

TEHAMA COUNTY BOARD OF SUPERVISORS

William Moule, District 1
Candy Carlson, District 2
Pati Nolen, District 3
Matt Hansen, District 4, Vice Chair
John Leach, District 5, Chairman



Gabriel Hydrick
Chief Administrator

Margaret Long
County Counsel

Sean Houghtby
Clerk of the Board
(530) 527-3287

Board Chambers
727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
<http://www.tehama.gov>

AGENDA FOR TUESDAY, OCTOBER 1, 2024

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The Board wishes to ensure that business is conducted in an orderly fashion and the public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. Any disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting is prohibited.

Members of the public who are unable to attend in person may participate, listen and watch in the following ways:

- 1) To participate in the Board meeting, the public may listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.
- 2) Members of the public who are unable to attend in person may watch and listen via the web at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment at the time the item is called.

The audio and live video streaming is being offered as a convenience. The Board meeting will continue even if there is a disruption. If there is a disruption, the public is encouraged to consider an alternate option listed above. If you have trouble connecting or accessing the meeting, contact the Board office for assistance at (530) 527-4655.

Please refer to the last page of the agenda for information on how to participate in the meeting, as well as the various options being made available for members of the public to provide comment.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator two business days prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

CONSENT AGENDA:

These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

REGULAR AGENDA:

These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

REMINDER - The October 15th meeting of the Board of Supervisors is cancelled pursuant to Board policy to cancel the meeting following a Monday holiday (Columbus Day).

PLEASE TURN OFF OR MUTE YOUR CELL PHONE**PUBLIC COMMENT**

This is a time set aside for members of the public to directly address the Board of Supervisors on any item of interest to the public that is within the subject matter jurisdiction of this board. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of section 54954.2 of the government code. This board has chosen to exercise its discretion and limit each speaker to three (3) minutes.

Members of the public will be allowed to address the Board of Supervisors regarding items appearing on the agenda at the time the item is called.

ANNOUNCEMENT OF AGENDA CORRECTIONS**PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION**

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE

Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

Fire Committee (Standing) (Leach, Hansen)

Public Works Committee (Standing) (Leach, Nolen)

Veterans Halls Advisory Committee (Standing) (Carlson, Leach)

Rescue Act Ad Hoc Committee (Carlson, Moule)

Public Safety Tax Initiative Working Group (Hansen, Moule)

Personnel Procedures & Guidelines Ad Hoc Committee (Hansen and Carlson)

REPORTS OF MEETINGS ATTENDED INCLUDING AB1234

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

This is an opportunity for a County Department to provide information to the Board and the general public. These announcements are to be as brief and concise as possible and not used to seek direction from the Board.

CONSENT AGENDA

1. **GENERAL WARRANT REGISTER - 9/8/24 - 9/14/24** [24-1567](#)
2. **AUDITOR'S CLAIM** [24-1606](#)
 - a) Court Operations, 2026-53221, John Hamel & Associates, \$2,400
3. **ADMINISTRATION** [24-1525](#)
 - a) AGREEMENT - Request approval and authorization for the Chair to sign the Agreement with Bowlin Investigations for the purpose of providing investigative services to indigent persons in Tehama County Courts for a term of 10/1/24 through 9/30/27 *(subject to receipt of required insurance documentation)*
 - 1) Shannon Bowlin - Investigative Services in the amount of:
\$42,000 per annum for the time period of 10/1/24 through 9/30/25;
\$48,000 per annum for the time period of 10/1/25 through 9/30/26;
\$48,000 per annum for the time period of 10/1/26 through 9/30/27
4. **ADMINISTRATION** [24-1526](#)
 - a) AGREEMENT - Request approval and authorization for the Chair to sign the Agreement with Ken Bowlin Investigations for the purpose of providing investigative services to indigent persons in Tehama County Courts for a term of 10/1/24 through 9/30/27: *(subject to receipt of required insurance documentation)*

- 1) Ken Bowlin - Investigative Services in the amount of:
\$42,000 per annum for the time period of 10/1/24 through 9/30/25;
\$48,000 per annum for the time period of 10/1/25 through 9/30/26;
\$48,000 per annum for the time period of 10/1/26 through 9/30/27

