TEHAMA COUNTY BOARD OF SUPERVISORS

Robert Burroughs, District 1
Tom Walker, District 2
VACANT, District 3
Matt Hansen, District 4, Chairman
Greg Jones, District 5

Gabriel Hydrick
Chief Administrator

Margaret Long
County Counsel

Sean Houghtby
Clerk of the Board
(530) 527-3287

Board Chambers
727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
http://www.tehama.gov

AGENDA FOR TUESDAY, NOVEMBER 18, 2025

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The Board wishes to ensure that business is conducted in an orderly fashion and the public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. The Board has adopted a Code of Conduct for the public attending these meetings. The Code of Conduct is posted in the Chambers and online at https://www.tehama.gov/wp-content/uploads/2025/09/PUBLIC-CODE-OF-CONDUCT.pdf. Any disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting is prohibited.

Members of the public who are unable to attend in person may participate, listen and watch in the following ways:

1) To participate in the Board meeting, the public may listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.

2) Members of the public who are unable to attend in person may watch and listen via the web at: https://tehamacounty.legistar.com/Calendar.aspx. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment at the time the item is called.

The audio and live video streaming is being offered as a convenience. The Board meeting will continue even if there is a disruption. If there is a disruption, the public is encouraged to consider an alternate option listed above. If you have trouble connecting or accessing the meeting, contact the Board office for assistance at (530) 527-4655.

Please refer to the last page of the agenda for information on how to participate in the

meeting, as well as the various options being made available for members of the public to provide comment.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator two business days prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

CONSENT AGENDA:

These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

REGULAR AGENDA:

These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

PLEASE TURN OFF OR MUTE YOUR CELL PHONE

PUBLIC COMMENT

This is a time set aside for members of the public to directly address the Board of Supervisors on any item of interest to the public that is within the subject matter jurisdiction of this board. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of section 54954.2 of the government code. This board has chosen to exercise its discretion and limit each speaker to three (3) minutes. Public Comment may be limited to the first 30 minutes of the meeting and if there are more speakers than this time limit will allow, the Chair may request that remaining speakers wait until the end of the meeting, at which point public comment may be reopened.

Members of the public will be allowed to address the Board of Supervisors regarding items appearing on the agenda at the time the item is called.

ANNOUNCEMENT OF AGENDA CORRECTIONS

PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE

Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

Public Works Committee (Standing) (Hansen, Walker)

Veterans Halls Advisory Committee (Standing) (Burroughs, Jones)

Public Safety Tax Initiative Working Group (Burroughs, Jones)

Personnel Procedures & Guidelines Ad Hoc Committee (Burroughs, Walker)

City of Red Bluff/Tehama County Ad Hoc Committee (Walker, Burroughs)

Rent Control Ordinance Ad Hoc (Jones, VACANT)

REPORTS OF MEETINGS ATTENDED INCLUDING AB1234

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

This is an opportunity for a County Department to provide information to the Board and the general public. These announcements are to be as brief and concise as possible and not used to seek direction from the Board.

CONSENT AGENDA

1. GENERAL WARRANT REGISTER - 10/12/25 - 11/01/25 **25-1932**

2. AUDITOR'S CLAIMS **25-1966**

a) Court Operations, 2026-53221, Benjamin E Magid, $3,840.00
b) Court Operations, 2026-53221, Benjamin E Magid, $7,663.15

3. DISTRICT ATTORNEY **25-1991**

a) Request approval and authorization for the District Attorney to apply for the 2025 Victim/Witness Assistance Program Grant through the California Emergency Management Agency for funding in the amount of $334,113

b) AGREEMENT- Request approval and authorization for the District Attorney to enter into the Grant Award Agreement for the 2025 Victim Witness Assistance Program Grant and all related documents with the California Emergency Management Agency in the amount of $334,113

4. ENVIRONMENTAL HEALTH **25-1851**

a) TRANSFER OF FUNDS: ENVIRONMENTAL HEALTH, B-14 - From Operating Transfer In (4011-4712205) to Contingency (1109-59000), $10,000; and from Contingency (1109-59000) to Computers (4011-57603), $10,000 **(Requires 4/5's vote)**

5. ENVIRONMENTAL HEALTH **25-1951**

a) RESOLUTION - Request adoption of a resolution authorizing the Director of Environmental Health to apply for and act on behalf of Tehama County to secure Enforcement Assistance Grant funds (Waste Tire Enforcement) from Department of Resources Recycling and Recovery (CalRecycle) for the 33rd cycle to be used for Surveillance Inspection of Tire Facilities, Outreach and Enforcement programs in the amount of $23,440, for the period of 7/1/26 to 6/30/27

6. PUBLIC WORKS **25-1899**

a) AGREEMENT - Request approval and authorization for the Interim Public Works Director to sign Amendment No. 1 for Utility Agreement No. UA 21.003 PG, with Pacific Gas & Electric (PG&E) Company (Misc. Agreement 2021-274) for the Evergreen Road Bridge Replacement Project, increasing the compensation amount by $35,749.97, totaling $70,078.09, for relocation of utilities within the project area

7. FIRE **25-1933**

a) AGREEMENT / RESOLUTION - Request approval and authorization for the Fire Chief to sign and execute Grant Agreement #7FG25116, and adoption of a Resolution signed by the Chair and a member of the Board, with the Department of Forestry and Fire Protection relative to disbursement of Volunteer Fire Capacity funds for the purchase of PPE with the maximum amount not to exceed $20,000, effective upon the last signatory date and shall terminate 8/31/26

8. TEHAMA COUNTY COMMUNITY ACTION AGENCY **25-1918**

a) AGREEMENT - Request approval and authorization for the Tehama County Community Action Agency ex officio Executive Director to sign Agreement 25F-6049 Amendment No. 1 with the Department of Community Services and Development increasing the total amount available in the budget by $27,824, thereby increasing the not to exceed amount to $330,753 for the term of 1/1/25 through 4/30/26

9. TEHAMA COUNTY COMMUNITY ACTION AGENCY **25-1948**

a) AGREEMENT - Request approval and authorization for Tehama County Community Action Agency ex officio Executive Director Bekkie Emery to sign Subaward A25-0006-S008 with Chico State Enterprises, on behalf of the Area 3 Agency on Aging for the provision of the Meals on Wheels program in an amount not to exceed $413,835, effective 7/1/25 through 6/30/26

10. DEPARTMENT OF AGRICULTURE **25-1938**

a) AGREEMENT - Request approval and authorization for the Agricultural Commissioner to sign Cooperative Agreement Number 25-0054-000-SA with the California Department of Food and Agriculture for the provision of inspection services relating to advertising and labeling of petroleum and automotive products in an amount not to exceed $1,575, effective 7/1/25 and shall terminate 6/30/26

11. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES **25-1949**

a) AGREEMENT - Request approval and authorization for the Director of Animal Services to sign the Agreement with Valley Vet Clinic RB, Inc., for the purpose of providing dog and cat spay and neuter services for the amounts as listed with a maximum amount not to exceed $100,000, effective 11/1/25 and shall terminate 10/31/26

12. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES **25-1894**

a) TRANSFER OF FUNDS: ANIMAL SERVICES, B-19 - From Misc. Grants (2078-466081) to Contingency (1109-59000), $18,947.12; and From Contingency (1109-59000) to Medical Expense (2078-53190), $3,460.68; to Professional Services (2078-53230), $11,031.25; to Household Expense (2078-53140), $50.51; and to Extra Help (2078-51011), $4,404.68 **(Requires 4/5's vote)**

13. ADMINISTRATION **25-1616**

a) TRANSFER OF FUNDS: FACILITIES MAINTENANCE; B-20 - From Misc. Revenue (1074-471120), $4,620.24, to Contingency (1109-59000), $4,620.24; and from Contingency (1109-59000) to Special Projects (1074-532321), $4,620.24 **(Requires a 4/5's vote)**

b) TRANSFER OF FUNDS: RED BLUFF COMMUNITY CENTER; B-21 - From Contingency (1109-59000), $43,670.21 to City of Red Bluff Operating Deficit (7034-555272), $43,670.21 **(Requires a 4/5's vote)**

14. ADMINISTRATION **25-1749**

a) Declare the following vehicles to be surplus County property:
1) AG EXTENSION - 2005 Ford F-150, VIN # 1FTRF14W75NA85455, County Inventory #25454, Stock #508
2) FACILITIES MAINTENANCE - 2006 Ford Escape, VIN # 1FMYU92Z56KC50169, County Inventory #25391, Stock #399

b) Request authorization for Administration/Purchasing to dispose of the property in the manner that provides the highest possible return to the County

15. ADMINISTRATION **25-1979**

a) AGREEMENT - Request approval and authorization for the Chair to sign Amendment with Mid Pacific Engineering (Agreement #134PA25) for the purpose of providing on-call materials testing and special inspection services, for the new Tehama County Corrections Re-entry Project, thereby adding an additional $15,000, for a total maximum compensation to not exceed $65,000

16. ADMINISTRATION **25-1986**

a) AGREEMENT - Request approval and authorization for the Chair to sign the agreement with Adams Ashby Group, Inc. for the purposes of General Administration, Labor Compliance, and Environmental Review for the Corning Veterans Hall Remodel Project, Community Project Funding (CPF, B-23-CP-CA-0149), maximum

compensation is not to exceed $123,000

17. PROBATION 25-1461

a) Request to declare twenty one (21) used Glock 23 Gen 3 and Gen 4 .40 caliber handguns; one (1) used Glock 22 Gen 3 .40 caliber handgun; one (1) used Glock 27 Gen 3 .40 caliber handgun, and associated accessories, as surplus County property, and authorize the Purchasing Agent to dispose of the handguns in the manner most advantageous to the County

18. PROBATION 25-1895

a) TRANSFER OF FUNDS: PROBATION, B-17, from Salary & Wages (2037-51010) $5,000.00, to Extra Help (2037-561011) $5,000.00 **(Requires 4/5's vote)**

19. PROBATION 25-1896

a) TRANSFER OF FUNDS: PROBATION; B-16 - from CalAIM (2036-4505724), to Contingency (2002-59000), $46,150.27; and From Contingency (2002-59000) to Professional/Special Services (2036-53230), $46,150.27 **(Requires a 4/5's vote)**

20. CLERK OF THE BOARD 25-1976

a) RESOLUTION - Request adoption of the resolution approving the adoption of the Conflict of Interest Code for Sky View County Water District

21. CLERK & RECORDER / ELECTIONS DEPARTMENT 25-1983

a) Declare as elected, those candidates filing the various special district board positions pursuant of the Certificate of Nomination

22. BOARD OF SUPERVISORS 25-1919

a) Request ratification for the Chair to sign the letter of support for the John C. Harris County Fair Racing Legacy, an initiative dedicated to bringing back horse racing to Northern California in 2026

23. COMMITTEES & COMMISSIONS / SPECIAL DISTRICT 25-1964

a) RESOURCE CONSERVATION DISTRICT - One (1) appointment to fill the expired term of Tom Stroing, with the new said term set to expire 11/30/2028
(Interested Person: Tom Stroing)

b) RESOURCE CONSERVATION DISTRICT - One (1) appointment to fill the expired term of Michael Vasey, with the new said term set to expire 11/30/2028
(Interested Person: Michael Vasey)

c) RESOURCE CONSERVATION DISTRICT - One (1) appointment to fill the expired term of Tricia Hamelberg, with the new said term set to expire 11/30/2029
(Interested Person: Tricia Hamelberg)

d) RESOURCE CONSERVATION DISTRICT - One (1) appointment to fill the expired term of Tom Amundson, with new term set to expire 11/30/2029
(Interested Person: Frank Dawley)

24. COMMITTEES & COMMISSIONS 25-1984

a) TEHAMA COUNTY INTEGRATED WASTE MANAGEMENT TASK FORCE (AB 939) - One (1) one-year appointment to fill the expired term of Robert Christison, with said new term expiring 3/31/26 (Interested person: Martha Vuist-Bruske)

25. COMMITTEES & COMMISSIONS 25-1975

a) TEHAMA COUNTY CHILDREN AND FAMILIES COMMISSION (FIRST 5 TEHAMA) - One (1) appointment to replace Rich Duvarney, Superintendent of Schools, with no set term expiration date (Interested Person: Jared Caylor)

26. COMMITTEES & COMMISSIONS 25-1978

a) SOLID WASTE INDEPENDENT HEARING PANEL - One (1) appointment to replace Rob Schmid as the Public At Large Representative, with term expiring 02/28/2030 (Interested Person: Tim Potanovic)

b) SOLID WASTE INDEPENDENT HEARING PANEL - One (1) appointment to replace Carolyn Steffan as the Public At Large Representative, with term expiring 02/28/2030 (Interested Person: David Brower)

c) SOLID WASTE INDEPENDENT HEARING PANEL - One (1) appointment to replace Will Pike as the Technical Expert Representative, with term expiring 02/28/2030 (Interested Person: Allen Fleming)

RECESS to convene as the Tehama County Air Pollution Control District

27. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT 25-1888

a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign the Woodsmoke Reduction Program Retailer Agreement with Top Hat Energy, Inc which allows them to participate in the Woodsmoke Reduction Program as a participating Retailer in amounts not to exceed the predesignated amount for each voucher issued, effective upon execution by both parties and to terminate on 6/30/26

28. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT 25-1889

a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign the Carl Moyer Off Road Equipment Replacement Program Agreement with N+S Tractor, effective upon execution by both parties and terminates on 12/31/27

29. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT 25-1890

a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign the AB923 Grant Agreement with Tehama County Department of Education to replace one school bus with a new lower emission school bus in the amount of $147,940, to begin upon execution by both parties and to terminate ten (10) years from the date of installation

30. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT 25-1891

a) AGREEMENT - Request approval and authorization for the Air Pollution Control

Officer to sign the AB923 Grant Agreement with Tehama County Department of Education to replace one school bus with a new lower emission school bus in the amount of $129,017, to begin upon execution by both parties and to terminate ten (10) years from the date of installation

31. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT 25-1893

a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign the Rule 2:11D Indirect Source Project Agreement with the Resource Conservation District of Tehama County to assist in the mitigation project for the use of a Carbonizer to reduce Particulate Matter and Oxides of Nitrogen and emissions from an 80-acre orchard removal project in the amount of $47,000 and shall begin upon execution by both parties and terminate upon the completion of the project

REGULAR AGENDA

32. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT - Air Pollution Control Officer Joseph Tona 25-1898

a) TRANSFER OF FUNDS: AIR POLLUTION, B-4 - From AB 923 (609-301900), $304,657 to AB 923 (60910-55520), $304,657 **(Requires a 4/5s vote)**

33. TEHAMA COUNTY AIR POLLUTION CONTROL / PERSONNEL - Air Pollution Control Officer Joe Tona 25-1863

a) Request approval of revisions to the classification specifications of Air Pollution Control Specialist I/II and Air Pollution Control Specialist III, effective 11/18/25

34. TEHAMA COUNTY AIR POLLUTION CONTROL / PERSONNEL - Air Pollution Control Officer Joe Tona 25-1865

a) Request approval of a new classification specification of Air Pollution Administration Specialist within the Joint Council bargaining unit, effective 11/18/25

b) RESOLUTION - Request adoption of a resolution amending the FY 25/26 Position Allocation List (PAL), (Reso #2025-074) by deleting one (1.00 FTE) Administrative Assistant allocation and adding one (1.00 FTE) Air Pollution Administration Specialist allocation at Joint Council Salary Range 28, effective 11/18/25

c) Request approval to reclassify one Administrative Assistant incumbent as an Air Pollution Administration Specialist, effective 11/18/25

ADJOURN to reconvene as the Tehama County Board of Supervisors

35. AMERICAN LEGION - Service Officer Norman L. Goodin 25-1981

a) PROCLAMATION - Request adoption of the proclamation proclaiming November 11th as Veterans Day

36. BOARD OF SUPERVISORS 25-1936

a) PROCLAMATION - Request adoption of a proclamation proclaiming November 17 - 21, 2025 as California Clerk of the Board of Supervisors week in Tehama County

37. CLERK OF THE BOARD - Clerk of the Board Sean Houghtby 25-1941

a) Declare a vacancy for the position of District 3 Supervisor

b) Board discussion and direction to staff regarding the candidate selection process to fill vacancy created by the resignation of Supervisor Pati Nolen, effective 10/28/2025

38. BOARD OF SUPERVISORS 25-1920

a) Request appointment of a Vice-Chair to fill the vacancy for the remainder of 2025

39. COMMITTEES / COMMISSIONS - Board of Supervisors 25-1940

a) COMMITTEES / COMMISSIONS - TEHAMA COUNTY CHILDREN & FAMILIES COMMISSION - Request to appoint one (1) representative of the Board of Supervisors to serve on this commission for no set term (Incumbent: Vacant)

40. COMMITTEES / COMMISSIONS - Board of Supervisors 25-1939

a) Request to appoint one (1) representative of the Board of Supervisors and one (1) alternate to serve on the California State Association of Counties (CSAC) Board of Directors for the 2025-2026 term, effective 12/1/2025
(Incumbents: Vacant, Alternate: Tom Walker)

41. AUDITOR-CONTROLLER - Auditor-Controller Krista Peterson 25-1917

a) INFORMATIONAL PRESENTATION - Report and Financial Overview for June 30, 2025 and September 30, 2025

RECESS to convene as the Tehama County In-Home Supportive Services Public Authority

42. IHSS PUBLIC AUTHORITY / PERSONNEL - Social Services Director Bekkie Emery 25-1912

a) IHSSPA RESOLUTION - Request adoption of a resolution amending the Terms & Conditions of Employment for In-Home Support Services Public Authority Unrepresented Employees IHSSPA Resolution Number 2022-96

ADJOURN to reconvene as the Tehama County Board of Supervisors

43. SOCIAL SERVICES - Director Bekkie F. Emery 25-1946

a) AGREEMENT - Request approval and authorization for the Social Services Director to sign the Agreement with Chabot-Las Positas Community College District for the purpose of planning and providing training that supports the Title IV-E Foster Care program, with maximum compensation not to exceed $400,000, effective 10/1/25 and shall terminate 9/30/26

44. ANIMAL SERVICES / PURCHASING - Animal Care Manager Christine McClintock 25-1934

a) TRANSFER OF FUNDS: ANIMAL SERVICES, B-18 - From Fund Balance Available (101-301900) to Contingency (1109-59000), $55,738.82; and from Contingency

(1109-59000) to Vehicles (2078-57605), $55,738.82 **(Requires a 4/5's vote)**

b) BID WAIVER -

1) Request to adopt the finding that Mavron, Inc. is the vehicle manufacturer's approved supplier to complete the conversion of the Division's transit van with animal transport cages and HVAC system modifications and deliver to the County within the timeframe required, and place this vehicle in service as a much-needed addition to the Animal Services fleet

2) Request to find it in the best interest of the County to waive the formal bid process for the conversion and upfit of one 2026 Dodge 2500 Cargo Van High Roof

c) Request authorization for the Purchasing Department to issue a purchase order to Mavron, Inc for one Animal Transport Van Conversion in the amount of $55,738.82

45. DEPARTMENT OF AGRICULTURE - Agricultural Commissioner Thomas A. Moss, Assistant Agricultural Commissioner Adam Davy **25-1942**

a) RESOLUTION - Request adoption of a resolution authorizing the Agricultural Commissioner and his designees to execute and sign the Cooperative Agreement No. 02A22442 with the California Department of Transportation for the purpose of performing noxious weed control along state highway rights-of-way in Tehama County

b) AGREEMENT - Request approval and authorization for the Agricultural Commissioner to execute and sign the Cooperative Agreement No. 02A22442 with the California Department of Transportation for the purpose of performing roadside noxious weed control along state highway rights-of-way in Tehama County, in an amount not to exceed $59,975.25, effective upon signatory approval by Caltrans and expiring on 9/30/28

c) Request adoption of the finding that this Tehama County Noxious Weed Eradication Program is not subject to review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines sections 15307 and 15308; and authorization for the Agricultural Commissioner to file the Notice of Exemption

RECESS to convene as the Tehama County Sanitation District No. 1

46. TEHAMA COUNTY SANITATION DISTRICT NO.1 **25-1916**

a) Request approval of the claims paid July 1, 2025, through September 30, 2025, in the amount of $64,276.47

ADJOURN to reconvene as the Tehama County Board of Supervisors

47. PERSONNEL / DISTRICT ATTORNEY'S OFFICE - District Attorney Matthew D. Rogers **25-1945**

a) OTHER THAN STEP "A" - Request approval to appoint the candidate as District Attorney Investigator II Extra Help at Range 45, Step E, effective 11/19/2025 or upon successful completion of all pre-employment requirements.

48. PUBLIC WORKS - Interim Director Tom Provine **25-1911**

a) Adopt a finding that use of a non-competitive negotiated Memorandum of Understanding between the County of Tehama and the Resource Conservation District of Tehama County for the performance of mitigation and monitoring responsibilities relating the Evergreen Road at South Fork Cottonwood Creek Project is in the public's interest to ensure the reliable and long-term performance of mitigation and monitoring activities by a qualified public agency

b) Adopt a finding that competitive bidding for the work described in the Memorandum of Understanding between the County of Tehama and the Resource Conservation District of Tehama County for the performance of mitigation and monitoring responsibilities relating to the Evergreen Road at South Fork Cottonwood Creek Project would be unavailing and impractical and would not be an advantage to the public

c) AGREEMENT - Authorize the Director of Public Works to execute the Memorandum of Understanding between the County of Tehama and the Resource Conservation District of Tehama County for the performance of mitigation and monitoring responsibilities relating to the Evergreen Road at South Fork Cottonwood Creek Project in an amount not to exceed $779,000

d) Request blanket authorization for the Director of Public Works to execute changes to the Memorandum of Understanding between the County of Tehama and the Resource Conservation District of Tehama County for the performance of mitigation and monitoring responsibilities relating to the Evergreen Road at South Fork Cottonwood Creek Project in an amount not to exceed 5% of contract amount

49. PUBLIC WORKS - Interim Director Tom Provine **25-1929**

a) ROAD AGREEMENT - Request approval and authorization for the Chairman and Interim Public Works Director to sign the agreement with the City of Red Bluff for the purpose of performing minor road repair and preservation/maintenance within the City boundaries, with revenue to the County not to exceed $200,000

50. PURCHASING / PUBLIC WORKS - Public Works Interim Director Tom Provine **25-1872**

a) Bid Waiver-

1) Request that Risk Management and Purchasing follow Trindel Insurance's bidding guidelines for a replacement vehicle following an accident with total loss

2) Request to find it in the best interest of the County to waive the formal bid process for the acquisition of one (1) new 2025 Ford F-250 pickup truck

b) Budget Appropriation Increase: Request approval for the increase to revenue account 102-3011-471126 Insurance Settlements in the amount of $53,713.50 and increase to the expenditure budget account 0102-3011-57605 Vehicles in the amount of $54,713.50

c) Request authorization for the Purchasing Agent to sign the purchase order for the

acquisition of one (1) new 2025 model Ford F-250 3/4-ton 4x2 Super Cab Gasoline Long Bed Pickup Truck from Corning Ford in the amount of $52,502.88

51. ADMINISTRATION - Administrative Services Director Tom Provine **25-1905**

a) Request approval of the plans and specifications for the Corning Veterans Hall Remodel Project

b) Request authorization for Administration to advertise for bids on the project, with the bid opening to be held at 3:00 p.m. on 12/18/25 in the Administrative Office, 727 Oak Street, Room #202, Red Bluff, California

52. ADMINISTRATION - Administrative Services Director Tom Provine **25-1914**

a) AGREEMENT - Request approval and authorization for the Chair to sign Amendment No. 3 to the agreement with Lionakis (Misc. Agree #2015-294, as amended by 2017-124, as amended by 2022-265) for the purpose of providing additional architectural/engineering and consulting services for the new Tehama County Corrections Re-entry Project, thereby adding an additional $152,315, for a total maximum compensation amount to not exceed $2,041,621

53. ADMINISTRATION - Chief Administrator Gabriel Hydrick **25-1815**

a) Request approval and authorization for the Chief Administrator to accept the proposal submitted by Matrix Consulting Group to conduct a comprehensive countywide fee study and to initiate the work as outlined in the proposal

54. ENVIRONMENTAL HEALTH / PERSONNEL / ADMINISTRATION - Chief Administrator Gabriel Hydrick **25-1928**

a) AGREEMENT - Request approval and authorization for the Chair to sign an Employment Agreement with Tiara Branton for the position of Director of Environmental Health, effective 11/22/25 through 11/21/28

55. PERSONNEL - Personnel Director Coral Ferrin **25-1882**

a) AGREEMENT - Request Board of Supervisors approval for the Personnel Director to sign the Side Letter of Agreement to the Memorandum of Understanding between Tehama County and the Tehama County Deputy Sheriff's Association, adding subsection (h) Officer-in-Charge Pay, under Article 11.6 Special Pays, effective 11/18/25

56. PERSONNEL - Personnel Director Coral Ferrin **25-1965**

a) RESOLUTION - Requesting Board of Supervisors approval of a resolution to permanently amend the pre-tax contribution amount for employees participating in the Dependent Care Flexible Spending Account (FSA). For married couples filing jointly the amount will increase from $5,000 annually to $7,500 annually and for married couples filing separately and those individuals filing as single the amount will increase from $2,500 annually to $3,750 annually, effective 1/1/26

57. BOARD OF SUPERVISORS **25-1977**

a) Discussion and possible direction to staff regarding holiday decorations on County

buildings/properties

1:30 P.M.

58. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT - Code Enforcement Officers Clint Weston and Ron Robbins 25-1953

a) Request that the Board of Supervisors adopt the recommended decision of the Planning Commission declaring the existence of a public nuisance on the property, ordering the abatement thereof; and directing an itemized accounting of the costs incurred in abating the public nuisance, without further notice of hearing

Owner: Haakon Kristiansen
Site Address: Campbellville, CA
APN: 081-110-023 (District 5)
Case No. CE-25-116

59. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT - Code Enforcement Officers Clint Weston and Ron Robbins 25-1957

a) Request that the Board of Supervisors adopt the recommended decision of the Planning Commission declaring the existence of a public nuisance on the property, ordering the abatement thereof; and directing an itemized accounting of the costs incurred in abating the public nuisance, without further notice of hearing

Owner: Raymond Kimber and Leona M Kimber
Site Address: 208 Samson Ave., Gerber
APN: 064-183-001 (District 5)
Case No. CE-25-106

FUTURE AGENDA ITEMS

Future Agenda Items is an opportunity for a Board member to present a topic to the full Board and County Departments and allow the Board to express majority that staff should be directed to address the issue and bring it back to the full Board as an agendized matter. This is not a time for the Board to address the merits or express their opinions on the issue but solely to decide if staff should expend resources in researching and preparing documents for consideration at a public board meeting. More complex issues may result in a future study session.

CLOSED SESSION

Members of the public may address the Closed Session matters at the time the closed session is announced.

60. CLOSED SESSION 25-1593

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part Two of the Health Services Agency Director Annual Performance Evaluation Process

61. CLOSED SESSION **25-1925**

a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency Negotiators: Gabriel Hydrick

Employee: Social Services Director

62. CLOSED SESSION **25-1926**

a) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Government Code Section 54956.9). Name of Case: Freemyers et al v. Tehama County et al (Discussion and possible action relative to existing litigation.)

REPORTABLE ACTIONS FROM CLOSED SESSION

ADJOURN

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors, and that are not exempt from disclosure under the Public Records Act, will be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off-agenda emergency).

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS PURSUANT TO GOVERNMENT CODE SECTION 84308:

Members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than $250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than $250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

WAYS TO PARTICIPATE, WATCH AND LISTEN DURING THE MEETING:

1) Attend in person in Board Chambers, Tehama County Administration Building, 727 Oak

St., Red Bluff, CA 96080.

2) Listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.

3) Watch live video and listen at: https://tehamacounty.legistar.com/Calendar.aspx. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment at the time the item is called.

The audio and live video streaming is being offered as a convenience. The Board meeting will continue even if there is a disruption. If there is a disruption, the public is encouraged to consider an alternate option listed above. If you have trouble connecting or accessing the meeting, contact the Board office for assistance at (530) 527-4655.

PROVIDE PUBLIC COMMENT BEFORE THE MEETING BY:

1) Writing a letter to the Board of Supervisors at PO Box 250, Red Bluff, CA 96080.

2) Emailing: tcbos@tehama.gov. Written or emailed public comments received by 4:00 p.m. the day prior to the meeting will be provided to the Board members electronically or in written format and will become part of the public record.

PROVIDE PUBLIC COMMENT DURING THE MEETING BY:

1) In-Person: Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080: Members of the public can provide comment in-person inside the Board of Supervisors' Chambers.

2) Over the Phone: Members of the public can call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment. The public will be placed in a call-in queue until they are permitted into the meeting for comment.

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board.

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at https://tehamacounty.legistar.com/Calendar.aspx

Tehama County

Agenda Request Form

File #: 25-1932 **Agenda Date:** 11/18/2025 **Agenda #:** 1.

GENERAL WARRANT REGISTER - 10/12/25 - 11/01/25

Requested Action(s)

Financial Impact:
As listed.

Background Information:
As listed.

Tehama County

TEBK400 - Check Register

Issue Dates between Oct 12, 2025 and Nov 1, 2025

Report Generated on: **Nov 3, 2025 7:12:09 AM**

Check Number	Check Date	Vendor	Vendor Name	Fund	Fund Description	Budget Unit-Account	Budget Unit Description	Description	Check Amount
00000601	10/14/2025	132340	ANTELOPE AUTO REPAIR LLC	101	GENERAL FUND	1074-53170	FACILITIES MAINT	MAINTENANCE OF EQUIPMENT	$430.22
00000602	10/14/2025	100439	CORNING FORD JEEP CHRYSLER DOD	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	11285	$338.53
00000603	10/15/2025	100502	CALIFORNIA NEWSPAPERS PARTNERS	101	GENERAL FUND	1013-53240	CLERK OF THE BOA	Red Bluff Daily News Inv	$219.33
00000604	10/15/2025	102493	HUE & CRY SECURITY	101	GENERAL FUND	1014-53180	COUNTY ADMINISTR	25994 PO 429012	$204.78
00000604	10/15/2025	102493	HUE & CRY SECURITY	101	GENERAL FUND	1014-53180	COUNTY ADMINISTR	25994 PO 429013	$90.30
00000604	10/15/2025	102493	HUE & CRY SECURITY	101	GENERAL FUND	1025-53180	PURCHASING	25994 PO 429012	$42.86
00000604	10/15/2025	102493	HUE & CRY SECURITY	101	GENERAL FUND	1025-53180	PURCHASING	25994 PO 429013	$18.90
00000604	10/15/2025	102493	HUE & CRY SECURITY	101	GENERAL FUND	1031-53180	COUNTY COUNSEL	25994 PO 429012	$76.20
00000604	10/15/2025	102493	HUE & CRY SECURITY	101	GENERAL FUND	1031-53180	COUNTY COUNSEL	25994 PO 429013	$33.60
00000604	10/15/2025	102493	HUE & CRY SECURITY	101	GENERAL FUND	1041-53180	PERSONNEL	25994 PO 429012	$57.15
00000604	10/15/2025	102493	HUE & CRY SECURITY	101	GENERAL FUND	1041-53180	PERSONNEL	25994 PO 429013	$25.20
00000604	10/15/2025	102493	HUE & CRY SECURITY	101	GENERAL FUND	1076-53180	PROPERTY PLANNIN	25994 PO 429012	$47.63
00000604	10/15/2025	102493	HUE & CRY SECURITY	101	GENERAL FUND	1076-53180	PROPERTY PLANNIN	25994 PO 429013	$21.00
00000604	10/15/2025	102493	HUE & CRY SECURITY	101	GENERAL FUND	6021-53170	LIBRARY	31331	$70.00
00000604	10/15/2025	102493	HUE & CRY SECURITY	107	RISK MANAGEMENT	1101-53180	RISK MANAGEMENT	25994 PO 429012	$47.63
00000604	10/15/2025	102493	HUE & CRY SECURITY	107	RISK MANAGEMENT	1101-53180	RISK MANAGEMENT	25994 PO 429013	$21.00
00000605	10/16/2025	100502	CALIFORNIA NEWSPAPERS PARTNERS	113	CHILD SUPPORT	5015-53230	CHILD SUPPORT SE	3757915	$500.00
00000606	10/16/2025	102493	HUE & CRY SECURITY	101	GENERAL FUND	2061-53180	AGRICULTURE COMM	38PA25 Burglary/Fire	$77.50

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00000606	10/16/2025	102493	HUE & CRY SECURITY	101	GENERAL FUND	2061-53180	AGRICULTURE COMM	39PA25 Inspection/monitoring	$198.00
00000607	10/17/2025	105814	MIKE'S HEATING AND AIR INC	101	GENERAL FUND	2078-53180	DIV OF ANIMAL SE	160PA25 deep cleaning of unit	$330.00
00000607	10/17/2025	105814	MIKE'S HEATING AND AIR INC	101	GENERAL FUND	2078-53180	DIV OF ANIMAL SE	BP160PA25 debris on blower	$220.00
00000608	10/20/2025	132340	ANTELOPE AUTO REPAIR LLC	108	SOCIAL SERVICES	5013-53170	SOCIAL SERVICES	MAINTENANCE OF EQUIPMENT	$682.00
00000609	10/20/2025	102493	HUE & CRY SECURITY	112	HEALTH SERVICES	40131-53170	MENTAL HEALTH	5754	$42.00
00000610	10/20/2025	108325	STAPLES ADVANTAGE	108	SOCIAL SERVICES	5013-53220	SOCIAL SERVICES	LA 1054406	$400.87
00000611	10/21/2025	100185	BEN'S TRUCK REPAIR INC	105	FIRE FUND	2042-53170	FIRE SCH C VOL	MAINTENANCE OF EQUIPMENT	$1,231.52
00000612	10/21/2025	100502	CALIFORNIA NEWSPAPERS PARTNERS	101	GENERAL FUND	2077-53240	PLANNING DEPARTM	Public Hearing Notices	$378.06
00000613	10/21/2025	102493	HUE & CRY SECURITY	101	GENERAL FUND	2073-53180	PUB GUARDIAN / P	28654	$43.00
00000614	10/21/2025	105814	MIKE'S HEATING AND AIR INC	112	HEALTH SERVICES	40251-53180	CLINIC SERVICES	MTCE STRUCT-IMPRV-GROUNDS	$388.92
00000615	10/21/2025	122962	PSYNERGY PROGRAMS INC	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	PROFESSIONAL/SPECIAL SERV	$12,801.00
00000616	10/21/2025	108325	STAPLES ADVANTAGE	106	PUBLIC SAFETY	2036-53140	JUVENILE HALL	Inv. 6043047378 LA1054406	$494.16
00000616	10/21/2025	108325	STAPLES ADVANTAGE	106	PUBLIC SAFETY	2037-53220	PROBATION	Inv. 6043047350 Office Supply	$11.81
00000616	10/21/2025	108325	STAPLES ADVANTAGE	106	PUBLIC SAFETY	2037-53220	PROBATION	Inv. 6043047360 toner for Prob	$148.74
00000616	10/21/2025	108325	STAPLES ADVANTAGE	106	PUBLIC SAFETY	2037-53220	PROBATION	Inv. 6043047371 Toner	$74.37
00000616	10/21/2025	108325	STAPLES ADVANTAGE	106	PUBLIC SAFETY	2037-53220	PROBATION	Inv. 6043047380	$11.60

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00000616	10/21/2025	108325	STAPLES ADVANTAGE	112	HEALTH SERVICES	40131-53140	MENTAL HEALTH	LA 1054406	$139.73
00000616	10/21/2025	108325	STAPLES ADVANTAGE	112	HEALTH SERVICES	40131-53220	MENTAL HEALTH	LA1054406	$248.09
00000617	10/21/2025	101705	TEHAMA TIRE SERVICE	105	FIRE FUND	2042-53170	FIRE SCH C VOL	MAINTENANCE OF EQUIPMENT	$2,477.01
00000618	10/21/2025	101719	THOMES CREEK ROCK	604	TC FLOOD ZONE #3	60410-53230	TC FLOOD ZONE #3	PROFESSIONAL/SPECIAL SERV	$33,608.88
00000619	10/22/2025	108325	STAPLES ADVANTAGE	101	GENERAL FUND	2011-53220	DA VICTIM/WITNES	LA 1054406	$3,612.96
00000620	10/24/2025	100185	BEN'S TRUCK REPAIR INC	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	MAINTENANCE OF EQUIPMENT	$1,470.23
00000621	10/24/2025	101705	TEHAMA TIRE SERVICE	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	MAINTENANCE OF EQUIPMENT	$2,629.86
00000622	10/24/2025	101719	THOMES CREEK ROCK	102	ROAD FUND	3011-53280	ROAD DEPARTMENT	SPECIAL DEPARTMENTAL EXP	$843.99
00000623	10/24/2025	108325	STAPLES ADVANTAGE	101	GENERAL FUND	2077-53220	PLANNING DEPARTM	Black hole pucher	$11.76
00000624	10/27/2025	132340	ANTELOPE AUTO REPAIR LLC	108	SOCIAL SERVICES	5013-53170	SOCIAL SERVICES	MAINTENANCE OF EQUIPMENT	$2,313.49
00000625	10/27/2025	108325	STAPLES ADVANTAGE	108	SOCIAL SERVICES	5013-53220	SOCIAL SERVICES	LA 1054406	$358.62
00000626	10/29/2025	100502	CALIFORNIA NEWSPAPERS PARTNERS	510	PRISONERS WELFAR	51010-53200	PRISONERS WELFAR	RED BLUFF DAILY NEWS RENEWAL	$6,087.86
00000627	10/29/2025	102493	HUE & CRY SECURITY	101	GENERAL FUND	1074-53230	FACILITIES MAINT	PO 428964	$40.00
00000628	10/29/2025	105814	MIKE'S HEATING AND AIR INC	101	GENERAL FUND	1076-53180	PROPERTY PLANNIN	MTCE STRUCT-IMPRV-GROUNDS	$460.30
00000629	10/29/2025	101719	THOMES CREEK ROCK	604	TC FLOOD ZONE #3	60410-53230	TC FLOOD ZONE #3	PROFESSIONAL/SPECIAL SERV	$20,256.57
00000630	10/31/2025	132340	ANTELOPE AUTO REPAIR LLC	112	HEALTH SERVICES	40171-53170	DRUG & ALCOHOL	MAINTENANCE OF EQUIPMENT	$139.00
00000631	10/31/2025	100502	CALIFORNIA	102	ROAD FUND	3011-53240	ROAD DEPARTMENT	2123839	$850.03

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			NEWSPAPERS PARTNERS						
00000632	10/31/2025	100439	CORNING FORD JEEP CHRYSLER DOD	112	HEALTH SERVICES	40131-53170	MENTAL HEALTH	PO 9666	$165.00
00000633	10/31/2025	105814	MIKE'S HEATING AND AIR INC	112	HEALTH SERVICES	40121-53180	PUBLIC HEALTH	MTCE STRUCT-IMPRV-GROUNDS	$31.44
00000633	10/31/2025	105814	MIKE'S HEATING AND AIR INC	112	HEALTH SERVICES	40131-53180	MENTAL HEALTH	MTCE STRUCT-IMPRV-GROUNDS	$50.07
00000633	10/31/2025	105814	MIKE'S HEATING AND AIR INC	112	HEALTH SERVICES	40171-53180	DRUG & ALCOHOL	MTCE STRUCT-IMPRV-GROUNDS	$80.92
00000633	10/31/2025	105814	MIKE'S HEATING AND AIR INC	112	HEALTH SERVICES	40251-53180	CLINIC SERVICES	MTCE STRUCT-IMPRV-GROUNDS	$57.57
00000634	10/31/2025	108325	STAPLES ADVANTAGE	101	GENERAL FUND	2073-53280	PUB GUARDIAN / P	LA 1054406	$9.98
00000635	10/31/2025	101705	TEHAMA TIRE SERVICE	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	1402	$99.20
00008191	10/16/2025	134476	PATI NOLEN	220	TC SOLID WASTE M	4045-53210	TC/RB LANDFILL M	OCT BOARD MTG	$100.00
00008192	10/21/2025	113078	EMPLOYEE BENEFIT SPECIALISTS	211	DENTAL INSURANCE	1112-53230	DENTAL	DENTAL FEE NOV 2025	$2,083.25
00008192	10/21/2025	113078	EMPLOYEE BENEFIT SPECIALISTS	212	MEDICAL	1103-53150	MEDICAL	EPO NOV 2025	$1,331,967.00
00008192	10/21/2025	113078	EMPLOYEE BENEFIT SPECIALISTS	212	MEDICAL	1103-53150	MEDICAL	LIFE FEE NOV 2025	$3,956.16
00008192	10/21/2025	113078	EMPLOYEE BENEFIT SPECIALISTS	212	MEDICAL	1103-53150	MEDICAL	PPO NOV 2025	$10,356.00
00008192	10/21/2025	113078	EMPLOYEE BENEFIT SPECIALISTS	212	MEDICAL	1103-53150	MEDICAL	SUPPLEMNTAL LIFE NOV 2025	$6,275.10
00008192	10/21/2025	113078	EMPLOYEE BENEFIT SPECIALISTS	212	MEDICAL	1103-53230	MEDICAL	MEDICAL FEE NOV 2025	$332.00

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00008192	10/21/2025	113078	EMPLOYEE BENEFIT SPECIALISTS	213	VISION	1113-53230	VISION	VISION FEE NOV 2025	$416.65
00008199	10/29/2025	103422	KRISTIN LAMKIN	603	TC FLOOD CTRL/WA	60310-53210	TC FLOOD CTRL/WA	MEETING STIPEND 10/08/25	$25.00
00008199	10/29/2025	103422	KRISTIN LAMKIN	603	TC FLOOD CTRL/WA	60310-53210	TC FLOOD CTRL/WA	MEETING STIPEND 10/15/25	$25.00
00008200	10/29/2025	134476	PATI NOLEN	527	TC TRANS COMM AD	3033-53210	TCTC PLANNING	TCTC MEETING STIPEND 10/27/25	$100.00
00008200	10/29/2025	134476	PATI NOLEN	603	TC FLOOD CTRL/WA	60310-53210	TC FLOOD CTRL/WA	MEETING STIPEND 10/20/25	$25.00
00008200	10/29/2025	134476	PATI NOLEN	603	TC FLOOD CTRL/WA	60310-53210	TC FLOOD CTRL/WA	MEETING STIPEND 9/18/25	$25.00
70880370	10/14/2025	L207805	COLONIAL LIFE AND ACCIDENT INS	265	COUNTY P/R TRUST	265-207805	NOT APPLICABLE	Payroll Interface	$5,380.25
70880371	10/14/2025	134576	D KAIN-SHERIFF GARN	265	COUNTY P/R TRUST	265-207812	NOT APPLICABLE	Payroll Interface	$866.60
70880372	10/14/2025	L207819	DEPUTY SHERIFF'S ASSOC	265	COUNTY P/R TRUST	265-207819	NOT APPLICABLE	Payroll Interface	$3,764.80
70880373	10/14/2025	L207831	EBS	265	COUNTY P/R TRUST	265-207831	NOT APPLICABLE	Payroll Interface	$2,198.24
70880374	10/14/2025	L207832	EBS	265	COUNTY P/R TRUST	265-207832	NOT APPLICABLE	Payroll Interface	$437.52
70880375	10/14/2025	V000058	EMPLOYMENT DEVELOPMENT DEPT	265	COUNTY P/R TRUST	265-207812	NOT APPLICABLE	Payroll Interface	$100.00
70880376	10/14/2025	100655	FRANCHISE TAX BOARD	265	COUNTY P/R TRUST	265-207812	NOT APPLICABLE	Payroll Interface	$641.56
70880377	10/14/2025	104623	FRANCHISE TAX BOARD	265	COUNTY P/R	265-207812	NOT APPLICABLE	Payroll Interface	$152.00

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					TRUST				
70880378	10/14/2025	L208139	GLOBAL MEDICAL RESPONSE INC	265	COUNTY P/R TRUST	265-208139	NOT APPLICABLE	Payroll Interface	$2,080.00
70880379	10/14/2025	L208130	I U O E LOCAL 39	265	COUNTY P/R TRUST	265-208130	NOT APPLICABLE	Payroll Interface	$531.68
70880380	10/14/2025	L207818	LAW ENFORCEMENT MGMT ASSOC	265	COUNTY P/R TRUST	265-207818	NOT APPLICABLE	Payroll Interface	$420.00
70880381	10/14/2025	L136726	PHI HEALTH LLC	265	COUNTY P/R TRUST	265-208138	NOT APPLICABLE	Payroll Interface	$53.34
70880382	10/14/2025	117211	STATE DISBURSEMENT UNIT	265	COUNTY P/R TRUST	265-207812	NOT APPLICABLE	Payroll Interface	$2,165.12
70880383	10/14/2025	L207830	STATIONARY ENGINEERS, LOCAL 39	265	COUNTY P/R TRUST	265-207830	NOT APPLICABLE	Payroll Interface	$5,303.78
70880384	10/14/2025	L208134	TC DEP PROB OFFICER DUES	265	COUNTY P/R TRUST	265-208134	NOT APPLICABLE	Payroll Interface	$1,663.55
70880385	10/14/2025	L207827	TCDAIA	265	COUNTY P/R TRUST	265-207827	NOT APPLICABLE	Payroll Interface	$105.00
70880386	10/14/2025	L207834	TCPOA DUES	265	COUNTY P/R TRUST	265-207834	NOT APPLICABLE	Payroll Interface	$78.00
70880387	10/14/2025	L207807	UNITED WAY OF NORTHERN CALIFOR	265	COUNTY P/R TRUST	265-207807	NOT APPLICABLE	Payroll Interface	$30.00
70880388	10/14/2025	109623	ASBURY ENVIRONMENTAL SERVICES	102	ROAD FUND	3011-53280	ROAD DEPARTMENT	SPECIAL DEPARTMENTAL EXP	$153.00
70880389	10/14/2025	103939	AT&T	102	ROAD FUND	3011-53120	ROAD DEPARTMENT	9391032846	$31.41
70880389	10/14/2025	103939	AT&T	102	ROAD FUND	3011-53120	ROAD DEPARTMENT	9391032848	$31.41
70880389	10/14/2025	103939	AT&T	102	ROAD FUND	3011-53120	ROAD DEPARTMENT	9391032849	$357.37

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70880389	10/14/2025	103939	AT&T	102	ROAD FUND	3011-53120	ROAD DEPARTMENT	9391065811	$632.51
70880390	10/14/2025	107169	BAY ALARM	101	GENERAL FUND	1074-53230	FACILITIES MAINT	808766 PO429011	$185.85
70880391	10/14/2025	134605	FASTENERS INC	101	GENERAL FUND	1074-53170	FACILITIES MAINT	0000640	$1.91
70880392	10/14/2025	V000233	GENUINE PARTS COMPANY INC	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	MAINTENANCE OF EQUIPMENT	$828.13
70880392	10/14/2025	V000233	GENUINE PARTS COMPANY INC	102	ROAD FUND	3011-532801	ROAD DEPARTMENT	SHOP SUPPLIES EXPENSE	$46.05
70880393	10/14/2025	100690	GERBER-LAS FLORES COMM SERV DI	102	ROAD FUND	3011-53300	ROAD DEPARTMENT	UTILITIES	$420.31
70880394	10/14/2025	136121	HUNT & SONS LLC	102	ROAD FUND	3011-53291	ROAD DEPARTMENT	99524	$10,952.01
70880395	10/14/2025	132637	INTERNATIONAL CHEMTEX CORP	101	GENERAL FUND	1074-53230	FACILITIES MAINT	PROFESSIONAL/SPECIAL SERV	$730.00
70880396	10/14/2025	101699	JOHN W CORNELISON DBA	101	GENERAL FUND	1074-53180	FACILITIES MAINT	MTCE STRUCT-IMPRV-GROUNDS	$31.23
70880396	10/14/2025	101699	JOHN W CORNELISON DBA	101	GENERAL FUND	7021-53603	PARKS & RECREATI	GERBER PARK	$207.75
70880396	10/14/2025	101699	JOHN W CORNELISON DBA	102	ROAD FUND	3011-53180	ROAD DEPARTMENT	MTCE STRUCT-IMPRV-GROUNDS	$89.00
70880397	10/14/2025	123790	LAUNDRY WORLD UNIFORM & LINEN	101	GENERAL FUND	7033-53140	RED BLUFF VETERA	HOUSEHOLD EXPENSE	$95.33
70880398	10/14/2025	103809	LOS MOLINOS COMMUNITY SERVICES	102	ROAD FUND	3011-53300	ROAD DEPARTMENT	PROFESSIONAL/SPECIAL SERV	$32.00
70880398	10/14/2025	103809	LOS MOLINOS COMMUNITY SERVICES	102	ROAD FUND	3011-53300	ROAD DEPARTMENT	UTILITIES	$181.37
70880399	10/14/2025	123038	MENDES SUPPLY COMPANY	101	GENERAL FUND	1074-53140	FACILITIES MAINT	0007366	$461.02
70880400	10/14/2025	111533	METALS DIRECT	101	GENERAL FUND	7021-57500	PARKS & RECREATI	PO428978	$33,035.08

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70880402	10/14/2025	123562	OBSIDIAN	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	MAINTENANCE OF EQUIPMENT	$7,731.10
70880403	10/14/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	7033-53300	RED BLUFF VETERA	4569586628-0	$24.64
70880404	10/14/2025	123541	PACIFIC SKY CREATIVE INC	101	GENERAL FUND	1014-53170	COUNTY ADMINISTR	MAINTENANCE OF EQUIPMENT	$260.00
70880405	10/14/2025	T0019780	PASKENTA COMMUNITY SERVICES DI	101	GENERAL FUND	7021-53300	PARKS & RECREATI	OCT 2025 - S/F PARK	$369.62
70880406	10/14/2025	101276	PETERSON TRACTOR	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	6400200	$917.54
70880407	10/14/2025	135605	SPECTRUM	101	GENERAL FUND	7033-53120	RED BLUFF VETERA	8413120110008828	$147.27
70880408	10/14/2025	101187	NORTH VALLEY SERVICES	101	GENERAL FUND	7021-53605	PARKS & RECREATI	BEND BRIDGE	$1,200.00
70880408	10/14/2025	101187	NORTH VALLEY SERVICES	101	GENERAL FUND	7021-53606	PARKS & RECREATI	RIDGEWAY PARK	$675.00
70880408	10/14/2025	101187	NORTH VALLEY SERVICES	101	GENERAL FUND	7033-53140	RED BLUFF VETERA	HOUSEHOLD EXPENSE	$432.00
70880409	10/14/2025	134948	UBEO MIDCO LLC	102	ROAD FUND	3011-53250	ROAD DEPARTMENT	3851462	$1,226.48
70880410	10/14/2025	103380	ANGELA FORD	115	BUILDING & SAFET	2065-53220	BUILDING & SAFET	OFFICE EXPENSE	$166.48
70880411	10/14/2025	V000637	BLUE TENT FARMS LLC	101	GENERAL FUND	7021-53230	PARKS & RECREATI	PROFESSIONAL/SPECIAL SERV	$7,889.00
70880412	10/14/2025	113429	GREEN WASTE OF TEHAMA	102	ROAD FUND	3011-53140	ROAD DEPARTMENT	4018-1444544	$338.57
70880412	10/14/2025	113429	GREEN WASTE OF TEHAMA	102	ROAD FUND	3011-53140	ROAD DEPARTMENT	4018-938187	$913.74
70880412	10/14/2025	113429	GREEN WASTE OF TEHAMA	102	ROAD FUND	3011-53140	ROAD DEPARTMENT	4018-987021	$338.57
70880413	10/14/2025	112395	HOME DEPOT CREDIT SERVICES	102	ROAD FUND	3011-53270	ROAD DEPARTMENT	6035 3225 3253 9834	$26.75
70880413	10/14/2025	112395	HOME DEPOT CREDIT SERVICES	102	ROAD FUND	3011-532801	ROAD DEPARTMENT	6035 3225 3253 9834	$27.20
70880414	10/14/2025	V000682	JENNA MADRIGAL	101	GENERAL FUND	1041-53210	PERSONNEL	MISCELLANEOUS EXPENSE	$669.88

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70880415	10/14/2025	101232	PACIFIC GAS & ELECTRIC	102	ROAD FUND	3011-53300	ROAD DEPARTMENT	1132625656-4	$7.17
70880415	10/14/2025	101232	PACIFIC GAS & ELECTRIC	102	ROAD FUND	3011-53300	ROAD DEPARTMENT	3051182519-9	$7.17
70880415	10/14/2025	101232	PACIFIC GAS & ELECTRIC	102	ROAD FUND	3011-53300	ROAD DEPARTMENT	6274872276-6	$50.98
70880415	10/14/2025	101232	PACIFIC GAS & ELECTRIC	102	ROAD FUND	3011-53300	ROAD DEPARTMENT	7551779389-1	$24.97
70880416	10/14/2025	135911	PATRICK ARCHER	101	GENERAL FUND	1023-53290	ASSESSOR	BUSINESS CHIEFS CONFERENCE	$255.96
70880417	10/14/2025	108794	POSTMASTER	101	GENERAL FUND	1052-53220	ELECTIONS	Postage account PD 95010	$1,500.00
70880418	10/14/2025	133572	TAYLOR SMITH	101	GENERAL FUND	1041-53210	PERSONNEL	MISCELLANEOUS EXPENSE	$83.22
70880419	10/15/2025	120102	ALPHA & OMEGA DRAIN CLEANING	101	GENERAL FUND	7013-53180	CAMP TEHAMA	MTCE STRUCT-IMPRV-GROUNDS	$656.11
70880420	10/15/2025	113573	AT&T U-VERSE	101	GENERAL FUND	1073-53120	GENERAL SERVICES	332446742	$181.90
70880421	10/15/2025	102500	BHARAT JESRANI	106	PUBLIC SAFETY	2035-53260	DAY REPORTING CE	Oct-Dec 2025 Rent SML	$40,000.00
70880422	10/15/2025	V000530	BLUE TRITON BRANDS INC	101	GENERAL FUND	4011-53210	ENVIRONMENTAL HE	8730224249	$71.44
70880422	10/15/2025	V000530	BLUE TRITON BRANDS INC	101	GENERAL FUND	6021-53140	LIBRARY	8730223292	$147.46
70880423	10/15/2025	130501	CACEO	101	GENERAL FUND	2062-53230	CODE/MARIJUANA E	PROFESSIONAL/SPECIAL SERV	$100.00
70880424	10/15/2025	115504	CALIF DEPT OF PUBLIC HEALTH	101	GENERAL FUND	4011-53230	ENVIRONMENTAL HE	EHS REGISTRATION	$327.00
70880425	10/15/2025	142466	CARREL'S OFFICE MACHINES	101	GENERAL FUND	1013-53170	CLERK OF THE BOA	COB Copier, Agreement #79PA25	$20.20
70880425	10/15/2025	142466	CARREL'S OFFICE MACHINES	101	GENERAL FUND	1052-53170	ELECTIONS	Election Copier, Agmt #154PA25	$207.01
70880425	10/15/2025	142466	CARREL'S OFFICE MACHINES	101	GENERAL FUND	2011-53170	DA VICTIM/WITNES	TC60	$49.32
70880425	10/15/2025	142466	CARREL'S OFFICE	101	GENERAL FUND	2062-53120	CODE/MARIJUANA E	TC27	$287.20

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			MACHINES						
70880425	10/15/2025	142466	CARREL'S OFFICE MACHINES	101	GENERAL FUND	2062-53170	CODE/MARIJUANA E	TC27	$89.90
70880425	10/15/2025	142466	CARREL'S OFFICE MACHINES	101	GENERAL FUND	2071-53170	CLERK - RECORDER	C&R Copier, Agmt 78PA25	$69.44
70880425	10/15/2025	142466	CARREL'S OFFICE MACHINES	101	GENERAL FUND	4011-53170	ENVIRONMENTAL HE	TC27	$110.01
70880425	10/15/2025	142466	CARREL'S OFFICE MACHINES	106	PUBLIC SAFETY	2007-53170	DA WELFARE FRAUD	TC22	$18.66
70880425	10/15/2025	142466	CARREL'S OFFICE MACHINES	106	PUBLIC SAFETY	2013-53170	DISTRICT ATTORNE	TC21	$61.70
70880425	10/15/2025	142466	CARREL'S OFFICE MACHINES	106	PUBLIC SAFETY	2013-53170	DISTRICT ATTORNE	TC22	$18.65
70880425	10/15/2025	142466	CARREL'S OFFICE MACHINES	106	PUBLIC SAFETY	2013-53170	DISTRICT ATTORNE	TC25 PO 10889	$60.00
70880426	10/15/2025	111127	CHARTER COMMUNICATIONS	101	GENERAL FUND	2061-53120	AGRICULTURE COMM	176978501 service for October	$229.97
70880426	10/15/2025	111127	CHARTER COMMUNICATIONS	106	PUBLIC SAFETY	2007-53120	DA WELFARE FRAUD	176976801	$65.00
70880426	10/15/2025	111127	CHARTER COMMUNICATIONS	106	PUBLIC SAFETY	2013-53120	DISTRICT ATTORNE	176976801	$65.00
70880427	10/15/2025	134846	CPOC	106	PUBLIC SAFETY	2037-53290	PROBATION	PITMA MEMBER TEHAMA CO 25-26	$250.00
70880428	10/15/2025	136521	CLARIS INTERNATIONAL INC	106	PUBLIC SAFETY	2007-53220	DA WELFARE FRAUD	PO 10887	$620.80
70880428	10/15/2025	136521	CLARIS INTERNATIONAL INC	106	PUBLIC SAFETY	2013-53220	DISTRICT ATTORNE	PO 10887	$1,319.20

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70880429	10/15/2025	103045	DEPT OF JUSTICE	101	GENERAL FUND	1105-532312	PROFESSIONAL COU	215074	$735.00
70880430	10/15/2025	113434	FEDEX	101	GENERAL FUND	2062-53230	CODE/MARIJUANA E	6393 5994 8	$85.41
70880430	10/15/2025	113434	FEDEX	106	PUBLIC SAFETY	2013-53220	DISTRICT ATTORNE	2210 8457 8	$12.89
70880431	10/15/2025	100668	GAGER DISTRIBUTING INC	101	GENERAL FUND	2078-53280	DIV OF ANIMAL SE	Colorsafe, VP breakup	$626.76
70880432	10/15/2025	116076	GARY TAYLOR	101	GENERAL FUND	7013-53220	CAMP TEHAMA	POSTAGE	$78.00
70880433	10/15/2025	113113	GREEN WASTE OF TEHAMA	101	GENERAL FUND	2061-53280	AGRICULTURE COMM	Yard waste	$51.55
70880433	10/15/2025	113113	GREEN WASTE OF TEHAMA	101	GENERAL FUND	2062-53230	CODE/MARIJUANA E	4019 10196	$18.83
70880433	10/15/2025	113113	GREEN WASTE OF TEHAMA	101	GENERAL FUND	2078-53280	DIV OF ANIMAL SE	Animal by weight	$137.03
70880433	10/15/2025	113113	GREEN WASTE OF TEHAMA	712	TEHAMA MAJOR CRI	71210-53230	TEHAMA MAJOR CRI	10097	$118.93
70880434	10/15/2025	115028	HILL'S PET NUTRITION SALES INC	101	GENERAL FUND	2078-53280	DIV OF ANIMAL SE	Cat and Dog food	$472.36
70880435	10/15/2025	112395	HOME DEPOT CREDIT SERVICES	106	PUBLIC SAFETY	2027-53170	SHERIFF	6035 3225 3252 3481	$251.64
70880435	10/15/2025	112395	HOME DEPOT CREDIT SERVICES	106	PUBLIC SAFETY	2031-53170	WORK FARM	6035 3225 3252 3481	$48.89
70880435	10/15/2025	112395	HOME DEPOT CREDIT SERVICES	106	PUBLIC SAFETY	2031-53280	WORK FARM	6035 3225 3252 3481	$129.30
70880435	10/15/2025	112395	HOME DEPOT CREDIT SERVICES	106	PUBLIC SAFETY	2032-53170	JAIL	6035 3225 3252 3481	$357.81
70880436	10/15/2025	136121	HUNT & SONS LLC	101	GENERAL FUND	2011-53291	DA VICTIM/WITNES	6242	$70.23
70880436	10/15/2025	136121	HUNT & SONS LLC	101	GENERAL FUND	2062-53291	CODE/MARIJUANA E	6176	$482.73
70880436	10/15/2025	136121	HUNT & SONS LLC	101	GENERAL FUND	2073-53291	PUB GUARDIAN / P	6136	$72.57
70880436	10/15/2025	136121	HUNT & SONS LLC	101	GENERAL FUND	4011-53291	ENVIRONMENTAL HE	6012	$167.09

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70880436	10/15/2025	136121	HUNT & SONS LLC	101	GENERAL FUND	6021-53291	LIBRARY	6022	$194.37
70880436	10/15/2025	136121	HUNT & SONS LLC	106	PUBLIC SAFETY	2007-53291	DA WELFARE FRAUD	6242	$420.10
70880436	10/15/2025	136121	HUNT & SONS LLC	106	PUBLIC SAFETY	2013-53291	DISTRICT ATTORNE	6178	$123.08
70880436	10/15/2025	136121	HUNT & SONS LLC	106	PUBLIC SAFETY	2013-53291	DISTRICT ATTORNE	6242	$1,930.41
70880437	10/15/2025	107605	INTAB INC	101	GENERAL FUND	1052-53220	ELECTIONS	2025 Special Election Supplies	$781.25
70880438	10/15/2025	T0040593	INTERNATIONAL CODE COUNCIL INC	101	GENERAL FUND	4011-53230	ENVIRONMENTAL HE	CERT RENEWAL	$50.00
70880439	10/15/2025	115303	INTERSTATE OIL COMPANY	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	31-0078648	$420.20
70880440	10/15/2025	108877	LEXIS NEXIS RISK DATA MGMT INC	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	424YGNHHH	$1,015.00
70880441	10/15/2025	123948	LEXIS NEXIS RISK SOLUTIONS	101	GENERAL FUND	2062-53230	CODE/MARIJUANA E	1583916	$283.46
70880441	10/15/2025	123948	LEXIS NEXIS RISK SOLUTIONS	106	PUBLIC SAFETY	2013-53120	DISTRICT ATTORNE	1401935	$165.00
70880442	10/15/2025	103809	LOS MOLINOS COMMUNITY SERVICES	101	GENERAL FUND	6021-53300	LIBRARY	LIB500	$32.60
70880443	10/15/2025	123038	MENDES SUPPLY COMPANY	106	PUBLIC SAFETY	2032-53140	JAIL	0007377	$1,341.12
70880444	10/15/2025	102531	MWI VETERINARY SUPPLY CO	101	GENERAL FUND	2078-53190	DIV OF ANIMAL SE	Panacur Susp 1000ml	$171.24
70880445	10/15/2025	116253	NET TRANSCRIPTS INC	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	PO 10886	$608.24
70880446	10/15/2025	116981	NORCAL PRESORT	101	GENERAL FUND	1023-53220	ASSESSOR	in:161975 PO429005	$67.94
70880447	10/15/2025	V000681	NORTHERN APPRAISAL COUNCIL	101	GENERAL FUND	1023-53290	ASSESSOR	2025NAC Conference Fee	$225.00

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70880448	10/15/2025	121129	NORTHRIDGE EYE CARE	106	PUBLIC SAFETY	20321-532397	JAIL - HEALTH SE	127691	$548.00
70880449	10/15/2025	110884	O'REILLY AUTOMOTIVE INC	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	1047279	$283.16
70880450	10/15/2025	104757	OFFICE DEPOT (BUSINESS SVCS DI	101	GENERAL FUND	2073-53220	PUB GUARDIAN / P	89517192	$801.55
70880451	10/15/2025	101232	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	7013-53300	CAMP TEHAMA	4977672838-5	($3.53)
70880451	10/15/2025	101232	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	7013-53300	CAMP TEHAMA	5015443044-6	$346.58
70880451	10/15/2025	101232	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	7013-53300	CAMP TEHAMA	5019339502-2	$606.76
70880451	10/15/2025	101232	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	7013-53300	CAMP TEHAMA	5576410026-3	$10.40
70880452	10/15/2025	110993	PERPETUAL STORAGE INC	101	GENERAL FUND	2071-53260	CLERK - RECORDER	Agreement #61PA25	$340.62
70880453	10/15/2025	117529	PRO PACIFIC	106	PUBLIC SAFETY	2032-53130	JAIL	61960	$667.17
70880453	10/15/2025	117529	PRO PACIFIC	106	PUBLIC SAFETY	2032-53140	JAIL	61960	$27.77
70880454	10/15/2025	135605	SPECTRUM	101	GENERAL FUND	1073-53120	GENERAL SERVICES	176976501	$450.00
70880455	10/15/2025	121497	STUDIO 530 PHOTOGRAPHY	106	PUBLIC SAFETY	2027-53230	SHERIFF	TEHAMA CO SHERIFF	$7,489.40
70880456	10/15/2025	122965	THE PLUMBING SHOP	101	GENERAL FUND	6021-53180	LIBRARY	MTCE STRUCT-IMPRV-GROUNDS	$101.89
70880457	10/15/2025	101757	TRIPLE R GAS	463	LIQUID PETROL GA	463-305802	NOT APPLICABLE	PO 56198 100gal LPG prover	$160.81
70880458	10/15/2025	117079	VERIZON WIRELESS	101	GENERAL FUND	4011-53120	ENVIRONMENTAL HE	770720905-00032	$35.12
70880459	10/15/2025	101821	WALKER PRINTING	101	GENERAL FUND	2011-53220	DA VICTIM/WITNES	PO 10885	$3,715.14
70880460	10/15/2025	111106	ZOETIS	101	GENERAL FUND	2078-53190	DIV OF ANIMAL SE	Simparica,	$2,144.41
70880460	10/15/2025	111106	ZOETIS	101	GENERAL FUND	2078-53190	DIV OF ANIMAL SE	Vanguard DAPP, Vngd Rapid	$1,127.41
70880462	10/15/2025	V000559	DAWN JEAN MARIE ALVES	101	GENERAL FUND	2016-53160	GRAND JURY	JURY & WITNESS EXPENSE	$34.20

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70880463	10/15/2025	100526	DEPT OF CONSERVATION	115	BUILDING & SAFET	115-207761	NOT APPLICABLE	TEHAMA COUNT SMIP PAYMENT	$13,826.83
70880464	10/15/2025	100526	DEPT OF CONSERVATION	115	BUILDING & SAFET	115-207799	NOT APPLICABLE	Tehama County BSASRF Payment	$2,595.60
70880465	10/15/2025	V000560	DIANE CASEY	101	GENERAL FUND	2016-53160	GRAND JURY	JURY & WITNESS EXPENSE	$52.14
70880466	10/15/2025	V000561	DOMENIC CATONA	101	GENERAL FUND	2016-53160	GRAND JURY	JURY & WITNESS EXPENSE	$33.08
70880468	10/15/2025	V000562	ERIC FREY	101	GENERAL FUND	2016-53160	GRAND JURY	JURY & WITNESS EXPENSE	$31.96
70880469	10/15/2025	V000563	GAYLE E CARTER	101	GENERAL FUND	2016-53160	GRAND JURY	JURY & WITNESS EXPENSE	$156.72
70880472	10/15/2025	V000564	JAMES DANIELSEN	101	GENERAL FUND	2016-53160	GRAND JURY	JURY & WITNESS EXPENSE	$22.14
70880473	10/15/2025	V000565	JENNIFER L LENWELL	101	GENERAL FUND	2016-53160	GRAND JURY	JURY & WITNESS EXPENSE	$59.28
70880474	10/15/2025	V000615	JOAN L ALLEN	101	GENERAL FUND	2016-53160	GRAND JURY	JURY & WITNESS EXPENSE	$53.82
70880476	10/15/2025	V000566	JOHN BOHRER	101	GENERAL FUND	2016-53160	GRAND JURY	JURY & WITNESS EXPENSE	$56.76
70880477	10/15/2025	V000568	JOHN GENTRY	101	GENERAL FUND	2016-53160	GRAND JURY	JURY & WITNESS EXPENSE	$67.40
70880478	10/15/2025	V000567	JOHN L BREWER	101	GENERAL FUND	2016-53160	GRAND JURY	JURY & WITNESS EXPENSE	$75.24
70880480	10/15/2025	T00693	KENNETH E III ROBISON ETALTR R	307	CURRENT YEAR SEC	307-301800	NOT APPLICABLE	041-220-015-000 2023	$2.90
70880480	10/15/2025	T00693	KENNETH E III ROBISON ETALTR R	307	CURRENT YEAR SEC	307-301800	NOT APPLICABLE	041-220-015-000 2024	$15.28
70880480	10/15/2025	T00693	KENNETH E III ROBISON ETALTR R	307	CURRENT YEAR SEC	307-301800	NOT APPLICABLE	041-220-016-000 2023	$1,288.23
70880480	10/15/2025	T00693	KENNETH E III ROBISON ETALTR R	307	CURRENT YEAR SEC	307-301800	NOT APPLICABLE	041-220-016-000 2024	$1,368.35
70880480	10/15/2025	T00693	KENNETH E III ROBISON ETALTR R	307	CURRENT YEAR SEC	307-301800	NOT APPLICABLE	041-220-017-000 2023	$97.42
70880480	10/15/2025	T00693	KENNETH E III ROBISON	307	CURRENT YEAR	307-301800	NOT APPLICABLE	041-220-017-000 2024	$142.25

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			ETALTR R		SEC				
70880480	10/15/2025	T00693	KENNETH E III ROBISON ETALTR R	307	CURRENT YEAR SEC	307-301800	NOT APPLICABLE	041-220-018-000 2023	$2,090.30
70880480	10/15/2025	T00693	KENNETH E III ROBISON ETALTR R	307	CURRENT YEAR SEC	307-301800	NOT APPLICABLE	041-220-018-000 2024	$2,196.65
70880482	10/15/2025	116486	MICHAEL BARRETT	106	PUBLIC SAFETY	2032-53290	JAIL	2025 SALLY PORT USER'S	$239.00
70880483	10/15/2025	V000616	MIGUEL BARRIGA	101	GENERAL FUND	2016-53160	GRAND JURY	JURY & WITNESS EXPENSE	$105.76
70880484	10/15/2025	135790	NATHAN POLK	101	GENERAL FUND	1023-53290	ASSESSOR	CAASA CONF	$76.36
70880485	10/15/2025	142392	OFFICE OF STATE REGISTRAR	442	CLERK/REC DAILY	442-301800	NOT APPLICABLE	Sept 2025 State Fees	$2,916.30
70880486	10/15/2025	108794	POSTMASTER	101	GENERAL FUND	1052-53220	ELECTIONS	VBM Postage BR 15-001	$2,000.00
70880487	10/15/2025	108794	POSTMASTER	101	GENERAL FUND	1052-53220	ELECTIONS	Postage Account BR 15001	$2,000.00
70880488	10/15/2025	108794	POSTMASTER	101	GENERAL FUND	1052-53220	ELECTIONS	Postage Account PD 95010	$1,500.00
70880489	10/15/2025	V000572	RYLIE VISE	101	GENERAL FUND	2016-53160	GRAND JURY	JURY & WITNESS EXPENSE	$38.38
70880491	10/15/2025	V000573	STEPHANIE L MAYFIELD	101	GENERAL FUND	2016-53160	GRAND JURY	JURY & WITNESS EXPENSE	$84.04
70880492	10/15/2025	V000617	STEPHEN A LAYMON	101	GENERAL FUND	2016-53160	GRAND JURY	JURY & WITNESS EXPENSE	$64.32
70880494	10/16/2025	119080	ABC LEGAL SERVICES INC	113	CHILD SUPPORT	5015-53280	CHILD SUPPORT SE	108957	$210.00
70880495	10/16/2025	133275	ALSCO-GEYER IRRIGATION INC	106	PUBLIC SAFETY	2027-53170	SHERIFF	308979	$37.59
70880495	10/16/2025	133275	ALSCO-GEYER IRRIGATION INC	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	308979	$10.26
70880496	10/16/2025	133924	ANA MEX PROMOTIONS	113	CHILD SUPPORT	5015-53230	CHILD SUPPORT SE	0327	$1,140.00
70880497	10/16/2025	130841	APPLIED SURVEY RESEARCH	535	TC CHILD & FAMIL	53510-555202	TC CHILD & FAMIL	SCHOOL READINESS	$2,887.50
70880497	10/16/2025	130841	APPLIED SURVEY	535	TC CHILD & FAMIL	53510-555204	TC CHILD & FAMIL	PROGRAM EVALUATION	$5,075.00

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			RESEARCH						
70880497	10/16/2025	130841	APPLIED SURVEY RESEARCH	535	TC CHILD & FAMIL	53510-555219	TC CHILD & FAMIL	TRAINING AND LEADERSHIP	$3,062.50
70880497	10/16/2025	130841	APPLIED SURVEY RESEARCH	535	TC CHILD & FAMIL	53510-555220	TC CHILD & FAMIL	EARLY MENTAL HEALTH	$1,137.50
70880498	10/16/2025	103939	AT&T	101	GENERAL FUND	5060-53120	VETERANS SERVICE	9391032938	$63.41
70880498	10/16/2025	103939	AT&T	108	SOCIAL SERVICES	5013-53120	SOCIAL SERVICES	9391065139	$917.95
70880498	10/16/2025	103939	AT&T	510	PRISONERS WELFAR	51010-53120	PRISONERS WELFAR	AT&T/CALNET INVOICE	$199.00
70880499	10/16/2025	117161	AT&T MOBILITY/CINGULAR WIRELES	712	TEHAMA MAJOR CRI	71210-53120	TEHAMA MAJOR CRI	834696643	$539.75
70880500	10/16/2025	133447	AUTOZONE DEVELOPMENT CORP	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	11715864	$1,636.63
70880501	10/16/2025	V000558	B & T CA LLC	106	PUBLIC SAFETY	2027-53170	SHERIFF	TC SHERIFF'S OFFICE	$280.00
70880501	10/16/2025	V000558	B & T CA LLC	113	CHILD SUPPORT	5015-53170	CHILD SUPPORT SE	MAINTENANCE OF EQUIPMENT	$27.00
70880501	10/16/2025	V000558	B & T CA LLC	116	SENIOR NUTRITION	5063-53170	SENIOR NUTRITION	Auto Maintanance	$16.00
70880502	10/16/2025	107169	BAY ALARM	106	PUBLIC SAFETY	2032-53250	JAIL	1598066	$311.00
70880503	10/16/2025	122025	BIMBO BAKERIES USA	106	PUBLIC SAFETY	2032-53130	JAIL	64-000010291-04	$176.40
70880504	10/16/2025	100205	BOB'S TIRE CENTER	115	BUILDING & SAFET	2065-53170	BUILDING & SAFET	192PA25	$1,115.96
70880505	10/16/2025	118030	BRAKE PARTS SUPPLY	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	2452	$111.30
70880506	10/16/2025	142466	CARREL'S OFFICE MACHINES	101	GENERAL FUND	1026-53170	TAX COLLECTOR	AC#TC57 AG#190PA24	$50.08

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70880507	10/16/2025	111127	CHARTER COMMUNICATIONS	510	PRISONERS WELFAR	51010-53230	PRISONERS WELFAR	CHARTER COMMUNICATIONS INVOICE	$353.07
70880508	10/16/2025	108456	CROWN MOTORS	105	FIRE FUND	2042-53170	FIRE SCH C VOL	PO21928	$360.03
70880509	10/16/2025	103045	DEPT OF JUSTICE	418	SHERIFF DOJ SERV	418-301800	NOT APPLICABLE	120039	$4,123.00
70880510	10/16/2025	103534	DIAMOND MEDICAL	106	PUBLIC SAFETY	20321-53192	JAIL - HEALTH SE	10638	$260.75
70880511	10/16/2025	104716	DIVERSIFIED SERVICES/COPY CENT	535	TC CHILD & FAMIL	53510-555206	TC CHILD & FAMIL	COMM STRENGTH/BUILDING	$1,000.00
70880512	10/16/2025	136714	DOCUPET CORP	101	GENERAL FUND	2078-53220	DIV OF ANIMAL SE	#2024-363 DocuPet August 2025	$625.00
70880513	10/16/2025	133369	ELECTRONIC DIMENSIONS	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	TCSO TEHAMA CO SHERIFF	$192.99
70880514	10/16/2025	131442	EUGENE RICHARD LEFDAL JR	106	PUBLIC SAFETY	2032-53230	JAIL	BEY	$1,387.39
70880514	10/16/2025	131442	EUGENE RICHARD LEFDAL JR	106	PUBLIC SAFETY	2032-53230	JAIL	CHAVEZ	$1,951.41
70880515	10/16/2025	105222	EVIDENT	106	PUBLIC SAFETY	2027-53280	SHERIFF	15461	$55.44
70880516	10/16/2025	108526	EXPRESS PERSONNEL SERVICES INC	106	PUBLIC SAFETY	2027-53230	SHERIFF	33750345	$1,282.15
70880516	10/16/2025	108526	EXPRESS PERSONNEL SERVICES INC	106	PUBLIC SAFETY	2032-53230	JAIL	33750345	$2,413.00
70880517	10/16/2025	134605	FASTENERS INC	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	34812	$30.04
70880518	10/16/2025	V000445	FLOCK SAFETY	106	PUBLIC SAFETY	2027-57600	SHERIFF	CA-TEHAMA CO SHERIFF'S OFFICE	$43,000.00
70880519	10/16/2025	100668	GAGER DISTRIBUTING INC	106	PUBLIC SAFETY	2032-53140	JAIL	01-111	$1,751.35
70880520	10/16/2025	V000465	GOODYEAR COMMERCIAL TIRE & SER	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	780008-0001	$556.04

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70880521	10/16/2025	142511	GRAINGER INC	106	PUBLIC SAFETY	2027-53170	SHERIFF	834413163	$18.23
70880522	10/16/2025	113113	GREEN WASTE OF TEHAMA	712	TEHAMA MAJOR CRI	71210-53230	TEHAMA MAJOR CRI	10097	$141.31
70880523	10/16/2025	134656	HUMBOLDT MOVING & STORAGE CO I	101	GENERAL FUND	1031-53220	COUNTY COUNSEL	OFFICE EXPENSE	$57.75
70880523	10/16/2025	134656	HUMBOLDT MOVING & STORAGE CO I	106	PUBLIC SAFETY	2027-53230	SHERIFF	TEHAMASHERIFF	$63.00
70880523	10/16/2025	134656	HUMBOLDT MOVING & STORAGE CO I	113	CHILD SUPPORT	5015-53230	CHILD SUPPORT SE	PROFESSIONAL/SPECIAL SERV	$50.40
70880524	10/16/2025	136121	HUNT & SONS LLC	108	SOCIAL SERVICES	5013-53291	SOCIAL SERVICES	6041	$1,830.01
70880525	10/16/2025	130113	IC SOLUTIONS	510	PRISONERS WELFAR	51010-53120	PRISONERS WELFAR	IC SOLUTIONS TABLET INVOICE	$638.00
70880525	10/16/2025	130113	IC SOLUTIONS	510	PRISONERS WELFAR	51010-53120	PRISONERS WELFAR	IC SOLUTIONS TELEPHONE INVOICE	$1,929.00
70880526	10/16/2025	110299	ICON SYSTEMS, INC	106	PUBLIC SAFETY	2032-53180	JAIL	CS000096	$3,277.80
70880527	10/16/2025	132637	INTERNATIONAL CHEMTEX CORP	101	GENERAL FUND	1074-53230	FACILITIES MAINT	PROFESSIONAL/SPECIAL SERV	$730.00
70880528	10/16/2025	109137	INTERSTATE BATTERY SYSTEM	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	3810	$1,085.75
70880529	10/16/2025	100820	J & L TOWING	106	PUBLIC SAFETY	2027-53230	SHERIFF	20622	$212.40
70880530	10/16/2025	100822	JMJ SUPPLY	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	TEHAMA CO SHERIFF DEPT	$83.26
70880531	10/16/2025	V000686	JOAN MILLER	101	GENERAL FUND	2078-420100	DIV OF ANIMAL SE	Miller-Refund License Fee TC	$15.00
70880531	10/16/2025	V000686	JOAN MILLER	101	GENERAL FUND	2078-460930	DIV OF ANIMAL SE	Miller-Refund Dog Adoption Fee	$110.00
70880532	10/16/2025	101699	JOHN W CORNELISON DBA	106	PUBLIC SAFETY	2027-53220	SHERIFF	TC SHERIFF	$40.00
70880533	10/16/2025	108299	KEEFE COMMISSARY	510	PRISONERS	51010-53130	PRISONERS WELFAR	KEEFE INVOICE 10092025	$2,649.03

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			NETWORK		WELFAR				
70880533	10/16/2025	108299	KEEFE COMMISSARY NETWORK	510	PRISONERS WELFAR	51010-53130	PRISONERS WELFAR	KEEFE INVOICE 10152025	$2,430.68
70880533	10/16/2025	108299	KEEFE COMMISSARY NETWORK	510	PRISONERS WELFAR	51010-53130	PRISONERS WELFAR	KEEFE REFUND INVOICE	($15.60)
70880533	10/16/2025	108299	KEEFE COMMISSARY NETWORK	510	PRISONERS WELFAR	51010-53130	PRISONERS WELFAR	KEEFE REFUND INVOICE 10152025	($1.51)
70880534	10/16/2025	102091	KELLER SUPPLY COMPANY	106	PUBLIC SAFETY	2032-53170	JAIL	651106	$129.88
70880535	10/16/2025	135057	KHARON INC	101	GENERAL FUND	2072-532302	SHERIFF - CORONE	25-01649	$795.00
70880535	10/16/2025	135057	KHARON INC	101	GENERAL FUND	2072-532302	SHERIFF - CORONE	25-01664	$795.00
70880536	10/16/2025	130394	MALLORY SAFETY AND SUPPLY, LLC	106	PUBLIC SAFETY	2027-53280	SHERIFF	3870755	$3,991.14
70880537	10/16/2025	133918	NANCY VICUNA	535	TC CHILD & FAMIL	53510-555220	TC CHILD & FAMIL	EARLY MENTAL HEALTH	$525.00
70880538	10/16/2025	116981	NORCAL PRESORT	101	GENERAL FUND	1026-53220	TAX COLLECTOR	AC #B-304340-24 PO36713	$443.49
70880538	10/16/2025	116981	NORCAL PRESORT	101	GENERAL FUND	1026-53220	TAX COLLECTOR	AC#B30434024 PO 36713	$49.20
70880539	10/16/2025	110884	O'REILLY AUTOMOTIVE INC	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	1047279	$93.22
70880540	10/16/2025	123562	OBSIDIAN	106	PUBLIC SAFETY	2027-53170	SHERIFF	TEHAMA CO SHERIFF	$165.17
70880541	10/16/2025	133177	OFFICE DEPOT	106	PUBLIC SAFETY	2027-53800	SHERIFF	89517192	$623.32
70880542	10/16/2025	104757	OFFICE DEPOT (BUSINESS SVCS DI	101	GENERAL FUND	1022-53220	TREASURER	AC#89517192	$20.82
70880542	10/16/2025	104757	OFFICE DEPOT (BUSINESS SVCS DI	101	GENERAL FUND	1026-53220	TAX COLLECTOR	AC#89517192	$451.39
70880543	10/16/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	1073-5330014	GENERAL SERVICES	9679240410-3	$434.09
70880543	10/16/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	1073-53301	GENERAL SERVICES	4908030240-6	$47,605.62

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70880543	10/16/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	1073-53302	GENERAL SERVICES	4908030240-6	$792.01
70880543	10/16/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	1076-53300	PROPERTY PLANNIN	2319970735-9	$106.30
70880543	10/16/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	1076-53300	PROPERTY PLANNIN	3517799713-3	$1,291.32
70880543	10/16/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	7021-53300	PARKS & RECREATI	1385195945-5	$2.67
70880543	10/16/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	7021-53300	PARKS & RECREATI	1426862609-1	$49.01
70880543	10/16/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	7021-53300	PARKS & RECREATI	3070483722-5	$63.60
70880543	10/16/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	7021-53300	PARKS & RECREATI	4038481827-0	$15.67
70880543	10/16/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	7021-53300	PARKS & RECREATI	4930308544-0	$1,299.31
70880543	10/16/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	7021-53300	PARKS & RECREATI	8634990010-9	$1,018.57
70880543	10/16/2025	101231	PACIFIC GAS & ELECTRIC	106	PUBLIC SAFETY	2027-53300	SHERIFF	6048210701-2	$251.22
70880544	10/16/2025	V000668	PREMIER METAL LLC	106	PUBLIC SAFETY	2027-53180	SHERIFF	TEHCOU001	$369.12
70880545	10/16/2025	117529	PRO PACIFIC	106	PUBLIC SAFETY	2032-53130	JAIL	61960	$662.55
70880546	10/16/2025	108185	PRODUCERS DAIRY FOODS INC	106	PUBLIC SAFETY	2032-53130	JAIL	818652	$1,362.24
70880547	10/16/2025	101371	RED BLUFF GLASS COMPANY	106	PUBLIC SAFETY	2027-53170	SHERIFF	TEHAMA CO SHERIFF DEPT	$1,686.44
70880548	10/16/2025	V000334	RESTORE ORTHOTICS AND PROSTHET	106	PUBLIC SAFETY	20321-53192	JAIL - HEALTH SE	TEHAMA CO JAIL	$84.00
70880549	10/16/2025	101509	SHELBY'S PEST CONTROL INC	106	PUBLIC SAFETY	2027-53230	SHERIFF	13726	$115.00
70880549	10/16/2025	101509	SHELBY'S PEST CONTROL INC	106	PUBLIC SAFETY	2032-53230	JAIL	16130	$100.00
70880550	10/16/2025	104207	ST ELIZABETH COMM HOSP	106	PUBLIC SAFETY	20321-532392	JAIL - HEALTH SE	36009837760S1C8405	$2,306.40
70880550	10/16/2025	104207	ST ELIZABETH COMM	106	PUBLIC SAFETY	20321-532392	JAIL - HEALTH SE	36009854625S1C8405	$3,758.80

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			HOSP						
70880551	10/16/2025	108325	STAPLES ADVANTAGE	106	PUBLIC SAFETY	20321-53220	JAIL - HEALTH SE	LA 1054406	$172.27
70880552	10/16/2025	132490	STOMMEL INC	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	66090	$119.98
70880553	10/16/2025	107566	SYSCO	106	PUBLIC SAFETY	2032-53130	JAIL	619919	$3,724.23
70880553	10/16/2025	107566	SYSCO	106	PUBLIC SAFETY	2032-53140	JAIL	619919	$78.28
70880554	10/16/2025	V000184	TECHNICAL RESOURCE MANAGEMENT	108	SOCIAL SERVICES	5013-532300	SOCIAL SERVICES	FS-14078	$146.00
70880555	10/16/2025	105604	TEHAMA CO TAX COLLECTOR	220	TC SOLID WASTE M	4045-55048	TC/RB LANDFILL M	024010059520-26	$295.54
70880555	10/16/2025	105604	TEHAMA CO TAX COLLECTOR	220	TC SOLID WASTE M	4045-55048	TC/RB LANDFILL M	024010060520-26	$300.84
70880556	10/16/2025	122810	TRANSUNION RISK	101	GENERAL FUND	1026-53220	TAX COLLECTOR	AC#1353487 AG#018PA21	$105.20
70880557	10/16/2025	134948	UBEO MIDCO LLC	101	GENERAL FUND	1031-53170	COUNTY COUNSEL	5038171	$129.80
70880557	10/16/2025	134948	UBEO MIDCO LLC	106	PUBLIC SAFETY	2027-53250	SHERIFF	5297920	$2,043.48
70880557	10/16/2025	134948	UBEO MIDCO LLC	108	SOCIAL SERVICES	5013-53170	SOCIAL SERVICES	5284071	$268.45
70880558	10/16/2025	121395	ULINE	101	GENERAL FUND	2072-53190	SHERIFF - CORONE	23667534	$282.05
70880559	10/16/2025	132733	UNION SUPPLY GROUP INC	510	PRISONERS WELFAR	51010-53140	PRISONERS WELFAR	CA613U	$4,175.30
70880560	10/16/2025	105075	US FOODS INC	106	PUBLIC SAFETY	2032-53130	JAIL	3370715	$3,010.11
70880560	10/16/2025	105075	US FOODS INC	106	PUBLIC SAFETY	2032-53140	JAIL	3370715	$173.79
70880561	10/16/2025	136143	VESTIS SERVICES LLC	106	PUBLIC SAFETY	2028-53230	AUTO SHOP	17637100	$90.70
70880562	10/16/2025	128858	VICTORY SUPPLY	106	PUBLIC SAFETY	2032-531102	JAIL	442 TEHAMA CO JAIL	$678.02
70880563	10/16/2025	109255	WASTE TIRE PRODUCTS	504	TCSLA GRANTS	50410-558003	TCSLA GRANTS	21671	$4,455.00
70880564	10/16/2025	V000256	WEST COAST PAPER CO	108	SOCIAL SERVICES	5013-53140	SOCIAL SERVICES	1895	$66.48

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			INC						
70880565	10/16/2025	135900	ALAN SERRANO	102	ROAD FUND	3011-53110	ROAD DEPARTMENT	2025 BOOT REIMBRSEMENT	$267.61
70880566	10/16/2025	133612	ANGELA LUCERO	101	GENERAL FUND	20114-53290	HUMAN TRAFFICKNG	JUVENILE JJUSTICE SEMINAR	$473.80
70880567	10/16/2025	131788	CURIEL FARMS	611	CARL MOYER AIR P	61110-55520	CARL MOYER AIR P	Agr#2025-217	$46,381.00
70880570	10/16/2025	136517	GOLDEN STATE CONNECT AUTHORITY	101	GENERAL FUND	1091-55546	ADVERTISING.COMM	BROADBAND TECHNICAL ASST	$408,163.00
70880571	10/16/2025	V000689	GURPREET SANTILLAN	106	PUBLIC SAFETY	2013-53290	DISTRICT ATTORNE	JUVENILE JUSTICE SEMINAR	$420.40
70880572	10/16/2025	142390	JAMES BACQUET	220	TC SOLID WASTE M	4045-53210	TC/RB LANDFILL M	MISCELLANEOUS EXPENSE	$100.00
70880573	10/16/2025	106125	JEANNIE PINNOW	106	PUBLIC SAFETY	2027-53290	SHERIFF	CLEARS CONFERNECE	$221.00
70880576	10/16/2025	131992	JR GONZALES	220	TC SOLID WASTE M	4045-53210	TC/RB LANDFILL M	MISCELLANEOUS EXPENSE	$100.00
70880577	10/16/2025	121667	JULIE ELLERD	106	PUBLIC SAFETY	2027-53290	SHERIFF	CLEARS CONFERENCE	$221.00
70880579	10/16/2025	130072	LEWIS BEITZ	220	TC SOLID WASTE M	4045-53210	TC/RB LANDFILL M	MISCELLANEOUS EXPENSE	$100.00
70880580	10/16/2025	V000690	LUIS RICARDO VILENCIA	80038	CLSD - GARCIA-LE	80038-301800	NOT APPLICABLE	TMC25-00258	$58,385.03
70880581	10/16/2025	V000084	MARK CLEMENT	220	TC SOLID WASTE M	4045-53210	TC/RB LANDFILL M	MISCELLANEOUS EXPENSE	$100.00
70880582	10/16/2025	106527	MARK LEVINDOFSKE	106	PUBLIC SAFETY	2024-53290	BOATING GRANTS	EMPLOYEE TRAVEL/TRAINING	$101.00
70880583	10/16/2025	106527	MARK LEVINDOFSKE	106	PUBLIC SAFETY	2024-53290	BOATING GRANTS	EMPLOYEE TRAVEL/TRAINING	$84.00
70880584	10/16/2025	134376	MATT HANSEN	101	GENERAL FUND	1011-532984	BOARD OF SUPERVI	RCRE CONF REGISTRATION	$550.00
70880585	10/16/2025	134376	MATT HANSEN	220	TC SOLID WASTE	4045-53210	TC/RB LANDFILL M	MISCELLANEOUS EXPENSE	$100.00

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					M				
70880586	10/16/2025	119963	MAX L MORENO	106	PUBLIC SAFETY	2037-53290	PROBATION	BATON INSTRUCTOR	$1,044.84
70880587	10/16/2025	107757	PAMELA GONZALEZ	106	PUBLIC SAFETY	2037-53290	PROBATION	CHIEF'S EDUCATION SERIES	$463.48
70880588	10/16/2025	134531	PAT HURTON	220	TC SOLID WASTE M	4045-53210	TC/RB LANDFILL M	OCT BOARD MTG	$100.00
70880589	10/16/2025	L136726	PHI HEALTH LLC	265	COUNTY P/R TRUST	265-208136	NOT APPLICABLE	PHI HEALTH LLC OCT DUES	$53.34
70880590	10/16/2025	V000086	ROBERT BURROUGHS	220	TC SOLID WASTE M	4045-53210	TC/RB LANDFILL M	OCT BOARD MTG	$100.00
70880592	10/16/2025	134533	SHELLY HARGENS	220	TC SOLID WASTE M	4045-53210	TC/RB LANDFILL M	OCT BOARD MTG	$100.00
70880593	10/16/2025	101627	STATE CONTROLLER'S OFFICE	408	SB2 HOUSING FEES	408-207761	NOT APPLICABLE	SB2 HOUSING FEES	$116,549.90
70880594	10/16/2025	V000085	TOM WALKER	220	TC SOLID WASTE M	4045-53210	TC/RB LANDFILL M	OCT BOARD MTG	$100.00
70880595	10/16/2025	108732	TONY'S REFRIGERATION INC	116	SENIOR NUTRITION	5063-53230	SENIOR NUTRITION	RCASH	$37.50
70880596	10/16/2025	117079	VERIZON WIRELESS	117	TRANSPORTATION O	3037-53230	TRAX	6124267285	$798.21
70880596	10/16/2025	117079	VERIZON WIRELESS	527	TC TRANS COMM AD	3033-53120	TCTC PLANNING	6124267285	$456.12
70880596	10/16/2025	117079	VERIZON WIRELESS	527	TC TRANS COMM AD	3033-53120	TCTC PLANNING	6124267285TCTC	$185.52
70880597	10/16/2025	117079	VERIZON WIRELESS	101	GENERAL FUND	5060-53120	VETERANS SERVICE	6124280571	$180.02
70880599	10/17/2025	T00720	ANATOLY OLGART ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	047-160-063-000 2024	$183.43

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70880599	10/17/2025	T00720	ANATOLY OLGART ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	047-160-063-000 2025	$453.75
70880600	10/17/2025	T00694	AYODELE ADEOLA	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	100-030-003-000 2024	$6.97
70880600	10/17/2025	T00694	AYODELE ADEOLA	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	100-030-003-000 2025	$22.52
70880601	10/17/2025	V000558	B & T CA LLC	101	GENERAL FUND	5062-53170	COMMUNITY ACTION	10/2025 CAA	$19.00
70880602	10/17/2025	T00705	BALWINDER S CHATHA ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	071-205-008-000 2024	$59.02
70880602	10/17/2025	T00705	BALWINDER S CHATHA ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	071-205-008-000 2025	$305.94
70880603	10/17/2025	107169	BAY ALARM	101	GENERAL FUND	1074-53230	FACILITIES MAINT	809066 PO 429020	$410.91
70880604	10/17/2025	T00698	BEAN LIVING TRUST 10/6/06	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	022-140-072-000 2024	$105.40
70880604	10/17/2025	T00698	BEAN LIVING TRUST 10/6/06	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	022-140-072-000 2025	$742.34
70880605	10/17/2025	T00699	BETA PLAN INVESTMENTS LLC	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	033-190-019-000 2024	$118.90
70880605	10/17/2025	T00699	BETA PLAN INVESTMENTS LLC	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	033-190-019-000 2025	$512.66
70880606	10/17/2025	T00710	BLANCA ESTELA GONZALEZ ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-390-008-000 2024	$7.82
70880606	10/17/2025	T00710	BLANCA ESTELA GONZALEZ ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-390-008-000 2025	$103.19
70880607	10/17/2025	T00701	C & F RANCHES LLC	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	091-080-025-000 2024	$383.65

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70880607	10/17/2025	T00701	C & F RANCHES LLC	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	091-080-025-000 2025	$1,215.34
70880608	10/17/2025	T00726	CAMILLE SOARES- BROWN	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	101-110-010-000 2024	$2.56
70880608	10/17/2025	T00726	CAMILLE SOARES- BROWN	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	101-110-010-000 2025	$11.30
70880609	10/17/2025	105640	CAMPBELL PET COMPANY	101	GENERAL FUND	2078-53280	DIV OF ANIMAL SE	Leashes	$1,015.44
70880610	10/17/2025	T00702	CARBONELL FAMILY TRUST 10/6/22	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	009-380-008-000 2024	$628.94
70880610	10/17/2025	T00702	CARBONELL FAMILY TRUST 10/6/22	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	009-380-008-000 2025	$1,606.49
70880611	10/17/2025	142466	CARREL'S OFFICE MACHINES	101	GENERAL FUND	1021-53170	AUDITOR CONTROLL	AC#TC09 AG#415PA25	$68.83
70880612	10/17/2025	T00717	CHERIE L MATLOCK	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	022-270-066-000 2025	$208.80
70880613	10/17/2025	100375	CITY OF CORNING	101	GENERAL FUND	7031-53300	CORNING VETERANS	AC#VET0001	$286.10
70880614	10/17/2025	100427	CPS HUMAN RESOURCE CONSULTING	108	SOCIAL SERVICES	5013-532300	SOCIAL SERVICES	TEHA007	$390.50
70880615	10/17/2025	T00706	CUNNINGHAM LAND AND CATTLE COM	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	009-110-010-000 2025	$676.45
70880615	10/17/2025	T00706	CUNNINGHAM LAND AND CATTLE COM	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	009-110-085-000 2025	$1,154.00
70880615	10/17/2025	T00706	CUNNINGHAM LAND AND CATTLE COM	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	009-150-004-000 2025	$341.21
70880615	10/17/2025	T00706	CUNNINGHAM LAND AND CATTLE COM	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	009-150-005-000 2025	$340.45
70880615	10/17/2025	T00706	CUNNINGHAM LAND AND	310	SUPPL SECURED	310-301800	NOT APPLICABLE	009-150-006-000 2025	$246.78

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			CATTLE COM		TA				
70880615	10/17/2025	T00706	CUNNINGHAM LAND AND CATTLE COM	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	009-150-008-000 2025	$515.53
70880615	10/17/2025	T00706	CUNNINGHAM LAND AND CATTLE COM	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	009-150-014-000 2025	$253.17
70880616	10/17/2025	T00714	DAVID HODGSON ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	004-340-041-000 2024	$1,331.29
70880616	10/17/2025	T00714	DAVID HODGSON ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	004-340-041-000 2025	$3,403.58
70880617	10/17/2025	T00432	DUGGINS FAMILY TRUST 5/18/23	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	063-190-002-000 2024	$50.77
70880617	10/17/2025	T00432	DUGGINS FAMILY TRUST 5/18/23	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	063-190-003-000 2025	$207.16
70880618	10/17/2025	T00695	ERIC A ALEXANDER ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	039-110-045-000 2024	$5.41
70880618	10/17/2025	T00695	ERIC A ALEXANDER ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	039-110-045-000 2025	$84.64
70880619	10/17/2025	123262	EXPRESS SERVICES INC	108	SOCIAL SERVICES	5013-53230	SOCIAL SERVICES	PROFESSIONAL/SPECIAL SERV	$27,936.81
70880620	10/17/2025	T00709	FREEDOM MORTGAGE CORPORATION	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	101-090-033-000 2024	$19.81
70880620	10/17/2025	T00709	FREEDOM MORTGAGE CORPORATION	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	101-090-033-000 2025	$309.54
70880621	10/17/2025	T00715	GLENN JACBOS ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	071-123-010-000 2024	$93.24
70880621	10/17/2025	T00715	GLENN JACBOS ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	071-123-010-000 2025	$298.73

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70880622	10/17/2025	142511	GRAINGER INC	101	GENERAL FUND	1074-53180	FACILITIES MAINT	830621579	$225.21
70880622	10/17/2025	142511	GRAINGER INC	101	GENERAL FUND	7021-53604	PARKS & RECREATI	830621579	$33.76
70880623	10/17/2025	T00711	HARMON REVOCABLE TR AGREEMENT	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	022-090-004-000 2025	$238.07
70880624	10/17/2025	T00732	HECTOR MANUEL ROMO PEREZ ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	035-410-021-000 2025	$430.25
70880625	10/17/2025	112395	HOME DEPOT CREDIT SERVICES	108	SOCIAL SERVICES	5013-53140	SOCIAL SERVICES	6035 3225 3100 2792	$110.55
70880626	10/17/2025	T00728	HUMBERTO BENITES VALENZUELA ET	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-110-021-000 2025	$133.07
70880627	10/17/2025	136121	HUNT & SONS LLC	101	GENERAL FUND	2061-53291	AGRICULTURE COMM	6095 fuel	$771.53
70880627	10/17/2025	136121	HUNT & SONS LLC	101	GENERAL FUND	2078-53291	DIV OF ANIMAL SE	6095 Fuel	$144.31
70880628	10/17/2025	112612	INTERIM HEALTHCARE	108	SOCIAL SERVICES	5013-55401	SOCIAL SERVICES	SUPPORT AND CARE - OTHER	$460.00
70880629	10/17/2025	T00704	JERAMIE CHASE	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	101-110-018-000 2024	$1.22
70880629	10/17/2025	T00704	JERAMIE CHASE	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	101-110-018-000 2025	$15.41
70880630	10/17/2025	T00697	JESSE BAUME ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	100-140-003-000 2024	$4.19
70880630	10/17/2025	T00697	JESSE BAUME ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	100-140-003-000 2025	$118.25
70880631	10/17/2025	100842	JOB TRAINING CENTER INC	108	SOCIAL SERVICES	5013-53230	SOCIAL SERVICES	PROFESSIONAL/SPECIAL SERV	$37,235.99
70880632	10/17/2025	T00703	JOEL TRUJILLO CASTANEDA ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-130-049-000 2024	$52.17

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70880632	10/17/2025	T00703	JOEL TRUJILLO CASTANEDA ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-130-049-000 2025	$204.54
70880633	10/17/2025	T00712	JOSE DANIEL HERNANDEZ	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-130-023-000 2024	$9.85
70880633	10/17/2025	T00712	JOSE DANIEL HERNANDEZ	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-130-023-000 2025	$32.44
70880634	10/17/2025	T00730	JULIAN VILLA	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-100-073-000 2025	$139.22
70880635	10/17/2025	T00707	JUSTIN LEE ROBERTS	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	009-380-014-000 2025	$1,578.90
70880636	10/17/2025	T00718	KATIE MOLES	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	049-032-003-000 2024	$10.56
70880636	10/17/2025	T00718	KATIE MOLES	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	049-032-003-000 2025	$33.88
70880637	10/17/2025	T00719	KENNETH III MOORE ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	047-190-052-000 2025	$632.26
70880638	10/17/2025	114593	LAKESHORE LEARNING MATERIALS	101	GENERAL FUND	6021-53280	LIBRARY	SPECIAL DEPARTMENTAL EXP	$278.28
70880639	10/17/2025	T00713	LAURA HERNANDEZ ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-070-013-000 2024	$1.00
70880639	10/17/2025	T00713	LAURA HERNANDEZ ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-070-013-000 2025	$17.37
70880640	10/17/2025	V000694	LEON WOMACK	101	GENERAL FUND	7021-440322	PARKS & RECREATI	REFUD CONE GROVE PARK RESER	$70.00
70880641	10/17/2025	T00686	LUIS MIGUEL AVENDANO MORAN	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	009-210-023-000 2024	$33.93
70880641	10/17/2025	T00686	LUIS MIGUEL AVENDANO	310	SUPPL SECURED	310-301800	NOT APPLICABLE	009-210-023-000 2025	$102.84

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			MORAN		TA				
70880642	10/17/2025	T00729	MAGDALENA MONDRAGON VARGAS	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-300-023-000 2024	$16.14
70880642	10/17/2025	T00729	MAGDALENA MONDRAGON VARGAS	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-300-023-000 2025	$99.30
70880643	10/17/2025	T00716	MANNING LEGACY TR 3/28/22	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	067-260-054-00 2025	$586.74
70880643	10/17/2025	T00716	MANNING LEGACY TR 3/28/22	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	067-260-054-000 2024	$41.28
70880644	10/17/2025	T00721	MARTIN MORALES PADILLA ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	029-393-013-000 2024	$8.75
70880644	10/17/2025	T00721	MARTIN MORALES PADILLA ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	029-393-013-000 2025	$35.09
70880645	10/17/2025	T00708	MICHAEL L FLOURNOY ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	035-360-009-000 2024	$2.57
70880645	10/17/2025	T00708	MICHAEL L FLOURNOY ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	035-360-009-000 2025	$20.92
70880646	10/17/2025	T00722	MIGUEL PALOMINOS	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-050-007-000 2024	$10.70
70880646	10/17/2025	T00722	MIGUEL PALOMINOS	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-050-007-000 2025	$32.71
70880647	10/17/2025	102531	MWI VETERINARY SUPPLY CO	101	GENERAL FUND	2078-53190	DIV OF ANIMAL SE	SNIP Gauze avant	$39.99
70880647	10/17/2025	102531	MWI VETERINARY SUPPLY CO	101	GENERAL FUND	2078-53190	DIV OF ANIMAL SE	SNIP Hydromorphone,morphine	$216.67
70880647	10/17/2025	102531	MWI VETERINARY SUPPLY CO	101	GENERAL FUND	2078-53190	DIV OF ANIMAL SE	SNIP Ndle holder	$59.82

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70880647	10/17/2025	102531	MWI VETERINARY SUPPLY CO	101	GENERAL FUND	2078-532807	DIV OF ANIMAL SE	Doxycycline tab 50mg	$245.91
70880647	10/17/2025	102531	MWI VETERINARY SUPPLY CO	101	GENERAL FUND	2078-532807	DIV OF ANIMAL SE	MED DON Enrosite tab 136mg	$790.61
70880648	10/17/2025	136270	NUVISTA LP	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	045-080-019-000 2025	$1,732.88
70880649	10/17/2025	113380	OFFICE DEPOT	108	SOCIAL SERVICES	5013-53220	SOCIAL SERVICES	89517192	$678.85
70880650	10/17/2025	133323	OFFICE THREE SIXTY INC	101	GENERAL FUND	2078-53190	DIV OF ANIMAL SE	SNIP forcep	$54.30
70880650	10/17/2025	133323	OFFICE THREE SIXTY INC	101	GENERAL FUND	2078-53220	DIV OF ANIMAL SE	holder,rings, book log	$102.35
70880651	10/17/2025	117534	ON LINE DATA EXCHANGE, LLC	113	CHILD SUPPORT	5015-53230	CHILD SUPPORT SE	PO 51810	$34.00
70880652	10/17/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	7031-53300	CORNING VETERANS	ACT# 2814804099 2	$205.12
70880653	10/17/2025	T00723	PATRISA PERKINS ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	100-290-018-000 2024	$13.00
70880653	10/17/2025	T00723	PATRISA PERKINS ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	100-290-018-000 2025	$162.80
70880654	10/17/2025	132212	RET RENTALS LLC	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	087-290-001-000 2025	$10.53
70880655	10/17/2025	T00725	RICHARD RYAN REITER ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	029-383-006-000 2025	$13.80
70880656	10/17/2025	T00727	ROBERT BRANDON THOMSON ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	089-140-006-000 2024	$0.97
70880656	10/17/2025	T00727	ROBERT BRANDON THOMSON ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	089-140-006-000 2025	$12.72
70880657	10/17/2025	T00731	ROMAN REY VILLAMORENO ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	009-520-013-000 2025	$183.20

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70880658	10/17/2025	133774	SERVICEWALA STORES LLC	101	GENERAL FUND	2061-53170	AGRICULTURE COMM	AGR192PA25 tires #246	$1,339.48
70880658	10/17/2025	133774	SERVICEWALA STORES LLC	108	SOCIAL SERVICES	5013-53170	SOCIAL SERVICES	MAINTENANCE OF EQUIPMENT	$24.33
70880659	10/17/2025	135605	SPECTRUM	535	TC CHILD & FAMIL	53510-53120	TC CHILD & FAMIL	8413 12 011 0296548	$141.25
70880660	10/17/2025	T00733	SUTTON REV TR 3/15/2000	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-130-049-000 2024	$29.27
70880661	10/17/2025	T00696	SYED Z ARSHAD ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-100-079-000 2024	$5.24
70880661	10/17/2025	T00696	SYED Z ARSHAD ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-100-079-000 2025	$25.80
70880662	10/17/2025	105604	TEHAMA CO TAX COLLECTOR	108	SOCIAL SERVICES	5013-53220	SOCIAL SERVICES	033-140-009-000	$3,574.56
70880663	10/17/2025	T00724	TOMMY RAY JR REID ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	009-110-069-000 2024	$8.30
70880663	10/17/2025	T00724	TOMMY RAY JR REID ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	009-110-069-000 2025	$51.64
70880663	10/17/2025	T00724	TOMMY RAY JR REID ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	009-110-072-000 2024	$21.23
70880663	10/17/2025	T00724	TOMMY RAY JR REID ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	009-110-072-000 2025	$114.71
70880663	10/17/2025	T00724	TOMMY RAY JR REID ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	009-110-073-000 2024	$9.52
70880663	10/17/2025	T00724	TOMMY RAY JR REID ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	009-110-073-000 2025	$54.64
70880663	10/17/2025	T00724	TOMMY RAY JR REID ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	009-150-039-000 2024	$2.79

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Check Number	Check Date	Vendor	Vendor Name	Fund	Fund Description	Budget Unit-Account	Budget Unit Description	Description	Check Amount
70880663	10/17/2025	T00724	TOMMY RAY JR REID ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	009-150-039-000 2025	$23.06
70880664	10/17/2025	134948	UBEO MIDCO LLC	108	SOCIAL SERVICES	5013-53170	SOCIAL SERVICES	5284071	$1,234.59
70880664	10/17/2025	134948	UBEO MIDCO LLC	108	SOCIAL SERVICES	5013-53220	SOCIAL SERVICES	5284071	$110.73
70880665	10/17/2025	136143	VESTIS SERVICES LLC	108	SOCIAL SERVICES	5013-53140	SOCIAL SERVICES	116139600	$473.84
70880666	10/17/2025	V000256	WEST COAST PAPER CO INC	108	SOCIAL SERVICES	5013-53140	SOCIAL SERVICES	1895	$249.72
70880667	10/17/2025	T00700	YIMI RODRIGUEZ BRAVO	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-230-025-000 2025	$12.22
70880668	10/17/2025	134133	4417 CUBESMART	895	CAVALLERO, LINDA	895-301800	NOT APPLICABLE	NOV 2025 5004358477 UNIT 508	$141.00
70880669	10/17/2025	132843	ASSOCIATION OF NATIONALLY	101	GENERAL FUND	5062-53230	COMMUNITY ACTION	H Touvell Tehama County CAA 25	$25.00
70880670	10/17/2025	111127	CHARTER COMMUNICATIONS	108	SOCIAL SERVICES	5013-53120	SOCIAL SERVICES	176980601	$469.96
70880671	10/17/2025	133740	CHARTER COMMUNICATIONS HOLDING	527	TC TRANS COMM AD	3033-53230	TCTC PLANNING	161099701	$719.00
70880672	10/17/2025	133179	CONSTRUCTION EXAM CENTER	115	BUILDING & SAFET	2065-53290	BUILDING & SAFET	Robert McFarlen Class	$850.00
70880673	10/17/2025	133179	CONSTRUCTION EXAM CENTER	115	BUILDING & SAFET	2065-53290	BUILDING & SAFET	Nathan Espinoza Class	$850.00
70880674	10/17/2025	134851	MCENTIRE LANDSCAPING INC	117	TRANSPORTATION O	3037-53180	TRAX	MTCE STRUCT-IMPRV-GROUNDS	$780.00
70880675	10/17/2025	101231	PACIFIC GAS & ELECTRIC	108	SOCIAL SERVICES	5013-53300	SOCIAL SERVICES	0049000946-1	$57.58
70880676	10/17/2025	112380	PARATRANSIT SERVICES	117	TRANSPORTATION O	3037-53180	TRAX	MTCE STRUCT-IMPRV-GROUNDS	$150.00

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70880676	10/17/2025	112380	PARATRANSIT SERVICES	117	TRANSPORTATION O	3037-53230	TRAX	PROFESSIONAL/SPECIAL SERV	$2,824.00
70880676	10/17/2025	112380	PARATRANSIT SERVICES	117	TRANSPORTATION O	3037-532360	TRAX	PROF/SPECIAL-CONTRCT OPR	$142,057.92
70880676	10/17/2025	112380	PARATRANSIT SERVICES	117	TRANSPORTATION O	3037-53280	TRAX	SPECIAL DEPARTMENTAL EXP	$301.18
70880676	10/17/2025	112380	PARATRANSIT SERVICES	117	TRANSPORTATION O	3037-53291	TRAX	TRANSPORTATION EXPENSE	$25,984.63
70880676	10/17/2025	112380	PARATRANSIT SERVICES	117	TRANSPORTATION O	3037-53300	TRAX	UTILITIES	($985.52)
70880676	10/17/2025	112380	PARATRANSIT SERVICES	117	TRANSPORTATION O	3038-53120	METS	COMMUNICATIONS	$9.36
70880676	10/17/2025	112380	PARATRANSIT SERVICES	117	TRANSPORTATION O	3038-53280	METS	SPECIAL DEPARTMENTAL EXP	$55.28
70880676	10/17/2025	112380	PARATRANSIT SERVICES	117	TRANSPORTATION O	3038-53291	METS	TRANSPORTATION EXPENSE	$3,324.34
70880676	10/17/2025	112380	PARATRANSIT SERVICES	117	TRANSPORTATION O	3039-532360	PARA TRAX	PROF/SPECIAL-CONTRCT OPR	$59,042.48
70880676	10/17/2025	112380	PARATRANSIT SERVICES	117	TRANSPORTATION O	3039-53291	PARA TRAX	TRANSPORTATION EXPENSE	$5,694.67
70880677	10/17/2025	134149	POSITIVITY AND LOVE MENTORING	101	GENERAL FUND	5062-53230	COMMUNITY ACTION	2025 CAA Contract	$5,000.00
70880678	10/17/2025	T0043170	SHARON BRINKHAUS	108	SOCIAL SERVICES	5013-55401	SOCIAL SERVICES	SUPPORT AND CARE - OTHER	$1,750.00
70880679	10/17/2025	109469	TERESA CURIEL TRUSTEE	108	SOCIAL SERVICES	5013-55401	SOCIAL SERVICES	SUPPORT AND CARE - OTHER	$98.50
70880680	10/17/2025	133588	WAVE TECHNOLOGIES LLC	527	TC TRANS COMM AD	3033-53120	TCTC PLANNING	COMMUNICATIONS	$327.43
70880681	10/20/2025	122859	ACCESS INFORMATION	108	SOCIAL SERVICES	5013-53140	SOCIAL SERVICES	CHDE0267	$914.50

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			HOLDINGS LL						
70880682	10/20/2025	124269	ADVANTAGE PHYSICAL THERAPY, IN	112	HEALTH SERVICES	40301-53230	CALIF CHILDREN S	PROFESSIONAL/SPECIAL SERV	$11,600.00
70880683	10/20/2025	134185	AGILE OCCUPATIONAL MEDICINE PC	112	HEALTH SERVICES	40121-53230	PUBLIC HEALTH	PROFESSIONAL/SPECIAL SERV	$240.00
70880683	10/20/2025	134185	AGILE OCCUPATIONAL MEDICINE PC	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	PROFESSIONAL/SPECIAL SERV	$240.00
70880684	10/20/2025	107355	AIRGAS USA LLC	112	HEALTH SERVICES	40251-53250	CLINIC SERVICES	RENT/LEASE OF EQUIPMENT	$51.01
70880685	10/20/2025	V000533	AMERGIS HEALTHCARE STAFFING IN	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	PROFESSIONAL/SPECIAL SERV	$9,555.00
70880686	10/20/2025	125745	AMERICAN ACADAMY OF PEDIATRICS	112	HEALTH SERVICES	40121-53290	PUBLIC HEALTH	EMPLOYEE TRAVEL/TRAINING	$65.00
70880687	10/20/2025	135787	AMN HEALTHCARE LOCUM TENENS IN	112	HEALTH SERVICES	40251-53230	CLINIC SERVICES	PROFESSIONAL/SPECIAL SERV	$13,536.00
70880688	10/20/2025	V000250	ANTONIO CARBONELL JR	112	HEALTH SERVICES	40251-53230	CLINIC SERVICES	PROFESSIONAL/SPECIAL SERV	$3,600.00
70880689	10/20/2025	112295	APEX TECHNOLOGY MANAGEMENT INC	112	HEALTH SERVICES	40121-53220	PUBLIC HEALTH	OFFICE EXPENSE	$46.70
70880689	10/20/2025	112295	APEX TECHNOLOGY MANAGEMENT INC	112	HEALTH SERVICES	40121-53230	PUBLIC HEALTH	PROFESSIONAL/SPECIAL SERV	$136.70
70880689	10/20/2025	112295	APEX TECHNOLOGY MANAGEMENT INC	112	HEALTH SERVICES	40131-53220	MENTAL HEALTH	OFFICE EXPENSE	$56.96
70880689	10/20/2025	112295	APEX TECHNOLOGY MANAGEMENT INC	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	PROFESSIONAL/SPECIAL SERV	$238.35
70880689	10/20/2025	112295	APEX TECHNOLOGY MANAGEMENT INC	112	HEALTH SERVICES	40171-53220	DRUG & ALCOHOL	OFFICE EXPENSE	$24.02
70880689	10/20/2025	112295	APEX TECHNOLOGY	112	HEALTH SERVICES	40171-53230	DRUG & ALCOHOL	PROFESSIONAL/SPECIAL	$77.10

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			MANAGEMENT INC					SERV	
70880689	10/20/2025	112295	APEX TECHNOLOGY MANAGEMENT INC	112	HEALTH SERVICES	40251-53220	CLINIC SERVICES	OFFICE EXPENSE	$22.32
70880689	10/20/2025	112295	APEX TECHNOLOGY MANAGEMENT INC	112	HEALTH SERVICES	40251-53230	CLINIC SERVICES	PROFESSIONAL/SPECIAL SERV	$47.85
70880690	10/20/2025	101233	AT&T	112	HEALTH SERVICES	40121-53120	PUBLIC HEALTH	248 134-4942 506 3	$4.43
70880690	10/20/2025	101233	AT&T	112	HEALTH SERVICES	40121-53120	PUBLIC HEALTH	248 134-6854 604 7	$4.43
70880690	10/20/2025	101233	AT&T	112	HEALTH SERVICES	40131-53120	MENTAL HEALTH	248 134-3208 295 4	$8.59
70880691	10/20/2025	103939	AT&T	101	GENERAL FUND	7033-53120	RED BLUFF VETERA	9391032913	$78.30
70880691	10/20/2025	103939	AT&T	112	HEALTH SERVICES	40131-53120	MENTAL HEALTH	9391032829	$155.40
70880692	10/20/2025	117161	AT&T MOBILITY/CINGULAR WIRELES	112	HEALTH SERVICES	40121-53120	PUBLIC HEALTH	287349133778	$44.38
70880693	10/20/2025	113573	AT&T U-VERSE	112	HEALTH SERVICES	40121-53120	PUBLIC HEALTH	331443205	$65.30
70880693	10/20/2025	113573	AT&T U-VERSE	112	HEALTH SERVICES	40131-53120	MENTAL HEALTH	331443205	$23.53
70880693	10/20/2025	113573	AT&T U-VERSE	112	HEALTH SERVICES	40171-53120	DRUG & ALCOHOL	331443205	$23.52
70880694	10/20/2025	134521	AVAYA INC	112	HEALTH SERVICES	40121-53250	PUBLIC HEALTH	RENT/LEASE OF EQUIPMENT	$124.75
70880694	10/20/2025	134521	AVAYA INC	112	HEALTH SERVICES	40131-53250	MENTAL HEALTH	RENT/LEASE OF EQUIPMENT	$214.65
70880694	10/20/2025	134521	AVAYA INC	112	HEALTH SERVICES	40171-53250	DRUG & ALCOHOL	RENT/LEASE OF EQUIPMENT	$60.93
70880694	10/20/2025	134521	AVAYA INC	112	HEALTH SERVICES	40251-53250	CLINIC SERVICES	RENT/LEASE OF EQUIPMENT	$55.11
70880695	10/20/2025	V000558	B & T CA LLC	108	SOCIAL SERVICES	5013-53170	SOCIAL SERVICES	MAINTENANCE OF EQUIPMENT	$140.00
70880696	10/20/2025	107169	BAY ALARM	108	SOCIAL SERVICES	5013-53140	SOCIAL SERVICES	890366	$480.00
70880697	10/20/2025	126211	BETH CHRISTINE JONES	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	PROFESSIONAL/SPECIAL SERV	$2,702.50

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70880698	10/20/2025	142466	CARREL'S OFFICE MACHINES	101	GENERAL FUND	7033-53220	RED BLUFF VETERA	RB14	$64.93
70880698	10/20/2025	142466	CARREL'S OFFICE MACHINES	112	HEALTH SERVICES	40121-53220	PUBLIC HEALTH	TC114	$154.52
70880698	10/20/2025	142466	CARREL'S OFFICE MACHINES	112	HEALTH SERVICES	40121-53220	PUBLIC HEALTH	TC61	$259.80
70880698	10/20/2025	142466	CARREL'S OFFICE MACHINES	112	HEALTH SERVICES	40131-53220	MENTAL HEALTH	TC114	$55.67
70880698	10/20/2025	142466	CARREL'S OFFICE MACHINES	112	HEALTH SERVICES	40171-53220	DRUG & ALCOHOL	TC114	$55.68
70880699	10/20/2025	111731	CASA SERENITY LLC	112	HEALTH SERVICES	40131-55400	MENTAL HEALTH	SUPPORT & CARE OF PERSONS	$29,140.00
70880700	10/20/2025	111127	CHARTER COMMUNICATIONS	112	HEALTH SERVICES	40121-53120	PUBLIC HEALTH	176975001	$34.24
70880700	10/20/2025	111127	CHARTER COMMUNICATIONS	112	HEALTH SERVICES	40121-53120	PUBLIC HEALTH	176975101	$144.55
70880700	10/20/2025	111127	CHARTER COMMUNICATIONS	112	HEALTH SERVICES	40121-53120	PUBLIC HEALTH	176978301	$34.34
70880700	10/20/2025	111127	CHARTER COMMUNICATIONS	112	HEALTH SERVICES	40121-53120	PUBLIC HEALTH	176978601	$453.35
70880700	10/20/2025	111127	CHARTER COMMUNICATIONS	112	HEALTH SERVICES	40121-53120	PUBLIC HEALTH	176981201	$144.55
70880700	10/20/2025	111127	CHARTER COMMUNICATIONS	112	HEALTH SERVICES	40131-53120	MENTAL HEALTH	176972701	$50.00
70880700	10/20/2025	111127	CHARTER COMMUNICATIONS	112	HEALTH SERVICES	40131-53120	MENTAL HEALTH	176975001	$41.76
70880700	10/20/2025	111127	CHARTER	112	HEALTH SERVICES	40131-53120	MENTAL HEALTH	176975101	$176.31

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			COMMUNICATIONS						
70880700	10/20/2025	111127	CHARTER COMMUNICATIONS	112	HEALTH SERVICES	40131-53120	MENTAL HEALTH	176978301	$62.46
70880700	10/20/2025	111127	CHARTER COMMUNICATIONS	112	HEALTH SERVICES	40131-53120	MENTAL HEALTH	176978601	$824.50
70880700	10/20/2025	111127	CHARTER COMMUNICATIONS	112	HEALTH SERVICES	40131-53120	MENTAL HEALTH	176981201	$176.31
70880700	10/20/2025	111127	CHARTER COMMUNICATIONS	112	HEALTH SERVICES	40131-53120	MENTAL HEALTH	176982601	$263.12
70880700	10/20/2025	111127	CHARTER COMMUNICATIONS	112	HEALTH SERVICES	40171-53120	DRUG & ALCOHOL	176972701	$50.00
70880700	10/20/2025	111127	CHARTER COMMUNICATIONS	112	HEALTH SERVICES	40171-53120	DRUG & ALCOHOL	176975001	$17.62
70880700	10/20/2025	111127	CHARTER COMMUNICATIONS	112	HEALTH SERVICES	40171-53120	DRUG & ALCOHOL	176975101	$74.38
70880700	10/20/2025	111127	CHARTER COMMUNICATIONS	112	HEALTH SERVICES	40171-53120	DRUG & ALCOHOL	176978301	$18.21
70880700	10/20/2025	111127	CHARTER COMMUNICATIONS	112	HEALTH SERVICES	40171-53120	DRUG & ALCOHOL	176978601	$240.40
70880700	10/20/2025	111127	CHARTER COMMUNICATIONS	112	HEALTH SERVICES	40171-53120	DRUG & ALCOHOL	176981201	$74.38
70880700	10/20/2025	111127	CHARTER COMMUNICATIONS	112	HEALTH SERVICES	40171-53120	DRUG & ALCOHOL	176982601	$263.12
70880700	10/20/2025	111127	CHARTER COMMUNICATIONS	112	HEALTH SERVICES	40251-53120	CLINIC SERVICES	176975001	$16.37
70880700	10/20/2025	111127	CHARTER COMMUNICATIONS	112	HEALTH SERVICES	40251-53120	CLINIC SERVICES	176975101	$69.09

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70880700	10/20/2025	111127	CHARTER COMMUNICATIONS	112	HEALTH SERVICES	40251-53120	CLINIC SERVICES	176978301	$14.97
70880700	10/20/2025	111127	CHARTER COMMUNICATIONS	112	HEALTH SERVICES	40251-53120	CLINIC SERVICES	176978601	$197.68
70880700	10/20/2025	111127	CHARTER COMMUNICATIONS	112	HEALTH SERVICES	40251-53120	CLINIC SERVICES	176981201	$69.09
70880701	10/20/2025	111127	CHARTER COMMUNICATIONS	101	GENERAL FUND	1023-53120	ASSESSOR	176977001100125 seccode362549	$77.97
70880702	10/20/2025	100376	CITY OF RED BLUFF	112	HEALTH SERVICES	40121-53280	PUBLIC HEALTH	SPECIAL DEPARTMENTAL EXP	$138.00
70880703	10/20/2025	121013	COASTAL BUSINESS SYSTEMS INC	112	HEALTH SERVICES	40121-53250	PUBLIC HEALTH	RE2798	$102.15
70880703	10/20/2025	121013	COASTAL BUSINESS SYSTEMS INC	112	HEALTH SERVICES	40131-53250	MENTAL HEALTH	RE2798	$331.23
70880703	10/20/2025	121013	COASTAL BUSINESS SYSTEMS INC	112	HEALTH SERVICES	40171-53250	DRUG & ALCOHOL	RE2798	$369.38
70880703	10/20/2025	121013	COASTAL BUSINESS SYSTEMS INC	112	HEALTH SERVICES	40251-53250	CLINIC SERVICES	RE2798	$676.45
70880704	10/20/2025	122041	COMCAST	108	SOCIAL SERVICES	5013-53120	SOCIAL SERVICES	8155 60 033 0123194	$534.21
70880705	10/20/2025	V000063	COMMUNITY BEHAVIORAL HEALTH	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	PROFESSIONAL/SPECIAL SERV	$105,191.90
70880706	10/20/2025	T0028934	CRESTWOOD BEHAVIORAL HEALTH	112	HEALTH SERVICES	40131-55400	MENTAL HEALTH	SUPPORT & CARE OF PERSONS	$40,848.00
70880706	10/20/2025	T0028934	CRESTWOOD BEHAVIORAL HEALTH	112	HEALTH SERVICES	40131-55407	MENTAL HEALTH	INSTITUTE MENTAL DISEASE	$48,900.00
70880707	10/20/2025	V000696	DADANT & SONS INC	101	GENERAL FUND	2061-53100	AGRICULTURE COMM	Bee bibs,hive tool	$143.01
70880708	10/20/2025	120435	DANIEL R KENNEDY	112	HEALTH SERVICES	40121-53260	PUBLIC HEALTH	1006594	$290.70

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70880708	10/20/2025	120435	DANIEL R KENNEDY	112	HEALTH SERVICES	40131-53260	MENTAL HEALTH	1006594	$474.04
70880708	10/20/2025	120435	DANIEL R KENNEDY	112	HEALTH SERVICES	40171-53260	DRUG & ALCOHOL	1006594	$146.24
70880708	10/20/2025	120435	DANIEL R KENNEDY	112	HEALTH SERVICES	40251-53260	CLINIC SERVICES	1006594	$214.02
70880709	10/20/2025	111467	DAVIS GUEST HOME	112	HEALTH SERVICES	40131-55400	MENTAL HEALTH	SUPPORT & CARE OF PERSONS	$40,075.00
70880710	10/20/2025	125007	DEBRA J VILLASENOR	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	PROFESSIONAL/SPECIAL SERV	$3,276.00
70880711	10/20/2025	103045	DEPT OF JUSTICE	108	SOCIAL SERVICES	5013-55401	SOCIAL SERVICES	141165	$256.00
70880712	10/20/2025	136714	DOCUPET CORP	101	GENERAL FUND	2078-53220	DIV OF ANIMAL SE	#2024-363 Docupet Sept 2025	$625.00
70880713	10/20/2025	115808	ECLINICAL WORKS LLC	112	HEALTH SERVICES	40251-53230	CLINIC SERVICES	PROFESSIONAL/SPECIAL SERV	$8,018.51
70880714	10/20/2025	133368	ECO MEDICAL INC	112	HEALTH SERVICES	40251-53230	CLINIC SERVICES	PROFESSIONAL/SPECIAL SERV	$340.68
70880715	10/20/2025	102609	EMPIRE RECOVERY CENTER	112	HEALTH SERVICES	40171-55400	DRUG & ALCOHOL	SUPPORT & CARE OF PERSONS	$1,050.00
70880716	10/20/2025	127756	EMPOWER TEHAMA	108	SOCIAL SERVICES	5013-53230	SOCIAL SERVICES	PROFESSIONAL/SPECIAL SERV	$13,386.01
70880716	10/20/2025	127756	EMPOWER TEHAMA	108	SOCIAL SERVICES	5022-55397	PUBLIC ASSISTANC	COMMUNITY BASE RESOURCE	$1,357.67
70880716	10/20/2025	127756	EMPOWER TEHAMA	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	PROFESSIONAL/SPECIAL SERV	$600.00
70880717	10/20/2025	108526	EXPRESS PERSONNEL SERVICES INC	112	HEALTH SERVICES	40121-53230	PUBLIC HEALTH	33751643	$6,090.41
70880717	10/20/2025	108526	EXPRESS PERSONNEL SERVICES INC	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	33751643	$19,072.54

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70880717	10/20/2025	108526	EXPRESS PERSONNEL SERVICES INC	112	HEALTH SERVICES	40251-53230	CLINIC SERVICES	33751643	$3,929.17
70880718	10/20/2025	131988	FRESNO OXYGEN	112	HEALTH SERVICES	40251-53190	CLINIC SERVICES	67883	$139.90
70880719	10/20/2025	112838	FRONT ST INC	112	HEALTH SERVICES	40131-55400	MENTAL HEALTH	SUPPORT & CARE OF PERSONS	$4,817.71
70880720	10/20/2025	122204	GENEVA SOFTWARE CO	112	HEALTH SERVICES	40121-53230	PUBLIC HEALTH	TEH854	$228.29
70880720	10/20/2025	122204	GENEVA SOFTWARE CO	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	TEH854	$398.04
70880720	10/20/2025	122204	GENEVA SOFTWARE CO	112	HEALTH SERVICES	40171-53230	DRUG & ALCOHOL	TEH854	$128.76
70880720	10/20/2025	122204	GENEVA SOFTWARE CO	112	HEALTH SERVICES	40251-53230	CLINIC SERVICES	TEH854	$79.91
70880721	10/20/2025	142511	GRAINGER INC	108	SOCIAL SERVICES	5013-53140	SOCIAL SERVICES	854859881	$25.55
70880722	10/20/2025	113113	GREEN WASTE OF TEHAMA	112	HEALTH SERVICES	40121-53140	PUBLIC HEALTH	4019-10094	$4.71
70880722	10/20/2025	113113	GREEN WASTE OF TEHAMA	112	HEALTH SERVICES	40131-53140	MENTAL HEALTH	4019-10094	$4.72
70880722	10/20/2025	113113	GREEN WASTE OF TEHAMA	112	HEALTH SERVICES	40171-53140	DRUG & ALCOHOL	4019-10094	$73.58
70880722	10/20/2025	113113	GREEN WASTE OF TEHAMA	112	HEALTH SERVICES	40251-53140	CLINIC SERVICES	4019-10094	$4.71
70880723	10/20/2025	113244	GREEN WASTE OF TEHAMA	112	HEALTH SERVICES	40121-53140	PUBLIC HEALTH	4018-2160209	$77.12
70880723	10/20/2025	113244	GREEN WASTE OF TEHAMA	112	HEALTH SERVICES	40131-53140	MENTAL HEALTH	4018-2160209	$94.06
70880723	10/20/2025	113244	GREEN WASTE OF TEHAMA	112	HEALTH SERVICES	40131-53140	MENTAL HEALTH	4018-2236038	$509.99
70880723	10/20/2025	113244	GREEN WASTE OF TEHAMA	112	HEALTH SERVICES	40171-53140	DRUG & ALCOHOL	4018-2160209	$39.68
70880723	10/20/2025	113244	GREEN WASTE OF TEHAMA	112	HEALTH SERVICES	40251-53140	CLINIC SERVICES	4018-2160209	$36.86
70880724	10/20/2025	V000173	HEATHER M O'CONNELL PH D	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	PROFESSIONAL/SPECIAL SERV	$3,360.00
70880725	10/20/2025	112696	HENRY SCHEIN/CALIGOR	112	HEALTH SERVICES	40121-53190	PUBLIC HEALTH	MEDICAL/DENTAL LAB SUPPLY	$1,830.10
70880725	10/20/2025	112696	HENRY SCHEIN/CALIGOR	112	HEALTH SERVICES	40251-53190	CLINIC SERVICES	MEDICAL/DENTAL LAB	$441.27

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								SUPPLY	
70880726	10/20/2025	112395	HOME DEPOT CREDIT SERVICES	112	HEALTH SERVICES	40121-53140	PUBLIC HEALTH	6035 3225 4090 9714	$3.36
70880726	10/20/2025	112395	HOME DEPOT CREDIT SERVICES	112	HEALTH SERVICES	40121-53170	PUBLIC HEALTH	6035 3225 4090 9714	$7.54
70880726	10/20/2025	112395	HOME DEPOT CREDIT SERVICES	112	HEALTH SERVICES	40121-53180	PUBLIC HEALTH	6035 3225 4090 9714	$23.20
70880726	10/20/2025	112395	HOME DEPOT CREDIT SERVICES	112	HEALTH SERVICES	40131-53140	MENTAL HEALTH	6035 3225 4090 9714	$5.35
70880726	10/20/2025	112395	HOME DEPOT CREDIT SERVICES	112	HEALTH SERVICES	40131-53170	MENTAL HEALTH	6035 3225 4090 9714	$7.56
70880726	10/20/2025	112395	HOME DEPOT CREDIT SERVICES	112	HEALTH SERVICES	40171-53140	DRUG & ALCOHOL	6035 3225 4090 9714	$8.65
70880726	10/20/2025	112395	HOME DEPOT CREDIT SERVICES	112	HEALTH SERVICES	40171-53170	DRUG & ALCOHOL	6035 3225 4090 9714	$7.54
70880726	10/20/2025	112395	HOME DEPOT CREDIT SERVICES	112	HEALTH SERVICES	40251-53140	CLINIC SERVICES	6035 3225 4090 9714	$6.15
70880726	10/20/2025	112395	HOME DEPOT CREDIT SERVICES	112	HEALTH SERVICES	40251-53170	CLINIC SERVICES	6035 3225 4090 9714	$7.55
70880727	10/20/2025	112395	HOME DEPOT CREDIT SERVICES	101	GENERAL FUND	2078-53280	DIV OF ANIMAL SE	6035322506411167 hoses,brush	$154.47
70880728	10/20/2025	134372	HUMBOLDT MOVING & STORAGE	101	GENERAL FUND	2061-53230	AGRICULTURE COMM	345PA25 service9/1/25-9/30/25	$38.50
70880729	10/20/2025	136121	HUNT & SONS LLC	112	HEALTH SERVICES	40121-53291	PUBLIC HEALTH	6015	$299.35
70880729	10/20/2025	136121	HUNT & SONS LLC	112	HEALTH SERVICES	40131-53291	MENTAL HEALTH	6015	$1,871.04
70880729	10/20/2025	136121	HUNT & SONS LLC	112	HEALTH SERVICES	40171-53291	DRUG & ALCOHOL	6015	$317.17

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70880729	10/20/2025	136121	HUNT & SONS LLC	112	HEALTH SERVICES	40251-53291	CLINIC SERVICES	6015	$96.36
70880729	10/20/2025	136121	HUNT & SONS LLC	113	CHILD SUPPORT	5015-53291	CHILD SUPPORT SE	6174	$68.02
70880730	10/20/2025	136121	HUNT & SONS LLC	101	GENERAL FUND	1023-53291	ASSESSOR	in591638 acc6097 POB-428170-25	$153.03
70880731	10/20/2025	127190	JAMES R COLES	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	PROFESSIONAL/SPECIAL SERV	$880.00
70880732	10/20/2025	123750	KINGS VIEW CORPORATION	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	PROFESSIONAL/SPECIAL SERV	$16,065.00
70880733	10/20/2025	123948	LEXIS NEXIS RISK SOLUTIONS	108	SOCIAL SERVICES	5013-532300	SOCIAL SERVICES	1465107	$695.60
70880734	10/20/2025	100252	LYNNE MOULE	108	SOCIAL SERVICES	5013-532300	SOCIAL SERVICES	PROFESSION/SPEC OTHER	$25.00
70880735	10/20/2025	102531	MWI VETERINARY SUPPLY CO	101	GENERAL FUND	2078-53190	DIV OF ANIMAL SE	SNIP forcep	$54.30
70880735	10/20/2025	102531	MWI VETERINARY SUPPLY CO	101	GENERAL FUND	2078-53190	DIV OF ANIMAL SE	Styptic pwd	$5.82
70880735	10/20/2025	102531	MWI VETERINARY SUPPLY CO	101	GENERAL FUND	2078-532807	DIV OF ANIMAL SE	Amoxicillin	$6.55
70880735	10/20/2025	102531	MWI VETERINARY SUPPLY CO	101	GENERAL FUND	2078-532807	DIV OF ANIMAL SE	Azithromycin sup	$20.32
70880736	10/20/2025	113380	OFFICE DEPOT	108	SOCIAL SERVICES	5013-53220	SOCIAL SERVICES	89517192	$32.49
70880737	10/20/2025	133323	OFFICE THREE SIXTY INC	101	GENERAL FUND	2078-53220	DIV OF ANIMAL SE	holder,rings, book log	$102.35
70880738	10/20/2025	101371	RED BLUFF GLASS COMPANY	108	SOCIAL SERVICES	5013-53170	SOCIAL SERVICES	MAINTENANCE OF EQUIPMENT	$55.00
70880739	10/20/2025	V000256	WEST COAST PAPER CO INC	108	SOCIAL SERVICES	5013-53140	SOCIAL SERVICES	1895	$47.74
70880740	10/20/2025	129624	AEGIS TREATMENT	112	HEALTH SERVICES	40171-53230	DRUG & ALCOHOL	PROFESSIONAL/SPECIAL	$132,519.01

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			CENTERS, LLC					SERV	
70880741	10/20/2025	131457	AMBER WILSON	112	HEALTH SERVICES	40131-53290	MENTAL HEALTH	TRANSFORMING BEHAVIORAL HEALTH	$199.00
70880742	10/20/2025	133935	BRIAN LAIR	112	HEALTH SERVICES	40251-53290	CLINIC SERVICES	OPSC CME CONF-FALL 2025	$1,554.00
70880743	10/20/2025	100375	CITY OF CORNING	480	ANIMAL CONTROL -	480-301800	NOT APPLICABLE	Corning FY 25/26 Fees Q1	$92.00
70880744	10/20/2025	100376	CITY OF RED BLUFF	474	ANIMAL CONTROL -	474-301800	NOT APPLICABLE	Red Bluff FY25/26 Fees Q1	$316.00
70880745	10/20/2025	112988	FOOD MAXX	108	SOCIAL SERVICES	108-105584	NOT APPLICABLE	PREPAID GIFT CARDS	$970.00
70880746	10/20/2025	134892	GLENN COUNTY SHERIFF'S OFFICE	432	ANIMAL CONTROL G	432-301800	NOT APPLICABLE	FY25/26 Board/Impound Fees Q1	$928.00
70880747	10/20/2025	109197	HIS IDEAS INC	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	PROFESSIONAL/SPECIAL SERV	$59,643.28
70880748	10/20/2025	T00734	JOHN S JR SERLE	421	TAX COLLECTOR TR	421-301309	NOT APPLICABLE	007-660-012-000	$10,234.92
70880749	10/20/2025	120236	LINDSEY HEWITT	106	PUBLIC SAFETY	2037-53290	PROBATION	SECURUS MONITORING	$39.00
70880750	10/20/2025	106920	REBECCA ADAMS	101	GENERAL FUND	1021-53290	AUDITOR CONTROLL	CALSACA MEETING	$327.78
70880751	10/20/2025	136724	THOMAS MOSS - TRUSTEE	101	GENERAL FUND	2078-53170	DIV OF ANIMAL SE	PC Car wash #957	$14.00
70880752	10/21/2025	107355	AIRGAS USA LLC	105	FIRE FUND	2042-53250	FIRE SCH C VOL	2143997	$463.80
70880753	10/21/2025	103939	AT&T	101	GENERAL FUND	1021-53120	AUDITOR CONTROLL	Ac#9391032919	$32.93
70880753	10/21/2025	103939	AT&T	101	GENERAL FUND	6031-53120	AGRICULTURAL EXT	9391032866	$137.46
70880754	10/21/2025	V000558	B & T CA LLC	101	GENERAL FUND	2073-53170	PUB GUARDIAN / P	MAINTENANCE OF EQUIPMENT	$18.00
70880755	10/21/2025	122025	BIMBO BAKERIES USA	106	PUBLIC SAFETY	2035-53130	DAY REPORTING CE	A/C 363203-1 DRC FOOD	$25.30
70880755	10/21/2025	122025	BIMBO BAKERIES USA	106	PUBLIC SAFETY	2035-53130	DAY REPORTING CE	AC # 363203-1	$25.30

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70880755	10/21/2025	122025	BIMBO BAKERIES USA	106	PUBLIC SAFETY	2035-53130	DAY REPORTING CE	AC 36203-1 DRC Food	$25.30
70880755	10/21/2025	122025	BIMBO BAKERIES USA	106	PUBLIC SAFETY	2035-53130	DAY REPORTING CE	Cust# 363203-1 DRC Bread	$25.30
70880756	10/21/2025	100155	BOB BARKER COMPANY	106	PUBLIC SAFETY	2036-531101	JUVENILE HALL	JDF Clothing	$317.24
70880756	10/21/2025	100155	BOB BARKER COMPANY	106	PUBLIC SAFETY	2036-53140	JUVENILE HALL	Household	$652.16
70880757	10/21/2025	100249	BURTON'S FIRE INC	105	FIRE FUND	2042-53170	FIRE SCH C VOL	MAINTENANCE OF EQUIPMENT	$1,412.81
70880758	10/21/2025	V000625	CA CO INFORMATION SERVICES DIR	101	GENERAL FUND	1073-53290	GENERAL SERVICES	EMPLOYEE TRAVEL/TRAINING	$325.00
70880759	10/21/2025	142466	CARREL'S OFFICE MACHINES	101	GENERAL FUND	1021-53170	AUDITOR CONTROLL	AC#TC09 AG#236PA25 MAIN COPIER	$219.29
70880760	10/21/2025	106142	CASSIDY'S AUTO LUBE	101	GENERAL FUND	2073-53170	PUB GUARDIAN / P	VEHICLE ID CA-1315299	$55.15
70880761	10/21/2025	109928	CDW GOVERNMENT INC	112	HEALTH SERVICES	40121-53220	PUBLIC HEALTH	OFFICE EXPENSE	$36,357.65
70880761	10/21/2025	109928	CDW GOVERNMENT INC	112	HEALTH SERVICES	40131-53220	MENTAL HEALTH	OFFICE EXPENSE	$36,357.65
70880761	10/21/2025	109928	CDW GOVERNMENT INC	112	HEALTH SERVICES	40171-53220	DRUG & ALCOHOL	OFFICE EXPENSE	$36,357.65
70880761	10/21/2025	109928	CDW GOVERNMENT INC	112	HEALTH SERVICES	40251-53220	CLINIC SERVICES	OFFICE EXPENSE	$36,357.65
70880762	10/21/2025	111127	CHARTER COMMUNICATIONS	101	GENERAL FUND	2073-53120	PUB GUARDIAN / P	176982001	$159.99
70880762	10/21/2025	111127	CHARTER COMMUNICATIONS	106	PUBLIC SAFETY	2035-53120	DAY REPORTING CE	AC 176982501 10/01-10/31/25	$741.88
70880762	10/21/2025	111127	CHARTER COMMUNICATIONS	106	PUBLIC SAFETY	2036-53120	JUVENILE HALL	AC 176978701 10/01/25-10/31/25	$301.66
70880762	10/21/2025	111127	CHARTER COMMUNICATIONS	106	PUBLIC SAFETY	2037-53120	PROBATION	A/C 176978401 10/01-10/31/25	$1,661.88
70880763	10/21/2025	110665	CONTINUING EDUCATION OF THE BA	101	GENERAL FUND	2073-53220	PUB GUARDIAN / P	929380	$476.28

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70880764	10/21/2025	102620	DAVE DOUGHTY	105	FIRE FUND	2042-53210	FIRE SCH C VOL	MISCELLANEOUS EXPENSE	$213.61
70880765	10/21/2025	100535	DEPT OF TRANSPORTATION	105	FIRE FUND	2042-53291	FIRE SCH C VOL	TRANSPORTATION EXPENSE	$221.24
70880766	10/21/2025	118866	EARTHGRAINS BAKING COMPANIES I	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 194283-1 FOOD SNP	$42.48
70880766	10/21/2025	118866	EARTHGRAINS BAKING COMPANIES I	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 194283-1 SNP FOOD	$104.94
70880766	10/21/2025	118866	EARTHGRAINS BAKING COMPANIES I	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 214109-1 FOOD JDF	$35.38
70880766	10/21/2025	118866	EARTHGRAINS BAKING COMPANIES I	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 214109-1 JDF FOOD	$149.19
70880767	10/21/2025	127756	EMPOWER TEHAMA	101	GENERAL FUND	1105-532334	PROFESSIONAL COU	DOMESTIC VIOLENCE SERVICE	$4,298.25
70880768	10/21/2025	142511	GRAINGER INC	108	SOCIAL SERVICES	5013-53140	SOCIAL SERVICES	854859881	$54.96
70880769	10/21/2025	113113	GREEN WASTE OF TEHAMA	105	FIRE FUND	2042-53140	FIRE SCH C VOL	4019-10194	$31.79
70880770	10/21/2025	V000088	HEALTH MANAGEMENT ASSOCIATES I	106	PUBLIC SAFETY	2037-53230	PROBATION	CAL AIM Sept 2025 Srvs.	$46,150.27
70880771	10/21/2025	112395	HOME DEPOT CREDIT SERVICES	101	GENERAL FUND	1074-53140	FACILITIES MAINT	6035 3225 3252 3531	$32.21
70880771	10/21/2025	112395	HOME DEPOT CREDIT SERVICES	101	GENERAL FUND	1074-53180	FACILITIES MAINT	6035 3225 3252 3531	$313.11
70880771	10/21/2025	112395	HOME DEPOT CREDIT SERVICES	101	GENERAL FUND	1074-53210	FACILITIES MAINT	6035 3225 3252 3531	$232.86
70880771	10/21/2025	112395	HOME DEPOT CREDIT SERVICES	101	GENERAL FUND	1074-53270	FACILITIES MAINT	6035 3225 3252 3531	$234.24
70880771	10/21/2025	112395	HOME DEPOT CREDIT SERVICES	101	GENERAL FUND	7021-53606	PARKS & RECREATI	6035 3225 3252 3531	$30.23

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70880771	10/21/2025	112395	HOME DEPOT CREDIT SERVICES	106	PUBLIC SAFETY	2035-53140	DAY REPORTING CE	6035322540196312 Inv.1190661A	$106.68
70880771	10/21/2025	112395	HOME DEPOT CREDIT SERVICES	106	PUBLIC SAFETY	2035-53140	DAY REPORTING CE	6035322540196312 Inv.144380	$358.24
70880771	10/21/2025	112395	HOME DEPOT CREDIT SERVICES	106	PUBLIC SAFETY	2035-53140	DAY REPORTING CE	6035322540196312 Inv.9131018	$87.81
70880771	10/21/2025	112395	HOME DEPOT CREDIT SERVICES	106	PUBLIC SAFETY	2035-53170	DAY REPORTING CE	6035322540196312 Inv. 8112505	$267.68
70880771	10/21/2025	112395	HOME DEPOT CREDIT SERVICES	106	PUBLIC SAFETY	2035-53170	DAY REPORTING CE	6035322540196312 inv. 8124769	$21.37
70880771	10/21/2025	112395	HOME DEPOT CREDIT SERVICES	106	PUBLIC SAFETY	2035-53170	DAY REPORTING CE	6035322540196312 Inv.3152447B	$24.67
70880771	10/21/2025	112395	HOME DEPOT CREDIT SERVICES	106	PUBLIC SAFETY	2035-53180	DAY REPORTING CE	6035322540196312 Inv.3152447A	$96.65
70880771	10/21/2025	112395	HOME DEPOT CREDIT SERVICES	106	PUBLIC SAFETY	2035-53270	DAY REPORTING CE	6035322540196312 Inv.4124431	$192.43
70880771	10/21/2025	112395	HOME DEPOT CREDIT SERVICES	106	PUBLIC SAFETY	2036-53140	JUVENILE HALL	6035322540196312 Inv.3124518	$16.02
70880771	10/21/2025	112395	HOME DEPOT CREDIT SERVICES	106	PUBLIC SAFETY	2037-53170	PROBATION	6035322540196312 Inv.1190661B	$154.51
70880771	10/21/2025	112395	HOME DEPOT CREDIT SERVICES	106	PUBLIC SAFETY	2037-53180	PROBATION	6035322540196312 Inv.3020752	$352.60
70880772	10/21/2025	134656	HUMBOLDT MOVING & STORAGE CO I	101	GENERAL FUND	2073-53280	PUB GUARDIAN / P	SO100	$57.75
70880773	10/21/2025	136121	HUNT & SONS LLC	101	GENERAL FUND	6031-53291	AGRICULTURAL EXT	6003	$327.14
70880773	10/21/2025	136121	HUNT & SONS LLC	106	PUBLIC SAFETY	2035-53291	DAY REPORTING CE	A/C 6031 DRC payment 1 of 2	$520.22
70880773	10/21/2025	136121	HUNT & SONS LLC	106	PUBLIC SAFETY	2035-53291	DAY REPORTING CE	AC 6031 638800A	$526.88

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70880773	10/21/2025	136121	HUNT & SONS LLC	106	PUBLIC SAFETY	2037-53291	PROBATION	A/C 6031 Probation 2/2 Pmts	$739.57
70880773	10/21/2025	136121	HUNT & SONS LLC	106	PUBLIC SAFETY	2037-53291	PROBATION	AC#6031 638800B	$1,000.86
70880773	10/21/2025	136121	HUNT & SONS LLC	115	BUILDING & SAFET	2065-53291	BUILDING & SAFET	Blanket PO 428170 Acct#6098	$415.80
70880774	10/21/2025	T00737	JACK LEE REANDEAU	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	013232011000 2024	$1,323.29
70880775	10/21/2025	106774	KIMBALL-MIDWEST	105	FIRE FUND	2042-53170	FIRE SCH C VOL	056363	$758.15
70880776	10/21/2025	101470	LES SCHWAB TIRE CENTER	105	FIRE FUND	2042-53170	FIRE SCH C VOL	60300585	$5,921.10
70880777	10/21/2025	103568	LIONS GATE HOTEL	106	PUBLIC SAFETY	2037-53290	PROBATION	AR # 39464 G..A.10/01-10/02/25	$543.15
70880778	10/21/2025	106086	LOCUM TENENS COM	101	GENERAL FUND	4011-53230	ENVIRONMENTAL HE	LT 1113	$1,300.00
70880778	10/21/2025	106086	LOCUM TENENS COM	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	LT 1113	$2,600.00
70880779	10/21/2025	103809	LOS MOLINOS COMMUNITY SERVICES	105	FIRE FUND	2042-53300	FIRE SCH C VOL	0001P	$167.64
70880780	10/21/2025	129181	MCKESSON MEDICAL	112	HEALTH SERVICES	40121-53190	PUBLIC HEALTH	PO 9663	$25.43
70880781	10/21/2025	123038	MENDES SUPPLY COMPANY	106	PUBLIC SAFETY	2035-53140	DAY REPORTING CE	AC# 0007372 household supplies	$155.29
70880782	10/21/2025	128300	MICHELLE HICKOK	106	PUBLIC SAFETY	2037-53220	PROBATION	Self Inking Dater	$119.75
70880783	10/21/2025	118348	MORGAN TELECOM INC	101	GENERAL FUND	2073-53120	PUB GUARDIAN / P	COMMUNICATIONS	$201.15
70880784	10/21/2025	108986	NETSMART OHIO, INC	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	0000446	$56,050.27
70880784	10/21/2025	108986	NETSMART OHIO, INC	112	HEALTH SERVICES	40171-53230	DRUG & ALCOHOL	0000446	$2,707.42
70880784	10/21/2025	108986	NETSMART OHIO, INC	112	HEALTH SERVICES	40251-53230	CLINIC SERVICES	0000446	$48,730.19
70880785	10/21/2025	101180	NVCSS	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	AUGUST 2025	$13,612.54
70880785	10/21/2025	101180	NVCSS	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	PROFESSIONAL/SPECIAL SERV	$5,188.80

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70880786	10/21/2025	123562	OBSIDIAN	106	PUBLIC SAFETY	2036-53170	JUVENILE HALL	Probation 26355/322PA25	$1,003.33
70880787	10/21/2025	104757	OFFICE DEPOT (BUSINESS SVCS DI	101	GENERAL FUND	2071-53220	CLERK - RECORDER	Office Supplies Act 2071-53220	$265.07
70880787	10/21/2025	104757	OFFICE DEPOT (BUSINESS SVCS DI	106	PUBLIC SAFETY	2037-53220	PROBATION	AC# 89517192	$212.37
70880788	10/21/2025	127472	OIG COMPLIANCE NOW	112	HEALTH SERVICES	40121-53230	PUBLIC HEALTH	PROFESSIONAL/SPECIAL SERV	$166.14
70880788	10/21/2025	127472	OIG COMPLIANCE NOW	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	PROFESSIONAL/SPECIAL SERV	$166.14
70880788	10/21/2025	127472	OIG COMPLIANCE NOW	112	HEALTH SERVICES	40171-53230	DRUG & ALCOHOL	PROFESSIONAL/SPECIAL SERV	$166.14
70880788	10/21/2025	127472	OIG COMPLIANCE NOW	112	HEALTH SERVICES	40251-53230	CLINIC SERVICES	PROFESSIONAL/SPECIAL SERV	$166.14
70880789	10/21/2025	113442	OPTUM360	112	HEALTH SERVICES	40251-53220	CLINIC SERVICES	PO 9648	$146.09
70880790	10/21/2025	106968	ORIENTAL TRADING	112	HEALTH SERVICES	40131-53280	MENTAL HEALTH	SPECIAL DEPARTMENTAL EXP	$146.21
70880791	10/21/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	6031-53300	AGRICULTURAL EXT	8965479131-1	$444.46
70880791	10/21/2025	101231	PACIFIC GAS & ELECTRIC	105	FIRE FUND	2042-53300	FIRE SCH C VOL	2130469578-2	$1,201.12
70880791	10/21/2025	101231	PACIFIC GAS & ELECTRIC	105	FIRE FUND	2042-53300	FIRE SCH C VOL	2474242502-8	$537.58
70880791	10/21/2025	101231	PACIFIC GAS & ELECTRIC	106	PUBLIC SAFETY	2036-53300	JUVENILE HALL	4402923101-4 Sept '25 charges	$4,376.80
70880791	10/21/2025	101231	PACIFIC GAS & ELECTRIC	112	HEALTH SERVICES	40121-53300	PUBLIC HEALTH	0590316959-6	$63.00
70880791	10/21/2025	101231	PACIFIC GAS & ELECTRIC	112	HEALTH SERVICES	40121-53300	PUBLIC HEALTH	0631983623-2	$2,302.41
70880791	10/21/2025	101231	PACIFIC GAS & ELECTRIC	112	HEALTH SERVICES	40131-53280	MENTAL HEALTH	3552451755-0	$828.00
70880791	10/21/2025	101231	PACIFIC GAS & ELECTRIC	112	HEALTH SERVICES	40131-53300	MENTAL HEALTH	0590316959-6	$99.92
70880791	10/21/2025	101231	PACIFIC GAS & ELECTRIC	112	HEALTH SERVICES	40131-53300	MENTAL HEALTH	0631983623-2	$2,326.24

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70880791	10/21/2025	101231	PACIFIC GAS & ELECTRIC	112	HEALTH SERVICES	40131-53300	MENTAL HEALTH	7171318975-2	$136.57
70880791	10/21/2025	101231	PACIFIC GAS & ELECTRIC	112	HEALTH SERVICES	40171-53300	DRUG & ALCOHOL	0590316959-6	$161.31
70880791	10/21/2025	101231	PACIFIC GAS & ELECTRIC	112	HEALTH SERVICES	40171-53300	DRUG & ALCOHOL	0631983623-2	$3,420.81
70880791	10/21/2025	101231	PACIFIC GAS & ELECTRIC	112	HEALTH SERVICES	40251-53300	CLINIC SERVICES	0590316959-6	$475.33
70880791	10/21/2025	101231	PACIFIC GAS & ELECTRIC	112	HEALTH SERVICES	40251-53300	CLINIC SERVICES	0631983623-2	$4,549.46
70880791	10/21/2025	101231	PACIFIC GAS & ELECTRIC	602	LOS MOLINOS LIGH	60210-53300	LOS MOLINOS LIGH	5857641234-8	$853.46
70880792	10/21/2025	131712	PREMIER INDEPENDENCE INC	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	PROFESSIONAL/SPECIAL SERV	$24,087.50
70880793	10/21/2025	108185	PRODUCERS DAIRY FOODS INC	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 692071 DAIRY	$164.49
70880793	10/21/2025	108185	PRODUCERS DAIRY FOODS INC	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 692071 JDF DAIRY	$90.70
70880793	10/21/2025	108185	PRODUCERS DAIRY FOODS INC	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 692071 JDF DAIRY ORDER	$136.00
70880793	10/21/2025	108185	PRODUCERS DAIRY FOODS INC	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 692071 SNP DAIRY	$130.07
70880793	10/21/2025	108185	PRODUCERS DAIRY FOODS INC	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 717115 SNP DAIRY	$739.54
70880794	10/21/2025	127714	PROVIDER HEALTHCARE, LLC	112	HEALTH SERVICES	40251-53230	CLINIC SERVICES	PROFESSIONAL/SPECIAL SERV	$29,600.00
70880795	10/21/2025	113400	R & R QUALITY MEATS	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	JDF MEAT ORDER 9/30/25	$395.92
70880795	10/21/2025	113400	R & R QUALITY MEATS	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	SNP MEAT ORDER 09/30/25	$1,281.04
70880796	10/21/2025	127224	RED BLUFF JOINT UNION HIGH	112	HEALTH SERVICES	40121-53280	PUBLIC HEALTH	000388	$14.20
70880797	10/21/2025	119576	RESTPADD	112	HEALTH SERVICES	40131-55400	MENTAL HEALTH	SUPPORT & CARE OF	$95,172.00

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								PERSONS	
70880798	10/21/2025	126210	RESTPADD HEALTH CORP	112	HEALTH SERVICES	40131-55400	MENTAL HEALTH	SUPPORT & CARE OF PERSONS	$121,932.00
70880799	10/21/2025	102334	SATCOM GLOBAL INC	112	HEALTH SERVICES	40121-53120	PUBLIC HEALTH	107353	$114.42
70880799	10/21/2025	102334	SATCOM GLOBAL INC	112	HEALTH SERVICES	40131-53120	MENTAL HEALTH	107353	$79.74
70880800	10/21/2025	115047	SHASTA REGIONAL MEDICAL CENTER	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	PROFESSIONAL/SPECIAL SERV	$1,508.45
70880801	10/21/2025	101509	SHELBY'S PEST CONTROL INC	101	GENERAL FUND	7033-53230	RED BLUFF VETERA	PROFESSIONAL/SPECIAL SERV	$46.00
70880802	10/21/2025	131147	STEVE WESTABY	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	JDF 1 case oranges/2 cs Mandar	$131.00
70880802	10/21/2025	131147	STEVE WESTABY	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	JDF FOOD APPLES AND PEARS	$118.00
70880802	10/21/2025	131147	STEVE WESTABY	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	JDF Senior Nut. Prog. KIWI (3)	$132.00
70880803	10/21/2025	107566	SYSCO	106	PUBLIC SAFETY	2035-53130	DAY REPORTING CE	AC 346486 FOOD	$311.58
70880803	10/21/2025	107566	SYSCO	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 346486	$227.12
70880803	10/21/2025	107566	SYSCO	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 346486 JDF FOOD	$1,867.46
70880803	10/21/2025	107566	SYSCO	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 346486 SNP FOOD	$422.05
70880803	10/21/2025	107566	SYSCO	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 346486 SNP FOOD PORTION	$3,457.16
70880803	10/21/2025	107566	SYSCO	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 631023010 JDF FOOD	$1,820.27
70880803	10/21/2025	107566	SYSCO	106	PUBLIC SAFETY	2036-53140	JUVENILE HALL	AC 346486 JDF HOUSEHOLD	$47.28
70880803	10/21/2025	107566	SYSCO	106	PUBLIC SAFETY	2036-53140	JUVENILE HALL	AC 346486 SNP HHOLD PORTION	$228.52
70880803	10/21/2025	107566	SYSCO	106	PUBLIC SAFETY	2036-53140	JUVENILE HALL	AC 346486 SNP HLD	$350.26

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								PORTION	
70880804	10/21/2025	111041	THE SAIL HOUSE INC	112	HEALTH SERVICES	40131-55400	MENTAL HEALTH	SUPPORT & CARE OF PERSONS	$19,685.00
70880805	10/21/2025	V000685	TRACK TAG LLC	104	FISH & GAME	2076-53800	FISH & GAME	PO 429017	$16,050.00
70880806	10/21/2025	123088	TRITES BACKFLOW SERVICES INC	106	PUBLIC SAFETY	2035-53180	DAY REPORTING CE	Backflow Test Fee TCA 266PA25	$200.00
70880807	10/21/2025	107651	VALLEY WEST ACE HARDWARE	105	FIRE FUND	2042-53170	FIRE SCH C VOL	30051	$17.35
70880808	10/21/2025	117079	VERIZON WIRELESS	112	HEALTH SERVICES	40121-53120	PUBLIC HEALTH	770720905-00035	$1,208.74
70880808	10/21/2025	117079	VERIZON WIRELESS	112	HEALTH SERVICES	40131-53120	MENTAL HEALTH	770720905-00035	$2,051.28
70880808	10/21/2025	117079	VERIZON WIRELESS	112	HEALTH SERVICES	40171-53120	DRUG & ALCOHOL	770720905-00035	$838.61
70880808	10/21/2025	117079	VERIZON WIRELESS	112	HEALTH SERVICES	40251-53120	CLINIC SERVICES	770720905-00035	$486.40
70880809	10/21/2025	107171	VESPER MASONIC TEMPLE ASSOC	112	HEALTH SERVICES	40121-53260	PUBLIC HEALTH	OCTOBER 2025 RENT	$1,730.08
70880809	10/21/2025	107171	VESPER MASONIC TEMPLE ASSOC	112	HEALTH SERVICES	40131-53260	MENTAL HEALTH	OCTOBER 2025 RENT	$2,110.22
70880809	10/21/2025	107171	VESPER MASONIC TEMPLE ASSOC	112	HEALTH SERVICES	40171-53260	DRUG & ALCOHOL	OCTOBER 2025 RENT	$890.33
70880809	10/21/2025	107171	VESPER MASONIC TEMPLE ASSOC	112	HEALTH SERVICES	40251-53260	CLINIC SERVICES	OCTOBER 2025 RENT	$826.97
70880810	10/21/2025	118871	VISTA PACIFICA ENT INC	112	HEALTH SERVICES	40131-55400	MENTAL HEALTH	SUPPORT & CARE OF PERSONS	$23,560.00
70880811	10/21/2025	102610	WASTE MANAGEMENT CORPORATE SER	105	FIRE FUND	2042-53140	FIRE SCH C VOL	4 02056 55000	$59.56
70880812	10/21/2025	133406	WAYSTAR INC	112	HEALTH SERVICES	40251-53230	CLINIC SERVICES	226827	$447.54
70880813	10/21/2025	123478	WILGUS FIRE CONTROL	106	PUBLIC SAFETY	2035-53170	DAY REPORTING CE	DRC Extinguisher Services	$667.80

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			INC						
70880814	10/21/2025	105571	WILLOW GLEN CARE CENTER	112	HEALTH SERVICES	40131-55400	MENTAL HEALTH	SUPPORT & CARE OF PERSONS	$78,831.26
70880814	10/21/2025	105571	WILLOW GLEN CARE CENTER	112	HEALTH SERVICES	40131-55407	MENTAL HEALTH	INSTITUTE MENTAL DISEASE	$38,905.00
70880815	10/21/2025	V000633	ZND RESIDENTIAL INC	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	PROFESSIONAL/SPECIAL SERV	$22,466.01
70880816	10/21/2025	117372	ALESSIO LARRABEE	106	PUBLIC SAFETY	2026-53230	PUBLIC DEFENDER	PUB DEFENDER OCTOBER 2025	$18,333.33
70880817	10/21/2025	T00493	AMBER LEE REMELIN	307	CURRENT YEAR SEC	307-301800	NOT APPLICABLE	006-390-071 2022	$185.76
70880817	10/21/2025	T00493	AMBER LEE REMELIN	307	CURRENT YEAR SEC	307-301800	NOT APPLICABLE	006-390-071 2023	$942.39
70880820	10/21/2025	127322	ANU CHOPRA	106	PUBLIC SAFETY	2026-53230	PUBLIC DEFENDER	PUB DEFENDER OCTOBER 2025	$8,638.36
70880826	10/21/2025	135415	CHRISTOPHER R LOGAN ATTORNEY A	106	PUBLIC SAFETY	2026-53230	PUBLIC DEFENDER	PUB DEFENDER OCTOBER 2025	$20,000.00
70880827	10/21/2025	T00735	CLAIR & ELIZABETH CHANNEL	307	CURRENT YEAR SEC	307-301800	NOT APPLICABLE	035140023000 2022	$650.54
70880827	10/21/2025	T00735	CLAIR & ELIZABETH CHANNEL	307	CURRENT YEAR SEC	307-301800	NOT APPLICABLE	035140023000 2023	$563.29
70880827	10/21/2025	T00735	CLAIR & ELIZABETH CHANNEL	307	CURRENT YEAR SEC	307-301800	NOT APPLICABLE	035140023000 2024	$706.37
70880828	10/21/2025	123962	CORAL FERRIN	107	RISK MANAGEMENT	1101-53280	RISK MANAGEMENT	WELLNESS FAIR/GIFT CARD	$87.95
70880829	10/21/2025	109790	DANIELLE HARRIS	101	GENERAL FUND	2075-53290	OFFICE OF EMERG	SAR/LEMA PER DIEM	$169.00
70880837	10/21/2025	T00736	JEFFERY DONIS ETAL	307	CURRENT YEAR	307-301800	NOT APPLICABLE	027360003000 2023	$1,064.52

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					SEC				
70880837	10/21/2025	T00736	JEFFERY DONIS ETAL	307	CURRENT YEAR SEC	307-301800	NOT APPLICABLE	027360003000 2024	$1,724.06
70880838	10/21/2025	134732	JULIEANNE MANNING	101	GENERAL FUND	1021-53290	AUDITOR CONTROLL	ACFE FRAUD SEMINAR 12/2025	$680.00
70880840	10/21/2025	114620	KENNETH A MILLER	106	PUBLIC SAFETY	2026-53230	PUBLIC DEFENDER	PUB DEFENDER OCTOBER 2025	$4,379.21
70880841	10/21/2025	126372	LAW OFFICE OF ODEH E HIJAZEEN	106	PUBLIC SAFETY	2026-53230	PUBLIC DEFENDER	PUB DEFENDER OCOBER 2025	$18,333.33
70880845	10/21/2025	130395	LUHDORFF & SCALMANINI	603	TC FLOOD CTRL/WA	60310-53230	TC FLOOD CTRL/WA	PROFESSIONAL/SPECIAL SERV	$297,872.51
70880847	10/21/2025	T00741	MARY ANN DONES	421	TAX COLLECTOR TR	421-301311	NOT APPLICABLE	101-150-018-000 2025	$21.34
70880849	10/21/2025	T00739	NICOLASA GARCIA BARRERA	421	TAX COLLECTOR TR	421-301311	NOT APPLICABLE	007-130-056-000 2025	$18.00
70880851	10/21/2025	T00742	ORANGE COAST TITLE CO	421	TAX COLLECTOR TR	421-301311	NOT APPLICABLE	039-241-024-000 2021	$1,348.05
70880854	10/21/2025	T00740	PATRICIA G GLINES	421	TAX COLLECTOR TR	421-301311	NOT APPLICABLE	039-172-005-00 2025	$18.13
70880856	10/21/2025	T00738	SANDRA POMMIER	421	TAX COLLECTOR TR	421-301311	NOT APPLICABLE	991-030-271-000 2024	$71.98
70880861	10/21/2025	101821	WALKER PRINTING	527	TC TRANS COMM AD	3033-53220	TCTC PLANNING	OFFICE EXPENSE	$51.48
70880862	10/22/2025	119080	ABC LEGAL SERVICES INC	113	CHILD SUPPORT	5015-53280	CHILD SUPPORT SE	SPECIAL DEPARTMENTAL EXP	$70.00
70880863	10/22/2025	V000361	ADAM DAVY	101	GENERAL FUND	2061-53290	AGRICULTURE COMM	2025 ACASA CONFERENCE OCT 9-10	$52.00
70880863	10/22/2025	V000361	ADAM DAVY	101	GENERAL FUND	2061-53290	AGRICULTURE	2025 CACASA CONFERENCE	$52.00

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							COMM	OCT 15	
70880864	10/22/2025	103939	AT&T	101	GENERAL FUND	2011-53120	DA VICTIM/WITNES	9391032878	$0.07
70880864	10/22/2025	103939	AT&T	106	PUBLIC SAFETY	2007-53120	DA WELFARE FRAUD	9391032867	$31.41
70880864	10/22/2025	103939	AT&T	106	PUBLIC SAFETY	2007-53120	DA WELFARE FRAUD	9391032937	$78.94
70880864	10/22/2025	103939	AT&T	106	PUBLIC SAFETY	2013-53120	DISTRICT ATTORNE	9391032883	$32.76
70880864	10/22/2025	103939	AT&T	106	PUBLIC SAFETY	2013-53120	DISTRICT ATTORNE	9391032916	$61.27
70880864	10/22/2025	103939	AT&T	106	PUBLIC SAFETY	2013-53120	DISTRICT ATTORNE	9391032937	$78.94
70880865	10/22/2025	100205	BOB'S TIRE CENTER	101	GENERAL FUND	2011-53170	DA VICTIM/WITNES	MAINTENANCE OF EQUIPMENT	$144.46
70880865	10/22/2025	100205	BOB'S TIRE CENTER	106	PUBLIC SAFETY	2013-53170	DISTRICT ATTORNE	MAINTENANCE OF EQUIPMENT	$296.65
70880866	10/22/2025	100266	CDAA	106	PUBLIC SAFETY	2013-53200	DISTRICT ATTORNE	PO 10890	$4,556.00
70880867	10/22/2025	109928	CDW GOVERNMENT INC	106	PUBLIC SAFETY	2013-53220	DISTRICT ATTORNE	PO 10884	$1,536.90
70880868	10/22/2025	100375	CITY OF CORNING	106	PUBLIC SAFETY	2027-55520	SHERIFF	23650-C1 FY25/26	$6,610.00
70880869	10/22/2025	103045	DEPT OF JUSTICE	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	140766	$162.00
70880870	10/22/2025	120882	DIGNITY HEALTH REG OFFICE-SAC	113	CHILD SUPPORT	5015-53230	CHILD SUPPORT SE	PROFESSIONAL/SPECIAL SERV	$240.00
70880871	10/22/2025	106271	LANGUAGE LINE SERVICES INC	106	PUBLIC SAFETY	2032-53120	JAIL	Ac#9020101124 Ag#61-1997	$39.54
70880871	10/22/2025	106271	LANGUAGE LINE SERVICES INC	108	SOCIAL SERVICES	5013-53120	SOCIAL SERVICES	Ac#9020101124 Ag#61-1997	$674.99
70880871	10/22/2025	106271	LANGUAGE LINE SERVICES INC	112	HEALTH SERVICES	40121-53120	PUBLIC HEALTH	Ac#9020101124 Ag#61-1997	$392.57
70880871	10/22/2025	106271	LANGUAGE LINE SERVICES INC	112	HEALTH SERVICES	40131-53120	MENTAL HEALTH	Ac#9020101124 Ag#61-1997	$51.78

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70880871	10/22/2025	106271	LANGUAGE LINE SERVICES INC	112	HEALTH SERVICES	40171-53120	DRUG & ALCOHOL	Ac#9020101124 Ag#61-1997	$6.59
70880872	10/22/2025	133774	SERVICEWALA STORES LLC	106	PUBLIC SAFETY	2013-53170	DISTRICT ATTORNE	5317 305574	$94.16
70880873	10/22/2025	119988	CHRISTINE WRIGHT	101	GENERAL FUND	2078-53290	DIV OF ANIMAL SE	MILEAE/MEALS	$338.24
70880874	10/22/2025	V000700	ETHAN J BIRNBERG TRUSTEE	106	PUBLIC SAFETY	106-208100	NOT APPLICABLE	23CI 000349/20CI-000041	$30,947.70
70880875	10/22/2025	T0042817	JEFF ELDRED	101	GENERAL FUND	2011-53170	DA VICTIM/WITNES	TAHOE/CARAVAN	$44.00
70880876	10/22/2025	125827	RYAN KNIGHT	101	GENERAL FUND	2061-53290	AGRICULTURE COMM	2025 ACASA CONFERENCE	$52.00
70880877	10/22/2025	123680	THOMAS MOSS	101	GENERAL FUND	2061-53290	AGRICULTURE COMM	2025 CACASA FALL CONFERENCE	$218.00
70880878	10/22/2025	119999	TONYA MOORE	113	CHILD SUPPORT	5015-53290	CHILD SUPPORT SE	10/9-10/2025 TRAVEL	$64.00
70880879	10/22/2025	121488	YVONNE A RUIZ	106	PUBLIC SAFETY	2037-53290	PROBATION	PBMA 2025	$16.00
70880880	10/24/2025	103938	A AND A TOWING	102	ROAD FUND	3011-53230	ROAD DEPARTMENT	PROFESSIONAL/SPECIAL SERV	$551.25
70880881	10/24/2025	117366	ACI SPECIALTY BENEFI	101	GENERAL FUND	1105-532338	PROFESSIONAL COU	EAP QUARTERLY 10/1-12/31/25	$4,464.00
70880882	10/24/2025	134185	AGILE OCCUPATIONAL MEDICINE PC	105	FIRE FUND	2042-53230	FIRE SCH C VOL	PROFESSIONAL/SPECIAL SERV	$85.00
70880883	10/24/2025	107355	AIRGAS USA LLC	102	ROAD FUND	3011-53250	ROAD DEPARTMENT	2144002	$445.80
70880884	10/24/2025	100102	ANTELOPE VOLUNTEER FIRE	105	FIRE FUND	2042-53210	FIRE SCH C VOL	MISCELLANEOUS EXPENSE	$598.00
70880885	10/24/2025	V000687	ARTISAN MENU COVERS LLC	106	PUBLIC SAFETY	2032-53140	JAIL	414767	$310.81
70880886	10/24/2025	103939	AT&T	101	GENERAL FUND	2061-53120	AGRICULTURE	9391032879 service	$155.96

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							COMM	9/12-10/11	
70880886	10/24/2025	103939	AT&T	101	GENERAL FUND	2061-53120	AGRICULTURE COMM	9391032903 service 9/12-10/11	$31.41
70880886	10/24/2025	103939	AT&T	101	GENERAL FUND	2072-53120	SHERIFF - CORONE	9391032859	$22.87
70880886	10/24/2025	103939	AT&T	105	FIRE FUND	2042-53120	FIRE SCH C VOL	9391069556	$112.18
70880886	10/24/2025	103939	AT&T	106	PUBLIC SAFETY	2023-53120	BAILIFF	9391032928	$168.41
70880886	10/24/2025	103939	AT&T	106	PUBLIC SAFETY	2027-53120	SHERIFF	9391032892	$568.86
70880886	10/24/2025	103939	AT&T	106	PUBLIC SAFETY	2027-53120	SHERIFF	9391032895	$269.83
70880886	10/24/2025	103939	AT&T	106	PUBLIC SAFETY	2027-53120	SHERIFF	9391032898	$21.71
70880886	10/24/2025	103939	AT&T	106	PUBLIC SAFETY	2027-53120	SHERIFF	9391032899	$61.27
70880886	10/24/2025	103939	AT&T	106	PUBLIC SAFETY	2027-53120	SHERIFF	9391032931	$20.16
70880886	10/24/2025	103939	AT&T	106	PUBLIC SAFETY	2027-53120	SHERIFF	9391032951	$61.27
70880886	10/24/2025	103939	AT&T	106	PUBLIC SAFETY	2027-53120	SHERIFF	9391032953	$243.53
70880886	10/24/2025	103939	AT&T	106	PUBLIC SAFETY	2027-53120	SHERIFF	9391032954	$35.44
70880886	10/24/2025	103939	AT&T	106	PUBLIC SAFETY	2028-53120	AUTO SHOP	9391032855	$31.93
70880886	10/24/2025	103939	AT&T	113	CHILD SUPPORT	5015-53120	CHILD SUPPORT SE	9391032837	$159.03
70880886	10/24/2025	103939	AT&T	113	CHILD SUPPORT	5015-53120	CHILD SUPPORT SE	9391032920	$31.41
70880886	10/24/2025	103939	AT&T	113	CHILD SUPPORT	5015-53120	CHILD SUPPORT SE	9391032924	$369.51
70880886	10/24/2025	103939	AT&T	712	TEHAMA MAJOR CRI	71210-53120	TEHAMA MAJOR CRI	9391032873	$32.90
70880887	10/24/2025	V000558	B & T CA LLC	105	FIRE FUND	2042-53170	FIRE SCH C VOL	MAINTENANCE OF EQUIPMENT	$55.00
70880888	10/24/2025	131348	BEARING DISTRIBUTORS INC	102	ROAD FUND	3011-53270	ROAD DEPARTMENT	SMALL TOOLS & INSTRUMENTS	$424.65

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70880888	10/24/2025	131348	BEARING DISTRIBUTORS INC	102	ROAD FUND	3011-532801	ROAD DEPARTMENT	SHOP SUPPLIES EXPENSE	$17.29
70880889	10/24/2025	122025	BIMBO BAKERIES USA	106	PUBLIC SAFETY	2032-53130	JAIL	64-000010291-04	$572.40
70880890	10/24/2025	100216	BOWMAN VOL FIRE DEPT	105	FIRE FUND	2042-53210	FIRE SCH C VOL	MISCELLANEOUS EXPENSE	$40.00
70880891	10/24/2025	V000702	CA CHILDREN AND FAMILIES FOUND	535	TC CHILD & FAMIL	53510-555220	TC CHILD & FAMIL	EARLY MENTAL HEALTH	$29,250.00
70880892	10/24/2025	112712	CARDAN AIRCRAFT SERVICES INC	106	PUBLIC SAFETY	2027-53291	SHERIFF	TEHAMA COUNTY SHERIFF	$50,000.00
70880893	10/24/2025	142466	CARREL'S OFFICE MACHINES	101	GENERAL FUND	1041-53170	PERSONNEL	MAINTENANCE OF EQUIPMENT	$712.99
70880894	10/24/2025	V000679	CASL INC	106	PUBLIC SAFETY	2026-53221	PUBLIC DEFENDER	25CR1340	$862.00
70880895	10/24/2025	127724	CHARM-TEX	106	PUBLIC SAFETY	2032-53140	JAIL	TEHAMA	$1,441.36
70880896	10/24/2025	111127	CHARTER COMMUNICATIONS	105	FIRE FUND	2042-53120	FIRE SCH C VOL	8413120110150323	$106.25
70880897	10/24/2025	V000287	CINTAS CORPORATION NO 2	102	ROAD FUND	3011-53110	ROAD DEPARTMENT	CLOTHING & PERSONNEL SUPP	$66.60
70880897	10/24/2025	V000287	CINTAS CORPORATION NO 2	102	ROAD FUND	3011-53140	ROAD DEPARTMENT	HOUSEHOLD EXPENSE	$60.46
70880897	10/24/2025	V000287	CINTAS CORPORATION NO 2	102	ROAD FUND	3011-532801	ROAD DEPARTMENT	SHOP SUPPLIES EXPENSE	$28.05
70880898	10/24/2025	100447	CORNING RURAL VOLUNTEER FIRE	105	FIRE FUND	2042-53210	FIRE SCH C VOL	MISCELLANEOUS EXPENSE	$1,170.00
70880899	10/24/2025	100543	DIBBLE CREEK VOLUNTEER FIRE DE	105	FIRE FUND	2042-53210	FIRE SCH C VOL	MISCELLANEOUS EXPENSE	$1,555.00
70880900	10/24/2025	119411	ECO-SHELL LP	101	GENERAL FUND	2078-53280	DIV OF ANIMAL SE	Naturally Fresh Litter	$274.56
70880901	10/24/2025	100594	EL CAMINO VOL FIRE DEPT	105	FIRE FUND	2042-53210	FIRE SCH C VOL	MISCELLANEOUS EXPENSE	$160.00

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70880902	10/24/2025	136051	ELIOR INC	116	SENIOR NUTRITION	5063-53130	SENIOR NUTRITION	A7022	$4,200.00
70880903	10/24/2025	127756	EMPOWER TEHAMA	108	SOCIAL SERVICES	5013-532300	SOCIAL SERVICES	PROFESSION/SPEC OTHER	$913.83
70880904	10/24/2025	134605	FASTENERS INC	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	34812	$607.25
70880904	10/24/2025	134605	FASTENERS INC	106	PUBLIC SAFETY	2032-53170	JAIL	34812	$45.69
70880905	10/24/2025	127735	FASTRAK INVOICE PROCESSING DEP	106	PUBLIC SAFETY	2027-53291	SHERIFF	1632421	$8.00
70880906	10/24/2025	115951	FRONTIER	605	TC SANITATION DI	60510-53120	TC SANITATION DI	530-595-3420-102496-8	$108.66
70880907	10/24/2025	V000233	GENUINE PARTS COMPANY INC	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	MAINTENANCE OF EQUIPMENT	$7.42
70880908	10/24/2025	142511	GRAINGER INC	102	ROAD FUND	3011-532801	ROAD DEPARTMENT	832564827	$35.96
70880909	10/24/2025	V000703	HAILEY ANN ROWEN	105	FIRE FUND	2042-53210	FIRE SCH C VOL	GIFFORD INCIDENT	$3,912.39
70880910	10/24/2025	112395	HOME DEPOT CREDIT SERVICES	105	FIRE FUND	2042-53170	FIRE SCH C VOL	MAINTENANCE OF EQUIPMENT	$65.15
70880910	10/24/2025	112395	HOME DEPOT CREDIT SERVICES	105	FIRE FUND	2042-53180	FIRE SCH C VOL	MTCE STRUCT-IMPRV-GROUNDS	$103.65
70880911	10/24/2025	134656	HUMBOLDT MOVING & STORAGE CO I	101	GENERAL FUND	1041-53280	PERSONNEL	SPECIAL DEPARTMENTAL EXP	$43.78
70880912	10/24/2025	136121	HUNT & SONS LLC	105	FIRE FUND	2042-53291	FIRE SCH C VOL	6014	$1,883.40
70880912	10/24/2025	136121	HUNT & SONS LLC	116	SENIOR NUTRITION	5063-53291	SENIOR NUTRITION	6035	$293.97
70880913	10/24/2025	100793	HYDRAULIC CONTROLS INC	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	T1040	$173.86
70880914	10/24/2025	115303	INTERSTATE OIL COMPANY	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	31-0078648	$577.34
70880915	10/24/2025	104661	INTOXIMETERS INC	106	PUBLIC SAFETY	2032-53280	JAIL	C000CATEH0	$265.07

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70880916	10/24/2025	102715	JOEL SNOW DBA	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	MAINTENANCE OF EQUIPMENT	$19.61
70880917	10/24/2025	106774	KIMBALL-MIDWEST	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	052570	$375.77
70880917	10/24/2025	106774	KIMBALL-MIDWEST	105	FIRE FUND	2042-53170	FIRE SCH C VOL	056363	$1,212.79
70880918	10/24/2025	133533	KIMBERLY JOHNSON	101	GENERAL FUND	1031-53230	COUNTY COUNSEL	PROFESSIONAL/SPECIAL SERV	$16.38
70880919	10/24/2025	100893	LAKE CALIFORNIA VOLUNTEER FIRE	105	FIRE FUND	2042-53210	FIRE SCH C VOL	SEPTEMBER 2025 STIPEND	$531.00
70880920	10/24/2025	100931	LIFE ASSIST INC	105	FIRE FUND	2042-53280	FIRE SCH C VOL	96080FD	$1,745.82
70880921	10/24/2025	100961	LOS MOLINOS VOL FIRE	105	FIRE FUND	2042-53210	FIRE SCH C VOL	SEPTEMBER 2025 STIPEND	$726.00
70880922	10/24/2025	136379	MARK THOMAS & COMPANY INC	102	ROAD FUND	3015-53230	ROAD CAPITAL PRO	PROFESSIONAL/SPECIAL SERV	$59,757.14
70880923	10/24/2025	123687	MCI COMM SERVICE	106	PUBLIC SAFETY	2027-53120	SHERIFF	530-595-3391	$36.35
70880924	10/24/2025	123038	MENDES SUPPLY COMPANY	106	PUBLIC SAFETY	2032-53140	JAIL	0007377	$1,119.20
70880925	10/24/2025	128300	MICHELLE HICKOK	113	CHILD SUPPORT	5015-53220	CHILD SUPPORT SE	OFFICE EXPENSE	$37.57
70880926	10/24/2025	105814	MIKE'S HEATING AND AIR INC	106	PUBLIC SAFETY	2032-53180	JAIL	TEHAMA CO JAIL	$9,480.00
70880927	10/24/2025	V000645	MINERAL COUNTY WATER DISTRICT	605	TC SANITATION DI	60510-53300	TC SANITATION DI	UTILITIES	$280.00
70880928	10/24/2025	102134	MINERAL HOSE DEPT #1	105	FIRE FUND	2042-53210	FIRE SCH C VOL	SEPTEMBER 2025 STIPEND	$30.00
70880929	10/24/2025	V000447	MORGAN VAZQUEZ	535	TC CHILD & FAMIL	53510-555220	TC CHILD & FAMIL	EARLY MENTAL HEALTH	$3,500.00
70880930	10/24/2025	102531	MWI VETERINARY SUPPLY CO	101	GENERAL FUND	2078-53190	DIV OF ANIMAL SE	cottonballs, clipperblade,styp	$49.10
70880931	10/24/2025	108986	NETSMART OHIO, INC	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	0000446	$52,053.66

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70880931	10/24/2025	108986	NETSMART OHIO, INC	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	000446	$276,278.14
70880931	10/24/2025	108986	NETSMART OHIO, INC	112	HEALTH SERVICES	40171-53230	DRUG & ALCOHOL	0000446	$117,359.06
70880931	10/24/2025	108986	NETSMART OHIO, INC	112	HEALTH SERVICES	40251-53230	CLINIC SERVICES	0000446	$11,027.65
70880932	10/24/2025	101170	NORTH MAIN EQUIPMENT	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	MAINTENANCE OF EQUIPMENT	$129.00
70880932	10/24/2025	101170	NORTH MAIN EQUIPMENT	102	ROAD FUND	3011-532801	ROAD DEPARTMENT	SHOP SUPPLIES EXPENSE	$172.00
70880933	10/24/2025	101183	NORTH VALLEY DISTRIBUTING	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	MAINTENANCE OF EQUIPMENT	$287.33
70880933	10/24/2025	101183	NORTH VALLEY DISTRIBUTING	102	ROAD FUND	3011-53180	ROAD DEPARTMENT	MTCE STRUCT-IMPRV-GROUNDS	$116.68
70880934	10/24/2025	101164	NORTHERN CALIFORNIA GLOVES	102	ROAD FUND	3011-53110	ROAD DEPARTMENT	CLOTHING & PERSONNEL SUPP	$116.15
70880934	10/24/2025	101164	NORTHERN CALIFORNIA GLOVES	102	ROAD FUND	3011-532801	ROAD DEPARTMENT	SHOP SUPPLIES EXPENSE	$25.14
70880935	10/24/2025	110884	O'REILLY AUTOMOTIVE INC	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	1047279	$452.46
70880936	10/24/2025	130684	O'REILLY AUTOMOTIVE INC	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	MAINTENANCE OF EQUIPMENT	$720.37
70880937	10/24/2025	132967	PACE ANALYTICAL SERVICES LLC	605	TC SANITATION DI	60510-53230	TC SANITATION DI	28-100651 PO SD 46013	$309.50
70880937	10/24/2025	132967	PACE ANALYTICAL SERVICES LLC	605	TC SANITATION DI	60510-53230	TC SANITATION DI	28-100651 PO SD-46014	$4,698.80
70880938	10/24/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	2072-53300	SHERIFF - CORONE	9508521897-2	$750.00
70880938	10/24/2025	101231	PACIFIC GAS & ELECTRIC	105	FIRE FUND	2042-53300	FIRE SCH C VOL	0348332864-1	$83.82
70880938	10/24/2025	101231	PACIFIC GAS & ELECTRIC	105	FIRE FUND	2042-53300	FIRE SCH C VOL	3395590579-0	$7.77
70880938	10/24/2025	101231	PACIFIC GAS & ELECTRIC	105	FIRE FUND	2042-53300	FIRE SCH C VOL	6174749535-8	$265.30

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70880938	10/24/2025	101231	PACIFIC GAS & ELECTRIC	106	PUBLIC SAFETY	2027-53300	SHERIFF	3466590695-3	$81.97
70880938	10/24/2025	101231	PACIFIC GAS & ELECTRIC	106	PUBLIC SAFETY	2027-53300	SHERIFF	9508521897-2	$3,789.18
70880938	10/24/2025	101231	PACIFIC GAS & ELECTRIC	106	PUBLIC SAFETY	2027-53300	SHERIFF	9550188561-0	$314.99
70880938	10/24/2025	101231	PACIFIC GAS & ELECTRIC	106	PUBLIC SAFETY	2028-53300	AUTO SHOP	0254503023-7	$571.68
70880938	10/24/2025	101231	PACIFIC GAS & ELECTRIC	106	PUBLIC SAFETY	2031-53300	WORK FARM	7199495590-5	$530.33
70880938	10/24/2025	101231	PACIFIC GAS & ELECTRIC	113	CHILD SUPPORT	5015-53300	CHILD SUPPORT SE	3680026792-8	$2,410.85
70880938	10/24/2025	101231	PACIFIC GAS & ELECTRIC	712	TEHAMA MAJOR CRI	71210-53300	TEHAMA MAJOR CRI	9508521897-2	$500.00
70880939	10/24/2025	101261	PAYNES CREEK VOLUNTEER FIRE CO	105	FIRE FUND	2042-53210	FIRE SCH C VOL	SEPTEMBER 2025 STIPEND	$37.00
70880940	10/24/2025	115330	PETER N GIORVAS	106	PUBLIC SAFETY	2028-53260	AUTO SHOP	TEHAMA COUNTY SHERIFF	$4,300.00
70880941	10/24/2025	101276	PETERSON TRACTOR	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	MAINTENANCE OF EQUIPMENT	$955.76
70880942	10/24/2025	117529	PRO PACIFIC	106	PUBLIC SAFETY	2032-53130	JAIL	61960	$1,228.55
70880943	10/24/2025	108185	PRODUCERS DAIRY FOODS INC	106	PUBLIC SAFETY	2032-53130	JAIL	818652	$998.98
70880944	10/24/2025	101349	RANCHO TEHAMA VOLUNTEER FIRE	105	FIRE FUND	2042-53210	FIRE SCH C VOL	SEPTEMBER 2025 STIPEND	$188.00
70880945	10/24/2025	101371	RED BLUFF GLASS COMPANY	106	PUBLIC SAFETY	2029-53170	SHERIFF ANIMAL R	TEHAMA CO SHERIFF DEPT	$582.12
70880946	10/24/2025	110235	REDWOOD TOXICOLOGY	101	GENERAL FUND	2072-53230	SHERIFF - CORONE	302458	$151.00
70880947	10/24/2025	120429	RIVERVIEW INTERNATIONAL TRUCKS	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	7206	$76.68
70880948	10/24/2025	100382	RONALD L CLARK DDS	106	PUBLIC SAFETY	20321-532396	JAIL - HEALTH SE	LUCERO, J	$1,009.00
70880948	10/24/2025	100382	RONALD L CLARK DDS	106	PUBLIC SAFETY	20321-532396	JAIL - HEALTH SE	MULLINS, M	$246.00

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70880948	10/24/2025	100382	RONALD L CLARK DDS	106	PUBLIC SAFETY	20321-532396	JAIL - HEALTH SE	REYNOLDS, A	$1,216.00
70880948	10/24/2025	100382	RONALD L CLARK DDS	106	PUBLIC SAFETY	20321-532396	JAIL - HEALTH SE	RUDY, M	$4,844.00
70880948	10/24/2025	100382	RONALD L CLARK DDS	106	PUBLIC SAFETY	20321-532396	JAIL - HEALTH SE	SLOOP, G	$806.00
70880948	10/24/2025	100382	RONALD L CLARK DDS	106	PUBLIC SAFETY	20321-532396	JAIL - HEALTH SE	URE, J	$443.00
70880948	10/24/2025	100382	RONALD L CLARK DDS	106	PUBLIC SAFETY	20321-532396	JAIL - HEALTH SE	VEILLEUX, M	$1,569.00
70880949	10/24/2025	133774	SERVICEWALA STORES LLC	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	MAINTENANCE OF EQUIPMENT	$129.99
70880950	10/24/2025	126499	SNOW MOUNTAIN NATURAL SPRING W	102	ROAD FUND	3011-53220	ROAD DEPARTMENT	000278	$2,489.04
70880951	10/24/2025	125408	STATE OF CALIFORNIA	105	FIRE FUND	2042-53230	FIRE SCH C VOL	PROFESSIONAL/SPECIAL SERV	$465.08
70880952	10/24/2025	132490	STOMMEL INC	105	FIRE FUND	2042-53170	FIRE SCH C VOL	MAINTENANCE OF EQUIPMENT	$461.84
70880953	10/24/2025	136435	STONE LAW OFFICE	106	PUBLIC SAFETY	2026-53221	PUBLIC DEFENDER	OTHER EXPENSE	$5,840.00
70880954	10/24/2025	107566	SYSCO	106	PUBLIC SAFETY	2032-53130	JAIL	619919	$1,874.50
70880954	10/24/2025	107566	SYSCO	106	PUBLIC SAFETY	2032-53140	JAIL	619919	$118.61
70880955	10/24/2025	125161	T AND S DVBE INC	102	ROAD FUND	3011-53280	ROAD DEPARTMENT	SPECIAL DEPARTMENTAL EXP	$3,360.96
70880956	10/24/2025	109099	TEHAMA ASPHALT	102	ROAD FUND	3011-53280	ROAD DEPARTMENT	SPECIAL DEPARTMENTAL EXP	$66,245.05
70880957	10/24/2025	105424	TEHAMA COUNTY DEPT OF EDUCATIO	535	TC CHILD & FAMIL	53510-555220	TC CHILD & FAMIL	EARLY MENTAL HEALTH	$50,000.00
70880958	10/24/2025	115214	PAPE' TRUCKS INC	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	MAINTENANCE OF EQUIPMENT	$372.57
70880959	10/24/2025	109466	TREASURY MANAGEMENT SERVICES	106	PUBLIC SAFETY	2027-53230	SHERIFF	1-534-0179-3416	$102.02
70880960	10/24/2025	123088	TRITES BACKFLOW	101	GENERAL FUND	1014-53230	COUNTY ADMINISTR	PROFESSIONAL/SPECIAL	$97.15

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			SERVICES INC					SERV	
70880960	10/24/2025	123088	TRITES BACKFLOW SERVICES INC	101	GENERAL FUND	1025-53230	PURCHASING	PROFESSIONAL/SPECIAL SERV	$33.40
70880960	10/24/2025	123088	TRITES BACKFLOW SERVICES INC	101	GENERAL FUND	1031-53230	COUNTY COUNSEL	PROFESSIONAL/SPECIAL SERV	$85.01
70880960	10/24/2025	123088	TRITES BACKFLOW SERVICES INC	101	GENERAL FUND	1041-53230	PERSONNEL	PROFESSIONAL/SPECIAL SERV	$60.72
70880960	10/24/2025	123088	TRITES BACKFLOW SERVICES INC	101	GENERAL FUND	1074-53230	FACILITIES MAINT	PROFESSIONAL/SPECIAL SERV	$100.00
70880960	10/24/2025	123088	TRITES BACKFLOW SERVICES INC	106	PUBLIC SAFETY	2032-53180	JAIL	TEHAMA COUNTY	$100.00
70880960	10/24/2025	123088	TRITES BACKFLOW SERVICES INC	107	RISK MANAGEMENT	1101-53230	RISK MANAGEMENT	PROFESSIONAL/SPECIAL SERV	$27.32
70880960	10/24/2025	123088	TRITES BACKFLOW SERVICES INC	108	SOCIAL SERVICES	5013-53180	SOCIAL SERVICES	OFFICE EXPENSE	$150.00
70880961	10/24/2025	134948	UBEO MIDCO LLC	102	ROAD FUND	3011-53250	ROAD DEPARTMENT	3851462	$632.44
70880961	10/24/2025	134948	UBEO MIDCO LLC	535	TC CHILD & FAMIL	53510-53230	TC CHILD & FAMIL	5281395	$56.40
70880962	10/24/2025	133656	UNITED ROTARY BRUSH CORPORATIO	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	PO 41566	$4,234.02
70880963	10/24/2025	105075	US FOODS INC	106	PUBLIC SAFETY	2032-53130	JAIL	3370715	$5,323.90
70880963	10/24/2025	105075	US FOODS INC	106	PUBLIC SAFETY	2032-53140	JAIL	3370715	$445.42
70880964	10/24/2025	117079	VERIZON WIRELESS	101	GENERAL FUND	5062-53120	COMMUNITY ACTION	642639291-00001	$403.81
70880964	10/24/2025	117079	VERIZON WIRELESS	108	SOCIAL SERVICES	5013-53120	SOCIAL SERVICES	642639291-00001	$3,011.35
70880964	10/24/2025	117079	VERIZON WIRELESS	116	SENIOR NUTRITION	5063-53120	SENIOR NUTRITION	642639291-00001	$36.71

