

Tehama County  
Tuesday, March 10, 2026 9:00 AM  
Board of Supervisors  
Meeting Minutes

727 Oak Street, Red Bluff, CA 96080  
(530) 527-4655  
<http://www.tehama.gov>  
Board Chambers



Robert Burroughs, District 1  
Tom Walker, District 2, Chairman  
Steve Zane, District 3  
Matt Hansen, District 4  
Greg Jones, District 5, Vice Chair

Gabriel Hydrick  
Chief Administrator

Margaret Long  
County Counsel

Sean Houghtby  
Clerk of the Board  
(530) 527-3287

**Present:** Supervisor Matt Hansen, Supervisor Steve Zane, Supervisor Rob Burroughs, Vice Chair Greg Jones, and Chairperson Tom Walker

### **9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE**

Chairman Walker presided. Present in the chambers were Clerk of the Board Sean Houghtby by Deputy Clerk Jillian Kelly, County Counsel Margaret Long by Deputy County Counsel Daniel Klausner, and Chief Administrator Gabriel Hydrick.

### **PUBLIC COMMENT**

A resident said a prayer.

A resident spoke about Voter ID and how it is a nationwide problem, expressed the importance, and how he would like for it to be considered for an Agenda item.

Danielle Eyestone from the Realtor Association invited everyone to their Candidate's night on May 4th, 6-8 p.m. at the Red Bluff Veteran's Hall.

A caller spoke about medical marijuana laws and programs.

A caller spoke about access to restrooms in public buildings, expressed unhappiness about the condition of the bathrooms at River Park.

A caller stated they agree with the previous caller about bathrooms and invited everyone to the upcoming Groundwater Commission Meeting.

A caller spoke about the Consent Agenda of last week's meeting and stopping people's calls after their time is up.

### **ANNOUNCEMENT OF AGENDA CORRECTIONS**

Consent item #2 is being moved to the end of Consent, to be voted on as a separate Consent item under the Tehama County Air Pollution Control District.

## **PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION**

### 44. CLOSED SESSION 26-0146

- a) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (54956.9  
(d) (2) (One Case))

**Reportable Action: Direction was given to staff.**

### 45. CLOSED SESSION 26-0165

- a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS  
(Government Code Section 54957.6)  
Agency Negotiators: Che Johnson & Coral Ferrin  
Employee Organization: Joint Council of IUOE, Local 39

**Reportable Action: Direction was given to negotiators.**

### 46. CLOSED SESSION 26-0214

- a) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (54956.9  
(d) (2) (Union Pacific Railroad))

**Reportable Action: Direction was given to staff.**

### 47. CLOSED SESSION 26-0216

- a) LIABILITY CLAIMS PURSUANT TO GOVERNMENT CODE 54956.95  
Claimant: Lauri Burke  
Agency claimed against: Tehama County

**Reportable Action: Direction was given to staff.**

### 48. CLOSED SESSION 26-0217

- a) LIABILITY CLAIMS PURSUANT TO GOVERNMENT CODE 54956.95  
Claimant: Siara Shelton, Brittany Shelton, Cayla Shelton Johnson  
Agency claimed against: Tehama County

**Reportable Action: The claim was denied 5/0 and referred to The Mitchell Law Firm LLP, Nicholas R. Kloeppel.**

### 49. CLOSED SESSION 26-0225

- a) PERSONNEL / PUBLIC APPOINTMENT OR EMPLOYMENT (Government Code  
Section 54957)  
Title: Director of Public Works

**Reportable Action: Direction was given to staff.**

50. CLOSED SESSION 26-0227

a) LIABILITY CLAIMS PURSUANT TO GOVERNMENT CODE 54956.95

Claimant: Heather Hoffman

Agency claimed against: Tehama County

**Reportable Action: The Board voted 5/0 to reject this claim as untimely.**

51. CLOSED SESSION 26-0228

a) LIABILITY CLAIMS PURSUANT TO GOVERNMENT CODE 54956.95

Claimant: Angel Hoffman

Agency claimed against: Tehama County

**Reportable Action: The Board voted 5/0 to reject this claim as untimely.**

52. CLOSED SESSION 26-0231

a) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (54956.9

(d) (2) (One Case))

**Reportable Action: Direction was given to staff.**

## **BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE**

Personnel Procedures & Guidelines Ad Hoc Committee (Burroughs, Jones)- Did not meet.

