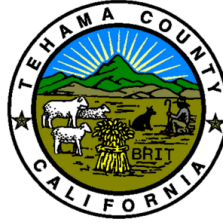


TEHAMA COUNTY BOARD OF SUPERVISORS

William Moule, District 1
Candy Carlson, District 2
Pati Nolen, District 3
Matt Hansen, District 4, Vice Chair
John Leach, District 5, Chairman



Gabriel Hydrick
Chief Administrator

Margaret Long
County Counsel

Sean Houghtby
Clerk of the Board
(530) 527-3287

Board Chambers
727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
<http://www.tehama.gov>

AGENDA FOR TUESDAY, NOVEMBER 12, 2024

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The Board wishes to ensure that business is conducted in an orderly fashion and the public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. Any disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting is prohibited.

Members of the public who are unable to attend in person may participate, listen and watch in the following ways:

- 1) To participate in the Board meeting, the public may listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.
- 2) Members of the public who are unable to attend in person may watch and listen via the web at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment at the time the item is called.

The audio and live video streaming is being offered as a convenience. The Board meeting will continue even if there is a disruption. If there is a disruption, the public is encouraged to consider an alternate option listed above. If you have trouble connecting or accessing the meeting, contact the Board office for assistance at (530) 527-4655.

Please refer to the last page of the agenda for information on how to participate in the meeting, as well as the various options being made available for members of the public to provide comment.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator two business days prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

CONSENT AGENDA:

These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

REGULAR AGENDA:

These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

REMINDER - The November 19th meeting of the Board of Supervisors is cancelled.

PLEASE TURN OFF OR MUTE YOUR CELL PHONE**PUBLIC COMMENT**

This is a time set aside for members of the public to directly address the Board of Supervisors on any item of interest to the public that is within the subject matter jurisdiction of this board. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of section 54954.2 of the government code. This board has chosen to exercise its discretion and limit each speaker to three (3) minutes.

Members of the public will be allowed to address the Board of Supervisors regarding items appearing on the agenda at the time the item is called.

ANNOUNCEMENT OF AGENDA CORRECTIONS**PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION****BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE**

Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

Fire Committee (Standing) (Leach, Hansen)

Public Works Committee (Standing) (Leach, Nolen)

Veterans Halls Advisory Committee (Standing) (Carlson, Leach)

Rescue Act Ad Hoc Committee (Carlson, Moule)

Public Safety Tax Initiative Working Group (Hansen, Moule)

Personnel Procedures & Guidelines Ad Hoc Committee (Hansen, Carlson)

REPORTS OF MEETINGS ATTENDED INCLUDING AB1234

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

This is an opportunity for a County Department to provide information to the Board and the general public. These announcements are to be as brief and concise as possible and not used to seek direction from the Board.

CONSENT AGENDA

- 1. **GENERAL WARRANT REGISTER - 10/20/24 - 10/26/24** [24-1930](#)
- 2. **AUDITOR’S CLAIMS** [24-1927](#)
 - a) Court Operations, 2026-53230, Benjamin E. Magid, \$2,656
 - b) Court Operations, 2026-53230, Benjamin E. Magid, \$3,984
 - c) Court Operations, 2026-53230, Lindsay T. Stone, Stone Law Office, \$1,760
- 3. **ADMINISTRATION** [24-1943](#)
 - a) TRANSFER OF FUNDS - LATCF/PROFESSIONAL SERVICES, B-7 - From LATCF (1091-4507205), to Contingency (2002-59000), \$75,000; and From Contingency (2002-59000), to Professional Services (1091-53230), \$75,000
- 4. **DEPARTMENT OF AGRICULTURE/DIVISION OF ANIMAL SERVICES** [24-1923](#)
 - a) TRANSFER OF FUNDS: ANIMAL SERVICES, B-6 - From Spay Neuter Revenue (2078-4711206) to Contingency (1109-59000), \$3,265.39; and From Contingency (1109-59000) to Spay Neuter Expense (2078-532806), \$3,265.39
- 5. **FIRE** [24-1947](#)
 - a) Request authorization to issue a refund to Cottonwood Travel Center in the amount of \$360 for rezoning that did not occur
- 6. **HEALTH SERVICES AGENCY / MENTAL HEALTH** [24-1959](#)

a) AGREEMENT - Request approval and authorization for the Health Services Agency Executive Director to sign Standard Agreement #24MHSOAC038 with the Mental Health Services Oversight and Accountability Commission for Round 4, Category 1 of the Mental Health Student Services Act of 2019 (MHSSA) grant, in an amount not to exceed \$500,000 effective 7/1/24 through 6/30/27

