

Tehama County
Tuesday, March 19, 2024 9:00 AM
Board of Supervisors
Meeting Minutes



727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
<http://www.co.tehama.ca.us>
Board Chambers

William Moule, District 1
Candy Carlson, District 2
Pati Nolen, District 3
Matt Hansen, District 4, Vice Chair
John Leach, District 5, Chairman

Gabriel Hydrick
Chief Administrator

Margaret Long
County Counsel

Jennifer A. Vise
Clerk of the Board
(530) 527-3287

Present: Supervisor William Moule, Supervisor Candy Carlson, Supervisor Pati Nolen, Vice Chair Matt Hansen, and Chairperson John Leach

Chairman Leach presided. Present in the chambers were Clerk of the Board Jennifer Vise, County Counsel Margaret Long by Deputy County Counsel Daniel Klausner and Chief Administrator Gabriel Hydrick.

9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Kathy Nelson spoke about the \$634,000 taken from the road department.

Liz Merry spoke about the Friendly Acres and their contaminated water and added she is further concerned about the creeks.

Louise Wilkinson said the people have spoken and said beginning next year all the Board members will have less than 3 years' experience.

Ed Baker spoke about the solar panel projects, the water situation, and the election.

John Prinz spoke about the marijuana ordinance and helping the patients in Tehama County.

ANNOUNCEMENT OF AGENDA CORRECTIONS

Clerk Jennifer Vise announced an addition to packet was sent out regarding regular item #26. A correction to consent item #2, the date should read from date of signing to 12/31/28. Also consent items #2 and #4 were pulled to the regular agenda.

PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION

21. CLOSED SESSION 24-199

a) CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section

54956.8)

1) Property: APN 029-270-032-000

Agency Negotiator: Gabriel Hydrick

Negotiating Party: Red Bluff Joint Union High School District, Representative Todd Brose

Under Negotiation: Terms of Payment

Report Out - The Board has decided to direct staff to accept the District's offer to continue to explore options in lieu of purchase.

22. CLOSED SESSION 24-200

a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS

(Government Code Section 54957.6)

Agency Negotiators: Gage Dungy

Employee Organization: Unrepresented Department Heads

Report Out - No reportable action.

23. CLOSED SESSION 24-220

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part One of the Chief Administrator Annual Performance Evaluation Process Association

Report Out - Part One of the Chief Administrator Annual Performance Evaluation Process is continued to March 19.

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE

Fire Committee Standing (Leach, Hansen) - Not met.

Public Works Committee (Standing) (Leach, Nolen) - Meeting tomorrow.

Veterans Halls Advisory Committee (Standing) (Carlson, Leach) - Met on March 11th.

Rescue Act Ad Hoc Committee (Carlson, Moule) - Not met.

Public Safety Tax Initiative Working Group (Hansen, Moule) - Meeting April 1st.

REPORTS OF MEETINGS ATTENDED INCLUDING AB1234

Supervisor Moule - None.

Supervisor Carlson - COC executive meeting; and Friendly Acres Mobile Home park meeting with the State.

Supervisor Nolen - Sierra Sacramento EMS meeting.

Supervisor Hansen - Rural Counties of Rural California meeting.

Chairman Leach - None.

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

County Librarian Alicia Meyer announced the Nintendo switch game night this coming Thursday, March 21st. Also this Friday there is slime time from 4-6pm and beginning for six weeks on Friday, March 22nd they are introducing a new program called Stay and Play at 1:30pm every Friday for ages 0-5.

Health Services Agency Executive Director Jayme Bottke spoke about Prop 1 and said this will affect the behavioral services act funding and will reduce the treatment dollars available. She added she will bring additional information back to the Board when they know more.

CONSENT AGENDA

Approval of the Consent Agenda. Noting the removal of items 2 and 4 to the regular agenda.

