

**NORTHERN RURAL TRAINING AND EMPLOYMENT
CONSORTIUM (NORTEC) MEMORANDUM OF
UNDERSTANDING (MOU)**

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**WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) MOU BETWEEN NORTEC
AND AMERICAS' JOB CENTERS OF CALIFORNIA PARTNERS**

PARTIES TO THE MOU (SIGNATURES)

NoRTEC, the WIOA Title I grant recipient and administrative entity, representing a Local Workforce Development Area comprised of a consortium of eleven counties: Butte, Del Norte, Lassen, Modoc, Nevada, Plumas, Shasta, Sierra, Siskiyou, Tehama, and Trinity.

SIGNATURES:

Ric Leutwyler, Chair of the Governing Board (NoRTEC)

Susan Marie, Chair of the Workforce Development Board (NoRTEC)

WIOA Title I, Adult, Dislocated Worker, and Youth Programs

SIGNATURES:

Kristine ZuaZua, Executive Director – Alliance for Workforce Development

Wendy Zanolli, Executive Director – SMART Workforce Center

Carrie Ferchaud, Executive Director – Job Training Center of Tehama County

WIOA Title I, Native American Programs (Section 166)

SIGNATURE:

Lorenda T. Sanchez, Executive Director - California Indian Manpower Consortium, Inc.

WIOA Title I, Migrant Seasonal Farmworker Programs (Section 167)

SIGNATURE:

Heather Henry, Chief Executive Director - California Human Development Corporation

WIOA Title II, Adult Education and Literacy Programs

SIGNATURES:

Nevada and Placer Counties

Noah Levinson, Administrator – Placer School for Adults

Steve Caminiti, Acting Superintendent

Butte County

Doug Williams, Superintendent – Oroville Union High School District

*Nick Catomerisios, Director of Alternative Education - Oroville Adult Education Center,
Oroville Unified School District*

Plumas and Sierra Counties

James Berardi, Superintendent - Sierra County Office of Education

2025 - 2028 NoRTEC Partner MOU

*Andrea White, Superintendent – Plumas County Office of Education
Modoc County*

Mike Martin, Superintendent – Modoc County Office of Education

WIOA Title III, Wagner-Peyser Programs

SIGNATURE:

Jeff Richard, Deputy Division Chief – California Employment Development Department Workforce Services Branch

Trade Adjustment Assistance Programs

SIGNATURE:

Jeff Richard, Deputy Division Chief – California Employment Development Department Workforce Services Branch

Veterans Programs

SIGNATURE:

Jeff Richard, Deputy Division Chief – California Employment Development Department Workforce Services Branch

Unemployment Insurance Program

SIGNATURE:

David Rangel, Employment Development Administrator – California Employment Development Department Unemployment Branch

WIOA Title IV, Vocational Rehabilitation Programs

SIGNATURES:

Sharon O’Sullivan, District Administrator - California Department of Rehabilitation

Sean Nunez – Regional Director- California Department of Rehabilitation

Title V, Older American Act Programs

SIGNATURE:

Demetrios Antzoulatos, VP – Finance, Operations & Grants – AARP Foundation, The Senior Community Service Employment Program (SCSEP)

CalWORKs/TANF

SIGNATURES:

Tiffany Rowe, Interim Director - Butte County Department of Employment & Social Services

Brad Stephens, County Council

Barbara Longo, Director - Lassen County Health & Social Services Agency

Amanda Uhrahammer, County Counsel

Geri Byrne, Chairman of Board of Supervisors - Modoc County Board of Supervisors

Rachel Peña Roos, Director - Nevada County Director of Social Services

Katharine Elliott, Social Services County Counsel

Debbie Wingate, Director - Plumas County Department of Social Services

Joshua Brechtel, County Counsel

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Rhonda Grandi, Director - Sierra County Department of Social Services

David Prentice, County Counsel

Joey Borges – Chair, Del Norte County Board of Supervisors – Del Norte County Department of Health & Human Services

Jaqueline Roberts, County Counsel, Del Norte County

Kevin Crye, Chair – Shasta County Board of Supervisors

James Ross, County Counsel or Alan B. Cox, Deputy County Counsel, Shasta County

Nancy Ogren – Chair, Siskiyou County Board of Supervisors

Natalie Reed, County Counsel, Siskiyou County

Bekkie Emery, Director – Tehama County Department of Social Services

Elizabeth Hamilton, Director – Trinity County Health and Human Services

Margaret Long, Trinity County – Trinity County Counsel

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- C: Lassen County
- D: Modoc County
- E: Nevada County
- F: Plumas County
- G: Shasta County
- H: Sierra County
- I: Siskiyou County
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- K: Trinity County

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WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN NORTHERN RURAL TRAINING AND EMPLOYMENT CONSORTIUM (NORTEC) AND AMERICA'S JOB CENTERS OF CALIFORNIA PARTNERS

Background

The Workforce Innovation and Opportunity Act of 2014 (WIOA), establishes local Workforce Development Boards (WDB), which, in partnership with the chief elected official, are responsible for setting policy and overseeing workforce development programs for a workforce development area. The workforce development area of NoRTEC includes the eleven counties of Butte, Del Norte, Lassen, Modoc, Nevada, Plumas, Sierra, Shasta, Siskiyou, Tehama, and Trinity.

The "chief elected official" for NoRTEC is a joint power agreement (JPA) among the eleven NoRTEC member counties. Each of these counties appoints a member of their Board of Supervisors to serve on the NoRTEC Governing Board. The NoRTEC Governing Board appoints the NoRTEC WDB, consistent with the WIOA for a private sector majority, a cross section of public agencies, education, community-based organizations and organized labor. The NoRTEC Governing Board and the NoRTEC WDB then operate as partners for the implementation of the WIOA.

The establishment of a One-Stop delivery system for workforce development services is a cornerstone of the WIOA and is the primary charge of the NoRTEC WDB and Governing Board. In general, the One Stop delivery system is a network of employment centers within which entities responsible for administering workforce development, educational, and other human resource programs and funding streams (referred to as "Partners") collaborate to create a seamless system of service delivery designed to enhance access to services and improve long-term employment outcomes for individuals receiving assistance.

Purpose

WIOA requires an MOU be developed and executed between the NoRTEC Workforce Development Board (WDB) and the America's Job Centers of California (AJCC) Partners to establish an agreement concerning the operations of the AJCC delivery system.

The purpose of the MOU is to establish a cooperative working relationship between the AJCC Partners and to define their respective roles and responsibilities in achieving the policy objectives. The MOU also serves to establish the framework for providing services to employers, employees, job seekers and others needing workforce services.

California's delivery system, the AJCC, is a locally driven system which develops partnerships and provides programs and services to achieve three main policy objectives established by the California Workforce Development Strategic Plan, which includes the following:

- Foster demand-driven skills attainment
- Enable upward mobility for all Californians
- Align, coordinate, and integrate programs and services

These objectives will be accomplished by ensuring access to high-quality AJCCs that provide the full range of services available in the community for all customers seeking assistance with any of the following:

- Career placement services
- Building basic educational or occupational skills
- Earning a postsecondary certificate or degree
- Obtaining guidance on how to make career choices
- Seeking to identify and hire skilled workers

Mission Statement and Goals

Bring together workforce development, educational, economic development and other employment services in a seamless customer-focused delivery network that enhances access to program services and improves long-term employment outcomes. As AJCC partners, we are committed to administering our independently funded programs as a set of integrated streamlined services to job seekers and employers, by:

- Helping businesses find skilled workers and access other support services, including education and training, for their current workforce.
- Providing an array of employment and business services and connecting customers to work-related training and education
- Continuing to align investments in workforce, education and economic development to regional in-demand jobs
- Reinforcing partnerships and strategies to provide job seekers and workers with high-quality career services, education and training, and supportive services needed to get good jobs and stay employed
- Continuing to plan, coordinate, and provide services in an integrated manner to maximize the utilization of resources and assure there will be no "wrong door" for customers seeking services from the system
- Measuring customer satisfaction and continuously improving services based upon customer feedback
- Designing and continuously improving a system that reflects statewide/regional economic development strategies and is responsive to industry sectors in the region

Parties to the MOU

Per Section 121(b) of the WIOA, the following entities are required partners in the NoRTEC One-Stop System:

1. NoRTEC, the WIOA Title I grant recipient and administrative entity
2. WIOA Title I Adult, Dislocated Worker, and Youth Programs
3. WIOA Title I Native American Programs (Section 166)
4. WIOA Title I Migrant and Seasonal Farmworker Programs (Section 167)
5. WIOA Title II Adult Education and Literacy Programs
6. WIOA Title III Wagner-Peyser Programs
7. WIOA Title IV Vocational Rehabilitation Programs
8. Title V Older Americans Act Programs
9. Trade Adjustment Assistance (TAA) Programs
10. Veterans Programs
11. Unemployment Insurance Program
12. Temporary Assistance for Needy Families (TANF)/CalWORKs

One-Stop System Services

The NoRTEC region includes the geographic area of Butte, Del Norte, Lassen, Modoc, Nevada, Plumas, Shasta, Sierra, Siskiyou, Tehama, and Trinity Counties. There are thirteen AJCCs in the region:

Butte County – Chico Comprehensive AJCC

Alliance for Workforce Development
500 Cohasset Road, Suite 30
Chico, CA 95926
(530) 961-5125
<http://afwd.org>

Partners Co-located at this AJCC:

- WIOA Title I – Adult, DW & Youth: Alliance for Workforce Development, Inc.
- WIOA Title III – Wagner Peyser, Veterans, TAA

Butte County – Oroville Comprehensive AJCC

Oroville Community Employment Center
78 Table Mountain Blvd
Oroville, CA 95965
(530) 538-7301
<http://afwd.org>

Partners Co-located at this AJCC:

- WIOA Title I – Adult, DW & Youth: Alliance for Workforce Development, Inc.
- TANF/CalWORKs: Butte County Department of Employment and Social Services

Del Norte County – Comprehensive AJCC

SMART Workforce Center
875 5th Street
Crescent City, CA 95531
(707) 464-8347
<http://thesmartcenter.biz>

Partners Co-located at this AJCC:

- WIOA Title I – Adult, DW & Youth: SMART Business Resource Center
- TANF/CalWORKs – Del Norte County Department of Health & Human Services

Lassen County – Comprehensive AJCC

Business and Career Network
1626 Main Street
Susanville, CA 96130
(530) 257-5057
<http://afwd.org>

Partners Co-located at this AJCC:

- WIOA Title I – Adult, DW & Youth: Alliance for Workforce Development, Inc.

Modoc County Comprehensive AJCC

Business and Career Network

701 N. Main Street, Suite F

Alturas, CA 96101

(530) 233-4161

<http://afwd.org>

Partners Co-located at this AJCC:

- WIOA Title I – Adult, DW & Youth: Alliance for Workforce Development, Inc.
- TEACH – Adult Education

Nevada County - Comprehensive AJCC

Business and Career Network

988 Mccourtney Road

Grass Valley, CA 95949

(530) 265-7088

<http://afwd.org>

Partners Co-located at this AJCC:

- WIOA Title I – Adult, DW & Youth: Alliance for Workforce Development, Inc.
- TANF/CalWORKs: Nevada County Department of Social Services
- EDD Wagner Peyser

Plumas County – Comprehensive AJCC

Business and Career Network

76 Crescent Street

Quincy, CA 95971

(530) 283-1606

<http://afwd.org>

Partners Co-located at this AJCC:

- WIOA Title I – Adult, DW & Youth: Alliance for Workforce Development, Inc.

Shasta County – Comprehensive AJCC

Smart Workforce Center

760 Cypress Ave. Suite 210

Redding, CA 96001

(530) 246-7911

<http://thesmartcenter.biz>

Partners Co-located at this AJCC:

- WIOA Title I – Adult, DW & Youth: SMART Workforce Center

Sierra County Comprehensive AJCC

Business and Career Network

305 South Lincoln Street

Sierraville, CA 96126
(530) 994-3349
<http://afwd.org>

Partners Co-located at this AJCC:

- WIOA Title I – Adult, DW & Youth: Alliance for Workforce Development

Siskiyou County Comprehensive AJCC

SMART Workforce Center
College of the Siskiyous
800 College Ave.
Weed, CA 96094
(530) 657-0139
<http://thesmartcenter.biz>

Partners Co-located at this AJCC:

- WIOA Title I – Adult, DW & Youth: SMART Workforce Center

Siskiyou County Comprehensive AJCC

SMART Workforce Center
Goodwill
1810 Fort Jones Rd.
Yreka, CA 96097
(530) 657-0139
<http://thesmartcenter.biz>

Partners Co-located at this AJCC:

- WIOA Title I – Adult, DW & Youth: SMART Workforce Center

Tehama County Comprehensive AJCC

Job Training Center of Tehama County
718 Main Street
Red Bluff, CA 96080
(530) 529-7000
<http://jobtrainingcenter.org>

Partners Co-located at this AJCC:

- WIOA Title I – Adult, DW & Youth: Job Training Center of Tehama County

Trinity County Comprehensive AJCC

Smart Workforce Center
Shasta College Trinity Campus
30 Arbuckle Ct.
Weaverville, CA 96093
(530) 623-5538
<http://thesmartcenter.biz>

Partners Co-located at this AJCC:

- WIOA Title I – Adult, DW & Youth: SMART Workforce Center

AJCC System Services

Each AJCC in the One-Stop system provides access to the full range of available employment services, training and education, and employer assistance as described in the WIOA.

AJCC's services as required by WIOA and provided by the AJCC Partners to this MOU are outlined in Appendix 1 (A-K)

- A. Butte County
- B. Del Norte County
- C. Lassen County
- D. Modoc County
- E. Nevada County
- F. Plumas County
- G. Shasta County
- H. Sierra County
- I. Siskiyou County
- J. Tehama County
- K. Trinity County

Responsibility of AJCC Partners

It is understood that the development and implementation of this system will require mutual trust and teamwork between all involved parties. It is further acknowledged that the system, because it is driven by local needs, will evolve over time, as employer and individual customer needs change. In consideration of the mutual aims and desires of the partners participating in this agreement, and in recognition of the public benefit to be derived from the effective implementation of the programs involved, the partners agree that their respective responsibilities under this agreement will be as follows:

Parties to this MOU agree to engage in planning, plan development, and modification, to result in:

1. Continuous partnership building between all parties to this agreement;
2. Continuous planning responsive to regional, State, and Federal requirements;
3. Responsiveness to specific Statewide and regional economic conditions including employer needs;
4. Adherence to common data collection and reporting needs;
5. Making services applicable to the partner program available to customers through the one-stop delivery system;
6. Participation in the operation of the one-stop system, consistent with the terms of the MOU and requirements of authorized laws.
7. Participation in capacity building and staff development activities in order to ensure that all partners and staff are adequately cross-trained when applicable.

Funding of Services and Operating Costs

NoRTEC and the AJCC partners to this MOU have chosen a consolidated system-wide budget for the network of comprehensive AJCCs.

The annual consolidated infrastructure budget outlining the infrastructure costs were provided by each co-located partner. These amounts serve as a baseline to determine the cost each partner contributed. The consolidated infrastructure budget can be found as Exhibit 1.

The costs allocation methodology agreed on by co-located partners is the proportion of an individual partner program's square footage occupancy as a percentage to the total AJCC. This cost allocation methodology adheres to the following: is consistent with federal laws authorizing each partner's program; complies with federal cost principles in the Uniform Guidance; includes only costs that are allowable, reasonable, necessary, and allocable to each program partner; and is based on an agreed upon measure that mathematically determines the proportionate use and benefit received by each partner.

The use of space will be reviewed and reconciled against actual costs at least quarterly by NoRTEC, if needed.

For Non-Co-Located Partners

The state is in the process of implementing the requisite statewide data tracking system, and once such data are available, all non-co-located partners who are receiving benefit from the AJCC will also be required to contribute their proportionate share towards infrastructure costs in accordance with State WIOA policies and guidance. Consequently, this MOU must include an assurance from all non-co-located partners that they agree to pay their proportionate share of infrastructure costs as soon as sufficient data are available. By signing this MOU, all parties agree that when data are available to determine the AJCC benefit to non-co-located partners, the infrastructure cost sharing agreement will be renegotiated to include their proportionate share of contributions.

For Native American Programs: WIOA Section 121[h][2][D][iv] stipulates that Native American programs are not required to contribute and will not be contributing to infrastructure funding.

Methods for Referring Customers

The AJCC Partners will refer customers using the inter-partner and inter-agency referral process as required by WIOA and described in Attachment A-K.

Access for Individuals with Barriers to Employment

The AJCC system is committed to providing needed services to all job seekers, including individuals with barriers to employment.

Section 3(24) of the WIOA defines an "individual with a barrier to employment" as a member of one or more of the following populations:

- Displaced homemakers
- Low-income individuals
- Indians, Alaska Natives, and Native Hawaiians, defined in Section 66 of the WIOA
- Individuals with disabilities, including youth
- Older individuals
- Ex-offenders

- Homeless individuals
- Youth who are in or have aged out of foster care
- Individuals who are English language learners, individuals who have low levels of literacy, and individuals facing substantial cultural barriers
- Eligible migrant and seasonal farm workers as defined in Section 167(i) of WIOA
- Individuals within two years of exhausting lifetime eligibility under Part A of Title IV of the Social Security Act
- Single parents, including pregnant women
- Long-term unemployed individuals
- Other groups as the Governor involved determines to have barriers to employment

AJCC partners ensure their policies, procedures, programs, and services are in compliance with the *Americans with Disabilities Act of 1990* and its amendments, in order to provide equal access to all customers with disabilities.

Section 134(c)(3)(E) of the WIOA requires the Title I Adult program to provide priority of service to recipients of public assistance, other low-income individuals, or individuals who are basic skills deficient. Veterans and eligible spouses shall also be provided priority of services among all eligible individuals, as long as they meet the WIOA Adult program eligibility criteria. WIOA Title I Adult programs must provide priority of service to these groups in the following order:

1. Veterans and eligible spouses who are also recipients of public assistance, other low-income individuals, or individuals who are basic skills deficient.
2. Individuals who are recipients of public assistance, other low-income individuals, or individuals who are basic skills deficient.
3. Veterans and eligible spouses who are not included in one of three WIOA priority groups noted above.

Shared Technology and System Security

WIOA emphasizes technology as a critical tool for making all aspects of information exchange possible, including client tracking, common case management, reporting, and data collection. To support the use of these tools, each AJCC Partner agrees to the following:

- Comply with the applicable provisions of WIOA, Welfare and Institutions Code, California Education Code, Rehabilitation Act, and any other appropriate statutes or requirements.
- The principles of common reporting and shared information through electronic mechanisms, including shared technology.
- Commit to share information to the greatest extent allowable under their governing legislation and confidentiality requirements.
- Maintain all records of the AJCC customers or Partners (e.g. applications, eligibility and referral records, or any other individual records related to services provided under this MOU) in the strictest confidence and use them solely for purposes directly related to such services.
- Develop technological enhancements that allow interfaces of common information needs, as appropriate.
- Understand that system security provisions shall be agreed upon by all AJCC Partners.

Confidentiality

The AJCC Partner agrees to comply with the provisions of WIOA as well as the applicable sections

of the Welfare and Institutions Code, the California Education Code, the Rehabilitation Act, Federal Privacy Act of 1974, as amended and any other appropriate statute or requirement to assure the following:

- All applications and individual records related to services provided under this MOU, including eligibility for services and enrollment and referral, shall be confidential and shall not be open to examination for any purpose not directly connected with the delivery of such services.
- No person will publish, disclose use, or permit, cause to be published, disclosed or used, any confidential information pertaining to AJCC applicants, participants, or customers overall unless a specific release is voluntarily signed by the participant or customer.
- The AJCC partner agrees to abide by the current confidentiality provisions of the respective statutes to which AJCC operators and other AJCC partners must adhere and shall share information necessary for the administration of the program as allowed under law and regulation. The AJCC partner, therefore, agrees to share client information necessary for the provision of services such as assessment, universal intake, program or training referral, job development or placement activities, and other services as needed for employment or program support purposes.
- Client information shall be shared solely for the purpose of enrollment, referral or provision of services. In carrying out their respective responsibilities, each party shall respect and abide by the confidentiality policies of the other parties.

Non-Discrimination and Equal Opportunity

The AJCC partner shall not unlawfully discriminate, harass or allow harassment against any employee, applicant for employment or AJCC applicant due to gender, race, color, ancestry, religion, national origin, veteran status, physical disability, mental disability, medical condition(s), age, sex, sexual orientation or marital status. The AJCC partner agrees to comply with the provisions of the Fair Employment and Housing Act (Government Code Section 12990) and related, applicable regulations. The AJCC partner will assure compliance with the Americans with Disabilities Act of 1990 and its amendments, which prohibits discrimination on the basis of disability, as well as other applicable regulations and guidelines issued pursuant to the Americans with Disabilities Act.

Grievances and Complaints Procedure

The AJCC partner providing Title I services agrees to follow NoRTEC's established grievance and complaint procedure that is applicable to customers accessing WIOA funded programs and services. These procedures will allow the customer or entity filing the complaint to exhaust every administrative level in receiving a fair and complete hearing and resolution of their grievance. The Title I AJCC partner also agrees to communicate openly and directly to resolve any problems or disputes related to the provision of services in a cooperative manner and at the lowest level of intervention possible.

AJCC Partners to this MOU agree to have established grievance and complaint processes pertinent solely to their own programs and funds and will use these processes when a complaint is filed only with a partner agency and does not include issues with programs funded under Title I of WIOA.

AJCC Partners to this MOU will share information with customers about how, where, and with whom to file complaints.

Americans with Disabilities Act and Amendments Compliance

The AJCC partner agrees to ensure that the policies and procedures as well as the programs and services provided at the AJCC are in compliance with the Americans with Disabilities Act and its amendments. Additionally, partners agree to fully comply with the provisions of the WIOA, Title VII of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, Title IX of the Education Amendments of 1972, 29 CFR Part 37 and all other regulations implementing the aforementioned laws.

