

TEHAMA COUNTY BOARD OF SUPERVISORS

Robert Burroughs, District 1
Tom Walker, District 2
Pati Nolen, District 3, Vice Chair
Matt Hansen, District 4, Chairman
Greg Jones, District 5



Gabriel Hydrick
Chief Administrator

Margaret Long
County Counsel

Sean Houghtby
Clerk of the Board
(530) 527-3287

Board Chambers
727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
<http://www.tehama.gov>

AGENDA FOR TUESDAY, APRIL 15, 2025

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The Board wishes to ensure that business is conducted in an orderly fashion and the public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. Any disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting is prohibited.

Members of the public who are unable to attend in person may participate, listen and watch in the following ways:

- 1) To participate in the Board meeting, the public may listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.
- 2) Members of the public who are unable to attend in person may watch and listen via the web at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment at the time the item is called.

The audio and live video streaming is being offered as a convenience. The Board meeting will continue even if there is a disruption. If there is a disruption, the public is encouraged to consider an alternate option listed above. If you have trouble connecting or accessing the meeting, contact the Board office for assistance at (530) 527-4655.

Please refer to the last page of the agenda for information on how to participate in the meeting, as well as the various options being made available for members of the public to provide comment.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator two business days prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

CONSENT AGENDA:

These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

REGULAR AGENDA:

These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE**PLEASE TURN OFF OR MUTE YOUR CELL PHONE****PUBLIC COMMENT**

This is a time set aside for members of the public to directly address the Board of Supervisors on any item of interest to the public that is within the subject matter jurisdiction of this board. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of section 54954.2 of the government code. This board has chosen to exercise its discretion and limit each speaker to three (3) minutes.

Members of the public will be allowed to address the Board of Supervisors regarding items appearing on the agenda at the time the item is called.

ANNOUNCEMENT OF AGENDA CORRECTIONS**PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION****BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE**

Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

Public Works Committee (Standing) (Hansen, Walker)

Veterans Halls Advisory Committee (Standing) (Burroughs, Jones)

Public Safety Tax Initiative Working Group (Hansen, Jones)

Personnel Procedures & Guidelines Ad Hoc Committee (Burroughs, Walker)

REPORTS OF MEETINGS ATTENDED INCLUDING AB1234

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

This is an opportunity for a County Department to provide information to the Board and the general public. These announcements are to be as brief and concise as possible and not used to seek direction from the Board.

CONSENT AGENDA

1. **GENERAL WARRANT REGISTER - 3/23/25 - 3/29/25** [25-0546](#)
2. **AUDITOR'S CLAIM** [25-0541](#)
 - a) Court Operations, 2026-53221, KENT R. CARUSO, PH.D., \$3,000
3. **COMMITTEES & COMMISSIONS** [25-0502](#)
 - a) TEHAMA COUNTY BEHAVIORAL HEALTH ADVISORY BOARD - One appointment to fill the vacant term of Consumer/Family Member Representative previously held by Shelley McCullough with said new term expiring 12/31/28 (Interested person: Jimmy Rolson)
4. **COMMITTEES & COMMISSIONS / SPECIAL DISTRICT** [25-0545](#)
 - a) LOS MOLINOS CEMETERY DISTRICT - One (1) appointment to fill the vacancy of William Smith with the expired term of 12/31/2028 (Interested persons: John Foster)
 - b) LOS MOLINOS CEMETERY DISTRICT - One (1) appointment to fill the vacancy of Wendell Raimer with the expired term of 12/31/2028 (Interested person: Wendell Raimer)
 - c) LOS MOLINOS CEMETERY DISTRICT - One (1) appointment to fill the vacancy of Donna Wallan with the expired term of 12/31/2028 (Interested person: Donna Wallan)
5. **COMMITTEES & COMMISSIONS / SPECIAL DISTRICT** [25-0392](#)
 - a) TEHAMA COUNTY FISH AND GAME COMMISSION - One appointment to fill the vacancy for District 3 representative Steve Joiner with the said term expiring 4/15/2028 (Interested person: Steve Joiner)
 - b) TEHAMA COUNTY FISH AND GAME COMMISSION - One appointment to fill the vacancy for District 2 representative Jim Connors with the said term expiring 4/15/2028

(Interested person: Jim Connors)

c) TEHAMA COUNTY FISH AND GAME COMMISSION - One appointment to fill the vacancy for District 1 representative Keith Marine with the said term expiring 4/15/2028 (Interested person: Keith Marine)

d) TEHAMA COUNTY FISH AND GAME COMMISSION - One appointment to fill the vacancy for the District 5 representative Ben Myhre with the said term expiring 4/15/2028 (Interested person: Ben Myhre)

