

Tehama County
Tuesday, October 7, 2025 9:00 AM
Board of Supervisors
Meeting Minutes



727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
<http://www.tehama.gov>
Board Chambers

Robert Burroughs, District 1
Tom Walker, District 2
Pati Nolen, District 3, Vice Chair
Matt Hansen, District 4, Chairman
Greg Jones, District 5

Gabriel Hydrick
Chief Administrator

Margaret Long
County Counsel

Sean Houghtby
Clerk of the Board
(530) 527-3287

Present: Supervisor Rob Burroughs, Supervisor Tom Walker, Vice Chair Pati Nolen, and Chairperson Matt Hansen
Absent: Supervisor Greg Jones

9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

Chairman Hansen presided. Present in the chambers were Clerk of the Board Sean Houghtby, County Counsel Margaret Long, and Chief Administrator Gabriel Hydrick.

REMINDER - The October 14th Board meeting is cancelled pursuant to Board policy.

PUBLIC COMMENT

A resident led a prayer and commented about the Codes of Conduct.

A resident commented about ordinances and economic growth. He further commented about taxes on his property.

A resident commented about an incident at the Juvenile Detention Facility and mental health issues.

A resident commented about a complaint she filed and rules being followed. She further commented about being referred to the District Attorney for potential witness intimidation because of an email she sent about an employee's Grand Jury testimony.

A resident commented about recording conversations without someone's knowledge and how he wasn't arrested for it.

ANNOUNCEMENT OF AGENDA CORRECTIONS

#9 was pulled by the Department

PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION

15. CLOSED SESSION

25-1674

a) Liability Claims Pursuant to Government code 54956.95

Claimant: Chang Vang

Agency claimed against: Tehama County

Reportable Action: Direction given to Staff

16. CLOSED SESSION

25-1675

a) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Government Code Section 54956.9). Name of Case: Depree v. County of Tehama, et al., United States District Court, Eastern District of California, Case No. 2:22-cv-01462-TLN-DMC (Discussion and possible action relative to existing litigation.)

Reportable Action: No Reportable Action

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE

Public Works Committee (Standing) (Hansen, Walker) - meets October 22nd

Veterans Halls Advisory Committee (Standing) (Burroughs, Jones) - did not meet

Public Safety Tax Initiative Working Group (Hansen, Jones) - did not meet

Personnel Procedures & Guidelines Ad Hoc Committee (Burroughs, Walker) - did not meet

City of Red Bluff/Tehama County Ad Hoc Committee (Walker, Burroughs) – yesterday's meeting had to be rescheduled

Rent Control Ordinance Ad Hoc (Jones, Nolen) – Supervisors Jones and Nolen not present

REPORTS OF MEETINGS ATTENDED INCLUDING AB1234

Supervisor Burroughs - Technical Advisory Committee, Coordination Committee, Solid Waste Management

Supervisor Walker - Candlelight Walk for Empower Tehama, Red Bluff Chamber of Commerce Mixer, PEO fundraiser, Solid Waste Management

Supervisor Hansen - Solid Waste Management, Red Bluff Chamber of Commerce Mixer

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

Environmental Health Director Tia Branton thanked Lt. Andy Houghtby for providing supplies from the Office of Emergency Services and that more parcels have been reviewed from the Park Fire.

Sheriff Dave Kain gave an update on the Sheriff's Office Hiring Event and that they have applicants for 12 positions currently in background. Mr. Kain discussed a video that his staff put together for how to succeed in their interview process and showed a promotional video for the Sheriff's Office. Mr. Kain gave statistics on the applicants and the differences in compensation between the County and other agencies. Mr. Kain presented the Sheriff's Office pink patches for Breast Cancer Awareness. Mr. Kain thanked everyone for the support he and his wife have received after her medical procedure.

Agriculture Director Tom Moss announced the upcoming Agriculture Producers Day on November 20th with registration beginning at 7:30 a.m.

Health Services Executive Director Jayme Bottke announced the free drive-thru flu clinic on October 18th from 9:30 a.m. – 1:30 p.m. at the Walnut Street Campus.