Effective Dates and Terms

This MOU shall be binding upon each party hereto upon execution by such party. The term of this MOU shall be July 1, 2025 – June 30, 2028. The MOU will be reviewed not less than once every three years to identify any substantial changes that have occurred.

The IFA budgets must be reviewed annually and updated if there are substantial changes. The IFA budgets are located in Appendix A and may change to accomplish any required updating.

Doing so will not constitute amending this MOU and will not require that the parties again sign this MOU.

Modifications and Revisions

This MOU constitutes the entire agreement between parties and no oral understanding not incorporated herein shall be binding on any of the parties hereto. This MOU may be modified, altered, or revised, as necessary, by mutual consent of the parties, by the issuance of a written amendment, signed and dated by the parties.

Termination

The parties understand that implementation of the AJCC system is dependent on the good faith effort of every partner to work together to improve services to the community. The parties also agree that this is a project where different ways of working together and providing services are being tried. In the event that it becomes necessary for one or more parties to cease being a part of this MOU, said entity shall notify the other parties, in writing, 30 days in advance of that intention.

Supervision/Day-to-Day Operations

The day-to-day supervision of staff located in the AJCCs will be the responsibility of the site supervisor(s). The employer of staff assigned to the AJCCs will continue to set the priorities of its staff. Any change in work assignments or any problems at the worksite will be handled by the site supervisor(s) and/or the employer of each AJCC staff member.

The office hours for staff at the AJCCs will be established by the site supervisor(s) and/or the employer of staff. All staff assigned to the AJCC will comply with the holiday schedule of their employer and will provide a copy of the holiday schedule to the operator and host agency of the AJCC facility at the beginning of each fiscal year.

Disciplinary actions may result in removal of co-located staff from the AJCCs, and each party will take appropriate action.

Each party shall be solely liable and responsible for providing to, or on behalf of, its employee(s), all legally required employee benefits. In addition, each party shall be solely

responsible and hold all other parties harmless from all matters relating to payment of each party's employee(s), including compliance with social security withholding, workers' compensation, and all other regulations governing such matters.

Dispute Resolution

The parties agree to try to resolve policy or practice disputes at the lowest level, starting with the site supervisor(s) and staff. If issues cannot be resolved at this level, they shall be referred to the management staff of the respective staff employer and the operator, for discussion and resolution.

Press Releases and Communications

The pertinent AJCC Partners shall have the option to be included in any communicating with the press, television, radio or any other form of media when an AJCC Partner's specific duties or performance under this MOU is addressed. Participation of each party in press/media presentations will be determined by each party's public relations policies. Unless otherwise directed by the other AJCC Partners, in all communications, each party shall make reference to the AJCC as a single system and only call out individual AJCC Partners as appropriate to the topic or issue being covered.

The AJCC Partners agree to utilize the AJCC logo developed by the State of California and the Local Board on buildings identified for AJCC usage. This also includes letterhead, envelopes, business cards, any written correspondence and fax transmittals originating in the AJCC.

Hold Harmless/Indemnification/Liability

In accordance with provisions of Section 895.4 of the California Government Code, each party hereby agrees to indemnify, defend and hold harmless all other parties identified in this MOU from and against any and all claims, demands, damages and costs arising out of or resulting from any acts or omissions which arise from the performance of the obligations by such indemnifying party pursuant to this MOU. In addition, except for Departments of the State of California which cannot provide for indemnification of court costs and attorney's fees under the indemnification policy of the State of California, all other parties to this MOU agree to indemnify, defend and hold harmless each other from and against all court costs and attorney's fees arising out of or resulting from any acts or omissions which arise from the performance of the obligations by such indemnifying party pursuant to this MOU. It is understood and agreed that all indemnity provided herein shall survive the termination of this MOU.

APPENDIX: SERVICE AND REFERRAL MATRIX

A:	Butte County
B:	Del Norte County
C:	Lassen County
D:	Modoc County
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F:	Plumas County
G:	Shasta County
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EXHIBIT 1: INFRASTRUCTURE FUNDING AGREEMENT (EXCEL SPREADSHEET)

Consolidated Infrastructure Budget (Exhibit A)

Consolidated Proportionate Share of Infrastructure Costs (Exhibit B)

Summary of Career Services (Exhibit C)

Other Systems Costs: Basic Career Services and Individual Career Services Budget (Exhibit D)

Counterparts/Electronic, Facsimile, and PDF Signatures.


This agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Partner written signatures may be transmitted by facsimile, email or other electronic means and have the same legal effect as if they were original signatures. Each Party of this agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act (“CUETA”) Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this agreement. However, parties cannot be made to use an electronic form of signature if they prefer instead to use physical signatures. The Parties further agree that the electronic signatures of the Parties included in this agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among Parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the Parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code. Facsimile signatures or signatures transmitted via pdf document shall be treated as originals for all purposes.

Signatures

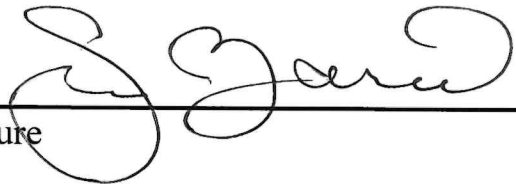
In WITNESS THEREOF, the parties to this MOU hereby agree to the terms and execute this MOU and Attachments/Exhibits (separate signature pages).

Northern Rural Training and Employment Consortium, (NoRTEC)
WIOA MOU 2025-2028
Partner Signature Page

WIOA Title I, Grant Recipient & Administrative Entity: Northern Rural Training and Employment Consortium (NoRTEC)

 _____ Signature (Authorized Representative)	5/22/2025 _____ Date
Ric Leutwyler, Chair of the NoRTEC Governing Board	NoRTEC
_____ Print Name/Title	_____ Organization Name

WIOA Title I, Grant Recipient & Administrative Entity: Northern Rural Training and Employment Consortium (NoRTEC)

 _____ Signature	5/22/2025 _____ Date
Susan Marie, Chair of the Workforce Development Board	NoRTEC
_____ Print Name/Title	_____ Organization Name

Northern Rural Training and Employment Consortium, (NoRTEC)
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Partner Signature Page

PARTNER AGENCY



05/27/2025

Signature (Authorized Representative)

Date

Kristine ZuaZua

Alliance for Workforce Development Inc.

Print Name/Title

Organization Name

**BOARD OF SUPERVISORS
(IF REQUIRED):**

Signature

Date

Print Name/Title

**APPROVED AS TO FORM
(IF REQUIRED):**

County Counsel Signature

Date

Print Name/Title

Northern Rural Training and Employment Consortium, (NoRTEC)
WIOA MOU 2025-2028
Partner Signature Page

PARTNER AGENCY

Wendy Zanotelli 6/1/2025
Signature (Authorized Representative) Date

Wendy Zanotelli / CEO SMART Workforce Center
Print Name/Title Organization Name

**BOARD OF SUPERVISORS
(IF REQUIRED):**

Signature Date

Print Name/Title

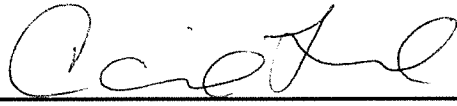
**APPROVED AS TO FORM
(IF REQUIRED):**

County Counsel Signature Date

Print Name/Title

Northern Rural Training and Employment Consortium, (NoRTEC)
WIOA MOU 2025-2028
Partner Signature Page

PARTNER AGENCY

 5/28/2025
Signature (Authorized Representative) Date

Carrie Ferchaud/CEO Job Training Center
Print Name/Title Organization Name

**BOARD OF SUPERVISORS
(IF REQUIRED):**

Signature Date

Print Name/Title

**APPROVED AS TO FORM
(IF REQUIRED):**

County Counsel Signature Date

Print Name/Title

Northern Rural Training and Employment Consortium, (NoRTEC)
WIOA MOU 2025-2028
Partner Signature Page

PARTNER AGENCY

 _____ Signature (Authorized Representative)	May 28, 2025 _____ Date
---	-------------------------------

Lorenda T. Sanchez, Executive Director _____ Print Name/Title	California Indian Manpower Consortium, Inc. _____ Organization Name
---	---

**BOARD OF SUPERVISORS
(IF REQUIRED):**

_____ Signature	_____ Date
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_____ Print Name/Title	
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**APPROVED AS TO FORM
(IF REQUIRED):**

_____ County Counsel Signature	_____ Date
-----------------------------------	---------------

_____ Print Name/Title	
---------------------------	--

Northern Rural Training and Employment Consortium, (NoRTEC)
WIOA MOU 2025-2028
Partner Signature Page

PARTNER AGENCY

Heather Henry 6/9/25
Signature (Authorized Representative) Date

Heather Henry, CEO CA Human Development
Print Name/Title Organization Name

**BOARD OF SUPERVISORS
(IF REQUIRED):**

Signature Date

Print Name/Title


**APPROVED AS TO FORM
(IF REQUIRED):**

County Counsel Signature Date

Print Name/Title

Northern Rural Training and Employment Consortium, (NoRTEC)
WIOA MOU 2025-2028
Partner Signature Page

PARTNER AGENCY



Signature (Authorized Representative) 6/17/25

Date

Dr. Steve Caminiti, Acting Superintendent PUHSD

Print Name/Title Organization Name

**BOARD OF SUPERVISORS
(IF REQUIRED):**

Signature Date

Print Name/Title

**APPROVED AS TO FORM
(IF REQUIRED):**

County Counsel Signature Date

Print Name/Title

APPROVED
by the PUHSD Board of Trustees
on 6/17/25
Certified by D. Atkins, Exec. Asst. to Supt.

Northern Rural Training and Employment Consortium, (NoRTEC)
WIOA MOU 2025-2028
Partner Signature Page

PARTNER AGENCY

David Rangel

June 10, 2025

Signature (Authorized Representative)

Date

David Rangel,
Employment Development Administrator

EDD
Unemployment Insurance

Print Name/Title

Organization Name

BOARD OF SUPERVISORS
(IF REQUIRED):

Signature

Date

Print Name/Title

APPROVED AS TO FORM
(IF REQUIRED):

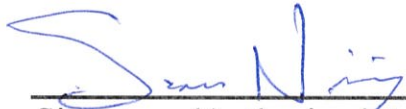
County Counsel Signature

Date

Print Name/Title

Northern Rural Training and Employment Consortium, (NoRTEC)
WIOA MOU 2025-2028
Partner Signature Page

PARTNER AGENCY



6/3/2025

Signature (Authorized Representative)

Date

Sean Nunez, Regional Director

CA DOE

Print Name/Title

Organization Name

**BOARD OF SUPERVISORS
(IF REQUIRED):**

Signature

Date

Print Name/Title

**APPROVED AS TO FORM
(IF REQUIRED):**


County Counsel Signature

Date

Print Name/Title

Northern Rural Training and Employment Consortium, (NoRTEC)
WIOA MOU 2025-2028
Partner Signature Page

Employment Development Department
Workforce Services Branch

	7/8/2025
<hr/>	
Signature (Authorized Representative)	Date

Jeff Richard/ Deputy Division Chief Employment Development Department

<hr/>	<hr/>
Print Name/Title	Organization Name

BOARD OF SUPERVISORS
(IF REQUIRED):

<hr/>	<hr/>
Signature	Date

<hr/>	<hr/>
Print Name/Title	

APPROVED AS TO FORM
(IF REQUIRED):

<hr/>	<hr/>
County Counsel Signature	Date

<hr/>	<hr/>
Print Name/Title	

Northern Rural Training and Employment Consortium, (NoRTEC)
WIOA MOU 2025-2028
Partner Signature Page

PARTNER AGENCY



Signature (Authorized Representative)

6/3/2025

Date

SHAWN O'SULLIVAN

Print Name/Title

Dept of Rehabilitation

Organization Name

**BOARD OF SUPERVISORS
(IF REQUIRED):**

Signature

Date

Print Name/Title

**APPROVED AS TO FORM
(IF REQUIRED):**

County Counsel Signature

Date

Print Name/Title

**Northern Rural Training and Employment Consortium (NoRTEC)
WIOA MOU 2025-2028
Partner Signature Page**

EMPLOYMENT AND SOCIAL SERVICES

DocuSigned by:
Tiffany Rowe
EB9834D45735431...

7/12/2025

Tiffany Rowe, Director
Butte County Department of Employment and Social Services

Date

COUNTY

DocuSigned by:
Sarah MacArthur
8A00C1910800343

7/17/2025

Sarah MacArthur
Butte County General Services

Date

APPROVED AS TO FORM *On Behalf of*

Signed by:
Kathleen Belva Gieson
00000CFE80F2A830

7/17/2025

Brad J. Stephens
Butte County Counsel

Date

APPROVED FOR CONTRACT POLICY COMPLIANCE

Signed by:
Jennifer Lawrence
00000CFE80F2A830


7/14/2025

Jennifer Lawrence
Butte County General Services Contracts Division

Date

Northern Rural Training and Employment Consortium, (NoRTEC)
WIOA MOU 2025-2028
Partner Signature Page

PARTNER AGENCY



Signature (Authorized Representative) 08/12/25

Date

Joey Borges, Chair

County of Del Norte Board of Supervisors

Print Name/Title


Organization Name

**BOARD OF SUPERVISORS
(IF REQUIRED):**

N/A

Date: 08/12/25

I hereby certify that according to the
provisions of Government Code
Section 25103, delivery of this
document has been made.

By: 

Clerk of the Board

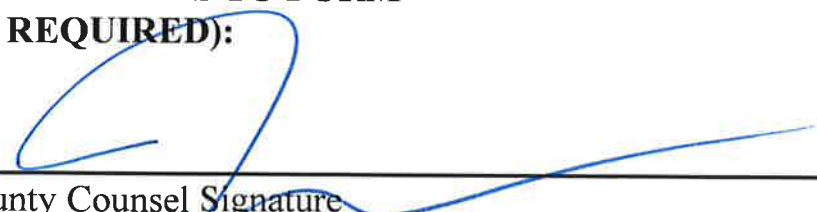
Signature

N/A

Date

Print Name/Title

**APPROVED AS TO FORM
(IF REQUIRED):**



County Counsel Signature 8/5/25

Date

Jacqueline Roberts, County Counsel

Print Name/Title

Northern Rural Training and Employment Consortium, (NoRTEC)
WIOA MOU 2025-2028
Partner Signature Page

PARTNER AGENCY

DocuSigned by:
Tom Sandage 6/24/2025
Signature (Authorized Representative) Date

Tom Sandage Modoc County Director of Social Services Modoc County Department of Social Services
Print Name/Title Organization Name

BOARD OF SUPERVISORS
(IF REQUIRED):

Signed by:
Edwin D Coe II 6/25/2025
Signature Date

Edwin D Coe II Chair, Modoc County Board of Supervisors
Print Name/Title

APPROVED AS TO FORM
(IF REQUIRED):

DocuSigned by:
ML 6/24/2025
County Counsel Signature Date

Margaret Long County Counsel
Print Name/Title

**Northern Rural Training and Employment Consortium, (NoRTEC)
WIOA MOU 2025-2028
Partner Signature Page**

PARTNER AGENCY

Lori McGee
Lori McGee (Jun 26, 2025 14:11 PDT)

06/26/2025

Signature (Authorized Representative)

Date

Lori McGee, Director

Sierra County Social Services

Print Name/Title

Organization Name

**BOARD OF SUPERVISORS
(IF REQUIRED):**

Lee Adams
LeeAdams (Jun 19, 2025 15:31 PDT)

06/19/2025

Signature

Date

Lee Adams, Chairman

Print Name/Title

**APPROVED AS TO FORM
(IF REQUIRED):**

Rhetta Vander Ploeg
Rhetta Vander Ploeg (Jun 25, 2025 17:55 PDT)

06/25/2025

County Counsel Signature

Date

Rhetta Vander Ploeg, County Counsel

Print Name/Title

Northern Rural Training and Employment Consortium, (NoRTEC)
WIOA MOU 2025-2028
Partner Signature Page

PARTNER AGENCY

Bekkie F. Emery July 7, 2025
Signature (Authorized Representative) Date

Bekkie F. Emery / Director Tehama County Social Services
Print Name/Title Organization Name

**BOARD OF SUPERVISORS
(IF REQUIRED):**

Signature Date

Print Name/Title

**APPROVED AS TO FORM
(IF REQUIRED):**

County Counsel Signature Date

Print Name/Title

Northern Rural Training and Employment Consortium, (NoRTEC)
WIOA MOU 2025-2028
Partner Signature Page

PARTNER AGENCY

DocuSigned by: <i>Sarah Collard</i> F7262EB4B48F42B...	7/15/2025
Signature (Authorized Representative)	Date

Sarah Collard	
Sarah Colard Ph.D. HHSA Agency Director	Siskiyou County HHSA

BOARD OF SUPERVISORS
(IF REQUIRED):

N/A

Signature	Date
Print Name/Title	


APPROVED AS TO FORM
(IF REQUIRED):

DocuSigned by: <i>Dana Barton</i> 8D75D7D4E9C1484...	7/15/2025
County Counsel Signature	Date

Dana Barton	
Natalie Reed, County Counsel	

Northern Rural Training and Employment Consortium, (NoRTEC)
WIOA MOU 2025-2028
Partner Signature Page

PARTNER AGENCY



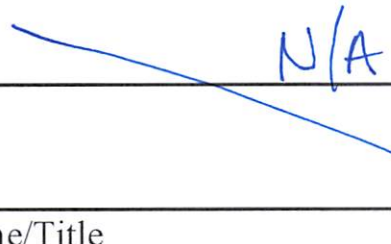
Signature (Authorized Representative) 06/26/2025

Date

Trent Tuthill, County Administrative Officer County of Trinity

Print Name/Title Organization Name


**BOARD OF SUPERVISORS
(IF REQUIRED):**



Signature Date

Print Name/Title

**APPROVED AS TO FORM
(IF REQUIRED):**



County Counsel Signature 06/26/2025

Date

Margaret Long, County Counsel, County of Trinity

Print Name/Title

A - Butte County

	WIOA Title I, Adult/DW/Youth - AFWD, Inc.	WIOA Title I, Native American Programs - California Indian Manpower Consortium	WIOA Title I, Migrant and Seasonal Farmworker Programs - Section (167), CHD	WIOA Title II, Adult Education and Literacy Programs - Oroville Adult Ed.	WIOA Title III, Wagner-Peyser Programs - EDD	WIOA Title IV, Vocational Rehabilitation Programs - California Vocation Rehab	Title V, Older Americans Act Programs - AARP	Trade Adjustment Assistance (TAA) - EDD	Veterans Programs - EDD	Unemployment Insurance - EDD	Temporary Assistance for Needy Families (TANF)/CalWORKS - Department of Employment & Social Services
Basic Career Services											
Program eligibility	X	X	X	X		X	X	X	X	X	X
Outreach and intake and orientation to services	X	X	X	X	X	X		X	X	X	X
Initial assessment of skill levels	X	X	X	X			X	X	x		X
Job search and placement assistance	X	X	X		X	X	X	X	X		X
Labor Market employment statistics	X	X	X	X	X	X		X	X		
Supportive services information	X	X	X		X		X	X	X		X
Unemployment Insurance Claim Filing Assistance and Information	X	X			X			X	X	X	
Eligibility for programs of financial aid assistance for training and education programs	X	X	X	X		X		X			X
Training vendor information	X	X	X		X	X		X			
Performance measure information	X	X	X			X		X			
Referrals to other programs and services	X	X	X	X	X	X	X	X	X		X
Individualized Career Services											
Comprehensive assessment of skill levels and service needs	X	X	X	X		X	X				X
Individual Employment Plan	X	X	X		X	X	X	X	x		X
Group counseling	X	X									X
Individual counseling	X	X	X		X	X		X	x		X
Career Planning	X	X	X	X	X	X	X	X	x		X

Short-term prevocational services (i.e. communication, interview skills, punctuality)	X	X	X	X		X	X				X
Internships and work experience linked to careers	X	X	X	X		X	X				X
Workforce preparation activities	X	X	X	X	X	X	X		X		X
Financial literacy services	X	X		X							
Out-of-Area job search assistance and relocation assistance	X	X				X					
English language acquisition and integrated education and training programs			X	X		X					X
Follow-up Services											
Counseling regarding the workplace	X	X	X		x	X	X		X		
Referral to community resources necessary to retain employment	X	X	X		x	X	X		X		X
Provision of supportive services	X	X	X			X					
Career development/further education planning	X	X	X	X		X					
Assistance securing a better paying job	X	X	X			X	X		X		
Training Services											
Occupation Skills Training (Classroom based)	X	X	X	X		X					X
On-the-Job Training (OJT)	X	X	X			X	X				
Incumbent Worker Training	X										
Programs that provide workplace training with related instruction	X	X				X	X				X
Training programs operated by the private sector	X	X				X					X
Skill upgrading and retraining	X	X	X	X		X	X				X
Entrepreneurial Training	X	X									
Transitional Jobs	X	X				X					
Job readiness training	X	X	X	X		X	X				X
Adult education and literacy activities	X	X	X	X		X					X
High School diploma/GED services	X	X	X	X		X					X
Employer customized training	X					X					
Business Services											
Labor market information	X			X							

Wage & Benefit information	X			X							
Local labor pool information	X			X							
Job/Career Fairs	X		X		X		X				
Internet talent search and job postings	X				X						
Employee recruitment and/or screening assistance	X	X	X		X						
Financial assistance for employee training	X	X									
Employee assessment/testing services	X	X									
Tax credit information	X	X			X				X		
Employer workshops and seminars	X				X						
Outplacement assistance	X										
Small Business Admin. information	X										
Human Resource information	X										
Rapid Response/Layoff Aversion services	X	X			X						
Job description assistance	X										
Referral assistance to partnering agency	X	X	X								

Referral Process

When referring to partner agencies that are co-located, AFWD staff will personally escort the customer to an agency

WIOA Title I, Adult, Dislocated Worker and Youth Programs

Customers interested in obtaining more information regarding services provided by Alliance for Workforce

Sherry Pavlik - Program Manager

500 Cohasset Road, Suite 30, Chico, CA 95926

78 Table Mountain Blvd., Oroville, CA 95965

530-538-5208

spavlik@ncen.org or afwdcontact@ncen.org

WIOA Title I, Native American Programs (Section 166)

The local office has asked that all referrals are made through the Sacramento office.