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70880964	10/24/2025	117079	VERIZON WIRELESS	257	TC IHSS PUBLIC A	5101-53120	TC IHSS PUBLIC A	642639291-00001	$36.71
70880965	10/24/2025	136143	VESTIS SERVICES LLC	106	PUBLIC SAFETY	2028-53230	AUTO SHOP	792263916	$135.69
70880966	10/24/2025	129754	VICTOR COMMUNITY SUPPORT SERVI	108	SOCIAL SERVICES	5013-532300	SOCIAL SERVICES	PROFESSION/SPEC OTHER	$9,135.87
70880967	10/24/2025	101810	VINA VOLUNTEER FIRE DEPARTMENT	105	FIRE FUND	2042-53210	FIRE SCH C VOL	SEPTEMBER 2025 STIPEND	$60.00
70880968	10/24/2025	V000256	WEST COAST PAPER CO INC	108	SOCIAL SERVICES	5013-53140	SOCIAL SERVICES	1895	$248.31
70880969	10/24/2025	113681	WORLD TELECOM INC	115	BUILDING & SAFET	2065-53120	BUILDING & SAFET	PO 429026	$62.50
70880970	10/24/2025	T00743	ARTURO LOPEZ SALIGAN	421	TAX COLLECTOR TR	421-301311	NOT APPLICABLE	073-313-022-000	$1,617.83
70880971	10/24/2025	103453	CALIFORNIA ASSOCIATION OF CLER	101	GENERAL FUND	1052-53290	ELECTIONS	2025 New Law Reg - N. Bethurem	$215.00
70880971	10/24/2025	103453	CALIFORNIA ASSOCIATION OF CLER	101	GENERAL FUND	2071-53290	CLERK - RECORDER	2025 New Law Reg - M. Wilbanks	$215.00
70880971	10/24/2025	103453	CALIFORNIA ASSOCIATION OF CLER	101	GENERAL FUND	2071-53290	CLERK - RECORDER	2025 New Law Reg - S. Houghtby	$330.00
70880972	10/24/2025	111127	CHARTER COMMUNICATIONS	108	SOCIAL SERVICES	5013-53120	SOCIAL SERVICES	218806201	$1,127.00
70880973	10/24/2025	100376	CITY OF RED BLUFF	102	ROAD FUND	3011-53300	ROAD DEPARTMENT	UTILITIES	$75.00
70880975	10/24/2025	135411	DAVID BLISS	101	GENERAL FUND	1073-53290	GENERAL SERVICES	CCISDA CONFERENCE OCT 2025	$1,520.20
70880979	10/24/2025	T00745	EMERICK FAMILY TRUST 5/9/18	421	TAX COLLECTOR TR	421-301311	NOT APPLICABLE	022-230-067-000 2025	$54.00
70880980	10/24/2025	112395	HOME DEPOT CREDIT SERVICES	102	ROAD FUND	3011-53140	ROAD DEPARTMENT	HOUSEHOLD EXPENSE	$160.78

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70880980	10/24/2025	112395	HOME DEPOT CREDIT SERVICES	102	ROAD FUND	3011-53180	ROAD DEPARTMENT	MTCE STRUCT-IMPRV-GROUNDS	$744.25
70880980	10/24/2025	112395	HOME DEPOT CREDIT SERVICES	102	ROAD FUND	3011-53270	ROAD DEPARTMENT	SMALL TOOLS & INSTRUMENTS	$572.00
70880982	10/24/2025	104757	OFFICE DEPOT (BUSINESS SVCS DI	102	ROAD FUND	3011-53140	ROAD DEPARTMENT	89517192	$85.11
70880983	10/24/2025	101232	PACIFIC GAS & ELECTRIC	605	TC SANITATION DI	60510-53300	TC SANITATION DI	6227612264-5	$279.76
70880985	10/24/2025	T00746	PHYLLIS D SUAREZ	421	TAX COLLECTOR TR	421-301311	NOT APPLICABLE	007-270-002-000 2025	$15.96
70880986	10/24/2025	108794	POSTMASTER	101	GENERAL FUND	1052-53220	ELECTIONS	Postage Acct BR 15-001	$2,000.00
70880988	10/24/2025	T00744	WILLIAM M EHORN	421	TAX COLLECTOR TR	421-301311	NOT APPLICABLE	019-200-011 2025	$110.85
70880989	10/24/2025	103939	AT&T	101	GENERAL FUND	1014-53120	COUNTY ADMINISTR	9391032882	$18.53
70880989	10/24/2025	103939	AT&T	101	GENERAL FUND	1014-53120	COUNTY ADMINISTR	9391032893	$26.35
70880989	10/24/2025	103939	AT&T	101	GENERAL FUND	1014-53120	COUNTY ADMINISTR	9391058492	$14.13
70880989	10/24/2025	103939	AT&T	101	GENERAL FUND	1025-53120	PURCHASING	9391032882	$2.83
70880989	10/24/2025	103939	AT&T	101	GENERAL FUND	1025-53120	PURCHASING	9391032893	$5.51
70880989	10/24/2025	103939	AT&T	101	GENERAL FUND	1025-53120	PURCHASING	9391058492	$2.83
70880989	10/24/2025	103939	AT&T	101	GENERAL FUND	1031-53120	COUNTY COUNSEL	9391032893	$6.13
70880989	10/24/2025	103939	AT&T	101	GENERAL FUND	1031-53120	COUNTY COUNSEL	9391032908	$0.01
70880989	10/24/2025	103939	AT&T	101	GENERAL FUND	1031-53120	COUNTY COUNSEL	9391058492	$6.91
70880989	10/24/2025	103939	AT&T	101	GENERAL FUND	1041-53120	PERSONNEL	9391032882	$1.88
70880989	10/24/2025	103939	AT&T	101	GENERAL FUND	1041-53120	PERSONNEL	9391032893	$7.35
70880989	10/24/2025	103939	AT&T	101	GENERAL FUND	1041-53120	PERSONNEL	9391058492	$4.08

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70880989	10/24/2025	103939	AT&T	101	GENERAL FUND	1052-53120	ELECTIONS	Phone bill Acct 9391032868	$392.46
70880989	10/24/2025	103939	AT&T	101	GENERAL FUND	1074-53120	FACILITIES MAINT	9391032921	$31.41
70880989	10/24/2025	103939	AT&T	101	GENERAL FUND	1076-53120	PROPERTY PLANNIN	9391032893	$9.80
70880989	10/24/2025	103939	AT&T	107	RISK MANAGEMENT	1101-53120	RISK MANAGEMENT	9391032882	$8.17
70880989	10/24/2025	103939	AT&T	107	RISK MANAGEMENT	1101-53120	RISK MANAGEMENT	9391032893	$6.13
70880989	10/24/2025	103939	AT&T	107	RISK MANAGEMENT	1101-53120	RISK MANAGEMENT	9391058492	$3.46
70880990	10/24/2025	142466	CARREL'S OFFICE MACHINES	101	GENERAL FUND	2077-53220	PLANNING DEPARTM	September Invoice	$107.99
70880991	10/24/2025	135145	HUNT & SONS	101	GENERAL FUND	2077-53291	PLANNING DEPARTM	Acct# 6028 Gas October	$62.15
70880992	10/24/2025	101699	JOHN W CORNELISON DBA	101	GENERAL FUND	2061-53280	AGRICULTURE COMM	key copies/ AG compound	$16.07
70880992	10/24/2025	101699	JOHN W CORNELISON DBA	108	SOCIAL SERVICES	5013-53170	SOCIAL SERVICES	MAINTENANCE OF EQUIPMENT	$495.01
70880993	10/24/2025	134686	KAREN JONES	101	GENERAL FUND	2077-53290	PLANNING DEPARTM	Planning Commission 10/16/2025	$27.02
70880994	10/24/2025	131831	LESA HARRIS	101	GENERAL FUND	2077-53290	PLANNING DEPARTM	Planning Commission 10/16/2025	$6.30
70880995	10/24/2025	102531	MWI VETERINARY SUPPLY CO	101	GENERAL FUND	2078-53190	DIV OF ANIMAL SE	SNIP Hydromorphone inj	$89.06
70880995	10/24/2025	102531	MWI VETERINARY SUPPLY CO	101	GENERAL FUND	2078-53190	DIV OF ANIMAL SE	SNIP midazon inj	$33.99
70880995	10/24/2025	102531	MWI VETERINARY SUPPLY CO	101	GENERAL FUND	2078-53190	DIV OF ANIMAL SE	Syr W/O needle	$406.10

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70880995	10/24/2025	102531	MWI VETERINARY SUPPLY CO	101	GENERAL FUND	2078-532807	DIV OF ANIMAL SE	Erosite,clindamycin,doxycyclin	$425.96
70880995	10/24/2025	102531	MWI VETERINARY SUPPLY CO	101	GENERAL FUND	2078-532807	DIV OF ANIMAL SE	MED DON Enrosite, clindamycin	$504.38
70880996	10/24/2025	113380	OFFICE DEPOT	101	GENERAL FUND	2071-53220	CLERK - RECORDER	Office Supplies 2071-53220	$207.99
70880997	10/24/2025	133323	OFFICE THREE SIXTY INC	101	GENERAL FUND	2078-53140	DIV OF ANIMAL SE	towel, multifold	$27.52
70880998	10/24/2025	135310	OUTBACK CONTRACTORS INC	605	TC SANITATION DI	60510-53230	TC SANITATION DI	PROFESSIONAL/SPECIAL SERV	$262,846.67
70880999	10/24/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	7021-53300	PARKS & RECREATI	1478060154-9	$201.29
70880999	10/24/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	7021-53300	PARKS & RECREATI	2065977939-9	$36.78
70880999	10/24/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	7021-53300	PARKS & RECREATI	2107644603-4	$11.32
70880999	10/24/2025	101231	PACIFIC GAS & ELECTRIC	535	TC CHILD & FAMIL	53510-53300	TC CHILD & FAMIL	1095453117-3	$229.70
70881000	10/24/2025	101241	PAINT MARTS	108	SOCIAL SERVICES	5013-53180	SOCIAL SERVICES	R404889	$29.07
70881001	10/24/2025	128912	PLACEWORKS INC	101	GENERAL FUND	2077-53230	PLANNING DEPARTM	Housing Element September 2025	$2,578.43
70881002	10/24/2025	132831	PRENTICE LONG PC	101	GENERAL FUND	1031-53230	COUNTY COUNSEL	PROFESSIONAL/SPECIAL SERV	$37,589.23
70881003	10/24/2025	106769	ROBERT HALPIN	101	GENERAL FUND	2077-53290	PLANNING DEPARTM	Planning Commission 10/16/2025	$4.62
70881004	10/24/2025	125550	SHN CONSULTING ENGINEERS & GEO	101	GENERAL FUND	2077-53230	PLANNING DEPARTM	September Invoice	$791.25
70881005	10/24/2025	123088	TRITES BACKFLOW SERVICES INC	101	GENERAL FUND	2061-53180	AGRICULTURE COMM	266PA25 Backflow testing fee	$200.00
70881006	10/24/2025	V000190	VICI MIRANDA	101	GENERAL FUND	2077-53290	PLANNING DEPARTM	Planning Commission 10/16/2025	$5.18
70881007	10/24/2025	136596	WBCP INC	102	ROAD FUND	3011-53230	ROAD DEPARTMENT	PROFESSIONAL/SPECIAL	$15,324.00

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								SERV	
70881008	10/24/2025	V000256	WEST COAST PAPER CO INC	108	SOCIAL SERVICES	5013-53140	SOCIAL SERVICES	1895	$216.60
70881009	10/24/2025	111106	ZOETIS	101	GENERAL FUND	2078-53190	DIV OF ANIMAL SE	Vanguard feline,Vanguard DAPP	$813.77
70881011	10/24/2025	120980	CAMERON J FLETCHER	106	PUBLIC SAFETY	2032-53290	JAIL	CORRECTIONAL SEMINAR	$194.00
70881012	10/24/2025	119988	CHRISTINE WRIGHT	101	GENERAL FUND	2078-53290	DIV OF ANIMAL SE	JOUBOUND AROUND TOWN EVENT	$150.00
70881014	10/24/2025	114823	DEREK BURGESS	106	PUBLIC SAFETY	2032-53290	JAIL	CORRECTIONAL SEMINAR	$194.00
70881016	10/24/2025	130779	HEIDI MENDENHALL	535	TC CHILD & FAMIL	53510-53120	TC CHILD & FAMIL	GOOGLE WORKSPACE OCT 2025	$105.60
70881016	10/24/2025	130779	HEIDI MENDENHALL	535	TC CHILD & FAMIL	53510-53120	TC CHILD & FAMIL	GOOGLE WORKSPACE SEPT 2025	$105.60
70881016	10/24/2025	130779	HEIDI MENDENHALL	535	TC CHILD & FAMIL	53510-53120	TC CHILD & FAMIL	MAIL CHIMP AUG 2025	$46.00
70881016	10/24/2025	130779	HEIDI MENDENHALL	535	TC CHILD & FAMIL	53510-53120	TC CHILD & FAMIL	MAIL CHIMP JULY 2025	$46.00
70881016	10/24/2025	130779	HEIDI MENDENHALL	535	TC CHILD & FAMIL	53510-53120	TC CHILD & FAMIL	MAIL CHIMP OCT 2025	$46.00
70881016	10/24/2025	130779	HEIDI MENDENHALL	535	TC CHILD & FAMIL	53510-53120	TC CHILD & FAMIL	MAIL CHIMP SEPT 2025	$46.00
70881016	10/24/2025	130779	HEIDI MENDENHALL	535	TC CHILD & FAMIL	53510-53220	TC CHILD & FAMIL	ANNUAL SUBSCRIPTION REIMB	$1,200.00
70881016	10/24/2025	130779	HEIDI MENDENHALL	535	TC CHILD & FAMIL	53510-53290	TC CHILD & FAMIL	MILEAGE REIMB	$208.88
70881019	10/24/2025	133854	JORDAN STOKES	106	PUBLIC SAFETY	2027-532214	SHERIFF	K9 SUPPLIES	$270.24
70881020	10/24/2025	122371	LAURA PHILLIPS	108	SOCIAL SERVICES	5013-55401	SOCIAL SERVICES	SUPPORT AND CARE - OTHER	$200.00
70881021	10/24/2025	V000704	LAURA RATH	115	BUILDING & SAFET	2065-420120	BUILDING & SAFET	Partial Refund for BP 21-605	$3,928.50
70881022	10/24/2025	116486	MICHAEL BARRETT	106	PUBLIC SAFETY	2032-53290	JAIL	EMPLOYEE	$194.00

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								TRAVEL/TRAINING	
70881023	10/24/2025	108794	POSTMASTER	108	SOCIAL SERVICES	5013-53220	SOCIAL SERVICES	313245 - BR 3 - 001	$500.00
70881024	10/24/2025	122149	RANDY S SOUSA	106	PUBLIC SAFETY	2032-53290	JAIL	EMPLOYEE TRAVEL/TRAINING	$194.00
70881025	10/24/2025	115449	SCOTTY KELLEY	106	PUBLIC SAFETY	2023-53290	BAILIFF	EMPLOYEE TRAVEL/TRAINING	$194.00
70881027	10/24/2025	105387	ST ELIZABETH COMMUNITY HOSPITA	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	BLOOD DRAWS	$3,010.50
70881029	10/24/2025	111460	STEVEN BECKER	106	PUBLIC SAFETY	2032-53290	JAIL	EMPLOYEE TRAVEL/TRAINING	$194.00
70881030	10/24/2025	118441	TREVOR LINDEMAN	106	PUBLIC SAFETY	2032-53290	JAIL	EMPLOYEE TRAVEL/TRAINING	$194.00
70881032	10/24/2025	108674	DELL MARKETING LP	106	PUBLIC SAFETY	2027-53800	SHERIFF	92352546	$834.84
70881033	10/27/2025	134576	D KAIN-SHERIFF GARN	265	COUNTY P/R TRUST	265-207812	NOT APPLICABLE	Payroll Interface	$866.60
70881034	10/27/2025	L207831	EBS	265	COUNTY P/R TRUST	265-207831	NOT APPLICABLE	Payroll Interface	$266.66
70881035	10/27/2025	V000058	EMPLOYMENT DEVELOPMENT DEPT	265	COUNTY P/R TRUST	265-207812	NOT APPLICABLE	Payroll Interface	$100.00
70881036	10/27/2025	100655	FRANCHISE TAX BOARD	265	COUNTY P/R TRUST	265-207812	NOT APPLICABLE	Payroll Interface	$946.44
70881037	10/27/2025	104623	FRANCHISE TAX BOARD	265	COUNTY P/R TRUST	265-207812	NOT APPLICABLE	Payroll Interface	$152.00
70881038	10/27/2025	117211	STATE DISBURSEMENT UNIT	265	COUNTY P/R TRUST	265-207812	NOT APPLICABLE	Payroll Interface	$2,165.12
70881039	10/27/2025	112295	APEX TECHNOLOGY MANAGEMENT INC	106	PUBLIC SAFETY	2013-53230	DISTRICT ATTORNE	PROFESSIONAL/SPECIAL SERV	$9,405.00

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70881040	10/27/2025	T00749	APRIL LYNN SCHERFFIUS	307	CURRENT YEAR SEC	307-301800	NOT APPLICABLE	062130037000 2025	$619.19
70881041	10/27/2025	103939	AT&T	108	SOCIAL SERVICES	5013-53120	SOCIAL SERVICES	9391032862	$83.57
70881041	10/27/2025	103939	AT&T	108	SOCIAL SERVICES	5013-53120	SOCIAL SERVICES	9391032900	$61.27
70881042	10/27/2025	V000648	CENTER FOR INTERNET SECURITY I	101	GENERAL FUND	1073-53170	GENERAL SERVICES	INV-251024-0074607	$4,995.00
70881043	10/27/2025	120435	DANIEL R KENNEDY	101	GENERAL FUND	5062-53260	COMMUNITY ACTION	1007112	$60.00
70881043	10/27/2025	120435	DANIEL R KENNEDY	108	SOCIAL SERVICES	5013-53260	SOCIAL SERVICES	1007112	$540.00
70881044	10/27/2025	100748	HAWES RANCH & FARM	101	GENERAL FUND	2078-53180	DIV OF ANIMAL SE	CL-Fork latch	$37.23
70881045	10/27/2025	T0029170	HEALTH OFFICERS ASSOC OF CALIF	112	HEALTH SERVICES	40121-53200	PUBLIC HEALTH	PO9673	$9,000.00
70881046	10/27/2025	102531	MWI VETERINARY SUPPLY CO	101	GENERAL FUND	2078-53190	DIV OF ANIMAL SE	SNIP Surg Towel	$90.30
70881047	10/27/2025	101241	PAINT MARTS	108	SOCIAL SERVICES	5013-53180	SOCIAL SERVICES	R404889	$17.62
70881048	10/27/2025	112147	PANORAMIC SOFTWARE INC	101	GENERAL FUND	2073-53170	PUB GUARDIAN / P	MAINTENANCE OF EQUIPMENT	$5,512.50
70881049	10/27/2025	T00748	POOR & THE HOMELESS TEHAMA CO	307	CURRENT YEAR SEC	307-301800	NOT APPLICABLE	033130030000 2025	$777.59
70881050	10/27/2025	T00747	SHARON L CUNHA DECD EST OF	300	C/Y UNSECURED	300-301800	NOT APPLICABLE	0621300370000 2025	$99.86
70881050	10/27/2025	T00747	SHARON L CUNHA DECD EST OF	307	CURRENT YEAR SEC	307-301800	NOT APPLICABLE	062130037000 2024	$643.18
70881051	10/27/2025	135605	SPECTRUM	101	GENERAL FUND	7033-53120	RED BLUFF VETERA	8413 12 011 0065364	$136.25
70881052	10/27/2025	108732	TONY'S REFRIGERATION INC	101	GENERAL FUND	7033-53170	RED BLUFF VETERA	MAINTENANCE OF EQUIPMENT	$881.56

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70881053	10/27/2025	115894	WESTERN BUSINESS PRODUCTS	113	CHILD SUPPORT	5015-53170	CHILD SUPPORT SE	5273110	$93.38
70881054	10/27/2025	133612	ANGELA LUCERO	101	GENERAL FUND	20114-53290	HUMAN TRAFFICKNG	ADVANCE ADVOCATE TRAINING	$450.80
70881055	10/27/2025	135899	RACHAEL MCCLAIN	101	GENERAL FUND	2011-53290	DA VICTIM/WITNES	ADVANCED ADVOCACY TRAINING	$225.40
70881055	10/27/2025	135899	RACHAEL MCCLAIN	106	PUBLIC SAFETY	2013-53290	DISTRICT ATTORNE	ADVANCED ADVOCACY TRAINING	$225.40
70881056	10/28/2025	122859	ACCESS INFORMATION HOLDINGS LL	108	SOCIAL SERVICES	5013-53140	SOCIAL SERVICES	CHDE0267	$146.32
70881057	10/28/2025	133275	ALSCO-GEYER IRRIGATION INC	106	PUBLIC SAFETY	2035-53170	DAY REPORTING CE	AC 301212 Store 17819	$10.74
70881058	10/28/2025	107419	AMERICAN RIVER COLLEGE	106	PUBLIC SAFETY	2037-53290	PROBATION	CORE/ WILL/POWERS/ BENNER	$612.00
70881059	10/28/2025	103939	AT&T	101	GENERAL FUND	1041-53120	PERSONNEL	9391032877	$0.01
70881059	10/28/2025	103939	AT&T	101	GENERAL FUND	5060-53120	VETERANS SERVICE	9391032938	$63.34
70881059	10/28/2025	103939	AT&T	106	PUBLIC SAFETY	2036-53120	JUVENILE HALL	BAN 9391032886 THRU 10/11/25	$131.02
70881059	10/28/2025	103939	AT&T	106	PUBLIC SAFETY	2037-53120	PROBATION	BAN 9391032874 thru 10/11/25	$222.24
70881059	10/28/2025	103939	AT&T	106	PUBLIC SAFETY	2037-53120	PROBATION	BAN 9391032875 THRU 10/11/25	$384.63
70881060	10/28/2025	103939	AT&T	101	GENERAL FUND	1023-53120	ASSESSOR	BAN9391032897 inv24214500	$31.41
70881061	10/28/2025	113573	AT&T U-VERSE	106	PUBLIC SAFETY	2037-53120	PROBATION	10/13 thru 11/12/2025	$107.80
70881062	10/28/2025	V000558	B & T CA LLC	106	PUBLIC SAFETY	2035-53170	DAY REPORTING CE	card 196733	$11.00

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70881062	10/28/2025	V000558	B & T CA LLC	106	PUBLIC SAFETY	2037-53170	PROBATION	card 177602	$22.00
70881063	10/28/2025	124886	BATTLE CREEK PEST CONTROL	106	PUBLIC SAFETY	2035-53170	DAY REPORTING CE	780 Antelope 09/26/25 AC27.32	$120.00
70881063	10/28/2025	124886	BATTLE CREEK PEST CONTROL	106	PUBLIC SAFETY	2035-53170	DAY REPORTING CE	AC 2731 SML 9/26/25 DOS	$140.00
70881063	10/28/2025	124886	BATTLE CREEK PEST CONTROL	106	PUBLIC SAFETY	2036-53170	JUVENILE HALL	80525A AC 2687 PROB 10/22/25	$100.00
70881063	10/28/2025	124886	BATTLE CREEK PEST CONTROL	106	PUBLIC SAFETY	2037-53170	PROBATION	80525B AC 2687 10/22/25	$100.00
70881064	10/28/2025	122025	BIMBO BAKERIES USA	106	PUBLIC SAFETY	2035-53130	DAY REPORTING CE	AC 363203-1	$48.07
70881064	10/28/2025	122025	BIMBO BAKERIES USA	106	PUBLIC SAFETY	2035-53130	DAY REPORTING CE	AC 363203-1 DRC Food	$73.37
70881065	10/28/2025	100155	BOB BARKER COMPANY	106	PUBLIC SAFETY	2036-531101	JUVENILE HALL	AC TEH CA5	$233.82
70881065	10/28/2025	100155	BOB BARKER COMPANY	106	PUBLIC SAFETY	2036-531101	JUVENILE HALL	JDF AC TEH CA5	$118.68
70881065	10/28/2025	100155	BOB BARKER COMPANY	106	PUBLIC SAFETY	2036-53140	JUVENILE HALL	TEH CA5 JDF Supplies	$492.89
70881066	10/28/2025	142466	CARREL'S OFFICE MACHINES	106	PUBLIC SAFETY	2035-53170	DAY REPORTING CE	AC TC45 NWQ2401284 9/29/25	$61.46
70881066	10/28/2025	142466	CARREL'S OFFICE MACHINES	106	PUBLIC SAFETY	2036-53170	JUVENILE HALL	TC34 W348407837 THRU 9/30/25	$36.30
70881066	10/28/2025	142466	CARREL'S OFFICE MACHINES	106	PUBLIC SAFETY	2036-53170	JUVENILE HALL	TC44 L7N3801370 THRU 9/29/25	$82.63
70881066	10/28/2025	142466	CARREL'S OFFICE MACHINES	106	PUBLIC SAFETY	2037-53230	PROBATION	AC # TC42 L7N4605121 9/29/25	$286.09
70881067	10/28/2025	115630	CPOC FOUNDATION	106	PUBLIC SAFETY	2037-53290	PROBATION	Edu Series for Chiefs/Pam G.	$300.00
70881068	10/28/2025	100375	CITY OF CORNING	105	FIRE FUND	2042-53300	FIRE SCH C VOL	UTILITIES	$164.59
70881069	10/28/2025	100376	CITY OF RED BLUFF	106	PUBLIC SAFETY	2035-53230	DAY REPORTING CE	SRO GREAT 2025/2026	$10,000.00

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70881069	10/28/2025	100376	CITY OF RED BLUFF	106	PUBLIC SAFETY	2035-53300	DAY REPORTING CE	DRC 09/04/25-10/02/25 WATER	$30.12
70881069	10/28/2025	100376	CITY OF RED BLUFF	106	PUBLIC SAFETY	2036-53300	JUVENILE HALL	09/04/25-10/02/25	$362.56
70881070	10/28/2025	108674	DELL MARKETING LP	101	GENERAL FUND	1023-53800	ASSESSOR	Po428963 in10842190499	$21,168.59
70881071	10/28/2025	118866	EARTHGRAINS BAKING COMPANIES I	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 194283-1 SNP	$141.60
70881071	10/28/2025	118866	EARTHGRAINS BAKING COMPANIES I	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 194283-1 SNP FOOD	$127.44
70881071	10/28/2025	118866	EARTHGRAINS BAKING COMPANIES I	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 214109-1	$44.83
70881071	10/28/2025	118866	EARTHGRAINS BAKING COMPANIES I	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 214109-1 JDF	$61.63
70881071	10/28/2025	118866	EARTHGRAINS BAKING COMPANIES I	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 214109-1 JDF FOOD	$158.54
70881072	10/28/2025	131442	EUGENE RICHARD LEFDAL JR	106	PUBLIC SAFETY	2036-53230	JUVENILE HALL	EMPLOYEE B/G JDF Candidate	$1,715.57
70881072	10/28/2025	131442	EUGENE RICHARD LEFDAL JR	106	PUBLIC SAFETY	2037-53230	PROBATION	BACKGROUND- GRACIANO SALAS	$1,453.02
70881073	10/28/2025	127743	GLENNDA ALLEN, TRUSTEE	106	PUBLIC SAFETY	2037-53291	PROBATION	Gallino- Fuel Reimb 10/25	$35.01
70881074	10/28/2025	100748	HAWES RANCH & FARM	101	GENERAL FUND	2078-53180	DIV OF ANIMAL SE	CL-Fork Latch	$3.30
70881075	10/28/2025	136121	HUNT & SONS LLC	601	AIR POLLUTION DI	60110-53291	AIR POLLUTION DI	Acct#6096	$164.58
70881076	10/28/2025	136121	HUNT & SONS LLC	101	GENERAL FUND	1023-53291	ASSESSOR	acc6097inv729378 BPB-428170-25	$184.08
70881077	10/28/2025	102227	LEXIPOL LLC	106	PUBLIC SAFETY	2037-53230	PROBATION	11/25-10/31/26 Policy Updates	$4,652.95
70881078	10/28/2025	133436	M L ESLINGER &	106	PUBLIC SAFETY	2037-53290	PROBATION	CIVIL LIABILITIES WEBINAR	$150.00

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			ASSOCIATES INC						
70881079	10/28/2025	116981	NORCAL PRESORT	101	GENERAL FUND	1023-53220	ASSESSOR	in162243 po429036	$172.33
70881079	10/28/2025	116981	NORCAL PRESORT	101	GENERAL FUND	1023-53220	ASSESSOR	OFFICE EXPENSE	$0.00
70881080	10/28/2025	116981	NORCAL PRESORT	101	GENERAL FUND	1023-53220	ASSESSOR	in162122 po429037	$30.04
70881081	10/28/2025	116981	NORCAL PRESORT	101	GENERAL FUND	1023-53220	ASSESSOR	in162397 po429035	$42.39
70881082	10/28/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	7033-53300	RED BLUFF VETERA	4569586628-0	$241.82
70881082	10/28/2025	101231	PACIFIC GAS & ELECTRIC	105	FIRE FUND	2042-53300	FIRE SCH C VOL	9221579500-3	$828.50
70881082	10/28/2025	101231	PACIFIC GAS & ELECTRIC	106	PUBLIC SAFETY	2035-53300	DAY REPORTING CE	8709608417-0 STMT 10/09/25 DRC	$2,033.38
70881082	10/28/2025	101231	PACIFIC GAS & ELECTRIC	106	PUBLIC SAFETY	2035-53300	DAY REPORTING CE	AC1297568514-5 STMT 10/25 DRC	$168.60
70881082	10/28/2025	101231	PACIFIC GAS & ELECTRIC	106	PUBLIC SAFETY	2035-53300	DAY REPORTING CE	UTILITIES	$0.00
70881083	10/28/2025	128912	PLACEWORKS INC	101	GENERAL FUND	2077-53230	PLANNING DEPARTM	General Plan Audit Sept 2025	$9,852.50
70881084	10/28/2025	108185	PRODUCERS DAIRY FOODS INC	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 692071 DAIRY JDF	$96.37
70881084	10/28/2025	108185	PRODUCERS DAIRY FOODS INC	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 692071 JDF	$266.07
70881084	10/28/2025	108185	PRODUCERS DAIRY FOODS INC	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 692071 JDF DAIRY	$119.08
70881084	10/28/2025	108185	PRODUCERS DAIRY FOODS INC	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 717115	$382.76
70881084	10/28/2025	108185	PRODUCERS DAIRY FOODS INC	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 717115 SNP	$90.82
70881084	10/28/2025	108185	PRODUCERS DAIRY FOODS INC	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 717115 SNP DAIRY	$343.08

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70881085	10/28/2025	106620	RALEYS IN STORE CHARGE	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	STOR E 233 Card *8045 Food SNP	$6.76
70881086	10/28/2025	131147	STEVE WESTABY	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	10/20/25 Pears & Olive Oil	$113.00
70881086	10/28/2025	131147	STEVE WESTABY	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	JDF PEARS/ FUJI 10/13/25 (2T)	$82.00
70881086	10/28/2025	131147	STEVE WESTABY	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	SNP (3T) Food/Plums	$156.00
70881086	10/28/2025	131147	STEVE WESTABY	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	SNP ASIAN PEAR	$114.00
70881087	10/28/2025	107566	SYSCO	106	PUBLIC SAFETY	2035-53130	DAY REPORTING CE	AC 346486 631035755 (A) Food	$464.42
70881087	10/28/2025	107566	SYSCO	106	PUBLIC SAFETY	2035-53130	DAY REPORTING CE	AC 346486 DRC Food	$290.10
70881087	10/28/2025	107566	SYSCO	106	PUBLIC SAFETY	2035-53140	DAY REPORTING CE	AC 346486 631035755(B) HSHOLD	$135.98
70881087	10/28/2025	107566	SYSCO	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 346486 FOOD SNP	$1,827.11
70881087	10/28/2025	107566	SYSCO	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 346486 JDF Food	$1,492.09
70881087	10/28/2025	107566	SYSCO	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 346486 SNP FOOD / PO 356375	$2,639.61
70881087	10/28/2025	107566	SYSCO	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 346486 SNP FOOD PORTION	$1,590.04
70881087	10/28/2025	107566	SYSCO	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	AC 346486/ 631035754 (a) Food	$1,237.66
70881087	10/28/2025	107566	SYSCO	106	PUBLIC SAFETY	2036-53140	JUVENILE HALL	AC 346486 631035754(b) HSHLD	$174.45
70881087	10/28/2025	107566	SYSCO	106	PUBLIC SAFETY	2036-53140	JUVENILE HALL	AC 346486 JDF HLD	$47.24
70881087	10/28/2025	107566	SYSCO	106	PUBLIC SAFETY	2036-53140	JUVENILE HALL	AC 346486 SNP HLD PORTION	$114.26
70881088	10/28/2025	105424	TEHAMA COUNTY DEPT OF	106	PUBLIC SAFETY	2037-53220	PROBATION	ADULT/ TMSHEET/ REGS	$560.00

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			EDUCATIO						
70881089	10/28/2025	120624	TEHAMA PHARMACY & TRADING COMP	106	PUBLIC SAFETY	2036-53190	JUVENILE HALL	Probation GLN (M.C.) 9/25	$29.10
70881089	10/28/2025	120624	TEHAMA PHARMACY & TRADING COMP	106	PUBLIC SAFETY	2036-53190	JUVENILE HALL	Probation TC charges 9/25	$282.03
70881089	10/28/2025	120624	TEHAMA PHARMACY & TRADING COMP	106	PUBLIC SAFETY	2036-53190	JUVENILE HALL	Probation- TRNY (V.T.) 9/25/25	$218.34
70881090	10/28/2025	102200	TERESA L K-HILL	101	GENERAL FUND	2078-53230	DIV OF ANIMAL SE	151PA24 VAN 9/7/25 - 10/20/25	$5,000.00
70881091	10/28/2025	113681	WORLD TELECOM INC	101	GENERAL FUND	1014-53170	COUNTY ADMINISTR	PO 429029	$131.24
70881091	10/28/2025	113681	WORLD TELECOM INC	101	GENERAL FUND	1025-53170	PURCHASING	PO 429029	$39.38
70881091	10/28/2025	113681	WORLD TELECOM INC	101	GENERAL FUND	1031-53170	COUNTY COUNSEL	PO 429029	$113.75
70881091	10/28/2025	113681	WORLD TELECOM INC	101	GENERAL FUND	1041-53170	PERSONNEL	PO 429029	$78.75
70881091	10/28/2025	113681	WORLD TELECOM INC	106	PUBLIC SAFETY	2036-53170	JUVENILE HALL	JDF Cable to AP Loc PO 356378	$500.00
70881091	10/28/2025	113681	WORLD TELECOM INC	106	PUBLIC SAFETY	2036-53230	JUVENILE HALL	JDF- INSTALL LOBBY DOOR CAMERA	$2,566.41
70881091	10/28/2025	113681	WORLD TELECOM INC	107	RISK MANAGEMENT	1101-53170	RISK MANAGEMENT	PO 429029	$74.38
70881092	10/28/2025	T0014206	YUBA COMMUNITY COLLEGE	106	PUBLIC SAFETY	2037-53290	PROBATION	Eve O. POCC 10/25 Tuition	$424.00
70881092	10/28/2025	T0014206	YUBA COMMUNITY COLLEGE	106	PUBLIC SAFETY	2037-53290	PROBATION	L. Mendez Fall 10/25 Tuition	$424.00
70881092	10/28/2025	T0014206	YUBA COMMUNITY COLLEGE	106	PUBLIC SAFETY	2037-53290	PROBATION	M. Santillan Fall 2025 Tuition	$424.00
70881093	10/28/2025	133059	BENJAMIN HALPIN	106	PUBLIC SAFETY	2027-53290	SHERIFF	CNOA 61ST ANNUAL	$340.00

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								TRAINING	
70881094	10/28/2025	103756	CHRIS DITTNER	101	GENERAL FUND	5062-55400	COMMUNITY ACTION	HDAP Housing Client #136	$1,025.00
70881095	10/28/2025	111549	CHRISTOPHER BENSON	265	COUNTY P/R TRUST	265-301800	NOT APPLICABLE	PAYROLL NET PPE 10/18/2025	$2,150.00
70881096	10/28/2025	100375	CITY OF CORNING	101	GENERAL FUND	2078-461060	DIV OF ANIMAL SE	#2024-186 FY25/26 Q1 Licensing	$1,145.00
70881097	10/28/2025	100376	CITY OF RED BLUFF	101	GENERAL FUND	2078-461060	DIV OF ANIMAL SE	#2024-132 FY25/26 Q1 Licensing	$3,820.00
70881098	10/28/2025	123200	JACOB M RICKEY	712	TEHAMA MAJOR CRI	71210-53290	TEHAMA MAJOR CRI	CNOA 61ST ANNUAL TRAINING	$340.00
70881099	10/28/2025	V000303	JASON MCINTYRE	712	TEHAMA MAJOR CRI	71210-53290	TEHAMA MAJOR CRI	CNOA 61ST ANNUAL TRAINING	$340.00
70881100	10/28/2025	126721	JESSE BAIN	712	TEHAMA MAJOR CRI	71210-53290	TEHAMA MAJOR CRI	CMPA 61ST ANNUAL TRAINING	$340.00
70881101	10/28/2025	119965	JOHN THOMAS	106	PUBLIC SAFETY	2037-53290	PROBATION	PARKING	$44.05
70881102	10/28/2025	133854	JORDAN STOKES	106	PUBLIC SAFETY	2027-53290	SHERIFF	CNOA 61ST ANNUAL TRAINING	$340.00
70881103	10/28/2025	132917	PARKER HUNT	101	GENERAL FUND	1022-53220	TREASURER	BUSINESS CARD	$35.75
70881103	10/28/2025	132917	PARKER HUNT	101	GENERAL FUND	1026-53220	TAX COLLECTOR	BUSINESS CARD	$35.75
70881104	10/29/2025	103938	A AND A TOWING	106	PUBLIC SAFETY	2037-53170	PROBATION	Tow to DRC Ford Van	$315.00
70881105	10/29/2025	132709	ALSCO GEYER IRRIGATION INC	101	GENERAL FUND	1074-53170	FACILITIES MAINT	MAINTENANCE OF EQUIPMENT	$12.86
70881106	10/29/2025	109623	ASBURY ENVIRONMENTAL SERVICES	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	13705	$153.00
70881107	10/29/2025	103939	AT&T	106	PUBLIC SAFETY	2027-53120	SHERIFF	9391032835	$155.40

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70881107	10/29/2025	103939	AT&T	106	PUBLIC SAFETY	2027-53120	SHERIFF	9391032838	$128.86
70881108	10/29/2025	V000068	BAYLIE COTTON	101	GENERAL FUND	101-102254	NOT APPLICABLE	ADPP PAYMENT 10/1-10/31/2025	$2,255.00
70881109	10/29/2025	127749	BENNET OMALU PATHOLOGY INC	101	GENERAL FUND	2072-53230	SHERIFF - CORONE	AUTOPSY 25-01807	$2,970.00
70881109	10/29/2025	127749	BENNET OMALU PATHOLOGY INC	101	GENERAL FUND	2072-53230	SHERIFF - CORONE	AUTOPSY 25-01924	$3,467.00
70881109	10/29/2025	127749	BENNET OMALU PATHOLOGY INC	101	GENERAL FUND	2072-53230	SHERIFF - CORONE	LAB 25-01459	$84.00
70881109	10/29/2025	127749	BENNET OMALU PATHOLOGY INC	101	GENERAL FUND	2072-53230	SHERIFF - CORONE	LAB 25-01485	$140.00
70881109	10/29/2025	127749	BENNET OMALU PATHOLOGY INC	101	GENERAL FUND	2072-53230	SHERIFF - CORONE	LAB 25-01566	$182.00
70881109	10/29/2025	127749	BENNET OMALU PATHOLOGY INC	101	GENERAL FUND	2072-53230	SHERIFF - CORONE	LAB 25-01578	$210.00
70881109	10/29/2025	127749	BENNET OMALU PATHOLOGY INC	101	GENERAL FUND	2072-53230	SHERIFF - CORONE	LAB 25-01644	$364.00
70881109	10/29/2025	127749	BENNET OMALU PATHOLOGY INC	101	GENERAL FUND	2072-53230	SHERIFF - CORONE	NEURO 25-01924	$2,960.00
70881109	10/29/2025	127749	BENNET OMALU PATHOLOGY INC	101	GENERAL FUND	2072-53230	SHERIFF - CORONE	TOX 25-01242	$191.00
70881109	10/29/2025	127749	BENNET OMALU PATHOLOGY INC	101	GENERAL FUND	2072-53230	SHERIFF - CORONE	TOX 25-01485	$266.00
70881109	10/29/2025	127749	BENNET OMALU PATHOLOGY INC	101	GENERAL FUND	2072-53230	SHERIFF - CORONE	TOX 25-01644	$55.13
70881110	10/29/2025	122025	BIMBO BAKERIES USA	106	PUBLIC SAFETY	2032-53130	JAIL	64-000010291-04	$372.60
70881111	10/29/2025	133740	CHARTER	101	GENERAL FUND	1073-53120	GENERAL SERVICES	127091101	$1,525.06

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			COMMUNICATIONS HOLDING						
70881112	10/29/2025	100376	CITY OF RED BLUFF	101	GENERAL FUND	1014-53300	COUNTY ADMINISTR	006390-000	$43.64
70881112	10/29/2025	100376	CITY OF RED BLUFF	101	GENERAL FUND	1014-53300	COUNTY ADMINISTR	UTILITIES	$47.74
70881112	10/29/2025	100376	CITY OF RED BLUFF	101	GENERAL FUND	1025-53300	PURCHASING	006390-000	$9.14
70881112	10/29/2025	100376	CITY OF RED BLUFF	101	GENERAL FUND	1025-53300	PURCHASING	UTILITIES	$9.99
70881112	10/29/2025	100376	CITY OF RED BLUFF	101	GENERAL FUND	1031-53300	COUNTY COUNSEL	006390-000	$16.24
70881112	10/29/2025	100376	CITY OF RED BLUFF	101	GENERAL FUND	1031-53300	COUNTY COUNSEL	UTILITIES	$17.77
70881112	10/29/2025	100376	CITY OF RED BLUFF	101	GENERAL FUND	1041-53300	PERSONNEL	006390-000	$12.18
70881112	10/29/2025	100376	CITY OF RED BLUFF	101	GENERAL FUND	1041-53300	PERSONNEL	UTILITIES	$13.33
70881112	10/29/2025	100376	CITY OF RED BLUFF	101	GENERAL FUND	1073-5330014	GENERAL SERVICES	UTILITIES ANNEX II	$116.69
70881112	10/29/2025	100376	CITY OF RED BLUFF	101	GENERAL FUND	1073-53301	GENERAL SERVICES	005876-000	$86.04
70881112	10/29/2025	100376	CITY OF RED BLUFF	101	GENERAL FUND	1076-53300	PROPERTY PLANNIN	006390-000	$10.15
70881112	10/29/2025	100376	CITY OF RED BLUFF	101	GENERAL FUND	1076-53300	PROPERTY PLANNIN	UTILITIES	$60.77
70881112	10/29/2025	100376	CITY OF RED BLUFF	101	GENERAL FUND	7033-53300	RED BLUFF VETERA	UTILITIES	$99.04
70881112	10/29/2025	100376	CITY OF RED BLUFF	106	PUBLIC SAFETY	2027-53300	SHERIFF	005683 2010 PARK AVE	$25.99
70881112	10/29/2025	100376	CITY OF RED BLUFF	106	PUBLIC SAFETY	2027-53300	SHERIFF	005916 22840 ANTELOPE	$189.93
70881112	10/29/2025	100376	CITY OF RED BLUFF	106	PUBLIC SAFETY	2028-53300	AUTO SHOP	006775 774 ANTELOPE	$28.92
70881112	10/29/2025	100376	CITY OF RED BLUFF	106	PUBLIC SAFETY	2032-53300	JAIL	005686 502 OAK ST	$3,480.94
70881112	10/29/2025	100376	CITY OF RED BLUFF	107	RISK MANAGEMENT	1101-53300	RISK MANAGEMENT	006390-000	$10.15
70881112	10/29/2025	100376	CITY OF RED BLUFF	107	RISK MANAGEMENT	1101-53300	RISK MANAGEMENT	UTILITIES	$11.11
70881112	10/29/2025	100376	CITY OF RED BLUFF	108	SOCIAL SERVICES	5013-53300	SOCIAL SERVICES	005573 - 000	$274.69

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70881113	10/29/2025	100441	CORNING HEALTHCARE DISTRICT	108	SOCIAL SERVICES	5013-53260	SOCIAL SERVICES	NOVEMBER 2025 RENT	$7,437.32
70881113	10/29/2025	100441	CORNING HEALTHCARE DISTRICT	112	HEALTH SERVICES	40121-53260	PUBLIC HEALTH	NOVEMBER 2025 RENT	$2,431.07
70881113	10/29/2025	100441	CORNING HEALTHCARE DISTRICT	112	HEALTH SERVICES	40131-53260	MENTAL HEALTH	NOVEMBER 2025 RENT	$876.21
70881113	10/29/2025	100441	CORNING HEALTHCARE DISTRICT	112	HEALTH SERVICES	40171-53260	DRUG & ALCOHOL	NOVEMBER 2025 RENT	$876.21
70881114	10/29/2025	103045	DEPT OF JUSTICE	418	SHERIFF DOJ SERV	418-301800	NOT APPLICABLE	120039	$2,077.00
70881115	10/29/2025	T0014207	DFM ASSOCIATES	101	GENERAL FUND	1052-53170	ELECTIONS	Agreement 2023-136	$1,966.00
70881116	10/29/2025	131442	EUGENE RICHARD LEFDAL JR	106	PUBLIC SAFETY	2032-53230	JAIL	TEHAMA COUNTY SHERIFF	$1,079.26
70881117	10/29/2025	108526	EXPRESS PERSONNEL SERVICES INC	106	PUBLIC SAFETY	2027-53230	SHERIFF	33750345	$2,189.22
70881117	10/29/2025	108526	EXPRESS PERSONNEL SERVICES INC	106	PUBLIC SAFETY	2032-53230	JAIL	33750345	$3,376.61
70881118	10/29/2025	123262	EXPRESS SERVICES INC	108	SOCIAL SERVICES	5013-53230	SOCIAL SERVICES	PROFESSIONAL/SPECIAL SERV	$22,574.05
70881119	10/29/2025	134605	FASTENERS INC	106	PUBLIC SAFETY	2027-53170	SHERIFF	34812	$1.57
70881120	10/29/2025	V000233	GENUINE PARTS COMPANY INC	101	GENERAL FUND	1074-53170	FACILITIES MAINT	MAINTENANCE OF EQUIPMENT	$50.06
70881121	10/29/2025	100693	GERLINGER'S	101	GENERAL FUND	7021-53602	PARKS & RECREATI	1236	$121.50
70881121	10/29/2025	100693	GERLINGER'S	106	PUBLIC SAFETY	2032-53170	JAIL	505081	$34.39
70881122	10/29/2025	127743	GLENNDA ALLEN, TRUSTEE	106	PUBLIC SAFETY	2037-53230	PROBATION	Reimb Petty Cash 10/07/25	$27.95
70881123	10/29/2025	105744	HAVEN HUMANE SOCIETY	106	PUBLIC SAFETY	2029-53230	SHERIFF ANIMAL R	62177	$140.00

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70881124	10/29/2025	136121	HUNT & SONS LLC	101	GENERAL FUND	2072-53291	SHERIFF - CORONE	6038	$133.13
70881124	10/29/2025	136121	HUNT & SONS LLC	101	GENERAL FUND	2075-53291	OFFICE OF EMERG	6038	$311.02
70881124	10/29/2025	136121	HUNT & SONS LLC	106	PUBLIC SAFETY	2023-53291	BAILIFF	6038	$869.16
70881124	10/29/2025	136121	HUNT & SONS LLC	106	PUBLIC SAFETY	2024-53291	BOATING GRANTS	6038	$112.32
70881124	10/29/2025	136121	HUNT & SONS LLC	106	PUBLIC SAFETY	2027-53291	SHERIFF	6038	$8,310.05
70881124	10/29/2025	136121	HUNT & SONS LLC	106	PUBLIC SAFETY	2028-53291	AUTO SHOP	6038	$222.98
70881124	10/29/2025	136121	HUNT & SONS LLC	106	PUBLIC SAFETY	2029-53291	SHERIFF ANIMAL R	6038	$2,024.46
70881124	10/29/2025	136121	HUNT & SONS LLC	106	PUBLIC SAFETY	2032-53291	JAIL	6038	$625.70
70881124	10/29/2025	136121	HUNT & SONS LLC	108	SOCIAL SERVICES	5013-53291	SOCIAL SERVICES	6041	$1,720.49
70881125	10/29/2025	108299	KEEFE COMMISSARY NETWORK	510	PRISONERS WELFAR	51010-53130	PRISONERS WELFAR	KEEFE INDIGENT KIT INVOICE	$1,064.25
70881125	10/29/2025	108299	KEEFE COMMISSARY NETWORK	510	PRISONERS WELFAR	51010-53130	PRISONERS WELFAR	KEEFE INVOICE 10232025	$2,246.23
70881125	10/29/2025	108299	KEEFE COMMISSARY NETWORK	510	PRISONERS WELFAR	51010-53130	PRISONERS WELFAR	KEEFE REFUND INVOICE	($47.13)
70881126	10/29/2025	123790	LAUNDRY WORLD UNIFORM & LINEN	101	GENERAL FUND	7033-53140	RED BLUFF VETERA	HOUSEHOLD EXPENSE	$92.22
70881127	10/29/2025	130394	MALLORY SAFETY AND SUPPLY, LLC	106	PUBLIC SAFETY	2027-53280	SHERIFF	120581	$5,926.69
70881128	10/29/2025	120024	MARILYN J WOOLEY PH D	106	PUBLIC SAFETY	2032-53230	JAIL	TEHAMA CO SHERIFFS	$500.00
70881129	10/29/2025	123038	MENDES SUPPLY COMPANY	106	PUBLIC SAFETY	2032-53140	JAIL	0007377	$604.74
70881130	10/29/2025	111680	MOTOROLA SOLUTIONS, INC	106	PUBLIC SAFETY	2027-57608	SHERIFF	1000307729	$667,940.22
70881131	10/29/2025	132105	RED HAT FIRE	101	GENERAL FUND	7033-53170	RED BLUFF VETERA	PO 429038	$400.00

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			PROTECTION						
70881132	10/29/2025	101183	NORTH VALLEY DISTRIBUTING	106	PUBLIC SAFETY	2032-53170	JAIL	427	$63.34
70881133	10/29/2025	110884	O'REILLY AUTOMOTIVE INC	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	1047279	$204.83
70881134	10/29/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	7021-53300	PARKS & RECREATI	1009991541-4	$242.88
70881134	10/29/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	7021-53300	PARKS & RECREATI	1051658205-2	$81.96
70881134	10/29/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	7021-53300	PARKS & RECREATI	8634990010-9	$1,021.78
70881134	10/29/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	7032-53300	LOS MOLINOS VETE	9263246164-3	$322.74
70881134	10/29/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	7032-53300	LOS MOLINOS VETE	9304912828-8	$5.89
70881134	10/29/2025	101231	PACIFIC GAS & ELECTRIC	105	FIRE FUND	2042-53300	FIRE SCH C VOL	9304912828-8	$5.89
70881135	10/29/2025	101267	PEERLESS BUILDING MAINT INC	108	SOCIAL SERVICES	5013-53140	SOCIAL SERVICES	HOUSEHOLD EXPENSE	$3,375.00
70881136	10/29/2025	102904	PITNEY BOWES	106	PUBLIC SAFETY	2027-53220	SHERIFF	30922033	$500.00
70881137	10/29/2025	107725	PRO DOCUMENT SOLUTIONS INC	101	GENERAL FUND	1052-53280	ELECTIONS	Agreement 2025-272	$40,655.63
70881138	10/29/2025	117529	PRO PACIFIC	106	PUBLIC SAFETY	2032-53130	JAIL	61906	$748.93
70881138	10/29/2025	117529	PRO PACIFIC	106	PUBLIC SAFETY	2032-53130	JAIL	61960	$353.76
70881139	10/29/2025	108185	PRODUCERS DAIRY FOODS INC	106	PUBLIC SAFETY	2032-53130	JAIL	818652	$544.90
70881140	10/29/2025	135232	RAY ALLEN MANUFACTURING LLC	106	PUBLIC SAFETY	2027-532214	SHERIFF	RA043839	$223.03
70881141	10/29/2025	134591	STEPHEN A DYKE	106	PUBLIC SAFETY	2027-532214	SHERIFF	1694	$180.57
70881142	10/29/2025	107566	SYSCO	106	PUBLIC SAFETY	2032-53130	JAIL	619919	$2,330.33
70881143	10/29/2025	114627	TEHAMA SUPERIOR	106	PUBLIC SAFETY	2030-53230	COURT SECURITY	5062542 Q1 SEC 25/26	$45,644.44

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			COURT						
70881144	10/29/2025	115214	PAPE' TRUCKS INC	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	MAINTENANCE OF EQUIPMENT	$475.74
70881144	10/29/2025	115214	PAPE' TRUCKS INC	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	PO 41571	$180.69
70881145	10/29/2025	105075	US FOODS INC	106	PUBLIC SAFETY	2032-53130	JAIL	3370715	$2,308.78
70881145	10/29/2025	105075	US FOODS INC	106	PUBLIC SAFETY	2032-53140	JAIL	3370715	$67.42
70881146	10/29/2025	129753	VAN DERMYDEN MAKUS LAW GROUP	107	RISK MANAGEMENT	1101-53315	RISK MANAGEMENT	INVESTIGATIONS	$4,658.50
70881147	10/29/2025	117079	VERIZON WIRELESS	101	GENERAL FUND	1074-53120	FACILITIES MAINT	372493042-00002	$144.34
70881148	10/29/2025	128858	VICTORY SUPPLY	106	PUBLIC SAFETY	2032-531102	JAIL	442 TEHAMA - INMATE SHIRTS	$149.12
70881148	10/29/2025	128858	VICTORY SUPPLY	106	PUBLIC SAFETY	2032-531102	JAIL	442 TEHAMA-INMATE SHIRTS	$1,236.33
70881148	10/29/2025	128858	VICTORY SUPPLY	106	PUBLIC SAFETY	2032-531102	JAIL	442 TEHAMA-SCREENPRINT	$183.45
70881149	10/29/2025	113681	WORLD TELECOM INC	102	ROAD FUND	3011-53120	ROAD DEPARTMENT	PO 41570	$62.50
70881150	10/29/2025	V000053	ANDRE AVILA	102	ROAD FUND	3011-53110	ROAD DEPARTMENT	CLOTHING & PERSONNEL SUPP	$300.00
70881151	10/29/2025	130286	CALIF FARM BUREAU FEDERATION	603	TC FLOOD CTRL/WA	60310-53200	TC FLOOD CTRL/WA	MEMBERSHIPS & DUES	$325.00
70881152	10/29/2025	123035	CHICO STATE ENTERPRISES	527	TC TRANS COMM AD	3033-53230	TCTC PLANNING	PROFESSIONAL/SPECIAL SERV	$16,900.00
70881153	10/29/2025	100375	CITY OF CORNING	603	TC FLOOD CTRL/WA	60310-53230	TC FLOOD CTRL/WA	PROFESSIONAL/SPECIAL SERV	$300.00
70881154	10/29/2025	T0026074	CITY OF RED BLUFF	117	TRANSPORTATION O	3037-53300	TRAX	UTILITIES	$117.03
70881155	10/29/2025	130498	COLANTUONO HIGHSMITH & WHATLEY	603	TC FLOOD CTRL/WA	60310-53230	TC FLOOD CTRL/WA	PROFESSIONAL/SPECIAL SERV	$324.00

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70881156	10/29/2025	T00751	DANIEL M & SHERRY K KING	421	TAX COLLECTOR TR	421-301311	NOT APPLICABLE	027-070-002-000 2025	$36.00
70881157	10/29/2025	T00750	DANNY CHARLES TEAGUE TR	421	TAX COLLECTOR TR	421-301311	NOT APPLICABLE	007-160-014-000 2025	$54.18
70881158	10/29/2025	128821	DAVE DEMO	527	TC TRANS COMM AD	3033-53210	TCTC PLANNING	TCTC MEETING STIPEND 10/27/25	$100.00
70881159	10/29/2025	125335	DAVID LESTER	603	TC FLOOD CTRL/WA	60310-53210	TC FLOOD CTRL/WA	MEETING STIPEND 10/08/25	$25.00
70881159	10/29/2025	125335	DAVID LESTER	603	TC FLOOD CTRL/WA	60310-53210	TC FLOOD CTRL/WA	MEETING STIPEND 10/15/25	$25.00
70881159	10/29/2025	125335	DAVID LESTER	603	TC FLOOD CTRL/WA	60310-53210	TC FLOOD CTRL/WA	MEETING STIPEND 9/10/25	$25.00
70881161	10/29/2025	133497	GREG JONES	603	TC FLOOD CTRL/WA	60310-53210	TC FLOOD CTRL/WA	MEETING STIPEND 9/18/25	$25.00
70881162	10/29/2025	125516	HAROLD MORRIS CRAIN	603	TC FLOOD CTRL/WA	60310-53210	TC FLOOD CTRL/WA	MEETING STIPEND 10/08/25	$25.00
70881162	10/29/2025	125516	HAROLD MORRIS CRAIN	603	TC FLOOD CTRL/WA	60310-53210	TC FLOOD CTRL/WA	MEETING STIPEND 10/15/25	$25.00
70881163	10/29/2025	V000425	HUMBLE ESTATES CORPORATION	101	GENERAL FUND	5062-55400	COMMUNITY ACTION	HDAP Housing #133-11	$650.00
70881164	10/29/2025	136365	JESSICA MARTINEZ	101	GENERAL FUND	2077-53290	PLANNING DEPARTM	EMPLOYEE TRAVEL/TRAINING	$316.00
70881165	10/29/2025	T005752	KENNETH E III ROBISON	421	TAX COLLECTOR TR	421-301311	NOT APPLICABLE	041-220-015-000 2025	$27.88
70881165	10/29/2025	T005752	KENNETH E III ROBISON	421	TAX COLLECTOR TR	421-301311	NOT APPLICABLE	041-220-016-000 2025	$1,467.50
70881165	10/29/2025	T005752	KENNETH E III ROBISON	421	TAX COLLECTOR	421-301311	NOT APPLICABLE	041-220-017-000 2025	$188.58

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					TR				
70881165	10/29/2025	T005752	KENNETH E III ROBISON	421	TAX COLLECTOR TR	421-301311	NOT APPLICABLE	041-220-018-000 2025	$2,335.06
70881166	10/29/2025	V000704	LAURA RATH	101	GENERAL FUND	101-207766	NOT APPLICABLE	REFUND	$2,750.00
70881166	10/29/2025	V000704	LAURA RATH	115	BUILDING & SAFET	2065-420120	BUILDING & SAFET	REFUND	$1,178.50
70881167	10/29/2025	115216	MARGARET ARANO	712	TEHAMA MAJOR CRI	71210-53290	TEHAMA MAJOR CRI	CNOA 61ST ANNUAL TRAINING	$340.00
70881168	10/29/2025	124962	MARTHA SLACK	603	TC FLOOD CTRL/WA	60310-53210	TC FLOOD CTRL/WA	MEETING STIPEND 10/08/25	$25.00
70881168	10/29/2025	124962	MARTHA SLACK	603	TC FLOOD CTRL/WA	60310-53210	TC FLOOD CTRL/WA	MEETING STIPEND 10/15/25	$25.00
70881168	10/29/2025	124962	MARTHA SLACK	603	TC FLOOD CTRL/WA	60310-53210	TC FLOOD CTRL/WA	MEETING STIPEND 9/10/25	$25.00
70881169	10/29/2025	134376	MATT HANSEN	527	TC TRANS COMM AD	3033-53210	TCTC PLANNING	TCTC MEETING STIPEND 10/27/25	$100.00
70881169	10/29/2025	134376	MATT HANSEN	603	TC FLOOD CTRL/WA	60310-53210	TC FLOOD CTRL/WA	MEETING STIPEND 10/20/25	$25.00
70881169	10/29/2025	134376	MATT HANSEN	603	TC FLOOD CTRL/WA	60310-53210	TC FLOOD CTRL/WA	MEETING STIPEND 9/18/25	$25.00
70881170	10/29/2025	120359	NCSEA	113	CHILD SUPPORT	5015-53290	CHILD SUPPORT SE	2026 NCSEA POLICY PO 51811	$650.00
70881171	10/29/2025	133801	PATRICK C HURTON	527	TC TRANS COMM AD	3033-53210	TCTC PLANNING	TCTC MEETING STIPEND 10/27/25	$100.00
70881172	10/29/2025	V000086	ROBERT BURROUGHS	603	TC FLOOD CTRL/WA	60310-53210	TC FLOOD CTRL/WA	MEETING STIPEND 10/20/25	$25.00
70881172	10/29/2025	V000086	ROBERT BURROUGHS	603	TC FLOOD	60310-53210	TC FLOOD CTRL/WA	MEETING STIPEND 9/18/25	$25.00

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					CTRL/WA				
70881173	10/29/2025	132827	TIFFANY JENSEN	527	TC TRANS COMM AD	3033-53290	TCTC PLANNING	HOTEL ROOM ASHLEY FOX	$927.18
70881174	10/29/2025	124961	TODD HAMER	603	TC FLOOD CTRL/WA	60310-53210	TC FLOOD CTRL/WA	MEETING STIPEND 9/10/25	$25.00
70881175	10/29/2025	V000085	TOM WALKER	527	TC TRANS COMM AD	3033-53210	TCTC PLANNING	TCTC MEETING STIPEND 10/27/25	$100.00
70881175	10/29/2025	V000085	TOM WALKER	603	TC FLOOD CTRL/WA	60310-53210	TC FLOOD CTRL/WA	MEETING STIPEND 10/20/25	$25.00
70881177	10/29/2025	135323	VIKING CONSTRUCTION COMPANY IN	102	ROAD FUND	3011-53230	ROAD DEPARTMENT	PROFESSIONAL/SPECIAL SERV	$66,787.30
70881178	10/30/2025	V000678	ALONDRA TEJEDA	535	TC CHILD & FAMIL	53510-555220	TC CHILD & FAMIL	EARLY MENTAL HEALTH	$270.00
70881179	10/30/2025	134242	AMAZON CAPITAL SERVICES INC	101	GENERAL FUND	1025-53210	PURCHASING	ALHQQGV0XAUWO	$14,095.05
70881180	10/30/2025	100205	BOB'S TIRE CENTER	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	TEHAMA CO SHERIFF	$379.32
70881181	10/30/2025	V000717	CHAOQIANG LUO	101	GENERAL FUND	4011-420161	ENVIRONMENTAL HE	REFUND SEPTIC PERMIT	$275.00
70881182	10/30/2025	100375	CITY OF CORNING	405	PUBLIC SFTY AUGM	40510-55622	PUBLIC SFTY AUGM	PROP 172 COLL 9/16/25-10/15/25	$2,978.22
70881183	10/30/2025	100376	CITY OF RED BLUFF	405	PUBLIC SFTY AUGM	40510-55623	PUBLIC SFTY AUGM	PROP 172 COLL 9/16/25-10/15/25	$10,444.11
70881184	10/30/2025	108456	CROWN MOTORS	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	137883	$646.75
70881185	10/30/2025	117602	DEPT OF FORESTRY & FIRE PROTEC	103	CAPITAL OUTLAY	1081-57586	PLANT ACQUISITIO	JAIL RE-ENTRY	$6,420.00
70881186	10/30/2025	104716	DIVERSIFIED SERVICES/COPY CENT	535	TC CHILD & FAMIL	53510-53230	TC CHILD & FAMIL	PROFESSIONAL/SPECIAL SERV	$498.26
70881187	10/30/2025	100564	DOWNTOWN FORD SALES	101	GENERAL FUND	2072-57605	SHERIFF - CORONE	COUNTY OF TEHAMA	$45,254.31

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70881187	10/30/2025	100564	DOWNTOWN FORD SALES	106	PUBLIC SAFETY	2027-57605	SHERIFF	COUNTY OF TEHAMA	$64,301.78
70881188	10/30/2025	134231	ELITE K-9 INC	106	PUBLIC SAFETY	2027-532214	SHERIFF	173117	$2,004.44
70881189	10/30/2025	102868	ENLOE MEDICAL CENTER	106	PUBLIC SAFETY	20321-532395	JAIL - HEALTH SE	500002041	$122.60
70881190	10/30/2025	135339	FILTERBUY INC	101	GENERAL FUND	1025-53210	PURCHASING	MISCELLANEOUS EXPENSE	$1,716.41
70881191	10/30/2025	V000720	FORENSIC ANALYTICAL CRIME LAB	106	PUBLIC SAFETY	2026-53221	PUBLIC DEFENDER	24JU000001	$6,745.00
70881192	10/30/2025	101699	JOHN W CORNELISON DBA	106	PUBLIC SAFETY	2032-53220	JAIL	T.C. SHERIFF	$45.02
70881193	10/30/2025	108299	KEEFE COMMISSARY NETWORK	510	PRISONERS WELFAR	51010-53130	PRISONERS WELFAR	KEEFE INVOICE 10292025	$2,097.48
70881193	10/30/2025	108299	KEEFE COMMISSARY NETWORK	510	PRISONERS WELFAR	51010-53130	PRISONERS WELFAR	KEEFE REFUND INVOICE	($4.05)
70881194	10/30/2025	105814	MIKE'S HEATING AND AIR INC	106	PUBLIC SAFETY	2032-53180	JAIL	TEHAMA CO SHERIFF	$7,050.00
70881195	10/30/2025	V000449	MULTI SERVICE TECHNOLOGY SOLUT	101	GENERAL FUND	2072-53220	SHERIFF - CORONE	TEHAMA CO SHERIFF'S	$32.23
70881196	10/30/2025	135785	NORTHERN CALIFORNIA REGIONAL	712	TEHAMA MAJOR CRI	71210-53290	TEHAMA MAJOR CRI	TCS001	$2,100.00
70881197	10/30/2025	104757	OFFICE DEPOT (BUSINESS SVCS DI	106	PUBLIC SAFETY	20321-53220	JAIL - HEALTH SE	89517192	$176.37
70881197	10/30/2025	104757	OFFICE DEPOT (BUSINESS SVCS DI	106	PUBLIC SAFETY	20321-53220	JAIL - HEALTH SE	DISCOUNT	($1.76)
70881198	10/30/2025	123194	PAMELA M NEWMAN	535	TC CHILD & FAMIL	53510-53230	TC CHILD & FAMIL	PROFESSIONAL/SPECIAL SERV	$400.00
70881199	10/30/2025	108185	PRODUCERS DAIRY FOODS INC	106	PUBLIC SAFETY	2032-53130	JAIL	818652	$340.56
70881200	10/30/2025	106620	RALEYS IN STORE CHARGE	535	TC CHILD & FAMIL	53510-555219	TC CHILD & FAMIL	5002101	$108.15

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70881201	10/30/2025	V000257	SELECT JANITORIAL INC	535	TC CHILD & FAMIL	53510-53180	TC CHILD & FAMIL	856 JOHNSON STREET RED BLUFF	$230.00
70881202	10/30/2025	104207	ST ELIZABETH COMM HOSP	106	PUBLIC SAFETY	20321-532392	JAIL - HEALTH SE	1000279907	$243.00
70881202	10/30/2025	104207	ST ELIZABETH COMM HOSP	106	PUBLIC SAFETY	20321-532392	JAIL - HEALTH SE	1000326709	$849.20
70881202	10/30/2025	104207	ST ELIZABETH COMM HOSP	106	PUBLIC SAFETY	20321-532392	JAIL - HEALTH SE	1001057257	$2,069.00
70881202	10/30/2025	104207	ST ELIZABETH COMM HOSP	106	PUBLIC SAFETY	20321-532392	JAIL - HEALTH SE	1200153951	$2,107.80
70881202	10/30/2025	104207	ST ELIZABETH COMM HOSP	106	PUBLIC SAFETY	20321-532392	JAIL - HEALTH SE	1200169763	$105.40
70881203	10/30/2025	107566	SYSCO	106	PUBLIC SAFETY	2032-53130	JAIL	619919	$1,349.71
70881204	10/30/2025	105424	TEHAMA COUNTY DEPT OF EDUCATIO	535	TC CHILD & FAMIL	53510-555202	TC CHILD & FAMIL	FST SR FY 25/26 1ST PMT	$61,848.00
70881205	10/30/2025	134948	UBEO MIDCO LLC	535	TC CHILD & FAMIL	53510-53230	TC CHILD & FAMIL	PROFESSIONAL/SPECIAL SERV	$56.04
70881206	10/30/2025	V000322	UNITED TACTICAL SYSTEMS LLC	106	PUBLIC SAFETY	2032-53280	JAIL	15-0000257	$2,423.10
70881207	10/30/2025	105075	US FOODS INC	106	PUBLIC SAFETY	2032-53130	JAIL	3370715	$2,098.17
70881207	10/30/2025	105075	US FOODS INC	106	PUBLIC SAFETY	2032-53140	JAIL	3370715	$67.47
70881208	10/30/2025	117079	VERIZON WIRELESS	106	PUBLIC SAFETY	2027-53120	SHERIFF	772102544-00002	$223.37
70881208	10/30/2025	117079	VERIZON WIRELESS	106	PUBLIC SAFETY	2028-53120	AUTO SHOP	772102544-00002	$41.39
70881208	10/30/2025	117079	VERIZON WIRELESS	106	PUBLIC SAFETY	2031-53120	WORK FARM	772102544-00002	$41.39
70881208	10/30/2025	117079	VERIZON WIRELESS	106	PUBLIC SAFETY	2032-53120	JAIL	772102544-00002	$97.28
70881217	10/30/2025	T00753	JERRIE NORTON	421	TAX COLLECTOR	421-301311	NOT APPLICABLE	006-170-003-000 2025	$56.55

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					TR				
70881218	10/30/2025	126861	JESSICA RISKE-GOMEZ	527	TC TRANS COMM AD	3033-53290	TCTC PLANNING	SEPT 24-25 2025	$174.92
70881219	10/30/2025	T00754	MATTHEW ROBERTS ETAL	307	CURRENT YEAR SEC	307-301800	NOT APPLICABLE	101-260-003 2024	$219.51
70881224	10/30/2025	T0033040	ROY MITCHELL	112	HEALTH SERVICES	40131-53280	MENTAL HEALTH	PARTIAL NOV RENT 2025	$400.00
70881230	10/31/2025	107355	AIRGAS USA LLC	102	ROAD FUND	3011-532801	ROAD DEPARTMENT	2144002	$132.58
70881230	10/31/2025	107355	AIRGAS USA LLC	105	FIRE FUND	2042-53280	FIRE SCH C VOL	SPECIAL DEPARTMENTAL EXP	$560.75
70881230	10/31/2025	107355	AIRGAS USA LLC	112	HEALTH SERVICES	40251-53250	CLINIC SERVICES	2144000	$50.05
70881231	10/31/2025	133275	ALSCO-GEYER IRRIGATION INC	106	PUBLIC SAFETY	2027-53170	SHERIFF	308979	$31.79
70881232	10/31/2025	V000533	AMERGIS HEALTHCARE STAFFING IN	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	ERM25431	$13,113.75
70881232	10/31/2025	V000533	AMERGIS HEALTHCARE STAFFING IN	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	ERN25431	$2,340.00
70881233	10/31/2025	122809	AMERICAN JANITORIAL & MAINTENA	101	GENERAL FUND	2073-53230	PUB GUARDIAN / P	PROFESSIONAL/SPECIAL SERV	$750.00
70881234	10/31/2025	135787	AMN HEALTHCARE LOCUM TENENS IN	112	HEALTH SERVICES	40251-53230	CLINIC SERVICES	PROFESSIONAL/SPECIAL SERV	$54,144.00
70881235	10/31/2025	103939	AT&T	101	GENERAL FUND	2073-53120	PUB GUARDIAN / P	9391032888	$175.80
70881236	10/31/2025	117161	AT&T MOBILITY/CINGULAR WIRELES	102	ROAD FUND	3011-53120	ROAD DEPARTMENT	287339254695	$80.48
70881237	10/31/2025	113573	AT&T U-VERSE	101	GENERAL FUND	7032-53300	LOS MOLINOS VETE	313162812	$129.82
70881238	10/31/2025	123077	AURORA BEHAVIORAL HEALTHCARE	112	HEALTH SERVICES	40131-55400	MENTAL HEALTH	SUPPORT & CARE OF PERSONS	$15,650.00

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70881239	10/31/2025	133447	AUTOZONE DEVELOPMENT CORP	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	11715864	$385.68
70881240	10/31/2025	V000558	B & T CA LLC	112	HEALTH SERVICES	40121-53170	PUBLIC HEALTH	MAINTENANCE OF EQUIPMENT	$19.50
70881240	10/31/2025	V000558	B & T CA LLC	112	HEALTH SERVICES	40131-53170	MENTAL HEALTH	MAINTENANCE OF EQUIPMENT	$66.60
70881240	10/31/2025	V000558	B & T CA LLC	112	HEALTH SERVICES	40171-53170	DRUG & ALCOHOL	MAINTENANCE OF EQUIPMENT	$20.50
70881240	10/31/2025	V000558	B & T CA LLC	112	HEALTH SERVICES	40251-53170	CLINIC SERVICES	MAINTENANCE OF EQUIPMENT	$3.40
70881241	10/31/2025	122025	BIMBO BAKERIES USA	106	PUBLIC SAFETY	2032-53130	JAIL	64-000010291-04	$180.00
70881242	10/31/2025	100205	BOB'S TIRE CENTER	112	HEALTH SERVICES	40121-53170	PUBLIC HEALTH	MAINTENANCE OF EQUIPMENT	$131.72
70881242	10/31/2025	100205	BOB'S TIRE CENTER	112	HEALTH SERVICES	40131-53170	MENTAL HEALTH	MAINTENANCE OF EQUIPMENT	$270.74
70881242	10/31/2025	100205	BOB'S TIRE CENTER	112	HEALTH SERVICES	40171-53170	DRUG & ALCOHOL	MAINTENANCE OF EQUIPMENT	$52.68
70881242	10/31/2025	100205	BOB'S TIRE CENTER	112	HEALTH SERVICES	40251-53170	CLINIC SERVICES	MAINTENANCE OF EQUIPMENT	$131.72
70881243	10/31/2025	118030	BRAKE PARTS SUPPLY	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	2452	$91.62
70881244	10/31/2025	100249	BURTON'S FIRE INC	105	FIRE FUND	2042-53170	FIRE SCH C VOL	MAINTENANCE OF EQUIPMENT	$2,633.44
70881245	10/31/2025	112962	BUTTE CO DEPT OF PUBLIC HEALTH	112	HEALTH SERVICES	40121-53230	PUBLIC HEALTH	PROFESSIONAL/SPECIAL SERV	$66.00
70881246	10/31/2025	134009	CALIFORNIA SURVEYING & DRAFTIN	102	ROAD FUND	3011-53250	ROAD DEPARTMENT	RENT/LEASE OF EQUIPMENT	$268.13
70881247	10/31/2025	134487	CANINE DEVELOPMENT	106	PUBLIC SAFETY	2027-532214	SHERIFF	TEHAMA CO SHERIFF	$280.00

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			GROUP INC						
70881248	10/31/2025	142466	CARREL'S OFFICE MACHINES	112	HEALTH SERVICES	40121-53220	PUBLIC HEALTH	TC61	$266.62
70881249	10/31/2025	111731	CASA SERENITY LLC	112	HEALTH SERVICES	40131-55400	MENTAL HEALTH	SUPPORT & CARE OF PERSONS	$28,150.00
70881250	10/31/2025	111127	CHARTER COMMUNICATIONS	101	GENERAL FUND	1074-53120	FACILITIES MAINT	176976701	$100.00
70881251	10/31/2025	V000287	CINTAS CORPORATION NO 2	102	ROAD FUND	3011-53140	ROAD DEPARTMENT	HOUSEHOLD EXPENSE	$32.20
70881251	10/31/2025	V000287	CINTAS CORPORATION NO 2	102	ROAD FUND	3011-532801	ROAD DEPARTMENT	SHOP SUPPLIES EXPENSE	$28.05
70881252	10/31/2025	100376	CITY OF RED BLUFF	101	GENERAL FUND	2061-53300	AGRICULTURE COMM	007056-000 Irrigation	$48.23
70881252	10/31/2025	100376	CITY OF RED BLUFF	101	GENERAL FUND	2061-53300	AGRICULTURE COMM	007057-000 sewer/water Sep	$84.03
70881253	10/31/2025	100377	CITY OF TEHAMA	367	CITY OF TEHAMA P	367-301800	NOT APPLICABLE	TXS & FINES SEPTEMBER 2025	$1,515.54
70881254	10/31/2025	121013	COASTAL BUSINESS SYSTEMS INC	112	HEALTH SERVICES	40121-53250	PUBLIC HEALTH	RE2798	$465.90
70881254	10/31/2025	121013	COASTAL BUSINESS SYSTEMS INC	112	HEALTH SERVICES	40131-53220	MENTAL HEALTH	RE2798	$55.89
70881254	10/31/2025	121013	COASTAL BUSINESS SYSTEMS INC	112	HEALTH SERVICES	40131-53250	MENTAL HEALTH	RE2798	$165.44
70881254	10/31/2025	121013	COASTAL BUSINESS SYSTEMS INC	112	HEALTH SERVICES	40251-53250	CLINIC SERVICES	RE2798	$397.75
70881255	10/31/2025	V000063	COMMUNITY BEHAVIORAL HEALTH	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	PROFESSIONAL/SPECIAL SERV	$51,685.35

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70881256	10/31/2025	120435	DANIEL R KENNEDY	112	HEALTH SERVICES	40121-53260	PUBLIC HEALTH	1006594	$290.70
70881256	10/31/2025	120435	DANIEL R KENNEDY	112	HEALTH SERVICES	40131-53260	MENTAL HEALTH	1006594	$474.04
70881256	10/31/2025	120435	DANIEL R KENNEDY	112	HEALTH SERVICES	40171-53260	DRUG & ALCOHOL	1006594	$146.24
70881256	10/31/2025	120435	DANIEL R KENNEDY	112	HEALTH SERVICES	40251-53260	CLINIC SERVICES	1006594	$214.02
70881257	10/31/2025	108674	DELL MARKETING LP	115	BUILDING & SAFET	2065-53220	BUILDING & SAFET	Invoice 10843503560	$2,022.37
70881258	10/31/2025	104716	DIVERSIFIED SERVICES/COPY CENT	112	HEALTH SERVICES	40121-53280	PUBLIC HEALTH	SPECIAL DEPARTMENTAL EXP	$374.10
70881259	10/31/2025	V000688	DOUGHERTY INC	112	HEALTH SERVICES	40121-53290	PUBLIC HEALTH	EMPLOYEE TRAVEL/TRAINING	$450.00
70881260	10/31/2025	125359	DYLON ROSEN	106	PUBLIC SAFETY	2027-53295	SHERIFF	INTERVIEW & INTERROGATION	$368.00
70881261	10/31/2025	108526	EXPRESS PERSONNEL SERVICES INC	106	PUBLIC SAFETY	2027-53230	SHERIFF	33750345	$1,370.12
70881261	10/31/2025	108526	EXPRESS PERSONNEL SERVICES INC	106	PUBLIC SAFETY	2032-53230	JAIL	33750345	$2,346.63
70881262	10/31/2025	113434	FEDEX	112	HEALTH SERVICES	40131-53220	MENTAL HEALTH	2509 5380 1	$15.01
70881263	10/31/2025	131988	FRESNO OXYGEN	112	HEALTH SERVICES	40251-53190	CLINIC SERVICES	67883	$139.90
70881264	10/31/2025	112838	FRONT ST INC	112	HEALTH SERVICES	40131-55400	MENTAL HEALTH	SUPPORT & CARE OF PERSONS	$4,662.30
70881265	10/31/2025	V000233	GENUINE PARTS COMPANY INC	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	MAINTENANCE OF EQUIPMENT	$159.18
70881265	10/31/2025	V000233	GENUINE PARTS COMPANY INC	102	ROAD FUND	3011-532801	ROAD DEPARTMENT	SHOP SUPPLIES EXPENSE	$80.11
70881266	10/31/2025	119865	GHD INC	102	ROAD FUND	3015-53230	ROAD CAPITAL PRO	PROFESSIONAL/SPECIAL SERV	$9,534.39

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70881267	10/31/2025	V000465	GOODYEAR COMMERCIAL TIRE & SER	101	GENERAL FUND	2075-53170	OFFICE OF EMERG	780008-0001	$731.93
70881267	10/31/2025	V000465	GOODYEAR COMMERCIAL TIRE & SER	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	780008-0001	$690.76
70881268	10/31/2025	142511	GRAINGER INC	106	PUBLIC SAFETY	2032-53220	JAIL	834413163	$63.51
70881268	10/31/2025	142511	GRAINGER INC	112	HEALTH SERVICES	40121-53180	PUBLIC HEALTH	MTCE STRUCT-IMPRV-GROUNDS	$301.31
70881268	10/31/2025	142511	GRAINGER INC	112	HEALTH SERVICES	40131-53180	MENTAL HEALTH	MTCE STRUCT-IMPRV-GROUNDS	$255.83
70881268	10/31/2025	142511	GRAINGER INC	112	HEALTH SERVICES	40171-53180	DRUG & ALCOHOL	MTCE STRUCT-IMPRV-GROUNDS	$106.34
70881268	10/31/2025	142511	GRAINGER INC	112	HEALTH SERVICES	40251-53180	CLINIC SERVICES	MTCE STRUCT-IMPRV-GROUNDS	$144.71
70881269	10/31/2025	112696	HENRY SCHEIN/CALIGOR	112	HEALTH SERVICES	40251-53190	CLINIC SERVICES	MEDICAL/DENTAL LAB SUPPLY	$130.89
70881270	10/31/2025	115028	HILL'S PET NUTRITION SALES INC	101	GENERAL FUND	2078-53280	DIV OF ANIMAL SE	Cat & Dog Food	$242.03
70881271	10/31/2025	136121	HUNT & SONS LLC	101	GENERAL FUND	2073-53291	PUB GUARDIAN / P	6136	$557.23
70881271	10/31/2025	136121	HUNT & SONS LLC	102	ROAD FUND	3011-53291	ROAD DEPARTMENT	99524	$12,667.06
70881271	10/31/2025	136121	HUNT & SONS LLC	105	FIRE FUND	2042-53291	FIRE SCH C VOL	6564	$1,517.07
70881271	10/31/2025	136121	HUNT & SONS LLC	112	HEALTH SERVICES	40121-53291	PUBLIC HEALTH	6015	$163.90
70881271	10/31/2025	136121	HUNT & SONS LLC	112	HEALTH SERVICES	40131-53291	MENTAL HEALTH	6015	$1,200.41
70881271	10/31/2025	136121	HUNT & SONS LLC	112	HEALTH SERVICES	40171-53291	DRUG & ALCOHOL	6015	$195.01
70881271	10/31/2025	136121	HUNT & SONS LLC	112	HEALTH SERVICES	40251-53291	CLINIC SERVICES	6015	$65.56
70881272	10/31/2025	110895	INDUSTRIAL POWER PRODUCTS	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	MAINTENANCE OF EQUIPMENT	$285.83

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70881273	10/31/2025	109137	INTERSTATE BATTERY SYSTEM	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	3810	$189.00
70881273	10/31/2025	109137	INTERSTATE BATTERY SYSTEM	106	PUBLIC SAFETY	2029-53170	SHERIFF ANIMAL R	3810	$209.42
70881274	10/31/2025	102715	JOEL SNOW DBA	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	PO 41568	$152.84
70881275	10/31/2025	135057	KHARON INC	101	GENERAL FUND	2072-532302	SHERIFF - CORONE	TEHAMA CORONER	$795.00
70881276	10/31/2025	106774	KIMBALL-MIDWEST	105	FIRE FUND	2042-53170	FIRE SCH C VOL	056363	$642.60
70881277	10/31/2025	133998	KUPERS AUTOMOTIVE REPAIR	101	GENERAL FUND	1074-53170	FACILITIES MAINT	MAINTENANCE OF EQUIPMENT	$38.04
70881278	10/31/2025	106086	LOCUM TENENS COM	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	LT 1113	$1,300.00
70881279	10/31/2025	100957	LOS MOLINOS HARDWARE	101	GENERAL FUND	7032-53180	LOS MOLINOS VETE	MTCE STRUCT-IMPRV-GROUNDS	$102.94
70881280	10/31/2025	120024	MARILYN J WOOLEY PH D	106	PUBLIC SAFETY	2032-53230	JAIL	TEHAMA CO SHERIFF	$500.00
70881281	10/31/2025	136379	MARK THOMAS & COMPANY INC	102	ROAD FUND	3015-53230	ROAD CAPITAL PRO	PROFESSIONAL/SPECIAL SERV	$10,372.80
70881282	10/31/2025	113374	NO CALIF IMAGING ASSOC MED GRO	106	PUBLIC SAFETY	20321-532395	JAIL - HEALTH SE	TEHAMA CO SHERIFF	$35.00
70881283	10/31/2025	101183	NORTH VALLEY DISTRIBUTING	101	GENERAL FUND	1074-53180	FACILITIES MAINT	MTCE STRUCT-IMPRV-GROUNDS	$38.76
70881283	10/31/2025	101183	NORTH VALLEY DISTRIBUTING	101	GENERAL FUND	1074-53210	FACILITIES MAINT	MISCELLANEOUS EXPENSE	$4,341.41
70881284	10/31/2025	110884	O'REILLY AUTOMOTIVE INC	101	GENERAL FUND	2075-53170	OFFICE OF EMERG	1047279	$23.65
70881284	10/31/2025	110884	O'REILLY AUTOMOTIVE INC	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	1047279	$155.33
70881285	10/31/2025	133177	OFFICE DEPOT	108	SOCIAL SERVICES	5013-53220	SOCIAL SERVICES	89517192	$1,571.33

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70881286	10/31/2025	104757	OFFICE DEPOT (BUSINESS SVCS DI	112	HEALTH SERVICES	40121-53220	PUBLIC HEALTH	89517192	$160.86
70881286	10/31/2025	104757	OFFICE DEPOT (BUSINESS SVCS DI	112	HEALTH SERVICES	40131-53220	MENTAL HEALTH	89517192	$196.20
70881286	10/31/2025	104757	OFFICE DEPOT (BUSINESS SVCS DI	112	HEALTH SERVICES	40171-53220	DRUG & ALCOHOL	89517192	$82.78
70881286	10/31/2025	104757	OFFICE DEPOT (BUSINESS SVCS DI	112	HEALTH SERVICES	40251-53220	CLINIC SERVICES	89517192	$76.89
70881286	10/31/2025	104757	OFFICE DEPOT (BUSINESS SVCS DI	115	BUILDING & SAFET	2065-53220	BUILDING & SAFET	Acct# 89517192	$631.98
70881287	10/31/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	2073-53300	PUB GUARDIAN / P	2049445779-7	$524.58
70881287	10/31/2025	101231	PACIFIC GAS & ELECTRIC	105	FIRE FUND	2042-53300	FIRE SCH C VOL	3385246924-7	$9.79
70881288	10/31/2025	101267	PEERLESS BUILDING MAINT INC	108	SOCIAL SERVICES	5013-53140	SOCIAL SERVICES	HOUSEHOLD EXPENSE	$8,055.55
70881289	10/31/2025	101276	PETERSON TRACTOR	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	MAINTENANCE OF EQUIPMENT	$543.96
70881289	10/31/2025	101276	PETERSON TRACTOR	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	PO 41565	$8,055.50
70881290	10/31/2025	115055	REEVES	106	PUBLIC SAFETY	2032-53110	JAIL	TE5RE	$23.45
70881291	10/31/2025	133774	SERVICEWALA STORES LLC	108	SOCIAL SERVICES	5013-53170	SOCIAL SERVICES	MAINTENANCE OF EQUIPMENT	$100.24
70881292	10/31/2025	101509	SHELBY'S PEST CONTROL INC	102	ROAD FUND	3011-53140	ROAD DEPARTMENT	HOUSEHOLD EXPENSE	$70.00
70881293	10/31/2025	104207	ST ELIZABETH COMM HOSP	106	PUBLIC SAFETY	20321-532392	JAIL - HEALTH SE	1200106239	$2,952.20
70881294	10/31/2025	109099	TEHAMA ASPHALT	102	ROAD FUND	3011-53280	ROAD DEPARTMENT	SPECIAL DEPARTMENTAL EXP	$2,347.31
70881295	10/31/2025	108732	TONY'S REFRIGERATION	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	MAINTENANCE OF	$1,026.23

Tehama County

TEBK400 - Check Register

Issue Dates between Oct 12, 2025 and Nov 1, 2025

Report Generated on: **Nov 3, 2025 7:12:09 AM**

Check Number	Check Date	Vendor	Vendor Name	Fund	Fund Description	Budget Unit-Account	Budget Unit Description	Description	Check Amount
			INC					EQUIPMENT	
70881296	10/31/2025	123088	TRITES BACKFLOW SERVICES INC	102	ROAD FUND	3011-53230	ROAD DEPARTMENT	PROFESSIONAL/SPECIAL SERV	$50.00
70881297	10/31/2025	134948	UBEO MIDCO LLC	101	GENERAL FUND	2073-53170	PUB GUARDIAN / P	TC38	$98.51
70881298	10/31/2025	136143	VESTIS SERVICES LLC	106	PUBLIC SAFETY	2028-53230	AUTO SHOP	176371000	$105.13
70881299	10/31/2025	125548	VIRTUAL PROJECT MANAGER LLC	102	ROAD FUND	3015-53170	ROAD CAPITAL PRO	MAINTENANCE OF EQUIPMENT	$1,250.00
70881300	10/31/2025	101821	WALKER PRINTING	108	SOCIAL SERVICES	5013-53220	SOCIAL SERVICES	OFFICE EXPENSE	$1,240.88
70881301	10/31/2025	V000256	WEST COAST PAPER CO INC	108	SOCIAL SERVICES	5013-53140	SOCIAL SERVICES	1895	$66.48
70881302	10/31/2025	115894	WESTERN BUSINESS PRODUCTS	113	CHILD SUPPORT	5015-53170	CHILD SUPPORT SE	MAINTENANCE OF EQUIPMENT	$17.12
70881303	10/31/2025	103939	AT&T	102	ROAD FUND	3011-53280	ROAD DEPARTMENT	PACB NC 202506 04 0067	$1,517.18
70881304	10/31/2025	109635	BHC SIERRA VISTA HOSPITAL	112	HEALTH SERVICES	40131-55400	MENTAL HEALTH	SUPPORT & CARE OF PERSONS	$10,134.00
70881305	10/31/2025	100375	CITY OF CORNING	331	CITY OF CORNING	331-301800	NOT APPLICABLE	TXS & FINES SEPTEMBER 2025	$1,823.44
70881305	10/31/2025	100375	CITY OF CORNING	332	CITY OF CORNING	332-301800	NOT APPLICABLE	TXS & FINES SEPTEMBER 2025	$414.70
70881306	10/31/2025	100376	CITY OF RED BLUFF	344	CITY RB MUNICIPA	344-301800	NOT APPLICABLE	TXS & FINES SEPTEMBER 2025	$2,043.46
70881306	10/31/2025	100376	CITY OF RED BLUFF	345	CITY RB PROPERTY	345-301800	NOT APPLICABLE	TXS & FINES SEPTEMBER 2025	$7,529.48
70881307	10/31/2025	136318	COLE LINSCHOTEN	106	PUBLIC SAFETY	2027-53295	SHERIFF	INTERVIEW & INTERROGATION	$368.00
70881308	10/31/2025	100268	CPOA	106	PUBLIC SAFETY	2027-53290	SHERIFF	EMPLOYEE	$700.00

Tehama County

TEBK400 - Check Register

Issue Dates between Oct 12, 2025 and Nov 1, 2025

Report Generated on: **Nov 3, 2025 7:12:09 AM**

Check Number	Check Date	Vendor	Vendor Name	Fund	Fund Description	Budget Unit-Account	Budget Unit Description	Description	Check Amount
								TRAVEL/TRAINING	
70881309	10/31/2025	132269	NITYAM LLC	108	SOCIAL SERVICES	108-105584	NOT APPLICABLE	PREPAID GIFT CARDS	$1,520.00
70881310	10/31/2025	132917	PARKER HUNT	101	GENERAL FUND	1022-53290	TREASURER	CACTTC ED CONF 10/2025	$1,446.16
70881310	10/31/2025	132917	PARKER HUNT	101	GENERAL FUND	1022-53290	TREASURER	SEPTEMBER 2025 CACTTC NA	$742.66
70881310	10/31/2025	132917	PARKER HUNT	101	GENERAL FUND	1026-53290	TAX COLLECTOR	9/17/2025 REDDING	$45.29
70881311	10/31/2025	101620	STATE TREASURER	376	STATE ASSESSMENT	376-301800	NOT APPLICABLE	TXS & FINES SEPTEMBER 2025	$121,155.94
70881311	10/31/2025	101620	STATE TREASURER	377	STATE FISH & GAM	377-301800	NOT APPLICABLE	TXS & FINES SEPTEMBER 2025	$95.83
70881311	10/31/2025	101620	STATE TREASURER	436	CLERK H&S 10605	436-301800	NOT APPLICABLE	TXS & FINES SEPTEMBER 2025	$6.97
70881312	10/31/2025	109469	TERESA CURIEL TRUSTEE	108	SOCIAL SERVICES	5013-55401	SOCIAL SERVICES	SUPPORT AND CARE - OTHER	$430.70
70881313	10/31/2025	133066	TREVOR KAIN	106	PUBLIC SAFETY	2027-53295	SHERIFF	INTERVIEW AND INTERROGATION	$368.00

Tehama County

Agenda Request Form

File #: 25-1966 **Agenda Date:** 11/18/2025 **Agenda #:** 2.

AUDITOR'S CLAIMS

Requested Action(s)
a) Court Operations, 2026-53221, Benjamin E Magid, $3,840.00
b) Court Operations, 2026-53221, Benjamin E Magid, $7,663.15

Financial Impact:
As Listed.

Background Information:
Click here to enter Background Info.

25-1966

RECEIVED
OCT 20 2025

COUNTY OF TEHAMA
STATE OF CALIFORNIA
CLAIM / AUTHORIZATION FOR RELEASE OF FUNDS

AUDITORS USE ONLY	
COUNTY CLAIM No	
VENDOR No 132443	KP & VERIFIED

CLAIMANT'S NAME Benjamin E Magid
ADDRESS PO Box 2965
Weaverville, CA 96093
(Do not address if transaction is between County departments)

PURCHASE ORDER / AGREEMENT No.:

DEPARTMENT:

FUND / DEPT.		PROJECT No.	ACCT. No.	WARRANT DESCRIPTION (25 positions)	AMOUNT
106-2026		~~5323015~~		24JU94	$3,840.00
		53221		INV 12312285	
				10/7/25	

DATE	DESCRIPTION - CLAIMS MUST BE ITEMIZED AND INVOICES ATTACHED	TOTAL	
10/8/2025	**Conflict Counsel**		$3,840.00

Original: Auditor
Copy 1: Claims File
Copy 2:
Copy 3:

Purchase Order Required:
o Supplies over allowed maximum
o Supplies + labor or installation charges
o One-time services (insurance must be on file)
o Write P O Number above & attach to claim

Agreement Required:
o All services except one-time
o Certificate of Insurance must be on file
o Write Agreement Number above

Under penalty of perjury, I certify that the above claim, and the items and statements as herein set forth, are true and correct, that no part has been paid, that the amount therein is justly due, and that the same is presented within one year after the last item thereof has accrued

AUDITORS USE ONLY
I hereby certify that the above claim was examined and approved by this office
Krista Peterson
Auditor-Controller
By AZ 11/04/25
Deputy County Auditor

BOARD OF SUPERVISORS
Approved
Date
Chairman

CLAIMANT

I hereby certify under penalty of perjury, that I have not violated any of the provisions of Article Four, Chapter One, Division Four, Title One of the Calif Gov Code Furthermore, that the articles of services specified in the above claim were necessary and were ordered by me for use by the department and for the purpose indicated above [illegible] have been delivered or performed as stated thereon except as otherwise indicated by me

SIGNED Matt McGuire 10/28/2025
Department Head or Authorized Signature Date

RECEIVED OCT 29 2025

25-1966

COUNTY OF TEHAMA
STATE OF CALIFORNIA
CLAIM / AUTHORIZATION FOR RELEASE OF FUNDS

AUDITORS USE ONLY	
COUNTY CLAIM No.	
VENDOR No: 132443	KP & VERIFIED

CLAIMANT'S NAME Benjamin E. Magid
ADDRESS PO Box 2965
Weaverville, CA 96093
(Do not address if transaction is between County departments)

PURCHASE ORDER / AGREEMENT No.:

DEPARTMENT:

FUND / DEPT.		PROJECT No.	ACCT. No.	WARRANT DESCRIPTION (25 positions)	AMOUNT
106-2026		~~5323015~~		21CR003112	$7,663.15
		53221		INV 12312287 10120125	

DATE	DESCRIPTION - CLAIMS MUST BE ITEMIZED AND INVOICES ATTACHED	TOTAL	
10/28/2025	**Conflict Counsel**		$7,663.15

Original: Auditor **Copy 1: Claims File** **Copy 2:** **Copy 3:**	***Purchase Order Required:*** o Supplies over allowed maximum o Supplies + labor or installation charges o One-time services (insurance must be on file) o Write P O Number above & attach to claim	***Agreement Required:*** o All services except one-time o Certificate of Insurance must be on file o Write Agreement Number above.

Under penalty of perjury, I certify that the above claim, and the items and statements as herein set forth, are true and correct; that no part has been paid, that the amount therein is justly due, and that the same is presented within one year after the last item thereof has accrued.

CLAIMANT _____

AUDITORS USE ONLY
I hereby certify that the above claim was examined and approved by this office Krista Peterson Auditor-Controller
By AZ 11/04/25 Deputy County Auditor
BOARD OF SUPERVISORS
Approved Date Chairman

I hereby certify under penalty of perjury, that I have not violated any of the provisions of Article Four, Chapter One, Division Four, Title One of the Calif Gov Code Furthermore, that the articles of services specified in the above claim were necessary and were ordered by me for use by the department and for the purpose indicated above or services have been delivered or performed as stated hereon except as otherwise indicated by me

SIGNED Matt McGlynn 10/31/2025
Department Head or Authorized Signature / Date

Tehama County

Agenda Request Form

File #: 25-1991 **Agenda Date:** 11/18/2025 **Agenda #:** 3.

DISTRICT ATTORNEY

Requested Action(s)
a) Request approval and authorization for the District Attorney to apply for the 2025 Victim/Witness Assistance Program Grant through the California Emergency Management Agency for funding in the amount of $334,113

b) AGREEMENT- Request approval and authorization for the District Attorney to enter into the Grant Award Agreement for the 2025 Victim Witness Assistance Program Grant and all related documents with the California Emergency Management Agency in the amount of $334,113

Financial Impact:
This grant is 100% funded by the California Governor's Office of Emergency Services (CalOES). There is no fiscal impact on the county's General Fund.

Background Information:
This item was approved by the Board on October 21, 2025. However, CalOES has since requested that staff present the following revised language to Requested Action (b) to clarify the Board is authorizing the District Attorney "to ~~sign~~ **enter into** the Grant Award Agreement for the 2025 Victim Witness Assistance Program Grant and all related documents with the California Emergency Management Agency in the amount of $334,113".

Application Information Form

Program:
Victim/Witness Assistance - VW25

Grant Subaward Performance Period:
10/01/2025 to *09/30/2026*

Subrecipient:
County of Tehama - District Attorney's Office

Subrecipient UEI:
USB8GQ5S3A35

Subrecipient Federal Employer ID:
96-6000543

Implementing Agency:
Tehama County

Payment Address

Primary Location of Project/Services

Address
444 Oak St Room M

Address 2

City:
Red Bluff

County:
Tehama County

Zip Code:
96080-0000

Contact Information Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- When done, click the **SAVE** button.

Form Specific Instructions:

- Individuals identified below will be the official points of contact for the Grant Subaward. For descriptions of these positions see Subrecipient Handbook Section 3.005 or other applicable Program Supplemental guidance.
- The Grant Subaward Director and Financial Officer cannot be the same individual.
- Each individual must have a unique email address.
- Organization Authorized Agents must be denoted as being a Grant Subaward Authorized Agent in order to submit the application.

Grant Subaward Contacts

Grant Subaward Director

* **Person:**	*Matthew Rogers*				
* **First Name:**	*Matthew*	* **Last Name:**	*Rogers*		
* **Title:**	*District Attorney*				
* **Phone:**	*(530) 527-3053*	* **Email:**	*mrogers@tehama.gov*		
* **Address:**	*PO Box 519*				
* **City:**	*Red Bluff*	* **State:**	*California*	* **Zip Code:**	*96080*

Grant Subaward Financial Officer

* **Person:**	*Krista Peterson*				
* **First Name:**	*Krista*	* **Last Name:**	*Peterson*		
* **Title:**	*Tehama County Auditor-Controller*				
* **Phone:**	*(530) 527-3474*	* **Email:**	*kpeterson@tehama.gov*		
* **Address:**	*444 Oak Street, Room "J"*				
* **City:**	*Red Bluff*	* **State:**	*California*	* **Zip Code:**	*96080*

Grant Subaward Programmatic Point of Contact:

* **Person:**	*Jeff Eldred*				
* **First Name:**	*Jeff*	* **Last Name:**	*Eldred*		
* **Title:**	*Victim Services Coordinator*				
* **Phone:**	*(530) 527-4296*	* **Email:**	*jeldred@tehama.gov*		
* **Address:**	*PO BOX 519*				
* **City:**	*Red Bluff*	* **State:**	*California*	* **Zip Code:**	*96080*

Grant Subaward Financial Point of Contact:

* **Person:**	*Theresia Sweeney*				
* **First Name:**	*Theresia*	* **Last Name:**	*Sweeney*		
* **Title:**	*Office Manager*				
* **Phone:**	*(530) 527-3053*	* **Email:**	*tsweeney@tehama.gov*		
* **Address:**	*PO BOX 519*				
* **City:**	*Red Bluff*	* **State:**	*California*	* **Zip Code:**	*96080*

Chair of the Governing Body

* **Person:**	*Other*				
* **First Name:**	*Matthew*	* **Last Name:**	*Hanson*		
* **Title:**	*Chairman of the Board*				
* **Phone:**	*(530) 527-4655*	* **Email:**	*mhanson@tehama.gov*		
* **Address:**	*727 Oak St*				
* **City:**	*Red Bluff*	* **State:**	*CA*	* **Zip Code:**	*96080*

Grant Subaward Authorized Agent

[X] Matthew Rogers

Grant Subaward Assurances Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- When done, click the **SAVE** button.

Form Specific Instructions:

- Read all Grant Subaward Assurance and indicate compliance by checking acknowledgement box.

Applicable Grant Subaward Assurances

This document is a binding affirmation that the Subrecipient will comply with the assurances required by the federal program/fund source.

Assurance	Acknowledgement
Federal Fund Grant Subaward Assurances - 2025 VOCA.pdf	*[X]**
Program Standard Assurance Addendum	*[X]**
Standard Certification of Compliance	*[X]**

Subrecipients expending $1,000,000 or more in federal funds annually must comply with the single audit requirement established by the Federal Office of Management and Budget (OMB) Uniform Guidance 2 CFR Part 200, Subpart F and arrange for a single audit by an independent Certified Public Accountant (CPA) firm annually. Audits conducted under this section will be performed using the guidelines established by the American Institute of Certified Public Accountants (AICPA) for such audits. *

*[ ]*Subrecipient expends $1,000,000 or more in federal funds annually.
*[X]*Subrecipient does not expend $1,000,000 or more in federal funds annually.

Federal Funding Accounting and Transparency Act (FFATA)

In the preceding year, did the Subrecipient receive:

Has the Subrecipient received $25,000,000 or more in federal funds in the preceding fiscal years? * *[ ]*Yes *[X]*No

Programmatic Narrative Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- When done, click the **SAVE** button.

Narrative Questions/Responses

Question 1 *

Briefly describe the plan to provide all mandatory services outlined in the VW Supplemental Program Components and indicate any significant changes to your Program for the 2025-26 Grant Subaward performance period.
Our program will continue to provide all mandatory and optional services outlined in the RFA. These services will include, but are not limited to: information regarding the criminal justice system, notification of court proceedings, crisis response, restitution assistance, victim impact statements, court support, and assistance with CalVCB Applications. We will maintain levels of a 1.0 FTE Coordinator, a 1.0 FTE Advocate, and a .50 FTE MVA Advocate. We will continue to review all crime reports submitted to the District Attorney's office for review to identify and contact crime victims and provide services. We will also continue to receive referrals from other community agencies such as Adult Protective Services, Rape Crisis, and Empower Tehama to ensure that we are providing services to as many crime victims as we can identify.
There will be no significant changes to our VW Program in the coming grant year.

Question 2 *

Briefly describe the optional services listed in the VW Supplemental Program Components that your VW Center provides to victims/survivors.
Our Victim Services Center provides optional services such as Employer Intervention, Witness Notification, assistance with funeral arrangements, and transportation assistance. We do not provide child care assistance.

Question 3 *

Provide a brief status update of the VW Center's crisis response and Mass Victimization (MV) Assistance plan for crime-related MV/terrorism incidents. Include after-hours contact information.
In the event of a mass victimization, we will immediately establish a Family Assistance Center to assist will CalVCB applications and Emergency Assistance. We currently have a MOU with the District Attorney's Criminal Division to utilize support staff at our Family Assistance Center. Additionally, we have an agreement with Empower Tehama, our local Domestic Violence service provider, to assist with CalVCB applications at the center if needed. Our region is almost done with our MOU between area Victim Services offices.
Our after hours contacts for mass victimization are:
Jeff Eldred: (520)798-1991
Rachael McClain: (530)722-8964

Question 4 *

List information for all field offices in the county including address, telephone numbers, employees assigned to the office, and supervisor(s) contact information.
We have one central office in Tehama County:
444 Oak Street (Room M); Red Bluff, CA
(530)527-4296

Coordinator: Jeff Eldred
V/W Advocate Meghan Swain
MVA Rachael McClain
HA Advocate Angela Lucero
AB109 Advocate (Part-time): Carla Correa

Question 5 *

This section is for additional space to answer Question 4.
none

Question 6 *

Describe how volunteers are used to accomplish the goals of the Program. If volunteers are not used, provide a justification for why a volunteer waiver is needed.

We currently use our court-certified interpreter as a volunteer. She will come to our office as needed or meet us in court to translate for Spanish speaking victims.

Required Document #1

VOCA Match Waiver Request
Document #1 Template

*VW 25 VOCA Match Waiver Request Form (2).pdf**

Subrecipient Risk Assessment Form

Per Title 2 CFR § 200.332, Cal OES is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding.

How many years of experience does your current grant manager have managing grants?	*>5 years*
How many years of experience does your current bookkeeper/accounting staff have managing grants?	*>5 years*
How many grants does your organization currently receive?	*1-3 grants*
What is the approximate total dollar amount of all grants your organization receives?	*$481,000*
Are individual staff members assigned to work on multiple grants?	*Yes*
Do you use timesheets to track the time staff spend working on specific activities/projects?	*Yes*
How often does your organization have a financial audit?	*Periodically*
Has your organization received any audit findings in the last three years?	*No*
Do you have a written plan to charge costs to grants?	*No*
Do you have written procurement policies?	*Yes*
Do you get multiple quotes or bids when buying items or services?	*Sometimes*
How many years do you maintain receipts, deposits, cancelled checks, invoices?	*>5 years*
Do you have procedures to monitor grant funds passed through to other entities?	*N/A*

Operational Agreements Form

Participating Agency/Organization	Date Signed	Start Date	End Date
Tehama County District Attorney	*05/05/2021*	*07/01/2021*	*06/30/2026*
Tehama County Probation	*05/11/2021*	*07/01/2021*	*06/30/2026*
Corning Police Department	*05/05/2021*	*07/01/2021*	*06/30/2026*
Red Bluff Police Department	*05/11/2021*	*07/01/2021*	*06/30/2026*
Tehama County Sheriff Department	*05/12/2021*	*07/01/2021*	*06/30/2025*
Tehama County Victim Witness	*05/06/2021*	*07/01/2021*	*06/30/2026*
California Highway Patrol	*05/21/2021*	*07/01/2021*	*06/30/2026*
Tehama County Social Services	*05/18/2021*	*07/01/2021*	*06/30/2026*
Tehama County Health Agency	*05/21/2021*	*07/01/2021*	*06/30/2026*
Empower Tehama	*05/10/2021*	*07/01/2021*	*07/01/2026*

Funding Source Allocation

Instructions:

- Please be sure to review page for accuracy.

Funding Source Allocation

Funding Source Name	Fiscal Year	Type	Amount Available	Total Match Amount Required	Available Funding Total	Funding Requested	Cash Match Amount	In Kind Match Amount	Total Project Costs
2025 VCGF	*2025*	*State*	*$141,219*	*$0*	***$141,219***	*$141,219*	*$0*	*$0*	***$141,219***	
2025 VOCA	*2025*	*Federal*	*$181,937*	*$0*	***$181,937***	*$181,937*	*$0*	*$0*	***$181,937***	
2025 VWA0	*2025*	*State*	*$10,957*	*$0*	***$10,957***	*$10,957*	*$0*	*$0*	***$10,957***	
			$334,113	***$0***	***$334,113***	***$334,113***	***$0***	***$0***	***$334,113***	

Budget Cost Categories

Cost Form Selection(s)

[X] **Personnel Costs**
[ ] **Volunteer Costs**
[ ] **Contractor/Consultant Costs**
[ ] **Rent Costs**
[X] **Travel Costs**
[ ] **Equipment Costs**
[X] **Financial Assistance For Client's Costs**
[ ] **Second-Tier Subward Costs**
[ ] **Audit Costs**
[ ] **Indirect Costs**
[X] **Other Operating Costs**
[X] **Match Waiver** *VW 25 VOCA Match Waiver Request Form (2).pdf*

Personnel Budget Category Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item, click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. WARNING: This action cannot be undone.
- When done, click the **SAVE** button.

Personnel Costs

Budget/Project Line-Item *

Victim Advocate 2

Description *

1.0FTE Victim Advocate 2

*[X]***Hourly** *[ ]***Salary**

Pay per Hour * | **Number of Hours/Week *** | **Number of Weeks *** | **Hours of Full-Time Workweek ***

$30.35 | *40.00* | *52.00* | *40.00*

Full-Time Equivalent in Hours | **FTE** | **Salary Calculation Total**

2,080 | *100.00%* | *$63,128*

Does this position provide benefits? * *[X]*Yes *[ ]*No

Benefits Percentage *

91.00 %

Benefits Calculation

$57,446

Benefits Description *

PERS, Unfunded PERS Liability, Insurance, OASDI, Workman's Comp, Deferred Comp Match

Calculation Total (Includes Benefits if provided)

$120,574

Fund Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to support the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Allocation	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2025 VCGF	2025	State	$84,836	$	$0	$84,836	$		
2025 VWA0	2025	State	$10,957		$0	$10,957			
2025 VOCA	2025	Federal	$24,781		$0	$24,781			Not Applicable
				$120,574	**$0**		**$0**	$0	**$120,574**

Personnel Budget Category Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item, click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. WARNING: This action cannot be undone.
- When done, click the **SAVE** button.

Personnel Costs

Budget/Project Line-Item *

Victim Advocate/Coordinator

Description *

.90FTE Coordinator

*[X]***Hourly** *[ ]***Salary**

Pay per Hour * **Number of Hours/Week** *

$40.80 *36.00*

Number of Weeks * **Hours of Full-Time Workweek** *

52.00 *40.00*

Full-Time Equivalent in Hours

2,080

FTE *90.00%*

Salary Calculation Total *$76,378*

Does this position provide benefits? * *[X]*Yes *[ ]*No

Benefits Percentage *

83.50 %

Benefits Calculation

$63,775

Benefits Description *

PERS, Unfunded PERS Liability, Insurance, OASDI, Workman's Comp, Deferred Comp Match

Calculation Total (Includes Benefits if provided)

$140,153

Fund Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to support the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Allocation	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2025 VOCA	2025	Federal	$128,132	$	$0	$128,132	$		
2025 VCGF	2025	State	$12,021		$0	$12,021			
				$140,153		**$0**	**$0**	$0	**$140,153**

Personnel Budget Category Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item, click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. WARNING: This action cannot be undone.
- When done, click the **SAVE** button.

Personnel Costs

Budget/Project Line-Item *

Mass Victimization Advocate 2

Description *

.50FTE Mass Victimization Advocate

*[X]***Hourly** *[ ]***Salary**

Pay per Hour * | **Number of Hours/Week *** | **Number of Weeks *** | **Hours of Full-Time Workweek ***

$27.52 | *20.00* | *52.00* | *40.00*

Full-Time Equivalent in Hours | **FTE** | **Salary Calculation Total**

2,080 | *50.00%* | *$28,621*

Does this position provide benefits? * *[X]*Yes *[ ]*No

Benefits Percentage *

55.00 %

Benefits Calculation

$15,741

Benefits Description *

PERS, Unfunded PERS Liability, Insurance, OASDI, Workman's Comp, Deferred Comp Match

Calculation Total (Includes Benefits if provided)

$44,362

Fund Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to support the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Allocation	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2025 VCGF	2025	State	$44,362	$0	$0	$0	$44,362	$	
				$44,362		**$0**	**$0**	$0	**$44,362**

Travel Budget Category Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. WARNING: This action cannot be undone.
- When done, click the **SAVE** button.

Form Specific Instructions

- If you have selected that the travel will be Out of State, please be sure to complete the required Out-of-State travel Request fields.

Travel Costs

Travel Cost Type *

Travel

Budget/Project Line-Item *

Master Class Summit on Domestic Violence

Description *

Master Class Summit on Domestic Violence and Sexual Assault
February 9-11, 2026 Newport Beach, CA
1 Advocate/Coordinator
Registration: $375.00
Hotel: $200/night (Room + Tax) x 4 Nights= $800
Mileage Work to Hotel=$784
Per Diem $68/day x 5 days= $340.00

*[X]*In State *[ ]*Out of State

Staff Traveling *	Travel Cost Per Staff *	Calculation Total *
1	*$2,299.00*	*$2,299.00*

Funding Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Allocation	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2025 VOCA	*2025*	*Federal*	*$2,299*		*$0*	*$2,299*			*Not Applicable*
				$2,299	***$0***		***$0***	***$0***	***$2,299***

Travel Budget Category Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. WARNING: This action cannot be undone.
- When done, click the **SAVE** button.

Form Specific Instructions

- If you have selected that the travel will be Out of State, please be sure to complete the required Out-of-State travel Request fields.

Travel Costs

Travel Cost Type *

Travel

Budget/Project Line-Item *

Prosecuting Crimes Against Women and Children

Description *

Prosecuting Crimes Against Women and Children in the Digital Age
January 26-29, 2026 in San Marcos, CA
1 Advocate
Registration: $375
Hotel Cost: $175.21/night (Room + Taxes) x 5 nights=$876.05
Mileage 1,224 miles @ $.70/mile= $868.80
Per Diem $68/day x 6 days=$408.00

*[X]*In State *[ ]*Out of State

Staff Traveling *

1

Travel Cost Per Staff *

$2,528.00

Calculation Total *

$2,528.00

Funding Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Allocation	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2025 VOCA	2025	Federal	$2,528		$0	$2,528			Not Applicable
				$2,528	$0		$0	$0	$2,528

Financial Assistance For Clients Budget Category Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. WARNING: This action cannot be undone.
- When done, click the **SAVE** button.

Form Specific Instructions

- If Petty Cash is selected, complete the required Petty Cash Fields.

Budget/Project Line-Item *

Emergency Financial Assistance
Description: *

Emergency financial assistance for hardship or emergencies created from victimization. This would include, but not limited to, car impound fees, rental assistance, car repairs, cell phone, limited property damage, and hotel/food.
Is this Petty Cash (Cash/Check): * *[ ]*Yes *[X]*No

Quantity *	**Cash Amount** *	**Calculation Total** *
5	*$200.00*	*$1,000*

Funding Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Allocation	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2025 VOCA	*2025*	*Federal*	*$1,000*		*$0*	*$1,000*			*Not Applicable*
				$1,000	***$0***		***$0***	***$0***	***$1,000***

Other Operating Budget Category Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. WARNING: This action cannot be undone.
- When done, click the **SAVE** button.

Other Operating Costs

Budget/Project Line-Item *

Communications Expense

Description/Justification *

Phones, cell phones, internet

Calculation Description *

$100/month x 12 months

Calculation Total *

$1,200

Funding Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Allocation	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2025 VOCA	2025	Federal	$1,200		$0	$1,200			Not Applicable
				$1,200	$0		$0	$0	$1,200

Other Operating Budget Category Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. WARNING: This action cannot be undone.
- When done, click the **SAVE** button.

Other Operating Costs

Budget/Project Line-Item *

Transportation Expense
Description/Justification *

Fuel for county vehicles
Calculation Description *

$150/month x 12 months=$1800

Calculation Total *

$1,800

Funding Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Allocation	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2025 VOCA	2025	Federal	$1,800		$0	$1,800		Not Applicable	
				$1,800	$0		$0	$0	$1,800

Other Operating Budget Category Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. WARNING: This action cannot be undone.
- When done, click the **SAVE** button.

Other Operating Costs

Budget/Project Line-Item *

Maintenance of Equipment
Description/Justification *

Automobile maintenance, copy machine maintenance, Karpel Systems
Calculation Description *

Karpel System share of cost: $10,000
General Maintenance of Equipment: $100/moth x 12 months= $1200

Calculation Total *

$11,200

Funding Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Allocation	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2025 VOCA	2025	Federal	$11,200		$0	$11,200			Not Applicable
				$11,200	$0		$0	$0	$11,200

Other Operating Budget Category Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. WARNING: This action cannot be undone.
- When done, click the **SAVE** button.

Other Operating Costs

Budget/Project Line-Item *

Office Supplies

Description/Justification *

Toner, paper, pens, staples, and various office supplies.

Calculation Description *

$212.25/month x 12 months

Calculation Total *

$2,547

Funding Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Allocation	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2025 VOCA	2025	Federal	$2,547		$0	$2,547			Not Applicable
				$2,547	$0		$0	$0	$2,547

Other Operating Budget Category Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. WARNING: This action cannot be undone.
- When done, click the **SAVE** button.

Other Operating Costs

Budget/Project Line-Item *

Professional Services
Description/Justification *

mass shredding, background checks
Calculation Description *

$25/month x 12 months=$300

Calculation Total *

$300

Funding Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Allocation	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2025 VOCA	2025	Federal	$300		$0	$300			Not Applicable
				$300	$0	$0	$0		$300

Other Operating Budget Category Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. WARNING: This action cannot be undone.
- When done, click the **SAVE** button.

Other Operating Costs

Budget/Project Line-Item *

Liability Insurance
Description/Justification *

Standard liability insurance
Calculation Description *

$412.50/month x 12 month

Calculation Total *

$4,950

Funding Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Allocation	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2025 VOCA	*2025*	*Federal*	*$4,950*		*$0*	*$4,950*			*Not Applicable*
				$4,950	***$0***		***$0***	***$0***	***$4,950***

Other Operating Budget Category Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. WARNING: This action cannot be undone.
- When done, click the **SAVE** button.

Other Operating Costs

Budget/Project Line-Item *

Education and Outreach

Description/Justification *

Business cards, brochures, promotional items, fees to participate in events

Calculation Description *

$50/month x 12 months

Calculation Total *

$600

Funding Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Allocation	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2025 VOCA	*2025*	*Federal*	*$600*		*$0*	*$600*			*Not Applicable*
				$600	***$0***		***$0***	***$0***	***$600***

Other Operating Budget Category Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. WARNING: This action cannot be undone.
- When done, click the **SAVE** button.

Other Operating Costs

Budget/Project Line-Item *

Internal Assets
Description/Justification *

Waiting room furniture
Calculation Description *

Sofa for waiting room: $600

Calculation Total *

$600

Funding Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Allocation	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2025 VOCA	*2025*	*Federal*	*$600*		*$0*	*$600*		*Not Applicable*	
			$600		***$0***		***$0***	***$0***	***$600***

Application Signatures Form

Assurances/Signatures

Authorized Body of Five *

This certifies that each member of the Approval Authority has approved the HSGP application for funding.

Proof of Authority/Governing Body Resolution *

This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

Upload Proof of Authority/Governing Body Resolution *

Standard Certification of Compliance *

By checking this box, I certify the Subrecipient will comply with the requirements of the Standard Certification of Compliance. I am fully aware that this certification is made under penalty of perjury under the laws of the State of California.

Program Standard Assurance Addendum *

The undersigned represents that he/she is authorized to enter into this Addendum for and on behalf of the Applicant/Subrecipient. Applicant/Subrecipient understands that failure to comply with this Addendum or any of the assurances may result in suspension, termination, reduction, or de-obligation of funding. Applicat/Subrecipient agrees to repay funds in the event there is a violation of grant assurances.

Grant Subaward Assurances *

By checking this box, I certify I have read all applicable Grant Subaward Assurances and the Subrecipient will comply with the requirements. I am fully aware that this certification is made under penalty of perjury under the laws of the State of California.

California Public Records Act *

I understand the Grant Subaward applications are subject to the California Public Records Act, Government Code section 7920.000 et seq.
Additional information: Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

Upload California Public Records Act Exemption

Authorized Agent

Name: **Title:**
Signature: **Date:**

Cal OES
GOVERNOR'S OFFICE
OF EMERGENCY SERVICES

Victims of Crime Act (VOCA) Victim Assistance Formula Grant Program Match Waiver Request Form

Complete all sections of this form using the instructions below. This form must be uploaded in the Grants Central System as part of the Grant Subaward Application.

1. **VOCA Fund Source #1:** Utilize the drop-down menu to select the VOCA Victim Assistance Formula Grant Program fund source/year for which you are requesting a match waiver.
   VOCA Victim Assistance Formula Grant Program Funds Awarded: Enter the award allocation amount for the fund source identified as VOCA Fund Source #1.
   Amount of Match Proposed: Enter the amount of match that your organization will provide for VOCA Fund Source #1.

2. **VOCA Fund Source #2 (if applicable):** Utilize the drop-down menu to select the additional VOCA Victim Assistance Formula Grant Program fund source/year for which you are requesting a match waiver.
   VOCA Victim Assistance Formula Grant Program Funds Awarded: Enter the award allocation amount for the fund source identified as VOCA Fund Source #2.
   Amount of Match Proposed: Enter the amount of match that your organization will provide for VOCA Fund Source #2.

3. **VOCA Fund Source #3 (if applicable):** Utilize the drop-down menu to select the additional VOCA Victim Assistance Formula Grant Program fund source/year for which you are requesting a match waiver.
   VOCA Victim Assistance Formula Grant Program Funds Awarded: Enter the award allocation amount for the fund source identified as VOCA Fund Source #3.
   Amount of Match Proposed: Enter the amount of match that your organization will provide for VOCA Fund Source #3.

4. **Briefly summarize the services provided:** Provide a narrative response.

5. **Describe practical/logistical obstacles and/or any local resource constraints to providing match:** Provide a narrative response.

Cal OES
GOVERNOR'S OFFICE OF EMERGENCY SERVICES

Victims of Crime Act (VOCA) Victim Assistance Formula Grant Program Match Waiver Request Form

Cal OES Subrecipients may request a partial or full match waiver for Victims of Crime Act (VOCA) Victim Assistance Formula Grant Program funds. Approval is dependent on a compelling justification. To request a partial or full match waiver, the Subrecipient must complete the following:

1. VOCA Fund Source #1: 25VOCA
   VOCA Victim Assistance Formula Grant Program Funds Awarded: $ 181,937
   Amount of Match Proposed: $ 0
2. VOCA Fund Source #2 (if applicable): Select
   VOCA Victim Assistance Formula Grant Program Funds Awarded:
   Amount of Match Proposed:
3. VOCA Fund Source #3 (if applicable): Select
   VOCA Victim Assistance Formula Grant Program Funds Awarded:
   Amount of Match Proposed:
4. Briefly summarize the services provided:

   We provide direct services to victims of crime in Tehama County, California. We provide all mandatory and optional services including, but not limited to, information about the criminal justice system, referral to other victim service providers, crisis intervention, court escort/support, transportation assistance, assistance with victim impact statements, assistance with CalVCB application process, and other services.

5. Describe practical/logistical obstacles and/or local resource constraints to providing match.

   Our county has a policy that we will use no general fund monies to match any grant. This has been a long standing policy. We receive no General Fund funding.

TEHAMA COUNTY AUDITOR'S OFFICE
GRANT FUNDING INFORMATION
(Attach full copy of application and/or Notice of Award)

AUDITOR USE ONLY	
Rec'd By:	

DEPARTMENT	NAME OF CONTACT	PHONE NUMBER	BUDGET UNIT
District Attorney	Jeffery Eldred	527-4296	2011

TITLE OF GRANT **Tehama County Victim/Witness Center**

GRANTOR AGENCY **State of California-Emergency Management Agency**

GRANT OBJECTIVES **To assist victims/witnesses in criminal cases**

GRAND I.D. NO. **VW25 02 9101**

Federal Catalog # (if applicable):

GRANT PERIOD From: **10/01/25** To: **09/30/26**

Applicable Code and/or Legislative Reference:

DATE APPLICATION APPROVED BY BOARD:

DATE BOARD ACCEPTED FUNDS OR APPROVED CONTRACT:

IS GRANT RENEWABLE? (Check all applicable)	Yes	No	Annually	Indefinite	Specific No. of Years
	X		X		

GRANT FUNDING	Fiscal Year: 2021/2022	Fiscal Year:
FEDERAL	$181,937	
STATE	$152,176	
OTHER	$0	
1. TOTAL GRANT FUNDS	**$334,113**	
COUNTY FUNDING		
HARD MATCH (dollars)	$0	
SOFT MATCH (In-kind)	$0	
2. TOTAL COUNTY MATCH	**$0**	
USE OF FUNDS		
PERSONNEL (attach detail)	$0	
SERVICES/SUPPLIES	$0	
EQUIPMENT	$0	
OTHER CHARGES	$0	
TOTAL FUNDS (must also = 1+2 above)	**$0**	

IF HARD MATCH REQUIRED, IDENTIFY FUNDING SOURCE:

IS MATCH FUNDING APPROPRIATED WITHIN EXISTING BUDGET? Yes | No

METHOD OF PAYMENT OF GRANT FUNDS: Reimburse **X** | Advance

ANTICIPATED DATE(S) OF RECEIPT OF GRANT FUNDS: **Every quarter**

EXPENDITURE DEADLINE: **9/30/2022**

IS INTEREST EARNING ON GRANT FUNDS REQUIRED BY LAW? Yes | No **X**

WILL THERE BE IMPACTS TO HOUSING, STAFF OR OTHER COUNTY SUPPORT SERVICES? (If yes, please explain. Use attachment if needed.) Yes **X** | No

A 0.9 Victim/Witness Coordinator position, 1.0 Victim/Witness Advocate position and a .50 Victim Advocate po would be lost if this grant application is not approved.

Matthew D. A

DEPARTMENT HEAD SIGNATURE

10/2/25

DATE

Form A-135 (Rev 8-21-07)

E-Contract Review
Approval as to Form

Department Name: District Attorney / Victim Witness

Vendor Name: California Emergency Management Agency

Contract Description: For the purpose of Victim Witness Assistance Grant

APPROVED AS TO FORM:



Date: 10/06/2025

Office of the Tehama County Counsel
Margaret Long, County Counsel

Tehama County

Agenda Request Form

File #: 25-1851 **Agenda Date:** 11/18/2025 **Agenda #:** 4.

ENVIRONMENTAL HEALTH

Requested Action(s)
a) TRANSFER OF FUNDS: ENVIRONMENTAL HEALTH, B-14 - From Operating Transfer In (4011-4712205) to Contingency (1109-59000), $10,000; and from Contingency (1109-59000) to Computers (4011-57603), $10,000 **(Requires 4/5's vote)**

Financial Impact:
Funding from Fund 524-301900. There is no financial impact to the General Fund.

Background Information:
These funds are needed to cover the additional cost for programming/reporting and provide implementation of custom reports mandated by the state.

Tehama County Auditor's Office

BUDGET APPROPRIATION INCREASE REQUEST

Auditor Number B-14

DEPARTMENT NAME ENVIRONMENTAL HEALTH

Date: October 17, 2025

I am requesting an increase to my budget appropriates as listed below:

Check one [X] **"Previous Year Revenue"** [ ] **"New Revenue"**

Funding Source Fund 524 HS25299 Funding from Fund 524 will cover the additional cost for programming/reporting

****Note* ***General Fund and Public Safety "MUST" use Contingency when increasing budget***

Increase Revenue Budget				Increase Expenditure Budget			
FUND DEPT NO	**ACCOUNT NUMBER**	**ACCOUNT NAME**	**AMOUNT**	**FUND DEPT NO**	**ACCOUNT NUMBER**	**ACCOUNT NAME**	**AMOUNT**
4011	4712205	Operating Transfer in	$ 10,000.00	1109	59000	Contingency	$ 10,000.00
1109	59000	Contingency	$ 10,000.00	4011	57603	Computers	$ 10,000.00
		Total Journal	**$ 20,000.00**			Total Journal	**$ 20,000.00**

Jim Bratton 10-16-25

SIGNATURE OF REQUESTING OFFICIAL DATE

TRANSFER APPROVED

SANDRA PALMER 10/20/2025

AUDITOR DATE

BOARD OF SUPERVISORS DATE

A-117
07/2018

Tehama County

Agenda Request Form

File #: 25-1951 **Agenda Date:** 11/18/2025 **Agenda #:** 5.

ENVIRONMENTAL HEALTH

Requested Action(s)
a) RESOLUTION - Request adoption of a resolution authorizing the Director of Environmental Health to apply for and act on behalf of Tehama County to secure Enforcement Assistance Grant funds (Waste Tire Enforcement) from Department of Resources Recycling and Recovery (CalRecycle) for the 33rd cycle to be used for Surveillance Inspection of Tire Facilities, Outreach and Enforcement programs in the amount of $23,440, for the period of 7/1/26 to 6/30/27

Financial Impact:
Requesting and securing the grant funds will facilitate adding the Waste Tire program to the department objectives of public health protection in the Solid Waste program without adding staff.

Background Information:
This grant series is an annual reimbursement grant from CalRecycle that will further augment the department activities in the Solid Waste Enforcement program. Not applying would fail to capture funds that facilitate the program.

CalRecycle

September 2025
Department of Resources Recycling and Recovery

Local Government Waste Tire Enforcement Grant Program

Application Guidelines and Instructions

Cycle 33 (TEA33) Fiscal Year 2025–26

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Grant Cycle Overview

The Department of Resources Recycling and Recovery (CalRecycle) offers the Local Government Waste Tire Enforcement Grant Program pursuant to Section 42889(b)(4) of the Public Resources Code. The purpose of the grant is to provide sufficient, stable, and non-competitive funding to California jurisdictions for the enforcement of waste tire permitting, hauling, and storage laws.

This resource document provides applicants with instructions to access and complete the application online, and information about grant administration. The web-based application is in CalRecycle's Grants Management System (GMS) (https://secure.calrecycle.ca.gov/Grants/SignIn.aspx?ReturnUrl=%2fGrants). The applicant will need to sign in to GMS to complete and submit an application. https://calrecycle.ca.gov/tires/grants/enforcement/

Note: The following terms used in this document are defined below, unless the context clearly indicates otherwise:

- "Applicant" refers to either the legal name of the entity that is legally responsible for grant administration and any entity that will receive and control grant funded equipment, if awarded, or to a person who is completing an application on behalf of the Applicant (this is usually the primary contact listed on the application, but could also be the secondary contact, signature authority, or consultant).
- "You" refers to a person who is completing the application on behalf of the Applicant.
- "Grantee" refers to an applicant after approval of grant award.

Timeline

November 4, 2025: Application Due Date

- Applicants must submit applications in GMS by 11:59 p.m. on this date.
- Customer service will be available until 4:00 p.m. on this date.

December 4, 2025: Secondary Due Date

- Approved Resolution or Letter of Commitment and any other Applicant's Required Authorization Documents must be uploaded in GMS by this date if it was not submitted with the application.

January/February 2026 (tentative): Grants Awarded

- CalRecycle considers funding recommendations, and if approved, conditionally awards grants during this month.

June 30, 2026—September 30, 2027: Grant Term

For milestones that take place during the grant term, refer to the Procedures and Requirements document.

Eligible Applicants

Eligible applicants: city, county, or city and county that work closely with a managing entity to implement and oversee the program.

Managing Entity

All applicants must designate a managing entity to implement and oversee the Program. The managing entity must be one of the following:

- A Local Enforcement Agency.
- An Environmental Health Agency, department, office, etc.
- A Code Enforcement Agency, department, office, etc.
- An agency, department, or office, which has inspection and code enforcement authority, experience, and capability.

New Applicants

New applicants are those cities or counties that did not receive a TEA grant award for Fiscal Year (FY) 2024–25 (TEA32 cycle). New applicants must meet the following requirements at the time of application:

- Counties must have 50 or more active[1] businesses in their jurisdictions with Tire Program Identification (TPID) numbers.
- Cities must have 100 or more active**Error! Bookmark not defined.** businesses in their jurisdictions with TPID numbers.

New applicants that are under the jurisdiction of an existing TEA grantee may apply for this grant only if the new applicant:

- Meets the eligibility requirements of this program.
- Notifies the existing grantee and CalRecycle before submitting an application.
- Meets with the existing grantee and CalRecycle.
- Demonstrates that complementary services are needed in its jurisdiction(s).

Reapplying Grantees

Reapplying grantees are applicants that received a grant award in FY 2024–25 (TEA32 cycle). Reapplying grantees must meet the following TPID number requirements:

- Counties must have 50 or more active**Error! Bookmark not defined.** businesses in their jurisdictions with TPID numbers.
- Cities must have 100 or more active**Error! Bookmark not defined.** businesses in their jurisdictions with TPID numbers.

The city, county, or city and county is eligible to apply for a TEA grant if it satisfactorily performed in accordance with its prior Grant Agreement. See details about performance measures below.

[1] "Active means the Business Status is "Active" in CalRecycle's Waste Tire Management System (WTMS).

Listed below are examples of performance measures and standards that may be considered to determine if a reapplying grantee performed satisfactorily in prior grant cycles:

- Complied with all requirements of the Grant Agreement.
- Submitted complete Progress Reports, Payment Requests, and other required grant documents according to grant agreement timelines.
- Completed at least 80 percent of inspections estimated in the application in accordance with the Inspection Priorities as described in the Procedures and Requirements.
- Expended at least 80 percent of awarded funds on eligible and approved items and activities.
- Submitted complete Progress Reports, Payment Requests, and other required grant documents according to grant agreement timelines.
- Attended all mandatory training.
- Complied with all requirements of the Grant Agreement.

CalRecycle enforcement and grant staff will work with reapplying grantees that did not perform satisfactorily. If a reapplying grantee did not perform satisfactorily, staff may recommend that no award be granted for FY 2025–26 (TEA33).

Collaborative Application

Two or more eligible entities may agree to submit a Collaborative Application. A Collaborative Application requires one of the eligible entities to act as the Lead Collaborative Jurisdiction (Lead) and the other entities will be Participating Collaborative Jurisdiction(s). Under a Collaborative Application, a Participating Jurisdiction grants permission for the Lead to perform waste tire enforcement activities in its jurisdiction. If a jurisdiction is a Participating Collaborative Jurisdiction(s) in a Collaborative Application, it may not apply individually.

- **County/County**
  Two or more counties agree to collaborate. The counties agree that one county will submit a Collaborative Application for a TEA grant as the Lead with the other county/counties listed as a Participating Jurisdiction(s) on the application. The Lead will perform waste tire enforcement activities in the Participating Jurisdiction(s). All members of a collaborative application must submit a resolution from their governing body.

- **Cities within the same County**
  Two or more cities within the same county agree to collaborate. The cities agree that one city will submit a Collaborative Application for a TEA grant as the Lead with the other city/cities listed as Participating Jurisdiction(s) on the application. The Lead will perform waste tire enforcement activities in the Participating Jurisdiction(s). Both the Lead and the Participating Jurisdiction(s) are required to submit resolutions.

- **Cities Collaborating with a Different County or with a City in a Different County**

A county may also collaborate with a city from an adjacent county. If a city is not receiving waste tire enforcement services from the county in which it is located, the city may collaborate with another county or a city outside of its county. Both the Lead and the Participating Jurisdiction(s) are required to submit resolutions. In addition, the Lead must obtain a Letter of Permission from the County Administrator's Office of the county in which enforcement action will be taken.

See Application Documents, Resolution for Collaborative Applicants, and Letter of Permission sections, for further information on additional Collaborative Application requirements.

Note: An incorporated city that is not an active TEA grantee does not need to become a Collaborative Jurisdiction with its own county when the county is a TEA grantee and conducts inspections on the city's behalf.

Individual Application

An Individual Application is one in which a single eligible entity will be responsible for grant implementation. The applicant in an Individual Application will be responsible for the performance of the grant and all related documentation. In addition, the applicant will be the only entity receiving any real or personal property that is purchased with grant funds.

Eligible Projects/Products

CalRecycle is responsible for performing all activities related to enforcing waste tire permitting, hauling, and storage laws and regulations. When a local jurisdiction receives a TEA grant and becomes a grantee, it is authorized to enforce waste tire laws and regulations under CalRecycle's authority, not its own. Some grantees or managing entities have authority as Local Enforcement Agencies or code enforcement agencies; however, that authority is not applicable to the waste tire enforcement program.

County grantees may perform waste tire activities in the following areas:

- The unincorporated area of its own county.
- The incorporated areas of all cities within the boundaries of the county that are neither TEA grantees nor Participating Collaborative Jurisdictions on any other jurisdiction's TEA grant application.
- The unincorporated and incorporated area of any Participating Collaborative Jurisdiction(s).

City grantees may perform waste tire activities in the following areas:

- The incorporated area of its own city.
- The unincorporated and incorporated areas of any Participating Collaborative Jurisdiction(s).

City and county grantees may perform waste tire activities in the following areas:

- The unincorporated and incorporated areas of its own city and county.
- The unincorporated and incorporated areas of any Participating Collaborative Jurisdiction(s).

Available Funds

- $6,250,000 is available for this grant cycle, fiscal year 2025–26, subject to funding availability.
- Applicants may request the maximum award amount allowed for their qualifying populations. The maximum award for any applicant is:
    - $350,000 for applicants with qualifying populations of 1 to 900,000.
    - $500,000 for applicants with qualifying populations of 900,001 to 2,000,000.
    - $650,000 for applicants with qualifying populations of 2,000,001 or more.

Determining Maximum Awards

Qualifying populations for maximum award amounts are determined using population data published in the California Department of Finance report, E-1 Population Estimates for Cities, Counties and the State with Annual Percent Change (https://dof.ca.gov/forecasting/demographics/estimates-e1/). This report is generally published in May of each year.

The following is a description of how an applicant's qualifying population is determined:

For a **county applicant**, the qualifying population includes all the following:

- The population of the unincorporated area of the applicant county and the population of all incorporated cities within the boundaries of the county that are not included on any other TEA application.
- The population of the unincorporated and incorporated areas of any Participating Collaborative Jurisdiction(s).

For a **city applicant**, the qualifying population includes all the following:

- The population of the incorporated area of the applicant city.
- The population of the unincorporated and incorporated areas of any Participating Collaborative Jurisdiction(s).

For a **city and county applicant**, the qualifying population includes all the following:

- The population of the unincorporated and incorporated areas of the applicant city and county.
- The population of the unincorporated and incorporated areas of any Participating Collaborative Jurisdiction(s)

Grant Term

The Grant Term begins June 30, 2026. The Grant Term ends on September 30, 2027.

For detailed information about requirements within the grant term, refer to the Procedures and Requirements document.

Eligible and Ineligible Costs

Grantees may incur eligible costs only during the Grant Term. For detailed information about eligible and ineligible costs, refer to the Procedures and Requirements document.

Indirect Costs

For detailed information about indirect costs, refer to the Procedures and Requirements document.

Public Records Requests

CalRecycle's policy is to make records requested by the public promptly available in accordance with the laws governing disclosure of records and information to the public. In general, all records in the possession of a state agency are public records subject to disclosure, unless a law provides that a particular kind of record or information is not a public record or is exempt or prohibited from disclosure.

Upon request, the entire contents of the submitted application are subject to public records requests. This may include contact information, project summary, uploaded documents, and scoring information. Public records may be requested from CalRecycle through the California Public Records Act Requests web page (https://www2.calrecycle.ca.gov/Forms/ContactUs/PublicRecordsRequest/).

Confidentiality

The following describes the treatment of certain confidential or proprietary information under the California Public Records Act (Government Code 7920.000 et seq.) and related regulations. It also describes how questions are resolved on whether information is truly confidential, the legal protections for confidential information, and internal and program procedures to maintain confidentiality.

Confidential or Proprietary Information

Title 14 of the California Code of Regulations (14 CCR), sections 17041–17046 (https://www.calrecycle.ca.gov/Laws/Regulations/Title14/), states that confidential or proprietary information shall include, but is not limited to:

- Personal or business-related financial data, customer client lists, supplier lists and other information of a proprietary or confidential business nature provided by persons in applications, reports, returns, certifications or other documents submitted to [CalRecycle] which if released would result in harmful effects on the person's competitive position.
- Tax information prohibited from disclosure, pursuant to the Revenue and Taxation Code.

Accordingly, appropriate documents submitted with an application that are clearly marked, on each page, "confidential or proprietary information" will be treated by CalRecycle pursuant to the procedures set forth in 14 CCR sections 17041–17046. However, the law does not treat documents marked as "confidential or proprietary information" (such as sales brochures, promotional literature and other general non-financial documents) as confidential if they do not fall within the categories of protected financial documents listed above.

What if there is a question about what is confidential?

If CalRecycle receives a request to disclose data claimed by the applicant to be confidential, CalRecycle would notify the applicant of the request and state that the

documents were under review to determine whether information was correctly identified as “confidential.” If there was any question as to whether specific information was confidential, CalRecycle would contact the person(s) identified in the application to provide a justification and statement why the information is confidential. The process for evaluating confidentiality claims is set forth in section 14 CCR 17046.

What procedures does CalRecycle have in place to ensure that confidential information is kept confidential?
Confidential or proprietary information will be evaluated and analyzed only by CalRecycle staff, kept confidential, and will be maintained with restricted access. Records no longer needed to provide the services offered under the grant program are periodically destroyed, when allowed by audit policies and state law.

Application Instructions

Application Access

The application is available in CalRecycle's web-based Grants Management System (GMS). Access to GMS is secure; therefore, you must have a CalRecycle WebPass to log in to the system. Those who have not previously obtained a CalRecycle WebPass can create an account at the CalRecycle WebPass page (https://secure.calrecycle.ca.gov/WebPass/).

To start an application:

1. Log in to GMS (https://secure.calrecycle.ca.gov/Grants).
2. Select **Apply for a Grant** on the left.
    - All open grant cycles are displayed in a table.
3. Find Local Government Waste Tire Enforcement Grant Program TEA33: Fiscal Year 2025–2026 and select **Start Application**.
    - A pop-up window will appear asking for contact information. If you have an existing GMS Account, the information may be auto populated.
    - GMS will automatically add you as the Primary Contact for the new grant application; however, you may update this later.
4. Click **Save**.

GMS Tabs - Application Contents and Instructions

The components of the application are divided into tabs. To fill out an application, click on each tab and complete the sections in each tab as required. General directions are on the top of each tab, and detailed information about the requirements for each tab is listed below.

The applicant is responsible for a complete application. This includes signing documents, uploading required documents, and submitting the application by the due date(s). Failure to do so may result in disqualification from the Local Government Waste Tire Enforcement Grant Program.

Examples of disqualifications may include:

- Applicant does not meet the eligibility requirements.
- Project is not eligible.
- Applicant fails to use required CalRecycle documents or forms.
- Applicant uploads incomplete or blank documents to the Documents tab.
- Signature Authority fails to sign Application Certification or any document that requires a signature.
- The online application is incomplete or missing information.

Summary Tab

This tab provides a summary of the application, due dates, resource documents and links, application documents, and the Application Submission section. It is the applicant's responsibility to submit all required documents, based on the particular grant application/project, by the appropriate due date.

Applicant/Participant Tab
The applicant name is the legal name of the entity that is legally responsible for grant administration, if awarded.

1. Select the **Add Applicant/Participant** button and type in the **Applicant Name** and **County**. Do not enter your personal name.
2. Search the table for the correct applicant name and select **Add Applicant/Participant**.
3. Choose the **Lead Participant** radio button and click **Save**.
    - Every application must have a Lead Participant even if it is an individual application with no Non-Lead Participants.

If the Participant Search List does not contain your Applicant/Participant name:

1. Click on **Add New Applicant/Participant**.
2. Enter the **Applicant/Participant Name** as it appears on the Resolution. Do not include the department or unit name. Do not enter your personal name.
    - List county names with the name first followed by the word "County," e.g., "Sacramento County."
    - List city names as "City of" followed by the city's name, e.g., "City of Sacramento."
3. Complete all required fields then click **Save**.

For Collaborative applications, add the name of each eligible Non-Lead Participant and select the Participating Jurisdiction radio button.

For a list of eligible applicants, please see the Grant Cycle Overview section titled "Eligible Applicants."

Detail Tab
Complete this tab as follows:

1. Enter a dollar amount in the **Grant Funds Requested** field. Do not exceed the maximum grant award amount of (see "Available Funds" section above). Please round all amounts to the nearest whole dollar.
2. Enter the **Assembly Districts and Senate Districts**. To select more than one district hold the "Ctrl" key while selecting the numbers.
3. Enter the applicant's **Department Name**, e.g., "General Services." If the applicant does not have a department, enter the applicant's name.
4. Enter the grant payment mailing address. This is the address CalRecycle sends payments.
5. **Project Summary/Statement of Use**: Provide a brief, concise summary of how grant funds will be expended and how these funds will augment your local/regional enforcement efforts. Restrict this narrative to 600 characters maximum including spaces. Insert program specific direction.
6. Select the appropriate option for the Resolution Requirement and optional Letter of Designation.

Contacts Tab
CalRecycle requires the application to have only one Primary Contact and at least one Signature Authority. Each application contact may be granted access by checking the box on the top of the contact's detail screen. The contact will be able to log in to GMS using their own CalRecycle WebPass and access the application.

Note: CalRecycle requires a valid email address for the Signature Authority in order to route the Grant Agreement, if awarded.

- **Primary Contact.** One person who the Signature Authority or their designee has authorized to manage and oversee the grant. This person will be the first contact with whom the Grant Manager will communicate.
- **Signature Authority**. The person(s) authorized to sign CalRecycle documents, such as grant applications, grant agreements, etc., as authorized by a board/council-adopted Resolution, Letter of Designation, or Letter of Commitment (if applicable).
- **Secondary Contact**. A person authorized (by the Primary Contact or Signature Authority or their designee) as the alternate person with whom the Grant Manager will communicate. (Not required.)
- **Consultant.** A professional who provides advice in an area of expertise. If CalRecycle awards a grant to the applicant, the consultants may manage the grant or only conduct specific activities, based on a written agreement between the applicant and the consultant outlining work to be performed. (Not required.)
- **Participant Signature Authority.** (Applicable to Cooperative applications only) The person(s) authorized to sign documents on behalf of their organization, as authorized by a Letter of Commitment, Resolution, or Letter of Designation.

Budget Tab
Complete the budget document provided in GMS and follow the steps below.

1. Transfer the total of each budget category from the budget document into the Budget tab of GMS.
    a. Budget amounts in the budget document must match those entered in the Budget tab.
    b. The total amounts entered in the Budget tab of GMS must equal the Grant Funds Requested amount shown in the Detail tab.
2. Upload the budget document in Excel format (Excel, PDF, etc.) to the Documents tab of GMS.

Utilizing a document form other than the official CalRecycle versions, tampering with the CalRecycle version, or otherwise circumventing imposed character limits, may subject the applicant to disqualification.

Documents Tab
See the Application Documents Section in the Summary tab for documents that must be uploaded in the Documents tab.

When uploading a document, enter a document title, select the appropriate document type from the drop-down list, and enter the date that it was executed/signed, if applicable, or select “today’s date.”

Document files cannot include special characters such as commas, dollar signs, asterisks, etc.

Utilizing a document form other than the official CalRecycle versions, tampering with the CalRecycle version, or otherwise circumventing imposed character limits may subject the applicant to disqualification.

Application Submittal and Deadline

The **Submit Application** button located in the Summary tab will be enabled after all required documents have been uploaded.

Click the **Submit Application** button and the application status will change to **Application Submitted**. You can only submit the application once; however, you may upload the following documents until the secondary due date: Resolution, Letter of Designation, Letter of Permission.

You must submit your application no later than 11:59 p.m. on November 4, 2025. Customer service will be available until 4:00 p.m. on the application due date either by emailing grantassistance@calrecycle.ca.gov or calling (916) 324-1219; however, there is no guarantee CalRecycle will be able to provide support if there is an influx of inquiries.

Note: Applications that are not submitted by the due date will be deleted from GMS.

Application Documents

Below is a list of all documents required for a complete application. Instructions on how to obtain all documents are described below.

1. Application Certification
2. Budget
3. Cost Allocation Plan (if applicable)
4. Letter of Designation (if applicable)
4. Resolution – Lead Participant
5. TEA Staff Roster

CalRecycle Documents

CalRecycle documents are accessible in the Summary tab in the Application Documents section. To access a document, click on the link, open it up, fill it out, save it to your computer, and upload it to the Documents tab. If you are having trouble with a document, email grantassistance@calrecycle.ca.gov or call (916) 324-1219.

Altered or reproduced CalRecycle documents or templates may result in automatic disqualification of your application. Unless a document specifies that it may be reproduced as necessary, **do not** alter CalRecycle documents.

Note: Do not include special characters in file names. Doing so may result in automatic disqualification of your application.

Application Certification

The Application Certification is a required application document that must be generated from GMS.

After you have completed each tab of the application and uploaded the required documents, generate the Application Certification.

1. Click “Print Application Certification” under the Application Submission section of the Summary tab.
    a. **Note:** You will not be able to click “Print Application Certification” until each tab of the application is completed and all required application documents have been uploaded.
2. Signature Authority signs the Application Certification using a certified e-signature or original wet signature.
3. Upload the signed Application Certification to the Documents tab.

Budget

Applicants are required to submit a Budget. Complete the Excel format Budget document available for download on the Summary Tab of GMS. The completed Excel budget document must be uploaded in the Documents tab (do not convert the Excel budget document into another format) and the category budget amounts must match those entered in the Budget tab. The total must equal the amount of Grant Funds Requested on the Detail tab.

A description must be provided for each budget line item included. Instructions for this requirement are included on the budget document. Line-item descriptions must be detailed, specific and enable reviewers to understand the amounts budgeted and the intended purpose of each line item.

A unique budget document will be provided that includes additional pages for the proposed Supplemental Grant.

TEA Staff Roster
Applicants are required to complete the TEA Staff Roster form. It is available for download from the Summary Tab in GMS. The completed form must be uploaded in GMS to the Documents tab.

Applicant's Documents

Below is a list of documents that the applicant is responsible for preparing and uploading to their application. For examples/templates of some of these documents, please refer to the **Summary tab.** Retain the original hard copy documents for potential CalRecycle audits. See Audit Considerations Section of the Procedures and Requirements for more information.

Indirect Cost Allocation Plan (CAP)
Indirect costs must be supported with an Indirect Cost Allocation Plan submitted in the grantee's grant application.

If indirect costs are not included in the budget, there is no requirement to submit a CAP.

Upload a Generally Accepted Accounting Practices (GAAP)-compliant Cost Allocation Plan to the Documents Tab in GMS. The CAP details how your organization will allocate Indirect Costs charged to this grant. The CAP must be obtained from your jurisdiction's accounting department. Indirect costs will be disallowed unless an approvable CAP is submitted.

Indirect costs may not exceed 20% of the total direct costs in the approved budget. Grantees shall allocate and request reimbursement for Indirect Costs according to the jurisdiction's cost allocation methodology.

Applicant's Required Authorization Documents

Below is a list of required authorizing documents by application type that the applicant is responsible for preparing and uploading to their application**.**

Authorizing documents are documents which are written by the applicant. The documents give the applicant permission to apply for a grant, accept grant awards, and/or name the person authorized to sign grant documents on the applicant's behalf. Below are the requirements for each type of authorizing

document. Read each one carefully to determine which document(s) fits your application and applicant type.

Note: For Resolution, Letter of Authorization, Letter of Designation, and Letter of Support templates, refer to the Resolution and Letter Examples **(https://www.calrecycle.ca.gov/Funding/SampleDocs) web page**. CalRecycle staff are available to answer questions about these documents or to review your draft authorization documents to ensure they meet the requirements of the grant program. You may email your draft authorization documents to grantassistance@calrecycle.ca.gov.

Individual Application Authorization Documents

If **subject to a governing body and board approval is required to legally bind the applicant**, the applicant must submit a Resolution no later than the secondary due date or CalRecycle will deem the application incomplete and disqualify the applicant.

The Resolution must:

1. Authorize submittal of an application for one or more specifically named CalRecycle Grant(s) or for all CalRecycle Grants.
2. Identify the job titles of the Signature Authorities authorized to sign all grant-related documents necessary to secure funds and implement the approved project(s). The Resolution may also include language authorizing the Signature Authorities to delegate authority to additional job titles.
    a. Applicants can only submit a Letter of Designation if the corresponding Resolution includes designee language.
3. Identify the time period during which the authorizations are valid. The minimum duration is the grant term, and the maximum duration is five years from the date of adoption. If the Resolution expires during the application period or the grant term, CalRecycle will require a new valid Resolution.
4. Be certified by the governing body.

Note: The Signature Authority must sign a Letter of Designation **prior** to the designee's exercise of their authority.

TEA Collaborative Application Authorization Documents

TEA Collaborative Lead Participant

Applicant must submit a Resolution no later than the secondary due date or CalRecycle will deem the application incomplete and disqualify the applicant.

The Resolution must:

1. Authorize submittal of a Collaborative Application on behalf of itself as Lead Participant and all Non-Lead Participants for the Local Government Waste Tire Enforcement Grant Program.
2. Include a provision allowing a Signature Authority to determine and submit a list of Non-Lead Participants in accordance with CalRecycle requirements.

3. Authorize the Lead Participant to perform enforcement/compliance and surveillance activities of entities and/or individuals involved with the waste tire industry.
4. Identify the job titles of the Signature Authorities authorized to sign all grant-related documents necessary to secure funds and implement the approved project(s). The Resolution may also include language authorizing the Signature Authorities to delegate authority to additional job titles.
    a. Applicants can only submit a Letter of Designation if the corresponding Resolution includes designee language.
5. Identify the time period during which the authorizations are valid. The minimum duration is the grant term, and the maximum duration is five years from the date of adoption. If the Resolution expires during the application period or the grant term, CalRecycle will require a new valid resolution.
6. Be certified by the governing body.

TEA Collaborative Participating Collaborative Jurisdiction(s)
Applicant must submit Participating Collaborative Jurisdiction(s) Resolution(s) no later than the secondary due date or CalRecycle will remove the Participating Collaborative Jurisdiction(s) from the application.

The Resolution must:

1. Authorize the Lead Participant to submit a Collaborative application as Lead Participant on behalf of the Participating Collaborative Jurisdiction(s) for the Local Government Waste Tire Enforcement Grant Program.
2. Authorize the Lead Participant to perform enforcement/compliance and surveillance activities of entities involved with the waste tire industry in the Participating Collaborative Jurisdiction(s)'s jurisdiction.
3. State that the Participating Collaborative Jurisdiction(s) will not perform enforcement/compliance and surveillance activities in its own jurisdiction.
4. Authorize the Lead Participant to execute all documents necessary to implement the Grant.
5. Identify the time period during which the authorizations are valid. The minimum duration is the grant term, and the maximum duration is five years from the date of adoption. If the Resolution expires during the application period or the grant term, CalRecycle will require a new valid resolution.
6. Be certified by the governing body.

Letter of Designation
CalRecycle requires a Letter of Designation (LOD) only when the Signature Authority identified in the approved Resolution chooses to delegate their signature authority to another person. The applicant must upload the LOD **prior** to the designee's exercise of their authority. If the designee signs an application document in place of the Signature Authority, the applicant must upload the LOD with their application.

The LOD must:

1. Be on Applicant's letterhead.
2. Reference the Authorizing Resolution by number (or date adopted if not numbered).
3. Include the job title of the designee and the scope of the designee's authority.
4. Include the time period during which the designee may exercise the authority.
5. Be signed and dated by the Signature Authority.

The designee's authority may not extend beyond the effective date of the approved Resolution. For example, if the Resolution is effective until December 31, 2026, then the Letter of Designation may not be effective beyond December 31, 2026.

Electronic Signatures and Original Signatures

CalRecycle requires a certified e-Signature or original wet signature on documents or forms that certify legally binding information.

Note: E-signatures must include the first and last name of the Signature Authority, be in the Adobe Digital ID format (or through another certified digital signature program) and cannot be completed using the "Fill and Sign" function within Adobe. Any document using the "Fill and Sign" function is considered incomplete and may be sent back to the applicant.

Once the document(s) have been signed by the Signature Authority, upload the digitally signed document, or scan the wet signature and save it to GMS. Retain the original document for potential CalRecycle audits. See Audit Considerations Section of the Procedures and Requirements document for more information.

If you have questions, email grantassistance@calrecycle.ca.gov.

Grant Review and Award Process

Grant Application Review Process

After the close of the application period, CalRecycle staff will review the applications for completeness and eligibility. Only complete applications will be considered for award.

If total grant requests received exceed $6,250,000.00, grant awards will be adjusted so the total awarded does not exceed the total funding available.

CalRecycle staff will verify the applicant's qualifying population to set a potential base grant award as follows:

- $70,000 for applicants with qualifying populations less than or equal to 99,999.
- $90,000 for applicants with qualifying populations 100,000 through 499,999.
- $130,000 for applicants with qualifying populations 500,000 through 1,000,000.
- $210,000 for applicants with qualifying populations of 1,000,001 or more.

CalRecycle staff may also consider the following information to determine the recommended award amount for each applicant:

- The number of active permitted sites and other businesses with TPID numbers.
- The number of priority inspections identified by CalRecycle.
- Known threats to public health and safety or the environment.
- The number of illegal waste tire dumpsites identified in previous grant cycles.
- Grant funds expended in previous grant cycles.
- The number of inspections completed in previous grant cycles.
- Enforcement and field patrolling activities in previous grant cycles.
- The results of the Grantee's Performance Evaluation.

Grant Award Process

For qualifying applications, CalRecycle staff will develop funding recommendations for the consideration and approval of CalRecycle's Director, or their designee; CalRecycle tentatively schedules this for January/ February 2026. CalRecycle reserves the right to partially fund or fund individual phases of selected proposals, and CalRecycle may fund an amount less than requested.

CalRecycle reserves the right to not award any grant funds under one or more cycles.

Grant Award Conditions

When awarded, this grant will be subject to two conditions:

1. The recommended grantee must pay all outstanding debts due to CalRecycle, or bring current outstanding payments owed to CalRecycle, within 60 days of the award email date.
2. The recommended grantee's Signature Authority (or their delegated signature authority) must sign and return the Grant Agreement to CalRecycle. CalRecycle must receive the signed Grant Agreement within 60 days of the date of the award email.

Failure to comply with either condition will void the grant award.

Grant Program Administration

Grant Agreement

The Grant Agreement binds the Grantee to CalRecycle's requirements as outlined in the Grant Agreement documents. CalRecycle will send the Grant Agreement Cover Sheet electronically to allow for a certified e-signature using Adobe Sign.

These documents shall guide the grantee's administration of the grant project.

Following CalRecycle's conditional approval of the grant awards, we will email grantees the information below.

- **Award email**
- **Grant Agreement Cover Sheet (CalRecycle 110)**
  - To be signed by the grantee (this is the Lead Participant in individual Applications or collaborative applications).
- **Exhibit A: Terms and Conditions**
  - Contain CalRecycle's standard legal requirements for grants.
- **Exhibit B: Procedures and Requirements**
  - Contain specific requirements for administering this grant, including but not limited to project, reporting, and audit requirements.
- **Exhibit C: Grantee's approved application with revisions, if any, and any amendments**
- **e-Signature Instructions for Awardees**
  - Contains instructions on how to sign the Grant Agreement Cover Sheet using Adobe Sign.

Reporting Process

CalRecycle requires grantees to report on the progress of their grant on February 25, 2027 and September 30, 2027. The Procedures and Requirements document contains detailed reporting information and deadlines.

Payment Request Process

CalRecycle will retain 10 percent of each approved Payment Request amount until the Grant Manager approves the Final Report, the final Payment Request, and all required supporting documentation. The Procedures and Requirements document contains detailed payment information.

Exhibit A
Terms and Conditions

Local Government Waste Tire Enforcement Grant Program Fiscal Year 2025–26

The following terms used in this Grant Agreement (Agreement) have the meanings given to them below, unless the context clearly indicates otherwise:

- "CalRecycle" means the Department of Resources Recycling and Recovery.
- "Director" means the Director of CalRecycle or his or her designee.
- "Grant Agreement" and "Agreement" means all documents comprising the agreement between CalRecycle and the grantee for this grant.
- "Grant Manager" means CalRecycle staff person responsible for monitoring the grant.
- "Grantee" means the recipient of funds pursuant to this Agreement.
- "Program" means the Local Government Waste Tire Enforcement Grant Program.
- "State" means the State of California, including, but not limited to, CalRecycle and/or its designated officer.

Air or Water Pollution Violation

The grantee shall not be:

(a) In violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district.

(b) Out of compliance with any final cease and desist order issued pursuant to Water Code Section 13301 for violation of waste discharge requirements or discharge prohibitions.

(c) Finally determined to be in violation of provisions of federal law relating to air or water pollution.

Amendment

No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties, and approved as required. No oral understanding or agreement not incorporated into this Agreement is binding on any of the parties. This Agreement may be amended, modified or augmented by mutual consent of the parties, subject to the requirements and restrictions of this paragraph.

Americans with Disabilities Act

The grantee assures the state that it complies with the Americans with Disabilities Act of 1990 (ADA) (42 U.S.C.§ 12101 et seq.), which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA.

Assignment, Successors, and Assigns

(a) This Agreement may not be assigned by the grantee, either in whole or in part, without CalRecycle's prior written consent.
(b) The provisions of this Agreement shall be binding upon and inure to the benefit of CalRecycle, the grantee, and their respective successors and assigns.

Audit/Records Access

The grantee agrees that CalRecycle, the Department of Finance, the Bureau of State Audits, or their designated representative(s) shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. The grantee agrees to maintain such records for possible audit for a minimum of three (3) years after final payment date or grant term end date, whichever is later, unless a longer period of records retention is stipulated, or until completion of any action and resolution of all issues which may arise as a result of any litigation, dispute, or audit, whichever is later. The grantee agrees to allow the designated representative(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, the grantee agrees to include a similar right of the State to audit records and interview staff in any contract or subcontract related to performance of this Agreement.

[It may be helpful to share the Terms and Conditions (Exhibit A) and Procedures and Requirements (Exhibit B) with your finance department, contractors and subcontractors. Examples of audit documentation include, but are not limited to: expenditure ledger, payroll register entries and time sheets, personnel expenditure summary form, travel expense log, paid warrants, contracts, change orders, invoices, and/or cancelled checks.]

Authorized Representative

The grantee shall continuously maintain a representative vested with signature authority authorized to work with CalRecycle on all grant-related issues. The grantee shall, at all times, keep the Grant Manager informed as to the identity and contact information of the authorized representative.

Availability of Funds

CalRecycle's obligations under this Agreement are contingent upon and subject to the availability of funds appropriated for this grant.

Bankruptcy/Declaration of Fiscal Emergency Notification

If the grantee files for protection under Chapter 9 of the U.S. Bankruptcy Code (11 U.S.C. §901 et seq.) or declares a fiscal emergency at any time during the Grant Term, the grantee shall notify CalRecycle within 15 days of such filing or declaration, pursuant to the procedures set forth in the section entitled "Communications" herein.

Charter Cities

If the grantee is a charter city, a joint powers authority that includes one or more charter cities, or the regional lead for a regional program containing one or more charter cities, the grantee shall not receive any grant funding if such funding is prohibited by Labor Code section 1782. If it is determined that Labor Code section 1782 prohibits funding for the grant project, this Agreement will be terminated and any disbursed grant funds shall be returned to CalRecycle.

Child Support Compliance Act

For any agreement in excess of $100,000, the grantee acknowledges that:

(a) The grantee recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Family Code Section 5200 et seq.

(b) The grantee, to the best of its knowledge, is fully complying with the earnings assignment orders of all employees, and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.

Communications

All communications from the grantee to CalRecycle shall be directed to the Grant Manager. All notices, including reports and payment requests, required by this Agreement shall be given in writing by email, letter, or fax to the Grant Manager as identified in the Procedures and Requirements (Exhibit B). If an original document is required, prepaid mail or personal delivery to the Grant Manager is required following the email or fax.

Compliance

The grantee shall comply fully with all applicable federal, state, and local laws, ordinances, regulations, and permits. The grantee shall provide evidence, upon request, that all local, state, and/or federal permits, licenses, registrations, and approvals have been secured for the purposes for which grant funds are to be expended. The grantee shall maintain compliance with such requirements throughout the Grant Term. The grantee shall ensure that the requirements of the California Environmental Quality Act are met for any approvals or other requirements necessary to carry out the terms of this Agreement. The grantee shall ensure that all of grantee's contractors and subcontractors have all local, state, and/or federal permits, licenses, registrations, certifications, and approvals required to perform the work for which they are hired. Any deviation from the requirements of this section shall result in non-payment of grant funds.

Conflict of Interest

The grantee needs to be aware of the following provisions regarding current or former state employees. If the grantee has any questions on the status of any person

rendering services or involved with this Agreement, CalRecycle must be contacted immediately for clarification.

Current State Employees (Pub. Contract Code, § 10410):
(a) No officer or employee shall engage in any employment, activity, or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity, or enterprise is required as a condition of regular state employment.
(b) No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Pub. Contract Code, § 10411):
(a) For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.
(b) For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the twelve month period prior to his or her leaving state service.

If the grantee violates any provisions of above paragraphs, such action by the grantee shall render this Agreement void. (Pub. Contract Code, § 10420).

Contractors/Subcontractors

The grantee will be entitled to make use of its own staff and such contractors and subcontractors as are mutually acceptable to the grantee and CalRecycle. Any change in contractors or subcontractors must be mutually acceptable to the parties. Immediately upon termination of any such contract or subcontract, the grantee shall notify the Grant Manager.

Nothing contained in this Agreement or otherwise, shall create any contractual relation between CalRecycle and any contractors or subcontractors of grantee, and no agreement with contractors or subcontractors shall relieve the grantee of its responsibilities and obligations hereunder. The grantee agrees to be as fully responsible to CalRecycle for the acts and omissions of its contractors and subcontractors and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by the grantee. The grantee's obligation to pay its contractors and subcontractors is an independent obligation from CalRecycle's obligation to make payments to the grantee. As a result, CalRecycle shall have no obligation to pay or to enforce the payment of any moneys to any contractor or subcontractor.

Copyrights

Grantee retains title to any copyrights or copyrightable material produced pursuant to this Agreement. grantee hereby grants to CalRecycle a royalty-free, nonexclusive,

transferable, world-wide license to reproduce, translate, and distribute copies of any and all copyrightable materials produced pursuant this Agreement, for nonprofit, non-commercial purposes, and to have or permit others to do so on CalRecycle's behalf. Grantee is responsible for obtaining any necessary licenses, permissions, releases or authorizations to use text, images, or other materials owned, copyrighted, or trademarked by third parties and for extending such licenses, permissions, releases, or authorizations to CalRecycle pursuant to this section.

Corporation Qualified to do Business in California

When work under this Agreement is to be performed in California by a corporation, the corporation shall be in good standing and currently qualified to do business in the State. "Doing business" is defined in Revenue and Taxation Code Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit.

Discharge of Grant Obligations

The grantee's obligations under this Agreement shall be deemed discharged only upon acceptance of the final report by CalRecycle. If the grantee is a non-profit entity, the grantee's Board of Directors shall accept and certify as accurate the final report prior to its submission to CalRecycle.

Disclaimer of Warranty

CalRecycle makes no warranties, express or implied, including without limitation, the implied warranties of merchantability and fitness for a particular purpose, regarding the materials, equipment, services or products purchased, used, obtained and/or produced with funds awarded under this Agreement, whether such materials, equipment, services or products are purchased, used, obtained and/or produced alone or in combination with other materials, equipment, services or products. No CalRecycle employees or agents have any right or authority to make any other representation, warranty or promise with respect to any materials, equipment, services or products, purchased, used, obtained, or produced with grant funds. In no event shall CalRecycle be liable for special, incidental or consequential damages arising from the use, sale or distribution of any materials, equipment, services or products purchased or produced with grant funds awarded under this Agreement.

Discretionary Termination

The Director shall have the right to terminate this Agreement at his or her sole discretion at any time upon 30 days written notice to the grantee. Within 45 days of receipt of written notice, grantee is required to:

(a) Submit a final written report describing all work performed by the grantee.
(b) Submit an accounting of all grant funds expended up to and including the date of termination.
(c) Reimburse CalRecycle for any unspent funds.

Disputes

In the event of a dispute regarding performance under this Agreement or interpretation of requirements contained therein, the grantee may, in addition to any other remedies

that may be available, provide written notice of the particulars of such dispute to the Branch Chief of Financial Resources Management Branch, Department of Resources Recycling and Recovery, PO Box 4025, Sacramento, CA 95812-4025. Such written notice must contain the grant number.

Unless otherwise instructed by the Grant Manager, the grantee shall continue with its responsibilities under this Agreement during any dispute.

Drug-Free Workplace Certification

The person signing this Agreement on behalf of the grantee certifies under penalty of perjury under the laws of California, that the grantee will comply with the requirements of the Drug-Free Workplace Act of 1990 (Gov. Code, § 8350 et seq.) and will provide a drug-free workplace by taking the following actions:

(a) Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions that will be taken against employees for violations.
(b) Establish a drug-free awareness program to inform employees about all of the following:
    (1) The dangers of drug abuse in the workplace.
    (2) The grantee's policy of maintaining a drug-free workplace.
    (3) Any available counseling, rehabilitation, and employee assistance programs.
    (4) Penalties that may be imposed upon employees for drug abuse violations.
(c) Require that each employee who works on the grant:
    (1) Receive a copy of the drug-free policy statement of the grantee.
    (2) Agrees to abide by the terms of such statement as a condition of employment on the grant.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and grantee may be ineligible for award of any future State agreements if CalRecycle determines that the grantee has made a false certification, or violated the certification by failing to carry out the requirements as noted above.

Effectiveness of Agreement

This Agreement is of no force or effect until signed by both parties.

Entire Agreement

This Agreement supersedes all prior agreements, oral or written, made with respect to the subject hereof and, together with all attachments hereto, contains the entire agreement of the parties.

Environmental Justice

In the performance of this Agreement, the grantee shall conduct its programs, policies, and activities that substantially affect human health or the environment in a manner that ensures the fair treatment of people of all races, cultures, and income levels, including minority populations and low-income populations of the state.

Failure to Perform as Required by this Agreement

CalRecycle will benefit from the grantee's full compliance with the terms of this Agreement only by the grantee's:

(a) Investigation and/or application of technologies, processes, and devices which support reduction, reuse, and/or recycling of wastes.
(b) Cleanup of the environment.
(c) Enforcement of solid waste statutes and regulations, as applicable.

Therefore, the grantee shall be in compliance with this Agreement only if the work it performs results in:

(a) Application of information, a process, usable data or a product which can be used to aid in reduction, reuse, and/or recycling of waste.
(b) The cleanup of the environment.
(c) The enforcement of solid waste statutes and regulations, as applicable.

If the Grant Manager determines that the grantee has not complied with the Grant Agreement, the grantee may forfeit the right to reimbursement of any grant funds not already paid by CalRecycle, including, but not limited to, the 10 percent withhold.

In addition to forfeiture of grant funds, failure to perform as required by this Agreement may impact Grantee’s eligibility for future grants offered by CalRecycle.

Force Majeure

Neither CalRecycle nor the grantee, its contractors, vendors, or subcontractors, if any, shall be responsible hereunder for any delay, default, or nonperformance of this Agreement, to the extent that such delay, default, or nonperformance is caused by an act of God, weather, accident, labor strike, fire, explosion, riot, war, rebellion, sabotage, flood, or other contingencies unforeseen by CalRecycle or the grantee, its contractors, vendors, or subcontractors, and beyond the reasonable control of such party.

Forfeit of Grant Funds/Repayment of Funds Improperly Expended

If grant funds are not expended, or have not been expended, in accordance with this Agreement, or if real or personal property acquired with grant funds is not being used, or has not been used, for grant purposes in accordance with this Agreement, the Director, at his or her sole discretion, may take appropriate action under this Agreement, at law or in equity, including requiring the grantee to forfeit the unexpended portion of the grant funds, including, but not limited to, the 10 percent withhold, and/or to repay to CalRecycle any funds improperly expended.

Generally Accepted Accounting Principles

The grantee is required to use Generally Accepted Accounting Principles in documenting all grant expenditures.

Grant Manager

The Grant Manager’s responsibilities include monitoring grant progress, and reviewing and approving Grant Payment Requests and other documents delivered to CalRecycle pursuant to this Agreement. The Grant Manager may monitor grantee performance to

ensure that the grantee expends grant funds appropriately and in a manner consistent with the terms and conditions contained herein. The Grant Manager does not have the authority to approve any deviation from or revision to the Terms and Conditions (Exhibit A) or the Procedures and Requirements (Exhibit B), unless such authority is expressly stated in the Procedures and Requirements (Exhibit B).

Grantee Accountability

The grantee is ultimately responsible and accountable for the manner in which the grant funds are utilized and accounted for and the way the grant is administered, even if the grantee has contracted with another organization, public or private, to administer or operate its grant program. In the event an audit should determine that grant funds are owed to CalRecycle, the grantee is responsible for repayment of the funds to CalRecycle.

Grantee's Indemnification and Defense of the State

The grantee agrees to indemnify, defend and save harmless the state and CalRecycle, and their officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the grantee as a result of the performance of this Agreement.

Grantee's Name Change

A written amendment is required to change the grantee's name as listed on this Agreement. Upon receipt of legal documentation of the name change, CalRecycle will process the amendment. Payment of Payment Requests presented with a new name cannot be paid prior to approval of the amendment.

In Case of Emergency

In the event of an emergency, or where there is an imminent threat to public health and safety or the environment, the grantee may choose, at its own risk, to incur grant-eligible expenses not previously included in the approved Budget, subject to subsequent approval by the Grant Manager of both the Budget change and the need to implement the Budget change on an emergency basis. The grantee shall notify the Grant Manager of the emergency and the Budget change at the earliest possible opportunity. CalRecycle reserves the right to accept or reject the grantee’s determination that the circumstances constituted an emergency or a threat to public health and safety or the environment. If the Grant Manager determines that the circumstances did not constitute an emergency or a threat to public health or safety, the Budget change will be disallowed.

Limited Waiver of Sovereign Immunity and Consent to Jurisdiction

The Grantee expressly and irrevocably waives sovereign immunity (and any defenses based thereon) in favor of CalRecycle, but not as to any other person or entity, as to any dispute which specifically arises under this Agreement and not as to any other action, matters or disputes.

The Grantee does not waive its sovereign immunity with respect to (i) actions by third parties, except for parties acting on behalf of, under authorization from the Grantee or CalRecycle, or (ii) disputes between the Grantee and CalRecycle which do not specifically arise under this Agreement. The Grantee further agrees that exhaustion of tribal administrative remedies, including before any tribal court, shall not be required prior to proceeding to filing a complaint in the appropriate court of law; and

The Grantee and CalRecycle agree that any monetary damages awarded or arising under this Agreement shall be exclusively limited to actual direct damages incurred based on obligations contained in this Agreement that have been demonstrated with substantial certainty and which do not, in any event, exceed the total amount of the award under this Agreement. The Grantee and CalRecycle agree not to assert any claim for damages, injunctive, or other relief which is not consistent with the provisions of this Agreement; and

The Grantee and CalRecycle may seek, and the Grantee may seek after it has exhausted any available remedy through the Government Claims Program and the Program so approves, judicial review for breach of contract in the State Superior Court for Sacramento County, including any appellate proceedings. The Grantee and CalRecycle expressly consent to the jurisdiction of such Court, provided that:

(a) No person or entity other than the Grantee and CalRecycle is a party to the action, unless failure to join a third party would deprive the court of jurisdiction; provided, however, that nothing herein shall be construed to constitute a waiver of the sovereign immunity of the Grantee or CalRecycle in respect to any such third party.
(b) The judgment so entered has the same force and effect as, and is subject to all the provisions of law relating to, a judgment in a civil action, and may be enforced like any other judgment of the court in which it is entered.

Nothing in this Agreement shall be construed to constitute a waiver of the sovereign immunity of the Grantee with respect to intervention by any additional party not deemed an indispensable party to the proceeding. Unless otherwise agreed by the Grantee and CalRecycle, any dispute resolution meetings or communications, or mediation, shall be in the context of a settlement discussion to potential litigation and remain confidential to the extent not prohibited by applicable law.

No Agency Relationship Created/Independent Capacity

The grantee and the agents and employees of grantee, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of CalRecycle.

No Waiver of Rights

CalRecycle shall not be deemed to have waived any rights under this Agreement unless such waiver is given in writing and signed by CalRecycle. No delay or omission on the part of CalRecycle in exercising any rights shall operate as a waiver of such right or any other right. A waiver by CalRecycle of a provision of this Agreement shall not prejudice or constitute a waiver of CalRecycle's right otherwise to demand strict compliance with that provision or any other provision of this Agreement. No prior waiver by CalRecycle, nor any course of dealing between CalRecycle and grantee, shall constitute a waiver of any of CalRecycle's rights or of any of grantee's obligations as to any future transactions. Whenever the consent of CalRecycle is required under this Agreement, the granting of such consent by CalRecycle in any instance shall not constitute continuing consent to subsequent instances where such consent is required and in all cases such consent may be granted or withheld in the sole discretion of CalRecycle.

Non-Discrimination Clause

(a) During the performance of this Agreement, grantee and its contractors shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment on the bases enumerated in Government Code Section 12900 et seq.
(b) The person signing this Agreement on behalf of the grantee certifies under penalty of perjury under the laws of California that the grantee has, unless exempted, complied with the nondiscrimination program requirements (Gov. Code, § 12990, subd. (a-f) and California Code of Regulations, Title 2, Section 8103). (Not applicable to public entities.)

Order of Precedence

The performance of this grant shall be conducted in accordance with the Terms and Conditions (Exhibit A), Procedures and Requirements (Exhibit B), Project Summary/Statement of Use, Work Plan, and Budget of this Agreement, or other combination of Exhibits specified on the Grant Agreement Coversheet attached hereto (collectively referred to as "Terms"). Grantee's CalRecycle-approved Application (Grantee's Application) is hereby incorporated herein by this reference. In the event of conflict or inconsistency between the articles, exhibits, attachments, specifications or provisions that constitute this Agreement, the following order of precedence shall apply:
(a) Grant Agreement Coversheet and any Amendments thereto
(b) Terms and Conditions
(c) Procedures and Requirements
(d) Project Summary/Statement of Use
(e) Budget
(f) Work Plan
(g) Grantee's Application
(h) All other attachments hereto, including any that are incorporated by reference.

Ownership of Drawings, Plans and Specifications

The grantee shall, at the request of CalRecycle or as specifically directed in the Procedures and Requirements (Exhibit B), provide CalRecycle with copies of any data, drawings, design plans, specifications, photographs, negatives, audio and video productions, films, recordings, reports, findings, recommendations, and memoranda of every description or any part thereof, prepared under this Agreement. Grantee hereby grants to CalRecycle a royalty-free, nonexclusive, transferable, world-wide license to reproduce, translate, and distribute copies of any and all such materials produced pursuant to this Agreement, for nonprofit, non-commercial purposes, and to have or permit others to do so on CalRecycle's behalf.

Payment

(a) The approved Budget, if applicable, is attached hereto and incorporated herein by this reference and states the maximum amount of allowable costs for each of the tasks identified in the Work Plan, if applicable, which is attached hereto and incorporated herein by this reference. CalRecycle shall reimburse the grantee for only the work and tasks specified in the Work Plan or the Grantee's Application at only those costs specified in the Budget and incurred in the term of the Agreement.
(b) The grantee shall carry out the work described in the Work Plan or in the Grantee's Application in accordance with the approved Budget, and shall obtain the Grant Manager's written approval of any changes or modifications to the Work Plan, approved project as described in the Grantee's Application or the approved Budget prior to performing the changed work or incurring the changed cost. If the grantee fails to obtain such prior written approval, the Director, at his or her sole discretion, may refuse to provide funds to pay for such work or costs.
(c) The grantee shall request reimbursement in accordance with the procedures described in the Procedures and Requirements (Exhibit B).
(d) Ten percent will be withheld from each Payment Request and paid at the end of the grant term, when all reports and conditions stipulated in this Agreement have been satisfactorily completed. Failure by the grantee to satisfactorily complete all reports and conditions stipulated in this Agreement may result in forfeiture of any such funds withheld pursuant to CalRecycle's 10 percent) retention policy.
(e) Lodgings, Meals and Incidentals: Grantee's Per Diem eligible costs are limited to the amounts authorized in the California State Administrative Manual (contact the Grant Manager for more information).
(f) Payment will be made only to the grantee.
(g) Reimbursable expenses shall not be incurred unless and until the grantee receives a Notice to Proceed as described in the Procedures and Requirements (Exhibit B).

Personnel Costs

If there are eligible costs pursuant to Exhibit B, Procedures and Requirements, any personnel expenditures to be reimbursed with grant funds must be computed based on actual time spent on grant-related activities and on the actual salary or equivalent hourly wage the employee is paid for his or her regular job duties, including a proportionate

share of any benefits to which the employee is entitled, unless otherwise specified in the Procedures and Requirements (Exhibit B).

Real and Personal Property Acquired with Grant Funds

(a) All real and personal property, including equipment and supplies, acquired with grant funds shall be used by the grantee only for the purposes for which CalRecycle approved their acquisition for so long as such property is needed for such purposes, regardless of whether the grantee continues to receive grant funds from CalRecycle for such purposes. In no event shall the length of time during which such property, including equipment and supplies, acquired with grant funds, is used for the purpose for which CalRecycle approved its acquisition be less than five (5) years after the end of the grant term, during which time the property, including equipment and supplies, must remain in the State of California.

(b) Subject to the obligations and conditions set forth in this section, title to all real and personal property acquired with grant funds, including all equipment and supplies, shall vest upon acquisition in the grantee. The grantee may be required to execute all documents required to provide CalRecycle with a security interest in any real or personal property, including equipment and supplies, and it shall be a condition of receiving this grant that CalRecycle shall be in first priority position with respect to the security interest on any such property acquired with the grant funds, unless pre-approved in writing by the Grant Manager that CalRecycle will accept a lower priority position with respect to the security interest on the property. Grantee shall inform any lender(s) from whom it is acquiring additional funding to complete the property purchase of this grant condition.

(c) The grantee may not transfer Title to any real or personal property, including equipment and supplies, acquired with grant funds to any other entity without the express authorization of CalRecycle. Grantee's violation of this provision shall result in Grantee's reimbursement to CalRecycle of the amount of grant funds used to purchase said equipment and supplies.

(d) CalRecycle will not reimburse the grantee for the acquisition of equipment that was previously purchased with CalRecycle grant funds, unless the acquisition of such equipment with grant funds is pre-approved in writing by the Grant Manager. In the event of a question concerning the eligibility of equipment for grant funding, the burden will be on the grantee to establish the pedigree of the equipment.

Reasonable Costs

A cost is reasonable if, in its nature or amount, it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the cost. Consideration will be given to:

(a) Whether the cost is of a type generally recognized as ordinary and necessary for the performance of the grant.

(b) The restraints or requirements imposed by such factors as generally accepted sound business practices, arms-length bargaining, federal and state laws and regulations, and the terms and conditions of this Agreement.

(c) Whether the individuals concerned acted with prudence in the circumstances, considering their responsibilities to the organization, its members, employees, clients, and the public at large.

(d) Significant deviations from the established practices of the organization which may unjustifiably increase the grant costs.

Recycled-Content Paper

All documents submitted by the grantee must be printed double-sided on recycled-content paper containing 100 percent post-consumer fiber. Specific pages containing full color photographs or other ink-intensive graphics may be printed on photographic paper.

Reduction of Waste

In the performance of this Agreement, grantee shall take all reasonable steps to ensure that materials purchased or utilized in the course of the project are not wasted. Steps should include, but not be limited to: the use of used, reusable, or recyclable products; discretion in the amount of materials used; alternatives to disposal of materials consumed; and the practice of other waste reduction measures where feasible and appropriate.

Reduction of Waste Tires

Unless otherwise provided for in this Agreement, in the performance of this Agreement, for all purchases made with grant funds, including, but not limited to equipment and tire-derived feedstock, the grantee shall purchase and/or process only California waste tires and California waste tire-derived products. As a condition of final payment under this Agreement, the grantee must provide documentation substantiating the source of the tire materials used during the performance of this Agreement to the Grant Manager.

Reimbursement Limitations

Under no circumstances shall the grantee seek reimbursement pursuant to this Agreement for a cost or activity that has been or will be paid for through another funding source. The grantee shall not seek reimbursement for any costs used to meet cost sharing or matching requirements of any other CalRecycle funded program.

All costs charged against the Agreement shall be net of all applicable credits. The term “applicable credits” refers to those receipts or reductions of expenditures that operate to offset or reduce expense items that are reimbursable under this Agreement. Applicable credits may include, but are not necessarily limited to, rebates or allowances, discounts, credits toward subsequent purchases, and refunds. Grantee shall, where possible, deduct the amount of the credit from the amount billed as reimbursement for the cost, or shall deduct the amount of the credit from the total billed under a future invoice.

Reliable Contractor Declaration

Prior to authorizing any contractor or subcontractor to commence work under this Grant, the grantee shall submit to CalRecycle a Reliable Contractor Declaration (CalRecycle 168) from the contractor or subcontractor, signed under penalty of perjury, disclosing whether of any of the events listed in Section 17050 of Title 14, California Code of Regulations, Natural Resources (https://www.calrecycle.ca.gov/laws/regulations/title14), Division 7, has occurred with respect to the contractor or subcontractor within the

preceding three (3) years. If a contractor is placed on CalRecycle's Unreliable List after award of this Grant, the grantee may be required to terminate that contract.

Remedies

Unless otherwise expressly provided herein, the rights and remedies hereunder are in addition to, and not in limitation of, other rights and remedies under this Agreement, at law or in equity, and exercise of one right or remedy shall not be deemed a waiver of any other right or remedy.

Self-Dealing and Arm's Length Transactions

All expenditures for which reimbursement pursuant to this Agreement is sought shall be the result of arm's-length transactions and not the result of, or motivated by, self-dealing on the part of the grantee or any employee or agent of the grantee. For purposes of this provision, "arm's-length transactions" are those in which both parties are on equal footing and fair market forces are at play, such as when multiple vendors are invited to compete for an entity's business and the entity chooses the lowest of the resulting bids. "Self-dealing" is involved where an individual or entity is obligated to act as a trustee or fiduciary, as when handling public funds, and chooses to act in a manner that will benefit the individual or entity, directly or indirectly, to the detriment of, and in conflict with, the public purpose for which all grant monies are to be expended.

Severability

If any provisions of this Agreement are found to be unlawful or unenforceable, such provisions will be voided and severed from this Agreement without affecting any other provision of this Agreement. To the full extent, however, that the provisions of such applicable law may be waived, they are hereby waived to the end that this Agreement be deemed to be a valid and binding agreement enforceable in accordance with its terms.

Site Access

The grantee shall allow the state to access sites at which grant funds are expended and related work being performed at any time during the performance of the work and for ninety (90) days after completion of the work, or until all issues related to the grant project have been resolved.

Stop Work Notice

Immediately upon receipt of a written notice from the Grant Manager to stop work, the grantee shall cease all work under this Agreement.

Termination for Cause

CalRecycle may terminate this Agreement and be relieved of any payments should the grantee fail to perform the requirements of this Agreement at the time and in the manner herein provided. In the event of such termination, CalRecycle may proceed with the work in any manner deemed proper by CalRecycle. All costs to CalRecycle shall be deducted from any sum due the grantee under this Agreement. Termination pursuant to

this section may result in forfeiture by the grantee of any funds retained pursuant to CalRecycle's 10 percent retention policy.

Time is of the Essence

Time is of the essence to this Agreement.

Tolling of Statute of Limitations

The statute of limitations for bringing any action, administrative or civil, to enforce the terms of this Agreement or to recover any amounts determined to be owing to CalRecycle as the result of any audit of the grant covered by this Agreement shall be tolled during the period of any audit resolution, including any appeals by the grantee to the Director.

Union Organizing

By signing this Agreement, the grantee hereby acknowledges the applicability of Government Code Sections 16645, 16645.2, 16645.8, 16646, 16647, and 16648 to this Agreement and hereby certifies that:

(a) No grant funds disbursed by this grant will be used to assist, promote, or deter union organizing by employees performing work under this Agreement.

(B) If the grantee makes expenditures to assist, promote, or deter union organizing, the grantee will maintain records sufficient to show that no state funds were used for those expenditures, and that grantee shall provide those records to the Attorney General upon request.

Venue/Choice of Law

(a) All proceedings concerning the validity and operation of this Agreement and the performance of the obligations imposed upon the parties hereunder shall be held in Sacramento County, California. The parties hereby waive any right to any other venue. The place where the Agreement is entered into and place where the obligation is incurred is Sacramento County, California.

(b) The laws of the State of California shall govern all proceedings concerning the validity and operation of this Agreement and the performance of the obligations imposed upon the parties hereunder.

Waiver of Claims and Recourse against the State

The grantee agrees to waive all claims and recourse against the state, its officials, officers, agents, employees, and servants, including, but not limited to, the right to contribution for loss or damage to persons or property arising out of, resulting from, or in any way connected with or incident to this Agreement. This waiver extends to any loss incurred attributable to any activity undertaken or omitted pursuant to this Agreement or any product, structure, or condition created pursuant to, or as a result of, this Agreement.

Work Products

Grantee shall provide CalRecycle with copies of all final products identified in the Work Plan. Grantee shall also provide CalRecycle with copies of all public education and advertising material produced pursuant to this Agreement.

Workers' Compensation/Labor Code

The grantee is aware of Labor Code Section 3700, which requires every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the Labor Code, and the grantee agrees to comply with such provisions before commencing the performance of the work of this Agreement.

CalRecycle

September 2025
Department of Resources Recycling and Recovery

Exhibit B

Procedures and Requirements Local Government Waste Tire Enforcement Grant Program

Cycle 33 (TEA33) Fiscal Year 2025–26

Copies of these Procedures and Requirements must be shared with both the Finance Department and the staff responsible for implementing the grant activities.

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Introduction

The Department of Resources Recycling and Recovery (CalRecycle) administers the Local Government Waste Tire Enforcement Grant Program. These Procedures and Requirements describe project and reporting requirements, report due dates, report contents, grant payment conditions, eligible and ineligible project costs, project completion and closeout procedures, and records and audit requirements.

In a Collaborative Grant, the term "grantee" used throughout this document refers to the Lead Participant (Lead). The Lead is designated to act on behalf of all Non-Lead Participant(s). The Lead manages the grant, is responsible for the performance of the grant and all required documentation, and administers the grant funds to its Non-Lead Participants on its behalf.

This document is attached to, and incorporated by reference, into the Grant Agreement.

Milestones

June 30, 2026: Grant Term and Grant Performance Period Begin on date indicated in the Notice to Proceed

February 25 2027: Progress Report Due

June 29, 2027: Grant Performance Period Ends

June 30, 2027—September 30, 2027: Report Preparation Period

September 30, 2027: Final Report and Final Payment Request Due

Grants Management System (GMS)

GMS is CalRecycle's web-based grant application and Grants Management System. Access to GMS is secure; grantees must log in using a WebPass. WebPass accounts are tied to a specific email address. If an email address changes, or if it becomes inactive, the grantee must create a new WebPass account to continue accessing GMS. Establish or manage a WebPass at CalRecycle's WebPass page (https://secure.calrecycle.ca.gov/WebPass/).

Accessing the Grant

Grantees must log in to GMS (https://secure.calrecycle.ca.gov/Grants) using their web pass. After logging in, locate the grant in the **My Awarded/Open Grants** table and select the **Grant Management** link. The **Grant Management Module** includes the following sections:

- **Summary tab**: Shows approved budget, paid and remaining amounts. (This section is available to the grantee in read-only mode.)
- **Payment Request tab**: Grantee requests reimbursement.
- **Reports tab**: Grantee uploads required reports.
- **Documents tab**: Grantee uploads all other grant documents that are not supporting documents to a payment request or a report. This section also provides access to documents that were uploaded within other sections of GMS.

Follow the instructions in GMS to work in the system. The following sections describe the reports, transactions, and supporting documents CalRecycle requires.

Contact Updates

Access to the grant is limited to those listed in the **Contacts** tab of the **Application Module** with the “Allow Access” check box marked. A contact may be listed but not granted access by not checking the box. Please note, if a contact is granted access to a grant, they will be able to edit contacts, submit payment requests, upload reports, and view all documents. Those with access may update contact information for all contact types except Signature Authority. Email the assigned Grant Manager regarding any changes to Signature Authority information.

Prior to Commencing Work

Prior to commencing work under this grant, the grantee's Grant Manager or primary contact and authorized grant Signature Authority should review the Terms and Conditions (Exhibit A) and the Procedures and Requirements (Exhibit B) to identify key grant administrative requirements. Evaluation of the grantee's compliance with these requirements is a major focus of grant audits.

Reliable Contractor Declaration

Prior to authorizing a contractor or subcontractor to commence work under this grant, the grantee shall submit to the Grant Manager a declaration from the contractor or subcontractor, signed under penalty of perjury, stating that within the preceding three (3) years, none of the events listed in section 17050 of Title 14 (https://www.calrecycle.ca.gov/Laws/Regulations/Title14/), California Code of Regulations, Natural Resources, Division 7, has occurred with respect to the contractor or subcontractor. The grantee must submit this form for each contractor and subcontractor working under the grant.

If a contractor or subcontractor is placed on the CalRecycle Unreliable Contractor List (https://www.calrecycle.ca.gov/Funding/Unreliability/) after award of this grant, the grantee may be required to terminate the contract. Obtain the Reliable Contractor Declaration form (CalRecycle 168) from CalRecycle's Application and Grant Management Tools webpage (https://calrecycle.ca.gov/funding/tools/

The grantee must upload a scanned copy of each signed Reliable Contractor Declaration form in GMS. To upload the form:

1. Go to the **Reports** tab.
2. Click on **Reliable Contractor Declaration** under **Report Type**.
3. Click the **Add Document** button.
4. Select Reliable Contractor Declaration in the **Document Type** drop down box, enter a document title, click the **Browse** button to search and upload the document, and then **Save**.
5. Click on the **Submit Report** button.

For further instructions regarding GMS, including login directions, see the "Grants Management System" section (above).

Grant Term, Grant Performance Period, and Report Preparation Period

The Grant Term begins on June 30, 2026 and ends on September 30, 2027. The grantee must make all grant-eligible program expenditures and incur all grant-eligible costs within this period. Expenditures made or costs incurred prior to June 30, 2026 or after the end date are not eligible for reimbursement. Most costs are further limited during the Report Preparation Period (below).

The Grant Performance Period begins on June 30, 2026 and ends on June 29, 2027.

The Report Preparation Period is from June 30, 2027 to September 30, 2027.

The Final Report and final Payment Request are due on September 30, 2027.

Eligible Costs

Grantees may incur eligible costs only during the Grant Term, which starts when the grantee receives a Notice to Proceed from CalRecycle and ends on September 30, 2027. See Grant Term, Grant Performance Period, and Report Preparation Period for additional information. All grant expenditures must be for activities, products, and costs specifically included in the approved Work Plan and approved Budget. To be eligible for reimbursement, costs must be incurred on or after June 30, 2026 and before the end of the Grant Term. All services must be provided, and goods received during this period in order to be eligible costs. Invoices for goods and services must be paid by the grantee prior to the inclusion of those goods or services on a payment request.

Eligible costs are limited to the following:

Inspections - Priorities and Eligible Activities

Inspections are the core component of the grant. Inspections are to be conducted according to the quality standards as outlined in the CalRecycle Waste Tire Enforcement Manual in order to be eligible for reimbursement. Actual personnel hours must be documented by Tire Program Identification numbers (TPID) and back-up is to be maintained according to the Terms and Conditions, Audit/Records Access provision on page 2. See further guidance in the Personnel Hours section.

Grantees shall inspect locations with TPID numbers assigned in the Inspection Priority Work Plan, provided by CalRecycle at the start of the Grant Term.

Eligible inspection activities are listed below:

1. Inspector time reviewing the Inspection Priority Work Plan to ensure that TPIDs listed for inspection are consistent with the CalRecycle Waste Tire Enforcement Manual.
2. Using Waste Tire Management System (WTMS) to generate a list of eligible TPIDs to inspect, in addition to those listed on the Inspection Priority Work Plan.
3. Pre-inspection planning.
4. Post-inspection reporting and follow-up.
5. Communicating with facility staff or owners before or after an inspection.

6. Travel time to-and-from inspections.
7. Physically inspecting the TPID site, taking photographs, interviewing personnel, writing and submitting complete and correct inspection reports.

   Note: Non-physical inspections may be allowed under emergency and extenuating circumstances with prior approval from CalRecycle.

8. Only inspections conducted at the following time frame and frequencies are eligible:
   - Inspections conducted within the grant performance period
   - One routine inspection is allowed per eligible TPID.
   - A maximum of two re-inspections may be performed per active TPID if a NOV was documented during the routine inspection.
   - One observation inspection may be performed per active TPID as described in the CalRecycle Waste Tire Enforcement Manual.
   - One educational inspection may be performed per active, new or never-inspected TPID.
   - Inspections where an extension was issued.

Enforcement

Enforcement Actions and Surveillance

Eligible enforcement and surveillance activities include steps taken beyond normal inspection activities to identify illegal waste tire activity and collect evidence as defined below.

1. Eligible enforcement and surveillance activities **must** be directly related to identifying, researching, surveilling, investigating, and/or documenting at least one of the following issues:
   - Illegal (unpermitted) waste tire storage sites and activities with 500 or more waste tires.
   - Individuals responsible for illegal dumping of waste tires.
     Private property on which illegal dumping of waste tires is occurring or has occurred with 500 or more waste tires.
     Note: (Private property with more than 500 illegal stored waste tires must be referred to CalRecycle for enforcement prior to seeking remediation).
   - Unregistered waste tire haulers hauling 10 or more waste or used tires.
2. Eligible enforcement and surveillance activities may include the following activities:
   - Coordinating and working with CalRecycle, the California Highway Patrol, local District Attorney (DA), task forces, other TEAs, and local law enforcement
     - Gathering and sharing of information and resources.
     - Providing training to local law and code enforcement personnel within the TEA jurisdiction to encourage referrals or citations.
     - Establishing and conducting checkpoints to identify unregistered waste tire haulers.
     - Attending administrative, court and/or CalRecycle hearings and supporting case development
   - Assisting CalRecycle with investigations and referrals:

        - Making waste tire enforcement referrals, as approved or required.
        - Investigating waste tire referrals, complaints, violations, discrepancies, and legal records searches, etc., as requested.
        - Obtaining inspection warrants and other warrants as needed in participation with local law enforcement activity.
        - Performing interviews and field investigations to develop enforcement cases.
        - Researching databases and document past enforcement activity.
    - After appropriate enforcement and surveillance, coordinating with other agencies to remediate environmental damage due to illegal dumping and storage of waste tires, including:
        - Reviewing of regulations and procedures.
        - Coordinating with Local Conservation Corps for cleanups, and other related activity.
        - Coordinating with CalRecycle for cleanup and lien options.
    - Record Keeping
        - Producing and maintaining documents and files to track waste tire enforcement-related activities.
3. Grantees must report enforcement and surveillance activities to the CalRecycle Inspection Liaison as follows:
    - Report within 15 calendar days all enforcement actions on waste tire-related cases, including any referrals to the DA's Office and any actions taken by the DA's Office on waste tire-related cases
    - Report within 15 calendar days all waste tire enforcement referrals, as approved or required. See Inspection section below.

