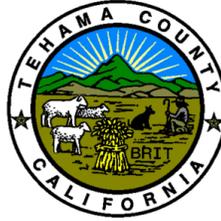


# TEHAMA COUNTY BOARD OF SUPERVISORS

Robert Burroughs, District 1  
Tom Walker, District 2, Chairman  
Steve Zane, District 3  
Matt Hansen, District 4  
Greg Jones, District 5, Vice Chair



Gabriel Hydrick  
Chief Administrator

Margaret Long  
County Counsel

Sean Houghtby  
Clerk of the Board  
(530) 527-3287

Board Chambers  
727 Oak Street, Red Bluff, CA 96080  
(530) 527-4655  
<http://www.tehama.gov>

## AGENDA FOR TUESDAY, NOVEMBER 18, 2025

---

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The Board wishes to ensure that business is conducted in an orderly fashion and the public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. The Board has adopted a Code of Conduct for the public attending these meetings. The Code of Conduct is posted in the Chambers and online at <https://www.tehama.gov/wp-content/uploads/2025/09/PUBLIC-CODE-OF-CONDUCT.pdf>. Any disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting is prohibited.

Members of the public who are unable to attend in person may participate, listen and watch in the following ways:

- 1) To participate in the Board meeting, the public may listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5\* to raise your hand to comment.
- 2) Members of the public who are unable to attend in person may watch and listen via the web at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5\* to raise your hand to comment at the time the item is called.

The audio and live video streaming is being offered as a convenience. The Board meeting will continue even if there is a disruption. If there is a disruption, the public is encouraged to consider an alternate option listed above. If you have trouble connecting or accessing the meeting, contact the Board office for assistance at (530) 527-4655.

Please refer to the last page of the agenda for information on how to participate in the

---

meeting, as well as the various options being made available for members of the public to provide comment.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County’s ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County’s programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator two business days prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

**CONSENT AGENDA:**

**REGULAR AGENDA:**

**9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE**

**PLEASE TURN OFF OR MUTE YOUR CELL PHONE**

**PUBLIC COMMENT**

**ANNOUNCEMENT OF AGENDA CORRECTIONS**

**PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION**

**BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE**

Public Works Committee (Standing) (Hansen, Walker)

Veterans Halls Advisory Committee (Standing) (Burroughs, Jones)

Public Safety Tax Initiative Working Group (Burroughs, Jones)

Personnel Procedures & Guidelines Ad Hoc Committee (Burroughs, Walker)

City of Red Bluff/Tehama County Ad Hoc Committee (Walker, Burroughs)

Rent Control Ordinance Ad Hoc (Jones, VACANT)

**REPORTS OF MEETINGS ATTENDED INCLUDING AB1234**

**ANNOUNCEMENTS BY COUNTY DEPARTMENTS**

---

**CONSENT AGENDA**

**1. GENERAL WARRANT REGISTER - 10/12/25 - 11/01/25**

**GENERAL WARRANT REGISTER - 10/12/25 - 11/01/25**

**Financial Impact:**

As listed.

**Background Information:**

As listed.

**2. AUDITOR’S CLAIMS**

**AUDITOR’S CLAIMS**

**Financial Impact:**

As Listed.

**Background Information:**

Click here to enter Background Info.

a) Court Operations, 2026-53221, Benjamin E Magid, \$3,840.00

b) Court Operations, 2026-53221, Benjamin E Magid, \$7,663.15

**3. DISTRICT ATTORNEY**

**DISTRICT ATTORNEY**

**Financial Impact:**

This grant is 100% funded by the California Governor’s Office of Emergency Services (CalOES). There is no fiscal impact on the county’s General Fund.

**Background Information:**

This item was approved by the Board on October 21, 2025. However, CalOES has since requested that staff present the following revised language to Requested Action (b) to clarify the Board is authorizing the District Attorney “to ~~sign~~ **enter into** the Grant Award Agreement for the 2025 Victim Witness Assistance Program Grant and all related documents with the California Emergency Management Agency in the amount of \$334,113”.

a) Request approval and authorization for the District Attorney to apply for the 2025 Victim/Witness Assistance Program Grant through the California Emergency Management Agency for funding in the amount of \$334,113

b) AGREEMENT- Request approval and authorization for the District Attorney to enter into the Grant Award Agreement for the 2025 Victim Witness Assistance Program Grant and all related documents with the California Emergency Management Agency in the amount of \$334,113

**4. ENVIRONMENTAL HEALTH**

**ENVIRONMENTAL HEALTH**

**Financial Impact:**

Funding from Fund 524-301900. There is no financial impact to the General Fund.

**Background Information:**

These funds are needed to cover the additional cost for programming/reporting and provide implementation of custom reports mandated by the state.

a) TRANSFER OF FUNDS: ENVIRONMENTAL HEALTH, B-14 - From Operating Transfer In (4011-4712205) to Contingency (1109-59000), \$10,000; and from Contingency (1109-59000) to Computers (4011-57603), \$10,000 **(Requires 4/5's vote)**

**5. ENVIRONMENTAL HEALTH**

**ENVIRONMENTAL HEALTH**

**Financial Impact:**

Requesting and securing the grant funds will facilitate adding the Waste Tire program to the department objectives of public health protection in the Solid Waste program without adding staff.

**Background Information:**

This grant series is an annual reimbursement grant from CalRecycle that will further augment the department activities in the Solid Waste Enforcement program. Not applying would fail to capture funds that facilitate the program.

a) RESOLUTION - Request adoption of a resolution authorizing the Director of Environmental Health to apply for and act on behalf of Tehama County to secure Enforcement Assistance Grant funds (Waste Tire Enforcement) from Department of Resources Recycling and Recovery (CalRecycle) for the 33rd cycle to be used for Surveillance Inspection of Tire Facilities, Outreach and Enforcement programs in the amount of \$23,440, for the period of 7/1/26 to 6/30/27

**6. PUBLIC WORKS**

**PUBLIC WORKS**

**Financial Impact:**

The project is funded through the Federal Highway Bridge Program (HBP), additional funding is being requested to cover the costs. This does not impact the General Fund.

**Background Information:**

The Board approved the original Utility Agreement UA 21.003 PG (Misc. Agreement 2021-274) with PG&E for costs to remove and relocate a total of eight (8) utility poles, for the Evergreen Road at South Fork Cottonwood Creek Bridge Replacement Project, at the October 26, 2021 board meeting, in which the County was responsible for the Pro-Rata share of costs for relocating one (1) utility pole.

The original agreement costs were based on the PG&E cost liability letter dated September 9, 2021, in which the County Pro-Rata share was estimated to be in the amount of \$34,328.12. This amount was based on a preliminary estimate by PG&E to perform the work.

Utility Agreement UA 21.003 PG (Misc. Agreement 2021-274) states in Section IV "Payment for Work", the Local Agency shall pay its share of the Actual and Necessary cost of the herein described work within 90 days after receipt of Owner's itemized bill....compiled on the basis of the actual and necessary cost and expense incurred and charged or allocated to said work in accordance with the uniform system of accounts prescribed for Owner by the California Public Utilities Commission (PUC), Federal Energy Regulatory Commission (FERC) or Federal Communications Commission (FCC), whichever is applicable. This section also states that "in the event the final bill exceeds 125% of the estimated cost of this agreement, an amended Agreement shall be execute by the parties to this agreement prior to the payment of the Owners final bill."

The actual costs incurred by PG&E for the relocation work are outlined in the itemized invoice dated October 22, 2024, in which the County is responsible for the Pro-Rata share of one (1) of the eight (8) poles. Utility Agreement UA 21.003 PG stated that the estimated cost of the County's share of the facility relocation would be \$34,328.12. As noted in the itemized invoice, the actual cost of the County's share is \$70,078.09. The Major contributing factors to the overrun of costs are:

- Contract Cost estimated at \$5,078.00 vs Actual Cost is \$43,110.77
- Labor Cost estimated at \$96,086.00 vs Actual Cost is \$166,461.09
- Labor Overhead Cost estimated at \$171,274.00 vs Actual Cost is \$368,083.30
- Materials Cost estimated at \$81,217.00 vs Actual Cost is \$58,298.99

This Amendment to Utility Agreement UA 21.003 PG is based on the actual costs to perform the work, as outlined in PG&E's cost over-run letter dated October 23, 2024, for the total amount of \$70,078.09.

a) AGREEMENT - Request approval and authorization for the Interim Public Works Director to sign Amendment No. 1 for Utility Agreement No. UA 21.003 PG, with Pacific Gas & Electric (PG&E) Company (Misc. Agreement 2021-274) for the Evergreen Road Bridge Replacement Project, increasing the compensation amount by \$35,749.97, totaling \$70,078.09, for relocation of utilities within the project area

**7. FIRE**

**FIRE**

**Financial Impact:**

This grant requires a 50/50 match. Grant provides funding of \$20,000 with an additional \$21,454.00 from budget unit 2042, account 2042-5110.

**Background Information:**

Previously known as the Volunteer Fire Assistance Grant and the Rural Fire Capacity

Grant, the Fire Department has been receiving this grant for 20+ years.

The Board gave their approval to apply for the Grant on May 20, 2025. Grant funds were awarded late in the year, so the Grant period has been extended through 8/31/2026 as indicated in the Resolution.

Grant award will help fund the purchase of fire protection gear for the Tehama County Volunteers, including structure jackets and pants.

a) AGREEMENT / RESOLUTION - Request approval and authorization for the Fire Chief to sign and execute Grant Agreement #7FG25116, and adoption of a Resolution signed by the Chair and a member of the Board, with the Department of Forestry and Fire Protection relative to disbursement of Volunteer Fire Capacity funds for the purchase of PPE with the maximum amount not to exceed \$20,000, effective upon the last signatory date and shall terminate 8/31/26

**8. TEHAMA COUNTY COMMUNITY ACTION AGENCY**

**TEHAMA COUNTY COMMUNITY ACTION AGENCY**

**Financial Impact:**

The funding for the 2025 Community Services Block Grant (CSBG) Discretionary Grant has been provided in the amount of \$26,000 in Amendment No. 1, additionally the amendment also increases the regular grant budget by \$1,824, bringing the total amount available for Contract 25F-6049 to \$330,753.