5. CHILD SUPPORT SERVICES24-1407

- a) AGREEMENT - Request approval and authorization for the Chair and the Director to sign the Agreement with Peerless Building Maintenance Company, for the purpose of providing janitorial services at 1005 Vista Way Suite A, Red Bluff, with total maximum compensation not to exceed \$15,120, effective 11/1/24 and shall terminate 10/31/25

6. FIRE24-1505

- a) Request approval and authorization for the Fire Chief to accept grant funding in the amount of \$20,000 through the California Department of Forestry Volunteer Fire Capacity Grant to be used for the purchase of fire protection gear for Tehama County Volunteers
- b) AGREEMENT / RESOLUTION - Request adoption of a resolution approving and authorizing the Fire Chief to execute Grant Agreement #7GF24318 with the Department of Forestry and Fire Protection relative to disbursement of Volunteer Fire Capacity funds for the maximum amount not to exceed \$20,000, effective upon the last signatory date, terminating 6/30/25

7. LIBRARY24-1600

- a) AGREEMENT - Request approval and authorization for the Chair to sign the agreement with Tehama County Department of Education, for the purpose of providing IT support for the Tehama County Library, at the rate of \$75 per hour, with maximum compensation not to exceed \$15,000, effective on 7/1/24, and shall terminate 6/30/25

8. LIBRARY24-1601

- a) Request approval and authorization for the County Librarian to sign Letter of Agency (LOA) to confirm Tehama County Library's participation in the Corporation for Education Network Initiatives in California (CENIC), effective 7/1/23 and shall terminate 6/30/28
- b) AGREEMENT - Request approval and authorization for the County Librarian to sign Agreement between Tehama County Library and the Imperial County Office of Education for the provision, installation, and maintenance of advanced network (data) service, effective 3/1/24 until the termination of all services

9. PERSONNEL / COUNTY COUNSEL24-1586

- a) OTHER THAN "A" STEP - Request approval to appoint the candidate as Office Manager II, Range 31, Step B, effective 10/1/24, or upon successful completion of all pre-employment requirements

10. PERSONNEL / PUBLIC GUARDIAN / PUBLIC ADMINISTRATION24-1557

a) OTHER THAN "A" STEP - Request approval to appoint applicant as Deputy Conservator/Public Guardian/Public Administrator, Range 33, Step B, upon successful completion of all pre-employment requirements

11. APPROVAL OF MINUTES[24-1678](#)

a) Waive the reading and approve the minutes of the regular meeting held 9/10/2024

RECESS to convene as the Tehama County Air Pollution Control District**CONSENT AGENDA****12. APPROVAL OF MINUTES**[24-1679](#)

a) Waive the reading and approve the minutes of the regular meeting held 9/10/2024

13. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT[24-1649](#)

a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign a Carl Moyer/FARMER Low-Emission Equipment Incentive Program Amendment No. 2 with Julissa Garcia (Misc Agree #2024-106 amended by Misc. Agree #2024-220) to decrease the maximum incentive amount from \$32,696 to \$29,522 and to change the minimum year usage from 200 hours to 170 and to increase the recapture amount from \$54.49/hr to \$57.88/hr

ADJOURN to reconvene as the Tehama County Board of Supervisors**REGULAR AGENDA****14. PUBLIC WORKS / PURCHASING- Director Jim Simon**[24-1585](#)

a) Request approval of specifications for the purchase of two (2) new ¾ ton 4x2 Extended Cab Long Bed Pickup Trucks, one (1) new ½ ton 4x2 Extended Cab Standard Bed Pickup Truck, one (1) new ¾ ton 4x2 Extended Cab 4-Door Long Bed Pickup Truck with 8' Utility Bed and one (1) new ¾ ton 4x4 Extended Cab Long Bed Pickup Truck

b) Request authorization for Purchasing to solicit bids for two (2) new ¾ ton 4x2 Extended Cab Long Bed Pickup Trucks, one (1) new ½ ton 4x2 Extended Cab Standard Bed Pickup Truck, one (1) new ¾ ton 4x2 Extended Cab 4-Door Long Bed Pickup Truck with 8' Utility Bed and one (1) new ¾ ton 4x4 Extended Cab Long Bed Pickup Truck with the bid opening set for 3pm on 10/15/24 at Tehama County Administration, 727 Oak St., Red Bluff, CA 96080

