

TEHAMA COUNTY BOARD OF SUPERVISORS

Robert Burroughs, District 1
Tom Walker, District 2
Pati Nolen, District 3, Vice Chair
Matt Hansen, District 4, Chairman
Greg Jones, District 5



Gabriel Hydrick
Chief Administrator

Margaret Long
County Counsel

Sean Houghtby
Clerk of the Board
(530) 527-3287

Board Chambers
727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
<http://www.tehama.gov>

AGENDA FOR TUESDAY, AUGUST 5, 2025

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The Board wishes to ensure that business is conducted in an orderly fashion and the public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. Any disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting is prohibited.

Members of the public who are unable to attend in person may participate, listen and watch in the following ways:

- 1) To participate in the Board meeting, the public may listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.
- 2) Members of the public who are unable to attend in person may watch and listen via the web at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment at the time the item is called.

The audio and live video streaming is being offered as a convenience. The Board meeting will continue even if there is a disruption. If there is a disruption, the public is encouraged to consider an alternate option listed above. If you have trouble connecting or accessing the meeting, contact the Board office for assistance at (530) 527-4655.

Please refer to the last page of the agenda for information on how to participate in the meeting, as well as the various options being made available for members of the public to provide comment.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator two business days prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

CONSENT AGENDA:

These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

REGULAR AGENDA:

These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

REMINDER - The August 12th Board meeting is cancelled pursuant to Board policy.

PLEASE TURN OFF OR MUTE YOUR CELL PHONE**PUBLIC COMMENT**

This is a time set aside for members of the public to directly address the Board of Supervisors on any item of interest to the public that is within the subject matter jurisdiction of this board. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of section 54954.2 of the government code. This board has chosen to exercise its discretion and limit each speaker to three (3) minutes.

Members of the public will be allowed to address the Board of Supervisors regarding items appearing on the agenda at the time the item is called.

ANNOUNCEMENT OF AGENDA CORRECTIONS**PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION****BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE**

Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

Public Works Committee (Standing) (Hansen, Walker)

Veterans Halls Advisory Committee (Standing) (Burroughs, Jones)

Public Safety Tax Initiative Working Group (Hansen, Jones)

Personnel Procedures & Guidelines Ad Hoc Committee (Burroughs, Walker)

City of Red Bluff/Tehama County Ad Hoc Committee (Walker, Burroughs)

REPORTS OF MEETINGS ATTENDED INCLUDING AB1234

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

This is an opportunity for a County Department to provide information to the Board and the general public. These announcements are to be as brief and concise as possible and not used to seek direction from the Board.

CONSENT AGENDA

1. **GENERAL WARRANT REGISTER 7/13/25 - 7/19/25** [25-1336](#)
2. **ASSESSOR/PERSONNEL** [25-1350](#)
 - a) OTHER THAN "A" STEP - Request approval to appoint the applicant as Appraiser I, Range 26 Step B, effective 8/5/25, or upon successful completion of all pre-employment requirements
3. **ADMINISTRATION / DOMESTIC VIOLENCE PROGRAM FUNDING** [25-1263](#)
 - a) Request to accept the proposal from Empower Tehama to provide domestic violence shelter-based services
 - b) AGREEMENT- Request approval and authorization for the Chair to sign the Agreement with Empower Tehama for the provision of shelter-based assistance to victims of domestic violence for an all-inclusive flat fee of \$17,193, effective 7/1/25 and shall terminate 6/30/26
4. **SOCIAL SERVICES** [25-1324](#)
 - a) AGREEMENT - Request approval and authorization for the Director of Social Services to sign Amendment No. 2 with Express Services Inc. dba, Express Employment Professionals (Misc. Agree. 2025-035 as amended by Misc. Agree. 2025-137), for the purpose of administering a subsidized employment program for eligible CalWORKs participants, increasing the total amount not to exceed from \$349,064.10 to \$450,000, effective 7/1/25 through 6/30/26

5. SOCIAL SERVICES [25-1325](#)

a) AGREEMENT - Request approval and authorization for the Director of the Department of Social Services to sign the Agreement with Job Training Center of Tehama County, Inc., for the provision of the subsidized employment program through Main Street Productions, with maximum compensation not to exceed \$450,000, effective 7/1/25 and shall terminate 6/30/26 (*Subject to receipt of required insurance documentation*)

