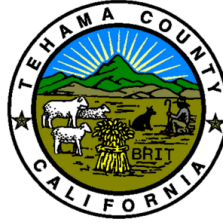


TEHAMA COUNTY BOARD OF SUPERVISORS

William Moule, District 1
Candy Carlson, District 2
Pati Nolen, District 3
Matt Hansen, District 4, Vice Chair
John Leach, District 5, Chairman



Gabriel Hydrick
Chief Administrator

Margaret Long
County Counsel

Sean Houghtby
Clerk of the Board
(530) 527-3287

Board Chambers
727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
<http://www.tehama.gov>

AGENDA FOR TUESDAY, NOVEMBER 12, 2024

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The Board wishes to ensure that business is conducted in an orderly fashion and the public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. Any disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting is prohibited.

Members of the public who are unable to attend in person may participate, listen and watch in the following ways:

- 1) To participate in the Board meeting, the public may listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.
- 2) Members of the public who are unable to attend in person may watch and listen via the web at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment at the time the item is called.

The audio and live video streaming is being offered as a convenience. The Board meeting will continue even if there is a disruption. If there is a disruption, the public is encouraged to consider an alternate option listed above. If you have trouble connecting or accessing the meeting, contact the Board office for assistance at (530) 527-4655.

Please refer to the last page of the agenda for information on how to participate in the meeting, as well as the various options being made available for members of the public to provide comment.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County’s ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County’s programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator two business days prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

CONSENT AGENDA:

These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

REGULAR AGENDA:

These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

REMINDER - The November 19th meeting of the Board of Supervisors is cancelled.

PLEASE TURN OFF OR MUTE YOUR CELL PHONE

PUBLIC COMMENT

This is a time set aside for members of the public to directly address the Board of Supervisors on any item of interest to the public that is within the subject matter jurisdiction of this board. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of section 54954.2 of the government code. This board has chosen to exercise its discretion and limit each speaker to three (3) minutes.

Members of the public will be allowed to address the Board of Supervisors regarding items appearing on the agenda at the time the item is called.

ANNOUNCEMENT OF AGENDA CORRECTIONS

PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE

Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

Fire Committee (Standing) (Leach, Hansen)

Public Works Committee (Standing) (Leach, Nolen)

Veterans Halls Advisory Committee (Standing) (Carlson, Leach)

Rescue Act Ad Hoc Committee (Carlson, Moule)

Public Safety Tax Initiative Working Group (Hansen, Moule)

Personnel Procedures & Guidelines Ad Hoc Committee (Hansen, Carlson)

REPORTS OF MEETINGS ATTENDED INCLUDING AB1234

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

This is an opportunity for a County Department to provide information to the Board and the general public. These announcements are to be as brief and concise as possible and not used to seek direction from the Board.

CONSENT AGENDA

- 1. **GENERAL WARRANT REGISTER - 10/20/24 - 10/26/24** [24-1930](#)
- 2. **AUDITOR’S CLAIMS** [24-1927](#)
 - a) Court Operations, 2026-53230, Benjamin E. Magid, \$2,656
 - b) Court Operations, 2026-53230, Benjamin E. Magid, \$3,984
 - c) Court Operations, 2026-53230, Lindsay T. Stone, Stone Law Office, \$1,760
- 3. **ADMINISTRATION** [24-1943](#)
 - a) TRANSFER OF FUNDS - LATCF/PROFESSIONAL SERVICES, B-7 - From LATCF (1091-4507205), to Contingency (2002-59000), \$75,000; and From Contingency (2002-59000), to Professional Services (1091-53230), \$75,000
- 4. **DEPARTMENT OF AGRICULTURE/DIVISION OF ANIMAL SERVICES** [24-1923](#)
 - a) TRANSFER OF FUNDS: ANIMAL SERVICES, B-6 - From Spay Neuter Revenue (2078-4711206) to Contingency (1109-59000), \$3,265.39; and From Contingency (1109-59000) to Spay Neuter Expense (2078-532806), \$3,265.39
- 5. **FIRE** [24-1947](#)
 - a) Request authorization to issue a refund to Cottonwood Travel Center in the amount of \$360 for rezoning that did not occur
- 6. **HEALTH SERVICES AGENCY / MENTAL HEALTH** [24-1959](#)

a) AGREEMENT - Request approval and authorization for the Health Services Agency Executive Director to sign Standard Agreement #24MHSOAC038 with the Mental Health Services Oversight and Accountability Commission for Round 4, Category 1 of the Mental Health Student Services Act of 2019 (MHSSA) grant, in an amount not to exceed \$500,000 effective 7/1/24 through 6/30/27

7. HEALTH SERVICES AGENCY / MENTAL HEALTH [24-1960](#)

a) AGREEMENT - Request approval and authorization for the Health Services Agency Executive Director to sign Standard Agreement #24MHSOAC023 with the Mental Health Services Oversight and Accountability Commission for Round 4, Category 3 of the Mental Health Student Services Act of 2019 (MHSSA) grant, in an amount not to exceed \$450,000 effective 7/1/24 through 6/30/27

8. SOCIAL SERVICES [24-1945](#)

a) TRANSFER OF FUNDS: SOCIAL SERVICES, B-8 from Mtce Struct-Imprv-Grounds (5013-53180) \$22,682 to Fixed Assets-Office Equipment (5013-57601) and \$20,388 to Maintenance of Equipment (5013-53170) \$2,294

9. SHERIFF'S OFFICE [24-1954](#)

a) Request approval and authorization for the Sheriff to sign the application for submittal to the Division of Boating and Waterways, State of California-Natural Resources Agency for funding in the amount of \$398,015.34, for the Boating and Safety Enforcement Financial Aid program for FY 2025-26

b) RESOLUTION - Request adoption of the resolution authorizing the Sheriff, or his designee, to sign and submit an application to the California Department of Parks and Recreation, Division of Boating and Waterways for the boating Safety and Enforcement Financial Aid Program for Fiscal Year 2025-26, and accept, if awarded, funding in the anticipated amount of \$133,448, and to have signature authority on all program-related documents to carry out the purpose of this resolution

10. TREASURER / TAX COLLECTOR [24-1921](#)

a) RESOLUTION - Request adoption of resolution that allows separately valued parcel applications (segregations) from July 1 through March 31

REGULAR AGENDA

**11. CONSUMER WATCHDOG - Consumer Watchdog Executive Director [24-1999](#)
Carmen Balber**

a) INFORMATIONAL PRESENTATION - Regarding Homeowners Insurance concerns throughout California

12. LIBRARY - County Librarian Alicia Meyer [24-1987](#)

a) RESOLUTION - Request adoption of a resolution authorizing closure of the Tehama County Library, Corning Branch, for the purpose of renovations, beginning on Monday, 11/25/2024, and ending after completion of the project and return of library materials

RECESS to convene as the Tehama County Board of Equalization

**13. TEHAMA COUNTY BOARD OF EQUALIZATION - County Assessor [24-1786](#)
Burley Phillips**

a) Request approval of the following withdrawal as recommended by the County Assessor: Assessment Appeal No. 33-2022 (A-D), Waste Connections

ADJOURN to reconvene as the Tehama County Board of Supervisors

**14. TREASURER / TAX COLLECTOR - Treasurer/Tax Collector Parker [24-1917](#)
Hunt**

a) ORDINANCE NO. 2142 - Amending Chapter 4.13 Transient Occupancy Tax
1) Waive the first reading
2) Accept the introduction

15. HEALTH SERVICES AGENCY - Executive Director Jayme Bottke [24-1931](#)

a) Request approval and adoption of the 2024 Update to the Tehama County 10-Year Plan to End Homelessness, which is a community-based and equity-focused strategy for addressing housing and homelessness needs in Tehama County, including concrete goals and objectives for the next 5 to 10 years

16. HEALTH SERVICES AGENCY - Executive Director Jayme Bottke [24-1958](#)

a) AGREEMENT - Request approval and authorization for the Chairperson to sign an Employment Agreement with Michelle Schmidt for the position of Tehama County Health Services Agency Assistant Executive Director, Program, effective 12/1/24 through 11/30/28

17. SHERIFF'S OFFICE - Sheriff Dave Kain [24-1961](#)

a) TRANSFER OF FUNDS: SHERIFF; B-9 - From Public Safety (106-301900), to Contingency (2002-59000), \$16,781.65; and From Contingency (2002-59000), to Vehicles (2027-57605), \$16,781.65 **(Requires 4/5's vote)**

18. SHERIFF / PURCHASING - Sheriff Dave Kain [24-1955](#)

a) BID WAIVER:
1) Request to adopt the finding that California State Contract 1-22-23-20F with Downtown Ford for the acquisition of (1) one new 2025 Ford F150 Regular Cab Pickup meets all Tehama County bidding criteria and allow the County to take advantage of special low pricing without the time and expense involved with conducting a formal bid process

2) Request to find it in the best interest of the County to waive the formal bid process for the acquisition of (1) one new 2025 Ford Pickup based on the finding

b) Request authorization for the Purchasing Agent to sign a purchase order to Downtown Ford for the acquisition of (1) one new 2025 Ford F150 Regular Cab Pickup in the amount of \$50,612.73

19. **SHERIFF / PERSONNEL - Sheriff Dave Kain** [24-1950](#)
a) OTHER THAN "A" STEP - Request approval to appoint applicant as Evidence Technician, Range 26, Step 5, upon successful completion of all pre-employment requirements
20. **DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES** [24-1967](#)
- Director of Animal Services Thomas Moss and Animal Care Center Manager Christine McClintock
a) ORDINANCE NO. 2143 - Request adoption of an Ordinance repealing sections 7.08.010, 7.08.030, 7.08.035, and 7.08.130 of the Tehama County Code and adding sections 7.08.010, 7.08.030, 7.08.035, and 7.08.130 of the Tehama County Code
1) Waive first reading
2) Accept the introduction
21. **DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES** [24-1876](#)
- Director of Animal Services Thomas Moss and Animal Care Center Manager Christine McClintock
a) ORDINANCE No. 2144 - Request adoption of an Ordinance amending Chapters 7.20 and 7.30 of the Tehama County Code pertaining to kennels and working dogs
1) Waive the first reading
2) Accept the introduction
22. **DEPARTMENT OF AGRICULTURE/DIVISION OF ANIMAL SERVICES -** [24-1965](#)
Director of Animal Services Thomas Moss and Animal Care Center Manager Christine McClintock
a) ORDINANCE NO 2145 - Request acceptance of the data supporting a proposed Ordinance setting fees to be charged by the Tehama County Department of Agriculture, Division of Animal Services in connection with some minor license fee increases and some decreases and significant increases in kennel fee, effective 1/1/25
b) Request to designate the Tehama County Department of Agriculture and the Clerk of the Board's Office as two locations where the data will be available for public review
c) Request to set a public hearing on 11/26/24 at 10:00 AM, to consider the adoption of the proposed Ordinance
23. **DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES** [24-1907](#)
- Director of Animal Services Thomas Moss and Animal Care Center Manager Christine McClintock
a) OTHER THAN "A" STEP - Request approval to appoint a candidate as Veterinary Assistant - Extra Help at Range 14, Step E, effective 11/13/24 or upon successful completion of all pre-employment requirements
24. **DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES** [24-1908](#)
- Director of Animal Services Thomas Moss and Animal Care Center Manager Christine McClintock
a) OTHER THAN "A" STEP - Request approval to appoint a candidate as Veterinary

Assistant - Extra Help at Range 14, Step E, effective 11/13/24 or upon successful completion of all pre-employment requirements

25. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES [24-1909](#)
**- Director of Animal Services Thomas Moss and Animal Care Center
Manager Christine McClintock**

a) OTHER THAN "A" STEP - Request approval to appoint a candidate as Veterinary Assistant - Extra Help at Range 14, Step E, effective 11/13/24 or upon successful completion of all pre-employment requirements

26. PURCHASING DEPARTMENT - Senior Buyer Debbie Schmidt [24-1978](#)

a) Request approval of specifications for the annual Smog Check & Certification bid commencing on 1/1/25 through 12/31/25

b) Request authorization for the Purchasing Department to solicit bids for the annual Smog Check & Certification Bid, with bids to be opened on 11/25/24 at 3:00 P.M. in the office of the Purchasing Agent, 727 Oak Street, Red Bluff CA

27. HEALTH SERVICES AGENCY / PERSONNEL / ADMINISTRATION - [24-1097](#)
Chief Administrator Gabriel Hydrick

a) AGREEMENT - Request approval and authorization for the Chair to sign an Employment Agreement with Jayme Bottke for the position of Executive Director, Health Services Agency, effective 11/16/24 through 11/15/27

28. ADMINISTRATION - Chief Administrator Gabriel Hydrick [24-1990](#)

a) Staff report on the current status of the Development Impact Fee accounts for Fiscal Year 2023/24

b) Request to designate the Tehama County Administrative Office and the Clerk of the Board's Office as two locations where the report will be available for public review and to receive written requests for mailed notices

c) Board discussion and direction to staff to set a public hearing, as required pursuant to Government Code section 66006, on 12/10/24 at 10:00 a.m. to review the current status of the Development Impact Fee accounts for Fiscal Year 2023/24

29. BOARD OF SUPERVISORS - Park Fire Recovery [24-1962](#)

a) TRANSFER OF FUNDS, B-10: From State Disaster Relief (2074-450580), to Contingency (1109-59000), \$1,975,763; and From Contingency (1109-59000) to Professional Services (2074-53230), \$1,975,763 **(Requires 4/5's vote)**

30. BOARD OF SUPERVISORS - Park Fire Emergency Continuations [24-1963](#)

a) Determine that there is a need to continue the emergency proclamation issued by the Sheriff as Director of Emergency Services, proclaiming the existence of the local emergency in Tehama County caused conditions of peril

b) Determine that there is a need to continue the local health emergency proclamation

issued by the Tehama County Public Health Officer, proclaiming the existence of the local emergency in Tehama County caused conditions of peril

FUTURE AGENDA ITEMS

Future Agenda Items is an opportunity for a Board member to present a topic to the full Board and County Departments and allow the Board to express majority that staff should be directed to address the issue and bring it back to the full Board as an agenda item. This is not a time for the Board to address the merits or express their opinions on the issue but solely to decide if staff should expend resources in researching and preparing documents for consideration at a public board meeting. More complex issues may result in a future study session.

CLOSED SESSION

Members of the public may address the Closed Session matters at the time the closed session is announced.

31. CLOSED SESSION [24-1430](#)

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part Two of the Tehama County Air Pollution Control Officer Annual Performance Evaluation Process

32. CLOSED SESSION [24-1989](#)

a) CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION (54956.9(d) (2) (one case)

33. CLOSED SESSION [24-1996](#)

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part One of the Tehama County Air Pollution Control Officer Annual Performance Evaluation Process

34. CLOSED SESSION [24-1997](#)

a) PERSONNEL / PUBLIC EMPLOYEE APPOINTMENT OR EMPLOYMENT (Government Code Section 54957)

Title: Director of Planning

REPORTABLE ACTIONS FROM CLOSED SESSION

ADJOURN

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors, and that are not exempt from disclosure under the Public Records Act, will be made available for public inspection at the Tehama County Clerk of the Board of

Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off-agenda emergency).

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS PURSUANT TO GOVERNMENT CODE SECTION 84308:

Members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

WAYS TO PARTICIPATE, WATCH AND LISTEN DURING THE MEETING:

- 1) Attend in person in Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080.
- 2) Listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.
- 3) Watch live video and listen at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment at the time the item is called.

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PROVIDE PUBLIC COMMENT BEFORE THE MEETING BY:

- 1) Writing a letter to the Board of Supervisors at PO Box 250, Red Bluff, CA 96080.
- 2) Emailing: tcbos@tehama.gov. Written or emailed public comments received by 4:00 p.m. the day prior to the meeting will be provided to the Board members electronically or in written

format and will become part of the public record.

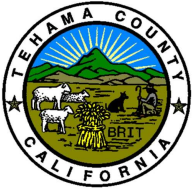
PROVIDE PUBLIC COMMENT DURING THE MEETING BY:

- 1) In-Person: Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080: Members of the public can provide comment in-person inside the Board of Supervisors' Chambers.

- 2) Over the Phone: Members of the public can call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment. The public will be placed in a call-in queue until they are permitted into the meeting for comment.

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board.

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at <https://tehamacounty.legistar.com/Calendar.aspx>



Tehama County

Agenda Request Form

File #: 24-1930

Agenda Date: 11/12/2024

Agenda #: 1.

GENERAL WARRANT REGISTER - 10/20/24 - 10/26/24

Requested Action(s)

Financial Impact:

As listed.

Background Information:

DATE: 10/28/2024
 TIME: 15:46:44

TEHAMA COUNTY
 CHECK REGISTER - BY FUND

PAGE NUMBER: 1
 ACCTPA21

SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:0
 ACCOUNTING PERIOD: 4/2025

FUND - 101 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	V7196	10/24/2024	102493	HUE & CRY SECURITY	2061	53180	870195	0.00	275.50
10100	V7200	10/25/2024	102493	HUE & CRY SECURITY	2073	53180	870182	0.00	33.00
10100	V7201	10/25/2024	108325	STAPLES ADVANTAGE	2077	53220	6012448629	0.00	16.39
10100	V7201	10/25/2024	108325	STAPLES ADVANTAGE	2077	53220	6012448624	0.00	42.20
TOTAL CHECK									58.59
10100	70864317	10/21/2024	100065	ALSCO INC	7013	53170	INV0559027	0.00	74.40
10100	70864320	10/21/2024	103939	AT&T	7033	53120	9391032913	0.00	79.95
10100	70864320	10/21/2024	103939	AT&T	1021	53120	9391032919	0.00	28.91
TOTAL CHECK									108.86
10100	70864321	10/21/2024	113068	AT&T/MCI	1073	53120	332446742	0.00	181.90
10100	70864323	10/21/2024	142466	CARREL'S OFFICE MAC	1021	53170	AR68559 SEPT	0.00	186.67
10100	70864323	10/21/2024	142466	CARREL'S OFFICE MAC	1021	53170	AR68558 SEPT	0.00	90.55
10100	70864323	10/21/2024	142466	CARREL'S OFFICE MAC	7033	53220	AR68466	0.00	59.92
TOTAL CHECK									337.14
10100	70864324	10/21/2024	111127	CHARTER COMMUNICATI	1073	53120	176976501	0.00	450.00
10100	70864325	10/21/2024	111127	CHARTER COMMUNICATI	2073	53120	176982001	0.00	159.98
10100	70864327	10/21/2024	104716	DIVERSIFIED SERVICE	5062	53220	23465	0.00	343.20
10100	70864329	10/21/2024	103045	DEPT OF JUSTICE	1105	532312	772338 SEP	0.00	735.00
10100	70864331	10/21/2024	132919	ELEVATOR TECHNOLOGY	1076	53180	APRIL 2024	0.00	445.00
10100	70864331	10/21/2024	132919	ELEVATOR TECHNOLOGY	1031	53180	APRIL 2024	0.00	35.00
10100	70864331	10/21/2024	132919	ELEVATOR TECHNOLOGY	1014	53180	APRIL 2024	0.00	40.00
10100	70864331	10/21/2024	132919	ELEVATOR TECHNOLOGY	1025	53180	APRIL 2024	0.00	13.75
10100	70864331	10/21/2024	132919	ELEVATOR TECHNOLOGY	1041	53180	APRIL 2024	0.00	25.00
TOTAL CHECK									558.75
10100	70864343	10/21/2024	134656	HUMBOLDT MOVING & S	2073	53280	S0100 INV 20600	0.00	57.75
10100	70864344	10/21/2024	136121	HUNT & SONS LLC	1023	53291	INV 254154	0.00	169.89
10100	70864344	10/21/2024	136121	HUNT & SONS LLC	2073	53291	254169 6136	0.00	635.00
TOTAL CHECK									804.89
10100	70864349	10/21/2024	123790	LAUNDRY WORLD UNIFO	7033	53140	307067	0.00	46.98
10100	70864351	10/21/2024	132936	MAIN STREET CAR WAS	2073	53170	1162	0.00	22.00
10100	70864351	10/21/2024	132936	MAIN STREET CAR WAS	1023	53170	1164	0.00	25.00
TOTAL CHECK									47.00
10100	70864352	10/21/2024	122656	MEGABYTE SYSTEMS IN	1073	531702	521124115	0.00	9,482.48
10100	70864354	10/21/2024	116981	NORCAL PRESORT	1026	53220	155187	0.00	63.57
10100	70864354	10/21/2024	116981	NORCAL PRESORT	1026	53220	155322	0.00	64.98

DATE: 10/28/2024
 TIME: 15:46:44

TEHAMA COUNTY
 CHECK REGISTER - BY FUND

PAGE NUMBER: 2
 ACCTPA21

SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:00.000'
 ACCOUNTING PERIOD: 4/2025

FUND - 101 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864354	10/21/2024	116981	NORCAL PRESORT	1023	53220	155033	0.00	69.56
TOTAL	CHECK							0.00	198.11
10100	70864355	10/21/2024	101187	NORTH VALLEY SERVIC	7033	53140	1497113	0.00	432.00
10100	70864355	10/21/2024	101187	NORTH VALLEY SERVIC	7021	53603	497112	0.00	610.00
TOTAL	CHECK							0.00	1,042.00
10100	70864357	10/21/2024	104757	OFFICE DEPOT (BUSIN	5060	53220	38715628001	0.00	202.92
10100	70864361	10/21/2024	112147	PANORAMIC SOFTWARE	2073	53170	14625	0.00	1,750.00
10100	70864366	10/21/2024	101509	SHELBY'S PEST CONTR	7033	53230	244064	0.00	46.00
10100	70864367	10/21/2024	135605	SPECTRUM	7033	53120	8413120110008828	0.00	12.05
10100	70864368	10/21/2024	127174	SUPERION LLC	1021	57603	422396	0.00	25,896.00
10100	70864373	10/21/2024	T0028902	VILLA COLUMBA	5062	55400	98	0.00	263.00
10100	70864382	10/22/2024	103939	AT&T	2072	53120	9391032859	0.00	22.13
10100	70864382	10/22/2024	103939	AT&T	7021	53120	9391058656	0.00	37.56
10100	70864382	10/22/2024	103939	AT&T	5060	53120	9391032938	0.00	61.83
10100	70864382	10/22/2024	103939	AT&T	2071	53120	9391032868	0.00	376.03
TOTAL	CHECK							0.00	497.55
10100	70864388	10/22/2024	107169	BAY ALARM	1074	53230	809066 PO 428696	0.00	410.91
10100	70864400	10/22/2024	115297	CENTRAL VALLEY TOXI	2072	53230	337396	0.00	380.00
10100	70864400	10/22/2024	115297	CENTRAL VALLEY TOXI	2072	53230	337397 09/19/24	0.00	380.00
10100	70864400	10/22/2024	115297	CENTRAL VALLEY TOXI	2072	53230	337393	0.00	235.00
10100	70864400	10/22/2024	115297	CENTRAL VALLEY TOXI	2072	53230	336597	0.00	298.00
TOTAL	CHECK							0.00	1,293.00
10100	70864405	10/22/2024	134222	COMPUTERSHARE TRUST	1105	53230	2379090 10/10/24	0.00	1,500.00
10100	70864406	10/22/2024	132730	CONLEY TREE AND BRU	7021	53230	820 10/01/24	0.00	3,800.00
10100	70864441	10/22/2024	133152	PACE ANALYTICAL SE	7021	53230	242807038 9/12/24	0.00	84.20
10100	70864441	10/22/2024	133152	PACE ANALYTICAL SE	7021	53230	242807039 9/12/24	0.00	84.20
10100	70864441	10/22/2024	133152	PACE ANALYTICAL SE	7021	53230	242807040 9/12/24	0.00	84.20
10100	70864441	10/22/2024	133152	PACE ANALYTICAL SE	7021	53230	242807041 9/12/24	0.00	84.20
TOTAL	CHECK							0.00	336.80
10100	70864443	10/22/2024	T0019780	PASKENTA COMMUNITY	7021	53300	48962183 9/1/24	0.00	80.50
10100	70864444	10/22/2024	110993	PERPETUAL STORAGE I	2071	53260	118245 9/1/24	0.00	330.96
10100	70864461	10/23/2024	136517	GOLDEN STATE CONNEC	1091	55546	TEHAMA WP 1&2	0.00	66,836.70
10100	70864473	10/23/2024	123038	MENDES SUPPLY COMPA	1074	53140	R074066 10/01/24	0.00	244.89
10100	70864473	10/23/2024	123038	MENDES SUPPLY COMPA	1074	53140	R074912 10/03/24	0.00	254.94
10100	70864473	10/23/2024	123038	MENDES SUPPLY COMPA	1074	53140	R073470 10/01/24	0.00	10.64

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FUND - 101 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864473	10/23/2024	123038	MENDES SUPPLY COMPA	1074	53140	R074592 10/03/24	0.00	75.14
TOTAL CHECK									0.00 585.61
10100	70864474	10/23/2024	101183	NORTH VALLEY DISTRI	2075	53170	10/09/24 S1409524.0	0.00	24.55
10100	70864474	10/23/2024	101183	NORTH VALLEY DISTRI	2075	53170	10/10/24 S1409602.0	0.00	30.20
10100	70864474	10/23/2024	101183	NORTH VALLEY DISTRI	2075	53170	10/10/24 S1409632.0	0.00	8.22
TOTAL CHECK									0.00 62.97
10100	70864477	10/23/2024	104757	OFFICE DEPOT (BUSIN	1021	53220	386185549001 9/20/2	0.00	168.09
10100	70864477	10/23/2024	104757	OFFICE DEPOT (BUSIN	1021	53220	386189987001 9/20/2	0.00	2.97
10100	70864477	10/23/2024	104757	OFFICE DEPOT (BUSIN	1021	53220	386189989001 9/19/2	0.00	8.11
TOTAL CHECK									0.00 179.17
10100	70864479	10/23/2024	101231	PACIFIC GAS & ELECT	1076	53300	2319970735-9	0.00	141.58
10100	70864479	10/23/2024	101231	PACIFIC GAS & ELECT	1073	5330014	9679240410-3	0.00	459.66
10100	70864479	10/23/2024	101231	PACIFIC GAS & ELECT	1076	53300	3517799713-3	0.00	1,292.38
TOTAL CHECK									0.00 1,893.62
10100	70864488	10/23/2024	101699	JOHN W CORNELISON D	1074	53170	50741	0.00	9.38
10100	70864492	10/23/2024	117079	VERIZON WIRELESS	1074	53120	372493042-00002	0.00	160.42
10100	70864500	10/24/2024	120720	DS SERVICES OF AMER	2078	53140	24397998	0.00	26.69
10100	70864504	10/24/2024	135926	HAYDEE ARELLANO	1021	53290	10/15-17/24	0.00	701.46
10100	70864505	10/24/2024	103939	AT&T	1074	53120	9391032921	0.00	30.43
10100	70864505	10/24/2024	103939	AT&T	1041	53120	9391032877	0.00	0.06
10100	70864505	10/24/2024	103939	AT&T	1031	53120	9391032893	0.00	9.49
10100	70864505	10/24/2024	103939	AT&T	1041	53120	9391032882	0.00	1.83
10100	70864505	10/24/2024	103939	AT&T	1025	53120	9391032882	0.00	2.74
10100	70864505	10/24/2024	103939	AT&T	1025	53120	9391058492	0.00	3.35
10100	70864505	10/24/2024	103939	AT&T	1025	53120	9391032893	0.00	5.34
10100	70864505	10/24/2024	103939	AT&T	1076	53120	9391032893	0.00	5.93
10100	70864505	10/24/2024	103939	AT&T	1041	53120	9391058492	0.00	6.08
10100	70864505	10/24/2024	103939	AT&T	1041	53120	9391032893	0.00	7.11
10100	70864505	10/24/2024	103939	AT&T	1031	53120	9391058492	0.00	8.52
10100	70864505	10/24/2024	103939	AT&T	1014	53120	9391058492	0.00	9.73
10100	70864505	10/24/2024	103939	AT&T	2061	53120	9391032879	0.00	153.01
10100	70864505	10/24/2024	103939	AT&T	1014	53120	9391032882	0.00	17.94
10100	70864505	10/24/2024	103939	AT&T	1014	53120	9391032893	0.00	25.49
10100	70864505	10/24/2024	103939	AT&T	2061	53120	9391032903	0.00	30.42
TOTAL CHECK									0.00 317.47
10100	70864508	10/24/2024	127749	BENNET OMALU PATHOL	2072	53230	TC 010 20241015	0.00	13,941.00
10100	70864514	10/24/2024	142466	CARREL'S OFFICE MAC	2061	53220	AR66766	0.00	30.81
10100	70864514	10/24/2024	142466	CARREL'S OFFICE MAC	2061	53220	AR67676	0.00	30.94
10100	70864514	10/24/2024	142466	CARREL'S OFFICE MAC	2078	53220	AR66768	0.00	32.10
10100	70864514	10/24/2024	142466	CARREL'S OFFICE MAC	7033	53220	AR67580	0.00	65.42
10100	70864514	10/24/2024	142466	CARREL'S OFFICE MAC	2078	53220	AR68556	0.00	34.97
10100	70864514	10/24/2024	142466	CARREL'S OFFICE MAC	2061	53220	AR68639	0.00	39.20

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FUND - 101 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864514	10/24/2024	142466	CARREL'S OFFICE MAC	2078	53220	AR67678	0.00	40.05
TOTAL CHECK									273.49
10100	70864515	10/24/2024	133740	CHARTER COMMUNICATI	2061	53120	176978501	0.00	229.97
10100	70864517	10/24/2024	100376	CITY OF RED BLUFF	1014	53300	3010880	0.00	41.37
10100	70864517	10/24/2024	100376	CITY OF RED BLUFF	1014	53300	3010900	0.00	42.38
10100	70864517	10/24/2024	100376	CITY OF RED BLUFF	2061	53300	4002700	0.00	45.32
10100	70864517	10/24/2024	100376	CITY OF RED BLUFF	1076	53300	0574203	0.00	49.79
10100	70864517	10/24/2024	100376	CITY OF RED BLUFF	2061	53300	4002720	0.00	83.82
10100	70864517	10/24/2024	100376	CITY OF RED BLUFF	1073	53301	0669300	0.00	88.54
10100	70864517	10/24/2024	100376	CITY OF RED BLUFF	1073	5330014	0625575	0.00	116.69
10100	70864517	10/24/2024	100376	CITY OF RED BLUFF	1076	53300	3010880	0.00	9.62
10100	70864517	10/24/2024	100376	CITY OF RED BLUFF	1025	53300	3010880	0.00	8.66
10100	70864517	10/24/2024	100376	CITY OF RED BLUFF	1025	53300	3010900	0.00	8.87
10100	70864517	10/24/2024	100376	CITY OF RED BLUFF	1076	53300	3010900	0.00	9.85
10100	70864517	10/24/2024	100376	CITY OF RED BLUFF	1041	53300	3010880	0.00	11.54
10100	70864517	10/24/2024	100376	CITY OF RED BLUFF	1041	53300	3010900	0.00	11.83
10100	70864517	10/24/2024	100376	CITY OF RED BLUFF	1031	53300	3010880	0.00	15.39
10100	70864517	10/24/2024	100376	CITY OF RED BLUFF	1031	53300	3010900	0.00	15.77
TOTAL CHECK									559.44
10100	70864527	10/24/2024	126292	DOCS MEDICAL GROUP	2061	53230	65145	0.00	210.00
10100	70864529	10/24/2024	120435	DANIEL R KENNEDY	5062	53260	1305	0.00	60.00
10100	70864531	10/24/2024	136517	GOLDEN STATE CONNEC	1091	55546	TEHAMA-WP1&2	0.00	66,836.70
10100	70864532	10/24/2024	113113	GREEN WASTE OF TEHA	2078	53280	9373	0.00	94.29
10100	70864534	10/24/2024	115028	HILL'S PET NUTRITIO	2078	53280	250559557	0.00	-8.82
10100	70864534	10/24/2024	115028	HILL'S PET NUTRITIO	2078	53280	250962656	0.00	383.78
TOTAL CHECK									374.96
10100	70864536	10/24/2024	112395	HOME DEPOT CREDIT S	2078	53280	6035 3225 0641 1168	0.00	35.72
10100	70864536	10/24/2024	112395	HOME DEPOT CREDIT S	2078	53280	6035 3225 0641 1168	0.00	54.80
TOTAL CHECK									90.52
10100	70864538	10/24/2024	136121	HUNT & SONS LLC	2061	53291	276111	0.00	764.92
10100	70864538	10/24/2024	136121	HUNT & SONS LLC	2078	53291	276111	0.00	203.80
TOTAL CHECK									968.72
10100	70864539	10/24/2024	132917	PARKER HUNT	1022	53220	OFFICE SUPPLIES	0.00	157.50
10100	70864539	10/24/2024	132917	PARKER HUNT	1026	53220	OFFICE SUPPLIES	0.00	177.74
TOTAL CHECK									335.24
10100	70864544	10/24/2024	135057	KHARON INC	2072	532302	RB24-061	0.00	795.00
10100	70864544	10/24/2024	135057	KHARON INC	2072	532302	RB24-073	0.00	795.00
10100	70864544	10/24/2024	135057	KHARON INC	2072	532302	RB24-111	0.00	795.00
10100	70864544	10/24/2024	135057	KHARON INC	2072	532302	RB24-118	0.00	795.00
TOTAL CHECK									3,180.00

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FUND - 101 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864549	10/24/2024	123680	THOMAS MOSS	2061	53290	CACASA TRAVEL10/13-	0.00	232.00
10100	70864551	10/24/2024	102531	MWI VETERINARY SUPP	2078	532807	57183017	0.00	70.69
10100	70864551	10/24/2024	102531	MWI VETERINARY SUPP	2078	53190	57292561	0.00	90.43
10100	70864551	10/24/2024	102531	MWI VETERINARY SUPP	2078	53190	57208049	0.00	1.55
TOTAL CHECK								0.00	162.67
10100	70864557	10/24/2024	101231	PACIFIC GAS & ELECT	1031	53300	8530208183-2 10/14/	0.00	1,106.19
10100	70864557	10/24/2024	101231	PACIFIC GAS & ELECT	1041	53300	8530208183-2 10/14/	0.00	829.64
10100	70864557	10/24/2024	101231	PACIFIC GAS & ELECT	1014	53300	8530208183-2 10/14/	0.00	2,972.89
10100	70864557	10/24/2024	101231	PACIFIC GAS & ELECT	7021	53300	2107644603-4 10/14/	0.00	11.27
10100	70864557	10/24/2024	101231	PACIFIC GAS & ELECT	7021	53300	2065977939-9 10/14/	0.00	36.56
10100	70864557	10/24/2024	101231	PACIFIC GAS & ELECT	7021	53300	1478060154-9 10/17/	0.00	140.13
10100	70864557	10/24/2024	101231	PACIFIC GAS & ELECT	1025	53300	8530208183-2 10/14/	0.00	622.23
10100	70864557	10/24/2024	101231	PACIFIC GAS & ELECT	1076	53300	8530208183-2 10/14/	0.00	691.37
10100	70864557	10/24/2024	101231	PACIFIC GAS & ELECT	2072	53300	9508521897-2 10/16/	0.00	750.00
TOTAL CHECK								0.00	7,160.28
10100	70864565	10/24/2024	136716	REDLINE INSTALLATIO	101	207766	BP-24-1135 MHIF	0.00	2,582.00
10100	70864568	10/24/2024	108732	TONY'S REFRIGERATIO	2075	53170	70138 10/08/24	0.00	754.75
10100	70864569	10/24/2024	101306	U S POSTAL SERVICE	1052	53220	POSTAGE FOR BRM	0.00	2,000.00
10100	70864573	10/25/2024	103939	AT&T	2073	53120	9391032888	0.00	304.51
10100	70864581	10/25/2024	120113	CALAFCO	2079	53220	2024-51	0.00	2,220.00
10100	70864584	10/25/2024	142466	CARREL'S OFFICE MAC	1026	53170	AR67702	0.00	33.81
10100	70864584	10/25/2024	142466	CARREL'S OFFICE MAC	2078	53220	AR68556	0.00	34.97
10100	70864584	10/25/2024	142466	CARREL'S OFFICE MAC	2011	53170	AR68641	0.00	13.96
10100	70864584	10/25/2024	142466	CARREL'S OFFICE MAC	2061	53220	AR66766	0.00	30.81
10100	70864584	10/25/2024	142466	CARREL'S OFFICE MAC	2061	53220	AR67676	0.00	30.94
10100	70864584	10/25/2024	142466	CARREL'S OFFICE MAC	2078	53220	AR66768	0.00	32.10
10100	70864584	10/25/2024	142466	CARREL'S OFFICE MAC	2061	53220	AR68639	0.00	39.20
10100	70864584	10/25/2024	142466	CARREL'S OFFICE MAC	2078	53220	AR67678	0.00	40.05
10100	70864584	10/25/2024	142466	CARREL'S OFFICE MAC	7033	53220	AR67580	0.00	65.42
TOTAL CHECK								0.00	321.26
10100	70864588	10/25/2024	100376	CITY OF RED BLUFF	1073	5330014	0625575	0.00	116.69
10100	70864590	10/25/2024	110665	CONTINUING EDUCATIO	2073	53220	INV00183491	0.00	433.28
10100	70864593	10/25/2024	135244	STEVE M SHUDOMA	2073	53260	13044-117,210,211	0.00	510.00
10100	70864594	10/25/2024	120882	DIGNITY HEALTH REG	4024	53230	153-704000-5780-000	0.00	4,500.00
10100	70864597	10/25/2024	114229	RANDALL J HAUSER	2077	53220	1124JTCP	0.00	3,950.00
10100	70864602	10/25/2024	136121	HUNT & SONS LLC	2011	53291	254210/6242	0.00	58.99
10100	70864611	10/25/2024	116981	NORCAL PRESORT	2077	53220	155034	0.00	1.32

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SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:00.000'
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FUND - 101 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT	
10100	70864611	10/25/2024	116981	NORCAL PRESORT	2077	53220	154617	0.00	8.16	
10100	70864611	10/25/2024	116981	NORCAL PRESORT	2077	53220	154752	0.00	12.78	
10100	70864611	10/25/2024	116981	NORCAL PRESORT	2077	53220	155186	0.00	18.85	
10100	70864611	10/25/2024	116981	NORCAL PRESORT	1026	53220	155460	0.00	353.16	
TOTAL CHECK									0.00	394.27
10100	70864613	10/25/2024	104757	OFFICE DEPOT (BUSIN	1026	53220	387149218001	0.00	22.80	
10100	70864613	10/25/2024	104757	OFFICE DEPOT (BUSIN	1022	53220	387127222001	0.00	27.93	
10100	70864613	10/25/2024	104757	OFFICE DEPOT (BUSIN	1026	53220	387127222001	0.00	285.09	
TOTAL CHECK									0.00	335.82
10100	70864614	10/25/2024	101231	PACIFIC GAS & ELECT	2073	53300	2049445779-7	0.00	603.10	
10100	70864625	10/25/2024	127174	SUPERION LLC	1021	57603	420642 MILESTONE 4	0.00	25,896.00	
10100	70864629	10/25/2024	117079	VERIZON WIRELESS	7013	53170	9974602804	0.00	41.56	
TOTAL CASH ACCOUNT									0.00	261,920.22
TOTAL FUND									0.00	261,920.22

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SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:0
 ACCOUNTING PERIOD: 4/2025

FUND - 102 - ROAD FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	V7187	10/21/2024	101704	TEHAMA MOTOR PARTS	3011	53170	679226/693112/69314	0.00	689.99
10100	V7187	10/21/2024	101704	TEHAMA MOTOR PARTS	3011	53170		0.00	536.94
10100	V7187	10/21/2024	101704	TEHAMA MOTOR PARTS	3011	532801	693748	0.00	101.65
10100	V7187	10/21/2024	101704	TEHAMA MOTOR PARTS	3011	532801	692866	0.00	64.95
10100	V7187	10/21/2024	101704	TEHAMA MOTOR PARTS	3011	53280	692136	0.00	26.86
10100	V7187	10/21/2024	101704	TEHAMA MOTOR PARTS	3011	53270	692420	0.00	17.92
TOTAL CHECK									1,438.31
10100	V7188	10/21/2024	101705	TEHAMA TIRE SERVICE	3011	53170	10063786/920	0.00	860.11
10100	V7189	10/22/2024	100439	CORNING FORD JEEP C	3011	53170	61450 10/7/24	0.00	288.34
10100	V7191	10/23/2024	108325	STAPLES ADVANTAGE	3011	53220	6012448685	0.00	57.06
10100	V7191	10/23/2024	108325	STAPLES ADVANTAGE	3011	53220	6012448684	0.00	178.75
TOTAL CHECK									235.81
10100	V7192	10/23/2024	101705	TEHAMA TIRE SERVICE	3011	53170	10063977	0.00	1,380.36
10100	70864330	10/21/2024	134195	DOKKEN ENGINEERING	3015	53230	46996	0.00	17,471.92
10100	70864330	10/21/2024	134195	DOKKEN ENGINEERING	3015	53230	46543	0.00	2,787.47
10100	70864330	10/21/2024	134195	DOKKEN ENGINEERING	3015	53230	46109-R	0.00	3,372.97
10100	70864330	10/21/2024	134195	DOKKEN ENGINEERING	3015	53230	47004	0.00	5,782.65
TOTAL CHECK									29,415.01
10100	70864333	10/21/2024	116178	FLEETPRIDE HEAVY DU	3011	53170	120112442	0.00	61.78
10100	70864335	10/21/2024	100690	GERBER-LAS FLORES C	3011	53300	1415-1	0.00	49.41
10100	70864335	10/21/2024	100690	GERBER-LAS FLORES C	3011	53300	05	0.00	186.50
10100	70864335	10/21/2024	100690	GERBER-LAS FLORES C	3011	53300	1415	0.00	81.09
10100	70864335	10/21/2024	100690	GERBER-LAS FLORES C	3011	53300	04	0.00	93.24
TOTAL CHECK									410.24
10100	70864336	10/21/2024	100693	GERLINGER'S	3011	53170	32-0025597	0.00	157.63
10100	70864336	10/21/2024	100693	GERLINGER'S	3011	53170	32-0025596	0.00	497.74
TOTAL CHECK									655.37
10100	70864337	10/21/2024	142511	GRAINGER INC	3011	53170	9258064733	0.00	987.93
10100	70864337	10/21/2024	142511	GRAINGER INC	3011	53170	9258308031	0.00	842.69
10100	70864337	10/21/2024	142511	GRAINGER INC	3011	53170	9258308049	0.00	327.83
10100	70864337	10/21/2024	142511	GRAINGER INC	3011	53110	9254067052	0.00	132.82
TOTAL CHECK									2,291.27
10100	70864339	10/21/2024	113429	GREEN WASTE OF TEHA	3011	53140	1683920U018	0.00	318.67
10100	70864342	10/21/2024	112395	HOME DEPOT CREDIT S	3011	53800	6035322532539834	0.00	643.93
10100	70864342	10/21/2024	112395	HOME DEPOT CREDIT S	3011	53280	6035322532539834	0.00	135.90
10100	70864342	10/21/2024	112395	HOME DEPOT CREDIT S	3011	53180	6035322532539834	0.00	152.37
10100	70864342	10/21/2024	112395	HOME DEPOT CREDIT S	3011	53270	6035322532539834	0.00	372.79
10100	70864342	10/21/2024	112395	HOME DEPOT CREDIT S	3011	53140	6035322532539834	0.00	32.06
10100	70864342	10/21/2024	112395	HOME DEPOT CREDIT S	3011	532801	6035322532539834	0.00	12.88
TOTAL CHECK									1,349.93

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 ACCOUNTING PERIOD: 4/2025

FUND - 102 - ROAD FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864344	10/21/2024	136121	HUNT & SONS LLC	3011	53291	247711	0.00	4,575.25
10100	70864350	10/21/2024	103809	LOS MOLINOS COMMUNI	3011	53300	09/30/24	0.00	63.09
10100	70864350	10/21/2024	103809	LOS MOLINOS COMMUNI	3011	53300	TEH420-0360	0.00	14.00
TOTAL CHECK									77.09
10100	70864356	10/21/2024	123562	OBSIDIAN	3011	53170	MSP-24008	0.00	7,284.15
10100	70864358	10/21/2024	130684	O'REILLY AUTOMOTIVE	3011	53170	2782-392041	0.00	208.72
10100	70864358	10/21/2024	130684	O'REILLY AUTOMOTIVE	3011	53170	2782-390472	0.00	101.19
10100	70864358	10/21/2024	130684	O'REILLY AUTOMOTIVE	3011	53170	2782-392187	0.00	271.81
10100	70864358	10/21/2024	130684	O'REILLY AUTOMOTIVE	3011	53170	272-392079	0.00	11.09
10100	70864358	10/21/2024	130684	O'REILLY AUTOMOTIVE	3011	532801	2782-390615	0.00	51.47
TOTAL CHECK									644.28
10100	70864360	10/21/2024	101232	PACIFIC GAS & ELECT	3011	53300	5408033337-7	0.00	3,577.99
10100	70864362	10/21/2024	115214	PAPE' TRUCKS INC	3011	53170	14917434/152	0.00	177.80
10100	70864363	10/21/2024	101276	PETERSON TRACTOR	3011	53170	PC	0.00	488.03
10100	70864364	10/21/2024	134948	UBEO MIDCO LLC	3011	53250	4649685	0.00	563.13
10100	70864370	10/21/2024	125161	T AND S DVBE INC	3011	53110	24-2579	0.00	395.69
10100	70864371	10/21/2024	109099	TEHAMA ASPHALT	3011	53280	8313	0.00	168,195.49
10100	70864372	10/21/2024	117079	VERIZON WIRELESS	3011	53120	9974192627	0.00	1,279.98
10100	70864374	10/21/2024	109450	VSS EMULTECH	3011	53280	202034199	0.00	1,156.67
10100	70864383	10/22/2024	103939	AT&T	3011	53120	9391065811	0.00	516.06
10100	70864384	10/22/2024	117161	AT&T MOBILITY/CINGU	3011	53120	287339254695	0.00	80.48
10100	70864390	10/22/2024	131348	BEARING DISTRIBUTOR	3011	53270	9503987165 10/11/24	0.00	105.64
10100	70864398	10/22/2024	134009	CALIFORNIA SURVEYIN	3011	53250	91490844 10/8/24	0.00	195.20
10100	70864425	10/22/2024	119865	GHD INC	3015	53230	380 0057251 9/10/24	0.00	10,311.95
10100	70864425	10/22/2024	119865	GHD INC	3015	53230	380 0057262 9/10/24	0.00	16,587.20
10100	70864425	10/22/2024	119865	GHD INC	3015	53230	380 0057293 9/11/24	0.00	25,227.08
TOTAL CHECK									52,126.23
10100	70864430	10/22/2024	113429	GREEN WASTE OF TEHA	3011	53140	1683978U018	0.00	318.67
10100	70864442	10/22/2024	115214	PAPE' TRUCKS INC	3011	53170	14920030 10/03/24	0.00	557.58
10100	70864445	10/22/2024	132652	DANIELLE PETERSON	3011	53290	CAMS 10/15/24	0.00	56.71
10100	70864447	10/22/2024	105400	RENTAL GUYS INC	3011	53250	1010959 3 10/8/24	0.00	156.91

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SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:00.000'
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FUND - 102 - ROAD FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864449	10/22/2024	101509	SHELBY'S PEST CONTR	3011	53140	244055 10/9/24	0.00	220.00
10100	70864450	10/22/2024	126499	SNOW MOUNTAIN NATUR	3011	53220	011262 9/4/24	0.00	1,243.52
10100	70864450	10/22/2024	126499	SNOW MOUNTAIN NATUR	3011	53220	019684 9/30/24	0.00	1,243.52
TOTAL CHECK									2,487.04
10100	70864464	10/23/2024	106774	KIMBALL-MIDWEST	3011	53170	102668772	0.00	386.05
10100	70864471	10/23/2024	134086	MCC ENGINEERING	3015	53230	30425	0.00	705.60
10100	70864471	10/23/2024	134086	MCC ENGINEERING	3015	53230	30227	0.00	1,089.17
10100	70864471	10/23/2024	134086	MCC ENGINEERING	3015	53230	30524	0.00	94.71
10100	70864471	10/23/2024	134086	MCC ENGINEERING	3015	53230	30618	0.00	94.71
10100	70864471	10/23/2024	134086	MCC ENGINEERING	3015	53230	31302	0.00	94.71
10100	70864471	10/23/2024	134086	MCC ENGINEERING	3015	53230	37711	0.00	94.71
10100	70864471	10/23/2024	134086	MCC ENGINEERING	3015	53230	30122	0.00	163.38
10100	70864471	10/23/2024	134086	MCC ENGINEERING	3015	53230	30715	0.00	5,630.52
10100	70864471	10/23/2024	134086	MCC ENGINEERING	3015	53230	30326	0.00	6,310.08
10100	70864471	10/23/2024	134086	MCC ENGINEERING	3015	53230	31010	0.00	2,083.80
10100	70864471	10/23/2024	134086	MCC ENGINEERING	3015	53230	31202	0.00	3,788.51
TOTAL CHECK									20,149.90
10100	70864475	10/23/2024	101164	NORTHERN CALIFORNIA	3011	53110	01572061 10/09/24	0.00	403.23
10100	70864475	10/23/2024	101164	NORTHERN CALIFORNIA	3011	53190	01572061 10/09/24	0.00	80.78
10100	70864475	10/23/2024	101164	NORTHERN CALIFORNIA	3011	532801	01572061 10/09/24	0.00	37.86
TOTAL CHECK									521.87
10100	70864480	10/23/2024	101232	PACIFIC GAS & ELECT	3011	53300	6274872276-6 10/02/	0.00	48.57
10100	70864481	10/23/2024	101276	PETERSON TRACTOR	3011	53170	10/11/24 PC00187450	0.00	42.46
10100	70864481	10/23/2024	101276	PETERSON TRACTOR	3011	53170	10/11/24 PC00187450	0.00	290.07
TOTAL CHECK									332.53
10100	70864484	10/23/2024	134948	UBEO MIDCO LLC	3011	53250	4658355	0.00	614.97
10100	70864486	10/23/2024	109099	TEHAMA ASPHALT	3011	53280	8318	0.00	16,537.54
10100	70864490	10/23/2024	118444	TULLIS INC	3011	53280	26200	0.00	688.81
10100	70864494	10/23/2024	125548	VIRTUAL PROJECT MAN	3015	53170	12-4239	0.00	1,250.00
10100	70864495	10/23/2024	109450	VSS EMULTECH	3011	53280	202034493	0.00	1,073.70
TOTAL CASH ACCOUNT									325,545.21
TOTAL FUND									325,545.21

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FUND - 103 - CAPITAL OUTLAY

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864553	10/24/2024	104002	NICHOLS MELBURG & R	1081	57515	INV 21-6497-12	0.00	56,160.00
TOTAL CASH ACCOUNT								0.00	56,160.00
TOTAL FUND								0.00	56,160.00

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SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:0
 ACCOUNTING PERIOD: 4/2025

FUND - 105 - FIRE FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864376	10/22/2024	134185	AGILE OCCUPATIONAL	2042	53230	EM030635 10/15/24	0.00	80.00
10100	70864378	10/22/2024	107355	AIRGAS USA LLC	2042	53250	5511445648 9/30/24	0.00	437.91
10100	70864380	10/22/2024	103718	ALLSTAR FIRE EQUIPM	2042	57608	259457	0.00	68,350.43
10100	70864380	10/22/2024	103718	ALLSTAR FIRE EQUIPM	2042	53280	259457	0.00	1,114.32
10100	70864380	10/22/2024	103718	ALLSTAR FIRE EQUIPM	2042	53280	259387 PO 21864	0.00	5,738.61
TOTAL CHECK									75,203.36
10100	70864382	10/22/2024	103939	AT&T	2042	53120	9391069556	0.00	110.26
10100	70864395	10/22/2024	100249	BURTON'S FIRE INC	2042	53170	65842 10/10/24	0.00	855.09
10100	70864412	10/22/2024	126292	DOCS MEDICAL GROUP	2042	53230	5099 09/30/24	0.00	385.00
10100	70864423	10/22/2024	128167	GARY G MCPHETRIDGE	2042	53220	59878 8/29/24	0.00	77.70
10100	70864428	10/22/2024	125519	STEVEN KENNETH GOTH	2042	53210	1884 9/15/24	0.00	3,207.82
10100	70864429	10/22/2024	113113	GREEN WASTE OF TEHA	2042	53140	9384 9/30/24	0.00	286.19
10100	70864432	10/22/2024	136121	HUNT & SONS LLC	2042	53291	263043 10/11/24	0.00	1,553.07
10100	70864432	10/22/2024	136121	HUNT & SONS LLC	2042	53291	276081 10/15/24	0.00	2,100.05
TOTAL CHECK									3,653.12
10100	70864434	10/22/2024	128476	BRYAN A JENNINGS	2042	53210	F24CATGU010152	0.00	3,228.65
10100	70864448	10/22/2024	102616	CLIFF ROWEN	2042	53210	1099 10/15/24	0.00	4,207.66
10100	70864451	10/22/2024	135605	SPECTRUM	2042	53120	0150323100524 10/5/	0.00	106.24
10100	70864462	10/23/2024	133522	MICHAEL JAMARCK	2042	53210	SEPTEMBER MOVE UP	0.00	3,207.82
10100	70864464	10/23/2024	106774	KIMBALL-MIDWEST	2042	53170	102689092	0.00	558.52
10100	70864466	10/23/2024	101470	LES SCHWAB TIRE CEN	2042	53170	60300816573	0.00	3,934.99
10100	70864466	10/23/2024	101470	LES SCHWAB TIRE CEN	2042	53170	60300817522	0.00	1,622.77
TOTAL CHECK									5,557.76
10100	70864469	10/23/2024	132526	WILLIAM MASON	2042	53210	SEPTEMBER MOVE UP	0.00	3,228.65
10100	70864470	10/23/2024	122687	SARAH A MAYBERRY	2042	53210	SEPTEMBER MOVE UP	0.00	4,207.66
10100	70864472	10/23/2024	110694	JOSEPH R MEDELLIN	2042	53210	SEPTEMBER MOVE UP	0.00	4,207.66
10100	70864477	10/23/2024	104757	OFFICE DEPOT (BUSIN	2042	53220	389417706001 9/27/2	0.00	215.71
10100	70864477	10/23/2024	104757	OFFICE DEPOT (BUSIN	2042	53220	387003543001 9/27/2	0.00	553.73
TOTAL CHECK									769.44
10100	70864478	10/23/2024	110884	O'REILLY AUTOMOTIVE	2042	53170	2782389618 9/21/24	0.00	201.94
10100	70864479	10/23/2024	101231	PACIFIC GAS & ELECT	2042	53300	6174749535-8 10/15/	0.00	269.43

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FUND - 105 - FIRE FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864479	10/23/2024	101231	PACIFIC GAS & ELECT	2042	53300	2130469578-2	0.00	1,211.99
TOTAL CHECK								0.00	1,481.42
10100	70864496	10/23/2024	102590	JAMES WHITE	2042	53210	JULY COVER	0.00	166.64
10100	70864497	10/23/2024	123471	CHRISTOPHER D WIKEE	2042	53210	F24CATGU010152	0.00	3,207.82
10100	70864498	10/23/2024	102591	STEVE ZANE	2042	53210	JULY COVER	0.00	166.64
TOTAL CASH ACCOUNT								0.00	118,800.97
TOTAL FUND								0.00	118,800.97

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SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:0
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FUND - 106 - PUBLIC SAFETY

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	V7196	10/24/2024	102493	HUE & CRY SECURITY	2036	53230	870629	0.00	75.00
10100	V7196	10/24/2024	102493	HUE & CRY SECURITY	2037	53230	870632	0.00	80.00
10100	V7196	10/24/2024	102493	HUE & CRY SECURITY	2036	53170	870628	0.00	40.00
10100	V7196	10/24/2024	102493	HUE & CRY SECURITY	2036	53230	870630	0.00	50.00
10100	V7196	10/24/2024	102493	HUE & CRY SECURITY	2035	53170	870133	0.00	29.00
10100	V7196	10/24/2024	102493	HUE & CRY SECURITY	2036	53230	870631	0.00	325.00
10100	V7196	10/24/2024	102493	HUE & CRY SECURITY	2035	53170	870368	0.00	105.00
TOTAL CHECK									704.00
10100	70864315	10/21/2024	125749	CAROL JOY HOWARD	2037	53290	INV 13921	0.00	80.00
10100	70864340	10/21/2024	123202	TODD J HANSEN	2037	53290	11/4-7 CAPIA PER DI	0.00	751.08
10100	70864348	10/21/2024	106271	LANGUAGE LINE SERVI	2032	53120	11405909	0.00	204.42
10100	70864382	10/22/2024	103939	AT&T	2027	53120	9391032931	0.00	19.83
10100	70864382	10/22/2024	103939	AT&T	2027	53120	9391032898	0.00	21.39
10100	70864382	10/22/2024	103939	AT&T	2027	53120	9391032855	0.00	30.94
10100	70864382	10/22/2024	103939	AT&T	2027	53120	9391032954	0.00	34.46
10100	70864382	10/22/2024	103939	AT&T	2027	53120	9391032951	0.00	59.29
10100	70864382	10/22/2024	103939	AT&T	2027	53120	9391032899	0.00	59.29
10100	70864382	10/22/2024	103939	AT&T	2027	53120	9391032892	0.00	545.00
10100	70864382	10/22/2024	103939	AT&T	2023	53120	9391032928	0.00	166.38
10100	70864382	10/22/2024	103939	AT&T	2027	53120	9391032953	0.00	239.45
10100	70864382	10/22/2024	103939	AT&T	2027	53120	9391032895	0.00	268.84
TOTAL CHECK									1,444.87
10100	70864386	10/22/2024	133447	AUTOZONE DEVELOPMEN	2028	53170	04148527048	0.00	74.16
10100	70864386	10/22/2024	133447	AUTOZONE DEVELOPMEN	2028	53170	06768154794	0.00	62.48
10100	70864386	10/22/2024	133447	AUTOZONE DEVELOPMEN	2028	53170	04148532262	0.00	62.53
10100	70864386	10/22/2024	133447	AUTOZONE DEVELOPMEN	2028	53170	04148526783	0.00	93.51
10100	70864386	10/22/2024	133447	AUTOZONE DEVELOPMEN	2028	53170	04148526904	0.00	93.51
10100	70864386	10/22/2024	133447	AUTOZONE DEVELOPMEN	2028	53170	04148531341	0.00	316.04
10100	70864386	10/22/2024	133447	AUTOZONE DEVELOPMEN	2028	53170	6768154140	0.00	274.73
10100	70864386	10/22/2024	133447	AUTOZONE DEVELOPMEN	2028	53170	04148527103	0.00	-181.00
10100	70864386	10/22/2024	133447	AUTOZONE DEVELOPMEN	2028	53170	04148521770	0.00	-36.54
10100	70864386	10/22/2024	133447	AUTOZONE DEVELOPMEN	2028	53170	04148528012	0.00	-11.81
10100	70864386	10/22/2024	133447	AUTOZONE DEVELOPMEN	2028	53170	04148528001	0.00	6.65
10100	70864386	10/22/2024	133447	AUTOZONE DEVELOPMEN	2028	53170	04148529075	0.00	9.57
10100	70864386	10/22/2024	133447	AUTOZONE DEVELOPMEN	2028	53170	04148527585	0.00	11.81
10100	70864386	10/22/2024	133447	AUTOZONE DEVELOPMEN	2028	53170	04148535848	0.00	15.63
10100	70864386	10/22/2024	133447	AUTOZONE DEVELOPMEN	2028	53170	04148531433	0.00	26.54
10100	70864386	10/22/2024	133447	AUTOZONE DEVELOPMEN	2028	53170	06768154795	0.00	38.36
TOTAL CHECK									856.17
10100	70864387	10/22/2024	123681	BATTERY SYSTEMS INC	2028	53170	4945271	0.00	43.79
10100	70864387	10/22/2024	123681	BATTERY SYSTEMS INC	2028	53170	42982410101334	0.00	259.32
TOTAL CHECK									303.11
10100	70864391	10/22/2024	122025	BIMBO BAKERIES USA	2032	53130	64121690004453	0.00	126.00
10100	70864391	10/22/2024	122025	BIMBO BAKERIES USA	2032	53130	64121690004473	0.00	144.00
TOTAL CHECK									270.00

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SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:00.000'
ACCOUNTING PERIOD: 4/2025

FUND - 106 - PUBLIC SAFETY

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864392	10/22/2024	100205	BOB'S TIRE CENTER	2028	53170	0152045	0.00	696.64
10100	70864393	10/22/2024	118030	BRAKE PARTS SUPPLY	2028	53170	493853	0.00	72.96
10100	70864393	10/22/2024	118030	BRAKE PARTS SUPPLY	2028	53170	493349	0.00	23.47
TOTAL CHECK									96.43
10100	70864403	10/22/2024	100382	RONALD L CLARK DDS	20321	532396	A125 AT0140	0.00	296.00
10100	70864403	10/22/2024	100382	RONALD L CLARK DDS	20321	532396	A48 AT0046	0.00	1,273.00
10100	70864403	10/22/2024	100382	RONALD L CLARK DDS	20321	532396	A126 AT0143	0.00	423.00
10100	70864403	10/22/2024	100382	RONALD L CLARK DDS	20321	532396	A123 TE0092	0.00	103.00
10100	70864403	10/22/2024	100382	RONALD L CLARK DDS	20321	532396	A126 AT0141	0.00	103.00
10100	70864403	10/22/2024	100382	RONALD L CLARK DDS	20321	532396	A57 TE0056	0.00	1,637.00
10100	70864403	10/22/2024	100382	RONALD L CLARK DDS	20321	532396	A79 AT0078	0.00	1,583.00
TOTAL CHECK									5,418.00
10100	70864404	10/22/2024	135483	COLBERT 118 LLC	2027	53260	NOV2024	0.00	300.00
10100	70864408	10/22/2024	108456	CROWN MOTORS	2028	53170	5736693 10/02/24	0.00	523.94
10100	70864408	10/22/2024	108456	CROWN MOTORS	2028	53170	5737663 10/10/24	0.00	539.92
10100	70864408	10/22/2024	108456	CROWN MOTORS	2028	53170	6591349 PO 428700	0.00	541.45
10100	70864408	10/22/2024	108456	CROWN MOTORS	2028	53170	6591732 PO 428701	0.00	3,804.02
10100	70864408	10/22/2024	108456	CROWN MOTORS	2028	53170	6590612 PO 428699	0.00	469.21
10100	70864408	10/22/2024	108456	CROWN MOTORS	2028	53170	5737524 10/09/24	0.00	60.53
TOTAL CHECK									5,939.07
10100	70864409	10/22/2024	100507	THE DANIELSEN CO	2032	53130	339435 10/15/24	0.00	2,270.55
10100	70864409	10/22/2024	100507	THE DANIELSEN CO	2032	53140	339435 10/15/24	0.00	150.39
TOTAL CHECK									2,420.94
10100	70864411	10/22/2024	103534	DIAMOND MEDICAL	20321	53192	00633560 9/20/24	0.00	25.99
10100	70864411	10/22/2024	103534	DIAMOND MEDICAL	20321	53192	00633561 9/20/24	0.00	25.99
10100	70864411	10/22/2024	103534	DIAMOND MEDICAL	20321	53192	00632254 9/12/24	0.00	30.32
10100	70864411	10/22/2024	103534	DIAMOND MEDICAL	20321	53192	00632227 09/12/24	0.00	23.31
10100	70864411	10/22/2024	103534	DIAMOND MEDICAL	20321	53192	00634748 9/30/24	0.00	12.63
10100	70864411	10/22/2024	103534	DIAMOND MEDICAL	20321	53192	00633036 9/14/24	0.00	10.11
10100	70864411	10/22/2024	103534	DIAMOND MEDICAL	20321	53192	00633037 9/17/24	0.00	10.11
10100	70864411	10/22/2024	103534	DIAMOND MEDICAL	20321	53192	00633551 9/20/24	0.00	8.82
10100	70864411	10/22/2024	103534	DIAMOND MEDICAL	20321	53192	00632211 9/12/24	0.00	1,413.26
10100	70864411	10/22/2024	103534	DIAMOND MEDICAL	20321	53192	00632309	0.00	119.78
10100	70864411	10/22/2024	103534	DIAMOND MEDICAL	20321	53192	00633034 9/17/24	0.00	125.78
10100	70864411	10/22/2024	103534	DIAMOND MEDICAL	20321	53192	00634756 9/30/24	0.00	47.06
10100	70864411	10/22/2024	103534	DIAMOND MEDICAL	20321	53192	00632383 9/12/24	0.00	54.14
10100	70864411	10/22/2024	103534	DIAMOND MEDICAL	20321	53192	00632253 09/12/24	0.00	40.29
10100	70864411	10/22/2024	103534	DIAMOND MEDICAL	20321	53192	00634734 9/30/24	0.00	16.02
10100	70864411	10/22/2024	103534	DIAMOND MEDICAL	20321	53192	00633563 9/20/24	0.00	18.28
TOTAL CHECK									1,981.89
10100	70864412	10/22/2024	126292	DOCS MEDICAL GROUP	2032	53230	65106 9/30/24	0.00	360.00
10100	70864413	10/22/2024	100564	DOWNTOWN FORD SALES	2032	57605	9791 10/14/24	0.00	68,353.65

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 ACCOUNTING PERIOD: 4/2025

FUND - 106 - PUBLIC SAFETY

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864415	10/22/2024	135466	EPIC ORTHOPEDICS	20321	532395	301767A 10/02/24	0.00	348.00
10100	70864416	10/22/2024	108526	EXPRESS PERSONNEL S	2032	53230	31448450 10/16/24	0.00	2,355.60
10100	70864417	10/22/2024	134605	FASTENERS INC	2028	53170	3046606 10/17/24	0.00	127.91
10100	70864420	10/22/2024	100668	GAGER DISTRIBUTING	2032	53140	141249 10/09/24	0.00	1,814.06
10100	70864421	10/22/2024	124789	DANIEL GALLINO	2037	53290	8/10/24	0.00	5.85
10100	70864424	10/22/2024	100693	GERLINGER'S	2032	53170	446310 10/11/24	0.00	80.47
10100	70864426	10/22/2024	115330	PETER N GIORVAS	2028	53260	NOV2024 10/15/24	0.00	4,300.00
10100	70864429	10/22/2024	113113	GREEN WASTE OF TEHA	2027	53230	01 01583213 10/18/2	0.00	56.12
10100	70864433	10/22/2024	100820	J & L TOWING	2027	53230	267133	0.00	315.00
10100	70864433	10/22/2024	100820	J & L TOWING	2027	53230	261999	0.00	144.00
10100	70864433	10/22/2024	100820	J & L TOWING	2027	53230	258951 9/24/24	0.00	273.20
TOTAL CHECK									732.20
10100	70864446	10/22/2024	101371	RED BLUFF GLASS COM	2028	53170	6863 PO 428698	0.00	45.00
10100	70864457	10/22/2024	107566	SYSCO	2032	53130	531354608 10/16/24	0.00	1,973.97
10100	70864457	10/22/2024	107566	SYSCO	2032	53130	531341805 10/09/24	0.00	2,589.66
TOTAL CHECK									4,563.63
10100	70864465	10/23/2024	127151	LED CONCEPTS USA	2028	53170	10241	0.00	63.28
10100	70864467	10/23/2024	132443	BENJAMIN E MAGID	2026	53230	21CR003112	0.00	6,224.00
10100	70864473	10/23/2024	123038	MENDES SUPPLY COMPA	2032	53140	10/10/24 R075042-2	0.00	315.03
10100	70864473	10/23/2024	123038	MENDES SUPPLY COMPA	2032	53140	10/17/24 R075173	0.00	414.20
10100	70864473	10/23/2024	123038	MENDES SUPPLY COMPA	2032	53140	10/17/24 R075042	0.00	488.37
TOTAL CHECK									1,217.60
10100	70864476	10/23/2024	121129	NORTHRIDGE EYE CARE	20321	532397	10/07/24 124345	0.00	513.00
10100	70864476	10/23/2024	121129	NORTHRIDGE EYE CARE	20321	532397	10/07/24 124493	0.00	100.00
TOTAL CHECK									613.00
10100	70864477	10/23/2024	104757	OFFICE DEPOT (BUSIN	20321	53220	9/30/24 38331733500	0.00	68.93
10100	70864479	10/23/2024	101231	PACIFIC GAS & ELECT	2027	53300	6048210701-2	0.00	251.22
10100	70864482	10/23/2024	117529	PRO PACIFIC	2032	53130	7115391	0.00	919.16
10100	70864482	10/23/2024	117529	PRO PACIFIC	2032	53130	7116325	0.00	1,069.38
TOTAL CHECK									1,988.54
10100	70864483	10/23/2024	108185	PRODUCERS DAIRY FOO	2032	53130	58914514	0.00	359.23
10100	70864483	10/23/2024	108185	PRODUCERS DAIRY FOO	2032	53130	58919740	0.00	224.52
TOTAL CHECK									583.75

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FUND - 106 - PUBLIC SAFETY

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864485	10/23/2024	136700	SIEGE WORKS CONSULT	2027	53295	10/29-30 WEIGHTMAN.	0.00	650.00
10100	70864488	10/23/2024	101699	JOHN W CORNELISON D	2035	53170	50494	0.00	70.01
10100	70864489	10/23/2024	109466	TREASURY MANAGEMENT	2027	53230	1-534-0179-3416	0.00	91.59
10100	70864491	10/23/2024	105075	US FOODS INC	2032	53140	3065623	0.00	160.51
10100	70864491	10/23/2024	105075	US FOODS INC	2032	53130	5561613R	0.00	-40.65
10100	70864491	10/23/2024	105075	US FOODS INC	2032	53130	3065623	0.00	2,142.33
TOTAL CHECK									2,262.19
10100	70864493	10/23/2024	136143	VESTIS SERVICES LLC	2028	53230	5066699467	0.00	81.36
10100	70864502	10/24/2024	133275	ALSCO-GEYER IRRIGAT	2035	53140	7570304052	0.00	9.34
10100	70864502	10/24/2024	133275	ALSCO-GEYER IRRIGAT	2027	53170	7635	0.00	25.55
TOTAL CHECK									34.89
10100	70864506	10/24/2024	124886	BATTLE CREEK PEST C	2035	53170	74634	0.00	120.00
10100	70864506	10/24/2024	124886	BATTLE CREEK PEST C	2035	53170	75051	0.00	120.00
10100	70864506	10/24/2024	124886	BATTLE CREEK PEST C	2035	53170	74633	0.00	140.00
10100	70864506	10/24/2024	124886	BATTLE CREEK PEST C	2035	53170	75050	0.00	140.00
TOTAL CHECK									520.00
10100	70864507	10/24/2024	107169	BAY ALARM	2032	53250	21714507	0.00	311.00
10100	70864509	10/24/2024	122025	BIMBO BAKERIES USA	2032	53130	64121690004501	0.00	140.40
10100	70864509	10/24/2024	122025	BIMBO BAKERIES USA	2032	53130	64121690004512	0.00	126.00
TOTAL CHECK									266.40
10100	70864511	10/24/2024	100255	BUTTE COMMUNITY COL	2027	53295	2711	0.00	1,848.68
10100	70864513	10/24/2024	129824	CALIF ASSOC OF TACT	2027	53295	1118-1122/REGFEE	0.00	1,463.00
10100	70864515	10/24/2024	133740	CHARTER COMMUNICATI	2037	53120	176978401 10/24	0.00	1,651.45
10100	70864515	10/24/2024	133740	CHARTER COMMUNICATI	2035	53120	176982501 10/24	0.00	731.45
10100	70864515	10/24/2024	133740	CHARTER COMMUNICATI	2036	53120	176978701-10/24	0.00	299.57
TOTAL CHECK									2,682.47
10100	70864517	10/24/2024	100376	CITY OF RED BLUFF	2032	53300	0625500	0.00	2,983.25
10100	70864517	10/24/2024	100376	CITY OF RED BLUFF	2027	53300	0683903	0.00	180.99
10100	70864517	10/24/2024	100376	CITY OF RED BLUFF	2028	53300	0507056	0.00	32.53
10100	70864517	10/24/2024	100376	CITY OF RED BLUFF	2027	53300	0623350	0.00	25.93
TOTAL CHECK									3,222.70
10100	70864520	10/24/2024	100382	RONALD L CLARK DDS	2036	53190	TE00097 9 TC RJ	0.00	154.00
10100	70864520	10/24/2024	100382	RONALD L CLARK DDS	2036	53190	TE00P7 9 TC IW	0.00	233.00
10100	70864520	10/24/2024	100382	RONALD L CLARK DDS	2036	53190	TE0097 9 TC L.L	0.00	233.00
10100	70864520	10/24/2024	100382	RONALD L CLARK DDS	2036	53190	TE0097 9 GLENN MC	0.00	1,703.00
TOTAL CHECK									2,323.00
10100	70864521	10/24/2024	115630	CPOC FOUNDATION	2037	53290	FELONY SENTENCING	0.00	150.00

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FUND - 106 - PUBLIC SAFETY

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT	
10100	70864522	10/24/2024	108456	CROWN MOTORS	2028	53170	6589339	0.00	3,997.19	
10100	70864524	10/24/2024	100507	THE DANIELSEN CO	2032	53140	340027 10/22/24	0.00	221.76	
10100	70864524	10/24/2024	100507	THE DANIELSEN CO	2032	53130	340027 10/22/24	0.00	1,030.81	
TOTAL CHECK									0.00	1,252.57
10100	70864525	10/24/2024	103534	DIAMOND MEDICAL	2036	53190	00629572	0.00	4.00	
10100	70864533	10/24/2024	131147	STEVE WESTABY	2036	53130	26323 10/14/24	0.00	173.00	
10100	70864533	10/24/2024	131147	STEVE WESTABY	2036	53130	26284 10/7/24	0.00	76.00	
10100	70864533	10/24/2024	131147	STEVE WESTABY	2036	53130	26283 10/07/24	0.00	114.00	
10100	70864533	10/24/2024	131147	STEVE WESTABY	2036	53130	26324 10/14/24	0.00	68.00	
TOTAL CHECK									0.00	431.00
10100	70864535	10/24/2024	128534	KEVIN C HOGLUND	2027	53295	11/6-22/24 PER DIEM	0.00	144.00	
10100	70864535	10/24/2024	128534	KEVIN C HOGLUND	2027	53295	11/6-22/24 PER DIEM	0.00	75.00	
TOTAL CHECK									0.00	219.00
10100	70864537	10/24/2024	104924	ALICIA HOUGHTBY	2027	53295	11/17-22/24 PER DIE	0.00	336.00	
10100	70864538	10/24/2024	136121	HUNT & SONS LLC	2035	53291	6031/INV254125	0.00	692.12	
10100	70864538	10/24/2024	136121	HUNT & SONS LLC	2037	53291	6031/254125	0.00	839.36	
10100	70864538	10/24/2024	136121	HUNT & SONS LLC	2036	53291	6031/INV254125	0.00	45.97	
TOTAL CHECK									0.00	1,577.45
10100	70864543	10/24/2024	115449	SCOTTY KELLEY	2032	53290	11/03-06 PER DIEM	0.00	203.00	
10100	70864545	10/24/2024	106527	MARK LEVINDOFSKE	2024	53290	11/17-19 PER DIEM	0.00	133.00	
10100	70864547	10/24/2024	123687	MCI COMM SERVICE	2027	53120	5305953391	0.00	35.77	
10100	70864550	10/24/2024	116077	KITT MURRISON PHD	2027	53230	TS0213	0.00	500.00	
10100	70864552	10/24/2024	134890	NETWORK COMMUNICATI	2036	53120	9302424	0.00	1,487.92	
10100	70864554	10/24/2024	121129	NORTHRIDGE EYE CARE	20321	532397	124379	0.00	533.00	
10100	70864556	10/24/2024	104757	OFFICE DEPOT (BUSIN	2037	53220	385733560001	0.00	60.02	
10100	70864556	10/24/2024	104757	OFFICE DEPOT (BUSIN	2037	53220	389391817001	0.00	64.69	
10100	70864556	10/24/2024	104757	OFFICE DEPOT (BUSIN	2037	53220	389368506001	0.00	36.65	
TOTAL CHECK									0.00	161.36
10100	70864557	10/24/2024	101231	PACIFIC GAS & ELECT	2027	53300	3466590695-3 10/16/	0.00	27.69	
10100	70864557	10/24/2024	101231	PACIFIC GAS & ELECT	2027	53300	9550188561-0 10/16/	0.00	29.48	
10100	70864557	10/24/2024	101231	PACIFIC GAS & ELECT	2028	53300	0254503023-7 10/15/	0.00	459.35	
10100	70864557	10/24/2024	101231	PACIFIC GAS & ELECT	2031	53300	7199495590-5 10/15/	0.00	477.28	
10100	70864557	10/24/2024	101231	PACIFIC GAS & ELECT	2035	53300	8709608417-0 10/9/2	0.00	3,493.35	
10100	70864557	10/24/2024	101231	PACIFIC GAS & ELECT	2027	53300	9508521897-2 10/16/	0.00	3,765.04	
TOTAL CHECK									0.00	8,252.19
10100	70864562	10/24/2024	117529	PRO PACIFIC	2032	53130	7117763 10/18/24	0.00	527.52	
10100	70864562	10/24/2024	117529	PRO PACIFIC	2032	53130	7118338 10/21/24	0.00	967.74	

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FUND - 106 - PUBLIC SAFETY

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
TOTAL CHECK								0.00	1,495.26
10100	70864563	10/24/2024	108185	PRODUCERS DAIRY FOO	2032	53130	58924084 10/17/24	0.00	336.78
10100	70864563	10/24/2024	108185	PRODUCERS DAIRY FOO	2032	53130	58929344 10/21/24	0.00	224.52
TOTAL CHECK								0.00	561.30
10100	70864564	10/24/2024	106620	RALEYS IN STORE CHA	2035	53130	5000311 10/16/24	0.00	14.06
10100	70864564	10/24/2024	106620	RALEYS IN STORE CHA	2036	53130	5000311 10/15/24	0.00	19.62
TOTAL CHECK								0.00	33.68
10100	70864566	10/24/2024	134907	SHASTA-TEHAMA-TRINI	2036	53230	1247 10/11/24	0.00	4,574.48
10100	70864567	10/24/2024	107566	SYSCO	2035	53140	531358749B 10/18/24	0.00	84.32
10100	70864567	10/24/2024	107566	SYSCO	2035	53130	531358749A 10/18/24	0.00	250.38
10100	70864567	10/24/2024	107566	SYSCO	2036	53130	531358748 10/18/24	0.00	983.14
TOTAL CHECK								0.00	1,317.84
10100	70864570	10/24/2024	105075	US FOODS INC	2032	53140	3255495 10/22/24	0.00	220.06
10100	70864570	10/24/2024	105075	US FOODS INC	2035	53140	5183219CM 9/17/24	0.00	-19.95
10100	70864570	10/24/2024	105075	US FOODS INC	2036	53130	5591548 10/01/24	0.00	68.15
10100	70864570	10/24/2024	105075	US FOODS INC	2032	53130	3255495 10/22/24	0.00	1,505.63
TOTAL CHECK								0.00	1,773.89
10100	70864571	10/24/2024	136143	VESTIS SERVICES LLC	2028	53230	5066694002 10/8/24	0.00	121.34
10100	70864573	10/25/2024	103939	AT&T	2036	53120	9391001947	0.00	30.62
10100	70864573	10/25/2024	103939	AT&T	2035	53120	9391055756	0.00	61.75
10100	70864573	10/25/2024	103939	AT&T	2037	53120	9391032875	0.00	368.24
10100	70864573	10/25/2024	103939	AT&T	2037	53120	9391032874	0.00	217.34
10100	70864573	10/25/2024	103939	AT&T	2036	53120	9391032886	0.00	130.13
10100	70864573	10/25/2024	103939	AT&T	2035	53120	9391032832	0.00	155.55
TOTAL CHECK								0.00	963.63
10100	70864574	10/25/2024	113573	AT&T U-VERSE	2035	53120	152445115-9/2024	0.00	97.10
10100	70864575	10/25/2024	106469	LEO G BARONE JR	2026	53230	PUB DEFENDER 10/202	0.00	4,335.85
10100	70864576	10/25/2024	127749	BENNET OMALU PATHOL	2013	53230	169-20241010	0.00	1,250.00
10100	70864577	10/25/2024	122025	BIMBO BAKERIES USA	2035	53130	64121690004438	0.00	22.77
10100	70864577	10/25/2024	122025	BIMBO BAKERIES USA	2035	53130	64121690004417	0.00	25.30
10100	70864577	10/25/2024	122025	BIMBO BAKERIES USA	2035	53130	64121690004474	0.00	25.30
10100	70864577	10/25/2024	122025	BIMBO BAKERIES USA	2035	53130	64121690004391	0.00	50.60
TOTAL CHECK								0.00	123.97
10100	70864578	10/25/2024	100155	BOB BARKER COMPANY	2036	531101	2074576B	0.00	404.50
10100	70864578	10/25/2024	100155	BOB BARKER COMPANY	2036	531101	2074869	0.00	78.94
10100	70864578	10/25/2024	100155	BOB BARKER COMPANY	2036	53140	2074576A	0.00	159.63
TOTAL CHECK								0.00	643.07
10100	70864579	10/25/2024	132334	KENNETH W BOWLIN	2026	53230	SERVICES NOV24	0.00	3,500.00

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SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:0
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FUND - 106 - PUBLIC SAFETY

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864580	10/25/2024	130112	SHANNON BOWLIN	2026	53230	SERVICES NOV24	0.00	3,500.00
10100	70864584	10/25/2024	142466	CARREL'S OFFICE MAC	2013	53170	AR68640	0.00	59.47
10100	70864584	10/25/2024	142466	CARREL'S OFFICE MAC	2007	53170	AR68571	0.00	44.02
10100	70864584	10/25/2024	142466	CARREL'S OFFICE MAC	20136	53170	AR68571	0.00	44.02
10100	70864584	10/25/2024	142466	CARREL'S OFFICE MAC	2013	53170	AR68571	0.00	44.02
10100	70864584	10/25/2024	142466	CARREL'S OFFICE MAC	2013	53170	AR68570	0.00	72.47
TOTAL CHECK									264.00
10100	70864585	10/25/2024	111127	CHARTER COMMUNICATI	2007	53120	176976801100124	0.00	43.33
10100	70864585	10/25/2024	111127	CHARTER COMMUNICATI	2013	53120	176976801100124	0.00	43.33
10100	70864585	10/25/2024	111127	CHARTER COMMUNICATI	20136	53120	176976801100124	0.00	43.34
TOTAL CHECK									130.00
10100	70864586	10/25/2024	127322	ANU CHOPRA	2026	53230	PUB DEFENDER OCT 24	0.00	8,552.83
10100	70864587	10/25/2024	135415	CHRISTOPHER R LOGAN	2026	53230	PUB DEFENDER OCT24	0.00	20,000.00
10100	70864588	10/25/2024	100376	CITY OF RED BLUFF	2036	53300	2629350	0.00	431.52
10100	70864588	10/25/2024	100376	CITY OF RED BLUFF	2035	53300	4002480	0.00	33.47
TOTAL CHECK									464.99
10100	70864595	10/25/2024	126292	DOCS MEDICAL GROUP	2037	53230	65136	0.00	360.00
10100	70864596	10/25/2024	118866	EARTHGRAINS BAKING	2036	53130	64121690004418	0.00	67.02
10100	70864596	10/25/2024	118866	EARTHGRAINS BAKING	2036	53130	64121690004393	0.00	61.06
10100	70864596	10/25/2024	118866	EARTHGRAINS BAKING	2036	53130	64121690004476	0.00	61.82
10100	70864596	10/25/2024	118866	EARTHGRAINS BAKING	2036	53130	64121690004392	0.00	42.48
10100	70864596	10/25/2024	118866	EARTHGRAINS BAKING	2036	53130	64121690004439	0.00	25.30
10100	70864596	10/25/2024	118866	EARTHGRAINS BAKING	2036	53130	64121690004475	0.00	35.40
TOTAL CHECK									293.08
10100	70864598	10/25/2024	113434	FEDEX	2013	53220	8-654-75921	0.00	8.78
10100	70864599	10/25/2024	126372	LAW OFFICE OF ODEH	2026	53230	PUB DEFENDER OCT24	0.00	18,333.33
10100	70864602	10/25/2024	136121	HUNT & SONS LLC	2013	53291	254210/6242	0.00	655.01
10100	70864602	10/25/2024	136121	HUNT & SONS LLC	2007	53291	254210/6242	0.00	229.45
10100	70864602	10/25/2024	136121	HUNT & SONS LLC	20136	53291	254210/6242	0.00	330.66
TOTAL CHECK									1,215.12
10100	70864603	10/25/2024	133533	KIMBERLY JOHNSON	2013	53220	CSR 12173	0.00	134.94
10100	70864606	10/25/2024	117372	ALESSIO LARRABEE	2026	53230	PUB DEFENDER OCT 24	0.00	18,333.33
10100	70864607	10/25/2024	123948	LEXIS NEXIS RISK SO	2013	53120	1100035648	0.00	166.00
10100	70864608	10/25/2024	110108	MATTHEW BENDER & CO	2013	53220	42764009	0.00	48.38
10100	70864609	10/25/2024	123038	MENDES SUPPLY COMPA	2035	53140	RO75174	0.00	230.43
10100	70864610	10/25/2024	120101	MANDI SELVESTER	2013	53230	2977	0.00	275.00

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FUND - 106 - PUBLIC SAFETY

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864614	10/25/2024	101231	PACIFIC GAS & ELECT	2036	53300	4402923101-4	0.00	4,332.44
10100	70864617	10/25/2024	108185	PRODUCERS DAIRY FOO	2036	53130	58921457	0.00	277.22
10100	70864617	10/25/2024	108185	PRODUCERS DAIRY FOO	2036	53130	58911906	0.00	112.26
10100	70864617	10/25/2024	108185	PRODUCERS DAIRY FOO	2036	53130	58921473	0.00	141.76
10100	70864617	10/25/2024	108185	PRODUCERS DAIRY FOO	2036	53130	58911888	0.00	161.38
10100	70864617	10/25/2024	108185	PRODUCERS DAIRY FOO	2036	53130	58911903	0.00	179.62
10100	70864617	10/25/2024	108185	PRODUCERS DAIRY FOO	2036	53130	58921453	0.00	188.21
10100	70864617	10/25/2024	108185	PRODUCERS DAIRY FOO	2036	53130	58921482	0.00	194.38
10100	70864617	10/25/2024	108185	PRODUCERS DAIRY FOO	2036	53130	58911896	0.00	200.46
TOTAL CHECK								0.00	1,455.29
10100	70864622	10/25/2024	107702	SSOTTFF	2027	53295	1107-1108 REGFEE	0.00	229.00
10100	70864624	10/25/2024	133854	JORDAN STOKES	2027	53295	1103-1106 STOKES	0.00	203.00
10100	70864627	10/25/2024	105075	US FOODS INC	2036	53140	3065615	0.00	66.88
10100	70864627	10/25/2024	105075	US FOODS INC	2035	53130	3065616	0.00	238.21
10100	70864627	10/25/2024	105075	US FOODS INC	2036	53130	3065614	0.00	1,677.39
10100	70864627	10/25/2024	105075	US FOODS INC	2036	53130	3065615	0.00	1,896.30
10100	70864627	10/25/2024	105075	US FOODS INC	2035	53140	3065616	0.00	556.01
TOTAL CHECK								0.00	4,434.79
TOTAL CASH ACCOUNT								0.00	254,476.31
TOTAL FUND								0.00	254,476.31

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FUND - 107 - RISK MANAGEMENT

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864331	10/21/2024	132919	ELEVATOR TECHNOLOGY	1101	53180	APRIL 2024	0.00	11.25
10100	70864505	10/24/2024	103939	AT&T	1101	53120	9391032882	0.00	7.91
10100	70864505	10/24/2024	103939	AT&T	1101	53120	9391032877	0.00	0.01
10100	70864505	10/24/2024	103939	AT&T	1101	53120	9391032893	0.00	5.93
10100	70864505	10/24/2024	103939	AT&T	1101	53120	9391058492	0.00	2.74
TOTAL CHECK								0.00	16.59
10100	70864517	10/24/2024	100376	CITY OF RED BLUFF	1101	53300	3010880	0.00	9.62
10100	70864517	10/24/2024	100376	CITY OF RED BLUFF	1101	53300	3010900	0.00	9.85
TOTAL CHECK								0.00	19.47
10100	70864557	10/24/2024	101231	PACIFIC GAS & ELECT	1101	53300	8530208183-2 10/14/	0.00	691.37
TOTAL CASH ACCOUNT								0.00	738.68
TOTAL FUND								0.00	738.68

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FUND - 108 - SOCIAL SERVICES

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	V7191	10/23/2024	108325	STAPLES ADVANTAGE	5013	53220	6013747483	0.00	357.68
10100	V7193	10/24/2024	132340	ANTELOPE AUTO REPAI	5013	53170	55128	0.00	61.93
10100	V7201	10/25/2024	108325	STAPLES ADVANTAGE	5013	53220	6014158126	0.00	394.99
10100	70864328	10/21/2024	100441	CORNING HEALTHCARE	5013	53260	NOV24 RENT #1615	0.00	7,233.24
10100	70864348	10/21/2024	106271	LANGUAGE LINE SERVI	5013	53120	11405909	0.00	561.43
10100	70864385	10/22/2024	128270	CHRISTY AURAND	5013	53290	EE MEALS	0.00	37.58
10100	70864418	10/22/2024	113434	FEDEX	5013	53220	8 647 87808 10/11/2	0.00	15.63
10100	70864419	10/22/2024	103678	FIRST 5 TEHAMA	5022	55395	18 10/16/24	0.00	2,171.85
10100	70864432	10/22/2024	136121	HUNT & SONS LLC	5013	53291	276091 10/15/24	0.00	1,606.90
10100	70864449	10/22/2024	101509	SHELBY'S PEST CONTR	5013	53180	244062 10/7/24	0.00	115.00
10100	70864449	10/22/2024	101509	SHELBY'S PEST CONTR	5013	53180	244091 10/7/24	0.00	55.00
TOTAL CHECK									170.00
10100	70864473	10/23/2024	123038	MENDES SUPPLY COMPA	5013	53140	R07885A 10/17/24	0.00	107.14
10100	70864479	10/23/2024	101231	PACIFIC GAS & ELECT	5013	53300	0049000946-1	0.00	29.60
10100	70864479	10/23/2024	101231	PACIFIC GAS & ELECT	5013	53300	6049243549-4	0.00	2,449.62
TOTAL CHECK									2,479.22
10100	70864487	10/23/2024	101692	TEHAMA COUNTY EMPLO	5013	53200	2024-321	0.00	84,445.75
10100	70864507	10/24/2024	107169	BAY ALARM	5013	53140	21731986	0.00	480.00
10100	70864512	10/24/2024	109981	BUTTE COUNTY PUBLIC	5013	55401	BIRTH	0.00	29.00
10100	70864517	10/24/2024	100376	CITY OF RED BLUFF	5013	53300	0603304	0.00	323.19
10100	70864523	10/24/2024	T0021032	CWDA	5013	53290	CWDA 2024	0.00	450.00
10100	70864526	10/24/2024	103756	CHRIS DITTNER	5013	55401	CLIENT EXP 85	0.00	300.00
10100	70864527	10/24/2024	126292	DOCS MEDICAL GROUP	5013	532300	EMP TESTING 2	0.00	420.00
10100	70864529	10/24/2024	120435	DANIEL R KENNEDY	5013	53260	1305;1308;1313;1404	0.00	540.00
10100	70864540	10/24/2024	136715	JESSICA LEEMAN & SH	5013	55401	2045916	0.00	20.00
10100	70864605	10/25/2024	133943	KHUSI B LLC	5013	55401	CLIENT EXP (139) CI	0.00	700.00
10100	70864612	10/25/2024	104821	NORTHERN CALIFORNIA	5013	532300	65007	0.00	422.03
10100	70864612	10/25/2024	104821	NORTHERN CALIFORNIA	5013	532300	65008	0.00	9,750.19
TOTAL CHECK									10,172.22

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FUND - 108 - SOCIAL SERVICES

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864616	10/25/2024	101267	PEERLESS BUILDING M	5013	53140	66964	0.00	686.20
10100	70864616	10/25/2024	101267	PEERLESS BUILDING M	5013	53140	66963	0.00	7,802.00
TOTAL CHECK								0.00	8,488.20
10100	70864620	10/25/2024	112845	SECOND RED BLUFF LL	5013	53260	NOV 2024 UNIT 376	0.00	1,995.00
TOTAL CASH ACCOUNT								0.00	123,560.95
TOTAL FUND								0.00	123,560.95

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SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:00.000'
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FUND - 112 - HEALTH SERVICES

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864328	10/21/2024	100441	CORNING HEALTHCARE	40121	53260	NOV24 RENT #1615	0.00	2,364.37
10100	70864328	10/21/2024	100441	CORNING HEALTHCARE	40131	53260	NOV24 RENT #1615	0.00	852.17
10100	70864328	10/21/2024	100441	CORNING HEALTHCARE	40171	53260	NOV24 RENT #1615	0.00	852.17
TOTAL CHECK								0.00	4,068.71
10100	70864348	10/21/2024	106271	LANGUAGE LINE SERVI	40121	53120	11405909	0.00	17.90
10100	70864348	10/21/2024	106271	LANGUAGE LINE SERVI	40131	53120	11405909	0.00	35.80
TOTAL CHECK								0.00	53.70
10100	70864548	10/24/2024	128910	SELENE MERCADO	40121	53291	090624	0.00	57.20
TOTAL CASH ACCOUNT								0.00	4,179.61
TOTAL FUND								0.00	4,179.61

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SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:00.000'
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FUND - 113 - CHILD SUPPORT

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864316	10/21/2024	119080	ABC LEGAL SERVICES	5015	53280	19130935.100 10/11/	0.00	100.00
10100	70864316	10/21/2024	119080	ABC LEGAL SERVICES	5015	53280	19074721.100 10/6/2	0.00	68.50
TOTAL CHECK									168.50
10100	70864320	10/21/2024	103939	AT&T	5015	53120	9391032837	0.00	159.18
10100	70864320	10/21/2024	103939	AT&T	5015	53120	9391032924	0.00	371.15
10100	70864320	10/21/2024	103939	AT&T	5015	53120	9391032920	0.00	30.42
10100	70864320	10/21/2024	103939	AT&T	5015	53120	9391081135	0.00	169.11
TOTAL CHECK									729.86
10100	70864332	10/21/2024	117534	ON LINE DATA EXCHAN	5015	53230	001499364	0.00	30.00
10100	70864357	10/21/2024	104757	OFFICE DEPOT (BUSIN	5015	53220	38932624001	0.00	73.79
10100	70864365	10/21/2024	134904	S&R ENTERPRISES INC	5015	53280	403059	0.00	550.00
10100	70864479	10/23/2024	101231	PACIFIC GAS & ELECT	5015	53300	3680026792-8	0.00	2,319.31
10100	70864503	10/24/2024	133924	ANA MEX PROMOTIONS	5015	53230	24090013	0.00	324.00
10100	70864503	10/24/2024	133924	ANA MEX PROMOTIONS	5015	53230	24080070	0.00	1,299.00
TOTAL CHECK									1,623.00
10100	70864546	10/24/2024	126786	LOS ANGELES COUNTY	5015	53280	2*2752673	0.00	50.00
10100	70864556	10/24/2024	104757	OFFICE DEPOT (BUSIN	5015	53220	384506429001	0.00	252.18
TOTAL CASH ACCOUNT									5,796.64
TOTAL FUND									5,796.64

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FUND - 115 - BUILDING & SAFETY

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864528	10/24/2024	134125	PATRICK EWALD	2065	53110	BOOTS REIMB 2024	0.00	187.67
10100	70864538	10/24/2024	136121	HUNT & SONS LLC	2065	53291	276114	0.00	535.47
10100	70864541	10/24/2024	136717	MARK KAMPMANN	2065	420120	PERMIT REFUND FEE	0.00	227.55
10100	70864555	10/24/2024	133177	OFFICE DEPOT	2065	53220	390965608	0.00	381.31
10100	70864560	10/24/2024	121562	ARNOLD PARKS	2065	53290	101881673 10/21/24	0.00	135.00
10100	70864565	10/24/2024	136716	REDLINE INSTALLATIO	2065	420120	BP-24-1135 EPF	0.00	166.15
10100	70864565	10/24/2024	136716	REDLINE INSTALLATIO	2065	420120	BP-24-1135 LF	0.00	363.00
10100	70864565	10/24/2024	136716	REDLINE INSTALLATIO	2065	420120	BP-24-1165 DIF	0.00	193.56
10100	70864565	10/24/2024	136716	REDLINE INSTALLATIO	2065	420120	BP-24-1135 BPF	0.00	814.37
10100	70864565	10/24/2024	136716	REDLINE INSTALLATIO	115	207795	BP-24-1135 HCDF	0.00	33.00
TOTAL CHECK								0.00	1,570.08
10100	70864600	10/25/2024	110076	HOUSING AND COMMUNI	115	207795	BP-23-1870	0.00	22.00
TOTAL CASH ACCOUNT								0.00	3,059.08
TOTAL FUND								0.00	3,059.08

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FUND - 116 - SENIOR NUTRITION

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	V7190	10/23/2024	132340	ANTELOPE AUTO REPAI	5063	53170	54986	0.00	868.48
10100	70864538	10/24/2024	136121	HUNT & SONS LLC	5063	53291	276088	0.00	294.42
TOTAL CASH ACCOUNT								0.00	1,162.90
TOTAL FUND								0.00	1,162.90

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SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:00.000'
ACCOUNTING PERIOD: 4/2025

FUND - 117 - TRANSPORTATION OPERATIONS

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864402	10/22/2024	100375	CITY OF CORNING	3037	532360	2024-10 10/9/24	0.00	500.00
10100	70864436	10/22/2024	134851	MCENTIRE LANDSCAPIN	3037	53180	51209 10/15/24	0.00	780.00
10100	70864518	10/24/2024	100376	CITY OF RED BLUFF	3037	53300	0510403	0.00	54.56
10100	70864519	10/24/2024	100376	CITY OF RED BLUFF	3037	53300	0636815	0.00	63.69
TOTAL CASH ACCOUNT								0.00	1,398.25
TOTAL FUND								0.00	1,398.25

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SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:00.000'
ACCOUNTING PERIOD: 4/2025

FUND - 211 - DENTAL INSURANCE

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	V7185	10/21/2024	113078	EMPLOYEE BENEFIT SP	1112	53230	DENTAL FEE SEP24	0.00	1,787.50
TOTAL CASH ACCOUNT								0.00	1,787.50
TOTAL FUND								0.00	1,787.50

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SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:00'
ACCOUNTING PERIOD: 4/2025

FUND - 212 - MEDICAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	V7185	10/21/2024	113078	EMPLOYEE BENEFIT SP	1103	53150	LIFE FEE SEP24	0.00	3,928.32
10100	V7185	10/21/2024	113078	EMPLOYEE BENEFIT SP	1103	53150	PPO SEP24 TEH1124	0.00	9,900.00
10100	V7185	10/21/2024	113078	EMPLOYEE BENEFIT SP	1103	53150	SUPPLEMENTAL LIFE S	0.00	6,135.61
10100	V7185	10/21/2024	113078	EMPLOYEE BENEFIT SP	1103	53230	MEDICAL FEE SEP24	0.00	335.00
10100	V7185	10/21/2024	113078	EMPLOYEE BENEFIT SP	1103	53150	EPO SEP24 10/15/24	0.00	1,291,354.00
TOTAL CHECK								0.00	1,311,652.93
TOTAL CASH ACCOUNT								0.00	1,311,652.93
TOTAL FUND								0.00	1,311,652.93

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SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:00.000'
ACCOUNTING PERIOD: 4/2025

FUND - 213 - VISION

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	V7185	10/21/2024	113078	EMPLOYEE BENEFIT SP	1113	53230	VISION FEE SEP24	0.00	422.50
TOTAL CASH ACCOUNT								0.00	422.50
TOTAL FUND								0.00	422.50

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SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:00.000'
ACCOUNTING PERIOD: 4/2025

FUND - 220 - TC SOLID WASTE MGMT AGY

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	V7186	10/21/2024	102493	HUE & CRY SECURITY	4045	53300	868152	0.00	45.00
10100	70864319	10/21/2024	112295	APEX TECHNOLOGY MAN	4045	53220	RS1361275	0.00	25.00
10100	70864344	10/21/2024	136121	HUNT & SONS LLC	4045	53291	6019/242927	0.00	26.47
10100	70864353	10/21/2024	125711	MOORE & BOGENER	4045	53230	15392	0.00	723.60
TOTAL CASH ACCOUNT								0.00	820.07
TOTAL FUND								0.00	820.07

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SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:00'
 ACCOUNTING PERIOD: 4/2025

FUND - 265 - COUNTY P/R TRUST

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864591	10/25/2024	T0038003	COURT-ORDERED DEBT	265	207812	HENDERSON-545153698	0.00	66.72
10100	70864604	10/25/2024	134576	D KAIN-SHERIFF GARN	265	207812	BARRETT-21000065	0.00	58.00
10100	70864604	10/25/2024	134576	D KAIN-SHERIFF GARN	265	207812	VILLALBA-CAS-NCI190	0.00	59.18
10100	70864604	10/25/2024	134576	D KAIN-SHERIFF GARN	265	207812	KING-22LC000340	0.00	100.00
10100	70864604	10/25/2024	134576	D KAIN-SHERIFF GARN	265	207812	WALTZ-18LC000067	0.00	144.00
TOTAL CHECK								0.00	361.18
10100	70864623	10/25/2024	117211	STATE DISBURSEMENT	265	207812	FLETCHER-2*2079566	0.00	152.30
10100	70864623	10/25/2024	117211	STATE DISBURSEMENT	265	207812	RIDGWAY-30000058811	0.00	444.00
10100	70864623	10/25/2024	117211	STATE DISBURSEMENT	265	207812	BARRETT-3*3378737	0.00	907.38
10100	70864623	10/25/2024	117211	STATE DISBURSEMENT	265	207812	BERRY-3*1569968	0.00	313.58
10100	70864623	10/25/2024	117211	STATE DISBURSEMENT	265	207812	KEYS-2*2006990	0.00	179.07
10100	70864623	10/25/2024	117211	STATE DISBURSEMENT	265	207812	LINDAUER-2*258403	0.00	202.15
10100	70864623	10/25/2024	117211	STATE DISBURSEMENT	265	207812	RICKEY-3*3264650	0.00	215.07
10100	70864623	10/25/2024	117211	STATE DISBURSEMENT	265	207812	MORRIS-2*2512994	0.00	15.69
10100	70864623	10/25/2024	117211	STATE DISBURSEMENT	265	207812	BECKER-FL66131	0.00	52.50
TOTAL CHECK								0.00	2,481.74
TOTAL CASH ACCOUNT								0.00	2,909.64
TOTAL FUND								0.00	2,909.64

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SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:00.000'
ACCOUNTING PERIOD: 4/2025

FUND - 295 - WELFARE REVOLVING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	909814	10/21/2024	99999	99999	29510	55400	CHILD CARE	0.00	504.20
10100	909815	10/21/2024	99999	99999	29510	55400	CHILD CARE	0.00	563.24
10100	909816	10/21/2024	99999	99999	29510	55400	ANCILLIARY	0.00	1,300.00
10100	909817	10/21/2024	99999	99999	29510	55402	FOSTER CARE	0.00	1,258.00
10100	909818	10/21/2024	99999	99999	29510	55402	FOSTER CARE	0.00	900.00
10100	909819	10/21/2024	99999	99999	29510	55402	FOSTER CARE	0.00	243.00
10100	909820	10/21/2024	99999	99999	29510	55402	FOSTER CARE	0.00	94.00
10100	909821	10/21/2024	99999	99999	29510	55398	CALWORKS	0.00	510.00
10100	909822	10/21/2024	99999	99999	29510	55402	FOSTER CARE	0.00	120.00
10100	909823	10/21/2024	99999	99999	29510	55398	CALWORKS	0.00	1,600.00
10100	909824	10/21/2024	99999	99999	29510	55408	ADOPTION	0.00	1,475.00
10100	909825	10/21/2024	99999	99999	29510	55400	HOUSING	0.00	3,781.04
10100	909826	10/21/2024	99999	99999	29510	55400	CHILD CARE	0.00	466.58
10100	909827	10/21/2024	99999	99999	29510	55400	CHILD CARE	0.00	466.58
10100	909828	10/21/2024	99999	99999	29510	55400	CHILD CARE	0.00	466.58
10100	909829	10/21/2024	99999	99999	29510	55400	HOUSING	0.00	2,075.68
10100	909830	10/21/2024	99999	99999	29510	55400	ANCILLARY	0.00	4,567.88
10100	909831	10/21/2024	99999	99999	29510	55398	CALWORKS	0.00	1,578.00
10100	909832	10/21/2024	99999	99999	29510	55402	FOSTER CARE	0.00	900.00
10100	909833	10/21/2024	99999	99999	29510	55398	CALWORKS	0.00	1,246.00
10100	909834	10/22/2024	99999	99999	29510	55400	ANILLARY	0.00	293.76
10100	909835	10/22/2024	99999	99999	29510	55398	CALWORKS	0.00	1,350.00
10100	909836	10/23/2024	99999	99999	29510	55400	CHILD CARE	0.00	517.15
10100	909837	10/23/2024	99999	99999	29510	55402	FOSTER CARE	0.00	162.00
10100	909838	10/23/2024	99999	99999	29510	55408	ADOPTION	0.00	4,293.00
10100	909839	10/23/2024	99999	99999	29510	55402	FOSTER CARE	0.00	1,258.00

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SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:00.000'
ACCOUNTING PERIOD: 4/2025

FUND - 295 - WELFARE REVOLVING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	909840	10/24/2024	99999	99999	29510	55400	ANCILLIARY	0.00	956.32
10100	909841	10/24/2024	99999	99999	29510	55408	ADOPTION	0.00	423.00
TOTAL CASH ACCOUNT								0.00	33,369.01
TOTAL FUND								0.00	33,369.01

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SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:00.000'
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FUND - 300 - C/Y UNSECURED

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864326	10/21/2024	136703	COMCAST OF SOUTHERN	300	301800	860000212001 2024	0.00	60.00
TOTAL CASH ACCOUNT								0.00	60.00
TOTAL FUND								0.00	60.00

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SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:00.000'
ACCOUNTING PERIOD: 4/2025

FUND - 307 - CURRENT YEAR SECURED

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864334	10/21/2024	136704	CHRISTOPHER M FOWLE	307	301800	041191005000 2024	0.00	57.86
10100	70864437	10/22/2024	136707	JACQUELINE E MORRIS	307	301800	024270028000 2023	0.00	72.52
10100	70864510	10/24/2024	136710	BURTON M BUNDY ETAL	307	301800	078370023000 2023	0.00	622.70
10100	70864542	10/24/2024	136711	TRAVIS M KELL ETAL	307	301800	0061400020000 2023	0.00	169.56
10100	70864561	10/24/2024	136712	TIMOTHY M & LYNANN	307	301800	0912600009000 2024	0.00	637.38
10100	70864572	10/24/2024	136713	VANCE WILLLICK ETAL	307	301800	101290031000 2023	0.00	391.10
TOTAL CASH ACCOUNT								0.00	1,951.12
TOTAL FUND								0.00	1,951.12

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SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:00.000'
ACCOUNTING PERIOD: 4/2025

FUND - 310 - SUPPL SECURED TAX

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864341	10/21/2024	136481	HERL FAMILY TR 9/21	310	301800	990030096 2023	0.00	387.68
TOTAL CASH ACCOUNT								0.00	387.68
TOTAL FUND								0.00	387.68

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SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:00.000'
ACCOUNTING PERIOD: 4/2025

FUND - 418 - SHERIFF DOJ SERVICES

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864410	10/22/2024	103045	DEPT OF JUSTICE	418	301800	765942 10/03/24	0.00	2,184.00
10100	70864410	10/22/2024	103045	DEPT OF JUSTICE	418	301800	745233 6/30/24	0.00	2,628.00
TOTAL CHECK								0.00	4,812.00
TOTAL CASH ACCOUNT								0.00	4,812.00
TOTAL FUND								0.00	4,812.00

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SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:00.000'
ACCOUNTING PERIOD: 4/2025

FUND - 421 - TAX COLLECTOR TRUST

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864346	10/21/2024	104521	GLENN B JACOBS ETAL	421	301311	910-002-725-000 202	0.00	54.00
TOTAL CASH ACCOUNT								0.00	54.00
TOTAL FUND								0.00	54.00

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SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:00.000'
ACCOUNTING PERIOD: 4/2025

FUND - 432 - ANIMAL CONTROL GLENN

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864530	10/24/2024	134892	GLENN COUNTY SHERIF	432	301800	FEES COLLECTED QTR1	0.00	874.00
TOTAL CASH ACCOUNT								0.00	874.00
TOTAL FUND								0.00	874.00

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SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:00.000'
ACCOUNTING PERIOD: 4/2025

FUND - 504 - TCSLA GRANTS

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864369	10/21/2024	136655	SURE-CLOSE LTD	50410	558013	3251	0.00	1,725.00
10100	70864375	10/21/2024	109255	WASTE TIRE PRODUCTS	50410	558003	20151	0.00	3,042.00
TOTAL CASH ACCOUNT								0.00	4,767.00
TOTAL FUND								0.00	4,767.00

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SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:00'
 ACCOUNTING PERIOD: 4/2025

FUND - 510 - PRISONERS WELFARE

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864345	10/21/2024	130113	IC SOLUTIONS	51010	53120	015265	0.00	1,512.86
10100	70864345	10/21/2024	130113	IC SOLUTIONS	51010	53120	015777	0.00	307.02
TOTAL CHECK								0.00	1,819.88
10100	70864347	10/21/2024	108299	KEEFE COMMISSARY NE	51010	53130	4607946-3534861	0.00	-3.07
10100	70864347	10/21/2024	108299	KEEFE COMMISSARY NE	51010	53130	4613472	0.00	1,636.55
10100	70864347	10/21/2024	108299	KEEFE COMMISSARY NE	51010	53130	1882710	0.00	526.75
TOTAL CHECK								0.00	2,160.23
10100	70864463	10/23/2024	108299	KEEFE COMMISSARY NE	51010	53130	4622382	0.00	1,292.19
10100	70864463	10/23/2024	108299	KEEFE COMMISSARY NE	51010	53130	4617349-35413880	0.00	-20.92
TOTAL CHECK								0.00	1,271.27
TOTAL CASH ACCOUNT								0.00	5,251.38
TOTAL FUND								0.00	5,251.38

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SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:00.000'
ACCOUNTING PERIOD: 4/2025

FUND - 527 - TC TRANS COMM ADM

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864460	10/23/2024	133740	CHARTER COMMUNICATI	3033	53230	161099701	0.00	699.00
TOTAL CASH ACCOUNT								0.00	699.00
TOTAL FUND								0.00	699.00

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SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:00.000'
 ACCOUNTING PERIOD: 4/2025

FUND - 535 - TC CHILD & FAMILIES COMM

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864318	10/21/2024	132399	AMAZON CAPITAL SERV	53510	53220	1N9X-KXFQ-VXJ7	0.00	93.30
10100	70864318	10/21/2024	132399	AMAZON CAPITAL SERV	53510	555212	1LGK-RCYM-1YLT	0.00	93.99
10100	70864318	10/21/2024	132399	AMAZON CAPITAL SERV	53510	555206	16NR-WW9K-FFXK	0.00	88.93
TOTAL CHECK								0.00	276.22
10100	70864322	10/21/2024	107169	BAY ALARM	53510	53180	972366	0.00	191.52
10100	70864338	10/21/2024	113244	GREEN WASTE OF TEHA	53510	53300	1684619U018	0.00	35.96
10100	70864357	10/21/2024	104757	OFFICE DEPOT (BUSIN	53510	53220	389084039001	0.00	212.14
10100	70864468	10/23/2024	134421	MAIN STREET DELI	53510	555206	INV 22	0.00	800.65
TOTAL CASH ACCOUNT								0.00	1,516.49
TOTAL FUND								0.00	1,516.49

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SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:00.000'
ACCOUNTING PERIOD: 4/2025

FUND - 602 - LOS MOLINOS LIGHTING

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864359	10/21/2024	101232	PACIFIC GAS & ELECT	60210	53300	5857641234-8	0.00	848.02
TOTAL CASH ACCOUNT								0.00	848.02
TOTAL FUND								0.00	848.02

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SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:00.000'
ACCOUNTING PERIOD: 4/2025

FUND - 603 - WATER CONSERVATION

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864501	10/24/2024	120720	DS SERVICES OF AMER	60310	53220	24395190-101824	0.00	32.39
TOTAL CASH ACCOUNT								0.00	32.39
TOTAL FUND								0.00	32.39

DATE: 10/28/2024
TIME: 15:46:44

TEHAMA COUNTY
CHECK REGISTER - BY FUND

PAGE NUMBER: 48
ACCTPA21

SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:00.000'
ACCOUNTING PERIOD: 4/2025

FUND - 605 - TC SANITATION DIST #1

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864440	10/22/2024	132967	PACE ANALYTICAL SE	60510	53230	242808052 10/16/24	0.00	295.14
10100	70864558	10/24/2024	101232	PACIFIC GAS & ELECT	60510	53300	6227612264-10/02/24	0.00	321.66
TOTAL CASH ACCOUNT								0.00	616.80
TOTAL FUND								0.00	616.80

DATE: 10/28/2024
TIME: 15:46:44

TEHAMA COUNTY
CHECK REGISTER - BY FUND

PAGE NUMBER: 49
ACCTPA21

SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:00.000'
ACCOUNTING PERIOD: 4/2025

FUND - 613 - FARMER PROGRAM GRANT

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864407	10/22/2024	T0036765	CRAIN ORCHARDS INC	61310	55520	583 9/30/24	0.00	47,864.00
TOTAL CASH ACCOUNT								0.00	47,864.00
TOTAL FUND								0.00	47,864.00

DATE: 10/28/2024
TIME: 15:46:44

TEHAMA COUNTY
CHECK REGISTER - BY FUND

PAGE NUMBER: 50
ACCTPA21

SELECTION CRITERIA: transact.fund between '101' and '615' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:00.000'
ACCOUNTING PERIOD: 4/2025

FUND - 615 - CARB WOODSMOKE GRANT

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864399	10/22/2024	132524	THE B I G COMPANY I	61510	55520	6285 1 8/15/24	0.00	5,000.00
10100	70864583	10/25/2024	132524	THE B I G COMPANY I	61510	55520	TC3-047 YR3 6279-1	0.00	5,000.00
10100	70864583	10/25/2024	132524	THE B I G COMPANY I	61510	55520	TC3-056 YR3 6163-1	0.00	5,000.00
TOTAL CHECK								0.00	10,000.00
TOTAL CASH ACCOUNT								0.00	15,000.00
TOTAL FUND								0.00	15,000.00
TOTAL REPORT								0.00	2,592,494.35

DATE: 10/28/2024
TIME: 15:55:10

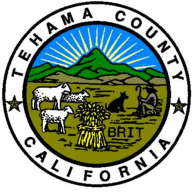
TEHAMA COUNTY
CHECK REGISTER - BY FUND

PAGE NUMBER: 1
ACCTPA21

SELECTION CRITERIA: transact.fund between '700' and '8999' and transact.ck_date between '20241020 00:00:00.000' and '20241026 00:00:00.000'
ACCOUNTING PERIOD: 4/2025

FUND - 712 - TEHAMA MAJOR CRIMES UNIT

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
10100	70864382	10/22/2024	103939	AT&T	71210	53120	9391032873	0.00	31.53
10100	70864557	10/24/2024	101231	PACIFIC GAS & ELECT	71210	53300	9508521897-2 10/16/	0.00	500.00
TOTAL CASH ACCOUNT								0.00	531.53
TOTAL FUND								0.00	531.53
TOTAL REPORT								0.00	531.53



Tehama County

Agenda Request Form

File #: 24-1927

Agenda Date: 11/12/2024

Agenda #: 2.

AUDITOR'S CLAIMS

Requested Action(s)

- a) Court Operations, 2026-53230, Benjamin E. Magid, \$2,656
- b) Court Operations, 2026-53230, Benjamin E. Magid, \$3,984
- c) Court Operations, 2026-53230, Lindsay T. Stone, Stone Law Office, \$1,760

Financial Impact:

As Listed.

Background Information:

[Click here to enter Background Info.](#)



Tehama County

Agenda Request Form

File #: 24-1943

Agenda Date: 11/12/2024

Agenda #: 3.

ADMINISTRATION

Requested Action(s)

a) TRANSFER OF FUNDS - LATCF/PROFESSIONAL SERVICES, B-7 - From LATCF (1091-4507205), to Contingency (2002-59000), \$75,000; and From Contingency (2002-59000), to Professional Services (1091-53230), \$75,000

Financial Impact:

The transfer of \$75,000 is covered by the Local Assistance and Tribal Consistency Fund (LATCF). There is no impact to the General Fund for this request.

Background Information:

The Board approved the transfer request on 9/17/24 during the Economic Development Program update. This item completes the transfer to facilitate payment to the Chamber of Commerce.

BUDGET APPROPRIATION INCREASE REQUEST

Auditor Number B-7

DEPARTMENT NAME 1091 - Advertising.Comm Svc

Date: October 28, 2024

I am requesting an increase or decrease to my budget appropriations as listed below:

Check one "Previous Year Revenue" "New Revenue"

Funding Source Local Assistance and Tribal Consistency Fund (LATCF)

***Note **General Fund and Public Safety "MUST" use Contingency when increasing budget**

Increase Revenue Budget				Increase Expenditure Budget			
FUND DEPT NO	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT	FUND DEPT NO	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
1091	4507205	LATCF	\$ 75,000.00	2002	59000	Contingency	\$ 75,000.00
1109	59000	Contingency	\$ 75,000.00	1091	53230	Professional Services	\$ 75,000.00
Total Journal			\$ 150,000.00	Total Journal			\$ 150,000.00

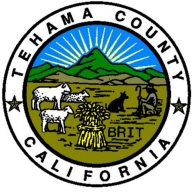
INCREASE / (DECREASE) APPROVED

 10/28/2024
SIGNATURE OF REQUESTING OFFICIAL DATE

Ana Zamacona 10/28/2024

AUDITOR DATE

BOARD OF SUPERVISORS DATE



Tehama County

Agenda Request Form

File #: 24-1923

Agenda Date: 11/12/2024

Agenda #: 4.

