

COUNTY OF TEHAMA
WAIVER OF FORMAL BIDS OVER \$10,000 - FINDINGS FORM

This form must be attached to an Agenda Request Form

Pursuant to Tehama County Code Sections 4.24.080 and 4.24.110, competitive procurement must be used unless there is substantial justification for waiving the formal bid process

DATE: 1/13/2026 DEPARTMENT: Department of Public Works - Transportation
REQUESTED BY: Jessica Riske-Gomez TITLE: Deputy Director
PROPOSED ACQUISITION: Authorization to purchase (2) Class C Busses and (1) minivan

REQUESTED ACTIONS BY THE BOARD OF SUPERVISORS:
a) **Request to adopt the finding(s) as indicated below**
b) **Request to find it in the best interest of the County to waive the formal bid process for the acquisition based on the finding(s)**

When requesting waiver of the bidding process, the written request shall include finding(s) which indicate that bidding procedures would not be in the best interest of the people -- Tehama County Code Section 4.24.080

Check applicable finding(s):

Sole Source Acquisition: Based on a finding declaring the vendor as the sole supplier who could feasibly supply the equipment or products needed by the Department.

Participation In Existing Bid:

Compatibility: Based on the finding that the acquisition of a specific type or brand of product is required by the County in order to allow for full integration with existing equipment or facilities.

Explain:

Other, List Finding(s):
\$410,000 in LTF funds have been secured for the purchase of these vehicles. The buses are being procured through the CalACT–Basin Transit Purchasing Cooperative under Joint Procurement Cooperative Contract No. 20-01, which was established through a formal bid process and Assignment of Authority. The requested bus model is necessary to maintain fleet consistency and aligns with the CalACT RFP and the agency’s opt-in to the cooperative procurement.

Additional Justification:

Recommended: Tom Province Date: 2/3/2026

****Submittal to Purchasing must occur at least 7 working days prior to agenda deadline****