CSBG Revenue is budgeted in 5062-450720 and may be adjusted during the mid-year budget review. There is no impact to the General Fund.

**Background Information:**

This is an amendment to an existing contract. Community Action Agency (CAA) receives Community Services Block Grant (CSBG) funding on an annual basis and is required to enter into agreements with the State of California Community Services and Development (CSD) to receive funding. CAA will use these funds to address the needs of low-income individuals and families in Tehama County through the support of CAA staff and administration of programs in the areas of food, housing, education, and family development.

The original agreement, Misc. Agreement 2025-066, was approved by the Board of Supervisors on April 8, 2025.

a) AGREEMENT - Request approval and authorization for the Tehama County Community Action Agency ex officio Executive Director to sign Agreement 25F-6049 Amendment No. 1 with the Department of Community Services and Development increasing the total amount available in the budget by \$27,824, thereby increasing the not to exceed amount to \$330,753 for the term of 1/1/25 through 4/30/26

**9. TEHAMA COUNTY COMMUNITY ACTION AGENCY**

**TEHAMA COUNTY COMMUNITY ACTION AGENCY**

**Financial Impact:**

This grant agreement provides the majority of the revenue required to administer the Meals on Wheels program. The total amount was estimated in the FY 25/26 Adopted Budget. These estimated amounts will be adjusted to match the actual allocation as needed before fiscal year end. This grant consists of Federal and State funds that require 10.53% match funding, which is met through the County General Fund contribution of \$35,000 ongoing, as well as through donations and fundraisers.

**Background Information:**

This is a contract renewal. Meals on Wheels has contracted with Chico State Enterprises for many years to receive this funding. Approval of this contract is late in the fiscal year because it is historically received months into the fiscal year. The Area 3 Agency on Aging, a program through the California State Enterprises, receives a Federal Pass through Award from California Department of Aging to provide services according to Title III to meet the needs of California's older adult population. Some of this funding is provided to Tehama County through this subcontract agreement for Tehama County's Meals on Wheels program. Meals on Wheels provides healthy meals each business day to eligible citizens in both a congregate setting and to homebound individuals.

a) AGREEMENT - Request approval and authorization for Tehama County Community Action Agency ex officio Executive Director Bekkie Emery to sign Subaward A25-0006-S008 with Chico State Enterprises, on behalf of the Area 3 Agency on Aging for the provision of the Meals on Wheels program in an amount not to exceed \$413,835, effective 7/1/25 through 6/30/26

**10. DEPARTMENT OF AGRICULTURE**

**DEPARTMENT OF AGRICULTURE**

**Financial Impact:**

The revenue to be received has been identified in the department's FY 25/26 budget. The funds will be deposited into account 450532.

**Background Information:**

The department has historically entered into this agreement with the California Department of Food and Agriculture to perform these services. Without an approved agreement the department would not receive funding for providing these services.

a) AGREEMENT - Request approval and authorization for the Agricultural Commissioner to sign Cooperative Agreement Number 25-0054-000-SA with the California Department of Food and Agriculture for the provision of inspection services relating to advertising and labeling of petroleum and automotive products in an amount not to exceed \$1,575, effective 7/1/25 and shall terminate 6/30/26

**11. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES**

**DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES**

**Financial Impact:**

Spay/Neuter surgeries are performed on animals at the time of adoption, or during

specific sponsored situations. Spay/Neuter fees will be collected from the adopter or sponsored by the Division’s Spay/Neuter Trust.

**Background Information:**

The Division of Animal Services has entered into an agreement with Valley Veterinary Clinic to perform spay/neuter services for many years. CA Food and Agriculture Code requires that dogs and cats be spayed or neutered prior to release to the new owner at the time of adoption. Without the requested action, the Division would be unable to keep up with the number of animals requiring surgery to be adopted, resulting in a decrease in adoptions and extended length of stay for animals in the shelter.

a) AGREEMENT - Request approval and authorization for the Director of Animal Services to sign the Agreement with Valley Vet Clinic RB, Inc., for the purpose of providing dog and cat spay and neuter services for the amounts as listed with a maximum amount not to exceed \$100,000, effective 11/1/25 and shall terminate 10/31/26

**12. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES  
DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES**

**Financial Impact:**

The funds for the requested action are a result of the UC Davis Snipتمبر Spay/Neuter Grant.

**Background Information:**

On November 14, 2022, the Division of Animals Services was selected to receive a California for All Animals, UC Davis, “Snipتمبر Grant” in the amount of \$180,000.

In keeping with the Division’s adoption program and state spay/neuter requirements, this grant allowed Animal Services to purchase the needed surgical equipment and supplies, as well as fund staffing for spay and neuter surgeries for shelter animals on the newly purchased mobile veterinary clinic.

This Fiscal Year 25/26, during Quarter 1, the department staffed a total of 200 spay/neuter surgeries and was able to spay and neuter 57 cats and 143 dogs utilizing the new mobile veterinary clinic. To date, the grant funds have allowed the division to staff 824 spay/neuter surgeries.

a) TRANSFER OF FUNDS: ANIMAL SERVICES, B-19 - From Misc. Grants (2078-466081) to Contingency (1109-59000), \$18,947.12; and From Contingency (1109-59000) to Medical Expense (2078-53190), \$3,460.68; to Professional Services (2078-53230), \$11,031.25; to Household Expense (2078-53140), \$50.51; and to Extra Help (2078-51011), \$4,404.68 **(Requires 4/5’s vote)**

**13. ADMINISTRATION  
ADMINISTRATION**

**Financial Impact:**

The requested transfers of \$4,620.24 for Facilities Maintenance is funded by Trindel and will have no impact on the general fund. The requested transfer for Red Bluff Community Center is a general fund contingency request.

**Background Information:**

**Facilities Maintenance Transfer**

We are requesting a budget transfer to balance the Facilities Maintenance accounts following the completion of a project funded by the Trindel Safety fund.

Facilities Maintenance completed a project on behalf of the Assessor's office. All project costs were paid from the Facilities Maintenance expenditure budget, and the reimbursement from the Trindel Safety fund was deposited into the Facilities Maintenance revenue account. This transfer is a necessary accounting action to ensure the department's budget accurately reflects both the revenue and the corresponding expenses for this project.

**Red Bluff Community Center**

The County has an agreement with the City of Red Bluff for the operation of the Red Bluff Community Center. Per the terms of this agreement, the County is responsible for 50% of the center's actual operating expenditures after all revenues have been applied. This year, the County's 50% share has been calculated at \$210,582.21, which is a 26% increase over the previous year. The current FY 2025-26 budget allocation for this purpose is \$166,912, leaving a shortfall of \$43,670.21. This transfer is necessary to cover the remaining balance owed to the City of Red Bluff as required by our agreement.

a) TRANSFER OF FUNDS: FACILITIES MAINTENANCE; B-20 - From Misc. Revenue (1074-471120), \$4,620.24, to Contingency (1109-59000), \$4,620.24; and from Contingency (1109-59000) to Special Projects (1074-532321), \$4,620.24 **(Requires a 4/5's vote)**

b) TRANSFER OF FUNDS: RED BLUFF COMMUNITY CENTER; B-21 - From Contingency (1109-59000), \$43,670.21 to City of Red Bluff Operating Deficit (7034-555272), \$43,670.21 **(Requires a 4/5's vote)**

**14. ADMINISTRATION**

**ADMINISTRATION**

**Financial Impact:**

All proceeds will be deposited in their respective budget unit(s).

**Background Information:**

The County has a contract with BidCal.com for auction services. Property that may not be suitable for the auction will be offered to the highest bidder through an informal bid process.

a) Declare the following vehicles to be surplus County property:

- 1) AG EXTENSION - 2005 Ford F-150, VIN # 1FTRF14W75NA85455, County Inventory #25454, Stock #508
- 2) FACILITIES MAINTENANCE - 2006 Ford Escape, VIN # 1FMYU92Z56KC50169, County Inventory #25391, Stock #399

b) Request authorization for Administration/Purchasing to dispose of the property in the manner that provides the highest possible return to the County

**15. ADMINISTRATION**

**ADMINISTRATION**

**Financial Impact:**

Funds are included in the project budget. Funding is available in the Accumulated Capital Outlay (ACO)- Plant Acquisition budget, account #1081-57586. Although not reimbursable by the State through the SB 1022 financing program, the expense will be included as a cash match contributing to the total eligible project cost.

**Background Information:**

Mid Pacific Engineering (MPE) has been providing on-call materials testing and special inspection services for the new jail re-entry facility. Additional testing was necessary due to unknown soil conditions and changes in work plans to accommodate. An increase in total compensation is necessary to cover the additional work that has been performed by MPE.

- a) AGREEMENT - Request approval and authorization for the Chair to sign Amendment with Mid Pacific Engineering (Agreement #134PA25) for the purpose of providing on-call materials testing and special inspection services, for the new Tehama County Corrections Re-entry Project, thereby adding an additional \$15,000, for a total maximum compensation to not exceed \$65,000

**16. ADMINISTRATION**

**ADMINISTRATION**

**Financial Impact:**

Funding for this project comes from the Community Project Funding grant (CPF) awarded to the County for the Corning Veterans Hall Remodel Project. Funds are budgeted in ACO Account #1081-57515.

**Background Information:**

Adams Ashby Group is a consultant who will provide general administration services, labor compliance and environmental review for the Community Project Funding grant awarded through the California Department of Housing and Community Development (HCD) for the Corning Veteran’s Hall Remodel Project. The consultant has extensive experience and knowledge in working with state awarded grants. This consultant has worked with the County on various grant related projects over the years. Without their services the County would not be able to meet the grant requirements and therefore would have to decline the awarded grant.