DEPARTMENT OF AGRICULTURE/DIVISION OF ANIMAL SERVICES

Requested Action(s)

a) TRANSFER OF FUNDS: ANIMAL SERVICES, B-6 - From Spay Neuter Revenue (2078-4711206) to Contingency (1109-59000), \$3,265.39; and From Contingency (1109-59000) to Spay Neuter Expense (2078-532806), \$3,265.39

Financial Impact:

There is no financial impact to the department's budget. Funds for the requested action were provided by Buster's Paw Prints.

Background Information:

The Animal Care Center in cooperation with Buster's Paw Prints, hosted a 2-day, no cost spay/neuter/rabies clinic for Tehama County residents on July 11-12, 2024, in Rancho Tehama. The clinic was structured whereby the spay/neuter/rabies fees were paid for by Buster's Paw Prints.

BUDGET APPROPRIATION INCREASE REQUEST

Auditor Number B-6

DEPARTMENT NAME Animal Services

Date: 10/25/2024

I am requesting an increase to my budget appropriates as listed below:

Check one "Previous Year Revenue" "New Revenue"

Funding Source Buster's Paw Prints

***Note **General Fund and Public Safety "MUST" use Contingency when increasing budget**

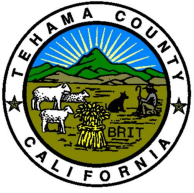
Increase Revenue Budget				Increase Expenditure Budget			
FUND DEPT NO	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT	FUND DEPT NO	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
2078	4711206	SN Revenue	\$ 3,265.39	101-1109	59000	Contingency	\$ 3,265.39
101-1109	59000	Contingency	\$ 3,265.39	2078	532806	SN Expense	\$ 3,265.39
Total Journal			\$ 6,530.78	Total Journal			\$ 6,530.78

TRANSFER APPROVED


SIGNATURE OF REQUESTING OFFICIAL DATE

Ana Zamacena 10/25/2024
AUDITOR DATE

BOARD OF SUPERVISORS DATE



Tehama County

Agenda Request Form

File #: 24-1947

Agenda Date: 11/12/2024

Agenda #: 5.

FIRE

Requested Action(s)


a) Request authorization to issue a refund to Cottonwood Travel Center in the amount of \$360 for rezoning that did not occur

Financial Impact:

As a result of the refund, there will be a decrease of \$360 in account 461059-PRC 4290 Fees.

Background Information:

February 27, 2023 Cottonwood Investment Group LLC submitted fees for a Use Permit and Rezoning. Rezoning did not occur so they are seeking a refund.

TEHAMA COUNTY FIRE DEPARTMENT			
Refund Request Form			
Claimant's Name Cottonwood Investment Group LLC	Amount Requested \$360.00	Amount Approved \$360.00	Plot plan approved date: N/A
Claimant's Address 2934 Ford Street, Oakland, CA		Signature: 	
Project Address Cottonwood Travel Center		Project Description (Type of Building Permitted) TRAVEL CENTER Rezoning	
<p>Please note that the refund can only be issued to the individual shown on the receipt. Plot plan must be stamped "VOID" and original receipt be attached. If original receipt is not available you must include the reasoning in the space below. In the space below please state reason for requesting the refund.</p>			
Payment for Use Permit and Rezoning. Refund for Rezoning action that did not occur.			
Original receipt not available.			

COUNTY OF TEHAMA

Fed Id #94-6000543 Official Receipt No. **825876**

DEPARTMENT NAME FIRE DEPARTMENT NUMBER 2042

RECEIVED FROM COTTONWOOD INVESTMENT GROUP LLC DATE 2/22/23

ADDRESS 2934 FORD ST OAKLAND CA AMOUNT \$ 360.00

LEG-INT MUNICIPAL PLANT & ST DOLLARS

FOR COTTONWOOD TRAVEL CENTER

RECEIVED BY TEHAMA COUNTY, CALIFORNIA PAID BY:

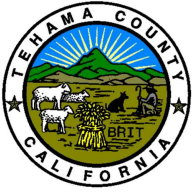
BY DAVE DEWATTY CASH

TITLE FIRE INSPECTOR MONEY ORDER

CHECK # 4161

FORM A-120

<p><i>Initials</i></p> <p>LG <input type="checkbox"/> Copy of Receipt Attached</p> <p>N/A <input type="checkbox"/> Original Plot Plan Voided</p>	<p>Authorized by Department Head</p> <p><u>Monty Smith</u></p> <p><small>256D9C587E4244F...</small></p>
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Tehama County

Agenda Request Form

File #: 24-1959

Agenda Date: 11/12/2024

Agenda #: 6.

HEALTH SERVICES AGENCY / MENTAL HEALTH

Requested Action(s)

a) AGREEMENT - Request approval and authorization for the Health Services Agency Executive Director to sign Standard Agreement #24MHSOAC038 with the Mental Health Services Oversight and Accountability Commission for Round 4, Category 1 of the Mental Health Student Services Act of 2019 (MHSSA) grant, in an amount not to exceed \$500,000 effective 7/1/24 through 6/30/27

Financial Impact:

This is a grant receivable to the County in an amount of \$500,000. There is no impact to the General Fund.

Background Information:

The purpose of the grant is to enhance an existing county partnership with school-based programs, to expand access to mental health services for children and youth, including campus-based mental health services, and to facilitate linkage and access to ongoing and sustained services.

Tehama County Department of Education has agreed to be the lead agency for the grant, but the application/grant approval required the local mental health to partner and be the fiscal intermediary for the funds.

Grant: MHSSA RFA 004 ~ Marginalized and Vulnerable Youth

Grant Award: \$500,000

Grant Term: July 1, 2024 - June 30, 2027

Program Overview:

Tehama County Department of Education (TCDE) is proposing to introduce a Peer Mentorship program focused on foster and juvenile justice involved youth. The Foster and Justice-Involved Youth Nature Exploration and Mentorship Program. Recognizing the therapeutic benefits of nature and the importance of positive relationships in the lives of at-risk youth, this program aims to foster resilience, confidence, and connections with peers and supportive adults. This will be in partnership with school staff, TCDE's School Mental Health and Wellness Clinicians, TCDE's Wellness and Behavior Intervention Technicians, and community volunteers.

Program Components:

Peer Mentor Matching: Youth participants are paired with peer mentors who have a shared background and have previously completed the Peer Mentor Certification course.

Nature Excursions: The program organizes regular outings to local natural resources such as parks, trails, beaches, and nature reserves in Northern California.

Skill Building Workshops: In addition to outdoor adventures, the program offers skill-building

workshops focused on outdoor survival skills, environmental stewardship, and nature-based activities such as camping, hiking, and wildlife observation.

Therapeutic Support: Trained facilitators and mental health professionals provide therapeutic support and guidance to foster youth participants throughout the program. Group discussions, reflective exercises, and mindfulness practices are integrated into the program to promote self-awareness, emotional regulation, and resilience.

Community Engagement: The program fosters connections with the local community in Tehama County through volunteer opportunities, service projects, and collaborative partnerships with environmental organizations and outdoor recreation providers.

Program Goals:

- To provide foster and justice-involved youth in Tehama County with positive social-emotional supports and life-enhancing experiences through outdoor exploration and mentorship.
- To foster resilience, confidence, and connections with peers and mentors among youth participants.
- To promote environmental awareness, appreciation for nature, and stewardship of natural resources among at-risk youth.

Program Outcomes:

- Increased self-esteem and self-confidence among foster and justice-involved youth participants.
- Improved social skills, communication, and teamwork abilities.
- Enhanced coping skills and emotional regulation strategies.
- Greater connection to nature and environmental consciousness.
- Strengthened peer relationships and sense of community belonging.

STANDARD AGREEMENT

STD 213 (Rev. 04/2020)

AGREEMENT NUMBER
24MHSOAC038

PURCHASING AUTHORITY NUMBER (If Applicable)

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME
Mental Health Services Oversight and Accountability Commission

CONTRACTOR NAME
Tehama County Health Services Agency

2. The term of this Agreement is:

START DATE
Upon Signature

THROUGH END DATE
December 31, 2027

3. The maximum amount of this Agreement is:
\$500,000.00 (Five Hundred Thousand dollars and zero cents)

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

Exhibits	Title	Pages
Exhibit A	Scope of Work	11
Exhibit B	Budget Detail and Payment Provisions	2
Exhibit C	General Terms and Conditions	12
+		
-		

Items shown with an asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto. These documents can be viewed at <https://www.dgs.ca.gov/OLS/Resources>

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)
Tehama County Health Services Agency

CONTRACTOR BUSINESS ADDRESS
P.O. Box 400

CITY
Red Bluff

STATE
CA

ZIP
96080

PRINTED NAME OF PERSON SIGNING
Jayme S. Bottke

TITLE
Executive Director

CONTRACTOR AUTHORIZED SIGNATURE


DATE SIGNED
10-30-24

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME
Mental Health Services Oversight and Accountability Commission

CONTRACTING AGENCY ADDRESS
1812 9th Street

CITY
Sacramento

STATE
CA

ZIP
95811

PRINTED NAME OF PERSON SIGNING
Mara Madrigal-Weiss

TITLE
Commission Chair

CONTRACTING AGENCY AUTHORIZED SIGNATURE

DATE SIGNED

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

EXEMPTION (If Applicable)
WIC 5897 (f)

MHSSA GRANT AGREEMENT

EXHIBIT A

SCOPE OF WORK

I. Parties

The parties to this Agreement are the Mental Health Services Oversight & Accountability Commission (MHSOAC or Commission), a state agency headquartered in Sacramento, California; and the Tehama County Health Services Agency (Grantee or Tehama County) with headquarters in Red Bluff, California.

II. Summary/Purpose

This grant is part of a total award of \$25 million in grant funding Round 4 under the Mental Health Student Services Act (MHSSA). This is a competitive-bid grant following a Request for Applications (RFA) released in May-June 2024 as RFA MHSSA 004, Addendum 2.

There are four Categories of funding under MHSSA Round 4 for specific services designed to support the previous three rounds. The Categories are: 1) Marginalized and Vulnerable Youth, 2) Universal Screening, 3) Sustainability and 4) Other Priorities. **This grant was awarded under Category 1: Marginalized and Vulnerable Youth.**

Grantee is as identified in its grant Application submitted by a MHSSA Partnership that includes school districts, in accordance with program requirements. Applicants were allowed to submit in multiple Categories. Identical grants were awarded to eleven (11) Applicants under Category 1. A total of fifty-one (51) grants were awarded.

The Commission recognizes that the needs of MHSSA grantees, students and families differ from one county to another based on variables between Partnerships such as the number of school districts and the size/demographics of their student populations. The Commission surveyed MHSSA grantees on which identified needs within their school-based mental health partnership needs funding and the vulnerable youth population was one area of need identified. The overall Purpose of this Agreement is to support marginalized and vulnerable student populations such as foster youth, juvenile justice involved youth, and youth who are not traditionally thought to be at risk.

III. Recitals

A. Mental Health Services Act (MHSA). In 2004, state voters approved Proposition 63, also known as the MHSA. This sweeping law, which created the Commission at

Welfare & Institutions Code (WIC) Section 5845, calls for transformation of the mental health system while improving the quality of life for Californians living with mental and behavioral health challenges. The MHSA continues in effect as amended effective January 1, 2025, under Proposition 1. (AB531. Ch. 789, Stats. 2023.)

- B. Budget & Expenditures. On an annual basis, the state Legislature and Governor appropriate funds through the State Budget Act for the Commission to provide oversight, review, training, technical assistance, accountability, and evaluation of specified mental or behavioral health projects and programs. This includes grants and research projects under the MHSSA.
- C. Mental Health Student Services Act. The MHSSA, created at WIC Section 5886, is designed to bring mental and behavioral health services to children and youth at their school campuses. Specific program goals are set forth at the statute: (A) Preventing mental illnesses from becoming severe and disabling; (B) Improving timely access to services for underserved populations; (C) Providing outreach to families, employers, primary care health care providers, and others to recognize the early signs of potentially severe and disabling mental illnesses; (D) Reducing the stigma associated with the diagnosis of a mental illness or seeking mental health services; (E) Reducing discrimination against people with mental illness; (F) Preventing negative outcomes in the targeted population. (WIC Section 5886 (c)(3).)
- D. MHSSA Partnerships. MHSSA grants shall only be awarded to a countywide “partnership” among and between a county’s mental or behavioral health department, office of education, and school districts or charter schools. A “lead agency” may be identified and the statute also recognizes partnerships formed through a consortium between city and county government. (WIC Section 5886 (a)&(b).) Grant applicants must provide the Commission with written evidence of support by the governing boards of all partners. (WIC Section 5886(c)(1) & (2).)
- E. Procurement. This grant was awarded based on a Request for Applications (RFA) for the MHSSA Round 4 (RFA MHSSA-004 Addendum 2) grant program. The RFA was made available to all counties.
- F. Incorporation by Reference. The RFA and Grantee’s Application are incorporated by reference and made part of this Agreement as if attached hereto. The RFA will govern in the event of conflict.
- G. Prior MHSSA Funding. The Commission previously funded three rounds of MHSSA grants at a total of \$255 million to 57 partnerships (Grantees). The 57 grantees are part of the Commission’s ongoing MHSSA Learning Collaborative.
- H. TCT Grants. The Commission recently awarded four MHSSA grants under a separate but related Technical Coaching Team (TCT) program. TCT grants are designed to

assist all MHSSA grantees in specific areas, as awarded to: 1) Imperial County Office of Education (23MHSOAC043) for Sustainability, 2) Tehama County Department of Education (23MHSOAC041) for Data Collection. 3) Imperial County Office of Education (23MHSOAC040) for Partnership Development, and 4) Placer County Office of Education for Program Implementation (23MHSOAC042). See Attachments A-1 through A-4.

- I. TA Consultant. These four grantees will provide Technical Assistance (TA) in collaboration with a Statewide Technical Assistance Coordinator to be retained by the Commission.
- J. Evaluation Consultant. The Evaluation Consultant is WestEd, working in collaboration with the Commission and its consultants, and Tehama County.
- K. WestEd. WestEd is a nonprofit corporation headquartered in San Francisco and formed under a Joint Powers Agreement and governed by public entities in Arizona, California, Nevada and Utah with Board members representing agencies from these and other states. WestEd is dedicated to research and evaluation support for public and private educational practices. The Commission has retained WestEd under a separate Agreement to develop a plan for evaluating MHSSA partnerships, activities and services, and student outcomes on a statewide basis. The WestEd MHSSA Evaluation Plan will include an evaluation framework, research questions, viable school mental health metrics using an analytical and methodological approach.
- L. Commission Approval. The Commission approved the expenditure of funds for MHSSA Round 4 at its regular meeting on February 22, 2024 (Agenda Item 9).
- M. Asset Responsibility. Assets, vehicles, equipment and other operational material purchased with grant funds awarded herein must be used for the purposes of this grant for the duration of this grant. At the conclusion of this grant, the asset becomes the responsibility of the Grantee physically and financially.

IV. Contact Information

The parties agree to contact each other as needed through their Project Representatives designated below. These Representatives will be available during normal business hours, except holidays, and at other days and times as necessary for performance under this Agreement. The designations may be changed by written notice to the other party. Such notice shall be given within 30 days of the change.

Direct all administrative inquiries to:

Mental Health Services Oversight and Accountability Commission	Tehama County Department of Education
Name: Nai Saechao	Name: JoNell Wallace
Address: 1812 9 th Street Sacramento, CA 95811	Address: 1135 Lincoln St Red Bluff, CA 96080
Phone: 916-500-0577	Phone: 530-528-7303
Fax: 916-623-4687	Fax:
Email: nai.saechao@mhsoc.ca.gov	Email: jwallace@tehamaschools.org

Direct all billing inquiries to:

Mental Health Services Oversight and Accountability Commission	Tehama County Health Services Agency
Name: Chelsea Yuen	Name: Jayme Bottke
Address: 1812 9 th Street Sacramento, CA 95811	Address: P.O. Box 400 Red Bluff, CA 96080
Phone: 916-500-0577	Phone: 530-527-8491
Fax: 916-623-4687	Fax:
Email: accounting@mhsoc.ca.gov	Email: jayme.bottke@tchsa.net

V. General Requirements

The following provisions govern all deliverables:

- A. Collaboration. Grantee shall work collaboratively with various entities while performing its duties and obligations under this Agreement, including the Commission, its consultants, the Technical Coaching Team and all other MHSSA Grantees
- B. Format. Written deliverables shall be submitted in an electronic format to be agreed upon prior to start of work.
- C. Acknowledgement. Grantee shall acknowledge the Commission’s support at each of its events in print and electronic format. Grantee is authorized to use the Commission logo for this purpose and oversee its proper usage. (See Exhibit C. MHSOAC Logo.)

D. Check-In Meetings. Grantee shall participate in check-in meetings with the Commission on a quarterly basis, or upon request. Said meetings may be in-person, by phone or over a web-based platform.

VI. Deliverables

A. Marginalized and Vulnerable Youth Program. Grantee shall develop and implement a program to support MHSSA-funded services for marginalized and vulnerable youth for the school districts in its Partnership (*Marginalized and Vulnerable Youth Program* or Program). This Program is identified and described in Grantee's Application at Category 1: Marginalized and Vulnerable Youth, Attachment 1-3 – Proposed Program as incorporated into this Agreement. Details of this Program process shall be submitted to the Commission in the Progress Reports, and a summary will be included in the final Report at the end of Grant Year Three.

B. Learning Cohort. Grantee will participate in a Learning Cohort of local educators, parents, students and other interested parties that can understand and respond to the unique and nuanced needs of students to promote strategies that will benefit these populations.

C. Data Reporting. Grantee shall provide to the Commission data based on the specifications and timelines defined by the Commission. Grantee shall collect and report data using the **MHSSA Data Reporting Tool** provided by the Commission. The parties understand that this tool may be updated throughout the term of this Agreement to reflect findings and recommendations in the forthcoming WestEd MHSSA Evaluation Plan.

D. Reports. Grantee shall submit Progress Reports in accordance with the due dates shown in Exhibit B. In addition to the Progress Reports, Grantee shall submit Annual Fiscal Reports and a Final Report.

1. Progress Reports. Grantee shall report on the development and implementation of their Marginalized and Vulnerable Youth Program relevant to the reporting period using the Progress Report Template which will be provided by the Commission. The report will include but not be limited to:

- a. List of major Program goals/objectives that are clearly defined, specific, and measurable
- b. Status on which goals/objectives have been accomplished
- c. Barriers and challenges to development and/or implementation of the Program and action plans to resolve them

d. Report on status of hiring staff/contractors, as well as retention of those staff

2. Annual Fiscal Reports. Grantee shall identify all grant expenditure information in the Annual Fiscal Report using the Annual Fiscal Report Template which will be provided by the Commission.

- Attachment A-1: Sustainability TA
- Attachment A-2: Data Collection TA
- Attachment A-3: Partnership Development TA
- Attachment A-4: Program Implementation TA

Attachment A-1: Sustainability TA

Sustainability TA is available from Imperial County Office of Education under a related TCT Grant (23MHSOAC043), as summarized below. [Note: All references to “grantee” mean MHSSA grantees under this RFA.]

1. Surveys. Imperial County will develop Surveys that can be used to assess initial interest in Sustainability Plan services, and then measure participation/satisfaction with the workshops, webinars, Individualized Coaching and other activities used to develop Sustainability Plans or Strategies.
2. Workshops. Imperial County will conduct Sustainability workshops within each Grant Year, for all MHSSA grantees. Multiple dates will be made available to maximize participation.
3. Webinars. Imperial County will conduct several webinars on Sustainability each year, covering areas of need based on feedback from individual grantee interviews and general surveys. The webinars will provide examples of successful Sustainability Plans; challenges faced in building Sustainability Plans, and methods used to overcome those challenges. Sustainability Plan materials and resources will be shared amongst participants.
4. Individualized Coaching. Imperial County will meet with individual grantees to answer questions (Q/A) and provide Individualized Coaching on their Sustainability Plans.
5. Toolkits & Training Materials. Imperial County will create a Sustainability Plan Toolkit with training materials/forms to help grantees establish and implement Sustainability Plans or Strategies.
6. Information Hub. Imperial County will establish a web-based Sustainability Plan Information Hub for access to the toolkits and training materials/forms. This Hub will identify resources and provide links to videos and other electronic materials for grantees to use in establishing and implementing Sustainability Plans.
7. Communication. Imperial County will inform grantees as to the availability of its Sustainability Plan coaching services on an ongoing basis through emails, flyers, presentations, and other channels.

Attachment A-2: Data Collection TA

Data Collection TA is available from Tehama County Department of Education under a related TCT Grant (23MHSOAC041), as summarized below. [Note: All references to “grantee” mean MHSSA grantees under this RFA.]

1. Surveys. Grantee shall develop written Surveys that can be used to assess preliminary initial interest in Data Collection activities and the measure participation in and satisfaction with the workshops, webinars, Individual Coaching with Q/A, and other activities.
2. Data Collection Specifics. Tehama County will coach grantees on how to establish electronic systems for capturing data on the delivery of mental health services.
3. Data Collection Restrictions. Tehama County will work with grantees on how to establish data-sharing Memoranda of Understanding with partners in the public and private sector; and, in understanding restrictions on collection of Personal Health Information or Personally Identifiable Information under state and federal law.
4. Informed Decision Making. Tehama County will work with grantees on using key data to inform decision making relative to campus services, and related data collection matters.
5. Workshops & Webinars. Tehama County will conduct Data Collection workshops each year. Multiple dates shall be provided to maximize grantee participation.
6. Webinars. Tehama County will conduct several webinars throughout each year, covering areas of need based on feedback from individual grantees and surveys. The webinars will provide examples of successful Data Collection; challenges agencies will face when collecting data, and the methods utilized to overcome those challenges.
7. Individualized Coaching. Tehama County will meet with individual grantees to answer questions (Q/A) and provide Individualized Coaching. In these meetings, Tehama County will offer examples for identifying and leveraging available resources and developing a plan of action for Data Collection going forward.
8. Toolkits & Training Materials. Tehama County will create a Data Collection Toolkit with training materials to assist grantees. This will include a multi-lingual consent form; and other forms as may be needed for data collection, transmittal, reporting or storage.

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9. Information Hub. Tehama County will make available a web-based Data Collection Information Hub where grantees can access the toolkits and training materials/forms. This Hub will identify resources and provide links to videos and other electronic materials for grantees to use in establishing and implementing Data Collection.
10. Communication. Tehama County will communicate with grantees on the availability of its Data Collection services through emails, flyers, presentations and other channels.

Attachment A-3: Partnership Development TA

Partnership Development TA is available from Imperial County Office of Education under a related TCT Grant (23MHSOAC040), as summarized below. [Note: All references to “grantee” mean MHSSA grantees under this RFA.]

1. Surveys. Imperial County will develop written Surveys that can be used to assess preliminary initial interest in Partnership Development activities and then measure participation in and satisfaction with the workshops, webinars, Individual Coaching with Q/A, and other activities used for Partnership Development on a statewide basis.
2. Workshops. Imperial County will conduct Partnership Development workshops each year. Multiple dates shall be provided to maximize participation.
3. Webinars. Imperial County will conduct several webinars on Partnership Development each year, covering areas of need based on feedback from individual grantees and surveys. The webinars will provide examples of successful Partnership Development; challenges agencies will face when building relationships, and the methods utilized to overcome those challenges. Relevant relationship building material and resources will also be discussed and shared amongst participants.
4. Individualized Coaching. Imperial County will meet with individual grantees to answer questions (Q/A) and provide Individualized Coaching on their Partnership Development. Imperial County will offer examples for identifying and leveraging available resources within a particular county, and assist each grantee in developing a plan of action for Partnership Development going forward.
5. Toolkits & Training Materials. Imperial County will create a Partnership Development Toolkit with training materials/forms to assist grantees in establishing and implement partnerships on a statewide basis.
6. Information Hub. Imperial County will establish a web-based Partnership Development Information Hub where grantees can access the toolkits and training materials/forms. This Hub will identify resources and provide links to videos and other electronic materials for grantees to use in establishing and implementing partnerships.
7. Communication. Imperial County will communicate with grantees as to the availability of its Partnership Development services on an ongoing basis through emails, flyers, presentations and other channels.

Attachment A-4: Program Implementation TA

Program Implementation TA is available from Placer County Office of Education under a related TCT Grant (23MHSOAC042), as summarized below. [Note: All references to “grantee” mean MHSSA grantees under this RFA.]

1. Surveys. Placer County will develop written Surveys that can be used to assess preliminary initial interest in Program Implementation activities and then measure participation in and satisfaction with the workshops, webinars, Individual Coaching with Q/A, and other activities used for Program Implementation on a statewide basis.
2. Workshops. Placer County will conduct Program Implementation workshops each year. Multiple dates shall be provided to maximize participation.
3. Webinars. Placer County will conduct several webinars on Program Implementation each year, covering areas of need based on feedback from individual MHSSA grantees and surveys. The webinars will provide examples of successful Program Implementation; challenges agencies will face when implementing programs, and the methods utilized to overcome those challenges. Relevant Program Implementation material and resources will also be discussed and shared amongst participants.
4. Individualized Coaching. Placer County will meet with individual grantees on a statewide basis to answer questions (Q/A) and provide Individualized Coaching on their Program Implementation. Placer County will offer examples for identifying and leveraging available resources within a particular county, and assist each grantee in developing a plan of action for Program Implementation going forward.
5. Toolkits & Training Materials. Placer County will create a Program Implementation Toolkit with training materials/forms to assist other MHSSA grantees to implement programs on a statewide basis.
6. Information Hub. Placer County will establish a web-based Program Implementation Information Hub where grantees can access the toolkits and training materials/forms. This Hub will identify resources and provide links to videos and other electronic materials for grantees to use in Program Implementation.
7. Communication. Placer County will communicate with other MHSSA grantees as to the availability of its Program Implementation services on an ongoing basis through emails, flyers, presentations and other channels.

EXHIBIT B

FISCAL DETAIL

1. Invoicing and Payment

- a) For services satisfactorily rendered, and upon receipt and approval of the invoices, the State agrees to compensate the Grantee in accordance with Section 4 of this Exhibit B.
- b) Deliverables will be submitted to the Commission grant monitor. Once approved, the grant monitor will prepare the Grant Award Claim Form (GACF) and submit to the grantee for signature. Signed GACFs will be returned to the grant monitor for payment. GACFs shall include the Agreement Number and shall be submitted in arrears to the address shown below. Electronic submission is preferred.

Mental Health Services Oversight & Accountability Commission
Attention: Accounting Office
1812 9th Street
Sacramento, CA, 95811
Accounting@mhsoac.ca.gov

2. Budget Contingency Clause

- a) It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Grantee or to furnish any other considerations under this Agreement and Grantee shall not be obligated to perform any provisions of this Agreement.
- b) If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State or offer an amendment to Grantee to reflect the reduced amount.
- c) If this Agreement overlaps federal and State fiscal years, should funds not be appropriated by or approved by the Legislature for the fiscal year(s) following that during which it was executed, the State may exercise its option to cancel this Agreement.
- d) This Agreement is subject to any additional restrictions, limitations, or conditions enacted by the Legislature which may affect the provisions or terms of funding of this grant in any manner.

3. Prompt Payment Clause

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927. Payment for deliverables is meant to be inclusive of all the preparatory work, planning, and material cost involved in the completion of the intent of the deliverable not just the report itself.

4. Budget Detail

The total amount of this Grant Agreement shall not exceed Five Hundred Thousand Dollars [\$500,000.00].

Deliverable	Allocated Amount	Due Date
<u>Grant Year 1*</u>		
<i>Progress Report Q1</i>	\$50,000.00	December 31, 2024
<i>Progress Report Q2</i>	\$50,000.00	March 31, 2025
<i>Progress Report Q3</i>	\$50,000.00	June 30, 2025
<i>Progress Report Q4</i>	\$25,000.00	September 30, 2025
Subtotal	\$175,000.00	
<u>Grant Year 2*</u>		
<i>Progress Report Q1</i>	\$50,000.00	December 31, 2025
<i>Progress Report Q2</i>	\$50,000.00	March 31, 2026
<i>Progress Report Q3</i>	\$50,000.00	June 30, 2026
<i>Progress Report Q4</i>	\$25,000.00	September 30, 2026
Subtotal	\$175,000.00	
<u>Grant Year 3*</u>		
<i>Progress Report Q1</i>	\$50,000.00	December 31, 2026
<i>Progress Report Q2</i>	\$25,000.00	March 31, 2027
<i>Progress Report Q3</i>	\$50,000.00	June 30, 2027
<i>Final Report Q4</i>	\$25,000.00	September 30, 2027
Subtotal	\$150,000.00	
Total	\$500,000.00	

**Annual Fiscal Reports are due at the end of each Grant Year.*

Payment will not occur for each Deliverable until it has been received and approved by the Commission. Grantee is responsible for ensuring there is enough time for the Commission’s review of drafts in advance of each deliverable due date.

Grantee may submit Deliverables prior to due dates. To postpone a due date, Grantee must request written approval from the Commission (email will suffice).

Any insufficiency in the Deliverables may result in the withholding of one or more payments, although in that case the Commission shall provide Grantee with advance written notice and an opportunity to cure the defect (e.g., a mitigation plan).

Upon termination, Grantee shall provide the Commission with an accounting of unearned funds *and* unencumbered funds. Funds that are unearned *or* unencumbered shall be returned to the Commission within thirty (30) days of termination.

EXHIBIT C

General Terms and Conditions

1. Amendment. This Agreement may be amended upon mutual consent of the parties. No amendment or variation of the terms of this Agreement shall be valid unless made in writing and signed by the parties. No oral understanding or agreement not incorporated in this Agreement is binding on any of the parties.
2. Antitrust Claims: The Grantee by signing this Agreement hereby certifies that if these services or goods are obtained by means of a competitive bid, the Grantee shall comply with the requirements of the Government Code Sections set out below:
 - a. The Government Code Chapter on Antitrust claims contains the following definitions:
 - i. "Public Purchase" means a purchase by means of competitive bids of goods, services, or materials by the Commission or any of its political subdivisions or public agencies on whose behalf the Attorney General may bring an action pursuant to subdivision (c) of Section 16750 of the Business and Professions Code.
 - ii. "Public purchasing body" means the Commission or the subdivision or agency making a public purchase. Government Code Section 4550.
 - b. In submitting a bid to a public purchasing body, the bidder offers and agrees that if the bid is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the bidder. Government Code Section 4552.
 - c. If an awarding body or public purchasing body receives, either through judgment or settlement, a monetary recovery for a cause of action assigned under this chapter, the assignor shall be entitled to receive reimbursement for actual legal costs incurred and may, upon demand, recover from the public body any portion of the recovery, including treble damages, attributable to overcharges that were paid by the assignor but were not paid by the public body as part of the bid price, less the expenses incurred in obtaining that portion of the recovery. Government Code Section 4553.

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- d. Upon demand in writing by the assignor, the assignee shall, within one year of such demand, reassign the cause of action assigned under this part if the assignor has been or may have been injured by the violation of law for which the cause of action arose and (a) the assignee has not been injured thereby, or (b) the assignee declines to file a court action for the cause of action. See Government Code Section 4554.
3. Approval: This Agreement is of no force or effect until signed by both parties. Grantee may not commence performance until such approval has been obtained by the Commission. Unless otherwise specified in Exhibit A, each Report/Deliverable to be approved under this Agreement shall be approved by the Contract Manager. The State's determination as to satisfactory work shall be final absent fraud or mistake.
4. Assignment: This Agreement or any interest herein shall not be assigned without the prior written consent of the Commission.
5. Audit: The Commission or California State Auditor or any State of California fiscal oversight agency has the right to audit performance under this Agreement. The auditor(s) shall be entitled to review and copy Grantee's records and supporting documentation pertinent to its performance. Grantee agrees to maintain such records and documents for a minimum of three (3) years after final payment, for this purpose. Grantee agrees to allow the auditor(s) access to such records and documents as are relevant and pertinent, at its facilities during normal business hours; and to allow its employees to be interviewed as deemed necessary, in the professional opinion of the auditor(s). The Commission agrees to give Grantee advance written notice of any onsite audit.
6. Captions: The headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.
7. Certification Clauses: The GRANTEE CERTIFICATION CLAUSES contained in the document CCC 04/2017 are hereby incorporated by reference and made a part of this Agreement by this reference as if attached hereto.
8. Child Support Compliance Act: For any Agreement in excess of \$100,000, the Grantee acknowledges in accordance with Public Contract Code 7110, that:
 - a. The Grantee recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and

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- b. The Grantee, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.
9. Change of Control: In the event Grantee undergoes a sale, merger or any other legal transaction resulting in a change of control, all of the rights and obligations of this Agreement shall inure to and be binding upon the legal representatives, successors and permitted assigns of the successor entity.
10. Compensation: The consideration to be paid Grantee, as provided herein, shall be in compensation for all of Grantee's expenses incurred in the performance hereof, including travel, per diem, and taxes, unless otherwise expressly so provided.
11. Confidentiality: Grantee shall not disclose data or documents or disseminate the contents of any preliminary data report or work product created under this Agreement without written permission of the Commission, and subject to the terms and conditions of this Exhibit C of the Agreement. Permission to disclose information or documents on one occasion shall not authorize Grantee to further disclose such information or documents on any other occasions except as otherwise provided in the Agreement or required by law.
 - a. Grantee shall not comment publicly to the press or any other media regarding the data or documents generated, collected, or produced in connection with this contract, or the State's actions on the same, except to the Commission staff, Grantee's own personnel involved in the performance of this Agreement, or as required by law.
12. Contract/Agreement is Complete: Other than as specified herein, no document or communication passing between the parties hereto shall be deemed a part of this Agreement.
13. Copyright: Unless otherwise provided, all materials produced under this contract shall be considered "works for hire" as defined by the U.S. Copyright Act and shall be owned by the Commission. The Commission shall be considered the author of such materials. In the event the materials are not considered "works for hire" under the U.S. Copyright laws, Grantee hereby irrevocably assigns all right, title, and interest in materials, including all intellectual property rights, to the Commission effective from the moment of creation of such materials. Materials means all items in any format and includes, but is not limited to, data, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. Ownership includes the right to copyright, patent, register and the ability to transfer these rights. For materials that are delivered under the contract, but that incorporate pre-existing materials not produced under the

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contract, Grantee hereby grants to the Commission a nonexclusive, royalty-free, irrevocable license (with rights to sublicense others) in such materials to translate, reproduce, distribute, prepare derivative works, publicly perform, and publicly display. The Grantee warrants and represents that Grantee has all rights and permissions, including intellectual property rights, moral rights and rights of publicity, necessary to grant such a license to the Commission. The Grantee shall exert all reasonable effort to advise the Commission, at the time of delivery of materials furnished under this contract, of all known or potential invasions of privacy contained therein and of any portion of such document that was not produced in the performance of this contract. The Commission shall receive prompt written notice of each notice or claim of infringement received by the Grantee with respect to any data delivered under this contract. The Commission shall have the right to modify or remove any restrictive markings placed upon the data by the Grantee.

14. Grantee-Commission Collaboration: At the request of the Commission, Grantee shall permit Commission Staff to work closely with Grantee's Staff, and Commission Staff shall be given access to Grantee's data, working papers and other written materials as needed for this purpose.

15. Counterparts: The parties may sign this Agreement in multiple counterparts, each of which constitutes an original, and all of which, collectively, constitute only one agreement.

16. Dispute Resolution:

- a. Grantee shall first discuss and attempt to resolve any dispute arising under its performance of this Agreement informally with the Commission Contract Manager. If the dispute cannot be disposed of at this level, it shall be decided by the Commission Executive Director for which purpose Grantee shall submit a written statement of dispute to: Executive Director, MHSOAC, 1812 9th Street, Sacramento, California 95811. The submission may be transmitted by email but must also be sent by overnight mail with proof of receipt (see provisions for Notice above).
- b. Within ten (10) days of receipt of the statement described above, the Executive Director or designee shall meet Grantee's manager(s) for the purpose of resolving the dispute. The Executive Director shall issue a decision to be served in the same manner as the written statement, which shall be final at the informal level.
- c. After recourse to the informal level of dispute set forth above, any controversy or claim arising out of or relating to this Agreement or breach thereof shall be settled by arbitration at the election of either party in accordance with California Public Contract Code Section 10240 et. seq. and judgment upon the award

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rendered by the arbitration may be entered in any court having jurisdiction thereof.

- d. While the informal dispute or arbitration process is pending, Grantee shall proceed diligently with its performance under the Agreement.

17. Electronic Signature: Unless otherwise prohibited by law, the parties agree that an electronic signature has the same legal force and effect as a hard-copy with ink signature. The parties agree that a signed copy of this Agreement may be transmitted by electronic means including facsimile and email.
18. Force Majeure: Neither the Commission nor the Grantee shall be deemed to be in default in the performance of the terms of this Agreement if either party is prevented from performing the terms of this Agreement by causes beyond its control, including without being limited to: acts of God; interference, rulings or decision by municipal, Federal, State or other governmental agencies, boards or commissions; any laws and/or regulations of such municipal, State, Federal, or other governmental bodies; or any catastrophe resulting from flood, fire, explosion, or other causes beyond the control of the defaulting party. If any of the stated contingencies occur, the party delayed by force majeure shall immediately give the other party written notice of the cause of delay. The party delayed by force majeure shall use reasonable diligence to correct the cause of the delay, if correctable.
19. Forum Selection: The County of Sacramento in the State of California shall be the proper forum for any dispute between the parties regarding this Agreement.
20. Governing Law: This Agreement is governed by and shall be interpreted in accordance with the laws of the State of California.
21. Gratuities and Contingency Fees: The Commission, by written notice to the Grantee, may terminate the right of Grantee to proceed under this Agreement if it is found, after notice and hearing by the State, that gratuities were offered or given by the Grantee or any agent or representative of the Grantee to any officer or employee of the State with a view toward securing a contract or securing favorable treatment with respect to the awarding, amending, or performing of such contract.

In the event this Agreement is terminated as provided in the paragraph above, State shall be entitled (a) to pursue the same remedies against Grantee as it could pursue in the event of the breach of the Agreement by the Grantee, and (b) as a predetermined amount of liquidated damages, to exemplary damages in an amount which shall not be less than three times the cost incurred by the Grantee in providing any such gratuities to any such officer or employee.

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The rights and remedies of the Commission provided in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Agreement.

The Grantee warrants by execution of this Agreement that no person or selling agency has been employed or retained to solicit or secure this Agreement for a commission, percentage, brokerage or contingent fee, excepting bona fide employees of Grantee, for the purpose of securing business. For breach or violation of this warranty, the State shall have the right to annul this Agreement without liability, paying only for the values of the work actually returned, or in its discretion to deduct from the contract price or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or contingent fee.

22. Indemnification: Grantee agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all Grantees, sub-grantees, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Grantee in the performance of this Agreement.
23. Independent Contractor: Grantee, and the agents and employees of Grantee, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the State.
24. Information Security: The Grantee shall comply with applicable laws and regulations, including but not limited to Sections 14100.2 and 5328 et seq. of the Welfare and Institutions Code, Section 431.300 et seq. of Title 42, Code of Federal Regulations, and the Health Insurance Portability and Accountability Act (HIPAA), and its implementing regulations (including but not limited to Title 45, CFR, Parts 160, 162 and 164) regarding the confidentiality and security of individually identifiable health information (IIHI).
25. Inspection and Enforcement: From time to time, the Commission may inspect the facilities, systems, books and records of the Grantee to monitor compliance with the Grant. Grantee shall promptly remedy any violation of any provision of the Contract and shall certify the same to the Commission in writing. The fact that the State inspects, or fails to inspect, or has the right to inspect Grantee's facilities, systems, and procedures does not relieve Contractor of its responsibility to comply with the Agreement. The Commission's failure to detect or the Commission's detection of any unsatisfactory practices, but failure to notify Grantee or require Grantee's remediation of the unsatisfactory practices does not constitute acceptance of such practice or a waiver of the State's enforcement rights under the Agreement.

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26. Key Personnel: Grantee's key personnel, as may be identified in this Agreement, cannot be substituted without the Commission's prior written approval.
27. Litigation: The Commission, promptly after receiving notice thereof, shall notify the Grantee in writing of the commencement of any claim, suit, or action against the State or its officers or employees for which the Grantee must provide indemnification under this Agreement.
- The failure of the State to give such notice, information, authorization or assistance shall not relieve the Grantee of its indemnification obligations. The Grantee shall immediately notify the State of any claim or action against it which affects, or may affect, this Agreement, the terms and conditions hereunder, or the State, and shall take such action with respect to said claim or action which is consistent with the terms of this Agreement and the interest of the State.
28. Loss Leader: If this Agreement involves the furnishing of equipment, materials, or supplies then the following statement is incorporated: It is unlawful for any person engaged in business within this state to sell or use any article or product as a "loss leader" as defined in Section 17030 of the Business and Professions Code. (Pub. Contract Code §10344(e)).
29. MHSOAC Logo: The Commission hereby grants Grantee the use of the MHSOAC Logo for purposes of its performance of this Agreement. Grantee understands and agrees that it must adhere to the guidelines in the Commission Brand Book in using this logo. A copy of Brand Book will be provided to the Grantee upon request.
30. Nondisclosure: Grantee shall not use or disclose confidential, individually identifiable, or sensitive information other than as permitted or required by the Agreement and as permitted or required by law.
31. Non-Discrimination: During the performance of this Agreement, Grantee and its sub-grantees shall not deny the contract's benefits to any person on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. Grantee shall insure that the evaluation and treatment of employees and applicants for employment are free of such discrimination. Grantee and sub-grantees shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12900 et seq.), the regulations promulgated thereunder (Cal. Code Regs., tit. 2, §11000 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division

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3, Title 2 of the Government Code (Gov. Code §§11135-11139.5), and the regulations or standards adopted by the awarding state agency to implement such article. Grantee shall permit access by representatives of the Department of Fair Employment and Housing and the awarding state agency upon reasonable notice at any time during the normal business hours, but in no case less than 24 hours' notice, to such of its books, records, accounts, and all other sources of information and its facilities as said Department or Agency shall require ascertaining compliance with this clause. Grantee and its sub-grantees shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement. (See Cal. Code Regs., tit. 2, §11105.).

Grantee shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the Agreement.

32. Notice: The parties agree that any document or notice required under this Agreement, including reports and other communications, shall be made in writing to the other party's Contract Manager as identified in Exhibit A. Except for Notices of Termination, which must be sent by overnight mail with proof of receipt to the appropriate Contract Manager, the parties agree that email will be considered sufficient for any and all notices, reports and other documents required under this Agreement.

33. Notice of Litigation: Grantee shall promptly notify the Commission of any claim or action that may affect performance under this Agreement.

34. Permits and Licenses: The Grantee shall procure and keep in full force and effect during the term of this Contract all permits, registrations and licenses necessary to accomplish the work specified in this Contract, and give all notices necessary and incident to the lawful prosecution of the work.

The Grantee shall keep informed of, observe, comply with, and cause all its agents and employees to observe and to comply with all prevailing Federal, State, and local laws, and rules and regulations made pursuant to said Federal, State, and local laws, which in any way affect the conduct of the work of this Agreement. If any conflict arises between provisions of the plans and specifications of this Agreement and any such law above referred to, then the Contractor shall immediately notify the State in writing.

35. Priority Hiring Considerations: If this Agreement includes services in excess of \$200,000, the Grantee shall give priority consideration in filling vacancies in positions funded by the Agreement to qualified recipients of aid under Welfare and Institutions Code Section 11200 in accordance with Pub. Contract Code §10353.

36. Public Hearings: If public hearings on the subject matter dealt with in this Agreement are held within one year from the contract expiration date, Grantee shall make

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available to testify the personnel assigned to this Contract at the hourly rates specified in the Grantee's proposed budget. State shall reimburse Grantee for travel of said personnel at the contract rates for such testimony as may be requested by State.

37. Public Records Act: This Agreement is subject to the California Public Records Act (PRA) in Government Code Section 6250 *et seq.* Under a Public Records Act Request, Grantee may be required to provide information regarding any aspect of this Agreement to the Commission. Under the PRA, medical records, data and any other information in the custody of the Commission are exempt from disclosure to the extent they contain personally identifiable information and shall be withheld from disclosure to that extent. The Commission will coordinate with federal entities on disclosure of public records should there be a joint request under the PRA and the federal Freedom of Information Act.
38. Publications and Reports: The Commission reserves the right to use and reproduce all reports and data produced and delivered under this Agreement. The Commission further reserves the right to authorize others to use or reproduce such materials.
- a. If the publication and/or report are prepared by non-employees of the State, and the total cost for such preparation exceeds \$5,000, the publication and/or report shall contain the numbers and dollar amounts of all contracts and subcontracts relating to the preparation of the publication and report in a separate section of the report (Government Code Section 7550).
39. Recycling Certification: The Grantee shall certify in writing under penalty of perjury, the minimum, if not exact, percentage of post-consumer material as defined in the Public Contract Code Section 12200, in products, materials, goods, or supplies offered or sold to the Commission regardless of whether the product meets the requirements of Public Contract Code Section 12209. With respect to printer or duplication cartridges that comply with the requirements of Section 12156(e), the certification required by this subdivision shall specify that the cartridges so comply. (Pub. Contract Code §12205).
40. Work Product Rights: The Grantee hereby grants the Commission with Government Purpose Rights to the Work Product produced pursuant to this Agreement. "Government Purpose Rights" are the unlimited, irrevocable, worldwide, perpetual, royalty-free, non-exclusive rights, and licenses to use, modify, reproduce, perform, release, display, create derivative works from, and disclose the Work Product. "Government Purpose Rights" also include the right to release or disclose the Work Product outside the Commission for any State government purpose and to authorize recipients to use, modify, reproduce, perform, release, display, create derivative works from, and disclose the Work Product for any public purpose. Such recipients

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of the Work Product may include, without limitation, Not-for-Profit Corporations, Community-Based Organizations, State Grantees, California local governments, the United States Government, and the State and local governments of other states. “Government Purpose Rights” do not include any rights to use, modify, reproduce, perform, release, display, create derivative works from, or disclose the Work Product for any commercial purpose.

41. **Severability:** In the event any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

42. **Small Business Participation and DVBE Participation Reporting Requirements:**
 - a. If for this Agreement, Grantee made a commitment to achieve a small business participation, then Grantee must within 60 days of receiving final payment under this Agreement (or within such other time period as may be specified elsewhere in this Agreement) report to the awarding department the actual percentage of small business participation that was achieved. (Govt. Code §14841.).

 - b. If for this Agreement, Grantee made a commitment to achieve a disabled veteran business enterprise (DVBE) participation, then Grantee must within 60 days of receiving final payment under this Agreement (or within such other time period as may be specified elsewhere in this Agreement) certify in a report to the awarding department: (1) the total amount of the prime Grantee received under the Agreement; (2) the name and address of the DVBE(s) that participated in the performance of the Agreement; (3) the amount each DVBE received from the prime Grantee; (4) that all payments under the Agreement have been made to the DVBE; and (5) the actual percentage of the DVBE participation that was achieved. A person or entity that knowingly provides false information shall be subject to a civil penalty for each violation. (Mil. & Vets. Code §999.5(d); Govt. Code §14841).

43. **State Funds:** Contractor, including its officers and members, shall not use funds received from the Commission pursuant to this Agreement to support or pay for costs or expenses related to the following:
 - a. Campaigning or other partisan activities to advocate for either the election or defeat of any candidate for elective office, or for or against the passage of any proposition or ballot measure; or,

 - b. Lobbying for either the passage or defeat of any legislation.

This provision is not intended and shall not be construed to limit any activities specified in this Agreement that are intended to inform, educate, and support

MHSSA Round 4

Category 1: Marginalized and Vulnerable Youth

advocacy before local and state administrative and legislative bodies regarding policies and issue-based legislation consistent with the MHSA.

This provision is not intended and shall not be construed to limit any expression of a view, opinion, or position of any member of Grantee as an individual or private citizen, as long as state funds are not used; nor does this provision limit Grantee from merely reporting the results of a poll or survey of its membership.

44. Subcontracts: Prior to entering any subcontract, Contractor shall obtain the Commission's prior approval. Contractor shall provide a list of all subcontractors in initial, progress and final reports to the Commission, or upon request. If the Commission determines that a subcontract was executed without prior approval, a ten percent (10%) penalty may be applied against total funding at or before fiscal close-out. The Contractor shall notify the Commission upon the termination of any subcontract, at least two weeks in advance of the termination. All subcontracts shall incorporate the following terms and conditions from this Exhibit C: Audit, Assignment, Confidentiality, Copyright, Forum Selection, Governing Law, Indemnification, Independent Contractor, Non-Discrimination, Public Records Act, Publication and Reports and Subcontracts.
45. Substitutions: Grantee's key personnel as indicated in its Proposal may not be substituted without Contract Manager's prior written approval.
46. Survival: The following terms and conditions in this Exhibit C shall survive termination of this Agreement: Audit, Assignment, Confidentiality, Copyright, Dispute Resolution, Forum Selection, Governing Law, Indemnification, Public Records Act, and Publication and Reports.
47. Termination For Cause: The Commission may terminate this Agreement and be relieved of any payments should the Grantee fail to perform the requirements of this Agreement at the time and in the manner herein provided. In the event of such termination the Commission may proceed with the work in any manner deemed proper by the Commission. All costs to the Commission shall be deducted from any sum due the Grantee under this Agreement and the balance, if any, shall be paid to the Grantee, pursuant to Exhibit B of this Agreement, upon demand.
48. Termination Without Cause: Either party is entitled to terminate this Agreement without cause upon serving written Notice on the named representative of the other party at least thirty (30) days in advance. The Commission shall be relieved from any obligation to pay Grantee for performance that is interrupted or not delivered as a result of termination. The Commission shall pay the Grantee for any balance remaining, pursuant to Exhibit B of this Agreement, for work satisfactorily performed. The Commission shall also be entitled to an accounting of the use of the funds and

MHSSA Round 4

Category 1: Marginalized and Vulnerable Youth

is entitled to a refund of any unused and uncommitted funds attributable to actions that have not occurred as of the date of the Notice of termination.

49. Timeliness: Time is of the essence in this Agreement.

50. Unenforceable Provision: In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

51. Waiver: Waiver of breach under this Agreement shall not be held to be a waiver of any other or subsequent breach. All remedies afforded in this Agreement shall be cumulative in addition to any other remedy provided by law. Any failure by the Commission to enforce a provision(s) of this Agreement shall not be construed as a waiver nor shall it affect the validity of the entire Agreement.

52. Worker's Compensation: Grantee hereby warrants that it carries and shall maintain in full force and effect during the full term of this contract and any extensions to said term, sufficient and adequate Worker's Compensation Insurance for all its employees who shall be engaged in the performance of this Agreement and agrees to furnish to Commission satisfactory evidence thereof at any time the Commission may request the same.

53. GenAI Technology Use & Reporting: During the term of the contract, Contractor must notify the State in writing if their services or any work under this contract includes, or makes available, any previously unreported GenAI technology, including GenAI from third parties or subcontractors. Contractor shall immediately complete the GenAI Reporting and Factsheet (STD 1000) to notify the State of any new or previously unreported GenAI technology. At the direction of the State, Contractor shall discontinue the use of any new or previously undisclosed GenAI technology that materially impacts functionality, risk or contract performance, until use of such GenAI technology has been approved by the State. Failure to disclose GenAI use to the State and submit the GenAI Reporting and Factsheet (STD 1000) may be considered a breach of the contract by the State at its sole discretion and the State may consider such failure to disclose GenAI and/or failure to submit the GenAI Reporting and Factsheet (STD 1000) as grounds for the immediate termination of the contract. The State is entitled to seek any and all relief it may be entitled to as a result of such non-disclosure.

The State reserves the right to amend the contract, without additional cost, to incorporate GenAI Special Provisions into the contract at its sole discretion and/or terminate any contract that presents an unacceptable level of risk to the State.

E-Contract Review
Approval as to Form

Department Name: Health Services Agency

Vendor Name: Mental Health Services Oversight and Accountability
Commission

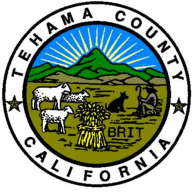
Contract Description: For the purpose of MHSSA Grant round 4.

APPROVED AS TO FORM:



Date: 10/29/2024

Office of the Tehama County Counsel
Margaret E. Long, Interim County Counsel



Tehama County

Agenda Request Form

File #: 24-1960

Agenda Date: 11/12/2024

Agenda #: 7.

HEALTH SERVICES AGENCY / MENTAL HEALTH

Requested Action(s)

a) AGREEMENT - Request approval and authorization for the Health Services Agency Executive Director to sign Standard Agreement #24MHSOAC023 with the Mental Health Services Oversight and Accountability Commission for Round 4, Category 3 of the Mental Health Student Services Act of 2019 (MHSSA) grant, in an amount not to exceed \$450,000 effective 7/1/24 through 6/30/27

Financial Impact:

This is a grant receivable to the County in an amount of \$450,000. There is no impact to the General Fund.

Background Information:

The purpose of the grant is to enhance an existing county partnership with school-based programs, to expand access to mental health services for children and youth, including campus-based mental health services, and to facilitate linkage and access to ongoing and sustained services.

Tehama County Office of Education has agreed to be the lead agency for the grant, but the application/grant approval required the local mental health to partner and be the fiscal intermediary for the funds.

Grant: MHSSA RFA 004 ~ Sustainability

Grant Award: \$450,000

Grant Term: July 1, 2024 - June 30, 2027

Tehama County Department of Education is building internal infrastructure through our established MHSSA partnerships including previous MHSSA 001, 003, and Technical Assistance awards to support grant management. Currently this is being supported with the support of a project consultant and the School Mental Health and Wellness Coordinator. With MHSSA 001 sun setting, this round of grant reporting will fill that already established space through adding a QIS Coordinator.

Program Development and Implementation:

- **Needs Assessment:** Conduct a comprehensive needs assessment to identify mental health challenges and gaps in services within the educational setting.
- **Program Design:** Collaborate with mental health professionals, educators, and stakeholders to design evidence-based mental health programs tailored to the needs of students, teachers, and staff.
- **Grant Compliance:** Ensure that the program aligns with the requirements outlined in the grant funding, including budgetary constraints, reporting obligations, and program deliverables.

Quality Improvement Initiatives:

- **Data Collection/Analysis:** Implement systems for collecting quantitative and qualitative data related to program outcomes, participant satisfaction, and process metrics. Analyze collected data to identify areas for improvement and measure the effectiveness of interventions.

Sustainability Planning:

- **Resource Allocation:** Develop a sustainability plan to ensure the long-term viability of the mental health program beyond the grant period.
- **Partnership Building:** Forge strategic partnerships with local organizations, community agencies, and mental health providers to enhance program sustainability and expand access to services.

Stakeholder Engagement and Collaboration:

- **Communication:** Facilitate transparent communication channels with stakeholders, including students, parents, teachers, administrators, and community members, to garner support and foster collaboration.
- **Collaborative Decision-Making:** Foster a collaborative approach to decision-making by involving stakeholders in the planning, implementation, and evaluation of mental health programs.

Evaluation and Reporting:

- **Outcome Evaluation:** Conduct regular evaluations to assess the impact of the mental health program on student outcomes, school climate, and overall well-being.
- **Grant Reporting:** Prepare timely and accurate reports documenting program activities, achievements, challenges, and outcomes for grant funders and stakeholders.

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 04/2020)

AGREEMENT NUMBER
24MHSOAC023

PURCHASING AUTHORITY NUMBER (If Applicable)

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

Mental Health Services Oversight and Accountability Commission

CONTRACTOR NAME

Tehama County Health Services Agency

2. The term of this Agreement is:

START DATE

Upon Signature

THROUGH END DATE

12/31/2027

3. The maximum amount of this Agreement is:

\$450,000.00 (Four Hundred Fifty Thousand dollars and zero cents)

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

Exhibits	Title	Pages
Exhibit A	Scope of Work	11
Exhibit B	Budget Detail and Payment Provisions	2
Exhibit C	General Terms and Conditions	11
+		
-		

Items shown with an asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto.

These documents can be viewed at <https://www.dgs.ca.gov/OLS/Resources>

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

Tehama County Health Services Agency

CONTRACTOR BUSINESS ADDRESS

P.O. Box 400

CITY

Red Bluff

STATE

CA

ZIP

96080

PRINTED NAME OF PERSON SIGNING

Jayme S. Bottke

TITLE

Executive Director

CONTRACTOR AUTHORIZED SIGNATURE

DATE SIGNED

10-30-24

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

Mental Health Services Oversight and Accountability Commission

CONTRACTING AGENCY ADDRESS

1812 9th Street

CITY

Sacramento

STATE

CA

ZIP

95811

PRINTED NAME OF PERSON SIGNING

Mara Madrigal-Weiss

TITLE

MHSOAC Chair

CONTRACTING AGENCY AUTHORIZED SIGNATURE

DATE SIGNED

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

EXEMPTION (If Applicable)
WIC 5897 (f)

MHSSA GRANT AGREEMENT

EXHIBIT A

SCOPE OF WORK

I. Parties

The parties to this Agreement are the Mental Health Services Oversight & Accountability Commission (MHSOAC or Commission), a state agency headquartered in Sacramento, California; and the Tehama County Health Services Agency (Grantee or Tehama County) with headquarters in Red Bluff, California.

II. Summary/Purpose

This grant is part of a total award of \$25 million in grant funding Round 4 under the Mental Health Student Services Act (MHSSA). This is a competitive-bid grant following a Request for Applications (RFA) released in May-June 2024 as RFA MHSSA 004, Addendum 2.

There are four Categories of funding under MHSSA Round 4 for specific services designed to support the previous three rounds. The Categories are: 1) Marginalized and Vulnerable Youth, 2) Universal Screening, 3) Sustainability, and 4) Other Priorities. **This grant was awarded under Category 3: Sustainability.**

Grantee is identified in its grant Application submitted by a MHSSA Partnership that includes school districts, in accordance with program requirements. Applicants were allowed to submit in multiple Categories. Identical grants were awarded to twenty (20) Applicants under Category 3. A total of fifty-one (51) grants were awarded.

The Commission's report *Every Young Heart and Mind: Schools as Centers of Wellness* (published 2020 at MHSOAC.ca.gov) identified continuous improvement and sustainability as critical design features of a comprehensive school mental health system. Sustainability is increasingly relevant as numerous MHSSA grants near the end of their terms.

The overall Purpose of this Agreement is to identify sources of funding that can be used to sustain the delivery of mental health services to students on campus after MHSSA grant funding is no longer available. Toward this end, Grantee will retain a Quality Improvement and Sustainability (QIS) Coordinator whose work will facilitate financial sustainability for MHSSA services in Tehama County, bearing in mind that sustainability recommendations may be scaled statewide.

III. Recitals

- A. Mental Health Services Act (MHSA). In 2004, state voters approved Proposition 63, also known as the MHSA. This sweeping law, which created the Commission at Welfare & Institutions Code (WIC) Section 5845, calls for transformation of the mental health system while improving the quality of life for Californians living with mental and behavioral health challenges. The MHSA continues in effect as amended effective January 1, 2025, under Proposition 1. (AB531. Ch. 789, Stats. 2023.)
- B. Budget & Expenditures. On an annual basis, the state Legislature and Governor appropriate funds through the State Budget Act for the Commission to provide oversight, review, training, technical assistance, accountability, and evaluation of specified mental or behavioral health projects and programs. This includes grants and research projects under the MHSSA.
- C. Mental Health Student Services Act. The MHSSA, created at WIC Section 5886, is designed to bring mental and behavioral health services to children and youth at their school campuses. Specific program goals are set forth at the statute: (A) Preventing mental illnesses from becoming severe and disabling; (B) Improving timely access to services for underserved populations; (C) Providing outreach to families, employers, primary care health care providers, and others to recognize the early signs of potentially severe and disabling mental illnesses; (D) Reducing the stigma associated with the diagnosis of a mental illness or seeking mental health services; (E) Reducing discrimination against people with mental illness; (F) Preventing negative outcomes in the targeted population. (WIC Section 5886 (c)(3).)
- D. MHSSA Partnerships. MHSSA grants shall only be awarded to a countywide “partnership” among and between a county’s mental or behavioral health department, and one or more school districts, and county office of education and/or charter school(s). A “lead agency” may be identified and the statute also recognizes partnerships formed through a consortium between city and county government. (WIC Section 5886 (a)&(b).) Grant applicants must provide the Commission with written evidence of support by the governing boards of all partners. (WIC Section 5886(c)(1)&(2).)
- E. Procurement. This grant was awarded based on a Request for Applications (RFA) for the MHSSA Round 4 (RFA MHSSA-004 Addendum 2) grant program. The RFA was made available to all counties.
- F. Incorporation by Reference. The RFA and Grantee’s Application are incorporated by reference and made part of this Agreement as if attached hereto. The RFA will govern in the event of conflict.

- G. Prior MHSSA Funding. The Commission previously funded three rounds of MHSSA grants at a total of \$255 million to 57 partnerships (Grantees). The 57 grantees are part of the Commission’s ongoing MHSSA Learning Collaborative.
- H. TCT Grants. The Commission recently awarded four MHSSA grants under a separate but related Technical Coaching Team (TCT) program. TCT grants are designed to assist all MHSSA grantees in specific areas, as awarded to: 1) Imperial County Office of Education (23MHCOAC043) for Sustainability, 2) Tehama County Department of Education (23MHSOAC041) for Data Collection, 3) Imperial County Office of Education (23MHCOAC040) for Partnership Development, and 4) Placer County Office of Education for Program Implementation (23MHSOAC042). See Attachments A-1 through A-4.
- I. TA Consultant. These four grantees will provide Technical Assistance (TA) in collaboration with a Statewide Technical Assistance Coordinator to be retained by the Commission
- J. Evaluation Consultant. The Evaluation Consultant is WestEd, working in collaboration with the Commission and its consultants.
- K. WestEd. WestEd is a nonprofit corporation headquartered in San Francisco and formed under a Joint Powers Agreement and governed by public entities in Arizona, California, Nevada and Utah with Board members representing agencies from these and other states. WestEd is dedicated to research and evaluation support for public and private educational practices. The Commission has retained WestEd under a separate Agreement to develop a plan for evaluating MHSSA partnerships, activities and services, and student outcomes on a statewide basis. The WestEd MHSSA Evaluation Plan will include an evaluation framework, research questions, viable school mental health metrics using an analytical and methodological approach.
- L. Commission Approval. The Commission approved the expenditure of funds for MHSSA Round 4 at its regular meeting on February 22, 2024 (Agenda Item 9).
- M. Asset Responsibility. Assets, vehicles, equipment or other operational materials purchased with grant funds awarded herein must be used for the purposes of this grant for the duration of this grant. At the conclusion of this grant, the asset becomes the responsibility of the grantee physically and financially.

IV. Contact Information

The parties agree to contact each other as needed through their Project Representatives designated below. These Representatives will be available during normal business hours, except holidays, and at other days and times as necessary for performance under this Agreement. The designations may be changed by written notice to the other party. Such notice shall be given within 30 days of the change.

Direct all administrative inquiries to:

Mental Health Services Oversight and Accountability Commission	Tehama County Department of Education
Name: Nai Saechao	Name: JoNell Wallace
Address: 1812 9 th Street Sacramento, CA 95811	Address: 1135 Lincoln St Red Bluff, CA 96080
Phone: 916-500-0577	Phone: 530-528-7303
Fax: 916-623-4687	Fax:
Email: nai.saechao@mhsoc.ca.gov	Email: jwallace@tehamaschools.org

Direct all billing inquiries to:

Mental Health Services Oversight and Accountability Commission	Tehama County Health Services Agency
Name: Joseph Vecchi	Name: Jayme Bottke
Address: 1812 9 th Street Sacramento, CA 95811	Address: P.O. Box 400 Red Bluff, CA 96080
Phone: 916-500-0577	Phone: 530-527-8491
Fax: 916-623-4687	Fax:
Email: accounting@mhsoc.ca.gov	Email: jayme.bottke@tchsa.net

V. General Requirements

The following provisions govern all deliverables:

- A. Collaboration. Grantee shall work collaboratively with various entities while performing its duties and obligations under this Agreement, including the Commission, its consultants, the Technical Coaching Teams and all other MHSSA Grantees.
- B. Format. Written deliverables shall be submitted in an electronic format to be agreed upon prior to start of work.
- C. Acknowledgement. Grantee shall acknowledge the Commission’s support at each of its events in print and electronic format. Grantee is authorized to use the Commission logo for this purpose and oversee its proper usage. (See Exhibit C.)

D. Check-In Meetings. Grantee shall participate in check-in meetings with the Commission upon request. Said meetings may be in-person, by phone or over a web-based platform.

VI. Deliverables

Grantee shall provide the programs/services set forth in its Application and incorporated into this Agreement as outlined below:

- A. QIS Coordinator. Grantee shall retain a Quality Improvement and Sustainability (QIS) Coordinator within the first six (6) months of Grant Year One (See Exhibit B.)
1. Qualifications. The QIS Coordinator must demonstrate knowledge of frameworks for delivery of mental health student services on K-12 school campuses in Tehama County; awareness of potential funding sources and financing models for said services including expertise in funding and sustainability to optimize financial and nonfinancial assets needed to maintain and improve school mental health, as well as, experience in data collection and reporting.
 2. Retention. The QIS Coordinator should be hired in accordance with Grantee's Proposed Plan.
 3. Contractor. If the QIS Coordinator is hired through a contract, it shall be subordinate to this Agreement. (See Exhibit C.)
- B. Data Reporting. Grantee shall provide to the Commission data based on the specifications and timelines defined by the Commission. Grantee shall collect and report data using the **MHSSA Data Reporting Tool** provided by the Commission. The parties understand that this tool may be updated throughout the term of this Agreement to reflect findings and recommendations in the forthcoming WestEd MHSSA Evaluation Plan.
- C. Sustainability Strategy. Grantee shall develop and implement a Sustainability Strategy. Details of this strategy shall be submitted to the Commission in the Progress Reports in Grant Years Two (2) and Three (3). A summary of this strategy will be included in the Final Report at the end of Grant Year Three (3). This Strategy shall include at least the following:
1. Funding Sources: Identify potential sources of funds sufficient to sustain MHSSA services, and reasonableness of using the identified source.
 2. Assessment: Assess the potential sources. and rank them according to reasonableness, feasibility and viability.
 3. Barriers: Identify barriers that could make a potential source(s) difficult to use.

- D. Reports. Grantee shall submit Progress Reports in accordance with the due dates shown in Exhibit B. In addition to Progress Reports, Grantee shall submit Annual Fiscal Reports and a Final Report.
1. Progress Reports. Grantee shall report on the Sustainability Strategy and implementation relevant to the reporting time period using the Progress Report Template which will be provided by the Commission. This report will include but not be limited to:
 - a. List of major project goals/objectives that are clearly defined, specific and measurable
 - b. Status on which goals/objectives have been accomplished
 - c. Barriers and challenges to development of the Sustainability Strategy and action plans to resolve them
 - d. Report on status of hiring staff/contractors, as well as retention of that staff.
 2. Annual Fiscal Reports. Grantee shall identify all grant expenditure information in the Annual Fiscal Report using the Annual Fiscal Report Template which will be provided by the Commission.

Attachment A-1: Sustainability TA
Attachment A-2: Data Collection TA
Attachment A-3: Partnership Development TA
Attachment A-4: Program Implementation TA

Attachment A-1: Sustainability TA

Sustainability TA is available from Imperial County Office of Education under a related TCT Grant (23MHSOAC043), as summarized below. [Note: All references to “grantee” mean MHSSA grantees under this RFA.]

1. Surveys. Imperial County will develop Surveys that can be used to assess initial interest in Sustainability Plan services, and then measure participation/satisfaction with the workshops, webinars, Individualized Coaching and other activities used to develop Sustainability Plans or Strategies.
2. Workshops. Imperial County will conduct Sustainability workshops within each Grant Year, for all MHSSA grantees. Multiple dates will be made available to maximize participation.
3. Webinars. Imperial County will conduct several webinars on Sustainability each year, covering areas of need based on feedback from individual grantee interviews and general surveys. The webinars will provide examples of successful Sustainability Plans; challenges faced in building Sustainability Plans, and methods used to overcome those challenges. Sustainability Plan materials and resources will be shared amongst participants.
4. Individualized Coaching. Imperial County will meet with individual grantees to answer questions (Q/A) and provide Individualized Coaching on their Sustainability Plans.
5. Toolkits & Training Materials. Imperial County will create a Sustainability Plan Toolkit with training materials/forms to help grantees establish and implement Sustainability Plans or Strategies.
6. Information Hub. Imperial County will establish a web-based Sustainability Plan Information Hub for access to the toolkits and training materials/forms. This Hub will identify resources and provide links to videos and other electronic materials for grantees to use in establishing and implementing Sustainability Plans.
7. Communication. Imperial County will inform grantees as to the availability of its Sustainability Plan coaching services on an ongoing basis through emails, flyers, presentations, and other channels.

Attachment A-2: Data Collection TA

Data Collection TA is available from Tehama County Department of Education under a related TCT Grant (23MHSOAC041), as summarized below. [Note: All references to “grantee” mean MHSSA grantees under this RFA.]

1. Surveys. Grantee shall develop written Surveys that can be used to assess preliminary initial interest in Data Collection activities and the measure participation in and satisfaction with the workshops, webinars, Individual Coaching with Q/A, and other activities.
2. Data Collection Specifics. Tehama County will coach grantees on how to establish electronic systems for capturing data on the delivery of mental health services.
3. Data Collection Restrictions. Tehama County will work with grantees on how to establish data-sharing Memoranda of Understanding with partners in the public and private sector; and, in understanding restrictions on collection of Personal Health Information or Personally Identifiable Information under state and federal law.
4. Informed Decision Making. Tehama County will work with grantees on using key data to inform decision making relative to campus services, and related data collection matters.
5. Workshops & Webinars. Tehama County will conduct Data Collection workshops each year. Multiple dates shall be provided to maximize grantee participation.
6. Webinars. Tehama County will conduct several webinars throughout each year, covering areas of need based on feedback from individual grantees and surveys. The webinars will provide examples of successful Data Collection; challenges agencies will face when collecting data, and the methods utilized to overcome those challenges.
7. Individualized Coaching. Tehama County will meet with individual grantees-to answer questions (Q/A) and provide Individualized Coaching. In these meetings, Tehama County will offer examples for identifying and leveraging available resources and developing a plan of action for Data Collection going forward.
8. Toolkits & Training Materials. Tehama County will create a Data Collection Toolkit with training materials to assist grantees. This will include a multi-lingual consent form; and other forms as may be needed for data collection, transmittal, reporting or storage.

9. Information Hub. Tehama County will make available a web-based Data Collection Information Hub where grantees can access the toolkits and training materials/forms. This Hub will identify resources and provide links to videos and other electronic materials for grantees to use in establishing and implementing Data Collection.
10. Communication. Tehama County will communicate with grantees on the availability of its Data Collection services through emails, flyers, presentations and other channels.

Attachment A-3: Partnership Development TA

Partnership Development TA is available from Imperial County Office of Education under a related TCT Grant (23MHSOAC040), as summarized below. [Note: All references to “grantee” mean MHSSA grantees under this RFA.]

1. Surveys. Imperial County will develop written Surveys that can be used to assess preliminary initial interest in Partnership Development activities and then measure participation in and satisfaction with the workshops, webinars, Individual Coaching with Q/A, and other activities used for Partnership Development on a statewide basis.
2. Workshops. Imperial County will conduct Partnership Development workshops each year. Multiple dates shall be provided to maximize participation.
3. Webinars. Imperial County will conduct several webinars on Partnership Development each year, covering areas of need based on feedback from individual grantees and surveys. The webinars will provide examples of successful Partnership Development; challenges agencies will face when building relationships, and the methods utilized to overcome those challenges. Relevant relationship building material and resources will also be discussed and shared amongst participants.
4. Individualized Coaching. Imperial County will meet with individual grantees to answer questions (Q/A) and provide Individualized Coaching on their Partnership Development. Imperial County will offer examples for identifying and leveraging available resources within a particular county, and assist each grantee in developing a plan of action for Partnership Development going forward.
5. Toolkits & Training Materials. Imperial County will create a Partnership Development Toolkit with training materials/forms to assist grantees in establishing and implementing partnerships on a statewide basis.
6. Information Hub. Imperial County will establish a web-based Partnership Development Information Hub where grantees can access the toolkits and training materials/forms. This Hub will identify resources and provide links to videos and other electronic materials for grantees to use in establishing and implementing partnerships.
7. Communication. Imperial County will communicate with grantees as to the availability of its Partnership Development services on an ongoing basis through emails, flyers, presentations and other channels.

Attachment A-4: Program Implementation TA

Program Implementation TA is available from Placer County Office of Education under a related TCT Grant (23MHSOAC042), as summarized below. [Note: All references to “grantee” mean MHSSA grantees under this RFA.]

1. Surveys. Placer County will develop written Surveys that can be used to assess preliminary initial interest in Program Implementation activities and then measure participation in and satisfaction with the workshops, webinars, Individual Coaching with Q/A, and other activities used for Program Implementation on a statewide basis.
2. Workshops. Placer County will conduct Program Implementation workshops each year. Multiple dates shall be provided to maximize participation.
3. Webinars. Placer County will conduct several webinars on Program Implementation each year, covering areas of need based on feedback from individual MHSSA grantees and surveys. The webinars will provide examples of successful Program Implementation; challenges agencies will face when implementing programs, and the methods utilized to overcome those challenges. Relevant Program Implementation material and resources will also be discussed and shared amongst participants.
4. Individualized Coaching. Placer County will meet with individual grantees on a statewide basis to answer questions (Q/A) and provide Individualized Coaching on their Program Implementation. Placer County will offer examples for identifying and leveraging available resources within a particular county, and assist each grantee in developing a plan of action for Program Implementation going forward.
5. Toolkits & Training Materials. Placer County will create a Program Implementation Toolkit with training materials/forms to assist other MHSAA grantees to implement programs on a statewide basis.
6. Information Hub. Placer County will establish a web-based Program Implementation Information Hub where grantees can access the toolkits and training materials/forms. This Hub will identify resources and provide links to videos and other electronic materials for grantees to use in Program Implementation.
7. Communication. Placer County will communicate with other MHSSA grantees as to the availability of its Program Implementation services on an ongoing basis through emails, flyers, presentations and other channels.

EXHIBIT B

FISCAL DETAIL

1. Invoicing and Payment

- a) For services satisfactorily rendered, and upon receipt and approval of the invoices, the State agrees to compensate the Grantee in accordance with Section 4 of this Exhibit B.
- b) Deliverables will be submitted to the Commission grant monitor. Once approved, the grant monitor will prepare the Grant Award Claim Form (GACF) and return to the grantee for signature. Signed GACFs will be returned to the grant monitor for payment. GACFs shall include the Agreement Number and shall be submitted in arrears to the address shown below. Electronic submission is preferred.

Mental Health Services Oversight & Accountability Commission
Attention: Accounting Office
1812 9th Street
Sacramento, CA, 95811
Accounting@mhsoc.ca.gov

2. Budget Contingency Clause

- a) It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Grantee or to furnish any other considerations under this Agreement and Grantee shall not be obligated to perform any provisions of this Agreement.
- b) If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State or offer an amendment to Grantee to reflect the reduced amount.
- c) If this Agreement overlaps federal and State fiscal years, should funds not be appropriated by or approved by the Legislature for the fiscal year(s) following that during which it was executed, the State may exercise its option to cancel this Agreement.
- d) This Agreement is subject to any additional restrictions, limitations, or conditions enacted by the Legislature which may affect the provisions or terms of funding of this grant in any manner.

3. Prompt Payment Clause

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927. Payment for deliverables is meant to be inclusive of all the preparatory work, planning, and material cost involved in the completion of the intent of the deliverable not just the report itself.

4. Budget Detail

The total amount of this Grant Agreement shall not exceed four hundred and fifty thousand dollars [\$450,000.00].

Deliverable	Allocated Amount	Due Date
<u>Grant Year 1*</u> <i>Progress Report- Date TBD based on hiring date of QIS Coordinator</i>	\$150,000.00	Initial payment delivered upon hiring of QIS Coordinator
Subtotal	\$150,000.00	
<u>Grant Year 2*</u> <i>Progress Report Q1 Progress Report Q2 Progress Report Q3 Progress Report Q4</i>	\$50,000.00 \$25,000.00 \$50,000.00 \$25,000.00	December 31, 2025 March 31, 2026 June 30, 2026 September 30, 2026
Subtotal	\$150,000.00	
<u>Grant Year 3*</u> <i>Progress Report Q1 Progress Report Q2 Progress Report Q3 Final Report Q4</i>	\$50,000.00 \$25,000.00 \$50,000.00 \$25,000.00	December 31, 2026 March 31, 2027 June 30, 2027 September 30, 2027
Subtotal	\$150,000.00	
Total	\$450,000.00	

**Annual Fiscal Reports are due at the end of each Grant Year.*

Payment will not occur for each Deliverable until it has been received and approved by the Commission. Grantee is responsible for ensuring there is enough time for the Commission’s review of drafts in advance of each deliverable due date.

Grantee may submit Deliverables prior to due dates. To postpone a due date, Grantee must request written approval from the Commission (email will suffice).

Any insufficiency in the Deliverables may result in the withholding of one or more payments, although in that case the Commission shall provide Grantee with advance written notice and an opportunity to cure the defect (e.g., a mitigation plan). **Failure to retain a QIS Coordinator after Grant Year One may result in such a withhold.**

Upon termination, Grantee shall provide the Commission with an accounting of unearned funds *and* unencumbered funds. Funds that are unearned *or* unencumbered shall be returned to the Commission within thirty (30) days of termination.

EXHIBIT C

General Terms and Conditions

1. Amendment. This Agreement may be amended upon mutual consent of the parties. No amendment or variation of the terms of this Agreement shall be valid unless made in writing and signed by the parties. No oral understanding or agreement not incorporated in this Agreement is binding on any of the parties.
2. Antitrust Claims: The Grantee by signing this Agreement hereby certifies that if these services or goods are obtained by means of a competitive bid, the Grantee shall comply with the requirements of the Government Code Sections set out below:
 - a. The Government Code Chapter on Antitrust claims contains the following definitions:
 - i. "Public Purchase" means a purchase by means of competitive bids of goods, services, or materials by the Commission or any of its political subdivisions or public agencies on whose behalf the Attorney General may bring an action pursuant to subdivision (c) of Section 16750 of the Business and Professions Code.
 - ii. "Public purchasing body" means the Commission or the subdivision or agency making a public purchase. Government Code Section 4550.
 - b. In submitting a bid to a public purchasing body, the bidder offers and agrees that if the bid is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the bidder. Government Code Section 4552.
 - c. If an awarding body or public purchasing body receives, either through judgment or settlement, a monetary recovery for a cause of action assigned under this chapter, the assignor shall be entitled to receive reimbursement for actual legal costs incurred and may, upon demand, recover from the public body any portion of the recovery, including treble damages, attributable to overcharges that were paid by the assignor but were not paid by the public body as part of the bid price, less the expenses incurred in obtaining that portion of the recovery. Government Code Section 4553.
 - d. Upon demand in writing by the assignor, the assignee shall, within one year of such demand, reassign the cause of action assigned under this part if the assignor has been or may have been injured by the violation of law for which the cause of action arose and (a) the assignee has not been injured thereby, or (b) the

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assignee declines to file a court action for the cause of action. See Government Code Section 4554.

3. Approval: This Agreement is of no force or effect until signed by both parties. Grantee may not commence performance until such approval has been obtained by the Commission. Unless otherwise specified in Exhibit A, each Report/Deliverable to be approved under this Agreement shall be approved by the Contract Manager. The State's determination as to satisfactory work shall be final absent fraud or mistake.
4. Assignment: This Agreement or any interest herein shall not be assigned without the prior written consent of the Commission.
5. Audit: The Commission or California State Auditor or any State of California fiscal oversight agency has the right to audit performance under this Agreement. The auditor(s) shall be entitled to review and copy Grantee's records and supporting documentation pertinent to its performance. Grantee agrees to maintain such records and documents for a minimum of three (3) years after final payment, for this purpose. Grantee agrees to allow the auditor(s) access to such records and documents as are relevant and pertinent, at its facilities during normal business hours; and to allow its employees to be interviewed as deemed necessary, in the professional opinion of the auditor(s). The Commission agrees to give Grantee advance written notice of any onsite audit.
6. Captions: The headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.
7. Certification Clauses: The GRANTEE CERTIFICATION CLAUSES contained in the document CCC 04/2017 are hereby incorporated by reference and made a part of this Agreement by this reference as if attached hereto.
8. Child Support Compliance Act: For any Agreement in excess of \$100,000, the Grantee acknowledges in accordance with Public Contract Code 7110, that:
 - a. The Grantee recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and
 - b. The Grantee, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.
9. Change of Control: In the event Grantee undergoes a sale, merger or any other legal transaction resulting in a change of control, all of the rights and obligations of this Agreement shall inure to and be binding upon the legal representatives, successors and permitted assigns of the successor entity.

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10. Compensation: The consideration to be paid Grantee, as provided herein, shall be in compensation for all of Grantee's expenses incurred in the performance hereof, including travel, per diem, and taxes, unless otherwise expressly so provided.
11. Confidentiality: Grantee shall not disclose data or documents or disseminate the contents of any preliminary data report or work product created under this Agreement without written permission of the Commission, and subject to the terms and conditions of this Exhibit C of the Agreement. Permission to disclose information or documents on one occasion shall not authorize Grantee to further disclose such information or documents on any other occasions except as otherwise provided in the Agreement or required by law.
 - A. Grantee shall not comment publicly to the press or any other media regarding the data or documents generated, collected, or produced in connection with this contract, or the State's actions on the same, except to the Commission staff, Grantee's own personnel involved in the performance of this Agreement, or as required by law.
12. Contract/Agreement is Complete: Other than as specified herein, no document or communication passing between the parties hereto shall be deemed a part of this Agreement.
13. Copyright: Unless otherwise provided, all materials produced under this contract shall be considered "works for hire" as defined by the U.S. Copyright Act and shall be owned by the Commission. The Commission shall be considered the author of such materials. In the event the materials are not considered "works for hire" under the U.S. Copyright laws, Grantee hereby irrevocably assigns all right, title, and interest in materials, including all intellectual property rights, to the Commission effective from the moment of creation of such materials. Materials means all items in any format and includes, but is not limited to, data, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. Ownership includes the right to copyright, patent, register and the ability to transfer these rights. For materials that are delivered under the contract, but that incorporate pre-existing materials not produced under the contract, Grantee hereby grants to the Commission a nonexclusive, royalty-free, irrevocable license (with rights to sublicense others) in such materials to translate, reproduce, distribute, prepare derivative works, publicly perform, and publicly display. The Grantee warrants and represents that Grantee has all rights and permissions, including intellectual property rights, moral rights and rights of publicity, necessary to grant such a license to the Commission. The Grantee shall exert all reasonable effort to advise the Commission, at the time of delivery of materials furnished under this contract, of all known or potential invasions of privacy contained therein and of any portion of such document that was not produced in the performance of this contract. The Commission shall receive prompt written notice of each notice or claim of infringement received by the Grantee with respect to any data delivered under this contract. The Commission shall have the right to modify or remove any restrictive markings placed upon the data by the Grantee.
14. Grantee-Commission Collaboration: At the request of the Commission, Grantee shall permit Commission Staff to work closely with Grantee's Staff, and Commission Staff shall

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be given access to Grantee's data, working papers and other written materials as needed for this purpose.

15. Counterparts: The parties may sign this Agreement in multiple counterparts, each of which constitutes an original, and all of which, collectively, constitute only one agreement.

16. Dispute Resolution:

a. Grantee shall first discuss and attempt to resolve any dispute arising under its performance of this Agreement informally with the Commission Contract Manager. If the dispute cannot be disposed of at this level, it shall be decided by the Commission Executive Director for which purpose Grantee shall submit a written statement of dispute to: Executive Director, MHSOAC, 1812 9th Street, Sacramento, California 95811. The submission may be transmitted by email but must also be sent by overnight mail with proof of receipt (see provisions for Notice above).

b. Within ten (10) days of receipt of the statement described above, the Executive Director or designee shall meet Grantee's manager(s) for the purpose of resolving the dispute. The Executive Director shall issue a decision to be served in the same manner as the written statement, which shall be final at the informal level.

c. After recourse to the informal level of dispute set forth above, any controversy or claim arising out of or relating to this Agreement or breach thereof shall be settled by arbitration at the election of either party in accordance with California Public Contract Code Section 10240 et. seq. and judgment upon the award rendered by the arbitration may be entered in any court having jurisdiction thereof.

d. While the informal dispute or arbitration process is pending, Grantee shall proceed diligently with its performance under the Agreement.

17. Electronic Signature: Unless otherwise prohibited by law, the parties agree that an electronic signature has the same legal force and effect as a hard-copy with ink signature. The parties agree that a signed copy of this Agreement may be transmitted by electronic means including facsimile and email.

18. Force Majeure: Neither the Commission nor the Grantee shall be deemed to be in default in the performance of the terms of this Agreement if either party is prevented from performing the terms of this Agreement by causes beyond its control, including without being limited to: acts of God; interference, rulings or decision by municipal, Federal, State or other governmental agencies, boards or commissions; any laws and/or regulations of such municipal, State, Federal, or other governmental bodies; or any catastrophe resulting from flood, fire, explosion, or other causes beyond the control of the defaulting party. If any of the stated contingencies occur, the party delayed by force majeure shall immediately give the other party written notice of the cause of delay. The party delayed by force majeure shall use reasonable diligence to correct the cause of the delay, if correctable.

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19. Forum Selection: The County of Sacramento in the State of California shall be the proper forum for any dispute between the parties regarding this Agreement.
20. Governing Law: This Agreement is governed by and shall be interpreted in accordance with the laws of the State of California.
21. Gratuities and Contingency Fees: The Commission, by written notice to the Grantee, may terminate the right of Grantee to proceed under this Agreement if it is found, after notice and hearing by the State, that gratuities were offered or given by the Grantee or any agent or representative of the Grantee to any officer or employee of the State with a view toward securing a contract or securing favorable treatment with respect to the awarding, amending, or performing of such contract.

In the event this Agreement is terminated as provided in the paragraph above, State shall be entitled (a) to pursue the same remedies against Grantee as it could pursue in the event of the breach of the Agreement by the Grantee, and (b) as a predetermined amount of liquidated damages, to exemplary damages in an amount which shall not be less than three times the cost incurred by the Grantee in providing any such gratuities to any such officer or employee.

The rights and remedies of the Commission provided in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Agreement.

The Grantee warrants by execution of this Agreement that no person or selling agency has been employed or retained to solicit or secure this Agreement for a commission, percentage, brokerage or contingent fee, excepting bona fide employees of Grantee, for the purpose of securing business. For breach or violation of this warranty, the State shall have the right to annul this Agreement without liability, paying only for the values of the work actually returned, or in its discretion to deduct from the contract price or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or contingent fee.

22. Indemnification: Grantee agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all Grantees, sub-grantees, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Grantee in the performance of this Agreement.
23. Independent Contractor: Grantee, and the agents and employees of Grantee, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the State.
24. Information Security: The Grantee shall comply with applicable laws and regulations, including but not limited to Sections 14100.2 and 5328 et seq. of the Welfare and Institutions Code, Section 431.300 et seq. of Title 42, Code of Federal Regulations, and the Health Insurance Portability and Accountability Act (HIPAA), and it's implementing

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regulations (including but not limited to Title 45, CFR, Parts 160, 162 and 164) regarding the confidentiality and security of individually identifiable health information (IIHI).

25. Inspection and Enforcement: From time to time, the Commission may inspect the facilities, systems, books and records of the Grantee to monitor compliance with the Grant. Grantee shall promptly remedy any violation of any provision of the Contract and shall certify the same to the Commission in writing. The fact that the State inspects, or fails to inspect, or has the right to inspect Grantee's facilities, systems, and procedures does not relieve Contractor of its responsibility to comply with the Agreement. The Commission's failure to detect or the Commission's detection of any unsatisfactory practices, but failure to notify Grantee or require Grantee's remediation of the unsatisfactory practices does not constitute acceptance of such practice or a waiver of the State's enforcement rights under the Agreement.

26. Key Personnel: Grantee's key personnel, as may be identified in this Agreement, cannot be substituted without the Commission's prior written approval.

27. Litigation: The Commission, promptly after receiving notice thereof, shall notify the Grantee in writing of the commencement of any claim, suit, or action against the State or its officers or employees for which the Grantee must provide indemnification under this Agreement.

The failure of the State to give such notice, information, authorization or assistance shall not relieve the Grantee of its indemnification obligations. The Grantee shall immediately notify the State of any claim or action against it which affects, or may affect, this Agreement, the terms and conditions hereunder, or the State, and shall take such action with respect to said claim or action which is consistent with the terms of this Agreement and the interest of the State.

28. Loss Leader: If this Agreement involves the furnishing of equipment, materials, or supplies then the following statement is incorporated: It is unlawful for any person engaged in business within this state to sell or use any article or product as a "loss leader" as defined in Section 17030 of the Business and Professions Code. (Pub. Contract Code §10344(e)).

29. MHSOAC Logo: The Commission hereby grants Grantee the use of the MHSOAC Logo for purposes of its performance of this Agreement. Grantee understands and agrees that it must adhere to the guidelines in the Commission Brand Book in using this logo. A copy of Brand Book will be provided to the Grantee upon request.

30. Nondisclosure: Grantee shall not use or disclose confidential, individually identifiable, or sensitive information other than as permitted or required by the Agreement and as permitted or required by law.

31. Non-Discrimination: During the performance of this Agreement, Grantee and its sub-grantees shall not deny the contract's benefits to any person on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, nor shall they

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discriminate unlawfully against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. Grantee shall insure that the evaluation and treatment of employees and applicants for employment are free of such discrimination. Grantee and sub-grantees shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12900 et seq.), the regulations promulgated thereunder (Cal. Code Regs., tit. 2, §11000 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Gov. Code §§11135-11139.5), and the regulations or standards adopted by the awarding state agency to implement such article. Grantee shall permit access by representatives of the Department of Fair Employment and Housing and the awarding state agency upon reasonable notice at any time during the normal business hours, but in no case less than 24 hours' notice, to such of its books, records, accounts, and all other sources of information and its facilities as said Department or Agency shall require ascertaining compliance with this clause. Grantee and its sub-grantees shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement. (See Cal. Code Regs., tit. 2, §11105.).

Grantee shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the Agreement.

32. Notice: The parties agree that any document or notice required under this Agreement, including reports and other communications, shall be made in writing to the other party's Contract Manager as identified in Exhibit A. Except for Notices of Termination, which must be sent by overnight mail with proof of receipt to the appropriate Contract Manager, the parties agree that email will be considered sufficient for any and all notices, reports and other documents required under this Agreement.
33. Notice of Litigation: Grantee shall promptly notify the Commission of any claim or action that may affect performance under this Agreement.
34. Permits and Licenses: The Grantee shall procure and keep in full force and effect during the term of this Contract all permits, registrations and licenses necessary to accomplish the work specified in this Contract, and give all notices necessary and incident to the lawful prosecution of the work.

The Grantee shall keep informed of, observe, comply with, and cause all its agents and employees to observe and to comply with all prevailing Federal, State, and local laws, and rules and regulations made pursuant to said Federal, State, and local laws, which in any way affect the conduct of the work of this Agreement. If any conflict arises between provisions of the plans and specifications of this Agreement and any such law above referred to, then the Contractor shall immediately notify the State in writing.

35. Priority Hiring Considerations: If this Agreement includes services in excess of \$200,000, the Grantee shall give priority consideration in filling vacancies in positions funded by the Agreement to qualified recipients of aid under Welfare and Institutions Code Section 11200 in accordance with Pub. Contract Code §10353.

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36. Public Hearings: If public hearings on the subject matter dealt with in this Agreement are held within one year from the contract expiration date, Grantee shall make available to testify the personnel assigned to this Contract at the hourly rates specified in the Grantee's proposed budget. State shall reimburse Grantee for travel of said personnel at the contract rates for such testimony as may be requested by State.
37. Public Records Act: This Agreement is subject to the California Public Records Act (PRA) in Government Code Section 6250 *et seq.* Under a Public Records Act Request, Grantee may be required to provide information regarding any aspect of this Agreement to the Commission. Under the PRA, medical records, data and any other information in the custody of the Commission are exempt from disclosure to the extent they contain personally identifiable information and shall be withheld from disclosure to that extent. The Commission will coordinate with federal entities on disclosure of public records should there be a joint request under the PRA and the federal Freedom of Information Act.
38. Publications and Reports: The Commission reserves the right to use and reproduce all reports and data produced and delivered under this Agreement. The Commission further reserves the right to authorize others to use or reproduce such materials.
- a. If the publication and/or report are prepared by non-employees of the State, and the total cost for such preparation exceeds \$5,000, the publication and/or report shall contain the numbers and dollar amounts of all contracts and subcontracts relating to the preparation of the publication and report in a separate section of the report (Government Code Section 7550).
39. Recycling Certification: The Grantee shall certify in writing under penalty of perjury, the minimum, if not exact, percentage of post-consumer material as defined in the Public Contract Code Section 12200, in products, materials, goods, or supplies offered or sold to the Commission regardless of whether the product meets the requirements of Public Contract Code Section 12209. With respect to printer or duplication cartridges that comply with the requirements of Section 12156(e), the certification required by this subdivision shall specify that the cartridges so comply. (Pub. Contract Code §12205).
40. Work Product Rights: The Grantee hereby grants the Commission with Government Purpose Rights to the Work Product produced pursuant to this Agreement. "Government Purpose Rights" are the unlimited, irrevocable, worldwide, perpetual, royalty-free, non-exclusive rights, and licenses to use, modify, reproduce, perform, release, display, create derivative works from, and disclose the Work Product. "Government Purpose Rights" also include the right to release or disclose the Work Product outside the Commission for any State government purpose and to authorize recipients to use, modify, reproduce, perform, release, display, create derivative works from, and disclose the Work Product for any public purpose. Such recipients of the Work Product may include, without limitation, Not-for-Profit Corporations, Community-Based Organizations, State Grantees, California local governments, the United States Government, and the State and local governments of other states. "Government Purpose Rights" do not include any rights to use, modify, reproduce, perform, release, display, create derivative works from, or disclose the Work Product for any commercial purpose.

41. Severability: In the event any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.
42. Small Business Participation and DVBE Participation Reporting Requirements:
- a. If for this Agreement, Grantee made a commitment to achieve a small business participation, then Grantee must within 60 days of receiving final payment under this Agreement (or within such other time period as may be specified elsewhere in this Agreement) report to the awarding department the actual percentage of small business participation that was achieved. (Govt. Code §14841.).
 - b. If for this Agreement, Grantee made a commitment to achieve a disabled veteran business enterprise (DVBE) participation, then Grantee must within 60 days of receiving final payment under this Agreement (or within such other time period as may be specified elsewhere in this Agreement) certify in a report to the awarding department: (1) the total amount of the prime Grantee received under the Agreement; (2) the name and address of the DVBE(s) that participated in the performance of the Agreement; (3) the amount each DVBE received from the prime Grantee; (4) that all payments under the Agreement have been made to the DVBE; and (5) the actual percentage of the DVBE participation that was achieved. A person or entity that knowingly provides false information shall be subject to a civil penalty for each violation. (Mil. & Vets. Code §999.5(d); Govt. Code §14841).
43. State Funds: Contractor, including its officers and members, shall not use funds received from the Commission pursuant to this Agreement to support or pay for costs or expenses related to the following:
- a. Campaigning or other partisan activities to advocate for either the election or defeat of any candidate for elective office, or for or against the passage of any proposition or ballot measure; or,
 - b. Lobbying for either the passage or defeat of any legislation.

This provision is not intended and shall not be construed to limit any activities specified in this Agreement that are intended to inform, educate, and support advocacy before local and state administrative and legislative bodies regarding policies and issue-based legislation consistent with the MHSA.

This provision is not intended and shall not be construed to limit any expression of a view, opinion, or position of any member of Grantee as an individual or private citizen, as long as state funds are not used; nor does this provision limit Grantee from merely reporting the results of a poll or survey of its membership.

44. Subcontracts: Prior to entering any subcontract, Contractor shall obtain the Commission's prior approval. Contractor shall provide a list of all subcontractors in initial, progress and final reports to the Commission, or upon request. If the Commission determines that a subcontract was executed without prior approval, a ten percent (10%) penalty may be applied against total funding at or before fiscal close-out. The Contractor shall notify the Commission upon the termination of any subcontract, at least two weeks in advance of

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the termination. All subcontracts shall incorporate the following terms and conditions from this Exhibit C: Audit, Assignment, Confidentiality, Copyright, Forum Selection, Governing Law, Indemnification, Independent Contractor, Non-Discrimination, Public Records Act, Publication and Reports and Subcontracts.

45. Substitutions: Grantee's key personnel as indicated in its Proposal may not be substituted without Contract Manager's prior written approval.
46. Survival: The following terms and conditions in this Exhibit C shall survive termination of this Agreement: Audit, Assignment, Confidentiality, Copyright, , Dispute Resolution, Forum Selection, Governing Law, Indemnification, Public Records Act, and Publication and Reports.
47. Termination For Cause: The Commission may terminate this Agreement and be relieved of any payments should the Grantee fail to perform the requirements of this Agreement at the time and in the manner herein provided. In the event of such termination the Commission may proceed with the work in any manner deemed proper by the Commission. All costs to the Commission shall be deducted from any sum due the Grantee under this Agreement and the balance, if any, shall be paid to the Grantee, pursuant to Exhibit B of this Agreement, upon demand.
48. Termination Without Cause: Either party is entitled to terminate this Agreement without cause upon serving written Notice on the named representative of the other party at least thirty (30) days in advance. The Commission shall be relieved from any obligation to pay Grantee for performance that is interrupted or not delivered as a result of termination. The Commission shall pay the Grantee for any balance remaining, pursuant to Exhibit B of this Agreement, for work satisfactorily performed. The Commission shall also be entitled to an accounting of the use of the funds and is entitled to a refund of any unused and uncommitted funds attributable to actions that have not occurred as of the date of the Notice of termination.
49. Timeliness: Time is of the essence in this Agreement.
50. Unenforceable Provision: In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.
51. Waiver: Waiver of breach under this Agreement shall not be held to be a waiver of any other or subsequent breach. All remedies afforded in this Agreement shall be cumulative in addition to any other remedy provided by law. Any failure by the Commission to enforce a provision(s) of this Agreement shall not be construed as a waiver nor shall it affect the validity of the entire Agreement.
52. Worker's Compensation: Grantee hereby warrants that it carries and shall maintain in full force and effect during the full term of this contract and any extensions to said term, sufficient and adequate Worker's Compensation Insurance for all its employees who shall be engaged in the performance of this Agreement and agrees to furnish to Commission satisfactory evidence thereof at any time the Commission may request the same.

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53. GenAI Technology Use & Reporting: During the term of the contract, Contractor must notify the State in writing if their services or any work under this contract includes, or makes available, any previously unreported GenAI technology, including GenAI from third parties or subcontractors. Contractor shall immediately complete the GenAI Reporting and Factsheet (STD 1000) to notify the State of any new or previously unreported GenAI technology. At the direction of the State, Contractor shall discontinue the use of any new or previously undisclosed GenAI technology that materially impacts functionality, risk or contract performance, until use of such GenAI technology has been approved by the State. Failure to disclose GenAI use to the State and submit the GenAI Reporting and Factsheet (STD 1000) may be considered a breach of the contract by the State at its sole discretion and the State may consider such failure to disclose GenAI and/or failure to submit the GenAI Reporting and Factsheet (STD 1000) as grounds for the immediate termination of the contract. The State is entitled to seek any and all relief it may be entitled to as a result of such non-disclosure.

The State reserves the right to amend the contract, without additional cost, to incorporate GenAI Special Provisions into the contract at its sole discretion and/or terminate any contract that presents an unacceptable level of risk to the State.

E-Contract Review
Approval as to Form

Department Name: Health Services Agency

Vendor Name: Mental Health Services Oversight and Accountability
Commission

Contract Description: For the purpose of MHSSA grant award

APPROVED AS TO FORM:



Date: 10/21/2024

Office of the Tehama County Counsel
Margaret E. Long, Interim County Counsel



Tehama County

Agenda Request Form

File #: 24-1945

Agenda Date: 11/12/2024

Agenda #: 8.

SOCIAL SERVICES

Requested Action(s)

a) TRANSFER OF FUNDS: SOCIAL SERVICES, B-8 from Mtce Struct-Imprv-Grounds (5013-53180) \$22,682 to Fixed Assets-Office Equipment (5013-57601) and \$20,388 to Maintenance of Equipment (5013-53170) \$2,294

Financial Impact:

This transfer is fully funded within the Adopted Budget with no impact to the General Fund.

Background Information:

This transfer is required to pay for the unanticipated purchase of a new mail machine, including scale and stacking equipment. This transfer will also provide the funding for the annual maintenance costs. In reviewing the current equipment maintenance contract for renewal, it was discovered that the equipment is outdated, and replacement is required.

Tehama County Auditor's Office
BUDGET APPROPRIATION TRANSFER REQUEST

Auditor Number: B-8

DEPARTMENT NAME Social Services

Date: October 28, 2024

Due to a budget deficiency, or unanticipated expense, I am requesting a transfer, or an additional appropriation as listed below.

Social Services requests a budget transfer to purchase replacement Mail Machine equipment. Board approval requested on November 12, 2024

Budget Transfer From				Budget Transfer To			
FUND DEPT NO	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT	FUND DEPT NO	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
108-5013	53180	Mtce Struct-Imprv-Grounds	\$ 22,682.00	108-5013	57601	Fixed Asset-Office Equipment	\$ 20,388.00
				108-5013	53170	Maintenance of Equipment	\$ 2,294.00
		Total Journal	\$ 22,682.00			Total Journal	\$ 22,682.00

TRANSFER APPROVED

Ana Zamazona

10/29/2024

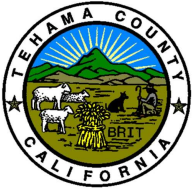
AUDITOR DATE

Stimmerman

10/28/2024

SIGNATURE OF REQUESTING OFFICIAL DATE

BOARD OF SUPERVISORS DATE



Tehama County

Agenda Request Form

File #: 24-1954

Agenda Date: 11/12/2024

Agenda #: 9.

SHERIFF'S OFFICE

Requested Action(s)

- a) Request approval and authorization for the Sheriff to sign the application for submittal to the Division of Boating and Waterways, State of California-Natural Resources Agency for funding in the amount of \$398,015.34, for the Boating and Safety Enforcement Financial Aid program for FY 2025-26
- b) RESOLUTION - Request adoption of the resolution authorizing the Sheriff, or his designee, to sign and submit an application to the California Department of Parks and Recreation, Division of Boating and Waterways for the boating Safety and Enforcement Financial Aid Program for Fiscal Year 2025-26, and accept, if awarded, funding in the anticipated amount of \$133,448, and to have signature authority on all program-related documents to carry out the purpose of this resolution

Financial Impact:

This anticipated revenue will be utilized to fund the Sheriff's Office Boating Unit.

Background Information:

This Financial Aid Program has been in place for well over 30+ years to fund the boating unit along with the boating taxes that the county collects. These funds cover one full time Sergeant salary and his back up which could be a Detective or Deputy listed on the Marine Patrol. It also funds some repairs on the boats, equipment, training, boat fuel, and mileage.

The Department's application requests funds in the amount of \$398,015.34 but the state anticipates funding in the amount of \$133,448, and requested the Resolution reflects the lesser amount.



Application for Financial Aid -- 801

Fiscal Year 25/26

Agency Tehama County Sheriff's Office County Tehama

Address 22840 Antelope Blvd Red Bluff, CA 9608C

General Description of Boating Safety and Enforcement Programs:

(Give a comprehensive description of all programs in the County. If more space is needed, please attach a separate sheet).

Waterways to be Patrolled					Estimated Density by Quarter ^{a/}			
Lakes, Open Ocean	Area in Square Miles	Primary Usage ^{b/}	Type(s) of Patrols ^{c/}	FT or PT ^{d/}	1st	2nd	3rd	4th
1. <u>Black Butte Lake</u>	<u>7</u>	<u>B</u>	<u>C</u>	<u>FT</u>	<u>100</u>	<u>50</u>	<u>25</u>	<u>100</u>
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								
11.								
12.								
13.								
14.								
Rivers	Length in Miles	Primary Usage ^{b/}	Type(s) of Patrols ^{c/}	FT or PT ^{d/}	1st	2nd	3rd	4th
1. <u>Sacramento</u>	<u>81</u>	<u>B</u>	<u>C</u>	<u>FT</u>	<u>75</u>	<u>40</u>	<u>10</u>	<u>100</u>
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								

a/ Enter the highest number of boats on the waterway at any one time on any one day in each quarter, excluding holidays and holiday weekends.
 b/ A = Fishing; B = Combined recreational boating activities (fishing, water skiing, pleasure boating, etc.)
 c/ On-water, foot, truck/vehicle, and/or air
 d/ FT = Full-time; PT = Part-time. If less than full-time, specify patrol schedule on a separate sheet.



Boating Safety and Enforcement Aid Program Proposed Program Costs -- 801.1 Fiscal Year _____

Agency Tehama County Sheriff's Office

Address 22840 Antelope Blvd Red Bluff, CA 96080

County Tehama

Proposed Program Costs

1. Personnel (Form 801.2)	\$364,915.34
2. Operations, Maintenance and Equipment (Form 801.3) ^{a/}	\$33,100.00
3. Total direct BS&E proposed program cost (2+3)	\$398,015.34
4. Administrative costs ^{b/}	
5. Total BS&E proposed program costs (3+4)	\$398,015.34
6. Less: Boat Taxes (Form 801.4)	
7. Total Net Proposed Program Cost (5-6)	\$398,015.34

a/ New applicant agencies should use 30% of personnel costs to estimate operations, maintenance and equipment costs in lieu of form 801.3.

b/ Administrative costs cannot exceed five percent of direct BS&E proposed program cost (line 3).

County Authorized Representative:

SIGNATURE

DATE

TYPED NAME AND TITLE

530-529-4172

TELEPHONE



**Boating Safety and Enforcement Aid Program
Proposed Personnel Costs -- 801.2
Fiscal Year 25/26**

Agency Tehama County Sheriff's Office

County Tehama

Proposed Personnel Costs

Employee Compensation

Title (NO NAMES)	Grade	No. Hours or Months	Pay per Hour or Month	Total Compensation
1. Sergeant	6	2,080.00	\$48.30	\$100,464.00
2. Captain	6	520.00	\$102.64	\$53,372.80
3. Detective	6	520.00	\$68.95	\$35,854.00
4. Deputy	6	520.00	\$65.52	\$34,070.40
5. Sergeant	6	520.00	\$77.88	\$40,497.86
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				
21. Total		4,160.00		\$264,259.06

22. Average Customary Fringe Benefit Percent 38.09000000%

23. Total Proposed Personnel Costs \$364,915.34



Boating Safety and Enforcement Aid Program

Proposed Operations, Maintenance and Equipment Costs -- 801.3

Fiscal Year 2025-2026

Agency	Tehama County Sheriff	County	Tehama		
<i>Patrol Vessels:</i>	Fuel <u>\$10,000.00</u> + Repair <u>\$10,000.00</u> + Storage _____			= \$	<u>20,000.00</u>
<i>Vehicles:</i>	Miles <u>20,000</u>	Mileage Allowance	<u>0.67</u>	=	<u>13,400.00</u>
LIST OTHER O&M AND EQUIPMENT					
1.	_____			\$	_____
2.	_____			\$	_____
3.	_____			\$	_____
4.	_____			\$	_____
5.	_____			\$	_____
6.	_____			\$	_____
7.	_____			\$	_____
8.	_____			\$	_____
9.	_____			\$	_____
##	_____			\$	_____
11.	_____			\$	_____
12.	_____			\$	_____
13.	_____			\$	_____
14.	_____			\$	_____
15.	_____			\$	_____
16.	_____			\$	_____
17.	_____			\$	_____
18.	_____			\$	_____
19.	_____			\$	_____
20.	_____			\$	_____
21.	_____			\$	_____
22.	_____			\$	_____
23.	_____			\$	_____
24.	_____			\$	_____
25.	_____			\$	_____
		Total		\$	<u><u>33,400.00</u></u>



Fiscal Year 2025/2026

Agency Tehama County S.O.
County Tehama

Total estimated costs are offset by the estimated prior year vessel taxes received by the county to determine the maximum amount of financial aid you are eligible for. Vessel taxes received by the county represent 100% of the amount received by the county from the share of personal property taxes on vessels allocated to the County General Fund for boating safety and enforcement activities. Report on line 1 the estimated amount of prior year vessel taxes you anticipate you will receive.

1. Estimated boat tax revenues from prior fiscal year **\$ 45,299.86**

C e r t i f i c a t i o n

I attest that I am a duly authorized representative of the auditor's office of
Tehama County county/city;
and that this calculation results in the best estimate of boat tax revenues
for the fiscal year noted.

Haydee Arellano
SIGNATURE

October 23, 2024
DATE

Haydee Arellano, Deputy Auditor
TYPED NAME AND TITLE

530-527-3474
TELEPHONE

RESOLUTION NO. 2024-_____
A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF TEHAMA
AUTHORIZING THE TEHAMA COUNTY SHERIFF'S OFFICE TO APPLY FOR AND
ACCEPT FUNDING FOR FISCAL YEAR 2024-2025 BOATING SAFETY AND
ENFORCEMENT FINANCIAL AID PROGRAM FROM THE STATE OF CALIFORNIA
DEPARTMENT OF PARKS AND RECREATION, DIVISION OF BOATING AND
WATERWAYS IN THE AMOUNT OF \$133,448.00 AND AUTHORIZATION TO
PARTICIPATE IN THE PROGRAM.

WHEREAS funding from the Boating Safety and Enforcement Financial Aid Program helps support the provision of necessary law enforcement services on the waterways of Tehama County; and

WHEREAS Harbors and Navigation Code Section 663.7 and California Code of Regulations Section 6593 together require that certain assurance be provided as a condition of receiving such financial aid; and

NOW, THEREFORE, BE IT RESOLVED that the Tehama County Sheriff, or his designee, is hereby authorized and directed on behalf of the COUNTY OF TEHAMA, a political subdivision of the State of California, to submit an application to the California Department of Parks and Recreation, Division of Boating and Waterways for the Boating Safety and Enforcement Financial Aid Program for Fiscal Year 2025-2026, and accept, if awarded, funding in the anticipated amount of \$133,448.00, and to have signature authority on all program-related documents and to perform everything necessary to carry out the purpose of this Resolution.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board of Supervisors of the County of Tehama that the Tehama County Sheriff's Office Boating Safety Unit is authorized to participate in the Fiscal Year 2025-2026 Boating Safety and Enforcement Financial Aid Program, that it shall expend on boating safety programs not less than an amount equal to 100% of the amount received by the County from personal property taxes on vessels, and that the County Auditor is authorized to certify the amount of prior year vessel taxes received by the County.

Passed and approved this _____ day of _____, 20_____

Certification

I, _____, duly appointed and
(Name)

Deputy Clerk of the Board of Supervisors do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Board of Supervisors of the County of Tehama on the

_____ day of _____, 20_____

(Official Position)

(Signature)

(Date)

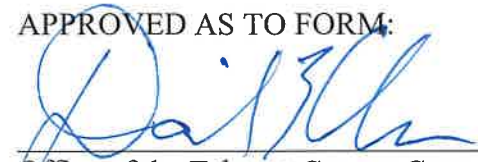
E-Contract Review
Approval as to Form

Department Name: Tehama County Sheriff's Office

Vendor Name: Board of Supervisors

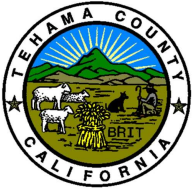
Document Description: Resolution Authorizing Application for and Acceptance of Funds
for Boating Safety

APPROVED AS TO FORM:



Office of the Tehama County Counsel
Daniel B. Klausner, Senior Deputy County Counsel

Date: 10/25/24



Tehama County

Agenda Request Form

File #: 24-1921

Agenda Date: 11/12/2024

Agenda #: 10.

TREASURER / TAX COLLECTOR

Requested Action(s)

a) RESOLUTION - Request adoption of resolution that allows separately valued parcel applications (segregations) from July 1 through March 31

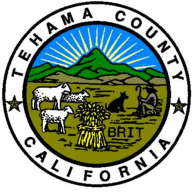
Financial Impact:

The resolution will have a positive impact on the general fund by allowing tax bill segregation applications to be accepted throughout the calendar year, instead of the three-month window from April 1st through June 30th.

Background Information:

Government Code Section 2821 stipulates that tax bill segregations are allowed from April 1st through June 30th, unless the board of supervisors authorizes approval to accept applications from July 1st through March 31st.

After consultation with the Assessor, it would be beneficial for the County and Taxpayers to allow applications prior to April 1st. This will give ample time for the County to process applications before we send out tax bills in September/October.



Tehama County

Agenda Request Form

File #: 24-1999

Agenda Date: 11/12/2024

Agenda #: 11.

CONSUMER WATCHDOG - Consumer Watchdog Executive Director Carmen Balber

Requested Action(s)

a) INFORMATIONAL PRESENTATION - Regarding Homeowners Insurance concerns throughout California

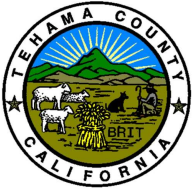
Financial Impact:

None.

Background Information:

Consumer Watchdog, founded in 1985, as a California-based organization to conduct research and public education around issues of consumer protection and political reform. Consumer Watchdog Executive Director Carmen Balber has been with the organization for nearly two decades. She spent four years directing the group's Washington D.C. office where she advocated for key health insurance market reforms that were ultimately enacted into law as part of the Affordable Care Act. Balber is recognized as a leading expert on a wide range of personal insurance issues and has authored or co-authored numerous reports on the auto, health and medical malpractice insurance industries and insurance rate regulation.

Chief Administrator Gabriel Hydrick invited Ms. Balber to provide a presentation to the Board based on previous Board input and a desire for more information on the topic.



Tehama County

Agenda Request Form

File #: 24-1987

Agenda Date: 11/12/2024

Agenda #: 12.

LIBRARY - County Librarian Alicia Meyer

Requested Action(s)

a) RESOLUTION - Request adoption of a resolution authorizing closure of the Tehama County Library, Corning Branch, for the purpose of renovations, beginning on Monday, 11/25/2024, and ending after completion of the project and return of library materials

Financial Impact:

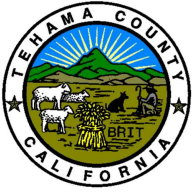
There is no financial impact.

Background Information:

City of Corning and the Corning Library Commission have been working towards a renovation of 74 Third Street, Corning. This building is owned by the City of Corning but is home to the Corning Branch of the Tehama County Library. City of Corning received bids for this project and anticipates a contract going to Corning City Council for approval on November 12, 2024. Upon approval of the contract, the City plans to have work begin on Monday, December 2, 2024. All work is being paid for by City of Corning and the Corning Friends of the Library.

It is the County Librarian's intention to move materials currently held in Corning into the Red Bluff main and Los Molinos branch libraries, so that materials will remain available to patrons during the renovation. As neither the County nor the City have space available to store furnishings, the Corning Friends of the Library have been asked to provide storage, with AB109 participants helping to move furnishings to storage.

If this request is approved, Library staff will advertise this closure in advance on our website and within all library locations to minimize inconvenience for patrons.



Tehama County

Agenda Request Form

File #: 24-1786

Agenda Date: 11/12/2024

Agenda #: 13.

TEHAMA COUNTY BOARD OF EQUALIZATION - County Assessor Burley Phillips

Requested Action(s)

a) Request approval of the following withdrawal as recommended by the County Assessor:
Assessment Appeal No. 33-2022 (A-D), Waste Connections

Financial Impact:

Unknown at this time depends on the outcome of the meeting.

Background Information:

Evidence will be presented at the meeting.

ASSESSMENT APPEAL APPLICATION

This form contains all of the requests for information that are required for filing an application for changed assessment. Failure to complete this application may result in rejection of the application and/or denial of the appeal. Applicants should be prepared to submit additional information if requested by the assessor or at the time of the hearing. Failure to provide information at the hearing the appeals board considers necessary may result in the continuance of the hearing or denial of the appeal. **Do not attach hearing evidence to this application.**

FILED

APPLICATION NUMBER: Clerk Use Only

33-2022(A)

1. APPLICANT INFORMATION - PLEASE PRINT

NAME OF APPLICANT (LAST, FIRST, MIDDLE INITIAL), BUSINESS, OR TRUST NAME

Waste Connections, Inc.

EMAIL ADDRESS

MAILING ADDRESS OF APPLICANT (STREET ADDRESS OR P. O. BOX)

1235 NORTH LOOP W STE 205

CITY

HOUSTON

STATE TX

ZIP CODE 77008-4701

DAYTIME TELEPHONE ()

ALTERNATE TELEPHONE ()

FAX TELEPHONE ()

2. CONTACT INFORMATION - AGENT, ATTORNEY, OR RELATIVE OF APPLICANT if applicable - (REPRESENTATION IS OPTIONAL)

NAME OF AGENT, ATTORNEY, OR RELATIVE (LAST, FIRST, MIDDLE INITIAL)

Lori Younakof

EMAIL ADDRESS

lyounakof@deloitte.com

COMPANY NAME
Deloitte Tax LLP

CONTACT PERSON IF OTHER THAN ABOVE (LAST, FIRST, MIDDLE INITIAL)

MAILING ADDRESS (STREET ADDRESS OR P. O. BOX)

695 Town Center Drive, Suite 1000

CITY

Costa Mesa

STATE CA

ZIP CODE 92626

DAYTIME TELEPHONE (714) 436-7326

ALTERNATE TELEPHONE (562) 900-8641

FAX TELEPHONE ()

AUTHORIZATION OF AGENT

AUTHORIZATION ATTACHED

The following information must be completed (or attached to this application - see instructions) unless the agent is a licensed California attorney as indicated in the Certification section, or a spouse, child, parent, registered domestic partner, or the person affected. If the applicant is a business entity, the agent's authorization must be signed by an officer or authorized employee of the business.

