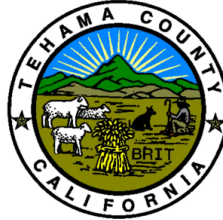


TEHAMA COUNTY BOARD OF SUPERVISORS

William Moule, District 1
Candy Carlson, District 2
Pati Nolen, District 3
Matt Hansen, District 4, Vice Chair
John Leach, District 5, Chairman



Gabriel Hydrick
Chief Administrator

Margaret Long
County Counsel

Sean Houghtby
Clerk of the Board
(530) 527-3287

Board Chambers
727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
<http://www.tehama.gov>

AGENDA FOR TUESDAY, DECEMBER 10, 2024

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The Board wishes to ensure that business is conducted in an orderly fashion and the public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. Any disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting is prohibited.

Members of the public who are unable to attend in person may participate, listen and watch in the following ways:

- 1) To participate in the Board meeting, the public may listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.
- 2) Members of the public who are unable to attend in person may watch and listen via the web at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment at the time the item is called.

The audio and live video streaming is being offered as a convenience. The Board meeting will continue even if there is a disruption. If there is a disruption, the public is encouraged to consider an alternate option listed above. If you have trouble connecting or accessing the meeting, contact the Board office for assistance at (530) 527-4655.

Please refer to the last page of the agenda for information on how to participate in the meeting, as well as the various options being made available for members of the public to provide comment.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator two business days prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

CONSENT AGENDA:

These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

REGULAR AGENDA:

These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE**PLEASE TURN OFF OR MUTE YOUR CELL PHONE****PUBLIC COMMENT**

This is a time set aside for members of the public to directly address the Board of Supervisors on any item of interest to the public that is within the subject matter jurisdiction of this board. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of section 54954.2 of the government code. This board has chosen to exercise its discretion and limit each speaker to three (3) minutes.

Members of the public will be allowed to address the Board of Supervisors regarding items appearing on the agenda at the time the item is called.

ANNOUNCEMENT OF AGENDA CORRECTIONS**PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION****BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE**

Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

Fire Committee (Standing) (Leach, Hansen)

Public Works Committee (Standing) (Leach, Nolen)

Veterans Halls Advisory Committee (Standing) (Carlson, Leach)

Rescue Act Ad Hoc Committee (Carlson, Moule)

Public Safety Tax Initiative Working Group (Hansen, Moule)

Personnel Procedures & Guidelines Ad Hoc Committee (Hansen, Carlson)

REPORTS OF MEETINGS ATTENDED INCLUDING AB1234

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

This is an opportunity for a County Department to provide information to the Board and the general public. These announcements are to be as brief and concise as possible and not used to seek direction from the Board.

CONSENT AGENDA

- 1. **GENERAL WARRANT REGISTER - 11/17/2024-11/23/2024** [24-2142](#)
- 2. **ADMINISTRATION** [24-2166](#)
 - a) TRANSFER OF FUNDS - LATCF/SPEICAL DEPARTMENT EQUIPMENT, B-18 - From LATCF (2072-4507205), to Contingency (2002-59000), \$31,387.03; and From Contingency (2002-59000) to Special Department Equipment (2072-57608), \$31,387.03 **(Requires a 4/5's vote)**
 - b) TRANSFER OF FUNDS - LATCF/PROFESSIONAL SERVICES, B-17 - From LATCF (1073-4507205), to Contingency (1109-59000), \$7,200.00; and From Contingency (1109-59000) to Professional Services (1073-53230), \$7,200 **(Requires a 4/5's vote)**
 - c) TRANSFER OF FUNDS - LATCF/PROFESSIONAL SERVICES, B-16 - From LATCF (1073-4507205), to Contingency (1109-59000), \$6,000.00; and From Contingency (1109-59000) to Professional Services (1073-53230), \$6,000 **(Requires a 4/5's vote)**
- 3. **ASSESSOR / PERSONNEL** [24-2145](#)
 - a) OTHER THAN "A" STEP - Request approval to appoint the applicant as Assessment Clerk II, Range 16 Step B, effective 12/10/24, or upon successful completion of all pre-employment requirements
- 4. **DEPARTMENT OF SOCIAL SERVICES / COMMUNITY ACTION AGENCY** [24-2131](#)

a) AGREEMENT - Request approval and authorization for the Social Services Director as ex officio-Executive Director of the Tehama County Community Action Agency and the Tehama County Chief Probation Officer to sign the interagency memorandum of understanding for the provision of meals for the Meals on Wheels program with a maximum compensation not to exceed \$260,459, effective 7/1/24 through 6/30/25