- a) AGREEMENT - Request approval and authorization for the Chair to sign the

agreement with Adams Ashby Group, Inc. for the purposes of General Administration, Labor Compliance, and Environmental Review for the Corning Veterans Hall Remodel Project, Community Project Funding (CPF, B-23-CP-CA-0149), maximum compensation is not to exceed \$123,000

**17. PROBATION**

**PROBATION**

**Financial Impact:**

There is no financial impact to the General Fund.

**Background Information:**

The Tehama County Probation Department previously transitioned from .40 caliber firearms to 9mm caliber firearms, purchasing new Smith & Wesson handguns to support this change. The Glock handguns have been out of service for several years. The Department intends to trade in the surplus Glock firearms through a licensed firearms dealer. Store credit from the trade-in will be used toward the acquisition of new, California-compliant rifles. The Department currently uses Ruger Mini-14 rifles manufactured in the 1980s, which were owned by the Tehama County Sheriff's Office. Replacing these with modern AR-15 rifles will enhance operational readiness and allow for magazine interchangeability with other County law enforcement agencies in the event of a mass shooting or other shooting incident.

a) Request to declare twenty one (21) used Glock 23 Gen 3 and Gen 4 .40 caliber handguns; one (1) used Glock 22 Gen 3 .40 caliber handgun; one (1) used Glock 27 Gen 3 .40 caliber handgun, and associated accessories, as surplus County property, and authorize the Purchasing Agent to dispose of the handguns in the manner most advantageous to the County

**18. PROBATION**

**PROBATION**

**Financial Impact:**

No financial impact to the General Fund, as monies will be transferred from one previously budgeted account to the other.

**Background Information:**

Effective 10/3/25, per Tehama County Personnel Action Form dated 9/15/25, the Probation Program Analyst FT employee has moved to an Extra Help status in order to assist the department with operational continuity and guidance while in transition during the recruitment period for the full-time position. This transfer will provide funds in the appropriate account within Budge Unit 2037 to pay for Extra Help hours worked.

a) TRANSFER OF FUNDS: PROBATION, B-17, from Salary & Wages (2037-51010) \$5,000.00, to Extra Help (2037-561011) \$5,000.00 **(Requires 4/5's vote)**

**19. PROBATION**

**PROBATION**

**Financial Impact:**

There is no financial impact on the General Fund. Probation will utilize CalAIM PATH 3 funds to issue payment to Health Management Associates, Inc. (HMA).

**Background Information:**

The California Advancing and Innovating Medi-Cal (CalAIM) Justice Involved Initiative (JII) supports incarcerated youth in preparing for successful reentry into their communities. To facilitate this effort, the Tehama County Probation Department has partnered with HMA, a state-approved contractor under the CalAIM initiative, to develop an implementation plan ensuring access to health care services for incarcerated youth. This plan has been submitted and approved by the State of California.

HMA has provided valuable consultation on multiple aspects of the initiative, including the development of Requests for Proposals (RFP) for Pharmacy Services and an Electronic Health Records (HER) system. Additionally, they have assisted in drafting job classifications for two new positions, essential to advancing the CalAIM initiative. Their expertise and support are helping the Juvenile Detention Facility move closer to meeting the State’s CalAIM requirements.

CalAIM PATH 3 funds will pay invoices issued by HMA for services rendered to the Tehama County Probation Department.

a) TRANSFER OF FUNDS: PROBATION; B-16 - from CalAIM (2036-4505724), to Contingency (2002-59000), \$46,150.27; and From Contingency (2002-59000) to Professional/Special Services (2036-53230), \$46,150.27 **(Requires a 4/5’s vote)**

**20. CLERK OF THE BOARD**

**CLERK OF THE BOARD**

**Financial Impact:**

There is no financial impact.

**Background Information:**

Section 81000 of the Political Reform Act requires each local government agency to adopt a Conflict-of-Interest Code. This code identifies which financial interests public officials, employees, and consultants must disclose on their Statement of Economic Interests (Form 700). The Tehama County Board of Supervisors serves as the code-reviewing body for the Sky View County Water District (“District”). The District must adopt its own Conflict-of-Interest Code, separate from that of the County of Tehama.

a) RESOLUTION - Request adoption of the resolution approving the adoption of the Conflict of Interest Code for Sky View County Water District

**21. CLERK & RECORDER / ELECTIONS DEPARTMENT**

**CLERK & RECORDER / ELECTIONS DEPARTMENT**

**Financial Impact:**

There is no financial impact associated with this item.

**Background Information:**

The candidates listed on the Certificate of Nomination either filed candidate documents or were appointed to the board prior to November 5, 2025. The Board of Supervisors, having supervising authority over Special Districts, declares those candidates as being elected.

a) Declare as elected, those candidates filing the various special district board positions pursuant of the Certificate of Nomination

**22. BOARD OF SUPERVISORS**

**BOARD OF SUPERVISORS**

**Financial Impact:**

There is no financial impact associated with this item.

**Background Information:**

On October 28,2025, District 2 Supervisor Tom Walker, requested to bring forward an item for the Board to consider approval of a letter of support for the John C. Harris County Fair Racing Legacy. Due to timing of the matter, it was necessary to issue the letter prior to its formal inclusion on the agenda.

The John C. Harris County Fair Racing Legacy is an initiative aimed at restoring horse racing to Northern California fairs beginning in 2026. Participating fairs include the Tehama District Fair, Alameda County Fair, Humboldt County Fair, Sonoma County Fair, and Big Fresno Fair. This initiative is designed to revitalize local fairgrounds by generating new revenue streams, creating employment opportunities, and strengthening the long-term sustainability of community fairs.

a) Request ratification for the Chair to sign the letter of support for the John C. Harris County Fair Racing Legacy, an initiative dedicated to bringing back horse racing to Northern California in 2026

**23. COMMITTEES & COMMISSIONS / SPECIAL DISTRICT**

**COMMITTEES & COMMISSIONS / SPECIAL DISTRICT**

**Financial Impact:**

There is no financial impact.

**Background Information:**

Representatives are registered voters who reside and own property within the Resource Conservation District of Tehama County.

a) RESOURCE CONSERVATION DISTRICT - One (1) appointment to fill the expired term of Tom Stroing, with the new said term set to expire 11/30/2028  
(Interested Person: Tom Stroing)

b) RESOURCE CONSERVATION DISTRICT - One (1) appointment to fill the expired term of Michael Vasey, with the new said term set to expire 11/30/2028 (Interested Person: Michael Vasey)

c) RESOURCE CONSERVATION DISTRICT - One (1) appointment to fill the expired term of Tricia Hamelberg, with the new said term set to expire 11/30/2029 (Interested Person: Tricia Hamelberg)

d) RESOURCE CONSERVATION DISTRICT - One (1) appointment to fill the expired term of Tom Amundson, with new term set to expire 11/30/2029 (Interested Person: Frank Dawley)

**24. COMMITTEES & COMMISSIONS**  
**COMMITTEES & COMMISSIONS**

**Financial Impact:**  
None.

**Background Information:**  
None.

a) TEHAMA COUNTY INTEGRATED WASTE MANAGEMENT TASK FORCE (AB 939) - One (1) one-year appointment to fill the expired term of Robert Christison, with said new term expiring 3/31/26 (Interested person: Martha Vuist-Bruske)

**25. COMMITTEES & COMMISSIONS**  
**COMMITTEES & COMMISSIONS**

**Financial Impact:**  
There is no financial impact.

**Background Information:**  
On September 17, 2025, the Tehama County Board of Education unanimously approved the appointment of Jared Caylor as Superintendent of the Tehama County Department of Education, effective October 6, 2025. His appointment follows the resignation of former Superintendent Richard Duvarney, which took effect on October 5, 2025.

a) TEHAMA COUNTY CHILDREN AND FAMILIES COMMISSION (FIRST 5 TEHAMA) - One (1) appointment to replace Rich Duvarney, Superintendent of Schools, with no set term expiration date (Interested Person: Jared Caylor)

**26. COMMITTEES & COMMISSIONS**  
**COMMITTEES & COMMISSIONS**

**Financial Impact:**  
There is no financial impact.

**Background Information:**

Pursuant to Public Resources Code §44308(b)(5), members of the panel shall be selected for their legal, administrative or technical abilities in areas relating to solid waste management.

a) SOLID WASTE INDEPENDENT HEARING PANEL - One (1) appointment to replace Rob Schmid as the Public At Large Representative, with term expiring 02/28/2030 (Interested Person: Tim Potanovic)

b) SOLID WASTE INDEPENDENT HEARING PANEL - One (1) appointment to replace Carolyn Steffan as the Public At Large Representative, with term expiring 02/28/2030 (Interested Person: David Brower)

c) SOLID WASTE INDEPENDENT HEARING PANEL - One (1) appointment to replace Will Pike as the Technical Expert Representative, with term expiring 02/28/2030 (Interested Person: Allen Fleming)

**RECESS to convene as the Tehama County Air Pollution Control District**

**27. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT**

**TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT**

**Financial Impact:**

There is no financial impact to the General Fund associated with this item.

