

COUNTY OF TEHAMA
WAIVER OF FORMAL BIDS OVER \$50,000 - FINDINGS FORM

This form must be attached to an Agenda Request Form

Pursuant to Tehama County Code Sections 4.24.080 and 4.24.110, competitive procurement must be used unless there is substantial justification for waiving the formal bid process

DATE: 1/20/2026 DEPARTMENT: Health Services Agency
REQUESTED BY: Vanessea Thomson TITLE: Business Operations Supervisor
PROPOSED ACQUISITION: 2025 Ford Escape

REQUESTED ACTIONS BY THE BOARD OF SUPERVISORS:

- a) Request to adopt the finding(s) as indicated below
- b) Request to find it in the best interest of the County to waive the formal bid process for the acquisition based on the finding(s)

When requesting waiver of the bidding process, the written request shall include finding(s) which indicate that bidding procedures would not be in the best interest of the people -- Tehama County Code Section 4.24.080

Check applicable finding(s):

☐ **Sole Source Acquisition:** Based on a finding declaring the vendor as the sole supplier who could feasibly supply the equipment or products needed by the Department.

☐ _____
Based on the finding that the existing bid meets all Tehama County Bidding Criteria and allows the County to take advantage of special low pricing without the time and expense involved with conducting a formal bid process.

☐ **Compatibility:** Based on the finding that the acquisition of a specific type or brand of product is required by the County in order to allow for full integration with existing equipment or facilities.
Explain:

☒ **Other, List Finding(s):**

Trindel insurance is reimbursing the costs for the replacement vehicle, therefore Risk Management and Purchasing have followed Trindels Bidding guidelines. Health Services Agency obtained 3 quotes for vehicles with specifications that most closely met that of the totaled vehicle. Trindel insurance was provided these quotes and selected the replacement vehicle.

Additional Justification:

Vehicle #950 was involved in a motor vehicle accident in January of 2025. Said vehicle was later determined to be totaled upon review by Trindel Insurance. Trindel has agreed to issue funds for the replacement vehicle, less the County's \$1,000 deductible, therefore no bidding procedure was necessary.

Recommended: Tom Provine Date: 1/26/2026

****Submittal to Purchasing must occur at least 7 working days prior to agenda deadline****