5. DEPARTMENT OF SOCIAL SERVICES / COMMUNITY ACTION AGENCY [24-2140](#)

a) Request authorization to destroy Tehama County Community Action Agency, Meals on Wheels program's confidential records with discontinuance date prior to 2017

6. DEPARTMENT OF SOCIAL SERVICES / COMMUNITY ACTION AGENCY [24-2130](#)

a) AGREEMENT - Request authorization for the Tehama County Community Action Agency Executive Director to sign the Contract Change Order with PG&E (Misc. Agree #2021-323), for PSPS Food Service Program funds for the Meals on Wheels Program, not to exceed \$64,800, effective 12/10/24 and shall terminate 12/31/27 or sooner by either party

7. ENVIRONMENTAL HEALTH [24-2143](#)

a) AGREEMENT - Request approval and authorization for the Director to sign Amendment to the agreement (Misc. Agree #2024-040) with the California Association of Environmental Health Administrators (CAEHA) for the provision of professional services for Registered Environmental Health Specialist thereby amending the compensation amount from \$76,000 to \$89,000

8. HEALTH SERVICES AGENCY / MENTAL HEALTH [24-2181](#)

a) AGREEMENT - Request approval and authorization for the Executive Director to sign the agreement with Aurora Behavioral Healthcare-Santa Rosa, LLC, a California limited liability company dba Aurora Santa Rosa Hospital for the purpose of providing Psychiatric Inpatient Services for rates set forth in Exhibit "B" with total maximum compensation not to exceed \$300,000 in any one fiscal year, effective 7/1/24 and shall terminate on 6/30/26

REGULAR AGENDA

9. CLERK & RECORDER / ELECTIONS DEPARTMENT - Clerk & Recorder Sean Houghtby [24-2194](#)

a) Request to receive and file the Certified Statement of All Votes Cast at the Consolidated General Election held on November 5, 2024 and pursuant to Section 15400 of the Elections Code, to declare the winners for each office and the results of each measure under the Board's jurisdiction as set out in the Statement of All Votes Cast

b) Declare as elected those candidates filing for the various special district board positions pursuant to the Certificate of Nomination

10. HEALTH SERVICES AGENCY - Executive Director Jayme Bottke [24-2132](#)

a) AGREEMENT - Request approval and authorization for the Executive Director to sign the Portal Access Agreement with the University of California, Davis Health (UCDH) for the purpose of granting the Health Services Agency access to the UCDH EpicCare Electronic Health Record (EHR), effective on 12/10/24 and shall continue until terminated by either party

11. SOCIAL SERVICES- Director Bekkie Emery [24-2165](#)

a) AGREEMENT - Request approval and authorization for the Director to sign the Agreement with Redwood Toxicology Laboratory, Inc. for the purpose of providing drug testing services in the total amount not to exceed \$20,000, effective 10/1/24 through 3/31/25, with modified insurance language in Exhibit A (*subject to receipt of insurance documentation*)

10:00 A.M.

12. ADMINISTRATION - Chief Administrator Gabriel Hydrick [24-1993](#)

a) INFORMATIONAL PRESENTATION - Regarding Development Impact Fees

b) PUBLIC HEARING - Conduct Public Hearing on the Development Impact Fees annual report

c) Request to adopt the Findings as per Government Code Section 66001 contained in the staff report

10:30 A.M.

