

Tehama County  
Tuesday, July 15, 2025 9:00 AM  
Board of Supervisors  
Meeting Minutes



727 Oak Street, Red Bluff, CA 96080  
(530) 527-4655  
<http://www.tehama.gov>  
Board Chambers

Robert Burroughs, District 1  
Tom Walker, District 2  
Pati Nolen, District 3, Vice Chair  
Matt Hansen, District 4, Chairman  
Greg Jones, District 5

Gabriel Hydrick  
Chief Administrator

Margaret Long  
County Counsel

Sean Houghtby  
Clerk of the Board  
(530) 527-3287

**Present:** Supervisor Greg Jones, Supervisor Rob Burroughs, Vice Chair Pati Nolen, and Chairperson Matt Hansen

**ABSENT:** Supervisor Tom Walker

## **9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE**

Chairman Hansen presided. Present in the chambers were Clerk of the Board Sean Houghtby, County Counsel Margaret Long, and Chief Administrator Gabriel Hydrick.

## **PUBLIC COMMENT**

A resident lead a prayer and discussed Bible passages.

A resident discussed bullying, rumors, and moving consent items to regular.

A resident commented that Tehama County is great and discussed the great things about living in the County.

A resident commented on the year so far and integrity.

A resident commented about mental health.

A resident commented on the New California State.

A resident commented on issues with his family and the courts and law enforcement.

A resident commented on bias and the scientific process used in the Grand Jury report.

Tonya Moore thanked George Johnston for his work at the Daily News.

## **ANNOUNCEMENT OF AGENDA CORRECTIONS**

#24 & #28 have been pulled from the Agenda.

## **PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION**

None.

## **BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE**

Public Works Committee (Standing) (Hansen, Walker) - meets tomorrow

Veterans Halls Advisory Committee (Standing) (Burroughs, Jones) - met yesterday, bids out for Corning Veterans Hall project.

Public Safety Tax Initiative Working Group (Hansen, Jones) - meets soon

Personnel Procedures & Guidelines Ad Hoc Committee (Burroughs, Walker) - has not met

## **REPORTS OF MEETINGS ATTENDED INCLUDING AB1234**

Supervisor Jones - Job Training Center meeting, Public Works, Sheriff Helicopter program

Supervisor Burroughs - Public Works district tour

Supervisor Nolen - Public Works district tour

Supervisor Hansen - Solid Waste facility tour

## **ANNOUNCEMENTS BY COUNTY DEPARTMENTS**

Administrative Services Director Tom Provine announced a public outreach meeting for the Community Development Block Grant on 7/15/25 at 5pm at the Sky View Water District and a meeting on 7/24/25 at 5pm at the Red Bluff Library.

Chief Administrator Gabriel Hydrick gave an update on a request for proposals for a fee study consultant that is currently out and awaiting responses. Mr. Hydrick recognized Administrative Analyst Arminda Searcy and the Annex Department Heads for their work on the RFP. Mr. Hydrick also announced changes to the budget process for next fiscal year. Mr. Hydrick further discussed legislation that would allow the County to transfer the duties of the Road Commissioner to the Public Works Director.

Further discussion took place regarding the Assembly Bill that would allow the Public Works Director to be appointed without an engineering license.

## **CONSENT AGENDA**

A motion was made by Supervisor Jones, seconded by Supervisor Burroughs, to approve the Consent Agenda. The motion carried by the following vote:

**RESULT:** APPROVED THE CONSENT AGENDA

**MOVER:** Greg Jones

**SECONDER:** Rob Burroughs

**AYES:** Supervisor Jones, Supervisor Burroughs, Vice Chair Nolen, and Chairperson Hansen

**ABSENT:** Supervisor Walker

1. **GENERAL WARRANT REGISTER - 6/15/25 - 6/28/25** **25-1199**
2. **AUDITOR'S CLAIMS** **25-1159**
  - a) Court Operations, 2026-53221, Benjamin E. Magid, \$1,040.00
  - b) Court Operations, 2026-53221, 2021-53160, Borges Law Office Inc., \$3,570
  - c) Court Operations, 2026-53221, Sierra Nevada Law Corporation DBA: The Law Office of Derek B. David Soriano, \$2,982.40
  - d) Court Operations, 2026-53221, Sierra Nevada Law Corporation DBA: The Law Office of Derek B. David Soriano, \$2,792.00
3. **AUDITOR-CONTROLLER** **25-1178**
  - a) STALE DATED WARRANT-Pursuant to Government Code Section 29802, authorization to reissue the following stale dated warrant
    - 1)Warrant Number 70859369, dated 07/02/2024 in the amount of \$262.89 to Jeff Donaldson
4. **ADMINISTRATION** **25-1217**
  - a) Declare the following vehicles to be surplus County property:
    - 1) SHERIFF - 1997 Ford Expedition, VIN # 1FMFU18L8VLB01663, County Inventory #21011, Stock #510
    - 2) SHERIFF - 2001 Ford F-350, VIN # 1FBSS31S4YHB84459, County Inventory #23364, Stock #290
    - 3) SHERIFF - 2001 Ford Crown Victoria, VIN # 2FAFP71W61X128317, County Inventory #23560, Stock #215
    - 4) SHERIFF - 2001 Ford Crown Victoria, VIN # 2FAFP71W61X117169, County Inventory #23561, Stock #216
    - 5) SHERIFF - 2003 Ford Expedition, VIN # 1FMPU16L93LC52094, County Inventory #24280, Stock #509
    - 6) SHERIFF - 2004 Ford Crown Victoria, VIN # 2FAHP71W64X102927, County Inventory #26143, Stock #380
    - 7) SHERIFF - 2005 Ford Crown Victoria, VIN # 2FAHP71W45X132946, County Inventory #26148, Stock #388
    - 8) SHERIFF - 2005 Ford Crown Victoria, VIN # 2FAHP71WX5X132949, County Inventory #26150, Stock #391
    - 9) SHERIFF -2011 Ford Crown Victoria, VIN # 2FABP7BV78X161719, County Inventory #29104, Stock #845
    - 10)SHERIFF - 2011 Ford Crown Victoria, VIN # 2FABP7BV8BX169800, County Inventory #29105, Stock #846
    - 11)SHERIFF - 2005 Ford Crown Victoria, VIN # 2FAHP71W75X132973, County Inventory #26151, Stock #392
    - 12)SHERIFF - 2000 Ford F-150, VIN # 1FTNX21S9YED51565, County Inventory #23917, Stock #461
    - 13)SHERIFF - 2000 Ford Crown Victoria, VIN # 2FAFP71W5YX157561, County Inventory #22427, Stock #39
  - b) Request authorization for Administration/Purchasing to dispose of the property in the manner that provides the highest possible return to the County

