

TEHAMA COUNTY BOARD OF SUPERVISORS

Robert Burroughs, District 1
Tom Walker, District 2
Pati Nolen, District 3, Vice Chair
Matt Hansen, District 4, Chairman
Greg Jones, District 5



Gabriel Hydrick
Chief Administrator

Margaret Long
County Counsel

Sean Houghtby
Clerk of the Board
(530) 527-3287

Board Chambers
727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
<http://www.tehama.gov>

AGENDA FOR TUESDAY, JUNE 17, 2025

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The Board wishes to ensure that business is conducted in an orderly fashion and the public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. Any disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting is prohibited.

Members of the public who are unable to attend in person may participate, listen and watch in the following ways:

- 1) To participate in the Board meeting, the public may listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.
- 2) Members of the public who are unable to attend in person may watch and listen via the web at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment at the time the item is called.

The audio and live video streaming is being offered as a convenience. The Board meeting will continue even if there is a disruption. If there is a disruption, the public is encouraged to consider an alternate option listed above. If you have trouble connecting or accessing the meeting, contact the Board office for assistance at (530) 527-4655.

Please refer to the last page of the agenda for information on how to participate in the meeting, as well as the various options being made available for members of the public to provide comment.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator two business days prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

CONSENT AGENDA:

These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

REGULAR AGENDA:

These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE**PLEASE TURN OFF OR MUTE YOUR CELL PHONE****PUBLIC COMMENT**

This is a time set aside for members of the public to directly address the Board of Supervisors on any item of interest to the public that is within the subject matter jurisdiction of this board. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of section 54954.2 of the government code. This board has chosen to exercise its discretion and limit each speaker to three (3) minutes.

Members of the public will be allowed to address the Board of Supervisors regarding items appearing on the agenda at the time the item is called.

ANNOUNCEMENT OF AGENDA CORRECTIONS**PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION****BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE**

Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

Public Works Committee (Standing) (Hansen, Walker)

Veterans Halls Advisory Committee (Standing) (Burroughs, Jones)

Public Safety Tax Initiative Working Group (Hansen, Jones)

Personnel Procedures & Guidelines Ad Hoc Committee (Burroughs, Walker)

REPORTS OF MEETINGS ATTENDED INCLUDING AB1234

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

This is an opportunity for a County Department to provide information to the Board and the general public. These announcements are to be as brief and concise as possible and not used to seek direction from the Board.

CONSENT AGENDA

1. **GENERAL WARRANT REGISTER - 5/25/25 - 5/31/25** [25-1013](#)
2. **AUDITOR'S CLAIMS** [25-1010](#)
 - a) Court Operations, 2026-53221, Benjamin E Magid, \$3,264.00.
3. **ENVIRONMENTAL HEALTH DEPARTMENT** [25-1018](#)
 - a) RESOLUTION - Request adoption of a resolution authorizing the Director of Environmental Health to secure Enforcement Assistance Grant funds from Department of Resources Recycling & Recovery to be used to support Solid Waste Facilities permit and inspection programs
 - b) AGREEMENT - Request approval and authorization for the Director of Environmental Health to sign the Grant Agreement Cover Sheet with CalRecycle to receive grant funding in the amount of \$16,485 and to sign the Grant Payment Request to secure Enforcement Assistance Grant funds from Department of Resources Recycling and Recovery, for the period of 7/1/25 to 6/30/26
4. **SHERIFF'S OFFICE** [25-0964](#)
 - a) AGREEMENT - Request approval and authorization for the Chair and Sheriff to sign Agreement with Keefe Commissary Network Inc., for the purpose of providing commissary and inmate banking services at the Tehama County Jail, effective 5/8/25 and shall remain in effect for three (3) years, with the option to extend the agreement term up to two (2) additional one (1) year periods (*Subject to receipt of required insurance documentation*)
5. **SHERIFF'S OFFICE** [25-0968](#)
 - a) TRANSFER OF FUNDS: SHERIFF, B-71 - From Public Safety (106-301900) to Contingency (2002-59000), \$23,475.22; and From Contingency (2002-59000) to

Maintenance of Structure/Improve Grounds (2032-53180), \$23,475.22 **(Requires a 4/5's Vote)**