Field Patrolling and Small Tire Pile Cleanup

Field Patrolling and Small Tire Pile Cleanup are limited to 15 percent of the total approved Budget. Field Patrolling must be productive. Unproductive Field Patrolling, such as visiting the same locations more than once per quarter for observation, may be ineligible for reimbursement. Eligible field patrolling activities and costs are limited:

- Preparation and planning of field patrol.
- Follow-up on illegal dumping complaints and referrals.
- Patrolling locations with known illegal waste tire dumping once per quarter.
- Cleanup of small tire piles on public land with 35 or fewer waste tires including disposal fees.

Administrative Costs

Administrative Costs are limited to 15 percent of the total approved Budget.

Eligible administrative costs are limited to:

- Eligible administrative costs include personnel time for which there is a direct and demonstrable link to implementation of the TEA grant.
- Administrative functions for which there is a direct and demonstrable link to implementation of the TEA grant.

Examples of eligible activities include:

- Preparation and submittal of Progress Reports, Payment Requests, and required documents.
- Grant-related communication.
- Compliance activities related to performance evaluation or audits.
- Development and maintenance of a system to track grant costs.
- TEA grant personnel administration.
- Preparation and submittal of the next TEA grant cycle application.

Education
Education costs are limited to 10 percent of the total approved Budget.

Eligible education activities and costs include:

- Eligible education costs include personnel time, and reproduction of CalRecycle educational materials for the purpose of educating waste tire generators and haulers about laws and regulations related to waste tire management.

Examples of eligible activities include:

- Generating WTMS reports of newly issued TPID's.
- Printing and distributing Tire Education Brochure from the CalRecycle TEA Resource Center when sites or conducting enforcement or tire related surveillance.
- Informing businesses and business owners/operators about applicable waste tire laws and regulations and available compliance resources.
- Providing tire-related education to Local Conservation Corps (https://www.calrecycle.ca.gov/Funding/LocalCC/).
- Providing other outreach activities requested by CalRecycle.

Operational Costs
The category includes operational needs such as rent for office space (if not included in Indirect Costs), equipment, materials, and supplies necessary to perform eligible waste tire activities under the TEA Grant. Operational Costs are limited to 10 percent of the total approved budget.

Equipment purchased and utilized for the purposes of more than one program, costs charged to the TEA grant must be allocated proportionate to actual use in TEA grant activities.

Examples of eligible equipment include:

- Personal Protective Equipment: including boots, reflective vests or logo/identifying windbreakers, hard hat/sun hat, gloves, face masks, safety glasses.
- Field Equipment: including measuring devices, GPS, binoculars, camera and accessories, clipboards.
- Cell phones, mobile Wi-Fi hotspots and cell service.
- Computers or tablets, and related standard accessories.

Training
Training is reimbursable for tire enforcement staff, supervisors and other staff who work directly on grant activities. In-house training is to be charged under the applicable budget category (i.e., inspection training is charged under the inspection budget).

Unless otherwise approved, grantee training requirements and eligibility are as follows:

1. Grantee must provide to CalRecycle and maintain a current list of inspectors and lead inspectors, their qualifications, and the amount of time their position is allocated to the Program (i.e., percentage or quantity of inspections).
2. All inspectors must be trained and approved by CalRecycle prior to conducting eligible inspections. CalRecycle may also approve an in-house inspector trainer when someone with adequate experience is employed by the grant. Existing inspectors may be approved by CalRecycle without additional training.
3. **Mandatory training** activities include:
    - New inspector inspection training (CalRecycle shall provide oversight of training).
    - CalRecycle-sponsored Waste Tire Round Tables[1].
    - WTMS Training[1].
    - Technical Training Series[1].
    - Grant Administration Webinar.
    - Other mandatory training, as required by CalRecycle.
4. Eligible **non-mandatory training** includes:
    - CalRecycle Application Webinar
    - Meetings, trainings or conferences requested by CalRecycle.
    - Coordinating and hosting CalRecycle-sponsored training events.
    - CalEPA sponsored Enforcement Symposium.
    - Basic Inspector Academy.
    - Conducting Effective Interviews for Inspectors.
    - Environmental Enforcement Training.
    - Basic and refresher health and safety related classes, including Hazardous Waste Operations and Emergency Response (HAZWOPER).
    - Hauler Training.
    - Specific training approved in the Budget Document or that are pre-approved in writing by the Grant Manager.
    - E-manifest Training.
5. When multiple sessions of a training event are scheduled, grantees must attend the session closest to their location. Exceptions must be justified and pre-approved by the Grant Manager.
6. If attending an event with multiple subjects of which only part is related/beneficial to waste tire enforcement, the portion of the training and travel costs charged to the TEA grant must be proportional to the class time devoted to waste tire enforcement.

Transportation
Transportation Costs are limited to 10 percent of the total approved budget. Eligible transportation costs **are those which are necessary** to perform TEA Grant activities in the approved budget.

[1] Grantee must send at least one inspector to each of these events.

Any activities/costs not specifically listed below must be pre-approved in writing by the Grant Manager to be reimbursable. The following activities/costs are eligible:

- **Use of grantee-owned or personal vehicles (mileage)**. Grantees may claim vehicle usage costs based upon actual mileage of the grantee or the state mileage rate, whichever is less.
- **Travel and Travel Expenses**. All travel costs must be in accordance with the California State Travel policies (http://www.calhr.ca.gov/employees/Pages/travel-reimbursements.aspx). Reimbursable mileage and other travel expenses (per diem) may not exceed the state rates as set forth in the State Administrative Manual. Documentation submitted for travel reimbursement must include departure and return times and dates.

Indirect Costs

Indirect costs are limited to 20 percent of the total direct costs in the approved budget. Grantees shall allocate Indirect Costs according to the jurisdiction's Cost Allocation Plan (CAP) methodology submitted with the application and must adhere to Generally Accepted Accounting Principles (GAAP).

Budgeting for Indirect Costs:
Multiply the total of all direct charges by 20 percent to find the maximum indirect cost allocation allowed.

How to charge Indirect Costs:
Indirect costs are not limited to 20 percent of an invoice. A grantee may charge the agency's full indirect cost rate, but only until the approved Indirect Cost line-item allocation is exhausted.

Ineligible Costs

Any costs not specifically included in the approved Budget and not directly related to the Local Government Waste Tire Enforcement (TEA) Grant Program and the approved grant project are ineligible for reimbursement. The grantee should contact the Grant Manager if clarification is needed. Ineligible costs include, but are not limited to:

- Costs incurred prior to June 30, 2026 or after September 30, 2027.
- Personnel costs charged as a flat rate for grant activity. Only actual personnel hours may be reimbursed and must be backed up by timesheets or other time accounting practices.
- Performance costs incurred outside the Performance Period, prior to June 30, 2026 or after June 29, 2027.
- Reporting Costs incurred after September 30, 2027.
- Costs that exceed the percentage cap of a capped category.
- Printing materials for education other than the CalRecycle brochures.
- Unapproved training costs.
- Food (except for meals when travelling to approved training according to State per diem rates and restrictions).
- Out of state travel.
- Ineligible inspection activities include inspections of the following: (except as otherwise pre-approved in writing or requested by the CalRecycle Inspector Liaison.) If you find a TPID number has been included on your

work plan that you believe is ineligible based on the following or other factors, do not inspect it. Contact your CalRecycle inspector liaison first for confirmation and written approval to proceed:
    - Locations where the TPID number does not have a site (physical) address in the grantee's jurisdiction or is located at an address that is not listed in WTMS.
    - Closed TPID numbers (refers to the TPID Site Status in WTMS).
    - Unproductive Field Patrolling visits to sites on multiple dates within the same quarter or repeat visits when waste tires were not discovered.
    - Inspections of Permitted Major or Minor Waste Tire Facilities unless invited to participate with a CalRecycle Inspector.
    - Inspections of previously inspected Small Quantity Generators (SQGs) unless the TPID is pre-approved by the CalRecycle Liaison. (SQG refers to the TPID Site Role identified in the WTMS.)
    - Any other inspection expressly prohibited in this document or in the Waste Tire Enforcement Manual.
- Activity on Farm/Ranch/Dairy/Ag Sites.
- Activity on Tribal Lands.

Bids

Three bids **must** be obtained for purchases $5,000 and higher when:

- Making a single purchase from any vendor for products or services to the main agreement where the charge to the grant funds is $5,000 or higher.
    - There are multiple bona fide vendors for the service/product to be purchased.
    - At the beginning of a contract cycle, when the cost of the contract billed to the grant is $5,000 or higher. After a contract bid is accepted according to the requirements of the Grant Agreement, the contract need not be rebid until the end of the contract term is reached.
- Bids **need not** be obtained when:
    - A vendor provides a bid for services that is less than $5,000 but the actual cost of the job exceeds $5,000 due to unexpected conditions that require additional labor or materials.

Modifications

The grantee must submit any proposed revision(s) to the Work Plan and/or Budget in writing to the Grant Manager. The grantee may not incur costs or make expenditures based on the revision without first receiving the Grant Manager's written approval. Proposed revisions must be clearly marked on the Work Plan and/or Budget and must be accompanied by a summary of proposed changes or modifications, including justification for the proposed changes. If approved, the Grant Manager will upload the final revised Work Plan and/or Budget to GMS and notify the grantee. The grantee may submit proposed revisions in conjunction with a Progress Report, but they cannot be submitted as part of the Progress Report. The grantee should retain the approval document(s) for audit purposes. See the "Audit Record/Access" section of the Terms and Conditions (Exhibit A).

General budget modification guidelines:

- The grantee may not incur costs or make expenditures based on the modified budget without first receiving the Grant Manager's written approval.
- Budget modifications may not cause any budget category to exceed a category percentage cap.
- Budget modifications cannot alter the amount of the grant award.

To request a budget modification:

- Enter the Budget Modification amounts in the appropriate rows of the Budget Modification Template (see Budget Modification Template for more information).
- Submit the Budget Modification Template and your Budget Modification Request by email to your grant manager.

Your request must contain justification for the modification:

- **Justification:** Why do you need to move money, or create, or delete a line-item?

The grant manager will review and reply with approval, disapproval, or request for additional information. If approved, the Grant Manager will upload the final revised Work Plan and/or Budget to GMS and notify the grantee. Retain the approval email for audit purposes. See the "Audit Record/Access" section of the Terms and Conditions (Exhibit A).

Acknowledgements

The grantee shall acknowledge CalRecycle's support each time a project funded, in whole or in part, by this Agreement is publicized in any medium, including news media, brochures, or other types of promotional materials. The acknowledgement of CalRecycle's support must incorporate the CalRecycle logo. Initials or abbreviations for CalRecycle shall not be used. The Grant Manager may approve deviation from this requirement on a case-by-case basis where such deviation is consistent with CalRecycle's Communication Strategy and Outreach Plan. Contact your Grant Manager for the CalRecycle logo.

Reporting Requirements

The Grant Agreement requires a Progress Report and a Final Report; however, the Grant Manager may require additional Progress Reports at any time during the Grant Term. Failure to submit the Final Report with appropriate documentation by the due date may result in rejection of the Payment Request and/or forfeiture by the grantee of claims for costs incurred that might otherwise have been eligible for grant funding.

The grantee must upload all reports in GMS. For further instructions regarding GMS, including login directions, see the "Grants Management System" section (above).
To upload a report:

1. Go to the **Reports** tab.
2. Click on the appropriate Report Type.
3. Click on the **Add Document** button.

4. Choose the Document Type, enter a document title, click the **Browse** button to search and upload the document, and then **Save**.
    - Select the **Back** button to upload another document and continue the process until all required documents as listed below are uploaded.
    - The maximum allowable file size for each document is 35MB.
5. Click the **Submit Report** button to complete your report submittal. The **Submit Report** button will not be enabled until all required reporting documents are uploaded.

Grant Managers will only approve reports with current information that include all required sections and documents. Grant Managers will only process Payment Requests after report approval.

Failure to comply with the specified reporting requirements may be considered a breach of the Grant Agreement and may result in the termination of the Grant Agreement, rejection of the Payment Request, and/or forfeiture by the grantee of claims for costs incurred that might otherwise have been eligible for grant funding. The grantee must report any problems or delays immediately to the Grant Manager.

Electronic Signatures and Original Signatures

CalRecycle requires a certified e-Signature or original wet signature on documents or forms that certify legally binding information.

Note: E-signatures must include the first and last name of the Signature Authority, be in the Adobe Digital ID format (or through another certified digital signature program) and cannot be completed using the "Fill and Sign" function within Adobe. Any document using the "Fill and Sign" method is considered incomplete and may be sent back to the grantee.

If you have questions, email grantassistance@calrecycle.ca.gov.

Progress Report

The grantee must submit a **Progress Report** by the due dates listed in the Milestones Section of this document. The Progress Report should cover grant activities that occurred **from June 30, 2026** through **December 31, 2026**.

The report should include the following:

- The Grant Number, grantee's name, and Grant Term.
- The following disclaimer statement on the cover page:
  "The statements and conclusions of this report are those of the grantee and not necessarily those of the Department of Resources Recycling and Recovery (CalRecycle), its employees, or the State of California. The state makes no warranty, express or implied, and assumes no liability for the information contained in the succeeding text."
- Midyear Cover Sheet is to be signed by an Authorized Signatory—either print, sign and scan, or export the cover sheet to a PDF and sign electronically.

Final Report

The Final Report is due **September 30, 2027**. This report should cover grant activities for the Performance Period **January 1, 2027** through **June 29, 2027**. The grantee must include the following items in the Final Report:

- The Grant Number, grantee's name, and Grant Term.
- The following disclaimer statement on the cover page:
  "The statements and conclusions of this report are those of the grantee and not necessarily those of the Department of Resources Recycling and Recovery (CalRecycle), its employees, or the State of California. The state makes no warranty, express or implied, and assumes no liability for the information contained in the succeeding text."
- Final Cover Sheet is to be signed by an Authorized Signatory – Either print, sign and scan, or export the cover sheet to a pdf and sign electronically.

Grant Payment Information

- Payment to the grantee for eligible grant expenses is made on a reimbursement basis only, and only for those materials and services specified in the approved grant application.
- The grantee may request reimbursement only twice during the Grant Term. In conjunction with (or after) submission of the Progress Report and in conjunction with the Final Report.
- The grantee must submit the required Progress Report/Final Report prior to, or concurrent with, submission of the Grant Payment Request. No reimbursement is made prior to Grant Manager approval of the report.
- The grantee must submit a completed Grant Payment Request and provide supporting documentation as described in the "Payment Request and Documentation" section for completed project(s) only.
- CalRecycle will make grant payments to only the grantee. It is the grantee's responsibility to pay all contractors and subcontractors for purchased goods and services.
- CalRecycle will withhold and retain 10 percent of each approved Grant Payment Request amount until all conditions stipulated in the Agreement, including submission and Grant Manager approval of the Progress and Final Reports have been satisfied.
- CalRecycle will make payments to the grantee as promptly as fiscal procedures permit. The grantee can typically expect payment approximately 45 days from the date the grantee submits a complete Grant Payment Request.
- The grantee must provide a Reliable Contractor Declaration form (CalRecycle 168) (https://www2.calrecycle.ca.gov/Docs/Web/127824) signed under penalty of perjury by the grantee's contractors and subcontractors in accordance with the "Reliable Contractor Declaration" section of the Terms and Conditions (Exhibit A). The declaration must be received and approved by the Grant Manager prior to commencement of work. See the "Reliable Contractor Declaration" section in Terms and Conditions (Exhibit A) for more information.

Payment Request and Documentation

Failure to submit the final Payment Request with appropriate documentation by the due date may result in rejection of the Payment Request and/or forfeiture by the grantee of claims for costs incurred that might otherwise have been eligible for grant funding.

The grantee must submit payment requests in GMS. For further instructions regarding GMS, including login directions, see the "Grants Management System" section (above). To submit a Grant Payment Request:

1. Go to the **Payment Request** tab.
2. Click on the **Create a Payment Request** button.
    a. Choose **Reimburse** for the **Transaction Type** and enter the amount spent in each budget subcategory.
    b. When the transaction is complete, click the **Save** button.
    c. After the transaction is saved, the **Upload Supporting Documents** button will appear in the lower right corner.
3. Click the **Upload Supporting Documents** button.
    a. Choose the **Document Type**, enter a **document title**, click the **Browse** button to search and upload the document, and then **Save**.
    b. Select the **Back** button to upload another document and continue this process until all required supporting documents as listed below are uploaded.
    c. The maximum allowable file size for each document is 35MB.
4. Click the **Submit Transaction** button, located on the transaction page, to complete your payment request. The **Submit Transaction** button will not be enabled until all required supporting documents are uploaded.
        a. **Note:** Once a transaction is saved, select the transaction number from the **Payment Request** tab to access it again. Please do not create multiple transactions for the same requested funds.

Supporting Documentation

- **Grant Payment Request form** (CalRecycle 87)
    - A scanned copy with the signature of the signatory or his/her designee, as authorized by grantee's Resolution or Letter of Commitment, must be uploaded to GMS.
        - **Note:** A designee may sign on behalf of the grantee if a) an authorized by the Resolution or Letter of Commitment, and b) a Letter of Designation has been provided to the Grant Manager.
- **Cost and Payment Documentation**
    - Acceptable cost and payment documentation must include at least one of each of the following:
        - Invoices, receipts, or purchase orders must include the vendor's name and telephone number, address, description of goods or services purchased, amount due, and date.
    - Proof of payment may include:
        - Copy of cancelled check(s) that shows an endorsement from the banking institution.
        - Invoice(s) showing a zero balance, or stamped "paid" with a check number, date paid, and initials.

        - Accounting system report from local government if it contains the vendor name, date of invoice, invoice number, check number or internal ID, and date amount was paid.
        - Bank statement(s) along with a copy of the endorsed check or invoice showing the check number.
        - Copy of an electronic funds transfer confirmation.
        - Copy of a credit card statement(s).
    - The Grant Manager may require additional cost and payment documentation as necessary to verify eligible costs.
- **Program Specific Forms**
    - Expenditure Itemization Summary (CalRecycle 736).
        - Incorporated into the Progress Report.
    - Travel Expense Log Form (CalRecycle 246) for hotel, meals, per diem, and other expenses, hotel receipts and other receipts for conference fees, tuition, flight, etc.
    - Certificate of completion for approved non-mandatory training.
    - Mileage logs.
    - Hourly Rate Document.

All forms listed above are available on the CalRecycle Application and Grant Management Tools webpage (https://calrecycle.ca.gov/Funding/tools/).

Personnel Hours

Grantees must detail personnel hours charged to the grant by budget category on the Expenditure Itemization Summary (EIS). Grantees must maintain, and provide upon request, detailed timekeeping records of all personnel hours worked on TEA grant activities including inspection hours by TPID. This documentation must be maintained for three years after the final payment is received for auditing purposes.

For each pay period, the employee's timekeeping document must contain at minimum:

- Employee name and classification.
- Total hours worked and leave taken during the pay period.
- Hours worked/leave taken per day.
- Description of the activity/task on which the employee worked for each hour worked.

Supervision of staff conducting eligible activities constitutes a direct grant cost and is separate from Administrative activities; therefore, grantees may claim, under Inspection and Enforcement categories, any direct supervision time and costs related to that category.

Grantees may calculate an actual/loaded hourly rate for each employee that includes actual salary, wages, shift differentials, and contractual fringe benefits.

Note: Grantees are cautioned to ensure that costs included in a loaded hourly rate are not duplicated in the Indirect Costs.

Performance Evaluation

The grantee will be evaluated on effectiveness and efficiency in fulfilling the procedures and requirements outlined in this document. The Progress Report and Final Report will collect some of the data for this evaluation. Data collected will assess the quality and efficiency of work completed in all categories, particularly in Inspections, Enforcement, Education, and Field Patrolling. A Report template is provided by CalRecycle in the EIS and it is a requirement. Grantees are mandated to collect and report all required data.

All forms listed above are available from the CalRecycle Grant Forms web page (https://www.calrecycle.ca.gov/forms).

Audit Considerations

The grantee agrees to maintain records and supporting documentation pertaining to the performance of this grant subject to possible audit for a minimum of three (3) years after final payment date or Grant Term end date, whichever is later. CalRecycle may stipulate a longer period of records retention in order to complete any action and/or resolution of all issues which may arise as a result of any litigation, dispute, or audit, whichever is later.

Examples of audit documentation include, but are not limited to, competitive bids, grant amendments if any relating to the Budget or Work Plan, copies of any agreements with contractors or subcontractors if utilized, expenditure ledger, payroll register entries, time sheets, personnel expenditure summary form, travel expense log, paid warrants, contracts and change orders, samples of items and materials developed with grant funds, invoices, and cancelled checks. Please refer to the Terms and Conditions (Exhibit A) for more information.

CalRecycle

Grants Management System (GMS)

Application Certification

Application Information

Applicant: Tehama County
Cycle Name: Local Government Waste Tire Enforcement Grants
Cycle Code: TEA33
Grant ID: 33607
Grant Funds Requested: $23,440.00
Matching Funds: $0.00 (if applicable)

Application Due Date: 11/04/2025
Secondary Due Date: 12/04/2025

Contacts

Name	Title	Prime	Second	Auth	CnsIt	Prtcpnt. Auth
Lori Muller	Office Manager	X				
Tia Branton	Director			X		
Lauri Dilworth	REHS		X			

Budget

Category Name	Amount
Admin Costs	$2,523.00
Education	$156.00
Enforcement	$1,104.00
Indirect Costs	$0.00
Inspections	$9,766.00
Operational Costs	$116.00
Training	$9,145.00
Transportation	$630.00

Documents	Document Title	Received Date
Required		
Application Certification		
Budget	Budget	11/3/2025
Staff Roster	Staff roster	11/3/2025
Required By Secondary Due Date		
Resolution - Lead Participant		
Other Supporting Document(s)		
Cost Allocation Plan	Cost Allocation Plan	11/3/2025
Draft Resolution	Draft Resolution	11/3/2025
Letter of Designation		
Letter of Permission		

Application Certification

Resolution

Check the following, as applicable. See Application Guidelines and Instructions for more information and examples.

X Applicant acknowledges that its approved Resolution must be uploaded no later than the secondary due date. Applicant further acknowledges that if its Resolution is received after this date, its application will be disqualified.

Conditions and Certification

Condition of Application Submittal: Acceptance of Grant Agreement Provisions

In the event the Applicant is awarded a grant, the submittal of this Application constitutes acceptance of all provisions contained in the Grant Agreement, which may consist of the following:

- Executed Grant Agreement Cover Sheet and any approved amendments
- Exhibit A - Terms and Conditions
- Exhibit B - Procedures and Requirements
- Exhibit C - Application with revisions, if any, and any amendments

Environmental Justice:

In the event Applicant is awarded a grant, submittal of this Application constitutes acceptance of the following; that in the performance of the Grant Agreement, Applicant/Grantee shall conduct their programs, policies, and activities that substantially affect human health or the environment in a manner that ensures the fair treatment of people of all races, cultures, and income levels, including minority populations and low-income populations of the State. (see Govt. Code §65040.12(e) and Pub. Resources Code §71110(a))

Certification:

I declare under penalty of perjury under the laws of the State of California, that funds have been allocated for the project(s)/activities identified in the grant application and that sufficient funds are available to complete the project(s)/activities identified in the grant application, that I have read the Application Guidelines and Instructions and that all information submitted for CalRecycle's consideration for award of grant funds is true and correct to the best of my knowledge, and that on behalf of the Applicant I accept the above conditions of submittal.

X Tia Branton

Signature of Signature Authority (as authorized in Resolution or Letter of Commitment) or Authorized Designee (as authorized in Letter of Designation, submitted with this Application)

Date: 10-31-2025

Tia Branton

Print Name

Director

Print Title

IMPORTANT! Applicant must print out this document, have the Signature Authority sign it, upload signed document to the application system, and retain the original hard copy document in your cycle file.

RESOLUTION _____

LOCAL ENFORCEMENT AGENCY GRANTS

WHEREAS, Public Resources Code sections 40000 et seq. authorize the Department of Resources Recycling and Recovery (CalRecycle), formerly known as the California Integrated Waste Management Board, to administer various Grant Programs (grants) in furtherance of the state of California's (State) efforts to reduce, recycle and reuse solid waste generated in the State thereby preserving landfill capacity and protecting public health and safety and the environment;

NOW, THEREFORE, BE IT RESOLVED that the Tehama County Board of Supervisors authorizes the submittal of application to CalRecycle for Waste Tire Enforcement Grant.

BE IT FURTHER RESOLVED that the Director of Environmental Health is hereby authorized and empowered to execute in the name of Tehama County all grant documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure grant funds and implement and carry out the purposes specified in the grant application subject to confirmation of the Board of Supervisors.

BE IT FURTHER RESOLVED that these authorizations are effective for the fiscal year 2025-26.

The foregoing resolution was offered on a motion by Supervisor _____, second by Supervisor _____ and adopted by the following vote of the board.

AYES:

NOES:

ABSENT OR NOT VOTING:

STATE OF CALIFORNIA)
) SS
County of Tehama)

I, SEAN HOUGHTBY, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said Board of Supervisors on the _____ day of _____, 2025

SEAN HOUGHTBY, County Clerk and
Ex-officio Clerk of the Board of Supervisors
Of the County of Tehama, State of California

By_____

RESOLUTION NO. _____

TEHAMA COUNTY AUDITOR'S OFFICE
GRANT FUNDING INFORMATION
(Attach full copy of application and/or Notice of Award)

AUDITOR USE ONI 211
Rec'd
By

DEPARTMENT	NAME OF CONTACT	PHONE NUMBER	BUDGET UNIT
Environmental Health	Tia Branton	527-8020	4011

TITLE OF GRANT: Waste Tire Enforcement Grant

GRANTOR AGENCY: Department of Resource Recycling and Recovery

GRANT OBJECTIVES: Protection of public health and the environment within the Departments Solid Waste Program

GRANT I.D. NO. _____ Federal Catalog No. *(If Applicable)* _____

GRANT PERIOD: **Fiscal Year 2025-26** Applicable Code and/or Legislative Reference: Public Resource Code 42885 – 42889.4

DATE APPLICATION APPROVED BY BOARD: _____ DATE BOARD ACCEPTED FUNDS OR APPROVED CONTRACT: _____

IS GRANT RENEWABLE? (Check all applicable)

Yes	No	Annually	Indefinite	Specific No. of Years
X		X		

GRANT FUNDING	**FISCAL YEAR: 2025-26**	**FISCAL YEAR:**
FEDERAL		
STATE	$23,440.00	
OTHER		
1. TOTAL GRANT FUNDS	$23,440.00	

COUNTY FUNDING		
HARD MATCH (dollars)		
SOFT MATCH (In-kind)		
2. TOTAL COUNTY MATCH	NONE	

USE OF FUNDS		
PERSONNEL (attach detail)	$23,440.00	
SERVICES/SUPPLIES		
EQUIPMENT		
OTHER CHARGES		
TOTAL FUNDS (must also= 1+2 above)	$23,440.00	

IF HARD MATCH REQUIRED, IDENTIFY FUNDING SOURCE: _____

IS MATCH FUNDING APPROPRIATED WITHIN EXISTING BUDGET? YES NO

METHOD OF PAYMENT OF GRANT FUNDS: REIMBURSE: XX ADVANCE:

ANTICIPATED DATE(S) OF RECEIPT OF GRANT FUNDS: June 30, 2026 and September 30, 2027

EXPENDITURE DEADLINE: _____

IS INTEREST EARNING ON GRANT FUNDS REQUIRED BY LAW? YES NO XX

WILL THERE BE IMPACTS TO HOUSING, STAFF OR OTHER COUNTY SUPPORT SERVICES? (If yes, please explain. Use attachment if needed.) YES NO XX _____

Tia Branton 10-31-25

DEPARTMENT HEAD SIGNATURE DATE

Form A-135 (Rev 8-21-07)

E-Contract Review
Approval as to Form

Department Name: Environmental Health

Vendor Name: Department of Resources Recycling and Recovery (CalRecycle)

Contract Description: For the purpose of Enforcement Assistance Grant funds (Waste Tire Enforcement)

APPROVED AS TO FORM:



Date: 11/04/2025

Office of the Tehama County Counsel
Margaret Long, County Counsel

Tehama County

Agenda Request Form

File #: 25-1899 **Agenda Date:** 11/18/2025 **Agenda #:** 6.

PUBLIC WORKS

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Interim Public Works Director to sign Amendment No. 1 for Utility Agreement No. UA 21.003 PG, with Pacific Gas & Electric (PG&E) Company (Misc. Agreement 2021-274) for the Evergreen Road Bridge Replacement Project, increasing the compensation amount by $35,749.97, totaling $70,078.09, for relocation of utilities within the project area

Financial Impact:
The project is funded through the Federal Highway Bridge Program (HBP), additional funding is being requested to cover the costs. This does not impact the General Fund.

Background Information:
The Board approved the original Utility Agreement UA 21.003 PG (Misc. Agreement 2021-274) with PG&E for costs to remove and relocate a total of eight (8) utility poles, for the Evergreen Road at South Fork Cottonwood Creek Bridge Replacement Project, at the October 26, 2021 board meeting, in which the County was responsible for the Pro-Rata share of costs for relocating one (1) utility pole.

The original agreement costs were based on the PG&E cost liability letter dated September 9, 2021, in which the County Pro-Rata share was estimated to be in the amount of $34,328.12. This amount was based on a preliminary estimate by PG&E to perform the work.

Utility Agreement UA 21.003 PG (Misc. Agreement 2021-274) states in Section IV “Payment for Work”, the Local Agency shall pay its share of the Actual and Necessary cost of the herein described work within 90 days after receipt of Owner’s itemized bill….compiled on the basis of the actual and necessary cost and expense incurred and charged or allocated to said work in accordance with the uniform system of accounts prescribed for Owner by the California Public Utilities Commission (PUC), Federal Energy Regulatory Commission (FERC) or Federal Communications Commission (FCC), whichever is applicable. This section also states that “in the event the final bill exceeds 125% of the estimated cost of this agreement, an amended Agreement shall be execute by the parties to this agreement prior to the payment of the Owners final bill.”

The actual costs incurred by PG&E for the relocation work are outlined in the itemized invoice dated October 22, 2024, in which the County is responsible for the Pro-Rata share of one (1) of the eight (8) poles. Utility Agreement UA 21.003 PG stated that the estimated cost of the County’s share of the facility relocation would be $34,328.12. As noted in the itemized invoice, the actual cost of the County’s share is $70,078.09.
The Major contributing factors to the overrun of costs are:

- Contract Cost estimated at $5,078.00 vs Actual Cost is $43,110.77

- Labor Cost estimated at $96,086.00 vs Actual Cost is $166,461.09
- Labor Overhead Cost estimated at $171,274.00 vs Actual Cost is $368,083.30
- Materials Cost estimated at $81,217.00 vs Actual Cost is $58,298.99

This Amendment to Utility Agreement UA 21.003 PG is based on the actual costs to perform the work, as outlined in PG&E's cost over-run letter dated October 23, 2024, for the total amount of $70,078.09.

Tehama County
Department of Public Works
9380 San Benito Avenue
Gerber, CA 96035

County	Route	P.M.	Project #316581
Tehama	County Route No. 165	N/A	EA:02-453964L
Fed. Aid. No. BRLOZB-5908(025)			
Owner's File: PM 35032234			
FEDERAL PARTICIPATION: On the Project: Yes/No On the Utilities: Yes/No			

FIRST AMENDMENT TO UTILITY AGREEMENT NO. UA-21.003 PG; LOCAL AGENCY MISC. AGREEMENT #2021-274

WHEREAS, the County of Tehama, acting by and through its Department of Public Works, hereinafter call "LOCAL AGENCY" and Pacific Gas & Electric Company, hereinafter called "OWNER," have entered into that certain Utility Agreement No. UA-21.003 PG, also known as Misc. Agreement #2021-274, dated November 19, 2021, which Agreement sets forth the terms and conditions pursuant to which OWNER has relocated overhead electric facilities according to the attached Bowman/Evergreen Road Project Map "PM35032234" consisting of two sheets dated 6/1/2021, to accommodate the LOCAL AGENCY'S bridge replacement project on Evergreen Road, Project No. 316581; and,

WHEREAS, in the performance of said work, increased costs over and above those estimated at the time of the execution of said Agreement were incurred due to the fact that the job was estimated in 2021, along with increases in labor costs, including overtime, flagging, and unaccounted and unanticipated costs for engineering, environmental, and field services; and,

WHEREAS, it has been determined that, final costs have overrun the amount shown in said Agreement by 204% and when the increased costs exceed by 25% the estimated amount set forth in said Agreement, said Agreement shall be amended to show the increased cost of the work to the LOCAL AGENCY; and,

WHEREAS, the estimated cost to the LOCAL AGENCY of the work to be performed under said Agreement was $34,328.12, and by reason of the increased costs referred to above, the amended total estimated cost to the LOCAL AGENCY is $70,078.09.

NOW, THEREFORE, it is agreed between the parties as follows:

1. The estimated cost to the LOCAL AGENCY of $34,328.12 as set forth in said Agreement is hereby amended to read $70,078.09.

2. All other terms and conditions of said Agreement remain unchanged.

IN WITNESS WEREOF, the parties hereto have executed this First Amendment to Utility Agreement No. UA-21.003 PG, this _____day of _____2025.

County of Tehama
Approval Recommended

By: _____
Shawn Furtado, P. E.
Civil Engineer

Date: 9-3-25

Pacific Gas & Electric Co.

By: E-SIGNED by Aimee Crawford on 2025-08-29 17:23:28 GMT
Aimee Crawford
Senior Director, Land Management

Date: August 29, 2025

Approval:

By: _____
Tom Provine
Interim Director of Public Works

Date: 9/3/25

Distribution: 1 original to Utility Owner
1 original to File

E-Contract Review
Approval as to Form

Department Name: Tehama County Public Works – Road Division

Vendor Name: Pacific Gas & Electric Company

Document Description: Amendment no. 1 to Utility Agreement

APPROVED AS TO FORM:

Date: 8/20/25

Office of the Tehama County Counsel
Daniel B. Klausner, Senior Deputy County Counsel

Original Agreement Amount

Pacific Gas and Electric Company

Jason Thomas
Land Agent
3600 Meadow View Dr.
Redding, CA. 96002
Land Rights Services

Phone: 530-246-6548
email: jatx@pge.com

September 9, 2021

Mary Oliver, Right of Way
Tehama County Public Works
9380 San Benito Avenue
Gerber, CA 96035

COST LIABILITY LETTER FOR THE EVERGREEN RELOCATION PROJECT PM# 35032234

RE: Cost Liability Letter, PG&E's Project No. PM# 35032234

Dear Mrs. Oliver:

Attached are 3 prints of PG&E's Plan No. PM 35032234, consisting of 2 sheets, showing the proposed relocation of PG&E's electric distribution facilities to accommodate the above-referenced project.

We have reviewed the plans as to the division of costs and the relocation of one (1) pole as shown upon our plans should be at 100% Agency expense pursuant to the easements granted to Pacific Gas and Electric Company from California Lands, Inc, dated December 21, 1939 (LD# 2429-04-0100) and R.W. Adams and Nellie M. Adams dated October 25, 1939. The relocation of seven (7) electric distribution poles as shown upon our plans should be at 100% PG&E expense as they were installed pursuant to the franchise agreement.

The cost for this work should be at 12.5% Agency expense and at 87.5% PG&E expense. We arrived at this proration by the following method:

AGENCY'S LIABILITY AS A PERCENTAGE

1 pole at 100% Agency expense ÷ total 8 poles = 12.5% of work at Agency expense

The total estimated cost to perform this work for PM# 35032234 is currently $360,241, less Joint Utility Credits ($22,168), salvage and depreciation ($42,730) and betterment ($20,718), totaling $274,625 of which the Agency's share of the work is 12.5% or $34,328.12.

Please review the enclosed information and if satisfactory, please issue your Notice to Owner, Encroachment Permit, and Utility Agreement in the amount of $34,328.12. A Joint Use Agreement will be required for this project.

Sincerely,

Jason Thomas

Original Amount

MATERIALS AND LABOR SUMMARY SHEET

PG&E Direct Cost	$ 96,086
Overheads & Material Burden	$252,491
Install Revolving Stock	$ 11,664
Gross Financial Cost Subtotal	$360,241
Joint Utility Credits	$ -22,168
Betterment	$ -20,718
Salvage & Depreciation	$ -42,730
	$274,625
Agency's liability	x 0.125
Estimated Subtotal Cost	$34,328.12

AGENCY'S LIABILITY $360,241 - $22,168 - $20,718 - $42,730 = $274,625 x 0.125 = $34,328.12

Jocker Alejandro
Land Agent
650 Stillwater Road
West Sacramento, CA 95605
Office: 916-936-7806
Email: jocker.alejandro@pge.com

October 23, 2024

Updated Agreement Amount

Mary Oliver, Engineering Technician & Right of Way
Tehama County Public Works
9380 San Benito Ave
Gerber, CA 96035

Attention: Ms. Mary Oliver
Engineering Technician & Right of Way

RE: PG&E Facility Relocation Cottonwood Creek Bridge in Tehama County
PG&E's Electric Distribution Job No. PM 35032234

Dear Ms. Oliver:

The attached itemized invoice covers the actual cost incurred by the electric facility relocation work required to accommodate the subject County project construction.

Utility Agreement No. UA 21-003 PG stated that the estimated cost of the electric relocation would be $274,625 with the County's share at 12.5% or $34,328.12. As noted on the attached invoice, the actual cost of the electric relocation after standard credits is $560,624.74 with the County's share being $70,078.09.

Major Contributing factors to the overrun are:

- Contract cost estimated at $5,078.00/ actual cost is $43,110.77.
- Labor cost estimated at $96,086.00/ actual cost is $166,461.09.
- Labor Overheads cost estimated at $171,274.00/ actual cost is $368,083.30.

Note: Material cost estimated at $81,217.00/ actual cost is $58,298.99.

Please prepare and forward an Amendment to Utility Agreement No. UA 21-003 PG reflecting the true cost of the electric relocation for our approval and execution.

Please mail your check in the amount of $70,078.09 to:

Pacific Gas and Electric Company
NEBS Payment Processing
PO Box 997300
Sacramento, CA 95899-7300

Please make reference to our billing document number # 8343713 and
PM 35032234 on your check and on any correspondence, you may send me.

Should you have any questions or concerns, please do not hesitate to contact me at (916) 936-7806.

Sincerely,

Jocker Alejandro

Jocker Alejandro
Land Agent

Attachments:
1.

Current Invoice

Non-Energy Invoice

99950008343713700070078090007007809

Invoice Number	Invoice Date	Amount Due	Amount Enclosed
0008343713-7	10/21/2024	$ 70,078.09	

County of Tehama
9380 San Benito Avenue
GERBER CA 96035

Please mail payment to:
PG&E
Box 997300
Sacramento, CA
95899-7300

Please return this portion with your payment. Thank you. *

When Making Inquiries or Address Changes,
Please Contact :

Customer Fund Management
For inquiries, call 1-800-422-0436, between the hours of 7:00 AM and 3:30 PM, Monday thru Friday. Calls received after business hours will be returned the following business day.

Customer Number
2080184

Invoice Number
0008343713-7

LAND AGENT CONTACT: SALVADOR GRACILIANO - (661) 398-5905

LOCATION:
Tehama, CA

DESCRIPTION:
Electric Distribution relocation for the S. Fork Cottonwood Creek Bridge - Final Billing

Description	Quantity	Unit Factor	Amount
Reference Number: 35032234			
RELOCATE ELEC (NON-ITCC) AT CUST REQ	1	EA	70,078.09
		Line Item Subtotal	70,078.09

AMOUNT NOW DUE $ 70,078.09

NOTE : This invoice reflects current charges only.
Any past due amounts will be billed separately.

Pacific Gas and Electric Company

Back-up Documentation

(Rev. 3/23)

Land Rights Services
Final Billing Breakdown Sheet

Pacific Gas and Electric Company
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To: Tehama County Public Works
9380 San Benito Ave
Gerber, CA 96035

Customer #: 2080184

Agency Job #	EA 02 - 453964L
Agency Contact	Mary Oliver
Phone	(530) 385-1462
PG&E Job #	35032234
PG&E Land Agent	Salvador Graciliano
Date	10/22/2024
District	3

The following is the costs to remove and relocate PG&E's Electric Distribution facilities on the S. Fork Cottonwood CRK Bridge project in Tehama County.

Cost Summary

Work (from page 2)				
Engineering and Project Management	$	78,196.91		
Construction and Field Services	$	88,229.04		
Internal Contract Labor	$	35.14		
Material	$	58,298.99		
Transportation and Equipment	$	-		
Bill Work Total			$	224,760.08
Contracted Out Work (from page 3)				
Engineering and Project Management	$	21,600.96		
Construction and Field Services	$	21,509.81		
Material	$	-		
Transportation and Equipment	$	-		
Contracted Out Work Total			$	43,110.77
Indirect/Direct Costs and Overhead			$	388,455.49
Job Costs as of the above date				**$ 656,326.34**
Standard Credits:				
Joint Pole Credits	$	(30,782.00)		
Betterment	$	(20,718.00)		
Salvage	$	(23,745.00)		
Depreciation	$	(18,985.00)		
48 CFR 31 Credits	$	(1,471.60)		
Total Standard Credits			$	(95,701.60)
Total Job Costs				***$ 560,624.74***
Total Costs to Applicant @ 12.5%				**$ 70,078.09**
Progress Bill	$	-		
Progress Bill	$	-		
Progress Bill	$	-		
Progress Bill	$	-		
Total Billing Credits #N/A			$	-
Bill to Applicant				**$ 70,078.09**

NOTES:
(1) The cost categories are not limited to those shown and may vary according to the nature of the relocation project.
(2) Cost breakdown of plant betterment should be noted on Page 2 or detailed on a separate work sheet.
(3) 23 CFR 645.113 requires an estimate to be sufficiently informative to provide a clear description of the work.

Internal

Pacific Gas and Electric Company
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To: Tehama County Public Works
9380 San Benito Ave
Gerber, CA 96035

Agency Job #	EA 02 - 453964L
Agency Contact	Mary Oliver
Phone	(530) 385-1462
PG&E Job #	35032234

Detail of Labor Costs

Labor Description	Hours	Rate/Hour	Amount	Total
Engineering and Project Management				
Management/Admin	Omitted for standard invoicing purposes. PG&E shall retain all documentation and shall provide in the event of an audit.		$ 24,933.46	
Estimating/Engineering			$ 23,595.12	
Mapping/GIS			$ 10,369.99	
Land & Environmental			$ 19,298.34	
Total: Engineering				$ 78,196.91
Construction and Field Services				
General Construction	Omitted for standard invoicing purposes. PG&E shall retain all documentation and shall provide in the event of an audit.		$ 72,677.62	
M & O Services			$ 9,805.98	
Field Services			$ 5,745.44	
Total: Construction				$ 88,229.04
Internal Contract Labor				$ 35.14
Total Labor Cost				**$ 166,461.09**

Detail of Material Cost

Item Description	Quality & Unit	Cost/Unit	Total
Construction Supplies	Omitted for standard invoicing purposes. PG&E shall retain all documentation and shall provide in the event of an audit.		$ 302.67
Conductors, Cables, Pipe, etc.….			$ 12,035.50
Poles, Insulators, Transformers, etc..			$ 39,798.85
Tools, First Aid, Signs, etc..			$ -
Working Stock/Conversion Matl			$ -
(a) Subtotal: Materials			$ 52,137.02
(b) Supply Expense (Material Burden)			$ 6,161.97
(c) Subtotal [(a)+(b)]			$ 58,298.99
(d) Other			$ -
Total Materials Cost [(c)+(d)]			**$ 58,298.99**

Detail of Transportation and Equipment Cost

Item Description	Quality & Unit	Cost/Unit	Total
Fules, Lubricants and Oils	Omitted for standard invoicing purposes. PG&E shall retain all documentation and shall provide in the event of an audit.		$ -
General Automotive			$ -
Freight/Fleet Materials			$ -
			$ -
			$ -
Total Transportation and Equipment Cost			**$ -**

Detail of Contracted Out Labor Cost

Labor Description	Hours	Rate/Hour	Amount	Total
Engineering and Project Management				
Consult-Eng./Other	See contractor invoice breakdown attachments for further details. PG&E shall		$ -	
Engineering			$ -	

Pacific Gas and Electric Company
0
0

To: Tehama County Public Works
9380 San Benito Ave
Gerber, CA 96035

Agency Job #	EA 02 - 453964L
Agency Contact	Mary Oliver
Phone	(530) 385-1462
PG&E Job #	35032234

Staff/Attorney	retain all documentation and shall provide in the event of an audit.	$	10,000.00	
Environmental		$	11,600.96	
Total: Engineering			$	21,600.96
Construction and Field Services				
General- Elect/Gas	See contractor invoice breakdown attachments for further details. PG&E shall retain all documentation and shall provide in the event of an audit.	$	141.16	
Field Inspections		$	-	
Conversion Work		$	-	
Traffic Control/Paving		$	20,564.87	
Vegetation Management		$	803.78	
Total: Construction			$	21,509.81
Other			$	-
Total Progress Bill Labor Cost			**$**	**43,110.77**

Detail of Contracted Out Material Cost

Item Description	Quality & Unit	Cost/Unit	Total
	See contractor invoice breakdown attachments for further details. PG&E shall retain all documentation and shall provide in the event of an audit.		$ -
			$ -
			$ -
			$ -
			$ -
(a) Subtotal: Materials			$ -
(b) Supply Expense			$ -
(c) Subtotal [(a)+(b)]			$ -
(d) Other			$ -
Total Progress Bill Materials Cost [(c)+(d))]			**$ -**

Detail of Contracted Out Transportation and Equipment Cost

Item Description	Quality & Unit	Cost/Unit	Total
Fleet	See contractor invoice breakdown attachments for further details. PG&E shall retain all documentation and shall provide in the event of an audit.		$ -
Applicant install			$ -
Equipment Rental			$ -
Tools/Attachments			$ -
			$ -
Total Contracted Out Transportation and Equipment Cost			**$ -**

Contracted Labor

Order	35032234
Order Description	EP EVERGREEN ROAD COTTONWOOD

Name	Work Performed	Date	Invoice	Total
EXPONENT INC	**Project Management**	12/28/2023	181419559	$5,000.00
EXPONENT INC	**Project Management**	12/28/2023	181417282	$5,000.00
PSC INDUSTRIAL OUTSOURCING LP	**Environmental License/Permit Services**	4/29/2023	179192355	$5,837.32
PSC INDUSTRIAL OUTSOURCING LP	**Vegetation Management**	10/22/2021	1002847660	$133.18
PSC INDUSTRIAL OUTSOURCING LP	**Vegetation Management**	10/26/2022	1003079140	$7.98
PSC INDUSTRIAL OUTSOURCING LP	**Vegetation Management**	12/27/2022	1003110157	$803.78
INTERWEST CONSULTING GROUP INC	**Environmental Compliance Services**	3/1/2022	175539669	$845.00
INTERWEST CONSULTING GROUP INC	**Environmental Compliance Services**	12/15/2021	174847167	$40.00
INTERWEST CONSULTING GROUP INC	**Environmental Compliance Services**	2/3/2022	175425910	$605.00
INTERWEST CONSULTING GROUP INC	**Environmental Compliance Services**	4/19/2022	176015436	$1,852.50
INTERWEST CONSULTING GROUP INC	**Environmental Compliance Services**	4/19/2022	176015700	$1,617.20
INTERWEST CONSULTING GROUP INC	**Environmental Compliance Services**	5/26/2022	176320240	$317.50
INTERWEST CONSULTING GROUP INC	**Environmental Compliance Services**	9/21/2022	177368087	$40.00
INTERWEST CONSULTING GROUP INC	**Environmental Compliance Services**	12/16/2022	178145317	$20.00
CLEAN HARBORS ENVIRONMENTAL	**Environmental Compliance Services**	4/20/2023	179152318	$73.46
CLEAN HARBORS ENVIRONMENTAL	**Environmental Compliance Services**	9/8/2023	180457709	$352.98
BASIN ENTERPRISES INC	**Traffic Control**	8/23/2022	177101150	$6,047.67
BASIN ENTERPRISES INC	**Traffic Control**	8/25/2022	177117525	$1,892.70
ROAD SAFETY INC	**Traffic Control**	2/23/2023	178654165	$3,174.00
ROAD SAFETY INC	**Traffic Control**	2/25/2023	178662487	$6,862.50
ROAD SAFETY INC	**Traffic Control**	7/25/2023	179983399	$2,588.00
Grand Total				**$43,110.77**

UTILITY AGREEMENT

Tehama County
Department of Public Works
9380 San Benito Avenue
Gerber, CA 96035

County	Route	P.M.	Project #
TEHAMA	County Route No. 165	N/A	EA:02-453964L
Fed. Aid. No. BRLOZB-5908(025)			
Owner's File: PM 35032234			
FEDERAL PARTICIPATION: On the Project: Yes/No **On the Utilities: Yes/No**			

UTILITY AGREEMENT NO. UA 21-003 PG

The County of Tehama hereinafter called "LOCAL AGENCY" proposes to replace the South Fork Cottonwood Creek Bridge at Evergreen Road (Bridge No. 08C-0000) located north of Red Bluff, Tehama County, California, and Pacific Gas & Electric Company hereinafter called "OWNER," owns and maintains the overhead electric facilities; within the limits of LOCAL AGENCY's project that requires relocation of said facilities to accommodate LOCAL AGENCY's project.

It is hereby mutually agreed that:

I. WORK TO BE DONE:

In accordance with Notice to Owner No. PGE-01-2021 dated October 18, 2021, OWNER shall relocate electric facilities. All work shall be performed substantially in accordance with OWNER's Plan No. PM 35032234, dated September 9, 2021, consisting of 2 sheets, a copy of which is on file in the Office of the LOCAL AGENCY at 9380 San Benito Avenue, Gerber, CA 96035. Deviations from the OWNER's plan described above initiated by either the LOCAL AGENCY or the OWNER, shall be agreed upon by both parties hereto under a Revised Notice to Owner. Such Revised Notices to Owner, approved by the LOCAL AGENCY and agreed to/acknowledged by the OWNER, will constitute an approved revision of the OWNER's plan described above and are hereby made a part hereof. No work under said deviation shall commence prior to written execution by the OWNER of the Revised Notice to Owner. Changes in the scope of the work will require an amendment to this Agreement in addition to the revised Notice to Owner.

II. LIABILITY FOR WORK

The existing facilities described in Section I above will be relocated at 12.5% LOCAL AGENCY's expense and 87.5% OWNER's expense in accordance with the following proration: The agreed upon OWNER's plan consists of eight (8) poles which are involved in the relocation work with one (1) pole on existing PG&E easement with prior rights (1pole at 100% LOCAL AGENCY Expense divided by total 8

poles = 12.5% of work at LOCAL AGENCY expense).

III. PERFORMANCE OF WORK

OWNER agrees to perform the herein-described work with its own forces or to cause the herein described work to be performed by the OWNER's contractor, employed by written contract on a continuing basis to perform work of this type, and to provide and furnish all necessary labor, materials, tools, and equipment required therefore; and to prosecute said work diligently to completion.

Use of personnel requiring lodging and meal "per diem" expenses will not be allowed without prior written authorization by LOCAL AGENCY's representative. Requests for such authorization must be contained in OWNER's estimate of actual and necessary relocation costs. OWNER shall include an explanation why local employee or contract labor is not considered adequate for the relocation work proposed. Per Diem expenses shall not exceed the per diem expense amounts allowed under the California Department of Human Resources travel expense guidelines.

Work performed by OWNER's contractor is a public work under the definition of Labor Code Section 1720(a) and is therefore subject to prevailing wage requirements; but work performed directly by Owner's employees falls within the exception of Labor Code Section 1720(a)(1) and does not constitute a public work under Section 1720(a)(2) and is not subject to prevailing wages. OWNER shall verify compliance with this requirement in the administration of its contracts referenced above.

IV. PAYMENT FOR WORK

The LOCAL AGENCY shall pay its share of the actual and necessary cost of the herein described work within 90 days after receipt of OWNER's itemized bill in quintuplicate, signed by a responsible official of OWNER's organization and prepared on OWNER's letterhead, compiled on the basis of the actual and necessary cost and expense incurred and charged or allocated to said work in accordance with the unform system of accounts prescribed for OWNER by the California Public Utilities Commission (PUC), Federal Energy Regulatory Commission (FERC) or Federal Communications Commission (FCC), whichever is applicable.

It is understood and agreed that the LOCAL AGENCY will not pay for any betterment or increase in capacity of OWNER's facilities in the new location and that OWNER shall give credit to the LOCAL AGENCY for all accrued depreciation of the replaced facilities and for the salvage value of any material or parts salvaged and retained or sold by OWNER.

Not more than once a month, but at least quarterly, OWNER will prepare and submit itemized progress bills for costs incurred not to exceed OWNER's recorded costs as of the billing date less estimated credits applicable to completed work. Payment of progress bills not to exceed the amount of this Agreement may be made under the terms of this Agreement. Payment of the progress bills which exceed the amount of this Agreement may be made after receipt and approval by LOCAL AGENCY of documentation supporting the cost increase and after an Amendment has been executed by the parties to this Agreement.

The OWNER shall submit a final bill to the LOCAL AGENCY within 180 days after the completion of the work described in Section I above. If the LOCAL AGENCY has not received a final bill within 180 days after notification of completion of OWNER's work described in Section I of this Agreement, and LOCAL AGENCY has delivered to OWNER fully executed Director's Deeds, Consents to Common Use

or Joint Use Agreements as required for OWNER's facilities; LOCAL AGENCY will provide written notification to OWNER of its intent to close its file within 30 days. OWNER hereby acknowledges, to the extent allowed by law that all remaining costs will be deemed to have been abandoned.

The final billing shall be in the form of an itemized statement of the total costs charged to the project, less the credits provided for in the Agreement, and less any amounts covered by progress billings. However, the LOCAL AGENCY shall not pay final bills, which exceed the estimated cost of this Agreement without documentation of the reason for the increase of said cost from OWNER and approval of documentation by LOCAL AGENCY. Except, if the final bill exceeds the OWNER's estimated costs solely as the result of a revised Notice to Owner as provided for in Section I, a copy of said revised Notice to Owner shall suffice as documentation.

In any event if the final bill exceeds 125% of the estimated cost of this Agreement, an amended Agreement shall be executed by the parties to this Agreement prior to the payment of the OWNERS final bill. Any and all increases in costs that are the direct result of deviations from the work described in Section I of this Agreement shall have the prior concurrence of LOCAL AGENCY.

Detailed record from which the billing is compiled shall be retained by the OWNER for a period of three years from the date of the final payment and will be available for audit in accordance with Contract Cost Principals and Procedures as set forth in 48 CFR, Chapter 1, Subpart E, Part 31 by LOCAL AGENCY and/or Federal Auditors. In performing work under this Agreement, OWNER agrees to comply with the Uniform System of Accounts for Public Utilities found at 18 CFR, Parts 101, 102, et al., to the extent they are applicable to OWNER doing work on the project that is the subject of this agreement, the contract cost principles and procedures as set forth in 48 CFR, Chapter 1, Part 31, et seq., 23 CFR, Chapter 1, Part 645 and 2 CFR, Part 200, et al. If a subsequent State and/or Federal audit determines payments to be unallowable, OWNER agrees to reimburse AGENCY upon receipt of AGENCY billing. If OWNER is subject to repayment due to failure by Local Public Agency (LPA) to comply with applicable laws, regulations, and ordinances, the LPA will ensure that OWNER is compensated for actual cost in performing work under this agreement.

V. GENERAL CONDITIONS

All costs accrued by OWNER as a result of LOCAL AGENCY's request of April 25, 2016 to review, study and/or prepare relocation plans and estimates for the project associated with this Agreement may be billed pursuant to the terms and conditions of this Agreement.

If LOCAL AGENCY's project which precipitated this Agreement is canceled or modified so as to eliminate the necessity of work by OWNER, LOCAL AGENCY will notify OWNER in writing, and LOCAL AGENCY reserves the right to terminate this Agreement by Amendment. The Amendment shall provide mutually acceptable terms and conditions for terminating the Agreement.

All obligations of LPA under the terms of this Agreement are subject to the acceptance of the Agreement by LPA Board of Directors or the Delegated Authority (as applicable), the passage of the annual Budget Act by the State Legislature, and the allocation of those funds by the California Transportation Commission.

OWNER shall submit a Notice of Completion to the LOCAL AGENCY within 30 days of the completion of the work described herein.

Where OWNER has prior rights in areas which will be within the highway right of way and where OWNER's facilities will remain on or be relocated on LOCAL AGENCY highway right of way, a Joint Use Agreement or Consent to Common Use Agreement shall be executed by the parties.

It is understood that said highway is a Federal aid highway and accordingly, 23 CFR, Chapter 1, Part 645 is hereby incorporated into this Agreement.

In addition, the provisions of 23 CFR 635.410, BA, are also incorporated into this agreement. The BA requirements are further specified in Moving Ahead for Progress in the 21st Century (MAP-21), section 1518; 23 CFR 635.410 requires that all manufacturing processes have occurred in the United States for steel and iron products (including the application of coatings) installed on a project receiving funding from the FHWA.

Owner understands and acknowledges that this project is subject to the requirements of the BA law (23 U.S.C., Section 313) and applicable regulations, including 23 CFR 635.410 and FHWA guidance and will demonstrate BA compliance by collecting written certification(s) from the vendor(s) or by collecting written certification(s) from the manufacturer(s) (the mill test report (MTR).

All documents obtained to demonstrate BA compliance will be held by the OWNER for a period of three (3) years from the date the final payment was received by the OWNER and will be made available to STATE or FHWA upon request.

One set of copies of all documents obtained to demonstrate BA compliance will be attached to, and submitted with, the final invoice.

This does not include products for which waivers have been granted under 23 CFR 635.410 or other applicable provisions or excluded material cited in the Department's guidelines for the implementation of Buy America requirements for utility relocations issued on December 3, 2013.

LOCAL AGENCY further acknowledges that OWNER, in complying with the Buy America Rule, is expressly relying upon the instructions and guidance (collectively, "Guidance") issued by LOCAL AGENCY and its representatives concerning the Buy America Rule requirements for utility relocations within the State of California. Not withstanding any provision herein to the contrary, OWNER shall not be deemed in breach of this Agreement for any violations of the Buy America Rule if OWNER's actions are in compliance with the Guidance.

<<SIGNATURES ON FOLLOWING PAGE>>

IN WITNESS WHEREOF, the above parties have executed this Agreement the day and year above written.

County of Tehama
Approval Recommended

By: _____
Jessica Pecha, P.E.
Supervising Engineer

Date: 11/19/21

Pacific Gas & Electric Co.

By: E-SIGNED by Dawn Plise on 2021-11-19 22:50:51 GMT
Dawn Plise
Manager, Land Rights - North

Date: November 19, 2021

Approval:

By: _____
James N. Simon, P.E.
Director of Public Works

Date: 11-22-21

Distribution: 1) Owner, 2) Utility Coordinator, 3) DLAE –File, 4) District Utility Coordinator – File

E-Contract Review
Approval as to Form

Department Name: PW- Road

Vendor Name: PG&E

Contract Description: Agreement with PG&E for Evergreen Road Bridge Replacement Project

APPROVED AS TO FORM:

Margaret Long Date: 10/6/21

Office of the Tehama County Counsel
Margaret E. Long, Interim County Counsel

Pacific Gas and Electric Company

Jason Thomas
Land Agent
3600 Meadow View Dr.
Redding, CA. 96002
Land Rights Services

Phone: 530-246-6548
email: jatx@pge.com

September 9, 2021

Mary Oliver, Right of Way
Tehama County Public Works
9380 San Benito Avenue
Gerber, CA 96035

COST LIABILITY LETTER FOR THE EVERGREEN RELOCATION PROJECT PM# 35032234

RE: Cost Liability Letter, PG&E's Project No. PM# 35032234

Dear Mrs. Oliver:

Attached are 3 prints of PG&E's Plan No. PM 35032234, consisting of 2 sheets, showing the proposed relocation of PG&E's electric distribution facilities to accommodate the above-referenced project.

We have reviewed the plans as to the division of costs and the relocation of one (1) pole as shown upon our plans should be at 100% Agency expense pursuant to the easements granted to Pacific Gas and Electric Company from California Lands, Inc, dated December 21, 1939 (LD# 2429-04-0100) and R.W. Adams and Nellie M. Adams dated October 25, 1939. The relocation of seven (7) electric distribution poles as shown upon our plans should be at 100% PG&E expense as they were installed pursuant to the franchise agreement.

The cost for this work should be at 12.5% Agency expense and at 87.5% PG&E expense. We arrived at this proration by the following method:

AGENCY'S LIABILITY AS A PERCENTAGE

1 pole at 100% Agency expense ÷ total 8 poles = 12.5% of work at Agency expense

The total estimated cost to perform this work for PM# 35032234 is currently $360,241, less Joint Utility Credits ($22,168), salvage and depreciation ($42,730) and betterment ($20,718), totaling $274,625 of which the Agency's share of the work is 12.5% or $34,328.12.

Please review the enclosed information and if satisfactory, please issue your Notice to Owner, Encroachment Permit, and Utility Agreement in the amount of $34,328.12. A Joint Use Agreement will be required for this project.

Sincerely,

Jason Thomas

MATERIALS AND LABOR SUMMARY SHEET

PG&E Direct Cost	$ 96,086
Overheads & Material Burden	$252,491
Install Revolving Stock	$ 11,664
Gross Financial Cost Subtotal	$360,241
Joint Utility Credits	$ -22,168
Betterment	$ -20,718
Salvage & Depreciation	$ -42,730
	$274,625
Agency's liability	x 0.125
Estimated Subtotal Cost	$34,328.12

AGENCY'S LIABILITY $360,241 - $22,168 - $20,718 - $42,730 = $274,625 x 0.125 = $34,328.12

Tehama County

Agenda Request Form

File #: 25-1933 **Agenda Date:** 11/18/2025 **Agenda #:** 7.

FIRE

Requested Action(s)
a) AGREEMENT / RESOLUTION - Request approval and authorization for the Fire Chief to sign and execute Grant Agreement #7FG25116, and adoption of a Resolution signed by the Chair and a member of the Board, with the Department of Forestry and Fire Protection relative to disbursement of Volunteer Fire Capacity funds for the purchase of PPE with the maximum amount not to exceed $20,000, effective upon the last signatory date and shall terminate 8/31/26

Financial Impact:
This grant requires a 50/50 match. Grant provides funding of $20,000 with an additional $21,454.00 from budget unit 2042, account 2042-5110.

Background Information:
Previously known as the Volunteer Fire Assistance Grant and the Rural Fire Capacity Grant, the Fire Department has been receiving this grant for 20+ years.

The Board gave their approval to apply for the Grant on May 20, 2025. Grant funds were awarded late in the year, so the Grant period has been extended through 8/31/2026 as indicated in the Resolution.

Grant award will help fund the purchase of fire protection gear for the Tehama County Volunteers, including structure jackets and pants.

State of California
Department of Forestry and Fire Protection (CAL FIRE)
Cooperative Fire Protection
GRANT AGREEMENT

APPLICANT: TEHAMA COUNTY FIRE DEPARTMENT

PROJECT TITLE: **Volunteer Fire Capacity**

GRANT AGREEMENT: **7FG25116**

PROJECT PERFORMANCE PERIOD is from date upon approval through August 31, 2026.
Under the terms and conditions of this Grant Agreement, the applicant agrees to complete the project as described in the project description, and the State of California, acting through the Department of Forestry & Fire Protection, agrees to fund the project up to the total state grant amount indicated.

PROJECT DESCRIPTION: Cost-share funds awarded to provide assistance to rural areas in upgrading their capability to organize, train, and equip local forces for fire protection.

Total State Grant not to exceed **$20,000.00** (or project costs, whichever is less).

The Special and General Provisions attached are made a part of and incorporated into this Grant Agreement.

TEHAMA COUNTY FIRE DEPARTMENT Applicant	**STATE OF CALIFORNIA** **DEPARTMENT OF FORESTRY** **AND FIRE PROTECTION**
By Signature of Authorized Representative	By
Title FIRE CHIEF	Title: **David Scheurich** **Staff Chief, Cooperative Fire Protection**
Date	Date

CERTIFICATION OF FUNDING

GRANT AGREEMENT NUMBER **7FG25116**	PO ID		SUPPLIER ID
FUND **0001**	FUND NAME General Fund		
PROJECT ID 354025DG2012154	ACTIVITY ID SUBGNT		AMOUNT OF ESTIMATE FUNDING **$20,000.00**
GL UNIT 3540	BUD REF 001	CHAPTER 4	ADJ. INCREASING ENCUMBRANCE **$ 0.00**
PROGRAM NUMBER 9999000FED	ENY **2025**		ADJ. DECREASING ENCUMBRANCE **$ 0.00**
ACCOUNT 5340580	ALT ACCOUNT **5340580002**		UNENCUMBERED BALANCE **$20,000.00**
REPORTING STRUCTURE 35409206	SERVICE LOCATION 92801		

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance.

Signature of CAL FIRE Accounting Officer — Date

VOLUNTEER FIRE CAPACITY PROGRAM
TERMS AND CONDITIONS

DEPARTMENT OF FORESTRY AND FIRE PROTECTION

STATE OF CALIFORNIA
Natural Resources Agency

Agreement for the Volunteer Fire Capacity Program of the
Cooperative Forestry Assistance Act of 1978

THIS AGREEMENT, made and entered between the STATE of California, acting through the Director of the Department of Forestry and Fire Protection hereinafter called "STATE", and ____TEHAMA COUNTY FIRE DEPARTMENT_____ hereinafter called "LOCAL AGENCY", covenants as follows:

RECITALS:

1. STATE has been approved as a passthrough agent of the United States Department of Agriculture, (USDA), Forest Service for the purpose of administering the Volunteer Fire Capacity program in California, hereinafter referred to as VFC, authorized by the Cooperative Forestry Assistance Act (CFAA) of 1978 (PL 95-313, 92 Stat 365, 16 U.S.C. 2106), as amended.

2. This is a subaward under the FY2025 State of California Volunteer Fire Capacity Projects Grant #25-DG-11052012-154 awarded to STATE by the Forest Service on September 20, 2025. The Federal Assistance Listing for the award is 10.698, Cooperative Fire Program. This subaward is funded solely with Federal funds and is subject to the Office of Management and Budget (OMB) guidance in subparts A through F of 2 CFR Part 200, as adopted and supplemented by the USDA in 2 CFR Part 400, and under certain terms and conditions to LOCAL AGENCY to assist LOCAL AGENCY to upgrade its fire protection capability.

3. LOCAL AGENCY desires to participate in said VFC and agrees to the terms and conditions specified in the Procedural Guide for Volunteer Fire Capacity Program 2025.

NOW THEREFORE, it is mutually agreed between the parties as follows:

4. **APPROVAL: This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. LOCAL AGENCY may not commence performance until such approval has been obtained.**

5. **INCORPORATION: The Procedural Guide for Volunteer Fire Capacity Program 2025, submitted Application for Funding and associated Grant Assurances are hereby incorporated by reference as part of the Grant Agreement.**

6. **TIMELINESS: Time is of the essence in this Agreement.**

7. **FORFEITURE OF AWARD: LOCAL AGENCY must return this Agreement and required resolution properly signed and executed to STATE at the email address specified in paragraph 12, with a timestamp no later than January 31, 2026 or LOCAL AGENCY will forfeit the funds.**

8. GRANT AND BUDGET CONTIGENCY CLAUSE: It is mutually understood between the parties that this **Agreement** may have been written for the mutual benefit of both parties before ascertaining the availability of congressional appropriation of funds, to avoid program and fiscal delays that would occur if the **Agreement** were executed after that determination was made.

This **Agreement** is valid and enforceable only if sufficient funds are made available to the STATE by the United States Government for the **State Fiscal Year 2025** for the purpose of this program. In addition, this **Agreement** is subject to any additional restrictions, limitations, or conditions enacted by the Congress or to any statute enacted by the Congress that may affect the provisions, terms, or funding of this **Agreement** in any manner.

The parties mutually agree that if the Congress does not appropriate sufficient funds for the program, this **Agreement** shall be amended to reflect any reduction in funds.

The STATE has the option to invalidate the **Agreement** under the 30-day cancellation clause or to amend the **Agreement** to reflect any reduction in funds.

9. REIMBURSEMENT: STATE will reimburse LOCAL AGENCY, from funds made available to STATE by the Federal Government, an amount not to exceed **$20,000.00** on a 50/50 matching funds basis, for the performance of specific projects and/or purchase of specific items identified in Proposed Project, Application for Funding, attached hereto. **Reimbursement will be only for those projects accomplished and/or items purchased between THE LAST SIGNATORY DATE ON PAGE 1 and AUGUST 31, 2026.** This sum is the sole and maximum payment that STATE will make pursuant to this Agreement. **LOCAL AGENCY must bill STATE at the e-mail address specified in paragraph 12, with a timestamp no later than NOVEMBER 1, 2026 in order to receive the funds.** The bill submitted by LOCAL AGENCY must clearly delineate the projects performed and/or items purchased. A vendor's invoice and proof of payment to vendor(s) must be included for items purchased.

10. LIMITATIONS: LOCAL AGENCY shall notify STATE prior to purchase of any Equipment as defined under 2 CFR 200.1 "Equipment." Expenditure of the funds distributed by STATE herein is subject to the same limitations as placed by the VFC, upon expenditure of United States Government Funds. Pursuant to 2 CFR 200.313 Equipment, subject to the obligations and conditions set forth in that section; title to any equipment and supplies acquired under this **Agreement** vests with the LOCAL AGENCY. For any equipment items over $10,000, the federal government may retain a vested interest in accordance with paragraph 17 below.

11. MATCHING FUNDS: Any and all funds paid to LOCAL AGENCY under the terms of this **Agreement**, hereinafter referred to as "VFC Funds", shall be matched by LOCAL AGENCY on a dollar-for-dollar basis, for each project listed on attachment(s) hereto identified as "Proposed Project". No amount of unpaid "contributed" or "volunteer" labor or services shall be used or consigned in calculating the matching amount "actually spent" by LOCAL AGENCY.

LOCAL AGENCY shall not use VFC Funds as matching funds for other federal grants, including Department of Interior (USDI) Rural Fire Assistance grants, nor use funds from other federal grants, including USDI Rural Fire Assistance grants, as matching funds for VFC Funds.

12. ADDRESSES: The mailing addresses of the parties hereto under the terms of the Agreement are:

LOCAL AGENCY:
TEHAMA COUNTY FIRE DEPARTMENT
604 ANTELOPE BLVD.
RED BLUFF, CA 96080
Attention: Laurianne Griffin
Telephone Number(s): (530) 528-5118
E-mail Laurianne.Griffin@fire.ca.gov

STATE:
Department of Forestry and Fire Protection
Grants Management Unit, Attn: VFC
P. O. Box 944246
Sacramento, California 94244-2460
E-MAIL: CALFIRE.GRANTS@fire.ca.gov

13. PURPOSE: Any project to be funded hereunder must be intended to specifically assist LOCAL AGENCY to organize, train, and/or equip local firefighting forces in the aforementioned rural area and community to prevent or suppress fires which threaten life, resources, and/or improvements within the area of operation of LOCAL AGENCY. Project funds are not to be used for research and development.

14. COMBINING: In the event funds are paid for two or more separate, but closely related projects, the 50/50 cost-sharing formula will be applied to the total cost of such combined projects.

15. OVERRUNS: In the event that the total cost of a funded project exceeds the estimate of costs upon which this Agreement is made, LOCAL AGENCY may request additional funds to cover the **Agreement** share of the amount exceeded. However, there is no assurance that any such funds are, or may be, available for reimbursement. Any increase in funding will require an amendment.

16. UNDERRUNS: In the event that the total cost of a funded project is less than the estimate of costs upon which this **Agreement** is made, LOCAL AGENCY may request that additional eligible projects/items be approved by STATE for **Agreement** funding. However, there is no assurance that any such approval will be funded. Approval of additional projects/items, not listed on the Proposed Project application, made by STATE, will be in writing and will require an amendment.

17. FEDERAL INTEREST IN EQUIPMENT: Items of equipment with a current fair market value in excess of $10,000 (per-unit) may be retained or sold by LOCAL AGENCY once it is no longer needed for the original project, program, or for other activities supported by the awarding Federal agency. However, the Federal agency is entitled to an amount calculated by multiplying the percentage of the Federal agency's contribution towards the original purchase by the current market value or proceeds from the sale. If the equipment is sold, the STATE may permit the LOCAL AGENCY to retain, from the Federal share, $1,000 of the proceeds to cover expenses associated with the selling and handling of the equipment. LOCAL AGENCY will notify STATE of the disposal of such items.

18. EQUIPMENT INVENTORY: Any single item purchased in excess of $10,000 will be assigned a VFC Property Number by the STATE. LOCAL AGENCY shall forward a copy of the purchase documents listing the item, brand, model, serial number, any LOCAL AGENCY property number assigned, and a LOCAL AGENCY contact and return address to STATE at the address specified in paragraph 12. The STATE will advise the LOCAL AGENCY Contact of the VFC Property Number assigned.

19. AUDIT: LOCAL AGENCY agrees that the STATE, the Department of General Services, the California State Auditor, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this **Agreement**. LOCAL AGENCY agrees to maintain such records for possible audit for a minimum of five (5) years after final payment, unless a longer period of records retention is stipulated. LOCAL AGENCY agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, LOCAL AGENCY agrees to include a similar right of the State of California to audit records and interview staff in any subcontract related to performance of this **Agreement**. (GC 8546.7, PCC 10115 et seq., CCR Title 2, Section 1896).

20. DISPUTES: In the event of any dispute over qualifying matching expenditures of LOCAL AGENCY or audit findings, the dispute will be decided by STATE and its decision shall be final and binding.

21. MONITORING: LOCAL AGENCY agrees to the monitoring of activities as necessary by STATE to ensure that the award is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the agreement; and that performance goals are achieved.

22. INDEMNIFICATION: LOCAL AGENCY agrees to indemnify, defend, and save harmless, the STATE, its officers, agents, and employees, from any and all claims and losses, accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this **Agreement**, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by LOCAL AGENCY in the performance of this **Agreement**.

23. CIVIL RIGHTS: LOCAL AGENCY agrees to comply with civil rights requirements as detailed in the Complying With Civil Rights Requirements brochure (FS-850) and the And Justice For All poster (AD-475A). The poster is to be placed at all public points of contact/reception areas.

24. DRUG-FREE WORKPLACE REQUIREMENTS: LOCAL AGENCY will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

    a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

b. Establish a Drug-Free Awareness Program to inform employees about:

1) the dangers of drug abuse in the workplace;

2) the person's or organization's policy of maintaining a drug-free workplace;

3) any available counseling, rehabilitation and employee assistance programs; and,

4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed **Agreement** will:

1) receive a copy of the company's drug-free workplace policy statement; and,

2) agree to abide by the terms of the company's statement as a condition of employment on the **Agreement**.

Failure to comply with these requirements may result in suspension of payments under the **Agreement** or termination of the **Agreement** or both and LOCAL AGENCY may be ineligible for funding of any future State **Agreement** if the department determines that any of the following has occurred: (1) the LOCAL AGENCY has made false certification, or violated the certification by failing to carry out the requirements as noted above. (GC 8350 et seq.)

25. **TERM: The term of the Agreement SHALL COMMENCE ON THE LAST SIGNATORY DATE ON PAGE 1 and continue through August 31, 2026.**

26. TERMINATION: This **Agreement** may be terminated by either party giving 30 days written notice to the other party or provisions herein amended upon mutual consent of the parties hereto.

27. AMENDMENTS: No amendment or variation of the terms of this **Agreement** shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or **Agreement** not incorporated in the **Agreement** is binding on any of the parties.

28. INDEPENDENT CONTRACTOR: LOCAL AGENCY, and the agents and employees of LOCAL AGENCY, in the performance of this **Agreement**, shall act in an independent capacity and not as officers or employees or agents of the STATE or the Federal Government.

29. INDIRECT RATE: LOCAL AGENCY may not assess an indirect rate in excess of their Federally approved Negotiated Indirect Cost Rate Agreement (NICRA) or a de minimis rate if LOCAL AGENCY does not have an approved NICRA, not to exceed 15%. LOCAL AGENCY may also elect not to assess an indirect rate. The approved indirect cost rate at the time of execution is 0%.

30. MEDIA: LOCAL AGENCY shall acknowledge STATE and USDA Forest Service support in any publications, audiovisuals and electronic media developed as a result of this award.

    It is encouraged to give public notice of the receipt of this award and announce progress and accomplishments, acknowledging STATE and USDA Forest Service support. Follow direction in USDA Supplemental 2 CFR 415.2.

31. ASSIGNMENT: This Agreement is not assignable by LOCAL AGENCY either in whole or in part.

E-Contract Review
Approval as to Form

Department Name: County of Tehama Fire Department

Vendor Name: CALFire

Document Description: Agreement to fund Volunteer Fire Capacity

APPROVED AS TO FORM:

Date: 10/29/25

Office of the Tehama County Counsel
Daniel B. Klausner, Senior Deputy County Counsel

BEFORE THE BOARD OF SUPERVISORS OF THE
TEHAMA COUNTY FIRE DEPARTMENT
COUNTY OF TEHAMA, STATE OF CALIFORNIA

IN THE MATTER OF:

Resolution Number: _____
Approving the Department of Forestry and Fire Protection Agreement #7FG25116 for services from the date of last signatory on page 1 of the Agreement to August 31, 2026 under the Volunteer Fire Capacity Program of the Cooperative Forestry Assistance Act of 1978.

BE IT RESOLVED by the Board of Directors of the TEHAMA COUNTY FIRE DEPARTMENT, that said Board does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on page 1 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Capacity Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2025-26 up to and no more than the amount of $20,000.

BE IT FURTHER RESOLVED that MONTY SMITH, FIRE CHIEF is authorized to sign and execute said Agreement and any amendments on behalf of the TEHAMA COUNTY FIRE DEPARTMENT.

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the COUNTY OF TEHAMA, at a regular meeting thereof, held on the ____ day of _____, by the following vote:

AYES:

NAYS:

ABSENT:

_____
Signature, Chair Board of Supervisors

_____
Printed Name and Title

_____
Signature, Board of Supervisors Member

_____
Printed Name and Title

------CERTIFICATION OF RESOLUTION------
ATTEST:

I _____, Clerk of the BOARD OF SUPERVISORS. County of TEHAMA California do hereby certify that this is a true and correct copy of the original Resolution Number _____.

WITNESS MY HAND OR THE SEAL OF BOARD OF SUPERVISORS, on this _____ day of _____, _____.

OFFICIAL SEAL
OR NOTARY CERTIFICATON

_____
Signature

_____
Title and Name of Local Agency

BEFORE THE BOARD OF DIRECTORS OF THE

Oakmont Fire Protection District

COUNTY OF Fresno, STATE OF CALIFORNIA

IN THE MATTER OF: Resolution Number: 24-0000

Approving the Department of Forestry and Fire Protection Agreement # 7FG25xxx for services from the date of last signatory on page 1 of the Agreement to August 31, 2026 under the Volunteer Fire Capacity Program of the Cooperative Forestry Assistance Act of 1978.

BE IT RESOLVED by the Board of Directors of the **Oakmont Fire Protection District**, that said Board does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on page 1 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this agreement, under the Volunteer Fire Capacity Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2025-26 up to and no more than the amount of **$ 10,000**.

BE IT FURTHER RESOLVED that **John Miller, Fire Chief** of said Board be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the **Oakmont Fire Protection District**.

The foregoing resolution was duly passed and adopted by the Board of Directors of the **Oakmont Fire Protection District**, at a regular meeting thereof, held on the **22nd** day of **October, 2025** by the following vote:

AYES: **STOVER, TOWER, KERNS, OSGOOD**

NAYS: **NONE**

ABSENT: **HARRIS**

Steven Kerns
Signature, Board of Directors Member

Steven Kerns, Board Member
Printed Name and Title

James Tower
Signature, Board of Directors Member

James Tower, Director
Printed Name and Title

------CERTIFICATION OF RESOLUTION------

ATTEST:

I **Sarah Osgood**, **Clerk** of the **Oakmont Fire Protection District**, County of **Fresno**, California do hereby certify that this is a true and correct copy of the original Resolution Number **24-0000**

WITNESS MY HAND OR THE SEAL OF THE **Oakmont Fire Protection District**, on this **22nd** day of **October, 2025.**

OFFICIAL SEAL
OR NOTARY CERTIFICATON

Sarah Osgood
Signature

Clerk of the Board, Oakmont Fire Protection District
Title and Name of Local Agency

KEY FOR COMPLETION OF SAMPLE RFC RESOLUTION

Electronic Signatures Are Acceptable

#1 Enter the official name of the county, city, district, fire dept., etc.

#2 Enter the name of the county in which the local agency is located.

#3 Enter the resolution number.

#4 Enter the grant number from Agreement, Page 2, Upper Right Conner. (i.e. 7GF25xxx)

#5 Enter the award amount from the Agreement. (i.e. $10,000)

#6 Enter the name and title of official who is authorized by the Board to sign the agreement.

#7 Enter the date, month and year of the Board meeting at which the resolution is adopted.

#8 Enter the vote. Use either the names of the Board Members or the number vote in each category (i.e. Ayes: 4, Nays: 0, Absent: 1)

#9 Signatures of Board Members signing resolution. Must be different than the official authorized to sign the Agreement in number 6.

#10 Enter printed names of the Board Members signing resolution.

CERTIFICATION OF RESOLUTION SECTION

This section is not required if there is an official seal or a notary certification provided in the OFFICAL SEAL OR NOTARTY CERTIFICATION SECTION.

#11 Enter the printed name of official Certifying Resolution. This must be a different official than the Board Members signing the resolution in #9 and whose names are printed in #10

#12 Signature of the official certifying the resolution.

#13 Enter the title of the official signing Certification of Resolution.

OFFICIAL SEAL OR NOTARY CERTIFICATION SECTION

The Official Seal and Notary Certification is NOT required if the CERTIFICATION OF RESOLUTION SECTION is completed.

#14 Stamp or emboss the official seal or provide a notary certification below the OFFICIAL SEAL OR NOTARY CERTIFICATION SECTION heading.

E-Contract Review
Approval as to Form

Department Name: County of Tehama Fire Department

Vendor Name: Board of Supervisors

Document Description: Resolution authorizing Fire Chief to Execute agreement

APPROVED AS TO FORM:

Date: 10/29/23

Office of the Tehama County Counsel
Daniel B. Klausner, Senior Deputy County Counsel

Tehama County

Agenda Request Form

File #: 25-1918 **Agenda Date:** 11/18/2025 **Agenda #:** 8.

TEHAMA COUNTY COMMUNITY ACTION AGENCY

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Tehama County Community Action Agency ex officio Executive Director to sign Agreement 25F-6049 Amendment No. 1 with the Department of Community Services and Development increasing the total amount available in the budget by $27,824, thereby increasing the not to exceed amount to $330,753 for the term of 1/1/25 through 4/30/26

Financial Impact:
The funding for the 2025 Community Services Block Grant (CSBG) Discretionary Grant has been provided in the amount of $26,000 in Amendment No. 1, additionally the amendment also increases the regular grant budget by $1,824, bringing the total amount available for Contract 25F-6049 to $330,753.

CSBG Revenue is budgeted in 5062-450720 and may be adjusted during the mid-year budget review. There is no impact to the General Fund.

Background Information:
This is an amendment to an existing contract. Community Action Agency (CAA) receives Community Services Block Grant (CSBG) funding on an annual basis and is required to enter into agreements with the State of California Community Services and Development (CSD) to receive funding. CAA will use these funds to address the needs of low-income individuals and families in Tehama County through the support of CAA staff and administration of programs in the areas of food, housing, education, and family development.

The original agreement, Misc. Agreement 2025-066, was approved by the Board of Supervisors on April 8, 2025.

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STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT - AMENDMENT

STD. 213A (Rev. 10/2019) CSD Rev (12/2019)

AGREEMENT NUMBER	AMENDMENT NUMBER	PURCHASING AUTHORITY NUMBER (if applicable)
25F-6049	1	

1. This Agreement is entered into between the State Agency and the Contractor named below

STATE AGENCY NAME
Department of Community Services and Development

CONTRACTOR NAME
Tehama Co Comm. Action Agency

2. The term of this Agreement is : January 1, 2025 through April 30, 2026

3. The maximum amount of this Agreement is: Total $330,753.00

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

a. The maximum amount of this Agreement payable to Contractor by the State has changed from $302,929.00 to $330,753.00, reflecting an increase of $27,824.00

b. Articles 1,3,4,6,8 & 9 are deleted in their entirety and replaced with the attached Articles 1,3,4,6,8 & 9

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR				**CALIFORNIA Department of General Services Use Only**
CONTRACTOR NAME *(If other than an individual, state whether a corporation, partnership, etc.)* **Tehama Co Comm. Action Agency**				
CONTRACTOR BUSINESS ADDRESS, CITY, STATE ZIP P.O. Box 8263 310 South Main St., Red Bluff, CA 96080				
PRINTED NAME OF PERSON SIGNING Bekkie F. Emery		TITLE Director		
CONTRACTOR AUTHORIZED SIGNATURE Signed by: Bekkie F. Emery E3C43DFFE87F495...		DATE SIGNED 9/18/2025		**I hereby certify that all conditions for exemption have been complied with, and the document is exempt from the Department of General Services approval.**
STATE OF CALIFORNIA				
CONTRACTING AGENCY NAME **Department of Community Services and Development**				DS
CONTRACTING AGENCY ADDRESS **2389 Gateway Oaks Drive, Suite 100**	CITY **Sacramento**	STATE **CA**	ZIP **95833**	
PRINTED NAME OF PERSON SIGNING **Chris Vail**	TITLE **Chief Financial Officer**			
CONTRACTING AGENCY AUTHORIZED SIGNATURE Signed by: 7538DB7C3224437...		DATE SIGNED 9/22/2025		☐ Exempt per _____

State of California
DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT
CSBG Discretionary (Disc.) Contract Budget Summary
CSD 627 (Rev. 01/13)

CSBG DISCRETIONARY (Disc.) CONTRACT BUDGET SUMMARY

Contractor Name:	Tehama County Community Action Agency	Contract Number:	25F-6049	Contract Amount:	$26,000
Prepared By:	Teri Dean	Contract Term:	01/01/25-4/30/26	Amendment #:	Discretionary
Telephone #:	530-528-4057	Fax Number:	530-527-5410		
Date:	8/26/2025	E-mail Address:	tdean@tcdss.org		

SECTION 10: ADMINISTRATIVE COSTS

	Line Item	CSBG Disc. Funds (rounded to the nearest dollar)
1	Salaries and Wages	
2	Fringe Benefits	
3	Operating Expenses	$2,263
4	Equipment	
5	Out-of-State Travel	
6	Contract/Consultant Services	
7	Other Costs	
Subtotal Section 10: Administrative Costs (cannot exceed 12% of the total CSBG Disc. allocation in Section 40)		$2,263

SECTION 20: PROGRAM COSTS

	Line Item	CSBG Disc. Funds (rounded to the nearest dollar)
1	Salaries and Wages	$14,084
2	Fringe Benefits	$6,372
3	Operating Expenses	$3,281
4	Equipment	
5	Out-of-State Travel	
6	Subcontractor/Consultant Services	
7	Other Costs	
	Subtotal Section 20: Program Costs	$23,737
SECTION 40: Total CSBG Disc. Budget Amount (Sum of Subtotal Sections 10 and 20)		$26,000
SECTION 70: Enter "Other Agency Operationg Funds used to Support CSBG Disc." (INFORMATION ONLY)		
SECTION 80: Agency Total CSBG Discretionary Operating Budget (Sum of Section 40 and 70) (INFORMATION ONLY)		$26,000
SECTION 90: CSBG Funds Administrative Percent (Section 10 divided by Section 40)		9%

State of California
DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT
CSBG Contract Budget Summary
CSD 425.S (Rev.10/19)

CSBG CONTRACT BUDGET SUMMARY

Contractor Name:	Tehama County Community Action Agency	Contract Number:	25F-6049	Amendment Number:	1
Prepared By:	Teri Dean	Contract Term:	1/1/25-4/30/26		
Telephone Number:	530-528-4057	Contract Amount:	$304,753		
Date:	8/26/2025	E-mail Address:	tdean@tcdss.org		

SECTION 10: ADMINISTRATIVE COSTS		
	Line Item	**CSBG Funds** (round to the nearest dollar)
1	Salaries and Wages	
2	Fringe Benefits	
3	Operating Expenses	$18,688.00
4	Equipment	
5	Out-of-State Travel	
6	Contract/Consultant Services	$33,423.00
7	Other Costs	
8	Disaster	
Subtotal Section 10: Administrative Costs (cannot exceed 12% of the total operating budget in Section 80)		$52,111.00

SECTION 20: PROGRAM COSTS		
	Line Item	**CSBG Funds** (round to the nearest dollar)
1	Salaries and Wages	$67,613.00
2	Fringe Benefits	$26,465.00
3	Operating Expenses	$109,784.00
4	Equipment	
5	Out-of-State Travel	
6	Subcontractor/Consultant Services	$48,780.00
7	Other Costs	
8	Disaster	
	Subtotal Section 20: Program Costs	$252,642.00
SECTION 40: Total CSBG Budget Amount (Sum of Subtotal Sections 10 and 20) Note: Total cannot exceed allocation amount.		$304,753.00
SECTION 70: Enter Other Agency Operating Funds Used to Support CSBG		$898,464.00
SECTION 80: Agency Total Operating Budget (Sum of Sections 40 and 70)		$1,203,217.00
SECTION 90: CSBG Funds Administrative Percent (Section 10 divided by Section 80)		4.33%

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State of California
Department of Community Services and Development
2025 CSBG Allocation
CAAs

Attachment A

County	Agency	Contract Number	Initial Contract (8/16/24)	Amended Contract (7/2/25)	Total 2025 Contract	PROJECT BUDGETS		
						CAA	CAA - Discretionary	Total 2025 Contract
Alameda	Berkeley Community Action Agency	25F-6001	299,495	27,804	327,299	301,299	26,000	327,299
Alameda	City of Oakland, Human Services Department	25F-6002	1,319,745	33,947	1,353,692	1,327,692	26,000	1,353,692
Alpine	Inyo Mono Advocates for Community Action, Inc.	25F-6003	1,359	8	1,367	1,367	0	1,367
Amador/Tuolumne	Amador-Tuolumne Community Action Agency	25F-6004	279,197	27,681	306,878	280,878	26,000	306,878
Butte	Community Action Agency of Butte County, Inc.	25F-6005	397,263	28,392	425,655	399,655	26,000	425,655
Calaveras/Mariposa	Calaveras-Mariposa Community Action Agency	25F-6006	299,493	27,804	327,297	301,297	26,000	327,297
Colusa	SEE GLENN COUNTY							
Contra Costa	Contra Costa Employment & Human Services Dept/CSB	25F-6007	945,470	31,694	977,164	951,164	26,000	977,164
Del Norte	Del Norte Senior Center, Inc.	25F-6008	41,710	26,251	67,961	41,961	26,000	67,961
El Dorado	El Dorado County Health and Human Services Agency	25F-6009	330,268	27,989	358,257	332,257	26,000	358,257
Fresno	Fresno County Economic Opportunities Commission	25F-6010	2,039,380	38,281	2,077,661	2,051,661	26,000	2,077,661
Glenn/Colusa/Trinity	Glenn County Community Action Department	25F-6011	278,470	27,677	306,147	280,147	26,000	306,147
Humboldt	Redwood Community Action Agency	25F-6012	326,696	27,967	354,663	328,663	26,000	354,663
Imperial	Campesinos Unidos, Inc.	25F-6013	390,491	28,352	418,843	392,843	26,000	418,843
Inyo/Mono	Inyo Mono Advocates for Community Action, Inc.	25F-6014	274,082	27,651	301,733	275,733	26,000	301,733
Kern	Community Action Partnership of Kern	25F-6015	1,791,327	36,788	1,828,115	1,802,115	26,000	1,828,115
Kings	Kings Community Action Organization, Inc.	25F-6016	285,893	27,722	313,615	287,615	26,000	313,615
Lake/Mendocino	North Coast Opportunities, Inc.	25F-6017	570,511	29,436	599,947	573,947	26,000	599,947
Lassen/Plumas/Sierra	Plumas County Community Development Commission	25F-6018	270,471	27,629	298,100	272,100	26,000	298,100
Los Angeles	Foothill Unity Center, Inc.	25F-6019	353,127	28,127	381,254	355,254	26,000	381,254
Los Angeles	Long Beach Community Action Partnership	25F-6020	713,790	30,299	744,089	718,089	26,000	744,089
Los Angeles	County of Los Angeles Dept. of Public Social Services	25F-6021	6,270,685	63,763	6,334,448	6,308,448	26,000	6,334,448
Los Angeles	City of Los Angeles Community Investment for Families Dept.	25F-6022	6,487,190	65,064	6,552,254	6,526,254	26,000	6,552,254
Madera	Community Action Partnership of Madera County, Inc.	25F-6023	318,202	27,916	346,118	320,118	26,000	346,118
Marin	Community Action Marin	25F-6024	299,424	27,803	327,227	301,227	26,000	327,227
Mariposa	SEE CALAVERAS COUNTY			0				
Mendocino	SEE LAKE COUNTY			0				
Merced	Merced County Community Action Agency	25F-6025	504,574	29,039	533,613	507,613	26,000	533,613
Modoc/Siskiyou	Modoc-Siskiyou Community Action Agency	25F-6026	278,454	27,677	306,131	280,131	26,000	306,131
Mono	SEE INYO COUNTY			0				
Monterey	Monterey County Community Action Partnership	25F-6027	499,164	29,006	528,170	502,170	26,000	528,170
Napa	Community Action Napa Valley	25F-6028	279,766	27,685	307,451	281,451	26,000	307,451
Nevada	Nevada County Dept. of Housing & Community Services	25F-6029	298,666	27,799	326,465	300,465	26,000	326,465
Orange	Community Action Partnership of Orange County	25F-6030	3,197,415	45,255	3,242,670	3,216,670	26,000	3,242,670

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State of California
Department of Community Services and Development
2025 CSBG Allocation
CAAs

Attachment A

County	Agency	Contract Number	Initial Contract (8/16/24)	Amended Contract (7/2/25)	Total 2025 Contract	PROJECT BUDGETS		
						CAA	CAA - Discretionary	Total 2025 Contract
Placer	Project GO, Inc.	25F-6031	422,347	28,543	450,890	424,890	26,000	450,890
Plumas	SEE LASSEN COUNTY							
Riverside	Community Action Partnership of Riverside County	25F-6032	3,065,608	44,461	3,110,069	3,084,069	26,000	3,110,069
Sacramento	Sacramento Employment and Training Agency	25F-6033	2,130,858	38,832	2,169,690	2,143,690	26,000	2,169,690
San Benito	San Benito County H&HSA, CS & WD	25F-6034	281,647	27,696	309,343	283,343	26,000	309,343
San Bernardino	Community Action Partnership of San Bernardino County	25F-6035	3,193,994	45,235	3,239,229	3,213,229	26,000	3,239,229
San Diego	County of San Diego, H&HSA, CAP	25F-6036	3,549,776	47,377	3,597,153	3,571,153	26,000	3,597,153
San Francisco	Urban Services YMCA	25F-6037	871,723	31,250	902,973	876,973	26,000	902,973
San Joaquin	San Joaquin County Dept. of Aging & Community Services	25F-6038	1,009,268	32,078	1,041,346	1,015,346	26,000	1,041,346
San Luis Obispo	CAP of San Luis Obispo County, Inc.	25F-6039	295,452	27,779	323,231	297,231	26,000	323,231
San Mateo	San Mateo County Human Services Agency	25F-6040	473,796	28,853	502,649	476,649	26,000	502,649
Santa Barbara	Community Action Commission of Santa Barbara County	25F-6041	546,140	29,289	575,429	549,429	26,000	575,429
Santa Clara	Sacred Heart Community Service	25F-6042	1,365,590	34,224	1,399,814	1,373,814	26,000	1,399,814
Santa Cruz	Community Action Board of Santa Cruz County, Inc.	25F-6043	312,283	27,881	340,164	314,164	26,000	340,164
Shasta	County of Shasta, A Political Subdivision of the State of CA	25F-6044	301,019	27,813	328,832	302,832	26,000	328,832
Sierra	SEE LASSEN COUNTY							
Siskiyou	SEE MODOC COUNTY							
Solano	Community Action Partnership of Solano, JPA	25F-6045	399,530	28,406	427,936	401,936	26,000	427,936
Sonoma	Community Action Partnership of Sonoma County	25F-6046	435,371	28,622	463,993	437,993	26,000	463,993
Stanislaus	Central Valley Opportunity Center, Inc.	25F-6047	732,490	30,411	762,901	736,901	26,000	762,901
Sutter	Sutter County Community Action Agency	25F-6048	282,675	27,702	310,377	284,377	26,000	310,377
Tehama	Tehama County Community Action Agency	25F-6049	302,929	27,824	330,753	304,753	26,000	330,753
Trinity	SEE GLENN COUNTY							
Tulare	Community Services & Employment Training, Inc.	25F-6050	1,005,645	32,056	1,037,701	1,011,701	26,000	1,037,701
Tuolumne	SEE AMADOR COUNTY							
Ventura	Community Action of Ventura County, Inc.	25F-6051	748,553	30,508	779,061	753,061	26,000	779,061
Yolo	County of Yolo Health and Human Services Agency	25F-6052	398,789	28,402	427,191	401,191	26,000	427,191
Yuba	Yuba County Community Services Commission	25F-6053	269,162	27,621	296,783	270,783	26,000	296,783
TOTAL, all counties			52,036,423	1,665,369	53,701,792	52,349,792	1,352,000	53,701,792

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SUBVENTION AGREEMENT

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SUBVENTION AGREEMENT

PREAMBLE

This subvention agreement, for the funding of Community Services Block Grant (CSBG) programs in 2025 ("Agreement"), is entered into between the Department of Community Services and Development ("CSD") and the contractor named on the face sheet of this Agreement, Form STD 213 ("Contractor"), and shall be enforceable on the date last signed.

NOW THEREFORE, in consideration of the promises and of the mutual agreements and covenants hereinafter set forth, the CSD and Contractor hereby agree as follows:

ARTICLE 1 – SCOPE OF WORK

1.1 General

Contractor shall administer and/or operate community-based programs designed to reduce poverty, revitalize low-income communities, and empower low-income families and individuals within Contractor's service area to achieve greater self-sufficiency, pursuant to Title 42 of the United States Code (USC) Sections 9901 et seq. (the Community Services Block Grant Act, as amended) and Government Code Sections 12085 et seq., as amended. Unless otherwise specified in the Contractor's Community Action Plan or elsewhere in this Agreement, Contractor shall make its services and activities available to the low-income community within its service area throughout the entire performance period of this Agreement. Contractor shall ensure that all services funded in whole or in part through this Agreement will support state and federal policies and goals of the CSBG Act as set forth in the above-referenced statutes. The CSBG Assistance Listing number is 93.569. The award is 100 percent funded through the United States Department of Health and Human Services (HHS).

1.2 Agreement Term

1.2.1 The term of this Agreement shall be as specified on the Agreement face sheet (STD 213) and is divided into two distinct sections: a Period of Performance and an Extension Period.

1.2.2 *Period of Performance*. The Period of Performance of this Agreement shall be from January 1, 2025, through December 31, 2025. One hundred percent of the Agreement amount specified in Article 1.3 below is expected to be fully expended by the end of the Period of Performance.

1.2.3 *Extension Period*. The Extension Period provided by this Agreement is available upon approval by CSD from August 1, 2025, through April 30, 2026, to those contractors who will not fully expend 100 percent of the Agreement amount by the

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end of the performance period. Requests for extensions must follow Article 3.1.3 of this Agreement and be received by CSD no later than November 16, 2025.

1.3 Agreement Amount

The maximum amount of this Agreement shall be as specified on the face sheet (STD 213) and is subject to adjustment(s), in accordance with the following terms:

1.3.1 The initial amount shall be based on the prior year's grant award of the federal Community Services Block Grant award.

1.3.2 Upon notification of the full federal fiscal year grant award amount from the HHS, CSD shall, if necessary, issue an amendment to this Agreement to increase or decrease the maximum amount.

1.3.3 If the full amount of the HHS CSBG grant award to CSD is not available for allocation, CSD will notify Contractor in writing of the amount of Contractor's allocation that is available for expenditure and shall advance funds in accordance with Article 5.2 of this Agreement, as appropriate. When additional funds are subsequently made available by HHS, CSD will notify Contractor of the total amount of funds that may be expended. Contractor may not expend funds in excess of the amount available and authorized by CSD for expenditure. Access to funding shall be conferred upon Contractor through written authorization by CSD, and amendment to this Agreement shall not be required for such purpose, except in cases where the maximum amount of the Agreement has been revised.

1.3.4 In the event HHS fails to provide sufficient funding to CSD to enable payment of Contractor's maximum amount of the Agreement prior to the end of the contract term, the contract amount shall be deemed to be reduced commensurate to the amount actually provided by HHS or the contract shall be closed on that basis without need for amendment pursuant to Articles 2.3.1.2 and 2.3.2.2.

1.3.5 This Agreement may include a specific amount allocated from the annual discretionary allocation. These funds may target a specific purpose and require a separate budget and work plan in accordance with Article 7.1 of this Agreement.

1.4 Service Area

The services shall be performed in the Contractor's service area as indicated on CSD's Public Website at https://www.csd.ca.gov.

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1.5 Legal Authorities – Program Requirements, Standards, and Guidance

1.5.1 All services and activities are to be provided in accordance with all applicable federal, state, and local laws and regulations, and as those laws and regulations may be amended from time to time, including but not limited to, the following:

1.5.1.1 The Community Services Block Grant Act, as amended, 42 USC § 9901 et seq., and 45 Code of Federal Regulations (CFR) Part 96;

1.5.1.2 California laws and regulations applicable to CSBG Programs, Government Code (Cal. Gov. Code) § 12085 et seq., as amended, and Title 22, California Code of Regulations (Cal. Code Regs.) §§ 100601- 100795;

1.5.1.3 The Single Audit Act, 31 USC § 7501 et seq., and the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards, 45 CFR Part 75 and 2 CFR Part 200 Subpart F (§200.500 et. seq.);

1.5.1.4 California Civil Code §§ 1798 et seq., and the Federal Privacy Act of 1974 (5 USC § 552a); Requirements to Respond to Incidents Involving a Breach of Personal Information, Statewide Information Management Manual (SIMM) 5340-C, State Administrative Manual (SAM) 5100, 5300.5, California Department of Technology; and

1.5.1.5 California Contractor Certification Clauses 04/2017 (CCC 04/2017); and State contracting requirements, "General Terms and Conditions, GTC 02/2025, hereby incorporated into this Contract by reference, is available at the following web address: https://www.dgs.ca.gov/OLS/Resources/Page-Content/Office-of-Legal-Services-Resources-List-Folder/Standard-Contract-Language".

1.5.2 *Conflict of Laws.* Contractor shall comply with all of the requirements, standards, and guidelines contained in the authorities listed within this Agreement, as they may be amended from time to time, with respect to procurement requirements, administrative expenses, and other costs claimed under this Agreement, including those costs incurred pursuant to subcontracts executed by Contractor, notwithstanding any language contained in the following authorities that might otherwise exempt Contractor from their applicability. To the extent that the authorities directly conflict with any State law or regulation, or any provision of this Agreement, then that federal law or regulation shall apply, unless a provision of

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federal law applicable to block grants, such as 45 CFR § 96.30, specifically allows for the application of state law.

1.5.3 Contractor shall comply with specific CSD program guidance which shall be binding on the Contractor as a condition of the Contractor's eligibility to receive CSBG funds, provided:

1.5.3.1 That such guidance shall be issued by CSD in writing in the form of "CSD Program Notice (CPN) No. XX-XX" or "CSD Program Advisory (CPA) No. XX-XX";

1.5.3.2 That such guidance shall be issued by CSD in the most timely and expeditious manner practicable;

1.5.3.3 That such guidance shall be reasonably necessary to realize the intent and purposes of the CSBG Act;

1.5.3.4 That major and material changes in program requirements, which substantially affect the Contractor's and/or CSD's ability to fulfill contractual obligations, or which otherwise create a substantial hardship on either the Contractor or CSD, shall be subject to an amendment to this Agreement;

1.5.3.5 That the parties' failure or inability to execute a mutually acceptable amendment within a period of time allowing the parties to reasonably comply with any major change(s) in CSBG requirements, shall result in this Agreement being without force and effect, subject only to such provisions contained herein as are intended to survive the Agreement in accordance with the express and implied provisions of applicable federal and state law;

1.5.3.6 That Contractor is duly informed of the risk of de-designation as an eligible entity, based on CSD's obligation to avoid/minimize interruption of CSBG-funded services in any part of the state, in the event that this Agreement terminates due to failure to agree to any necessary amendment; and

1.5.3.7 That upon CSD's or Contractor's good faith determination, delivered to the other party by written notice, that agreement to any necessary amendment cannot be achieved, then this contract shall be terminated, and any issues of eligible entity status addressed, in accordance with requirements of federal and state law and established CSD policy and procedure.

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1.5.4 The federal and state laws, regulations, and other authorities referenced in this Agreement are hereby incorporated by reference. Copies may be accessed for reference on the Local Agencies Portal (agencies.csd.ca.gov).

ARTICLE 2 – CONTRACT ADMINISTRATION AND PROCEDURE

2.1 Required Documents

2.1.1 Contractor shall provide the following documents, satisfactory to CSD in form and substance, together with a signed copy of this Agreement before CSD executes and returns the Agreement to Contractor for implementation. The following documents shall be returned to the Procurement Services Unit at PSU@csd.ca.gov within 30 calendar days of receipt for private agencies or 45 calendar days of receipt for public agencies:

2.1.1.1 Federal Funding Accountability and Transparency Act Report (CSD 279);

2.1.1.2 Certification Regarding Lobbying/Disclosure of Lobbying Activities;

2.1.1.3 Contractor Certification Clauses (CCC 04/2017);

2.1.1.4 Current Insurance or Self-Insurance Authority Certification; and

2.1.1.5 Board Resolution authorizing execution of this Agreement.

2.1.2 In addition to the documentation requirements set forth in Article 2.1.1, CSD's obligations under this Agreement are expressly contingent upon Contractor providing the supplemental documentation set forth below, and available on the Local Agencies Portal. Contractor shall return the following documents to the assigned CSD Field Representative within 30 calendar days of receipt for private agencies or 45 calendar days of receipt for public agencies, and each shall be subject to approval by CSD in form and substance:

2.1.2.1 CSBG Contract Budget Summary (CSD 425.S);

2.1.2.2 CSBG Budget Support Personnel Costs (CSD 425.1.1);

2.1.2.3 CSBG Budget Support Non-Personnel Costs (CSD 425.1.2);

2.1.2.4 CSBG Budget Support Other Agency Operating Funds (CSD 425.1.3);

2.1.2.5 CSBG Contract Budget Narrative (CSD 425.1.4);

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2.1.2.6 CSBG Annual Report Work Plan (CSD 641);

2.1.2.7 CSBG Annual Report Projections (CSD 641A and/or CSD 641B);

2.1.2.8 Agency Staff and Board Roster (CSD 188);

2.1.2.9 Board Meeting Schedule;

2.1.2.10 Updated Organizational Bylaws (if applicable); and

2.1.2.11 Joint Powers Agreement (if applicable).

2.1.3 *Board Resolution.* Contractor must also submit a governing board resolution with a DocuSign signature or a wet signature of the board's authorized representative, identifying the individual(s) authorized to execute the 2025 CSBG Agreement and any amendments.

2.1.4 CSD shall maintain a certified date-stamped copy of this Agreement for inspection by Contractor during normal business hours.

2.1.5 This Agreement may not be changed or altered by any party, except by a formal written, fully executed amendment, or as provided in Article 1.5.3 with respect to program guidance, or as provided in Article 3 – Agreement Changes. Upon such amendment of any provision, the amended PDF version shall be date-stamped and posted to the Local Agencies Portal until such time as a subsequent agreement or amendment is executed by the parties.

2.1.6 Contractors that are public or governmental entities with local provisions requiring receipt of a copy of all parts of this Agreement as a prerequisite to execution, as well as other contractors that make special arrangements with CSD, may receive copies for execution and retention.

2.2 Contractor's Option of Termination

2.2.1 Contractor may, at Contractor's sole option, elect to terminate this Agreement in lieu of adherence to the procedures set out in Article 1.5.3, should Contractor determine that any subsequent program guidance or proposed amendment to the contract is unjustifiably onerous or otherwise adverse to Contractor's legitimate business interests and ability to implement the contract in an effective and reasonable manner, provided:

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2.2.1.1 Such notice of termination is in writing and will be effective upon receipt by CSD, delivered by U.S. Postal Service Certified Mail, Return Receipt Requested.

2.2.1.2 Notice contains a statement of the reasons for termination with reference to the specific provision(s) in the program guidance or proposed amendment in question.

2.2.2 Contractor shall be entitled to reimbursement for all allowable costs incurred prior to termination of the contract. Such reimbursement shall be in accordance with the program guidance and contract provisions in effect at the time the cost was incurred.

2.2.3 Contractor shall, within 60 calendar days of termination, close-out the contract in accordance with contractual closeout procedures as provided in Article 6.2 – Close-Out Report.

2.2.4 By executing this Agreement, Contractor acknowledges and understands that voluntary termination prior to the end of the Agreement term may result in Contractor's permanent or temporary de-designation as an eligible entity, due to CSD's obligation to seek replacement CSBG Provider(s) in accordance with state and federal CSBG requirements.

2.3 Budget Contingencies

2.3.1 *State Budget Contingency.*

2.3.1.1 It is mutually agreed that if funds are not appropriated for implementation of CSBG programs through the state budget process or otherwise, whether in the current year and/or any subsequent year covered by this Agreement, this Agreement shall be of no further force and effect. Upon written notice to Contractor by CSD that no funds are available for contract implementation, the Agreement shall be terminated, and the State shall have no obligation to pay Contractor or to furnish other consideration under this Agreement and Contractor shall not be obligated for performance.

2.3.1.2 If CSBG funding for any fiscal year is reduced to such degree that CSD reasonably determines that the program cannot be implemented effectively, the State shall at its sole discretion have the option either to terminate this Agreement upon written notice to Contractor or, in the alternative, to offer and negotiate an amendment addressing the reduced funding. If the parties fail to reach agreement on such amendment, CSD may at its option give

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written notice of termination without further obligation by either party except for contract closeout obligations or final settlement.

2.3.1.3 Pursuant to Cal. Gov. Code §12785, if federal funding is reduced by any amount up to 3.5 percent below the amount of the federal appropriation from the prior year, the discretionary fund will be allocated to restore funding to the prior year's funding level for CSBG eligible entities. In the event the appropriation of the federal CSBG funds is significantly reduced, the CSBG discretionary funding may not be sufficient to restore funding to the prior year's funding level.

2.3.2 *Federal Budget Contingency.*

2.3.2.1 The parties agree that because of uncertainty in the federal budget process, this Agreement may be executed before the availability and amounts of federal funding can be ascertained, in order to minimize delays in the provision of services and the distribution of funds. The parties further agree that the obligations of the parties under this Agreement are expressly contingent on adequate funding being made available to the state by the United States Government.

2.3.2.2 If federal funding for any fiscal year is reduced to such degree that CSD reasonably determines that the program cannot be implemented effectively, CSD shall at its sole discretion have the option either to terminate this Agreement upon written notice to Contractor or, in the alternative, to offer and negotiate an amendment addressing the reduced funding. If the parties fail to reach an agreement on such amendment, CSD may at its option give written notice of termination without further obligation by either party except for contract closeout obligations or final settlement.

2.3.2.3 If federal funding authorities condition funding on any obligations, restrictions, limitations, or conditions not existent when this Agreement was executed, this Agreement shall be amended by mutual agreement for compliance with such obligations, restrictions, limitations or conditions. Failure of the parties to reach agreement on such amendment shall render this Agreement without force and effect.

2.4 Miscellaneous Provisions

2.4.1 *Assignment*. Neither this Agreement nor any of the rights, interests, or obligations under this Agreement shall be assigned by any party without the prior written

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consent of the other parties, except in the case where responsibility for program implementation and oversight may be transferred by the State to another State agency. In the event of such transfer, this Agreement is binding on the agency to which the program is assigned.

2.4.2 *Merger/Entire Agreement*. This Agreement (including the attachments, documents and instruments referred to in this Agreement) constitutes the entire agreement and understanding of the parties with respect to the subject matter of this Agreement and supersedes all prior understandings and agreements, whether written or oral, among the parties with respect to such subject matter.

2.4.3 *Severability*. If any provision of this Agreement is found to be invalid or unenforceable in any respect for any reason, the validity and enforceability of any such provision in any other respect and of the remaining provisions of this Agreement will not be in any way impaired and shall remain in full force and effect.

2.4.4 *Notices.* Each party to this Agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act ("CUETA") (Civ. Code §§ 1633.1 to 1633.17), for executing this Agreement. CSD encourages Contractor to adopt the DocuSign platform to facilitate the receipt of this Agreement. Unless otherwise provided herein, notice given by the parties shall be in writing, delivered personally, by United States mail, or by overnight delivery service (with confirmation). Certain reporting and other communications may be delivered electronically as specified by CSD or as is customary between the parties. Notice shall be delivered as follows:

To **Contractor's** address of record; and

To **CSD** at:
California Department of Community Services and Development
Field Operations Unit
2389 Gateway Oaks Drive, Suite 100
Sacramento, CA 95833

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ARTICLE 3 – AGREEMENT CHANGES

3.1 Amendment

3.1.1 Formal amendments to this Agreement are required for changes to the term, amount, scope of work, and/or formal name changes. No amendment to this Agreement shall be valid unless made in writing, signed by the parties, and approved as required. No oral understanding or agreement not incorporated in the Agreement is binding on any of the parties.

3.1.2 If Contractor intends to request a formal amendment to this Agreement, the request must be submitted on CSD Form 425b, *Justification for Contract Amendment/Modification*, no later than 45 calendar days prior to the expiration of the Agreement term.

3.1.3 *Extension Period*. If Contractor identifies that they will not fully expend 100 percent of the Agreement amount by the end of the Period of Performance, then Contractor shall submit written notification to their assigned Field Representative and the Community Services Division inbox at CSBG.Div@csd.ca.gov on CSD Form 425b, *Justification for Contract Amendment/Modification*, no later than 45 calendar days prior to the expiration of the Period of Performance or no later than November 16, 2025. Refer to Article 1.2.2 for Period of Performance. The CSD Form 425b shall include:

3.1.3.1 The reason(s) the Contractor will not fully expend 100 percent of the Agreement amount by the end of the performance period; and

3.1.3.2 The date (January 31, February 28, March 31, or April 30, 2026) in which the Contractor proposes to fully expend 100 percent of the Agreement amount.

3.1.3.3 The acknowledgement of the adjusted Closeout timeline, as stated in Article 6.2.1 of the Agreement.

3.1.4 CSD Form 425b is located on the Local Agencies Portal.

3.1.5 All requests for an Extension Period are subject to CSD approval. In addition, the Contractor must execute the amendment before the expiration date of this Agreement.

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3.2 Minor Modification

3.2.1 Contractor request(s) for modification to CSBG Fiscal Data or Work Plan documents must be submitted on CSD Form 425b, *Justification for Contract Amendment/Modification*, no later than 45 calendar days prior to the expiration date of this Agreement.

3.2.2 Any increase to out-of-state travel costs or equipment purchases will require a request for modification to the budget and must be submitted on CSD Form 425b, *Justification for Contract Amendment/Modification*.

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ARTICLE 4 - ADMINISTRATIVE POLICIES AND PROCEDURES

4.1 Board Roster, Bylaws, Resolution, and Minutes

4.1.1 Concurrently with Contractor's submission of this Agreement, Contractor shall submit to CSD at CSBG.Div@csd.ca.gov and the Contractor's assigned Field Representative the following:

4.1.1.1 Unless otherwise specified in 4.1.1.3 and 4.1.1.4 below, Contractor shall submit to CSD an Agency Staff and Board Roster form (CSD 188) of the tripartite board including the name and sector (i.e., low-income, public, private) of each board member, unique contact information for each member including an address at a location other than the office of the eligible entity, vacancy title, and date each board seat was vacated for each board member. Contractor is responsible to notify CSD of any changes to the tripartite board within 30 calendar days of such occurrence.

4.1.1.2 Contractor must provide updated organizational bylaws if any changes occurred within the past calendar year.

4.1.1.3 In the case of Native American Indian (NAI) Contractors that have established another mechanism (in consultation with CSD and subject to CSD approval) to ensure low-income individuals' participation in the management of programs funded by this Agreement, a current roster of the NAI governing council, commission, board, or other body responsible for administration of CSBG-funded programs, and the most recent version of the organizational bylaws. The roster shall include unique contact information for each member of the governing body at a location other than the office of the NAI Contractor and shall identify how low-income individuals are represented in the organization's governance. NAI Contractors shall also submit the most recent version of the organizational bylaws. NAI Contractor is responsible to notify CSD of any changes to its governing body within 30 calendar days of such occurrence.

4.1.1.4 In the case of Limited Purpose Agency (LPA) Contractors, a current roster of Contractor's board, including the name of each board member, unique contact information for each member at a location other than the office of the LPA, and the most recent version of the organizational bylaws. LPA Contractor is responsible to notify CSD of any changes to its board within 30 calendar days of such occurrence.

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4.1.2 Contractor's current governing board must authorize the execution of this Agreement. Contractor has the option of demonstrating such authority by either: (a) direct signature of a board member having signing authority; or (b) any lawful delegation of such authority that is consistent with Contractor's bylaws.

4.1.3 Where Contractor delegates signing authority to the chief executive officer (CEO) or executive director (ED), CSD will accept either a resolution specific to this Agreement or a resolution approved by the current governing board with general applicability to any CSD program contract or amendment. Where Contractor provides a general resolution, Contractor shall maintain documentation that the CEO or ED provided timely and effective communication of the execution and terms of this Agreement to the board. Either a specific or current general resolution must be on file with CSD prior to CSD's final execution of this Agreement. In the event agency names a new chief executive officer (CEO) or executive director (ED) agency shall provide a letter on agency letterhead notifying CSD of this change within 30 days of appointment.

4.1.4 Contractor shall submit to CSD the approved minutes of regularly scheduled meetings of its tripartite board, LPA contractor's board, NAI governing council, commission, advisory board, or other body responsible for administration of CSBG-funded programs, no later than 30 calendar days after the minutes are approved. Contractor shall submit board meeting minutes to CSD at CSBG.Div@csd.ca.gov and to the Contractor's assigned Field Representative. Regularly scheduled board meetings shall be held in accordance with Contractor's bylaws.

4.1.5 In addition to the minutes referenced in Article 4.14, if Contractor's tripartite board is advisory to the elected officials of a local government, Contractor also shall submit to CSD the minutes from any meeting of the elected officials where matters relating to this Agreement are heard; including, but not limited to, discussions about or decisions affecting the Community Action program. Such minutes shall be submitted to CSD no later than 30 calendar days after the minutes are approved. Contractor shall submit board meeting minutes to CSD at CSBG.Div@csd.ca.gov and to the Contractor's assigned Field Representative.

4.2 Training and Quarterly CSBG Service Provider (CSP) Meetings

Contractor shall make every effort to attend all trainings and quarterly CSP meetings associated with CSD.

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4.3 Internal Control Certification

Contractor shall establish and maintain a system of internal accounting and administrative control. This responsibility includes documenting the system, communicating system requirements to employees, and assuring that the system is functioning as prescribed and is modified, as appropriate, for changes in conditions. The system of internal accounting and administrative control shall be attested to within the Contractor's independent audit conducted pursuant to this Agreement, and include:

4.3.1 Segregation of duties appropriate to safeguard State assets;

4.3.2 Access to Contractor assets is limited to authorized personnel who require these assets in the performance of their assigned duties;

4.3.3 Authorization and recordkeeping procedures adequate to provide effective accounting controls over assets, liabilities, revenues, and expenditures;

4.3.4 Practices to be followed in performance of duties and functions;

4.3.5 Personnel of a quality commensurate with their responsibilities; and

4.3.6 Effective internal review.

4.4 Record Retention Requirements

4.4.1 All records maintained by Contractor shall meet the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards (45 CFR § 75.361 through § 75.370).

4.4.2 Contractor shall maintain all records pertaining to this Agreement for a minimum of three years after submission of the final report. However, Contractor shall maintain applicable records until CSD resolves all audit and monitoring findings.

4.4.3 Contractor ensures that employee and applicant records shall be maintained in a confidential manner to ensure compliance with the Information Practices Act of 1977, as amended (Civ. Code §§ 1798 et seq.), and the Federal Privacy Act of 1974, as amended (5 USC § 552a).

4.5 Insurance Requirements

4.5.1 By execution of this Agreement, Contractor agrees that required insurance policies

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and bond shall be in effect at all times during the term of this Agreement.

4.5.2 Contractor shall provide CSD with written notice at least 30 calendar days prior to cancellation or reduction of insurance coverage to an amount less than that required in this Agreement.

4.5.3 Notices of Insurance must be submitted electronically via email to PSU@csd.ca.gov.

4.5.4 In the event said insurance coverage expires at any time or times during the term of this Agreement, Contractor agrees to provide within 30 calendar days prior to said expiration date, a new Certificate of Insurance (ACORD 25) evidencing insurance coverage as provided for herein for not less than the remainder of the term of this Agreement. The Certificate shall identify and name CSD as the Certificate Holder. New Certificates of Insurance will be reviewed for content and form by CSD.

4.5.5 In the event Contractor fails to maintain in effect at all times the specified insurance and bond coverage as herein provided, CSD may, in addition to any other available remedies it may have, suspend this Agreement.

4.5.6 With the exception of workers' compensation and fidelity bond, CSD shall be named as additional insured on all Certificates of Insurance required under this Agreement. The issuance of other CSD contracts, to include any cash advances and reimbursement payments, to the Contractor shall be contingent upon required current insurance coverage being on file at CSD for this Agreement.

4.5.7 Should Contractor utilize a subcontractor(s) to provide services under this Agreement, Contractor shall indemnify and hold the State harmless against any liability incurred by that subcontractor(s).

4.6 Specific Insurance Requirements

4.6.1 *Self-Insurance.*

4.6.1.1 When Contractor is a self-insured governmental entity, CSD, upon satisfactory proof, may waive the appropriate insurance requirements. To qualify for a waiver, an appropriate county or city risk manager shall sign a certification that shall contain assurance of the adequacy of the governmental entity's ability to cover any potential losses under this Agreement.

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4.6.1.2 Contractor shall specify in writing a list of which coverage(s) will be self-insured under this Agreement and shall list all applicable policy numbers, expiration dates, and coverage amounts.

4.6.1.3 In the event that the Contractor's self-insurance coverage does not contain any changes from the prior year, CSD will accept a certified letter signed by authorized personnel stating that no changes have occurred from last year. This letter is due at the time of Agreement execution or within 30 calendar days of expiration of insurance.

4.6.1.4 In lieu of providing certification of self-insurance, Contractor may provide proof of excess insurance coverage through an insurance carrier who is licensed to underwrite insurance in the State of California.

4.6.2 *Workers' Compensation Insurance.*

4.6.2.1 Contractor shall have and maintain for the term of this Agreement workers' compensation insurance issued by an insurance carrier licensed to underwrite workers' compensation insurance in the State of California.

4.6.2.2 Contractor shall submit either an applicable Certificate of Insurance or a Certificate of Consent to Self-Insure issued by the Director of the California Department of Industrial Relations to CSD as evidence of compliance with the workers' compensation insurance requirement prior to issuance of an initial cash advance.

4.6.3 *Commercial or Government Crime Coverage (Fidelity Bond).*

4.6.3.1 Contractor shall maintain a commercial crime policy. If Contractor is a public entity, Contractor shall maintain a government crime policy. The commercial crime policy or government crime policy (hereinafter "fidelity bond") shall include the following coverages or their substantial equivalents: Employee Dishonesty/Theft, Forgery or Alteration, and Computer Fraud.

4.6.3.2 Contractor's fidelity bond coverage limits shall not be less than a minimum amount of 4 percent of the total amount of consideration set forth under this Agreement.

4.6.3.3 Contractor shall submit an applicable Certificate of Insurance (ACORD 25) to CSD as evidence of compliance with the fidelity bond requirement prior

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to issuance of an initial cash advance.

4.6.4 *General Liability Insurance.*

4.6.4.1 Contractor shall have and maintain for the term of this Agreement general liability and property damage insurance for a combined single limit of not less than $500,000 per occurrence.

4.6.4.2 Contractor shall submit to CSD an applicable Certificate of Insurance naming CSD as an additional insured, as evidence of compliance with the general liability insurance requirement prior to issuance of an initial cash advance.

4.6.5 *Vehicle Insurance*.

4.6.5.1 Contractor shall have and maintain for the term of this Agreement vehicle insurance in the amount of $500,000 for each person and each accident for bodily injury and in the amount of $500,000 for each person and each accident for property damage.

4.6.5.2 When employees use their own vehicles to perform duties within the scope of their employment, Contractor shall have and maintain for the term of this Agreement non-owned and hired automobile liability insurance in the amount of $500,000 for each person and each accident for bodily injury and $500,000 for each person and each accident for property damage. Driving to and from place of business is not within the scope of employment.

4.6.5.3 Contractor shall submit to CSD an applicable Certificate of Insurance naming CSD as an additional insured as evidence of compliance with the vehicle insurance requirement prior to issuance of an initial cash advance.

4.7 System Security Requirements

The contractor shall, in cooperation with CSD, institute policies, processes, procedures, and security controls designed to ensure the security of data and to protect information by the Information Practices Act of 1977 (Civ. Code §§ 1798 et seq.), and such other State and federal laws and regulations as may apply. The parties hereto agree to requirements, obligations, and standards in accordance with requirements set in the State Administrative Manual (SAM). In the event different system security standards may be applied to this Article, the Contractor shall endeavor to use the strictest security standard that complies with state and federal requirements.

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4.8 Services Offered (2025 CSBG Amendment 1 Contract)

Data exchange between CSD and Contractor shall be handled through one of three methods: (1) a Contractor user must upload data files or perform data entry using credentials provided by CSD; or (2) utilize CSD web applications as configured by the Contractor technology vendor; or (3) via email using security protocols, such as encryption and redaction, for any sensitive data.

4.9 Data Protection

4.9.1 Data exchanged between CSD and Contractor must be limited to the data fields included on Data Transfer Rules documents posted on the Local Agencies Portal. No personal financial information (e.g., credit card, bank account numbers), shall be stored or exchanged in the data exchange sessions.

4.9.2 Data exchanged between CSD and Contractor must be limited to the data fields as requested within the web applications. No personal financial information, (e.g., credit card, bank account numbers), shall be stored or exchanged in the data exchange sessions.

4.9.3 Data exchanged between CSD and Contractor via email communication must have all personally identifiable information (PII) and other sensitive information redacted before the document is sent. Alternately, Contractor is to encrypt any attachments that have sensitive data using encryption tools and configurations as required by CSD.

4.10 Contractor Systems Security

4.10.1 The physical location of the computing and data storage devices (e.g., servers) shall be within controlled access facilities. Individual users may not have access to the data except through their systems that are specifically credentialed for Contractor business. All access will be controlled by appropriate identification, authentication, and authorization methods to validate the approved users.

4.10.2 Standards for secure transmission may be accomplished through such means as certificates, secure socket layer, etc., and storage of the data with encryption, if applicable.

4.10.3 Contractor shall securely destruct data by sanitizing media prior to disposal.

4.10.4 Contractor shall keep security patches, anti-virus, and anti-malware software up to date on all systems on which data may be used.

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4.11 Trusted Behavior Expectations

CSD's application system and users shall protect Contractor's application system/data, and the Contractor's application system and users shall protect CSD's application system/data, in accordance with the federal Privacy Act of 1974 (5 USC § 552a), Trade Secrets Act (18 USC §1831 et. al) and Stored Communications Act (18 USC § 2701). Technology and systems code and functionality are owned by the respective parties and may not be shared with anyone else or used without the written consent of the owner.

4.12 Incident Reporting

Any party discovering a security incident should report the incident in accordance with its incident reporting procedures. The incident reporting procedures, the contractor shall, within 24 hours of discovery, report to CSD's Chief Information Officer and the CSD Information Security Office at ISO@csd.ca.gov any security incident contemplated herein. Examples include but are not limited to, stolen or lost equipment, malware/ransomware detection, suspected hacking, release of privileged information, or inappropriate access to systems and services, etc.

The contractor further agrees CSD shall have the right to participate in the investigation of a security incident involving CSD's data, and to cooperate fully with CSD and other relevant State entities during independent investigation of the security incident.

4.13 Audit Trail Responsibilities

Both parties are responsible for auditing application processes and user activities. Activities that will be recorded include event type, date and time of event, user identification, workstation identification, success or failure of access attempts, and actions taken by system administrators.

4.14 Data Sharing Responsibilities

Contractor shall ensure that all primary and delegated secondary organizations that share, exchange, or use personal, sensitive, or confidential data, pursuant to this Agreement and subcontracts issued by Contractor, shall adhere to these security requirements and applicable state and federal law, in addition to further data sharing guidance as may be issued by CSD during the term of this Agreement. If data sharing is accomplished via interconnectivity of an application system, then data sharing must be certified to be secure by both parties.

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4.15 Travel and Per Diem

4.15.1 Contractor's total travel and per diem costs for in-state and/or out-of-state shall be included in the Agreement Budget(s). Out-of-state travel costs that exceed the budgeted amount shall not be reimbursed without prior written authorization from CSD.

4.15.2 Contractor's employee travel costs and per diem reimbursement rates shall be reimbursed in accordance with Contractor's written policies and procedures not to exceed federal per diem requirements, and subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards (45 CFR § 75.474) or any amendments thereto, as applicable.

4.15.3 In the absence of a written travel reimbursement policy, federal per diem limits shall apply.

4.16 Codes of Conduct

4.16.1 *Written Standards.* Contractor shall maintain written standards of conduct governing the performance of its employees engaged in the award and administration of contracts or subcontracts. No employee, officer, or agent of the Contractor shall participate in the selection, award, or administration of a subcontract supported by federal funds if a real or apparent conflict of interest would be involved. Such a conflict would arise when the employee, officer, or agent, any member of their immediate family, their partner, or an organization that employs or is about to employ any of the parties indicated herein, has a financial or other interest in the firm selected for an award. The officers, employees, and agents of the Contractor shall neither solicit nor accept gratuities, favors, or anything of monetary value from subcontractors or parties to sub agreements. The standards of conduct shall provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the recipients.

4.16.2 *Self-Dealing Prohibited.* Contractor shall not pay federal funds received from CSD to any entity in which it (or one of its employees, officers, agents, any member of their immediate family, their partner, or an organization that employs or is about to employ any of the parties indicated herein) has an interest. As ownership constitutes a financial interest, Contractor shall not subcontract with a subsidiary. Similarly, Contractor shall not subcontract with an entity that employs or is about to employ any person described in 45 CFR § 75.327, or subsequent amendments to these requirements.

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4.17 Conflict of Interest

4.17.1 Contractor certifies that its employees and the officers of its governing body shall avoid any actual or potential conflicts of interest and that no officer or employee who performs any functions or responsibilities in connection with this Agreement shall have any personal financial interest or benefit that either directly or indirectly arises from this Agreement.

4.17.2 Contractor shall establish written safeguards to prohibit its employees or its officers from using their positions for a purpose that could result in private gain or that gives the appearance of being motivated for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

4.18 Fraud, Waste, and Abuse

4.18.1 Contractor shall submit a written report to CSD within 45 days of incidents and activities, or suspected incidents and activities, involving fraud, waste, and abuse of CSBG funds by Contractor's employees, subcontractors, clients, or other parties affiliated with Contractor. Incidents and activities subject to reporting under this section include, but are not limited to, criminal acts and other violations of law constituting a misuse of funds that could result in cost disallowance. Contractor shall, in a timely manner, inform CSD of any reports or complaints submitted to law enforcement officials by Contractor, Contractor's employees, subcontractors, clients or other parties affiliated with Contractor, concerning the misuse of CSBG funds.

4.18.2 Contractor shall provide employees, subcontractors, clients, and other parties affiliated with the Contractor the information necessary to report fraud, waste, and abuse to the U.S. Department of Health and Human Services (HHS) Office of Inspector General Fraud hotline.

4.19 Procurement Standards

4.19.1 *Maintenance of Written Procurement Procedures.* Contractors shall administer this Agreement in accordance with all federal and State rules and regulations governing the CSBG program pertaining to procurement, including the Code of Federal Regulations Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards and amendments thereto, consistent with the compliance requirement in Article 1 of this Agreement. Contractors shall establish, maintain, and follow written procurement procedures consistent with the

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procurement standards in 45 CFR § 75.326 through § 75.340, or any subsequent amendments to these standards, and all additional provisions in this Agreement, including but not limited to a code of conduct for the award and administration of contracts and a procedure that provides, to the maximum extent practical, open and free competition.

4.19.2 *Eligible Bidders.* Contractor shall not permit any organizational conflicts of interest or noncompetitive practices that may restrict or eliminate competition or otherwise restrain trade. In order to ensure objective subcontractor performance and eliminate unfair competitive advantage, individuals, or firms that develop or draft specifications, requirements, statements of work, invitations for bids, and/or requests for proposals shall be excluded from competing for such procurements. Contractor shall award any subcontract to the bidder or offeror whose bid or offer is responsive to the solicitation and is most advantageous to Contractor when considering price, quality, and other factors. Contractor's solicitations shall clearly set forth all requirements that the bidder or offeror shall fulfill in order for the bid or offer to be evaluated by the recipient.

4.19.3 Contractor assures that all supplies, materials, vehicles, equipment, or services purchased or leased with funds provided by this Agreement shall be used solely for the activities allowed under this Agreement, unless a fair market value for such use is charged to the benefiting program and credited to this Agreement.

4.19.4 Contractor shall provide for open and free competition and adequate cost analysis in all procurement transactions for each purchase order, lease, or subcontract for any articles, supplies, equipment, or services to be obtained from vendors or subcontractors.

4.19.5 *Non-Competitive Bid Justification.* If a service or product is of a unique nature, is in response to a public exigency or emergency, or more than one vendor/provider cannot reasonably be identified, Contractor shall maintain adequate justification for the absence of competitive bidding. "Adequate justification" must include but is not limited to: (a) explanation of why the acquisition of goods or services is limited to one vendor or supplier; (b) description of sole vendor/supplier's unique qualifications to provide the goods or services in question; and (c) analysis of cost(s) to demonstrate reasonableness.

4.19.6 *CSD Lease/Purchase Pre-Approval Requirements*. To ensure that significant procurement transactions are conducted in an open and freely competitive manner, Contractor shall obtain prior written approval from CSD of capital expenditures for

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equipment with a unit cost of $10,000 or more through the submission of a Request for Purchase/Lease Pre-Approval (Form CSD 558) to agency's assigned Field Representative and the Community Services Division inbox at CSBG.Div@csd.ca.gov at least 15 calendar days prior to execution of the transaction. Transactions without CSD's prior written approval may be disallowed.

4.19.7 In all procurements, whether requiring CSD pre-approval or not, Contractor is solely responsible for maintenance of adequate procurement records demonstrating compliance with Federal and State requirements.

4.19.8 Noncompliance with any of the provisions in this section may result in a disallowance of the costs of the procurement transaction.

4.20 Use and Disposition of Vehicles and Equipment

4.20.1 Use of CSBG-funded vehicles and equipment by other programs shall comply with Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards (45 CFR § 75.320 and § 75.439).

4.20.1.1 Vehicles and equipment purchased with CSBG funds must be used by Contractor in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by CSBG funds, and Contractor must not encumber the property without prior approval of CSD. When no longer needed for the original program or project, the equipment may be used in other activities supported by CSD, in the following order of priority: (a) activities under a Federal award from CSD; then (b) activities under Federal awards from other HHS awarding agencies.

4.20.1.2 During the time that equipment is used on the project or program for which it was acquired, Contractor must also make the equipment available for use on other projects or programs currently or previously supported by the Federal Government. User fees should be considered, if appropriate, in accordance with federal regulations.

4.20.1.3 Any user fees shall be treated as "program income" to the CSBG program, as described in 45 CFR § 75.307.

4.20.1.4 Contractor may be compensated for the use of its buildings, capital improvements, equipment and software projects capitalized in accordance

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with generally accepted accounting principles (GAAP), provided they are used, needed in Contractor's program activities, and properly allocated to the CSBG program. Such compensation must be made by allocating and computing depreciation in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards (45 CFR § 75.436).

4.20.2 Contractor shall comply with all equipment management requirements outlined in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards (45 CFR § 75.320 (d)), including, but not limited to: (a) property records; (b) physical inventory of the property; (c) a control system to prevent loss, damage, or theft; (d) adequate maintenance procedures; and (e) proper sale procedures.

4.20.3 *Sale or Disposition of CSBG-Funded Vehicles and Equipment.*

4.20.3.1 If/when Contractor's CSBG program(s) no longer need(s) items of equipment with a current per unit fair market value of $5,000 or less, the equipment may be retained, sold, or otherwise disposed in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards (45 CFR § 75.320).

4.20.3.2 Conflict of interest policies and proper sales procedures should be followed to ensure that the best possible value and sale price is realized.

4.20.3.3 Pursuant to 45 CFR § 75.307(d), sale proceeds from the sale of real property, equipment, or supplies are not program income. (S*ee also* 45 CFR § 75.2 "Program Income".) Such proceeds will be handled in accordance with the requirements of Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards – *Subpart D–Post Federal Award Requirements* (including 45 CFR §§ 75.318, 75.320 and 75.321).

4.21 Subcontracts

4.21.1 Contractor may enter into subcontract(s) to perform part or all of the direct services covered under this Agreement. Prior to the commencement of subcontracted services under this Agreement, Contractor shall obtain board approval, to include but not be limited to, an assurance that the subcontractor agreement(s) shall comply with all terms, conditions,

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assurances, and certifications of this Agreement for the nonprofit and local governmental agencies performing services in the area(s) described in ARTICLE 1 - SCOPE OF WORK.

4.21.2 *Notification of Subcontract Execution.*

4.21.2.1 Contractor shall provide annual written notification to CSD within 60 calendar days of execution of each subcontractor agreement by completing the CSD 163 Subcontractor List (Form), which can be found on the Local Agencies Portal.

4.21.2.2 This annual written notification shall also include a certification that, to the best of Contractor's knowledge, the subcontractor is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency. For purposes of this certification of subcontractor eligibility, Contractor may rely on information as verified via the Excluded Parties List System (EPLS), available at https://sam.gov/.

4.21.2.3 If CSD determines that Contractor has executed a subcontract with an individual or entity listed as debarred, suspended, or otherwise ineligible on EPLS as of the effective start date of the subcontract, costs Contractor has incurred under the subcontract may be disallowed.

4.21.2.4 Contractor must ensure that funds expended pursuant to this Agreement are allowable and allocable and Contractor must adopt fiscal control and accounting procedures sufficient to enable the tracing of funds paid to any subcontractor to a level of expenditure adequate to establish that such funds have not been used in violation of this Agreement. Contractor shall ensure that any subcontracts under this Agreement contain all provisions necessary to ensure adequate substantiation and controls of the expenditure of such funds. Contractor may achieve this through detailed invoices, by periodic monitoring of subcontractor's program activities and fiscal accountability, by retaining a right of reasonable access to the subcontractor's books and records, or by any other method sufficient to meet the Contractor's responsibility to substantiate costs required by the Uniform Administrative

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Requirements, Cost Principles and Audit Requirements for HHS Awards (45 CFR Part 75, Subpart E – Cost Principles).

4.21.3 Contractor is solely responsible for performance of the terms, conditions, assurances, and certifications of this Agreement, without recourse to the State, regarding the settlement and satisfaction of all contractual and administrative issues arising out of subcontract agreement(s) entered into in support of this Agreement, including disputes, claims, or other matters of a contractual nature as well as civil liability arising out of negligence or intentional misconduct of the subcontractor(s).

4.21.4 Nothing contained in this Agreement shall create any contractual relation between CSD and any subcontractors, and no subcontract shall relieve the Contractor of its responsibilities and obligations hereunder. Contractor shall be liable for any acts and omissions of its subcontractors or of persons either directly or indirectly employed by subcontractors in violation of this Agreement. Contractor's obligation to pay subcontractor(s) is independent from CSD's obligation to make payments to Contractor. As a result, CSD shall have no obligation to pay or to enforce payment of any moneys to any subcontractor.

4.21.5 In the event CSD suspends, terminates, and/or makes changes to the services to be performed under this Agreement, Contractor shall notify all of its subcontractors in writing within five business days of receipt of notice of such action.

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ARTICLE 5 – PROGRAM BUDGET REQUIREMENTS AND PAYMENTS

5.1 Budget

5.1.1 Concurrent with the submission of this Agreement, Contractor shall complete and submit the CSBG Fiscal Data forms [CSBG Contract Budget Summary (CSD 425.S), CSBG Budget Support - Personnel Costs (CSD 425.1.1), CSBG Budget Support - Non-Personnel Costs (CSD 425.1.2), CSBG Budget Support - Other Agency Operating Funds (CSD 425.1.3), and Budget Narrative (CSD 425.1.4)] attached to this Agreement. Contractor must include an itemized list identifying all other funding sources and amounts that make up the total annual operating budget of the community action program(s). Notwithstanding any other provision of this paragraph, Contractor may submit the itemized list of other funding sources by either of the following methods: (a) completing the attached form (CSD 425.1.3); or (b) submitting an internal annual budget document displaying the funding sources and their anticipated revenues.

5.1.2 Contractor shall submit the CSBG Contract Budget Narrative form (CSD 425.1.4) with a justification for each projected line item reported on the CSD 425.1.1 and CSD 425.1.2.

5.1.3 *Administrative Expenses.* For the purpose of administrative expenditures, and pursuant to Cal. Gov. Code § 12781(c)(1)(D), Contractor may use funds allocated under this Agreement in an amount not to exceed 12 percent of the total operating budget of its community action program(s), including other agency funds used to support CSBG. Contractor shall not use funds provided under this Agreement to cover administrative costs incurred in the Low Income Home Energy Assistance Program (LIHEAP) in excess of the LIHEAP contractual limitations by the Contractor's agency.

The budgets of the Contractor's community action programs, not the budget of the organization or the organizational division to which the community action programs are assigned, shall be used in calculating the amount of allowable administrative expenditures under this subparagraph.

5.1.3.1 A qualifying community action program is defined by Cal. Gov. Code § 12750(b) as:

A "locally planned and operated program comprising a range of services and activities having a measurable and potentially major impact on causes of

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poverty in the community or those areas of the community where poverty is a particularly acute problem."

5.1.3.2 Community action programs typically:

5.1.3.2.1 Maintain a tripartite board of directors or advisory board, as defined in Cal. Gov. Code § 12751, which in the case of governmental entities, has operational jurisdiction and oversight or advisory responsibility, and

5.1.3.2.2 Serve the purposes and goals of the federal Community Services Block Grant Act, Section 672 (42 USC § 9901) and Cal. Gov. Code § 12750 with particular reference to the reduction of the causes and conditions of poverty and persistent economic insecurity.

5.1.4 For purposes of allocating indirect costs, contractors may use current negotiated indirect cost rates that have been approved by a cognizant federal agency. Contractor shall submit a copy of the letter of approval from the cognizant agency which includes date of approval and amount of rate. In the absence of a negotiated indirect cost rate, Contractor may elect to use a 15 percent de minimis indirect cost rate as permitted under 45 CFR § 75.414(f) and 2 CFR § 200.414(f).

5.1.5 *Budget modifications require pre-approval by CSD*. No originally approved budget line item may be increased or decreased by more than 10 percent (10%) without prior CSD approval. Contractor shall submit a CSD 425b, *Justification for Contract Amendment/Modification* and updated budget forms to request a budget modification.

5.2 Advance Payments – Amount

5.2.1 Upon approval of all contract deliverables, CSD shall, in accordance with Cal. Gov. Code § 12781(b), issue an advance payment to Contractor in an amount not to exceed 25 percent of the maximum amount of this Agreement.

5.2.2 If HHS does not initially make enough funds available for CSD to pay the advance amount in full, CSD shall provide that portion of the advance payment that is available and pay the remaining portion(s) as funds become available.

5.2.3 If HHS fails to provide sufficient funds to pay the advance payment during the first six months of the contract term, Contractor will not be entitled to additional advance

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payments thereafter.

5.2.4 If, during the first six months of the contract term, CSD amends this Agreement to increase the maximum amount, CSD shall advance up to 25 percent of the increase to Contractor.

5.2.5 Contractors who opt not to receive an advance payment must notify CSD in writing on agency letterhead. Written notification must be submitted with the Agreement.

5.3 Advance Payments – Interest on Advances

5.3.1 Contractor must deposit all advances in an interest-bearing account in accordance with 45 CFR § 75.305(b)(8), unless one or more of the following apply:

5.3.1.1 Contractor receives less than $120,000 in Federal awards per year.

5.3.1.2 The best reasonably available interest-bearing account would not be expected to earn interest in excess of $500 per year on federal cash balances.

5.3.1.3 The depository would require an average or minimum balance so high that it would not be feasible within the expected Federal and non-Federal cash resources.

5.3.2 Interest earned amounts up to $500 may be retained by Contractor for administrative expenses. Any additional interest earned on CSBG advance payments deposited in interest-bearing accounts must be remitted annually to the U.S. Department of Health and Human Services at:

HHS Program Support Center
P. O. Box 979132
St. Louis, MO 63197

When returning interest, the refund should include: an explanation stating that the refund is for interest, the name of the awarding agency (CSD), and the grant number for which the interest was earned.

5.4 Advance Payments – Liquidation of Advance

5.4.1 Contractor may liquidate the advance at any time through offsets against CSD-approved reimbursement requests; however, CSD shall initiate repayment of the

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advance through offsets of approved expenditures at the seventh monthly reporting period of the Period of Performance, or when the Contractor has expended 75 percent of the maximum amount of this Agreement.

5.4.2 CSD-initiated repayments of the advance shall be accomplished through offsets against subsequent reimbursement of approved expenditures. CSD shall determine the amount to be offset against reimbursements by dividing the unpaid advance amount by the number of remaining expenditure reporting periods in the Period of Performance In the event that an expenditure request for a reporting period is less than the offset amount as determined above, the entire amount of the expenditure reimbursement request shall be applied against the remaining advance balance. If the original contract is granted a term extension, this does not extend the advance repayment period.

5.4.3 If the advance payment is not fully paid by the end date of the original contract term, then CSD will offset any subsequent reimbursement of approved expenditures to fully repay the advance payment.

5.5 Advance Payments – Lien Rights

The State retains lien rights on all funds advanced.

5.6 Payments

5.6.1 Upon approval of Contractor deliverables CSD shall issue payments (as specified by Contractor on the CSD 425.S and CSD 627) to Contractor upon receipt and approval of a certified CSBG Expenditure/Activity Report. The report shall indicate the actual expenditures being billed to CSD for reimbursement for the specific report period.

5.6.2 Subsequent payments to Contractor shall be contingent on receipt and approval by CSD of the preceding Expenditure/Activity Report. If Contractor owes CSD any outstanding balance(s) for overpayments of any Agreement, current or previous, the balance(s) may be offset after notice to the Contractor providing an opportunity to present any valid objection to the offset.

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SUBVENTION AGREEMENT

ARTICLE 6 – FINANCIAL REPORTING

6.1 Fiscal Reports

6.1.1 Contractor shall request reimbursement for expenditures associated with all contract activities by reporting in the Expenditure Activity Reporting System (EARS) in accordance with CPN-C-22-01, CSBG Financial Reporting Policies and Procedures, which is available online at the Local Agencies Portal.

6.1.2 Contractor shall submit adjustments in accordance with CPN-C-22-01.

6.1.3 Contractor shall complete and submit to CSD a monthly CSBG Expenditure/Activity Report by entry in EARS on or before the 25th calendar day following the report period. This monthly submission is required regardless of the amount expended during the reporting period, even if the amount is zero.

6.2 Close-Out Report

6.2.1 Contractor shall complete and submit all CSD close-out forms when funds are 100 percent expended and according to the timelines below. The close-out report must be submitted for both the CSBG and Discretionary portions of the contract amount. The close-out report must be submitted according to the following Period of Performance timeline:

- Period of Performance: January 1, 2025, through December 31, 2025; Close-out due March 31, 2026 (90 calendar day close-out);
- Extension Period: January 1, 2025, through March 31, 2026; Close-out due May 31, 2026 (60 calendar day close-out); or
- Extension Period: January 1, 2025, through April 30, 2026; Close-out due May 31, 2026 (31 calendar day close-out).

6.2.2 The close-out report shall include the following forms: Close-Out Checklist and Certification of Documents Transmitted (CSD 715), Close-Out Program Income/Interest Earned Expenditure Report (CSD 715C), Close-Out Equipment Inventory Schedule (CSD 715D) and CSBG Discretionary Grant Work Plan/Final Report (CSD 626FR). The latest versions of the close-out forms are available on the Local Agencies Portal.

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6.2.3 All close-out forms must be submitted electronically via email to CSBG.Div@csd.ca.gov.

6.2.4 Final expenditures must be submitted by entry into EARS by within the established close-out period coinciding with the performance period of this agreement as described in Section 6.2.1.

6.2.5 All adjustments must be submitted in accordance with CPN-C-22-01.

6.2.6 Subsequent payments for expenditures under any open CSD contract and the issuance of other CSD contracts shall be contingent upon timely submission of the closeout report.

6.2.7 If CSD grants Contractor a term extension, regardless of the Extension Period, Contractor must submit all required close-out documents, without exception, no later than May 31, 2026.

6.3 Transparency Act Reporting

6.3.1 Federal Funds Accountability and Transparency Act (FFATA) Requirements. Awards under these programs are included under the provisions of P.L. 109-282, the "Federal Funds Accountability and Transparency Act of 2006" (FFATA). Under this statute, the grant recipient is required to report information regarding executive compensation and all subawards, contracts, and subcontracts in excess of $25,000 through the Federal Subaward Reporting System (https://www.SAM.gov/fsrs) and in accordance with the terms found in Federal regulations at 2 CFR Part 170, including Appendix A.

6.3.2 Pursuant to the FFATA reporting requirements (2 CFR Part 170), CSD is required to report information regarding contractors (sub-awardees) receiving CSBG funds. Contractor must complete CSD Form 279, located on the Local Agencies Portal and return with the signed contract to ensure compliance.

6.3.3 CSD may issue guidance and/or amendment(s) to this Agreement, establishing additional reporting requirements as necessary to ensure compliance with the FFATA or other Federal and State regulations, as applicable.

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ARTICLE 7 – CSBG TERMS, CONDITIONS, PROGRAMMATIC PROVISIONS, AND REPORTING

7.1 Discretionary Funds Requirements

7.1.1 Contractor shall complete the following documents, available on the Local Agencies Portal, satisfactory to CSD in form and substance, and submit to the assigned CSD Field Representative within 30 calendar days of receipt for private agencies or 45 calendar days of receipt for public agencies.

7.1.1.1 CSBG Contract Discretionary Contract Budget Summary (CSD 627S);

7.1.1.2 CSBG Discretionary Budget Support Personnel Cost (CSD 627A);

7.1.1.3 CSBG Discretionary Budget Support Non-Personnel Cost (CSD 627B);

7.1.1.4 CSBG Discretionary Budget Contract Budget Narrative (CSD 627C); and

7.1.2 *Administrative Cap*. The discretionary allocation is subject to an administrative cap of 12 percent of the total discretionary funds received.

7.1.3 *Advance Payments*. Advance payments are not available on the 2025 Discretionary Funds.

7.1.4 *Fiscal Reporting*. Contractor shall complete and submit to CSD a monthly CSBG Expenditure/Activity Report by entry in EARS on or before the 25th calendar day following the report period. This monthly submission is required regardless of the amount expended during the reporting period, even if the amount is zero.

7.1.5 Discretionary funds are expected to be fully expended no later than December 31, 2025.

7.1.6 *Close-Out*. Contractor shall complete and submit all CSD close-out forms as required and outlined in Section 6.2.

7.2 Fair Hearing for Denial of Client Benefits by Contractor

7.2.1 Pursuant to 22 Cal. Code Regs. § 100751, as amended, Contractor shall advise individuals who have been denied assistance under a program funded by this Agreement of their right to appeal to the Contractor, and if not satisfied with the Contractor's decision, then to CSD for a fair hearing within 20 calendar days from

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the denial of assistance. Contractor must establish a procedure for an appeal process which at a minimum complies with 22 Cal. Code Regs. § 100751.

7.2.2 Within five business days of receipt of an appeal from a client, CSD's Administrative Fair Hearing Officer shall schedule an administrative fair hearing to be conducted no later than 30 calendar days from the receipt of the request.

7.2.3 The client may withdraw the appeal/request for a fair hearing at any time during the appeal process by providing written, email, or telephonic notice to CSD. Telephonic notice of withdrawal must be confirmed in writing by the Administrative Fair Hearing Officer or designated CSD staff.

7.3 Organizational Standards

To maintain compliance with the Office of Community Services' *CSBG IM 138: State Establishment of Organizational Standards for CSBG Eligible Entities*, Contractor shall submit the Organizational Standards annually utilizing the eGov ReportHub system no later than September 2, 2025. Contractor shall have until January 31, 2026, to address modification requests from CSD and/or complete the technical assistance plan(s) for unmet standards in the 2025 Organizational Standards Assessment.

7.4 Programmatic Reporting

7.4.1 *Submission of Required Plans/Reports.* Unless otherwise specified by the provisions of this Article, all Community Action Plans and reports required by the provisions of this Article shall be submitted via email to CSBG.Div@csd.ca.gov, no later than the date specified.

7.4.2 *Community Action Plan*. Contractor shall submit a Community Action Plan meeting the requirements of Government Code § 12747 no later than June 30th of every odd year, unless/until otherwise instructed by CSD. All future Community Action Plans must include certification of a ROMA trainer, implementor, California ROMA Representative, or advocate prior to submission to CSD.

7.4.3 *CSBG Annual Work Plan Modules 3 and 4*. Annual programmatic work plan covers the proposed programmatic activities from January 1, 2025, through December 31, 2025. Contractor must complete and submit the CSBG Annual Work Plan CSD 641 form and enter the Targets using Work Plan CSD 641A Module 3 Targets and/or 641B Module 4 Targets as part of the contract deliverables. Required data for Module 3 and Module 4 will include selecting the appropriate CNPI(s) and or FNPI(s), entering the target, and entering the type of documentation the agency will use to verify the outcome has been met. The Annual Report projections for CY

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2025 must be completed and submitted with the contract deliverables. Copies of the forms may be accessed on the Local Agencies Portal.

7.4.4 *CSBG Annual Report Modules 2 through 4 and Agency Success Stories.* Annual programmatic reporting covers the programmatic activities from January 1, 2025, through December 31, 2025. As applicable, Modules 2 through 4 and Agency Success Stories must be completed and submitted in the eGov Reporting system no later than February 3, 2026. Access to the eGov system is available at: https://cacsd.communitysoftwaregroup.com/CsgIdentity/Account/LogIn.

7.4.5 Contractor shall be required to collect programmatic outcomes associated with services provided under an extended Period of Performance covering the period January 1, 2026, through the extended Period of Performance as specified on the STD 213. Contractor must submit the programmatic outcomes through this period with the following year's annual report information.

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ARTICLE 8 – COMPLIANCE POLICIES AND PROCEDURES

8.1 Right to Monitor, Audit, and Investigate

8.1.1 Any duly authorized representative of the federal or State government, which includes but is not limited to the State Auditor, CSD Staff, and any entity selected by CSD to perform inspections, shall have the right to monitor and audit Contractor and all subcontractors providing services under this Agreement through on-site inspections, audits, and other applicable means the State determines necessary.

8.1.2 Contractor shall make available all reasonable information necessary to substantiate expenditures under this Agreement are allowable and allocable, including, but not limited to books, documents, papers, and records. Contractor shall agree to make such information available to the federal government, the State, or any of their duly authorized representatives including representatives of the entity selected by CSD to perform inspections, for examination, copying, or mechanical reproduction, on or off the premises of the appropriate entity upon a reasonable request.

8.1.3 Any duly authorized representative of the federal or State government shall have the right to undertake investigations in accordance with applicable federal and state requirements, with particular reference to 42 USC §§ 9914-9916, and 22 Cal. Code Regs. § 100730, as amended.

8.1.4 All agreements entered into by Contractor with audit firms for purposes of conducting independent audits under this Agreement shall contain a clause permitting any duly authorized representative of the federal or State government access to the working papers of said audit firm(s).

8.2 Compliance Monitoring – Contractor's and CSD's Shared Responsibilities for Federal Funds

8.2.1 As the recipient of federal CSBG funds under this Agreement, Contractor is responsible for substantiating that all costs claimed under this Agreement are allowable and allocable under all applicable federal and State laws, and for tracing all costs to the level of expenditure.

8.2.2 As the State CSBG administrator, CSD must conduct onsite and follow-up monitoring, and other audits/reviews as necessary, to ensure that:

8.2.2.1 Contractor meets federal and state performance goals, administrative and

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financial management standards, and other requirements, including federal organizational standards, as discussed in Article 7.2, applicable to CSBG-funded programs; and

8.2.2.2 Funds allocated to Contractor are expended for the purposes identified in federal and State CSBG law for allowable and allocable costs in accordance with CFR requirements.

8.2.3 CSD shall provide Contractor reasonable advance written notice of on-site monitoring reviews of Contractor's program or fiscal performance. Contractor shall cooperate with CSD program staff and other representatives, and provide access to all programs, records, documents, resources, personnel, inventory, and other things reasonably related to the administration and implementation of the services and activities funded directly or indirectly by this Agreement.

8.2.4 Except under certain conditions whereby advanced notice may not be feasible such as, a whistleblower or other investigation, CSD shall provide Contractor reasonable advance written notice of on-site audit of Contractor's program or fiscal performance. Contractor shall cooperate with CSD audits and other representatives, and provide access to all programs, records, documents, resources, personnel, inventory, and other things reasonably related to the administration and implementation of the services and activities funded directly or indirectly by this Agreement.

8.2.5 In the event CSD determines that Contractor is not in compliance with material or other legal requirements of this Agreement, CSD shall provide Contractor with observations, recommendations, and/or findings of noncompliance in writing, along with specific action plans for correcting the noncompliance. All noncompliance findings must be resolved by the mutually agreed upon corrective action timeframe.

8.3 Collection of Disallowed Costs

8.3.1 In the event questioned costs are identified in a final decision on cost disallowance issued by CSD, Contractor shall comply with any demand for repayment, as specified in such final report.

8.3.2 *Time for Response.* Contractor shall have no less than 30 calendar days from receipt of the final decision to tender payment to CSD or, alternatively, to provide CSD with complete and accurate information or documentary evidence in support of the

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allowability of questioned costs.

8.3.3 *Notice After Review of Further Supporting Evidence.* If Contractor challenges questioned costs and submits complete and accurate information or documentary evidence in support of the allowability of questioned costs as provided above in Article 8.3.2, CSD shall, after consideration of Contractor's submission, accordingly, issue a revised Notice of Disallowed Costs, if any, no later than 30 calendar days after receipt of Contractor's information or documentation. Contractor shall have 15 calendar days from receipt of such Notice to tender payment or a repayment plan acceptable to CSD. In the alternative, Contractor may request a hearing in accordance with this Agreement, for CSD's final determination of disallowed costs.

8.3.4 All statements, notices, responses and demands issued in accordance with this Article 8.3 shall be in writing.

8.3.5 CSD may, at its discretion, reasonably extend the time periods allowed for responses specified in this Article 8.3.

8.4 Auditing Standards

8.4.1 *Applicability.* The standards set forth in in 2 CFR § 200.500 et seq. are hereby incorporated by reference.

8.4.2 *Supplemental Audit Guide.* In addition to the applicable audit requirements specified in Article 8.4.1, Contractor must follow the most current CSD Supplemental Audit Guide, which is incorporated into this Agreement by reference and may be accessed on the Local Agencies Portal.

8.5 Audit Reports

8.5.1 Funds provided under this Agreement shall be included in an audit conducted in accordance with the provisions of 2 CFR Part 200, Subpart F – Audit Requirements §§ 200.500-521, standards promulgated by the American Institute of Certified Public Accountants (AICPA), and those standards included in the U.S. Government Accountability Office's "Government Auditing Standards," July 2018 Revision, as amended, April 2021. Please note: February 2024 Revision of Government Auditing Standards is effective for financial audits, attestation engagements, and reviews of financial statements for periods ending on or after December 15, 2025, and for performance audits beginning on or after December 15, 2025.

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8.5.2 *Organizations below audit threshold.* Contractors falling below the federal funding threshold, currently $1,000,000, that mandates a single audit may be subject to an audit and/or other fiscal or program-specific review conducted by CSD or its agents, upon 30 calendar days written notice.

8.5.3 The financial and compliance audit report shall contain a Schedule of Expenditures of Federal Awards (SEFA) in accordance with 2 CFR § 200.510 (45 CFR § 75.510). The SEFA must report total federal awards expended for the appropriate single audit report period. All CSBG grants shall be reported separately on the SEFA, i.e., CSBG; Discretionary. In addition, a separate Supplemental Statement of Revenues and Expenditures (SSRE) for **each** contract whose **term ends** during the single-audit fiscal year shall be included in that year's single audit. The SSRE shall report revenue and expenditures for CSD funding by contract line item and Contractor's fiscal year. The SSRE shall cover the entire contract term as required in CSD's Supplemental Audit Guide.

8.5.4 *Submission of Audit Reports*. Contractor shall submit to CSD one electronic copy of the required audit report(s) and any management letter(s) issued by the accountant, within the earlier of 30 calendar days after receipt of the auditor's report, or nine months after the end of the Contractor's fiscal year.

8.5.5 The audit report(s) and all supplemental financial information must be submitted to the following addresses:

One Electronic copy:

audits@csd.ca.gov

Upon receipt of the audit report, CSD's Audit Services Unit (ASU) will send a confirmation email within ten calendar days. Contractor should verify receipt of ASU's confirmation email to ensure your Single Audit report was received.

In accordance with the guidelines of the Division of Audits of the California State Controller's Office (SCO), if Contractor is a local government agency, the reporting package may be submitted to the SCO via the SCO's Data Exchange Portal (DEP), or by U.S. Postal Service or private carrier. Reports submitted via DEP must be uploaded as unsecured PDFs. If you have any questions, please contact SCO at: SingleAudits@sco.ca.gov.

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8.6 Failure to Comply with Audit Requirements

8.6.1 As outlined in CPN-A-24-01 (Single Audit Requirements), failure by the Contractor to comply with audit requirements may result in a high risk designation and certain special conditions.

8.6.2 *Collection of Disallowed Costs*. Contractor shall have no less than ten business days from receipt of the draft Audit Transmittal Report (TR) or comparable document to provide acceptance of the disallowed costs or, alternatively, to provide CSD with complete and accurate information or documentary evidence in support of the allowability of questioned costs.

8.6.3 If Contractor challenges questioned costs and submits complete and accurate information or documentary evidence in support of the allowability of questioned costs CSD shall, after consideration of Contractor's submission, issue a final TR, no later than 30 calendar days after receipt of Contractor's information or documentation. If questioned costs are determined to be owning, ASU shall notify CSD's Fiscal Accounting Services Unit (FASU) to send an invoice. Contractor will tender payment to FASU or negotiate a repayment plan acceptable to FASU.

8.7 Enforcement Actions Resulting from Noncompliance with this Agreement

8.7.1 *Legal Authority*. The authority for CSD Enforcement Actions, as defined in Article 8.7.2, for cost disallowances/recovery of misused funds, and for de- designation of eligible entity status (collectively "Enforcement Process") is found in the federal CSBG Act (42 USC §§ 9914-9916), in the Code of Federal Regulations, and in state regulations, with particular reference to 22 Cal. Code Regs. § 100780. In order to facilitate compliance with the cited authorities, the parties to this Agreement agree that Article 8.7 shall: (a) guide, inform and clarify the Enforcement Process; (b) establish the procedures to be followed; and (c) establish the rights and obligations of the parties with respect to the Enforcement Process, for purposes of implementing the principles set out in the applicable legal authorities.

8.7.2 *Definitions.*

Enforcement Action. For purposes of this Article, "Enforcement Action" shall refer to official steps taken by CSD in response to material breaches of this Agreement and/or Contractor's inability to fulfill contractual obligations of the Agreement due to serious financial instability or insolvency. Enforcement Actions may include any of the following: (a) "High-Risk" designation; (b) a determination of cost

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disallowance; (c) contract suspension; (d) contract termination; or (e) termination of Contractor's designation as an eligible entity.

High Risk Designation refers to the status of a Contractor which, due to material breach/failure to fulfill contractual obligations and/or serious financial instability, is subject to Enforcement Action(s) that may include imposition of Special Conditions and/or Sanctions designed to allow for continued performance of the Agreement within the conditions/sanctions imposed, or other actions deemed necessary to safeguard public funds.

Material Breach means any act or omission by Contractor that is in contravention or disregard of Contractor's duties and obligations under the terms of this Agreement and under applicable State and federal law, which act or omission: (a) constitutes fraud or gross negligence by Contractor or its agent(s);
(b) is likely to result in significant waste and/or abuse of federal funds; (c) has a significant adverse impact on Contractor's ability to meet its administrative, financial, or programmatic duties and obligations over the term of the contract or a significant portion thereof; (d) violates or otherwise disregards significant program guidance and other requirements of the Federal Government, whether issued directly or through CSD; (e) may have serious adverse effects and consequences on the Contractor's customers, employees, subcontractors, creditors, suppliers, vendors, or other stakeholders; or (f) may otherwise significantly and adversely affect the viability, effectiveness, or integrity of the program.

8.7.3 *Initiation of Enforcement Action.*

8.7.3.1 *Grounds for Enforcement Action.* If CSD determines that Contractor has not complied with the requirements of this Agreement and that Contractor's noncompliance constitutes a material breach of the Agreement, or if CSD determines that Contractor's financial condition is so unstable and tenuous that its ability to implement this Agreement is seriously compromised, CSD may initiate an Enforcement Action.

8.7.3.2 *Notice of High-Risk Designation.* To initiate an Enforcement Action, CSD must provide Contractor with written Notice of High-Risk designation, setting forth: (a) the factual and legal basis for the determination of noncompliance, upon which the High-Risk designation is based; (b) the corrective action(s) required; and (c) the date by which they must be taken and completed.

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8.7.4 *Special Conditions and Sanctions.*

8.7.4.1 CSD may impose Special Conditions and/or Sanctions upon a determination that such steps are reasonably necessary to address acute financial instability or a material breach, as defined above. Imposition of Special Condition(s) and/or Sanction(s) shall be in writing and shall become effective on the date specified in the notice. Such notices must contain the following information: (a) the nature of the Special Condition(s) and/or Sanction(s) being imposed; (b) the reason(s) for imposing Special Condition(s) and/or Sanction(s); and (c) the corrective actions that must be taken and the time allowed for completing them before CSD removes the Special Condition(s) and/or Sanction(s).

8.7.4.2 Special Conditions may include but are not limited to: (a) requiring Contractor to obtain training and/or technical assistance; (b) imposition of special or additional reporting requirements; (c) special or conditional cost reimbursement requirements and procedures; (d) provision of documentation by Contractor; and/or (e) requiring Contractor to amend or modify systems, procedures, and/or policies.

8.7.4.3 Sanctions may include but are not limited to: (a) suspension of advances and/or reimbursements; and/or (b) issuance of notices to suspend operations.

8.7.4.4 Sanctions may not be imposed without a hearing being first held in accordance with applicable regulations, *unless* CSD reasonably determines, based on credible information, that: (a) substantial sums to be paid to Contractor have been or will be used in violation of law or the provisions of this Agreement, and/or (b) associated costs are otherwise very likely to be disallowed; and (c) taxpayer dollars are at significant risk and are unlikely to be recovered if Sanctions are not immediately imposed.

8.7.5 *Procedures for Review of Special Conditions and/or Sanctions.*

8.7.5.1 If Contractor wishes to contest the imposition of Special Conditions and/or Sanctions, Contractor shall have five business days following receipt of a Notice of Enforcement Action in which to show cause, in writing, why the Special Conditions or Sanctions should not be imposed.

8.7.5.2 CSD shall have five business days following receipt of Contractor's response to accept or reject Contractor's objection and to state in writing the

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consequences of the decision and Contractor's obligations going forward, if any.

8.7.5.3 *Hearing.* Within five business days of receipt of a Notice of Enforcement Action, Contractor may request a hearing for the parties to consider the matters addressed in the Notice and to discuss alternative courses of action, which meeting CSD may agree to if, in its sole judgment, it determines that the meeting would be helpful to the process, can be held expeditiously, and will not cause undue delay or further jeopardize taxpayer dollars.

8.7.5.4 Contractor may, at any time, request in writing that CSD initiate the contract suspension or contract termination processes, to include the requisite hearings, as set out in applicable federal and State law, with particular reference to 22 Cal. Code Regs. § 100780.

8.7.5.5 Should Contractor fail to show cause as to why the Enforcement Action should not go forward, or should Contractor fail to request that CSD initiate either the contract suspension or termination processes, CSD may initiate such action at its own discretion.

8.7.5.6 Special Conditions and Sanctions shall remain in effect until the hearing procedure is completed, provided, with respect to sanctions, CSD reasonably determines that Article 8.7.5.3 applies.

8.7.6 *Enforcement Action Cost Disallowance.*

8.7.6.1 *Statement of Questioned Costs.* If CSD determines that Contractor's non-compliance has resulted in questioned costs, CSD shall provide Contractor with a Statement of Questioned Costs along with the Notice of Enforcement Action, or at such later time in the enforcement process as questioned costs are identified.

8.7.6.2 Statements of Questioned Costs shall include, at minimum: (a) particular item(s) of cost questioned and the specified amount(s) by type or category of costs; (b) factual basis for questioning costs, and the information and/or documentation required to justify payment of the costs; and (c) timeframe and procedures for Contractor's submission of the required information or documentation to CSD.

8.7.6.3 *Investigative Audits and Reports.* If CSD determines that more information is required before a Statement of Questioned Costs can be issued or before a

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final determination of cost disallowance can be made, CSD may conduct an investigative audit of Contractor's records, files and books of account, or retain an audit firm for such purpose. Contractor agrees to cooperate fully in any audit conducted and to ensure that Contractor's agents, accountants and subcontractors cooperate in the performance of such audit. A report of any audit conducted shall be shared with Contractor, who shall be given ample opportunity to respond to findings and to submit information and documentation in support of the response.

8.7.6.4 *Effect of Non-Cooperation with Investigative Audits.* If Contractor fails to cooperate in the conduct of an audit initiated pursuant to Article 8.5, CSD may: (a) impose sanctions as provided in Article 8.7.4; and/or (b) issue a Notice of Disallowed Costs as determined appropriate.

8.7.6.5 *Notice of Disallowed Costs.* If CSD determines that further information and/or documentation provided by Contractor has not fully addressed or resolved any outstanding issues of questioned costs, CSD shall issue a Notice of Disallowed Costs, which notice shall include: (a) the amount of disallowed costs to be repaid, if any; and (b) the date by which repayment must be made or, in the alternative, (c) the date by which Contractor must submit a proposed repayment plan for consideration by CSD.

8.7.6.6 *Right to Dispute Notice.* Not later than five business days after receipt of a Notice of Disallowed Costs, Contractor may request a hearing disputing the Notice or statements made therein. The hearing shall be conducted in accordance with the procedures set out in 22 Cal. Code Regs. § 100780, for the purpose of adjudicating the matter of cost disallowance; however, either Contractor or CSD may opt to adjudicate other pending enforcement action matters, in a combined proceeding.

8.7.6.7 *Waiver of Right to Dispute.* If Contractor declines to request a hearing to adjudicate cost disallowance, or neglects to submit a request as provided in Article 8.7.6.6, the Notice of Disallowed Costs shall be deemed final, and Contractor shall be obligated to comply with the requirements of the Notice.

8.7.6.8 Contractor will be deemed to have complied with a Notice of Disallowed Costs when CSD receives full repayment of outstanding disallowed amount(s), or when CSD formally approves a repayment plan. In reviewing Contractor's repayment plan, CSD shall take into consideration such factors as, but not limited to: (a) federal requirements or conditions applicable to the

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grant(s) under which the disallowed costs were funded; (b) the exigencies of the grant program and CSD's ability to reallocate the funds repaid or otherwise dispose of the funds in accordance with applicable law; (c) the risk of being unable to recover funding and the options for securing Contractor's repayment obligation; and (d) Contractor's financial condition and ability to pay.

8.7.7 *Removal of High-Risk Designation.* Contractor shall remain on High-Risk until CSD reasonably determines that Contractor has complied with the requirements of the Notice of High-Risk Designation, including verification by CSD that corrective measures have been implemented, that all conditions have been met and that disallowed costs have been repaid or, alternatively, that CSD has deemed Contractor's repayment plan to be acceptable and Contractor has demonstrated it is in compliance with the plan. Upon determination that Contractor has complied with the requirements of the Notice of High-Risk Designation, CSD shall give Contractor written notice of such determination.

8.7.8 *Further Enforcement Action*. In the event Contractor's non-compliance with the terms and conditions of this Agreement are not remedied through imposition of Special Conditions, and/or Sanctions, thereby enabling CSD to remove High-Risk designation, CSD may initiate further Enforcement Actions involving Contract Suspension, Contract Termination and Termination of Contractor's designation as eligible entity, which shall be initiated and conducted in accordance with the applicable provisions found in 22 Cal. Code Regs. § 100780 and other applicable State and federal statutes and regulations.

8.7.9 *Contractor's Status During Federal Review Period.* The final decision with respect to any enforcement action which involves contract termination, cost disallowance, a denial of refunding, and/or de-designation of an eligible entity shall become effective upon completion of the applicable federal review, if initiated by Contractor, and in compliance with review requirements pursuant to Section 678C of the Community Services Block Grant Act, (42 USC § 9915), except that Special Conditions and Sanctions shall remain in force during the course of any federal review and appeal, and no new contracts or amendments will be executed during the federal review and appeal process.

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ARTICLE 9 – FEDERAL AND STATE POLICY PROVISIONS

9.1 Federal Certification Regarding Debarment, Suspension, and Related Matters

9.1.1 Contractor hereby certifies to the best of its knowledge that it, any of its officers, and any subcontractor(s):

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;

b. Have not, within a three-year period preceding this Agreement, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or State antitrust statutes; commission of embezzlement, theft, forgery, or bribery; falsification or destruction of records; making false statements; or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in Article 9.1.1; and

d. Have not, within a three-year period preceding this Agreement, had one or more public (federal, state, or local) transactions terminated for cause or default.

9.1.2 If any of the above conditions are true for the Contractor, any of its officers, or any subcontractor(s), Contractor shall describe such condition(s) in writing and submit this information to CSD with the other forms Contractor must complete and return prior to CSD's execution of this Agreement. Based on the description, CSD in its discretion may decline to execute this Agreement or set further conditions of this Agreement. In the event any of the above conditions are true and not disclosed by Contractor, it shall be deemed a material breach of this Agreement, and CSD may terminate this Agreement for cause immediately pursuant to the termination provisions of State and federal law governing the CSBG program.

9.2 Federal Requirements

9.2.1 Salary Limitation – Federal Executive Level II. Federal funds for these grant

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programs consistently include a provision as part of the Consolidated Appropriations Act (e.g., Public Law 115-31, May 5, 2017) from Congress that the amount that "shall be used to pay the salary of an individual, through a grant or other extramural mechanism" including non-federal share, must not exceed the amount of the Federal Executive Level II salary for that calendar year. This amount is published annually by the U.S. Office of Personnel Management and can be found on their website at SALARY TABLE 2024-EX (opm.gov). This amount reflects an individual's base salary exclusive of fringe benefits and any income that an individual may be permitted to earn outside of the duties of the non-Federal entity's organization. This salary limitation also applies to subawards, contracts, and subcontracts under an ACF grant or cooperative agreement.

9.2.2 Human Trafficking Provisions. Contractor is subject to the requirements of Section 106(g) of the "Trafficking Victims Protection Act of 2000" (22 USC § 7104). The full text of this requirement can be found at https://acf.gov/grants/award-term-and-condition-trafficking-persons.

9.2.3 Prohibition on Use or Procurement of Covered Telecommunications Equipment or Services. Pursuant to the "Prohibition on certain telecommunications and video surveillance services or equipment" (2 CFR § 200.216), contractors are prohibited from expending grant funds on "equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation and video surveillance and telecommunications equipment by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities). The full text of this requirement can be found at Electronic Code of Federal Regulations (eCFR).

9.3 Affirmative Action Compliance

9.3.1 Each contractor or subcontractor with 50 or more employees and an agreement of $50,000 or more shall develop a written Affirmative Action Compliance Program.

9.3.2 The written Affirmative Action Compliance Program shall follow the guidelines set forth in 41 CFR § 60-1.40, §§ 60-2.10 through 60-2.32, and §§ 60-741.1 through 60-741.47.

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9.3.3 Each contractor or subcontractor with less than 50 employees shall comply with Section 202 of Part II of Executive Order 11246, as amended by Executive Order 11375. Contractor shall ensure that subcontractors falling within the scope of this provision shall fully comply with the requirements thereof.

9.4 Nondiscrimination Compliance

9.4.1 Contractor's signature affixed hereon shall constitute a certification that to the best of its ability and knowledge will, unless exempted, comply with the nondiscrimination program requirements set forth in this section.

9.4.2 Contractor hereby certifies compliance with the following:

a. Federal Executive Order 11246, as amended by Executive Order 11375, relating to equal employment opportunity;

b. Title VI and Title VII of the Civil Rights Act of 1964, as amended (42 USC §§ 2000d et seq. and 2000e et seq.);

c. Rehabilitation Act of 1973, as amended (29 USC §§ 701 et seq.);

d. Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended (41 CFR Subtitle B, Part 60-300);

e. Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor, as amended (41 CFR Chapter 60); and

f. Americans with Disabilities Act of 1990, as amended (Pub. L. 101-336; 42 USC §§ 12101 et seq.).

9.5 Specific Assurances

9.5.1 *Smoking Prohibitions.* In accordance with Title XII of Public Law 103-227, the "PRO-KIDS Act of 1994," smoking may not be permitted in any portion of any indoor facility owned or regularly used for the provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs whether directly or through State, Territories, local and Tribal governments. Federal programs include grants, cooperative agreements, loans and loan guarantees, subawards, and contracts. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions or facilities and used for inpatient drug

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and alcohol treatment. The above language must be included in any subawards that contain provisions for children's services and that all subawards shall certify compliance accordingly. Failure to comply with the provisions of this law may result in the imposition of a civil monetary penalty of up to $1,000 per day. This Agreement incorporates by reference all provisions set forth in "Drug and Child Support Services and Referrals", under 42 USC § 9919(b).

9.5.2 *American-Made Equipment/Products*. Contractor shall assure, pursuant to Public Law 103-333, Section 507, to the extent practicable, that all equipment and products purchased with funds made available under this Agreement shall be American made.

9.5.3 *Federal and State Occupational Safety and Health Statutes*. Contractor assures that it shall be in compliance with the provisions as set forth in Federal and State Occupational Safety and Health Statutes; the California Safe Drinking Water and Toxic Enforcement Act of 1986 (Cal. Health & Safety Code §§ 25249.5 et seq.); Universal Waste Rule (Hazardous Waste Management System: Modification of the Hazardous Waste Recycling Regulatory Program) (40 CFR Part 273); and California Workers' Compensation laws (Labor Code §§ 3200 et seq.).

9.5.4 *Political Activities*. Contractor shall refrain from all political activities if such activities involve the use of any funds that are the subject of this Agreement. Contractor is prohibited from any activity that is designed to provide voters or prospective voters with transportation to the polls or to provide similar assistance in connection with an election if such activities involve the use of any funds that are subject to this Agreement.

9.5.5 *Lobbying Activities*. Contractor shall refrain from all lobbying activities if such activities involve the use of any funds that are the subject of this Agreement or any other fund, programs, projects, or activities that flow from this Agreement. If Contractor engages in lobbying activities, Contractor shall complete, sign and date the attached CERTIFICATION REGARDING LOBBYING/DISCLOSURE OF LOBBYING ACTIVITIES, as required by the U.S. Department of Health and Human Services under 45 CFR Part 93 (Appendix A).

9.6 Subrecipient Monitoring

Contractor must obtain a Unique Entity Identifier (UEI) assigned by the System for Award Management (SAM.gov). CSD is required to check SAM.gov to verify that Contractor and subrecipients are not debarred, suspended, or ineligible. The UEI is a 12-character

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alphanumeric ID assigned by SAM.gov.

9.7 Executive Order N-6-22 – Russia Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law. The EO direct state agencies to terminate contracts with, and to refrain from entering any new contracts with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State determine Contractor is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for terminations of this agreement. The State shall provide Contractor advance written notice of such termination, allowing Contractor at least 30 calendar days to provide written response. Termination shall be at the sole discretion of the State.

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SUBVENTION AGREEMENT

DEFINITIONS

All terms used in this Agreement shall be defined as stated in applicable federal and state statutes and regulations (42 USC § 9902; Cal. Gov. Code § 12730; 45 CFR Part 75 and 22 Cal. Code Regs. § 100601). The following terms shall be more specifically defined for purposes of this Agreement, insofar as the definition accords with federal and state law, as follows:

Agreement:	The complete contents of this Agreement entered into by and between the CSD and Contractor, including all rights, duties, and obligations whether expressed or implied required toward the legal performance of the terms hereof, and including all documents expressly incorporated by reference.
Agreement Term:	The timeframe of this Agreement as specified on the Agreement face sheet (STD 213) including the established Period of performance and an extended period granted upon approval to the Contractor by CSD.
Amendment:	A formal change to the Agreement of a material nature including but not limited to the term, scope of work, or name change of one of the Parties, or a change of the maximum amount of this Agreement.
Authorized Agent:	The duly authorized representative of the Board of Directors of Contractor, and the duly elected or appointed, qualified, and acting officer of the State. In the case of Contractor, the State shall be in receipt of a board resolution affirming the agent's representative capacity to bind Contractor to the terms of this Agreement.
Board of Directors:	For the purposes of a private nonprofit Community Action Agency, Board of Directors refers to the tripartite board as mandated by 42 USC § 9910 and Government Code § 12751. For the purposes of a publicly governed Community Action Agency, Board of Directors refers to the tripartite advisory/ administering board that is mandated by 42 USC § 9910 and California Government Code § 12752.1 and established by the political subdivision or local government.
Community Action Agency:	A public or private nonprofit agency that fulfills all requirements of Government Code § 12750.

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Continuing Resolution:	An appropriation act that provides budget authority for federal agencies, specific activities, or both to continue in operation when Congress and the President have not completed action on the regular appropriation acts by the beginning of the fiscal year.
Contractor:	The entity (partnership, corporation, association, agency, or individual) designated on the face sheet (STD 213) of this Agreement.
CSD:	The State of California Department of Community Services and Development.
Eligible Entity	"Eligible entity" means an entity—(1) that is an eligible entity as defined in 42 USC Section 9902(1), or is designated by the process described in 42 USC Section 9909 (including an organization serving migrant or seasonal farmworkers that is so described or designated); (2) that has a tripartite board or other mechanism described in subsection (a) or (b), as appropriate, of 42 USC Section 9910; and (3) provides services in their Service Area pursuant to a CSBG grant from CSD.
Equipment:	An article of nonexpendable, tangible personal property having a useful life of more than one year and an acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-profit organization for financial statement purposes, or $5000.
Extended Period of Performance:	An extension to the Period of Performance provided to Contractor upon approval if Contractor does not expect to complete award activities during the Period of Performance.
Limited Purpose Agency (LPA):	A community-based nonprofit organization without a tripartite board, as defined in California Government Code § 12775 and 42 USC § 9910(b)(2).
Maximum Amount:	The dollar amount reflected on line 3 of the face sheet (STD 213) of this Agreement.

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Modification:	An immaterial change to this Agreement that does not require an Amendment.
Native American Indian Program (NAI):	A tribal or other Native American Indian organization in an urban or rural off-reservation area, as defined in Government Code § 12772, such as an Indian nonprofit organization, which meets the criteria of 'eligible entity' as defined in subdivision (g) of § 12730. An NAI may be considered a 'public organization' for purposes of tripartite board requirements or other mechanisms of governance in accordance with 42 USC § 9910(b)(2).
Parties:	CSD on behalf of the State of California, and the Contractor.
Period of Performance:	Time during which Contractor is expected to complete award activities and expend approved funds.
Program:	The Community Services Block Grant (CSBG) Program, 42 USC §§ 9901 et seq., as amended.
State:	The State of California Department of Community Services and Development.
Subcontractor:	An entity (partnership, tribe, corporation, association, agency, or individual) that enters into a separate contract or agreement with Contractor to fulfill direct program or administrative tasks in support of this Agreement**.**
Subcontract:	A separate contract or agreement entered into by and between Contractor and Subcontractor to fulfill direct program or administrative tasks in support of this Agreement.
Total Allocation:	The actual amount of funds available to Contractor under this Agreement, as calculated pursuant to Government Code § 12759 after CSD receives the notice of grant award for the full allocation based on the appropriation by Congress for the related federal fiscal year, and as publicly announced by CSD's Director or designee, subsequent to the execution of this Agreement.

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SUBVENTION AGREEMENT

TABLE OF FORMS AND ATTACHMENTS

Forms (to be returned with signed Agreement):

A. CSBG Contract Allocation Increase:

1. CSBG Contract Budget Summary (CSD 425.S);
2. CSBG Budget Support Personnel Costs (CSD 425.1.1);
3. CSBG Budget Support Non-Personnel Costs (CSD 425.1.2);
4. CSBG Budget Support Other Agency Operating Funds (CSD 425.1.3);
5. CSBG Contract Budget Narrative (CSD 425.1.4);
6. CSBG Annual Report Work Plan (CSD 641);
7. CSBG Annual Report Projections (CSD 641A and/or CSD 641B); and
8. Joint Powers Agreement (if applicable).

B. *CSBG Annual Work Plan Modules 3 and 4*. Annual programmatic work plan covers the proposed programmatic activities during the Period of Performance from January 1, 2025, through December 31, 2025. Contractor must complete and submit the CSBG Annual Work Plan CSD 641 form and enter the Targets using Work Plan CSD 641A Module 3 Targets and/or 641B Module 4 Targets. Required data for Module 3 and Module 4 will include selecting the appropriate CNPI(s) and or FNPI(s), entering the target, and providing the type of documentation the agency will use to verify the outcome has been met. The Annual Report projections for CY 2025 must be completed and submitted with the contract deliverables. All necessary forms may be accessed on the Local Agencies Portal.

C. CSBG Discretionary Funds:

1. CSBG Discretionary Contract Budget Summary (CSD 627);
2. CSBG Discretionary Budget Support Personnel Cost (CSD 627A);
3. CSBG Discretionary Budget Support Non-Personnel Cost (CSD 627B);

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4. CSBG Discretionary Contract Budget Narrative (CSD 627C); and

D. Certification Regarding Lobbying/Disclosure of Lobbying Activities

E. California Contractor Certification Clauses (CCC 04/2017)

F. CSD Federal Accountability and Transparency Act Report (CSD 279)

G. Agency Staff and Board Roster (CSD 188)

The following documents are hereby incorporated by reference:

Attachment A: 2025 CSBG Allocation Spreadsheet
Attachment B: Supplemental Audit Guide

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STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT STD. 213 (Rev 03/2019) CSD (Rev 07/2019)	AGREEMENT NUMBER 25F-6049	PURCHASING AUTHORITY NUMBER (if applicable)

1. This Agreement is entered into between the Contracting Agency and the Contractor named below

CONTRACTING AGENCY NAME
Department of Community Services and Development

CONTRACTOR NAME
Tehama Co Comm. Action Agency

2. The term of this Agreement is: January 1, 2025 through April 30, 2026

3. The maximum amount of this Agreement is: Total $302,929.00

4. The parties agree to comply with the terms and conditions of the following exhibits that are by this reference made a part of the Agreement:

Preamble

Article 1 - Scope of Work
Article 2 - Contract, Administration, Procedure
Article 3 - Agreement Changes
Article 4 - Administrative Policies and Procedures
Article 5 - Program Budget Requirements and Payments
Article 6 - Financial Reporting
Article 7 - CSBG Terms, Conditions, Programmatic Provisions, and Reporting
Article 8 - Compliance Policies and Procedures
Article 9 - Federal and State Policies and Provisions

Definitions
Table of Forms and Attachments

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO

CONTRACTOR				**California Department of General Services Approval (or exemption, if applicable)**
CONTRACTOR NAME *(If other than an individual, state whether a corporation, partnership, etc.)* **Tehama Co Comm. Action Agency**				
CONTRACTOR BUSINESS ADDRESS, CITY, STATE ZIP P.O. Box 8263 310 South Main St., Red Bluff, CA 96080				
PRINTED NAME OF PERSON SIGNING Bekkie Emery		TITLE Director		
CONTRACTOR AUTHORIZED SIGNATURE Signed by: Bekkie Emery E3C43DFFE87F495...		DATE SIGNED 1/21/2025		**I hereby certify that all conditions for exemption have been complied with, and the document is exempt from the Department of General Services approval.**
STATE OF CALIFORNIA				
CONTRACTING AGENCY NAME **Department of Community Services and Development**				
CONTRACTING AGENCY ADDRESS **2389 Gateway Oaks Drive, Suite 100**	CITY **Sacramento**	STATE **CA**	ZIP **95833**	DS CM
PRINTED NAME OF PERSON SIGNING **Chris Vail**	TITLE **Chief Financial Officer**			
CONTRACTING AGENCY AUTHORIZED SIGNATURE Signed by: 7538DB7C3224437...		DATE SIGNED 1/24/2025		

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SUBVENTION AGREEMENT

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SUBVENTION AGREEMENT

PREAMBLE

This subvention agreement, for the funding of Community Services Block Grant (CSBG) programs in 2025 ("Agreement"), is entered into between the Department of Community Services and Development ("CSD") and the contractor named on the face sheet of this Agreement, Form STD 213 ("Contractor"), and shall be enforceable on the date last signed.

NOW THEREFORE, in consideration of the promises and of the mutual agreements and covenants hereinafter set forth, the CSD and Contractor hereby agree as follows:

ARTICLE 1 – SCOPE OF WORK

1.1 General

Contractor shall administer and/or operate community-based programs designed to reduce poverty, revitalize low-income communities, and empower low-income families and individuals within Contractor's service area to achieve greater self-sufficiency, pursuant to Title 42 of the United States Code (USC) Sections 9901 et seq. (the Community Services Block Grant Act, as amended) and Government Code Sections 12085 et seq., as amended. Unless otherwise specified in the Contractor's Community Action Plan or elsewhere in this Agreement, Contractor shall make its services and activities available to the low-income community within its service area throughout the entire performance period of this Agreement. Contractor shall ensure that all services funded in whole or in part through this Agreement will support state and federal policies and goals of the CSBG Act as set forth in the above-referenced statutes. The CSBG Assistance Listing number is 93.569. The award is 100 percent funded through the United States Department of Health and Human Services (HHS).

1.2 Agreement Term

1.2.1 The term of this Agreement shall be as specified on the Agreement face sheet (STD 213) and is divided into two distinct sections: a Period of Performance and an Extension Period.

1.2.2 *Period of Performance*. The Period of Performance of this Agreement shall be from January 1, 2025, through December 31, 2025. One hundred percent of the Agreement amount specified in Article 1.3 below is expected to be fully expended by the end of the Period of Performance.

1.2.3 *Extension Period*. The Extension Period provided by this Agreement is available upon approval by CSD from January 1, 2026, through April 30, 2026, to those contractors who will not fully expend 100 percent of the Agreement amount by the end of the performance period. Requests for extensions must follow Article 3.1.3 of

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this Agreement and be received by CSD no later than November 16, 2025.

1.3 Agreement Amount

The maximum amount of this Agreement shall be as specified on the face sheet (STD 213) and is subject to adjustment(s), in accordance with the following terms:

1.3.1 The initial amount shall be based on the prior year's grant award of the federal Community Services Block Grant award.

1.3.2 Upon notification of the full federal fiscal year grant award amount from the HHS, CSD shall, if necessary, issue an amendment to this Agreement to increase or decrease the maximum amount.

1.3.3 If the full amount of the HHS CSBG grant award to CSD is not available for allocation, CSD will notify Contractor in writing of the amount of Contractor's allocation that is available for expenditure and shall advance funds in accordance with Article 5.2 of this Agreement, as appropriate. When additional funds are subsequently made available by HHS, CSD will notify Contractor of the total amount of funds that may be expended. Contractor may not expend funds in excess of the amount available and authorized by CSD for expenditure. Access to funding shall be conferred upon Contractor through written authorization by CSD, and amendment to this Agreement shall not be required for such purpose, except in cases where the maximum amount of the Agreement has been revised.

1.3.4 In the event HHS fails to provide sufficient funding to CSD to enable payment of Contractor's maximum amount of the Agreement prior to the end of the contract term, the contract amount shall be deemed to be reduced commensurate to the amount actually provided by HHS or the contract shall be closed on that basis without need for amendment pursuant to Articles 2.3.1.2 and 2.3.2.2.

1.3.5 This Agreement may include a specific amount allocated from the annual discretionary allocation. These funds may target a specific purpose and require a separate budget and work plan in accordance with Article 7.1 of this Agreement.

1.4 Service Area

The services shall be performed in the Contractor's service area as indicated on CSD's Public Website at https://www.csd.ca.gov.

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1.5 Legal Authorities – Program Requirements, Standards, and Guidance

1.5.1 All services and activities are to be provided in accordance with all applicable federal, state, and local laws and regulations, and as those laws and regulations may be amended from time to time, including but not limited to, the following:

1.5.1.1 The Community Services Block Grant Act, as amended, 42 USC § 9901 et seq., and 45 Code of Federal Regulations (CFR) Part 96;

1.5.1.2 California laws and regulations applicable to CSBG Programs, Government Code (Cal. Gov. Code) § 12085 et seq., as amended, and Title 22, California Code of Regulations (Cal. Code Regs.) §§ 100601- 100795;

1.5.1.3 The Single Audit Act, 31 USC § 7501 et seq., and the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards, 45 CFR Part 75;

1.5.1.4 California Civil Code §§ 1798 et seq., and the Federal Privacy Act of 1974 (5 USC § 552a); Requirements to Respond to Incidents Involving a Breach of Personal Information, Statewide Information Management Manual (SIMM) 5340-C, California Department of Technology; and

1.5.1.5 California Contractor Certification Clauses 04/2017 (CCC 04/2017); and State contracting requirements, "General Terms and Conditions, GTC 04/2017".

1.5.2 *Conflict of Laws.* Contractor shall comply with all of the requirements, standards, and guidelines contained in the authorities listed within this Agreement, as they may be amended from time to time, with respect to procurement requirements, administrative expenses, and other costs claimed under this Agreement, including those costs incurred pursuant to subcontracts executed by Contractor, notwithstanding any language contained in the following authorities that might otherwise exempt Contractor from their applicability. To the extent that the authorities directly conflict with any State law or regulation, or any provision of this Agreement, then that federal law or regulation shall apply, unless a provision of federal law applicable to block grants, such as 45 CFR § 96.30, specifically allows for the application of state law.

1.5.3 Contractor shall comply with specific CSD program guidance which shall be binding on the Contractor as a condition of the Contractor's eligibility to receive CSBG funds, provided:

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1.5.3.1 That such guidance shall be issued by CSD in writing in the form of "CSD Program Notice (CPN) No. XX-XX" or "CSD Program Advisory (CPA) No. XX-XX";

1.5.3.2 That such guidance shall be issued by CSD in the most timely and expeditious manner practicable;

1.5.3.3 That such guidance shall be reasonably necessary to realize the intent and purposes of the CSBG Act;

1.5.3.4 That major and material changes in program requirements, which substantially affect the Contractor's and/or CSD's ability to fulfill contractual obligations, or which otherwise create a substantial hardship on either the Contractor or CSD, shall be subject to an amendment to this Agreement;

1.5.3.5 That the parties' failure or inability to execute a mutually acceptable amendment within a period of time allowing the parties to reasonably comply with any major change(s) in CSBG requirements, shall result in this Agreement being without force and effect, subject only to such provisions contained herein as are intended to survive the Agreement in accordance with the express and implied provisions of applicable federal and state law;

1.5.3.6 That Contractor is duly informed of the risk of de-designation as an eligible entity, based on CSD's obligation to avoid/minimize interruption of CSBG-funded services in any part of the state, in the event that this Agreement terminates due to failure to agree to any necessary amendment; and

1.5.3.7 That upon CSD's or Contractor's good faith determination, delivered to the other party by written notice, that agreement to any necessary amendment cannot be achieved, then this contract shall be terminated, and any issues of eligible entity status addressed, in accordance with requirements of federal and state law and established CSD policy and procedure.

1.5.4 The federal and state laws, regulations, and other authorities referenced in this Agreement are hereby incorporated by reference. Copies may be accessed for reference on the Local Agencies Portal (agencies.csd.ca.gov).

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ARTICLE 2 – CONTRACT ADMINISTRATION AND PROCEDURE

2.1 Required Documents

2.1.1 Contractor shall provide the following documents, satisfactory to CSD in form and substance, together with a signed copy of this Agreement before CSD executes and returns the Agreement to Contractor for implementation. The following documents shall be returned to the Procurement Services Unit at PSU@csd.ca.gov within 30 calendar days of receipt for private agencies or 45 calendar days of receipt for public agencies:

2.1.1.1 Federal Funding Accountability and Transparency Act Report (CSD 279);

2.1.1.2 Certification Regarding Lobbying/Disclosure of Lobbying Activities;

2.1.1.3 Contractor Certification Clauses (CCC 04/2017);

2.1.1.4 Current Insurance or Self-Insurance Authority Certification; and

2.1.1.5 Board Resolution authorizing execution of this Agreement.

2.1.2 In addition to the documentation requirements set forth in Article 2.1.1, CSD's obligations under this Agreement are expressly contingent upon Contractor providing the supplemental documentation set forth below, and available on the Local Agencies Portal. Contractor shall return the following documents to the assigned CSD Field Representative within 30 calendar days of receipt for private agencies or 45 calendar days of receipt for public agencies, and each shall be subject to approval by CSD in form and substance:

2.1.2.1 CSBG Contract Budget Summary (CSD 425.S);

2.1.2.2 CSBG Budget Support Personnel Costs (CSD 425.1.1);

2.1.2.3 CSBG Budget Support Non-Personnel Costs (CSD 425.1.2);

2.1.2.4 CSBG Budget Support Other Agency Operating Funds (CSD 425.1.3);

2.1.2.5 CSBG Contract Budget Narrative (CSD 425.1.4);

2.1.2.6 CSBG Annual Report Work Plan (CSD 641);

2.1.2.7 CSBG Annual Report Projections (CSD 641A and/or CSD 641B);

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2.1.2.8 Agency Staff and Board Roster (CSD 188);

2.1.2.9 Board Meeting Schedule;

2.1.2.10 Updated Organizational Bylaws (if applicable); and

2.1.2.11 Joint Powers Agreement (if applicable).

2.1.3 *Board Resolution.* Contractor must also submit a governing board resolution with a DocuSign signature or a wet signature of the board's authorized representative, identifying the individual(s) authorized to execute the 2025 CSBG Agreement and any amendments.