7. HEALTH SERVICES AGENCY / MENTAL HEALTH [24-1960](#)

a) AGREEMENT - Request approval and authorization for the Health Services Agency Executive Director to sign Standard Agreement #24MHSOAC023 with the Mental Health Services Oversight and Accountability Commission for Round 4, Category 3 of the Mental Health Student Services Act of 2019 (MHSSA) grant, in an amount not to exceed \$450,000 effective 7/1/24 through 6/30/27

8. SOCIAL SERVICES [24-1945](#)

a) TRANSFER OF FUNDS: SOCIAL SERVICES, B-8 from Mtce Struct-Imprv-Grounds (5013-53180) \$22,682 to Fixed Assets-Office Equipment (5013-57601) and \$20,388 to Maintenance of Equipment (5013-53170) \$2,294

9. SHERIFF'S OFFICE [24-1954](#)

a) Request approval and authorization for the Sheriff to sign the application for submittal to the Division of Boating and Waterways, State of California-Natural Resources Agency for funding in the amount of \$398,015.34, for the Boating and Safety Enforcement Financial Aid program for FY 2025-26

b) RESOLUTION - Request adoption of the resolution authorizing the Sheriff, or his designee, to sign and submit an application to the California Department of Parks and Recreation, Division of Boating and Waterways for the boating Safety and Enforcement Financial Aid Program for Fiscal Year 2025-26, and accept, if awarded, funding in the anticipated amount of \$133,448, and to have signature authority on all program-related documents to carry out the purpose of this resolution

10. TREASURER / TAX COLLECTOR [24-1921](#)

a) RESOLUTION - Request adoption of resolution that allows separately valued parcel applications (segregations) from July 1 through March 31

REGULAR AGENDA

**11. CONSUMER WATCHDOG - Consumer Watchdog Executive Director [24-1999](#)
Carmen Balber**

a) INFORMATIONAL PRESENTATION - Regarding Homeowners Insurance concerns throughout California

12. LIBRARY - County Librarian Alicia Meyer [24-1987](#)

a) RESOLUTION - Request adoption of a resolution authorizing closure of the Tehama County Library, Corning Branch, for the purpose of renovations, beginning on Monday, 11/25/2024, and ending after completion of the project and return of library materials

RECESS to convene as the Tehama County Board of Equalization

**13. TEHAMA COUNTY BOARD OF EQUALIZATION - County Assessor [24-1786](#)
Burley Phillips**

a) Request approval of the following withdrawal as recommended by the County Assessor: Assessment Appeal No. 33-2022 (A-D), Waste Connections

ADJOURN to reconvene as the Tehama County Board of Supervisors

**14. TREASURER / TAX COLLECTOR - Treasurer/Tax Collector Parker [24-1917](#)
Hunt**

a) ORDINANCE NO. 2142 - Amending Chapter 4.13 Transient Occupancy Tax
1) Waive the first reading
2) Accept the introduction

15. HEALTH SERVICES AGENCY - Executive Director Jayme Bottke [24-1931](#)

a) Request approval and adoption of the 2024 Update to the Tehama County 10-Year Plan to End Homelessness, which is a community-based and equity-focused strategy for addressing housing and homelessness needs in Tehama County, including concrete goals and objectives for the next 5 to 10 years

16. HEALTH SERVICES AGENCY - Executive Director Jayme Bottke [24-1958](#)

a) AGREEMENT - Request approval and authorization for the Chairperson to sign an Employment Agreement with Michelle Schmidt for the position of Tehama County Health Services Agency Assistant Executive Director, Program, effective 12/1/24 through 11/30/28

