

Tehama County  
Tuesday, December 16, 2025 9:00 AM  
Board of Supervisors  
Meeting Minutes

727 Oak Street, Red Bluff, CA 96080  
(530) 527-4655  
<http://www.tehama.gov>  
Board Chambers

Robert Burroughs, District 1  
Tom Walker, District 2, Vice Chair  
VACANT, District 3  
Matt Hansen, District 4, Chairman  
Greg Jones, District 5



Gabriel Hydrick  
Chief Administrator

Margaret Long  
County Counsel

Sean Houghtby  
Clerk of the Board  
(530) 527-3287

**Present:** Supervisor Greg Jones, Supervisor Rob Burroughs, Vice Chair Tom Walker, and Chairperson Matt Hansen

## **9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE**

**REMINDER - December 23rd Board meeting is cancelled pursuant to Board policy**

## **PUBLIC COMMENT**

A resident lead a prayer and commented about the process of selecting the District 3 Supervisor.

A resident read a Bible passage and commented about Christmas.

A resident commented about the resignation of Pati Nolen and her court case.

A resident commented about his court case and his rights.

A resident commented about marijuana sales in the County.

A resident commented about mail theft and County Counsel's work with PRAs.

A resident commented about the performance of the Board and lawsuits. She further commented about Pati Nolen's resignation.

A resident commented about the taxpayer money and settlements authorized by the Board. Mr. Kain further commented about the complaint the Sheriff filed against the Chief Administrator.

A resident commented about marijuana in Tehama County and the Sheriff's duty to investigate illegal marijuana sales.

## **ANNOUNCEMENT OF AGENDA CORRECTIONS**

None

## **PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION**

### **33. CLOSED SESSION 25-2027**

a) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Government Code Section 54956.9). Name of Case: Poland et al v. Tehama County Board of Supervisors (Discussion and possible action relative to existing litigation.)

**Reportable Action:** No reportable action.

### **34. CLOSED SESSION 25-2041**

a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency Negotiators: TBD

Employee: Health Services Agency Executive Director

**Reportable Action:** 3-0 to appoint Gabriel Hydrick as County Negotiator

## **BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE**

Public Works Committee (Standing) (Hansen, Walker) – Meets tomorrow

Veterans Halls Advisory Committee (Standing) (Burroughs, Jones) – Has not met

Public Safety Tax Initiative Working Group (Burroughs, Jones) – Has not met

Personnel Procedures & Guidelines Ad Hoc Committee (Burroughs, Walker) – Has not met

City of Red Bluff/Tehama County Ad Hoc Committee (Walker, Burroughs) – Has not met

Rent Control Ordinance Ad Hoc (Jones, VACANT) – Has not met

## **REPORTS OF MEETINGS ATTENDED INCLUDING AB1234**

Supervisor Jones - Groundwater Commission, Flood Control and Water Conservation District

Supervisor Burroughs - Flood Control and Water Conservation District

Supervisor Walker - Flood Control and Water Conservation District

Supervisor Hansen - Flood Control and Water Conservation District, RCRC, Sierra Sac Valley EMS

## ANNOUNCEMENTS BY COUNTY DEPARTMENTS

Facilities Manager Levi Conner gave an update on the Christmas lights at the Old Courthouse and thanked the businesses in the community who donated to the display.

Administrative Services Director Tom Provine gave an update on the paving work on Baker Road and thanked all those involved in making the project happen.

County Librarian Alicia Meyer gave an update on the Corning Library branch HVAC issues.

Sheriff Dave Kain read a press release regarding an assault on a Correctional Deputy at the jail by an inmate.

## CONSENT AGENDA

A motion was made by Supervisor Jones, seconded by Vice Chair Walker, to approve the Consent Agenda. The motion carried by the following vote:

**RESULT:** APPROVED THE CONSENT AGENDA

**MOVER:** Greg Jones

**SECONDER:** Tom Walker

**AYES:** Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

1. **GENERAL WARRANT REGISTER - 11/23/25 - 11/29/25** **25-2076**
2. **AUDITOR'S CLAIMS** **25-2095**  
a) Court Operations, 2026-53221, Richard J. Ofshe Inc., \$1,837.50.
3. **PROBATION** **25-2122**  
a) TRANSFER OF FUNDS: PROBATION, B-23, From Maintenance of Equipment (2037-53170) \$7,888.35 to Office Equipment (2037-57601) \$7,888.35 **(Requires a 4/5's vote)**
4. **PROBATION** **25-2123**  
a) TRANSFER OF FUNDS: PROBATION, B-24, From CalAIM (2036-4505724), to Contingency (2002-59000), \$19,305.60; and From Contingency (2002-59000) to Professional/Special Services (2036-53230), \$19,305.60 **(Requires a 4/5's vote)**
5. **ENVIRONMENTAL HEALTH** **25-2121**  
a) TRANSFER OF FUNDS: ENVIRONMENTAL HEALTH, B-22 - Fund Balance Available (101-301900) to Professional Services (4011-53230), \$22,388.08 **(Requires a 4/5's vote)**
6. **DISTRICT ATTORNEY** **25-2124**  
a) TRANSFER OF FUNDS: DISTRICT ATTORNEY, B-25 - From State Asset Seizure Funds (2013-471122), \$3,500, to Contingency (2002-59000), \$3,500; from Contingency (2002-59000), \$3,500, to Internal Assets (2013-53800), \$3,500 **(Requires a 4/5's vote)**

7. **DISTRICT ATTORNEY** **25-2087**  
a) AGREEMENT - Request approval and authorization for the Chairperson to sign the amendment to the Interagency Memorandum of Understanding (2023-195) with the Tehama County Department of Education for the purpose of increasing the grant total from \$265,500 to \$295,000 and to extend the term of the agreement from 12/31/25, to 5/31/26  
Enactment No: MISC. AGR 2025-366
8. **SHERIFF'S OFFICE** **25-2088**  
a) TRANSFER OF FUNDS: SHERIFF, B-26 - From CALAIM (2032-4505723), to Contingency (2002-59000), \$29,512.05; and from Contingency (2002-59000) to Professional/Special Services (2032-53230), \$29,512.05 **(Requires a 4/5's vote)**
9. **SHERIFF'S OFFICE** **25-2089**  
a) TRANSFER OF FUNDS: SHERIFF, B-27 - From Public Safety (106-301900), to Contingency (2002-59000), \$19,500.00; and From Contingency (2002-59000) to Professional/Special Services (2032-53230), \$19,500.00 **(Requires a 4/5's vote)**
10. **HEALTH SERVICES AGENCY / PERSONNEL** **25-2099**  
a) OTHER THAN "A" STEP - Request approval to appoint the applicant as an Institutional Licensed Crisis Health Worker II, Range 39, Step B, effective 12/28/25, or upon successful completion of all pre-employment requirements
11. **BOARD OF SUPERVISORS** **25-2081**  
a) Determine that there is a need to continue the emergency proclamation, proclaiming the existence of the local emergency in Tehama County that caused conditions of peril

### **REGULAR AGENDA**

12. **GREEN WASTE OF TEHAMA - District Manager Amanda Garrett and Sustainability Coordinator Max Bartlett** **25-2054**  
a) INFORMATIONAL PRESENTATION - Regarding Green Waste's proposed Education Plan for 2026 and overall program management goals related to residential and commercial solid waste management services in the unincorporated areas of Tehama County  
b) Board discussion and possible approval of the Green Waste Customer Education Program for 2026  
Sustainability Coordinator Max Bartlett gave a presentation regarding Green Waste's Education program.  
Ed Baker commented about waste management practices and burn barrels. He further commented that rural community members manage their own garbage.  
Sharon Novak commented about recycling practices, biofuel and the use of the landfill. Ms. Novak further commented about reducing plastic use in the County.  
Louise Wilkenson invited Green Waste to participate at a Lake California Board meeting and give an update on their operations.

District Manager Amanda Garrett commented that this education plan is a requirement of the contract with the County.

In response to Supervisor Hansen, Ms. Garret explained the State Law requirements regarding diversion of waste and the various categories. Ms. Garret provided further details about separating recycling.

**RESULT:** APPROVE

**MOVER:** Tom Walker

**SECONDER:** Greg Jones

**AYES:** Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

**13. 3RD ANNUAL HOLIDAY LIGHTS CONTEST - BOARD OF SUPERVISORS 25-2092**

a) Discussion and announcement by the Board of selected winner of the 3rd Annual Holiday Lights Contest

Staff Analyst Tabettha O'Quinn presented the finalists of the contest, as selected by each Supervisor.

John Ward presented the monetary awards for the winners and runners up.

Supervisor Walker commented that he enjoyed the contest and thanked participants.