2.1.4 CSD shall maintain a certified date-stamped copy of this Agreement for inspection by Contractor during normal business hours.

2.1.5 This Agreement may not be changed or altered by any party, except by a formal written, fully executed amendment, or as provided in Article 1.5.3 with respect to program guidance, or as provided in Article 3 – Agreement Changes. Upon such amendment of any provision, the amended PDF version shall be date-stamped and posted to the Local Agencies Portal until such time as a subsequent agreement or amendment is executed by the parties.

2.1.6 Contractors that are public or governmental entities with local provisions requiring receipt of a copy of all parts of this Agreement as a prerequisite to execution, as well as other contractors that make special arrangements with CSD, may receive copies for execution and retention.

2.2 Contractor's Option of Termination

2.2.1 Contractor may, at Contractor's sole option, elect to terminate this Agreement in lieu of adherence to the procedures set out in Article 1.5.3, should Contractor determine that any subsequent program guidance or proposed amendment to the contract is unjustifiably onerous or otherwise adverse to Contractor's legitimate business interests and ability to implement the contract in an effective and reasonable manner, provided:

2.2.1.1 Such notice of termination is in writing and will be effective upon receipt by CSD, delivered by U.S. Postal Service Certified Mail, Return Receipt Requested.

2.2.1.2 Notice contains a statement of the reasons for termination with reference to

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the specific provision(s) in the program guidance or proposed amendment in question.

2.2.2 Contractor shall be entitled to reimbursement for all allowable costs incurred prior to termination of the contract. Such reimbursement shall be in accordance with the program guidance and contract provisions in effect at the time the cost was incurred.

2.2.3 Contractor shall, within 60 calendar days of termination, close-out the contract in accordance with contractual closeout procedures as provided in Article 6.2 – Close-Out Report.

2.2.4 By executing this Agreement, Contractor acknowledges and understands that voluntary termination prior to the end of the Agreement term may result in Contractor's permanent or temporary de-designation as an eligible entity, due to CSD's obligation to seek replacement CSBG Provider(s) in accordance with state and federal CSBG requirements.

2.3 Budget Contingencies

2.3.1 *State Budget Contingency.*

2.3.1.1 It is mutually agreed that if funds are not appropriated for implementation of CSBG programs through the state budget process or otherwise, whether in the current year and/or any subsequent year covered by this Agreement, this Agreement shall be of no further force and effect. Upon written notice to Contractor by CSD that no funds are available for contract implementation, the Agreement shall be terminated, and the State shall have no obligation to pay Contractor or to furnish other consideration under this Agreement and Contractor shall not be obligated for performance.

2.3.1.2 If CSBG funding for any fiscal year is reduced to such degree that CSD reasonably determines that the program cannot be implemented effectively, the State shall at its sole discretion have the option either to terminate this Agreement upon written notice to Contractor or, in the alternative, to offer and negotiate an amendment addressing the reduced funding. If the parties fail to reach agreement on such amendment, CSD may at its option give written notice of termination without further obligation by either party except for contract closeout obligations or final settlement.

2.3.1.3 Pursuant to Cal. Gov. Code §12785, if federal funding is reduced by any amount up to 3.5 percent below the amount of the federal appropriation

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from the prior year, the discretionary fund will be allocated to restore funding to the prior year's funding level for CSBG eligible entities. In the event the appropriation of the federal CSBG funds is significantly reduced, the CSBG discretionary funding may not be sufficient to restore funding to the prior year's funding level.

2.3.2 *Federal Budget Contingency.*

2.3.2.1 The parties agree that because of uncertainty in the federal budget process, this Agreement may be executed before the availability and amounts of federal funding can be ascertained, in order to minimize delays in the provision of services and the distribution of funds. The parties further agree that the obligations of the parties under this Agreement are expressly contingent on adequate funding being made available to the state by the United States Government.

2.3.2.2 If federal funding for any fiscal year is reduced to such degree that CSD reasonably determines that the program cannot be implemented effectively, CSD shall at its sole discretion have the option either to terminate this Agreement upon written notice to Contractor or, in the alternative, to offer and negotiate an amendment addressing the reduced funding. If the parties fail to reach an agreement on such amendment, CSD may at its option give written notice of termination without further obligation by either party except for contract closeout obligations or final settlement.

2.3.2.3 If federal funding authorities condition funding on any obligations, restrictions, limitations, or conditions not existent when this Agreement was executed, this Agreement shall be amended by mutual agreement for compliance with such obligations, restrictions, limitations or conditions. Failure of the parties to reach agreement on such amendment shall render this Agreement without force and effect.

2.4 Miscellaneous Provisions

2.4.1 *Assignment*. Neither this Agreement nor any of the rights, interests, or obligations under this Agreement shall be assigned by any party without the prior written consent of the other parties, except in the case where responsibility for program implementation and oversight may be transferred by the State to another State agency. In the event of such transfer, this Agreement is binding on the agency to which the program is assigned.

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2.4.2 *Merger/Entire Agreement*. This Agreement (including the attachments, documents and instruments referred to in this Agreement) constitutes the entire agreement and understanding of the parties with respect to the subject matter of this Agreement and supersedes all prior understandings and agreements, whether written or oral, among the parties with respect to such subject matter.

2.4.3 *Severability*. If any provision of this Agreement is found to be invalid or unenforceable in any respect for any reason, the validity and enforceability of any such provision in any other respect and of the remaining provisions of this Agreement will not be in any way impaired and shall remain in full force and effect.

2.4.4 *Notices.* Each party to this Agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act ("CUETA") (Civ. Code §§ 1633.1 to 1633.17), for executing this Agreement. CSD encourages Contractor to adopt the DocuSign platform to facilitate the receipt of this Agreement. Unless otherwise provided herein, notice given by the parties shall be in writing, delivered personally, by United States mail, or by overnight delivery service (with confirmation). Certain reporting and other communications may be delivered electronically as specified by CSD or as is customary between the parties. Notice shall be delivered as follows:

To **Contractor's** address of record; and

To **CSD** at:
California Department of Community Services and Development
Field Operations Unit
2389 Gateway Oaks Drive, Suite 100
Sacramento, CA 95833

ARTICLE 3 – AGREEMENT CHANGES

3.1 Amendment

3.1.1 Formal amendments to this Agreement are required for changes to the term, amount, scope of work, and/or formal name changes. No amendment to this Agreement shall be valid unless made in writing, signed by the parties, and approved as required. No oral understanding or agreement not incorporated in the Agreement is binding on any of the parties.

3.1.2 If Contractor intends to request a formal amendment to this Agreement, the request must be submitted on CSD Form 425b, *Justification for Contract*

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Amendment/Modification, no later than 45 calendar days prior to the expiration of the Agreement term.

3.1.3 *Extension Period*. If Contractor identifies that they will not fully expend 100 percent of the Agreement amount by the end of the Period of Performance, then Contractor shall submit written notification to their assigned Field Representative on CSD Form 425b, *Justification for Contract Amendment/Modification*, no later than 45 calendar days prior to the expiration of the Period of Performance or no later than November 16, 2025. Refer to Article 1.2.2 for Period of Performance. The CSD Form 425b shall include:

3.1.3.1 The reason(s) the Contractor will not fully expend 100 percent of the Agreement amount by the end of the performance period; and

3.1.3.2 The date (January 31, February 28, March 31, or April 30, 2026) in which the Contractor proposes to fully expend 100 percent of the Agreement amount.

3.1.3.3 The acknowledgement of the adjusted Closeout timeline, as stated in Article 6.2.1 of the Agreement.

3.1.4 CSD Form 425b is located on the Local Agencies Portal.

3.1.5 All requests for an Extension Period are subject to CSD approval. In addition, the Contractor must execute the amendment before the expiration date of this Agreement.

3.2 Minor Modification

3.2.1 Contractor request(s) for modification to CSBG Fiscal Data or Work Plan documents must be submitted on CSD Form 425b, *Justification for Contract Amendment/Modification*, no later than 45 calendar days prior to the expiration date of this Agreement.

3.2.2 Any increase to out-of-state travel costs or equipment purchases will require a request for modification to the budget and must be submitted on CSD Form 425b, *Justification for Contract Amendment/Modification*.

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ARTICLE 4 - ADMINISTRATIVE POLICIES AND PROCEDURES

4.1 Board Roster, Bylaws, Resolution, and Minutes

4.1.1 Concurrently with Contractor's submission of this Agreement, Contractor shall submit to CSD at CSBG.Div@csd.ca.gov and the Contractor's assigned Field Representative the following:

4.1.1.1 Unless otherwise specified in 4.1.1.3 and 4.1.1.4 below, Contractor shall submit to CSD an Agency Staff and Board Roster form (CSD 188) of the tripartite board including the name and sector (i.e., low-income, public, private) of each board member, unique contact information for each member including an address at a location other than the office of the eligible entity, vacancy title, and date each board seat was vacated for each board member. Contractor is responsible to notify CSD of any changes to the tripartite board within 30 calendar days of such occurrence.

4.1.1.2 Contractor must provide updated organizational bylaws if any changes occurred within the past calendar year.

4.1.1.3 In the case of Native American Indian (NAI) Contractors that have established another mechanism (in consultation with CSD and subject to CSD approval) to ensure low-income individuals' participation in the management of programs funded by this Agreement, a current roster of the NAI governing council, commission, board, or other body responsible for administration of CSBG-funded programs, and the most recent version of the organizational bylaws. The roster shall include unique contact information for each member of the governing body at a location other than the office of the NAI Contractor and shall identify how low-income individuals are represented in the organization's governance. NAI Contractors shall also submit the most recent version of the organizational bylaws. NAI Contractor is responsible to notify CSD of any changes to its governing body within 30 calendar days of such occurrence.

4.1.1.4 In the case of Limited Purpose Agency (LPA) Contractors, a current roster of Contractor's board, including the name of each board member, unique contact information for each member at a location other than the office of the LPA, and the most recent version of the organizational bylaws. LPA Contractor is responsible to notify CSD of any changes to its board within 30 calendar days of such occurrence.

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4.1.2 Contractor's current governing board must authorize the execution of this Agreement. Contractor has the option of demonstrating such authority by either: (a) direct signature of a board member having signing authority; or (b) any lawful delegation of such authority that is consistent with Contractor's bylaws.

4.1.3 Where Contractor delegates signing authority to the chief executive officer (CEO) or executive director (ED), CSD will accept either a resolution specific to this Agreement or a resolution approved by the current governing board with general applicability to any CSD program contract or amendment. Where Contractor provides a general resolution, Contractor shall maintain documentation that the CEO or ED provided timely and effective communication of the execution and terms of this Agreement to the board. Either a specific or current general resolution must be on file with CSD prior to CSD's final execution of this Agreement.

4.1.4 Contractor shall submit to CSD the approved minutes of regularly scheduled meetings of its tripartite board, LPA contractor's board, NAI governing council, commission, advisory board, or other body responsible for administration of CSBG-funded programs, no later than 30 calendar days after the minutes are approved. Contractor shall submit board meeting minutes to CSD at CSBG.Div@csd.ca.gov and to the Contractor's assigned Field Representative. Regularly scheduled board meetings shall be held in accordance with Contractor's bylaws.

4.1.5 In addition to the minutes referenced in Article 4.14, if Contractor's tripartite board is advisory to the elected officials of a local government, Contractor also shall submit to CSD the minutes from any meeting of the elected officials where matters relating to this Agreement are heard; including, but not limited to, discussions about or decisions affecting the Community Action program. Such minutes shall be submitted to CSD no later than 30 calendar days after the minutes are approved. Contractor shall submit board meeting minutes to CSD at CSBG.Div@csd.ca.gov and to the Contractor's assigned Field Representative.

4.2 Training and Quarterly CSBG Service Provider (CSP) Meetings

Contractor shall make every effort to attend all trainings and quarterly CSP meetings associated with CSD.

4.3 Internal Control Certification

Contractor shall establish and maintain a system of internal accounting and administrative control. This responsibility includes documenting the system, communicating system requirements to

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employees, and assuring that the system is functioning as prescribed and is modified, as appropriate, for changes in conditions. The system of internal accounting and administrative control shall be attested to within the Contractor's independent audit conducted pursuant to this Agreement, and include:

4.3.1 Segregation of duties appropriate to safeguard State assets;

4.3.2 Access to Contractor assets is limited to authorized personnel who require these assets in the performance of their assigned duties;

4.3.3 Authorization and recordkeeping procedures adequate to provide effective accounting controls over assets, liabilities, revenues, and expenditures;

4.3.4 Practices to be followed in performance of duties and functions;

4.3.5 Personnel of a quality commensurate with their responsibilities; and

4.3.6 Effective internal review.

4.4 Record Retention Requirements

4.4.1 All records maintained by Contractor shall meet the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards (45 CFR § 75.361 through § 75.370).

4.4.2 Contractor shall maintain all records pertaining to this Agreement for a minimum of three years after submission of the final report. However, Contractor shall maintain applicable records until CSD resolves all audit and monitoring findings.

4.4.3 Contractor ensures that employee and applicant records shall be maintained in a confidential manner to ensure compliance with the Information Practices Act of 1977, as amended (Civ. Code §§ 1798 et seq.), and the Federal Privacy Act of 1974, as amended (5 USC § 552a).

4.5 Insurance Requirements

4.5.1 By execution of this Agreement, Contractor agrees that required insurance policies and bond shall be in effect at all times during the term of this Agreement.

4.5.2 Contractor shall provide CSD with written notice at least 30 calendar days prior to cancellation or reduction of insurance coverage to an amount less than that required in this Agreement.

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4.5.3 Notices of Insurance must be submitted electronically via email to PSU@csd.ca.gov.

4.5.4 In the event said insurance coverage expires at any time or times during the term of this Agreement, Contractor agrees to provide within 30 calendar days prior to said expiration date, a new Certificate of Insurance (ACORD 25) evidencing insurance coverage as provided for herein for not less than the remainder of the term of this Agreement. The Certificate shall identify and name CSD as the Certificate Holder. New Certificates of Insurance will be reviewed for content and form by CSD.

4.5.5 In the event Contractor fails to maintain in effect at all times the specified insurance and bond coverage as herein provided, CSD may, in addition to any other available remedies it may have, suspend this Agreement.

4.5.6 With the exception of workers' compensation and fidelity bond, CSD shall be named as additional insured on all Certificates of Insurance required under this Agreement. The issuance of other CSD contracts, to include any cash advances and reimbursement payments, to the Contractor shall be contingent upon required current insurance coverage being on file at CSD for this Agreement.

4.5.7 Should Contractor utilize a subcontractor(s) to provide services under this Agreement, Contractor shall indemnify and hold the State harmless against any liability incurred by that subcontractor(s).

4.6 Specific Insurance Requirements

4.6.1 Self-Insurance.

4.6.1.1 When Contractor is a self-insured governmental entity, CSD, upon satisfactory proof, may waive the appropriate insurance requirements. To qualify for a waiver, an appropriate county or city risk manager shall sign a certification that shall contain assurance of the adequacy of the governmental entity's ability to cover any potential losses under this Agreement.

4.6.1.2 Contractor shall specify in writing a list of which coverage(s) will be self-insured under this Agreement and shall list all applicable policy numbers, expiration dates, and coverage amounts.

4.6.1.3 In the event that the Contractor's self-insurance coverage does not contain any changes from the prior year, CSD will accept a certified letter signed by

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authorized personnel stating that no changes have occurred from last year. This letter is due at the time of Agreement execution or within 30 calendar days of expiration of insurance.

4.6.1.4 In lieu of providing certification of self-insurance, Contractor may provide proof of excess insurance coverage through an insurance carrier who is licensed to underwrite insurance in the State of California.

4.6.2 Workers' Compensation Insurance.

4.6.2.1 Contractor shall have and maintain for the term of this Agreement workers' compensation insurance issued by an insurance carrier licensed to underwrite workers' compensation insurance in the State of California.

4.6.2.2 Contractor shall submit either an applicable Certificate of Insurance or a Certificate of Consent to Self-Insure issued by the Director of the California Department of Industrial Relations to CSD as evidence of compliance with the workers' compensation insurance requirement prior to issuance of an initial cash advance.

4.6.3 Commercial or Government Crime Coverage (Fidelity Bond).

4.6.3.1 Contractor shall maintain a commercial crime policy. If Contractor is a public entity, Contractor shall maintain a government crime policy. The commercial crime policy or government crime policy (hereinafter "fidelity bond") shall include the following coverages or their substantial equivalents: Employee Dishonesty/Theft, Forgery or Alteration, and Computer Fraud.

4.6.3.2 Contractor's fidelity bond coverage limits shall not be less than a minimum amount of 4 percent of the total amount of consideration set forth under this Agreement.

4.6.3.3 Contractor shall submit an applicable Certificate of Insurance (ACORD 25) to CSD as evidence of compliance with the fidelity bond requirement prior to issuance of an initial cash advance.

4.6.4 General Liability Insurance.

4.6.4.1 Contractor shall have and maintain for the term of this Agreement general liability and property damage insurance for a combined single limit of not less than $500,000 per occurrence.

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4.6.4.2 Contractor shall submit to CSD an applicable Certificate of Insurance naming CSD as an additional insured, as evidence of compliance with the general liability insurance requirement prior to issuance of an initial cash advance.

4.6.5 *Vehicle Insurance*.

4.6.5.1 Contractor shall have and maintain for the term of this Agreement vehicle insurance in the amount of $500,000 for each person and each accident for bodily injury and in the amount of $500,000 for each person and each accident for property damage.

4.6.5.2 When employees use their own vehicles to perform duties within the scope of their employment, Contractor shall have and maintain for the term of this Agreement non-owned and hired automobile liability insurance in the amount of $500,000 for each person and each accident for bodily injury and $500,000 for each person and each accident for property damage. Driving to and from place of business is not within the scope of employment.

4.6.5.3 Contractor shall submit to CSD an applicable Certificate of Insurance naming CSD as an additional insured as evidence of compliance with the vehicle insurance requirement prior to issuance of an initial cash advance.

4.7 System Security Requirements

The contractor shall, in cooperation with CSD, institute policies, processes, procedures, and security controls designed to ensure the security of data and to protect information by the Information Practices Act of 1977 (Civ. Code §§ 1798 et seq.), and such other State and federal laws and regulations as may apply. The parties hereto agree to requirements, obligations, and standards in accordance with requirements set in the State Administrative Manual (SAM). In the event different system security standards may be applied to this Article, the Contractor shall endeavor to use the strictest security standard that complies with state and federal requirements.

4.8 Services Offered

Data exchange between CSD and Contractor shall be handled through one of three methods: (1) a Contractor user must upload data files or perform data entry using credentials provided by CSD; or (2) utilize CSD web applications as configured by the Contractor technology vendor; or (3) via email using security protocols, such as encryption and redaction, for any sensitive data.

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4.9 Data Protection

4.9.1 Data exchanged between CSD and Contractor must be limited to the data fields included on Data Transfer Rules documents posted on the Local Agencies Portal. No personal financial information (e.g., credit card, bank account numbers), shall be stored or exchanged in the data exchange sessions.

4.9.2 Data exchanged between CSD and Contractor must be limited to the data fields as requested within the web applications. No personal financial information, (e.g., credit card, bank account numbers), shall be stored or exchanged in the data exchange sessions.

4.9.3 Data exchanged between CSD and Contractor via email communication must have all personally identifiable information (PII) and other sensitive information redacted before the document is sent. Alternately, Contractor is to encrypt any attachments that have sensitive data using encryption tools and configurations as required by CSD.

4.9.4 Access to the above-mentioned data must only be given to authorized personnel to complete essential duties. Authorized personnel are to log into these systems using their own assigned credentials (i.e., no login account sharing). Upon departure of personnel with assigned credentials, the Contractor will remove the employee's access to the systems as soon as possible.

4.10 Contractor Systems Security

4.10.1 The physical location of the computing and data storage devices (e.g., servers) shall be within controlled access facilities. Individual users may not have access to the data except through their systems that are specifically credentialed for Contractor business. All access will be controlled by appropriate identification, authentication, and authorization methods to validate the approved users.

4.10.2 Standards for secure transmission may be accomplished through such means as certificates, secure socket layer, etc., and storage of the data with encryption, if applicable.

4.10.3 Contractor shall securely destruct data by sanitizing media prior to disposal.

4.10.4 Contractor shall keep security patches, anti-virus, and anti-malware software up to date on all systems on which data may be used.

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4.11 Trusted Behavior Expectations

CSD's application system and users shall protect Contractor's application system/data, and the Contractor's application system and users shall protect CSD's application system/data, in accordance with the federal Privacy Act of 1974 (5 USC § 552a), Trade Secrets Act (18 USC § 1905) and Stored Communications Act (18 USC § 2701). Technology and systems code and functionality are owned by the respective parties and may not be shared with anyone else or used without the written consent of the owner.

4.12 Incident Reporting

Any party discovering a security incident should report the incident in accordance with its incident reporting procedures. The incident reporting procedures, the contractor shall, within 24 hours of discovery, report to CSD's Chief Information Officer and the CSD Information Security Office at ISO@csd.ca.gov any security incident contemplated herein. Examples include but are not limited to, stolen or lost equipment, malware/ransomware detection, suspected hacking, release of privileged information, or inappropriate access to systems and services, etc.

The contractor further agrees CSD shall have the right to participate in the investigation of a security incident involving CSD's data, and to cooperate fully with CSD and other relevant State entities during independent investigation of the security incident.

4.13 Audit Trail Responsibilities

Both parties are responsible for auditing application processes and user activities. Activities that will be recorded include event type, date and time of event, user identification, workstation identification, success or failure of access attempts, and actions taken by system administrators.

4.14 Data Sharing Responsibilities

Contractor shall ensure that all primary and delegated secondary organizations that share, exchange, or use personal, sensitive, or confidential data, pursuant to this Agreement and subcontracts issued by Contractor, shall adhere to these security requirements and applicable state and federal law, in addition to further data sharing guidance as may be issued by CSD during the term of this Agreement. If data sharing is accomplished via interconnectivity of an application system, then data sharing must be certified to be secure by both parties.

4.15 Travel and Per Diem

4.15.1 Contractor's total travel and per diem costs for in-state and/or out-of-state shall be included in the Agreement Budget(s). Out-of-state travel costs that exceed the

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budgeted amount shall not be reimbursed without prior written authorization from CSD.

4.15.2 Contractor's employee travel costs and per diem reimbursement rates shall be reimbursed in accordance with Contractor's written policies and procedures not to exceed federal per diem requirements, and subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards (45 CFR § 75.474) or any amendments thereto, as applicable.

4.15.3 In the absence of a written travel reimbursement policy, federal per diem limits shall apply.

4.16 Codes of Conduct

4.16.1 *Written Standards.* Contractor shall maintain written standards of conduct governing the performance of its employees engaged in the award and administration of contracts or subcontracts. No employee, officer, or agent of the Contractor shall participate in the selection, award, or administration of a subcontract supported by federal funds if a real or apparent conflict of interest would be involved. Such a conflict would arise when the employee, officer, or agent, any member of their immediate family, their partner, or an organization that employs or is about to employ any of the parties indicated herein, has a financial or other interest in the firm selected for an award. The officers, employees, and agents of the Contractor shall neither solicit nor accept gratuities, favors, or anything of monetary value from subcontractors or parties to sub agreements. The standards of conduct shall provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the recipients.

4.16.2 *Self-Dealing Prohibited.* Contractor shall not pay federal funds received from CSD to any entity in which it (or one of its employees, officers, agents, any member of their immediate family, their partner, or an organization that employs or is about to employ any of the parties indicated herein) has an interest. As ownership constitutes a financial interest, Contractor shall not subcontract with a subsidiary. Similarly, Contractor shall not subcontract with an entity that employs or is about to employ any person described in 45 CFR § 75.327, or subsequent amendments to these requirements.

4.17 Conflict of Interest

4.17.1 Contractor certifies that its employees and the officers of its governing body shall avoid any actual or potential conflicts of interest and that no officer or employee

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who performs any functions or responsibilities in connection with this Agreement shall have any personal financial interest or benefit that either directly or indirectly arises from this Agreement.

4.17.2 Contractor shall establish written safeguards to prohibit its employees or its officers from using their positions for a purpose that could result in private gain or that gives the appearance of being motivated for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

4.18 Fraud, Waste, and Abuse

4.18.1 Contractor shall submit a written report to CSD within 45 days of incidents and activities, or suspected incidents and activities, involving fraud, waste, and abuse of CSBG funds by Contractor's employees, subcontractors, clients, or other parties affiliated with Contractor. Incidents and activities subject to reporting under this section include, but are not limited to, criminal acts and other violations of law constituting a misuse of funds that could result in cost disallowance. Contractor shall, in a timely manner, inform CSD of any reports or complaints submitted to law enforcement officials by Contractor, Contractor's employees, subcontractors, clients or other parties affiliated with Contractor, concerning the misuse of CSBG funds.

4.18.2 Contractor shall provide employees, subcontractors, clients, and other parties affiliated with the Contractor the information necessary to report fraud, waste, and abuse to the U.S. Department of Health and Human Services (HHS) Office of Inspector General Fraud hotline.

4.19 Procurement Standards

4.19.1 *Maintenance of Written Procurement Procedures.* Contractors shall administer this Agreement in accordance with all federal and State rules and regulations governing the CSBG program pertaining to procurement, including the Code of Federal Regulations Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards and amendments thereto, consistent with the compliance requirement in Article 1 of this Agreement. Contractors shall establish, maintain, and follow written procurement procedures consistent with the procurement standards in 45 CFR § 75.326 through § 75.340, or any subsequent amendments to these standards, and all additional provisions in this Agreement, including but not limited to a code of conduct for the award and administration of contracts and a procedure that provides, to the maximum extent practical, open and free competition.

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4.19.2 *Eligible Bidders.* Contractor shall not permit any organizational conflicts of interest or noncompetitive practices that may restrict or eliminate competition or otherwise restrain trade. In order to ensure objective subcontractor performance and eliminate unfair competitive advantage, individuals, or firms that develop or draft specifications, requirements, statements of work, invitations for bids, and/or requests for proposals shall be excluded from competing for such procurements. Contractor shall award any subcontract to the bidder or offeror whose bid or offer is responsive to the solicitation and is most advantageous to Contractor when considering price, quality, and other factors. Contractor's solicitations shall clearly set forth all requirements that the bidder or offeror shall fulfill in order for the bid or offer to be evaluated by the recipient.

4.19.3 Contractor assures that all supplies, materials, vehicles, equipment, or services purchased or leased with funds provided by this Agreement shall be used solely for the activities allowed under this Agreement, unless a fair market value for such use is charged to the benefiting program and credited to this Agreement.

4.19.4 Contractor shall provide for open and free competition and adequate cost analysis in all procurement transactions for each purchase order, lease, or subcontract for any articles, supplies, equipment, or services to be obtained from vendors or subcontractors.

4.19.5 *Non-Competitive Bid Justification.* If a service or product is of a unique nature, is in response to a public exigency or emergency, or more than one vendor/provider cannot reasonably be identified, Contractor shall maintain adequate justification for the absence of competitive bidding. "Adequate justification" must include but is not limited to: (a) explanation of why the acquisition of goods or services is limited to one vendor or supplier; (b) description of sole vendor/supplier's unique qualifications to provide the goods or services in question; and (c) analysis of cost(s) to demonstrate reasonableness.

4.19.6 *CSD Lease/Purchase Pre-Approval Requirements*. To ensure that significant procurement transactions are conducted in an open and freely competitive manner, Contractor shall obtain prior written approval from CSD of capital expenditures for equipment with a unit cost of $10,000 or more through the submission of a Request for Purchase/Lease Pre-Approval (Form CSD 558) to CSD at least 15 calendar days prior to execution of the transaction. Transactions without CSD's prior written approval may be disallowed.

4.19.7 In all procurements, whether requiring CSD pre-approval or not, Contractor is solely

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responsible for maintenance of adequate procurement records demonstrating compliance with Federal and State requirements.

4.19.8 Noncompliance with any of the provisions in this section may result in a disallowance of the costs of the procurement transaction.

4.20 Use and Disposition of Vehicles and Equipment

4.20.1 Use of CSBG-funded vehicles and equipment by other programs shall comply with Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards (45 CFR § 75.320 and § 75.439).

4.20.1.1 Vehicles and equipment purchased with CSBG funds must be used by Contractor in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by CSBG funds, and Contractor must not encumber the property without prior approval of CSD. When no longer needed for the original program or project, the equipment may be used in other activities supported by CSD, in the following order of priority: (a) activities under a Federal award from CSD; then (b) activities under Federal awards from other HHS awarding agencies.

4.20.1.2 During the time that equipment is used on the project or program for which it was acquired, Contractor must also make the equipment available for use on other projects or programs currently or previously supported by the Federal Government. User fees should be considered, if appropriate, in accordance with federal regulations.

4.20.1.3 Any user fees shall be treated as “program income” to the CSBG program, as described in 45 CFR § 75.307.

4.20.1.4 Contractor may be compensated for the use of its buildings, capital improvements, equipment and software projects capitalized in accordance with generally accepted accounting principles (GAAP), provided they are used, needed in Contractor’s program activities, and properly allocated to the CSBG program. Such compensation must be made by allocating and computing depreciation in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards (45 CFR § 75.436).

4.20.2 Contractor shall comply with all equipment management requirements outlined in

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the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards (45 CFR § 75.320 (d)), including, but not limited to: (a) property records; (b) physical inventory of the property; (c) a control system to prevent loss, damage, or theft; (d) adequate maintenance procedures; and (e) proper sale procedures.

4.20.3 *Sale or Disposition of CSBG-Funded Vehicles and Equipment.*

4.20.3.1 If/when Contractor's CSBG program(s) no longer need(s) items of equipment with a current per unit fair market value of $5,000 or less, the equipment may be retained, sold, or otherwise disposed in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards (45 CFR § 75.320).

4.20.3.2 Conflict of interest policies and proper sales procedures should be followed to ensure that the best possible value and sale price is realized.

4.20.3.3 Pursuant to 45 CFR § 75.307(d), , sale proceeds from the sale of real property, equipment, or supplies are not program income. (S*ee also* 45 CFR § 75.2 "Program Income".) Such proceeds will be handled in accordance with the requirements of Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards – *Subpart D–Post Federal Award Requirements* (including 45 CFR §§ 75.318, 75.320 and 75.321).

4.21 Subcontracts

4.21.1 Contractor may enter into subcontract(s) to perform part or all of the direct services covered under this Agreement. Prior to the commencement of subcontracted services under this Agreement, Contractor shall obtain board approval, to include but not be limited to, an assurance that the subcontractor agreement(s) shall comply with all terms, conditions, assurances, and certifications of this Agreement for the nonprofit and local governmental agencies performing services in the area(s) described in ARTICLE 1 - SCOPE OF WORK.

4.21.2 *Notification of Subcontract Execution.*

4.21.2.1 Contractor shall provide annual written notification to CSD within 60 calendar days of execution of each subcontractor agreement by completing the CSD 163 Subcontractor List (Form), which can be

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found on the Local Agencies Portal.

4.21.2.2 This annual written notification shall also include a certification that, to the best of Contractor's knowledge, the subcontractor is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency. For purposes of this certification of subcontractor eligibility, Contractor may rely on information as verified via the Excluded Parties List System (EPLS), available at https://www.sam.gov.

4.21.2.3 If CSD determines that Contractor has executed a subcontract with an individual or entity listed as debarred, suspended, or otherwise ineligible on EPLS as of the effective start date of the subcontract, costs Contractor has incurred under the subcontract may be disallowed.

4.21.2.4 Contractor must ensure that funds expended pursuant to this Agreement are allowable and allocable and Contractor must adopt fiscal control and accounting procedures sufficient to enable the tracing of funds paid to any subcontractor to a level of expenditure adequate to establish that such funds have not been used in violation of this Agreement. Contractor shall ensure that any subcontracts under this Agreement contain all provisions necessary to ensure adequate substantiation and controls of the expenditure of such funds. Contractor may achieve this through detailed invoices, by periodic monitoring of subcontractor's program activities and fiscal accountability, by retaining a right of reasonable access to the subcontractor's books and records, or by any other method sufficient to meet the Contractor's responsibility to substantiate costs required by the Uniform Administrative Requirements, Cost Principles and Audit Requirements for HHS Awards (45 CFR Part 75, Subpart E – Cost Principles).

4.21.3 Contractor is solely responsible for performance of the terms, conditions, assurances, and certifications of this Agreement, without recourse to the State, regarding the settlement and satisfaction of all contractual and administrative issues arising out of subcontract agreement(s) entered into in support of this Agreement, including disputes, claims, or other matters of a contractual nature as well as civil liability arising out of negligence or

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intentional misconduct of the subcontractor(s).

4.21.4 Nothing contained in this Agreement shall create any contractual relation between CSD and any subcontractors, and no subcontract shall relieve the Contractor of its responsibilities and obligations hereunder. Contractor shall be liable for any acts and omissions of its subcontractors or of persons either directly or indirectly employed by subcontractors in violation of this Agreement. Contractor's obligation to pay subcontractor(s) is independent from CSD's obligation to make payments to Contractor. As a result, CSD shall have no obligation to pay or to enforce payment of any moneys to any subcontractor.

4.21.5 In the event CSD suspends, terminates, and/or makes changes to the services to be performed under this Agreement, Contractor shall notify all of its subcontractors in writing within five business days of receipt of notice of such action.

ARTICLE 5 – PROGRAM BUDGET REQUIREMENTS AND PAYMENTS

5.1 Budget

5.1.1 Concurrent with the submission of this Agreement, Contractor shall complete and submit the CSBG Fiscal Data forms [CSBG Contract Budget Summary (CSD 425.S), CSBG Budget Support - Personnel Costs (CSD 425.1.1), CSBG Budget Support - Non-Personnel Costs (CSD 425.1.2), CSBG Budget Support - Other Agency Operating Funds (CSD 425.1.3), and Budget Narrative (CSD 425.1.4)] attached to this Agreement. Contractor must include an itemized list identifying all other funding sources and amounts that make up the total annual operating budget of the community action program(s). Notwithstanding any other provision of this paragraph, Contractor may submit the itemized list of other funding sources by either of the following methods: (a) completing the attached form (CSD 425.1.3); or (b) submitting an internal annual budget document displaying the funding sources and their anticipated revenues.

5.1.2 Contractor shall submit the CSBG Contract Budget Narrative form (CSD 425.1.4) with a justification for each projected line item reported on the CSD 425.1.1 and CSD 425.1.2.

5.1.3 *Administrative Expenses.* For the purpose of administrative expenditures, and pursuant to Cal. Gov. Code § 12781(c)(1)(D), Contractor may use funds allocated

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under this Agreement in an amount not to exceed 12 percent of the total operating budget of its community action program(s), including other agency funds used to support CSBG. Contractor shall not use funds provided under this Agreement to cover administrative costs incurred in the Low Income Home Energy Assistance Program (LIHEAP) in excess of the LIHEAP contractual limitations by the Contractor's agency.

The budgets of the Contractor's community action programs, not the budget of the organization or the organizational division to which the community action programs are assigned, shall be used in calculating the amount of allowable administrative expenditures under this subparagraph.

5.1.3.1 A qualifying community action program is defined by Cal. Gov. Code § 12750(b) as:

A "locally planned and operated program comprising a range of services and activities having a measurable and potentially major impact on causes of poverty in the community or those areas of the community where poverty is a particularly acute problem."

5.1.3.2 Community action programs typically:

5.1.3.2.1 Maintain a tripartite board of directors or advisory board, as defined in Cal. Gov. Code § 12751, which in the case of governmental entities, has operational jurisdiction and oversight or advisory responsibility, and

5.1.3.2.2 Serve the purposes and goals of the federal Community Services Block Grant Act, Section 672 (42 USC § 9901) and Cal. Gov. Code § 12750 with particular reference to the reduction of the causes and conditions of poverty and persistent economic insecurity.

5.1.4 For purposes of allocating indirect costs, contractors may use current negotiated indirect cost rates that have been approved by a cognizant federal agency. Contractor shall submit a copy of the letter of approval from the cognizant agency which includes date of approval and amount of rate. In the absence of a negotiated indirect cost rate, Contractor may elect to use a 15 percent de minimis indirect cost rate as permitted under 45 CFR § 75.414(f) and 2 CFR § 200.414(f).

5.1.5 *Budget modifications require pre-approval by CSD*. No originally approved budget

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line item may be increased or decreased by more than 10 percent (10%) without prior CSD approval. Contractor shall submit a CSD 425b, *Justification for Contract Amendment/Modification* and updated budget forms to request a budget modification.

5.2 Advance Payments – Amount

5.2.1 Upon approval of all contract deliverables, CSD shall, in accordance with Cal. Gov. Code § 12781(b), issue an advance payment to Contractor in an amount not to exceed 25 percent of the maximum amount of this Agreement.

5.2.2 If HHS does not initially make enough funds available for CSD to pay the advance amount in full, CSD shall provide that portion of the advance payment that is available and pay the remaining portion(s) as funds become available.

5.2.3 If HHS fails to provide sufficient funds to pay the advance payment during the first six months of the contract term, Contractor will not be entitled to additional advance payments thereafter.

5.2.4 If, during the first six months of the contract term, CSD amends this Agreement to increase the maximum amount, CSD shall advance up to 25 percent of the increase to Contractor.

5.2.5 Contractors who opt not to receive an advance payment must notify CSD in writing on agency letterhead. Written notification must be submitted with the Agreement.

5.3 Advance Payments – Interest on Advances

5.3.1 Contractor must deposit all advances in an interest-bearing account in accordance with 45 CFR § 75.305(b)(8), unless one or more of the following apply:

5.3.1.1 Contractor receives less than $120,000 in Federal awards per year.

5.3.1.2 The best reasonably available interest-bearing account would not be expected to earn interest in excess of $500 per year on federal cash balances.

5.3.1.3 The depository would require an average or minimum balance so high that it would not be feasible within the expected Federal and non-Federal cash resources.

5.3.2 Interest earned amounts up to $500 may be retained by Contractor for

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administrative expenses. Any additional interest earned on CSBG advance payments deposited in interest-bearing accounts must be remitted annually to the U.S. Department of Health and Human Services at:

HHS Program Support Center
P. O. Box 979132
St. Louis, MO 63197

When returning interest, the refund should include: an explanation stating that the refund is for interest, the name of the awarding agency (CSD), and the grant number for which the interest was earned.

5.4 Advance Payments – Liquidation of Advance

5.4.1 Contractor may liquidate the advance at any time through offsets against CSD-approved reimbursement requests; however, CSD shall initiate repayment of the advance through offsets of approved expenditures at the seventh monthly reporting period of the Period of Performance, or when the Contractor has expended 75 percent of the maximum amount of this Agreement.

5.4.2 CSD-initiated repayments of the advance shall be accomplished through offsets against subsequent reimbursement of approved expenditures. CSD shall determine the amount to be offset against reimbursements by dividing the unpaid advance amount by the number of remaining expenditure reporting periods in the Period of Performance In the event that an expenditure request for a reporting period is less than the offset amount as determined above, the entire amount of the expenditure reimbursement request shall be applied against the remaining advance balance. If the original contract is granted a term extension, this does not extend the advance repayment period.

5.4.3 If the advance payment is not fully paid by the end date of the original contract term, then CSD will offset any subsequent reimbursement of approved expenditures to fully repay the advance payment.

5.5 Advance Payments – Lien Rights

The State retains lien rights on all funds advanced.

5.6 Payments

5.6.1 Upon approval of Contractor deliverables CSD shall issue payments (as specified by

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Contractor on the CSD 425.S and CSD 627) to Contractor upon receipt and approval of a certified CSBG Expenditure/Activity Report. The report shall indicate the actual expenditures being billed to CSD for reimbursement for the specific report period.

5.6.2 Subsequent payments to Contractor shall be contingent on receipt and approval by CSD of the preceding Expenditure/Activity Report. If Contractor owes CSD any outstanding balance(s) for overpayments of any Agreement, current or previous, the balance(s) may be offset after notice to the Contractor providing an opportunity to present any valid objection to the offset.

ARTICLE 6 – FINANCIAL REPORTING

6.1 Fiscal Reports

6.1.1 Contractor shall request reimbursement for expenditures associated with all contract activities by reporting in the Expenditure Activity Reporting System (EARS) in accordance with CPN-C-22-01, CSBG Financial Reporting Policies and Procedures, which is available online at the Local Agencies Portal.

6.1.2 Contractor shall submit adjustments in accordance with CPN-C-22-01.

6.1.3 Contractor shall complete and submit to CSD a monthly CSBG Expenditure/Activity Report by entry in EARS on or before the 25th calendar day following the report period. This monthly submission is required regardless of the amount expended during the reporting period, even if the amount is zero.

6.2 Close-Out Report

6.2.1 Contractor shall complete and submit all CSD close-out forms when funds are 100 percent expended and according to the timelines below. The close-out report must be submitted for both the CSBG and Discretionary portions of the contract amount. The close-out report must be submitted according to the following Period of Performance timeline:

- Period of Performance: January 1, 2025, through December 31, 2025; Close-out due March 31, 2026 (90 calendar day close-out);
- Extension Period: January 1, 2025, through March 31, 2026; Close-out due May 31, 2026 (60 calendar day close-out); or

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- Extension Period: January 1, 2025, through April 30, 2026; Close-out due May 31, 2026 (31 calendar day close-out).

6.2.2 The close-out report shall include the following forms: Close-Out Checklist and Certification of Documents Transmitted (CSD 715), Close-Out Program Income/Interest Earned Expenditure Report (CSD 715C), Close-Out Equipment Inventory Schedule (CSD 715D) and CSBG Discretionary Grant Work Plan/Final Report (CSD 626FR). The latest versions of the close-out forms are available on the Local Agencies Portal.

6.2.3 All close-out forms must be submitted electronically via email to CSBG.Div@csd.ca.gov.

6.2.4 Final expenditures must be submitted by entry into EARS by within the established close-out period coinciding with the performance period of this agreement as described in Section 6.2.1.

6.2.5 All adjustments must be submitted in accordance with CPN-C-22-01.

6.2.6 Subsequent payments for expenditures under any open CSD contract and the issuance of other CSD contracts shall be contingent upon timely submission of the closeout report.

6.2.7 If CSD grants Contractor a term extension, regardless of the Extension Period, Contractor must submit all required close-out documents, without exception, no later than May 31, 2026.

6.3 Transparency Act Reporting

6.3.1 Federal Funds Accountability and Transparency Act (FFATA) Requirements. Awards under these programs are included under the provisions of P.L. 109-282, the "Federal Funds Accountability and Transparency Act of 2006" (FFATA). Under this statute, the grant recipient is required to report information regarding executive compensation and all subawards, contracts, and subcontracts in excess of $25,000 through the Federal Subaward Reporting System (https://www.fsrs.gov/) and in accordance with the terms found in Federal regulations at 2 CFR Part 170, including Appendix A.

6.3.2 Pursuant to the FFATA reporting requirements (2 CFR Part 170), CSD is required to report information regarding contractors (sub-awardees) receiving CSBG funds. Contractor must complete CSD Form 279, located on the Local Agencies Portal and

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return with the signed contract to ensure compliance.

6.3.3 CSD may issue guidance and/or amendment(s) to this Agreement, establishing additional reporting requirements as necessary to ensure compliance with the FFATA or other Federal and State regulations, as applicable.

ARTICLE 7 – CSBG TERMS, CONDITIONS, PROGRAMMATIC PROVISIONS, AND REPORTING

7.1 Discretionary Funds Requirements

7.1.1 Contractor shall complete the following documents, available on the Local Agencies Portal, satisfactory to CSD in form and substance, and submit to the assigned CSD Field Representative within 30 calendar days of receipt for private agencies or 45 calendar days of receipt for public agencies.

7.1.1.1 CSBG Contract Discretionary Contract Budget Summary (CSD 627S);

7.1.1.2 CSBG Discretionary Budget Support Personnel Cost (CSD 627A);

7.1.1.3 CSBG Discretionary Budget Support Non-Personnel Cost (CSD 627B);

7.1.1.4 CSBG Discretionary Budget Contract Budget Narrative (CSD 627C); and

7.1.1.5 CSBG Discretionary Grant Work Plan/Final Report (CSD 626FR).

7.1.2 *Administrative Cap*. The discretionary allocation is subject to an administrative cap of 12 percent of the total discretionary funds received.

7.1.3 *Advance Payments*. Advance payments are not available on the 2025 Discretionary Funds.

7.1.4 *Fiscal Reporting*. Contractor shall complete and submit to CSD a monthly CSBG Expenditure/Activity Report by entry in EARS on or before the 25th calendar day following the report period. This monthly submission is required regardless of the amount expended during the reporting period, even if the amount is zero.

7.1.5 Discretionary funds are expected to be fully expended no later than December 31, 2025.

7.1.6 *Close-Out*. Contractor shall complete and submit all CSD close-out forms as required and outlined in Section 6.2.

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7.2 Fair Hearing for Denial of Client Benefits by Contractor

7.2.1 Pursuant to 22 Cal. Code Regs. § 100751, as amended, Contractor shall advise individuals who have been denied assistance under a program funded by this Agreement of their right to appeal to the Contractor, and if not satisfied with the Contractor's decision, then to CSD for a fair hearing within 20 calendar days from the denial of assistance. Contractor must establish a procedure for an appeal process which at a minimum complies with 22 Cal. Code Regs. § 100751.

7.2.2 Within five business days of receipt of an appeal from a client, CSD's Administrative Fair Hearing Officer shall schedule an administrative fair hearing to be conducted no later than 30 calendar days from the receipt of the request.

7.2.3 The client may withdraw the appeal/request for a fair hearing at any time during the appeal process by providing written, email, or telephonic notice to CSD. Telephonic notice of withdrawal must be confirmed in writing by the Administrative Fair Hearing Officer or designated CSD staff.

7.3 Organizational Standards

To maintain compliance with the Office of Community Services' *CSBG IM 138: State Establishment of Organizational Standards for CSBG Eligible Entities*, Contractor shall submit the Organizational Standards annually utilizing the eGov ReportHub system no later than September 2, 2025. Contractor shall have until January 31, 2026, to address modification requests from CSD and/or complete the technical assistance plan(s) for unmet standards in the 2025 Organizational Standards Assessment.

7.4 Programmatic Reporting

7.4.1 *Submission of Required Plans/Reports.* Unless otherwise specified by the provisions of this Article, all Community Action Plans and reports required by the provisions of this Article shall be submitted via email to CSBG.Div@csd.ca.gov, no later than the date specified.

7.4.2 *Community Action Plan*. Contractor shall submit a Community Action Plan meeting the requirements of Government Code § 12747 no later than June 30th of every odd year, unless/until otherwise instructed by CSD. All future Community Action Plans must include certification of a ROMA trainer, implementor, California ROMA Representative, or advocate prior to submission to CSD.

7.4.3 *CSBG Annual Work Plan Modules 3 and 4*. Annual programmatic work plan covers the proposed programmatic activities from January 1, 2025, through December 31, 2025. Contractor must complete and submit the CSBG Annual Work Plan CSD 641 form and enter the Targets using Work Plan CSD 641A Module 3 Targets and/or

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641B Module 4 Targets as part of the contract deliverables. Required data for Module 3 and Module 4 will include selecting the appropriate CNPI(s) and or FNPI(s), entering the target, and entering the type of documentation the agency will use to verify the outcome has been met. The Annual Report projections for CY 2025 must be completed and submitted with the contract deliverables. Copies of the forms may be accessed on the Local Agencies Portal.

7.4.4 *CSBG Annual Report Modules 2 through 4 and Agency Success Stories.* Annual programmatic reporting covers the programmatic activities from January 1, 2025, through December 31, 2025. As applicable, Modules 2 through 4 and Agency Success Stories must be completed and submitted in the eGov Reporting system no later than February 3, 2026. Access to the eGov system is available at: https://cacsd.communitysoftwaregroup.com/CsgIdentity/Account/LogIn.

7.4.5 Contractor shall be required to collect programmatic outcomes associated with services provided under an extended Period of Performance covering the period January 1, 2026, through the extended Period of Performance as specified on the STD 213. Contractor must submit the programmatic outcomes through this period with the following year's annual report information.

ARTICLE 8 – COMPLIANCE POLICIES AND PROCEDURES

8.1 Right to Monitor, Audit, and Investigate

8.1.1 Any duly authorized representative of the federal or State government, which includes but is not limited to the State Auditor, CSD Staff, and any entity selected by CSD to perform inspections, shall have the right to monitor and audit Contractor and all subcontractors providing services under this Agreement through on-site inspections, audits, and other applicable means the State determines necessary.

8.1.2 Contractor shall make available all reasonable information necessary to substantiate expenditures under this Agreement are allowable and allocable, including, but not limited to books, documents, papers, and records. Contractor shall agree to make such information available to the federal government, the State, or any of their duly authorized representatives including representatives of the entity selected by CSD to perform inspections, for examination, copying, or mechanical reproduction, on or off the premises of the appropriate entity upon a reasonable request.

8.1.3 Any duly authorized representative of the federal or State government shall have the right to undertake investigations in accordance with applicable federal and state

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requirements, with particular reference to 42 USC §§ 9914-9916, and 22 Cal. Code Regs. § 100730, as amended.

8.1.4 All agreements entered into by Contractor with audit firms for purposes of conducting independent audits under this Agreement shall contain a clause permitting any duly authorized representative of the federal or State government access to the working papers of said audit firm(s).

8.2 Compliance Monitoring – Contractor's and CSD's Shared Responsibilities for Federal Funds

8.2.1 As the recipient of federal CSBG funds under this Agreement, Contractor is responsible for substantiating that all costs claimed under this Agreement are allowable and allocable under all applicable federal and State laws, and for tracing all costs to the level of expenditure.

8.2.2 As the State CSBG administrator, CSD must conduct onsite and follow-up monitoring, and other audits/reviews as necessary, to ensure that:

8.2.2.1 Contractor meets federal and state performance goals, administrative and financial management standards, and other requirements, including federal organizational standards, as discussed in Article 7.2, applicable to CSBG-funded programs; and

8.2.2.2 Funds allocated to Contractor are expended for the purposes identified in federal and State CSBG law for allowable and allocable costs in accordance with CFR requirements.

8.2.3 CSD shall provide Contractor reasonable advance written notice of on-site monitoring reviews of Contractor's program or fiscal performance. Contractor shall cooperate with CSD program staff and other representatives, and provide access to all programs, records, documents, resources, personnel, inventory, and other things reasonably related to the administration and implementation of the services and activities funded directly or indirectly by this Agreement.

8.2.4 Except under certain conditions whereby advanced notice may not be feasible such as, a whistleblower or other investigation, CSD shall provide Contractor reasonable advance written notice of on-site audit of Contractor's program or fiscal performance. Contractor shall cooperate with CSD audits and other representatives, and provide access to all programs, records, documents, resources, personnel, inventory, and other things reasonably related to the

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administration and implementation of the services and activities funded directly or indirectly by this Agreement.

8.2.5 In the event CSD determines that Contractor is not in compliance with material or other legal requirements of this Agreement, CSD shall provide Contractor with observations, recommendations, and/or findings of noncompliance in writing, along with specific action plans for correcting the noncompliance. All noncompliance findings must be resolved by the mutually agreed upon corrective action timeframe.

8.3 Collection of Disallowed Costs

8.3.1 In the event questioned costs are identified in a final decision on cost disallowance issued by CSD, Contractor shall comply with any demand for repayment, as specified in such final report.

8.3.2 *Time for Response.* Contractor shall have no less than 30 calendar days from receipt of the final decision to tender payment to CSD or, alternatively, to provide CSD with complete and accurate information or documentary evidence in support of the allowability of questioned costs.

8.3.3 *Notice After Review of Further Supporting Evidence.* If Contractor challenges questioned costs and submits complete and accurate information or documentary evidence in support of the allowability of questioned costs as provided above in Article 8.3.2, CSD shall, after consideration of Contractor's submission, accordingly, issue a revised Notice of Disallowed Costs, if any, no later than 30 calendar days after receipt of Contractor's information or documentation. Contractor shall have 15 calendar days from receipt of such Notice to tender payment or a repayment plan acceptable to CSD. In the alternative, Contractor may request a hearing in accordance with this Agreement, for CSD's final determination of disallowed costs.

8.3.4 All statements, notices, responses and demands issued in accordance with this Article 8.3 shall be in writing.

8.3.5 CSD may, at its discretion, reasonably extend the time periods allowed for responses specified in this Article 8.3.

8.4 Auditing Standards

8.4.1 *Applicability.* The standards set forth in in 2 CFR § 200.500 et seq. are hereby

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incorporated by reference.

8.4.2 *Supplemental Audit Guide.* In addition to the applicable audit requirements specified in Article 8.4.1, Contractor must follow the most current CSD Supplemental Audit Guide, which is incorporated into this Agreement by reference and may be accessed on the Local Agencies Portal.

8.5 Audit Reports

8.5.1 Funds provided under this Agreement shall be included in an audit conducted in accordance with the provisions of 2 CFR Part 200, Subpart F – Audit Requirements §§ 200.500-521, standards promulgated by the American Institute of Certified Public Accountants (AICPA), and those standards included in "Government Auditing Standards," December 2011 Revision, as amended, or the 2018 revision effective for financial audits, attestation engagements, and reviews of financial statements for periods ending on or after June 30, 2023.

8.5.2 *Organizations below audit threshold.* Contractors falling below the federal funding threshold, currently $1,000,000, that mandates a single audit may be subject to an audit and/or other fiscal or program-specific review conducted by CSD or its agents, upon 30 calendar days written notice.

8.5.3 The financial and compliance audit report shall contain a Schedule of Expenditures of Federal Awards (SEFA) in accordance with 2 CFR § 200.510 (45 CFR § 75.510). All CSBG grants shall be reported separately on the SEFA, i.e., CSBG; Discretionary. In addition, a separate Supplemental Statement of Revenues and Expenditures (SSRE) for **each** contract whose **term ends** during the single-audit fiscal year shall be included in that year's single audit. The SSRE shall report revenue and expenditures for CSD funding by contract line item and fiscal year. The SSRE shall cover the entire contract term as required in CSD's Supplemental Audit Guide.

8.5.4 *Submission of Audit Reports*. Contractor shall submit to CSD one electronic copy of the required audit report(s) and any management letter(s) issued by the accountant, within the earlier of 30 calendar days after receipt of the auditor's report, or nine months after the end of the Contractor's fiscal year.

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8.5.5 The audit report(s) and all supplemental financial information must be submitted to the following addresses:

One Electronic copy:

audits@csd.ca.gov

Upon receipt of the audit report, CSD's Audit Services Unit (ASU) will send a confirmation email within ten calendar days. Contractor should verify receipt of ASU's confirmation email to ensure your Single Audit report was received.

In accordance with the guidelines of the Division of Audits of the California State Controller's Office (SCO), if Contractor is a local government agency, additional copies of the audit report must be submitted to the following address:

State Controller's Office
Division of Audits
300 Capitol Mall, Fifth Floor
Sacramento, CA 95814

8.6 Failure to Comply with Audit Requirements

8.6.1 In the event that Contractor fails to comply with the audit requirements under this Article, CSD, as appropriate in the circumstances, may take one or more of the following actions, provided in 45 CFR § 75.371 - § 75.375 "Remedies for Noncompliance": (a) temporarily withhold cash payments pending correction of the deficiency by Contractor or more severe enforcement action by CSD; (b) disallow (that is, deny both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance; (c) wholly or partly suspend (suspension of award activities) or terminate the award; (d) recommend that suspension or debarment proceedings be initiated by the HHS awarding agency, as authorized under 2 CFR Part 180 and Federal awarding agency regulations at 2 CFR Part 376; (e) withhold further federal awards for the project or program; and (f) take other remedies that may be legally available.

8.6.2 *Collection of Disallowed Costs*. Contractor shall have no less than ten business days from receipt of the draft Audit Transmittal Report (TR) or comparable document to provide acceptance of the disallowed costs or, alternatively, to provide CSD with complete and accurate information or documentary evidence in support of the allowability of questioned costs.

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8.6.3 If Contractor challenges questioned costs and submits complete and accurate information or documentary evidence in support of the allowability of questioned costs CSD shall, after consideration of Contractor's submission, issue a final TR, no later than 30 calendar days after receipt of Contractor's information or documentation. If questioned costs are determined to be owning, ASU shall notify CSD's Financial Services Unit (FSU) to send an invoice. Contractor will tender payment to FSU or negotiate a repayment plan acceptable to FSU.

8.7 Enforcement Actions Resulting from Noncompliance with this Agreement

8.7.1 *Legal Authority*. The authority for CSD Enforcement Actions, as defined in Article 8.7.2, for cost disallowances/recovery of misused funds, and for de- designation of eligible entity status (collectively "Enforcement Process") is found in the federal CSBG Act (42 USC §§ 9914-9916), in the Code of Federal Regulations, and in state regulations, with particular reference to 22 Cal. Code Regs. § 100780. In order to facilitate compliance with the cited authorities, the parties to this Agreement agree that Article 8.7 shall: (a) guide, inform and clarify the Enforcement Process; (b) establish the procedures to be followed; and (c) establish the rights and obligations of the parties with respect to the Enforcement Process, for purposes of implementing the principles set out in the applicable legal authorities.

8.7.2 *Definitions.*

Enforcement Action. For purposes of this Article, "Enforcement Action" shall refer to official steps taken by CSD in response to material breaches of this Agreement and/or Contractor's inability to fulfill contractual obligations of the Agreement due to serious financial instability or insolvency. Enforcement Actions may include any of the following: (a) "High-Risk" designation; (b) a determination of cost disallowance; (c) contract suspension; (d) contract termination; or (e) termination of Contractor's designation as an eligible entity.

High Risk Designation refers to the status of a Contractor which, due to material breach/failure to fulfill contractual obligations and/or serious financial instability, is subject to Enforcement Action(s) that may include imposition of Special Conditions and/or Sanctions designed to allow for continued performance of the Agreement within the conditions/sanctions imposed, or other actions deemed necessary to safeguard public funds.

Material Breach means any act or omission by Contractor that is in contravention or disregard of Contractor's duties and obligations under the terms of this Agreement and under applicable State and federal law, which act or omission: (a)

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constitutes fraud or gross negligence by Contractor or its agent(s); (b) is likely to result in significant waste and/or abuse of federal funds; (c) has a significant adverse impact on Contractor's ability to meet its administrative, financial, or programmatic duties and obligations over the term of the contract or a significant portion thereof; (d) violates or otherwise disregards significant program guidance and other requirements of the Federal Government, whether issued directly or through CSD; (e) may have serious adverse effects and consequences on the Contractor's customers, employees, subcontractors, creditors, suppliers, vendors, or other stakeholders; or (f) may otherwise significantly and adversely affect the viability, effectiveness, or integrity of the program.

8.7.3 *Initiation of Enforcement Action.*

8.7.3.1 *Grounds for Enforcement Action.* If CSD determines that Contractor has not complied with the requirements of this Agreement and that Contractor's noncompliance constitutes a material breach of the Agreement, or if CSD determines that Contractor's financial condition is so unstable and tenuous that its ability to implement this Agreement is seriously compromised, CSD may initiate an Enforcement Action.

8.7.3.2 *Notice of High-Risk Designation.* To initiate an Enforcement Action, CSD must provide Contractor with written Notice of High-Risk designation, setting forth: (a) the factual and legal basis for the determination of noncompliance, upon which the High-Risk designation is based; (b) the corrective action(s) required; and (c) the date by which they must be taken and completed.

8.7.4 *Special Conditions and Sanctions.*

8.7.4.1 CSD may impose Special Conditions and/or Sanctions upon a determination that such steps are reasonably necessary to address acute financial instability or a material breach, as defined above. Imposition of Special Condition(s) and/or Sanction(s) shall be in writing and shall become effective on the date specified in the notice. Such notices must contain the following information: (a) the nature of the Special Condition(s) and/or Sanction(s) being imposed; (b) the reason(s) for imposing Special Condition(s) and/or Sanction(s); and (c) the corrective actions that must be taken and the time allowed for completing them before CSD removes the Special Condition(s) and/or Sanction(s).

8.7.4.2 Special Conditions may include but are not limited to: (a) requiring

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Contractor to obtain training and/or technical assistance; (b) imposition of special or additional reporting requirements; (c) special or conditional cost reimbursement requirements and procedures; (d) provision of documentation by Contractor; and/or (e) requiring Contractor to amend or modify systems, procedures, and/or policies.

8.7.4.3 Sanctions may include but are not limited to: (a) suspension of advances and/or reimbursements; and/or (b) issuance of notices to suspend operations.

8.7.4.4 Sanctions may not be imposed without a hearing being first held in accordance with applicable regulations, *unless* CSD reasonably determines, based on credible information, that: (a) substantial sums to be paid to Contractor have been or will be used in violation of law or the provisions of this Agreement, and/or (b) associated costs are otherwise very likely to be disallowed; and (c) taxpayer dollars are at significant risk and are unlikely to be recovered if Sanctions are not immediately imposed.

8.7.5 *Procedures for Review of Special Conditions and/or Sanctions.*

8.7.5.1 If Contractor wishes to contest the imposition of Special Conditions and/or Sanctions, Contractor shall have five business days following receipt of a Notice of Enforcement Action in which to show cause, in writing, why the Special Conditions or Sanctions should not be imposed.

8.7.5.2 CSD shall have five business days following receipt of Contractor's response to accept or reject Contractor's objection and to state in writing the consequences of the decision and Contractor's obligations going forward, if any.

8.7.5.3 *Hearing.* Within five business days of receipt of a Notice of Enforcement Action, Contractor may request a hearing for the parties to consider the matters addressed in the Notice and to discuss alternative courses of action, which meeting CSD may agree to if, in its sole judgment, it determines that the meeting would be helpful to the process, can be held expeditiously, and will not cause undue delay or further jeopardize taxpayer dollars.

8.7.5.4 Contractor may, at any time, request in writing that CSD initiate the contract suspension or contract termination processes, to include the requisite hearings, as set out in applicable federal and State law, with particular reference to 22 Cal. Code Regs. § 100780.

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8.7.5.5 Should Contractor fail to show cause as to why the Enforcement Action should not go forward, or should Contractor fail to request that CSD initiate either the contract suspension or termination processes, CSD may initiate such action at its own discretion.

8.7.5.6 Special Conditions and Sanctions shall remain in effect until the hearing procedure is completed, provided, with respect to sanctions, CSD reasonably determines that Article 8.7.5.3 applies.

8.7.6 *Enforcement Action Cost Disallowance.*

8.7.6.1 *Statement of Questioned Costs.* If CSD determines that Contractor's non-compliance has resulted in questioned costs, CSD shall provide Contractor with a Statement of Questioned Costs along with the Notice of Enforcement Action, or at such later time in the enforcement process as questioned costs are identified.

8.7.6.2 Statements of Questioned Costs shall include, at minimum: (a) particular item(s) of cost questioned and the specified amount(s) by type or category of costs; (b) factual basis for questioning costs, and the information and/or documentation required to justify payment of the costs; and (c) timeframe and procedures for Contractor's submission of the required information or documentation to CSD.

8.7.6.3 *Investigative Audits and Reports.* If CSD determines that more information is required before a Statement of Questioned Costs can be issued or before a final determination of cost disallowance can be made, CSD may conduct an investigative audit of Contractor's records, files and books of account, or retain an audit firm for such purpose. Contractor agrees to cooperate fully in any audit conducted and to ensure that Contractor's agents, accountants and subcontractors cooperate in the performance of such audit. A report of any audit conducted shall be shared with Contractor, who shall be given ample opportunity to respond to findings and to submit information and documentation in support of the response.

8.7.6.4 *Effect of Non-Cooperation with Investigative Audits.* If Contractor fails to cooperate in the conduct of an audit initiated pursuant to Article 8.7.6.3, CSD may: (a) impose sanctions as provided in Article 8.7.4; and/or (b) issue a Notice of Disallowed Costs as determined appropriate.

8.7.6.5 *Notice of Disallowed Costs.* If CSD determines that further information

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and/or documentation provided by Contractor has not fully addressed or resolved any outstanding issues of questioned costs, CSD shall issue a Notice of Disallowed Costs, which notice shall include: (a) the amount of disallowed costs to be repaid, if any; and (b) the date by which repayment must be made or, in the alternative, (c) the date by which Contractor must submit a proposed repayment plan for consideration by CSD.

8.7.6.6 *Right to Dispute Notice.* Not later than five business days after receipt of a Notice of Disallowed Costs, Contractor may request a hearing disputing the Notice or statements made therein. The hearing shall be conducted in accordance with the procedures set out in 22 Cal. Code Regs. § 100780, for the purpose of adjudicating the matter of cost disallowance; however, either Contractor or CSD may opt to adjudicate other pending enforcement action matters, in a combined proceeding.

8.7.6.7 *Waiver of Right to Dispute.* If Contractor declines to request a hearing to adjudicate cost disallowance, or neglects to submit a request as provided in Article 8.7.6.6, the Notice of Disallowed Costs shall be deemed final, and Contractor shall be obligated to comply with the requirements of the Notice.

8.7.6.8 Contractor will be deemed to have complied with a Notice of Disallowed Costs when CSD receives full repayment of outstanding disallowed amount(s), or when CSD formally approves a repayment plan. In reviewing Contractor's repayment plan, CSD shall take into consideration such factors as, but not limited to: (a) federal requirements or conditions applicable to the grant(s) under which the disallowed costs were funded; (b) the exigencies of the grant program and CSD's ability to reallocate the funds repaid or otherwise dispose of the funds in accordance with applicable law; (c) the risk of being unable to recover funding and the options for securing Contractor's repayment obligation; and (d) Contractor's financial condition and ability to pay.

8.7.7 *Removal of High-Risk Designation.* Contractor shall remain on High-Risk until CSD reasonably determines that Contractor has complied with the requirements of the Notice of High-Risk Designation, including verification by CSD that corrective measures have been implemented, that all conditions have been met and that disallowed costs have been repaid or, alternatively, that CSD has deemed Contractor's repayment plan to be acceptable and Contractor has demonstrated it is in compliance with the plan. Upon determination that Contractor has complied with the requirements of the Notice of High-Risk Designation, CSD

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shall give Contractor written notice of such determination.

8.7.8 *Further Enforcement Action*. In the event Contractor's non-compliance with the terms and conditions of this Agreement are not remedied through imposition of Special Conditions, and/or Sanctions, thereby enabling CSD to remove High-Risk designation, CSD may initiate further Enforcement Actions involving Contract Suspension, Contract Termination and Termination of Contractor's designation as eligible entity, which shall be initiated and conducted in accordance with the applicable provisions found in 22 Cal. Code Regs. § 100780 and other applicable State and federal statutes and regulations.

8.7.9 *Contractor's Status During Federal Review Period.* The final decision with respect to any enforcement action which involves contract termination, cost disallowance, a denial of refunding, and/or de-designation of an eligible entity shall become effective upon completion of the applicable federal review, if initiated by Contractor, and in compliance with review requirements pursuant to Section 678C of the Community Services Block Grant Act, (42 USC § 9915), except that Special Conditions and Sanctions shall remain in force during the course of any federal review and appeal, and no new contracts or amendments will be executed during the federal review and appeal process.

8.8 Generate Artificial Intelligence (GenAI) Reporting and Factsheet STD. 1000

During the term of the contract, Contractor must notify the State in writing if their services or any work under this contract includes, or makes available, any previously unreported GenAI technology, including GenAI from third parties or subcontractors. Contractor shall immediately complete the GenAI Reporting and Factsheet (STD 1000) to notify the State of any new or previously unreported GenAI technology. At the direction of the State, Contractor shall discontinue the use of any new or previously undisclosed GenAI technology that materially impacts functionality, risk or contract performance, until use of such GenAI technology has been approved by the State.

Failure to disclose GenAI use to the State and submit the GenAI Reporting and Factsheet (STD 1000) may be considered a breach of the contract by the State at its sole discretion and the State may consider such failure to disclose GenAI and/or failure to submit the GenAI Reporting and Factsheet (STD 1000) as grounds for the immediate termination of the contract. The State is entitled to seek any and all relief to which it may be entitled to as a result of such nondisclosure.

The State reserves the right to amend the contract, without additional cost, to incorporate GenAI Special Provisions into the contract at its sole discretion and/or terminate any contract that presents an unacceptable level of risk to the State.

STD.1000 Form: https://www.documents.dgs.ca.gov/dgs/fmc/pdf/std1000.pdf

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ARTICLE 9 – FEDERAL AND STATE POLICY PROVISIONS

9.1 Federal Certification Regarding Debarment, Suspension, and Related Matters

9.1.1 Contractor hereby certifies to the best of its knowledge that it, any of its officers, and any subcontractor(s):

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;

b. Have not, within a three-year period preceding this Agreement, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or State antitrust statutes; commission of embezzlement, theft, forgery, or bribery; falsification or destruction of records; making false statements; or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in Article 9.1.1; and

d. Have not, within a three-year period preceding this Agreement, had one or more public (federal, state, or local) transactions terminated for cause or default.

9.1.2 If any of the above conditions are true for the Contractor, any of its officers, or any subcontractor(s), Contractor shall describe such condition(s) in writing and submit this information to CSD with the other forms Contractor must complete and return prior to CSD's execution of this Agreement. Based on the description, CSD in its discretion may decline to execute this Agreement or set further conditions of this Agreement. In the event any of the above conditions are true and not disclosed by Contractor, it shall be deemed a material breach of this Agreement, and CSD may terminate this Agreement for cause immediately pursuant to the termination provisions of State and federal law governing the CSBG program.

9.2 Federal Requirements

9.2.1 Salary Limitation – Federal Executive Level II. Federal funds for these grant

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programs consistently include a provision as part of the Consolidated Appropriations Act (e.g., Public Law 115-31, May 5, 2017) from Congress that the amount that "shall be used to pay the salary of an individual, through a grant or other extramural mechanism" including non-federal share, must not exceed the amount of the Federal Executive Level II salary for that calendar year. This amount is published annually by the U.S. Office of Personnel Management and can be found on their website at SALARY TABLE 2024-EX (opm.gov). This amount reflects an individual's base salary exclusive of fringe benefits and any income that an individual may be permitted to earn outside of the duties of the non-Federal entity's organization. This salary limitation also applies to subawards, contracts, and subcontracts under an ACF grant or cooperative agreement.

9.2.2 Human Trafficking Provisions. Contractor is subject to the requirements of Section 106(g) of the "Trafficking Victims Protection Act of 2000" (22 USC § 7104). The full text of this requirement can be found at https://www.acf.hhs.gov/grants/award-term-and-condition-for-trafficking-in-persons.

9.2.3 Prohibition on Use or Procurement of Covered Telecommunications Equipment or Services. Pursuant to the "Prohibition on certain telecommunications and video surveillance services or equipment" (2 CFR § 200.216), contractors are prohibited from expending grant funds on "equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation and video surveillance and telecommunications equipment by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities). The full text of this requirement can be found at Electronic Code of Federal Regulations (eCFR).

9.3 Affirmative Action Compliance

9.3.1 Each contractor or subcontractor with 50 or more employees and an agreement of $50,000 or more shall develop a written Affirmative Action Compliance Program.

9.3.2 The written Affirmative Action Compliance Program shall follow the guidelines set forth in 41 CFR § 60-1.40, §§ 60-2.10 through 60-2.32, and §§ 60-741.1 through 60-741.47.

9.3.3 Each contractor or subcontractor with less than 50 employees shall comply with

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Section 202 of Part II of Executive Order 11246, as amended by Executive Order 11375. Contractor shall ensure that subcontractors falling within the scope of this provision shall fully comply with the requirements thereof.

9.4 Nondiscrimination Compliance

9.4.1 Contractor's signature affixed hereon shall constitute a certification that to the best of its ability and knowledge will, unless exempted, comply with the nondiscrimination program requirements set forth in this section.

9.4.2 Contractor hereby certifies compliance with the following:

a. Federal Executive Order 11246, as amended by Executive Order 11375, relating to equal employment opportunity;

b. Title VI and Title VII of the Civil Rights Act of 1964, as amended (42 USC §§ 2000d et seq. and 2000e et seq.);

c. Rehabilitation Act of 1973, as amended (29 USC §§ 701 et seq.);

d. Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended (41 CFR Subtitle B, Part 60-300);

e. Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor, as amended (41 CFR Chapter 60); and

f. Americans with Disabilities Act of 1990, as amended (Pub. L. 101-336; 42 USC §§ 12101 et seq.).

9.5 Specific Assurances

9.5.1 *Smoking Prohibitions.* In accordance with Title XII of Public Law 103-227, the "PRO-KIDS Act of 1994," smoking may not be permitted in any portion of any indoor facility owned or regularly used for the provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs whether directly or through State, Territories, local and Tribal governments. Federal programs include grants, cooperative agreements, loans and loan guarantees, subawards, and contracts. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions or facilities and used for inpatient drug and alcohol treatment. The above language must be included in any subawards that contain provisions for children's services and that all subawards shall certify

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compliance accordingly. Failure to comply with the provisions of this law may result in the imposition of a civil monetary penalty of up to $1,000 per day. This Agreement incorporates by reference all provisions set forth in "Child Support Services and Referrals", under 42 USC § 9919(b).

9.5.2 *American-Made Equipment/Products*. Contractor shall assure, pursuant to Public Law 103-333, Section 507, to the extent practicable, that all equipment and products purchased with funds made available under this Agreement shall be American made.

9.5.3 *Federal and State Occupational Safety and Health Statutes*. Contractor assures that it shall be in compliance with the provisions as set forth in Federal and State Occupational Safety and Health Statutes; the California Safe Drinking Water and Toxic Enforcement Act of 1986 (Health & Safety Code §§ 25249.5 et seq.); Universal Waste Rule (Hazardous Waste Management System: Modification of the Hazardous Waste Recycling Regulatory Program) (60 FR 25492, codified at 40 CFR Part 273); and California Workers' Compensation laws (Labor Code §§ 3200 et seq.).

9.5.4 *Political Activities*. Contractor shall refrain from all political activities if such activities involve the use of any funds that are the subject of this Agreement. Contractor is prohibited from any activity that is designed to provide voters or prospective voters with transportation to the polls or to provide similar assistance in connection with an election if such activities involve the use of any funds that are subject to this Agreement.

9.5.5 *Lobbying Activities*. Contractor shall refrain from all lobbying activities if such activities involve the use of any funds that are the subject of this Agreement or any other fund, programs, projects, or activities that flow from this Agreement. If Contractor engages in lobbying activities, Contractor shall complete, sign and date the attached CERTIFICATION REGARDING LOBBYING/DISCLOSURE OF LOBBYING ACTIVITIES, as required by the U.S. Department of Health and Human Services under 45 CFR Part 93 (Appendix A).

9.6 Subrecipient Monitoring

Contractor must obtain a Unique Entity Identifier (UEI) assigned by the System for Award Management (SAM.gov). CSD is required to check SAM.gov to verify that Contractor and subrecipients are not debarred, suspended, or ineligible. The UEI is a 12-character alphanumeric ID assigned by SAM.gov. CSD is also required to conduct risk assessments

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of Contractor in accordance with 45 CFR § 75.352(b), and monitoring for each program, function, and activity (45 CFR § 75.342 & § 75.352.)

9.7 Executive Order N-6-22 – Russia Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law. The EO direct state agencies to terminate contracts with, and to refrain from entering any new contracts with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State determine Contractor is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for terminations of this agreement. The State shall provide Contractor advance written notice of such termination, allowing Contractor at least 30 calendar days to provide written response. Termination shall be at the sole discretion of the State.

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SUBVENTION AGREEMENT

DEFINITIONS

All terms used in this Agreement shall be defined as stated in applicable federal and state statutes and regulations (42 USC § 9902; Cal. Gov. Code § 12730; 45 CFR Part 75 and 22 Cal. Code Regs. § 100601). The following terms shall be more specifically defined for purposes of this Agreement, insofar as the definition accords with federal and state law, as follows:

Agreement:	The complete contents of this Agreement entered into by and between the CSD and Contractor, including all rights, duties, and obligations whether expressed or implied required toward the legal performance of the terms hereof, and including all documents expressly incorporated by reference.
Agreement Term:	The timeframe of this Agreement as specified on the Agreement face sheet (STD 213) including the established Period of performance and an extended period granted upon approval to the Contractor by CSD.
Amendment:	A formal change to the Agreement of a material nature including but not limited to the term, scope of work, or name change of one of the Parties, or a change of the maximum amount of this Agreement.
Authorized Agent:	The duly authorized representative of the Board of Directors of Contractor, and the duly elected or appointed, qualified, and acting officer of the State. In the case of Contractor, the State shall be in receipt of a board resolution affirming the agent's representative capacity to bind Contractor to the terms of this Agreement.
Board of Directors:	For the purposes of a private nonprofit Community Action Agency, Board of Directors refers to the tripartite board as mandated by 42 USC § 9910 and Government Code § 12751. For the purposes of a publicly governed Community Action Agency, Board of Directors refers to the tripartite advisory/ administering board that is mandated by 42 USC § 9910 and California Government Code § 12752.1 and established by the political subdivision or local government.
Community Action Agency:	A public or private nonprofit agency that fulfills all requirements of Government Code § 12750.

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Continuing Resolution:	An appropriation act that provides budget authority for federal agencies, specific activities, or both to continue in operation when Congress and the President have not completed action on the regular appropriation acts by the beginning of the fiscal year.
Contractor:	The entity (partnership, corporation, association, agency, or individual) designated on the face sheet (STD 213) of this Agreement.
CSD:	The State of California Department of Community Services and Development.
Eligible Entity	"Eligible entity" means an entity—(1) that is an eligible entity as defined in 42 USC Section 9902(1), or is designated by the process described in 42 USC Section 9909 (including an organization serving migrant or seasonal farmworkers that is so described or designated); (2) that has a tripartite board or other mechanism described in subsection (a) or (b), as appropriate, of 42 USC Section 9910; and (3) provides services in their Service Area pursuant to a CSBG grant from CSD.
Equipment:	An article of nonexpendable, tangible personal property having a useful life of more than one year and an acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-profit organization for financial statement purposes, or $5000.
Extended Period of Performance:	An extension to the Period of Performance provided to Contractor upon approval if Contractor does not expect to complete award activities during the Period of Performance.
Limited Purpose Agency (LPA):	A community-based nonprofit organization without a tripartite board, as defined in California Government Code § 12775 and 42 USC § 9910(b)(2).
Maximum Amount:	The dollar amount reflected on line 3 of the face sheet (STD 213) of this Agreement.
Modification:	An immaterial change to this Agreement that does not require an

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	Amendment.
Native American Indian Program (NAI):	A tribal or other Native American Indian organization in an urban or rural off-reservation area, as defined in Government Code § 12772, such as an Indian nonprofit organization, which meets the criteria of 'eligible entity' as defined in subdivision (g) of § 12730. An NAI may be considered a 'public organization' for purposes of tripartite board requirements or other mechanisms of governance in accordance with 42 USC § 9910(b)(2).
Parties:	CSD on behalf of the State of California, and the Contractor.
Period of Performance:	Time during which Contractor is expected to complete award activities and expend approved funds.
Program:	The Community Services Block Grant (CSBG) Program, 42 USC §§ 9901 et seq., as amended.
State:	The State of California Department of Community Services and Development.
Subcontractor:	An entity (partnership, tribe, corporation, association, agency, or individual) that enters into a separate contract or agreement with Contractor to fulfill direct program or administrative tasks in support of this Agreement**.**
Subcontract:	A separate contract or agreement entered into by and between Contractor and Subcontractor to fulfill direct program or administrative tasks in support of this Agreement.
Total Allocation:	The actual amount of funds available to Contractor under this Agreement, as calculated pursuant to Government Code § 12759 after CSD receives the notice of grant award for the full allocation based on the appropriation by Congress for the related federal fiscal year, and as publicly announced by CSD's Director or designee, subsequent to the execution of this Agreement.

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SUBVENTION AGREEMENT

TABLE OF FORMS AND ATTACHMENTS

Forms (to be returned with signed Agreement):

A. CSBG Contract Allocation Increase:

1. CSBG Contract Budget Summary (CSD 425.S);
2. CSBG Budget Support Personnel Costs (CSD 425.1.1);
3. CSBG Budget Support Non-Personnel Costs (CSD 425.1.2);
4. CSBG Budget Support Other Agency Operating Funds (CSD 425.1.3);
5. CSBG Contract Budget Narrative (CSD 425.1.4);
6. CSBG Annual Report Work Plan (CSD 641);
7. CSBG Annual Report Projections (CSD 641A and/or CSD 641B); and
8. Joint Powers Agreement (if applicable).

B. *CSBG Annual Work Plan Modules 3 and 4*. Annual programmatic work plan covers the proposed programmatic activities during the Period of Performance from January 1, 2025, through December 31, 2025. Contractor must complete and submit the CSBG Annual Work Plan CSD 641 form and enter the Targets using Work Plan CSD 641A Module 3 Targets and/or 641B Module 4 Targets. Required data for Module 3 and Module 4 will include selecting the appropriate CNPI(s) and or FNPI(s), entering the target, and providing the type of documentation the agency will use to verify the outcome has been met. The Annual Report projections for CY 2025 must be completed and submitted with the contract deliverables. All necessary forms may be accessed on the Local Agencies Portal.

C. CSBG Discretionary Funds:

1. CSBG Discretionary Contract Budget Summary (CSD 627);
2. CSBG Discretionary Budget Support Personnel Cost (CSD 627A);
3. CSBG Discretionary Budget Support Non-Personnel Cost (CSD 627B);
4. CSBG Discretionary Contract Budget Narrative (CSD 627C); and

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5. CSBG Discretionary Grant Work Plan/Final Report (CSD 626FR - rev.11.2021).

D. Certification Regarding Lobbying/Disclosure of Lobbying Activities

E. California Contractor Certification Clauses (CCC 04/2017)

F. CSD Federal Accountability and Transparency Act Report (CSD 279)

G. Agency Staff and Board Roster (CSD 188)

The following documents are hereby incorporated by reference:

Attachment A: 2025 CSBG Allocation Spreadsheet
Attachment B: Supplemental Audit Guide

Generative Artificial Intelligence (GenAI) Reporting and Factsheet

Section 1: Bidder / Offeror / Contractor Information

25F-6049

Solicitation / Contract Number	**Bidder ID / Vendor ID (optional)**
Tehama County Community Action Agency	J17ZK8XTK6D5
Business Name	**Business Telephone Number**
P.O. Box 8263 310 South Main St., Red Bluff, CA 96080	530-527-6159

Business Address **City** **State** **Zip Code**

Contract / Description of Purchase

We do use not artificial generative intelligence to fulfill the CSBG contract services we provide.

Section 2: Reporting and Factsheet

Will you and/or your subcontractor(s) be using or offering GenAI technology, model, service, or system (collectively, "product")? ☐ **Yes** ☒ **No** (If no, skip to Signature section of this form.)

If yes, provide details regarding the GenAI system. See *GenAI Reporting and Factsheet Instructions* at the end of this form for more information.

Failure to provide information requested on this form may result in disqualification or may void any resulting contract.

1. GenAI Model Name	
LLM Version (Including number of parameters)	
All Model Names/ Owners for The Solution or Offering	

2. Applications / Product Owner (GenAI powered or driven)	
3. Product Description	
4. Use Case(s)	
5. Intended Information Domain	
6. Explain how the GenAI system is not adversely affecting decisions that materially impact access to, or approval for, housing or accommodations, education, employment, credit, health care, and criminal justice.	

Signature

By signing this document, I have identified and reported any GenAI use in the performance of this contract. If any new or previously unreported GenAI use is identified in the future in the performance of this contract, we will complete and submit to the State an updated STD 1000.

Signed by:
Bekkie Emery
87F495...

Signature 1/21/2025 **Date**

Submit completed form to the awarding department.

GenAI Reporting and Factsheet Instructions

Please use the following definitions and instructions to complete the GenAI Reporting and Factsheet:

1. GenAI Model Name, LLM Version (including number of parameters) and All Model Names/Owners for The Solution or Offering
    a. Definition: The unique identifier or name assigned to the specific GenAI model or service.
    b. Purpose: Allows users to refer to and distinguish between different GenAI models.
2. Applications/Product Owner (GenAI powered or driven):
    a. Definition**:** The name of the organization or entity responsible for creating or deploying the GenAI model or service.
    b. Purpose: Helps identify the source and accountability for the GenAI system.
3. Product Description:
    a. Definition: A concise summary of the GenAI model's purpose, functionality, and key characteristics.
    b. Purpose: Provides a high-level understanding for users and stakeholders.
4. Use Case(s):
    a. Definition: The intended use or goal of the GenAI model (e.g., image recognition, natural language processing, text summarization).
    b. Purpose: Helps users assess whether the GenAI model aligns with their needs.
5. Intended Information Domain:
    a. Definition: The context, subject matter, or domain for which the GenAI model is designed to operate effectively.
    b. Purpose: Helps users determine if the GenAI model is suitable for their specific use case.
6. Adverse Impact:
    a. Explain below how you are ensuring the GenAI system is not adversely affecting decisions that materially impact access to, or approval for, housing or accommodations, education, employment, credit, health care, and criminal justice.
7. Signature:
    a. The signatory for the Contract shall also sign the STD 1000

State of California
DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT
CSBG Budget Support -- Personnel Costs
CSD 425.1.1 (Rev. 10/19)

CSBG BUDGET SUPPORT -- PERSONNEL COSTS

Contractor Name:	Tehama County Community Action Agency	Contract Number:	25F-6049	Amendment Number:
Prepared By:	Teri Dean	Contract Term:	1/1/25-4/30/26	
Telephone Number:	530-528-4057	Contract Amount:	$302,929	
Date:	1/14/2025	E-mail Address:	tdean@tcdss.org	

Section 10 -- ADMINISTRATIVE COSTS -- SALARIES AND WAGES

A No. of Positions	B Position Title	C Total Salary for each position	D Percent (%) of CSBG time allocated for each position	E Number of CSBG months allocated for each position	F Total CSBG Funds budgeted for each position
Total (must match Section 10: Administrative Costs line item 1 on the CSD 425.S Budget Summary form)					

SECTION 20 -- PROGRAM COSTS -- SALARIES AND WAGES

1	Program Manager	$95,426.94	30.00%	12	$28,628.08
1	Community Services Supervisor	$72,165.60	23.00%	12	$16,598.09
1	Community Services Supervisor	$63,918.40	10.00%	12	$6,391.84
1	Community Services Aide II Extra Help	$15,994.00	100.00%	12	$15,994.00
Total (must match Section 20: Program Costs line item 1 on the CSD 425.S Budget Summary form)					$67,612

FRINGE BENEFITS

Enter description of Fringe Benefits. Please include the percentage of Salaries and Wages paid in Benefits. (Examples: FICA, SSI, Health Ins., Workers Comp. Etc.)	Percentage	Section 10 Administrative Costs List CSBG funds Budgeted Line 2	Section 20 Program Costs List CSBG funds Budgeted Line 2
OASDI, PERS, Unemployment Insurance, Group Health Insurance, Def. Comp	39.00%		$26,465.00
TOTAL MUST MATCH THE AMOUNT ENTERED ON CSD 425.S (BUDGET SUMMARY)			$26,465

State of California
DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT
CSBG Contract Budget Summary
CSD 425.S (Rev.10/19)

CSBG CONTRACT BUDGET SUMMARY

Contractor Name:	Tehama County Community Action Agency	Contract Number: 25F-6049	Amendment Number:
Prepared By:	Teri Dean	Contract Term:	1/1/25-4/30/26
Telephone Number:	530-528-4057	Contract Amount:	$302,929
Date:	1/14/2025	E-mail Address:	tdean@tcdss.org

SECTION 10: ADMINISTRATIVE COSTS

	Line Item	CSBG Funds (round to the nearest dollar)
1	Salaries and Wages	
2	Fringe Benefits	
3	Operating Expenses	$18,688.00
4	Equipment	
5	Out-of-State Travel	
6	Contract/Consultant Services	$31,599.00
7	Other Costs	
8	Disaster	
Subtotal Section 10: Administrative Costs (cannot exceed 12% of the total operating budget in Section 80)		$50,287.00

SECTION 20: PROGRAM COSTS

	Line Item	CSBG Funds (round to the nearest dollar)
1	Salaries and Wages	$67,613.00
2	Fringe Benefits	$26,465.00
3	Operating Expenses	$109,784.00
4	Equipment	
5	Out-of-State Travel	
6	Subcontractor/Consultant Services	$48,780.00
7	Other Costs	
8	Disaster	
	Subtotal Section 20: Program Costs	$252,642.00
SECTION 40: Total CSBG Budget Amount (Sum of Subtotal Sections 10 and 20) Note: Total cannot exceed allocation amount.		$302,929.00
SECTION 70: Enter Other Agency Operating Funds Used to Support CSBG		$898,464.00
SECTION 80: Agency Total Operating Budget (Sum of Sections 40 and 70)		$1,201,393.00
SECTION 90: CSBG Funds Administrative Percent (Section 10 divided by Section 80)		4.19%

CSBG BUDGET SUPPORT -- NON PERSONNEL COSTS

Contractor Name:	Tehama County Community Action Agency	Contract Number: 25F-6049	Amendment Number:
Prepared By:	Teri Dean	Contract Term: 1/1/25-4/30/26	
Telephone Number:	530-528-4057	Contract Amount: 302,929	
Date:	1/14/2025	E-mail Address: tdean@tcdss.org	

Hit Alt & Enter at the same time to begin a new line or paragraph within the cell.

LIST EACH LINE ITEM Totals must match CSD 425.S Budget Summary form Attach additional sheet(s) if necessary	**CSBG**	
	Section 10: Administrative Costs	**Section 20: Program Costs**
List all Operating Expenses Operating expenses in the Administrative section of this grant include indirect expenses including Insurance, A-87, Rent, and PERS Unfunded Liability. Operating expenses in the program section of this grant include Worker's Comp, phone, general office supplies, postage, copies, membership dues, vehicle repairs, supportive cost for various programs, travel, gas, and training expenses. Costs also include nutrition for youth and seniors, housing deposit assistance, other projects and support.	3 *sum should equal total on line item 3 of CSD 425.S Budget Summary form* $18,688	3 *sum should equal total on line item 3 of CSD 425.S Budget Summary form* $109,784
List all Equipment Purchases	4 *sum should equal total on line item 4 of CSD 425.S Budget Summary form*	4 *sum should equal total on line item 4 of CSD 425.S Budget Summary form*
List all Out-of-State Travel: *Name of conference; Specify location; Cost per trip*	5 *sum should equal total on line item 5 of CSD 425.S Budget Summary form*	5 *sum should equal total on line item 5 of CSD 425.S Budget Summary form*
List all Contract/Consultant Services This amount includes partial full time equivalents (FTE) of salary and fringe costs of Tehama County Department of Social Services (TCDSS) administrative staff who support the Community Action Agency (CAA). These staff include a fiscal analyst and program analyst who provide reporting, compliance, fiscal management, fiscal analysis, and budget analysis for CAA.	6 *sum should equal total on line item 6 of CSD 425.S Budget Summary form* $31,599	
List all Subcontractor/Consultant Services This budgeted amount reflects subcontractor costs in the amount of: - $12,500 is budgeted for vendor services for Project LIFT, which is a yearly community event providing services including but not limited to: dental, clothing, housing, referrals, DMV, veterinary, and haircuts. - $2,400 is budgeted for the Homeless Management Information System (HMIS). - $11,880 is budgeted for case management software to document and track customer data to streamline state reporting and the reporting of National Performance Indicators (NPIs). - $2,000 has been budgeted for providing staffing and educational demonstrations for the Electronic Benefits Transfer (EBT) booth at the Red Bluff, California Farmers' Markets and to promote CAA information and events. -$20,000 to PAL Mentoring Program to provide mentoring for at-risk youth in Tehama County		6 *sum should equal total on line item 6 of CSD 425.S Budget Summary form* $48,780
Other Costs - List each line item (i - iv): *Any additional Other Costs (attach additional sheet if necessary):*	**Section 10: Administrative Costs**	**Section 20: Program Cost**
i		
ii		
iii		
iv		
Total Other Costs (Sum of i, ii, iii, iv):	7 *sum should equal total on line item 7 of CSD 425.S Budget Summary form*	7 *sum should equal total on line item 7 of CSD 425.S Budget Summary form*

CSBG Budget Support -- Other Agency Operating Funds

Contractor Name:	Tehama County Community Action Agency	Contract Number:	25F-6049	Amendment Number:
Prepared By:	Teri Dean	Contract Term:	1/1/25-4/30/26	
Telephone Number:	530-528-4057	Contract Amount:	$302,929	
Date:	1/14/2025	E-mail Address:	tdean@tcdss.org	

Funding Source (DO NOT ABBREVIATE)	Funding Type Federal, State, Local, Private, Other	Funding Amount
Tehama Bridges MOU Service Agreement/Child Welfare, CPS	Federal/Local	$431,165
Family Stabilization	Federal/State	$54,497
CalWORKs Housing Support Program	Federal/State	$253,929
Housing and Disability Advocacy Program	State	$130,779
Meals on Wheels, Area Agency on Aging, Department of Aging	Federal/Local/Private	$28,094
Total Other Agency Operating Funds to Support CSBG *(Total should match total on CSD 425 S form, Section 70)*		$898,464

CSBG Contract Budget Narrative

Contractor Name:	Tehama County Community Action Agency	Contract Number:	25F-6049	Amendment Number:
Prepared By:	Teri Dean	Contract Term:	1/1/25-4/30/26	
Telephone Number:	530-528-4057	Contract Amount:	$302,929	
Date:	1/14/2025	E-mail Address:	tdean@tcdss.org	

Budget Narrative

Administrative Expenses:
OPERATING: Operating expenses in the Administrative section of this grant include indirect expenses including Insurance, A-87, Rent, and PERS Unfunded Liability.
CONTRACT/CONSULTANT: This amount includes partial full time equivalents (FTE) of salary and fringe costs of Tehama County Department of Social Services (TCDSS) administrative staff who support the Community Action Agency (CAA). These staff include a fiscal analyst and program analyst who provide reporting, compliance, fiscal management, fiscal analysis, and budget analysis for CAA.

Program Expenses:
SALARIES:
The Community Services Program Manager oversees and is responsible for all CAA programs. The Program Manager manages daily activities, monitors personnel matters, and develops policies and procedures as needed. This position also serves as an expert who communicates CAA matters to TCDSS staff. They work with other agencies, determine needs for services, and assist in budget development. The Program Manager is supervised by a Deputy-Director and the Director of TCDSS.
The Community Services Supervisor (Family Stabilization, Housing Support, Tehama County Bridges Program) coordinates and operates multiple housing and self-sufficiency programs to ensure low-income clients' daily living requirements are met. The Supervisor coordinates targeted community oriented projects and activities of these programs. They maintain effective working relationships with social/health services agencies and other community organizations. They also supervise and evaluate program and volunteer staff, lead meetings, and administer training as needed. The Supervisor reports to the Program Manager.
The Community Services Supervisor (Meals on Wheels, Housing and Disability Advocacy Program, Deposit Assistance and other CAA programs) coordinates and operates housing and self-sufficiency programs to ensure low-income clients' daily living requirements are met. The Supervisor plans, oversees, and evaluates staff assignments. They attend meetings, correspond with other organizations, and communicate with TCDSS staff. The Supervisor reports to the Program Manager.
The Community Service Aide (CSA) I/II assists with determining client needs and eligibility for services throughout all programs. They assist with case management and perform other related work as required. This might include data entry, working CAA events, and general administrative work. They are supervised directly by the Community Services Supervisor.
FRINGE: The benefit rate for fringe benefits is 39 percent. Fringe benefits for CAA include: OASDI, UI, Group Insurance, PERS, and Deferred Compensation.
OPERATING: Operating expenses in the program section of this grant include Worker's Comp, phone, general office supplies, postage, copies, membership dues, vehicle repairs, supportive cost for various programs, travel, gas, and training expenses for agency staff to attend, California based, conferences such as CSBG annual report and ROMA trainings. Costs also include nutrition for youth and seniors, housing deposit assistance, other projects and support.
SUBCONTRACTOR: This budgeted amount reflects subcontractor costs in the amount of:
- $12,500 is budgeted for vendor services for Project LIFT, which is a yearly community event providing services including but not limited to: dental, clothing, housing, referrals, DMV, veterinary, and haircuts. - $2,400 is budgeted for the Homeless Management Information System (HMIS).
- $11,880 is budgeted for case management software to document and track customer data to streamline state reporting and the reporting of National Performance Indicators (NPIs). - $2,000 has been budgeted for providing staffing and educational demonstrations for the Electronic Benefits Transfer (EBT) booth at the Red Bluff, California Farmers' Markets and to promote CAA information and events.
-$20,000 to PAL Mentoring Program to provide mentoring for at-risk youth in Tehama County.
TOTAL CSBG 2024 Contract: $302,929.

State of California
Department of Community Services and Development
Community Services Division
Work Plan CSD 641
Rev. 12/10/21

Contract Number: 25F-6049
Date Submitted: 1/22/2025
Contract Year: 2025

Contractor Name:	Tehama County Community Action Agency
Contact Person and Title:	Joseph Imhoff, Staff Services Analyst
Phone Number and Ext.:	530-528-4171
Email Address:	jimhoff@tcdss.org

Program/Service Name	Program Description	Domain(s) (check all that apply)
Example: Homeless Care Program	**Example:** A six bed, 24-hour recuperative care program at Memorial Shelter for homeless clients discharged from the hospital.	☐ Employment ☐ Education and Cognitive Development ☐ Income and Asset Building ☐ Housing ☒ Health and Social/Behavioral Development ☐ Civic Engagement and Community Involvement
Housing Support Program (HSP)	Housing Support Program—provides housing assistance through the CalWORKs program utilizing Rapid Rehousing and Housing First models and collaborates with the local homelessness Continuum of Care (CoC). Assistance includes deposit, rental assistance, utility deposits and stipends meeting program requirements.	☐ Employment ☐ Education and Cognitive Development ☐ Income and Asset Building ☒ Housing ☐ Health and Social/Behavioral Development ☐ Civic Engagement and Community Involvement

Family Stabilization Program (FSP)	Family Stabilization Program—provides family support to overcome barriers through case management in order to move clients from "in crisis" to "thriving". Supportive services provided include: child care, transportation, mental health, substance abuse, and domestic violence services, clothing, budgeting, job and life skills classes, fingerprinting, drug testing, and background checks.	☐ Employment ☒ Education and Cognitive Development ☐ Income and Asset Building ☐ Housing ☒ Health and Social/Behavioral Development ☐ Civic Engagement and Community Involvement
Tehama Bridges	Program works with targeted youth, their family and/or caregivers to provide additional assistance and resources as the family works toward self-sufficiency. While encouraging the family to bring in natural supports, the Bridges Team works together to help the families reach their goals using the 10 Principles and 4 Phases of Wraparound. Every family involved with Bridges develops their own individualized goals and mission statement that best supports their desired outcome. Every family has different needs and the Bridges Team must be flexible and fluid in the process to successfully connect and meet the needs of each family.	☐ Employment ☒ Education and Cognitive Development ☐ Income and Asset Building ☐ Housing ☒ Health and Social/Behavioral Development ☐ Civic Engagement and Community Involvement
Meals on Wheels	Provides fresh meals to seniors in Tehama County. We have two congregate sites and four city based routes that deliver meals to homebound seniors. Additionally, we have a frozen meal service for	☐ Employment ☐ Education and Cognitive Development ☐ Income and Asset Building ☐ Housing ☒ Health and Social/Behavioral Development ☐ Civic Engagement and Community Involvement

	seniors on the waiting list for this high demand service.	
CSBG Deposit Assistance Program	Provides deposit assistance to families who have income, but due to financial circumstances are unable to save for a housing deposit. The program also provides participants with financial education training.	☐ Employment ☐ Education and Cognitive Development ☐ Income and Asset Building ☒ Housing ☐ Health and Social/Behavioral Development ☐ Civic Engagement and Community Involvement
Police Activities League (PAL)	Provides mentoring opportunities & experiences for the youth of Tehama County.	☐ Employment ☒ Education and Cognitive Development ☐ Income and Asset Building ☐ Housing ☐ Health and Social/Behavioral Development ☐ Civic Engagement and Community Involvement
Housing and Disability Advocacy Program (HDAP)	Provides housing supports and disability benefit application assistance and advocacy to people likely eligible for disability benefits and experiencing homelessness or at risk of being homeless.	☐ Employment ☐ Education and Cognitive Development ☐ Income and Asset Building ☒ Housing ☐ Health and Social/Behavioral Development ☐ Civic Engagement and Community Involvement
Click or tap here to enter text.		☐ Employment ☐ Education and Cognitive Development ☐ Income and Asset Building ☐ Housing ☐ Health and Social/Behavioral Development ☐ Civic Engagement and Community Involvement
Click or tap here to enter text.	Click or tap here to enter text.	☐ Employment ☐ Education and Cognitive Development ☐ Income and Asset Building ☐ Housing ☐ Health and Social/Behavioral Development ☐ Civic Engagement and Community Involvement

State of California
Dept. of Community Services and Development
CSD Public Website Update Form
CSD 168 (2015)

CSBG Agency Profile
Public Website Form

Instructions: Please submit this form to CSD on a yearly basis for the purpose of updating CSD's public website. The public website provides valuable information on the type of services offered, service area, and agency contact information for where clients may go to obtain services in California. This form is required even if no changes have occurred. Services are listed on the website according to service area(s)/county. If your agency provides services in more than one county, and if those services are not provided in all counties, complete a separate form for each county. If your agency provides all services in all areas complete one form.

Form Completed By:	Phone Number for Person Completing the Form:	County(ies) Served:	
Joseph Imhoff	530-528-4171	Tehama County	
Agency Name:	**Street Address, City, State, Zip:**		
Tehama County Community Action Agency	310 S Main Street, Red Bluff, CA 96080		
Website Address:	**Main Public Phone Number:**	**Fax Number:**	**Office Hours:**
TehamaCountyCAA.com	530-527-6159	530-527-4365	Monday-Friday 8:00am-5:00pm

Use an X to indicate services are provided within the specified county/area. All the services with checked boxes will be included on the Public Website.

Child/Youth Services:
- [ ] Child Care
- [ ] Before/after School Program
- [ ] Foster care assistance
- [ ] Head Start/Early Head Start
- [ ] Mentoring
- [ ] Tutoring
- [ ] Emancipated Youth Services
- [ ] School Supplies
- [ ] Youth employment

Education Services:
- [ ] English Language Proficiency
- [ ] High School Certificate/ Diploma
- [ ] Post-Secondary education

Emergency Services:
- [X] Food
- [ ] Clothing distribution
- [X] Utility assistance
- [X] Rental assistance
- [X] Mortgage assistance
- [ ] Legal assistance
- [ ] Medical assistance
- [ ] Temporary shelter
- [X] Disaster relief
- [ ] Transportation assistance
- [ ] Violence protection assistance

Employment Services:
- [ ] Job skills training
- [ ] Resume preparation
- [ ] Job seeking resources
- [ ] Interview preparation
- [ ] Job placement
- [ ] Career education services

Food/Nutrition Services:
- [X] Food banks
- [ ] WIC
- [ ] Food stamps/Cal Fresh
- [ ] Obesity education
- [X] Delivery of meals
- [ ] Nutrition education

Health Services:
- [ ] Screenings
- [ ] Vaccinations
- [ ] Substance abuse education/counseling
- [ ] Dental care
- [ ] Mental Health care
- [ ] Domestic violence counseling

Homeless Services:
- [ ] Shelters
- [ ] Drop-in programs
- [ ] Transportation services
- [ ] Street outreach
- [ ] Motel vouchers

Housing Services:
- [X] Eviction assistance
- [X] Foreclosure assistance
- [ ] Hotel vouchers
- [ ] Mortgage counseling
- [ ] Domestic violence shelter
- [ ] Transitional housing

Income Management Services:
- [ ] Individual development accounts
- [ ] Earned Income tax credit
- [ ] Financial management
- [ ] Banking
- [ ] Tax preparation

Senior Services:
- [ ] In-home assistance
- [X] Meal Delivery
- [X] Congregate meals
- [ ] Holiday food baskets
- [ ] Foster grandparents
- [ ] Adult day care
- [ ] Group recreational or social activities
- [ ] Transportation

Transportation Services:
- [X] Bus passes
- [ ] Gas vouchers
- [ ] Driver's license assistance

Other Services not Listed:

Agency Staff and Board Roster

Programs Administered: CSBG ☑ Energy ☐

Agency Name:	Tehama County Community Action Agency	Contact Email Address:	dmadrigal@tcdss.org
Contact Person:	David Madrigal	Date Submitted:	06/24/2024
Contact Phone Number:	530-528-4046	Total Number of Board Seats:	12

List the name of each program manager for CSBG and Energy Programs. If there is more than one manager please list them as well i.e. Utility Assistance Program Manager.

This document must be updated within 30 days of any changes to the Executive Director, Program Manager, Chief Financial Officer and board roster.

Agency Key Staff

	Name	Title/Position (Include date of vacancy if applicable)	Address	Phone Number	Email
1	Bekkie Emery	Executive Director	310 S Main Street, Red Bluff, CA 96080	530-528-4078	bemery@tcdss.org
2	Teresa Curiel	Additional Authorized signer of the Contract	310 S Main Street, Red Bluff, CA 96080	530-528-4084	tcuriel@tcdss.org
3	Shelley Zimmerman	Chief Financial Officer	310 S Main Street, Red Bluff, CA 96080	530-528-4186	szimmerman@tcdss.org
4	David Madrigal	CSBG Program Manager	310 S Main Street, Red Bluff, CA 96080	530-528-4046	dmadrigal@tcdss.org
5		Weatherization Program Manager			
6		Utility Assistance Program Manager			
7		Other			

List the name of each board member and identify any board vacancies. In the "Title/Position" field identify the date the seat became vacant and specify the sector represented in the "Sector" field.
Sector: Please indicate P=Public, PR= Private, L= Low Income (Energy only agencies are not required to identify the sector.)

Board Roster

	Name	Title/Position (Include date of vacancy if applicable)	Address	Sector	Phone Number	Email
1	Jennifer Torres	Board Chair	220 Sycamore Street, Red Bluff, CA 96080	PR	530-528-7841	jtorres@nccdi.com
2	Alaina Carrel	Board Member	310 South Main St, Red Bluff, CA 96080	L	530-528-4010	acarrel@tcdss.org
3	Andrea Martin	Board Member	685 Haley Lane, Red Bluff, CA 96080	L	530-736-6419	amartin@tehamaschools.org
4	Johnna Jones	Board Member	814 Locust St, Red Bluff, CA 96080	L	530-736-0840	JJones@co.tehama.ca.us
5	Daniel Dempsery	Board Member	20699Walnut Street, Red Bluff, CA 96080	L	530-200-1699	tcfb@tcfb.net
6	Thomas Jones	Vice Chair Person	PO Box 28, Los Molinos, CA 96055	PR	530-228-2662	thepruneman47@yahoo.com
7	Laura Sullivan	Board Member	930 Cascade Ave, Red Bluff CA 960800	PR	530-515-6549	lauras@empowertehama.org
8	John Leach	Board of Supervisors	727 Oak St. Red Bluff CA 96080	P	(530) 527-4655 ext 3017	jleach@co.tehama.ca.us

	Name	Title/Position (Include date of vacancy if applicable)	Address	Sector	Phone Number	Email
9	Cody Strock	Board Member Red Bluff City Rep	555 Washington St, Red Bluff CA 96080	P	530-527-2605 Ext. 3057	cstrock@cityofredbluff.org
10	Lisa Lomeli	Board Member Corning City Rep	646 Fripp Avenue, Corning CA 96021	P	530-828-5406	lisa.lomeli@yahoo.com
11	Sandy Harp	Board Member City of Tehama Rep	100 G. St, Tehama CA 96090	P	530-941-8360	sandralynnharp@gmail.com
12	Patrick Meehan	Board Member	306 Pinion Way, Red Bluff CA 96080	PR	530-570-6621	jannipat88@gmail.com
13						
14						
15						
16						
17						
18						
19						

Instructions: Agency Staff and Board Roster (CSD 188)

Agency Name:	Legal entity title as stated on Federal Tax ID Form (STD 204)
Contact Person:	Name, phone number and email of person completing the form
Programs Administered:	Please check each box that applies. For example, if your agency administers both CSBG and Energy, please check both boxes; however, if your agency administers one, check the applicable program box.
Date Submitted:	Enter the date the Agency Staff and Board Roster (CSD 188) form is submitted to CSD.
Total Number of Board Seats:	Enter the total number of Board seats required under your agency Bylaws.

Table 1: Agency Staff

Chief Financial Officer and Program Manager(s) Information:	Enter the Chief Financial Officers and Program Manager's information, as well as the executive director's information. If applicable, enter the name of the additional authorized signer of the contract. If applicable, enter additional managers if your Agency has a Program Manager for CSBG, Weatherization or Utility Assistance. For each agency staff provide an address and a contact phone number.

Table 2: Board Roster

Board Member Information:	Enter the current Board Chair and board member names, title and sector*. For each board member provide an address other than the Agency's and a contact phone number for each member.

Agency must submit any changes/updates to the Executive Director, Chief Financial Officer, Program Managers and Board Roster (CSD 188) within thirty days of such occurrence(s). The updated form identifying the changes should be submitted electronically to the Contract Services Unit at: contracts2@csd.ca.gov

2025 Tehama County Community Action Agency
Tripartite Board Meeting Schedule

MONTHLY MEETINGS of the TRIPARTITE BOARD		SCHEDULED MONTHLY ITEMS FOR BOARD REVIEW, DISCUSSION, ACTION, ACTIVITIES
Thursday, January 16		Determine reappointment for terming Board members
Executive Committee Meeting	**TBD**	
Board Meeting	**3:00 – 5:00 pm**	
Thursday, February 20		Approval of Community Needs Assessment Ethics Training
Executive Committee Meeting	**TBD**	
Board Meeting	**3:00 – 5:00 pm**	
Thursday, March 20		Form 700 Reminder: TPB Orientation March 28th,10:00 AM @TCCAA
Executive Committee Meeting	**TBD**	
Board Meeting	**3:00-4:00 pm**	
Public Hearing	**4:00-5:00 pm**	
Thursday, April 17		Audit Review Approval of Community Action Plan
Executive Committee Meeting	**TBD**	
Board Meeting	**3:00-5:00 pm**	
Thursday, May 15		Whistleblower Policy
Executive Committee Meeting	**TBD**	
Board Meeting	**3:00 – 5:00 pm**	
Thursday, June 19		Tripartite Board Training on Duties and Responsibilities
Executive Committee Meeting	**TBD**	
Board Meeting	**3:00 – 5:00 pm**	
Thursday, July 17		CAP Matrix/Goals Update CSBG Dashboard Meals on Wheels Presentation
Executive Committee Meeting	**TBD**	
Board Meeting	**3:00 – 5:00 pm**	
Thursday, August 21		Bridges Presentation
Executive Committee Meeting	**TBD**	
Board Meeting	**3:00 – 5:00 pm**	
Thursday, September 18		Review of 2024 TCCAA Outcomes Reminder: TPB Orientation Sept. 26th 10:00 AM @TCCAA
Executive Committee Meeting	**TBD**	
Board Meeting	**3:00 – 5:00 pm**	
Thursday, October 16		Housing Support Program Presentation
Executive Committee Meeting	**TBD**	
Board Meeting	**3:00 – 5:00 pm**	
Thursday, November 20		TBD –LIFT CAP Matrix/Goals Update
Executive Committee Meeting	**TBD**	
Board Meeting	**3:00 – 5:00 pm**	
Thursday, December 18		Family Stabilization Program
Executive Committee Meeting	**TBD**	
Board Meeting	**TBD**	

All meetings will take place at the Tehama county Administration Building, 727 Oak Street, Red Bluff, unless otherwise indicated.

**Nominations for Chairperson and Vice Chairperson happen on even years in the month of June (2026).

Contractor Certification Clause

CCC 307

CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

Contractor/Bidder Firm Name (Printed)	Federal ID Number
Tehama County Community Action Agency	94-6000543

By (Authorized Signature)

Bekkie F Emery

Printed Name and Title of Person Signing

Bekkie F. Emery, Executive Director

Date Executed	Executed in the County of
01/21/2025	Tehama

CONTRACTOR CERTIFICATION CLAUSES

STATEMENT OF COMPLIANCE:

Contractor has, unless exempted, complied with the nondiscrimination program requirements. (GC 12990 (a-f) and CCR, Title 2, Section 8103) (Not applicable to public entities.)

DRUG-FREE WORKPLACE REQUIREMENTS:

Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

a) Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

b) Establish a Drug-Free Awareness Program to inform employees about:

1) the dangers of drug abuse in the workplace;

2) the person's or organization's policy of maintaining a drug-free workplace;

3) any available counseling, rehabilitation and employee assistance programs;

and,

4) penalties that may be imposed upon employees for drug abuse violations.

c) Provide that every employee who works on the proposed Agreement will:
1) receive a copy of the company's drug-free policy statement; and,

2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: (1) the Contractor has made false certification, or violated the certification by failing to carry out the requirements as noted above. (GC 8350 et seq.)

NATIONAL LABOR RELATIONS BOARD CERTIFICATION:

Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court which orders Contractor to comply with an order of the National Labor Relations Board. (PCC 10296) (Not applicable to public entities.)

CONTRACTS FOR LEGAL SERVICES $50,000 OR MORE- PRO BONO REQUIREMENT:

Contractor hereby certifies that contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lessor of 30 multiplied by the number of full time attorneys in the firm’s offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

EXPATRIATE CORPORATIONS:

Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

SWEATFREE CODE OF CONDUCT:

a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in

whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov, and Public Contract Code Section 6108.

b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably required by authorized officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

DOMESTIC PARTNERS:

For contracts of $100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.3.

GENDER IDENTITY:

For contracts of $100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.35.

DOING BUSINESS WITH THE STATE OF CALIFORNIA

The following laws apply to persons or entities doing business with the State of California.

CONFLICT OF INTEREST:

Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

a) Current State Employees (PCC 10410):

1) No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.

2) No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

b) Former State Employees (PCC 10411):

1) For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning,

arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.

2) For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (PCC 10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (PCC 10430 (e))

LABOR CODE/WORKERS' COMPENSATION:

Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

AMERICANS WITH DISABILITIES ACT:

Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

CONTRACTOR NAME CHANGE:

An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:

a. When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.

b. "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.

c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation

is in good standing by calling the Office of the Secretary of State.

RESOLUTION:

A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

AIR OR WATER POLLUTION VIOLATION:

Under the State laws, the Contractor shall not be*:* (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

PAYEE DATA RECORD FORM STD. 204:

This form must be completed by all contractors that are not another state agency or other government entity.

SUBCONTRACTOR LIST
CSD 163 (8/2019)

Contractor Name:	Contract Term:	Contract Number:
Tehama County Community Action Agency	1/1/2025-12/31/2025	25F-6049

Contractor shall provide written notification to the State within 60 calendar days of execution of each subcontractor agreement the name of the subcontractor entity, its address, telephone number, contact person, contract amount, and program description of each subcontractor activity to be performed under this Agreement. This written notification shall also serve as certification that, to the best of Contractor's knowledge, the subcontractor is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency. Contractor is required to maintain current Excluded Parties List System (EPLS) verification in the subcontractor file(s) for CSD review; a sampling may be requested for verification during an onsite monitoring visit. *Contractor should include the date that the subcontractor was EPLS verified.

Name of the Subcontractor	Address	Telephone Number	Contact Person	Contract Amount	Program Description	Date EPLS Verified*
The Vitality Project	PO BOX 9189, Red Bluff, CA 96080	530-567-4408	Andrea C Curry	$12,500	Provides financial oversight for the Live Inspired for Tomorrow (LIFT) event, which provides basic health and human services to homeless and low-income individuals and families.	12/16/2024
The Vitality Project HMIS	PO BOX 9189, Red Bluff, CA 96080	530-567-4408	Andrea C Curry	$2,400	Coordinates Homeless Management Information System (HMIS)	12/16/2024
Positivity and Love (PAL) Mentoring Corporation	5299 Toomes Ave, Corning, CA 96021	530-354-9184	Dusty Jobe	$20,000	Provides mentoring opportunities & experience for the youth of Tehama County.	12/16/2024
Community Networks Corp.	233 Ayer RD STE 210 Harvard, MA 01451	508-890-8800	Jeff Brown	$11,880	Computer software and support used to input and track data for outcomes.	12/16/2024
Red Bluff Chamber of Commerce	100 Main St. Red Bluff, CA 96080	530-527-6220	Dave Gowan	$2000	Providing educational demonstrations for the EBT booth and promote CAA information and events at Farmer's Markets.	12/16/2024

Preparer's Name, Title (Please Print):	Date: 12/15/2024	Contact Number: 530-528-4171
Joseph Imhoff, Staff Services Analyst		

TRINCERTIFICATE NO. ISSUE DATE

19015 AI	**CERTIFICATE OF COVERAGE**	7/1/2024

Trindel Insurance Fund
PO Box 2069
Weaverville, CA 96093

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BELOW. THIS CERTIFICATE OF COVERAGE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED and/or requesting a WAIVER OF SUBROGATION, the Memorandums of Coverage must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

COVERAGE AFFORDED	**A- Trindel Insurance Fund**
COVERAGE AFFORDED	**B**
COVERAGE AFFORDED	**C**
COVERAGE AFFORDED	**D**

Member:
TEHAMA COUNTY
727 OAK STREET
RED BLUFF, CA 96080

Coverages

THIS IS TO CERTIFY THAT THE MEMORANDUMS OF COVERAGE LISTED BELOW HAVE BEEN ISSUED TO THE MEMBER NAMED ABOVE FOR THE PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE COVERAGE AFFORDED BY THE MEMORANDUMS DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS, AND CONDITIONS OF SUCH MEMORANDUMS. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF COVERAGE	MEMORANDUM NUMBER	COVERAGE EFFECTIVE DATE	COVERAGE EXPIRATION DATE	LIABILITY LIMITS
A	[X] Excess General Liability	GLMOC-2025	07/01/2024	07/01/2025	$1,000,000
	Excess General Liability Aggregate				$2,000,000
	Auto Liability				Statutory
					Limits inclusive of the Member's Self-Insured Retention of $250,000

Description of Operations/Locations/Vehicles/Special Items:

AS RESPECTS COMMUNITY SERVICES BLOCK GRANT AGREEMENT BETWEEN TEHAMA COUNTY AND DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT FOR PROGRAMS ADMINISTRATION BY COMMUNITY ACTION AGENCY.

DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT IS INCLUDED AS AN ADDITIONAL COVERED PARTY, BUT ONLY INSOFAR AS THE OPERATIONS UNDER THIS CONTRACT ARE CONCERNED.

Certificate Holder

DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT
2389 GATEWAY OAKS #100
SACRAMENTO,CA 95833

Cancellation

SHOULD ANY OF THE ABOVE-DESCRIBED MEMORANDUMS OF COVERAGES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WIL BE DELIVERED IN ACCORDANCE WITH THE MEMORANDUMS OF COVERAGE PROVISIONS.

AUTHORIZED REPRESENTATIVE



ENDORSEMENT GLMOC –2025 - 2

ADDITIONAL COVERED PARTY AMENDATORY ENDORSEMENT

It is agreed that the "COVERED PARTY, COVERED PERSONS OR ENTITIES" section of the Memorandum is amended to include the person or organization named on the Certificate of Coverage, but only with respect to liability arising out of premises owned by or rented to the Member, or operations performed by or on behalf of the Member or such person or organization so designated.

Coverage provided under this endorsement is limited to the lesser of the limits stated on the Certificate of Coverage or the minimum limits required by contract.

Additional Covered Party:

NAME OF PERSON OR ORGANIZATION SCHEDULED PER ATTACHED CERTIFICATE OF COVERAGE

As Respects:

PER ATTACHED CERTIFICATE OF COVERAGE

It is further agreed that nothing herein shall act to increase the Fund's limit of liability.

This endorsement is part of the Memorandum and takes effect on the effective date of the Memorandum unless another effective date is shown below. All other terms and conditions remain unchanged.

Effective Date: **Memorandum No.:** GLMOC - 2025

Issued to: ALL MEMBERS

Issue Date: June 29, 2024

Authorized Representative
Trindel Insurance Fund

CERTIFICATE NUMBER
CRIME-221

EVIDENCE OF INSURANCE

ISSUE DATE
09/25/24

PRODUCER

C/O ALLIANT INSURANCE SERVICES, INC.
18100 VON KARMAN AVENUE, 10TH FLOOR
IRVINE, CA 92612
LICENSE #0C36861
P (949) 756-0271 / F (619) 699-0901

INSURED

PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT (PRISM) MEMBER

TEHAMA COUNTY
ATTN: SUE AMPI
727 OAK STREET
RED BLUFF, CA 96080

THIS EVIDENCE OF INSURANCE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE ADDITIONAL INTEREST. THIS EVIDENCE OF INSURANCE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS EVIDENCE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S) AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE ADDITIONAL INTEREST.

COMPANY AFFORDING COVERAGE

A.) NATIONAL UNION FIRE INSURANCE COMPANY OF PITTSBURGH, PA (AIG)

B.) BERKLEY INSURANCE COMPANY

C.) GREAT AMERICAN INSURANCE COMPANY

D.) UNITED STATES FIRE INSURANCE COMPANY

COVERAGE INFORMATION

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSION AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE	POLICY EXPIRATION DATE	LIMITS
A	**GOVERNMENT CRIME POLICY INCLUDING: FAITHFUL PERFORMANCE/EMPLOYEE DISHONESTY MONEY & SECURITIES FORGERY OR ALTERATION COMPUTER FRAUD ROBBERY & SAFE BURGLARY MONEY ORDER AND COUNTERFEIT PAPER CURRENCY**	01-245-19-01	06/30/24	06/30/25	$10,000,000 PER OCCURRENCE LIMIT SUBJECT TO $2,500 DEDUCTIBLE
B	**EXCESS GOVERNMENT CRIME POLICY**	BGOV-45003949-24	06/30/24	06/30/25	$5,000,000 PER OCCURRENCE LIMIT $1,000,000 SUBLIMIT APPLIES TO FAITHFUL PERFORMANCE
C	**EXCESS GOVERNMENT CRIME POLICY**	XSC F052763 01 00	06/30/24	06/30/25	$5,000,000 PER OCCURRENCE LIMIT $1,000,000 SUBLIMIT and $5,000,000 ANNUAL PROGRAM AGGREGATE APPLIES TO FAITHFUL PERFORMANCE
D	**EXCESS GOVERNMENT CRIME POLICY**	626040058-5	06/30/24	06/30/25	$5,000,000 PER OCCURRENCE LIMIT $1,000,000 SUBLIMIT APPLIES TO FAITHFUL PERFORMANCE

REMARKS (INCLUDING SPECIAL CONDITIONS)

AS RESPECTS EVIDENCE OF COVERAGE FOR COMMUNITY SERVICES BLOCK GRANT AGREEMENT BETWEEN TEHAMA COUNTY AND DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT FOR PROGRAMS ADMINISTRATION BY COMMUNITY ACTION AGENCY

THIS EVIDENCE OF INSURANCE REPRESENTS SOLELY A CURRENT STATEMENT THAT A BOND OR POLICY IS IN EFFECT FOR THE NAMED INSURED ONLY, THAT SUCH BOND OR POLICY CONVEYS NO PROTECTION OR RIGHTS TO ANYONE OTHER THAN THE NAMED INSURED, AND THAT REFERENCE TO THE BOND OR POLICY MUST BE MADE FOR THE TERMS AND CONDITIONS OF THE COVERAGE THEREUNDER. THIS EVIDENCE OF INSURANCE IS BEING ISSUED AS A MATTER OF INFORMATION ONLY AND DOES NOT PROVIDE ANY BENEFIT TO THE ADDITIONAL INTEREST. THIS EVIDENCE OF INSURANCE IN NO WAY AMENDS, EXTENDS OR ALTERS THE POLICY TERMS AND CONDITIONS.

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

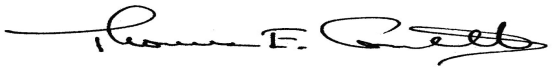
ADDITIONAL INTEREST

DEPARTMENT OF COMMUNITY SERVICES DEVELOPMENT
2389 GATEWAY OAKS #100
SACRAMENTO, CA 95833

NATURE OF INTEREST

[X] EVIDENCE ONLY [ ] JOINT LOSS PAYABLE

AUTHORIZED REPRESENTATIVE



E-Contract Review
Approval as to Form

Department Name: Social Services / Community Action Agency

Vendor Name: California Department of Community Services and Development

Contract Description: For the purpose of Community Services Block Grant

APPROVED AS TO FORM:



Date: 3/18/2025

Office of the Tehama County Counsel
Margaret Long, County Counsel

Tehama County

Minutes Certification

File Number: 25-0518 **Enactment Number: MISC. AGR 2025-066**

5. COMMUNITY ACTION AGENCY **25-0518**

a) AGREEMENT - Approval and authorization for the ex officio Executive Director of the Tehama County Community Action Agency to sign Standard Agreement #25F-6049 with the California Department of Community Services and Development, to receive Community Services Block Grant funds in an amount not to exceed $302,929, effective 1/1/25 through 4/30/26.

Enactment No: MISC. AGR 2025-066

Approval of the Consent Agenda.

A motion was made by Supervisor Jones, seconded by Supervisor Walker, to approve the Consent Agenda. The motion carried by the following vote:

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Greg Jones
SECONDER:	Tom Walker
AYES:	Supervisor Jones, Supervisor Burroughs, Supervisor Walker, and Chairperson Hansen
ABSENT:	Vice Chair Nolen

I, SEAN HOUGHTBY, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be a full, true and correct copy of an order adopted by said Board of Supervisors on 4/8/2025.

Attest: _____ **April 11, 2025**

Deputy **Date Certified**

E-Contract Review
Approval as to Form

Department Name: Community Action Agency

Vendor Name: Department of Community Services and Development

Contract Description: For the purpose of increase to grant funding

APPROVED AS TO FORM:



Date: 09/26/2025

Office of the Tehama County Counsel
Margaret Long, County Counsel

Tehama County

Agenda Request Form

File #: 25-1948 **Agenda Date:** 11/18/2025 **Agenda #:** 9.

TEHAMA COUNTY COMMUNITY ACTION AGENCY

Requested Action(s)
a) AGREEMENT - Request approval and authorization for Tehama County Community Action Agency ex officio Executive Director Bekkie Emery to sign Subaward A25-0006-S008 with Chico State Enterprises, on behalf of the Area 3 Agency on Aging for the provision of the Meals on Wheels program in an amount not to exceed $413,835, effective 7/1/25 through 6/30/26

Financial Impact:
This grant agreement provides the majority of the revenue required to administer the Meals on Wheels program. The total amount was estimated in the FY 25/26 Adopted Budget. These estimated amounts will be adjusted to match the actual allocation as needed before fiscal year end. This grant consists of Federal and State funds that require 10.53% match funding, which is met through the County General Fund contribution of $35,000 ongoing, as well as through donations and fundraisers.

Background Information:
This is a contract renewal. Meals on Wheels has contracted with Chico State Enterprises for many years to receive this funding. Approval of this contract is late in the fiscal year because it is historically received months into the fiscal year. The Area 3 Agency on Aging, a program through the California State Enterprises, receives a Federal Pass through Award from California Department of Aging to provide services according to Title III to meet the needs of California's older adult population. Some of this funding is provided to Tehama County through this subcontract agreement for Tehama County's Meals on Wheels program. Meals on Wheels provides healthy meals each business day to eligible citizens in both a congregate setting and to homebound individuals.

SUBAWARD

SUBAWARD NUMBER	AM. NO.
A25-0006-S008	
SP6516201 3C1 SP6516301 3C2	

THIS SUBAWARD, made and entered into in the State of California, by and between **Chico State Enterprises,** hereafter called **Recipient**, and

Tehama County , hereafter called Subrecipient

Recipient, on behalf of its program, the Area 3 Agency on Aging (AAA), has received a Federal Passthrough Award, AAA-2425-03 (Prime), from California Department of Aging, to provide services according to Title III Programs to meet the needs of California's older adult population. Recipient is entering into this Subaward with Subrecipient in order to facilitate the goals and objectives set forth in the Prime.

Subrecipient agrees at its own expense to furnish all equipment, labor and materials necessary to provide Funder with the services as follows: the term of this Subaward shall commence **7/1/2025** and will end **6/30/2026**. The maximum amount of this Subaward is **$ 413,835.00** from the following funding sources:

Funding Source	C1 Nutrition	C2 Nutrition
Federal	$ 97,266	$ 103,354
State General Fund	$ 9,231	$ 30,602
State GF Augmentation	$ 23,113	$ 129,538
USDA NSIP	$ 5,963	$ 14, 768
Total Groups	**$ 135,573**	**$ 278,262**
Grand Total	**$ 413,835**	

Subrecipient agrees to provide Nutrition under Title IIIB and the parties agree to comply with the terms and conditions of the following exhibits that are made a part of the Subaward Agreement by this reference:

Exhibit A1 – Scope of Work
Exhibit A2 – Scope of Services
Exhibit B1 – Subrecipient Budget Detail
Exhibit B2 – Budget Detail, Payment Provisions, and Closeout
Exhibit C – General Terms and Conditions
Exhibit D – General Program Guide Terms and Conditions
Exhibit E – Specific Program Guide Terms and Conditions
Exhibit F – Prime Award – CDA MOU AAA-2425-03
Exhibit G – CDA Program Guide (released 08.01.2025)

RECIPIENT	SUBRECIPIENT
CHICO STATE ENTERPRISES	**TEHAMA COUNTY**
BY: (AUTHORIZED SIGNATURE) DATE Russell Wittmeier Nov 4, 2025	BY: (AUTHORIZED SIGNATURE) DATE 11/4/25
PRINTED NAME AND TITLE OF PERSON SIGNING Russell Wittmeier Human Resources and Payroll Director	PRINTED NAME AND TITLE OF PERSON SIGNING Bekkie F. Emery Executive Director
ADDRESS/E-MAIL 25 Main Street, Suite 203, Chico, CA 95928-5388 rwittmeier@csuchico.edu	ADDRESS/E-MAIL 310 South Main Street, Red Bluff, CA 96080 bemery@tcdss.org

Exhibit A1
Scope of Work

ARTICLE I. PROGRAM DEFINITIONS (Program Guide § 4.3)

Definitions Specific to Title III Programs

1. **Eligible Service Population for Title III B** means individuals sixty (60) years of age or older, with emphasis on those in greatest economic and social need with particular attention to low-income minority older individuals, older individuals with Limited English Proficiency (LEP), and older individuals residing in rural areas. [OAA § 305 (a)(2)(E); 22 CCR 7119, 125, 7127, 7130, 7135 and 7638.7]

2. **Indirect Costs** means costs incurred for a common or joint purpose benefiting more than one cost objective and not readily assignable to the cost objective specifically benefited, without effort disproportionate to the results achieved.

3. **Individual with a disability** the term ''individual with a disability'' means an individual with a disability, as defined in Section 3 of the Americans with Disabilities Act of 1990 (42 U.S.C. 12102), who is not less than age 18 and not more than age 59. [OAA § 372(a)(3)]

4. **In-kind Contributions** means the value of non-cash contributions donated to support the project or program (e.g., property, service, etc.).

5. **Matching Contributions** means local cash and/or in-kind contributions made by the Contractor, a Subrecipient, or other local resources that qualify as match for the Contract funding.

6. **Non-Matching Contributions** means local funding that does not qualify as matching contributions and/or is not being budgeted as matching contributions (e.g., federal funds, overmatch, etc.).

7. **Nutrition Services Incentive Program (NSIP)** means the program whose purpose is to provide incentives to encourage and reward effective performance by AAAs in the efficient delivery of nutritious meals to older individuals. The program consists of a cash allotment based on the ratio of the number of meals served by each Planning and Service Area (PSA) compared to the total number of meals served in the State in the prior-prior federal fiscal year.

8. **One-Time-Only Funds** means:

    a. Titles III federal funds allocated to the AAA in a State fiscal year that are not expended or encumbered for services and administration provided by June 30 of that fiscal year as reported to the California Department of Aging (CDA) in the Area Plan Financial Closeout Report. [22 CCR 7314(a)(6)]

    b. Title III federal funds recovered from an AAA as a result of a fiscal audit determination and resolution by CDA. [22 CCR 7314(a)(7)]

    c. Supplemental Title III program funds allocated by the Administration on Aging to CDA as a result of the federal reallotment process. [22 CCR 7314(a)(8)]

9. **Priority Services for Title III B** means those services associated with access to services (transportation, outreach, information and assistance, and case management); in-home services including supportive services such as respite and visiting, for families of older individuals who are victims of Alzheimer's disease and related disorders with neurological and organic brain dysfunction; and legal assistance.

10. **Program Income** means revenue generated by the Recipient or the Subrecipient from contract-supported activities and may include:

    a. Voluntary contributions received from a participant or other party for services received.

    b. Income from usage or rental fees of real or personal property acquired with grant funds or funds provided under this Agreement.

    c. Royalties received on patents and copyrights from contract-supported activities.

    d. Proceeds from the sale of goods created under an AAA Subaward agreement.

11. **Program Requirements** means Title III program requirements found in the OAA [42 USC 3001-3058]; the Code of Federal Regulations [45 CFR 1321]; the California Code of Regulations [22 CCR 7000 et seq.]; and CDA Program Memoranda, and California Retail Food Code (CRFC).

12. **Title III B (Supportive Services)** means a variety of services including, but not limited to: personal care, homemaker, chore, adult day health care, case management, assisted transportation, transportation, legal assistance, information and assistance, outreach, and long-term care ombudsman advocacy, Older Americans Act Performance System (OAAPS) categories and the National Ombudsman Reporting System (NORS). [OAA § 321(a)]

ARTICLE II. TITLE III SCOPE OF WORK (Program Guide § 4.4)

The Subrecipient shall:

1. Implement the statutory provisions of the Title III Programs [OAA § 306] in accordance with State and federal laws and regulations. The Subrecipient shall make every effort to meet the goals and objectives stipulated in the four-year Area Plan and annual updates of the Area Plan's Goals, Objectives, and Service Unit Plan, herein incorporated into this Agreement by reference. Performance shall not be unilaterally reduced or otherwise changed without prior consultation with, and written approval of, RECIPIENT. #1

2. Establish and maintain an organization that shall have the ultimate accountability for funds received from RECIPIENT and for the effective and efficient implementation of the activities as described in the Area Plan and all pertinent State and federal laws and regulations including data reporting requirements. #3

3. Meet the requirements under OAA § 301(a)(1)(A) to secure and maintain maximum independence and dignity in a home environment for the eligible service population capable of self-care with appropriate supportive and nutrition services. #7

4. Remove individual and social barriers to economic and personal independence for the eligible service population to the extent possible as required under OAA § 301(a)(1)(B). #8

5. Provide a continuum of care for the vulnerable eligible service population as required under OAA § 301(a)(1)(C). #9

6. Secure the opportunity for the eligible service population to receive managed in-home services as required under OAA § 301(a)(1)(D). #10

7. Conduct and/or promote activities for the prevention and treatment of elder abuse, neglect, and exploitation, as required under OAA § 721. #11

8. Facilitate RECIPIENT's subcontracting process. #12

9. Facilitate RECIPIENT's process of review, approval, and monitoring of Subrecipient's budgets and expenditures and any subsequent amendments and revisions to budgets. Subrecipient shall, to the extent feasible, ensure that all budgeted funds are expended by the end of the term of each agreement. #13

10. Facilitate RECIPIENT's process of monitoring, on an ongoing basis, Subrecipient's use of federal and State funds through reporting, site visits, regular contact, or other means to provide assurance that Subrecipient administers federal and state awards in compliance with laws, regulations, and the provisions of contracts and that performance goals are achieved. #14

11. RECIPIENT must follow up and ensure that Subrecipient takes timely and appropriate action on all deficiencies pertaining to the Federal programs detected through monitoring and on-site review. [CFR 75.352]. Onsite program monitoring must be conducted every two years for all programs except Title III C-1 and Title III C-2, which must be conducted every year. Onsite Fiscal monitoring must be conducted every two years for all programs including Title III C-1 and Title III C-2. #14

12. If this Subaward Agreement is for the provision of nutrition services, facilitate RECIPIENT's monitoring of nutrition programs. Non-food preparation congregate dining sites must be inspected using a standardized procedure developed by the AAA that assures all sites are seen systematically, but not necessarily every year. The AAA Registered Dietician (RD), annually, must physically inspect each food preparation site (central kitchen). AAA policies and procedures must guarantee the following:

    a. Inspection of non-food preparation nutrition sites at least every other year.

    b. Inspection of non-food preparation nutrition sites more often if they are seen to have an increased risk for food safety violations or a history of corrective actions.

    c. Inspection of central kitchens sites annually on-site. [22 CCR 7634.3(d)]

13. If this Subaward Agreement is for the provision of nutrition services, maintain or increase the number of Title III C-1 and C-2 meals served if federal and/or State funds

for meal programs increase. Subrecipient's nutrition program shall promote and maintain high standards of food safety and sanitation as required by the California Retail Food Code (CalCode).

14. Request, as needed, from RECIPIENT, support and technical assistance for direction, guidance, and interpretation of instructions to include client and performance data. #15

15. Distribute and maintain up-to-date CDA requirements so that all responsible persons have ready access to standards, policies, and procedures. #16

16. Provide program information and assistance to the public. #17

17. Maintain a program data collection and reporting system as specified in Exhibit E of this Subaward agreement. #18

18. Recognize and utilize as appropriate the focal points designated by the AAA, as specified in 42 U.S.C. 3026(a)(8)(C)(i)-(iii), for comprehensive service delivery in the community:

    a. Area 3 Agency on Aging Office, 25 Main Street, Suite 202, Chico, CA 95928-5388
    b. Chico Area Recreation District, 545 Vallombrosa, Chico, CA 95926
    c. Senior Center, 1335 Myers Street, Oroville, CA 95965
    d. Colusa Multipurpose Senior Center, 10th and Parkhill, Colusa, CA 95932
    e. Orland Senior Center, 19 Walker Street, Orland, CA 95963
    f. Willows Senior Center, 556 E. Sycamore, Willows, CA 95988
    g. Wildwood Senior Center, 366 Meadowbrook Lane, Chester, CA 96020
    h. Portola Senior Citizen's Club, 449 W. Sierra, Portola, CA 96122
    i. Veteran's Memorial Hall, 274 Lawrence, Quincy, CA 95971
    j. Mohawk Resource Center, Highway 89, Graeagle, CA
    k. Corning Senior Center, 1015 Fourth St, Corning, CA 96021
    l. Los Molinos Senior Center, 25199 Josephine, Los Molinos, CA 96055
    m. Red Bluff Multipurpose Senior Center, 1500 S Jackson, Red Bluff, CA 96080 #21

19. If this Subaward Agreement is for the provision of nutrition services, Ensure that meal counts associated with Title III C-1, C-2 and NSIP are in accordance 22 CCR 7638.7(a)(1)-(4).

20. If this Subaward Agreement is for the provision of nutrition services, Offer a meal to a volunteer under-age of sixty (60) if doing so will not deprive an older individual of a meal. [22 CCR 7638.7(b)(1)] Subrecipient shall develop and implement a written policy for providing and accounting for volunteer meals. [22 CCR 7638.7(b)(2)]

21. If this Subaward Agreement is for the provision of nutrition services, Provide a home-delivered meal to an eligible individual. [22 CCR 7638.7(c)]

22. If this Subaward Agreement is for the provision of nutrition services, Report a meal only once either as a Title III meal or a Title VI meal.

23. Adhere to 48 CFR 3.908, implementing section 828, entitled "Pilot Program for Enhancement of Contractor Whistleblower Protections," of the National Defense Authorization Act (NDAA) for Fiscal Year 2013 (Pub. L. 112-239, enacted January 2, 2013), applies to this Agreement. #22

24. Recognize any same-sex marriage legally entered into in a United States (U.S.) jurisdiction that recognizes their marriage, including one of the fifty (50) states, the District of Columbia, or a U.S. territory, or in a foreign country so long as that marriage would also be recognized by a U.S. jurisdiction. This applies regardless of whether or not the couple resides in a jurisdiction that recognizes same-sex marriage. However, this does not apply to registered domestic partnerships, civil unions or similar formal relationships recognized under the law of the jurisdiction of celebration as something other than a marriage. Accordingly, recipients must review and revise, as needed, any policies and procedures which interpret or apply federal statutory or regulatory references to such terms as "marriage," "spouse," family," "household member'" or similar references to familial relationships to reflect inclusion of same-sex spouse and marriages. Any similar familial terminology references in the U.S. Department of Health and Human Services' (HHS) statutes, regulations, or policy transmittals will be interpreted to include same-sex spouses and marriages legally entered into as described herein.

25. If this Subaward Agreement is for the provision of nutrition services, Title IIIC meals are compliant with the Older Californians Nutrition Program Menu Guidance.

26. To ensure all data is collected for the unmet need as requested by the U.S. Legislature, the AAA, either as a direct service provider or through a subcontractor must develop and implement a Wait List policy and procedure. The policy and procedure must include provisions for: prescreening individuals to determine eligibility; managing applicants' placement on and removal from the Wait List; periodically reviewing the eligibility and identified needs of applicants on the Wait List; and assigning priority for enrollment based on Wait list.

ARTICLE III Title III C (Nutrition Services) and Nutrition Services Incentive Program (Program Guide § 4.4.3)

The AAA shall:

1. Comply with all provisions in CCR 7630 – 7638.13 Elderly Nutrition Program.

2. On an ongoing basis, Recipient shall monitor the Sub-recipient's use of Federal and State funds through reporting, site visits, regular contact, or other means to assure the Subrecipient administers Federal and State awards in compliance with laws, regulations, and this subaward and that performance goals are achieved. Subrecipient shall ensure that the Subrecipient takes timely and appropriate action on all deficiencies pertaining to the Federal programs detected through monitoring and on-site review. [CFR 75.352]. Onsite program monitoring must be conducted every year for Title III C-1 and Title III C-2. Fiscal monitoring must be conducted every two (2) years for all programs including Title III C-1 and Title III C-2.

3. Monitor nutrition programs. Non-food preparation congregate dining sites must be inspected using a standardized procedure developed by AAA that assures all sites are seen systematically, but not necessarily every year. The Subrecipient Registered Dietician (RD), annually, must physically inspect each food preparation site (central kitchen). AAA policies and procedures shall guarantee the following:

    a. Inspection of non-food preparation nutrition sites at least every other year.

    b. Inspection of non-food preparation nutrition sites more often if they are seen to have an increased risk f or food safety violations or a history of corrective actions.

    c. Inspection of central kitchens sites annually on-site. [22 CCR 7634.3(d)]

4. Maintain or increase the number of Title III C-1 and C-2 meals served if federal and/or State funds for meal programs increase. The AAA and subrecipient shall promote and maintain high standards of food safety and sanitation as required by the California Retail Food Code (CalCode).

5. Ensure that meal counts associated with Title III C-1, C-2 and NSIP are in accordance 22 CCR 7638.7(a)(1)-(4).

6. Offer a meal to a volunteer under the age of sixty (60) if doing so will not deprive an older individual of a meal. [22 CCR 7638.7(b)(1)] The AAA or the Subrecipient shall develop and implement a written policy for providing and accounting for volunteer meals. [22 CCR 7638.7(b)(2)]

7. Provide a home-delivered meal to an eligible individual. [22 CCR 7638.7(c)]

8. Report a meal only once either as a Title III meal or a Title VI meal.

9. Ensure Title III C meals meet the nutrition requirements of meals:

    a. Comply with the most current Dietary Guidelines for Americans

    b. Provide one-third of the Dietary References Intakes (DRI) if providing one meal per day, two-thirds of the DRI if providing two meals per day, and 100% of the DRIs if providing three meals per day.

    c. Comply with the Older Californians Nutrition Program Menu Guidance.

10. Develop a policy and procedure to ensure that Title III C-1 and Title III C-2 meals are only received by eligible individuals.

11. Annually assess each Title III C-1 and C-2 client's nutrition risk using the DETERMINE Your Nutritional Health checklist published by the Nutrition Screening Initiative. [OAA § 339(2)(J); OAA § 207(a)(3)]

    a. Title IIIC intake forms must include the DETERMINE Your Nutritional Risk Health checklist questions and scoring as indicated in the Title IIIC – Intake and Assessment

Forms Guide.

12. Ensure that an eligible individual who receives a meal is given the opportunity to voluntarily contribute to the cost of the meal.

    a. Comply with provisions for voluntary contributions in Section 4.4. [OAA §325(b)]

    b. The nutrition services provider must develop a suggested amount. When developing this contribution amount, the income ranges of the older individuals in the community and the provider's other sources of income shall be considered. [CCR 7638.9.(b)]

(1) Title III C-1: Post signage indicating the suggested contribution for eligible individuals, and the guest fee for non-eligible individuals, near the contribution container at each congregate meal site. The guest fee shall cover all meal costs. [CCR 7638.9.(c)]

(2) Title III C-2: Notify C-2 clients of the suggested contribution amount and methods for making voluntary contributions.

13. Meet requirements for Title III To-Go Meals:
    a. Title III C-1 To-Go Meals:
        i. For C-1 To-Go meals that are consumed onsite:
            a) At least a portion of the meal is consumed in a congregate setting. Congregate settings include indoors (restaurants, grocery stores, etc.) or outdoors (parks, picnics, food trucks, festivals, events, tailgate parties, etc.).
        ii. For C-1 To-Go meals that are consumed offsite:
            a) Meal is picked up by the client (or representative) or delivered to the client.
            b) In-person or virtual interaction is included with the meal. Examples include:
                1) In-person group dining at a congregate site such as a restaurant, park, food truck, etc.)
                2) In-person, one-on-one interaction during the meal with program volunteer.
                3) Virtual group interaction scheduled by the nutrition provider such as nutrition education, virtual museum or travel tours, or group chat on virtual platforms such as GoogleMeet, Zoom, FaceTime, or similar applications that offer live interaction with participants.
                4) Virtual one-on-one interaction during the meal arranged by the nutrition provider via telephone or virtual platform (Zoom, FaceTime, etc.).
            c) The sign-in procedure includes confirmation that the client intends to participate in the virtual group interaction. The meal is considered a C-1 meal if the client confirms their intent to join the virtual activity. The meal is considered a C-2 meal if the client does not confirm their intent to join the virtual activity.
            d) The service provider is responsible for tracking confirmation of planned attendance; however, the provider is not responsible for verifying the client attends the virtual activity.
    b. Title III C-2 To-Go Meals
        i. Meet the following criteria for Title III C-2 To-Go Meals:

a) Meal is picked up by client (or client's agent) or delivered by the provider to the client.
b) Meal is consumed off-site (i.e., not in a congregate setting).
c) Participation in in-person or virtual interaction with the meal is declined or is not available.

ii. Complete initial assessment for all new C-2 clients within 2 weeks of the start of service.

a) The CCR 7638.3(a)(2) requirement for initial assessments to be conducted "in the home" does not apply if meals are picked up rather than home-delivered; assessments may be completed in person at time of meal pick-up or via telephone. If meals are home-delivered by the provider, the initial assessment must be conducted in the home.
b) Complete quarterly eligibility reassessments for all C-2 clients.

1) The CCR 7638.3(a)(4) requirement for quarterly eligibility reassessments to be conducted "in the home" every other quarter does not apply if meals are picked up rather than home-delivered by the provider and may be done in-person at the time of meal pick up or by phone. If meals are home-delivered, the quarterly eligibility reassessments must be conducted in the home every other quarter.

2) Establish a wait list and a prioritization policy as per CCR 7638.3(c) if unable to serve all eligible individuals.

EXHIBIT A2 - SCOPE OF SERVICE

Subgrantee agrees to provide the following nutrition services and meet the following performance goals in compliance with the Older Americans Act; Title III, Subpart C regulations:

A. SERVICE OBJECTIVES

Subgrantee shall provide the following services on a regular basis by the close of this Agreement on June 30, 2026:

1. Meals (1 meal): Provision, to an eligible client or other eligible participant, of a meal which complies with the Dietary Guidelines for Americans (as published by the Secretaries of the Department of Health and Human Services and the United States Department of Agriculture), and provides a minimum of 33-1/3 percent of the current daily Recommended Dietary Intake (RDI), as established by the Food and Nutrition Board of the National Research Council of the National Academy of Sciences.
2.
   a) Subgrantee will provide 12,990 congregate meals at nutrition sites in Tehama County from July 1, 2025 through June 30, 2026.
   b) Subgrantee will provide 23,815 home-delivered meals in Tehama County from
   c) July 1, 2025 through June 30, 2026.

3. Nutrition Education (Number of persons attending): A program to promote better health by providing accurate and culturally sensitive nutrition, physical fitness, or health information and instruction (as it relates to nutrition) to participants or participants and caregivers in a group or individual setting overseen by a dietitian or individual of comparable expertise. Handout materials may be used as the sole education component for home-delivered meal program participants.
   a) Subgrantee will provide the Area 3 Agency on Aging with a written plan for nutrition education, indicating the topics to be addressed in each quarter of the year.
   b) Subgrantee will provide a minimum of one in each quarter of the grant year.
   c) Subgrantee will provide a minimum of four (4) handout presentations for each home-delivered meal participant, one in each quarter of the grant year.
   d) Not more than $3,750 shall be budgeted for this activity.

4. In-Service Training: Subgrantee will provide In-Service Training for all paid and volunteer food service personnel no less than once per calendar quarter. At least two of the quarterly In-Service Trainings shall include the prevention of foodborne illnesses. Documentation of all In-Service trainings shall be submitted to the Area 3 Agency on Aging.

5. Food Safety Certification: Subgrantee will assure that at least one paid or volunteer staff personnel at each food facility has successfully completed a food safety certification course and has a current certificate. Evidence of certification shall be submitted to the Area 3 Agency on Aging.

6. Nutrition Risk Assessment: Subgrantee will complete a Nutrition Risk Assessment screening of all new participants, both Congregate and Home-Delivered, and record the participant's score on the Project Intake form. The screening shall be completed at least annually thereafter for Home-Delivered participants.

7. Monitoring of food facilities: Subgrantee will monitor all food facilities for safe food handling and sanitation practices no less than once per calendar quarter, utilizing a form provided by the Area 3 Agency on Aging. Exceptions shall be limited to those food facilities where food service is provided only two days a week or less, in which case the subgrantee shall monitor no less than once every six months. Monitoring of food facilities shall be conducted by the Project's Registered Dietician or Project Director. Documentation of all monitorings shall be submitted to the Area 3 Agency on Aging.

8. Monitoring of Home-Delivered Routes: Subgrantee will monitor every Home Delivered Meal route for safe food handling and sanitation practices no less than once per grant year, utilizing a form provided by the Area 3 Agency on Aging.

   Documentation of all monitorings shall be submitted to the Area 3 Agency on Aging.

9. Satisfaction Survey: Subgrantee will provide participants with an opportunity to express their opinion of the services received, and will conduct no less than one (1) written satisfaction survey during the grant year. The results of the written survey will be provided to the Area Agency as soon as the results are compiled.

10. Subgrantee will serve meals for both the congregate and home-delivered programs five (5) days per week, with the exception of the following holidays:

Independence Day	Labor Day	Veterans' Day
Thanksgiving Day	Day after Thanksgiving	Christmas Eve Day
Christmas Day	New Year's Eve Day	New Year's Day
Martin L. King Day	Washington's Birthday	Memorial Day
Juneteenth		

11. Subgrantee will serve the geographic area of Tehama County. Nutrition service will be available, at a minimum, in Red Bluff and Corning.

B. TARGET POPULATION OBJECTIVES

1. Subgrantee will give preference to older individuals with greatest economic and social need, with particular attention to low-income minority individuals, by providing them services in proportion to their existence in the general population. Additionally those older adults at risk of institutionalization will be targeted. The number of low-income, minority, and geographically isolated individuals actually served must equate to the percentages of those populations indicated in the most recent Census, as compared to the total number of unduplicated persons served.

Target Population in Greatest Social & Economic Need (Combined C-1, C-2)	Unduplicated Persons To Be Served	
	C-1	C-2
Total New Seniors	10	12
New Low Income	2	2
New Minority	3	4
New Geographically Isolated	5	5

C. REPORTING

1. Subgrantee shall submit to the Agency the appropriate client information and CARS program performance reports no later than the 10th day of each month, and the financial status report no later than the 20th day of each month.

2. Budget must make provision for payment of database usage to RTZ.

3. All employees involved in data collection or data entry shall be finger printed. All of said employees will complete the CDA Form 1024 – Information Privacy and Security Training by July 31, 2025 or within 30 days of hire.

4. Performance by Subgrantee shall be measured against goals and objectives as set forth in this Agreement. Component objectives must remain above 85% of the projected year-to-date plan at the end of each consecutive month.

5. For performance objectives falling below 85% of the contracted level of units of service, Subgrantee must submit a corrective action plan including a timetable as to when such corrective action will be taken to correct the problem.

5 Subgrantees are required to meet all reporting and submittal deadlines. Any subgrantee who cannot meet a deadline will be required to notify the A3AA prior to the deadline and provide specific information as to why. Any subgrantee who fails to adhere to the specified reporting and submittal requirements may be required to submit a Corrective Action Plan to the A3AA for review and approval.

6. Failure of Subgrantee to meet contractual performance standards and/or to adhere to the specified reporting and submittal requirements may also result in delay of payment of grant funds and/or ineligibility to be considered for the award of One-Time-Only funds.

D. COMPENSATION

1. Subgrantee shall be reimbursed for actual costs as submitted on the financial reports each month. Costs should be fairly close to 1/12th of the total award amount each month, but there may be months where the costs are higher or lower. Subgrantee is responsible for monitoring the status of the grant funds reported each month to ensure excess funds are not being requested which would result in a deficit at the end of the year. Subgrantee may request an advance of up to 1/12th of the total available funding, but such an advance must be liquidated by December 31. Advance payments are subject to the reasonable discretion of the Agency.

2. At closeout, Subgrantee shall be compensated by Agency for all eligible senior meal expenses not to exceed maximum grant award upon receipt of properly documented CARS reports, Form F-151, and Request for Funds.

3. The total compensation for congregate to Subgrantee shall not exceed the maximum available funding of $129,610.

4. The total compensation for home-delivered to Subgrantee shall not exceed the maximum available funding of $263,494.

5. The NSIP award will be available not to exceed $5,963 for congregate and $14,768 for home-delivered for a total of $20,731.

E. MATCHING CONTRIBUTION

Subgrantee shall provide the non-Federal matching contribution required, equaling or exceeding the minimum requirement of 10.53% of the sum of the subcontract award plus Subgrantee's matching contribution.

F. **EQUIPMENT PURCHASE**

Equipment purchase must be on the budget and approved before purchase.

Exhibit B1
Sub-Recipient Budget Detail

OLDER AMERICANS ACT (OAA) TITLE IIIC1 CONGREGATE NUTRITION BUDGET

Agency: Tehama County Meals on Wheels

Budget Period: July - June (12 months)

Fiscal Year: (X) Original Budget ( ) Revision No. ___

Date: 9/3/2025

Contracted # of Meals: 12990

COST CATEGORY		(a) Budgeted Costs	Budgeted Activities	
			(i) Congregate Meals	(ii) Nutrition Education
(1) Personnel	Cash	$67,169	$67,169	
	In-Kind	$1,300	$1,300	
(2) Fringe Benefits	Cash	$13,141	$13,141	
	In-Kind	$0		
(3) Staff Travel	Cash	$0		
	In-Kind	$0		
(4) Staff Training	Cash	$0		
	In-Kind	$0		
(5) Property/Equipment*	Cash	$0		
	In-Kind	$0		
(6) Supplies	Cash	$0		
	In-Kind	$0		
(7) Consultants	Cash	$2,880	$2,880	
	In-Kind	$0		
(8) Food Costs	Cash	$46,926	$46,926	
	In-Kind	$0		
(9) Other Costs	Cash	$25,926	$25,926	
	In-Kind	$0		
(10) Allocated Direct Costs	Cash	$0		
	In-Kind	$0		
(11) Total Direct Costs	Cash	$156,042	$156,042	$0
	In-Kind	$1,300	$1,300	$0
(12) Indirect Costs @ 10% MAX	Cash	$2,168	$2,168	
	In-Kind	$0		
(13) Subrecipient Costs	Cash	$0		
	In-Kind	$0		
(14) TOTAL COSTS	Cash	$158,210	$158,210	$0
	In-Kind	$1,300	$1,300	$0

FUNDING CATEGORY		(b) Budgeted Funds	Budget Allocation	
			(i) Congregate Meals	(ii) Nutrition Education
(15) USDA NSIP	Cash	$5,963	$5,963	
	In-Kind	$0		
(16) Non-Matching	Cash	$382	$382	
	In-Kind	$0		
(17) Matching	Cash	$15,255	$15,255	
	In-Kind	$1,300	$1,300	
(18) Grant Related Income	Cash	$7,000	$7,000	
	In-Kind	$0		
(19) Title IIIC1 State GF Grant Funds	Cash	$32,344	$32,344	
	In-Kind	$0		
(20) Title IIIC1 Federal Grant Funds	Cash	$97,266	$97,266	
	In-Kind	$0		
(21) TOTAL FUNDING	Cash	$158,210	$158,210	$0
	In-Kind	$1,300	$1,300	$0

MATCH CHECK		(c) Match	(i) Congregate Meals	(ii) Nutrition Education
Total Match		$16,555	$16,555	$0
10.53% Minimum		11%	11%	#DIV/0!

* (!) IT EQUIPMENT AND EQUIPMENT VALUED OVER $4,999 REQUIRES PRIOR APPROVAL FROM PASSAGES AND MUST BE ADDED TO TAB AAA3 122P

OLDER AMERICANS ACT (OAA) TITLE IIIC2 HOME-DELIVERED NUTRITION BUDGET

Agency: Tehama County Meals on Wheels

Budget Period: July - June (12 months)

Fiscal Year: (X) Original Budget ( ) Revision No. ___

Date: 9/3/2025

Contracted # of Meals: 23815

COST CATEGORY		Budgeted Costs	Budgeted Activities	
			(i) Congregate Meals	(ii) Nutrition Education
(1) Personnel	Cash	$149,498	$149,498	
	In-Kind	$2,900	$2,900	
(2) Fringe Benefits	Cash	$29,291	$29,291	
	In-Kind	$0		
(3) Staff Travel	Cash	$0		
	In-Kind	$0		
(4) Staff Training	Cash	$0		
	In-Kind	$0		
(5) Property/Equipment*	Cash	$0		
	In-Kind	$0		
(6) Supplies	Cash	$0		
	In-Kind	$0		
(7) Consultants	Cash	$6,720	$6,720	
	In-Kind	$0		
(8) Food Costs	Cash	$109,495	$109,495	
	In-Kind	$0		
(9) Other Costs	Cash	$23,759	$23,759	
	In-Kind	$0		
(10) Allocated Direct Costs	Cash	$0		
	In-Kind	$0		
(11) Total Direct Costs	Cash	$318,763	$318,763	$0
	In-Kind	$2,900	$2,900	$0
(12) Indirect Costs @ 10% MAX	Cash	$5,058	$5,058	
	In-Kind	$0		
(13) Subrecipient Costs	Cash	$0		
	In-Kind	$0		
(14) TOTAL COSTS	Cash	$323,821	$323,821	$0
	In-Kind	$2,900	$2,900	$0

FUNDING CATEGORY		Budgeted Funds	Budget Allocation	
			(i) Home-Delivered Meals	(ii) Nutrition Education
(15) USDA NSIP	Cash	$14,768	$14,768	
	In-Kind	$0		
(16) Non-Matching	Cash	$2,048	$2,048	
	In-Kind	$0		
(17) Matching	Cash	$31,011	$31,011	
	In-Kind	$2,900	$2,900	
(18) Grant Related Income	Cash	$12,500	$12,500	
	In-Kind	$0		
(19) Title IIIC2 State GF Grant Funds	Cash	$160,140	$160,140	
	In-Kind	$0		
(20) Title IIIC2 Federal Grant Funds	Cash	$103,354	$103,354	
	In-Kind	$0		
(21) TOTAL FUNDING	Cash	$323,821	$323,821	$0
	In-Kind	$2,900	$2,900	$0

MATCH CHECK		(c) Match	(i) Home-Delivered Meals	(ii) Nutrition Education
Total Match		$33,911	$33,911	$0
10.53% Minimum		11%	11%	#DIV/0!

* (!) IT EQUIPMENT AND EQUIPMENT VALUED OVER $4,999 REQUIRES PRIOR APPROVAL FROM PASSAGES AND MUST BE ADDED TO TAB AAA3 122P

Area Agency on Aging, PSA 3
3B-3C Services Budget
AAA 3 122P (Oct. 2017)

AREA PLAN PROPERTY / EQUIPMENT JUSTIFICATION
PROPERTY AUTHORIZATION BUDGET SUPPLEMENT AREA PLAN PROPERTY/EQUIPMENT JUSTIFICATION

BUDGET PERIOD: | PROVIDER: | CONTRACT NO.: | DATE: | PSA # 03

ITEM DESCRIPTION	PURPOSE/JUSTIFICATION Describe use and need - Property must be reasonable and necessary to program operation	PER UNIT COST	QTY	FUNDING USED	TOTAL COST
SUBRECIPIENT CONTRACTOR PROPERTY / EQUIPMENT					

Exhibit B2
Budget Detail, Payment Provisions, and Closeout

ARTICLE I. FUNDS (Program Guide § 3.15)

A. Expenditure of Funds (Program Guide § 3.15.1)

1. The Subrecipient shall expend all funds received hereunder in accordance with this Agreement.

2. Any reimbursement for authorized travel and per diem shall be at rates not to exceed those amounts paid by the State in accordance with the California Department of Human Resources' (CalHR) rules and regulations.

   a. Mileage/Per Diem (meals and incidentals)/Lodging:

   b. Out of State: http://hrmanual.calhr.ca.gov/Home/ManualItem/1/2201

   This is not to be construed as limiting the Subrecipient from paying any differences in costs, from funds other than those provided by RECIPIENT, between the CalHR rates and any rates Subrecipient is obligated to pay under other contractual agreements. No travel outside the State of California shall be reimbursed unless prior written authorization is obtained from RECIPIENT. [SCM 3.17.2.A(4)]

   Subrecipient agrees to include these requirements in all lower tiered subaward agreements it enters into with sub-subcontractors to provide services pursuant to this Subaward Agreement.

3. RECIPIENT reserves the right to refuse payment to Subrecipient or disallow costs for any expenditure, as determined by RECIPIENT to be: out of compliance with this Subaward Agreement, unrelated or inappropriate to Subaward activities, when adequate supporting documentation is not presented, or where prior approval was required, but was either not requested or not granted.

B. Accountability for Funds (Program Guide § 3.15.2)

1. Subrecipient shall maintain accounting records for funds received under the terms and conditions of this Agreement. These records shall be separate from those for any other funds administered by the Subrecipient and shall be maintained in accordance with Generally Accepted Accounting Principles and Procedures and the Office of Management and Budget's (OMB) Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. [2 CFR 200] [45 CFR 75]

C. Financial Management Systems (Program Guide § 3.15.3)

Subrecipient shall meet the following standards for its financial management systems, as stipulated in 2 CFR 200.302 and 45 CFR 75.302:

a. Financial Reporting.
b. Accounting Records.
c. Complete Disclosure.
d. Source Documentation.
e. Internal Control.
f. Budgetary Control.
g. Cash Management (written procedures).
h. Allowable Costs (written procedures).

D. Unexpended Funds (Program Guide § 3.15.4)

Upon termination, cancellation, or expiration of this Subaward Agreement, or dissolution of the entity, the Contractor shall return to the Recipient immediately, upon written demand, any funds provided

under this Agreement, which are not payable for goods or services delivered prior to the termination, cancellation, or expiration of this Agreement, or the dissolution of the entity.

E. Funding Contingencies (Program Guide § 3.15.5)

1. It is understood between the parties that this Subaward Agreement may have been written before ascertaining the availability or appropriation of funds, for the mutual benefit of both parties, in order to avoid program and fiscal delays that would occur if this Subaward Agreement were executed after that determination was made.

2. This Subaward Agreement is valid and enforceable only if sufficient funds are made available to the State by the United States Government or the Budget Acts of the appropriate fiscal years for purposes of this program(s). In addition, this Subaward Agreement is subject to any additional restrictions, limitations, or conditions enacted by the Congress or the Legislature that may affect the provisions, terms, or funding of this Subaward Agreement in any manner.

3. Limitation of Liability of RECIPIENT and/or State (Program Guide § 3.15.6**)**

   Payment for performance by the Subrecipient shall be dependent upon the availability of future appropriations by the California Legislature or Congress for the purposes of this Subaward, approval by RECIPIENT of Subrecipient's budget, and approval by the State of RECIPIENT's itemized Area Plan Budget incorporating Subrecipient's budget.

   No legal liability on the part of the State nor the RECIPIENT may arise under this Subaward until funds are made available, Subrecipient's budget has been received and approved by RECIPIENT, the State has approved RECIPIENT's itemized Area Plan Budget incorporating Subrecipient's budget, and Subrecipient has received an executed Subaward.

4. Funding Reduction(s) (Program Guide § 3.15.7)

   a. If funding for any State fiscal year is reduced or deleted by the California Department of Aging, California Department of Finance, California Legislature, or Congress for the purposes of this program, RECIPIENT shall have the option to either:

      1. Terminate Subrecipient pursuant to Exhibit D., Article X or

      2. Offer a Subaward amendment to Subrecipient to reflect the reduced funding for this Subaward.

   b. In the event that RECIPIENT elects to offer an amendment, it shall be mutually understood by both parties that:

      1. RECIPIENT reserves the right to determine which subcontracts, if any, under this program shall be reduced.

      2. Some subcontracts may be reduced by a greater amount than others, and

      3. RECIPIENT shall determine at its sole discretion the amount that any or all of the subcontracts shall be reduced for the fiscal year.

F. Interest Earned (Program Guide § 3.15.8)

1. Interest earned on federal advance payments deposited in interest-bearing accounts must be remitted annually to RECIPIENT. Interest amounts up to $500 per year may be retained by the Subrecipient for administrative expenses. [2 CFR 200.305(b)(9)] [45 CFR 75.305 (b)(9)]

2. Interest earned on advances of federal and non-federal funds shall be identified as non-match cash. [2 CFR 200.305(b)(8)] [45 CFR 75.305(b)(8)]

3. Subrecipient must maintain advance payments of federal awards in interest-bearing accounts, unless the following apply: [2 CFR 200.305(b)(8)] [45 CFR 75.305 (b)(8)]

    a. The Subrecipient receives less than $120,000 in federal awards per year.

    b. The best reasonably available interest-bearing account would not be expected to earn interest in excess of $500 per year on federal cash balances

    c. The depository would require an average or minimum balance so high that it would not be feasible within the expected federal and non-federal cash resources.

    d. A foreign government or banking system prohibits or precludes interest bearing accounts.

ARTICLE II. BUDGET AND BUDGET REVISION (Program Guide § 4.5)

A. **Budget & Budget Revision**

1. Subrecipient shall be compensated for expenses only as itemized in Subrecipient's budget then most recently approved by RECIPIENT and shall not be entitled to payment for those expenses until review and approval by RECIPIENT of Subrecipient's budget and until review and approval by the State of RECIPIENT's Area Plan Budget incorporating Subrecipient's budget. Subrecipient's Budget as approved by RECIPIENT is hereby incorporated by reference into this Subaward Agreement as a part of Exhibit B.

2. At any time during the Subaward period, RECIPIENT may request that Subrecipient revise its budget to reflect changes in funding levels, or to more closely align with realistic projections of service levels, income, or expense.

3. The Budget must set forth in detail the reimbursable items, unit rates and extended total amounts for each line item. Subrecipient's Budget shall include, at a minimum, the following items when reimbursable under this Agreement:

    a. Personnel Costs - monthly, weekly, or hourly rates, as appropriate and personnel classifications together with the percentage of time to be charged to this Agreement.
    b. Fringe Benefits.
    c. Contractual Costs – Subaward and consultant cost detail.
    d. Indirect Costs.
    e. Rent - specify square footage and rate.
    f. Property – detailed descriptions and unit costs, specified for each fund source. See section 3.4 Property, of the Program Guide (Exhibit G).
    g. Supplies - to include items that do not qualify as property, specified for each fund source. See section 3.4 Property, of the Program Guide (Exhibit G).
    h. Equipment - detailed descriptions and unit costs.
    i. In State Travel – mileage reimbursement rate, lodging, per diem and other costs.
    j. Out of State Travel - any travel outside the State of California including mileage reimbursement rate, lodging, per diem and other costs.
    k. Other Costs - a detailed list of other operating expenses.

B. **Indirect Costs (Program Guide § 4.5.1)**

1. The maximum reimbursement amount allowable for indirect costs is fifteen percent (15%) of the Subrecipient's Modified Total Direct Costs (MTDC), excluding in-kind contributions and nonexpendable equipment. Indirect costs shall not exceed 15% of the Sub Contractor's MTDC per funding category. [2 CFR 200.414(c)(1),(f)] [45 CFR 75.414(c)(1), (f)].

2. Subrecipients requesting reimbursement for indirect costs shall retain on file an approved indirect cost rate accepted by all federal awarding agencies or an allocation plan documenting the methodology used to determine the indirect costs.

3. Indirect costs exceeding the Fifteen percent (15%) maximum may be budgeted as in-kind for purposes of meeting minimum matching requirements.

4. For major Institutes of Higher Education and major nonprofit organizations, indirect costs must be classified within two broad categories: "Facilities" and "Administration." "Facilities" is defined as depreciation on buildings, equipment and capital improvement, interest on debt associated with certain buildings, equipment and capital improvements, and operations and maintenance expenses. "Administration" is defined as general administration and general expenses such as the director's office, accounting, personnel and all other types of expenditures not listed specifically under one of the subcategories of "Facilities" (including cross allocations from other pools, where applicable). [2 CFR 200.414(a)] [45 CFR 75.414(a)]

ARTICLE III. PROGRAM SPECIFIC FUNDS

A. **Program Income (Program Guide § 4.6)**

1. Program Income must be reported and expended under the same terms and conditions as the program funds from which it is generated.

2. Program Income must be used to pay for current allowable costs of the program in the same fiscal year that the income was earned (except as noted in 4).

3. For Title IIIB, IIIC, Program Income must be spent before Subaward funds (except as noted in 4) and may reduce the total amount of Subaward funds payable to the Subrecipient.

4. For Title IIIB and IIIC programs, if Program Income is earned by Subrecipient in excess of the amount reported in Subrecipient's last RECIPIENT-approved budget, and if aggregate Program Income earned by all providers and RECIPIENT exceeds the amount reported in RECIPIENT's last CDA-approved Area Plan Budget, a proportionate share of the aggregate excess amount attributable to Subrecipient may be deferred for use during the first quarter of the following contract budget period, if said following contract budget period is the last quarter of the federal fiscal year.

5. If Program Income is deferred for use it must be used by the last day of the federal fiscal year and reported when used.

6. Program Income may not be used to meet the matching requirements of this Subaward Agreement.

7. Non-IIIB & IIIC Program Income must be used to expand baseline services.

B. **One-Time Only (OTO) Funds (Program Guide § 4.6.1)**

One-Time-Only funds are grant funds which are additional to Subrecipient's baseline award. If awarded, One-Time-Only funds will be awarded by formal amendment of this Subaward Agreement, will be identified by the AAA as "one-time-only" or "OTO" in said amendment, and shall not be expended by Subrecipient for any purpose other than the specific purpose or purposes set forth in said amendment.

1. Titles III federal Program OTO funds shall only be used for the following purposes:

    a. The purchase of equipment that enhances the delivery of services to the eligible service population.

    b. Home and community-based projects that are approved in advance by CDA and are designed to address the unmet needs of the eligible service population identified in the Area Plan.

    c. Innovative pilot projects that are approved in advance by CDA and are designed for the development or enhancement of a comprehensive and coordinated system of services as defined in 45 CFR 1321.53(a)(b).

    d. OTO funds can be used to maintain or increase baseline services. However, Subrecipient shall assure that services funded with OTO funds will not create an expectation of service delivery beyond the current Subaward period.

2. NSIP OTO funds shall only be used to purchase food used in the Elderly Nutrition Program.

C. **Matching Contributions (Program Guide § 4.6.2)**

"Matching Contributions" means local cash and/or in-kind contributions made by the Subrecipient, a sub-Subrecipient, or other local resources that qualify as match for the Subaward funding.

1. Cash and/or in-kind contributions may count as match, if such contributions are used to meet program requirements.

2. Any matching contributions (cash or in-kind) must be verifiable from the records of the Subrecipient.

3. Matching contributions must be used for allowable costs in accordance with the OMB cost principles.

ARTICLE IV. PROGRAM SPECIFIC BUDGET AND BUDGET REVISION (Program Guide § 4.7)

A. Subrecipient may make written request to RECIPIENT for approval of a revision to Subrecipient's budget, but RECIPIENT may withhold such approval if such revision might cause RECIPIENT not to comply with any restrictions regarding revisions to the Area Plan Budget approved by the Department of Aging, or if sufficient funds are not available.

B. The final date to submit a request for a budget revision initiated by Subrecipient is December 15th of the Subaward Agreement period for a budget revision requiring a transfer of funds between Title IIIB, IIIC-1, or IIIC-2, unless otherwise specified by RECIPIENT.

C. The final date to submit a request for a budget revision containing line item adjustments only, and not requiring such transfer of funds, is March 30th.

D. Matching Requirements

1. The required program matching contribution for Title IIIB and IIIC is 10.53 percent.

2. Minimum matching requirements for Title IIIB and IIIC are calculated on net costs, which are total costs less program income, NSIP, and non-matching contributions.

3. Program matching contributions for Title IIIB and IIIC can be pooled to meet the minimum requirement of 10.53%.

4. Matching contributions generated in excess of the minimum required are considered overmatch.

E. Equipment

Equipment /Property with per unit cost over $5,000 or any computing devices, regardless of cost requires justification from the Contractor and approval from RECIPIENT. To request approval for specific equipment items, requests with justifications shall be sent to sgebhart@csuchico.edu. Such items must also be included in Recipient's approved Area Plan Budget. Please note an approved budget is not approval for equipment purchase.

ARTICLE V. PAYMENTS (Program Guide § 4.8)

A. For Title III B and III C Programs, the Subrecipient shall prepare and submit to RECIPIENT a monthly expenditure report and request for payment, in a format determined by RECIPIENT, no later than the 20th calendar day of each month. The report shall include all costs and funding sources for the month prior, including NSIP for III C programs.

B. RECIPIENT shall review requests for payment to ensure compliance with the approved Subaward budget and will analyze current cash needs.

C. RECIPIENT shall pay Subrecipient a total not to exceed the maximum amount specified herein. Payments to Subrecipient will be made after Enterprises receives funds from the Prime agency.

D. RECIPIENT may require financial reports more frequently than indicated above or with more detail (or both), upon written notice to Subrecipient, until such time as RECIPIENT determines that the financial management standards are met.

E. Maximum Funds Available

In consideration of the timely performance of the Subrecipient in a manner consistent with the law and this Subaward Agreement, including reporting requirements, RECIPIENT shall pay the Subrecipient the **lesser** of (1) the Subrecipient's respective expenditures within the limitations of the approved budget and budget narrative attached hereto, and within the purview of eligible and chargeable costs as set forth in said budget and 45 CFR, Appendix F, and not otherwise reimbursed;

or (2) the maximum Subaward for each category of service as specified herein, or as hereinafter modified in writing by RECIPIENT; or (3), at the option of RECIPIENT, the product of the respective number of units of service actually provided for each category of service, for each County to be served, multiplied by the applicable maximum Subaward baseline award for said category of service, divided by the respective number of units of service for said category of service and County set forth in the scope of work attached hereto, or as hereinafter modified in writing by RECIPIENT.

ARTICLE VI. CLOSEOUT (Program Guide § 4.12)

1. The Area Plan Financial Closeout Report and the Program Property Inventory Certification shall be submitted annually to the PRIME RECIPIENT. All subawards are required to submit Closeout reports as instructed by PRIME RECIPIENT.

2. Federal funds will be reduced proportionately to maintain the required matching ratios if the Subrecipient fails to report sufficient match.

3. During the review and approval of the closeout, administration costs will be increased to the total amount allocated before approving final costs for Program Development or Coordination activities.

4. Final expenditures must be reported to PRIME RECIPIENT in accordance with the allocations and funding periods specified in the budget display. If the expenditures reported by the Subrecipient exceed

the paid amount, Prime recipient will reimburse the difference to the Subrecipient up to the program funding allocation amounts listed on the budget display. If the expenditures reported by the Subrecipient are less than the paid amount, PRIME RECIPIENT will invoice the subrecipient for disallowed or unexpended funds only.

The payment on the invoice is due no later than 30 days from the date on the invoice.

If payment is not received within 30 calendar days, PRIME RECIPIENT will collect payment from upcoming disbursements. To reflect any funds recovered through offset or invoicing, the Subrecipient must update its accounting records to properly record the reversal of prior expenditures and reduce obligations under the applicable fiscal year funding period. All adjustments must comply with federal cost principles and PRIME RECIPIENT guidance.

Exhibit C
General Terms and Conditions

1. **Approval**

This Subaward Agreement is of no force or effect until RECIPIENT's Agreement with the Department of Aging has been signed by both parties and approved by the Department of General Services, if required. Subrecipient may not commence performance until such approval has been obtained.

2. **Agreement Authorization (AAA-2425-03 §8)**

If a public entity, Subrecipient shall submit to RECEIPIENT a copy of an approved resolution, order, or motion referencing this Agreement number authorizing execution of this Agreement. If a private nonprofit entity, Subrecipient shall submit to RECEIPIENT an authorization by the Board of Directors to execute this Agreement, referencing this Agreement number.

These documents, including minute orders must also identify the action taken.

Documentation in the form of a resolution, order, or motion by the Governing Board of the AAA is required for the original and each subsequent amendment to this Agreement. This requirement may also be met by a single resolution from the Governing Board of Subrecipient authorizing the AAA Director or designee to execute the original and all subsequent amendments to this Agreement.

3. **AMENDMENTS, REVISIONS OR MODIFICATIONS (AAA-2425-03 §16)**

A. No amendment or variation of the terms of this Subaward Agreement shall be valid unless made in writing, signed and approved through by both parties. No oral understanding or agreement not incorporated in this Subaward Agreement is binding on any of the parties.

B. Any provision of this subaward which conflicts with current or future applicable federal or state laws is hereby amended to conform to the provisions of those laws. Such amendment of subaward shall be effective on the effective date of the laws necessitating it and shall be binding on the parties even though such amendment may not have been reduced to writing and formally agreed upon and executed by the parties.

C. Failure by the AAA to take necessary actions required by amendments to this Subaward and/or the Program Guide shall constitute a material violation.

D. RECIPIENT reserves the right to revise, waive, or modify the Subaward Agreement to reflect any restrictions, limitations, or conditions enacted by the State, or enacted by Congress or the Legislature.

4. **Audit (Program Guide § 3.7)**

General

1. PRIME RECIPIENT or any duly authorized representative of the Federal or State government, which includes but is not limited to the State Auditor, CDA Staff, and any entity selected by State to perform inspections, shall have the right to monitor and audit the Subrecipient providing services under this subaward through on-site inspections, audits, and other applicable means the PRIME RECIPIENT determines necessary. In the event that PRIME RECIPIENT is informed of an audit by an outside federal or State government entity affecting the Subrecipient, PRIME RECIPIENT will provide timely notice to the Subrecipient.

2. The Subrecipient shall make available all reasonable information necessary to substantiate that expenditures under this subaward are allowable and allocable, including, but not limited to accounting

records, vendor invoices, bank statements, cancelled checks, bank/credit card statements, contracts and agreements, employee time sheets, purchase orders, and indirect cost allocation plans. The AAA shall agree to make such information available to PRIME RECIPIENT, the federal government, the State, or any of their duly authorized representatives, including representatives of the entity selected by State to perform inspections, for examination, copying, or mechanical reproduction, on or off the premises of the appropriate entity upon a reasonable request.

3. The Subrecipient shall cooperate with and participate in any further audits which may be required by PRIME RECIPIENT, the State, including CDA fiscal and compliance audits.

FISCAL and COMPLIANCE AUDITS

1. The PRIME RECIPIENT shall perform fiscal and compliance audits of subrecipient in accordance with Generally Accepted Government Auditing Standards (GAGAS) to ensure compliance with applicable laws, regulations, grants, and contract requirements.
2. The fiscal and compliance audits may include, but not be limited to, a review of:
    a. Financial closeouts (2 CFR 200.1 and 45 CFR 75.2)
    b. Internal controls (2 CFR 200.303 and 45 CFR 75.303)
    c. Allocation of expenditures (2 CFR 200.1 and 45 CFR 75.2)
    d. Allowability of expenditures (2 CFR 200.403 and 45 CFR 75.403)
    e. Equipment expenditures and approvals, if required (2 CFR 200.439 and 45 CFR 75.439)

Program Guide Single Audit Reporting Requirements (2 CFR 200 Subpart F and 45 CFR Subpart F)

1. SUBRECIPIENT Single Audit Reporting Requirements
    a. SUBRECIPIENTs that expend $1,000,000 or more in federal funds shall arrange for an audit to be performed as required by the Single Audit Act of 1984, Public Law 98 -502; the Single Audit Act Amendments of 1996, Public Law 104-156; 2 CFR 200.501 to 200.521 and 45 CFR 75.501 to 75.521.

A copy shall be submitted to the:
Chico State Enterprises
Attention: Passages SP Analyst
25 Main Street, Suite 103 Chico, CA 95928-5388

    b. The copy shall be submitted within thirty (30) days after receipt of the Auditor's report or nine (9) months after the end of the audit period, whichever occurs first, or unless a longer period is agreed to in advance by the cognizant or oversight agency.

    c. For purposes of reporting, the SUBRECIPIENT shall ensure that State-funded expenditures are displayed discretely along with the related federal expenditures in the single audit report's "Schedule of Expenditures of Federal Awards" (SEFA) under the Catalog of Federal Domestic Assistance (CFDA) number.

    d. For Subawards that do not have CFDA numbers, the SUBRECIPIENT shall ensure that the State-funded expenditures are discretely identified in the SEFA by the appropriate program name, identifying grant/contract number, and as passed through CDA through CSE.

2. The SUBRECIPIENT shall perform a reconciliation of the "Financial Closeout Report" to the audited financial statements, single audit, and general ledgers. The reconciliation shall be maintained and made available for CSE review.

3. Contract Resolution of Prime Recipient's Subrecipient

The PRIME RECIPIENT shall have the responsibility for resolving its subaward with its subrecipients to determine whether funds provided under this sub-award are expended in accordance with applicable laws, regulations, and provisions of this Sub-award. The PRIME RECIPIENT shall, at a minimum, perform Contract resolution within fifteen (12) months of the "Financial Closeout Report."

4. The PRIME RECIPIENT shall ensure that Subrecipient single audit reports meet 2 CFR 200 and 45 CFR 75, Subparts F-Audit Requirements.

5. Contract resolution includes:

a. Ensuring that Subrecipients expending $1,000,000.00 or more in federal awards during the Subrecipient's fiscal year have met the audit requirements of 2 CFR 200.501 - 200.521 and 45 CFR 75.501 to 75.521.
b. Issuing a management decision on audit findings within six (6) months after receipt of the Subrecipient's single audit report and ensuring that the Subrecipient takes appropriate and timely corrective action.
c. Reconciling expenditures reported to the SUBRECIPIENT to the amounts identified in the single audit or other type of audit if the Subrecipient was not subject to the single audit requirements. For a Subrecipient who was not required to obtain a single audit and did not obtain another type of audit, the reconciliation of expenditures reported to CDA must be accomplished through performing alternative procedures (e.g., risk assessment [2 CFR 200.331 and 45 CFR 75.352], documented review of financial statements, and documented expense verification, including match, etc.).

6. When alternative procedures are used, the SUBRECIPIENT shall perform financial management system testing, which provides, in part, for the following:
a. Accurate, current, and complete disclosure of the financial results of each federal award or program.
b. Records that identify adequately the source and application of funds for each federally funded activity.
c. Effective control over, and accountability for, all funds, property, and other assets to ensure these items are used solely for authorized purposes.
d. Comparison of expenditures with budget amounts for each federal award.
e. Written procedures to implement the requirements of 2 CFR 200.305.
f. Written procedures for determining the allowability of costs in accordance with 2 CFR Part 200 and 45 CFR Part 75, Subparts E - Cost Principles. [2 CFR 200.302 and 45 CFR 75.302]
g. The SUBRECIPIENT shall document system and expense testing to show an acceptable level of reliability, including a review of actual source documents.
h. Determining whether the results of the reconciliations performed necessitate adjustment of the SUBRECIPIENT's own records.

5. **Use of Name and Publicity**

Neither Party will use the name of the other Party or its employees in any advertisement, press release, or publicity with reference to this agreement or any product or service resulting from this agreement, without prior written approval of the other Party.

6. **Indemnification**

A. Subrecipient shall defend, indemnify, and hold harmless RECIPIENT; California State University, Chico; the California State University (CSU); the Trustees of the CSU, the State of California, and their officers, employees, volunteers, and agents from and against any and all liability, loss, expense, attorney's fees, or claims for injury or damages arising out of the performance of this Agreement, but only in proportion and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional acts of Subrecipient, its officers, employees, and agents.

B. RECIPIENT shall defend, indemnify, and hold harmless Subrecipient, its officers, employees, volunteers, and agents from and against any and all liability, loss, expense, attorney's fees, or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional acts.

7. **Commencement of Work (AAA-2425-03 §7)**

Should Subrecipient begin work in advance of receiving notice that this Agreement is approved, that work may be considered as having been performed at risk as a volunteer and may not be reimbursed or compensated.

8. **Standards of Work (AAA-2425-03 §9A)**

Subrecipient agrees that the performance of work and services pursuant to the requirements of this Subaward Agreement shall conform to accepted professional standards.

9. **Corporate Status (AAA-2425-03 §9B)**

A. Subrecipient shall be a public entity, private nonprofit entity, or Joint Powers Authority (JPA). If a private nonprofit corporation or JPA, Subrecipient shall be in good standing with the Secretary of State of California and shall maintain that status throughout the term of this Agreement.

B. Subrecipient shall ensure that any sub-Subrecipients providing services under this Agreement shall be of sound financial status.

C. Any subcontracting private entity or JPA shall be in good standing with the Secretary of State of California and shall maintain that status throughout the term of this Agreement.

D. Failure to maintain good standing by the contracting entity shall result in suspension or termination of this Subaward Agreement with RECEIPIENT until satisfactory status is restored. Failure to maintain good standing by a sub-subcontracting entity shall result in suspension or termination of the sub-Subaward by Subrecipient until satisfactory status is restored.

10. **Nondiscrimination (AAA-2425-03 §9C)**

The Subrecipient shall comply with all federal statutes relating to nondiscrimination. These include those statutes and laws contained in the Contractor Certification Clauses (CCC 307), which is hereby incorporated by reference. In addition, the Subrecipient shall comply with the following:

A. **Equal Access to Federally Funded Benefits, Programs and Activities -** The Subrecipient shall ensure compliance with Title VI of the Civil Rights Act of 1964 (42 USC 2000d; 45 CFR 80], which prohibits recipients of federal financial assistance from discriminating against persons based on race, color, religion, or national origin.

B. **Equal Access to State-Funded Benefits, Programs and Activities** - The Subrecipient shall, unless exempted, ensure compliance with the requirements of Cal. Gov. Code§ 11135 et seq., and 2 CCR§ 11140 et seq., which prohibit recipients of state financial assistance from discriminating against persons based on race, national origin, ethnic group identification, religion, age, sex, sexual orientation, color, or disability. [22 CCR§ 98323]

C. **California Civil Rights Laws** - Subrecipient shall, ensure compliance with the requirements of California Public Contract Code§ 2010 by submitting a completed California Civil Rights Laws Certification, prior to execution of this Subaward Agreement. The certificate is available at: http://www.dgs.ca.gov/ols/Forms.aspx

The California Civil Rights Laws Certification ensures Subrecipient compliance with the Unruh Civil Rights Act (Cal. Civ. Code§ 51) and the Fair Employment and Housing Act (Cal. Gov. Code§ 12960) and ensures that Subrecipient's internal policies are not used in violation of California Civil Rights Laws.

D. The Subrecipient assures RECIPIENT that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 USC 12101 et seq.]

E. The Subrecipient agrees to include these requirements in all contracts it enters into with Subcontractors to provide services pursuant to this Subaward Agreement.

11. **Lobbying Certification (AAA-2425-03 §9 D)**

Subrecipient, by signing this Subaward Agreement, hereby certifies to the best of its knowledge and belief, that:

A. No federally appropriated funds have been paid or will be paid, by or on behalf of Subrecipient, to any person for influencing or attempting to influence an officer or employee of any agency; a Member of Congress; an officer or employee of Congress; or an employee of a Member of Congress; in connection with the awarding of any federal contract; the making of any federal grant; the making of any federal loan; the entering into of any cooperative agreement; and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

B. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, Subrecipient shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

C. Subrecipient shall require that the language of this certification be included in the award documents for all subcontracts at all tiers (including contracts under grants, loans, and cooperative agreements which exceed $100,000) and that all sub-subcontractors shall certify and disclose accordingly.

D. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into.

E. This certification is a prerequisite for making or entering into this transaction imposed by 31 USC 1352.

F. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

12. **Conflict of Interest (AAA-2425-03 §9E)**

A. The Subrecipient shall prevent employees, consultants, or members of governing bodies from using their positions for purposes including, but not limited to, the selection of sub-Subcontractors, that are, or give the appearance of being, motivated by a desire for private gain for themselves or others, such as family, business, or other ties. In the event that the RECIPIENT determines that a conflict of interest exists, any increase in costs associated with the conflict of interest may be disallowed by RECIPIENT and such conflict may constitute grounds for termination of the Subaward Agreement.

B. This provision shall not be construed to prohibit employment of persons with whom the Contractor's officers, agents, or employees have family, business, or other ties, so long as the employment of such persons does not result in a conflict of interest (real or apparent) or increased costs over those associated with the employment of any other equally qualified applicant, and such persons have successfully competed for employment with the other applicants on a merit basis.

13. **Covenant Against Contingent Fees (AAA-2425-03 §9F)**

A. Subrecipient warrants that no person or selling agency has been employed or retained to solicit this Subaward Agreement. There has been no agreement to make commission payments in order to obtain this Subaward Agreement.

B. For breach or violation of this warranty, RECIPIENT shall have the right to terminate this Subaward Agreement without liability or at its discretion to deduct from the Subaward Agreement price or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or

contingency fee.

14. **Payroll Taxes and Deductions (AAA-2425-03 §9G)**

Subrecipient shall promptly forward payroll taxes, insurances, and contributions, including State Disability Insurance, Unemployment Insurance, Old Age Survivors Disability Insurance, and federal and State income taxes withheld, to designated governmental agencies as required by law.

15. **Subawards in Excess of $100,000 (AAA-2425-03 §9 H)**

If all funding provided herein exceeds $100,000, Subrecipient shall comply with all applicable orders or requirements issued under the following laws:

a. Clean Air Act, as amended. [42 USC 7401]

b. Federal Water Pollution Control Act, as amended. [33 USC 1251et seq.]

c. Environmental Protection Agency Regulations. [40 CFR 29] [Executive Order 11738]

d. State Contract Act [Cal. Pub. Con. Code §10295 et seq.]

e. Unruh Civil Rights Act [Cal. Pub. Con. Code§ 2010]

16. **Debarment, Suspension, and Other Responsibility Matters (AAA-2425-03 § 9 I)**

A. Subrecipient certifies to the best of its knowledge and belief, that it and its sub-Subcontractors:

1. Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency.

2. Have not, within a three-year period preceding this Subaward Agreement, been convicted of, or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, State, or local) transaction or contract under a public transaction; violation of federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

3. Are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity (federal, State, or local) with commission of any of the offenses enumerated in paragraph (l)(b} of this certification.

4. Have not, within a three-year period preceding this Subaward Agreement, had one or more public transactions (federal, State, or local) terminated for cause or default.

B. Subrecipient shall report immediately to RECIPIENT in writing, any incidents of alleged fraud and/or abuse by either Subrecipient or sub-Subcontractors.

C. Subrecipient shall maintain any records, documents, or other evidence of fraud and abuse until otherwise notified by RECIPIENT.

D. Subrecipient agrees to timely execute any and all amendments to this Subaward Agreement or other required documentation relating to the sub-Subrecipient's debarment/suspension status.

17. **Subrecipient's Staff (AAA-2425-03 §9J)**

Subrecipient shall maintain adequate staff to meet Subrecipient's obligations under this Agreement.

This staff shall be available to the State and/or to RECIPIENT for training and meetings which the State and/or RECIPIENT may find necessary from time to time.

18. **Remedies (AAA-2425-03 §14)**

Subrecipient agrees that any remedy provided in this Subaward Agreement is in addition to and not in derogation of any other legal or equitable remedy available to RECEIPIENT as a result of breach of this Agreement by Subrecipient, whether such breach occurs before or after completion of the project.

19. **Dissolution of Entity (AAA-2425-03 §15)**

Subrecipient shall notify RECIPIENT immediately of any intention to discontinue existence of the entity or to bring an action for dissolution.

20. **Subject Headings**

Headings within this Subaward Agreement are for convenient reference only and have no effect in limiting or extending the language of the provisions to which they refer.

21. **Force Majeure**

Neither Party shall be liable to the other for any delay in or failure of performance, nor shall any such delay in or failure of performance constitute default, if such delay or failure is caused by "Force Majeure." As used in this section, "Force Majeure" is defined as follows: Acts of war and acts of God such as earthquakes, floods, pandemics, and other natural disasters such that performance is impossible.

22. **Governing Law**

This Subaward Agreement is governed by and shall be interpreted in accordance with the laws of the State of California.

23. **Severability**

The invalidity or unenforceability of any provisions of this Subaward Agreement shall not affect the validity or enforceability of any other provision of this Subaward Agreement, which shall remain in full force and effect.

24. **Entire Agreement**

This Subaward Agreement and exhibits constitute the entire agreement between the Parties with respect to its subject matter and supersedes all prior agreements, representations, and understandings of the Parties, written or oral.

25. **Order of Precedence and Resolution of Language Conflicts (Program Guide §3.1.2)**

Subrecipient agrees to the extent applicable to the work to be performed by Subrecipient under this Subaward to comply with the provisions and clauses of the Prime Agreement and CDA Program Guide listed in Exhibits F & G. Where appropriate in the clauses, the term “CDA” shall mean “Recipient” and the terms “AAA” or “Chico State Enterprises” shall mean Subrecipient

The terms and conditions of this federal award and other requirements have the following order of precedence, if there is any conflict in what they require:

1. The HHS Grant Terms and Conditions.

2. The Older Americans Act and other applicable federal statutes and their implementing regulations.

3. If applicable, the Older Californians Act and other California State codes and regulations.

4. This Subaward Agreement, and all exhibits and amendments thereto.

5. Agreement No. AAA-2425-03 between RECIPIENT and the California Department of Aging, all Exhibits and any amendments thereto.

6. Any other documents incorporated herein by reference including, if applicable, the federal HHS terms and conditions found in Part II of the HHS Grant Policy Statement. The HHS Grant Policy Statement is available under the HHS Policy Requirements Topic at https://www.hhs.gov/grants/grants/grants policies-regulations/index.html

7. Program memos and other guidance issued by CDA.

Exhibit D
General Program Guide Terms and Conditions

Agency (Required for federal funding source)	**Prime Agreement Number/Date** (if available)	If **Federal, CFDA/ALN Number**	**Is prime award R&D? (yes/no)**
U.S. Department of Health and Human Services, Administration for Community Living	AAA-2425-03	93.044 93.045 93.053	No

ARTICLE I. GENERAL DEFINITIONS (Program Guide § 3.1)

A. **General Definitions** (Program Guide §3.1.1)

1. The term "Subaward Agreement" or "Subaward" shall mean this numbered Subaward Agreement, referenced exhibits, amendments hereto, the Request for Proposal and Subrecipient's Proposal, if any, the terms and conditions of Agreement No. AAA-2425-03 between Chico State Enterprises and the California Department of Aging and amendments thereto which are all hereby incorporated herein, as well as the Planning and Service Area No. 3 Area Plan and Area Plan Budget and any other documents incorporated by reference, unless otherwise provided in this Article.

2. "Subrecipient" means the governmental, nonprofit, or other legal entity awarded funds under this Subaward Agreement and is accountable to RECIPIENT and to the State and/or federal government for use of these funds and which is responsible for executing the provisions for services of this Subaward Agreement.

3. "CCR" means California Code of Regulations.

4. "CFR" means Code of Federal Regulations.

5. "Cal. Gov. Code" means California Government Code.

6. "OMB" means the federal Office of Management and Budget.

7. "Cal. Pub. Con. Code" means the California Public Contract Code.

8. "Cal. Civ. Code" means California Civil Code

9. "Reimbursable item" also means "allowable cost" and "compensable item."

10. "State" and "Department" mean the State of California and the California Department of Aging{CDA) interchangeably.

11. "Subrecipient" means the legal entity that receives funds from the Recipient to carry out part of a federal award identified in this Agreement.
12. "Contract" means Any form of legal agreement between the AAA and the subcontractor, including an agreement that the AAA or subcontractor would consider to be a contract, including vendor type Agreements for providing goods or services for the subcontractor to carry out part of a federal award received by the AAA under this Program Guide. It does not include payments to a contractor or payments to an individual that is a beneficiary of a federal program

13. "Vendor" means an entity selling goods or services to the Contractor or Subcontractor

during the Contractor or Subcontractor's performance of the Agreement.

14. "USC" means United States Code.

15. "HHS" means United States Department of Health and Human Services

16. "OAA'' means Older Americans Act.

ARTICLE II. GENERAL ASSURANCES (Program Guide § 3.2)

A. **Law, Policy and Procedure, Licenses, and Certificates** (Program Guide §3.2.1) **-** Subrecipient agrees to administer this Subaward Agreement in accordance with all applicable local, State, and federal laws and regulations including, but not limited to, discrimination, wages and hours of employment, occupational safety, and to fire, safety, health, and sanitation regulations, directives, guidelines and/or manuals related to this Subaward Agreement and resolve all issues using good administrative practices and sound judgment. Subrecipient and its sub-Subcontractors shall keep in effect all licenses, permits, notices, and certificates that are required by law.

B. **Subaward** (Program Guide §3.2.2)- The Subrecipient shall require language in all subawards to require all sub-Subrecipients to comply with all applicable State and federal laws.

C. **Facility Construction or Repair** (Program Guide §4.4.2) **-** This section applies only to Title III B funds and not to other funds allocated to other Titles under the OAA. Title Ill funds may be used for facility construction or repair, but only with prior written approval by RECIPIENT.

1. When applicable for purposes of construction or repair of facilities, Subrecipient shall comply with the provisions contained in the following and shall include such provisions in any applicable agreements with Subcontractors:

   a. Copeland "Anti-Kickback" Act. [18 USC 874, 40 USC 3145] [29 CFR 3]

   b. Davis-Bacon Act. [40 USC 3141 et seq.] [29 CFR 5]

   c. Contract Work Hours and Safety Standards Act. [40 USC 3701 et seq.] [29 CFR 5, 6, 7, 8]

   d. Executive Order 11246 of September 14, 1965, entitled "Equal Employment Opportunity" as amended by Executive Order 11375 of October 13, 1967, as supplemented in Department of Labor Regulations. [41 CFR 60].

2. Payments are not permitted for construction, renovation, alteration, improvement, or repair of privately owned property which would enhance the owner's value of such property except where permitted by law and by RECEIPIENT.

3. When funding is provided for construction and non-construction activities, Subrecipient must obtain prior written approval from RECEIPIENT before making any fund or budget transfers between construction and non-construction.

ARTICLE III. RECORDS (Program Guide §3.3)

A. Subrecipient shall maintain complete records which shall include, but not be limited to, accounting records, contracts, agreements, a reconciliation of the "Financial Closeout Report" (Closeout to RECIPIENT) to the audited financial statements, single audit report, and general ledgers, and a summary worksheet identifying the results of performing an audit resolution of its subcontractors in accordance to Article IX of this exhibit. T his includes the following: Letters of

Agreement, insurance documentation, memorandums and/or Letters of Understanding, patient or client records, and electronic files of its activities and expenditures hereunder in a form satisfactory to RECIPIENT and CDA. All records pertaining to this Subaward Agreement must be made available for inspection and audit by RECIPIENT or by the State or its duly authorized agents, at any time during normal business hours.