17. SHERIFF'S OFFICE - Sheriff Dave Kain [24-1961](#)

a) TRANSFER OF FUNDS: SHERIFF; B-9 - From Public Safety (106-301900), to Contingency (2002-59000), \$16,781.65; and From Contingency (2002-59000), to Vehicles (2027-57605), \$16,781.65 **(Requires 4/5's vote)**

18. SHERIFF / PURCHASING - Sheriff Dave Kain [24-1955](#)

a) BID WAIVER:

1) Request to adopt the finding that California State Contract 1-22-23-20F with Downtown Ford for the acquisition of (1) one new 2025 Ford F150 Regular Cab Pickup meets all Tehama County bidding criteria and allow the County to take advantage of special low pricing without the time and expense involved with conducting a formal bid process

2) Request to find it in the best interest of the County to waive the formal bid process for the acquisition of (1) one new 2025 Ford Pickup based on the finding

b) Request authorization for the Purchasing Agent to sign a purchase order to Downtown Ford for the acquisition of (1) one new 2025 Ford F150 Regular Cab Pickup in the amount of \$50,612.73

19. **SHERIFF / PERSONNEL - Sheriff Dave Kain** [24-1950](#)
a) OTHER THAN "A" STEP - Request approval to appoint applicant as Evidence Technician, Range 26, Step 5, upon successful completion of all pre-employment requirements
20. **DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES** [24-1967](#)
- Director of Animal Services Thomas Moss and Animal Care Center Manager Christine McClintock
a) ORDINANCE NO. 2143 - Request adoption of an Ordinance repealing sections 7.08.010, 7.08.030, 7.08.035, and 7.08.130 of the Tehama County Code and adding sections 7.08.010, 7.08.030, 7.08.035, and 7.08.130 of the Tehama County Code
1) Waive first reading
2) Accept the introduction
21. **DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES** [24-1876](#)
- Director of Animal Services Thomas Moss and Animal Care Center Manager Christine McClintock
a) ORDINANCE No. 2144 - Request adoption of an Ordinance amending Chapters 7.20 and 7.30 of the Tehama County Code pertaining to kennels and working dogs
1) Waive the first reading
2) Accept the introduction
22. **DEPARTMENT OF AGRICULTURE/DIVISION OF ANIMAL SERVICES -** [24-1965](#)
Director of Animal Services Thomas Moss and Animal Care Center Manager Christine McClintock
a) ORDINANCE NO 2145 - Request acceptance of the data supporting a proposed Ordinance setting fees to be charged by the Tehama County Department of Agriculture, Division of Animal Services in connection with some minor license fee increases and some decreases and significant increases in kennel fee, effective 1/1/25
b) Request to designate the Tehama County Department of Agriculture and the Clerk of the Board's Office as two locations where the data will be available for public review
c) Request to set a public hearing on 11/26/24 at 10:00 AM, to consider the adoption of the proposed Ordinance
23. **DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES** [24-1907](#)
- Director of Animal Services Thomas Moss and Animal Care Center Manager Christine McClintock
a) OTHER THAN "A" STEP - Request approval to appoint a candidate as Veterinary Assistant - Extra Help at Range 14, Step E, effective 11/13/24 or upon successful completion of all pre-employment requirements
24. **DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES** [24-1908](#)
- Director of Animal Services Thomas Moss and Animal Care Center Manager Christine McClintock
a) OTHER THAN "A" STEP - Request approval to appoint a candidate as Veterinary

Assistant - Extra Help at Range 14, Step E, effective 11/13/24 or upon successful completion of all pre-employment requirements

25. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES [24-1909](#)
**- Director of Animal Services Thomas Moss and Animal Care Center
Manager Christine McClintock**

a) OTHER THAN "A" STEP - Request approval to appoint a candidate as Veterinary Assistant - Extra Help at Range 14, Step E, effective 11/13/24 or upon successful completion of all pre-employment requirements

26. PURCHASING DEPARTMENT - Senior Buyer Debbie Schmidt [24-1978](#)

a) Request approval of specifications for the annual Smog Check & Certification bid commencing on 1/1/25 through 12/31/25

b) Request authorization for the Purchasing Department to solicit bids for the annual Smog Check & Certification Bid, with bids to be opened on 11/25/24 at 3:00 P.M. in the office of the Purchasing Agent, 727 Oak Street, Red Bluff CA