**Background Information:**

The Wood Smoke Reduction Program (Program) is a statewide initiative that employs cap-and-trade funds to mitigate greenhouse gas emissions. This Program also offers the added benefits of reducing black carbon and fine particulate (PM2.5) emissions. Its goal is to assist households in replacing uncertified wood stoves or inserts, currently used as their primary heat source, with cleaner-burning, more efficient devices. Enhanced incentives are specifically available for disadvantaged communities, low-income communities, and low-income households. According to the California Air Resources Board Woodsmoke Reduction Program guidelines, the replacement device must be installed by a professional, appropriately licensed stove installer (Installer) and meet local fire and building codes. Installers interested in participating in this Program must agree to the Program’s terms and conditions by signing an agreement with the District. The retailer agreement ensures that the retailers are eligible to participate, in order to participate in the Program, the Installer will be required to agree to the following: Abide by the terms and conditions of the Program; Unless verified by the District, verify that the old device and the replacement device qualify for the Program; Conduct professional installation of the qualified device in compliance with all applicable State, county, city, or tribal codes/ordinances; Provide residents with training on device operation and maintenance and, if applicable, for wood burning devices, best practices in wood storage and woodburning; and Render the old device inoperable and recycle it, if recycling is available in the area.

a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign the Woodsmoke Reduction Program Retailer Agreement with Top Hat

Energy, Inc which allows them to participate in the Woodsmoke Reduction Program as a participating Retailer in amounts not to exceed the predesignated amount for each voucher issued, effective upon execution by both parties and to terminate on 6/30/26

**28. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT**

**TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT**

**Financial Impact:**

There is no Financial Impact associated with this item.

**Background Information:**

For the District’s Equipment Replacement Program for mobile and stationary agricultural engines, the District is requiring dealerships that want to participate in the program (i.e. sell equipment to potential grantees) to sign a dealership agreement. The purpose of this agreement is for the dealership to do initial verifications on whether equipment is eligible for replacement as well as verify that proposed replacement equipment is eligible for funding under the Carl Moyer and Farmer Programs.

a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign the Carl Moyer Off Road Equipment Replacement Program Agreement with N+S Tractor, effective upon execution by both parties and terminates on 12/31/27

**29. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT**

**TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT**

**Financial Impact:**

The District has budgeted funding from the AB923 Grant Program for these types of projects.

**Background Information:**

The California Clean Air Act (Health and Safety Code sections 44220 et seq. and Vehicle Code section 9250.11) authorizes air districts to impose and collect motor vehicle registration fees to be used for eligible emission reduction projects under the Carl Moyer and Lower Emission School Bus Programs, as well as agricultural projects and accelerated vehicles retirement programs. The Tehama County Air Pollution Control District (“TCAPCD”) has imposed such California Clean Air Act Fees, the revenues from which may be used to fund emission reduction projects in Tehama County. The school’s replacement of one existing school bus with a new Model 1 CE bus equipped with a 240-horsepower diesel-fired engine that will reduce the emissions of air contaminants in Tehama County thereby providing a public benefit to the residents of Tehama County and serving a public purpose of the Tehama County Air Pollution Control District

a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign the AB923 Grant Agreement with Tehama County Department of Education to replace one school bus with a new lower emission school bus in the amount of \$147,940, to begin upon execution by both parties and to terminate ten (10) years from the date of installation

**30. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT****TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT****Financial Impact:**

The District has budgeted funding from the AB923 Grant Program for these types of projects.

**Background Information:**

The California Clean Air Act (Health and Safety Code sections 44220 et seq. and Vehicle Code section 9250.11) authorizes air districts to impose and collect motor vehicle registration fees to be used for eligible emission reduction projects under the Carl Moyer and Lower Emission School Bus Programs, as well as agricultural projects and accelerated vehicles retirement programs. The Tehama County Air Pollution Control District ("TCAPCD") has imposed such California Clean Air Act Fees, the revenues from which may be used to fund emission reduction projects in Tehama County. The school's replacement of one existing school bus with a new Model 1CE school bus equipped with a 240-horsepower diesel-fired engine that will reduce the emissions of air contaminants in Tehama County thereby providing a public benefit to the residents of Tehama County and serving a public purpose of the Tehama County Air Pollution Control District

a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign the AB923 Grant Agreement with Tehama County Department of Education to replace one school bus with a new lower emission school bus in the amount of \$129,017, to begin upon execution by both parties and to terminate ten (10) years from the date of installation

**31. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT****TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT****Financial Impact:**

The District receives fees through the Indirect Source Fee Program in the preceding fiscal year, and budgets for it's expenses in the next fiscal year. Thus, fund expenditure is already in the approved budget.

**Background Information:**

The California Clean Air Act of 1988 gives authority to Districts to regulate indirect sources of emissions; and Health and Safety Code section 40716, states that "a district may adopt and implement regulations to reduce or mitigate emissions from indirect and areawide sources of air pollution"; and Health and Safety Code section 42311, subdivision (g) specifically allows district to adopt a schedule of fees on areawide or indirect sources which are regulated, but for which permits are not issued, to cover the costs of District programs related to this source. The Participant submitted an application on behalf of Tehama County, and was selected for Rule 2:11D mitigation project funding in the amount of \$47,000, from TCAPCD to assist with the use of a Carbonizer to reduce Particulate Matter (PM) and Oxides of Nitrogen (NOX) and emissions from whole orchard removal; and the TCAPCD Board of Directors, upon

recommendation of the Rule 2: 11D Review Committee, believes the proposal is both cost-effective and provides air quality and health benefits to a large number of citizens in Tehama County.

a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign the Rule 2:11D Indirect Source Project Agreement with the Resource Conservation District of Tehama County to assist in the mitigation project for the use of a Carbonizer to reduce Particulate Matter and Oxides of Nitrogen and emissions from an 80-acre orchard removal project in the amount of \$47,000 and shall begin upon execution by both parties and terminate upon the completion of the project

**REGULAR AGENDA**

**32. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT - Air Pollution Control Officer Joseph Tona**

**TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT - Air Pollution Control Officer Joseph Tona**

**Financial Impact:**

Funds are from AB 923, which are restricted for Carl Moyer Memorial Air Quality Standards Attainment Program eligible projects. This was originally budgeted for last fiscal year, but the project was not completed.

**Background Information:**

AB 923 provides funding for cleaner-than-required engines and equipment, which is administered by local air districts. These funds can be used to support Moyer-eligible projects. During the recent Moyer application period, the District received an application to replace two school buses. Our regular Moyer allocation is insufficient to fund these buses; however, there are sufficient funds available in the AB 923 account to cover these replacements. This \$304,657 budget adjustment would allow the District to fund the replacement of the two school buses.

a) TRANSFER OF FUNDS: AIR POLLUTION, B-4 - From AB 923 (609-301900), \$304,657 to AB 923 (60910-55520), \$304,657 **(Requires a 4/5s vote)**

**33. TEHAMA COUNTY AIR POLLUTION CONTROL / PERSONNEL - Air Pollution Control Officer Joe Tona**

**TEHAMA COUNTY AIR POLLUTION CONTROL / PERSONNEL - Air Pollution Control Officer Joe Tona**

**Financial Impact:**

There is no financial impact associated with this request.

**Background Information:**

The Air Pollution Control Department is requesting to revise the classification specification for the Air Pollution Control Specialist I/II and Air Pollution Control Specialist III.

The Department requests to revise the Definition, Supervision Received and Class

Characteristics sections to update the referenced title of Air Pollution Control Program Manager to the current title of Air Pollution Control Officer. In addition, the License and Special Requirements section has been revised to reflect the current Driver's License requirements as set forth in SB 1100.

There is no requested change to the current salary placement.

The Joint Council Bargaining Unit has been notified of the proposed revisions.

a) Request approval of revisions to the classification specifications of Air Pollution Control Specialist I/II and Air Pollution Control Specialist III, effective 11/18/25

**34. TEHAMA COUNTY AIR POLLUTION CONTROL / PERSONNEL - Air Pollution Control Officer Joe Tona**

**TEHAMA COUNTY AIR POLLUTION CONTROL / PERSONNEL - Air Pollution Control Officer Joe Tona**

**Financial Impact:**

The requested action of reclassifying the current Administrative Assistant to an Air Pollution Administration Specialist results in an annual increase of approximately \$3,120. Costs will be fully funded by the Carl Moyer Administrative funding, Rx Fire Grant Funding and other fee revenue. Therefore, there is no impact to the General Fund.

**Background Information:**

The Air Pollution Control Officer (APCO) is requesting a structural change within the Air Pollution District. This request involves adding a new classification of Air Pollution Administration Specialist to the District's Position Allocation List (PAL) and reclassifying the current Administrative Assistant to an Air Pollution Administration Specialist.

Over the years, the Air Pollution Control District has taken on additional grant-related work, including the Carl Moyer Program, the FARMER Program, and the Woodsmoke Reduction Program. Each of these initiatives has increased recordkeeping requirements to ensure proper implementation and adherence to their respective guidelines, while also helping the District achieve significant emission reductions without relying on additional or stricter regulations.

Currently, the District is staffed by three positions supporting the Air Pollution Control Officer: an Administrative Assistant and two Air Pollution Control Specialists. The Air Pollution Control Specialists focus on investigations, preparing engineering evaluations, issuing permits to operate, and implementing grant programs. The Administrative Assistant handles clerical work, screens calls and visitors, responds to complaints, and performs routine financial recordkeeping. The District now requires a position capable of supporting the APCO by performing higher level duties.

The proposed reclassification reflects the evolving scope of responsibilities, which now extend beyond traditional clerical duties. The revised role will emphasize grant administration, financial tracking, public outreach, coordination with representatives

from outside public agencies such as the California Air Resources Board, and providing project-specific guidance to departmental staff, while also covering tasks typically assigned to the Administrative Assistant role.

By creating an Air Pollution Administration Specialist role, the workload on the Air Pollution Control Specialists will be reduced, allowing for more focus on other tasks critical to grant implementation and the District’s broader objectives. This role would also provide greater flexibility in future hiring, enabling the District to recruit either an Administrative Assistant or an Air Pollution Administration Specialist when staff turnover occurs.

In recognition of the expanded duties, the APCO requests to place the Air Pollution Administration Specialist at Salary Range 28, representing a two-range (5%) increase from the current Administrative Assistant classification (Range 26). This adjustment is consistent with the internal salary relationships for similar positions at this level.

