

TEHAMA COUNTY BOARD OF SUPERVISORS

William Moule, District 1
Candy Carlson, District 2
Pati Nolen, District 3
Matt Hansen, District 4, Vice Chair
John Leach, District 5, Chairman



Gabriel Hydrick
Chief Administrator

Margaret Long
County Counsel

Sean Houghtby
Clerk of the Board
(530) 527-3287

Board Chambers
727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
<http://www.tehama.gov>

AGENDA FOR TUESDAY, OCTOBER 8, 2024

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The Board wishes to ensure that business is conducted in an orderly fashion and the public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. Any disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting is prohibited.

Members of the public who are unable to attend in person may participate, listen and watch in the following ways:

- 1) To participate in the Board meeting, the public may listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.
- 2) Members of the public who are unable to attend in person may watch and listen via the web at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment at the time the item is called.

The audio and live video streaming is being offered as a convenience. The Board meeting will continue even if there is a disruption. If there is a disruption, the public is encouraged to consider an alternate option listed above. If you have trouble connecting or accessing the meeting, contact the Board office for assistance at (530) 527-4655.

Please refer to the last page of the agenda for information on how to participate in the meeting, as well as the various options being made available for members of the public to provide comment.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County’s ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County’s programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator two business days prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

CONSENT AGENDA:

These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

REGULAR AGENDA:

These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

REMINDER - The October 15th meeting of the Board of Supervisors is cancelled pursuant to the Board's policy to cancel the meeting following a Monday holiday. (Columbus Day)

PLEASE TURN OFF OR MUTE YOUR CELL PHONE

PUBLIC COMMENT

This is a time set aside for members of the public to directly address the Board of Supervisors on any item of interest to the public that is within the subject matter jurisdiction of this board. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of section 54954.2 of the government code. This board has chosen to exercise its discretion and limit each speaker to three (3) minutes.

Members of the public will be allowed to address the Board of Supervisors regarding items appearing on the agenda at the time the item is called.

ANNOUNCEMENT OF AGENDA CORRECTIONS

PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE

Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

Fire Committee (Standing) (Leach, Hansen)

Public Works Committee (Standing) (Leach, Nolen)

Veterans Halls Advisory Committee (Standing) (Carlson, Leach)

Rescue Act Ad Hoc Committee (Carlson, Moule)

Public Safety Tax Initiative Working Group (Hansen, Moule)

Personnel Procedures & Guidelines Ad Hoc Committee (Hansen and Carlson)

REPORTS OF MEETINGS ATTENDED INCLUDING AB1234

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

This is an opportunity for a County Department to provide information to the Board and the general public. These announcements are to be as brief and concise as possible and not used to seek direction from the Board.

CONSENT AGENDA

- 1. **GENERAL WARRANT REGISTER - 9/15/24 - 9/21/24** [24-1650](#)
- 2. **AUDITOR’S CLAIM** [24-1671](#)
 - a) Court Operations, 2026-53230, Benjamin E. Magid, \$6,224
- 3. **DEPARTMENT OF AGRICULTURE** [24-1661](#)
 - a) AGREEMENT - Request approval and authorization for the Agricultural Commissioner to sign the Cooperative Agreement No. 24-0236-025 SF with the California Department of Food & Agriculture (CDFA) for the provision of Asian Citrus Psyllid detection trapping in the amount not to exceed \$16,976, effective 10/1/24 and shall terminate 6/30/25
- 4. **HEALTH SERVICES AGENCY / ADMINISTRATION** [24-1674](#)
 - a) AGREEMENT - Request approval and authorization for the Chairperson to sign the Agreement to Sell Customer Vehicles with Enterprise Fleet Management for the sale of County owned vehicles, effective 8/22/24
 - b) AGREEMENT - Request approval and authorization for the Chairperson to sign the Consignment Auction Agreement with Enterprise Fleet Management for the sale of County owned vehicles, effective 8/22/24