CONSENT AGENDA

A motion was made by Supervisor Walker, seconded by Supervisor Burroughs, to approve the Consent Agenda. The motion carried by the following vote:

RESULT: APPROVED THE CONSENT AGENDA
MOVER: Tom Walker
SECONDER: Rob Burroughs
AYES: Supervisor Burroughs, Supervisor Walker, and Chairperson Hansen
ABSENT: Supervisor Jones, and Vice Chair Nolen

1. **GENERAL WARRANT REGISTER - 9/14/25 - 9/20/25** **25-1685**
2. **ENVIRONMENTAL HEALTH / PERSONNEL** **25-1687**
 - a) OTHER THAN "A" STEP -Request approval to appoint the applicant as Environmental Health Aide at Salary Range 23, Step B, effective upon successful completion of all pre-employment requirements
3. **HEALTH SERVICES AGENCY / PUBLIC HEALTH** **25-1697**
 - a) AGREEMENT - Request approval and authorization for the Chair, Executive Director, California Children's Services Administrator, and Health Officer to sign the Department of Health Care Services Certification Statement - California Children's Services (CCS), and all related documents, for the Fiscal Year 2025-26 in the amount not to exceed \$270,909, effective 7/1/25 and shall terminate 6/30/26
Enactment No: MISC. AGR 2025-301
4. **SHERIFF / SOCIAL SERVICES** **25-1683**
 - a) AGREEMENT - Request approval and authorization for the Tehama County Sheriff and the Director of Social Services to sign the Interdepartmental Memorandum of Understanding for the purpose of Social Services providing Interpreting Services billed at A-87 rates, for the period of 8/20/25 and shall terminate 8/19/28
Enactment No: MISC. AGR 2025-302

8. **BOARD OF SUPERVISORS** **25-1733**
a) Determine that there is a need to continue the emergency proclamation, proclaiming the existence of the local emergency in Tehama County caused conditions of peril

REGULAR AGENDA

~~RECESS to convene as the Tehama County Air Pollution Control District~~

- ~~9. **TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT - Air** **25-1652**
Pollution Control Officer Joseph Tona
a) ~~TRANSFER OF FUNDS: AIR POLLUTION, B-4 - From AB 923 (609-301900), \$304,657 to AB 923 (60910-55520), \$304,657 (Requires a 4/5s vote)~~~~

~~ADJOURN to reconvene as the Tehama County Board of Supervisors~~

10. **BOARD OF SUPERVISORS** **25-1719**
a) PROCLAMATION - Request adoption of a proclamation proclaiming October 13th, 2025 as Indigenous People's Day in Tehama County

Frank Caltabiano commented that the second Monday of October is also Columbus Day and that shouldn't be forgotten.

RESULT: APPROVE
MOVER: Rob Burroughs
SECONDER: Tom Walker
AYES: Supervisor Burroughs, Supervisor Walker, and Chairperson Hansen
ABSENT: Supervisor Jones, and Vice Chair Nolen

11. **DEPARTMENT OF AGRICULTURE - Agricultural Commissioner** **25-1716**
Thomas Moss and Agricultural Biologist/W&M Specialist Kim Smith
a) INFORMATIONAL PRESENTATION - Regarding the 2024 Tehama County Agricultural Crop & Livestock Report

Agriculture Commissioner Tom Moss and Agricultural Biologist Specialist Kim Smith presented the report and explained the process of compiling all the information and creating the report.

In response to Supervisor Walker, Mr. Moss explained the drop in value of walnuts is because the price of walnuts has gone down.

In response to Supervisor Hansen, Mr. Moss said that he hasn't seen impacts of tariffs yet but expects to see it soon.