City of Red Bluff/Tehama County Ad Hoc Committee (Burroughs, Walker)- Did not meet.

Rent Control Ordinance Ad Ho (Jones, VACANT)- Did not meet, a presentation is scheduled for March 24th.

## **REPORTS OF MEETINGS ATTENDED INCLUDING AB1234**

Supervisor Hansen- CSAC's Leadership Institute Training, Tehama County Firefighter Burn & Benevolent Fundraiser

Supervisor Zane- Manton Grange, NorCal Water Association.

Supervisor Burroughs- None.

Vice Chair Jones- Read to 5th graders at West Street Elementary, Job Training Center meeting, Kirkwood Elementary.

Chair Walker- Camp Hope Tehama Fundraiser, Tehama County Firefighter Burn & Benevolent Fundraiser

## **ANNOUNCEMENTS BY COUNTY DEPARTMENTS**

Social Services Director Bekkie Emery announced that they have completed the co-location of the Public Guardian team within Social Services, all the services are now located at 310 South Main Street. Ms. Emery thanked everyone involved in the process: Personnel, Administration, Social Services Staff, Facilities Maintenance, the in-house IT team and David Bliss, and the

Public Guardian team. Ms. Emery further announced that 5 staff members are going to Oklahoma City for The National Indian Child Welfare Act Training and Group.

Auditor Krista Peterson shared information about the AirCon Solar & Energy Efficiency Project financials and payment of the loans.

Chief Administrator Gabriel Hydrick spoke about the great relationship Tehama County has with its sister Jurisdictions and gave an example of a recent situation where an individual was going to public facilities attempting to gain access and filming. Mr. Hydrick further complimented the communication on the location of the individual and County staff for their cooperation and following County policy on these issues. Mr. Hydrick announced that the fee study is underway, going well, and all the Department Heads are responding and being helpful.

## **CONSENT AGENDA**

A motion was made to approve the Consent Agenda. The motion carried by the following vote:

**RESULT:** APPROVED THE CONSENT AGENDA

**MOVER:** Greg Jones

**SECONDER:** Steve Zane

**AYES:** Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker

1. **GENERAL WARRANT REGISTER - 2/15/26 - 2/21/26** **26-0260**
  
3. **COMMUNITY ACTION AGENCY** **26-0272**
  - a) TRANSFER OF FUNDS: COMMUNITY ACTION AGENCY (CAA), B-51- From Salary & Wages (5062-51010) \$1,564.79; to Pay in Lieu/Miscellaneous Payouts (5062-51015) \$1,564.79
  
4. **HEALTH SERVICES AGENCY / PUBLIC HEALTH** **26-0281**
  - a) AGREEMENT - Request approval and authorization for the Executive Director to sign the Interagency Memorandum of Understanding with Tehama County Department of Education (TCDOE) Help Me Grow (HMG) program for the purpose of providing home visiting services to eligible families using the Parents as Teachers model, with the maximum compensation payable under this agreement not to exceed \$489,532.25, effective 7/1/25, and shall terminate on 6/30/27  
Enactment No: MISC. AGR 2026-047
  
5. **DEPARTMENT OF AGRICULTURE** **26-0286**
  - a) AGREEMENT - Request approval and authorization for the Chairperson to sign Amendment No. 1 to Misc Agree. 2026-012 for the Cooperative Service Agreement No. 26-7306-7593-RA, Work and Financial Plan with the United States Department of Agriculture (USDA), Animal Plant Health Inspection Service (APHIS), Wildlife Services (WS) for the Wildlife Damage Management (IWDM) program, amending the "Vehicles" and "Other Services" line-item dollar amounts in all columns, with a maximum compensation to remain the same in an amount not to exceed \$24,599.84 to provide Wildlife Management Services effective 1/1/26 and shall terminate 6/30/26