A motion was made by Supervisor Moule, seconded by Supervisor Nolen, to approve the Consent Agenda. The motion carried by the following vote:

RESULT: APPROVED THE CONSENT AGENDA

MOVER: William Moule

SECONDER: Pati Nolen

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

1. **GENERAL WARRANT REGISTER - 2/18/24 - 3/2/24** **24-244**
3. **PUBLIC WORKS** **24-216**
 - a) Approval and authorization to establish a Cash Change Fund in the amount of \$200 for the purpose of making change for cash transactions to customers who pay for grading and encroachment permits or map checks.
5. **COMMITTEES & COMMISSIONS** **24-241**
 - a) COMMUNITY ACTION AGENCY TRIPARTITE BOARD - One three-year appointment to fill the expired term of Dan Dempsey as a low -income representative with new said term expiring 12/31/26.
(Interested person: Dan Dempsey)
 - b) COMMUNITY ACTION AGENCY TRIPARTITE BOARD - One three-year appointment to fill the expired term of Johnna Jones as a low -income representative with new said term expiring 12/31/26.
(Interested person: Johnna Jones)

9:36 A.M. RECESS to convene as the Tehama County Air Pollution Control District

CONSENT AGENDA

Approval of the Consent Agenda

A motion was made by Supervisor Carlson, seconded by Supervisor Moule, to approve the Consent Agenda. The motion carried by the following vote:

RESULT: APPROVED THE CONSENT AGENDA

MOVER: Candy Carlson

SECONDER: William Moule

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair

Hansen, and Chairperson Leach

6. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT 24-235

a) AGREEMENT - Approval and authorization for the Air Pollution Control Officer to sign an amendment to the Carl Moyer/FARMER Low-Emission Equipment Incentive Program with Alvarado Farms (Misc. Agree #2023-169) thereby increasing the maximum grant incentive amount from \$37,118 to \$55,000; to increase the recapture amount from \$14.84/hr to \$22.00/hr; and to increase the project life from five(5) years to eight (8) years.

Enactment No: MISC. AGR 2024-59

7. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT 24-236

a) AGREEMENT - Approval and authorization for the Air Pollution Control Officer to sign the 2nd amendment to the Carl Moyer/FARMER Low-Emission Equipment Incentive Program with Alvarado Farms (Misc. Agree #2023-168 amended by Misc. Agree #2023-345) thereby decreasing the maximum grant incentive amount from \$29,445 to \$9,970.42; and to decrease the recapture amount from \$24.54/hr to \$8.31/hr.

Enactment No: MISC. AGR 2024-60

REGULAR AGENDA

8. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT / PURCHASING - 24-161

Air Pollution Control Officer Joe Tona

a) BID WAIVER: Adopt the finding that California State Contract 1-22-23-20F with Downtown Ford for the acquisition of one (1) new Ford Maverick crew cab truck meets all Tehama County bidding criteria and allow the County to take advantage of special low pricing without the time and expense involved with conducting a formal bid process.

In response to Supervisor Carlson, Air Pollution Control Officer Joe Tona stated it is hybrid so it meets our needs.

RESULT: APPROVE

MOVER: William Moule

SECONDER: Matt Hansen

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

1) Find it in the best interest of the County to waive the formal bid process for the acquisition of one (1) new Ford Maverick crew cab truck based on the finding.

RESULT: APPROVE

MOVER: William Moule

SECONDER: Pati Nolen

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

2) Authorization for the Purchasing Agent to sign a purchase order to Downtown Ford for the acquisition of one (1) new Ford Maverick crew cab trucks

in the amount of \$29,554.18.

RESULT: APPROVE
MOVER: William Moule
SECONDER: Pati Nolen
AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

**9. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT - Air Pollution 24-258
Control Officer Joe Tona**

a) AGREEMENT - Approval and authorization for the Air Pollution Control Officer to sign the agreement with Truepoint Solutions for the purpose of implementing a new permit tracking database as outlined in Exhibits B, C and D, in an amount not to exceed \$160,390, effective 2/1/24 and shall terminate 12/31/24
Following discussion, this item was withdrawn to come back at a future date.

RESULT: WITHDRAWN

9:45 A.M. ADJOURN to reconvene as the Tehama County Board of Supervisors

REGULAR AGENDA

2. ADMINISTRATION 24-209

a) AGREEMENT - Approval and authorization for the Chief Administrator to sign the Lake or Streambed Alteration Agreement with the California Department of Fish and Wildlife (CDFW) to allow for continued annual maintenance activities at the three County boat ramps, for a period of 4/15/23 to 12/31/28.