6. COMMUNITY ACTION AGENCY- Ex Officio Executive Director Bekkie Emery [25-1331](#)

a) AGREEMENT - Request approval and authorization for Tehama County Community Action Agency ex officio Executive Director Bekkie Emery to sign the agreement between Tehama County Community Action Agency and Shasta County Health and Human Services to provide Wraparound services in the amount of \$86,640, effective from date of last signing for 3 years

7. HEALTH SERVICES AGENCY / PUBLIC HEALTH [25-1346](#)

a) AGREEMENT - Request approval and authorization for the Executive Director to sign Acceptance of Award and submit all related documents for the California Department of Public Health (CDPH) Tuberculosis Control Branch (TBCB) TB Local Assistance Funding application for FY 25/26, for the purpose of Tuberculosis control efforts in the anticipated amount of \$14,870, effective 7/1/25 through 6/30/26

8. ELECTIONS [25-1366](#)

a) Request approval and authorization for the County Clerk to conduct and consolidate a special election with the November 4, 2025 Uniform District Election for agencies as listed

9. COMMITTEES & COMMISSIONS [25-1344](#)

a) TEHAMA COUNTY PUBLIC HEALTH ADVISORY BOARD - One three-year appointment to re-appoint Sharon Sinclair as a voting member representing the community of Tehama County with said term expiring 6/30/28 (Interested Person: Sharon Sinclair)

b) TEHAMA COUNTY PUBLIC HEALTH ADVISORY BOARD - One three-year term appointment to fill the unexpired term of Elaina Silva as a voting member for the Tehama County Department of Social Services (TCDSS) with said term expiring 6/30/28 (Interested person: Elaina Silva)

c) TEHAMA COUNTY PUBLIC HEALTH ADVISORY BOARD - One three-year term appointment to fill the unexpired term of David Madrigal as TCDSS alternate with said term expiring 6/30/28 (Interested Person: Ashley Monchamp)

d) TEHAMA COUNTY PUBLIC HEALTH ADVISORY BOARD - One three-year term appointment to re-appoint Carrie Samson as a voting member for Greenville Rancheria, and Tracy Remick as alternate, with said term expiring on 6/30/28

(Interested persons: Carrie Samson & Tracy Remick)

e) TEHAMA COUNTY PUBLIC HEALTH ADVISORY BOARD - One three-year term appointment for Alexis Ross as a voting member representing Dignity Health - Community Health, with said term expiring 6/30/28 (Interested person: Alexis Ross)

RECESS to convene as the Tehama County Air Pollution Control District

CONSENT AGENDA

10. COMMITTEES & COMMISSIONS / SPECIAL DISTRICT [25-1281](#)

a) AIR POLLUTION CONTROL DISTRICT HEARING BOARD - One (1) appointment to fill the Medical Professional vacancy for a three year term ending 3/21/2028 (Interested Person: Kevin Waits)

11. AIR POLLUTION CONTROL DISTRICT [25-1295](#)

a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer (APCO) to sign a FARMER Incentive Program Agreement with Crain Farming Operations, LLC, in the amount up to \$55,000, effective upon execution by both parties and terminates three years from the date of installation

REGULAR AGENDA

12. AIR POLLUTION CONTROL DISTRICT - Air Pollution Control Officer Joseph Tona [25-1363](#)

a) AGREEMENT/RESOLUTION - Request adoption of a Resolution approving and authorizing the Air Pollution Control Officer (APCO) to sign the California Air Resources Board FY 24-25 Community Air Protection Program Grant Agreement #G24-CAPP-29 for funding in the amount of \$32,987.33, effective 7/1/25 and shall terminate 6/30/29

ADJOURN to reconvene as the Tehama County Board of Supervisors

13. CHILD SUPPORT SERVICES - Director Tonya Moore [25-1341](#)

a) PROCLAMATION - Request adoption of a proclamation proclaiming August 2025 as "Child Support Awareness Month" in Tehama County

14. PROBATION DEPARTMENT - Chief Probation Officer Pam Gonzalez [25-1365](#)

a) AGREEMENT - Request approval and authorization for the Chief Probation Officer to sign the agreement with Ronald L. Clark, DDS, with the maximum amount not to exceed \$25,000, effective 7/1/25 and shall terminate 6/30/26

10:00 A.M.