B. All such records, including confidential records, must be maintained and made available by Subrecipient: (1) until an audit has occurred and an audit resolution has been issued or unless otherwise authorized in writing by CDA's Audit Branch, (2) for such longer period, if any, as is required by applicable statute, by any other clause of this Subaward Agreement, or by Sections A and C of this Article, and (3) for such longer period as CDA deems necessary.

C. If this Subaward Agreement is completely or partially terminated, the records relating to the work terminated shall be preserved and made available for the same periods as specified in Section A above.

Subrecipient shall ensure that any resource directories and all client records remain the property of RECIPIENT and CDA upon termination of this Subaward Agreement and are returned to RECIPIENT and/or CDA or transferred to another Subrecipient as instructed by RECIPIENT and/or CDA.

D. In the event of any litigation, claim, negotiation, audit exception, or other action involving the records, all records relative to such action shall be maintained and made available until every action has been cleared to the satisfaction of RECIPIENT and/or the State and is so stated in writing to Subrecipient.

E. Adequate source documentation of each transaction shall be maintained relative to the allowability of expenditures reimbursed by RECIPIENT under this Subaward Agreement.

F. If the allowability of expenditures cannot be determined because records or documentation of Subrecipient are nonexistent or inadequate according to guidelines set forth in 2 CFR 200.302 and 45 CFR 75.302, the expenditures will be questioned in the audit and may be disallowed by RECIPIENT or CDA during the audit resolution process.

G. All records containing confidential information shall be handled in a confidential manner in accordance with the requirements for information integrity and security, and in accordance with guidelines set forth in this Article, and Article XVII. After the authorized period has expired, confidential records shall be shredded and disposed of in a manner that will maintain confidentiality.

ARTICLE IV. ACCESS (Program Guide §3.5)

Subrecipient shall provide access to RECIPIENT, the federal or State contracting agency, the California State Auditor, the Comptroller, General of the United States, or any of their duly authorized federal or State representatives to any books, documents, papers, and records of Subrecipient which are directly pertinent to this specific Agreement for the purpose of making an audit, examination, excerpts, and transcriptions. Subrecipient shall include this requirement in its sub-subcontracts.

ARTICLE V. MONITORING AND EVALUATION (Program Guide §3.6)

A. Authorized RECIPIENT and/or State representatives shall have the right to monitor and evaluate Subrecipient's administrative, fiscal and program performance pursuant to this Subaward Agreement. Said monitoring and evaluation may include, but is not limited to, administrative processes, fiscal, data and procurement components. This will include policies, procedures, procurement, audits, inspections of project premises, interviews of project staff and participants, and when applicable, inspection of food preparation sites.

B. Subrecipient shall cooperate with RECIPIENT and the State in the monitoring and evaluation processes, which include making any administrative, program and fiscal staff available during any scheduled process.

C. Subrecipient shall monitor contracts and subcontracts to ensure compliance with laws, regulations, and the provisions of contracts that may have a direct and/or material effect on each of its CDA funded programs.

D. Subrecipient is responsible for maintaining supporting documentation including financial and statistical records, contracts, subcontracts, monitoring reports, and all other pertinent records until an audit has occurred and an audit resolution has been issued or unless otherwise authorized in writing by CDA.

ARTICLE VI. INSURANCE (Program Guide §3.8)

A. Prior to commencement of any work under this Subaward Agreement, Subrecipient shall provide to the recipient, for the term of this Agreement, the following insurance:

1. General liability of not less than $2,000,000 per occurrence for bodily injury and property damage combined. Higher limits may be required by the State in cases of higher than usual risks.

2. Automobile liability including non-owned auto liability, of not less than $1,000,000 for volunteers and paid employees providing services supported by this Subaward Agreement.

3. If applicable, or unless otherwise amended by future regulation, Subrecipient and Subcontractors shall comply with the Public Utilities Commission General Order No. 115-F which requires higher levels of insurance for charter-party carriers of passengers and is based on seating capacity as follows:

$750,000 if seating capacity is under 8
$1,500,000 if seating capacity is 8 -15
$5,000,000 if seating capacity is over 15

4. Workers Compensation and Employers' Liability per statutory limits.

5. Professional liability of not less than $1,000,000 as it appropriately relates to the services rendered. Coverage shall include medical malpractice and/or errors and omissions. (All programs except Title V).

B. The insurance will be obtained from an insurance company acceptable to the Recipient, or be provided through partial or total self- acceptable to the Recipient.

C. Evidence of insurance shall be in a form and content acceptable to Recipient.

D. Subrecipient shall notify RECIPIENT within five (5) business days of any cancellation, non-renewal, or material change that affects required insurance coverage.

E. Insurance obtained through commercial carriers shall meet the following requirements:

1. The Certificate of Insurance shall provide that the insurer will not cancel the insured's coverage without thirty (30) days prior written notice to RECIPIENT, or ten (10) days written notice if the reason for cancellation is for non-payment of insurance premium.

2. The Certificate of Insurance shall provide that The State of California; the California State University (CSU); the Trustees of the California State University; California State University, Chico; Chico State Enterprises; University Foundation, California State University, Chico; and the officers, employees, representatives, volunteers, and agents of each of them are included as

additional insureds, with respect to work performed under this Subaward Agreement. Workers Compensation and Professional liability coverage are exempt from this requirement.

3. Chico State Enterprises shall be named as the certificate holder and RECIPIENT's address must be listed on the certificate.

F. The insurance provided herein shall be in effect at all times during the term of this Subaward Agreement. In the event the insurance coverage expires during the term of this Subaward Agreement, Subrecipient agrees to provide RECIPIENT, at least thirty (30) days prior to the expiration date, a new Certificate of Insurance evidencing insurance coverage as provided herein for a period not less than the remaining Agreement term or for a period not less than one (1) year.

In the event Subrecipient fails to keep in effect at all times said insurance coverage, RECIPIENT may, in addition to any other remedies it may have, terminate this Subaward Agreement.

G. Subrecipient shall require its lower tiered recipients, contractors, and vendors under this Subaward Agreement, other than units of local government which are similarly self-insured, to maintain adequate insurance coverage for general liability, Worker's Compensation liabilities, and if appropriate, auto liability including non-owned auto and professional liability, and further, Subrecipient shall require all of its lower tier Subcontractors to hold Subrecipient harmless. The sub-Subrecipient's Certificate of Insurance for general and auto liability shall also name Subrecipient, not RECIPIENT nor the State, as the certificate holder and additional insured. Subrecipient shall maintain Certificates of Insurance for all of its Subcontractors.

H. A copy of each appropriate Certificate of Insurance or letter of self-insurance, referencing this Subaward Agreement number shall be submitted to RECIPIENT with this Subaward Agreement.

I. Subrecipient shall be insured against liability for Worker's Compensation or undertake self-insurance in accordance with the provisions of the Labor Code and Subrecipient affirms to comply with such provisions before commencing the performance of the work under this Subaward Agreement. [Labor Code§ 3700]

ARTICLE VII. TERMINATION (Program Guide §3.9)

A. **Termination Without Cause**

Recipient may terminate performance of work under the MOU and this Program Guide, in whole or in part, without cause, if Recipient determines that a termination is in the program's best interest. Recipient may terminate the subaward upon ninety (90) days written notice to the subrecipient. The Notice of Termination shall specify the extent of the termination and shall be effective ninety (90) days from the delivery of the Notice. The parties agree that if the termination of the subaward is due to a reduction or deletion of funding by CDA, the Department of Finance (DOF), Legislature or Congress, the Notice of Termination shall be effective thirty (30) days from the delivery of the Notice. The subrecipient shall submit to recipient a Transition Plan as specified in Exhibit E, Article IV. The parties agree that for the terminated portion of the subaward, the remainder of subaward shall be deemed to remain in effect and is not void.

B. **Termination for Cause**

Recipient may terminate, in whole or in part, for cause the performance of work under the subaward. Recipient may terminate the MOU upon thirty (30) days written notice to the Subrecipient. The Notice of Termination shall be effective thirty (30) days from the delivery of the Notice of Termination unless the grounds for termination are due to threat to life, health or safety of the public and in that case, the termination shall take effect immediately. The Subrecipient shall submit to Recipient a Transition Plan as specified in this Exhibit E, Article IV. The grounds for termination for cause shall include, but are not limited to, the following:

1. In case of threat of life, health or safety of the public, termination of the Subaward shall be effective immediately.

2. A violation of the law or failure to comply with any condition of the Subaward.

3. Inadequate performance or failure to make progress so as to endanger performance of the Subaward

4. Failure to comply with reporting requirements.

5. Evidence that the Subrecipient is in an unsatisfactory financial condition as determined by an audit of the Subrecipient or evidence of a financial condition that endangers performance of the Subaward and/or the loss of other funding sources.

6. Delinquency in payment of taxes or payment of costs for performance of the Subaward and the services outlined within the subaward in the ordinary course of business.

7. Appointment of a trustee, receiver, or liquidator for all or a substantial part of the subrecipient's property, or institution of bankruptcy, reorganization or the arrangement of liquidation proceedings by or against the subrecipient.

8. Service of any writ of attachment, levy of execution, or commencement of garnishment proceedings against the subrecipient's assets or income.

9. The commission of an act of bankruptcy.

10. Finding of debarment or suspension.

11. The subrecipient's organizational structure has materially changed.

12. Recipient determines that the subrecipient may be considered a "high risk" agency as described in 2 CFR 200.205 and 45 CFR 75.205. If such a determination is made, the subrecipient may be subject to special conditions or restrictions.

C. **Subrecipient's Obligation After Notice of Termination**

After receipt of a Notice of Termination, and except as directed by Recipient and/or CDA, the subrecipient shall immediately proceed with the following obligations, as applicable, regardless of any delay in determining or adjusting any funds due under this clause.

The Subrecipient shall:

1. Stop work as specified in the Notice of Termination.

2. Place no further subcontracts for materials or services, except as necessary, to complete the continued portion of the subaward.

3. Terminate all subcontracts to the extent they relate to the work terminated.

4. Settle all outstanding liabilities and termination settlement proposals arising from the termination of subcontracts, (the approval or ratification of which will be final for purposes of this clause).

D. **Effective Date**

Termination of the MOU shall take effect immediately in the case of an emergency such as threat to life, health, or safety of the public. The effective date for Termination with Cause or for funding reductions is thirty (30) days and Termination without Cause is ninety (90) days subsequent to written notice to the subrecipient. The notice shall describe the action being taken by Recipient, the reason for such action and, any conditions of the termination, including the date of termination.

E. **Voluntary Termination of Area Plan Agreement (Title III Only)**

Pursuant to 22 CCR 7210, the subrecipient may voluntarily terminate its subaward prior to its expiration either by mutual agreement with Recipient or upon thirty (30) days written notice to Recipient. In case of voluntary termination, the Subrecipient shall allow Recipient up to one hundred eighty (180) days to transition services. The subrecipient shall submit a Transition Plan in accordance with this subaward.

F. **Notice of Intent to Terminate by AAA (all other non-Title III Programs)**

In the event the subrecipient no longer intends to provide services under the subaward, the subrecipient shall give Recipient a Notice of Intent to Terminate. Such notice shall be given in writing to Recipient at least one hundred eighty (180) days prior to the proposed termination date. Unless mutually agreed upon, the subrecipient does not have the authority to terminate the subaward. The Notice of Intent to Terminate shall include the reason for such action and the anticipated last day of work. The Subrecipient shall submit a Transition Plan in accordance with this subaward.

G. **In the Event of a Termination Notice**

Recipient will present written notice to the Subrecipient of any condition, such as, but not limited to, transfer of clients, care of clients, return of unspent funds; and disposition of property, which must be met prior to termination.

ARTICLE VIII. NOTICES (Program Guide §3.10)

A. Any notice to be given hereunder by either party to the other may be affected by personal delivery in writing or by registered or certified mail, overnight mail, postage prepaid, return receipt requested, or overnight mail, or by electronic methods, provided Subrecipient retains receipt, and shall be communicated as of actual receipt.

Notices mailed to Chico State Enterprises shall be addressed to:

Chico State Enterprises
Attn: Director, Sponsored Contracts
25 Main Street, Suite 103
Chico, CA 95928-5388

Notices mailed to Subrecipient shall be to the address indicated on the signature page of this Subaward Agreement.

B. Each party may change its address by written notice to the other party in accordance with this Article.

ARTICLE IX. INFORMATION INTEGRITY AND SECURITY (Program Guide §3.11)

This Information Confidentiality and Security Requirements section sets forth the information privacy and security requirements the subrecipient is obligated to follow with respect to all personal, confidential, and sensitive information (as defined herein) disclosed to the subrecipient, or collected, created, maintained,

stored, transmitted, or used by the subrecipient for or on behalf of the recipient and CDA pursuant to subrecipients' subaward with the recipient and the CDA program guide. (Such personal, confidential, and sensitive information is referred to here as CDA PSCI.) All parties desire to protect their privacy and provide for the security of CDA PSCI pursuant to this section of the subaward and in compliance with state and federal laws applicable to CDA PSCI.

The terms of this section shall apply to all contracts, subcontracts, and sub-subawards made by the subrecipient in furtherance of the MOU and services provided in accordance with this Program Guide. The subrecipient shall require its agents, subrecipients, subcontractors, or independent consultants (collectively, agents) to conform to this section regarding CDA PSCI.

A. Definitions

1. **Breach:**
   a. the unauthorized acquisition, access, use, or disclosure of CDA PSCI in a manner in which comprises the security, confidentiality, or integrity of the information; or

   b. the same definition of "breach of the security system" set forth in California Civil Code section 1798.29, subdivision (f); or

   c. the same as the definition of "breach" set forth in the Health Insurance Portability and Accountability Act Privacy Rule, 45 Code of Federal Regulations 164.402.
2. **Confidential Information:** Information that is exempt from disclosure under the provisions of the California Public Records Act (Government Code section 7920.000 Et seq.).

3. **Disclosure:** the release, transfer, provision of, access to, or divulging in any manner of information outside the entity holding the information

4. **PSCI:** "personal information", "sensitive information", and "confidential information" (as these terms are defined herein).

5. **Personal Information:** Information that identifies or describes an individual, including, but not limited to, their name, social security number, physical description, home address, home telephone number, education, financial matters, and medical or employment history. It is CDA's policy to consider all information about individuals private unless such information is determined to be a public record. Personal Information also includes the following:

   a. **Notice-Triggering Personal Information:** Specific items of personal information (name plus Social Security number, driver license/California identification card number, or financial account number) that may trigger a requirement to notify individuals if it is acquired by an unauthorized person. For purposes of this provision, identity shall include, but not be limited to name, identifying number, symbol, or other identifying information assigned to the individual, such as finger or voice print or a photograph. See Civil Code section 1798.29.

   b. **Protected Health Information (PHI)**: The term "PHI" refers to and includes both "PHI" as defined at 45 CFR section 160.103 and Personal Information (PI) as defined in the Information Practices Act at California Civil Code section 1798.3(a). PHI includes information in any form, including paper, oral, and electronic.

6. **Public Information:** Information that is not exempt from disclosure under the provisions of the California Public Records Act (Government Code sections 7920.000 Et seq.).

7. **Security Incident:**
   a. A breach or attempted breach; or

   b. The attempted or successful unauthorized access, disclosure, modification, or destruction of CDA PSCI, in violation of any state or federal law or in a manner not permitted under this Program Guide;

or

c. the attempted or successful modification or destruction of, or interference with, the SUBRECIPIENT's system operations in an information technology system, that negatively impacts the confidentiality, availability, or integrity of CDA PSCI; or

d. any event that is reasonably believed to have compromised the confidentiality, integrity, or availability of an information asset, system, process, data storage, or transmission. Furthermore, an information security incident may also include an event that constitutes a violation or imminent threat of violation of information security policies or procedures, including acceptable use policies.

8. **Sensitive Information:** Information that requires special precautions to protect from unauthorized use, access, disclosure, modification, loss, or deletion. Sensitive Information may be either Public Information or Confidential Information. It is information that requires a higher-than-normal assurance of accuracy and completeness. Thus, the key factor for Sensitive Information is that of integrity. Typically, Sensitive Information includes records of agency financial transactions and regulatory actions.

B. Disclosure Restrictions

The SUBRECIPIENT shall protect CDA PSCI from unauthorized disclosure. The SUBRECIPIENT shall not disclose, except as otherwise specifically permitted by the MOU and this Program Guide, any CDA PSCI to anyone other than CDA personnel or programs without prior written authorization from the CDA.

1. The SUBRECIPIENT and CDA mutually agree that the creation, receipt, maintenance, transmittal, and disclosure of data from CDA containing PHI shall be subject to the Health Insurance Portability and Accountability Act of 1996 and its implementing privacy and security regulations at 45 CFR Parts 160 and 164 (collectively and as used in this Agreement, HIPAA.). The SUBRECIPIENT agrees to provide the same, or greater, level of protection to CDA data that would be required if the SUBRECIPIENT were a Business Associate under HIPAA, regardless of whether the SUBRECIPIENT is or is not a Business Associate.

2. To the extent that other state and/or federal laws provide additional, stricter, and/or more protective (collectively, more protective) privacy and/or security protections to CDA PSCI covered under this Program Guide beyond those provided through HIPAA, SUBRECIPIENT agrees:

   a. To comply with the more protective of the privacy and security standards set forth in applicable state or federal laws to the extent such standards provide a greater degree of protection and security than HIPAA or are otherwise more favorable to the individuals whose information is concerned; and

   b. To treat any violation of such additional and/or more protective standards as a breach or security incident, as appropriate.

   c. Examples of laws that provide additional and/or stricter privacy protections to certain types of CDA PSCI, as defined in Section 3.11.1 of this Program Guide, include, but are not limited to the Information Practices Act, California Civil Code sections 1798-1798.78, Confidentiality of Alcohol and Drug Abuse Patient Records, 42 CFR Part 2, Welfare and Institutions Code section 5328, and California Health and Safety Code section 11845.5.
   d. If the SUBRECIPIENT is a Qualified Service Organization (QSO) as defined in 42 CFR section 2.11, the SUBRECIPIENT agrees to be bound by and comply with subdivisions (2)(i) and (2)(ii) of that section.

C. Use Restrictions

The SUBRECIPIENT shall not use any CDA PSCI for any purpose other than performing the SUBRECIPIENT's

obligations under the MOU and this Program Guide.

D. Safeguards and Security

The SUBRECIPIENT shall implement administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of CDA PSCI including electronic CDA PSCI that it creates, receives, maintains, uses, or transmits on behalf of CDA. The SUBRECIPIENT shall develop and maintain a written information privacy and security program that includes administrative, technical, and physical safeguards appropriate to the size and complexity of the SUBRECIPIENT's operations and the nature and scope of its activities. The SUBRECIPIENT's administrative, technical, and physical safeguards shall include, at a minimum:

1. **Technical Security Controls**: The SUBRECIPIENT shall, at a minimum, utilize a National Institute of Standards and Technology Special Publication (NIST SP) 800-53 compliant security framework when selecting and implementing its security controls and shall maintain continuous compliance with NIST SP 800-53 as it may be updated from time to time. The current version of NIST SP 800-53, Revision 5, is available online at https://csrc.nist.gov/publications/detail/sp/800-53/rev-5/final; updates will be available online at https://csrc.nist.gov/publications/sp800.

2. **Removable Media Devices**: All electronic files that contain CDA PSCI data must be encrypted when stored on any removable media or portable device (i.e., USB thumb drives, floppies, CD/DVD, smart devices, tapes, etc.). PSCI must be encrypted, at a minimum, using a FIPS 140-2 certified algorithm or successor standards, such as Advanced Encryption Standard (AES), with a 128bit key or higher.

3. **Patch Management:** The SUBRECIPIENT shall apply security patches and upgrades and keep virus software up to date on all systems which PHI and other confidential information may be used.

4. **Confidentiality Statement:** All people that will be working with CDA PSCI must sign a confidentiality statement that includes, at a minimum, General Use, Security and Privacy Safeguards, Unacceptable Use, and Enforcement Policies. The statement must be signed by all people prior to accessing CDA PSCI. The statement must be renewed annually. The SUBRECIPIENT shall retain each person's written confidentiality statement for CDA inspection for a period of six (6) years following contract termination.

5. **Transmission and Storage of PSCI:** All persons that will be working with CDA PSCI shall employ with FIPS 140-3 compliant encryption of PHI, at rest and in motion, unless it has been determined that such encryption is unreasonable and inappropriate based upon a risk assessment and equivalent alternative measures are in place and documented as such.

6. **Minimum Necessary:** Only the minimum necessary amount of CDA PSCI required to perform necessary business functions applicable to the terms of this Program Guide may be used, disclosed, copied, downloaded, or exported.

7. **Antivirus Software**: All workstations, laptops and other systems that process and/or store CDA PSCI must install and actively use a comprehensive anti-virus software solution with automatic updates scheduled at least daily.

8. **Data Security:** CDA PSCI will be stored separately from other customers' data. Data will be stored and processed within the continental United States, and remote access to data from outside the continental United States will be prohibited. Data will be encrypted such that unauthorized parties are unable to read the data within the database/data repositories or any backups.

E. Employee Training

All persons who assist in the performance of functions or activities on behalf of Recipient and CDA, or access or disclose CDA PSCI, must complete information privacy and security training, at least annually, at the SUBRECIPIENT's expense. Each person who receives information privacy and security training must

sign a certification, indicating the member's name and the date on which the training was completed. These certifications must be retained for a period of six (6) years following contract termination.

F. Employee Discipline

Appropriate sanctions must be applied against persons who fail to comply with privacy policies and procedures or any provisions of these requirements, including termination of employment where appropriate.

G. Mailing:

Mailings of CDA PSCI shall be sealed and secured from damage or inappropriate viewing of PSCI to the extent possible. Mailings which include 500 or more individually identifiable records of CDA PSCI in a single package shall be sent using a tracked mailing method which includes verification of delivery and receipt, unless the prior written permission of CDA to use another method is obtained.

H. Security Officer:

The SUBRECIPIENT shall designate a Security Officer to oversee its data security program who will be responsible for carrying out its privacy and security programs and for communicating on security matters with Recipient and CDA.

I. Mitigation of Harmful Effects:

The SUBRECIPIENT shall mitigate, to the extent practicable, any harmful effect that is known to the SUBRECIPIENT of a use or disclosure of PSCI and other confidential information in violation of the requirements of this Program Guide.

J. Access to, and Accounting For, Disclosure of PSCI:

The SUBRECIPIENT shall document and make available to Recipient or (at the direction of the Recipient and/or CDA) to an Individual such disclosures of CDA PSCI and information related to such disclosures necessary to respond to a proper request by the subject Individual for an accounting of disclosures of personal information as required by 45 CFR section 164.524 or any applicable state or federal law.

K. Access to Practices, Books, and Records

The SUBRECIPIENT shall make its internal practices, books, and records relating to the use and disclosure of CDA PSCI on behalf of Recipient and CDA available to Recipient and CDA upon reasonable request.

L. Special Provision for SSA Data

If the SUBRECIPIENT receives data from or on behalf of the recipient and/or CDA that was verified by or provided by the Social Security Administration (SSA Data) and is subject to an agreement between CDA and SSA, the SUBRECIPIENT shall provide, upon request by Recipient/CDA, a list of all employees and agents who have access to such data, including employees and agents of its agents, to the requesting agency.

M. Breaches and Security Incidents

The SUBRECIPIENT shall implement reasonable systems for the discovery and prompt reporting of any breach or security incident, and take the following steps:

1. **Notice to Recipient:** The SUBRECIPIENT shall notify Recipient immediately by email or telephone of the discovery of:

a. Unsecured CDA PSCI if the CDA PSCI is reasonably believed to have been accessed or acquired by an unauthorized person.

b. Any suspected security incident which risks unauthorized access to CDA PSCI and/or other confidential information.

c. Any intrusion or unauthorized access, use, or disclosure of CDA PSCI in violation of this Agreement; or

d. Potential loss of confidential data affecting this agreement.

e. Notice via email shall be made using the current CDA 1025 "Information Security Incident Report" forms and shall include all information known at the time the incident is reported. The forms are available online at: https://aging.ca.gov/Information_security/

f. Upon discovery of a breach or suspected security incident, intrusion, or unauthorized access, use or disclosure of CDA PSCI, the SUBRECIPIENT shall take:

i. Prompt corrective action to mitigate any risks or damages involved with the security incident or breach; and

ii. Any action pertaining to such unauthorized disclosure is required by applicable Federal and State laws and regulations.

2. **Investigation of Security Incident or Breach:** The SUBRECIPIENT shall immediately investigate such security incident, breach, or unauthorized use or disclosure of CDA PSCI.

3. **Complete Report:** The SUBRECIPIENT shall provide a complete report of the investigation to Recipient within (10) working days of the discovery of the breach or unauthorized use or disclosure. The complete report must include an assessment of all known factors relevant to a determination of whether a breach occurred under applicable federal and state laws. The report shall include a full, detailed corrective action plan including information on measures that were taken to halt and/or contain improper use or disclosure. If RECEIPIENT requests information in addition to this report, the SUBRECIPIENT shall make reasonable efforts to provide RECEIPIENT with such information. RECEIPIENT will review and approve or disapprove the SUBRECIPIENT's determination of whether a breach occurred, whether the security incident or breach is reportable to the appropriate entities, if individual notifications are required, and the SUBRECIPIENT's corrective action plan.

a. If the SUBRECIPIENT does not submit a complete report within the ten (10) working day timeframe, the SUBRECIPIENT shall request approval from RECEIPIENT within the ten (10) working day timeframe of a new submission timeframe for the complete report.

4. **Notification of Individuals:** If the cause of a breach is attributable to the SUBRECIPIENT or its agents, the SUBRECIPIENT shall notify individuals accordingly and shall pay all costs of such notifications as well as any costs associated with the breach. The notifications shall comply with applicable federal and state law. RECEIPIENT shall approve the time, manner, and content of any such notifications and their review and approval must be obtained before the notifications are made.

5. **Responsibility for Reporting Breaches to Entities other than RECEIPIENT:** If the cause of a breach of CDA PSCI is attributable to the SUBRECIPIENT or its subcontractors, the SUBRECIPIENT is responsible for all required reporting of the breach as required by applicable federal and state law.

6. **Submission of Sample Notification to Attorney General:** If notification to more than 500 individuals is required pursuant to California Civil Code section 1798.29, regardless of whether the SUBRECIPIENT is considered only a custodian and/or non-owner of the CDA PSCI, the SUBRECIPIENT shall, at its sole

expense and at the sole election of RECEIPIENT, either:

a. Electronically submit a single sample copy of the security breach notification, excluding any personally identifiable information, to the Attorney General pursuant to the format, content, and timeliness provisions of Section 1798.29, subdivision (e). The SUBRECIPIENT shall inform the CDA Privacy Officer of the time, manner, and content of any such submissions prior to the transmission of such submissions to the Attorney General; or

b. Cooperate with and assist RECEIPIENT in its submission of a sample copy of the notification to CDA and the Attorney General.

N. Contact Information

To direct communications to the above referenced CDA staff, the SUBRECIPIENT shall initiate contact as indicated herein. CDA reserves the right to make changes to the contact information below by giving written notice to the SUBRECIPIENT.

CDA Privacy Officer
Office of Legal Services 2880
Gateway Oaks Dr. Suite 200
Sacramento, CA 95833
Attn: Chief Counsel
Email: privacy@aging.ca.gov
Telephone: (916) 419-7500

CDA Information Security Officer
Information Security Branch 2880
Gateway Oaks Dr. Suite 200
Sacramento, CA 95833
Attn: Information Security Officer
Email: iso@aging.ca.gov
Telephone: (916) 419-7500

O. Responsibility of Recipient

Recipient agrees to not request the SUBRECIPIENT use or disclose CDA PSCI in any manner that would not be permissible under HIPAA and/or other applicable federal and/or state law.

P. Audits, Inspections, and Enforcement

1. **Recipient Right to Inspect:** From time to time, Recipient may inspect the facilities, systems, books, and records of the SUBRECIPIENT to monitor compliance with the safeguards required in the Information Confidentiality and Security Requirements (ICSR) section. The SUBRECIPIENT shall promptly remedy any violation of any provision of this ICSR section. The fact that CDA inspects, or fails to inspect, or has the right to inspect, the SUBRECIPIENT's facilities, systems, and procedures does not relieve the SUBRECIPIENT of its responsibility to comply with this ICSR section.

2. **Notification to CDA in Event the SUBRECIPIENT is Subject to Other Audit:** If the SUBRECIPIENT is the subject of an audit, compliance review, investigation, or any proceeding that is related to the performance of its obligations pursuant to the MOU and/or this Program Guide or is the subject of any judicial or administrative proceeding alleging a violation of HIPAA, the SUBRECIPIENT shall promptly notify CDA unless it is legally prohibited from doing so.

Q. Miscellaneous Provisions

1. **Disclaimer:** CDA makes no warranty or representation that compliance by the SUBRECIPIENT with this Program Guide will satisfy the SUBRECIPIENT's business needs or compliance obligations. The SUBRECIPIENT is solely responsible for all decisions made by the SUBRECIPIENT regarding the safeguarding of CDA PSCI and other confidential information.

2. **Amendment:**

a. Any provision of the MOU or this Program Guide which conflicts with current or future applicable federal or state laws is hereby amended to conform to the provisions of those laws. Such amendment of the MOU and/or this Program Guide shall be effective on the effective date of the laws necessitating it and shall be binding on the parties even though such amendment may not have been reduced to writing and formally agreed upon and executed by the parties.

b. Failure by the SUBRECIPIENT to take necessary actions required by amendments to the MOU and/or this Program Guide shall constitute a material violation.

3. **Assistance in Litigation or Administrative Proceedings:** The SUBRECIPIENT shall make itself, its employees, and agents available to CDA at no cost to CDA to testify as witnesses in the event of litigation or administrative proceedings being commenced against CDA, its director, officers, or employees based upon claimed violation of laws relating to security and privacy, and which involves inactions or actions by the SUBRECIPIENT (except where the SUBRECIPIENT or its subcontractor, workforce employee, or agent is a named adverse party).

4. **No Third-Party Beneficiaries** Nothing in this Program Guide is intended to or shall confer upon any third person, any rights, or remedies whatsoever.

5. **Interpretation:** The terms and conditions in this Program Guide shall be interpreted as broadly as necessary to implement and comply with regulations and applicable laws. The parties agree that any ambiguity in the terms and conditions of this Program Guide shall be resolved in favor of a meaning that complies and is consistent with federal and state laws and regulations.

6. **No Waiver of Obligations:** No change, waiver, or discharge of any liability or obligation hereunder on any one or more occasions shall be deemed a waiver of performance of any continuing or other obligation or shall prohibit enforcement of any obligation on any other occasion.

7. **Return or Destruction of CDA PSCI on Expiration or Termination:** At expiration or termination of the MOU, if feasible, the SUBRECIPIENT shall return or destroy all CDA PSCI that the SUBRECIPIENT still maintains in any form and retain no copies of such information. If return or destruction is not feasible, CDA and the SUBRECIPIENT shall determine the terms and conditions under which the SUBRECIPIENT may retain the PSCI.

8. **Data Sanitization:** All CDA PSCI must be sanitized using NIST Special Publication 800-88 standard methods for data sanitization when the CDA PSCI is no longer needed.

a. **Survival**: If return or destruction of CDA PSCI is not feasible upon the completion or termination of the MOU, the respective rights, and obligations of the SUBRECIPIENT under this Section shall survive the completion or termination of the MOU between the SUBRECIPIENT and CDA. The SUBRECIPIENT shall also limit further uses and disclosures of CDA PSCI to those purposes that make the return or destruction of the information infeasible.

ARTICLE X. COPYRIGHTS AND RIGHTS IN DATA (Program Guide §3.12)

A. Copyrights

1. If any material funded by this Subaward Agreement is subject to copyright, RECIPIENT reserves the right to copyright such material and Subrecipient agrees not to copyright such material, except as set forth in Section B of this Article.

2. Subrecipient may request permission to copyright material by writing to the Director of RECIPIENT. The Director shall grant permission or give reason for denying permission to Subrecipient in writing within sixty (60) days of receipt of the request.

3. If the material is copyrighted with the consent of RECIPIENT, RECIPIENT reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, prepare derivative works, publish, distribute and use such materials, in whole or in part, and to authorize others to do so, provided written credit is given to the author.

4. Subrecipient certifies that it has appropriate systems and controls in place to ensure that State funds will not be used in the performance of this contract for the acquisition, operation, or maintenance of computer software in violation of copyright laws.

B. Rights in Data

1. Subrecipient shall not publish or transfer any materials, as defined in paragraph 2 below, produced or resulting from activities supported by this Subaward Agreement without the express written consent of the Director of RECIPIENT. That consent shall be given, upon receipt by RECIPIENT of the express written consent of the Director of CDA, or the reasons for denial shall be given, and any conditions under which it is given or denied, within thirty (30) days after the written request is received by RECIPIENT. RECIPIENT or State may request a copy of the material for review prior to approval of the request. This subsection is not intended to prohibit Subrecipient from sharing identifying client information authorized by the participant or summary program information which is not client specific.

2. As used in this Subaward Agreement, the term "subject data" means writings, sound recordings, pictorial reproductions, drawings, designs or graphic representations, procedural manuals, forms, diagrams, workflow charts, equipment descriptions, data files and data processing or computer programs, and works of any similar nature (whether or not copyrighted or copyrightable) which are first produced or developed under this Subaward Agreement. The term does not include financial reports, cost analyses and similar information incidental to contract administration, or the exchange of that information between AAAs to facilitate uniformity of contract and program administration on a statewide basis.

3. Subject only to other provisions of this Subaward Agreement, the State and/or RECIPIENT may use, duplicate, or disclose in any manner, and have or permit others to do so subject to State and federal law, all subject data delivered under this Subaward Agreement.

ARTICLE XI. Public Education and Information (Program Guide §3.13)

(Please note: This differs from the IIIB service categories within the data dictionary that have the same names)

Public Education and Information (PE&I) falls into two categories:

1. Educational – materials that educate and inform an audience such as activity books, coloring books, brochures, and posters.

2. Promotional – material that promotes, supports, or enhances efforts and directly relates to the project objective such as key chains, onboard signs, mugs, pencils, magnets, and litter bags. The State of California and CDA does NOT allow CDA funds to be used for this purpose.

Subrecipients and lower-tier subcontractors that use CDA funds to produce educational material must receive approval from the CDA Office of Communications prior to production. Additionally, subrecipients that use CDA funds to produce PI&E materials must receive written approval from the CDA Office of Communications in order to use any CDA logo. Subrecipients should allow a minimum of ten (10) business days for approval; they should contact the CDA Office of Communications for assistance (Communications@aging.ca.gov).

AAAs should also advise vendors that all materials used in the production of public outreach materials paid for with grant funds are the property of the AAA and the CDA (i.e., data, plates, digital files, camera-ready artwork, designs, concepts, photographs, video and audio). The CDA reserves the right to use materials developed by the AAA and/or subcontractor.

Inclusion of the logo and/or funding line should not interfere with the primary program messaging. Questions regarding the inclusion, size or placement of either logo or funding statement should be directed to the CDA Office of Communications.

All documents produced must comply with Federal Acquisition Regulation, Section 508, which governs document accessibility.

A. S.W.A.G Ban (Program Guide §3.13.1)

1. In 2011, Governor Jerry Brown issued an executive memo that has banned state agencies and departments from spending taxpayer money on promotional items, which he named "S.W.A.G".

S.W.A.G stands for "Stuff We All Get." The executive memo has not been overturned and is still in effect; accordingly, all entities that receive state funds must adhere to the executive memo.

SPECIFIC EXAMPLES OF S.W.A.G

In the executive memo, Governor Brown named specific items that constitute S.W.A.G, which he defined as "free giveaway and gift items," including key chains, squeeze toys, pens, hats, trinkets, shirts, cups, flashlights, ashtrays, and other "unnecessary" items. This is not an exhaustive list.

Ultimately, there is no specific case law defining SW.A.G.; each case is unique. AAAs must assess whether an item is either S.W.A.G., or an allowable expense. The decision to proceed with the purchase at issue as an allowable expense requires the AAA to maintain a record and keep a written justification regarding the purchase in its procurement file, as discussed below.

2. KEEPING WRITTEN JUSTIFICATION FOR PROCUREMENT

If the AAA determines that it is moving forward with the purchase of a promotional item, it should comply with the procedures outlined in SCM Vol 2. Chapter 400, section 401:

Promotional Materials-401

Prior to conducting a purchase for promotional materials, written justification must be kept in the procurement file supporting how the purchase of promotional materials meets the departmental mission and the AAA's business needs. Written justifications should include a description of the type of event(s) and how the promotional material(s) will be used.

[See: https://www.dgs.ca.gov/PD/Resources/SCM/TOC/2/2-8, All expenditures of public funds must support the Department's function, purpose, and benefit the state.]

3. FUNCTIONALITY AS AN ASSESSMENT FACTOR

In conducting its analysis on whether a promotional item constitutes S.W.A.G or should be deemed an allowable expense, the AAA may consider:

• The functionality of the item,

• Whether the item is given to a targeted group of people vs. to the general public,

• Whether the items are to be used for promotional purposes in support of the departmental mission and the AAA's business needs.

4. AAAs should work with their counsel to determine whether a promotional item may constitute S.W.A.G. If the AAA deems the item an allowable expense, this will trigger the requirement to maintain written justification in its procurement files.

B. Advertising and Public Relations (Program Guide §3.13.2)

Press releases, paid and earned advertisements, outreach and media, media and kick-off events, educational materials and public notices that utilize the CDA logo or name, require approval by the CDA Office of Communications prior to publication and dissemination. The AAA shall email the draft language and materials a minimum of ten (10) business days in advance of publication and dissemination to communications@aging.ca.gov and the appropriate CDA Program staff point of contact.

Language and materials submitted will be assessed in batches on the first and fifteenth of each month, with a minimum of ten (10) business days approval period.

C. Approval Requirements for Advertising and Public Relations (Program Guide §3.13.3)

This section further clarifies the approval requirements for Public Education and Information as outlined in section 2.

1. **Approval Required** for materials that mention the CDA name or use the CDA logo, including:

    - Paid advertising
    - Earned advertising
    - Outreach materials
    - Educational materials
    - Media events
    - Public notices

2. **No Approval Required:**

    - Materials that only mention CDA in the funding disclaimer "The materials were funding by a contract with the California Department of Aging." without using the CDA logo.
    - Materials that do not mention the CDA name or use the CDA logo.

3. **Social Media Posts**

    Approval Required:
    - Social media posts that mention the CDA name or use the CDA logo

    No Approval Required:
    - Social media posts that do not mention the CDA name or use the CDA logo, even if CDA funds are involved.
    - Tagging @calaging on X, Facebook or LinkedIn is optional but encouraged to keep CDA informed about your organization's activities.

4. **Specific Scenarios and Examples**

    - Paid advertisement in local newspaper - No approval is needed if the promotion includes the funding disclaimer without the CDA logo or mentioning CDA.
    - Public Notices - No approval is needed for public notices about Area Plan updates or RFPs that use template language but do not use CDA logo.

Examples of materials requiring approval:

- Press releases, brochures, websites, flyers, invitations, presentations, and reports that mention the CDA name beyond the funding disclaimer language or use the CDA logo with or without other logos.

5. Submission Process

- Submit language and materials needing approval to communications@aging.ca.gov
- Review timeline: Typically, within ten (10) business days
- Review dates: First and fifteenth of each month
- Urgent requests: Notify Office of Communications if expedited approval is needed
- Questions
- For questions about approval requirements email communications@aging.ca.gov
- For any inquiries or clarifications regarding the Stevens Amendment, contact your CDA Program Manager.

D. Copyrights/Trademarks (Program Guide §3.13.4)

The Subrecipient and CDA reserves a royalty-free, non-exclusive and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for educational and federal or state government purposes the following:

1. The copyright/trademark in any work developed under a grant, sub grant or contract under a grant or sub grant.
2. Any rights of copyright/trademark to which a AAA or subcontractor purchases ownership with grant funds.

Exhibit E
Specific Program Guide Terms and Conditions

ARTICLE I. ASSURANCES SPECIFIC TO AREA PLAN PROGRAMS (Program Guide 4.2)

A. **Program Assurances**

Subrecipient shall assure that the following conditions are met:

1. Services are provided only to the defined Eligible Service Population.

2. Subrecipient shall comply with the standards and guidelines for procurement of supplies, equipment, construction, and services as provided in 45 CFR 75.328.

3. RECIPIENT will make funds available to Subrecipient only for the support of activities specified in an approved and current Area Plan that is in compliance with State and federal laws and regulations.

4. An individual's receipt of services under the In-Home Supportive Services Program shall not be the sole cause for denial of any services provided by Subcontractors.

5. Funds made available under this Subaward Agreement shall supplement, and not supplant, any federal, State, or local funds expended by a State or unit of general-purpose local government to provide Title Ill services.

6. The following closely related programs identified by CFDA number are to be considered as an "other cluster" for purposes of determining major programs or whether a program-specific audit may be elected. Subrecipient shall identify the CFDA titles and numbers to the independent auditor conducting the organization's single audit along with each of its Subcontractors. The funding source (Federal Grantor) for the following programs is the U.S. Department of Health and Human Services, Administration for Community Living.

   93.044 Special Programs for the Aging-Title Ill, Part B - Grants for Supportive Services and Senior Centers (Title Ill B).

   93.045 Special Programs for the Aging-Title Ill, Part C - Nutrition Services (Title Ill C).

   93.053 Nutrition Services Incentive Program.

   "Cluster of programs" means a grouping of closely related programs that share common compliance requirements. The types of clusters of programs are research and development, student financial aid, and other clusters. "Other clusters" are defined by the consolidated CFR in the Compliance Supplement or as designated by a state for federal awards provided to its Subcontractors that meet the definition of "cluster of programs."

   When designating an "other cluster," a state shall identify the federal awards included in the cluster and advise the Subcontractors of compliance requirements applicable to the cluster. A "cluster of programs" shall be considered as one program for determining major programs, as described in 45 CFR 75.525(a), whether a program-specific audit may be elected. (Federal Office of Management and Budget, [45 CFR 75 Requirements], Audits of States, Local Governments 45 CFR 75 Appendix V to part 75 F. 1., and Non-Profit Organization 45 CFR 75 Appendix IV to part 75 C. 2.a.

7. Subrecipient assures that voluntary contributions shall be allowed and may be solicited in accordance with the following requirements [OAA § 315(b)]:

   a. Subrecipient or any Subcontractors for any Title Ill or Title VII-A services shall not use means

tests.

b. Any Title Ill or Title VII-A client that does not contribute toward the cost of the services received shall not be denied services.

c. Methods used to solicit voluntary contributions for Title Ill and Title VII-A services shall be non-coercive.

d. Subrecipient will:

1. Provide each recipient with an opportunity to voluntarily contribute to the cost of the service.

2. Clearly inform each recipient that there is no obligation to contribute and that the contribution is purely voluntary.

3. Protect the privacy and confidentiality of each recipient with respect to the recipient's contribution or lack of contribution.

4. Establish appropriate procedures to safeguard and account for all contributions.

5. Use all collected contributions to expand the services for which the contributions were given and to supplement (not supplant) funds received under this Act.

8. Any Title III service shall not implement a Cost Sharing program unless approved by RECIPIENT and CDA.

9. Subrecipient shall comply with OAA § 306(a)(17}, which requires an AAA to include in its Area Plan information on how it will coordinate activities and develop long-range emergency preparedness plans with local and State emergency response agencies, relief organizations, local and State governments, the local Ombudsman Program, and any other institutions that have responsibility for disaster relief service delivery.

10. Subrecipient shall assist Recipient to identify and make contact with the local Office of Emergency Services (OES) for Subrecipient's service area and to define Subrecipient's, AAA's, and the OES' respective roles and responsibilities. Subrecipient may participate in a discussion of the types of clients served by Subrecipient and how their needs will be addressed by the OES in the community.

11. Subrecipient shall furnish annually, or whenever a change occurs, the name of its Disaster Coordinator to the RECIPIENT.

12. Subrecipient shall not require proof of age, citizenship, or disability as a condition of receiving services.

13. If a senior nutrition program provider, Subrecipient shall develop a policy and procedure to ensure that Title Ill C-1 and Title Ill C-2 meals are only received by eligible individuals.

14. If a Senior home-delivered program provider, Subrecipient shall annually assess each Title Ill C-2 client's nutrition risk using the Determine Your Nutritional Risk checklist published by the Nutrition Screening Initiative. [OAA § 339(2)(J)] [OAA § 207(a)(3)]

15. Subrecipient shall assure that the following publication conditions are met:

Materials published or transferred by Subrecipient and financed with funds under this Subaward Agreement shall:

a. state, "The materials or product were a result of a project funded by a contract with the California

Department of Aging".

b. give the name of the entity, the address, and telephone number at which the supporting data is available and

c. include a statement that, "The conclusions and opinions expressed may not be those of the California Department of Aging and that the publication may not be based upon or inclusive of all raw data."

16. Long-Term Care Ombudsman funds from Title III B and VII – A, Chapter 2 shall be used exclusively for the Long-Term Care Ombudsman Program.

17. The Long-Term Care Program Coordinator shall establish and monitor the budget for the Program

B. **Assurances Specific to Legal Service Providers (LSPs) (Program Guide § 4.2.1)**

In accordance with OAA § 731, Subrecipient shall assure that the following conditions are met:

1. LSPs will coordinate with State-designated providers of Long-Term Care Ombudsman services by developing and executing an MOU which will address conflict of interest, provision of legal advice, procedures for referral and other technical assistance.

2. LSPs may provide direct legal assistance to residents of the long-term care facilities where the clients are otherwise eligible, and services are appropriate.

3. Where both legal and Ombudsman services are provided by the same agency, providers must develop and follow policies and procedures to protect the integrity, resources, and confidentiality of both programs.

4. LSPs may assist the State in providing legal representation to the Ombudsman Program when an Ombudsman or the program is named as a party or witness, in a subpoena, civil suit or other legal action challenging the performance of the official duties of the Ombudsman.

5. LSPs are to coordinate with the local Legal Services Corporation (LSC) program, if the provider is not an LSC funded program.

6. LSPs are to coordinate with the network of other service providers, including but not limited to, other LSPs, Long-Term Care Ombudsman Programs, Health Insurance Counseling and Advocacy Programs, senior information and assistance, Adult Protective Services, law enforcement, case management services and focal points.

7. LSPs are to coordinate legal assistance activities with the statewide hotline and private Bar, including groups within the private Bar furnishing services to older individuals on a pro bono or reduced fee basis.

8. LSPs are to use the Uniform Reporting System revised by CDA in July 2013 to collect data on legal services provided.

ARTICLE II. REPORTING PROVISIONS (Program Guide § 4.9)

A. Subrecipient shall submit program performance reports as applicable for Title Ill B, Title Ill C-1, Title Ill C-2, and Title I11-D programs in accordance with RECIPIENT and CDA requirements. [Welfare & Inst. Code §9102 (a)(5)]

B. Subrecipient shall have written procedures to assure that all submitted performance data is timely, complete, accurate, and verifiable. For late reports, Subrecipient shall submit a written

explanation to RECIPIENT within five (5) calendar days of the due date. This written explanation shall include the reasons for the delay and the date the report will be submitted.

C. Subrecipient shall verify the accuracy of the data with the understanding that it will be submitted by RECIPIENT to the Department of Aging for inclusion in reports to the State Executive Branch, Legislative Branch, and the federal government.

D. Subrecipient shall have written procedures specific to each program which includes:

1. Collection and reporting of program data for Sub-contractor.

2. Ensuring the accuracy of data from intake/assessment process through data entry and reporting to RECIPIENT.

3. Verification of data prior to submission to RECIPIENT.

4. Correction procedures.

5. Method for collecting and reporting:

a. Total estimated unduplicated clients in each non-registered service.

b. Total estimated unduplicated clients in all non-registered services.

c. Total estimated unduplicated clients across all registered and non-registered services.

6. A performance data monitoring process.

E. Subrecipient shall train and orient staff regarding program data collection and reporting requirements. Subrecipient shall have cross-trained staff in the event of planned or unplanned prolonged absences to ensure timely and accurate submission of data.

ARTICLE Ill. APPEAL PROCESS (Program Guide § 4.10)

A. If Subrecipient disputes the administration of this Subaward Agreement, either fiscal or nonfiscal, Subrecipient shall use the appeal procedure established by RECIPIENT and the Area Agency on Aging. Unless RECIPIENT notifies Subrecipient of a different stated time, Subrecipient shall file an appeal within thirty (30) days of the disputed action.

B. Only after Subrecipient has exhausted all appeal procedures established by RECIPIENT and the Area Agency on Aging shall Subrecipient use the appeal procedure established by the California Department of Aging in 22 CCR §7700 through 7710 to appeal RECIPIENT's final adverse determination relating to Title Ill programs, if applicable.

C. Appeal costs or costs associated with any administrative or court review are not reimbursable.

ARTICLE IV. Transition Plans and Obligations Upon Termination (Program Guide § 4.11)

A. Subrecipient shall submit a transition plan to RECIPIENT within fifteen (15) days of delivery of a written Notice of Termination (pursuant to Exhibit D, Article XII of this Subaward Agreement) for a service funded either by Title Ill. The transition plan must be approved by CDA and RECIPIENT and shall at a minimum include the following:

1. A description of how clients will be notified about the change in their service provider.

2. A plan to communicate with other organizations that can assist in locating alternative

services.

3. A plan to inform community referral sources of the pending termination of the service and what alternatives, if any, exist for future referrals.

4. A plan to evaluate clients in order to assure appropriate placement.

5. A plan to transfer any confidential medical and client records to a new Contractor.

6. A plan to dispose of confidential records in accordance with applicable laws and regulations.

7. A plan for adequate staff to provide continued care through the term of the Contract. (22 CCR 7206(e)(4)]

8. A full inventory and plan to dispose of, transfer, or return to the State all equipment purchased during the entire operation of the Contract.

9. Additional information as necessary to affect a safe transition of clients to other community service providers.

B. Subrecipient shall implement the transition plan as approved by CDA and RECIPIENT. RECIPIENT will monitor Subrecipient's progress in carrying out all elements of the transition plan.

C. If Subrecipient fails to provide and implement a transition plan as required by Exhibit D, Article XII of this Subaward Agreement, Subrecipient will implement a transition plan submitted by RECIPIENT to Subrecipient following the Notice of Termination.

ARTICLE V. ADDITIONAL TERMS AND CONDITIONS (RECIPIENT)

A. Subrecipient's independent audit shall include schedules which correlate by grant category and grant period to program expenditures as reported in Subrecipient's closeout report for the corresponding grant category and grant period. Discrepancies between audit schedules and the closeout report or failure to submit sufficiently detailed and appropriate audit schedules will result in disallowances by RECIPIENT and/or CDA.

A. Subrecipient shall be in full contract compliance within 120 days of the beginning date of this Subaward Agreement. If full compliance has not occurred within this time period, RECIPIENT shall have the right to evaluate Subrecipient's capacity to fulfill Subaward goals. [CCR 7364(c)].

B. Unless there are exceptional circumstances as determined by RECIPIENT, should Subrecipient's performance under this Subaward Agreement for any month fall below 85% of the contracted level of units of service or fail to meet the quality performance standards specified in Exhibit A, RECIPIENT may take the following steps:

1. RECIPIENT will advise Subrecipient of such performance deficiency or violation in writing and specify the action(s) that must be taken to remedy the situation.

2. Subrecipient shall respond within 30 working days of receipt of above notice with a plan for correction.

3. If approved by RECIPIENT, the plan shall be implemented by Subrecipient within forty-five (45) days of receipt of the notification described in Item 1 (above).

4. If Subrecipient fails to respond within the appropriate time and/or with an appropriate plan or fails to implement the plan within the forty-five (45) day period, RECIPIENT may serve a

written termination notice on Subrecipient, which termination may become effective immediately. In the event of such termination, RECIPIENT shall be liable for payment only for allowable services rendered prior to the effective date of such termination, provided such services performed are in accordance with the terms of this Subaward Agreement.

5. Exceptional circumstances which could justify performance below the contracted level are those circumstances which are beyond Subrecipient's control, such as natural disasters, inflationary increases beyond anticipated levels, shortages of materials or supplies due to labor disputes or other reasons to be determined at the discretion of RECIPIENT.

6. Subrecipient is a Congregate Nutrition service provider, Subrecipient shall assure that Subrecipient shall be in operation at least five (5) days per week, except in a rural-area where such frequency is not feasible, and a lesser frequency is approved by RECIPIENT and CDA.

7. An amendment is required to change Subrecipient's name as listed on this Subaward Agreement. Upon receipt of legal documentation of name change RECIPIENT will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

ARTICLE VI. RECIPIENT CONTACT

A. The name of Recipient's contact to request revisions, waivers or modifications affecting this Subaward Agreement is Mariana Brimm, Contracts Analyst.

B. Subrecipient shall present the name of its contact for this Subaward Agreement to RECIPIENT. Subrecipient shall immediately notify RECIPIENT in writing of any change of its contact or address

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MEMORANDUM OF UNDERSTANDING

between the

CALIFORNIA DEPARTMENT OF AGING

and

CHICO STATE ENTERPRISES

for

Coordination of Older Americans Act Services to Residents of

Planning Service Area 03

This MOU shall become effective July 1, 2024 and shall remain in effect until June 30, 2029.

Signed by: Mary Sidney FAD1A8EC1A93492... 10/14/2024

Mary Sidney
CEO
Chico State Enterprises
25 Main Street Room 202
Chico, CA 95928

Signed by: Andrew Sachs 8880DC44041F428... 10/14/2024

Andy Sachs
Assistant Deputy Director
Office of Finance & Administration Svs
California Department of Aging
2880 Gateway Oaks Drive, Suite 200
Sacramento, CA 95833

DS 8/12/2024

Joel Chan Date
Contracts Officer

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MEMORANDUM OF UNDERSTANDING BETWEEN
THE CALIFORNIA DEPARTMENT OF AGING (CDA) AND
CHICO STATE ENTERPRISES

1. PURPOSE

   This Memorandum of Understanding (MOU) is entered into between the California Department of Aging, hereinafter referred to as "CDA," and Chico State Enterprises, hereinafter referred to as "Chico State Enterprises" or "AAA," in compliance with federal law (42 USC § 3001 et seq.), state law (Welfare and Institutions Code, Division 8.5), federal and/or state regulations, and any other authorities or policies.

   This MOU provides the transfer or continued transfer of responsibility for Older Americans Act (OAA) and Older Californians Act (OCA) assistance and/or related support services to eligible older adults, adults with disabilities, family caregivers, and residents in long-term care facilities within Chico State Enterprises' service area.

2. PARTIES

   "Parties" shall mean Chico State Enterprises and CDA. Each individually is a "Party."

3. POLICY

   Chico State Enterprises has been approved by the Administration for Community Living (ACL) to administer OAA and OCA activities in accordance with 42 USC § 3001 et seq., and Welfare and Institutions Code (WIC), Division 8.5.

4. APPLICABLE PROGRAMS

   The programs selected below are applicable to this MOU between Chico State Enterprises and CDA.

   ☒ Area Plan (AP)

   ☒ Health Insurance Counseling and Advocacy Program (HICAP)

   ☒ Medicare Improvements for Patients and Providers Act (MIPPA)

   ☐ Title V Senior Community Services Program (TV SCSEP)

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5. DEPARTMENT CONTACT

   A. The name of CDA's contact to request revisions, waivers, or modifications affecting this MOU or the Program Guide (as referenced in Section 10, below), will be provided by the State to the AAA upon full execution of this MOU.

   B. AAA shall submit to CDA changes to AAA's legal name, main address, and remit to address to bmbsubvention@aging.ca.gov.

   C. AAA shall submit to CDA changes to AAA Director or any key staff to be added or removed from the distribution list by submitting a Contact Report to AAAcontactinfo@aging.ca.gov. You may request the Contact Report by emailing AAAcontactinfo@aging.ca.gov.

6. NOTICES

   A. Any notice to be given hereunder by either Party to the other may be effected by personal delivery in writing or by registered or certified mail, overnight mail, postage prepaid, return receipt requested, provided the AAA retains receipt, and shall be communicated as of actual receipt.

   B. All other notices, apart from those identified in Section 5 of this MOU, shall be addressed to the California Department of Aging, AAA Based Teams, 2880 Gateway Oaks Drive, Suite 200, Sacramento, California, 95833. Notices mailed to the AAA shall be to the address indicated on the coversheet of this MOU.

   C. Either Party may change its address by written notice to the other Party in accordance with Section 5.

7. COMMENCEMENT OF WORK

   Should the AAA or its subcontractor begin work in advance of receiving notice that this MOU is approved, that work may be considered as having been performed at risk as a volunteer and may not be reimbursed or compensated and done at risk of assuming any and all liabilities that stem from said work.

8. RESPONSIBILITIES

   A. MOU Authorization

      i. If a public entity, the AAA shall submit to CDA a copy of an approved resolution, order, or motion referencing this MOU number authorizing execution of this MOU. If a private nonprofit entity, the

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AAA shall submit to CDA an authorization by the Board of Directors to execute this MOU, referencing this MOU number.

ii. These documents, including minute orders must also identify the action taken.

iii. Documentation in the form of a resolution, order, or motion by the Governing Board of the AAA is required for the original and each subsequent amendment to this MOU. This requirement may also be met by a single resolution from the Governing Board of the AAA authorizing the AAA Director or designee to execute the original and all subsequent amendments to this MOU.

B. UEI Number and Related Information

i. The Unique Entity Identifier changed from the DUNS Number to the Unique Entity ID (generated by SAM.gov) on April 4, 2022. The UEI number must be provided to CDA prior to the execution of this MOU. Business entities may register for a UEI number at https://sam.gov/content/duns-uei.

ii. The AAA must register the UEI number and maintain an "Active" status within the federal System for Award Management available online at https://www.sam.gov/portal/SAM/#1.

iii. If CDA cannot access or verify "Active" status by way of the AAA's UEI information, which is related to this federal subaward on the Federal Funding Accountability and Transparency Act Subaward Reporting System (SAM.gov) due to errors in the AAA's data entry for its UEI number, the AAA must immediately update the information as required.

E. Consultation

i. CDA will issue a Program Guide and Program Memos to provide guidance, insight, and direction to the AAAs on topics related to the activities applicable to this MOU.

ii. CDA and the AAA shall follow guidance provided by the Program Guide and Program Memos to promote cooperation, communication, and coordination of service and program implementation.

9. ASSURANCES

A. Standards of Work

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The AAA agrees that the performance of work and services pursuant to the requirements of this MOU and the Program Guide shall conform to accepted professional standards.

B. Corporate Status

i. The AAA shall be a public entity, private nonprofit entity, or Joint Powers Authority (JPA). If a private nonprofit corporation or JPA, the AAA shall be in good standing with the Secretary of State of California and shall maintain that status throughout the term of this MOU.

ii. The AAA shall ensure that any subcontractors providing services under this MOU shall be of sound financial status.

iii. Any subcontracting private entity or JPA shall be in good standing with the Secretary of State of California and shall maintain that status throughout the term of this MOU.

iv. Failure to maintain good standing by the AAA shall result in suspension or termination of this MOU with CDA until satisfactory status is restored. Failure to maintain good standing by a subcontracting entity shall result in suspension or termination of the subcontract by the AAA until satisfactory status is restored.

C. Nondiscrimination

The AAA shall comply with all federal statutes relating to nondiscrimination. These include those statutes and laws contained in the Contractor Certification Clauses (CCC 04/2017), located https://www.dgs.ca.gov/OLS/Resources/Page-Content/Office-of-Legal-Services-Resources-List-Folder/Standard-Contract-Language, which is hereby incorporated by reference. The CCC 04/2017 is required to be signed and submitted to CDA once every three (3) years and shall be furnished upon request by CDA. In addition, the AAA shall comply with the following:

i. Equal Access to Federally-Funded Benefits, Programs and Activities

The AAA shall ensure compliance with Title VI of the Civil Rights Act of 1964 [42 USC 2000d; 45 CFR 80], which prohibits recipients

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of federal financial assistance from discriminating against persons based on race, color, religion, or national origin.

ii. Equal Access to State-Funded Benefits, Programs and Activities

The AAA shall, unless exempted, ensure compliance with the requirements of Cal. Gov. Code § 11135 et seq. and 2 CCR § 11140 et seq., which prohibit recipients of state funds from discriminating against persons based on race, national origin, ethnic group identification, religion, age, sex, sexual orientation, color, or disability. [See 22 CCR § 98323.]

iii. California Civil Rights Laws

The AAA shall ensure compliance with the requirements of California Public Contract Code § 2010 by submitting a completed California Civil Rights Laws Certification prior to execution of this MOU. The certificate is available at: http://www.dgs.ca.gov/ols/Forms.aspx.

The California Civil Rights Laws Certification ensures the AAA's compliance with the Unruh Civil Rights Act (Cal. Civ. Code § 51) and the Fair Employment and Housing Act (Cal. Gov. Code § 12960) and further ensures that the AAA's internal policies are not used in violation of California Civil Rights Laws.

iv. The AAA assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. [See 42 USC § 12101 et seq.]

v. The AAA agrees to include these requirements in all contracts it enters into with subcontractors to provide services pursuant to this MOU and the Program Guide.

D. Lobbying Certification

The AAA, by signing this MOU, certifies to the best of its knowledge and belief, that:

i. No federally appropriated funds have been paid or will be paid, by or on behalf of the AAA, to any person for influencing or attempting to influence an officer or employee of any agency; a Member of Congress; an officer or employee of Congress; or an employee of a Member of Congress; in connection with the awarding of any federal contract; the making of any federal grant; the making of any

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federal loan; the entering into of any cooperative agreement; and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

ii. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the AAA shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

iii. The AAA shall require that the language of the lobbying certification be included in the award documents for all subcontracts at all tiers (including contracts under grants, loans, and cooperative agreements which exceed $100,000) and that all subcontractors shall certify and disclose accordingly.

iv. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into.

v. This certification is a prerequisite for making or entering into this transaction imposed by 31 USC § 1352.

vi. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

E. Conflict of Interest

i. The AAA shall prevent employees, consultants, or members of governing bodies from using their positions for purposes including but not limited to the selection of subcontractors that are or give the appearance of being motivated by a desire for private gain for themselves or others, such as family, business, or other ties. In the event that the State determines that a conflict of interest exists, any increase in costs associated with the conflict of interest may be disallowed by the State and such conflict may constitute grounds for termination of the MOU.

ii. This provision shall not be construed to prohibit employment of persons with whom the AAA's officers, agents, or employees have family, business, or other ties, so long as the employment of such persons does not result in a conflict of interest (real or apparent) or

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increased costs over those associated with the employment of any other equally qualified applicant, and such persons have successfully competed for employment with the other applicants on an open and competitive merit basis.

F. Covenant Against Contingent Fees

i. The AAA warrants that no person or selling agency has been employed or retained to solicit the work outlined within this MOU and the Program Guide. There has been no agreement to make commission payments in order to obtain the work outlined within this MOU and the Program Guide.

ii. For breach or violation of this warranty, CDA shall have the right to terminate the MOU without liability or at its discretion to deduct from the program allocation or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or contingency fee.

G. Payroll Taxes and Deductions

The AAA shall promptly forward payroll taxes, insurances, and contributions, including State Disability Insurance, Unemployment Insurance, Old Age Survivors Disability Insurance, and federal and State income taxes withheld, to designated governmental agencies as required by law.

H. Program Allocations in Excess of $100,000

i. If all funding provided in support of the services outlined within this MOU and the Program Guide exceeds $100,000, the AAA shall comply with all applicable orders or requirements issued under the following laws:

1. Clean Air Act, as amended. (42 USC § 7401)

2. Federal Water Pollution Control Act, as amended. (33 USC § 1251 et seq.)

3. Environmental Protection Agency Regulations (40 CFR 29) (Executive Order 11738)

4. State Contract Act (Cal. Pub. Con. Code § 10295 et seq.)

5. Unruh Civil Rights Act (Cal. Pub. Con. Code § 2010)

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I. Debarment, Suspension, and Other Responsibility Matters

i. The AAA certifies to the best of its knowledge and belief, that it and its subcontractors:

1. Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency.

2. Have not, within a three-year period preceding this MOU, been convicted of, or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, State, or local) transaction or contract under a public transaction; violation of federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

3. Are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity (federal, State, or local) with commission of any of the offenses enumerated in paragraph (i)(2) of this certification.

4. Have not, within a three-year period preceding this MOU, had one or more public transactions (federal, State, or local) terminated for cause or default.

ii. The AAA shall report immediately to CDA in writing, any incidents of alleged fraud and/or abuse by either the AAA or subcontractors.

iii. The AAA shall maintain any records, documents, or other evidence of fraud and abuse until otherwise notified by CDA.

iv. The AAA agrees to timely execute any and all amendments to this MOU and the Program Guide or other required documentation relating to the Subcontractor’s debarment/suspension status.

J. AAA’s Staff

i. The AAA shall maintain adequate staff to meet the AAA’s obligations under this MOU and the Program Guide.

ii. This staff shall be available to the State for training and meetings which the State may find necessary from time to time.

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10. PROGRAM GUIDE

A. A Program Guide (or "Guide") has been created and is intended for use by CDA and the AAAs as a reference tool for the provision of OCA and OAA programs. It is also intended to be used as a reference tool for monitoring and for internal and external audits.

B. The Program Guide defines the responsibilities for providing OAA and OCA assistance and/or related support services to eligible older adults, adults with disabilities, family caregivers, and residents in long-term care facilities.

C. The Program Guide shall be maintained, updated, and/or revised by CDA. Updates shall be made on an annual basis, at the beginning of each state fiscal year, or whenever there is an update to federal and/or state laws, regulations, policies, and/or directives that impact guidance provided within the Program Guide.

D. The official copy of the Program Guide shall be kept and maintained on CDA's webpage.

11. FISCAL PROVISIONS

A. This MOU must be approved prior to release and disbursement of any program funding.

B. Upon release of an original or revised budget display, a separate budget for all programs affected shall be submitted electronically to CDA's Local Finance Bureau within 30 days of release.

C. Budgets must be approved by CDA's Local Finance Bureau prior to any disbursement of funding.

D. CDA cannot disburse funds until the enactment of the Budget Act has occurred and/or CDA has received funding authority.

E. Budget Displays reference terms specific to each program funding source, which shall be used to determine disbursement of funding.

F. AAAs shall follow other fiscal provisions and terms as outlined in the program guide.

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12. RESOLUTION OF LANGUAGE CONFLICTS

A. If a dispute arises in connection with this MOU involving the interpretation, implementation, or conflicts with the laws, policies, and regulations, the AAA and CDA will meet to attempt to resolve the problem in a manner that is allowable under federal and state laws. Both parties will strive to ensure that the dispute will not result in a disruption of OAA or OCA services.

B. The terms and conditions of federal awards and other requirements have the following order of precedence, if there is any conflict in what they require:

i. The Grant Terms and Conditions

ii. The Older Americans Act and other applicable federal statutes and their implementing regulations

iii. If applicable, the Older Californians Act and other California State codes and regulations

iv. This MOU and the Program Guide

v. Program Memos and other guidance issued by CDA

vi. Any other documents incorporated herein by reference including, if applicable, the federal HHS terms and conditions found in Part II of the HHS Grant Policy Statement. The HHS Grant Policy Statement is available under the HHS Policy Requirements Topic at https://www.hhs.gov/grants/grants/grants-policies-regulations/index.html

13. TERMINATION

A. Termination Without Cause

CDA may terminate performance of work under this MOU, in whole or in part, without cause upon ninety (90) days written notice if CDA determines that a termination is in the State's best interests. The Notice of Termination shall specify the extent of the termination and shall be effective ninety (90) days from the delivery of the Notice. The Parties agree that if the termination of the MOU is due to a reduction or deletion of funding by the Department of Finance (DOF), Legislature, or Congress, the Notice of Termination shall be effective thirty (30) days from the delivery of the Notice. Upon receipt of a Notice of Termination, the AAA shall submit to CDA a Transition Plan as specified in the Program Guide.

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The Parties agree that for the terminated portion of the MOU, the remainder of the MOU shall be deemed to remain in effect and is not void.

B. Termination for Cause
CDA may terminate, in whole or in part, for cause the performance of work under this MOU. CDA may terminate the MOU upon thirty (30) days written notice to the AAA. The Notice of Termination shall be effective thirty (30) days from the delivery of the Notice of Termination unless the grounds for termination are due to threat to life, health, or safety of the public and in that case, the termination shall take effect immediately. The AAA shall submit to CDA a Transition Plan as specified in the Program Guide. The grounds for termination for cause shall include, but are not limited to, the following:

i. In case of threat of life, health, or safety of the public, termination of the MOU shall be effective immediately.

ii. A violation of the law or failure to make progress so as to endanger performance of this MOU.

iii. Inadequate performance or failure to make progress so as to endanger performance of this MOU.

iv. Failure to comply with reporting requirements.

v. Evidence that the AAA is in an unsatisfactory financial condition as determined by an audit of the AAA or evidence of a financial condition that endangers performance of this MOU and/or the loss of other funding sources.

vi. Delinquency in payment of taxes or payment of costs for performance of this MOU in the ordinary course of business.

vii. Appointment of a trustee, receiver, or liquidator for all or a substantial part of the AAA's property, or institution of bankruptcy, reorganization or the arrangement of liquidation proceedings by or against the AAA.

viii. Service of any writ of attachment, levy of execution, or commencement of garnishment proceedings against the AAA's assets or income.

ix. The commission of an act of bankruptcy.

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x. Finding of debarment or suspension.

xi. The AAA's organizational structure has materially changed.

xii. CDA determines that the AAA may be considered a "high risk" agency as described in 2 CFR 200.205 and 45 CFR 75.205. If such a determination is made, the AAA may be subject to special conditions or restrictions.

C. AAA's Obligation After Notice of Termination

After receipt of a Notice of Termination, and except as directed by CDA, the AAA shall immediately proceed with the following obligations, as applicable, regardless of any delay in determining or adjusting any funds due under this clause.

The AAA shall:

i. Stop work as specified in the Notice of Termination.

ii. Place no further subcontracts for materials or services, except as necessary, to complete the continued portion of the MOU.

iii. Terminate all subcontracts to the extent they relate to work terminated.

iv. Settle all outstanding liabilities and termination settlement proposals arising from the termination of subcontracts, (the approval or ratification which will be final for purposes of this clause).

D. Effective Date

Termination of this MOU shall take effect immediately in the case of an emergency such as a threat to life, health, or safety of the public. The effective date for Termination with Cause or for funding reductions is thirty (30) days and Termination without Cause is ninety (90) days subsequent to written notice to the AAA, respectively. The notice shall describe the action being taken by CDA, the reason for such action, and any conditions of the termination, including the date of termination.

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E. Notice of Intent to Terminate by AAA (applicable to non-Title III Programs)

In the event the AAA no longer intends to provide services under this MOU, the AAA shall give CDA Notice of Intent to Terminate. Such notice shall be given in writing to CDA at least one hundred eighty (180) days prior to the proposed termination date. Unless mutually agreed upon, the AAA does not have the authority to terminate the MOU. The Notice of Intent to Terminate shall include the reason for such action and the anticipated last day of work. The AAA shall submit a Transition Plan in accordance with the Program Guide.

F. In the Event of a Termination Notice

CDA will present written notice to the AAA of any condition, such as, but not limited to, transfer of clients, care of clients, return of unspent funds; and disposition of property, which must be met prior to termination.

14. Remedies

The AAA agrees that any remedy provided in this MOU is in addition to and not in derogation of any other legal or equitable remedy available to CDA as a result of breach of this MOU by the AAA, whether such breach occurs before or after completion of the project.

15. Dissolution of Entity

The AAA shall notify CDA immediately of any intention to discontinue existence of the entity or to bring an action for dissolution.

16. AMENDMENTS

A. No amendment or variation of the terms of this MOU shall be valid unless made in writing, signed, and approved by both parties. No oral understanding or agreement not incorporated in this MOU is binding on any of the parties.

B. Any provision of this MOU or the Program Guide which conflicts with current or future applicable federal or state laws is hereby amended to conform to the provisions of those laws. Such amendment of this MOU and/or the Program Guide shall be effective on the effective date of the laws necessitating it and shall be binding on the parties even though such amendment may not have been reduced to writing and formally agreed upon and executed by the parties.

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C. Failure by the AAA to take necessary actions required by amendments to this MOU and/or the Program Guide shall constitute a material violation.

D. The State reserves the right to revise, waive, or modify the MOU to reflect any restrictions, limitations, or conditions enacted by Congress or the Legislature or as directed by the Executive Branch of State government.

California Department of AGING

PROGRAM GUIDE

Revised August 2025

Prohibition on copying and pasting this Program Guide into other contracts or solicitations.

The California Department of Aging warns that incorporating this Program Guide “by reference”, or including some version of the guide without including both *expressly identified* and *indirectly identifie*d *items* which must be included at both the RFP/IFB stage (per 22 CCR 7354) and the contract stage (per 22 CCR 7364) could potentially end up with the AAA omitting key terms, and the AAAs do so at their own risk.

Revision History

Revision	Date of Release	Purpose
Initial Version	04/10/2024	Initial Version Release
02/2025	02/28/2025	Program Guide Revision 02/2025: • Added: (Inside Cover Page) Prohibition on copying and pasting Program Guide • Revised 3.2.2, Subcontractors, Item 10 • Revised 3.2.2, Subcontractors, Items 11 & 12 (combined) • Revised 3.11.4 Safeguards and Security (added 9-12) • Removed 3.11.7 Background Check, Paragraph 1 • Moved 3.11.7 (1-4) under 3.11.4 (added as 9-12) • Revised 3.13 Public Education and Information • Revised 3.13.2 Advertising and Public Relations • Added 3.13.3 Approval Requirements for Advertising & Pub. Rel. • Removed 3.14 Bilingual & Linguistic Program Services • Revised Numbering 4.2.2, Assurances Specific to Legal Service Providers (LSPs) Items 1-8 • Revised 4.2.3, Data Reporting for Title III, Item 1.a. • Revised 4.3.1, Eligible Service Population for Title II E, Item 6 • Revised 4.3.1, Title III C-1(Congregate Nutrition Svcs.), Item 22 • Revised 4.3.1, Title III C-2 (Home-Deliv. Nutrition Svcs.) Item 24 • Revised 4.4.3, Title III C (Nutrition Services) & Nutrition Incentive Program, Item 3 • Revised 4.9, Reporting, Item 8.a. • Removed 4.9, Reporting, Items 8.b. and c. • Revised 5.7, Program Specific Budget and Budget Revision, Item 5 • Revised 6.2, Assurances, Item 9.a. • Revised 6.5.1, Indirect Costs, Items 1 and 2 • Added new MIPPA language • 7.2.12, Compliance with ACL Guidance Related to VRPM • 7.2.13, Compliance with ACL Guidance Related to COI • 7.4.2, AAA Responsibilities, Item 12 • Removed 7.4.4, Other Provisions & Assumptions, Item1 (dup.)
08/2025	08/1/2025	Program Guide Revision 08/2025: • Revised 1.5, Usage of this Program Guide, Chapter 5 (added SCSEP) • Revised 3.1.1, General Definitions, Item 18 • Revised 3.2.2, Subcontracts, Item 4 • Added 3.2.2, Subcontracts, Items 7 and 8 • Revised 3.2.2, Subcontracts, Item 12.d. • Added 3.2.2, Subcontracts, Item 14 • Revised 3.4, Property, Item 2 • Revised 3.13.1, S.W.A.G. Ban • Revised 4.3.1, Program Definitions, Item 8 • Revised 4.3.1, Program Definitions, Item 14d

		• Moved 4.3.1, Program Definitions, Item 23 moved to 26 • Added 4.4.3, Title III C (Nutrition Services), Item 13 • Revised 4.5, Budget and Budget Revisions, Item 2.f and 2.g • Revised 4.5.1, Indirect Costs, Item 1-3 • Revised 4.7.2, Allocation Transfers, Item 3 • Revised 4.7.3, Matching Requirements, Items 2-3 • Revised 4.8, Payments, Item 2 • Added 4.8, Payments, Items 3-5 • Added 5.3, Program Definitions, Items 30 and 31 • Added 5.4, Scope of Work, Item 3.b • Revised 5.5, Budget and Budget Revisions, Item 2.f and 2.g • Revised 5.5.1, Indirect Costs, Items 1-2, removed Item 3 • Revised 5.8, Payments, Items 2-3 • Added 5.8, Payments, Items 4-5 • Revised 6.5, Budget and Budget Revisions, Item 2.f and 2.g • Revised 6.5.1, Indirect Costs, Item 1 • Revised 6.8, Payments, Item 2 • Added 6.8, Payments, Items 3-5 • Revised 7.5, Budget and Budget Revisions, Item 2.f and 2.g • Revised 7.5.1, Indirect Costs, Item 1 • Revised 7.7, Payments, Item 2

Approvals

Revision #	Name	Role	Date
02/2025	Andy Sachs	Assistant Deputy Director, OFAO	02/28/2025
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1 INTRODUCTION

1.1 Purpose and Scope

The purpose of this Older Americans Act (OAA) and Older Californians Act (OCA) Program Guide, hereinafter referred to as the "Program Guide" or "guide", is to define the responsibilities for providing OAA and OCA assistance and/or related support services to eligible older adults, adults with disabilities, family caregivers, and residents in long-term care facilities.

1.2 Legal Authorities

The following are legal authorities for this Program Guide:

- 42 USC, Chapter 35, Section 3001
- Welfare and Institutions Code (WIC) Division 8.5

1.3 General Provisions

The California Department of Aging (CDA) and Area Agencies on Aging (AAA) shall comply and work in collaboration with all provisions of this Program Guide, OAA, OCA, and all federal and state laws, regulations, policies, and directives.

1.4 Intended Audience

This Program Guide is intended for use by the AAAs and CDA as a reference tool for the provision of OCA and OAA programs. It is also intended to be used as a reference tool for internal and external audits.

1.5 Usage of this Program Guide (*Revised 08/25)*

This Program Guide is broken down into chapters which will provide detailed information and guidance pertaining to the delivery of services for each of the programs, or in the case of Area Plan, groups of programs outlined within this guide. This guide includes the following chapters:

- Chapter 1 – Introduction: general overview of the purpose, scope, authority, and usage of the Program Guide
- Chapter 2 – Memorandum of Understanding: general overview of the use of an MOU to establish the relationship between the CDA and AAAs.
- Chapter 3 – General Terms and Conditions: terms and conditions universally applicable to all programs identified within this guide.
- Chapter 4 – Area Plan: terms and conditions applicable and specific to all programs and services that had historically been incorporated into the Area Plan contract
- Chapter 5 – Title V/SCSEP – terms and conditions specific to the provision of Title V/SCSEP services
- Chapter 6 – HICAP – terms and conditions specific to the provision of HICAP services
- Chapter 7 – MIPPA – terms and conditions specific to the provision of MIPPA services

1.6 Procedure for Program Guide Updates

The Program Guide shall be maintained, updated, and/or revised by CDA. Updates and/or revisions to language within this Program Guide will be memorialized by a revision number, date, and brief description of the purpose of the revision on the page immediately following the title page. All updates and/or revisions will be communicated in detail through the release of a Program Memo (PM) which will be maintained on CDA's webpage.

CDA will update this Program Guide on an annual basis, at the beginning of each State fiscal year, or whenever there is an update to federal and/or state laws, regulations, policies, and/or directives that impact guidance provided within this Program Guide.

1.7 Amendments, Revisions, or Modifications

1. No amendment or variation of the terms of this Program Guide or the MOU shall be valid unless made in writing and incorporated as expressed in Section 1.6. No oral understanding or agreement not incorporated in this Program Guide is binding on CDA or the AAAs.

2. CDA reserves the right to revise, waive, or modify the Program Guide and the MOU to reflect any restrictions, limitations, or conditions enacted by Congress or the Legislature or as directed by the Executive Branch of State government.

1.8 Program Guide Location and Availability

The official copy of this Program Guide will be kept and maintained on CDA's webpage.

2 MEMORANDUM OF UNDERSTANDING

2.1 Agreement

The Memorandum of Understanding (MOU) referenced throughout this Program Guide shall act as the legal authority establishing the relationship between CDA and the AAA for the purposes of performing the duties outlined within this Program Guide.

The MOU is valid for five years and renewed during the fifth year, prior to expiration of the MOU. No funding is directly tied to the MOU, but rather allows CDA to directly allocate funding received by CDA through the OAA and OCA to the AAAs without the need for establishing yearly contracts or amendments.

2.2 MOU Amendments

Amendments or changes to the MOU shall occur when required in the following circumstances:

1. When there is a change to legislation or new legislation that requires language within the MOU to be updated,

2. The addition or subtraction of the AAA's participation in a certain program covered by the MOU,

3. Changes to the AAA's legal name, or

4. Termination of an MOU.

2.3 MOU Location and Availability

A copy of the executed MOU is on file and available for inspection at the California Department of Aging, 2880 Gateway Oaks Drive, Suite 200, Sacramento, CA 95833.

3 General Terms and Conditions Applicable to All Programs

3.1 General Definitions and Resolutions of Language Conflicts

3.1.1 General Definitions *(Revised 08/25)*

1. **Allocation:** The process of assigning a cost, or a group of costs, to one or more cost objective(s), in reasonable proportion to the benefit provided or other equitable relationship. The process may entail assigning a cost(s) directly to a final cost objective or through one or more intermediate cost objectives. (2 CFR 200.4 and 45 CFR 75.2).

2. **Area Agency on Aging (AAA):** The Area Agency on Aging (AAA) that is awarded funds under the Memorandum of Understanding (MOU), is accountable to the State and/or federal government for use of these funds, and is responsible for executing the provisions for services provided under this Program Guide.

3. **Cal. Civ. Code:** California Civil Code (CIV)

4. **Cal. Gov. Code:** California Government Code (GC)

5. **Cal. Pub. Con. Code:** California Public Contract Code (PCC)

6. **CCR:** California Code of Regulations

7. **CFR:** Code of Federal Regulations

8. **Direct Allocation:** The process of allocating awarded funds under the legal authority granted through the MOU for the following programs Area Plan, HICAP, Title V, and MIPPA without the need for a formal contract or amendment.

9. **Disallowed Costs:** Those charges determined to be unallowable, in accordance with the applicable Federal statutes, regulations, or the terms and conditions of the Federal award. (2 CFR 200.31 and 45 CFR 75.2)

10. **HHS:** United States Department of Health and Human Services

11. **OAA:** Older Americans Act

12. **OCA:** Older Californians Act

13. **OMB:** Federal Office of Management and Budget

14. **Questioned Costs:** A cost that is questioned by an auditor because of an audit finding which resulted from a violation or possible violation of statute, regulation, or the terms and conditions of a Federal award, including for funds used to match Federal funds; where the costs, at the time of the audit, are not supported by adequate documentation; or where the costs incurred appear unreasonable and do not reflect the actions a prudent person would take in the circumstances. (2 CFR 200.84 and 45 CFR 75.2).

15. **Recoverable Cost:** The state and federal share of the questioned cost.

16. **Reimbursable Item:** Also known as “allowable cost” and “compensable item”

17. **State and Department:** The State of California and the California Department of Aging (CDA) interchangeably.

18. **Subcontract:** Any form of legal agreement between the AAA and the Subcontractor, including an agreement that the AAA or Subcontractor would consider to be a contract, including vendor type Agreements for providing goods or services for the Subcontractor to carry out part of a federal award received by the Contractor under this Program Guide. It does not include payments to a contractor or payments to an individual that is a beneficiary of a federal program

19. **Subcontractor:** The legal entity that receives funds from the AAA to carry out any part of a federal award identified in this Program Guide.

20. **UEI:** Unique Entity ID – a 12-character alphanumeric ID assigned to an entity by SAM.gov on April 4, 2022. As part of this transition, the DUNS number has been removed from SAM.gov and entity registration, searching, and data entry in SAM.gov now requires use of the new Unique Entity ID.

21. **USC:** United States Code

22. **Vendor:** An entity selling goods or services to the AAA or Subcontractor during the AAA or Subcontractor’s performance of the services under this Program Guide.

3.1.2 Resolution of Language Conflicts

The terms and conditions of federal awards and other requirements have the following order of precedence, if there is any conflict in what they require:

1. The Grant Terms and Conditions

2. The Older Americans Act and other applicable federal statutes and their implementing regulations

3. If applicable, the Older Californians Act and other California State codes and regulations

4. The MOU and this Program Guide

5. Program Memos and other guidance issued by CDA.

6. Any other documents incorporated herein by reference including, if applicable, the federal HHS terms and conditions found in Part II of the HHS Grant Policy Statement. The HHS Grant Policy Statement is available under the HHS Policy Requirements Topic at https://www.hhs.gov/grants/grants/grants-policies-regulations/index.html.

3.2 Assurances

3.2.1 Law, Policy and Procedure, Licenses, and Certificates

The AAA shall administer the programs listed within their MOU and require any subcontractors to administer their subcontracts in accordance with this Program Guide, and with all applicable local, State, and federal laws and regulations including, but not limited to, discrimination, wages and hours of employment, occupational safety, and to fire, safety, health, and sanitation regulations, directives, guidelines, and/or manuals related to this Program Guide and resolve all issues using good administrative practices and sound judgement. The AAA and its subcontractors shall keep in effect all licenses, permits, notices, and certificates that are required by law.

3.2.2 Subcontracts *(Revised 08/25)*

1. The AAA shall require language in all subcontracts to require all subcontractors to comply with all applicable State and federal laws.

2. The AAA is responsible for carrying out the terms of the MOU and this Program Guide, including the satisfaction, settlement, and resolution of all administrative, programmatic, and fiscal aspects of the program(s), including issues that arise out of any subcontracts, and shall not delegate or contract these responsibilities to any other entity. This includes, but is not limited to, disputes, claims, protests of award, or other matters of a contractual nature. The AAA's decision is final and the Subcontractor has no right of appeal to CDA.

3. The AAA shall, in the event any subcontractor is utilized by the AAA for any portion of this Program Guide, retain the prime responsibility for all the terms and conditions set forth, including but not limited to, the responsibility for preserving the State's copyrights and rights in data in accordance with Section 3.12 of this Program Guide, for handling property in accordance with Section 3.4 of this Program Guide, and ensuring the keeping of, access to, availability of, and retention of records of subcontractors in accordance with Section 3.3 of this Program Guide.

4. The AAA shall not obligate funds for the provision of services outlined within this Program Guide and the MOU in any subcontracts for services beyond the ending date of the funding periods, as outlined in the program budget displays.

5. The AAA shall have no authority to contract for, or on behalf of, or incur obligations on behalf of the State.

6. The AAA shall maintain on file copies of subcontracts, memorandums and/or Letters of Understanding which shall be made available for review at the request of CDA.

7. Pursuant to 2 CFR § 200.332(a), the AAA must verify that a subcontractor is not excluded or disqualified in accordance with 2 CFR § 180.300. Verification methods are provided in § 180.300 which includes confirming in *SAM.gov* that the potential subcontractor is not suspended, debarred, or otherwise excluded from receiving federal funds.

8. The AAA shall ensure every subcontract is clearly identified to the subcontractor as a subcontract and includes the information provided below. The AAA must provide the best available information when some of the information below is unavailable. The AAA must provide the unavailable information when it is obtained. Required information includes:

a. Federal award identification:

i. Subcontractor's name (must match the name associated with the UEI);
ii. Subcontractor's UEI);
iii. Federal Award Identification Number (FAIN);
iv. Federal Award Date;
v. Subcontract Period of Performance Start and End date;
vi. Subcontract Budget Period Start and End date;
vii. Amount of Federal Funds Obligated in the subcontract;
viii. Total Amount of Federal Funds Obligated to the subcontractor by the AAA, including the current financial obligation;
ix. Total Amount of the Federal Award committed to the subcontractor by the AAA;
x. Federal award project description, as required by the Federal Funding Accountability and Transparency Act (FFATA);
xi. Name of the Federal agency, AAA and contact information for Contractor's Awarding Official;
xii. Assistance Listings Title and Number; the AAA must identify the dollar amount made available under each federal award

and the Assistance Listings Title and Number at the time of disbursement;

xiii. Identification of whether the federal award is for research and development; and

xiv. Indirect cost rate for the federal award including if the de minimis rate is used in accordance with 2 CFR § 200.414.

b. All requirements of the subcontract, including requirements imposed by federal statutes, regulations, and the terms and conditions of the federal award.

c. Any additional requirements the AAA imposes on the subcontractor for the AAA to meet its responsibilities under the federal award. This includes information and certifications required for submitting financial and performance reports that the AAA must provide to the federal agency. (2 CFR § 200.415)

9. The AAA shall monitor the insurance requirements of its subcontractors in accordance with Section 3.8 of this Program Guide.

10. The AAA shall require language in all subcontracts to require all subcontractors to indemnify, defend, and save harmless the AAA, its officers, agents, and employees from any and all claims and losses accruing to or resulting from any subcontractors, suppliers, laborers, and any other person, firm, or corporation furnishing or supplying work services, materials, or supplies in connection with any activities performed for which funds provided in support of the services within the MOU and this Program Guide were used and from any and all claims and losses accruing or resulting to any person, firm, or corporation who may be injured or damaged by the Subcontractor(s) in the performance of the services outlined in the MOU and this Program Guide.

11. The AAA shall ensure that the Subcontractor will complete all reporting and expenditure documents requested by CDA. These reporting and expenditure documents shall be sent to the AAA in a timely manner and at intervals as determined by CDA.

12. In the case of small contracts not over $100,000 in the aggregate, an AAA need only obtain price or rate quotations from a number of qualified sources and informally select the source with which to contract or obtain the purchase. [22 CCR 7352(g)] Although a competitive process is not required, a Pre-Award Review is required for small contracts with for-profits, as follows:

a. Pre-Award Review: Prior to informally selecting the for-profit entity with which to contract or obtain the purchase, the AAA shall submit the following to CDA for review and approval for small contracts (under $100,000 in the aggregate):

i. Documentation that the aggregate value of the contract with any entity is less than $100,000

ii. A completed CDA 2000 (Conflict of Interest Disclosure Form) that discloses whether a potential or actual conflict of interest exists

iii. Copies of the price or rate quotations received from qualified sources on individual bidder letterhead

b. CDA will provide a determination letter within fifteen (15) days of receipt of all required documentation confirming that the AAA has satisfied the requirements of a noncompetitive award to a for-profit entity or will provide details as to the requirement(s) that have not been met.

c. The AAA shall maintain all of the following for a period of three (3) years after final payments are made and all other pending matters are closed: 1) Copies of all approved bids or proposals and any amendments or changes thereto; 2) A statement of the criteria used to approve awards; 3) Copies of the award documents and contracts entered into pursuant to section 7364; 4) Other information as required by 45 CFR 92.36(b), [CCR Title II, Section 7352(h), as well as CDA's determination letter.

d. Generally, the term "aggregate" applies to the total stated face value of a contract made in good faith between two parties, for our purposes often the AAA and a subcontractor.

EXAMPLE: GOOD FAITH (TWO VENDORS, TWO CONTRACTS, ONE RFP)

An RFP goes out seeking services for $120,000. The AAA does not receive a bid from a single vendor that can fulfill the $120,000 request. However, the AAA receives bids for $70,000 from vendor A and $50,000 from vendor B. Therefore, the AAA splits the contract amount into $70,000 with vendor A and $50,000 with vendor B to complete the entirety of the services required by the initial RFP.

In this scenario, the aggregate value is NOT over $100,000. When a good faith effort results in two contracts, with two different vendors, for the same service, and each contract is less than $100,000, the aggregate value of the award is less than $100,000. While the initial RFP indicated an amount over the $100,000 threshold, the end result became two small contracts, each in the amount of less than $100,000.

EXAMPLE: BAD FAITH

An AAA may not reduce the aggregate value of the contract by deliberately reducing or dividing what would normally be one large contract into smaller contracts to bypass bidding or oversight responsibilities. An example of bad faith dealing when carrying out a contract between the AAA and a subcontractor would include splitting two awards/contracts into two unreasonable amounts, e.g., $99,000 and $999, to avoid the $100,000 threshold trigger for the RFP process. Bad faith dealings could also exist when an AAA could have chosen one entity to carry out a service in the amount of $100,000 or over within one contract but chose to split the award into two contracts with two entities for the same service, e.g., one contract for $80K and the additional contract for $20K, with the intention of avoiding the RFP process.

Acting in this manner would be inconsistent with the purpose and mission of the open and competitive process required by California regulations and could potentially deprive competent and eligible entities from the opportunity to present their case to serve the AAA and its community. Splitting a contract/award in such a way would constitute bad faith and unfair dealing. CDA expects that AAAs will act in good faith when contemplating and executing contractual awards to promote open and fair competition.

An AAA should work with their legal counsel to interpret the applicable provisions of federal and state law, and to otherwise determine the good faith aggregate value of its contracts as is necessary.

13. Contracts over $100,000 in the aggregate for any entity must follow an open and competitive process [22 CCR 7352].

The AAA shall, prior to the awarding of a contract to any for-profit entity, submit the following to CDA for review and approval:

a. The Request for Proposal (RFP) or Invitation for Bid. [22 CCR 7362(a)(1)]

b. All bid proposals received. [22 CCR 7362(a)(2)]

c. The proposal or bid evaluation documentation, along with the AAA's rationale for awarding the contract to a for-profit entity. [22 CCR 7362(a)(3)].

d. Description and documentation of dissemination of information concerning the RFP to elicit adequate competition. [22 CCR 7356].

CDA will provide a determination letter within fifteen (15) days of receipt of all required documentation confirming that the AAA has satisfied the requirements of a competitive award to a for-profit entity or will provide details as to the requirement(s) that have not been met.

The AAA must maintain all documentation on file that supports a competitive award to a for-profit entity, as well as CDA's determination letter.

Where a program may be contracted to a for-profit organization, the AAA should include in its contract with the for-profit entity, a requirement for performance of a program specific audit of the subcontracted program by an independent audit firm.

14. The AAA shall require subcontractors to obtain AAA approval prior to awarding a contract to a for-profit entity:

a. Contracts under $100,000:

i. The AAA shall follow their internal process to make the determination for approval or denial of the award.

b. Contracts over $100,000:

i. The AAA shall evaluate that the requirements for an open and competitive process [22 CCR 7352] were followed.

ii. The AAA shall follow their internal process to make the determination for approval or denial of the award.

15. The AAA shall require all subcontractors to maintain adequate staff to meet the Subcontractor's Agreement with the AAA. This staff shall be available to the State for training and meetings which the State may find necessary from time to time.

16. If a private nonprofit corporation, the Subcontractor shall be in good standing with the Secretary of State of California and shall maintain that status throughout the term of the Agreement.

17. The AAA shall refer to 2 CFR 200.331, Subpart D - Subrecipient and Contractor Determinations and 45 CFR 75.351, Subpart D - Subrecipient and AAA Determinations in making a determination if a subcontractor relationship exists. If such a relationship exists, then the AAA shall follow the procurement requirements in the applicable Office of Management and Budgets (OMB) Circular.

18. The AAA shall utilize procurement procedures as follows:

a. The AAA shall obtain goods and services through open and competitive awards. Each AAA shall have written policies and procedures, including application forms, for conducting an open and competitive process, and any protests resulting from the process.

b. For goods and services purchased with Title III or Title VII funds, the procurement procedures must include, at a minimum, the requirements set forth in 22 CCR 7352. The only exceptions are contained in 22 CCR 7360(a) and 22 CCR 7360(d). The Contractor issuing a noncompetitive award must comply with 22 CCR 7360(b)-(d).

3.3 Records

1. The AAA shall maintain complete records which shall include, but not be limited to, accounting records, contracts, agreements, a reconciliation of the "Financial Closeout Report" (CDA Closeout) to the audited financial statements, single audit report, and general ledgers, and a summary worksheet identifying the results of performing an audit resolution of its subcontractors in accordance with Section 3.7 of this Program Guide. This includes the following: Letters of Agreement, insurance documentation, memorandums and/or Letters of Understanding, patient or client records, and electronic files of its activities and expenditures hereunder in a form satisfactory to CDA. All records pertaining to the MOU and Program Guide must be made available for inspection and audit by the State or its duly authorized agents, at any time during normal business hours.

2. All such records, including confidential records, must be maintained and made available by the AAA: (1) for the lesser of five (5) years after the closeout report has been issued, or an audit has been performed, or unless otherwise authorized in writing by CDA's Audit and Risk Management Branch, (2) for such longer period, if any, as is required by applicable statute, by any other clause of this Agreement, or by items 1 and 3 of this Section, and (3) for such longer period as CDA deems necessary.

3. If the MOU is completely or partially terminated, the records relating to the work terminated shall be preserved and made available for the same periods as specified in item 1 above. The AAA shall ensure that any resource directories and all client records remain the property of CDA upon termination of the MOU and are returned to CDA or transferred to another contractor as instructed by CDA.

4. In the event of any litigation, claim, negotiation, audit exception, or other action involving the records, all records relative to such action shall be maintained and made available until every action has been cleared to the satisfaction of the State and is so stated in writing to the AAA.

5. Adequate source documentation of each transaction shall be maintained relative to the allowability of expenditures reimbursed by the State. Source documentation includes, but is not limited to: vendor invoices, bank statements, cancelled checks, bank/credit card statements, contracts and agreements, employee time sheets, purchase orders, indirect cost allocation plans.

6. All records containing confidential information shall be handled in a confidential manner in accordance with the requirements for information integrity and security, and in accordance with guidelines set forth in this Section, and Section 3.11. After the authorized period has expired, confidential records shall be shredded and disposed of in a manner that will maintain confidentiality.

3.4 Property *(Revised 08/25)*

1. Unless otherwise provided for in this Section, property refers to all assets used in the operation of this Program Guide.

   a. Property includes land, buildings, improvements, machinery, vehicles, furniture, tools, and intangibles, etc.

   b. Property does not include consumable office supplies such as paper, pencils, toner cartridges, file folders, etc.

2. Property acquired to perform services outlined within this Program Guide, which meets any of the following criteria is subject to the reporting requirements (SAM 8610.5):

   a. Has a normal useful life of at least one (1) year and has a unit acquisition cost of at least $5,000 (a desktop or laptop setup, is considered a unit, if purchased as a unit).

   b. All computing devices, regardless of cost (including but not limited to, workstations, servers, laptops, personal digital assistants, notebook computers, tablets, smartphones and cellphones).

   c. All Portable electronic storage media, regardless of cost (including but not limited to, thumb/flash drives and portable hard drives).

3. Intangibles are property which lacks physical substance but gives valuable rights to the owner. Examples of intangible property include patents, copyrights, leases, and computer software. By contrast, hardware consists of tangible property (e.g., computer printer, terminal, etc.). Costs include all amounts incurred to acquire and to ready the intangible asset for its intended use. Typical intangible property costs include the purchase price, legal fees, and other costs incurred to obtain title to the asset.

4. The AAA shall keep track of property purchased with each program fund allocated via the legal authority of the MOU that meets the requirements as defined

in item 2 (above), and submit to CDA a Property Acquisition Form (CDA 9023) for all property furnished or purchased by either the AAA or the Subcontractor with funds allocated via the legal authority of the MOU, as instructed by the CDA. The AAA shall certify their reported property inventory annually with the Closeout by completing the Program Property Inventory Certification (CDA 9024).

The AAA shall record, at a minimum, the following information when property is acquired:

- Date acquired.
- Item description (include model number).
- CDA issued tag number.
- Serial number (if applicable).
- Purchase cost or other basis of valuation.
- Fund source.

5. Disposal of Property

a. Prior to disposal of any property purchased by the AAA or the Subcontractor with funds provided in support of services outlined within this Program Guide or any predecessor Agreement, the AAA must obtain approval from CDA for all reportable property as defined in Item 2 of this Section. Disposition, which includes sale, trade-in, discarding, or transfer to another agency may not occur until approval is received from CDA. The Contractor shall submit to CDA a Request to Dispose of Property (CDA 248) to property@aging.ca.gov. CDA will then instruct the AAA on disposition of the property. Once approval for disposal has been received from CDA and the AAA has reported to CDA the Property Survey Report's (STD 152) Certification of Disposition, the item(s) shall be removed from the AAA's inventory report. Property is not to be disposed of until both the CDA 248 and STD 152 have been approved by CDA. AAA will be liable for repayment of purchase price of equipment if AAA disposes of equipment without prior approval from CDA.

b. The AAA must remove all confidential, sensitive, or personal information from CDA property prior to disposal, including removal or destruction of data on computing devices with digital memory and storage capacity. This includes, but is not limited to magnetic tapes, flash drives, personal computers, personal digital assistants, cell or smart phones, multi-function printers, and laptops.

6. Any loss, damage, or theft of property shall be investigated and fully documented. The AAA shall promptly notify CDA and shall provide copies of the investigative documentation and police reports as requested by CDA.

7. The State reserves title to all State-purchased or financed property not fully consumed in the performance of the services outlined within this Program Guide, unless otherwise required by federal law or regulations or as otherwise agreed by the parties.

8. The AAA shall exercise due care in the use, maintenance, protection, and preservation of such property during the period of the project, and shall assume responsibility for replacement or repair of such property during the period of the project, or until the AAA has complied with all written instructions from CDA regarding the final disposition of the property.

9. In the event of the AAA's dissolution or upon termination of the MOU, the AAA shall provide a final property inventory to the State. The State reserves the right to require the AAA to transfer such property to another entity, or to the State.

10. To exercise the above right, no later than one hundred twenty (120) days after termination of the MOU or notification of the AAA's dissolution, the State will issue specific written disposition instructions to the AAA.

11. The AAA shall use the property for the purpose for which it was intended at the time CDA approval was provided. When no longer needed for that use, the AAA shall use it, if needed, and with written approval of the State for other purposes in this order:

    a. For another CDA program providing the same or similar service.

    b. For another CDA funded program.

12. The AAA may share use of the property or allow use by other programs, upon written approval from CDA. As a condition of the approval, CDA may require reimbursement for its use.

13. The AAA or subcontractors shall not use property or supplies acquired for services outlined within this Program Guide with federal and/or State monies for personal gain or to usurp the competitive advantage of a privately-owned business entity.

14. If purchase of property is a reimbursable item, the property to be purchased will be specified on an approved Budget.

15. The AAA shall include the provisions contained in this Section in all its subcontracts awarded for services outlined within this Program Guide.

3.5 Access

The AAA shall provide access to the federal or State contracting agency, the California State Auditor, the Comptroller, General of the United States, or any of their duly authorized federal or State representatives to any books, documents, papers, and records of the AAA or subcontractor which are directly pertinent the provision of services under this Program Guide for the purpose of making an audit, examination, excerpts, and transcriptions. The AAA shall include this requirement in its subcontracts.

3.6 Monitoring and Evaluation

Welfare and Institution Code (WIC) (Division 8.5. Mello-Granlund Older Californians Act [9000 – 9757.5] Chapter 2. California Department of Aging [9100 – 9118.5] Article 1. General Provisions [9100 – 9114] Section 9102(a)) states that the State Unit on Aging shall administer all programs under the Older Americans Act of 1965, as amended, and this division, including providing ongoing oversight, monitoring, and service quality evaluation to ensure that service providers are meeting standards of service performance established by the department.

CDA's AAA Based Teams and Office of the Long-term Care Ombudsman conduct onsite/remote monitoring visits to ensure that AAAs are in compliance with all federal and State laws, regulations, policies, contracts or grant agreements (Administrative); Performance goals are achieved (Program); and Federal awards are used for authorized purposes (Fiscal). Comprehensive onsite/remote assessments are conducted at a minimum once every four years as resources permit.

1. Authorized State representatives shall have the right to monitor and evaluate the AAA's administrative, fiscal and program performance pursuant to this Program Guide. Said monitoring and evaluation may include, but is not limited to, administrative processes, fiscal, data and procurement components. This will include policies, procedures, procurement, audits, inspections of project premises, interviews of project staff and participants, and when applicable, inspection of food preparation sites.

2. The AAA shall cooperate with the State in the monitoring and evaluation processes, which include making any administrative, program and fiscal staff available during any scheduled process.

3. The AAA shall monitor contracts and subcontracts to ensure compliance with laws, regulations, and the provisions of contracts that may have a direct and/or material effect on each of its CDA funded programs.

4. The AAA is responsible for maintaining supporting documentation including financial and statistical records, contracts, subcontracts, monitoring reports, and all other pertinent records until an audit has occurred and an audit resolution has been issued or unless otherwise authorized in writing by CDA.

5. Review, approve, and monitor its subcontractor budgets and expenditures and any subsequent amendments and revisions to budgets. To the extent feasible, ensure that all budgeted funds are fully expended by the end of each fiscal year. [20 CFR 641.430(e)-(f)] [2 CFR 200.327] [2 CFR 200.328]

3.7 Audit Requirements

3.7.1 General

1. Any duly authorized representative of the federal or State government, which includes but is not limited to the State Auditor, CDA Staff, and any entity selected by State to perform inspections, shall have the right to monitor and audit the AAA and all subcontractors providing services under this Program Guide and the MOU through on-site inspections, audits, and other applicable means the State determines necessary. In the event that CDA is informed of an audit by an outside federal or State government entity affecting the AAA, CDA will provide timely notice to the AAA.

2. The AAA shall make available all reasonable information necessary to substantiate that expenditures under this Program Guide and the MOU are allowable and allocable, including, but not limited to accounting records, vendor invoices, bank statements, cancelled checks, bank/credit card statements, contracts and agreements, employee time sheets, purchase orders, and indirect cost allocation plans. The AAA shall agree to make such information available to the federal government, the State, or any of their duly authorized representatives, including representatives of the entity selected by State to perform inspections, for examination, copying, or mechanical reproduction, on or off the premises of the appropriate entity upon a reasonable request.

3. All agreements entered into by the AAA and subcontractors with audit firms for purposes of conducting independent audits under this Program Guide and the MOU shall contain a clause permitting any duly authorized representative of the federal or State government access to the supporting documentation of said audit firm(s).

4. The AAA shall cooperate with and participate in any further audits which may be required by the State, including CDA fiscal and compliance audits.

3.7.2 CDA Fiscal and Compliance Audits

1. The CDA Audits and Risk Management Branch shall perform fiscal and compliance audits of AAAs in accordance with Generally Accepted Government Auditing Standards (GAGAS) to ensure compliance with applicable laws, regulations, grants, and contract requirements.

2. The CDA fiscal and compliance audits may include, but not be limited to, a review of:

   a. Financial closeouts (2 CFR 200.1 and 45 CFR 75.2)

b. Internal controls (2 CFR 200.303 and 45 CFR 75.303)

c. Allocation of expenditures (2 CFR 200.1 and 45 CFR 75.2)

d. Allowability of expenditures (2 CFR 200.403 and 45 CFR 75.403)

e. Equipment expenditures and approvals, if required (2 CFR 200.439 and 45 CFR 75.439)

3.7.3 Single Audit Reporting Requirements (2 CFR 200 Subpart F and 45 CFR Subpart F)

1. AAA Single Audit Reporting Requirements

a. AAAs that expend $750,000 or more in federal funds shall arrange for an audit to be performed as required by the Single Audit Act of 1984, Public Law 98-502; the Single Audit Act Amendments of 1996, Public Law 104-156; 2 CFR 200.501 to 200.521 and 45 CFR 75.501 to 75.521.

A copy shall be submitted to the:

California Department of Aging
Attention: Audits and Risk Management Branch
2880 Gateway Oaks Drive, Suite 200
Sacramento, CA 95833

b. The copy shall be submitted within thirty (30) days after receipt of the Auditor's report or nine (9) months after the end of the audit period, whichever occurs first, or unless a longer period is agreed to in advance by the cognizant or oversight agency.

c. For purposes of reporting, the AAA shall ensure that State-funded expenditures are displayed discretely along with the related federal expenditures in the single audit report's "Schedule of Expenditures of Federal Awards" (SEFA) under the Catalog of Federal Domestic Assistance (CFDA) number.

d. For State contracts that do not have CFDA numbers, the AAA shall ensure that the State-funded expenditures are discretely identified in the SEFA by the appropriate program name, identifying grant/contract number, and as passed through CDA.

2. The AAA shall perform a reconciliation of the "Financial Closeout Report" to the audited financial statements, single audit, and general ledgers. The reconciliation shall be maintained and made available for CDA review.

3. Contract Resolution of AAA's Subcontractors

The AAA shall have the responsibility for resolving its contracts with subcontractors to determine whether funds provided under this Program Guide

and the MOU are expended in accordance with applicable laws, regulations, and provisions of contracts or agreements. The AAA shall, at a minimum, perform Contract resolution within fifteen (15) months of the "Financial Closeout Report."

4. The AAA shall ensure that subcontractor single audit reports meet 2 CFR 200 and 45 CFR 75, Subparts F-Audit Requirements.

5. Contract resolution includes:

a. Ensuring that subcontractors expending $750,000 or more in federal awards during the subcontractor's fiscal year have met the audit requirements of 2 CFR 200.501 - 200.521 and 45 CFR 75.501 to 75.521.

b. Issuing a management decision on audit findings within six (6) months after receipt of the Subcontractor's single audit report and ensuring that the Subcontractor takes appropriate and timely corrective action.

c. Reconciling expenditures reported to the AAA to the amounts identified in the single audit or other type of audit if the Subcontractor was not subject to the single audit requirements. For a subcontractor who was not required to obtain a single audit and did not obtain another type of audit, the reconciliation of expenditures reported to CDA must be accomplished through performing alternative procedures (e.g., risk assessment [2 CFR 200.331 and 45 CFR 75.352], documented review of financial statements, and documented expense verification, including match, etc.).

6. When alternative procedures are used, the AAA shall perform financial management system testing, which provides, in part, for the following:

a. Accurate, current, and complete disclosure of the financial results of each federal award or program.

b. Records that identify adequately the source and application of funds for each federally funded activity.

c. Effective control over, and accountability for, all funds, property, and other assets to ensure these items are used solely for authorized purposes.

d. Comparison of expenditures with budget amounts for each federal award.

e. Written procedures to implement the requirements of 2 CFR 200.305.

f. Written procedures for determining the allowability of costs in accordance with 2 CFR Part 200 and 45 CFR Part 75, Subparts E - Cost Principles. [2 CFR 200.302 and 45 CFR 75.302]

g. The AAA shall document system and expense testing to show an acceptable level of reliability, including a review of actual source documents.

h. Determining whether the results of the reconciliations performed necessitate adjustment of the AAA's own records.

7. The AAA shall ensure that subcontractor single audit reports meet 2 CFR 200 and 45 CFR 75, Subparts F - Audit Requirements:

a. Performed timely – not less frequently than annually and a report submitted timely. The audit is required to be submitted within thirty (30) days after receipt of the Auditor's report or nine (9) months after the end of the audit period, whichever occurs first. [2 CFR 200.512 and 45 CFR 75.512]

b. Properly procured – use procurement standards for auditor selection. [2 CFR 200.509 and CFR 75.509]

c. Performed in accordance with Generally Accepted Government Auditing Standards. [2 CFR 200.514 and 45 CFR 75.514]

d. All inclusive – includes an opinion (or disclaimer of opinion) of the financial statements; a report on internal control related to the financial statements and major programs; an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts; and the schedule of findings and questioned costs. [2 CFR 200.515 and 45 CFR 75.515]

e. Performed in accordance with provisions applicable to this program as identified in 2 CFR Part 200, and 45 CFR Part 75, Subpart F, Audit Requirements.

8. Requirements identified in this Program Guide shall be included in contracts with the Subcontractor. Further, the Subcontractor shall be required to include in its contract with the independent Auditor that the Auditor will comply with all applicable audit requirements/standards; CDA shall have access to all audit reports and supporting work papers, and CDA has the option to perform additional work, as needed.

9. The AAA shall prepare a summary worksheet of results from the contract resolutions performed of all subcontractors. The summary worksheet shall include, but not be limited to, contract amounts; amounts resolved; amounts of

match verified, resolution of variances; recovered amounts; whether an audit was relied upon or the AAA performed an independent expense verification review (alternative procedures) of the Subcontractor in making a determination; whether audit findings were issued; and, if applicable, issuance date of the management letter; and any communication or follow-up performed to resolve the findings.

10. A reasonably proportionate share of the costs of audits required by, and performed in, accordance with the Single Audit Act Amendments of 1996, as implemented by requirements of this part, are allowable. However, the following audit costs are unallowable:

a. Any costs when audits required by the Single Audit Act and 2 CFR 200 and 45 CFR 75, Subparts F – Audit Requirements have not been conducted or have been conducted but not in accordance therewith; and

b. Any costs of auditing a non-federal entity that is exempted from having an audit conducted under the Single Audit Act and 2 CFR 200 and 45 CFR 75, Subparts F – Audit Requirements because its expenditures under federal awards are less than $750,000 during the non-federal entity's fiscal year.

i. The costs of a financial statement audit of a non-federal entity that does not currently have a federal award may be included in the indirect cost pool for a cost allocation plan or indirect cost proposal.

ii. Pass-through entities may charge federal awards for the cost of agreed-upon-procedures engagements to monitor subcontractors who are exempted from the requirements of the Single Audit Act and 2 CFR 200 and 45 CFR 75, Subparts F – Audit Requirements. This cost is allowable only if the agreed-upon procedures engagements are conducted in accordance with Generally Accepted Government Auditing Standards (GAGAS) attestation standards, paid for and arranged by the pass-through entity, and limited in scope to one or more of the following types of compliance requirements: activities allowed or not allowed; allowable costs/cost principles; eligibility; and reporting. [2 CFR 200.425]

3.8 Insurance

1. Prior to commencement of any work under this Program Guide and the MOU, the AAA shall provide for the term of the MOU, the following insurance:

a. General liability of not less than $1,000,000 per occurrence for bodily injury and property damage combined. Higher limits may be required by the State in cases of higher than usual risks.

b. Automobile liability including non-owned auto liability, of not less than $1,000,000 for volunteers and paid employees providing services supported by this Program Guide and the MOU.

c. If applicable, or unless otherwise amended by future regulation, the AAA and subcontractors shall comply with the Public Utilities Commission General Order No. 115-G which requires higher levels of insurance for charter-party carriers of passengers and is based on seating capacity as follows:

i. $750,000 if seating capacity is under 8

ii. $1,500,000 if seating capacity is 8 – 15

iii. $5,000,000 if seating capacity is over 15

d. Professional liability of not less than $1,000,000 as it appropriately relates to the services rendered. Coverage shall include medical malpractice and/or errors and omissions. (All programs except Title V).

2. The insurance will be obtained from an insurance company acceptable to the Department of General Services, Office of Risk and Insurance Management (DGS, ORIM), or be provided through partial or total self-insurance acceptable to the Department of General Services (DGS).

3. Evidence of insurance shall be in a form and content acceptable to DGS, ORIM

4. The AAA shall notify the State within five (5) business days of any cancellation, non-renewal, or material change that affects required insurance coverage

5. Insurance obtained through commercial carriers shall meet the following requirements:

a. The Certificate of Insurance shall provide the statement: “The Department of Aging, State of California, its officers, agents, employees, and servants are included as additional insureds, with respect to work performed for the State of California under this Agreement.” Professional liability coverage is exempt from this requirement

b. CDA shall be named as the certificate holder and CDA’s address must be listed on the certificate

6. The insurance provided herein shall be in effect at all times during the term of the MOU. In the event the insurance coverage expires during the term of the MOU, the AAA agrees to provide CDA, at least thirty (30) days prior to the expiration date, a new Certificate of Insurance evidencing insurance coverage as

provided herein for a period not less than the remaining MOU term or for a period not less than one (1) year. In the event the AAA fails to keep in effect at all times said insurance coverage, CDA may, in addition to any other remedies it may have, terminate the MOU.

7. The AAA shall require its subcontractors under this Program Guide and the MOU, other than units of local government which are similarly self-insured, to maintain adequate insurance coverage for general liability, Worker's Compensation liabilities, and if appropriate, auto liability including non-owned auto and professional liability, and further, the AAA shall require all of its subcontractors to hold the AAA harmless. The Subcontractor's Certificate of Insurance for general and auto liability shall also name the AAA, not the State, as the certificate holder and additional insured. The AAA shall maintain Certificates of Insurance for all of its subcontractors.

8. A copy of each appropriate Certificate of Insurance or letter of self-insurance, referencing the MOU number shall be submitted to CDA with the MOU.

9. The AAA shall be insured against liability for Worker's Compensation or undertake self-insurance in accordance with the provisions of the California Labor Code and the AAA affirms to comply with such provisions before commencing the performance of the work under this Program Guide and the MOU. [Cal. Labor Code § 3700]

3.9 Termination

1. Termination Without Cause

CDA may terminate performance of work under the MOU and this Program Guide, in whole or in part, without cause, if CDA determines that a termination is in the State's best interest. CDA may terminate the MOU upon ninety (90) days written notice to the AAA. The Notice of Termination shall specify the extent of the termination and shall be effective ninety (90) days from the delivery of the Notice. The parties agree that if the termination of the MOU is due to a reduction or deletion of funding by the Department of Finance (DOF), Legislature or Congress, the Notice of Termination shall be effective thirty (30) days from the delivery of the Notice. The AAA shall submit to CDA a Transition Plan as specified in this Program Guide. The parties agree that for the terminated portion of the MOU, the remainder of MOU shall be deemed to remain in effect and is not void.

2. Termination for Cause

CDA may terminate, in whole or in part, for cause the performance of work under the MOU and Program Guide. CDA may terminate the MOU upon thirty (30) days written notice to the AAA. The Notice of Termination shall be effective thirty (30) days from the delivery of the Notice of Termination unless the grounds for termination are due to threat to life, health or safety of the public and in that case,

the termination shall take effect immediately. The AAA shall submit to CDA a Transition Plan as specified in this Program Guide. The grounds for termination for cause shall include, but are not limited to, the following:

a. In case of threat of life, health or safety of the public, termination of the MOU shall be effective immediately.

b. A violation of the law or failure to comply with any condition of the MOU and this Program Guide.

c. Inadequate performance or failure to make progress so as to endanger performance of the MOU and this Program Guide.

d. Failure to comply with reporting requirements.

e. Evidence that the AAA is in an unsatisfactory financial condition as determined by an audit of the AAA or evidence of a financial condition that endangers performance of the MOU and this Program Guide and/or the loss of other funding sources.

f. Delinquency in payment of taxes or payment of costs for performance of the MOU and the services outlined within this Program Guide in the ordinary course of business.

g. Appointment of a trustee, receiver, or liquidator for all or a substantial part of the AAA's property, or institution of bankruptcy, reorganization or the arrangement of liquidation proceedings by or against the AAA.

h. Service of any writ of attachment, levy of execution, or commencement of garnishment proceedings against the AAA's assets or income.

i. The commission of an act of bankruptcy.

j. Finding of debarment or suspension.

k. The AAA's organizational structure has materially changed.

l. CDA determines that the AAA may be considered a "high risk" agency as described in 2 CFR 200.205 and 45 CFR 75.205. If such a determination is made, the AAA may be subject to special conditions or restrictions.

3. AAA's Obligation After Notice of Termination

After receipt of a Notice of Termination, and except as directed by CDA, the AAA shall immediately proceed with the following obligations, as applicable, regardless of any delay in determining or adjusting any funds due under this clause.

The AAA shall:

a. Stop work as specified in the Notice of Termination.

b. Place no further subcontracts for materials or services, except as necessary, to complete the continued portion of the MOU.

c. Terminate all subcontracts to the extent they relate to the work terminated.

d. Settle all outstanding liabilities and termination settlement proposals arising from the termination of subcontracts, (the approval or ratification of which will be final for purposes of this clause).

4. Effective Date

Termination of the MOU shall take effect immediately in the case of an emergency such as threat to life, health, or safety of the public. The effective date for Termination with Cause or for funding reductions is thirty (30) days and Termination without Cause is ninety (90) days subsequent to written notice to the AAA. The notice shall describe the action being taken by CDA, the reason for such action and, any conditions of the termination, including the date of termination.

5. Voluntary Termination of Area Plan Agreement (Title III Only)

Pursuant to 22 CCR 7210, the AAA may voluntarily terminate its MOU prior to its expiration either by mutual agreement with CDA or upon thirty (30) days written notice to CDA. In case of voluntary termination, the AAA shall allow CDA up to one hundred eighty (180) days to transition services. The AAA shall submit a Transition Plan in accordance with this Program Guide.

6. Notice of Intent to Terminate by AAA (all other non-Title III Programs)

In the event the AAA no longer intends to provide services under the MOU and this Program Guide, the AAA shall give CDA Notice of Intent to Terminate. Such notice shall be given in writing to CDA at least one hundred eighty (180) days prior to the proposed termination date. Unless mutually agreed upon, the AAA does not have the authority to terminate the MOU. The Notice of Intent to Terminate shall include the reason for such action and the anticipated last day of work. The AAA shall submit a Transition Plan in accordance with this Program Guide.

7. In the Event of a Termination Notice

CDA will present written notice to the AAA of any condition, such as, but not limited to, transfer of clients, care of clients, return of unspent funds; and disposition of property, which must be met prior to termination.

3.10 Notices

1. Any notice to be given hereunder by either party to the other may be effected by personal delivery in writing or by registered or certified mail, overnight mail, postage prepaid, return receipt requested, provided the AAA retains receipt, and shall be communicated as of actual receipt.

2. Any notice given to CDA for the AAA's change of legal name, main address, or name of the Director shall be completed by submitting a Std. 204 form to finance@aging.ca.gov.

3. Any notice given to CDA for a AAAs change of staff contact information shall be completed by submitting an email to AAAcontactinfo@aging.ca.gov.

4. All other notices with the exception of those identified in Items 2 and 3 of this Section shall be addressed to the California Department of Aging, AAA Based Teams, 2880 Gateway Oaks Drive, Suite 200, Sacramento, California, 95833. Notices mailed to the Contractor shall be to the address indicated on the coversheet of this Agreement.

5. Either party may change its address by written notice to the other party in accordance with this Section.

3.11 Information Confidentiality and Security

This Information Confidentiality and Security Requirements section sets forth the information privacy and security requirements the AAA is obligated to follow with respect to all personal, confidential, and sensitive information (as defined herein) disclosed to the AAA, or collected, created, maintained, stored, transmitted, or used by the AAA for or on behalf of the CDA pursuant to AAA's MOU with CDA and this Program Guide. (Such personal, confidential, and sensitive information is referred to here as CDA PSCI.) CDA and the AAA desire to protect their privacy and provide for the security of CDA PSCI pursuant to this section of the Program Guide and in compliance with state and federal laws applicable to CDA PSCI.

The terms of this section shall apply to all contracts, subcontracts, and subawards made by the AAA in furtherance of the MOU and services provided in accordance with this Program Guide. The AAA shall require its agents, subcontractors, or independent consultants (collectively, agents) to conform to this section regarding CDA PSCI.

3.11.1 Definitions

1. **Breach:**

   a. the unauthorized acquisition, access, use, or disclosure of CDA PSCI in a manner in which comprises the security, confidentiality, or integrity of the information; or

b. the same definition of “breach of the security system” set forth in California Civil Code section 1798.29, subdivision (f); or

c. the same as the definition of “breach” set forth in the Health Insurance Portability and Accountability Act Privacy Rule, 45 Code of Federal Regulations 164.402.

2. **Confidential Information:** Information that is exempt from disclosure under the provisions of the California Public Records Act (Government Code section 7920.000 Et seq.).

3. **Disclosure:** the release, transfer, provision of, access to, or divulging in any manner of information outside the entity holding the information.

4. **PSCI:** “personal information”, “sensitive information”, and “confidential information” (as these terms are defined herein).

5. **Personal Information:** Information that identifies or describes an individual, including, but not limited to, their name, social security number, physical description, home address, home telephone number, education, financial matters, and medical or employment history. It is CDA’s policy to consider all information about individuals private unless such information is determined to be a public record. Personal Information also includes the following:

a. Notice-Triggering Personal Information: Specific items of personal information (name plus Social Security number, driver license/California identification card number, or financial account number) that may trigger a requirement to notify individuals if it is acquired by an unauthorized person. For purposes of this provision, identity shall include, but not be limited to name, identifying number, symbol, or other identifying information assigned to the individual, such as finger or voice print or a photograph. See Civil Code section 1798.29.

b. Protected Health Information (PHI): The term “PHI” refers to and includes both “PHI” as defined at 45 CFR section 160.103 and Personal Information (PI) as defined in the Information Practices Act at California Civil Code section 1798.3(a). PHI includes information in any form, including paper, oral, and electronic.

6. **Public Information:** Information that is not exempt from disclosure under the provisions of the California Public Records Act (Government Code sections 7920.000 Et seq.).

7. **Security Incident:**

a. A breach or attempted breach; or

b. The attempted or successful unauthorized access, disclosure, modification, or destruction of CDA PSCI, in violation of any state or federal law or in a manner not permitted under this Program Guide; or

c. the attempted or successful modification or destruction of, or interference with, the AAA's system operations in an information technology system, that negatively impacts the confidentiality, availability, or integrity of CDA PSCI; or

d. any event that is reasonably believed to have compromised the confidentiality, integrity, or availability of an information asset, system, process, data storage, or transmission. Furthermore, an information security incident may also include an event that constitutes a violation or imminent threat of violation of information security policies or procedures, including acceptable use policies.

8. **Sensitive Information:** Information that requires special precautions to protect from unauthorized use, access, disclosure, modification, loss, or deletion. Sensitive Information may be either Public Information or Confidential Information. It is information that requires a higher-than-normal assurance of accuracy and completeness. Thus, the key factor for Sensitive Information is that of integrity. Typically, Sensitive Information includes records of agency financial transactions and regulatory actions.

3.11.2 Disclosure Restrictions

The AAA shall protect CDA PSCI from unauthorized disclosure. The AAA shall not disclose, except as otherwise specifically permitted by the MOU and this Program Guide, any CDA PSCI to anyone other than CDA personnel or programs without prior written authorization from the CDA.

1. The AAA and CDA mutually agree that the creation, receipt, maintenance, transmittal, and disclosure of data from CDA containing PHI shall be subject to the Health Insurance Portability and Accountability Act of 1996 and its implementing privacy and security regulations at 45 CFR Parts 160 and 164 (collectively and as used in this Agreement, HIPAA.). The AAA agrees to provide the same, or greater, level of protection to CDA data that would be required if the AAA were a Business Associate under HIPAA, regardless of whether the AAA is or is not a Business Associate.

2. To the extent that other state and/or federal laws provide additional, stricter, and/or more protective (collectively, more protective) privacy and/or security protections to CDA PSCI covered under this Program Guide beyond those provided through HIPAA, AAA agrees:

a. To comply with the more protective of the privacy and security standards set forth in applicable state or federal laws to the extent such

standards provide a greater degree of protection and security than HIPAA or are otherwise more favorable to the individuals whose information is concerned; and

b. To treat any violation of such additional and/or more protective standards as a breach or security incident, as appropriate.

c. Examples of laws that provide additional and/or stricter privacy protections to certain types of CDA PSCI, as defined in Section 3.11.1 of this Program Guide, include, but are not limited to the Information Practices Act, California Civil Code sections 1798-1798.78, Confidentiality of Alcohol and Drug Abuse Patient Records, 42 CFR Part 2, Welfare and Institutions Code section 5328, and California Health and Safety Code section 11845.5.

d. If the AAA is a Qualified Service Organization (QSO) as defined in 42 CFR section 2.11, the AAA agrees to be bound by and comply with subdivisions (2)(i) and (2)(ii) of that section.

3.11.3 Use Restrictions

The AAA shall not use any CDA PSCI for any purpose other than performing the AAA's obligations under the MOU and this Program Guide.

3.11.4 Safeguards and Security

The AAA shall implement administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of CDA PSCI including electronic CDA PSCI that it creates, receives, maintains, uses, or transmits on behalf of CDA. The AAA shall develop and maintain a written information privacy and security program that includes administrative, technical, and physical safeguards appropriate to the size and complexity of the AAA's operations and the nature and scope of its activities. The AAA's administrative, technical, and physical safeguards shall include, at a minimum:

1. Technical Security Controls:

The AAA shall, at a minimum, utilize a National Institute of Standards and Technology Special Publication (NIST SP) 800-53 compliant security framework when selecting and implementing its security controls and shall maintain continuous compliance with NIST SP 800-53 as it may be updated from time to time. The current version of NIST SP 800-53, Revision 5, is available online at https://csrc.nist.gov/publications/detail/sp/800-53/rev-5/final; updates will be available online at https://csrc.nist.gov/publications/sp800.

2. Removable Media Devices

All electronic files that contain CDA PSCI data must be encrypted when stored on any removable media or portable device (i.e., USB thumb drives, floppies,

CD/DVD, smart devices, tapes, etc.). PSCI must be encrypted, at a minimum, using a FIPS 140-2 certified algorithm or successor standards, such as Advanced Encryption Standard (AES), with a 128bit key or higher.

3. Patch Management:

The AAA shall apply security patches and upgrades and keep virus software up to date on all systems which PHI and other confidential information may be used.

4. Confidentiality Statement:

All people that will be working with CDA PSCI must sign a confidentiality statement that includes, at a minimum, General Use, Security and Privacy Safeguards, Unacceptable Use, and Enforcement Policies. The statement must be signed by all people prior to accessing CDA PSCI. The statement must be renewed annually. The AAA shall retain each person's written confidentiality statement for CDA inspection for a period of six (6) years following contract termination.

5. Transmission and Storage of PSCI:

All persons that will be working with CDA PSCI shall employ with FIPS 140-3 compliant encryption of PHI, at rest and in motion, unless it has been determined that such encryption is unreasonable and inappropriate based upon a risk assessment and equivalent alternative measures are in place and documented as such.

6. Minimum Necessary:

Only the minimum necessary amount of CDA PSCI required to perform necessary business functions applicable to the terms of this Program Guide may be used, disclosed, copied, downloaded, or exported.

7. Antivirus Software:

All workstations, laptops and other systems that process and/or store CDA PSCI must install and actively use a comprehensive anti-virus software solution with automatic updates scheduled at least daily.

8. Data Security:

CDA PSCI will be stored separately from other customers' data. Data will be stored and processed within the continental United States, and remote access to data from outside the continental United States will be prohibited. Data will be encrypted such that unauthorized parties are unable to read the data within the database/data repositories or any backups.

9. Mailing:

Mailings of CDA PSCI shall be sealed and secured from damage or inappropriate viewing of PSCI to the extent possible. Mailings which include 500 or more individually identifiable records of CDA PSCI in a single package shall be sent using a tracked mailing method which includes verification of delivery and receipt, unless the prior written permission of CDA to use another method is obtained.

10. Security Officer:

The AAA shall designate a Security Officer to oversee its data security program who will be responsible for carrying out its privacy and security programs and for communicating on security matters with CDA.

11. Mitigation of Harmful Effects:

The AAA shall mitigate, to the extent practicable, any harmful effect that is known to the AAA of a use or disclosure of PSCI and other confidential information in violation of the requirements of this Program Guide.

12. Access to, and Accounting For, Disclosure of PSCI

The AAA shall document and make available to CDA or (at the direction of CDA) to an Individual such disclosures of CDA PSCI and information related to such disclosures necessary to respond to a proper request by the subject Individual for an accounting of disclosures of personal information as required by 45 CFR section 164.524 or any applicable state or federal law.

3.11.5 Employee Training

All persons who assist in the performance of functions or activities on behalf of CDA, or access or disclose CDA PSCI, must complete information privacy and security training, at least annually, at the AAA's expense. Each person who receives information privacy and security training must sign a certification, indicating the member's name and the date on which the training was completed. These certifications must be retained for a period of six (6) years following contract termination.

3.11.6 Employee Discipline

Appropriate sanctions must be applied against persons who fail to comply with privacy policies and procedures or any provisions of these requirements, including termination of employment where appropriate.

3.11.7 Access to Practices, Books, and Records

The AAA shall make its internal practices, books, and records relating to the use and disclosure of PSCI on behalf of CDA available to CDA upon reasonable request.

3.11.8 Special Provision for SSA Data

If the AAA receives data from or on behalf of CDA that was verified by or provided by the Social Security Administration (SSA Data) and is subject to an agreement between CDA and SSA, the AAA shall provide, upon request by CDA, a list of all employees and agents who have access to such data, including employees and agents of its agents, to CDA.

3.11.9 Breaches and Security Incidents

The AAA shall implement reasonable systems for the discovery and prompt reporting of any breach or security incident, and take the following steps:

1. Notice to CDA:

The AAA shall notify CDA immediately by email or telephone of the discovery of:

a. Unsecured CDA PSCI if the CDA PSCI is reasonably believed to have been accessed or acquired by an unauthorized person.

b. Any suspected security incident which risks unauthorized access to CDA PSCI and/or other confidential information.

c. Any intrusion or unauthorized access, use, or disclosure of CDA PSCI in violation of this Agreement; or

d. Potential loss of confidential data affecting this agreement.

e. Notice via email shall be made using the current CDA 1025 “Information Security Incident Report” forms and shall include all information known at the time the incident is reported. The forms are available online at: https://aging.ca.gov/Information_security/

f. Upon discovery of a breach or suspected security incident, intrusion, or unauthorized access, use or disclosure of CDA PSCI, the AAA shall take:

i. Prompt corrective action to mitigate any risks or damages involved with the security incident or breach; and

ii. Any action pertaining to such unauthorized disclosure is required by applicable Federal and State laws and regulations.

2. Investigation of Security Incident or Breach

The AAA shall immediately investigate such security incident, breach, or unauthorized use or disclosure of CDA PSCI.

3. Complete Report

The AAA shall provide a complete report of the investigation to CDA within (10) working days of the discovery of the breach or unauthorized use or disclosure.

The complete report must include an assessment of all known factors relevant to a determination of whether a breach occurred under applicable federal and state laws. The report shall include a full, detailed corrective action plan including information on measures that were taken to halt and/or contain improper use or disclosure. If CDA requests information in addition to this report, the AAA shall make reasonable efforts to provide CDA with such information. CDA will review and approve or disapprove the AAA's determination of whether a breach occurred, whether the security incident or breach is reportable to the appropriate entities, if individual notifications are required, and the AAA's corrective action plan.

a. If the AAA does not submit a complete report within the ten (10) working day timeframe, the AAA shall request approval from CDA within the ten (10) working day timeframe of a new submission timeframe for the complete report.

4. Notification of Individuals

If the cause of a breach is attributable to the AAA or its agents, the AAA shall notify individuals accordingly and shall pay all costs of such notifications as well as any costs associated with the breach. The notifications shall comply with applicable federal and state law. CDA shall approve the time, manner, and content of any such notifications and their review and approval must be obtained before the notifications are made.

5. Responsibility for Reporting Breaches to Entities other than CDA

If the cause of a breach of CDA PSCI is attributable to the AAA or its subcontractors, the AAA is responsible for all required reporting of the breach as required by applicable federal and state law.

6. Submission of Sample Notification to Attorney General:

If notification to more than 500 individuals is required pursuant to California Civil Code section 1798.29, regardless of whether the AAA is considered only a custodian and/or non-owner of the CDA PSCI, the AAA shall, at its sole expense and at the sole election of CDA, either:

a. Electronically submit a single sample copy of the security breach notification, excluding any personally identifiable information, to the Attorney General pursuant to the format, content, and timeliness provisions of Section 1798.29, subdivision (e). The AAA shall inform the CDA Privacy Officer of the time, manner, and content of any such submissions prior to the transmission of such submissions to the Attorney General; or

b. Cooperate with and assist CDA in its submission of a sample copy of the notification to the Attorney General.

3.11.10 Contact Information

To direct communications to the above referenced CDA staff, the AAA shall initiate contact as indicated herein. CDA reserves the right to make changes to the contact information below by giving written notice to the AAA.

CDA Privacy Officer	**CDA Information Security Officer**
Office of Legal Services 2880 Gateway Oaks Dr., Suite 200 Sacramento, CA 95833 Attn: Chief Counsel Email: privacy@aging.ca.gov Telephone: (916) 419-7500	Information Security Branch 2880 Gateway Oaks Dr., Suite 200 Sacramento, CA 95833 Attn: Information Security Officer Email: iso@aging.ca.gov Telephone: (916) 419-7500

3.11.11 Responsibility of CDA

CDA agrees to not request the AAA use or disclose PSCI in any manner that would not be permissible under HIPAA and/or other applicable federal and/or state law.

3.11.12 Audits, Inspections, and Enforcement

1. CDA Right to Inspect:

From time to time, CDA may inspect the facilities, systems, books, and records of the AAA to monitor compliance with the safeguards required in the Information Confidentiality and Security Requirements (ICSR) section. The AAA shall promptly remedy any violation of any provision of this ICSR section. The fact that CDA inspects, or fails to inspect, or has the right to inspect, the AAA's facilities, systems, and procedures does not relieve the AAA of its responsibility to comply with this ICSR section.

2. Notification to CDA in Event the AAA is Subject to Other Audit:

If the AAA is the subject of an audit, compliance review, investigation, or any proceeding that is related to the performance of its obligations pursuant to the MOU and/or this Program Guide or is the subject of any judicial or administrative proceeding alleging a violation of HIPAA, the AAA shall promptly notify CDA unless it is legally prohibited from doing so.

3.11.13 Miscellaneous Provisions

1. Disclaimer:

CDA makes no warranty or representation that compliance by the AAA with this Program Guide will satisfy the AAA's business needs or compliance obligations.

The AAA is solely responsible for all decisions made by the AAA regarding the safeguarding of CDA PSCI and other confidential information.

2. Amendment:

a. Any provision of the MOU or this Program Guide which conflicts with current or future applicable federal or state laws is hereby amended to conform to the provisions of those laws. Such amendment of the MOU and/or this Program Guide shall be effective on the effective date of the laws necessitating it and shall be binding on the parties even though such amendment may not have been reduced to writing and formally agreed upon and executed by the parties.

b. Failure by the AAA to take necessary actions required by amendments to the MOU and/or this Program Guide shall constitute a material violation.

3. Assistance in Litigation or Administrative Proceedings

The AAA shall make itself, its employees, and agents available to CDA at no cost to CDA to testify as witnesses in the event of litigation or administrative proceedings being commenced against CDA, its director, officers, or employees based upon claimed violation of laws relating to security and privacy, and which involves inactions or actions by the AAA (except where the AAA or its subcontractor, workforce employee, or agent is a named adverse party).

4. No Third-Party Beneficiaries

Nothing in this Program Guide is intended to or shall confer upon any third person, any rights, or remedies whatsoever.

5. Interpretation

The terms and conditions in this Program Guide shall be interpreted as broadly as necessary to implement and comply with regulations and applicable laws. The parties agree that any ambiguity in the terms and conditions of this Program Guide shall be resolved in favor of a meaning that complies and is consistent with federal and state laws and regulations.

6. No Waiver of Obligations

No change, waiver, or discharge of any liability or obligation hereunder on any one or more occasions shall be deemed a waiver of performance of any continuing or other obligation or shall prohibit enforcement of any obligation on any other occasion.

7. Return or Destruction of CDA PSCI on Expiration or Termination

At expiration or termination of the MOU, if feasible, the AAA shall return or destroy all CDA PSCI that the AAA still maintains in any form and retain no copies of such information. If return or destruction is not feasible, CDA and the AAA shall determine the terms and conditions under which the AAA may retain the PSCI.

8. Data Sanitization

All CDA PSCI must be sanitized using NIST Special Publication 800-88 standard methods for data sanitization when the CDA PSCI is no longer needed.

a. Survival

If return or destruction of CDA PSCI is not feasible upon the completion or termination of the MOU, the respective rights, and obligations of the AAA under this Section shall survive the completion or termination of the MOU between the AAA and CDA. The AAA shall also limit further uses and disclosures of CDA PSCI to those purposes that make the return or destruction of the information infeasible.

3.12 Copyrights and Rights in Data

3.12.1 Copyrights

1. If any material funded by CDA is subject to copyright, the State reserves the right to copyright such material and the AAA agrees not to copyright such material, except as set forth in Section 3.12.2.

2. The AAA may request permission to copyright material by writing to the Director of CDA. The Director shall grant permission or give reason for denying permission to the AAA in writing within sixty (60) days of receipt of the request.

3. If the material is copyrighted with the consent of CDA, the State reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, prepare derivative works, publish, distribute and use such materials, in whole or in part, and to authorize others to do so, provided written credit is given to the author.

4. The AAA certifies that it has appropriate systems and controls in place to ensure that State funds will not be used in the performance of work outlined within this Program Guide or the MOU for the acquisition, operation, or maintenance of computer software in violation of copyright laws.

3.12.2 Rights in Data

1. The AAA shall not publish or transfer any materials, as defined in item 2 below, produced or resulting from activities supported by this Program Guide and the MOU without the express written consent of the Director of CDA. That consent shall be given, or the reasons for denial shall be given, and any

conditions under which it is given or denied, within thirty (30) days after the written request is received by CDA. CDA may request a copy of the material for review prior to approval of the request. This subsection is not intended to prohibit the AAA from sharing identifying client information authorized by the participant or summary program information which is not client-specific.

2. As used in this Program Guide, the term “subject data” means writings, sound recordings, pictorial reproductions, drawings, designs or graphic representations, procedural manuals, forms, diagrams, workflow charts, equipment descriptions, data files and data processing or computer programs, and works of any similar nature (whether or not copyrighted or copyrightable) which are first produced or developed under the performance of the services outlined in this Program Guide and the MOU. The term does not include financial reports, cost analyses and similar information incidental to program administration, or the exchange of that information between AAAs to facilitate uniformity of program administration on a statewide basis.

3. Subject only to other provisions of this Program Guide and the MOU, the State may use, duplicate, or disclose in any manner, and have or permit others to do so subject to State and federal law, all subject data delivered under this Program Guide and the MOU.

3.13 Public Education and Information

(Please note: This differs from the IIIB service categories within the data dictionary that have the same names)

Public Education and Information (PE&I) falls into two categories:

1. Educational – materials that educate and inform an audience such as activity books, coloring books, brochures, and posters.

2. Promotional – material that promotes, supports, or enhances efforts and directly relates to the project objective such as key chains, onboard signs, mugs, pencils, magnets, and litter bags. The State of California and CDA does NOT allow CDA funds to be used for this purpose.

The AAA shall assure that publications, press releases, paid and earned advertisements, outreach and media, media and kick-off events, educational materials and public notice conditions are met by ensuring that:

Materials published or transferred by the AAA and financed with funds under this Program Guide and the MOU shall include the following funding disclaimer:

a. “The materials or product were a result of a project funded by a contract with the California Department of Aging”.

AAAs and subcontractors that produce educational materials that mention the CDA name (outside of the funding disclaimer) or use the CDA logo must receive approval from the CDA Office of Communications prior to production. Subrecipients that produce PE&I materials must receive written approval from the CDA Office of Communications if the CDA is mentioned anywhere other than within the funding disclaimer, or if the CDA logo is used. Subrecipients should allow a minimum of ten (10) business days for approval; they should contact the CDA Office of Communications for assistance (Communications@aging.ca.gov).

AAAs should also advise vendors that all materials used in the production of public outreach materials paid for with grant funds are the property of the AAA and the CDA (i.e., data, plates, digital files, camera-ready artwork, designs, concepts, photographs, video and audio). The CDA reserves the right to use materials developed by the AAA and/or subcontractor.

Questions regarding the inclusion, size or placement of the CDA logo should be directed to the CDA Office of Communications.

All documents produced must comply with Federal Acquisition Regulation, Section 508, which governs document accessibility.

3.13.1 S.W.A.G Ban *(Revised 08/25)*

1. In 2011, Governor Jerry Brown issued an executive memo that has banned state agencies and departments from spending taxpayer money on promotional items, which he named “S.W.A.G.”.

S.W.A.G stands for “Stuff We All Get”. The executive memo has **not** been overturned and is still in effect; accordingly, all entities that receive state funds must adhere to the executive memo.

SPECIFIC EXAMPLES OF S.W.A.G.

In the executive memo, Governor Brown named specific items that constitute S.W.A.G., which he defined as “free giveaway and gift items”, including key chains, squeeze toys, pens, hats, trinkets, shirts, cups, flashlights, ashtrays, and other “unnecessary” items. This is not an exhaustive list.

Ultimately, there is no specific case law defining S.W.A.G.; each case is unique. AAAs must assess whether an item is either S.W.A.G., or an allowable expense. The decision to proceed with the purchase at issue as an allowable expense requires the AAA to maintain a record and keep a written justification regarding the purchase in its procurement file as discussed below:

2. KEEPING WRITTEN JUSTIFICATION FOR PROCUREMENT

If the AAA determines that it is moving forward with the purchase of a promotional item, it should comply with the procedures outlined in SCM Vol. 2 Chapter 400, section 401:

Promotional Materials – 401

Prior to conducting a purchase for promotional materials, written justification must be kept in the procurement file supporting how the purchase of promotional materials meets the departmental mission and the AAA's business needs. Written justifications should include a description of the type of event(s) and how the promotional material(s) will be used.

[See: https://www.dgs.ca.gov/PD/Resources/SCM/TOC/2/2-8, *All expenditures of public funds must support the Department's function, purpose, and benefit the state.]*

3. FUNCTIONALITY AS AN ASSESSMENT FACTOR

In conducting its analysis on whether a promotional item constitutes S.W.A.G. or should be deemed an allowable expense, the AAA may consider:

- The functionality of the item,
- Whether the item is given to a targeted group of people vs. to the general public,
- Whether the items are to be used for promotional purposes in support of the departmental mission and the AAA's business needs.

4. AAAs should work with their counsel to determine whether a promotional item may constitute S.W.A.G. If the AAA deems the item an allowable expense, this will trigger the requirement to maintain written justification in its procurement files.

3.13.2 Advertising and Public Relations

The AAA shall assure that publications, press releases, paid and earned advertisements, outreach and media, media and kick-off events, educational materials and public notice conditions are met by ensuring that:

Materials published or transferred by the AAA and financed with funds under this Program Guide and the MOU shall include the following funding disclaimer:

a. "The materials or product were a result of a project funded by a contract with the California Department of Aging".

Any materials that utilize the CDA logo or name (outside of the funding disclaimer), require approval by the CDA Office of Communications prior to publication and dissemination. The use of the CDA logo and CDA mention outside of the funding disclaimer is at the discretion of the AAA. If the CDA logo or CDA mention is used, the AAA shall email the draft language and materials a minimum of ten (10) business days in advance of publication and dissemination

to communications@aging.ca.gov and the appropriate CDA Program staff point of contact.

Language and materials submitted will be assessed in batches on the first and fifteenth of each month, with a minimum of ten (10) business days approval period.

3.13.3 Approval Requirements for Advertising and Public Relations

This section further clarifies the approval requirements as outlined in sections 3.13 and 3.13.2.

Approval Required

Materials that use the CDA logo, including:

- Paid advertising
- Earned advertising
- Outreach materials
- Educational materials
- Media events
- Public notices

No Approval Required:

- Materials that **only** mention CDA in the funding disclaimer "The materials were funding by a contract with the California Department of Aging." **without using** the CDA logo.
- Materials that **do not** mention the CDA name **or use** the CDA logo.

Social Media Posts

Approval Required:

- Social media posts that mention the CDA name or use the CDA logo

No Approval Required:

- Social media posts that **do not** mention the CDA name **or use** the CDA logo, even if CDA funds are involved.
- Tagging @calaging on X, Facebook or LinkedIn is optional but encouraged to keep CDA informed about your organization's activities.

Specific Scenarios and Examples

- Paid advertisement in local newspaper - No approval is needed if the promotion includes the funding disclaimer **without** the CDA logo or mentioning CDA.
- Public Notices - No approval is needed for public notices about Area Plan updates or RFPs that use template language but **do not use** CDA logo.
- Examples of materials **requiring** approval:

Press releases, brochures, websites, flyers, invitations, presentations, and reports that **mention** the CDA name beyond the funding disclaimer language **or use** the CDA logo with or without other logos.

Submission Process
Submit language and materials needing approval to communications@aging.ca.gov

- Review timeline: Typically, within ten (10) business days
- Review dates: First and fifteenth of each month
- Urgent requests: Notify Office of Communications if expedited approval is needed

Questions

- For questions about approval requirements email communications@aging.ca.gov

3.13.4 Copyrights/Trademarks

The CDA reserves a royalty-free, non-exclusive and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for federal or state government purposes the following:

1. The copyright/trademark in any work developed under a grant, sub grant or contract under a grant or sub grant.

2. Any rights of copyright/trademark to which a AAA or subcontractor purchases ownership with grant funds.

3.14 Funds

3.14.1 Expenditure of Funds

1. The AAA shall expend all funds received to perform services outlined within this Program Guide and the MOU.

2. Any reimbursement for authorized travel and per diem shall be at rates not to exceed those amounts paid by the State in accordance with the California Department of Human Resources' (CalHR) rules and regulations.

In State:

Mileage/Per Diem (meals and incidentals)/Lodging
https://www.calhr.ca.gov/employees/pages/travel-reimbursements.aspx

Out of State: http://hrmanual.calhr.ca.gov/Home/ManualItem/1/2201

This is not to be construed as limiting the AAA from paying any differences in costs, from funds other than those provided by CDA, between the CalHR rates and any rates the AAA is obligated to pay under other contractual agreements. No travel outside the state of California shall be reimbursed unless prior written authorization is obtained from the State. [SCM 3.17.2.A(4)]

The AAA agrees to include these requirements in all contracts it enters into with subcontractors to provide services pursuant to this Program Guide and the MOU.

3. CDA reserves the right to refuse payment to the AAA or disallow costs for any expenditure, as determined by CDA to be: out of compliance with this Program Guide and the MOU, unrelated or inappropriate to contract activities, when adequate supporting documentation is not presented, or where prior approval was required, but was either not requested or not granted.

3.14.2 Accountability for Funds

The AAA shall maintain accounting records for funds received under the terms and conditions of this Program Guide and the MOU. These records shall be separate from those for any other funds administered by the AAA and shall be maintained in accordance with Generally Accepted Accounting Principles and Procedures and the Office of Management and Budget's (OMB) Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. [2 CFR 200] [45 CFR 75]

3.14.3 Financial Management Systems

The AAA shall meet the following standards for its financial management systems, as stipulated in 2 CFR 200.302 and 45 CFR 75.302:

1. Financial Reporting.
2. Accounting Records.
3. Complete Disclosure.
4. Source Documentation.
5. Internal Control.
6. Budgetary Control.
7. Cash Management (written procedures).
8. Allowable Costs (written procedures).

3.14.4 Unexpended Funds

Upon termination, cancellation, or expiration of the MOU, or dissolution of the entity, the AAA shall return to the State immediately upon written demand, any funds provided under this Program Guide and the MOU, which are not payable for goods or services delivered prior to the termination, cancellation, or expiration of the MOU, or the dissolution of the entity.

3.14.5 Funding Contingencies

1. It is understood between the parties that this Program Guide and the MOU may have been written before ascertaining the availability or appropriation of funds, for the mutual benefit of both parties, in order to avoid program and fiscal

delays that would occur if this Program Guide and the MOU were executed after that determination was made.

2. This Program Guide and the MOU is valid and enforceable only if sufficient funds are made available to the State by the United States Government or the Budget Acts of the appropriate fiscal years for purposes of this program(s). In addition, this Program Guide and the MOU is subject to any additional restrictions, limitations, or conditions enacted by the Congress or the Legislature that may affect the provisions, terms, or funding of this Program Guide and the MOU in any manner.

3.14.6 Limitation of State Liability

Payment for performance by the AAA shall be dependent upon the availability of future appropriations by the Legislature or Congress for the purposes of this Program Guide and the MOU and approval of an itemized Budget. No legal liability on the part of the State for any payment may arise under this Program Guide and the MOU until funds are made available; the itemized Budget is received and approved by the State and the AAA has received an executed MOU.

3.14.7 Funding Reduction

1. If funding for any State fiscal year is reduced or deleted by the Department of Finance, Legislature, or Congress for the purposes of the services outlined within this Program Guide and the MOU, the State shall have the option to either:

   a. Terminate the MOU

   b. Offer a revision to the Budget Display to reflect the reduced funding authorized by the authority of the MOU.

2. In the event the State elects to offer a revised budget display(s), it shall be mutually understood by both parties that:

   a. The State reserves the right to determine which programs, if any, shall be reduced.

   b. Some programs may be reduced by a greater amount than others, and

   c. The State shall determine at its sole discretion the amount that any or all of the programs shall be reduced for the applicable fiscal years.

3.14.8 Interest Earned

1. Interest earned on federal advance payments deposited in interest-bearing accounts must be remitted annually to CDA. Interest amounts up to $500 per year may be retained by the AAA and subcontractors for administrative expenses. [2 CFR 200.305(b)(9)] [45 CFR 75.305 (b)(9)]

2. Interest earned on advances of federal and non-federal funds shall be identified as non-match cash. [2 CFR 200.305(b)(8)] [45 CFR 75.305(b)(8)]

3. The AAA must maintain advance payments of federal awards in interest-bearing accounts, unless the following apply: [2 CFR 200.305(b)(8)] [45 CFR 75.305 (b)(8)]

a. The AAA receives less than $120,000 in federal awards per year.

b. The best reasonably available interest-bearing account would not be expected to earn interest in excess of $500 per year on federal cash balances.

c. The depository would require an average or minimum balance so high that it would not be feasible within the expected federal and non-federal cash resources.

d. A foreign government or banking system prohibits or precludes interest bearing accounts.

3.15 Fiscal Provisions

1. The MOU must be approved prior to release and disbursement of any program funding included within this Program Guide via the budget displays.

2. Upon release of an original or revised budget display, a separate budget for all programs affected shall be submitted electronically to CDA's Local Finance Bureau within 30 days of release.

3. Budgets must be approved by CDA's Local Finance Bureau prior to any disbursement of funding.

4. CDA cannot disburse funds until the enactment of the Budget Act has occurred and/or CDA has received funding authority.

5. Budget Displays reference terms specific to each program funding source, which shall be used to determine disbursement of funding.

6. AAAs shall follow other fiscal provisions and terms as outlined in the program guide.

4 AREA PLAN (AP)

4.1 Introduction

Each year, the federal government provides California funding for programs authorized by the Older Americans Act (OAA) and related federal legislation. OAA programs provide vital services for older adults related to nutrition, health and wellness, caregiver support, and much more.

To receive this federal funding, California must submit a State Plan on Aging to the federal Administration for Community Living every four years that identifies specific goals related to OAA programs.

4.2 Assurances

The AAA shall assure that the following conditions are met:

1. Services are provided only to the defined Eligible Service Population.

2. If the AAA makes any award of funds to a public or private nonprofit agency, for the following purposes: (1) acquiring, altering, leasing, or renovating a facility, including a mobile facility, for use as a multipurpose senior center or (2) constructing a facility, including a mobile facility, for use as a multipurpose senior center, the AAA shall adhere to the program requirements and to 45 CFR 75.327(2), "Procurement Standards" (procurement by contractors and subcontractors for nonprofit organizations), and 45 CFR 75.327 (procurement for State and local governments), as applicable.

3. The AAA shall comply with the standards and guidelines for procurement of supplies, equipment, construction, and services as provided in 45 CFR 75.328.

4. The AAA assures that when an existing facility has been altered (with funds made available to perform the services outlined within this Program Guide and the MOU) and is used as a multipurpose senior center, the period of time in which such facility shall be used as a center is as follows:

   a. Not less than three (3) years from the date the MOU terminates, where the amount provided by CDA, including the non federal share, does not exceed $30,000.

   b. If the amount provided by CDA exceeds $30,000, the fixed period of time shall be not less than three (3) years from the date of MOU plus one (1) year for each additional $10,000, or part thereof, to a maximum of $75,000.

   c. For amounts provided by CDA which exceed $75,000, the fixed period of time shall be no less than ten (10) years.

5. Any multipurpose senior center constructed with funds made available by this Program Guide and the MOU shall be used for that purpose for at least twenty (20) years after completion of that construction.

6. Any facility to be used as a senior center and acquired with funds made available by this Program Guide and the MOU shall be used for that purpose for at least ten (10) years from the date of acquisition.

7. Any AAA awarded Title III funds for senior center acquisition or construction will have a completed and notarized Notice of Assurances to the

State of California of the Use of Property and the United States' Right of Recapture (CDA 214) recorded with the County Recorder. The AAA shall periodically validate continuing use of such facility as a senior center during the recapture period.

8. CDA will make funds available only for the support of activities specified in an approved and current Area Plan that is in compliance with State and federal laws and regulations.

9. The AAA and/or its subcontractors shall make use of trained volunteers to expand the provision of FCSP activities in accordance with OAA § 373(d).

10. An individual's receipt of services under the In-Home Supportive Services Program shall not be the sole cause for denial of any services provided by the AAA or its subcontractors.

11. Funds made available under this Program Guide and the MOU shall supplement, and not supplant, any federal, State, or local funds expended by a State or unit of general purpose local government to provide Title III (excluding III E) and Title VII services.

12. The following closely related programs identified by CFDA number are to be considered as an "other cluster" for purposes of determining major programs or whether a program-specific audit may be elected. The AAA shall identify the CFDA titles and numbers to the independent auditor conducting the organization's single audit along with each of its subcontractors. The funding source (Federal Grantor) for the following programs is the U.S. Department of Health and Human Services, Administration for Community Living.

a. 93.041 - Special Programs for the Aging-Title VII-A, Chapter 3 – Programs for Prevention of Elder Abuse, Neglect, and Exploitation (Title VII-A, Chapter 3).

b. 93.042 - Special Programs for the Aging-Title III B & VII-A, Chapter 2 – Long-Term Care Ombudsman Services for Older Individuals (Title III B & VII-A, Chapter 2).

c. 93.043 - Special Programs for the Aging-Title III, Part D – Disease Prevention and Health Promotion Services (Title III D)

d. 93.044 - Special Programs for the Aging-Title III, Part B – Grants for Supportive Services and Senior Centers (Title III B)

e. 93.045 - Special Programs for the Aging-Title III, Part C – Nutrition Services (Title III C)

f. 93.052 - National Family Caregiver Support Program-Title III, Part E.

g. 93.053 - Nutrition Services Incentive Program

"Cluster of programs" means a grouping of closely-related programs that share common compliance requirements. The types of clusters of programs are research and development, student financial aid, and other clusters. "Other clusters" are defined by the consolidated CFR in the Compliance Supplement or as designated by a state for federal awards provided to its subcontractors that meet the definition of "cluster of programs." When designating an "other cluster," a state shall identify the federal awards included in the cluster and advise the subcontractors of compliance requirements applicable to the cluster. A "cluster of programs" shall be considered as one program for determining major programs, as described in 45 CFR 75.525(a), whether a program-specific audit may be elected.

[Federal Office of Management and Budget, [45 CFR 75 Requirements], Audits of States, Local Governments 45 CFR 75 Appendix V to part 75 F. 1., and Non-Profit Organizations 45 CFR 75 Appendix IV to part 75 C. 2.a.]

13. The AAA assures that voluntary contributions shall be allowed and may be solicited in accordance with the following requirements [OAA § 315(b)]:

a. The AAA or any subcontractors for any Title III or Title VII-A services shall not use means tests.

b. Any Title III or Title VII-A client that does not contribute toward the cost of the services received shall not be denied services.

c. Methods used to solicit voluntary contributions for Title III and Title VII-A services shall be non-coercive.

d. Each service provider will:

i. Provide each recipient with an opportunity to voluntarily contribute to the cost of the service.

ii. Clearly inform each recipient that there is no obligation to contribute and that the contribution is purely voluntary.

iii. Protect the privacy and confidentiality of each recipient with respect to the recipient's contribution or lack of contribution; and

iv. Establish appropriate procedures to safeguard and account for all contributions.

v. Use all collected contributions to expand the services for which the contributions were given and to supplement (not supplant) funds received under this Act.

14. Any Title III and Title VII service shall not implement a Cost Sharing program unless approved by CDA.

15. The AAA shall comply with OAA § 306(a)(17), which requires an AAA to include in its Area Plan information on how it will coordinate activities and develop long-range emergency preparedness plans with local and State emergency response agencies, relief organizations, local and State governments, the Local Ombudsman Program, and any other institutions that have responsibility for disaster relief service delivery.

16. The AAA, at a minimum, shall identify and make contact with its local Office of Emergency Services (OES) to define their respective roles and responsibilities. This contact shall include a discussion of the types of clients served by the AAA and how OES will address their needs in the community.

17. The AAA shall furnish annually, or whenever a change occurs, the name of its Disaster Coordinator to the CDA Disaster Coordinator.

18. The AAA shall assure that its Information and Assistance staff have written procedures in place and are trained at least annually on how to handle emergencies. As specified in 22 CCR § 7547, the training shall consist of:

a. Familiarity with telephone numbers of fire, police, and ambulance services for the geographic area served by the provider. These telephone numbers shall be posted near the telephone for easy access when an emergency arises.

b. Techniques to obtain vital information from older individuals and persons with disabilities who require emergency assistance.

c. Making written emergency procedure instructions available to all staff who have contact with older individuals or persons with disabilities.

19. The AAA shall not require proof of age, citizenship, or disability as a condition of receiving services.

20. The AAA shall assure that the following publication conditions are met:

Materials published or transferred by the AAA and financed with funds under this Program Guide and the MOU shall:

a. state, “The materials or product were a result of a project funded by a contract with the California Department of Aging”.

b. give the name of the entity, the address, and telephone number at which the supporting data is available and include a statement that, "The conclusions and opinions expressed may not be those of the California Department of Aging and that the publication may not be based upon or inclusive of all raw data."

4.2.1 Title III B and Title VII (Programs for Prevention of Elder Abuse, Neglect, and Exploitation; and Long-Term Care Ombudsman Services for Older Individuals)

The AAA shall assure the following:

1. Long-Term Care Ombudsman funds from Title III B and VII – A, Chapter 2 shall be used exclusively for the Long-Term Care Ombudsman Program.

2. The Long-Term Care Program Coordinator shall establish and monitor the budget for the Program

3. Long-Term Care Ombudsman Services in the Planning and Service Area will be carried out by the agency that has been designated by the State Ombudsman to provide those services. [OAA § 712(a)(5)(A); 45 CFR 1324.13(c)]

4. The Local Ombudsman Program, its governing board members, representatives of the Local Ombudsman Program, OSLTCO, and members of their immediate families shall be free of actual and perceived conflicts of interest. [OAA § 712(f)(1)(B); 45 CFR 1324.21]

5. Representatives of the Local Ombudsman Program shall have unescorted, unhindered access to long-term care facilities and long term care facility residents between the hours of 7:00 a.m. and 10:00 p.m., seven days a week. [OAA § 712(b)(1)(A); 45 CFR 1324.11(e)(2)(i); Welf. & Inst. Code § 9722(a); 22 CCR 8020(a)]. Authorization by the State Ombudsman is required for entry outside of these hours. [Welf. & Inst. Code § 9722(a); 22 CCR 8020(b)]

6. Representatives of the Local Ombudsman Program shall have access to the medical and personal records of residents with appropriate documentation of consent, or when authorized by the State Ombudsman, in accordance with policies developed by the State Ombudsman. [OAA § 712(b)(1)(B)] [45 CFR 1324.11(e)(2)(iv)] [Welf. & Inst. Code § 9724].

7. Representatives of the Local Ombudsman Program, upon request to a long-term care facility staff, shall be provided with a roster, census, or other list of the names and room numbers or room locations of all current residents. [Welf. & Inst. Code § 9722(d)]

8. Representatives of the Local Ombudsman Program shall not carry out the responsibilities of the Program until the State Ombudsman accepts them for certification. [OAA § 712(h)(6)(B); 45 CFR 1324.13(c)(3); Welf. & Inst. Code § 9719(a)]

9. All records and files maintained by the local Ombudsman Program relating to any complaint or investigation shall remain confidential unless disclosure is authorized by the resident, resident representative, State Ombudsman, or local Ombudsman Program Coordinator in compliance with OSLTCO policies and procedures. [OAA §§ 705(a)(6)(C); 712)] [45 CFR 1324.11(e)(3); 1324.19(b)(6-9)] [Welf. & Inst. Code § 9725]

10. The Local Ombudsman Program shall enter into a Memorandum of Understanding (MOU) with the Legal Services Provider (LSP) which will address conflict of interest, provision of legal advice, procedures for referral, and other technical assistance. The LSP may assist the State in providing legal representation to the Program when an Ombudsman Representative has been subpoenaed or a suit or other legal action has been threatened or brought against the performance of the official duties of the Ombudsman Representative. [OAA § 712(h)(8); 45 CFR 1324.13(h)(10); Welf. & Inst. Code § 9717(c); Statewide Standards for Legal Assistance in California]

11. Each Local Ombudsman Program shall maintain a separate budget. The Local Ombudsman Program Coordinator shall be responsible for managing the day-to-day operation of the Program, including managing all paid staff and volunteers in the Program. The Local Ombudsman Coordinator shall determine budget priorities, develop or participate in budget preparation, and be informed of budget allocations by the Contractor specific to the Ombudsman Program. [45 CFR 1324.13(f)]

12. The Local Ombudsman Program Coordinator shall provide CDA with an organizational chart that includes:

a. All local staff that are wholly or partly funded by Ombudsman Program resources.

b. Their titles/roles within the Program.

c. The number of hours per week charged to the Local Ombudsman Program for each position. [45 CFR 1324.13(b),(c)]

13. The Local Ombudsman Program Coordinator shall attend OSLTCO New Coordinator Training when initially designated as coordinator and OSLTCO biannual training conferences. [45 CFR 1324.13(c)(2); Welf. & Inst. Code § 9719(a)(1)]

14. The Local Ombudsman Program Coordinator shall inform CDA/OSLTCO of issues with local Ombudsman Representatives, complex cases, situations with potential legal implications, changes in staffing, emerging regional issues with statewide impact, breaches of confidentiality, and conflict of interest issues. [45 CFR 1324.13(b),(c)]

15. Representatives of the Local Ombudsman Program shall conduct interviews/investigations in a confidential manner and the Program shall have office space and telecommunications that protect the confidentiality of all complaint-related communications and records. [OAA § 712(a)(3)(D); 45 CFR 1324.19(b)(2)(i); Welf. & Inst. Code §§ 9725; 15633(c)]

16. Each Local Ombudsman Program shall have information systems sufficient to run State-approved database systems and to receive and send confidential e-mail messages to and from CDA. [OAA § 712(c); 45 CFR 1324.13(d); Welf. & Inst. Code § 9716(a)]

17. The entity providing Ombudsman services must be insured or self-insured for professional liability covering all Ombudsman activities including, but not limited to, investigation of resident complaints.

4.2.2 Assurances Specific to Legal Service Providers (LSPs)

In accordance with OAA § 731, the AAA shall assure that the following conditions are met:

1. LSPs will coordinate with State-designated providers of Long-Term Care Ombudsman services by developing and executing an MOU which will address conflict of interest, provision of legal advice, procedures for referral and other technical assistance.

2. LSPs may provide direct legal assistance to residents of the long-term care facilities where the clients are otherwise eligible and services are appropriate.

3. Where both legal and Ombudsman services are provided by the same agency, providers must develop and follow policies and procedures to protect the integrity, resources, and confidentiality of both programs.

4. LSPs may assist the State in providing legal representation to the Ombudsman Program when an Ombudsman or the program is named as a party or witness, in a subpoena, civil suit or other legal action challenging the performance of the official duties of the Ombudsman.

5. LSPs are to coordinate with the local Legal Services Corporation (LSC) program, if the provider is not an LSC-funded program.

6. LSPs are to coordinate with the network of other service providers, including but not limited to, other LSPs, Long-Term Care Ombudsman Programs, Health Insurance Counseling and Advocacy Programs, senior information and assistance, Adult Protective Services, law enforcement, case management services and focal points.

7. LSPs are to coordinate legal assistance activities with the statewide hotline and private Bar, including groups within the private Bar furnishing services to older individuals on a pro bono or reduced fee basis.

8. LSPs are to collect required data elements on legal services provided and report in CARS.

Waiver of this section of the Program Guide may be obtained from CDA pursuant to Section 1.7 of this Program Guide entitled, Amendments, Revisions, or Modifications.

4.2.3 Title III E (National Family Caregiver Support Program)

1. Funds made available under Title III E shall be budgeted and expended in accordance with the five core federal support service components specified in OAA § 373(b), distinguished between “family caregivers” and “older relative caregiver” support services, as required for Older Americans Act Performance System (OAAPS).

    a. Data and Financial Reporting for Title IIIE FCSP shall be in keeping with the OAAPS expanded 16 service categories

2. Funds made available under Title III E shall enable comprehensive and multifaceted systems of support services that include the five federal support service components for both “family caregiver” and “older relative caregiver” [OAA § 373(a) (b)], unless the AAA has documented through the Area Plan process that one or more of these components is being addressed by other sources.

3. Funds made available under Title III E shall supplement and not supplant other services that may directly or indirectly support unpaid caregiving, such as Medicaid waiver programs (e.g., the Multipurpose Senior Services Program, etc.) or other caregiver services such as those provided through the Department of Social Services’ Kinship Support Service Programs, the California Community Colleges’ Foster and Kinship Care Education Programs, the Department of Developmental Services’ Regional Centers, the California Caregiver Resource Centers, and other Title III funded providers.

4.3 Program Definitions

4.3.1 Definitions Specific to Title III and Title VII Programs *(Revised 08/25)*

1. **Caregiver Assessment:** a defined process of gathering information to identify the specific needs, barriers to carrying out caregiving responsibilities, and existing supports of a family caregiver or older relative caregiver, as identified by the caregiver involved, to appropriately target recommendations for support services described in OAA §373(b). Such assessment shall be administered through direct contact with the caregiver, which may include contact through a home visit, the Internet, telephone, or teleconference, or in-person interaction. [OAA §372(a)(1)]

2. **Child:** an individual who is not more than eighteen (18) years of age, and has not yet attained the statutory age of majority [Cal. Fam. Code §§ 6500-6502]

3. **Coordination:** activities that involve the active participation of the AAA staff to include liaison with non-Older Americans Act funded agencies and organizations for the purpose of avoiding duplication, improving services, resolving problems related to service delivery, and addressing the service needs of the eligible service population.

4. **Eligible Service Population for Title III B and D:** individuals sixty (60) years of age or older, with emphasis on those in greatest economic and social need with particular attention to low-income minority older individuals, older individuals with Limited English Proficiency (LEP), and older individuals residing in rural areas. [OAA § 305 (a)(2)(E); 22 CCR 7119, 7125, 7127, 7130, 7135 and 7638.7]

5. **Eligible Service Population for Title III C-1 and C-2:** individuals sixty (60) years of age or older, with emphasis on those in greatest economic and social need with particular attention to low-income minority older individuals, older individuals with LEP, and older individuals residing in rural areas. [OAA § 305 (a)(2)(E); 22 CCR 7125, 7127, 7130, 7135]

   a. Individuals eligible to receive a meal at a congregate nutrition site are:

      i. Any older individual.

      ii. The spouse of any older individual.

      iii. A person with a disability, under age sixty (60) who resides in housing facilities occupied primarily by older individuals at which congregate nutrition services are provided.

      iv. A disabled individual who resides at home with and accompanies an older individual who participates in the program.

v. A volunteer under age sixty (60), if doing so will not deprive an older individual age sixty (60) or older of a meal. [CCR 7636.9(b)(3); CCR 7638.7(b); and OAA 339(H)]

b. Individuals eligible to receive a home-delivered meal are individuals who are:

i. Frail as defined by 22 CCR 7119, homebound by reason of illness or disability, or otherwise isolated. (These individuals shall be given priority in the delivery of services.) [45 Code of Federal Regulations (CFR) 1321.69(a)].

ii. A spouse of a person defined in 22 CCR 7638.7(c)(2), regardless of age or condition, if an assessment concludes that is in the best interest of the homebound older individual.

iii. An individual with a disability who resides at home with older individuals, if an assessment concludes that it is in the best interest of the homebound older individual who participates in the program.

6. **Eligible Service Population for Title III E:** an adult family member, or another individual, who is an informal provider of in-home and community care to an older individual or to an individual of any age with Alzheimer's disease or a related disorder with neurological and organic brain dysfunction. Older relative caregivers (age 55+) who are primarily caring for a child or individual with a disability are also eligible for services. [OAA § 302(3)]

7. **Indirect Costs:** costs incurred for a common or joint purpose benefiting more than one cost objective and not readily assignable to the cost objective specifically benefited, without effort disproportionate to the results achieved.

8. **Individual with a disability:** an individual with a disability, as defined in Section 3 of the Americans with Disabilities Act of 1990 (42 U.S.C. 12102), who is not less than age 18 and not more than age 59. [OAA § 372(a)(3)]

9. **In-kind Contributions:** the value of non-cash contributions donated to support the project or program (e.g., property, service, etc.).

10. **Matching Contributions:** local cash and/or in-kind contributions made by the AAA, a subcontractor, or other local resources that qualify as match for the program funding.

11. **Non-Matching Contributions:** local funding that does not qualify as matching contributions and/or is not being budgeted as matching contributions (e.g., federal funds, overmatch, etc.).

12. **Nutrition Education:** an intervention targeting OAA participants and caregivers that uses information dissemination, instruction, or training with the intent to support food, nutrition, and physical activity choices and behaviors (related to nutritional status) in order to maintain or improve health and address nutrition-related conditions. Content is consistent with the Dietary Guidelines for Americans; is accurate, culturally sensitive, regionally appropriate, and considers personal preferences; and is overseen by a registered dietitian or individual of comparable expertise as defined in the OAA.

13. **Nutrition Services Incentive Program (NSIP):** the program whose purpose is to provide incentives to encourage and reward effective performance by AAAs in the efficient delivery of nutritious meals to older individuals. The program consists of a cash allotment based on the ratio of the number of meals served by each Planning and Service Area (PSA) compared to the total number of meals served in the State in the prior-prior federal fiscal year.

14. **Older relative caregiver:** a caregiver who:

    a. is age 55 or older; and

    b. lives with, is the informal provider of in-home and community care to, and is the primary caregiver for, a child or an individual with a disability;

    c. In the case of a caregiver for a child:

        i. is the grandparent, step grandparent, or other relative (other than the parent) by blood, marriage, or adoption, of the child;

        ii. is the primary caregiver of the child because the biological or adoptive parents are unable or unwilling to serve as the primary caregivers of the child; and

        iii. has a legal relationship to the child, such as legal custody, adoption, or guardianship, or is raising the child informally

    d. In the case of a caregiver for an individual with a disability, is the parent, grandparent, or other relative by blood, marriage, or adoption, of the individual with a disability. [OAA § 372(a)(4)(C)]

15. **One-Time-Only Funds:**

    a. Titles III and VII federal funds allocated to the AAA in a State fiscal year that are not expended or encumbered for services and administration provided by June 30 of that fiscal year as reported to the CDA in the Area Plan Financial Closeout Report. [22 CCR 7314(a)(6)]

    b. Title III and VII federal funds recovered from an AAA as a result of a fiscal audit determination and resolution by CDA. [22 CCR 7314(a)(7)]

c. Supplemental Title III and Title VII program funds allocated by the Administration on Aging to CDA as a result of the federal reallotment process. [22 CCR 7314(a)(8)]

16. **Priority Services for Title III B:** those services associated with access to services (transportation, outreach, information and assistance, and case management); in-home services including supportive services such as respite and visiting, for families of older individuals who are victims of Alzheimer's disease and related disorders with neurological and organic brain dysfunction; and legal assistance.

17. **Priority Services for Title III E:** services provided to:

a. Caregivers who are older individuals with greatest social need, and older individuals with greatest economic need (with particular attention to low-income older individuals)

b. Older relative caregivers of children with severe disabilities, or individuals with disabilities who have severe disabilities. [OAA§373(c)(2)(A-B)]

c. Family caregivers who provide care for individuals with Alzheimer's disease and related disorders with neurological and organic brain dysfunction. [OAA § 372(b)]

18. **Program Development:** activities that either establish a new service or expand or integrate existing services.

19. **Program Income:** revenue generated by the AAA or the subcontractor from program-supported activities and may include:

a. Voluntary contributions received from a participant or other party for services received.

b. Income from usage or rental fees of real or personal property acquired with grant funds or funds provided under this Program Guide and the MOU.

c. Royalties received on patents and copyrights from Program Guide and MOU-supported activities.

d. Proceeds from the sale of goods created under CDA grant funds.

20. **Program Requirements:** Title III program requirements found in the OAA [42 USC 3001-3058]; [45 CFR 1321]; the California Code of Regulations [22 CCR 7000 et seq.]; and CDA Program Memoranda, and California Retail Food Code (CRFC).

21. **Title III B (Supportive Services):** a variety of services including, but not limited to: personal care, homemaker, chore, adult day health care, case management, assisted transportation, transportation, legal assistance, information and assistance, outreach, outreach, services that promote or support social connectedness and reduce negative health effects associated with social isolation, and long-term care ombudsman advocacy, as defined in the Older Americans Act Performance System (OAAPS) categories and the National Ombudsman Reporting System (NORS). [OAA § 321(a)]

22. **Title III C-1 (Congregate Nutrition Services):** nutrition services provided to older individuals in an in-person or virtual congregate setting. Services include meals, nutrition education, nutrition risk screening, and opportunities for socialization. Each meal shall provide one-third (1/3) of the Dietary Reference Intakes (DRI) and comply with the most current Dietary Guidelines for Americans (DGA). To be an eligible Title III C-1 congregate nutrition site, the site must meet all of the following criteria: [22 CCR 7638.7(a)]

a. Be open to the public. [45 CFR 1321.53(b)(3)]

b. Not means test. [OAA § 315(b)(3)]

c. Provide participants the opportunity to make voluntary contributions and not deny service for not contributing to the cost of the service. [OAA § 315(b)(4); 22 CCR 7638.9]

d. Not receive funds from another source for the cost of the same meal, equipment, or services. [2 CFR 200.403(f); 45 CFR 75.403(f)]

23. **Title III C-2 (Home-Delivered Nutrition Services):** nutrition services provided to frail, homebound, or isolated older individuals via home delivery or picked-up and consumed at their place of residence or otherwise outside of in-person or virtual congregating. Services include meals, nutrition education, and nutrition risk screening.

Each meal shall provide one-third (1/3) of the DRI and comply with the most current Dietary Guidelines for Americans. [22 CCR 7135, 22 CCR 7638.7(c)]

24. **Title III D (Health Promotion Evidence Based):** disease prevention and health promotion programs that are based on scientific evidence and demonstrated through rigorous evaluation to be effective in improving the health of older adults. Title III D evidence-based health promotion programs include programs related to the prevention and mitigation of the effects of chronic diseases (including osteoporosis, hypertension, obesity, diabetes, and cardiovascular disease), infectious disease, and vaccine-preventable disease, and prevention of sexually transmitted diseases. Evidence-based services also include programs focused on alcohol and substance abuse reduction, chronic

pain management, smoking cessation, weight loss and control, stress management, falls prevention, physical activity, and improved nutrition. [OAA 102 (14)(D)]

25. **Title III E Family Caregiver Support Program (FCSP) Five Required Core Categories** are:

a. Information Services

b. Access Assistance

c. Support Services

d. Respite Care

e. Supplemental Services

[OAA 373(b)(1)(2)(3)(4)(5)]

26. **To-Go Meals:** meals that are picked up by individuals 60 years of age or older (or their agent) or delivered to individuals 60 years of age or older who are not comfortable dining in a congregate meal setting.

a. C-1: To-Go meals are categorized as C-1 meals if they are consumed onsite and include in-person interaction (e.g., dining at congregate site such as restaurant, food truck, etc. or one-on-one with program volunteer) or consumed offsite and include virtual interaction (e.g., group interaction via Zoom, FaceTime, etc. or one-on-one with program volunteer via telephone) during the meal.

b. C-2: To-Go meals are categorized as C-2 meals if they are consumed offsite without in-person or virtual interaction.

4.3.2 Definitions Specific to Title VII-A (Allotments for Vulnerable Elder Rights Protection Activities – Long-term Care Ombudsman Programs)

1. **Eligible Service Population:** individuals who are residents of long-term care facilities (i.e., nursing, skilled nursing, distinct part facilities, residential care facilities for the elderly, and other adult care homes similar to these facilities), hereinafter referred to as residents, regardless of their socio-economic status or area of residence. [OAA §§ 102(35), 321(a)(10), 711(6); Welf. & Inst. Code § 9701(b),(e)]

2. **Local Ombudsman Program Coordinator:** the individual selected by the Governing Board or Executive Director responsible for the Local Ombudsman Program and designated by the State Ombudsman to represent the Local Ombudsman Program and the Office of the State Long-Term Care Ombudsman. This individual manages the day-to-day operations of the Local Ombudsman

Program, including implementation of federal and State requirements. [OAA § 712(a)(5)(A); Welf. & Inst. Code § 9701(d)]

3. **Local Ombudsman Program:** either a program of the AAA or its Subcontractor that is designated by the State Ombudsman to carry out the duties of the State Long-Term Care Ombudsman Program with respect to the Planning and Service Area. The selection is in accordance with policies and procedures established by the State Ombudsman and which meets the State Ombudsman's criteria for designation and concurrence. [OAA §§ 711(3), 712(a)(5)(A); 45 CFR 1324.1; Welf. & Inst. Code § 9701(a)]

4. **Office of the State Long-Term Care Ombudsman (OSLTCO):** the office established by CDA to carry out the State Long-Term Care Ombudsman Program, both directly and by contract between CDA and the AAAs. As a program of CDA, OSLTCO is responsible for activities that promote the development, coordination, and utilization of Ombudsman services. OSLTCO establishes and maintains effective communication with programs that provide legal services for the elderly and advocacy services of a similar nature that receive funding or official designation from the State. OSLTCO analyzes data, monitors government actions, and provides recommendations pertaining to long-term care facilities and services. OSLTCO periodically updates training procedures for Local Ombudsman Programs and provides them with administrative and technical assistance. [OAA §§ 711(1), 712(a)(1), 712(h); 45 CFR 1324.1; Welf. & Inst. Code §§ 9710, 9716, 9717]

5. **Ombudsman Representative:** the volunteer or employee of the Local Ombudsman Program who is individually certified by the State Ombudsman in accordance with policies and procedures established by the State Ombudsman to serve as representative of the Office. [OAA §§ 711(5), 712(a)(5)(A); 45 CFR 1324.1; Welf. & Inst. Code § 9712.5]

6. **State Long-Term Care Ombudsman Program:** the CDA program through which the functions and duties of OSLTCO are carried out, consisting of the State Ombudsman, OSLTCO headed by the State Ombudsman, and the representatives of the Office. [OAA § 712(a)(1)(B); 45 CFR 1324.1; Welf. & Inst. Code § 9700]

7. **State Long-Term Care Ombudsman (State Ombudsman):** the individual who heads OSLTCO and is responsible to personally, or through representatives of the Office, fulfill the functions, responsibilities and duties set forth in OAA § 712(a)(3) [OAA §§ 712(a)(2); 45 CFR 1324.1; Welf. & Inst. Code §§ 9701(f), 9711]

4.3.3 Definitions Specific to Title VII-A (Allotments for Vulnerable Elder Rights Protection Activities – Programs for Prevention of Elder Abuse, Neglect, and Exploitation)

1. **Elder Abuse Prevention Programs:** activities to develop, strengthen, and carry out programs for the prevention, detection, assessment, and treatment of, intervention in, investigation of, and response to elder abuse, neglect, and exploitation (including financial exploitation). [OAA § 721]

4.4 Scope of Work

The AAA shall:

1. Implement the statutory provisions of the Title III and Title VII Programs [OAA § 306] in accordance with State and federal laws and regulations. The AAA shall make every effort to meet the goals and objectives stipulated in the four-year Area Plan and annual updates of the Area Plan's Goals, Objectives, and Service Unit Plan, herein incorporated into this Program Guide by reference. Performance shall not be unilaterally reduced or otherwise changed without prior consultation with, and written approval from CDA. A service unit reduction of greater than ten percent (10%) requires written approval from CDA.

2. The AAA shall maintain a four-year Area Plan, with annual updates, as specified in 22 CCR 7300-7320. The Area Plan and Area Plan Updates are due May 1st of each year per Title 22 CCR Section 7304. Area Plan Guidance documents are released by CDA each year in preparation of the next Area Plan or Area Plan Update submission and provide additional information along with the template and format requirements. This guidance is released as part of a Program Memo that is sent out to the AAAs and also posted on the CDA website.

3. Establish and maintain an organization that shall have the ultimate accountability for funds received from CDA and for the effective and efficient implementation of the activities as described in the Area Plan and all pertinent State and federal laws and regulations including data reporting requirements.

4. Meet the adequate proportion requirements for priority services as required under OAA § 306(a)(2); 22 CCR 7312.

5. Maintain staff time records and documentation to identify the allocation of Program Development or Coordination activities to determine the amount of Program Development or Coordination expenditures. Records and documentation shall:

    a. Include a written description for each Program Development or Coordination activity in the staff time records that is of sufficient detail to define the event or type of activity.

b. Be traceable back to the Program Development or Coordination objectives as approved in the Area Plan.

6. Keep on file a written record/documentation supporting expenditures of Program Development or Coordination activities for five (5) years or until any audit is resolved, whichever is longer.

7. Meet the requirements under OAA § 301(a)(1)(A) to secure and maintain maximum independence and dignity in a home environment for the eligible service population capable of self-care with appropriate supportive and nutrition services.

8. Remove individual and social barriers to economic and personal independence for the eligible service population to the extent possible as required under OAA § 301(a)(1)(B).

9. Provide a continuum of care for the vulnerable eligible service population as required under OAA § 301(a)(1)(C).

10. Secure the opportunity for the eligible service population to receive managed in-home services as required under OAA § 301(a)(1)(D).

11. Conduct and/or promote activities for the prevention and treatment of elder abuse, neglect, and exploitation, as required under OAA § 721.

12. Enter into contracts with subcontractors that require them to provide services pursuant to 22 CCR 7352 to 7364, and ensure all applicable provisions required within this Agreement are included in the subcontract(s).

13. Review, approve, and monitor subcontractor budgets and expenditures and any subsequent amendments and revisions to budgets. The AAA shall, to the extent feasible, ensure that all budgeted funds are expended by the end of each fiscal year.

14. Monitor, on an ongoing basis, the Subcontractor's use of federal and State funds through reporting, site visits, regular contact, or other means to assure the Subcontractor administers federal and State awards in compliance with laws, regulations, and the provisions of contracts and that performance goals are achieved. The AAA must follow up and ensure that the Subcontractor takes timely and appropriate action on all deficiencies pertaining to the Federal programs detected through monitoring and on-site review. [CFR 75.352]. Onsite program monitoring must be conducted every two (2) years for all programs except Title III C-1 and Title III C-2, which must be conducted every year. Fiscal monitoring must be conducted every two (2) years for all programs including Title III C-1 and Title III C-2.

15. Provide support and technical assistance to subcontractors and respond in writing to all written requests for direction, guidance, and interpretation of instructions to include client and performance data.

16. Distribute and maintain up-to-date CDA requirements so that all responsible persons have ready access to standards, policies, and procedures.

17. Provide program information and assistance to the public.

18. Maintain a program data collection and reporting system as specified in Section 4.9 of this Program Guide.

19. Contract Title III case management services only to a public or non-profit agency, as required by 42 USC 3026(a)(8)(C).

20. Offer to each older individual seeking Title III case management services, a list of agencies that provide similar services within the jurisdiction of the AAA as specified in 42 USC 3026(a)(8)(C)(i)-(iii).

21. Include the identity of each designated community focal point in subcontracts as specified in 42 USC 3026(a)(3)(B).

22. Adhere to 48 CFR 3.908, implementing section 828, entitled “Pilot Program for Enhancement of Contractor Whistleblower Protections,” of the National Defense Authorization Act (NDAA) for Fiscal Year 2013 (Pub. L. 112-239, enacted January 2, 2013), applies to this Agreement.

23. Recognize any same-sex marriage legally entered into in a United States (U.S.) jurisdiction that recognizes their marriage, including one of the fifty (50) states, the District of Columbia, or a U.S. territory, or in a foreign country so long as that marriage would also be recognized by a U.S. jurisdiction. This applies regardless of whether or not the couple resides in a jurisdiction that recognizes same-sex marriage. However, this does not apply to registered domestic partnerships, civil unions or similar formal relationships recognized under the law of the jurisdiction of celebration as something other than a marriage. Accordingly, recipients must review and revise, as needed, any policies and procedures which interpret or apply federal statutory or regulatory references to such terms as “marriage,” “spouse,” family,” “household member’” or similar references to familial relationships to reflect inclusion of same-sex spouse and marriages. Any similar familial terminology references in the U.S. Department of Health and Human Services’ (HHS) statutes, regulations, or policy transmittals will be interpreted to include same-sex spouses and marriages legally entered into as described herein.

24. To ensure all data is collected for the unmet need as requested by the U.S. Legislature, the AAA, either as a direct service provider or through a subcontractor must develop and implement a Wait List policy and procedure. The

policy and procedure must include provisions for: prescreening individuals to determine eligibility; managing applicants' placement on and removal from the Wait List; periodically reviewing the eligibility and identified needs of applicants on the Wait List; and assigning priority for enrollment based on Wait list.

4.4.1 Title III B Ombudsman and Title VII (Programs for Prevention of Elder Abuse, Neglect, and Exploitation; and Long-Term Care Ombudsman Services for Older Individuals)

The AAA shall ensure that the Local Ombudsman Program, in accordance with policies and procedures established by OSLTCO, will:

1. Provide services to protect the health, safety, welfare and rights of residents. [OAA § 712(a)(5)(B)(i); 45 CFR 1324.19(a)(2); Welf. & Inst. Code §§ 9701(a), 9712.5(b)]

2. Ensure residents in the service area of the Local Ombudsman Program have regular, timely access to State Certified Ombudsman Representatives and timely responses to complaints and requests for assistance. [OAA § 712(a)(5)(B)(ii); 45 CFR 1324.19(a)(3); Welf. & Inst. Code § 9712.5(d)]

3. Identify, investigate, and seek to resolve complaints made by or on behalf of residents that relate to action, inaction, or decisions, that may adversely affect the health, safety, welfare, or rights of the residents. Regardless of the source of the complaint, Ombudsman representatives must act with appropriate consent and support and maximize resident participation in the process of resolving the complaint. [OAA § 712(a)(5)(B)(iii); 45 CFR 1324.19(a)(1), 1324.19(b); Welf. & Inst. Code §§ 9701(a), 9712.5(a)]

4. Identify, investigate, and seek to resolve complaints made by or on behalf of residents with limited or no decision-making capacity and who have no legal representative. If such a resident is unable to communicate consent to the Ombudsman representative, the Ombudsman representative shall seek evidence to indicate what outcome the resident would have communicated. In absence of evidence to the contrary, the Ombudsman representative shall assume that the resident wishes to have the resident's health, safety, welfare, and rights protected and work to accomplish that outcome. [OAA § 712(a)(5)(B)(vii); 45 CFR 1324.19(b)(2)(iii)]

5. Receive and investigate reports of suspected abuse, neglect and exploitation of elder or dependent adults occurring in long-term care facilities as defined in Welf. & Inst. Code § 15610.47. [Welf. & Inst. Code § 15630 et seq.]

6. Witness:

    a. Advance health care directives for residents of skilled nursing facilities [Probate Code 4675]

b. Property transfers with a fair market value of more than $100 from residents in long-term health care facilities to owners, employees, agents, or consultants of facilities and their immediate families or representatives of public agencies operating in facilities and members of their immediate families. [HSC § 1289]

7. Collect and submit data in accordance with the statewide uniform reporting system established by the State Ombudsman and the reporting provisions specified in this Program Guide. [OAA § 712(c); Welf. & Inst. Code § 9716(a)].

8. Represent the interests of residents before governmental agencies and seek administrative, legal, and other remedies to protect the health, safety, welfare, and rights of residents. [OAA § 712(a)(5)(B)(iv); 45 CFR 1324.19(a)(4); Welf. & Inst. Code § 9712.5(e)]

9. Review, comment, and facilitate the ability of the public to comment on proposed or existing laws, regulations, and other governmental policies and actions, that pertain to the rights and well-being of residents. [OAA § 712(a)(5)(B)(v); 45 CFR 1324.19(a)(5); Welf. & Inst. Code § 9712.5(g)-(i)]

10. Support, actively encourage, and assist in the development of resident and family councils. [OAA § 712(a)(5)(B)(vi); 45 CFR 1324.19(a)(6); Welf. & Inst. Code § 9726.1(a)(3)]

11. Carry out other activities that the State Ombudsman determines to be appropriate, including the following services [OAA § 712(a)(5)(B)(viii); 45 CFR 1324.19(a)(7)]:

a. Update, periodically, a plan for maintaining an ongoing presence in long-term care facilities. [OAA § 712(a)(3)(D); Welf. & Inst. Code § 9712.5(d)(1)]

b. Provide public information and technical support pertaining to long-term care services, including inspection reports, statements of deficiency, and plans of correction for long-term care facilities within the service area. [Welf. & Inst. Code § 9726.1(a)(1)]

c. Promote visitation programs and other community involvement in long-term care facilities within the service area. [Welf. & Inst. Code § 9726.1(a)(2), (4)]

d. Present community education and training programs to long-term care facility staff, human service workers, families and the general public about long-term care and residents' rights. [Welf. & Inst. Code § 9726.1(a)(5)]

e. Refer other individuals' complaints and concerns that a representative becomes aware are occurring in the facility to the appropriate governmental agency. [Welf. & Inst. Code § 9712.5(a)(2)]

12. Ensure that the Local Ombudsman Program, in accordance with policies and procedures established by the State Ombudsman, will use Citation Penalties Account funds, Licensing and Certification Program funds, Ombudsman General Funds, Older Americans Act funds, and Older Californians Act funds to support activities for the overall program.

13. Review and approve claims for Citation Penalties Account funds, Licensing and Certification Program funds, and Ombudsman General funds, Older Americans Act funds, and Older Californians Act funds.

14. Submit monthly fiscal documents to CDA, as determined by CDA, for Citation Penalties Account funds, Licensing and Certification Program funds, Ombudsman General funds, Older Americans Act funds, and Older Californians Act funds.

The AAA shall ensure that the Elder Abuse Prevention program shall do some or all of the following:

1. Provide for public education and outreach to identify and prevent elder abuse, neglect, and exploitation;

2. Provide for public education and outreach to promote financial literacy and prevent identity theft and financial exploitation of older individuals;

3. Ensure the coordination of services provided by AAAs with services instituted under the State adult protective service program, State and local law enforcement systems, and courts of competent jurisdiction;

4. Promote the development of information and data systems, including elder abuse reporting systems, to quantify the extent of elder abuse, neglect, and exploitation in the PSA;

5. Conduct analyses of local Adult Protective Services and Long-Term Care Ombudsman information concerning elder abuse, neglect, and exploitation and identifying unmet service, enforcement, or intervention needs;

6. Conduct training for individuals, including caregivers described in part E of Title III, professionals, and paraprofessionals, in relevant fields on the identification, prevention, and treatment of elder abuse, neglect, and exploitation, with particular focus on prevention and enhancement of self-determination and autonomy;

4.4.2 Title III B (Grants for Supportive Services and Senior Centers)

1. Facility Construction or Repair

This section applies only to Title III funds and not to other funds allocated to other Titles under the OAA. Title III funds may be used for facility construction or repair.

a. When applicable for purposes of construction or repair of facilities, the Contractor shall comply with the provisions contained in the following and shall include such provisions in any applicable agreements with subcontractors:

i. Copeland "Anti-Kickback" Act. [18 USC 874, 40 USC 3145] [29 CFR 3]

ii. Davis-Bacon Act. [40 USC 3141 et seq.] [29 CFR 5]

iii. Contract Work Hours and Safety Standards Act. [40 USC 3701 et seq.] [29 CFR 5, 6, 7, 8]

iv. Executive Order 11246 of September 14, 1965, entitled "Equal Employment Opportunity" as amended by Executive Order 11375 of October 13, 1967, as supplemented in Department of Labor Regulations. [41 CFR 60]

b. Payments are not permitted for construction, renovation, alteration, improvement, or repair of privately-owned property which would enhance the owner's value of such property except where permitted by law and by CDA.

c. When funding is provided for construction and non-construction activities, the Contractor must obtain prior written approval from CDA before making any fund or budget transfers between construction and non-construction.

4.4.3 Title III C (Nutrition Services) and Nutrition Services Incentive Program *(Revised 08/25)*

The AAA shall:

1. Comply with all provisions in CCR 7630 – 7638.13 Elderly Nutrition Program.

2. On an ongoing basis, monitor the Subcontractor's use of federal and State funds through reporting, site visits, regular contact, or other means to assure the Subcontractor administers federal and State awards in compliance with laws, regulations, and this Program Guide and that performance goals are achieved. The AAA must ensure that the Subcontractor takes timely and appropriate action

on all deficiencies pertaining to the Federal programs detected through monitoring and on-site review. [CFR 75.352]. Onsite program monitoring must be conducted every year for Title III C-1 and Title III C-2. Fiscal monitoring must be conducted every two (2) years for all programs including Title III C-1 and Title III C-2.

3. Monitor nutrition programs. Food facilities (i.e., sites that store, prepare, package or portion food) must be monitored on-site annually by the AAA Registered Dietitian (RD) [22 CCR 7634.3(d)]. Non-food facilities that only distribute packaged meals (i.e., do not store, prepare, package or portion food – therefore don't meet the California Retail Food Code's definition of a "food facility") must be monitored at least every other year on-site. Sites must be monitored using a standardized procedure developed by the AAA that ensures all sites are monitored systematically. AAA policies and procedures must guarantee the following:

   a. AAA RD monitoring of each food facility annually on-site.

   b. AAA RD monitoring of non-food facility nutrition sites (i.e., sites that do not store, prepare, package, or portion food) at least every other year on-site.

   c. AAA RD monitoring of non-food facility nutrition sites more often if they are at increased risk for food safety violations or have a history of corrective actions.

4. Maintain or increase the number of Title III C-1 and C-2 meals served if federal and/or State funds for meal programs increase. The AAA shall promote and maintain high standards of food safety and sanitation as required by the California Retail Food Code (CalCode).

5. Ensure that meal counts associated with Title III C-1, C-2 and NSIP are in accordance 22 CCR 7638.7(a)(1)-(4).

6. Offer a meal to a volunteer under the age of sixty (60) if doing so will not deprive an older individual of a meal. [22 CCR 7638.7(b)(1)] The AAA or the Subcontractor shall develop and implement a written policy for providing and accounting for volunteer meals. [22 CCR 7638.7(b)(2)]

7. Provide a home-delivered meal to an eligible individual. [22 CCR 7638.7(c)]

8. Report a meal only once either as a Title III meal or a Title VI meal.

9. Ensure Title III C meals meet the nutrition requirements of meals:

   a. Comply with the most current Dietary Guidelines for Americans

b. Provide one-third of the Dietary References Intakes (DRI) if providing one meal per day, two-thirds of the DRI if providing two meals per day, and 100% of the DRIs if providing three meals per day.

c. Comply with the Older Californians Nutrition Program Menu Guidance.

10. Develop a policy and procedure to ensure that Title III C-1 and Title III C-2 meals are only received by eligible individuals.

11. Annually assess each Title III C-1 and C-2 client's nutrition risk using the DETERMINE Your Nutritional Health checklist published by the Nutrition Screening Initiative. [OAA § 339(2)(J); OAA § 207(a)(3)]

a. Title IIIC intake forms must include the DETERMINE Your Nutritional Risk Health checklist questions and scoring as indicated in the Title IIIC – Intake and Assessment Forms Guide.

12. Ensure that an eligible individual who receives a meal is given the opportunity to voluntarily contribute to the cost of the meal.

a. Comply with provisions for voluntary contributions in Section 4.4. [OAA §325(b)]

b. The nutrition services provider must develop a suggested amount. When developing this contribution amount, the income ranges of the older individuals in the community and the provider's other sources of income shall be considered. [CCR 7638.9.(b)]

i. Title III C-1: Post signage indicating the suggested contribution for eligible individuals, and the guest fee for non-eligible individuals, near the contribution container at each congregate meal site. The guest fee shall cover all meal costs. [CCR 7638.9.(c)]

ii. Title III C-2: Notify C-2 clients of the suggested contribution amount and methods for making voluntary contributions.