- 5. ADMINISTRATION 25-1187**  
a) AGREEMENT - Approval and authorization for the Chair to sign the Agreement between the County of Tehama and Tehama County Opportunity Center, Inc., dba as North Valley Services, for the operation of a public benefit program and lease of the Corning Courthouse property to be used to carry out that program, with a Monthly Rental Sum of \$3,371.55 effective 7/1/25 and shall terminate 6/30/26; and a Monthly Rental Sum of \$3,472.70 effective 7/1/26 and shall terminate 6/30/27; and a Monthly Rental Sum of \$3,576.88 effective 7/1/27 and shall terminate 6/30/28  
Enactment No: MISC. AGR 2025-205
- 6. DEPARTMENT OF AGRICULTURE 25-1171**  
a) AGREEMENT - Request approval and authorization for the Agricultural Commissioner to sign Cooperative Agreement 25-0319-000-SA with the California Department of Food and Agriculture for providing soil and commodities treatment supervision and/or soil sampling as required by laws pertaining to the nematode control program in an amount not to exceed \$1,800, effective 7/1/25 and shall terminate 6/30/26  
Enactment No: MISC. AGR 2025-206
- 7. CHILD SUPPORT SERVICES 25-1181**  
a) AGREEMENT - Request approval and authorization for the Director of Tehama County Department of Child Support Services to sign the Plan of Cooperation (POC) with the Tehama County Superior Court, effective upon signing and shall end two years or until 7/1/27, whichever is earlier. This POC shall automatically renew for an additional two-year term, until and unless it is superseded by a future POC  
Enactment No: MISC. AGR 2025-207
- 8. PROBATION DEPARTMENT 25-1182**  
a) AGREEMENT - Request approval and authorization for the Chairman and Chief Probation Officer to sign the agreement with County of Plumas to provide board and care of Plumas County youths for specified per-person daily rates, with the maximum amount not to exceed \$160,000, effective 7/1/25 and shall terminate 6/30/26  
Enactment No: MISC. AGR 2025-208
- 9. PROBATION DEPARTMENT 25-1201**  
a) AGREEMENT - Request approval and authorization for the Chairman to sign the agreement with County of Trinity to provide board and care of Trinity County youths for specified per-person daily rates, with the maximum amount not to exceed \$300,000, effective 7/1/25 and shall terminate 6/30/26  
Enactment No: MISC. AGR 2025-209
- 10. SHERIFF'S OFFICE 25-1222**  
a) AGREEMENT - Request approval and authorization for the Chair and the Sheriff to sign and electronically submit the Federal Equitable Sharing Agreement and Certification that allows participation in the Federal Equitable Sharing program of the Federal Asset seizure for Tehama County that shows the equitable sharing activity of Federal Asset Seizure for Tehama County for FY 2024/25  
Enactment No: MISC. AGR 2025-210
- 11. HEALTH SERVICES AGENCY / DRUG & ALCOHOL 25-1110**

a) AGREEMENT - Request approval and authorization for the Executive Director to sign Standard Agreement #25-50091 with the Department of Health Care Services (DHCS) for the Drug Medi-Cal (DMC) Treatment Program for Substance Use Disorder (SUD) services, effective 7/1/25 through 12/31/26  
Enactment No: MISC. AGR 2025-211

**12. HEALTH SERVICES AGENCY / MENTAL HEALTH 25-1235**

a) OTHER THAN "A" STEP - Request approval to appoint the applicant as a Case Resource Specialist II, Range 26, Step B, effective 7/15/25, or upon successful completion of all pre-employment requirements

**16. APPROVAL OF MINUTES 25-1251**

a) Waive the reading and approve the minutes of the regular meeting held  
1) 6/17/25  
2) 6/24/25  
3) 7/1/25

**RECESS to convene as the Tehama County Air Pollution Control District**

**CONSENT AGENDA**

A motion was made by Vice Chair Nolen, seconded by Supervisor Burroughs, to approve the Consent Agenda. The motion carried by the following vote:

**RESULT:** APPROVED THE CONSENT AGENDA

**MOVER:** Pati Nolen

**SECONDER:** Rob Burroughs

**AYES:** Supervisor Jones, Supervisor Burroughs, Vice Chair Nolen, and Chairperson Hansen

**ABSENT:** Supervisor Walker

**17. COMMITTEES & COMMISSIONS / SPECIAL DISTRICT 25-1162**

a) AIR POLLUTION CONTROL DISTRICT INDIRECT SOURCE RULE REVIEW - One (1) appointment to filled the vacancy of Vicky Dawley for no set term (Interested Person: Brin Greer)

**18. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT 25-1075**

a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign a FARMER Incentive Program Agreement with Crain Orchards Inc, in the amount up to \$55,000, effective upon execution by both parties and terminates three years from the date of installation

Enactment No: MISC. AGR 2025-213

**19. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT 25-1219**

a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign the Woodsmoke Reduction Program Retailer Agreement with Allianz Heating and Air which allows them to participate in the Woodsmoke Reduction Program as a participating Retailer in amounts not to exceed the predesignated amount for each voucher issued, effective upon execution by both parties and to terminate on 6/30/26