Administrative Analyst Tom Provine stated this agreement is to be able to clean the ramps.

In response to Supervisor Carlson, Mr. Provine said the CEQA notice states why it is exempt and that is due to the maintenance of existing public facilities involving no expansion of use beyond that existing at the time of the lead agency's determination.

RESULT: APPROVE
MOVER: Matt Hansen
SECONDER: William Moule
AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach
Enactment No: MISC. AGR 2024-058

b) Adoption of a finding that annual maintenance at the three Tehama County boat ramps, which consists of removal of sediment deposits resulting from winter high water flows, is categorically exempt from review under the California Environmental Quality Act, (Class 1 Categorical Exemption), and direction to the Chief Administrator to file the Notice of Exemption.

RESULT: APPROVE
MOVER: Matt Hansen
SECONDER: William Moule

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

4. SOCIAL SERVICES 24-249

a) Approval of Tehama County's CalWORKs County System Improvement Plan (Cal-SIP) Report 2021-2026, and authorization for the chair to sign the Cal-OAR Report Signature page (SIP Appendix A) to be submitted to the California Department of Social Services.

In response to Supervisor Moule, Social Services Interim Director Teresa Curiel said we are hoping the 10% will cover it.

RESULT: APPROVE

MOVER: Pati Nolen

SECONDER: Candy Carlson

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

REGULAR AGENDA

10. AMERICAN RED CROSS 24-281

a) PROCLAMATION - Adoption of a proclamation proclaiming March 2024 as Red Cross Month.

Following the reading of the proclamation, the volunteer asked for more community volunteers as there are only two current volunteers in Tehama County. Additional discussion took place regarding the duties and needs of volunteers.

RESULT: APPROVE

MOVER: William Moule

SECONDER: Candy Carlson

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

11. ADMINISTRATION / SOLID WASTE / PUBLIC WORKS / SOCIAL SERVICES / ASSESSOR 24-239

a) Approval of certificates recognizing the following employees for their years of faithful and dedicated service to the County of Tehama:

1) ADMINISTRATION - Arminda Searcy, 10 years

2) SOLID WASTE - Rachel Ross-Donaldson, 10 years

3) PUBLIC WORKS

a) Billy Lyford, 10 years

b) Daniel Graham, 10 years

c) William Clement, 10 years

4) SOCIAL SERVICES

- a) Patricia Hern, 20 years
- b) Christie Dean, 20 years

5) ASSESSOR - Janet Elmore, 20 years

The employees were all thanked for their years of service to the County and were congratulated with a round of applause.

RESULT: APPROVE
MOVER: Candy Carlson
SECONDER: William Moule
AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

12. PROVIDING ESSENTIALS FOR TEHAMA SHELTER (P.E.T.S.) - President 24-017 Sharon Russell, Vice President Clarissa Ortner, Treasurer Stephen Frey, Secretary Julie Sisneros and Board Member Sally Conry

- a) Authorization to accept the restricted donation from P.E.T.S. in the amount of \$78,151.64 from the McCorkle Estate funds to be used only for spay and neuter.

P.E.T.S. Secretary Julie Sisneros introduced the Board members including President Sharon Russell, Vice President Clarissa Ortner, Treasurer Stephen Frey and Board member Sally Conry. Mrs. Sisneros stated the non-profit closed shop in December 2023 but recognized there is still a huge need at the animal shelter and the Board decided to donate their remaining monies to the shelter.

The Board members presented Animal Care Center Manager Christine McClintock with two checks one for their spay and neuter program and one to be deposited in their donation account.

RESULT: APPROVE
MOVER: William Moule
SECONDER: Candy Carlson
AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

- b) Authorization to accept the unrestricted donation from P.E.T.S in the amount of \$51,341.56 to be used as determined by the County.

Mrs. McClintock stated the P.E.T.S. organization will truly be missed as they have been an tremendous help to the animal shelter.

All of the P.E.T.S. board members were thanked for their hard work.

