



TEHAMA COUNTY SHERIFF'S OFFICE

Dave Kain, Sheriff-Coroner

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December 10, 2024

Personnel Director Coral Ferrin
Tehama County Administration
727 Oak Street
Red Bluff, Ca. 96080

RE: Employee Accrued Vacation

Dear Coral:

This letter is to inform you that as of December 31, 2024, there will be eleven Tehama County Sheriff's Office employees that will be more than their allotted accrued vacation hours. These employees are members of the Tehama County Deputy Sheriff's Association and are in various budget units such as the Day Reporting Center, Jail, and Sheriff.

One of the consequences of being short staffed in a law enforcement agency is employees are forced to work more hours and they are not able to take enough time off. The combination of having an unprecedented number of job vacancies in the Tehama County Sheriff's Office and not being able to take time off and continuing to accrue vacation time while working, has caused the following employees to accrue an excessive amount of vacation hours.

Deputy Sheriff Employee #4497, Correctional Sergeant Employee #3469, Deputy Sheriff Employee #4937, Sergeant Employee #3250, Deputy Sheriff Employee #2575, Sergeant Employee #3934, Communications Dispatch Employee #4877, Deputy Sheriff Employee #4395, Administrative Secretary Employee #3180, Correctional Deputy Employee #3752, and Day Reporting Center Employee #3582.

Per the Tehama County Deputy Sheriff's Association Memorandum of Understanding (MOU), I am writing to you asking for assistance in presenting this issue to the Board of Supervisors.

Per article 21.6 of the MOU, The Board of Supervisors can allow employees to temporarily exceed the vacation limit, authorize payment of vacation hours more than two hundred forty hours, or a combination of both.

I look forward to hearing from you and your assistance regarding this matter.

Sincerely



Dave Kain
Sheriff-Coroner

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