The person named in Section 2 above is hereby authorized to act as my agent in this application, and may inspect assessor's records, enter in stipulation agreements, and otherwise settle issues relating to this application.

SIGNATURE OF APPLICANT, OFFICER, OR AUTHORIZED EMPLOYEE

TITLE

DATE

3. PROPERTY IDENTIFICATION INFORMATION

Yes No Is this property a single-family dwelling that is occupied as the principal place of residence by the owner?

ENTER APPLICABLE NUMBER FROM YOUR NOTICE/TAX BILL

ASSESSOR'S PARCEL NUMBER
860-000-172-000-4019

ASSESSMENT NUMBER

FEE NUMBER

ACCOUNT NUMBER

TAX BILL NUMBER

PROPERTY ADDRESS OR LOCATION

19995 Plymire Rd Red Bluff City, CA

DOING BUSINESS AS (DBA), if appropriate

PROPERTY TYPE

SINGLE-FAMILY / CONDOMINIUM / TOWNHOUSE / DUPLEX

AGRICULTURAL

POSSESSORY INTEREST

MULTI-FAMILY/APARTMENTS: NO. OF UNITS _____

MANUFACTURED HOME

VACANT LAND

COMMERCIAL/INDUSTRIAL

WATER CRAFT

AIRCRAFT

BUSINESS PERSONAL PROPERTY/FIXTURES

OTHER: _____

4. VALUE

	A. VALUE ON ROLL	B. APPLICANT'S OPINION OF VALUE	C. APPEALS BOARD USE ONLY
LAND	230,000.00	115,000.00	
IMPROVEMENTS/STRUCTURES	2,265,580.00	1,132,790.00	
FIXTURES			
PERSONAL PROPERTY (see instructions)			
MINERAL RIGHTS			
TREES & VINES			
OTHER			
TOTAL	2,495,580.00	1,247,790.00	
PENALTIES (amount or percent)			

RECEIVED

DEC 2 2022

TEHAMA COUNTY BOARD OF EQUALIZATION

5. TYPE OF ASSESSMENT BEING APPEALED Check only one. See instructions for filing periods

- REGULAR ASSESSMENT – VALUE AS OF JANUARY 1 OF THE CURRENT YEAR
 - SUPPLEMENTAL ASSESSMENT
*DATE OF NOTICE: _____ ROLL YEAR: _____
 - ROLL CHANGE ESCAPE ASSESSMENT CALAMITY REASSESSMENT PENALTY ASSESSMENT
*DATE OF NOTICE: _____ **ROLL YEAR: _____
- *Must attach copy of notice or bill, where applicable **Each roll year requires a separate application*

6. REASON FOR FILING APPEAL (FACTS) *See instructions before completing this section.*

If you are uncertain of which item to check, please check "I. OTHER" and provide a brief explanation of your reasons for filing this application. The reasons that I rely upon to support requested changes in value are as follows:

- A. DECLINE IN VALUE
 - The assessor's roll value exceeds the market value as of January 1 of the current year.
- B. CHANGE IN OWNERSHIP
 - 1. No change in ownership occurred on the date of _____.
 - 2. Base year value for the change in ownership established on the date of _____ is incorrect.
- C. NEW CONSTRUCTION
 - 1. No new construction occurred on the date of _____.
 - 2. Base year value for the completed new construction established on the date of _____ is incorrect.
 - 3. Value of construction in progress on January 1 is incorrect.
- D. CALAMITY REASSESSMENT
 - Assessor's reduced value is incorrect for property damaged by misfortune or calamity.
- E. BUSINESS PERSONAL PROPERTY/FIXTURES. Assessor's value of personal property and/or fixtures exceeds market value.
 - 1. All personal property/fixtures.
 - 2. Only a portion of the personal property/fixtures. Attach description of those items.
- F. PENALTY ASSESSMENT
 - Penalty assessment is not justified.
- G. CLASSIFICATION/ALLOCATION
 - 1. Classification of property is incorrect.
 - 2. Allocation of value of property is incorrect (e.g., between land and improvements).
- H. APPEAL AFTER AN AUDIT. Must include description of each property, issues being appealed, and your opinion of value.
 - 1. Amount of escape assessment is incorrect.
 - 2. Assessment of other property of the assessee at the location is incorrect.
- I. OTHER
 - Explanation (attach sheet if necessary) _____

7. WRITTEN FINDINGS OF FACTS (\$ _____ per _____)

- Are requested. Are not requested.

8. THIS APPLICATION IS DESIGNATED AS A CLAIM FOR REFUND *See instructions.*

- Yes No

CERTIFICATION

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing and all information hereon, including any accompanying statements or documents, is true, correct, and complete to the best of my knowledge and belief and that I am (1) the owner of the property or the person affected (i.e., a person having a direct economic interest in the payment of taxes on that property – "The Applicant"), (2) an agent authorized by the applicant under item 2 of this application, or (3) an attorney licensed to practice law in the State of California, State Bar Number _____, who has been retained by the applicant and has been authorized by that person to file this application.

SIGNATURE (Use Blue Pen - Original signature required on paper-filed application)

SIGNED AT (CITY, STATE)

Costa Mesa, CA

DATE

11/30/2002

NAME (Please Print)

Lori Younakof

FILING STATUS (IDENTIFY RELATIONSHIP TO APPLICANT NAMED IN SECTION 1)

- OWNER AGENT ATTORNEY SPOUSE REGISTERED DOMESTIC PARTNER CHILD PARENT PERSON AFFECTED
- CORPORATE OFFICER OR DESIGNATED EMPLOYEE

**AUTHORIZATION OF AGENT/
DESIGNATION OF ATTORNEY**


Tehama County

May be filed with initial *Assessment Appeal Application* when naming an agent or when an agent or California attorney is being named when none was named in the initial application. Mail or fax the completed form to the Clerk of the Board at the address shown.

APPLICANT AND PROPERTY INFORMATION

NAME OF APPLICANT (LAST, FIRST, MIDDLE INITIAL) Waste Connections				EMAIL ADDRESS	
MAILING ADDRESS OF APPLICANT (STREET ADDRESS OR P. O. BOX) 1805 Airport Blvd					
CITY Red Bluff	STATE CA	ZIP CODE 96080	DAYTIME TELEPHONE () ()	ALTERNATE TELEPHONE () ()	FAX TELEPHONE () ()
SECURED: ASSESSOR'S PARCEL NUMBER 035-490-049-000- 860-000-172-000-4019			UNSECURED: ACCOUNT OR TAX BILL NUMBER		
<input checked="" type="checkbox"/> AUTHORIZATION OF AGENT		<input type="checkbox"/> DESIGNATION OF CALIFORNIA ATTORNEY, STATE BAR NO. _____			

If the applicant is a corporation, limited partnership, or limited liability company, the authorization must be signed by an officer or authorized employee of the business entity.

NAME OF AGENT OR ATTORNEY Lori Younakof				EMAIL ADDRESS lyounakof@deloitte.com	
COMPANY NAME Deloitte Tax, LLP					
MAILING ADDRESS (STREET ADDRESS OR P. O. BOX) 695 Town Center Drive, Suite 1000					
CITY Costa Mesa	STATE CA	ZIP CODE 92626	DAYTIME TELEPHONE 714 436-7326	ALTERNATE TELEPHONE 562 900-8641	FAX TELEPHONE
The above named person/company is hereby authorized to act as my agent in this application and may inspect Assessor's records, enter into stipulated agreements, and otherwise settle issues relating to this application or any <i>Assessment Appeal Application</i> in this county as indicated above.					
APPLICANT SIGNATURE 			APPLICANT TITLE TAX MANAGER		
APPLICANT NAME PEYTON W. TOLAK					DATE JANU 2022

The remaining sections are required only when authorizing an agent. (Not required when designating a California attorney.)

THIS AUTHORIZATION IS FOR CALENDAR YEAR(S): 2022

Calendar Year is January 1 through December 31. This authorization must be completed for the specific year in which the application is filed or years indicated, limited to four consecutive calendar years. See Rule 305(a)(1)(B).

CHECK AND INITIAL ONE

The named agent is hereby authorized to file *Assessment Appeal Application* and transact all business relating to such filings on any and all assessments or property located within the county owned by this applicant.
_____ Applicant must initial this statement.

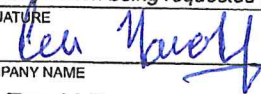
The named agent is hereby authorized to file *Assessment Appeal Application* and transact all business relating to such filings on the specific property listed above or the specific properties identified in the *Multiple Properties List* (see page 2 of this authorization).
_____ Applicant must initial this statement.

CERTIFICATION OF AGENT

I am an agent for the applicant filing the initial *Assessment Appeal Application*. I hereby certify that a copy of the completed *Assessment Appeal Application*, attached to this authorization, has been forwarded to the applicant named in the application.

I have been retained as the agent for the applicant who has previously filed an *Assessment Appeal Application*.

If a copy of this form is being submitted, or the form is being submitted electronically, I will produce the original form with original signatures upon request or any action being requested will be denied.

AGENT SIGNATURE 	PRINT AGENT NAME Lori Younakof
AGENT COMPANY NAME Deloitte Tax, LLP	EMAIL ADDRESS lyounakof@deloitte.com

THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

AUTHORIZATION OF AGENT FOR MULTIPLE PROPERTIES
THIS AUTHORIZATION IS FOR CALENDAR YEAR: 2022

AGENT NAME Lori Younakof - Deloitte Tax, LLP	APPLICANT NAME Waste Connections
SECURED: ASSESSOR'S PARCEL NUMBER 035-490-050-000-RE	UNSECURED: ACCOUNT OR TAX BILL NUMBER
SECURED: ASSESSOR'S PARCEL NUMBER 860-000-146-000	UNSECURED: ACCOUNT OR TAX BILL NUMBER
SECURED: ASSESSOR'S PARCEL NUMBER 860-000-172-000-4019	UNSECURED: ACCOUNT OR TAX BILL NUMBER
SECURED: ASSESSOR'S PARCEL NUMBER	UNSECURED: ACCOUNT OR TAX BILL NUMBER
SECURED: ASSESSOR'S PARCEL NUMBER	UNSECURED: ACCOUNT OR TAX BILL NUMBER

ATTACH A SEPARATE SHEET IF ADDITIONAL SPACE IS REQUIRED

Property Tax Rule 305 (a) and (b) provides for the authorization of an agent.

Rule 305. Application.

No change in an assessment sought by a person affected shall be made unless the following application procedure is followed.

(a) ELIGIBLE PERSONS. (1) An application is filed by a person affected or the person's agent, or a relative mentioned in regulation 317 of this division. If the application is made by an agent, other than an authorized attorney licensed to practice in this state who has been retained and authorized by the applicant to file the application, written authorization to so act must be filed with the application. For purposes of signing an application on behalf of an applicant, an agent shall be deemed to have been duly authorized if the applicant's written agent authorization is on the application or attached to each application at the time it is filed with the board. The attached authorization shall include the following:

- (A) The date the authorization statement is executed;
- (B) A statement to the effect that the agent is authorized to sign and file applications in the specific calendar year in which the application is filed or years indicated in the agent's authorization; an agent's authorization may not cover more than four consecutive calendar years in the future, beginning with the year in which the authorization was signed;
- (C) The specific parcel(s) or assessment(s) covered by the authorization, or a statement that the agent is authorized to represent the applicant on all parcels and assessments located in the specific county;
- (D) The name, address, and telephone number of the specific agent who is authorized to represent the applicant;
- (E) The applicant's signature and title; and
- (F) A statement that the agent will provide the applicant with a copy of the application.

(2) For online filing where a county's electronic application system does not permit filing or uploading an agent's authorization form with an image of a signature, or other electronic method acceptable to the county board as adopted in its local rules, the paper form shall be submitted to the board as soon as possible in order to perfect the application. Beginning January 1, 2022, any county offering online filing of an application should provide a mechanism for an agency authorization form to be submitted electronically with the application.

(3) If a photocopy of the original authorization is attached to the application, the agent shall be prepared to submit an original signed authorization if requested by the board. The application form shall show that the agent's authorization was attached to the application.

(4) If the applicant is a corporation, limited partnership, or a limited liability company, the agent authorization must be signed by an officer or authorized employee of the business entity.

(5) No application shall be rejected as a duplicate application by the clerk unless it qualifies as a duplicate application within the meaning specified in section 1603.5 of the Revenue and Taxation Code.

(6) An agent must have authorization to file an application at the time the application is filed; retroactive authorizations are not permitted. No application shall be rejected because the agency authorization is signed by a taxpayer in a different calendar year than the application was filed.

(b) SIGNATURE AND VERIFICATION. The application shall be in writing and signed by the applicant or the applicant's agent with declaration under penalty of perjury that the statements made in the application are true and that the person signing the application is one of the following:

- (1) The person affected, a relative mentioned in regulation 317 of this division, an officer of a corporation, or an employee of a corporation who has been designated in writing by the board of directors or corporate officer to represent the corporation on property tax matters;
- (2) An agent authorized by the applicant as indicated in the agent's authorization portion of the application; or
- (3) An attorney licensed to practice law in this state who has been retained by the applicant and who has been authorized by the applicant, prior to the time the application is filed, to file the application.

Property Tax Rule 317 states that a relative is a parent, spouse, son, or daughter of the applicant or the affected person. Such persons are not considered agents and no authorization is required when an application is filed, signed, and/or represented at the hearing by one of these relatives.

ASSESSMENT APPEAL APPLICATION

FILED

This form contains all of the requests for information that are required for filing an application for changed assessment. Failure to complete this application may result in rejection of the application and/or denial of the appeal. Applicants should be prepared to submit additional information if requested by the assessor or at the time of the hearing. Failure to provide information at the hearing the appeals board considers necessary may result in the continuance of the hearing or denial of the appeal. **Do not attach hearing evidence to this application.**

APPLICATION NUMBER: Clerk Use Only
33-2022(b)

1. APPLICANT INFORMATION - PLEASE PRINT

NAME OF APPLICANT (LAST, FIRST, MIDDLE INITIAL), BUSINESS, OR TRUST NAME
 Waste Connections, Inc. EMAIL ADDRESS

MAILING ADDRESS OF APPLICANT (STREET ADDRESS OR P. O. BOX)
 1235 NORTH LOOP W STE 205

CITY HOUSTON	STATE TX	ZIP CODE 77008-4701	DAYTIME TELEPHONE () () ()	ALTERNATE TELEPHONE () () ()	FAX TELEPHONE () () ()
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2. CONTACT INFORMATION - AGENT, ATTORNEY, OR RELATIVE OF APPLICANT if applicable - (REPRESENTATION IS OPTIONAL)

NAME OF AGENT, ATTORNEY, OR RELATIVE (LAST, FIRST, MIDDLE INITIAL)
 Lori Younakof EMAIL ADDRESS
 lyounakof@deloitte.com

COMPANY NAME
 Deloitte Tax LLP

CONTACT PERSON IF OTHER THAN ABOVE (LAST, FIRST, MIDDLE INITIAL)

MAILING ADDRESS (STREET ADDRESS OR P. O. BOX)
 695 Town Center Drive, Suite 1000

CITY Costa Mesa	STATE CA	ZIP CODE 92626	DAYTIME TELEPHONE (714) 436-7326	ALTERNATE TELEPHONE (562) 900-8641	FAX TELEPHONE () () ()
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AUTHORIZATION OF AGENT AUTHORIZATION ATTACHED

The following information must be completed (or attached to this application - see instructions) unless the agent is a licensed California attorney as indicated in the Certification section, or a spouse, child, parent, registered domestic partner, or the person affected. If the applicant is a business entity, the agent's authorization must be signed by an officer or authorized employee of the business.

The person named in Section 2 above is hereby authorized to act as my agent in this application, and may inspect assessor's records, enter in stipulation agreements, and otherwise settle issues relating to this application.

SIGNATURE OF APPLICANT, OFFICER, OR AUTHORIZED EMPLOYEE	TITLE	DATE
---	-------	------

3. PROPERTY IDENTIFICATION INFORMATION

Yes No Is this property a single-family dwelling that is occupied as the principal place of residence by the owner?

ENTER APPLICABLE NUMBER FROM YOUR NOTICE/TAX BILL

ASSESSOR'S PARCEL NUMBER 860-000-146-000	ASSESSMENT NUMBER	FEE NUMBER
ACCOUNT NUMBER	TAX BILL NUMBER	

PROPERTY ADDRESS OR LOCATION
 19995 Plymire Rd. Red Bluff City, CA DOING BUSINESS AS (DBA), if appropriate

PROPERTY TYPE

- | | | |
|---|--|---|
| <input type="checkbox"/> SINGLE-FAMILY / CONDOMINIUM / TOWNHOUSE / DUPLEX | <input type="checkbox"/> AGRICULTURAL | <input type="checkbox"/> POSSESSORY INTEREST |
| <input type="checkbox"/> MULTI-FAMILY/APARTMENTS: NO. OF UNITS _____ | <input type="checkbox"/> MANUFACTURED HOME | <input checked="" type="checkbox"/> VACANT LAND |
| <input type="checkbox"/> COMMERCIAL/INDUSTRIAL | <input type="checkbox"/> WATER CRAFT | <input type="checkbox"/> AIRCRAFT |
| <input type="checkbox"/> BUSINESS PERSONAL PROPERTY/FIXTURES | <input type="checkbox"/> OTHER: _____ | |

4. VALUE	A. VALUE ON ROLL	B. APPLICANT'S OPINION OF VALUE	C. APPEALS BOARD USE ONLY
LAND	209,500.00	104,750.00	
IMPROVEMENTS/STRUCTURES			
FIXTURES			
PERSONAL PROPERTY (see instructions)			
MINERAL RIGHTS			
TREES & VINES			
OTHER			
TOTAL	209,500.00	104,750.00	
PENALTIES (amount or percent)			

RECEIVED

DEC 2 2022

TEHAMA COUNTY BOARD OF EQUALIZATION

5. TYPE OF ASSESSMENT BEING APPEALED Check only one. See instructions for filing periods

- REGULAR ASSESSMENT – VALUE AS OF JANUARY 1 OF THE CURRENT YEAR
 - SUPPLEMENTAL ASSESSMENT
*DATE OF NOTICE: _____ ROLL YEAR: _____
 - ROLL CHANGE ESCAPE ASSESSMENT CALAMITY REASSESSMENT PENALTY ASSESSMENT
*DATE OF NOTICE: _____ **ROLL YEAR: _____
- *Must attach copy of notice or bill, where applicable **Each roll year requires a separate application*

6. REASON FOR FILING APPEAL (FACTS) *See instructions before completing this section.*

If you are uncertain of which item to check, please check "I. OTHER" and provide a brief explanation of your reasons for filing this application. The reasons that I rely upon to support requested changes in value are as follows:

- A. DECLINE IN VALUE
 - The assessor's roll value exceeds the market value as of January 1 of the current year.
- B. CHANGE IN OWNERSHIP
 - 1. No change in ownership occurred on the date of _____.
 - 2. Base year value for the change in ownership established on the date of _____ is incorrect.
- C. NEW CONSTRUCTION
 - 1. No new construction occurred on the date of _____.
 - 2. Base year value for the completed new construction established on the date of _____ is incorrect.
 - 3. Value of construction in progress on January 1 is incorrect.
- D. CALAMITY REASSESSMENT
 - Assessor's reduced value is incorrect for property damaged by misfortune or calamity.
- E. BUSINESS PERSONAL PROPERTY/FIXTURES. Assessor's value of personal property and/or fixtures exceeds market value.
 - 1. All personal property/fixtures.
 - 2. Only a portion of the personal property/fixtures. Attach description of those items.
- F. PENALTY ASSESSMENT
 - Penalty assessment is not justified.
- G. CLASSIFICATION/ALLOCATION
 - 1. Classification of property is incorrect.
 - 2. Allocation of value of property is incorrect (e.g., between land and improvements).
- H. APPEAL AFTER AN AUDIT. Must include description of each property, issues being appealed, and your opinion of value.
 - 1. Amount of escape assessment is incorrect.
 - 2. Assessment of other property of the assessee at the location is incorrect.
- I. OTHER
 - Explanation (attach sheet if necessary) _____

7. WRITTEN FINDINGS OF FACTS (\$ _____ per _____)

- Are requested. Are not requested.

8. THIS APPLICATION IS DESIGNATED AS A CLAIM FOR REFUND *See instructions.*

- Yes No

CERTIFICATION

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing and all information hereon, including any accompanying statements or documents, is true, correct, and complete to the best of my knowledge and belief and that I am (1) the owner of the property or the person affected (i.e., a person having a direct economic interest in the payment of taxes on that property – "The Applicant"), (2) an agent authorized by the applicant under item 2 of this application, or (3) an attorney licensed to practice law in the State of California, State Bar Number _____, who has been retained by the applicant and has been authorized by that person to file this application.

SIGNATURE (Use Blue Pen. Original signature required on paper-filed application)

SIGNED AT (CITY, STATE)

Costa Mesa, CA

DATE

11/30/2022

NAME (Please Print)

Lori Younakof

FILING STATUS (IDENTIFY RELATIONSHIP TO APPLICANT NAMED IN SECTION 1)

- OWNER AGENT ATTORNEY SPOUSE REGISTERED DOMESTIC PARTNER CHILD PARENT PERSON AFFECTED
- CORPORATE OFFICER OR DESIGNATED EMPLOYEE

**AUTHORIZATION OF AGENT/
DESIGNATION OF ATTORNEY**

Tehama County

May be filed with initial *Assessment Appeal Application* when naming an agent or when an agent or California attorney is being named when none was named in the initial application. Mail or fax the completed form to the Clerk of the Board at the address shown.

APPLICANT AND PROPERTY INFORMATION

NAME OF APPLICANT (LAST, FIRST, MIDDLE INITIAL) Waste Connections				EMAIL ADDRESS	
MAILING ADDRESS OF APPLICANT (STREET ADDRESS OR P. O. BOX) 1805 Airport Blvd					
CITY Red Bluff	STATE CA	ZIP CODE 96080	DAYTIME TELEPHONE () ()	ALTERNATE TELEPHONE () ()	FAX TELEPHONE () ()
SECURED: ASSESSOR'S PARCEL NUMBER 035-490-049-000 860-000-146-000			UNSECURED: ACCOUNT OR TAX BILL NUMBER		
<input checked="" type="checkbox"/> AUTHORIZATION OF AGENT		<input type="checkbox"/> DESIGNATION OF CALIFORNIA ATTORNEY, STATE BAR NO.			

If the applicant is a corporation, limited partnership, or limited liability company, the authorization must be signed by an officer or authorized employee of the business entity.

NAME OF AGENT OR ATTORNEY Lori Younakof				EMAIL ADDRESS lyounakof@deloitte.com	
COMPANY NAME Deloitte Tax, LLP					
MAILING ADDRESS (STREET ADDRESS OR P. O. BOX) 695 Town Center Drive, Suite 1000					
CITY Costa Mesa	STATE CA	ZIP CODE 92626	DAYTIME TELEPHONE 714 436-7326	ALTERNATE TELEPHONE 562 900-8641	FAX TELEPHONE

The above named person/company is hereby authorized to act as my agent in this application and may inspect Assessor's records, enter into stipulated agreements, and otherwise settle issues relating to this application or any *Assessment Appeal Application* in this county as indicated above.

APPLICANT SIGNATURE 	APPLICANT TITLE TAX MANAGER
APPLICANT NAME PEYTON W. TOLAK	DATE JANUARY 2022

The remaining sections are required only when authorizing an agent. (Not required when designating a California attorney.)

THIS AUTHORIZATION IS FOR CALENDAR YEAR(S): 2022

Calendar Year is January 1 through December 31. This authorization must be completed for the specific year in which the application is filed or years indicated, limited to four consecutive calendar years. See Rule 305(a)(1)(B).

CHECK AND INITIAL ONE

The named agent is hereby authorized to file *Assessment Appeal Application* and transact all business relating to such filings on *any and all* assessments or property located within the county owned by this applicant.
_____ *Applicant must initial this statement.*

The named agent is hereby authorized to file *Assessment Appeal Application* and transact all business relating to such filings on the *specific* property listed above or the specific properties identified in the *Multiple Properties List* (see page 2 of this authorization).
_____ *Applicant must initial this statement.*

CERTIFICATION OF AGENT

I am an agent for the applicant filing the initial Assessment Appeal Application. I hereby certify that a copy of the completed Assessment Appeal Application, attached to this authorization, has been forwarded to the applicant named in the application.

I have been retained as the agent for the applicant who has previously filed an Assessment Appeal Application.

If a copy of this form is being submitted, or the form is being submitted electronically, I will produce the original form with original signatures upon request or any action being requested will be denied.

AGENT SIGNATURE 	PRINT AGENT NAME Lori Younakof
AGENT COMPANY NAME Deloitte Tax, LLP	EMAIL ADDRESS lyounakof@deloitte.com

THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

AUTHORIZATION OF AGENT FOR MULTIPLE PROPERTIESTHIS AUTHORIZATION IS FOR CALENDAR YEAR: 2022

AGENT NAME Lori Younakof - Deloitte Tax, LLP	APPLICANT NAME Waste Connections
SECURED: ASSESSOR'S PARCEL NUMBER 035-490-050-000-RE	UNSECURED: ACCOUNT OR TAX BILL NUMBER
SECURED: ASSESSOR'S PARCEL NUMBER 860-000-146-000	UNSECURED: ACCOUNT OR TAX BILL NUMBER
SECURED: ASSESSOR'S PARCEL NUMBER 860-000-172-000-4019	UNSECURED: ACCOUNT OR TAX BILL NUMBER
SECURED: ASSESSOR'S PARCEL NUMBER	UNSECURED: ACCOUNT OR TAX BILL NUMBER
SECURED: ASSESSOR'S PARCEL NUMBER	UNSECURED: ACCOUNT OR TAX BILL NUMBER

ATTACH A SEPARATE SHEET IF ADDITIONAL SPACE IS REQUIRED

Property Tax Rule 305 (a) and (b) provides for the authorization of an agent.

Rule 305. Application.

No change in an assessment sought by a person affected shall be made unless the following application procedure is followed.

(a) **ELIGIBLE PERSONS.** (1) An application is filed by a person affected or the person's agent, or a relative mentioned in regulation 317 of this division. If the application is made by an agent, other than an authorized attorney licensed to practice in this state who has been retained and authorized by the applicant to file the application, written authorization to so act must be filed with the application. For purposes of signing an application on behalf of an applicant, an agent shall be deemed to have been duly authorized if the applicant's written agent authorization is on the application or attached to each application at the time it is filed with the board. The attached authorization shall include the following:

- (A) The date the authorization statement is executed;
- (B) A statement to the effect that the agent is authorized to sign and file applications in the specific calendar year in which the application is filed or years indicated in the agent's authorization; an agent's authorization may not cover more than four consecutive calendar years in the future, beginning with the year in which the authorization was signed;
- (C) The specific parcel(s) or assessment(s) covered by the authorization, or a statement that the agent is authorized to represent the applicant on all parcels and assessments located in the specific county;
- (D) The name, address, and telephone number of the specific agent who is authorized to represent the applicant;
- (E) The applicant's signature and title; and
- (F) A statement that the agent will provide the applicant with a copy of the application.

(2) For online filing where a county's electronic application system does not permit filing or uploading an agent's authorization form with an image of a signature, or other electronic method acceptable to the county board as adopted in its local rules, the paper form shall be submitted to the board as soon as possible in order to perfect the application. Beginning January 1, 2022, any county offering online filing of an application should provide a mechanism for an agency authorization form to be submitted electronically with the application.

(3) If a photocopy of the original authorization is attached to the application, the agent shall be prepared to submit an original signed authorization if requested by the board. The application form shall show that the agent's authorization was attached to the application.

(4) If the applicant is a corporation, limited partnership, or a limited liability company, the agent authorization must be signed by an officer or authorized employee of the business entity.

(5) No application shall be rejected as a duplicate application by the clerk unless it qualifies as a duplicate application within the meaning specified in section 1603.5 of the Revenue and Taxation Code.

(6) An agent must have authorization to file an application at the time the application is filed; retroactive authorizations are not permitted. No application shall be rejected because the agency authorization is signed by a taxpayer in a different calendar year than the application was filed.

(b) **SIGNATURE AND VERIFICATION.** The application shall be in writing and signed by the applicant or the applicant's agent with declaration under penalty of perjury that the statements made in the application are true and that the person signing the application is one of the following:

- (1) The person affected, a relative mentioned in regulation 317 of this division, an officer of a corporation, or an employee of a corporation who has been designated in writing by the board of directors or corporate officer to represent the corporation on property tax matters;
- (2) An agent authorized by the applicant as indicated in the agent's authorization portion of the application; or
- (3) An attorney licensed to practice law in this state who has been retained by the applicant and who has been authorized by the applicant, prior to the time the application is filed, to file the application.

Property Tax Rule 317 states that a relative is a parent, spouse, son, or daughter of the applicant or the affected person. Such persons are not considered agents and no authorization is required when an application is filed, signed, and/or represented at the hearing by one of these relatives.

ASSESSMENT APPEAL APPLICATION

This form contains all of the requests for information that are required for filing an application for changed assessment. Failure to complete this application may result in rejection of the application and/or denial of the appeal.

FILED

APPLICATION NUMBER: Clerk Use Only
38-2072(c)

1. APPLICANT INFORMATION - PLEASE PRINT

NAME OF APPLICANT (LAST, FIRST, MIDDLE INITIAL), BUSINESS, OR TRUST NAME
Waste Connections, Inc.
MAILING ADDRESS OF APPLICANT (STREET ADDRESS OR P. O. BOX)
1235 NORTH LOOP WSTE 205
CITY HOUSTON STATE TX ZIP CODE 77008-4701 DAYTIME TELEPHONE () ALTERNATE TELEPHONE () FAX TELEPHONE ()

2. CONTACT INFORMATION - AGENT, ATTORNEY, OR RELATIVE OF APPLICANT if applicable - (REPRESENTATION IS OPTIONAL)

NAME OF AGENT, ATTORNEY, OR RELATIVE (LAST, FIRST, MIDDLE INITIAL)
Lori Younakof
COMPANY NAME
Deloitte Tax LLP
EMAIL ADDRESS
lyounakof@deloitte.com
CONTACT PERSON IF OTHER THAN ABOVE (LAST, FIRST, MIDDLE INTITAL)

MAILING ADDRESS (STREET ADDRESS OR P. O. BOX)
695 Town Center Drive, Suite 1000
CITY Costa Mesa STATE CA ZIP CODE 92626 DAYTIME TELEPHONE (714) 436-7326 ALTERNATE TELEPHONE (562) 900-8641 FAX TELEPHONE ()

AUTHORIZATION OF AGENT
[] AUTHORIZATION ATTACHED
The following information must be completed (or attached to this application - see instructions) unless the agent is a licensed California attorney as indicated in the Certification section, or a spouse, child, parent, registered domestic partner, or the person affected. If the applicant is a business entity, the agent's authorization must be signed by an officer or authorized employee of the business.
The person named in Section 2 above is hereby authorized to act as my agent in this application, and may inspect assessor's records, enter in stipulation agreements, and otherwise settle issues relating to this application.
SIGNATURE OF APPLICANT, OFFICER, OR AUTHORIZED EMPLOYEE TITLE DATE

3. PROPERTY IDENTIFICATION INFORMATION

[] Yes [x] No Is this property a single-family dwelling that is occupied as the principal place of residence by the owner?

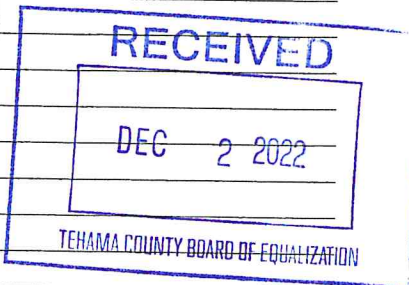
ENTER APPLICABLE NUMBER FROM YOUR NOTICE/TAX BILL

ASSESSOR'S PARCEL NUMBER 035-490-050-000 ASSESSMENT NUMBER FEE NUMBER
ACCOUNT NUMBER TAX BILL NUMBER

PROPERTY ADDRESS OR LOCATION 1805 Airport Blvd Red Bluff City, CA DOING BUSINESS AS (DBA), if appropriate

PROPERTY TYPE [x]
[] SINGLE-FAMILY / CONDOMINIUM / TOWNHOUSE / DUPLEX [] AGRICULTURAL [] POSSESSORY INTEREST
[] MULTI-FAMILY/APARTMENTS: NO. OF UNITS _____ [] MANUFACTURED HOME [x] VACANT LAND
[] COMMERCIAL/INDUSTRIAL [] WATER CRAFT [] AIRCRAFT
[] BUSINESS PERSONAL PROPERTY/FIXTURES [] OTHER: _____

Table with 4 columns: 4. VALUE, A. VALUE ON ROLL, B. APPLICANT'S OPINION OF VALUE, C. APPEALS BOARD USE ONLY. Rows include LAND, IMPROVEMENTS/STRUCTURES, FIXTURES, PERSONAL PROPERTY, MINERAL RIGHTS, TREES & VINES, OTHER, TOTAL, PENALTIES.



**AUTHORIZATION OF AGENT/
DESIGNATION OF ATTORNEY**

Tehama County

May be filed with initial *Assessment Appeal Application* when naming an agent or when an agent or California attorney is being named when none was named in the initial application. Mail or fax the completed form to the Clerk of the Board at the address shown.

APPLICANT AND PROPERTY INFORMATION


NAME OF APPLICANT (LAST, FIRST, MIDDLE INITIAL) Waste Connections				EMAIL ADDRESS	
MAILING ADDRESS OF APPLICANT (STREET ADDRESS OR P. O. BOX) 1805 Airport Blvd					
CITY Red Bluff	STATE CA	ZIP CODE 96080	DAYTIME TELEPHONE () ()	ALTERNATE TELEPHONE () ()	FAX TELEPHONE () ()
SECURED: ASSESSOR'S PARCEL NUMBER 035-490-049-000			UNSECURED: ACCOUNT OR TAX BILL NUMBER		

AUTHORIZATION OF AGENT **DESIGNATION OF CALIFORNIA ATTORNEY, STATE BAR NO.** _____

If the applicant is a corporation, limited partnership, or limited liability company, the authorization must be signed by an officer or authorized employee of the business entity.

NAME OF AGENT OR ATTORNEY Lori Younakof				EMAIL ADDRESS lyounakof@deloitte.com	
COMPANY NAME Deloitte Tax, LLP					
MAILING ADDRESS (STREET ADDRESS OR P. O. BOX) 695 Town Center Drive, Suite 1000					
CITY Costa Mesa	STATE CA	ZIP CODE 92626	DAYTIME TELEPHONE 714 436-7326	ALTERNATE TELEPHONE 562 900-8641	FAX TELEPHONE

The above named person/company is hereby authorized to act as my agent in this application and may inspect Assessor's records, enter into stipulated agreements, and otherwise settle issues relating to this application or any *Assessment Appeal Application* in this county as indicated above.

APPLICANT SIGNATURE 	APPLICANT TITLE TAX MANAGER
APPLICANT NAME PEYTON W. TOLAR	DATE JANUARY 2022

The remaining sections are required only when authorizing an agent. (Not required when designating a California attorney.)

THIS AUTHORIZATION IS FOR CALENDAR YEAR(S): 2022

Calendar Year is January 1 through December 31. This authorization must be completed for the specific year in which the application is filed or years indicated, limited to four consecutive calendar years. See Rule 305(a)(1)(B).

CHECK AND INITIAL ONE

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_____ *Applicant must initial this statement.*

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I have been retained as the agent for the applicant who has previously filed an Assessment Appeal Application.

If a copy of this form is being submitted, or the form is being submitted electronically, I will produce the original form with original signatures upon request or any action being requested will be denied.

AGENT SIGNATURE 	PRINT AGENT NAME Lori Younakof
AGENT COMPANY NAME Deloitte Tax, LLP	EMAIL ADDRESS lyounakof@deloitte.com

THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

AUTHORIZATION OF AGENT FOR MULTIPLE PROPERTIES
THIS AUTHORIZATION IS FOR CALENDAR YEAR: 2022

AGENT NAME	APPLICANT NAME
Lori Younakof - Deloitte Tax, LLP	Waste Connections
SECURED: ASSESSOR'S PARCEL NUMBER 035-490-050-000-RE	UNSECURED: ACCOUNT OR TAX BILL NUMBER
SECURED: ASSESSOR'S PARCEL NUMBER 860-000-146-000	UNSECURED: ACCOUNT OR TAX BILL NUMBER
SECURED: ASSESSOR'S PARCEL NUMBER 860-000-172-000-4019	UNSECURED: ACCOUNT OR TAX BILL NUMBER
SECURED: ASSESSOR'S PARCEL NUMBER	UNSECURED: ACCOUNT OR TAX BILL NUMBER
SECURED: ASSESSOR'S PARCEL NUMBER	UNSECURED: ACCOUNT OR TAX BILL NUMBER

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- (B) A statement to the effect that the agent is authorized to sign and file applications in the specific calendar year in which the application is filed or years indicated in the agent's authorization; an agent's authorization may not cover more than four consecutive calendar years in the future, beginning with the year in which the authorization was signed;
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- (E) The applicant's signature and title; and
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(b) **SIGNATURE AND VERIFICATION.** The application shall be in writing and signed by the applicant or the applicant's agent with declaration under penalty of perjury that the statements made in the application are true and that the person signing the application is one of the following:

- (1) The person affected, a relative mentioned in regulation 317 of this division, an officer of a corporation, or an employee of a corporation who has been designated in writing by the board of directors or corporate officer to represent the corporation on property tax matters;
- (2) An agent authorized by the applicant as indicated in the agent's authorization portion of the application; or
- (3) An attorney licensed to practice law in this state who has been retained by the applicant and who has been authorized by the applicant, prior to the time the application is filed, to file the application.

Property Tax Rule 317 states that a relative is a parent, spouse, son, or daughter of the applicant or the affected person. Such persons are not considered agents and no authorization is required when an application is filed, signed, and/or represented at the hearing by one of these relatives.

ASSESSMENT APPEAL APPLICATION

This form contains all of the requests for information that are required for filing an application for changed assessment. Failure to complete this application may result in rejection of the application and/or denial of the appeal. Applicants should be prepared to submit additional information if requested by the assessor or at the time of the hearing. Failure to provide information at the hearing the appeals board considers necessary may result in the continuance of the hearing or denial of the appeal. **Do not attach hearing evidence to this application.**



APPLICATION NUMBER: Clerk Use Only
 33-2022(a)

1. APPLICANT INFORMATION - PLEASE PRINT

NAME OF APPLICANT (LAST, FIRST, MIDDLE INITIAL), BUSINESS, OR TRUST NAME
 Waste Connections, Inc.

MAILING ADDRESS OF APPLICANT (STREET ADDRESS OR P. O. BOX)
 1235 NORTH LOOP W STE 205

CITY HOUSTON	STATE TX	ZIP CODE 77008-4701	DAYTIME TELEPHONE ()	ALTERNATE TELEPHONE ()	FAX TELEPHONE ()
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2. CONTACT INFORMATION - AGENT, ATTORNEY, OR RELATIVE OF APPLICANT if applicable - (REPRESENTATION IS OPTIONAL)

NAME OF AGENT, ATTORNEY, OR RELATIVE (LAST, FIRST, MIDDLE INITIAL)
 Lori Younakof

COMPANY NAME
 Deloitte Tax LLP

CONTACT PERSON IF OTHER THAN ABOVE (LAST, FIRST, MIDDLE INITIAL)

MAILING ADDRESS (STREET ADDRESS OR P. O. BOX)
 695 Town Center Drive, Suite 1000

CITY Costa Mesa	STATE CA	ZIP CODE 92626	DAYTIME TELEPHONE (714) 436-7326	ALTERNATE TELEPHONE (562) 900-8641	FAX TELEPHONE ()
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AUTHORIZATION OF AGENT AUTHORIZATION ATTACHED

The following information must be completed (or attached to this application - see instructions) unless the agent is a licensed California attorney as indicated in the Certification section, or a spouse, child, parent, registered domestic partner, or the person affected. If the applicant is a business entity, the agent's authorization must be signed by an officer or authorized employee of the business.

The person named in Section 2 above is hereby authorized to act as my agent in this application, and may inspect assessor's records, enter in stipulation agreements, and otherwise settle issues relating to this application.

SIGNATURE OF APPLICANT, OFFICER, OR AUTHORIZED EMPLOYEE	TITLE	DATE
---	-------	------

3. PROPERTY IDENTIFICATION INFORMATION

Yes No Is this property a single-family dwelling that is occupied as the principal place of residence by the owner?

ENTER APPLICABLE NUMBER FROM YOUR NOTICE/TAX BILL

ASSESSOR'S PARCEL NUMBER 035-490-049-000	ASSESSMENT NUMBER	FEE NUMBER
ACCOUNT NUMBER	TAX BILL NUMBER	

PROPERTY ADDRESS OR LOCATION
 PTN PCL D PM#95-7 Red Bluff City, CA

DOING BUSINESS AS (DBA), if appropriate

PROPERTY TYPE

<input type="checkbox"/> SINGLE-FAMILY / CONDOMINIUM / TOWNHOUSE / DUPLEX	<input type="checkbox"/> AGRICULTURAL	<input type="checkbox"/> POSSESSORY INTEREST
<input type="checkbox"/> MULTI-FAMILY/APARTMENTS: NO. OF UNITS _____	<input type="checkbox"/> MANUFACTURED HOME	<input checked="" type="checkbox"/> VACANT LAND
<input type="checkbox"/> COMMERCIAL/INDUSTRIAL	<input type="checkbox"/> WATER CRAFT	<input type="checkbox"/> AIRCRAFT
<input type="checkbox"/> BUSINESS PERSONAL PROPERTY/FIXTURES	<input type="checkbox"/> OTHER: _____	

4. VALUE	A. VALUE ON ROLL	B. APPLICANT'S OPINION OF VALUE	C. APPEALS BOARD USE ONLY
LAND	33,486.00	16,743.00	
IMPROVEMENTS/STRUCTURES			
FIXTURES			
PERSONAL PROPERTY (see instructions)			
MINERAL RIGHTS			
TREES & VINES			
OTHER			
TOTAL	33,486.00	16,743.00	
PENALTIES (amount or percent)			

5. TYPE OF ASSESSMENT BEING APPEALED Check only one. See instructions for filing periods

- REGULAR ASSESSMENT – VALUE AS OF JANUARY 1 OF THE CURRENT YEAR
 - SUPPLEMENTAL ASSESSMENT
*DATE OF NOTICE: _____ ROLL YEAR: _____
 - ROLL CHANGE ESCAPE ASSESSMENT CALAMITY REASSESSMENT PENALTY ASSESSMENT
*DATE OF NOTICE: _____ **ROLL YEAR: _____
- *Must attach copy of notice or bill, where applicable **Each roll year requires a separate application*

6. REASON FOR FILING APPEAL (FACTS) See instructions before completing this section.

If you are uncertain of which item to check, please check "I. OTHER" and provide a brief explanation of your reasons for filing this application. The reasons that I rely upon to support requested changes in value are as follows:

- A. DECLINE IN VALUE
 - The assessor's roll value exceeds the market value as of January 1 of the current year.
- B. CHANGE IN OWNERSHIP
 - 1. No change in ownership occurred on the date of _____.
 - 2. Base year value for the change in ownership established on the date of _____ is incorrect.
- C. NEW CONSTRUCTION
 - 1. No new construction occurred on the date of _____.
 - 2. Base year value for the completed new construction established on the date of _____ is incorrect.
 - 3. Value of construction in progress on January 1 is incorrect.
- D. CALAMITY REASSESSMENT
 - Assessor's reduced value is incorrect for property damaged by misfortune or calamity.
- E. BUSINESS PERSONAL PROPERTY/FIXTURES. Assessor's value of personal property and/or fixtures exceeds market value.
 - 1. All personal property/fixtures.
 - 2. Only a portion of the personal property/fixtures. Attach description of those items.
- F. PENALTY ASSESSMENT
 - Penalty assessment is not justified.
- G. CLASSIFICATION/ALLOCATION
 - 1. Classification of property is incorrect.
 - 2. Allocation of value of property is incorrect (e.g., between land and improvements).
- H. APPEAL AFTER AN AUDIT. Must include description of each property, issues being appealed, and your opinion of value.
 - 1. Amount of escape assessment is incorrect.
 - 2. Assessment of other property of the assessee at the location is incorrect.
- I. OTHER
 - Explanation (attach sheet if necessary) _____

7. WRITTEN FINDINGS OF FACTS (\$ _____ per _____)

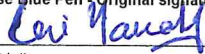
- Are requested. Are not requested.

8. THIS APPLICATION IS DESIGNATED AS A CLAIM FOR REFUND See instructions.

- Yes No

CERTIFICATION

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing and all information hereon, including any accompanying statements or documents, is true, correct, and complete to the best of my knowledge and belief and that I am (1) the owner of the property or the person affected (i.e., a person having a direct economic interest in the payment of taxes on that property – "The Applicant"), (2) an agent authorized by the applicant under item 2 of this application, or (3) an attorney licensed to practice law in the State of California, State Bar Number _____, who has been retained by the applicant and has been authorized by that person to file this application.

SIGNATURE (Use Blue Pen - Original signature required on paper-filed application) 	SIGNED AT (CITY, STATE) Costa Mesa, CA	DATE 11/30/2022
--	---	--------------------

NAME (Please Print)
Lori Younakof

FILING STATUS (IDENTIFY RELATIONSHIP TO APPLICANT NAMED IN SECTION 1)

- OWNER AGENT ATTORNEY SPOUSE REGISTERED DOMESTIC PARTNER CHILD PARENT PERSON AFFECTED
- CORPORATE OFFICER OR DESIGNATED EMPLOYEE

**AUTHORIZATION OF AGENT/
DESIGNATION OF ATTORNEY**

Tehama County

May be filed with initial *Assessment Appeal Application* when naming an agent or when an agent or California attorney is being named when none was named in the initial application. Mail or fax the completed form to the Clerk of the Board at the address shown.

APPLICANT AND PROPERTY INFORMATION

NAME OF APPLICANT (LAST, FIRST, MIDDLE INITIAL) Waste Connections				EMAIL ADDRESS	
MAILING ADDRESS OF APPLICANT (STREET ADDRESS OR P. O. BOX) 1805 Airport Blvd					
CITY Red Bluff	STATE CA	ZIP CODE 96080	DAYTIME TELEPHONE ()	ALTERNATE TELEPHONE ()	FAX TELEPHONE ()
SECURED: ASSESSOR'S PARCEL NUMBER 035-490-049-000			UNSECURED: ACCOUNT OR TAX BILL NUMBER		

AUTHORIZATION OF AGENT **DESIGNATION OF CALIFORNIA ATTORNEY, STATE BAR NO.** _____

If the applicant is a corporation, limited partnership, or limited liability company, the authorization must be signed by an officer or authorized employee of the business entity.

NAME OF AGENT OR ATTORNEY Lori Younakof				EMAIL ADDRESS lyounakof@deloitte.com	
COMPANY NAME Deloitte Tax, LLP					
MAILING ADDRESS (STREET ADDRESS OR P. O. BOX) 695 Town Center Drive, Suite 1000					
CITY Costa Mesa	STATE CA	ZIP CODE 92626	DAYTIME TELEPHONE 714 436-7326	ALTERNATE TELEPHONE 562 900-8641	FAX TELEPHONE

The above named person/company is hereby authorized to act as my agent in this application and may inspect Assessor's records, enter into stipulated agreements, and otherwise settle issues relating to this application or any *Assessment Appeal Application* in this county as indicated above.

APPLICANT SIGNATURE 	APPLICANT TITLE TAX MANAGER
APPLICANT NAME PEYTON W. TOLAK	DATE 2 JANU 2022

The remaining sections are required only when authorizing an agent. (Not required when designating a California attorney.)

THIS AUTHORIZATION IS FOR CALENDAR YEAR(S): 2022

Calendar Year is January 1 through December 31. This authorization must be completed for the specific year in which the application is filed or years indicated, limited to four consecutive calendar years. See Rule 305(a)(1)(B).

- CHECK AND INITIAL ONE
- The named agent is hereby authorized to file *Assessment Appeal Application* and transact all business relating to such filings on *any and all* assessments or property located within the county owned by this applicant.
_____ Applicant must initial this statement.
- The named agent is hereby authorized to file *Assessment Appeal Application* and transact all business relating to such filings on the *specific* property listed above or the specific properties identified in the *Multiple Properties List* (see page 2 of this authorization).
_____ Applicant must initial this statement.

CERTIFICATION OF AGENT

- I am an agent for the applicant filing the initial *Assessment Appeal Application*. I hereby certify that a copy of the completed *Assessment Appeal Application*, attached to this authorization, has been forwarded to the applicant named in the application.
- I have been retained as the agent for the applicant who has previously filed an *Assessment Appeal Application*.

If a copy of this form is being submitted, or the form is being submitted electronically, I will produce the original form with original signatures upon request or any action being requested will be denied.

AGENT SIGNATURE 	PRINT AGENT NAME Lori Younakof
AGENT COMPANY NAME Deloitte Tax, LLP	EMAIL ADDRESS lyounakof@deloitte.com

THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

AUTHORIZATION OF AGENT FOR MULTIPLE PROPERTIESTHIS AUTHORIZATION IS FOR CALENDAR YEAR: 2022

AGENT NAME Lori Younakof - Deloitte Tax, LLP	APPLICANT NAME Waste Connections
SECURED: ASSESSOR'S PARCEL NUMBER 035-490-050-000-RE	UNSECURED: ACCOUNT OR TAX BILL NUMBER
SECURED: ASSESSOR'S PARCEL NUMBER 860-000-146-000	UNSECURED: ACCOUNT OR TAX BILL NUMBER
SECURED: ASSESSOR'S PARCEL NUMBER 860-000-172-000-4019	UNSECURED: ACCOUNT OR TAX BILL NUMBER
SECURED: ASSESSOR'S PARCEL NUMBER	UNSECURED: ACCOUNT OR TAX BILL NUMBER
SECURED: ASSESSOR'S PARCEL NUMBER	UNSECURED: ACCOUNT OR TAX BILL NUMBER

ATTACH A SEPARATE SHEET IF ADDITIONAL SPACE IS REQUIRED

Property Tax Rule 305 (a) and (b) provides for the authorization of an agent.

Rule 305. Application.

No change in an assessment sought by a person affected shall be made unless the following application procedure is followed.

(a) **ELIGIBLE PERSONS.** (1) An application is filed by a person affected or the person's agent, or a relative mentioned in regulation 317 of this division. If the application is made by an agent, other than an authorized attorney licensed to practice in this state who has been retained and authorized by the applicant to file the application, written authorization to so act must be filed with the application. For purposes of signing an application on behalf of an applicant, an agent shall be deemed to have been duly authorized if the applicant's written agent authorization is on the application or attached to each application at the time it is filed with the board. The attached authorization shall include the following:

- (A) The date the authorization statement is executed;
- (B) A statement to the effect that the agent is authorized to sign and file applications in the specific calendar year in which the application is filed or years indicated in the agent's authorization; an agent's authorization may not cover more than four consecutive calendar years in the future, beginning with the year in which the authorization was signed;
- (C) The specific parcel(s) or assessment(s) covered by the authorization, or a statement that the agent is authorized to represent the applicant on all parcels and assessments located in the specific county;
- (D) The name, address, and telephone number of the specific agent who is authorized to represent the applicant;
- (E) The applicant's signature and title; and
- (F) A statement that the agent will provide the applicant with a copy of the application.

(2) For online filing where a county's electronic application system does not permit filing or uploading an agent's authorization form with an image of a signature, or other electronic method acceptable to the county board as adopted in its local rules, the paper form shall be submitted to the board as soon as possible in order to perfect the application. Beginning January 1, 2022, any county offering online filing of an application should provide a mechanism for an agency authorization form to be submitted electronically with the application.

(3) If a photocopy of the original authorization is attached to the application, the agent shall be prepared to submit an original signed authorization if requested by the board. The application form shall show that the agent's authorization was attached to the application.

(4) If the applicant is a corporation, limited partnership, or a limited liability company, the agent authorization must be signed by an officer or authorized employee of the business entity.

(5) No application shall be rejected as a duplicate application by the clerk unless it qualifies as a duplicate application within the meaning specified in section 1603.5 of the Revenue and Taxation Code.

(6) An agent must have authorization to file an application at the time the application is filed; retroactive authorizations are not permitted. No application shall be rejected because the agency authorization is signed by a taxpayer in a different calendar year than the application was filed.

(b) **SIGNATURE AND VERIFICATION.** The application shall be in writing and signed by the applicant or the applicant's agent with declaration under penalty of perjury that the statements made in the application are true and that the person signing the application is one of the following:

- (1) The person affected, a relative mentioned in regulation 317 of this division, an officer of a corporation, or an employee of a corporation who has been designated in writing by the board of directors or corporate officer to represent the corporation on property tax matters;
- (2) An agent authorized by the applicant as indicated in the agent's authorization portion of the application; or
- (3) An attorney licensed to practice law in this state who has been retained by the applicant and who has been authorized by the applicant, prior to the time the application is filed, to file the application.

Property Tax Rule 317 states that a relative is a parent, spouse, son, or daughter of the applicant or the affected person. Such persons are not considered agents and no authorization is required when an application is filed, signed, and/or represented at the hearing by one of these relatives.

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FIRST-CLASS

**TEHAMA COUNTY BOARD OF EQUALIZATION
P. O. BOX 250
RED BLUFF, CA 96080**

Waste Connections INC
1235 North Loop W Ste 205
Houston TX 77008

December 2, 2022

Tehama County Property Owner:

This is to let you know that your Application(s) for Changed Assessment has been received by our office. Your appeal numbers are **33-2022 (A-D)**

Please be aware that due to a high volume of appeals received, there may be a delay in processing your application. The Appeals Board is expected to hear and decide all appeals within two years of the filing of an application. (If you do not have your property taxes impounded through a mortgage, you will still be required to pay all property taxes while awaiting the outcome of your appeal).

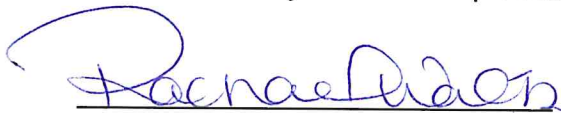
Once the Assessor's Office has received your application, they will process your file. If you and the Assessor reach an agreement on value during this process, there will be no need for an Assessment Appeals hearing. If no agreement on value is reached between you and the Assessor's Office, a hearing will be scheduled. You will be given 45 days notice prior to the Assessment Appeals hearing.

Just a reminder, your appeal must be based on the market value of your property as of January 1 of the year in which you are filing. For example, if you file an appeal in 2022, your appeal must be based on the market value of your property as of January 1, 2022.

Thank you for your cooperation and patience as our departments work through this process.

If you have any questions regarding your appeal, please call the Assessor's Office at (530) 527-5931.

JENNIFER VISE, Clerk of the
Tehama County Board of Equalization


Deputy

TEHAMA COUNTY BOARD OF EQUALIZATION
P. O. BOX 250
RED BLUFF, CA 96080
 Phone (530)527-3287 Fax (530)527-1745

Date: August 21, 2024

Deloitte Tax LLP
695 Town Center Drive, Suite 1000
Costa mesa, CA 92626

Dear Lori Younakof:


Enclosed you will find the Hearing Confirmation Notice Form including Withdrawal Form. Please complete the form and return to this office.

You may return the hearing confirmation notice or withdrawal form to the Tehama County Board of Equalization, P. O. Box 250, Red Bluff, and CA 96080. Should you have any questions or need further information, please call this office at (530) 527-3287.

Please note you are required to appear in person as stated in the Hearing Confirmation Notice.

Sincerely,

Sean Houghtby, Clerk of the
Tehama County Board of Equalization

By  Deputy

HEARING DATE CONFIRMATION NOTICE

This confirmation notice must be returned not less than 21 days prior to the indicated hearing date. Mail or fax to the Clerk of the Board at the address shown.

HEARING DATE AND TIME* November 12, 2024 at 1:30pm		APPLICATION NUMBER(S) 33-2022 A-D
HEARING LOCATION Tehama County Administration, Board of Chambers, 727 Oak Street, Red Bluff CA 96080		
PARCEL OR ASSESSMENT NUMBER(S) 860-000-172-000-4019, 860-000-146-000, 035-490-050-000	APPLICANT Waste Connections, Inc	

* SEVERAL APPLICATIONS MAY BE SET FOR HEARING AT THE SAME TIME, AND EACH WILL BE CONSIDERED AS SOON AS POSSIBLE IN THE ORDER LISTED ON THE AGENDA.

Check one of the boxes below.

I will be present on the scheduled hearing date.

Please bring _____ copies of any evidence you wish to present to the Assessment Appeals Board.

I request my right to a one-time postponement of my hearing to another hearing date. To schedule your hearing for a future date, please contact the Clerk of the Board at (_____) _____ - _____.

I understand that if this is not my first postponement request, I must appear at the scheduled hearing to request another postponement and give reasonable cause to the appeals board. It is the sole discretion of the board to grant or deny this request. If denied, I must be prepared to proceed with the hearing as scheduled.

If you are requesting a postponement and the date of the currently scheduled hearing is within 120 days of the expiration of the two-year limitations period set by Revenue and Taxation Code section 1604(c), the Clerk will provide you with a waiver (form BOE-305-W) to indefinitely extend and toll the period in which your appeal is to be heard and decided.

I wish to withdraw my application. Withdrawals are final and will conclude any further action on the appeal. (Your attendance at the hearing is not required.)

I understand that my withdrawal may only be granted if the assessor has not provided me with a written notice of an intention to recommend an increase in the assessed value of the property. Additionally, the county Board can decide to review an assessment even though the Assessor and applicant may have agreed to withdraw the appeal.

I have signed a stipulation with the assessor's office. (Your attendance at the hearing is not required.)

In order to ensure proper scheduling of assessment appeals hearings, you must complete and return this form not less than 21 days prior to the date of your hearing. Failure to return this confirmation notice may result in your case being removed from the agenda on the scheduled date. Failure to appear at the scheduled hearing by you or an authorized representative may result in your application being abandoned and denied for lack of appearance unless you have requested a postponement.

CERTIFICATION

I certify under penalty of perjury that I am the owner, or person authorized to sign on behalf of the owner, of the above referenced property.

SIGNATURE ▶	DATE
PRINT NAME OF AUTHORIZED SIGNER	TITLE
COMPANY NAME	EMAIL ADDRESS

FILING STATUS

- OWNER
 AGENT
 ATTORNEY
 SPOUSE
 REGISTERED DOMESTIC PARTNER
 CHILD
 PARENT
 PERSON AFFECTED
 CALIFORNIA ATTORNEY, STATE BAR NUMBER: _____
 CORPORATE OFFICER OR DESIGNATED EMPLOYEE

TEHAMA COUNTY BOARD OF EQUALIZATION**P. O. BOX 250****RED BLUFF, CA 96080****Phone (530)527-3287 Fax (530)527-1745**

Date: August 21, 2024

Waste Connections, Inc
1235 North Loop W STE 205
Houston, TX 77008-4701

Dear Waste Connections Inc:

Enclosed you will find the Hearing Confirmation Notice Form including Withdrawal Form. Please complete the form and return to this office.

You may return the hearing confirmation notice or withdrawal form to the Tehama County Board of Equalization, P. O. Box 250, Red Bluff, and CA 96080. Should you have any questions or need further information, please call this office at (530) 527-3287.

Please note you are required to appear in person as stated in the Hearing Confirmation Notice.

Sincerely,

Sean Houghtby, Clerk of the
Tehama County Board of Equalization

By



Deputy

HEARING DATE CONFIRMATION NOTICE

This confirmation notice must be returned not less than 21 days prior to the indicated hearing date. Mail or fax to the Clerk of the Board at the address shown.

HEARING DATE AND TIME* November 12, 2024 at 1:30pm	APPLICATION NUMBER(S) 33-2022 A-D
---	--------------------------------------

HEARING LOCATION Tehama County Administration, Board of Chambers, 727 Oak Street, Red Bluff CA 96080

PARCEL OR ASSESSMENT NUMBER(S) 860-000-172-000-4019, 860-000-146-000, 035-490-050-000	APPLICANT Waste Connections, Inc
--	-------------------------------------

* SEVERAL APPLICATIONS MAY BE SET FOR HEARING AT THE SAME TIME, AND EACH WILL BE CONSIDERED AS SOON AS POSSIBLE IN THE ORDER LISTED ON THE AGENDA.

Check one of the boxes below.

I will be present on the scheduled hearing date.

Please bring _____ copies of any evidence you wish to present to the Assessment Appeals Board.

I request my right to a one-time postponement of my hearing to another hearing date. To schedule your hearing for a future date, please contact the Clerk of the Board at (_____) _____ - _____.

I understand that if this is not my first postponement request, I must appear at the scheduled hearing to request another postponement and give reasonable cause to the appeals board. It is the sole discretion of the board to grant or deny this request. If denied, I must be prepared to proceed with the hearing as scheduled.

If you are requesting a postponement and the date of the currently scheduled hearing is within 120 days of the expiration of the two-year limitations period set by Revenue and Taxation Code section 1604(c), the Clerk will provide you with a waiver (form BOE-305-W) to indefinitely extend and toll the period in which your appeal is to be heard and decided.

I wish to withdraw my application. Withdrawals are final and will conclude any further action on the appeal. (Your attendance at the hearing is not required.)

I understand that my withdrawal may only be granted if the assessor has not provided me with a written notice of an intention to recommend an increase in the assessed value of the property. Additionally, the county Board can decide to review an assessment even though the Assessor and applicant may have agreed to withdraw the appeal.

I have signed a stipulation with the assessor's office. (Your attendance at the hearing is not required.)

In order to ensure proper scheduling of assessment appeals hearings, you must complete and return this form not less than 21 days prior to the date of your hearing. Failure to return this confirmation notice may result in your case being removed from the agenda on the scheduled date. Failure to appear at the scheduled hearing by you or an authorized representative may result in your application being abandoned and denied for lack of appearance unless you have requested a postponement.

CERTIFICATION

I certify under penalty of perjury that I am the owner, or person authorized to sign on behalf of the owner, of the above referenced property.

SIGNATURE ▶	DATE
PRINT NAME OF AUTHORIZED SIGNER	TITLE
COMPANY NAME	EMAIL ADDRESS

FILING STATUS

- OWNER
 AGENT
 ATTORNEY
 SPOUSE
 REGISTERED DOMESTIC PARTNER
 CHILD
 PARENT
 PERSON AFFECTED
 CALIFORNIA ATTORNEY, STATE BAR NUMBER: _____
 CORPORATE OFFICER OR DESIGNATED EMPLOYEE

ASSESSMENT APPEAL WITHDRAWAL

Mail or fax the completed form to the Clerk of the Board at the address shown.

APPLICANT AND PROPERTY INFORMATION

NAME OF APPLICANT Waste Connections, Inc Attn: Lori Younakof Deloitte Tax LLP					HEARING DATE <i>if applicable</i> 11/12/24
MAILING ADDRESS OF APPLICANT (STREET ADDRESS OR P. O. BOX) 695 Town Center Drive, Suite 1000				EMAIL ADDRESS lyounakof@deloitte.com	
CITY Costa Mesa	STATE CA	ZIP CODE 92626	DAYTIME TELEPHONE (714) 436-7326	ALTERNATE TELEPHONE (562) 900-8641	FAX TELEPHONE ()

I no longer wish to pursue an assessment appeal on the property, or properties, indicated below and hereby request that the *Assessment Appeal Application* be withdrawn.

APPLICATION NUMBER 33-2022 A	PARCEL, ACCOUNT OR TAX BILL NUMBER 860-000-172-000-4019
APPLICATION NUMBER 33-2022 B	PARCEL, ACCOUNT OR TAX BILL NUMBER 860-000-146-000
APPLICATION NUMBER 33-2022 C	PARCEL, ACCOUNT OR TAX BILL NUMBER 035-490-050-000

ADDITIONAL AFFECTED APPLICATIONS ARE LISTED ON ATTACHMENT. NUMBER OF PAGES ATTACHED: _____

An *Assessment Appeal Application* may be withdrawn at any time prior to or at the time of the hearing upon submission of this request, unless the Assessor has given the applicant a written notice of an intention to recommend an increase in the assessed value of the property. Additionally, the county Board can decide to review an assessment even though the Assessor and applicant may have agreed to withdraw the appeal.

Withdrawals are final and will conclude any further action on the appeal. No conditional withdrawals will be accepted.

CERTIFICATION

I certify that I am authorized to transact all business relating to the above filing, including this withdrawal of the Assessment Appeal Application.

SIGNATURE ▶	DATE
PRINT NAME OF AUTHORIZED SIGNER	TITLE
COMPANY NAME	EMAIL ADDRESS

FILING STATUS

OWNER AGENT ATTORNEY SPOUSE REGISTERED DOMESTIC PARTNER CHILD PARENT PERSON AFFECTED

CALIFORNIA ATTORNEY, STATE BAR NUMBER: _____ CORPORATE OFFICER OR DESIGNATED EMPLOYEE

FOR COUNTY BOARD USE ONLY

- The withdrawal request is accepted and will conclude any further action on the appeal.
- The withdrawal request is denied. The Assessor has delivered a notice of increase. Your appeal will be set for hearing, in which you will be notified of the date no less than 45 days prior to the hearing date.
- The withdrawal request is denied by the appeals board. In accordance with section 1610.8, the appeals board has the authority to proceed with an assessment review to determine the full value of the property or other issues.

ATTEST BY COUNTY BOARD:

DATED: _____

BY: _____
CHAIRPERSON

CLERK OF THE BOARD

ASSESSMENT APPEAL WITHDRAWAL

Mail or fax the completed form to the Clerk of the Board at the address shown.

APPLICANT AND PROPERTY INFORMATION

NAME OF APPLICANT Waste Connections, Inc Attn: Lori Younakof Deloitte Tax LLP					HEARING DATE <i>if applicable</i> 11/12/24
MAILING ADDRESS OF APPLICANT (STREET ADDRESS OR P. O. BOX) 695 Town Center Drive, Suite 1000				EMAIL ADDRESS lyounakof@deloitte.com	
CITY Costa Mesa	STATE CA	ZIP CODE 92626	DAYTIME TELEPHONE (714) 436-7326	ALTERNATE TELEPHONE (562) 900-8641	FAX TELEPHONE ()

I no longer wish to pursue an assessment appeal on the property, or properties, indicated below and hereby request that the *Assessment Appeal Application* be withdrawn.

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APPLICATION NUMBER	PARCEL, ACCOUNT OR TAX BILL NUMBER
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ADDITIONAL AFFECTED APPLICATIONS ARE LISTED ON ATTACHMENT. NUMBER OF PAGES ATTACHED: _____

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Withdrawals are final and will conclude any further action on the appeal. No conditional withdrawals will be accepted.

CERTIFICATION

I certify that I am authorized to transact all business relating to the above filing, including this withdrawal of the Assessment Appeal Application.

SIGNATURE ▶	DATE
PRINT NAME OF AUTHORIZED SIGNER	TITLE
COMPANY NAME	EMAIL ADDRESS

FILING STATUS

OWNER AGENT ATTORNEY SPOUSE REGISTERED DOMESTIC PARTNER CHILD PARENT PERSON AFFECTED

CALIFORNIA ATTORNEY, STATE BAR NUMBER: _____ CORPORATE OFFICER OR DESIGNATED EMPLOYEE

FOR COUNTY BOARD USE ONLY

- The withdrawal request is accepted and will conclude any further action on the appeal.
- The withdrawal request is denied. The Assessor has delivered a notice of increase. Your appeal will be set for hearing, in which you will be notified of the date no less than 45 days prior to the hearing date.
- The withdrawal request is denied by the appeals board. In accordance with section 1610.8, the appeals board has the authority to proceed with an assessment review to determine the full value of the property or other issues.

ATTEST BY COUNTY BOARD:

DATED: _____

BY: _____
CHAIRPERSON

CLERK OF THE BOARD

ASSESSMENT APPEAL WITHDRAWAL

Mail or fax the completed form to the Clerk of the Board at the address shown.

APPLICANT AND PROPERTY INFORMATION

NAME OF APPLICANT Waste Connections, Inc					HEARING DATE <i>if applicable</i> 11/12/24	
MAILING ADDRESS OF APPLICANT (STREET ADDRESS OR P. O. BOX) 1235 North Loop W STE 205					EMAIL ADDRESS	
CITY Houston	STATE TX	ZIP CODE 77008-4701	DAYTIME TELEPHONE ()	ALTERNATE TELEPHONE ()	FAX TELEPHONE ()	

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ATTEST BY COUNTY BOARD:

DATED: _____

BY: _____

CHAIRPERSON

CLERK OF THE BOARD

HEARING DATE CONFIRMATION NOTICE

This confirmation notice must be returned not less than 21 days prior to the indicated hearing date. Mail or fax to the Clerk of the Board at the address shown.

HEARING DATE AND TIME November 12, 2024 at 1:30pm		APPLICATION NUMBER(S) 33-2022 A-D
HEARING LOCATION Tehama County Administration, Board of Chambers, 727 Oak Street, Red Bluff CA 96080		
PARCEL OR ASSESSMENT NUMBER(S) 035-490-049-000 860-000-172-000-4019, 860-000-146-000, 035-490-050-000		APPLICANT Waste Connections, Inc

* SEVERAL APPLICATIONS MAY BE SET FOR HEARING AT THE SAME TIME, AND EACH WILL BE CONSIDERED AS SOON AS POSSIBLE IN THE ORDER LISTED ON THE AGENDA.

Check one of the boxes below.

I will be present on the scheduled hearing date.

Please bring _____ copies of any evidence you wish to present to the Assessment Appeals Board.

I request my right to a one-time postponement of my hearing to another hearing date. To schedule your hearing for a future date, please contact the Clerk of the Board at (_____) _____ - _____.

I understand that if this is not my first postponement request, I must appear at the scheduled hearing to request another postponement and give reasonable cause to the appeals board. It is the sole discretion of the board to grant or deny this request. If denied, I must be prepared to proceed with the hearing as scheduled.

If you are requesting a postponement and the date of the currently scheduled hearing is within 120 days of the expiration of the two-year limitations period set by Revenue and Taxation Code section 1604(c), the Clerk will provide you with a waiver (form BOE-305-W) to indefinitely extend and toll the period in which your appeal is to be heard and decided.

I wish to withdraw my application. Withdrawals are final and will conclude any further action on the appeal. (Your attendance at the hearing is not required.)

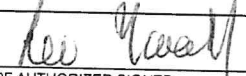
I understand that my withdrawal may only be granted if the assessor has not provided me with a written notice of an intention to recommend an increase in the assessed value of the property. Additionally, the county Board can decide to review an assessment even though the Assessor and applicant may have agreed to withdraw the appeal.

I have signed a stipulation with the assessor's office. (Your attendance at the hearing is not required.)

In order to ensure proper scheduling of assessment appeals hearings, you must complete and return this form not less than 21 days prior to the date of your hearing. Failure to return this confirmation notice may result in your case being removed from the agenda on the scheduled date. Failure to appear at the scheduled hearing by you or an authorized representative may result in your application being abandoned and denied for lack of appearance unless you have requested a postponement.

CERTIFICATION

I certify under penalty of perjury that I am the owner, or person authorized to sign on behalf of the owner, of the above referenced property.

SIGNATURE 	DATE 11/5/24
PRINT NAME OF AUTHORIZED SIGNER Lori Yanktop	TITLE Tax Manager
COMPANY NAME Debita Tax LLP	EMAIL ADDRESS lyanktop@debita.com

FILING STATUS

OWNER
 AGENT
 ATTORNEY
 SPOUSE
 REGISTERED DOMESTIC PARTNER
 CHILD
 PARENT
 PERSON AFFECTED

CALIFORNIA ATTORNEY, STATE BAR NUMBER: _____
 CORPORATE OFFICER OR DESIGNATED EMPLOYEE

ASSESSMENT APPEAL WITHDRAWAL

Mail or fax the completed form to the Clerk of the Board at the address shown.

APPLICANT AND PROPERTY INFORMATION

NAME OF APPLICANT Waste Connections, Inc Attn: Lori Younakof Deloitte Tax LLP					HEARING DATE <i>if applicable</i> 11/12/24	
MAILING ADDRESS OF APPLICANT (STREET ADDRESS OR P. O. BOX) 695 Town Center Drive, Suite 1000					EMAIL ADDRESS lyounakof@deloitte.com	
CITY Costa Mesa	STATE CA	ZIP CODE 92626	DAYTIME TELEPHONE (714) 436-7326	ALTERNATE TELEPHONE (562) 900-8641	FAX TELEPHONE ()	

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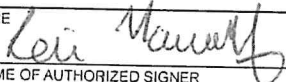
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COMPANY NAME Deloitte Tax, LLP	EMAIL ADDRESS lyounakof@deloitte.com

FILING STATUS

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BY: _____
CHAIRPERSON

CLERK OF THE BOARD

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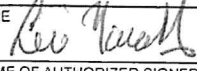
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ATTEST BY COUNTY BOARD:

DATED: _____

BY: _____
CHAIRPERSON

CLERK OF THE BOARD

This appeal is identified as application number #33-2022 A-D.

Date Received: December 2, 2022

Certification Date: November 30, 2022

APN's: 860-000-172, 860-000-146, 035-490-050, 035-490-049

Owner:

Waste Connections, Inc
1235 North Loop W STE
Houston, TX 77008-4701

Agent: Deloitte Tax LLP - Lori Younakof

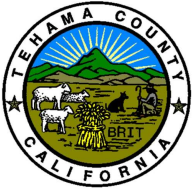
Brief History of Subject

The subject properties include four separate assessments:

1. The county portion of a possessory interest in the county landfill.
2. The City of Red Bluff portion of a possessory interest in the county landfill.
3. A maintenance office building located on Airport Road.
4. A vehicle storage yard situated behind the maintenance building.

An appeal was filed regarding a decline in value for the 2022-2023 tax year. Several requests for information were sent to the agent before this hearing. However, the agent did not provide any information and has now chosen to withdraw the appeal.

We respectfully request that you accept this withdrawal.



Tehama County

Agenda Request Form

File #: 24-1917

Agenda Date: 11/12/2024

Agenda #: 14.

TREASURER / TAX COLLECTOR - Treasurer/Tax Collector Parker Hunt

Requested Action(s)

- a) ORDINANCE NO. 2142 - Amending Chapter 4.13 Transient Occupancy Tax
 - 1) Waive the first reading
 - 2) Accept the introduction

Financial Impact:

The ordinance would require host platforms with operators in Tehama County to collect and remit Transient Occupancy Tax (TOT) on behalf of their operators. This would greatly assist our short-term rental operators come into compliance with their TOT remittance requirements.

Background Information:

We are working with AirBnB to collect and remit taxes on behalf of short-term rental operators with rental activity in Tehama County. AirBnB has indicated that they will only collect and remit taxes if required by County code. Adopting this ordinance will be of great benefit to the county and our operators using AirBnB as their hosting platform.

AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE COUNTY OF TEHAMA AMENDING CHAPTER 4.13 SHORT-TERM RENTAL PERMIT OF THE TEHAMA COUNTY CODE AND ADDING A SHORT-TERM RENTAL PERMIT FEE

The Board of Supervisors of Tehama County ordains as follows:

Section 1. Purpose and Authority

Pursuant to Article XI, section 7, of the California Constitution, the County of Tehama (“County”) may adopt and enforce ordinances and regulations not in conflict with general laws to protect and promote the public health, safety, and welfare of its citizens.

It is the purpose and intent of this ordinance to protect the safety of the public by requiring short term rental host platforms to collect and remit transient occupancy taxes for the operators using their platform.

Section 2. Findings

The Board of the County of Tehama hereby finds and declares the following:

The County of Tehama Board of Supervisors (“Board”) amends and adopts this Chapter pursuant to its police power for the purpose of preserving the health, safety and public welfare of the residents of the County.

Section 3. Language of Ordinance to Be Codified

Chapter 4.13 is hereby added to the Tehama County Code to read:

4.13.080. HOSTING PLATFORM REQUIREMENT

1. For purposes of this Chapter a hosting platform shall be responsible for collecting all applicable uniform transient occupancy tax required by Tehama County Code Chapter 4.12 and remitting the same to the County. The hosting platform shall be considered an agent of the short-term rental operator for purposes of transient occupancy tax collections and remittance, as set forth in Tehama County Code Chapter 4.12, if the hosting platform collects payment for the rental. If a hosting platform does not collect payment for rentals, the operator is solely responsible for the collection of all applicable transient occupancy taxes.
2. The provisions of this Section shall be interpreted in accordance with otherwise applicable state and federal laws and will not apply if determined by the County to be in violation of, or preempted by such laws.

Section 4. Validity

If any provision, clause, sentence, or paragraph of this ordinance, or any application thereof to any person or circumstance, is held to be unconstitutional or otherwise invalid for any reason, such invalidity shall not affect the validity of the remainder of this ordinance which can be given effect without the invalid provision, clause, sentence, paragraph, or application. To this end, the provisions, clauses, sentences, and paragraphs of this ordinance are hereby declared to be severable. The Board of Supervisors hereby declare that they would have passed this ordinance, and each provision, clause, sentence, or paragraph thereof, irrespective of the fact that one or more provision, clause, sentence, or paragraph be declared invalid or unconstitutional.

Section 5. Effective Date and Term

This ordinance shall become effective thirty (30) days after its passage and adoption. The Clerk shall cause this to be published as required by law.

PASSED AND ADOPTED at a regular meeting of the Board of Supervisors of the County of Tehama, State of California, on this ____ of _____ to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Chairman, Board of Supervisors
County of Tehama
State of California

ATTEST:
Clerk of the Board of Supervisors
County of Tehama
State of California

By: _____
Deputy Clerk

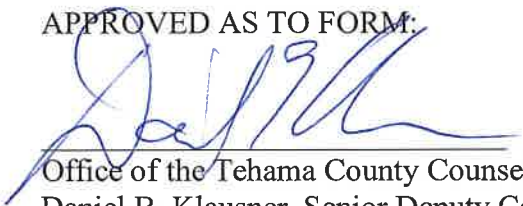
E-Contract Review
Approval as to Form

Department Name: Tehama County Treasurer-Tax Collector

Vendor Name: Board of Supervisors

Contract Description: Addendum to TOT ordinance re: Hosting Platforms required to collect

APPROVED AS TO FORM:



Office of the Tehama County Counsel
Daniel B. Klausner, Senior Deputy County Counsel

Date: 10/28/24

A SUMMARY OF ORDINANCE NO. ____

Pursuant to Government Code Section 25124(b), the following constitutes a summary of Ordinance No. ____ introduced at the Tehama County Board of Supervisors meeting on November 12, 2024. The date of the second reading and vote on the adoption of the ordinance is November 26, 2024 at its regularly scheduled meeting held in the Tehama County Board of Supervisor’s Chambers located at 727 Oak Street, Red Bluff, CA.

The purpose of Ordinance No. ____ is to amend Tehama County Code section pertaining to collection of Transient Occupancy Tax. This change will require that a hosting platform for short term rentals is responsibly for making the Transient Occupancy Tax payment if a property owner uses one.

A certified copy of the full text of the Ordinance is posted for review in the County Clerk’s Office located at _____. If adopted, this Ordinance shall be in full force and effective on January 1, 2025 and shall be published as required by law.

[Name and title of County Clerk]



Tehama County

Agenda Request Form

File #: 24-1931

Agenda Date: 11/12/2024

Agenda #: 15.

HEALTH SERVICES AGENCY - Executive Director Jayme Bottke

Requested Action(s)

a) Request approval and adoption of the 2024 Update to the Tehama County 10-Year Plan to End Homelessness, which is a community-based and equity-focused strategy for addressing housing and homelessness needs in Tehama County, including concrete goals and objectives for the next 5 to 10 years

Financial Impact:

No direct financial impact at this time. The 10-Year Plan Update lays out the region's goals to be put into action as funding becomes available. It allows local jurisdictions to coordinate efforts and maximize dollars throughout the region. There is no impact to the General Fund.

Background Information:

In 2018, the Tehama County region undertook its first 10-Year Plan to End Homelessness. This community plan was a threshold requirement to apply for the California State Department of Housing and Community Development (HCD)'s No Place Like Home (NPLH) program for permanent supportive housing projects. The Plan's purpose was to detail a succinct and practical strategy for addressing homelessness in Tehama County. As of 2024, the majority of the first set of goals published in the 10-Year Plan have been accomplished or are in progress. This is due to the significant success of the Tehama County region to attract new resources and move projects forward as a collaborative team. County-wide success has included funding for the following activities:

- a. Three NPLH permanent supportive housing projects - two in Red Bluff and one in Corning
- b. A day center in Red Bluff
- c. A year-round navigation center/emergency shelter in Red Bluff
- d. A sanctioned camping area in Red Bluff
- e. Street outreach throughout Tehama County
- f. A mobile health clinic in Red Bluff
- g. A Homekey transitional housing project in Red Bluff
- h. A domestic violence transitional housing project

With most of the first set of goals accomplished, the 10-Year Plan Update community planning process set out to build upon these successes while considering racial/ethnic and geographic equity, and the current landscape of data, capacity, funding, and resources. The Update was a joint endeavor by the Tehama County Continuum of Care (Tehama CoC) and the Housing and Homeless Stakeholders' Collaborative (HHSC), with the supporting partnership of Tehama County and the Cities of Corning, Red Bluff, and Tehama.

Update to the Tehama County 10-Year Plan to End Homelessness

Final Report
July 23, 2024

Prepared for the Tehama County Continuum of Care by
 **HousingTools**

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Photo Credit: Eric Leslie

Executive Summary

The Update to the Tehama County 10-Year Plan to End Homelessness (Update) details an equity-focused strategy for addressing housing and homelessness needs in Tehama County, including concrete goals and objectives for the next five to 10 years. As of 2024, the majority of the first set of goals published in the 2018 10-Year Plan have been accomplished or are in progress. The Update builds on these successes and considers the new landscape with an equity lens.

It is important to note that the main body of the document is approximately 65 pages in length. The remainder is the Appendix which is optional for readers. The document is organized into chapters that focus on specific topics. Here are some ways to read the Update, based upon the items you as the reader are most interested in:

- **Introduction** – If you would like to learn about the two year-long process of developing the Update and the role of the Housing and Homelessness Stakeholders' Collaborative, refer to Chapter 1: Introduction, pages 6 to 10.
- **Community-Based Research** – If you are interested in the methodology and the key findings for each of the community-based research components, refer to Chapter 2: Community-Based Research, pages 11 to 25.
- **Gaps and Racial Disparities Analysis** – This chapter details the priority areas and key findings from the community-based research as well as the Stakeholders' Collaborative input. If you would like to know more, refer to Chapter 3: Gaps and Racial Disparities Analysis, pages 26 to 38.
- **Goals and Objectives** – If you are most interested in the new 5- and 10-year priority areas, goals, and objectives, comparisons to the 2018 Plan, and a review of the progress made since 2018, refer to Chapter 4: Goals and Objectives, pages 39 to 63.
- **Conclusion** – If you would like to read a brief one-page summary of the Update, refer to Chapter 5: Conclusion, page 64.
- **Appendix** – This chapter includes the gaps and racial disparities analysis worksheet for the CoC and Stakeholders' Collaborative to complete annually, and the detailed findings from each of the community-based research components. It also provides the




definitions, interview tool, breakout groups worksheet, and acknowledgements and contact. If you would like to learn more, refer to Chapter 6: Appendix, pages 65 to 171.








This Update will be referenced frequently by multiple bodies and workgroups over the coming years. Thus, it was requested that an easy-to-locate summary of the 2024 priority areas, key findings, 5-year goals, and 10-year goals be provided at the beginning of the document.

Figure 1: Tehama County CoC, New Goals Table, 2024 depicts the fifteen (15) 5-year goals and fifteen (15) 10-year goals, for a total of thirty (30) goals.

It is important to note that North County and South County are referred to often throughout the 5- and 10-year goals. These more densely populated areas may serve as community resource hubs from which mobile or satellite services can be provided to more rural/remote areas of the county such as East County and West County. East County and West County are both important regions to take into account when considering a holistic approach to housing and homelessness in Tehama County.

Figure 1: Tehama County CoC, New Goals Table, 2024

Priority Areas	Key Findings	5-Year Goals	10-Year Goals
Permanent Housing, both Rent-Restricted and Market-Rate 	 Affordable Multi-Family Housing and/or Permanent Supportive Housing (Rent-Restricted)	Corning or Red Bluff – New Affordable Multi-Family Housing and/or Permanent Supportive Housing	Los Molinos/Unincorporated Area - New Affordable Multi-Family Housing and/or Permanent Supportive Housing
		Preserve Existing Affordable/Naturally Occurring Affordable Housing	Acquisition and Rehabilitation of Affordable/Naturally Occurring Affordable Housing
		Rural Advocacy to State and Federal Government for Funding Programs	Local Governments to Streamline Affordable Housing Development
	 Rental Housing (Market-Rate)	Master-Lease Program for Shared Housing	Purchase Homes for Shared Housing
		Landlords and Housing Choice Voucher Holders Matching Program	Increase the Number of Housing Choice Vouchers

Priority Areas	Key Findings	5-Year Goals	10-Year Goals
Health and Human Services 	 Housing/Services Navigation	Community Services Navigators - Mobile Pilot Program	Community Services Navigators – Expanded and Permanent Program
	 Basic Needs Services	North County – Mobile Services from Existing Services Hub	South County – Mobile Services from Services Hub
		Temporary Housing – Preserve Existing Beds/Units	Temporary Housing – Develop New Beds/Units
	Barriers to Accessing Services 	 Language, Transportation, and Phone/Internet Access	Formalize Language Access Across the County at All Levels
Safe Parking Program			Public Transportation – Free for Low-Income Households, Explore Expansion to East County
Vehicle Assistance Program – Pilot			Vehicle Assistance Program – Expanded and Permanent
WiFi Hotspots Program – Pilot			Smart Phone Assistance Program – Pilot
Unique Community Needs 	 South County	South County – Working Group, Audit, and Needs Assessment	South County – Services Hub and New Bilingual/Rural/Remote Services
		Racial/Ethnic Representation – Organizations	Racial/Ethnic Representation – Community Members

Chapter 1: Introduction

Chapter 1: Introduction provides an overview of the 10-Year Plan to End Homelessness published in 2018, the process of updating the Plan in 2022-24, and the role of the Housing and Homelessness Stakeholders' Collaborative (Stakeholders' Collaborative).

The authors would like to take a moment to acknowledge their situatedness. The primary author of this document identifies as White, middle-class, and cisgender, and does not have lived experience of housing insecurity or homelessness. The primary author does have formal education and training in critical race, ethnic, gender, and sexuality studies, and expertise with centering projects and programs around equity.

Thus, this document intentionally includes the perspectives and insights of community members with lived experience and organizations that work with those with lived experience. People with lived experience in this context refers to farmworkers, low-income households, people experiencing homelessness, people with mental health needs or substance use disorders, people who are undocumented, people involved in the criminal justice system, people who are LGBT*Q+, people of color, seniors, veterans, and youth, among others. Hearing directly from people with lived experience and those that serve them was a critical component of this project to incorporate an equity lens.

10-YEAR PLAN TO END HOMELESSNESS (2018)

The Tehama County 10-Year Plan to End Homelessness (Plan) was published in August 2018. The Plan was a threshold requirement to apply for the California State Department of Housing and Community Development (HCD)'s No Place Like Home (NPLH) program. From 2018 to 2021, the NPLH program funded permanent supportive housing for people who are in need of mental health services and are experiencing homelessness.

The Plan's purpose was to detail a succinct and practical strategy for addressing homelessness in Tehama County. The planning process included identifying needs, existing resources, and resource gaps, selecting goals that address gaps, and attracting new resources to achieve goals. The Plan was prepared for Tehama County by Housing Tools in collaboration with the Housing and Homeless Stakeholders' Collaborative and the Tehama County Continuum of Care (CoC). The Plan can be found on the CoC's website: www.tehamacoc.org

UPDATE PROCESS

Tehama County has experienced significant success in attracting new resources and achieving the goals set out in the 2018 Plan. This success has included funding for three NPLH permanent supportive housing projects (two in Red Bluff and one in Corning), a day center in Red Bluff, a year-round navigation center/emergency shelter in Red Bluff, a sanctioned camping area in Red Bluff, street outreach in Tehama County, a mobile health clinic in Red Bluff, a Homekey transitional housing project in Red Bluff, and a domestic violence transitional housing project.

There was a desire from stakeholders and leadership to continue to build upon these successes, while considering the county's current landscape in terms of data, capacity, funding, and resources. A focus on equity, especially racial/ethnic and geographic equity, emerged as a need to both holistically serve the entire community of Tehama County and to meet requirements of funders.

Thus, the Update to the Tehama County 10-Year Plan to End Homelessness (Update) set out with a three-pronged approach through an equity lens:

1. Collect and analyze community-based research;
2. Identify gaps and racial/ethnic disparities; and
3. Develop updated goals and objectives with stakeholders.

The Update was written by Housing Tools and developed in collaboration with the Housing and Homeless Stakeholders' Collaborative (Stakeholders' Collaborative) and the Tehama County CoC. The Update process occurred from 2022 to 2024 and had three distinct parts.

1. **Part 1: Develop Community-Driven Framework** (August 2022 to October 2022) – This included reviewing CoC community planning materials, conducting Meeting #1 with the Stakeholders' Collaborative on the Update framework, and developing the Update outline.
2. **Part 2: Conduct and Summarize Research for CoC/Housing and Homelessness Stakeholders' Collaborative Review** (November 2022 to April 2023) – This included conducting interviews with people with lived experience, conducting interviews with stakeholders, completing an analysis of Local Homelessness Action Plan (LHAP) data, and conducting geographic research. It also included conducting Meeting #2 with the Stakeholders' Collaborative.

3. **Part 3: Write Update and Develop Community Outreach Materials** (May 2023 to June 2024) – This included preparing the 1st draft of the Update for CoC staff review, incorporating feedback and preparing the 2nd draft and conducting Meeting #3 with the Stakeholders' Collaborative, incorporating feedback and preparing the 3rd draft and conducting Meeting #4 with the Board of Supervisors and City Councils, incorporating feedback and preparing the 4th and final draft, and developing community outreach materials.

HOUSING AND HOMELESSNESS STAKEHOLDERS' COLLABORATIVE

The Stakeholders' Collaborative was formed in June 2017 motivated by a desire to work in a collaborative and constructive way to address homelessness in Tehama County. The Tehama County Administrative Office and other County departments convened this workgroup in 2017, and in 2021 the facilitation of the workgroup was transferred to the Tehama County CoC.

The Stakeholders' Collaborative consists of dozens of organizations operating in Tehama County. It includes Tehama County departments such as: Community Development, Education, Health Services, Library, Probation, Sheriff, and Social Services; City of Red Bluff and City of Corning departments such as Administration, Planning, and Police; housing and homelessness services providers; community health care providers; veterans' providers; chambers of commerce; realtors; faith-based organizations; non-profits; advocacy groups; volunteers; and the public/general community members, among others.

The Update was developed in partnership with the Stakeholders' Collaborative through a series of three meetings over the course of one year from 2022 to 2023.

Meeting #1

At the September 2022 hybrid (virtual and in-person) meeting of the Stakeholders' Collaborative, the Update was introduced. An overview of the 2018 Plan was provided along with the purpose of the Update, the focus on equity, the timeline and workplan, and engagement opportunities for the Stakeholders' Collaborative. Members of the Stakeholders' Collaborative then provided input on the six key stakeholders who would be interviewed as part of the community-based research to inform the Update.

The Stakeholders' Collaborative also provided input on goals they had achieved since 2018. Members spoke about the goals that they were most proud of, the teamwork that was required, the obstacles they overcame, how they

strategically used funding, and what was next for those activities. Themes on best practices that emerged from discussion included:

1. Formulating workgroups for each of the goals in the Plan;
2. Working collaboratively with key partners;
3. Engaging a cross-section of the community including community-based and faith-based organizations and city and county governments;
4. Educating the community and each other; and
5. Acting on new funding opportunities.

Meeting #2

At the April 2023 hybrid (virtual and in-person) meeting of the Stakeholders' Collaborative, the community-based research methodology and key findings were discussed. An overview of the 2018 Plan was provided along with the purpose of the Update and a summary of the timeline and progress. The majority of the presentation centered on community-based research methods and key findings. After a question-and-answer session, members of the Stakeholders' Collaborative joined both virtual and in-person breakout groups facilitated by Housing Tools and CoC staff to discuss one to two of the key findings in more detail. The breakout groups focused on challenges, causes, solutions, and resources for the key findings. The report-outs and notes from the breakout groups then informed the updated goals and objectives for the Update.

An additional opportunity to provide input on the key findings was provided via email following Meeting #2 for Stakeholders' Collaborative members who were unable to attend the April 2023 meeting. Members who attended the April 2023 meeting but who wished to provide additional input on the key finding(s) of their breakout group, or on other key findings, were also provided the opportunity to do so via email. Multiple members chose to participate through this additional means, and their input was considered and incorporated into the document.

The breakout groups worksheet can be found in the Appendix and was inspired by the State Department of Housing and Community Development (HCD)'s Affirmatively Furthering Fair Housing "identification of contributing factors" process. Find the worksheet [here](#).

More about HCD's Affirmatively Furthering Fair Housing "identification of contributing factors" process can be found here: www.hcd.ca.gov/community-development/affh/docs/AFFH_Document_Final_4-27-2021.pdf

Meeting #3

The draft Update was sent to the Stakeholders' Collaborative via email in June 2023, and members were able to provide feedback electronically or bring feedback to the next meeting. At the August 2023 hybrid (virtual and in-person) meeting of the Stakeholders' Collaborative, a summary and highlights of the draft Update were provided, along with a review of the purpose, timeline, and progress. Most of the presentation focused on the new 5-year and 10-year goals. Attendees were able to ask questions and provide general feedback and comments.

Attendees then broke into small groups, two in-person and two virtually on Zoom, to discuss the implementation of the new goals. Discussions focused on items such as next steps, timelines, milestones, insights, ideas, and questions to consider. These small groups served as the starting point for ongoing workgroups. The ongoing workgroups will be: 1) Permanent housing; 2) Health and human services; 3) Barriers to accessing services; and 4) Unique community needs. Each workgroup will have a lead member and a regular meeting schedule.

In sum, Chapter 1: Introduction provided an overview of the 10-Year Plan to End Homelessness published in 2018, the process of updating the Plan in 2022-24, and the role of the Housing and Homelessness Stakeholders' Collaborative.

Chapter 2: Community-Based Research

Chapter 2: Community-Based Research describes the methodology and the key findings for each of the community-based research components. Community-based research is the first prong in the three-pronged approach to the Update, as listed below.

1. Collect and analyze community-based research;
2. Identify gaps and racial/ethnic disparities; and
3. Develop updated goals and objectives with stakeholders.

The goal of the community-based research was to expand on the 2018 Plan by analyzing service gaps and barriers with a focus on equity for special populations. The research included interviews with people with lived experience, interviews with stakeholders, Local Homelessness Action Plan (LHAP) data, and geographic research.

Qualitative interviews with people with lived experience and stakeholders provided rich, holistic insights on housing and homelessness in Tehama County, and its regions and communities. The Local Homelessness Action Plan (LHAP), part of Homeless Housing, Assistance and Prevention Grant Program Round 3 (HHAP-3), was developed in 2022 and provided a base quantitative data set to analyze and build upon. Finally, geographic research provided the ability to consider regional needs and approaches in different areas of Tehama County.

INTERVIEWS WITH PEOPLE WITH LIVED EXPERIENCE

One-on-one interviews with people with lived experience of homelessness or housing insecurity provided the ability to hear directly from those who are already engaging in, or would like to engage in, housing and homelessness services. Originally conceived as a stand-alone focus group, the opportunity to “meet people where they are” at the Tehama LIFT Event in November 2022 presented itself. The Tehama LIFT Event is an annual event for residents to connect with a variety of health and human services resources at one location on one day in Red Bluff. Many residents who attend the Tehama LIFT Event are homeless, housing insecure, and/or low-income.

Housing Tools set up a booth at the Tehama LIFT Event, alongside dozens of health and human services organizations. Attendees were invited to take part in a one-on-one interview with Housing Tools staff. Interviews could be completed in English or Spanish.

The latter was made available with the assistance of Spanish interpreters. Two Housing Tools staff conducted interviews with two Spanish interpreters. If an attendee chose to take part in an interview, they were provided a \$10 gift card. Community strengths, needs, gaps, and barriers were major topics of focus of the interview, as well as the attendees' personal perspectives about housing and homelessness. Find the interview tool for the specific questions asked in the Appendix [here](#).

A total of 19 interviews were conducted at the Tehama LIFT Event in November 2022. Seventeen (89.5%) of these were LIFT attendees, and two (10.5%) were stakeholders (i.e. staff of organizations tabling at the event). Four (21.1%) interviews were conducted in Spanish and 15 (78.9%) were conducted in English. The four interviews conducted in Spanish were all with LIFT attendees. Spanish interpreters walked around the event with Housing Tools staff to assist in connecting with Spanish-speakers. The two stakeholder interviews from the Tehama LIFT Event are included and analyzed in the "Interviews with Stakeholders" subsection below and are not analyzed in this section.

Of the 17 LIFT attendee interviews, 15 (88.2%) identified their community of residence as Red Bluff, one (5.9%) identified Corning, and one (5.9%) identified Paynes Creek. They were then asked a series of questions about that community. Detailed findings from the interviews can be found in the Appendix [here](#). Below is a summary of key findings, grouped by theme.

Summary of Findings

1. **Corning** – LIFT attendees interviewed reported that Corning has food resources such as CalFresh, but needs affordable housing, permanent supportive housing, and rental assistance, and needs more health resources.
2. **Paynes Creek** – LIFT attendees interviewed noted that Paynes Creek has a close-knit community network, 4-H, and limited food resources. It needs affordable housing, telephone and internet services, public transportation to and from Red Bluff for doctors, groceries, and jobs, and more economic and recreational activities.
3. **Red Bluff** – LIFT attendees interviewed said that Red Bluff has basic needs and health and human services resources, non-profit organizations, and a community network. It needs affordable housing and permanent supportive housing, as well as cooling center/shelters for people experiencing homelessness, short-term and transitional housing, and housing for special populations. More basic needs resources and public transportation are needed, along with

information about available resources and assistance navigating them. Increased funding for services, including additional community-based organizations, is a need. Finally, Red Bluff residents experience significant barriers to accessing rental housing and require assistance to overcome these barriers.

4. **Tehama County overall** – LIFT attendees interviewed reflected that Tehama County needs include affordable housing that is close to resources, infrastructure, and transportation and that allows pets; housing for special populations; mobile/manufactured homes; innovative housing solutions; and housing navigation services. Almost 30% of LIFT attendees interviewed (5 out of 17) had recently experienced eviction due to pets or the housing unit being sold. Rents are increasing and housing stock is limited. Barriers to accessing services include lack of services available in Spanish and transportation to services located within the county and in neighboring counties.
5. **Quantitative data** – All (100%) LIFT attendees interviewed reported that it was difficult for them or the people they know to find an affordable place to live in Tehama County. Most (62%) did not think there were adequate housing and homeless services in Tehama County that are accessible to people who need them. Find pie charts displaying this data in the Appendix [here](#).
6. **Community perceptions** – LIFT attendees interviewed noted the following community perceptions about housing and homelessness: some people think affordable housing is only for low-income people and people experiencing homelessness; some are unaware of the needs of people experiencing homelessness; and some do not care about people experiencing homelessness or are prejudiced toward them. Perceptions about people experiencing homelessness include that they do not care, they “make a mess,” and/or they have substance use disorders. People experiencing homelessness face negative attitudes, stigma, criminalization, and violence from some members of the community.

A few methodological notes: 1) some interviews were completed with more than one person of the same household who wanted to be interviewed together; 2) attendees did not have to answer each question of the interview if they did not want to; and 3) though the interviews were completed “off to the side” in a semi-quiet setting, they still

occurred at a public event, which had the potential to affect some attendees' answers to some questions.

INTERVIEWS WITH STAKEHOLDERS

The stakeholder interviews were conducted via Zoom or over the phone from November 2022 to January 2023. Essential goals of the interviews included gaining a better understanding of local community landscapes, disparities, and equity. Thus, the focus of the interviews was to hear from organizations that are “boots on the ground” doing direct service work, organizations that work in the more rural and remote parts of the county, and organizations that serve underserved populations such as Hispanic/Latino and Native American community members. A potential list of key stakeholders was developed by Housing Tools and provided to the Stakeholders' Collaborative at its September 2022 meeting for input. Housing Tools incorporated this input and prepared an updated list of stakeholders for review and approval by the Tehama County CoC Executive Council at its October 2022 meeting.

The same interview tool was used for the key stakeholder interviews as was used for the interviews with people with lived experience. Find the interview tool for the specific questions asked in the Appendix [here](#). The purpose of the interviews is to obtain qualitative data on community strengths, needs, gaps, barriers, and perspectives.

The organizations that participated in the key stakeholder interviews were Tehama County Health Services Agency (TCHSA), Poor and the Homeless Tehama County Coalition (PATH), Latino Outreach of Tehama County (LOTIC), Greenville Rancheria, Food for the Hungry, and Empower Tehama. In addition, Rape Crisis Intervention and Prevention was interviewed at Tehama LIFT Event and therefore is included in the stakeholder interview section. Below are descriptions of each organization.

1. **Key Stakeholder - Tehama County Health Services Agency (TCHSA):** A county agency with a mission to be dedicated to the optimal health and wellbeing of Tehama County communities. Includes behavioral health, substance use, medical clinic, public health, and emergency preparedness divisions. Currently working on permanent supportive housing projects in Corning and Red Bluff, and mobile health and vaccination units.
2. **Key Stakeholder - Poor and the Homeless Tehama County Coalition (PATH):** A non-profit that has a mission to end homelessness in Tehama County and provide opportunities for self-sufficiency for program participants. Currently operates a day center, food services, street outreach, and transitional housing.

3. **Key Stakeholder - Latino Outreach of Tehama County (LOTC):** A non-profit that has a mission to uplift the local multicultural community through equitable access to services. Conducts health fairs and partners with local community organizations such as tribal entities and health providers.
4. **Key Stakeholder - Greenville Rancheria:** Serves tribal and non-tribal members, and provides medical and dental services to the communities of Red Bluff and Greenville (Plumas County).
5. **Key Stakeholder - Food for the Hungry:** A food pantry that serves south/central Tehama County as well as Red Bluff. Delivers food to people who cannot afford it.
6. **Key Stakeholder - Empower Tehama:** A non-profit that has a mission to promote healthy relationships and social change in the community. Provides education, intervention programs, and supportive services, and recently opened a Corning office to serve south Tehama County.
7. **Tehama LIFT Event Stakeholder - Rape Crisis Intervention & Prevention (Rape Crisis):** A non-profit that has a mission to formulate, develop, and implement services for survivors of sexual violence.

Detailed findings from the interviews can be found in the Appendix [here](#). Below is a summary of key findings, grouped by theme.

Summary of Findings

1. **Hispanic/Latino residents** – Key stakeholders interviewed noted that barriers to accessing services include documentation status and language. Many farmworkers working in the orchards are Hispanic/Latino and undocumented. Some farmworkers are not living in places meant for habitation. Much of the Hispanic/Latino community in Tehama County is in the south county/Corning area. This population has grown in the past 20 years or so. Approximately 80% of children in Corning are Hispanic/Latino. Staff noted that more culturally competent community education and outreach may help connect Hispanic/Latino residents to services.
2. **Native American residents** – Key stakeholders interviewed stated that there is not enough tribal housing or housing in general for Native American residents, especially those with lower incomes. Homelessness may also look different in both the Hispanic/Latino and Native

American communities. People may be living with family members, or up to four or five families may be living in one home. Staff stated that some Hispanic/Latino and Native American residents need help navigating the services system and accessing resources.

3. **Corning** – Key stakeholders interviewed reflected that Corning has a need for low-income affordable housing as well as more housing available to those who are undocumented. Homelessness is growing due to a variety of factors that as of 2022 included COVID-19 and the economy, but there is a lack of services for people experiencing homelessness. Free showers and more frequent free food resources are needed in the community. Residents experience significant transportation and language barriers. Seniors and low-income residents need transportation assistance as services are spread out throughout the county. More services located in Corning would be beneficial. Many people in Corning are Hispanic/Latino and speak Spanish. Some services are difficult to access in Spanish or are not provided in Spanish at all, therefore there is a need for more bilingual English/Spanish services in Corning.
4. **Los Molinos and central/south Tehama County** – Key stakeholders interviewed said that Los Molinos has a need for low-income affordable housing. There is just one multi-family affordable housing project with a long waiting list according to staff. Public transportation to Red Bluff, Redding, or Chico can be challenging or non-existent. Residents experience barriers with navigating services, including identifying what services they need, which agencies offer those services, how to fill out paperwork correctly, and the ability to make and get to appointments. Communities such as El Camino, Gerber, Proberta, Vina, and the Woodson Bridge RV Park experience more poverty and have fewer resources than other areas of the county.
5. **Red Bluff** – Key stakeholders interviewed reported that Red Bluff has a need for low-income affordable housing and permanent supportive housing, including studio to three-bedroom units. Smaller units (zero to two-bedrooms) are in demand and hard to find. It is nearly impossible to find housing as a renter as there are waitlists of over 100 households for some rental properties. According to staff, Red Bluff lacks resources and struggles with communication across agencies. The lack of local resources is particularly challenging for people who do not have transportation to Redding or access to the phone/internet. Additional

barriers that residents experience when trying to access services include language, documentation, education, and lack of specialized resources for seniors, people with disabilities, and people with substance use disorders. Holding the Tehama LIFT Event twice per year instead of once could better serve residents in need.

6. **Tehama County overall** – Key stakeholders interviewed noted that Tehama County has a need for low-income affordable housing, scattered sites and shelters across the county, and housing development unique to that particular community's needs and existing housing stock. In the rental market, some landlords deny applicants due to factors such as previous convictions in the criminal justice system. A lack of infrastructure and services, and particular geological features make it challenging and risky for developers to build in some areas of the county. Tehama County is large geographically and small communities in rural areas experience isolation. Communities with a lack of services according to staff include Evergreen by Cottonwood, Flournoy, Kirkwood by Capay, Manton, Paskenta, and Rancho Tehama.
7. **Community strengths, challenges, and perceptions – Strengths:** Key stakeholders interviewed stated that community volunteers and advocates were vital to the success of PATH Plaza Navigation Center's location and development. The Stakeholders' Collaborative and Tehama County CoC educate the community and leaders, discover funding sources, and identify partners to tackle projects. Being involved helps people to understand more about the need for affordable housing and housing programs, and the challenges in navigating funding sources and their criteria.

Challenges: Tehama County and non-profits operating in the county are underfunded. Short-term, one-time, and stop-and-go funding is insufficient for affordable housing and homelessness programs that need a consistent stream of funding. Housing Choice Vouchers are underutilized due to a lack of available units. Finding available developable land adjacent to infrastructure and public transportation is challenging. Moreover, rural affordable housing development has challenges being competitive for state and federal funding resources, especially when local jurisdictions do not have local funds to leverage.

Perceptions: Community perceptions about affordable housing and homelessness center on wanting solutions but “not in my backyard” (NIMBY) or “not in my community.” This is coupled with stigma and fear of the unknown. With better education of the community at large, and better education to people experiencing homelessness of what services are available to them, community perceptions and relationships could improve.

The interviews with stakeholders, and the interviews with people with lived experience, used the same interview tool template. Most of the questions were asked to both populations. The responses were entered into an online interview/survey tool called SurveyMonkey. SurveyMonkey has a variety of built-in tools for analysis of responses. One of these tools is a word cloud. A word cloud takes the most common responses to an interview question and enlarges and bolds them. This provides a visual way to interpret major themes across all responses.

Figure 2: Tehama County CoC, Word Cloud Responses to Question 9: What Types of Housing are Most Needed?, 2023 shows the responses in a word cloud format to interview question 9 which was “What types of housing are most needed [for your community of residence]?” This question was asked of both stakeholders and people with lived experience. The word cloud enlarged and bolded common responses.

Responses to this question include affordable housing, apartments, everything, family, low-income, studios, and services. This indicates that those interviewed recognized a need in their communities for low-income affordable housing, including studios, apartments, and supportive services, and housing for families and those low-incomes. “Everything” refers to all types of housing being needed.

Figure 2: Tehama County CoC, Word Cloud Responses to Question 9: What Types of Housing are Most Needed?, 2023

Q9 What types of housing are most needed?



Source: Housing Tools via SurveyMonkey, Interviews with People with Lived Experience and Stakeholders, 2023

LOCAL HOMELESSNESS ACTION PLAN (LHAP)

The Local Homelessness Action Plan (LHAP) was developed in 2022 as part of the Homeless Housing, Assistance and Prevention Grant Program Round 3 (HHAP-3). HHAP-3 provided \$1 billion state-wide in flexible funding to local jurisdictions to continue efforts to decrease and prevent homelessness in their communities. The LHAP provided data from Point-in-Time (PIT) Counts, Homeless Management Information Systems (HMIS), and Homeless Data Integration Systems (HDIS), as well as data and knowledge from local stakeholders.

Point-Time (PIT) Count – This Update uses the LHAP as a starting point and then expands on the data. For example, the LHAP uses 2021 PIT Count data, whereas this section of the Update considers limited longitudinal data from the 2019 and 2023 PIT Counts in addition to the 2021 PIT Count. This is considered a limited longitudinal study, as the three years of PIT Counts may be compared to one another, but conclusions are constrained by the lack of long-term data. A more robust longitudinal study would include five or more PIT Counts. Data from the three PIT Counts are grouped by topic and shown in the Appendix in tables and charts [here](#). CoC staff note that the 2019 and 2023 PIT Counts are more accurate and reflective of the landscape than the 2021 PIT Count. More details can be found in the Appendix.

Homeless Management Information System (HMIS) – The HMIS data is a comparison of both the shared, community-wide HMIS data, and the domestic violence HMIS data from January 2022 to March 2022. The data centers on services used by different populations, and is grouped into the same categories found in the PIT Count section. Each data grouping has both a table and a chart illustrating the findings in the Appendix [here](#).

Note: Though victim service providers accessing specific funding sources are required to collect HMIS data elements, they are prohibited by law from entering that data into the shared, community-wide HMIS. The result of this is domestic violence services and many domestic violence survivors in services are not accurately represented in shared, community-wide HMIS data. The particular data set used in this section mitigates these factors as it compares the shared, community-wide HMIS data to the domestic violence HMIS data, thereby including the persons who would have been excluded if just the shared, community-wide HMIS data set was used.

Funding – Federal, state, and local funding sources are identified in the key and listed in the tables found in the Appendix [here](#). Data is reflective of the landscape as of June of 2022, with an update from April of 2023 to include the Permanent Local Housing Allocation (PLHA) Formula Funds Program.

Below is a summary of findings for the PIT Count, HMIS, and funding sections.

Summary of Findings

1. Point-in-Time (PIT) Count

- a. **Total numbers and sheltering** - The total number of people experiencing homelessness has increased from 288 in 2019 to 304 in 2023. More than three quarters (75%) are unsheltered.
- b. **Race/ethnicity** - The majority of people counted in the PIT Counts identified as White, non-Hispanic/non-Latino. The percentage of people who identified as Hispanic/Latino increased from 18% in 2019 to 23% in 2023. The percentage of people who identified as American Indian or Alaska Native has remained consistent at 6-7% since 2019.
- c. **Mental illness and substance use disorders** - The percentage of adults who are experiencing significant mental illness has remained consistent between 16-18% in 2019 and 2023. Likewise, the percentage of adults who are experiencing substance use disorders has remained consistent between 11-13% in 2019 and 2023. This indicates the need for trauma-informed approaches and the integration of behavioral health services and substance use disorder services in housing and shelter.
- d. **Youth/familial status** - The percentage of youth (under 25) has remained consistent between 4-6% since 2019. This may not accurately reflect the demographics and instead may reflect a lack of specialized services for homeless youth in Tehama County.
- e. **LGBT*Q+** - In the 2019, 2021, and 2023 PIT Counts, there were no transgender or gender non-conforming people counted. This may not accurately reflect the demographics and instead may depict an opportunity to connect with more lesbian, gay, bisexual, transgender, and queer (LGBT*Q+) people and organizations to identify and serve the population.

- f. **Domestic violence survivors** - The percentage of adults who are survivors of domestic violence remained consistent from 2019 to 2023 at about one quarter (25%). This indicates that there is a need for trauma-informed resources and services for those who have experienced domestic violence at some point in their life.

2. Homeless Management Information System (HMS)

The HMIS data centers on services used by different populations. Service options include permanent supportive housing, rapid rehousing, transitional housing, interim housing or emergency shelter, diversion services and assistance, homelessness prevention services and assistance, outreach and engagement services, and day center. The HMIS data is a comparison of both the shared, community-wide HMIS data, and the domestic violence HMIS data.

- a. **Gender** - Both women/girls and men/boys were served by rapid rehousing and the day center, however women/girls were served primarily by rapid rehousing and men/boys were served primarily by the day center.
- b. **Race/ethnicity** - People who are Hispanic/Latino were served primarily by rapid rehousing whereas people who are non-Hispanic or non-Latino were served primarily by the day center.
- c. **Youth/familial status** - Households without children were served primarily by the day center and outreach and engagement services whereas households with at least one adult and one child, unaccompanied youth (under 25), and parenting youth (under 25) and their children were served primarily by rapid rehousing.
- d. **Veterans** - Adults who are veterans were served almost equally by the day center and rapid rehousing followed by outreach and engagement services and transitional housing.
- e. **Domestic violence survivors** - Adults who are survivors of domestic violence were served primarily by rapid rehousing followed by the day center.

3. Funding

- a. Federal, state, and local levels of funding are used to support housing and homeless services. Most funding sources are not flexible and instead have specific eligible activities or populations they can be used to support.
- b. Though a portion of these funds are accessed directly by the CoC, many are accessed directly by the county, cities, or service providers. In other words, in order to successfully braid funding sources together for housing and homeless projects and services in Tehama County, local governments, service providers, and the CoC must all work together to access and administer funding.

GEOGRAPHIC RESEARCH

The purpose of the geographic research was to conduct research on specific geographic areas in Tehama County identified by the Tehama County CoC with the goal of understanding unique community realities and needs. Data in the form of maps and tables were used. Maps illustrate data findings by region, breaking the county into four distinct regions: north, east, south, and west. Tables illustrate data findings by jurisdiction, and include the jurisdiction of Tehama County, City of Corning, City of Red Bluff, and City of Tehama, as well as the State of California for comparison. The methodology for collecting and analyzing regional data via maps and data tables is described below.

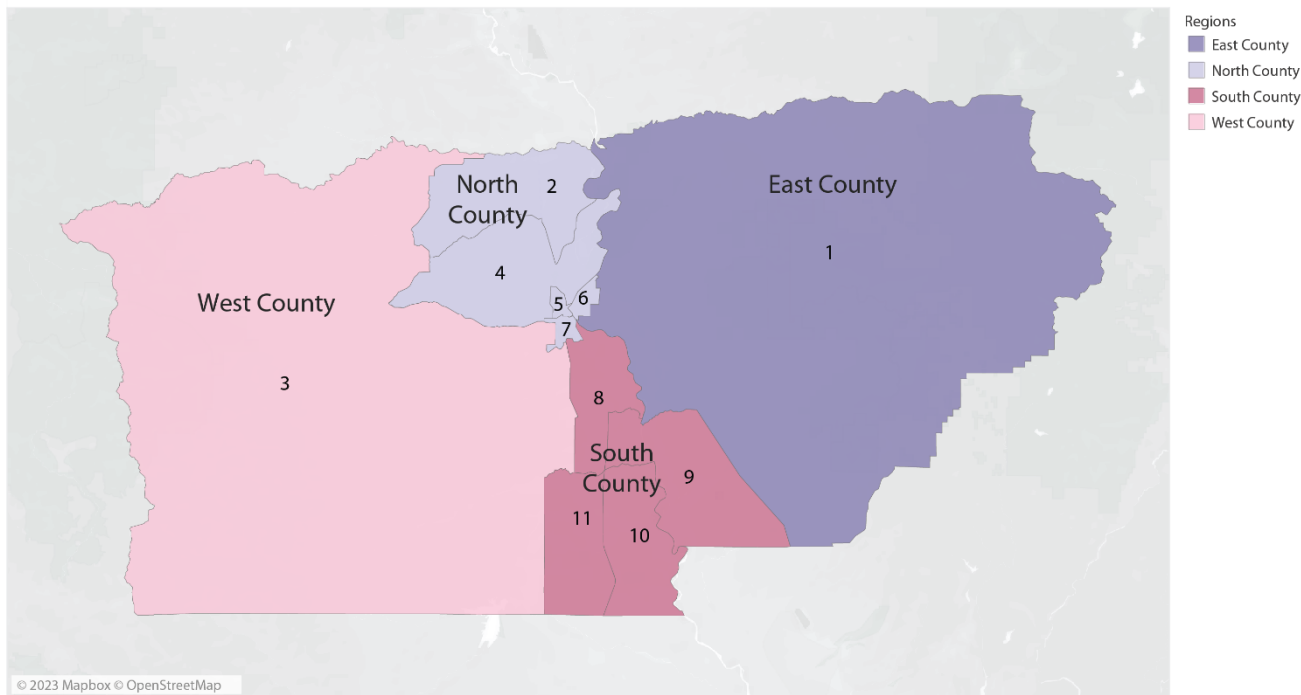
As detailed in **Figure 3: Tehama County CoC, Tehama County Regions, 2023**, the county was divided into regions for analysis of the map-based data. As of 2019, Tehama County was made up of 11 census tracts. Most of the population is located along the Highway 99 and Interstate 5 corridors, which means that these areas have more census tracts, and the regions are smaller, whereas areas east and west of the major highways are less populated, encompass one census tract, and are larger. The regions and their census tracts are as follows:

1. **North County:** Census Tracts 2, 4, 5, 6, and 7. This includes the communities of Bend, Hooker, Lake California, and Red Bluff, among others.
2. **East County:** Census Tract 1. This includes the communities of Manton, Mineral, and Paynes Creek, among others.