Supervisor Hansen amended item b to clarify the donation be put into the animal shelter donation account.

RESULT: APPROVE
MOVER: Matt Hansen
SECONDER: Candy Carlson

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

13. COMMITTEES & COMMISSIONS 24-246

a) TEHAMA COUNTY FISH & GAME COMMISSION - One appointment to fill the unexpired term of Phil Warner with said term expiring 4/15/24.

(Interested person: Lorin Flemming)

RESULT: APPROVE

MOVER: William Moule

SECONDER: Pati Nolen

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

14. LIBRARY - County Librarian Alicia Meyer 24-240

a) AGREEMENT - Approval and authorization for the County Librarian to sign Memorandum of Understanding (MOU) with Quality Counts North State (QCNS) for the purpose of supporting quality improvement efforts through mentor services, professional development and allocation funding; and accept funds in an amount to be determined based on criteria met but not to exceed \$1,000, effective 7/1/23 through 6/30/24.

RESULT: APPROVE

MOVER: Candy Carlson

SECONDER: Pati Nolen

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach
Enactment No: MISC. AGR 2024-061

15. VETERANS SERVICES OFFICE - Veterans Services Officer 24-265

Shawn Bondon

a) OTHER THAN "A" STEP - Approval to appoint a candidate as Office Assistant II (EH) at Salary Range 12, Step C, effective 3/19/24, or upon successful completion of all pre-employment requirements.

Veterans Service Officer Shawn Bondon stated an employee is out on FMLA and is asking to appoint a retiree to the extra help position until the employee returns.

RESULT: APPROVE

MOVER: William Moule

SECONDER: Pati Nolen

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

16. DISTRICT ATTORNEY - District Attorney Matt Rogers 24-243

a) Approval for out-of-state travel for six (6) District Attorney's Office investigators to travel to Las Vegas, Nevada on August 20 - 23, 2024 to attend the 55th Annual California Homicide Investigations Association (CHIA) Conference.

In response to Supervisor Carlson, District Attorney Matt Rogers stated they are getting approval early to take advantage of early bird registration.

RESULT: APPROVE

MOVER: William Moule

SECONDER: Candy Carlson

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

17. SHERIFF / PURCHASING - Sheriff Dave Kain

24-253

a) Authorization for the Purchasing Agent to sign a purchase order to Mortech Manufacturing Co in an amount not to exceed \$91,855.32 for the acquisition of one mobile morgue trailer to be utilized by the Sheriff's Office of Emergency Management and Coroner's division.

Under Sheriff Jeff Garrett said this is going back to a grant from 2020 and added this will be very useful to the sheriff's office and the north state to be utilized for natural disasters.

RESULT: APPROVE

MOVER: Candy Carlson

SECONDER: Matt Hansen

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

18. PERSONNEL / AGRICULTURE - Agricultural Commissioner Doni

24-218

Rulofson

a) RESOLUTION - Adoption of a resolution to amend the FY 2023-24 Personnel Allocation List (PAL), (Reso #2023-88), by deleting one (1.00 FTE) Agricultural Weights & Measures Aide (Limited Term) allocation, deleting one (1.00 FTE) Agricultural Biologist/Weights & Measures Specialist I/II/III (Limited Term) allocation, and adding one (1.00 FTE) Agricultural Biologist/Weights & Measures Specialist I/II/III allocation, effective 3/19/24.

Agricultural Commissioner Doni Rulofson reviewed the request and the need to restructure the positions in the office.

RESULT: APPROVE

MOVER: Matt Hansen

SECONDER: Pati Nolen

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach
Enactment No: RES NO. 2024-018

19. PUBLIC WORKS - Director Jim Simon

24-257

a) Adopt a finding that competitive bidding for the work described in Contract Change Order No. 47 for the Jellys Ferry at Sacramento River Bridge Replacement Project would be unavailing and impractical and would not produce any public advantage.

Public Works Director Jim Simon reviewed the various change orders and stated the dispute board decided in favor of the contractor and this final price is after months of negotiations.