California Indian Manpower Consortium, Inc.

Jeff Hogue, Coordinator

2540 Hartnell Ave.

Redding, CA 96002

(530)222-1004

jefferyh@cimcinc.com

WIOA Title I, Migrant and Seasonal Farmworker Programs - Section (167)

Customers with questions about farmworker programs and services would be referred to California Human Development (CHD)

Norma Chavez, Senior Case

1249 Mangrove Avenue, Chico CA

Customers with questions regarding EDD's Unemployment Insurance Program are first directed to call the appropriate telephone number based on their preferred language, or by clicking on AskEDD when visiting www.edd.ca.gov. Customers visiting an AJCC, can receive limited in-person guidance and if found that in-office staff are unable to provide meaningful assistance (in-person attempts to assist have been exhausted or if the customer is considered irate or disruptive), they can be directed to the UI Direct phone line, allowing them to speak directly with a UI Single Point of Contact.

500 Cohasset Road, Suite 30, Chico CA 95926												
530-961-5125												

Temporary Assistance for Needy Families (TANF)/CalWORKs

Customers interested in programs and/or services provided by the CalWORKs department would be referred to:

(Chico) Melissa Kavalich, Resource Staff												
765 East Ave., Chico CA 95926												
530-552-6679												
mkavalich@buttecounty.net												
(Oroville) John Johnston, Resource Staff												
78 Table Mountain Blvd., Oroville, CA 95965												
530-552-6761												
jjohnston@buttecounty.net												

A - Butte County

	WIOA Title I, Adult/DW/Youth - AFWD, Inc.	WIOA Title I, Native American Programs - California Indian Manpower Consortium	WIOA Title I, Migrant and Seasonal Farmworker Programs - Section (167), CHD	WIOA Title II, Adult Education and Literacy Programs - Oroville Adult Ed.	WIOA Title III, Wagner-Peyser Programs - EDD	WIOA Title IV, Vocational Rehabilitation Programs - California Vocation Rehab	Title V, Older Americans Act Programs - AARP	Trade Adjustment Assistance (TAA) - EDD	Veterans Programs - EDD	Unemployment Insurance - EDD	Temporary Assistance for Needy Families (TANF)/CalWORKS - Department of Employment & Social Services
Basic Career Services											
Program eligibility	X	X	X	X		X	X	X	X	X	X
Outreach and intake and orientation to services	X	X	X	X	X	X		X	X	X	X
Initial assessment of skill levels	X	X	X	X			X	X	x		X
Job search and placement assistance	X	X	X		X	X	X	X	X		X
Labor Market employment statistics	X	X	X	X	X	X		X	X		
Supportive services information	X	X	X		X		X	X	X		X
Unemployment Insurance Claim Filing Assistance and Information	X	X			X			X	X	X	
Eligibility for programs of financial aid assistance for training and education programs	X	X	X	X		X		X			X
Training vendor information	X	X	X		X	X		X			
Performance measure information	X	X	X			X		X			
Referrals to other programs and services	X	X	X	X	X	X	X	X	X		X
Individualized Career Services											
Comprehensive assessment of skill levels and service needs	X	X	X	X		X	X				X
Individual Employment Plan	X	X	X		X	X	X	X	x		X
Group counseling	X	X									X
Individual counseling	X	X	X		X	X		X	x		X
Career Planning	X	X	X	X	X	X	X	X	x		X

Short-term prevocational services (i.e. communication, interview skills, punctuality)	X	X	X	X		X	X				X
Internships and work experience linked to careers	X	X	X	X		X	X				X
Workforce preparation activities	X	X	X	X	X	X	X		X		X
Financial literacy services	X	X		X							
Out-of-Area job search assistance and relocation assistance	X	X				X					
English language acquisition and integrated education and training programs			X	X		X					X
Follow-up Services											
Counseling regarding the workplace	X	X	X		x	X	X		X		
Referral to community resources necessary to retain employment	X	X	X		x	X	X		X		X
Provision of supportive services	X	X	X			X					
Career development/further education planning	X	X	X	X		X					
Assistance securing a better paying job	X	X	X			X	X		X		
Training Services											
Occupation Skills Training (Classroom based)	X	X	X	X		X					X
On-the-Job Training (OJT)	X	X	X			X	X				
Incumbent Worker Training	X										
Programs that provide workplace training with related instruction	X	X				X	X				X
Training programs operated by the private sector	X	X				X					X
Skill upgrading and retraining	X	X	X	X		X	X				X
Entrepreneurial Training	X	X									
Transitional Jobs	X	X				X					
Job readiness training	X	X	X	X		X	X				X
Adult education and literacy activities	X	X	X	X		X					X
High School diploma/GED services	X	X	X	X		X					X
Employer customized training	X					X					
Business Services											
Labor market information	X			X							

Wage & Benefit information	X			X							
Local labor pool information	X			X							
Job/Career Fairs	X		X		X		X				
Internet talent search and job postings	X				X						
Employee recruitment and/or screening assistance	X	X	X		X						
Financial assistance for employee training	X	X									
Employee assessment/testing services	X	X									
Tax credit information	X	X			X				X		
Employer workshops and seminars	X				X						
Outplacement assistance	X										
Small Business Admin. information	X										
Human Resource information	X										
Rapid Response/Layoff Aversion services	X	X			X						
Job description assistance	X										
Referral assistance to partnering agency	X	X	X								

Referral Process

When referring to partner agencies that are co-located, AFWD staff will personally escort the customer to an agency

WIOA Title I, Adult, Dislocated Worker and Youth Programs

Customers interested in obtaining more information regarding services provided by Alliance for Workforce

Sarah Mello - Program Supervisor

500 Cohasset Road, Suite 30, Chico, CA 95926

78 Table Mountain Blvd., Oroville, CA 95965

530-538-5208

afwdcontact@ncen.org

WIOA Title I, Native American Programs (Section 166)

The local office has asked that all referrals are made through the Sacramento office.

California Indian Manpower Consortium, Inc.

Jeff Hogue, Coordinator

2540 Hartnell Ave.

Redding, CA 96002

(530)222-1004

jefferyh@cimcinc.com

WIOA Title I, Migrant and Seasonal Farmworker Programs - Section (167)

Customers with questions about farmworker programs and services would be referred to California Human Development (CHD)

Norma Chavez - Senior Case Manager

1249 Mangrove Avenue, Chico CA

Customers with questions regarding EDD's Unemployment Insurance Program are first directed to call the appropriate telephone number based on their preferred language, or by clicking on AskEDD when visiting www.edd.ca.gov. Customers visiting an AJCC, can receive limited in-person guidance and if found that in-office staff are unable to provide meaningful assistance (in-person attempts to assist have been exhausted or if the customer is considered irate or disruptive), they can be directed to the UI Direct phone line, allowing them to speak directly with a UI Single Point of Contact.

500 Cohasset Road, Suite 30, Chico CA 95926											
530-961-5125											

Temporary Assistance for Needy Families (TANF)/CalWORKs

Customers interested in programs and/or services provided by the CalWORKs department would be referred to:

(Chico) Melissa Kavalich, Resource Staff											
765 East Ave., Chico CA 95926											
530-552-6679											
mkavalich@buttecounty.net											
(Oroville) John Johnston, Resource Staff											
78 Table Mountain Blvd., Oroville, CA 95965											
530-552-6761											
jjohnston@buttecounty.net											

B - Del Norte County

	WIOA Title I, Adult/DW/Youth - SMART Workforce Center	WIOA Title I, Native American Programs - Northern California Indian Development Council	WIOA Title I Migrant and Seasonal Farmworker (Section 167)	WIOA Title II, Adult Education and Literacy Programs - Del Norte County	WIOA Title III, Wagner-Peyser Programs - EDD	WIOA Title IV, Vocational Rehabilitation Programs - California Vocation Rehab	Title V, Older Americans Act Programs - AARP	Trade Adjustment Assistance (TAA) Programs	Veterans Programs - EDD	Unemployment Insurance Program - EDD	Temporary Assistance for Needy Families (TANF)/CalWORKs - Department of Health & Human Services
Services											
Basic Career Services											
Program eligibility	X	X				X	X	X	X	X	X
Outreach and intake and orientation to services	X	X				X	X	X	X	X	X
Initial assessment of skill levels	X	X				X	X	X	X		X
Job search and placement assistance	X	X				X	X	X	X		X
Labor Market employment statistics	X	X				X	X	X	X		X
Supportive services information	X	X				X		X	X		X
Unemployment Insurance Claim Filing Assistance and Information	X	X						X	X	X	X
Eligibility for programs of financial aid assistance for training and education programs	X	X						X	X		X
Training vendor information	X	X				X		X	X		X
Performance measure information	X	X						X	X		
Referrals to other programs and services	X	X		X		X	X	X	X		X
Individualized Career Services											
Comprehensive assessment of skill levels and service needs	X	X		X		X	X	X	X		X
Individual Employment Plan	X	X				X		X	X		X
Group counseling		X									
Individual counseling	X	X		X		X	X		X		X
Career Planning	X	X				X	X	X	X		X
Short-term prevocational services (i.e. communication, interview skills, punctuality)	X	X				X	X	X	X		X

Internships and work experience linked to careers	X	X				X	X		X		
Workforce preparation activities	X	X				X	X	X	X		X
Financial literacy services											X
Out-of-Area job search assistance and relocation assistance	X	X				X		X	X		X
English language acquisition and integrated education and training programs				X		X					
Follow-up Services											
Counseling regarding the workplace	X	X				X	X	X	X		X
Referral to community resources necessary to retain employment	X	X		X		X	X	X	X		X
Provision of supportive services	X	X				X			X		X
Career development/further education planning	X	X				X	X	X	X		X
Assistance securing a better paying job	X	X				X	X	X	X		X
Training Services											
Occupation Skills Training (Classroom based)	X	X				X		X	X		X
On-the-Job Training (OJT)	X	X							X		
Incumbent Worker Training	X	X							X		
Programs that provide workplace training with related instruction								X			
Training programs operated by the private sector	X	X				X		X	X		X
Skill upgrading and retraining	X	X				X	X	X	X		X
Entrepreneurial Training								X			X
Transitional Jobs		X					X	X	X		
Job readiness training	X	X					X	X	X		X
Adult education and literacy activities				X		X		X			
High School diploma/GED services				X				X			
Employer customized training									X		
Business Services											
Labor market information	X								X		X
Wage & Benefit information	X								X		X
Local labor pool information	X								X		X
Job/Career Fairs	X	X							X		X
Internet talent search and job postings	X								X		

Employee recruitment and/or screening assistance	X	X							X		X
Financial assistance for employee training	X	X							X		
Employee assessment/testing services		X							X		
Tax credit information	X								X		X
Employer workshops and seminars	X								X		
Outplacement assistance											
Small Business Admin. information											
Human Resource information	X										
Rapid Response/Layoff Aversion services	X										
Job description assistance	X										
Referral assistance to partnering agency	X	X		X		X	X		X		X

Referral Process

WIOA Title I, Adult, Dislocated Worker and Youth Programs

Customers interested in obtaining more information regarding services provided by SMART Workforce Center, would be referred to Christy Hernandez, Supervisor:

875 5th Street, Crescent City, CA 95531

707-464-8347

hchristy@thesmartcenter.biz

WIOA Title I, Native American Programs - Section (166)

Customers that might fit eligibility requirement for assistance through Northern CA Indian Development Council or have questions about services would be referred to Angela Davis, NCIDC Program Coordinator:

888 4th Street, Crescent City, CA 95531

707-464-3512

angeladavis@ncidc.org

WIOA Title I, Migrant and Seasonal Farmworker Programs - Section (167)

Customers with questions about farmworker programs and services would be referred to California Human Development:

Lilian Sapien - Senior Case Manager

1249 Mangrove Avenue, Chico CA

916-371-8220 ext 1051

liliana.sapien@cahumandevlopment.org

WIOA Title II, Adult Education and Literacy Programs

Customers with questions about adult education and/or literacy programs would be referred to Del Norte County Unified School District office to speak to Jeff Harris,

County and District Superintendent:

301 W. Washington Blvd, Crescent City, CA 95531

707-464-0200

jharris@delnorte.k12.ca.us

880 Northcrest Dr, Crescent City, CA 95531											
707-464-3191 x 2637											
jortman@co.del-norte.ca.us											

C - Lassen County

	WIOA Title I, Adult/DW/Youth - AFWD, Inc.	WIOA Title I, Native American Programs - California Indian Manpower Consortium	WIOA Title I Migrant and Seasonal Farmworker Program (Section 167)	WIOA Title II, Adult Education and Literacy Programs	WIOA Title III, Wagner-Peyser Programs - EDD	WIOA Title IV, Vocational Rehabilitation Programs - California Vocational Rehab	Title V, Older Americans Act Programs - AARP	Trade Adjustment Assistance (TAA) - EDD	Veterans Programs - EDD	Unemployment Insurance - EDD	Temporary Assistance for Needy Families (TANF)/CalWORKs - Department of Social Services
Services											
Basic Career Services											
Program eligibility	X	X		X	X	X	X	X	X	X	X
Outreach and intake and orientation to services	X	X		X	X	X		X	X	X	X
Initial assessment of skill levels	X	X		X	X		X		X		X
Job search and placement assistance	X	X			X	X	X		X		X
Labor Market employment statistics	X	X		X	X	X		X	X		
Supportive services information	X	X		X	X		X	X	X		X
Unemployment Insurance Claim Filing Assistance and Information	X	X			X			X	X	X	
Eligibility for programs of financial aid assistance for training and education programs	X	X		X	X	X		X			X
Training vendor information	X	X			X	X					
Performance measure information	X	X				X					
Referrals to other programs and services	X	X		X	X	X	X		X		X
Individualized Career Services											
Comprehensive assessment of skill levels and service needs	X	X		X		X	X				X
Individual Employment Plan	X	X			X	X	X		X		X
Group counseling	X	X			X				X		X
Individual counseling	X	X		X	X	X		X	X		X
Career Planning	X	X		X	X	X	X		X		X
Short-term prevocational services (i.e. communication, interview skills, punctuality)	X	X		X	X	X	X		X		X

Internships and work experience linked to careers	X	X		X		X	X				X
Workforce preparation activities	X	X		X	X	X	X		X		X
Financial literacy services	X	X									
Out-of-Area job search assistance and relocation assistance	X	X				X					
English language acquisition and integrated education and training programs				X		X					
Follow-up Services											
Counseling regarding the workplace	X	X				X	X		X		
Referral to community resources necessary to retain employment	X	X			X	X	X		X		X
Provision of supportive services	X	X				X					
Career development/further education planning	X	X		X		X					
Assistance securing a better paying job	X	X			X	X	X		X		
Training Services											
Occupation Skills Training (Classroom based)	X	X		X		X		X	X		X
On-the-Job Training (OJT)	X	X				X	X		X		
Incumbent Worker Training	X										
Programs that provide workplace training with related instruction	X	X				X	X		X		X
Training programs operated by the private sector	X	X				X		X	X		X
Skill upgrading and retraining	X	X				X	X				X
Entrepreneurial Training	X	X									
Transitional Jobs	X	X				X					
Job readiness training	X	X		X		X	X		X		X
Adult education and literacy activities	X	X		X		X			X		
High School diploma/GED services	X	X		X		X					X
Employer customized training	X					X					
Business Services											
Labor market information	X				X						
Wage & Benefit information	X				X						
Local labor pool information	X				X						
Job/Career Fairs	X				X		X				
Internet talent search and job postings	X			X	X						

Employee recruitment and/or screening assistance	X	X			X						
Financial assistance for employee training	X	X									
Employee assessment/testing services	X	X									
Tax credit information	X	X			X						
Employer workshops and seminars	X				X						
Outplacement assistance	X										
Small Business Admin. information	X										
Human Resource information	X										
Rapid Response/Layoff Aversion services	X	X			X						
Job description assistance	X				X						
Referral assistance to partnering agency	X	X			X						

Referral Process

When referring to partner agencies that are co-located, Business & Career Network staff will personally escort the customer to an agency representative and provide introductions. For partners not co-located, Business & Career Network staff will contact the agency representative by telephone, e-mail or in person for the customer, and make the referral. The customer will be provided a Business & Career Network staff business card to present to the partner agency.

WIOA Title I, Adult, Dislocated Worker and Youth Programs

Customers interested in obtaining more information regarding services provided by Business & Career Network would be referred to:

Kristyna Almaguer - Career Center Advisor
1626 Main St. Suite B, Susanville CA 96130
530-257-5057
afwdcontact@ncen.org

WIOA Title I, Native American Programs (Section 166)

The local office has asked that all referrals are made through the Sacramento office.

California Indian Manpower Consortium, Inc.
Jeff Hogue, Coordinator
2540 Hartnell Ave.
Redding, CA 96002
(530)222-1004
jefferyh@cimcinc.com

WIOA Title II, Adult Education and Literacy Programs

Customers with questions about adult education and/or literacy programs would be referred to:

Janet Marinoni - Transition Counselor
530-249-9997
JMarinoni@lassencollege.edu

WIOA Title III, Wagner-Peyser Programs

Customers with questions about Wagner-Peyser programs in our area would be referred to the California Employment Development Department.										
Redding EDD Office 530-225-2185 ext. 3 Workforce Services										
WSBReddingFieldOffice@edd.ca.gov										
WIOA Title IV, Vocational Rehabilitation Programs										
Customers asking about services available through California Department of Rehab, or might fit eligibility requirements for services, would be referred to:										
Johnna Witte										
530-895-6052										
Johnna.Witte@dor.ca.gov										
Title V, Older Americans Act Programs										
Customers that are requesting information would be referred to AARP, Employment & Training Coordinator for Northern CA:										
Melissa Frohrip, Project Director										
530-768-5252										
Mfrohrip@aarp.org										
Trade Adjustment Assistance (TAA) Programs										
Customers looking to find out more information regarding Trade Adjustment Assistance would be referred to the nearest EDD office to speak to:										
Redding EDD Office 530-225-2185 ext. 3 Workforce Services										
WSBReddingFieldOffice@edd.ca.gov										
Veterans Programs (EDD)										
Veterans looking to get more information regarding services and/or programs would be referred to the Veterans Services Assistant:										
Redding EDD Office 530-225-2185 ext. 6 Veterans Services										
WSBReddingFieldOffice@edd.ca.gov										
Unemployment Insurance Program (EDD)										
Customers with questions regarding EDD's Unemployment Insurance Program are first directed to call the appropriate telephone number based on their preferred language, or by clicking on AskEDD when visiting www.edd.ca.gov . Customers visiting an AJCC, can receive limited in-person guidance and if found that in-office staff are unable to provide meaningful assistance (in-person attempts to assist have been exhausted or if the customer is considered irate or disruptive), they can be directed to the UI Direct phone line, allowing them to speak directly with a UI Single Point of Contact.										
1626 Main St. Suite B, Susanville CA 96130										
530-257-5057										
Temporary Assistance for Needy Families (TANF)/CalWORKs										
Customers interested in programs and/or services provided by the CalWORKs department would be referred										
Yvonne Hawkes										
1616 Chestnut Street, Susanville, CA 96130										
530-251-8152										
yhawkes@co.lassen.ca.us										

D - Modoc County

	WIOA Title I, Adult/DW/Youth - AFWD, Inc.	WIOA Title I, Native American Programs - California Indian Manpower Consortium	WIOA Title I Migrant and Seasonal Farmworker Programs (Section 167)	WIOA Title II Adult Education and Literacy Programs	WIOA Title III, Wagner-Peyser Programs - EDD	WIOA Title IV, Vocational Rehabilitation Programs - California Vocation Rehab	Title V, Older Americans Act Programs - AARP	Trade Adjustment Assistance (TAA) - EDD	Veterans Programs - EDD	Unemployment Insurance - EDD	Temporary Assistance for Needy Families (TANF)/CalWORKS - Department of Employment & Social Services
Services											
Basic Career Services											
Program eligibility	X	X			X	X	X		X	X	X
Outreach and intake and orientation to services	X	X			X	X		X	X	X	X
Initial assessment of skill levels	X	X			X		X		X		X
Job search and placement assistance	X	X			X	X	X		X		X
Labor Market employment statistics	X	X			X	X		X	X		
Supportive services information	X	X			X		X	X	X		X
Unemployment Insurance Claim Filing Assistance and Information	X	X			X			X	X	X	
Eligibility for programs of financial aid assistance for training and education programs	X	X			X	X		X			X
Training vendor information	X	X			X	X					
Performance measure information	X	X				X					
Referrals to other programs and services	X	X			X	X	X		X		X
Individualized Career Services											
Comprehensive assessment of skill levels and service needs	X	X				X	X				X
Individual Employment Plan	X	X			X	X	X		X		X
Group counseling	X	X			X				X		X
Individual counseling	X	X			X	X		X	X		X
Career Planning	X	X			X	X	X		X		X
Short-term prevocational services (i.e. communication, interview skills, punctuality)	X	X			X	X	X		X		X

Internships and work experience linked to careers	X	X				X	X				X
Workforce preparation activities	X	X			X	X	X		X		X
Financial literacy services	X	X									
Out-of-Area job search assistance and relocation assistance	X	X				X					
English language acquisition and integrated education and training programs						X					X
Follow-up Services											
Counseling regarding the workplace	X	X				X	X		X		
Referral to community resources necessary to retain employment	X	X			X	X	X		X		X
Provision of supportive services	X	X				X					
Career development/further education planning	X	X				X					
Assistance securing a better paying job	X	X			X	X	X		X		
Training Services											
Occupation Skills Training (Classroom based)	X	X				X		X	X		X
On-the-Job Training (OJT)	X	X				X	X		X		
Incumbent Worker Training	X										
Programs that provide workplace training with related instruction	X	X				X	X		X		X
Training programs operated by the private sector	X	X				X		X	X		X
Skill upgrading and retraining	X	X				X	X				X
Entrepreneurial Training	X	X									
Transitional Jobs	X	X				X					
Job readiness training	X	X				X	X		X		X
Adult education and literacy activities	X	X				X			X		X
High School diploma/GED services	X	X				X					X
Employer customized training	X					X					
Business Services											
Labor market information	X				X						
Wage & Benefit information	X				X						
Local labor pool information	X				X						
Job/Career Fairs	X				X		X				
Internet talent search and job postings	X				X						

Employee recruitment and/or screening assistance	X	X			X						
Financial assistance for employee training	X	X									
Employee assessment/testing services	X	X									
Tax credit information	X	X			X						
Employer workshops and seminars	X				X						
Outplacement assistance	X										
Small Business Admin. information	X										
Human Resource information	X										
Rapid Response/Layoff Aversion services	X	X			X						
Job description assistance	X				X						
Referral assistance to partnering agency	X	X			X						

Referral Process

When referring to partner agencies that are co-located, Business & Career Network staff will personally escort the customer to an agency representative and provide introductions. For partners not co-located, Business & Career Network staff will contact the agency representative by telephone, e-mail or in person for the customer, and make the referral. The customer will be provided a Business & Career Network staff business card to present to the partner agency.