Should the classification be approved, the APCO requests to amend the Position Allocation List (PAL) by deleting one (1.0 FTE) Administrative Assistant and adding one (1.0 FTE) Air Pollution Administration Specialist allocation. This would result in a reclassification of the current Administrative Assistant incumbent. The incumbent is currently performing duties at a higher level and meets the minimum qualifications of the Air Pollution Administration Specialist.

The Joint Council bargaining unit was provided written notice of the proposed action and is in agreement on this matter.

- a) Request approval of a new classification specification of Air Pollution Administration Specialist within the Joint Council bargaining unit, effective 11/18/25
- b) RESOLUTION - Request adoption of a resolution amending the FY 25/26 Position Allocation List (PAL), (Reso #2025-074) by deleting one (1.00 FTE) Administrative Assistant allocation and adding one (1.00 FTE) Air Pollution Administration Specialist allocation at Joint Council Salary Range 28, effective 11/18/25
- c) Request approval to reclassify one Administrative Assistant incumbent as an Air Pollution Administration Specialist, effective 11/18/25

**ADJOURN to reconvene as the Tehama County Board of Supervisors**

**35. AMERICAN LEGION - Service Officer Norman L. Goodin**

**AMERICAN LEGION - Service Officer Norman L. Goodin**

**Financial Impact:**

None.

**Background Information:**

This request was received from a local veteran’s group to be brought forward to the Board for recognition of Veterans Day. Due to cancelled meetings in recognition of

Election Day on November 4th and the Veterans Day holiday observed by Tehama County on November 11th, this proclamation is being brought after the fact, with notification to the requesters.

a) PROCLAMATION - Request adoption of the proclamation proclaiming November 11th as Veterans Day

**36. BOARD OF SUPERVISORS  
BOARD OF SUPERVISORS**

**Financial Impact:**  
None.

**Background Information:**

The Clerk of the Board fulfills numerous statutory and locally mandated requirements and serves as the official record keeper of actions taken by each County's Board of Supervisors. We would like to recognize the broad scope of services each Clerk of the Board and their respective office provides with the highest integrity and respect for the public's business.

a) PROCLAMATION - Request adoption of a proclamation proclaiming November 17 - 21, 2025 as California Clerk of the Board of Supervisors week in Tehama County

**37. CLERK OF THE BOARD - Clerk of the Board Sean Houghtby  
CLERK OF THE BOARD - Clerk of the Board Sean Houghtby**

**Financial Impact:**  
No financial impact associated with this item.

**Background Information:**

On October 28, 2025, Pati Nolen resigned from her office as District 3 County Supervisor, effective immediately.

In 2014, following a vacancy that was required to be filled by the Governor, Tehama County voters approved an amendment to the County Charter that allowed for local control of the appointment. Under Article II, Section 7 of the Charter, whenever a vacancy occurs, the remaining members of the Board may fill the vacancy within 90 days after the vacancy occurs. If the Board fails to make an appointment within this time period, the appointment power reverts to the Governor. The appointee, regardless of whether by Board or by the Governor, would hold office until the following election and qualification of their successor. The election would be scheduled for June 2, 2026 (filing deadline March 6, 2026), with a run-off election in November, if necessary.

Board precedent is to formally post the vacancy on 11/19/25 through 12/9/25 (21 days) and invite applications from interested residents of District 3. Pursuant to Government Code 25041, each applicant must have been a registered voter of the district which they seek to represent for at least 30 days immediately preceding the deadline for documents for the office and shall reside in the district during their incumbency. The application will include a Declaration of Candidacy and a Candidate Statement of

Qualifications. Interviews of eligible candidates are planned be conducted as follows :

- 1) A Special Meeting will be set to avoid time constraints on a date selected by the Board. Staff recommends 12/16/25 beginning at 5:00 p.m. If there are more than 7 applicants, an additional meeting may be needed to conduct all interviews.
- 2) Public Comment will be received at the beginning of the meeting, with the standard 3-minute time limit.
- 3) Candidate statement of interest and qualifications, not to exceed 3 minutes per candidate.
- 4) A facilitator will ask questions of each candidate in a round-robin style format
- 5) The Board will publicly vote to appoint a candidate.

Please note, this process is not defined by the Charter and is therefore at the discretion of the Board. This candidate selection process follows the process used to fill similar vacancies for other elected positions as allowed within the Charter.

Staff is requesting Board direction on how to proceed if there is no candidate selected after interviews are conducted.

- a) Declare a vacancy for the position of District 3 Supervisor
- b) Board discussion and direction to staff regarding the candidate selection process to fill vacancy created by the resignation of Supervisor Pati Nolen, effective 10/28/2025

**38. BOARD OF SUPERVISORS**

**BOARD OF SUPERVISORS**

**Financial Impact:**

There is no financial impact associated with this item.

**Background Information:**

Due to the resignation of the District 3 Supervisor, the Board may consider appointing another member to serve as Vice-Chair for the remainder of 2025. This will not impact the annual appointment of the Chair and Vice-Chair that will occur during the first regular board meeting in 2026.

- a) Request appointment of a Vice-Chair to fill the vacancy for the remainder of 2025

**39. COMMITTEES / COMMISSIONS - Board of Supervisors**

**COMMITTEES / COMMISSIONS - Board of Supervisors**

**Financial Impact:**

There is no financial impact associated with this appointment.

**Background Information:**

At the request of the commission, this item is being brought before the Board for consideration to appoint a representative to fill the current vacancy for a Board of Supervisors representative. This commission appointment will return for consideration again early January 2026 for annual appointments for all routine committees and

commission with representatives from the Board.

a) COMMITTEES / COMMISSIONS - TEHAMA COUNTY CHILDREN & FAMILIES COMMISSION - Request to appoint one (1) representative of the Board of Supervisors to serve on this commission for no set term (Incumbent: Vacant)

**40. COMMITTEES / COMMISSIONS - Board of Supervisors**

**COMMITTEES / COMMISSIONS - Board of Supervisors**

**Financial Impact:**

Travel expenses may be incurred for these representatives or other members of the Board to attend annual conferences. These travel expenses have been included in the travel budget for each Supervisor.

**Background Information:**

CSAC requests all nominations for new directors to be received prior to their annual conference, which is set to commence on Monday, December 1, 2025.

If the Board chooses to not nominate a new representative at this time, the current appointee, Tom Walker, will continue to serve in this capacity.

a) Request to appoint one (1) representative of the Board of Supervisors and one (1) alternate to serve on the California State Association of Counties (CSAC) Board of Directors for the 2025-2026 term, effective 12/1/2025 (Incumbents: Vacant, Alternate: Tom Walker)

**41. AUDITOR-CONTROLLER - Auditor-Controller Krista Peterson**

**AUDITOR-CONTROLLER - Auditor-Controller Krista Peterson**

**Financial Impact:**

There is no Financial Impact

**Background Information:**

The June 30, 2025, report shows the Financial Status of Operating Funds 101 through 116 (excluding 104 - Fish & Game). The detail report gives revenue and expenditure totals by fund and budget unit as of June 30. The June quarter includes the expense and revenues as of June 30, 2025, and reflects closing entry adjustments applicable to Fiscal Year 2024/25. Final budget numbers include the Adopted budget and all budget adjustments approved by the Board throughout the year, Service and Supply budget adjustments requested by the department, adjustments made by Auditor-Controller for items over budget by category, as well as encumbrances adjustments.

The September quarter report shows the Financial Status of Operating Funds 101 through 116 (excluding 104 - Fish & Game). It shows expenditures and revenues by fund and budget unit for the 1st quarter of fiscal year 2025/26. The budget represents "final budget" as approved by the board, as well as some encumbrance adjustments made after the budget was approved.

a) INFORMATIONAL PRESENTATION - Report and Financial Overview for June 30,

2025 and September 30, 2025

**RECESS to convene as the Tehama County In-Home Supportive Services Public Authority**

- 42. IHSS PUBLIC AUTHORITY / PERSONNEL - Social Services Director Bekkie Emery**
- IHSS PUBLIC AUTHORITY / PERSONNEL - Social Services Director Bekkie Emery**

**Financial Impact:**

There is no financial impact associated with the requested action .

**Background Information:**

On October 21, 2025, the Board of Supervisors approved the new classification specification of Public Authority Supervisor. Additionally, the Board of Supervisors approved to amend the Position Allocation List (PAL) by adding one ( 1.00 FTE) Public Authority Supervisor.

The Public Authority Supervisor is an unrepresented classification . The requested action is to amend the resolution which establishes the terms and conditions of employment for the unrepresented employees within the In-Home Support Services (IHSS) Public Authority thereby adding the new classification.

- a) IHSSPA RESOLUTION - Request adoption of a resolution amending the Terms & Conditions of Employment for In-Home Support Services Public Authority Unrepresented Employees IHSSPA Resolution Number 2022-96

**ADJOURN to reconvene as the Tehama County Board of Supervisors**

- 43. SOCIAL SERVICES - Director Bekkie F. Emery**
- SOCIAL SERVICES - Director Bekkie F. Emery**

**Financial Impact:**

Funding for this contract has been planned in the FY 25/26 Budget in account 5013-532300, Professional Services. A total compensation of \$400,000 will be paid to Chabot-Las Positas Community College District for planning and providing training, with an Administrative In-Kind Match of \$400,000 that will be paid by Chabot-Las Positas Community College District. This contract will be funded with 100% Federal Title IV-E funds, and there will be no cost to the County General Fund .

**Background Information:**

Chabot-Las Positas Community College District is a new vendor for the provision of providing training and educational services that are designed to assist child welfare providers, and other eligible populations, in serving Title IV-E eligible children in foster and adoptive care within Tehama County.