RESULT: APPROVE

MOVER: Matt Hansen

SECONDER: Pati Nolen

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

b) CHANGE ORDER - Approval and authorization for the Director to issue Change Order No. 47 to the Agreement with MCM Construction Inc. (Road Agreement #2019-18) for the Jellys Ferry Bridge Replacement Project, for additional payment for resolving Potential Claim Record Nos. 2, 4, 7, 9, 10, 11, 12 and 13, in an amount equal to \$5,400,000.

RESULT: APPROVE

MOVER: Pati Nolen

SECONDER: Candy Carlson

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

20. PUBLIC WORKS - Director Jim Simon 24-222

a) TRANSFER OF FUNDS: PUBLIC WORKS, B-57 - From Maintenance of Equipment (3011-53170) to Special Dept. Equipment (3011-57608), \$5,845.13. **(Requires 4/5's vote)**

RESULT: APPROVE

MOVER: Candy Carlson

SECONDER: William Moule

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

21. SOCIAL SERVICES / COMMUNITY ACTION AGENCY - Interim Director Teresa Curiel 24-170

a) AGREEMENT - Approval for the Executive Director to sign Subcontract AP 2324-03 S013 with Chico State Enterprises, on behalf of the Area 3 Agency on Aging for the provision of the Healthy Connections senior nutrition program in an amount not to exceed \$389,883, effective 7/1/23 through 6/30/24.

In response to Supervisor Hansen, Social Services Interim Director Teresa Curiel stated this amount is added to the annual amount contributed by the County.

RESULT: APPROVE

MOVER: Candy Carlson

SECONDER: William Moule

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach
Enactment No: MISC. AGR 2024-062

22. PERSONNEL / SOCIAL SERVICES - Interim Social Services Director 24-219

Teresa Curiel

- a) RESOLUTION - Adoption of a resolution to amend the FY 2023-24 Personnel Allocation List (PAL), (Reso #2023-88), by deleting four (4.00 FTE) Office Assistant I allocations, deleting four (4.00 FTE) Office Assistant I/II allocations, adding eight (8.00 FTE) Screener - Bilingual allocations, deleting one (1.00 FTE) Office Assistant Supervisor I - Bilingual allocation and adding one (1.00 FTE) Office Assistant Supervisor II - Bilingual allocation, effective 3/19/24.

In response to Supervisor Moule, Social Services Interim Director Teresa Curiel stated there are several existing classifications for clerical and this request will allow them to work with more eligibility issues.

Mrs. Curiel added the classifications can be under filled but the request is to fill as a bilingual position.

RESULT: APPROVE
MOVER: Pati Nolen
SECONDER: Candy Carlson
AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach
 Enactment No: RES NO. 2024-019

- b) Approval to reclassify three (3.00 FTE) Office Assistant Supervisor I incumbents to an Office Assistant Supervisor II and reclassify one (1.00 FTE) Office Assistant Supervisor I - Bilingual to an Office Assistant Supervisor II - Bilingual, effective 3/19/24.

RESULT: APPROVE
MOVER: Candy Carlson
SECONDER: Pati Nolen
AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

23. SOCIAL SERVICES - Interim Director Teresa Curiel 24-232

- a) AGREEMENT - Approval and authorization for the Social Services Director and County Counsel to sign the Interagency MOU with the Office of the County Counsel for the purpose of providing legal services involving Welfare and Institutions Code 300 cases at the rates as listed in Exhibit "C", in an amount not to exceed \$314,345, effective 7/1/23 and shall terminate 6/30/24.

In response to Supervisor Hansen, Social Services Interim Director Teresa Curiel stated it is late to Board as we were determining the need of the services. Mrs. Curiel added we will renegotiate in July.

RESULT: APPROVE
MOVER: William Moule
SECONDER: Candy Carlson
AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair

24. DEPARTMENT OF SOCIAL SERVICES / HEALTH SERVICES AGENCY 24-231

a) AGREEMENT - Approval and authorization for the Social Services Interim Director and the Health Services Agency Executive Director to sign the Interagency Memorandum of Understanding to provide nursing services to the Social Services Adult Services branch for the rates as listed in Exhibit C with maximum compensation not to exceed \$286,489.82, effective 7/1/23 and shall terminate 6/30/26.