Enactment No: MISC. AGR 2025-214

- 20. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT 25-1220**  
a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign Amendment No. 1 to Misc. Agreement 2020-331, FARMER Incentive Program, dated November 10, 2020 with Merkley Ranch thereby extending the termination of the agreement to seven years and decreasing the minimum yearly usage from 400 to 89 hrs/yr  
Enactment No: MISC. AGR 2025-215
- 21. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT 25-1221**  
a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign Amendment No.1 to Misc. Agreement 2019-13, to FARMER Incentive Program dated January 15, 2019 with Alderson Dairy thereby extending the expiration of the agreement to seven years and decreasing the minimum yearly usage from 450 to 150 hrs/yr  
Enactment No: MISC. AGR 2025-216
- 22. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT 25-1223**  
a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign Amendment No. 1 to Misc. Agreement 2025-108, FARMER Incentive Program with Curiel Farms to decrease the maximum incentive amount from \$46,937 to \$46,381, update to one John Deere 5105ML 105-horsepower diesel engine and to decrease the payback factor from \$11.73/hr to \$11.59/hr  
Enactment No: MISC. AGR 2025-217

**ADJOURN to reconvene as the Tehama County Board of Supervisors**

**REGULAR AGENDA**

- 13. HEALTH SERVICES AGENCY / MENTAL HEALTH 25-1232**  
a) AGREEMENT - Request approval and authorization for the Executive Director to sign the agreement with Northern Valley Catholic Social Service, Inc. for the purpose of providing peer to peer support staff, for a maximum compensation amount not to exceed \$650,949, effective 7/1/25 and shall terminate 6/30/28

Supervisor Nolen discussed the benefits provided by this vendor during the Park Fire.

Jessica Clark asked what metrics are used to evaluate this contract and how the amount of the contract was decided.

Health Services Agency Executive Director Jayme Bottke explained the State requirements and funding for the contract. Mrs. Bottke further discussed the benefits to consumers of this contract in developing job skills and experience. Mrs. Bottke explained that Health Services is self-funded and services change based on funding available.

In response to Supervisor Jones, Mrs. Bottke explained that these funds can't be transferred to the General Fund.

Michael Keoh asked how often these programs are audited.

**RESULT:** APPROVE  
**MOVER:** Greg Jones  
**SECONDER:** Pati Nolen

**AYES:** Supervisor Jones, Supervisor Burroughs, Vice Chair Nolen, and Chairperson Hansen

**ABSENT:** Supervisor Walker

Enactment No: MISC. AGR 2025-218

**14. HEALTH SERVICES AGENCY / MENTAL HEALTH 25-1233**

a) AGREEMENT - Request approval and authorization for the Executive Director to sign the agreement with Northern Valley Catholic Social Service, Inc., for the purpose of providing a consumer workforce temporary work experience program, for a maximum compensation amount not to exceed \$530,322, effective 7/1/25 and shall terminate 6/30/28

Chairman Hansen commented on the benefits of this program to the consumers.

Supervisor Jones asked if the funds allocated to this program can be transferred to the General Fund.

Mrs. Bottke explained that the funds cannot be transferred.

Supervisor Burroughs asked if any revenue is generated by the services provided by the consumers.

Mrs. Bottke explained that the services provided supplement duties County staff would be responsible for and the other services are classes and work experience in cooperation with other County activities.

**RESULT:** APPROVE  
**MOVER:** Pati Nolen  
**SECONDER:** Greg Jones

**AYES:** Supervisor Jones, Supervisor Burroughs, Vice Chair Nolen, and Chairperson Hansen

**ABSENT:** Supervisor Walker

Enactment No: MISC. AGR 2025-219

**15. HEALTH SERVICES AGENCY / MENTAL HEALTH 25-1234**

a) AGREEMENT - Request approval and authorization for the Executive Director to sign the agreement with Victor Community Support Services, Inc. (VCSS) for the purpose of Medi-Cal Specialty Mental Health Services for eligible children and transitional aged youth (TAY) for rates set forth in Exhibit B of the agreement, with the maximum compensation not to exceed \$2,000,000, effective 7/1/25 and shall terminate 6/30/26

Jessica Clark thanked Mrs. Bottke for her explanation and asked if the funds for this contract could be redirected within Health Services and how the contract is evaluated.