Under the terms of this Agreement, subcontracts will be issued to five partner agencies: Tehama County Probation Department, Empower Tehama, First 5 Tehama, Children First Foster Family Agency, and Victor Community Support Services to deliver

training, provide consulting, and resources for children and families served through child protective services.

a) AGREEMENT - Request approval and authorization for the Social Services Director to sign the Agreement with Chabot-Las Positas Community College District for the purpose of planning and providing training that supports the Title IV-E Foster Care program, with maximum compensation not to exceed \$400,000, effective 10/1/25 and shall terminate 9/30/26

**44. ANIMAL SERVICES / PURCHASING - Animal Care Manager Christine McClintock**  
**ANIMAL SERVICES / PURCHASING - Animal Care Manager Christine McClintock**

**Financial Impact:**

Funds in the amount of \$55,738.82 were held in account 301365 - Assigned Animal Donations and previously recognized as donation revenue.

**Background Information:**

On May 27, 2025, the Division of Animal Services was selected by the Community Foundation of the North State to receive a grant from the McConnell fund. The grant award was used to purchase a large cargo van to be converted to an animal transport vehicle capable of transporting 10 or more dogs at a time, with the designated heating and cooling to allow transport during more extreme temperatures. The grant agreement was approved by the Tehama County Board of Supervisors on June 24, 2025.

On September 20, 2025, the Board of Supervisors approved the purchase of one Dodge Promaster transit van for upfitting. Conversion to an animal transport van is a specialized process, and Mavron, Inc. is the sole supplier who could feasibly provide and install the conversion specified in the grant agreement. Funding for the van purchase was provided by the McConnell fund, and the conversion is being funded by donations previously received by the Division.

a) TRANSFER OF FUNDS: ANIMAL SERVICES, B-18 - From Fund Balance Available (101-301900) to Contingency (1109-59000), \$55,738.82; and from Contingency (1109-59000) to Vehicles (2078-57605), \$55,738.82 **(Requires a 4/5's vote)**

b) BID WAIVER -

1) Request to adopt the finding that Mavron, Inc. is the vehicle manufacturer's approved supplier to complete the conversion of the Division's transit van with animal transport cages and HVAC system modifications and deliver to the County within the timeframe required, and place this vehicle in service as a much-needed addition to the Animal Services fleet

2) Request to find it in the best interest of the County to waive the formal bid process for the conversion and upfit of one 2026 Dodge 2500 Cargo Van High Roof

c) Request authorization for the Purchasing Department to issue a purchase order to Mavron, Inc for one Animal Transport Van Conversion in the amount of \$55,738.82

**45. DEPARTMENT OF AGRICULTURE - Agricultural Commissioner Thomas A. Moss, Assistant Agricultural Commissioner Adam Davy**  
**DEPARTMENT OF AGRICULTURE - Agricultural Commissioner Thomas A. Moss, Assistant Agricultural Commissioner Adam Davy**

**Financial Impact:**

The funds to be received have not been included in the department’s FY 25/26 budget. As this is a new multi-year agreement, the full amount of the contract will not be realized until subsequent years. FY 25/26 and subsequent budgets will be adjusted accordingly.

**Background Information:**

One of the primary responsibilities of the agricultural commissioner is to protect California agriculture and the environment. This includes eliminating or controlling weeds determined by the California Department of Food and Agriculture (CDFA) to be noxious. County agricultural commissioners are mandated to prevent the spread of these noxious weeds within their respective counties. A primary entry point for noxious weeds to become established is along a county’s major roadways. The agreement between the California Department of Transportation (Caltrans) and the Tehama County Department of Agriculture (TCDA), will provide the funding for the TCDA to prevent the spread of noxious weeds along state highways within Tehama County.

This agreement will provide \$59,975.25 for treatment efforts over three years. Activities will include the survey for noxious weeds along all state highways in Tehama County. Any targeted plants discovered in sensitive areas will be removed mechanically. Where appropriate, any detected noxious weeds will receive a herbicide application using only herbicides from the Caltrans approved herbicide list. The TCDA will abide by all Caltrans requirements while performing treatment activities, and work in partnership with Caltrans in all locations where it is deemed necessary.

Treatments will be performed solely to weeds listed in the California Code of Regulations 4500 noxious weeds list found in the Caltrans rights-of-way. Herbicide applications will be made using a power sprayer with either a boomless nozzle, or a handheld spray nozzle. For remote locations, backpack sprayers will be used to deliver the product to the targeted species. All equipment and labor will be provided by the TCDA and reimbursed by Caltrans. A portion of the herbicide will be provided by Caltrans, while any of that which is supplied by the TCDA will also be reimbursed.

The TCDA had previously maintained an agreement with Caltrans for roadside vegetation management but was not renewed due to staffing changes. It is the Department’s intention to renew an agreement that would allow the Commissioner to fulfill his mandate to prevent the spread of noxious weeds along the vulnerable roadways of the County. This agreement would provide for the complete funding of these activities and greatly support the preservation of agriculture and natural landscape of Tehama County.

An approved Resolution must be attached prior to the agreement being approved by

both parties.

a) RESOLUTION - Request adoption of a resolution authorizing the Agricultural Commissioner and his designees to execute and sign the Cooperative Agreement No. 02A22442 with the California Department of Transportation for the purpose of performing noxious weed control along state highway rights-of-way in Tehama County

b) AGREEMENT - Request approval and authorization for the Agricultural Commissioner to execute and sign the Cooperative Agreement No. 02A22442 with the California Department of Transportation for the purpose of performing roadside noxious weed control along state highway rights-of-way in Tehama County, in an amount not to exceed \$59,975.25, effective upon signatory approval by Caltrans and expiring on 9/30/28

c) Request adoption of the finding that this Tehama County Noxious Weed Eradication Program is not subject to review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines sections 15307 and 15308; and authorization for the Agricultural Commissioner to file the Notice of Exemption

**RECESS to convene as the Tehama County Sanitation District No. 1**

**46. TEHAMA COUNTY SANITATION DISTRICT NO.1**

**TEHAMA COUNTY SANITATION DISTRICT NO.1**

**Financial Impact:**

FUND 605: 605-53120 \$213.89; 605-53150 \$13,723.28; 605-53170 \$48.05; 605-53180 \$24.45; 605-53230 \$15,599.08; 605-53270 \$86.33; 0605-53280 \$11.12; 0605-53300 \$1168.78

FUND 0684: 684-55410 \$25,000.00; 684-55430 \$8,401.49

**Background Information:**

See attached claims summary.

a) Request approval of the claims paid July 1, 2025, through September 30, 2025, in the amount of \$64,276.47

**ADJOURN to reconvene as the Tehama County Board of Supervisors**

**47. PERSONNEL / DISTRICT ATTORNEY’S OFFICE - District Attorney Matthew D. Rogers**

**PERSONNEL / DISTRICT ATTORNEY’S OFFICE - District Attorney Matthew D. Rogers**

**Financial Impact:**

The estimated cost for this Extra help position is \$45,456 annually. Savings in the Extra Help budget allows the TCDA to hire the candidate as Extra Help employee at Step E. The candidate will be replacing a D.A. Investigator, Extra Help who recently left employment with our office. The candidate will be in this position for a limited term to

assist our Department as we have experienced a shortage of full-time and extra help employees.

**Background Information:**

The candidate has nearly 30 years of law enforcement experience, most of which was gained while he was employed with the City of Red Bluff. The candidate spent the last 10 years of his career working as the Chief of Police for the Red Bluff Police Department. During the candidate’s career the candidate worked multiple positions in law enforcement including detective and detective supervisor. The candidate was promoted through the ranks of the department and given increasing responsibility, eventually promoting to Chief of Police. The candidate honorably retired from the department in April of 2025. The combination of this candidate’s experience and his dedicated years of service to our local community easily justify hiring him at higher than step A salary range.

If the above action is not approved, the TCDA will lose the opportunity to hire a highly qualified applicant with qualifications, experience and knowledge which far exceed the required experience for a District Attorney Investigator II Extra Help within the TCDA.

Personnel Office has reviewed the Other than A Step request and is in agreement with the Range 45, Step E, appointment of this candidate.

a) OTHER THAN STEP “A” - Request approval to appoint the candidate as District Attorney Investigator II Extra Help at Range 45, Step E, effective 11/19/2025 or upon successful completion of all pre-employment requirements.

**48. PUBLIC WORKS - Interim Director Tom Provine**

**PUBLIC WORKS - Interim Director Tom Provine**

**Financial Impact:**

The financial impact including possible contingencies is \$817,950.00 in total.

The Construction (CON) phase of this project is funded by Federal Highway Bridge Program funds. A 5% contingency, in the amount of \$38,950 was budgeted to the project to address changes and is reimbursable through the project funding This project is budgeted in Road Fund - Professional and Special Services #3015-53230.

There is no impact to the General Fund.

**Background Information:**

This project is necessary to mitigate environmental impacts resulting from the construction of the Evergreen Road Bridge at South Fork Cottonwood Creek. The California Department of Fish and Wildlife Stream and Lakebed Alteration Agreement EPIMS Notification No. 24535-R1, issued for the project on May 28, 2019 (Permit), requires onsite planting, maintenance, and monitoring of riparian vegetation.

To fulfill the Permit requirements, five (5) years of plant establishment, maintenance, monitoring and reporting are required. The initial planting phase and first year of monitoring and maintenance were implemented by Public Works.