In response to Supervisor Moule, Social Services Interim Director Teresa Curiel stated the Health Services Agency bills the nursing services out to the correct program.

RESULT: APPROVE
MOVER: William Moule
SECONDER: Candy Carlson
AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach
Enactment No: MISC. AGR 2024-064

25. HEALTH SERVICES AGENCY / PERSONNEL - Executive Director 24-250

Jayne Bottke

a) Approval of a new classification specification of Patient Navigator I/II within the Joint Council bargaining unit, effective 3/19/24.

Health Services Agency Executive Director Jayme Bottke stated this will allow us to be able to keep up with the increased workload on staff.

In response to Supervisor Carlson, Mrs. Bottke stated the comparison counties are the same counties used in the class and comp study.

Mrs. Bottke added we are decreasing the number of classifications due to the impact of the increase in salary and wages, to bring the impact as close to cost neutral as possible.

RESULT: APPROVE
MOVER: William Moule
SECONDER: Pati Nolen
AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

b) RESOLUTION - Adoption of a resolution amending the FY 23/24 Position Allocation List (PAL), (Reso #2023-88) by deleting eight (8.00 FTE) Medical Assistant I/II Bilingual allocations, adding seven (7.00 FTE) Patient Navigator I/II Bilingual allocations at Joint Council Salary Ranges 23/27, deleting one (1.00 FTE) Supervising Institutional Registered Nurse Bilingual allocation, and adding one (1.00 FTE) Supervising Institutional/Crisis Health Registered Nurse Bilingual allocation, effective 3/19/24.

RESULT: APPROVE
MOVER: William Moule

SECONDER: Candy Carlson
AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach
Enactment No: RES NO. 2024-020

c) Approval to reclassify one (1.00 FTE) Medical Assistant II incumbent as a Patient Navigator II, two (2.00 FTE) Medical Assistant I Bilingual incumbents as a Patient Navigator I Bilingual, two (2.00 FTE) Medical Assistant II Bilingual incumbents as a Patient Navigator II Bilingual, and one (1.00 FTE) Supervising Institutional Registered Nurse as a Supervising Institutional/Crisis Registered Nurse, effective 3/19/24.

RESULT: APPROVE

MOVER: William Moule

SECONDER: Candy Carlson

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

26. HEALTH SERVICES AGENCY / ADMINISTRATION - Executive Director 24-255

Jayne Bottke

a) AGREEMENT - Approval and authorization for the Executive Director to sign the amendment to the Misc. Agreement #2022-169 with RingCentral, Inc. for the purpose of purchasing an Avaya Cloud Office monthly subscription for a Voice Over Internet Protocol (VOIP) phone service to increase the annual compensation by \$14,164.96, for a total annual amount not to exceed \$52,000, effective on the date of signing and will continue until the last Order Form is terminated or expires. (*subject to receipt of required insurance documentation*)

In response to Supervisor Carlson, Health Services Agency Executive Director stated it is still cost effective.

RESULT: APPROVE

MOVER: William Moule

SECONDER: Pati Nolen

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach
Enactment No: MISC. AGR 2024-065

27. HEALTH SERVICES AGENCY / MENTAL HEALTH - Executive Director 24-202

Jayne Bottke

a) AGREEMENT - Approval and authorization for the Executive Director to sign the Agreement with Ark Design Construction and Roofing Inc. for the purpose of providing roof coating restoration with maximum compensation not to exceed \$176,097, effective 4/1/24 and shall terminate 3/31/25

In response to Supervisor Moule, Health Services Agency Executive Director Jayme Bottke stated yes the project is being covered by client fees.