Mrs. Bottke commented that it is difficult to recruit and retain Licensed Clinicians and

that outsourcing helps cover a need and it is more efficient to use a vendor for these services.

In response to Chairman Hansen, Mrs. Bottke explained the funding for these mandated services.

Michael Keoh commented on audits of these contracts.

In response to Chairman Hansen, Auditor/Controller Krista Peterson explained the Countywide audit process.

In response to Supervisor Burroughs, Mrs. Bottke explained how the reimbursements are allocated and realignment funds.

John Prinz asked if there were any success stories out of this program.

In response to Mr. Prinz, Mrs. Bottke explained there have been successes and that these are mandated services.

Supervisor Jones commented regarding unfunded mandates and that the State dictates how the money is spent.

**RESULT:** APPROVE  
**MOVER:** Pati Nolen  
**SECONDER:** Greg Jones  
**AYES:** Supervisor Jones, Vice Chair Nolen, and Chairperson Hansen  
**NAYS:** Supervisor Burroughs  
**ABSENT:** Supervisor Walker

Enactment No: MISC. AGR 2025-212

**23. TEHAMA COUNTY CONTINUUM OF CARE - Continuum of Care 25-1202**  
**Coordinator, Andrea C. Curry**

a) INFORMATIONAL PRESENTATION - Regarding the 2025 Point-in-Time (PIT) Count collaborative efforts with community partners

Continuum of Care Coordinator Andrea Curry presented the results of the point in time count conducted in 2025.

In response to Supervisor Jones, Ms. Curry explained the inflow and outflow numbers and the difficulty in accounting for this metric.



Scott Camp commented that this problem requires a community-wide solution and asked that the county work with the city to find those solutions.

A resident commented regarding the PATH center and the issues with homelessness in the city. The resident suggested the churches relocate their meal programs to the PATH center.

Ms. Curry explained that PATH is providing meals at the center to individuals who are not housed at the center.

Martha Klaykamp commented that there are opportunities to combine various programs in the County for culinary arts to provide food for the homeless. Ms. Kleykamp further discussed housing development within the County.

Ms. Curry announced an outreach meeting at the Department of Education with details on [www.tehamacoc.org](http://www.tehamacoc.org).

Chairman Hansen commented on the homelessness numbers and the PATH shelter.

**~~24. PROBATION DEPARTMENT - Chief Probation Officer Pam Gonzalez~~ ~~25-1180~~**

~~a) AGREEMENT - Request approval and authorization for the Chief Probation Officer to sign the agreement with Ronald L. Clark, DDS, with the maximum amount not to exceed \$25,000, effective 7/1/25 and shall terminate 6/30/26~~

**25. ENVIRONMENTAL HEALTH - Director Tia Branton 25-1196**

a) AGREEMENT - Request approval and authorization for the Director of Environmental Health to sign the agreement with HS GovTech, for the purpose of providing web-based permit, financial, and inspection software application including data management services. Maximum compensation per rates set forth in Appendix C for the initial term of the agreement will be \$145,972, effective upon signing through 7/15/30 with automatic one year renewals thereafter unless terminated

**RESULT:** APPROVE

**MOVER:** Pati Nolen

**SECONDER:** Greg Jones

**AYES:** Supervisor Jones, Supervisor Burroughs, Vice Chair Nolen, and Chairperson Hansen

**ABSENT:** Supervisor Walker

Enactment No: MISC. AGR 2025-220

**26. AUDITOR-CONTROLLER - Auditor-Controller Krista Peterson 25-1132**

a) Request authorization of Blanket Budget Transfer B-92 as necessary for year-end budget and revenue adjustments (**Requires 4/5's vote**)

In response to Supervisor Burroughs, Auditor Krista Peterson explained the possible transfers and use of contingency funds.