12. **ENVIRONMENTAL HEALTH / PERSONNEL - Director of** **25-1558**
Environmental Health Tia Branton

a) Request approval of revisions to the classification specification of Code Compliance Coordinator, effective 10/7/25

RESULT: APPROVE

MOVER: Tom Walker

SECONDER: Rob Burroughs

AYES: Supervisor Burroughs, Supervisor Walker, and Chairperson Hansen

ABSENT: Supervisor Jones, and Vice Chair Nolen

16. SHERIFF / PERSONNEL - Sheriff Dave Kain 25-1672

a) Request approval of revisions to the classification specification of Correctional Deputy I / Correctional Deputy, effective 10/7/25

RESULT: APPROVE

MOVER: Rob Burroughs

SECONDER: Tom Walker

AYES: Supervisor Burroughs, Supervisor Walker, and Chairperson Hansen

ABSENT: Supervisor Jones, and Vice Chair Nolen

17. SHERIFF / PERSONNEL - Sheriff Dave Kain 25-1707

a) OTHER THAN "A" STEP - Request approval to appoint applicant as Sheriff's Communications Dispatcher - Extra Help, Range 28, Step E, upon successful completion of all pre-employment requirements

RESULT: APPROVE

MOVER: Rob Burroughs

SECONDER: Tom Walker

AYES: Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

ABSENT: Supervisor Jones

19. SHERIFF / PURCHASING - Sheriff Dave Kain 25-1721

a) BID WAIVER:

1) Request to adopt the finding that California State Contract 1-22-23-23E with Knight Sacramento CD Inc., DBA Elk Grove Auto Group, for the acquisition of (1) one new 2026 Dodge Durango AWD meets all Tehama County bidding criteria and allow the County to take advantage of special low pricing without the time and expense involved with conducting a formal bid process

2) Request to find it in the best interest of the County to waive the formal bid process for the acquisition of (1) one new 2026 Dodge Durango based on the finding

RESULT: APPROVE

MOVER: Tom Walker

SECONDER: Rob Burroughs

AYES: Supervisor Burroughs, Supervisor Walker, and Chairperson Hansen

ABSENT: Supervisor Jones, and Vice Chair Nolen

b) Request authorization for the Purchasing Agent to sign a purchase order to Knight Sacramento CD Inc., DBA Elk Grove Auto Group, for the acquisition of (1) one new 2026 Dodge Durango AWD in the amount of \$53,433.13

RESULT: APPROVE

MOVER: Tom Walker

SECONDER: Rob Burroughs

AYES: Supervisor Burroughs, Supervisor Walker, and Chairperson Hansen

ABSENT: Supervisor Jones, and Vice Chair Nolen

20. SHERIFF'S OFFICE - Sheriff Dave Kain

25-1684

a) AGREEMENT - Request approval and authorization for the Sheriff to sign the Agreement with the Corning Police Department for the purchase of the annual subscription fee for the investigative software CellHawk, with the maximum amount not to exceed \$6,610.00, effective 6/15/25 and shall terminate 6/30/26

In response to Supervisor Hansen, Sheriff Kain said that the federal law enforcement grants have not been reduced.

RESULT: APPROVE

MOVER: Tom Walker

SECONDER: Rob Burroughs

AYES: Supervisor Burroughs, Supervisor Walker, and Chairperson Hansen

ABSENT: Supervisor Jones, and Vice Chair Nolen

Enactment No: MISC. AGR 2025-303

10:00 a.m.

RECESS to convene as the Tehama County Board of Equalization

**13. TEHAMA COUNTY BOARD OF EQUALIZATION - County Assessor
Burley Phillips**

25-1730

a) Request approval of the following stipulations as recommended by the County Assessor:

1) Assessment Appeal No. 16-2023 A-D, Robinson Family Trust of 2012

RESULT: APPROVE

MOVER: Tom Walker

SECONDER: Rob Burroughs

AYES: Supervisor Burroughs, Supervisor Walker, and Chairperson Hansen

ABSENT: Supervisor Jones, and Vice Chair Nolen

b) Request approval of the following withdrawal as recommended by the County Assessor:

1) Assessment Appeal No. 18-2023 & 11-2024, Assisted Living Facilities

RESULT: APPROVE

MOVER: Tom Walker

SECONDER: Rob Burroughs

AYES: Supervisor Burroughs, Supervisor Walker, and Chairperson Hansen
ABSENT: Supervisor Jones, and Vice Chair Nolen

ADJOURN to reconvene as the Tehama County Board of Supervisors

14. PLANNING DEPARTMENT - Planning Director Jessica Martinez 25-1686

a) PUBLIC HEARING - Conduct a public hearing to consider Tehama County General Plan Amendment (GPA #25-01); incorporation the Local Hazard Mitigation Plan
Chairman Hansen opened the Public Hearing at 10:03 a.m.