13. Meet requirements for Title III To-Go Meals:

a. Title III C-1 To-Go Meals:

i. For C-1 To-Go meals that are consumed onsite:

a) At least a portion of the meal is consumed in a congregate setting. Congregate settings include indoors (restaurants, grocery stores, etc.) or outdoors (parks, picnics, food trucks, festivals, events, tailgate parties, etc.).

ii. For C-1 To-Go meals that are consumed offsite:

a) Meal is picked up by the client (or representative) or delivered to the client.

b) In-person or virtual interaction is included with the meal.

Examples include:

1) In-person group dining at a congregate site such as a restaurant, park, food truck, etc.)

2) In-person, one-on-one interaction during the meal with program volunteer.

3) Virtual group interaction scheduled by the nutrition provider such as nutrition education, virtual museum or travel tours, or group chat on virtual platforms such as GoogleMeet, Zoom, FaceTime, or similar applications that offer live interaction with participants.

4) Virtual one-on-one interaction during the meal arranged by the nutrition provider via telephone or virtual platform (Zoom, FaceTime, etc.).

c) The sign-in procedure includes confirmation that the client intends to participate in the virtual group interaction. The meal is considered a C-1 meal if the client confirms their intent to join the virtual activity. The meal is considered a C-2 meal if the client does not confirm their intent to join the virtual activity.

d) The service provider is responsible for tracking confirmation of planned attendance; however, the provider is not responsible for verifying the client attends the virtual activity.

b. Title III C-2 To-Go Meals

i. Meet the following criteria for Title III C-2 To-Go Meals:

a) Meal is picked up by client (or client's agent) or delivered by the provider to the client.

b) Meal is consumed off-site (i.e., not in a congregate setting).

c) Participation in in-person or virtual interaction with the meal is declined or not available.

ii. Complete initial assessment for all new C-2 clients within 2 weeks of the start of service.

a) The CCR 7638.3(a)(2) requirement for initial assessments to be conducted “in the home” does not apply if meals are picked up rather than home-delivered; assessments may be completed in person at time of meal pick-up or via telephone. If meals are home-delivered by the provider, the initial assessment must be conducted in the home.

b) Complete quarterly eligibility reassessments for all C-2 clients.

1) The CCR 7638.3(a)(4) requirement for quarterly eligibility reassessments to be conducted “in the home” every other quarter does not apply if meals are picked up rather than home-delivered by the provider and may be done in-person at the time of meal pick up or by phone. If meals are home-delivered, the quarterly eligibility reassessments must be conducted in the home every other quarter.

2) Establish a wait list and a prioritization policy as per CCR 7638.3(c) if unable to serve all eligible individuals.

4.4.4 Title III D Health Promotion – Evidence-Based

AAA Shall:

1. Provide one or more Title IIID evidence-based health promotion programs.

2. Provide Title IIID programs that meet ACLs evidence-based requirements through one of the two options:

a. Meets the requirements for ACL’s evidence-based definition; or

b. Is considered to be an “evidence-based program” by any operating division of the U.S. Department of Health and Human Services (HHS) and is shown to be effective and appropriate for older adults.

3. Ensure the fidelity of programs is maintained by adhering to the curriculum.

4. Offer Title III D services to eligible individuals 60 and older, and the spouse of eligible older individuals.

5. Ensure that an eligible individual is given the opportunity to voluntarily contribute to the cost of the service.

a. Comply with provisions for voluntary contributions in Section 4.4. [OAA §325(b)]

6. Monitor, on an ongoing basis, the Subcontractor's use of federal and State funds through reporting, site visits, regular contact, or other means to assure the Subcontractor administers federal and State awards in compliance with laws, regulations, and the provisions of contracts and that performance goals are achieved. The AAA must follow up and ensure that the Subcontractor takes timely and appropriate action on all deficiencies pertaining to the Federal programs detected through monitoring and on-site review. [CFR 75.352]. Onsite monitoring for Title III D programs must be conducted every other year at minimum. Onsite Fiscal monitoring must be conducted every two (2) years for Title III D programs.

7. Provide support and technical assistance to subcontractors and respond in writing to all written requests for direction, guidance, and interpretation of instructions to include client and performance data.

4.5 Budget and Budget Revisions *(Revised 08/25)*

1. The AAA shall be compensated for expenses only as itemized in the approved Budget with the exception of line item budget transfers as noted in Section 4.7.1 and shall not be entitled to payment for these expenses until the MOU is approved and executed by CDA.

2. The Budget must set forth in detail the reimbursable items, unit rates and extended total amounts for each line item. The AAA's Budget shall include, at a minimum, the following items when reimbursable under the legal authority provided by the MOU:

a. Personnel Costs – annual full time effort (FTE) wage rates and personnel classifications together with the percentage of time to be charged, specified for each fund source. 2 CFR 200.430 must be followed for rules regarding allowability of personnel costs. Specific emphasis of section (i) of 2 CFR 200.430:

i. Charges to Federal awards for salaries and wages must be based on records that accurately reflect the work performed. These records must:

1) Be supported by a system of internal control which provides reasonable assurance that the charges are accurate, allowable, and properly allocated.

2) Be incorporated into the official records of the non-federal entity.

3) Reasonably reflect the total activity for which the employee is compensated by the non-Federal entity, not exceeding 100% of compensated activities.

4) Support the distribution of the employee's salary among specific activities or cost objectives if the employee works on more than one Federal award; a Federal award and a non-Federal award, an indirect cost activity and a direct cost activity; two or more indirect activities which are allocated using different allocation bases; or an unallowable activity and a direct or indirect cost activity.

5) Budget estimates (i.e. estimates determined before the services are performed) alone do not qualify as support for changes to Federal awards.

ii. Salaries and wages of employees used in meeting cost sharing or matching requirements on Federal awards must be supported in the same manner as salaries and wages claimed for reimbursement from Federal awards.

b. Fringe Benefits – specified for each fund source.

c. Staff Travel (In-state and Out-of-State travel) – mileage reimbursement, lodging, per diem and other travel costs, specified for each fund source.

d. Staff Training – attendance cost for necessary training, specified for each fund source.

e. Rent – total cost per funding source.

f. Property - detailed descriptions and unit costs, specified for each fund source. See Section 3.4 Property, of this Program Guide.

g. Supplies – to include items that do not qualify as property, specified for each fund source. See Section 3.4 Property, of this Program Guide.

h. Contractual Costs – subcontractor and consultant cost details, specified for each fund source.

i. Food – used in delivering Congregate and Home-Delivered Meals.

j. Other Costs – Facilities, operating expenses, and other ordinary and necessary costs specified for each fund source.

k. Allocated Direct Costs – requires submission of a Direct Cost Allocation Plan for prior approval. OR Indirect Costs – costs incurred for a common or joint purpose benefitting more than one cost objective and not readily assignable as a direct cost.

l. Subcontractor Services - summary costs for subcontracted programs specified for each fund source.

3. The AAA shall ensure that the Subcontractor shall submit a budget, which shall be incorporated by reference into the Subcontract and will have, at a minimum, the categories listed in Item 2 above.

4.5.1 Indirect Costs - Increases effective July 1, 2025 *(Revised 08/25)*

1. The maximum reimbursement amount allowable for indirect costs is fifteen percent (15%) of the AAA's Modified Total Direct Costs (MTDC), per funding category excluding in-kind contributions and nonexpendable equipment.

Modified Total Direct Cost (MTDC) means all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first $50,000 of each subaward (regardless of the period of performance of the subawards under the award). MTDC excludes in-kind contributions, equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs and the portion of each subaward in excess of $50,000. Other items may only be excluded when necessary to avoid a serious inequity in the distribution of indirect costs, and with the approval of the cognizant agency for indirect costs. [45 CFR 75.2]

2. AAAs requesting reimbursement for indirect costs exceeding the maximum fifteen percent (15%) shall retain on file an approved negotiated indirect cost rate or cost allocation plan.

3. Indirect costs exceeding the fifteen percent (15%) maximum may be budgeted as in-kind for purposes of meeting matching requirements in Title III and VII programs only. AAAs must receive prior approval from federal awarding agency prior to budgeting the excess indirect costs as in-kind.

4. For major Institutes of Higher Education and major nonprofit organizations, indirect costs must be classified within two broad categories: "Facilities" and "Administration." "Facilities" is defined as depreciation on buildings, equipment and capital improvement, interest on debt associated with certain buildings, equipment and capital improvements, and operations and maintenance expenses. "Administration" is defined as general administration and general expenses such as the director's office, accounting, personnel and all

other types of expenditures not listed specifically under one of the subcategories of “Facilities” (including cross allocations from other pools, where applicable). [2 CFR 200.414(a)] [45 CFR 75.414(a)]

4.6 Program Specific Funds

1. Program Income must be reported and expended under the same terms and conditions as the program funds from which it is generated.

2. Program Income must be used to pay for current allowable costs of the program in the same fiscal year that the income was earned (except as noted in 4).

3. For Title III B, III C, III D, III E, VII Ombudsman, and VII-A Elder Abuse Prevention programs, Program Income must be spent before allocated funds (except as noted in 4) and may reduce the total amount of allocated funds payable to the AAA.

4. For Title III B, III C, III D, III E, VII Ombudsman, and VII A Elder Abuse Prevention programs, if Program Income is earned in excess of the amount reported in the Area Plan Budget, the excess amount may be deferred for use in the first quarter of the following funding period, which is the last quarter of the federal fiscal year.

5. If Program Income is deferred for use it must be used by the last day of the federal fiscal year and reported when used.

6. Program Income may not be used to meet the matching requirements of this Agreement.

7. Program Income must be used to expand baseline services.

4.6.1 One-Time Only (OTO) Funds

1. OTO funds are non-transferable between funding sources. This means that OTO funds can only be used in the program in which they were accrued.

2. OTO funds can only be awarded to a subcontractor that has a valid contract with the AAA. All contracts shall be procured either through an open and competitive procurement process pursuant to 22 CCR 7352 or through a non-competitive award pursuant to 22 CCR 7360.

3. Titles III and VII federal Program OTO funds shall only be used for the following purposes:

   a. The purchase of equipment that enhances the delivery of services to the eligible service population.

   b. Home and community-based projects that are approved in advance by CDA, and are designed to address the unmet needs of the eligible service population identified in the Area Plan.

c. Innovative pilot projects that are approved in advance by CDA, and are designed for the development or enhancement of a comprehensive and coordinated system of services as defined in 45 CFR 1321.53(a)(b).

d. OTO funds can be used to maintain or increase baseline services. However, AAAs shall assure that services funded with OTO funds will not create an expectation of service delivery beyond the funding period the OTO was received. Expenditures for baseline services do not require advance CDA approval.

4. NSIP OTO funds shall only be used to purchase food used in the Elderly Nutrition Program.

4.6.2 Matching Contributions

"Matching Contributions" means local cash and/or in-kind contributions made by the AAA, a subcontractor, or other local resources that qualify as match for the program funding.

1. Cash and/or in-kind contributions may count as match, if such contributions are used to meet program requirements.

2. Any matching contributions (cash or in-kind) must be verifiable from the records of the AAA or a subcontractor.

3. Matching contributions must be used for allowable costs in accordance with the OMB cost principles.

4.6.3 Area Plan Administration

Area Plan Administration is comprised of federal funds from Title III B, III C1, III C2, and III E. Federal Area Plan Administration funding may be utilized on Area Plan administration, or program activities and services, or both.

4.7 Program Specific Budget and Budget Revision

1. The AAA shall submit electronically the original Area Plan Budget with the Area Plan and Area Plan annual updates by May 1, unless otherwise instructed by CDA.

2. The AAA shall submit electronically a budget revision thirty (30) calendar days after receiving an amended Area Plan Budget Display with changes in funding levels, unless otherwise instructed by CDA.

3. The final date to submit a budget revision containing allocation transfers is January 15 of the current fiscal year funding period unless otherwise specified by CDA.

4.7.1 Line Item Budget Transfers

The AAA may transfer funds between line items for each funding source under the following terms and conditions:

1. The AAA may transfer any or all administrative funds into program without restrictions for each funding source – Title III B, C-1, C-2, & E. However, the AAA shall not transfer funds designated for programs into administration line items.

2. The AAA shall submit a revised budget to CDA when one or the cumulative line item budget transfers exceeds ten percent (10%) of the total budget for each funding source.

3. The AAA shall maintain a written record of all budget changes and clearly document line item budget changes. The record shall include the date, amount and purpose of the transfer. This record shall be available to CDA upon request and shall be maintained in the same manner as all other financial records.

4. Final budget revision containing line item adjustments may be submitted as necessary, but no later than sixty (60) days prior to the ending date of the current allocation period, and shall not include allocation transfers.

4.7.2 Allocation Transfers *(Revised 08/25)*

1. The AAA shall submit a request to CDA to transfer federal or State funds between Title III B, C-1 and C-2 programs in accordance with the most current Budget Display. The request shall be submitted as instructed in the Area Plan Budget forms.

   a. Transfer of federal baseline funds is allowable between Titles III B and III C in accordance with OAA § 308(b)(5)(A) and between Titles III C-1, and III C-2 in accordance with OAA § 308(b)(4)(A).

   b. Transfer of State funds is allowable between Title III C-1 General Fund and Title III C-2 General Fund.

   c. The Title III C nutrition augmentation funding may be transferred between General Fund C1 and General Fund C2 as needed to provide services. The funding must not be transferred to other programs or be used to supplant other program funding, including the Federal Title III C1 and Federal Title III C2.

2. Approved transfers and Area Plan Budgets will be incorporated by reference into the current Budget display for each funding term.

3. Transfer of funds cannot be processed or approved after the end of the specified fiscal year listed on the Budget Display. Transfer of funds requests will not be accepted or processed after January 15th, for any funding, as specified in section 4.7 of this Program Guide.

4.7.3 Matching Requirements *(Revised 08/25)*

1. The required minimum administration matching contributions for Title III B, not including Ombudsman, III C, & III E combined is twenty-five percent (25%).

2. The required minimum program federal matching requirement is fifteen percent (15%). The State provides the five percent (5%) State requirement portion of this match. The AAA contributions for Title III B, not including Ombudsman and III C, is ten percent (calculation factor of 10.53%).

3. Program matching contributions for Title III B, not including Ombudsman and III C, can be pooled to meet the matching requirement of ten percent (calculation factor of 10.53%)..

4. The required minimum program matching contributions for Title III E is twenty-five percent (25%).

5. Minimum matching requirements are calculated on net costs, which are total costs less program income, non-matching contributions, and State funds. Matching contributions are included in the minimum matching requirements calculation.

6. Matching contributions generated in excess of the minimum required are considered overmatch.

7. Program overmatch from Title III B or C can be used to meet the program match requirement for Title III E provided.

   a. The expenditures are related to the needs of caregivers and are attributable to a service category within the National Family Caregiver Support Program (NFCSP).

8. Of the total minimum match required for Title III at least twenty-five percent (25%) must be from local public agencies (e.g., city and county governments, school districts, special districts, and water districts).

4.7.4 Program Development or Coordination

The AAA shall not budget or fund Program Development or Coordination activities as a cost of Title III B Supportive Services until it has first budgeted and spent the total of its Title III B, C, & E funds allocated for Area Plan administration costs. During the current fiscal year as specified on the budget display, Program Development or Coordination activities and Area Plan administration activities can occur simultaneously. (See Section 4.12 for reconciliation during the closeout period.)

4.7.5 Property

Property with per unit cost over $5,000 or any computing devices, regardless of cost requires submission of a justification and budget from the AAA. Property

requires pre-approval from CDA and must be included on an approved Area Plan budget prior to purchase. To request approval for property, budgets and a justification form shall be sent to finance@aging.ca.gov.

4.8 Payments *(Revised 08/25)*

1. Title III B, III C, III D, III E, VII Ombudsman and VII-A Elder Abuse Prevention, Ombudsman Citation Penalties Account, Licensing and Certification Program funds, General Ombudsman funds and Older Californians Act.

The AAA shall prepare and submit a monthly expenditure report in an electronic format to CDA no later than the last business day of each month or as specified by CDA. The report shall include all costs and funding sources for the month prior.

2. Payments will be made to reimburse expenditures reported unless AAA pre-selects an Advance method and provides a justification explaining the need for an advance on the budget form at the beginning of a new funding term, as referenced on the budget display. Payments after the advance has been provided will be made to reimburse expenditures reported, as outlined in Item 1 of this section of this Program Guide.

3. CDA shall process and approve reported expenditures that are based upon actual, not estimated, expenditures. CDA shall notify the AAA of any disputed expenditures.

4. The AAA shall submit timely expenditures to CDA. Late expenditures may lead to a delay in payment until the following month.

5. Upon written request by CDA, the AAA must submit additional documentation or justification to support the reported expenditures.

6. AAA shall be charged $75 per program fund source for expedited payments to recover the fees charged by the State Controller's Office. CDA may waive the fees on a case-by-case basis as appropriate.

7. CDA may require financial reports more frequently than indicated above or with more detail (or both), upon written notice to the AAA, until such time as CDA determines that the financial management standards are met.

8. The funding availability for July 1 through September 30 will be determined based on the final three months of the previous federal fiscal year grant period as specified in the AAA's budget display.

9. The funding availability for October 1 through February 28 will be determined based on the original budget display allocations until any original transfer requests are approved by Administration for Community Living (ACL).

10. The funding availability for March 1st (or upon ACL approval whichever is the latter) through June 30th, will be based on the AAA's final approved budget for the Federal Fiscal Year term as represented on the budget display.

4.9 Reporting

1. The AAA shall submit program performance reports to the CDA Data Team for: Title III B, Title III C-1, Title III C-2, Title III D, Title III E, and Title VII-A Elder Abuse Prevention Programs in accordance with CDA requirements. [Welf. & Inst. Code § 9102 (a)(5]

2. The AAA shall have written procedures to assure that all submitted performance data is timely, complete, accurate, and verifiable.

a. Quarterly, the AAA shall submit data reports for OAA-funded programs as follows:

Quarter	Reporting Period	Due Date
Quarter 1	July 1 - September 30	October 31
Quarter 2	October 1 - December 31	January 31
Quarter 3	January 1 - March 31	April 30
Quarter 4	April 1 - June 30	July 31

b. Annually, the AAA shall submit performance reports as follows, or as instructed by CDA:

Reporting Period	Due Date
July 1 – June 30	September 30

c. For reports that will be submitted late, ten (10) calendar days prior to the report due date, the AAA shall submit to the Data Team (DataTeam.Reports@aging.ca.gov), a written explanation including the reasons for the delay and the estimated date of submission.

d. For web-based California Aging Report System (CARS) reports, the AAA shall approve all data within ten (10) calendar days of receipt of notification of passed status. If data in the CARS report is not correct and approvable within ten (10) days, the AAA will make a notation in the comments area of the CARS report and submit the data using the approved status button. Reporting Requirements specific to Title III B, Title III C-1, Title III C-2, Title III D, Title III E, and Title VII-A Elder Abuse Prevention Program services

3. The AAA shall submit program data reports electronically as follows

   a. Upload the OAAPS State Program Report (SPR) to CARS at https://ca.getcare.com.

   b. Submit performance data reports quarterly.

   c. Submit OAAPS SPR reports annually.

4. The AAA shall verify the accuracy of all data submitted to CDA by reviewing and responding to the Annual Data Error Report in accordance with CDA requirements.

   a. The AAA shall, in accordance with CDA requirements, correct and/or explain all logic and questionable errors in the Annual Data Error Report.

      i. The AAA shall return the Annual Data Error Report to CDA, verifying that corrections have been made, via email to DataTeam.Reports@aging.ca.gov.

      ii. The Annual Data Error Reports are due to CDA by a date specified by CDA, which can vary from year to year.

   b. The AAA shall review and verify all quarterly and annual OAAPS SPR data for accuracy and make necessary corrections, in accordance with CDA requirements.

5. Reporting Provisions Specific to the Ombudsman Program

   The AAA shall take the following actions, or shall require its Subcontractor, the Local Ombudsman Program, to enter data into the Internet-based National Ombudsman Reporting System (NORS) utilizing software provided by CDA, as required. NORS data entry must be timely, complete, accurate, and verifiable.

   a. Data entry for quarterly NORS reports must be completed no later than one month following the end of the reporting quarter (i.e., October 31, January 31, April 30, and July 31). Upon request, aggregate data may be sent to the corresponding AAA.

   b. On or before the reporting dates, the Local Ombudsman Program must submit the Quarterly Ombudsman Data Reporting Form (OSLTCO S301), indicating that data for the quarter has been completed or the reason for any delay, to the OSLTCO mailbox (stateomb@aging.ca.gov) with a copy to the AAA.

6. The AAA shall have written reporting procedures specific to each program which include:

a. Collection and reporting of program data for the AAA and Subcontractor.

b. Ensuring accuracy of all data from the AAA and Subcontractor.

c. Verification of the AAA and Subcontractor data prior to submission to the CDA Data Team.

d. Procedures for the AAA and Subcontractor on correcting data errors.

e. A methodology for calculating and reporting:

i. Total estimated unduplicated clients in each non-registered service.

ii. Total estimated unduplicated clients in all non-registered services.

iii. Total estimated unduplicated clients across all registered and non registered services.

f. A performance data monitoring process.

7. The AAA shall orient and train staff and Subcontractor staff regarding program data collection and reporting requirements. The AAA shall have cross-trained staff in the event of planned or unplanned, prolonged absences to ensure timely and accurate submission of data

8. Reporting Provisions Specific to Title VII-A, Chapter 3 Elder Abuse Prevention

a. The AAA shall electronically submit data reports for the Elder Abuse Prevention Program service categories according to the CDA Service Categories and Data Dictionary into CARS on a quarterly basis by the following due dates:

Quarter	Reporting Period	Due Date
Quarter 1	July 1 - September 30	October 31
Quarter 2	October 1 - December 31	January 31
Quarter 3	January 1 - March 31	April 30
Quarter 4	April 1 - June 30	July 31

4.10 Appeals

1. The AAA may appeal an adverse determination as defined in 22 CCR 7702 using the appeal process established by CDA in 22 CCR 7700 through 7710.

Such appeal shall be filed within thirty (30) days of receipt of CDA's notice of adverse determination.

2. Subcontractors of the AAA may appeal the AAA's final adverse determination relating to Title III and Title VII programs using the appeal process established in 22 CCR 7700 to 7710.

3. Any dispute regarding an existing direct service contract or the procurement of the direct service contract shall be resolved locally, consistent with W&I § 9535(k), and as specified in the procurement documents and contracts of the AAA.

4. Appeal costs or costs associated with any court review are not reimbursable.

4.11 Transition Plans and Obligations Upon Termination

4.11.1 Transition Plan

1. The AAA shall submit a transition plan to the State within fifteen (15) days of delivery of a written Notice of Termination (pursuant to Section 3.9 of this Program Guide) for a service funded either by Title III or Title VII. The transition plan must be approved by the State and shall at a minimum include the following:

a. A description of how clients will be notified about the change in their service provider.

b. A plan to communicate with other organizations that can assist in locating alternative services.

c. A plan to inform community referral sources of the pending termination of the service and what alternatives, if any, exist for future referrals.

d. A plan to evaluate clients in order to assure appropriate placement.

e. A plan to transfer any confidential medical and client records to a new contractor.

f. A plan to dispose of confidential records in accordance with applicable laws and regulations.

g. A plan for adequate staff to provide continued care through the term of the Contract. [22 CCR 7206(e)(4)]

h. A full inventory and plan to dispose of, transfer, or return to the State all equipment purchased during the entire operation of the Program.

i. Additional information as necessary to affect a safe transition of clients to other community service providers.

2. The AAA shall implement the transition plan as approved by the State. The State will monitor the AAA's progress in carrying out all elements of the transition plan.

3. If the AAA fails to provide and implement a transition plan as required by Section 3.9. of this Agreement, the Contractor will implement a transition plan submitted by CDA to the Contractor following the Notice of Termination.

4.11.2 Obligations Upon Termination Specific to the Ombudsman Program

1. Transition of Local Ombudsman Services

a. The AAA shall, upon receipt of notice of intent to terminate Ombudsman services by the subcontractor, notify the State Ombudsman in writing, within one (1) working day of the receipt of the notice.

b. The AAA shall, upon notice of termination, implement one of the following options to ensure continuity of Ombudsman services in accordance with federal and State mandates:

i. Continue the provision of mandated Ombudsman services as a subcontract with a provider selected in response to a Request for Proposal (RFP). CDA shall allow the AAA up to one hundred eighty (180) days to transition services to a new subcontractor.

ii. Continue the provision of mandated Ombudsman services as a direct service of the AAA. CDA shall allow the AAA up to one hundred eighty (180) days to transition services from the Subcontractor to the AAA.

2. Transition Plan

a. The AAA shall submit a Transition Plan to the State Ombudsman within fifteen (15) days from the occurrence of any of the following:

i. The AAA's receipt of written notice of the Subcontractor's intent to terminate Ombudsman services.

ii. The AAA's written notice to the Subcontractor of its intent to terminate the subcontract for Ombudsman services.

iii. The AAA's receipt of written notice of CDA's intent to terminate the subcontract for Ombudsman services.

iv. The Transition Plan shall be submitted to:

CDA OSLTCO
2880 Gateway Oaks Drive, Suite 200
Sacramento, CA 95833
Attn: State Ombudsman

b. The AAA shall identify in the Transition Plan which option it has chosen to ensure that there will be no break in continued services, based on the following:

i. Continue the mandated Ombudsman provisions as a direct service of the AAA, utilizing experienced State Certified Ombudsman Representatives and a local Program Coordinator selected by the AAA and designated by the State Ombudsman to represent the Local Ombudsman Program.

ii. Continue the mandated Ombudsman provisions as a subcontracted service with a subsequent provider selected in response to an RFP and designated by the State Ombudsman to carry out Ombudsman duties with respect to the PSA.

c. The Transition Plan shall, at a minimum, include the following:

i. Details of how the AAA shall maintain an adequate level of State Certified Ombudsman Representatives to ensure continuity of services during the transition to a subsequent Local Ombudsman Program.

ii. Details of how the AAA shall notify all the impacted facilities and community referral sources of the change in the parties providing Local Ombudsman Program services.

iii. Details of how the AAA shall deliver to the subsequent Local Ombudsman Program, a full inventory of updated confidential client records, public facility records, and records documenting Ombudsman certification and training.

iv. A description of how the subsequent Local Ombudsman Program will be assisted in assessing the status of all active clients' records at the point of transfer to ensure timely continuation of Ombudsman services.

v. A description of how residents and their families will be notified about the changes in their Ombudsman services provider.

3. The AAA shall implement the Transition Plan as approved by the State Ombudsman. The State Ombudsman will monitor the AAA's progress in carrying out all elements of the Transition Plan.

4. If the AAA fails to provide and implement the Transition Plan as required above, the AAA agrees to implement a Transition Plan submitted by the State Ombudsman to the AAA. This Transition Plan may utilize State Certified Ombudsman Representatives from either the terminating Subcontractor or from a neighboring Local Ombudsman Program.

4.12 Closeout

1. The Area Plan Financial Closeout Report and the Program Property Inventory Certification shall be submitted annually to the CDA Local Finance Bureau. All AAAs are required to submit Closeout reports as instructed by CDA.

2. Federal funds will be reduced proportionately to maintain the required matching ratios if the AAA fails to report sufficient match.

3. During the review and approval of the closeout, administration costs will be increased to the total amount allocated before approving final costs for Program Development or Coordination activities.

4. Final expenditures must be reported to CDA in accordance with the allocations and funding periods specified in the budget display. If the expenditures reported by the AAA exceed the advanced amount, CDA will reimburse the difference to the AAA up to the program funding allocation amounts listed on the budget display. If the expenditures reported by the AAA are less than the advanced amount, CDA will invoice the AAA for the unspent funds.

The payment on the invoice is due immediately upon receipt or no later than 30 days from the date on the invoice.

If payment is not received within 30 calendar days, CDA will collect payment from upcoming disbursements. To account for the collected funds from the outstanding invoice, the AAA will need to adjust records to move the funds already on hand from the previous fiscal year funding period to the current fiscal year funding period.

5 TITLE V SENIOR COMMUNITY SERVICES PROGRAM (TV SCSEP)

5.1 Introduction

The OAA Title V SCSEP provides part-time, work-based training opportunities for older workers in local community service agencies and assists program participants in obtaining unsubsidized employment. While training in community service positions, participants provide non-profit or government "host agencies" with support to provide community services.

The Program provides participants with a variety of supportive services, such as personal and job-related counseling and job-related training as preparation for community service assignments, job search assistance, and job referrals. The California Department of Aging contracts with local providers who provide Program services and collaborates with six national SCSEP grantees who provide Program services for the remaining participant slots throughout California. Each participant training slot may serve more than one participant over the course of the year.

5.2 Assurances

1. The AAA shall assure the following:

   a. Services are provided only to the defined eligible service population. [20 CFR 641.500]

   b. Participants enrolled in the Title V SCSEP shall receive at least the current State minimum wage or the prevailing local wage, whichever is higher, plus all fringe benefits required by law. The AAA or subcontractor must provide uniform fringe benefits to all participants. Participants must be paid for orientation, training, assessment, individual employment planning, and community service assignment work hours. [OAA § 502(c)(6)(A)] [OAA § 504(b)] [20 CFR 641.565]

   c. Participants shall be provided skill enhancement opportunities, personal and employment-related counseling, assistance in transition to unsubsidized employment, and other benefits. [20 CFR 641.535]

2. The AAA shall assure that the Title V SCSEP will serve the eligible service population and give priority to individuals who:

   a. Are sixty-five (65) years of age or older.

   b. Have a disability.

   c. Have LEP or low literacy skills.

   d. Reside in a rural area.

   e. Are veterans or spouses of veterans as defined in 20 CFR 641.520(b).

   f. Have low employment prospects.

   g. Have failed to find employment after utilizing services provided through the AJC Delivery System; or

   h. Are homeless or at risk for homelessness.

i. Have been incarcerated within the last 5 years or is under supervision following release from prison or jail within the last 5 years. [OAA §518(b)(2)(H)]

[OAA § 518(b)] [20 CFR 641.520]

3. The AAA shall develop and implement methods to recruit minority populations to ensure they are enrolled at least in proportion to their numbers in the population in the area. [OAA § 515(c)]

4. The AAA will comply with an average participation cap for eligible individuals of no more than twenty-seven (27) months in the aggregate, unless requested and approved by DOL. [OAA § 502(b)(1)(C)] [20 CFR 641.570(c)] [DOL Training and Employment Guidance Letter (TEGL) 22-19]

5. The AAA will assure that community service assignments must not reduce the number of employment opportunities or vacancies that would otherwise be available to individuals who are not Title V SCSEP participants. [OAA § 502(b)(1)(G)] [20 CFR 641.844(1)]

6. The AAA will use a tool that encompasses all program requirements found in CDA's Title V SCSEP monitoring tool when monitoring local project (subcontractors).

7. The AAA will follow CDA's Participant Termination Policy (PM 11-20). [20 CFR 641.580] [20 CFR 641.910]

8. The AAA shall establish grievance procedures for resolving participant's questions and complaints. In addition, the AAA shall comply with all non-discrimination provisions related to Title V SCSEP funds. [20 CFR 641.827]; [20 CFR 641.910]; CDA PM 11-20 and CDA PM 11-06. The grievance procedure shall in the case of:

a. Civil Rights violations, advise participants to submit their questions or file complaints with the Director, Civil Rights Center, U.S. Department of Labor, Room N-4123, 200 Constitution Avenue, N.W., Washington, D.C. 20210.

b. Non-Civil Rights violations, advise participants who are not satisfied with the final determination of his/her grievance, to file an appeal with DOL within thirty (30) days of the determination. Said appeal shall be directed to Chief, Division of Adult Services, Employment and Training Administration, U.S. Department of Labor 200 Constitution Avenue, N.W., Washington, D.C. 20210.

9. Political Activities

The AAA Shall assure the following:

a. The AAA will post a notice at each training site and make available to each participant, a written explanation of allowable and unallowable political activities in accordance with OAA § 502(b)(1)(P) and 20 CFR 641.836.

b. Notices shall state that Title V SCSEP participants may engage freely in the political process with the following exceptions:

i. Participants may not engage in partisan or nonpartisan political activities during hours for which they are being paid with Title V SCSEP funds. [20 CFR 641.836(d)(1)]

ii. Participants may not present themselves as a spokesperson for Title V SCSEP while engaged in political activity. [20 CFR 641.836(d)(2)]

iii. Participants may not be assigned to the office of a Member of Congress, a State or local legislator, or on the staff of any legislative committee. [20 CFR 641.836(d)(3)]

10. The AAA shall have appropriate office space for conducting private participant interviews to enable participants to freely discuss their backgrounds and experiences in a confidential manner.

11. The AAA shall comply with CDA's Title V SCSEP Authorized Break in Participation Policy (CDA PM 14-15). [20 CFR 641.570(d)]

12. The AAA shall ensure participants have safe and healthy working conditions at their community service employment worksites. [OAA § 502(b)(1)(J)] [20 CFR 641.535(a)(10)]

13. The AAA acknowledges that CDA reserves a paid-up, nonexclusive and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use for federal purposes:

a. The copyright in all products developed under this Program Guide, including a subcontract.

b. Any rights of copyright to which the AAA or subcontractor purchases ownership under an award (including, but not limited to; curricula, training models, technical assistance products, and any related materials).

c. Products developed in whole or in part with contract funds shall include the following language:

i. SCSEP is funded by a contract awarded by CDA totaling $XXX,XXX (XX%) with grant funds from the U.S. Department of

Labor's Employment and Training Administration with $XXX.XX (XX%) financed with non-federal sources.

ii. The product was created by the "name of AAA" and does not necessarily reflect the official position of CDA and the U.S. Department of Labor.

iii. No guarantees, warrantees or assurances of any kind, express or implied are made with respect to such information, including any information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership.

14. Pursuant to Public Law 116-94, Division A, Title V, Section 506 and 507, AAA acknowledges that federal funds may not be expended for health benefits coverage that includes coverage of abortions, except when the pregnancy is the result of rape or incest, or in the case where a woman suffers from a physical disorder, physical injury, or physical illness, including life-endangering physical conditions caused by or arising from the pregnancy itself that would, as certified by a physician, place the woman in danger of death unless an abortion is performed. This does not prohibit providing health benefits coverage for abortions when all funds for that specific benefit do not come from a federal source. Additionally, AAA agrees that no federal funds may be provided to a local government if that local government subjects any institutional or individual health care entity to discrimination on the basis that the health care entity does not provide, pay for, provide coverage of, or refer for abortions.

15. Federal funds may not be used to enter into or renew a contract which includes a provision for prescription drug coverage unless the contract also includes a provision for contraceptive coverage. This requirement does not apply to contracts with 1) the religious plans Personal Care's HMO and OSF HealthPlans, Inc. and 2) health benefit plans that object to such coverage on the basis of religious beliefs. In implementing this section, any plan that enters into or renews a contract may not subject any individual to discrimination on the basis that the individual refuses to prescribe or otherwise provide for contraceptives because such activities would be contrary to the individuals' religious beliefs or moral convictions. Nothing in this term shall be construed to require coverage in contradiction to Item 14.

16. AAA agrees to comply with the Flood Disaster Protection Act of 1973, and will not use federal funds to acquire, modernize or construct property in flood-prone communities, unless the community participates in the National Flood Insurance Program and flood insurance is purchased within one year of identification.

17. AAA agrees that its employees and volunteers will not engage in severe forms of trafficking in persons during the period of time that the award is in effect,

procure a commercial sex act, during the period of time that the award is in effect, use forced labor in the performance of the services outlined within this Program Guide. This Program Guide is subject to provisions of the Trafficking Victims Protection Act of 2000, and violations of this Section may result in termination of the MOU.

18. AAA agrees that work created with the support of federal funds shall be licensed under a Creative Commons Attribution 4.0 (CC BY) license. Work that must be licensed under the CC BY includes both new content created with federal funds and modifications made to pre-existing, recipient-owned content using grant funds. Notice of the license shall be affixed to the work.

19. AAA acknowledges that CDA may be required to maintain the currency of information in the Federal Awardee Performance and Integrity Information System (FAPIIS). AAA agrees to submit the following information to CDA within 30 days when in connection with the performance of this contract:

a. A criminal proceeding

b. A civil proceeding that results in a monetary fine, penalty, reimbursement, restitution, or damages

c. An administrative proceeding that results in a monetary fine, penalty, reimbursement, restitution, or damages

d. Any other criminal, civil or administrative proceeding that could have resulted in a fine, penalty, reimbursement, restitution, or damages

20. AAA agrees that the federal government shall have certain intellectual property rights in adherence with the Bayh-Dole Act (the Patent and Trademark Law Amendments Act), as codified at 37 CFR 401.3 and 401.14. These requirements describe the ownership of intellectual property rights and the government's nonexclusive, nontransferable, irrevocable, paid-up license to use any invention conceived or first actually reduced to practice in the performance of work under this grant.

5.3 Program Definitions *(Revised 08/25)*

1. "**American Job Centers" (AJC, also known as the One-Stop Centers):** agencies that are funded by the Workforce Innovation and Opportunities Act (WIOA). [20 CFR 678.900]

2. **"BCT Partners":** the entity designated by United States (U.S.) Department of Labor (DOL) to maintain the Title V Senior Community Service Employment Program (SCSEP) Grantee Performance Management System (GPMS) and the Web Data Collection System (WDCS).

3. **"Charter Oak Group" (COG):** the entity designated by DOL to create and maintain the Title V SCSEP WDCS handbook that provides direction on entering data into the WDCS.

4. **"Classroom Training Hours":** the number of hours spent in classroom training by Title V SCSEP participants. [20 CFR 641.540(c)]

5. **"Community-Service Employment":** part-time, temporary employment paid with Title V funds in projects at host agencies through which eligible individuals are engaged in community service and receive work experience and job skills that can lead to unsubsidized employment. The term "community service assignment" is used interchangeably with "community service employment." Assignments may be supplemented by general or specialized skills training and a participant must have an Individual Employment Plan (IEP) that details skills to be attained and timelines for achieving the goal. [OAA § 518(a)(2)] [20 CFR 641.140] [20 CFR 641.577]

6. **"Core Measures":** performance measures that are subject to goal-setting and corrective action and are:

   a. Hours of community service employment;

   b. Percentage of project participants who are in unsubsidized employment during the second quarter after exit from project;

   c. Percentage of project participants who are in unsubsidized employment during the fourth quarter after exit from the project;

   d. Median earnings of project participants who are in unsubsidized employment during the second quarter after exit from the project;

   e. Indicators of effectiveness in serving employers, host agencies, and project participants;

   f. Number of eligible individuals served; and

   g. Number of most-in-need individuals served.

   [OAA § 513(b)(1)] [OAA § 518(a)(3)(B)(ii) or (b)(2)] [20 CFR 641.700(b)] [20 CFR 641.710]

7. **"Eligible Service Population":** unemployed, low-income, California residents who are fifty-five (55) years of age or older and who have poor employment prospects. [OAA § 518(a)(3)(A)] [20 CFR 641.500] [20 CFR 641.520(a)]

Priority must be given to individuals who are sixty-five (65) years of age and older or:

a. Have a disability.

b. Have limited English proficiency or low literacy skills.

c. Reside in a rural area.

d. Are veterans or spouses of veterans as defined in 20 CFR 641.520(a)(5) 38 U.S.C. 4215(a).

e. Have low employment prospects.

f. Have failed to find employment after utilizing services provided through the One-Stop Delivery System.

g. Are homeless or at risk for homelessness. [OAA § 518(b)] [20 CFR 641.520]

h. Have been incarcerated within the last 5 years or is under supervision following release from prison or jail within the last 5 years. [OAA § 518(b)(2)(H)]

8. **"Host Agency":** a public agency or private non-profit organization exempt from taxation under § 501(c)(3) of the Internal Revenue Code of 1986 which provides a training work site and supervision for one or more participants. [20 CFR 641.140]

9. **"Hours of Community Service Employment":** the number of hours of community service provided by Title V SCSEP participants. [20 CFR 641.577] [20 CFR 641.710(a)]

10. **"In-Kind Contributions":** the value of non-cash contributions donated to support the project or program (e.g., property, service, host agency supervisory time, etc.).

11. **"Indicators of Effectiveness in Serving Employers, Host Agencies, and Project Participants":** the combined results of customer assessments of the services received by each of these three customer groups. [20 CFR 641.710(e)]

12. **"Individual Durational Limit":** a participant can be enrolled in the program for up to forty-eight (48) months. [OAA § 518(a)(3)(B)(i)] [20 CFR 641.570(a)] [California Department of Aging (CDA) Program Memo (PM) 10-19] [CARES Act Sec.3223(I)(A)] [DOL Training and Employment Guidance Letter (TEGL) 22-19]

13. **"Infrastructure Costs":** the shared infrastructure costs negotiated between the AAA and the local Workforce Development Board (WDB) to operate a local AJC or One-Stop Center. Shared infrastructure costs are required of all WIOA partners, including Title V SCSEP. These costs are identified in an executed Memorandum of Understanding (MOU) between the AAA and the local

WDB. Infrastructure Costs may be charged to Administration or Other Program. [29 U.S.C 3151] [20 CFR 678.400 through 20 CFR 678.510]

14. **"Job Ready":** individuals who do not require further education or training to perform work that is available in their labor market. [20 CFR 641.140]

15. **"Limited English Proficiency" (LEP):** individuals who do not speak English as their primary language and who have a limited ability to read, speak, write, or understand English. [20 CFR 641.140]

16. **"Low-Income":** family income not more than 125 percent (125%) of the federal poverty guidelines. [OAA § 518(a)(3)(A)] [20 CFR 641.500]

17. **"Measures of Performance":** the seven core measures that are subject to goal-setting and corrective action. [20 CFR 641.700(a)] 20 CFR 641.720]

18. **"Median Earnings of Project Participants Who are in Unsubsidized Employment During the Second Quarter After Exit from the Project":** the formula: For all participants who exited and are in unsubsidized employment during the second quarter after the exit quarter: The wage that is at the midpoint (of all the wages) between the highest and the lowest wage earned in the second quarter after the exit quarter. [20 CFR 641.710(d)]

19. **"Modified Positions":** the number of authorized training slots adjusted to account for states with a higher minimum wage paid to participants. [SCSEP Quarterly Progress Report, ETA 5140]

20. **"Number of Eligible Individuals Served" (service level):** the total number of participants served, divided by the AAA's authorized number of positions, after adjusting for minimum wage. [20 CFR 641.710(f)]

21. **"Number of Most-in-Need Individuals Served" (service to most-in-need):** service to participants who meet any of the following characteristics:

a. Have a severe disability.

b. Are frail.

c. Are aged seventy-five (75) or older.

d. Meet the eligibility requirements related to age for, but do not receive, benefits under Title II of the Social Security Act.

e. Live in an area with persistent unemployment and are individuals with severely limited employment prospects.

f. Have LEP.

g. Have low literacy skills.

h. Have a disability.

i. Reside in a rural area.

j. Are veterans.

k. Have low employment prospects.

l. Have failed to find employment after utilizing services provided under Title I of the Workforce Innovation and Opportunity Act, Public Law 113-128.

m. Are homeless or at risk for homelessness.

[OAA § 518(a)(3)(B)(ii) or (b)(2)] [20 CFR 641.710(g)]

22. **"On-The-Job-Experience (OJE) Training":** developing a training assignment that provides the participant an opportunity to develop and practice specific skills and/or experience, which are not attainable through the regular community service assignment. [Older Worker Bulletin No. 04-04]

23. **"Participant":** an individual who is eligible for the Title V SCSEP; is given a community service assignment; and is receiving services funded by the program for up to forty-eight (48) months. [OAA § 518(a)(3)] [20 CFR 641.140] [20 CFR 641.570(a)]

24. **"Participant Position":** an authorized training slot whose unit cost includes administration; participant wage and fringe benefits; and other participant costs. The number of participant slots and the amount of funding available for a given fiscal year is based on an equitable distribution ratio determined by the U.S. Census and allocated by DOL. [OAA § 506(g)(1)] [OAA § 507] [20 CFR 641.140]

25. **"Percentage of Project Participants Who are in Unsubsidized Employment During the Second Quarter After Exit from Project":** defined by the formula: The number of participants who exited during the reporting period who are employed in unsubsidized employment during the second quarter after the exit quarter divided by the number of participants who exited during the reporting period multiplied by 100. [20 CFR 641.710(b)]

26. **"Percentage of Project Participants Who are in Unsubsidized Employment During the Fourth Quarter After Exit from the Project":** defined by the formula: The number of participants who exited during the reporting Period who are employed in unsubsidized employment during the fourth quarter after the exit quarter divided by the number of participants who exited during the reporting period multiplied by 100. [20 CFR 641.710(c)]

27. "**Program Income":** income earned by the AAA during the Contract period that is directly generated by an allowable activity supported by contract funds or earned as a result of the award of contract funds, and may include:

a. Voluntary contributions received from a participant or responsible party as a result of the service.

b. Income from usage or rental fees of real or personal property acquired with grant funds or funds provided under this Agreement.

c. Royalties received on patents and copyrights from contract supported activities.

d. Proceeds from the sale of goods created under CDA grant funds.

28. **"Recipient Local Share":** local cash and/or in-kind contributions made by the Contractor, Subcontractor, or other local resources and reported to CDA. [OAA § 502(c)(2)] [20 CFR 641.809]

29. **"State Plan":** a plan that outlines a four-year strategy, and describes the planning and implementation process, for the statewide provision of community service employment and other authorized activities for eligible individuals under Title V SCSEP. [OAA § 503(a)] [20 CFR 641.140]

30. **"Subcontract":** Any form of legal agreement between the AAA and the Subcontractor, including an agreement that the AAA or Subcontractor would consider to be a contract, including vendor type Agreements for providing goods or services for the Subcontractor to carry out part of a federal award received by the Contractor under this Program Guide. It does not include payments to a contractor or payments to an individual that is a beneficiary of a federal program.

31. **"Subcontractor":** The legal entity that receives funds from the AAA to carry out any part of a federal award identified in this Program Guide.

32. **"Supportive Services":** services, such as transportation; health and medical services; special job-related or personal counseling; incidentals, such as work shoes, badges, uniforms, eyeglasses, and tools; child and adult care; housing, including temporary shelter; follow-up services; and needs-related payments which are necessary for an individual to participate in program activities authorized under Title V SCSEP. [OAA § 502(c)(6)(A)(iv)] [OAA § 518(a)(8)] [20 CFR 641.140] [20 CFR 641.545]

33. **"Title V SCSEP Grantee Performance Management System (GPMS)":** the DOL system used to process and analyze Title V SCSEP data and the system used to view, print, and save Title V SCSEP quarterly progress reports, data quality reports, and management reports. [OAA § 503(f)(3)-(4)] [20 CFR 641.879(b)] [20 CFR 641.879(e)-(h)]

34. **"Title V Senior Community Service Employment Program (SCSEP)":** a program that serves unemployed, low-income persons who are fifty-five (55) years of age and older and who have poor employment prospects by training them in part-time community service assignments and by assisting them in developing skills and experience to facilitate their transition to unsubsidized employment. [OAA § 502(a)(1)] [20 CFR 641.110]

35. **"Transfer/Change Utility":** the WDCS procedure used to transfer a participant in GPMS from one contractor to another or changing a sub-contractor within a subcontractor. [Title V SCSEP Data Collection Handbook Rev. 7 (March 2017), Participant Form Guide (page 39, number 17)]

36. **"Unemployed":** an individual who is without a job and who wants and is available for work, including an individual who may have occasional employment that does not result in a constant source of income. [OAA § 518(a)(9)] [20 CFR 641.140]

37. **"Web Data Collection System (WDCS)":** the DOL web-based data collection system used to input all Title V SCSEP program and participant information into GPMS. [OAA § 503(f)(3)-(4)] [GPMS User Guide for Grantees Version 1.5 (January 2024)] [20 CFR 641.879(b)] [20 CFR 641.879(e)-(h)]

5.4 Scope of Work *(Revised 08/25)*

1. The AAA or subcontractor shall perform the following if operating as a direct or contracted Title V SCSEP program:

   a. Implement statutory provisions of the Title V SCSEP in accordance with all applicable laws, regulations, and this Program Guide including but not limited to:

      i. Older Americans Act (OAA) of 1965, as amended through Public Law 116-131, enacted March 25, 2020.

      ii. 20 CFR Part 641 SCSEP: Final Rule, September 1, 2010.

      iii. 20 CFR Part 641 SCSEP; Performance Accountability, Final Rule, August 29, 2018.

      iv. 20 CFR Part 641 SCSEP; Performance Accountability, Interim Final Rule, December 1, 2017.

      v. Workforce Innovation and Opportunity Act of 2014 (WIOA), Public Law 113-128.

      vi. 2 CFR Part 200, Office of Management and Budget (OMB), Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, Final Rule.

vii. 2 CFR Part 2900, Uniform Administrative, Requirements, Cost Principles and Audit Requirements for Federal Awards Technical Amendments, Department of Labor (DOL).

viii. 20 CFR 678.400 through 20 CFR 678.510.

ix. Jobs for Veterans Act of 2002, Public Law 107-288. [38 U.S.C. 4215]

x. Age Discrimination in Employment Act of 1967, Public Law 90-202.

xi. California Healthy Workplaces/Healthy Families Act 2014.

xii. Age Discrimination Act of 1975. [42 U.S.C. 6101 to 6107]

xiii. Terms and Conditions of this Program Guide, the MOU, and the Terms and Conditions of the current SCSEP grant.

xiv. Other CDA PMs, laws, regulations, and guidance pertaining to Title V SCSEP posted on the CDA website.

xv. Any other subsequent TEGLs, memos, bulletins, or similar instructions issued during the term of this Agreement by DOL.

xvi. Privacy Act of 1974, as amended, 5 U.S.C. § 552a.

b. Review, approve, and monitor its subcontractor budgets and expenditures and any subsequent amendments and revisions to budgets. To the extent feasible, ensure that all budgeted funds are fully expended by the end of each fiscal year. [20 CFR 641.430(e)-(f)] [2 CFR 200.327] [2 CFR 200.328]

c. Develop methods of recruitment and selection that will assure the maximum number of eligible individuals have the opportunity to participate in the program. [20 CFR 641.515(a)]

d. Provide a paid orientation to participants that include information on project goals and objectives; community service training assignments; training opportunities; available supportive services; the availability of a free physical examination; participant's rights and responsibilities; CDA Participant Termination Policy; CDA Grievance Policy; CDA Authorized Break in Participation Policy; and permitted and prohibited political activities. [20 CFR 641.535(a)(1)] [20 CFR 641.535(a)(9)] [20 CFR 641.570(d)] [CDA PM 11-06] [CDA PM 11-20] [CDA PM 14-15]

e. Conduct individual assessments of the participants' work history; skills and interests; talents; physical capabilities; aptitudes; occupational preferences; needs for supportive services; potential for performing

proposed community service assignment duties; and potential for transition to unsubsidized employment. Assessments must be conducted no less frequently than two (2) times during a 12-month period. [20 CFR 641.535(a)(2)]

f. Provide an Individual Employment Plan (IEP) for each participant based on an assessment. IEPs shall be developed in partnership with each participant and must reflect the needs as well as the expressed interests and desires of the participant. The initial IEP should include an appropriate employment goal for each participant. IEPs shall be updated as necessary to reflect information gathered during the participants' assessments. IEPs shall contain goals, action steps to achieve goals, and timelines to complete goals. [20 CFR 641.140] [20 CFR 641.535(a)(3)]

g. Provide or arrange for training for participants specific to their community service assignment or in support of their training needs identified in their IEP. [20 CFR 641.535(a)(5)-(6)]

h. Submit all requests for an OJE to CDA for approval prior to exercising the OJE with any participants. OJE training is permitted with the same employer, but no more than five (5) times per year for the same job category. [Older Worker Bulletin No. 04 04]

i. Obtain and record the personal information necessary for a proper determination of eligibility for all participants and maintain documentation supporting their eligibility. The income of each participant shall be recertified once every twelve (12) months. Documentation records shall be maintained in a confidential manner. [20 CFR 641.505]

j. Cooperate with community, employment, and training agencies, including agencies under the WIOA, to provide services to low-income older workers. [20 CFR 641.200]

k. Participate in the development of the Title V SCSEP State Plan. Local activities must support the strategic focuses outlined in the Title V SCSEP State Plan. [20 CFR 641.315(a)]

l. Submit a SCSEP Project Quarterly Narrative Progress Reports to CDA each quarter using guidance distributed by CDA. [20 CFR 641.879(f)]

m. Follow-up with participants placed into unsubsidized employment to determine whether they are still employed and to make certain that participants receive any follow-up services they may need to ensure retention. [20 CFR 641.545(c)]

n. Execute a signed Memorandum of Understanding (MOU) between the Local Workforce Development Board(s) and the AAA detailing how services will be provided and identifying the AAA required shared infrastructure costs. [WIOA, Public Law 113-128]

The MOU must contain the following components:

i. A description of the functions/services to be performed for AJC (One-Stop Center) clients.

ii. An explanation of how the costs of these functions/services and AJC (One-Stop Center) operations will be funded, including WIOA required shared contributions to infrastructure costs. Negotiated infrastructure costs must be captured on the AAA's budget under Administration or Program Other.

iii. A description of the methods to be used for referring clients among the partners.

iv. The duration of the MOU and procedures for amending it.

[29 U.S.C. 3151] [20 CFR 678.400 through 20 CFR 678.510]

o. Maintain an up-to-date SCSEP Data Collection Handbook, BCT Partners Data Validation Handbook, and copies of both State and federal departmental requirements so that all responsible persons have ready access to standards, policies, and procedures. [20 CFR 641.879(b)] [20 CFR 641.879(d)-(e)]

p. Use the program data collection and reporting system as required by CDA in this Program Guide. [OAA § 503(f)(3)-(4)]

q. Submit all requests for a Transfer/Change utility transaction in GPMS to CDA for prior approval. [Title V SCSEP Data Collection Handbook Rev. 7 (March 2017), Participant Form Guide (page 39, number 17)]

r. Not enroll individuals who can be directly placed into unsubsidized employment. [20 CFR 641.512].

s. Use the COG's SCSEP Data Collection Handbook, provided on COG's website, for DOL policy guidance, frequently asked questions, and revisions to the handbook.

t. The Healthy Workplaces/Healthy Families Act of 2014 provides paid sick leave to all California employees who work for the same employer ninety (90) or more days.

SCSEP programs must:

i. Provide participants with forty (40) hours of sick leave at the start of each program year, provided the participant(s) have been with SCSEP longer than ninety (90) days. (CA Labor Code Section 246)

ii. Unspent sick leave time will not be carried over to the following program year.

iii. A participant is entitled to use paid sick days beginning on the 90th day of the training assignment.

iv. Participants on sick leave are not permitted to participate in any trainings, workshops, and/or meetings.

v. When a participant uses sick leave, the participant must record absent hours on that pay period's time sheet.

2. Core Measures [20 CFR 641.700(b)]

   The AAA shall, or if subcontracted, the Subcontractor shall, meet the biennially negotiated performance measures established by the DOL, which include the following core measures:

   a. Hours of community service employment.

   b. Percentage of project participants who are in unsubsidized employment during the second quarter after exit from project.

   c. Percentage of project participants who are in unsubsidized employment during the fourth quarter after exit from project.

   d. Median earnings of project participants who are in unsubsidized employment during the second quarter after exit from the project.

   e. Indicators of effectiveness in serving employers, host agencies, and project participants.

   f. The number of eligible individuals served.

   g. The number of most-in-need individuals served.

   [OAA § 513(b)(1)] [20 CFR 641.700(b)] [20 CFR 641.710]

3. In addition to the conditions above, the AAA shall perform the following if subcontracting for Title V SCSEP program services [2 CFR 200.327] [2 CFR 200.328]:

   a. Ensure all applicable provisions required within this Program Guide are included in any subcontract entered into by the AAA to carry out the terms outlined within this Program Guide.

b. Pursuant to 2 CFR § 200.332(a), The AAA must verify that a subcontractor is not excluded or disqualified in accordance with 2 CFR § 180.300. Verification methods are provided in § 180.300 which includes confirming in *SAM.gov* that the potential subcontractor is not suspended, debarred, or otherwise excluded from receiving federal funds.

The AAA shall ensure every subcontract is clearly identified to the subcontractor as a subcontract and includes the information provided below. The AAA must provide the best available information when some of the information below is unavailable. The AAA must provide the unavailable information when it is obtained. Required information includes:

i. Federal award identification:

a) Subcontractor's name (must match the name associated with the UEI);
b) Subcontractor's UEI);
c) Federal Award Identification Number (FAIN);
d) Federal Award Date;
e) Subcontract Period of Performance Start and End date;
f) Subcontract Budget Period Start and End date;
g) Amount of Federal Funds Obligated in the subcontract;
h) Total Amount of Federal Funds Obligated to the subcontractor by the AAA, including the current financial obligation;
i) Total Amount of the Federal Award committed to the subcontractor by the AAA;
j) Federal award project description, as required by the Federal Funding Accountability and Transparency Act (FFATA);
k) Name of the Federal agency, AAA and contact information for Contractor's Awarding Official;
l) Assistance Listings Title and Number; the AAA must identify the dollar amount made available under each federal award and the Assistance Listings Title and Number at the time of disbursement;
m) Identification of whether the federal award is for research and development; and
n) Indirect cost rate for the federal award including if the de minimis rate is used in accordance with 2 CFR § 200.414.

ii. All requirements of the subcontract, including requirements imposed by federal statutes, regulations, and the terms and conditions of the federal award.

iii. Any additional requirements the AAA imposes on the subcontractor for the AAA to meet its responsibilities under the federal award. This includes information and certifications required for submitting financial and performance reports that the AAA must provide to the federal agency. (2 CFR § 200.415)

c. Conduct an annual onsite monitoring, evaluate, and document the Subcontractor's performance and compliance with this Program Guide.

d. Provide training, support and technical assistance to the Subcontractor(s) as needed and respond in writing to all written requests from the Subcontractor(s) for guidance, and interpretation of instructions.

5.4.1 Additional Federal Requirements

This Program Guide is subject to the requirements of the U.S. Department of Labor (DOL)'s Senior Community Service Employment Program (SCSEP) grant Terms and Conditions and Assurances. By receiving funds to perform services outlined within this Program Guide, the AAA agrees that it will carry out the project/program as authorized and will comply with the terms and conditions and other requirements of this Program Guide, including but not limited to:

1. U.S. Department of Labor Training and Guidance Letter (TEGL) 22-19

   AAA is bound by the authorizations, restrictions, and requirements contained in the U.S. Department of Labor, Training and Guidance Letter (TEGL) 22-19, SCSEP Planning Instructions and Allocations.

2. Salary and Bonus Limitations (TEGL 5-06)

   Pursuant to Public Law 116-94, Division A, Title I, Section 105, this award is subject to the Salary and Bonus limitations in Public Law 109-234. The limitation applies to all programs administered or funded by the U.S. Department of Labor and covers any salary or bonus payments made by the AAA or subcontractor to an individual.

3. Requirements for Conferences and Conference Space

   Conferences sponsored in whole or in part by the AAA are allowable if the conference is necessary and reasonable for the successful performance of the federal award. For more information on the requirements and allowability of costs associated with conferences, refer to 2 CFR 200.432.

4. Architectural Barriers

   Architectural Barriers Act of 1968, 42 U.S.C. 4151 et seq., as amended, the Federal Property Management Regulations (see 41 CFR 102-76), and the Uniform Federal Accessibility Standards issued by GSA (see 36 CFR 1191, Appendixes C and D) set forth requirements to make facilities

accessible to, and usable by, the physically handicapped and include minimum design standards. All new facilities designed or constructed with grant support must comply with these 23 requirements.

5. Executive Orders

The AAA shall assure compliance with the following Executive Orders (EO)

a. EO 12928 - AAA is strongly encouraged to provide subcontracting opportunities to Historically Black Colleges and Universities and other Minority Institutions; Tribal Colleges and Universities; and to Small Businesses Owned and Controlled by Socially and Economically Disadvantaged Individuals.

b. EO 13043 - AAA is encouraged to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented, or personally owned vehicles.

c. EO 13513 - AAA and subcontractors are encouraged to adopt and enforce policies that ban text messaging while driving company-owned or rented vehicles or Government Owned Vehicles (GOV), while driving Privately Owned Vehicles (POV) when on official Government business, or when performing any work for, or on behalf of the Government.

d. EO 13166 - AAA shall take reasonable steps to ensure that LEP persons have meaningful access to programs in accordance with DOL's Policy Guidance on the Prohibition of National Origin Discrimination as it Affects Persons with Limited English Proficiency. Meaningful access may entail providing language assistance services, including oral and written translation, where necessary. For assistance and information regarding your LEP obligations, go to http://www.lep.gov.

6. Reporting Total Compensation of AAA Executives

The AAA shall report the names and total compensation of its top five (5) most highly compensated executives for the preceding fiscal year unless the AAA's gross income from all federal contracts and subcontracts is under $300,000. Such report shall be made to CDA no later than thirty (30) days after the execution of this Agreement.

7. Reporting Fraud, Abuse, and Criminal Conduct (TEGL 2-12)

The AAA shall immediately document and report to CDA allegations, suspicions and complaints involving possible fraud, program abuse and criminal misconduct. In addition, situations involving imminent health or safety concerns, or the imminent loss of funds exceeding an amount

larger than $50,000 (e.g. $500,000), are considered emergencies and must immediately be reported to CDA by telephone and followed up with a written report, no later than one working day after the telephone report. No action will be taken against any complainant for disclosing information concerning criminal or improper activities or making a valid complaint to proper authorities. Complainants may remain anonymous.

8. Hotel-Motel Fire Safety

Pursuant to 15 U.S.C. 2225(a), the AAA must ensure that all space for conferences, meetings, conventions or training seminars funded in whole or in part with federal funds complies with the protection and control guidelines of the Hotel and Motel Fire Safety Act (P.L. 101-391, as amended). AAA may search the Hotel Motel National Master List at http://www.usfa.dhs.gov/applications/hotel/ to see if the property is in compliance, or to find other information about the Act.

9. Contracting with Corporations

The AAA is prohibited from knowingly entering into a contract, memorandum of understanding, or cooperative agreement with any corporation or its subsidiary that:

a. Was convicted of a felony criminal violation under any federal law within the preceding twenty-four (24) months.

b. Has any unpaid federal tax liability for which all judicial and administrative remedies have been exhausted.

c. Is an inverted domestic corporation under Section 835(b) of the Homeland Security Act of 2002. [6 U.S.C. 395(b)]

10. Prohibition on Procuring Goods Obtained Through Child Labor

Pursuant to Public Law 116-94, Division A, Title I, Section 103, no funds may be obligated or expended for the procurement of goods mined, produced, manufactured, or harvested or services rendered, in whole or in part, by forced or indentured child labor in industries and host countries identified by DOL.

11. Restriction on Purchase of Sterile Needles or Syringes

Pursuant to Public Law 116-94, Division A, Title V, Section 527, no Federal funds shall be used to purchase sterile needles or syringes for the hypodermic injection of any illegal drug.

12. Requirement for Blocking Pornography

Pursuant to Public Law 116-94, Division A, Title V, Section 520, no federal funds may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography.

5.5 Budget and Budget Revisions *(Revised 08/25)*

1. The AAA shall be compensated for expenses only as itemized in the approved Budget with the exception of line-item budget transfers as noted in this Section and shall not be entitled to payment for these expenses until this Agreement is approved and executed by CDA. The approved budget is hereby incorporated by reference into the MOU.

2. The Budget must set forth in detail the reimbursable items, unit rates and extended total amounts for each line item. The AAA's budget shall include, at a minimum, the following items when reimbursable under the legal authority provided by this Program Guide and the MOU:

a. Personnel Costs – annual full-time effort (FTE) wage rates and personnel classifications together with the percentage of time to be charged, specified for each fund source. 2 CFR 200.430 must be followed for rules regarding allowability of personnel costs.

i. Charges to Federal awards for salaries and wages must be based on records that accurately reflect the work performed. These records must:

1) Be supported by a system of internal control which provides reasonable assurance that the charges are accurate, allowable, and properly allocated;

2) Be incorporated into the official records of the non-federal entity;

3) Reasonably reflect the total activity for which the employee is compensated by the non-Federal entity, not exceeding 100% of compensated activities;

4) Support the distribution of the employee’s salary among specific activities or cost objectives if the employee works on more than one Federal award; a Federal award and a non-Federal award, an indirect cost activity and a direct cost activity; two or more indirect activities which are allocated using different allocation bases; or an unallowable activity and a direct or indirect cost activity.

5) Budget estimates (i.e. estimates determined before the services are performed) alone do not qualify as support for changes to Federal awards.

ii. Salaries and wages of employees used in meeting cost sharing or matching requirements on Federal awards must be supported in the same manner as salaries and wages claimed for reimbursement from Federal awards.

b. Fringe Benefits.

c. Contractual Costs – subcontract and consultant cost detail.

d. Allocated Direct Costs – requires submission of a Direct Cost Allocation Plan for prior approval. OR Indirect Costs – costs incurred for a common or joint purpose benefitting more than one cost objective and not readily assignable as a direct cost.

e. Rent - total costs.

f. Supplies – to include items that do not qualify as property. See section 3.4 Property of this Program Guide.

g. Property – detailed description and unit costs. See section 3 Property, of this Program Guide.

h. Travel (In State Travel and Out of State) – mileage reimbursement rate, lodging, per diem and other costs.

i. Staff Training - attendance cost for necessary training

j. Other Costs - facilities, operating expenses, and other ordinary and necessary costs.

3. The AAA shall ensure that the Subcontractor shall submit a budget, which shall be incorporated by reference into the Subcontract and will have, at a minimum, the categories listed in Item 2. above.

5.5.1 Indirect Costs – Increases effective July 1, 2025 *(Revised 08/25)*

1. The maximum reimbursement amount allowable for indirect costs is fifteen percent (15%) of the Contractor's Modified Total Direct Costs (MTDC).

Modified Total Direct Cost (MTDC) means all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first $50,000 of each subaward (regardless of the period of performance of the subawards under the award). MTDC excludes in-kind contributions, equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs and the portion of each subaward in excess of $50,000 Other items may only be excluded when

necessary to avoid a serious inequity in the distribution of indirect costs, and with the approval of the cognizant agency for indirect costs. [45 CFR 75.2]

2. AAAs requesting reimbursement for indirect costs exceeding the maximum fifteen percent (15%) shall retain on file an approved negotiated indirect cost rate or cost allocation plan.

3. For major Institutes of Higher Education and major nonprofit organizations, indirect costs must be classified within two broad categories: “Facilities” and “Administration.” “Facilities” is defined as depreciation on buildings, equipment and capital improvement, interest on debt associated with certain buildings, equipment and capital improvements, and operations and maintenance expenses. “Administration” is defined as general administration and general expenses such as the director's office, accounting, personnel and all other types of expenditures not listed specifically under one of the subcategories of “Facilities” (including cross allocations from other pools, where applicable). [2 CFR 200.414]

5.6 Program Specific Funds

5.6.1 Program Income

1. “Program income” is revenue generated by the AAA or subcontractor from Program Guide-supported activities and includes:

   a. Voluntary contributions received from a participant or responsible party as a result of the service.

   b. Income from usage or rental fees of real or personal property acquired with grant funds or funds provided to perform services outlined within this Program Guide.

   c. Royalties received on patents and copyrights from services outlined within this Program Guide.

   d. Proceeds from the sale of items fabricated under a contract agreement.

2. Costs of generating program income may be deducted from gross income to determine program income earned, provided these costs are not charged to program funding.

3. Program income must be expended prior to drawing down additional funds as required in [2 CFR 200.305(b)(5)] and [2 CFR 200.307(e)].

4. Program Income remaining at the end of the period of performance must be returned to CDA.

5.6.2 Recipient Local Share

Recipient Local Share (cash and/or in-kind) must be reported monthly, and shall be limited to:

1. Cash and/or in-kind contributions, if such contributions are used to meet program requirements.

2. Recipient Local Share (cash or in-kind) verifiable from the records of the Contractor or subcontractor.

3. Recipient Local Share used for allowable costs in accordance with the Code of Federal Regulations [2 CFR 200] and [2CFR 2900].

4. On-the-Job Experience expenditures applied to wages and fringe benefits, other program costs, or administration, shall be identifiable in the AAA's records.

5.7 Program Specific Budget and Budget Revision

1. The AAA shall submit electronically the original Title V Budget with the annual updates by May 1, unless otherwise instructed by CDA.

2. The AAA shall submit electronically, a budget revision thirty (30) days after receiving an amended Title V Budget Display with changes in funding levels, unless otherwise instructed by CDA.

3. Budget revisions may be submitted as necessary, but no later than (60) days prior to the ending of the current fiscal year funding period.

4. The AAA is limited to eight percent (8%) of the federal allocation for Administration.

5. Administrative costs for a subcontractor are limited to ten (10%) percent of the federal allocation and should be reported as Subcontractor Administration in the Title V Budget.

6. Consultant fees are limited to $710 per day without prior DOL Grant approval.

7. The AAA shall ensure that of the total federal funds expended, not less than seventy-nine percent (79%) shall be spent for Participant Wages and Fringe Benefits.

8. The AAA is not required to budget On-the-Job Experience (OJE) training costs separate from other costs; costs shall be tracked during the funding period as specified on the budget display.

9. The AAA may charge expenditures associated with participant assessment, training, job development, counseling functions, etc. to the Program Other category in the Title V Budget.

a. Property with per unit cost of $5,000 or more, all computing devices regardless of cost (including but not limited to, workstations, servers, laptops, personal digital assistants, notebook computers, tablets, smartphones, and cellphones), and all portable electronic storage media regardless of cost (including but not limited to, thumb/flash drives and portable hard drives) requires justification from the AAA and approval from CDA, and must be included in the Title V/SCSEP Budget.

b. Property with a per unit cost of $5,000 or more requires justification and approval from the Department of Labor. The AAA must submit a detailed description list to be included in the CDA 35 Title V/SCSEP Budget within 30 days of contract issuance date. [2CFR200.33], [2 CFR 200.313] and [2 CFR 200.439].

10. Senior Community Service Employment Program (Title V) Budget must be submitted in accordance with the Budget Instruction Package, as issued by CDA, before the start-up of each fiscal year. The (Title V) Budget must correlate with Title V SCSEP activities and functions, stipulated within the annual Title V SCSEP Application.

5.7.1 Line-Item Budget Transfers

The AAA may transfer funds between line items under the following terms and conditions:

1. The AAA shall submit a revised budget to CDA for any line-item budget transfer of funds that is ten percent (10%) or more of the total budget.

2. The AAA shall maintain a written record of all budget changes and clearly document line-item budget changes. The record shall include the date of the transfer, the amount, and the purpose. This record shall be available to CDA upon request and shall be maintained in the same manner as all other financial records.

5.8 Payments *(Revised 08/25)*

1. The AAA shall prepare and submit a monthly expenditure report in an electronic format to CDA no later than the last business day of each month or as specified by CDA. The report shall include all costs and funding sources for the month prior.

2. Payments will be made to reimburse expenditures reported unless the AAA pre-selects an Advanced method and provides a justification explaining the need for an advance on the budget form at the beginning of a new funding term, as referenced on a budget display. Payments after the advance has been provided will be made to reimburse expenditures reported, as outlined in Item 1 of this section of this Program Guide.

3. During the entirety of the funding period, the AAA shall report quarterly accruals and monthly actual expenditures. [2 CFR 2900 14]

4. The AAA shall submit timely expenditures to CDA. Late expenditures may lead to a delay in payment until the following month.

5. Upon written request by CDA, the AAA must submit additional documentation or justification to support the reported expenditures.

6. AAA shall be charged $75 per program fund source for expedited payments to recover the fees charged by the State Controller's Office. CDA may waive the fees on a case-by-case basis as appropriate.

5.9 Reporting

1. The AAA shall:

   a. Enter program and participant data into GPMS using the WDCS on a routine basis.

   b. Review and continually seek to clear errors in the WDCS and the data must be timely, complete, accurate, and verifiable.

   c. Create a plan to ensure accuracy of data from all levels which includes a method for the AAA or subcontractors to verify the accuracy of the data prior to submission to CDA.

   d. Train and orient staff and subcontractor's staff on data collection and reporting requirements.

2. The AAA shall review DOL Case Management System (CMS) weekly, in accordance with DOL requirements to ensure accuracy of data entry into the WDCS.

3. The AAA shall review Data Quality Reports, monthly, in accordance with DOL requirements to ensure accuracy of data inputted into the WDCS.

4. The AAA shall submit a Corrective Action Plan describing the actions to be taken to achieve the performance goals if the project did not achieve the established performance goals in the previous fiscal year. [20 CFR 641.740(b)]

5. For purposes of reporting in the Schedule of Expenditures of Federal Awards in the audit, the federal grantor is the U.S. Department of Labor, Employment and Training Administration. The Catalog of Federal Domestic Assistance Number is 17.235.[OAA § 503(f)(3)(4)] [20 CFR 641.879]

6. The AAA shall submit its Title V SCSEP Project Quarterly Narrative Progress Report to CDA twenty (20) days after the close of each quarter using guidance distributed by CDA. [20 CFR 641.879(f)]

5.10 Appeals

In the event of a dispute or grievance regarding the terms and conditions of this Program Guide, both parties shall abide by the following procedures:

1. The AAA shall first discuss the problem informally with CDA. If the problem is not resolved, the AAA must, within fifteen (15) working days of the failed attempt to resolve the dispute with CDA, submit a written complaint together with any evidence to the Division of Home and Community Living Deputy Director. The complaint must include the disputed issues, the legal authority/basis for each issue which supports the AAA's position and the remedy sought. The Deputy Director shall, within fifteen (15) working days after receipt of the AAA's written complaint, make a determination on the dispute and issue a written decision and reasons therefore. All written communication shall be pursuant to Section 3.10 of this Program Guide. Should the AAA disagree with the decision of the Deputy Director, the AAA may appeal the decision to CDA's Chief Deputy Director.

2. The AAA's appeal must be submitted within ten (10) working days from the date of the decision of the Division of Home and Community Living (DHCL) Deputy Director; be in writing; state the reasons why the decision is unacceptable; and include the original complaint, the decision that is the subject of appeal, and all supporting documents. Within twenty (20) working days from the date of the AAA's appeal, the Chief Deputy Director or designee shall meet with the AAA for review of the issues raised on appeal and issue a final written decision.

3. The AAA may appeal the final decision of CDA's Chief Deputy Director in accordance with the procedures set forth in 1 CCR 1200.

4. Costs incurred by the AAA or subcontractor for administrative or court review are not reimbursable.

5.11 Transition Plans and Obligations Upon Termination

1. The AAA shall submit a transition plan to CDA within fifteen (15) business days of delivery of a written Notice of Termination by CDA or Notice of Intent to Terminate by the AAA. The transition plan must be approved by CDA and shall at a minimum include the following:

    a. A thirty (30) day written notice informing participants of program closure, reduction of slots, or change in service provider.

    b. A process on how confidential records of participants and database files will be relinquished by the AAA and transferred to the new service provider.

    c. A process to communicate with national Title V SCSEP grantees to transfer current participants into other employment/training opportunities.

d. A process on how supportive services will be identified and provided to participants to ease in the transition.

e. A process to conduct a property inventory and plan to dispose of, transfer, or return to CDA all equipment purchased during the entire operation of the services outlined within this Program Guide.

f. A description of adequate staff to provide continued service through the term of the existing MOU. [22 CCR 7206(e)(4)]

2. The AAA shall implement the transition plan as approved by CDA. CDA will monitor the AAA's progress in carrying out all elements of the transition plan.

3. The AAA agrees to implement a transition plan submitted by CDA to the AAA when the AAA fails to provide and implement a transition plan as required by Section 3.9.

5.12 Closeout

1. The Title V/SCSEP Financial Closeout Report (CDA 90) and the Program Property Inventory Certification (CDA 9024) shall be submitted annually to the CDA Local Finance Bureau. All AAAs are required to submit Closeout Reports as instructed by CDA.

2. Final expenditures must be reported to CDA in accordance with allocations and funding periods specified in the budget display. If the expenditures reported by the AAA exceed the advanced amount, CDA will reimburse the difference to the AAA up to the program funding allocation amounts listed on the budget display. If the expenditures reported by the AAA are less than the advanced amount, CDA will invoice the AAA for the unspent funds.

The payment on the invoice is due immediately upon receipt or no later than 30 days from the date on the invoice.

If payment is not received within 30 calendar days, CDA will collect payment from upcoming disbursements. To account for the collected funds from outstanding invoice, the AAA will need to adjust records to move the funds already on hand from the previous fiscal year funding period to the current fiscal year funding period.

6 HEALTH INSURANCE COUNSELING AND ADVOCACY PROGRAM (HICAP)

6.1 Introduction

The California Health Insurance Counseling and Advocacy Program (HICAP) is a Mello-Granlund Older Californians Act (OCA) program authorized under Welfare and Institutions Code Sections 9530 – 9538 and 9541.

The purpose of HICAP is to provide Medicare beneficiaries and those imminent of becoming eligible for Medicare with counseling and advocacy as to Medicare, private health insurance, and related health care coverage plans.

Twenty-six (26) Area Agencies on Aging are responsible for the local management of HICAP in their designated HICAP's service area(s).

HICAP is supported through State and federal funds, and subject to U.S. Department of Health and Human Services (HHS) Administrative Requirements, which can be found in 45 CFR Part 75, federal grant terms and conditions, as well as implemented through the HHS Grants Policy Statement.

6.2 Assurances

1. The AAA shall assure, either as a HICAP direct services or contracted services, that the following conditions are met:

    a. Services are provided only to the defined Eligible Service Population.

    b. Public awareness, knowledge and visibility of the HICAP that includes persons in greatest need of services and partnership opportunities with groups not currently being reached.

    c. Staffing is adequate to cover all requirements and timelines of the Program. The Program Manager shall manage the Program at least thirty-two (32) hours per week. The equivalent of at least one half-time paid Volunteer Coordinator shall assist the Program Manager in coordinating the activities of volunteers.

    d. The Program Manager for HICAP has general oversight of the HICAP services and sole authority to recommend persons for HICAP Counselor registration, to file industry complaints, and to refer HICAP clients to legal services.

    e. All persons affiliated with the Program and who are counseling, including paid personnel and volunteers, are trained and registered with the State as HICAP Counselors in accordance with laws, regulations, and the HICAP Program Manual.

    f. Participants who volunteer their time for the health insurance counseling and advocacy program may be reimbursed for expenses incurred, as specified in Section 3.15.1.

2. The AAA shall assure, either as a HICAP direct services or contracted services, compliance with the State Conflict of Interest Requirements as they pertain to HICAP services as follows:

    a. The project staff and volunteers do not engage in the solicitation of insurance; nor endorse any Medicare supplement, long-term care, or other

insurance policies or plans; nor endorse the services of any insurer or managed care plan, claims processing organization, or other enterprise that could benefit from activities conducted by the HICAP. All project staff and volunteers shall provide HICAP educational services in a manner that is objective and impartial and provide counseling consistent with the best interests of the clients and which preserves the independent decision-making responsibilities of the client.

b. The project, project staff, and volunteers shall not have a conflict of interest such as, but not limited to, a business relationship with insurers, health plans, or organizations posing a conflict of interest. The AAA shall assure that project staff and volunteers do not accept money or gifts from the clientele in exchange for services in accordance with CDA guidance on conflict of interest and the HICAP Program Manual.

c. All reasonable and necessary measures to assure that advisors, employees, and volunteers associated with the operation of HICAP agree to act in a manner so as to prevent the appearance of impropriety, or any other act which would place in jeopardy HICAP's reputation as an independent and impartial program. The AAA shall assure that advisors and governing board members shall recuse themselves from HICAP business if they are employed by, or receive compensation from, the health insurance or managed health care industries. This shall not preclude the AAA from soliciting program contributions from entities that do not pose a conflict of interest.

3. Materials published or transferred by the AAA and financed with funds under this Agreement shall:

a. Use the SHIP Logo and Tagline on all HICAP publications, including websites.

b. Identify the name of the entity, the address, and telephone number at which the supporting data is available.

c. Acknowledge the support of CDA in writing, whenever publicizing the work under this Agreement in any media.

d. Assure that all HICAP related public information materials include the appropriate HICAP Product Disclaimer.

The AAA may select the appropriate Template Language that best corresponds with the AAA's, or contracted service provider's HICAP allocation(s). Template language should be edited to replace each reference of "XX" with the appropriate corresponding figure.

i. Product Disclaimer Template Option 1:

"This [project/publication/program/website, etc.] [is/was] supported by the Administration for Community Living (ACL), U.S. Department of Health and Human Services (HHS) as part of a financial assistance award totaling $XX with 100 percent funding by ACL/HHS. The contents are those of the author(s) and do not necessarily represent the official views of, nor an endorsement, by ACL/HHS, or the U.S. Government."

ii. Product Disclaimer Template Option 2:

This project/publication/program/website, etc.] [is/was] supported by the Administration for Community Living (ACL), U.S. Department of Health and Human Services (HHS) as part of a financial assistance award totaling $XX with XX percentage funded by ACL/HHS and $XX amount and XX percentage funded by non-government source(s). The contents are those of the author(s) and do not necessarily represent the official views of, nor an endorsement, by ACL/HHS, or the U.S. Government.

4. CDA may require prior approval and may control the location, cost, dates, agenda, instructors, instructional materials, and attendees at any reimbursable training seminar workshop or conference conducted in relation to the program funded by the authority provided by the MOU. CDA may also maintain control over any reimbursable publicity, or education materials to be made available for distribution.

5. The AAA shall assure, either as HICAP direct services or contracted services, full compliance with full compliance with PM 19-08, to include:

a. All HICAP volunteers and staff members in positions of trust are subject to a background and national-level criminal record check.

b. The HICAP shall have a protocol for determining which criminal violations render a volunteer or staff member unsuitable for SHIP assignments.

c. The Area Agency on Aging shall assure, either as HICAP direct services or contracted services, full compliance with the federal Volunteer Risk and Program Management (VRPM) requirements.

6. The AAA shall assure, either as HICAP direct services or contracted services, full compliance with 2 CFR 200.216.

The AAA is prohibited from the direct or indirect use of funds to:

a. Procure or obtain;

b. Enter into contract to procure or obtain; or

c. Extend or renew a contract to procure or obtain services, equipment or systems produced by Huawei Technologies Company or ZTE Corporation, or any subsidiary or affiliate of such entities. [Pub. L. 115-232, section 889]. The above prohibition includes video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, and Dahua Technology Company, their subsidiaries and affiliates.

7. Contingent upon legislative approval for augmented Local Assistance funds and CDA's notice of availability of funds:

a. The HICAP shall ensure that the equivalent of at least one full-time paid Volunteer Coordinator shall assist the Program Manager in coordinating the activities of volunteers.

b. The full-time paid Volunteer Coordinator shall supersede the prior requirement for a half-time paid Volunteer Coordinator.

8. The AAA, whether providing HICAP directly or through contracted service providers, shall assure program funds are not used for Meals except for the following:

a. When an organization customarily provides meals to employees working beyond the normal workday, as a part of a formal compensation arrangement.

b. As part of a per diem or subsistence allowance provided in conjunction with allowable travel.

c. When providing training events for HICAP staff and all the following conditions are met:

i. The HICAP training event is at least four hours in length.

ii. The agenda for the training does not include a designated lunch break. (i.e., working lunch)

iii. All attendees sign an attendance sheet to confirm their participation throughout the training.

9. The AAA, whether providing HICAP directly or through contracted service providers, shall assure full compliance with the Consolidated Appropriations Act, 2021, Public Law 116-260 to include Administration for Community Living (ACL) grant award funds may not be used:

a. To pay the salary of an individual at a rate in excess of $221,990. HRSA Bulletin 2024-02E

b. To advocate or promote gun control (Section 217).

c. To carry out any program of distributing sterile needles or syringes for the hypodermic injection of any illegal drug (Section 522).

d. For lobbying purposes (Public Law 116-260 Section 503), such as:

i. For publicity or propaganda purposes, for the preparation, distribution, or use of any kit, pamphlet, booklet, publication, electronic communication, radio, television, or video presentation designed to support or defeat the enactment of legislation before the Congress or any state or local legislature or legislative body, except in presentation to the Congress or any state or local legislature itself, or designed to support or defeat any proposed or pending regulation, administrative action, or order issued by the executive branch of any state or local government, except in presentation to the executive branch of any state or local government itself.

ii. To pay the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before the Congress or any state government, state legislature or local legislature or legislative body, other than for normal and recognized executive-legislative relationships or participation by an agency or officer of a state, local or tribal government in policy- making and administrative processes within the executive branch of that government.

iii. The prohibitions in subsections (a) and (b) shall include any activity to advocate or promote any proposed, pending or future federal, state or local tax increase, or any proposed, pending, or future requirement or restriction on any legal consumer product, including its sale or marketing, including but not limited to the advocacy or promotion of gun control.

10. The AAA, whether providing HICAP directly or through contracted service providers, shall assure full compliance to the requirements of Section 106(g) of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104(g)).

a. Provisions applicable to the AAA, whether providing HICAP services directly or through a contracted service provider, that are private entities:

Employees may not:

i. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;

ii. Procure a commercial sex act during the period of time that the award is in effect; or

iii. Use forced labor in the performance of the award or subawards under the award.

b. The Department may terminate this agreement, without penalty, if the AAA that is a private entity:

i. Is determined to have violated an applicable prohibition in paragraph a; or

ii. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph a of this award term through conduct that is either:

1) Associated with performance under this agreement; or

2) Imputed to the AAA using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, “OMB Guidelines to Agencies on Government wide Debarment and Suspension (Nonprocurement),” as implemented by the Administration for Community Living at 2 CFR part 376.

c. The AAA must inform CDA immediately of any information received from any source alleging a violation of a prohibition in paragraph a.

i. Of the MOU term.

ii. CDA’s right to terminate unilaterally that is described in paragraph b:

1) Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and

2) Is in addition to all other remedies for noncompliance that are available to CDA under this agreement

3) The AAA must include the requirements of paragraph a of this agreement in any subcontract.

d. Definitions for purposes of this contract item:

i. “Employee” means either:

1) An individual employed by the AAA or a subcontractor who is engaged in the performance of the project or program under this agreement; or

2) Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.

ii. "Forced labor" means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery

iii. "Private entity":

1) Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25.

2) Includes:

a) A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b)

b) A for-profit organization

iv. "Severe forms of trafficking in persons," "commercial sex act," and "coercion" have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102)

11. The AAA, whether providing HICAP directly or through contracted service providers, shall assure full compliance with the 48 CFR 3.901 Whistleblower Protections for Contractor Employees which protects contractor employees from reprisal for disclosure of information (41 U.S.C. 4705).

12. The AAA, whether providing HICAP directly or through contracted service providers, shall assure full compliance with Obergefell v. Hodges, 576 U.S. 644 (2015), the U.S. Supreme Court's decision which held that States may not deny same-sex couples the right to marry. The AAA is expected to recognize same-sex marriage, given that marriage is also recognized by a U.S. jurisdiction. Accordingly, the AAA must review and revise, as needed, any policies and procedures which interpret or apply Federal statutory or regulatory references to such terms as "marriage," "spouse," family," "household member'" or similar references to familial relationships to reflect inclusion of same-sex spouse and marriages.

13. The AAA, whether providing HICAP directly or through contracted service providers, shall assure full compliance with the HHS Grants Policy Statement (GPS),

which are common across all HHS Operating Divisions (OPDIVs) and apply as indicated in the HHS GPS unless there are statutory, regulatory, or award-specific requirements to the contrary (as specified in individual Notices of Awards).

6.3 Program Definitions

1. **"Eligible Service Population":** Medicare beneficiaries, including Medicare beneficiaries by virtue of a disability, and those persons imminent of Medicare eligibility [Welf. & Inst. Code § 9541(a), (c)(2)], and the public at large who are eligible to receive HICAP community education services, including long-term care planning and long-term care insurance counseling services. [Welf. & Inst. Code § 9541(c)(1), (c)(2), (c)(4)-(6)]

2. **Older Californians Act (OCA):** Welf. & Inst. Code § 9541 of the Mello-Granlund Older Californians Act, which is the enabling legislation for HICAP.

3. **"Health Insurance Counseling and Advocacy Program" (HICAP):** a program designed to provide Medicare beneficiaries and those imminent of becoming eligible for Medicare with counseling and advocacy about Medicare, private health insurance, and related health care coverage plans for the purpose of preserving service integrity on a Statewide basis. [Welf. & Inst. Code § 9541]

4. **"Medicare Modernization Act 2005 (MMA) State Funds":** the 2005 augmentation of HICAP State funds as defined in Welf. & Inst. Code § 9757.5(h).

5. **"State Health Insurance Assistance Program" (SHIP):** a national program supported by the federal Administration for Community Living (ACL) that offers one-on-one counseling and assistance to people with Medicare and their families. Through federal grants directed to states, SHIPs provide free counseling and assistance via telephone and face-to-face interactive sessions, public education presentations and programs, and media activities. In California, SHIP is the same program as the Health Insurance Counseling and Advocacy Program (HICAP). This term may be used interchangeably with HICAP.

6. **"Program Income":** revenue generated by the AAA or Subcontractor from Program Guide and Program supported activities, and may include:

   a. Voluntary contributions received from a participant or responsible party as a result of the service.

   b. Income from usage or rental fees of real or personal property acquired with grant funds or funds provided under the MOU.

   c. Royalties received on patents and copyrights from contract-supported activities.

   d. Proceeds from the sale of goods created under CDA grant funds.

6.4 Scope of Work

The AAA, whether providing HICAP directly or through a subcontract, shall:

1. Ensure statutory provisions of HICAP [Welf. & Inst. Code § 9541] are met. Services shall be provided in accordance with all applicable laws, regulations, this Program Guide, SHIP Base Grant Program Terms and Conditions, the HICAP Program Manual, and any other subsequent CDA Program Memos (PM), provider bulletins or similar instructions issued during the term of the MOU.

2. Maintain and, if applicable, distribute a current HICAP Program Manual and related CDA requirements to all HICAP Counselors and responsible persons to ensure ready access to standards, policies, and procedures. Additionally, all counselors shall be provided the latest HICAP Counselor Handbook. [Welf. & Inst. Code § 9100(c)-(d); § 9541(b)(1)-(2)]

3. Provide timely notice to CDA of any changes to the Program or changes in the status of the AAA or Subcontractor that could restrict the operations of, or access to, HICAP services. These changes include, but are not limited to, personnel changes, program or project phone number changes, headquarters office address changes and mailing address changes. If subcontracted, the AAA will forward this information to CDA.

4. Submit the name of the HICAP Program Manager to CDA within thirty (30) days of initial employment. If subcontracted, the AAA will forward this information to CDA.

5. Conduct recruitment, training, coordination, and registration of health insurance counselors, including a large contingent of volunteer counselors, Long-Term Care Counselors, and Long-Term Care Community Educators, designed to expand services as broadly as possible [WIC 9541(c)(7)]. New counselors shall be recruited, trained, and registered in compliance with state law and the HICAP Program Manual.

6. Ensure that the standard HICAP work week business hours, during which HICAP is open to the public, shall be five (5) days a week, Monday through Friday, from at least 9 a.m. to 4 p.m., except on holidays.

7. Ensure that public telephone access is available during normal business hours, Monday through Friday, 9 a.m. to 4 p.m. In the event clients cannot receive personal assistance immediately, they must be offered an opportunity to leave their name, a message, and return telephone number with an answering service or on an answering machine. Calls from clients leaving messages must be returned within two (2) business days received.

8. Ensure that the HICAP email address displayed on any public-facing website is monitored by staff Monday through Friday, 9 a.m. to 4 p.m. Responses to email communications must be provided within two (2) business days of the day the email was received.

9. Obtain a written and signed consent form from clients prior to disclosing their personal or confidential information to a third party. AAAs are encouraged to use the CDA 9009 (Authorization for Use/Disclosure of Health Information), or a similar form developed by the AAA.

10. Provide a written disclosure statement or its equivalent to counseling clients prior to counseling, as prescribed by CDA in the HICAP Program Manual. [Welf. & Inst. Code § 9541(f)(4)]

11. Provide community education designed to inform the public about Medicare, Medicare supplement and long-term care insurance options, Medicare Advantage plans, related managed health care plans, and insurance topics. [Welf. & Inst. Code § 9541(c)(1), (c)(4)-(6)]

12. Refer instances of suspected misrepresentation in advertising or sales of services provided by Medicare, managed health care plans, and life and disability insurers and agents, in accordance with the HICAP Program Manual. [Welf. & Inst. Code § 9541(e)]

13. Ensure that the HICAP Program Manager and/or designated representative shall attend all CDA required HICAP training sessions or conferences, in order to maintain program knowledge, efficiency, and competency. [Welf. & Inst. Code § 9541(f)(7)]

14. Maintain a program data collection and reporting system as specified in Section 6.9 of this Program Guide.

15. Collect, track, and report on all aspects of HICAP activity as specified in Section 6.9 of this Program Guide, to assess the Contractor's progress in reaching measurable outcomes as defined through annual HICAP Performance Measures.

16. Ensure the submission of program information and support documentation, to the CDA, for the development of required reports. These include, but are not limited to, the SHIP Grant Application, Supplemental Grant Funding Applications, and the SHIP Grant Mid-term Report. The information and documentation will be sent in the format requested, in a timely manner, and at intervals as determined by CDA.

17. Ensure processes are in place to provide program evaluation and quality assurance, including but not limited to, client satisfaction surveys and questionnaires.

18. Ensure referral services for legal representation with respect to Medicare appeals, Medicare related managed care appeals, and other related insurance problems, excluding the filing of lawsuits against private insurers or managed health care plans.

19. Ensure that if legal services are provided directly or through a subcontract, the following conditions must be met:

a. HICAP legal representation and technical program support shall be provided by or under the direction of a Supervising Attorney who is trained in Medicare law and who is in good standing with the California Bar.

b. Legal representation services shall be limited to Medicare, Medicare Part D issues, Medicare savings programs, low-income subsidy issues, long-term care insurance, managed care, and related health care coverage plans. [Welf. & Inst. Code § 9541(c)(3)]

c. HICAP legal representation shall be subject to the understanding that the legal representation and legal advocacy shall not include the filing of lawsuits against private insurers or managed health care plans. [Welf. & Inst. Code § 9541(c)(3)]

d. Contracted legal representation services shall not commence without a formal referral from the HICAP Program Manager to the Supervising Attorney, and only after a preliminary counseling session determines the need for referral.

i. Counseling sessions are required to be conducted by a registered HICAP counselor.

ii. The client may be either the person imminently becoming eligible for Medicare, enrolled in Medicare, or their representative.

e. Report the Legal Services units of service (if applicable) in the Area Plan Service Unit Plan (SUP).

The Supervising Attorney shall report the performance of legal services in accordance with HICAP reporting instructions.

20. Perform the following if subcontracting for HICAP program services:

a. Enter into contracts with subcontractors to operate the HICAP and provide HICAP counseling, informal advocacy, outreach, education and legal representation to Medicare beneficiaries within the contracted service area pursuant to Welf. & Inst. Code § 9541(c)(3), the HICAP Program Manual as issued by CDA, and any other subsequent CDA PMs, provider bulletins or similar instructions issued during the term of the MOU.

b. Ensure all applicable provisions required within this Program Guide and the MOU are included in any subcontract entered into by the AAA to carry out the terms of this Program Guide and the MOU.

c. Review, approve, and monitor subcontractors' budgets and expenditures and any subsequent amendments and revisions to budgets. The AAA shall, to the extent feasible, ensure that all budgeted funds are expended by the end of each fiscal year.

d. Conduct onsite monitoring once every two (2) years, and evaluate and document subcontractors' performance and compliance with this Program Guide and the MOU. [45 CFR 1321.11]

e. Provide training, support and technical assistance to the Subcontractor as needed and respond in writing to all written requests from subcontractors for guidance and interpretation of instructions.

21. AAAs are required to integrate HICAP in their Area Plan and annual updates, following CDA guidance. When Area Plans or annual updates are submitted, AAAs must ensure that the submitted Area Plan or annual update either aligns with the approved HICAP budget or submit a budget revision to align with the Area Plan, as outlined in Area Plan chapter of this Program Guide. [Welf. & Inst. Code § 9535(b)]

6.5 Budget and Budget Revisions *(Revised 08/25)*

1. The AAA shall be compensated for expenses only as itemized in the approved Budget with the exception of line item budget transfers as noted in this Section 6.7.1 and shall not be entitled to payment for these expenses until the MOU is approved and executed by CDA. The approved budget is hereby incorporated by reference into the MOU.

2. The Budget must set forth in detail the reimbursable items, unit rates and extended total amounts for each line item. The AAA's budget shall include, at a minimum, the following items when reimbursable under the legal authority provided by the MOU:

a. Personnel Costs – annual full time effort (FTE) wage rates and personnel classifications together with the percentage of time to be charged, specified for each fund source. 2 CFR 200.430 must be followed for rules regarding allowability of personnel costs.

i. Charges to Federal awards for salaries and wages must be based on records that accurately reflect the work performed. These records must:

1) Be supported by a system of internal control which provides reasonable assurance that the charges are accurate, allowable, and properly allocated;

2) Be incorporated into the official records of the non-federal entity;

3) Reasonably reflect the total activity for which the employee is compensated by the non-Federal entity, not exceeding 100% of compensated activities;

4) Support the distribution of the employee's salary among specific activities or cost objectives if the employee works on more than one Federal award; a Federal award and a non-Federal award, an indirect cost activity and a direct cost activity; two or more indirect activities which are allocated using different allocation bases; or an unallowable activity and a direct or indirect cost activity.

5) Budget estimates (i.e. estimates determined before the services are performed) alone do not qualify as support for changes to Federal awards.

ii. Salaries and wages of employees used in meeting cost sharing or matching requirements on Federal awards must be supported in the same manner as salaries and wages claimed for reimbursement from Federal awards.

b. Fringe Benefits.

c. Contractual Costs - subcontract and consultant cost detail.

d. Allocated Direct Costs - requires submission of a Direct Cost Allocation Plan for prior approval. OR Indirect Costs – costs incurred for a common or joint purpose benefitting more than one cost objective and not readily assignable as a direct cost.

e. Rent - total costs.

f. Supplies – to include items that do not qualify as property. See Section 3.4 Property, of this Program Guide.

g. Property - detailed descriptions and unit costs. See section 3.4 Property, of this Program Guide.

h. Staff Training – attendance cost for necessary training, specified for each fund source.

i. Travel (In State and Out of State) - mileage reimbursement rate, lodging, per diem and other costs.

j. Other Costs - facilities, operating expenses, and other ordinary and necessary costs.

3. The AAA shall ensure that the Subcontractor shall submit a budget, which shall be incorporated by reference into the Subcontract and will have, at a minimum, the categories listed in Item 2 above.

6.5.1 Indirect Costs – Increases effective April 1, 2025 (*Revised 08/25)*

1. The maximum reimbursement amount allowable for indirect costs is fifteen percent (15%) of the AAA's Modified Total Direct Costs (MTDC).

Modified Total Direct Cost (MTDC) means all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first $50,000 of each subaward (regardless of the period of performance of the subawards under the award). MTDC excludes in-kind contributions, equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs and the portion of each subaward in excess of $50,000. Other items may only be excluded when necessary to avoid a serious inequity in the distribution of indirect costs, and with the approval of the cognizant agency for indirect costs. [45 CFR 75.2]

2. AAAs requesting reimbursement for indirect costs exceeding the maximum fifteen percent (15%) shall retain on file an approved negotiated indirect cost rate or cost allocation plan.

3. For major Institutes of Higher Education and major nonprofit organizations, indirect costs must be classified within two broad categories: "Facilities" and "Administration." "Facilities" is defined as depreciation on buildings, equipment and capital improvement, interest on debt associated with certain buildings, equipment and capital improvements, and operations and maintenance expenses. "Administration" is defined as general administration and general expenses such as the director's office, accounting, personnel and all other types of expenditures not listed specifically under one of the subcategories of "Facilities" (including cross allocations from other pools, where applicable).

6.6 Program Specific Funds

6.6.1 Program Income

1. No Program Income is required under the terms and conditions of this Agreement.

2. No fees may be charged for services, although contributions or donations may be requested. Signs and literature about HICAP services may indicate that donations are welcome. HICAP clients are not to be pressured to make donations. All contributions or donations, either in cash or in goods and services, provided specifically to the HICAP, shall be spent on activities related to HICAP. Voluntary contributions received from a client or responsible party for services rendered by HICAP shall be reported as Program Income. (Applicable to HICAP program only.)

6.6.2 One-Time Only (OTO) Funds

OTO funds, if any, are non-transferable between funding sources and are to be used for the purposes for which they were originally allocated. This means that OTO funds can only be used in the program in which they were accrued.

6.6.3 Administration

AAA Administration shall be no more than ten percent (10%) of the total program allocation per term, as outlined on the budget display.

6.7 Program Specific Budget and Budget Revisions

1. The AAA shall submit electronically the original HICAP Budget thirty (30) days after budget displays have been released, unless otherwise instructed by CDA.

2. The AAA shall submit electronically a budget revision thirty (30) days after receiving an amended Budget Display with changes in funding levels, unless otherwise instructed by CDA.

3. The final date to submit a budget revision is sixty (60) days prior to the end of the budget period, unless otherwise specified by CDA. CDA will not accept any budget revisions after the budget period has expired. Budget periods associated with the MOU and this Program Guide are outlined within the HICAP budget display.

4. In the event that programs are changed from direct services to contracted services or contracted services to direct services, the AAA shall submit a revised budget to CDA, prior to implementation of said change.

6.7.1 Line Item Budget Transfers

The AAA may transfer funds between line items under the following terms and conditions:

1. The AAA shall submit a revised budget to CDA for any line item budget transfer of funds that is ten percent (10%) or more of the total budget.

2. The AAA shall maintain a written record of all budget changes and clearly document line item budget changes. The record shall include the date of the transfer, the amount, and the purpose. This record shall be available to CDA upon request and shall be maintained in the same manner as all other financial records.

6.8 Payments *(Revised 08/25)*

1. The AAA shall prepare and submit a monthly expenditure report in an electronic format to CDA no later than the last business day of each month or as specified by CDA

2. Payments will be made to reimburse expenditures reported unless the AAA pre-selects an Advance method and provides a justification explaining the need for an advance on the budget form at the beginning of a new funding term, as referenced on the budget display. Payments after the advance has been provided will be made to reimburse expenditures reported as outlined in Item 1 of this section of this Program Guide.

3. CDA shall process and approve reported expenditures that are based upon actual, not estimated expenditures. CDA shall notify the AAA of any disputed expenditures.

4. The AAA shall submit timely expenditures to CDA. Late expenditures may lead to a delay in payment until the following month.

5. Upon written request by CDA, the AAA must submit additional documentation or justification to support the reported expenditures.

6. AAA shall be charged $75 per program fund source for expedited payments to recover the fees charged by the State Controller's Office. CDA may waive the fees on a case-by-case basis as appropriate.

6.9 Reporting

1. The AAA shall ensure, either as a direct services or contracted services HICAP, that program data is entered into the Statewide HICAP Automated Reporting Program (SHARP) in accordance with CDA requirements [Welf. & Inst. Code § 9541(c)(8)]. Data entered must be timely, complete, accurate, and verifiable.

a. The AAA shall review and approve program performance data entered into SHARP.

b. The AAA shall review and approve performance data, and submit programmatic data using SHARP for the reporting periods as follows:

Reporting Period	Due Date
April 1 – April 30	May 15
May 1 – May 31	June 15
June 1 – June 30	July 15
July 1 – July 31	August 15
August 1 – August 31	September 15
September 1 – September 30	October 15
October 1 – October 31	November 15

November 1 – November 30	December 15
December 1 – December 31	January 15
January 1 – January 31	February 15
February 1 – February 28	March 15
March 1 – March 31	April 15

2. The AAA, whether providing HICAP directly or through contracted service providers, shall train and orient staff regarding program data collection and reporting requirements. The AAA shall have cross-trained staff in the event of planned or unplanned prolonged absences to ensure timely and accurate submission of data. [45 CFR 1321.55(b)]

3. The AAA, whether providing HICAP directly or through contracted service providers, shall provide to CDA for approval, a detailed HICAP Work Plan that outlines the strategies and use of resources to complete project goals as provided by CDA.

The AAA's proposed HICAP Work Plan must be submitted to and approved by the CDA HICAP Bureau before payments can be made to the AAA.

The CDA-approved HICAP Work Plan is hereby incorporated into the MOU by reference.

Requests to modify or amend the approved Work Plan may be made by either CDA or the AAA at any time. Modifications of the Work Plan shall be effective upon the mutual agreement of both parties. However, the CDA may unilaterally modify the Work Plan if required by ACL or other federal award guidance.

6.10 Transition Plans and Obligations Upon Termination

1. In the event of a change in a HICAP contracted service provider, the AAA shall assure that a subsequent HICAP contracted service provider is available to complete any open cases or transactions during the transition period. This shall include Medicare appeals and timelines with the Centers for Medicare & Medicaid Services or hearing officers.

2. The AAA shall submit a transition plan to CDA within fifteen (15) days of CDA's written Notice of Termination or AAA's Notice of Intent to Terminate. The transition plan must be approved by CDA and shall at a minimum include the following:

   a. A description of how open or active counseling and legal cases (if applicable) shall be transitioned to the new provider.

b. A description of how names, addresses, and telephone numbers of current clients will be handled and transferred to the new provider.

c. A description of how clients will be notified about the change in and continuation of, their HICAP services.

d. A description of how communications with other HICAP sites, local agencies and advocacy organizations shall be made to assist in locating alternative services as needed.

e. A description of how community referral sources will be informed of the pending termination of this HICAP MOU or contracted service provider agreement and the transition and provision of services.

f. A description of how sensitive and confidential records will be transferred.

g. A description of adequate staff to provide continued service through the term of the existing agreement. [22 CCR 7206(e)(4)]

h. A plan to conduct a property inventory and transfer, or return to CDA all equipment purchased with HICAP funds as directed by CDA.

i. Additional information as necessary to effect a safe transition of clients from the outgoing AAA or Subcontractor to the new AAA or subcontractor.

3. The AAA shall require a contracted service provider, in the event of a change of a HICAP contracted service provider, either as a result of a routine procurement process or a subcontract termination, to submit a transition plan to the AAA upon written Notice of Termination by the AAA or Notice of Intent to Terminate by the contracted service provider. The AAA shall submit the transition plan to CDA at least fifteen (15) days prior to the termination of the agreement, in accordance this section of the Program Guide. The transition plan must be approved by CDA prior to implementation.

4. The AAA shall implement the transition plan as approved by CDA.

5. CDA will monitor the AAA's progress in carrying out all elements of the transition plan.

6.11 Closeout

1. All AAAs shall submit a Closeout Report to the Local Finance Bureau once per State Fiscal Year, covering the period of April 1st – March 31st.

2. Final expenditures must be reported to CDA in accordance with the allocations and funding periods specified in the budget display. If the expenditures reported by the AAA exceed the advanced amount, CDA will

reimburse the difference to the AAA up to the program funding allocation amounts listed on the budget display. If the expenditures reported by the AAA are less than the advanced amount, CDA will invoice the AAA for the unspent funds.

The payment on the invoice is due immediately upon receipt or no later than 30 days from the date on the invoice.

If payment is not received within 30 calendar days, CDA will collect payment from upcoming disbursements. To account for the collected funds from outstanding invoice, the AAA will need to adjust records to move the funds already on hand from the previous fiscal year funding period to the current fiscal year funding period.

7 MEDICARE IMPROVEMENTS FOR PATIENTS AND PROVIDERS ACT (MIPPA)

7.1 Introduction

The Medicare Improvements for Patients and Providers Act (MIPPA) of 2008 is a multi-faceted piece of legislation related to Medicare. One important provision of MIPPA is the allocation of federal funding (through Section 119) for State Health Insurance Assistance Programs (SHIPs), Area Agencies on Aging (AAAs), and Aging and Disability Resource Centers (ADRCs) to help low-income Medicare beneficiaries apply for programs that make Medicare affordable. In addition to SHIPs, AAAs, and ADRCs, Tribes can also receive small grants to do MIPPA outreach in their communities. MIPPA grants are administered by the U.S. Administration for Community Living (ACL).

MIPPA legislation also funds a National Center for Benefits Outreach and Enrollment, currently operated by NCOA.

7.2 Assurances

7.2.1 Order of Authority

This Program Guide is subject, in descending order, to the requirements applicable under (1) the Medicare Improvements for Patients and Providers Act of 2008 - Section 119, Public Law (PL) 110-275, as amended by Section 3306 of the Patient Protection and Affordable Care Act of 2010 (Affordable Care Act), reauthorized by Section 610 of the American Taxpayer Relief Act of 2012 (ATRA), reauthorized by Section 110 of the Protecting Access to Medicare Act of 2014, reauthorized by the Medicare Access and CHIP Reauthorization Act of 2015, and reauthorized for two years under the Bipartisan Budget Act of 2018 (P.L. 115-123, BBA of 2018); reauthorized by the Coronavirus Aid, Relief, and Economic Security (CARES) Act of 2020; (2) other applicable federal statutes and their implementing regulations; (3) program regulations; (4) terms of conditions of the award.

By expending funds received under this award, the recipient commits to ensuring that it will carry out the project/program described in its approved state plan(s). Funds must be expended on the approved MIPPA plans; failure to do so will

result in the disallowance of expenditures and require the return of all funds spent on inappropriate activities.

7.2.2 Audit Requirement

This Program Guide is subject to the requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards under Title 45 CFR Part 75. These requirements and additional terms and conditions can be found the ACL website:

https://www.acl.gov/grants/managing-grant

The AAA shall identify the CFDA titles and numbers to the independent auditor conducting the organization's single audit along with each of its subcontractors. The funding source (Federal Grantor) for the following programs is the U.S. Department of Health and Human Services, Administration for Community Living:

93.071 Priority Area 1: SHIPs, Priority Area 2: AAAs, Priority Area 3: ADRCs

Expenditures will also be identified separately by Catalog of Federal Domestic Assistance (CFDA) number as separate rows on Form SF-SAC. For questions and information concerning the submission process, please visit:

https://harvester.census.gov/facides/Files/2015_2018%20Checklist%20Instructions%20and%20Form.pdf

7.2.3 Products

At any phase of the project period, the AAA shall deliver to CDA, upon request, any materials, systems, or other items developed, refined, or enhanced under this Program Guide. The Recipient agrees that CDA and ACL shall have royalty-free, non-exclusive, and irrevocable rights to reproduce, publish, or otherwise use and authorize others to use the items for federal or state government purposes.

7.2.4 MIPPA Product Disclaimer

The AAA shall assure that all MIPPA related public information materials include the appropriate MIPPA Product Disclaimer.

The AAA may select the appropriate Template Language that best corresponds with the AAA's, or sub-contractor's MIPPA contract allocation(s) and has been edited to replace each reference to "XX" with the appropriate corresponding figure.

1. Product Disclaimer Template Option 1:

"This [project/publication/program/website, etc.] [is/was] supported by the Administration for Community Living (ACL), U.S. Department of Health and Human Services (HHS) as part of a financial assistance award totaling $XX with 100 percent funding by ACL/HHS. The contents are those of the author(s) and do

not necessarily represent the official views of, nor an endorsement, by ACL/HHS, or the U.S. Government."

2. Product Disclaimer Template Option 2:

This [project/publication/program/website, etc.] [is/was] supported by the Administration for Community Living (ACL), U.S. Department of Health and Human Services (HHS) as part of a financial assistance award totaling $XX with XX percentage funded by ACL/HHS and $XX amount and XX percentage funded by non-government source(s). The contents are those of the author(s) and do not necessarily represent the official views of, nor an endorsement, by ACL/HHS, or the U.S. Government.

7.2.5 Whistleblower Protections

AAAs are hereby given notice that the 48 CFR Section 3.908, implementing Section 828, entitled "Pilot Program for Enhancement of Contractor Whistleblower Protections," of the National Defense Authorization Act (NDAA) for Fiscal Year (FY) 2013 (Pub. L. 112-239, enacted January 2, 2013), applies to this Program Guide.

7.2.6 United States v. Windsor

United States v. Windsor, 133 S.Ct. 2675 (June 26, 2013), Section 3 of the Defense of Marriage Act, codified at 1 U.S.C. Section 7. All contractors/subcontractors are expected to recognize any same-sex marriage legally entered into in a U.S. jurisdiction that recognizes their marriage, including one of the 50 states, the District of Columbia, or a U.S. territory, or in a foreign country so long as that marriage would also be recognized by a U.S. jurisdiction. This applies regardless of whether or not the couple resides in a jurisdiction that recognizes same-sex marriage. However, this does not apply to registered domestic partnerships, civil unions, or similar formal relationships recognized under the law of the jurisdiction of celebration as something other than a marriage. Accordingly, AAAs/subcontractors must review and revise, as needed, any policies and procedures which interpret or apply federal statutory or regulatory references to such terms as "marriage," "spouse," "family," "household member" or similar references to familial relationships to reflect inclusion of same-sex spouse and marriages. Any similar familial terminology references in HHS statutes, regulations, or policy transmittals will be interpreted to include same-sex spouses and marriages legally entered into as described herein.

7.2.7 Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment

The AAA shall assure, either as MIPPA direct services or contracted services, full compliance with 2 CFR 200.216. The AAA is prohibited from the direct or indirect use of funds to:

1. Procure or obtain; or

2. Enter into contract to procure or obtain; or

3. Extend or renew a contract to procure or obtain services, equipment or systems produced by Huawei Technologies Company or ZTE Corporation, or any subsidiary or affiliate of such entities. [Pub. L. 115-232, section 889]. The above prohibition includes video surveillance and telecommunications equipment produced by Hytera Communications.

Corporation, Hangzhou Hikvision Digital Technology Company, and Dahua Technology Company, their subsidiaries, and affiliates.

7.2.8 Funding Restrictions

Funds may not be used for the following purposes:

1. Construction and/or major rehabilitation of buildings.

2. Basic research (e.g. scientific or medical experiments)

3. Continuation of existing projects without expansion or new and innovative approaches.

4. Meals are generally unallowable, except for the following:

   a. When an organization customarily provides meals to employees working beyond the normal workday, as a part of a formal compensation arrangement, and

   b. As part of a per diem or subsistence allowance provided in conjunction with allowable travel.

7.2.9 Cooperation with National Center for Benefits Outreach and Enrollment (NCBOE)

The AAA shall assure engagement in NCBOE peer learning opportunities, such as webinars and communities of practice.

7.2.10 Training

The AAA shall assure project staff maintain a comprehensive understanding of project expectations. This includes, but is not limited to attendance of CDA-hosted MIPPA meetings and/or trainings by service provider management staff and/or designees.

7.2.11 Connectivity

The AAA shall maintain the capability to send and receive e-mail communications and other information through the internet, including expanding/maintaining internet capability at the local program level. Counselors should have access to internet-based enrollment and counseling tools at the time and place of counseling.

7.2.12 Compliance with ACL Guidance Related to VRPM

The AAA shall assure, either as direct services or contracted services, full compliance with Administration for Community Living (ACL) guidance related to Volunteer Risk and Program Management (VRPM) policies.

ACL VRPM required policies include, but are not limited to:

1. All volunteers and staff members in positions of trust are subject to a background and national-level criminal record check.

2. The AAA shall have a protocol for determining which criminal violations render a volunteer or staff member unsuitable for assignments.

ACL VRPM requirements can be accessed from the ACL VRPM Policies Webpage.

7.2.13 ACL Guidance Related to Conflicts of Interest

The AAA shall assure, either as direct services or contracted services, compliance with ACL guidance related to Conflict of Interest (COI), which includes, but is not limited to, guidance provided on the ACL Managing Conflicts of Interest in SHIP, SMP and MIPPA Programs Webpage and the guidance document, Conflict of Interest: Identification, Remedy, and Removal.

7.3 Program Definitions

1. **Aging and Disability Resource Connection (ADRC):** a program that helps older adults and individuals with disabilities make informed decisions about their service and support options, and serves as a single point of entry to the long-term care system. Outside California, these programs are called Aging and Disability Resource Centers. The terms are used interchangeably in this agreement. ADRCs were established through a collaborative effort of the U.S. Administration for Community Living (ACL) and the Centers for Medicare & Medicaid Services.

2. **Eligible Service Population**: individuals defined as Medicare eligible beneficiaries likely to be qualified for Medicare Part D, the Low-Income Subsidy (LIS) Prescription Drug Program, and/or the Medicare Savings Programs (MSP).

3. **Enhanced Outreach:** outreach activities that include, but are not limited to, disease prevention and promoting wellness and are above and beyond routine activities planned in response to other funding (e.g., Basic State Health Insurance Assistance Program [SHIP] funds or Older Americans Act [OAA] outreach funds).

4. **Enrollment Assistance:** one-on-one assistance to beneficiaries completing and submitting LIS and MSP applications. Enhanced outreach alone does not meet the requirement for enrollment assistance.

5. **Enrollment Assistance Centers:** locations equipped and designated for LIS and MSP enhanced outreach and enrollment assistance that have been publicly advertised and identified for these purposes.

6. **Health Insurance Counseling and Advocacy Program (HICAP):** a program designed to provide Medicare beneficiaries and those imminent of becoming eligible for Medicare with counseling and advocacy as to Medicare, private health insurance, and related health care coverage plans, on a statewide basis. [Welf. & Inst. Code §9541]

7. **Indirect Costs:** costs incurred for a common or joint purpose benefiting more than one cost objective and not readily assignable to the cost objective specifically benefited without effort disproportionate to the results achieved.

8. **Low-Income Subsidy (LIS):** a federal program that provides financial assistance with Part D premiums and cost sharing for eligible low-income Medicare beneficiaries.

9. **Medicare Improvements for Patients and Providers Act (MIPPA) of 2008:** legislation that amended Titles XVIII and XIX of the Social Security Act to extend expiring provisions under the Medicare program, to improve beneficiary access to preventive and mental health services, to enhance low-income benefit programs, and to maintain access to care in rural areas, including pharmacy access.

10. **Medicare Part D Low-Income Subsidy (LIS)/Extra Help:** a federal program that provides financial assistance with Part D premiums and cost sharing for eligible low-income Medicare beneficiaries.

11. **Medicare Prescription Drug Improvement and Modernization Act of 2003 (also known as the "Medicare Modernization Act" or "MMA"):** legislation that imposed the most sweeping changes to the Medicare program since its inception, including the addition of a prescription drug benefit through a new Medicare Part D.

12. **Medicare Savings Programs (MSP):** three programs that serve Medicare beneficiaries who do not qualify for full Medi-Cal: Qualified Medicare Beneficiaries, Specified Low-Income Medicare Beneficiaries, and Qualified Individuals. Beneficiaries enrolled in one of these Medicare Savings Programs automatically receive LIS.

13. **National Center for Benefits Outreach and Enrollment (NCBOE):** an organization that helps organizations enroll seniors and younger adults with disabilities with limited means into the benefits programs for which they are eligible so that they can remain healthy and improve the quality of their lives.

14. **Program Income:** revenue generated by the AAA or subcontractor from activities and services outlined within this Program Guide and the MOU. Program income is:

a. Voluntary contributions received from a participant or responsible party as a result of the service(s).

b. Income from usage or rental fees of real or personal property acquired with funds provided under the authority of this Program Guide and the MOU.

c. Royalties received on patents and copyrights from Program Guide-supported activities.

d. Proceeds from the sale of items fabricated under a contract agreement.

15. **Rural:** all territory, population and housing units not classified as urban. The rural classification cuts across other hierarchies and can be in metropolitan or non-metropolitan areas.

16. **State Health Insurance Assistance Program (SHIP):** a national program supported by the federal ACL that offers one-on-one counseling and assistance to people with Medicare and their families. Through federal grants directed to states, SHIPs provide free counseling and assistance via telephone and face-to-face interactive sessions, public education presentations and programs, and media activities. In California, SHIP is the same program as the Health Insurance Counseling and Advocacy Program (HICAP). This term may be used interchangeably with HICAP.

17. **Urban:** all territory, population, and housing units in urban areas, which include urbanized areas and urban clusters. An urban area generally consists of a large central place and adjacent densely settled census blocks that together have a total population of at least 2,500 for urban clusters, or at least 50,000 for urbanized areas. Urban classification cuts across other hierarchies and can be in metropolitan or non-metropolitan areas.

7.4 Scope of Work

7.4.1 Program Provisions

1. The Scope of Work shall be performed by the AAA and/or its subcontractors, which may include, but not be limited to, the HICAP and the ADRC (where applicable). MIPPA Eligible Service Providers receiving one or more MIPPA Priority Area allocations are responsible for the corresponding Activities outlined below:

a. MIPPA Priority Area 1 (SHIP)

i. Eligible Service Providers: HICAP Service Provider, whether provided as a direct service or through a subcontractor.

ii. Activities: Must provide enhanced outreach to eligible Medicare beneficiaries regarding their preventive, wellness, and limited income benefits; application assistance to individuals who may be eligible for LIS or MSPs; and outreach activities aimed at preventing disease and promoting wellness.

b. MIPPA Priority Area 2 (AAA):

i. Eligible Service Providers: AAA Programs, may include HICAP Service Providers.

ii. Activities: Must provide enhanced outreach to eligible Medicare beneficiaries regarding their preventive wellness, and limited income benefits; application assistance to individuals who may be eligible for LIS or MSPs; and outreach activities aimed at preventing disease and promoting wellness.

c. MIPPA Priority Area 3 (ADRCs):

i. Eligible Service Provider: Designated ADRCs, may include HICAP Service Providers serving the ADRC service area.

ii. Activities: Must provide outreach regarding Medicare Part D benefits related to LIS and MSPs, and conduct outreach activities aimed at preventing disease and promoting wellness.

d. All Priority Areas – SHIPs, AAAs, and ADRCs: Must conduct outreach activities aimed at preventing disease and promoting wellness.

2. All MIPPA contract and subcontract activities must be over and above those related activities provided through other funding sources (e.g., OAA funding and the basic federal SHIP/ State HICAP funds), and they must support attainment of performance objectives specified by the California Department of Aging (CDA) (available on the CDA website).

7.4.2 AAA Responsibilities

The AAA, directly or through coordination and collaboration with subcontractors, local aging network resources, and community partners shall:

1. Provide MIPPA Program Activities in the corresponding service area(s) where MIPPA Priority Area 1 (AAA), MIPPA Priority Area 2 (SHIP), and MIPPA Priority Area 3 (ADRC) funding has been allocated. For MIPPA Priority Area 3 (ADRC) allocation, program activities must be provided in the corresponding ADRC service area as indicated in the Budget Display.

2. Provide to CDA for approval, a detailed MIPPA Work Plan (CDA 7001M) that outlines the AAA's and subcontractors' (if applicable) strategies and use of resources to complete project goals as provided by CDA.

The proposed MIPPA Work Plan must be submitted to and approved by the CDA HICAP Bureau before payments can be made to the AAA.

The CDA-approved MIPPA Work Plan is hereby incorporated by reference as part of this Program Guide.

Requests to modify or amend the approved Work Plan may be made by either CDA or the AAA at any time. Modifications of the Work Plan shall be effective upon the mutual agreement of both parties. However, the CDA may unilaterally modify the Work Plan if required by ACL or other federal award guidance.

3. Prepare and submit MIPPA-related budget(s) and budget reports as specified by CDA. In addition, the Contractor shall review, approve, and monitor all MIPPA-related budgets, expenditures and revisions of subcontractors including, but not limited to, HICAP(s) and ADRC(s) (where applicable).

4. Monitor, on an ongoing basis, all use of MIPPA funds through reporting, site visits, regular contact, or other means to provide reasonable assurance that the MIPPA funds are administered in compliance with laws, regulations, and the provisions of contracts, and that performance goals are achieved [2 CFR Section 200.328]. Program and fiscal monitoring shall be performed during the term of this Agreement.

5. Evaluate each subcontractor's risk of noncompliance with federal statutes, regulations, and the terms and conditions of this Program Guide and the MOU for purposes of determining the appropriate subcontractor monitoring as required under 2 CFR Section 200.331(b), which may include consideration of such factors as:

a. Prior experience with the same or similar subcontracts;

b. Results of previous audits including whether or not the Subcontractor receives a Single Audit in accordance with 2 CFR Part 200, Subpart F—Audit Requirements, and the extent to which the same or similar subcontract has been audited as a major program;

c. Whether the Subcontractor has new personnel or new or substantially changed systems; and

d. The extent and results of federal awarding agency monitoring (e.g., if the Subcontractor also receives federal awards directly from a federal awarding agency).

6. Consider imposing specific conditions as described in 2 CFR Section 200.207 upon a subcontractor with a history of failure to comply with general or specific terms and conditions of a federal award or failure to meet expected performance goals of the Program Guide.

7. Monitor the activities of the Subcontractor as necessary to ensure that funding is used solely for authorized purposes in compliance with federal statutes, regulations, and the terms and conditions of this Program Guide and the MOU; and that performance objectives are achieved.

8. The AAA, while monitoring the Subcontractor, must:

a. Review required financial and programmatic reports. [2 CFR Section 200.302]

b. Follow-up and ensure that the Subcontractor takes timely and appropriate action on all deficiencies pertaining to funds awarded to perform MIPPA services through this Program Guide and MOU detected through audits, on-site reviews, and other means.

c. Issue a management decision for audit findings pertaining to the funds awarded to perform MIPPA services through this Program Guide and MOU as required by 2 CFR Section 200.521.

9. Provide support and technical assistance to subcontractors and respond in writing to all written requests for direction, guidance, and interpretation of instructions.

10. Maintain and distribute up-to-date CDA requirements so that all responsible persons have ready access to standards, policies, and procedures.

11. Prepare and submit the Budget to the CDA Local Finance Bureau, as referenced in section 7.5, Budget and Budget Revisions, of this Program Guide.

12. Ensure that AAAs and/or MIPPA service provider key personnel attend all CDA required MIPPA meetings and training sessions.

7.4.3 Performance Measures

The AAA shall collect, track, and report on all aspects of MIPPA activities specified in Section 7.8, of this Program Guide. MIPPA related activities that are measured through federal MIPPA Performance Measures, include:

1. The number of counseling services for beneficiaries under 150% of the Federal Poverty Level

2. The number of persons reached through interactive presentations, booth/exhibits, mobile info vans, and enrollment events

3. The number of counseling services for beneficiaries in Target Beneficiary Groups (Under 65, Rural, Native American, English as a Secondary Language)

4. The number of counseling services where applications were submitted for Limited Income Subsidy (LIS)/Extra Help and Medicare Savings Programs (MSPs)

7.4.4 Other Provisions and Assumptions

1. The AAA, whether providing services directly or through a subcontract, shall ensure:

a. Services are provided to the Eligible Service Population as defined.

b. As applicable, compliance with standards and guidelines for procurement of supplies, equipment, and services as provided in 2 CFR 200 Subpart D, Procurement Standards.

7.5 Budget and Budget Revisions *(Revised 08/25)*

1. The AAA shall be compensated for expenses only as itemized in the approved Budget with the exception of line item budget transfers as noted in this Program Guide and shall not be entitled to payment for these expenses until the MOU is approved and executed by CDA. The approved budget is hereby incorporated by reference into the MOU.

2. The Budget must set forth in detail the reimbursable items, unit rates and extended total amounts for each line item. The AAA's budget shall include, at a minimum, the following items when reimbursable under the legal authority provided by this Program Guide and the MOU:

a. Personnel Costs – annual full time effort (FTE) wage rates and personnel classifications together with the percentage of time to be charged, specified for each fund source. 2 CFR 200.430 must be followed for rules regarding allowability of personnel costs. Specific emphasis of section (i) of 2 CFR 200.430:

i. Charges to Federal awards for salaries and wages must be based on records that accurately reflect the work performed. These records must:

1) Be supported by a system of internal control which provides reasonable assurance that the charges are accurate, allowable, and properly allocated;

2) Be incorporated into the official records of the non-federal entity;

3) Reasonably reflect the total activity for which the employee is compensated by the non-Federal entity, not exceeding 100% of compensated activities;

4) Support the distribution of the employee's salary among specific activities or cost objectives if the employee works on more than one Federal award; a Federal award and a non-Federal award, an indirect cost activity and a direct cost activity; two or more indirect activities which are allocated using different allocation bases; or an unallowable activity and a direct or indirect cost activity.

5) Budget estimates (i.e. estimates determined before the services are performed) alone do not qualify as support for changes to Federal awards.

ii. Salaries and wages of employees used in meeting cost sharing or matching requirements on Federal awards must be supported in the same manner as salaries and wages claimed for reimbursement from Federal awards.

b. Fringe Benefits.

c. Contractual Costs - subcontract and consultant cost detail.

d. Allocated Direct Costs – requires submission of a Direct Cost Allocation Plan for prior approval. OR Indirect Costs – costs incurred for a common or joint purpose benefitting more than one cost objective and not readily assignable as a direct cost.

e. Rent – total costs

f. Supplies – to include items that do not qualify as property. See section 3.4 Property, of this Program Guide.

g. Property - detailed description and unit costs. See section 3.4, Property, of this Program Guide.

h. Travel (In State and Out of State) - mileage reimbursement rate, lodging, per diem and other costs.

i. Staff Training – attendance costs for necessary training, specified for each fund source.

j. Other Costs - facilities, operating expenses, and other ordinary and necessary costs.

3. The AAA shall ensure that the subcontractor shall submit a budget, which shall be incorporated by reference into the subcontract and will have, at a minimum, the categories listed in Item 2. above.

4. The AAA shall submit a revised budget to CDA when one or the cumulative line item budget transfers exceed ten percent (10%) of the total budget for each sub-cost category

5. The AAA shall maintain a written record of all budget changes and clearly document line item changes. The records shall include the date, amount and purpose of the transfer. This record shall be available to CDA upon request and shall be maintained in the same manner as all other financial records.

6. Unless otherwise specified by CDA, the final budget revision must be submitted at least sixty (60) days prior to the ending date of the budget period, as outlined on the program Budget Display.

7. The budget is due electronically to the Local Finance Bureau no later than thirty (30) days from the date of the transmission of the Budget Display and MOU.

8. Funds made available under this Program Guide and the MOU shall supplement, and not supplant, any federal, State, or local funds expended by a State or unit of general-purpose local government.

7.5.1 Indirect Costs - Increases effective September 1, 2025 *(Revised 08/25)*

1. The maximum reimbursement amount allowable for indirect costs is fifteen percent (15%) of the AAA's and/or Subcontractor's modified total direct costs (MTDC), excluding in-kind contributions and nonexpendable equipment unless there is an accepted negotiated rate. [45 CFR 75.414 (c) (1) and (f)].

2. AAAs requesting reimbursement for indirect costs shall retain on file an approved indirect cost rate or an allocation plan documenting the methodology used to determine the indirect costs.

For major Institutes of Higher Education and major nonprofit organizations, indirect costs must be classified within two broad categories: "Facilities" and "Administration." "Facilities" is defined as depreciation on buildings, equipment and capital improvement, interest on debt associated with certain buildings, equipment and capital improvements, and operations and maintenance expenses.

"Administration" is defined as general administration and general expenses such as the director's office, accounting, personnel and all other types of expenditures not listed specifically under one of the subcategories of "Facilities" (including cross allocations from other pools, where applicable). [45 CFR 75.414(a)]

7.6 Program Specific Funds

1. Program Income

No Program Income is required under the terms and conditions of this Program Guide and the MOU.

2. Matching Contributions

No match is required under the terms and conditions of this Program Guide and the MOU.

3. Administration

AAA Administration shall be no more than ten percent (10%) of the total program allocation.

4. Property

Property with per unit cost over $5,000 or any reportable property as outlined in the property section of this guide, regardless of cost, requires justification from the AAA and approval from CDA. Property must be included on and will be approved via an approved MIPPA Budget.

7.7 Payments *(Revised 08/25)*

The State shall reimburse the AAA with MIPPA funding that has been appropriated, designated, encumbered, or otherwise made available for payment by the State under this Program Guide and the MOU. The following process applies to all funding with this Program Guide and the MOU:

1. The AAA shall submit monthly expenditures in an electronic format, utilizing the CDA's online Local Finance Reporting System, no later than the last business day of each month unless otherwise specified by CDA, reporting costs and funding for the month prior.

2. Payments will be made to reimburse monthly expenditures reported unless the AAA pre-selects an Advance method and provides a justification explaining the need for an advance on the budget form at the beginning of a new funding term, as referenced on the budget display. Payments after the advance has been provided will be made to reimburse expenditures reported, as outlined in Item 1 of this section of this Program Guide.

3. CDA shall process and approve reported expenditures that are based upon actual, not estimated expenditures. CDA shall notify the AAA of any disputed expenditures.

4. The AAA shall submit timely expenditures to CDA. Late expenditures may lead to a delay in payment until the following month.

5. Upon written request by CDA, AAA must submit additional documentation or justification to support the reported expenditures.

6. The AAA shall be charged $75 per program fund source for expedited payments to recover the fees charged by the State Controller's Office. CDA may waive the fees on a case-by-case basis as appropriate.

a. If the MOU is executed late to no fault of CDA then the AAA may be liable for the incurred processing fees.

b. If the MOU is executed late due to CDA's handling, then CDA shall cover the incurred processing fees.

7. The AAA shall ensure, to the extent feasible, that all budgeted funds are expended by the expiration of this Agreement.

7.8 Reporting

1. Data Reporting and Collection

a. The AAA is required to collect and report data as specified by CDA for work completed by the AAA and the ADRC (where applicable). Refer to: https://aging.ca.gov/Providers_and_Partners/Health_Insurance_Counseling_and_Advocacy_Program/#pp-mippa for reporting guidance.

b. The AAA shall ensure participating HICAPs report work completed under the Agreement using the Statewide HICAP Automated Reporting Program (SHARP).

c. The AAA shall ensure that all performance data is submitted according to CDA-approved reporting procedures and timelines and is timely, complete, accurate, and verifiable.

d. CDA reserves the right to modify performance reporting terms and conditions to ensure compliance with federal government guidelines and requirements.

2. Narrative Reports

a. Narrative reports are due to CDA at dates to be specified by CDA.

b. All narrative reports shall specify how the contract funds were used, progress to date in achieving MIPPA Work Plan objectives, barriers encountered, and steps taken to overcome these barriers.

7.9 Transition Plans and Obligations Upon Termination

In the event of a change in subcontractors during the term of the MOU, the AAA shall assure that a subsequent subcontractor is available to complete any open

cases or transactions during the transition period. This shall include all requirements specified this Program Guide and the MOU.

7.9.1 Transition Plan

The AAA shall submit a transition plan to CDA for approval within fifteen (15) days of a written Notice of Termination by CDA or Notice of Intent to Terminate by the AAA or subcontractor. The transition plan must be approved by CDA prior to implementation and shall at a minimum include the following:

1. A description of how open or active counseling and legal cases (if applicable) shall be transitioned to the new AAA or Subcontractor.

2. A description of how names, addresses, and telephone numbers of current clients will be handled and transferred to the new AAA or Subcontractor.

3. A description of how clients will be notified about the change and how their services will be continued.

4. A description of how communications with other HICAP sites, ADRCs (where applicable), local agencies and advocacy organizations may be made to assist in locating alternative services as needed.

5. A description of how community referral sources will be informed of the change of AAA or subcontractor and the continuation of services.

6. A description of how sensitive, confidential records, including personal health information, will be transferred to ensure adequate protection of the records.

7. A description of the qualifications of the requisite staff that would ensure continued provision of services through the term of the existing MOU.

8. A plan that specifies a timeline for the transition.

9. A plan to conduct a property inventory and transfer, or return to the CDA, all equipment purchased with these Program funds as directed by CDA.

10. Additional information as necessary to effect a safe transition of clients from the outgoing AAA to the new AAA.

The AAA shall implement the transition plan as approved by CDA.

CDA will monitor the AAA’s progress in carrying out all elements of the transition plan.

7.10 Closeout

1. The MIPPA Financial Closeout Report and the Program Property Inventory Certification shall be submitted annually to the CDA Local Finance

Bureau. All AAAs are required to submit Closeout Reports with actual expenditures, electronically, as instructed by CDA..

2. All AAAs are required to submit a Program Property Inventory Certification annually, at the time of closeouts, to Property@aging.ca.gov or as instructed by CDA.

3. Final expenditures must be reported to CDA in accordance with allocations and funding periods specified in the budget display. If the expenditures reported by the AAA exceed the advanced amount, CDA will reimburse the difference to the AAA up to the program funding allocation amounts listed on the budget display. If the expenditures reported by the AAA are less than the advanced amount, CDA will invoice the AAA the unspent funds.

The payment on the invoice is due immediately upon receipt or no later than 30 calendar days from the date on the invoice.

If payment is not received within 30 calendar days, CDA will collect payment from upcoming disbursements. To account for the collected funds from the outstanding invoice, the AAA will need to adjust records to move the funds already on hand from the previous year's contract to the current contract period.

E-Contract Review
Approval as to Form

Department Name: Social Services

Vendor Name: Chico State Enterprises

Contract Description: For the purpose of Meals on Wheels

APPROVED AS TO FORM:



Date: 11/04/2025

Office of the Tehama County Counsel
Margaret Long, County Counsel

Tehama County

Agenda Request Form

File #: 25-1938 **Agenda Date:** 11/18/2025 **Agenda #:** 10.

DEPARTMENT OF AGRICULTURE

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Agricultural Commissioner to sign Cooperative Agreement Number 25-0054-000-SA with the California Department of Food and Agriculture for the provision of inspection services relating to advertising and labeling of petroleum and automotive products in an amount not to exceed $1,575, effective 7/1/25 and shall terminate 6/30/26

Financial Impact:
The revenue to be received has been identified in the department's FY 25/26 budget. The funds will be deposited into account 450532.

Background Information:
The department has historically entered into this agreement with the California Department of Food and Agriculture to perform these services. Without an approved agreement the department would not receive funding for providing these services.

State of California, Department of Food and Agriculture
AGREEMENT
GAU-03 (Rev. 8/2024)

COOPERATIVE AGREEMENT SIGNATURE PAGE

AGREEMENT NUMBER
25-0054-000-SA

1. This Agreement is entered into between the State Agency and the Recipient named below:

STATE AGENCY'S NAME
CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)

RECIPIENT'S NAME
COUNTY OF TEHAMA

2. The Agreement Term is: July 1, 2025 through June 30, 2026

3. The maximum amount of this Agreement is: $1,575.00

4. The parties agree to comply with the terms and conditions of the following exhibits and attachments which are by this reference made a part of the Agreement:

Exhibit A: Recipient and Project Information	2 Page(s)
Exhibit B: General Terms and Conditions	5 Page(s)
Exhibit C: Payment and Budget Provisions	2 Page(s)
Attachments: Scope of Work and Budget	

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

RECIPIENT

RECIPIENT'S NAME *(Organization's Legal Name)*
COUNTY OF TEHAMA

BY *(Authorized Signature)*	DATE SIGNED
✍	

PRINTED NAME AND TITLE OF PERSON SIGNING

ADDRESS
Post Office Box 38, Red Bluff, CA 96080

STATE OF CALIFORNIA

AGENCY NAME
CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)

BY *(Authorized Signature)*	DATE SIGNED
✍	

PRINTED NAME AND TITLE OF PERSON SIGNING
ANDREA PERKINS, STAFF SERVICES MANAGER I, OFFICE OF GRANTS ADMINISTRATION

ADDRESS
1220 N STREET, ROOM 120
SACRAMENTO, CA 95814

CJ

EXHIBIT A

RECIPIENT AND PROJECT INFORMATION

1. CDFA hereby awards an Agreement to the Recipient for the project described herein:
Inspection of service stations, quick lube and oil change shops, and auto service shops for compliance with the Business and Professions Code (BPC) Division 5.

Project Title: Fuels, Lubricants, and Automotive Products Program

2.The Managers for this Agreement are:

FOR CDFA:		**FOR RECIPIENT:**	
Name:	Rebecca Bland	Name:	Tom Moss
Division/Branch:	Measurement Standards / Fuels, Lubricants, & Automotive Products Program	Organization:	COUNTY OF TEHAMA
Address:	6790 Florin Perkins Road, Suite 100	Address:	Post Office Box 38
City/State/Zip:	Sacramento, CA 95828	City/State/Zip:	Red Bluff, CA 96080
Phone:	916-229-3000	Phone:	530-527-4504
Email Address:	rebecca.bland@cdfa.ca.gov	Email Address:	tmoss@tehamaag.net

3. The Grant Administrative Contacts for this Agreement are:

FOR CDFA:		**FOR RECIPIENT:**
Name:	Chris McIntosh	Name:
Division/Branch:	Measurement Standards / Fuels, Lubricants, & Automotive Products Program	Organization:
Address:	6790 Florin Perkins Road, Suite 100	Address:
City/State/Zip:	Sacramento, CA 95828	City/State/Zip:
Phone:	916-229-3000	Phone:
Email Address:	chris.mcIntosh@cdfa.ca.gov	Email Address:
		FISCAL CONTACT FOR RECIPIENT (if different from above):
		Name:
		Organization:
		Address:
		City/State/Zip:
		Phone:
		Email Address:

4. **RECIPIENT: Please check appropriate box below:**
   Research and Development (R&D) means all research activities, both basic and applied, and all development activities that are performed by non-Federal entities. The term research also includes activities involving the training of individuals in research techniques where such activities utilize the same facilities as other R&D activities and where such activities are not included in the instruction function.

   This award ☐ does ☒ does not support R&D.

5. For a detailed description of activities to be performed and duties, see Scope of Work and Budget.

EXHIBIT B

GENERAL TERMS AND CONDITIONS

1. **Approval**
   This Agreement is of no force or effect until signed by both parties. The Recipient may not invoice for activities performed prior to the commencement date or completed after the termination date of this Agreement.

2. **Agreement Execution**
   Unless otherwise prohibited by state law, regulation, or Department or Recipient policy, the parties agree that an electronic copy of a signed Agreement, or an electronically signed Agreement, has the same force and legal effect as an Agreement executed with an original ink signature. The term "electronic copy of a signed Agreement" refers to a transmission by facsimile, electronic mail, or other electronic means of a copy of an original signed Agreement in a portable document format. The term "electronically signed Agreement" means an Agreement that is executed by applying an electronic signature using technology approved by all parties.

3. **Assignment**
   This Agreement is not assignable by the Recipient, either in whole or in part, without the prior consent of the CDFA Agreement Manager or designee in the form of a formal written amendment.

4. **Governing Law**
   This Agreement is governed by and will be interpreted in accordance with all applicable State and Federal laws.

5. **State and Federal Law**
   It is the responsibility of the Recipient to know and understand which State, Federal, and local laws, regulations, and ordinances are applicable to this Agreement and the Project, as described in Exhibit A. The Recipient shall be responsible for observing and complying with all applicable State and Federal laws and regulations. Failure to comply may constitute a material breach.

6. **Recipient Commitments**
   The Recipient accepts and agrees to comply with all terms, provisions, conditions and commitments of the Agreement, including all incorporated documents, and to fulfill all assurances, declarations, representations, and statements made by the Recipient in the application, documents, amendments, and communications in support of its request for funding.

7. **Performance and Assurances**
   The Recipient agrees to faithfully and expeditiously perform or cause to be performed all Project work as described in the Scope of Work, and to apply grant funds awarded in this Agreement only to allowable Project costs.

8. **Mutual Liability**
   Parties shall, to the extent allowed by law, each be individually liable for any and all claims, losses, causes of action, judgments, damages, and expenses to the extent directly caused by their officers, agents, or employees.

9. **Unenforceable Provision**
   In the event that any provision of this Agreement is unenforceable or held to be unenforceable, the parties agree that all other provisions of this Agreement shall remain operative and binding.

10. Contractors/Consultants

The Recipient, and the agents and employees of Recipient, in the performance of this Agreement, are not officers, employees, or agents of the CDFA. The Recipient's obligation to pay its Contractors/Consultants is an independent obligation from the CDFA's obligation to make payments to the Recipient. Recipient agrees to comply with all applicable State and local laws and regulations during the term of this Agreement. The Recipient is responsible to ensure that any/all contractors/consultants it engages to carry out activities under this Agreement shall have the proper licenses/certificates required in their respective disciplines. The Contractors/Consultants shall not affect the Recipient's overall responsibility for the management of the project, and the Recipient shall reserve sufficient rights and control to enable it to fulfill its responsibilities under this Agreement.

11. Non-Discrimination Clause

The Recipient agrees that during the performance of this Agreement, it will not discriminate, harass, or allow harassment or discrimination against any employee or applicant for employment based on race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. The Recipient agrees to require the same of all contractors and consultants retained to carry out the activities under this Agreement.

The Recipient agrees that during the performance of this Agreement, the evaluation and treatment of its employees and applicants for employment are free from discrimination and harassment. The Recipient will comply with the provision*s* of the Fair Employment and Housing Act (Government Code section 12990 *et seq*.) and the applicable regulations promulgated there under (California Code of Regulations, Title 2, section 10000 *et seq*.). The applicable regulations of the Fair Employment and Housing Council implementing Government Code section 12990 (a-f), set forth in Division 4.1 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. The Recipient will give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining unit or other Agreement. The Recipient must include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this Agreement.

The Recipient agrees to require the same of all contractors and consultants retained to carry out activities under this Agreement.

12. Excise Tax

The State of California is exempt from federal excise taxes and no payment will be made for any taxes levied on employees' wages. The CDFA will pay for any applicable State of California or local sales or use taxes on the services rendered or equipment or parts supplied pursuant to this Agreement. California may pay any applicable sales and use tax imposed by another State.

13. Disputes

The Recipient must continue with the responsibilities under this Agreement during any dispute. In the event of a dispute, the Recipient must file a "Notice of Dispute" with the CDFA Agreement Manager, identified in Exhibit A, or designee within ten (10) calendar days of discovery of the problem. The Notice of Dispute must contain the Agreement number. Within ten (10) calendar days of receipt of the Notice of Dispute, the CDFA Agreement Manager or designee must meet with the Recipient for the purpose of resolving the dispute. In the event of a dispute, the language contained within this Agreement prevails.

14. Termination for Convenience

This Agreement may be terminated by either party upon written notice. Notice of termination must be delivered to the other party at least thirty (30) calendar days prior to the intended date of termination. Notice of termination does not nullify obligations already incurred prior to the date of termination. In the event of Termination for Convenience of this Agreement by CDFA, CDFA must pay all responsible costs and non-cancellable obligations incurred by the Recipient as of the date of termination.

15. Termination for Cause

Either party may terminate this Agreement for cause in the event of a material breach of this Agreement, provided that the non-breaching party provides written notice of the material breach. If the breach is not cured to the satisfaction of the non-breaching party, this Agreement shall automatically terminate and the CDFA shall reimburse the Recipient for all documented costs incurred up to the date of the notice of termination, including all non-cancellable obligations. Timelines associated with notice and curing of material breaches shall be consistent with the timelines outlined in paragraph 17.

16. Acceptable Failure to Perform

The Recipient shall not be liable for any failure to perform as required by this Agreement, to the extent such failure to perform is caused by any of the following: labor disturbances or disputes of any kind, accidents, the inability to obtain any required government approval to proceed, civil disorders, acts of aggression, acts of God, energy or other conservation measures, failure of utilities, mechanical breakdowns, materials shortages, disease, pandemics, or similar occurrences.

17. Breach

The parties may be in material breach under this Agreement if they fail to comply with any term of this Agreement, or a party determines that the other party is not implementing the Project in accordance with the provisions of this Agreement, or that a party has failed in any other respect to comply with the provisions of this Agreement. In the event of a material breach, the party identifying the breach shall provide a Notice of Material Breach to the breaching party within fifteen (15) calendar days upon discovery of breach. The breaching party shall have fifteen (15) calendar days from receipt of the notice to notify how it intends to cure the breach. Upon receipt of the proposed cure, the non-breaching party has fifteen (15) days to accept or reject the proposed cure. Upon the non-breaching party's approval of the cure, the breaching party has thirty (30) days to implement the cure. If the breaching party fails to cure the breach within thirty (30) days of the non-breaching party's approval of the cure, the non-breaching party may take the following respective actions:

A. CDFA may suspend payments;
B. CDFA may demand repayment of all funding;
C. Either party may terminate the Agreement
D. CDFA may debar Recipient; or
E. Either party may take any other action deemed necessary to recover costs.

The non-breaching party shall send a Notice of Failure to Cure Material Breach upon its decision to carry out any of these actions. These actions are effective upon issuance of the Notice of Failure to Cure Material Breach, unless the Recipient appeals a Notice of Failure to Cure Material Breach, in which case the effective date falls on the issuance of a final decision on the appeal.

Where CDFA notifies the Recipient of its decision to demand repayment pursuant to this paragraph, the funds that are subject to the demand shall be repaid immediately. CDFA may consider the Recipient's refusal to repay the requested disbursed amount a material breach.

A Notification of Failure to Cure Material Breach may be appealed to CDFA. The appeal must be post marked within ten (10) calendar days of the date the Recipient received the Notice of Failure to Cure

and addressed to the CDFA Legal Office of Hearing and Appeals or emailed to CDFA.LegalOffice@cdfa.ca.gov.

California Department of Food and Agriculture
Legal Office of Hearing and Appeals
1220 N Street
Sacramento, CA 95814

All notices, communications, and appeals described in this paragraph must be received in writing to be considered timely.

If CDFA notifies the Recipient of its decision to withhold the entire funding amount from the Recipient pursuant to this paragraph, this Agreement shall terminate upon receipt of such notice by the Recipient and CDFA shall no longer be required to provide funds under this Agreement and the Agreement shall no longer be binding on either party.

18. Publicity and Acknowledgement

The Recipient agrees that it will acknowledge CDFA's support whenever projects funded, in whole or in part, by this Agreement are publicized in any news media, brochures, publications, audiovisuals, presentations or other types of promotional material and in accordance with the Grant Procedures Manual if incorporated by reference and attachment to the Agreement. The Recipients may not use the CDFA logo.

19. News Releases/Public Conferences

The Recipient agrees to notify the CDFA in writing at least two (2) business days before any news releases or public conferences are initiated by the Recipient or its Contractors/Consultants regarding the project described in the Attachments, Scope of Work and Budget and any project results.

20. Scope of Work and Budget Changes

Changes to the Scope of Work, Budget, or the Project term, must be requested in writing to CDFA Grant Administrative Contact no less than thirty (30) days prior to the requested implementation date. Any changes to the Scope of Work and Budget are subject to CDFA approval and, at its discretion, CDFA may choose to accept or deny any changes. If accepted and after negotiations are concluded, the agreed upon changes will be made and become part of this Agreement. CDFA will respond in writing within ten (10) business days as to whether the proposed changes are accepted.

21. Reporting Requirements

The Recipient agrees to comply with all reporting requirements specified in Scope of Work and/or Grant Procedures Manual if incorporated by reference to this Agreement as an attachment.

22. Equipment

Purchase of equipment not included in the approved Budget requires prior approval. The Recipient must comply with state requirements regarding the use, maintenance, disposition, and reporting of equipment as contained in CCR, Title 3, Division 1, Chapter 5, sections 303, 311, 324.1 and 324.2.

23. Closeout

The Agreement will be closed out after the completion of the Project or project term, receipt and approval of the final invoice and final report, and resolution of any performance or compliance issues.

24. Confidential and Public Records

The Recipient and CDFA understand that each party may come into possession of information and/or data which may be deemed confidential or proprietary by the person or organization furnishing the information or data. Such information or data may be subject to disclosure under the California Public Records Act or the Public Contract Code. To the extent allowed by law, CDFA determines whether the information is releasable. Each party agrees to maintain such information as confidential and notify the other party of any requests for release of the information.

25. Amendments

Changes to funding amount or Agreement term require an amendment and must be requested in writing to the CDFA Agreement Manager or designee no later than sixty (60) calendar days prior to the requested implementation date. Amendments are subject to CDFA approval, and, at its discretion, may choose to accept or deny these changes. No amendments are possible if the Agreement is expired.

26. Executive Order N-6-22 Russia Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. “Economic Sanctions” refers to sanctions imposed by the U.S. government in response to Russia’s actions in Ukraine, as well as any sanctions imposed under state law. The EO directs state agencies to terminate agreements with, and to refrain from entering any new agreements with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State determine Recipient is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. The State shall provide Recipient advance written notice of such termination, allowing Recipient at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the State.

EXHIBIT C
PAYMENT AND BUDGET PROVISIONS

1. Invoicing and Payment

A. For activities satisfactorily rendered and performed according to the attached Scope of Work and Budget, and upon receipt and approval of the invoices, CDFA agrees to reimburse the Recipient for actual allowable expenditures incurred in accordance with the rates specified herein, which is attached hereto and made a part of this Agreement.

B. Invoices must include the Agreement Number, performance period, type of activities performed in accordance with this Agreement, and when applicable, a breakdown of the costs of parts and materials, labor charges, and any other relevant information required to ensure proper invoices are submitted for payment.

C. Unless stated in the Scope of Work quarterly invoices must be submitted to the CDFA Administrative Contact, within thirty (30) calendar days after the end of each quarter in which activities under this Agreement were performed.

D. Unless stated in the Scope of Work a final invoice will be submitted for payment no more than thirty (30) calendar days following the expiration date of this Agreement, or after project is complete, whichever comes first. The final invoice must be clearly marked “Final Invoice” thus indicating that all payment obligations of the CDFA under this Agreement have ceased and that no further payments are due or outstanding.

2. Allowable Expenses and Fiscal Documentation

A. The Recipient must maintain adequate documentation for expenditures of this Agreement to permit the determination of the allowability of expenditures reimbursed by CDFA under this Agreement. If CDFA cannot determine if expenditures are allowable under the terms of this Agreement because records are nonexistent or inadequate according to Generally Accepted Accounting Principles, CDFA may disallow the expenditures.

B. If mileage is a reimbursable expense, using a privately-owned vehicle will be at the standard mileage rate established by the United States (U.S.) Internal Revenue Service (IRS) and in effect at the time of travel. The standard mileage rate in effect at the time of travel can be found on IRS’s website regardless of funding source/type.

C. If domestic travel is a reimbursable expense, receipts must be maintained to support the claimed expenditures. The maximum rates allowable for travel within California are those established by the California Department of Human Resources (CalHR). The maximum rates allowable for domestic travel outside of California are those established by the United States General Services Administration (GSA).

D. If foreign travel is a reimbursable expense, receipts must be maintained to support the claimed expenditures. The maximum rates allowable are those established in a per diem supplement to Section 925, Department of State Standardized Regulations.

E. The Recipient will maintain and have available, upon request by CDFA, all financial records and documentation pertaining to this Agreement. These records and documentation will be kept for three (3) years after completion of the Agreement period or until final resolution of any performance/compliance review concerns or litigation claims.

3. Prompt Payment Clause

Payment will be made in accordance with, and within the time specified in, California Government Code Title 1, Division 3.6, Part 3, Chapter 4.5, commencing with Section 927 - The California Prompt Payment Act.

4. Budget Contingency Clause

If funding for any fiscal year is reduced or deleted for purposes of this program, the CDFA has the option to either cancel this Agreement with no liability occurring to the CDFA or offer to amend the Agreement to reflect the reduced amount.

SCOPE OF WORK

In the best interest of the state, under the authority of the Secretary of the California Department of Food and Agriculture (CDFA), and in accordance with the California Business and Professions Code (BPC), Section 13434, the Division of Measurement Standards (Division) and the county (County) agree to the conditions and requirements within this Scope of Work.

The Division will pay the County $75.00 for each completed initial inspection of a business establishment selling or distributing petroleum and/or automotive products, provided the inspection is completed to determine compliance with BPC Chapters 14, 14.5 and 15. The total allocation to the County for these inspections shall not exceed this Agreement. For purposes of this Agreement, an initial inspection is the first physical inspection in the fiscal year of a business establishment where the ***primary*** business is selling fuels, lubricants, and automotive products, e.g., retail service stations, distributors of engine fuels, oils, and quick-lube shops. Inspections at equipment rentals, marinas, and/or aviation fuel locations will not be accepted. No compensation will be paid for duplicated site inspections at the same location anytime during the same fiscal year.

Inspection Requirements:

The County shall complete an initial inspection to verify compliance with the appropriate provisions of the BPC and the California Code of Regulations relating to the advertising and labeling of fuels, lubricants, and automotive products, and for compliance with the provisions of BPC Section 13660. Findings shall be recorded on the Petroleum Products Inspection Report (PPIR) Form # 41-011, supplied by, or approved by, the Division.

Within five (5) working days of conducting an inspection, the County shall submit a completed legible pink colored copy of the PPIR form to the Sacramento office. Electronic submission may be provided to the Fuels, Lubricants, and Automotive Products Program's e-mail address at cdfa.dms_petroleum@cdfa.ca.gov.

The assigned number of inspections at brake shops, quick-lube shops, and other retail establishments selling bulk lubricant products or automotive products shall not exceed 10% of the total annual initial inspections authorized. The Division reserves the right to, at its discretion, assign and direct the County to collect designated samples of bulk lubricants or automotive products for the purpose of conducting marketplace surveys and initial inspections at specific stations. The business establishments visited for the purpose of obtaining these designated samples shall be counted as inspections authorized under this Agreement and will be billable up to $75.00 per location. Prior to being assigned sampling duties, the Division will provide training in the proper sampling and chain of evidence completion procedures. Unless otherwise directed, all samples are to be submitted to the Division's laboratory in Sacramento.

Sample containers will be provided by the Division. Payment for product samples and transportation of the sample to the Division's laboratory shall be the sole responsibility of

the County. The County will use the inspection and sampling procedures outlined in the Division of Measurement Standards' "Petroleum Products Program Manual." Off-sale of samples not meeting product specifications shall be the responsibility of the County, or the Division if requested to do so by the County, and will be processed in accordance with the guidelines established in the Division's "Citation Manual." Current versions of the "Petroleum Products Program Manual" and the “Citation Manual” are available on the DMS County Portal.

Nothing in this Agreement prevents or precludes Division staff from performing routine business establishment inspections within the County. The County will be notified when Division staff is performing these inspections within the County. The Division also reserves the right to re-inspect business establishments that were previously inspected and billed for by the County. These re-inspections are for the purpose of evaluating the work of the County. Enforcement action, if needed, will be taken by Division staff following the “Citation Manual” guidelines.

Per BPC Section 12015, the County agrees that appropriate enforcement action shall be taken upon discovery of violation(s) at the business establishment being inspected. The enforcement actions will be handled in accordance with the guidelines established in the Division's "Citation Manual." If the appropriate enforcement action is more than the issuance of a Notice of Violation (NOV), and if the County is unable or fails to take that action against the violator, the Division shall take the specified enforcement action and payment for the inspection will be withheld.

The original inspection report shall be maintained at the County Office of Weights and Measures for four (4) years and be made available to the CDFA upon request.

All requests for payment under this Agreement shall be made using the Fuels, Lubricants, and Automotive Products Agreement Invoice with the County’s official letterhead. The invoice shall be submitted quarterly and include a summary sheet with the following information: the total number of initial inspections conducted; the name and address of the business establishment inspected or sampled; and the amount of money requested. Funds will be disbursed to the County on approval of the invoice submitted quarterly. If no work is carried out, an invoice is not required.

How to submit quarterly invoice:

Electronic submission: cdfa.dms_petroleum@cdfa.ca.gov

or

Mail to: Division of Measurement Standards
6790 Florin Perkins Road, Suite 100
Sacramento, CA 95828

County Letterhead Here

Fuels, Lubricants, and Automotive Products Program Agreement

INVOICE

To:

California Department of Food & Agriculture
Division of Measurement Standards
6790 Florin Perkins Road, Suite 100
Sacramento, CA 95828
Attn: Chris McIntosh, Agreement Manager

Agreement # _____

Fiscal Year **FY 2025/26**

Quarter _____

Program Code **9999000551**

In accordance with the California Business and Professions Code Section 13434, funds have been allocated for CDFA to pay the County of _____ in the sum of $ _____ for fiscal year 2025/26.

The County has complied with the conditions as required.

Approved: _____ Date: _____
County Representative

Approved: _____ Date: _____
Division of Measurement Standards

Include a summary sheet with the following information: the total number of initial inspections conducted; the name and address of the business establishment inspected or sampled; and the amount of money requested.

Electronic submission may be provided to the Fuels, Lubricants, and Automotive Products Program's e-mail address at cdfa.dms_petroleum@cdfa.ca.gov.

Fuels, Lubricants and Automotive Products Program
FY 2025-26

BUDGET

County: Tehama

Fuels, Lubricants and Automotive Products Program Enforcement: Program Code - 9999000551

21	Site Inspections at $75.00 per Inspection:	**$ 1,575.00**

Total Agreement Amount: **$ 1,575.00**

E-Contract Review
Approval as to Form

Department Name: Tehama County Agricultural Commissioner

Vendor Name: CDFA

Document Description: Cooperative Agreement to implement fuel, lubricant, and automotive products inspection program

APPROVED AS TO FORM:

Date: 10/30/25

Office of the Tehama County Counsel
Daniel B. Klausner, Senior Deputy County Counsel

Tehama County

Agenda Request Form

File #: 25-1949 **Agenda Date:** 11/18/2025 **Agenda #:** 11.

DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Director of Animal Services to sign the Agreement with Valley Vet Clinic RB, Inc., for the purpose of providing dog and cat spay and neuter services for the amounts as listed with a maximum amount not to exceed $100,000, effective 11/1/25 and shall terminate 10/31/26

Financial Impact:
Spay/Neuter surgeries are performed on animals at the time of adoption, or during specific sponsored situations. Spay/Neuter fees will be collected from the adopter or sponsored by the Division's Spay/Neuter Trust.

Background Information:
The Division of Animal Services has entered into an agreement with Valley Veterinary Clinic to perform spay/neuter services for many years. CA Food and Agriculture Code requires that dogs and cats be spayed or neutered prior to release to the new owner at the time of adoption. Without the requested action, the Division would be unable to keep up with the number of animals requiring surgery to be adopted, resulting in a decrease in adoptions and extended length of stay for animals in the shelter.

AGREEMENT BETWEEN THE COUNTY OF TEHAMA AND VALLEY VET CLINIC RB, INC.

This agreement is entered into between the County of Tehama, through its Department of Agriculture, Division of Animal Services, ("County") and Valley Vet Clinic RB, Inc., a California corporation, ("Contractor") for the purpose of providing dog and cat spaying/neutering services.

1) RESPONSIBILITIES OF CONTRACTOR

During the term of this agreement, Contractor shall upon request of the County, provide spaying and neutering surgeries to dogs and cats designated by the Division. Such services shall be provided at a veterinarian clinic operated, maintained, and provided by Contractor that meets all requirements of California Code of Regulations, Title 16, Division 20, Article 4. Contractor shall provide all personnel, supplies, and equipment necessary to perform the surgeries.

2) RESPONSIBILITIES OF THE COUNTY

County shall compensate Contractor for said services pursuant to Section 3 and 4 of this agreement.

3) COMPENSATION

Contractor shall be paid in accordance with the all-inclusive rates set forth below:

- $80 for cat spaying/neutering
- $140 for dog spaying/neutering

After satisfactorily completing the duties described in this Agreement. The maximum Compensation payable under this Agreement shall not exceed $100,000. Contractor shall not be entitled to payment or reimbursement for any tasks or services performed except as specified herein. Contractor shall have no claim against County for payment of any compensation or reimbursement, of any kind whatsoever, for any service provided by Contractor after the expiration or other termination of this Agreement. Contractor shall not be paid any amount in excess of the Maximum Compensation amount set forth above, and Contractor agrees that County has no obligation, whatsoever, to compensate or reimburse Contractor for any expenses,

direct or indirect costs, expenditures, or charges of any nature by Contractor that exceed the Maximum Compensation amount set forth above. Should Contractor receive any such payment it shall immediately notify County and shall immediately repay all such funds to County. This provision shall survive the expiration of other termination of this Agreement.

4) BILLING AND PAYMENT

On or before the 15th of each month, Contractor shall submit to County an itemized invoice for all services rendered during the preceding calendar month. County shall make payment of all undisputed amounts within 30 days of receipt of Contractor's invoice. County shall be obligated to pay only for services properly invoiced in accordance with this section.

5) TERM OF AGREEMENT

This agreement shall commence on November 1, 2025, and shall terminate October 31, 2026, unless terminated in accordance with section 6 below.

6) TERMINATION OF AGREEMENT

If Contractor fails to perform his/her duties to the satisfaction of the County, or if Contractor fails to fulfill in a timely and professional manner his/her obligations under this agreement, or if Contractor violates any of the terms or provisions of this agreement, then the County shall have the right to terminate this agreement effective immediately upon the County giving written notice thereof to the Contractor. Either party may terminate this agreement on 30 days' written notice. County shall pay contractor for all work satisfactorily completed as of the date of notice. County may terminate this agreement immediately upon oral notice should funding cease or be materially decreased, or should the Tehama County Board of Supervisors fail to appropriate sufficient funds for this agreement in any fiscal year.

The County's right to terminate this agreement may be exercised by the Tehama County Agricultural Commissioner.

7) ENTIRE AGREEMENT; MODIFICATION

This agreement for the services specified herein supersedes all previous agreements for these services and constitutes the entire understanding between the parties hereto. Contractor shall be entitled to no other benefits other than those specified herein. No changes, amendments or

alterations shall be effective unless in writing and signed by both parties. Contractor specifically acknowledges that in entering into and executing this agreement, Contractor relies solely upon the provisions contained in this agreement and no other oral or written representation.

8) NONASSIGNMENT OF AGREEMENT

Inasmuch as this agreement is intended to secure the specialized services of Contractor, Contractor may not assign, transfer, delegate or sublet any interest herein without the prior written consent of the County.

9) EMPLOYMENT STATUS

Contractor shall, during the entire term of this agreement, be construed to be an independent contractor and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow County to exercise discretion or control over the professional manner in which Contractor performs the services which are the subject matter of this agreement; provided always, however, that the services to be provided by Contractor shall be provided in a manner consistent with the professional standards applicable to such services. The sole interest of the County is to insure that the services shall be rendered and performed in a competent, efficient and satisfactory manner. Contractor shall be fully responsible for payment of all taxes due to the State of California or the Federal government, which would be withheld from compensation of Contractor, if Contractor were a County employee. County shall not be liable for deductions for any amount for any purpose from Contractor's compensation. Contractor shall not be eligible for coverage under County's Workers Compensation Insurance Plan nor shall Contractor be eligible for any other County benefit.

10) INDEMNIFICATION

Contractor shall defend, hold harmless, and indemnify Tehama County, its elected officials, officers, employees, agents, and volunteers against all claims, suits, actions, costs, expenses (including but not limited to reasonable attorney's fees of County), damages, judgments, or decrees by reason of any person's or persons' injury, including death, or property (including property of County) being damaged, arising out of contractor's performance of work hereunder or its failure to comply with any of its obligations contained in this agreement, whether by

negligence or otherwise. Contractor shall, at its own expense, defend any suit or action founded upon a claim of the foregoing. Contractor shall also defend and indemnify County against any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board and/or any other taxing or regulatory agency against the County with respect to Contractor's "independent contractor" status that would establish a liability for failure to make social security or income tax withholding payments, or any other legally mandated payment.

11) INSURANCE

Contractor shall procure and maintain insurance pursuant to Exhibit A, "Insurance Requirements For Contractor," attached hereto and incorporated by reference.

12) PREVAILING WAGE

Contractor certifies that it is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., as well as California Code of Regulations, Title 8, Section 16000 et seq. ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. If the Services hereunder are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is $1,000 or more, Contractor agrees to fully comply with and to require its subcontractors to fully comply with such Prevailing Wage Laws, to the extent that such laws apply. If applicable, County will maintain the general prevailing rate of per diem wages and other information set forth in Labor Code section 1773 at its principal office, and will make this information available to any interested party upon request. Contractor shall defend, indemnify and hold the County, its elected officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties, or interest arising out of any failure or alleged failure of the Contractor or its subcontractors to comply with the Prevailing Wage Laws. Without limiting the generality of the foregoing, Contractor specifically acknowledges that County has not affirmatively represented to contractor in writing, in the call for bids, or otherwise, that the work to be covered by the bid or contract was not a "public work." To the fullest extent permitted by law, Contractor hereby specifically waives and agrees not to assert, in any manner, any past, present, or future claim for indemnification under Labor Code section 1781.

Contractor acknowledges the requirements of Labor Code sections 1725.5 and 1771.1 which provide that no contractor or subcontractor may be listed on a bid proposal or be awarded a contract for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5, with exceptions from this requirement specified under Labor Code sections 1725.5(f), 1771.1(a) and 1771.1(n).

If the services are being performed as part of the applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, Contractor acknowledges that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

13) NON-DISCRIMINATION

Contractor shall not employ discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

14) GREEN PROCUREMENT POLICY

Through Tehama County Resolution No. 2021-140, the County adopted the Recovered Organic Waste Product Procurement Policy (available upon request) to (1) protect and conserve natural resources, water and energy; (2) minimize the jurisdiction's contribution to pollution and solid waste disposal; (3) comply with state requirements as contained in 14 CCR Division 7, Chapter 12, Article 12 (SB 1383); (4) support recycling and waste reduction; and (5) promote the purchase of products made with recycled materials, in compliance with the California Integrated Waste Management Act of 1989 (AB 939) and SB1382 when product fitness and quality are equal and they are available at the same or lesser cost of non-recycled products. Contractor shall adhere to this policy as required therein and is otherwise encouraged to conform to this policy.

15) COMPLIANCE WITH LAWS AND REGULATIONS

All services to be performed by Contractor under to this Agreement shall be performed in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. Any change in status, licensure, or ability to perform activities, as set forth herein, must be reported to the County immediately.

16) LAW AND VENUE

This agreement shall be deemed to be made in, and shall be governed by and construed in accordance with the laws of the State of California (excepting any conflict of laws provisions which would serve to defeat application of California substantive law). Venue for any action arising from this agreement shall be in Tehama County, California.

17) AUTHORITY

Each party executing this Agreement and each person executing this Agreement in any representative capacity, hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purposing to act.

18) NOTICES

Any notice required to be given pursuant to the terms and provisions of this agreement shall be in writing and shall be sent first class mail to the following addresses:

If to County:	Tehama County Department of Agriculture Division of Animal Services P.O. Box 38 Red Bluff, CA 96080
If to Contractor:	Valley Vet Clinic RB, Inc. 420 Antelope Blvd. Red Bluff, CA 96080

Notice shall be deemed to be effective two days after mailing.

19) NON-EXCLUSIVE AGREEMENT

Contractor understands that this is not an exclusive agreement, and that County shall have the right to negotiate with and enter into agreements with others providing the same or similar services to those provided by Contractor, or to perform such services with County's own forces, as County desires.

20) STANDARDS OF THE PROFESSION

Contractor agrees to perform its duties and responsibilities pursuant to the terms and conditions of this agreement in accordance with the standards of the profession for which Contractor has been properly licensed to practice.

21) LICENSING OR ACCREDITATION

Where applicable the Contractor shall maintain the appropriate license or accreditation through the life of this contract.

22) RESOLUTION OF AMBIGUITIES

If an ambiguity exists in this Agreement, or in a specific provision hereof, neither the Agreement nor the provision shall be construed against the party who drafted the Agreement or provision.

23) NO THIRD PARTY BENEFICIARIES

Neither party intends that any person shall have a cause of action against either of them as a third party beneficiary under this Agreement. The parties expressly acknowledge that is not their intent to create any rights or obligations in any third person or entity under this Agreement. The parties agree that this Agreement does not create, by implication or otherwise, any specific, direct or indirect obligation, duty, promise, benefit and/or special right to any person, other than the parties hereto, their successors and permitted assigns, and legal or equitable rights, remedy, or claim under or in respect to this Agreement or provisions herein.

24) HAZARDOUS MATERIALS

Contractor shall provide to County all Safety Data Sheets covering all Hazardous Materials to be furnished, used, applied, or stored by Contractor, or any of its Subcontractors, in connection with the services on County property. Contractor shall provide County with copies of any such Safety Data Sheets prior to entry to County property or with a document certifying that no Hazardous Materials will be brought onto County property by Contractor, or any of its Subcontractors, during the performance of the services. County shall provide Safety Data Sheets for any Hazardous Materials that Contractor may be exposed to while on County property.

25) HARASSMENT

Contractor agrees to make itself aware of and comply with the County's Harassment Policy, TCPR §8102: Harassment, which is available upon request. The County will not tolerate or condone harassment, discrimination, retaliation, or any other abusive behavior. Violations of this policy may cause termination of this agreement.

26) COUNTERPARTS, ELECTRONIC SIGNATURES – BINDING

This agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each Party of this agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act (("CUETA") Cal. Civil Code §§ 1633.1 to 1633.17), for executing this agreement. The Parties further agree that the electronic signatures of the Parties included in this agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among Parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the Parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code. Facsimile signatures or signatures transmitted via pdf document shall be treated as originals for all purposes.

27) AVAILABILITY OF FUNDS

All funding under this agreement is subject to the availability of Federal, State and County funds. If at any time during the period covered by this agreement the funding from any source is discontinued or decreased, this agreement shall no longer be binding upon the County or the Contractor, effective with the date of funding is discontinued or decreased.

In the event of an audit exception or exceptions, the party responsible for not meeting the program requirement or requirements shall by responsible for the deficiency.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the day and year set forth below.

COUNTY OF TEHAMA

Date: _____

_____
Thomas A. Moss, Agricultural Commissioner

CONTRACTOR

Date: 10/24/25

Deborah Fox
Deborah Fox, D.V.M.; President
Valley Vet Clinic RB, Inc.

The following information is required for the agreement to be approved:

101798
Vendor Number

2078-53230
Budget Account Number

reception@valleyvet.vet
Vendor/Contractor email address

530-527-5259
Vendor/Contractor phone number

Exhibit A

INSURANCE REQUIREMENTS FOR CONTRACTOR

Contractor shall procure and maintain, for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work described herein and the results of that work by Contractor, his/her agents, representatives, employees or subcontractors. At a minimum, Contractor shall maintain the insurance coverage, limits of coverage and other insurance requirements as described below.

Commercial General Liability (including operations, products and completed operations) $1,000,000 per occurrence for bodily injury, personal injury and property damage. If coverage is subject to an aggregate limit, that aggregate limit will be twice the occurrence limit, or the general aggregate limit shall apply separately to this project/location.

Automobile Liability

Automobile liability insurance is required with minimum limits of $1,000,000 per accident for bodily injury and property damage, including owned and non-owned and hired automobile coverage, as applicable to the scope of services defined under this agreement.

Workers' Compensation

If Contractor has employees, he/she shall obtain and maintain continuously Workers' Compensation insurance to cover Contractor and Contractor's employees and volunteers, as required by the State of California, as well as Employer's Liability insurance in the minimum amount of $1,000,000 per accident for bodily injury or disease.

Professional Liability (Contractor/Professional services standard agreement only)

If Contractor is a state-licensed architect, engineer, contractor, counselor, attorney, accountant, medical provider, and/or other professional licensed by the State of California to practice a profession, Contractor shall provide and maintain in full force and effect while providing services pursuant to this contract a professional liability policy (also known as Errors and Omissions or Malpractice liability insurance) with single limits of liability not less than $1,000,000 per claim and $2,000,000 aggregate on a claims made basis. However, if

coverage is written on a claims made basis, the policy shall be endorsed to provide coverage for at least three years from termination of agreement.

If Contractor maintains higher limits than the minimums shown above, County shall be entitled to coverage for the higher limits maintained by Contractor.

All such insurance coverage, except professional liability insurance, shall be provided on an "occurrence" basis, rather than a "claims made" basis.

Endorsements: Additional Insureds

The Commercial General Liability and Automobile Liability policies shall include, or be endorsed to include "Tehama County, its elected officials, officers, employees and volunteers" as an additional insured.

The certificate holder shall be "County of Tehama."

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions of $25,000 or more must be declared to, and approved by, the County. The deductible and/or self-insured retentions will not limit or apply to Contractor's liability to County and will be the sole responsibility of Contractor.

Primary Insurance Coverage

For any claims related to this project, Contractor's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees or volunteers shall be excess of Contractor's insurance and shall not contribute with it.

Coverage Cancellation

Each insurance policy required herein shall be endorsed to state that "coverage shall not be reduced or canceled without 30 days' prior written notice certain to the County."

Acceptability of Insurers

Contractor's insurance shall be placed with an insurance carrier holding a current A.M. Best & Company's rating of not less than A:VII unless otherwise acceptable to the County. The County

reserves the right to require rating verification. Contractor shall ensure that the insurance carrier shall be authorized to transact business in the State of California.

Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance that meets all the requirements stated herein.

Material Breach

If for any reason, Contractor fails to maintain insurance coverage or to provide evidence of renewal, the same shall be deemed a material breach of contract. County, in its sole option, may terminate the contract and obtain damages from Contractor resulting from breach. Alternatively, County may purchase such required insurance coverage, and without further notice to Contractor, County may deduct from sums due to Contractor any premium costs advanced by County for such insurance.

Policy Obligations

Contractor's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

Verification of Coverage

Contractor shall furnish County with original certificates and endorsements effecting coverage required herein. All certificates and endorsements shall be received and approved by the County prior to County signing the agreement and before work commences. However, failure to do so shall not operate as a waiver of these insurance requirements.

The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

E-Contract Review
Approval as to Form

Department Name: Tehama County Agriculture Commissioner – Division of Animal Services

Vendor Name: Valley Vet Clinic RB, Inc.

Document Description: Agreement for Spay and Neuter Services

APPROVED AS TO FORM:

Date: 10/30/25

Office of the Tehama County Counsel
Daniel B. Klausner, Senior Deputy County Counsel

Tehama County

Agenda Request Form

File #: 25-1894 **Agenda Date:** 11/18/2025 **Agenda #:** 12.

DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES

Requested Action(s)
a) TRANSFER OF FUNDS: ANIMAL SERVICES, B-19 - From Misc. Grants (2078-466081) to Contingency (1109-59000), $18,947.12; and From Contingency (1109-59000) to Medical Expense (2078-53190), $3,460.68; to Professional Services (2078-53230), $11,031.25; to Household Expense (2078-53140), $50.51; and to Extra Help (2078-51011), $4,404.68 **(Requires 4/5's vote)**

Financial Impact:
The funds for the requested action are a result of the UC Davis Sniptember Spay/Neuter Grant.

Background Information:
On November 14, 2022, the Division of Animals Services was selected to receive a California for All Animals, UC Davis, "Sniptember Grant" in the amount of $180,000.

In keeping with the Division's adoption program and state spay/neuter requirements, this grant allowed Animal Services to purchase the needed surgical equipment and supplies, as well as fund staffing for spay and neuter surgeries for shelter animals on the newly purchased mobile veterinary clinic.

This Fiscal Year 25/26, during Quarter 1, the department staffed a total of 200 spay/neuter surgeries and was able to spay and neuter 57 cats and 143 dogs utilizing the new mobile veterinary clinic. To date, the grant funds have allowed the division to staff 824 spay/neuter surgeries.

Tehama County Auditor's Office

BUDGET APPROPRIATION INCREASE REQUEST

Auditor Number B-19

DEPARTMENT NAME Animal Services

Date: 11/05/2025

I am requesting an increase to my budget appropriates as listed below:

Check one [ ] **"Previous Year Revenue"** [X] **"New Revenue"**

Funding Source UC Davis Sniptember Spay/Neuter Grant Funds

****Note* ***General Fund and Public Safety "MUST" use Contingency when increasing budget***

Increase Revenue Budget				Increase Expenditure Budget			
FUND DEPT NO	**ACCOUNT NUMBER**	**ACCOUNT NAME**	**AMOUNT**	**FUND DEPT NO**	**ACCOUNT NUMBER**	**ACCOUNT NAME**	**AMOUNT**
2078	466081	Miscellaneous Grants	$ 18,947.12	101-1109	59000	Contingency	$ 18,947.12
101-1109	59000	Contingency	$ 18,947.12	2078	53190	Medical	$ 3,460.68
				2078	53230	Professional/Special Svcs	$ 11,031.25
				2078	51011	Extra Help	$ 4,404.68
				2078	53140	Household	$ 50.51
		Total Journal	**$ 37,894.24**			Total Journal	**$ 37,894.24**

TRANSFER APPROVED

SIGNATURE OF REQUESTING OFFICIAL DATE

Ana Zamacona 11/05/2025

AUDITOR DATE

BOARD OF SUPERVISORS DATE

A-117
07/2018

Tehama County

Agenda Request Form

File #: 25-1616 **Agenda Date:** 11/18/2025 **Agenda #:** 13.

ADMINISTRATION

Requested Action(s)
a) TRANSFER OF FUNDS: FACILITIES MAINTENANCE; B-20 - From Misc. Revenue (1074-471120), $4,620.24, to Contingency (1109-59000), $4,620.24; and from Contingency (1109-59000) to Special Projects (1074-532321), $4,620.24 **(Requires a 4/5's vote)**

b) TRANSFER OF FUNDS: RED BLUFF COMMUNITY CENTER; B-21 - From Contingency (1109-59000), $43,670.21 to City of Red Bluff Operating Deficit (7034-555272), $43,670.21 **(Requires a 4/5's vote)**

Financial Impact:
The requested transfers of $4,620.24 for Facilities Maintenance is funded by Trindel and will have no impact on the general fund. The requested transfer for Red Bluff Community Center is a general fund contingency request.

Background Information:

Facilities Maintenance Transfer
We are requesting a budget transfer to balance the Facilities Maintenance accounts following the completion of a project funded by the Trindel Safety fund.

Facilities Maintenance completed a project on behalf of the Assessor's office. All project costs were paid from the Facilities Maintenance expenditure budget, and the reimbursement from the Trindel Safety fund was deposited into the Facilities Maintenance revenue account. This transfer is a necessary accounting action to ensure the department's budget accurately reflects both the revenue and the corresponding expenses for this project.

Red Bluff Community Center
The County has an agreement with the City of Red Bluff for the operation of the Red Bluff Community Center. Per the terms of this agreement, the County is responsible for 50% of the center's actual operating expenditures after all revenues have been applied.
This year, the County's 50% share has been calculated at $210,582.21, which is a 26% increase over the previous year. The current FY 2025-26 budget allocation for this purpose is $166,912, leaving a shortfall of $43,670.21. This transfer is necessary to cover the remaining balance owed to the City of Red Bluff as required by our agreement.

Tehama County Auditor's Office

BUDGET APPROPRIATION INCREASE REQUEST

Auditor Number B-20

DEPARTMENT NAME FACILITIES MAINTENANCE - 1074

Date: November 7, 2025

I am requesting an increase or decrease to my budget appropriations as listed below:

Check one [ ] **"Previous Year Revenue"** [x] **"New Revenue"**

Funding Source Trindel Safety Funds

****Note** ***General Fund and Public Safety "MUST" use Contingency when increasing budget***

Increase Revenue Budget

FUND DEPT NO	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
1074	471120	MISC REVENUE	$ 4,620.24
1109	59000	CONTINGENCY	$ 4,620.24
		Total Journal	$ **9,240.48**

Increase Expenditure Budget

FUND DEPT NO	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
1109	59000	CONTINGENCY	$ 4,620.24
1074	532321	SPECIAL PROJECTS	$ 4,620.24
		Total Journal	$ **9,240.48**

INCREASE / (DECREASE) APPROVED

11/7/25
SIGNATURE OF REQUESTING OFFICIAL DATE

Julieanne Manning **11-7-2025**
Signer ID: EQYQ9AJF12
AUDITOR DATE

BOARD OF SUPERVISORS DATE

A-117
Jan-19

Tehama County Auditor's Office

BUDGET APPROPRIATION TRANSFER REQUEST

Auditor Number B-21

DEPARTMENT NAME RED BLUFF COMMUNITY CENTER

Date: November 7, 2025

Due to a budget deficiency, or unanticipated expense, I am requesting a transfer, or an additional appropriation as listed below.

Budget Transfer From				Budget Transfer To			
FUND DEPT NO	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT	FUND DEPT NO	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
1109	59000	CONTINGENCY	$ 43,670.21	7034	555272	CITY OF RED BLUFF OPERATING DEFICIT	$ 43,670.21
		Total Journal	**$ 43,670.21**			Total Journal	**$ 43,670.21**

TRANSFER APPROVED

11/7/25

SIGNATURE OF REQUESTING OFFICIAL DATE

Julieanne Manning **11-7-2025**

Signer ID: FOYO9AJF12...

AUDITOR DATE

BOARD OF SUPERVISORS DATE

A-118 3/03

Tehama County

Agenda Request Form

File #: 25-1749 **Agenda Date:** 11/18/2025 **Agenda #:** 14.

ADMINISTRATION

Requested Action(s)

a) Declare the following vehicles to be surplus County property:

1) AG EXTENSION - 2005 Ford F-150, VIN # 1FTRF14W75NA85455, County Inventory #25454, Stock #508
2) FACILITIES MAINTENANCE - 2006 Ford Escape, VIN # 1FMYU92Z56KC50169, County Inventory #25391, Stock #399

b) Request authorization for Administration/Purchasing to dispose of the property in the manner that provides the highest possible return to the County

Financial Impact:

All proceeds will be deposited in their respective budget unit(s).

Background Information:

The County has a contract with BidCal.com for auction services. Property that may not be suitable for the auction will be offered to the highest bidder through an informal bid process.

COUNTY OF TEHAMA

NOTICE OF SURPLUS VEHICLE

Facilities Maintenance — *Department*

25391 — *Inventory (County Tag) No.*

2006 Ford Escape — *Year / Make / Model*

179,000 — *Odometer Reading*

1FMYU92Z56KC50169 — *VIN*

1199290 — *License No.*

6/29/2023 — *Last Smog Date*

IF THE VEHICLE CANNOT PASS SMOG INSPECTION, CHECK HERE: ☐

CAN THE VEHICLE BE DRIVEN? Yes [X] No [ ]

ARE THERE ANY KNOWN MECHANICAL DEFECTS? Yes [X] No [ ] *IF YES, WHAT SPECIFICALLY IS WRONG WITH THE VEHICLE?* **Vehicle burns oil, water in oil, front end needs rebuilt, need tires.**

REPAIR ESTIMATE: $ _____ Attach a copy of the estimate to this form.

WHERE IS THE VEHICLE PARKED? **Parking lot on Pine St.**

WHO CAN BE CONTACTED FOR MORE INFORMATION ON THIS VEHICLE?

Levi Conner	530-527-4630	lconner@tehama.gov
Name	*Phone No.*	*E-Mail Address*

PLEASE REMOVE ALL COUNTY PROPERTY, INCLUDING GAS CARDS, COUNTY LOGOS OR PLACARDS, AND TRASH FROM THE VEHICLE BEFORE RETURNING THIS FORM TO COUNTY ADMINISTRATION.

Check the Back Seat, Beneath the Seats, the Trunk or Bed, and the Glove Box

I PERSONALLY CHECKED THIS VEHICLE AND CERTIFY THAT NOTHING REMAINS IN THE VEHICLE OTHER THAN THE OWNER'S MANUAL, SPARE TIRE AND JACK.

Levi Conner	[signature]	9/23/25
Printed Name	*Signature*	*Date*

RETURN THIS FORM TO TEHAMA COUNTY ADMINISTRATION, ATTN: TABETHA O'QUINN, ALONG WITH A COMPLETED & SIGNED A-100 DELETION FORM.

If you have questions, contact Tabetha O'Quinn, 527-4655 ext. 3007, toquinn@co.tehama.ca.us

TEHAMA COUNTY

EQUIPMENT INVENTORY REPORT

TO AUDITOR

Fund/Dept # 1074 **DEPARTMENT NAME** Facilities Maintenance

GENERAL INFORMATION

All parts of this section must be completed

County Tag #	DESCRIPTION	MFG/SERIAL/VIN #	ACQ. VALUE
253291	2006 Ford Escape	1FMYU92Z56KC50169	$19,039.19

PURCHASE

DATE PURCHASED *(required)*	VENDOR/SELLER	DEPT. LOCATION

DONATION

DATE DONATED	NAME OF DONOR

Purchasing Approval for Vehicle Transactions

County Stock #	Initials / Date

TRANSFER

DATE IN	FROM (Department)	DATE OUT	TO (Department)

DELETION

Must be approved by Board of Supervisors

(_)	Disposition	Date
	Junked no vehicles or computer monitors *(enter date item was discarded)*	
	Sent to County Sale *(enter date picked up by Maint)*	
X	Vehicle Sale/Auction *(send A-100 to Purchasing)*	
	Sold to	
	Traded in	
	Stolen *(enter date reported to law enforcement)*	
	Move to Misc. List per Value Reduction	
	Other	

BOARD APPROVAL

Prepared by: _____ **Date:** 9/23/25

Authorized Department Representative

COUNTY OF TEHAMA

NOTICE OF SURPLUS VEHICLE

Ag Extension — *Department*

25454 — *Inventory (County Tag) No.*

2005 Ford F-150 — *Year / Make / Model*

Odometer Reading

1FTRF14W75NA85455 — *VIN*

1176487 — *License No.*

6/30/2023 — *Last Smog Date*

IF THE VEHICLE CANNOT PASS SMOG INSPECTION, CHECK HERE: ☐

CAN THE VEHICLE BE DRIVEN? Yes ☐ No ☐ [x] It will drive in Reverse, does that count?

ARE THERE ANY KNOWN MECHANICAL DEFECTS? Yes [x] No ☐ *IF YES, WHAT SPECIFICALLY IS WRONG WITH THE VEHICLE?* **The vehicle needs to have transmission replacement**

REPAIR ESTIMATE: $ 8,089.74 Attach a copy of the estimate to this form.

WHERE IS THE VEHICLE PARKED? **Walnt St Complex Parking lot**

WHO CAN BE CONTACTED FOR MORE INFORMATION ON THIS VEHICLE?

Josh Davy or Carrie Adams	**530-527-3101**	jsdavy@ucanr.edu or caeadams@ucanr.edu
Name	*Phone No.*	*E-Mail Address*

PLEASE REMOVE ALL COUNTY PROPERTY, INCLUDING GAS CARDS, COUNTY LOGOS OR PLACARDS, AND TRASH FROM THE VEHICLE BEFORE RETURNING THIS FORM TO COUNTY ADMINISTRATION.

Check the Back Seat, Beneath the Seats, the Trunk or Bed, and the Glove Box

I PERSONALLY CHECKED THIS VEHICLE AND CERTIFY THAT NOTHING REMAINS IN THE VEHICLE OTHER THAN THE OWNER'S MANUAL, SPARE TIRE AND JACK.

Carrie Adams	Carrie Adams	8/29/2025
Printed Name	*Signature*	*Date*

RETURN THIS FORM TO TEHAMA COUNTY ADMINISTRATION, ATTN: TABETHA O'QUINN, ALONG WITH A COMPLETED & SIGNED A-100 DELETION FORM.

If you have questions, contact Tabetha O'Quinn, 527-4655 ext. 3007, toquinn@co.tehama.ca.us

RM 02/02/10

TEHAMA COUNTY

EQUIPMENT INVENTORY REPORT

TO AUDITOR

Fund/Dept # 6031 **DEPARTMENT NAME** Ag Extension

GENERAL INFORMATION

All parts of this section must be completed

County Tag #	DESCRIPTION	MFG/SERIAL/VIN #	ACQ. VALUE
25454	2005 Ford F-150 Truck	1FTRF14W75NA85455	$18,000.48

PURCHASE

DATE PURCHASED *(required)*	VENDOR/SELLER	DEPT. LOCATION
1/20/2005	Corning Ford	Ag Extension

DONATION

DATE DONATED	NAME OF DONOR

Purchasing Approval for Vehicle Transactions

County Stock #	Initials / Date

TRANSFER

DATE IN	FROM (Department)	DATE OUT	TO (Department)

DELETION

Must be approved by Board of Supervisors

(X)	Disposition	Date
	Junked *(enter date item was discarded)*	
	Sent to County Sale *(enter date picked up by Maint)*	
	Sold to: City of Red Bluff	
	Traded in	
	Stolen *(enter date reported to law enforcement)*	
	Move to Misc. List per Value Reduction	
	Other	

BOARD APPROVAL

Prepared by: Cassie Adams

Authorized Department Representative

Date: 8-29-2025

Authorized Department Representative

Date: 8/12/25

Form A-100, 10/04 Rev 2

Tehama County

Agenda Request Form

File #: 25-1979 **Agenda Date:** 11/18/2025 **Agenda #:** 15.

ADMINISTRATION

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Chair to sign Amendment with Mid Pacific Engineering (Agreement #134PA25) for the purpose of providing on-call materials testing and special inspection services, for the new Tehama County Corrections Re-entry Project, thereby adding an additional $15,000, for a total maximum compensation to not exceed $65,000

Financial Impact:
Funds are included in the project budget. Funding is available in the Accumulated Capital Outlay (ACO)- Plant Acquisition budget, account #1081-57586. Although not reimbursable by the State through the SB 1022 financing program, the expense will be included as a cash match contributing to the total eligible project cost.

Background Information:
Mid Pacific Engineering (MPE) has been providing on-call materials testing and special inspection services for the new jail re-entry facility. Additional testing was necessary due to unknown soil conditions and changes in work plans to accommodate. An increase in total compensation is necessary to cover the additional work that has been performed by MPE.

AMENDMENT

TO THE AGREEMENT BETWEEN THE COUNTY OF TEHAMA AND MID PACIFIC ENGINEERING, INC.

This Amendment to Agreement Number 134PA25, dated April 22, 2025, by and between the County of Tehama, through its Administration Office (County) and Mid Pacific Engineering, Inc. (Contractor) for the provision of on-call materials testing and special inspection services, shall be amended as follows:

3) <u>COMPENSATION</u>

Contractor shall be paid in accordance with the rates set forth in the Fee Schedule, attached to agreement 134PA25 as Exhibit "B", after satisfactorily completing the duties described in this Agreement. The Maximum Compensation payable under this Agreement shall not exceed $65,000. Contractor shall not be entitled to payment or reimbursement for any tasks or services performed except as specified herein. Contractor shall have no claim against County for payment of any compensation or reimbursement, of any kind whatsoever, for any service provided by Contractor after the expiration or other termination of this Agreement. Contractor shall not be paid any amount in excess of the Maximum Compensation amount set forth above, and Contractor agrees that County has no obligation, whatsoever, to compensate or reimburse Contractor for any expenses, direct or indirect costs, expenditures, or charges of any nature by Contractor that exceed the Maximum Compensation amount set forth above. Should Contractor receive any such payment it shall immediately notify County and shall immediately repay all such funds to County. This provision shall survive the expiration or other termination of this Agreement.

It is mutually agreed that all other terms and conditions of Agreement Number 134PA25 shall remain in full force and effect.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the day and year set forth below.

COUNTY OF TEHAMA

Date: _____

_____
Chairman, Board of Supervisors

Mid Pacific Engineering, Inc.

Date: 10/6/25

_____
Representative

119531
Vendor Number

E-Contract Review
Approval as to Form

Department Name: Administration

Vendor Name: Mid Pacific Engineering, INC.

Contract Description: For the purpose of on-call materials testing and specific inspection services

APPROVED AS TO FORM:



Date: 10/14/2025

Office of the Tehama County Counsel
Margaret Long, County Counsel

AGREEMENT BETWEEN THE COUNTY OF TEHAMA AND MID PACIFIC ENGINEERING, INC.

This agreement is entered into between the County of Tehama, through its Administration Office, ("County") and Mid Pacific Engineering, Inc. ("Contractor") for the purpose of providing on-call materials testing and special inspection services.

1) RESPONSIBILITIES OF CONTRACTOR

During the term of this agreement, Contractor shall provide on-call materials testing and special inspection services as outlined in Exhibit "B", at the direction of County's Project Manager.

2) RESPONSIBILITIES OF THE COUNTY

County shall compensate Contractor for said services pursuant to Section 3 and 4 of this agreement.

3) COMPENSATION

Contractor shall be paid in accordance with the rates set forth in the Fee Schedule, attached hereto as Exhibit "B", after satisfactorily completing the duties described in this Agreement. The Maximum Compensation payable under this Agreement shall not exceed $50,000. Contractor shall not be entitled to payment or reimbursement for any tasks or services performed except as specified herein. Contractor shall have no claim against County for payment of any compensation or reimbursement, of any kind whatsoever, for any service provided by Contractor after the expiration or other termination of this Agreement. Contractor shall not be paid any amount in excess of the Maximum Compensation amount set forth above, and Contractor agrees that County has no obligation, whatsoever, to compensate or reimburse Contractor for any expenses, direct or indirect costs, expenditures, or charges of any nature by Contractor that exceed the Maximum Compensation amount set forth above. Should Contractor receive any such payment it shall immediately notify County and shall immediately repay all such funds to County. This provision shall survive the expiration or other termination of this Agreement.

4) BILLING AND PAYMENT

On or before the 15th of each month, Contractor shall submit to County an itemized invoice for all services rendered during the preceding calendar month. County shall make payment of all

undisputed amounts within 30 days of receipt of Contractor's invoice. County shall be obligated to pay only for services properly invoiced in accordance with this section.

5) TERM OF AGREEMENT

This agreement shall commence on the date of signing and shall terminate upon completion of the work, unless terminated in accordance with section 6 below.

6) TERMINATION OF AGREEMENT

If Contractor fails to perform his/her duties to the satisfaction of the County, or if Contractor fails to fulfill in a timely and professional manner his/her obligations under this agreement, or if Contractor violates any of the terms or provisions of this agreement, then the County shall have the right to terminate this agreement effective immediately upon the County giving written notice thereof to the Contractor. Either party may terminate this agreement on 30 days' written notice. County shall pay contractor for all work satisfactorily completed as of the date of notice. County may terminate this agreement immediately upon oral notice should funding cease or be materially decreased, or should the Tehama County Board of Supervisors fail to appropriate sufficient funds for this agreement in any fiscal year.

The County's right to terminate this agreement may be exercised by the Chief Administrator.

7) ENTIRE AGREEMENT; MODIFICATION

This agreement for the services specified herein supersedes all previous agreements for these services and constitutes the entire understanding between the parties hereto. Contractor shall be entitled to no other benefits other than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both parties. Contractor specifically acknowledges that in entering into and executing this agreement, Contractor relies solely upon the provisions contained in this agreement and no other oral or written representation.

8) NONASSIGNMENT OF AGREEMENT

Inasmuch as this agreement is intended to secure the specialized services of Contractor, Contractor may not assign, transfer, delegate or sublet any interest herein without the prior written consent of the County.

9) EMPLOYMENT STATUS

Contractor shall, during the entire term of this agreement, be construed to be an independent contractor and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow County to exercise discretion or control over the professional manner in which Contractor performs the services which are the subject matter of this agreement; provided always, however, that the services to be provided by Contractor shall be provided in a manner consistent with the professional standards applicable to such services. The sole interest of the County is to insure that the services shall be rendered and performed in a competent, efficient and satisfactory manner. Contractor shall be fully responsible for payment of all taxes due to the State of California or the Federal government, which would be withheld from compensation of Contractor, if Contractor were a County employee. County shall not be liable for deductions for any amount for any purpose from Contractor's compensation. Contractor shall not be eligible for coverage under County's Workers Compensation Insurance Plan nor shall Contractor be eligible for any other County benefit.

10) INDEMNIFICATION

Contractor shall defend, hold harmless, and indemnify Tehama County, its elected officials, officers, employees, agents, and volunteers against all claims, suits, actions, costs, expenses (including but not limited to reasonable attorney's fees of County), damages, judgments, or decrees by reason of any person's or persons' injury, including death, or property (including property of County) being damaged, arising out of contractor's performance of work hereunder or its failure to comply with any of its obligations contained in this agreement, whether by negligence or otherwise. Contractor shall, at its own expense, defend any suit or action founded upon a claim of the foregoing. Contractor shall also defend and indemnify County against any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board and/or any other taxing or regulatory agency against the County with respect to Contractor's "independent contractor" status that would establish a liability for failure to make social security or income tax withholding payments, or any other legally mandated payment.

11) INSURANCE

Contractor shall procure and maintain insurance pursuant to Exhibit A, "Insurance Requirements For Contractor," attached hereto and incorporated by reference.