Supervisor Hansen commented that it would be nice to have a map of the entrants.

**14. FIRE - Fire Chief Monty Smith 25-2001**

a) BID AWARD - Request to award the bid for a Type 1 Fire Engine to Fire Apparatus Solutions in the amount of \$1,233,019.63 and further authorize the Purchasing Agent to sign the purchase order for the acquisition

In response to Supervisor Walker, Fire Chief Monty Smith explained that this purchase doesn't include all the equipment and that the equipment that is on the truck this is replacing will be moved over.

Supervisor Hansen commented that this purchase should be tax exempt.

**RESULT:** APPROVE

**MOVER:** Greg Jones

**SECONDER:** Rob Burroughs

**AYES:** Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

**15. PUBLIC WORKS - Interim Director Tom Provine 25-2131**

a) INFORMATIONAL PRESENTATION - Presentation and direction to staff regarding the structural options and funding needs for the reopening of the emergency bridge

closure on Newville Road at Kendrick Creek

Administrative Services Director Tom Provine gave an update on the Newville Road bridge and options for repair.

In response to Supervisor Walker, Mr. Provine explained the limited load rating on option 2 and explained the creek work and permitting on option 3.

John McClain gave an explanation regarding the engineering of the 3 options. Mr. McClain also provided information about option 3 being a more permanent solution until the bridge can be replaced in the Caltrans replacement program.

Louise Wilkenson asked why the State is not helping with funding this project and the upcoming bad weather, which may affect the project.

Jessica Clark commented that we did not get the funding from the State due to a preexisting condition of the bridge.

In response to Supervisor Burroughs, Mr. Provine explained that the State denied funding due to erosion issues at the bridge in previous years.

In response to Supervisor Jones, Mr. Provine clarified options for emergency services to get across the creek and the environmental requirements of building a new bridge.

Consensus was received to transfer emergency funds and backfill with Secure Rural Schools funding, move forward with option 3 and increase Purchasing Agent authority for this project.

**16. TREASURER-TAX COLLECTOR / PURCHASING - Purchasing Agent 25-2008**  
**Tom Provine**

a) AGREEMENT - Request approval and authorization for the Treasurer/Tax Collector to sign the Agreement with Invoice Cloud for the purpose of providing electronic payment services, effective upon date of signing for a period of three years, and will automatically renew for successive one (1) year terms until terminated

**RESULT:** APPROVE

**MOVER:** Tom Walker

**SECONDER:** Rob Burroughs

**AYES:** Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

Enactment No: MISC. ARG 2025-367

**17. ADMINISTRATION - Administrative Services Director Tom Provine 25-2052**

a) CHANGE ORDER - Request confirmation of Change Order No. 4 to the agreement with D.H. Slater & Son, Inc. (Misc. Agree. #2023-298) for the Tehama County Re-Entry Facility, thereby allowing for changes as listed, for a contract increase in the amount of \$12,720.65

**RESULT:** APPROVE

**MOVER:** Tom Walker

**SECONDER:** Greg Jones

**AYES:** Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

b) CHANGE ORDER - Request confirmation of Change Order No. 5 to the agreement with D.H. Slater & Son, Inc. (Misc. Agree. #2023-298) for the Tehama County Re-Entry Facility, thereby allowing for changes as listed, for a contract increase in the amount of \$29,532.56

**RESULT:** APPROVE

**MOVER:** Rob Burroughs

**SECONDER:** Tom Walker

**AYES:** Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

c) CHANGE ORDER - Request confirmation of Change Order No. 6 to the agreement with D.H. Slater & Son, Inc. (Misc. Agree. #2023-298) for the Tehama County Re-Entry Facility, thereby allowing for changes as listed, for a contract increase in the amount of \$95,507.53

**RESULT:** APPROVE

**MOVER:** Greg Jones

**SECONDER:** Rob Burroughs

**AYES:** Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

d) CHANGE ORDER - Request confirmation of Change Order No. 7 to the agreement with D.H. Slater & Son, Inc. (Misc. Agree. #2023-298) for the Tehama County Re-Entry Facility, thereby allowing for changes as listed, for a contract increase in the amount of \$466,386.20

**RESULT:** APPROVE

**MOVER:** Tom Walker

**SECONDER:** Greg Jones

**AYES:** Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

Administrative Services Director Tom Provine presented the change orders and project contingency budget.

Michael Kain commented that the contractors should not be coming back with changes to the quoted price.