- 5. LIBRARY [24-1548](#)**
- a) AGREEMENT - Request approval and authorization for the Chair to sign the Lease Agreement with the Nagos Family Revocable Trust of December, 1990, for lease of the Los Molinos Branch of the Tehama County Library in the amount of \$675 per month, with maximum compensation not to exceed \$8,100 per year, effective 10/1/24 and shall terminate 9/30/27
- 6. LIBRARY [24-1683](#)**
- a) AGREEMENT - Request approval and authorization for the County Librarian to sign Memorandum of Understanding (MOU) with Quality Counts North State (QCNS) for the purpose of supporting quality improvement efforts through mentor services, professional development and allocation funding; and accept funds in an amount to be determined based on criteria met but anticipated to be \$3,000, effective 7/1/24 through 6/30/25
- 7. SOCIAL SERVICES [24-1602](#)**
- a) AGREEMENT - Request approval and authorization for the Social Services Director or Designee to sign the Agreement with Peerless Building Maintenance Company for the purpose of janitorial services at the office located at 310 S. Main St, Red Bluff, for the amounts as set forth in Exhibit "D", with maximum compensation not to exceed \$111,581.50, effective 11/1/24 and shall terminate 10/31/25 (*subject to receipt of required insurance documentation*)
- 8. SOCIAL SERVICES / COUNTY COUNSEL [24-1259](#)**
- a) AGREEMENT - Request approval and authorization for the Social Services Director and County Counsel to sign the Interagency MOU for the purpose of providing legal services involving Welfare and Institutions Code 300 cases, in an amount not to exceed \$325,783, effective 7/1/24 and shall terminate 6/30/25
- 9. VETERAN SERVICES OFFICE / PERSONNEL [24-1721](#)**
- a) OTHER THAN STEP "A" - Request approval to appoint the applicant as Office Assistant II, Range 12, Step B, upon successful completion of all pre-employment requirements
- 10. APPROVAL OF MINUTES [24-1729](#)**
- a) Waive the reading and approve the minutes of the following meetings:
- 1) Regular meeting held 9/17/24
 - 2) Regular meeting held 9/24/24
- 11. COMMITTEES & COMMISSIONS [24-1513](#)**
- a) COMMUNITY ACTION AGENCY TRIPARTITE ADVISORY BAORD -One appointment to fill the unexpired term of Samantha Andrews as Private Representative with term expiring 12/31/25
(Interested person: Laura Sullivan)

REGULAR AGENDA

12. **AG EXTENSION - Director Josh Davy, 4-H Ambassadors and 4-H BLAST Team members** [24-1518](#)
- a) PROCLAMATION - Request adoption of the 4-H Week Proclamation proclaiming the week of October 6-11, 2024, as National 4-H Week throughout Tehama County with the introduction of the 2024/2025 4-H Leadership teams; Ambassador members & BLAST Members (Becoming Leaders & All-Star Trainee)
13. **EMPOWER TEHAMA - Outreach Manager Jennifer Moniz** [24-1638](#)
- a) PROCLAMATION - Request adoption of a proclamation proclaiming the month of October as “National Domestic Violence Awareness Month” in Tehama County
14. **BOARD OF SUPERVISORS** [24-1651](#)
- a) Discussion and possible direction to staff regarding questions associated with the Corning Veterans Hall remodel project
- Sponsors:** Carlson
15. **DEPARTMENT OF AGRICULTURE - Agricultural Commissioner Thomas Moss and Agricultural Biologist/W&M Specialist Kim Smith** [24-1668](#)
- a) INFORMATIONAL PRESENTATION - Regarding the 2023 Tehama County Agricultural Crop & Livestock Report
16. **PERSONNEL / SHERIFF’S OFFICE - Sheriff Dave Kain** [24-1669](#)
- a) Request approval of the new classification specification of Major Crimes Analyst, within the Deputy Sheriff’s Association bargaining unit, effective 10/8/24
- b) RESOLUTION - Request adoption of a resolution amending Resolution 2024-080, the FY 2024/25 Position Allocation List (PAL), by deleting 1.00 FTE Administrative Secretary III (DSA) allocation and adding 1.00 FTE Major Crimes Analyst allocation, effective 10/8/24
17. **PUBLIC WORKS - Director Jim Simon** [24-1681](#)
- a) INFORMATIONAL PRESENTATION - Update to Public Works access to StreetSaver webtool
- b) AGREEMENT - Request approval and authorization for the Director to sign the annual Order Acknowledgement with StreetSaver (a division of Metropolitan Transportation Commission) for continued use and technical support services for the department’s pavement management software, effective 10/8/24 and renews annually until cancelled