12) PREVAILING WAGE

Contractor certifies that it is aware of the requirements of California Labor Code Sections 1720 et seq., as well as California Code of Regulations, Title 8, Section 16000 et seq. (Prevailing Wage Laws), which require the payment of prevailing wage rates and the performance of other requirements on certain public works and maintenance projects. Contractor shall pay, at least, the general prevailing wage rates, as determined by the Director of the Department of Industrial Relations of the State of California, for all work hereunder. Contractor further agrees to fully comply with and to require its subcontractor to fully comply with such Prevailing Wage Laws. County will maintain the general prevailing rate of per diem wages and other information set forth in Labor Code Section 1773 at its principal office, and will make this information available to any interested party upon request. Contractor shall defend, indemnify and hold the County, its elected officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties, or interest arising out of any failure or alleged failure of the Contractor or its subcontractors to comply with the Prevailing Wage Laws.

Contractor acknowledges the requirements of Labor Code sections 1725.5 and 1771.1 which provide that no contractor or subcontractor may be listed on a bid proposal or be awarded a contract for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 with exceptions from this requirement specified under Labor Code sections 1725.5(f), 1771.1(a) and 1771.1(n).

Contractor acknowledges that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

13) NON-DISCRIMINATION

Contractor shall not employ discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

14) GREEN PROCUREMENT POLICY

Through Tehama County Resolution No. 2021-140, the County adopted the Recovered Organic Waste Product Procurement Policy (available upon request) to (1) protect and conserve natural resources, water and energy; (2) minimize the jurisdiction's contribution to pollution and solid waste disposal; (3) comply with state requirements as contained in 14 CCR Division 7, Chapter 12, Article 12 (SB 1383); (4) support recycling and waste reduction; and (5) promote the purchase of products made with recycled materials, in compliance with the California Integrated Waste Management Act of 1989 (AB 939) and SB1382 when product fitness and quality are equal and they are available at the same or lesser cost of non-recycled products. Contractor shall adhere to this policy as required therein and is otherwise encouraged to conform to this policy.

15) COMPLIANCE WITH LAWS AND REGULATIONS

All services to be performed by Contractor under to this Agreement shall be performed in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. Any change in status, licensure, or ability to perform activities, as set forth herein, must be reported to the County immediately.

16) LAW AND VENUE

This agreement shall be deemed to be made in, and shall be governed by and construed in accordance with the laws of the State of California (excepting any conflict of laws provisions which would serve to defeat application of California substantive law). Venue for any action arising from this agreement shall be in Tehama County, California.

17) AUTHORITY

Each party executing this Agreement and each person executing this Agreement in any representative capacity, hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purposing to act.

18) NOTICES

Any notice required to be given pursuant to the terms and provisions of this agreement shall be in writing and shall be sent first class mail to the following addresses:

a. If to County: Tehama County Administration
727 Oak Street
Red Bluff, CA 96080

b. If to Contractor: Mid Pacific Engineering, Inc.
6310 State Highway 273
Anderson, CA 96007

Notice shall be deemed to be effective two days after mailing.

19) NON-EXCLUSIVE AGREEMENT

Contractor understands that this is not an exclusive agreement, and that County shall have the right to negotiate with and enter into agreements with others providing the same or similar services to those provided by Contractor, or to perform such services with County's own forces, as County desires.

20) STANDARDS OF THE PROFESSION

Contractor agrees to perform its duties and responsibilities pursuant to the terms and conditions of this agreement in accordance with the standards of the profession for which Contractor has been properly licensed to practice.

21) LICENSING OR ACCREDITATION

Where applicable the Contractor shall maintain the appropriate license or accreditation through the life of this contract.

22) RESOLUTION OF AMBIGUITIES

If an ambiguity exists in this Agreement, or in a specific provision hereof, neither the Agreement nor the provision shall be construed against the party who drafted the Agreement or provision.

23) NO THIRD PARTY BENEFICIARIES

Neither party intends that any person shall have a cause of action against either of them as a third party beneficiary under this Agreement. The parties expressly acknowledge that is not their intent to create any rights or obligations in any third person or entity under this Agreement. The parties agree that this Agreement does not create, by implication or otherwise, any specific, direct or indirect obligation, duty, promise, benefit and/or special right to any person, other than

the parties hereto, their successors and permitted assigns, and legal or equitable rights, remedy, or claim under or in respect to this Agreement or provisions herein.

24) HAZARDOUS MATERIALS

Contractor shall provide to County all Safety Data Sheets covering all Hazardous Materials to be furnished, used, applied, or stored by Contractor, or any of its Subcontractors, in connection with the services on County property. Contractor shall provide County with copies of any such Safety Data Sheets prior to entry to County property or with a document certifying that no Hazardous Materials will be brought onto County property by Contractor, or any of its Subcontractors, during the performance of the services. County shall provide Safety Data Sheets for any Hazardous Materials that Contractor may be exposed to while on County property.

25) HARASSMENT

Contractor agrees to make itself aware of and comply with the County's Harassment Policy, TCPR §8102: Harassment, which is available upon request. The County will not tolerate or condone harassment, discrimination, retaliation, or any other abusive behavior. Violations of this policy may cause termination of this agreement.

26) COUNTERPARTS, ELECTRONIC SIGNATURES – BINDING

This agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each Party of this agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act (("CUETA") Cal. Civil Code §§ 1633.1 to 1633.17), for executing this agreement. The Parties further agree that the electronic signatures of the Parties included in this agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among Parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to

have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the Parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code. Facsimile signatures or signatures transmitted via pdf document shall be treated as originals for all purposes.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the day and year set forth below.

COUNTY OF TEHAMA

Date: 4/22/25

Debbie Schmidt
Signer ID: HLWOTCGI12...
Purchasing Agent

MID PACIFIC ENGINEERING, INC.

Date: 3/4/25

TROY KAMISLY
Representative

The following information is required for the agreement to be approved:

_____
Vendor Number

_____
Budget Account Number

_____
Vendor/Contractor email address

_____
Vendor/Contractor phone number

Standard Form of Agreement – Services adopted 12/08/22

Exhibit A

INSURANCE REQUIREMENTS FOR CONTRACTOR

Contractor shall procure and maintain, for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work described herein and the results of that work by Contractor, his/her agents, representatives, employees or subcontractors. At a minimum, Contractor shall maintain the insurance coverage, limits of coverage and other insurance requirements as described below.

Commercial General Liability (including operations, products and completed operations) $1,000,000 per occurrence for bodily injury, personal injury and property damage. If coverage is subject to an aggregate limit, that aggregate limit will be twice the occurrence limit, or the general aggregate limit shall apply separately to this project/location.

Automobile Liability

Automobile liability insurance is required with minimum limits of $1,000,000 per accident for bodily injury and property damage, including owned and non-owned and hired automobile coverage, as applicable to the scope of services defined under this agreement.

Workers' Compensation

If Contractor has employees, he/she shall obtain and maintain continuously Workers' Compensation insurance to cover Contractor and Contractor's employees and volunteers, as required by the State of California, as well as Employer's Liability insurance in the minimum amount of $1,000,000 per accident for bodily injury or disease.

Professional Liability (Contractor/Professional services standard agreement only)

If Contractor is a state-licensed architect, engineer, contractor, counselor, attorney, accountant, medical provider, and/or other professional licensed by the State of California to practice a profession, Contractor shall provide and maintain in full force and effect while providing services pursuant to this contract a professional liability policy (also known as Errors and Omissions or Malpractice liability insurance) with single limits of liability not less than $1,000,000 per claim and $2,000,000 aggregate on a claims made basis. However, if

coverage is written on a claims made basis, the policy shall be endorsed to provide coverage for at least three years from termination of agreement.

If Contractor maintains higher limits than the minimums shown above, County shall be entitled to coverage for the higher limits maintained by Contractor.

All such insurance coverage, except professional liability insurance, shall be provided on an "occurrence" basis, rather than a "claims made" basis.

Endorsements: Additional Insureds

The Commercial General Liability and Automobile Liability policies shall include, or be endorsed to include "Tehama County, its elected officials, officers, employees and volunteers" as an additional insured.

The certificate holder shall be "County of Tehama."

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions of $25,000 or more must be declared to, and approved by, the County. The deductible and/or self-insured retentions will not limit or apply to Contractor's liability to County and will be the sole responsibility of Contractor.

Primary Insurance Coverage

For any claims related to this project, Contractor's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees or volunteers shall be excess of Contractor's insurance and shall not contribute with it.

Coverage Cancellation

Each insurance policy required herein shall be endorsed to state that "coverage shall not be reduced or canceled without 30 days' prior written notice certain to the County."

Acceptability of Insurers

Contractor's insurance shall be placed with an insurance carrier holding a current A.M. Best & Company's rating of not less than A:VII unless otherwise acceptable to the County. The County

reserves the right to require rating verification. Contractor shall ensure that the insurance carrier shall be authorized to transact business in the State of California.

Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance that meets all the requirements stated herein.

Material Breach

If for any reason, Contractor fails to maintain insurance coverage or to provide evidence of renewal, the same shall be deemed a material breach of contract. County, in its sole option, may terminate the contract and obtain damages from Contractor resulting from breach. Alternatively, County may purchase such required insurance coverage, and without further notice to Contractor, County may deduct from sums due to Contractor any premium costs advanced by County for such insurance.

Policy Obligations

Contractor's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

Verification of Coverage

Contractor shall furnish County with original certificates and endorsements effecting coverage required herein. All certificates and endorsements shall be received and approved by the County prior to County signing the agreement and before work commences. However, failure to do so shall not operate as a waiver of these insurance requirements.

The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

Exhibit B

MPE
MID PACIFIC ENGINEERING, INC.

REDDING
530-246-9499
WEST SACRAMENTO
916-927-7000
LODI
209-625-4400

GEOTECHNICAL ENGINEERING | EARTHWORK TESTING | MATERIALS ENGINEERING AND TESTING | SPECIAL INSPECTIONS

Tehama County Administration
Mr. Tom Provine
727 Oak Street
Red Bluff, California 96080

February 12, 2025

On-Call Materials Testing and Special Inspection Services Agreement
TEHAMA COUNTY RE-ENTRY FACILITY
645 Madison Street
Red Bluff, California
MPE Project No. 06774-02

As requested by Mr. Jeff Smith of Lenders Construction Services, LLC, Mid Pacific Engineering, Inc. (MPE) will continue to provide on-call materials testing and special inspection services for the Tehama County Re-Entry Facility project located at 645 Madison Street in Red Bluff, California. Our office has provided services for this project from December 14, 2023 to the present date, as outlined in our original agreement addressed to Lenders Construction Services, LLC (MPE Project No. 06774-01, dated November 10, 2023). It is our understanding that all completed and remaining services performed from the time period of October 27, 2024, and continuing until the completion of the project will be provided based on this agreement and billed directly to the County of Tehama.

Billing for our work will be on a time and expense basis using the attached 2022 Prevailing Wage Schedule of Fees, with a not-to-exceed amount of **$50,000** without prior authorization. Please be aware that the construction schedule and the contractor's efficiency affects the number of site visits and cost required for our services. *We will bill only for work actually performed on your project.* We understand this project falls under California prevailing wage laws.

To assure that all parties fully understand the limitations of our role in your project, we emphasize that our representative will not act as supervisor of construction, nor will they direct construction operations. The various sub-contractors should be informed that neither the presence of our representative nor the testing by our firm shall excuse them for defects discovered in their work. Job and site safety of the contractor's personnel will be the sole responsibility of the contractor. Written reports of our findings and test results will be provided upon completion of each phase of work. Copies of daily field reports will be distributed to the site Superintendent upon request.

If this agreement and the attached *General Conditions for Construction Testing* along with our 2022 Prevailing Wage Schedule of Fees are acceptable, please sign and date this letter in the space provided below and return one copy to our office as our formal authorization to proceed.

We look forward to working with you on this project. If you have any questions regarding this agreement or require additional information, please feel free to contact us.

Mid Pacific Engineering, Inc.

Brian Ely
Construction Services Manager

Troy Kamisky
Senior Engineer
RPE No. 68350

Attachments: General Conditions for Construction Testing
2022 Prevailing Wage Schedule of Fees

I, the undersigned, agree to the terms and conditions as stated in the above proposal and the attached *General Conditions for Construction Testing Services.*

Signature	Title
Name	Date

MPE
MID PACIFIC ENGINEERING, INC.

REDDING
530-246-9499
WEST SACRAMENTO
916-927-7000
LODI
209-625-4400

GEOTECHNICAL ENGINEERING | EARTHWORK TESTING | MATERIALS ENGINEERING AND TESTING | SPECIAL INSPECTIONS

GENERAL CONDITIONS

FOR

CONSTRUCTION TESTING SERVICES

WARRANTY OF AUTHORITY TO SIGN - The person signing the attached contract, or accepting the attached proposal, warrants he has authority as, or on behalf of, the Client or Owner for whom or for whose benefit Mid Pacific Engineering, Inc. (hereinafter referred to as "Consultant") would render service. If such a person does not have such authority, he agrees that he is personally liable for all breeches of the Agreement and that in any action against him for breach of such warranty, a reasonable attorney's fee shall be included in any judgment rendered.

LIMITATION OF LIABILITY - The Client agrees to limit the Consultant's liability to the client and all construction contractors and subcontractors on the project arising from the Consultant's services pursuant to this agreement, such that the total aggregate liability of the Consultant to all those named shall not exceed $50,000 or the Consultant's total fee for the services rendered on this project, whichever is greater. The Client further agrees to require of the contractor and his subcontractors an identical limitation of the Consultant's liability for damages suffered by the contractor or the subcontractor arising from the Consultant's professional acts, errors, or omissions. Neither the contractor nor any of his subcontractor's assume any liability for damages to others which may arise on account of the Consultant's professional acts, errors or omissions.

STANDARD OF CARE - Service performed by the Consultant under this Agreement will be conducted in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other warranty, express or implied, is made.

RESPONSIBILITY OF THE CONTRACTOR - Services provided by the Consultant under this Agreement should not be taken as a guarantee of construction nor does it relieve the contractor of his responsibility to produce a completed project conforming to the project plans and/or specifications. In all cases the contractor is responsible for site safety and the repairs of defects regardless of when they are found.

DISTRIBUTION OF REPORTS - Unless specifically requested by the Client, all reports prepared by the Consultant will be sent only to the Client. If reports or other test data prepared by the Consultant is to be forwarded to any other party (including regulatory agencies), the Client must specifically request this service in writing to the Consultant prior to the start of work.

INSURANCE - The Consultant represents and warrants that it and its agents, staff and consultants employed by it are protected by Workers' Compensation insurance and that the Consultant has such coverage under public liability and property damage insurance policies which the Consultant deems to be adequate. Certificates for all such policies of insurance may be provided to the Client upon request in writing. Within the limits and conditions of such insurance, the Consultant agrees to indemnify and save the client harmless from and against any loss, damage of liability arising from any negligent acts by the Consultant, its agents, staff, and consultants employed by it. The Consultant shall not be responsible for any loss, damage, or liability beyond the amounts, limits, and conditions of such insurance. The Consultant shall not be responsible for any loss, damage, or liability arising from any acts by the Client, it agents, staff, and other consultants employed by it.

SAMPLES - The Consultant will dispose of all soil, rock, concrete, steel, masonry, or other construction-related samples upon completion of testing. Further storage or transfer of samples can be made at Client's expense upon written request.

OWNERSHIP OF DOCUMENTS - All reports, field data, field notes, laboratory test data, calculations, estimates, and other documents prepared by the Consultant, as instruments of service, shall remain the property of the Consultant. Client agrees that all reports and other work furnished to the Client or his agents, which are not paid for, will be returned upon demand and will not be used by the Client for any purpose whatsoever.

TERMINATION - This agreement may be terminated by either party upon seven (7) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof. Such termination shall not be effective if that substantial failure has been remedied before expiration of the period specified in the written notice. In the event of termination, Consultant shall be paid for services performed to the termination notice date plus reasonable termination expenses.

ASSIGNS - Neither the Client nor the Consultant may delegate, assign, sublet or transfer his duties or interest in the Agreement without written consent of the other party.

PAYMENT - The Consultant will submit monthly invoices to the Client and a final bill upon completion of services. Unless specified otherwise in the Agreement, payment is due upon presentation of invoice and is past due thirty (30) days from invoice date. Client agrees to pay a finance charge of one and one-half percent (1-1/2%) per month, or the maximum rate allowed by law, on past due accounts.

If fees are not paid in full for the labor, services, equipment or materials furnished or to be furnished, a mechanic's lien may be placed against the property. Such action may lead to the loss of all or part of Client's property being so improved.

MEDIATION - All claims, disputes and other matters in question between the parties to this agreement, arising out of or relating to this agreement or the breach thereof, shall be submitted to non-binding mediation under the auspices of a mediation service experienced in the handling of construction disputes prior to initiation of any lawsuit or other litigation unless the parties mutually agree otherwise. The cost of said Mediation shall be split equally between the parties. This agreement to mediate shall be specifically enforceable under the prevailing law of the jurisdiction in which this agreement was signed.

DISPUTES - In the event that a dispute should arise relating to the performance of the services to be provided under this agreement or for nonpayment of fees, and should that dispute result in litigation, it is agreed that the prevailing party shall be entitled to recover all reasonable costs incurred in the defense of the claim, including staff time, court costs, attorneys' fees, and other claim-related expenses.

Last Revised 5/9/1

MID PACIFIC ENGINEERING, INC.

2022 Prevailing Wage Schedule of Fees – Redding Office

LABOR	Rate per Hour
Field Testing and Inspection Technician (Concrete)	$105
Field Testing and Inspection Technician (Soils, Anchors and Miscellaneous Inspections)	$125
Senior Field Testing and Inspection Technician (Welding, Bolting and Masonry)	$135
Senior Field Testing and Inspection Technician (Non Destructive Testing, Building Code Inspections)	$145
Managing Technician	$145
Laboratory Technician	$100
Draftsperson	$95
Staff Engineer/Geologist	$140
Project Engineer/Geologist	$160
Senior Engineer/Geologist	$180
Principal Engineer	$200

Overtime and Double Time, including travel, (work beyond 8 hour days, night shifts, weekends and Holidays) will be billed at a rate of 1.5 and 2 times the hourly rate presented above, respectively. A 2-hour minimum charge will apply on all projects. A 4-hour minimum charge will apply on Saturday and Sundays. An 8-hour minimum charge will apply on Holidays.

LABORATORY TESTING	
Soil and Aggregate	Rate per Test
Absorption of Sand or Gravel	$80
Aggregate Unit Weight	$75
Aggregate Crushed Particles	$125
Atterberg Limits	$200
California Impact Method 216	$275
Compaction Curve	$280
Consolidation Test	$655
Corrosion Testing	$185
Direct Shear Test	$180
Durability	$210
Expansion Index	$210
Grain Size Analysis - Total Sieve (200, Fine and Coarse)	$275
Grain Size Analysis - Fine or Coarse Sieve	$130
Grain Size Analysis - Soils Finer than No. 200	$120
Grain Size Analysis - Hydrometer	$200
Moisture Content	$50
Permeability	$440
Resistance Value - Untreated	$385
Resistance Value - Treated with Lime or Cement	$440
Sand Equivalent	$180
Specific Gravity	$150
Triaxial Shear - Undisturbed	$435
Triaxial Shear - Remolded	$530
Unconfined Compression Test	$145
Unit Weight and Moisture Content - Undisturbed Sample	$55
Unit Weight and Moisture Content - Loose Sample	$80
Concrete and Masonry	
Compression Testing - Concrete 4x8 or 6x12	$40
Compression Testing - Grout, Mortar or CLSM	$55
Compression Testing - Masonry Unit or Brick	$75
Compression Testing - Masonry Prism	$220
Compression Testing - Concrete Core Including Trimming	$65
Compression Testing – Shotcrete Core	$70
Compression Testing - Hold Sample	$35
Flexural Strength – 6" x 6" concrete beam	$150
Length Change of Hardened Concrete - Batching, Compression Testing and Shrinkage Measurement	$1325
Length Change of Hardened Concrete - Shrinkage Measurement	$465
Masonry Unit Linear Shrinkage, Absorption and Moisture	$585
Splitting Tensile Test – 6" x 12" Cylinders	$75
Trial Batch – Compression Testing set of 5	$700
Reinforcing and Structural Steel	
Anchor Bolt or Prestressing Strand Tensile Strength	$100
Fire Proofing Unit Weight	$70
Machining of Special Fittings, Fixtures or Tensile Coupons - per hour	$100
Rebar Tensile and Bend 1 - 7 bar	$145
Rebar Tensile and Bend 8 - 14 bar	$200
Structural Bolt Set Tensile and Hardness	$410
Please contact our office for laboratory testing not listed on this fee schedule	Quote

MISCELLANEOUS	
Mileage – Billed Portal to Portal	$0.95/mile
Per Diem	$210/day
Outside Services	Cost +20%
Final Report of Inspection	$400
Department of Idustrial Relations Wage Reporting	$180/month

Tehama County

Agenda Request Form

File #: 25-1986 **Agenda Date:** 11/18/2025 **Agenda #:** 16.

ADMINISTRATION

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Chair to sign the agreement with Adams Ashby Group, Inc. for the purposes of General Administration, Labor Compliance, and Environmental Review for the Corning Veterans Hall Remodel Project, Community Project Funding (CPF, B-23-CP-CA-0149), maximum compensation is not to exceed $123,000

Financial Impact:
Funding for this project comes from the Community Project Funding grant (CPF) awarded to the County for the Corning Veterans Hall Remodel Project. Funds are budgeted in ACO Account #1081-57515.

Background Information:
Adams Ashby Group is a consultant who will provide general administration services, labor compliance and environmental review for the Community Project Funding grant awarded through the California Department of Housing and Community Development (HCD) for the Corning Veteran's Hall Remodel Project. The consultant has extensive experience and knowledge in working with state awarded grants. This consultant has worked with the County on various grant related projects over the years. Without their services the County would not be able to meet the grant requirements and therefore would have to decline the awarded grant.

AGREEMENT BETWEEN THE COUNTY OF TEHAMA AND ADAMS ASHBY GROUP, INC.

This agreement is entered into between the County of Tehama ("County") and Adams Ashby Group, Inc. ("Contractor") for the purposes of Community Project Funding (B-23-CP-CA-0149, CPF) General Administration, Labor Compliance, and Environmental Review for the Corning Veterans Hall Remodel Project (Public Facility Project) grant funded through the California Department of Housing and Community Development (HCD).

1. RESPONSIBILITIES OF CONTRACTOR

During the term of this agreement, Contractor shall provide grant application and general administration services, as described in Exhibit B. Services shall be conducted at the direction of the County, and the Contractor will be paid according to Section 3 and 4 of this agreement. If the County should require that is not listed in Exhibit B, the County and Contractor shall mutually agree to a price for this service prior to it being performed.

2. RESPONSIBILITIES OF THE COUNTY

County shall compensate Contractor for said services pursuant to section 3 and 4 of this agreement. County shall supply to the Contractor existing data, maps, drawings, specifications, or other information that the Contractor will need to perform his duties.

3. COMPENSATION

Contractor shall be paid a flat fee of $45,000 invoiced over a 14-month period at $3,200 per month for General Administration; a flat fee of $63,000 invoiced over a 14-month period at $4,500 per month for Labor Compliance, and a flat fee of $15,000 for the Environmental Review. The Maximum Compensation (including expense reimbursement) payable under this Agreement shall not exceed $123,000. Contractor shall not be entitled to payment or reimbursement for any tasks or services performed except as specified herein. Contractor shall not be paid any compensation or reimbursement beyond the flat fee amount set forth above, and Contractor agrees that County has no obligation, whatsoever, to compensate or reimburse Contractor for any expenses, direct or indirect costs, expenditures, or charges of any nature by Contractor that exceed the flat fee amount set forth above. Should Contractor receive any such payment, it shall immediately notify County

and shall immediately repay all such funds to County. This provision shall survive the expiration or other termination of this agreement.

4. BILLING AND PAYMENT

On or before the 15th of each month, Contractor shall submit to County an itemized invoice for all services rendered, as well as expense reimbursement requested, during the preceding calendar month. County shall make payment of all undisputed amounts within 30 days of receipt of Contractor's invoice. County shall be obligated to pay only for services properly invoiced in accordance with this section.

5. TERM OF AGREEMENT

This agreement shall commence upon signing and shall terminate upon project completion, unless terminated in accordance with section 6 below.

6. TERMINATION OF AGREEMENT

If Contractor fails to perform his/her duties to the satisfaction of the County, or if Contractor fails to fulfill in a timely and professional manner his/her obligations under this agreement, or if Contractor violates any of the terms or provisions of this agreement, then the County shall have the right to terminate this agreement effective immediately upon the County giving written notice thereof to the Contractor. Either party may terminate this agreement on 30 days' written notice. County shall pay contractor for all work satisfactorily completed as of the date of notice. County may terminate this agreement immediately upon oral notice should funding cease or be materially decreased, or should the Tehama County Board of Supervisors fail to appropriate sufficient funds for this agreement in any fiscal year.

The County's right to terminate this agreement may be exercised by the Chief Administrator.

7. ENTIRE AGREEMENT; MODIFICATION

This agreement for the services specified herein supersedes all previous agreements for these services and constitutes the entire understanding between the parties hereto. Contractor shall be entitled to no other benefits other than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both parties. Contractor specifically

acknowledges that in entering into and executing this agreement, Contractor relies solely upon the provisions contained in this agreement and no other oral or written representation.

8. NONASSIGNMENT OF AGREEMENT

Inasmuch as this agreement is intended to secure the specialized services of Contractor, Contractor may not assign, transfer, delegate or sublet any interest herein without the prior written consent of the County.

9. EMPLOYMENT STATUS

Contractor shall, during the entire term of this agreement, be construed to be an independent contractor and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow County to exercise discretion or control over the professional manner in which Contractor performs the services which are the subject matter of this agreement; provided always, however, that the services to be provided by Contractor shall be provided in a manner consistent with the professional standards applicable to such services. The sole interest of the County is to insure that the services shall be rendered and performed in a competent, efficient and satisfactory manner. Contractor shall be fully responsible for payment of all taxes due to the State of California or the Federal government, which would be withheld from compensation of Contractor, if Contractor were a County employee. County shall not be liable for deductions for any amount for any purpose from Contractor's compensation. Contractor shall not be eligible for coverage under County's Workers Compensation Insurance Plan nor shall Contractor be eligible for any other County benefit.

10. INDEMNIFICATION

Contractor shall defend, hold harmless, and indemnify Tehama County, its elected officials, officers, employees, agents, and volunteers against all claims, suits, actions, costs, expenses (including but not limited to reasonable attorney's fees of County), damages, judgments, or decrees by reason of any person's or persons' injury, including death, or property (including property of County) being damaged, arising out of contractor's performance of work hereunder or its failure to comply with any of its obligations contained in this agreement, whether by negligence or otherwise. Contractor shall, at its own expense, defend any suit or action founded upon a claim of the foregoing. Contractor shall also defend and indemnify County against any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board and/or any

other taxing or regulatory agency against the County with respect to Contractor's "independent contractor" status that would establish a liability for failure to make social security or income tax withholding payments, or any other legally mandated payment.

11. INSURANCE

Contractor shall procure and maintain insurance pursuant to Exhibit A, "Insurance Requirements For Contractor," attached hereto and incorporated by reference.

12. PREVAILING WAGE

Contractor certifies that it is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., as well as California Code of Regulations, Title 8, Section 16000 et seq. ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. If the Services hereunder are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is $1,000 or more, Contractor agrees to fully comply with and to require its subcontractors to fully comply with such Prevailing Wage Laws, to the extent that such laws apply. If applicable, County will maintain the general prevailing rate of per diem wages and other information set forth in Labor Code section 1773 at its principal office, and will make this information available to any interested party upon request. Contractor shall defend, indemnify and hold the County, its elected officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties, or interest arising out of any failure or alleged failure of the Contractor or its subcontractors to comply with the Prevailing Wage Laws. Without limiting the generality of the foregoing, Contractor specifically acknowledges that County has not affirmatively represented to contractor in writing, in the call for bids, or otherwise, that the work to be covered by the bid or contract was not a "public work." To the fullest extent permitted by law, Contractor hereby specifically waives and agrees not to assert, in any manner, any past, present, or future claim for indemnification under Labor Code section 1781.

Contractor acknowledges the requirements of Labor Code sections 1725.5 and 1771.1 which provide that no contractor or subcontractor may be listed on a bid proposal or be awarded a contract for a public works project unless registered with the Department of Industrial Relations pursuant

to Labor Code section 1725.5, with exceptions from this requirement specified under Labor Code sections 1725.5(f), 1771.1(a) and 1771.1(n).

If the services are being performed as part of the applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, Contractor acknowledges that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

13. NON-DISCRIMINATION

Contractor shall not employ discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

14. GREEN PROCUREMENT POLICY

Through Tehama County Resolution No. 2021-140, the County adopted the Recovered Organic Waste Product Procurement Policy (available upon request) to (1) protect and conserve natural resources, water and energy; (2) minimize the jurisdiction's contribution to pollution and solid waste disposal; (3) comply with state requirements as contained in 14 CCR Division 7, Chapter 12, Article 12 (SB 1383); (4) support recycling and waste reduction; and (5) promote the purchase of products made with recycled materials, in compliance with the California Integrated Waste Management Act of 1989 (AB 939) and SB1383 when product fitness and quality are equal and they are available at the same or lesser cost of non-recycled products. Contractor shall adhere to this policy as required therein and is otherwise encouraged to conform to this policy.

15. COMPLIANCE WITH LAWS AND REGULATIONS

All services to be performed by Contractor under to this Agreement shall be performed in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. Any change in status, licensure, or ability to perform activities, as set forth herein, must be reported to the County immediately.

16. LAW AND VENUE

This agreement shall be deemed to be made in, and shall be governed by and construed in accordance with the laws of the State of California (excepting any conflict of laws provisions which would serve to defeat application of California substantive law). Venue for any action arising from this agreement shall be in Tehama County, California.

17. AUTHORITY

Each party executing this Agreement and each person executing this Agreement in any representative capacity, hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purposing to act.

18. NOTICES

Any notice required to be given pursuant to the terms and provisions of this agreement shall be in writing and shall be sent first class mail to the following addresses:

If to County:	County of Tehama 727 Oak Street Red Bluff, CA 96080 (530) 527-4655
If to Contractor:	Lorie Ann Adams, Principal Adams Ashby Group 1000 Lincoln Road H-212 Yuba City, CA 95991

Notice shall be deemed to be effective two days after mailing.

19. NON-EXCLUSIVE AGREEMENT

Contractor understands that this is not an exclusive agreement, and that County shall have the right to negotiate with and enter into agreements with others providing the same or similar services to those provided by Contractor, or to perform such services with County's own forces, as County desires.

20. RESOLUTION OF AMBIGUITIES

If an ambiguity exists in this Agreement, or in a specific provision hereof, neither the Agreement nor the provision shall be construed against the party who drafted the Agreement or provision.

21. NO THIRD PARTY BENEFICIARIES

Neither party intends that any person shall have a cause of action against either of them as a third party beneficiary under this Agreement. The parties expressly acknowledge that is not their intent to create any rights or obligations in any third person or entity under this Agreement. The parties agree that this Agreement does not create, by implication or otherwise, any specific, direct or indirect obligation, duty, promise, benefit and/or special right to any person, other than the parties hereto, their successors and permitted assigns, and legal or equitable rights, remedy, or claim under or in respect to this Agreement or provisions herein.

22. STANDARDS OF THE PROFESSION

Contractor agrees to perform its duties and responsibilities pursuant to the terms and conditions of this agreement in accordance with the standards of the profession for which Contractor has been properly licensed to practice.

23. LICENSING OR ACCREDITATION

Where applicable the Contractor shall maintain the appropriate license or accreditation through the life of this contract.

24. RESOLUTION OF AMBIGUITIES

If an ambiguity exists in this Agreement, or in a specific provision hereof, neither the Agreement nor the provision shall be construed against the party who drafted the Agreement or provision.

25. NO THIRD PARTY BENEFICIARIES

Neither party intends that any person shall have a cause of action against either of them as a third party beneficiary under this Agreement. The parties expressly acknowledge that is not their intent to create any rights or obligations in any third person or entity under this Agreement. The parties agree that this Agreement does not create, by implication or otherwise, any specific, direct or indirect obligation, duty, promise, benefit and/or special right to any person, other than the parties

hereto, their successors and permitted assigns, and legal or equitable rights, remedy, or claim under or in respect to this Agreement or provisions herein.

26. HAZARDOUS MATERIALS

Contractor shall provide to County all Safety Data Sheets covering all Hazardous Materials to be furnished, used, applied, or stored by Contractor, or any of its Subcontractors, in connection with the services on County property. Contractor shall provide County with copies of any such Safety Data Sheets prior to entry to County property or with a document certifying that no Hazardous Materials will be brought onto County property by Contractor, or any of its Subcontractors, during the performance of the services. County shall provide Safety Data Sheets for any Hazardous Materials that Contractor may be exposed to while on County property.

27. HARASSMENT

Contractor agrees to make itself aware of and comply with the County's Harassment Policy, TCPR §8102: Harassment, which is available upon request. The County will not tolerate or condone harassment, discrimination, retaliation, or any other abusive behavior. Violations of this policy may cause termination of this agreement.

28. COUNTERPARTS, ELECTRONIC SIGNATURES – BINDING

This agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each Party of this agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act ((“CUETA”) Cal. Civil Code §§ 1633.1 to 1633.17), for executing this agreement. The Parties further agree that the electronic signatures of the Parties included in this agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among Parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the Parties. For purposes of

this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code. Facsimile signatures or signatures transmitted via pdf document shall be treated as originals for all purposes.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the day and year set forth below.

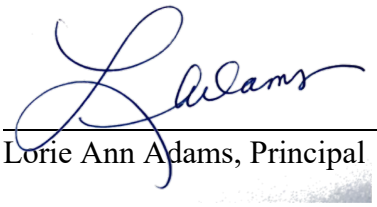
COUNTY OF TEHAMA

Date: _____

_____
Chairman, Tehama County Board of Supervisors

ADAMS ASHBY GROUP, INC.

Date: 11/10/2025



Lorie Ann Adams, Principal

112949
Vendor Number

1081-57515
Budget Account Number

Exhibit A

INSURANCE REQUIREMENTS FOR CONTRACTOR

Contractor shall procure and maintain, for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work described herein and the results of that work by Contractor, his/her agents, representatives, employees or subcontractors. At a minimum, Contractor shall maintain the insurance coverage, limits of coverage and other insurance requirements as described below.

Commercial General Liability (including operations, products and completed operations)
$1,000,000 per occurrence for bodily injury, personal injury and property damage. If coverage is subject to an aggregate limit, that aggregate limit will be twice the occurrence limit, or the general aggregate limit shall apply separately to this project/location.

Automobile Liability
Automobile liability insurance is required with minimum limits of $1,000,000 per accident for bodily injury and property damage, including owned and non-owned and hired automobile coverage, as applicable to the scope of services defined under this agreement.

Workers' Compensation
If Contractor has employees, he/she shall obtain and maintain continuously Workers' Compensation insurance to cover Contractor and Contractor's employees and volunteers, as required by the State of California, as well as Employer's Liability insurance in the minimum amount of $1,000,000 per accident for bodily injury or disease.

Professional Liability (Contractor/Professional services standard agreement only)
If Contractor is a state-licensed architect, engineer, contractor, counselor, attorney, accountant, medical provider, and/or other professional licensed by the State of California to practice a profession, Contractor shall provide and maintain in full force and effect while providing services pursuant to this contract a professional liability policy (also known as Errors and Omissions or Malpractice liability insurance) with single limits of liability not less than $1,000,000 per claim and $2,000,000 aggregate on a claims made basis. However, if coverage

is written on a claims made basis, the policy shall be endorsed to provide coverage for at least three years from termination of agreement.

If Contractor maintains higher limits than the minimums shown above, County shall be entitled to coverage for the higher limits maintained by Contractor.

All such insurance coverage, except professional liability insurance, shall be provided on an "occurrence" basis, rather than a "claims made" basis.

Endorsements: Additional Insureds

The Commercial General Liability and Automobile Liability policies shall include, or be endorsed to include "Tehama County, its elected officials, officers, employees and volunteers" as an additional insured.

The certificate holder shall be "County of Tehama."

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions of $25,000 or more must be declared to, and approved by, the County. The deductible and/or self-insured retentions will not limit or apply to Contractor's liability to County and will be the sole responsibility of Contractor.

Primary Insurance Coverage

For any claims related to this project, Contractor's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees or volunteers shall be excess of Contractor's insurance and shall not contribute with it.

Coverage Cancellation

Each insurance policy required herein shall be endorsed to state that "coverage shall not be reduced or canceled without 30 days' prior written notice certain to the County."

Acceptability of Insurers

Contractor's insurance shall be placed with an insurance carrier holding a current A.M. Best & Company's rating of not less than A:VII unless otherwise acceptable to the County. The County

reserves the right to require rating verification. Contractor shall ensure that the insurance carrier shall be authorized to transact business in the State of California.

Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance that meets all the requirements stated herein.

Material Breach

If for any reason, Contractor fails to maintain insurance coverage or to provide evidence of renewal, the same shall be deemed a material breach of contract. County, in its sole option, may terminate the contract and obtain damages from Contractor resulting from breach. Alternatively, County may purchase such required insurance coverage, and without further notice to Contractor, County may deduct from sums due to Contractor any premium costs advanced by County for such insurance.

Policy Obligations

Contractor's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

Verification of Coverage

Contractor shall furnish County with original certificates and endorsements effecting coverage required herein. All certificates and endorsements shall be received and approved by the County prior to County signing the agreement and before work commences. However, failure to do so shall not operate as a waiver of these insurance requirements.

The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

Exhibit B

Scope of Work:

Grant Administration Services for HUD Community Project Funding (CPF) Grant
Prepared for Local Government

To provide comprehensive grant administration services to ensure compliance with all federal, state, and local requirements associated with the use of HUD CPF grant funds. This includes compliance with 24 CFR Part 570 (CDBG), Davis-Bacon labor standards, reporting through the Disaster Recovery Grant Reporting (DRGR) system, and other applicable HUD policies and procedures.

1. Grant Start-Up & File Establishment

- Review and interpret HUD grant agreement, CPF award conditions, and authorizing legislation.
- Develop a **compliance checklist and critical path timeline** for the project.
- Set up physical and digital grant files per HUD monitoring standards and 2 CFR 200 requirements.
- Coordinate with City/Agency staff to align procurement and implementation procedures.

2. Environmental Review Coordination

- Ensure compliance with **24 CFR Part 58** (NEPA), including the appropriate level of environmental review.
- Prepare and/or review environmental review records (ERRs).
- Facilitate public notices (e.g., NOI/RROF) and coordinate submission to HUD for clearance.
- Ensure that no funds are obligated or expended prior to environmental clearance.

3. Davis-Bacon and Labor Standards Compliance

- Determine applicability of Davis-Bacon and Related Acts (DBRA) and State prevailing wage (if dual applicability).
- Ensure bid documents and construction contracts include correct wage decisions and labor clauses.
- Conduct pre-construction conference with labor compliance briefing.

- Monitor certified payrolls, conduct wage interviews, and resolve discrepancies.
- Maintain labor standards files and submit required reports (e.g., Semi-Annual Labor Standards Report, Form HUD-4710).

4. Procurement & Contracting Oversight

- Ensure all procurement complies with **2 CFR Part 200.318–326**.
- Assist in development or review of bid documents, RFPs, and contract agreements to include federal provisions.
- Verify contractor eligibility via **SAM.gov debarment checks**.
- Maintain procurement documentation including cost/price analyses and bid tabulations.

5. DRGR System Compliance & Federal Reporting

- Establish project(s) and activities in **HUD's DRGR system**.
- Prepare Action Plan updates and budget allocations in DRGR.
- Track expenditures and submit **Quarterly Performance Reports (QPRs)** in DRGR.
- Prepare and submit **drawdown requests** through DRGR, ensuring alignment with allowable costs and supporting documentation.
- Maintain DRGR user permissions and coordinate with HUD Field Office as necessary.

6. Financial Management & Reimbursement

- Track project budget, obligations, and expenditures.
- Prepare Requests for Funds (RFF) with complete documentation and justification.
- Maintain segregation of duties and proper internal controls.
- Assist with reconciliation of grant expenditures and matching contributions, if applicable.
- Support single audit preparation if federal thresholds are met.

7. Civil Rights, Fair Housing, and Section 3

- Ensure compliance with **Title VI, Section 504, ADA, and the Fair Housing Act**.
- Maintain and post Equal Opportunity documentation and complaint procedures.

- Prepare and implement a **Section 3 Plan**, designate a Section 3 Coordinator, and document efforts.
- Track and report MBE/WBE and Section 3 participation, if applicable.

8. Monitoring & Closeout

- Assist with preparation for HUD or third-party monitoring visits, including file review and response to monitoring findings.
- Maintain checklist of required documentation for **closeout package**.
- Complete final reports and certifications required by HUD.
- Archive all records in compliance with HUD retention standards (5–7 years depending on activity type).

Deliverables

- Environmental Review Records (ERR)
- Davis-Bacon Compliance File (HUD-4010, 4710, wage interviews, payrolls)
- Quarterly DRGR Reports (QPRs)
- Request for Reimbursement (RFF) packages
- Monitoring Response Documentation
- Project Closeout Report

E-Contract Review
Approval as to Form

Department Name: Administration

Vendor Name: Adams Ashby Group

Contract Description: For the purpose of Community Project Funding

APPROVED AS TO FORM:



Date: 10/08/2025

Office of the Tehama County Counsel
Margaret Long, County Counsel

Tehama County

Agenda Request Form

File #: 25-1461 **Agenda Date:** 11/18/2025 **Agenda #:** 17.

PROBATION

Requested Action(s)
a) Request to declare twenty one (21) used Glock 23 Gen 3 and Gen 4 .40 caliber handguns; one (1) used Glock 22 Gen 3 .40 caliber handgun; one (1) used Glock 27 Gen 3 .40 caliber handgun, and associated accessories, as surplus County property, and authorize the Purchasing Agent to dispose of the handguns in the manner most advantageous to the County

Financial Impact:
There is no financial impact to the General Fund.

Background Information:
The Tehama County Probation Department previously transitioned from .40 caliber firearms to 9mm caliber firearms, purchasing new Smith & Wesson handguns to support this change. The Glock handguns have been out of service for several years. The Department intends to trade in the surplus Glock firearms through a licensed firearms dealer. Store credit from the trade-in will be used toward the acquisition of new, California-compliant rifles. The Department currently uses Ruger Mini-14 rifles manufactured in the 1980s, which were owned by the Tehama County Sheriff's Office. Replacing these with modern AR-15 rifles will enhance operational readiness and allow for magazine interchangeability with other County law enforcement agencies in the event of a mass shooting or other shooting incident.

TEHAMA COUNTY PROBATION DEPARTMENT

Chief Probation Officer, Pam Gonzalez

P.O. Box 99, Red Bluff, CA 96080

July 3, 2025

To Whom it May Concern:

The Tehama County Probation Department has a cache of used Glock handguns. The Department made the decision to change calibers of assigned firearms from .40 Caliber to 9mm Caliber. The Department purchased new Smith and Wesson firearms to facilitate this transition. As a result of this purchase, the Glock handguns have been out of service for several years.

The Tehama County Probation Department currently uses Ruger Mini-14 rifles for service rifles. These rifles are owned by the Tehama County Sheriff's Office and are firearms manufactured in the 1980's.

All firearm transactions must be completed by a firearms dealer and a Dealer Record of Sale must be completed for each firearm with a serial number. It is the wish of the Tehama County Probation Department to trade in the previously used Glock firearms and use store credit from that transaction to purchase new and modern California Compliant rifles.

Carrying a new modern rifle would allow the interchange of firearm magazines between all other Tehama County Law Enforcement agencies in the event of a mass shooting/school shooting event.

Please contact me if you have any further questions.

Clayton Bennett
Deputy Chief Probation Officer/Range Master
Tehama County Probation Department

Pam Gonzalez
Chief Probation Officer

1	GLOCK	PISTOL	40 CAL	22	TRIJICON SIGHTS	BLACK	GZB742	GOOD CONDITION W/2 MAGS
2	GLOCK	PISTOL	40 CAL	23	FACTORY SIGHTS	BLACK	ZDK066	GOOD CONDITION W/3 MAGS
3	GLOCK	PISTOL	40 CAL	23	FACTORY SIGHTS	BLACK	XCM688	GOOD CONDITION W/3 MAGS
4	GLOCK	PISTOL	40 CAL	23	FACTORY SIGHTS	BLACK	TLZ340	GOOD CONDITION W 3/MAGS NO CASI
5	GLOCK	PISTOL	40 CAL	23	FACTORY SIGHTS	BLACK	RVY774	GOOD CONDITION W/3 MAGS NO CASI
6	GLOCK	PISTOL	40 CAL	23	FACTORY SIGHTS	BLACK	ZMB269	GOOD CONDITION W/3 MAGS GEN 4
7	GLOCK	PISTOL	40 CAL	23	FACTORY SIGHTS	BLACK	XCM682	GOOD CONDITION W/3 MAGS
8	GLOCK	PISTOL	40 CAL	23	FACTORY SIGHTS	BLACK	TLZ342	GOOD CONDITION W/3 MAGS
9	GLOCK	PISTOL	40 CAL	23	FACTORY SIGHTS	BLACK	TLZ338	GOOD CONDITION W/3 MAGS
10	GLOCK	PISTOL	40 CAL	23	FACTORY SIGHTS	BLACK	VZK512	GOOD CONDITION W/3 MAGS
11	GLOCK	PISTOL	40 CAL	27	FACTORY SIGHTS	BLACK	RFY973	GOOD CONDITION W/2 MAGS
12	GLOCK	PISTOL	40 CAL	23	FACTORY SIGHTS	BLACK	RVY768	GOOD CONDITION W/3 MAGS
13	GLOCK	PISTOL	40 CAL	23	FACTORY SIGHTS	BLACK	TLZ341	GOOD CONDITION W/3 MAGS
14	GLOCK	PISTOL	40 CAL	23	FACTORY SIGHTS	BLACK	VZK395*	GOOD CONDITION W/3 MAGS
15	GLOCK	PISTOL	40 CAL	23	FACTORY SIGHTS	BLACK	VZK514*	GOOD CONDITION W/3 MAGS
16	GLOCK	PISTOL	40 CAL	23	FACTORY SIGHTS	BLACK	RNC649*	GOOD CONDITION W/3 MAGS
17	GLOCK	PISTOL	40 CAL	23	FACTORY SIGHTS	BLACK	XCM680	GOOD CONDITION W/3 MAGS
18	GLOCK	PISTOL	40 CAL	23	FACTORY SIGHTS	BLACK	XCM681	GOOD CONDITION W/3 MAGS
19	GLOCK	PISTOL	40 CAL	23	FACTORY SIGHTS	BLACK	RVY769	GOOD CONDITION W/3 MAGS
20	GLOCK	PISTOL	40 CAL	23	FACTORY SIGHTS	BLACK	TLZ347*	GOOD CONDITION W/3 MAGS
21	GLOCK	PISTOL	40 CAL	23	FACTORY SIGHTS	BLACK	ZBM271*	GOOD CONDITION W/3 MAGS GEN 4
22	GLOCK	PISTOL	40 CAL	23	FACTORY SIGHTS	BLACK	RVY767	GOOD CONDITION W/3 MAGS
23	GLOCK	PISTOL	40 CAL	23	TRIJICON SIGHTS	BLACK	RNC663	GOOD CONDITION W/3 MAGS

Tehama County

Agenda Request Form

File #: 25-1895 **Agenda Date:** 11/18/2025 **Agenda #:** 18.

PROBATION

Requested Action(s)
a) TRANSFER OF FUNDS: PROBATION, B-17, from Salary & Wages (2037-51010) $5,000.00, to Extra Help (2037-561011) $5,000.00 **(Requires 4/5's vote)**

Financial Impact:
No financial impact to the General Fund, as monies will be transferred from one previously budgeted account to the other.

Background Information:
Effective 10/3/25, per Tehama County Personnel Action Form dated 9/15/25, the Probation Program Analyst FT employee has moved to an Extra Help status in order to assist the department with operational continuity and guidance while in transition during the recruitment period for the full-time position. This transfer will provide funds in the appropriate account within Budge Unit 2037 to pay for Extra Help hours worked.

Tehama County Auditor's Office

BUDGET APPROPRIATION TRANSFER REQUEST

Auditor Number B-17

DEPARTMENT NAME **Probation**

Date: **October 28, 2025**

Due to a budget deficiency, or unanticipated expense, I am requesting a transfer, or an additional appropriation as listed below.

Effective 10/4/25, the Probation Program Analyst FT employee has moved to an Extra Help employee.This change will allow for Probation Management and Fiscal Staff to consult with the EH employee to continue Fiscal practices without delay while the Probation Program Analyst FT position is in the process of recruitement. This transfer is necessary to pay the EH employee as there is currently no budget for 2037-51011.

Budget Transfer From				Budget Transfer To			
FUND DEPT NO	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT	FUND DEPT NO	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
2037	**51010**	Salary & Wages	$ 5,000.00	2037	51011	Extra Help	$ 5,000.00
		Total Journal	**$ 5,000.00**			Total Journal	**$ 5,000.00**

TRANSFER APPROVED

P Gorgay 10/28/25

SIGNATURE OF REQUESTING OFFICIAL DATE

Ana Zamacona 10/28/2025

AUDITOR DATE

BOARD OF SUPERVISORS DATE

Tehama County

Agenda Request Form

File #: 25-1896 **Agenda Date:** 11/18/2025 **Agenda #:** 19.

PROBATION

Requested Action(s)
a) TRANSFER OF FUNDS: PROBATION; B-16 - from CalAIM (2036-4505724), to Contingency (2002-59000), $46,150.27; and From Contingency (2002-59000) to Professional/Special Services (2036-53230), $46,150.27 **(Requires a 4/5's vote)**

Financial Impact:
There is no financial impact on the General Fund. Probation will utilize CalAIM PATH 3 funds to issue payment to Health Management Associates, Inc. (HMA).

Background Information:
The California Advancing and Innovating Medi-Cal (CalAIM) Justice Involved Initiative (JII) supports incarcerated youth in preparing for successful reentry into their communities. To facilitate this effort, the Tehama County Probation Department has partnered with HMA, a state-approved contractor under the CalAIM initiative, to develop an implementation plan ensuring access to health care services for incarcerated youth. This plan has been submitted and approved by the State of California.

HMA has provided valuable consultation on multiple aspects of the initiative, including the development of Requests for Proposals (RFP) for Pharmacy Services and an Electronic Health Records (HER) system. Additionally, they have assisted in drafting job classifications for two new positions, essential to advancing the CalAIM initiative. Their expertise and support are helping the Juvenile Detention Facility move closer to meeting the State's CalAIM requirements.

CalAIM PATH 3 funds will pay invoices issued by HMA for services rendered to the Tehama County Probation Department.

Tehama County Auditor's Office

BUDGET APPROPRIATION INCREASE REQUEST

Auditor Number B-16

DEPARTMENT NAME PROBATION

Date: October 23, 2025

I am requesting an increase or decrease to my budget appropriations as listed below:

Check one [ ] **"Previous Year Revenue"** [X] **"New Revenue"**

Funding Source Fund 581- Cal-AIM PATH 3

****Note*** ***General Fund and Public Safety "MUST" use Contingency when increasing budget***

Increase Revenue Budget				Increase Expenditure Budget			
FUND DEPT NO	**ACCOUNT NUMBER**	**ACCOUNT NAME**	**AMOUNT**	**FUND DEPT NO**	**ACCOUNT NUMBER**	**ACCOUNT NAME**	**AMOUNT**
2036	4505724	Fund 581-CalAIM PATH 3	$ 46,150.27	2002	59000	Contingency	$ 46,150.27
2002	59000	Contingency	$ 46,150.27	2036	53230	Professional Services	$ 46,150.27
		Total Journal	**$ 92,300.54**			Total Journal	**$ 92,300.54**

INCREASE / (DECREASE) APPROVED

P Gonzales 10/23/25

SIGNATURE OF REQUESTING OFFICIAL DATE

Ana Zamacona 10/28/2025

AUDITOR DATE

BOARD OF SUPERVISORS DATE

A-117

Jan-19

Vendor#: V000088

HEALTH MANAGEMENT ASSOCIATES, INC.

INVOICE

MA # 2024-378
2037-53230
46,150.27

Tehama County Probation Department
Att. Finance
PO Box 99
omorales@tcprobation.org
Red Bluff, CA 96080

October 14, 2025
Invoice Number: 211996 - 0000016
Due Date: November 13, 2025

Current Invoice Total $46,150.27

Project: 211996 Tehama County: Medi-Cal DHCS

Professional Services from September 01, 2025 to September 30, 2025

Task: Probation

Professional and Consulting Services Rendered:

	Hours	Rate	Fees	
Perillo, Jessica	.50	330.00	165.00	
Qin, Xingyi	3.25	295.00	958.75	
VanDonge, Christine	20.50	330.00	6,765.00	
Volpe, John	24.75	420.00	10,395.00	
White, Julie	19.25	420.00	8,085.00	
Yermishkin, Anya	33.00	175.00	5,775.00	
Total Hours / Fees	101.25		32,143.75	
Subtotal Fees				**32,143.75**

Expenses for:

Gregory, Darlene

8/8/2025	Gregory, Darlene	John Volpe - JFK-SFO split tasks	208.49	
8/28/2025	Gregory, Darlene	Julie White - BOS-SFO/SAN-BOS 2 Tasks	348.33	
8/28/2025	Gregory, Darlene	Julie White - SFO-SAN 2 Tasks	64.25	
8/29/2025	Gregory, Darlene	John Volpe - SAN-JFK updtd Rtn, 2 tasks	10.50	
	Subtotal Expenses		**631.57**	**631.57**

Task: Probation - Travel

2501 WOODLAKE CIRCLE, SUITE 100, OKEMOS, MI 48864
TELEPHONE: (517) 482-9236 FAX: (517) 482-0920
EMAIL: ACCOUNTING@HEALTHMANAGEMENT.COM · FEDERAL ID # 38-2599727
WWW.HEALTHMANAGEMENT.COM

Project	211996	Tehama County: Medi-Cal DHCS			Invoice	0000016

Professional and Consulting Services Rendered:

	Hours	Rate	Fees	
VanDonge, Christine	15.75	213.00	3,354.75	
Volpe, John	12.50	265.00	3,312.50	
White, Julie	9.00	265.00	2,385.00	
Yermishkin, Anya	13.25	108.00	1,431.00	
Total Hours / Fees	50.50		10,483.25	
Subtotal Fees				**10,483.25**

Expenses for:

Gregory, Darlene				
8/13/2025	Gregory, Darlene	Anya Yermishkin - MSP-SFO split tasks	204.48	
8/13/2025	Gregory, Darlene	Christine VanDonge - CLT-SFO split task	302.99	
Volpe, John				
9/6/2025	Volpe, John	lunch during flight	14.00	
9/6/2025	Volpe, John	to airport in NY	50.92	
9/8/2025	Volpe, John	team meal	96.09	
9/8/2025	Volpe, John	one nigh of two divided by SO & Prob	163.69	
9/8/2025	Volpe, John	JV and JW	10.50	
9/8/2025	Volpe, John	Half of charge	380.44	
9/12/2025	Volpe, John	team coffee	20.25	
9/12/2025	Volpe, John	no receipt available - 50%	10.04	
9/18/2025	Volpe, John	from jfk -split with SO	5.70	
9/18/2025	Volpe, John	one night of this hotel bill	136.22	
Yermishkin, Anya				
9/11/2025	Yermishkin, Anya	Lunch for AY, JV, JW, & CVD	108.32	
9/12/2025	Yermishkin, Anya	Breakfast for AY, JV, JW, & CVD	35.24	
9/12/2025	Yermishkin, Anya	Dinner for AY & CVD	109.76	
9/12/2025	Yermishkin, Anya	SFO Marriott 09.12-09.13	253.87	
9/12/2025	Yermishkin, Anya	SFO Marriott 09.12-09.13	12.68	
9/12/2025	Yermishkin, Anya	Lunch for AY, JV, JW, & CVD	102.11	
VanDonge, Christine				
9/8/2025	VanDonge, Christine	park at CLT airport	129.60	
9/8/2025	VanDonge, Christine	RENTAL CAR 1/2 PROBATION 1/2 SHERIFF	159.36	
9/11/2025	VanDonge, Christine	hotel 1/2 PROBATION 1/2 SHERIFF	427.59	
9/12/2025	VanDonge, Christine	hotel 1/2 PROBATION 1/2 SHERIFF	126.93	
9/12/2025	VanDonge, Christine	Uber to hotel	30.92	
	Subtotal Expenses		**2,891.70**	**2,891.70**

2501 Woodlake Circle, Suite 100, Okemos, MI 48864
Telephone: (517) 482-0236 Fax: (517) 482-0920
Email: accounting@healthmanagement.com · Federal ID # 38-2599727
WWW.HEALTHMANAGEMENT.COM

Project	211996	Tehama County: Medi-Cal DHCS	Invoice	0000016
		Current Invoice Total		**$46,150.27**

HMA's preferred method of payment is via ACH:

Bank of America
Depository Account: Health Management Associates, Inc.
Routing Number: 072000805
Account Number: 375011515507
Please send remittance notice to: accounting@healthmanagement.com

2501 Woodlake Circle, Suite 100, Okemos, MI 48864
Telephone: (517) 482-9236 Fax: (517) 482-0920
Email: accounting@hfalthmanagement.com · Federal ID # 38-2599727

WWW.HEALTHMANAGEMENT.COM

Tehama County

Agenda Request Form

File #: 25-1976 **Agenda Date:** 11/18/2025 **Agenda #:** 20.

CLERK OF THE BOARD

Requested Action(s)
a) RESOLUTION - Request adoption of the resolution approving the adoption of the Conflict of Interest Code for Sky View County Water District

Financial Impact:
There is no financial impact.

Background Information:
Section 81000 of the Political Reform Act requires each local government agency to adopt a Conflict-of-Interest Code. This code identifies which financial interests public officials, employees, and consultants must disclose on their Statement of Economic Interests (Form 700). The Tehama County Board of Supervisors serves as the code-reviewing body for the Sky View County Water District ("District"). The District must adopt its own Conflict-of-Interest Code, separate from that of the County of Tehama.

RESOLUTION NO. _____

A RESOLUTION OF THE BOARD OF SUPERVISORS APPROVING THE ADOPTION OF THE CONFLICT OF INTEREST CODE FOR THE SKY VIEW COUNTY WATER DISTRICT

WHEREAS the Political Reform Act of 1974 (Gov. Code Section 81000 et seq.) requires every local government agency to adopt a Conflict of Interest Code; and

WHEREAS the Tehama County Board of Supervisors is the code reviewing body for Sky View County Water District within Tehama County; and

WHEREAS the Sky View County Water District is required to adopt its own Conflict of Interest Code separate from the Conflict of Interest Code for the County of Tehama; and

WHEREAS the Sky View County Water District requested approval and adoption of their revised Conflict of Interest Code in order to comply with current law;

NOW, THEREFORE, BE IT RESOLVED that the Tehama County Board of Supervisors hereby approves the Conflict of Interest Code for the Sky View County Water District as attached hereto.

The foregoing resolution was offered on a motion by Supervisor _____, seconded by Supervisor _____, and carried by the following vote of the Tehama County Board of Supervisors:

AYES:

NOES:

ABSENT OR NOT VOTING:

STATE OF CALIFORNIA)
)ss
COUNTY OF TEHAMA)

I, Sean Houghtby, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be a full, true and correct copy of the resolution adopted by the Board of Supervisors on this _____ day of _____ 2025.

Dated the _____day of _____ 2025

SEAN HOUGHTBY, County Clerk and ex-officio Clerk of the Board of Supervisors, County of Tehama, State of California

By_____ Deputy

SKY VIEW COUNTY WATER DISTRICT
33731 PONDEROSA WAY, PAYNES CREEK, CA 96075
(530) 597-2913 skyviewwaterdistrict@yahoo.com

RESOLUTION NO. 25-002

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SKY VIEW COUNTY WATER DISTRICT (SVCWD), COUNTY OF TEHAMA, STATE OF CALIFORNIA IN THE MATTER OF:

ADOPTION OF CONFLICT OF INTEREST CODE

At the October 15th special meeting of the Board of Directors of the Sky View County Water District (the 'District), it was motioned by Director Taylor and seconded by Director Dixon and duly carried that the following resolution be adopted.

WHEREAS, the Sky View County Water District is a duly established County Water District authorized pursuant to California Water Code Section 30320, to supply water to the community located in Tehama County known as the Sky View County Water District; and

WHEREAS, section 87300 of the California Government Code requires every public agency to adopt and promulgate a Conflict of Interest code; and

WHEREAS, amendments to the Political Reform Act, Government Code Sections 81000 have in the past and foreseeably will in the future require conforming amendments to be made in Conflict of Interest Codes adopted pursuant to its provisions; and

WHEREAS, the Fair Political Practices commission has adopted a regulation, 2 Cal. Code of Regs, Section 18730, which contains the terms of a standard model Conflict of Interest Code, which can be incorporated by reference, and which will be amended to conform to amendments in the Political Reform Act after public notice and hearings conducted by the Fair Political Practices Commission pursuant to the Administrative Procedure Act, Government Code Sections 11370; and

WHEREAS, 81 1990 Government Code Section 87306.5 was added to the Political Reform Act requiring every local agency which has adopted a Conflict of Interest Code to review its code every two years and updating if necessary; and

WHEREAS, The District reviewed its Conflict of Interest Code in compliance with the Political Reform Act at a special meeting held on October 15, 2025, by and through Resolution 25-002.

WHEREAS, section 82011 of the California Government Code requires that the reviewing body for agencies located entirely within the county shall be the County Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED and the Board of Directors of the Sky View County Water District hereby finds that:

1. The Conflict of Interest Code is adopted pursuant to the provisions and in accordance with the requirements of sections 87300 of the California Government Code.

2. After adoption of this Resolution the Secretary of the Board of Directors of Sky View County Water District shall forward a certified copy of this resolution with appendices to the Tehama County Board of Supervisors for review and approval and/or amendment.

The Foregoing resolution was introduced, passed and adopted by the Board of Directors at a special meeting held on the 15th day of October, 2025 by the following vote:
Ayes: 4
Noes: 0
Absent: 1
Abstention: 0

SIGNED:

X _____
Vic Ciardi, Board President
Sky View County Water District

ATTEST:

Kris M Gow
Secretary of the Board of Directors
Sky View County Water District

I, Kris M. Gow, Secretary of the Board of Directors of Sky View County Water District, do hereby Certify the foregoing Resolution was duly passed and adopted at a Special Meeting of the Board of Directors of Sky View County Water District on the 15th day of October, 2025

DATED: 10-15-2025

X Kris M Gow
Secretary of the Board of Directors



SKY VIEW COUNTY WATER DISTRICT
33731 Ponderosa Way
PAYNES CREEK, CA 96075-9716
(530) 597-2913 skyviewwaterdistrict@yahoo.com

CONFLICT OF INTEREST CODE FOR THE SKY VIEW COUNTY WATER DISTRICT

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Sec 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the SKY VIEW COUNTY WATER DISTRICT.

Individuals holding designated positions, as shown in Appendix A, shall file their statements of economic interest annually with the SKY VIEW COUNTY WATER DISTRICT who will make the statements available for public inspection and reproduction.

(Gov. Code Section 81008). Statements for all designated positions will be retained by the SKY VIEW COUNTY WATER DISTRICT.

APPENDIX A

Designated Positions

Designated Positions	Disclosure Categories (Appendix B)
General Manager	1,2
Board of Directors	1,2
Consultants / New positions*	*

* The General Manager may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements.

The determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

Officials Who Manage Public Investments

It has been determined that the following positions manage public investments and will file a Statement of Economic Interest pursuant to Government code Section 87200 (Statutory Filers):

- Members of the Board of Directors

An individual holding one of the above listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code Section 87200.

APPENDIX B

Disclosure Categories

Category 1

Interests in real property located within the current boundaries of the Sky View County Water District or within two miles the boundaries of the District or within two miles of any lands owned or used by the District as well as investments and business positions in business entities, and income, including receipt of loans, gifts and travel payment from sources that provide real estate services (e.g. consulting, appraisal, development, construction) of the type used by the District.

Category 2

Investments and business position in business entities, and income, including receipt of loans, gifts, and travel payment, from sources that provide services, supplies, materials, machinery, or equipment of the type utilized by the District. Sources may include, but are not limited to engineering and environmental consulting firms, water and soil testing companies, products and services contractors, mechanical vendors, farmers, and their agents.

This is the last page of the Conflict of Interest Code for Sky View County Water District

Pursuant to Government Code Section 87303, the Conflict of Interest Code for the Sky View County Water District was approved on October 15, 2025 and will become effective _____.

_____

Tehama County Board of Supervisors

Tehama County

Agenda Request Form

File #: 25-1983 **Agenda Date:** 11/18/2025 **Agenda #:** 21.

CLERK & RECORDER / ELECTIONS DEPARTMENT

Requested Action(s)
a) Declare as elected, those candidates filing the various special district board positions pursuant of the Certificate of Nomination

Financial Impact:
There is no financial impact associated with this item.

Background Information:
The candidates listed on the Certificate of Nomination either filed candidate documents or were appointed to the board prior to November 5, 2025. The Board of Supervisors, having supervising authority over Special Districts, declares those candidates as being elected.

Uniform District Election
November 4, 2025

Certificate of Nomination

I, SEAN HOUGHTBY, County Clerk, County of Tehama, State of California, hereby certify that the following nominees qualify for appointment to the positions within the districts as listed below, pursuant to Section 10515 of the Uniform District Election Law:

CORNING WATER DISTRICT
Board of Directors
Two 4-Year Terms Expiring December 2029
Kevin Hebrew
Bradley Henman
One 2-Year Term Expiring December 2027
Harold Crain

DEER CREEK IRRIGATION DISTRICT
Board of Directors – Two 4-Year Terms Expiring December 2029
Patrick Johnson
Jeffery Rabo

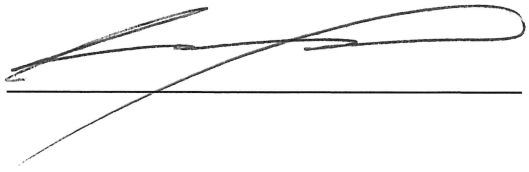
PASKENTA COMMUNITY SERVICES DISTRICT
Board of Directors – Two 4-Year Terms Expiring December 2029
Jeffery May
Michael Smith

PROBERTA WATER DISTRICT
Board of Directors – Two 4-Year Terms Expiring December 2029
Gary Taylor
Daniel Perea

Dated: November 7, 2025

SEAN HOUGHTBY, County Clerk
County of Tehama State of California

(SEAL)



Tehama County

Agenda Request Form

File #: 25-1919 **Agenda Date:** 11/18/2025 **Agenda #:** 22.

BOARD OF SUPERVISORS

Requested Action(s)
a) Request ratification for the Chair to sign the letter of support for the John C. Harris County Fair Racing Legacy, an initiative dedicated to bringing back horse racing to Northern California in 2026

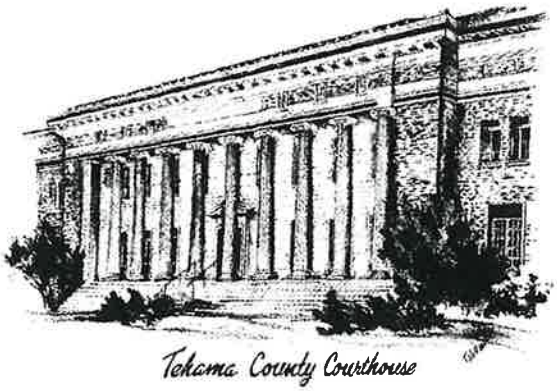
Financial Impact:
There is no financial impact associated with this item.

Background Information:
On October 28,2025, District 2 Supervisor Tom Walker, requested to bring forward an item for the Board to consider approval of a letter of support for the John C. Harris County Fair Racing Legacy. Due to timing of the matter, it was necessary to issue the letter prior to its formal inclusion on the agenda.

The John C. Harris County Fair Racing Legacy is an initiative aimed at restoring horse racing to Northern California fairs beginning in 2026. Participating fairs include the Tehama District Fair, Alameda County Fair, Humboldt County Fair, Sonoma County Fair, and Big Fresno Fair**.** This initiative is designed to revitalize local fairgrounds by generating new revenue streams, creating employment opportunities, and strengthening the long-term sustainability of community fairs.

Board of Supervisors
COUNTY OF TEHAMA

District 1 – Rob Burroughs
District 2 – Tom Walker
District 3 – Vacant
District 4 – Matt Hansen
District 5 – Greg Jones



Gabriel Hydrick
Chief Administrator

October 29, 2025

California Horse Racing Board
1010 Hurley Way, Suite 300
Sacramento, CA 95825

Subject: Support for the John C. Harris County Fair Racing Legacy

Dear Members of the California Horse Racing Board,

On behalf of the Tehama County Board of Supervisors, I am proud to express our strong support for the John C. Harris County Fair Racing Legacy, an initiative dedicated to bringing horse racing back to Northern California in 2026 at the Tehama District Fair, Alameda County Fair, Humboldt County Fair, Sonoma County Fair, and Big Fresno Fair.

Restoring horse racing to these Northern California fairgrounds will not only revive a beloved tradition but also deliver significant economic and community benefits. This initiative is projected to create over 900 jobs and generate millions of dollars in revenue, providing vital financial resources to sustain and strengthen our regional fair network.

As proud partners of the Tehama District Fair, we recognize that the fair's success directly contributes to the prosperity of our community. Increased revenue from horse racing will provide essential funding to maintain and enhance fairground facilities—ensuring they continue to serve as vital hubs for agricultural education, community enrichment, and emergency response support.

Our county fairgrounds have long stood as cornerstones of rural California life. The revenue and engagement generated through horse racing will ensure these facilities remain strong, vibrant, and available for future generations.

For these reasons, the Tehama County Board of Supervisors fully supports the John C. Harris County Fair Racing Legacy and respectfully urges the California Horse Racing Board to approve and advance this important initiative.

Thank you for your time and thoughtful consideration.

Sincerely,

Matt Hansen
Chair, Tehama County Board of Supervisors

Tehama County

Agenda Request Form

File #: 25-1964 **Agenda Date:** 11/18/2025 **Agenda #:** 23.

COMMITTEES & COMMISSIONS / SPECIAL DISTRICT

Requested Action(s)
a) RESOURCE CONSERVATION DISTRICT - One (1) appointment to fill the expired term of Tom Stroing, with the new said term set to expire 11/30/2028
(Interested Person: Tom Stroing)

b) RESOURCE CONSERVATION DISTRICT - One (1) appointment to fill the expired term of Michael Vasey, with the new said term set to expire 11/30/2028
(Interested Person: Michael Vasey)

c) RESOURCE CONSERVATION DISTRICT - One (1) appointment to fill the expired term of Tricia Hamelberg, with the new said term set to expire 11/30/2029
(Interested Person: Tricia Hamelberg)

d) RESOURCE CONSERVATION DISTRICT - One (1) appointment to fill the expired term of Tom Amundson, with new term set to expire 11/30/2029
(Interested Person: Frank Dawley)

Financial Impact:
There is no financial impact.

Background Information:
Representatives are registered voters who reside and own property within the Resource Conservation District of Tehama County.

RESOURCE CONSERVATION DISTRICT OF TEHAMA COUNTY

November 5, 2025

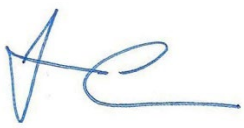
Clerk of the Board of Supervisors
PO Box 250
Red Bluff CA 96080

Dear Clerk;

The Resource Conservation District of Tehama County (RCDTC) recommends that the Supervisors appoint Frank Dawley to our board of directors for a full 4-year term ending 11/30/2029 and re-appoint Michael Vasey and Tom Stroing to another term ending 11/30/2028. Also, please extend Tricia Parker-Hamelberg term to end 11/30/2029. Previously, her term would have ended in the middle of the year and we would like to have all of the term dates to end 11/30/xx.

Thanks!

Sincerely,



Jon Barrett
District Manager
Resource Conservation District of Tehama County

Tehama County

Agenda Request Form

File #: 25-1984 **Agenda Date:** 11/18/2025 **Agenda #:** 24.

COMMITTEES & COMMISSIONS

Requested Action(s)
a) TEHAMA COUNTY INTEGRATED WASTE MANAGEMENT TASK FORCE (AB 939) - One (1) one -year appointment to fill the expired term of Robert Christison, with said new term expiring 3/31/26 (Interested person: Martha Vuist-Bruske)

Financial Impact:
None.

Background Information:
None.

Tehama County

Agenda Request Form

File #: 25-1975 **Agenda Date:** 11/18/2025 **Agenda #:** 25.

COMMITTEES & COMMISSIONS

Requested Action(s)
a) TEHAMA COUNTY CHILDREN AND FAMILIES COMMISSION (FIRST 5 TEHAMA) - One (1) appointment to replace Rich Duvarney, Superintendent of Schools, with no set term expiration date (Interested Person: Jared Caylor)

Financial Impact:
There is no financial impact.

Background Information:
On September 17, 2025, the Tehama County Board of Education unanimously approved the appointment of Jared Caylor as Superintendent of the Tehama County Department of Education, effective October 6, 2025. His appointment follows the resignation of former Superintendent Richard Duvarney, which took effect on October 5, 2025.

Tehama County

Agenda Request Form

File #: 25-1978 **Agenda Date:** 11/18/2025 **Agenda #:** 26.

COMMITTEES & COMMISSIONS

Requested Action(s)
a) SOLID WASTE INDEPENDENT HEARING PANEL - One (1) appointment to replace Rob Schmid as the Public At Large Representative, with term expiring 02/28/2030 (Interested Person: Tim Potanovic)

b) SOLID WASTE INDEPENDENT HEARING PANEL - One (1) appointment to replace Carolyn Steffan as the Public At Large Representative, with term expiring 02/28/2030 (Interested Person: David Brower)

c) SOLID WASTE INDEPENDENT HEARING PANEL - One (1) appointment to replace Will Pike as the Technical Expert Representative, with term expiring 02/28/2030 (Interested Person: Allen Fleming)

Financial Impact:
There is no financial impact.

Background Information:
Pursuant to Public Resources Code §44308(b)(5), members of the panel shall be selected for their legal, administrative or technical abilities in areas relating to solid waste management.

Tehama County

Agenda Request Form

File #: 25-1888 **Agenda Date:** 11/18/2025 **Agenda #:** 27.

TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign the Woodsmoke Reduction Program Retailer Agreement with Top Hat Energy, Inc which allows them to participate in the Woodsmoke Reduction Program as a participating Retailer in amounts not to exceed the predesignated amount for each voucher issued, effective upon execution by both parties and to terminate on 6/30/26

Financial Impact:
There is no financial impact to the General Fund associated with this item.

Background Information:
The Wood Smoke Reduction Program (Program) is a statewide initiative that employs cap-and-trade funds to mitigate greenhouse gas emissions. This Program also offers the added benefits of reducing black carbon and fine particulate (PM2.5) emissions. Its goal is to assist households in replacing uncertified wood stoves or inserts, currently used as their primary heat source, with cleaner-burning, more efficient devices. Enhanced incentives are specifically available for disadvantaged communities, low-income communities, and low-income households. According to the California Air Resources Board Woodsmoke Reduction Program guidelines, the replacement device must be installed by a professional, appropriately licensed stove installer (Installer) and meet local fire and building codes. Installers interested in participating in this Program must agree to the Program's terms and conditions by signing an agreement with the District. The retailer agreement ensures that the retailers are eligible to participate, in order to participate in the Program, the Installer will be required to agree to the following: Abide by the terms and conditions of the Program; Unless verified by the District, verify that the old device and the replacement device qualify for the Program; Conduct professional installation of the qualified device in compliance with all applicable State, county, city, or tribal codes/ordinances; Provide residents with training on device operation and maintenance and, if applicable, for wood burning devices, best practices in wood storage and woodburning; and Render the old device inoperable and recycle it, if recycling is available in the area.

WOODSMOKE REDUCTION PROGRAM
VOUCHER TRACKING FORM

This form is to be completed by the Participating Retailers and sent to:
Alicia Helfrick, Air Pollution Control Specialist II
Tehama County Air Pollution Control District
PO Box 1169 | 1834 Walnut Street
Red Bluff, CA 96080

Date:_____ Voucher #: _____ Building Permit #:_____

Customer's Name:_____ HUD Permit? ☐Yes ☐No

New Device

Manufacturer:_____ Emissions Rate (g/h):_____

Model:_____ Heating Efficiency (%):_____

New Stove Type: ☐Wood (catalytic) ☐Wood (non-catalytic*) ☐Pellet

☐Electric Stove ☐Electric Heat Pump

*Non-catalytic stove must be allowed in Table 1 of the State Program Guidelines.

Retailer Name: _____ Phone_____

Installation

Name of Licensed Installer:_____ License #:_____

Date Work Completed:_____ License Class: _____

Old Non-EPA Certified Wood Stove

Manufacturer:_____

Model:_____

Year Manufactured / Approximate Age (years):_____

Please initial the following statement:

I certify that the old device was **not** EPA-certified. ____Yes

I certify that the old device was in working condition prior to replacement. ____Yes

I certify that the installed device was new and EPA-certified (if wood). ____Yes

I certify that the applicant received training on proper wood storage and wood burning practices (if applicable) and device operation and maintenance. ____Yes

Recycling (for Replacement Projects):

Residence where stove was removed from:
Customer: _____

Address: _____

Name of person delivering old stove to recycler: _____

Please initial the following statements as proof of completion:

I certify that the old wood stove has been removed from the residence. ____Yes ____ N/A

I certify that the old wood stove's doors have been removed and hinges destroyed prior to the stove's release to a recycling facility: ____Yes ____ N/A

I certify that the old wood stove has been released to a recycling facility and that the stove is to be destroyed (recycler to sign Recycler Certification Form): ____Yes ____ N/A

****

I certify that the information contained on this tracking form is accurate and the form is completely filled out. I am a Participating Retailer and agree that I must meet the program requirements in order to receive reimbursement from the Tehama County Air Pollution Control District in Red Bluff, California. This form must be submitted with **ALL** sections completed along with the completed voucher, a copy of the in-home estimate and final invoice, recycler certification form, acknowledgement of training form, building permit with proof of final inspection, and photograph of stove **prior** to removing it **AND** of newly installed hearth appliance in order to receive reimbursement.

Name of Participating Retailer Representative: _____

Signature: _____ **Date:**_____

To ensure quick processing, please make sure you send all items listed.

Checklist:

- ☐ Voucher signed and enclosed
- ☐ Pre and post installation photos
- ☐ Copy of in-home estimate
- ☐ Copy of final invoice
- ☐ Recycler Certification Form
- ☐ Acknowledgement of Training Form
- ☐ Your signature (on this form)
- ☐ Building Permit w/ Proof of Final Inspection
- ☐ Retention of Existing Wood-Burning Device Certification (heat pump projects only)

Mail or drop off original documents to:
Alicia Helfrick, Air Pollution Control Specialist II
Tehama County Air Pollution Control District
PO Box 1169 | 1834 Walnut Street
Red Bluff, CA 96080

WOODSMOKE REDUCTION PROGRAM
RECYCLER CERTIFICATION FORM

Voucher Number: _____

Name of Homeowner: _____

Home Address: _____

For Completion by Recycler:

Date: _____

Make and Model # of Stove delivered for recycling:

I certify that this stove was delivered to:

Name of Recycler

and will be destroyed, rendered usable only as scrap and recycled.

Printed Name:_____ Signature: _____

WOODSMOKE REDUCTION PROGRAM
ACKNOWLEDGEMENT OF TRAINING

The Program requires an educational component to ensure that the new home heating devices, particularly wood stoves, are properly operated and maintained to maximize energy efficiency and achieve the lowest possible emission rates. With proper burning techniques and properly seasoned wood, the amount of wood used could be significantly reduced. While a new wood stove typically pollutes less than an older one, user operation is important for achieving emission reductions. Districts are required to obtain verification of training.

Homeowner's or Tenant's name:_____

Address where new device was installed:_____

_____

****

I certify that I received the owner's manual for my new device (please initial). _____Yes

I certify that I received training from the Retailer/Installer on the operation of my new device per manufacturer instructions (please initial) _____Yes

I certify that I received training from the Retailer/Installer on proper wood storage and wood burning practices (if applicable) (please initial) _____Yes

Signature (Homeowner/Tenant):_____Date:_____

Print Name:_____

Title (Homeowner/Tenant):_____

Woodsmoke Reduction Program - Retailer Provisions

1. Inform the Customer about Program requirements and timelines.
2. Verify the old device is eligible for the Program.
3. Conduct an in—home estimate for the installation of a basic model that will be safe, clean-burning, and efficient, note upgrades above base estimates on the estimate, and provide to the customer. Eligible costs include:
    a. Cost of the new basic model device including sales tax.
    b. Installation of the new device including any parts, materials, or labor required for the safe and legal installation of the new device.
    c. Removal and disposal of the old stove or insert (if applicable). The old stove should still be operational prior to the in-home estimate (no retroactive projects allowed).
    d. If residence does not have a functional smoke and carbon monoxide detectors, the purchase and installation of new detectors.
    e. If the existing fireplace is structurally sound, the purchase and installation of a fireplace insert utilizing wood, pellets, natural gas, propane, or electricity. If fireplace lacks structural integrity, the purchase of a free-standing home heating device.
    f. Designer upgrades and work not necessary for the safe operation of the new device will not be considered.
4. Accept the voucher from the customer and apply the voucher value as a discount towards the purchase price of the device.
    a. Standard Vouchers are valued at $2,500 for new pellet, wood-burning, and electric stove devices or $5,000 for new electric heat pump installations .
    b. Enhanced Vouchers are valued up to $5,000 for new pellet, wood-burning, and electric stove devices or $10,000 for new electric heat pump installations.
5. Notify the District no later than the expiration date on the voucher once the customer has signed a contract or entered into a binding agreement to purchase a new appliance. Do not take a voucher from a customer if the customer does not sign a contract or enter into a binding agreement to purchase a new appliance.
6. Ensure that all new wood-burning devices are EPA-certified. After May 15, 2020, new EPA certified wood and pellet stoves / inserts must meet Step 2 standards with a 2.0 grams per hour emission rate. New non-catalytic wood stoves must be listed in Table 1 of the most current State Woodsmoke Reduction Program Guidelines.
7. Consider providing an additional discount at the time of sale to the purchase price of the EPA-certified device.
8. Complete and sign the Woodsmoke Reduction Program voucher provided by the customer for each replaced device (i.e. uncertified wood stove/insert). Make sure to include the manufacturer, model and serial number for each wood stove/insert removed or replaced and also for the new replacement device.
9. Remove the uncertified wood stove/insert from the residence and properly dispose of it by delivering it to a recycling facility. If present, make sure to remove the refractory material from the wood device before delivering it to the recycler. If the replacement device is an electric heat pump, the household may be allowed to retain the old wood burning device to serve as emergency heat in case of a power outage.
10. Complete and submit to the District a Recycler Certification form for each uncertified stove/insert. The Recycler Certification form must be signed indicating that the stove will be destroyed and recycled.
11. Provide information to homeowner or tenant on new device operation and maintenance, and proper wood burning practices. Please have the homeowner or tenant sign an Acknowledgement of Training form.

12. Submit to the District completed paperwork with an original invoice for reimbursement. Invoices submitted to the District without the required paperwork are not payable (No Exceptions). All paperwork must be submitted to the District within thirty (30) days of completing the installation of the device. The following paperwork must be submitted with invoice:
    a. Original Voucher completely filled out and signed with all required information showing that the work has been completed. Copies of the voucher will not be accepted.
    b. Copy of in-home estimate provided to homeowner.
    c. Copy of purchase invoice – The purchase invoice shall show the voucher, retailer, and manufacturer's discounts as line items. The purchase invoice must be signed by the customer and list the manufacturer and the type of device purchased.
    d. Voucher Tracking Form & Acknowledgement of Training Form.
    e. Building Permit and proof of final building permit inspection.
    f. Recycler Certification form, if replacing or removing a wood stove/insert.
    g. Two photos, one showing the replaced or removed device and one showing the installed device.
13. As a Participating Retailer, I understand that the District will not reimburse me for expired vouchers.
14. As a Participating Retailer, I understand that it is my responsibility to ensure that all installations are done in accordance with any applicable city, town or county codes and/ordinances including but not limited to, ensuring that all necessary building permits are obtained as required.
15. As a Participating Retailer, I understand that installers must be properly licensed with an active C-61 (D34 Prefabricated Equipment Contractor) license or C-20 license issued by the California Contractors State Licensing Board to install the new device. A B-license contractor is allowed to install listed heating equipment if the installation was part of a larger project that included at least two unrelated trades. Framing and carpentry does not count towards the count of unrelated trades. Without performing additional trades or holding additional license, a B-contractor would be required to subcontract with an individual holding a C-61/D34 or C-20 license. I also understand that Installers must have a minimum of three (3) years of experience installing home heating devices to manufacturer specifications.
16. As a Participating Retailer, I understand that the District assumes no responsibility or liability for the removal of appliances, the purchase and installation of replacement appliances or any other element of the replacement process. I agree to indemnify, defend, and hold harmless District and its employees, agents, and representatives against any and all liability, loss, and expense, including reasonable attorneys' fees, from any and all claims for injury or damages arising out of my performance under this Agreement, the removal of appliances, the purchase and installation of replacement appliances, and any other element of the replacement process.
17. As a Participating Retailer, I understand the insurance requirements necessary to participate in the Program. The insurance requirements are incorporated herein as an attachment to this Retailer Provisions document.
18. As a Participating Retailer, I agree to address and resolve unanticipated issues expeditiously with the District.
19. As a Participating Retailer, I understand that all installations must be completed no later than ninety (90) days after a voucher has been redeemed. If work cannot be completed due to unforeseen circumstances such as construction delays, I must obtain a written authorization from the District for an extension to complete the installation. Any vouchers submitted after this date for refunds without prior authorization from the District will not be accepted by the District.
20. As a Participating Retailer, I agree to provide the District, the California Air Pollution Control Officer's Association (CAPCOA), and the State of California access to my facility and records to inspect for compliance with program requirements, if requested. I understand that the District will provide not less than two (2) calendar days notice prior to this inspection.
21. As a Participating Retailer, I understand the following: This Program involves funding from the state and, as a consequence, retailers, installers, and any subcontractors shall comply with all applicable nondiscrimination statutes and regulations during the performance of this Program including but not limited

to the following: Retailers and their employees, representatives, and Subcontractors shall not unlawfully discriminate against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status; Retailers and Installers shall, unless exempt, comply with the applicable provisions of the Fair Employment and Housing Act (Government Code, Sections 12900 et seq.) and applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Sections 7285.0 et seq.); and the applicable regulations of the Fair Employment and Housing Commission implementing Government Code, Section 12990, set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations incorporated into this Program by reference and made a part hereof as if set forth in full. Retailers, by signing the Retailer Agreement, provide written notice of their obligations under this clause as required by law.

22. As a Participating Retailer, I fully understand that I will be removed from the program for not complying with the conditions and requirements of this Agreement.

Woodsmoke Reduction Program – Insurance Requirements

1. General Provisions

a. Coverage Term: Installer/contractor insurance coverage shall be in force for the complete term of the project agreement. If insurance expires during the term of the project agreement, a new certificate must be received by the State at least ten (10) days prior to the expiration of this insurance. Any new insurance must still comply with the original terms of the project agreement

b. Policy Cancellation or Termination and Notice of Non-Renewal: Installer/contractor is responsible to notify the State within five (5) business days before the effective date of any cancellation, non-renewal, or material change that affects required insurance coverage. In the event installer/contractor fails to keep in effect at all times the specified insurance coverage, the State may, in addition to any other remedies it may have, terminate the project agreement upon the occurrence of such event, subject to the provisions of this Grant Agreement.

c. Deductible: Installer/contractor is responsible for any deductible or self-insured retention contained within their insurance program.

d. Primary Clause: Any required insurance contained in the project agreement shall be primary, and not excess or contributory to any other insurance carried by the State.

e. Insurance Carrier Required Rating: All insurance companies must carry a rating acceptable to the Office of Risk and Insurance Management. If the installer/contractor is self insured for a portion or all of its insurance, review of financial information including a letter of credit may be required.

f. Endorsements: Any required endorsement must be physically attached to all requested certificates of insurance and not substituted by referring to such coverage on the certificate of insurance.

g. Inadequate Insurance: Inadequate or lack of insurance does not negate the installer/contractor's obligations under the Agreement.

h. Satisfying an SIR: All insurance required by this Grant Agreement or the project agreements must allow the State to pay and/or act as the installer/contractor's agent in satisfying any self-insured retention (SIR). The choice to pay and/or act as the installer/contractor's agent in satisfying any SIR is at the State's discretion.

i. Available Coverages/Limits: All coverage and limits available to the installer/contractor shall also be available and applicable to the State.

j. Subcontractors/Manufacturers: In the case of installer/contractor's utilization of subcontractors/manufacturers to completed the contracted scope of work, installer/contractor shall include all subcontractors/manufacturers as insured under installer/contractor's insurance or supply evidence of insurance to the State equal to policies, coverages, and limits required of installer/contractor.

2. Commercial General Liability

Installer/contractor shall maintain general liability on an occurrence form with limits not less than $1,000,000 per and $2,000,000 aggregate for bodily injury and property damage liability. The policy shall include coverage for liabilities arising out of premises, operations, independent contractors, products, completed operations, personal and advertising injury, and liability assumed under an insured project agreement. This insurance shall apply separately to each insured against which claim is made, or suit is brought subject to the installer/contractor's limit of liability. The policy must name the State of California, its officers, agents, and employees as additional insured, but only with respect to work performed under the contract. If requested by individual Air Districts, the policy shall also name the District, its officers, agents, and employees as additional insured, but only with respect to work performed under the contract

3. Automobile Liability

Installer/contractor shall maintain motor vehicle liability with limits not less than $1,000,000 combined single limit per accident. Such insurance shall cover liability arising out of a motor vehicle including owned, hired and non-owned motor vehicles. The policy must name the State of California, its officers, agents, and employees as additional insured, but only with respect to work performed under the contract. If requested by individual Air Districts, the policy shall also name the District, its officers, agents, and employees as additional insured, but only with respect to work performed under the contract

In the event that the installer/contractor does not have any commercially owned motor vehicles, a no-owned autos waiver must be completed and retained in district files. A sample waiver form is available upon request.

4. Workers' Compensation and Employers' Liability

Installer/contractor must furnish to the State a certificate of insurance to remain in effect at all times during the term of this Agreement. Installer/contractor shall maintain statutory workers' compensation and employers' liability for all its employees who will be engaged in the performance of the Agreement. Employers' liability limits of $1,000,000 are required. A sample form is available upon request. The policy must include:

"When work is performed on State owned or controlled property the Workers' Compensation policy shall contain a waiver of subrogation in favor of the State. The waiver of subrogation endorsement shall be provided."

In the event that the installer/contractor does not have any employees, a worker's compensation statement of exemption form must be completed and submitted to the District.

Woodsmoke Reduction Program - Retailer Provisions

1. Inform the Customer about Program requirements and timelines.
2. Verify the old device is eligible for the Program.
3. Conduct an in—home estimate for the installation of a basic model that will be safe, clean-burning, and efficient, note upgrades above base estimates on the estimate, and provide to the customer. Eligible costs include:
    a. Cost of the new basic model device including sales tax.
    b. Installation of the new device including any parts, materials, or labor required for the safe and legal installation of the new device.
    c. Removal and disposal of the old stove or insert (if applicable). The old stove should still be operational prior to the in-home estimate (no retroactive projects allowed).
    d. If residence does not have a functional smoke and carbon monoxide detectors, the purchase and installation of new detectors.
    e. If the existing fireplace is structurally sound, the purchase and installation of a fireplace insert utilizing wood, pellets, natural gas, propane, or electricity. If fireplace lacks structural integrity, the purchase of a free-standing home heating device.
    f. Designer upgrades and work not necessary for the safe operation of the new device will not be considered.
4. Accept the voucher from the customer and apply the voucher value as a discount towards the purchase price of the device.
    a. Standard Vouchers are valued at $2,500 for new pellet, wood-burning, and electric stove devices or $5,000 for new electric heat pump installations .
    b. Enhanced Vouchers are valued up to $5,000 for new pellet, wood-burning, and electric stove devices or $10,000 for new electric heat pump installations.
5. Notify the District no later than the expiration date on the voucher once the customer has signed a contract or entered into a binding agreement to purchase a new appliance. Do not take a voucher from a customer if the customer does not sign a contract or enter into a binding agreement to purchase a new appliance.
6. Ensure that all new wood-burning devices be EPA-certified. After May 15, 2020, new EPA certified wood and pellet stoves / inserts must meet Step 2 standards with a 2.0 grams per hour emission rate. New non-catalytic wood stoves must be listed in Table 1 of the most current State Woodsmoke Reduction Program Guidelines.
7. Consider providing an additional discount at the time of sale to the purchase price of the EPA-certified device.
8. Complete and sign the Woodsmoke Reduction Program voucher provided by the customer for each replaced device (i.e. uncertified wood stove/insert). Make sure to include the manufacturer, model and serial number for each wood stove/insert removed or replaced and also for the new replacement device.
9. Remove the uncertified wood stove/insert from the residence and properly dispose of it by delivering it to a recycling facility. If present, make sure to remove the refractory material from the wood device before delivering it to the recycler. If the replacement device is an electric heat pump, the household may be allowed to retain the old wood burning device to serve as emergency heat in case of a power outage.
10. Complete and submit to the District a Recycler Certification form for each uncertified stove/insert. The Recycler Certification form must be signed indicating that the stove will be destroyed and recycled.
11. Provide information to homeowner or tenant on new device operation and maintenance, and proper wood burning practices. Please have the homeowner or tenant sign an Acknowledgement of Training form.
12. For heat pump projects only, the homeowner or tenant may retain the existing wood-burning device for use only during power outages. The homeowner or tenant must complete a Retention of Wood-Burning Device Certification.
13. Submit to the District completed paperwork with an original invoice for reimbursement. Invoices submitted to the District without the required paperwork are not payable (No Exceptions). All paperwork must be submitted to the District within thirty (30) days of completing the installation of the device. The following paperwork must be submitted with invoice:
    a. Original Voucher completely filled out and signed with all required information showing that the work has been completed. Copies of the voucher will not be accepted.
    b. Copy of in-home estimate provided to homeowner.
    c. Copy of purchase invoice – The purchase invoice shall show the voucher, retailer, and manufacturer's discounts as line items. The purchase invoice must be signed by the customer and list the manufacturer and the type of device purchased.
    d. Voucher Tracking Form & Acknowledgement of Training Form.
    e. Building Permit and proof of final building permit inspection.

Northern Sierra Program Contact: Name: Tasha Coleman Phone: 530-274-9360 Ext 506 E-mail: tashac@myairdistrict.com Fax: 530-274-7546	**Northern Sierra Fiscal Contact:** Name: Tasha Coleman Phone: 530-274-9360 Ext 506 E-mail: tashac@myairdistrict.com Fax: 530-274-7546
Feather River Program Contact: Name: Peter Angelonides Phone: 530-634-7659 Ext 209 E-mail: pangelonides@fraqmd.org Fax: 530-634-7660	**Feather River Fiscal Contact:** Name: Shelley Channel Phone: 530-634-7659 Ext 204 E-mail: schannel@fraqmd.org Fax: 530-634-7660
Colusa Program Contact: Name: Casey Ryan Phone: 530-458-0590 E-mail: cryan@countyofcolusa.org Fax: 530-458-5000	**Colusa Fiscal Contact:** Name: Leeann Price Phone: 530-458-0590 E-mail: lprice@countyofcolusa.com Fax: 530-458-5000
Glenn Program Contact: Name: Pakou Cha Phone: 530-934-6500 E-mail: pcha@countyofglenn.net Fax: 530-934-9503	**Glenn Fiscal Contact:** Name: Jennifer Brown Phone: 530-934-6500 E-mail: jbrown@countyofglenn.net Fax: 530-934-9503
Tehama Program Contact: Name: Alicia Helfrick Phone: 530-527-3717 E-mail: ahelfrick@tehcoapcd.net Fax: 530-527-0959	**Tehama Fiscal Contact:** Name: Jamee Dawson Phone: 530-527-3717 ext. 100 E-mail: jdawson@tehcoapcd.net Fax: 530-527-0959
Butte Program Contact: Name: Jason Mandly Phone: 530-332-9400 x108 E-mail: jmandly@bcaqmd.org Fax: 530-332-9417	**Butte Fiscal Contact:** Name: Aleah Ing Phone: 530-332-9400 E-mail: aing@bcaqmd.org Fax: 530-332-9417
Shasta Program Contact: Name: Rob Stahl Phone: 530-225-5674 E-mail: airquality@co.shasta.ca.us Fax: 530-225-5237	**Shasta Fiscal Contact:** Name: Michelle DiMarco Phone: 530-225-5674 E-mail: airquality@co.shasta.ca.us Fax: 530-225-5237
Placer Program Contact: Name: Molly Johnson Phone: 530-745-2326 E-mail: mjjohnso@placer.ca.gov Fax: 530-745-2373	**Placer Fiscal Contact:** Name: Molly Johnson Phone: 530-745-2326 E-mail: mjjohnso@placer.ca.gov Fax: 530-745-2373
Yolo-Solano Program Contact: Name: Stephanie Holliday Phone: 530-757-3657 E-mail: sholliday@ysaqmd.org Fax: N/A	**Yolo-Solano Fiscal Contact:** Name: Shawnte Bice Phone: 530-757-3650 E-mail: sbice@ysaqmd.org Fax: N/A

WOODSMOKE REDUCTION PROGRAM
RETAILER AGREEMENT

Parties: This Retailer Agreement ("Agreement") is between Air Quality Management Districts and Air Pollution Control Districts as listed below ("DISTRICTS"), and

Top Hat Energy, Inc.

("Subrecipient"), effective as of the date of the District signature. below.

Subject Matter: The subject matter of this Agreement is the Woodsmoke Reduction Program. Detailed services to be provided by the Subrecipient pursuant to this Agreement are described in the Woodsmoke Reduction Program ("Program") Retailer Provisions ("Retailer Provisions"), attached hereto and incorporated herein by this reference.

Maximum Amount: In consideration of the services to be performed, DISTRICTS agree to pay Subrecipient a sum not to exceed the amount specified in the Retailer Provisions.

Agreement Term: The period of Subrecipient's performance begins upon date of execution, signified by the latest date of signature by DISTRICTS, and ends on June 30, 2026 or earlier if the parties agree that all project dollars have been spent, whichever occurs first.

Amendment: No changes, modifications, or amendments in the terms and conditions of this Agreement will be effective unless reduced to writing, numbered, and signed by the duly authorized representative of DISTRICTS and Subrecipient.

Termination: This Agreement may be terminated with at least 30 days advanced written notice to the other parties; provided however that individual DISTRICTS may separately terminate this Agreement within the jurisdiction of their District immediately for reasons stated in the Retailer Provisions.

Contact persons:

Subrecipient (Retailer) Name: Top Hat Energy Inc

Subrecipient Program Contact:	**Subrecipient Fiscal Contact:**
Name: Gabe Youngblood	Name: Kathy Hufft
Phone: 530-223-0753	Phone: 530-515-5404
E-mail gabe@tophatenergy.com	E-mail: kathy@tophatenergy.com
Fax:	Fax:
Address: 2520 Tarmac Rd	Address: 32431 State Hwy 299 E
City/St/Zip: Redding, CA 96003	City/St/Zip: Mongomery Creek, CA 96065

Attachments:

This agreement also consists of the following attachment(s) that are incorporated herein:

☐ Woodsmoke Reduction Program Retailer Provisions
☐ Voucher Tracking Form
☐ Recycler Certification Form
☐ Acknowledgement of Training Form

I hereby certify that I understand the conditions and requirements for participation in the Woodsmoke Reduction Program and agree to fulfill the requirements and comply with the conditions in this agreement that I am entering into with the DISTRICTS.

_____ Date:_____
Signature Northern Sierra Air Quality Management District

_____ Date:_____
Signature Feather River Air Quality Management District

_____ Date:_____
Signature Colusa County Air Pollution Control District

_____ Date:_____
Signature Glenn County Air Pollution Control District

_____ Date: 10-8-25
Signature Tehama County Air Pollution Control District

_____ Date:_____
Signature Butte County Air Quality Management District

_____ Date:_____
Signature Shasta County Air Quality Management District

_____ Date:_____
Signature Placer County Air Pollution Control District

_____ Date:_____
Signature Yolo-Solano Air Quality Management District

I hereby certify that I understand the conditions and requirements for participation in the Woodsmoke Reduction Program and agree to fulfill the requirements and comply with the conditions in this Agreement that I am entering into with the DISTRICTS.

Gabe Youngblood Date: 10/6/25
Signature Subrecipient

742

TOPHATE-CL AVALLE

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 7/17/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0603247 George Petersen Insurance Agency, Inc. 2920 Bechelli Lane Redding, CA 96002	CONTACT NAME: PHONE (A/C, No, Ext): (530) 244-9400 FAX (A/C, No): (530) 244-9444 E-MAIL ADDRESS: info@gpins.com
INSURED Top Hat Energy, Inc. 32431 State Hwy 299E Montgomery Creek, CA 96065	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Colony Insurance Company — 39993 INSURER B : United Financial Casualty Company — 11770 INSURER C : State Compensation Insurance Fund — 35076 INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC OTHER: $5,000,000 General Aggregate Ca			PACES4286446	7/16/2025	7/16/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
B	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY X SCHEDULED AUTOS HIRED AUTOS ONLY NON-OWNED AUTOS ONLY			985319210	8/15/2025	2/15/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		9165567-25	3/1/2025	3/1/2026	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: Proof of Coverage

CERTIFICATE HOLDER

Top Hat Energy, Inc.
32431 State Hwy 299E
Montgomery Creek, CA 96065

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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E-Contract Review
Approval as to Form

Department Name: Air Pollution Control

Vendor Name: Top Hat Energy, Inc

Contract Description: For the purpose of Woodsmoke reduction program

APPROVED AS TO FORM:



Date: 10/21/2025

Office of the Tehama County Counsel
Margaret Long, County Counsel

Tehama County

Agenda Request Form

File #: 25-1889 **Agenda Date:** 11/18/2025 **Agenda #:** 28.

TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign the Carl Moyer Off Road Equipment Replacement Program Agreement with N+S Tractor, effective upon execution by both parties and terminates on 12/31/27

Financial Impact:
There is no Financial Impact associated with this item.

Background Information:
For the District's Equipment Replacement Program for mobile and stationary agricultural engines, the District is requiring dealerships that want to participate in the program (i.e. sell equipment to potential grantees) to sign a dealership agreement. The purpose of this agreement is for the dealership to do initial verifications on whether equipment is eligible for replacement as well as verify that proposed replacement equipment is eligible for funding under the Carl Moyer and Farmer Programs.

TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT
OFF-ROAD EQUIPMENT REPLACEMENT PROGRAM









TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT

OFF-ROAD EQUIPMENT REPLACEMENT PROGRAM

The off-road Equipment Replacement Program reduces emissions by replacing old, high polluting equipment with newer, cleaner equipment earlier than would have been expected through normal wear and tear. Carl Moyer Program funds and Funding Agricultural Replacement Measures for Emission Reductions (FARMER) Program funds may be used to offset part of the cost of the replacement vehicle and the entire cost of verified diesel emission control system (RETROFIT) retrofits. The California Air Resources Board (CARB) established these programs in 2008 and 2018 because engine replacement may be impossible or not cost effective to the owner.

1. Projects Eligible for Funding

Eligible projects are those in which new equipment having the most recent model year California emission diesel engine, 25 horsepower or larger, replaces a Tier 0 (uncontrolled), Tier 1, Tier 2, or Tier 3 engine powering a fully functional piece of equipment. Large spark ignition (LSI) equipment is also eligible for funding.

The emission reductions from the project must not be required by any local, state, and/or federal rule, regulation, or other legally binding requirement. The following equipment replacement projects may be considered for funding:

- Stationary agricultural engines
- Off-road mobile agricultural equipment
- Other off-road compression ignition projects

Equipment purchased before a grant agreement for the project is fully executed is not eligible for funding.

Projects must meet a cost-effectiveness of $34,000 per weighted ton of air pollutants reduced. Pollutants included in the cost-effectiveness calculation are NOx (oxides of nitrogen), ROG (reactive organic gases) and diesel PM (particulate matter). PM is weighted by a factor of 20; (NOx + ROG + 20*PM). District staff will calculate cost effectiveness using the average of two recent years of documented equipment usage. Applicants that do not provide credible records to document the previous two years' amount of historical operation in Tehama County are not eligible for funding.

2. Maximum Eligible Funding Amounts

Grants are awarded to the most cost-effective projects. The maximum funding eligible for TCAPCD Off-Road Equipment Program projects for new or used equipment purchase ranges from 75 percent to 100 percent of project costs. A maximum of $55,000 in grant funding may be awarded per approved project, except for electric UTV projects which are capped at $13,500 per project. Only one equipment replacement project per applicant will be considered. However, if funding remains after all qualified projects have been funded, applicants may qualify for additional projects.

3. Equipment Requirements

Existing (Old) Equipment Requirements

1. The old equipment must have an uncontrolled (Tier 0), Tier 1, Tier 2, or Tier 3 engine.
2. The applicant must have owned the old equipment in California for the previous two years. The applicant must provide two of the following to document ownership of the equipment in California.
    a. Bill of sale for the existing engine (preferred)
    b. Tax depreciation logs
    c. Property tax records
    d. Equipment insurance records
    e. Bank appraisal for equipment
    f. Maintenance/service records
    g. General ledgers
    h. Fuel records specific to the existing equipment that identify the equipment owner
    i. Other documentation approved by CARB
3. The old equipment must be in operational condition and have an approved pre-inspection by District staff. The applicant must provide documentation to show that the equipment was operational for the previous year. The following types of documents are acceptable:
    a. Revenue and usage records that identify operational, standby, and down hours for the equipment
    b. Routine inspections which document the operating condition of the existing equipment (Occupational Safety and Health Administration or workplace required)
    c. Employee timesheets linked to specific equipment use
    d. Preventative maintenance/service records tied to specific hours of equipment use
    e. Repair work orders specific to the equipment
    f. Other documents approved by CARB
4. The replacement of two (or more) pieces of old, like equipment with one piece of replacement equipment is eligible for funding. Each piece of old and replacement equipment must comply with all the appropriate criteria. The replacement equipment must do the same job as the old pieces of equipment. For baseline cost-effectiveness calculation, the annual emissions of the two pieces of old equipment are summed. For the replacement equipment cost-effectiveness calculation, the usage of the two pieces of old equipment is summed for the replacement equipment usage.
5. The old equipment must be registered in the Diesel Off-road On-Line Reporting System

(DOORS) if it is subject to the Regulation for In-Use Off-Road Diesel-Fueled Fleets (Off-Road Regulation).

6. The old equipment must be scrapped/destroyed to permanently remove it from service. This ensures emissions reductions are real and prevents the existing equipment from being sold and put back into operation where emissions would continue to be emitted.

Replacement Equipment Requirements

1. The replacement equipment must have an engine meeting the most recent Model Year California emission standard. If a specific piece of equipment cannot be purchased with an engine meeting the most recent Model Year emission standard at the time the District obligates funds, then equipment with an engine meeting the previous Model Year emission standard may be purchased. Documentation from the equipment manufacturer that equipment with an engine meeting the current Model Year emission standard is unavailable must be provided to the District. Used equipment meeting the most recent Model Year California emission standard qualifies as new equipment if sold by a dealer with the required warranties and documentation of how the price was depreciated to account for the used condition and the number of hours of operation accumulated since new may also qualify.
2. Engines participating in the averaging, banking, and trading program that are certified to family emission limits higher than the applicable emission standards are ineligible to participate in the Carl Moyer Program.
3. Engines that are participating in the "Tier 4 Early Introduction Incentive for Engine Manufacturers" program, as detailed in Title 13, CCR, section 2423(b)(6), are ineligible for Carl Moyer Program funding.
4. The certification emission standard and/or Tier designation for the engine must be determined from CARB Executive Order issued for that engine which may be found at http://www.arb.ca.gov/msprog/offroad/cert/cert.php.
5. The replacement equipment must serve the same function and perform the same work equivalent as the old equipment (i.e., replacement of an agricultural tractor with another agricultural tractor). This requirement may be waived by the District with approval from CARB for instances where general purpose farming equipment changes commodities.
6. Only the minimum attachments normally sold with the original equipment, as determined by the District, are eligible for funding on the replacement equipment. Incentive funding can only be used to pay for items essential to the operation of the equipment.
7. The horsepower rating for the replacement equipment engine must not be greater than 125 percent of the original manufacturer rated horsepower (baseline horsepower) for the old equipment engine unless a higher horsepower rating is approved on a case-by-case basis by CARB.
8. Purchasers of new CI equipment must purchase a minimum of a one-year or 1600 hours power and drive train warranty for the replacement equipment. Purchasers of used, late model year equipment must purchase the remaining manufacturer warranty, if available, on the equipment. Warranty documentation must be provided to the District. Warranty costs are not eligible for funding. The district may waive this requirement if they have

provided CARB a satisfactory plan to ensure that funded equipment will be maintained and operated as if under warranty.

9. No funds will be issued for maintenance or repairs related to the operation of the equipment. The participant takes sole responsibility for ensuring that the equipment is in operational condition throughout the agreement period.
10. For CI equipment, a CARB verified diesel emission control system (or retrofit) is required on all replacement equipment if available. Retrofit projects that control particulate matter (PM) must use the highest level technically feasible technology available for the equipment being retrofitted.
11. If the applicant obtains financing to assist in the purchase of replacement equipment, full documentation of financing must be provided to the District. No more than the applicant's share of the cost of the equipment may be financed. The equipment shall not be used as collateral for the loan.
12. Future annual hours of equipment operation for determining emission reductions must be based only on readings from an installed and fully operational hour meter or fuel usage documentation specific for the new equipment. Documentation· must include fuel logs, purchase receipts, or ledger entries. If during the project life the hour meter fails for any reason, the hour meter must be repaired or replaced as soon as possible at the owner's expense.
13. A CARB Verified Diesel Emission Control System retrofit is required on all replacement equipment if available.
    a. Retrofit's that control PM must use the highest-level CARB-verified technology available at obligation of funds for the equipment being retrofitted.
    b. The retrofit must be installed prior to delivery of the replacement equipment to the Grantee and must stay in operation on the replacement equipment for the project life. The issuance of a two-party check made payable to both the retrofit supplier and the Grantee is authorized if both parties agree to such payment.
    c. The cost of the retrofit, filters, and maintenance of the retrofit needed during the project life is eligible for incentive funding, provided its inclusion in the project cost still meets the weighted cost-effectiveness limit.
    d. For the purpose of project selection based on cost-effectiveness, the District shall use a cost-effectiveness value that is calculated by excluding cost of the retrofit.

Existing Equipment Destruction Requirements

The TCAPD Off-Road Equipment Replacement Program requires the existing equipment to be scrapped to permanently removed it from service. The chassis and engine must be destroyed to permanently remove old equipment from service. The applicant/owner shall permanently destroy and render useless or cause to be destroyed permanently or rendered useless each engine and equipment chassis. Critical mating surfaces in the engine cylinder block and cooling or lubricant passages shall be breached, by burning, cutting, or breaking. The chassis shall be cut in such a manner as to make it permanently unusable and not repairable. The applicant/owner shall make each destroyed component available for District inspection in order for the District to certify such work has been properly done.

4. District Administrative Requirements

District staff will implement the Off-Road Equipment Replacement Program using the following administrative procedures:

1. The District's request for proposals (RFP) will solicit applications for off road equipment replacement projects along with the other Carl Moyer and/or FARMER Program categories listed in the District's policies and procedures manual. Each application will be evaluated and ranked in accordance with the District's policies and procedures. Off road equipment replacement project applications will compete for funding with all applications received before the RFP's application submittal deadline.
2. The District staff will work with equipment dealers and/or applicants to complete the standard "Off-Road Equipment Replacement Project Application" and may develop additional forms if necessary to collect all information, records, and price quotes necessary to evaluate the proposal and to populate the data fields in the CARB's CARL database. Additional forms will be submitted to CARB for approval before they are used.
3. The District staff will evaluate each proposal to verify the eligibility and cost-effectiveness in accordance with the CMP Guidelines. As part of the evaluation, staff will conduct a pre- inspection on the old equipment.
4. A Grant Agreement will be executed for each off-road equipment replacement project that competes successfully in the RFP process and is approved by the District Air Pollution Control Officer.
5. Upon delivery of the new equipment to the dealer, the District staff will conduct a post-inspection. The dealer shall not deliver the new equipment to the applicant until the post inspection is complete.
6. Payment may be approved after approved pre-inspection of the old equipment, approved post-inspection of the new equipment, approved salvage inspection and receipt of an approved invoice for the new equipment. All payments will be issued to the applicant.
7. Monitoring and enforcement of Grant Agreements is covered in Section 16 of the District's Policies and Procedures manual as follows:
    a. The district audits at least five percent of the projects that have more than a three-year project life and are within two years of contract expiration. In addition, district audits include all of the projects whose owners fail to report annually. The district audit should be conducted by the TCAPCD Moyer staff. The Moyer staff should contact the randomly selected grantees via mail for notification. The selected grantee shall contact the TCAPCD Moyer staff within 15 days of notification to schedule an audit.
    b. The audit includes verification that the engines and ·equipment paid for are still operational and meet the mileage, fuel usage, or hours of operation indicated on the executed contract. This is completed by checking the serial number of the engine; witnessing the engine operate; and checking the odometer, hour meter/usage device, fuel receipts, or electronic monitoring unit (EMU).
    c. The district also randomly audits at least five percent of the projects at the end of

the contract term. Included are projects whose owners failed to report annually and those projects that were found to be below the level of use during the audit two years prior to the end of the contract. The district audit should be conducted by the TCAPCD Moyer staff The Moyer staff should contact the randomly selected grantees via mail for notification. The selected grantee shall contact the TCAPCD Moyer staff within 15 days of the notification is dated to schedule an audit.

OFF-ROAD EQUIPMENT REPLACEMENT OR REPOWER ELECTRIFICATION APPLICATION

PLEASE COMPLETE ONE APPLICATION FOR EACH ENGINE OR PIECE OF EQUIPMENT. All information necessary for completing this application is available in the Carl Moyer Program Guidelines viewable at https://www.arb.ca.gov/msprog/moyer/guidelines/current.htm. Farmer Program Guidelines viewable at https://ww2.arb.ca.gov/our-work/programs/farmer-program. Please print clearly or type all information on this application.

Eligibility Criteria

To be eligible for funding, projects must meet the criteria described in the most current Carl Moyer/Farmer Program Guidelines and the most current Carl Moyer/Farmer Program Advisories. These criteria include but are not limited to the following:

- Emission reductions obtained through Carl Moyer Program/Farmer projects must not be required by any federal, state, or local regulation, memorandum of agreement/understanding with a regulatory agency, settlement agreement, mitigation requirement, or other legal mandate.
- Projects must meet a cost-effectiveness of $34,000.00 per weighed ton of NOx + ROG + twenty times combustion PM10 reduced, calculated in accordance with the cost-effectiveness methodology discussed in the Guidelines.
- No emission reductions generated by the Carl Moyer/Farmer Program shall be used as marketable emission reduction credits, or to offset any emission reduction obligation of any person or entity.
- No project funded by the Carl Moyer/Farmer Program shall be used for credit under any federal or state emission averaging banking and trading program.
- Funded projects must have at least 75 percent of their operations take place in California.
- All engines in new vehicle purchases and repower projects must be certified by the ARB for sale in California and must comply with durability and warranty requirements.

Funding Disclosure

Has the engine or vehicle in this application been awarded funding from another public agency or being considered for funding? ☐ Yes ☐ No

If “yes”, provide the following information:

Agency applied to _____
Date of application submittal _____
Funding amount requested _____
Baseline engine serial number _____
Status of application _____

A. APPLICANT INFORMATION (*REQUIRED*)

1. Company or organization name:		
2. Business type:		
3. Contact name and title:		
4. Person with contract signing authority (if different from above):		
5. Contact mailing address: Street:		
City:	State:	Zip code:
Phone: ( )	Fax: ( )	
E-mail:		
6. Project location address (if different from above):		
7. How many engines are being applied for?		
8. Total funding amount requested for this engine/equipment:		

I hereby certify that all information provided in this application and any attachments are true and correct.

Printed name of responsible party:	Title:
Signature of responsible party:	Date:

Third Party Certification

I have completed the application, in whole or in part, on behalf of the applicant.

Print name of third party:	Title:
Signature of third party:	Date:
Amount paid to third party:	Source of funding to third party:

B. PROJECT DESCRIPTION (*REQUIRED*)

1. Project name:
2. Type of Project (please mark): ☐ Off-Road Ag. ☐ On-Road Ag. ☐ Zero-emission UTV ☐ Stationary Ag. Pump ☐ Other
3. Total annual hours of operation and/or annual gallons of fuel consumed (specify which):
4. Percent operation in California:
5. Counties in which the equipment operates **and** percent of total operation in each county:

C. EXISTING EQUIPMENT INFORMATION (*REQUIRED*)

1. Equipment type and function:	
2. Equipment make:	3. Equipment model:
4. Equipment model year:	5. Horsepower Rating:
6. Engine Year:	7. Engine Tier:
8. Engine Serial Number:	9. Equipment serial number:
10. Fuel Type:	
11. Number of main engines on this equipment:	
12. Number of auxiliary engines on this equipment:	

D. EQUIPMENT REPLACEMENT PROJECTS (*if applicable*)

*** Written documentation stating that no Tier 3 repower is available for the old equipment must be submitted with the application. ***

1. Equipment type and function:	
2. Equipment make:	3. Equipment model:
4. Equipment model year:	5. Horsepower Rating:
6. Engine Year:	7. Engine Tier:
8. Engine Serial Number:	9. Equipment serial number:
10. Fuel Type:	
11. Baseline equipment cost:	12. New equipment cost:

E. REPOWER PROJECTS

1. Number of main engines to be repowered:	
Baseline Engine:	**Reduced Emission:**
2a. Baseline engine make:	3a. Reduced emission engine make:
b. Baseline engine model:	b. Reduced emission engine model:
c. Baseline engine year:	c. Reduced emission engine year:
d. Baseline engine horsepower:	d. Reduced emission engine horsepower:
e. Baseline engine tier:	e. Reduced emission engine tier or electric motor:
f. Baseline engine serial number:	f. Reduced emission engine serial number (if available):
g. Baseline fuel type:	g. Reduced emission engine fuel type:
4. Baseline annual gallons of fuel consumed or annual hours of operation:	h. Reduced emission engine family:
5. Baseline engine rebuild cost:	6. Reduced emission engine cost:

F. RETROFIT PROJECTS (*if applicable*)

1a. Engine make:	b. Engine model:	c. Engine year:
d. Engine horsepower:	e. Engine serial number:	f. Engine tier:
2. ARB – Verified retrofit device name:		
3. Retrofit device ARB executive order number:		
4. Retrofit device verification level: ☐ LEVEL1 ☐ LEVEL 2 ☐ LEVEL 3		
5. Retrofit device serial number (if available):		
6a. ARB – Verified NOx reduction (%):		
b. ARB – Verified PM reduction (%):		
c. ARB – Verified ROG reduction (%):		
7a. Cost of retrofit device:	b. Cost of retrofit device with installation (optional):	
c. Total cost of retrofit device maintenance over life of project (optional):		

Carl Moyer Off-Road Equipment Replacement Program Agreement

This agreement (Agreement) is between Tehama County Air Pollution Control District (District) and Mas Tractor (Dealership).

1.0 RECITALS

1.1 The entire District is classified as a state ozone nonattainment area due to the fact that the level of ozone in the ambient air exceeds the state health-based standards.

1.2 Ozone is formed by the interaction of Nitrogen Oxides (NOx) and other precursor pollutants in the atmosphere. The majority of NOx in the District is generated by vehicles, including off-road equipment. In order to bring the District into attainment with the state standards and keep the District in compliance with federal standards, we need to work together to reduce the levels of NOx emitted.

1.3 The California Air Resources Board (ARB) has developed several programs to help Air District's achieve the state standards and keep the District in compliance with federal ozone standards. One of these programs is the Off-Road Equipment Replacement Program (the Program).

1.4 The objective of the Program is to accelerate the retirement of older high polluting off-road equipment through financial incentives that will encourage the voluntary replacement of uncontrolled equipment with new equipment that uses low emission technology.

1.5 Under the Program, the District will provide financial incentives to equipment owners that agree to destroy their old equipment and then replace it with new, low emission equipment.

1.6 To ensure that actual reductions result from the Program, it is essential:

- That the old equipment is inspected to verify that it qualifies for the Program
- That the old equipment is destroyed properly to permanently eliminate its potential for emissions
- That a digital hour meter is installed in the new equipment to measure future actual hours of operation within the District, and
- That particulate emission control devices be installed if they are available, safe, and cost effective.

1.7 The Dealership is in the business of selling new or used off road equipment.

1.8 The Dealership has reviewed and is familiar with the District's Off-Road Equipment Replacement Program.

1.9 The Dealership understands that the purpose of the Program, and this Agreement, is to help the District achieve clean air standards as required by state and federal law.

1.10 The Dealership wishes to enter into this Agreement so that it will be eligible to market its equipment and services to program participants.

1.11 The District has not reviewed the Dealership's operations or reached any conclusion on the quality of the Dealership's operation. The District is permitting the Dealership to enter into this Agreement solely because the Dealership has represented to the District that it is aware of the Program goals and agrees to abide by the Program requirements. The Dealership shall not represent or imply, to any party, that the District has approved or endorsed the Dealership's operations.

2.0 **CONDITIONS:**

The parties agree that:

2.1 **DEFINITIONS:** As used in this Agreement, the following terms have the following meanings:

- **Program Participant**—the individual or business entity that is surrendering its off-road equipment and receiving funds to aid in the purchase of new off-road equipment.
- **Old or Existing Equipment**—the off-road equipment that the Program Participant surrenders for destruction.
- **Replacement Equipment**—the new equipment purchased by the Program Participant. Used equipment meeting the most recent Model Year CA emission standard qualifies as new equipment if sold by the dealer with the required warranties and documentation of how the price was depreciated to account for the used condition and the number of operating hours of accumulated use since new.

2.2 **PAYMENT:** The Dealership shall not be entitled to any compensation or reimbursement whatsoever from the District under this Agreement. The Dealership will not be paid or otherwise reimbursed directly by the District. Rather, the benefit received by the Dealership under this Agreement is the opportunity to participate in the Program, which carries the corresponding opportunity to profit through the sale of equipment to be purchased by Program Participants.

2.3 **DEALERSHIP QUALIFICATIONS:** Dealership warrants that it meets the following minimum qualifications for participation in the Program and will continue to meet these qualifications throughout its participation in the Program. During the term of this Agreement, Dealership may petition District's Air Pollution Control Officer to waive or modify any of these minimum qualifications.

- Owner holds a current and valid California business license for a minimum of two consecutive years prior to the date of this agreement.
- A minimum of one (1) employee has been trained by the District regarding the Program.
- Owner agrees to allow the District to inspect equipment covered under this agreement during normal business hours.

2.4 **DEALERSHIP REQUIREMENTS:** Unless otherwise indicated, the Dealership must meet each requirement before the District will be obligated to release the incentive funds to the Program Participant. The Dealership agrees to do the following:

1. Provide basic information to participants about the equipment replacement program. The District will provide training to dealership staff.
2. Help the participants correctly complete the application. It is important to make sure that all information is filled out correctly and that the participant understands the program and the meaning of the Grant Agreement. Information necessary for preliminary evaluation of the project includes, but is not limited to the following:
    - Description and specifications of the old equipment including year, model, horsepower rating, a list of included attachments and accessories, serial numbers of the equipment and engine, operating condition, and credible records of the previous two years of ownership and amount of usage in Tehama County.
    - Description and specifications of the proposed new equipment including year, model, horsepower rating, ARB engine Family Number and Executive Order

number, a list of included attachments and accessories, detailed price quote, warrantee information, and financing information—if financed.

- If a verified diesel emission control system (VDECS) is feasible, specifications of the VDECS to be installed on the equipment including make, model, a price quote that will be valid at the time the VDECS is installed, warrantee information, and identification of the installer. If a VDECS is not feasible, letter(s) from each VDECS manufacturer stating that a VDECS is not feasible for said equipment shall be submitted to the District.

3. The applicant/owner will schedule a time and place for the District to pre-inspect and to verify the identity, operation, and condition of the old equipment.
4. After the Grant Agreement is executed, and the Dealership is notified, the new equipment can be ordered. It will be delivered to the dealership and, if feasible, arrange for installation of the VDECS.
5. Before delivering the new equipment to the Grantee, the Dealership will schedule a time and place for the District to inspect and verify the identity, operation, and condition of the new equipment and VDECS, if installed. The Dealership may not deliver the equipment to the participant until the District inspects the new equipment and verifies that it is eligible for funding.
6. The Dealership shall submit copies of itemized invoices, warranty information, and financing information to the District, prior to the District issuing payment for the grant.
7. The Dealership will use only OEM certified parts for any repairs to any engine or equipment covered under the District Program.

2.5 **CANCELLATION:** The District may terminate this agreement if the Dealership fails to comply with its requirements. Any Dealership whose agreement was cancelled for cause and subsequently re-applies for a new agreement must include with the submittal a written description of the actions that will be taken to eliminate the cause of the termination of the previous agreement.

2.6 **AMENDMENTS:** No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by all parties.

2.7 **TERM:** This Agreement shall begin upon execution by both parties and terminate on December 31, 2027.

2.8 This Agreement consists of:

- This Agreement
- Exhibit A, TCAPCD Off Road Equipment Replacement Program
- Exhibit B, CARB Standard "Off Road Equipment Replacement Application"

2.9 Correspondence between the District and the Dealership should be addressed to the following:

To District:	*To Dealership:* behrerman@nstractor.com
	Contact: Bryan Ehrerman
Tehama Co. APCD	Business: N & S Tractor
P. O. Box 1169	Business Address: 821 N Tehama St.
Red Bluff, CA 96080	City, State Zip: Willows, CA 95988
Phone: (530) 527-3717	Phone: 530-934-3782
Fax: (530) 527-0959	Fax:

The address and/or contacts may be changed by written notice to the other party. Such written notice may be given by mail, email, or fax.

2.10 The undersigned representative of Dealership affirmatively states that he or she has legal authority to bind Dealership to the terms of this Agreement.

2.11 The Dealership shall, during the entire term of this agreement, be construed to be an independent contractor and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow the District to exercise discretion or control over the professional manner in which Contractor performs the services which are the subject matter of this agreement; provided always, however, that the services to be provided by the Dealership shall be provided in a manner consistent with the professional standards applicable to such services. The sole interest of the District is to ensure that the services shall be rendered and performed in a competent, efficient and satisfactory manner.

2.12 The Dealership shall defend, hold harmless, and indemnify the Tehama County Air Pollution Control District, its elected officials, officers, employees, agents, and volunteers against all claims, suits, actions, costs, expenses (including but not limited to reasonable attorney's fees of District), damages, judgments, or decrees by reason of any person's or persons' injury, including death, or property (including property of District) being damaged, arising out of the Dealership's performance of work hereunder or its failure to comply with any of its obligations contained in this agreement, whether by negligence or otherwise. The Dealership shall, at its own expense, defend any suit or action founded upon a claim of the foregoing. The Dealership shall also defend and indemnify the District against any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board and/or any other taxing or regulatory agency against the District with respect to the Dealership's "independent contractor" status that would establish a liability for failure to make social security or income tax withholding payments, or any other legally mandated payment.

2.13 All services to be performed by the Dealership pursuant to this Agreement shall be performed in accordance with all applicable federal, state, and local laws, rules, regulations, and ordinances. Any change in status, licensure, or ability to perform activities hereunder must be reported to the District immediately.

2.14 This agreement shall be deemed to be made in and shall be governed by and construed in accordance with the laws of the State of California (excepting any conflict of laws provisions which would serve to defeat application of California substantive law). The venue for any action arising from this agreement shall be in Tehama County, California.

Approved by Dealer

Phil J. Hostetter Wildwood, Director Date: 9/19/2025

Name and Title

Approved by the Tehama County Air Pollution Control District

Date: 10-22-25

Joseph H. Tona, Air Pollution Control Officer

E-Contract Review
Approval as to Form

Department Name: Air Pollution Control

Vendor Name: N+S Tractor

Contract Description: For the purpose of the Carl Moyer Off Road Equipment Replacement Program

APPROVED AS TO FORM:



Date: 10/21/2025

Office of the Tehama County Counsel
Margaret Long, County Counsel

E-Contract Review
Approval as to Form

Department Name: Air Pollution Control

Vendor Name: N+S Tractor

Contract Description: For the purpose of the Carl Moyer Off Road Equipment Replacement Program

APPROVED AS TO FORM:



Date: 10/21/2025

Office of the Tehama County Counsel
Margaret Long, County Counsel

Tehama County

Agenda Request Form

File #: 25-1890 **Agenda Date:** 11/18/2025 **Agenda #:** 29.

TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign the AB923 Grant Agreement with Tehama County Department of Education to replace one school bus with a new lower emission school bus in the amount of $147,940, to begin upon execution by both parties and to terminate ten (10) years from the date of installation

Financial Impact:
The District has budgeted funding from the AB923 Grant Program for these types of projects.

Background Information:
The California Clean Air Act (Health and Safety Code sections 44220 et seq. and Vehicle Code section 9250.11) authorizes air districts to impose and collect motor vehicle registration fees to be used for eligible emission reduction projects under the Carl Moyer and Lower Emission School Bus Programs, as well as agricultural projects and accelerated vehicles retirement programs. The Tehama County Air Pollution Control District (“TCAPCD”) has imposed such California Clean Air Act Fees, the revenues from which may be used to fund emission reduction projects in Tehama County. The school’s replacement of one existing school bus with a new Model 1 CE bus equipped with a 240 -horsepower diesel-fired engine that will reduce the emissions of air contaminants in Tehama County thereby providing a public benefit to the residents of Tehama County and serving a public purpose of the Tehama County Air Pollution Control District

Agreement Number _____

TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT

TEHAMA COUNTY APCD AB923 GRANT PROGRAM

AGREEMENT

This Agreement (Agreement) is between the Tehama County Air Pollution Control District (District), a public agency of the State of California, and the Tehama County Department of Education (Participant) the original applicant to the AB923 Grant Program:

WHEREAS, the California Clean Air Act (Health and Safety Code sections 44220 et seq. and Vehicle Code section 9250.11) authorizes air districts to impose and collect motor vehicle registration fees to be used for eligible emission reduction projects under the Carl Moyer and Lower Emission School Bus Programs, as well as agricultural projects and accelerated vehicles retirement programs; and

WHEREAS, the Tehama County Air Pollution Control District ("TCAPCD") has imposed such California Clean Air Act Fees, the revenues from which may be used to fund emission reduction projects in Tehama County; and

WHEREAS, the School's replacement of one existing school bus with a new lower emission school bus will reduce the emissions of air contaminants in Tehama County thereby providing a public benefit to the residents of Tehama County and serving a public purpose of the Tehama County Air Pollution Control District; and

WHEREAS, the School hereby represents that it desires to accept such funding, that it is willing and able to perform the activities set forth herein, and that it will comply with all of the terms and conditions of this Agreement; and

WHEREAS, Participant represents that the purchase described herein is NOT required by any local, state, and/or federal rule or regulation. For public agencies, controlling board policy does NOT require the purchase; and

NOW THEREFORE, the parties agree as follows:

1. Participant agrees to accept in full satisfaction thereof, an amount up to $147,940.00 for the purchase of a new Model 1 CE School Bus, equipped with a 240-horsepower diesel-fired engine, subject to the terms of this Agreement.
2. This Agreement shall begin upon the execution of the Agreement by both parties and terminates ten (10) years from the date that the engine(s) or parts have been installed as confirmed by the District's post-inspection conducted in accordance with the Carl Moyer Air Quality Standards Attainment Program guidelines, rules, regulations, policies and procedures. The foregoing term of the Agreement shall be divided into two timelines. The "project completion" timeline shall begin upon the execution of the Agreement and shall terminate on the date that the engine(s) or parts have been installed as confirmed by the District's post-inspection. This timeline shall be completed no later than 180 days after execution of the Agreement unless extended by the Air Pollution

Control Officer. The "project implementation" timeline shall begin upon the date that the engine(s) or parts have been installed as confirmed by the District's post-inspection and shall terminate upon termination of this Agreement as set forth above.

3. All payments shall be made directly to the Participant. Payments shall be made only when Participant has previously paid for the purchase and the payment to Participant is a reimbursement. Participant also agrees that any work done prior to execution is at the Participants own cost and will not be reimbursed under this Agreement. Additionally, before any payment is made hereunder, an eligible invoice must be received by the District, and the District's post-inspection must be successfully completed to document the completion of the work specified in the invoice. The equipment/engines(s) must be operational before the payment is issued. Participant must submit an itemized invoice from the engine supplier (for repowers or retrofits) or paid invoices from the equipment owner (for new equipment) to receive final payment.

4. The Participant must submit copies of invoices that confirm installation of a digital odometer/hour meter. Each invoice must include an identification number, new engine and equipment serial numbers, odometer reading, and date service was provided. The Participant must also provide copies of any financing documents for the equipment described in Exhibit A.

5. The low-emission technology of the engine(s) shall be certified for sale or under experimental permit for operation in California and show at least a 30% reduction of NOx emissions compared to the applicable standard for that engine year and application in one of three ways:

   - California Air Resource Board (CARB) certification testing.
   - U.S. Environmental Protection Agency certification testing.
   - Emission testing at a laboratory approved by the U.S. Environmental Protection Agency, CARB, and or the District. The testing must be performed in a manner acceptable to the Air Pollution Control Officer.

6. Participant agrees that engine(s)/equipment covered under this Agreement meet all the eligibility requirements and shall be operated in a manner consistent with those eligibility requirements as described in the Carl Moyer Air Quality Standards Attainment Program guidelines, rules, regulations, policies and procedures.

7. Participant shall cooperate with the District and CARB in implementation, monitoring, enforcement, and other efforts to assure the emission benefits from the project are real, quantifiable, surplus, and enforceable.

8. _____ (Initial) The Participant agrees to the following motor vehicle title and or lien requirements:

   - If the vehicle type is issued a title by the Department of Motor Vehicles (DMV), the Participant will provide a copy of the replacement vehicle's title to the District. If the vehicle is not financed, the District shall be

named as a lien holder on the title of the vehicle. If the vehicle type is not issued a title by the DMV, a Uniform Commercial Code (UCC) filing will be required.

- The Participant must be the legal owner of the replacement vehicle described in Exhibit A through the length of this Agreement.
- If the replacement vehicle is financed, and the loan is repaid before the termination of this Agreement, the Participant must add the District as lien holder to the title and ensure that the District remains a lien holder on the replacement vehicle through the remainder of the Agreement's project implementation timeline.
- If the replacement vehicle is repossessed by the finance company, the Participant must reimburse the District in accordance with the reimbursement formula described in Exhibit A.
- If the equipment described in Exhibit A is repossessed by another lienholder, or otherwise levied upon, attached, seized, or removed from the Participant's possession through legal process, the Participant must reimburse the District in accordance with the Section 18 of this Agreement.

9. If either of the events listed in this paragraph occur, the Participant must notify the District within 30 days of the date Participant knows, or reasonably suspects, that the event has occurred or is likely to occur:

   - The Participant suffers a catastrophic financial loss that impairs the Participant's ability to perform the conditions of this Agreement; or
   - The Participant files for bankruptcy; or
   - Any other event has occurred or is likely to occur that could impair the Participant's ability to perform the conditions of this Agreement.

10. Participant shall complete and return all requested information and surveys sent from the Tehama County Air Pollution Control District, yearly, for at least ten (10) years from the commencement of operation. Noncompliance with the reporting requirements shall require on-site monitoring or inspection by the District. Participant shall also maintain records related to this project and retain those records for at least three years after expiration of the term of this Agreement or three years after final payment hereunder, whichever is later. The District, CARB, or their designee may conduct a fiscal audit of the project and/or otherwise examine Participant's records at any time.

11. The Participant shall keep the following records from the beginning of operation of the equipment described in Exhibit A:

    Miles and location(s) of operation and type of maintenance performed.

12. Participant shall maintain the equipment/engine(s) according to the manufacturer's specifications for the life of the project and shall not tamper with the equipment/engine(s) in any manner. Participant agrees to maintain a working engine hours meter and/or an approved usage-measuring device on all engines for the duration of the contract and allow the District access to the

meter. If the hours meter fails, Participant shall immediately notify the District, and remains responsible for validating any hours not recorded by the hour meter. Participant must either repair or replace the non-operating meter or provide other documentation of equipment operating hours acceptable to the District.

13. Participant agrees that the District, CARB, or their designee will have access to project site to perform necessary monitoring and enforcement during the term of this Agreement.

14. The District and CARB shall have the authority to fine Participant and/or seek any other remedies available under the law for noncompliance with Carl Moyer Program requirements or failure to fully perform under this Agreement.

15. Participant agrees that the replacement equipment/engine(s), authorized under this agreement by the Tehama County Air Pollution Control District Carl Moyer Program, will be operated and maintained at least 75% of the time within the boundaries of the State of California throughout the life of the contract.

16. Participant agrees that the original equipment/engine(s) to be replaced by this program is the same as the equipment/engine(s) stated in Participant's application and restated in "Exhibit A" hereto. Said equipment/engine(s) will be destroyed immediately or otherwise rendered unusable immediately after new equipment/engine installation. The District can personally observe the Participants destruction of the equipment/engine block or proof of destruction or usability shall be submitted to the Tehama County Air Pollution Control District office within 30 days of new equipment/engine installation. Equipment/engine destruction may include but is not limited to: salvage receipt (with serial number), putting a hole (at least three inches in diameter and irregular in shape) in the engine block AND oil pan (with accompanying photos with serial numbers visible in photo), welding the cylinder(s) to prevent re-use AND hole in the oil pan, or any other means acceptable to the Tehama County Air Pollution Control District. Participant shall defend, indemnify, and hold harmless District, its officers, agents, employees, and volunteers from any and all losses, costs, damages, fines, or expenses (including attorney fees, court costs, and expert fees) or liability of any kind or character to any person or property arising from, or alleged to arise from, any act or omission of Participant related to this Agreement, or which are related in any way to the engine(s) for which financial assistance or other incentives are received from the District by Participant.

17. _____ (Initial) Participant agrees that each engine will operate a minimum amount of usage as shown in Exhibit "A"- Performance Requirements during the term of this Agreement. Upon termination of this Agreement, if the engine fails to fulfill the minimum required operation, Participant shall return to the Tehama County Air Pollution Control District an amount based on the difference between the required operation amount and the actual amount operated, times the payback factor shown in Exhibit "A". The District reserves

the right, in its sole discretion, to extend the duration of the contract if the engine fails to fulfill the minimum required operation.

18. Participant acknowledges that receipt of this incentive prohibits application for any form of emission reduction credits for this project including: Emission Reduction Credit (ERC), Mobile Emission Reduction Credit (MERC) and/or Certificate of Advanced Placement (CAP), for all time, from Tehama County Air Pollution Control District or any other Air Quality Management or Air Pollution Control District.

19. _____ (Initial) Participant agrees, by signing this contract for this project, the owner (or designee) shall not submit another application or sign another contract for the same specific equipment/engine(s) with any other source of Carl Moyer funds, including but not limited to, other Districts or the Air Resources Board for a multi-District solicitation. Participant further certifies that Participant has not received any other incentive funding for the equipment/engine(s) covered under this Agreement. Any owner or owner's designee who is found to have submitted multiple applications or signed multiple contracts for the same equipment/engine(s) shall, at a minimum, be disqualified from funding for that equipment/engine(s) from all sources and may also be banned from submitting future applications to any and all Carl Moyer Program solicitations. In addition, the District or CARB may levy fines and/or pursue other civil or criminal remedies for such conduct.

20. Participant agrees that if funds are not available from CARB, or the Tehama County Air Pollution Control District Board of Directors otherwise declines to appropriate funding for this Agreement, the District shall have the right to cancel this Agreement immediately without cost or penalty to the District or CARB.

21. Participant agrees that the District shall have the right to cancel this contract or withhold payment for non-compliance if the Participant does not meet the obligations of the contract.

22. Participant agrees to be responsible for all applicable taxes on all equipment/engine(s) purchased.

23. Participant hereby asserts that the purchase of low NOx emission engine(s) is a completely voluntary act; and the District has made no representations or guarantees to the Participant regarding the quality, condition, or proposed use of the low NOx emission engine purchased by Participant.

24. This Agreement and any payments to Participant for compensation and expenses are subject to the provisions and limitations imposed by the California Health and Safety Code. District shall have no liability for payment of any compensation and expenses that are found to be in contravention to the California Health and Safety Code. Participant shall reimburse District for any compensation and expenses paid by District to Participant and later determined to be in contravention to the Health and Safety Code.

Agreement Number _____

25. The representative of Participant signing this Agreement on behalf of Participant (authorized signature) affirmatively states that he or she has legal authority to bind Participant to the terms of this Agreement.

26. Correspondence between the District and Participant should be addressed to the following:

To District	To Participant
Tehama County Air Pollution Control District Attn: Carl Moyer Program P.O. Box 1169 Red Bluff, CA 96080 Phone: (530) 527-3717	Veronica Coates Tehama County Department of Education 900 Palm St., Bldg. 7402 Red Bluff, CA 96080 Phone: (530) 527-8553

The address and/or contacts may be changed by written notice to the other party. Nothing shall preclude the giving of this information by personal service.

28. Participant shall maintain in force at all times during the term of this Agreement and extensions or modifications thereto, insurance in accordance with Exhibit "B". In the event Participant does not have the required certificate of insurance, or if the required insurance lapses, this Agreement shall be terminated immediately.

29. This agreement supersedes all previous agreements and constitutes the entire understanding of the parties hereto. No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by both parties.

30. No performance to be rendered or payment due under this Agreement may be delegated or assigned.

31. This Agreement shall be deemed to be made in, and shall be governed by and construed in accordance with the laws of, the State of California (excepting any conflict of laws or provisions which would serve to defeat application of California substantive law). Venue for any action arising from this agreement shall be in Tehama County, California.

Approved: _____ Date 9.29.25
Veronica Coates
Tehama County Department of Education

Approved: _____ Date 10-8-25
Joseph H. Tona, Air Pollution Control Officer
Tehama County Air Pollution Control District

Agreement Number _____

EXHIBIT "A"
PERFORMANCE REQUIREMENTS

PROJECT ID 26-041

The below listed equipment/engine(s) must meet the minimum performance requirements shown to avoid reimbursement according to Section 18 of this Agreement.

Equipment/Engine Make and Model	Serial Number*	Minimum Yearly Usage (miles)	Project Life (years)	Recapture Amount (Payback Factor) ($/mile)	Maximum Funding Amount
New Model 1 CE School Bus, equipped with a 240-horsepower diesel-fired engine	TBD	8,878	10	$1.66	$147,940.00

*Serial Number will be filled in by the Tehama County Air Pollution Control District upon verification of project completion.

EXISTING ENGINE SPECIFICATIONS

The below listed equipment/engine(s) specifications must match the specifications turned in with the application and be running at the time of pre-inspection.

Equipment/Engine Make, Model, and Year	Serial Number
2009 Thomas Saf-T-Liner School Bus, equipped with a diesel-fired 240-horsepower engine	VIN: 4UZABPDT29CZ83993 Engine: 46810206

Agreement Number _____

EXHIBIT "B"

INSURANCE REQUIREMENTS

1. During the "project completion timeline," or for one year from the execution of this Agreement, whichever is longer, Participant shall, at its sole expense, obtain and maintain in full force and effect the type and limits of liability requirements as follows:

   COMMERCIAL/GENERAL LIABILITY: Bodily Injury and Property Damage for premises and operations; Personal Injury and Advertising for premises and operations; Independent Contractors (if any basis); Incidental Contracts; Contractual Liability; and Products and Completed Operations.

   "Claims made" policies are unacceptable.

   Minimum Limits: $1,000,000 combined single limit, on an occurrence policy form.

   WORKERS COMPENSATION: If Participant has employees, he/she shall obtain and maintain continuously workers' compensation insurance as required by California law to cover Participant and Participant's employees and partners.

2. Participant shall maintain in force at all times during the term of this Agreement property insurance in an amount of not less than the replacement value of the equipment/engine(s) subject to this Agreement, and covering all risks of loss, damage or destruction of such equipment/engine(s). The policy shall list the Tehama County Air Pollution Control District as loss payee.

3. With regard to all insurance provided as required hereunder:

   Notice of Cancellation: Each insurance policy shall be endorsed, and evidence of such endorsement shall be provided to the DISTRICT, that coverage not be suspended, voided, canceled, reduced in coverage or in limits, or material change in coverage, except after thirty (30) days prior written notice has been given to the DISTRICT. Ten (10) days prior written notice of cancellation for non-payment of Participant's insurance premium is permissible.

   Supplementary Payments: The above-stated limits of liability coverage for Commercial/ General Liability assumes that the standard "supplementary payments" clause will pay in addition to the applicable limits of liability and that these supplementary payments are not included as part of the insurance limits of liability. If any of the policies indicate that defense costs are included in the general aggregate limit, then the general aggregate limits must be a multiple of the per occurrence limits.

   Participant's Insurance Primary: The Participant's insurance coverage shall be primary insurance. Any insurance or self-insurance maintained by the DISTRICT,

its officials, trustees, agents, employees, or volunteers shall be excess to the Participants insurance and shall not contribute with it.

Acceptability of Insurer: Insurance is to be placed with admitted State of California insurers which have an A.M. Best's rating of no less than A:VII, or be an equivalent program of self-insurance.

Exceptions: Any exceptions to the above insurance requirements are subject to the concurrence of the DISTRICT.

4. Verification of Coverage:

Participant shall furnish the DISTRICT with insurance or self-insurance and/or original endorsement(s) and/or binder(s) affecting coverage required herein, as directed by the DISTRICT. The certificates, endorsements, and/or binders for each insurance policy are to be signed by a person authorized by the insurer to effect coverage on its behalf. The certificates, endorsements, and/or binders are to be received and approved by the DISTRICT before work commences. The DISTRICT reserves the right to require complete, certified copies of all required insurance policies, at any time. If Participant provides self-insurance, it shall, on intervals specified by the APCO, provide financial statements sufficiently detailed so as to allow the APCO to assess Participant's capability of providing such self-insurance. The APCO may reject self-insurance coverage where he finds that sufficient coverage will not be afforded to the DISTRICT.

E-Contract Review
Approval as to Form

Department Name: Air Pollution Control

Vendor Name: Tehama County Department of Education

Contract Description: For the purpose of replacing on school bus with a newer low emissions school bus

APPROVED AS TO FORM:



Date: 10/21/2025

Office of the Tehama County Counsel
Margaret Long, County Counsel

Tehama County

Agenda Request Form

File #: 25-1891 **Agenda Date:** 11/18/2025 **Agenda #:** 30.

TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign the AB923 Grant Agreement with Tehama County Department of Education to replace one school bus with a new lower emission school bus in the amount of $129,017, to begin upon execution by both parties and to terminate ten (10) years from the date of installation

Financial Impact:
The District has budgeted funding from the AB923 Grant Program for these types of projects.

Background Information:
The California Clean Air Act (Health and Safety Code sections 44220 et seq. and Vehicle Code section 9250.11) authorizes air districts to impose and collect motor vehicle registration fees to be used for eligible emission reduction projects under the Carl Moyer and Lower Emission School Bus Programs, as well as agricultural projects and accelerated vehicles retirement programs. The Tehama County Air Pollution Control District (“TCAPCD”) has imposed such California Clean Air Act Fees, the revenues from which may be used to fund emission reduction projects in Tehama County. The school’s replacement of one existing school bus with a new Model 1CE school bus equipped with a 240-horsepower diesel-fired engine that will reduce the emissions of air contaminants in Tehama County thereby providing a public benefit to the residents of Tehama County and serving a public purpose of the Tehama County Air Pollution Control District

Agreement Number _____

TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT

TEHAMA COUNTY APCD AB923 GRANT PROGRAM

AGREEMENT

This Agreement (Agreement) is between the Tehama County Air Pollution Control District (District), a public agency of the State of California, and the Tehama County Department of Education (Participant) the original applicant to the AB923 Grant Program:

WHEREAS, the California Clean Air Act (Health and Safety Code sections 44220 et seq. and Vehicle Code section 9250.11) authorizes air districts to impose and collect motor vehicle registration fees to be used for eligible emission reduction projects under the Carl Moyer and Lower Emission School Bus Programs, as well as agricultural projects and accelerated vehicles retirement programs; and

WHEREAS, the Tehama County Air Pollution Control District ("TCAPCD") has imposed such California Clean Air Act Fees, the revenues from which may be used to fund emission reduction projects in Tehama County; and

WHEREAS, the School's replacement of one existing school bus with a new lower emission school bus will reduce the emissions of air contaminants in Tehama County thereby providing a public benefit to the residents of Tehama County and serving a public purpose of the Tehama County Air Pollution Control District; and

WHEREAS, the School hereby represents that it desires to accept such funding, that it is willing and able to perform the activities set forth herein, and that it will comply with all of the terms and conditions of this Agreement; and

WHEREAS, Participant represents that the purchase described herein is NOT required by any local, state, and/or federal rule or regulation. For public agencies, controlling board policy does NOT require the purchase; and

NOW THEREFORE, the parties agree as follows:

1. Participant agrees to accept in full satisfaction thereof, an amount up to $129,017.00 for the purchase of a new Model 1 CE School Bus, equipped with a 240-horsepower diesel-fired engine, subject to the terms of this Agreement.
2. This Agreement shall begin upon the execution of the Agreement by both parties and terminates ten (10) years from the date that the engine(s) or parts have been installed as confirmed by the District's post-inspection conducted in accordance with the Carl Moyer Air Quality Standards Attainment Program guidelines, rules, regulations, policies and procedures. The foregoing term of the Agreement shall be divided into two timelines. The "project completion" timeline shall begin upon the execution of the Agreement and shall terminate on the date that the engine(s) or parts have been installed as confirmed by the District's post-inspection. This timeline shall be completed no later than 180 days after execution of the Agreement unless extended by the Air Pollution

Control Officer. The "project implementation" timeline shall begin upon the date that the engine(s) or parts have been installed as confirmed by the District's post-inspection and shall terminate upon termination of this Agreement as set forth above.

3. All payments shall be made directly to the Participant. Payments shall be made only when Participant has previously paid for the purchase and the payment to Participant is a reimbursement. Participant also agrees that any work done prior to execution is at the Participants own cost and will not be reimbursed under this Agreement. Additionally, before any payment is made hereunder, an eligible invoice must be received by the District, and the District's post-inspection must be successfully completed to document the completion of the work specified in the invoice. The equipment/engines(s) must be operational before the payment is issued. Participant must submit an itemized invoice from the engine supplier (for repowers or retrofits) or paid invoices from the equipment owner (for new equipment) to receive final payment.

4. The Participant must submit copies of invoices that confirm installation of a digital odometer/hour meter. Each invoice must include an identification number, new engine and equipment serial numbers, odometer reading, and date service was provided. The Participant must also provide copies of any financing documents for the equipment described in Exhibit A.

5. The low-emission technology of the engine(s) shall be certified for sale or under experimental permit for operation in California and show at least a 30% reduction of NOx emissions compared to the applicable standard for that engine year and application in one of three ways:

   - California Air Resource Board (CARB) certification testing.
   - U.S. Environmental Protection Agency certification testing.
   - Emission testing at a laboratory approved by the U.S. Environmental Protection Agency, CARB, and or the District. The testing must be performed in a manner acceptable to the Air Pollution Control Officer.

6. Participant agrees that engine(s)/equipment covered under this Agreement meet all the eligibility requirements and shall be operated in a manner consistent with those eligibility requirements as described in the Carl Moyer Air Quality Standards Attainment Program guidelines, rules, regulations, policies and procedures.

7. Participant shall cooperate with the District and CARB in implementation, monitoring, enforcement, and other efforts to assure the emission benefits from the project are real, quantifiable, surplus, and enforceable.

8. VC (Initial) The Participant agrees to the following motor vehicle title and or lien requirements:

   - If the vehicle type is issued a title by the Department of Motor Vehicles (DMV), the Participant will provide a copy of the replacement vehicle's title to the District. If the vehicle is not financed, the District shall be

named as a lien holder on the title of the vehicle. If the vehicle type is not issued a title by the DMV, a Uniform Commercial Code (UCC) filing will be required.

- The Participant must be the legal owner of the replacement vehicle described in Exhibit A through the length of this Agreement.
- If the replacement vehicle is financed, and the loan is repaid before the termination of this Agreement, the Participant must add the District as lien holder to the title and ensure that the District remains a lien holder on the replacement vehicle through the remainder of the Agreement's project implementation timeline.
- If the replacement vehicle is repossessed by the finance company, the Participant must reimburse the District in accordance with the reimbursement formula described in Exhibit A.
- If the equipment described in Exhibit A is repossessed by another lienholder, or otherwise levied upon, attached, seized, or removed from the Participant's possession through legal process, the Participant must reimburse the District in accordance with the Section 18 of this Agreement.

9. If either of the events listed in this paragraph occur, the Participant must notify the District within 30 days of the date Participant knows, or reasonably suspects, that the event has occurred or is likely to occur:

   - The Participant suffers a catastrophic financial loss that impairs the Participant's ability to perform the conditions of this Agreement; or
   - The Participant files for bankruptcy; or
   - Any other event has occurred or is likely to occur that could impair the Participant's ability to perform the conditions of this Agreement.

10. Participant shall complete and return all requested information and surveys sent from the Tehama County Air Pollution Control District, yearly, for at least ten (10) years from the commencement of operation. Noncompliance with the reporting requirements shall require on-site monitoring or inspection by the District. Participant shall also maintain records related to this project and retain those records for at least three years after expiration of the term of this Agreement or three years after final payment hereunder, whichever is later. The District, CARB, or their designee may conduct a fiscal audit of the project and/or otherwise examine Participant's records at any time.

11. The Participant shall keep the following records from the beginning of operation of the equipment described in Exhibit A:

    Miles and location(s) of operation and type of maintenance performed.

12. Participant shall maintain the equipment/engine(s) according to the manufacturer's specifications for the life of the project and shall not tamper with the equipment/engine(s) in any manner. Participant agrees to maintain a working engine hours meter and/or an approved usage-measuring device on all engines for the duration of the contract and allow the District access to the

meter. If the hours meter fails, Participant shall immediately notify the District, and remains responsible for validating any hours not recorded by the hour meter. Participant must either repair or replace the non-operating meter or provide other documentation of equipment operating hours acceptable to the District.

13. Participant agrees that the District, CARB, or their designee will have access to project site to perform necessary monitoring and enforcement during the term of this Agreement.

14. The District and CARB shall have the authority to fine Participant and/or seek any other remedies available under the law for noncompliance with Carl Moyer Program requirements or failure to fully perform under this Agreement.

15. Participant agrees that the replacement equipment/engine(s), authorized under this agreement by the Tehama County Air Pollution Control District Carl Moyer Program, will be operated and maintained at least 75% of the time within the boundaries of the State of California throughout the life of the contract.

16. Participant agrees that the original equipment/engine(s) to be replaced by this program is the same as the equipment/engine(s) stated in Participant's application and restated in "Exhibit A" hereto. Said equipment/engine(s) will be destroyed immediately or otherwise rendered unusable immediately after new equipment/engine installation. The District can personally observe the Participants destruction of the equipment/engine block or proof of destruction or usability shall be submitted to the Tehama County Air Pollution Control District office within 30 days of new equipment/engine installation. Equipment/engine destruction may include but is not limited to: salvage receipt (with serial number), putting a hole (at least three inches in diameter and irregular in shape) in the engine block AND oil pan (with accompanying photos with serial numbers visible in photo), welding the cylinder(s) to prevent re-use AND hole in the oil pan, or any other means acceptable to the Tehama County Air Pollution Control District. Participant shall defend, indemnify, and hold harmless District, its officers, agents, employees, and volunteers from any and all losses, costs, damages, fines, or expenses (including attorney fees, court costs, and expert fees) or liability of any kind or character to any person or property arising from, or alleged to arise from, any act or omission of Participant related to this Agreement, or which are related in any way to the engine(s) for which financial assistance or other incentives are received from the District by Participant.

17. VC (Initial) Participant agrees that each engine will operate a minimum amount of usage as shown in Exhibit "A"- Performance Requirements during the term of this Agreement. Upon termination of this Agreement, if the engine fails to fulfill the minimum required operation, Participant shall return to the Tehama County Air Pollution Control District an amount based on the difference between the required operation amount and the actual amount operated, times the payback factor shown in Exhibit "A". The District reserves

the right, in its sole discretion, to extend the duration of the contract if the engine fails to fulfill the minimum required operation.

18. Participant acknowledges that receipt of this incentive prohibits application for any form of emission reduction credits for this project including: Emission Reduction Credit (ERC), Mobile Emission Reduction Credit (MERC) and/or Certificate of Advanced Placement (CAP), for all time, from Tehama County Air Pollution Control District or any other Air Quality Management or Air Pollution Control District.

19. VC (Initial) Participant agrees, by signing this contract for this project, the owner (or designee) shall not submit another application or sign another contract for the same specific equipment/engine(s) with any other source of Carl Moyer funds, including but not limited to, other Districts or the Air Resources Board for a multi-District solicitation. Participant further certifies that Participant has not received any other incentive funding for the equipment/engine(s) covered under this Agreement. Any owner or owner's designee who is found to have submitted multiple applications or signed multiple contracts for the same equipment/engine(s) shall, at a minimum, be disqualified from funding for that equipment/engine(s) from all sources and may also be banned from submitting future applications to any and all Carl Moyer Program solicitations. In addition, the District or CARB may levy fines and/or pursue other civil or criminal remedies for such conduct.

20. Participant agrees that if funds are not available from CARB, or the Tehama County Air Pollution Control District Board of Directors otherwise declines to appropriate funding for this Agreement, the District shall have the right to cancel this Agreement immediately without cost or penalty to the District or CARB.

21. Participant agrees that the District shall have the right to cancel this contract or withhold payment for non-compliance if the Participant does not meet the obligations of the contract.

22. Participant agrees to be responsible for all applicable taxes on all equipment/engine(s) purchased.

23. Participant hereby asserts that the purchase of low NOx emission engine(s) is a completely voluntary act; and the District has made no representations or guarantees to the Participant regarding the quality, condition, or proposed use of the low NOx emission engine purchased by Participant.

24. This Agreement and any payments to Participant for compensation and expenses are subject to the provisions and limitations imposed by the California Health and Safety Code. District shall have no liability for payment of any compensation and expenses that are found to be in contravention to the California Health and Safety Code. Participant shall reimburse District for any compensation and expenses paid by District to Participant and later determined to be in contravention to the Health and Safety Code.

Agreement Number _____

25. The representative of Participant signing this Agreement on behalf of Participant (authorized signature) affirmatively states that he or she has legal authority to bind Participant to the terms of this Agreement.

26. Correspondence between the District and Participant should be addressed to the following:

To District	To Participant
Tehama County Air Pollution Control District Attn: Carl Moyer Program P.O. Box 1169 Red Bluff, CA 96080 Phone: (530) 527-3717	Veronica Coates Tehama County Department of Education 900 Palm St., Bldg. 7402 Red Bluff, CA 96080 Phone: (530) 527-8553

The address and/or contacts may be changed by written notice to the other party. Nothing shall preclude the giving of this information by personal service.

28. Participant shall maintain in force at all times during the term of this Agreement and extensions or modifications thereto, insurance in accordance with Exhibit "B". In the event Participant does not have the required certificate of insurance, or if the required insurance lapses, this Agreement shall be terminated immediately.

29. This agreement supersedes all previous agreements and constitutes the entire understanding of the parties hereto. No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by both parties.

30. No performance to be rendered or payment due under this Agreement may be delegated or assigned.

31. This Agreement shall be deemed to be made in, and shall be governed by and construed in accordance with the laws of, the State of California (excepting any conflict of laws or provisions which would serve to defeat application of California substantive law). Venue for any action arising from this agreement shall be in Tehama County, California.

Approved: _____ Date 9.29.29
Veronica Coates
Tehama County Department of Education

Approved: _____ Date 10-8-25
Joseph H. Tona, Air Pollution Control Officer
Tehama County Air Pollution Control District

Agreement Number _____

EXHIBIT "A"
PERFORMANCE REQUIREMENTS

PROJECT ID 26-042

The below listed equipment/engine(s) must meet the minimum performance requirements shown to avoid reimbursement according to Section 18 of this Agreement.

Equipment/Engine Make and Model	Serial Number*	Minimum Yearly Usage (miles)	Project Life (years)	Recapture Amount (Payback Factor) ($/mile)	Maximum Funding Amount
New Model 1 CE School Bus, equipped with a 240-horsepower diesel-fired engine	TBD	6,909	10	$1.86	$129,017.00

*Serial Number will be filled in by the Tehama County Air Pollution Control District upon verification of project completion.

EXISTING ENGINE SPECIFICATIONS

The below listed equipment/engine(s) specifications must match the specifications turned in with the application and be running at the time of pre-inspection.

Equipment/Engine Make, Model, and Year	Serial Number
2009 Thomas Saf-T-Liner School Bus, equipped with a diesel-fired 240-horsepower engine	VIN: 4UZABPDT09CZ83992 Engine: 46810262

Agreement Number _____

EXHIBIT "B"

INSURANCE REQUIREMENTS

1. During the "project completion timeline," or for one year from the execution of this Agreement, whichever is longer, Participant shall, at its sole expense, obtain and maintain in full force and effect the type and limits of liability requirements as follows:

   COMMERCIAL/GENERAL LIABILITY: Bodily Injury and Property Damage for premises and operations; Personal Injury and Advertising for premises and operations; Independent Contractors (if any basis); Incidental Contracts; Contractual Liability; and Products and Completed Operations.

   "Claims made" policies are unacceptable.

   Minimum Limits: $1,000,000 combined single limit, on an occurrence policy form.

   WORKERS COMPENSATION: If Participant has employees, he/she shall obtain and maintain continuously workers' compensation insurance as required by California law to cover Participant and Participant's employees and partners.

2. Participant shall maintain in force at all times during the term of this Agreement property insurance in an amount of not less than the replacement value of the equipment/engine(s) subject to this Agreement, and covering all risks of loss, damage or destruction of such equipment/engine(s). The policy shall list the Tehama County Air Pollution Control District as loss payee.

3. With regard to all insurance provided as required hereunder:

   Notice of Cancellation: Each insurance policy shall be endorsed, and evidence of such endorsement shall be provided to the DISTRICT, that coverage not be suspended, voided, canceled, reduced in coverage or in limits, or material change in coverage, except after thirty (30) days prior written notice has been given to the DISTRICT. Ten (10) days prior written notice of cancellation for non-payment of Participant's insurance premium is permissible.

   Supplementary Payments: The above-stated limits of liability coverage for Commercial/ General Liability assumes that the standard "supplementary payments" clause will pay in addition to the applicable limits of liability and that these supplementary payments are not included as part of the insurance limits of liability. If any of the policies indicate that defense costs are included in the general aggregate limit, then the general aggregate limits must be a multiple of the per occurrence limits.

   Participant's Insurance Primary: The Participant's insurance coverage shall be primary insurance. Any insurance or self-insurance maintained by the DISTRICT,

its officials, trustees, agents, employees, or volunteers shall be excess to the Participants insurance and shall not contribute with it.

Acceptability of Insurer: Insurance is to be placed with admitted State of California insurers which have an A.M. Best's rating of no less than A:VII, or be an equivalent program of self-insurance.

Exceptions: Any exceptions to the above insurance requirements are subject to the concurrence of the DISTRICT.

4. Verification of Coverage:

Participant shall furnish the DISTRICT with insurance or self-insurance and/or original endorsement(s) and/or binder(s) affecting coverage required herein, as directed by the DISTRICT. The certificates, endorsements, and/or binders for each insurance policy are to be signed by a person authorized by the insurer to effect coverage on its behalf. The certificates, endorsements, and/or binders are to be received and approved by the DISTRICT before work commences. The DISTRICT reserves the right to require complete, certified copies of all required insurance policies, at any time. If Participant provides self-insurance, it shall, on intervals specified by the APCO, provide financial statements sufficiently detailed so as to allow the APCO to assess Participant's capability of providing such self-insurance. The APCO may reject self-insurance coverage where he finds that sufficient coverage will not be afforded to the DISTRICT.

E-Contract Review
Approval as to Form

Department Name: Air Pollution Control

Vendor Name: Tehama County Department of Education

Contract Description: For the purpose of replacing on school bus with a newer low emissions school bus

APPROVED AS TO FORM:



Date: 10/21/2025

Office of the Tehama County Counsel
Margaret Long, County Counsel

Tehama County

Agenda Request Form

File #: 25-1893 **Agenda Date:** 11/18/2025 **Agenda #:** 31.

TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign the Rule 2:11D Indirect Source Project Agreement with the Resource Conservation District of Tehama County to assist in the mitigation project for the use of a Carbonizer to reduce Particulate Matter and Oxides of Nitrogen and emissions from an 80-acre orchard removal project in the amount of $47,000 and shall begin upon execution by both parties and terminate upon the completion of the project

Financial Impact:
The District receives fees through the Indirect Source Fee Program in the preceding fiscal year, and budgets for it's expenses in the next fiscal year. Thus, fund expenditure is already in the approved budget.

Background Information:
The California Clean Air Act of 1988 gives authority to Districts to regulate indirect sources of emissions; and Health and Safety Code section 40716, states that "a district may adopt and implement regulations to reduce or mitigate emissions from indirect and areawide sources of air pollution"; and Health and Safety Code section 42311, subdivision (g) specifically allows district to adopt a schedule of fees on areawide or indirect sources which are regulated, but for which permits are not issued, to cover the costs of District programs related to this source. The Participant submitted an application on behalf of Tehama County, and was selected for Rule 2:11D mitigation project funding in the amount of $47,000, from TCAPCD to assist with the use of a Carbonizer to reduce Particulate Matter (PM) and Oxides of Nitrogen (NO_X) and emissions from whole orchard removal; and the TCAPCD Board of Directors, upon recommendation of the Rule 2: 11D Review Committee, believes the proposal is both cost-effective and provides air quality and health benefits to a large number of citizens in Tehama County.

Agreement Number _____

TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT

RULE 2:11D INDIRECT SOURCE PROJECT AGREEMENT

This Agreement (Agreement) is between the Tehama County Air Pollution Control District (TCAPCD), a public agency of the State of California, and the Resource Conservation District of Tehama County (Participant), the original applicant to the Indirect Source Project Program:

WHEREAS, the California Clean Air Act of 1988 gives authority to Districts to regulate indirect sources of emissions; and

WHERAS, Health and Safety Code section 40716, states that "a district may adopt and implement regulations to ... reduce or mitigate emissions from indirect and areawide sources of air pollution"; and

WHEREAS, Health and Safety Code section 42311, subdivision (g) specifically allows district to adopt a schedule of fees on areawide or indirect sources which are regulated, but for which permits are not issued, to cover the costs of District programs related to this source; and

WHEREAS, on October 26, 2010 the Tehama County Air Pollution Control District (TCAPCD) Board of Directors approved Resolution No. 79-2010 authorizing the "Rule 2:11D Indirect Source Fees;" and

WHEREAS, "Rule 2:11D Indirect Source Fees" provides a sound method for mitigating the emissions produced from the operation of new commercial and residential development projects throughout the County of Tehama, including within the incorporated cities in the County; and

WHEREAS the Participant submitted an application on behalf of Tehama County, and was selected for Rule 2:11D mitigation project funding in the amount of $47,000, from TCAPCD to assist with the use of a Carbonizer to reduce Particulate Matter (PM) and Oxides of Nitrogen (NO_X) and emissions from whole orchard removal; and

WHEREAS the TCAPCD Board of Directors, upon recommendation of the Rule 2:11D Review Committee, believes the proposal is both cost-effective and provides air quality and health benefits to a large number of citizens in Tehama County; and

WHEREAS, the Participant represents that the project described herein is NOT required by any local, state, and/or federal rule or regulation, and controlling board policy does NOT require the purchase;

NOW THEREFORE, the parties agree as follows:

Agreement Number _____

1. Participant shall present to TCAPCD an invoice for the project described in Exhibit "A." Participant shall include with its invoice documentation satisfactory to TCAPCD demonstrating that the actual cost of the project incurred by Participant equal or exceeds $47,000. Within thirty (30) days after Participant presents such invoice, TCAPCD will transfer to Participant a sum equal to the lesser of the actual cost of the project or $47,000. Upon tender of the aforementioned sum, TCAPCD's obligations under this Agreement shall be fully performed, and TCAPCD shall have no further obligation to Participant. In no event shall Districts obligation under this Agreement exceed $47,000.

2. This Agreement shall begin upon the execution of the Agreement by both parties and terminate upon the completion of the project described in Exhibit "A."

3. Participant shall provide all materials and labor to perform the work outlined in this Agreement and as set forth on Exhibit "A".

4. Participant and its employees shall, during the entire term of this agreement, be construed to be an independent contractor of TCAPCD, and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow TCAPCD to exercise discretion or control over the professional manner in which Participant performs the services which are the subject matter of this agreement; provided always, however, that the services to be provided by Participant shall be provided in a manner consistent with the professional standards applicable to such services. The sole interest of TCAPCD is to insure that the services shall be rendered and performed in a competent efficient and satisfactory manner. Participant shall be fully responsible for payment of all taxes due to the State of California or the Federal government, which would be withheld from compensation of Participant, were Participant or its employee(s) a TCAPCD employee. TCAPCD shall not be liable for deductions for any amount for any purpose from Participant's or Participant employees' compensation. Participant and Participant's employees shall not be eligible for coverage under TCAPCD's Workers Compensation Insurance Plan nor shall Participant be eligible for any other TCAPCD benefit. Participant and any employee(s) provided by Participant under this agreement shall not be an employee of TCAPCD. Participant has full rights to manage its employees, subject to the requirements of the law. Participant shall be responsible for making any and all social security withholding, income tax withholding, or any other wage withholding of any nature required from the compensation paid to its employees, including all employees provided under this agreement.

5. Participant shall defend, indemnify, and hold harmless District, its officers, agents, employees, and volunteers from any and all losses, costs, damages, fines, or expenses (including attorney fees, litigation expenses, court costs, and expert fees) or liability of any kind or character to any person or property arising from, or alleged to arise from, any act or omission of Participant related to this Agreement, or which are related in any way to the project(s) for which financial assistance or other incentives are received from the District by "Participant."

6. Participant acknowledges that receipt of this incentive prohibits application for any form of emission reduction credits for this project including: Emission Reduction Credit (ERC), Mobile Emission Reduction Credit (MERC) and/or Certificate of Advanced Placement (CAP), for all time, from TCAPCD or any other Air Quality Management or Air Pollution

Agreement Number _____

EXHIBIT "A"
RULE 2:11D INDIRECT SOURCE FEE
FUNDING PROJECT

Project ID___2025-001___

Exhibit A is intended to provide direction and specific requirements necessary to fully execute the proposed project(s) described as the following:

Participant shall operate a Carbonizer for a whole orchard tear out to incinerate 80 acres of prune trees on the Poor and Homeless Housing (PATH) property located at 380 Sale Lane, Red Bluff, CA.

Participant shall operate the Carbonizer in compliance with all District rules and in accordance with manufacturer specifications.

Agreement Number _____

EXHIBIT "B"
INSURANCE REQUIREMENTS

1. For one year from the execution of this Agreement, Participant shall, at its sole expense, obtain and maintain in full force and full force and effect the types and amounts of insurance, or participation in self-insurance program, as follows:

   COMMERCIAL/GENERAL LIABILITY: Bodily Injury and Property Damage for premises and operations: Personal Injury and Advertising for premises and operations; Independent Contractors (if any basis); Incidental Contracts; Contractual Liability; and Products and Completed Operation.

   "Claims made" policies are unacceptable.

   Minimum Limits: $1,000,000 combined single limit, on an occurrence policy form.

   WORKERS COMPENSATION: If Participant has employees, he/she shall obtain and maintain continuously worker's compensation insurance as required by California law to cover Participant and Participant's employees and partners.

2. Participant shall maintain in force at all times during the term of this Agreement property insurance in an amount of not less than the replacement value of the equipment/engine(s) subject to this Agreement, and covering all risks of loss, damage or destruction of such equipment/engine(s). The policy shall list the DISTRICT as loss payee.

3. With regard to all insurance provided as required hereunder:

   Notice of Cancellation: Each insurance policy shall be endorsed, and evidence of such endorsement shall be provided to the DISTRICT, that coverage not be suspended, voided, canceled, reduced in coverage or in limits, or material change in coverage, except after thirty (30) days prior written notice has been given to the DISTRCT. Ten (10) days prior written notice of cancellation for non-payment of Participant's insurance premium is permissible.

   Supplementary Payments: The above-stated limits of liability coverage for Commercial/General Liability assumes that the standard "supplementary payments: clause will pay in addition to the applicable limits of liability and that these supplementary payments are not included as part of the insurance limits of liability. If any of the policies indicate that defense costs are included in the general aggregate limit, then the general aggregate limits must be a multiple of the per occurrence limits.

   Participant's Insurance Primary: The Participant's insurance coverage shall be primary insurance. Any insurance or self-insurance maintained by the DISTRICT, its officials, trustee, agents, employees or volunteers shall be excess to the Participants insurance and shall not contribute with it.

   Acceptability of Insurer: Insurance is to be placed with admitted State of California insurers which have an A.M. Best's rating of no less that A:VII, or be an equivalent program of self-insurance.

   Exceptions: Any exceptions to the above insurance requirements are subject to the concurrence of the DISTRICT.

4. Verification of Coverage

   "Participant" shall furnish the DISTRICT with insurance or self-insurance and/or original endorsement(s) and/or binder(s) affecting coverage required below, as directed by the

Agreement Number _____

DISTRICT. The certificates, endorsements, and/or binders for each insurance policy are to be signed by a person authorized by the insurer to effect coverage on its behalf. The certificates, endorsements, and/or binders are to be received and approved by the DISTRICT before work commences. The DISTRICT reserves the right to require complete, certified copies of all required insurance policies, at any time. If Participant provides self-insurance, it shall, on intervals specified by the APCO, provide financial statements sufficiently detailed so as to allow the APCO to assess Participant's capability of providing such self-insurance. The APCO may reject self-insurance coverage where he finds that sufficient coverage will not be afforded to the DISTRICT.

Agreement Number _____

15. If any term, covenant, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provision and/or provisions shall remain in full force and effect and shall in no way be affected, impaired or invalidated.
16. The Parties acknowledge that time is of the essence of this Agreement and of each covenant, term and condition herein.
17. Correspondence between the District and Participant should be addressed to the following:

To District	To Participant
Joseph Tona, Air Pollution Control Officer Tehama County Air Pollution Control District P.O. Box 1169 Red Bluff, CA 96080 Phone: (530) 527-3717	Amy Kendrick Resource Conservation District of Tehama County 206 Walnut St, Red Bluff, CA 96080 Phone Number: (530) 727-1280

The address and/or contacts may be changed by written notice to the other party.

18. This agreement supersedes all previous agreements and constitutes the entire understanding of the parties hereto. No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by both parties.
19. No performance to be rendered or payment due under this Agreement may be delegated or assigned.
20. This Agreement shall be deemed to be made in, and shall be governed by and construed in accordance with the laws of, the State of California (excepting any conflict of laws).

Approved: _____ Date 9.15.2025

Jon Barrett, District Manager
Resource Conservation District of Tehama County

Approved: _____ Date _____

Joseph H. Tona, Air Pollution Control Officer
Tehama County Air Pollution Control District

Approved as to Form: _____ Date _____

Deputy County Counsel

Agreement Number _____

Control District.

7. Participant certifies that it is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., as well as California Code of Regulations, Title 8, Section 16000 et seq. ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. If the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is $1,000 or more, Participant agrees to fully comply with and to require its subcontractors to fully comply with such Prevailing Wage Laws, to that extent that such laws apply. If applicable, Participant will maintain the general prevailing rate of per diem wages and other information set forth in Labor Code section 1773 at its principal office, and will make this information available to any interested party upon request. Participant shall defend, indemnify and hold the TCAPCD, its elected officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties, or interest arising out of any failure or alleged failure of the Participant or its subcontractors to comply with the Prevailing Wage Laws. Without limiting the generality of the foregoing, Participant specifically acknowledges that TCAPCD has not affirmatively represented to contractor in writing, in the call for bids, or otherwise, that the work to be covered by the bid or contract was not a "public work." To the fullest extent permitted by law, Participant hereby specifically waives and agrees not to assert, in any manner, any past, present, or future claim for indemnification under Labor Code section 1781.

8. Participant shall not employ discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

9. The terms of this Agreement and the services to be provided hereunder are contingent on the approval of funds by the appropriating government agency. Should sufficient funds not be allocated, the services provided may be modified or this Agreement terminated at any time by TCAPCD giving thirty (30) days prior written notice.

10. Participant agrees that the District shall have the right to cancel this contract or withhold payment for non-compliance if the Participant does not meet the obligations of the contract.

11. Participant agrees to be responsible for all applicable taxes on all equipment purchased.

12. The representative of Participant signing this Agreement on behalf of Participant (authorized signature) affirmatively states that he or she has legal authority to bind Participant to the terms of this Agreement.

13. Participant shall comply with all provisions of Exhibits A and B attached hereto and incorporated by reference. In the event of a conflict between the provisions of the main body of this agreement and any attached Exhibit(s), the main body of the agreement shall take precedence.

14. All representations, covenants and warranties specifically set forth in this Agreement, by or on behalf of or for the benefit of any or all of the Parties hereto, shall be binding upon and inure to the benefit of such Party, its successors and assigns.

State of California—Department of Health Services

PAYEE DATA RECORD

(Required in lieu of IRS W-9 when doing business with the State of California)

STD 204 (Rev. 2-2000)

***Note:* Governmental Entities, federal, state, and local (including school districts) are not required to submit this form.**

SECTION 1 must be completed by the requesting state agency before forwarding to the payee

1 PLEASE RETURN TO:

DEPARTMENT/OFFICE: Tehama County Auditor's Office

STREET ADDRESS: P.O. Box 669

CITY, STATE, ZIP CODE: Red Bluff, CA 96080

TELEPHONE NUMBER: (530) 527-3474

PURPOSE: Information contained in this form will be used by state agencies to prepare Information Returns (Form 1099) and for withholding on payments to nonresident vendors. Prompt return of this fully completed form will prevent delays when processing payments.

(See Privacy Statement on Page 2)

2 PAYEE'S BUSINESS NAME

Resource Conservation District of Tehama County

P.O. Box 1232

MAILING ADDRESS *(Number and Street or P.O. Box Number)*

Red Bluff, CA 96080

(CITY, STATE, and ZIP CODE)

3 PAYEE ENTITY INFORMATION

CHECK ONE BOX ONLY

- ☐ **LEGAL CORPORATION**
- ☐ **MEDICAL CORPORATION**
- ☐ **EXEMPT CORPORATION *(Non-profit)***
- ☑ **ALL OTHER CORPORATIONS**

FEDERAL EMPLOYER'S IDENTIFICATION NUMBER (FEIN): 68-0142292

- ☐ **PARTNERSHIP**
- ☐ **ESTATE OR TRUST**
- ☐ **INDIVIDUAL SOLE PROPRIETOR**

SOCIAL SECURITY NUMBER: ___-___-____ OWNER'S FULL NAME: _____

NOTE: State and local governmental entities, including school districts are not required to submit this form.

NOTE: Payment will not be processed without an accompanying taxpayer I.D. number.

4 PAYEE RESIDENCY STATUS

CHECK APPROPRIATE BOX(ES)

- ☑ California Resident - Qualified to do business in CA or a permanent place of business in CA.
- ☐ Nonresident ***(See Page 2).*** Payments for services by nonresidents may be subject to state withholding.
  - ☐ WAIVER OF STATE WITHHOLDING FROM FRANCHISE TAX BOARD ATTACHED
  - ☐ SERVICES PERFORMED OUTSIDE OF CALIFORNIA

NOTE:

a. An estate is a resident if decedent was a California resident at time of death.

b. A trust is a resident if at least one trustee is a California resident.

(See Page 2)

5 CERTIFYING SIGNATURE

I hereby certify under penalty of perjury that the information provided on this document is true and correct. If my residency status should change, I will promptly inform you.

AUTHORIZED PAYEE REPRESENTATIVE'S NAME *(Type or Print)*	TITLE	
Amy Kendrick	*Project Coordinator*	
SIGNATURE	DATE	TELEPHONE NUMBER
Amy Kendrick	*9/15/2025*	*(530) 727-1280*

PAYEE DATA RECORD

STD 204 (Rev. 2-2000) (Page 2)

ARE YOU A RESIDENT OR A NONRESIDENT?

Each corporation, individual/sole proprietor, partnership, estate or trust doing business with the State of California must indicate their residency status along with their taxpayer identification number.

A **corporation** will be considered a "resident" if it has a permanent place of business in California. The corporation has a permanent place of business in California if it is organized and existing under the laws of this state or, if a foreign corporation has qualified to transact intrastate business. A corporation that has not qualified to transact intrastate business (e.g.,a corporation engaged exclusively in interstate commerce) will be considered as having a permanent place of business in this state only if it maintains a permanent office in this state that is permanently staffed by its employees.

For **individuals/sole proprietors**, the term "resident" includes every individual who is in California for other than a temporary or transitory purpose and any individual domiciled in California who is absent for a temporary or transitory purpose. Generally, an individual who comes to California for a purpose which will extend over a long or indefinite period will be considered a resident. However, an individual who comes to perform a particular contract of short duration will be considered a nonresident.

For withholding purposes, a **partnership** is considered a resident partnership if it has a permanent place of business in California. As estate is considered a California estate if the decedent was a California resident at the time of death and a trust is considered a California if at least one trustee is a California resident.

More information on residency status can be obtained by calling the Franchise Tax Board at the numbers listed below:

From within the United States, call	1-800-852-5711
From outside the United States, call	1-916-845-6500
For hearing impaired with TDD, call	1-800-822-6268

ARE YOU SUBJECT TO NONRESIDENT WITHHOLDING?

Payments made to nonresident vendors, including corporations, individuals, partnerships, estates and trusts, are subject to withholding. Nonresident vendors performing services in California or receiving rent, lease or royalty payments from property (real or personal) located in California will have 7% of their total payments withheld for state income taxes. However, no withholding is required if total payments to the vendor are $1500 or less for the calendar year.

A nonresident payee may request that income taxes be withheld at a lower rate or waived by sending a completed form FTB 588 to the address below. A waiver will generally be granted when a payee has a history of filing California returns and making timely estimated payments. If the payee activity is carried outside of California or partially outside of California, a waiver or reduced withholding rate may be granted. For more information, contact:

Franchise Tax Board
Nonresident Withholding Section
Attention: State Agency Withholding Coordinator
P.O. Box 651 Sacramento, CA 95812-0651
Telephone: (916) 845-4900
FAX: (916) 845-4831

If a reduced rate of withholding or waiver has been authorized by the Franchise Tax Board, attach a copy to this form.

PRIVACY STATEMENT

Section 7(b) of the Privacy Act of 1974 (Public Law 93-5791) requires that any federal, state, or local governmental agency which requests an individual to disclose his social security account number shall inform that individual whether that disclosure is mandatory or voluntary, by which statutory or other authority such number is solicited, and what uses will be made of it.

The State of California requires that all parties entering into business transactions that may lead to payment(s) from the State must provide their Taxpayer Identification Number (TIN) as required by the State Revenue and Taxation Code, Section 18646 to facilitate tax compliance enforcement activities and to facilitate the preparation of Form 1099 and other information returns as required by the Internal Revenue Code, Section 6109. The TIN for individual and sole proprietorships is the Social Security Number (SSN).

It is mandatory to furnish the information requested. Federal law requires that payments for which the requested information is not provided be subject to a 31% withholding and state law imposes noncompliance penalties of up to $20,000.

You have the right to access records containing your personal information, such as your SSN, To exercise that right, contact the business services unit or the accounts payable unit of the state agency(ies) with which you transact that business.

Please call the Department of Finance, Fiscal Systems and Consulting Unit at (916) 324-0385 if you have any questions regarding this Privacy Statement. Questions related to residency or withholding should be referred to the telephone numbers listed above. All other questions should be referred to the requesting agency listed in Section 1 on page 1.

County of Tehama
Air Pollution Control District
P.O. Box 1169 • Red Bluff, California 96080
Joseph H. Tona Air Pollution Control Officer
Phone: (530) 527-3717 Fax: (530) 527-0959 E-mail: Jtona@tehcoapcd.net

Tehama County Air Pollution Control District
Request for Proposals
2:11D Indirect Source Program Grant Funding

The Tehama County Air Pollution Control District is seeking proposals for emission mitigation projects that demonstrate reductions in emissions of ozone precursors such as oxides of nitrogen or volatile organic compounds, or of particulate matter including diesel particulate, smoke, or dust.

Submittal:	One electronic or hard copy of each proposal must be received at the address below.
Address to:	Lisa Mann 1834 Walnut St Red Bluff, CA 96080 lmann@tehcoapcd.net
Issuance Date:	August 17, 2021

Air Pollution Control District Proposal Project Name: RCDTC Carbonizer Project
Lead Agency: Resource Conservation District of Tehama County
P.O. Box 1232
Red Bluff, CA 96080
Lead Agency Contact: Lisa Krumwide, Project Coordinator 530-727-1280
Project Location: PATH House
380 Sale Lane
Red Bluff, CA 96080
Contractor: Lepage Company
Calculated Emission Reduction: $21,846.85 per weighted ton emission reduction

Mitigation Project Report

The Resource Conservation District of Tehama County (RCDTC), a public agency, is partnering with Lepage Company, a private contractor (Attachment 1), to create biochar and reduce air pollution, through the use of their Tiger Cat 6040 Carbonizer. This Carbonizer will be used on site to incinerate 80 acres of prune trees, on the Poor And Homeless Housing property (PATH), 380 Sale Lane, Red Bluff, CA (Attachment 2).

RCDTC will coordinate with Lepage Company to streamline invoicing, reporting and compliance under the current Authority to Construct Permit 1262 (Attachment 3) that was issued by the Air Pollution Control District (District) on January 29, 2025. Project work is anticipated to start between May-June 2025 and will be completed by June 2025. All Project work is dependent on contracting.

Once funding is made available, Lepage Company will transport the carbonizer to the Sale Lane property along with any equipment needed to perform construction and incineration. Lepage Company will knock-over and pile the whole prune trees. Piled prune trees will then be placed into the carbonizer for incineration. Once the trees have been incinerated, Lepage Company will use a spreader to place the biochar onto the property.

The RCDTC performed a thorough emission reduction analysis for the proposed mitigation project using *US EPA document AP-42* (1) and *Air Curtain Incinerator Emissions Factor Determination* (2). The following information is the RCDTC's findings.

An air curtain incinerator reduces burn emissions from forest and agricultural woody biomass when compared to open pile burning. Open pile burning of prune as an orchard crop, with 30 ton/acre of waste due to orchard removal, creates 3 lb/ton PM10 (1). NOx was not measured for prune, however, open pile forest burning creates 4 lb/ton of NOx (1). Therefore, removal of an 80-acre prune orchard, at 30 ton/acre of waste would result in 240 tons of waste needing incineration.

80 ac * 30 tons waste/acre = 240 tons waste

PM10 production from 240 tons of waste woody biomass, at 3 lb/ton, will output 720 particulate pounds.

240 tons waste * 3 lb particulate/ton waste = 720 pounds (0.36 tons) PM10.

NOx production from 240 tons of waste woody biomass, at 4 lb/ton will be 960 pounds of NOx.

240 tons waste * 4 lb NOx/ton waste = 960 lbs (0.48) of NOx

Using Table 3 from *Air Curtain Incinerator Emissions Factor Determination* (2), accepted emission factors for burning woody biomass of agriculture and forest vegetation are 1.0 lb/ton NOx and 1.3 lb/ton for PM10.

Approximately 240 tons of prune waste will be removed from the 80-acre farm and burned in an air curtain incinerator. Using the emission factor of 1.0 lb NOx/ton waste times 240 tons, results in 240 lbs (0.12 tons) of NOx.

1.0 lb NOx/ ton waste * 240 tons waste = 240 lbs (0.12 tons) NOx

Using the air curtain incinerator PM10 emission factor of 1.3 lb/ton times 240 tons of prune waste will result in 312 pounds of PM10.

240 tons waste * 1.3 lbs PM10/ton waste = 312 lbs (0.156 tons) PM10

Pile burning will produce a NOx of 960 pounds versus 240 pounds using an air curtain incinerator for a total project savings of (960-240=720) 720 pounds (0.36 tons) of NOx. Pile burning will produce a PM10 of 720 pounds versus 312 pounds using an air curtain incinerator for a total savings of (720-312=408) 408 pounds (0.204 tons) PM10.

Using the Carl Moyer Program cost-effectiveness criteria for PM10 and Ozone Precursors, RCDTC concludes the following.

Formula C-2: Annual Weighted Surplus Emissions Reductions (3):

NOx reductions (tons/yr) + ROG reductions (tons/yr) + [20 * (PM10 reductions (tons/yr)]

0.36 tons NOx + [20 * 0.204 tons PM10] =

0.36 tons NOx + 4.08 tons PM10 =

4.44 tons reduction of NOx and PM10

The result of formula C-2 is used to complete formula C-1 to determine the cost-effectiveness of surplus emission reductions.

Formula C-1: Cost-Effectiveness of Weighted Surplus Emission Reductions ($/ton):

$$\frac{\text{Annualized Cost (\$/yr)}}{\text{Annual Weighted Surplus Emission Reductions (tons/yr)}}$$

$97,000 Le Page removal estimate /4.44 tons emission reduction = $21,846.85 per weighted ton emission reduction.

This falls well below the Carl Moyers cost-effectiveness limit of $34,000 per weighted ton of surplus emissions reduced. Furthermore, considering the standard commercial prune orchard development and life span, this 4.44 tons of emissions reduction will extend for 10 years. Standard practice for the removal and replanting of a prune orchard will have a mitigation project life of at least ten years. There will be two years of fallow time followed by at least 8 years of tree growth and production prior to subsequent orchard removal.

INDEX

1. *US EPA document AP-42*, section 2.5 Open Burning, table 2.5-5 EMISSION FACTORS AND FUEL LOADING FACTORS FOR OPEN BURNING OF AGRICULTURAL MATERIALS, EMISSION FACTOR RATING: D for Prune and forest.

2. *Air Curtain Incinerator Emissions Factors Determination*; Brian Clerico and Errol Villegas; April 04, 2017; Table 3.

3. Formulas C-1 and C-2 were obtained from: https://ww2.arb.ca.gov/sites/default/files/classic/msprog/nvepb/mailouts/_MSC/msc0921/msc0921-appendices.pdf; Appendix C.

ATTACHMENTS

Attachment 1:

Lepage Company, Inc
218 Washington St
Red Bluff, CA 96080
(530) 529-9901 – Phone
(530) 529-9903 – Fax
CCL # 743003 – General Building & Engineering,
C27 Landscaping, LTO # A10972
SBA Certified, HUBZone Small Business, WOSB & WBE

PROPOSAL

January 27, 2025

TO: Tehama County Resource Conservation District
RE: Orchard Removal/Cleanup of approximately 80 acres on Sale Lane, Red Bluff CA

Lepage Company proposes to furnish all equipment, labor and permits necessary to complete the following:

Mobilization, Cut, Skid and Deck 80 acres of dead orchard trees
- Feller Bunchers
- Skidders
- Excavators w/grapple
- Water Tender

$42,000.00

Process trees to create Biochar
- TigerCat 6040 Carbonizer
- Excavator w/Grapple
- Log Skidder
- Water Tender

$45,000.00

Load out, haul and broadcast Biochar product
approximately 160 yds throughout the 80-acre Orchard
- CAT D6 Dozer
- Frontend Loader
- Fertilizer Spreader

$10,000.00

Total $97,000.00

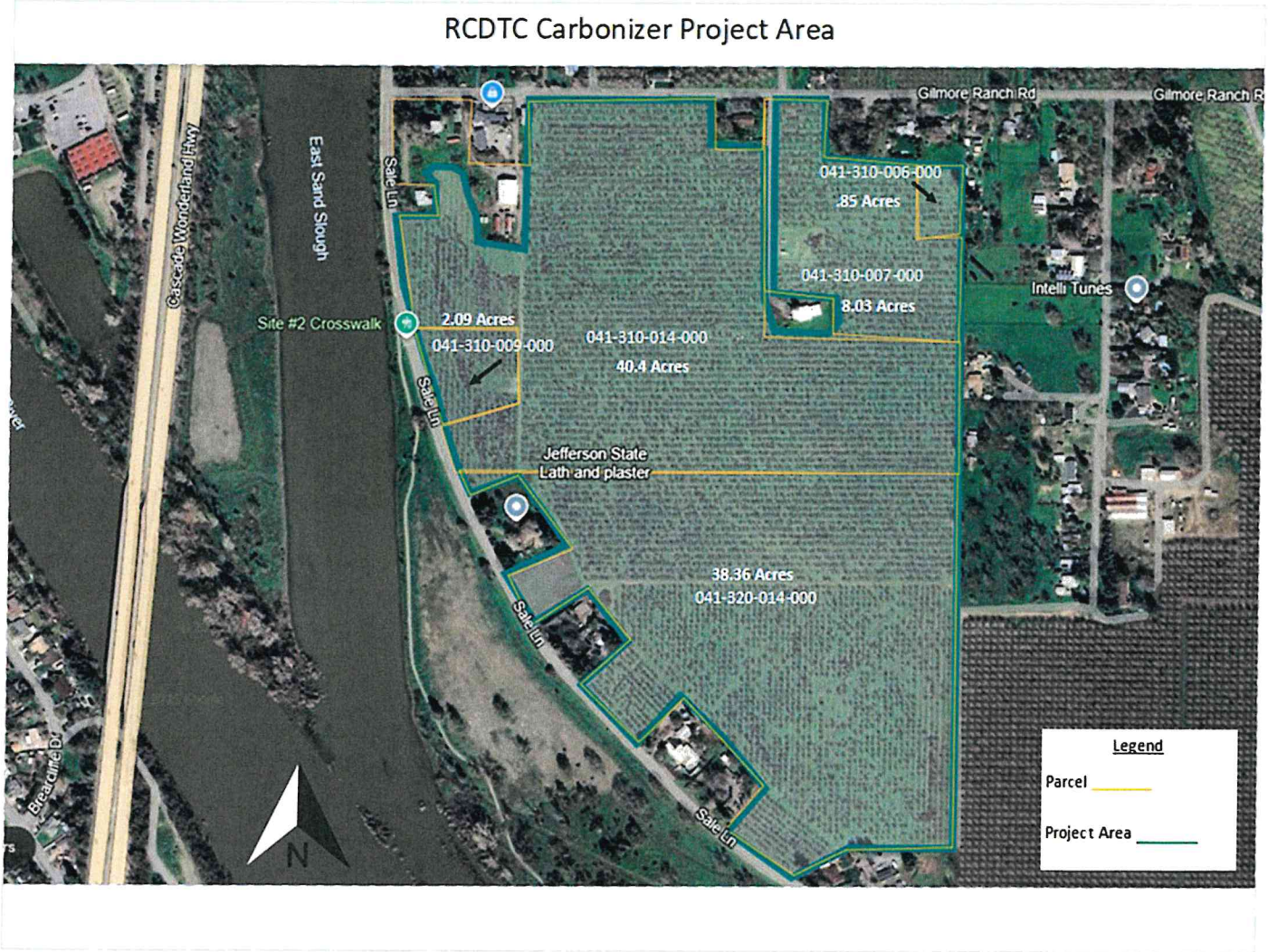
Respectfully Submitted

James P. Lepage V. President

Accepted_____

EXCLUDES: Any SWPP plans, OSHA permits or plans, engineering, surveying, staking, geo-grid reports, compaction testing. Any excavation that requires breaking, blasting, sawing etc. would be considered extra work, ground stabilization due to unsuitable soil conditions, any over excavation, any export, purchasing or installing any soil stabilization treatment. Prevailing wage rates and any items that are not clearly included above, expect to be excluded from this proposal.

Attachment 2:



Attachment 3:

Appendix A- Authority to Construct Permit

Authority to Construct

Issued by Tehama County Air Pollution Control District
1834 Walnut St., P.O. Box 1169, Red Bluff CA 96080
Phone: (530) 527-3717 Fax: (530) 527-0959

Permit 1262
Is Hereby Granted on January 29, 2025
To:

Lepage Company Inc. / Tehama Rock Products
Attn: Jenifer Waelty
218 Washington St
Red Bluff, CA 96080

To Construct:

One (1) TigerCat 6040, Serial Number TBD, carbonizer powered by a FPT NEF6.7 151KW(202HP) Tier 4 Final Engine.

Equipment Location:

Various locations in Tehama County

Permit Conditions:

1. This Authority to Construct Permit shall remain in effect until a Permit to Operate or a Letter of Exemption is granted or denied pursuant to Tehama County Air Pollution Control District (District) Rule 2:14 Cancellation of Permits. A Permit to Operate shall be issued if the article or equipment listed above conforms to this Authority to Construct Permit, and is in compliance with all Federal and State of California laws, as well as all District rules, regulations, and permit conditions governing air pollution.

2. The permitted source shall construct the facility to conform to the design and operational characteristics contained in the application for an Authority to Construct as listed below:

a.	Submission date:	November 22, 2024
b.	Submitted by:	Jenifer Waelty
c.	Submitted for:	Lepage Company Inc. / Tehama Rock Products
d.	Contact:	Jenifer Waelty
e.	Emission unit(s):	TigerCat 6040 Carbonizer 202HP FPT NEF6.7 Tier 4 Final diesel fired engine

3. Written authorization shall be obtained from the Air Pollution Control Officer (APCO) prior to making any change in the construction or operational characteristics specified in this Permit that may cause the issuance of air contaminants, or the use of which may eliminate or reduce or control the issuance of air contaminants. (District Rule 2:1)

MEMORANDUM

To: Tehama County Air Pollution Control District Board of Supervisors
From: Joseph Tona Air Pollution Control Officer and Secretary of the indirect Source Fee Committee
Date: August 7, 2025
Subject: Evaluation of RCDTC Carbonizer Grant Proposal

This memorandum serves to formally document the decision reached by the four committee members present at the meeting held on August 7, 2025, at 2:00 p.m. to review the RCDTC Carbonizer Grant Proposal.

Members in Attendance:

- Jessica Martinez – Representative of Tehama County
- Brin Greer – Representative of the Public at Large
- Brant Mesker – Representative of the City of Corning
- JR Gonzales – Representative of the City of Red Bluff

  Note: The Construction Industry Representative seat is currently vacant.

Following discussion and consideration of the proposal, the four members present unanimously agreed to recommend that the proposed mitigation project be forwarded to the Tehama County Air Pollution Control District Board for consideration and final selection, as required by Rule 2:11D Indirect Source Fees.

Sincerely,

Joseph Tona
Tehama County Air Pollution Control Officer

Secretary of the Indirect Source Fee Committee

E-Contract Review
Approval as to Form

Department Name: Air Pollution Control

Vendor Name: Resource Conservation District of Tehama County

Contract Description: For the purpose of use of a Carboinizer to reduce particulate matter and oxides of Nitrogen and emission from an 80-acer orchard removal project

APPROVED AS TO FORM:



Date: 10/21/2025

Office of the Tehama County Counsel
Margaret Long, County Counsel

Tehama County

Agenda Request Form

File #: 25-1898 **Agenda Date:** 11/18/2025 **Agenda #:** 32.

TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT - Air Pollution Control Officer Joseph Tona

Requested Action(s)
a) TRANSFER OF FUNDS: AIR POLLUTION, B-4 - From AB 923 (609-301900), $304,657 to AB 923 (60910-55520), $304,657 **(Requires a 4/5s vote)**

Financial Impact:
Funds are from AB 923, which are restricted for Carl Moyer Memorial Air Quality Standards Attainment Program eligible projects. This was originally budgeted for last fiscal year, but the project was not completed.