3. **South County:** Census Tracts 8, 9, 10, and 11. This includes the communities of Corning, Gerber, Los Molinos, Vina, and Tehama City, among others.
4. **West County:** Census Tract 3. This includes the communities of Paskenta and Rancho Tehama, among others.

Figure 3: Tehama County CoC, Tehama County Regions, 2023

Tehama County Regions



Map based on Longitude (generated) and Latitude (generated). Color shows details about Regions. The marks are labeled by Tracts Named. Details are shown for Countyfp. The view is filtered on Countyfp, which keeps 103.

Source: Tehama County CoC, 2023

The data source used for the geographic research maps is the State Department of Housing and Community Development's (HCD) Affirmatively Furthering Fair Housing (AFFH) Data Viewer Tool. Created for the 6th cycle Housing Elements, the AFFH Data Viewer Tool allows users to find geographic-specific data on dozens of housing and community development topics.

The maps used in the Update cover the following data points: area median income, poverty status, TCAC/HCD opportunity area composite score, TCAC/HCD opportunity area high segregation and poverty, sensitive communities vulnerable to displacement, renter overpayment, housing choice vouchers, overcrowding, mobile home parks,

familial status (children in single mother households), disability status, and people of color. Each data point is defined in the Appendix [here](#).

Jurisdictional data is provided in the form of tables and focuses on the jurisdictions of Tehama County, the City of Corning, City of Red Bluff, City of Tehama, and the State of California. The data sources used for the jurisdictional data are the U.S. Census Bureau, American Community Survey and the U.S. Department of Agriculture, Census of Agriculture. The tables used in the Update cover the following data points: occupied housing units by tenure, language spoken at home, and farmworkers.

Below is a summary of findings for regional data and jurisdictional data.

Summary of Findings

1. Regional data: north, east, south, and west county

- a. **North County** – Though this summary identifies areas of Red Bluff that have significant findings compared to the rest of the city and/or to North County, it is important to note that Red Bluff as a whole is included in the North County region. The area of east Red Bluff is the only area of high segregation of poverty in the county, and has the highest concentration of poverty, the highest concentration of children living in single mother households, and the highest concentration of renters who are overpaying in the county. South Red Bluff has the only overcrowded area in the county. The highest percentage of renter households that hold Housing Choice Vouchers in the county are found in east and south Red Bluff. East and north Red Bluff are identified as sensitive communities vulnerable to displacement. North County has a significant number of mobile home parks. In contrast to these findings, the highest area median income in the county is also found in North County, located west of Red Bluff.
- b. **East County** - East County has a lower area median income and higher concentration of people with a disability than the majority of the county. It also has a score of “highest resource” which is higher than the majority of the county.
- c. **South County** - South County has a score of “low resource” which is lower than the majority of the county, the highest

concentrations of people of color in the county, especially around Gerber and small portions of Corning, and a significant number of mobile home parks along Highway 99/Interstate 5 and the Sacramento River. All of South County has approximately 20-30% poverty status, which is higher than the majority of the county. West Corning is a sensitive community that is vulnerable to displacement.

- d. **West County** – West County has the lowest concentration of people of color in the county. Like the majority of the county, 40-60% of West County renters experience overpayment. Its data findings are similar to the majority of the county, except when there is no data available for West County.

- 2. **Jurisdictional data:** local cities, county and the State of California - There is a significant proportion of farmworkers in Tehama County that work less than 150 days and/or migrate for work. Greater than half of the population, or approximately 53% of residents, speak a language other than English at home in the City of Corning. Only about 40% of units are owner-occupied in the City of Red Bluff, which is 10-20% less than other parts of the region and the State of California.

These findings indicate that both South County and North County demonstrate disparities in access to opportunity across specific populations. These access to opportunity disparities and specific populations are unique for each region.

In sum, Chapter 2: Community-Based Research described the methodology and the key findings for each of the community-based research components – interviews with people with lived experience, interviews with stakeholders, Local Homelessness Action Plan (LHAP) data, and geographic research.

Chapter 3: Gaps and Racial Disparities Analysis

Chapter 3: Gaps and Racial Disparities Analysis details priority areas and key findings from the community-based research, as well as the Stakeholders' Collaborative input on causes, challenges, solutions, and resources.

A gaps and racial disparities analysis was a critical component of producing this Update, while maintaining a strengths-based lens. As described in the Update process section, stakeholders and leadership identified that a focus on equity, especially racial/ethnic and geographic equity, was needed to holistically serve the entire community of Tehama County and to meet funders' requirements. Thus, the Update's approach included the following three items viewed through an equity lens:

1. Collect and analyze community-based research;
2. Identify gaps and racial/ethnic disparities; and
3. Develop updated goals and objectives with stakeholders.

The methodology and key findings for the community-based research are found in Chapter 2. Chapter 3 identifies gaps and racial/ethnic disparities, and Chapter 4 details updated goals and objectives in collaboration with stakeholders.

The gaps and racial disparities analysis centers on four priority areas, and six key findings within those four priority areas. The six key findings were identified by first reviewing the summaries of findings from each of the components of the community-based research. Patterns or trends of findings in multiple components of the community-based research were then considered as potential overall key findings. The final list of key findings was determined by considering the significance of each potential key finding, its relevance to the scope of housing and homeless services, and the feasibility of local action in addressing it. The final list of key findings was reviewed internally by Housing Tools staff multiple times to ensure it was complete and comprehensive. The six key findings were reviewed with and confirmed by the CoC staff prior to presenting them to the Stakeholders' Collaborative. The four priority areas were determined by reviewing the six key findings and how they may relate to one another under larger "umbrellas." **Figure 4: Tehama County CoC, Priority Areas and Key Findings Table, 2023** lists the priority areas and the key findings.

Figure 4: Tehama County CoC, Priority Areas and Key Findings Table, 2023

Priority Areas	Key Findings
Priority Area 1: Permanent Housing, both Rent-Restricted and Market-Rate	Key Finding 1: Affordable/Permanent Supportive Housing (Rent-Restricted)
	Key Finding 2: Rental Housing (Market-Rate)
Priority Area 2: Health and Human Services	Key Finding 3: Housing/Services Navigation
	Key Finding 4: Basic Needs Services
Priority Area 3: Barriers to Accessing Services	Key Finding 5: Language, Transportation, and Phone/Internet Access
Priority Area 4: Unique Community Needs	Key Finding 6: South County

PRIORITY AREAS

The priority areas identified through the gaps and racial disparities analysis are as follows:



1. Permanent housing, both rent-restricted and market-rate;



2. Health and human services;



3. Barriers to accessing services; and



4. Unique community needs.

Priority Areas 1 and 2 each have two key findings, and Priority Areas 3 and 4 each have one key finding. There are a total of four priority areas and six key findings.

KEY FINDINGS

The key findings identified through the gaps and racial disparities analysis are as follows and are expanded upon in the following pages:



1. Affordable/permanent supportive housing (rent-restricted)
2. Rental housing (market-rate)
3. Housing/services navigation
4. Basic needs services
5. Language, transportation, and phone/internet access
6. South County

Affordable/Permanent Supportive Housing (Rent-Restricted)

There is a need for additional affordable/permanent supportive housing that is rent-restricted, especially for special populations. However, finding available developable land adjacent to infrastructure, services, and public transportation, without geological constraints, is difficult. Rural affordable housing development has challenges being competitive for state and federal funding resources, especially when local jurisdictions do not have local funds to leverage.

Equity lens: It is more challenging to develop in more remote areas of the county. Special populations that need affordable or permanent supportive housing include, but are not limited to, farmworkers, people experiencing homelessness, people who are undocumented, people involved in the criminal justice system, seniors, and veterans.

Rental Housing (Market-Rate)

Residents experience significant barriers to renting market-rate units. These barriers include application fees, language barriers, low credit/no credit, criminal record, eviction, lack of three-month history of income, lack of paystubs due to being paid in cash, difficulty earning three times the rent, difficulty paying the deposit, and lack of flexibility from owners/property management about who they will rent to.

Equity lens: Populations that experience disproportionate barriers to renting include Hispanic/Latino residents, low-income residents, people who are

undocumented, people involved in the criminal justice system, single parents, and people who have pets.

Housing/Services Navigation

Residents experience barriers with navigating housing and services, including identifying what services are available, which services they need, which agencies offer those services, how to fill out paperwork correctly, and the ability to make and get to appointments.

Equity lens: Special populations who need assistance with navigating housing and services include, but are not limited to, those with mental health needs and substance use disorders, those that live in rural areas such as Los Molinos and central/south Tehama County, and historically disenfranchised populations such as Hispanic/Latino and Native American/American Indian residents.

Basic Needs Services

Residents express the need for basic needs services such as clothing, emergency shelter/cooling centers, food, furniture, pet food, showers/bathrooms, water, and assistance with employment, health/dental, mental health, rent, and social services.

Equity lens: Services are needed throughout the county in multiple locations. Emergency shelter/cooling centers and showers/bathrooms would be used primarily by people experiencing homelessness. People who are housing insecure may benefit from furniture and rental assistance. The other basic needs services – clothing, food, pet food, water, and assistance with employment, health, mental health, and social services – would likely be beneficial for those who are low-income, housing insecure, or homeless. Special populations such as LGBT*Q+, youth, veterans, domestic violence survivors, and those with mental health needs and substance use disorders would benefit from specialized services.

Language, Transportation, and Phone/Internet Access

Language, transportation, and phone/internet access are major barriers to accessing services, especially for:

- Those who speak Spanish or an indigenous language to Central America;
- Those who are without a personal vehicle or who rely on public transportation;

- Those who live in rural/remote areas; and/or
- Those who are low-income and/or seniors

Equity lens: Bilingual (English/Spanish) culturally competent services are not readily available for all areas of the county or all types of services. All areas of the county, especially rural areas such as Corning, Los Molinos, Paynes Creek, and Rancho Tehama, need more robust public transportation and phone/internet access.

South County

South County includes Corning, Gerber, Los Molinos, Tehama City, and Vina, among other communities. South County has few resources, a high poverty rate, a concentration of people of color and farmworkers, a significant number of mobile home parks, and portions of the region are vulnerable to displacement. There is a lack of basic needs services and services for people experiencing homelessness. Small, scattered rural communities in South County such as El Camino, Gerber, Proberta, Vina, and the Woodson Bridge RV Park, experience significant poverty and a lack of local resources. Over half of the residents of Corning speak Spanish at home.

Equity lens: There is a concentration of resources located in North County, mostly in Red Bluff, and a lack of resources in South County. There is a need for bilingual (English/Spanish) and culturally competent resources located in South County. The new No Place Like Home (NPLH) permanent supportive housing project located in Corning is bringing much-needed housing and services to the area.

STAKEHOLDERS' COLLABORATIVE INPUT

At the April 2023 hybrid (virtual and in-person) meeting of the Housing and Homeless Stakeholders' Collaborative (Stakeholders' Collaborative), the priority areas and key findings were presented with an opportunity to ask questions and provide comments. Then, members broke out into small groups to discuss the key findings in more detail, focusing on challenges, causes, solutions, and resources. There was a total of four breakout groups with two groups held virtually on Zoom and two groups held in-person. Housing Tools and CoC staff served as facilitators and notetakers, leading the breakout groups through a worksheet exercise. Everyone was encouraged to participate by providing their expertise, insights, and perspectives. The worksheet exercise can be found in the Appendix [here](#).

A summary of the breakout group discussions by key finding can be found below. These summary tables include columns on challenges and/or causes, potential solutions, and available resources for each key finding.

Affordable/Permanent Supportive Housing (Rent-Restricted)



This breakout group included members who are experts in affordable housing development. **Figure 5: Housing and Homeless Stakeholders' Collaborative, Affordable/Permanent Supportive Housing (Rent-Restricted) Breakout Group Table, 2023** summarizes the group's discussion about challenges, causes, solutions, and resources for the key finding.

Figure 5: Housing and Homeless Stakeholders' Collaborative, Affordable/Permanent Supportive Housing (Rent-Restricted) Breakout Group Table, 2023

Challenges and/or Causes	Solutions	Resources
Identifying land that is served by infrastructure and utilities, near services/amenities, appropriately zoned, and not in wetland areas or other geologically constrained areas.	Local jurisdictions can zone additional land for multi-family housing, support bringing infrastructure to vacant parcels of land, provide transparency about local regulations, and shepherd projects through the planning and building permit processes. The city, county, and developer can collaborate to conduct community engagement and move projects forward.	City of Corning, City of Red Bluff, City of Tehama, and Tehama County.
State/federal funding programs not taking into account rural characteristics such as fewer services/amenities and less local funding available.	Advocacy at the state and federal level for rural areas.	Affordable housing developers and advocates.

Source: Housing and Homeless Stakeholders' Collaborative Meeting, April 2023

Rental Housing (Market-Rate)



This breakout group included members who are experts in rental housing. **Figure 6: Housing and Homeless Stakeholders' Collaborative, Rental Housing (Market-Rate) Breakout Group Table, 2023** summarizes the group's discussion about challenges, causes, solutions, and resources for the key finding.

Figure 6: Housing and Homeless Stakeholders' Collaborative, Rental Housing (Market-Rate) Breakout Group Table, 2023

Challenges and/or Causes	Solutions	Resources
Limited income and low credit score are constraints to accessing housing.	Assistance to low-income and low-credit households to access housing.	Connect with organizations who have a model of this type of program, such as master-leasing. An example in Butte County is the Chico Housing Action Team (CHAT).
Loss of naturally occurring affordable housing and limited Housing Choice Vouchers (HCVs).	Additional rental units and additional HCVs through community action and education.	Plumas County Community Development Commission (Plumas CDC) – regional housing authority for Tehama County. Cities, County, Stakeholders' Collaborative, and CoC partnering on efforts for advocacy and solutions.
Undocumented households are at risk for overcrowding and substandard housing.	Outreach and resources to undocumented households to be able to access safe and appropriately sized affordable housing units.	Organizations and individuals that are trusted by undocumented households such as Empower Tehama and Northern California Child Development, Inc. (NCCDI), among others. Farmworker housing, for undocumented households that are farmworkers.

Source: Housing and Homeless Stakeholders' Collaborative Meeting, April 2023

Housing/Services Navigation



This breakout group included members who are experts in health and human services. **Figure 7: Housing and Homeless Stakeholders' Collaborative, Housing/Services Navigation Breakout Group Table, 2023** summarizes the group's discussion about challenges, causes, solutions, and resources for the key finding.

Figure 7: Housing and Homeless Stakeholders' Collaborative, Housing/Services Navigation Breakout Group Table, 2023

Challenges and/or Causes	Solutions	Resources
People need transportation and/or phone/internet to access services due to how service systems are currently set up.	<p>Mobile services that travel around the county – bringing services to communities and “meeting them where they are.”</p> <p>Service hubs where people can access many different types of services in one location.</p>	<p>Tehama County Health & Human Services' mobile health unit and mobile vaccination unit.</p> <p>PATH Plaza Navigation Center as a model for a service hub in North County.</p>
There is a lack of intermittent or ongoing assistance to people to navigate services.	Individualized assistance, factoring in unique needs for each household.	Funding for case managers/housing navigators, building from positions/systems that are already in place in Tehama County.

Source: Housing and Homeless Stakeholders' Collaborative Meeting, April 2023

Basic Needs Services



This breakout group included members who are service provider experts. **Figure 8: Housing and Homeless Stakeholders' Collaborative, Basic Needs Services Breakout Group Table, 2023** summarizes the group's discussion about challenges, causes, solutions, and resources for the key finding.

Figure 8: Housing and Homeless Stakeholders' Collaborative, Basic Needs Services Breakout Group Table, 2023

Challenges and/or Causes	Solutions	Resources
A lack of access to basic needs services for special	Connect with these populations to better understand their needs	First Christian Church of Corning (FCCC), Tehama County's mobile health unit, and PATH's street

<p>populations and those living in South County or rural/remote areas.</p>	<p>and service delivery options.</p>	<p>outreach team have relationships/access.</p>
<p>A lack of “one-stop” locations to access many different types of services, including services for those who are housing insecure, but not homeless.</p>	<p>Augment existing services hubs in North County and South County. Expand services from these hubs to rural/remote areas by building a network of local providers/advocates. Prioritize rural/remote areas, even when it is more expensive to fund programs in these areas.</p>	<p>PATH's day center and navigation center in Red Bluff/North County, and FCCC's services in Corning/South County as existing services hubs. Local providers may include Food for the Hungry in Los Molinos and Tehama County's mobile health unit.</p> <p>Local advocates may include community leaders and/or community health workers models for places such as Manton, Paynes Creek, and Vina, etc.</p> <p>Funding includes Emergency Solutions Grant Program (ESG) and Homeless Housing, Assistance and Prevention Program (HHAP).</p> <p>Partnerships may include jurisdictions such as the Cities and County, grocery stores, faith-based organizations, grassroots programs, community leaders and advocates, and the Tehama County Community Action Agency (TCCAA) and Department of Social Services. TCCAA provides tailgate food giveaways annually in communities such as Corning, Los Molinos, Rancho Tehama, and Red Bluff.</p>

Source: Housing and Homeless Stakeholders' Collaborative Meeting, April 2023

Language, Transportation, and Phone/Internet Access



One breakout group covered the key finding of language access whereas another breakout group covered the key finding of transportation and phone/internet access. These breakout groups included members who are experts in access to services. **Figure 9: Housing and Homeless Stakeholders' Collaborative, Language, Transportation, and Phone/Internet Access Breakout Group Table, 2023** summarizes the groups' discussions about challenges, causes, solutions, and resources for the key finding.

Figure 9: Housing and Homeless Stakeholders' Collaborative, Language, Transportation, and Phone/Internet Access Breakout Group Table, 2023

Challenges and/or Causes	Solutions	Resources
<p>Language access:</p> <p>Lack of services available in multiple languages due to systemic barriers.</p>	<p>Connect with those that speak a language other than English at home to better understand their needs.</p> <p>Create Language Access Plans for organizations that do not already have these in place, and ensure these Plans are culturally competent.</p> <p>Write language access requirements into funding solicitations and include guidance on how funds can support language access.</p> <p>Assist organizations who would like to hire more staff representative of the people their organization serves (e.g. Hispanic/Latino and Native American/American Indian), but are unsure of how to write job descriptions and market positions to achieve this outcome.</p>	<p>CoC staff/stakeholders participating in the California Racial Equity Action Lab, and organizations such as Greenville Rancheria, Latino Outreach of Tehama County, Northern California Child Development, Inc. (NCCDI), and Paskenta Band of Nomlaki Indians, among others.</p>

<p>Transportation and phone/internet access:</p> <p>Rural/remote areas have less access to transportation and phone/internet services.</p>	<p>Make permanent the temporary free rides on TRAX, the public bus system. Temporary funding was tied to COVID-19 relief programs.</p> <p>Consider hotspots for WiFi located throughout the county. Use currently available resources as a model or best practice (e.g. PATH Plaza Navigation Center, Tehama County Library).</p> <p>Meeting people “where they are” for providing health and human services and meals, etc. Provide transportation for appointments that cannot occur where people are.</p>	<p>Cities, County, Stakeholders' Collaborative, and CoC collaborating on funding and resources for solutions.</p> <p>PATH Plaza Navigation Center will provide internet and charging stations in Red Bluff.</p> <p>Tehama County Library provides free internet and computers in Corning, Los Molinos, and Red Bluff.</p>
<p>Transportation:</p> <p>A lack of Safe Parking areas for people experiencing homelessness and sleeping in their vehicles means that vehicles are at risk of being impounded. If vehicles are impounded, people lose both their transportation and where they are sleeping.</p>	<p>Create Safe Parking areas where people can legally sleep in their cars.</p>	<p>Cities and County create legal Safe Parking areas in partnership with the CoC, service providers, and faith-based providers. Faith-based providers may have parking lots feasible for this program.</p>

Source: Housing and Homeless Stakeholders' Collaborative Meeting, April 2023

South County



This breakout group included those who live and/or work in South County. **Figure 10: Housing and Homeless Stakeholders' Collaborative, South County Breakout Group Table, 2023** summarizes the group's discussion about challenges, causes, solutions, and resources for the key finding.

Figure 10: Housing and Homeless Stakeholders' Collaborative, South County Breakout Group Table, 2023

Challenges and/or Causes	Solutions	Resources
Lack of transportation/internet access and connection to services located in Red Bluff/North County.	Provide more resources in South County that are bilingual in English/Spanish and ensure the community is aware of existing resources.	Existing resources in South County include Empower Tehama, Tehama County health and social services, the mobile Mexican Consulate, and Northern Valley Catholic Social Service (NVCSS)'s Enhanced Services for Asylees and Vulnerable Non-Citizens (ESAVN), and Immigration Legal Services Programs. Funding resources include the Permanent Local Housing Allocation Program (PLHA) – Formula Funds.
Challenges with services navigation. Households with undocumented family members who are unable to access traditional services.	Assistance with navigating services using the community health worker (CHW) model or “promotores de salud” in Spanish. CHWs are community members who are trained to promote health in their own communities. They provide leadership, peer education, and connections to health and social resources to support	NVCSS's Promotores Program in Butte County as a model. Cities, County, Stakeholders' Collaborative, and CoC collaborating on funding and resources for solutions. Community networking and community development.

	community empowerment.	
It is more expensive to provide services in rural areas than in urban areas.	Advocacy at the state and federal level for rural areas in policy/funding arenas.	Rural advocates and experts.

Source: *Housing and Homeless Stakeholders' Collaborative Meeting, April 2023*

In sum, Chapter 3: Gaps and Racial Disparities Analysis detailed the priority areas and key findings from the community-based research as well as the Stakeholders' Collaborative's input on causes, challenges, solutions, and resources. An equity lens is used throughout the Gaps and Racial Disparities Analysis.

Chapter 4: Goals and Objectives

Chapter 4: Goals and Objectives outlines the new 5- and 10-year priority areas, goals, and objectives, comparisons to the 2018 Plan, and a review of the progress made since 2018. Goals and objectives are the third and final prong in the three-pronged approach to the Update.

1. Collect and analyze community-based research;
2. Identify gaps and racial/ethnic disparities; and
3. Develop updated goals and objectives with stakeholders.

Included in this chapter are: 1) a comparison of previous and new priority areas; 2) a review of the previous goals from the 2018 Plan; 3) documentation of goals that are complete or in progress from the 2018 Plan; 4) identification of goals that have been accomplished, goals that will continue to be worked on, and goals that are no longer relevant from the 2018 Plan.; and 5) new goals and objectives for the 2024 Plan.

COMPARISON OF PREVIOUS AND NEW PRIORITY AREAS

First, **Figure 11: Tehama County CoC, Comparison of Previous and New Priority Areas Table, 2024** provides a comparison of previous and new priority areas, and their similarities and differences.

Figure 11: Tehama County CoC, Comparison of Previous and New Priority Areas Table, 2024

2018 Priority Areas	2024 Priority Areas	Similarities and Differences
Street Outreach	Health and Human Services	Street outreach and temporary housing are both reflected in the health and human services priority area. Temporary housing refers to emergency shelter, interim housing, and transitional housing.
Temporary Housing		
Permanent Supportive Housing	Permanent Housing, both Rent-	Permanent supportive housing and permanent affordable housing are both reflected in permanent housing priority area.

Permanent Affordable Housing	Restricted and Market-Rate	
N/A	Barriers to Accessing Services	Barriers to accessing services and unique community needs are new priorities and were not reflected in the 2018 priority areas.
	Unique Community Needs	

Source: Tehama County 10-Year Plan to End Homelessness, 2018; Update, 2023

PREVIOUS GOALS FROM THE 2018 PLAN

Second, **Figure 12: Tehama County CoC, Previous Goals from the 10-Year Plan to End Homelessness Table, 2018** provides a review of the previous priority areas and goals from the 2018 Plan. The priority areas are street outreach, temporary housing, permanent supportive housing, and permanent affordable housing. Each priority area has both a 5-year goal and a 10-year goal, and some have multiple 5-year and/or 10-year goals.

Figure 12: Tehama County CoC, Previous Goals from the 10-Year Plan to End Homelessness Table, 2018

Priority Areas	5-Year Goals	10-Year Goals
Street Outreach	Mobile One Stop Day Center	Permanent Location One Stop Day Center
	Mobile Crisis Unit	
	Sobering Center	
Temporary Housing	Mental Health Rehab Facility (16- 24 beds)	Year-Round Emergency Shelter
		20-40 Additional Transitional Housing Beds (including for families)
Permanent Supportive Housing	Permanent Supportive Housing Utilizing Mental Health Services Act Funds (MHSA)	Permanent Supportive Housing Project Utilizing No Place Like Home (NPLH) and/or Veterans Housing and Homelessness Prevention (VHHP) Funds
Permanent Affordable Housing	Utilize Section 8 and VASH Vouchers to Develop Affordable Housing	Implement Policies that will Incentivize the Development of More Housing Overall

Source: Tehama County 10-Year Plan to End Homelessness, 2018; Update, 2023

Third, **Figure 13: Tehama County CoC, Previous Goals from the 10-Year Plan to End Homelessness – Complete or in Progress Table, 2024** documents the goals that are complete or in progress from the 2018 Plan. As of June of 2024, the 5-year and 10-year goals that are completed or have made significant progress are identified below by the “complete or in progress?” column. An “X” identified how many projects have been completed or are in progress for each goal. Details for each project are found in the “project details” column, including the year the project was placed-in-service.

Figure 13: Tehama County CoC, Previous Goals from the 10-Year Plan to End Homelessness – Complete or in Progress Table, 2024

Priority Areas	5-Year Goals	Complete or in Progress?	Project Details	10-Year Goals	Complete or in Progress?	Project Details
Street Outreach	Mobile One Stop Day Center	X (Similar to stated goal)	PATH's street outreach program in Red Bluff (2018), and sanctioned camping area in Red Bluff (2022)*	Permanent Location One Stop Day Center	X	PATH Plaza Navigation Center in Red Bluff (2024)
	Mobile Crisis Unit	X (Similar to stated goal)	Tehama County Health Services Agency's mobile health clinic in Red Bluff (2023)			
	Sobering Center	N/A	N/A			
Temporary Housing	Mental Health Rehab Facility (16-24 beds)	N/A	N/A	Year-Round Emergency Shelter	X	PATH Plaza Navigation Center in Red Bluff (2024)

				20-40 Additional Transitional Housing Beds (including for families)	X X	Empower Tehama's 16-bed transitional housing (2018) and PATH's Homekey Sale House 16-bed transitional housing in Red Bluff (2020) for a total of 32 beds.
Permanent Supportive Housing	Permanent Supportive Housing Utilizing Mental Health Services Act Funds (MHSA)	X	Olive Grove Apartments in Corning, a Round 2 NPLH permanent supportive housing project, has Special Needs Housing Program Funds (SNHP), which used to be known as MHSA Development Funds (2023)	Permanent Supportive Housing Project Utilizing No Place Like Home (NPLH) and/or Veterans Housing and Homelessness Prevention (VHHP) Funds	X X X	Three permanent supportive housing projects have been awarded NPLH funds. These projects are Olive Grove Apartments in Corning, Palm Villas in Red Bluff, and The Bluffs Community Housing in Red Bluff (2023 and predevelopment)
Permanent Affordable Housing	Utilize Section 8 and VASH Vouchers to Develop Affordable Housing	X X	Both Palm Villas and The Bluffs Community Housing, Round 4 NPLH permanent supportive housing projects, have Section 8 Project-Based Vouchers. Both	Implement Policies that will Incentivize the Development of More Housing Overall	N/A	N/A

			projects are in Red Bluff (2024 - predevelopment)			
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Source: Tehama County 10-Year Plan to End Homelessness, 2018; Update, 2023

*The City of Red Bluff approved a temporary sanctioned campground at Samuel Ayres Park in October 2022. As of July 2023, approximately 35 people are staying in the campground. City Councilmembers meet with the people staying at the campground once per week, developing and maintaining relationships with them. City Public Works staff maintain the restrooms at the park and have also installed solar to run the restroom lights at night and provide for a place to charge personal devices such as cellphones. PATH (Poor and the Homeless Tehama County Coalition) and volunteers provide daily meals to the people staying in the sanctioned campground as well as anyone who comes to the park and would like a meal. The Tehama County mobile health clinic comes to the park to provide services every other week. The temporary sanctioned campground serves as a mobile one stop location for homelessness services in Red Bluff.

Fourth, **Figure 14: Tehama County CoC, Taking Goals into the Future Table, 2023** identifies goals that have been accomplished, goals that will continue to be worked on, and goals that are no longer relevant from the 2018 Plan.

Figure 14: Tehama County CoC, Taking Goals into the Future Table, 2023

Goals		
Accomplished	Will Continue to Work On	No Longer Relevant
Red Bluff - Permanent Location One Stop Day Center & Year-Round Emergency Shelter	Utilize Section 8 and VASH Vouchers to Develop Affordable Housing.	Sobering Center – instead, focus on incorporating substance use disorder services into projects and programs.
Red Bluff - Mobile One Stop Day Center	Cities and County - Implement Policies that will Incentivize the Development of More Housing Overall.	Mental Health Rehab Facility (16- 24 beds) – instead, focus on incorporating mental health services into projects and programs.
Red Bluff - Mobile Crisis Unit	Continue to fund operations and services for completed projects.	
Red Bluff - 20-40 Additional Transitional Housing Beds (including for families)	Replicate accomplished goals in locally relevant ways across the County (i.e. also outside of Red Bluff and/or Corning).	
Corning - Permanent Supportive Housing utilizing Mental Health Services Act Funds (MHSA)		
Corning and Red Bluff - Permanent Supportive Housing Project utilizing No Place Like Home (NPLH) and/or Veterans Housing and Homelessness Prevention (VHHP) Funds		
Red Bluff - Utilize Section 8 and VASH Vouchers to Develop Affordable Housing		




Source: Tehama County 10-Year Plan to End Homelessness, 2018; Update, 2024

NEW GOALS AND OBJECTIVES FOR THE 2024 PLAN

Fifth, new goals and objectives for the 2024 Plan are discussed. **Figure 15: Tehama County CoC, New Goals Table, 2024** provides a summary of the 2024 priority areas, key findings, 5-year goals, and 10-year goals. There are fifteen (15) 5-year goals and fifteen (15) 10-year goals, for a total of thirty (30) goals.

It is important to note that North County and South County are referred to often throughout the 5- and 10-year goals. These more densely populated areas may serve as hubs from which mobile or satellite services can be provided to more rural/remote areas of the county such as East County and West County. East County and West County are both important regions to take into account when considering a holistic approach to housing and homelessness in Tehama County.

Figure 15: Tehama County CoC, New Goals Table, 2024

Priority Areas	Key Findings	5-Year Goals	10-Year Goals
Permanent Housing, both Rent-Restricted and Market-Rate 	 Affordable Multi-Family Housing and/or Permanent Supportive Housing (Rent-Restricted)	Corning or Red Bluff – New Affordable Multi-Family Housing and/or Permanent Supportive Housing	Los Molinos/Unincorporated Area - New Affordable Multi-Family Housing and/or Permanent Supportive Housing
		Preserve Existing Affordable/Naturally Occurring Affordable Housing	Acquisition and Rehabilitation of Affordable/Naturally Occurring Affordable Housing
		Rural Advocacy to State and Federal Government for Funding Programs	Local Governments to Streamline Affordable Housing Development
	 Rental Housing (Market-Rate)	Master-Lease Program for Shared Housing	Purchase Homes for Shared Housing
		Landlords and Housing Choice Voucher Holders Matching Program	Increase the Number of Housing Choice Vouchers










		Renter Outreach and Education Program	Landlord Outreach and Education Program
Health and Human Services 	 Housing/Services Navigation  Basic Needs Services	Community Services Navigators - Mobile Pilot Program	Community Services Navigators – Expanded and Permanent Program
		North County – Mobile Services from Existing Services Hub	South County – Mobile Services from Services Hub
		Temporary Housing – Preserve Existing Beds/Units	Temporary Housing – Develop New Beds/Units
Barriers to Accessing Services 	 Language, Transportation, and Phone/ Internet Access	Formalize Language Access Across the County at All Levels	Diversity, Equity, and Inclusion (DEI) Assistance to Organizations
		Safe Parking Program	Public Transportation – Free for Low-Income Households, Explore Expansion to East County
		Vehicle Assistance Program – Pilot	Vehicle Assistance Program – Expanded and Permanent
		WiFi Hotspots Program – Pilot	Smart Phone Assistance Program – Pilot
Unique Community Needs 	 South County	South County – Working Group, Audit, and Needs Assessment	South County – Services Hub and New Bilingual/Rural/Remote Services
		Racial/Ethnic Representation – Organizations	Racial/Ethnic Representation – Community Members

Figure 16: Tehama County CoC, New Objectives Table, 2024

 Priority Area 1: Permanent Housing, both Rent-Restricted and Market-Rate				
 Key Finding 1: Affordable Multi-Family Housing and/or Permanent Supportive Housing (Rent-Restricted)				
Timeframe	Goal	Objective	Funding and Resources	Equity Lens
5-Year Goal	Corning or Red Bluff – New Affordable Multi-Family Housing and/or Permanent Supportive Housing	In partnership with a developer, develop one new affordable and/or permanent supportive project in Corning or Red Bluff that is not currently in development (25 units).	Funding may include HOME, Homekey, Joe Serna Jr., Farmworker Housing Grant (Serna), Multifamily Housing Program (MHP), Permanent Local Housing Allocation (PLHA), Project-Based Vouchers (PBV), tax credits, etc.	Consider special populations*.
10-Year Goal	Los Molinos/Unincorporated Area - New Affordable Multi-Family Housing and/or Permanent Supportive Housing	In partnership with a developer, develop one new affordable and/or permanent supportive housing project in an unincorporated community such as Los Molinos that is not currently in development (25 units).	Funding may include HOME, Homekey, Serna, MHP, PLHA, PBV, tax credits, etc.	Consider rural/remote areas and special populations*.
5-Year Goal	Preserve Existing Affordable/Naturally	Preserve at least 25 units of rent-restricted affordable, or naturally occurring	Funding may include Manufactured Housing Opportunity & Revitalization	Consider rural/remote areas

	Occurring Affordable Housing	affordable housing. This may include accessory dwelling units (ADUs) mobile homes, multi-family units, etc.	Program (MORE) and PLHA, tax credits, tax-exempt bonds, etc. Resources may include the California Coalition for Rural Housing (CCRH) and the Rural Community Assistance Corporation (RCAC).	and special populations*.
10-Year Goal	Acquisition and Rehabilitation of Affordable/Naturally Occurring Affordable Housing	In partnership with a developer, acquire and rehabilitate at least 25 units of rent-restricted affordable or naturally occurring affordable housing. This may include accessory dwelling units (ADUs) mobile homes, multi-family units, etc.	Funding may include Homekey, MORE, and PLHA, tax credits, tax-exempt bonds, etc. Resources may include the California Coalition for Rural Housing (CCRH) and the Rural Community Assistance Corporation (RCAC).	Consider rural/remote areas and special populations*.
5-Year Goal	Rural Advocacy to State and Federal Government for Funding Programs	Join advocacy groups at the state and federal level to advocate for rural areas in affordable/permanent supportive housing funding programs. Participate in two advocacy campaigns.	Resources may include CCRH, Housing California, National Low Income Housing Coalition (NLIHC), etc.	Partner with people with lived experience to be local advocate representatives.
10-Year Goal	Local Governments to Streamline Affordable Housing Development	Work with the Cities and County to zone additional land for multi-family	Funding may include planning grants from state and federal agencies such as	Remember that while some efforts can be in Red

		housing, support bringing infrastructure to vacant parcels of land, provide transparency about local regulations, and shepherd projects through the planning and building permit processes. Apply for and receive funds from the Affordable Housing and Sustainable Communities Program (AHSC) and/or Infill Infrastructure Grant Program (IIG) for two projects.	Regional Early Action Planning Grants (REAP), as well as AHSC and IIG.	Bluff, other efforts should focus outside of Red Bluff.
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Key Finding 2: Rental Housing (Market-Rate)

Timeframe	Goal	Objective	Funding and Resources	Equity Lens
5-Year Goal	Master-Lease Program for Shared Housing	Connect with interested landlords and create a master-leasing program for shared rental housing. Bring online 8 bedrooms.	Funding may include PLHA and/or Homeless Housing, Assistance and Prevention (HHAP). Resources may include Chico Housing Action Team's (CHAT) model in Butte County and RCAC.	Rent homes in more than one community. Provide case management and rent/utility assistance. Consider special populations*.

10-Year Goal	Purchase Homes for Shared Housing	Purchase homes for shared housing, modeled after Chico Housing Action Team's (CHAT) model in Butte County. Bring online 8 bedrooms.	Funding may include PLHA and/or HHAP. Resources may include CHAT's model in Butte County and RCAC.	Purchase homes in more than one community. Provide case management and rent/utility assistance. Consider special populations*.
5-Year Goal	Landlords and Housing Choice Voucher Holders Matching Program	Create a formal program in collaboration with the Plumas County Community Development Commission (Plumas CDC) to match private rental landlords with Housing Choice Voucher (HCV) holders. The program would consist of a bench of landlords who share when units will become available, and program staff assisting HCV holders to apply for available units. Assist 25 HCVs to successfully find permanent housing.	Resources may include the Plumas CDC and examples of similar programs from other housing authorities. Suggest connecting with the Housing Authority of the County of Butte (HACB) for any best practices and lessons learned.	Connect with and recruit landlords from multiple communities throughout the county.
10-Year Goal	Increase the Number of Housing Choice Vouchers	Using the success of the 5-year goal program, work with the Plumas CDC to bring 75 more vouchers to	Resources may include the Plumas CDC and examples of similar advocacy from other communities and	Conduct outreach for HCVs in English and Spanish and to

		Tehama County, bringing the total number of vouchers to 400.	housing authorities. Suggest connecting with the Housing Authority of the County of Butte (HACB) for any best practices and lessons learned.	populations that are underrepresented on the waitlist.
5-Year Goal	Renter Outreach and Education Program	Outreach and connect low-income renters to Legal Services of Northern California (LSNC) for housing legal assistance such as questions about evictions or rent increases. LSNC has an office in Redding that serves Tehama County.	Funding may include Community Development Block Grant (CDBG), HHIP and Federal Home Loan Bank (FHLB). Resources may include LSNC, the Plumas CDC, and local/regional service providers who have case management programs.	Ensure outreach is bilingual (English/Spanish) and being conducted in rural/remote areas of the County. Consider special populations*.
10-Year Goal	Landlord Outreach and Education Program	Outreach and connect landlords to the North Valley Property Owners' Association (NVPOA). NVPOA has an office in Chico that serves Tehama County, and provides support and education to landlords in Northern California.	Funding may include CDBG, HHIP, and FHLB. Resources may include NVPOA and local business/real estate associations and chambers of commerce.	Ensure outreach is bilingual (English/Spanish) and being conducted in rural/remote areas of the County. Consider special populations*.



Priority Area 2: Health and Human Services



Key Finding 3: Housing/Services Navigation

Timeframe	Goal	Objective	Funding and Resources	Equity Lens
5-Year Goal	Community Services Navigators - Mobile Pilot Program	Create a pilot program with the Tehama County Health and Human Services' mobile health and mobile vaccination units. Staff the units with a community services navigator. The community services navigator will assist residents with navigating housing and health and human services, including filling out paperwork, setting up appointments, and facilitating transportation to appointments. Some community services navigators will have lived experience, be bilingual, be people of color, and live in rural/remote areas. Serve 25 households.	Funding may include Housing and Homelessness Incentive Program (HHIP) and regional foundations. Resources may include RCAC.	Consider rural/remote areas and special populations*.
10-Year Goal	Community Services Navigators – Expanded and Permanent Program	Expand the pilot program to 2-1-1 Tehama, a free information and referral for health and human services	Funding may include HHIP and regional foundations. Resources may include RCAC.	Consider rural/remote areas and special populations*.

		and also the access point for the Coordinated Entry System. 2-1-1 Tehama will refer interested people to community services navigators. These community services navigators will assist residents with navigating housing and health and human services, including filling out paperwork, setting up appointments, and facilitating transportation to appointments. Some community services navigators will have lived experience, be bilingual, be people of color, and live in rural/remote areas. Serve 75 households.		
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Key Finding 4: Basic Needs Services

Timeframe	Goal	Objective	Funding and Resources	Equity Lens
5-Year Goal	North County – Mobile Services from Existing Services Hub	Augment existing services hub in North County (PATH Plaza Navigation Center). Expand services from North County hub to rural/remote	Funding may include Emergency Solutions Grant (ESG), HHAP, HHIP, PLHA, Encampment Resolution Funding (ERF), and regional	Include rural communities in planning to better understand their service needs and

		areas, such as Dairyville, Manton, Mineral, and Paynes Creek, by building a network of local providers and advocates, and a mobile services vehicle and/or street outreach team. Provide services at least two days per month in three communities outside of Red Bluff.	foundations. Resources may include RCAC.	the most appropriate service delivery models.
10-Year Goal	South County – Mobile Services from Services Hub	The Unique Community Needs workgroup will identify a services hub in South County. Expand services from South County hub to rural/remote areas, such as Gerber, Los Molinos, Vina, Tehama, and the Woodson Bridge RV Park, by building a network of local providers and advocates, and a mobile services vehicle and/or street outreach team. Provide services at least two days per month in three communities outside of Corning. Partner with	Funding may include ESG, HHAP, HHIP, PLHA, ERF, and regional foundations. Resources may include RCAC.	Include rural communities in planning to better understand their service needs and the most appropriate service delivery models.

		Food for the Hungry in Los Molinos.		
5-Year Goal	Temporary Housing – Preserve Existing Beds/Units	Preserve at least 25 units/beds of temporary housing. This may include emergency shelter, interim housing, or transitional housing.	Funding may include ESG, HHAP, HHIP, Homekey, PLHA, ERF, and regional foundations.	Consider rural/remote areas and special populations*.
10-Year Goal	Temporary Housing – Develop New Beds/Units	Develop at least 25 new units/beds of temporary housing. This may include emergency shelter, interim housing, or transitional housing. At least a portion of these units/beds should be located outside of Red Bluff and/or in South County to meet unique community needs. Importantly, health and social services need to be co-located onsite in South County in order to adequately support new beds/units of temporary housing.	Funding may include ESG, HHAP, HHIP, Homekey, PLHA, ERF, and regional foundations.	Consider rural/remote areas and special populations*.

Priority Area 3: Barriers to Accessing Services

**Key Finding 5: Language, Transportation, and Phone/Internet Access**

Timeframe	Goal	Objective	Funding and Resources	Equity Lens
5-Year Goal	Formalize Language Access Across the County at All Levels	Cities, County, CoC, and service providers to write language access requirements into funding solicitations and include guidance on how funds can support language access. Publish five funding solicitations from at least two different organizations.	Resources may include professional language interpreters/translators used as part of the 2024 10-Year Plan Update, and funding agencies. Importantly, resources may also include the perspectives and expertise of local community members who are bilingual and/or bicultural.	Partner with Hispanic/Latino community members and organizations to develop requirements and guidance.
10-Year Goal	Diversity, Equity, and Inclusion (DEI) Assistance to Organizations	Assist organizations (cities, county, CoC, and service providers, etc.) who would like to hire more staff representative of the people their organization serves (e.g. Hispanic/Latino and Native American/American Indian), but are unsure of how to write job descriptions and market positions to achieve this outcome. Assist five	Resources may include California Coalition for Rural Housing (CCRH), Greenville Rancheria, Latino Outreach of Tehama County (LOTC), and the Paskenta Band of Nomlaki Indians, among others.	Partner with diversity, equity, and inclusion (DEI) experts to assist organizations.

		organizations to hire more representative staff.		
5-Year Goal	Safe Parking Program	Create at least one Safe Parking area in Tehama County where people can legally sleep in their cars.	Resources may include best practices from communities that have successfully set up Safe Parking areas such as the City of Santa Rosa.	Develop program in concert with people with lived experience and their service providers. Consider special populations*.
10-Year Goal	Public Transportation – Free for Low-Income Households, Explore Expansion to East County	Make permanent for low-income households the temporary free rides on TRAX, the public bus system. Explore expanding TRAX to provide service from Manton, Mineral, and Paynes Creek to Red Bluff.	Resources may include TRAX, Redding Area Bus Authority (Shasta County), Glenn Ride (Glenn County), B-Line (Butte County), and Susanville Indian Rancheria Public Transportation Program (Lassen County) that operate in the region.	Connect with low-income households and Manton, Mineral, and Paynes Creek residents to better understand their transportation needs.
5-Year Goal	Vehicle Assistance Program – Pilot	Create a new pilot vehicle assistance program in North or South County in partnership with service providers or support an existing program. Program to assist those who need help with gas, maintenance, insurance,	Resources may include vehicle assistance ad-hoc or limited assistance programs by CalWORKS, Empower Tehama, and Faith Works that may be formalized or expanded upon. Funding may include regional foundations.	Develop program in concert with people with lived experience and their service providers. Consider special populations*.

		registration, etc. costs. Assist 25 households.		
10-Year Goal	Vehicle Assistance Program – Expanded and Permanent	Expand pilot vehicle assistance program to serve both North and South County. Assist 50 households.	Resources may include vehicle assistance ad-hoc or limited assistance programs by CalWORKS, Empower Tehama, and Faith Works that may be formalized or expanded upon. Funding may include regional foundations.	Develop program in concert with people with lived experience and their service providers. Consider special populations*.
5-Year Goal	WiFi Hotspots Program – Pilot	Provide hotspots for WiFi throughout the County. WiFi hotspots may be located at services hubs such as the PATH Plaza Navigation Center and mobile services vehicles such as the Tehama County Health Services' mobile health and mobile vaccination units. Provide hotspots in at least three communities total, with at least one community in North County and one community in South County.	Resources may include PATH Plaza Navigation Center, Tehama County Health Services, Tehama County Library, Shasta College, and RCAC among others. Funding may include regional foundations.	Develop program in concert with people with lived experience and their service providers, especially the most appropriate locations for the WiFi hotspots. Consider special populations*.

10-Year Goal	Smart Phone Assistance Program - Pilot	Create a smart phone assistance pilot program and provide free or reduced smart phones and phone service to 25 households. Develop the pilot program to fill gaps experienced by residents who qualify for the California LifeLine and Federal LifeLine programs, as well as gaps experienced by residents who do <u>not</u> qualify for these programs.	Resources may include partnering with local and corporate telecommunications businesses and providers, and RCAC. Funding may include regional foundations.	Develop program in concert with people with lived experience and their service providers. Consider special populations*.
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Priority Area 4: Unique Community Needs



Key Finding 6: South County

Timeframe	Goal	Objective	Funding and Resources	Equity Lens
5-Year Goal	South County – Working Group, Audit, and Needs Assessment	Create a South County working group with representatives from the Cities, County, CoC, 2-1-1 Tehama, service providers, and community members. Include service providers serving Hispanic/Latino and Native	Funding may include planning grants from state and federal agencies such as Regional Early Action Planning Grants (REAP), and regional foundations. Resources may include CCRH and RCAC.	Provide financial support, technical assistance, and staff capacity to South County representatives to achieve these goals.

		American/American Indian residents. Conduct an audit of all available community resources, especially bilingual English/Spanish resources, and resources located in rural/remote areas of South County. Conduct a needs assessment of gaps in resources. Resources may be more expansive than just housing/homelessness related resources.		
10-Year Goal	South County – Services Hub, and New Bilingual/Rural/Remote Services	From the audit and needs assessment, identify a services hub for South County and stand up additional programs/services to meet the needs. Assist at least five organizations to: provide permanent English/Spanish bilingual services and/or services in rural/remote areas of South County outside of Corning. This may include, but not be limited to, County health and social services.	Resources may include Corning's new recreation center to serve as a services hub, CCRH, and RCAC. Funding may include regional foundations.	Partner with diversity, equity, and inclusion (DEI) experts to consult on standing up programs/services.

5-Year Goal	Racial/Ethnic Representation – Organizations	Increase participation of organizations that serve Hispanic/Latino and Native American/American Indian community members in the CoC and Stakeholders' Collaborative. Have at least two organizations that serve each population (i.e. two for Hispanic/Latino and two for Native American/American Indian).	Resources may include Greenville Rancheria, Latino Outreach of Tehama County, Northern California Child Development, Inc. (NCCDI), and Paskenta Band of Nomlaki Indians, among others.	Engage organizations located in both North County and South County.
10-Year Goal	Racial/Ethnic Representation – Community Members	Increase participation of Hispanic/Latino and Native American/American Indian community members in the CoC and Stakeholders' Collaborative. Have at least two community members from each population (i.e. two for Hispanic/Latino and two for Native American/American Indian). Compensate community members for their time.	Resources may include Greenville Rancheria, Latino Outreach of Tehama County, Northern California Child Development, Inc. (NCCDI), and Paskenta Band of Nomlaki Indians, among others.	Engage community members located in both North County and South County.

*Special populations: Farmworkers, people experiencing homelessness, people with mental health needs or substance use disorders, people who are undocumented, people involved in the criminal justice system, people who are LGBT*Q+, seniors, veterans, and youth.

In sum, Chapter 4: Goals and Objectives outlined the new 5- and 10-year priority areas, goals, and objectives, comparisons to the 2018 Plan, and a review of the progress made since 2018. Goals and objectives are the third and final prong in the three-pronged approach to the Update.

Chapter 5: Conclusion

This chapter provides a brief one-page summary of the Update.

The 10-Year Plan to End Homelessness from 2018 detailed strategies for addressing homelessness, including 5- and 10-year goals. As of 2024, most of these goals have been achieved or are in progress. The Update set out to build upon these successes while considering racial/ethnic and geographic equity, and the current landscape of data, capacity, funding, and resources. The Update was a joint endeavor by the Tehama County CoC and the Housing and Homeless Stakeholders' Collaborative. The three-pronged approach of the Update with an equity lens included:


1. Collect and analyze community-based research;
2. Identify gaps and racial/ethnic disparities; and
3. Develop updated goals and objectives with stakeholders.

The community-based research included interviews with people with lived experience, interviews with stakeholders, Local Homelessness Action Plan (LHAP) data, and geographic research.

The gaps and racial disparities analysis uncovered four priority areas and six key findings. The priority areas are: 1) permanent housing, both rent-restricted and market-rate; 2) health and human services; 3) barriers to accessing services; and 4) unique community needs. The key findings within these priority areas are: 1) affordable multi-family housing and/or permanent supportive housing (rent-restricted); 2) rental housing (market-rate); 3) housing/services navigation; 4) basic needs services; 5) language, transportation, and phone/internet access; and 6) South County.

The CoC and Stakeholders' Collaborative reviewed the community-based research, priority areas, and key findings, and provided input on potential goals and objectives. A review was conducted of the previous priority areas, goals, and progress compared to the new priority areas, key findings, and potential goals. This resulted in a final set of thirty (30) 5- and 10-year goals that the community can work on together to achieve by 2029 and 2034, respectively.

In sum, the Update details an equity-focused strategy for addressing housing and homelessness needs in Tehama County, including concrete goals and objectives to work on over the next five to 10 years.



Chapter 6: Appendix

Chapter 6: Appendix includes the gaps and racial disparities analysis worksheet for the CoC and Stakeholders' Collaborative to complete annually, and the detailed findings from each of the community-based research components. It also provides the definitions, interview tool, breakout groups worksheet, and acknowledgements and contact.

Unlike the other chapters, Chapter 6: Appendix starts each section on a new page so that the sections may be easily pulled from the document and used as templates for the future.

DEFINITIONS

These are definitions of housing and community development terms used throughout the document. They are listed in alphabetical order.

1. **Accessory dwelling unit (ADU)** – Complete independent living facility for one or more persons on the same lot as the primary structure. Can be attached or detached from the primary structure. Also known as second units.
2. **Affordable housing** – The generally accepted measure for housing affordability is spending less than 30% of one's gross household income on housing costs (including utilities, rent or mortgage, principal and interest). Rent-restricted affordable housing generally receives subsidies, either during construction and/or during operations, in order to keep monthly rents at affordable levels.
3. **Area median income (AMI)** – The mid-point household income among all households in a given region. About half of households earn more than the AMI and the other half earn less than the AMI.
4. **Block group** – The State of California subdivides each census tract into block groups, which is the smallest geographic unit of identification and is defined by a unique numerical code. Block groups can be used to compare and analyze data geographically to identify trends at a neighborhood level.
5. **Census tract** – The State of California subdivides each county into smaller geographic regions called census tracts, which are defined by a unique numerical code. Census tracts can be used to compare and analyze data geographically to identify trends at a city or county level.
6. **Cisgender** – A gender identity where an individual's experiences of their own gender matches the sex they were assigned at birth.
7. **Chronic homelessness** – Defined by the U.S. Department of Housing and Urban Development (HUD) as: 1) a homeless individual with a disability who lives in a place not meant for human habitation, a safe haven, or an emergency shelter, and has been homeless for at least 12 months in total within the past three years; 2) an individual who has been residing in an institutional care facility, including jail, substance use or mental health treatment facility, hospital, or other similar facility, for fewer than 90 days and met all of the criteria above before entering that facility; or 3) a family with an adult head of household (or, if there is no adult in the family, a minor head of household) who meets all of the criteria of this definition, including a

family whose composition has fluctuated while the head of household has been homeless.

8. **Community-based research** – A collaborative effort in which community members and academics or professionals engage in research around an identified community need. Community-based research values a variety of different types of knowledge and the end goal is action oriented, focused on promoting social change.
9. **Culturally competent**—The ability to understand, appreciate, and interact with people from a variety of cultures or belief systems different from one's own.
10. **Equity** - Meeting communities where they are and allocating resources as needed to create equal outcomes for all community members, not just equal opportunities. Equity recognizes that each person has different circumstances and needs, meaning different groups of people need different resources and opportunities allocated to them in order to thrive.
11. **Familial status: children in single mother households** – Households are considered single mother households when there is one or more children residing in a home that is headed by a woman and there is no spouse or partner present.
12. **Homeless Management Information System (HMIS)** – A local information technology system used to collect client-level data and data on the provision of housing and services to homeless individuals and families and persons at risk of homelessness.
13. **Household** – One or more persons who occupy a housing unit.
14. **Housing choice vouchers (HCV)** – Rental assistance administered by housing authorities and provided to very low-income households to choose and rent privately-owned rental housing. Very low-income households earn an income that is no greater than 50% of the area median income.
15. **Housing unit** – A house, an apartment, or a mobile home (new hook-up/space) which provides complete independent living facilities for a household (one or more persons).
16. **Infill development** – Refers to the process of developing vacant or under-used parcels within existing incorporated areas that are already largely developed.

17. **LGBT*Q+** --An acronym for lesbian, gay, bisexual, trans*, queer, questioning, and other identities. These terms are used to describe a person's sexual orientation or gender identity. Trans* is an inclusive term that encompasses all people whose gender identity varies or is different from the sex they were assigned at birth.
18. **Market-rate housing** – Housing where the “market” (supply/demand/other factors) sets the cost to the occupant and there are no public subsidies.
19. **Mobile home** – Includes trailers or campers, manufactured homes, commercial modular homes, and floating homes, which are situated in one place and function as a household's permanent home.
20. **Mobile home park** – Includes any area of land or property that has at least two mobile homes, manufactured homes, recreational vehicles, and/or lots that are held for rent or lease.
21. **Naturally occurring affordable housing (NOAH)** – Housing that is affordable without subsidies or rent-restriction. Monthly costs are relatively low compared to the regional housing market.
22. **Overcrowding** – A household is considered overcrowded when there is more than one occupant per room in a housing unit.
23. **People of color** – Used to describe people who are Hispanic/Latino, Black or African American, American Indian and Alaska Native, Asian, Native Hawaiian and other Pacific Islander, as well as any other races/ethnicities that are not White. May also be referred to as Black, Indigenous, and People of Color (BIPOC) to acknowledge the unique experiences of Black and Indigenous people in the United States.
24. **Permanent supportive housing (PSH)** – Housing in which wrap-around supportive services, such as case management, counseling, education, and peer support are provided to tenants to support their self-sufficiency. PSH has been used to support seniors, people with disabilities, and people experiencing homelessness, among others.
25. **Person experiencing homelessness** – An individual who lacks a fixed, regular, and adequate nighttime residence. Includes, but is not limited to, people who are couch surfing, in cars/trucks/RVs, in motel/hotels, in temporary or transitional housing, in shelters, or living unsheltered.

26. **Person with a disability** – A person who may have a physical, hearing, visual, developmental, or mental health disability or multiple disabilities. Although “people with disabilities” may refer to a community of people, people with disabilities are a diverse population with a wide range of experiences and needs. Some prefer “identity first” language such as “autistic person.”
27. **Point-in-Time (PIT) Count** – An effort to learn more about the current extent and conditions of homelessness. The PIT Count is one of the primary data sources on homelessness and is conducted biennially in January by CoCs across the country. Volunteers reach out during the day to people experiencing sheltered and unsheltered homelessness in city plazas, encampments, parks, transitional housing, shelters, etc. A uniform survey is conducted of all individuals experiencing homelessness that are willing to participate. This is a “snapshot” of a moment in time and is subject to numerous variables.
28. **Poverty status** – A household is in poverty if it earns an income at or below the income threshold identified by the federal government, which is based on the number of people and children residing in that household.
29. **Preservation** – Retaining existing affordable housing, whether rent-restricted or market-rate, and protecting its affordability for current and future tenants.
30. **Racial equity** - A process of eliminating racial disparities and improving outcomes for everyone. It is the intentional and continual practice of changing policies, practices, systems, and structures by prioritizing measurable change in the lives of people of color.
31. **Renter overpayment** – Renter overpayment occurs when a household pays more than 30% of its income towards housing costs, including rent and utilities.
32. **Sensitive communities vulnerable to displacement** – The University of California, Berkeley Urban Displacement Project identified “sensitive communities” as communities where residents may be particularly vulnerable to displacement. Displacement can occur when residents can no longer afford escalating rents or property taxes and leaves the community. A community is considered sensitive to economic displacement when 40% or more of residents are renters, 50% or more of people are people of color, the number of “very low-income” households is above the county median, and the percent change in rent is above the county median increase in rent.

33. **TCAC/HCD opportunity area - composite score** – The California Tax Credit Allocation Committee (TCAC) created the “opportunity area composite score” to identify regions whose characteristics have been shown by research to support positive economic, educational, and health outcomes for low-income families, particularly long-term outcomes for children. The opportunity area composite score combines the economic score, education score, and environmental score within a block group to represent overall access to resources and opportunity.
34. **TCAC/HCD opportunity area - high segregation and poverty** – TCAC defines “areas of high segregation and poverty,” as areas where 30% or more of the population has an income below the poverty level and there is an overrepresentation of people of color relative to the county.
35. **Tehama LIFT Event** - Provides an annual venue for Tehama County residents with one-stop access to many of the housing and health and human services resources that they need to be successful and reach the goals they set for themselves.

ANNUAL GAPS AND RACIAL DISPARITIES ANALYSIS WORKSHEET

This worksheet is to be used annually by the CoC/Stakeholders' Collaborative. It walks the user through an abbreviated gaps and racial disparities analysis, similar to the one found in this report. This worksheet may be considered a living document and adjusted over time as the users see fit. People with lived experience and diversity, equity, and inclusion (DEI) experts should be consulted on any adjustments to the worksheet.

1. **Quantitative data** – Use the U.S. Census Bureau's American Community Survey 5-Year Data Profiles for Tehama County, or a particular city or census-designated place. Table ID DP05 provides demographics and housing estimates. The matrix below uses the "Hispanic or Latino and Race" label in the DP05 table. Fill in the data for the number and percentage for each category. Then, fill in the same data from Homeless Management Information Systems (HMIS) and the most recent PIT Count.

Community: [Fill in Name of Community Here]						
Race/Ethnicity	U.S. Census, American Community Survey (ACS)		Point-in-Time Count (PIT)		Homeless Management Information Systems (HMIS)	
	Number	Percentage	Number	Percentage	Number	Percentage
Hispanic or Latino (Of any race)						
White (Not Hispanic or Latino)						
Black or African American (Not Hispanic or Latino)						
American Indian and Alaska Native (Not Hispanic or Latino)						
Asian (Not Hispanic or Latino)						
Native Hawaiian and Other Pacific Islander						

(Not Hispanic or Latino)						
Some Other Race (Not Hispanic or Latino)						
Two or More Races (Not Hispanic or Latino)						
Total Population						

2. **Quantitative data** – Compare each racial/ethnic category by reading across the row the ACS, PIT, and HMIS data. Identify the races/ethnicities from the PIT or HMIS data that do not approximately correspond to the ACS data. List the races/ethnicities below, if the data is higher or lower than the ACS data, and by what percentage. Add additional rows as needed.

Community: [Fill in Name of Community Here]		
Race/Ethnicity	PIT and/or HMIS Data Higher or Lower than the ACS Data?	Percentage Difference

3. **Qualitative data** – Review the HMIS services options and projects/programs, and then fill in the relevant information below. Compare this list to previous years and identify which services, projects, and programs are new, or have expanded or contracted. Add additional rows as needed.

Community: [Fill in Name of Community Here]		
Services Options	Project or Program	Year Placed in Service
Permanent supportive housing		
Rapid rehousing		
Transitional housing		
Interim housing or emergency shelter		
Diversion services and assistance		
Homelessness prevention services and assistance		
Outreach and engagement services		
Day center		
Other:		

4. **Qualitative data** – Consult with at least two to four people with lived experience and two to four service providers. This could be a brief interview or small focus group format. Prioritize those that identify as, or have a strong connection to, people of color, people who speak a language other than English at home, and other special populations*. Summarize their responses to the following questions below. Add additional tables and rows as needed. Remember to respect interviewees' confidentiality when summarizing their responses,

*Special populations include farmworkers, people with mental health needs or substance use disorders, people who are undocumented, people involved in the criminal justice system, people who are LGBT*Q+, seniors, veterans, and youth.

Question	Response
What are the strengths of the community you reside in? In other words, what connections, resources, or services does it have?	
What housing or services does the community need that it doesn't yet have?	
Can you describe any barriers to accessing services that you know of, or that you've personally experienced?	

What experiences have you had with getting and keeping housing in Tehama County?	
Is there anything else you'd like to add that I didn't ask you about?	

5. **Analysis** – Identify major themes from items 1-4 above. What is rising to the surface in terms of races/ethnicities that are under or overrepresented in homeless counts (PIT) and homeless services (HMIS) compared to their overall population (ACS)? How do the interview or focus group responses add to this picture or add new perspectives? What does this mean within the framework of the available HMIS services options? List out approximately three to four themes.
 - a. Theme 1:
 - b. Theme 2:
 - c. Theme 3:
 - d. Theme 4:

6. **Solutions and resources** – Work together to discuss each theme's challenges and causes, projects that may be already planned or in progress to address the theme, potential short-term and long-term solutions, available resources, and concrete and tangible next steps. Complete one table per theme.

Theme 1: [Fill in Theme 1 here]				
What are the challenges or causes of the theme?	Are there any projects already planned or in progress?	What are some potential short-term and long-term solutions?	What resources do we have available?	What are some concrete and tangible next steps to use our resources to achieve the solutions?

7. **Next steps** – Finally, identify the responsible parties and timelines for each theme and its next steps. What is the next venue where this theme and its progress will be discussed? List those items below.
 - a. Theme 1:
 - b. Theme 2:
 - c. Theme 3:
 - d. Theme 4:

8. **Additional coordination items** – Use this space to identify any additional coordination items that the group should discuss regarding the annual gaps and racial disparities analysis.

INTERVIEW TOOL

This interview tool was used to conduct interviews with people with lived experience and stakeholders during the community-based research portion of the Update.

Spanish/English Interview **[circle]**

Hello, my name is _____. I'm assisting the Tehama County Continuum of Care with a community planning process. This interview is completely voluntary, and the information collected will be used to update the 10-Year Plan to End Homelessness. I will not ask you for any identifying information such as your name or date of birth. I'm interested in learning more from you about your experience with resources, services, and housing in Tehama County so that they can work better for folks in the future. You can skip any questions you don't want to answer. Would you like to begin?

1. Which part of Tehama County do you live in?
2. Which part of Tehama County do you work in?
3. I'm going to ask you a series of questions about your community. If you live in a different part of Tehama County than where you work, please decide which community of the two you'd like to focus on for these questions. Which community do you know better?
 - a. Community name:
 - b. What are the strengths of this community? What resources or services does it have?
 - c. What types of housing are most needed?
 - d. What housing and homeless services does it need that it doesn't have?
 - e. What are some barriers to accessing available services? Can you describe any unique barriers for certain populations such as seniors, Spanish-speakers, people living in rural areas, or people with disabilities?
 - f. Is there anything else you wish to share about this community?
4. I'm now going to ask you a few questions about Tehama County. First, what are the greatest housing needs in the county?

5. Thinking about Tehama County as a whole, what are the community's perceptions about affordable housing?
6. Thinking about Tehama County as a whole, what are the community's perceptions about homelessness?
7. How much do you agree or disagree with the following statement: It is difficult for me or the people I know to find an affordable place to live in Tehama County.
 - a. Strongly disagree
 - b. Disagree
 - c. Neutral
 - d. Agree
 - e. Strongly agree
8. How much do you agree or disagree with the following statement: There are adequate housing and homeless services in Tehama County that are accessible to people who need them.
 - a. Strongly disagree
 - b. Disagree
 - c. Neutral
 - d. Agree
 - e. Strongly agree
9. Is there anything else you'd like to share with me that I didn't ask you about?
10. LIFT attendees only [people with lived experience]
 - a. What experiences have you had with getting and keeping housing in Tehama County?
 - b. *If the respondent discloses having experienced homelessness (or coming close to becoming homeless):* The Continuum of Care is particularly interested in hearing what people with experiences like yours have to say about what kinds of services would be helpful to people who need housing. Would you be open to being contacted later to help with that?
 - i. If yes, ask them to fill out a Lived Experience Advisor Interest form and leave it with you. Assure them that the name and contact info they put on the form will not be connected to their survey responses.

- ii. If they're not sure, let them know they can call the same number that's on the LIFT flyers and leave a message and somebody will call them back.

11. Stakeholders only

- a. Please describe your organization, role, and the work that you do.
- b. Is there data you would like to share with us to include in the 10-Year Plan to End Homelessness Update? This could be outcomes data, personal success stories, etc.?

BREAKOUT GROUPS WORKSHEET

This breakout groups worksheet was used during the April 5, 2023 meeting of the Housing and Homeless Stakeholders' Collaborative to discuss the six key findings of the community-based research, as well as causes, challenges, solutions, and resources.

List key finding:

- **Step 1:** Do we fully understand this key finding? If not, what types of additional information do we need and how could we get that?
- **Step 2:** What contributes to this key finding? What are the potential causes?
- **Step 3:** Are there any solutions already planned or in progress? How well do these address the causes of the key finding?
- **Step 4:** How could we augment these solutions? Are there additional solutions that we should consider, and if so, what are they?
- **Step 5:** Of all the solutions discussed, which are viable in the short-term and which are viable in the long-term?
- **Step 6:** What resources do we have to achieve the solution(s)? Resources may include local, state, or federal funding sources, local organizations, current or potential partnerships, and those with expertise, etc.
- **Step 7:** What could be a good next step to achieve the solution(s)?

INTERVIEWS WITH PEOPLE WITH LIVED EXPERIENCE – DETAILED FINDINGS

This section provides detailed findings of the interviews with people with lived experience conducted at the Tehama LIFT Event in November 2022 during the community-based research portion of the Update. The interview questions are provided in table and chart formats along with summarized responses.

Figure 17: Tehama LIFT Event Attendee Interviews, Strengths/Resources/Services by Community, 2022

(Question: What are the strengths of this community? What resources or services does it have?)

Community of Residence	Number of Interviews	Summarized Responses
Corning	1 (5.9%)	Corning has food resources such as CalFresh.
Paynes Creek	1 (5.9%)	Paynes Creek is close-knit; people look out for each other. There is 4-H but no other resources or services. There is one store, but it is not open on Sundays and only takes cash.
Red Bluff	15 (88.2%)	Red Bluff has basic needs resources like food and showers, and employment, health/mental health, Spanish language, and social services. There are kind people and outreach events. Non-profit groups like PATH and Salvation Army provide services.

Source: Housing Tools, Interviews with People with Lived Experience, 2022

Figure 18: Tehama LIFT Event Attendee Interviews, Types of Housing Most Needed by Community, 2022

(Question: What types of housing are most needed?)

Community of Residence	Number of Interviews	Summarized Responses
Corning	1 (5.9%)	Corning needs affordable housing and permanent supportive housing.
Paynes Creek	1 (5.9%)	Paynes Creek needs any housing, all housing, and affordable housing.

Red Bluff	15 (88.2%)	<p>Red Bluff needs all types of housing including general affordable and permanent supportive housing. Housing is needed that is Housing First, allows pets, and has wraparound supportive services. Housing for people experiencing homelessness is needed, including shelters and a cooling center. Housing navigation services are needed.</p> <p>Single-family and multi-family housing is needed for families with children and single adults, including studios to three- or four-bedroom units. Homeownership opportunities for low-income people are needed.</p>
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Source: *Housing Tools, Interviews with People with Lived Experience, 2022*

Figure 19: Tehama LIFT Event Attendee Interviews, Housing and Homeless Services Needed by Community, 2022

(Question: What housing and homeless services does it need that it doesn't have?)

Community of Residence	Number of Interviews	Summarized Responses
Corning	1 (5.9%)	Corning needs rental assistance and health assistance related to conditions, diseases, or injuries.
Paynes Creek	1 (5.9%)	Paynes Creek needs telephone and internet services, and public transportation to and from Red Bluff.
Red Bluff	15 (88.2%)	<p>Red Bluff needs basic needs services such as clothing, furniture, pet food, and water, as well as transportation and rental assistance. Weekend public transportation services is a need, as is rental assistance, especially rental assistance accessible via a mobile phone and not a computer. Information about available resources is needed, as well as assistance navigating resources.</p> <p>More funding for services, including more community-based organizations is needed in Red Bluff.</p>

		Bathroom and trash services, and individualized services for people experiencing is a need. Short-term and transitional housing, and housing for special populations such as people experiencing homelessness, veterans, and survivors of domestic violence (all genders) is also needed.
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Source: *Housing Tools, Interviews with People with Lived Experience, 2022*

Figure 20: Tehama LIFT Event Attendee Interviews, Barriers to Accessing Available Services by Community, 2022

(Question: What are some barriers to accessing available services? Can you describe any unique barriers for certain populations such as seniors, Spanish-speakers, people living in rural areas, or people with disabilities?)

Community of Residence	Number of Interviews	Summarized Responses
Corning	1 (5.9%)	N/A
Paynes Creek	1 (5.9%)	Paynes Creek has few jobs or community activities; transportation is needed. Residents that are elderly need transportation to doctors and groceries. Youth/young adults need transportation to and from Red Bluff for jobs.
Red Bluff	15 (88.2%)	<p>People in Red Bluff experience significant barriers to renting including application fees, language barrier, low credit/no credit, lack of three-month history of income, lack of paystubs due to being paid in cash, lack of making three times the rent, and lack of flexible from owners/property management on who they will rent to.</p> <p>People with disabilities and people with pets may experience barriers when accessing housing or shelter that is not accessible or pet friendly. People currently living in RVs experience barriers of where to safely park them.</p> <p>Other barriers include access to the internet, availability of bilingual services (English/Spanish), access to legal</p>

		services, and not being aware of services or how to navigate them.
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Source: *Housing Tools, Interviews with People with Lived Experience, 2022*

Figure 21: Tehama LIFT Event Attendee Interviews, Tehama County’s Housing Needs and Perceptions, 2022

Questions	Summarized Responses
<p>What are the greatest housing needs in Tehama County?</p>	<p>Affordable housing that is close to resources, infrastructure, and transportation, and that allows pets. Affordable housing for special populations such as farmworkers, single parents, and people involved in the criminal justice system. Apartments and mobile/manufactured homes.</p> <p>Innovative solutions are needed such as turning empty buildings into Housing First shelters that allow pets and offer mental health services.</p> <p>Housing navigation services are needed that assist people in accessing housing and resources. More resources such as social security and transportation services are needed.</p>
<p>Thinking about Tehama County as a whole, what are the community’s perceptions about affordable housing?</p>	<p>Some members of the community are supportive of affordable housing and recognize the need for it. Some think affordable housing is only for low-income people and people experiencing homelessness.</p> <p>Some members of the community are not supportive of affordable housing and not interested in it for the community. Some are unaware of the needs of people experiencing homelessness, and some do not care about people experiencing homelessness or are prejudiced toward them.</p>
<p>Thinking about Tehama County as a whole, what are the community’s perceptions about homelessness?</p>	<p>Some members of the community are trying to help people experiencing homelessness. Others would like to offer “band-aid solutions” or “sweep it under the rug.”</p> <p>Some members of the community do not want people experiencing homelessness living in the community and look down on them. Perceptions about people experiencing homelessness include that they do not care, they “make a mess,” and/or they have substance use disorders. People experiencing homelessness face negative attitudes,</p>

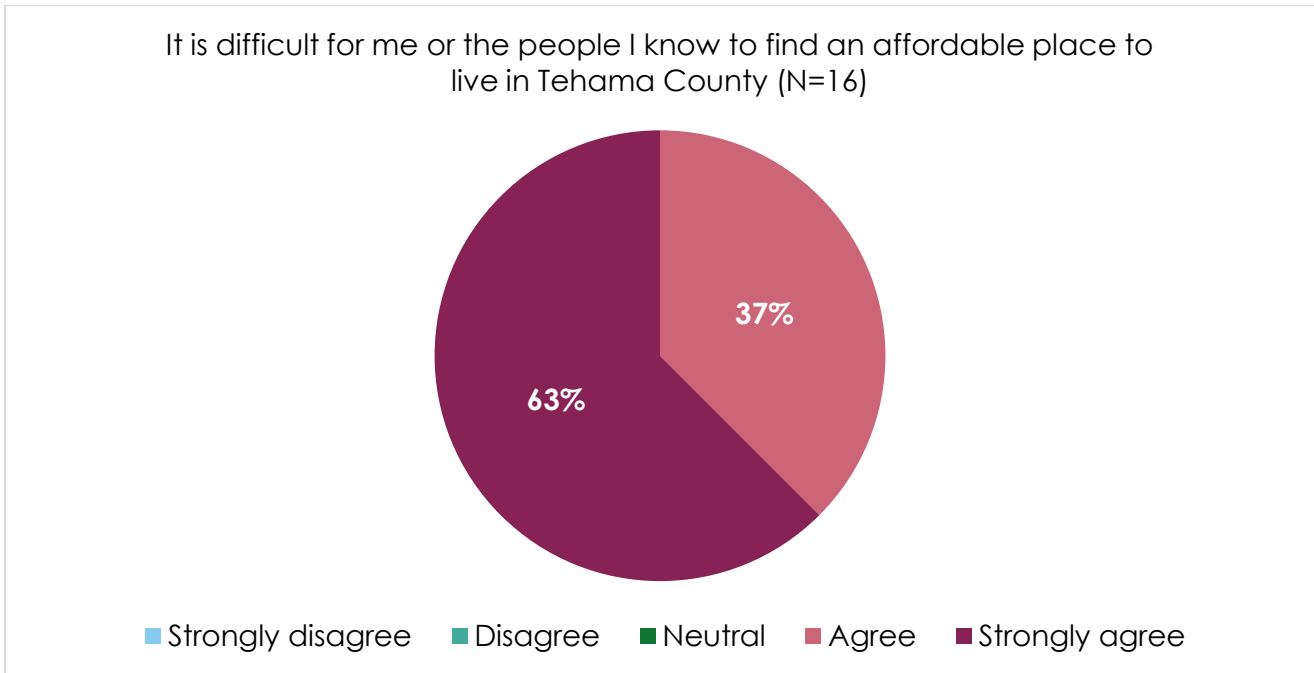
stigma, criminalization, and violence from some members of the community.

Source: *Housing Tools, Interviews with People with Lived Experience, 2022*

Figure 22: Tehama LIFT Event Attendee Interviews, Tehama County Access to Affordable Housing, 2022

(Question: How much do you agree or disagree with the following statement: It is difficult for me or the people I know to find an affordable place to live in Tehama County.)

All (100%) of LIFT attendees interviewed stated that they agree or strongly agree that it is difficult for them or the people they know to find an affordable place to live in Tehama County. Approximately 63% strongly agreed, and 37% agreed.

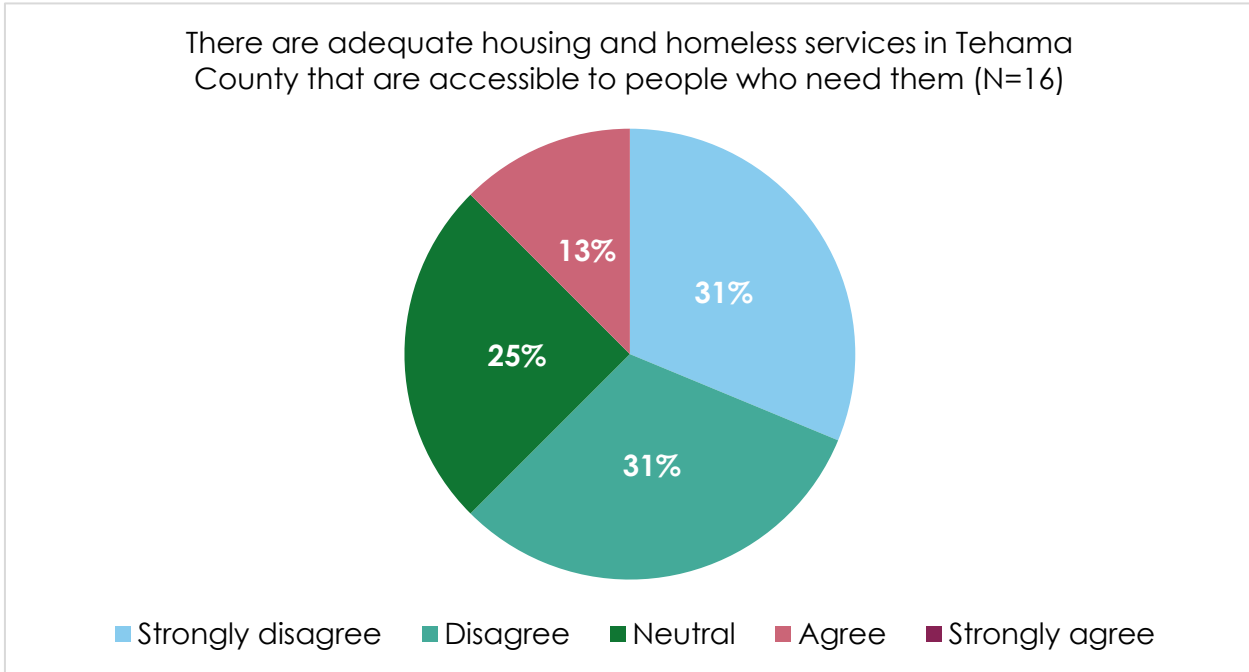


Source: *Housing Tools, Interviews with People with Lived Experience, 2022*

Figure 23: Tehama LIFT Event Attendee Interviews, Tehama County Access to Services, 2022

(Question: How much do you agree or disagree with the following statement: There are adequate housing and homeless services in Tehama County that are accessible to people who need them.)

Most (62%) LIFT attendees interviewed stated that they disagreed or strongly disagreed that there are adequate housing and homeless services in Tehama County that are accessible to people who need them. Approximately 25% were neutral, and only 13% agreed. No LIFT attendees interviewed strongly agreed with the statement.



Source: Housing Tools, Interviews with People with Lived Experience, 2022

Figure 24: Tehama LIFT Event Attendee Interviews, Tehama County Housing Experiences, 2022

Questions	Summarized Responses
<p>What experiences have you had with getting and keeping housing in Tehama County?</p>	<p>Experienced eviction recently due to pets or housing units being sold. Lack of available housing and high rents are barriers to relocate after eviction. <i>(Note: five respondents stated they have experienced eviction. Two were due to pets and two were due to housing units being sold. One did not provide a reason).</i></p> <p>Moved to Tehama County because it was more affordable. Rents have increased since the COVID-19 pandemic and some rents go up frequently. Cannot find a small, affordable apartment. Living in car but had to re-locate due to code enforcement call from neighbors. Finding a job is hard and that makes getting housing hard.</p>

	<p>Fire survivor currently living in a trailer on their property. It takes time and money to clear the lot to rebuild.</p> <p>Intergenerational household currently renting. The second generation would like to purchase a home for the entire family including their young kids (third generation) and their aging parents (first generation).</p> <p>It is hard to be homeless. It is also hard to access services to transition from being unhoused to being housed. There are more services in Redding than in Red Bluff.</p>
<p>Is there anything else you'd like to share with me that I didn't ask you about?</p>	<p>It is difficult to find housing and navigate resources due to language barriers experienced by people who speak Spanish or indigenous languages of Central America.</p> <p>It is challenging to access services such as social security as the closest office is in Redding. Also, may have to wait for the government to approve the services. There are few health care services; have not been able to get a doctor's appointment.</p>

Source: Housing Tools, Interviews with People with Lived Experience, 2022

In sum, this section provided detailed findings of the interviews with people with lived experience conducted at the Tehama LIFT Event in November 2022 during the community-based research portion of the Update.

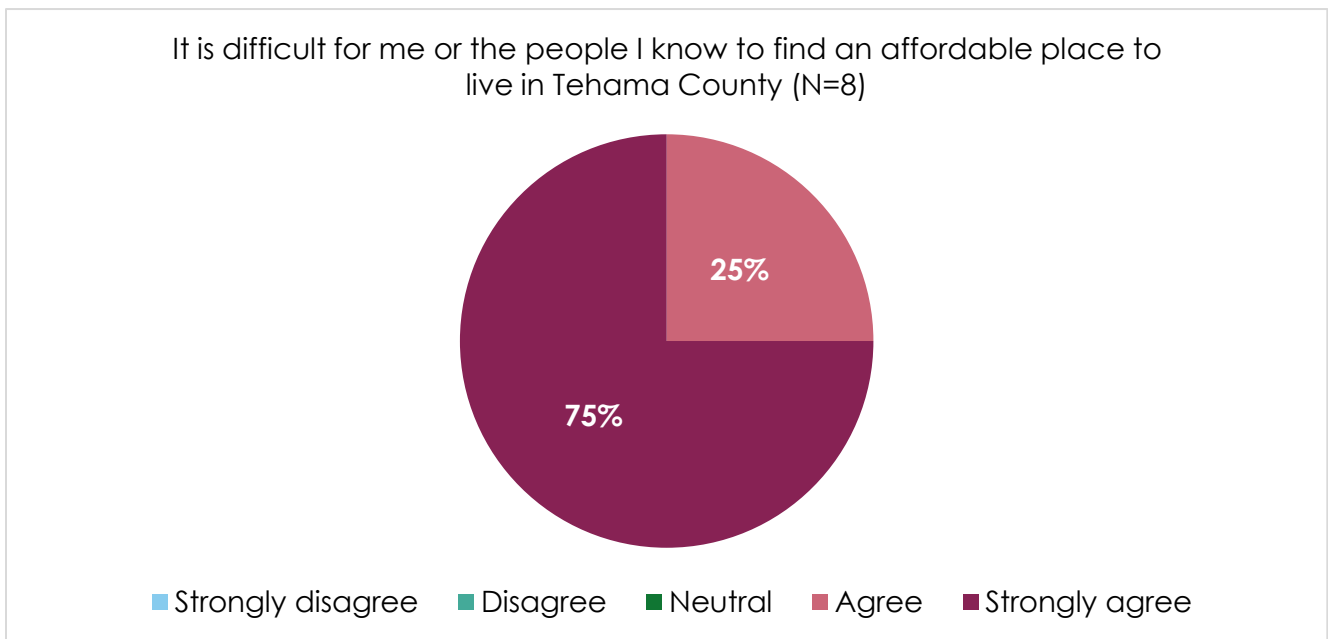
INTERVIEWS WITH STAKEHOLDERS – DETAILED FINDINGS

This section provides detailed findings of the interviews with stakeholders conducted November 2022 to January 2023 during the community-based research portion of the Update. The interview questions are provided in narrative and chart formats along with summarized responses and highlighted key themes.

Figure 25: Key Stakeholder Interviews, Tehama County Access to Affordable Housing, 2022

(Question: How much do you agree or disagree with the following statement: It is difficult for me or the people I know to find an affordable place to live in Tehama County.)

All (100%) of key stakeholders interviewed stated that they agree or strongly agree that it is difficult for them or the people they know to find an affordable place to live in Tehama County. Approximately 75% strongly agreed, and 25% agreed.



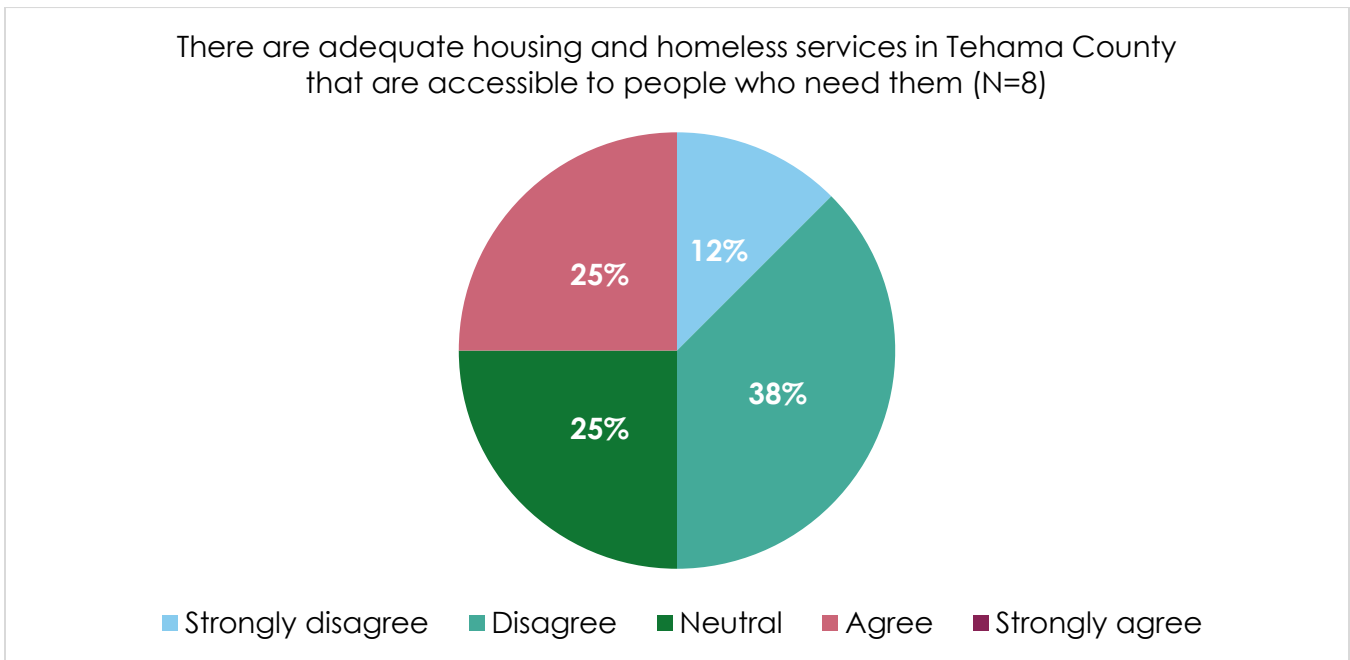
Source: *Housing Tools, Interviews with Stakeholders, 2022-23*

Figure 26: Key Stakeholder Interviews, Tehama County Access to Services, 2022

(Question: How much do you agree or disagree with the following statement: There are adequate housing and homeless services in Tehama County that are accessible to people who need them.)

Most (50%) key stakeholders interviewed stated that they disagreed or strongly disagreed that there are adequate housing and homeless services in Tehama County

that are accessible to people who need them. Approximately 25% were neutral, and 25% agreed. No key stakeholders interviewed strongly agreed with the statement.



Source: *Housing Tools, Interviews with Stakeholders, 2022-23*

Tehama County Health Services Agency (TCHSA)

Tehama County Health Services Agency (TCHSA) is a county agency with a mission to be dedicated to the optimal health and wellbeing of Tehama County communities. TCHSA is currently working on three permanent supportive housing projects in Corning and Red Bluff using State Department of Housing and Community Development (HCD) No Place Like Home (NPLH) funds. The two staff interviewed both work in Red Bluff and Corning, and one of them lives in Red Bluff as well.

Red Bluff: Staff noted that Red Bluff has many faith-based organizations, some non-profits, and a strong community volunteer base for housing and homelessness-related activities. The food pantry, PATH's day center, and the County's Full Service Partnership are important resources. Community volunteers and advocates were vital to the success of PATH Plaza Navigation Center's location and development. The Stakeholders' Collaborative and Tehama County CoC educate the community and leaders, discover funding sources, and identify partners to tackle projects.

When asked about the types of housing that are most needed, staff stated that single-family and multi-family affordable housing is needed. It is nearly impossible

to find housing if a household is looking to rent. There are waitlists of over 100 households for some properties. The poverty rate in Tehama County is approximately 18% which is higher than the state and national average. Residents' incomes are low and thus multi-family affordable housing projects require Project-Based Vouchers from the regional housing authority to make projects feasible and single-family affordable housing also requires subsidies. The regional housing authority is the Plumas County Community Development Commission (Plumas CDC) which serves Lassen, Plumas, Sierra, and Tehama Counties. Finding available developable land adjacent to infrastructure and public transportation is challenging. Moreover, rural affordable housing development has challenges being competitive for state and federal funding resources, especially when local jurisdictions do not have local funds to leverage.

When asked about housing and homeless services that Red Bluff needs that it does not yet have, staff identified that year-round emergency shelter is one of the biggest challenges in the community and that PATH Plaza Navigation Center will soon start to address this. Currently residents are being temporarily housed in motels/hotels. Tehama County and non-profits operating in the county are underfunded. Short-term, one-time, and stop-and-go funding is insufficient for affordable housing and homelessness programs that need a consistent stream of funding. Project-Based Vouchers are being used in Tehama County for the first time for the NPLH projects. Housing Choice Vouchers are underutilized due to a lack of available units.

Staff noted that barriers to accessing available services include stigma, transportation, and communication such as phone and internet. Residents may not want to access homelessness or mental health services due to stigma. This may be even more challenging due to cultural norms and expectations. For example, the Hispanic/Latino community may have more difficulty accepting help due to cultural expectations. Access to transportation and getting to services is hard for rural communities that experience geographic isolation. Phone and internet services are also more challenging in rural areas.

Tehama County overall: When asked about the greatest housing needs in the county compared to Red Bluff, staff noted that it is important to match the housing type to community need and existing housing stock. For example, Rancho Tehama has mostly single-family homes and mobile/manufactured homes. Los Molinos and Gerber have single-family homes. Before developing multi-family housing in those communities, it would be prudent to know what types of housing residents would want to live in. Moreover, there is a lack of

infrastructure such as a sewer system in Tehama City and Los Molinos, and those communities are in flood plains. This makes it both challenging and risky for developers to build.

Staff noted Tehama County is large geographically, and rural communities experience isolation. For example, someone who lives in Rancho Tehama may need transportation to Red Bluff for case management services. There is a public transportation system, but it requires planning and some residents do not want to use it or do not know how to use it. There is also an aging population of seniors with fixed or no income. The Tehama County offices are often understaffed and there is a lack of personnel to provide services to the community. For example, there are currently four behavioral health case managers for the entire county.

When asked about the community perceptions about affordable housing and homelessness, staff stated that volunteers and stakeholders are getting involved in the development of housing and services. Being involved helps people to understand more about the need for affordable housing and housing programs, and the challenges in navigating funding sources and their criteria. Staff noted there are differing perceptions about homelessness in the community. Some community members stigmatize homelessness and focus on criminal activity, substance use, or violence. Some realize that homelessness can be caused by difficult life circumstances. Overall, the community is compassionate for those in need.

Poor and the Homeless Tehama County Coalition (PATH)

Poor and the Homeless Tehama County Coalition (PATH) is a non-profit that has a mission to end homelessness in Tehama County and provide opportunities for self-sufficiency for program participants. Currently PATH operates a day center and food services, serving about 100 people per day. The two staff interviewed both live and work in Red Bluff.

Red Bluff: Staff noted that Red Bluff was attractive to residents due to its lower cost of living and reduced crime rate compared to other areas. Red Bluff is experiencing an increase in the cost of living similar to the trends across the state and the nation. Overall, Red Bluff lacks resources and struggles with communication across agencies according to staff. Staff stated that more outreach and education about PATH would be beneficial, both for the general public and for other agencies for referrals. PATH is the primary homelessness services provider in Tehama County. Once the PATH Plaza Navigation Center is built, it will serve about 15% of the total number of people experiencing homelessness according to the Point-in-Time Count.

Staff stated that Red Bluff has lost many government services. Mail is now sorted in Redding or Sacramento and the Red Bluff post office offers fewer services than it used to. Unemployment is now completed online so PATH Plaza Navigation Center is planning to provide access to computers/internet for clients to complement the library's services. There is no social security office in Red Bluff, and there is only in-person staffing of social security one day per month. The lack of local branches of government resources is challenging for people who do not have transportation to Redding or access to the internet. Additional barriers that residents experience when trying to access services include language, and lack of specialized resources for seniors, people with disabilities, and people with substance use disorders. PATH's day center staff have experienced a language barrier when interacting with some clients and thus are planning to hire bilingual (English/Spanish staff) for the day center and navigation center. Finding accessible housing for people with disabilities and housing for seniors with significant medical needs is challenging. Also, there is only one skilled nursing facility and one outpatient facility for substance use disorders.

When asked about the types of housing that are most needed, staff noted a need for low-income affordable housing, especially studios and one-bedroom units. Some residents cannot afford their rent and seek assistance from PATH. Rents are rapidly increasing. The waitlists for smaller units are multiple years long whereas larger units are easier to access. There are no vacancies of units for seniors or people with disabilities.

Tehama County overall: Staff noted that the county overall has similar housing needs as Red Bluff for low-income affordable housing. The community recognizes that there is not enough affordable housing. Staff stated that community perceptions about homelessness center on wanting a solution but "not in my backyard" (NIMBY) or "not in my community." Multiple locations for PATH Plaza Navigation Center were opposed by the community over the past 10 years. Some community members suggested developing the navigation center out of town, but this is not feasible due to proximity to services.

Staff estimate they have made contact with approximately 20% of people experiencing homelessness. Thus, there are approximately 80% that need services and must be experiencing barriers to accessing services. PATH's clients are mostly from Red Bluff, and a few are from Corning or Los Molinos. Tehama County is large geographically with scattered small communities. Residents living in rural areas struggle with transportation.

Latino Outreach of Tehama County (LOTC)

Latino Outreach of Tehama County (LOTC) is a non-profit that has a mission to uplift the local multicultural community through equitable access to services. LOTC conducts health fairs and partners with local community organizations such as tribal entities and health providers. The staff interviewed lives and works in Red Bluff.

Red Bluff: Staff noted that residents that struggle with housing due to substance use disorders or mental health diagnoses can receive services from Tehama County Behavioral Health and Empower Tehama, and potentially live in the new NPLH permanent supportive housing projects. The County and local services providers coordinate on their mutual clients' needs. Staff also stated that Red Bluff has public transportation to Redding and to Corning once per day and that people with disabilities can use public transportation to get to and from doctors' appointments. Staff noted that the community has been discussing a "One Stop Shop" since 1999 and it is finally coming to fruition in 2023 with the PATH Plaza Navigation Center.

When asked about the types of housing that are most needed in Red Bluff, staff noted that affordable housing is needed, especially with two or three bedrooms. This type of housing could assist families and single parents that are struggling to get by and people with mental health diagnoses, among others. There is a lack of supply of housing and the housing that is available is expensive. For example, studio and one-bedroom units are renting for about \$1,000 per month.

Tehama County overall: Staff commented that it is hard to access services or public transportation in rural areas of the county. Residents move to rural areas because it is less expensive, however, there are few resources. Communities with a lack of services according to staff include Evergreen by Cottonwood, Fournoy, Kirkwood by Capay, Manton, Paskenta, and Rancho Tehama. For example, in Paskenta a household could rent a mobile/manufactured home for \$500 per month for two to three bedrooms, however, the roof may leak, and the house may not be well-insulated. Staff noted that general community perceptions about affordable housing include "not in my backyard" (NIMBY) and "not in my community," and overall stigma. This comes from fear of the unknown. An innovative solution to homelessness could be replicating the pallet shelter site model from the City of Chico.

Hispanic/Latino residents: When asked about the barriers residents encounter to accessing services, staff stated language and documentation status are significant. Some senior residents are monolingual Spanish speakers and rely on

family members for interpretation for services, including health-related services. This can be challenging for both family members. Many farmworkers working in the orchards are Hispanic/Latino and undocumented. This can make accessing health resources such as insurance and providers challenging. Some farmworkers are not living in places meant for habitation. Much of the Hispanic/Latino community in Tehama County is in the south county/Corning area. This population has grown in the past 20 years or so. Approximately 80% of children in Corning are Hispanic/Latino. Staff stated that the Hispanic/Latino community overall is resilient.

Greenville Rancheria

Greenville Rancheria serves tribal and non-tribal members, and provides medical and dental services to the communities of Red Bluff and Greenville (Plumas County). Tribal members live in Tehama County, Plumas County, and Yuba County, among others. There is no reservation for the Greenville Rancheria. The staff interviewed lives in Corning and works in Red Bluff and Greenville.

Corning: Staff noted that Corning has been starting to grow more in recent years. It has youth resources such as the recently built Corning Community Park & Skate Park as well as resources from the Paskenta Tribe of Nomlaki Indians. There is a dearth of resources, activities, and overall community connections for senior and other populations apart from youth. Staff stated that low-income affordable housing is needed in Corning. Residents travel for work as there are not many businesses in Corning. Though many residents may want to purchase a single-family home they do not earn enough money to do so. Community Housing Improvement Program (CHIP) continues to build affordable single-family housing in Corning. Staff noted a lack of services for people experiencing homelessness in Corning, though homelessness is growing due to COVID-19 and the economy. Staff refer to Red Bluff or Redding for homelessness services such as PATH and food banks. Staff commented that the No Place Like Home (NPLH) permanent supportive housing project by Tehama County and Rural Communities Housing Development Corporation (RCHDC) is a step in the right direction in terms of assisting people experience homelessness in Corning.

When asked about the barriers residents encounter to accessing services, staff stated that transportation and language/cultural barriers are significant. Senior and low-income residents need transportation assistance as services are spread out in the county. People who speak Spanish have difficulty accessing services and some services are not offered in Spanish. Native American residents may have generational trauma from their ancestors and are not as likely to access any services until they fully trust the service provider. Staff noted that they have

been working with Native American residents for five years and that building trust takes time.

Hispanic/Latino and Native American residents: Staff noted that there is not enough housing for Native American residents, especially those with lower incomes. Some of Greenville Rancheria's tribal members live unsheltered for a period of time due to a lack of available housing. The tribe provides housing for tribal members with documentation and their Bureau of Indian Affairs paperwork. Homelessness may also look different in both the Hispanic/Latino and Native American communities. People may be living with family members, or up to four or five families may be living in one home. Staff noted that some tribal members are experiencing homelessness and have substance use disorders or have been removed from local services due to a previous incident. Those members state that there are no resources for them in Tehama County and so they go to Redding for resources.

Staff stated that some Hispanic/Latino and Native American residents they serve need help navigating the services system and may struggle with understanding and completing paperwork correctly. Greenville Rancheria staff help approximately six out of every 10 patients with completing paperwork, and taking them to appointments for MediCal, CalFresh, etc.

Food for the Hungry

Food for the Hungry is a food pantry that serves south/central Tehama County as well as Red Bluff. They deliver food to people who cannot afford it. Food for the Hungry mostly operates in the south/central Tehama County areas of Los Molinos and Gerber, some in Red Bluff and minimally in Corning and Dairyville. They serve about 250 households (900-1,000 people) per year. Households served are typically four to six people in size.

Los Molinos (and surrounding central/south Tehama County areas): The staff interviewed lives and works in the central/south Tehama County area, mostly working in Los Molinos. Most of the support and referrals staff receive come from word of mouth. Staff noted that Los Molinos has more resources now than in years past. Resources include Tehama County offices, medical services such as a dentist, pharmacy, and Ampla Health, food markets, faith-based organizations, and public transportation. Staff stated that while Los Molinos' housing is still expensive, it is more affordable than other places. When asked about the types of housing that are most needed in Los Molinos, staff stated that more low-income affordable housing is needed. Staff noted that single-family housing may be well-suited for families and that multi-family housing with multiple bedrooms is

also needed. Los Molinos has one multi-family affordable housing project with a long waiting list according to staff. Overall, staff commented that there is not much being built in Los Molinos or even in Red Bluff.

Staff noted that though there is public transportation from Los Molinos to Red Bluff, that it may take a long time to get there depending on the day or time. There is no public transportation to Redding or Chico, but there are services available in Chico that are not available in Los Molinos. Staff stated that some residents do not have personal vehicles, or the funds to pay for fixing their personal vehicles, to get to Chico. When asked about the barriers residents encounter to accessing services, staff noted that residents may struggle with what services they need, which agencies offer those services, how to fill out paperwork correctly, and the ability to make and keep appointments. Hispanic/Latino residents may not access services due to cultural norms. Staff estimate there are about 20 people experiencing homelessness in Los Molinos, and the vast majority are homeless because they do not have a choice. There are households that are housing insecure and are staying in expensive motels or in rentals with rapidly increasing rents. Some households do not eat much due to the cost of rent. These households may become homeless soon.

Staff stated that in general central/south Tehama County is less dense with residents more scattered. Communities such as El Camino, Gerber, Proberta, Vina, and the Woodson Bridge RV Park experience more poverty and have fewer resources than other areas of the county. However, Food for the Hungry does not receive many calls for assistance from residents in Vina or the Woodson Bridge RV Park, apart from over the winter holidays.

Tehama County overall: According to staff, the greatest housing needs in the county are to build more multi-family affordable housing with restricted rents. This would help address homelessness as well as residents that are priced out of the market due to increased rents. The cost of housing is high that some households cannot pay their rent even with assistance from Tehama County Social Services. Staff noted that community perceptions of affordable housing are negative, including concerns about tenants, home values, and noise. Property management that enforces community rules such as noise and time of day, security, etc. would help to mitigate these concerns. Staff also stated that there are community members who do not interact with people experiencing homelessness and do not understand why people are homeless and think they are lazy. With better education of the community at large, and better education to people experiencing homelessness of what services are available to them, community perceptions and relationships could improve.

Empower Tehama

Empower Tehama is a non-profit that has a mission to promote healthy relationships and social change in the community. Provides education, intervention programs, and supportive services, and recently opened a Corning office to serve south Tehama County.

Corning: The staff interviewed lives and works in Corning. They noted that Corning has grown a lot over the years and there are more resources now than in the past. Resources include health care, preschool, National California Child Development, Inc. (NCCDI), and the Women, Infants, and Children (WIC) program, among others. However, there is more housing, resources, and services in Red Bluff than in Corning. Staff stated that low-income housing is needed in Corning as well as more housing available to those that are undocumented. Being undocumented is a barrier to accessing housing. Staff noted a need for shower resources for people experiencing homelessness and more frequent food resources for the community.

Staff stated that barriers to accessing available services include transportation, language, and disability. Many of their clients need transportation assistance and would like Tehama County services to be available in Corning as well as Red Bluff. Staff also noted the need for bilingual English/Spanish services in Corning as there is a significant population of Hispanic/Latino people who speak Spanish. Finally, there are not many resources for people with disabilities in Tehama County which connects to a lack of health care resources as well.

Tehama County overall: According to staff, the greatest housing needs in the county include low-income housing. Many people cannot afford the current market rents. There are waiting lists of one to two years on some properties. Empower Tehama provides advocacy services to clients and connects with landlords on their clients' behalf. Even still, sometimes landlords deny clients due to factors such as previous convictions in the criminal justice system. Moreover, staff noted that homelessness has increased and there is not enough housing for everyone who needs it. People experiencing homelessness may also have substance use disorders and mental health diagnoses that are a barrier to them finding housing.

Hispanic/Latino residents: Staff stated that more Hispanic/Latino people are moving to Tehama County for agricultural and farm work. Some Hispanic/Latino residents speak Spanish, some speak an indigenous language to Central America, and some are not able to read or write well. These language barriers can significantly affect their clients. Hispanic/Latino residents may not be aware

of Empower Tehama's services or may be less likely to use their services due to cultural norms. Staff noted that more community education and outreach may help more Hispanic/Latino people be open to accessing Empower Tehama's services.

Rape Crisis Intervention & Prevention (Rape Crisis)

Rape Crisis Intervention & Prevention (Rape Crisis) is a non-profit that provides sexual assault awareness, education, prevention, and crisis services with a focus on healthy communication. Both of the staff interviewed work in Red Bluff and neither of them live in Tehama County.

Red Bluff: Staff noted that Red Bluff's strengths, resources, and services include Tehama LIFT Event, Good Morning Red Bluff, Red Bluff Chamber of Commerce, health, housing, and sexual assault services, and outreach/networking in the community. Staff suggested that holding the Tehama LIFT Event twice per year instead of once could better serve people experiencing homelessness.

According to staff, the types of housing most needed are one- and two-bedroom units in both multi-family and single-family housing, and housing for people experiencing homelessness. Staff stated that Red Bluff has a need for an emergency shelter, housing, and medical care. Barriers to accessing services include access to the internet, and education and mental health care for people experiencing homelessness. Residents who are Spanish-speakers, undocumented, or migrant workers also experience barriers.

Tehama County overall: Staff identified the greatest housing needs in the county to be scattered sites and shelters around the county and confidential and safe housing for domestic violence survivors. The community perceptions about affordable housing range from it being welcomed to it being pushed back on. Community perceptions about homelessness range from actively trying to reduce homelessness and lessen criminalization to wondering why people are homeless and what the solution could be.

In sum, this section provided detailed findings of the interviews with stakeholders conducted November 2022 to January 2023 during the community-based research portion of the Update.

LOCAL HOMELESSNESS ACTION PLAN (LHAP) – DETAILED FINDINGS

This section provides detailed findings of the Local Homelessness Action Plan (LHAP) as part of the community-based research portion of the Update. Findings are provided in the form of narrative, tables, and charts.

The Local Homelessness Action Plan (LHAP) was developed in 2022 as part of the Homeless Housing, Assistance and Prevention Grant Program Round 3 (HHAP-3). HHAP-3 provided \$1 billion state-wide in flexible funding to local jurisdictions to continue efforts to decrease and prevent homelessness in their communities. The LHAP provided data from Point-in-Time (PIT) Counts, Homeless Management Information Systems (HMIS), and Homeless Data Integration Systems (HDIS), as well as data and knowledge from local stakeholders.

This Update uses the LHAP as a starting point and then expands on the data. For example, the LHAP uses 2021 PIT Count data, whereas this section of the Update considers limited longitudinal data from the 2019 and 2023 PIT Counts in addition to the 2021 PIT Count.

Point-in-Time (PIT) Count

One of the primary data sources on homelessness is the Point-in-Time (PIT) Count, conducted by the CoC biennially in January. Traditionally, this is a one-day event organized by the CoC in which volunteers reach out during the day to people experiencing sheltered and unsheltered homelessness. Places where surveys are conducted include parks, camping areas, encampments, libraries, city plazas, shelters, transitional housing facilities, and jails, among others. Local CoCs are required to conduct the PIT Count by the U.S. Department of Housing and Urban Development (HUD).

The PIT Count is an effort to learn more about the current extent and conditions of homelessness. A uniform survey is conducted of all individuals experiencing homelessness that are willing to participate. The survey includes questions about demographics, sleeping location, residency, disabling conditions, sources of income, length of time homeless, and causes of homelessness, among other topics. Many of the questions are required by HUD, and the local CoC can add additional community-relevant questions if they choose. Because the PIT Count is a community-driven survey, the availability of service provider staff and volunteers to plan and conduct the Count is a significant factor in its quality and coverage. It is important to remember that each PIT Count is always a “snapshot” of a moment in time, and is subject to numerous variables, many of which are impossible to control, including the weather both on the day of and prior to the Count. This means that while attempts are made to keep the PIT

methodology as consistent as possible across all PIT Counts, other external factors create variables unique to each Count. This should be kept in mind when reviewing the data and comparing the various years to each other.

Data from the 2019, 2021, and 2023 PIT Counts are grouped by topic and shown below in tables and charts. This is considered a limited longitudinal study, as the three years of PIT Counts may be compared to one another, but conclusions are constrained by the lack of long-term data. A more robust longitudinal study would include five or more PIT Counts.

There were challenges and variables for the 2021 PIT Count that affected its overall accuracy compared to the 2019 and 2023 PIT Counts. The 2021 PIT Count was the first count since the seasonal winter shelter shut program down due to COVID-19. In previous years, much of the sheltered count was conducted at the winter shelter. The Count was also moved from late January to February due to a severe winter storm warning. The winter of 2021 was extremely cold.

The PIT data refers to Table 1, a landscape analysis of needs and demographics, in the LHAP as part of HHAP-3.

Figure 27: Tehama County CoC, Point-in-Time Count, Type and Duration of Nighttime Habitation Table, 2019-2023 depicts type and duration of nighttime habitation data across three PIT Counts from 2019 to 2023.

The total number of people experiencing homelessness has increased from 288 in 2019 to 304 in 2023. The percentage of people who are sheltered has decreased from 25% in 2019 to 19% in 2023. This is due to the seasonal winter shelter program, which rotated from church to church every two weeks, ending during the COVID-19 pandemic. The PATH Plaza Navigation Center includes emergency shelter beds and is under construction as of 2023.

The percentage of adults who are experiencing chronic homelessness decreased from 45% in 2019 to 35% in 2023. As data on chronic homelessness may not be available for each person counted in the PIT Count, these percentages may not reflect the reality of chronic homelessness demographics accurately.

Figure 27: Tehama County CoC, Point-in-Time Count, Type and Duration of Nighttime Habitation Table, 2019-2023

	2019 PIT Count		2021 PIT Count		2023 PIT Count	
	Number	Percent	Number	Percent	Number	Percent
Total # of People Experiencing Homelessness	288	100%	267	100%	304	100%
# of People Who are Sheltered (ES, TH*)	73	25%	49	18%	57	19%
# of People Who are Unsheltered	215	75%	218	82%	247	81%
# of Adults Who are Experiencing Chronic Homelessness	130	45%	116	43%	107	35%

Source: Tehama County Continuum of Care, 2023

*ES=Emergency Shelter; TH=Transitional Housing

Figure 28: Tehama County CoC, Point-in-Time Count, Age and Household Composition Table, 2019-2023 depicts age and household composition data across three PIT Counts from 2019 to 2023.

The percentage of households without children has increased from 90% in 2019 to 95% in 2023, whereas the percentage of households with at least one adult and one child has decreased from 10% in 2019 to 5% in 2023. This may or may not accurately reflect changing demographics. Per U.S. Department of Housing and Urban Development (HUD) guidance for the PIT Count, if an adult indicated they were homeless with children, but children were not physically present at the time the survey was conducted – such as when the children were in school – these individuals were categorized as single adults with no children. This has likely resulted in an undercount of homeless families with children.

As of the 2023 PIT Count, less than 5% of the total population was found to be unaccompanied youth (under 25), parenting youth (under 25), or people who are children of parenting youth. Similar to the finding above, this may or may not accurately reflect the demographics. There is a lack of specialized services for homeless youth in Tehama County. This may result in homeless youth not choosing to access available services in Tehama County and/or traveling to nearby communities such as Chico that do have services specialized for their needs. It is also possible that homeless youth were in school during the PIT Count and therefore not counted. Tehama County Department of Education,

McKinney-Vento staff may be able to provide additional data points collected outside of the PIT Count for consideration.

Figure 28: Tehama County CoC, Point-in-Time Count, Age and Household Composition Table, 2019-2023

	2019 PIT Count		2021 PIT Count		2023 PIT Count	
	Number	Percent	Number	Percent	Number	Percent
# of Households without Children	172	90%	218	96%	221	95%
# of Households with At Least 1 Adult & 1 Child	19	10%	10	4%	12	5%
# of Households with Only Children	0	0%	0	0%	0	0%
# of Unaccompanied Youth (under 25)	17	6%	10	4%	11	4%
# of Parenting Youth (under 25)	2	1%	1	0%	4	1%
# of People Who are Children of Parenting Youth	3	1%	1	0%	6	2%

Source: Tehama County Continuum of Care, 2023

Figure 29: Tehama County CoC, Point-in-Time Count, Gender Table, 2019-2023 depicts gender data across three PIT Counts from 2019 to 2023.

The percentage of women/girls stays consistent from 2019 to 2023 at 38%, as does the percentage of men/boys at 62%. This is largely reflected in state and national trends as well, with more men than women experiencing homelessness.

The lack of data for people who are transgender and people who are gender non-conforming is likely not reflecting the demographics accurately. People who identify as lesbian, gay, bisexual, transgender*, and queer (LGBT*Q+) are disproportionately affected by homelessness. The data shown in the PIT Counts instead depicts an opportunity to collaborate with more LGBT*Q+ people or organizations such as Tehama OUTreach (local), NorCal OUTreach Project of Redding (regional), and Stonewall Alliance Center of Chico (regional) to help identify and serve this population.

Figure 29: Tehama County CoC, Point-in-Time Count, Gender Table, 2019-2023

	2019 PIT Count		2021 PIT Count		2023 PIT Count	
	Number	Percent	Number	Percent	Number	Percent
# of Women/Girls	110	38%	92	34%	116	38%
# of Men/Boys	178	62%	175	66%	188	62%
# of People Who are Transgender	0	0%	0	0%	0	0%
# of People Who are Gender Non-Conforming	0	0%	0	0%	0	0%

Source: Tehama County Continuum of Care, 2023

Figure 30: Tehama County CoC, Point-in-Time Count, Race and Ethnicity Table, 2019-2023 depicts racial and ethnic data across three PIT Counts from 2019 to 2023.

The percentage of people who identify as American Indian or Alaska Native has remained consistent at 6-7% since 2019. The percentage of people who identify as multiple races has increased from 4% in 2019 to 8% in 2023.

The percentage of people who identify as Hispanic/Latino increased from 18% in 2019 to 23% in 2023. This may be reflective of more culturally competent services and partnerships in recent years. For example, a trusted provider conducts the PIT Count in Corning, Empower Tehama, an emergency shelter provider, now provides more bilingual services, and the CoC had made connections to services that Hispanic/Latino residents use.

Conclusions drawn from this data include that majority of people identify as White, non-Hispanic/non-Latino.

Figure 30: Tehama County CoC, Point-in-Time Count, Race and Ethnicity Table, 2019-2023

	2019 PIT Count		2021 PIT Count		2023 PIT Count	
	Number	Percent	Number	Percent	Number	Percent
Ethnicity						
# of People Who are Hispanic/Latino	51	18%	28	10%	71	23%
# of People Who are Non-Hispanic/Non-Latino	237	82%	239	90%	233	77%
Race						
# of People Who are Black or African American	4	1%	6	2%	5	1%
# of People Who are Asian	1	0%	3	1%	0	0%
# of People Who are American Indian or Alaska Native	21	7%	16	6%	18	6%
# of People Who are Native Hawaiian or Other Pacific Islander	0	0%	1	0%	4	1%
# of People Who are White	251	87%	240	90%	254	83%
# of People Who are Multiple Races	11	4%	1	0%	23	8%

Source: Tehama County Continuum of Care, 2023

Figure 31: Tehama County CoC, Point-in-Time Count, Health Table, 2019-2023

depicts health data across three PIT Counts from 2019 to 2023.

In 2023, the percentage of adults who are experiencing significant mental illness was 16%, and the percentage of adults who are experiencing substance use disorders was 13%. This indicates the need for trauma-informed approaches and the integration of behavioral health services and substance use disorder services in housing and shelter.

Figure 31: Tehama County CoC, Point-in-Time Count, Health Table, 2019-2023

	2019 PIT Count		2021 PIT Count		2023 PIT Count	
	Number	Percent	Number	Percent	Number	Percent
# of Adults Who are Experiencing Significant Mental Illness	51	18%	16	6%	50	16%
# of Adults Who are Experiencing Substance Use Disorders	33	11%	25	9%	39	13%
# of Adults Living with HIV/AIDS	3	1%	3	1%	2	1%

Source: Tehama County Continuum of Care, 2023

Figure 32: Tehama County CoC, Point-in-Time Count, Special Populations Table, 2019-2023 depicts special populations data across three PIT Counts from 2019 to 2023.

The percentage of adults who are veterans remained consistent from 2019 to 2023 between 4% and 7%.

The percentage of adults who are survivors of domestic violence remained consistent from 2019 to 2023 between 22% and 26%. For this population, local data and knowledge from the CoC indicates that the percentage of survivors who are currently fleeing domestic violence is 23%, with 13% declining to respond, and 60% not currently fleeing domestic violence. Most of the local resources for domestic violence survivors are for those currently fleeing domestic violence. Thus, this indicates that there is a need for trauma-informed resources and services for those that have experienced domestic violence at some point in their life, even if they are not currently fleeing domestic violence.