27. HEALTH SERVICES AGENCY / PERSONNEL / ADMINISTRATION - [24-1097](#)
Chief Administrator Gabriel Hydrick

a) AGREEMENT - Request approval and authorization for the Chair to sign an Employment Agreement with Jayme Bottke for the position of Executive Director, Health Services Agency, effective 11/16/24 through 11/15/27

28. ADMINISTRATION - Chief Administrator Gabriel Hydrick [24-1990](#)

a) Staff report on the current status of the Development Impact Fee accounts for Fiscal Year 2023/24

b) Request to designate the Tehama County Administrative Office and the Clerk of the Board's Office as two locations where the report will be available for public review and to receive written requests for mailed notices

c) Board discussion and direction to staff to set a public hearing, as required pursuant to Government Code section 66006, on 12/10/24 at 10:00 a.m. to review the current status of the Development Impact Fee accounts for Fiscal Year 2023/24

29. BOARD OF SUPERVISORS - Park Fire Recovery [24-1962](#)

a) TRANSFER OF FUNDS, B-10: From State Disaster Relief (2074-450580), to Contingency (1109-59000), \$1,975,763; and From Contingency (1109-59000) to Professional Services (2074-53230), \$1,975,763 **(Requires 4/5's vote)**

30. BOARD OF SUPERVISORS - Park Fire Emergency Continuations [24-1963](#)

a) Determine that there is a need to continue the emergency proclamation issued by the Sheriff as Director of Emergency Services, proclaiming the existence of the local emergency in Tehama County caused conditions of peril

b) Determine that there is a need to continue the local health emergency proclamation

issued by the Tehama County Public Health Officer, proclaiming the existence of the local emergency in Tehama County caused conditions of peril

FUTURE AGENDA ITEMS

Future Agenda Items is an opportunity for a Board member to present a topic to the full Board and County Departments and allow the Board to express majority that staff should be directed to address the issue and bring it back to the full Board as an agenda item. This is not a time for the Board to address the merits or express their opinions on the issue but solely to decide if staff should expend resources in researching and preparing documents for consideration at a public board meeting. More complex issues may result in a future study session.

CLOSED SESSION

Members of the public may address the Closed Session matters at the time the closed session is announced.

31. **CLOSED SESSION** [24-1430](#)

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part Two of the Tehama County Air Pollution Control Officer Annual Performance Evaluation Process

32. **CLOSED SESSION** [24-1989](#)

a) CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION (54956.9(d) (2) (one case)

33. **CLOSED SESSION** [24-1996](#)

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part One of the Tehama County Air Pollution Control Officer Annual Performance Evaluation Process

34. **CLOSED SESSION** [24-1997](#)

a) PERSONNEL / PUBLIC EMPLOYEE APPOINTMENT OR EMPLOYMENT (Government Code Section 54957)

Title: Director of Planning

REPORTABLE ACTIONS FROM CLOSED SESSION

ADJOURN

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors, and that are not exempt from disclosure under the Public Records Act, will be made available for public inspection at the Tehama County Clerk of the Board of

Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off-agenda emergency).

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS PURSUANT TO GOVERNMENT CODE SECTION 84308:

Members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

WAYS TO PARTICIPATE, WATCH AND LISTEN DURING THE MEETING:

- 1) Attend in person in Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080.
- 2) Listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.
- 3) Watch live video and listen at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment at the time the item is called.

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PROVIDE PUBLIC COMMENT BEFORE THE MEETING BY:

- 1) Writing a letter to the Board of Supervisors at PO Box 250, Red Bluff, CA 96080.
- 2) Emailing: tcbos@tehama.gov. Written or emailed public comments received by 4:00 p.m. the day prior to the meeting will be provided to the Board members electronically or in written

format and will become part of the public record.

PROVIDE PUBLIC COMMENT DURING THE MEETING BY:

- 1) In-Person: Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080: Members of the public can provide comment in-person inside the Board of Supervisors' Chambers.

- 2) Over the Phone: Members of the public can call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment. The public will be placed in a call-in queue until they are permitted into the meeting for comment.

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board.

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at <https://tehamacounty.legistar.com/Calendar.aspx>