6. **COMMITTEES & COMMISSIONS** **26-0278**  
a) RED BLUFF CEMETERY DISTRICT - One (1) four-year appointment to fill the expired term of Barbara Thomas as Trustee of the District, with said new term expiring 3/10/30 (Interested person: Barbara Thomas)
7. **BOARD OF SUPERVISORS** **26-0201**  
a) Determine that there is a need to continue the emergency proclamation, proclaiming the existence of the local emergency in Tehama County that caused conditions of peril

**9:36 AM RECESS to convene as the Tehama County Air Pollution Control District**

A motion was made by Vice Chair Jones, seconded by Supervisor Burroughs, to approve the Consent Agenda. The motion carried by the following vote:

**RESULT:** APPROVED THE CONSENT AGENDA

**MOVER:** Greg Jones

**SECONDER:** Rob Burroughs

**AYES:** Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker

2. **TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT** **26-0270**  
a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign Amendment No. 1 to Misc. Agree. 2025-173 with TruePoint Solutions, thereby extending the termination date for implementation to 10/31/26  
Enactment No: MISC. AGR 2026-049

**9:37 AM ADJOURN to reconvene as the Tehama County Board of Supervisors**

**REGULAR AGENDA**

8. **PERSONNEL / ASSESSOR - Assessor Burley Phillips** **26-0291**  
a) OTHER THAN "A" STEP - Request approval to appoint the applicant as Extra Help Senior Appraiser, Range 34, Step D, effective 3/10/26, or upon successful completion of all pre-employment requirements  
**RESULT:** APPROVE  
**MOVER:** Rob Burroughs  
**SECONDER:** Greg Jones  
**AYES:** Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker
9. **HEALTH SERVICES AGENCY - Executive Director Jayme Bottke** **25-1797**  
a) AGREEMENT - Request approval and authorization for the Executive Director to sign the agreement with ZND Residential, Inc. for the provision of Mental Health Services for the maximum compensation not to exceed \$400,000, effective upon signing and shall terminate 6/30/27 (*Subject to receipt of required insurance documentation*)

In response to Supervisor Burroughs, Mrs. Bottke stated that they are required to have

these types of contracts, though there are no children currently placed here, they must be ready for youth who need services. The money doesn't go anywhere, the Department would draw from their realignment funds specific to children's services.

Jessica Clark asked if this amount of money is what the state mandates or if it is a greater amount.

Mrs. Bottke replied that there is not a certain amount mandated, the amount is based on the potential need that could be there and can spend up to that amount.

John Prinz called and spoke on personal family matters.

Social Services Director Bekkie Emery stated that she supports the contract Mrs. Bottke presented, that it is critical to the needs of the youth in the County. Having this in place in advance offers additional support to staff, and best placement for youth.

Chair Walker clarified that the County is not spending \$400,000, that a contract is being put in place and that money would come out of the Health Services Agency's operating budget.

**RESULT:** APPROVE  
**MOVER:** Rob Burroughs  
**SECONDER:** Greg Jones  
**AYES:** Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker  
Enactment No: MISC. AGR 2026-050

## **FUTURE AGENDA ITEMS**

Supervisor Zane- Letter to Forest Service regarding repairs to the bridge on Ponderosa Way (consensus)

### **9:48 A.M. RECESS**

### **11:00 A.M. RECONVENE**

### **11:00 A.M.**

#### **10. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT 26-0249 - Code Enforcement Officers Clint Weston and Ron Robbins**

a) Request that the Board of Supervisors adopt the recommended decision of the Planning Commission declaring the existence of a public nuisance on the property, ordering the abatement thereof; and directing an itemized accounting of the costs incurred in abating the public nuisance without further notice of hearing

Owner: Kristin M McDaniel  
Site Address: 18975 Jewell Rd., Cottonwood  
APN: 006-140-005 (District 3)  
Case No: CE-25-29

Chair Walker clarified that this property is in District 1.

In response to Supervisor Hansen, Mr. Robbins said he believes the zoning is the same across all of the surrounding properties.

In response to Chair Walker, Mr. Robbins stated that they approved three horses instead of two since the property is slightly over 2.5 acres.