This Memorandum of Understanding will allow the Resource Conservation District of Tehama County to perform the remaining four (4) years of maintenance, and monitoring of the riparian vegetation mitigation.

a) Adopt a finding that use of a non-competitive negotiated Memorandum of Understanding between the County of Tehama and the Resource Conservation District of Tehama County for the performance of mitigation and monitoring responsibilities relating the Evergreen Road at South Fork Cottonwood Creek Project is in the public’s interest to ensure the reliable and long-term performance of mitigation and monitoring activities by a qualified public agency

b) Adopt a finding that competitive bidding for the work described in the Memorandum of Understanding between the County of Tehama and the Resource Conservation District of Tehama County for the performance of mitigation and monitoring responsibilities relating to the Evergreen Road at South Fork Cottonwood Creek Project would be unavailing and impractical and would not be an advantage to the public

c) AGREEMENT - Authorize the Director of Public Works to execute the Memorandum of Understanding between the County of Tehama and the Resource Conservation District of Tehama County for the performance of mitigation and monitoring responsibilities relating to the Evergreen Road at South Fork Cottonwood Creek Project in an amount not to exceed \$779,000

d) Request blanket authorization for the Director of Public Works to execute changes to the Memorandum of Understanding between the County of Tehama and the Resource Conservation District of Tehama County for the performance of mitigation and monitoring responsibilities relating to the Evergreen Road at South Fork Cottonwood Creek Project in an amount not to exceed 5% of contract amount

**49. PUBLIC WORKS - Interim Director Tom Provine**

**PUBLIC WORKS - Interim Director Tom Provine**

**Financial Impact:**

Revenue will vary depending upon the need for assistance and cost of materials. Revenue collected from the City of Red Bluff will positively affect the Tehama County Public Works Road Fund and offset actual costs of work performed on City portions of the road.

**Background Information:**

Baker Road intersects the City of Red Bluff and the County of Tehama jurisdiction. The roadway is in disrepair and in need of rehabilitation. With a long-term solution in the planning stages, a short-term solution to perform minor road repair and maintenance within the limits of the City of Red Bluff is needed due to lack of City staffing. Preserving the roadway and improving the surface benefits both agencies and the public.

This agreement was coordinated by County and City staff in order to accomplish this common interest and was unanimously approved by the Red Bluff City Council on November 4, 2025.

a) ROAD AGREEMENT - Request approval and authorization for the Chairman and Interim Public Works Director to sign the agreement with the City of Red Bluff for the purpose of performing minor road repair and preservation/maintenance within the City boundaries, with revenue to the County not to exceed \$200,000

**50. PURCHASING / PUBLIC WORKS - Public Works Interim Director Tom Provine  
PURCHASING / PUBLIC WORKS - Public Works Interim Director Tom Provine**

**Financial Impact:**

The 4x2 pickup will be purchased with funds acquired via an insurance claim related to vehicle #207 in the Public Works fleet being totaled. Public Works will pay the \$1000 insurance deductible from existing approved Road operational budget., and Trindel Insurance Company will pay towing fees of \$315.00 and \$1,654.37 for a toolbox and LED light, and the balance of \$48,470.00 plus fees. This will be directly deposited into the Road account and will not impact the General Fund.

**Background Information:**

On 4/29/2025, Ford pickup #207 was involved in an accident where it was determined to be totaled. The Department received quotes from three (3) vendors, with Corning Ford being the quote Trindel accepted, at \$52,502.88 plus fees after rebate.

a) Bid Waiver-

1) Request that Risk Management and Purchasing follow Trindel Insurance’s bidding guidelines for a replacement vehicle following an accident with total loss

2) Request to find it in the best interest of the County to waive the formal bid process for the acquisition of one (1) new 2025 Ford F-250 pickup truck

b) Budget Appropriation Increase: Request approval for the increase to revenue account 102-3011-471126 Insurance Settlements in the amount of \$53,713.50 and increase to the expenditure budget account 0102-3011-57605 Vehicles in the amount of \$54,713.50

c) Request authorization for the Purchasing Agent to sign the purchase order for the acquisition of one (1) new 2025 model Ford F-250 3/4-ton 4x2 Super Cab Gasoline Long Bed Pickup Truck from Corning Ford in the amount of \$52,502.88

**51. ADMINISTRATION - Administrative Services Director Tom Provine  
ADMINISTRATION - Administrative Services Director Tom Provine**

**Financial Impact:**

This project is partially funded through Tehama County’s allocation of American Rescue Plan Act funds, and a Federal Community Project Funding grant award. The anticipated costs for this project are fully covered by these funding sources. A budget

adjustment to include the grant will be presented prior to the time of award .

**Background Information:**

This project is for the renovation and improvements to the Corning Veterans Memorial Hall, constructed in 1933. This project will keep the building functional and bring some aspects to current standards.

Earlier this year Administration solicited bids for this project; however, rising costs resulted in submissions exceeding the approved budget. Consequently, revisions to the plans and specifications were necessary align the project with available funding.

a) Request approval of the plans and specifications for the Corning Veterans Hall Remodel Project

b) Request authorization for Administration to advertise for bids on the project, with the bid opening to be held at 3:00 p.m. on 12/18/25 in the Administrative Office, 727 Oak Street, Room #202, Red Bluff, California

**52. ADMINISTRATION - Administrative Services Director Tom Provine**

**ADMINISTRATION - Administrative Services Director Tom Provine**

**Financial Impact:**

Funds are included in the project budget. Funding is available in the Accumulated Capital Outlay (ACO)- Plant Acquisition budget, account 1081-57586. Although not reimbursable by the State through the SB 1022 financing program, the expense will be included as a cash match contributing to the total eligible project cost.

**Background Information:**

On September 15, 2015, the Board approved the agreement in the amount of \$1,406,466 with Lionakis for architectural/engineering services for the new Tehama County Corrections Re-Entry Project. Their fee was based on an award of \$15,586,000 from the SB 1022 Adult Local Criminal Justice Facilities Construction Financing Program. On November 22, 2016, the Board of State and Community Corrections (BSCC) notified the county that the conditional award had increased to \$20,000,000 due to an award relinquishment by the County of Lake in the small county category. The increased award allows for a larger building and additional programming; therefore, additional services were required of Lionakis and their subcontractors .

Amendment No. 1, in the amount of \$178,600, addressed this change of scope as well as the additional work related to the rerouting of Madison Street.

Amendment No. 2, in the amount of \$304,240, includes additional service fees based on substantial delays to the project and additional professional services requested .

Amendment No. 3, in the amount of \$152,315, includes additional service fees to provide consulting services to assist the County in the procurement of Furniture, Furnishings and Specialty Equipment (FF&E) for items not part of the Contractor Furnished, Contractor Installed FF&E scope. Additionally, the fees will provide a

redesign of several gates, replacement of all chain link fences around the old jail parking lot, redesign of paved and landscaping areas around the adjacent gates. The additional service fees based on Supplement Civil Construction Administration Services as outlined in Exhibit "D". These additional services were necessary for the project, or additional features at the request of the Sheriff's Office for improved jail functionality.

a) AGREEMENT - Request approval and authorization for the Chair to sign Amendment No. 3 to the agreement with Lionakis (Misc. Agree #2015-294, as amended by 2017-124, as amended by 2022-265) for the purpose of providing additional architectural/engineering and consulting services for the new Tehama County Corrections Re-entry Project, thereby adding an additional \$152,315, for a total maximum compensation amount to not exceed \$2,041,621

**53. ADMINISTRATION - Chief Administrator Gabriel Hydrick**

**ADMINISTRATION - Chief Administrator Gabriel Hydrick**

**Financial Impact:**

There is no financial impact at this time. An agreement will be forthcoming.

**Background Information:**

To ensure County's efforts are current and consistent with cost recovery, the County is seeking assistance from a qualified consultant to perform a countywide fee study. The benefits include transparency, accountability, legal compliance, consistency across departments, and allow for future planning and adjustments. The current fees may no longer reflect the actual cost of service delivery, leading to outdated cost recovery models and placing an increasing strain on the County General Fund. Over the past three years, several departments have expressed interest in updating their fees; however, limited staff capacity and resources have hindered meaningful progress. Many departments recognize the need and have actively collaborated to get to this point.

In response, a consensus emerged among the departments to move forward with a countywide fee study by issuing a Request for Proposal (RFP) to identify a qualified vendor. County Administration took the lead in drafting the RFP, which was developed in collaboration with input from the Planning Department, Building Department, Tax Collector/Treasurer, Assessor, Environmental Health, Fire, and Public Works.

The RFP was published in July 2025 and remained open until its closing date on August 31, 2025. An Addendum was published in early August that requested assessment of the County's franchise fees. A total of three responsive proposals were received. Costs of the Proposals ranged between \$37,000 and \$120,000.

The next phase involved evaluating the submitted proposals, which included conducting interviews with the top ranked vendors. With the support of the Tax Collector/Treasurer, interviews were held in September. Following the interview process, the panel unanimously selected Matrix Consulting Group as the highest ranking and most cost-effective vendor to conduct the countywide fee study.

Matrix requested additional time to prepare a comprehensive proposal addressing franchise fees and cost allocations. The proposal is currently under review and will be presented to the Board in the near future.

Conducting a comprehensive fee study is a critical financial planning tool that ensures County fees and charges for services are equitable, justifiable and align with the actual cost of service delivery and ensure maximization of cost recovery. The fee study will evaluate current cost recovery levels, identify potential revenue gaps and provide a defensible basis for adjusting or establishing fees in compliance with legal and regulatory requirements.

Matrix Consulting Group (Matrix) will leverage its expertise to assist departments countywide in evaluating and updating their fee schedules. Additionally, Matrix will provide a methodology that the County can use to periodically review and adjust fees, ensuring they remain accurate and up to date over time. Any proposed fee adjustments will be presented publicly to the Board for review and approval prior to implementation.

a) Request approval and authorization for the Chief Administrator to accept the proposal submitted by Matrix Consulting Group to conduct a comprehensive countywide fee study and to initiate the work as outlined in the proposal

**54. ENVIRONMENTAL HEALTH / PERSONNEL / ADMINISTRATION - Chief Administrator Gabriel Hydrick**

**ENVIRONMENTAL HEALTH / PERSONNEL / ADMINISTRATION - Chief Administrator Gabriel Hydrick**

**Financial Impact:**

The total salary, benefits, and roll-up costs for the first year of the employment agreement for the Director of Environmental Health at Step D is approximately \$169,192.