6. FIRE [25-1016](#)

a) Request authorization to issue a refund to Red Line Installations in the amount of \$501 for cancellation of the project at 23175 Solano Road Corning, CA 96021

7. FIRE [25-1014](#)

a) AGREEMENT - Request approval and authorization for the Tehama County Fire Finance Representative to sign the Assistance By Hire Agreement with CAL FIRE for rental of County fire equipment for use within the CAL FIRE protection area, and coverage behind State engine commitments at the rates listed, effective 5/1/25 through 6/30/26

8. SOCIAL SERVICES [25-1001](#)

a) AGREEMENT - Request approval and authorization for the Social Services Director to sign the Agreement with Shasta County Office of Education for the provision of a Child Care Navigator, Trauma-Informed Care Training Services, and Temporary Emergency Child Care for Foster Caregivers, with maximum compensation not to exceed \$92,209, effective 7/1/25 and shall terminate 6/30/26 *(Subject to receipt of required insurance documentation)*

9. SOCIAL SERVICES [25-1027](#)

a) AGREEMENT - Request approval and authorization for the Director of Social Services to sign the Amendment with Victor Community Support Services Inc. for the purpose of facilitating Child and Family Team meetings for FY 24/25 increasing the total amount not to exceed to \$160,000, effective 7/1/24 through 6/30/25 *(Subject to receipt of required insurance documentation)*

10. TEHAMA COUNTY COMMUNITY ACTION AGENCY [25-1034](#)

a) TRANSFER OF FUNDS: COMMUNITY ACTION AGENCY, B-75 - from Salary and Wages (5063-51010), \$1,000; to Extra Help (5063-51011) \$1,000 **(Requires 4/5's vote)**

11. HEALTH SERVICES AGENCY / MENTAL HEALTH [25-1032](#)

a) AGREEMENT - Request approval and authorization for the Executive Director to sign the Agreement with Ghislaine Ramasar dba Crest Home for the Elderly for the purpose of providing licensed residential care services to certain mentally ill adult residents of Tehama County at the rates set forth in Exhibit "C". The maximum compensation payable under this Agreement shall not exceed \$1,350,000, effective 7/1/25 and shall terminate 6/30/28 *(Subject to receipt of required insurance documentation)*

12. ASSESSOR [25-1037](#)

a) TRANSFER OF FUNDS: ASSESSOR, B-72 - From Salary & Wages (1023-51010), \$15,000; to Extra Help (1023-51011), \$15,000 **(Requires a 4/5's vote)**

RECESS to convene as the Tehama County Air Pollution Control District**CONSENT AGENDA****13. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT [25-0986](#)**

a) AGREEMENT - Request approval and authorization for the Chair and the Air Pollution Control Officer to sign the agreement renewal with TruePoint Solutions for the purpose of implementing a new permit tracking database in an amount not to exceed \$160,390, effective upon signing, and will terminate on 2/28/26 (*Subject to receipt of required insurance documentation*)

ADJOURN to reconvene as the Tehama County Board of Supervisors**REGULAR AGENDA****14. ADMINISTRATION - Chief Administrator Gabriel Hydrick & GreenWaste of Tehama District Manager Amanda Garrett [25-0792](#)**

a) INFORMATIONAL PRESENTATION - Regarding GreenWaste's Education Program for 2023 and 2024, and overall program management and goal achievements related to residential and commercial solid waste management services in the unincorporated areas of Tehama County

b) Board discussion and possible approval that GreenWaste made a good faith effort in attempting to meet its 2023 minimum diversion goals

c) Board discussion and possible approval that GreenWaste made a good faith effort in attempting to meet its 2024 minimum diversion goals

15. BUILDING & SAFETY DEPARTMENT - Building Official Patrick Ewald [25-1012](#)

a) INFORMATIONAL PRESENTATION - Regarding Tehama County Building Department providing a streamlined permit process for pre-approved Accessory Dwelling Units (ADU) plans