6. DEPARTMENT OF AGRICULTURE [25-0571](#)

a) AGREEMENT - Request approval and authorization for the Agricultural Commissioner to sign Standard Agreement No. 24-0132-042-SF, with California Department of Food and Agriculture for the purpose of placing and servicing traps for the detection of exotic insect pests to prevent the introduction and spread of an injurious insect, for an amount not to exceed \$28,714, effective 7/1/24 through 6/30/25

7. ENVIRONMENTAL HEALTH [25-0420](#)

a) AGREEMENT- Request approval and authorization for the Chairman to sign the agreement with Hill Enterprises for the purpose of providing towing services through the Tehama County Abandoned Vehicle Abatement program for a flat fee as listed in Exhibit C, effective 5/1/25 and shall terminate 4/30/28 (*Subject to receipt of required insurance documentation*)

8. ENVIRONMENTAL HEALTH / CODE ENFORCEMENT [25-0503](#)

a) TRANSFER OF FUNDS - CODE ENFORCEMENT - B-53, Strategic Priorities - From Operating Transfer Out to Contingency (1012-597205) to Contingency (1109-59000), \$25,000; and From Contingency (1109-59000) to Operating Transfer In (70110-471220), \$25,000 (**Requires a 4/5's vote**)

9. FIRE [25-0562](#)

a) Request approval to issue a refund to Jeff Enochs in the amount of \$223 for cancellation of the project at 21113 Rolling Hills Oaks Road, Manton CA

10. HEALTH SERVICES AGENCY / MENTAL HEALTH [25-0347](#)

a) AGREEMENT - Request approval and authorization for the Executive Director to sign Amendment No. 1 to the Misc. Agreement #2024-367 with Aurora Behavioral Healthcare - Santa Rosa, LLC dba Aurora Santa Rosa Hospital, for the purpose of providing Psychiatric Inpatient Services, thereby amending the maximum compensation not to exceed \$500,000 in any fiscal year, with total contract amount not to exceed \$1,000,000, effective 7/1/24 and shall terminate 6/30/26

11. SHERIFF'S OFFICE [25-0561](#)

a) AGREEMENT - Request approval and authorization for the Sheriff to sign the Boating Safety and Enforcement Financial Aid Program Agreement through the California Department of Parks and Recreation, Division of Boating and Waterways, to accept reimbursable Financial Aid Funds to fund boating safety and enforcement

activities through the Sheriff's Boating Unit for the amount not to exceed \$133,448, effective 7/1/25 and shall terminate 6/30/26

12. SOCIAL SERVICES / PERSONNEL [25-0544](#)

a) OTHER THAN "A" STEP - Request approval to appoint the applicant as Social Worker Supervisor I, Range 39, Step B, effective 4/16/25 or upon successful completion of all pre-employment requirements

REGULAR AGENDA

13. FIRE - Fire Chief Monty Smith [25-0548](#)

a) INFORMATIONAL PRESENTATION - Tehama County Fire Department Annual Report

14. TREASURER/TAX COLLECTOR - Treasurer/Tax Collector Parker Hunt [25-0480](#)

a) RESOLUTION - Request adoption of resolution that will adjust policy and procedures for the processing of tax sale excess proceed claims

15. HEALTH SERVICES / PERSONNEL - Executive Director Jayme Bottke [25-0532](#)

a) RESOLUTION - Request adoption of a resolution to amend the FY 2024-25 Position Allocation List (PAL), (Reso #2024-080), by adding one (1.00 FTE) Accountant I/II (Limited Term) allocation with a sunset date of 12/31/25, effective 4/15/25

16. SHERIFF'S OFFICE - Sheriff Dave Kain [25-0554](#)

a) Request approval for out-of-state travel for three (3) detectives to travel to Las Vegas, Nevada on 8/11/25 through 8/15/25 for the California Homicide Investigators Association (CHIA) Conference

17. SHERIFF'S OFFICE - Sheriff Dave Kain [25-0573](#)

a) AGREEMENT - Request approval and authorization for the Chair and the Sheriff to sign Amendment No. 3 with Ronald L. Clark, DDS (Misc. Agree. #2023-302, amended by Misc. Agree. #2024-231 and Misc. Agree. #2025-026), thereby removing the below insurance requirements from Standard Agreement Exhibit A Insurance Requirements for Contractor