FUTURE AGENDA ITEMS

Future Agenda Items is an opportunity for a Board member to present a topic to the full Board and County Departments and allow the Board to express majority that staff should be directed to address the issue and bring it back to the full Board as an agendized matter. This is not a time for the Board to address the merits or express their opinions on the issue but solely to

decide if staff should expend resources in researching and preparing documents for consideration at a public board meeting. More complex issues may result in a future study session.

CLOSED SESSION

Members of the public may address the Closed Session matters at the time the closed session is announced.

18. CLOSED SESSION [24-1425](#)

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part One of the Tehama County Public Works Director Annual Performance Evaluation Process

19. CLOSED SESSION [24-1549](#)

a) PERSONNEL / PUBLIC EMPLOYEE APPOINTMENT OR EMPLOYMENT (Government Code Section 54957)

Title: Director of Planning

20. CLOSED SESSION [24-1657](#)

a) ANTICIPATED LITIGATION - Conference with Legal Counsel (Government Code Section 54959.9, subdivision (d) (2)) Sheriff Complaint

21. CLOSED SESSION [24-1658](#)

a) ANTICIPATED LITIGATION - Conference with Legal Counsel (Government Code Section 54959.9, subdivision (d) (2)) One Case

22. CLOSED SESSION [24-1727](#)

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part One of the Tehama County Public Guardian/Public Administrator Annual Performance Evaluation Process

1:30 P.M.

REPORTABLE ACTIONS FROM CLOSED SESSION

RECESS to convene as the Tehama County Board of Equalization

**23. TEHAMA COUNTY BOARD OF EQUALIZATION - County Assessor [24-1677](#)
Burley Phillips**

a) Waive the reading and approve the minutes from the meeting of 9/10/24

b) Request approval of the following stipulations as recommended by the County Assessor:

- 1) Assessment Appeal No.06-2023, Ron Rath

ADJOURN to reconvene as the Tehama County Board of Supervisors

ADJOURN

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors, and that are not exempt from disclosure under the Public Records Act, will be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off-agenda emergency).

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS PURSUANT TO GOVERNMENT CODE SECTION 84308:

Members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

WAYS TO PARTICIPATE, WATCH AND LISTEN DURING THE MEETING:

- 1) Attend in person in Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080.
- 2) Listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.
- 3) Watch live video and listen at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment at the time the item is called.

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PROVIDE PUBLIC COMMENT BEFORE THE MEETING BY:

- 1) Writing a letter to the Board of Supervisors at PO Box 250, Red Bluff, CA 96080.
- 2) Emailing: tcbos@tehama.gov. Written or emailed public comments received by 4:00 p.m. the day prior to the meeting will be provided to the Board members electronically or in written format and will become part of the public record.

PROVIDE PUBLIC COMMENT DURING THE MEETING BY:

- 1) In-Person: Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080: Members of the public can provide comment in-person inside the Board of Supervisors' Chambers.
- 2) Over the Phone: Members of the public can call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment. The public will be placed in a call-in queue until they are permitted into the meeting for comment.

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board.

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at <https://tehamacounty.legistar.com/Calendar.aspx>