WIOA Title I, Adult, Dislocated Worker and Youth Programs

Customers interested in obtaining more information regarding services provided by Business & Career Network would be referred to:

Telene Johnston - Resource Coordinator

701 N. Main Street, #1. Alturas, CA 96101

530-233-4161

afwdcontact@ncen.org

WIOA Title I, Native American Programs (Section 166)

The local office has asked that all referrals are made through the Redding office.

California Indian Manpower Consortium, Inc.

Jeff Hogue, Coordinator

2540 Hartnell Ave.

Redding, CA 96002

(530)222-1004

jefferyh@cimcinc.com

WIOA Title III, Wagner-Peyser Programs

Customers with questions about Wagner-Peyser programs in our area would be referred to the California Employment Development Department

Redding EDD Office 530-225-2185 ext. 3 Workforce Services

WSBReddingFieldOffice@edd.ca.gov

WIOA Title IV, Vocational Rehabilitation Programs

Customers asking about services available through California Department of Rehab, or might fit eligibility requirements for services, would be referred to:

[Stacey Willison](#)

530-895-5758

Stacey.Willison@dor.ca.gov

Title V, Older Americans Act Programs

Customers that are requesting information would be referred to AARP, Employment & Training Coordinator for Northern CA:

Melissa Frohrip - Project Director

530-768-5252

mfrohrip@aarp.org

Trade Adjustment Assistance (TAA) Programs

Customers looking to find out more information regarding Trade Adjustment Assistance would be referred to the nearest EDD office to speak to:

Redding EDD Office 530-225-2185 ext. 3 Workforce Services

WSBReddingFieldOffice@edd.ca.gov

Veterans Programs (EDD)

Veterans looking to get more information regarding services and/or programs would be referred to the Veterans Services Assistant:

Redding EDD Office 530-225-2185 ext. 6 Veterans Services

WSBReddingFieldOffice@edd.ca.gov

Unemployment Insurance Program (EDD)

Customers with questions regarding EDD's Unemployment Insurance Program are first directed to call the appropriate telephone number based on their preferred language, or by clicking on AskEDD when visiting www.edd.ca.gov. Customers visiting an AJCC, can receive limited in-person guidance and if found that in-office staff are unable to provide meaningful assistance (in-person attempts to assist have been exhausted or if the customer is considered irate or disruptive), they can be directed to the UI Direct phone line, allowing them to speak directly with a UI Single Point of Contact.

701 N. Main Street, #1. Alturas, CA 96101

530-233-4161

Temporary Assistance for Needy Families (TANF)/CalWORKs

Customers interested in programs and/or services provided by the CalWORKs department would be referred to:

Karena Nield - Program Manager

324 South Main Street, Alturas, CA 96101

530-233-6501 or 530-233-6428

karenaneild@co.modoc.ca.us or calworks@co.modoc.ca.us

E - Nevada County

	WIOA Title I, Adult/DW/Youth - AFWO, Inc.	WIOA Title I, Native American Programs - California Indian Manpower Consortium	WIOA Title I Migrant and Seasonal Farmworker Programs (Section 167)	WIOA Title II, Adult Education and Literacy Programs	WIOA Title III, Wagner-Peyser Programs - EDD	WIOA Title IV, Vocational Rehabilitation Programs - California Vocational Rehab	Title V, Older Americans Act Programs - AARP	Trade Adjustment Assistance (TAA) - EDD	Veterans Programs - EDD	Unemployment Insurance - EDD	Temporary Assistance for Needy Families (TANF)/CalWORKs - Department of Social Services
Services											
Basic Career Services											
Program eligibility	X	X		X		X	X	X	X	X	X
Outreach and intake and orientation to services	X	X		X	X	X		X	X	X	X
Initial assessment of skill levels	X	X		X			X	X	X		X
Job search and placement assistance	X	X			X	X	X	X	X		X
Labor Market employment statistics	X	X		X	X	X		X	X		X
Supportive services information	X	X		X	X		X	X	X		X
Unemployment Insurance Claim Filing Assistance and Information	X	X			X			X	X	X	X
Eligibility for programs of financial aid assistance for training and education programs	X	X				X		X			X
Training vendor information	X	X				X		x			X
Performance measure information	X	X		X		X					
Referrals to other programs and services	X	X		X	X	X	X	X	X		X
Individualized Career Services											
Comprehensive assessment of skill levels and service needs	X	X		X		X	X				X
Individual Employment Plan	X	X			X	X	X	X	X		X
Group counseling	X	X									X
Individual counseling	X	X			X	X		X	X		X
Career Planning	X	X		X	X	X	X	X	X		X
Short-term prevocational services (i.e. communication, interview skills, punctuality)	X	X		X		X	X		X		X

Internships and work experience linked to careers	X	X		X		X	X				X
Workforce preparation activities	X	X		X		X	X		X		X
Financial literacy services	X	X		X							X
Out-of-Area job search assistance and relocation assistance	X	X				X					
English language acquisition and integrated education and training programs				X		X					X
Follow-up Services											
Counseling regarding the workplace	X	X				X	X		X		
Referral to community resources necessary to retain employment	X	X		X	X	X	X		X		X
Provision of supportive services	X	X				X					
Career development/further education planning	X	X		X		X					
Assistance securing a better paying job	X	X				X	X		X		
Training Services											
Occupation Skills Training (Classroom based)	X	X		X		X					X
On-the-Job Training (OJT)	X	X				X	X				
Incumbent Worker Training	X										
Programs that provide workplace training with related instruction	X	X		X		X	X				X
Training programs operated by the private sector	X	X		X		X					X
Skill upgrading and retraining	X	X		X		X	X				X
Entrepreneurial Training	X	X		X							
Transitional Jobs	X	X				X					X
Job readiness training	X	X		X		X	X				X
Adult education and literacy activities	X	X		X		X					X
High School diploma/GED services	X	X		X		X					X
Employer customized training	X					X					
Business Services											
Labor market information	X			X							
Wage & Benefit information	X										
Local labor pool information	X										
Job/Career Fairs	X			X			X				

Internet talent search and job postings	X				X						
Employee recruitment and/or screening assistance	X	X									
Financial assistance for employee training	X	X									
Employee assessment/testing services	X	X									
Tax credit information	X	X			X				X		
Employer workshops and seminars	X										
Outplacement assistance	X										
Small Business Admin. information	X										
Human Resource information	X										
Rapid Response/Layoff Aversion services	X	X			X						
Job description assistance	X										
Referral assistance to partnering agency	X	X									

Referral Process

When referring to partner agencies that are co-located, Business & Career Network staff will personally escort the customer to an agency representative and provide introductions. For partners not co-located, Business & Career Network staff will contact the agency representative by telephone, e-mail or in person for the customer, and make the referral. The customer will be provided a Business & Career Network staff business card to present to the partner agency.

WIOA Title I, Adult, Dislocated Worker and Youth Programs

Customers interested in obtaining more information regarding services provided by Business & Career Network would be referred to:

(Grass Valley) Chasity Haynes - Career Center Advisor

988 McCourtney Road, Grass Valley, CA 95949

530-328-1787

afwdcontact@ncen.org

(Truckee) Nancy Settle - Resource Coordinator

10879 Donner Pass Rd. #A

Truckee CA 96161

530-328-2069

afwdcontact@ncen.org

WIOA Title I, Native American Programs (Section 166)

The local office has asked that all referrals are made through the Sacramento office.

California Indian Manpower Consortium, Inc.

Jeff Hogue, Coordinator

2540 Hartnell Ave.

Redding, CA 96002

(530)222-1004

jefferyh@cimcinc.com

WIOA Title II, Adult Education and Literacy Programs

Customers with questions about adult education and/or literacy programs would be referred to Nevada Joint Union High School District.

(Grass Valley) Noah Levinson - Principle & Coordinator AE

530-271-2819 ext 2318

nlevinson@puhsd.k12.ca.us

(Truckee) Noah Levinson - Principle & Coordinator AE

530-271-2819 ext 2318

nlevinson@puhsd.k12.ca.us

WIOA Title III, Wagner-Peyser Programs

Customers looking to find out more information regarding Wagner-Peyser Assistance would be referred to the nearest EDD office to speak to:

EDD - Marysville, CA - Marylou Gonzalez (Wednesdays)

WSBMarysvilleFieldOffice@edd.ca.gov

530-599-3040

WIOA Title IV, Vocational Rehabilitation Programs

Customers asking about services available through California Department of Rehab, or might fit eligibility requirements for services, would be referred to:

(Grass Valley) Juli Marks - Counselor

530-823-4040

juli.marks@dor.ca.gov

(Truckee) Timothy Savee - Counselor

(530)541-3226

Timothy.savee@dor.ca.gov

Title V, Older Americans Act Programs

Customers that are requesting information would be referred to AARP, Employment & Training Coordinator for Melissa Frohrip, Project Director

530-768-5252

Mfrohrip@aarp.org

Trade Adjustment Assistance (TAA) Programs

Customers looking to find out more information regarding Trade Adjustment Assistance would be referred to the EDD - Marysville, CA - Marylou Gonzalez (Wednesdays)

WSBMarysvilleFieldOffice@edd.ca.gov

530-599-3040

Veterans Programs (EDD)

Veterans looking to get more information regarding services and/or programs would be referred to the Veterans

EDD - Marysville, CA

WSBMarysvilleFieldOffice@edd.ca.gov

530-599-3040

Andrew Macy DVOP (alternate)

andrew.macy@edd.ca.gov

Unemployment Insurance Program (EDD)												
Customers with questions regarding EDD's Unemployment Insurance Program are first directed to call the appropriate telephone number based on their preferred language, or by clicking on AskEDD when visiting www.edd.ca.gov . Customers visiting an AJCC, can receive limited in-person guidance and if found that in-office staff are unable to provide meaningful assistance (in-person attempts to assist have been exhausted or if the customer is considered irate or disruptive), they can be directed to the UI Direct phone line, allowing them to speak directly with a UI Single Point of Contact.												
988 McCourtney Road, Grass Valley, CA 95949												
(530) 265-7088												
Temporary Assistance for Needy Families (TANF)/CalWORKs												
Customers interested in programs and/or services provided by the CalWORKs department would be referred to:												
Department of Social Services												
Tamaran Cook, Program Manager												
988 McCourtney Road, Grass Valley, CA 95949												
530-265-1340												
DSS@co.nevada.ca.us or Tamaran.cook@co.nevada.ca.us												
Tamaran Cook, Program Manager												
988 McCourtney Road, Grass Valley, CA 95949												
530-265-1340												
DSS@co.nevada.ca.us or Tamaran.cook@co.nevada.ca.us												

F - Plumas County

	WIOA Title I, Adult/DW/Youth - AFWD, Inc.	WIOA Title I, Native American Programs - California Indian Manpower Consortium	WIOA Title I Migrant and Seasonal Farmworker Programs (Section 167)	WIOA Title II, Adult Education and Literacy Programs	WIOA Title III Wagner-Peyser Programs	WIOA Title IV, Vocational Rehabilitation Programs - California Vocation Rehab	Title V, Older Americans Act Programs - AARP	Trade Adjustment Assistance (TAA) - EDD	Veterans Programs - EDD	Unemployment Insurance - EDD	Temporary Assistance for Needy Families (TANF)/CalWORKS - Department of Employment & Social Services
Services											
Basic Career Services											
Program eligibility	X	X		X	X	X	X	X	X	X	X
Outreach and intake and orientation to services	X	X		X	X	X		X	X	X	X
Initial assessment of skill levels	X	X		X	X		X		X		X
Job search and placement assistance	X	X			X	X	X		X		X
Labor Market employment statistics	X	X			X	X		X	X		
Supportive services information	X	X			X		X	X	X		X
Unemployment Insurance Claim Filing Assistance and Information	X	X			X			X	X	X	X
Eligibility for programs of financial aid assistance for training and education programs	X	X		X	X	X		X			X
Training vendor information	X	X			X	X					
Performance measure information	X	X				X					
Referrals to other programs and services	X	X		X	X	X	X		X		X
Individualized Career Services											
Comprehensive assessment of skill levels and service needs	X	X		X		X	X				
Individual Employment Plan	X	X			X	X	X		X		X
Group counseling	X	X			X				X		X
Individual counseling	X	X			X	X		X	X		X
Career Planning	X	X		X	X	X	X		X		X
Short-term prevocational	X	X			X	X	X		X		X
Internships and work experience linked to careers	X	X				X	X				X

Workforce preparation activities	X	X		X	X	X	X		X		X
Financial literacy services	X	X									
Out-of-Area job search assistance and relocation assistance	X	X				X					
English language acquisition and integrated education and				X		X					X
Follow-up Services											
Counseling regarding the workplace	X	X				X	X		X		
Referral to community resources necessary to retain employment	X	X			X	X	X		X		X
Provision of supportive services	X	X				X					X
Career development/further education planning	X	X		X		X					
Assistance securing a better paying job	X	X			X	X	X		X		
Training Services											
Occupation Skills Training (Classroom based)	X	X		X		X		X	X		
On-the-Job Training (OJT)	X	X				X	X		X		
Incumbent Worker Training	X										
Programs that provide workplace training with related instruction	X	X				X	X		X		X
Training programs operated by the private sector	X	X				X		X	X		X
Skill upgrading and retraining	X	X				X	X				
Entrepreneurial Training	X	X									
Transitional Jobs	X	X				X					X
Job readiness training	X	X		X		X	X		X		X
Adult education and literacy activities	X	X		X		X			X		X
High School diploma/GED services	X	X		X		X					
Employer customized training	X					X					
Business Services											
Labor market information	X				X						
Wage & Benefit information	X				X						
Local labor pool information	X				X						
Job/Career Fairs	X				X		X				
Internet talent search and job postings	X			X	X						
Employee recruitment and/or screening assistance	X	X			X						
Financial assistance for employee training	X	X									

Employee assessment/testing services	X	X									
Tax credit information	X	X			X						
Employer workshops and seminars	X				X						X
Outplacement assistance	X										
Small Business Admin. information	X										
Human Resource information	X										
Rapid Response/Layoff Aversion services	X	X			X						
Job description assistance	X				X						
Referral assistance to partnering agency	X	X			X						X

Referral Process

When referring to partner agencies that are co-located, Business & Career Network staff will personally escort the customer to an agency representative and provide introductions. For partners not co-located, Business & Career Network staff will contact the agency representative by telephone, e-mail or in person for the customer, and make the referral. The customer will be provided a Business & Career Network staff business card to present to the partner agency.

WIOA Title I, Adult, Dislocated Worker and Youth Programs

Customers interested in obtaining more information regarding services provided by Business & Career Network, would be referred to:

Irshad Stolden - Resource Coordinator
76 Crescent St, Quincy, CA 95971
(530) 283-1606
afwdcontact@ncen.org

WIOA Title I, Native American Programs (Section 166)

The local office has asked that all referrals are made through the Sacramento office.

California Indian Manpower Consortium, Inc.
Jeff Hogue - Coordinator
2540 Hartnell Ave.
Redding, CA 96002
530-222-1004
jefferyh@cimcinc.com

WIOA Title II, Adult Education and Literacy Programs

Customers with questions about adult education and/or literacy programs would be referred to Plumas County Literacy.

Karen Miller Feather River Adult Education Consortium (HS diploma)
530-283-1003 (main) or 530-680-9831 (direct)
mabramson@pcoe.k12.ca.us

WIOA Title III, Wagner-Peyser Programs

Customers with questions about Wagner-Peyser programs in our area would be referred to the California Employment Development Department.

Redding EDD Office 530-225-2185 ext. 3 Workforce Services
WSBReddingFieldOffice@edd.ca.gov

G - Shasta County

	WIOA Title I, Adult/DW/Youth - SMART Workforce Center	WIOA Title I, Native American Programs - California Indian Manpower Consortium	WIOA Title I Migrant and Seasonal Farmworker Programs (Section 167)	WIOA Title II, Adult Education and Literacy Programs	WIOA Title III, Wagner-Peyser Programs - EDD	WIOA Title IV, Vocational Rehabilitation Programs - California Vocation Rehab	Title V, Older Americans Act Programs - AARP	Trade Adjustment Assistance (TAA) - EDD	Veterans Programs - EDD	Unemployment Insurance - EDD	Temporary Assistance for Needy Families (TANF)/CalWORKs - Department of Health & Human Services
Services											
Basic Career Services											
Program eligibility	X	X	X		X		X	X	X	X	X
Outreach and intake and orientation to services	X	X	X	X	X	X	X	X	X	X	
Initial assessment of skill levels	X	X	X	X	X	X	X		X		
Job search and placement assistance	X	X	X		X	X	X		X		X
Labor Market employment statistics	X	X			X	X		X	X		X
Supportive services information	X	X			X	X	X	X	X		
Unemployment Insurance Claim Filing Assistance and Information	X				X			X	X	X	
Eligibility for programs of financial aid assistance for training and education programs	X			X	X			X	X		
Training vendor information	X	X	X		X				X		
Performance measure information	X	X	X				X		X		
Referrals to other programs and services	X	X	X	X	X	X	X		X		X
Individualized Career Services											
Comprehensive assessment of skill levels and service needs	X	X	X	X		X	X		X		
Individual Employment Plan	X	X	X		X	X	X	X	X		
Group counseling	X		X		X		X		X		
Individual counseling	X	X	X	X	X	X	X		X		X
Career Planning	X	X	X		X	X			X		X
Short-term prevocational services (i.e. communication, interview skills, punctuality)	X				X		X		X		

Internships and work experience linked to careers	X		X				X		X		
Workforce preparation activities	X	X	X	X	X	X	X		X		X
Financial literacy services	X										
Out-of-Area job search assistance and relocation assistance	X										
English language acquisition and integrated education and training programs	X			X							
Follow-up Services											
Counseling regarding the workplace	X		X				X				
Referral to community resources necessary to retain employment	X				X		X		X		
Provision of supportive services	X		X								
Career development/further education planning	X			X							
Assistance securing a better paying job	X				X						
Training Services											
Occupation Skills Training (Classroom based)	X	X	X	X				X	X		
On-the-Job Training (OJT)	X	X	X				X		X		
Incumbent Worker Training	X										
Programs that provide workplace training with related instruction	X			X					X		X
Training programs operated by the private sector	X	X					X	X	X		X
Skill upgrading and retraining	X		X	X							
Entrepreneurial Training	X	X		X							
Transitional Jobs	X										
Job readiness training	X	X	X	X		X	X		X		X
Adult education and literacy activities	X			X					X		
High School diploma/GED services	X			X							
Employer customized training	X			X							
Business Services											
Labor market information	X	X			X						
Wage & Benefit information	X				X						
Local labor pool information	X				X						
Job/Career Fairs	X	X		X	X	X	X				X
Internet talent search and job postings	X				X						X

Employee recruitment and/or screening assistance	X				X	X					
Financial assistance for employee training	X										
Employee assessment/testing services	X										X
Tax credit information	X	X			X	X					
Employer workshops and seminars	X				X	X					
Outplacement assistance	X										
Small Business Admin. information	X					X					
Human Resource information	X										
Rapid Response/Layoff Aversion services	X				X						
Job description assistance	X				X						
Referral assistance to partnering agency	X	X		X	X	X	X				X

Referral Process

Referrals to partner agencies will be made through phone calls, instant messaging systems, or on-site introductions.

WIOA Title I, Adult, Dislocated Worker, and Youth Programs

Customers interested in obtaining more information regarding services provided by:

Smart Workforce Center

760 Cypress Ave #210, Redding, CA 96001

Betsey Ray

Regional Program Manager

530-245-1557

rbetsey@thesmartcenter.biz

WIOA Title I Native American Programs (Section 166)

The local office has asked that all referrals are made through the Sacramento office.

California Indian Manpower Consortium, Inc.

