreed with the previous commenters and presented a letter he sent to the Board.

Jennifer Vise commented about her sick leave banks and not being able to use them while she was holding elected office.

Mrs. Ferrin commented that there is no indication that the Board was aware of the payouts and that PERB does not have jurisdiction over elected officials.

Chairman Hansen gave some history of how this problem came about and the actions taken to correct it.

Supervisor Nolen discussed the prior approval of a second legal opinion and requested that this item be tabled.

County Counsel Margaret Long explained that her office does not have a legal opinion on this matter but that this was discovered with Personnel and brought to the Boards attention to put a process in place. Mrs. Long further explained employment law around the payout of vacation and sick leave.

Further discussion took place regarding the Board's options regarding the payout.

Motion to table A for 3 months by Supervisor Nolen, seconded by Supervisor Burroughs.

Further discussion took place on sick leave payouts and potential structure.

Subsequent motion to approve A by Supervisor Jones, seconded by Supervisor Walker.

RESULT: APPROVE
MOVER: Greg Jones
SECONDER: Tom Walker
AYES: Supervisor Jones, Supervisor Walker, and Chairperson Hansen
NAYS: Supervisor Burroughs, and Vice Chair Nolen
Enactment No: RES NO. 2025-071

Motion to table B for 3 months by Supervisor Jones, seconded by Supervisor Burroughs.

RESULT: TABLE

MOVER: Greg Jones
SECONDER: Rob Burroughs
AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

18. BOARD OF SUPERVISORS 25-1355

a) Request approval and authorization for the Chair to sign the letter of opposition regarding AB 531

Louise Wilkenson asked that the Board explain AB 531.

Chairman Hansen read the letter regarding AB 531 and geothermal permitting.

RESULT: APPROVE
MOVER: Tom Walker
SECONDER: Greg Jones
AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

FUTURE AGENDA ITEMS

None

CLOSED SESSION

County Counsel Margaret Long noted that #24 should have said interim Public Guardian/Public Administrator.

19. CLOSED SESSION 25-1092

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part Two of the Child Support Services Director Annual Performance Evaluation Process

20. CLOSED SESSION 25-1193

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part Two of the Social Services Director Annual Performance Evaluation Process

21. CLOSED SESSION 25-1327

a) Liability Claims Pursuant to Government Code 54956.95
Claimant: Raquel Jacinto
Agency claimed against: Tehama County

22. CLOSED SESSION 25-1328

a) Liability Claims Pursuant to Government Code 54956.95

Claimant: CSM,LLP o/b/o USAA a/s/o Bryan Gregory
Agency claimed against: Tehama County

23. CLOSED SESSION 25-1361

- a) Liability Claims Pursuant to Government Code 54956.95
Claimant: G.T by and through Guardian Ad Litem, Morgan Trevino
Agency claimed against: Tehama County

24. CLOSED SESSION 25-1372

- a) PERSONNEL / PUBLIC APPOINTMENT OR EMPLOYMENT (Government Code Section 54957)

Title: Public Guardian / Public Administrator

12:37 P.M. RECESS

1:32 P.M. RECONVENE

1:30 P.M.

RECESS to convene as the Tehama County Board of Equalization

25. TEHAMA COUNTY BOARD OF EQUALIZATION - Assessor Burley Phillips 25-1369

- a) Assessment Appeal No. 9-2023 A-B, Belle Mill Property Owners, LLC - Hearing on Appeal
Principal Appraiser Patrick Archer presented the withdrawal of Assessment Appeal 9-2023 A-B

Motion to accept the withdrawal made by Supervisor Jones seconded by Supervisor Walker.

RESULT: APPROVE

MOVER: Greg Jones

SECONDER: Tom Walker

AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, and Chairperson Hansen

ABSENT: Vice Chair Nolen

Supervisor Nolen joined the meeting at 1:33 P.M.

ADJOURN to reconvene as the Tehama County Board of Supervisors

1:33 P.M. RECESS

3:34 P.M. RECONVENE

REPORTABLE ACTIONS FROM CLOSED SESSION

19. a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)
Title: Part Two of the Child Support Services Director Annual Performance Evaluation Process

Reportable Action: Part Two completed

20. a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)
Title: Part Two of the Social Services Director Annual Performance Evaluation Process

Reportable Action: Part Two completed

21. a) Liability Claims Pursuant to Government Code 54956.95
Claimant: Raquel Jacinto
Agency claimed against: Tehama County

Reportable Action: Claim denied 5-0

22. a) Liability Claims Pursuant to Government Code 54956.95
Claimant: CSM,LLP o/b/o USAA a/s/o Bryan Gregory
Agency claimed against: Tehama County

Reportable Action: Direction given to staff

23. a) Liability Claims Pursuant to Government Code 54956.95
Claimant: G.T by and through Guardian Ad Litem, Morgan Trevino
Agency claimed against: Tehama County

Reportable Action: Claim denied 5-0

24. a) PERSONNEL / PUBLIC APPOINTMENT OR EMPLOYMENT (Government Code Section 54957)
Title: Public Guardian / Public Administrator

Reportable Action: Continued to 8/7/25

ADJOURN

3:35 P.M There being no further business before the Board, the meeting was adjourned.

ATTEST: August 7, 2025

APPROVED

Chairman of the Board
of Supervisors

SEAN HOUGHTBY, Clerk
of the Board of Supervisors

by _____