Louise Wilkenson commented that she is not in favor of change orders and wants the Board to not allow them.

Michael Kehoe commented that he doesn't recall change orders coming to Butte County and that the change orders should not be approved.

Supervisor Hansen commented about the change orders and the grant funding for the project.

Supervisor Walker commented that this is not like building a house and the contingencies are necessary due to unknown conditions and other issues. He further commented about former Public Works Director Jim Simon fighting change orders and losing.

**RESULT:** APPROVE  
**MOVER:** Tom Walker  
**SECONDER:** Greg Jones  
**AYES:** Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

**18. ADMINISTRATION - Administrative Services Director Tom Provine 25-2094**

a) Board discussion of potential projects for the 2025 Community Development Block Grant Notice (CDBG) of Funding Availability (NOFA) and direction to staff to apply and return to the Board with the required resolution for authorization to submit, as required by the CDBG NOFA

In response to Supervisor Walker, Administrative Services Director Tom Provine discussed potential water projects in Paskenta.

In response to Supervisor Jones, Mr. Provine explained that they could potentially fund all 3 proposed planning projects if they are approved.

Steve Zane commented about Skyview Water District and their recent projects.

Michael Blackburn commented about the Teen Center operations proposal and the need for it in the community.

Direction was given to bring the 3 proposals back for application.

**19. ADMINISTRATION - Administrative Services Director Tom Provine 25-2082**

a) AGREEMENT - Request approval and authorization for the Chief Administrator to sign the Amendment to Miscellaneous Agreement 2023-114 with Lenders Construction Services, LLC for the Tehama County Re-Entry Facility, thereby increasing the total compensation to not exceed \$1,762,398, for a total increase of \$269,498 (*Subject to receipt of required insurance documentation*)

**RESULT:** APPROVE  
**MOVER:** Tom Walker  
**SECONDER:** Greg Jones

**AYES:** Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

Enactment No: MISC. AGR 2025-368

**20. ADMINISTRATION - Chief Administrator Gabriel Hydrick 25-2039**

a) Request approval and authorization for the Chief Administrator to accept the proposal submitted by Matrix Consulting Group to conduct an assessment focused on Franchise Fees and cost allocation and to initiate the work as outlined in the proposal

In response to Supervisor Hansen, Chief Administrator Gabriel Hydrick explained that franchise fees have to do with fees charged for allowing certain services/entities to use county infrastructure.

In response to Supervisor Jones, Mr. Hydrick gave information regarding the contractor and the RFP that was circulated.



**RESULT:** APPROVE  
**MOVER:** Greg Jones  
**SECONDER:** Tom Walker  
**AYES:** Supervisor Jones, Supervisor Burroughs, Vice Chair Walker, and Chairperson Hansen

~~21. COUNTY COUNSEL – Senior Deputy County Counsel Daniel Klausner 25-2085~~

~~\_\_\_\_\_ Klausner –~~

~~\_\_\_\_\_ a) AGREEMENT – Request approval and authorization for the Chair to sign the Legal Services Agreement with El Camino Irrigation District for the purposes of general legal services, effective upon all party signatures and shall terminate 12/31/30~~

## **FUTURE AGENDA ITEMS**

None

## **CLOSED SESSION**

Meeting went into Recess 11:32 A.M.

Meeting Reconvened 1:53 P.M.

**22. CLOSED SESSION 25-2042**

a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS  
(Government Code Section 54957.6)

Agency Negotiators: Gabriel Hydrick

Employee: Health Services Agency Executive Director

**23. CLOSED SESSION 25-2139**

a) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (54956.9  
(d) (2) (Union Pacific Railroad))

## **REPORTABLE ACTIONS FROM CLOSED SESSION**

**22. CLOSED SESSION 25-2042**

a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS  
(Government Code Section 54957.6)

Agency Negotiators: Gabriel Hydrick

Employee: Health Services Agency Executive Director

**Reportable Action:** Direction was given to the negotiator

**23. CLOSED SESSION 25-2139**

a) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (54956.9  
(d) (2) (Union Pacific Railroad))

**Reportable Action:** Direction was given to staff

## ADJOURN

1:54 P.M. There being no further business before the Board, the meeting was adjourned.

ATTEST: December 22, 2025

APPROVED

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Chairman of the Board  
of Supervisors

SEAN HOUGHTBY, Clerk  
of the Board of Supervisors

by\_\_\_\_\_