Robert Vogel, a neighbor of the property, spoke about how said property is affecting his own property, presence of excessive flies, and stated that there are other animals on the property.

In response to Chair Walker, Mr. Robbins said he has not been able to verify the other issues Mr. Vogel spoke about, specifically the other animals. Chair Walker asked about the excess vehicles, Mr. Robbins stated that the vehicles are part of the Notice of Violation.

In response to Supervisor Zane, Mr. Robbins stated that, to his knowledge, there were no occupants in the RVs on the property.

In response to Supervisor Burroughs, Mr. Robbins stated that the horses would be placed in a holding facility with the County's assistance, and to encourage the owner to not return the excess horses back to the property. If she wanted the horses returned, she has the right; she would need to pay the impound and care fees for the horses. One avenue would be to go through a court process to stop the owner from returning excess horses to the property.

In response to Supervisor Hansen, Mr. Robbins stated yes, the owner of the property has been properly notified of this hearing. The Environmental Health Director reached out to the owner and was unable to make contact.

In response to Supervisor Hansen, Mr. Robbins replied that the Declaration of a Public Nuisance does not come with any additional fines or penalties beyond what has already set. The abatement will be the only cost recovered at this point and a lien has already been placed on this property for the violations.

**RESULT:** APPROVE  
**MOVER:** Rob Burroughs  
**SECONDER:** Greg Jones  
**AYES:** Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker

b) In the event that such nuisance is not abated by the owner or occupant as set forth above, the enforcing officer shall abate, or cause to be abated, the public nuisance(s) in the manner set forth in Tehama County Code section 10.16.130, and shall keep an itemized account of the costs incurred by the County to abate the nuisance, to be charged against the Premises and against each person who causes, permits, suffers, or maintains the public nuisance to exist, in accordance with the provisions of Chapter 10.16 of the Tehama County Code

**RESULT:** APPROVE  
**MOVER:** Rob Burroughs  
**SECONDER:** Greg Jones  
**AYES:** Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice  
Chair Jones, and Chairperson Walker

**ADJOURN**

11:19 a.m. There being no further business before the Board, the meeting was adjourned.

ATTEST: March 12, 2026

APPROVED

  
\_\_\_\_\_  
Chairman of the Board of  
Supervisors

SEAN HOUGHTBY, Clerk  
of the Board of Supervisors

by   
\_\_\_\_\_

66. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT

a) Public Nuisance Administrative Penalties Lien Hearing Pursuant to Chapter 10.16 of the Tehama County Code and Government Code section 53069.4:

1) HEARING - Conduct Hearing to review the enforcing officer's report of the amount of administrative penalties and to determine whether, and in what amount, the administrative penalties shall be enforced as liens against the affected properties listed below:

Owner: Kristin M. McDaniel  
Site Address: 18975 Jewell Road, Cottonwood  
APN: 006-140-005

Code Enforcement Officer Keith Curl said Code Enforcement was contacted by Animal Regulation due to the amount of horses on the 2.5 acre property. He said this case started in December of 2017 with a 10 day warning. He said there have been inspections of the property by Code Enforcement and Animal Regulation.

Mr. Curl displayed photos of the horses on the property. He then displayed an Enplan photo showing the property in question as well as surrounding properties. He stated Ms. McDaniel routinely places horse on surrounding properties at various times even without the property owners consent. He said she does this in an effort to hide the animals from authorities. He said Ms. McDaniel stated she moves the horses back and forth between properties for veterinarian care.

In response to Chairman Chamblin, Mr. Curl said the amount of animals allowed there are only 3. He said one animal per acre is acceptable per the zoning code.

Ms. McDaniel said the horses in question belong to her daughter. She said she has advised her daughter not to use the neighbors property but she is 25 and on her own. She said on her property there are only 3 horses. She said she has tried contacting Code Enforcement several times and never heard back from the officer and she was in the office twice and was told he was out on medical leave. She said she tried inquiring about having the horses come to her property just to ride them but she never received a response. She said she is in compliance at this point.

In response to Supervisor Garton, Ms. McDaniel said she owns 4 horses and her daughter owns approximately 15.