Figure 32: Tehama County CoC, Point-in-Time Count, Special Populations Table, 2019-2023

	2019 PIT Count		2021 PIT Count		2023 PIT Count	
	Number	Percent	Number	Percent	Number	Percent
# of Adults Who are Veterans	15	5%	10	4%	21	7%
# of Adults Who are Survivors of Domestic Violence	74	26%	59	22%	77	25%

Source: Tehama County Continuum of Care, 2023

Homeless Management Information System (HMIS)

A Homeless Management Information System (HMIS) is a local information technology system used to collect client-level data and data on the provision of housing and services to homeless individuals and families and persons at risk of homelessness (U.S Department of Housing and Urban Development, *Homelessness Management Information System, 2023*).

The HMIS data is comparable of both HMIS and domestic violence HMIS data from January 2022 to March 2022. The data is grouped into the same categories found in the PIT Count section above. Each data grouping has both a table and a chart illustrating the findings. The services across the X axis include permanent supportive housing (PSH), rapid rehousing (RRH), transitional housing (TH), interim housing or emergency shelter (IH/ES), diversion services and assistance (DIV), homelessness prevention services & assistance (HP), and outreach and engagement services (O/R).

The HMIS data refers to Table 2, a landscape analysis of people being served, in the LHAP as part of HHAP-3. Importantly, this data may be duplicative, in that one individual may be receiving multiple services and counted more than once in the tables/charts. Thus, the table rows or columns should not be added together to create a “total,” as this would be inaccurate.

Figure 33: Tehama County CoC, HMIS and DV HMIS Comparable, Age and Household Composition Landscape Table, January-March 2022 and **Figure 34: Tehama County CoC, HMIS and DV HMIS Comparable, Age and Household Composition Landscape Chart, January-March 2022** depict data grouped by age and household composition in both table and chart forms.

Households without children were served primarily by the day center and outreach and engagement services whereas households with at least one adult and one child, unaccompanied youth (under 25), and parenting youth (under 25) and their children were served primarily by rapid rehousing. To a lesser extent, households without children were also served by rapid rehousing and transitional housing.

Figure 33: Tehama County CoC, HMIS and DV HMIS Comparable, Age and Household Composition Landscape Table, January-March 2022

	Permanent Supportive Housing (PSH)	Rapid Rehousing (RRH)	Transitional Housing (TH)	Interim Housing or Emergency Shelter (IH / ES)	Diversion Services and Assistance (DIV)	Homelessness Prevention Services & Assistance (HP)	Outreach and Engagement Services (O/R)	Other: Day center
# of Households without Children	0	42	22	5	0	9	89	263
# of Households with At Least 1 Adult & 1 Child	0	90	6	3	0	9	0	13
# of Households with Only Children	0	0	0	0	0	0	0	0
# of Unaccompanied Youth (under 25)	0	30	1	1	0	0	0	9
# of Parenting Youth (under 25)	0	16	1	0	0	0	0	0
# of People Who are Children of Parenting Youth	0	22	1	0	0	0	0	0

Source: Tehama County Continuum of Care, 2022

Figure 34: Tehama County CoC, HMIS and DV HMIS Comparable, Age and Household Composition Landscape Chart, January-March 2022

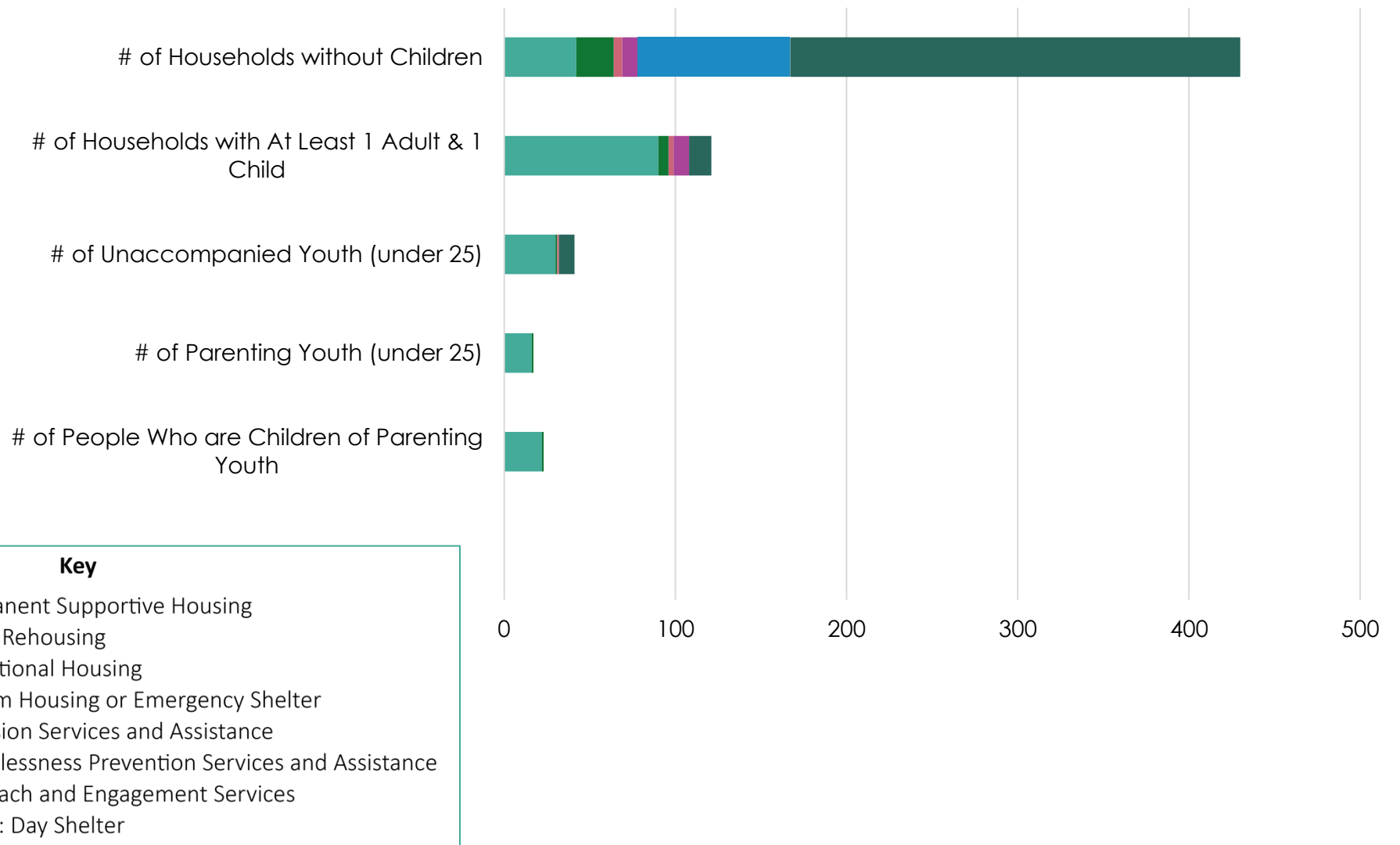


Figure 35: Tehama County CoC, HMIS and DV HMIS Comparable, Gender Landscape Table, January-March 2022 and **Figure 36: Tehama County CoC, HMIS and DV HMIS Comparable, Gender Landscape Chart, January-March 2022** depict data grouped by gender in both table and chart forms.

Both women/girls and men/boys were served by rapid rehousing and the day center, however women/girls were served primarily by rapid rehousing and men/boys were served primary by the day center.

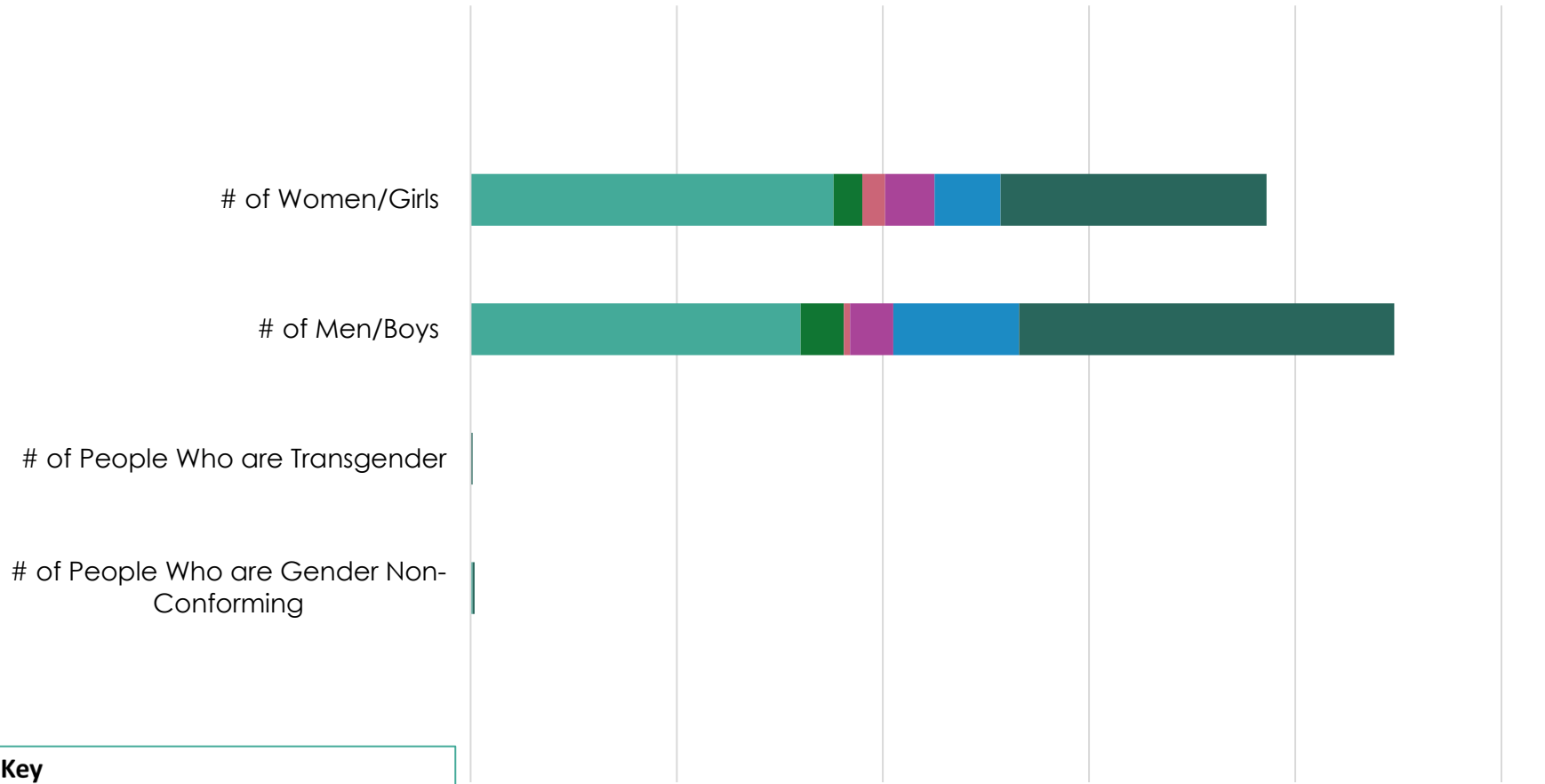
There is a small number of people who are transgender or gender non-conforming reflected in the data. These populations were served by the day center and rapid rehousing.

Figure 35: Tehama County CoC, HMIS and DV HMIS Comparable, Gender Landscape Table, January-March 2022

	Permanent Supportive Housing (PSH)	Rapid Rehousing (RRH)	Transitional Housing (TH)	Interim Housing or Emergency Shelter (IH / ES)	Diversion Services and Assistance (DIV)	Homelessness Prevention Services & Assistance (HP)	Outreach and Engagement Services (O/R)	Other: Day center
# of Women/Girls	0	176	14	11	0	24	32	129
# of Men/Boys	0	160	21	3	0	21	61	182
# of People Who are Transgender	0	0	0	0	0	0	0	1
# of People Who are Gender Non-Conforming	0	1	0	0	0	0	0	1

Source: Tehama County Continuum of Care, 2022

Figure 36: Tehama County CoC, HMIS and DV HMIS Comparable, Gender Landscape Chart, January-March 2022



Key

- Permanent Supportive Housing
- Rapid Rehousing
- Transitional Housing
- Interim Housing or Emergency Shelter
- Diversion Services and Assistance
- Homelessness Prevention Services and Assistance
- Outreach and Engagement Services
- Other: Day Shelter

Figure 37: Tehama County CoC, HMIS and DV HMIS Comparable, Race and Ethnicity Landscape Table, January-March 2022 and **Figure 38: Tehama County CoC, HMIS and DV HMIS Comparable, Race and Ethnicity Landscape Chart, January-March 2022** depict data grouped by race and ethnicity in both table and chart forms.

People who are White and people who are non-Hispanic or non-Latino comprise the majority of people served. This makes comparison across race and ethnicity more challenging as the numbers are vastly different. The two primary services across all racial and ethnic groups are the day center and rapid rehousing. This is followed by outreach and engagement services.

Though the racial data is more challenging to interpret given different proportions, there is a conclusion that can be drawn related to ethnicity. People who are Hispanic/Latino were primarily served by rapid rehousing whereas people who are non-Hispanic or non-Latino were primarily served by the day center. For Hispanic/Latinos, 85 were served by rapid rehousing and 35 by the day center. For people who are non-Hispanic or non-Latino, 277 were served by the day center and 252 by rapid rehousing.

Figure 37: Tehama County CoC, HMIS and DV HMIS Comparable, Race and Ethnicity Landscape Table, January-March 2022

	Permanent Supportive Housing (PSH)	Rapid Rehousing (RRH)	Transitional Housing (TH)	Interim Housing or Emergency Shelter (IH / ES)	Diversion Services and Assistance (DIV)	Homelessness Prevention Services & Assistance (HP)	Outreach and Engagement Services (O/R)	Other: Day center
# of People Who are Hispanic/Latino	0	85	6	4	0	7	10	35
# of People Who are Non-Hispanic/Non-Latino	0	252	29	10	0	38	83	277
# of People Who are Black or African American	0	3	1	0	0	0	1	3
# of People Who are Asian	0	0	0	0	0	0	0	2
# of People Who are American Indian or Alaska Native	0	17	2	0	0	0	6	25
# of People Who are Native Hawaiian or Other Pacific Islander	0	4	0	0	0	2	2	5
# of People Who are White	0	294	28	14	0	40	82	293
# of People Who are Multiple Races	0	9	4	0	0	3	2	18

Source: Tehama County Continuum of Care, 2022

Figure 38: Tehama County CoC, HMIS and DV HMIS Comparable, Race and Ethnicity Landscape Chart, January-March 2022

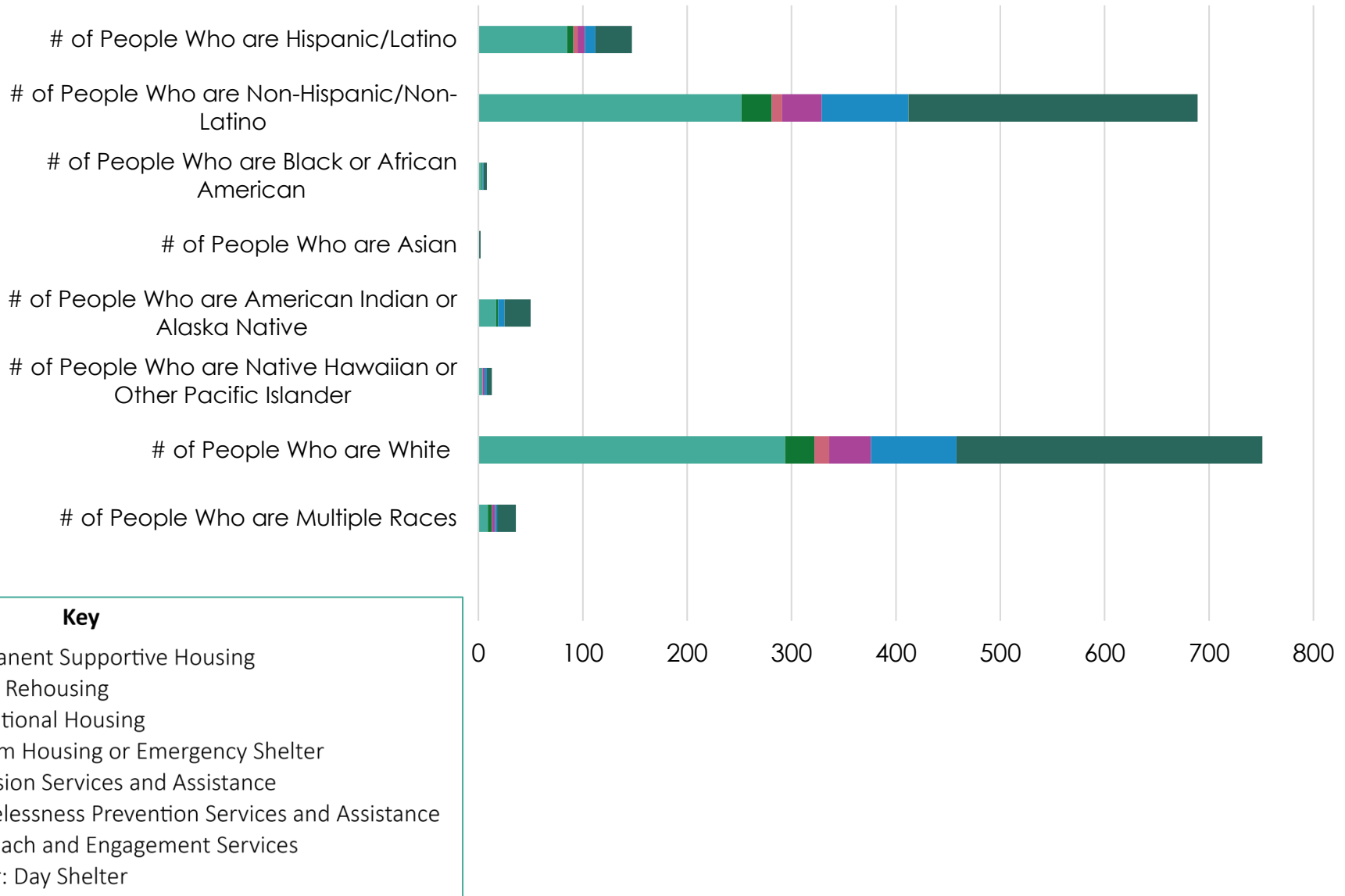


Figure 39: Tehama County CoC, HMIS and DV HMIS Comparable, Health Landscape Table, January-March 2022 and **Figure 40: Tehama County CoC, HMIS and DV HMIS Comparable, Health Landscape Chart, January-March 2022** depict data grouped by health diagnoses in both table and chart forms.

Adults who are experiencing significant mental illness, adults who are experiencing substance use disorders, and adults living with HIV/AIDS all were primarily served by the day center followed by rapid rehousing, transitional housing, outreach and engagement, and interim housing or emergency shelter.

Figure 39: Tehama County CoC, HMIS and DV HMIS Comparable, Health Landscape Table, January-March 2022

	Permanent Supportive Housing (PSH)	Rapid Rehousing (RRH)	Transitional Housing (TH)	Interim Housing or Emergency Shelter (IH / ES)	Diversion Services and Assistance (DIV)	Homelessness Prevention Services & Assistance (HP)	Outreach and Engagement Services (O/R)	Other: Day center
# of Adults Who are Experiencing Significant Mental Illness	0	13	2	1	0	0	3	65
# of Adults Who are Experiencing Substance Use Disorders	0	4	3	1	0	0	0	34
# of Adults Living with HIV/AIDS	0	0	0	0	0	0	0	3

Source: Tehama County Continuum of Care, 2022

Figure 40: Tehama County CoC, HMIS and DV HMIS Comparable, Health Landscape Chart, January-March 2022

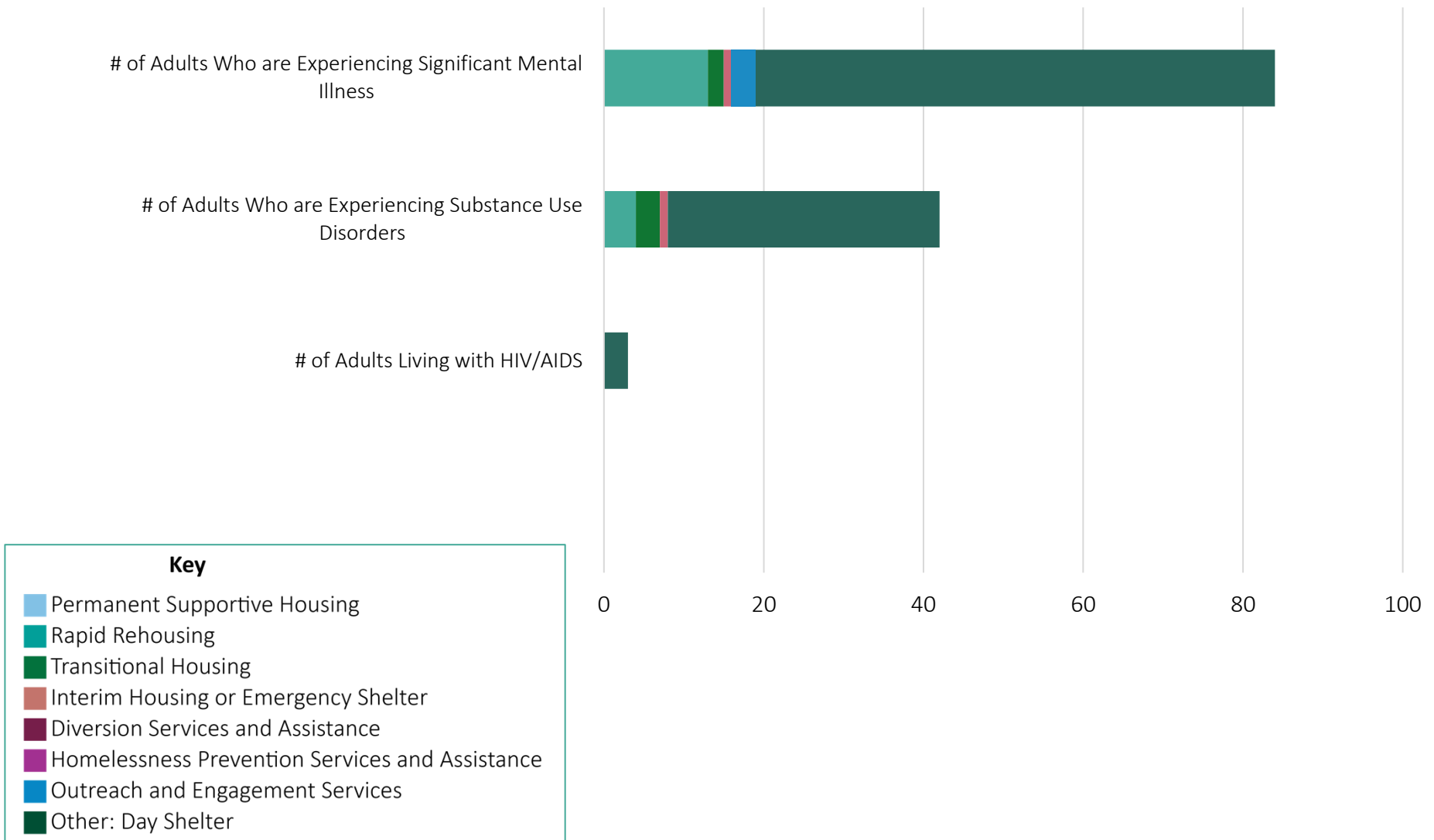


Figure 41: Tehama County CoC, HMIS and DV HMIS Comparable, Special Populations Landscape Table, January-March 2022 and **Figure 42: Tehama County CoC, HMIS and DV HMIS Comparable, Special Populations Landscape Chart, January-March 2022** depict data grouped by special populations in both table and chart forms.

Adults who are veterans were served almost equally by the day center and rapid rehousing followed by outreach and engagement services and transitional housing.

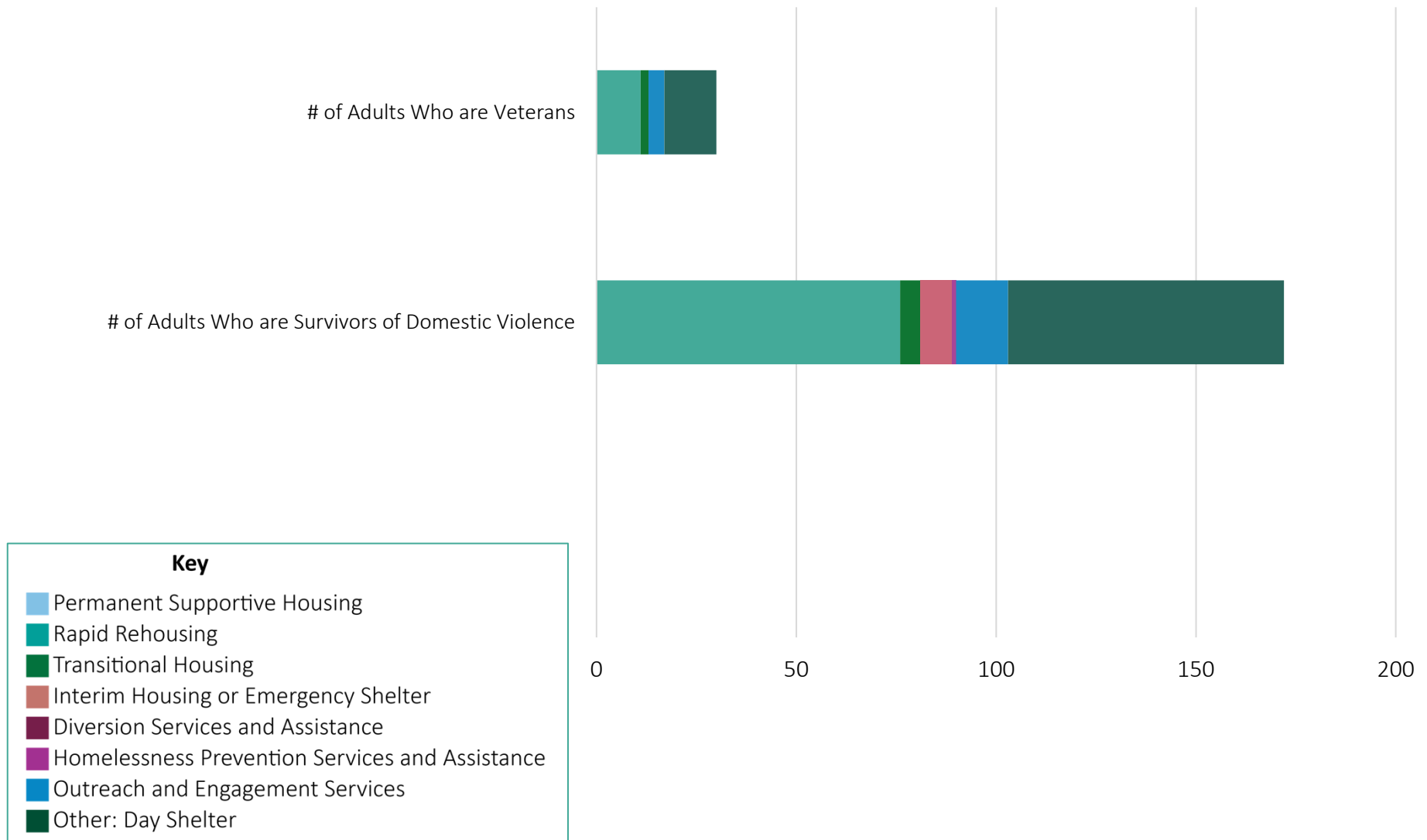
Adults who are survivors of domestic violence were served primarily by rapid rehousing followed by the day center. Adults who are survivors of domestic violence were also served by outreach and engagement services, interim housing or emergency shelter, transitional housing, and homelessness prevention services and assistance.

Figure 41: Tehama County CoC, HMIS and DV HMIS Comparable, Special Populations Landscape Table, January-March 2022

	Permanent Supportive Housing (PSH)	Rapid Rehousing (RRH)	Transitional Housing (TH)	Interim Housing or Emergency Shelter (IH / ES)	Diversion Services and Assistance (DIV)	Homelessness Prevention Services & Assistance (HP)	Outreach and Engagement Services (O/R)	Other: Day center
# of Adults Who are Veterans	0	11	2	0	0	0	4	13
# of Adults Who are Survivors of Domestic Violence	0	76	5	8	0	1	13	69

Source: Tehama County Continuum of Care, 2022

Figure 42: Tehama County CoC, HMIS and DV HMIS Comparable, Special Populations Landscape Chart, January-March 2022



Federal, State, and Local Funding

Federal, state, and local funding sources are identified in the key and listed in the tables below. All three levels of funding are used to support housing and homeless services. Most funding sources are not flexible and instead have specific eligible activities or populations they can be used to support. It is important to note that though a portion of these funds are accessed directly by the CoC, many are accessed directly by the county, cities, or service providers. In other words, in order to successfully braid funding sources together for housing and homeless projects and services in Tehama County, local governments, service providers, and the CoC must all work together.

This section corresponds to Table 3, a landscape analysis of federal, state, and local funding, in the LHAP as part of HHAP-3. The fiscal years included in the table begin with fiscal year 2021-2022 and end with fiscal year 2024-2025. The applicant, fiscal years, interventions and populations supported are reflective of the landscape as of June of 2022, with an update from April of 2023 to include the State Permanent Local Housing Allocation (PLHA) Formula Funds Program.

Figure 43: Tehama County CoC, Landscape Analysis of Federal, State, and Local Funding, 2022-23

Federal Funding Programs		State Funding Programs		Local Funding Programs	
Federal Home Loan Bank, Affordable Housing Program	FHF	California Emergency Solutions and Housing Program (CESH)	HC	Local General Fund	City
Federal Tax Credits	IRS	CalWORKS Housing Support Program (HSP)	CDS	Tehama County Behavioral Health Supportive Services Commitment	Teh
Housing Choice Vouchers	HUD	Domestic Violence Housing First (XD) Program	Cal		
		Emergency Solutions Grants (ESG)	HC		
		Homekey	HC		
		Homeless Housing, Assistance and Prevention Program (HHAP)	Cal		
		Home Safe	CDS		
		Housing and Homelessness Incentive Program (HHIP)	DH		
		No Place Like Home (NPLH)	HC		
		Permanent Local Housing Allocation (PLHA)	HC		
		Special Needs Housing Program	Cal		
		Transitional Housing for Victims (XH) Program	Cal		

Funder Key

Cal ICH: California Interagency Council on Homelessness **Cal OES:** California Office of Emergency Services **CalHFA:** California Housing Finance Agency **CDSS:** California Department of Social Services **City RB:** City of Red Bluff **DHCS:** California Department of Health and Social Services **FHFA:** Federal Housing Finance Agency **HCD:** California Department of Housing and Community Development **HUD:** U.S. Department of Housing and Urban Development **IRS:** U.S. Internal Revenue Service **Teh:** Tehama County

Source	Description
<p>CALIFORNIA EMERGENCY SOLUTIONS AND HOUSING PROGRAM (CESH)</p> <p>Applicant:</p> <ul style="list-style-type: none"> • CoC <p>Fiscal Year(s):</p> <ul style="list-style-type: none"> • 2022-2023 • 2023-2024 • 2024-2025 <p>Amount Invested:</p> <ul style="list-style-type: none"> • \$985,934 	<p>The California Emergency Solutions and Housing Program (CESH) is an HCD-funded grant that provides funds for a variety of activities to assist persons experiencing or at risk of homelessness as authorized by SB 850 (Chapter 48, Statutes of 2018). California Emergency Solutions and Housing (CESH) Program 2018 (\$501,384 remaining) & 2019 (\$484,550 remaining). Remaining funds to be used for Rental Assistance, Day Center, Navigation Center/Overnight Shelter, HMIS, and Admin.</p> <p>Interventions supported with this funding:</p> <ul style="list-style-type: none"> • Rental Assistance • Non-Congregate Shelter/Interim Housing • Systems Support Activities • Administrative Activities <p>Populations supported with this funding:</p> <ul style="list-style-type: none"> • All People Experiencing Homelessness
<p>CAL HFA SPECIAL NEEDS HOUSING PROGRAM</p> <p>Applicant:</p> <ul style="list-style-type: none"> • Tehama County/Rural Communities Housing Development Corporation <p>Fiscal Year(s):</p> <ul style="list-style-type: none"> • 2021-2022 <p>Amount Invested:</p> <ul style="list-style-type: none"> • \$877,773 	<p>The CalHFA Special Needs Housing Program is an FHA-insured loan featuring a CalHFA 30-year fixed interest rate first mortgage. CalHFA Special Needs Housing Program funding to be used to support the NPLH Round 2 new construction permanent supportive housing project in Corning.</p> <p>Interventions supported with this funding:</p> <ul style="list-style-type: none"> • Permanent Supportive and Service-Enriched Housing <p>Populations supported with this funding:</p> <ul style="list-style-type: none"> • People Experiencing Chronic Homelessness • People Experiencing Severe Mental Illness

<p>CAL OES TRANSITIONAL HOUSING FOR VICTIMS (XH) PROGRAM</p> <p>Applicant:</p> <ul style="list-style-type: none"> Empower Tehama <p>Fiscal Year(s):</p> <ul style="list-style-type: none"> 2021-2022 2022-2023 <p>Amount Invested:</p> <ul style="list-style-type: none"> \$468,491 	<p>The purpose of the XH Program is to provide victims of crime with transitional/short-term housing assistance and a range of supportive services with the goal of moving victims into safe, permanent housing. Cal OES Transitional Housing (XH) Program funding supports facility-based transitional housing and rapid rehousing (RRH)-like rental assistance and case management for victims of intimate partner violence (Federal Victims of Crime Act (VOCA) funds administered by Cal OES).</p> <p>Interventions supported with this funding:</p> <ul style="list-style-type: none"> Non-Congregate Shelter/Interim Housing Rental Assistance Diversion and Homelessness Prevention Administrative Activities <p>Populations supported with this funding:</p> <ul style="list-style-type: none"> Victims of Domestic Violence
<p>CALWORKS HOUSING SUPPORT PROGRAM (HSP)</p> <p>Applicant:</p> <ul style="list-style-type: none"> Tehama County Department of Social Services- CalWORKS <p>Fiscal Year(s):</p> <ul style="list-style-type: none"> 2021-2022 2022-2023 2023-2024 <p>Amount Invested:</p> <ul style="list-style-type: none"> \$1,616,532 	<p>The CalWORKs Housing Support Program (HSP) was established in 2014 to foster housing stability for families experiencing, or at risk of, homelessness in the CalWORKs program. Funds allocated to the Tehama County Department of Social Services through California Department of Social Services to provide RRH-like services and/or homelessness prevention services to families with children who are eligible for Cash Aid and/or CalWORKs, includes the CalLearn Program for parenting youth.</p> <p>Interventions supported with this funding:</p> <ul style="list-style-type: none"> Non-Congregate Shelter/Interim Housing Diversion and Homelessness Prevention <p>Populations supported with this funding:</p> <ul style="list-style-type: none"> Parenting Youth Families with Children

<p>DOMESTIC VIOLENCE HOUSING FIRST (XD) PROGRAM</p> <p>Applicant:</p> <ul style="list-style-type: none"> Empower Tehama <p>Fiscal Year(s):</p> <ul style="list-style-type: none"> 2021-2022 2022-2023 <p>Amount Invested:</p> <ul style="list-style-type: none"> \$603,474 	<p>The purpose of the XD Program is to provide victims of domestic violence with safe, permanent housing and ongoing, supportive services tailored to address the individual needs of each victim. Cal OES Domestic Violence Housing First (XD) Program supports RRH-like rental assistance and case management for victims of intimate partner violence (Federal VOCA funds administered by Cal OES).</p> <p>Interventions supported with this funding:</p> <ul style="list-style-type: none"> Rental Assistance Diversion and Homelessness Prevention Administrative Activities <p>Populations supported with this funding:</p> <ul style="list-style-type: none"> Victims of Domestic Violence
<p>EMERGENCY SOLUTIONS GRANTS PROGRAM (ESG)</p> <p>Applicant 1:</p> <ul style="list-style-type: none"> Empower Tehama <p>Fiscal Year(s):</p> <ul style="list-style-type: none"> 2021-2022 2022-2023 2023-2024 2024-2025 <p>Amount Invested:</p> <ul style="list-style-type: none"> \$800,000 	<p>The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act) amended the McKinney-Vento Homeless Assistance Act, revising the Emergency Shelter Grants Program in significant ways and renaming it the Emergency Solutions Grants Program (ESG). The ESG Interim Rule took effect on January 4, 2012. The change in the program's name, from Emergency Shelter Grants to Emergency Solutions Grants, reflects the change in the program's focus from addressing the needs of homeless people in emergency or transitional shelters to assisting people to quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness.</p> <p>Applicant 1: Funds through HCD's ESG Balance of State program that support Empower Tehama's Domestic Violence Emergency Shelter.</p> <p>Interventions supported with this funding:</p> <ul style="list-style-type: none"> Non-Congregate Shelter/Interim Housing Systems Support Activities <p>Populations supported with this funding:</p> <ul style="list-style-type: none"> Victims of Domestic Violence

<p>Applicant 2:</p> <ul style="list-style-type: none"> Poor and the Homeless Tehama (PATH) <p>Fiscal Year(s):</p> <ul style="list-style-type: none"> 2021-2022 2022-2023 2023-2024 2024-2025 <p>Amount Invested: \$432,000</p>	<p>Applicant 2: Non-competitive allocation through HCD's ESG Balance of State Program to provide rapid rehousing services. The CoC is responsible for selecting up to two local providers to conduct RRH activities with these funds. The provider(s) then contracts directly with HCD. PATH has been the provider selected for 4+ years.</p> <p>Interventions supported with this funding:</p> <ul style="list-style-type: none"> Rental Assistance Outreach and Engagement Diversion and Homelessness Prevention Systems Support Activities <p>Populations supported with this funding:</p> <ul style="list-style-type: none"> All People Experiencing Homelessness
<p>FEDERAL HOME LOAN BANK, AFFORDABLE HOUSING PROGRAM</p> <p>Applicant:</p> <ul style="list-style-type: none"> Tehama County/Rural Communities Housing Development Corporation <p>Fiscal Year(s):</p> <ul style="list-style-type: none"> 2021-2022 <p>Amount Invested:</p> <ul style="list-style-type: none"> \$ 310,000 	<p>The Federal Home Loan Bank (FHLB) is a government-sponsored enterprise to support mortgage lending and community investment. FHLB comprises 11 regional banks which are privately capitalized and owned as cooperatives by their members. Federal Home Loan Bank, Affordable Housing Program funding to support the NPLH Round 2 new construction permanent supportive housing project in Corning.</p> <p>Interventions supported with this funding:</p> <ul style="list-style-type: none"> Permanent Supportive and Service-Enriched Housing <p>Populations supported with this funding:</p> <ul style="list-style-type: none"> People Experiencing Chronic Homelessness People Experiencing Severe Mental Illness

<p>FEDERAL TAX CREDITS</p> <p>Applicant:</p> <ul style="list-style-type: none"> • Tehama County/Rural Communities Housing Development Corporation <p>Fiscal Year(s):</p> <ul style="list-style-type: none"> • 2021-2022 • 2022-2023 • 2023-2024 <p>Amount Invested:</p> <ul style="list-style-type: none"> • \$9,597,740 	<p>Tax credits refer to facilitating the investment of private capital into the development of affordable rental housing for low-income households. Corporations provide equity to build the projects in return for the tax credits from the government. Federal Tax Credits funding to support the NPLH Round 2 new construction permanent supportive housing project in Corning. This is the primary source of funding for the project.</p> <p>Interventions supported with this funding:</p> <ul style="list-style-type: none"> • Permanent Supportive and Service-Enriched Housing <p>Populations supported with this funding:</p> <ul style="list-style-type: none"> • People Experiencing Chronic Homelessness • People Experiencing Severe Mental Illness
<p>HOME SAFE PROGRAM</p> <p>Applicant:</p> <ul style="list-style-type: none"> • Tehama County Department of Social Services-Adult Protective Services <p>Fiscal Year(s):</p> <ul style="list-style-type: none"> • 2021-2022 • 2022-2023 • 2023-2024 <p>Amount Invested:</p> <ul style="list-style-type: none"> • \$499,000 	<p>The Home Safe Program was established in 2018 to prevent or address homelessness to support the safety and housing stability of individuals involved in Adult Protective Services (APS), individuals in the APS intake process, or who may be served by a Tribal social services agency and appear eligible for APS, and who are experiencing or at risk of homelessness. Funds allocated to the Tehama County Department of Social Services through California Department of Social Services to provide homelessness prevention- and RRH-like services to Adult Protective Services clients.</p> <p>Interventions supported with this funding:</p> <ul style="list-style-type: none"> • Rental Assistance • Diversion and Homelessness Prevention <p>Populations supported with this funding:</p> <ul style="list-style-type: none"> • Adult Protective Services-eligible households

<p>HOMEKEY PROGRAM – CORONAVIRUS RELIEF FUND AWARD & PHILANTHROPIC AWARD</p> <p>Applicant:</p> <ul style="list-style-type: none"> • Tehama County/PATH <p>Fiscal Year(s):</p> <ul style="list-style-type: none"> • 2021-2022 <p>Amount Invested – Coronavirus Relief Fund Award:</p> <ul style="list-style-type: none"> • \$2,200,000 <p>Amount Invested – Philanthropic Award:</p> <ul style="list-style-type: none"> • \$142,000 	<p>The Homekey Program is an opportunity for state, regional, and local public entities to develop a broad range of housing types, including but not limited to hotels, motels, hostels, single-family homes and multi-family apartments, adult residential facilities, and manufactured housing, and to convert commercial properties and other existing buildings to Permanent or Interim Housing for the Target Population. This is a Round 1 Homekey award for Tehama County/PATH, which resulted in acquiring and operating 22 doors of interim housing.</p> <p>Interventions supported with this funding:</p> <ul style="list-style-type: none"> • Permanent Supportive and Service-Enriched Housing <p>Populations supported with this funding:</p> <ul style="list-style-type: none"> • People experiencing or at risk of homelessness and at increased risk of COVID-19
<p>HOMELESS HOUSING, ASSISTANCE AND PREVENTION PROGRAM (HHAP)</p> <p>Applicant 1:</p> <ul style="list-style-type: none"> • CoC <p>Fiscal Year(s):</p> <ul style="list-style-type: none"> • 2022-2023 • 2023-2024 • 2024-2025 	<p>The Homeless Housing, Assistance and Prevention Program (HHAP) funding is a block grant program designed to provide jurisdictions with one-time grant funds to support regional coordination and expand or develop local capacity to address their immediate homelessness challenges.</p> <p>CoC: CoC HHAP-1 & HHAP-2, Development of new Navigation Center, Navigation Center/Interim Housing Operations, Supportive Services for unaccompanied homeless youth, System Support (HMIS/CES), and Grant Administration</p> <p>Interventions supported with this funding:</p> <ul style="list-style-type: none"> • Non-Congregate Shelter/Interim Housing • Systems Support Activities

<p>Amount Invested:</p> <ul style="list-style-type: none"> • \$750,000 <p>Applicant 2:</p> <ul style="list-style-type: none"> • Tehama County <p>Fiscal Year(s):</p> <ul style="list-style-type: none"> • 2022-2023 • 2023-2024 <p>Amount Invested:</p> <ul style="list-style-type: none"> • \$545,993 	<ul style="list-style-type: none"> • Administrative Activities • Outreach and Engagement <p>Populations supported with this funding:</p> <ul style="list-style-type: none"> • All People Experiencing Homelessness <p>Tehama County: County HHAP-1 & HHAP-2; Development of new Navigation Center, Supportive Services for unaccompanied homeless youth.</p> <p>Interventions supported with this funding:</p> <ul style="list-style-type: none"> • Non-Congregate Shelter/Interim Housing • Outreach and Engagement <p>Populations supported with this funding:</p> <ul style="list-style-type: none"> • All People Experiencing Homelessness
<p>HOUSING AND HOMELESSNESS INCENTIVE PROGRAM (HHIP)</p> <p>Applicant:</p> <ul style="list-style-type: none"> • CoC <p>Fiscal Year(s):</p> <ul style="list-style-type: none"> • 2022-2023 • 2023-2024 • 2024-2025 <p>Amount Invested:</p> <ul style="list-style-type: none"> • \$465,000 	<p>The Housing and Homelessness Incentive Program (HHIP) connects health and homeless providers. As a means of addressing social determinants of health and health disparities, Medi-Cal managed care plans can earn incentive funds for making investments and progress in addressing homelessness and keeping people housed. Managed care plans and the local homeless Continuum of Care, in partnership with local public health jurisdictions, county behavioral health, public hospitals, county social services, and local housing departments must submit a Homelessness Plan to DHCS. Housing and Homelessness Incentive Program (HHIP) funding flows from the California Department of Health Care Services through managed Medi-Cal providers to the CoC.</p> <p>Interventions supported with this funding:</p> <ul style="list-style-type: none"> • Systems Support Activities • Rental Assistance <p>Populations supported with this funding:</p> <ul style="list-style-type: none"> • All People Experiencing Homelessness

<p>HOUSING CHOICE VOUCHERS PROGRAM (HCV)</p> <p>Applicant:</p> <ul style="list-style-type: none"> Plumas County Community Development Commission <p>Fiscal Year(s):</p> <ul style="list-style-type: none"> 2021-2022 <p>Amount Invested: \$2,000,907</p>	<p>The Housing Choice Vouchers Program (HCV) is the major federal program for providing rent subsidies to assist low-income families, elderly persons, and people with disabilities to obtain decent, safe, and affordable housing. Low-income households choose and rent privately-owned rental housing with their HCV. The Plumas CDC currently provides 332 Housing Choice Vouchers in Tehama County.</p> <p>Interventions supported with this funding:</p> <ul style="list-style-type: none"> Rental Assistance Administrative Activities <p>Populations supported with this funding:</p> <ul style="list-style-type: none"> All People Experiencing Homelessness
<p>LOCAL GENERAL FUND</p> <p>Applicant 1:</p> <ul style="list-style-type: none"> City of Red Bluff <p>Fiscal Year(s):</p> <ul style="list-style-type: none"> 2021-2022 <p>Amount Invested:</p> <ul style="list-style-type: none"> \$205,820.63 <p>Applicant 2:</p> <ul style="list-style-type: none"> City of Red Bluff 	<p>The local general fund refers to revenues accruing to the city from taxes, fees, interest earnings, and other sources which can be used for the general operation of local government.</p> <p>Applicant 1: Waiver of building, engineering, and development impact fees for the PATH Plaza Navigation Center in the City of Red Bluff.</p> <p>Interventions supported with this funding:</p> <ul style="list-style-type: none"> Outreach and Engagement Non-Congregate Shelter/Interim Housing <p>Populations supported with this funding:</p> <ul style="list-style-type: none"> All People Experiencing Homelessness <p>Applicant 2: The City of Red Bluff allocates \$9,000 in competitive grant funding per fiscal year that is available to non-profits who serve people experiencing homelessness in Red Bluff. The City has</p>

<p>Fiscal Year(s):</p> <ul style="list-style-type: none"> • 2017-2018 • 2018-2019 • 2019-2020 • 2020-2021 • 2021-2022 • 2022-2023 • 2023-2024 <p>Amount Invested: \$63,000</p>	<p>been allocating this funding since the 2017-2018 fiscal year, for a total of \$63,000 thus far as of October 2023.</p> <p>Interventions supported with this funding:</p> <ul style="list-style-type: none"> • Outreach and Engagement <p>Populations supported with this funding:</p> <ul style="list-style-type: none"> • All People Experiencing Homelessness
<p>NO PLACE LIKE HOME PROGRAM (NPLH) – ROUND 2</p> <p>Applicant:</p> <ul style="list-style-type: none"> • Tehama County/Rural Communities Housing Development Corporation <p>Fiscal Year(s):</p> <ul style="list-style-type: none"> • 2021-2022 • 2022-2023 • 2023-2024 • 2024-2025 <p>Amount Invested: \$4,658,655</p>	<p>The No Place Like Home Program (NPLH) funds the development of permanent supportive housing for persons who are in need of mental health services and are experiencing homelessness, chronic homelessness, or at risk of chronic homelessness. Noncompetitive and competitive funding were used to support the NPLH Round 2 new construction permanent supportive housing project in Corning. Competitive funds were used for capital and Capitalized Operating Subsidy Reserve (COSR) costs.</p> <p>Interventions supported with this funding:</p> <ul style="list-style-type: none"> • Permanent Supportive and Service-Enriched Housing <p>Populations supported with this funding:</p> <ul style="list-style-type: none"> • People Experiencing Chronic Homelessness • People Experiencing Severe Mental Illness

NO PLACE LIKE HOME PROGRAM (NPLH) – ROUND 4

Applicant 1:

- Tehama County/Pacific West Communities

Fiscal Year(s):

- 2022-2023
- 2023-2024
- 2024-2025

Amount Invested:

- \$2,721,998

Applicant 2:

- Tehama County/Palm Communities

Fiscal Year(s):

- 2022-2023
- 2023-2024
- 2024-2025

Amount Invested:

- \$2,314,665

Applicant 1: Competitive funding to support the NPLH Round 4 new construction permanent supportive housing project in Red Bluff. Funds to be used for capital costs.

Interventions supported with this funding:

- Permanent Supportive and Service-Enriched Housing

Populations supported with this funding:

- People Experiencing Chronic Homelessness
- People Experiencing Severe Mental Illness

Applicant 2: Competitive funding to support the NPLH Round 4 new construction permanent supportive housing project in Red Bluff. Funds to be used for capital costs.

Interventions supported with this funding:

- Permanent Supportive and Service-Enriched Housing

Populations supported with this funding:

- People Experiencing Chronic Homelessness
- People Experiencing Severe Mental Illness

<p>PERMANENT LOCAL HOUSING ALLOCATION PROGRAM (PLHA) – FORMULA FUNDS</p> <p>Applicant:</p> <ul style="list-style-type: none"> Tehama County on behalf of itself, the City of Red Bluff, and the City of Tehama <p>Fiscal Year(s):</p> <ul style="list-style-type: none"> 2022-2023 2023-2024 2024-2025 <p>Amount Invested:</p> <ul style="list-style-type: none"> \$1,712,139 	<p>The Permanent Local Housing Allocation Program (PLHA) – Formula Funds provides ongoing funding to local governments in California for housing-related projects and programs that assist in addressing the unmet housing needs of their local communities. It is a flexible source of funding with 10 eligible activity categories. Funds are targeted to permanent housing for households earning 60% of Area Median Income (AMI) or less. PLHA has no sunset date and is a permanent source of funds.</p> <p>Interventions supported with this funding:</p> <ul style="list-style-type: none"> Permanent Supportive and Service-Enriched Housing Non-Congregate Shelter/Interim Housing <p>Populations supported with this funding:</p> <ul style="list-style-type: none"> All People Experiencing Homelessness People Experiencing Chronic Homelessness People Experiencing Severe Mental Illness
<p>TEHAMA COUNTY BEHAVIORAL HEALTH SUPPORTIVE SERVICES COMMITMENT</p> <p>Applicant:</p> <ul style="list-style-type: none"> Tehama County Health Services Agency- Behavioral Health <p>Fiscal Year(s):</p> <ul style="list-style-type: none"> 2021-2022 2022-2023 2023-2024 	<p>Tehama County Behavioral Health provides a commitment of supportive services for the NPLH Round 2 new construction permanent supportive housing project in Corning.</p> <p>Interventions supported with this funding:</p> <ul style="list-style-type: none"> Permanent Supportive and Service-Enriched Housing <p>Populations supported with this funding:</p> <ul style="list-style-type: none"> People Experiencing Chronic Homelessness People Experiencing Severe Mental Illness

<p>Amount Invested: \$294,317.30</p>	
<p>TRANSITIONAL HOUSING FOR VICTIMS (XH) PROGRAM</p> <p>Applicant:</p> <ul style="list-style-type: none"> Empower Tehama <p>Fiscal Year(s):</p> <ul style="list-style-type: none"> 2021-2022 2022-2023 <p>Amount Invested:</p> <ul style="list-style-type: none"> \$468,491 	<p>Cal OES Transitional Housing (XH) Program supports facility-based transitional housing and RRH-like rental assistance and case management for victims of intimate partner violence (Federal VOCA funds administered by Cal OES).</p> <p>Interventions supported with this funding:</p> <ul style="list-style-type: none"> Non-Congregate Shelter/Interim Housing Rental Assistance Diversion and Homelessness Prevention Administrative Activities <p>Populations supported with this funding: Victims of Domestic Violence</p>

GEOGRAPHIC RESEARCH – DETAILED FINDINGS

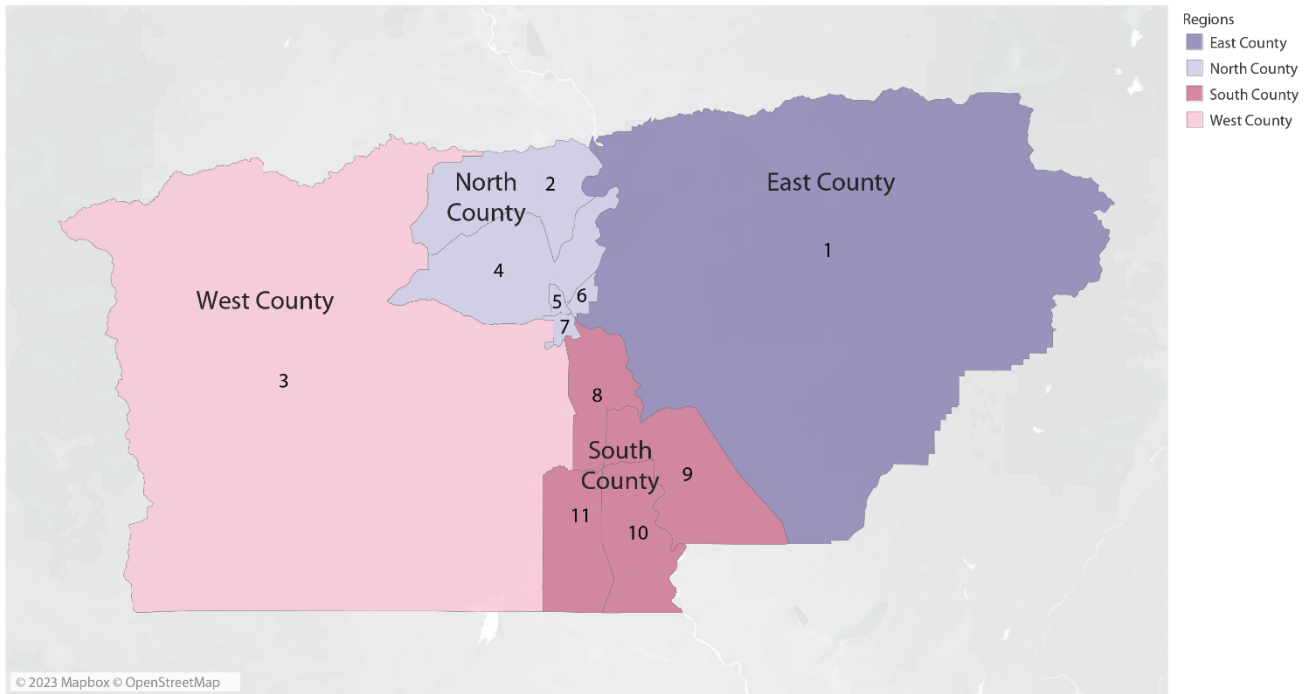
This section provides detailed findings of the geographic research conducted during the community-based research portion of the Update. Findings are provided in the form of narrative, tables, and maps.

As detailed in **Figure 44: Tehama County CoC, Tehama County Regions, 2023**, the county was divided into regions for analysis of the map-based data. As of 2019, Tehama County was made up of 11 census tracts. Most of the population is located along the Highway 99 and Interstate 5 corridors, which means that these areas have more census tracts, and the regions are smaller, whereas areas east and west of the major highways are less populated, encompass one census tract, and are larger. The regions and their census tracts are as follows:

1. **North County:** Census Tracts 2, 4, 5, 6, and 7. This includes the communities of Bend, Hooker, Lake California, and Red Bluff, among others.
2. **East County:** Census Tract 1. This includes the communities of Manton, Mineral, and Paynes Creek, among others.
3. **South County:** Census Tracts 8, 9, 10, and 11. This includes the communities of Corning, Gerber, Los Molinos, Vina, and Tehama City, among others.
4. **West County:** Census Tract 3. This includes the communities of Paskenta and Rancho Tehama, among others.

Figure 44: Tehama County CoC, Tehama County Regions, 2023

Tehama County Regions



Map based on Longitude (generated) and Latitude (generated). Color shows details about Regions. The marks are labeled by Tracts Named. Details are shown for Countyfp. The view is filtered on Countyfp, which keeps 103.

Source: Tehama County CoC, 2023

The data source used for the geographic research maps is the State Department of Housing and Community Development's (HCD) Affirmatively Furthering Fair Housing (AFFH) Data Viewer Tool. Created for the 6th cycle Housing Elements, the AFFH Data Viewer Tool allows users to find geographic-specific data on dozens of housing and community development topics.

The maps used in the Update cover the following data points: area median income, poverty status, TCAC/HCD opportunity area composite score, TCAC/HCD opportunity area high segregation and poverty, sensitive communities vulnerable to displacement, renter overpayment, housing choice vouchers, overcrowding, mobile home parks, familial status (children in single mother households), disability status, and people of color. Each data point is defined in the Appendix [here](#), with its methodology described below.

1. **Area Median Income (AMI)** – The map depicts the AMI of households by block group in Tehama County in 2019 using data from the U.S. Census Bureau, American Community Survey. There are five categories of AMI shown on the map from light blue (less than \$30,000) to dark green (greater than \$125,000).

2. **Poverty Status** – The map depicts the percentage of individuals who are experiencing poverty by census tract in Tehama County in 2019 using data from the U.S. Census Bureau, American Community Survey. Poverty is measured by using income data from the past 12 months. There are five categories of poverty status shown on the map from very light blue (less than 10% of individuals residing in that area are experiencing poverty) to dark purple (greater than 40% of individuals residing in that area are experiencing poverty).
3. **TCAC/HCD Opportunity Areas - Composite Score** – The map depicts residents' overall access to resources and opportunities by census tract in Tehama County in 2022. There are five categories of AMI shown on the map from yellow (high segregation and poverty) to dark blue (highest resource).
4. **TCAC/HCD Opportunity Areas - High Segregation & Poverty** – The map depicts areas of high segregation and poverty by census tract in Tehama County in 2022. Areas that are outlined in red experience high segregation and poverty.
5. **Sensitive Communities Vulnerable to Displacement** – The map depicts areas where 10% or more of the residents within that area are sensitive to economic displacement by census tract in Tehama County in 2017. Areas that are sensitive to economic displacement are shaded bright purple.
6. **Renter Overpayment** – The map depicts the percentage of renter households that are overpaying, or paying more than 30% of their income towards housing costs, by census tract in Tehama County in 2019 using data from the U.S. Census Bureau, American Community Survey. There are five categories of overpayment by renters shown on the map from yellow (less than 20% of renters overpaying) to dark red (more than 80% of renters overpaying).
7. **Housing Choice Vouchers (HCVs)** – The map depicts the percentage of households in that area that hold a Housing Choice Voucher by census tract in Tehama County in 2021. There are four categories shown on the map from light tan (greater than 0% to 5% of households with an HCV) to dark red (greater than 30% to 60% of households with an HCV).
8. **Overcrowded Households** – The map depicts the percentage of households that are overcrowded by census tract in Tehama County in 2015. There are five categories shown on the map from light green (less than or equal to 8.2% overcrowded which is the statewide average) to dark blue (greater than 20% overcrowded).

9. **Mobile Home Parks** – The map depicts the approximate location of mobile home parks in Tehama County in 2018. The locations of mobile home parks are indicated by blue circles.

10. **Familial Status (Children in Single Mother Households)** – The map depicts the percentage of children living in households that are headed by single mothers by census tract in Tehama County in 2019 using data from the U.S. Census Bureau, American Community Survey. There are three categories shown on the map from light pink (less than or equal to 20% of children living in single mother households) to blue (40-60% of children living in single mother households).

11. **Disability Status** – The map depicts the percentage of individuals with a disability residing in that area by census tract in Tehama County in 2019 using data from the U.S. Census Bureau, American Community Survey. There are four categories shown on the map from yellow (less than 10% of the population with a disability) to red (30-40% of the population with a disability).

12. **People of Color** – The map depicts the percentage of individuals who identify as people of color by block group in Tehama County in 2018. There are five categories shown on the map from light yellow (less than or equal to 20% people of color) to dark red (more than 81% people of color).

Figure 45: Tehama County, Geographic Analysis Matrix, 2023 provides a matrix analysis of each data point and its findings for North, East, South, and West County, as well as key trends and takeaways.

Figure 45: Tehama County, Geographic Analysis Matrix, 2023

Data Point	North County	East County	South County	West County	Key Trends/ Takeaways
Area Median Income (block group level)	<\$87,100 or <\$55,000 "area median income" in the majority, <\$125,000 west of Red Bluff	<\$55,000	<\$87,100 majority (south of Red Bluff and in southern portion), <\$55,000 in some areas, and <\$30,000 in one area	<\$87,100 in northern portion, <\$55,000 in southern portion	East County has a low median income and North County has the highest area median income in the county.
Poverty Status	20-30% "living in poverty" in most areas (areas encompassing Red Bluff and northern portion), 30-40% (east Red Bluff), and 10-20% areas just north of Red Bluff	10-20%	20-30%	10-20%	North and South County have the highest concentrations of poverty in the county. Nowhere in the county is poverty less than 10%.

TCAC/HCD Opportunity Areas - Composite Score	“Highest resource” or “high resource” in majority, “high segregation and poverty” or “low resource” in some areas (east and south Red Bluff)	Highest resource	Low resource in southern portion around Corning, moderate resource between Corning and Red Bluff, high resource around Los Molinos	Moderate resource	Areas in North County range from lowest resources to highest resources. South County has significant low resources. East County is an area with the highest resources.
TCAC/HCD Opportunity Areas - High Segregation & Poverty	“High segregation and poverty” in east Red Bluff	None	None	None	North County has the only area of high segregation and poverty in the entire county.
Sensitive Communities Vulnerable to Displacement	Most areas encompassing Red Bluff are “vulnerable to displacement”	None	Most areas encompassing west Corning	None	Most areas encompassing Red Bluff and west Corning are vulnerable to displacement.
Renter Overpayment	40-60% “renters who are overpaying” majority, 60-80% (east Red Bluff)	40-60%	40-60% majority, 20-40% around Los Molinos	40-60%	Most of the county has 40-60% of renters who are overpaying. North County has the highest

	and 20-40% just north of Red Bluff				concentrations of renters who are overpaying in the county.
Housing Choice Vouchers (HCVs)	>5-15% "percent of renter households that hold HCVs" in east and south Red Bluff; >0-5% in north Red Bluff	>0-5% majority	>0-5% majority	No data	Much of the western part of the county does not have data available. North County has the highest concentrations of percent of renter households that hold Housing Choice Vouchers in the county.
Overcrowded Households	12.01-15% "percent of overcrowded households" in south Red Bluff	Less than or equal to 8.2% (statewide average)	Less than or equal to 8.2% (statewide average)	Less than or equal to 8.2% (statewide average)	North County has the only overcrowded area in the entire county (south Red Bluff).
Mobile Home Parks	Significant number of "mobile home parks" concentrated near Red Bluff, especially along	Two mobile home parks: one near the border with Plumas County in Mill Creek,	Significant concentration near Corning, and in some areas along Highway 99 and the	None	North and South County have a significant number of mobile home parks, especially along Highway

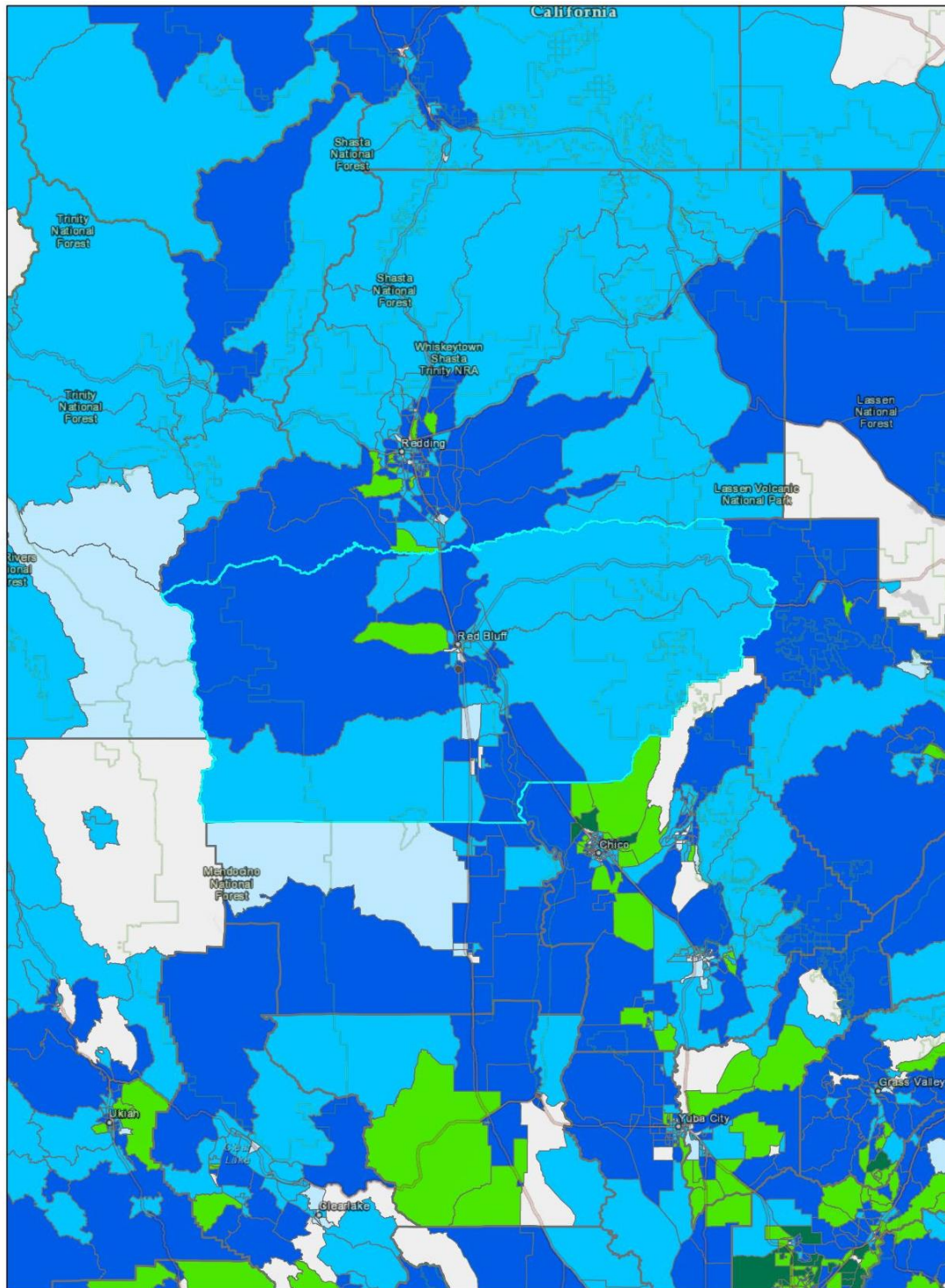
	the Sacramento River	and one near the border with Shasta County in Manton.	Sacramento River between Vina/Los Molinos and Red Bluff		99/Interstate 5 and the Sacramento River.
Familial Status (Children in Single Mother Households)	<20% "children in female householder, no spouse/partner present households" majority, 20-40% in north and south Red Bluff, and 40-60% in east Red Bluff	<20%	<20% majority, 20-40% in eastern Corning to the Sacramento River	<20%	North County has the highest concentrations of children living in single mother households in the county.
Disability Status	20-30% "population with a disability" in majority (northern portion and south/east Red Bluff), 10-20% north of Red Bluff	20-30%	10-20%	10-20%	East County and portions of North County have the highest concentrations of people with a disability in the county.

People of Color (block group level)	21-40% "people of color" in the majority of Red Bluff, 41-60% in south Red Bluff, <20% northern portion	21-40%	41-60% majority around Corning, small portions of Corning have 61-80%, Gerber has 61-80%, and Tehama and Los Molinos have 21-40%	<20% majority, 21-40% in southern portion	West County has the lowest concentrations of people of color and South County has the highest concentrations in the county.
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Source: California State Department of Housing and Community Development, *Affirmatively Furthering Fair Housing Data Viewer, 2023*, <https://www.hcd.ca.gov/planning-and-community-development/affirmatively-furthering-fair-housing>

The following maps correspond to the data points and findings listed in the matrix above. The maps are provided in the same order as the matrix, and each data point has two maps. The first map for each data point shows Tehama County in its entirety (note the bright blue outline of the county), its census tracts and/or block groups, and context of the surrounding areas outside of Tehama County. The second map for each data point is more "zoomed in" to show the details of the communities, geography, census tracts, and/or block groups more clearly.

Figure 46: Tehama County, Area Median Income Map 1, 2019



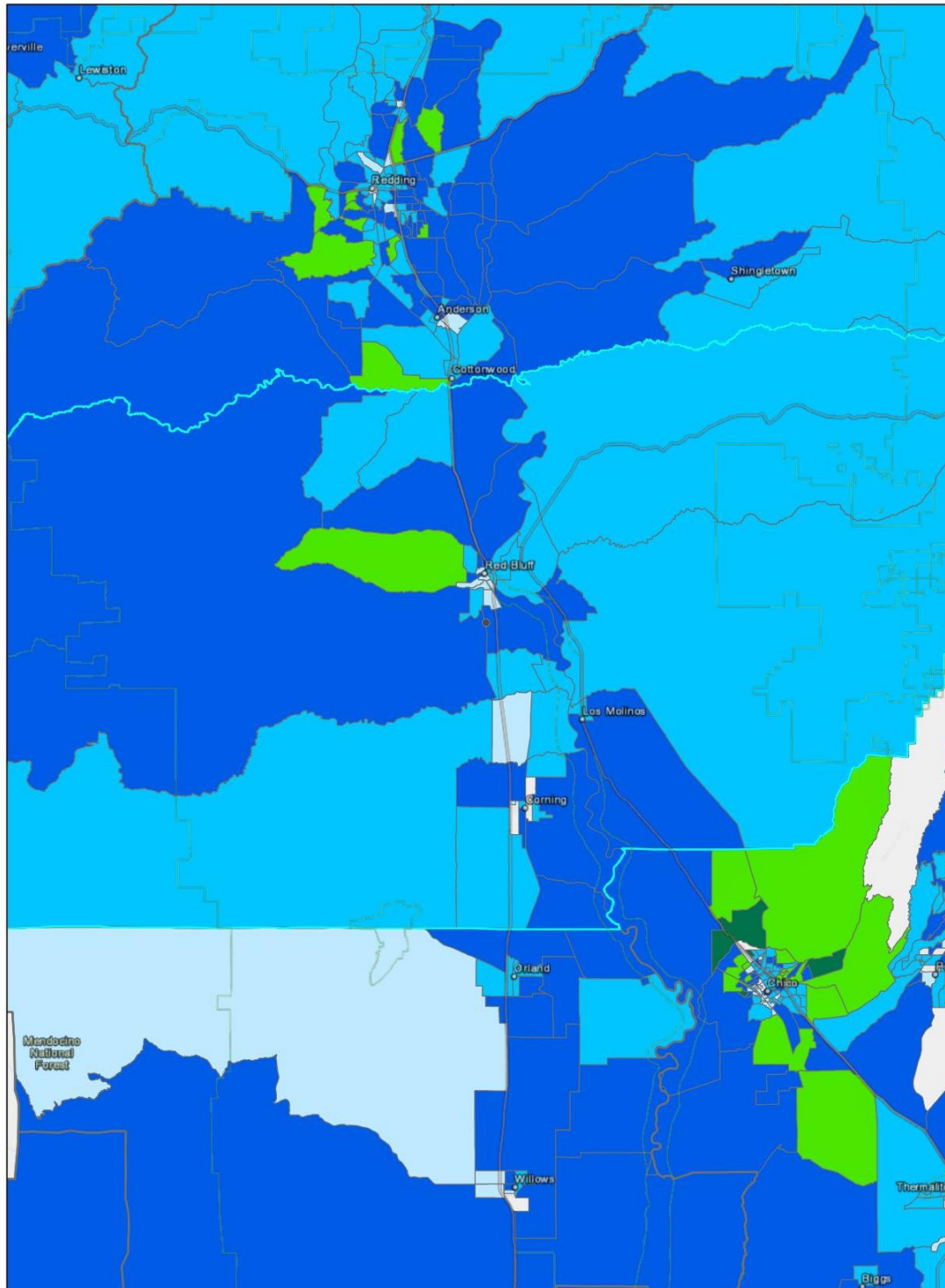
11/30/2022, 1:19:20 PM

- County Boundaries
- (R) Median Income (ACS, 2015-2019) - Block Group
- < \$30,000
- < \$55,000
- < \$87,100 (HCD 2020 State Median Income)
- < \$125,000
- Greater than \$125,000

1:1,155,581
 0 5 10 20 mi
 0 15 30 60 km

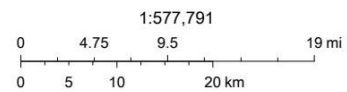
Esri, HERE, Garmin, © OpenStreetMap contributors, and the GIS user community
 Esri, HERE, Garmin, USGS, EPA, NPS

Figure 47: Tehama County, Area Median Income Map 2, 2019



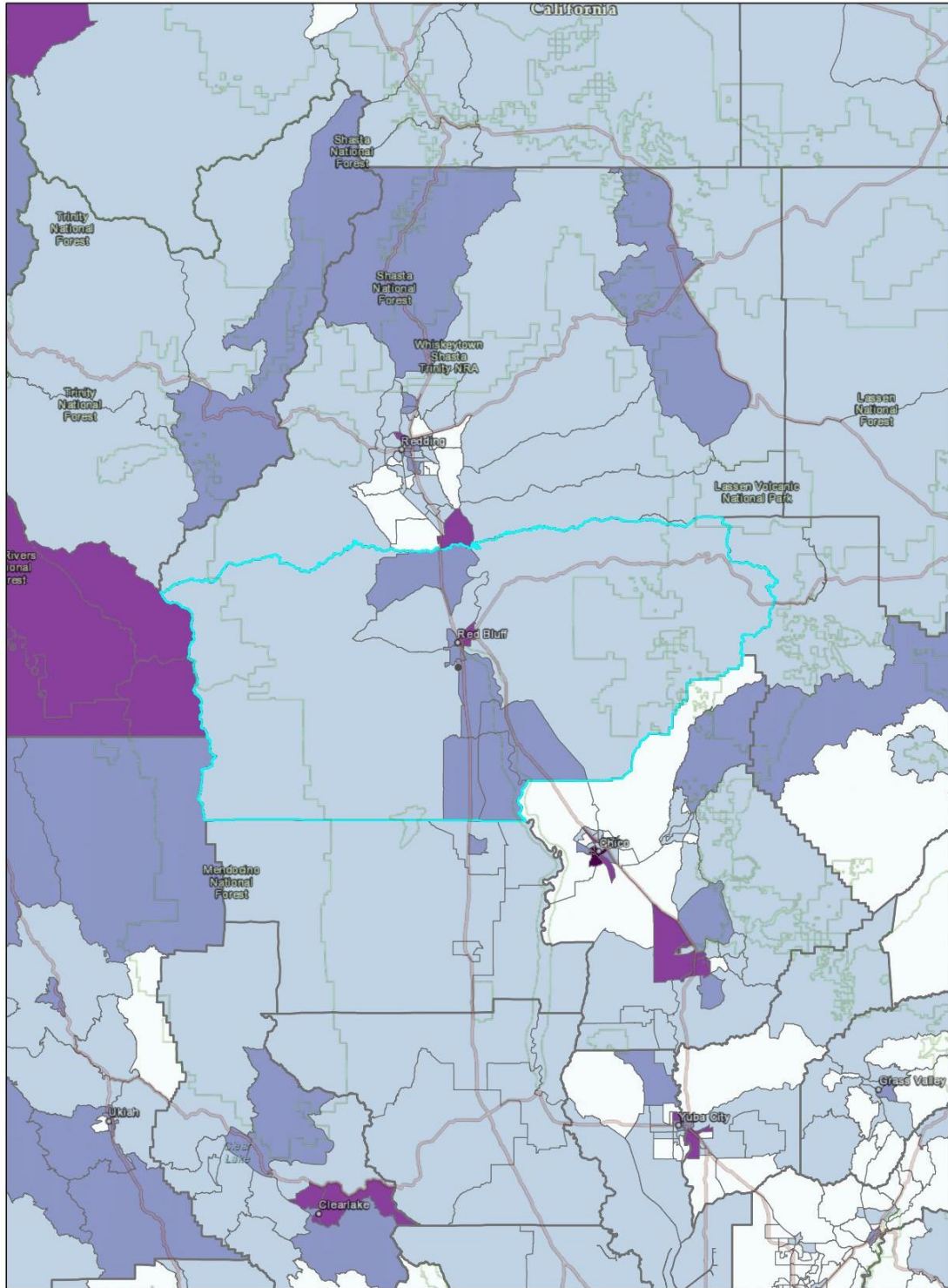
12/2/2022, 3:53:41 PM

- County Boundaries
- < \$87,100 (HCD 2020 State Median Income)
- (R) Median Income (ACS, 2015-2019) - Block Group
- < \$125,000
- < \$30,000
- Greater than \$125,000
- < \$55,000



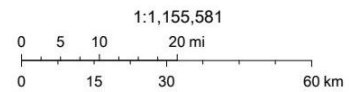
Esri, HERE, Garmin, © OpenStreetMap contributors, and the GIS user community
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Figure 48: Tehama County, Poverty Status Map 1, 2019



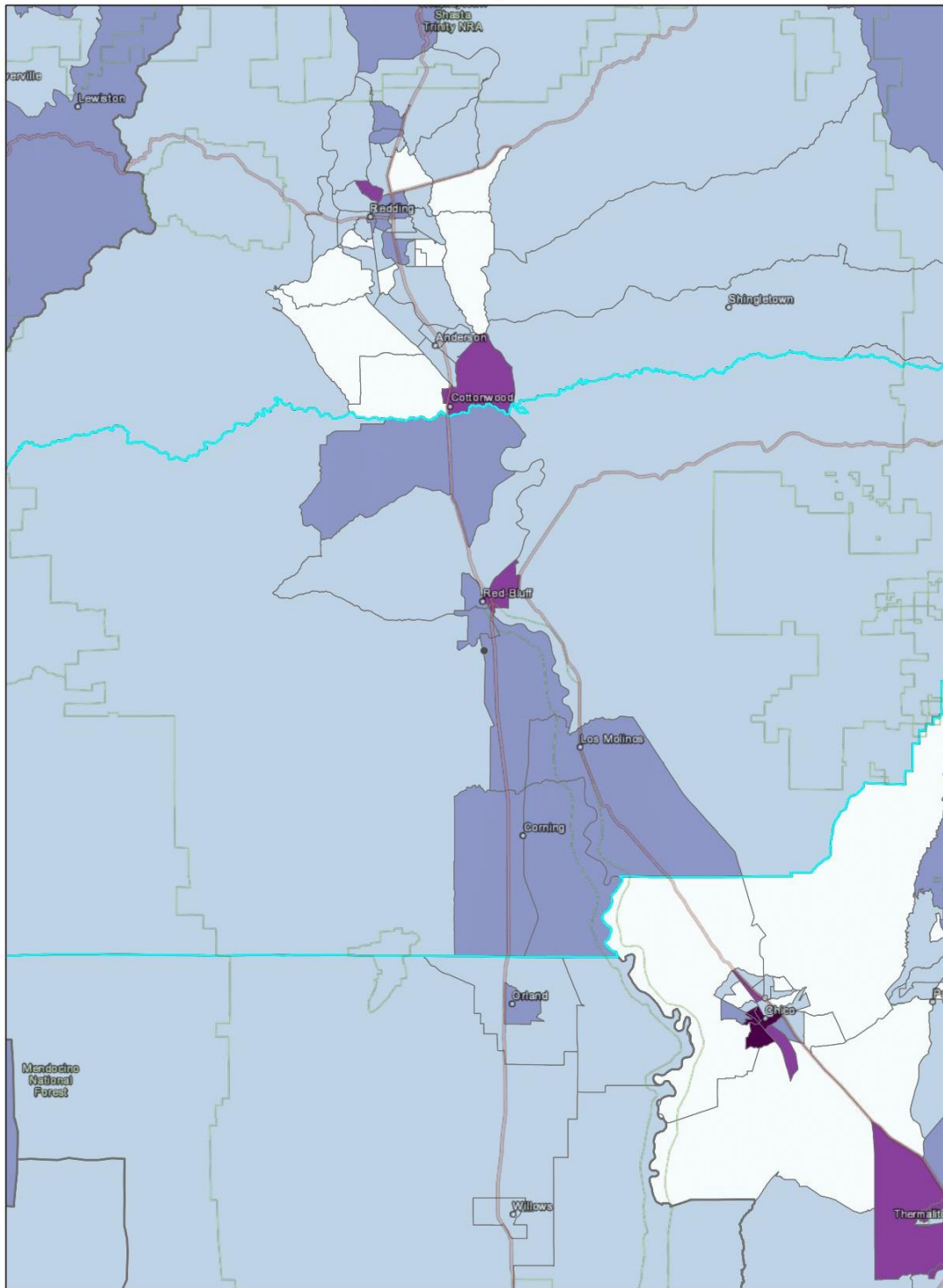
11/30/2022, 1:31:20 PM

- County Boundaries
- (R) Poverty Status (ACS, 2015 - 2019) - Tract < 10%
- 10% - 20%
- 20% - 30%
- 30% - 40%
- > 40%



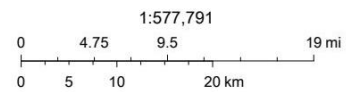
Esri, HERE, Garmin, © OpenStreetMap contributors, and the GIS user community
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Figure 49: Tehama County, Poverty Status Map 2, 2019



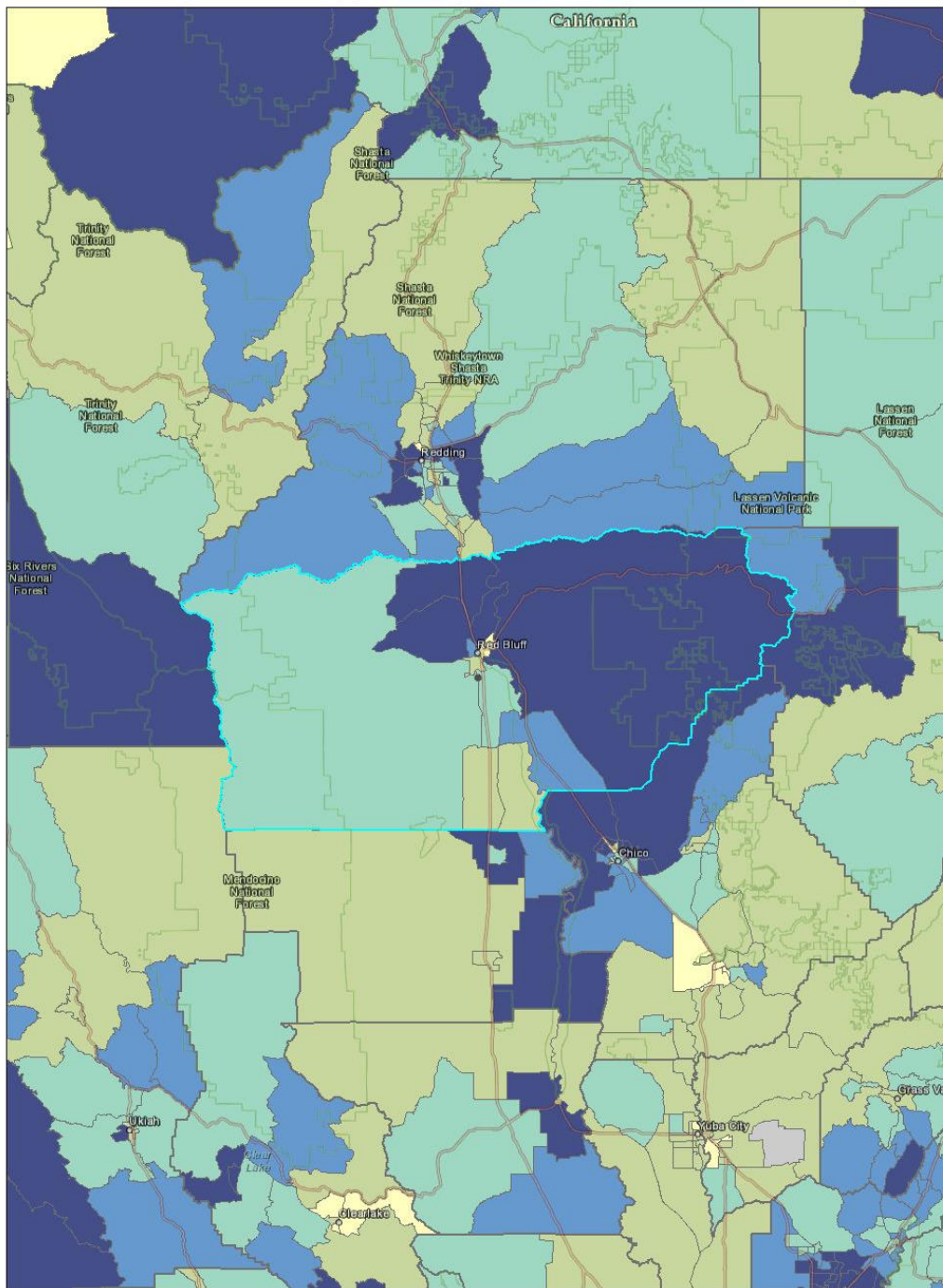
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- County Boundaries
- 20% - 30%
- 30% - 40%
- (R) Poverty Status (ACS, 2015 - 2019) - Tract
- < 10%
- > 40%
- 10% - 20%



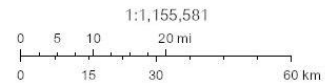
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Figure 50: Tehama County, TCAC/HCD Opportunity Areas - Composite Score Map 1, 2022



4/26/2023, 4:02:11 PM

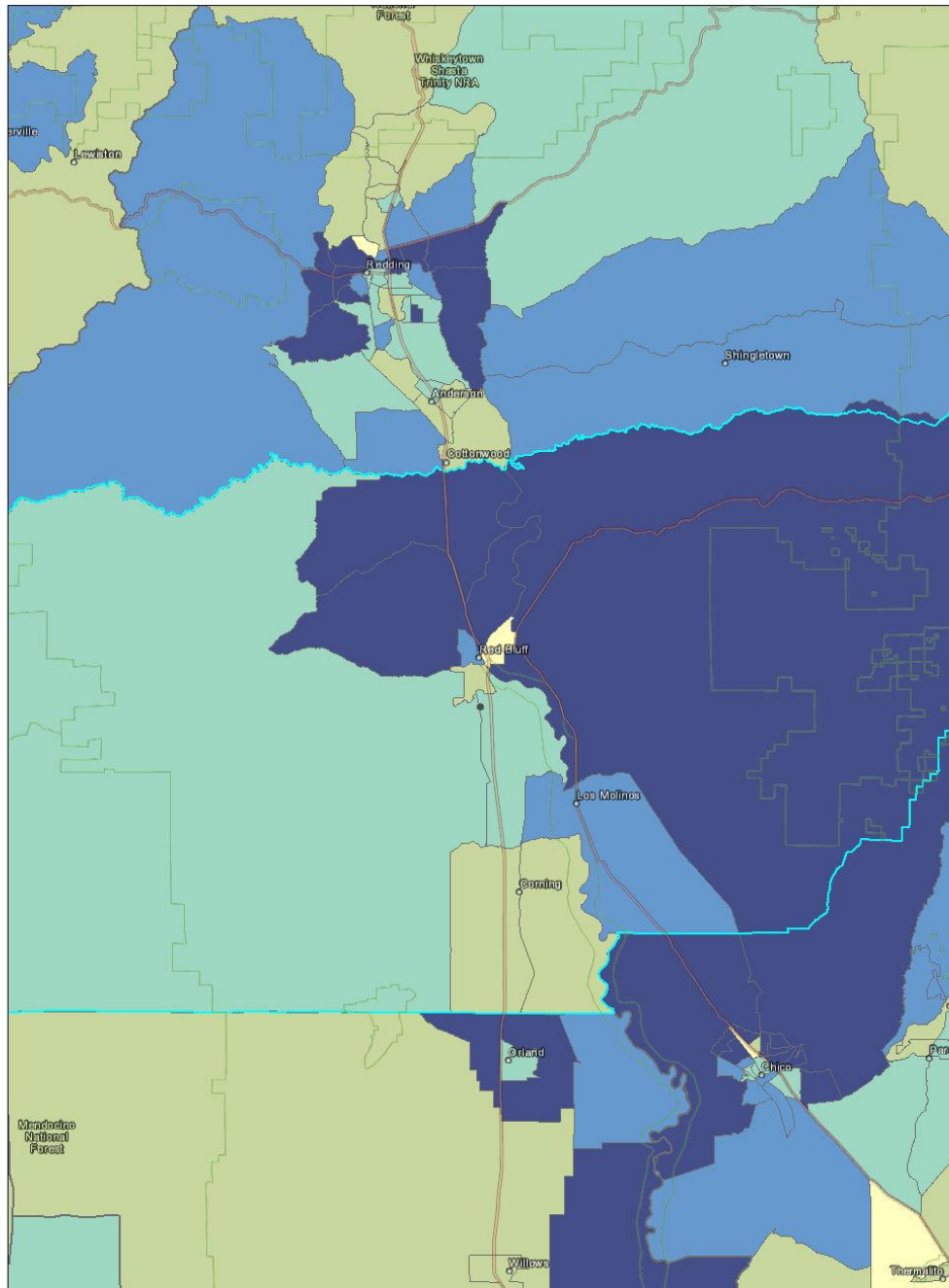
- County Boundaries
- (R) COG Geography TCAC Opportunity Map 2022 - Composite Score (Tract)
- Highest Resource
- High Resource
- Moderate Resource
- Low Resource
- High Segregation & Poverty
- Missing/Insufficient Data



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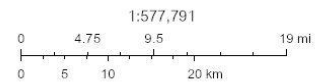
CA HCD

Figure 51: Tehama County, TCAC/HCD Opportunity Areas - Composite Score Map 2, 2022



4/26/2023, 4:02:38 PM

- County Boundaries
- (R) COG Geography TCAC Opportunity Map 2022 - Composite Score (Tract)
- Highest Resource
- High Resource
- Moderate Resource
- Low Resource
- High Segregation & Poverty



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CA HCD

Figure 52: Tehama County, TCAC/HCD Opportunity Areas - High Segregation and Poverty Map 1, 2022

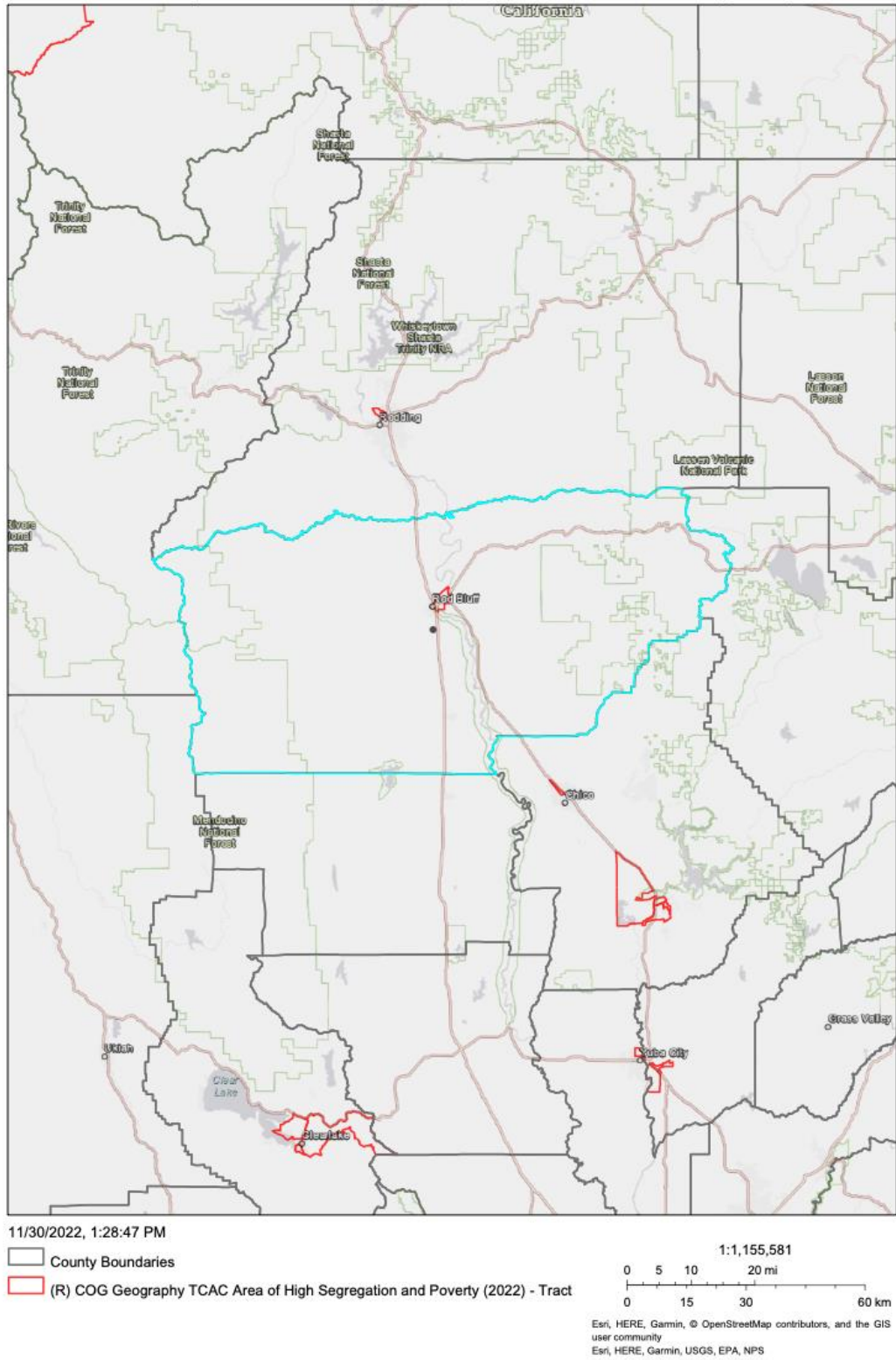
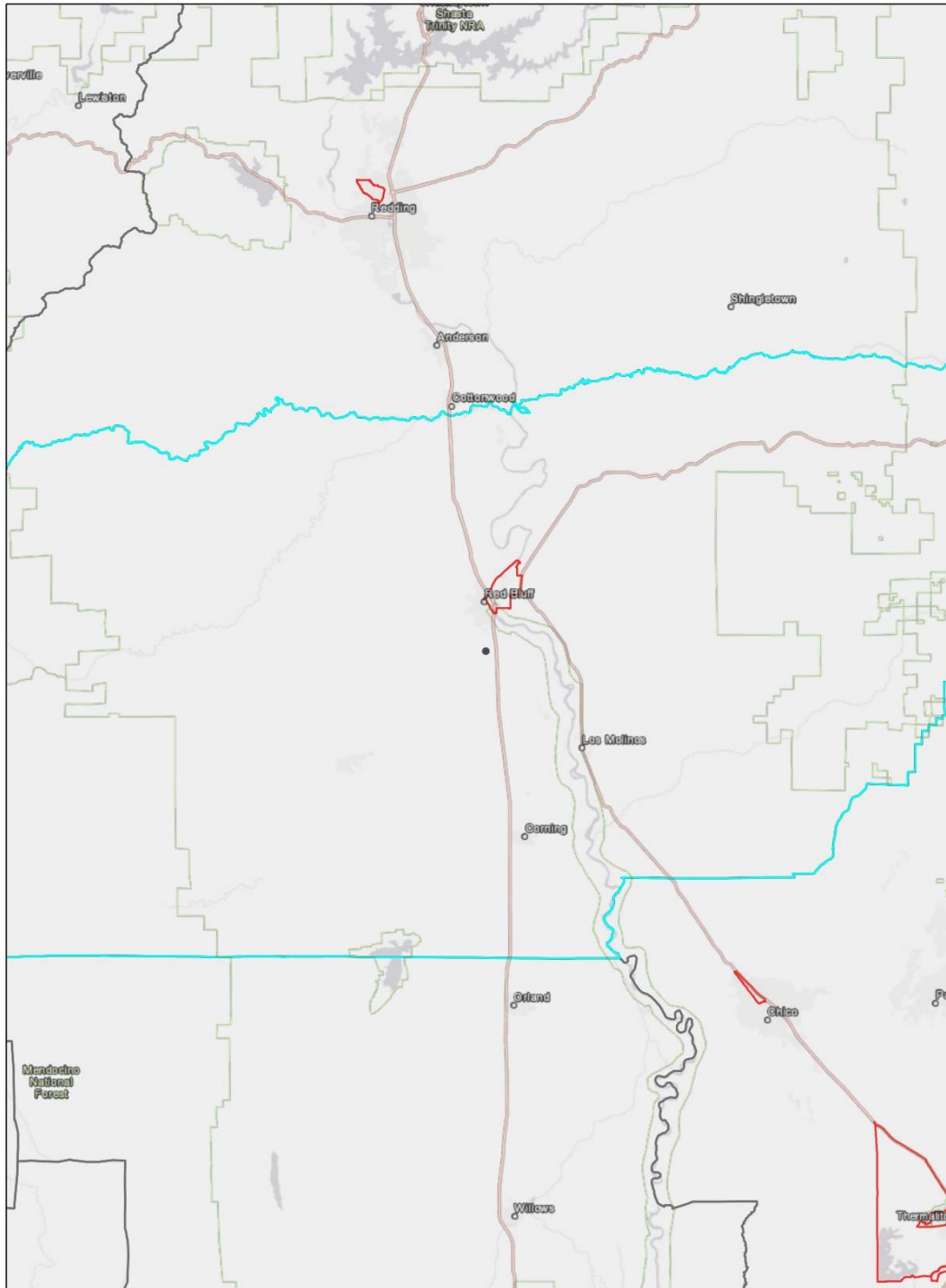


Figure 53: Tehama County, TCAC/HCD Opportunity Areas - High Segregation and Poverty Map 2, 2022

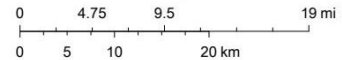


12/2/2022, 4:06:06 PM

County Boundaries

(R) COG Geography TCAC Area of High Segregation and Poverty (2022) - Tract

1:577,791



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Figure 54: Tehama County, Sensitive Communities Vulnerable to Displacement Map 1, 2017

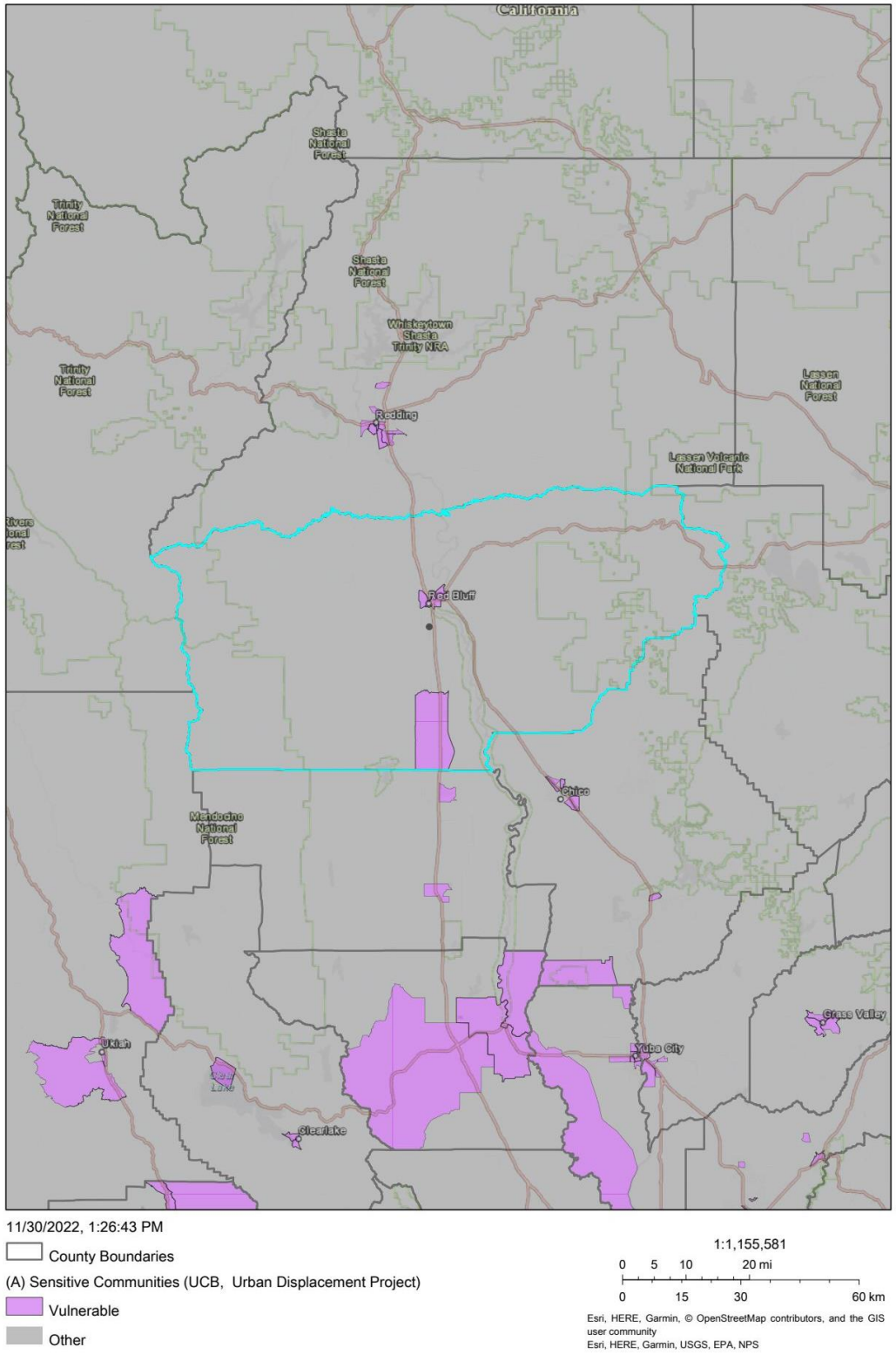
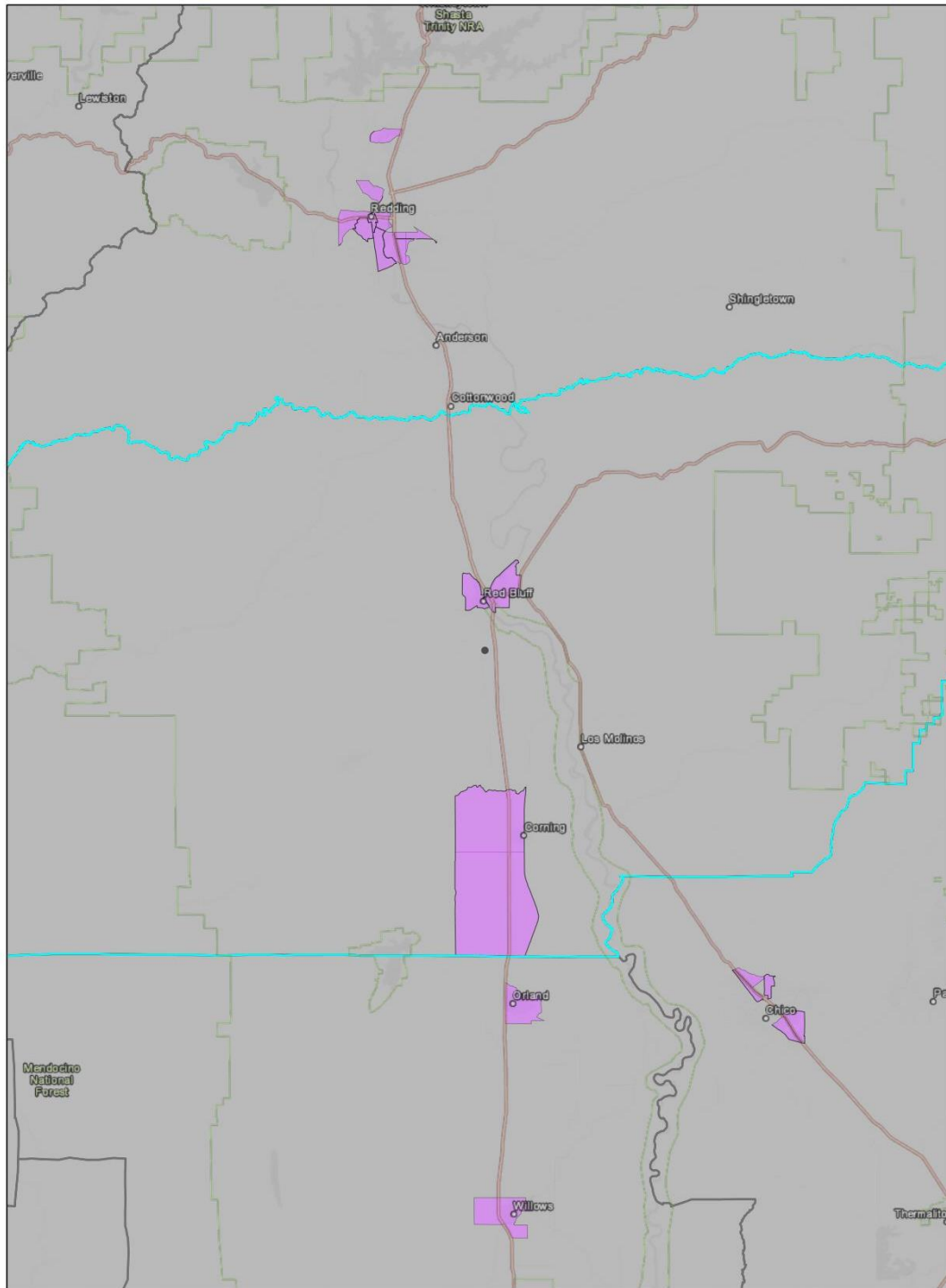
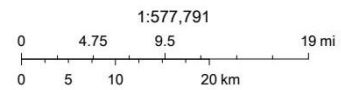


Figure 55: Tehama County, Sensitive Communities Vulnerable to Displacement Map 2, 2017



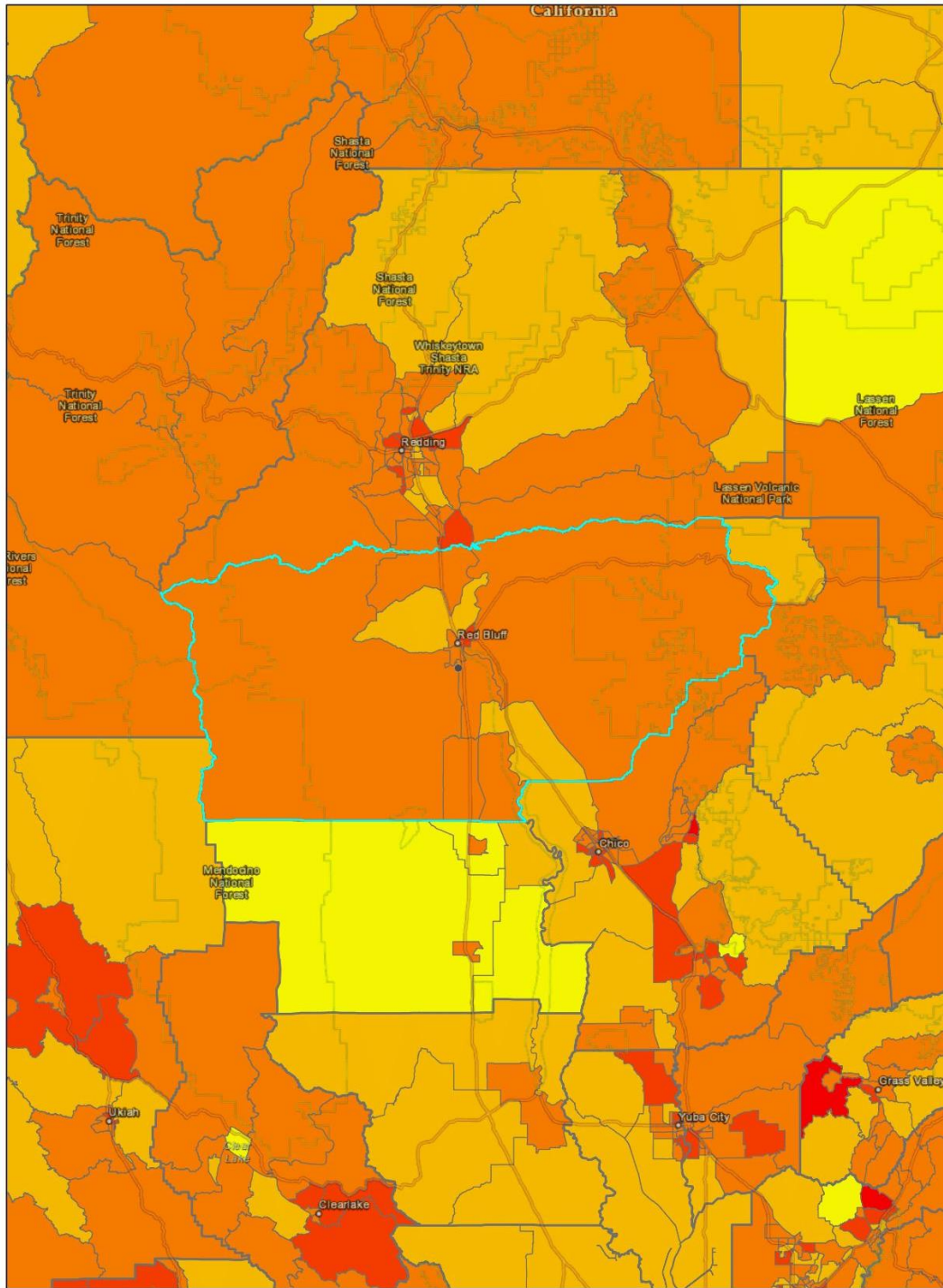
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- County Boundaries
- (A) Sensitive Communities (UCB, Urban Displacement Project)
- Vulnerable
- Other



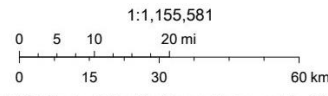
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 Esri, HERE, Garmin, USGS, EPA, NPS

Figure 56: Tehama County, Renter Overpayment Map 1, 2019



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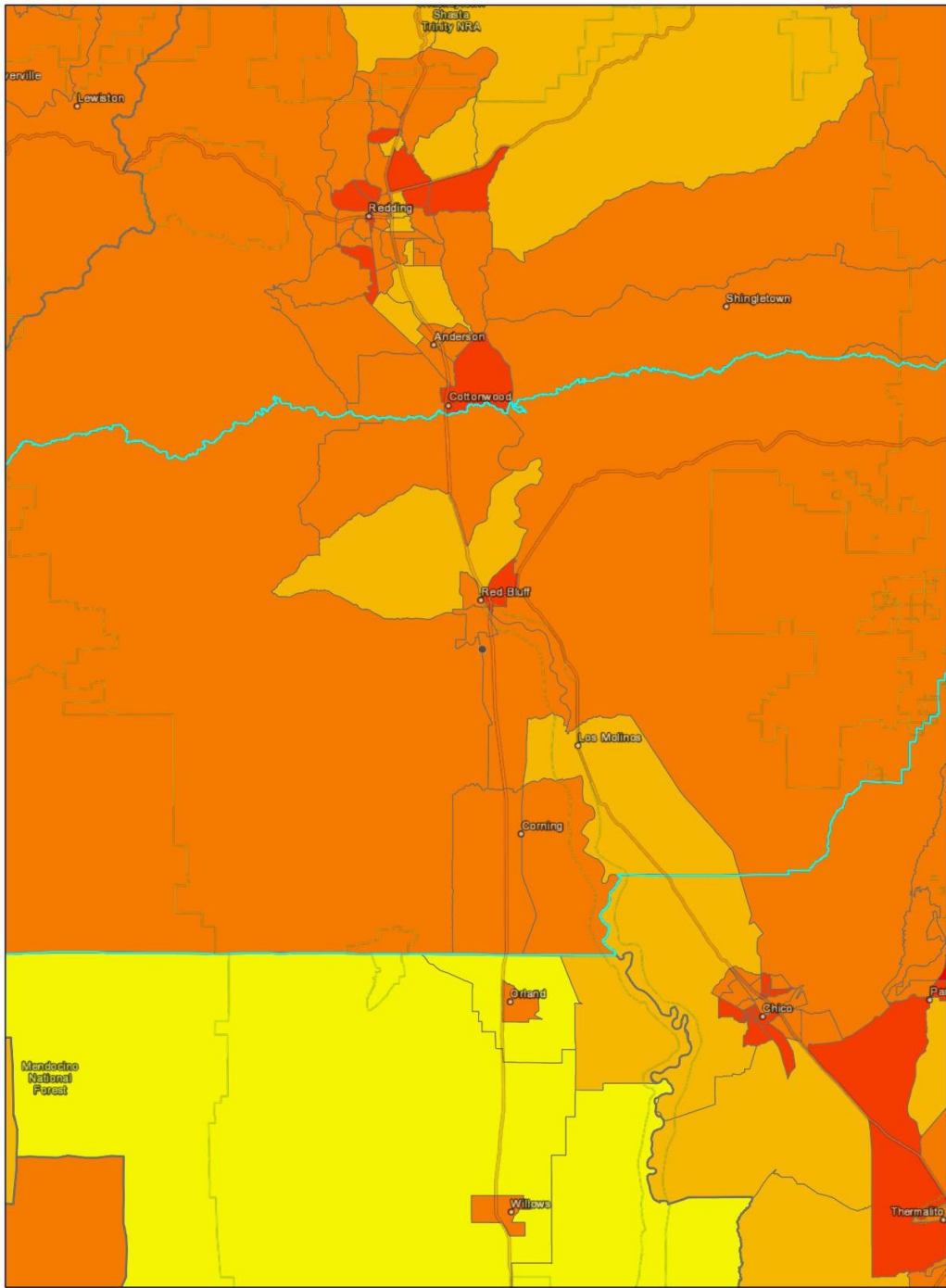
- County Boundaries
- (R) Overpayment by Renters (ACS, 2015 - 2019) - Tract
- < 20%
- 20% - 40%
- 40% - 60%
- 60% - 80%
- > 80%



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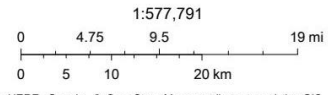
CA HCD

Figure 57: Tehama County, Renter Overpayment Map 2, 2019



12/2/2022, 4:03:36 PM

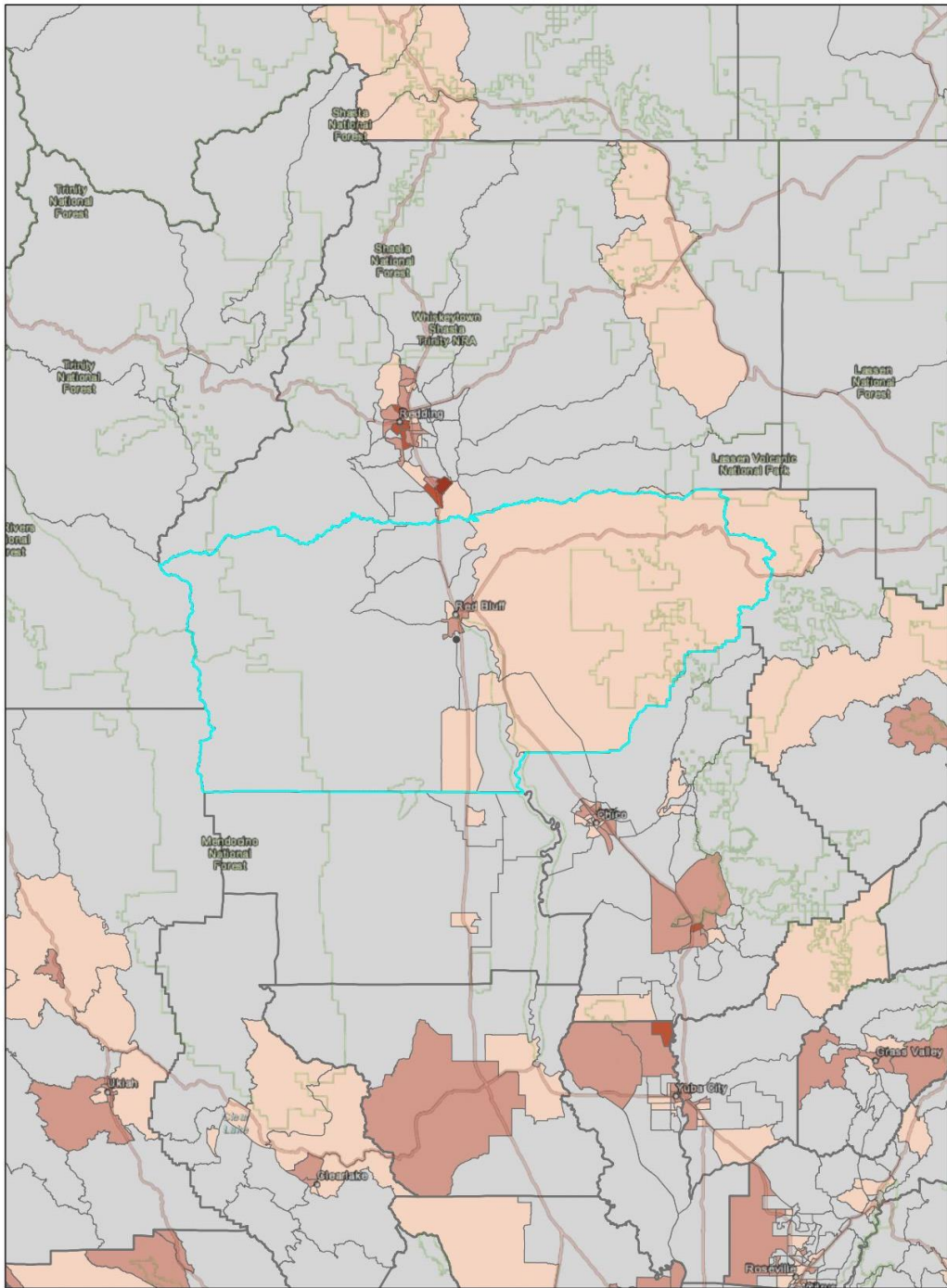
- County Boundaries
- (R) Overpayment by Renters (ACS, 2015 - 2019) - Tract
- < 20%
- 20% - 40%
- 40% - 60%
- 60% - 80%
- > 80%