**13. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT - [24-2091](#)
Director Tia Branton**

a) Request that the Board of Supervisors adopt the recommended decision of the Planning Commission declaring the existence of a public nuisance on the property, ordering the abatement thereof; and directing an itemized accounting of the costs incurred in abating the public nuisance, without further notice of hearing

Owner: William D Shephard, deceased
Site Address: 24955 Butler St., Los Molinos
APN: 078-400-037 (District 5)

**14. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT- [24-2093](#)
Director Tia Branton**

a) Request that the Board of Supervisors adopt the recommended decision of the Planning Commission declaring the existence of a public nuisance on the property, ordering the abatement thereof; and directing an itemized accounting of the costs incurred in abating the public nuisance, without further notice of hearing

Owner: Lisa Rae Martinez
Site Address: 33860 Ponderosa Way, Paynes Creek
APN: 013-250-024 (District 3)

15. **DEPARTMENT OF AGRICULTURE - Agricultural Commissioner Tom Moss** [24-2151](#)
- a) Request approval and authorization for the Agricultural Commissioner to sign the application for the Carl Moyer Low-Emission Equipment Incentive Program in the amount of \$73,850.62 to purchase a 100% solar powered public facing electric vehicle charging station
16. **DEPARTMENT OF AGRICULTURE/DIVISION OF ANIMAL SERVICES - Director of Animal Services Thomas Moss, Animal Care Center Manager Christine McClintock** [24-2118](#)
- a) RESOLUTION - Request adoption of a resolution authorizing modification of hours open to the public for the Department of Agriculture, Division of Animal Services as follows: Tuesday, December 24, 2024 - Closed
17. **SHERIFF / PROBATION - Sheriff Dave Kain and Chief Probation Officer Pam Gonzalez** [24-2144](#)
- a) AGREEMENT - Request approval and authorization for the Sheriff and the Chief Probation Officer to sign the Interagency Memorandum of Understanding for the purpose of providing maintenance on the Juvenile Hall sewage grinder in the amount of \$850 for each maintenance call with a maximum compensation not to exceed \$6,000, effective 8/1/24 through 7/31/25
18. **SHERIFF / PURCHASING - Sheriff Dave Kain** [24-2134](#)
- a) TRANSFER OF FUNDS: SHERIFF, B-15 -From Public Safety (106-301900), to Contingency (2002-5900), \$74,126.32; and From Contingency (2002-59000), to Vehicles (2027-57605), \$74,126.32 **(Requires 4/5's vote)**
- b) BID WAIVER:
- 1) Request to adopt the finding that California State Contract 1-22-23-23E with Winner Chevrolet for the acquisition of (2) two new 2025 Dodge Durango AWD meets all Tehama County bidding criteria and allow the County to take advantage of special low pricing without the time and expense involved with conducting a formal bid process
- 2) Request to find it in the best interest of the County to waive the formal bid process for the acquisition of (2) two new 2025 Dodge Durango based on the finding
- c) Request authorization for the Purchasing Agent to sign a purchase order to Winner Chevrolet for the acquisition of (2) two new 2025 Dodge Durango AWD in the amount of \$109,134.50
19. **SHERIFF'S OFFICE - Sheriff Dave Kain** [24-2139](#)
- a) AGREEMENT - Request approval and authorization for the Chair to sign the Agreement with Day Wireless Systems, for the purpose of providing radio communications service and associated products to public agencies and private

entities in and about Tehama County in the amount of \$2,632 per month with maximum compensation not to exceed \$31,584, effective 8/1/24 and shall terminate 7/31/25
(Subject to receipt of required insurance documentation)

20. SHERIFF'S OFFICE - Sheriff Dave Kain [24-2136](#)

a) AGREEMENT - Request approval and authorization for the Chairman to sign the Agreement with Lexipol, LLC for access to the Lexipol Knowledge Management System and subscriptions for the Law Enforcement Policy Manual and Law Enforcement Daily Training Bulletins Services; and for the Custody Policy Manual, and Custody Daily Training Bulletins Services for the rates as listed with a maximum contract amount not to exceed \$19,894.34, effective 12/1/24 and shall terminate 11/30/25

21. PURCHASING - Purchasing Agent Tom Provine [24-2158](#)

a) INFORMATIONAL PRESENTATION - Review and possible direction to staff regarding the processing of agreements within the Board-designated Purchasing Agent's authority

22. AMERICAN RESCUE PLAN ACT - Administrative Services Director Tom Provine [24-2168](#)

a) Discussion and direction to staff regarding reporting of American Rescue Plan Act funds and allocating the unspent portion of funds to previous salary expenses prior to the December 31, 2024 deadline in order to preserve funds for Tehama County