Lorenda T. Sanchez

Executive Director

738 North Market Blvd.

Sacramento, CA 95834

916-920-0285

lorendasl@cimcinc.com

WIOA Title I, Migrant and Seasonal Farmworker Programs - Section 167

Customers with questions regarding EDD's Migrant Seasonal Farm Workers Program are first directed to use:

Valeria Garnica, Senior Case

916-37-822- x:1072

1325 Pine Street, Redding CA 96001

WSBReddingFieldOffice@edd.ca.gov

WIOA Title II Adult Education and Literacy Programs

Customers with questions about adult education and/or literacy programs would be referred to:									
Anderson Adult Education Center									
Jennifer Epperson									
Office 530-365-3334									
jepperson@auhsd.net									
Shasta College									
Adult Education & Extended Ed									
Molly Stimpel									
Office 530-395-8548									
mstimpel@shastacollege.edu									
Shasta Literacy Program									
Shasta County Library									
Shae Darling									
Literacy Coordinator									
Office 530-245-7237									
literacy@shastalibraries.org									
Shasta Adult School									
Lori Cahill									
Secretary									
Office 530- 245-2626									
Fax 530-245-2682									
Good News Rescue Mission - Academic Center									
Kevin Hancock									
Life Skills Coach									
Office 530-242-5920 ext. 13									
khancock@gnrm.org									
WIOA Title III, Wagner-Peyser Programs									
Customers with questions about Wagner-Peyser programs in our area would be referred to the California Employment Development Department.									
Redding EDD Office 530-225-2185 ext. 3 Workforce Services									
WSBReddingFieldOffice@edd.ca.gov									
Trade Adjustment Assistance (TAA) Programs									
Customers looking to find out more information regarding Trade Adjustment Assistance would be referred to the nearest EDD office to speak to:									
Redding EDD Office 530-225-2185 ext. 3 Workforce Services									
WSBReddingFieldOffice@edd.ca.gov									
Veterans Programs									
Veterans looking to get more information regarding services and/or programs would be referred to the Veterans Services Assistant:									
Redding EDD Office 530-225-2185 ext. 6 Veterans Services									
WSBReddingFieldOffice@edd.ca.gov									
Unemployment Insurance Program - EDD									

Customers with questions regarding EDD's Unemployment Insurance Program are first directed to call the appropriate telephone number based on their preferred language, or by clicking on AskEDD when visiting www.edd.ca.gov. Customers visiting an AJCC, can receive limited in-person guidance and if found that in-office staff are unable to provide meaningful assistance (in-person attempts to assist have been exhausted or if the customer is considered irate or disruptive), they can be directed to the UI Direct phone line, allowing them to speak directly with a UI Single Point of Contact.

760 Cypress Ave #210, Redding, CA 96001
(530) 246-7911

WIOA Title IV, Vocational Rehabilitation Programs

California Department of Rehabilitation

Larry Nguyen

Office Technician

Office 530-224-4708

larry.nguyen@dor.ca.gov

Title V, Older Americans Act

Customers that are requesting information from Senior Community Service Employment Program would be referred to:

AARP Foundation SCSEP

2400 Washington Ave Suite 231, Redding, CA 96001

855-850-2525

<https://www.aarp.org/aarp-foundation/our-work/income/scsep/>

Temporary Assistance for Needy Families (TANF)/CalWORKs

Eligibility for services may be accessed at one of the following locations or by calling the direct line. A live person will assist the customer over the phone and direct them to the appropriate services they can receive.

Shasta County Health and Human Services

Downtown Redding Center

1220 Sacramento Street

Redding, CA 96001

(530) 229-8441

Eligibility & Employment Services-Cascade

2460 Breslauer Way

Redding, CA 96001

(877) 652-0731

Enterprise Regional Office

2757 Churn Creek Road

Redding, CA 96002

(530) 224-4894

Note: Services by also be accessed by calling 211 in Shasta County

H - Sierra County

	WIOA Title I, Adult/DW/Youth - AFWD, Inc.	WIOA Title I, Native American Programs - California Indian Manpower Consortium	WIOA Title I Migrant and Seasonal Farmworker Programs (Section 167)	WIOA Title II, Adult Education and Literacy Programs	WIOA Title III, Wagner-Peyser Programs - EDD	WIOA Title IV Vocational Rehabilitation Programs	Title V, Older Americans Act Programs - AARP	Trade Adjustment Assistance (TAA) - EDD	Veterans Programs - EDD	Unemployment Insurance - EDD	Temporary Assistance for Needy Families (TANF)/CalWORKs -
Services											
Basic Career Services											
Program eligibility	X	X		X			X	X	x	X	X
Outreach and intake and orientation to services	X	X		X				X	X	X	X
Initial assessment of skill levels	X	X		X			X	X	X		X
Job search and placement assistance	X	X			X		X	X	X		X
Labor Market employment statistics	X	X			X			X	X		
Supportive services information	X	X			X		X	X	X		X
Unemployment Insurance Claim Filing Assistance and Information	X	X			X			X	X	X	X
Eligibility for programs of financial aid assistance for training and education programs	X	X						X			X
Training vendor information	X	X			X			X			
Performance measure information	X	X									X
Referrals to other programs and services	X	X		X	X		X	X	X		X
Individualized Career Services											
Comprehensive assessment of skill levels and service needs	X	X					X				X
Individual Employment Plan	X	X			X		X	X	X		X
Group counseling	X	X									
Individual counseling	X	X			X			X	X		X
Career Planning	X	X			X		X	X	X		X
Short-term prevocational services (i.e. communication, interview skills, punctuality)	X	X					X		X		X

Internships and work experience linked to careers	X	X					X				X
Workforce preparation activities	X	X					X		X		X
Financial literacy services	X	X									
Out-of-Area job search assistance and relocation assistance	X	X									
English language acquisition and integrated education and training programs				X							X
Follow-up Services											
Counseling regarding the workplace	X	X					X		X		
Referral to community resources necessary to retain employment	X	X			X		X		X		X
Provision of supportive services	X	X									X
Career development/further education planning	X	X									
Assistance securing a better paying job	X	X					X		X		X
Training Services											
Occupation Skills Training (Classroom based)	X	X									X
On-the-Job Training (OJT)	X	X					X				
Incumbent Worker Training	X										
Programs that provide workplace training with related instruction	X	X					X				X
Training programs operated by the private sector	X	X									X
Skill upgrading and retraining	X	X					X				X
Entrepreneurial Training	X	X									
Transitional Jobs	X	X									
Job readiness training	X	X					X				X
Adult education and literacy activities	X	X		X							X
High School diploma/GED services	X	X		X							X
Employer customized training	X										
Business Services											
Labor market information	X				X						
Wage & Benefit information	X				X						
Local labor pool information	X				X						
Job/Career Fairs	X				X		X				
Internet talent search and job postings	X				X						X
Employee recruitment and/or screening assistance	X	X			X						

Financial assistance for employee training	X	X									
Employee assessment/testing services	X	X									
Tax credit information	X	X			X						
Employer workshops and seminars	X				X						
Outplacement assistance	X										
Small Business Admin. information	X										
Human Resource information	X										
Rapid Response/Layoff Aversion services	X	X			X						
Job description assistance	X				X						
Referral assistance to partnering agency	X	X			X						

Referral Process

When referring to partner agencies that are co-located, Business & Career Network staff will personally escort the customer to an agency representative and provide introductions. For partners not co-located, Business & Career Network staff will contact the agency representative by telephone, e-mail or in person for the customer, and make the referral. The customer will be provided a Business & Career Network staff business card to present to the partner agency.

WIOA Title I, Adult, Dislocated Worker and Youth Programs

Customers interested in obtaining more information regarding services provided by the Business and Career Network, would be referred to:

Irshad Stolden - Resource Coordinator

305 South Lincoln Street, Sierraville, CA 96126

530-994-3349

afwdcontact@ncen.org

WIOA Title I, Native American Programs (Section 166)

The local office has asked that all referrals are made through the Sacramento office.

California Indian Manpower Consortium, Inc.

Jeff Hogue - Coordinator

2540 Hartnell Ave.

Redding, CA 96002

530-222-1004

jefferyh@cimcinc.com

WIOA Title II, Adult Education and Literacy Programs

Customers with questions about adult education and/or literacy programs would be referred to:

Wendy Jackson - Coordinator

530-993-1660 ext 180

wjackson@spjUSD.org

WIOA Title III, Wagner-Peyser Programs

Customers with questions about Wagner-Peyser programs in our area would be referred to the California Employment Development Department.

EDD - Marysville, CA

WSBMarysvilleFieldOffice@edd.ca.gov

530-599-3040											
WIOA Title IV Vocational Rehabilitation Programs											
Tim Savee - Counselor											
(530) 541-3226											
tim.savee@dor.ca.gov											
Title V, Older Americans Act Programs											
Customers that are requesting information would be referred to AARP, Employment & Training Coordinator for Northern CA:											
Melissa Frohrip, Project Director											
530-768-5252											
Mfrohrip@aarp.org											
Trade Adjustment Assistance (TAA) Programs											
Customers looking to find out more information regarding Trade Adjustment Assistance would be referred to the nearest EDD office to speak to:											
EDD - Marysville, CA											
WSBMarysvilleFieldOffice@edd.ca.gov											
530-599-3040											
Veterans Programs (EDD)											
Veterans looking to get more information regarding services and/or programs would be referred to the Veterans Services Assistant:											
Andrew Macy DVOP											
530-599-3023											
andrew.macy@edd.ca.gov											
<i>or alternate</i>											
EDD - Marysville, CA											
WSBMarysvilleFieldOffice@edd.ca.gov											
530-599-3040											
Unemployment Insurance Program (EDD)											
Customers with questions regarding EDD's Unemployment Insurance Program are first directed to call the appropriate telephone number based on their preferred language, or by clicking on AskEDD when visiting www.edd.ca.gov . Customers visiting an AJCC, can receive limited in-person guidance and if found that in-office staff are unable to provide meaningful assistance (in-person attempts to assist have been exhausted or if the customer is considered irate or disruptive), they can be directed to the UI Direct phone line, allowing them to speak directly with a UI Single Point of Contact.											
305 South Lincoln Street, Sierraville, CA 96126											
530-994-3349											
Temporary Assistance for Needy Families (TANF)/CalWORKs											
Customers interested in programs and/or services provided by the CalWORKs department would be referred to:											
Sierra Social Services											
Lori McGee											
Integrated Caseworker Supervisor											

530-993-6725 or 530 993-6720											
lmcgee@sierracounty.ca.gov											

I - Siskiyou County

	WIOA Title I, Adult/DW/Youth - SMART Workforce Center	WIOA Title I Native American Programs (Section 166) California Indian Manpower	WIOA Title I Migrant and Seasonal Farmworker Programs (Section 167)	WIOA Title II Adult Education and Literacy Programs	WIOA Title III, Wagner-Peyser Programs - EDD	WIOA Title IV, Vocational Rehabilitation Programs - California Vocation Rehab	Title V, Older Americans Act Programs - AARP	Trade Adjustment Assistance (TAA) - EDD	Veterans Programs - EDD	Unemployment Insurance - EDD	Temporary Assistance for Needy Families (TANF)/CalWORKs - Siskiyou County Health and Human Service Agency
Services											
Basic Career Services											
Program eligibility	X		X		X	X	X	X	X	X	X
Outreach and intake and orientation to services	X		X		X	X	X	X	X	X	X
Initial assessment of skill levels	X		X		X		X		X		X
Job search and placement assistance	X		X		X	X	X		X		X
Labor Market employment statistics	X				X	X		X	X		X
Supportive services information	X		X		X	X	X	X	X		X
Unemployment Insurance Claim Filing Assistance and Information	X				X	X		X	X	X	
Eligibility for programs of financial aid assistance for training and education programs	X				X	X		X	X		X
Training vendor information	X		X		X						X
Performance measure information	X		X								X
Referrals to other programs and services	X		X		X		X		X		X
Individualized Career Services											
Comprehensive assessment of skill levels and service needs	X		X			X	X				X
Individual Employment Plan	X		X		X	X	X		X		X
Group counseling	X		X		X				X		X
Individual counseling	X		X		X	X	X	X	X		X
Career Planning	X		X		X	X	X		X		X
Short-term prevocational services (i.e. communication, interview skills, punctuality)	X		X		X	X			X		X

Internships and work experience linked to careers	X		X				X				X
Workforce preparation activities	X		X		X	X	X		X		X
Financial literacy services	X										X
Out-of-Area job search assistance and relocation assistance	X					X					
English language acquisition and integrated education and training programs	X		X								X
Follow-up Services											
Counseling regarding the workplace	X		X			X	X				X
Referral to community resources necessary to retain employment	X		X		X	X					X
Provision of supportive services	X		X			X					X
Career development/further education planning	X					X					X
Assistance securing a better paying job	X				X						X
Training Services											
Occupation Skills Training (Classroom based)	X		X			X		X	X		
On-the-Job Training (OJT)	X		X			X			X		X
Incumbent Worker Training	X						X				
Programs that provide workplace training with related instruction	X						X		X		X
Training programs operated by the private sector	X					X		X	X		
Skill upgrading and retraining	X		X			X	X				X
Entrepreneurial Training	X					X					X
Transitional Jobs	X										
Job readiness training	X		X			X	X		X		X
Adult education and literacy activities	X					X	X		X		X
High School diploma/GED services	X					X	X				X
Employer customized training	X										X
Business Services											
Labor market information	X				X	X					X
Wage & Benefit information	X				X						X
Local labor pool information	X				X						X
Job/Career Fairs	X		X		X						X
Internet talent search and job postings	X				X						X

Employee recruitment and/or screening assistance	X				X	X					X
Financial assistance for employee training	X					X					X
Employee assessment/testing services	X					X					X
Tax credit information	X				X	X					X
Employer workshops and seminars	X					X					
Outplacement assistance	X										
Small Business Admin. information	X										
Human Resource information	X					X					X
Rapid Response/Layoff Aversion services	X				X						
Job description assistance	X				X						X
Referral assistance to partnering agency	X				X	X					X

Referral Process

The referral process for partners is to mutually refer clients to programs that best benefit the needs of the client. This will be done in a prompt, courteous, and professional manner by all participating staff. The referral process allows for client contact and referral by a variety of methods, including client initiated, self-directed referrals, internet based referral, hard copy, telephone and in-person referral.

WIOA Title I, Adult, Dislocated Worker and Youth Programs

Customers interested in obtaining more information regarding services provided by the SMART Workforce Center will be directed to:

Audali Avila, Community Workforce Specialist

800 College Ave, Weed CA 96094

530-657-0139

aaudali@thesmartcenter.biz

WIOA Title I, Native American Programs (Section 166)

The local CIMC office has asked that all referrals are made through the Sacramento office.

California Indian Manpower Consortium, Inc.

Lorenda T. Sanchez

Field Office Supervisor

738 North Market Blvd.

Sacramento, CA 95834

916-920-0285

lorendas@cimcinc.com

Northern California Indian Development Council (NCIDC)

501 Main Street, Yreka, CA 96097

530-842-6157

Joyce Jones

joyce@ncidc.org

WIOA Title I, Migrant and Seasonal Programs (Section 167)

Customers with questions about farmworker programs and services would be referred to:

California Human Development (CHD) Workforce Development & Farmworker Services -									
Valeria Garnica, Senior Case									
1325 Pine Street, Redding CA 96001									
916-371-8220 x:1072									
valeria.garnica@cahumandevlopment.org									
WIOA Title II Adult Education and Literacy Programs									
Customers with questions about adult education and/or literacy programs would be referred to:									
Dunsmuir Adult School									
Shannon Eller, Director of Adult Education									
Office 530.842.8446									
Shannon Eller <seller@siskiyoucoe.net>									
WIOA Title III, Wagner-Peyser Programs									
Customers with questions about Wagner-Peyser programs in our area would be referred to the California Employment Development Department.									
Redding EDD Office 530-225-2185 ext. 3 Workforce Services									
WSBReddingFieldOffice@edd.ca.gov									
WIOA Title IV, Vocational Rehabilitation Programs									
Customers asking about services available through California Department of Rehab, or might fit eligibility requirements for services, would be referred to:									
Sara Kallstrom, Service Coordinator									
500 North Main Street, Yreka CA 96097									
530-842-1042									
Sara.Kallstrom@dor.ca.gov									
Title V, Older Americans Act Programs									
Customers that are requesting information from AARP would be referred to, Employment & Training Coordinator for AARP Foundation SCSEP									
2400 Washington Ave Suite 231, Redding, CA 96001									
855-850-2525									
https://www.aarp.org/aarp-foundation/our-work/income/scsep/									
Unemployment Insurance Program (EDD)									
Customers with questions regarding EDD's Unemployment Insurance Program are first directed to call the appropriate telephone number based on their preferred language, or by clicking on AskEDD when visiting www.edd.ca.gov . Customers visiting an AJCC, can receive limited in-person guidance and if found that in-office staff are unable to provide meaningful assistance (in-person attempts to assist have been exhausted or if the customer is considered irate or disruptive), they can be directed to the UI Direct phone line, allowing them to speak directly with a UI Single Point of Contact.									
800 College Ave, Weed CA 96094									
530-657-0139									
Temporary Assistance for Needy Families (TANF)/CalWORKs									
Customers interested in programs and/or services provided by the CalWORKs program would be referred to:									
Health and Human Services Agency, Employment and Temporary Assistance Services									
818 S. Main Street, Yreka CA									
530-841-2700									

Trade Adjustment Assistance (TAA) - EDD											
Customers looking to find out more information regarding Trade Adjustment Assistance would be referred to the nearest											
Redding EDD Office 530-225-2185 ext. 3 Workforce Services											
WSBReddingFieldOffice@edd.ca.gov											
Vetrans Programs (EDD)											
Veterans looking to get more information regarding services and/or programs would be referred to the Veterans Services											
Redding EDD Office 530-225-2185 ext. 6 Veteran Services											
WSBReddingFieldOffice@edd.ca.gov											

I - Siskiyou County

	WIOA Title I, Adult/DW/Youth - SMART Workforce Center	WIOA Title I Native American Programs (Section 166) California Indian Manpower	WIOA Title I Migrant and Seasonal Farmworker Programs (Section 167)	WIOA Title II Adult Education and Literacy Programs	WIOA Title III, Wagner-Peyser Programs - EDD	WIOA Title IV, Vocational Rehabilitation Programs - California Vocation Rehab	Title V, Older Americans Act Programs - AARP	Trade Adjustment Assistance (TAA) - EDD	Veterans Programs - EDD	Unemployment Insurance - EDD	Temporary Assistance for Needy Families (TANF)/CalWORKs - Siskiyou County Health and Human Service Agency
Services											
Basic Career Services											
Program eligibility	X		X		X	X	X	X	X	X	X
Outreach and intake and orientation to services	X		X		X	X	X	X	X	X	X
Initial assessment of skill levels	X		X		X		X		X		X
Job search and placement assistance	X		X		X	X	X		X		X
Labor Market employment statistics	X				X	X		X	X		X
Supportive services information	X		X		X	X	X	X	X		X
Unemployment Insurance Claim Filing Assistance and Information	X				X	X		X	X	X	
Eligibility for programs of financial aid assistance for training and education programs	X				X	X		X	X		X
Training vendor information	X		X		X						X
Performance measure information	X		X								X
Referrals to other programs and services	X		X		X		X		X		X
Individualized Career Services											
Comprehensive assessment of skill levels and service needs	X		X			X	X				X
Individual Employment Plan	X		X		X	X	X		X		X
Group counseling	X		X		X				X		X
Individual counseling	X		X		X	X	X	X	X		X
Career Planning	X		X		X	X	X		X		X
Short-term prevocational services (i.e. communication, interview skills, punctuality)	X		X		X	X			X		X

Internships and work experience linked to careers	X		X				X				X
Workforce preparation activities	X		X		X	X	X		X		X
Financial literacy services	X										X
Out-of-Area job search assistance and relocation assistance	X					X					
English language acquisition and integrated education and training programs	X		X								X
Follow-up Services											
Counseling regarding the workplace	X		X			X	X				X
Referral to community resources necessary to retain employment	X		X		X	X					X
Provision of supportive services	X		X			X					X
Career development/further education planning	X					X					X
Assistance securing a better paying job	X				X						X
Training Services											
Occupation Skills Training (Classroom based)	X		X			X		X	X		
On-the-Job Training (OJT)	X		X			X			X		X
Incumbent Worker Training	X						X				
Programs that provide workplace training with related instruction	X						X		X		X
Training programs operated by the private sector	X					X		X	X		
Skill upgrading and retraining	X		X			X	X				X
Entrepreneurial Training	X					X					X
Transitional Jobs	X										X
Job readiness training	X		X			X	X		X		X
Adult education and literacy activities	X					X	X		X		X
High School diploma/GED services	X					X	X				X
Employer customized training	X										X
Business Services											
Labor market information	X				X	X					X
Wage & Benefit information	X				X						X
Local labor pool information	X				X						X
Job/Career Fairs	X		X		X						X
Internet talent search and job postings	X				X						X

Employee recruitment and/or screening assistance	X				X	X					X
Financial assistance for employee training	X					X					X
Employee assessment/testing services	X					X					X
Tax credit information	X				X	X					X
Employer workshops and seminars	X					X					
Outplacement assistance	X										
Small Business Admin. information	X										
Human Resource information	X					X					X
Rapid Response/Layoff Aversion services	X				X						
Job description assistance	X				X						X
Referral assistance to partnering agency	X				X	X					X

Referral Process

The referral process for partners is to mutually refer clients to programs that best benefit the needs of the client. This will be done in a prompt, courteous, and professional manner by all participating staff. The referral process allows for client contact and referral by a variety of methods, including client initiated, self-directed referrals, internet based referral, hard copy, telephone and in-person referral.

WIOA Title I, Adult, Dislocated Worker and Youth Programs

Customers interested in obtaining more information regarding services provided by the SMART Workforce Center will be directed to:

Erika Alvarez, Community Workforce Specialist

1810 Fort Jones Rd, Suite B, Yreka CA 96097

530-657-0139

aerika@thesmartcenter.biz

WIOA Title I, Native American Programs (Section 166)

The local office has asked that all referrals are made through the Sacramento office.

California Indian Manpower Consortium, Inc.