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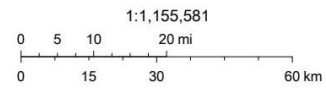
CA HCD

Figure 58: Tehama County, Housing Choice Vouchers Map 1, 2021



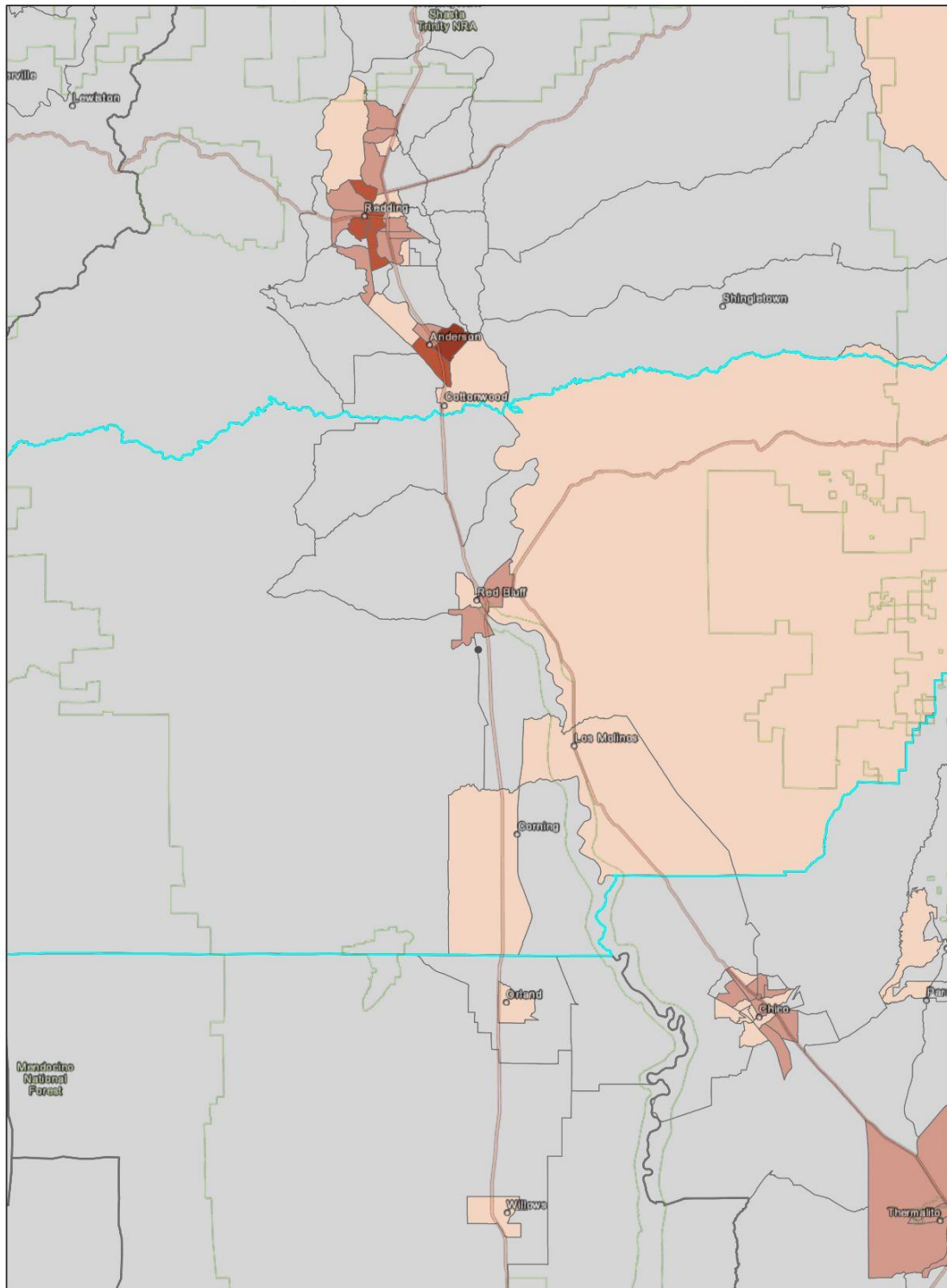
11/30/2022, 1:13:30 PM

- County Boundaries
- (R) Housing Choice Vouchers - Tract
- No Data
- > 0 – 5%
- > 5% – 15%
- > 15% – 30%
- > 30% – 60%



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Figure 59: Tehama County, Housing Choice Vouchers Map 2, 2021



12/2/2022, 3:45:53 PM

- County Boundaries
- (R) Housing Choice Vouchers - Tract > 0 – 5%
- > 5% – 15%
- > 15% – 30%
- > 30% – 60%
- No Data

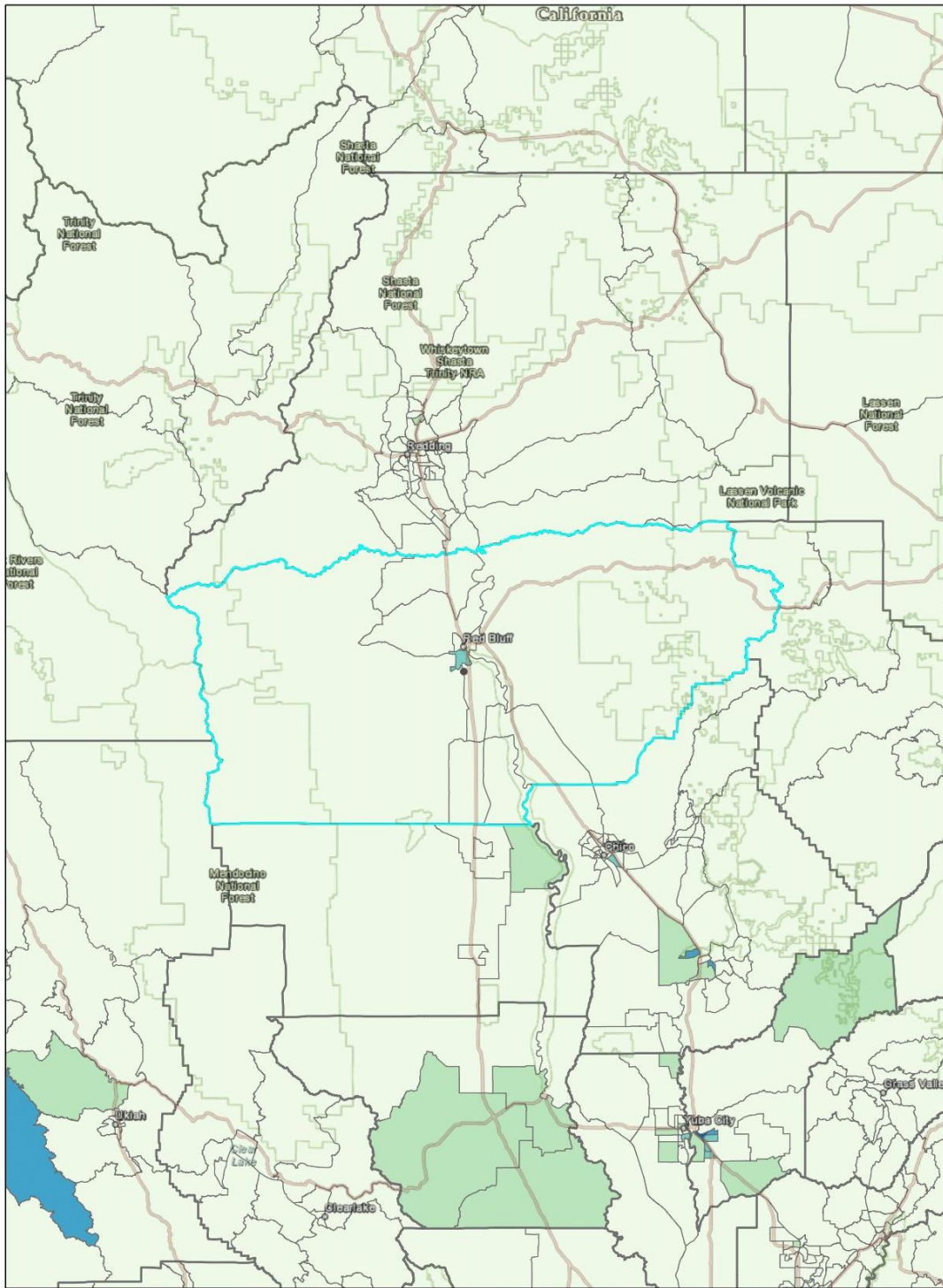
1:577,791

0 4.75 9.5 19 mi

0 5 10 20 km

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Figure 60: Tehama County, Overcrowded Households Map 1, 2015



12/15/2022, 1:01:58 PM

- County Boundaries
- 12.01% - 15%
- (R) Overcrowded Households (CHHS) - Tract
- 15.01% - 20%
- ≤ 8.2% (Statewide Average)
- > 20%
- 8.3% - 12%

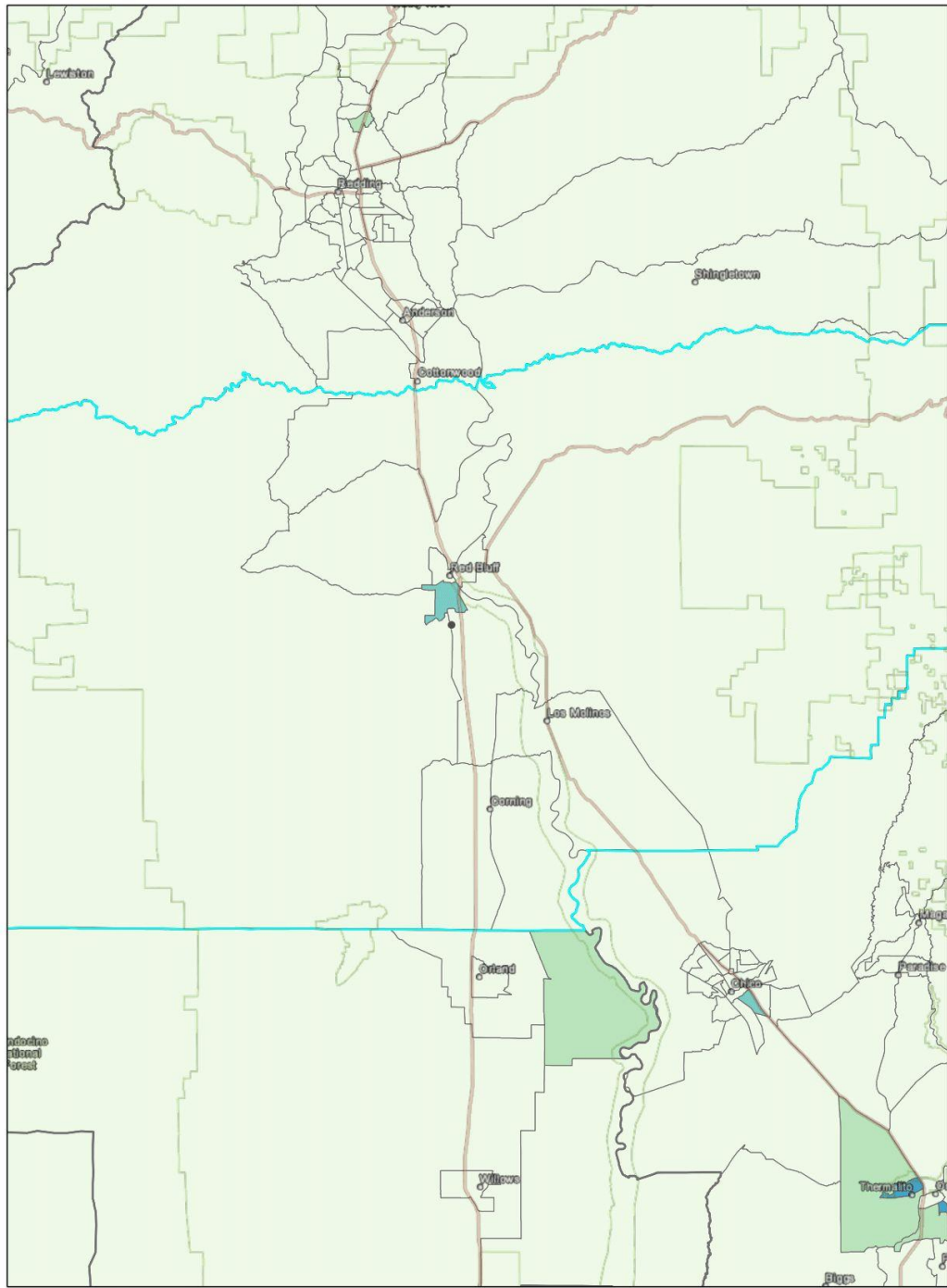
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0 5 10 20 mi

0 15 30 60 km

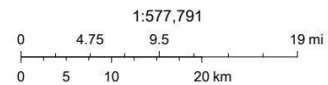
Esri, HERE, Garmin, © OpenStreetMap contributors, and the GIS user community
Esri, HERE, Garmin, USGS, EPA, NPS

Figure 61: Tehama County, Overcrowded Households Map 2, 2015



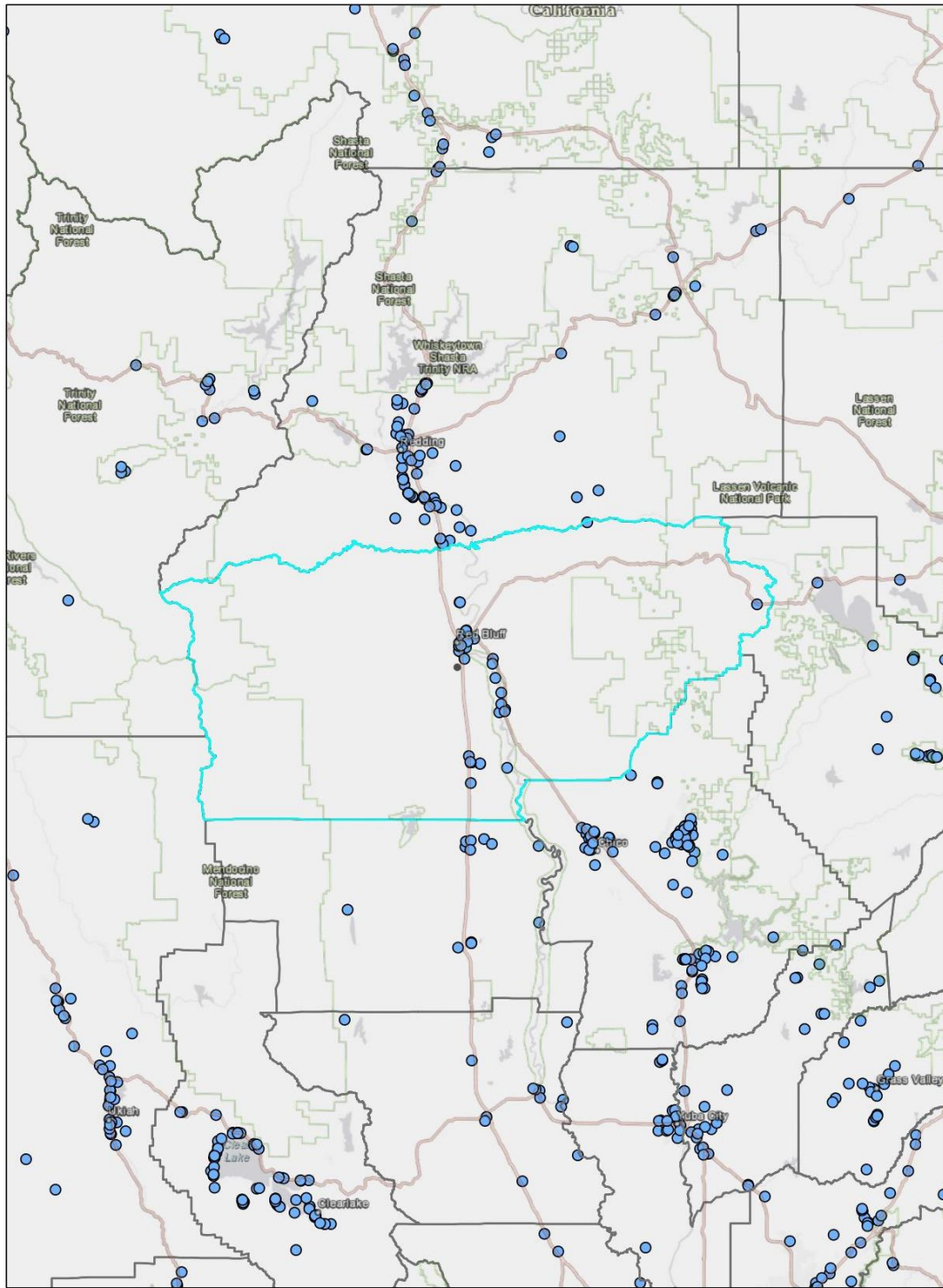
12/15/2022, 1:09:34 PM

- County Boundaries
- (R) Overcrowded Households (CHHS) - Tract
- ≤ 8.2% (Statewide Average)
- 8.3% - 12%
- 12.01% - 15%
- 15.01% - 20%



1:577,791
 Esri, HERE, Garmin, © OpenStreetMap contributors, and the GIS user community
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Figure 62: Tehama County, Mobile Home Parks Map 1, 2018



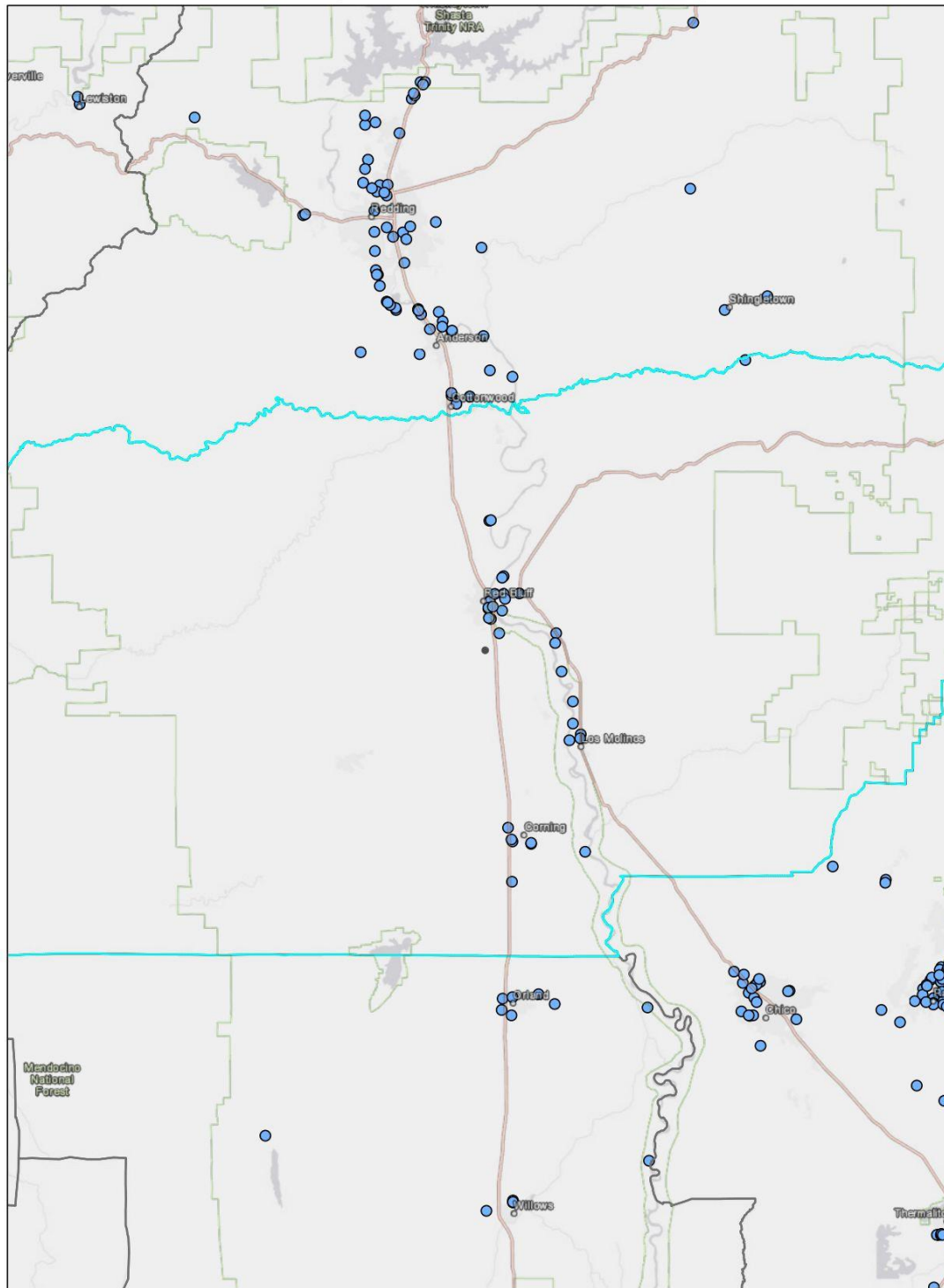
11/30/2022, 1:29:46 PM

- County Boundaries
- (A) Mobile Home Parks (HIFLD, 2018)

1:1,155,581
 0 5 10 20 mi
 0 15 30 60 km

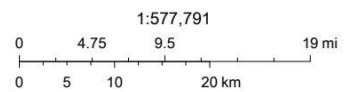
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Figure 63: Tehama County, Mobile Home Parks Map 2, 2018



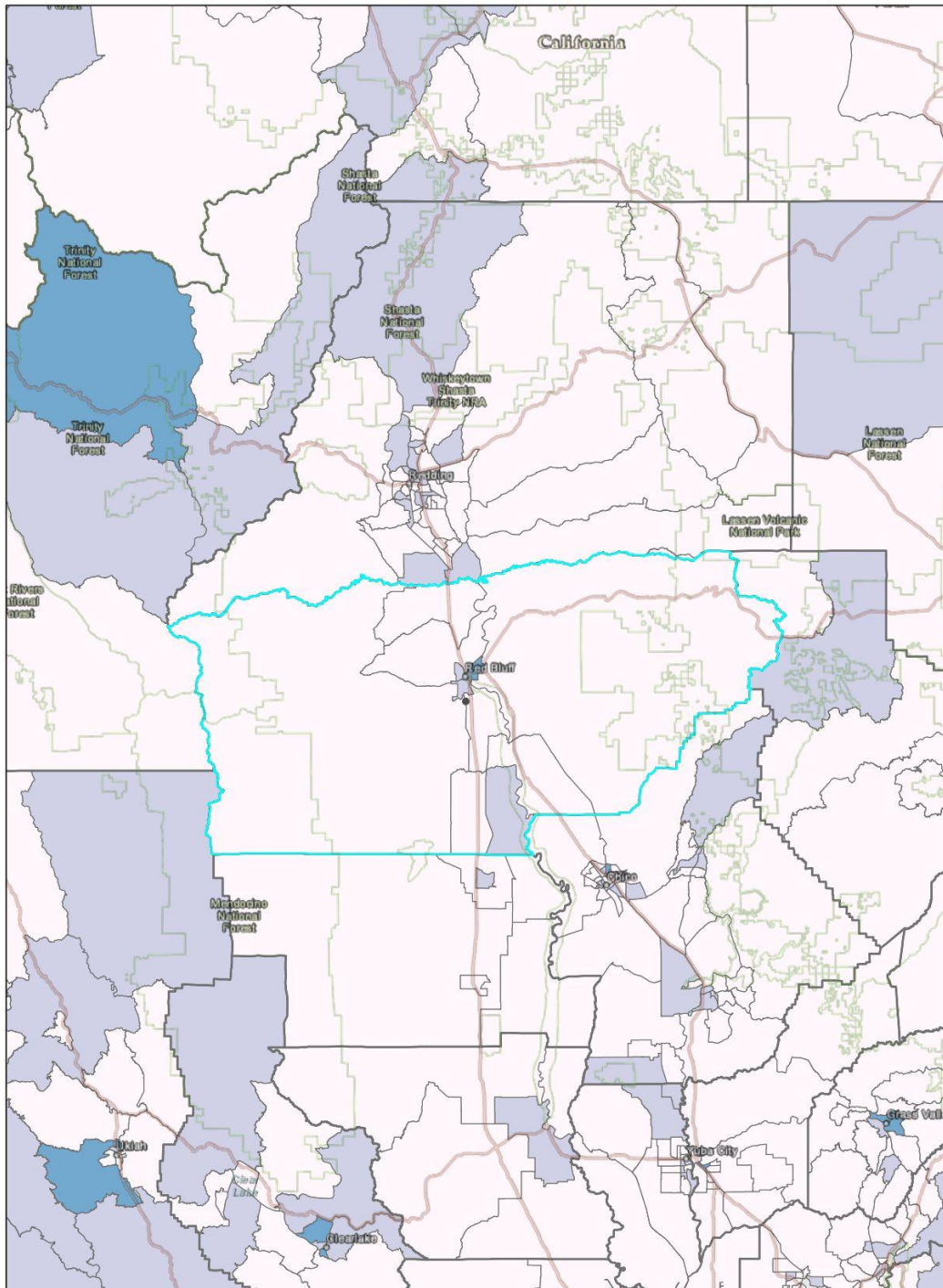
12/2/2022, 4:06:56 PM

- County Boundaries
- (A) Mobile Home Parks (HIFLD, 2018)



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Figure 64: Tehama County, Familial Status (Children in Single Mother Households) Map 1, 2019



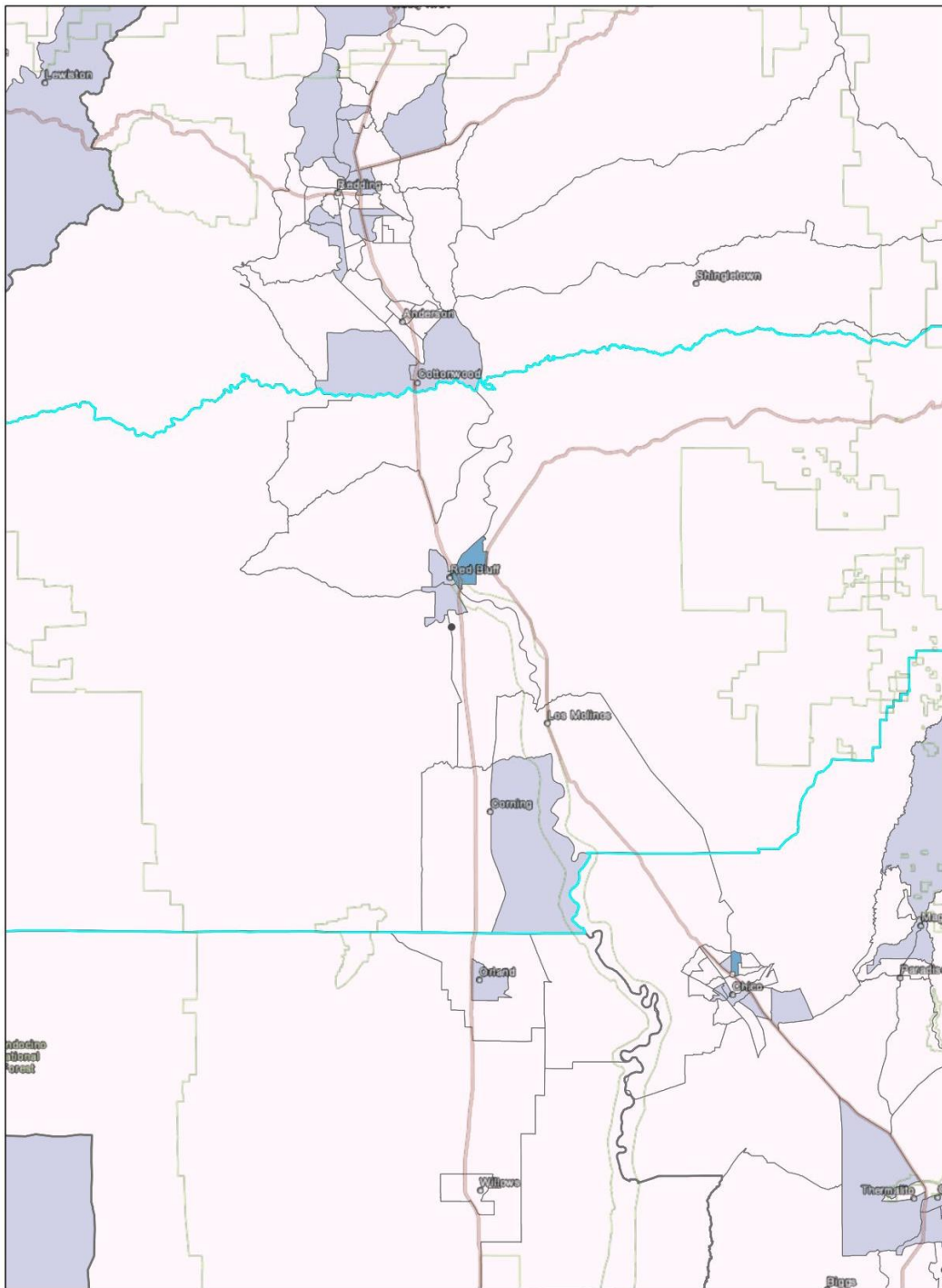
12/15/2022, 1:03:47 PM

- County Boundaries
- (R) Percent of Children in Female Householder, No Spouse/Partner Present Households (ACS, 2015-2019) - Tract
- ≤ 20%
- 20% - 40%
- 40% - 60%

1:1,155,581
 0 5 10 20 mi
 0 15 30 60 km

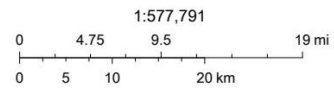
Esri, HERE, Garmin, © OpenStreetMap contributors, and the GIS user community
 Esri, HERE, Garmin, USGS, EPA, NPS

Figure 65: Tehama County, Familial Status (Children in Single Mother Households) Map 2, 2019



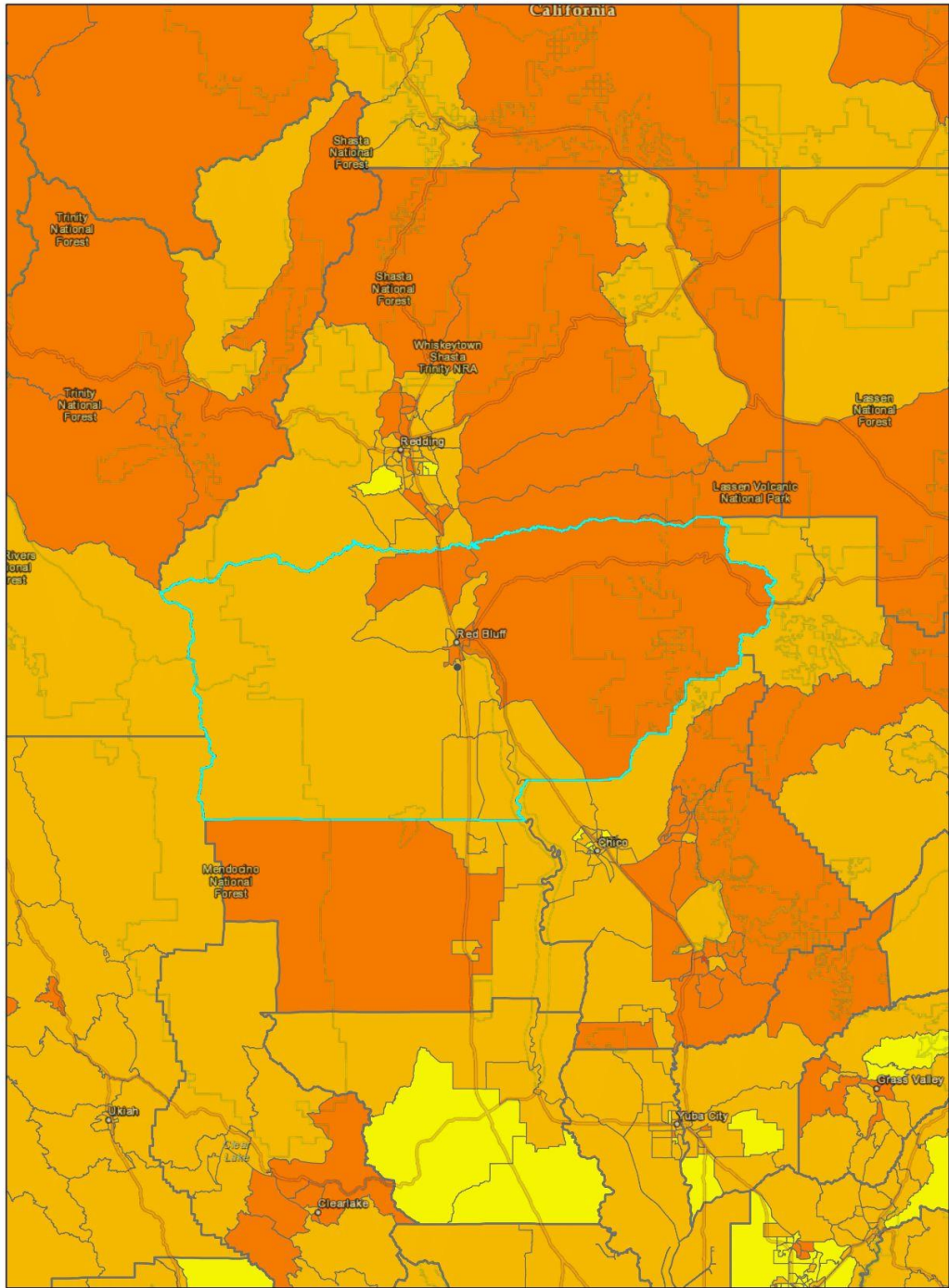
12/15/2022, 1:08:11 PM

- County Boundaries
- (R) Percent of Children in Female Householder, No Spouse/Partner Present Households (ACS, 2015-2019) - Tract
- ≤ 20%
- 20% - 40%
- 40% - 60%



1:577,791
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Figure 66: Tehama County, Disability Status Map 1, 2019



11/30/2022, 1:32:04 PM

County Boundaries

(R) Population with a Disability (ACS, 2015 - 2019) - Tract

- < 10%
- 10% - 20%
- 20% - 30%
- 30% - 40%

1:1,155,581
 0 5 10 20 mi
 0 15 30 60 km

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 Esri, HERE, Garmin, USGS, EPA, NPS

CA HCD

Figure 67: Tehama County, Disability Status Map 2, 2019

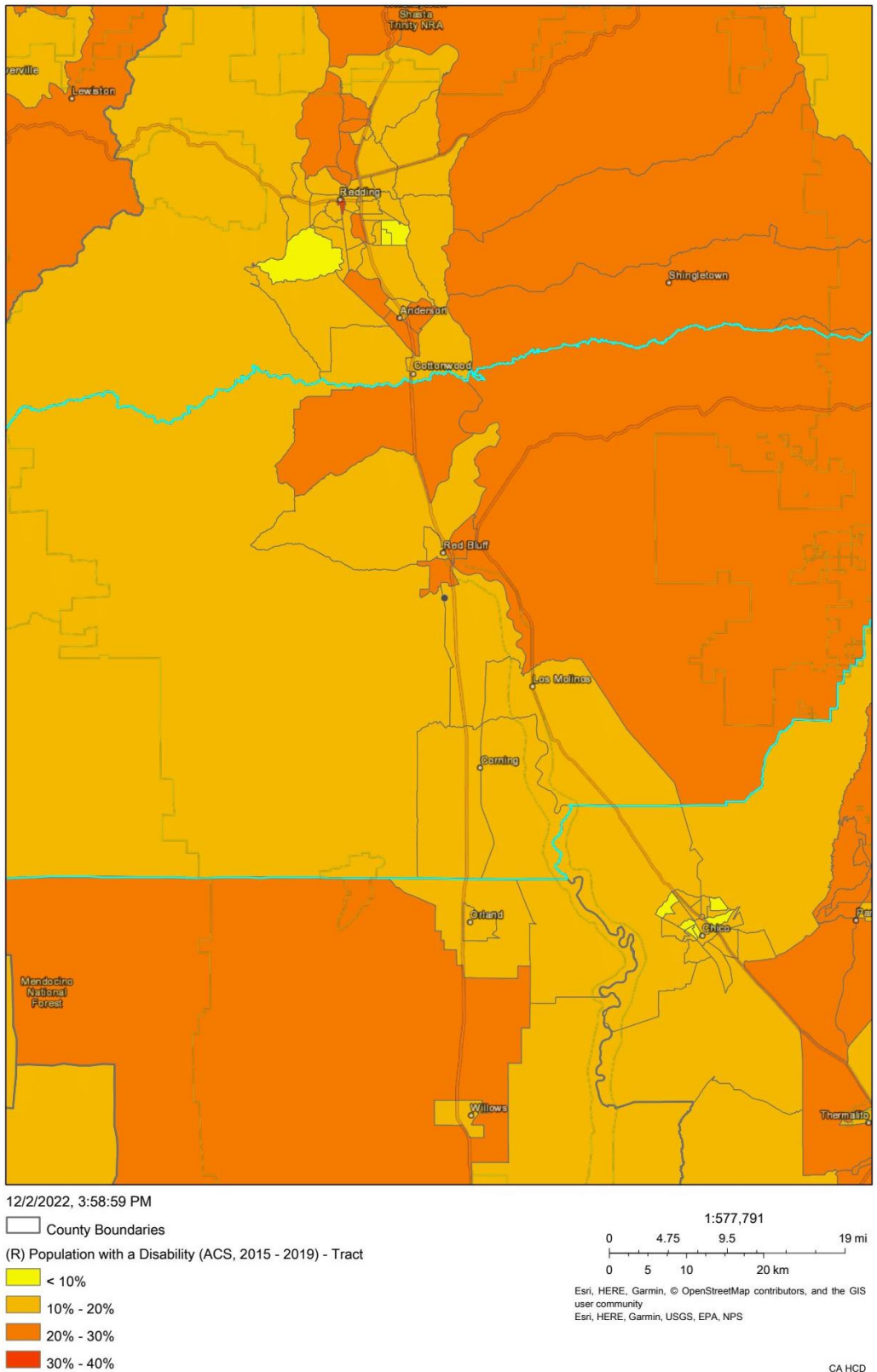
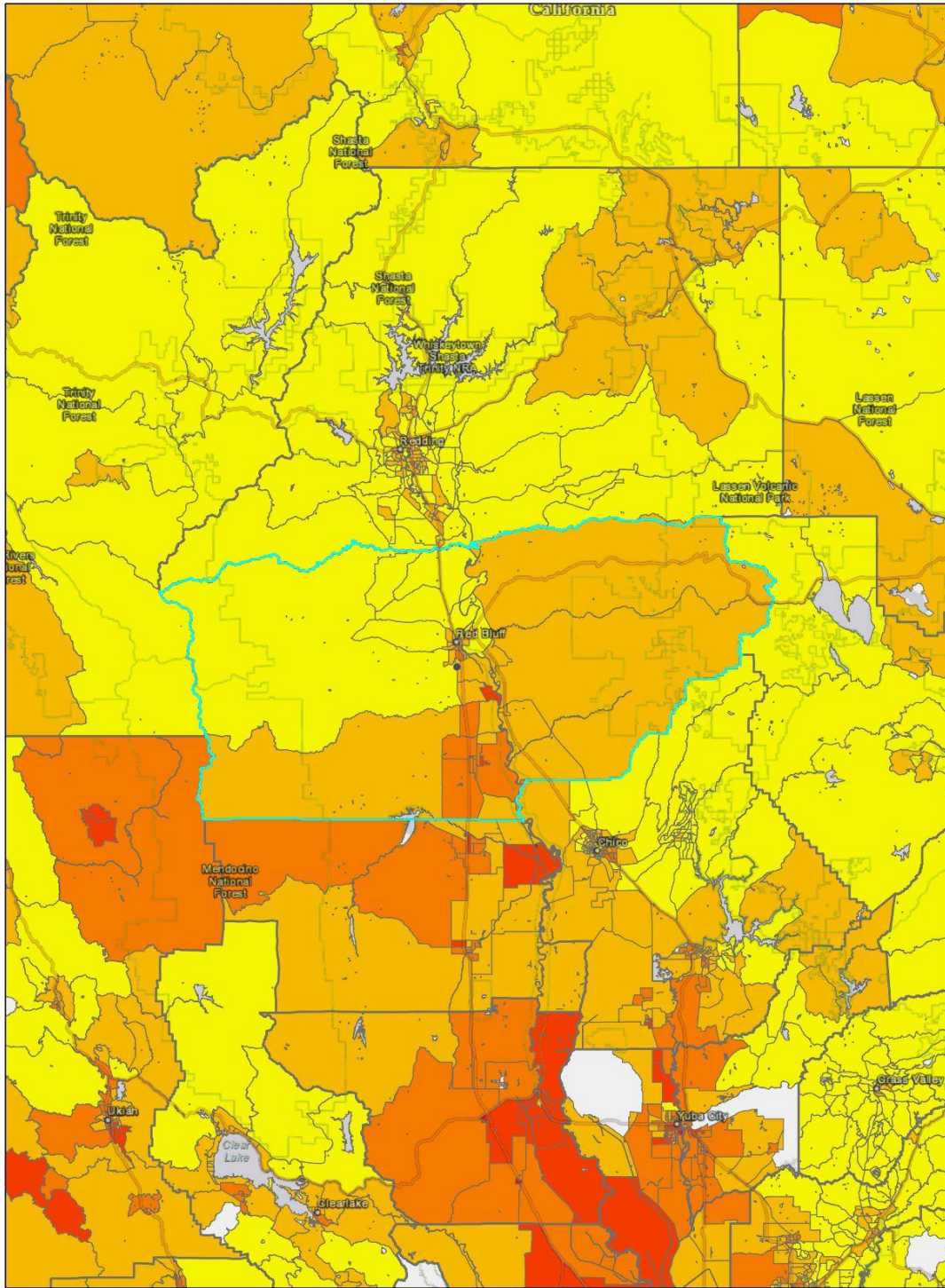
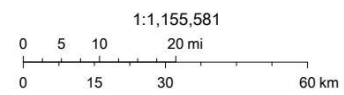


Figure 68: Tehama County, People of Color Map 1, 2018



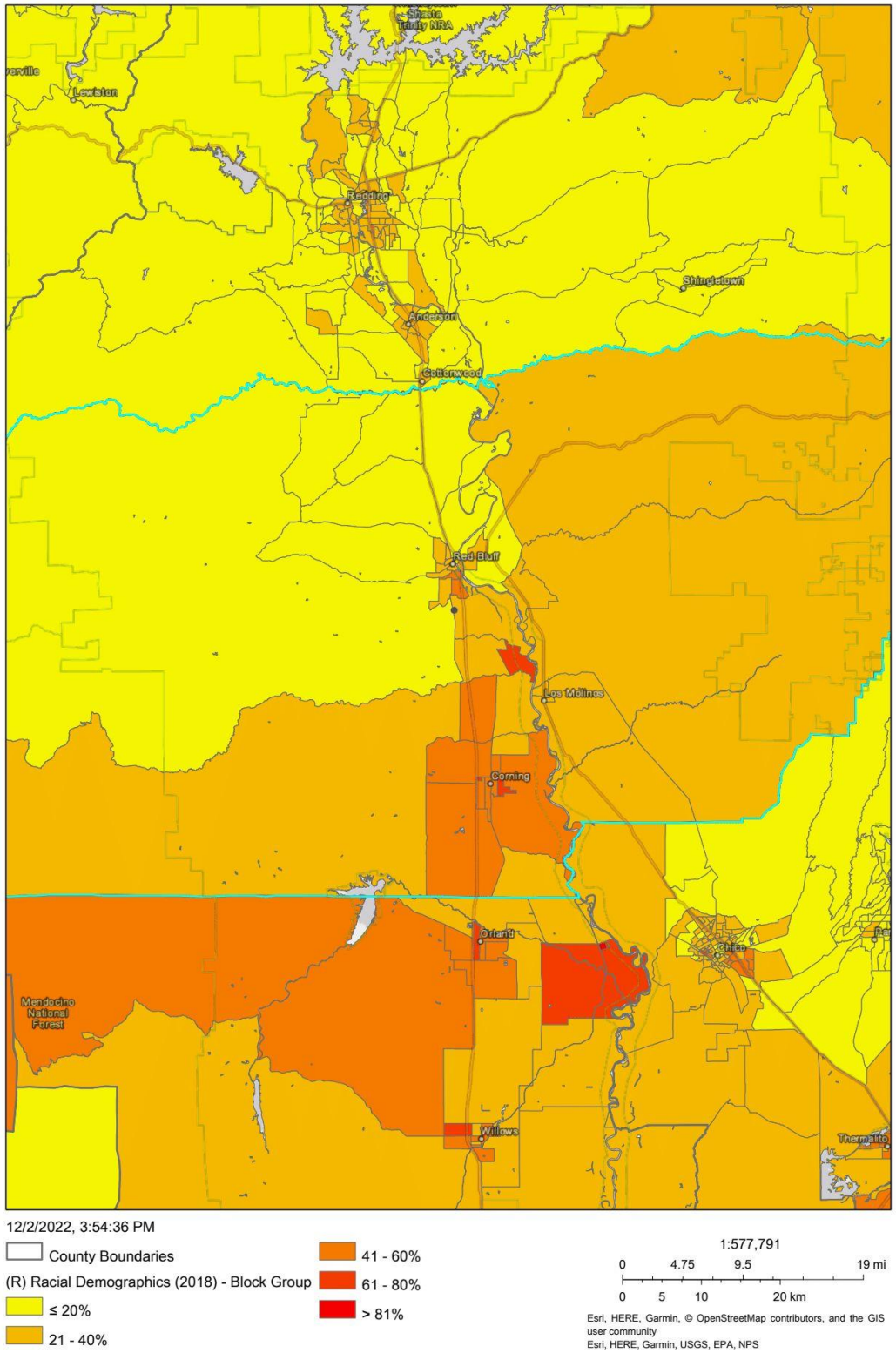
11/30/2022, 1:43:08 PM

- County Boundaries
- (R) Racial Demographics (2018) - Block Group
- ≤ 20%
- 21 - 40%
- 41 - 60%
- 61 - 80%
- > 81%



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Figure 69: Tehama County, People of Color Map 2, 2018



Jurisdictional Data: Local Cities and County and the State of California

Jurisdictional data is provided in the form of tables and focuses on the jurisdictions of Tehama County, the City of Corning, City of Red Bluff, City of Tehama, and the State of California.

Figure 70: Tehama County, Corning, Red Bluff, Tehama City, and State of California, Occupied Housing Units by Tenure Table, 2020 shows data by jurisdiction on the number and percentage of owner-occupied housing units compared to renter-occupied housing units. In both Tehama County and Tehama City, about 65% of housing units are owner-occupied, which is significantly greater than California as a whole, where about 55% of housing units are owner-occupied. About 55% of housing units are also owner-occupied in the City of Corning. However, only about 40% of units are owner-occupied in the City of Red Bluff, which is 10-20% less than other parts of the region and the State of California (Source: U.S. Census Bureau, 2016-2020 American Community Survey).

Figure 70: Tehama County, Corning, Red Bluff, Tehama City, and State of California, Occupied Housing Units by Tenure Table, 2020

	Tehama County		Corning		Red Bluff		Tehama City		State of California	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Owner-occupied housing units	16,282	66%	1,381	54.4%	2,388	41.4%	137	64.3%	7,241,318	55.3%
Renter-occupied housing units	8,379	34%	1,157	45.6%	3,384	58.6%	76	35.7%	5,861,796	44.7%
Total	24,661	--	2,538	--	5,772	--	213	--	13,103,114	--

Source: U.S. Census Bureau, 2016-2020 American Community Survey

Figure 71: Tehama County, Corning, Red Bluff, Tehama City, and State of California, Languages Spoken at Home Table, 2020 depicts data by jurisdiction on languages spoken at home. In Tehama County, the City of Corning, the City of Red Bluff, and Tehama City, nearly all residents who do not speak English at home speak Spanish at home.

In Tehama County, approximately 20% of the population speaks a language other than English at home and approximately 6% is not fluent in English. In comparison, approximately 44% of the population speaks a language other than English at home in California as a whole, and approximately 18% is not fluent in English. In Red Bluff and Tehama City, significantly fewer individuals speak a language other than English at home, at approximately 12% and 14% of the population, respectively. Greater than half of the population, or approximately 53% of residents speak a language other than English at home in the City of Corning. This is significantly greater than other areas of the region and the State of California. Approximately one (1) in 10 residents are not fluent in English in the City of Corning and the majority of those residents speak Spanish (*Source: U.S. Census Bureau, 2016-2020 American Community Survey*).

Figure 71: Tehama County, Corning, Red Bluff, Tehama City, and State of California, Languages Spoken at Home Table, 2020

	Tehama County		Corning		Red Bluff		Tehama City		State of California	
	Number of Persons	Percent of Total Population	Number of Persons	Percent of Total Population	Number of Persons	Percent of Total Population	Number of Persons	Percent of Total Population	Number of Persons	Percent of Total Population
Persons 5 years and over that speak Spanish at home	10,729	17.8%	3,491	51.1%	1,172	8.8%	60	12.6%	10,462,968	28.3%
Persons 5 years and over that speak Asian and Pacific Islander languages at home	633	1.0%	99	1.5%	154	1.2%	0	0%	3,667,164	10.0%
Persons 5 years and over that speak other Indo-European languages at home	587	1.0%	0	0%	203	1.5%	5	1.1%	1,679,265	4.5%
Persons 5 years and over that speak other languages at home	69	0.1%	0	0%	28	0.2%	0	0%	391,689	1.1%
Total persons 5 years and over that speak a language other than English at home	12,018	19.9%	3,590	52.6%	1,557	11.8%	65	13.7%	16,211,086	43.9%
Total persons 5 years and over that are not fluent in English	3,506	5.8%	696	10.2%	356	2.7%	2	0.4%	6,432,102	17.4%

Source: U.S. Census 2016-2020 American Community Survey

Figure 72: Tehama County, Farmworkers, 2017 shows data on the number of farms, farms with hired labor, workers on farms with hired labor, and migrant workers on farms with hired labor in Tehama County. The most recent data available is from 2017. Tehama County has 1,479 farms in total and about 27% of those farms, or 398 farms, have hired farmworkers. There are a total of 2,740 farmworkers and 30% (829) are migrant workers.

In addition, there are over 613,000 acres of farmland in Tehama County. Most farms employ one to two workers. Most farmworkers, or about 67% (1,840), work 150 days or less a year (Source: U.S. Department of Agriculture, 2017 Census of Agriculture).

Thus, there is a significant proportion of farmworkers in Tehama County that work less than 150 days and/or migrate for work.

Figure 72: Tehama County, Farmworkers, 2017

	Number of Farms	Number of Farms with Hired Labor	Number of Workers on Farms with Hired Labor	Total Migrant Workers on Farms with Hired Labor
Tehama County	1,479	398	2,740	829

Source: U.S. Department of Agriculture, 2017 Census of Agriculture

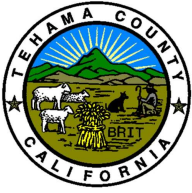
In sum, this section provided detailed findings of the geographic research conducted during the community-based research portion of the Update.

ACKNOWLEDGEMENTS AND CONTACT

This Update was made possible by the hard work and dedication of many individuals and organizations. Thank you to the Tehama County Continuum of Care, the Housing and Homeless Stakeholders' Collaborative, Tehama County, the City of Corning, the City of Red Bluff, and the City of Tehama.

The authors would like to acknowledge the individuals and organizations that gave their time and resources to participate in interviews, share data and knowledge, and provide insights throughout the process – thank you!

This document was produced by Housing Tools. Questions may be directed by email to admin@housing-tools.com or by phone at (916) 692-8544.



Tehama County

Agenda Request Form

File #: 24-1958

Agenda Date: 11/12/2024

Agenda #: 16.

HEALTH SERVICES AGENCY - Executive Director Jayme Bottke

Requested Action(s)

a) AGREEMENT - Request approval and authorization for the Chairperson to sign an Employment Agreement with Michelle Schmidt for the position of Tehama County Health Services Agency Assistant Executive Director, Program, effective 12/1/24 through 11/30/28

Financial Impact:

The annual salary for the first year of the proposed contract is \$145,749, which is the second salary step of Range 68 for contracted employees. In the event the Tehama County Management Employees Association agrees to adjustments in employment compensation, such as increases and reductions in salary, increased contributions to CalPERS, or changes to other benefits, Schmidt's compensation will be adjusted by an equal amount. The terms of the agreement also provide that Ms. Schmidt would receive any salary increases afforded to all classifications represented in the Management Employees Association. This position is funded through Health Services Agency funding sources, and no County General Fund dollars will be involved.

Background Information:

A competitive recruitment was conducted for the position of Assistant Executive Director, Program and Ms. Schmidt has been selected as the most qualified applicant. The Executive Director and Ms. Schmidt have agreed to the salary, benefits, and all terms and conditions contained in the attached agreement. Benefits contained within the employment agreement are standard in all department head contracts which include \$60 per month cell phone allowance, 240 hours per year of Personal Time Off (PTO), 40 hours of Management Time Off (MTO) per fiscal year, one (1) personal holiday per year, Parental Leave, Bereavement Leave and participation in the County sponsored Deferred Compensation plan on the same terms and conditions as employees in the Tehama County Management Employees' Association (TCMEA).

The proposed agreement clarifies Ms. Schmidt is considered a 'classic employee' for purposes of the California Public Employee's Pension Reform Act of 2013 and stipulates Ms. Schmidt shall participate in the CalPERS 2% at 55 defined benefit program.

Additionally, the parties agree, that the required CalPERS member contribution for Ms. Schmidt shall be seven percent (7%) of the compensation paid to Ms. Schmidt. The County will not pay any portion of this contribution on behalf of Ms. Schmidt. Additionally, in the event the County of Tehama agrees to a percentage increase in salary for all classifications represented by TCMEA, and / or adjustments in employment compensation for the position of Assistant Executive Director, Program, Ms. Schmidt's salary will be increased by an equal percentage.

**TEHAMA COUNTY
MICHELLE SCHMIDT
EMPLOYMENT AGREEMENT**
for the position of
Assistant Executive Director, Program

THIS AGREEMENT, is made and entered into on November 12, 2024, and effective commencing December 1, 2024, by and between the Tehama County Board of Supervisors, hereinafter called “COUNTY” and MICHELLE SCHMIDT, hereinafter called “SCHMIDT” both of whom understand as follows:

WITNESSETH

WHEREAS, COUNTY desires to employ the services of SCHMIDT as Assistant Executive Director, Program from the effective date hereof until November 30, 2028; and

WHEREAS, COUNTY does hereby authorize the Tehama County Health Services Agency Executive Director, hereinafter “EXECUTIVE DIRECTOR” to act as hiring authority for said position in all material respects, including but not limited to the selection, appointment, oversight, and dismissal of persons occupying said position.

WHEREAS, the EXECUTIVE DIRECTOR desires to, appoint SCHMIDT to the position of Assistant Executive Director, Program.

WHEREAS, it is the desire of COUNTY to provide certain benefits, to establish certain conditions of employment and to set working conditions for SCHMIDT; and

WHEREAS, SCHMIDT desires employment in the position described above; and

WHEREAS, except as otherwise provided herein, all provisions of the personnel rules and regulations of the COUNTY relating to leave, expense reimbursement, retirement and pension system contributions, and other benefits and working conditions as they now exist or hereafter may be amended, also shall apply to SCHMIDT as they would to any employees of the County; and

WHEREAS, the COUNTY Board shall fix any such terms and conditions of employment, as it may determine from time to time, relating to the performance of SCHMIDT provided such terms and conditions are not inconsistent with or in conflict with the provisions of this agreement or any other law.

NOW THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

Section 1: Duties

COUNTY hereby agrees to employ SCHMIDT as the Assistant Executive Director, Program to perform the functions and duties as specified in the Assistant Executive Director, Program classification specification heretofore or hereinafter approved by the Tehama County Board of

Supervisors and to perform other legally permissible and proper duties and functions of the Health Services Agency from time to time as may be assigned.

Except as otherwise provided by COUNTY, a workweek is defined to consist of seven (7) consecutive calendar days, Sunday through Saturday, consisting of forty (40) hours. SCHMIDT shall report for work at her regular established headquarters and shall return hereto at the conclusion of the day's work, except for off-site COUNTY business, or as otherwise established.

Section 2: Term

SCHMIDT agrees to remain in the exclusive employ of COUNTY until November 30, 2028, and further agrees to accept no other employment that may conflict with SCHMIDT's performance of duties until this termination date, unless said termination date is affected as hereinafter provided.

Section 3: Salary

For purposes of this agreement, SCHMIDT shall be considered an overtime-exempt County employee. The salary and benefits provided under this agreement shall constitute the total compensation for all services provided by SCHMIDT under this agreement.

In full consideration for services rendered, and the satisfactory job performance of specified duties, COUNTY agrees to pay SCHMIDT hereto an annual salary, payable in twenty-six (26) installments, on the same biweekly basis as other employees of the COUNTY and prorated on actual hours worked within the annual period. Annual salaries will be as follows:

December 1, 2024 through November 30, 2025	\$145,749.00 Annually
December 1, 2025 through November 30, 2026	\$153,037.00 Annually
December 1, 2026 through November 30, 2027	\$160,689.00 Annually
December 1, 2027 through November 30, 2028	\$168,723.00 Annually

In the event that, during the term of this contract, COUNTY agrees to adjustments in employment compensation, such as increases or reductions in salary, increased contributions to CalPERS, or changes to other benefits for all classifications represented by the Tehama County Management Employees Association, herein after called "TCMEA", SCHMIDT's employment compensation will be adjusted by an equal percentage. Any such adjustments shall be effective for all calendar months commencing after the effective date of the adjustment as stated in the Memorandum of Understanding between COUNTY and the TCMEA currently in effect (hereinafter the "MOU").

Notwithstanding any other provisions of this contract, the COUNTY's Board of Supervisors reserves the right, in its sole discretion, to increase the compensation paid by COUNTY to SCHMIDT during the term of this contract. The compensation stated in this contract shall not be deemed to be a fixed amount for the entire term of this contract, and may be increased, in the discretion of the Board of Supervisors, consistent with the California Constitution, Article XI, Section 10, subdivision (a).

Except as stated above, COUNTY shall not at any time during the term of this agreement reduce

the salary, compensation, or other financial benefits of SCHMIDT, except with the concurrence of SCHMIDT and then only to the degree of such a reduction across-the-board for all employees of the Department in which SCHMIDT is employed (including a reduction resulting from employee furloughs).

Except as provided in the cell phone allowance, partial months will be prorated based on the number of days this contract is in force during the month calculated as a percentage of the total number of calendar days in the month.

Section 4: Cellular Telephone Allowance

As SCHMIDT's duties require the use of a cellular telephone in the course of County business, COUNTY agrees to provide SCHMIDT a cellular telephone allowance of \$60 per month to cover all costs of related equipment and service. This cellular telephone allowance is not considered part of salary and is therefore not included in California Public Employees' Retirement System calculations for SCHMIDT and shall not be prorated.

Section 5: Automobile

Should it be required that SCHMIDT use her personal vehicle in the performance of her official County duties, it is agreed that SCHMIDT will be reimbursed at the approved County reimbursement rate. This mileage reimbursement is not considered part of salary and is therefore not included in California Public Employees' Retirement System calculations for SCHMIDT.

Section 6: Personal Time Off (PTO)

SCHMIDT at the time of execution of this agreement shall no longer be eligible to accrue sick leave; however, any existing sick leave balances shall be carried forward and available to SCHMIDT for use for a non-work-related absence due to:

- a. The inability of an employee to be present or perform the employee's duties because of personal illness, off-duty injury, or confinement for medical treatment.
- b. Personal medical or dental appointments, which are impractical to schedule outside of regular working hours.
- c. The need of the employee to attend to an immediate family member who is ill or injured for up to a maximum of six (6) days per fiscal year. For purposes of this Section, "Immediate family member" includes only: 1) A spouse or registered domestic partner; 2) A child, which for purposes of this article means a biological, adopted, or foster child, stepchild, legal ward, or a child to whom the eligible employee stand in loco parentis. This definition of a child is applicable regardless of age or dependency status; 3) A biological, adoptive, or foster parent, stepparent, or legal guardian of an eligible employee or of the eligible employee's spouse or registered domestic partner, or a person who stood in loco parentis when the eligible employee was a minor child; 4) A grandparent, step-grandparent, or great grandparent; 5) A grandchild; ; 6) A sibling; and 7) a designated person.

Furthermore, at the time of execution of this agreement, SCHMIDT shall no longer be eligible to accrue vacation. Any existing vacation balances shall be converted to Personal Time Off (PTO) and be subject to the hour limit outlined below.

In lieu of accruing vacation or sick leave, SCHMIDT shall accrue and have credited to her personal

account, PTO leave. PTO shall accrue at a rate of 240 hours per year (9.23 hours per pay period) of full-time service (prorated for any part-time work or unpaid leaves). Accrual of PTO shall continue until such time SCHMIDT has accrued a total balance of five hundred (500) hours, at which point the accrual of additional time beyond 500 hours shall cease.

SCHMIDT shall have one (1) personal holiday (8 hours) added to her PTO balance each July 1st, subject to the 500-hour cap.

The Board of Supervisors may, in its discretion and at SCHMIDT's request, compensate SCHMIDT for up to sixty (60) hours of accumulated PTO leave, once per calendar year, in lieu of PTO time off with pay, consistent with the method utilized by COUNTY for members of the Management Unit.

Section 7: Management Leave

SCHMIDT shall have five (5) paid management leave days (40 hours) added to her Management Time Off (MTO) bank each July 1st. MTO and the MTO bank are separate and distinct from PTO and PTO bank. MTO does not constitute additional wages and shall not be considered vested for any purpose. All MTO shall be used within the fiscal year in which it was granted, or SCHMIDT will lose that MTO.

In the event that, during the term of this Agreement, COUNTY and the TCMEA agree to increase or decrease the number of paid MTO hours for employees represented by the Association, or that such adjustment is otherwise lawfully imposed by COUNTY, then the number of MTO hours credited to SCHMIDT hereunder shall be increased or decreased by an equal amount, commencing the following July 1st.

Section 8: Holidays

SCHMIDT shall be entitled to COUNTY holidays in accordance with members of the Management Unit.

Also consistent with the method utilized by COUNTY for members of the Management Unit, if SCHMIDT is in a non-pay status on both workdays immediately adjacent to the holiday, SCHMIDT shall not receive pay for the holiday.

Section 9: Health and Life Insurance

COUNTY agrees to provide comprehensive medical, vision, life and dental insurance for SCHMIDT and her dependents. The method utilized to calculate the portion of the premium, if any, paid by COUNTY shall be consistent with the method utilized by COUNTY to calculate the contribution for employees covered by the MOU. SCHMIDT may elect to participate in the County's Premium Only Section 125 benefit program, which allows pre-tax benefits for employees' contributions to the group health insurance premium.

COUNTY will make an Employee Assistance Program (EAP) available. The EAP will provide personal counseling on legal services and personal and work-related issues for SCHMIDT and/or members of her immediate family.

COUNTY will allow SCHMIDT to establish an employee-funded Flexible Spending Account, which currently provides employees with the options of Dependent Care Assistance and Unreimbursed Medical Expenses. The plan year maximum for Flexible Spending Accounts will be determined by the contribution limits set by the Internal Revenue Service.

Section 10: Retirement

The parties acknowledge and agree that SCHMIDT is a local miscellaneous member of the California Public Employees' Retirement System (CalPERS), and a "Classic" employee as defined in the California Public Employees' Pension Reform Act of 2013.

SCHMIDT shall participate in the CalPERS 2% at 55 defined benefit program, as set forth in the California Public Employees' Pension Reform Act of 2013. Retirement is integrated with Social Security.

The parties acknowledge and agree that the required CalPERS member contribution for SCHMIDT shall be seven percent (7%) of the compensation paid to SCHMIDT hereunder. COUNTY will not pay any part of the required member contribution on behalf of SCHMIDT.

The CalPERS retirement plan includes "Pre-Retirement Optional Settlement 2 Death Benefit" as described in Government Code 21548.

Upon Public Employees' Retirement System or Social Security Retirement or upon the death of an employee, the sick leave balance of an employee with less than fifteen (15) continuous years of County service shall be reduced by one hundred seventy-six (176) hours. The employee or the employee's estate shall be entitled to fifty per cent (50%) of the value of the sick leave remaining, if any. After fifteen (15) continuous years of County service and upon Public Employees' Retirement System or Social Security retirement or upon the death of any employee, the employee or the employee's estate shall be entitled to fifty per cent (50%) of the value of the employee's sick leave balance. Payment made under this Section shall be made in a lump sum if the value of the remaining sick leave is equal to or less than two thousand dollars (\$2,000.00) or in increments of not less than two thousand dollars (\$2,000.00) per month if the value of the remaining sick leave is greater than two thousand dollars (\$2,000.00).

Section 11: Deferred Compensation

SCHMIDT may participate in those Section 457 Deferred Compensation Plans the COUNTY offers to its other employees on the same terms as the MOU. In the event that, during the term of this Agreement, COUNTY and the TCMEA agree to increase or decrease the matching deposit for employees represented by the TCMEA, or that such adjustment is otherwise lawfully imposed by COUNTY, then the matching deposit provided to SCHMIDT hereunder shall be increased or decreased by an equal amount, commencing the following month.

Section 12: Professional and Official Travel

COUNTY hereby agrees to pay for travel and subsistence expenses of SCHMIDT in accordance with adopted COUNTY travel policy for professional and official travel, meetings and occasions adequate to continue the professional development of SCHMIDT and to adequately pursue necessary official functions for COUNTY, including conferences specific to the Assistant

Executive Director, Program functions and such other related national, regional, state and local governmental groups and committees thereof which SCHMIDT serves as a member, subject to the COUNTY budget as approved by the COUNTY Board of Supervisors.

COUNTY also agrees to pay for travel and subsistence expenses of SCHMIDT, in accordance with adopted county travel policy, for short courses, institutes and seminars that are necessary for her professional development and for the good of the COUNTY, subject to the COUNTY budget as approved by the COUNTY Board of Supervisors.

If SCHMIDT is assigned to temporary work at such distance from her regular headquarters that it is impractical to return thereto each day, or to her regular place of abode, SCHMIDT will be allowed personal expenses or per diem as established by the Board of Supervisors.

Section 13: Resignation

Nothing in this agreement shall prevent, limit, or otherwise interfere with the right of SCHMIDT to resign from her position with COUNTY. If SCHMIDT voluntarily resigns her position with COUNTY before expiration of the aforesaid term of her employment, then SCHMIDT shall give COUNTY two months' notice in advance, unless the parties agree otherwise.

Section 14: Termination and Severance Pay

The Assistant Executive Director, Program serves at the will of the COUNTY. Nothing in this agreement shall prevent, limit, or otherwise interfere with the right of the COUNTY to terminate the services of SCHMIDT at any time. If SCHMIDT is terminated by the COUNTY before expiration of the aforesaid term of employment, and if SCHMIDT is willing and able to perform her duties under this agreement, and if termination is for other than "just cause," then the COUNTY will pay SCHMIDT a lump-sum cash payment. Said lump-sum cash payment shall be equal to the lesser of three month's aggregate salary and benefits or the aggregate salary and benefits for the remaining term of this agreement.

If termination is for "just cause" or disability that cannot reasonably be accommodated, then no severance payment shall be made.

SCHMIDT shall also be compensated for all unused earned PTO leave in the same manner as is provided for unused earned vacation leave in the MOU. MTO is not considered vested, and SCHMIDT shall receive no compensation for unused MTO.

Section 15: Industrial Injury or Illness

Should SCHMIDT be absent from work as a result of a work-related disability and is receiving temporary disability indemnity payments provided for by the Labor Code of the State of California, SCHMIDT may elect to utilize State Disability Insurance, MTO and/or PTO to supplement her temporary disability indemnity payments, up to a maximum of full salary. During the time SCHMIDT is receiving temporary disability indemnity payments, which are supplemented by State Disability Insurance and accrued leave, SCHMIDT shall continue to accumulate additional MTO/PTO, and is entitled to continuation of the employee's insurance benefit program on the normal premium-sharing formula. Following exhaustion of all accumulated MTO/PTO, SCHMIDT's insurance benefits shall be continued on the normal premium-sharing formula for a

maximum of six (6) full calendar months, following the date of exhaustion of other forms of County paid time off.

If SCHMIDT is absent by reason of industrial disability, SCHMIDT may be returned to work by COUNTY and given temporary light duties within the employee's ability to perform, with the consent of her physician. The duration of any such period of temporary work shall be determined by COUNTY. SCHMIDT shall be compensated at the then-current rate of pay while engaged in such temporary duties. COUNTY may require SCHMIDT when requesting to return to work after an absence caused by disability or illness, to submit to a medical examination by a physician or physicians approved by COUNTY for the purpose of determining that such employee is physically and mentally fit and able to perform the duties of the Assistant Executive Director, Program position without hazard to self or to her fellow workers, or to her own permanent health.

Nothing herein shall be construed nor applied in a way which is inconsistent with any employee right under the State of California Workers' Compensation Act or related statutes or be construed to waive any rights contained therein.

Should SCHMIDT return to work from a workplace industrial injury or illness, SCHMIDT shall receive up to four (4) hours of paid release time per visit or appointment with a physician or other appropriate healthcare provider providing ongoing medical treatment prescribed by the workers' compensation physician that is in relation to the industrial illness or injury itself. The release time is permitted until SCHMIDT has been deemed permanent and stationary by the workers' compensation physician or workers' compensation third party administrator.

Section 16: Incapacity and Unpaid Leave

Subject to all applicable provisions of the Family Medical Leave Act (FMLA), California Family Right Act (CFRA), and any other statute or regulation pertaining to leaves or disability, if SCHMIDT is permanently disabled and cannot be reasonably accommodated or is otherwise unable to perform her duties because of sickness, accident, injury, mental incapacity or health, COUNTY shall have the option to terminate this agreement.

In the event that a non-statutory leave is approved by the Board of Supervisors due to SCHMIDT's incapacity, or for any other reason, SCHMIDT shall not receive any salary, stipend or other compensation hereunder once SCHMIDT's accrued leave balances have been exhausted. Time spent on an unpaid leave of absence shall not be treated as COUNTY service for any purpose under this Agreement and SCHMIDT shall not accrue PTO benefits while on unpaid leave.

If the COUNTY believes SCHMIDT is abusing leave, they may require satisfactory evidence of sickness or disability before payment of leave will be made.

Should SCHMIDT fail to return to work within three workdays of the expiration of approved leave, SCHMIDT shall be deemed to have tendered an automatic resignation. However, when there are extenuating or mitigating circumstances which delay the employee's return, the COUNTY will allow SCHMIDT an opportunity to provide the circumstances to make a final determination of employment by way of appealing a finding that SCHMIDT had automatically resigned.

Health insurance will be continued on the normal premium share-of-cost basis for the duration of any statutory leaves of absence. Prior to five (5) years of continuous regular COUNTY service, if SCHMIDT is on a leave of absence beyond any accrued leaves, she may maintain the COUNTY's group health insurance coverage for one (1) full calendar month on the normal premium share-of-cost basis. After five (5) or more years of continuous regular COUNTY service, if SCHMIDT is on a leave of absence beyond any accrued leaves, SCHMIDT may maintain the COUNTY's group health insurance coverage for a total of three (3) months on the normal premium cost-sharing basis. SCHMIDT may receive the insurance continuation payment by the employer only once in a twelve (12) month period. The twelve (12) month period begins the date SCHMIDT returns to work from the leave of absence in which SCHMIDT completed the use of the one (1) month or three (3) month insurance continuation payment benefit referred to in this section.

Section 17: Performance Evaluation

The EXECUTIVE DIRECTOR shall review and evaluate the performance of SCHMIDT at least once during each year. Said review and evaluation shall be conducted in a manner consistent with COUNTY Department Head evaluation policies. Said criteria may be added to or deleted from as COUNTY may from time to time determine, in consultation with SCHMIDT. Further, the EXECUTIVE DIRECTOR shall provide SCHMIDT with a summary written statement of the findings and provide an adequate opportunity for SCHMIDT to discuss her evaluation with the EXECUTIVE DIRECTOR.

At the time of evaluation, the EXECUTIVE DIRECTOR and SCHMIDT shall define such goals and performance objectives that they determine necessary for the proper operation of the Health Services Agency Department and shall further establish a relative priority among those various goals and objectives, said goals and objectives to be reduced to writing. The goals and objectives shall generally be attainable within the time and budgetary resources provided.

In effecting the provisions of this Section, EXECUTIVE DIRECTOR and SCHMIDT mutually agree to abide by the provisions of applicable law.

Section 18: Safety

COUNTY desires to maintain a safe place of employment for COUNTY employees and to that end, COUNTY shall make all reasonable provisions necessary for the safety of employees in the performance of their work.

Section 19: Indemnification

To the extent that SCHMIDT is acting in her official capacity as the Assistant Executive Director, Program, SCHMIDT shall be considered as a COUNTY employee for purposes of indemnity and the COUNTY shall defend, save harmless, and indemnify SCHMIDT against any tort, professional liability claim or demand or other legal action arising out of an alleged act or omission occurring within the course and scope of SCHMIDT's duties as Assistant Executive Director, Program.

Section 20: Bonding

COUNTY shall bear the full cost of any fidelity or other bonds required of SCHMIDT under any law or ordinance.

Section 21: Notices

Notices pursuant to this agreement shall be given by deposit in the custody of the United States Postal Service, postage prepaid, addressed as follows:

- A. COUNTY: Chairman of the Board of Supervisors, 727 Oak Street, Red Bluff CA, 96080
- B. SCHMIDT: MICHELLE SCHMIDT at the permanent address on record with the COUNTY Auditor

Alternatively, notices required pursuant to this agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be given as of the date of personal service or as the date of deposit of such written notice in the course of transmission in the United States Postal Service.

Section 22: General Provisions

- A. The text herein shall constitute the entire agreement between the parties.
- B. This agreement shall be binding upon and inure to the benefit of the heirs at law and executors of SCHMIDT.
- C. This agreement shall become effective commencing 12/1/2024.
- D. If any provision, or portion thereof, contained in this agreement is held unconstitutional, invalid or unenforceable, the remainder of this agreement or portion thereof shall be deemed severable, shall not be affected, and shall remain in full force and effect.

IN WITNESS WHEREOF, the Tehama County Board of Supervisors has caused this agreement to be signed and executed in its behalf by its Chairperson, and duly attested by the Clerk of Tehama County, and SCHMIDT has signed and executed this agreement, both in duplicate, the day and year first above written.

JOHN LEACH
Chairman, Board of Supervisors

MICHELLE SCHMIDT
Employee

Approved as to form:

MARGARET LONG
County Counsel

E-Contract Review
Approval as to Form

Department Name: Health Services Agency

Vendor Name: Michelle Schmidt

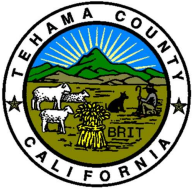
Contract Description: For the purpose of Assistant Executive Director
employment contract

APPROVED AS TO FORM:



Date: 11/1/2024

Office of the Tehama County Counsel
Margaret E. Long, Interim County Counsel



Tehama County

Agenda Request Form

File #: 24-1961

Agenda Date: 11/12/2024

Agenda #: 17.

SHERIFF'S OFFICE - Sheriff Dave Kain

Requested Action(s)

a) TRANSFER OF FUNDS: SHERIFF; B-9 - From Public Safety (106-301900), to Contingency (2002-59000), \$16,781.65; and From Contingency (2002-59000), to Vehicles (2027-57605), \$16,781.65 **(Requires 4/5's vote)**

Financial Impact:

There is no financial impact on the General Fund. The Sheriff's Office will utilize AB443 funds.

Background Information:

The AB443 funds will be used to purchase upfit parts for a K-9 vehicle.

BUDGET APPROPRIATION INCREASE REQUEST

Auditor Number B-9

DEPARTMENT NAME AB443/Sheriff

Date: 10/31/2024

I am requesting an increase to my budget appropriates as listed below:

Check one "Previous Year Revenue" "New Revenue"

Funding Source AB443 funds held in account 106-301163 for upfitting parts for a K9 vehicle.

***Note **General Fund and Public Safety "MUST" use Contingency when increasing budget**

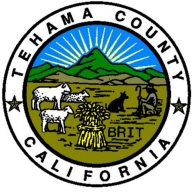
Increase Revenue Budget				Increase Expenditure Budget			
FUND DEPT NO	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT	FUND DEPT NO	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
106	301900	Public Safety	\$ 16,781.65	2002	59000	Contingency	\$ 16,781.65
2002	59000	Contingency	\$ 16,781.65	2027	57605	Vehicles	\$ 16,781.65
Total Journal			\$ 33,563.30	Total Journal			\$ 33,563.30

TRANSFER APPROVED

 10.30.2024
SIGNATURE OF REQUESTING OFFICIAL DATE

Ana Zamacona 10/31/2024
AUDITOR DATE

BOARD OF SUPERVISORS DATE



Tehama County

Agenda Request Form

File #: 24-1955

Agenda Date: 11/12/2024

Agenda #: 18.

SHERIFF / PURCHASING - Sheriff Dave Kain

Requested Action(s)

a) BID WAIVER:

1) Request to adopt the finding that California State Contract 1-22-23-20F with Downtown Ford for the acquisition of (1) one new 2025 Ford F150 Regular Cab Pickup meets all Tehama County bidding criteria and allow the County to take advantage of special low pricing without the time and expense involved with conducting a formal bid process

2) Request to find it in the best interest of the County to waive the formal bid process for the acquisition of (1) one new 2025 Ford Pickup based on the finding

b) Request authorization for the Purchasing Agent to sign a purchase order to Downtown Ford for the acquisition of (1) one new 2025 Ford F150 Regular Cab Pickup in the amount of \$50,612.73

Financial Impact:

The funds were budgeted and allocated to the Sheriff's Office in the FY 2024-25 budget account 2072-57605.

Background Information:

This vehicle is to replace (1) one of the aging and outdated vans within the Coroner's Unit.

COUNTY OF TEHAMA

WAIVER OF FORMAL BIDS OVER \$10,000 - FINDINGS FORM

This form must be attached to an Agenda Request Form

Pursuant to Tehama County Code Sections 4.24.080 and 4.24.110, competitive procurement must be used unless there is substantial justification for waiving the formal bid process

DATE: 10/29/2024

DEPARTMENT: Sheriff's Office

REQUESTED BY: Dave Kain

TITLE: Sheriff-Coroner

PROPOSED ACQUISITION: ONE (1) 2025 FORD F-150 REGULAR CAB PICKUP 4X4 LONG TRUCK

REQUESTED ACTIONS BY THE BOARD OF SUPERVISORS:

- a) Request to adopt the finding(s) as indicated below
- b) Request to find it in the best interest of the County to waive the formal bid process for the acquisition based on the finding(s)

When requesting waiver of the bidding process, the written request shall include finding(s) which indicate that bidding procedures would not be in the best interest of the people -- Tehama County Code Section 4.24.080

Check applicable finding(s):

[] Sole Source Acquisition: Based on a finding declaring the vendor as the sole supplier who could feasibly supply the equipment or products needed by the Department.

[X] Participation In Existing Bid: State Contract 1-22-23-20F
Based on the finding that the existing bid meets all Tehama County Bidding Criteria and allows the County to take advantage of special low pricing without the time and expense involved with conducting a formal bid process.

[] Compatibility: Based on the finding that the acquisition of a specific type or brand of product is required by the County in order to allow for full integration with existing equipment or facilities.

Explain:

[Empty box for explanation]

[] Other, List Finding(s):

[Empty box for other findings]

Additional Justification:

Purchasing through the California State Contract with Downtown Ford Sales allows Tehama County to purchase the vehicle in a timely manner and at a low, competitively bid price

Recommended: _____

Date: _____

Submittal to Purchasing must occur at least 7 working days prior to agenda deadline



Department of General Services
Procurement Division
707 Third Street, 2nd Floor
West Sacramento, CA 95605-2811

State of California
STATEWIDE CONTRACT
USER INSTRUCTIONS
MANDATORY

Supplement 5
(Incorporates Supplements 1 – 5)

ISSUE AND EFFECTIVE DATE: ***12/06/2022***

CONTRACT NUMBER: 1-22-23-20 A through K

DESCRIPTION: Fleet Vehicles – Trucks

CONTRACTOR(S): Lithia Nissan of Fresno (1-22-23-20A)

Ocean Honda (1-22-23-20B)

Freeway Toyota (1-22-23-20C)

Winner Chevrolet (1-22-23-20D)

Elk Grove Auto (1-22-23-20E)

Downtown Ford Sales (1-22-23-20F)

Watsonville Fleet Group (1-22-23-20G)

CA Car Group (1-22-23-20H)

Riverview International (1-22-23-20I)

Sacramento Truck Center

(1-22-23-20J)

Bonander Truck & Trailer (1-22-23-20K)

CONTRACT TERM: 05/01/2022 through 04/30/2025

STATE CONTRACT ADMINISTRATOR: **Contracts 1-22-23-20A-G, I, & J**

Eugene Shemereko

279-946-8028

Eugene.Shemereko@dgs.ca.gov

Contracts 1-22-23-20H & K

Robb Parkison

279-946-8302

Robb.Parkison@dgs.ca.gov

The contract user instructions, products, and pricing are included herein. All purchase documents issued under this contract incorporate the contract terms and applicable California General Provisions:

Contract (Mandatory) 1-22-23-20 A-K
Contract User Instructions, ****Supplement 5****

[Non-IT General Provisions \(rev 11/19/2021\)](https://www.dgs.ca.gov/-/media/199A6A32E4DE4BECAFF4EFA7194350CD.ashx) (https://www.dgs.ca.gov/-/media/199A6A32E4DE4BECAFF4EFA7194350CD.ashx)

Cal eProcure link: www.caleprocure.ca.gov

All changes to most recent Supplement are in ***bold red italic***. Additions are enclosed in asterisks; deletions are enclosed in brackets.

SUMMARY OF CHANGES

Supplement Number	Description/Articles	Supplement Date
<i>*5*</i>	➤ <i>*Attachment A – Contract Pricing – Supplement 4 has been replaced with Attachment A – Contract Pricing – Supplement 5*</i>	<i>*12/06/2022*</i>
4	➤ Attachment A – Contract Pricing – Supplement 3 has been replaced with Attachment A – Contract Pricing – Supplement 4	11/04/2022
3	➤ Attachment A – Contract Pricing – Supplement 2 has been replaced with Attachment A – Contract Pricing – Supplement 3 ➤ Contact Information for Downtown Ford has been updated	09/19/2022
2	➤ Attachment A – Contract Pricing – Supplement 1 has been replaced with Attachment A – Contract Pricing – Supplement 2*	08/16/2022
1	➤ Attachment A – Contract Pricing has been replaced with Attachment A – Contract Pricing – Supplement 1 ➤ Attachment D – Vehicle Specifications has been added ➤ Article 25 – Payments, language has been modified	05/26/2022
N/A	Original Contract Posted	05/01/2022

All other terms and conditions remain the same.

Contract (Mandatory) 1-22-23-20 A-K
Contract User Instructions, ***Supplement 5***

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1. SCOPE

The State's contracts provide Fleet Vehicles - Trucks at contracted pricing to the State of California and local governmental agencies in accordance with the requirements of Contract # 1-22-23-20 A - K. The contractors shall supply the entire portfolio of products as identified in the contract and will be the primary point of contact for data collection, reporting, and distribution of Fleet Vehicles - Trucks to the State.

The contract term is for three (3) years with an option to extend the contract for two (2) additional one (1) year periods or portion thereof. The terms, conditions, and prices for the contract extension option shall be by mutual agreement between the contractor and the State. If a mutual agreement cannot be met the contract may be terminated at the end of the current contract term.

2. CONTRACT USAGE/RULES

A. State Departments

- The use of this contract is mandatory for State of California departments. State Departments may purchase any vehicle that is awarded to each line item. This contract does not include ranking.
- State departments must adhere to all applicable State laws, regulations, policies, best practices, and purchasing authority requirements, e.g. California Codes, Code of Regulations, State Administrative Manual, Management Memos, and State Contracting Manual Volume 2 and SCM-F as applicable.
- Prior to placing orders against this contract, State departments must have been granted non-IT purchasing authority by the Department of General Services, Procurement Division (DGS-PD) for the use of this statewide contract. State departments that have not been granted purchasing authority by DGS-PD for the use of the State's statewide contracts may contact DGS-PD's Purchasing Authority Management Section by e-mail at pams@dgs.ca.gov.
- Departments must have a Department of General Services (DGS) agency billing code prior to placing orders against this contract. Ordering departments may contact their Purchasing Authority contact or their department's fiscal office to obtain this information.

B. Local Governmental Agencies

- Local governmental agency use of this contract is optional.
- Local government agencies are defined as "any city, county, city and county, district or other governmental body or corporation", per Public Contract Code Chapter 2, Section 10298 (b), empowered to expend public funds for the acquisition of products; this includes the California State Universities (CSU) and University of California (UC) systems, K-12 schools and community colleges. While the State makes this contract available to local governmental agencies, each local

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governmental agency should determine whether this contract is consistent with its procurement policies and regulations.

- Local governmental agencies shall have the same rights and privileges as the State under the terms of this contract. Any agencies desiring to participate shall be required to adhere to the same responsibilities as do State agencies and have no authority to amend, modify or change any condition of the contract.
 - A DGS issued billing code is not required for local governmental agencies to place orders against this contract.
- C. Unless otherwise specified within this document, the term “ordering agencies” will refer to all State departments and/or local governmental agencies eligible to utilize this contract. Ordering and/or usage instructions exclusive to State departments or local governmental agencies shall be identified within each article.

3. DGS ADMINISTRATIVE FEES

A. State Departments

The DGS will bill each State department an administrative fee for use of this statewide contract. The administrative fee should NOT be included in the order total, nor remitted before an invoice is received from DGS.

Current fees are available online in the [Price Book & Directory of Services](https://www.dgs.ca.gov/OFS/Price-Book) (<https://www.dgs.ca.gov/OFS/Price-Book>) (go to Price Book Download and click on Purchasing under Procurement Division).

B. Local Governmental Agencies

For all local government agency transactions issued against the contract, the Contractor is required to remit the DGS-PD an Incentive Fee of an amount equal to 1.25% of the total purchase order amount excluding taxes and freight. This Incentive Fee shall not be included in the agency’s purchase price, nor invoiced or charged to the purchasing entity. All prices quoted to local governmental agency customers shall reflect State contract pricing, including any and all applicable discounts, and shall include no other add-on fees.

4. SB/DVBE OFF-RAMP PROVISION

There is no SB/DVBE off ramp associated with this contract.

5. PROBLEM RESOLUTION/SUPPLIER PERFORMANCE

Ordering agencies and/or Contractor shall inform the State Contract Administrator of any technical or contractual difficulties encountered during contract performance in a timely manner. This includes and is not limited to informal disputes, supplier performance, outstanding deliveries, etc. The ordering agency should include all relevant information and/or documentation (e.g., purchase documents).

Contract (Mandatory) 1-22-23-20 A-K
Contract User Instructions, ***Supplement 5***

6. CONTRACT ITEMS

Contract vehicles and pricing are listed on Attachment A, Contract Pricing. All prices listed shall be fixed as the maximum cost for the contract period unless a price increase is granted.

Each line item description on Attachment A, Contract Pricing, provides a description of the minimum requirements that each vehicle in that line item has met or exceeded.

A Maintenance Plan is offered on all light duty vehicles less than 8500 lbs Gross Vehicle Weight Rating (GVWR). Maintenance Plan pricing is listed on Attachment A, Contract Pricing. The purchase of the Maintenance Plan is optional. See Article 29, Maintenance Plan for more detailed information.

Price Increases

Price increases may be requested with each model year change and will be posted on a quarterly basis.

Quarterly Increases shall be processed on the following calendar days:

- July 1st
- October 1st
- January 1st
- April 1st

Contractors are requested to price protect the contracted price for the duration between the price increase request and the time the increase is processed. If the Contractor is unable to honor the price protection, the Contractor's vehicle(s) will be unavailable for ordering until the price increases have been evaluated and approved.

Multiple Award

Some line items may have multiple vehicles awarded with different make and models available. State Departments may choose any vehicle identified in the subject line item. There is no vehicle ranking associated with this contract.

Sales Tax

The sales tax rate applied should be based on the rate of the "Bill To" address listed on the Purchase Order.

Options

All factory options shall be available and priced at Contractor cost plus up to 10% for an addition or Contractor cost minus up to 10% for a deletion in accordance with the manufacturer's current model year price list. Types of equipment changes which might be made include, but are not limited, to the following:

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- Add trailer tow package
- Add Bluetooth
- Add parking sensors
- Delete pick up box (bed)

In no case shall options be included or deleted in such a manner as to cause the vehicle to conflict with any other line item on any other vehicle contract.

The Contractor shall provide ordering agencies a copy of the current model year factory price sheet with requested options, within ten calendar days of request.

Third-party upfitting (e.g utility body) may be requested by ordering agencies, however, this service is non-mandatory. When applicable, third-party upfits shall be subject to the same pricing provisions as factory options.

Note: Vehicles with added or deleted options MUST continue to meet the appropriate minimum specification.

Tire Fee

Purchase orders MUST include the State mandated \$1.75 per tire fee.

Document Processing Charge

In accordance with the California Vehicle Code Section 4456.5, a Contractor may charge the ordering agency a document processing charge for the preparation and processing of documents, disclosures, titling, registration, and information security obligations imposed by state and federal law. The document processing charge shall not exceed \$85 per vehicle purchased.

A Contractor may charge the ordering agency an electronic filing fee, which does not exceed the actual amount the Contractor is charged by a first-line service provider. The electronic filing fee shall not exceed \$30 per vehicle purchased.

7. SPECIFICATIONS

All products must conform to the attached State of California Bid Specification Number 2310-4181 dated 08/16/2021 (Attachment B).

Vehicle color shall be a solar reflective color (white, silver metallic, or gold metallic) per SAM Section 3620.1 (exceptions are listed in the same manual section).

8. CUSTOMER SERVICE

The Contractor shall provide office and personnel resources for responding to inquiries, including telephone and email coverage weekdays during the hours of 8:00 a.m. - 5:00 p.m., PT.

Contract (Mandatory) 1-22-23-20 A-K
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The customer service unit shall be staffed with individuals that:

- Are trained in the requirements of this contract
- Have the authority to take administrative action to correct problems that may occur

The Contractor's customer service unit shall respond to all customer inquiries within two (2) business days of initial contact.

Dealer	Contract #	Contact	Phone	Email
Lithia Nissan of Fresno	1-22-23-20A	Pat Ireland	(559) 707-5735	patireland1962@yahoo.com
Ocean Honda	1-22-23-20B	Pat Ireland	(559) 707-5735	patireland1962@yahoo.com
Freeway Toyota	1-22-23-20C	Pat Ireland	(559) 707-5735	patireland1962@yahoo.com
Winner Chevrolet	1-22-23-20D	Jerry Powers	(916) 426-5752	jpowers@lasherauto.com
Elk Grove Auto	1-22-23-20E	Jerry Powers	(916) 426-5752	jpowers@lasherauto.com
Downtown Ford Sales	1-22-23-20F	Sandra Scott	(916) 442-9631	sandrascott@downtownfordsacramento.com
Watsonville Fleet Group	1-22-23-20G	Yesenia Covarrubias	(626) 457-5590	yesenia@watsonvillefleetgroup.com
CA Car Group	1-22-23-20H	Richard M. Slad	(925) 560-4465	RichardMS@cacargroup.com
Riverview International Trucks	1-22-23-20H	Jason Farrell	(916) 371-3110	jasonf@riverview-trucks.com
Sacramento Truck Center	1-22-23-20H	Dean Needham	(916) 286-2013	dneedham@sacramentotruck.com
Bonander Truck & Trailer	1-22-23-20H	Steve Mannion	(916) 747-6151	Cme4GMC@hotmail.com

Note: Ordering agencies are encouraged to have one point of contact for inquiries, quotes, and orders whenever possible. Multiple calls and emails from various requestors for the same information can slow customer service response times.

9. PRODUCT SUBSTITUTIONS

Under no circumstance is the Contractor permitted to make substitutions with non-contract/unauthorized vehicles without approval of the DGS Contract Administrator (CA).

Contract (Mandatory) 1-22-23-20 A-K
Contract User Instructions, ***Supplement 5***

10. PURCHASE EXECUTION

A. State Departments

1) Std. 65 Purchase Documents

State departments not transacting in FI\$CAL must use the Purchasing Authority Purchase Order (Std. 65) for purchase execution. An electronic version of the Std. 65 is available at the Office of State Publishing web site:

<https://www.dgsapps.dgs.ca.gov/osp/StatewideFormsWeb/Forms.aspx> (select Standard Forms).

All Purchasing Authority Purchase Orders (Std. 65) must contain the following:

- Agency Order Number (Purchase Order Number)
- Ordering Agency Name
- Agency Billing Code
- Purchasing Authority Number
- Leveraged Procurement Number (Contract Number)
- Supplier Information (Contact Name, Address, Phone Number, Fax Number, E-mail)
- Line Item number
- Quantity
- Unit of Measure
- Commodity Code Number
- Product Description
- Unit Price
- Extension Price
- Office of Fleet and Asset Management (OFAM) Approval Stamp (State departments only)

2) FI\$CAL Purchase Documents

State departments transacting in FI\$CAL will follow the FI\$CAL procurement and contracting procedures.

3) Blanket Orders

The use of blanket orders against this statewide contract is not allowed.

B. Local Governmental Agencies

Local governmental agencies may use their own purchase document for purchase execution. The purchase documents must include the same data elements as listed above (Exception: Purchasing Authority Number is used by State departments only).

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Contract User Instructions, ***Supplement 5***

11. MINIMUM ORDER

The minimum order shall be one (1) vehicle.

12. ORDERING PROCEDURE

A. Ordering Methods:

Ordering agencies are to submit appropriate purchase documents directly to the contractor(s) via one of the following ordering methods:

- U.S. Mail
- Facsimile
- Email

The contractor’s Order Placement Information is as follows:

ORDER PLACEMENT INFORMATION			
Contract # 1-22-23-20A	U.S. Mail: Lithia Nissan of Fresno 5590 N Blackstone Ave Fresno, CA 93710 Attn: Pat Ireland	Facsimile: (559) 961-4601	Email: patireland1962@yahoo.com
Contract # 1-22-23-20B	U.S. Mail: Ocean Honda 3801 Soquel Dr Soquel, CA 95073 Attn: Pat Ireland	Facsimile: (559) 961-4601	Email: patireland1962@yahoo.com
Contract # 1-22-23-20C	U.S. Mail: Freeway Toyota 1835 Glendale Avenue Hanford, CA 93230 Attn: Pat Ireland	Facsimile: (559) 961-4601	Email: patireland1962@yahoo.com
Contract # 1-22-23-20D	U.S. Mail: Winner Chevrolet 8575 Laguna Grove Drive Elk Grove, CA 95757 Attn: Jerry Powers	Facsimile: (916) 421-0149	Email: jpowers@lasherauto.com

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ORDER PLACEMENT INFORMATION			
Contract # 1-22-23-20E	U.S. Mail: Elk Grove Auto Group 8575 Laguna Grove Drive Elk Grove, CA 95757 Attn: Jerry Powers	Facsimile: (916) 421-0149	Email: jpowers@lasherauto.com
Contract # 1-22-23-20F	U.S. Mail: Downtown Ford Sales 525 N 16 th St Sacramento, CA 95811 Attn: Sandra Scott	Facsimile: (916) 491-3138	Email: sandrascott@downtownfordsacramento.com
Contract # 1-22-23-20G	U.S. Mail: Watsonville Fleet Group 1601 W. Main Street Alhambra, CA 91801 Attn: Yesenia Covarrubias	Facsimile: (626) 457-5593	Email: yesenia@watsonvillefleetgroup.com
Contract # 1-22-23-20H	U.S. Mail: CA Car Group 4200 John Monego Ct Dublin, CA 94568 Attn: Richard M. Slade	Facsimile: N/A	Email: RichardMS@cacargroup.com
Contract # 1-22-23-20I	U.S. Mail: Riverview International Trucks 2445 Evergreen Avenue West Sacramento, CA 95691 Attn: Jason Farrell	Facsimile: (916) 372-8541	Email: jasonf@riverview-trucks.com
Contract # 1-22-23-20J	U.S. Mail: Sacramento Truck Center 100 Opportunity Street Sacramento, CA 95838 Attn: Dean Needham	Facsimile: (916) 286-2085	Email: dneedham@sacramentotruck.com
Contract # 1-22-23-20K	U.S. Mail: Bonander Truck & Trailer 4520 N Golden State Blvd. Turlock, CA 95382 Attn: Steve Mannion	Facsimile: (209) 634-4965	Email: Cme4GMC@hotmail.com

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When using any of the ordering methods specified above, all State departments must conform to proper State procedures.

13. ORDER ACCEPTANCE

The Contractor shall accept orders from any State department or local governmental agency. The Contractor shall not accept purchase documents for this contract that:

- Are incomplete;
- Are submitted without OFAM approval stamp
- Contain non-contract items; or
- Contain non-contract terms and conditions.

The Contractor must not refuse to accept orders from any State department or local governmental agency for any other reason without written authorization from the CA.

14. ORDER ACKNOWLEDGMENT

The Contractor will provide the ordering agencies with an order receipt acknowledgment via e-mail/facsimile within ten (10) calendar days after receipt of an order. The acknowledgement will include:

- Ordering Agency Name
- Agency Order Number (Purchase Order Number)
- Description of Goods
- Vehicle Model Year
- Total Cost
- Date order is placed with manufacturer
- Anticipated Delivery Date
- Delayed Production Notification (if applicable)
- Discontinued Vehicle Notification (if applicable)

Contractor shall notify the ordering agency of any delays in production or delays in orders being accepted by the manufacturer for any period of time. Contractor shall provide estimated production start date and delivery date.

15. DELAYED PRODUCTION REMEDY

Upon receipt of order acknowledgment identifying a delay in production or orders not being accepted by the manufacturer, the ordering agencies shall have the following options:

- Request back order; or
- Cancel the item from the order with no penalty

16. DISCONTINUED VEHICLE REMEDY

Upon receipt of order acknowledgment identifying discontinued items, the ordering agencies shall have the following options:

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- Amend purchase document to reflect DGS approved replacement vehicle; or
- Cancel the item from the order

Under no circumstance is the Contractor permitted to make substitutions with non-contract/unauthorized vehicles without approval of the DGS CA.

17. DELIVERY PROCEDURES

Pre-Delivery Checklist

Prior to delivery, each vehicle shall be completely inspected, serviced, and detailed by the delivering Contractor and/or the manufacturer's pre-delivery service center. A copy of the pre-delivery checklist shall be completed for each vehicle, signed by a representative of the organization performing the inspection/service, and delivered with the vehicle.

Delivery:

Delivery shall be within one hundred and fifty (150) days after receipt of order unless there is a delay in production/order acceptance from the manufacturer when changing from one model year to the next. Contractor shall notify the ordering agency of such delay per Article 14, Order Acknowledgement.

Orders requiring customized work by a 3rd party supplier may exceed the delivery period requirement. Contractor shall notify ordering agency of extended delivery period per Article 14, Order Acknowledgement.

Caravan or drive-away method of delivery from the factory to a Contractor is not acceptable unless agreed upon by the ordering agency.

Drop ship deliveries shall not be made without prior State inspection. All vehicles shall be delivered with no less than five (5) gallons of fuel in the tank.

Unless pre-arranged between the Contractor and the ordering agency, vehicles delivered with more than 50 miles on the odometer may be charged fifty (50) cents per mile in excess of 50 miles. This charge may be reflected on the invoice as a deduction from the order price. Vehicles with more than five hundred (500) miles on the odometer may not be accepted.

**Cab and Chassis trucks may require driving from an out-of-state factory and may exceed the five hundred (500) mile or less expectation. The Contractor shall notify the ordering Department at the time of purchase order execution.

When feasible, Contractor is requested to make deliveries in metropolitan areas during off-peak hours. Off-peak hours are Monday through Friday, 10:00 AM to 4:00 PM PST.

Documents

The following documents shall be delivered to the receiving agency with the vehicle:

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- Completed and signed pre-delivery service checklist, including the order number and Vehicle Identification Number (VIN)
- “Line Set Tickets” or “Window (Monroney) Sticker” showing all options installed
- One (1) copy of the warranty, including applicable certificates, cards, etc.
- One (1) copy of the owner’s manual.

18. INSPECTION AND ACCEPTANCE

Vehicles ordered for State use will be inspected by a State inspector at the Contractor’s place of business or as otherwise agreed to by the Contractor and ordering agency.

Inspection will commence within five (5) working days of notification that a vehicle is ready for inspection. Inspection will include:

- Specification Compliance
- Workmanship
- Appearance
- Proper Operation of all Equipment and Systems
- Presence of all Applicable Documents

In the event deficiencies are detected, the vehicle will be rejected and the Contractor will be required to make the necessary repairs, adjustments or replacements. Payment and/or the commencement of a discount period (if applicable) will not begin until the defects are corrected and the vehicle is re-inspected and accepted.

Completion of inspection or acceptance by the State inspector shall in no way release the Contractor from satisfying the requirements of the contract, specifications, and warranty. Deviations from the specified requirements that are detected by the inspection shall be corrected by the Contractor in an expeditious manner at no expense to the ordering agency.

Inspection by local agencies will be at the Contractor’s place of business or as otherwise agreed to by the Contractor and local agency.

19. EMERGENCY/EXPEDITED ORDERS

Not Applicable.

20. FREE ON BOARD (F.O.B.) DESTINATION

Contractors shall deliver vehicles to State or local agencies located in Sacramento County at no additional cost for delivery. If the Purchase Order indicates delivery outside Sacramento County, the Contractor and agency may negotiate delivery costs. If delivery is subject to an additional delivery charge, it shall be shown as a separate item on the purchase order and invoice.

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State departments requesting delivery outside of Sacramento County must contact the Transportation Management Unit for freight rate comparisons to confirm appropriate pricing if the Contractor is delivering the vehicle.

Responsibility and liability for loss or damage for all orders shall remain with the Contractor until final inspection and acceptance, when all responsibility shall pass to the ordering agency, except the responsibility for latent defects, fraud, and the warranty obligations.

21. SHIPPED ORDERS

All shipments shall be in accordance with the General Provisions, Article 12 entitled "Packing and Shipment".

22. CONTRACT ADMINISTRATION

The State and the Contractors have assigned Contract Administrators as the single points of contact for problem resolution and related contract issues.

State Contact Information	DGS/PD Contract Administrator (Contracts 1-22-23-20A-G, I, & J)	DGS/PD Contract Administrator (Contracts 1-22-23-20H, & K)
Contact Name:	Eugene Shemereko	Robb Parkison
Telephone:	(279) 946-8028	(279) 946-8302
Facsimile:	NA	NA
Email:	Eugene.Shemereko@dgs.ca.gov	Robb.Parkison@dgs.ca.gov
Address:	DGS/Procurement Division Attn: Eugene Shemereko 707 Third Street, 2 nd Floor, MS 201 West Sacramento, CA 95605	DGS/Procurement Division Attn: Robb Parkison 707 Third Street, 2 nd Floor, MS 201 West Sacramento, CA 95605

Dealer Contact Information	Lithia Nissan of Fresno Contract # 1-22-23-20A	Ocean Honda Contract # 1-22-23-20B
Contact Name:	Pat Ireland	Pat Ireland
Telephone:	(559) 707-5735	(559) 707-5735
Facsimile:	(559) 961-4601	(559) 961-4601
Email:	patireland1962@yahoo.com	patireland1962@yahoo.com
Address:	Lithia Nissan of Fresno 5590 N Blackstone Ave Fresno, CA 93710	Ocean Honda 3801 Soquel Dr Soquel, CA 95073

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Dealer Contact Information	Freeway Toyota of Hanford Contract # 1-18-23-20C	Winner Chevrolet Contract # 1-18-23-20D
Contact Name:	Pat Ireland	Jerry Powers
Telephone:	(559) 707-5735	(916) 426-5752
Facsimile:	(559) 961-4601	(916) 421-0149
Email:	patireland1962@yahoo.com	jpowers@lasherauto.com
Address:	Freeway Toyota 1835 Glendale Avenue Hanford, CA 93230	Winner Chevrolet 8575 Laguna Grove Drive Elk Grove, CA 95757

Dealer Contact Information	Elk Grove Auto Group Contract # 1-22-23-20E	Downtown Ford Sales Contract # 1-22-23-20F
Contact Name:	Jerry Powers	Sandra Scott
Telephone:	(916) 426-5752	(916) 442-9631
Facsimile:	(916) 421-0149	(916) 491-3138
Email:	jpowers@lasherauto.com	sandrascott@downtownfordsacramento.com
Address:	Elk Grove Auto Group 8575 Laguna Grove Dr Elk Grove, CA 95757	Downtown Ford Sales 525 N 16 th St Sacramento, CA 95811

Dealer Contact Information	Watsonville Fleet Group Contract # 1-22-23-20G	CA Car Group Contract # 1-22-23-20H
Contact Name:	Yesenia Covarrubias	Richard M. Slade
Telephone:	(626) 457-5590	(925) 560-4465
Facsimile:	(626) 457-5593	N/A
Email:	yesenia@watsonvillefleetgroup.com	RichardMS@cacargroup.com
Address:	Watsonville Fleet Group 1601 W. Main Street Alhambra, CA 91801	CA Car Group 4200 John Monego Ct Dublin, CA 94568

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Dealer Contact Information	Riverview International Trucks Contract # 1-22-23-20I	Sacramento Truck Center Contract # 1-22-23-20J
Contact Name:	Jason Farrell	Dean Needham
Telephone:	(916) 371-3110	(916) 286-2013
Facsimile:	(916) 372-8541	(916) 286-2085
Email:	jasonf@riverview-trucks.com	dneedham@sacramentotruck.com
Address:	Riverview International Trucks 2445 Evergreen Avenue West Sacramento, CA 95691	Sacramento Truck Center 100 Opportunity Street Sacramento, CA 95838

Dealer Contact Information	Bonander Truck & Trailer Contract # 1-22-23-20K
Contact Name:	Steve Mannion
Telephone:	(916) 747-6151
Facsimile:	(209) 634-4965
Email:	Cme4GMC@hotmail.com
Address:	Bonander Truck & Trailer 4520 N Golden State Blvd. Turlock, CA 95382

23. RESTOCKING FEES

The Contractor may impose a restocking fee to the ordering agency on orders cancelled after the order has been placed with the manufacturer: The Contractor shall notify the ordering agency of the order placement per Article 14, Order Acknowledgment.

Re-stocking fees can be no greater than ten percent (10%) of the value of the vehicle being restocked.

24. INVOICING

Ordering agencies may require separate invoicing, as specified by each ordering organization. Invoices will contain the following information:

- Contractor’s name, address and telephone number
- Leveraged Procurement Number (Contract Number)
- Agency Order Number (Purchase Order Number)
- Item and commodity code number
- Quantity purchased

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- Contract price and extension
- State sales and/or use tax
- Prompt payment discounts/cash discounts, if applicable
- Totals for each order

25. PAYMENT

A. Terms

Payment terms for contracts 1-22-23-20 A – G and K include a \$500 per vehicle discount for payment made within twenty (20) days. Contract 1-22-23-20I includes a \$200 per vehicle discount for payment made within twenty (20) days. Contracts 1-22-23-20 H & J offer no discount. The cash discount time is defined by the State as beginning only after the vehicle has been inspected, delivered, and accepted by the receiving agency, or from the date a correct invoice is received in the office specified on the Purchase Order, whichever is later.

Payment is deemed to be made, for the purpose of earning the discount, one (1) working day after the date on the State warrant or check. Typically, acceptance will be accomplished within twenty (20) business hours after a vehicle is delivered.

Payment will be made in accordance with the provisions of the California Prompt Payment Act, Government Code Section 927, et seq. Unless expressly exempted by statute, the Act requires State departments to pay properly submitted, undisputed invoices not more than forty-five (45) days after the date of acceptance of goods, performance of services, or receipt of an undisputed invoice, whichever is later.

B. CAL-Card Use

Use of the CAL-Card for payment of invoices is not allowed under this statewide contract.

C. Payee Data Record

Each State accounting office must have a copy of the Payee Data Record (Std. 204) in order to process payments. State departments should forward a copy of the Std. 204 to their accounting office(s). Without the Std. 204, payment may be unnecessarily delayed. State departments may contact the Contractor for copies of the Payee Data Record.

D. State Financial Marketplace

The State reserves the right to select the form of payment for all procurements, be it either an outright purchase with payment rendered directly by the State, or a financing/lease-purchase or operating lease via the State Financial Marketplace (GS \$Mart and/or Lease \$Mart). If payment is via the financial marketplace, the Contractor will invoice the State and the State will approve the invoice and the selected

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Lender/Lessor for all product listed on the State's procurement document will pay the Contractor on behalf of the State.

26. CALIFORNIA SELLER'S PERMIT

The California seller permit number for the Contractor is listed below. State departments can verify that permits are currently valid at the following website: www.cdtfa.ca.gov. State departments must adhere to the file documentation required identified in the State Contracting Manual Volume 2 and Volume 3 and SCM-F.

Contractor Name	Seller Permit #
Lithia Nissan of Fresno	97163762
Ocean Honda	101-652579
Freeway Toyota of Hanford	102-659756
Winner Chevrolet	100-208309
Elk Grove Auto	100-197237
Downtown Ford	28600344
Watsonville Fleet Group	245364864 101-135239
CA Car Group	100-214737
Riverview International	101-079519
Sacramento Truck Center	97724353
Bonander Truck & Trailer	28-093997

27. WARRANTY

The manufacturer's standard new vehicle warranty shall apply to all vehicles purchased from these contracts. All warranties shall be factory authorized. The warranty shall be honored by all franchised dealers of the vehicle within the State of California. The Warranty term for the vehicles offered under these contracts shall meet the following (as applicable):

- Bumper to bumper warranty shall cover not less than 3 years/36,000 miles, no charge for parts and labor.
- Power train warranty for light duty vehicles weighing 8500 lbs. GVWR or less shall cover not less than 5 years/100,000 miles, no charge for parts and labor.
- Power train warranty for vehicles over 8500 lbs. GVWR shall cover not less than 5 years/60,000 miles, no charge for parts and labor.

The State's established preventative maintenance procedures and practices shall be acceptable to the manufacturer/contractor in lieu of the manufacturer's prescribed procedures which may form a part of the warranty.

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All emission-related components shall be warranted in compliance with California Air Resources Board and Federal requirements. Contractor cannot offer independent insurance or statements indicating self insurance. If an additional extended warranty is purchased, a warranty certificate, warranty card, or a statement indicating the extended warranty has been recorded with the manufacturer shall be furnished with each vehicle delivered.

Normal wear items such as tires, belts, hoses, headlamps, light bulbs, brake linings, brake discs/drums, etc. are excluded from warranty coverage. All other items not subject to normal wear or gross operator neglect and abuse, such as window, seat, or wiper motors, chassis electrical switches (door, trunk lid), paint, hinges, locks, etc., shall be covered.

The State reserves the right to use re-refined lubrication oils, where available, in lieu of virgin equivalent oils. The re-refined oils used by the State will meet all API and SAE standards and specifications as set forth by the vehicle manufacturer. The use of said oils shall in no way void or degrade the original manufacturer's standard warranty.

The State reserves the right to use recycled content antifreeze/coolant, where available, in lieu of virgin equivalent antifreeze/coolant when servicing its vehicles. The recycled content antifreeze/coolant used by the State will meet all ATSM standards and specifications as set forth by the vehicle manufacturer.

28. REPAIR PARTS

The manufacture of the awarded vehicle(s) should maintain an adequate stock of all regular and special parts to meet the continuing service and repair parts needs of the State without undue delay.

A special system shall be set up for expediting the procurement of back-order items needed to repair an inoperative vehicle including a system to air freight parts at factory expense when parts are not in stock in California parts depots. Parts must be available within three (3) working days after telephone notification.

Vehicles with new technology emerging into the industry (e.g., fuel cell vehicles) may require more than (3) working days for the availability of certain parts. Contractor must notify the State Contract Administrator and ordering agency when this occurs and provide the estimated date of availability.

29. MAINTENANCE PLAN

A maintenance plan is available for light duty vehicles under 8500 lbs. GVWR. The purchase of a maintenance plan is optional. The maintenance plan covers all regularly scheduled service for a minimum of five (5) years/75,000 miles. The maintenance shall include at a minimum all manufacturer recommended services such as, but not limited to:

- Oil changes;

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- Filter changes;
- Fluid changes;
- Lubrications;
- Tire rotations;
- Equipment and safety inspections

The Maintenance Plan is not required to cover wear items such as brake pads/shoes, wiper blades, etc.

Purchase of the Maintenance Plan is non-mandatory for State departments.

The Maintenance Plan is not applicable to vehicles over 8,500 lbs. GVWR.

30. RECYCLED CONTENT

State departments are required to report purchases in many product categories. The Postconsumer-Content Certification Form (CIWMB 74) for the Contractor(s) is attached (Attachment C).

31. SB/DVBE PARTICIPATION

There is no Small Business (SB) or Disabled Veteran Business Enterprise (DVBE) participation for this contract.