18. SHERIFF'S OFFICE - Sheriff Dave Kain [25-0574](#)

a) AGREEMENT - Request approval and authorization for the Sheriff and the Chairman to sign Amendment No. 1 to the Agreement with Bennet Omalu Pathology (Misc. Agree. #2025-49) increasing the "not-to-exceed" amount to \$100,000 per year, effective 3/1/25 through 2/29/28

19. SHERIFF'S OFFICE / PERSONNEL - Sheriff Dave Kain [25-0604](#)

a) Request approval of a new classification specification of Sheriff's Executive Secretary within the Deputy Sheriff's Association Memorandum of Understanding, effective 4/6/25

b) RESOLUTION - Request adoption of a resolution to amend the FY 2024-25 Position Allocation List (PAL), (Reso #2024-080), by deleting one (1.00 FTE) Administrative Secretary III and adding one (1.00 FTE) Sheriff's Executive Secretary, effective 4/6/25

c) Request approval to reclassify one (1) Administrative Secretary III incumbent to Sheriff's Executive Secretary, effective 4/6/25

20. ADMINISTRATION - Administrative Services Director Tom Provine [25-0601](#)

a) TRANSFER OF FUNDS - PROPERTY PLANNING & MANAGEMENT, B-54 From Contingency (1109-59000) to Boat Ramp Cleaning (1076-532319), \$70,565 (**Requires 4/5's vote**)

b) AGREEMENT - Request approval and authorization for the Purchasing Agent to sign the Agreement with Dudleys' Excavating, Inc., for Tehama County River Park Boat Ramp Maintenance, for a total contract amount of \$82,929, effective on the date of signing and shall terminate upon completion

21. ADMINISTRATION / PERSONNEL- Chief Administrator Gabriel Hydrick and Personnel Director Coral Ferrin [25-0549](#)

a) 2025 OUT-OF-STATE TRAVEL

1) Request authorization for County Officials to leave the State whenever necessary on private business during 2025

2) Request authorization for County Officials, including County employees directed by a Department Head or designee, to leave the State whenever necessary on County business and / or training during 2025

1:30P.M.

22. ENVIRONMENTAL HEALTH / CODE ENFORCEMENT - Director Tia Branton and Code Enforcement Officer Ron Robbins [25-0459](#)

a) Request that the Board of Supervisors adopt the Administrative Hearing Officer's recommended decision relating to Abatement Costs Lien Hearing Pursuant to Chapter 9.06 (Marijuana) of the Tehama County Code and Government Code section 53069.4 and section 25845:

Owner: Salvador Barriga & Hilda Lucatero
Site Address: 6980 Ox Yoke Bend, Corning, RTR
APN: 062-430-013 ("Premises") (District 4)

23. ENVIRONMENTAL HEALTH / CODE ENFORCEMENT - Director Tia Branton and Code Enforcement Officer Ron Robbins [25-0462](#)

a) Request that the Board of Supervisors adopt the Administrative Hearing Officer's recommended decision relating to Abatement Costs Lien Hearing Pursuant to Chapter 9.06 (Marijuana) of the Tehama County Code and Government Code section 53069.4 and section 25845:

Owner: Charley Ray Garrett Dec'd &
Betty Garrett
Site Address: 16150 Hill Crest Rd., Corning, RTR
APN: 062-470-020 ("Premises") (District 4)

24. ENVIRONMENTAL HEALTH / CODE ENFORCEMENT - Director Tia Branton and Code Enforcement Officer Ron Robbins [25-0465](#)

a) Request that the Board of Supervisors adopt the Administrative Hearing Officer's recommended decision relating to Abatement Costs Lien Hearing Pursuant to Chapter 9.06 (Marijuana) of the Tehama County Code and Government Code section 53069.4 and section 25845:

Owner: Mario Martinez
Site Address: 23175 Third Street, Proberta
APN: 037-181-009 ("Premises") (District 2)

25. ENVIRONMENTAL HEALTH / CODE ENFORCEMENT - Director Tia Branton and Code Enforcement Officer Ron Robbins [25-0466](#)

a) Request that the Board of Supervisors adopt the Administrative Hearing Officer's recommended decision relating to Abatement Costs Lien Hearing Pursuant to Chapter 9.06 (Marijuana) of the Tehama County Code and Government Code section 53069.4 and section 25845:

Owner: Peter Raap & Lois Raap
Site Address: 18200 Luce-Griswold, Cottonwood
APN: 006-040-037 & 006-040-039 ("Premises") (District 1)

26. ENVIRONMENTAL HEALTH / CODE ENFORCEMENT - Code Enforcement Officers Clint Weston and Ron Robbins [25-0516](#)

a) Public Nuisance Administrative Penalty Lien Hearing Pursuant to Chapter 10.16 of the Tehama County Code and Government Code section 53069.4:

1) HEARING - Conduct Hearing to review the enforcing officer's report of the amount of administrative penalty and to determine whether, and in what amount, the administrative penalty shall be enforced as a lien against the affected property listed below:

Owner: Joseph H Settle Trust 2/14/08
Joseph H Settle Trustee
Site Address: 25325 Sutton Lane, Los Molinos
APN: 078-110-051 District 5

2) RESOLUTION - Request adoption of an Administrative Penalty Lien Resolution making a determination and ordering that the amount of administrative penalty relating to public nuisance be enforced as a lien against the affected property and further ordering recordation of a notice of administrative penalty lien against said property

**27. ENVIRONMENTAL HEALTH / CODE ENFORCEMENT - Code [25-0514](#)
Enforcement Officers Clint Weston and Ron Robbins**

a) Public Nuisance Administrative Penalty Lien Hearing Pursuant to Chapter 10.16 of the Tehama County Code and Government Code section 53069.4:

1) HEARING - Conduct Hearing to review the enforcing officer's report of the amount of administrative penalty and to determine whether, and in what amount, the administrative penalty shall be enforced as a lien against the affected property listed below:

Owner: Leslie L. McDowell
Site Address: 7900 Hwy 99W, Gerber
APN: 064-280-011 District 4

2) RESOLUTION - Request adoption of an Administrative Penalty Lien Resolution making a determination and ordering that the amount of administrative penalty relating to public nuisance be enforced as a lien against the affected property and further ordering recordation of a notice of administrative penalty lien against said property

**28. ENVIRONMENTAL HEALTH / CODE ENFORCEMENT - Code [25-0511](#)
Enforcement Officers Clint Weston and Ron Robbins**

a) Request that the Board of Supervisors adopt the recommended decision of the Planning Commission declaring the existence of a public nuisance on the property, ordering the abatement thereof; and directing an itemized accounting of the costs incurred in abating the public nuisance, without further notice of hearing

Owner: David Christopher Griffin, Life Estate,
David Samuel Griffin, Anna Marie Griffin,
Heather Lynn Griffin, Jared Marcus Christopher Griffin
Site Address: 15035 Frontier Dr., Red Bluff
APN: 007-480-011 (District 1)
Code Case: CE-25-24

**29. ENVIRONMENTAL HEALTH / CODE ENFORCEMENT - Code [25-0510](#)
Enforcement Officers Clint Weston and Ron Robbins**

a) Request that the Board of Supervisors adopt the recommended decision of the Planning Commission declaring the existence of a public nuisance on the property, ordering the abatement thereof; and directing an itemized accounting of the costs incurred in abating the public nuisance, without further notice of hearing

Owner: D A Katrina James
Site Address: Kopta Rd., Corning
APN: 075-250-042 (District 5)
Code Case: CE-24-92

FUTURE AGENDA ITEMS

Future Agenda Items is an opportunity for a Board member to present a topic to the full Board and County Departments and allow the Board to express majority that staff should be directed to address the issue and bring it back to the full Board as an agendized matter. This is not a time for the Board to address the merits or express their opinions on the issue but solely to decide if staff should expend resources in researching and preparing documents for consideration at a public board meeting. More complex issues may result in a future study session.

CLOSED SESSION

Members of the public may address the Closed Session matters at the time the closed session is announced.

REPORTABLE ACTIONS FROM CLOSED SESSION

ADJOURN

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors, and that are not exempt from disclosure under the Public Records Act, will be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off-agenda emergency).

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS PURSUANT TO GOVERNMENT CODE SECTION 84308:

Members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

WAYS TO PARTICIPATE, WATCH AND LISTEN DURING THE MEETING:

- 1) Attend in person in Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080.

2) Listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.

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PROVIDE PUBLIC COMMENT BEFORE THE MEETING BY:

1) Writing a letter to the Board of Supervisors at PO Box 250, Red Bluff, CA 96080.

2) Emailing: tcbos@tehama.gov. Written or emailed public comments received by 4:00 p.m. the day prior to the meeting will be provided to the Board members electronically or in written format and will become part of the public record.

PROVIDE PUBLIC COMMENT DURING THE MEETING BY:

1) In-Person: Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080: Members of the public can provide comment in-person inside the Board of Supervisors' Chambers.

2) Over the Phone: Members of the public can call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment. The public will be placed in a call-in queue until they are permitted into the meeting for comment.

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board.

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at <https://tehamacounty.legistar.com/Calendar.aspx>