Lorenda T. Sanchez

738 North Market Blvd.

Sacramento, CA 95834

916-920-0285

lorendas@cimcinc.com

Northern California Indian Development Council (NCIDC)

501 Main Street, Yreka, CA 96097

530-842-6157

Joyce Jones

joyce@ncidc.org

WIOA Title I, Migrant and Seasonal Programs (Section 167)

Customers with questions about farmworker programs and services would be referred to:

California Human Development (CHD) Workforce Development & Farmworker Services -

Redding EDD Office 530-225-2185 ext. 3 Workforce Services										
WSBReddingFieldOffice@edd.ca.gov										
Vetrans Programs (EDD)										
Veterans looking to get more information regarding services and/or programs would be referred to the Veterans Services										
Redding EDD Office 530-225-2185 ext. 6 Veteran Services										
WSBReddingFieldOffice@edd.ca.gov										

J - Tehama County

	Adult/DW/Youth - Job Training Center of Tehama	American Programs (Section 166)	Seasonal Farmworker Programs (Section 167)	Education and Literacy Programs	WIOA Title III, Wagner-Peyser Programs - EDD	WIOA Title IV, Vocational Rehabilitation Programs - California Department of	Title V Older Americans Programs - AARP	Trade Adjustment Assistance (TAA) - EDD	Veterans Programs - EDD	Unemployment Insurance - EDD	Needy Families (TANF)/CalWORKS - Tehama County Department of Social
Services											
Basic Career Services											
Program eligibility	X		x	X	x	X		X	X	x	X
Outreach and intake and orientation to services	X		x	X	X	X		X	X	x	X
Initial assessment of skill levels	X		x	X	X	X		x	X		X
Job search and placement assistance	X		x		X	X			X		X
Labor Market employment statistics	X		x		x	X		X	X		X
Supportive services information	X		x		x	X		X	X		X
Unemployment Insurance Claim Filing Assistance and Information	X		x		X	X		X	X	X	
education programs	X		x		X	X		X	X		
Training vendor information	X		x	x	X	X			X		
Performance measure information	X		x	x		X			X		
Referrals to other programs and services	X		x	X	X	X			X		X
Individualized Career Services											
Comprehensive assessment of skill levels and service needs	X		x			X			X		X
Individual Employment Plan	X		x			X			X		X
Group counseling	X					X			X		X
Individual counseling	X		x			X		X	X		X
Career Planning	X		x			X			X		X
skills, punctuality)	X					X			X		X
Internships and work experience linked to careers	X					X			X		X
Workforce preparation activities	X					X			X		X
Financial literacy services	X										X
Out-of-Area job search assistance and relocation assistance	X					X					X
training programs				X							X
Follow-up Services											
Counseling regarding the workplace	X		x			X					X
Referral to community resources necessary to retain employment	X		x	X		X			X		X
Provision of supportive services	X		x			X					X
Career development/further education planning	X		x			X					X
Assistance securing a better paying job	X					X					X
Training Services											
Occupation Skills Training (Classroom based)	X		x			X		X	X		X
On-the-Job Training (OJT)	X					X			X		
Incumbent Worker Training	X					X					
Programs that provide workplace training with related instruction	X					X			X		X
Training programs operated by the private sector	X					X		X	X		X
Skill upgrading and retraining	X		x			X					X
Entrepreneurial Training						X					
Transitional Jobs	X					X					X
Job readiness training	X					X			X		X
Adult education and literacy activities				X		X			X		
High School diploma/GED services	X			X		X					
Employer customized training	X										
Business Services											
Labor market information	X										
Wage & Benefit information	X										
Local labor pool information	X										
Job/Career Fairs	X										x
Internet talent search and job postings	X										
Employee recruitment and/or screening assistance	X										
Financial assistance for employee training	X										

Employee assessment/testing services	X											
Tax credit information	X				X							X
Employer workshops and seminars	X				X							
Outplacement assistance	X											
Small Business Admin. information	X											
Human Resource information	X											
Rapid Response/Layoff Aversion services	X				X							
Job description assistance	X											
Referral assistance to partnering agency	X			X	X	X						X
Referral Process												
and professional manner by all participating staff. The referral process allows for client contact and referral by a variety of methods, including client initiated,												
WIOA Title I, Adult, Dislocated Worker and Youth Programs												
Customers interested in obtaining more information regarding services provided by Job Training Center of Tehama County, would be referred to:												
Connie Ocampo												
718 Main Street, Red Bluff, CA 96080												
530-529-7000, ext. 116												
cocampo@jobtrainingcenter.org												
WIOA Title I Native American Programs (Section 166)												
Sacramento office.												
California Indian Manpower Consortium, Inc.												
Linda LaFountain												
Field Office Supervisor												
738 North Market Blvd.												
Sacramento, CA 95834												
WIOA Title II, Adult Education and Literacy Programs												
Customers with questions about adult education and/or literacy programs would be referred to:												
Corning Union High School - Corning Adult School												
Maria Tena - Administrative Assistant												
250 East Fig Lane, Corning, CA 96021												
530-824-7414												
mtena@corninghs.org												
Tehama County Department of Education												
Tehama eLearning Academy (TeLA)												
Lisa Lynch - Administrative Assistant												
724 Main Street, Red Bluff, CA 96080												
530-527-7055												
llynch@telacademy.org												
WIOA Title III, Wagner-Peyser Programs												
Customers with questions about Wagner-Peyser programs in our area would be referred to the California Employment Development Department.												
Redding EDD Office 530-225-2185 ext. 3 Workforce Services												
WSBReddingFieldOffice@edd.ca.gov												
WIOA Title IV, Vocational Rehabilitation Programs												
Customers asking about services available through California Department of Rehab, or might fit eligibility requirements for services, would be referred to:												
Bonita Glavaris, Staff Service Manager												
705 Pine Street, Red Bluff, CA 96080												
530-529-4270												
bonita.glavaris@dor.ca.gov												
Unemployment Insurance Program (EDD)												
Customers with questions regarding EDD's Unemployment Insurance Program are first directed to call the appropriate telephone number based on their preferred language, or by clicking on AskEDD when visiting www.edd.ca.gov . Customers visiting an AJCC, can receive limited in-person guidance and if found that in-office staff are unable to provide meaningful assistance (in-person attempts to assist have been exhausted or if the customer is considered irate or disruptive), they can be directed to the UI Direct phone line, allowing them to speak directly with a UI Single Point of Contact.												
718 Main Street, Red Bluff, CA 96080												
530-529-7000												

K - Trinty County

	WIOA Title I, Adult/DW/Youth - SMART Workforce Center	WIOA Title I Native American Programs (Section 166)	WIOA Title I Migrant and Seasonal Farmworker Programs (Section 167)	WIOA Title II, Adult Education and Literacy Programs	WIOA Title III Wagner-Peyser Programs	WIOA Title IV Vocational Rehabilitation Programs	Title V, Older Americans Act Programs - AARP	Trade Adjustment Assistance (TAA) - EDD	Veterans Programs - EDD	Unemployment Insurance - EDD	Temporary Assistance for Needy Families (TANF)/CalWORKs - Department of Health & Human Services
Services											
Basic Career Services											
Program eligibility	X				X		X	X	X	X	X
Outreach and intake and orientation to services	X				X		X	X	X	X	X
Initial assessment of skill levels	X				X		X		X		X
Job search and placement assistance	X				X		X		X		X
Labor Market employment statistics	X				X			X	X		X
Supportive services information	X				X		X	X	X		X
Unemployment Insurance Claim Filing Assistance and Information	X				X			X	X	X	
Eligibility for programs of financial aid assistance for training and education programs	X			X	X			X	X		X
Training vendor information	X				X						
Performance measure information	X						X				
Referrals to other programs and services	X			X	X		X		X		X
Individualized Career Services											
Comprehensive assessment of skill levels and service needs	X						X				X
Individual Employment Plan	X				X		X		X		X
Group counseling	X				X		X		X		X
Individual counseling	X			X	X		X	X	X		X
Career Planning	X			X	X				X		X
Short-term prevocational services (i.e. communication, interview skills, punctuality)	X				X		X		X		X
Internships and work experience linked to careers	X						X				X

Workforce preparation activities	X				X		X		X		X
Financial literacy services	X										X
Out-of-Area job search assistance and relocation assistance	X										X
English language acquisition and integrated education and training programs	X			X							
Follow-up Services											
Counseling regarding the workplace	X						X				X
Referral to community resources necessary to retain employment	X				X		X				X
Provision of supportive services	X										
Career development/further education planning	X										
Assistance securing a better paying job	X				X						X
Training Services											
Occupation Skills Training (Classroom based)	X			X				X	X		
On-the-Job Training (OJT)	X						X		X		X
Incumbent Worker Training	X										
Programs that provide workplace training with related instruction	X			X					X		X
Training programs operated by the private sector	X						X	X	X		
Skill upgrading and retraining	X			X							X
Entrepreneurial Training	X										X
Transitional Jobs	X										
Job readiness training	X			X			X		X		X
Adult education and literacy activities	X			X					X		
High School diploma/GED services	X										
Employer customized training	X										
Business Services											
Labor market information	X				X						
Wage & Benefit information	X				X						
Local labor pool information	X				X						
Job/Career Fairs	X				X		X				
Internet talent search and job postings	X				X						
Employee recruitment and/or screening assistance	X				X						X
Financial assistance for employee training	X										

Employee assessment/testing services	X										
Tax credit information	X				X						
Employer workshops and seminars	X				X						
Outplacement assistance	X										
Small Business Admin. information	X										
Human Resource information	X										
Rapid Response/Layoff Aversion services	X				X						
Job description assistance	X				X						
Referral assistance to partnering agency	X			X	X		X				X

Referral Process

Referrals to partner agencies will be made through phone calls, instant messaging systems, or on-site introductions.

WIOA Title I Adult, Dislocated Worker, and Youth Programs

The Smart Workforce Center

Heidi Miller

Community Workforce Specialist

30 Arbuckle Ct, Weaverville, CA 96093

Office 530-623-5538

mheidi@thesmartcenter.biz

WIOA Title I, Native American Programs (Section 166)

The local CIMC office has asked that all referrals are made through the Sacramento office:

California Indian Manpower Consortium, Inc.

Lorenda T. Sanchez

738 North Market Blvd.

Sacramento, CA 95834

916-920-0285

(Trinity County is served by the Yreka office) Northern California Indian Development Council (NCIDC)

501 Main Street, Yreka, CA 96097

530-842-6157

Joyce Jones

joyce@ncidc.org

WIOA Title II, Adult Education and Literacy Programs

Customers with questions about adult education and/or literacy programs would be referred to:

Shasta College

Adult Education & Extended Ed.

Molly Stimpel

30 Arbuckle Ct., Weaverville, CA 96093

Office 530-223-2231

trinity@shastacollege.edu

Trinity County Office of Education

Fabio Robles

Exhibit A 2025/2028								
Consolidated Infrastructure Budget								
Cost Category/Line Item	Line Item Cost Detail	Total Cost	WIOA Title I: AFWD	WIOA Title I: SMART	WIOA Title I: JTC	TANF - Butte	TANF - Del Norte	TANF - Nevada
Rent								
Rental of Facilities		\$ 1,327,373.75	\$ 172,300.00	\$ 193,900.00	\$ 29,803.75	\$ 830,248.00	\$ 5,500.00	\$ 95,622.00
	Rental Costs Subtotal:	\$ 1,327,373.75	\$ 172,300.00	\$ 193,900.00	\$ 29,803.75	\$ 830,248.00	\$ 5,500.00	\$ 95,622.00
Utilities and Maintenance								
Electric		\$ 320,763.86	\$ 21,240.00	\$ 38,275.00	\$ 10,178.53	\$ 251,070.33	\$ -	\$ -
Gas		\$ 39,207.39	\$ 7,323.00	\$ 16,285.00	\$ -	\$ 15,599.39	\$ -	\$ -
Water		\$ 6,988.54	\$ -	\$ 1,200.00	\$ 631.26	\$ 5,157.28	\$ -	\$ -
Sewer Connections		\$ 350.00	\$ -	\$ 350.00	\$ -	\$ -	\$ -	\$ -
Internet		\$ 27,265.00	\$ 15,650.00	\$ 2,615.00	\$ 9,000.00	\$ -	\$ -	\$ -
Telephones (landlines)		\$ 20,060.00	\$ 15,320.00	\$ 4,740.00	\$ -	\$ -	\$ -	\$ -
Facility Maintenance Contract		\$ 33,200.00	\$ 29,200.00	\$ -	\$ 4,000.00	\$ -	\$ -	\$ -
Janitorial/Supplies/Garbage/Pest Control		\$ 71,000.00	\$ 33,100.00	\$ 25,900.00	\$ 12,000.00	\$ -	\$ -	\$ -
Insurance		\$ 65,327.00	\$ 19,793.00	\$ 32,980.00	\$ 12,554.00	\$ -	\$ -	\$ -
Alarm/Fire/Burglar Monitoring		\$ 3,329.00	\$ 2,129.00	\$ 1,200.00	\$ -	\$ -	\$ -	\$ -
	Utilities and Maintenance Costs Subtotal:	\$ 587,490.79	\$ 143,755.00	\$ 123,545.00	\$ 48,363.79	\$ 271,827.00	\$ -	\$ -
Equipment								
Assessment-related products		\$ 1,250.00	\$ -	\$ 1,250.00	\$ -	\$ -	\$ -	\$ -
Assistive technology for individuals with disabilities (<i>Access and Accommodation</i>)		\$ 5,948.00	\$ 3,300.00	\$ 2,500.00	\$ 148.00	\$ -	\$ -	\$ -
Copiers		\$ 52,075.00	\$ 29,600.00	\$ 18,175.00	\$ 4,300.00	\$ -	\$ -	\$ -
Fax Machines		\$ 965.00	\$ 965.00	\$ -	\$ -	\$ -	\$ -	\$ -
Computers		\$ 64,900.00	\$ 35,200.00	\$ 22,500.00	\$ 7,200.00	\$ -	\$ -	\$ -
Other tangible equipment used to serve all center customers (not specific to an individual program partner)	Printers, technical support, computer maintenance and telephone system, supplies, work stations, client headsets	\$ 26,336.00	\$ 10,500.00	\$ 6,000.00	\$ 9,836.00	\$ -	\$ -	\$ -
Alarm/Fire/Burglar System		\$ 390.00	\$ -	\$ 390.00	\$ -	\$ -	\$ -	\$ -
Phone System		\$ 2,880.00	\$ -	\$ 2,880.00	\$ -	\$ -	\$ -	\$ -
	Equipment Costs Subtotal:	\$ 154,744.00	\$ 79,565.00	\$ 53,695.00	\$ 21,484.00	\$ -	\$ -	\$ -
Technology to Facilitate Access to the AJCC								
Technology used for the center's planning and outreach activities	Career Center computer and sign in computer systems upkeep and maintenance for visitor check in.	\$ 59,100.00	\$ 36,600.00	\$ 22,500.00	\$ -	\$ -	\$ -	\$ -
Cost of creation and maintenance of a center website (not specific to an individual program partner) that provides outreach to customers by providing information on AJCC services and/or provides direct service access to AJCC services								
Website Address: www.afwd.org; www.jobtrainingcenter.org; www.thesmartcenter.biz (Does not include data systems or case management systems specific to individual program partners.)		\$ 16,400.00	\$ 12,000.00	\$ 2,200.00	\$ 2,200.00	\$ -	\$ -	\$ -
	Technology to Facilitate Access Costs Subtotal:	\$ 75,500.00	\$ 48,600.00	\$ 24,700.00	\$ 2,200.00	\$ -	\$ -	\$ -
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS								
Cost Category		Total Cost	Total Cost	Total Cost	Total Cost	Total Cost	Total Cost	Total Cost
Subtotal: Rental Costs		\$ 1,327,373.75	\$ 172,300.00	\$ 193,900.00	\$ 29,803.75	\$ 830,248.00	\$ 5,500.00	\$ 95,622.00
Subtotal: Utilities and Maintenance Costs		\$ 587,490.79	\$ 143,755.00	\$ 123,545.00	\$ 48,363.79	\$ 271,827.00	\$ -	\$ -
Subtotal: Equipment Costs		\$ 154,744.00	\$ 79,565.00	\$ 53,695.00	\$ 21,484.00	\$ -	\$ -	\$ -
Subtotal: Technology to Facilitate Access Costs		\$ 75,500.00	\$ 48,600.00	\$ 24,700.00	\$ 2,200.00	\$ -	\$ -	\$ -
TOTAL CONSOLIDATED INFRASTRUCTURE COSTS FOR THE AJCC/Network:		\$ 2,145,108.54	\$ 444,220.00	\$ 395,840.00	\$ 101,851.54	\$ 1,102,075.00	\$ 5,500.00	\$ 95,622.00

Exhibit B 2025/2028

Consolidated Proportionate Share of Infrastructure Costs			
Colocated Partner/s	Shared Total Infrastructure Costs	Cost Allocation Methodology	Allocated Share
Partner: WIOA Title I - Adult, DW & Youth	\$2,145,108.54	SQ FT	\$941,911.54
Partner: TANF/CalWORKs	\$2,145,108.54	SQ FT	\$1,203,197.00

Exhibit C 2025/2028

Summary of Career Services								
Summary of Career Services Applicable to each One-Stop Delivery System Partner (Phase I MOU)								
Basic Career Services	T-I Adult	T-I DW	T-I Youth	Native Am	MSF	T-II AEL	T-IV VR	TANF
Program Eligibility	X	X	X	X	X	X	X	X
Outreach, Intake, Orient	X	X	X	X	X	X	X	X
Initial Assessment	X	X	X	X	X	X	X	X
Labor Exch/Job Search	X	X	X	X		X	X	X
Referrals to Partners	X	X	X	X	X	X	X	X
LMI	X	X	X	X	X	X	X	X
Performance/Cost Info	X	X	X	X			X	X
Support Service Info	X	X	X	X	X	X	X	X
UI Info/Assistance	X	X	X	X			X	
Financial Aid Info	X	X	X	X	X	X	X	X
Individual Career Services	T-I Adult	T-I DW	T-I Youth	Native Am	MSF	T-II AEL	T-IV VR	TANF
Comp Assessment	X	X	X	X	X	X	X	X
IEP	X	X	X	X			X	X
Career Plan/Counsel	X	X	X	X	X	X	X	X
Short-Term Prevoc.	X	X	X	X	X	X	X	X
Internships/Work Experience	X	X	X	X	X		X	X
Out-of-Area Job Search	X	X	X	X			X	
Financial Literacy	X	X	X	X		X		X
IET/ELA			X		X			X
Workforce Preparation	X	X	X	X		X		X

Exhibit D 2025/2028

Other System Costs: Basic Career Services and Individual Career Services Budget																						
Basic Career Services	T-I Adult		T-I DW		T-I Youth		Native Am	MSF	T-II AEL		T-IV VR	TANF		UI	T-III WP		TAA	Veterans				
	AFWD	\$ 494,826.00	AFWD	\$ 492,698.00	AFWD: \$508,510	\$ 508,510.00	California Indian Manpower Consortium, Inc.	California Human Development	Oroville Adult Ed	\$ 58,504.00	California Department of Rehabilitation	TANF Butte, basic and individual career services combined	\$ 5,510,115.00	California Employment Development Department (UIB)	California Employment Development Department (WSB)	California Employment Development Department (WSB)	California Employment Development Department (WSB)	California Employment Development Department (WSB)				
Program Eligibility																						
Outreach, Intake, Orient	SMART	\$ 208,341.00	SMART	\$ 225,534.00	SMART	\$ 208,658.00			Nevada Union HS	\$ 7,725.00		TANF Lassen	\$ 393,334.00		Wagner Peyser	\$ 953,809.26						
Initial Assessment	JTC	\$ 55,053.00	JTC	\$ 69,590.00	JTC	\$ 31,405.00						TANF Tehama	\$ 124,018.00		YEOB	\$ 144,233.17						
Labor Exch/Job Search												TANF Trinity	\$ 804,375.00		Rapid Response	\$ 25,059.28						
Referrals to Partners												TANF Modoc	\$ 238,229.00		RESEA	\$ 484,235.38						
LMI												TANF Nevada	\$ 1,037,812.00		MSFW	\$ 162,273.79						
Performance/Cost Info												TANF Del Norte	\$ 36,631.00		H-2A	\$ 108,182.74						
Support Service Info												TANF Shasta	\$ 4,895,416.00									
												TANF Siskiyou	\$ 928,474.00									
UI Info/Assistance														\$ 111,927.00								
Financial Aid Info																						
Total:		\$758,220	Total:	\$787,822	Total:	\$748,573	Total:	\$258,505	Total:	\$36,172	Total:	\$66,229	Total:	\$1,835,699	Total:	\$ 111,927.00	Total:	\$ 1,877,793.62	Total:	\$ 5,497.77	Total:	\$ 663,989.11
Individual Career Services	T-I Adult		T-I DW		T-I Youth		Native Am	MSF	T-II AEL		T-IV VR	TANF		UI								
	AFWD	\$ 727,788.00	AFWD	\$ 713,207.00	AFWD	\$ 764,804.00	California Indian Manpower Consortium, Inc.	California Human Development	Oroville Adult Ed	\$ 157,060.00	California Department of Rehabilitation	TANF Lassen	\$ 201,411.00	California Employment Development Department (UIB)	California Employment Development Department (WSB)	California Employment Development Department (WSB)	California Employment Development Department (WSB)	California Employment Development Department (WSB)				
Comp Assessment																						
IEP	SMART	\$ 553,561.00	SMART	\$ 631,505.00	SMART	\$ 549,360.00			Nevada Union HS	\$ 7,725.00		TANF Siskiyou	\$ 251,868.00		Wagner Peyser	\$ 168,319.28						
Career Plan/Counsel	JTC	\$ 123,761.00	JTC	\$ 135,683.00	JTC	\$ 151,696.00						TANF Tehama	\$ 125,982.00		YEOB	\$ 25,452.91						
Short-Term Prevoc.												TANF Trinity	\$ 344,366.00		Rapid Response	\$ 4,422.23						
Internships/Work Experience												TANF Modoc	\$ 180,643.00		RESEA	\$ 85,452.30						
Out-of-Area Job Search												TANF Nevada	\$ 620,231.00		MSFW	\$ 28,635.55						
Financial Literacy												TANF Plumas	\$ 236,458.00		H-2A	\$ 19,091.07						
IET/ELA												TANF Sierra	\$ 103,025.00									
												TANF Del Norte	\$ 34,630.00									
Workforce Preparation												TANF Shasta	\$ 829,660.00									
Total:		\$1,405,110	Total:	\$1,480,395	Total:	\$1,465,860	Total:	\$29,046	Total:	\$43,500	Total:	\$164,785	Total:	\$7,342,794	Total:	\$2,928,274	Total:	\$ 331,373	Total:	\$ 970.19	Total:	\$ 117,174.55
Individual Career Services and Basic Career Services Subtotal	\$2,163,330		\$2,268,217		\$2,214,433		\$287,551	\$79,672	\$231,014		\$9,178,493	\$16,896,678		\$111,927	\$ 2,209,166.96	\$ 6,467.96	\$ 781,163.66					
Consolidated budget total of career services delivered through the One-Stop system:	\$57,553,412.58																					