**Background Information:**

Ms. Branton was hired as the Director of Environmental Health in 2022. Ms. Branton's employment agreement is set to expire November 21, 2025. The proposed agreement is a three-year term with an expiration date of November 21, 2028. Ms. Branton is currently at Salary Step C of the established salary range for the Director of Environmental Health. Therefore, Ms. Branton shall be placed at Salary Step D in year one (1) of the employment agreement and Step E in year two (2) of the agreement.

The benefits contained in the employment agreement reflect the standard benefits provided in department head contracts which include a cell phone allowance of \$60 per month, 240 hours of Personal Time Off (PTO) per year, 40 hours of Management Time Off per fiscal year, one (1) personal holiday per fiscal year, Parental Leave, Bereavement Leave and participation in County sponsored Deferred Compensation plan on the same terms as employees in the Tehama County Management Employees

Association (TCMEA).

Additionally, the proposed agreement clarifies Ms. Branton is considered a local miscellaneous member of the California Public Employees' Retirement System (CalPERS), and a "Classic" employee as defined in the California Public Employees' Pension Reform Act of 2013. It further stipulates Ms. Branton shall participate in the CalPERS 2% at 55 defined benefit program. Ms. Branton will be required to pay the employee member contribution equal to seven percent (7%) of her compensation up to the maximum limit established by CalPERS. The County will not pay any portion of this contribution on behalf of Ms. Branton.

This is a contract, overtime exempt position. In the event the County of Tehama agrees to a percentage increase in salary after the effective date of this contract, for all classifications represented by TCMEA, Ms. Branton's salary will be increased by an equal percentage.

Without Board of Supervisor approval, Ms. Branton's employment agreement will expire on November 21, 2025.

a) AGREEMENT - Request approval and authorization for the Chair to sign an Employment Agreement with Tiara Branton for the position of Director of Environmental Health, effective 11/22/25 through 11/21/28

**55. PERSONNEL - Personnel Director Coral Ferrin**

**PERSONNEL - Personnel Director Coral Ferrin**

**Financial Impact:**

There is no financial impact associated with this change.

**Background Information:**

The Personnel Office is requesting Board of Supervisor approval to sign the side letter of agreement to the memorandum of understanding between Tehama County and the Tehama County Deputy Sheriff's Association. The side letter of agreement clarifies Deputy Sheriff's and Correctional Deputies assigned to work out of class as an Officer-in-Charge in the absence of a Sergeant will be eligible to receive special pay in the amount of an additional 5% above the employee's current base wage (hourly rate) on an hour-for-hour basis.

The County and the Union have met and conferred on the proposed changes and an agreement has been reached. If the Board of Supervisors does not approve this action, the labor relations process will be considered incomplete.

a) AGREEMENT - Request Board of Supervisors approval for the Personnel Director to sign the Side Letter of Agreement to the Memorandum of Understanding between Tehama County and the Tehama County Deputy Sheriff's Association, adding subsection (h) Officer-in-Charge Pay, under Article 11.6 Special Pays, effective 11/18/25

**56. PERSONNEL - Personnel Director Coral Ferrin**

**PERSONNEL - Personnel Director Coral Ferrin**

**Financial Impact:**

There is no financial impact associated with approval of this action.

**Background Information:**

The Tehama County Health Insurance Advisory Committee (TCHIAC) met on November 6, 2025. Members from Alliant Insurance Broker were also present. The group discussed the option of increasing the pre-tax limit for Dependent Care flexible spending accounts (FSA) from \$5,000 annually to \$7,500 annually and for married couples filing separately and those individuals filing as single from \$2,500 annually to \$3,750 annually.

The increased contribution limits are optional for employers because of legislative changes made through the One Big Beautiful Bill Act (OBBBA). If approved, the changes will be effective beginning January 1, 2026. Except for a temporary increase during the pandemic, the current amounts have been in place since 1986. Higher pre-tax limits help support employees who are both working parents and caregivers. Pre-tax dollars can be used for various caregiving expenses, such as nannies, summer camps, daycare, pre-k programs, and elder care.

The Tehama County FSA is a “use it or lose it” style plan governed by IRS regulations. To avoid forfeiture, employees who participate in this plan should estimate their annual expenses carefully and track eligible expenses throughout the calendar year. There is a deadline of March 15 annually for the following year to submit claims for FSA reimbursement. Unlike the Health Care FSA, the Dependent Care FSA is not-front loaded. Meaning, funds become available as they are deducted from the employee’s paycheck and deposited into their account. Therefore, employees may only be reimbursed up to the amount they have contributed to date.

Approval of this action will result in a secondary open enrollment period just for FSA. This secondary open enrollment period will allow Tehama County employees an opportunity to enroll in the FSA or make changes to their pre-tax contribution limits for Dependent Care in calendar year 2026.

Upon careful review, the TCHIAC recommends the Board of Supervisors increase the pre-tax limit for Dependent Care FSA to the maximum allowable in accordance with the OBBBA.

a) RESOLUTION - Requesting Board of Supervisors approval of a resolution to permanently amend the pre-tax contribution amount for employees participating in the Dependent Care Flexible Spending Account (FSA). For married couples filing jointly the amount will increase from \$5,000 annually to \$7,500 annually and for married couples filing separately and those individuals filing as single the amount will increase from \$2,500 annually to \$3,750 annually, effective 1/1/26

**57. BOARD OF SUPERVISORS**

**BOARD OF SUPERVISORS**

**Financial Impact:**

Unknown.

**Background Information:**

At the October 28, 2025 Board meeting, a member of the public commented on their desire to see the exterior of the historic courthouse decorated for the holiday season. With Board consensus, the Chairman directed to staff to bring this matter forward to the Board for additional discussion.

- a) Discussion and possible direction to staff regarding holiday decorations on County buildings/properties

**1:30 P.M.**

**58. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT - Code Enforcement Officers Clint Weston and Ron Robbins**

**ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT - Code Enforcement Officers Clint Weston and Ron Robbins**

**Financial Impact:**

None.

**Background Information:**

Tehama County Code Enforcement conducted an inspection of Campbellville, California, APN: 081-110-023 ("Premises") on 9/23/2025.

The enforcing officer issued a "Notice to Abate Public Nuisance and Administrative Order to Show Cause" ("Notice") to the owner(s) and/or occupants(s) of the Premises on 9/23/2025.

The Notice alleged a public nuisance, existed on the Premises. Abatement of the nuisance was ordered as specified in the Notice.

On 10/16/2025, the Planning Commission confirmed the condition of the property constitutes a public nuisance under Chapter 10.16; and adopted Resolution #25-03 declaring the existence of a Public Nuisance on the property and ordered the abatement thereof; and directed an itemized accounting of the costs incurred in abating the public nuisance.

- a) Request that the Board of Supervisors adopt the recommended decision of the Planning Commission declaring the existence of a public nuisance on the property, ordering the abatement thereof; and directing an itemized accounting of the costs incurred in abating the public nuisance, without further notice of hearing

Owner: Haakon Kristiansen  
 Site Address: Campbellville, CA  
 APN: 081-110-023 (District 5)

Case No. CE-25-116

**59. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT - Code Enforcement Officers Clint Weston and Ron Robbins**

**ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT - Code Enforcement Officers Clint Weston and Ron Robbins**

**Financial Impact:**  
None.

**Background Information:**

Tehama County Code Enforcement conducted an inspection of 208 Samson Ave., Gerber California, APN: 064-183-001 (“Premises”) on 8/14/2025.

The enforcing officer issued a “Notice to Abate Public Nuisance and Administrative Order to Show Cause” (“Notice”) to the owner(s) and/or occupants(s) of the Premises on 8/19/2025.

The Notice alleged a public nuisance, existed on the Premises. Abatement of the nuisance was ordered as specified in the Notice.

On 9/4/2025, the Planning Commission confirmed the condition of the property constitutes a public nuisance under Chapter 10.16; and adopted Resolution #25-04 declaring the existence of a Public Nuisance on the property and ordered the abatement thereof; and directed an itemized accounting of the costs incurred in abating the public nuisance.

a) Request that the Board of Supervisors adopt the recommended decision of the Planning Commission declaring the existence of a public nuisance on the property, ordering the abatement thereof; and directing an itemized accounting of the costs incurred in abating the public nuisance, without further notice of hearing

Owner: Raymond Kimber and Leona M Kimber  
Site Address: 208 Samson Ave., Gerber  
APN: 064-183-001 (District 5)  
Case No. CE-25-106

**FUTURE AGENDA ITEMS**

**CLOSED SESSION**

**60. CLOSED SESSION**

**CLOSED SESSION**

**Financial Impact:**  
None.

**Background Information:**

None.

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part Two of the Health Services Agency Director Annual Performance Evaluation Process

**61. CLOSED SESSION**

**CLOSED SESSION**

**Financial Impact:**

None.

**Background Information:**

None.

a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency Negotiators: Gabriel Hydrick

Employee: Social Services Director

**62. CLOSED SESSION**

**CLOSED SESSION**

**Financial Impact:**

[Click here to enter Financial Impact.](#)

**Background Information:**

[Click here to enter Background Info.](#)

a) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Government Code Section 54956.9). Name of Case: Freemyers et al v. Tehama County et al (Discussion and possible action relative to existing litigation.)

**REPORTABLE ACTIONS FROM CLOSED SESSION**

**ADJOURN**

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors, and that are not exempt from disclosure under the Public Records Act, will be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board’s agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code

Section 54954.2(b) (typically this applies to items meeting criteria as an off-agenda emergency).

**DISCLOSURE OF CAMPAIGN CONTRIBUTIONS PURSUANT TO GOVERNMENT CODE SECTION 84308:**

**WAYS TO PARTICIPATE, WATCH AND LISTEN DURING THE MEETING:**

**PROVIDE PUBLIC COMMENT BEFORE THE MEETING BY:**

**PROVIDE PUBLIC COMMENT DURING THE MEETING BY:**

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board.

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at <https://tehamacounty.legistar.com/Calendar.aspx>