In response to Supervisor Hansen, Planning Director Jessica Martinez discussed coordinating with Public Works and Fire to update this plan and considering contracting the plan development.

Jessica Clark commented that she was not able to pull up the backup documents. Staff confirmed that the documents were available and could bring them up.

Chief Administrator Hydrick recognized the work by Planning, Fire and California Office of Emergency Services to create this plan.

Supervisor Nolen arrived at 10:07 a.m.

Chairman Hansen closed the Public Hearing at 10:08 a.m.

b) Move that the Board of Supervisors find that the project is exempt from CEQA pursuant to CEQA guidelines Section 15061 (b)(3) and adopt the findings relative to CEQA in the staff report and as contained in the Board of Supervisors Resolution (Attachment A)

RESULT: APPROVE
MOVER: Tom Walker
SECONDER: Pati Nolen

AYES: Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

ABSENT: Supervisor Jones

c) Move that the Board of Supervisors adopt the Tehama County Safety Element Amendment (GPA #25-01) incorporating the Local Hazard Mitigation Plan and Resolution with findings as contained in Attachment A

RESULT: APPROVE
MOVER: Pati Nolen
SECONDER: Tom Walker

AYES: Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

ABSENT: Supervisor Jones

Enactment No: RESO #2025-088

15. PROBATION DEPARTMENT - Chief Probation Officer Pam

25-1643

Gonzalez

a) TRANSFER OF FUNDS: PROBATION, B-3 From Miscellaneous Revenue (2037 - 471120) to Contingency (2002-59000), \$52,947.63; and from Contingency (2002-59000) to Vehicles (2037-57605), \$52,947.63 **(Requires 4/5's vote)**

RESULT: APPROVE

MOVER: Tom Walker

SECONDER: Pati Nolen

AYES: Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

ABSENT: Supervisor Jones

b) BID WAIVER

1) Request to adopt the finding that California State Contract 1-22-23-23E with Elk Grove Auto for the acquisition of one (1) new 2025 Chrysler Pacifica meets all Tehama County bidding criteria and allows the County to take advantage of special low pricing without the time and expense involved with conducting a formal bid process

2) Request to find it in the best interest of the County to waive the formal bid process for the acquisition of one (1) new 2025 Chrysler Pacifica based on the finding

3) Request authorization for the Purchasing Agent to sign a purchase order with Elk Grove Auto for the acquisition of one (1) new 2025 Chrysler Pacifica for Tehama County Probation Department in the amount of \$52,947.63

RESULT: APPROVE

MOVER: Pati Nolen

SECONDER: Rob Burroughs

AYES: Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

ABSENT: Supervisor Jones

18. SHERIFF / PURCHASING - Sheriff Dave Kain

25-1699

a) TRANSFER OF FUNDS: SHERIFF, B-8 - From Public Safety (106-301900), to Contingency (2002-59000), \$93,168.36; and From Contingency (2002-59000), to Vehicles (2027-57605), \$93,168.36 **(Requires a 4/5's vote)**

RESULT: APPROVE

MOVER: Rob Burroughs

SECONDER: Tom Walker

AYES: Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

ABSENT: Supervisor Jones

b) BID WAIVER:

1) Request to adopt the finding that purchasing undercover vehicles from

Corning Ford, allows the County to take advantage of current available vehicles without the time and expense involved with conducting a formal bid process and will maintain the integrity of undercover operations.