RESULT: APPROVE

MOVER: William Moule

SECONDER: Candy Carlson

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach
Enactment No: MISC. AGR 2024-066

28. HEALTH SERVICES AGENCY / MENTAL HEALTH - Executive Director 24-256
Jayne Bottke

a) AGREEMENT - Approval and authorization for the Chairman to sign the Homeless Housing, Assistance and Prevention Program, Round 5 Joint Application and Regional Coordination Memorandum of Understanding with the City of Corning, City of Red Bluff, City of Tehama, Tehama County Continuum of Care, and The Vitality Project, as the Administrative Entity for the Continuum of Care; and further authorization for the Executive Director to act on behalf of the County by signing the necessary documents in connection with the application and award of HHAP, Round 5 funds; effective upon all parties signing and shall terminate 10/1/2028 or until all obligations to the HHAP-5 program have been fulfilled.

Health Services Agency Executive Director Jayme Bottke reviewed the agreements and the allocations attributed to each agency. Mrs. Bottke added the COC will be administering the plan.

In response to Supervisor Moule, Mrs. Bottke said this is for round 5 funding and supports ongoing programs. She added there is hope of future rounds of funding.

RESULT: APPROVE

MOVER: Candy Carlson

SECONDER: Pati Nolen

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach
Enactment No: MISC. AGR 2024-067

29. PERSONNEL - Director Coral Ferrin 24-233

a) Adoption of revised TCPR §1302: Equal Employment Opportunity Policy.

Personnel Director Coral Ferrin stated the requested changes to items a through f are recommendations from California Department of Human Resources Merit Systems Services program to ensure local agency compliance with the California Local Agency Personnel Standards as the County moves to a local system to hire merit staff.

Mrs. Ferrin stated item g is adoption of a personnel rule relating to Deferred Compensation Plan and added the rule has been vetted Department Heads and bargaining units.

RESULT: APPROVE

MOVER: Pati Nolen

SECONDER: William Moule

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

b) Adoption of revised TCPR §1407: Political Activities.

RESULT: APPROVE

MOVER: Pati Nolen

SECONDER: William Moule

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

c) Adoption of revised TCPR §2103: Recruitment.

RESULT: APPROVE

MOVER: Pati Nolen

SECONDER: William Moule

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

d) Adoption of revised TCPR §2105: Screening Process.

RESULT: APPROVE

MOVER: Pati Nolen

SECONDER: William Moule

AYES: Supervisor Moule, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

NAYS: Supervisor Carlson

e) Adoption of revised TCPR §2111: Employment Lists.

RESULT: APPROVE

MOVER: Matt Hansen

SECONDER: William Moule

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

f) Adoption of revised TCPR §2301: Probation Period / Permanent Status.

RESULT: APPROVE

MOVER: Matt Hansen

SECONDER: William Moule

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

g) Adoption of TCPR §5303: Deferred Compensation Plan.

RESULT: APPROVE

MOVER: Matt Hansen

SECONDER: William Moule

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

a) TRANSFER OF FUNDS: ACCUMLATED CAPITAL OUTLAY (ACO), B-58 - From Prior Year Revenue (103-301900) \$85,178.23 to Homeless Navigation Center (1081-57554) \$85,178.23. **(Requires 4/5's vote)**

Administrative Services Director Dava Kohlman stated this is related to the Homeless Navigation Center and as the project is coming to an end, we are verifying funding sources and allocations to ensure the funding is in the correct accounts.

Mrs. Kohlman said this is a corrective action related to Empower Tehama to reimburse us for some expenses and to add the appropriations back into the budget.

RESULT: APPROVE

MOVER: William Moule

SECONDER: Pati Nolen

AYES: Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

FUTURE AGENDA ITEMS

Supervisor Nolen - Study session about a community garden. (Consensus was received.)

Supervisor Nolen - Study session regarding mobile home parks increasing their rent rates. (Consensus 3-2)

Supervisor Carlson - Would like the Board to review the comparative counties used for class comp. (Consensus was received.)

REPORTABLE ACTIONS FROM CLOSED SESSION

31. CLOSED SESSION 24-280

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part Two of the Chief Administrator Annual Performance Evaluation Process Association

Report out - Part Two of the Chief Administrator Annual Performance Evaluation Process is continued to March 26

ADJOURN

11:16 A.M. There being no further business before the Board, the meeting was adjourned.

ATTEST: March 26, 2024

APPROVED

Chairman of the Board
of Supervisors

JENNIFER A. VISE,
Clerk of the Board of Supervisors