**RESULT:** APPROVE

**MOVER:** Pati Nolen

**SECONDER:** Greg Jones

**AYES:** Supervisor Jones, Supervisor Burroughs, Vice Chair Nolen, and Chairperson Hansen

**ABSENT:** Supervisor Walker

**27. PUBLIC WORKS - Interim Director Will Pike 25-1211**

a) INFORMATIONAL PRESENTATION - Presentation regarding the County of Tehama's list of projects for Fiscal Year 25/26 funded by Senate Bill 1 (SB1), the Road Repair and Accountability Act of 2017

b) RESOLUTION - Request adoption of a resolution amending the FY 25/26 budget to incorporate a list of projects funded by SB1: The Road Repair and Accountability Act  
Chairman Hansen commented that Public Works does a good job in getting the most out of the SB1 dollars.

Supervisor Burroughs thanked Public Works for the work in his district.

**RESULT:** APPROVE

**MOVER:** Pati Nolen

**SECONDER:** Rob Burroughs

**AYES:** Supervisor Jones, Supervisor Burroughs, Vice Chair Nolen, and Chairperson Hansen

**ABSENT:** Supervisor Walker

Enactment No: RES NO. 2025-061

~~**28. PERSONNEL / ADMINISTRATION - Personnel Director Coral Ferrin 25-1088**~~

~~a) RESOLUTION - Request approval of a resolution establishing the benefits of County of Tehama Department Heads appointed as Elected Officials, effective July 15, 2025~~

~~b) Request approval to apply the provision outlined in Section 2: Sick Leave Accrual retroactively for the following elected officials:~~

~~\_\_\_\_\_ Matt Rogers, District Attorney~~

~~\_\_\_\_\_ David Kain, Sheriff / Coroner~~

~~\_\_\_\_\_ Krista Peterson, Auditor / Controller~~

~~\_\_\_\_\_ Burley Phillips, Assessor~~

~~\_\_\_\_\_ Jennifer Vise, Clerk and Recorder (Retired)~~

**29. BOARD OF SUPERVISORS 25-1179**

a) Request approval and authorization for the Chair to sign a letter of support for Tehama County Sheriff's Office Community Project Funding Request - Emergency Radio Communications Infrastructure Improvements

**RESULT:** APPROVE

**MOVER:** Pati Nolen

**SECONDER:** Rob Burroughs

**AYES:** Supervisor Jones, Supervisor Burroughs, Vice Chair Nolen, and Chairperson Hansen

**ABSENT:** Supervisor Walker

## **FUTURE AGENDA ITEMS**

Burroughs - Study session on separating flood control and water resources. (consensus received)

## **CLOSED SESSION**

### **30. CLOSED SESSION 25-1164**

- a) Liability Claims Pursuant to Government Code 54956.95  
Claimant: William and Veronica Poland  
Agency claimed against: Tehama County

### **31. CLOSED SESSION 25-1191**

- a) PERSONNEL / PUBLIC APPOINTMENT OR EMPLOYMENT (Government Code Section 54957)

Title: Director of Public Works

## **11:00 A.M. RECESS**

## **11:28 A.M. RECONVENE**

## **REPORTABLE ACTIONS FROM CLOSED SESSION**

### **30. CLOSED SESSION 25-1164**

- a) Liability Claims Pursuant to Government Code 54956.95  
Claimant: William and Veronica Poland  
Agency claimed against: Tehama County

**Reportable Action:** Denied 4-0

### **31. CLOSED SESSION 25-1191**

- a) PERSONNEL / PUBLIC APPOINTMENT OR EMPLOYMENT (Government Code Section 54957)

Title: Director of Public Works

**Reportable Action:** Continued to 7/22/25

## **ADJOURN**

11:28 A.M. There being no further business before the Board, the meeting was adjourned.

ATTEST: July 17, 2025

APPROVED

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Chairman of the Board  
of Supervisors

SEAN HOUGHTBY, Clerk  
of the Board of Supervisors

by\_\_\_\_\_