15. PUBLIC WORKS - Interim Director Will Pike [25-1261](#)

a) PERMANENT ROAD DIVISION 0602, BYWOOD DRIVE

1) Receive FY 2025-2026 parcel charge report for Tehama County Permanent

Road Division (PRD) 0602 (Bywood Drive)

- 2) PUBLIC HEARING - Conduct a public hearing in accordance with Ordinance 1883 to consider objections or protests, if any, to the report of parcel charges therein
- 3) RESOLUTION - Request adoption of a resolution confirming the 2025-26 Parcel Charge Report and adopting proposed adjustments for inflation to the parcel charges for the Tehama County Permanent Road Division 0602 (Bywood Drive)

16. ADMINISTRATION / COUNTY ADOPTED BUDGET FISCAL YEAR 2025-2026 - Administrative Fiscal Manager Orepá Mamea [25-1343](#)

- a) Presentation of the FY 2025-2026 Adopted Budget
- b) Request direction to staff

17. PERSONNEL / ADMINISTRATION - Personnel Director Coral Ferrin [25-1307](#)

- a) RESOLUTION - Request approval of a resolution establishing the benefits of County of Tehama Department Heads appointed as Elected Officials, effective August 5, 2025
- b) Request approval to apply the provision outlined in Section 2: Sick Leave Accrual retroactively for the following elected officials:

Matt Rogers, District Attorney
David Kain, Sheriff / Coroner
Krista Peterson, Auditor / Controller
Burley Phillips, Assessor
Jennifer Vise, Clerk and Recorder (Retired)

18. BOARD OF SUPERVISORS [25-1355](#)

- a) Request approval and authorization for the Chair to sign the letter of opposition regarding AB 531

FUTURE AGENDA ITEMS

Future Agenda Items is an opportunity for a Board member to present a topic to the full Board and County Departments and allow the Board to express majority that staff should be directed to address the issue and bring it back to the full Board as an agenda item. This is not a time for the Board to address the merits or express their opinions on the issue but solely to decide if staff should expend resources in researching and preparing documents for consideration at a public board meeting. More complex issues may result in a future study session.

CLOSED SESSION

Members of the public may address the Closed Session matters at the time the closed session is announced.

19. CLOSED SESSION [25-1092](#)

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part Two of the Child Support Services Director Annual Performance Evaluation Process

20. CLOSED SESSION [25-1193](#)

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part Two of the Social Services Director Annual Performance Evaluation Process

21. CLOSED SESSION [25-1327](#)

a) Liability Claims Pursuant to Government Code 54956.95
Claimant: Raquel Jacinto
Agency claimed against: Tehama County

22. CLOSED SESSION [25-1328](#)

a) Liability Claims Pursuant to Government Code 54956.95
Claimant: CSM,LLP o/b/o USAA a/s/o Bryan Gregory
Agency claimed against: Tehama County

23. CLOSED SESSION [25-1361](#)

a) Liability Claims Pursuant to Government Code 54956.95
Claimant: G.T by and through Guardian Ad Litem, Morgan Trevino
Agency claimed against: Tehama County

24. CLOSED SESSION [25-1372](#)

a) PERSONNEL / PUBLIC APPOINTMENT OR EMPLOYMENT (Government Code Section 54957)

Title: Public Guardian / Public Administrator

1:30 P.M.

RECESS to convene as the Tehama County Board of Equalization

25. TEHAMA COUNTY BOARD OF EQUALIZATION - Assessor Burley Phillips [25-1369](#)

a) Assessment Appeal No. 9-2023 A-B, Belle Mill Property Owners, LLC - Hearing on Appeal

ADJOURN to reconvene as the Tehama County Board of Supervisors

REPORTABLE ACTIONS FROM CLOSED SESSION

ADJOURN

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors, and that are not exempt from disclosure under the Public Records Act, will be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off-agenda emergency).

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS PURSUANT TO GOVERNMENT CODE SECTION 84308:

Members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

WAYS TO PARTICIPATE, WATCH AND LISTEN DURING THE MEETING:

- 1) Attend in person in Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080.
- 2) Listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.
- 3) Watch live video and listen at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment at the time the item is called.

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PROVIDE PUBLIC COMMENT BEFORE THE MEETING BY:

- 1) Writing a letter to the Board of Supervisors at PO Box 250, Red Bluff, CA 96080.

2) Emailing: tcbos@tehama.gov. Written or emailed public comments received by 4:00 p.m. the day prior to the meeting will be provided to the Board members electronically or in written format and will become part of the public record.

PROVIDE PUBLIC COMMENT DURING THE MEETING BY:

1) In-Person: Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080: Members of the public can provide comment in-person inside the Board of Supervisors' Chambers.

2) Over the Phone: Members of the public can call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment. The public will be placed in a call-in queue until they are permitted into the meeting for comment.

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board.

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at <https://tehamacounty.legistar.com/Calendar.aspx>