16. SHERIFF'S OFFICE - Sheriff Dave Kain [25-0965](#)

a) AGREEMENT - Request approval and authorization for the Sheriff to sign the Agreement with Express Services Inc. DBA Express Employment Professionals, for the purpose of providing temporary employees, for the rates as set forth in Exhibit "B", with maximum compensation not to exceed \$100,000 per year, effective on 7/1/25 and shall terminate 6/30/26

17. DISTRICT ATTORNEY / PERSONNEL - District Attorney Matt Rogers [25-0990](#)

a) Request approval of revisions to the classification specifications of District Attorney Investigator I/II and District Attorney Investigator III, including a title change to District Attorney Investigator I/II/III, effective 6/17/25

18. PERSONNEL / CHILD SUPPORT SERVICES - Director of Child [25-1019](#)

Support Services Tonya Moore

- a) Request approval of a new classification specification of Child Support Specialist IV, within the Joint Council bargaining unit, effective 6/17/25
- b) Request approval of revisions to the classification specifications of Child Support Specialist I/II, Child Support Specialist III, including a title change to Child Support Specialist I/II/III, and Child Support Supervisor, within the Memorandum of Understanding between Tehama County and the Joint Council bargaining unit, effective 6/17/25
- c) RESOLUTION - Request adoption of a resolution to amend the FY 2024-25 Personnel Allocation List (PAL), (Reso #2024-080), by deleting one (1.00 FTE) Child Support Supervisor allocation at Salary Range 31, deleting six (6.00 FTE) Child Support Specialist I/II allocations, adding six (6.00 FTE) Child Support Specialist I/II/III allocations, deleting one (1.00 FTE) Child Support Specialist III allocation and adding two (2.00 FTE) Child Support Specialist IV allocations at Salary Range 31, and changing the salary range of one (1.00 FTE) Child Support Supervisor allocation from Salary Range 31 to Salary Range 34, effective 6/17/25
- d) Request approval to reclassify one (1.00 FTE) Child Support Specialist III incumbent to Child Support Specialist IV, effective 6/17/25

FUTURE AGENDA ITEMS

Future Agenda Items is an opportunity for a Board member to present a topic to the full Board and County Departments and allow the Board to express majority that staff should be directed to address the issue and bring it back to the full Board as an agendized matter. This is not a time for the Board to address the merits or express their opinions on the issue but solely to decide if staff should expend resources in researching and preparing documents for consideration at a public board meeting. More complex issues may result in a future study session.

CLOSED SESSION

Members of the public may address the Closed Session matters at the time the closed session is announced.

19. CLOSED SESSION[25-0896](#)

- a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code Section 54957)
Title: Chief Administrator

20. CLOSED SESSION[25-0909](#)

- a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part One of the Librarian Annual Performance Evaluation Process

21. CLOSED SESSION**25-1093**

- a) Liability Claims Pursuant to Government code 54956.95
Claimant: Holly Dawley
Agency claimed against: Tehama County

REPORTABLE ACTIONS FROM CLOSED SESSION**1:30 P.M.****22. BOARD OF SUPERVISORS****25-0960**

- a) INFORMATIONAL PRESENTATION - Informational presentation to receive information regarding the California State Association of Counties (CSAC)

ADJOURN

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors, and that are not exempt from disclosure under the Public Records Act, will be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off-agenda emergency).

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS PURSUANT TO GOVERNMENT CODE SECTION 84308:

Members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

WAYS TO PARTICIPATE, WATCH AND LISTEN DURING THE MEETING:

- 1) Attend in person in Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080.

2) Listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.

3) Watch live video and listen at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment at the time the item is called.

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PROVIDE PUBLIC COMMENT BEFORE THE MEETING BY:

1) Writing a letter to the Board of Supervisors at PO Box 250, Red Bluff, CA 96080.

2) Emailing: tcbos@tehama.gov. Written or emailed public comments received by 4:00 p.m. the day prior to the meeting will be provided to the Board members electronically or in written format and will become part of the public record.

PROVIDE PUBLIC COMMENT DURING THE MEETING BY:

1) In-Person: Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080: Members of the public can provide comment in-person inside the Board of Supervisors' Chambers.

2) Over the Phone: Members of the public can call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment. The public will be placed in a call-in queue until they are permitted into the meeting for comment.

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board.

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at <https://tehamacounty.legistar.com/Calendar.aspx>