15. PUBLIC WORKS - Director Jim Simon[24-1607](#)

a) ROAD AGREEMENT - Request approval and authorization for the Director to sign the First Amendment Utility Agreement No. UA 21.003 PG, with Pacific Gas & Electric (PG&E) Company (Misc. Agree #2021-274) for the Evergreen Road Bridge Replacement Project increasing the compensation amount by \$41,274.94, totaling \$75,603.06, for relocation of utilities within the project area

16. PUBLIC WORKS - Director Jim Simon[24-1634](#)

a) ROAD AGREEMENT - Request approval and authorization for the Director to sign Amendment #4 to the Agreement with GHD, Inc. (Road Agree. #2018-16 as amended by Road Agree #2021-19, Road Agree. #2023-4 and Road Agree. #2023-29) to perform revised engineering design services for the 99W-South Main Street Project due to unforeseen subsurface utility conflicts and guardrail conditions, unsuitable subsurface soil conditions, additional contractor coordination meetings, and revised construction staging, thereby increasing the contract amount by \$90,596.25 for total maximum compensation not to exceed \$1,277,957.33

17. RENT CONTROL STUDY SESSION [24-1568](#)

a) STUDY SESSION - Request further Clarification and direction to staff regarding the potential imposition of rent control requirements upon mobile home parks within Tehama County

**18. BUILDING / PLANNING / ENVIRONMENTAL HEALTH - Environmental [24-1639](#)
Health Director Tia Branton**

a) ORDINANCE NO. 2140 - Request adoption of an ordinance to implement the Tehama County Park Fire Urgency Ordinance relative to temporary housing for those displaced by the Park Fire

- 1) Waive the reading
- 2) Accept the introduction
- 3) Adopt the Ordinance

19. BOARD OF SUPERVISORS [24-1680](#)

a) Request ratification for the Chair to sign a letter to the President of the United States in support of a Presidential Major Disaster Declaration for the Park and Borel Fires

FUTURE AGENDA ITEMS

Future Agenda Items is an opportunity for a Board member to present a topic to the full Board and County Departments and allow the Board to express majority that staff should be directed to address the issue and bring it back to the full Board as an agendized matter. This is not a time for the Board to address the merits or express their opinions on the issue but solely to decide if staff should expend resources in researching and preparing documents for consideration at a public board meeting. More complex issues may result in a future study session.

CLOSED SESSION

Members of the public may address the Closed Session matters at the time the closed session is announced.

20. CLOSED SESSION [24-1072](#)

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part One of the Tehama County Public Guardian/Public Administrator Annual Performance Evaluation Process

21. CLOSED SESSION**24-1420**

- a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part Two of the Tehama County Health Services Agency Director Annual Performance Evaluation Process

22. CLOSED SESSION**24-1596**

- a) Liability Claims Pursuant to Government Code 54956.95

Claimant: Kirk Oral Brown

Agency claimed against: Tehama County

23. CLOSED SESSION**24-1603**

- a) CONFERENCE WITH LEGAL COUNSEL - INITIATED LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9)

Name of case: Ford v. County of Tehama, 24CI-000234

REPORTABLE ACTIONS FROM CLOSED SESSION**ADJOURN**

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors, and that are not exempt from disclosure under the Public Records Act, will be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off-agenda emergency).

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS PURSUANT TO GOVERNMENT CODE SECTION 84308:

Members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member

since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

WAYS TO PARTICIPATE, WATCH AND LISTEN DURING THE MEETING:

- 1) Attend in person in Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080.
- 2) Listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.
- 3) Watch live video and listen at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment at the time the item is called.

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PROVIDE PUBLIC COMMENT BEFORE THE MEETING BY:

- 1) Writing a letter to the Board of Supervisors at PO Box 250, Red Bluff, CA 96080.
- 2) Emailing: tcbos@tehama.gov. Written or emailed public comments received by 4:00 p.m. the day prior to the meeting will be provided to the Board members electronically or in written format and will become part of the public record.

PROVIDE PUBLIC COMMENT DURING THE MEETING BY:

- 1) In-Person: Board Chambers, Tehama County Administration Building, 727 Oak St., red Bluff, CA 96080: Members of the public can provide comment in-person inside the Board of Supervisors' Chambers.
- 2) Over the Phone: Members of the public can call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment. The public will be placed in a call-in queue until they are permitted into the meeting for comment.

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board.

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at <https://tehamacounty.legistar.com/Calendar.aspx>