23. ADMINISTRATION / PERSONNEL - Chief Administrator Gabriel Hydrick [24-2203](#)

a) Request approval to appoint Social Services Director Rebecca Emery as the Interim Public Guardian / Public Administrator, effective 11/26/24

b) AGREEMENT - Request approval and authorization for the Chairman to sign the Amendment to the Employment Agreement for Social Services Director Rebecca Emery, thereby increasing her annual salary by an additional five percent (5%) for the additional assigned duties, effective 11/26/24 through 11/25/25 or until there is no longer a need for an Interim Public Guardian / Public Administrator

24. ADMINISTRATION - Chief Administrator Gabriel Hydrick [24-2195](#)

a) INFORMATIONAL PRESENTATION - Review previous Board direction regarding the appointment of County Counsel

25. ADMINISTRATION - Chief Administrator Gabriel Hydrick [24-2208](#)

a) AGREEMENT - Request approval and authorization for the Chairman to sign the interagency Memorandum of Understanding between Tehama County and Glenn County for the purpose of providing Planning Director services for an amount not to exceed \$5,000, effective 12/14/24 and shall terminate on 6/13/25

26. BOARD OF SUPERVISORS - Park Fire Emergency Continuations [24-2099](#)

a) Determine that there is a need to continue the emergency proclamation issued by

the Sheriff as Director of Emergency Services, proclaiming the existence of the local emergency in Tehama County caused conditions of peril

b) Determine that there is a need to continue the local health emergency proclamation issued by the Tehama County Public Health Officer, proclaiming the existence of the local emergency in Tehama County caused conditions of peril

FUTURE AGENDA ITEMS

Future Agenda Items is an opportunity for a Board member to present a topic to the full Board and County Departments and allow the Board to express majority that staff should be directed to address the issue and bring it back to the full Board as an agenda item. This is not a time for the Board to address the merits or express their opinions on the issue but solely to decide if staff should expend resources in researching and preparing documents for consideration at a public board meeting. More complex issues may result in a future study session.

CLOSED SESSION

Members of the public may address the Closed Session matters at the time the closed session is announced.

27. CLOSED SESSION [24-2138](#)

a) Liability Claims Pursuant to Government Code 54956.95

Claimant: Paige Pearce

Agency claimed against: Tehama County

28. CLOSED SESSION [24-2137](#)

a) CONFERENCE WITH LEGAL - COUNSEL EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Government Code Section 54956.9). Name of Case is Wyrick v. Tehama County Sheriff's Dept., et al., Tehama County Superior Court Case No. 23CI000248

29. CLOSED SESSION [24-2205](#)

a) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - (Paragraph (1) of subdivision (d) of Government Code Section § 54956.9). Name of the case is Farwell v. Farwell et al., Tehama County Superior Court Case No. 24CI000248

30. CLOSED SESSION [24-2206](#)

a) CONFERENCE WITH LEGAL - EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Government Code Section § 54956.9). Name of the case is Mendoza v. City of Tehama et al., Tehama County Superior Court Case No. 24CI000156

REPORTABLE ACTIONS FROM CLOSED SESSION

ADJOURN

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors, and that are not exempt from disclosure under the Public Records Act, will be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off-agenda emergency).

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS PURSUANT TO GOVERNMENT CODE SECTION 84308:

Members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

WAYS TO PARTICIPATE, WATCH AND LISTEN DURING THE MEETING:

- 1) Attend in person in Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080.
- 2) Listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.
- 3) Watch live video and listen at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment at the time the item is called.

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PROVIDE PUBLIC COMMENT BEFORE THE MEETING BY:

- 1) Writing a letter to the Board of Supervisors at PO Box 250, Red Bluff, CA 96080.
- 2) Emailing: tcbos@tehama.gov. Written or emailed public comments received by 4:00 p.m. the day prior to the meeting will be provided to the Board members electronically or in written format and will become part of the public record.

PROVIDE PUBLIC COMMENT DURING THE MEETING BY:

- 1) In-Person: Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080: Members of the public can provide comment in-person inside the Board of Supervisors' Chambers.
- 2) Over the Phone: Members of the public can call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment. The public will be placed in a call-in queue until they are permitted into the meeting for comment.

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board.

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at <https://tehamacounty.legistar.com/Calendar.aspx>