2) Request to find it in the best interest of the County to waive the formal bid process for the acquisition of (3) three undercover vehicles based on the finding

RESULT: APPROVE

MOVER: Pati Nolen

SECONDER: Tom Walker

AYES: Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

ABSENT: Supervisor Jones

c) Request authorization for the Purchasing Agent to sign a purchase order to Corning Ford for the acquisition of the (3) undisclosed vehicles in the amount of \$93,168.36

RESULT: APPROVE

MOVER: Pati Nolen

SECONDER: Tom Walker

AYES: Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

ABSENT: Supervisor Jones

5. SHERIFF'S OFFICE

25-1694

a) TRANSFER OF FUNDS: SHERIFF, B-6 - From CALAIM (2032-4505723), to Contingency (2002-59000), \$11,568.75; and from Contingency (2002-59000) to Professional/Special Services (2032-53230), \$11,568.75 **(Requires a 4/5's vote)**

RESULT: APPROVE

MOVER: Pati Nolen

SECONDER: Tom Walker

AYES: Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

ABSENT: Supervisor Jones

6. SHERIFF'S OFFICE

25-1695

a) TRANSFER OF FUNDS: SHERIFF, B-7 - From CALAIM (2032-4505723), to Contingency (2002-59000), \$11,888.75; and from Contingency (2002-59000) to Professional/Special Services (2032-53230), \$11,888.75 **(Requires a 4/5's vote)**

RESULT: APPROVE

MOVER: Tom Walker

SECONDER: Rob Burroughs

AYES: Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

ABSENT: Supervisor Jones

7. SHERIFF'S OFFICE

25-1718

a) TRANSFER OF FUNDS: SHERIFF; B-9- From CALAIM (2032-4505723), to Contingency (2002-59000), \$1,941.16; and From Contingency (2002-59000) to Office Expense (2032-53220), \$1,941.16 **(Requires a 4/5's vote)**

RESULT: APPROVE

MOVER: Pati Nolen

SECONDER: Tom Walker

AYES: Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

ABSENT: Supervisor Jones

FUTURE AGENDA ITEMS

CLOSED SESSION

Jenny Alexander commented on #24.

21. CLOSED SESSION 25-1590

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part One of the Environmental Health Director Annual Performance Evaluation Process

22. CLOSED SESSION 25-1682

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part Two of the Chief Probation Officer Annual Performance Evaluation Process

23. CLOSED SESSION 25-1713

a) PERSONNEL / PUBLIC APPOINTMENT OR EMPLOYMENT (Government Code Section 54957)

Title: Interim Public Guardian / Public Administrator Director

24. CLOSED SESSION 25-1714

a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency Negotiators: TBD

Employee: Social Services Director

25. CLOSED SESSION 25-1735

a) CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Government Code Section 54956.9). Case name: Blin. v. Rogers et al., Case No. 2:25-CV-02318-JDP

10:24 a.m. RECESS

11:54 a.m. RECONVENE

REPORTABLE ACTIONS FROM CLOSED SESSION

21. CLOSED SESSION 25-1590

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part One of the Environmental Health Director Annual Performance Evaluation Process

Reportable Action: Part One of Evaluation Completed

22. CLOSED SESSION 25-1682

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part Two of the Chief Probation Officer Annual Performance Evaluation Process

Reportable Action: Evaluation complete

23. CLOSED SESSION 25-1713

a) PERSONNEL / PUBLIC APPOINTMENT OR EMPLOYMENT (Government Code Section 54957)

Title: Interim Public Guardian / Public Administrator Director

Reportable Action: No reportable action

24. CLOSED SESSION 25-1714

a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency Negotiators: TBD

Employee: Social Services Director

Reportable Action: 4-0 to appoint Gabriel Hydrick as Agency Labor Negotiator

25. CLOSED SESSION 25-1735

a) CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Government Code Section 54956.9). Case name: Bline. v. Rogers et al., Case No. 2:25-CV-02318-JDP

Reportable Action: 4-0 to appoint Angelo, Kilday & Kilduff LLP to represent County and individually named employees.

ADJOURN

11:55 a.m. There being no further business before the Board, the meeting was adjourned.

ATTEST: October 9, 2025

APPROVED

Chairman of the Board
of Supervisors

SEAN HOUGHTBY, Clerk
of the Board of Supervisors

by _____