32. STATE AND LOCAL GOVERNMENT EMPLOYEE PRICING

In the interest of expanding the California marketplace for Zero Emission Vehicles (ZEV), some Contractors have offered a discount to any interested State of California or local government employee when purchasing a ZEV for personal use. A list of participating Dealers and vehicles can be found at: <https://www.dgs.ca.gov/PD/Resources/Page-Content/Procurement-Division-Resources-List-Folder/State-of-California-Green-Fleet-Employee-Pricing-Program>

33. ATTACHMENTS

- Attachment A – Contract Pricing ***Supplement 5***
- Attachment B – Specification 2310-4181, revised 08/16/2021
- Attachment C – Postconsumer Content Certification Workbook
- Attachment D – Vehicle Specifications

Fleet Vehicles - Trucks

Attachment A - Contract Pricing - *Supplement 10*

Contract 1-22-23-20 (A-K)

Payment Terms	Contract #s
\$500 discount per vehicle for payment within 20 days	(1-22-23-20A-G & K)
\$200 discount per vehicle for payment within 20 days	1-22-23-20I

Contact Line Item # (CLIN)	Description	UNSPSC	Unit of Measure (UOM)	Quantity in Unit of Measure	Make	Model	Vehicle Contract Unit Price	Maintenance Plan Contract Unit Price	Dealer	Contract Number
2	Small Pickup, 4x2, Crew Cab, Regular Box, 119 in. WB, 5000 lb. GVWR, HYBRID Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	FORD	MAVERICK	\$23,945.00	\$499.00	DOWNTOWN FORD	1-22-23-20F
7	Small Pickup, 4x2, Extra Cab, Regular Box, 125 in. WB, 5000 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	TOYOTA	TACOMA	CURRENTLY UNAVAILABLE	\$895.00	FREEWAY TOYOTA OF HANFORD	1-22-23-20C
8	Small Pickup, 4x2, Crew Cab, Short Box, 125 in. WB, 5000 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	TOYOTA	TACOMA	CURRENTLY UNAVAILABLE	\$895.00	FREEWAY TOYOTA OF HANFORD	1-22-23-20C
8	Small Pickup, 4x2, Crew Cab, Short Box, 125 in. WB, 5000 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	CHEVROLET	COLORADO	CURRENTLY UNAVAILABLE	\$1,095.00	WINNER CHEVROLET	1-22-23-20D
9	Small Pickup, 4x4, Extra Cab, Regular Box, 125 in. WB, 5000 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	TOYOTA	TACOMA	CURRENTLY UNAVAILABLE	\$895.00	FREEWAY TOYOTA OF HANFORD	1-22-23-20C
10	Small Pickup, 4x4, Crew Cab, Short Box, 125 in. WB, 5000 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	TOYOTA	TACOMA	CURRENTLY UNAVAILABLE	\$895.00	FREEWAY TOYOTA OF HANFORD	1-22-23-20C
10	Small Pickup, 4x4, Crew Cab, Short Box, 125 in. WB, 5000 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	CHEVROLET	COLORADO	CURRENTLY UNAVAILABLE	\$1,095.00	WINNER CHEVROLET	1-22-23-20D
20	Standard Pickup, 4x2, Regular Cab, Regular Box, 125 in. WB, 6000 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	NISSAN	FRONTIER	CURRENTLY UNAVAILABLE	\$895.00	LITHIA NISSAN OF FRESNO	1-22-23-20A

20	Standard Pickup, 4x2, Regular Cab, Regular Box, 125 in. WB, 6000 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	CHEVROLET	SILVERADO	\$36,290.00	\$1,095.00	WINNER CHEVROLET	1-22-23-20D
20	Standard Pickup, 4x2, Regular Cab, Regular Box, 125 in. WB, 6000 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	FORD	F-150	\$35,293.00	\$499.00	DOWNTOWN FORD	1-22-23-20F
21	Standard Pickup, 4x4, Regular Cab, Regular Box, 125 in. WB, 6000 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	NISSAN	FRONTIER	CURRENTLY UNAVAILABLE	\$895.00	LITHIA NISSAN OF FRESNO	1-22-23-20A
21	Standard Pickup, 4x4, Regular Cab, Regular Box, 125 in. WB, 6000 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	HONDA	RIDGELINE SPORT	CURRENTLY UNAVAILABLE	\$1,195.00	OCEAN HONDA	1-22-23-20B
21	Standard Pickup, 4x4, Regular Cab, Regular Box, 125 in. WB, 6000 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	CHEVROLET	SILVERADO	\$40,590.00	\$1,095.00	WINNER CHEVROLET	1-22-23-20D
21	Standard Pickup, 4x4, Regular Cab, Regular Box, 125 in. WB, 6000 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	FORD	F-150	\$40,144.00	\$499.00	DOWNTOWN FORD	1-22-23-20F
22	Standard Pickup, 4x2, Regular Cab, Regular Box, 140 in. WB, 6000 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	RAM	1500	\$28,595.00	\$1,095.00	ELK GROVE AUTO	1-22-23-20E
22	Standard Pickup, 4x2, Regular Cab, Regular Box, 140 in. WB, 6000 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	CHEVROLET	SILVERADO	\$36,150.00	\$1,095.00	WINNER CHEVROLET	1-22-23-20D
22	Standard Pickup, 4x2, Regular Cab, Regular Box, 140 in. WB, 6000 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	GMC	SIERRA	\$32,822.01	\$749.00	CA CAR GROUP	1-22-23-20H
22	Standard Pickup, 4x2, Regular Cab, Regular Box, 140 in. WB, 6000 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	FORD	F-150	\$35,736.00	\$499.00	DOWNTOWN FORD	1-22-23-20F
23	Standard Pickup, 4x2, Extra Cab, Regular Box, 140 in. WB, 6100 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	RAM	1500	\$34,025.00	\$1,095.00	ELK GROVE AUTO	1-22-23-20E

23	Standard Pickup, 4x2, Extra Cab, Regular Box, 140 in. WB, 6100 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	CHEVROLET	SILVERADO	\$38,370.00	\$1,095.00	WINNER CHEVROLET	1-22-23-20D
23	Standard Pickup, 4x2, Extra Cab, Regular Box, 140 in. WB, 6100 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	GMC	SIERRA	\$35,427.19	\$749.00	CA CAR GROUP	1-22-23-20H
23	Standard Pickup, 4x2, Extra Cab, Regular Box, 140 in. WB, 6100 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	FORD	F-150	\$38,605.00	\$499.00	DOWNTOWN FORD	1-22-23-20F
24	Standard Pickup, 4x2, Crew Cab, Short Box, 140 in. WB, 6100 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	RAM	1500	\$36,425.00	\$1,095.00	ELK GROVE AUTO	1-22-23-20E
24	Standard Pickup, 4x2, Crew Cab, Short Box, 140 in. WB, 6100 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/22	25101507	Each	1	CHEVROLET	SILVERADO	\$40,490.00	\$1,095.00	WINNER CHEVROLET	1-22-23-20D
24	Standard Pickup, 4x2, Crew Cab, Short Box, 140 in. WB, 6100 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/23	25101507	Each	1	FORD	F-150	\$41,769.00	\$499.00	DOWNTOWN FORD	1-22-23-20F
25	Standard Pickup, 4x4, Regular Cab, Regular Box, 140 in. WB, 6000 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	RAM	1500	\$34,955.00	\$1,095.00	ELK GROVE AUTO	1-22-23-20E
25	Standard Pickup, 4x4, Regular Cab, Regular Box, 140 in. WB, 6000 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	CHEVROLET	SILVERADO	\$39,375.00	\$1,095.00	WINNER CHEVROLET	1-22-23-20D
25	Standard Pickup, 4x4, Regular Cab, Regular Box, 140 in. WB, 6000 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	FORD	F-150	\$40,337.00	\$499.00	DOWNTOWN FORD	1-22-23-20F
26	Standard Pickup, 4x4, Extra Cab, Regular Box, 140 in. WB, 6300 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	RAM	1500	\$37,135.00	\$1,095.00	ELK GROVE AUTO	1-22-23-20E
26	Standard Pickup, 4x4, Extra Cab, Regular Box, 140 in. WB, 6300 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	CHEVROLET	SILVERADO	\$41,090.00	\$1,095.00	WINNER CHEVROLET	1-22-23-20D

26	Standard Pickup, 4x4, Extra Cab, Regular Box, 140 in. WB, 6300 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	FORD	F-150	\$42,077.00	\$499.00	DOWNTOWN FORD	1-22-23-20F
27	Standard Pickup, 4x4, Crew Cab, Short Box, 140 in. WB, 6300 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	RAM	1500	\$39,535.00	\$1,095.00	ELK GROVE AUTO	1-22-23-20E
27	Standard Pickup, 4x4, Crew Cab, Short Box, 140 in. WB, 6300 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	CHEVROLET	SILVERADO	\$43,305.00	\$1,095.00	WINNER CHEVROLET	1-22-23-20D
27	Standard Pickup, 4x4, Crew Cab, Short Box, 140 in. WB, 6300 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	FORD	F-150	\$45,314.00	\$499.00	DOWNTOWN FORD	1-22-23-20F
28	Standard Pickup, 4x2, Extra Cab, Regular Box, 140 in. WB, 6100 lb. GVWR, E85 Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	CHEVROLET	SILVERADO	\$39,965.00	\$1,095.00	WINNER CHEVROLET	1-22-23-20D
28	Standard Pickup, 4x2, Extra Cab, Regular Box, 140 in. WB, 6100 lb. GVWR, E85 Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	FORD	F-150	\$38,616.00	\$499.00	DOWNTOWN FORD	1-22-23-20F
29	Standard Pickup, 4x4, Extra Cab, Regular Box, 140 in. WB, 6300 lb. GVWR, E85 Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	CHEVROLET	SILVERADO	\$42,685.00	\$1,095.00	WINNER CHEVROLET	1-22-23-20D
29	Standard Pickup, 4x4, Extra Cab, Regular Box, 140 in. WB, 6300 lb. GVWR, E85 Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	FORD	F-150	\$42,077.00	\$499.00	DOWNTOWN FORD	1-22-23-20F
30	Standard-Pickup, 4x2, Extra Cab, Regular Box, 140 in. WB, 6200 lb. GVWR, DIESEL Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	CHEVROLET	SILVERADO	CURRENTLY UNAVAILABLE	\$1,095.00	WINNER CHEVROLET	1-22-23-20D
31	Standard Pickup, 4x4, Extra Cab, Regular Box, 140 in. WB, 6500 lb. GVWR, DIESEL Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	CHEVROLET	SILVERADO	CURRENTLY UNAVAILABLE	\$1,095.00	WINNER CHEVROLET	1-22-23-20D
32	Standard Pickup, 4x2, Regular Cab, Regular Box, 350 HP, 133 in. WB, 8500 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	RAM	2500	\$42,150.00		ELK GROVE AUTO	1-22-23-20E

32	Standard Pickup, 4x2, Regular Cab, Regular Box, 350 HP, 133 in. WB, 8500 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	CHEVROLET	SILVERADO	\$42,236.00		WINNER CHEVROLET	1-22-23-20D
32	Standard Pickup, 4x2, Regular Cab, Regular Box, 350 HP, 133 in. WB, 8500 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	FORD	F-250	\$43,376.48		WATSONVILLE FLEET GROUP	1-22-23-20G
33	Standard Pickup, 4x2, Extra Cab, Regular Box, 350 HP, 141 in. WB, 8500 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	RAM	2500	\$45,400.00		ELK GROVE AUTO	1-22-23-20E
33	Standard Pickup, 4x2, Extra Cab, Regular Box, 350 HP, 141 in. WB, 8500 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	CHEVROLET	SILVERADO	\$43,357.00		WINNER CHEVROLET	1-22-23-20D
33	Standard Pickup, 4x2, Extra Cab, Regular Box, 350 HP, 141 in. WB, 8500 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	FORD	F-250	\$45,665.04		WATSONVILLE FLEET GROUP	1-22-23-20G
34	Standard Pickup, 4x2, Crew Cab, Short Box, 350 HP, 153 in. WB, 8500 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	RAM	2500	\$45,550.00		ELK GROVE AUTO	1-22-23-20E
34	Standard Pickup, 4x2, Crew Cab, Short Box, 350 HP, 153 in. WB, 8500 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	CHEVROLET	SILVERADO	\$45,221.00		WINNER CHEVROLET	1-22-23-20D
34	Standard Pickup, 4x2, Crew Cab, Short Box, 350 HP, 153 in. WB, 8500 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	FORD	F-250	\$46,797.04		WATSONVILLE FLEET GROUP	1-22-23-20G
34	Standard Pickup, 4x2, Crew Cab, Short Box, 350 HP, 153 in. WB, 8500 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	GMC	SIERRA	\$43,943.31		CA CAR GROUP	1-22-23-20H
35	Standard Pickup, 4x4, Regular Cab, Regular Box, 350 HP, 133 in. WB, 8500 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	RAM	2500	\$45,000.00		ELK GROVE AUTO	1-22-23-20E
35	Standard Pickup, 4x4, Regular Cab, Regular Box, 350 HP, 133 in. WB, 8500 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	CHEVROLET	SILVERADO	\$44,377.00		WINNER CHEVROLET	1-22-23-20D

35	Standard Pickup, 4x4, Regular Cab, Regular Box, 350 HP, 133 in. WB, 8500 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	FORD	F-250	\$45,865.04		WATSONVILLE FLEET GROUP	1-22-23-20G
36	Standard Pickup, 4x4, Extra Cab, Regular Box, 350 HP, 141 in. WB, 8500 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	RAM	2500	\$48,480.00		ELK GROVE AUTO	1-22-23-20E
36	Standard Pickup, 4x4, Extra Cab, Regular Box, 350 HP, 141 in. WB, 8500 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	CHEVROLET	SILVERADO	\$45,339.00		WINNER CHEVROLET	1-22-23-20D
36	Standard Pickup, 4x4, Extra Cab, Regular Box, 350 HP, 141 in. WB, 8500 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	GMC	SIERRA	\$44,073.65		CA CAR GROUP	1-22-23-20H
36	Standard Pickup, 4x4, Extra Cab, Regular Box, 350 HP, 141 in. WB, 8500 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	FORD	F-250	\$48,792.00		DOWNTOWN FORD	1-22-23-20F
37	Standard Pickup, 4x4, Crew Cab, Short Box, 350 HP, 153 in. WB, 8500 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	RAM	2500	\$48,580.00		ELK GROVE AUTO	1-22-23-20E
37	Standard Pickup, 4x4, Crew Cab, Short Box, 350 HP, 153 in. WB, 8500 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	CHEVROLET	SILVERADO	\$47,220.00		WINNER CHEVROLET	1-22-23-20D
37	Standard Pickup, 4x4, Crew Cab, Short Box, 350 HP, 153 in. WB, 8500 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	FORD	F-250	\$49,324.04		WATSONVILLE FLEET GROUP	1-22-23-20G
38	Standard Pickup, 4x2, Extra Cab, Regular Box, 350 HP, 141 in. WB, 8500 lb. GVWR, DIESEL Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	RAM	2500	\$55,250.00		ELK GROVE AUTO	1-22-23-20E
38	Standard Pickup, 4x2, Extra Cab, Regular Box, 350 HP, 141 in. WB, 8500 lb. GVWR, DIESEL Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	CHEVROLET	SILVERADO	\$52,552.00		WINNER CHEVROLET	1-22-23-20D
38	Standard Pickup, 4x2, Extra Cab, Regular Box, 350 HP, 141 in. WB, 8500 lb. GVWR, DIESEL Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	FORD	F-250	\$55,271.90		WATSONVILLE FLEET GROUP	1-22-23-20G

38	Standard Pickup, 4x2, Extra Cab, Regular Box, 350 HP, 141 in. WB, 8500 lb. GVWR, DIESEL Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	GMC	SIERRA	\$50,725.20		CA CAR GROUP	1-22-23-20H
39	Standard Pickup, 4x4, Extra Cab, Regular Box, 350 HP, 141 in. WB, 8500 lb. GVWR, DIESEL Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101600	Each	1	RAM	2500	\$58,000.00		ELK GROVE AUTO	1-22-23-20E
39	Standard Pickup, 4x4, Extra Cab, Regular Box, 350 HP, 141 in. WB, 8500 lb. GVWR, DIESEL Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101600	Each	1	CHEVROLET	SILVERADO	\$54,800.00		WINNER CHEVROLET	1-22-23-20D
39	Standard Pickup, 4x4, Extra Cab, Regular Box, 350 HP, 141 in. WB, 8500 lb. GVWR, DIESEL Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101600	Each	1	FORD	F-250	\$56,793.90		WATSONVILLE FLEET GROUP	1-22-23-20G
40	Standard Pickup, 4x2, Regular Cab, Regular Box, 133 in. WB, 8500 lb. GVWR, CNG Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101600	Each	1	FORD	F-250	\$55,927.00		DOWNTOWN FORD	1-22-23-20F
41	Standard Pickup, 4X2, Regular Cab, Regular Box, 380 lb.-ft. Torque, 133 in. WB, 10200 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101600	Each	1	RAM	3500	\$44,750.00		ELK GROVE AUTO	1-22-23-20E
41	Standard Pickup, 4X2, Regular Cab, Regular Box, 380 lb.-ft. Torque, 133 in. WB, 10200 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101600	Each	1	CHEVROLET	SILVERADO	\$43,462.00		WINNER CHEVROLET	1-22-23-20D
41	Standard Pickup, 4X2, Regular Cab, Regular Box, 380 lb.-ft. Torque, 133 in. WB, 10200 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101600	Each	1	FORD	F-350	\$44,320.64		WATSONVILLE FLEET GROUP	1-22-23-20G
41	Standard Pickup, 4X2, Regular Cab, Regular Box, 380 lb.-ft. Torque, 133 in. WB, 10200 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101600	Each	1	GMC	SIERRA	CURRENTLY UNAVAILABLE		CA CAR GROUP	1-22-23-20H
42	Standard Pickup, 4x4, Crew Cab, Regular Box, 135 in. WB, 7650 lb. GVWR, ELECTRIC Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101600	Each	1	CHEVROLET	SILVERADO EV	CURRENTLY UNAVAILABLE	\$0.00	WINNER CHEVROLET	1-22-23-20D
42	Standard Pickup, 4x4, Crew Cab, Regular Box, 135 in. WB, 7650 lb. GVWR, ELECTRIC Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101600	Each	1	FORD	F-150 Lightning PRO	\$48,817.00	\$0.00	DOWNTOWN FORD	1-22-23-20F

43	Standard Pickup, 4x2, Crew Cab, Regular Box, 135 in. WB, 7650 lb. GVWR, ELECTRIC Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101600	Each	1	CHEVROLET	SILVERADO EV	CURRENTLY UNAVAILABLE	\$0.00	WINNER CHEVROLET	1-22-23-20D
44	Standard Pickup, 4X2, Regular Cab, Regular Box, 135 in. WB, 6000 lb. GVWR, HYBRID Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101600	Each	1	FORD	F-150 XL	CURRENTLY UNAVAILABLE	\$0.00	DOWNTOWN FORD	1-22-23-20F
45	Standard Pickup, 4x4, Regular Cab, Regular Box, 135 in. WB, 6000 lb. GVWR, HYBRID Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101600	Each	1	FORD	F-150 XL	\$55,097.00	\$0.00	DOWNTOWN FORD	1-22-23-20F
48	Truck, Cab & Chassis, 4X2, Regular Cab, 380 lb.-ft. Torque, 60 in. CA, 10200 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101600	Each	1	GMC	SIERRA	\$42,047.67		CA CAR GROUP	1-22-23-20H
48	Truck, Cab & Chassis, 4X2, Regular Cab, 380 lb.-ft. Torque, 60 in. CA, 10200 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101600	Each	1	FORD	F-350	\$44,734.00		DOWNTOWN FORD	1-22-23-20F
48	Truck, Cab & Chassis, 4X2, Regular Cab, 380 lb.-ft. Torque, 60 in. CA, 10200 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101600	Each	1	RAM	3500	CURRENTLY UNAVAILABLE		ELK GROVE AUTO	1-22-23-20E
48	Truck, Cab & Chassis, 4X2, Regular Cab, 380 lb.-ft. Torque, 60 in. CA, 10200 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101600	Each	1	CHEVROLET	SILVERADO	\$42,525.00		WINNER CHEVROLET	1-22-23-20D
49	Truck, Cab & Chassis, 4X2, Regular Cab, 380 lb.-ft. Torque, 60 in. CA, 15000 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101600	Each	1	FORD	F-450	\$50,173.00		DOWNTOWN FORD	1-22-23-20F
49	Truck, Cab & Chassis, 4X2, Regular Cab, 380 lb.-ft. Torque, 60 in. CA, 15000 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101600	Each	1	RAM	4500	CURRENTLY UNAVAILABLE		ELK GROVE AUTO	1-22-23-20E
50	Truck, Cab & Chassis, 4X2, Regular Cab, 650 lb.-ft. Torque, 60 in. CA, 15000 lb. GVWR, DIESEL Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101600	Each	1	INTERNATIONAL	CV	CURRENTLY UNAVAILABLE		RIVERVIEW INTERNATIONAL TRUCKS	1-22-23-20I
50	Truck, Cab & Chassis, 4X2, Regular Cab, 650 lb.-ft. Torque, 60 in. CA, 15000 lb. GVWR, DIESEL Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101600	Each	1	FORD	F-450	\$57,549.00		DOWNTOWN FORD	1-22-23-20F

50	Truck, Cab & Chassis, 4X2, Regular Cab, 650 lb.-ft. Torque, 60 in. CA, 15000 lb. GVWR, DIESEL Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101600	Each	1	CHEVROLET	SILVERADO	CURRENTLY UNAVAILABLE		WINNER CHEVROLET	1-22-23-20D
50	Truck, Cab & Chassis, 4X2, Regular Cab, 650 lb.-ft. Torque, 60 in. CA, 15000 lb. GVWR, DIESEL Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101600	Each	1	RAM	4500	CURRENTLY UNAVAILABLE		ELK GROVE AUTO	1-22-23-20E
51	Truck, Cab & Chassis, 4X2, Regular Cab, 60 in. CA, 15000 lb. GVWR, CNG Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101600	Each	1	FORD	F-450	\$65,905.00		DOWNTOWN FORD	1-22-23-20F
52	Truck, Cab & Chassis, 4X2, Regular Cab, 380 lb.-ft. Torque, 84 in. CA, 19500 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101600	Each	1	FORD	F-550	\$50,773.00		DOWNTOWN FORD	1-22-23-20F
52	Truck, Cab & Chassis, 4X2, Regular Cab, 380 lb.-ft. Torque, 84 in. CA, 19500 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101600	Each	1	RAM	5500	CURRENTLY UNAVAILABLE		ELK GROVE AUTO	1-22-23-20E
53	Truck, Cab & Chassis, 4X2, Regular Cab, 650 lb.-ft. Torque, 84 in. CA, 19500 lb. GVWR, DIESEL Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	INTERNATIONAL	CV	CURRENTLY UNAVAILABLE		RIVERVIEW INTERNATIONAL TRUCKS	1-22-23-20I
53	Truck, Cab & Chassis, 4X2, Regular Cab, 650 lb.-ft. Torque, 84 in. CA, 19500 lb. GVWR, DIESEL Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	FORD	F-550	\$57,962.00		DOWNTOWN FORD	1-22-23-20F
53	Truck, Cab & Chassis, 4X2, Regular Cab, 650 lb.-ft. Torque, 84 in. CA, 19500 lb. GVWR, DIESEL Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	RAM	5500	CURRENTLY UNAVAILABLE		ELK GROVE AUTO	1-22-23-20E
53	Truck, Cab & Chassis, 4X2, Regular Cab, 650 lb.-ft. Torque, 84 in. CA, 19500 lb. GVWR, DIESEL Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	CHEVROLET	SILVERADO	CURRENTLY UNAVAILABLE		WINNER CHEVROLET	1-22-23-20D
54	Truck, Cab & Chassis, 4X2, Regular Cab, 84 in. CA, 19500 lb. GVWR, CNG Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	FORD	F-600	CURRENTLY UNAVAILABLE		DOWNTOWN FORD	1-22-23-20F
55	Truck, Cab & Chassis, 4X2, Regular Cab, 450 lb.-ft. Torque, 102 in. CA, 25500 lb. GVWR, GASOLINE Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	FORD	F-650	\$59,168.00		DOWNTOWN FORD	1-22-23-20F

56	Truck, Cab & Chassis, 4X2, Regular Cab, 660 lb.-ft. Torque, 102 in. CA, 25500 lb. GVWR, DIESEL Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	INTERNATIONAL	HV	CURRENTLY UNAVAILABLE		RIVERVIEW INTERNATIONAL TRUCKS	1-22-23-20I
56	Truck, Cab & Chassis, 4X2, Regular Cab, 660 lb.-ft. Torque, 102 in. CA, 25500 lb. GVWR, DIESEL Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	INTERNATIONAL	MV	CURRENTLY UNAVAILABLE		RIVERVIEW INTERNATIONAL TRUCKS	1-22-23-20I
56	Truck, Cab & Chassis, 4X2, Regular Cab, 660 lb.-ft. Torque, 102 in. CA, 25500 lb. GVWR, DIESEL Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	FREIGHTLINER	M2	CURRENTLY UNAVAILABLE		SACRAMENTO TRUCK CENTER	1-22-23-20J
56	Truck, Cab & Chassis, 4X2, Regular Cab, 660 lb.-ft. Torque, 102 in. CA, 25500 lb. GVWR, DIESEL Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	FORD	F-650	*CURRENTLY UNAVAILABLE*		DOWNTOWN FORD	1-22-23-20F
57	Truck, Cab & Chassis, 4X2, Regular Cab, 800 lb.-ft. Torque, 108 in. CA, 30000 lb. GVWR, DIESEL Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	INTERNATIONAL	HV	CURRENTLY UNAVAILABLE		RIVERVIEW INTERNATIONAL TRUCKS	1-22-23-20I
57	Truck, Cab & Chassis, 4X2, Regular Cab, 800 lb.-ft. Torque, 108 in. CA, 30000 lb. GVWR, DIESEL Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	INTERNATIONAL	MV	CURRENTLY UNAVAILABLE		RIVERVIEW INTERNATIONAL TRUCKS	1-22-23-20I
57	Truck, Cab & Chassis, 4X2, Regular Cab, 800 lb.-ft. Torque, 108 in. CA, 30000 lb. GVWR, DIESEL Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	FREIGHTLINER	M2	CURRENTLY UNAVAILABLE		SACRAMENTO TRUCK CENTER	1-22-23-20J
58	Truck, Cab & Chassis, 4X2, Regular Cab, 860 lb.-ft. Torque, 120 in. CA, 33000 lb. GVWR, DIESEL Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	INTERNATIONAL	HV	CURRENTLY UNAVAILABLE		RIVERVIEW INTERNATIONAL TRUCKS	1-22-23-20I
58	Truck, Cab & Chassis, 4X2, Regular Cab, 860 lb.-ft. Torque, 120 in. CA, 33000 lb. GVWR, DIESEL Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	INTERNATIONAL	MV	CURRENTLY UNAVAILABLE		RIVERVIEW INTERNATIONAL TRUCKS	1-22-23-20I
58	Truck, Cab & Chassis, 4X2, Regular Cab, 860 lb.-ft. Torque, 120 in. CA, 33000 lb. GVWR, DIESEL Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	FREIGHTLINER	M2	CURRENTLY UNAVAILABLE		SACRAMENTO TRUCK CENTER	1-22-23-20J
59	Truck, Cab & Chassis, 4X2, Regular Cab, 120 in. CA, 33000 lb. GVWR, CNG Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	FREIGHTLINER	M2	CURRENTLY UNAVAILABLE		SACRAMENTO TRUCK CENTER	1-22-23-20J

60	Truck, Cab & Chassis, 6X4, Regular Cab, 1150 lb.-ft. Torque, 138 in. CA, 54000 lb. GVWR, DIESEL Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	INTERNATIONAL	HV	CURRENTLY UNAVAILABLE		RIVERVIEW INTERNATIONAL TRUCKS	1-22-23-20I
60	Truck, Cab & Chassis, 6X4, Regular Cab, 1150 lb.-ft. Torque, 138 in. CA, 54000 lb. GVWR, DIESEL Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	FREIGHTLINER	M2	CURRENTLY UNAVAILABLE		SACRAMENTO TRUCK CENTER	1-22-23-20J
60	Truck, Cab & Chassis, 6X4, Regular Cab, 1150 lb.-ft. Torque, 138 in. CA, 54000 lb. GVWR, DIESEL Fueled Vehicle in accordance with specification 2310-4181 dated 8/16/21	25101507	Each	1	WESTERN STAR	47X	\$148,523.00		BONANDER TRUCK & TRAILER	1-22-23-20K

The following items are applicable for options only.

Description	Unit of Measure (UOM)	Quantity in Unit of Measure	Make	Model	Manufacturer	Contract Unit Price
Additional options, (cost plus)	various	various	n/a	n/a	n/a	Dealer Cost up to + 10 %
Removal of options, (cost minus)	various	various	n/a	n/a	n/a	Dealer Cost up to + 10 %



COUNTY OF TEHAMA

PURCHASE ORDER

727 OAK STREET - RED BLUFF, CA 96080
 (530) 527-3365 Fax (530) 527-3764

Purchase Order No.

PURCHASE ORDER

Vendor Information

Name Downtown Ford
 Address 525 N 16th Street
 City Sacramento CA Zip 95811
 Phone (916) 299-3529

Ship To & Bill To:

Name Tehama County Sheriff's Department
 Address Ship to: 22840 Antelope Blvd - Bill to: PO Box 729
 City Red Bluff CA Zip 96080
 Phone 530-528-8979

Qty	Units	Product Description	Unit Price	TOTAL
State of California Fleet Vehicle Contract Number 1-22-23-20F DGS Billing Code: V3058				
1	EA	2025 Ford F150 Regular Cab Pickup 4X4 Long	\$40,337.00	\$40,337.00
1	EA	Change to 3.5L EcoBoost Engine	\$2,737.00	\$2,737.00
1	EA	Additional Options	\$3,558.00	\$3,558.00
1	EA	Doc Fee	\$85.00	\$85.00
Vendor is required to process the necessary DMV registration documentation for government exempt plates				
Discount if paid within 20 days of delivery			\$500.00	

DEPARTMENT COMMENTS: Insert comments in Box Below

Please note- Register the Vehicle to: County of Tehama, 727 Oak Street, Red Bluff, CA 96080, 530-527-4655. Please Contact: Nickoli Brummond at 530-528-8979 ext 1 to arrange for delivery of the vehicle.

Product SubTotal	\$46,717.00
Shipping & Handling	\$508.75
Service SubTotal	
Taxes :7.25% CA	\$3,386.98
P.O. TOTAL	\$50,612.73

Vendor Number	100564	INSURANCE ON FILE	PDR ON FILE
		INSURANCE ATTACHED	PDR ATTACHED

P.O. NOT TO EXCEED \$50,612.73

Approved By:

Debbie Schmidt Senior Buyer

Purchase Order Date: _____
 Department Account Number: 2072
 Fixed Asset Account Number: 57605
 Ordered By: Dave Kain

Purchasing-Blue Auditor-Yellow Dept.-Pink Vendor-White

525 N16TH STREET, SACRAMENTO, CA 95811
PHONE: 916-299-3529

QUOTE

Customer

Name TEHAMA COUNTY
 Address _____
 City _____ State _____ Zip _____
 Phone ATTN: CODY PALMER

DATE 10/22/2024
 SALES REP KAYLA
 PHONE 916-717-0362
 FOB _____

Qty	Description	Unit Price	TOTAL
1	2025 FORD F150 REGULAR CAB PICKUP 4X4 LONG STATE OF CALIFORNIA CONTRACT 1-22-23-20F CLIN 25 EXTERIOR COLOR: WHITE	\$40,337.00	\$40,337.00
OPTIONS			
PRICING BELOW SUBJECT TO CHANGE			
1	CHANGE TO 3.5L ECOBOOST ENGINE	\$2,737.00	\$2,737.00
1	ALL TERRAIN TIRES	\$296.00	\$296.00
1	400W OUTLET	\$341.00	\$341.00
1	FOG LAMPS	\$141.00	\$141.00
1	LAW ENFORCMENT LIGHT KIT	\$601.00	\$601.00
1	REVERSE SENSING	\$276.00	\$276.00
1	RUNNING BOARDS	\$250.00	\$250.00
1	SKID PLATES	\$160.00	\$160.00
1	PRIVACY GLASS	\$499.00	\$499.00
1	SPRAY BEDLINER	\$595.00	\$595.00
1	EXTRA KEY	\$399.00	\$399.00
1	DOC FEE	\$85.00	\$85.00
SALES TAX CALCULATED AT 7.25% BASED ON REGISTRATION ADDRESS			

SubTotal	\$46,717.00
DELIVERY	\$500.00
SALES TAX	\$3,386.98
CA Tire Tax	\$8.75
TOTAL	\$50,612.73

Payment Details

Cash
 Check
 Credit Card

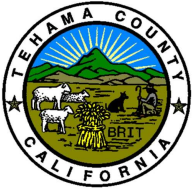
Name _____
 CC # _____
 Expires _____

Office Use Only

\$500 DISCOUNT WITH PAYMENT IN 20 DAYS

SIGNATURE

DATE



Tehama County

Agenda Request Form

File #: 24-1950

Agenda Date: 11/12/2024

Agenda #: 19.

SHERIFF / PERSONNEL - Sheriff Dave Kain

Requested Action(s)

a) OTHER THAN "A" STEP - Request approval to appoint applicant as Evidence Technician, Range 26, Step 5, upon successful completion of all pre-employment requirements

Financial Impact:

The funds for this position are currently budgeted in the FY 2024-25, Budget Unit 2027.

Background Information:

The candidate selected for this position has over 8 years of extensive experience working for an allied Police Agency as a Police Records Technician and currently a Community Service Officer as a Field Evidence Technician. This candidate has processed or led in processing over 70 crime scenes, including homicides and various major crimes. The candidate has extensive knowledge in the identification, documentation, collection, and preservation of evidence. The candidate is well versed in the evidence chain of command and works closely with the respective District Attorney's Office regarding evidence. The candidate has analyzed over 290 fingerprints and is one of only 3 local fingerprint analysts in the area. The candidate has attended over 270 hours of POST training related to crime scene and evidence processing, including courses in Basic Crime Scene investigation, Bloodstain Pattern Analysis, Crime Scene Photography and Forensic Entomology. The candidate conducts routine training for Crime Scene Unit personnel and Police Officers.

The candidate's training and experience well exceeds the minimum qualifications of the classification and justifies placement at Range 26, step 5 within the Deputy Sheriff Association (DSA).

The Personnel Office has reviewed the candidate's qualifications and agrees with placement at Salary Range 26, Step 5 upon successful completion of all pre-employment requirements.



OTHER THAN "A" STEP REQUEST

The Board of Supervisors, on November 13, 1990, asked to receive consistent information from Department Heads who request to hire a new employee at other than "A" step of the classification range. Board policy cites that "A" step is the normal and desired starting point in a classification unless compelling* reasons exist to start an individual at a higher step.

*Please note that the Board has previously provided direction that a pay disparity between Tehama and other counties is not, in and of itself, a sufficient compelling reason to start an employee at higher than "A" step.

FROM: Dave Kain, Sheriff-Coroner
TO: Board of Supervisors/Personnel Office

RE: Request to hire an applicant in the following classification:
Evidence Technician at other than "A" step.

Please answer the following questions so that the Board may more objectively assess the request. Send the completed form along with the Agenda Request Form to the Personnel office, allowing sufficient time for review and approval/disapproval prior to the anticipated hiring date. Requests for "C" step or above will be referred to the Board of Supervisors on the regular agenda for their consideration. Requests for "B" step will be placed on the consent agenda for approval.

1. \$ 23.66 hr Step 1 Range 26 Request: \$ 28.75 hr Step 5 Range 26

2. Total applications received during recruitment for this position: 12
Total number of "qualified" applicants: 2

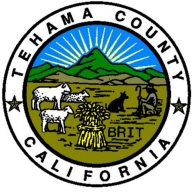
3. Justification for requesting higher step than A:

The candidate selected for this position has over 8 years of extensive experience working for an allied Police Agency as a Police Records Technician and currently a Community Service Officer as a Field Evidence Technician. This candidate has processed or led in processing over 70 crime scenes, including homicides and various major crimes. The candidate has extensive knowledge in the identification, documentation, collection, and preservation of evidence. The candidate is well versed in the evidence chain of command and works closely with the respective District Attorney's Office regarding evidence. The candidate has analyzed over 290 fingerprints and is one of only 3 local fingerprint analysts in the area. The candidate has attended over 270 hours of POST training related to crime scene and evidence processing, including courses in Basic Crime Scene investigation, Bloodstain Pattern Analysis, Crime Scene Photography and Forensic Entomology. The candidate conducts routine training for Crime Scene Unit personnel and Police Officers. The candidate's training and experience well exceeds the minimum qualifications of the classification and justifies placement at Range 26, step 5 within the Deputy Sheriff Association (DSA).

4. How has the Department budgeted for this additional cost?

The department has budgeted for this position as part of the position allocation list and will not place the department over the approved budget.

Department Head Signature



Tehama County

Agenda Request Form

File #: 24-1967

Agenda Date: 11/12/2024

Agenda #: 20.

DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES - Director of Animal Services Thomas Moss and Animal Care Center Manager Christine McClintock

Requested Action(s)

- a) ORDINANCE NO. 2143 - Request adoption of an Ordinance repealing sections 7.08.010, 7.08.030, 7.08.035, and 7.08.130 of the Tehama County Code and adding sections 7.08.010, 7.08.030, 7.08.035, and 7.08.130 of the Tehama County Code
- 1) Waive first reading
 - 2) Accept the introduction

Financial Impact:

There is no Financial Impact associated with the requested action.

Background Information:

The requested action is intended to clean up language in the Tehama County Code, Sections 7.08.010, 7.08.030, 7.08.035, and 7.08.130 to better align with the practices of the Division of Animal Services and industry best practices. These updates clarify existing language regarding rabies and license requirements for dogs and removes antiquated references to specific kennel types.

ORDINANCE NO. _____

**AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE COUNTY OF TEHAMA
AMENDING CHAPTER 7.08 OF THE TEHAMA COUNTY CODE**

THE BOARD OF SUPERVISORS OF THE COUNTY OF TEHAMA ORDAINS AS
FOLLOWS:

SECTION 1. Section 7.08.010 of the Tehama County Code is hereby repealed.

SECTION 2. Section 7.08.010 is hereby added to the Tehama County Code to read:

7.08.010 - Dog Licensing and Vaccination

- A. No person shall own or keep any dog over four months of age within the unincorporated area of the county, for a period longer than thirty (30) days unless such dog is licensed pursuant to this chapter.
- B. No person shall own or keep any dog over four months of age within the unincorporated area of the county, for a period longer than thirty (30) days, which has not been vaccinated against rabies. Every person in the unincorporated area of the county who owns, harbors, or keeps any dog over four (4) months of age for a period longer than thirty (30) days shall have such dog vaccinated against rabies as provided herein, by a veterinarian and such vaccination shall be renewed in accordance with the applicable laws and regulations of the State of California.
- C. Notwithstanding the provisions of Section 7.08.010, a license shall not be required in the following circumstances:
 - 1. A license shall not be required for any dog found within the unincorporated area of the county when its owner resides in any city within the county and such dog is wearing or has attached to it a valid license tag issued by such city.
 - 2. A license shall not be required for any dog owned by a person who is a nonresident of the county and is traveling through the unincorporated area of the county or temporarily visiting therein for a period not exceeding thirty days, provided that such dog has been vaccinated consistent with the requirements of this title and its owner presents proof of such vaccination upon demand and further provided that such dog is confined on the premises of the person in charge of it while temporarily in the county.
 - 3. A license shall not be required for any dog brought into the unincorporated area of the county and kept therein for a period not exceeding thirty days for the exclusive purpose of entering the same in any show, exhibition, field trial, or other competition or for breeding purposes, provided that such dog has been vaccinated consistent with the requirements of this chapter and its owner presents proof of such vaccination upon demand and further provided that such dog is confined on the premises of the person in charge of it while in the county except when being groomed, trained, bred, shown, exhibited or in competition.
 - 4. A license shall not be required for any dog having a valid license issued by a city within the county when its owner has within the preceding year moved his or her principal place of residence from such city to the unincorporated area of the

county, provided that such city similarly exempts from license requirements any dog having a valid county license and owned by a person who has moved his or her principal place of residence from the unincorporated area of the county to such city within the same time period.

SECTION 3. Section 7.08.030 is hereby repealed.

SECTION 4. Section 7.08.030 is hereby added to the Tehama County Code to read:

7.08.030 - Vaccination required for license.

- A. The director shall not issue any dog license under this chapter without presentation of a certificate of vaccination signed by a veterinarian showing one of the following for the dog to be licensed:
 - 1. That such dog has been vaccinated with an approved rabies vaccine and the period of time from the date of vaccination to the date of expiration of the license being issued does not exceed the time interval prescribed by the State Department of Health;
 - 2. A request for deferral from a licensed veterinarian, stating that such dog should not be vaccinated with an approved rabies vaccine because such vaccination may jeopardize the health of the dog due to infirmity or other disability.
- B. Where a request for deferral shows that a dog should not be vaccinated due to infirmity or other disability, the nature of the infirmity or other disability and the estimated duration of the requested deferral shall be shown on the face of the certificate to the satisfaction of the director. The director shall issue a license for such dog upon approval of the request for vaccination deferral and payment for the applicable license fee specified in Section 7.08.105. The owner of the dog shall keep such dog confined for the duration of the deferral. Within fourteen (14) days after the expiration of the deferral, the owner or person having custody of such dog shall present to the director a certificate of vaccination.
- C. Every veterinarian who vaccinates, or causes or directs to be vaccinated, any dog with anti-rabies vaccine within the County of Tehama, is required to issue a certificate or such other form approved by the county health officer. A copy of such certificate or approved form shall be submitted to the Tehama County Division of Animal Services by the fifteenth of each month for all vaccinations administered during the preceding month. Certificates shall contain all necessary information including the mailing address and physical location of the animal owner's residence, if different from mailing address.

SECTION 5. Section 7.08.035 of the Tehama County Code is hereby repealed.

SECTION 6. Section 7.08.035 is hereby added to the Tehama County Code to read:

7.08.035 - Application for license.

- A. Application for a dog license shall be made to the director by the owner of the dog to be licensed no later than thirty days after acquisition of the dog. Such application shall be accompanied by a license fee, the amount of which shall be established pursuant to Section 7.08.105. Such license fee shall be waived for assistance dogs owned and used by totally or partially blind persons, deaf or hearing impaired persons, or handicapped persons, and for dogs owned and used by police departments or law enforcement officers exclusively for police work if all other requirements for licensing under this chapter are met. The director shall require such proof of qualification as the director deems necessary prior to waiving or reducing the license fee for any dog. This provision does not remove the owner's responsibility to vaccinate said dogs against rabies.
- B. A one-year or three-year dog license may be issued provided that the rabies vaccination will be effective for the entire period for which the license is issued. A prorated license may be issued to expire with the expiration of the vaccination certificate.
- C. The owner of any dog who fails to obtain the required license within thirty days after acquisition of the dog shall be liable for an administrative penalty in the amount of fifty dollars, which may be waived by the director of animal services if such failure is voluntarily disclosed by the owner to the division of animal services prior to any complaint being made to, or any investigation or enforcement action being commenced by, any officer or employee of the County of Tehama or the State of California.

SECTION 7. Section 7.08.130 of the Tehama County Code is hereby repealed.

SECTION 8. Section 7.08.130 is hereby added to the Tehama County Code to read:

7.08.130 - Dog ownership.

No person shall own or keep more than five dogs over the age of four months on any lot or premises as a private dog owner. Person(s) keeping or owning more than five dogs over four months of age on any lot or premises shall have such lot or premises designated and licensed as a kennel, as defined in Chapter 7.20 of this ordinance.

SECTION 9. This ordinance shall take effect January 1, 2025, and prior to the expiration of fifteen (15) days from the adoption thereof shall be published at least one time in the *Red Bluff Daily News*, a newspaper of general circulation in Tehama County.

The foregoing ordinance was duly passed and adopted by the Board of Supervisors of the County of Tehama, State of California, at a regular meeting of the Board of

Supervisors on the ____ day of _____, 2024 by the following vote:

AYES:

NOES:

ABSENT OR NOT VOTING:

CHAIRMAN, Board of Supervisors

STATE OF CALIFORNIA)
) ss
COUNTY OF TEHAMA)

I, SEAN HOUGHTBY, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be a full, true and correct copy of an ordinance adopted by said Board of Supervisors on the ____ day of _____, 2024.

DATED: This ____ day of _____, 2024.

SEAN HOUGHTBY, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California.

By _____

A SUMMARY OF ORDINANCE NO. ____

Pursuant to Government Code Section 25124(b), the following constitutes a summary of Ordinance No. ____ introduced at the Tehama County Board of Supervisors meeting on November 12, 2024. The date of the second reading and vote on the adoption of the ordinance is November 26, 2024 at its regularly scheduled meeting held in the Tehama County Board of Supervisor’s Chambers located at 727 Oak Street, Red Bluff, CA.

The purpose of Ordinance No. ____ is to amend Tehama County Code Chapter 7.08 to remove antiquated kennel types and clarify language referring to rabies and licensing requirements.

A certified copy of the full text of the Ordinance is posted for review in the County Clerk’s Office located at _____. If adopted, this Ordinance shall be in full force and effective on January 1, 2025 and shall be published as required by law.

Published: [Insert Date of Publication]

[Name and title of County Clerk]



Tehama County

Agenda Request Form

File #: 24-1876

Agenda Date: 11/12/2024

Agenda #: 21.

DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES - Director of Animal Services Thomas Moss and Animal Care Center Manager Christine McClintock

Requested Action(s)

- a) ORDINANCE No. 2144 - Request adoption of an Ordinance amending Chapters 7.20 and 7.30 of the Tehama County Code pertaining to kennels and working dogs
- 1) Waive the first reading
 - 2) Accept the introduction

Financial Impact:

If adopted, the revenue from licensed kennels may increase slightly to better cover the Division's costs in processing and reviewing kennel applications.

Background Information:

County Codes related to kennel licenses were mostly established in 1994, with a few minor updates in 2003 and 2006. The requested actions are intended to update the definitions of canine kennels in Tehama County to better align with practices of the Division of Animal Services and industry best practices. This update removes antiquated language with regards to different types of kennels based on animal use, and redefines kennels based on the number of dogs per premises and the alter status of those dogs. Additional updates establish permits for Animal Rescue organizations who house rescue dogs on premise.

If approved, this action will also remove Tehama County Code section 1.04.120 and 1.04.155 (definitions of kennels from 1984) as these code sections will no longer be relevant. Sections 1.04.280 and 7.30.010 will be updated to reflect the current definition of kennel as defined in Tehama County Code Chapter 7.20. Section 7.04.050 of the Tehama County Code will also be updated to reflect the new definition of kennel, and to remove antiquated language no longer in use in Tehama County Code.

ORDINANCE NO. _____

**AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE COUNTY OF TEHAMA
AMENDING CHAPTER 7.20 OF THE TEHAMA COUNTY CODE**

THE BOARD OF SUPERVISORS OF THE COUNTY OF TEHAMA ORDAINS AS FOLLOWS:

SECTION 1. Chapter 7.20 of the Tehama County Code is hereby repealed.

SECTION 2. Chapter 7.20 is hereby added to the Tehama County Code to read:

Chapter 7.20 - KENNELS AND WORKING DOGS

Sections:

7.20.005 - Definitions.

As used in this chapter, and unless the context in which a word is used requires a different meaning, the following terms have the meanings indicated in this section:

- A. "Altered" shall mean a male animal that has been neutered or a female animal that has been spayed. Also referred to as a sterilized animal.
- B. "Animal rescuer" shall mean any individual possessing an Animal Rescue Permit in accordance with this ordinance.
- C. "Animal rescue organization" shall mean any building, structure, enclosure for premises run by a Animal Rescuer, whether or not a valid nonprofit corporation formed pursuant to the provisions of the California Corporations Code for the prevention of cruelty to animals, which meets all requirement and standards referred to in Section 7.20.120(C) of this ordinance.
- D. "Assistance dogs" are dogs specially trained as guide dogs, signal dogs, or service dogs.
- E. "Commercial endorsement" shall mean a permit issued to licensed kennels, or to individuals maintaining fewer than six dogs, to maintain dogs for commercial purposes, including, but not limited to, boarding, breeding (either intentionally or failing to prevent accidental litters), buying, selling, renting, exhibiting or training. A commercial endorsement shall not be required for a veterinary facility, pet shop, humane society shelter, or the county animal shelter.
- F. "Director" shall mean the director of animal services.
- G. "Division" shall mean the division of animal services.
- H. "Kennel" shall mean any of the Kennels Type I-V as defined in this section.
- I. "Type I Kennel" shall mean any lot or premises on which six to nine dogs over four months of age are kept or maintained by the owner or occupant.
- J. "Type II Kennel" shall mean any lot or premises on which ten to fourteen dogs over four months of age are kept or maintained by the owner or occupant.

- K. "Type III Kennel" shall mean any lot or premises on which fifteen to twenty dogs over four months of age are kept or maintained by the owner or occupant.
- L. "Type IV Kennel" shall mean any lot or premises on which twenty-one to thirty dogs over four months of age are kept or maintained by the owner or occupant.
- M. "Type V Kennel" shall mean any lot or premises on which thirty-one or more dogs over four months of age are kept or maintained by the owner or occupant.
- N. "Unaltered" shall mean any dog or cat, four (4) months of age or older, that has not been spayed or neutered. An animal capable of producing offspring.

7.20.010 - Kennel license required

Any person maintaining five or more dogs shall obtain the appropriate kennel license. No person shall operate or maintain a kennel without first obtaining an appropriate license from the Department. Such license shall be valid for the period of January 1st to December 31st of that year.

7.20.020 - Application for license.

Application for a kennel license shall be made in writing to the director by the owner of the kennel to be licensed. When a kennel license is sought to be operated upon a leased or rented premises, a letter of consent from the owner of the premises to the effect that the kennel may be maintained and operated on such premises shall be submitted to the director at the time the application for the kennel is submitted. Such application shall be on a form approved by the director and shall be accompanied by a license fee, the amount of which shall be established pursuant to Section 7.08.105. Such license fee shall be waived for any non-commercial endorsed kennel devoted exclusively to training or breeding assistance dogs if all other requirements for licensing under this chapter are met. The director shall require such proof of qualification as the director deems necessary prior to waiving the license fee for any kennel. Kennel license fees shall be in lieu of any license fee required in Section 7.08.030. If the owner of any kennel fails to make application for a kennel license within thirty days after receipt of notice from the director to obtain a license, such owner shall pay a penalty for late licensing, the amount of which shall be established pursuant to Section 7.08.105 in addition to the license fee required in this section.

7.20.030 - Action on application.

- A. Upon receipt of an application for a kennel license, the director of animal services shall review the application and shall request that the director of animal regulation inspect the licensed premises. The director of animal regulation shall inspect the licensed premises and make a written report to the director of animal services. If the director of animal services finds that the requirements of this chapter have been complied with, the director shall register the kennel in the records of the director and issue the license applied for to the owner. If the director finds otherwise, the director shall deny the license. The director will provide written notice of the denial within 30 days of receipt of the application. Notwithstanding

any other provision of this ordinance, the director of animal services may, in their respective discretion, limit the number of dogs over the age of four (4) months which are kept or maintained in any kennel, and such limitation may be imposed at such time as an application for initial kennel license is considered, or at such a time as an application for renewal of a kennel license is considered.

- B. When issuing a kennel license pursuant to this chapter, the director may make the license subject to such conditions as the director deems necessary to effectuate the purposes of this chapter and to protect public health, safety and welfare. Failure to comply with any such condition shall be a violation of this chapter.

7.20.040 - Expiration and renewal of license.

Every kennel license issued pursuant to this chapter shall be annual, expiring on the last day of December next following its date of issue. The procedure for renewal of any such license shall be the same as for obtaining an original license. If the owner of any kennel fails to make application for the renewal of a kennel license within thirty days after its expiration, or prior thereto, such owner shall pay a penalty for late renewal, the amount of which shall be established pursuant to Section 7.08.105 in addition to the license fee established by Section 7.08.105.

7.20.050 - Denial or revocation of license.

The director of animal services may deny or revoke any kennel license issued pursuant to this chapter in the following situations:

- A. Whenever the director determines, based upon an inspection, that the licensed premises violate any of the conditions of the license, this chapter, or state law;
- B. Whenever the director has reason to believe that the owner of the kennel has willfully withheld or falsified any information required for the license;
- C. Whenever the director has reason to believe that the owner of the kennel, or any agent or employee of same, has been convicted by a court of law within the past five years of a violation of this title or any other law relating to animals, public nuisances caused by animals, or cruelty to animals in this or any other state. For purposes of this section, a forfeiture of bail shall be deemed to be a conviction of the offense charged.
- D. Whenever the director determines that the licensed premises or any activities conducted or proposed to be conducted thereon, violates any provision of the Tehama County Zoning Code (Title 17 of the Tehama County Code) or the Tehama County Buildings and Construction Code (Title 15 of the Tehama County Code).

7.20.060 - No new license after denial or revocation.

If a kennel license issued pursuant to this chapter is denied or revoked, the director shall not accept a new application from the same person at the same location for two years after the date of the denial or revocation unless the person shows and the director determines based upon an investigation or inspection that the grounds upon

which the application was denied or the license revoked no longer exist. A denial under this section may be reviewed pursuant to Section 7.08.140. A request for review of a denial under this section must be filed in writing with the Director within 10 calendar days of decision.

7.20.070 - License not transferable.

No kennel license issued pursuant to this chapter shall be transferable.

7.20.080 - Display of license required.

Every kennel licensed pursuant to this chapter shall post its license in some conspicuous part of the licensed premises.

7.20.090 - Inspections.

As a condition to the issuance or renewal of any kennel license pursuant to this chapter, the director of animal regulation shall have the authority to conduct periodic inspections of the licensed premises. The director of animal regulation shall make a written report regarding each such inspection to the director of animal services. The owner of the kennel shall make available to the director of animal regulation such information regarding the operation of the kennel as the director shall require. The director of animal regulation may impose an inspection fee, the amount of which shall be established pursuant to Section 7.08.105, where it is found that the licensed premises violates any of the conditions of the license, this chapter or state law.

7.20.100 - Regulations and standards for care, confinement and treatment of animals.

The director shall establish regulations and standards for licensed kennels, pursuant to this chapter relating to the following:

- A. The maximum number and species of animals to be kept on the licensed premises;
- B. The construction, sanitation and maintenance of the facilities on the licensed premises;
- C. Any other matters pertaining to the humane care, confinement and treatment of animals that the director deems necessary.

7.20.110 - Requirements for permanent identification of dogs maintained in a kennel.

Kennels shall have each dog over the age of four months marked with a means of permanent, positive identification (such as a tattoo or micro-chip) and that identification mark or number shall be also recorded on that dog's current rabies vaccination certificate. (Boarding kennels shall be exempt from this requirement.)

720.120 - Application for commercial endorsement

Any person or organization wishing to maintain dogs for commercial purposes, including, but not limited to, boarding, breeding (either intentionally or failing to prevent accidental litters), buying, selling, renting, exhibiting or training, must apply for a commercial endorsement for the licensed kennel. In the case that a person has five dogs or less maintained for commercial purposes, said person must apply for a commercial endorsement for the property on which the dogs reside.

7.20.130 - Required records for kennels with commercial endorsements.

Every kennel with a commercial endorsement licensed pursuant to this chapter shall keep available for inspection on the licensed premises records showing all of the following:

- A. The name, current address and telephone number of the owner of each animal at the kennel;
- B. The date each animal entered the kennel;
- C. The reason for each animal being at the kennel, such as for boarding, sale, breeding or grooming;
- D. A description of each animal at the kennel, including its age, breed, sex and color;
- E. A current valid rabies certificate for each animal over four months of age at the kennel.

7.20.140 - Action on application for commercial endorsement

Upon receipt of an application for a commercial endorsement, the director of animal services shall review the application. If the director of animal services finds that the requirements of this chapter have been complied with, the director shall register the commercial endorsement in the records of the director and issue the endorsement applied for to the owner. If the director finds otherwise, the director shall deny the license. The Director will provide written notice of the denial within 30 days of receipt of the application. A denial under this section may be reviewed pursuant to Section 7.08.140. A request for review of a denial under this section must be filed in writing with the Director within 10 calendar days of decision.

7.20.150 - Animal Rescuer Permits

Any person engaged in the rescue of animals shall first obtain a rescue permit from the department of animal services and shall meet all requirements and standards for a kennel license, in addition to the set forth below:

- A. For an animal rescuer that is not a valid nonprofit corporation formed pursuant to the provisions of the California Corporations Code 10400, the animal rescuer may keep two (2) dogs with a rescue permit, so long as all other requirements and standards for a kennel license are met.

- B. For an animal rescuer that is a valid nonprofit formed pursuant to the provision of the California Corporations Code 10400, the animal rescuer may maintain up to 9 dogs with a rescue permit, so long as all other requirement and standards for a kennel license are met. Such animal rescuer shall not need to obtain a Type 1 Kennel.
- C. For an animal rescuer maintaining ten (10) or more dogs, a Type II Kennel License is required.
- D. An animal rescuer may keep a maximum of five (5) personal (not up for adoption or sale) dogs and must include these animals as "personal pets" on the animal rescue permit application. Personal dogs shall be individually licensed in accordance with this ordinance.

7.20.160 - Animal Rescuer Permit Requirements

Every animal rescuer licensed pursuant to this chapter shall keep available for inspection records showing the following:

- A. Accurate and complete records of all incoming animals going up for adoption.
- B. All rescued dogs and cats must be spayed or neutered within thirty days of receipt by the rescuer. All dogs and cats over the age of four months must be spayed/neutered prior to release to an adopting party.

SECTION 3. Section 1.04.120 of the Tehama County Code is hereby repealed.

SECTION 4. Section 1.04.155 of the Tehama County Code is hereby repealed.

SECTION 5. Section 1.04.280 of the Tehama County Code is hereby repealed.

SECTION 6. Section 1.04.280 is hereby added to the Tehama County Code to read:

1.04.280 - Kennel.

"Kennel" shall mean any lot, building, structure, enclosure or premises on which six or more dogs are kept or maintained by the owner or occupant.

SECTION 7. Section 7.04.050 of the Tehama County Code is hereby repealed.

SECTION 8. Section 7.04.050 is hereby added to the Tehama County Code to read:

7.04.050 – Definitions.

Unless the provision or context requires otherwise, the definitions contained in this section shall govern the construction of this title. Where a definition is not given or where a question of interpretation arises, the definition that shall control is the normal meaning of the word within the context of its use.

- A. "Agricultural operation" shall mean and include the cultivation and tillage of the soil, dairying, the production, irrigation, cultivation, growing, harvesting,

processing and storing of any agricultural commodity, including viticulture, horticulture, timber or agriculture, the raising of livestock, fur bearing animals, fish or poultry, and any commercial practices performed as incident to or in conjunction with such operation, including preparation for market, delivery to storage or to market, or to carriers for transportation to market.

- B. "Animal" shall mean and include any mammal, reptile, avian or fish.
- C. "Animal regulation officer" shall mean a person duly appointed by the director of animal regulation to carry out the activities and programs of the Division of animal regulation.
- D. "Approved rabies vaccine" shall mean an animal rabies vaccine approved for use by the State Department of Health.
- E. "Assistance dog" shall mean and include any dogs specially trained as a guide dog, signal dog or service dog.
- F. "At large" shall mean for an animal to be off the premises of its owner and not under restraint by a leash or otherwise under the control and in the immediate presence of its owner.
- G. "Board" shall mean the board of supervisors of Tehama County, California.
- H. "Cat" shall mean and include any domestic cat (*Felis catus*).
- I. "Commercial Endorsement" shall mean a permit issued to licensed kennels, or to individuals maintaining fewer than six dogs, to maintain dogs for commercial purposes, including, but not limited to, boarding, breeding (either intentionally or failing to prevent accidental litters), buying, selling, renting, exhibiting or training. A commercial endorsement shall not be required for a veterinary facility, pet shop, humane society shelter, or the county animal shelter.
- J. "Consent" shall mean written consent unless otherwise expressly provided.
- K. "County animal shelter" shall mean the county owned and operated shelter where animals impounded pursuant to this title or voluntarily surrendered by their owners are placed for humane care and keeping. The County animal shelter shall be known as the "Tehama County Animal Care Center."
- L. "Director of animal regulation" shall mean the director of animal regulation who shall be the sheriff of the county.
- M. "Director of animal services" shall mean the director of animal services who shall be the agricultural commissioner of the county.
- N. "Division of animal regulation" shall mean the division of animal regulation within the office of the sheriff of the county.
- O. "Division of animal services" shall mean the division of animal services within the office of the agricultural commissioner of the county.
- P. "Dog" shall mean and include any domestic dog (*Canis familiaris*).
- Q. "Dog-wild animal hybrid" shall mean any animal of the canine species which is the offspring of a domestic dog and a wild canid (e.g., wolf or coyote.)

- R. "Domestic animal" shall mean and include any animal, other than a wild or exotic animal, customarily confined or cultivated by man for domestic or commercial purposes.
- S. "Exotic animal" shall mean and include any wild animal which the California Fish and Game Commission has declared to be a prohibited wild animal and the importation, transportation or possession of which is unlawful except under authority of a revocable permit issued by the California Department of Fish and Game.
- T. "Guide dog" shall mean any guide dog or seeing eye dog which has been trained by a person licensed under Chapter 9.5 (commencing with Section 7200) of the Business and Professions Code.
- U. "Health officer" shall mean the public health officer of the county or his designee.
- V. "Impounded" shall mean for an animal to be taken into custody by the Division of animal regulation. (See voluntary and involuntary impoundment.)
- W. "Involuntary impoundment" shall mean any animal that is lawfully taken into custody by the Tehama County Division of Animal Services or Animal Regulation without the request of the owner.
- X. "Kennel" shall mean any lot, building, structure, enclosure or premises on which six or more dogs are kept or maintained by the owner or occupant.
- Y. "Lawful fence" shall mean any fence which is good, strong, substantial and sufficient to prevent ingress and egress of livestock. No wire fence shall be deemed to be a lawful fence unless it has three tightly stretched barbed wires securely fastened to posts of reasonable strength, firmly set in the ground not more than one rod apart, one of which wires shall be at least four feet above the surface of the ground. Any kind of wire or other fence of height, strength or capacity equal to or greater than the wire fence herein described shall be deemed to be a lawful fence. Lawful fence shall include cattle guards such width, depth, rail spacing and construction as will effectively turn livestock.
- Z. "Licensed premises" shall mean any lot or premises on which a kennel is maintained or proposed to be maintained by the person owning or occupying such lot or premises.
- AA. "Livestock" shall mean and include any cattle, sheep, swine or goat, or any horse, mule or other equine, or any llama or other camelidae, or any domestic fowl, including ostrich and emu, or rabbit.
- BB. "Owner" of an animal shall mean any person who owns, has charge, care, custody or control of, or has a right to control an animal, except a veterinarian who is treating or caring for an animal in the regular practice of veterinary medicine.
- CC. "Person" shall mean and include any individual, firm, association, organization, partnership, joint venture, business trust, corporation or company.

- DD. "Pet animals" shall mean dogs, cats, rabbits, birds, guinea pigs, hamsters, mice, snakes, iguanas, turtles, and any other species of animal sold or retained for the purpose of being kept as a household pet.
- EE. "Pet shop" shall mean every place or premises where pet animals are kept for the purpose of either wholesale or retail sale. Pet shop shall not include any place or premises where pet animals are occasionally sold.
- FF. "Potentially dangerous dog" shall mean any of the following:
1. Any dog which, when unprovoked, on two separate occasions within the prior thirty-six-month period, engages in any behavior that requires a defensive action by any person to prevent bodily injury when the person and the dog are off the property of the owner of the dog;
 2. Any dog which, when unprovoked, bites a person causing an injury that is less than a severe injury;
 3. Any dog which, when unprovoked, on two separate occasions within the prior thirty-six-month period, has killed, seriously bitten, inflicted injury, or otherwise caused injury attacking a domestic animal off the property of the owner of the dog.
- GG. "Premises" shall mean any property owned, leased or rented by any person.
- HH. "Secure enclosure" shall mean a fence or structure suitable to prevent the entry of young children, and which is suitable to confine a potentially dangerous or vicious dog in conjunction with other measures which may be taken by the owner of the dog. The enclosure shall be designed to prevent the dog from escaping. The dog shall be housed pursuant to Penal Code Section 597t.
- II. "Service dog" shall mean any dog individually trained to do work or perform tasks to meet the requirements of a physically disabled person, including, but not limited to, minimal protection work, rescue work, pulling a wheelchair or fetching dropped items.
- JJ. "Severe injury" shall mean any physical injury to a human being that results in muscle tears or disfiguring lacerations or requires multiple sutures or corrective or cosmetic surgery.
- KK. "Signal dog" shall mean any dog trained to alert a deaf or hearing impaired person to intruders or sounds.
- LL. "Veterinarian" shall mean any person licensed to practice veterinary medicine in California.
- MM. "Veterinary facility" shall mean a clinic or hospital for the provision of inpatient or outpatient medical services to domestic and exotic animals. Animals may be kenneled on-site.
- NN. "Vicious dog" shall mean any of the following:
1. Any dog seized under Penal Code Section 599aa and upon the sustaining of a conviction of the owner under subdivision (a) of Penal Code Section 597.5;

2. Any dog which, when unprovoked, in an aggressive manner, inflicts severe injury on or kills a human being;
3. Any dog previously determined to be currently listed as a potentially dangerous dog which, after its owner has been notified of this determination, continues the behavior described in subsection FF of this section or is maintained in violation of Section 7.30.060.

OO. "Requested impoundment" shall mean an animal that is taken into custody at the request of the owner or possessor.

PP. "Wild animal" shall mean and include any animal identified in Fish and Game Code Section 2116.

QQ. "Senior citizen" shall mean any person sixty years of age and older.

SECTION 9. Section 7.30.010 of the Tehama County Code is hereby repealed.

SECTION 10. Section 7.30.010 is hereby added to the Tehama County Code to read:

7.30.010 - Purpose—Exemptions.

The purpose of this chapter is to establish a program for the control of potentially dangerous and vicious dogs within the unincorporated area of the county that incorporates Chapter 9 (commencing with Section 31601) of Division 14 of the Food and Agricultural Code. This chapter does not apply to humane society shelters, the county animal shelter, or veterinarians, or to dogs while utilized by any police department or any law enforcement officer in the performance of police work.

SECTION 11. This ordinance shall take effect January 1, 2025, and prior to the expiration of fifteen (15) days from the adoption thereof shall be published at least one time in the *Red Bluff Daily News*, a newspaper of general circulation in Tehama County.

The foregoing ordinance was duly passed and adopted by the Board of Supervisors of the County of Tehama, State of California, at a regular meeting of the Board of Supervisors on the ____ day of _____, 2024 by the following vote:

AYES:

NOES:

ABSENT OR NOT VOTING:

CHAIRMAN, Board of Supervisors

A SUMMARY OF ORDINANCE NO. ____

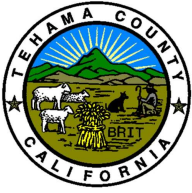
Pursuant to Government Code Section 25124(b), the following constitutes a summary of Ordinance No. ____ introduced at the Tehama County Board of Supervisors meeting on November 12, 2024. The date of the second reading and vote on the adoption of the ordinance is November 26, 2024 at its regularly scheduled meeting held in the Tehama County Board of Supervisor’s Chambers located at 727 Oak Street, Red Bluff, CA.

The purpose of Ordinance No. ____ is to amend Tehama County Code Chapters, 1.04, 7.04, and 7.20 to add provide some additional definitions and recategorize kennels by size.

A certified copy of the full text of the Ordinance is posted for review in the County Clerk’s Office located at _____. If adopted, this Ordinance shall be in full force and effective on January 1, 2025 and shall be published as required by law.

Published: [Insert Date of Publication]

[Name and title of County Clerk]



Tehama County

Agenda Request Form

File #: 24-1965

Agenda Date: 11/12/2024

Agenda #: 22.

DEPARTMENT OF AGRICULTURE/DIVISION OF ANIMAL SERVICES - Director of Animal Services Thomas Moss and Animal Care Center Manager Christine McClintock

Requested Action(s)

- a) ORDINANCE NO 2145 - Request acceptance of the data supporting a proposed Ordinance setting fees to be charged by the Tehama County Department of Agriculture, Division of Animal Services in connection with some minor license fee increases and some decreases and significant increases in kennel fee, effective 1/1/25
- b) Request to designate the Tehama County Department of Agriculture and the Clerk of the Board's Office as two locations where the data will be available for public review
- c) Request to set a public hearing on 11/26/24 at 10:00 AM, to consider the adoption of the proposed Ordinance

Financial Impact:

If adopted, the increased dog license fees will provide some increase in revenue. Based on the number of dogs licensed last year, the Division anticipates an approximate increase in dog licensing of \$16,000 per fiscal year. This revenue will be allocated to funding rabies vaccination clinics throughout the County.

If adopted, the amended kennel license types and associated fees may provide an increase in revenue. Kennel licenses are based on a calendar year. If no changes are made to existing kennel licenses, the Division anticipates an approximate increase in kennel licensing revenue of \$5,295 for Calendar Year 2025.

If adopted, the updated adoption fees will have no net financial impact to the County. These changes will necessitate adjustments to specific revenue accounts to match the amended revenue source. This will not have a financial impact to the Division's overall budget.

Background Information:

The Division of Animal Services is proposing to amend fee schedule 7.08.105. The dog licensing fees currently charged by the Division were last updated in 2010. The proposed fee increases for dog licenses are based on a time and motion study conducted by the Division, and the supporting fee study. Because the operational costs for the program are high, fully recovering the costs incurred by the Division would be unreasonable. The proposed fees are significantly less than the actual costs to better align with area averages. The proposed fee increases will result in approximately \$16,000 in increased revenue.

The Division is required by CA Health and Safety Code 121690(f) to provide public rabies vaccination clinics held at strategic locations throughout the County. These rabies vaccination clinics have been

historically funded by grants obtained by the Division. The additional revenue received from the dog licensing fees will be allocated to clinic operations.

If approved, prorated annual license fees will be removed from the fee schedule. These license types are rarely used and do not cover department costs to process and renew the prorated licenses. Two-year license increments will be added to the fee schedule.

The approval of the updated Chapter 7.20 of the Tehama County Code necessitates kennel licenses be amended to reflect the changes. The proposed fee schedule for kennels is based on a time and motion study conducted by the Division, and the supporting fee study. Kennels with solely altered animals will be charged one-half of the fee required for a kennel with unaltered dogs, to better align with surrounding areas and CA Food & Agriculture Code 30525. Kennel license late renewal fees will also be updated. This ordinance also establishes fees for commercial endorsements for kennels, as well as a commercial endorsement registration late fee. The proposed fee schedule for commercial endorsements is based on a time and motion study conducted by the Division, and the supporting fee study.

If approved, Dog- Wild Animal hybrid registration fees will be removed from the fee schedule, as Dog-Wild Animal hybrids are prohibited to own under CA law (CCR 671). Furthermore, potentially dangerous/vicious dog license fees be updated to license fee increments (in addition to standard licensing fees) to comply with state law and Tehama County Codes 7.30.060 and 7.30.070. (F&A Code 31641)

The Division currently charges adoption increments to adopters at the time animals are adopted. These increments total anywhere from \$20 to \$185 for dogs, and \$20 to \$115 for cats. The variation depends largely on the animals' alter and microchip status and are significantly higher than our comparator counties. If approved, this ordinance will establish a single set adoption fee of \$70 for cats and \$115 for dogs. This adoption fee is more equitable for adopters, and covers the average make ready cost to adopt for that species, rather than the specific costs associated with that animal. The proposed fees are in line with the comparator counties' adoption fees. Additionally, new adoption fees are added to the fee schedule to provide for adoptions of fowl, rabbits, small mammals, horses, and small livestock such as goats, sheep, and pigs. Previous adoption fee increments are removed from the fee schedule.

Microchipping services were included in the fee schedule solely as an adoption fee increment. If approved, microchipping will be established as its own service, not an adoption increment. This reflects the practices of the Division, as all dogs and cats are microchipped at return to owner as well as adoptions, pursuant to a change in state law in 2021 (F&A Code 31108.3 and F&A Code 31752.1) Additional wording was updated, and inactive code sections without specific assigned fees were removed from the proposed fee schedule (formerly H, L, M.) Relative fees were incorporated into the new proposed fee schedule. Finally, Tehama County Code section 7.08.107 to reflect the change in numbering of Tehama County Code section 7.08.105.

**AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE COUNTY OF TEHAMA
SETTING FEES TO BE CHARGED BY THE TEHAMA COUNTY DEPARTMENT OF
AGRICULTURE, DIVISION OF ANIMAL SERVICES**

THE BOARD OF SUPERVISORS OF THE COUNTY OF TEHAMA ORDAINS AS FOLLOWS:

SECTION 1. Effective January 1, 2025, Section 7.08.105, of the Tehama County Code is hereby repealed.

SECTION 2. Effective January 1, 2015, Section 7.08.105, is hereby added to the Tehama County Code to read:

A. Dog License

1. One Year License
 - a. Altered Animals \$15.00
 - b. Altered Animals, senior citizens \$10.00
 - c. All others \$35.00
2. Two Year License
 - a. Altered Animals \$25.00
 - b. Altered Animals, senior citizens \$15.00
 - c. All others \$50.00
3. Three Year License
 - a. Altered Animals \$30.00
 - b. Altered Animals, senior citizens \$20.00
 - c. All others \$75.00

B. Kennel License, Annual

1. Type 1 Kennel (6-9 dogs)
 - a. All altered dogs \$100.00
 - b. One or more intact dogs \$200.00
2. Type 2 Kennel (10-14 dogs)
 - a. All altered dogs \$200.00
 - b. One or more intact dogs \$400.00
3. Type 3 Kennel (15-20 dogs)
 - a. All altered dogs \$250.00
 - b. One or more intact dogs \$500.00
4. Type 4 Kennel (21-30)
 - a. All altered dogs \$350.00
 - b. One or more intact dogs \$750.00
5. Type 5 Kennel (31+ dogs)
 - a. All altered dogs \$500.00
 - b. One or more intact dogs \$1000.00

C. Animal Rescuer Permit	\$100.00
D. Commercial Endorsement, Kennels	\$100.00
E. Duplicate tags (each)	\$3.00
F. Potentially Dangerous Dog License Increment	\$75.00
G. Vicious Dog License Increment	\$125.00
H. Civil Penalties	
1. Failure to license dog	\$50.00
2. Dog license late fee	\$20.00
3. Kennel license late fee	\$100.00
4. Commercial Endorsement registration late fee	\$50.00
5. Impound/unaltered dog or cat	
a. 1 st occurrence	\$35.00
b. 2 nd occurrence	\$50.00
c. 3 rd and subsequent occurrences	\$100.00
I. Shelter Fees	
1. Involuntary Impoundment (all dogs, cat and livestock)	\$40.00
2. Requested Impoundment (all animals)	\$20.00
3. Boarding Fee Per Day (all animals except fowl)	\$6.00
J. Livestock & Poultry Impoundment Fees- Animal Regulation	
1. Time	Actual Cost per Sheriff's Fees
2. Mileage	Auditor-approved rate
3. Hauling	Actual Cost per Sheriff's Fees
K. Adoption fee	
(This fee shall be waived in all cases where the dog is released to a nonprofit, as defined in Section 501(c)(3) of the Internal Revenue Code, animal rescue organization after two days from the date the dog first became available for adoption at the animal services center.)	
1. Dogs	\$110.00
2. Cats	\$70.00
3. Small Animals (chickens, rabbits, similar)	\$5.00
4. Small Livestock	\$40.00
5. Horses	\$50.00
L. Spay/Neuter Deposit	
1. Dogs	\$75.00
2. Cats	\$40.00
M. Microchipping.	

1. All Animals \$15.00

N. Credit/Debit/EFT Convenience Fees (Incurred by the customer in addition to the Division of Animal Services' other fees and charges, except individual dog licensing fees)

1. Credit/Debit Card Transactions 2.95%
2. In person E-check/EFT \$2.50

O. Credit/Debit/EFT Convenience Fees (Incurred by the customer in addition to the Division of Animal Services' individual dog licensing fees)

1. Credit/Debit Card Transactions 2.65% plus \$0.25 per transaction

SECTION 3. Effective January 1, 2025, Section 7.08.107, of the Tehama County Code is hereby repealed.

SECTION 4. Effective January 1, 2015, Section 7.08.107, is hereby added to the Tehama County Code to read:

Each calendar year, the director of animal services may designate no more than seven days on which the adoption fee set forth in Section 7.08.105 shall be reduced or eliminated, as determined by the director, for any person adopting an animal from the Tehama County Animal Care Center.

SECTION 5. The Board of Supervisors hereby finds that based on the information received on November 12, 2024 and considered at the public hearing on November 26, 2024, the fees set forth in Section 2 of this Ordinance are reasonably necessary to recover the costs of providing the services described therein, and that such fees are fairly apportioned so that charges allocated to any payor will bear a fair or reasonable relationship to the benefits the payor receives from the services or the burdens on the County of Tehama

SECTION 6. If any provision, clause, sentence, or paragraph of this ordinance, or any application thereof to any person or circumstance, is held to be unconstitutional or otherwise invalid for any reason, such invalidity shall not affect the validity of the remainder of this ordinance which can be given effect without the invalid provision, clause, sentence, paragraph, or application. To this end, the provisions, clauses, sentences, and paragraphs of this ordinance are hereby declared to be severable. The Board of Supervisors hereby declare that they would have passed this ordinance, and each provision, clause, sentence, or paragraph thereof, irrespective of the fact that one or more provision, clause, sentence, or paragraph be declared invalid or unconstitutional.

SECTION 7. This ordinance is exempt from environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect

physical change in the environment) and 15061(b)(3) (there is no possibility the activity in question may have a significant effect on the environment).

SECTION 8. This ordinance shall take effect January 1, 2025 or 30 days after adoption whichever is later. The Clerk shall cause this ordinance or a summary thereof to be published as required by law.

The foregoing ordinance was duly passed and adopted by the Board of Supervisors of the County of Tehama, State of California, at a regular meeting of the Board of Supervisors on the ____ day of _____, 2024 by the following vote:

AYES:

NOES:

ABSENT OR NOT VOTING:

CHAIRMAN, Board of Supervisors

STATE OF CALIFORNIA)
) ss
COUNTY OF TEHAMA)

I, SEAN HOUGHTBY, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be a full, true and correct copy of an ordinance adopted by said

Board of Supervisors on the _____ day of _____, 2024.

DATED: This ____ day of _____, 2024.

SEAN HOUGHTBY, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California.

By_____

DOG LICENSE FEE STUDY

The California Food and Agriculture Code, Division 14, Section 30652 authorizes that all fees for the issuance of dog license tags and all fines collected pursuant to that division shall be used as follows:

- (a) First, to pay fees for the issuance of dog license tags
- (b) Second, to pay fees, salaries, costs, expenses or any or all of them for the enforcement of this division and all ordinances that are made pursuant to this division.

Discussed below are the methods used to determine the licensing fees established as a result of this fee study.

Part 1. Actual time required to issue a license.

The average actual time required for issuance of a dog license is approximately 5 minutes per license. This amount is based upon historical time and motion studies as well as observations of Animal Services staff responsible for license issuance. The time estimate includes all steps associated with this activity, including mailing renewal notices, processing mail, entering license and rabies information, issuing license tags and writing receipts. The average productive hourly rate for Animal Services staff responsible for issuing dog licenses is \$117.71 per productive hour, as detailed in Exhibit A- Determination of Productive Hourly Rate for Dog Licenses. Therefore, the actual cost for the Division to issue a dog license is **\$9.81**.

Part 2. Expenses related to impoundment of dogs running at large.

The California Food and Agriculture Code, Division 14, Section 31105 requests that the Board of Supervisors shall provide for both of the following:

- (a) The taking up and impounding of all dogs which are found running at large in violation of any provision of California Food and Agriculture Code, Division 14.
- (b) The killing in some humane manner or other disposition of any dog which is impounded.

In 2023, a total of 2,254 animals entered the Tehama County Animal Care Center. Of those, 1,024 were impounded for running at large within the unincorporated area of Tehama County. Therefore, 45.4% of Animal Care Center staff time is devoted to activities related to the impounding and disposition of dogs running at large.

The total adopted budget for FY 2024/2025 for the Division of Animal Services is \$954,132. The percentage of staff time devoted to California Food and Agriculture Code, Division 14 activities is 45.4%. Multiplying this amount by the total approved budget provides a total of \$433,175.92 which is used for the activities related to the impounding of dogs running at large. Dividing this amount by the total number of licensed dogs within the unincorporated areas of Tehama County (5,279) equates to an average annual cost of **\$82.06 per dog**.

Based upon the above actual costs associated with dog license issuance as described above would include \$9.81 per license for the actual license issuance, and \$82.09 for running at large activities. Therefore, the total cost to issue a single year dog license is **\$91.87** (\$9.81 + \$82.06)

Based upon the above actual costs associated with dog license issuance as described above would include \$9.81 per license for the actual license issuance, and \$82.09 per year for running at large activities. Therefore, the total cost to issue a two year dog license is **\$173.93** (\$9.81 + \$82.06+ \$82.06)

Based upon the above actual costs associated with dog license issuance as described above would include \$9.81 per license for the actual license issuance, and \$82.09 per year for running at large activities. Therefore, the total cost to issue a three year dog license is **\$255.99** (\$9.81 + \$82.06+ \$82.06+ \$82.06)

The above listed total costs for one, two and three year dog licenses are the amounts that could lawfully be charged for dog license issuance by the County of Tehama.

EXHIBIT A
Determination of Productive Hourly Rate for Dog Licenses

1. Salary and Benefits Costs

The services for which impoundment and boarding fees are established by this fee schedule are generally performed by 3.5 operational (non-supervisory) employees of the Division of Animal Services. These employees have varying seniority levels, and consequently different salary and benefits costs. Because all these employees interchangeably perform the services in question, their salary and benefits costs have been averaged for purposes of this fee study. As detailed in Exhibit 1, the average annual salary and benefits costs for these employees (2 Animal Services Coordinators and 1.5 Animal Services Office Assistants) is \$74,299.74. As discussed below, each of these employees works an average of 1,637 productive hours per year.¹ \$74,299.74 divided by 1,637 productive hours equals **\$45.39 per productive hour.**

2. Indirect Costs

The indirect costs included in the fees set forth in this schedule have been calculated in accordance with Office of Management and Budget Circular A-87.²

There are four major components of indirect cost included in the fees established by this schedule: (1) the costs allocated to the Division of Animal Services under Tehama County's countywide Central Service Cost Allocation Plan, (2) departmental indirect costs, as set forth in the adopted 2024/2025 Tehama County Budget, (3) the costs of direct supervision of operational staff, and (4) the cost for interagency services provided by the Department of Agriculture. These four indirect cost components are discussed in greater detail below.

For purposes of this fee study, these indirect costs have been allocated upon a "productive hours" base. All services for which fees are established by this fee schedule are generally performed by 2 employees of the Division of Animal Services' budget unit. Each of these employees is nominally assigned 2,080 working hours per year. However, each of these employees is entitled to 14 legal holidays, 12 sick days, and varying amounts of vacation and administrative leave every year, in addition to 30 minutes per day of break time. As detailed in Exhibit 1, once these non-productive hours are deducted, the average annual number of productive hours is 1,637 per employee.³ Multiplied by 3.5 employees, this equals 5,730 total productive hours for all employees performing the services in this fee study.

The countywide Central Service Cost Allocation Plan has been developed by the Tehama County Auditor's office to allocate certain indirect costs (such as the costs of County buildings and centralized administrative support services) to the affected County departments in accordance with Budget Circular A-87. The Central Service Cost Allocation Plan is used by the County to calculate and allocate indirect costs for a variety of purposes,

¹ For the purpose of calculating the productive hour average for non-supervisory employees, the productive hours worked by the part-time (.50) Office Assistant position (860.25) have been converted to a full-time equivalent (860.25/.5 = 1,665)

² Although use of Budget Circular A-87 is not mandatory for calculation of the fees by this schedule, this circular provides a well-recognized and generally accepted standard for indirect cost calculation.

³ As noted in Footnote 1, the .50 Office Assistant position has been converted to a Full Time Equivalent for the purposes of this calculation.

including numerous federal and state grant programs. As detailed in Exhibit 2, \$82,585 has been allocated by the Central Service Cost Allocation Plan to the Division of Animal Services' budget unit for FY 2024/25 (In accordance with Tehama County's standard accounting practices, the FY 2024/25 Central Service Cost Allocation Plan is based upon actual FY 2022/23 expenditures). \$82,585 divided by 5,730 equals **\$14.41 per productive hour**.

The Division of Animal Services' budget unit also incurs several costs that are not included in the Central Service Cost Allocation Plan ("departmental indirect costs"). Several of these costs may be allocated to the services for which fees are established herein as indirect costs in accordance with Budget Circular A-87. These costs include services, supplies and special department expenses required for the operation of the Division of Animal Services. As detailed in Exhibit 3, the adopted 2024/2025 Tehama County Budget provides for expenditures of \$159,859 for these items in the Division of Animal Services' budget unit.⁴ \$159,859 divided by 5,730 actual productive hours, equals **\$27.90 per productive hour**.

Budget Circular A-87 also authorizes the inclusion of the costs of the various levels of supervision of operational employees as chargeable indirect costs. The Division of Animal Services budget unit includes one supervisory employee (Animal Care Center Manager). As detailed in Exhibit 1, the annual salary and benefits costs for this position is \$141,253.67. This amount divided by 5,730 actual productive hours equals **\$24.65 per productive hour**.

Budget Circular A-87 also authorizes the inclusion of the cost of services provided by one agency to another within the governmental unit as chargeable costs. The Department of Agriculture provides management and clerical support services to the Division of Animal Services (specifically, supervisory services provided by the Agricultural Commissioner and office support services provided by the Department's Office Manager.) As detailed in Exhibit 3, the actual salary and benefits costs for the services provided by the Department of Agriculture is \$30,730. This amount divided by 5,730 actual productive hours equals **\$5.36 per productive hour**.

The total indirect costs chargeable for the services for which fees are established herein are thus **\$72.32** (\$14.41 + 27.90 + 24.65 + 5.36) **per productive hour**.

3. Totals

As noted above, the Animal Services salary and benefit costs for kennel licensing and commercial endorsement fees are **\$45.39** per productive hour. Indirect costs are **\$72.32** per productive hour, resulting in total costs of **\$117.71**. The fees established herein have been calculated upon this basis.

⁴ The 2024/2025 Tehama County Budget also provides for a number of expenditures in this budget unit that are not properly chargeable to the services for which fees are established herein (e.g., the medical supply costs, spay/neuter expense and medical donation expense). These costs have not been included in the fees established by this fee schedule.

Dog License Fee Study

Tehama County Current Service	Current Fee	Proposed Fee	Comparator Average	Butte County Fee	City of Chico Fee	Shasta County Fee	City of Redding Fee	Glenn County Fee	Humboldt County Fee	Yuba County Fee
One Year License, Altered	\$10.00	\$15.00	\$14.07	\$13.00	\$18.50	\$10.00	\$15.00	\$15.00	\$15.00	\$12.00
One Year License, Altered, Senior Citizens	\$8.00	\$10.00	\$11.00	\$13.00	\$18.50	\$5.00	\$7.50	\$15.00	\$10.00	\$8.00
One Year License	\$25.00	\$35.00	\$31.79	\$28.00	\$37.50	\$22.00	\$30.00	\$30.00	\$50.00	\$25.00
Three Year License, Altered	\$25.00	\$30.00	\$30.79	\$23.00	\$41.00	\$23.00	\$42.75	\$30.00	NA	\$25.00
Three Year License, Senior Citizen	\$20.00	\$20.00	\$23.17	\$23.00	\$41.00	\$11.50	\$21.50	\$30.00	NA	\$12.00
Three Year License	\$60.00	\$75.00	\$67.25	\$51.00	\$84.00	\$48.00	\$85.50	\$60.00	NA	\$75.00
Late License Fee	\$20.00	\$20.00	\$14.79	\$10.00	\$18.50	\$15.00	\$15.00	\$10.00	\$15.00	\$20.00
Two Year License, Altered	NA	\$25.00	\$22.36	\$18.00	\$31.50	\$18.50	\$25.80	NA	NA	\$18.00
Two Year License, Altered, Senior Citizens	NA	\$15.00	\$16.60	\$18.00	\$31.50	\$9.25	\$14.25	NA	NA	\$10.00
Two Year License	NA	\$50.00	\$50.20	\$40.00	\$65.00	\$39.00	\$57.00	NA	NA	\$50.00

EXHIBIT 1
Tehama County
Animal Services
Productive Hourly Wages
2024/2025

<u>EMPLOYEE</u>		<u>AS Coordinator E</u>	<u>AS Coordinator E</u>	<u>AS Office Assistant E</u>	<u>AS Office Assistant A</u>
ANNUAL SALARY		\$ 51,584.00	\$ 51,584.00	\$ 42,328.00	\$ 34,819.20
OASDI	7.6500%	\$ 4,001.26	\$ 4,001.26	\$ 3,293.17	\$ 2,718.75
PERS	9.9300%	\$ 5,122.29	\$ 5,122.29	\$ 4,203.17	\$ 3,457.55
UNFUNDED PERS	13.8795%	\$ 7,159.60	\$ 7,159.60	\$ 5,874.92	\$ 4,832.73
ADP PERS	4.1529%	\$ 2,142.22	\$ 2,142.22	\$ 1,757.83	\$ 1,446.00
GROUP INS		\$ 22,243.92	\$ 22,243.92	\$ -	\$ -
UNEMPLOYMENT	0.2000%	\$ 103.17	\$ 103.17	\$ 84.66	\$ 69.64
WORK COMP	3.4165%	\$ 1,762.35	\$ 1,762.35	\$ 1,446.12	\$ 1,189.59
DEFERRED COMP		\$ 720.00	\$ 720.00	\$ -	\$ -
WAGES + BENEFITS		\$ 94,838.81	\$ 94,838.81	\$ 58,987.87	\$ 48,533.45
REGULAR HOURS		2,080.00	2,080.00	2,080.00	2,080.00
LESS					
HOLIDAYS		(112.00)	(112.00)	(112.00)	(112.00)
VACATION		(144.00)	(96.00)	(168.00)	(96.00)
SICK LEAVE		(96.00)	(96.00)	(96.00)	(96.00)
MANAGEMENT LEAVE					
AUTHORIZED BREAKS		(108.00)	(111.00)	(106.50)	(111.00)
HOURS		1,620.00	1,665.00	1,597.50	1,665.00
HOURLY WAGE		\$58.54	\$56.96	\$36.93	\$29.15
Avg. Annual		\$74,299.74			
Avg. Annual Prod. Hours		1637			
Avg. Hourly		\$45.39			

**TEHAMA COUNTY
CENTRAL SERVICE COST ALLOCATION PLAN
ALLOCATED COSTS BY DEPARTMENTS
ACTUALS 2022-23---ESTIMATED 2024-25**

EXHIBIT 2

CENTRAL SERVICE	FISH AND GAME 2076	PLANNING 2077	ANIMAL SERVICES 2078	LAFco 2079	ROAD DEPARTMENT 3011	TRANS COMM 3033/3034	TRAX 3037	MEETS 3038
Building Use Charge	-	567	20,796	-	26,642	-	-	-
Equipment Use Charge	-	-	3,829	-	-	-	-	-
Prof County Services	1	334	455	1	12,183	641	954	19
Administration	4	667	968	2	20,543	1,305	2,629	51
Auditor	1,231	5,848	17,508	66	78,188	9,299	5,024	732
Treasurer	242	557	2,676	13	6,879	1,305	695	138
Purchasing	234	234	4,680	-	25,508	3,042	468	-
County Counsel	-	12,715	7,824	-	68,415	809	-	-
Personnel	-	2,943	3,296	-	44,440	2,943	-	-
Facilities Maintenance	-	21,275	29,516	-	-	-	-	-
2022-23 ACTUALS	1,712	45,139	91,548	82	282,798	19,344	9,771	940
Roll Forward	803	(49,685)	(8,963)	649	(19,883)	3,178	8,663	2,557
2024-25	2,516	(4,545)	82,585	731	262,914	22,522	18,434	3,498
Claimable Costs								
Adjustments								
2024-25	2,516	(4,545)	82,585	731	262,914	22,522	18,434	3,498
Adjusted Costs								

BUDGET UNIT: 2078
 TEHAMA COUNTY CALIFORNIA
 STATE OF CALIFORNIA
 EXPENDITURE DETAIL
 SCHEDULE 9 2024-2025

UNIT TITLE: DIV OF ANIMAL SERVICES
 FUNCTION: PUBLIC PROTECTION
 ACTIVITY: OTHER PROTECTION
 FUND: GENERAL FUND

ACCOUNT	TITLE	ACTUALS 2022-23	ACTUALS 2023-24	RECOMMENDED 2024-25	ADOPTED 2024-25
51010	SALARY & WAGES	272,963	334,327	342,427.80	402,082.00
510108	COVID-19 SALARIES	636	0	0.00	0.00
51011	EXTRA HELP	181	3,242	10,000.00	10,000.00
51012	OVERTIME COMPENSATION	111	559	523.00	523.00
51015	PAY IN LIEU/MISC PAYOUTS	834	2,579	0.00	0.00
51020	PERS RETIREMENT	24,616	32,965	34,003.05	39,927.00
51021	OASDI	20,608	25,582	27,505.69	32,124.00
51022	UNFUNDED PERS LIAB MISC	40,304	37,903	55,807.00	55,807.00
51024	ADP MISC PERS UNFUNDED	13,361	13,608	16,698.00	16,698.00
51030	GROUP INSURANCE	76,824	84,509	77,854.04	111,220.00
51031	UNEMPLOYMENT INSURANCE	556	688	705.65	825.00
51040	WORKERS COMPENSATION	39,837	24,144	13,737.00	13,737.00
51050	DEFERRED COMP MATCH	3,370	3,380	5,880.00	6,600.00
Total - SALARY & BENEFITS		494,200	563,487	585,141	689,543
53110	CLOTHING & PERSONNEL SUPP	0	0	100.00	100.00
53120	COMMUNICATIONS	2,162	2,696	2,815.00	2,815.00
53140	HOUSEHOLD EXPENSE	4,520	6,123	5,000.00	5,000.00
53150	INSURANCE	4,741	6,203	7,727.00	7,727.00
53170	MAINTENANCE OF EQUIPMENT	7,307	7,972	3,500.00	3,500.00
53180	MTCE STRUCT-IMPRV-GROUNDS	3,501	11,205	5,130.00	5,130.00
53190	MEDICAL/DENTAL LAB SUPPLY	32,445	63,882	40,000.00	40,000.00
53220	OFFICE EXPENSE	10,101	13,361	12,880.00	12,880.00
53230	PROFESSIONAL/SPECIAL SERV	18,628	100,197	57,812.00	57,812.00
53240	PUBLICATION/LEGAL NOTICES	0	0	175.00	175.00
53270	SMALL TOOLS & INSTRUMENTS	27	0	0.00	0.00
53280	SPECIAL DEPARTMENTAL EXP	32,968	63,537	43,000.00	43,000.00
532806	SPAY/NEUTER EXPENSE	68,060	20,470	4,000.00	4,000.00
532807	ANIMAL MEDS & SVC	44,513	43,427	30,000.00	30,000.00
53290	EMPLOYEE TRAVEL/TRAINING	693	2,548	2,000.00	2,000.00
53291	TRANSPORTATION EXPENSE	1,140	2,203	1,000.00	1,000.00
53300	UTILITIES	20,776	19,338	18,720.00	18,720.00
53800	INTERNAL ASSETS	17,589	2,291	0.00	0.00
Total - SERVICES & SUPPLIES		269,172	365,454	233,859	233,859
57605	VEHICLES	69,875	0	0.00	0.00
57608	SPECIAL DEPT EQUIPMENT	29,532	0	0.00	0.00
Total - FIXED ASSETS		99,407	0	0	0
59900	INTRAFUND TRANSFER	23,548	29,234	30,200.00	30,730.00

BUDGET UNIT: 2078
TEHAMA COUNTY CALIFORNIA
STATE OF CALIFORNIA
EXPENDITURE DETAIL
SCHEDULE 9 2024-2025

UNIT TITLE: DIV OF ANIMAL SERVICES
FUNCTION: PUBLIC PROTECTION
ACTIVITY: OTHER PROTECTION
FUND: GENERAL FUND

ACCOUNT	TITLE	ACTUALS 2022-23	ACTUALS 2023-24	RECOMMENDED 2024-25	ADOPTED 2024-25
Total - TRANSFERS & REIMBURSEMENT		23,548	29,234	30,200	30,730
Total - DIV OF ANIMAL SERVICES		886,327	958,175	849,200	954,132

BUDGET UNIT: 2078
 TEHAMA COUNTY CALIFORNIA
 STATE OF CALIFORNIA
 REVENUE DETAIL
 SCHEDULE 9 2024-2025

UNIT TITLE: DIV OF ANIMAL SERVICES
 FUNCTION: PUBLIC PROTECTION
 ACTIVITY: OTHER PROTECTION
 FUND: GENERAL FUND

ACCOUNT	TITLE	ACTUALS 2022-23	ACTUALS 2023-24	RECOMMENDED 2024-25	ADOPTED 2024-25
420100	ANIMAL LICENSES	65,313	60,656	65,186.00	65,186.00
420110	BUSINESS LICENSES	5,315	4,732	5,000.00	5,000.00
Total - LICENSE & PERMITS		70,628	65,388	70,186	70,186
430210	OTHER COURT FINES	88	0	0.00	0.00
Total - FINES FORF & PENALTIES		88	0	0	0
450740	OTHER GOV'T AGENCIES	209,778	266,969	247,865.00	247,865.00
Total - AID FROM OTHER GOV AGENCY		209,778	266,969	247,865	247,865
460930	HUMANE SERVICES	30,291	28,087	35,519.00	35,519.00
460931	MICROCHIP FEE	15,075	16,200	16,640.00	16,640.00
461060	OTHER FEES	23,222	59,882	47,012.00	47,012.00
466081	MISC GRANTS	28,802	75,842	0.00	83,775.00
Total - CHARGE FOR CURR SERVICE		97,390	180,011	99,171	182,946
4711206	SPAY/NEUTER	137,935	26,604	12,000.00	4,000.00
4711207	MEDICAL DONATIONS	43,202	43,388	30,000.00	30,000.00
471132	DONATIONS	9,461	53,684	0.00	0.00
Total - OTHER REVENUE		190,598	123,675	42,000	34,000
Total - DIV OF ANIMAL SERVICES		568,482	636,044	459,222	534,997

KENNEL LICENSE FEE STUDY

The California Food and Agriculture Code, Division 14, Section 30652 authorizes that all fees for the issuance of dog license tags and all fines collected pursuant to that division shall be used as follows:

- (a) First, to pay fee for the issuance of dog license tags
- (b) Second, to pay fees, salaries, costs, expenses or any or all of them for the enforcement of this division and all ordinances that are made pursuant to this division.

Additionally, Section 30807 states a licensed kennel may be exempted pursuant to regulation or ordinance from any requirement to obtain a license tag for each dog within the kennel.

Discussed below are the methods used to determine the kennel licensing fees established as a result of this fee study.

Part 1. Actual time required to issue a kennel license.

The average actual time required for issuance of a kennel license varies depending on the number of dogs in the kennel, as follows: Type I and Type II kennels, 30 minutes; Type III kennels, 35 minutes; Type IV kennels, 40 minutes; Type V kennels, 60 minutes. The average time required for issuance of an Animal Rescuer Permit is 25 minutes, and for issuance of a Commercial Endorsement is 30 minutes. This amount is based upon historical time and motion studies as well as observations of Animal Services staff responsible for license issuance. The time estimate includes all steps associated with this activity, including mailing renewal notices, accepting kennel applications, reviewing the rabies vaccination status of all dogs within the kennel, copying the file and notifying Animal Regulation for inspection, accepting payment and writing receipts. The average productive hourly rate for Animal Services staff responsible for issuing kennel licenses is \$183.89 per productive hour, as detailed in Exhibit A- Determination of Productive Hourly Rate for Kennel Licenses. Therefore, the actual cost for the Division to issue kennel licenses is as follows:

Type I Kennel License	\$91.95
Type II Kennel License	\$91.95
Type III Kennel License	\$106.66
Type IV Kennel License	\$123.21
Type V Kennel License	\$183.89
Animal Rescuer Permit	\$73.55
Commercial Endorsement	\$91.95

Part 2. Expenses related to impoundment of dogs running at large.

The California Food and Agriculture Code, Division 14, Section 31105 requests that the Board of Supervisors shall provide for both of the following:

- (a) The taking up and impounding of all dogs which are found running at large in violation of any provision of California Food and Agriculture Code, Division 14.
- (b) The killing in some humane manner or other disposition of any dog which is impounded.

In 2023, a total of 2,254 animals entered the Tehama County Animal Care Center. Of those, 1,024 were impounded for running at large within the unincorporated area of Tehama County. Therefore, 45.4% of Animal Care Center staff time is devoted to activities related to the impounding and disposition of dogs running at large.

The total adopted budget for FY 2024/2025 for the Division of Animal Services is \$954,132. The percentage of staff time devoted to California Food and Agriculture Code, Division 14 activities is 45.4%. Multiplying this amount by the total approved budget provides a total of \$433,175.92 which is used for the activities related to the impounding of dogs running at large. Dividing this amount by the total number of licensed dogs within the unincorporated areas of Tehama County (5,279) equates to an average annual cost of **\$82.06 per dog**.

Based upon the above, actual costs associated with kennel license issuance as described above would include \$91.95 per license for the actual kennel license issuance, and \$82.06 per dog for running at large activities. A Type I kennel license allows for up to 9 dogs. Therefore, the total cost to issue a Type I kennel license is **\$830.49** ($\$91.95 + (\$82.06 \times 9)$)

Based upon the above, actual costs associated with kennel license issuance as described above would include \$91.95 per license for the actual kennel license issuance, and \$82.06 per dog for running at large activities. A Type II kennel license allows for up to 14 dogs. Therefore, the total cost to issue a Type II kennel license is **\$1240.79** ($\$91.95 + (\$82.06 \times 14)$)

Based upon the above, actual costs associated with kennel license issuance as described above would include \$106.66 per license for the actual kennel license issuance, and \$82.06 per dog for running at large activities. A Type III kennel license allows for up to 20 dogs. Therefore, the total cost to issue a Type III kennel license is **\$1747.86** ($\$106.66 + (\$82.06 \times 20)$)

Based upon the above, actual costs associated with kennel license issuance as described above would include \$123.21 per license for the actual kennel license issuance, and \$82.06 per dog for running at large activities. A Type IV kennel license allows for up to 30 dogs. Therefore, the total cost to issue a Type IV kennel license is **\$2585.01** ($\$123.21 + (\$82.06 \times 30)$)

Based upon the above, actual costs associated with kennel license issuance as described above would include \$183.89 per license for the actual kennel license issuance, and \$82.06 per dog for running at large activities. A Type V kennel license allows 31+ dogs. The average kennel of this size in Tehama County is 50 dogs. Therefore, the total cost to issue a Type V kennel license is **\$4286.89** ($\$123.21 + (\$82.06 \times 50)$)

Based upon the above, actual costs associated with animal rescuer permit issuance as described above would include \$73.55 per license for the actual permit issuance, and \$82.06 per dog for running at large activities. An Animal Rescuer Permit allows for up to 9 dogs. Therefore, the total cost to issue an Animal Rescuer Permit is **\$812.09** ($\$73.55 + (\$82.06 \times 9)$)

Based upon the above, actual costs associated with commercial endorsement issuance as described above would include \$91.95 per license for the actual issuance, and \$82.06 per dog for running at large activities. Commercial endorsements allow for the breeding of intact dogs, with a potential productive value that is hard to predict. Historical commercial kennels average 16 dogs per kennel, with a potential for well over 100 puppies per year. Kennel licenses are only valid for dogs over the age of 4 months, so puppies are not counted in kennel license calculations, and are instead accounted for in the commercial permit. Therefore, the total cost to issue an commercial endorsement is easily over **\$8297.95** ($\$91.95 + (\$82.06 \times 100)$)

The above listed total costs for kennel licenses, animal rescuer permits and commercial endorsements are the amounts that could lawfully be charged for dog license issuance by the County of Tehama.

EXHIBIT A Determination of Productive Hourly Rate for Kennel Licenses

1. Salary and Benefits Costs

The services for which kennel licensing and commercial endorsement fees are established by this fee schedule are generally performed by two Animal Services Coordinators. These operational (non-supervisory) employees have varying seniority levels, and consequently different salary and benefits costs. Because both employees interchangeably perform the services in question, their salary and benefit costs have been averaged for purposes of this fee study. As detailed in Exhibit 1, the average annual salary and benefits costs for these employees is \$94,838.81. As discussed below, each of these employees works an average of 1,642.50 productive hours per year. \$94,838.81 divided by 1642.50 productive hours equals **\$57.74 per productive hour**.

2. Indirect Costs

The indirect costs included in the fees set forth in this schedule have been calculated in accordance with Office of Management and Budget Circular A-87.¹

There are four major components of indirect cost included in the fees established by this schedule: (1) the costs allocated to the Division of Animal Services under Tehama County's countywide Central Service Cost Allocation Plan, (2) departmental indirect costs, as set forth in the adopted 2024/2025 Tehama County Budget, (3) the costs of direct supervision of operational staff, and (4) the cost for interagency services provided by the Department of Agriculture. These four indirect cost components are discussed in greater detail below.

For purposes of this fee study, these indirect costs have been allocated upon a "productive hours" base. All services for which fees are established by this fee schedule are generally performed by 2 employees of the Division of Animal Services' budget unit. Each of these employees is nominally assigned 2,080 working hours per year. However, each of these employees is entitled to 14 legal holidays, 12 sick days, and varying amounts of vacation and administrative leave every year, in addition to 30 minutes per day of break time. As detailed in Exhibit 1, once these non-productive hours are deducted, the average annual number of productive hours is 1,642.50 per employee. Multiplied by 2 employees, this equals 3,285 total productive hours for all employees performing the services in this fee study.

The countywide Central Service Cost Allocation Plan has been developed by the Tehama County Auditor's office to allocate certain indirect costs (such as the costs of County buildings and centralized administrative support services) to the affected County departments in accordance with Budget Circular A-87. The Central Service Cost Allocation Plan is used by the County to calculate and allocate indirect costs for a

¹ Although use of Budget Circular A-87 is not mandatory for calculation of the fees by this schedule, this circular provides a well-recognized and generally accepted standard for indirect cost calculation.

variety of purposes, including numerous federal and state grant programs. As detailed in Exhibit 2, \$82,585 has been allocated by the Central Service Cost Allocation Plan to the Division of Animal Services' budget unit for FY 2024/25 (In accordance with Tehama County's standard accounting practices, the FY 2024/25 Central Service Cost Allocation Plan is based upon actual FY 2022/23 expenditures). \$82,585 divided by 3,285 equals **\$25.14 per productive hour.**

The Division of Animal Services' budget unit also incurs several costs that are not included in the Central Service Cost Allocation Plan ("departmental indirect costs"). Several of these costs may be allocated to the services for which fees are established herein as indirect costs in accordance with Budget Circular A-87. These costs include services, supplies and special department expenses required for the operation of the Division of Animal Services. As detailed in Exhibit 3, the adopted 2024/2025 Tehama County Budget provides for expenditures of \$159,859 for these items in the Division of Animal Services' budget unit.² \$159,859 divided by 3,285 actual productive hours, equals **\$48.66 per productive hour.**

Budget Circular A-87 also authorizes the inclusion of the costs of the various levels of supervision of operational employees as chargeable indirect costs. The Division of Animal Services budget unit includes one supervisory employee (Animal Care Center Manager). As detailed in Exhibit 1, the annual salary and benefits costs for this position is \$141,253.67. This amount divided by 3,285 actual productive hours equals **\$43.00 per productive hour.**

Budget Circular A-87 also authorizes the inclusion of the cost of services provided by one agency to another within the governmental unit as chargeable costs. The Department of Agriculture provides management and clerical support services to the Division of Animal Services (specifically, supervisory services provided by the Agricultural Commissioner and office support services provided by the Department's Office Manager.) As detailed in Exhibit 3, the actual salary and benefits costs for the services provided by the Department of Agriculture is \$30,730. This amount divided by 3,285 actual productive hours equals **\$9.35 per productive hour.**

The total indirect costs chargeable for the services for which fees are established herein are thus **\$126.15** (\$25.14 + 48.66 + 43.00 + 9.35) **per productive hour.**

3. Indirect Costs

As noted above, the Animal Services salary and benefit costs for kennel licensing and commercial endorsement fees are **\$57.74** per productive hour. Indirect costs are **\$126.15** per productive hour, resulting in total costs of **\$183.89**. The fees established herein have been calculated upon this basis.

² The 2024/2025 Tehama County Budget also provides for a number of expenditures in this budget unit that are not properly chargeable to the services for which fees are established herein (e.g., the medical supply costs, spay/neuter expense and medical donation expense). These costs have not been included in the fees established by this fee schedule.

Kennel License Fee Schedule Comparison

Tehama County Service (New)	Closest Current Service	Proposed Fee	Current Fee	Standard per dog License Fee	Comparator Average	Butte County Fee	Shasta County Fee	Glenn County Fee	Humboldt County Fee	Yuba County Fee
Type 1 Kennel (6-9)	Commercial Kennel 6-10	\$200.00	\$95.00	\$225.00	\$221.20	\$337.00	\$225.00	\$100.00	\$150.00	\$294.00
Type 2 Kennel (10-14)	Commercial Kennel 11-25	\$400.00	\$200.00	\$350.00	\$251.00	\$386.00	\$325.00	\$100.00	\$150.00	\$294.00
Type 3 Kennel (15-20)	Commercial Kennel 11-25	\$500.00	\$200.00	\$500.00	\$271.00	\$386.00	\$325.00	\$200.00	\$150.00	\$294.00
Type 4 Kennel (21-.30)	Commercial Kennel 26+	\$750.00	\$325.00	\$750.00	\$291.00	\$386.00	\$425.00	\$200.00	\$150.00	\$294.00
Type 5 Kennel (31+)*	Commercial Kennel 26+	\$1,000.00	\$325.00	\$1,250.00	\$328.60	\$474.00 (50 or more)	\$425.00	\$300.00 (50 or more)	\$150.00	\$294.00
Type 1 Kennel, Altered (6-9)	Hobby Kennel 6-10	\$100.00	\$80.00	\$90.00	\$195.20	\$337.00	\$95.00	\$100.00	\$150.00	\$294.00
Type 2 Kennel, Altered (10-14)	Hobby Kennel 11-25	\$200.00	\$165.00	\$140.00	\$210.00	\$386.00	\$120.00	\$100.00	\$150.00	\$294.00
Type 3 Kennel, Altered (15-20)	Hobby Kennel 11-25	\$250.00	\$165.00	\$200.00	\$236.00	\$386.00	\$150.00	\$200.00	\$150.00	\$294.00
Type 4 Kennel, Altered (21-30)	Hobby Kennel 26+	\$350.00	\$300.00	\$300.00	\$246.00	\$386.00	\$200.00	\$200.00	\$150.00	\$294.00
Type 5 Kennel, Altered (31+)*	Hobby Kennel 26+	\$500.00	\$300.00	\$500.00	\$303.60	\$474.00 if 50 or more	\$205 + \$5 per dog over 31	\$300.00 if 50 or more	\$150.00	\$294.00
Commercial Endorsement	Commercial Kennel 3-5	\$100.00	\$55.00	NA	NA	None	None	None	None	None
Kennel License Late Fee	Kennel License Late Fee	\$100.00	\$20 + 50% of license fee	\$20 per license	\$75.00	\$100.00	\$50.00	None	None	None
Commercial Endorsement Late Fee	Commercial Kennel 3-5 Late Fee	\$50.00	\$47.50	NA	NA	None	None	None	None	None

* Fees estimated based on a kennel of 50 dogs

ATTACHMENT
TEHAMA COUNTY DIVISION OF ANIMAL SERVICES
KENNEL LICENSE FEE SCHEDULE COMPARISON

Service	Proposed Fee	Closest Current Service	Current Fee
Type 1 Kennel	\$200.00	Commercial Kennel 6-10	\$95.00
Type 2 Kennel	\$400.00	Commercial Kennel 11-25	\$200.00
Type 3 Kennel	\$500.00	Commercial Kennel 11-25	\$200.00
Type 4 Kennel	\$750.00	Commercial Kennel 26+	\$325.00
Type 5 Kennel	\$1000.00	Commercial Kennel 26+	\$325.00
Type 1 Kennel (Altered)	\$100.00	Hobby Kennel 6-10	\$80.00
Type 2 Kennel (Altered)	\$200.00	Hobby Kennel 11-25	\$165.00
Type 3 Kennel (Altered)	\$250.00	Hobby Kennel 11-25	\$165.00
Type 4 Kennel (Altered)	\$350.00	Hobby Kennel 26+	\$300.00
Type 5 Kennel (Altered)	\$500.00	Hobby Kennel 26+	\$300.00
Commercial Endorsement	\$100.00	Commercial Kennel 3-5	\$55.00
Kennel License Late Fee	\$100.00	Kennel License Late Fee	\$20 + 50% of license fee

EXHIBIT 1
Tehama County
Animal Services
Productive Hourly Wages
2024/2025

EMPLOYEE		AS Coordinator E	AS Coordinator E
ANNUAL SALARY		\$ 51,584.00	\$ 51,584.00
OASDI	7.6500%	\$ 4,001.26	\$ 4,001.26
PERS	9.9300%	\$ 5,122.29	\$ 5,122.29
UNFUNDED PERS	13.8795%	\$ 7,159.60	\$ 7,159.60
ADP PERS	4.1529%	\$ 2,142.22	\$ 2,142.22
GROUP INS		\$ 22,243.92	\$ 22,243.92
UNEMPLOYMENT	0.2000%	\$ 103.17	\$ 103.17
WORK COMP	3.4165%	\$ 1,762.35	\$ 1,762.35
DEFERRED COMP		\$ 720.00	\$ 720.00
WAGES + BENEFITS		\$ 94,838.81	\$ 94,838.81
REGULAR HOURS		2,080.00	2,080.00
LESS			
HOLIDAYS		(112.00)	(112.00)
VACATION		(144.00)	(96.00)
SICK LEAVE		(96.00)	(96.00)
MANAGEMENT LEAVE			
AUTHORIZED BREAKS		(108.00)	(111.00)
HOURS		1,620.00	1,665.00
HOURLY WAGE		\$58.54	\$56.96

**TEHAMA COUNTY
CENTRAL SERVICE COST ALLOCATION PLAN
ALLOCATED COSTS BY DEPARTMENTS
ACTUALS 2022-23---ESTIMATED 2024-25**

EXHIBIT 2

CENTRAL SERVICE	FISH AND GAME 2076	PLANNING 2077	ANIMAL SERVICES 2078	LAFco 2079	ROAD DEPARTMENT 3011	TRANS COMM 3033/3034	TRAX 3037	MEETS 3038
Building Use Charge	-	567	20,796	-	26,642	-	-	-
Equipment Use Charge	-	-	3,829	-	-	-	-	-
Prof County Services	1	334	455	1	12,183	641	954	19
Administration	4	667	968	2	20,543	1,305	2,629	51
Auditor	1,231	5,848	17,508	66	78,188	9,299	5,024	732
Treasurer	242	557	2,676	13	6,879	1,305	695	138
Purchasing	234	234	4,680	-	25,508	3,042	468	-
County Counsel	-	12,715	7,824	-	68,415	809	-	-
Personnel	-	2,943	3,296	-	44,440	2,943	-	-
Facilities Maintenance	-	21,275	29,516	-	-	-	-	-
2022-23 ACTUALS	1,712	45,139	91,548	82	282,798	19,344	9,771	940
Roll Forward 2024-25	803	(49,685)	(8,963)	649	(19,883)	3,178	8,663	2,557
Claimable Costs	2,516	(4,545)	82,585	731	262,914	22,522	18,434	3,498
Adjustments								
2024-25 Adjusted Costs	2,516	(4,545)	82,585	731	262,914	22,522	18,434	3,498

BUDGET UNIT: 2078
 TEHAMA COUNTY CALIFORNIA
 STATE OF CALIFORNIA
 EXPENDITURE DETAIL
 SCHEDULE 9 2024-2025

UNIT TITLE: DIV OF ANIMAL SERVICES
 FUNCTION: PUBLIC PROTECTION
 ACTIVITY: OTHER PROTECTION
 FUND: GENERAL FUND

ACCOUNT	TITLE	ACTUALS 2022-23	ACTUALS 2023-24	RECOMMENDED 2024-25	ADOPTED 2024-25
51010	SALARY & WAGES	272,963	334,327	342,427.80	402,082.00
510108	COVID-19 SALARIES	636	0	0.00	0.00
51011	EXTRA HELP	181	3,242	10,000.00	10,000.00
51012	OVERTIME COMPENSATION	111	559	523.00	523.00
51015	PAY IN LIEU/MISC PAYOUTS	834	2,579	0.00	0.00
51020	PERS RETIREMENT	24,616	32,965	34,003.05	39,927.00
51021	OASDI	20,608	25,582	27,505.69	32,124.00
51022	UNFUNDED PERS LIAB MISC	40,304	37,903	55,807.00	55,807.00
51024	ADP MISC PERS UNFUNDED	13,361	13,608	16,698.00	16,698.00
51030	GROUP INSURANCE	76,824	84,509	77,854.04	111,220.00
51031	UNEMPLOYMENT INSURANCE	556	688	705.65	825.00
51040	WORKERS COMPENSATION	39,837	24,144	13,737.00	13,737.00
51050	DEFERRED COMP MATCH	3,370	3,380	5,880.00	6,600.00
Total - SALARY & BENEFITS		494,200	563,487	585,141	689,543
53110	CLOTHING & PERSONNEL SUPP	0	0	100.00	100.00
53120	COMMUNICATIONS	2,162	2,696	2,815.00	2,815.00
53140	HOUSEHOLD EXPENSE	4,520	6,123	5,000.00	5,000.00
53150	INSURANCE	4,741	6,203	7,727.00	7,727.00
53170	MAINTENANCE OF EQUIPMENT	7,307	7,972	3,500.00	3,500.00
53180	MTCE STRUCT-IMPRV-GROUNDS	3,501	11,205	5,130.00	5,130.00
53190	MEDICAL/DENTAL LAB SUPPLY	32,445	63,882	40,000.00	40,000.00
53220	OFFICE EXPENSE	10,101	13,361	12,880.00	12,880.00
53230	PROFESSIONAL/SPECIAL SERV	18,628	100,197	57,812.00	57,812.00
53240	PUBLICATION/LEGAL NOTICES	0	0	175.00	175.00
53270	SMALL TOOLS & INSTRUMENTS	27	0	0.00	0.00
53280	SPECIAL DEPARTMENTAL EXP	32,968	63,537	43,000.00	43,000.00
532806	SPAY/NEUTER EXPENSE	68,060	20,470	4,000.00	4,000.00
532807	ANIMAL MEDS & SVC	44,513	43,427	30,000.00	30,000.00
53290	EMPLOYEE TRAVEL/TRAINING	693	2,548	2,000.00	2,000.00
53291	TRANSPORTATION EXPENSE	1,140	2,203	1,000.00	1,000.00
53300	UTILITIES	20,776	19,338	18,720.00	18,720.00
53800	INTERNAL ASSETS	17,589	2,291	0.00	0.00
Total - SERVICES & SUPPLIES		269,172	365,454	233,859	233,859
57605	VEHICLES	69,875	0	0.00	0.00
57608	SPECIAL DEPT EQUIPMENT	29,532	0	0.00	0.00
Total - FIXED ASSETS		99,407	0	0	0
59900	INTRAFUND TRANSFER	23,548	29,234	30,200.00	30,730.00

BUDGET UNIT: 2078
TEHAMA COUNTY CALIFORNIA
STATE OF CALIFORNIA
EXPENDITURE DETAIL
SCHEDULE 9 2024-2025

UNIT TITLE: DIV OF ANIMAL SERVICES
FUNCTION: PUBLIC PROTECTION
ACTIVITY: OTHER PROTECTION
FUND: GENERAL FUND

ACCOUNT	TITLE	ACTUALS 2022-23	ACTUALS 2023-24	RECOMMENDED 2024-25	ADOPTED 2024-25
Total - TRANSFERS & REIMBURSEMENT		23,548	29,234	30,200	30,730
Total - DIV OF ANIMAL SERVICES		886,327	958,175	849,200	954,132

BUDGET UNIT: 2078
 TEHAMA COUNTY CALIFORNIA
 STATE OF CALIFORNIA
 REVENUE DETAIL
 SCHEDULE 9 2024-2025

UNIT TITLE: DIV OF ANIMAL SERVICES
 FUNCTION: PUBLIC PROTECTION
 ACTIVITY: OTHER PROTECTION
 FUND: GENERAL FUND

ACCOUNT	TITLE	ACTUALS 2022-23	ACTUALS 2023-24	RECOMMENDED 2024-25	ADOPTED 2024-25
420100	ANIMAL LICENSES	65,313	60,656	65,186.00	65,186.00
420110	BUSINESS LICENSES	5,315	4,732	5,000.00	5,000.00
Total - LICENSE & PERMITS		70,628	65,388	70,186	70,186
430210	OTHER COURT FINES	88	0	0.00	0.00
Total - FINES FORF & PENALTIES		88	0	0	0
450740	OTHER GOV'T AGENCIES	209,778	266,969	247,865.00	247,865.00
Total - AID FROM OTHER GOV AGENCY		209,778	266,969	247,865	247,865
460930	HUMANE SERVICES	30,291	28,087	35,519.00	35,519.00
460931	MICROCHIP FEE	15,075	16,200	16,640.00	16,640.00
461060	OTHER FEES	23,222	59,882	47,012.00	47,012.00
466081	MISC GRANTS	28,802	75,842	0.00	83,775.00
Total - CHARGE FOR CURR SERVICE		97,390	180,011	99,171	182,946
4711206	SPAY/NEUTER	137,935	26,604	12,000.00	4,000.00
4711207	MEDICAL DONATIONS	43,202	43,388	30,000.00	30,000.00
471132	DONATIONS	9,461	53,684	0.00	0.00
Total - OTHER REVENUE		190,598	123,675	42,000	34,000
Total - DIV OF ANIMAL SERVICES		568,482	636,044	459,222	534,997

ANIMAL ADOPTION FEE STUDY

Tehama County Code Section 7.04.040 authorizes the Board of Supervisors to establish a schedule of fees for services performed under this title. The established fees may recover the reasonable costs of providing such services. The standard adoption fee for an animal and the associated adoption fee increments were established in 2010 and 2011, with only the spay/ neuter fees for adopted animals increasing to correlate with the fee charged by the contracted veterinarian. The Division is proposing to eliminate adoption fee increments, and instead move to a standard adoption fee for each species. Discussed below are the methods used to determine adoption fees established as a result of this fee study.