Required Phase II MOU Component: Sharing Infrastructure Costs		
Budget, Cost Allocation Methodology, Initial Proportionate Share		
<u>Phase II MOU Content Requirements:</u>		
A budget outlining the infrastructure costs for each comprehensive AJCC in the Local Area with a detailed description of what specific costs are included in each line item. Infrastructure costs of one-stop centers are nonpersonnel costs necessary for the general operation of the one-stop center.		
AJCC Infrastructure Budget		
Oroville Employment Center 78 Table Mtn. Oroville, CA - TANF/CalWORKs		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent		
Rental of Facilities		\$ 830,248.00
Rental Costs Subtotal:		\$ 830,248.00
Utilities and Maintenance		
Electric		\$ 251,070.33
Gas		\$ 15,599.39
Water		\$ 5,157.28
Sewer Connections		
Internet		
Telephones (landlines)		
Facility Maintenance Contract		
Utilities and Maintenance Costs Subtotal:		\$ 271,827.00
Equipment		
Assessment-related products		
Assistive technology for individuals with disabilities (<i>Access and Accommodation</i>)		
Copiers		
Fax Machines		
Computers		
Other tangible equipment used to serve all center customers (not specific to an individual program partner)		
Specify Other Tangible Equipment		
Alarm/Fire/Burglar System		
Phone System		
Equipment Costs Subtotal:		\$ -
Technology to Facilitate Access to the AJCC		
Technology used for the center's planning and outreach activities		
Specify the Technology		
Cost of creation and maintenance of a center website (not specific to an individual program partner) that provides outreach to customers by providing information on AJCC services and/or provides direct service access to AJCC services		
Website Address: _____ (Does not include data systems or case management systems specific to individual program partners.)		
Technology to Facilitate Access Costs Subtotal:		\$ -
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS		
Cost Category	Total Cost	
Subtotal: Rental Costs	\$ 830,248.00	
Subtotal: Utilities and Maintenance Costs	\$ 271,827.00	
Subtotal: Equipment Costs	\$ -	
Subtotal: Technology to Facilitate Access Costs	\$ -	
TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/Network:		\$ 1,102,075.00

Required Phase II MOU Component: Sharing Infrastructure Costs		
Budget, Cost Allocation Methodology, Initial Proportionate Share		
Phase II MOU Content Requirements:		
A budget outlining the infrastructure costs for each comprehensive AJCC in the Local Area with a detailed description of what specific costs are included in each line item. Infrastructure costs of one-stop centers are non personnel costs necessary for the general operation of the one-stop center.		
AJCC Infrastructure Budget		
Chico Employment Center 500 Cohasset Rd., Ste. 30, Chico CA 95926 - Alliance for Workforce Development, Inc.		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent		
Rental of Facilities		\$ 78,000
Rental Costs Subtotal:		\$ 78,000
Utilities and Maintenance		
Electric		\$ 15,000
Gas		
Water		
Sewer Connections		
Internet		\$ 2,800
Telephones (landlines)	Teams and Verizon replaced landlines	\$ 7,100
Facility Maintenance Contract		\$ 10,000
Janitorial/Supplies/Garbage/Pest Control		\$ 18,000
Insurance		\$ 3,135
Alarm/Fire/Burglar Monitoring		\$ 700
Utilities and Maintenance Costs Subtotal:		\$ 56,735.00
Equipment		
Assessment-related products		
Assistive technology for individuals with disabilities (<i>Access and Accommodation</i>)		\$ 500.00
Copiers	Annual lease and maintenance	\$ 7,500.00
Fax Machines		
Computers		\$ 19,000.00
Other tangible equipment used to serve all center customers (not specific to an individual program partner)	May include desks, office chairs, monitors, keyboard and mice, desktop printers or all in-one-devices etc.	\$ 2,500.00
Specify Other Tangible Equipment		
Alarm/Fire/Burglar System		
Phone System		
Equipment Costs Subtotal:		\$ 29,500.00
Technology to Facilitate Access to the AJCC		
Technology used for the center's planning and outreach activities	CRM	\$ 15,000.00
Specify the Technology		
Cost of creation and maintenance of a center website (not specific to an individual program partner) that provides outreach to customers by providing information on AJCC services and/or provides direct service access to AJCC services		\$ 1,500.00
Website Address: _____www.afwd.org (Does not include data systems or case management systems specific to individual program partners.)		
Technology to Facilitate Access Costs Subtotal:		\$ 16,500.00
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS		
Cost Category	Total Cost	
Subtotal: Rental Costs	\$ 78,000.00	
Subtotal: Utilities and Maintenance Costs	\$ 56,735.00	
Subtotal: Equipment Costs	\$ 29,500.00	
Subtotal: Technology to Facilitate Access Costs	\$ 16,500.00	
TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/Network:	\$ 180,735.00	

Required Phase II MOU Component: Sharing Infrastructure Costs		
Budget, Cost Allocation Methodology, Initial Proportionate Share		
Phase II MOU Content Requirements:		
A budget outlining the infrastructure costs for each comprehensive AJCC in the Local Area with a detailed description of what specific costs are included in each line item. Infrastructure costs of one-stop centers are nonpersonnel costs necessary for the general operation of the one-stop center.		
AJCC Infrastructure Budget		
Oroville Employment Center 78 Table Mtn. Oroville, CA - Alliance for Workforce Development, Inc.		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent		
Rental of Facilities		\$ 17,000.00
Rental Costs Subtotal:		\$ 17,000.00
Utilities and Maintenance		
Electric		
Gas		
Water		
Sewer Connections		
Internet		\$ 5,000.00
Telephones (landlines)	Teams and Verizon replaced landlines	\$ 1,000.00
Facility Maintenance Contract		\$ 1,900.00
Janitorial/Supplies/Garbage/Pest Control		
Insurance		\$ 4,135.00
Alarm/Fire/Burglar Monitoring		
Utilities and Maintenance Costs Subtotal:		\$ 12,035.00
Equipment		
Assessment-related products		
Assistive technology for individuals with disabilities (<i>Access and Accommodation</i>)		\$ 500.00
Copiers	Annual lease and maintenance	\$ 3,800.00
Fax Machines		
Computers		\$ 3,600.00
Other tangible equipment used to serve all center customers (not specific to an individual program partner)	May include desks, office chairs, monitors, keyboard and mice, desktop printers or all in-one-devices etc.	\$ 2,000.00
Specify Other Tangible Equipment		
Alarm/Fire/Burglar System		
Phone System		
Equipment Costs Subtotal:		\$ 9,900.00
Technology to Facilitate Access to the AJCC		
Technology used for the center's planning and outreach activities	CRM	\$ 6,600.00
Specify the Technology		
Cost of creation and maintenance of a center website (not specific to an individual program partner) that provides outreach to customers by providing information on AJCC services and/or provides direct service access to AJCC services		\$ 1,500.00
Website Address: _____ (Does not include data systems or case management systems specific to individual program partners.)		
Technology to Facilitate Access Costs Subtotal:		\$ 8,100.00
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS		
Cost Category	Total Cost	
Subtotal: Rental Costs	\$ 17,000.00	
Subtotal: Utilities and Maintenance Costs	\$ 12,035.00	
Subtotal: Equipment Costs	\$ 9,900.00	
Subtotal: Technology to Facilitate Access Costs	\$ 8,100.00	
TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/Network:	\$ 47,035.00	

Required Phase II MOU Component: Sharing Infrastructure Costs		
Budget, Cost Allocation Methodology, Initial Proportionate Share		
Phase II MOU Content Requirements:		
A budget outlining the infrastructure costs for each comprehensive AJCC in the Local Area with a detailed description of what specific costs are included in each line item. Infrastructure costs of one-stop centers are nonpersonnel costs necessary for the general operation of the one-stop center.		
AJCC Infrastructure Budget		
SMART Workforce Center 875 5th Street, Crescent City, CA 95531 - STEP		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent		
Rental of Facilities	Space Approx. 3,100 square feet	\$ 28,900.00
Rental Costs Subtotal:		\$ 28,900.00
Utilities and Maintenance		
Electric	Electricity Costs	\$ 11,000.00
Gas	N/A	\$ -
Water	Water Costs	\$ 1,200.00
Sewer Connections	Sewer Costs	\$ 350.00
Internet	Internet Connectivity Costs	\$ 350.00
Telephones (landlines)	Telephone Costs	\$ 630.00
Facility Maintenance Contract		\$ -
Janitorial/Supplies/Garbage/Pest Control	Maintenance/Janitorial Costs	\$ 6,300.00
Insurance		\$ 4,500.00
Alarm/Fire/Burglar Monitoring		\$ 1,200.00
Utilities and Maintenance Costs Subtotal:		\$ 25,530.00
Equipment		
Assessment-related products	Assessment materials for clients	\$ 250.00
Assistive technology for individuals with disabilities (<i>Access and Accommodation</i>)	Equipment is available to clients with disabilities, phones are compatible	\$ 500.00
Copiers	Copier costs	\$ 2,100.00
Fax Machines	Fax Machine Costs	\$ -
Computers, Monitors, Sonic Wall & Sound Bar, and Server	Initial Technology Purchases	\$ 3,000.00
Other tangible equipment used to serve all center customers (not specific to an individual program partner)	Printers, technical support, computer maintenance supplies, work stations, client headsets	\$ 1,500.00
Specify Other Tangible Equipment		
Alarm/Fire/Burglar System		\$ 390.00
Phone System	Replacement Phones for Job Center	\$ 360.00
Equipment Costs Subtotal:		\$ 8,100.00
Technology to Facilitate Access to the AJCC		
Technology used for the center's planning and outreach activities	Client Self Service Software, translation services, 711 Relay	\$ 3,000.00
Specify the Technology		
Cost of creation and maintenance of a center website (not specific to an individual program partner) that provides outreach to customers by providing information on AJCC services and/or provides direct service access to AJCC services	SMART website hosted through One Each Technologies - includes program information, electronic partner referral portal, digital workshop sign-ups and more www.thesmartcenter.biz	\$ 300.00
Website Address:www.thesmartcenter.biz (Does not include data systems or case management systems specific to individual program partners.)		
Technology to Facilitate Access Costs Subtotal:		\$ 3,300.00
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS		
Cost Category	Total Cost	
Subtotal: Rental Costs	\$ 28,900.00	
Subtotal: Utilities and Maintenance Costs	\$ 25,530.00	
Subtotal: Equipment Costs	\$ 8,100.00	
Subtotal: Technology to Facilitate Access Costs	\$ 3,300.00	
TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/Network:		\$ 65,830.00

Required Phase II MOU Component: Sharing Infrastructure Costs		
Budget, Cost Allocation Methodology, Initial Proportionate Share		
Phase II MOU Content Requirements:		
A budget outlining the infrastructure costs for each comprehensive AJCC in the Local Area with a detailed description of what specific costs are included in each line item. Infrastructure costs of one-stop centers are nonpersonnel costs necessary for the general operation of the one-stop center.		
AJCC Infrastructure Budget		
SMART Workforce Center 875 5th Street, Crescent City, CA 95531 - Del Norte County Health and Human Services		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent		
Rental of Facilities	Space Approx. 3,100 square feet	\$ 5,500.00
Rental Costs Subtotal:		\$ 5,500.00
Utilities and Maintenance		
Electric	Electricity Costs	
Gas	N/A	
Water	Water Costs	
Sewer Connections	Sewer Costs	
Internet	Internet Connectivity Costs	
Telephones (landlines)	Telephone Costs	
Facility Maintenance Contract	Maintenance/Janitorial Costs	
Janitorial/Supplies/Garbage/Pest Control		
Insurance		
Alarm/Fire/Burglar Monitoring		
Utilities and Maintenance Costs Subtotal:		\$ -
Equipment		
Assessment-related products	Assessment materials for clients	
Assistive technology for individuals with disabilities (<i>Access and Accommodation</i>)	Equipment is available to clients with disabilities, phones are compatible	
Copiers	Copier costs	
Fax Machines	Fax Machine Costs	
Computers, Monitors, Sonic Wall & Sound Bar, and Server	Initial Technology Purchases	
Other tangible equipment used to serve all center customers (not specific to an individual program partner)	Printers, technical support, computer maintenance and telephone system, supplies, work stations, client headsets and paging system	
Specify Other Tangible Equipment		
Alarm/Fire/Burglar System		
Phone System		
Equipment Costs Subtotal:		\$ -
Technology to Facilitate Access to the AJCC		
Technology used for the center's planning and outreach activities		
Specify the Technology		

Cost of creation and maintenance of a center website (not specific to an individual program partner) that provides outreach to customers by providing information on AJCC services and/or provides direct service access to AJCC services Website Address:www.dnworkforcecenter.org (Does not include data systems or case management systems specific to individual program partners.)		
Technology to Facilitate Access Costs Subtotal:		\$ -
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS		
Cost Category	Total Cost	
Subtotal: Rental Costs	\$	5,500.00
Subtotal: Utilities and Maintenance Costs	\$	-
Subtotal: Equipment Costs	\$	-
Subtotal: Technology to Facilitate Access Costs	\$	-
TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/Network:	\$	5,500.00

Required Phase II MOU Component: Sharing Infrastructure Costs		
Budget, Cost Allocation Methodology, Initial Proportionate Share		
Phase II MOU Content Requirements:		
A budget outlining the infrastructure costs for each comprehensive AJCC in the Local Area with a detailed description of what specific costs are included in each line item. Infrastructure costs of one-stop centers are nonpersonnel costs necessary for the general operation of the one-stop center.		
AJCC Infrastructure Budget		
Business and Career Network - 1626 Main Street Susanville, CA 96130 - Alliance for Workforce Development, Inc.		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent		
Rental of Facilities		\$ 22,000.00
Rental Costs Subtotal:		
Utilities and Maintenance		
Electric		\$ 3,000.00
Gas		\$ 3,100.00
Water		
Sewer Connections		
Internet		\$ 4,600.00
Telephones (landlines)	Teams and Verizon replaced landlines	\$ 2,400.00
Facility Maintenance Contract		\$ 1,500.00
Janitorial/Supplies/Garbage/Pest Control		\$ 8,800.00
Insurance		\$ 2,535.00
Alarm/Fire/Burglar Monitoring		\$ 800.00
Utilities and Maintenance Costs Subtotal:		\$ 26,735.00
Equipment		
Assessment-related products		
Assistive technology for individuals with disabilities (<i>Access and Accommodation</i>)		\$ 500.00
Copiers	Annual lease and maintenance	\$ 5,100.00
Fax Machines	Annual costs	\$ 100.00
Computers		\$ 3,600.00
Other tangible equipment used to serve all center customers (not specific to an individual program partner)	May include desks, office chairs, monitors, keyboard and mice, desktop printers or all in-one-devices etc.	\$ 1,500.00
Specify Other Tangible Equipment		
Alarm/Fire/Burglar System		
Phone System		
Equipment Costs Subtotal:		
Technology to Facilitate Access to the AJCC		
Technology used for the center's planning and outreach activities	CRM	\$ 5,000.00
Specify the Technology		
Cost of creation and maintenance of a center website (not specific to an individual program partner) that provides outreach to customers by providing information on AJCC services and/or provides direct service access to AJCC services		\$ 1,500.00
Website Address: www.afwd.org (Does not include data systems or case management systems specific to individual program partners.)		
Technology to Facilitate Access Costs Subtotal:		\$ 6,500.00
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS		
Cost Category	Total Cost	
Subtotal: Rental Costs	\$ -	
Subtotal: Utilities and Maintenance Costs	\$ 26,735.00	
Subtotal: Equipment Costs	\$ -	
Subtotal: Technology to Facilitate Access Costs	\$ 6,500.00	
TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/Network:	\$ 33,235.00	

Required Phase II MOU Component: Sharing Infrastructure Costs		
Budget, Cost Allocation Methodology, Initial Proportionate Share		
Phase II MOU Content Requirements:		
A budget outlining the infrastructure costs for each comprehensive AJCC in the Local Area with a detailed description of what specific costs are included in each line item. Infrastructure costs of one-stop centers are nonpersonnel costs necessary for the general operation of the one-stop center.		
AJCC Infrastructure Budget		
Business and Career Network 701 North Main St., Ste. #1, Alturas, CA 96101 - Alliance for Workforce Development, Inc.		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent		
Rental of Facilities		\$ 6,300.00
Rental Costs Subtotal:		\$ 6,300.00
Utilities and Maintenance		
Electric		
Gas		
Water		
Sewer Connections		
Internet		
Telephones (landlines)	Teams and Verizon replaced Landlines	\$ 900.00
Facility Maintenance Contract		
Janitorial/Supplies/Garbage/Pest Control		
Insurance		\$ 2,035.00
Alarm/Fire/Burglar Monitoring		\$ 270.00
Utilities and Maintenance Costs Subtotal:		\$ 3,205.00
Equipment		
Assessment-related products		
Assistive technology for individuals with disabilities (<i>Access and Accommodation</i>)		\$ 500.00
Copiers	Annual lease and maintenance	\$ 6,200.00
Fax Machines	Annual costs	\$ 400.00
Computers		\$ 1,800.00
Other tangible equipment used to serve all center customers (not specific to an individual program partner)	May include desks, office chairs, monitors, keyboard and mice, desktop printers or all in-one-devices etc.	\$ 750.00
Specify Other Tangible Equipment		
Alarm/Fire/Burglar System		\$ -
Phone System		\$ -
Equipment Costs Subtotal:		\$ 9,650.00
Technology to Facilitate Access to the AJCC		
Technology used for the center's planning and outreach activities	CRM	\$ 1,000.00
Specify the Technology		
Cost of creation and maintenance of a center website (not specific to an individual program partner) that provides outreach to customers by providing information on AJCC services and/or provides direct service access to AJCC services		\$ 1,500.00
Website Address: _____ (Does not include data systems or case management systems specific to individual program partners.)		
Technology to Facilitate Access Costs Subtotal:		\$ 2,500.00
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS		
Cost Category	Total Cost	
Subtotal: Rental Costs	\$ 6,300.00	
Subtotal: Utilities and Maintenance Costs	\$ 3,205.00	
Subtotal: Equipment Costs	\$ 9,650.00	
Subtotal: Technology to Facilitate Access Costs	\$ 2,500.00	
TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/Network:		\$ 21,655.00

Required Phase II MOU Component: Sharing Infrastructure Costs		
Budget, Cost Allocation Methodology, Initial Proportionate Share		
Phase II MOU Content Requirements:		
A budget outlining the infrastructure costs for each comprehensive AJCC in the Local Area with a detailed description of what specific costs are included in each line item. Infrastructure costs of one-stop centers are nonpersonnel costs necessary for the general operation of the one-stop center.		
AJCC Infrastructure Budget		
Business and Career Network 988 McCourtney Drive Grass Valley, CA 95949 - Alliance for Workforce Development, Inc.		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent		
Rental of Facilities		\$ 31,000.00
Rental Costs Subtotal:		\$ 31,000.00
Utilities and Maintenance		
Electric		
Gas		
Water		
Sewer Connections		
Internet		\$ 2,600.00
Telephones (landlines)	Teams and Verizon replaced landlines	\$ 1,670.00
Facility Maintenance Contract	Operational Expenses Contract	\$ 15,800.00
Janitorial/Supplies/Garbage/Pest Control		
Insurance		\$ 2,585.00
Alarm/Fire/Burglar Monitoring		
Utilities and Maintenance Costs Subtotal:		\$ 22,655.00
Equipment		
Assessment-related products		
Assistive technology for individuals with disabilities (<i>Access and Accommodation</i>)		\$ 500.00
Copiers	Annual lease and maintenance	\$ 4,500.00
Fax Machines		
Computers		\$ 1,800.00
Other tangible equipment used to serve all center customers (not specific to an individual program partner)	May include desks, office chairs, monitors, keyboard and mice, desktop printers or all in-one-devices etc.	\$ 2,000.00
Specify Other Tangible Equipment		
Alarm/Fire/Burglar System		\$ -
Phone System		\$ -
Equipment Costs Subtotal:		\$ 8,800.00
Technology to Facilitate Access to the AJCC		
Technology used for the center's planning and outreach activities	CRM	\$ 6,000.00
Specify the Technology		
Cost of creation and maintenance of a center website (not specific to an individual program partner) that provides outreach to customers by providing information on AJCC services and/or provides direct service access to AJCC services		\$ 3,000.00
Website Address: www.afwd.org (Does not include data systems or case management systems specific to individual program partners.)		
Technology to Facilitate Access Costs Subtotal:		\$ 9,000.00
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS		
Cost Category	Total Cost	
Subtotal: Rental Costs	\$ 31,000.00	
Subtotal: Utilities and Maintenance Costs	\$ 22,655.00	
Subtotal: Equipment Costs	\$ 8,800.00	
Subtotal: Technology to Facilitate Access Costs	\$ 9,000.00	
TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/Network:	\$ 71,455.00	