2:31 P.M. Supervisor Williams departed the meeting.

Ms. McDaniel said on the time in question there were only 3 horses on her property.

2:32 P.M. Supervisor Williams rejoined the meeting.

Supervisor Garton said the ordinance doesn't state 3 horses overnight, it states 1 animal per acre on the property, period.

Ms. McDaniel said she understands this to mean horses in residence.

Chairman Chamblin said although these are your daughter's horses, it is your property and you are responsible for it.

Ms. McDaniel said her daughter might bring horses there to shoe them and then she takes them away again but there are only 3 horses there in residence.

County Counsel Richard Stout read County Code Section 17.48.020 Uses Permitted which states:

- All uses permitted in the particular district with which the A district is combined;
- Animal husbandry and livestock farming, as follows: not more than one horse, cow, or similar livestock per acre of land area.

Mr. Stout said this does not mention animals in residence. He said there is a provision to apply for a use permit to have additional animals.

Supervisor Carlson questioned if the complaint was just the number of animals on the property or were there any additional complaints from Animal Regulation.

Mr. Curl said the number of animals was the only issue.

Chairman Chamblin made a motion to adopt the resolution. The motion was seconded by Supervisor Carlson.

Supervisor Bundy said he does not see a remedy for this issue.

Chairman Chamblin said she could apply for a use permit so when her daughter brings horses over she wouldn't be out of compliance.

Supervisor Bundy said if we lien the property, she has no way to ever remove the lien or she pays it off. He said for these reasons, he will oppose this motion.

Chairman Chamblin said he could withdrawal his motion and postpone the matter for 60 days to allow her to get a use permit.

Supervisor Bundy said he does not want more animals on the property and he would not support that motion either. He said he feels she understands that she at no point can have more than 3 horses on her property at any given time.

Following additional discussion, the motions were withdrawn and Ms. McDaniel was warned to not have more than 3 horses on her property at any given time as she will probably be monitored by Animal Regulation and Code Enforcement.

Supervisor Williams said he will go with the Board on this but if this comes before the Board again, he will support the motion to file the lien without question.

5-20-25 Penalty Lien Hearing

APN: 062-400-033 District 4  
Case No.: CE-21-185

2) RESOLUTION - Request adoption of an Administrative Penalty Lien Resolution making a determination and ordering that the amount of administrative penalty relating to public nuisance be enforced as a lien against the affected property and further ordering recordation of a notice of administrative penalty lien against said property

**RESULT:** APPROVE  
**MOVER:** Matt Hansen  
**SECONDER:** Tom Walker  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen  
Enactment No: RES NO. 2025-035

26. ENVIRONMENTAL HEALTH / CODE ENFORCEMENT - Code 25-0803  
Enforcement Officers Clint Weston and Ron Robbins

a) Public Nuisance Administrative Penalty Lien Hearing Pursuant to Chapter 10.16 of the Tehama County Code and Government Code section 53069.4:

1) HEARING - Conduct Hearing to review the enforcing officer's report of the amount of administrative penalty and to determine whether, and in what amount, the administrative penalty shall be enforced as a lien against the affected property listed below:

Owner: Kristin M. McDaniel  
Site Address: 18975 Jewell Rd., Cottonwood  
APN: 006-140-005 District 1  
Case No.: CE-23-015

6-4-25 Recorded Penalty Lien

2) RESOLUTION - Request adoption of an Administrative Penalty Lien Resolution making a determination and ordering that the amount of administrative penalty relating to public nuisance be enforced as a lien against the affected property and further ordering recordation of a notice of administrative penalty lien against said property

In response to Supervisor Burroughs, Code Enforcement Officer Clint Weston stated there has been no cooperation with anyone from the property and there has been an issue of possession of livestock in the property.

**RESULT:** APPROVE  
**MOVER:** Rob Burroughs  
**SECONDER:** Pati Nolen  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen  
Enactment No: RES NO. 2025-036

27. ENVIRONMENTAL HEALTH / CODE ENFORCEMENT - Code 25-0811  
Enforcement Officers Clint Weston and Ron Robbins