The data below is based on adoptions from the Tehama County Animal Care Center over an 18-month period, from January 1, 2023 to June 30, 2024. The Division processed 1569 adoptions during that period, including 297 cats and 1251 dogs. The remaining adoptions comprised of 8 small animals, 12 small livestock and one horse. The proposed adoption fees are based on averages of the actual make ready costs for the above animals.

Part 1. Dogs

Dogs receive core vaccines upon arrival to the shelter and are vaccinated for rabies prior to adoption if over 12 weeks. The average cost of these vaccinations is \$17.22. Additionally, all dogs receive broad spectrum dewormer and are given routine heartworm prevention, for an average cost of \$0.41 per dog. All dogs over the age of 6 months also receive a heartworm test, for an average cost of \$3.11 per dog.

All dogs must be microchipped at or before adoption. Because some dogs arrive to the shelter already microchipped, or are provided gratis microchips by one of our partners, not every dog receives a microchip from the Division. Of the 1251 dogs adopted during this study, 1091 received Division implanted microchips, for a total cost of \$6849.70. Divided by 1251 adoptions gives an average cost of \$5.48 per dog.

All dogs must be spayed or neutered at adoption, a service arranged for by the Division. Because some dogs arrive to the shelter already altered, or are altered through various grants awarded to the Division, the total actual cost to alter all dogs during this time period was \$103,880. Divided by 1251 total adoptions gives us an average \$83.04 in spay/neuter fees per adoption.

Based on the above information, the average cost to make a dog ready for adoption is \$109.26 (\$17.22+ \$0.41+ \$3.11+ \$5.48+ \$83.04). The proposed adoption fee for dogs is **\$110 per dog**.

Part 2. Cats

Cats receive core vaccines upon arrival to the shelter and are vaccinated for rabies prior to adoption if over 12 weeks. The average cost of these vaccinations is \$9.43. Additionally, all cats receive broad spectrum dewormer and are given routine flea, tick, and heartworm prevention, for an average cost of \$1.05 per cat.

All cats must be microchipped at or before adoption. Because some cats arrive to the shelter already microchipped or are provided gratis microchips by one of our partners, not every cat receives a microchip from the Division. Of the 297 cats adopted during this study, 278 received Division implanted microchips, for a total cost of \$1844.70. Divided by 297 adoptions gives an average cost of \$6.21 per cat.

All cats must be spayed or neutered at adoption, a service arranged for by the Division. Because some cats arrive to the shelter already altered, or are altered through various grants awarded to the Division, the total actual cost to alter all cats during this time period was \$15,440. Divided by 297 total adoptions gives us an average \$51.99 in spay/neuter fees per adoption.

Based on the above information, the average cost to make a cat ready for adoption is \$68.68 (\$9.43+ \$1.05+ \$6.21+ \$51.99). The proposed adoption fee for cats is **\$70 per cat**.

Part 3. Other Animals

Because the sample size for other animals adopted during this fee study is so small, the Division cannot accurately determine the average make ready cost per adoption. Instead, the Division recommends establishing an adoption fee in line with the comparator counties, as follows:

Small Animals (chickens, fowl, small mammals): \$5

Small Livestock (goats, sheep, pigs): \$40

Horses: \$50

**Adoption Fee Schedule
Comparison Study**

	Dogs	Cats	Fowl	Rabbits/Rodents	Small Livestock	Horses
Shasta County Haven Humane Society	Puppies: \$135 Adults: \$75 Dogs over 6yrs: \$0	Kittens: \$85 Adults <6yrs: \$50 Cats over 6yrs: \$0	\$5	\$40 if fixed \$10	\$25	\$50
Butte County Northwest SPCA	Dogs <6yrs: \$150 Dogs over 6 yrs: \$50	Kittens <6 mo: \$100 Kittens 6mo-1yr: \$50 Adult cats: \$25				
Yuba County Sutter Animal Services Authority	\$100	\$93	\$10	\$15	\$40	Auction
Colusa County Colusa County Animal Shelter	\$60	\$50	0	0	0	0
Humboldt County Humboldt County Animal Shelter	\$85-235	\$85-145	0	0	0	0
Comparator Average	\$92- 127	\$52- 88	\$7.50	\$12.50	\$32.50	\$50
Tehama County- Current	\$185	\$115	\$5	\$5	Auction or Market Value	Auction
Tehama County- Proposed	\$110	\$70	\$5	\$5	\$25	\$50

**AGREEMENT BETWEEN THE COUNTY OF TEHAMA AND
DOCUPET CORP.**

This agreement is entered into between the County of Tehama, by and through its Department of Agriculture, Animal Services Division, (“County”) and DocuPet Corp., a Delaware Corporation (“Contractor”) for the purpose of providing pet licensing services.

1. **RESPONSIBILITIES OF CONTRACTOR**

During the term of this agreement, Contractor shall provide services in two parts: it shall complete all work describe in Section 2 of Schedule A attached hereto, entitled, “Start-up Deliverables.” Subsequently, Contractor shall provide for the term in this agreement all work described in Section^o3 of Schedule A attached hereto, entitled, “Service Deliverables.”

2. **RESPONSIBILITIES OF THE COUNTY**

County shall compensate Contractor for said services pursuant to Section 3 and 4 of this Agreement.

3. **COMPENSATION**

Contractor shall be paid in accordance with the rates set forth in the Fee Schedule which can be found in Section 2 of Schedule C attached hereto, which consists of a flat rate of \$2,995.00 for the Start-up Deliverables and subsequently, County will pay a monthly fee of \$625 per month for the performance of the Services. The Maximum Compensation the County will pay under this Agreement shall not exceed \$40,500.00. In addition, Contractor shall collect and hold in trust on behalf of County all fees for County services provided to the public through the Organization-branded Pet Owner Portal and disburse those funds to the County on a monthly basis as described in Schedule A. Contractor may withhold from any disbursement to the County an online credit card processing fee as described in Table 1.1 of Schedule C, 2.65 % of the pet license fee or donation in each transaction plus \$0.25 for each transaction including at least one Pet License Fee or donation. Contractor shall not be entitled to payment or reimbursement for any tasks or services performed except as specified herein. Contractor shall have no claim against County for payment of any compensation or reimbursement, of any kind whatsoever, for any service provided by Contractor after the expiration or other termination of this Agreement unless otherwise agreed to

pursuant to Section 7. Contractor shall not be paid by the County any amount in excess of the Maximum Compensation amount set forth above, and Contractor agrees that County has no obligation, whatsoever, to compensate or reimburse Contractor for any expenses, direct or indirect costs, expenditures, or charges of any nature by Contractor that exceed the Maximum Compensation amount set forth above. Should Contractor receive any such payment it shall immediately notify County and shall immediately repay all such funds to County. This provision shall survive the expiration or other termination of this Agreement.

4. **BILLING AND PAYMENT**

On or before the 15th of each month, Contractor shall submit to County an itemized invoice for all services rendered during the preceding calendar month. County shall make payment of all undisputed amounts within 30 days of receipt of Contractor's invoice. County shall be obligated to pay only for services properly invoiced in accordance with this section

5. **TERM OF AGREEMENT**

This agreement shall commence on the date of signing and shall terminate on December 31, 2027. Unless terminated in accordance with section 6 below, the agreement shall automatically renew for successive one-year periods except that the term of the agreement shall not exceed 5 years in total.

6. **TERMINATION OF AGREEMENT**

If Contractor fails to perform his/her duties to the satisfaction of the County, or if Contractor fails to fulfill in a timely and professional manner his/her obligations under this agreement, or if Contractor violates any of the terms or provisions of this agreement, then the County shall have the right to terminate this agreement effective immediately upon the County giving written notice thereof to the Contractor. Either party may terminate this agreement on 30 days' written notice. County shall pay Contractor for all work satisfactorily completed as of the date of notice. County may terminate this agreement immediately upon oral notice should funding cease or be materially decreased or should the Tehama County Board of Supervisors fail to appropriate sufficient funds for this agreement in any fiscal year.

The County's right to terminate this agreement may be exercised by the Tehama County Animal Care Center Manager.

7. **ENTIRE AGREEMENT; MODIFICATION**

This agreement, including all recitals and any documents attached as exhibits or incorporated by reference, for the services specified herein supersedes all previous agreements for these services and constitutes the entire understanding between the parties hereto. Contractor shall be entitled to no other benefits other than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both parties. Contractor specifically acknowledges that in entering into and executing this agreement, Contractor relies solely upon the provisions contained in this agreement and no other oral or written representation.

8. **NONASSIGNMENT OF AGREEMENT**

Inasmuch as this agreement is intended to secure the specialized services of Contractor, Contractor may not assign, transfer, delegate or sublet any interest herein without the prior written consent of the County which shall not be unreasonably withheld.

9. **EMPLOYMENT STATUS**

Contractor shall, during the entire term of this agreement, be construed to be an independent contractor and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow County to exercise discretion or control over the professional manner in which Contractor performs the services which are the subject matter of this agreement; provided always, however, that the services to be provided by Contractor shall be provided in a manner consistent with the professional standards applicable to such services. The sole interest of the County is to ensure that the services shall be rendered and performed in a competent, efficient and satisfactory manner. Contractor shall be fully responsible for payment of all taxes due to the State of California or the Federal government, which would be withheld from compensation of Contractor, if Contractor were a County employee. Contractor shall not be liable for deductions for any amount for any purpose from Contractor's compensation. Contractor shall not be eligible for coverage under County's Workers Compensation Insurance Plan nor shall Contractor be eligible for any other County benefit.

10. **INDEMNIFICATION**

To the fullest extent permitted by law, Contractor agrees to protect, defend, indemnify, and save harmless the County of Tehama and its officers, officials, employees, and volunteers from and against all claims, demands, and causes of action by Contractor's employees or third parties on account of personal injury or death or on account of property damages arising out of the work to be performed by Contractor hereunder and resulting from the negligent act or omissions of Contractor, Contractor's agents, employees, or Subcontractors. Contractor shall, at its own expense, defend any suit or action founded upon a claim of the foregoing.

Contractor shall also defend and indemnify County against any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board and/or any other taxing or regulatory agency against the County with respect to Contractor's "independent contractor" status that would establish a liability for failure to make social security or income tax withholding payments, or any other legally mandated payment.

These defense and indemnity obligations shall survive the termination or completion of this agreement and are in addition to, and not limited by, the Insurance obligations in the agreement.

11. **INSURANCE**

Contractor shall procure and maintain insurance pursuant to Schedule D, "Insurance Requirements For Contractor," attached hereto and incorporated by reference.

12. **PREVAILING WAGE**

Contractor certifies that it is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., as well as California Code of Regulations, Title 8, Section 16000 et seq. ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. If the Services hereunder are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Contractor agrees to fully comply with and to require its subcontractors to fully comply with such Prevailing Wage Laws, to the extent that such laws apply. If applicable, County will maintain the

general prevailing rate of per diem wages and other information set forth in Labor Code section 1773 at its principal office and will make this information available to any interested party upon request. Contractor shall defend, indemnify and hold the County, its elected officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties, or interest arising out of any failure or alleged failure of the Contractor or its subcontractors to comply with the Prevailing Wage Laws. Without limiting the generality of the foregoing, Contractor specifically acknowledges that County has not affirmatively represented to contractor in writing, in the call for bids, or otherwise, that the work to be covered by the bid or contract was not a “public work.” To the fullest extent permitted by law, Contractor hereby specifically waives and agrees not to assert, in any manner, any past, present, or future claim for indemnification under Labor Code section 1781.

Contractor acknowledges the requirements of Labor Code sections 1725.5 and 1771.1 which provide that no contractor or subcontractor may be listed on a bid proposal or be awarded a contract for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5, with exceptions from this requirement specified under Labor Code sections 1725.5(f), 1771.1(a) and 1771.1(n).

If the services are being performed as part of the applicable “public works” or “maintenance” project, as defined by the Prevailing Wage Laws, Contractor acknowledges that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

13. **NON-DISCRIMINATION**

Contractor shall not employ discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

14. **GREEN PROCUREMENT POLICY**

Through Tehama County Resolution No. 2021-140, the County adopted the Recovered Organic Waste Product Procurement Policy (available upon request) to (1) protect and conserve natural

resources, water and energy; (2) minimize the jurisdiction's contribution to pollution and solid waste disposal; (3) comply with state requirements as contained in 14 CCR Division 7, Chapter 12, Article 12 (SB 1383); (4) support recycling and waste reduction; and (5) promote the purchase of products made with recycled materials, in compliance with the California Integrated Waste Management Act of 1989 (AB 939) and SB1382 when product fitness and quality are equal and they are available at the same or lesser cost of non-recycled products. Contractor shall adhere to this policy as required therein and is otherwise encouraged to conform to this policy.

15. **COMPLIANCE WITH LAWS AND REGULATIONS**

All services to be performed by Contractor under to this Agreement shall be performed in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. Any change in status, licensure, or ability to perform activities, as set forth herein, must be reported to immediately.

16. **LAW AND VENUE**

This Agreement shall be deemed to be made in and shall be governed by and construed in accordance with the laws of the State of California (excepting any conflict of laws provisions which would serve to defeat application of California substantive law). Venue for any action arising from this agreement shall be in Tehama County, California.

17. **AUTHORITY**

Each party executing this Agreement and each person executing this Agreement in any representative capacity, hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purposing to act.

18. **NOTICES**

Any notice required to be given pursuant to the terms and provisions of this agreement shall be in writing and shall be sent first class mail to the following addresses:

If to County:

Christine McClintock, Animal Care Center Manager

Tehama County Animal Services
PO Box 38
Red Bluff CA 96080
(530) 527-3439
cmclintock@tehama.gov

If to Contractor: Grant Goodwin, Chief Executive Officer
15 Technology Place
East Syracuse, NY 13057
1-855-249-1370
grant.goodwin@docupet.com

Notice shall be deemed to be effective two days after mailing.

19. **NON-EXCLUSIVE AGREEMENT:**

Contractor understands that this is not an exclusive agreement, and that County shall have the right to negotiate with and enter into agreements with others providing the same or similar services to those provided by Contractor, or to perform such services with County's own forces, as County desires.

20. **RESOLUTION OF AMBIGUITIES:**

If an ambiguity exists in this Agreement, or in a specific provision hereof, neither the Agreement nor the provision shall be construed against the party who drafted the Agreement or provision. In the event there is a conflict between the terms stated in this main document of the Agreement and the attached schedules A, B, C, and D, the terms of the main document Agreement shall control.

21. **NO THIRD-PARTY BENEFICIARIES:**

Neither party intends that any person shall have a cause of action against either of them as a third-party beneficiary under this Agreement. The parties expressly acknowledge that is not their intent to create any rights or obligations in any third person or entity under this Agreement. The parties agree that this Agreement does not create, by implication or otherwise, any specific, direct or indirect obligation, duty, promise, benefit and/or special right to any person, other than the parties hereto, their successors and permitted assigns, and legal or equitable rights, remedy, or claim under or in respect to this Agreement or provisions herein.

22. **HAZARDOUS MATERIALS**

Contractor shall provide to County all Safety Data Sheets covering all Hazardous Materials to be furnished, used, applied, or stored by Contractor, or any of its Subcontractors, in connection with the services on County property. Contractor shall provide County with copies of any such Safety Data Sheets prior to entry to County property or with a document certifying that no Hazardous Materials will be brought onto County property by Contractor, or any of its Subcontractors, during the performance of the services. County shall provide Safety Data Sheets for any Hazardous Materials that Contractor may be exposed to while on County property.

23. **HARASSMENT**

Contractor agrees to make itself aware of and comply with the County's Harassment Policy, TCPD §8102: Harassment, which is available upon request. The County will not tolerate or condone harassment, discrimination, retaliation, or any other abusive behavior. Violations of this policy may cause termination of this agreement.

24. **COUNTERPARTS, ELECTRONIC SIGNATURES – BINDING**

This agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each Party of this agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act (“CUETA”) Cal. Civil Code §§ 1633.1 to 1633.17), for executing this agreement. The Parties further agree that the electronic signatures of the Parties included in this agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among Parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the Parties. For purposes of this section, a digital signature is a type of “electronic signature” as defined in subdivision (i) of Section 1633.2 of the Civil Code. Facsimile signatures or signatures transmitted via pdf document shall be treated as originals for all purposes.

25. ADDITIONAL TERMS AND CONDITIONS

In addition to the above terms and conditions, County and Contractor shall adhere to the standards outlines in Section 4 of Schedule A. Except to the extent that they might conflict with the contents of this document, County and Contractor shall also adhere to the DocuPet General Terms and Conditions found in Schedule B.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the day and year set forth below.

COUNTY OF TEHAMA

Date: _____

DOCUPET

Date: _____

Standard Form of Agreement – Services adopted 09-30-24

SCHEDULE A

to Pet Licensing Services Agreement

DELIVERABLES

1. DEFINITIONS

A. Unless otherwise defined in this Schedule A, capitalized terms used in this Schedule A shall have the meaning given to those terms in Schedules B and C to this Agreement.

2. START UP DELIVERABLES

A. During the Term, DocuPet shall upload all existing dog licenses utilizing exports from Organization's current licensing software into the Organization- branded Pet Owner Portal. DocuPet will contact Organization with any questions regarding data validation.

B. DocuPet will provide Organization with an implementation plan, detailing major deliverables and an implementation schedule.

C. DocuPet will provide at minimum one (1) standard training session prior to launch of the Organization-branded Pet Owner Portal.

3. SERVICE DELIVERABLES

A. During the Term, DocuPet shall provide to the Organization the pet registration services described in this Schedule A (collectively, the "**Services**") subject to and in accordance with the terms set out in this Agreement. DocuPet may also provide additional Optional Services (as defined in Schedule B below) to Pet Owners which are not part of this Agreement but which may be offered through the Website (as defined below) or through any other medium or in any other manner.

B. Website

1. Organization- branded Pet Owner Portal

i. DocuPet, through the Website, shall provide Pet Owners with access to the Organization's online presence for the purpose of submitting applications for and receiving Pet Registrations, ordering additional or replacement tags, and donating to the Organization. "Organization-branded Pet Owner Portal" shall mean the Organization's online presence as accessed through the Website.

2. Applications for Pet Registrations

i. Pet Owners shall have the option of applying for Pet Registrations electronically through the DocuPet Website.

ii. Pet Owners may apply for Pet Registrations through the Organization-branded Pet Owner Portal by providing the following information and/or such other information as DocuPet and the Organization may agree ("**Registration Information**"):

1. Name
2. Email
3. Address
4. Telephone – day and evening
5. Name of pet
6. Species (Dog or Cat)

7. Breed and description (sex, color, age, etc.)
 8. Spayed or neutered
 9. Microchipped
 10. Rabies vaccination and date
 11. Alternate contact information
 12. Pet Date of Birth
1. Payment of Pet License Fee
 - i. At the time of the Pet Registration made via the Organization-branded Pet Owner Portal, each Pet Owner shall pay a Pet License Fee for each Pet based on the rates set out in Schedule C (the “**Pet License Fee**”). The Pet License Fee for each Pet Registration shall be paid through the Website by credit card, debit card or other payment method (as determined by DocuPet at its discretion). Pet Owners may be charged an Online Processing Fee for purchases made via the Website.
- C. Administrative Portal
1. Pet Registrations
 - i. The Organization may allow their employees, volunteers and contractors/designees to accurately input Pet Registration Information into the application on the Website. DocuPet shall have no responsibility for verifying the accuracy or completeness of any Registration Information or for any errors made in data entry therein.
 2. Data Upload and Download
 - i. DocuPet agrees to provide for the uploading of Pet Registration Information that is provided to DocuPet in its standardized format.
 - ii. DocuPet agrees to provide for the downloading of Pet Registration Information. Downloaded Pet Registration Information will be provided in DocuPet’s standardized format.
 3. Reporting
 - i. DocuPet agrees to provide its standard reporting tools to the Organization including those providing record and financial information related to Pet Registrations.
 - ii. Specialized or customized reports may be subject to additional fees.
 4. Community Canvassing
 - i. DocuPet will provide its Community Canvassing module allowing for Organization users to map zones and log visit inputs in the Software.
 5. Data Storage
 - i. All Registration Information that is inputted through the Website will be stored within the Software so that the Registration Information may be accessed by the Organization, DocuPet Personnel and other persons authorized by the Pet Owner.
 6. Website Support
 - i. DocuPet agrees to provide to the Organization ongoing support and maintenance of the Website, including updates and access to future versions of the Website. Support and maintenance for the Website includes: ongoing problem identification, resolution services, and correction of programming errors.
 - ii. Should the Organization request customizations to the Organization-branded Pet Owner Portal and/or the Administrative Portal functionality, additional fees may apply. The Organization will be notified in advance if such fees are to be incurred

and work will not begin until a total sum for the customization(s) has been agreed upon. DocuPet reserves the right to refuse Organization-branded Pet Owner Portal and/or Administrative Portal functionality customization requests.

D. Account Support

1. DocuPet shall:

- i. Oversee and manage DocuPet's obligations under this Agreement;
- ii. Conduct the necessary tasks to implement the Services outlined in this Agreement; and
- iii. Answer the Organization's queries and cooperating with the Organization to address issues relating to the Services deemed urgent by the Organization.

2. Training

- i. DocuPet agrees to provide the Organization with training regarding the use of the Website via Video Conference-based sessions such as Zoom or Teams prior to the launch of the Services.
- ii. Training videos and online help content will be provided via the Administrative Portal.

E. Customer Service

1. DocuPet will provide all technical and other customer support for Pet Owners with respect to the Website and the Services, with support being provided during normal business operation hours of 9:00AM to 8:00PM EST Monday to Friday, holidays excepted.

F. Ordinance Awareness

1. DocuPet may design marketing collateral including a brochure, two postcards, a poster, and up to two additional pieces at the time of the launch of the Services. The Organization will be responsible for producing these materials and may, for an additional fee, request that DocuPet produce these materials.
2. Additional marketing collateral designs or productions may be requested by the Organization. A pricing rate card for all materials can be provided to the Organization at any time. Additional fees for this work will apply.
3. DocuPet may endeavor to promote awareness of the Organization's ordinances and regulations relating to pet registration and responsible pet ownership in various ways.

G. Pet Tags

1. DocuPet agrees to provide Pet Tags for each Pet Registration where a Pet Tag is required.

H. Pet Tag Mailings

1. Unless delivered physically by the Organization at the time of purchase, DocuPet shall send applicants confirmation of their Pet Registration number, a Pet Tag if required, and other information or documents related to the Services, the Organization and DocuPet

I. License Compliance Notifications

1. Emailed License Compliance Notifications

- i. At the direction of the Organization, DocuPet shall prepare and deliver License Compliance Notifications ("**License Compliance Notifications**") via e-mail.

2. Mailed License Compliance Notifications

- i. At the direction of the Organization, DocuPet shall prepare and deliver License Compliance Notifications via regular mail.

- ii. A maximum of two (2) mailed notifications will be sent per expiring Pet Registration.
 - iii. Additional Mailed License Compliance Notifications, including those related to unlicensed pets or pet owners that have not licensed their pets are subject to additional Standard Fees.
 - 3. Standard Templates
 - i. DocuPet will provide the Organization with its standard License Compliance Notification template and timing cadence.
 - J. Data Handling
 - 1. DocuPet personnel shall add or edit Registration Information via the Website. This information may be added via any of the following methods:
 - i. Mailed-in Application Form Processing;
 - ii. Formatting pet data provided by third parties;
 - iii. Returned Mail Processing for letters returned to DocuPet offices;
 - iv. Hand-keying information when a Pet Owner has contacted DocuPet's Personnel.
 - K. Donation Collection
 - 1. DocuPet will collect contributions on behalf of the Organization, or the Organization's designated local animal shelter, at the time of license payment.
- 4. DOCUPET PLATFORM STANDARDS
 - A. Connectivity
 - 1. The Organization acknowledges and agrees that access to the Website and the Software require Internet connectivity and use of a latest-version web browser and that DocuPet is not responsible for the inability of the Organization, Pet Owners or potential Pet Owners to access the Website or the Software as a result of failures of any of their applicable internet access provider or use of outdated or non-current versions of software.
 - B. Backup and Disaster Recovery
 - 1. DocuPet shall provide back-up, disaster recovery and storage capabilities meeting ISO 27031 standards so as to provide reasonable availability of the Services during an event that would otherwise affect the delivery of the Services.
 - C. PCI Compliance
 - 1. DocuPet shall comply with payment card industry (PCI) security standards. DocuPet shall utilize a payment processing company (Stripe, or a competitor(s) of Stripe) for processing payments received through the Website.
 - D. Data Protection
 - 1. DocuPet shall ensure that the platform and all services are in compliance with applicable Laws relating to data protection. For clarity, this includes personal information gathering, use and disclosure whether in the form of Registration Information or Organization Data. DocuPet shall maintain a log-in account and password that permits access to Pet Owner's accounts and Registration Information for the purposes of providing the services as outlined in this agreement. DocuPet will promptly notify the Organization upon its becoming aware that any of its passwords have been stolen, leaked or otherwise compromised. The Organization will promptly notify DocuPet upon becoming aware that any of its passwords have been stolen, leaked or otherwise compromised.
 - E. Location

1. The servers hosting the Software shall be under United States legal jurisdiction and that the data in their possession shall be collected, managed and stored in accordance with any applicable privacy Laws.

F. Backup

1. DocuPet will ensure there are offsite backups performed each day. DocuPet will, as a minimum on a monthly basis, ensure the backups are sufficient and can restore/regenerate the system in the event of a server failure. On request, the Organization will be allowed to review architecture and ability to meet performance obligations.

G. Service Level

1. The Website is engineered to be available 24 hours a day, 7 days a week, 52 weeks a year. The Website shall meet industry standard accessibility service levels at the time of service (currently WCAG 2.2) and shall operate on all major modern browser platforms including but not limited to, Chrome, Edge, Safari, Firefox, . Due to various factors, users may experience system unavailability (unscheduled downtime). In the event that unscheduled downtime exceeds 4 hours a month, during normal business operation hours (9:00AM to 5:00PM EST Monday to Friday, holidays excepted), or unscheduled downtime exceeds 8 hours outside normal business hours (9:00AM to 5:00PM EST Monday to Friday, holidays included), DocuPet will provide the Organization with a remediation plan. Three consecutive months of greater than 4 hours of downtime, during normal business operation hours (9:00AM to 5:00PM EST Monday to Friday, holidays excepted), or 8 hours outside of normal business hours, will be grounds for immediate contract termination. Unscheduled downtime instances will be reported to the Organization on demand and quarterly.

H. Control of Website

1. The Website and all content on the Website shall at all times be under the control and at the discretion of DocuPet.

SCHEDULE B
to Pet Licensing Services Agreement

DOCUPET GENERAL TERMS AND CONDITIONS

1. DEFINITIONS

A. Defined Terms as used in this Agreement:

1. **“Confidential Information”** means all confidential Information (including confidential, proprietary, trade secret, scientific, technical or business know-how or Information of a Party) which is disclosed by or at the direction of one Party to the other Party in connection with this Agreement.
2. **“DocuPet Owned Work”** means any and all materials, information, inventions, methods, procedures, technology, know-how, data and other Intellectual Property Rights owned or developed by DocuPet whether prior to, during or after the Term, including the Website, the Software and all information and data relating to the Optional Services.
3. **“DocuPet Personnel”** means partners, employees and independent contractors of DocuPet and its approved subcontractors assigned to perform the Services pursuant to this Agreement.
4. **“Including”** and its derivatives (such as “include” and “includes”) mean including without limitation. This term is as defined, whether or not capitalized in this Agreement.
5. **“Intellectual Property Rights”** means, on a worldwide basis, any and all:
 - Rights associated with works of authorship, including copyrights, moral rights and mask-works;
 - Marks;
 - Trade secret rights;
 - Patents, designs, algorithms and other industrial property rights;
 - Other intellectual and industrial property rights of every kind and nature, however designated, whether arising by operation of law, contract, or otherwise; and
 - Registrations, initial applications, renewals, extensions, continuations, divisions or reissues thereof now or hereafter in force (including any rights in any of the foregoing).
6. **“Law”** means:
 - Any statute, regulation, by-law, ordinance or subordinate legislation in force from time to time to which a Party is subject, including but not limited to data protection and privacy laws;

- The common law and the laws of equity as applicable to the Parties from time to time;
 - Any binding order, judgement, decree, direction, policy, or rule including from a governmental authority; or
 - Any applicable industry code, policy or standard enforceable by law.
7. **“License Compliance Notifications”** shall mean any communication sent to a Pet Owner with information regarding the requirement to purchase a Pet Registration for a particular Pet.
 8. **“Losses”** shall mean all losses, liabilities, damages and claims, and all related costs and expenses (including reasonable legal fees and disbursements and costs of investigation, litigation, settlement, judgment, interest and penalties).
 9. **“Marks”** means all trademarks, service marks, trade names, trade dress, symbols, logos, designs, and other source identifiers.
 10. **“Material”** means all systems, software, technology, documentation, reports, notes, tools, methods, methodologies, processes, procedures, workflows, inventions, forms, data, data formats, data compilations, program names, designs, drawings, videos and other material created, furnished or made available in connection with this Agreement
 11. **“Organization Engagement Officer”** has the meaning given to that term in Section 3(A).
 12. **“Organization Data”** means any and all information provided by Organization to DocuPet pursuant to or in connection with this Agreement, directly or indirectly, and whether in printed, electronic, magnetic, optical or other form, but, for certainty, excludes any DocuPet Owned Work and Registration Information.
 13. **“Optional Services”** means additional products and services that are provided by DocuPet to registered Pet Owners directly and not through this Agreement.
 14. **“Parties”** means DocuPet and the Organization and “Party” means any one of them.
 15. **“Pet”** means a dog or cat or any other animal that can be registered in accordance with the Organization's by-laws, ordinances or regulations.
 16. **“Pet License Fee”** means the Pet License Fee described in Schedule C.
 17. **“Pet Owner”** means the person applying for the Pet Registration for an applicable Pet.
 18. **“Pet Registration”** means the registration issued or renewed according to the Organization's by-laws, ordinances or regulations to a Pet Owner for a particular period.
 19. **“Pet Tag”** means a metal identification tag to be worn by a Pet that is marked with required information related to a Pet Registration.
 20. **“Postage”** means costs incurred by DocuPet in packaging and delivering material to Pet Owners in connection with the Services including labor.
 21. **“Services”** has the meaning given to that term in Schedule A.
 22. **“Software”** means the software application provided through the Website, which among other things, stores the Registration Information and provides authorized access thereto through the Internet.
 23. **“Standard Fees”** has the meaning given to that term in Schedule C.
 24. **“Term”** has the meaning given to that term in Section 5.

25. “**Website**” means the Internet website “www.DocuPet.com” and associated web pages.

B. Other Terms.

1. Other terms used in this Agreement are defined where those are used and have the meanings there indicated.
2. Those terms, acronyms and phrases utilized in the IT services industry or other pertinent business context shall be interpreted in accordance with their generally understood meaning in such industry or business context.

2. DOCUPET SERVICES

A. Provision of Services.

1. During the Term, DocuPet will perform the Services in a competent, careful and professional manner in accordance with the terms and conditions of this Agreement and shall ensure that all of its employees, representatives and subcontractors delivering Services act in a professional and businesslike manner appropriate for the provision of a public service.

B. Use of Subcontractors

1. DocuPet shall not be entitled to delegate or subcontract any of its obligations under this Agreement without the Organization's prior written approval which shall not be unreasonably withheld. Notwithstanding DocuPet's use of subcontractors, the Organization's sole point of contact regarding the Services shall remain DocuPet.

C. Facilities and Assets

1. Except as otherwise specified, or as otherwise mutually agreed, all of the Services shall be provided from DocuPet facilities. DocuPet shall be responsible for providing all office space and associated utilities, office furniture and supplies, and workstation equipment and software, as required to perform such Services. In the event that DocuPet is required to visit an Organization's facility, the Organization shall provide a safe workspace that has computer access and internet connectivity and access to such Organization personnel as DocuPet reasonably requires to accomplish the work to be performed at the Organization's facilities.

D. DocuPet Methodologies, Tools and Training

1. DocuPet hereby reserves to itself all rights to use such languages, tools, methodologies and practices as it determines in its sole discretion to make, have made, use, copy, display, operate, maintain, develop, support, modify, enhance and prepare derivative works relating to the DocuPet Owned Work and any other existing or future systems, software or technology owned, or operated by or on behalf of DocuPet. For certainty, DocuPet may add features, upgrades and content to the Website, Software or other DocuPet Owned Work, consistent with the terms and intent of this Agreement and without the consent of the Organization.

3. ORGANIZATION RESPONSIBILITIES

A. Organization Engagement Officer

1. The Tehama County Animal Care Center Manager will serve as the Organization's primary point of contact with DocuPet for all matters pertaining to the launch of the

Services (the “**Organization Engagement Officer**”). The Organization Engagement Officer will be responsible and authorized to make all decisions necessary for the secure, effective, and efficient the launch of the Services .

2. The Organization Engagement Officer will be responsible for ensuring that all Organization staff or authorized contractors are fully trained regarding the use of the DocuPet Website after the launch of the Services.
3. The Organization Engagement Officer will be responsible for ensuring that all Organization staff or authorized contractors attend all scheduled meetings and provide all necessary information and materials to ensure the Services can be launched on schedule.

B. DocuPet Policies

1. The Organization agrees to abide by all reasonable use, security and other policies in respect of the Services, including policies that apply to the access of the Website and the Software as established and amended by DocuPet from time to time. The Organization shall also train and require its employees, contractors and volunteers to abide by such policies and oversee compliance.

C. Data Provision

1. The Organization shall provide no less than three years’ of Pet Registration data at least six weeks prior to the launch of the Services in a formatted manner acceptable to DocuPet.
2. The Organization shall also provide complete GIS address data, including latitude and longitude information, for the geographic region that it serves. This data must be provided at least six weeks prior to the launch of the Services.
3. The Organization will be required to review data once added to the Software prior to the launch of the Services for accuracy and completeness prior to the launch of the Services.
4. The Organization shall provide any Pet Registration data created or altered in the weeks leading up to the launch of the Services in a formatted manner acceptable to DocuPet that is exclusive to these records only within 10 days after the launch of the Services.
5. Any Pet Registration data provided by the Organization at any time that is determined to be inaccurate by DocuPet must be rectified by the Organization at its own cost within 10 days of notice by DocuPet.

4. FINANCIAL MATTERS

A. Pet Registration Fees and Standard Fees

1. DocuPet shall be entitled to receive from the Organization the standard fees set out in Table 1.2 in Schedule C (the “**Standard Fees**”).

B. Collection and Allocation of Fees

1. Fees under this Agreement shall be collected as follows:
 - i. The Organization and other Organization contractors may collect Pet License Fees through “offline” transactions; and
 - ii. DocuPet may collect the Pet License Fees through the Website.
2. Pet License Fees shall be allocated between the Parties as follows:
 - i. DocuPet shall pay the Organization all Fees collected through the Website, less all Standard Fees payable to DocuPet, which will be paid to the Organization by DocuPet coinciding with the issuing of the monthly invoice contemplated by Section 4(d).
 - ii. The Organization shall pay DocuPet any Standard Fees associated with the Organization’s or any Organization contractor’s sale of Pet Registrations.
3. Except as contemplated in this Section 4(b), the Organization shall not be entitled to any payments of any kind from DocuPet.

C. Invoicing and Payment of Fees

1. Within 15 days of the end of each calendar month, DocuPet shall render in arrears a single invoice for the aggregate amount of the Standard Fees (and all applicable taxes on the foregoing) deducted from the Pet License Fees collected by DocuPet through the Website during the month just ended. Each such invoice shall include:
 - i. All Pet License Fees collected by DocuPet for the month;
 - ii. The aggregate number of Pet Registrations approved through the Organization-branded Pet Owner Portal for the month;
 - iii. The aggregate amount of the Standard Fees (and taxes), retained by DocuPet for the month; and
 - iv. The aggregate amount paid to the Organization as a result of the sale of Pet Registrations on the Website during the applicable month.
2. In the event that the invoice requires revision the Organization will communicate this, via email, to DocuPet, no later than after 10 days of receipt of the invoice set out in 4(c) If DocuPet is in agreement with the suggested revisions a revised invoice will be issued for review and approval by the Organization
3. In the event that the revenues collected by DocuPet through the Website are insufficient to cover the amounts payable to DocuPet by the Organization in any given month, the outstanding amount set out in the invoice shall be payable no later

than 45 days following the date of the applicable invoice.

D. Accountability

1. DocuPet shall maintain complete and accurate records of the Services provided and supporting documentation for the amounts billed to and payments made by the Organization in connection with this Agreement. DocuPet agrees to provide the Organization with documentation and other information with respect to each invoice to verify accuracy and compliance with the provisions of this Agreement.
2. All records relating to the provision of the Services pursuant to this Agreement shall be retained for a minimum of 36 months after a file has been closed or in accordance with legislative requirements, whichever is longer. These records shall be made available to the Organization upon reasonable request.

5. TERM

- A. The term of this Agreement will commence on the Effective Date and, unless terminated earlier in accordance with this Agreement, shall continue for an initial period of three (3) years (the "Term"). Thereafter, the Term will automatically renew for successive one (1) year periods (each a "Renewal Period"), but not to exceed five (5) years in the aggregate, subject to the Parties' right to terminate pursuant to Section 9 of this Agreement.

6. INTELLECTUAL PROPERTY

A. Organization Intellectual Property Rights

1. Nothing herein transfers to DocuPet any right, title, or interest of Organization Intellectual Property Rights or to any Organization Data or Confidential Information. DocuPet agrees that as between DocuPet and Organization, all right, title and interest in Organization Data and other Confidential Information of Organization including Intellectual Property Rights therein will remain with the Organization.

B. DocuPet Intellectual Property Rights

1. DocuPet or its licensors own and reserve all right, title and interest in and to the DocuPet Owned Work, DocuPet Marks, the Services and all hardware, Software and other items used to provide the Services, other than such rights to use those as may be explicitly granted to Organization in this Agreement. No title to or ownership of any DocuPet Owned Work or proprietary rights related to the Services is transferred to Organization pursuant to this Agreement or any transaction contemplated by this Agreement. All rights not explicitly granted to the Organization are reserved by DocuPet.

C. Use of Marks

1. During the Term, DocuPet shall include the Organization's name and logo on the Organization-branded Pet Owner Portal and any promotional material associated with

the Organization's Pet Registration efforts in accordance with Tehama County Code Chapter 2.51, and shall comply with all reasonable written usage policies communicated by the Organization to DocuPet from time to time.

7. CONFIDENTIALITY

A. Duties of Confidentiality

1. Each Party agrees to maintain the confidentiality of the other Party's Confidential Information and to use such Confidential Information only as expressly authorized under this Agreement. For the purposes of this Section 7(a), the Party providing Confidential Information shall be referred to as the "**Disclosing Party**" and the Party receiving Confidential Information shall be referred to as the "**Recipient**".
2. Notwithstanding the foregoing nor applicable Laws, the Recipient shall not disclose any of the Disclosing Party's Confidential Information to any person other than: (a) for the express purposes set out in this Agreement, without the Disclosing Party's prior written consent; or 2) to its affiliates and its and their consultants, professional advisors, independent contractors, outsourcers and other service providers for the purpose of providing them, or any of them, services or who have a need to know. Additionally the Recipient shall not reproduce all or any part of the Disclosing Party's Confidential Information or make any derivative work based upon or derived from the Disclosing Party's Confidential Information without the prior written consent of the Disclosing Party, and shall comply with all of the Disclosing Party's policies, standards, requirements and specifications that are provided to the Recipient in writing in relation to the use and storage of Confidential Information disclosed to the Recipient. The Recipient shall not remove, alter, cover or obfuscate any proprietary notice on any of the Disclosing Party's Confidential information.

B. Excluded Information

1. The obligations of confidentiality of the Recipient in Section 7(a) shall not extend to information that the Recipient can establish by written evidence, (a) is or becomes publicly known through no wrongful act of the Recipient; (b) is properly made available to the Recipient without confidential or proprietary restriction from a source other than the Disclosing Party; (c) the Recipient can show was rightfully in its possession without obligation of confidentiality; (d) the Information was approved by the Disclosing Party for disclosure in a written document signed by a senior officer of the Disclosing Party; (e) is required to be disclosed by Law, provided that Recipient will take all available reasonable means not to disclose any Confidential Information of the Disclosing Party without its consent or prior disclosure to the Disclosing Party, unless preclude by Law from doing so, and will only disclose the minimum amount of Confidential Information compelled by law; or (f) is independently developed.

C. Privacy

1. In addition to DocuPet's confidentiality obligations under Section 7(a), DocuPet shall collect, use, store, disclose and dispose of and otherwise handle personal information

collected or accessible to DocuPet in accordance with all applicable privacy Laws. Additionally, DocuPet shall ensure that personal information is not handled other than as permitted hereunder or as otherwise agreed to by the Parties in writing.

2. Notwithstanding the foregoing, DocuPet shall be entitled to disclose or use Registration Information to the extent that the individual who provided the Registration Information has consented to such use and disclosure in accordance with all applicable Laws.

D. Acknowledgement

1. The Recipient acknowledges and agrees that any violation of the provisions of this Section 7 may cause irreparable damage or injury to the Disclosing Party, the exact amount of which may be impossible to ascertain, and that, for such reason, the Disclosing Party shall be entitled to obtain interim, interlocutory, and final injunctive relief restraining Recipient from breaching, and requiring Recipient to comply with, its obligations under this Section 7. Recipient hereby acknowledges the importance to Disclosing Party of the strict compliance with the provisions of this Section 7 and acknowledges that the Disclosing Party's interest in the strict enforcement thereof will outweigh the balance of convenience or harm which Recipient may suffer as a result of the strict enforcement of this section.

E. Reporting

1. Each Party will promptly report to the other Party any known or suspected violation of the terms of this Section 7 and will take all reasonable further steps requested by the other Party to prevent, control or remedy any such violation.

8. REPRESENTATIONS, WARRANTIES AND LIMITATION OF LIABILITY

A. Warranties

1. DocuPet represents and warrants that:
 - i. it is competent to perform the Services;
 - ii. it has the necessary qualifications, including knowledge, skill and experience to perform the Services, together with the ability to use those qualifications effectively for that purpose;
 - iii. the Software used in connection with the performance of the Services, does not infringe any Intellectual Property Right of any third-party, or contain confidential or proprietary material misappropriated by DocuPet from any third-party. The foregoing warranty will not apply to the extent infringement is caused by (a) modifications of the Software or the Website by a party other than DocuPet or its subcontractors, agents or representatives, (b) the combination of the Software with software or other items or products not provided or recommended by DocuPet, or (c) designs, specifications or instructions provided by or at the direction of the Organization (as opposed to the manner in which such designs, specifications or

instructions are implemented by DocuPet).

2. The Organization represents and warrants to DocuPet that this Agreement is binding and enforceable in accordance with its terms under the Laws of the jurisdiction in which the Organization is located.

B. Warranty Disclaimer

1. OTHER THAN AS PROVIDED IN THIS AGREEMENT, THERE ARE NO EXPRESS WARRANTIES AND THERE ARE NO IMPLIED WARRANTIES, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

C. Limitation of Liability

1. IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR ANY PUNITIVE, EXEMPLARY, INCIDENTAL, INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES OF THE OTHER PARTY ARISING UNDER OR IN CONNECTION WITH THIS AGREEMENT, WHETHER BASED UPON CONTRACT, TORT, BREACH OF WARRANTY OR ANY OTHER LEGAL OR EQUITABLE GROUNDS, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.
2. DOCUPET TOTAL LIABILITY TO THE ORGANIZATION IN CONNECTION WITH THIS AGREEMENT, WHETHER IN CONTRACT OR IN TORT, SHALL BE LIMITED TO THE TOTAL FEES PAID TO DOCUPET UNDER THIS AGREEMENT. THE LIMITATIONS SET FORTH IN THIS SECTION 8(c) SHALL NOT APPLY WITH RESPECT TO: (A) DAMAGES OCCASIONED BY THE GROSS NEGLIGENCE OR WILLFUL MISCONDUCT OF A PARTY, (B) DAMAGES OCCASIONED BY THE IMPROPER OR WRONGFUL TERMINATION OF THIS AGREEMENT; or (C) DAMAGES OCCASIONED BY A PARTY'S BREACH OF SECTION 6 OR SECTION 7.

9. TERMINATION

- A. Either party may terminate this agreement at any time with 30 days written notification to the other party.
- B. Should either party be in breach of its covenants or undertakings under this Agreement, which remains un-rectified for a period of 30 days following written notification of such breach (or if such breach cannot be remedied within 30 days, the party in breach has not diligently commenced steps to remedy the breach within 30 days), the party not in breach may, at its option and without prejudice to any other rights or remedies it might have, immediately terminate this Agreement.
- C. Organization Data and Registration Information, including all copies thereof, shall be returned to the Organization within thirty (30) days following the notice of termination of this Agreement. The Organization Data will be made available to the Organization for

download in a commonly accessible file format such as comma separated value format (.csv). DocuPet shall only eliminate all Organization Data and Registration Information otherwise retained in the system maintained for the Organization under this Agreement in a manner satisfactory to the Organization after the Organization has confirmed with DocuPet that the Organization has accurately received all of the Organization Data and Registration Information.

10. FORCE MAJEURE

- A. Neither Party shall be liable for any default or delay in the performance of its obligations under this Agreement:
 - 1. if and to the extent such default or delay is caused by fire, flood, earthquake, elements of nature or acts of God, riots, terrorism, civil disorders, rebellions or revolutions in any country, or any other cause beyond the reasonable control of such Party; and
 - 2. provided the non-performing Party is without fault in causing such default or delay, and such default or delay could not have been prevented by reasonable precautions and cannot be circumvented by the non-performing Party through the use of commercially reasonable alternate sources, work-around plans or other means.
- B. The affected Party will promptly notify the other Party of the circumstances causing its delay or failure to perform and of its plans and efforts to implement a work-around solution. For as long as such circumstances prevail, the Party whose performance is delayed or hindered will continue to use all commercially reasonable efforts to recommence performance without delay.

11. INSURANCE AND INDEMNITIES

A. Insurance

- 1. DocuPet shall at its own expense obtain and maintain during the Term the following insurance:
 - i. Commercial general liability insurance on an occurrence basis for an amount of not less than Two Million Dollars (\$2,000,000) with respect to DocuPet's operations, acts and omissions relating to its obligations under this Agreement.
 - ii. Automobile liability insurance for an amount not less than Two Million Dollars (\$2,000,000) covering all vehicles hired or leased by DocuPet and used in any manner in connection with the performance of the Services.
- 2. The Organization shall be named as an additional insured in the commercial general liability policy. A copy of the certificate of insurance will be provided to the Organization.
- 3. DocuPet shall be entirely responsible for the cost of any deductible that is maintained in any insurance policy.

4. DocuPet shall not commence work under this Agreement until such time as it has obtained insurance in accordance with Section 11(a)(i). Upon the request of the Organization, DocuPet shall provide the Organization with evidence of the policies DocuPet is required to maintain under 11(a)(i).
5. If DocuPet fails to maintain insurance as required by this Agreement, the Organization shall have the right to provide and maintain such insurance and give evidence to DocuPet. DocuPet shall pay the cost thereof to the Organization on demand.

B. Indemnity By DocuPet

1. DocuPet will indemnify, defend and hold harmless the Organization its officers, directors, employees, agents, representatives, successors, and assigns, from any and all Losses arising from any of the following:
 - i. Any third-party claim resulting from the wrongful or negligent acts or omissions of DocuPet, DocuPet Personnel, representatives, contractors or agents; and
 - ii. Any breach of any representation, warranty or covenant by DocuPet set out in this Agreement;

Except where caused by the sole negligence, willful misconduct or to the extent caused by active negligence of the Organization, its employees, contractors, or agents.

12. DISPUTE RESOLUTION

- A. Any dispute between the Parties arising out of or relating to this Agreement, including with respect to the interpretation of any provision of this Agreement and with respect to the performance by DocuPet or the Organization, shall be resolved as provided in this Section 12. Prior to the initiation of formal dispute resolution procedures, the Parties shall first attempt to resolve their dispute informally, as follows:
 1. Upon the written request of a Party, each Party shall appoint a designated representative whose task it will be to meet for the purpose of endeavoring to resolve such dispute. The designated representatives shall meet as often as the Parties reasonably deem necessary in order to gather and furnish to the other all information with respect to the matter in issue which the Parties believe to be appropriate and germane in connection with its resolution. The representatives shall discuss the problem and attempt to resolve the dispute without the necessity of any formal proceeding. During the course of discussion, all reasonable requests made by one Party to another for non-privileged information, reasonably related to this Agreement, shall be honored in order that each of the Parties may be fully advised of the other's position. The specific format for the discussions shall be left to the discretion of the designated representatives.
- B. Formal proceedings for the resolution of a dispute may not be commenced until the earlier of the following:
 1. the designated representatives conclude in good faith that amicable resolution through

continued negotiation of the matter does not appear likely; or

2. thirty (30) days after the initial written request to appoint a designated representative pursuant to Section 12(a) above (this period shall be deemed to run notwithstanding any claim that the process described in this Section 12 was not followed or completed).
- C. This Section 12 shall not be construed to prevent a Party from instituting, and a Party is authorized to institute, formal proceedings earlier to (a) avoid the expiration of any applicable limitations period, (b) preserve a superior position with respect to other creditors, or (c) obtain a temporary restraining order or other injunctive relief.
 - D. Each Party agrees to continue performing its obligations under this Agreement while any dispute is being resolved unless and until such obligations are terminated by the termination or expiration of this Agreement.

13. GENERAL

A. Governing Law

1. The Agreement and performance under it will be governed by and construed in accordance with the Laws of the jurisdiction in which the Organization is located.

B. Relationship of the Parties

1. DocuPet is performing the Services as an independent contractor. DocuPet has the sole right and obligation to supervise, manage, direct, and perform all work to be performed by its personnel under this Agreement. Persons who perform the Services are employees of DocuPet (or its subcontractors) and DocuPet will be solely responsible for payment of compensation to such persons and for any injury to them in the course of their employment. DocuPet will assume full responsibility for payment of all taxes, withholdings and contributions required in respect of its employees.

C. No Waiver of Default

1. No waiver will be effective unless in writing signed by an authorized representative of the Party against which enforcement of the waiver is sought. Neither the failure of either Party to exercise any right of termination, nor the waiver of any default will constitute a waiver of the rights granted in this Agreement with respect to any subsequent or other default.

D. Remedies Cumulative

1. All remedies specified in this Agreement will be cumulative and in addition to any other remedies available under this Agreement or at Law or in equity.

E. Assignment

1. DocuPet may not assign, transfer or otherwise convey or delegate any of its rights or duties under this Agreement to any other Party without the prior written consent of the Organization, such consent not to be unreasonably withheld. This Agreement shall be binding upon the respective successors and permitted assigns of the Parties.

F. Notices

1. All notices, requests and demands, other than routine communications under this Agreement, will be in writing and will be deemed to have been duly given when delivered, or when transmitted by fax or email (with a copy provided by another means specified in this Section 13(f)), or one (1) business day after being given to an overnight courier with a reliable system for tracking delivery, or five (5) business days after the day of mailing, when mailed by mail, registered or certified mail, return receipt requested, postage prepaid, and addressed as follows:

- i. In the case of DocuPet, to:

15 Technology Place

Suite 1

East Syracuse, NY 13057

Attention: Chief Executive Officer

Email: grant.goodwin@docupet.com

- ii. In the case of the Organization, to the address set out on page 2 of this Agreement.

2. Either Party may from time to time change the individual(s) to receive notices under this Section 13(f) and its address for notification purposes by giving the other prior written notice of the new individual(s) and address and the date upon which the change will become effective.

G. Interpretation

1. Unless the context otherwise requires, words importing the singular include the plural and vice versa, and words importing gender include all genders. References to articles and sections shall be references to articles and sections of this Agreement, unless otherwise specifically stated.
2. The section headings in this Agreement are intended to be for reference purposes only and shall in no way be construed to modify or restrict any of the terms or provisions of this Agreement.

H. Counterparts

1. The Agreement may be executed in one or more counterparts, each of which will be deemed to be an original, but all of which will together constitute one and the same agreement.

I. Severability

1. If any provision of this Agreement is held invalid by a court with jurisdiction over the Parties to this Agreement, such provision will be deemed to be restated to reflect as nearly as possible the original intentions of the Parties in accordance with applicable Law, and the remainder of this Agreement will remain in full force and effect.

J. Survival

1. Any provision of this Agreement, which contemplates performance subsequent to any termination or expiration of this Agreement, will survive any termination or expiration of this Agreement and continue in full force and effect.

K. Entire Agreement; Amendments

1. This Agreement (including any Schedules referred to herein and attached hereto) contains the entire agreement of the Parties and supersedes all prior agreements and representations, whether written or oral, with respect to the subject matter of this Agreement. Modification or amendment of this Agreement, or any part of this Agreement, may be made only by a written instrument executed by authorized representatives of both Parties.

L. Compliance with Law

1. Each party shall fully comply with all applicable Laws including those Laws regarding data protection, public corruption, non-discrimination in employment, occupational health and safety, accessibility, and environmental protection.

M. Cooperative Purchasing Agreements and Use of Terms

1. Where Organization may hold a Cooperative Purchasing Agreement with other entities that administer pet licensing, this agreement shall allow those entities, with the approval of DocuPet, to purchase their requirements under the terms and conditions of this Agreement. It is the responsibility of the non-Organization entity to perform its own due diligence on the acceptability of the Agreement under its applicable procurement rules, processes, and procedures.
2. Where a Cooperative Purchasing Agreement is not required, other entities that administer pet licensing may utilize this Agreement if it meets their individual requirements. These entities may enter into a separate Agreement with DocuPet to meet their own requirements. Organization is not a party to any uses of this contract by other entities.

DRAFT

Schedule C

1. PET LICENSE FEES

Table 1.1 outlines the current Pet License Fee schedule for dogs as imposed by the Organization in the local currency of the Organization. Pet License Fees are set by the Organization and are subject to change at any time at the direction of the Organization. Pet License Fee changes require time for implementation, testing, and communications updates. As such, 45 days' notice is required for Pet License Fee changes.

Table 1.1 – Organization’s Pet License Fee Schedule

Registration Type	Duration	Cost
Altered Dog License	1 Year	\$15
Altered Dog License	2 Year	\$25
Altered Dog License	3 Year	\$35
Unaltered Dog License	1 Year	\$35
Unaltered Dog License	2 Year	\$50
Unaltered Dog License	3 Year	\$75
Senior Owner w Altered Dog License	1 Year	\$10
Senior Owner w Altered Dog License	2 Year	\$15
Senior Owner w Altered Dog License	3 Year	\$20
Late Penalty	All	\$20
Replacement Tag	N/A	\$3
Online Processing Convenience Fee	N/A	2.65% of the Pet License Fees in each transaction plus \$0.25 for each transaction including

		at least one Pet License or Donation
Direct Donation	NA	Variable

2. DIRECT COST TO THE ORGANIZATION

The Organization Costs set out in Table 1.2 are to be paid to DocuPet without the prior written approval of the Organization.

Table 1.2 – Listing of Organization’s Costs

ITEM	FEE PAYABLE BY THE ORGANIZATION (in \$USD funds)
<p><u>Start-Up Fee</u> One time payment due at the launch of a program that covers the DocuPet labor involved in developing and implementing the solution.</p>	\$2,995.00/one time
<p><u>Monthly Fee</u> Monthly fee for provision of the Services.</p>	\$625/month
<u>Variable or Optional Fees</u>	
<p><u>Software Customization Fee</u></p> <ul style="list-style-type: none"> Project based fee to be determined based on the requirements and estimated work effort. 	Variable project-based fee only by amendment to this agreement
<p><u>Additional Mailed License Compliance Notification Fee</u></p> <ul style="list-style-type: none"> This may include mailings related to received records without licenses, citation-related communications, canvassing visit follow-ups, and additional reminders to delinquent pet owners. 	\$1.50 per mailing

Schedule D

INSURANCE REQUIREMENTS FOR CONTRACTOR

Contractor shall procure and maintain, for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work described herein and the results of that work by Contractor, his/her agents, representatives, employees or subcontractors. At a minimum, Contractor shall maintain the insurance coverage, limits of coverage and other insurance requirements as described below.

Commercial General Liability (including operations, products and completed operations) \$1,000,000 per occurrence for bodily injury, personal injury and property damage. If coverage is subject to an aggregate limit, that aggregate limit will be twice the occurrence limit, or the general aggregate limit shall apply separately to this project/location.

Automobile Liability

Automobile liability insurance is required with minimum limits of \$1,000,000 per accident for bodily injury and property damage, including owned and non-owned and hired automobile coverage, as applicable to the scope of services defined under this agreement.

Workers' Compensation

If Contractor has employees, he/she shall obtain and maintain continuously Workers' Compensation insurance to cover Contractor and Contractor's employees and volunteers, as required by the State of California, as well as Employer's Liability insurance in the minimum amount of \$1,000,000 per accident for bodily injury or disease.

Professional Liability (Contractor/Professional services standard agreement only)

If Contractor is a state-licensed architect, engineer, contractor, counselor, attorney, accountant, medical provider, and/or other professional licensed by the State of California to practice a profession, Contractor shall provide and maintain in full force and effect while providing services pursuant to this contract a professional liability policy (also known as Errors and Omissions or Malpractice liability insurance) with single limits of liability not less than \$1,000,000 per claim and \$2,000,000 aggregate on a claims made basis. However, if

coverage is written on a claims made basis, the policy shall be endorsed to provide coverage for at least three years from termination of agreement.

If Contractor maintains higher limits than the minimums shown above, County shall be entitled to coverage for the higher limits maintained by Contractor.

All such insurance coverage, except professional liability insurance, shall be provided on an “occurrence” basis, rather than a “claims made” basis.

Endorsements: Additional Insureds

The Commercial General Liability and Automobile Liability policies shall include, or be endorsed to include “Tehama County, its elected officials, officers, employees and volunteers” as an additional insured. The full limits available to the named insured shall also be available and applicable to the Additional Insured.

The certificate holder shall be “County of Tehama.”

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions of \$25,000 or more must be declared to, and approved by, the County. The deductible and/or self-insured retentions will not limit or apply to Contractor’s liability to County and will be the sole responsibility of Contractor.

Primary Insurance Coverage

For any claims related to this project, Contractor’s insurance coverage shall be primary insurance as respects the County, its officers, officials, employees and volunteers. The effective coverage and limits shall be either the minimum coverage and limits stated herein or the broader coverage and maximum limits of the coverage carried by or available to the named insureds, whichever is greater. Any insurance or self-insurance maintained by the County, its officers, officials, employees or volunteers shall be excess of Contractor’s insurance and shall not contribute with it.

Coverage Cancellation

Each insurance policy required herein shall be endorsed to state that “coverage shall not be reduced or canceled without 30 days’ prior written notice certain to the County.”

Acceptability of Insurers

Contractor’s insurance shall be placed with an insurance carrier holding a current A.M. Best & Company’s rating of not less than A:VII unless otherwise acceptable to the County. The County reserves the right to require rating verification. Contractor shall ensure that the insurance carrier shall be authorized to transact business in the State of California.

Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance that meets all the requirements stated herein.

Contractor shall require and verify that all subcontractors’ Commercial General Liability and Automobile Liability policies shall include, or be endorsed to include “County of Tehama, its elected officials, officers, employees and volunteers” as an additional insured.

When contracting with subcontractors, Contractor shall require that the full limits available to the named insured shall also be available and applicable to the Additional Insured.

Material Breach

If for any reason, Contractor fails to maintain insurance coverage or to provide evidence of renewal, the same shall be deemed a material breach of contract. County, in its sole option, may terminate the contract and obtain damages from Contractor resulting from breach. Alternatively, County may purchase such required insurance coverage, and without further notice to Contractor, County may deduct from sums due to Contractor any premium costs advanced by County for such insurance.

Policy Obligations

Contractor’s indemnity and other obligations shall not be limited by the foregoing insurance requirements.

Verification of Coverage

Contractor shall furnish County with original certificates and endorsements effecting coverage required herein. All certificates and endorsements shall be received and approved by the County prior to County signing the agreement and before work commences. However, failure to do so shall not operate as a waiver of these insurance requirements.

The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

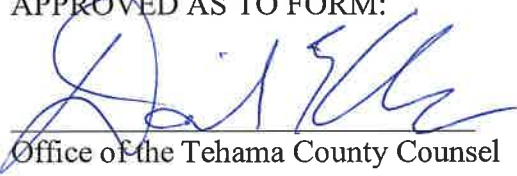
E-Contract Review
Approval as to Form

Department Name: Tehama County Agriculture Commissioner – Division of Animal Services

Vendor Name: Board of Supervisors

Contract Description: Ordinance updating Animal Care Center Fee Schedule

APPROVED AS TO FORM:



Office of the Tehama County Counsel
Daniel B. Klausner, Senior Deputy County Counsel

Date: 20/28/24

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that on November 26, 2024 at 10:00 a.m., or soon thereafter as may be heard, in the Board Chambers located at 727 Oak St., Red Bluff, California, the Tehama County Board of Supervisors will conduct a public hearing to consider adoption of an ordinance setting fees to be charged by the Tehama County Department of Agriculture, Division of Animal Services.

All interested persons are invited to attend and be heard. Information regarding the fees will be available at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12, Red Bluff, California at least ten days prior to the public hearing, and may also be obtained by contacting Tom Moss, Tehama County Agricultural Commissioner, 1834 Walnut Street, Red Bluff, California, (530) 527-4504. Written comments may be delivered at or prior to the public hearing to the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12, P.O. Box 250, Red Bluff, California, 96080.

Sean Houghtby
Clerk of the Board of Supervisors

A SUMMARY OF ORDINANCE NO. ____

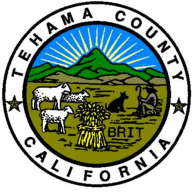
Pursuant to Government Code Section 25124(b), the following constitutes a summary of Ordinance No. ____ introduced at the Tehama County Board of Supervisors meeting on November 12, 2024. The date of the second reading and vote on the adoption of the ordinance is November 26, 2024 at its regularly scheduled meeting held in the Tehama County Board of Supervisor’s Chambers located at 727 Oak Street, Red Bluff, CA.

The purpose of Ordinance No. ____ is set a new fee schedule for the Tehama County Animal Care Center. There are some minor fee increases and some decreases. There are significant increases in kennel fees.

A certified copy of the full text of the Ordinance is posted for review in the County Clerk’s Office located at _____. If adopted, this Ordinance shall be in full force and effective on January 1, 2025 and shall be published as required by law.

Published: [Insert Date of Publication]

[Name and title of County Clerk]



Tehama County

Agenda Request Form

File #: 24-1907

Agenda Date: 11/12/2024

Agenda #: 23.

DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES - Director of Animal Services Thomas Moss and Animal Care Center Manager Christine McClintock

Requested Action(s)

a) OTHER THAN "A" STEP - Request approval to appoint a candidate as Veterinary Assistant - Extra Help at Range 14, Step E, effective 11/13/24 or upon successful completion of all pre-employment requirements

Financial Impact:

This position is fully funded by the UC Davis Sniptember Spay/Neuter Grant. There is adequate funding within the approved grant budget of \$21.38 per hour for this position.

Background Information:

The candidate has 17 years of experience as a Veterinary Assistant, including experience working on the Division's mobile unit through their full time employment.

The Personnel Office has reviewed the candidate's qualifications and agrees with appointment at Step "E" contingent upon clearance of all pre-employment requirements.



OTHER THAN "A" STEP REQUEST

The Board of Supervisors, on November 13, 1990, asked to receive consistent information from Department Heads who request to hire a new employee at other than "A" step of the classification range. Board policy cites that "A" step is the normal and desired starting point in a classification unless compelling* reasons exist to start an individual at a higher step.

*Please note that the Board has previously provided direction that a pay disparity between Tehama and other counties is not, in and of itself, a sufficient compelling reason to start an employee at higher than "A" step.

FROM:

TO: Board of Supervisors/Personnel Office

RE: Request to hire an applicant in the following classification:

Veterinary Assistant – EH at other than "A" step.

Please answer the following questions so that the Board may more objectively assess the request. Send the completed form along with the Agenda Request Form to the Personnel office, allowing sufficient time for review and approval/disapproval prior to the anticipated hiring date. Requests for "C" step or above will be referred to the Board of Supervisors on the regular agenda for their consideration. Requests for "B" step will be placed on the consent agenda for approval.

1. \$ 17.59 Step A Request: \$ 21.38 Step E

2. Total applications received during recruitment for this position: 13
Total number of "qualified" applicants: 10

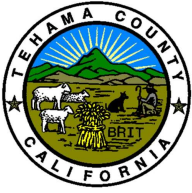
3. Justification for requesting higher step than A:

Applicant has 17 years of experience as a Veterinary Assistant, including experience working on the Division's mobile unit through her full time employment.

4. How has the Department budgeted for this additional cost?

These positions are currently grant funded, with an approved grant budget of \$31.50/hour for this position. Since the grant funding is significantly higher than the actual rate of pay, we have additional funding available to cover the step increase.

Department Head Signature



Tehama County

Agenda Request Form

File #: 24-1908

Agenda Date: 11/12/2024

Agenda #: 24.

DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES - Director of Animal Services Thomas Moss and Animal Care Center Manager Christine McClintock

Requested Action(s)

a) OTHER THAN "A" STEP - Request approval to appoint a candidate as Veterinary Assistant - Extra Help at Range 14, Step E, effective 11/13/24 or upon successful completion of all pre-employment requirements

Financial Impact:

This position is fully funded by the UC Davis Sniptember Spay/Neuter Grant. There is adequate funding within the approved grant budget of \$21.38 per hour for this position.

Background Information:

The candidate has 22 years of experience as a Veterinary Assistant, including experience working as a supervising veterinary assistant for the majority of that time.

The Personnel Office has reviewed the candidate's qualifications and agrees with appointment at Step "E" contingent upon clearance of all pre-employment requirements.



OTHER THAN "A" STEP REQUEST

The Board of Supervisors, on November 13, 1990, asked to receive consistent information from Department Heads who request to hire a new employee at other than "A" step of the classification range. Board policy cites that "A" step is the normal and desired starting point in a classification unless compelling* reasons exist to start an individual at a higher step.

*Please note that the Board has previously provided direction that a pay disparity between Tehama and other counties is not, in and of itself, a sufficient compelling reason to start an employee at higher than "A" step.

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Please answer the following questions so that the Board may more objectively assess the request. Send the completed form along with the Agenda Request Form to the Personnel office, allowing sufficient time for review and approval/disapproval prior to the anticipated hiring date. Requests for "C" step or above will be referred to the Board of Supervisors on the regular agenda for their consideration. Requests for "B" step will be placed on the consent agenda for approval.

1. \$ 17.59 Step A Request: \$ 21.38 Step E

2. Total applications received during recruitment for this position: 13
Total number of "qualified" applicants: 10

3. Justification for requesting higher step than A:

Applicant has 22 years of experience as a Veterinary Assistant, including working as a supervising veterinary assistant for the majority of that time.

4. How has the Department budgeted for this additional cost?

These positions are currently grant funded, with an approved grant budget of \$31.50/hour for this position. Since the grant funding is significantly higher than the actual rate of pay, we have additional funding available to cover the step increase.

Department Head Signature



Tehama County

Agenda Request Form

File #: 24-1909

Agenda Date: 11/12/2024

Agenda #: 25.

DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES - Director of Animal Services Thomas Moss and Animal Care Center Manager Christine McClintock

Requested Action(s)

a) OTHER THAN "A" STEP - Request approval to appoint a candidate as Veterinary Assistant - Extra Help at Range 14, Step E, effective 11/13/24 or upon successful completion of all pre-employment requirements

Financial Impact:

This position is fully funded by the UC Davis Sniptember Spay/Neuter Grant. There is adequate funding within the approved grant budget of \$21.38 per hour for this position.

Background Information:

The candidate has 15 years of experience as a Registered Veterinary Technician before retiring. Since allowing her RVT license to lapse, she has agreed to work for the Division as a Veterinary Assistant.

The Personnel Office has reviewed the candidate's qualifications and agrees with appointment at Step "E" contingent upon clearance of all pre-employment requirements.



OTHER THAN "A" STEP REQUEST

The Board of Supervisors, on November 13, 1990, asked to receive consistent information from Department Heads who request to hire a new employee at other than "A" step of the classification range. Board policy cites that "A" step is the normal and desired starting point in a classification unless compelling* reasons exist to start an individual at a higher step.

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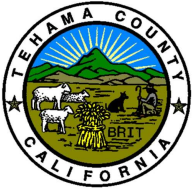
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Department Head Signature



Tehama County

Agenda Request Form

File #: 24-1978

Agenda Date: 11/12/2024

Agenda #: 26.

PURCHASING DEPARTMENT - Senior Buyer Debbie Schmidt

Requested Action(s)

- a) Request approval of specifications for the annual Smog Check & Certification bid commencing on 1/1/25 through 12/31/25
- b) Request authorization for the Purchasing Department to solicit bids for the annual Smog Check & Certification Bid, with bids to be opened on 11/25/24 at 3:00 P.M. in the office of the Purchasing Agent, 727 Oak Street, Red Bluff CA

Financial Impact:

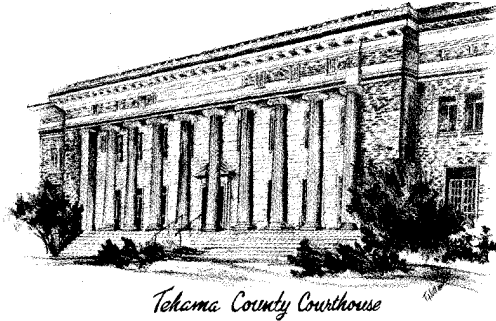
Funds for smog certification have been budgeted in each department's maintenance budget for the current fiscal year.

Background Information:

The County is required by law to certify that County vehicles are smog compliant. By bidding this service the County will save on the cost of smog certification compared to charges on the open market.

Board of Supervisors
COUNTY OF TEHAMA

District 1 – Bill Moule
District 2 – Candy Carlson
District 3 – Pati Nolen
District 4 – Matt Hansen
District 5 – John Leach



Gabriel Hydrick
Chief Administrator

REQUEST FOR BID

NOTICE IS HEREBY GIVEN that the County of Tehama will receive bids at the Administration Office, 727 Oak Street, Room 202, Red Bluff, CA, 96080, until 3:00 P.M., on November 25, 2024, at which time they will be opened for the following materials/services to be purchased by the County of Tehama:

**ANNUAL SMOG CHECK & CERTIFICATION OF
COUNTY OWNED VEHICLES**

Specifications and Bid Forms may be obtained by contacting the Tehama County Purchasing Agent, 727 Oak Street, Red Bluff California 96080, 530-527-3365. Bids shall be submitted in sealed envelopes and marked “**Annual Smog**”.

The Board of Supervisors reserves the right to reject any or all bids and/or waive any irregularity in any bid received.

By: *Debbie Schmidt*
Signer ID: FLWOTCG12...

Debbie Schmidt, Deputy Purchasing Agent

Publish in the Red Bluff Daily News on November 13, 2024. Send proof of publication and statement to: Tehama County Purchasing Dept. 727 Oak Street, Red Bluff, CA 96080.

**COUNTY OF TEHAMA BID SPECIFICATIONS
ANNUAL SMOG CHECK & CERTIFICATION
OF COUNTY OWNED VEHICLES**

**BIDS TO BE OPENED AT 3:00 P.M. ON November 25, 2024, IN THE OFFICE
OF THE PURCHASING AGENT, LOCATED AT
727 OAK ST., RED BLUFF, CA 96080**

The County of Tehama will receive sealed bids for Smog Check & Certification of County owned vehicles. Bids will be marked "Annual Smog" on the envelope. It is understood that the County has a "G" Number, and no written Smog Certificate will be issued.

This is an Annual Bid with service commencing on January 1, 2025, continuing through December 31, 2025. Pricing will remain constant throughout this period. This bid may be extended four additional years on a year by year basis if agreed upon by both parties

The bid will be awarded based on lowest total bid for Annual Smog Check and Certification. Successful bidders will provide certification of garagekeepers liability and workers' compensation insurance to the County with the County listed as the certificate holder.

The undersigned hereby agrees to furnish to the County of Tehama the service listed above for a total price of:

PER EACH SMOG CHECK & CERTIFICATION

\$ _____ **TOTAL BID**

Legible monthly billings shall be sent to the County of Tehama Purchasing Department, 727 Oak Street, Red Bluff, CA, 96080. Billings must include one Original Invoice (a photocopy is not acceptable) and one Original Smog Result Print-Out. All invoices must include the signature of the person obtaining the service, the name of the Department for which he or she works and the vehicle license number.

BUSINESS NAME: _____

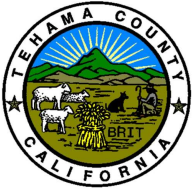
SUBMITTED BY: _____

SIGNATURE: _____

ADDRESS: _____

PHONE #: _____ **FAX #:** _____

EMAIL: _____



Tehama County

Agenda Request Form

File #: 24-1097

Agenda Date: 11/12/2024

Agenda #: 27.

HEALTH SERVICES AGENCY / PERSONNEL / ADMINISTRATION - Chief Administrator Gabriel Hydrick

Requested Action(s)

a) AGREEMENT - Request approval and authorization for the Chair to sign an Employment Agreement with Jayme Bottke for the position of Executive Director, Health Services Agency, effective 11/16/24 through 11/15/27

Financial Impact:

There is no change in compensation within the employment agreement. The total salary, benefits, and roll-up costs for the first year of the new contract is approximately \$234,744.

Background Information:

Ms. Bottke was hired as the Executive Director, Health Services Agency in 2021. Ms. Bottke's employment agreement is set to expire November 15, 2024. The proposed agreement is a three-year term with an expiration date of November 15, 2027.

The salary within the employment agreement is status quo. The benefits contained in the employment agreement reflect the standard benefits provided in department head contracts which include a cell phone allowance of \$60 per month, 240 hours of Personal Time Off (PTO) per year, 40 hours of Management Time Off per fiscal year, one (1) personal holiday per fiscal year, Parental Leave, Bereavement Leave and participation in County sponsored Deferred Compensation plan on the same terms as employees in the Tehama County Management Employees Association (TCMEA).

Additionally, the proposed agreement clarifies Ms. Bottke is considered a 'classic employee' for purposes of the California Public Employee's Pension Reform Act of 2013 and stipulates Ms. Bottke shall participate in the CalPERS 2% at age 55 defined benefit program. It is the intent of this Section that Ms. Bottke pay the full member contribution required under Government Code section 7522.30. The County will not pay any portion of this contribution on behalf of Ms. Bottke. Additionally, in the event the County of Tehama agrees to a percentage increase in salary after the effective date of this contract, for all classifications represented by TCMEA, Ms. Bottke's salary will be increased by an equal percentage.

Without Board of Supervisor approval, Ms. Bottke's employment agreement will expire on November 15, 2024.

This is a contract, overtime exempt position.

TEHAMA COUNTY
and
JAYME BOTTKE
EMPLOYMENT AGREEMENT
for the position of
Executive Director, Health Services Agency

THIS AGREEMENT, is made and entered into on November 12, 2024 and effective commencing November 16, 2024 by and between the Tehama County Board of Supervisors, hereinafter called “COUNTY” and JAYME BOTTKE, hereinafter called “BOTTKE” both of whom understand as follows:

WITNESSETH

WHEREAS, COUNTY desires to employ the services of BOTTKE as Executive Director, Health Services Agency from the effective date hereof until November 15, 2027; and

WHEREAS, it is the desire of COUNTY to provide certain benefits, to establish certain conditions of employment and to set working conditions for BOTTKE; and

WHEREAS, BOTTKE desires employment in the position described above; and

WHEREAS, except as otherwise provided herein, all provisions of the personnel rules and regulations of the COUNTY relating to leave, expense reimbursement, retirement and pension system contributions, and other benefits and working conditions as they now exist or hereafter may be amended, also shall apply to BOTTKE as they would to any employees of the County; and

WHEREAS, the COUNTY Board shall fix any such terms and conditions of employment, as it may determine from time to time, relating to the performance of BOTTKE provided such terms and conditions are not inconsistent with or in conflict with the provisions of this agreement or any other law.

NOW THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

Section 1: Duties

COUNTY hereby agrees to employ BOTTKE as the Executive Director, Health Services Agency to perform the functions and duties as specified in the Executive Director, Health Services Agency classification specification heretofore or hereinafter approved by the Tehama County Board of Supervisors and to perform other legally permissible and proper duties and functions of the Health Services Agency Department from time to time as may be assigned.

Except as otherwise provided by COUNTY, a workweek is defined to consist of seven (7) consecutive calendar days, Sunday through Saturday, consisting of forty (40) hours. BOTTKE shall report for work at her regular established headquarters and shall return hereto at the conclusion of the day’s work, except for off-site COUNTY business, or as otherwise established.

Section 2: Term

BOTTKE agrees to remain in the exclusive employ of COUNTY until November 15, 2027 and further agrees to accept no other employment that may conflict with BOTTKE's performance of duties until this termination date, unless said termination date is affected as hereinafter provided.

Section 3: Salary

For purposes of this agreement, BOTTKE shall be considered an overtime-exempt County employee. The salary and benefits provided under this agreement shall constitute the total compensation for all services provided by BOTTKE under this agreement.

In full consideration for services rendered, and the satisfactory job performance of specified duties, COUNTY agrees to pay BOTTKE hereto an annual salary, payable in twenty-six (26) installments, on the same biweekly basis as other employees of the COUNTY, and prorated on actual hours worked within the annual period. Annual salaries will be as follows:

November 16, 2024 through November 15, 2025	\$186,239.00 Annually
November 16, 2025 through November 15, 2026	\$186,239.00 Annually
November 16, 2026 through November 15, 2027	\$186,239.00 Annually

In the event that, during the term of this contract, COUNTY agrees to adjustments in employment compensation, such as increases or reductions in salary, increased contributions to CalPERS, or changes to other benefits for all classifications represented by the Tehama County Management Employees Association, herein after called "TCMEA", BOTTKE's employment compensation will be adjusted by an equal percentage. Any such adjustments shall be effective for all calendar months commencing after the effective date of the adjustment as stated in the Memorandum of Understanding between COUNTY and the TCMEA currently in effect (hereinafter the "MOU"). Furthermore, BOTTKE reserves the right to confer with the Chief Administrator regarding her employment compensation at a later date.

Notwithstanding any other provisions of this contract, the COUNTY's Board of Supervisors reserves the right, in its sole discretion, to increase the compensation paid by COUNTY to BOTTKE during the term of this contract. The compensation stated in this contract shall not be deemed to be a fixed amount for the entire term of this contract, and may be increased, in the discretion of the Board of Supervisors, consistent with the California Constitution, Article XI, Section 10, subdivision (a).

Except as stated above, COUNTY shall not at any time during the term of this agreement reduce the salary, compensation or other financial benefits of BOTTKE, except with the concurrence of BOTTKE and then only to the degree of such a reduction across-the-board for all employees of the Department in which BOTTKE is employed (including a reduction resulting from employee furloughs).

Except as provided in the cell phone allowance, partial months will be prorated based on the number of days this contract is in force during the month calculated as a percentage of the total number of calendar days in the month.

Section 4: Cellular Telephone Allowance

As BOTTKE's duties require the use of a cellular telephone in the course of County business, COUNTY agrees to provide BOTTKE a cellular telephone allowance of \$60 per month to cover all costs of related equipment and service. This cellular telephone allowance is not considered part of salary and is therefore not included in California Public Employees' Retirement System calculations for BOTTKE and shall not be prorated.

Section 5: Automobile

Should it be required that BOTTKE use her personal vehicle in the performance of her official County duties, it is agreed that BOTTKE will be reimbursed at the approved County reimbursement rate. This mileage reimbursement is not considered part of salary and is therefore not included in California Public Employees' Retirement System calculations for BOTTKE.

Section 6: Personal Time Off (PTO)

BOTTKE at the time of execution of this agreement shall no longer be eligible to accrue sick leave; however, any existing sick leave balances shall be carried forward and available to BOTTKE for use for a non-work-related absence due to:

- a. The inability of an employee to be present or perform the employee's duties because of personal illness, off-duty injury, or confinement for medical treatment
- a. Personal medical or dental appointments, which are impractical to schedule outside of regular working hours
- b. The need of the employee to attend to an immediate family member who is ill or injured for up to a maximum of six (6) days per fiscal year. For purposes of this Section, "Immediate family member" includes only: 1) A spouse or registered domestic partner; 2) A child, which for purposes of this article means a biological, adopted, or foster child, stepchild, legal ward, or a child to whom the eligible employee stand in loco parentis. This definition of a child is applicable regardless of age or dependency status; 3) A biological, adoptive, or foster parent, stepparent, or legal guardian of an eligible employee or of the eligible employee's spouse or registered domestic partner, or a person who stood in loco parentis when the eligible employee was a minor child; 4) A grandparent, step-grandparent, or great grandparent; 5) A grandchild; 6) A sibling; and 7) A designated person.

In lieu of accruing vacation or sick leave, BOTTKE shall accrue and have credited to her personal account, Personal Time Off (PTO) leave. PTO shall accrue at a rate of 240 hours per year (9.23 hours per pay period) of full-time service (prorated for any part-time work or unpaid leaves). Accrual of PTO shall continue until such time BOTTKE has accrued a total balance of five hundred (500) hours, at which point the accrual of additional time beyond 500 hours shall cease.

BOTTKE shall have one (1) personal holiday (8 hours) added to her PTO balance each July 1st, subject to the 500-hour cap.

The Board of Supervisors may, in its discretion and at BOTTKE's request, compensate BOTTKE for up to sixty (60) hours of accumulated PTO leave, once per calendar year, in lieu of PTO time off with pay, consistent with the method utilized by COUNTY for members of TCMEA.

Section 7: Management Leave

BOTTKE shall have five (5) paid management leave days (40 hours) added to her Management Time Off (MTO) bank each July 1st. MTO and the MTO bank are separate and distinct from PTO and PTO bank. MTO does not constitute additional wages and shall not be considered vested for any purpose. All MTO shall be used within the fiscal year in which it was granted, or BOTTKE will lose that MTO.

In the event that, during the term of this Agreement, COUNTY and the TCMEA agree to increase or decrease the number of paid MTO hours for employees represented by TCMEA, or that such adjustment is otherwise lawfully imposed by COUNTY, then the number of MTO hours credited to BOTTKE hereunder shall be increased or decreased by an equal amount, commencing the following July 1st.

Section 8: Holidays

BOTTKE shall be entitled to COUNTY holidays in accordance with members of TCMEA.

Also consistent with the method utilized by COUNTY for members of TCMEA, if BOTTKE is in a non-pay status on both workdays immediately adjacent to the holiday, BOTTKE shall not receive pay for the holiday.

Section 9: Health and Life Insurance

COUNTY agrees to provide comprehensive medical, vision, life and dental insurance for BOTTKE and her dependents. The method utilized to calculate the portion of the premium, if any, paid by COUNTY shall be consistent with the method utilized by COUNTY to calculate the contribution for employees covered by the MOU. BOTTKE may elect to participate in the County's Premium Only Section 125 benefit program, which allows pre-tax benefits for employees' contributions to the group health insurance premium.

COUNTY will make an Employee Assistance Program (EAP) available. The EAP will provide personal counseling on legal services and personal and work related issues for BOTTKE and/or members of her immediate family.

COUNTY will allow BOTTKE to establish an employee-funded Flexible Spending Account, which currently provides employees with the options of Dependent Care Assistance and Unreimbursed Medical Expenses. The plan year maximum for Flexible Spending Accounts will be determined by the contribution limits set by the Internal Revenue Service.

Section 10: Retirement

The parties acknowledge and agree that BOTTKE is a local miscellaneous member of the California Public Employees' Retirement System (CalPERS), and a "Classic" employee as defined in the California Public Employees' Pension Reform Act of 2013.

BOTTKE shall participate in the CalPERS 2% at 55 defined benefit program, as set forth in the California Public Employees' Pension Reform Act of 2013. Retirement is integrated with Social Security.

The parties acknowledge and agree that the required CalPERS member contribution for BOTTKE shall be seven percent (7%) of the compensation paid to BOTTKE hereunder. COUNTY will not pay any part of the required member contribution on behalf of BOTTKE.

The CalPERS retirement plan includes “Pre-Retirement Optional Settlement 2 Death Benefit” as described in Government Code 21548.

Upon Public Employees’ Retirement System or Social Security Retirement or upon the death of an employee, the sick leave balance of an employee with less than fifteen (15) continuous years of County service shall be reduced by one hundred seventy-six (176) hours. The employee or the employee's estate shall be entitled to fifty per cent (50%) of the value of the sick leave remaining, if any. After fifteen (15) continuous years of County service and upon Public Employees' Retirement System or Social Security retirement or upon the death of any employee, the employee or the employee’s estate shall be entitled to fifty per cent (50%) of the value of the employee's sick leave balance. Payment made under this Section shall be made in a lump sum if the value of the remaining sick leave is equal to or less than two thousand dollars (\$2,000.00) or in increments of not less than two thousand dollars (\$2,000.00) per month if the value of the remaining sick leave is greater than two thousand dollars (\$2,000.00).

Section 11: Deferred Compensation

BOTTKE may participate in those Section 457 Deferred Compensation Plans the COUNTY offers to its other employees on the same terms as the MOU. In the event that, during the term of this Agreement, COUNTY and the TCMEA agree to increase or decrease the matching deposit for employees represented by the TCMEA, or that such adjustment is otherwise lawfully imposed by COUNTY, then the matching deposit provided to BOTTKE hereunder shall be increased or decreased by an equal amount, commencing the following month.

Section 12: Professional and Official Travel

COUNTY hereby agrees to pay for travel and subsistence expenses of BOTTKE in accordance with adopted COUNTY travel policy for professional and official travel, meetings and occasions adequate to continue the professional development of BOTTKE and to adequately pursue necessary official functions for COUNTY, including conferences specific to the Executive Director, Health Services Agency functions and such other related national, regional, state and local governmental groups and committees thereof which BOTTKE serves as a member, subject to the COUNTY budget as approved by the COUNTY Board of Supervisors.

COUNTY also agrees to pay for travel and subsistence expenses of BOTTKE, in accordance with adopted county travel policy, for short courses, institutes and seminars that are necessary for her professional development and for the good of the COUNTY, subject to the COUNTY budget as approved by the COUNTY Board of Supervisors.

If BOTTKE is assigned to temporary work at such distance from her regular headquarters that it is impractical to return thereto each day, or to her regular place of abode, BOTTKE will be allowed personal expenses or per diem as established by the Board of Supervisors.

Section 13: Resignation

Nothing in this agreement shall prevent, limit, or otherwise interfere with the right of BOTTKE to resign from her position with COUNTY. If BOTTKE voluntarily resigns her position with COUNTY before expiration of the aforesaid term of her employment, then BOTTKE shall give COUNTY two months' notice in advance, unless the parties agree otherwise.

Section 14: Termination and Severance Pay

The Executive Director, Health Services Agency serves at the will of the COUNTY. Nothing in this agreement shall prevent, limit, or otherwise interfere with the right of the COUNTY to terminate the services of BOTTKE at any time. If BOTTKE is terminated by the COUNTY before expiration of the aforesaid term of employment, and if BOTTKE is willing and able to perform her duties under this agreement, and if termination is for other than "just cause," then the COUNTY will pay BOTTKE a lump-sum cash payment. Said lump-sum cash payment shall be equal to the lesser of three month's aggregate salary and benefits or the aggregate salary and benefits for the remaining term of this agreement.

If termination is for "just cause" or disability that cannot reasonably be accommodated, then no severance payment shall be made.

BOTTKE shall also be compensated for all unused earned PTO leave in the same manner as is provided for unused earned vacation leave in the MOU. MTO is not considered vested, and BOTTKE shall receive no compensation for unused MTO.

Section 15: Industrial Injury or Illness

Should BOTTKE be absent from work as a result of a work-related disability, and is receiving temporary disability indemnity payments provided for by the Labor Code of the State of California, BOTTKE may elect to utilize State Disability Insurance, MTO and/or PTO to supplement her temporary disability indemnity payments, up to a maximum of full salary. During the time BOTTKE is receiving temporary disability indemnity payments, which are supplemented by State Disability Insurance and accrued leave, BOTTKE shall continue to accumulate additional MTO/PTO, and is entitled to continuation of the employee's insurance benefit program on the normal premium-sharing formula. Following exhaustion of all accumulated MTO/PTO, BOTTKE's insurance benefits shall be continued on the normal premium-sharing formula for a maximum of six (6) full calendar months, following the date of exhaustion of other forms of County paid time off.

If BOTTKE is absent by reason of industrial disability, BOTTKE may be returned to work by COUNTY and given temporary light duties within the employee's ability to perform, with the consent of her physician. The duration of any such period of temporary work shall be determined by COUNTY. BOTTKE shall be compensated at the then-current rate of pay while engaged in such temporary duties. COUNTY may require BOTTKE when requesting to return to work after an absence caused by disability or illness, to submit to a medical examination by a physician or physicians approved by COUNTY for the purpose of determining that such employee is physically and mentally fit and able to perform the duties of the Executive Director, Health Services Agency position without hazard to self or to her fellow workers, or to her own permanent health.

Nothing herein shall be construed nor applied in a way which is inconsistent with any employee right under the State of California Workers' Compensation Act or related statutes, or be construed to waive any rights contained therein.

Should BOTTKE return to work from a work place industrial injury or illness, BOTTKE shall receive up to four (4) hours of paid release time per visit or appointment with a physician or other appropriate healthcare provider providing ongoing medical treatment prescribed by the workers' compensation physician that is in relation to the industrial illness or injury itself. The release time is permitted until BOTTKE has been deemed permanent and stationary by the workers' compensation physician or workers' compensation third party administrator.

Section 16: Incapacity and Unpaid Leave

Subject to all applicable provisions of the Family Medical Leave Act (FMLA), California Family Right Act (CFRA), and any other statute or regulation pertaining to leaves or disability, if BOTTKE is permanently disabled and cannot be reasonably accommodated, or is otherwise unable to perform her duties because of sickness, accident, injury, mental incapacity or health, COUNTY shall have the option to terminate this agreement.

In the event that a non-statutory leave is approved by the Board of Supervisors due to BOTTKE's incapacity, or for any other reason, BOTTKE shall not receive any salary, stipend or other compensation hereunder once BOTTKE's accrued leave balances have been exhausted. Time spent on an unpaid leave of absence shall not be treated as COUNTY service for any purpose under this Agreement and BOTTKE shall not accrue PTO benefits while on unpaid leave.

If the COUNTY believes BOTTKE is abusing leave, they may require satisfactory evidence of sickness or disability before payment of leave will be made.

Should BOTTKE fail to return to work within three workdays of the expiration of approved leave, BOTTKE shall be deemed to have tendered an automatic resignation. However, when there are extenuating or mitigating circumstances which delay the employee's return, the COUNTY will allow BOTTKE an opportunity to provide the circumstances to make a final determination of employment by way of appealing a finding that BOTTKE had automatically resigned.

Health insurance will be continued on the normal premium share-of-cost basis for the duration of any statutory leaves of absence. Prior to five (5) years of continuous regular COUNTY service, if BOTTKE is on a leave of absence beyond any accrued leaves, she may maintain the COUNTY's group health insurance coverage for one (1) full calendar month on the normal premium share-of-cost basis. After five (5) or more years of continuous regular COUNTY service, if BOTTKE is on a leave of absence beyond any accrued leaves, BOTTKE may maintain the COUNTY's group health insurance coverage for a total of three (3) months on the normal premium cost-sharing basis. BOTTKE may receive the insurance continuation payment by the employer only once in a twelve (12) month period. The twelve (12) month period begins the date BOTTKE returns to work from the leave of absence in which BOTTKE completed the use of the one (1) month or three (3) month insurance continuation payment benefit referred to in this section.

Section 17: Performance Evaluation

The Chief Administrator shall review and evaluate the performance of BOTTKE at least once during each year. Said review and evaluation shall be conducted in a manner consistent with COUNTY Department Head evaluation policies. Said criteria may be added to or deleted from as COUNTY may from time to time determine, in consultation with BOTTKE. Further, the COUNTY Chief Administrator shall provide BOTTKE with a summary written statement of the findings and provide an adequate opportunity for BOTTKE to discuss her evaluation with the Chief Administrator, and as appropriate, the Board of Supervisors.

At the time of evaluation, COUNTY and BOTTKE shall define such goals and performance objectives that they determine necessary for the proper operation of the Health Services Agency Department and shall further establish a relative priority among those various goals and objectives, said goals and objectives to be reduced to writing. The goals and objectives shall generally be attainable within the time and budgetary resources provided.

The Board of Supervisors has authorized the Chief Administrator to supervise BOTTKE. The Chief Administrator will have the authority to counsel and discipline BOTTKE up to and including a three (3) day unpaid suspension. All higher levels of discipline must be approved by the Board of Supervisors.

In effecting the provisions of this Section, COUNTY and BOTTKE mutually agree to abide by the provisions of applicable law.

Section 18: Safety

COUNTY desires to maintain a safe place of employment for COUNTY employees and to that end, COUNTY shall make all reasonable provisions necessary for the safety of employees in the performance of their work.

Section 19: Indemnification

To the extent that BOTTKE is acting in her official capacity as the Executive Director, Health Services Agency, BOTTKE shall be considered as a COUNTY employee for purposes of indemnity and the COUNTY shall defend, save harmless, and indemnify BOTTKE against any tort, professional liability claim or demand or other legal action arising out of an alleged act or omission occurring within the course and scope of BOTTKE's duties as Executive Director, Health Services Agency.

Section 20: Bonding

COUNTY shall bear the full cost of any fidelity or other bonds required of BOTTKE under any law or ordinance.

Section 21: Notices

Notices pursuant to this agreement shall be given by deposit in the custody of the United States Postal Service, postage prepaid, addressed as follows:

- A. COUNTY: Chairman of the Board of Supervisors, 727 Oak Street, Red Bluff CA, 96080
- B. BOTTKE: JAYME BOTTKE at the permanent address on record with the COUNTY Auditor

Alternatively, notices required pursuant to this agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be given as of the date of personal service or as the date of deposit of such written notice in the course of transmission in the United States Postal Service.

Section 22: General Provisions

- A. The text herein shall constitute the entire agreement between the parties.
- B. This agreement shall be binding upon and inure to the benefit of the heirs at law and executors of BOTTKE.
- C. This agreement shall become effective commencing 11/16/2024.
- D. If any provision, or portion thereof, contained in this agreement is held unconstitutional, invalid or unenforceable, the remainder of this agreement or portion thereof shall be deemed severable, shall not be affected, and shall remain in full force and effect.

IN WITNESS WHEREOF, the Tehama County Board of Supervisors has caused this agreement to be signed and executed in its behalf by its Chairperson, and duly attested by the Clerk of Tehama County, and BOTTKE has signed and executed this agreement, both in duplicate, the day and year first above written.

JOHN LEACH
Chairman, Board of Supervisors

JAYME BOTTKE
Employee

Approved as to form:

MARGARET LONG
County Counsel

E-Contract Review
Approval as to Form

Department Name: Administration

Vendor Name: Jayme Bottke

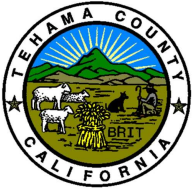
Contract Description: For the purpose of employment contract

APPROVED AS TO FORM:



Date: 11/6/2024

Office of the Tehama County Counsel
Margaret E. Long, Interim County Counsel



Tehama County

Agenda Request Form

File #: 24-1990

Agenda Date: 11/12/2024

Agenda #: 28.

ADMINISTRATION - Chief Administrator Gabriel Hydrick

Requested Action(s)

- a) Staff report on the current status of the Development Impact Fee accounts for Fiscal Year 2023/24
- b) Request to designate the Tehama County Administrative Office and the Clerk of the Board's Office as two locations where the report will be available for public review and to receive written requests for mailed notices
- c) Board discussion and direction to staff to set a public hearing, as required pursuant to Government Code section 66006, on 12/10/24 at 10:00 a.m. to review the current status of the Development Impact Fee accounts for Fiscal Year 2023/24

Financial Impact:

No financial impact at this time.

Background Information:

On 11/24/15, The Board of Supervisors adopted Ordinance No. 2018 establishing development impact fees for library, general government, sheriff, corrections, fire protection, parks and recreation, and transportation facilities. The proposed fees were implemented at 50% of the "full fee" effective January 1, 2017. The remaining 50% was anticipated to be considered for adoption no sooner than January 1, 2020. In February 2021, the board decided to table any further consideration of a fee increase indefinitely. On 2/27/18, the Board of Supervisors entered into an agreement with the Capay Fire Protection District to give the District control of fire fees collected within its boundaries.

The revenues from each of these fees are divided in separate dedicated funds, based upon the impacts of new development on specific types of public facilities (library, general government, sheriff, corrections, fire protection, parks and recreation, and transportation facilities). These funds are legally restricted to financing these specific types of facilities, and cannot be used for any other purpose.

California Government Code 66000 et seq. sets forth the conditions under which local agencies may collect fees from new development to mitigate the impact of new development and establishes the findings that must be made by the Board of Supervisors with respect to the portion of the account remaining unexpended. These findings include:

1. Identify the purpose to which the fee is to be put.
2. Demonstrate a reasonable relationship between the fee and the purpose for which it is charged.
3. Identify all sources and amounts of funding anticipated to complete financing in incomplete

improvements

4. Designate the approximate dates on which the funding is expected to be deposited into the appropriate account.

As per Government Code section 66006, a public hearing must be set to review the report at the next scheduled meeting not less than 15 days after the report has been made available to the public. The report shall include a description of the type of fee, the amount of the fee, the beginning and ending balance of the account, the amount of fees collected and interest earned, an identification of each public project on which fees were expended, an approximate date on which any projects will be completed, a description of any transfers from other funding sources to complete the project and the amount of any refunds made. Staff is requesting to set a public hearing for December 10, 2024 at 10:00 a.m. Pursuant to Government Code section 66006(a)(2), notices shall be mailed to any interested party who files a written request with the local agency for mailed notice of the meeting and that all written requests are valid for one year from the date on which it is filed.

Development Impact Fee Annual Report

Fiscal Year 2023-24

This report is prepared and presented to the Board of Supervisors annually pursuant to Government Code section 66006 regarding the amount of Development Impact Fees collected and their usage for fiscal year 2023/2024.

Library Impact Fee

Beginning Balance	\$ 81,619.98
Total Fees Collected 2023/24	\$ 6,241.00
Interest Earned 2023/24	\$ 2,405.27
Ending Balance	\$ 90,266.25

Currently there are no identified projects for the Library fees collected due to insufficient funds in the account to carry out any projects.

General Government Impact Fee

Beginning Balance	\$ 295,416.89
Total Fees Collected 2023/24	\$ 21,192.72
Interest Earned 2023/24	\$ 8,690.84
Ending Balance	\$ 325,300.45

Currently there are no identified projects for the General Government fees collected due to insufficient funds in the account to carry out any projects.

Sheriff Impact Fee

Beginning Balance	\$ 47,645.72
Total Fees Collected 2023/24	\$ 3,987.50
Interest Earned 2023/24	\$ 1,641.21
Ending Balance	\$ 61,421.48

Currently there are no identified projects for the Sheriff fees collected due to insufficient funds in the account to carry out any projects.

Corrections Impact Fee

Beginning Balance	\$ 144,474.93
Total Fees Collected 2023/24	\$ 10,450.09
Interest Earned 2023/24	\$ 4,251.14
Ending Balance	\$ 159,176.16

Currently there are no identified projects for the Corrections fees collected due to insufficient funds in the account to carry out any projects.

Fire Impact Fee

Beginning Balance	\$ 385,300.50
Total Fees Collected 2023/24	\$ 28,021.72
Interest Earned 2023/24	\$ 11,339.08
Ending Balance	\$ 424,661.30

Currently there are no identified projects for the Fire fees collected due to insufficient funds in the account to carry out any projects.

Capay Fire Protection District Impact Fee

Beginning Balance	\$ 4,626.25
Total Fees Collected 2023/24	\$ 0.00
Interest Earned 2023/24	\$ 132.70
Ending Balance	\$ 4,758.95

Currently there are no identified projects for the Fire fees collected due to insufficient funds in the account to carry out any projects.

Parks & Recreation Impact Fee

Beginning Balance	\$ 34,691.17
Total Fees Collected 2023/24	\$ 2,654.31
Interest Earned 2023/24	\$ 1,022.34
Ending Balance	\$ 38,367.82

Currently there are no identified projects for the Parks & Recreation fees collected due to insufficient funds in the account to carry out any projects.

Transportation Impact Fee

Beginning Balance	\$ 1,285,898.88
Total Fees Collected 2023/24	\$ 114,038.05
Interest Earned 2023/24	\$ 37,536.73
Ending Balance	\$ 1,387,445.80

Currently there are no identified projects for the Transportation fees collected due to insufficient funds in the account to carry out any projects.

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that on ***Tuesday, December __, 2024*** at 10:00 a.m., or soon thereafter as may be heard, in the Board Chambers located at 727 Oak St., Red Bluff, California, the Tehama County Board of Supervisors will conduct a public hearing to review the Development Impact Fee annual report.

All interested persons are invited to attend and be heard. Information regarding the Development Impact Fee annual report will be available at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12, Red Bluff, California and 727 Oak St., Room 202, Red Bluff, California at least fifteen days prior to the public hearing, and may also be obtained by contacting Jennifer Vise, Tehama County Clerk & Recorder, 633 Washington St., Rm. 11, Red Bluff, California, (530) 527-3350. Written comments may be delivered at or prior to the public hearing to the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12, P.O. Box 250, Red Bluff, California, 96080

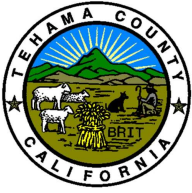
SEAN HOUGHTBY,
Clerk of the Board of Supervisors

RED BLUFF DAILY NEWS:

PUBLISH:

MAKE:

CHARGE: Tehama County Clerk & Recorder
P.O. Box 250
Red Bluff, CA 96080



Tehama County

Agenda Request Form

File #: 24-1962

Agenda Date: 11/12/2024

Agenda #: 29.

BOARD OF SUPERVISORS - Park Fire Recovery

Requested Action(s)

a) TRANSFER OF FUNDS, B-10: From State Disaster Relief (2074-450580), to Contingency (1109-59000), \$1,975,763; and From Contingency (1109-59000) to Professional Services (2074-53230), \$1,975,763 **(Requires 4/5's vote)**

Financial Impact:

These funds were set aside in a reserve in the 2024/25 Adopted Budget for anticipated emergency expenses due to the Park Fire. It is anticipated that a portion of the expenses will be reimbursed by State and Federal disaster aid, but not guaranteed at this point, and will otherwise be a necessary General Fund expense.

Background Information:

On August 6, 2024, the Board of Supervisors approved an agreement with the Resource Conservation District of Tehama County for emergency support services in the areas impacted by the Park Fire, which included clearing of hazard trees in order to allow safe access to public roadways for emergency response.

It was noted at that time that total cost was unknown, though State and Federal assistance would be sought, but this work was urgent and necessary in order to ensure public safety. Since that time, the Board approved the Adopted Budget, which included an Emergency/Disaster Fund for situations such as this. Staff is requesting to use these funds to pay for the completed work, and will continue to pursue reimbursement. California Disaster Assistance Act funds were approved on October 11, 2024, and these costs are expected to be reimbursable under CDAA at a rate of 75%. Additional aid may be available through FEMA at a future date, and will continue to be pursued.

Tehama County Auditor's Office
BUDGET APPROPRIATION INCREASE REQUEST

DEPARTMENT NAME 2074 Emergency Operations

Auditor Number B-10

Date: October 30, 2024

I am requesting an increase or decrease to my budget appropriations as listed below:

Check one "Previous Year Revenue" "New Revenue"
 Funding Source Assigned - Emerg/Disaster (101-301371)

***Note **General Fund and Public Safety "MUST" use Contingency when increasing budget**

Increase Revenue Budget				Increase Expenditure Budget			
FUND DEPT NO	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT	FUND DEPT NO	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
2074	450580	State Disaster Relief	\$ 1,975,763.00	1109	59000	Contingency	\$ 1,975,763.00
1109	59000	Contingency	\$ 1,975,763.00	2074	53230	Professional Services	\$ 1,975,763.00
Total Journal			\$ 3,951,526.00	Total Journal			\$ 3,951,526.00

INCREASE / (DECREASE) APPROVED

 10/30/24
 SIGNATURE OF REQUESTING OFFICIAL DATE

Ana Jamacona 11/01/2024
 AUDITOR DATE

 BOARD OF SUPERVISORS DATE



Tehama County

Agenda Request Form

File #: 24-1963

Agenda Date: 11/12/2024

Agenda #: 30.

BOARD OF SUPERVISORS - Park Fire Emergency Continuations

Requested Action(s)

- a) Determine that there is a need to continue the emergency proclamation issued by the Sheriff as Director of Emergency Services, proclaiming the existence of the local emergency in Tehama County caused conditions of peril
- b) Determine that there is a need to continue the local health emergency proclamation issued by the Tehama County Public Health Officer, proclaiming the existence of the local emergency in Tehama County caused conditions of peril

Financial Impact:

The requested action has no financial impact. Total impacts of the fire are still being quantified, and State and Federal assistance are being sought.

Background Information:

At the July 30, 2024 meeting, the Board of Supervisors ratified the Tehama County Sheriff's emergency proclamation for the Park Fire. At the August 6, 2024 meeting, the Board of Supervisors also ratified the Tehama County Public Health Officer's local health emergency proclamation related to hazardous waste as a result of the fire.

Both emergency proclamations required ratification from the Board of Supervisors within 7 days, and for the Board to extend the emergency every 30 days thereafter. Both were extended by Board action August 27, September 24, and October 22.

At this point, staff is requesting to extend the emergency proclamation to accommodate emergency measures still being undertaken by Public Works to mitigate active hazards and keep County roadways safe. It is anticipated that this will continue into the Winter months as we see potential flooding and debris flows, and continue to evaluate hazardous conditions.

The local health emergency proclamation is anticipated to continue as agencies work on hazardous debris cleanup.

The "State of Emergency" is declared when, in the opinion of the director, the locally available resources are inadequate to cope with the emergency. This action allows state of federal assistance to become available to local government, individuals and businesses. In the event that significant damage does occur, government relief programs would not be available to those suffering losses without the declaration of local emergency.

Pursuant to Section 101080 of the California Health and Safety Code, the Local Health Officer is authorized to declare a local health emergency whenever the Local Health Officer reasonably

determines that hazardous waste or waste that may become hazardous waste, is an immediate threat to public health. This action allows state and federal assistance to become available to local government, individuals and businesses.



DEPARTMENT OF ENVIRONMENTAL HEALTH

633 WASHINGTON STREET, ROOM 36

RED BLUFF, CA 96080

Phone (530) 527-8020 Fax (530) 527-6617

Tia Branton, REHS
Director

LOCAL HEALTH EMERGENCY PROCLAMATION BY THE TEHAMA COUNTY HEALTH OFFICER

WHEREAS, California Health and Safety Code, Division 101, Part 3, Chapter 2, Article 2, Sections 101075 through 101095, confer upon Local Health Officers of the political subdivisions of the State of California, emergency powers necessary to protect public health and safety; and

WHEREAS, Section 101080 of the California Health and Safety Code provides that the Local Health Officer may declare a local emergency in his jurisdiction or any area affected by the threat to public health; and

WHEREAS, Section 101080 of the California Health and Safety Code authorizes a Local Health Officer to declare a local health emergency whenever the Local Health Officer reasonably determines that hazardous waste or waste that may become hazardous waste, is an immediate threat to the public health; and

WHEREAS, Section 101075 of the California Health and Safety Code defines "Hazardous Waste" as waste or combination of wastes, that because of its quality, concentration, or physical chemical, or infectious characteristics may do any of the following: (1) cause, or significantly contribute to an increase in mortality or an increase in serious irreversible, or incapacitating reversible, illness; or (2) pose a substantial present or potential hazard to human health or environment when improperly treated, stored, transported, or disposed of, or otherwise managed; and

WHEREAS, on July 26, 2024, Governor Newsom proclaimed a state of emergency to exist in Tehama County as a result of the Park Fire, and made available State resources to assist in combating the wildfire; and

WHEREAS, on July 30, 2024 of Supervisors of the County of Tehama ratified the Emergency Proclamation by the Emergency Services Director and adopted a resolution proclaiming the local emergency status; and

WHEREAS, the County of Tehama will seek state and federal assistance for emergency mitigation of hazardous wastes and substances that may pose a threat to residents and the environment; and

WHEREAS, this wildfire continues to threaten people and destroy homes; and

WHEREAS, approximately 391,000 acres have burned, and the wildfire is eighteen percent contained; and

WHEREAS, homes and businesses have been destroyed, and thousands of dollars in damage to public and private infrastructure has occurred; and

WHEREAS, the County of Tehama Health Officer hereby finds as follows:

1. Debris and ash from structure fires can contain hazardous substances. For example, building materials such as siding, roofing tiles, insulation, or household items such as paint, gasoline, cleaning products, pesticides, compressed gas cylinders, and chemicals can result in dangerous ash that contains asbestos, heavy metals, and other hazardous materials; and

2. Such waste is a threat to public health because it is hazardous waste and can cause or significantly contribute to an increase in mortality or an increase in serious irreversible or incapacitating reversible illness; or pose a substantial present or potential hazard to human health or environment when improperly treated, stored, transported, disposed of, or otherwise managed; and

3. Hazardous debris that remains after a wildfire can expose residents to toxic materials, improper transport and disposal of fire debris can create dangerous health impacts to workers removing the debris, such debris can threaten water supplies, and such harmful material can spread throughout the community at large; and

4. Persons with heart or lung disease, older adults, children (including teenagers), persons with diabetes, and pregnant women are particularly vulnerable to the presence of such hazardous waste; and

5. The threat to public health creates the immediate need to facilitate assistance and undertake preventive measures to protect the health of people and the environment and to inform the affected public of any potential health issues associated with the hazardous waste created by the Park Fire, thereby warranting the declaration of the existence of a local health emergency; and

6. Regardless of cause, any commercial or domestic structure fires which have or will occur in Tehama County from the time the Park Fire began until the conclusion of the local health emergency will significantly contribute to the hazardous waste load; and

7. Assistance to private property owners and to others within Tehama County is needed for timely implementation of necessary preventative measures to protect public health and the environment; and

8. The scope and breadth of the Park Fire hazardous waste cleanup requires a rapid response due to the large area affected, the location of the fire, the number of structures damaged or destroyed and the imminent threat to public health; and

9. The potential beginning of the rainy season offers little time to mitigate further environmental contamination, including contamination of the watershed, and, therefore, time is of the essence in removing hazardous waste from property sites; and

10. The protection of the County's natural resources and watershed from fire related debris runoff needs to be addressed; and

11. Immediate action is necessary to mitigate the harm that could be caused to the public health and safety and to the environment from improper disturbance, removal, and/or disposal of hazardous waste, including but not limited to toxic, flammable, corrosive, and reactive materials from property sites located within the Park Fire area because such debris can create dangerous health impacts.

NOW, THEREFORE, THE TEHAMA COUNTY HEALTH OFFICER DECLARES as follows:

1. A local health emergency exists East of the I-5 Corridor including but not limited to; the communities known as Campbellville, Paynes Creek, Sky Ranch, Dales Station, Mineral, Mill Creek and Manton due to the hazardous waste and materials created by the Park Fire, and that such condition may be exacerbated by the ongoing fires and upcoming rainy season and will continue until the conclusion of this local health emergency.

2. During the existence of said local health emergency, the powers, functions, and duties of the Tehama County Local Health Officer shall be those prescribed by state law, including the provisions of Section 101085 of the California Health and Safety Code, and any ordinances and resolutions approved by the Tehama County Board of Supervisors.

3. In connection with the foregoing declaration of local health emergency, the Tehama County Health Officer orders that immediate action be taken to remove the hazardous waste from property sites within the Park Fire area that are toxic, flammable, corrosive, or reactive and create an imminent threat to public health and safety.

4. A Local Health Emergency is declared in Tehama County commencing on this 1st day of August 2024.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the local health emergency declared by the County's Health Officer on August 1, 2024, throughout Tehama County is hereby ratified. The Board of Supervisors shall review, at least every sixty days until the local health emergency is terminated, the need for continuing the local health emergency.

Dated: August 1, 2024



Dr. Timothy Peters
Public Health Officer
County of Tehama
Department of Environmental Health



Tehama County

Minutes Certification

727 Oak Street, Red
Bluff, CA 96080
(530) 527-4655
<http://www.co.tehama.ca.us>

File Number: 24-1247

HEALTH SERVICES AGENCY / PUBLIC HEALTH / ENVIRONMENTAL HEALTH - Health Services Executive Director Jayme Bottke and Environmental Health Director Tia Branton

- a) Pursuant to California Health and Safety Code, Division 101, Part 3, Chapter 2, Article, 2, Sections 101075 through 101095, request ratification of the proclamation, issued by Tehama County Public Health Officer, proclaiming the existence of a local health emergency in Tehama County causing conditions of peril; and that a copy of this proclamation be forwarded to California Emergency Management Agency.

Environmental Health Services Director Tia Branton spoke about ratifying the proclamation for the local fire emergency due to the hazardous debris and looking to seek federal and state assistance.

RESULT:	APPROVED
MOVER:	William Moule
SECONDER:	Pati Nolen
AYES:	Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen and Chairperson Leach

I, JENNIFER VISE, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be a full, true and correct copy of an order adopted by said Board of Supervisors on 8/6/2024.

Attest: 
Deputy

August 13, 2024
Date Certified

Proclamation of a Local Emergency by the Director of Emergency Services

WHEREAS, Tehama County Ordinance Number 2.18.050 empowers the Tehama County Sheriff, as the Tehama County Director of Emergency Services, to declare the existence or threatened existence of a local emergency when Tehama County is affected or likely effected by a public calamity and the Tehama County Board of Supervisors are not in session, and;

WHEREAS, the Park Fire has burned into southeastern Tehama County and rapidly advanced, causing conditions of peril, and;

WHEREAS, while the result of damage is not yet known due to the rapid progress of the incident, it has been confirmed that multiple structures have been damaged or destroyed in Tehama County, and that these conditions are likely to be beyond the control of the services, personnel, equipment, and facilities of Tehama County, and;

WHEREAS, under Government Code section 8630 (b), the local emergency shall not remain in effect for more than seven days unless ratified by the Board of Supervisors, and;

WHEREAS, the Tehama County Director of Emergency Services hereby finds that there exists an imminent and proximate threat to public safety and public health as a result of the Park Fire, and;

WHEREAS, the County of Tehama is requesting State CDAA (California Disaster Assistance Act) and any other Federal assistance to reduce the extreme peril and return critical infrastructure to a safe state for the Citizens of Tehama County;

NOW, THEREFORE, BE IT HEREBY DECLARED that a local emergency now exists throughout Tehama County, and Tehama County Authorities will be asking for State and Federal assistance as a result of the local emergency;

IT IS FURTHER DELARED AND ORDERED that during the existence of said local emergency the powers, functions, and duties of the emergency organization of Tehama County shall be those prescribed by state law, by ordinances and by resolutions of Tehama County; and that this emergency declaration shall expire in seven days after issuance unless confirmed and ratified by the Tehama County Board of Supervisors.

Dated: 7.26.2024 By: 

Director of Emergency Services/Sheriff
County of Tehama
State of California

Print Name: Dave Kain
Address: 22840 Antelope Blvd
Red Bluff, CA 96080



Tehama County

Agenda Request Form

File #: 24-1430

Agenda Date: 11/12/2024

Agenda #: 31.

CLOSED SESSION

Requested Action(s)

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part Two of the Tehama County Air Pollution Control Officer Annual Performance Evaluation Process

Financial Impact:

None.

Background Information:

None.



Tehama County

Agenda Request Form

File #: 24-1989

Agenda Date: 11/12/2024

Agenda #: 32.

CLOSED SESSION

Requested Action(s)

a) CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION (54956.9(d)(2) (one case)

Financial Impact:

[Click here to enter Financial Impact.](#)

Background Information:

[Click here to enter Background Info.](#)



Tehama County

Agenda Request Form

File #: 24-1996

Agenda Date: 11/12/2024

Agenda #: 33.

CLOSED SESSION

Requested Action(s)

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

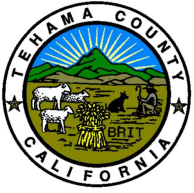
Title: Part One of the Tehama County Air Pollution Control Officer Annual Performance Evaluation Process

Financial Impact:

None.

Background Information:

None.



Tehama County

Agenda Request Form

File #: 24-1997

Agenda Date: 11/12/2024

Agenda #: 34.

CLOSED SESSION

Requested Action(s)

a) PERSONNEL / PUBLIC EMPLOYEE APPOINTMENT OR EMPLOYMENT (Government Code Section 54957)

Title: Director of Planning

Financial Impact:

None.

Background Information:

None.