Nevada County includes costs for the Truckee Location

Required Phase II MOU Component: Sharing Infrastructure Costs		
Budget, Cost Allocation Methodology, Initial Proportionate Share		
Phase II MOU Content Requirements:		
A budget outlining the infrastructure costs for each comprehensive AJCC in the Local Area with a detailed description of what specific costs are included in each line item. Infrastructure costs of one-stop centers are nonpersonnel costs necessary for the general operation of the one-stop center.		
AJCC Infrastructure Budget		
Business and Career Network 988 McCourtney Drive Grass Valley, CA 95949 - TANF/CalWORKs		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent		
Rental of Facilities		\$ 95,622.00
Rental Costs Subtotal:		\$ 95,622.00
Utilities and Maintenance		
Electric		
Gas		
Water		
Sewer Connections		
Internet		
Telephones (landlines)		
Facility Maintenance Contract		
Janitorial/Supplies/Garbage/Pest Control		
Insurance		
Alarm/Fire/Burglar Monitoring		
Utilities and Maintenance Costs Subtotal:		\$ -
Equipment		
Assessment-related products		
Assistive technology for individuals with disabilities (<i>Access and Accommodation</i>)		
Copiers		
Fax Machines		
Computers		
Other tangible equipment used to serve all center customers (not specific to an individual program partner)		
Specify Other Tangible Equipment		
Alarm/Fire/Burglar System		
Phone System		\$ -
Equipment Costs Subtotal:		\$ -
Technology to Facilitate Access to the AJCC		
Technology used for the center's planning and outreach activities		
Specify the Technology		

Cost of creation and maintenance of a center website (not specific to an individual program partner) that provides outreach to customers by providing information on AJCC services and/or provides direct service access to AJCC services Website Address: www.afwd.org (Does not include data systems or case management systems specific to individual program partners.)		
Technology to Facilitate Access Costs Subtotal:		\$ -
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS		
Cost Category	Total Cost	
Subtotal: Rental Costs	\$	95,622.00
Subtotal: Utilities and Maintenance Costs	\$	-
Subtotal: Equipment Costs	\$	-
Subtotal: Technology to Facilitate Access Costs	\$	-
TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/Network:		\$ 95,622.00

Required Phase II MOU Component: Sharing Infrastructure Costs		
Budget, Cost Allocation Methodology, Initial Proportionate Share		
Phase II MOU Content Requirements:		
A budget outlining the infrastructure costs for each comprehensive AJCC in the Local Area with a detailed description of what specific costs are included in each line item. Infrastructure costs of one-stop centers are nonpersonnel costs necessary for the general operation of the one-stop center.		
AJCC Infrastructure Budget		
Business and Career Network 76 Crescent Street Quincy, CA 95971 - Alliance for Workforce Development, Inc.		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent		
Rental of Facilities		\$ 18,000.00
Rental Costs Subtotal:		\$ 18,000.00
Utilities and Maintenance		
Electric	PGE	\$ 3,240.00
Gas	Hunt and Sons	\$ 4,223.00
Water		
Sewer Connections		
Internet	Plumas Sierra Telecommunications	\$ 650.00
Telephones (landlines)	Teams and Verizon replaced Landlines	\$ 1,900.00
Facility Maintenance Contract		\$ -
Janitorial/Supplies/Garbage/Pest Control	Miller Cleaning Services	\$ 6,300.00
Insurance		\$ 3,285.00
Alarm/Fire/Burglar Monitoring	Certified Fortress	\$ 359.00
Utilities and Maintenance Costs Subtotal:		\$ 19,957.00
Equipment		
Assessment-related products		
Assistive technology for individuals with disabilities (<i>Access and Accommodation</i>)		\$ 500.00
Copiers	Annual lease and maintenance	\$ 2,500.00
Fax Machines	Annual cost	\$ 100.00
Computers		\$ 3,600.00
Other tangible equipment used to serve all center customers (not specific to an individual program partner)	May include desks, office chairs, monitors, keyboard and mice, desktop printers or all in-one-devices etc.	\$ 1,000.00
Specify Other Tangible Equipment		
Alarm/Fire/Burglar System		\$ -
Phone System		\$ -
Equipment Costs Subtotal:		\$ 7,700.00
Technology to Facilitate Access to the AJCC		
Technology used for the center's planning and outreach activities	CRM	\$ 2,000.00
Specify the Technology		
Cost of creation and maintenance of a center website (not specific to an individual program partner) that provides outreach to customers by providing information on AJCC services and/or provides direct service access to AJCC services		\$ 1,500.00
Website Address: www.afwd.org (Does not include data systems or case management systems specific to individual program partners.)		
Technology to Facilitate Access Costs Subtotal:		\$ 3,500.00
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS		
Cost Category	Total Cost	
Subtotal: Rental Costs	\$ 18,000.00	
Subtotal: Utilities and Maintenance Costs	\$ 19,957.00	
Subtotal: Equipment Costs	\$ 7,700.00	
Subtotal: Technology to Facilitate Access Costs	\$ 3,500.00	
TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/Network:	\$ 49,157.00	

Required Phase II MOU Component: Sharing Infrastructure Costs		
Budget, Cost Allocation Methodology, Initial Proportionate Share		
Phase II MOU Content Requirements:		
A budget outlining the infrastructure costs for each comprehensive AJCC in the Local Area with a detailed description of what specific costs are included in each line item. Infrastructure costs of one-stop centers are nonpersonnel costs necessary for the general operation of the one-stop center.		
AJCC Infrastructure Budget (one per AJCC office)		
SMART Workforce Center - 76 Cypress Ave., Redding, CA 96001		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent		
Rental of Facilities	Redding Facility Rental approximately 7500 sq. feet	\$ 165,000.00
Rental Costs Subtotal:		\$ 165,000.00
Utilities, Maintenance, Services		
Electric	City of Redding Utilities	\$ 27,275.00
Gas	PG&E	\$ 16,285.00
Water		
Sewer Connections	City of Redding Utilities	\$ -
Internet	AT&T	\$ 1,850.00
Telephones (landlines)	Microsoft Teams	\$ 3,360.00
Facility Maintenance Contract		
Janitorial/Supplies/Garbage/Pest Control	Holloran Janitorial	\$ 16,700.00
Insurance		\$ 23,280.00
Alarm/Fire/Burglar Monitoring		
Utilities and Maintenance Costs Subtotal:		\$ 88,750.00
Equipment, Maintenance and Support		
Assessment-related products	Assessment and testing materials for clients	\$ 500.00
Assistive technology for individuals with disabilities (Access and Accommodation)	Equipment available to clients with disabilities, compatible phones	\$ 1,000.00
Copiers	Annual Lease of equipment	\$ 14,400.00
Fax Machines	Annual fees	\$ -
Computers	Annual technology purchases/equipment replacement	\$ 16,000.00
Other tangible equipment used to serve all center customers (not specific to an individual program partner)	Printers, technical support, computer maintenance and supplies, work stations, client headsets	\$ 2,500.00
Specify Other Tangible Equipment		
Alarm/Fire/Burglar System		\$ -
Phone System	Replacement Phones for Job Center	\$ 1,920.00
Equipment Costs Subtotal:		\$ 36,320.00
Technology to Facilitate Access to the AJCC		
Technology used for the center's planning and outreach activities	Client Self Service Software, Translation Services, 711 Relay	\$ 16,000.00
Specify the Technology		
Cost of creation and maintenance of a center website (not specific to an individual program partner) that provides outreach to customers by providing information on AJCC services and/or provides direct service access to AJCC services	SMART website hosted through One Each Technologies - includes program information, electronic partner referral portal, digital workshop sign-ups and more www.thesmartcenter.biz	\$ 1,550.00
Website Address: www.thesmartcenter.biz (Does not include data systems or case management systems specific to individual program partners.)		
Technology to Facilitate Access Costs Subtotal:		\$ 17,550.00
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS		
Cost Category	Total Cost	
Subtotal: Rental Costs	\$ 165,000.00	
Subtotal: Utilities and Maintenance Costs	\$ 88,750.00	
Subtotal: Equipment Costs	\$ 36,320.00	
Subtotal: Technology to Facilitate Access Costs	\$ 17,550.00	
TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/Network:		\$ 307,620.00

Required Phase II MOU Component: Sharing Infrastructure Costs		
Budget, Cost Allocation Methodology, Initial Proportionate Share		
Phase II MOU Content Requirements:		
A budget outlining the infrastructure costs for each comprehensive AJCC in the Local Area with a detailed description of what specific costs are included in each line item. Infrastructure costs of one-stop centers are nonpersonnel costs necessary for the general operation of the one-stop center.		
AJCC Infrastructure Budget		
Business and Career Network 305 South Lincoln Street, Sierraville, CA 96126 - Alliance for Workforce Development, Inc.		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent		
Rental of Facilities		
Rental Costs Subtotal:		\$ -
Utilities and Maintenance		
Electric		
Gas		
Water		
Sewer Connections		
Internet		
Telephones (landlines)	Teams and Verizon replaced Landlines	\$ 350.00
Facility Maintenance Contract		
Janitorial/Supplies/Garbage/Pest Control		
Insurance		\$ 2,083.00
Alarm/Fire/Burglar Monitoring		
Utilities and Maintenance Costs Subtotal:		\$ 2,433.00
Equipment		
Assessment-related products		
Assistive technology for individuals with disabilities (<i>Access and Accommodation</i>)		\$ 300.00
Copiers		
Fax Machines	Annual cost	\$ 365.00
Computers	Staff Laptop	\$ 1,800.00
Other tangible equipment used to serve all center customers (not specific to an individual program partner)	May include desk, office chair, monitors, desktop printer or all in-one-devices etc.	\$ 750.00
Specify Other Tangible Equipment		
Alarm/Fire/Burglar System		
Phone System		\$ -
Equipment Costs Subtotal:		\$ 3,215.00
Technology to Facilitate Access to the AJCC		
Technology used for the center's planning and outreach activities	CRM	\$ 1,000.00
Specify the Technology		
Cost of creation and maintenance of a center website (not specific to an individual program partner) that provides outreach to customers by providing information on AJCC services and/or provides direct service access to AJCC services		\$ 1,500.00
Website Address: www.afwd.org (Does not include data systems or case management systems specific to individual program partners.)		
Technology to Facilitate Access Costs Subtotal:		\$ 2,500.00
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS		
Cost Category	Total Cost	
Subtotal: Rental Costs	\$ -	
Subtotal: Utilities and Maintenance Costs	\$ 2,433.00	
Subtotal: Equipment Costs	\$ 3,215.00	
Subtotal: Technology to Facilitate Access Costs	\$ 2,500.00	
TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/Network:	\$ 8,148.00	

Sierra County office is moving effective 7/1/2025 into a shared use agreement at the Loyaltown Wellness Center

Required Phase II MOU Component: Sharing Infrastructure Costs		
Budget, Cost Allocation Methodology, Initial Proportionate Share		
Phase II MOU Content Requirements:		
A budget outlining the infrastructure costs for each comprehensive AJCC in the Local Area with a detailed description of what specific costs are included in each line item. Infrastructure costs of one-stop centers are nonpersonnel costs necessary for the general operation of the one-stop center.		
AJCC Infrastructure Budget		
SMART Workforce Center - 800 College Ave., Weed, CA 96094		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent		
Rental of Facilities	Space -- Approx. square feet	\$ 2,700.00
Rental Costs Subtotal:		\$ 2,700.00
Utilities and Maintenance		
Electric	N/A	
Gas	N/A	
Water	N/A	
Sewer Connections	N/A	
Internet	Internet Connectivity Costs	\$ 300.00
Telephones (landlines)	Telephone Costs	\$ 500.00
Facility Maintenance Contract	N/A	
Janitorial/Supplies/Garbage/Pest Control	Janitorial supplies	\$ 1,500.00
Insurance	Umbrella, workers compensation, cyber,	\$ 3,650.00
Alarm/Fire/Burglar Monitoring		
Utilities and Maintenance Costs Subtotal:		\$ 5,950.00
Equipment		
Assessment-related products	Assessment materials for clients	\$ 250.00
Assistive technology for individuals with disabilities (<i>Access and Accommodation</i>)	Equipment is available to clients with disabilities, phones are compatible	\$ 500.00
Copiers	Copier costs	\$ 2,000.00
Fax Machines	Fax Machine Costs	
Computers	Client Towers & Monitors	\$ 2,500.00
Other tangible equipment used to serve all center customers (not specific to an individual program partner)	Printers, technical support, computer maintenance, supplies, client headsets, thumb drives	\$ 1,500.00
Specify Other Tangible Equipment		
Alarm/Fire/Burglar System		
Phone System	Replacement Phones for Job Center	\$ 300.00
Equipment Costs Subtotal:		\$ 7,050.00
Technology to Facilitate Access to the AJCC		
Technology used for the center's planning and outreach activities	Client Self-Service Software, Translation Services, 711 Relay	\$ 2,500.00
Specify the Technology		
Cost of creation and maintenance of a center website (not specific to an individual program partner) that provides outreach to customers by providing information on AJCC services and/or provides direct service access to AJCC services	Smart website hosted through One Each Technologies- includes program information, electronic partner referral portal, digital workshop sign-ups, and more. www.thesmartcenter.biz	\$ 250.00
Website Address: www.thesmartcenter.biz (Does not include data systems or case management systems specific to individual program partners.)		
Technology to Facilitate Access Costs Subtotal:		\$ 2,750.00
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS		
Cost Category	Total Cost	
Subtotal: Rental Costs	\$ 2,700.00	
Subtotal: Utilities and Maintenance Costs	\$ 5,950.00	
Subtotal: Equipment Costs	\$ 7,050.00	
Subtotal: Technology to Facilitate Access Costs	\$ 2,750.00	
TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/Network:	\$ 18,450.00	

Required Phase II MOU Component: Sharing Infrastructure Costs		
Budget, Cost Allocation Methodology, Initial Proportionate Share		
Phase II MOU Content Requirements:		
A budget outlining the infrastructure costs for each comprehensive AJCC in the Local Area with a detailed description of what specific costs are included in each line item. Infrastructure costs of one-stop centers are nonpersonnel costs necessary for the general operation of the one-stop center.		
AJCC Infrastructure Budget		
SMART Workforce Center - 1810 Fort Jones Rd, Suite B, CA 96097		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent		
Rental of Facilities	Space -- Approx. square feet	
Rental Costs Subtotal:		
Utilities and Maintenance		
Electric	N/A	
Gas	N/A	
Water	N/A	
Sewer Connections	N/A	
Internet	Internet Connectivity Costs	\$ 300.00
Telephones (landlines)	Telephone Costs	\$ 525.00
Facility Maintenance Contract	N/A	
Janitorial/Supplies/Garbage/Pest Control	Janitorial supplies	\$ 1,500.00
Insurance	Umbrella, workers compensation, cyber,	\$ 3,650.00
Alarm/Fire/Burglar Monitoring		
Utilities and Maintenance Costs Subtotal:		\$ 5,975.00
Equipment		
Assessment-related products	Assessment materials for clients	\$ 250.00
Assistive technology for individuals with disabilities (<i>Access and Accommodation</i>)	Equipment is available to clients with disabilities, phones are compatible	\$ 500.00
Copiers	Copier costs	\$ 300.00
Fax Machines	Fax Machine Costs	
Computers	Client Towers & Monitors	\$ 2,500.00
Other tangible equipment used to serve all center customers (not specific to an individual program partner)	Printers, technical support, computer maintenance, supplies, client headsets, thumb drives	\$ 1,000.00
Specify Other Tangible Equipment		
Alarm/Fire/Burglar System		
Phone System	Replacement Phones for Job Center	\$ 300.00
Equipment Costs Subtotal:		\$ 4,850.00
Technology to Facilitate Access to the AJCC		
Technology used for the center's planning and outreach activities	Client Self-Service Software, Translation Services, 711 Relay	\$ 2,500.00
Specify the Technology		
Cost of creation and maintenance of a center website (not specific to an individual program partner) that provides outreach to customers by providing information on AJCC services and/or provides direct service access to AJCC services	Smart website hosted through One Each Technologies- includes program information, electronic partner referral portal, digital workshop sign-ups, and more. www.thesmartcenter.biz	\$ 250.00
Website Address: www.thesmartcenter.biz (Does not include data systems or case management systems specific to individual program partners.)		
Technology to Facilitate Access Costs Subtotal:		\$ 2,750.00
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS		
Cost Category	Total Cost	
Subtotal: Rental Costs	\$ -	
Subtotal: Utilities and Maintenance Costs	\$ 5,975.00	
Subtotal: Equipment Costs	\$ 4,850.00	
Subtotal: Technology to Facilitate Access Costs	\$ 2,750.00	
TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/Network:	\$ 13,575.00	

Required Phase II MOU Component: Sharing Infrastructure Costs		
Budget, Cost Allocation Methodology, Initial Proportionate Share		
Phase II MOU Content Requirements:		
A budget outlining the infrastructure costs for each comprehensive AJCC in the Local Area with a detailed description of what specific costs are included in each line item. Infrastructure costs of one-stop centers are nonpersonnel costs necessary for the general operation of the one-stop center.		
AJCC Infrastructure Budget		
Job Training Center of Tehama County - 718 Main Street, Red Bluff, CA 96080 - JTC		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent		
Rental of Facilities		\$ 29,803.75
Rental Costs Subtotal:		\$ 29,803.75
Utilities and Maintenance		
Electric		\$ 10,178.53
Gas		\$ -
Water		\$ 631.26
Sewer Connections	trash	\$ -
Internet	includes telephones	\$ 9,000.00
Telephones (landlines)		\$ -
Facility Maintenance Contract		\$ 4,000.00
Janitorial/Supplies/Garbage/Pest Control		\$ 12,000.00
Insurance		\$ 12,554.00
Alarm/Fire/Burglar Monitoring		\$ -
Utilities and Maintenance Costs Subtotal:		\$ 48,363.79
Equipment		
Assessment-related products		\$ -
Assistive technology for individuals with disabilities (<i>Access and Accommodation</i>)		\$ 148.00
Copiers		\$ 4,300.00
Fax Machines		\$ -
Computers		\$ 7,200.00
Other tangible equipment used to serve all center customers (not specific to an individual program partner)	Other equipment, computers; includes software	\$ 9,836.00
Specify Other Tangible Equipment		
Alarm/Fire/Burglar System		\$ -
Phone System		\$ -
Equipment Costs Subtotal:		\$ 21,484.00
Technology to Facilitate Access to the AJCC		
Technology used for the center's planning and outreach activities		\$ -
Specify the Technology		
Cost of creation and maintenance of a center website (not specific to an individual program partner) that provides outreach to customers by providing information on AJCC services and/or provides direct service access to AJCC services		\$ 2,200.00
Website Address: www.jobtrainingcenter.org		
(Does not include data systems or case management systems specific to individual program partners.)		
Technology to Facilitate Access Costs Subtotal:		\$ 2,200.00
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS		
Cost Category	Total Cost	
Subtotal: Rental Costs	\$ 29,803.75	
Subtotal: Utilities and Maintenance Costs	\$ 48,363.79	
Subtotal: Equipment Costs	\$ 21,484.00	
Subtotal: Technology to Facilitate Access Costs	\$ 2,200.00	
TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/Network:	\$ 101,851.54	

Required Phase II MOU Component: Sharing Infrastructure Costs		
Budget, Cost Allocation Methodology, Initial Proportionate Share		
Phase II MOU Content Requirements:		
A budget outlining the infrastructure costs for each comprehensive AJCC in the Local Area with a detailed description of what specific costs are included in each line item. Infrastructure costs of one-stop centers are nonpersonnel costs necessary for the general operation of the one-stop center.		
AJCC Infrastructure Budget		
SMART Workforce Center - 30 Arbuckle Court, Weaverville, CA 96093		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent		
Rental of Facilities	Weaverville Facility Rental	
Rental Costs Subtotal:		
Utilities, Maintenance, Services		
Electric	N/A	
Gas	N/A	
Water	N/A	
Sewer Connections	N/A	
Internet	AT&T	\$ 115.00
Telephones (landlines)	Microsoft Teams	\$ 225.00
Facility Maintenance Contract		
Janitorial/Supplies/Garbage/Pest Control	Janitorial Supplies	\$ 1,400.00
Insurance	Liability Insurance	\$ 1,550.00
Alarm/Fire/Burgler Monitoring		
Utilities and Maintenance Costs Subtotal:		\$ 3,290.00
Equipment, Maintenance and Support		
Assessment-related products	Assessment materials for clients	\$ 250.00
Assistive technology for individuals with disabilities (Access and Accommodation)	Equipment is available to clients with disabilities, phones are compatible	\$ 500.00
Copiers	Copier costs	\$ 1,375.00
Fax Machines	Fax Machine Costs	
Computers	Client Towers & Monitors	\$ 1,000.00
Other tangible equipment used to serve all center customers (not specific to an individual program partner)	Printers, technical support, computer maintenance, supplies, client headsets, thumb drives	\$ 1,000.00
Specify Other Tangible Equipment		
Alarm/Fire/Burgler System		
Phone System	Replacement Phones for Job Center	\$ 300.00
Equipment Costs Subtotal:		\$ 4,425.00
Technology to Facilitate Access to the AJCC		
Technology used for the center's planning and outreach activities	Client Self-Service Software, Translation Services, 711 Relay	\$ 1,000.00
Specify the Technology		
Cost of creation and maintenance of a center website (not specific to an individual program partner) that provides outreach to customers by providing information on AJCC services and/or provides direct service access to AJCC services	Smart website hosted through One Each Technologies- includes program information, electronic partner referral portal, digital workshop sign-ups, and more. www.thesmartcenter.biz	\$ 100.00
Website Address: www.thesmartcenter.biz (Does not include data systems or case management systems specific to individual program partners.)		
Technology to Facilitate Access Costs Subtotal:		\$ 1,100.00
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS		
Cost Category		
Subtotal: Rental Costs		\$ -
Subtotal: Utilities and Maintenance Costs		\$ 3,290.00
Subtotal: Equipment Costs		\$ 4,425.00
Subtotal: Technology to Facilitate Access Costs		\$ 1,100.00
TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/Network		\$ 8,815.00