Background Information:
AB 923 provides funding for cleaner-than-required engines and equipment, which is administered by local air districts. These funds can be used to support Moyer-eligible projects. During the recent Moyer application period, the District received an application to replace two school buses. Our regular Moyer allocation is insufficient to fund these buses; however, there are sufficient funds available in the AB 923 account to cover these replacements. This $304,657 budget adjustment would allow the District to fund the replacement of the two school buses.

Tehama County Auditor's Office

BUDGET APPROPRIATION INCREASE REQUEST

Auditor Number B-4

DEPARTMENT NAME Air Pollution

Date: September 12, 2025

I am requesting an increase or decrease to my budget appropriations as listed below:

Check one [X] **"Previous Year Revenue"** [ ] **"New Revenue"**

Funding Source AB923

****Note* ***General Fund and Public Safety "MUST" use Contingency when increasing budget***

Increase Revenue Budget				Increase Expenditure Budget			
FUND DEPT NO	**ACCOUNT NUMBER**	**ACCOUNT NAME**	**AMOUNT**	**FUND DEPT NO**	**ACCOUNT NUMBER**	**ACCOUNT NAME**	**AMOUNT**
609	301900	Fund Balance	$ 304,657.00	60910	55520	Contr'b to Other	$304,657.00
		Total Journal	**$ 304,657.00**			Total Journal	**$ 304,657.00**

INCREASE / (DECREASE) APPROVED

9-25-25

SIGNATURE OF REQUESTING OFFICIAL DATE

SANDRA PALMER 9/25/2025

AUDITOR DATE

BOARD OF SUPERVISORS DATE

A-117

Jan-19

608

Tehama County

Agenda Request Form

File #: 25-1863 **Agenda Date:** 11/18/2025 **Agenda #:** 33.

TEHAMA COUNTY AIR POLLUTION CONTROL / PERSONNEL - Air Pollution Control Officer Joe Tona

Requested Action(s)
a) Request approval of revisions to the classification specifications of Air Pollution Control Specialist I/II and Air Pollution Control Specialist III, effective 11/18/25

Financial Impact:
There is no financial impact associated with this request.

Background Information:
The Air Pollution Control Department is requesting to revise the classification specification for the Air Pollution Control Specialist I/II and Air Pollution Control Specialist III.

The Department requests to revise the Definition, Supervision Received and Class Characteristics sections to update the referenced title of Air Pollution Control Program Manager to the current title of Air Pollution Control Officer. In addition, the License and Special Requirements section has been revised to reflect the current Driver's License requirements as set forth in SB 1100.

There is no requested change to the current salary placement.

The Joint Council Bargaining Unit has been notified of the proposed revisions.

TITLE: AIR POLLUTION CONTROL SPECIALIST I/II **FLSA: Non-Exempt**

BOARD APPROVED: ~~September 17, 2019~~ **BARGAINING UNIT: Misc.**

DEFINITION

Under the direct supervision of the Air Pollution Control Officer~~Program Manager~~, conducts routine inspections, investigations and evaluations of existing and potential sources of air contaminants in industrial, commercial and residential establishments for the purpose of detection, prevention, abatement and control of air pollution in accordance with applicable laws, rules and regulations. Performs related professional work as required.

SUPERVISION RECEIVED AND EXERCISED

No permanent full-time staff to supervise.

CLASS CHARACTERISTICS

Positions in this classification series are flexibly staffed. This is a multi-level professional classification series in which incumbents may be assigned to either of the two (2) levels, depending upon experience, proficiency gained, and the complexity of assigned functions. An incumbent at the Air Pollution Control Specialist I level may be promoted to the Air Pollution Control Specialist II level when work knowledge has been developed, sound work habits demonstrated, and requirements have been met.

Air Pollution Control Specialist I: This is the entry-level class in the Air Pollution Specialist series and under the supervision of the Air Pollution Control Officer~~Program Manager~~ learns to perform a wide variety of air pollution control functions. As skill is gained, supervision is reduced and an incumbent performs the required duties more independently. An Air Pollution Control Specialist I may expect to qualify for the next higher class of Air Pollution Control Specialist II. Determination of qualifying may differ depending upon requirements of the department.

Air Pollution Control Specialist II: This is the journey-level class in the Air Pollution Specialist series. Incumbent is expected to work more independently on the more complex air pollution control issues. An Air Pollution Control Specialist II differs from an Air Pollution Control Specialist III in that the latter is an advanced journey level position that works on more difficult and specialized assignments and may provide lead direction and training to subordinate employees.

EXAMPLES OF ESSENTIAL FUNCTIONS (ILLUSTRATIVE ONLY)

- Enforces various federal, state and district laws, rules and regulations regarding air quality

- Monitors, inspects, investigates and evaluates industrial and commercial sources of potential or existing air pollution contaminants
- Prepares and updates engineering evaluations for Authority to Construct (ATCs) and Permits to Operate (PTOs) and issues permits
- Evaluates submitted source test protocols and observes field source testing; analyzes data and calculates source emissions from comprehensive test results
- Investigates complaints of potential violations; issues violation notices, warnings, or takes other corrective action as appropriate
- Assembles evidence and prepares cases against code violators; provides court testimony, as required
- Conducts training sessions and assists with air pollution control strategies at various establishments to facilitate compliance
- Coordinates inspection/enforcement activities with other agencies, as appropriate
- Receives and responds to inquiries, requests for assistance and complaints regarding departmental programs and code requirements
- Operates a variety of vehicles and special equipment, including set up and maintenance; operates and calibrates various pieces of air monitoring equipment, gasoline station test equipment, power and hand tools, measuring devices, etc
- Provides technical advice and assistance to regulated facilities, private industry, individuals, other agencies and counties as requested; develops and conducts public education programming for school children and adults
- Performs various office duties as necessary, including preparing comprehensive and technical reports and correspondence, development of rules and regulations, copying and filing documents, entering data into the computer and maintaining computer databases, reviews incoming correspondence, answering the telephone, ordering supplies, attending meetings and training sessions, etc
- May coordinate special departmental programs or activities as assigned
- Responsible for assigned vehicle, reporting maintenance issues to appropriate agency staff
- Performs related work as required

QUALIFICATIONS

Knowledge of:

- Air Quality Plan components and methods of calculating impacts of air pollution control measures
- Purposes and procedures of various public and private agencies involved in air quality and their interrelationships
- Principles of physics, chemistry and mathematics in relation to air pollution control
- The design and use of air pollution control devices, instruments and equipment
- Applicable Federal, State, County, Department, and Division laws, regulations, policies and procedures
- Modern office practices, methods and computer equipment
- Record keeping principles and procedures
- Computer applications related to the work
- English usage, grammar, spelling, vocabulary, and punctuation
- Techniques for dealing effectively with and providing a high level of customer service to all individuals contacted in the course of work

Ability to:

- Develop, analyze, interpret and apply laws and regulations related to air pollution control
- Conduct routine inspections and evaluations
- Make sound, educated decisions
- Perform required mathematical and engineering calculations quickly and accurately
- Enter and retrieve data from a computer with sufficient speed and accuracy to perform assigned work
- Work independently and as a team member
- Use English effectively to communicate in person, over the telephone and in writing
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner organize own work, set priorities and meet critical time deadlines
- Operate modern office equipment including computer equipment and specialized software applications programs
- Maintain significant flexibility in daily operations and decision making
- Read and interpret various materials pertaining to the responsibilities of the job
- Assemble and analyze information and prepare written reports and records in a clear and concise manner
- Establish and maintain effective working relationships with those contacted on the job

Education & Experience:

Any combination of training and experience which would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:

- Graduation from an accredited college or university with a Bachelor's degree in physics, chemistry, biology, engineering, environmental science, mathematics, or a related field.

  Air Pollution Control Specialist I: One (1) to two (2) years experience in physics, chemistry, biology, engineering, environmental science, mathematics, or a related field. Other combinations of education and experience may be considered.

  Air Pollution Control Specialist II*:* Two (2) to three (3) years experience in physics, chemistry, biology, engineering, environmental science, mathematics, or a related field with at least one (1) of that being with a County Air Pollution Control Program. Other combinations of education and experience may be considered.

License & Special Requirements:

- Requires state certification as a visible emissions evaluator within one (1) year of employment
- Possession of, or ability to obtain and maintain, a valid California Class C driver's license and a satisfactory driving record is required. Individuals who do not meet this requirement due to a disability will be reviewed on a case-by-case basis.
- ~~Requires a valid California driver's license~~

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; to inspect County development sites, to operate a motor vehicle and to visit various County and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups, and over the telephone. This is partially a sedentary office classification; the job also involves field inspection work requiring frequent walking at inspection site areas to monitor performance and to identify problems or hazards; standing in work areas and walking between work areas

may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard, typewriter keyboard, or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects, up to 30 pounds, as necessary to perform job functions.

WORKING CONDITIONS

Employees partially work in an office environment with moderate noise levels and controlled temperature conditions, and partially in the field and may occasionally be exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibration, confining workspace, chemicals, mechanical and/or electrical hazards, and hazardous physical substances and fumes. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

EQUAL OPPORTUNITY EMPLOYER / AMERICANS WITH DISABILITIES ACT COMPLIANT / VETERANS' PREFERENCE POLICY / DRUG-FREE WORKPLACE

(10/21/08, 9/17/19)

TITLE: AIR POLLUTION CONTROL SPECIALIST III **FLSA: Non-Exempt**

BOARD APPROVED: ~~OCTOBER 21, 2008~~ **BARGAINING UNIT: Misc.**

DEFINITION

Under the direction of the Air Pollution Control Officer~~Program Manager~~, conducts complex and difficult inspections, investigations and evaluations of existing and potential sources of air contaminants in industrial, commercial and residential establishments for the purpose of detection, prevention, abatement and control of air pollution in accordance with applicable laws, rules and regulations. Performs related professional work as required.

SUPERVISION RECEIVED AND EXERCISED

Under direction of the Air Pollution Control Officer~~Program Manager~~, may provide lead direction and training to incumbents within the lower level Air Pollution Control Specialist Series.

CLASS CHARACTERISTICS

This position is the advanced, journey-level class in the Air Pollution Control Specialist series reporting to the Air Pollution Control Officer~~Program Manager~~. An incumbent in this class performs more difficult and specialized assignments and works with a higher degree of independence. This position may also represent the Air Pollution Control Officer~~Program Manager~~ before public, private and professional groups.

EXAMPLES OF ESSENTIAL FUNCTIONS (Illustrative Only)

- Enforces various federal, state and district laws, rules and regulations regarding air quality.
- Monitors, inspects, investigates and evaluates industrial and commercial sources of potential or existing air pollution contaminants and issues permits.
- Develops specific permit conditions, prepares and updates engineering evaluations for Authority to Construct (ATCs) and Permits to Operate (PTOs).
- Evaluates submitted source test protocols and observes field source testing; analyzes data and calculates source emissions from comprehensive test results.
- Investigates complaints of potential violations; issues violation notices, warnings, or takes other corrective action, as appropriate.
- Assembles evidence and prepares cases against code violators; provides court testimony as required.
- Conducts training sessions and assists with air pollution control strategies at various establishments to facilitate compliance.
- Coordinates inspection/enforcement activities with other agencies, as appropriate.
- Receives and responds to inquiries, requests for assistance and complaints regarding department programs and code requirements.

- Prepares and submits a variety of inspection, technical and other records and reports.
- Operates a variety of vehicles and special equipment including setup and maintenance, operate and calibrate various pieces of air monitoring equipment, gasoline station test equipment, power and hand tools, measuring devices, etc.
- Performs various office duties as necessary, including preparing comprehensive and technical reports and correspondence, development of rules and regulations, copying and filing documents, entering data into the computer and maintaining computer files, reviewing incoming correspondence, answering the telephone, ordering supplies, attending meetings and training sessions, etc.
- Trains and provides technical leadership to subordinate personnel as assigned.
- Provides technical advice and assistance to regulated facilities, private industry, individuals, other agencies, and counties as requested.
- May coordinate special department programs or activities as assigned.
- Responsible for assigned vehicle, reporting maintenance issues to appropriate agency staff.
- Performs related work as required.

QUALIFICATIONS

Knowledge of:

- Air Quality Plan components and methods of calculating impacts of air pollution control measures;
- Purposes and procedures of various public and private agencies involved in air quality and their interrelationships;
- Principles of physics, chemistry and mathematics in relation to air pollution control;
- The design and use of air pollution control devices, instruments and equipment;
- Applicable Federal, State, County, Department, and Division laws, regulations, policies and procedures;
- Modern office practices, methods and computer equipment;
- Record keeping principles and procedures;
- Computer applications related to the work;
- English usage, grammar, spelling, vocabulary, and punctuation;
- Techniques for dealing effectively with and providing a high level of customer service to all individuals contacted in the course of work.

Ability to:

- Develop, analyze, interpret and apply laws and regulations related to air pollution control;
- Conduct complex inspections and evaluations; to make sound, educated decisions;
- Perform required mathematical and engineering calculations quickly and accurately;
- Enter and retrieve data from a computer with sufficient speed and accuracy to perform assigned work;
- Work independently and as a team member;
- Use English effectively to communicate in person, over the telephone and in writing;
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; organize own work, set priorities and meet critical time deadlines;
- Operate modern office equipment including computer equipment and specialized software applications programs;

- Maintain significant flexibility in daily operations and decision making;
- Read and interpret various materials pertaining to the responsibilities of the job;
- Assemble and analyze information and prepare written reports and records in a clear and concise manner;
- Make sound, educated decisions;
- Establish and maintain effective working relationships with those contacted on the job.

Education & Experience:
Any combination of training and experience which would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:

- Graduation from an accredited college or university with a Bachelor's degree or higher in physics, chemistry, biology, engineering, environmental science, mathematics, or a related field.
- Three (3) to five (5) years experience in physics, chemistry, biology, engineering, environmental science, mathematics, or a related field. Two (2) of those being within a County Air Pollution Control Program is preferred.
- Other combinations of education and experience may be considered.

License & Special Requirements:

- Possession of, or ability to obtain and maintain, a valid California Class C driver's license and a satisfactory driving record is required. Individuals who do not meet this requirement due to a disability will be reviewed on a case-by-case basis.
- ~~Requires a valid California driver's license.~~
- Requires state certification as a visible emissions evaluator.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; to inspect County development sites, to operate a motor vehicle and to visit various County and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups, and over the telephone. This is partially a sedentary office classification; the job also involves field inspection work requiring frequent walking at inspection site areas to monitor performance and to identify problems or hazards; standing in work areas and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard, typewriter keyboard, or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects, up to 30 pounds, as necessary to perform job functions.

WORKING CONDITIONS

Employees partially work in an office environment with moderate noise levels and controlled temperature conditions, and partially in the field and may occasionally be exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibration, confining workspace, chemicals, mechanical and/or electrical hazards, and hazardous physical substances and fumes. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

EQUAL OPPORTUNITY EMPLOYER / AMERICANS WITH DISABILITIES ACT COMPLIANT / VETERANS' PREFERENCE POLICY / DRUG-FREE WORKPLACE

(10/21/08)

TITLE: AIR POLLUTION CONTROL SPECIALIST I/II **FLSA: Non-Exempt**

BOARD APPROVED: **BARGAINING UNIT: Misc.**

DEFINITION

Under the direct supervision of the Air Pollution Control Officer, conducts routine inspections, investigations and evaluations of existing and potential sources of air contaminants in industrial, commercial and residential establishments for the purpose of detection, prevention, abatement and control of air pollution in accordance with applicable laws, rules and regulations. Performs related professional work as required.

SUPERVISION RECEIVED AND EXERCISED

No permanent full-time staff to supervise.

CLASS CHARACTERISTICS

Positions in this classification series are flexibly staffed. This is a multi-level professional classification series in which incumbents may be assigned to either of the two (2) levels, depending upon experience, proficiency gained, and the complexity of assigned functions. An incumbent at the Air Pollution Control Specialist I level may be promoted to the Air Pollution Control Specialist II level when work knowledge has been developed, sound work habits demonstrated, and requirements have been met.

Air Pollution Control Specialist I: This is the entry-level class in the Air Pollution Specialist series and under the supervision of the Air Pollution Control Officer learns to perform a wide variety of air pollution control functions. As skill is gained, supervision is reduced and an incumbent performs the required duties more independently. An Air Pollution Control Specialist I may expect to qualify for the next higher class of Air Pollution Control Specialist II. Determination of qualifying may differ depending upon requirements of the department.

Air Pollution Control Specialist II: This is the journey-level class in the Air Pollution Specialist series. Incumbent is expected to work more independently on the more complex air pollution control issues. An Air Pollution Control Specialist II differs from an Air Pollution Control Specialist III in that the latter is an advanced journey level position that works on more difficult and specialized assignments and may provide lead direction and training to subordinate employees.

EXAMPLES OF ESSENTIAL FUNCTIONS (ILLUSTRATIVE ONLY)

- Enforces various federal, state and district laws, rules and regulations regarding air quality
- Monitors, inspects, investigates and evaluates industrial and commercial sources of potential or existing air pollution contaminants

- Prepares and updates engineering evaluations for Authority to Construct (ATCs) and Permits to Operate (PTOs) and issues permits
- Evaluates submitted source test protocols and observes field source testing; analyzes data and calculates source emissions from comprehensive test results
- Investigates complaints of potential violations; issues violation notices, warnings, or takes other corrective action as appropriate
- Assembles evidence and prepares cases against code violators; provides court testimony, as required
- Conducts training sessions and assists with air pollution control strategies at various establishments to facilitate compliance
- Coordinates inspection/enforcement activities with other agencies, as appropriate
- Receives and responds to inquiries, requests for assistance and complaints regarding departmental programs and code requirements
- Operates a variety of vehicles and special equipment, including set up and maintenance; operates and calibrates various pieces of air monitoring equipment, gasoline station test equipment, power and hand tools, measuring devices, etc
- Provides technical advice and assistance to regulated facilities, private industry, individuals, other agencies and counties as requested; develops and conducts public education programming for school children and adults
- Performs various office duties as necessary, including preparing comprehensive and technical reports and correspondence, development of rules and regulations, copying and filing documents, entering data into the computer and maintaining computer databases, reviews incoming correspondence, answering the telephone, ordering supplies, attending meetings and training sessions, etc
- May coordinate special departmental programs or activities as assigned
- Responsible for assigned vehicle, reporting maintenance issues to appropriate agency staff
- Performs related work as required

QUALIFICATIONS

Knowledge of:

- Air Quality Plan components and methods of calculating impacts of air pollution control measures
- Purposes and procedures of various public and private agencies involved in air quality and their interrelationships
- Principles of physics, chemistry and mathematics in relation to air pollution control
- The design and use of air pollution control devices, instruments and equipment
- Applicable Federal, State, County, Department, and Division laws, regulations, policies and procedures
- Modern office practices, methods and computer equipment
- Record keeping principles and procedures
- Computer applications related to the work
- English usage, grammar, spelling, vocabulary, and punctuation
- Techniques for dealing effectively with and providing a high level of customer service to all individuals contacted in the course of work

Ability to:

- Develop, analyze, interpret and apply laws and regulations related to air pollution control
- Conduct routine inspections and evaluations

- Make sound, educated decisions
- Perform required mathematical and engineering calculations quickly and accurately
- Enter and retrieve data from a computer with sufficient speed and accuracy to perform assigned work
- Work independently and as a team member
- Use English effectively to communicate in person, over the telephone and in writing
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner organize own work, set priorities and meet critical time deadlines
- Operate modern office equipment including computer equipment and specialized software applications programs
- Maintain significant flexibility in daily operations and decision making
- Read and interpret various materials pertaining to the responsibilities of the job
- Assemble and analyze information and prepare written reports and records in a clear and concise manner
- Establish and maintain effective working relationships with those contacted on the job

Education & Experience:

Any combination of training and experience which would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:

- Graduation from an accredited college or university with a Bachelor's degree in physics, chemistry, biology, engineering, environmental science, mathematics, or a related field.

  Air Pollution Control Specialist I: One (1) to two (2) years experience in physics, chemistry, biology, engineering, environmental science, mathematics, or a related field. Other combinations of education and experience may be considered.

  Air Pollution Control Specialist II*:* Two (2) to three (3) years experience in physics, chemistry, biology, engineering, environmental science, mathematics, or a related field with at least one (1) of that being with a County Air Pollution Control Program. Other combinations of education and experience may be considered.

License & Special Requirements:

- Requires state certification as a visible emissions evaluator within one (1) year of employment
- Possession of, or ability to obtain and maintain, a valid California Class C driver's license and a satisfactory driving record is required. Individuals who do not meet this requirement due to a disability will be reviewed on a case-by-case basis.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; to inspect County development sites, to operate a motor vehicle and to visit various County and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups, and over the telephone. This is partially a sedentary office classification; the job also involves field inspection work requiring frequent walking at inspection site areas to monitor performance and to identify problems or hazards; standing in work areas and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard, typewriter keyboard, or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and

pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects, up to 30 pounds, as necessary to perform job functions.

WORKING CONDITIONS

Employees partially work in an office environment with moderate noise levels and controlled temperature conditions, and partially in the field and may occasionally be exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibration, confining workspace, chemicals, mechanical and/or electrical hazards, and hazardous physical substances and fumes. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

EQUAL OPPORTUNITY EMPLOYER / AMERICANS WITH DISABILITIES ACT COMPLIANT / VETERANS' PREFERENCE POLICY / DRUG-FREE WORKPLACE

(10/21/08, 9/17/19)

TITLE: AIR POLLUTION CONTROL SPECIALIST III FLSA: Non-Exempt

BOARD APPROVED: BARGAINING UNIT: Misc.

DEFINITION

Under the direction of the Air Pollution Control Officer, conducts complex and difficult inspections, investigations and evaluations of existing and potential sources of air contaminants in industrial, commercial and residential establishments for the purpose of detection, prevention, abatement and control of air pollution in accordance with applicable laws, rules and regulations. Performs related professional work as required.

SUPERVISION RECEIVED AND EXERCISED

Under direction of the Air Pollution Control Officer, may provide lead direction and training to incumbents within the lower level Air Pollution Control Specialist Series.

CLASS CHARACTERISTICS

This position is the advanced, journey-level class in the Air Pollution Control Specialist series reporting to the Air Pollution Control Officer. An incumbent in this class performs more difficult and specialized assignments and works with a higher degree of independence. This position may also represent the Air Pollution Control Officer before public, private and professional groups.

EXAMPLES OF ESSENTIAL FUNCTIONS (Illustrative Only)

- Enforces various federal, state and district laws, rules and regulations regarding air quality.
- Monitors, inspects, investigates and evaluates industrial and commercial sources of potential or existing air pollution contaminants and issues permits.
- Develops specific permit conditions, prepares and updates engineering evaluations for Authority to Construct (ATCs) and Permits to Operate (PTOs).
- Evaluates submitted source test protocols and observes field source testing; analyzes data and calculates source emissions from comprehensive test results.
- Investigates complaints of potential violations; issues violation notices, warnings, or takes other corrective action, as appropriate.
- Assembles evidence and prepares cases against code violators; provides court testimony as required.
- Conducts training sessions and assists with air pollution control strategies at various establishments to facilitate compliance.
- Coordinates inspection/enforcement activities with other agencies, as appropriate.
- Receives and responds to inquiries, requests for assistance and complaints regarding department programs and code requirements.
- Prepares and submits a variety of inspection, technical and other records and reports.

- Operates a variety of vehicles and special equipment including setup and maintenance, operate and calibrate various pieces of air monitoring equipment, gasoline station test equipment, power and hand tools, measuring devices, etc.
- Performs various office duties as necessary, including preparing comprehensive and technical reports and correspondence, development of rules and regulations, copying and filing documents, entering data into the computer and maintaining computer files, reviewing incoming correspondence, answering the telephone, ordering supplies, attending meetings and training sessions, etc.
- Trains and provides technical leadership to subordinate personnel as assigned.
- Provides technical advice and assistance to regulated facilities, private industry, individuals, other agencies, and counties as requested.
- May coordinate special department programs or activities as assigned.
- Responsible for assigned vehicle, reporting maintenance issues to appropriate agency staff.
- Performs related work as required.

QUALIFICATIONS

Knowledge of:

- Air Quality Plan components and methods of calculating impacts of air pollution control measures;
- Purposes and procedures of various public and private agencies involved in air quality and their interrelationships;
- Principles of physics, chemistry and mathematics in relation to air pollution control;
- The design and use of air pollution control devices, instruments and equipment;
- Applicable Federal, State, County, Department, and Division laws, regulations, policies and procedures;
- Modern office practices, methods and computer equipment;
- Record keeping principles and procedures;
- Computer applications related to the work;
- English usage, grammar, spelling, vocabulary, and punctuation;
- Techniques for dealing effectively with and providing a high level of customer service to all individuals contacted in the course of work.

Ability to:

- Develop, analyze, interpret and apply laws and regulations related to air pollution control;
- Conduct complex inspections and evaluations; to make sound, educated decisions;
- Perform required mathematical and engineering calculations quickly and accurately;
- Enter and retrieve data from a computer with sufficient speed and accuracy to perform assigned work;
- Work independently and as a team member;
- Use English effectively to communicate in person, over the telephone and in writing;
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; organize own work, set priorities and meet critical time deadlines;
- Operate modern office equipment including computer equipment and specialized software applications programs;
- Maintain significant flexibility in daily operations and decision making;
- Read and interpret various materials pertaining to the responsibilities of the job;

- Assemble and analyze information and prepare written reports and records in a clear and concise manner;
- Make sound, educated decisions;
- Establish and maintain effective working relationships with those contacted on the job.

Education & Experience:
Any combination of training and experience which would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:

- Graduation from an accredited college or university with a Bachelor's degree or higher in physics, chemistry, biology, engineering, environmental science, mathematics, or a related field.
- Three (3) to five (5) years experience in physics, chemistry, biology, engineering, environmental science, mathematics, or a related field. Two (2) of those being within a County Air Pollution Control Program is preferred.
- Other combinations of education and experience may be considered.

License & Special Requirements:

- Possession of, or ability to obtain and maintain, a valid California Class C driver's license and a satisfactory driving record is required. Individuals who do not meet this requirement due to a disability will be reviewed on a case-by-case basis.
- Requires state certification as a visible emissions evaluator.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; to inspect County development sites, to operate a motor vehicle and to visit various County and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups, and over the telephone. This is partially a sedentary office classification; the job also involves field inspection work requiring frequent walking at inspection site areas to monitor performance and to identify problems or hazards; standing in work areas and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard, typewriter keyboard, or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects, up to 30 pounds, as necessary to perform job functions.

WORKING CONDITIONS

Employees partially work in an office environment with moderate noise levels and controlled temperature conditions, and partially in the field and may occasionally be exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibration, confining workspace, chemicals, mechanical and/or electrical hazards, and hazardous physical substances and fumes. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

(10/21/08)

Tehama County

Agenda Request Form

File #: 25-1865 **Agenda Date:** 11/18/2025 **Agenda #:** 34.

TEHAMA COUNTY AIR POLLUTION CONTROL / PERSONNEL - Air Pollution Control Officer Joe Tona

Requested Action(s)
a) Request approval of a new classification specification of Air Pollution Administration Specialist within the Joint Council bargaining unit, effective 11/18/25

b) RESOLUTION - Request adoption of a resolution amending the FY 25/26 Position Allocation List (PAL), (Reso #2025-074) by deleting one (1.00 FTE) Administrative Assistant allocation and adding one (1.00 FTE) Air Pollution Administration Specialist allocation at Joint Council Salary Range 28, effective 11/18/25

c) Request approval to reclassify one Administrative Assistant incumbent as an Air Pollution Administration Specialist, effective 11/18/25

Financial Impact:
The requested action of reclassifying the current Administrative Assistant to an Air Pollution Administration Specialist results in an annual increase of approximately $3,120. Costs will be fully funded by the Carl Moyer Administrative funding, Rx Fire Grant Funding and other fee revenue. Therefore, there is no impact to the General Fund.

Background Information:
The Air Pollution Control Officer (APCO) is requesting a structural change within the Air Pollution District. This request involves adding a new classification of Air Pollution Administration Specialist to the District's Position Allocation List (PAL) and reclassifying the current Administrative Assistant to an Air Pollution Administration Specialist.

Over the years, the Air Pollution Control District has taken on additional grant-related work, including the Carl Moyer Program, the FARMER Program, and the Woodsmoke Reduction Program. Each of these initiatives has increased recordkeeping requirements to ensure proper implementation and adherence to their respective guidelines, while also helping the District achieve significant emission reductions without relying on additional or stricter regulations.

Currently, the District is staffed by three positions supporting the Air Pollution Control Officer: an Administrative Assistant and two Air Pollution Control Specialists. The Air Pollution Control Specialists focus on investigations, preparing engineering evaluations, issuing permits to operate, and implementing grant programs. The Administrative Assistant handles clerical work, screens calls and visitors, responds to complaints, and performs routine financial recordkeeping. The District now requires a position capable of supporting the APCO by performing higher level duties.

The proposed reclassification reflects the evolving scope of responsibilities, which now extend

beyond traditional clerical duties. The revised role will emphasize grant administration, financial tracking, public outreach, coordination with representatives from outside public agencies such as the California Air Resources Board, and providing project-specific guidance to departmental staff, while also covering tasks typically assigned to the Administrative Assistant role.

By creating an Air Pollution Administration Specialist role, the workload on the Air Pollution Control Specialists will be reduced, allowing for more focus on other tasks critical to grant implementation and the District's broader objectives. This role would also provide greater flexibility in future hiring, enabling the District to recruit either an Administrative Assistant or an Air Pollution Administration Specialist when staff turnover occurs.

In recognition of the expanded duties, the APCO requests to place the Air Pollution Administration Specialist at Salary Range 28, representing a two-range (5%) increase from the current Administrative Assistant classification (Range 26). This adjustment is consistent with the internal salary relationships for similar positions at this level.

Should the classification be approved, the APCO requests to amend the Position Allocation List (PAL) by deleting one (1.0 FTE) Administrative Assistant and adding one (1.0 FTE) Air Pollution Administration Specialist allocation. This would result in a reclassification of the current Administrative Assistant incumbent. The incumbent is currently performing duties at a higher level and meets the minimum qualifications of the Air Pollution Administration Specialist.

The Joint Council bargaining unit was provided written notice of the proposed action and is in agreement on this matter.

Justification to create a new position or reclassify an existing position:

Currently, the District is staffed by three positions supporting the Air Pollution Control Officer: an Administrative Assistant and two Air Pollution Control Specialists. The Specialists can be classified as Level I, II, or III, and their duties include investigations, preparing engineering evaluations, issuing permits to operate, implementing grant programs, and performing related tasks. The Administrative Assistant handles clerical work, screens calls and visitors, responds to complaints, and performs routine financial recordkeeping.

The District now requires a position capable of supporting the Air Pollution Control Officer by conducting financial tracking, performing public outreach, meeting with representatives from other public agencies (e.g., the California Air Resources Board), and directing staff work on a project-by-project basis, while also covering tasks typically assigned to the Administrative Assistant role.

Since Tehama County does not currently have a position that fulfills these needs, we propose creating an Air Pollution Administration Specialist position. In developing this role, we researched comparable classifications, such as the Senior Office Assistant at the San Joaquin APCD and the Staff Assistant at the South Coast AQMD, as well as Tehama County's own Staff Analyst I and Administrative Assistant positions. Based on the expanded duties and responsibilities, we recommend placing the Air Pollution Administration Specialist at a minimum of Range 28 on the Tehama County salary schedule.

Explain how new duties evolved:

Over the years, the Air Pollution Control District has taken on additional grant-related work, including the Carl Moyer Program, the FARMER Program, and the Woodsmoke Reduction Program. Each of these initiatives has increased recordkeeping requirements to ensure proper implementation and adherence to their respective guidelines, while also helping the District achieve significant emission reductions without relying on additional or stricter regulations.

By creating an Air Pollution Administration Specialist role, the workload on our Air Pollution Control Specialists will be reduced, allowing them to focus on other tasks critical to grant implementation and the District's broader objectives. This role would also provide greater flexibility in future hiring, enabling the District to recruit either an Administrative Assistant or an Air Pollution Administration Specialist when staff turnover occurs.

Supervisor's name and title for this position:

The position would be supervised by the Air Pollution Control Officer

Budget Impacts:

Tehama County Air Pollution Control District Air Pollution Administration Specialist Financial Implications						
	Bargaining Unit	Proposed Range	FTE Budget Unit Number	Total Annual Salary Step A	Total Annual Salary Step E	Total Annual Maximum Increased Cost
Air Pollution Administration Specialist	JC	28	60110	$ 53,248	$64,729.60	$3,120.00
Funding Source:						
Carl Moyer Administrative Funding, Rx Fire Grant Funding, Other fee revenue						
This Position Will be paid for with the Air Pollution Control District Funding. No County General Fund dollars are included in these costs.						

RESOLUTION NO. _____

PAL CHANGE

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Tehama, State of California, does hereby amend **Resolution 2025-074, the 2025-26** Position Allocation List, as follows:

DEPARTMENT (BUDGET)/POSITION		**ALLOCATION** From	To	**RANGE** From	To	**EFFECTIVE DATE**
AIR POLLUTION (60110)						
Administrative Assistant	Decrease	1.00	0.00	26	-	11/18/25
Air Pollution Administration Specialist	Increase	0.00	1.00	-	28	11/18/25

The Master Salary Schedule and any affected Exhibits will be updated to reflect the above changes, if applicable.

The foregoing resolution was offered on a motion by Supervisor _____, seconded by Supervisor _____ and adopted by the following vote of the Board:

AYES:

NOES:

ABSENT OR NOT VOTING:

STATE OF CALIFORNIA)
) SS
COUNTY OF TEHAMA)

I, Sean Houghtby, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be a full true and correct copy of a Resolution and Order adopted by the Board of Supervisors on the _____ day of _____, 2025.

Dated this _____ day of _____, 2025.

Sean Houghtby, County Clerk and ex-officio Clerk of the Board of Supervisors, County of Tehama, State of California

By _____
Deputy

RESOLUTION NO. _____

TITLE: AIR POLLUTION ADMINISTRATION SPECIALIST **FLSA: Non-Exempt**

BOARD APPROVED: **BARGAINING UNIT: Misc.**

DEFINITION

Under general supervision, performs a variety of routine secretarial and administrative projects and assignments involving the compilation and evaluation of data and prepares recommendations for administrative and professional staff review; assists in the coordination and dissemination of program and project information to Tehama County Air Pollution Control District staff and the public; operates automated office equipment and generates reports; and does other work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from the Air Pollution Control Officer or designee. The Air Pollution Administration Specialist may direct staff on a project-by-project basis. No permanent full-time staff to supervise.

CLASS CHARACTERISTICS

This class is characterized by the responsibility to assist management, supervisory and professional staff in administering a variety of departmental programs, projects and operations by performing para-professional administrative assignments. This class is further characterized by performing coordination and liaison responsibilities with representatives of other divisions, public agencies, and private industry to collect and disseminate requisite program and project information. This class is distinguished from clerical classes by the analytical requirements necessary to collect and evaluate data in order to prepare appropriate recommendations on routine administrative projects and assignments. This is not considered a supervisory class in that the selection and discipline of employees is not assigned to this level and the number of employees for which direction is provided is limited.

EXAMPLES OF ESSENTIAL FUNCTIONS (Illustrative Only)

- Assists in the administration of Risk Management programs; prepares and/or reviews accident/loss reports, claims, insurance applications, questionnaires, and surveys; performs other Risk Management duties as directed.
- Assists in Purchasing programs and functions as assigned.
- Conducts studies as assigned relating to any matter under the direct or indirect authority of the Air Pollution Control Officer.

- Assists in coordinating the activities of assigned projects by reviewing program objectives, compliance, and procedures and timelines.
- Meets representatives of other divisions, public agencies and private industry to provide and clarify information.
- Coordinates and monitors the development of grant documents including finance tracking, public outreach and the timely submittal of requisite data and reports.
- Develops programs and conducts training as necessary for the department.
- Coordinates and schedules meetings, appointments, and speaking engagements for departmental personnel, appointed boards, and commissions; arranges for meeting rooms, may attend meetings and take minutes.
- Under general direction of the Air Pollution Control Officer, may direct the work of other office staff on a project-by-project basis.
- Serves as a liaison between key department personnel and other County departments, law enforcement agencies, news media, and the general public.
- Screens and responds to calls, visitors, and mail; addresses complaints and requests for information, including complex or unusual cases requiring research, resolution, or referral;
- Assists in interpreting and applying regulations, policies, procedures, and systems;
- Provides front counter assistance, directs visitors to appropriate staff or locations, and tracks public inquiries in relevant databases.
- Receives, opens, time stamps, sorts, and distributes incoming and interdepartmental mail; prepares and distributes outgoing mail.
- Organizes and maintains various administrative, confidential, reference, imaging, and follow-up files; purges files as required.
- Composes, types, transcribes, researches, formats, and proofreads a wide variety of correspondence, minutes, reports, letters, and memoranda; types from rough drafts, verbal instructions, or transcribing machine recordings; checks drafts for punctuation, spelling, and grammar; makes or suggests corrections to drafts.
- Receives, codes, logs, schedules, and distributes service requests and work orders.
- May review expenditure requests for staff, services, supplies, and equipment with appropriate staff members to determine appropriateness; prepares and presents recommendations for administrative review to identify and justify expenditures for specific requests;
- May compile the annual and mid-year budget revisions for the division; monitors and controls budget accounts to ensure appropriate spending by reviewing printouts of major expenses.
- Performs a variety of administrative assignments for managerial, supervisory, and professional staff in the compilation, review, and dissemination of program and project data and information; compiles data from various sources and arranges in proper format;
- Performs accurate mathematical, financial, and statistical computations required for report preparation and records maintenance;
- Prepares narrative and statistical reports, letters, memoranda, etc., as requested; reviews and evaluates data and develops written recommendations for review.

- Performs related work as required.

QUALIFICATIONS

Knowledge of:

- Methods and techniques for gathering compiling, analyzing and presenting data and report preparation;
- Arithmetical computations required for recordkeeping purposes to compile budget or project cost estimates.
- Applicable Federal, State, County, Department, and Division laws, regulations, codes, policies, and procedures;
- Modern office practices, methods, and equipment, including computer equipment;
- Computer applications related to the work;
- Principles of business letter writing;
- English usage, spelling, vocabulary, grammar, and punctuation;
- Record keeping principles and procedures;
- Basic bookkeeping and accounting practices including County budgeting and financial operations;
- Techniques for dealing effectively with and providing a high level of customer service to all individuals contacted in the course of work

Ability to:

- Conduct research, abstract and present data, and prepare recommendations on administrative projects and assignments.
- Respond to and effectively prioritize multiple phone calls and other requests for service;
- Compose correspondence and reports independently or from brief instructions; maintain records and databases;
- Make accurate arithmetic, financial, and statistical computations;
- Perform responsible clerical support work with accuracy, speed, and minimal supervision;
- Learn and understand the organization and operation of the County and of outside agencies as necessary to assume assigned responsibilities;
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner;
- Organize own work, set priorities, and meet critical time deadlines;
- Learn, interpret, and apply administrative and departmental policies and procedures;
- Organize, maintain, and update office database and records systems;
- File materials alphabetically, chronologically, and numerically;
- Schedule and coordinate projects; set priorities; adapt to changing priorities; meet critical time deadlines;
- Enter and retrieve data from a computer with sufficient speed and accuracy to perform assigned work;
- Operate modern office equipment, including calculators, copiers, and computer equipment;

- Use word-processing, database, spreadsheet, and graphics software applications programs;
- Use English effectively to communicate in person, over the telephone, and in writing;
- Use tact, initiative, prudence and independent judgment within general policy, procedural, and legal guidelines;
- Maintain high personal standards of ethics and integrity;
- Make sound, educated decisions;
- React calmly and professionally in emergencies, emotional and/or stressful situations;
- Establish and maintain effective working relationships with those contacted on the job, including those of different social, ethnic, and economic backgrounds.

Education & Experience:
Any combination of training and experience which would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:

- Equivalent to the completion of twelfth (12th) grade and supplemental training or coursework in secretarial skills, business administration, or computer applications related to the work. An Associates Degree is highly desirable.
- One (1) year of experience performing administrative support work which included gathering and evaluating data and developing reports and/or recommendations for administrative action, preferably involving the supervision of others or in a lead capacity.
- Other combinations of education & experience may be considered.

License & Special Requirements:

- A valid Class C California driver's license or alternative form of transportation may be required for some positions at the time of appointment. Individuals who do not meet this requirement due to a disability will be reviewed on a case-by-case basis.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; to operate a motor vehicle, and to visit various County and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups, and over the telephone. This is primarily a sedentary office classification although standing in work areas and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard, typewriter keyboard, or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects, up to 30 pounds, as necessary to perform job functions.

WORKING CONDITIONS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may be exposed to dust, scents and fumes. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

EQUAL OPPORTUNITY EMPLOYER / AMERICANS WITH DISABILITIES ACT COMPLIANT / VETERANS' PREFERENCE POLICY / DRUG-FREE WORKPLACE

Tehama County

Agenda Request Form

File #: 25-1981 **Agenda Date:** 11/18/2025 **Agenda #:** 35.

AMERICAN LEGION - Service Officer Norman L. Goodin

Requested Action(s)
a) PROCLAMATION - Request adoption of the proclamation proclaiming November 11th as Veterans Day

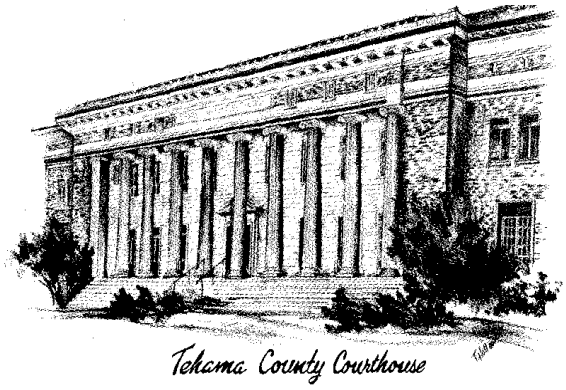
Financial Impact:
None.

Background Information:
This request was received from a local veteran's group to be brought forward to the Board for recognition of Veterans Day. Due to cancelled meetings in recognition of Election Day on November 4th and the Veterans Day holiday observed by Tehama County on November 11th, this proclamation is being brought after the fact, with notification to the requesters.

Board of Supervisors
COUNTY OF TEHAMA

Gabriel Hydrick
Chief Administrator

District 1 – Rob Burroughs
District 2 – Tom Walker
District 3 – Vacant
District 4 – Matt Hansen
District 5 – Greg Jones



PROCLAMATION

HONORING ALL VETERANS, THE VOLUNTEERS WHO ASSIST THEM, AND RECOGNIZING NOVEMBER 11th AS VETERANS' DAY

WHEREAS, the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining our freedoms and way of life; and

WHEREAS, tens of millions of Americans have served in the Armed Forces and hundreds of thousands of Americans have given their lives while serving the Armed Forces during the past century; and

WHEREAS, the State of California is home to over 1.8 million veterans and their families; and

WHEREAS, our veterans are brave and selfless individuals who, when duty called, willingly put themselves in harm's way to defend the lives and liberty of others; and

WHEREAS, Tehama County is home to a robust group of volunteers who continue to serve long after their tour is done assisting other veterans; and

WHEREAS, our veterans understand the important task before those American service men and women now keeping watch; and

WHEREAS, all Americans should observe and appreciate the sacrifices our veterans made who fought for peace and defended democracy in our land and abroad; and the volunteer efforts of those who assist them.

NOW, THEREFORE, WE THE TEHAMA COUNTY BOARD OF SUPERVISORS HEREBY PROCLAIM NOVEMBER 11th AS VETERANS' DAY

In Tehama County and urge all citizens to honor and recognize the members of our communities who have served in the armed forces.

_____

Matt Hansen, Chairman
Tehama County Board of Supervisors

Tehama County

Agenda Request Form

File #: 25-1936 **Agenda Date:** 11/18/2025 **Agenda #:** 36.

BOARD OF SUPERVISORS

Requested Action(s)
a) PROCLAMATION - Request adoption of a proclamation proclaiming November 17 - 21, 2025 as California Clerk of the Board of Supervisors week in Tehama County

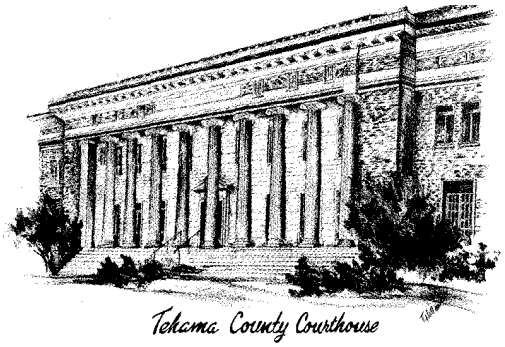
Financial Impact:
None.

Background Information:
The Clerk of the Board fulfills numerous statutory and locally mandated requirements and serves as the official record keeper of actions taken by each County's Board of Supervisors. We would like to recognize the broad scope of services each Clerk of the Board and their respective office provides with the highest integrity and respect for the public's business.

Board of Supervisors
COUNTY OF TEHAMA

Gabriel Hydrick
Chief Administrator

District 1 – Rob Burroughs
District 2 – Tom Walker
District 3 – Vacant
District 4 – Matt Hansen
District 5 – Greg Jones



PROCLAMATION OF THE TEHAMA COUNTY BOARD OF SUPERVISORS RECOGNIZING NOVEMBER 17 THROUGH NOVEMBER 21, 2025 AS CALIFORNIA CLERK OF THE BOARD OF SUPERVISORS WEEK

WHEREAS, California counties provide many services that are essential to the lives of Californians; and
WHEREAS, the position of the Clerk of the Board of Supervisors (Board) plays an integral role in the function of California County government; and
WHEREAS, the Clerk of the Board performs many legally mandated functions that protect and preserve the rights of the citizens to an open and accessible government; and
WHEREAS, the work performed by Clerks of the Board is a time honored and vital part of local government; and
WHEREAS, the Clerks duties of record keeping is revered, their work among the earliest recorded on behalf of the public, and Clerks have long pledged to maintain their neutrality and impartiality of the proceedings of government; and
WHEREAS, the California Clerk of the Board of Supervisors Association, an affiliate of the California State Association of Counties, is organized to promote the principles of good government, to represent the interests of Clerks of the Board with legislative bodies and other professional organizations, to encourage the development of professional growth and education, and to support the objectives of all regional groups established within the Association; and
WHEREAS, it is most appropriate that we recognize the accomplishments of Clerks of the Board across the 58 counties in the State of California.

NOW, THEREFORE, BE IT PROCLAIMED, that the Board of Supervisors of the County of Tehama does herewith proclaim the week of November 17 through November 21, 2025 as "California Clerk of the Board of Supervisors Week" in recognition of the high level of services bestowed upon the people of Tehama County and the people of California by Clerks of the Board.

Dated this 18th day of November, 2025.
Tehama County Board of Supervisors

_____
Chairman Matt Hansen

Attest: _____
By Deputy

Tehama County

Agenda Request Form

File #: 25-1941 **Agenda Date:** 11/18/2025 **Agenda #:** 37.

CLERK OF THE BOARD - Clerk of the Board Sean Houghtby

Requested Action(s)
a) Declare a vacancy for the position of District 3 Supervisor

b) Board discussion and direction to staff regarding the candidate selection process to fill vacancy created by the resignation of Supervisor Pati Nolen, effective 10/28/2025

Financial Impact:
No financial impact associated with this item.

Background Information:
On October 28, 2025, Pati Nolen resigned from her office as District 3 County Supervisor, effective immediately.

In 2014, following a vacancy that was required to be filled by the Governor, Tehama County voters approved an amendment to the County Charter that allowed for local control of the appointment. Under Article II, Section 7 of the Charter, whenever a vacancy occurs, the remaining members of the Board may fill the vacancy within 90 days after the vacancy occurs. If the Board fails to make an appointment within this time period, the appointment power reverts to the Governor. The appointee, regardless of whether by Board or by the Governor, would hold office until the following election and qualification of their successor. The election would be scheduled for June 2, 2026 (filing deadline March 6, 2026), with a run-off election in November, if necessary.

Board precedent is to formally post the vacancy on 11/19/25 through 12/9/25 (21 days) and invite applications from interested residents of District 3. Pursuant to Government Code 25041, each applicant must have been a registered voter of the district which they seek to represent for at least 30 days immediately preceding the deadline for documents for the office and shall reside in the district during their incumbency. The application will include a Declaration of Candidacy and a Candidate Statement of Qualifications. Interviews of eligible candidates are planned be conducted as follows:

1) A Special Meeting will be set to avoid time constraints on a date selected by the Board. Staff recommends 12/16/25 beginning at 5:00 p.m. If there are more than 7 applicants, an additional meeting may be needed to conduct all interviews.
2) Public Comment will be received at the beginning of the meeting, with the standard 3-minute time limit.
3) Candidate statement of interest and qualifications, not to exceed 3 minutes per candidate.
4) A facilitator will ask questions of each candidate in a round-robin style format
5) The Board will publicly vote to appoint a candidate.

Please note, this process is not defined by the Charter and is therefore at the discretion of the Board.

This candidate selection process follows the process used to fill similar vacancies for other elected positions as allowed within the Charter.

Staff is requesting Board direction on how to proceed if there is no candidate selected after interviews are conducted.



ATTENTION REGISTERED VOTERS IN TEHAMA COUNTY DISTRICT 1 INTERESTED IN BECOMING A SUPERVISOR:

ELECTED OFFICIAL OPPORTUNITY

Board of Supervisors
Supervisor, District 1

Application Deadline: September 21, 2021 at 5PM

HOW TO APPLY:

For more information and to apply, visit the Tehama County Career Opportunities Page via the link below!

www.governmentjobs.com/careers/tehama

SALARY
(Per Pay Period)

$1,045.00 / Month

BENEFITS

This position is an unrepresented position. Certain benefits contained in the Tehama County Management Employees' Association MOU apply:

- Approximately 80% of the premium for medical, dental, and vision plan is paid by the County. The current employee rate, as of January 2021, is $193.93/mo. (EPO plan). The plan covers the employee and all eligible family members.
- $100 per month communication allowance
- $500 per month additional comp./travel allowance
- A generous retirement plan through the California Public Employees' Retirement System (CalPERS).
- An Employee Assistance Program is provided to all employees and employees' family members at no cost.
- A $30,000 Life Insurance Plan for employees.
- A deferred compensation retirement savings plan is available to employees with a 2% deferred compensation contribution each pay period.



ABOUT THE POSITION

The Board of Supervisors is the governing body of the County and certain special districts. The Board enacts ordinances and resolutions, adopts the annual budget, approves contracts, appropriates funds, determines land use zoning for the unincorporated area, and appoints certain County officers, including the Chief Administrator and members of various boards and commissions.

This recruitment is for Tehama County District 1 Supervisor, and is an elected position. This appointment will hold office until the election and qualification of a successor. The appointed Board Member may run for an additional 2-year term starting at the June 2022 election, with a run-off election in November 2022, if necessary. The Board of Supervisors generally meets at 10 a.m. each Tuesday at the Tehama County Administrative Office located at 727 Oak Street, Red Bluff, CA.

ABOUT THE COUNTY

Tehama County is a charter county with a board-administrator form of government whose Chief Administrator is selected by a five member Board of Supervisors, who are elected at large. Each Board member serves a four year term. The Board of Supervisors governs Tehama County and is responsible for establishing the county budget and for executing all ordinances, resolutions and other legal actions that fall within the jurisdiction of Tehama County. The County has an operating budget of approximately $223 million and approximately 907 allocated positions. On a regional level, the County provides services to anyone residing within the 3,000 square miles that comprise its legal boundaries.

These services include:

- Agriculture, Animal Services
- Assessor, Auditor-Controller
- Building & Safety
- Child Support Services
- Public Administrator/Public Guardian
- County Clerk & Recorder
- County Counsel
- District Attorney,
- Environmental Health
- Fire
- Health Services
- In Home Supportive Services
- Landfill Management Agency
- Library
- Planning
- Probation/Juvenile Hall
- Public Works
- Sheriff/Coroner/Animal Regulations
- Veterans Services
- Social Services
- Treasurer/Tax Collector Services

See other side for more information.

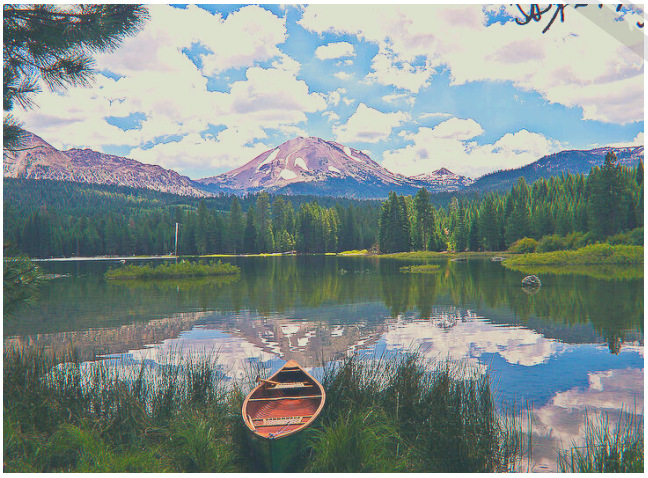
ELECTED OFFICAL OPPORTUNITY

Supervisor, District 1

TEHAMA COUNTY BOARD OF SUPERVISORS

ABOUT THE COMMUNITY

Nestled in the northern Sacramento Valley, Tehama County lies approximately midway between Sacramento and the Oregon border. The County sits alongside the beautiful Sacramento River and is only 50 miles West of Lassen National Park. Tehama County is the central point of widespread recreation; with nearby camping, hunting, fishing, golfing, snow skiing, and boating resources as good as or better than anywhere in California. Tehama County is home to approximately 65,000 people. In our County's small town atmosphere, you can experience the feeling of knowing your neighbors. Additionally, the mean travel time to work is only 23 minutes and the cost of living in Tehama County is lower than many other places in California.



SPECIAL REQUIREMENTS

- Candidate shall be a registered voter of District 1 for at least 30 days immediately preceding the deadline to file nomination documents for the office of supervisor, and shall reside in the district during incumbency.
- Candidate's application will become a public document.
- Interviews will be held in a public location before the Tehama County Board of Supervisors.
- Must complete and attach to application two additional forms: Declaration of Candidacy and Statement of Qualifications. These forms are linked in the job announcement online and must be included as an attachment with your completed application.

Application Deadline: September 21, 2021 at 5PM

Tehama County is currently recruiting for one (1) position to fill a future vacancy for the Tehama County Board of Supervisors

For more information and to apply, scan the QR code to visit the Tehama County Career Opportunities Page!

or visit www.governmentjobs.com/careers/tehama

"Tehama County, a great place to live!"
To see all that Tehama County has to offer, visit:
www.tehama4business.org

CANDIDATE STATEMENT OF QUALIFICATIONS

(Elections Code §13307,13308)

Candidate for the office of **Supervisor, District 3** of the Tehama County Board of Supervisors

Notice to the candidate: This statement may include your age, occupation and a brief description of not more than 200 words of your education and qualifications. It is important that you check your statement carefully before filing as spelling, punctuation and grammar will not be corrected. Should you have questions about this form, or running in a future election, please contact the Tehama County Elections Office.

I, , submit the following statement:

initial

Declaration of Candidacy

(E.C. § 200, 8020,8040,10226, 10704)

Date of Filing

I hereby declare myself a candidate for appointment to the office of **Supervisor, District 3** of the **Tehama County Board of Supervisors** and declare the following to be true:

My name is: _____

Residence Address: _____

(Required)

_____

City State Zip Code

Telephone: _(_____)_____(_____)_____

Area Code Daytime Area Code Evening

Fax and E-mail: _(_____)_____

Area Code Fax E-mail

I meet the statutory and constitutional qualifications for this office (including but not limited to citizenship, residency and registered voter).

I am at present an incumbent of the following public office (if any): _____.

Date: _____

_____

Signature of Candidate

State of California } ss.
County of Tehama

Oath of Office

I, _____, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

_____

Signature of Candidate

State of California } ss.
County of Tehama

Subscribed and sworn to before me this _____ day of _____, _____

_____

Notary Public (or other official)

Tehama County

Agenda Request Form

File #: 25-1920 **Agenda Date:** 11/18/2025 **Agenda #:** 38.

BOARD OF SUPERVISORS

Requested Action(s)
a) Request appointment of a Vice-Chair to fill the vacancy for the remainder of 2025

Financial Impact:
There is no financial impact associated with this item.

Background Information:
Due to the resignation of the District 3 Supervisor, the Board may consider appointing another member to serve as Vice-Chair for the remainder of 2025. This will not impact the annual appointment of the Chair and Vice-Chair that will occur during the first regular board meeting in 2026.

Tehama County

Agenda Request Form

File #: 25-1940 **Agenda Date:** 11/18/2025 **Agenda #:** 39.

COMMITTEES / COMMISSIONS - Board of Supervisors

Requested Action(s)
a) COMMITTEES / COMMISSIONS - TEHAMA COUNTY CHILDREN & FAMILIES COMMISSION - Request to appoint one (1) representative of the Board of Supervisors to serve on this commission for no set term (Incumbent: Vacant)

Financial Impact:
There is no financial impact associated with this appointment.

Background Information:
At the request of the commission, this item is being brought before the Board for consideration to appoint a representative to fill the current vacancy for a Board of Supervisors representative. This commission appointment will return for consideration again early January 2026 for annual appointments for all routine committees and commission with representatives from the Board.

Tehama County

Agenda Request Form

File #: 25-1939 **Agenda Date:** 11/18/2025 **Agenda #:** 40.

COMMITTEES / COMMISSIONS - Board of Supervisors

Requested Action(s)
a) Request to appoint one (1) representative of the Board of Supervisors and one (1) alternate to serve on the California State Association of Counties (CSAC) Board of Directors for the 2025-2026 term, effective 12/1/2025
(Incumbents: Vacant, Alternate: Tom Walker)

Financial Impact:
Travel expenses may be incurred for these representatives or other members of the Board to attend annual conferences. These travel expenses have been included in the travel budget for each Supervisor.

Background Information:
CSAC requests all nominations for new directors to be received prior to their annual conference, which is set to commence on Monday, December 1, 2025.

If the Board chooses to not nominate a new representative at this time, the current appointee, Tom Walker, will continue to serve in this capacity.

Officers

President
Jeff Griffiths
Inyo County

1st Vice President
Susan Ellenberg
Santa Clara County

2nd Vice President
Luis Alejo
Monterey County

Past President
Bruce Gibson
San Luis Obispo County

CEO
Graham Knaus

September 20, 2025

TO: Chairs, Boards of Supervisors

FROM: Graham Knaus, CEO

SUBJECT: Nomination and Selection of CSAC Board of Directors Members

In accordance with the CSAC Constitution, we would like to provide you with information about the nomination process for CSAC Board of Directors members and alternates.

CSAC Board members and alternates are nominated by their respective Boards of Supervisors and appointed by the CSAC Executive Committee. The nomination is for a one-year term commencing with the CSAC Annual Meeting. Any member of your Board of Supervisors is eligible for the directorship.

The 2025 Annual Meeting will commence on Monday, December 1. At this meeting, the new Board will meet first by caucus (urban, suburban, and rural) to nominate CSAC Officers and Executive Committee members, and again as a full Board to elect the 2025-2026 Executive Committee and to conduct other Association business.

Please note that if your county is nominating a new member to serve on the CSAC Board of Directors and you want that representative to vote on behalf of your county during the CSAC Annual Meeting, you must appoint this representative prior to the start of the Annual Meeting on Monday, December 1.

Attached is the current Board roster, along with a nomination form. If you do not submit a 2025-2026 nomination, your current Board representative and alternate will continue to serve. Please note that counties can change Board members and/or alternates at any point throughout the year, subject to final appointment by the CSAC Executive Committee.

If you have any questions or need further information, please contact Korina Jones at kjones@counties.org or 916-247-0032.

cc: 2024-2025 CSAC Board of Directors
Clerks, Board of Supervisors

Tehama County

Agenda Request Form

File #: 25-1917 **Agenda Date:** 11/18/2025 **Agenda #:** 41.

AUDITOR-CONTROLLER - Auditor-Controller Krista Peterson

Requested Action(s)
a) INFORMATIONAL PRESENTATION - Report and Financial Overview for June 30, 2025 and September 30, 2025

Financial Impact:
There is no Financial Impact

Background Information:
The June 30, 2025, report shows the Financial Status of Operating Funds 101 through 116 (excluding 104 - Fish & Game). The detail report gives revenue and expenditure totals by fund and budget unit as of June 30. The June quarter includes the expense and revenues as of June 30, 2025, and reflects closing entry adjustments applicable to Fiscal Year 2024/25. Final budget numbers include the Adopted budget and all budget adjustments approved by the Board throughout the year, Service and Supply budget adjustments requested by the department, adjustments made by Auditor-Controller for items over budget by category, as well as encumbrances adjustments.

The September quarter report shows the Financial Status of Operating Funds 101 through 116 (excluding 104 - Fish & Game). It shows expenditures and revenues by fund and budget unit for the 1 st quarter of fiscal year 2025/26. The budget represents “final budget” as approved by the board, as well as some encumbrance adjustments made after the budget was approved.

TEHAMA COUNTY

AUDITOR'S FINANCIAL REPORT

AS OF JUNE 2025



PRESENTED BY

KRISTA PETERSON

County of Tehama

Financial Report

Quarter ending June 2025

Overview

Presented in the following pages are the details of expenditures and revenues for the June 2025 quarter for fiscal year 2024/2025.

The county uses a modified accrual for financial reporting purposes and applies all expenditures and revenues incurred or earned through August 31st to the prior year. The final entries are done via journal entries and are reflected in the totals of this report.

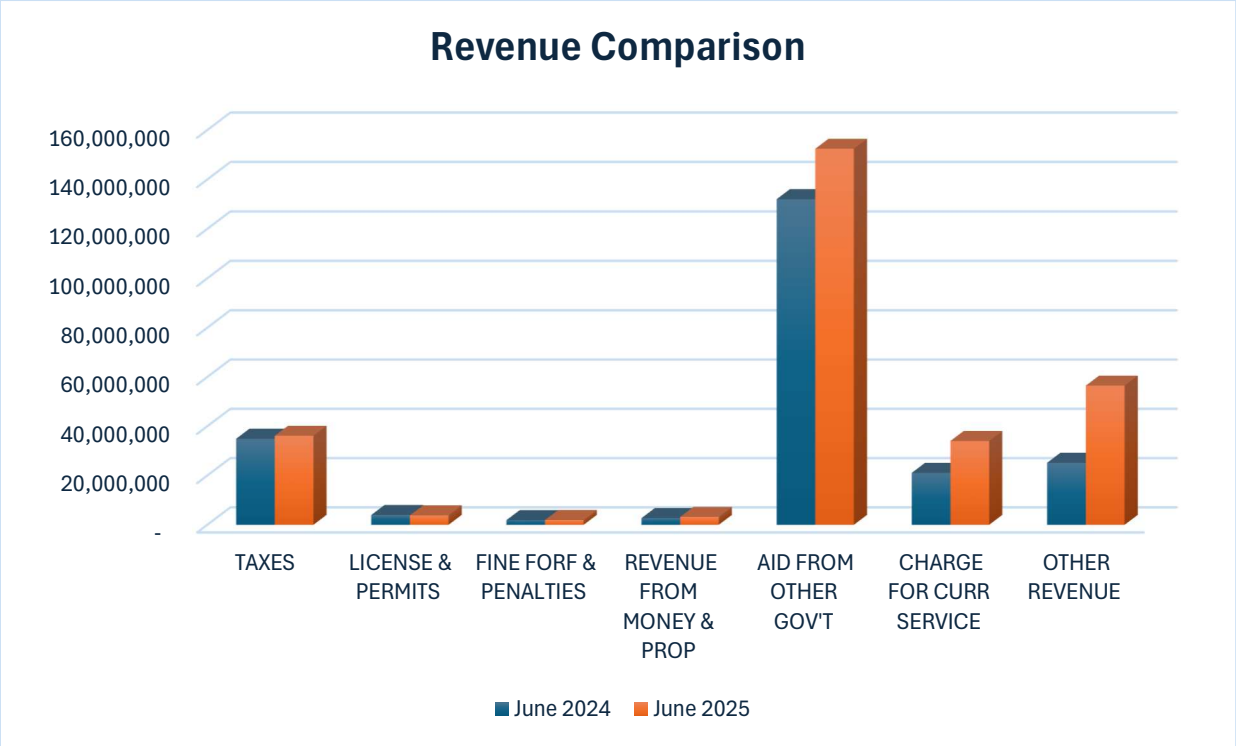
The percentage of budget and remaining budget calculations shown in the following pages are calculated using the June 30, 2025 (after closing adjustments) totals in comparison to budget.

The budget being presented reflects the Final Budget figures plus any board approved adjustments…including mid-year budget adjustments.

Revenue & Expenditure trends include activity from Funds 101 through 116 (excluding 104 – Fish & Game) and reflect information from Debt Service, Capital Outlay and Risk Management. Significant changes by fund will be addressed in the Notes section of this report.

Revenue Comparison

Revenue	June 2024	June 2025
TAXES	34,967,011	36,151,023
LICENSE & PERMITS	4,013,048	3,865,161
FINE FORF & PENALTIES	1,910,521	1,964,276
REVENUE FROM MONEY & PROP	2,743,597	3,226,732
AID FROM OTHER GOV'T	132,042,647	152,446,139
CHARGE FOR CURR SERVICE	21,105,669	34,042,048
OTHER REVENUE	25,206,768	56,527,340
Total	**221,989,261**	**288,222,719**



Revenue Comparison Notes…

The overall differences by source from June 2024 to June 2025 are as follows:

- Property Tax & Sales Tax revenue increased by $1,184,012.
  - The anticipated increase for FY 2024/25 was 4%, or approximately $900,000. We ended the year on target with an increase of $934,590.
  - Sales tax revenues increased by nearly $360,000.

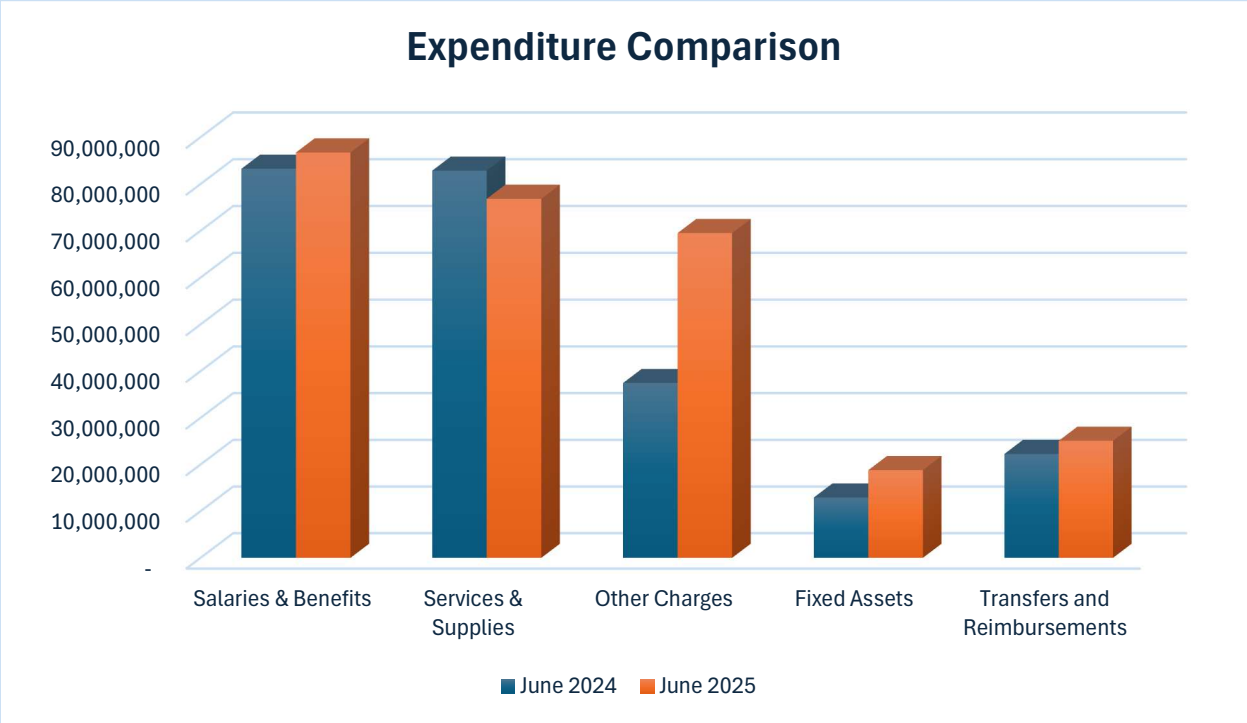
- License & Permit revenue is down $147,887.
  - Construction permits were reduced by $395,218, Septic & Well permits reduced by $18,460 and Planning permits reduced by $8,534. These decreases are offset by increase in Franchise Fees of $243,872.

Revenue Comparison Notes Cont.

- Fines & Forfeitures increased slightly by $53,755.
- Use of money is up $483,135.
    - Interest earnings continue to be higher on investments.
- Aid from Other Agencies (mainly state & federal revenue) is up $20,403,492.
    - Notable increases include: $12,170,488 State Grant dollars for Jail Expansion, Public Safety Augmentation increase of $678,278 and $7,689,187 in State Mental Health revenues.
- Charge for Services are up $12,936,379.
    - There are multiple Increases across funds. Most notably were Fire – Other Fees of $1,972,393, Risk Management - Workers Comp & General Liability Insurance $1,808,616, Mental Health Medi-Cal - $9,364,846
- Other Revenues is up overall by $31,320,572.
    - This is mainly due to the newly created TRAN from the County Treasury Pool to Health Agency in the amount of $30,000,000.
- Transfers are up overall by $2,796,387
    - The increase is mainly due to General Fund Contribution to Public Safety of $3,244,744.
    - This increase is offset by decreases of $379,620 to ACO and $75,430 to Social Service Fund.

Expenditure Comparison

Expenditure	June 2024	June 2025
Salaries & Benefits	83,253,715	86,731,599
Services & Supplies	82,855,153	76,831,297
Other Charges	37,461,186	69,507,545
Fixed Assets	12,936,812	18,800,139
Transfers and Reimbursements	22,261,789	25,073,021
Total	**238,768,655**	**276,943,601**



Expenditure Comparison Notes

As of June 2025, total expenditures were $276,943,601 compared to $238,768,655 in June 2024.

The overall differences by object level from June 2024 to June 2025 were as follows:

- Salary & Benefits are up $3,477,884.
  - The increase is a result of increases in Unfunded PERS & Advanced Discretionary PERS payments of $1,687,346 as well as increased hiring resulting in an increase of $1,515,247 in regular salary expense.
- Service & Supplies down $6,023,856.
  - The decrease is mainly due to decreases in Road Capital projects of nearly $8 million, and Social Service professional service decreases of $1.8 million. These decreases were offset with an increase of over $2 million due to Emergency Services expense for the Park Fire.

Expenditure Comparison Notes cont.

- Other Charges are up $32,046,359.
    - This increase is mostly due to the TRAN between the Health Agency and the County Treasury with a principal payment of $30 million and Interest of nearly $1 million.
    - Additionally, Support and Care increased by nearly $1 million overall.
- Fixed Assets are up $5,863,327.
    - This increase is largely due to increased Jail Expansion expense of $7,320,264 and a net increase of $1,060,064 for vehicle purchases by Fire and Road.
    - The increase was offset by a reduction of $1,334,059 for the Navigation Center completion as well as various other decreases to Special Departmental Equipment and Improvements to Structure and Grounds.
- Transfers and Reimbursements are up $2,811,232.
    - The increase is mainly due to contributions to Public Safety which grew by $3,244,744. The increase is offset by a reduction of $363,875 for debt service payments and interfund transfers in the Health Agency of $365,412

Notes by Fund

General Fund – Fund 101

Revenues

Overall, the General Fund has received 96.6% of budgeted revenues. As of June 30, 2025, 102.3% of the tax revenue was received. **Property Tax** revenue exceeded budget by $264,957 and **Sales Tax** revenue exceeded budget by $418,122. **License & Permit** revenue exceeded budgetary expectations by $375,431. The increase is due mainly to increased Franchise Fees. **Fines & Forfeiture** revenue has exceeded the budgeted revenue of $1,203,338 by $536,542. This is due largely to the Tax Loss Reserve adjustment increase and is offset by the lack of Marijuana fines of $460,266 and Court Fines. **Revenue from Money & Property** has exceeded budgeted revenues by $825,564 due to interest earnings. 65% of **Aid from Other Government Agency revenues** was recognized, leaving a balance of $2,498,755. These budgeted amounts are made up of state grants and contracts, ARPA transfers, & PILT. The main contributing factor for the unrecognized balance is the State Disaster Relief of $1,975,763 for the Park Fire. Other significant areas where the budgeted amount of revenue was unmet were State Grants for Parks & Recreation in the amount of $338,561 & State Grants for Broadband in Advertising budget with a balance of $431,111. **Charge for Services** finished with 82% of budget received and **Other Revenue** has unrecognized budgeted revenue of $442,036. The budget in this category is largely comprised of the donation from the Nomlaki Tribe in the amount of $350,000 which was not received.

Expenditures

Overall expenditure appropriations for the General Fund are 88.3% of the $57,340,028 budgeted. All object level budgets are below 100% benchmark. **Salary & Benefits** budgets expended 90.5% of the budgeted $17,641,595. **Service & Supply budgets** expended 84.4% of the $9,049,704 allocation. **Other Charges** only expended $1,404,386 of the $2,014,953 budget. This object level includes Trial Court MOU & Court Facilities payments and Broadband Technical Assistance. **Fixed Asset** appropriations are budgeted at $1,195,928 and expended 68.1% of that amount. Most of the revenues for these expenditures are offset with revenues from ARPA, LATCF and grants. The fixed asset budget includes the Auditor software upgrade, vehicles, and computers. **Transfers & Reimbursements ended** with 90.4% of budgeted appropriations being expended. This account includes contributions to Public Safety & non-General Fund Departments.

Road Fund – Fund 102

Revenues

The Road Fund received 87.6% of budgeted revenue appropriation of $44,051,508. Their main source of revenue is **Aid from Other Government Agencies** which had a budget of $42,591,906 with $37,821,997 received. Aid from Others includes reimbursements from CalTrans for road projects, SB1 for road repairs and State Highway User's tax revenue. This revenue directly

relates to Professional Service expenditures claimed for ongoing projects. **Tax Revenue** is budgeted at $850,000 and comes from Local Transportation Funds (1/4 cent statewide general sales tax). They received only $510,042, or 60% of their budgeted revenues for fiscal year 2024/25.

Expenditures

The Road Fund has only expended 77% of their $44,051,508 appropriations. **Salary & Benefits** expended 87.3% of the allocated budget. **Service and Supplies** is currently expended at 76.4% of budgeted allocations. This category of expenditures includes Professional Services which is largely influenced by progress made on major projects. **Other Charges** ended the year with only 39.2% of the $372,622 expended and **Fixed Assets** spent 81.8%, or $718,570 of the $878,375 budgeted.

Capital Outlay – Fund 103

Revenues

The Capital Outlay fund ended the year with only 55.9% of budgeted revenues. The major revenue source for this fund this year was state grants. The budget of $24,829,640 will come from the Board of State and Community Corrections (SB1022 award) and is intended for the Jail Re-entry project. $13,751,901 was received in 2024/25. The initial expenditures were covered by county match which was contributed in prior years by General Fund and Community Corrections. The remainder of this revenue is anticipated to come in during 2025/26 as the project wraps up.

Expenditures

The Capital Outlay Fund only expended 54% of their $24,864,649 appropriations. This fund is used for countywide capital projects. The projects budgeted this year include Jail Re-Entry with a budget of $22,903,389 and expenditures through the end of June 2025 of $12,582,472, Navigation Center with a budget of $584,063 and expenditures of $503,436 and Walnut Street Slurry Seal with a budget of $745,577 and expenditures of $95,090.

Fire Fund – Fund 105

Revenues

Recognized revenues for the Fire Fund exceeded the overall budget by 22.3%. **Property Tax Revenue** ended the year with 111.2% of the budgeted $4,458,000 revenue. This was $501,489 more than budgeted. **Use of Money & Property** is $481,253, or 229.2% of anticipated revenue. **Aid From Other Government Agencies** and **Charge for Service** revenue exceeded budget by 38.4% and 35.5%, respectively. The Aid from Other Government Agencies is from a state grant and property tax relief. The combination of both was $672,782 over expected revenue. **Other Revenue** was not budgeted and included the sale of fixed assets and outdated warrants.

Expenditures

The Fire Fund has expended 74.8% of their $10,257,149 appropriations. The Fund only utilized 76.1% of appropriations for **Salary & Benefits. Service & Supplies** expended 79.9% of appropriations, and **Other Charges** used only 63.6% of the $4,973,295 budgeted. **Fixed Assets** spent 2,216,536, or 92.9% of their budgeted $2,385,046.

Public Safety Fund – Fund 106

Revenues

The Public Safety Fund is largely supported by **General Fund Contributions**. Total Revenues received without General Fund Contributions was 92.4% and with General Fund Contribution, the fund received 91.7% of anticipated revenue. As a result of the contributions, Public Safety **Other Revenue – GF Contribution** ended the year with 91.2% of the budgeted appropriation of $24,824,479. The secondary main source of revenue for Public Safety is **Aid From Other Government Agencies** with 91.5% of recognized revenue as of June 30,2025. This source of revenue is comprised of Public Safety Augmentation, Citizen Option Public Safety, AB443 and Realignment for various public safety functions like AB109 programs, Court Security & Bailiff. **Charges for Services** revenue ended with 90.4% of budgeted revenues. The main contributors to this revenue source are Juvenile Hall for Institutional Care provided for other county juveniles, the District Attorney for contracted Services with Social Services, and various Law Enforcement Services provided by the Sheriff.

Expenditures

The Public Safety Fund has expended 82% of the $45,885,451 expenditure appropriations. **Salary and Benefits** expended 92.6% of the $31,948,208 budget appropriations through June 30, 2025. **Services & Supplies** used 98.1% of the $11,126,241, and **Fixed Assets** appropriations ended with 92.4% of the budget utilized. **Special Contingency** budget is $1,166,145 and is used to cover increased to health insurance premiums, special comp time payouts, vacation in lieu and retirements payouts. This account was used at the end of the year to cover shortages in budget units within the Public Safety Fund in the amount of $290,315.

Risk Management – Fund 107

Revenues

Risk Management is an Internal Service Fund and is used to manage the charges for certain activities such as liability insurance, workers compensation, and liability. The fund supports all county departments and recovers costs through **Charges for Services.** The fund received 106% of the budgeted revenue of $8,359,390. While this seems to be over the anticipated budget it is largely due to year-end closing requirements made to Internal Service Funds. While the Fund receives most of its revenue through **Charges for Services**, it also far exceeded expectations for **Interest Revenue** by $171,674.

Expenditures

Risk Management expenditures include **Salary & Benefits** for general operations which reached 93.2% of the appropriations as of June 30,2025. **Services & Supplies** spent 110.4% of the budgeted appropriations of $7,999,471. The budget in Service & Supplies is mostly comprised of premiums for Workers Compensation, Liability and Medical Malpractice. However, the year-end adjusting entries is the driving factor behind the overage in Service & Supplies.

Social Services – Fund 108

Revenues

Social Services recognized 90.3% of the budgeted revenues of $55,387,527. While they have **Rental Income,** and **Charges for Services** revenue, their primary revenue source comes from **Aid from Other Government Agencies.** This source is mostly Federal and State monies used for Public Assistance and Administration of their programs. Overall **Aid from Other Government Agencies** received 90% of the $54,080,128 appropriations. Some of the funding for Social Services programs comes in the form of an advance from the federal/state government, but much of it is received from Sales Tax and is held in Special Revenue funds for Realigned programs. This revenue is transferred monthly for Assistance expenditures and quarterly for administrative related expenditures. **Other Revenue** is budgeted at $1,131,383 which is largely comprised of the General Fund contribution of $976,909, as required by law. The excess revenue in Other Revenue is due to Insurance Settlements, additional Public Assistance Repayments and Unanticipated Revenue.

Expenditures

Social Service Fund expended 90.4% of their total appropriation budget of $55,392,527. **Salary & Benefits** are all expended through the administrative budget unit and expended $17,534,524, or 91%. **Service & Supplies** is also strictly charged to the administrative budget unit. Expenditures at this object level reached 82.6% of the $10,604,776 budget. **Other Charges** is primarily assistance payments for Calworks, Adoption Assistance, Foster Care, THP and other assistance programs. $23,649,218 of the $25,312,252 appropriations, or 93.4% was expended as of June 30, 2025. **Transfers and Reimbursements** are budgeted at $108,428 and is for the funds' portion of the Aircon Debt for 24/25.

Debt Services Fund – Fund 110

Revenues

The Debt Services Fund is used for county debt. Revenues are transferred in from various funds to make the Principal and Interest payments each year. The funding requirement in 24/25 was $1,461,005 and 103.3% or $1,508,564 was received. The excess revenue is due to interest earnings.

Expenditures

The County has two long term debts. One is a Certificate of Participation (COP) which was used for Capital Improvements and the other is for the Energy Efficiency project called Aircon. The requirement for the Principal and Interest payments for the COP in 24/25 was $864,513 and $594,398 for Aircon.

Health Services Fund – Fund 112

Revenues

Health Services Fund received 109.1% of their anticipated revenue of $40,086,338. One of the fund's main revenue sources is **Aid from Other Government Agencies.** As of June 2025, 115.5% was received. This revenue source includes Other State Health, State and Federal Grants, State Mental Health, Drug and Alcohol funding and Health & Welfare Realignment. Some of these monies are directly deposited in the budget units associated with the Health Fund, but much of their money is received from Special Revenue Funds. The Health Fund has been steadily catching up on billing, which is evidenced by their overage of budgeted revenues in Aid From Other Government Agencies. **Charge for Services** is also a major revenue source for this fund. 97.1% of the $15,472,995 budgeted was received. **Charge for Service** revenue received was mostly from Mental Health Med-Cal Fees of $12,939,893. Other contributors to the total revenue in this source include Interfund Revenue (from other County funds for Health Services provided) of $1,098,371 and a few other service fees. **Other Revenue** includes Miscellaneous various small programs with a budgeted amount of $187,655 and a contribution from General Fund of $83,392. New in 2024-25 was the TRAN between the County Treasury and the Health Agency. In 2024/25 the Agency borrowed $30,000,000 to maintain a positive cashflow.

Expenditures

Health Services Fund spent 90.2% of their allocated budget of $39,907,601 (excluding TRAN activity). **Salary and Benefits** finished with only 78.6% spent of their allocated budget due to staffing at the agency. **Service & Supplies** used 97.1% of their $12,397,406 expenditure allocation. Of this amount, $8,314,500 was dedicated to Professional Services for contracts. The contracts not only allow the Health Agency to offer necessary services to the community, but they also help bridge some gaps due to staffing shortages. **Other Charges,** which includes Support and Care of Persons, Institute Mental Disease & Support & Care -State Hospital, had a budget of $7,749,485 and expenditures as of June 30, 2025, of $8,709,640, or 112.4%. Also recorded in Other Charges is the TRAN repayment and interest. Each year the fund is required to pay back the amount borrowed for the TRAN with interest. On June 30, 2025, a transfer was done to charge back the $30 million and collect $960,155. Because the TRAN is borrowed from the County Treasury Pool, the interest is credited to the Interest Clearing Fund and distributed to all funds based on average daily cash balance by fund in the County Treasury. **Transfers & Reimbursements** includes debt payments of $118,954 and Intrafund transfers between budget units within the Health Services Fund.

Child Support Services Fund – Fund 113

Revenues

Child Support Services Fund is supported by Federal and State revenues which are recognized in **Aid from Other Government Agencies.** Revenues received overall for this fund were 94.9% of the allocated budget of $2,372,599. **Interest Revenue** was budgeted at $5,000 for the year and received $15,018.

Expenditures

The fund expended 93.9% of their allocated $2,377,599 expenditure budget. **Salaries and Benefits** are just under the 100% and **Service and Supplies** utilized 85.8% of their allocated $550,838 budget.

Building & Safety Fund – Fund 115

Revenues

The Building & Safety Fund is supported by **License and Permit** revenue. Although fee revenue has reduced by nearly $400,000 compared to June 2024, the fund still received 95.1% budgeted of their $1,347,783 License and Permit budget. **Fines , Forfeitures and Penalty** revenue finished the year with 81.9% of the allocated $7,000. **Interest** earnings exceeded the $20,000 budgeted amount by $103,157.

Expenditures

The fund expended only 81.9% of their allocated $1,366,766 budget. **Salaries and Benefits** ended the year with 89.2% spent and **Service and Supplies** with 84.7% spent. The fund also has **Transfers and Reimbursement** budget of $100,000, which is their Contingency budget. This amount remained untouched in the 2024/25 fiscal year.

Senior Nutrition Fund – Fund 116

Revenues

Senior Nutrition Fund is supported mostly by State and Federal Grants. This revenue is recorded in **Aid from Other Government Agencies** and as of June 30, 2025, they received 121.6% of the allocated $596,835 budget. **Charge for Services** revenue is for services provided by Senior Nutrition and paid through Community Actions Agency CSBG grant. **Charge for Services** received only 41.4% of the $45,000 budget. **Other Revenues** include a General Fund contribution of $35,000, **Donation** revenue of $39,335 and **Fundraiser** revenue of $26,216.

Expenditures

The fund expended 94.2% of their operating budget. **Salary & Benefits** used 98.4% of the $161,565 allocation and **Service & Supplies** used 93% of their $558,098 allocation.

COUNTY OF TEHAMA
101

GENERAL FUND
FINANCIAL REPORT TO THE BOARD OF SUPERVISORS

FY 2024-25 Quarters to Date

REVENUES	Budgeted Amount	As of Sept 2024	As of Dec 2024	As of Mar 2025	As of June 2025	Amount to be Secured	% Received
Taxes	$ 29,993,124	$ 1,064,861	$ 5,258,248	$ 17,624,199	$ 30,676,203	$ (683,079)	102.3%
License & Permits	2,199,335	318,688	636,250	2,075,609	2,574,766	(375,431)	117.1%
Fines & Forfeitures	1,203,338	154,243	1,251,061	1,441,788	1,739,880	(536,542)	144.6%
From Property	1,131,087	16,499	487,246	1,016,586	1,956,651	(825,564)	173.0%
Aid from Other Gov't	7,142,925	357,458	903,003	4,755,781	4,644,170	2,498,755	65.0%
Charges for Services	6,250,822	712,344	2,095,238	3,623,439	5,127,193	1,123,629	82.0%
Other Revenue	671,105	14,416	79,035	114,803	229,069	442,036	34.1%
Total Revenues	**$ 48,591,736**	**$ 2,638,509**	**$ 10,710,081**	**$ 30,652,206**	**$ 46,947,932**	**$ 17,939,531**	96.6%

APPROPRIATIONS	Budgeted Amount	As of Sept 2024	As of Dec 2024	As of Mar 2025	As of June 2025	Amount Available	% Expended
Salary/Benefits	$ 17,641,595	$ 4,958,523	$ 8,590,218	$ 11,866,257	$ 15,966,834	$ 1,674,761	90.5%
Service/Supplies	9,049,704	1,057,483	4,270,700	5,630,928	7,640,381	1,409,323	84.4%
Other Charges	2,014,953	258,045	624,393	1,132,926	1,404,386	610,567	69.7%
Fixed Assets	1,195,928	12,675	288,234	386,791	814,775	381,153	68.1%
Transfers/Reimburse	27,437,848	9,872,428	15,525,531	19,248,700	24,798,019	2,639,829	90.4%
Total Appropriations	**$ 57,340,028**	**$ 16,159,154**	**$ 29,299,076**	**$ 38,265,602**	**$ 50,624,395**	**$ 6,715,633**	**88.3%**
CONTINGENCIES							
General	$ 300,000	$ -	$ -	$ -	$ 190,944	$ 109,056	63.6%
Special	$ 209,175	$ -	$ -	$ -	$ 40,965	$ 168,210	19.6%

COUNTY OF TEHAMA
102

PUBLIC WORKS
FINANCIAL REPORT TO THE BOARD OF SUPERVISORS

FY 2024-25 Quarters to Date

REVENUES	Budgeted Amount	As of Sept 2024	As of Dec 2024	As of Mar 2025	As of June 2025	Amount to be Secured	% Received
Taxes	$ 850,000	$ -		$ -	$ 510,042	$ 339,958	60.0%
License & Permits	10,000	1,880	4,170	5,930	8,715	1,285	87.2%
From Property	-	-			10	(10)	0.0%
Aid from Other Gov't	42,591,906	8,130,366	17,501,141	28,970,313	37,821,997	4,769,909	88.8%
Charges for Services	597,102	2,420	5,498	78,532	236,569	360,533	39.6%
Other Revenue	2,500	5,970	5,970	(5,970)	31,753	(29,253)	1270.1%
Total Revenues	$ 44,051,508	$ 8,140,636	**$ 17,516,779**	**$ 29,048,806**	**$ 38,609,086**	5,442,422	87.6%

APPROPRIATIONS	Budgeted Amount	As of Sept 2024	As of Dec 2024	As of Mar 2025	As of June 2025	Amount Available	% Expended
Salary/Benefits	$ 8,534,717	$ 2,268,107	$ 3,956,709	$ 5,559,718	$ 7,447,424	$ 1,087,293	87.3%
Service/Supplies	33,409,999	5,997,238	13,508,317	19,781,135	25,539,182	7,870,817	76.4%
Other Charges	372,622	-	44,901	105,230	145,951	226,671	39.2%
Fixed Assets	878,375	-	371,499	422,735	718,570	159,805	81.8%
Transfers/Reimburse	855,795	-	7,062	49,006	49,006	806,789	5.7%
Total Appropriations	$ 44,051,508	$ 8,265,345	**$ 17,888,488**	**$ 25,917,824**	**$ 33,900,133**	$ 10,151,375	77.0%

COUNTY OF TEHAMA
103

CAPITAL OUTLAY
FINANCIAL REPORT TO THE BOARD OF SUPERVISORS

FY 2024 - 25 Quarters to Date

REVENUES

	Budgeted Amount	As of Sept 2024	As of Dec 2024	As of Mar 2025	As of June 2025	Amount to be Secured	% Received
Taxes	$ 3,000	$ -	$ 2,269	$ 2,269	$ 5,289	$ (2,289)	176.3%
From Property	30,000	-	3,546	13,537	24,879	5,121	82.9%
Aid from Other Gov't	24,829,640	-	4,534,725	10,741,374	13,751,901	11,077,739	55.4%
Other Revenue	-	-	109,000	109,000	109,000	(109,000)	0.0%
Total Revenues	$ 24,862,640	$ -	**$ 4,649,540**	**$ 10,866,180**	**$ 13,891,069**	$ 10,971,571	55.9%

APPROPRIATIONS

	Budgeted Amount	As of Sept 2024	As of Dec 2024	As of Mar 2025	As of June 2025	Amount Available	% Expended
Salary/Benefits	$ 130,498	$ 41,342	$ 65,017	$ 88,275	$ 117,688	$ 12,810	90.2%
Service/Supplies	1,122	234	437	647	864	258	77.0%
Other Charges	-	-				-	#DIV/0!
Fixed Assets	24,233,029	1,630,371	5,679,827	7,960,493	13,298,601	10,934,428	54.9%
Transfers/Reimburse	500,000	-	-	-	-	500,000	0.0%
Total Appropriations	$ 24,864,649	$ 1,671,947	**$ 5,745,281**	**$ 8,049,415**	**$ 13,417,153**	$ 11,447,496	54.0%

COUNTY OF TEHAMA
105

FIRE
FINANCIAL REPORT TO THE BOARD OF SUPERVISORS

FY 2024-25 Quarters to Date

REVENUES

	Budgeted Amount	**As of Sept 2024**	**As of Dec 2024**	**As of Mar 2025**	**As of June 2025**	Amount to be Secured	% Received
Taxes	$ 4,458,000	$ 174,194	$ 1,238,197	$ 3,129,687	$ 4,959,489	$ (501,489)	111.2%
From Property	210,000	-	117,059	312,658	481,253	(271,253)	229.2%
Aid from Other Gov't	100,000	2,980	36,280	88,192	138,447	(38,447)	138.4%
Charges for Services	1,786,250	242,010	1,329,296	2,020,862	2,420,585	(634,335)	135.5%
Other Revenue	-	-			17,949	(17,949)	0.0%
Total Revenues	$ 6,554,250	$ 419,184	**$ 2,720,832**	**$ 5,551,399**	**$ 8,017,723**	$ (1,463,473)	122.3%

APPROPRIATIONS

	Budgeted Amount	**As of Sept 2024**	**As of Dec 2024**	**As of Mar 2025**	**As of June 2025**	Amount Available	% Expended
Salary/Benefits	$ 589,203	$ 150,149	$ 250,406	$ 342,683	$ 448,436	$ 140,767	76.1%
Service/Supplies	2,309,605	602,997	836,617	1,378,334	1,845,226	464,379	79.9%
Other Charges	4,973,295	(28,427)	714,166	2,219,812	3,164,941	1,808,354	63.6%
Fixed Assets	2,385,046	571,151	1,020,268	1,144,985	2,216,536	168,510	92.9%
Transfers/Reimburse	-	-	-			-	
Total Appropriations	$ 10,257,149	$ 1,295,870	**$ 2,821,457**	**$ 5,085,814**	**$ 7,675,139**	$ 2,582,010	74.8%

COUNTY OF TEHAMA
106

PUBLIC SAFETY
FINANCIAL REPORT TO THE BOARD OF SUPERVISORS

FY 2024-25 Quarters to Date

REVENUES	Budgeted Amount	As of Sept 2024	As of Dec 2024	As of Mar 2025	As of June 2025	Amount to be Secured	% Received
Taxes	$ 42,399	$ -	$ -	$ -	$ -	$ 42,399	0.0%
License & Permits	1,556	20	30	126	191	1,365	12.3%
Fines & Forfeitures	3,161	95	244	420	703	2,458	22.2%
Aid from Other Gov't	17,799,676	1,770,423	4,975,986	8,525,525	16,283,194	1,516,482	91.5%
Charges for Services	2,713,976	355,481	918,334	1,463,677	2,454,218	259,758	90.4%
Other Revenue	144,631	4,573	27,982	39,507	389,821	(245,190)	269.5%
GF Contribution	24,824,479	9,146,283	14,510,644	17,333,926	22,641,605	2,182,874	91.2%
Total Revenues with GF Contribution	$ 45,529,878	$ 11,276,875	**$ 20,433,220**	**$ 27,363,181**	**$ 41,769,732**	$ 3,760,146	91.7%
Total Revenues without GF Contribution	$ 20,705,399	$ 2,130,592	**$ 5,922,576**	**$ 10,029,255**	**$ 19,128,127**	$ 1,577,272	92.4%

APPROPRIATIONS	Budgeted Amount	As of Sept 2024	As of Dec 2024	As of Mar 2025	As of June 2025	Amount Available	% Expended
Salary/Benefits	$ 31,948,208	$ 9,417,957	$ 15,893,923	$ 21,746,441	$ 29,584,451	$ 2,363,757	92.6%
Service/Supplies	11,126,241	2,262,068	4,338,890	7,285,631	10,911,016	215,225	98.1%
Other Charges	126,000	6,368	7,858	8,013	9,565	116,435	7.6%
Fixed Assets	1,427,949	105,165	192,549	380,992	1,319,876	108,073	92.4%
Transfers/Reimburse	90,908	-	-	-	90,908	-	100.0%
Special Contingency	1,166,145	-	-	-	290,315	875,830	24.9%
Total Appropriations	$ 45,885,451	$ 11,791,558	**$ 20,433,220**	**$ 29,421,076**	**$ 42,206,131**	$ 3,679,320	92.0%

COUNTY OF TEHAMA
107

RISK MANAGEMENT
FINANCIAL REPORT TO THE BOARD OF SUPERVISORS

FY 2024-25 Quarters to Date

REVENUES

	Budgeted Amount	**As of Sept 2024**	**As of Dec 2024**	**As of Mar 2025**	**As of June 2025**	Amount to be Secured	% Received
From Property	$ 8,000	$ -	$ 32,453	$ 108,226	$ 179,674	$ (171,674)	2245.9%
Charges for Services	8,291,390	2,147,283	4,303,339	6,458,661	8,614,761	(323,371)	103.9%
Other Revenue	60,000	70,000	70,000	70,000	70,400	(10,400)	117.3%
Total Revenues	$ 8,359,390	$ 2,217,283	**$ 4,405,792**	**$ 6,636,887**	**$ 8,864,835**	$ (505,445)	106.0%

APPROPRIATIONS

	Budgeted Amount	**As of Sept 2024**	**As of Dec 2024**	**As of Mar 2025**	**As of June 2025**	Amount Available	% Expended
Salary/Benefits	$ 691,353	$ 202,814	$ 360,288	$ 495,986	$ 644,577	$ 46,776	93.2%
Service/Supplies	7,999,471	67,013	3,662,681	3,753,646	8,829,445	(829,974)	110.4%
Other Charges	-	-				-	
Fixed Assets	-	-				-	
Transfers/Reimburse	-	-				-	
Total Appropriations	$ 8,690,824	$ 269,827	**$ 4,022,969**	**$ 4,249,632**	**$ 9,474,022**	$ (783,198)	109.0%

COUNTY OF TEHAMA
108

SOCIAL SERVICES
FINANCIAL REPORT TO THE BOARD OF SUPERVISORS

FY 2024-25 Quarters to Date

REVENUES	Budgeted Amount	As of Sept 2024	As of Dec 2024	As of Mar 2025	As of June 2025	Amount to be Secured	% Received
From Property	$ 39,362	$ 10,586	$ 21,172	$ 31,757	$ 42,343	$ (2,981)	107.6%
Aid from Other Gov't	54,080,128	10,620,346	24,918,282	36,251,852	48,660,551	5,419,577	90.0%
Charges for Services	136,654	12,173	58,879	91,984	149,381	(12,727)	109.3%
Other Revenue	1,131,383	351,885	635,081	931,093	1,154,455	(23,072)	102.0%
Total Revenues	$ 55,387,527	$ 10,994,990	**$ 25,633,414**	**$ 37,306,687**	**$ 50,006,730**	$ 5,380,797	90.3%

APPROPRIATIONS	Budgeted Amount	As of Sept 2024	As of Dec 2024	As of Mar 2025	As of June 2025	Amount Available	% Expended
Salary/Benefits	$ 19,275,683	$ 5,462,534	$ 9,484,532	$ 13,072,921	$ 17,534,524	$ 1,741,159	91.0%
Service/Supplies	10,604,776	678,012	2,383,727	5,385,529	8,757,530	1,847,246	82.6%
Other Charges	25,312,252	5,919,120	11,681,507	17,610,108	23,649,218	1,663,034	93.4%
Fixed Assets	91,388	-	-	26,312	50,897	40,491	55.7%
Transfers/Reimburse	108,428	-	15,426	107,042	107,042	1,386	98.7%
Total Appropriations	$ 55,392,527	$ 12,059,666	**$ 23,565,192**	**$ 36,201,912**	**$ 50,099,211**	$ 5,293,316	90.4%

COUNTY OF TEHAMA
110

DEBT SERVICES
FINANCIAL REPORT TO THE BOARD OF SUPERVISORS

FY 2024-25 Quarters to Date

REVENUES

	Budgeted Amount	**As of Sept 2024**	**As of Dec 2024**	**As of Mar 2025**	**As of June 2025**	Amount to be Secured	% Received
Fines & Forfeitures	$ 217,962	$ 209,219	$ 209,219	$ 217,962	$ 217,962	$ -	100.0%
From Property	65,749	14,940	32,875	53,040	113,308	(47,559)	172.3%
Other Revenue	1,177,294	481,645	567,306	1,177,294	1,177,294	-	100.0%
Total Revenues	$ 1,461,005	$ 705,804	**$ 809,400**	**$ 1,448,296**	**$ 1,508,564**	$ (47,559)	103.3%

APPROPRIATIONS

	Budgeted Amount	**As of Sept 2024**	**As of Dec 2024**	**As of Mar 2025**	**As of June 2025**	Amount Available	% Expended
Service/Supplies	$ 6,000	$ -	$ -	$ -	$ -	$ 6,000	0.0%
Other Charges	1,455,005	754,519	840,180	950,174	1,458,911	(3,906)	100.3%
Total Appropriations	$ 1,461,005	$ 754,519	**$ 840,180**	**$ 950,174**	**$ 1,458,911**	$ 2,094	99.9%

COUNTY OF TEHAMA
112

HEALTH AGENCY
FINANCIAL REPORT TO THE BOARD OF SUPERVISORS

FY 2024-25 Quarters to Date

REVENUES	Budgeted Amount	As of Sept 2024	As of Dec 2024	As of Mar 2025	As of June 2025	Amount to be Secured	% Received
From Property	$ -	$ -	$ -	$ -		$ -	0.0%
Aid from Other Gov't	24,342,296	3,093,575	5,545,385	8,048,104	28,112,020	(3,769,724)	115.5%
Charges for Services	15,472,995	1,062,785	6,802,552	9,986,531	15,020,459	452,536	97.1%
Other Revenue	271,047	60,240	73,243	487,637	594,176	(323,129)	219.2%
TRAN Proceeds	-	-	-	-	30,000,000	-	0.0%
Total Revenues	$ 40,086,338	$ 4,216,600	**$ 12,421,180**	**$ 18,522,271**	**$ 73,726,655**	$ (3,640,317)	183.9%

APPROPRIATIONS	Budgeted Amount	As of Sept 2024	As of Dec 2024	As of Mar 2025	As of June 2025	Amount Available	% Expended
Salary/Benefits	$ 18,838,233	$ 4,455,763	$ 7,899,459	$ 10,969,176	$ 14,799,354	$ 4,038,879	78.6%
Service/Supplies	12,397,406	894,902	4,110,985	6,420,299	12,035,832	361,574	97.1%
Other Charges	7,749,485	689,307	2,714,553	5,557,581	8,709,640	(960,155)	112.4%
Retire TRAN	-	-	-	-	30,000,000	-	0.0%
TRAN Interest Expense	-	-	-	-	964,933	-	0.0%
Fixed Assets	1,115,447	118,350	183,689	180,189	341,528	773,919	30.6%
Transfers/Reimburse						-	
Debt Service	118,954	-	17,143	118,954	118,954	-	100.0%
Intrafund Transfers	(311,924)	-	-	-	-	(311,924)	0.0%
Total Appropriations	$ 39,907,601	$ 6,158,322	**$ 14,925,829**	**$ 23,246,199**	**$ 66,970,241**	$ 2,937,360	167.8%

COUNTY OF TEHAMA
113

CHILD SUPPORT
FINANCIAL REPORT TO THE BOARD OF SUPERVISORS

FY 2024-25 Quarters to Date

REVENUES

	Budgeted Amount	**As of Sept 2024**	**As of Dec 2024**	**As of Mar 2025**	**As of June 2025**	Amount to be Secured	% Received
From Property	$ 5,000	$ -	$ 2,879	$ 9,562	$ 15,018	$ (10,018)	300.4%
Aid from Other Gov't	2,372,599	766,458	1,488,120	1,905,005	2,251,891	120,708	94.9%
Charges for Services	-	-				-	0.0%
Other Revenue	-	-		41	1,266	(1,266)	0.0%
Total Revenues	$ 2,377,599	$ 766,458	**$ 1,490,999**	**$ 1,914,608**	**$ 2,268,175**	$ 109,424	95.4%

APPROPRIATIONS

	Budgeted Amount	**As of Sept 2024**	**As of Dec 2024**	**As of Mar 2025**	**As of June 2025**	Amount Available	% Expended
Salary/Benefits	$ 1,826,761	$ 596,077	$ 1,008,744	$ 1,342,027	$ 1,761,140	$ 65,621	96.4%
Service/Supplies	550,838	66,912	154,120	247,120	472,415	78,423	85.8%
Other Charges	-	-				-	
Fixed Assets	-	-				-	
Transfers/Reimburse	-	-				-	
Total Appropriations	$ 2,377,599	$ 662,989	**$ 1,162,864**	**$ 1,589,146**	**$ 2,233,555**	$ 144,044	93.9%

COUNTY OF TEHAMA
115

BUILDING & SAFETY
FINANCIAL REPORT TO THE BOARD OF SUPERVISORS

FY 2024-25 Quarters to Date

REVENUES

	Budgeted Amount	**As of Sept 2024**	**As of Dec 2024**	**As of Mar 2025**	**As of June 2025**	Amount to be Secured	% Received
License & Permits	$ 1,347,783	$ 326,901	$ 586,696	$ 835,606	$ 1,281,488	$ 66,295	95.1%
Fines Forf & Penalties	7,000	1,024	3,082	5,507	5,731	1,269	81.9%
From Property	20,000	-	30,621	80,824	123,157	(103,157)	615.8%
Aid from Other Gov't	-	-	-	-		-	0.0%
Charges for Services	50,000	260	260	260	260	49,740	0.5%
Other Revenue	-	-				-	
Total Revenues	$ 1,424,783	$ 328,185	**$ 620,659**	**$ 922,197**	**$ 1,410,636**	$ 14,147	99.0%

APPROPRIATIONS

	Budgeted Amount	**As of Sept 2024**	**As of Dec 2024**	**As of Mar 2025**	**As of June 2025**	Amount Available	% Expended
Salary/Benefits	$ 895,984	$ 271,788	$ 445,376	$ 595,991	$ 799,166	$ 96,818	89.2%
Service/Supplies	330,782	108,443	143,116	174,038	280,199	50,583	84.7%
Other Charges	-	-	-	-		-	0.0%
Fixed Assets	40,000	-	-	39,357	39,357	643	98.4%
Transfers/Reimburse	100,000	-	-		-	100,000	0.0%
Total Appropriations	$ 1,366,766	$ 380,231	**$ 588,492**	**$ 809,385**	**$ 1,118,722**	$ 248,044	81.9%

COUNTY OF TEHAMA
116

SENIOR NUTRITION
FINANCIAL REPORT TO THE BOARD OF SUPERVISORS

FY 2024-25 Quarters to Date

REVENUES

	Budgeted Amount	**As of Sept 2024**	**As of Dec 2024**	**As of Mar 2025**	**As of June 2025**	Amount to be Secured	% Received
From Property	$ -	$ -		$ 1,733	$ 4,611	$ (4,611)	
Aid from Other Gov't	596,835	143,225	143,225	335,613	725,815	(128,980)	121.6%
Charges for Services	45,000	-	18,622	18,622	18,622	26,378	41.4%
Other Revenue	77,828	8,793	35,440	46,410	110,551	(32,723)	142.0%
Total Revenues	$ 719,663	$ 152,018	**$ 197,287**	**$ 402,378**	**$ 859,599**	$ (139,936)	119.4%

APPROPRIATIONS

	Budgeted Amount	**As of Sept 2024**	**As of Dec 2024**	**As of Mar 2025**	**As of June 2025**	Amount Available	% Expended
Salary/Benefits	$ 161,565	$ 42,813	$ 79,170	$ 113,749	$ 159,014	$ 2,551	98.4%
Service/Supplies	558,098	70,736	140,950	323,558	519,207	38,891	93.0%
Fixed Assets	-	-				-	0.0%
Transfers/Reimburse	-	-				-	0.0%
Total Appropriations	$ 719,663	$ 113,549	**$ 220,120**	**$ 437,307**	**$ 678,221**	$ 41,442	94.2%

Tehama County

TEBD235 Expenditure Status

Fund	Budget Unit	Sub Account	Account	Account Desc	2025 Budget	2025 Actual	2025 Balance	2025 %
101	1011	51	51010	SALARY & WAGES	68,100	65,581	2,519	96.3%
101	1011	51	510108	COVID-19 SALARIES	-	-	-	/0
101	1011	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	/0
101	1011	51	51020	PERS RETIREMENT	6,494	4,509	1,986	69.4%
101	1011	51	51021	OASDI	7,964	7,487	477	94.0%
101	1011	51	51022	UNFUNDED PERS LIAB MISC	6,098	6,098	-	100.0%
101	1011	51	51024	ADP MISC PERS UNFUNDED	1,825	1,825	-	100.0%
101	1011	51	51030	GROUP INSURANCE	44,548	28,730	15,818	64.5%
101	1011	51	51031	UNEMPLOYMENT INSURANCE	-	-	-	/0
101	1011	51	51040	WORKERS COMPENSATION	2,492	2,492	-	100.0%
101	1011	51	51050	DEFERRED COMP MATCH	-	-	-	/0
101	1011	53	53120	COMMUNICATIONS	6,000	6,018	(18)	100.3%
101	1011	53	53150	INSURANCE	3,204	11,363	(8,159)	354.7%
101	1011	53	53170	MAINTENANCE OF EQUIPMENT	-	-	-	/0
101	1011	53	53180	MTCE STRUCT-IMPRV-GROUNDS	-	-	-	/0
101	1011	53	53200	MEMBERSHIPS & DUES	8,841	7,788	1,053	88.1%
101	1011	53	53220	OFFICE EXPENSE	-	-	-	/0
101	1011	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	/0
101	1011	53	53290	EMPLOYEE TRAVEL/TRAINING	-	186	(186)	/0
101	1011	53	53291	TRANSPORTATION EXPENSE	-	-	-	/0
101	1011	53	53292	AUTO ALLOWANCE	30,000	30,089	(89)	100.3%
101	1011	53	53298	BOS TRAVEL	-	-	-	/0
101	1011	53	532981	BOS TRAVEL DISTRICT 1	5,000	4,922	78	98.4%
101	1011	53	532982	BOS TRAVEL DISTRICT 2	5,000	5,109	(109)	102.2%
101	1011	53	532983	BOS TRAVEL DISTRICT 3	5,000	3,499	1,501	70.0%
101	1011	53	532984	BOS TRAVEL DISTRICT 4	5,000	4,170	830	83.4%
101	1011	53	532985	BOS TRAVEL DISTRICT 5	5,000	3,731	1,269	74.6%
101	1011	53	53300	UTILITIES	-	-	-	/0
101	1011	53	53800	INTERNAL ASSETS	-	-	-	/0
101	1011	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	/0
101	1012	55	55450	INTEREST EXPENSE	50,000	76,066	(26,066)	152.1%
101	1012	59	59711	ACO PROJECTS	-	-	-	/0
101	1012	59	59718	ROAD AB2928	3,580	3,580	-	100.0%
101	1012	59	597205	OP TRANSFER OUT	25,000	-	25,000	0.0%
101	1012	59	59723	DEBT SVC COP'S 2014	582,896	582,896	(0)	100.0%
101	1012	59	59725	DEBT SVC AIRCON	315,911	327,476	(11,565)	103.7%

101	1012	59	59726	XFER OUT PENSION TRUST	291,832	291,382	450	99.8%
101	1013	51	51010	SALARY & WAGES	94,381	74,881	19,500	79.3%
101	1013	51	510108	COVID-19 SALARIES	-	-	-	/0
101	1013	51	51015	PAY IN LIEU/MISC PAYOUTS	-	5,196	(5,196)	/0
101	1013	51	51020	PERS RETIREMENT	9,332	7,398	1,934	79.3%
101	1013	51	51021	OASDI	7,374	5,898	1,476	80.0%
101	1013	51	51022	UNFUNDED PERS LIAB MISC	19,702	19,702	0	100.0%
101	1013	51	51024	ADP MISC PERS UNFUNDED	5,824	5,895	(71)	101.2%
101	1013	51	51030	GROUP INSURANCE	40,039	26,117	13,922	65.2%
101	1013	51	51031	UNEMPLOYMENT INSURANCE	145	116	28	80.5%
101	1013	51	51040	WORKERS COMPENSATION	2,301	2,301	0	100.0%
101	1013	51	51050	DEFERRED COMP MATCH	1,843	63	1,780	3.4%
101	1013	53	53120	COMMUNICATIONS	500	512	(12)	102.4%
101	1013	53	53150	INSURANCE	67,225	67,225	-	100.0%
101	1013	53	53170	MAINTENANCE OF EQUIPMENT	2,700	1,241	1,459	45.9%
101	1013	53	53200	MEMBERSHIPS & DUES	550	550	-	100.0%
101	1013	53	53220	OFFICE EXPENSE	2,289	2,269	20	99.1%
101	1013	53	53230	PROFESSIONAL/SPECIAL SERV	29,500	26,689	2,811	90.5%
101	1013	53	53240	PUBLICATION/LEGAL NOTICES	1,800	275	1,525	15.3%
101	1013	53	53290	EMPLOYEE TRAVEL/TRAINING	1,650	120	1,530	7.3%
101	1013	53	53800	INTERNAL ASSETS	2,650	2,650	-	100.0%
101	1013	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	/0
101	1014	51	51010	SALARY & WAGES	388,572	380,997	7,575	98.1%
101	1014	51	510108	COVID-19 SALARIES	-	-	-	/0
101	1014	51	51015	PAY IN LIEU/MISC PAYOUTS	-	14,230	(14,230)	/0
101	1014	51	51020	PERS RETIREMENT	40,338	33,194	7,145	82.3%
101	1014	51	51021	OASDI	31,497	27,462	4,035	87.2%
101	1014	51	51022	UNFUNDED PERS LIAB MISC	58,994	58,994	-	100.0%
101	1014	51	51024	ADP MISC PERS UNFUNDED	17,651	17,651	-	100.0%
101	1014	51	51030	GROUP INSURANCE	85,639	77,148	8,491	90.1%
101	1014	51	51031	UNEMPLOYMENT INSURANCE	813	796	18	97.8%
101	1014	51	51040	WORKERS COMPENSATION	7,078	7,078	-	100.0%
101	1014	51	51050	DEFERRED COMP MATCH	4,596	2,827	1,769	61.5%
101	1014	53	53120	COMMUNICATIONS	2,918	2,410	508	82.6%
101	1014	53	53150	INSURANCE	4,863	3,204	1,659	65.9%
101	1014	53	53170	MAINTENANCE OF EQUIPMENT	13,077	15,368	(2,291)	117.5%
101	1014	53	53180	MTCE STRUCT-IMPRV-GROUNDS	9,500	2,346	7,154	24.7%
101	1014	53	53200	MEMBERSHIPS & DUES	2,000	1,109	891	55.5%

101	1014	53	53220	OFFICE EXPENSE	5,500	4,784	716	87.0%
101	1014	53	53230	PROFESSIONAL/SPECIAL SERV	470	267	204	56.7%
101	1014	53	53290	EMPLOYEE TRAVEL/TRAINING	7,192	2,594	4,598	36.1%
101	1014	53	53291	TRANSPORTATION EXPENSE	600	-	600	0.0%
101	1014	53	53300	UTILITIES	26,955	23,615	3,340	87.6%
101	1014	53	53800	INTERNAL ASSETS	-	-	-	/0
101	1021	51	51010	SALARY & WAGES	916,718	886,739	29,978	96.7%
101	1021	51	510108	COVID-19 SALARIES	-	-	-	/0
101	1021	51	51011	EXTRA HELP	2,500	62	2,438	2.5%
101	1021	51	51015	PAY IN LIEU/MISC PAYOUTS	-	4,513	(4,513)	/0
101	1021	51	51020	PERS RETIREMENT	90,519	86,411	4,108	95.5%
101	1021	51	51021	OASDI	71,082	66,185	4,897	93.1%
101	1021	51	51022	UNFUNDED PERS LIAB MISC	155,401	155,401	0	100.0%
101	1021	51	51024	ADP MISC PERS UNFUNDED	46,697	46,496	201	99.6%
101	1021	51	51030	GROUP INSURANCE	209,464	215,297	(5,833)	102.8%
101	1021	51	51031	UNEMPLOYMENT INSURANCE	1,510	1,461	49	96.7%
101	1021	51	51040	WORKERS COMPENSATION	17,675	17,675	0	100.0%
101	1021	51	51050	DEFERRED COMP MATCH	7,800	6,946	854	89.1%
101	1021	53	53120	COMMUNICATIONS	2,732	1,818	914	66.5%
101	1021	53	53150	INSURANCE	11,217	11,217	-	100.0%
101	1021	53	53170	MAINTENANCE OF EQUIPMENT	79,283	69,690	9,593	87.9%
101	1021	53	53180	MTCE STRUCT-IMPRV-GROUNDS	-	160	(160)	/0
101	1021	53	53200	MEMBERSHIPS & DUES	900	718	182	79.8%
101	1021	53	53210	MISCELLANEOUS EXPENSE	50	30	20	61.0%
101	1021	53	53220	OFFICE EXPENSE	22,000	17,024	4,976	77.4%
101	1021	53	53230	PROFESSIONAL/SPECIAL SERV	41,800	35,785	6,015	85.6%
101	1021	53	53240	PUBLICATION/LEGAL NOTICES	8,700	-	8,700	0.0%
101	1021	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	/0
101	1021	53	53290	EMPLOYEE TRAVEL/TRAINING	10,880	4,458	6,422	41.0%
101	1021	53	53800	INTERNAL ASSETS	-	3,731	(3,731)	/0
101	1021	57	57603	COMPUTERS	235,633	235,633	-	100.0%
101	1022	51	51010	SALARY & WAGES	278,961	257,519	21,442	92.3%
101	1022	51	510108	COVID-19 SALARIES	-	-	-	/0
101	1022	51	51015	PAY IN LIEU/MISC PAYOUTS	-	1,766	(1,766)	/0
101	1022	51	51020	PERS RETIREMENT	27,474	25,249	2,225	91.9%
101	1022	51	51021	OASDI	21,538	19,658	1,880	91.3%
101	1022	51	51022	UNFUNDED PERS LIAB MISC	47,770	47,770	0	100.0%
101	1022	51	51024	ADP MISC PERS UNFUNDED	14,293	14,293	0	100.0%

101	1022	51	51030	GROUP INSURANCE	38,927	39,825	(898)	102.3%
101	1022	51	51031	UNEMPLOYMENT INSURANCE	320	288	32	89.9%
101	1022	51	51040	WORKERS COMPENSATION	5,473	5,473	0	100.0%
101	1022	51	51050	DEFERRED COMP MATCH	1,680	1,685	(5)	100.3%
101	1022	53	53120	COMMUNICATIONS	2,343	903	1,440	38.5%
101	1022	53	53150	INSURANCE	4,344	4,344	-	100.0%
101	1022	53	53170	MAINTENANCE OF EQUIPMENT	8,850	79	8,771	0.9%
101	1022	53	53200	MEMBERSHIPS & DUES	1,100	394	706	35.8%
101	1022	53	53210	MISCELLANEOUS EXPENSE	100	(7)	107	(6.5%)
101	1022	53	53220	OFFICE EXPENSE	3,000	3,326	(326)	110.9%
101	1022	53	53230	PROFESSIONAL/SPECIAL SERV	15,150	8,876	6,274	58.6%
101	1022	53	53290	EMPLOYEE TRAVEL/TRAINING	9,500	8,504	996	89.5%
101	1022	53	53800	INTERNAL ASSETS	5,000	4,943	57	98.9%
101	1022	57	57603	COMPUTERS	25,000	-	25,000	0.0%
101	1023	51	51010	SALARY & WAGES	1,224,856	1,061,462	163,394	86.7%
101	1023	51	510108	COVID-19 SALARIES	-	-	-	/0
101	1023	51	51011	EXTRA HELP	15,000	10,519	4,481	70.1%
101	1023	51	51012	OVERTIME COMPENSATION	-	-	-	/0
101	1023	51	51015	PAY IN LIEU/MISC PAYOUTS	-	9,327	(9,327)	/0
101	1023	51	51020	PERS RETIREMENT	122,821	105,085	17,736	85.6%
101	1023	51	51021	OASDI	95,974	80,811	15,163	84.2%
101	1023	51	51022	UNFUNDED PERS LIAB MISC	198,311	198,311	-	100.0%
101	1023	51	51024	ADP MISC PERS UNFUNDED	59,335	59,335	-	100.0%
101	1023	51	51030	GROUP INSURANCE	355,017	277,565	77,452	78.2%
101	1023	51	51031	UNEMPLOYMENT INSURANCE	2,175	1,864	311	85.7%
101	1023	51	51040	WORKERS COMPENSATION	23,497	23,497	-	100.0%
101	1023	51	51050	DEFERRED COMP MATCH	13,440	7,429	6,011	55.3%
101	1023	53	53120	COMMUNICATIONS	4,500	3,725	775	82.8%
101	1023	53	53150	INSURANCE	24,596	24,596	-	100.0%
101	1023	53	53170	MAINTENANCE OF EQUIPMENT	8,420	4,590	3,830	54.5%
101	1023	53	53200	MEMBERSHIPS & DUES	1,400	1,110	290	79.3%
101	1023	53	53220	OFFICE EXPENSE	30,115	32,005	(1,891)	106.3%
101	1023	53	53230	PROFESSIONAL/SPECIAL SERV	600	322	279	53.6%
101	1023	53	53280	SPECIAL DEPARTMENTAL EXP	4,683	6,100	(1,417)	130.3%
101	1023	53	53290	EMPLOYEE TRAVEL/TRAINING	5,000	3,433	1,567	68.7%
101	1023	53	53291	TRANSPORTATION EXPENSE	5,500	2,935	2,565	53.4%
101	1023	53	53800	INTERNAL ASSETS	10,000	9,815	186	98.1%
101	1023	57	57601	OFFICE EQUIPMENT	-	-	-	/0

101	1023	57	57605	VEHICLES	-	-	-	/0
101	1025	51	51010	SALARY & WAGES	119,653	111,990	7,663	93.6%
101	1025	51	510108	COVID-19 SALARIES	-	-	-	/0
101	1025	51	51015	PAY IN LIEU/MISC PAYOUTS	-	5,249	(5,249)	/0
101	1025	51	51020	PERS RETIREMENT	11,882	10,981	900	92.4%
101	1025	51	51021	OASDI	9,260	8,623	637	93.1%
101	1025	51	51022	UNFUNDED PERS LIAB MISC	20,370	20,370	-	100.0%
101	1025	51	51024	ADP MISC PERS UNFUNDED	6,095	6,095	-	100.0%
101	1025	51	51030	GROUP INSURANCE	27,450	30,741	(3,291)	112.0%
101	1025	51	51031	UNEMPLOYMENT INSURANCE	239	236	3	98.8%
101	1025	51	51040	WORKERS COMPENSATION	2,286	2,286	-	100.0%
101	1025	51	51050	DEFERRED COMP MATCH	1,392	987	405	70.9%
101	1025	53	53120	COMMUNICATIONS	1,559	260	1,299	16.7%
101	1025	53	53150	INSURANCE	3,317	3,173	144	95.7%
101	1025	53	53170	MAINTENANCE OF EQUIPMENT	675	646	29	95.8%
101	1025	53	53180	MTCE STRUCT-IMPRV-GROUNDS	1,000	349	651	34.9%
101	1025	53	53200	MEMBERSHIPS & DUES	150	147	3	98.0%
101	1025	53	53210	MISCELLANEOUS EXPENSE	300,000	184,466	115,534	61.5%
101	1025	53	53211	REIMBURSEMENT SVC/SUPPLY	(300,000)	(210,821)	(89,179)	70.3%
101	1025	53	53220	OFFICE EXPENSE	925	34	891	3.7%
101	1025	53	53230	PROFESSIONAL/SPECIAL SERV	989	-	989	0.0%
101	1025	53	53240	PUBLICATION/LEGAL NOTICES	295	49	246	16.7%
101	1025	53	53290	EMPLOYEE TRAVEL/TRAINING	1,580	-	1,580	0.0%
101	1025	53	53291	TRANSPORTATION EXPENSE	93	-	93	0.0%
101	1025	53	53300	UTILITIES	9,435	4,943	4,492	52.4%
101	1026	51	51010	SALARY & WAGES	249,826	247,662	2,164	99.1%
101	1026	51	510108	COVID-19 SALARIES	-	-	-	/0
101	1026	51	51011	EXTRA HELP	-	-	-	/0
101	1026	51	51015	PAY IN LIEU/MISC PAYOUTS	-	1,766	(1,766)	/0
101	1026	51	51020	PERS RETIREMENT	24,725	24,479	246	99.0%
101	1026	51	51021	OASDI	19,331	18,396	935	95.2%
101	1026	51	51022	UNFUNDED PERS LIAB MISC	42,760	42,760	0	100.0%
101	1026	51	51024	ADP MISC PERS UNFUNDED	12,794	12,794	0	100.0%
101	1026	51	51030	GROUP INSURANCE	72,293	73,861	(1,568)	102.2%
101	1026	51	51031	UNEMPLOYMENT INSURANCE	421	425	(4)	101.0%
101	1026	51	51040	WORKERS COMPENSATION	4,740	4,740	0	100.0%
101	1026	51	51050	DEFERRED COMP MATCH	2,400	2,407	(7)	100.3%
101	1026	53	53120	COMMUNICATIONS	1,944	542	1,402	27.9%

101	1026	53	53150	INSURANCE	4,161	4,161	-	100.0%
101	1026	53	53170	MAINTENANCE OF EQUIPMENT	6,277	1,825	4,452	29.1%
101	1026	53	53200	MEMBERSHIPS & DUES	415	350	65	84.3%
101	1026	53	53210	MISCELLANEOUS EXPENSE	75	-	75	0.0%
101	1026	53	53220	OFFICE EXPENSE	71,251	61,136	10,115	85.8%
101	1026	53	53230	PROFESSIONAL/SPECIAL SERV	30,000	9,085	20,915	30.3%
101	1026	53	53240	PUBLICATION/LEGAL NOTICES	7,500	5,243	2,257	69.9%
101	1026	53	53290	EMPLOYEE TRAVEL/TRAINING	2,500	2,500	-	100.0%
101	1026	53	53800	INTERNAL ASSETS	10,000	14,654	(4,654)	146.5%
101	1026	57	57601	OFFICE EQUIPMENT	25,000	-	25,000	0.0%
101	1026	57	57603	COMPUTERS	-	-	-	/0
101	1031	51	51010	SALARY & WAGES	353,436	326,431	27,005	92.4%
101	1031	51	510108	COVID-19 SALARIES	-	-	-	/0
101	1031	51	51011	EXTRA HELP	21,430	5,180	16,250	24.2%
101	1031	51	51015	PAY IN LIEU/MISC PAYOUTS	-	8	(8)	/0
101	1031	51	51020	PERS RETIREMENT	37,224	32,391	4,833	87.0%
101	1031	51	51021	OASDI	29,113	24,600	4,513	84.5%
101	1031	51	51022	UNFUNDED PERS LIAB MISC	73,263	73,263	-	100.0%
101	1031	51	51024	ADP MISC PERS UNFUNDED	23,778	21,921	1,857	92.2%
101	1031	51	51030	GROUP INSURANCE	91,659	96,615	(4,956)	105.4%
101	1031	51	51031	UNEMPLOYMENT INSURANCE	718	669	49	93.2%
101	1031	51	51040	WORKERS COMPENSATION	6,822	8,588	(1,766)	125.9%
101	1031	51	51050	DEFERRED COMP MATCH	5,700	2,895	2,805	50.8%
101	1031	53	53120	COMMUNICATIONS	3,138	1,057	2,081	33.7%
101	1031	53	53150	INSURANCE	7,508	7,508	-	100.0%
101	1031	53	53170	MAINTENANCE OF EQUIPMENT	3,633	2,274	1,359	62.6%
101	1031	53	53180	MTCE STRUCT-IMPRV-GROUNDS	2,000	686	1,314	34.3%
101	1031	53	53200	MEMBERSHIPS & DUES	8,475	8,475	-	100.0%
101	1031	53	53220	OFFICE EXPENSE	6,028	3,696	2,332	61.3%
101	1031	53	53230	PROFESSIONAL/SPECIAL SERV	458,338	456,671	1,667	99.6%
101	1031	53	53240	PUBLICATION/LEGAL NOTICES	784	-	784	0.0%
101	1031	53	53280	SPECIAL DEPARTMENTAL EXP	5,752	2,240	3,512	39.0%
101	1031	53	53290	EMPLOYEE TRAVEL/TRAINING	9,000	4,167	4,833	46.3%
101	1031	53	53300	UTILITIES	15,204	8,771	6,433	57.7%
101	1031	53	53800	INTERNAL ASSETS	-	-	-	/0
101	1031	57	57603	COMPUTERS	-	-	-	/0
101	1041	51	51010	SALARY & WAGES	312,801	308,840	3,961	98.7%
101	1041	51	510108	COVID-19 SALARIES	-	-	-	/0

101	1041	51	51011	EXTRA HELP	-	-	-	/0
101	1041	51	51015	PAY IN LIEU/MISC PAYOUTS	-	1,111	(1,111)	/0
101	1041	51	51020	PERS RETIREMENT	31,061	29,206	1,855	94.0%
101	1041	51	51021	OASDI	24,283	22,426	1,857	92.4%
101	1041	51	51022	UNFUNDED PERS LIAB MISC	56,916	56,916	-	100.0%
101	1041	51	51024	ADP MISC PERS UNFUNDED	17,029	17,029	-	100.0%
101	1041	51	51030	GROUP INSURANCE	64,359	47,447	16,912	73.7%
101	1041	51	51031	UNEMPLOYMENT INSURANCE	626	626	(0)	100.0%
101	1041	51	51040	WORKERS COMPENSATION	44,178	44,178	-	100.0%
101	1041	51	51050	DEFERRED COMP MATCH	4,476	3,187	1,289	71.2%
101	1041	53	53120	COMMUNICATIONS	2,460	1,059	1,401	43.1%
101	1041	53	53150	INSURANCE	6,841	6,020	821	88.0%
101	1041	53	53170	MAINTENANCE OF EQUIPMENT	5,338	2,325	3,013	43.6%
101	1041	53	53180	MTCE STRUCT-IMPRV-GROUNDS	2,000	514	1,486	25.7%
101	1041	53	53200	MEMBERSHIPS & DUES	1,519	1,519	-	100.0%
101	1041	53	53210	MISCELLANEOUS EXPENSE	1,900	1,683	217	88.6%
101	1041	53	53211	REIMBURSEMENT SVC/SUPPLY	-	(600)	600	/0
101	1041	53	53220	OFFICE EXPENSE	4,189	3,710	479	88.6%
101	1041	53	53230	PROFESSIONAL/SPECIAL SERV	107,067	26,499	80,568	24.7%
101	1041	53	53280	SPECIAL DEPARTMENTAL EXP	939	565	374	60.1%
101	1041	53	53290	EMPLOYEE TRAVEL/TRAINING	4,600	4,492	108	97.7%
101	1041	53	53291	TRANSPORTATION EXPENSE	100	-	100	0.0%
101	1041	53	53292	AUTO ALLOWANCE	-	-	-	/0
101	1041	53	53300	UTILITIES	9,755	6,590	3,165	67.6%
101	1041	53	53800	INTERNAL ASSETS	-	-	-	/0
101	1052	51	51010	SALARY & WAGES	220,213	140,933	79,280	64.0%
101	1052	51	510108	COVID-19 SALARIES	-	-	-	/0
101	1052	51	51011	EXTRA HELP	16,000	11,562	4,438	72.3%
101	1052	51	51012	OVERTIME COMPENSATION	1,503	-	1,503	0.0%
101	1052	51	51015	PAY IN LIEU/MISC PAYOUTS	-	5,579	(5,579)	/0
101	1052	51	51020	PERS RETIREMENT	21,752	13,953	7,799	64.1%
101	1052	51	51021	OASDI	17,163	11,739	5,424	68.4%
101	1052	51	51022	UNFUNDED PERS LIAB MISC	28,082	28,082	0	100.0%
101	1052	51	51024	ADP MISC PERS UNFUNDED	8,563	8,402	161	98.1%
101	1052	51	51030	GROUP INSURANCE	62,283	51,378	10,906	82.5%
101	1052	51	51031	UNEMPLOYMENT INSURANCE	357	251	106	70.4%
101	1052	51	51040	WORKERS COMPENSATION	3,702	3,702	0	100.0%
101	1052	51	51050	DEFERRED COMP MATCH	3,564	1,405	2,159	39.4%

101	1052	53	53120	COMMUNICATIONS	1,875	1,694	181	90.3%
101	1052	53	53150	INSURANCE	12,407	12,407	-	100.0%
101	1052	53	53170	MAINTENANCE OF EQUIPMENT	29,592	28,103	1,489	95.0%
101	1052	53	53180	MTCE STRUCT-IMPRV-GROUNDS	-	38	(38)	/0
101	1052	53	53220	OFFICE EXPENSE	39,933	38,391	1,542	96.1%
101	1052	53	53230	PROFESSIONAL/SPECIAL SERV	2,500	1,721	779	68.8%
101	1052	53	53240	PUBLICATION/LEGAL NOTICES	2,953	2,953	-	100.0%
101	1052	53	53250	RENT/LEASE OF EQUIPMENT	107,901	107,900	1	100.0%
101	1052	53	53260	RENT/LEASE OF BUILDINGS	-	-	-	/0
101	1052	53	53280	SPECIAL DEPARTMENTAL EXP	115,541	115,541	-	100.0%
101	1052	53	53290	EMPLOYEE TRAVEL/TRAINING	3,166	2,314	852	73.1%
101	1052	53	53800	INTERNAL ASSETS	10,690	10,379	311	97.1%
101	1052	57	57603	COMPUTERS	-	-	-	/0
101	1073	51	51010	SALARY & WAGES	128,613	126,063	2,550	98.0%
101	1073	51	51011	EXTRA HELP	-	-	-	/0
101	1073	51	51020	PERS RETIREMENT	12,154	12,516	(362)	103.0%
101	1073	51	51021	OASDI	9,455	9,573	(117)	101.2%
101	1073	51	51030	GROUP INSURANCE	22,244	24,226	(1,982)	108.9%
101	1073	51	51031	UNEMPLOYMENT INSURANCE	245	255	(10)	104.0%
101	1073	51	51040	WORKERS COMPENSATION	-	-	-	/0
101	1073	51	51050	DEFERRED COMP MATCH	1,200	1,278	(78)	106.5%
101	1073	53	53120	COMMUNICATIONS	27,426	26,301	1,125	95.9%
101	1073	53	53150	INSURANCE	312	312	-	100.0%
101	1073	53	53170	MAINTENANCE OF EQUIPMENT	267,543	306,649	(39,106)	114.6%
101	1073	53	531702	MEGABYTE	133,300	94,825	38,475	71.1%
101	1073	53	53200	MEMBERSHIPS & DUES	1,500	3,293	(1,793)	219.6%
101	1073	53	53220	OFFICE EXPENSE	-	-	-	/0
101	1073	53	53230	PROFESSIONAL/SPECIAL SERV	71,443	15,693	55,750	22.0%
101	1073	53	53290	EMPLOYEE TRAVEL/TRAINING	2,100	1,741	359	82.9%
101	1073	53	5330014	UTILITIES ANNEX II	7,292	7,680	(388)	105.3%
101	1073	53	53301	COURTHOUSE ANNEX	455,000	506,317	(51,317)	111.3%
101	1073	53	53302	624 WASHINGTON	8,000	8,511	(511)	106.4%
101	1073	53	53303	GOVT SVC CENTER UTILITIES	2,000	848	1,152	42.4%
101	1073	53	53800	INTERNAL ASSETS	-	-	-	/0
101	1073	57	57600	EQUIPMENT	-	-	-	/0
101	1073	57	57603	COMPUTERS	-	-	-	/0
101	1073	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	/0
101	1074	51	51010	SALARY & WAGES	511,931	480,485	31,446	93.9%

101	1074	51	510108	COVID-19 SALARIES	-	-	-	/0
101	1074	51	51015	PAY IN LIEU/MISC PAYOUTS	-	18,110	(18,110)	/0
101	1074	51	51020	PERS RETIREMENT	50,835	47,276	3,559	93.0%
101	1074	51	51021	OASDI	39,750	36,958	2,793	93.0%
101	1074	51	51022	UNFUNDED PERS LIAB MISC	95,567	95,567	-	100.0%
101	1074	51	51024	ADP MISC PERS UNFUNDED	28,594	28,594	-	100.0%
101	1074	51	51030	GROUP INSURANCE	216,866	170,315	46,551	78.5%
101	1074	51	51031	UNEMPLOYMENT INSURANCE	1,024	1,006	17	98.3%
101	1074	51	51040	WORKERS COMPENSATION	126,569	126,569	-	100.0%
101	1074	51	51050	DEFERRED COMP MATCH	7,680	4,480	3,200	58.3%
101	1074	53	53110	CLOTHING & PERSONNEL SUPP	1,500	1,551	(51)	103.4%
101	1074	53	53120	COMMUNICATIONS	4,727	4,512	216	95.4%
101	1074	53	53140	HOUSEHOLD EXPENSE	15,697	15,350	347	97.8%
101	1074	53	53150	INSURANCE	51,702	51,702	-	100.0%
101	1074	53	53170	MAINTENANCE OF EQUIPMENT	15,625	15,594	31	99.8%
101	1074	53	53180	MTCE STRUCT-IMPRV-GROUNDS	21,469	23,676	(2,207)	110.3%
101	1074	53	53200	MEMBERSHIPS & DUES	200	22	178	11.1%
101	1074	53	53210	MISCELLANEOUS EXPENSE	25,000	9,841	15,159	39.4%
101	1074	53	53211	REIMBURSEMENT SVC/SUPPLY	(25,000)	(9,424)	(15,576)	37.7%
101	1074	53	53220	OFFICE EXPENSE	1,650	871	779	52.8%
101	1074	53	53230	PROFESSIONAL/SPECIAL SERV	23,465	22,738	727	96.9%
101	1074	53	532321	SPECIAL PROJECTS	4,120	3,333	787	80.9%
101	1074	53	53250	RENT/LEASE OF EQUIPMENT	1,254	1,253	1	99.9%
101	1074	53	53270	SMALL TOOLS & INSTRUMENTS	8,898	8,006	892	90.0%
101	1074	53	53290	EMPLOYEE TRAVEL/TRAINING	67	-	67	0.0%
101	1074	53	53291	TRANSPORTATION EXPENSE	15,600	15,751	(151)	101.0%
101	1074	53	53800	INTERNAL ASSETS	8,300	8,114	186	97.8%
101	1074	55	558007	HAZARDOUS WASTE DISPOSAL	-	-	-	/0
101	1074	57	57500	IMPROVEMENT & STRUCTURES	-	-	-	/0
101	1074	57	57605	VEHICLES	-	-	-	/0
101	1076	51	51010	SALARY & WAGES	71,520	57,144	14,376	79.9%
101	1076	51	510108	COVID-19 SALARIES	-	-	-	/0
101	1076	51	51015	PAY IN LIEU/MISC PAYOUTS	-	4,987	(4,987)	/0
101	1076	51	51020	PERS RETIREMENT	7,102	5,490	1,612	77.3%
101	1076	51	51021	OASDI	5,545	4,676	868	84.3%
101	1076	51	51022	UNFUNDED PERS LIAB MISC	11,513	11,513	-	100.0%
101	1076	51	51024	ADP MISC PERS UNFUNDED	3,445	3,445	-	100.0%
101	1076	51	51030	GROUP INSURANCE	17,795	14,128	3,668	79.4%

101	1076	51	51031	UNEMPLOYMENT INSURANCE	143	125	18	87.6%
101	1076	51	51040	WORKERS COMPENSATION	1,211	1,211	-	100.0%
101	1076	51	51050	DEFERRED COMP MATCH	960	552	408	57.5%
101	1076	53	53120	COMMUNICATIONS	255	261	(6)	102.2%
101	1076	53	53150	INSURANCE	11,755	11,755	-	100.0%
101	1076	53	53170	MAINTENANCE OF EQUIPMENT	328	5	323	1.6%
101	1076	53	53180	MTCE STRUCT-IMPRV-GROUNDS	33,474	27,718	5,756	82.8%
101	1076	53	53230	PROFESSIONAL/SPECIAL SERV	500	-	500	0.0%
101	1076	53	532314	STORM DAMAGE	-	-	-	/0
101	1076	53	532318	WEED ABATEMENT	3,000	-	3,000	0.0%
101	1076	53	532319	BOAT RAMP CLEANING	120,565	120,565	-	100.0%
101	1076	53	532333	ADA COMPLIANCE	13,321	-	13,321	0.0%
101	1076	53	532377	CORNING VETS HALL IMPROVE	-	-	-	/0
101	1076	53	53280	SPECIAL DEPARTMENTAL EXP	1,457	1,457	-	100.0%
101	1076	53	53292	AUTO ALLOWANCE	-	-	-	/0
101	1076	53	53300	UTILITIES	26,467	24,208	2,259	91.5%
101	1076	55	55480	TAXES ASSESSMENTS	632	632	-	100.0%
101	1091	53	53230	PROFESSIONAL/SPECIAL SERV	82,050	77,608	4,442	94.6%
101	1091	53	532808	FED CARES EXPENSE	-	-	-	/0
101	1091	55	55520	CONTR TO OTHER AGENCIES	162,372	162,262	111	99.9%
101	1091	55	55523	RBTC CHAMBER	3,000	-	3,000	0.0%
101	1091	55	555231	CORNING CHAMBER	2,000	1,750	250	87.5%
101	1091	55	555232	CENSUS	-	-	-	/0
101	1091	55	555233	L.M. CHAMBER OF COMMERCE	-	-	-	/0
101	1091	55	55525	3-CORE	7,500	7,500	-	100.0%
101	1091	55	55545	ENLOE HOSPITAL	15,000	4,357	10,643	29.0%
101	1091	55	55546	BROADBAND TECHNICAL ASST	500,000	66,837	433,163	13.4%
101	1104	53	53170	MAINTENANCE OF EQUIPMENT	-	-	-	/0
101	1104	53	53230	PROFESSIONAL/SPECIAL SERV	-	4,264	(4,264)	/0
101	1105	53	53230	PROFESSIONAL/SPECIAL SERV	142,606	138,195	4,412	96.9%
101	1105	53	53231	AUDITING SERVICES	75,075	77,250	(2,175)	102.9%
101	1105	53	532310	ACA REPORTING	11,500	7,500	4,000	65.2%
101	1105	53	532312	SOBRIETY	10,000	7,665	2,335	76.7%
101	1105	53	532313	GASB / ACTUARIAL SERVICES	17,500	5,250	12,250	30.0%
101	1105	53	532332	ADA PLAN	10,000	-	10,000	0.0%
101	1105	53	532334	DOMESTIC VIOLENCE SERVICE	16,358	12,692	3,666	77.6%
101	1105	53	532338	EMPLOYEE ASST PROGRAM	17,712	17,712	-	100.0%
101	1105	53	532339	CALPERS 218 AGMT FEE	2,000	530	1,470	26.5%

101	1105	53	532346	COUNTY CODE	5,500	3,471	2,029	63.1%
101	1105	53	53237	LEGAL EXPENSE	56,822	427	56,395	0.8%
101	1105	53	53238	SB-90 CLAIMS	10,000	10,000	-	100.0%
101	1109	59	59000	CONTINGENCY	109,056	-	109,056	0.0%
101	1109	59	59001	SPECIAL CONTINGENCY	168,210	-	168,210	0.0%
101	2000	59	59712	PUBLIC SAFETY	24,824,479	22,641,605	2,182,874	91.2%
101	2009	55	555210	CONTR-STATE TRIAL COURT	627,960	627,960	-	100.0%
101	2009	55	555213	T/C 50% MOE	25,864	-	25,864	0.0%
101	2009	55	555215	COURT FACILITIES PAYMENT	92,490	115,613	(23,123)	125.0%
101	2011	51	51010	SALARY & WAGES	156,067	155,050	1,017	99.3%
101	2011	51	510108	COVID-19 SALARIES	-	-	-	/0
101	2011	51	51015	PAY IN LIEU/MISC PAYOUTS	2,037	2,037	(0)	100.0%
101	2011	51	51020	PERS RETIREMENT	15,201	15,188	13	99.9%
101	2011	51	51021	OASDI	12,315	11,767	548	95.5%
101	2011	51	51022	UNFUNDED PERS LIAB MISC	34,636	34,635	1	100.0%
101	2011	51	51024	ADP MISC PERS UNFUNDED	10,363	10,327	36	99.7%
101	2011	51	51030	GROUP INSURANCE	56,055	43,208	12,847	77.1%
101	2011	51	51031	UNEMPLOYMENT INSURANCE	316	318	(2)	100.5%
101	2011	51	51040	WORKERS COMPENSATION	3,891	3,891	(0)	100.0%
101	2011	51	51050	DEFERRED COMP MATCH	2,160	1,805	355	83.6%
101	2011	53	53120	COMMUNICATIONS	800	1,140	(340)	142.6%
101	2011	53	53150	INSURANCE	3,032	3,032	-	100.0%
101	2011	53	53170	MAINTENANCE OF EQUIPMENT	7,553	3,734	3,819	49.4%
101	2011	53	53200	MEMBERSHIPS & DUES	-	-	-	/0
101	2011	53	53220	OFFICE EXPENSE	10,015	1,374	8,641	13.7%
101	2011	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	/0
101	2011	53	53280	SPECIAL DEPARTMENTAL EXP	-	880	(880)	/0
101	2011	53	53290	EMPLOYEE TRAVEL/TRAINING	7,785	3,632	4,153	46.7%
101	2011	53	53291	TRANSPORTATION EXPENSE	600	1,824	(1,224)	304.1%
101	2011	53	53800	INTERNAL ASSETS	4,000	-	4,000	0.0%
101	20112	51	51010	SALARY & WAGES	24,110	24,220	(110)	100.5%
101	20112	51	510108	COVID-19 SALARIES	-	-	-	/0
101	20112	51	51011	EXTRA HELP	36,231	7,487	28,744	20.7%
101	20112	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	/0
101	20112	51	51020	PERS RETIREMENT	2,394	2,394	0	100.0%
101	20112	51	51021	OASDI	4,650	2,426	2,224	52.2%
101	20112	51	51022	UNFUNDED PERS LIAB MISC	5,455	5,455	-	100.0%
101	20112	51	51024	ADP MISC PERS UNFUNDED	1,632	1,668	(36)	102.2%

101	20112	51	51030	GROUP INSURANCE	11,678	26	11,652	0.2%
101	20112	51	51031	UNEMPLOYMENT INSURANCE	121	63	58	52.5%
101	20112	51	51040	WORKERS COMPENSATION	2,330	2,330	0	100.0%
101	20112	51	51050	DEFERRED COMP MATCH	360	-	360	0.0%
101	20112	53	53120	COMMUNICATIONS	-	-	-	/0
101	20112	53	53150	INSURANCE	2,329	1,215	1,114	52.2%
101	20112	53	53170	MAINTENANCE OF EQUIPMENT	-	-	-	/0
101	20112	53	53200	MEMBERSHIPS & DUES	-	-	-	/0
101	20112	53	53220	OFFICE EXPENSE	-	-	-	/0
101	20112	53	53230	PROFESSIONAL/SPECIAL SERV	-	267	(267)	/0
101	20112	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	/0
101	20112	53	53290	EMPLOYEE TRAVEL/TRAINING	-	-	-	/0
101	20112	53	53291	TRANSPORTATION EXPENSE	-	-	-	/0
101	20112	53	53800	INTERNAL ASSETS	-	-	-	/0
101	20113	51	51010	SALARY & WAGES	-	-	-	/0
101	20113	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	/0
101	20113	51	51020	PERS RETIREMENT	-	-	-	/0
101	20113	51	51021	OASDI	-	-	-	/0
101	20113	51	51030	GROUP INSURANCE	-	-	-	/0
101	20113	51	51031	UNEMPLOYMENT INSURANCE	-	-	-	/0
101	20113	51	51050	DEFERRED COMP MATCH	-	-	-	/0
101	20113	53	53120	COMMUNICATIONS	-	(3)	3	/0
101	20113	53	53170	MAINTENANCE OF EQUIPMENT	12,000	13,038	(1,038)	108.6%
101	20113	53	53220	OFFICE EXPENSE	25,000	4,528	20,472	18.1%
101	20113	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	/0
101	20113	53	53280	SPECIAL DEPARTMENTAL EXP	30,000	10,755	19,245	35.9%
101	20113	53	53290	EMPLOYEE TRAVEL/TRAINING	-	4,104	(4,104)	/0
101	20113	53	53291	TRANSPORTATION EXPENSE	-	150	(150)	/0
101	20113	53	53800	INTERNAL ASSETS	11,000	6,258	4,742	56.9%
101	20113	57	57601	OFFICE EQUIPMENT	9,000	6,504	2,496	72.3%
101	20114	51	51010	SALARY & WAGES	61,259	61,917	(658)	101.1%
101	20114	51	51015	PAY IN LIEU/MISC PAYOUTS	221	226	(5)	102.4%
101	20114	51	51020	PERS RETIREMENT	6,065	6,106	(41)	100.7%
101	20114	51	51021	OASDI	4,767	4,532	235	95.1%
101	20114	51	51022	UNFUNDED PERS LIAB MISC	14,163	14,163	-	100.0%
101	20114	51	51024	ADP MISC PERS UNFUNDED	4,238	4,238	-	100.0%
101	20114	51	51030	GROUP INSURANCE	25,692	24,999	693	97.3%
101	20114	51	51031	UNEMPLOYMENT INSURANCE	123	125	(2)	101.4%

101	20114	51	51050	DEFERRED COMP MATCH	840	120	720	14.3%
101	20114	53	53120	COMMUNICATIONS	1,000	75	925	7.5%
101	20114	53	53170	MAINTENANCE OF EQUIPMENT	12,000	13,605	(1,605)	113.4%
101	20114	53	53220	OFFICE EXPENSE	23,000	428	22,572	1.9%
101	20114	53	53280	SPECIAL DEPARTMENTAL EXP	14,000	342	13,658	2.4%
101	20114	53	53290	EMPLOYEE TRAVEL/TRAINING	13,000	-	13,000	0.0%
101	20114	53	53291	TRANSPORTATION EXPENSE	700	84	616	12.0%
101	20114	53	53800	INTERNAL ASSETS	6,000	4,094	1,906	68.2%
101	2016	53	53160	JURY & WITNESS EXPENSE	23,527	23,527	0	100.0%
101	2016	53	53220	OFFICE EXPENSE	500	357	143	71.4%
101	2016	53	53230	PROFESSIONAL/SPECIAL SERV	3,640	3,639	1	100.0%
101	2016	53	53800	INTERNAL ASSETS	-	-	-	/0
101	2017	53	53230	PROFESSIONAL/SPECIAL SERV	9,950	9,950	-	100.0%
101	2021	53	53160	JURY & WITNESS EXPENSE	4,387	3,141	1,246	71.6%
101	2061	51	51010	SALARY & WAGES	864,470	752,712	111,758	87.1%
101	2061	51	510108	COVID-19 SALARIES	-	-	-	/0
101	2061	51	51015	PAY IN LIEU/MISC PAYOUTS	-	19,135	(19,135)	/0
101	2061	51	51020	PERS RETIREMENT	85,687	74,560	11,127	87.0%
101	2061	51	51021	OASDI	67,103	58,153	8,950	86.7%
101	2061	51	51022	UNFUNDED PERS LIAB MISC	171,670	171,670	(0)	100.0%
101	2061	51	51024	ADP MISC PERS UNFUNDED	51,364	51,364	(0)	100.0%
101	2061	51	51030	GROUP INSURANCE	170,537	168,837	1,700	99.0%
101	2061	51	51031	UNEMPLOYMENT INSURANCE	1,729	1,557	172	90.1%
101	2061	51	51040	WORKERS COMPENSATION	24,535	24,535	0	100.0%
101	2061	51	51050	DEFERRED COMP MATCH	9,680	6,271	3,409	64.8%
101	2061	53	53100	AGRICULTURAL	2,648	2,608	40	98.5%
101	2061	53	53110	CLOTHING & PERSONNEL SUPP	-	-	-	/0
101	2061	53	53120	COMMUNICATIONS	11,070	11,050	20	99.8%
101	2061	53	53140	HOUSEHOLD EXPENSE	620	438	182	70.6%
101	2061	53	53150	INSURANCE	29,452	29,452	-	100.0%
101	2061	53	53170	MAINTENANCE OF EQUIPMENT	26,142	24,990	1,152	95.6%
101	2061	53	53180	MTCE STRUCT-IMPRV-GROUNDS	5,567	1,814	3,753	32.6%
101	2061	53	53200	MEMBERSHIPS & DUES	4,200	3,226	974	76.8%
101	2061	53	53220	OFFICE EXPENSE	7,230	6,839	391	94.6%
101	2061	53	53230	PROFESSIONAL/SPECIAL SERV	1,905	1,892	13	99.3%
101	2061	53	53240	PUBLICATION/LEGAL NOTICES	370	69	301	18.6%
101	2061	53	53270	SMALL TOOLS & INSTRUMENTS	100	-	100	0.0%
101	2061	53	53280	SPECIAL DEPARTMENTAL EXP	4,725	4,700	25	99.5%

101	2061	53	53290	EMPLOYEE TRAVEL/TRAINING	9,396	7,090	2,306	75.5%
101	2061	53	53291	TRANSPORTATION EXPENSE	18,800	15,584	3,216	82.9%
101	2061	53	53300	UTILITIES	7,006	1,498	5,508	21.4%
101	2061	53	53800	INTERNAL ASSETS	472	472	-	100.0%
101	2061	55	55520	CONTR TO OTHER AGENCIES	-	-	-	/0
101	2061	57	57603	COMPUTERS	-	-	-	/0
101	2061	57	57605	VEHICLES	38,000	38,000	-	100.0%
101	2061	57	57608	SPECIAL DEPT EQUIPMENT	75,641	75,641	-	100.0%
101	2061	59	59900	INTRAFUND TRANSFER	(30,730)	(30,730)	-	100.0%
101	2062	51	51010	SALARY & WAGES	279,820	263,996	15,824	94.3%
101	2062	51	510108	COVID-19 SALARIES	-	-	-	/0
101	2062	51	51015	PAY IN LIEU/MISC PAYOUTS	-	1,851	(1,851)	/0
101	2062	51	51020	PERS RETIREMENT	29,415	26,162	3,253	88.9%
101	2062	51	51021	OASDI	22,928	19,738	3,190	86.1%
101	2062	51	51022	UNFUNDED PERS LIAB MISC	57,597	57,597	-	100.0%
101	2062	51	51024	ADP MISC PERS UNFUNDED	17,233	17,233	-	100.0%
101	2062	51	51030	GROUP INSURANCE	100,098	79,134	20,964	79.1%
101	2062	51	51031	UNEMPLOYMENT INSURANCE	592	537	55	90.7%
101	2062	51	51040	WORKERS COMPENSATION	52,759	52,759	-	100.0%
101	2062	51	51050	DEFERRED COMP MATCH	3,480	2,556	924	73.5%
101	2062	53	53110	CLOTHING & PERSONNEL SUPP	600	600	0	100.0%
101	2062	53	53120	COMMUNICATIONS	-	969	(969)	/0
101	2062	53	53150	INSURANCE	8,184	8,184	-	100.0%
101	2062	53	53170	MAINTENANCE OF EQUIPMENT	5,691	5,686	5	99.9%
101	2062	53	53220	OFFICE EXPENSE	15,000	6,282	8,718	41.9%
101	2062	53	53230	PROFESSIONAL/SPECIAL SERV	37,409	13,887	23,522	37.1%
101	2062	53	532341	NUISANCE ABATMENT EXP	20,000	17,098	2,902	85.5%
101	2062	53	53280	SPECIAL DEPARTMENTAL EXP	10,000	-	10,000	0.0%
101	2062	53	53290	EMPLOYEE TRAVEL/TRAINING	3,392	1,717	1,675	50.6%
101	2062	53	53291	TRANSPORTATION EXPENSE	5,500	5,399	101	98.2%
101	2062	53	53800	INTERNAL ASSETS	5,000	5,000	-	100.0%
101	2062	55	55520	CONTR TO OTHER AGENCIES	69,860	51,712	18,148	74.0%
101	2062	55	55543	VEHICLE ABATEMENT	75,000	33,185	41,815	44.2%
101	2062	55	55919	VEHICLE ABATEMENT SALARY	25,000	20,422	4,578	81.7%
101	2062	55	55999	SALARY CONTRA	(25,000)	(20,422)	(4,578)	81.7%
101	2071	51	51010	SALARY & WAGES	234,835	228,802	6,033	97.4%
101	2071	51	510108	COVID-19 SALARIES	-	-	-	/0
101	2071	51	51012	OVERTIME COMPENSATION	-	-	-	/0

101	2071	51	51015	PAY IN LIEU/MISC PAYOUTS	-	5,136	(5,136)	/0
101	2071	51	51020	PERS RETIREMENT	23,189	22,503	686	97.0%
101	2071	51	51021	OASDI	18,307	17,423	884	95.2%
101	2071	51	51022	UNFUNDED PERS LIAB MISC	44,495	44,495	0	100.0%
101	2071	51	51024	ADP MISC PERS UNFUNDED	13,429	13,313	116	99.1%
101	2071	51	51030	GROUP INSURANCE	81,190	68,838	12,352	84.8%
101	2071	51	51031	UNEMPLOYMENT INSURANCE	336	262	74	77.9%
101	2071	51	51040	WORKERS COMPENSATION	6,754	6,754	0	100.0%
101	2071	51	51050	DEFERRED COMP MATCH	3,829	1,634	2,195	42.7%
101	2071	53	53120	COMMUNICATIONS	2,800	2,859	(59)	102.1%
101	2071	53	53150	INSURANCE	8,234	8,234	-	100.0%
101	2071	53	53170	MAINTENANCE OF EQUIPMENT	27,688	23,700	3,988	85.6%
101	2071	53	53200	MEMBERSHIPS & DUES	900	505	395	56.2%
101	2071	53	53220	OFFICE EXPENSE	21,978	17,154	4,824	78.1%
101	2071	53	53230	PROFESSIONAL/SPECIAL SERV	7,000	6,501	499	92.9%
101	2071	53	53250	RENT/LEASE OF EQUIPMENT	-	-	-	/0
101	2071	53	53260	RENT/LEASE OF BUILDINGS	4,000	3,679	321	92.0%
101	2071	53	53290	EMPLOYEE TRAVEL/TRAINING	2,688	324	2,363	12.1%
101	2071	53	53800	INTERNAL ASSETS	11,000	9,743	1,257	88.6%
101	2071	57	57603	COMPUTERS	27,766	12,675	15,091	45.6%
101	2071	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	/0
101	2072	51	51010	SALARY & WAGES	213,226	203,472	9,754	95.4%
101	2072	51	5101014	STANDBY	65,436	66,050	(614)	100.9%
101	2072	51	510108	COVID-19 SALARIES	-	-	-	/0
101	2072	51	51011	EXTRA HELP	-	-	-	/0
101	2072	51	51012	OVERTIME COMPENSATION	32,279	26,915	5,364	83.4%
101	2072	51	51015	PAY IN LIEU/MISC PAYOUTS	-	4,876	(4,876)	/0
101	2072	51	51020	PERS RETIREMENT	21,368	20,113	1,255	94.1%
101	2072	51	51021	OASDI	23,994	22,894	1,100	95.4%
101	2072	51	51022	UNFUNDED PERS LIAB MISC	27,427	27,427	0	100.0%
101	2072	51	51023	UNFUNDED PERS LIAB SAFETY	608	608	0	100.0%
101	2072	51	51024	ADP MISC PERS UNFUNDED	8,206	8,206	(0)	100.0%
101	2072	51	51025	ADP SAFETY PERS UNFUNDED	108	108	(0)	100.4%
101	2072	51	51030	GROUP INSURANCE	63,024	66,688	(3,664)	105.8%
101	2072	51	51031	UNEMPLOYMENT INSURANCE	615	607	8	98.7%
101	2072	51	51040	WORKERS COMPENSATION	13,938	13,938	0	100.0%
101	2072	51	51050	DEFERRED COMP MATCH	2,160	2,049	111	94.8%
101	2072	53	53110	CLOTHING & PERSONNEL SUPP	2,160	2,166	(6)	100.3%

101	2072	53	53120	COMMUNICATIONS	2,580	1,998	582	77.4%
101	2072	53	53150	INSURANCE	7,582	7,582	-	100.0%
101	2072	53	53170	MAINTENANCE OF EQUIPMENT	5,001	4,593	408	91.8%
101	2072	53	53190	MEDICAL/DENTAL LAB SUPPLY	5,565	4,891	674	87.9%
101	2072	53	53200	MEMBERSHIPS & DUES	504	504	-	100.0%
101	2072	53	53220	OFFICE EXPENSE	431	391	40	90.6%
101	2072	53	53230	PROFESSIONAL/SPECIAL SERV	232,063	222,987	9,076	96.1%
101	2072	53	532302	BURIAL EXPENSE	19,875	19,080	795	96.0%
101	2072	53	53250	RENT/LEASE OF EQUIPMENT	-	-	-	/0
101	2072	53	53280	SPECIAL DEPARTMENTAL EXP	13,690	13,527	163	98.8%
101	2072	53	53290	EMPLOYEE TRAVEL/TRAINING	13,794	14,898	(1,105)	108.0%
101	2072	53	53291	TRANSPORTATION EXPENSE	7,000	7,183	(183)	102.6%
101	2072	53	53300	UTILITIES	9,000	5,250	3,750	58.3%
101	2072	53	53800	INTERNAL ASSETS	700	699	1	99.8%
101	2072	57	57605	VEHICLES	75,420	58,755	16,665	77.9%
101	2072	57	57608	SPECIAL DEPT EQUIPMENT	154,446	125,802	28,644	81.5%
101	2073	51	51010	SALARY & WAGES	479,501	358,687	120,815	74.8%
101	2073	51	5101014	STANDBY	40,000	46,399	(6,399)	116.0%
101	2073	51	510108	COVID-19 SALARIES	-	-	-	/0
101	2073	51	51011	EXTRA HELP	43,173	30,508	12,665	70.7%
101	2073	51	51012	OVERTIME COMPENSATION	-	195	(195)	/0
101	2073	51	51015	PAY IN LIEU/MISC PAYOUTS	1,210	5,891	(4,681)	486.9%
101	2073	51	51020	PERS RETIREMENT	45,375	35,624	9,751	78.5%
101	2073	51	51021	OASDI	41,412	33,288	8,124	80.4%
101	2073	51	51022	UNFUNDED PERS LIAB MISC	50,992	50,992	-	100.0%
101	2073	51	51024	ADP MISC PERS UNFUNDED	15,257	15,257	-	100.0%
101	2073	51	51030	GROUP INSURANCE	129,328	90,067	39,262	69.6%
101	2073	51	51031	UNEMPLOYMENT INSURANCE	1,097	895	203	81.5%
101	2073	51	51040	WORKERS COMPENSATION	7,526	7,526	-	100.0%
101	2073	51	51050	DEFERRED COMP MATCH	6,000	3,576	2,424	59.6%
101	2073	53	53120	COMMUNICATIONS	9,678	9,651	26	99.7%
101	2073	53	53140	HOUSEHOLD EXPENSE	490	402	88	82.0%
101	2073	53	53150	INSURANCE	9,614	9,614	-	100.0%
101	2073	53	53170	MAINTENANCE OF EQUIPMENT	37,667	37,667	-	100.0%
101	2073	53	53180	MTCE STRUCT-IMPRV-GROUNDS	1,169	1,124	46	96.1%
101	2073	53	53200	MEMBERSHIPS & DUES	4,151	3,946	205	95.1%
101	2073	53	53210	MISCELLANEOUS EXPENSE	1,338	1,906	(568)	142.4%
101	2073	53	53220	OFFICE EXPENSE	9,070	9,070	-	100.0%

101	2073	53	53230	PROFESSIONAL/SPECIAL SERV	37,493	37,148	345	99.1%
101	2073	53	53260	RENT/LEASE OF BUILDINGS	6,120	6,120	-	100.0%
101	2073	53	53280	SPECIAL DEPARTMENTAL EXP	1,166	923	243	79.1%
101	2073	53	53290	EMPLOYEE TRAVEL/TRAINING	9,879	9,879	-	100.0%
101	2073	53	53291	TRANSPORTATION EXPENSE	8,000	7,153	847	89.4%
101	2073	53	53300	UTILITIES	8,512	8,512	-	100.0%
101	2073	53	53800	INTERNAL ASSETS	17,443	17,209	234	98.7%
101	2073	55	55400	SUPPORT & CARE OF PERSONS	3,000	-	3,000	0.0%
101	2073	55	55418	SUPPORT & CARE PUB ADMIN	15,000	109	14,891	0.7%
101	2073	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	/0
101	2074	53	53221	OTHER EXPENSE	29,950	-	29,950	0.0%
101	2074	53	53222	HEALTH EMERGENCY SUPPLIES	50	50	-	100.0%
101	2074	53	53230	PROFESSIONAL/SPECIAL SERV	2,646,988	2,042,876	604,112	77.2%
101	2074	53	53233	PROF/SERV - CORTESE	-	-	-	/0
101	2075	51	51010	SALARY & WAGES	118,038	111,294	6,744	94.3%
101	2075	51	51012	OVERTIME COMPENSATION	47,647	46,967	680	98.6%
101	2075	51	51015	PAY IN LIEU/MISC PAYOUTS	-	4,777	(4,777)	/0
101	2075	51	51020	PERS RETIREMENT	20,823	20,100	723	96.5%
101	2075	51	51021	OASDI	12,422	12,542	(120)	101.0%
101	2075	51	51023	UNFUNDED PERS LIAB SAFETY	22,715	22,715	0	100.0%
101	2075	51	51025	ADP SAFETY PERS UNFUNDED	4,052	4,052	0	100.0%
101	2075	51	51030	GROUP INSURANCE	22,244	25,485	(3,241)	114.6%
101	2075	51	51031	UNEMPLOYMENT INSURANCE	321	327	(6)	101.9%
101	2075	51	51040	WORKERS COMPENSATION	2,017	2,017	(0)	100.0%
101	2075	51	51050	DEFERRED COMP MATCH	720	722	(2)	100.3%
101	2075	53	53110	CLOTHING & PERSONNEL SUPP	720	722	(2)	100.3%
101	2075	53	53120	COMMUNICATIONS	4,120	4,117	3	99.9%
101	2075	53	53150	INSURANCE	10,352	10,352	-	100.0%
101	2075	53	53170	MAINTENANCE OF EQUIPMENT	32,945	34,153	(1,208)	103.7%
101	2075	53	53180	MTCE STRUCT-IMPRV-GROUNDS	-	-	-	/0
101	2075	53	53200	MEMBERSHIPS & DUES	-	4	(4)	/0
101	2075	53	53220	OFFICE EXPENSE	1,000	874	126	87.4%
101	2075	53	53230	PROFESSIONAL/SPECIAL SERV	-	57	(57)	/0
101	2075	53	53260	RENT/LEASE OF BUILDINGS	15,186	15,186	0	100.0%
101	2075	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	/0
101	2075	53	53290	EMPLOYEE TRAVEL/TRAINING	5,125	869	4,256	17.0%
101	2075	53	53291	TRANSPORTATION EXPENSE	7,053	4,874	2,179	69.1%
101	2075	53	53800	INTERNAL ASSETS	4,156	4,156	-	100.0%

101	2075	55	55520	CONTR TO OTHER AGENCIES	-	-	-	/0
101	2075	57	57500	IMPROVEMENT & STRUCTURES	-	-	-	/0
101	2075	57	57600	EQUIPMENT	-	-	-	/0
101	2075	57	57603	COMPUTERS	-	-	-	/0
101	2075	57	57605	VEHICLES	-	-	-	/0
101	2075	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	/0
101	2077	51	51010	SALARY & WAGES	356,618	224,105	132,513	62.8%
101	2077	51	510108	COVID-19 SALARIES	-	-	-	/0
101	2077	51	51011	EXTRA HELP	-	300	(300)	/0
101	2077	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	/0
101	2077	51	51020	PERS RETIREMENT	32,615	21,389	11,226	65.6%
101	2077	51	51021	OASDI	22,250	16,483	5,768	74.1%
101	2077	51	51022	UNFUNDED PERS LIAB MISC	60,232	60,232	-	100.0%
101	2077	51	51024	ADP MISC PERS UNFUNDED	18,021	18,021	-	100.0%
101	2077	51	51030	GROUP INSURANCE	80,637	68,180	12,457	84.6%
101	2077	51	51031	UNEMPLOYMENT INSURANCE	575	449	127	78.0%
101	2077	51	51040	WORKERS COMPENSATION	7,046	7,046	-	100.0%
101	2077	51	51050	DEFERRED COMP MATCH	4,080	2,309	1,771	56.6%
101	2077	53	53120	COMMUNICATIONS	2,160	244	1,916	11.3%
101	2077	53	53150	INSURANCE	5,750	5,750	-	100.0%
101	2077	53	53170	MAINTENANCE OF EQUIPMENT	33,627	20,328	13,299	60.5%
101	2077	53	53180	MTCE STRUCT-IMPRV-GROUNDS	-	535	(535)	/0
101	2077	53	53200	MEMBERSHIPS & DUES	400	237	163	59.2%
101	2077	53	53220	OFFICE EXPENSE	30,000	19,824	10,176	66.1%
101	2077	53	53230	PROFESSIONAL/SPECIAL SERV	80,000	33,256	46,744	41.6%
101	2077	53	532307	PROJECT MANAGEMENT	25,000	-	25,000	0.0%
101	2077	53	532331	GENERAL PLAN AMMENDMENT	-	-	-	/0
101	2077	53	53240	PUBLICATION/LEGAL NOTICES	3,000	1,386	1,614	46.2%
101	2077	53	53250	RENT/LEASE OF EQUIPMENT	-	-	-	/0
101	2077	53	53260	RENT/LEASE OF BUILDINGS	1,600	1,560	40	97.5%
101	2077	53	53290	EMPLOYEE TRAVEL/TRAINING	4,800	741	4,059	15.4%
101	2077	53	53291	TRANSPORTATION EXPENSE	700	534	166	76.3%
101	2077	57	57601	OFFICE EQUIPMENT	7,500	7,500	-	100.0%
101	2077	57	57603	COMPUTERS	-	-	-	/0
101	2078	51	51010	SALARY & WAGES	392,582	335,948	56,634	85.6%
101	2078	51	510108	COVID-19 SALARIES	-	-	-	/0
101	2078	51	51011	EXTRA HELP	23,767	23,611	156	99.3%
101	2078	51	51012	OVERTIME COMPENSATION	523	-	523	0.0%

101	2078	51	51015	PAY IN LIEU/MISC PAYOUTS	-	6,698	(6,698)	/0
101	2078	51	51020	PERS RETIREMENT	39,927	36,759	3,168	92.1%
101	2078	51	51021	OASDI	32,124	27,395	4,729	85.3%
101	2078	51	51022	UNFUNDED PERS LIAB MISC	55,807	55,807	(0)	100.0%
101	2078	51	51024	ADP MISC PERS UNFUNDED	16,698	16,698	0	100.0%
101	2078	51	51030	GROUP INSURANCE	111,220	99,932	11,288	89.9%
101	2078	51	51031	UNEMPLOYMENT INSURANCE	825	739	86	89.5%
101	2078	51	51040	WORKERS COMPENSATION	13,737	13,737	(0)	100.0%
101	2078	51	51050	DEFERRED COMP MATCH	6,600	2,811	3,789	42.6%
101	2078	53	53110	CLOTHING & PERSONNEL SUPP	-	-	-	/0
101	2078	53	53120	COMMUNICATIONS	2,890	2,885	5	99.8%
101	2078	53	53140	HOUSEHOLD EXPENSE	5,350	5,271	79	98.5%
101	2078	53	53150	INSURANCE	7,796	7,796	-	100.0%
101	2078	53	53170	MAINTENANCE OF EQUIPMENT	6,298	6,287	11	99.8%
101	2078	53	53180	MTCE STRUCT-IMPRV-GROUNDS	9,560	9,023	537	94.4%
101	2078	53	53190	MEDICAL/DENTAL LAB SUPPLY	48,953	52,107	(3,154)	106.4%
101	2078	53	53200	MEMBERSHIPS & DUES	165	164	1	99.6%
101	2078	53	53220	OFFICE EXPENSE	15,695	15,686	9	99.9%
101	2078	53	53230	PROFESSIONAL/SPECIAL SERV	92,697	94,640	(1,944)	102.1%
101	2078	53	53240	PUBLICATION/LEGAL NOTICES	807	807	0	100.0%
101	2078	53	53270	SMALL TOOLS & INSTRUMENTS	-	-	-	/0
101	2078	53	53280	SPECIAL DEPARTMENTAL EXP	41,413	41,373	41	99.9%
101	2078	53	532806	SPAY/NEUTER EXPENSE	17,985	17,977	9	100.0%
101	2078	53	532807	ANIMAL MEDS & SVC	49,415	55,370	(5,955)	112.1%
101	2078	53	53290	EMPLOYEE TRAVEL/TRAINING	1,560	1,552	8	99.5%
101	2078	53	53291	TRANSPORTATION EXPENSE	3,000	2,937	63	97.9%
101	2078	53	53300	UTILITIES	17,269	17,264	5	100.0%
101	2078	53	53800	INTERNAL ASSETS	9,028	9,028	-	100.0%
101	2078	57	57601	OFFICE EQUIPMENT	-	-	-	/0
101	2078	57	57605	VEHICLES	-	-	-	/0
101	2078	57	57608	SPECIAL DEPT EQUIPMENT	10,792	10,791	0	100.0%
101	2078	59	59000	CONTINGENCY	21,583	-	21,583	0.0%
101	2078	59	59900	INTRAFUND TRANSFER	30,730	30,730	-	100.0%
101	2079	53	53120	COMMUNICATIONS	-	-	-	/0
101	2079	53	53200	MEMBERSHIPS & DUES	2,000	-	2,000	0.0%
101	2079	53	53210	MISCELLANEOUS EXPENSE	2,500	300	2,200	12.0%
101	2079	53	53220	OFFICE EXPENSE	1,510	-	1,510	0.0%
101	2079	53	53240	PUBLICATION/LEGAL NOTICES	500	-	500	0.0%

101	2079	53	53290	EMPLOYEE TRAVEL/TRAINING	900	-	900	0.0%
101	4010	59	59720	OPR TRSF PUBLIC HEALTH	-	-	-	/0
101	4010	59	59721	OP TRSF CALIF CHILDREN SV	57,445	32,880	24,565	57.2%
101	4010	59	59722	OPR TRSF MENTAL HEALTH	25,947	25,947	-	100.0%
101	4011	51	51010	SALARY & WAGES	473,971	440,517	33,454	92.9%
101	4011	51	510108	COVID-19 SALARIES	-	-	-	/0
101	4011	51	51011	EXTRA HELP	13,000	7,744	5,256	59.6%
101	4011	51	51012	OVERTIME COMPENSATION	-	3,133	(3,133)	/0
101	4011	51	51015	PAY IN LIEU/MISC PAYOUTS	-	6,190	(6,190)	/0
101	4011	51	51020	PERS RETIREMENT	50,893	43,693	7,200	85.9%
101	4011	51	51021	OASDI	39,847	33,893	5,954	85.1%
101	4011	51	51022	UNFUNDED PERS LIAB MISC	77,262	77,262	-	100.0%
101	4011	51	51024	ADP MISC PERS UNFUNDED	23,117	23,117	-	100.0%
101	4011	51	51030	GROUP INSURANCE	166,829	144,015	22,814	86.3%
101	4011	51	51031	UNEMPLOYMENT INSURANCE	1,028	861	167	83.7%
101	4011	51	51040	WORKERS COMPENSATION	9,048	9,048	-	100.0%
101	4011	51	51050	DEFERRED COMP MATCH	6,120	3,250	2,870	53.1%
101	4011	53	53110	CLOTHING & PERSONNEL SUPP	1,500	252	1,248	16.8%
101	4011	53	53120	COMMUNICATIONS	3,000	2,898	102	96.6%
101	4011	53	53150	INSURANCE	131,869	157,095	(25,226)	119.1%
101	4011	53	53170	MAINTENANCE OF EQUIPMENT	7,539	7,802	(263)	103.5%
101	4011	53	53180	MTCE STRUCT-IMPRV-GROUNDS	-	-	-	/0
101	4011	53	53200	MEMBERSHIPS & DUES	1,987	1,000	987	50.3%
101	4011	53	53210	MISCELLANEOUS EXPENSE	500	666	(166)	133.2%
101	4011	53	53220	OFFICE EXPENSE	7,398	5,104	2,294	69.0%
101	4011	53	53230	PROFESSIONAL/SPECIAL SERV	80,372	135,507	(55,135)	168.6%
101	4011	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	/0
101	4011	53	53290	EMPLOYEE TRAVEL/TRAINING	3,465	878	2,587	25.3%
101	4011	53	53291	TRANSPORTATION EXPENSE	10,656	5,474	5,182	51.4%
101	4011	53	53800	INTERNAL ASSETS	-	-	-	/0
101	4011	57	57601	OFFICE EQUIPMENT	5,730	5,730	0	100.0%
101	4011	57	57603	COMPUTERS	-	-	-	/0
101	4011	57	57605	VEHICLES	-	-	-	/0
101	4016	53	53280	SPECIAL DEPARTMENTAL EXP	676	54	623	7.9%
101	4023	55	55400	SUPPORT & CARE OF PERSONS	-	-	-	/0
101	4024	53	53230	PROFESSIONAL/SPECIAL SERV	54,000	54,000	-	100.0%
101	4041	53	53150	INSURANCE	150	150	-	100.0%
101	4041	53	53230	PROFESSIONAL/SPECIAL SERV	12,671	-	12,671	0.0%

101	5000	59	59713	SOCIAL SERVICES	976,909	857,253	119,656	87.8%
101	5000	59	59719	SENIOR NUTRITION	35,000	35,000	-	100.0%
101	5031	53	53170	MAINTENANCE OF EQUIPMENT	428	-	428	0.0%
101	5031	53	53260	RENT/LEASE OF BUILDINGS	5,660	6,229	(569)	110.0%
101	5031	55	55520	CONTR TO OTHER AGENCIES	38,363	37,009	1,354	96.5%
101	5050	53	53290	EMPLOYEE TRAVEL/TRAINING	1,000	-	1,000	0.0%
101	5050	55	55400	SUPPORT & CARE OF PERSONS	100,000	-	100,000	0.0%
101	5060	51	51010	SALARY & WAGES	184,482	157,272	27,210	85.3%
101	5060	51	510108	COVID-19 SALARIES	-	-	-	/0
101	5060	51	51011	EXTRA HELP	-	7,801	(7,801)	/0
101	5060	51	51012	OVERTIME COMPENSATION	-	-	-	/0
101	5060	51	51015	PAY IN LIEU/MISC PAYOUTS	-	1,555	(1,555)	/0
101	5060	51	51020	PERS RETIREMENT	18,319	15,614	2,705	85.2%
101	5060	51	51021	OASDI	14,186	12,584	1,602	88.7%
101	5060	51	51022	UNFUNDED PERS LIAB MISC	33,229	33,229	-	100.0%
101	5060	51	51024	ADP MISC PERS UNFUNDED	9,942	9,942	-	100.0%
101	5060	51	51030	GROUP INSURANCE	57,674	23,246	34,427	40.3%
101	5060	51	51031	UNEMPLOYMENT INSURANCE	369	334	35	90.6%
101	5060	51	51040	WORKERS COMPENSATION	4,105	4,105	-	100.0%
101	5060	51	51050	DEFERRED COMP MATCH	2,640	628	2,012	23.8%
101	5060	53	53120	COMMUNICATIONS	4,202	2,933	1,269	69.8%
101	5060	53	53150	INSURANCE	3,284	3,284	-	100.0%
101	5060	53	53170	MAINTENANCE OF EQUIPMENT	6,582	6,499	83	98.7%
101	5060	53	53200	MEMBERSHIPS & DUES	3,001	6,001	(3,000)	200.0%
101	5060	53	53210	MISCELLANEOUS EXPENSE	-	-	-	/0
101	5060	53	53220	OFFICE EXPENSE	4,231	2,674	1,557	63.2%
101	5060	53	53230	PROFESSIONAL/SPECIAL SERV	708	25	683	3.5%
101	5060	53	53290	EMPLOYEE TRAVEL/TRAINING	6,299	4,399	1,901	69.8%
101	5060	53	53800	INTERNAL ASSETS	-	-	-	/0
101	5062	51	51010	SALARY & WAGES	572,296	487,793	84,503	85.2%
101	5062	51	510108	COVID-19 SALARIES	-	-	-	/0
101	5062	51	51011	EXTRA HELP	17,882	15,471	2,411	86.5%
101	5062	51	51012	OVERTIME COMPENSATION	-	-	-	/0
101	5062	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	/0
101	5062	51	51020	PERS RETIREMENT	56,929	48,256	8,673	84.8%
101	5062	51	51021	OASDI	45,714	37,077	8,637	81.1%
101	5062	51	51022	UNFUNDED PERS LIAB MISC	95,761	95,761	0	100.0%
101	5062	51	51024	ADP MISC PERS UNFUNDED	28,652	28,652	0	100.0%

101	5062	51	51030	GROUP INSURANCE	222,997	184,789	38,208	82.9%
101	5062	51	51031	UNEMPLOYMENT INSURANCE	1,198	1,010	188	84.3%
101	5062	51	51040	WORKERS COMPENSATION	69,827	69,827	(0)	100.0%
101	5062	51	51050	DEFERRED COMP MATCH	6,600	1,934	4,666	29.3%
101	5062	53	53120	COMMUNICATIONS	5,155	4,805	350	93.2%
101	5062	53	53130	FOOD	9,700	7,324	2,376	75.5%
101	5062	53	53150	INSURANCE	11,151	11,151	-	100.0%
101	5062	53	53170	MAINTENANCE OF EQUIPMENT	6,449	6,426	23	99.6%
101	5062	53	53200	MEMBERSHIPS & DUES	3,447	3,443	4	99.9%
101	5062	53	53215	SR NUTRITION GRANT EXP	-	-	-	/0
101	5062	53	53220	OFFICE EXPENSE	6,560	3,670	2,890	56.0%
101	5062	53	53221	OTHER EXPENSE	-	-	-	/0
101	5062	53	53230	PROFESSIONAL/SPECIAL SERV	197,797	130,358	67,439	65.9%
101	5062	53	53235	A-87 OVERHEAD	11,334	11,334	-	100.0%
101	5062	53	53260	RENT/LEASE OF BUILDINGS	35,458	35,396	62	99.8%
101	5062	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	/0
101	5062	53	53290	EMPLOYEE TRAVEL/TRAINING	11,008	3,403	7,605	30.9%
101	5062	53	53291	TRANSPORTATION EXPENSE	3,825	2,638	1,187	69.0%
101	5062	53	53800	INTERNAL ASSETS	-	-	-	/0
101	5062	55	55400	SUPPORT & CARE OF PERSONS	30,000	22,484	7,516	74.9%
101	6021	51	51010	SALARY & WAGES	369,456	356,160	13,296	96.4%
101	6021	51	510108	COVID-19 SALARIES	-	-	-	/0
101	6021	51	51011	EXTRA HELP	8,634	7,991	643	92.5%
101	6021	51	51015	PAY IN LIEU/MISC PAYOUTS	-	1,298	(1,298)	/0
101	6021	51	51020	PERS RETIREMENT	36,687	35,323	1,364	96.3%
101	6021	51	51021	OASDI	29,387	27,198	2,189	92.6%
101	6021	51	51022	UNFUNDED PERS LIAB MISC	50,112	50,112	(0)	100.0%
101	6021	51	51024	ADP MISC PERS UNFUNDED	14,994	14,994	0	100.0%
101	6021	51	51030	GROUP INSURANCE	145,975	102,511	43,464	70.2%
101	6021	51	51031	UNEMPLOYMENT INSURANCE	757	735	22	97.1%
101	6021	51	51040	WORKERS COMPENSATION	6,787	6,787	0	100.0%
101	6021	51	51050	DEFERRED COMP MATCH	5,205	2,012	3,193	38.7%
101	6021	53	53120	COMMUNICATIONS	16,290	16,863	(573)	103.5%
101	6021	53	53140	HOUSEHOLD EXPENSE	3,567	3,460	107	97.0%
101	6021	53	53150	INSURANCE	36,703	36,703	-	100.0%
101	6021	53	53170	MAINTENANCE OF EQUIPMENT	4,800	6,858	(2,058)	142.9%
101	6021	53	53180	MTCE STRUCT-IMPRV-GROUNDS	12,000	13,075	(1,075)	109.0%
101	6021	53	53200	MEMBERSHIPS & DUES	1,157	1,156	1	99.9%

101	6021	53	53210	MISCELLANEOUS EXPENSE	8,104	8,104	-	100.0%
101	6021	53	53220	OFFICE EXPENSE	11,500	11,099	401	96.5%
101	6021	53	5322023	PRINTED LIBRARY MATERIALS	21,808	20,969	839	96.2%
101	6021	53	5322024	ELECTRONIC LIBRARY MATLS	92	56	36	60.9%
101	6021	53	53230	PROFESSIONAL/SPECIAL SERV	26,371	21,007	5,364	79.7%
101	6021	53	53240	PUBLICATION/LEGAL NOTICES	-	-	-	/0
101	6021	53	53250	RENT/LEASE OF EQUIPMENT	657	656	1	99.9%
101	6021	53	53260	RENT/LEASE OF BUILDINGS	7,875	7,875	-	100.0%
101	6021	53	53270	SMALL TOOLS & INSTRUMENTS	150	92	58	61.5%
101	6021	53	53280	SPECIAL DEPARTMENTAL EXP	8,200	8,206	(6)	100.1%
101	6021	53	53290	EMPLOYEE TRAVEL/TRAINING	2,615	2,615	0	100.0%
101	6021	53	53291	TRANSPORTATION EXPENSE	2,000	2,000	0	100.0%
101	6021	53	53300	UTILITIES	44,348	47,444	(3,096)	107.0%
101	6021	53	53800	INTERNAL ASSETS	-	-	-	/0
101	6021	57	57603	COMPUTERS	6,000	-	6,000	0.0%
101	6021	57	57605	VEHICLES	-	-	-	/0
101	6031	51	51010	SALARY & WAGES	106,857	105,042	1,815	98.3%
101	6031	51	510108	COVID-19 SALARIES	-	-	-	/0
101	6031	51	51015	PAY IN LIEU/MISC PAYOUTS	508	1,042	(534)	205.0%
101	6031	51	51020	PERS RETIREMENT	9,992	10,429	(437)	104.4%
101	6031	51	51021	OASDI	7,920	7,786	135	98.3%
101	6031	51	51022	UNFUNDED PERS LIAB MISC	19,068	19,068	0	100.0%
101	6031	51	51024	ADP MISC PERS UNFUNDED	5,705	5,705	-	100.0%
101	6031	51	51030	GROUP INSURANCE	44,488	45,453	(965)	102.2%
101	6031	51	51031	UNEMPLOYMENT INSURANCE	205	215	(10)	104.8%
101	6031	51	51040	WORKERS COMPENSATION	2,234	2,234	-	100.0%
101	6031	51	51050	DEFERRED COMP MATCH	1,200	1,204	(4)	100.3%
101	6031	53	53120	COMMUNICATIONS	2,200	1,491	709	67.8%
101	6031	53	53140	HOUSEHOLD EXPENSE	5,500	5,630	(130)	102.4%
101	6031	53	53150	INSURANCE	6,841	6,841	-	100.0%
101	6031	53	53170	MAINTENANCE OF EQUIPMENT	2,000	1,192	808	59.6%
101	6031	53	53180	MTCE STRUCT-IMPRV-GROUNDS	600	186	414	31.1%
101	6031	53	53220	OFFICE EXPENSE	2,308	2,308	(0)	100.0%
101	6031	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	/0
101	6031	53	53291	TRANSPORTATION EXPENSE	5,000	4,718	282	94.4%
101	6031	53	53300	UTILITIES	9,000	6,888	2,112	76.5%
101	6031	57	57605	VEHICLES	-	-	-	/0
101	7013	51	51010	SALARY & WAGES	13,600	9,596	4,004	70.6%

101	7013	51	51021	OASDI	1,040	734	306	70.6%
101	7013	51	51031	UNEMPLOYMENT INSURANCE	27	18	9	67.3%
101	7013	51	51040	WORKERS COMPENSATION	423	423	0	99.9%
101	7013	53	53110	CLOTHING & PERSONNEL SUPP	400	-	400	0.0%
101	7013	53	53120	COMMUNICATIONS	600	-	600	0.0%
101	7013	53	53140	HOUSEHOLD EXPENSE	1,350	987	363	73.1%
101	7013	53	53150	INSURANCE	3,195	3,195	-	100.0%
101	7013	53	53170	MAINTENANCE OF EQUIPMENT	1,750	6,900	(5,150)	394.3%
101	7013	53	53180	MTCE STRUCT-IMPRV-GROUNDS	4,500	7,152	(2,652)	158.9%
101	7013	53	53210	MISCELLANEOUS EXPENSE	-	-	-	/0
101	7013	53	53220	OFFICE EXPENSE	1,100	1,292	(192)	117.5%
101	7013	53	53230	PROFESSIONAL/SPECIAL SERV	-	187	(187)	/0
101	7013	53	53270	SMALL TOOLS & INSTRUMENTS	-	-	-	/0
101	7013	53	53290	EMPLOYEE TRAVEL/TRAINING	100	-	100	0.0%
101	7013	53	53300	UTILITIES	12,000	18,127	(6,127)	151.1%
101	7021	53	53120	COMMUNICATIONS	355	200	155	56.3%
101	7021	53	53150	INSURANCE	6,451	6,451	-	100.0%
101	7021	53	53220	OFFICE EXPENSE	60	1	59	2.1%
101	7021	53	53230	PROFESSIONAL/SPECIAL SERV	13,030	7,108	5,922	54.5%
101	7021	53	53300	UTILITIES	39,827	37,199	2,627	93.4%
101	7021	53	53602	CONE GROVE PARK	5,000	4,207	793	84.1%
101	7021	53	53603	GERBER PARK	5,000	3,868	1,132	77.4%
101	7021	53	53604	MILL CREEK PARK	5,455	5,455	0	100.0%
101	7021	53	53605	BEND BRIDGE	5,000	2,632	2,368	52.6%
101	7021	53	53606	RIDGEWAY PARK	9,001	10,484	(1,483)	116.5%
101	7021	53	53607	TC RIVER PARK	6,067	5,866	201	96.7%
101	7021	53	53608	SIMPSON FINNELL	5,000	704	4,296	14.1%
101	7021	57	57500	IMPROVEMENT & STRUCTURES	500,000	237,743	262,257	47.5%
101	7031	51	51010	SALARY & WAGES	12,000	11,536	464	96.1%
101	7031	51	51011	EXTRA HELP	21,000	17,710	3,290	84.3%
101	7031	51	51021	OASDI	2,296	2,237	59	97.4%
101	7031	51	51031	UNEMPLOYMENT INSURANCE	60	58	2	97.5%
101	7031	51	51040	WORKERS COMPENSATION	801	800	1	99.9%
101	7031	53	53120	COMMUNICATIONS	500	389	111	77.7%
101	7031	53	53140	HOUSEHOLD EXPENSE	200	-	200	0.0%
101	7031	53	53150	INSURANCE	7,929	7,929	-	100.0%
101	7031	53	53170	MAINTENANCE OF EQUIPMENT	2,310	12	2,298	0.5%
101	7031	53	53180	MTCE STRUCT-IMPRV-GROUNDS	3,200	1,137	2,063	35.5%

101	7031	53	53220	OFFICE EXPENSE	100	-	100	0.0%
101	7031	53	53230	PROFESSIONAL/SPECIAL SERV	250	-	250	0.0%
101	7031	53	53270	SMALL TOOLS & INSTRUMENTS	-	-	-	/0
101	7031	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	/0
101	7031	53	53289	FLAG REPLACEMENT	150	-	150	0.0%
101	7031	53	53300	UTILITIES	20,500	11,184	9,316	54.6%
101	7032	51	51011	EXTRA HELP	19,850	21,435	(1,585)	108.0%
101	7032	51	51021	OASDI	1,519	1,640	(121)	107.9%
101	7032	51	51031	UNEMPLOYMENT INSURANCE	40	43	(3)	107.2%
101	7032	51	51040	WORKERS COMPENSATION	475	475	1	99.9%
101	7032	53	53120	COMMUNICATIONS	383	67	316	17.4%
101	7032	53	53140	HOUSEHOLD EXPENSE	400	1,362	(962)	340.4%
101	7032	53	53150	INSURANCE	5,105	5,105	-	100.0%
101	7032	53	53170	MAINTENANCE OF EQUIPMENT	500	78	422	15.6%
101	7032	53	53180	MTCE STRUCT-IMPRV-GROUNDS	4,600	3,315	1,285	72.1%
101	7032	53	53210	MISCELLANEOUS EXPENSE	-	-	-	/0
101	7032	53	53230	PROFESSIONAL/SPECIAL SERV	1,500	-	1,500	0.0%
101	7032	53	53300	UTILITIES	8,650	9,638	(988)	111.4%
101	7032	53	53800	INTERNAL ASSETS	-	-	-	/0
101	7033	53	53120	COMMUNICATIONS	4,000	4,577	(577)	114.4%
101	7033	53	53140	HOUSEHOLD EXPENSE	7,000	6,935	66	99.1%
101	7033	53	53150	INSURANCE	7,928	7,928	-	100.0%
101	7033	53	53170	MAINTENANCE OF EQUIPMENT	1,500	3,849	(2,349)	256.6%
101	7033	53	53180	MTCE STRUCT-IMPRV-GROUNDS	37,357	36,014	1,343	96.4%
101	7033	53	53220	OFFICE EXPENSE	1,000	558	442	55.8%
101	7033	53	53230	PROFESSIONAL/SPECIAL SERV	2,500	1,432	1,068	57.3%
101	7033	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	/0
101	7033	53	53300	UTILITIES	35,000	19,355	15,645	55.3%
101	7034	53	53150	INSURANCE	16,645	16,645	-	100.0%
101	7034	53	53170	MAINTENANCE OF EQUIPMENT	-	148	(148)	/0
101	7034	53	53180	MTCE STRUCT-IMPRV-GROUNDS	1,500	287	1,213	19.1%
101	7034	55	55527	CITY OF RED BLUFF	30,000	30,000	-	100.0%
101	7034	55	555272	CITY OF RB OPR DEFICIT	166,912	166,912	0	100.0%
101	7034	57	57500	IMPROVEMENT & STRUCTURES	-	-	-	/0
102	3011	51	51010	SALARY & WAGES	4,639,553	3,938,139	701,414	84.9%
102	3011	51	510108	COVID-19 SALARIES	-	-	-	/0
102	3011	51	51011	EXTRA HELP	-	139	(139)	/0
102	3011	51	51012	OVERTIME COMPENSATION	131,782	125,279	6,503	95.1%

102	3011	51	51015	PAY IN LIEU/MISC PAYOUTS	64,381	62,560	1,821	97.2%
102	3011	51	51020	PERS RETIREMENT	461,736	386,125	75,610	83.6%
102	3011	51	51021	OASDI	376,054	308,016	68,037	81.9%
102	3011	51	51022	UNFUNDED PERS LIAB MISC	734,825	734,825	-	100.0%
102	3011	51	51024	ADP MISC PERS UNFUNDED	219,862	219,862	-	100.0%
102	3011	51	51030	GROUP INSURANCE	1,445,855	1,223,902	221,953	84.6%
102	3011	51	51031	UNEMPLOYMENT INSURANCE	9,671	8,321	1,350	86.0%
102	3011	51	51040	WORKERS COMPENSATION	407,258	407,258	-	100.0%
102	3011	51	51050	DEFERRED COMP MATCH	43,740	32,997	10,743	75.4%
102	3011	53	53110	CLOTHING & PERSONNEL SUPP	40,400	26,990	13,410	66.8%
102	3011	53	53120	COMMUNICATIONS	35,500	29,209	6,291	82.3%
102	3011	53	53140	HOUSEHOLD EXPENSE	44,500	47,578	(3,078)	106.9%
102	3011	53	53150	INSURANCE	366,440	366,440	-	100.0%
102	3011	53	53170	MAINTENANCE OF EQUIPMENT	439,999	386,406	53,593	87.8%
102	3011	53	53180	MTCE STRUCT-IMPRV-GROUNDS	11,000	8,541	2,459	77.6%
102	3011	53	53190	MEDICAL/DENTAL LAB SUPPLY	5,239	510	4,729	9.7%
102	3011	53	53200	MEMBERSHIPS & DUES	2,500	2,213	287	88.5%
102	3011	53	53220	OFFICE EXPENSE	33,000	31,377	1,623	95.1%
102	3011	53	53230	PROFESSIONAL/SPECIAL SERV	614,858	389,282	225,576	63.3%
102	3011	53	53235	A-87 OVERHEAD	262,914	262,914	-	100.0%
102	3011	53	53240	PUBLICATION/LEGAL NOTICES	1,722	866	856	50.3%
102	3011	53	53250	RENT/LEASE OF EQUIPMENT	418,132	79,917	338,215	19.1%
102	3011	53	53260	RENT/LEASE OF BUILDINGS	2,500	2,500	-	100.0%
102	3011	53	53270	SMALL TOOLS & INSTRUMENTS	26,300	14,004	12,296	53.2%
102	3011	53	53280	SPECIAL DEPARTMENTAL EXP	3,689,579	2,182,305	1,507,275	59.1%
102	3011	53	532801	SHOP SUPPLIES EXPENSE	23,000	20,734	2,266	90.1%
102	3011	53	53290	EMPLOYEE TRAVEL/TRAINING	16,057	5,919	10,138	36.9%
102	3011	53	53291	TRANSPORTATION EXPENSE	350,000	304,117	45,883	86.9%
102	3011	53	53300	UTILITIES	89,746	90,050	(304)	100.3%
102	3011	53	53800	INTERNAL ASSETS	26,300	28,291	(1,991)	107.6%
102	3011	55	55048	TAXES-ASSESSMENTS	419	-	419	0.0%
102	3011	55	55413	NEGATIVE INTEREST APPORT	-	-	-	/0
102	3011	55	55470	RIGHTS OF WAY	-	-	-	/0
102	3011	57	57600	EQUIPMENT	-	-	-	/0
102	3011	57	57601	OFFICE EQUIPMENT	-	-	-	/0
102	3011	57	57603	COMPUTERS	-	-	-	/0
102	3011	57	57605	VEHICLES	547,879	402,085	145,794	73.4%
102	3011	57	57608	SPECIAL DEPT EQUIPMENT	330,496	316,485	14,011	95.8%

102	3011	59	59000	CONTINGENCY	100,000	-	100,000	0.0%
102	3011	59	59725	DEBT SVC AIRCON	49,006	49,006	-	100.0%
102	3015	53	53170	MAINTENANCE OF EQUIPMENT	15,000	15,000	-	100.0%
102	3015	53	53230	PROFESSIONAL/SPECIAL SERV	25,029,213	21,244,018	3,785,195	84.9%
102	3015	53	53240	PUBLICATION/LEGAL NOTICES	1,200	-	1,200	0.0%
102	3015	53	53250	RENT/LEASE OF EQUIPMENT	150,000	-	150,000	0.0%
102	3015	53	53280	SPECIAL DEPARTMENTAL EXP	1,714,900	-	1,714,900	0.0%
102	3015	55	55413	NEGATIVE INTEREST APPORT	177,203	141,666	35,537	79.9%
102	3015	55	55470	RIGHTS OF WAY	195,000	4,285	190,715	2.2%
102	3015	59	59000	CONTINGENCY	329,710	-	329,710	0.0%
102	3015	59	59900	INTRAFUND TRANSFER	377,079	-	377,079	0.0%
103	1081	51	51010	SALARY & WAGES	82,065	67,353	14,712	82.1%
103	1081	51	510108	COVID-19 SALARIES	-	-	-	/0
103	1081	51	51015	PAY IN LIEU/MISC PAYOUTS	-	6,303	(6,303)	/0
103	1081	51	51020	PERS RETIREMENT	8,149	6,102	2,047	74.9%
103	1081	51	51021	OASDI	6,347	5,352	995	84.3%
103	1081	51	51022	UNFUNDED PERS LIAB MISC	11,558	12,789	(1,231)	110.6%
103	1081	51	51024	ADP MISC PERS UNFUNDED	3,826	3,826	-	100.0%
103	1081	51	51030	GROUP INSURANCE	16,127	13,938	2,189	86.4%
103	1081	51	51031	UNEMPLOYMENT INSURANCE	164	148	16	90.2%
103	1081	51	51040	WORKERS COMPENSATION	1,392	1,392	-	100.0%
103	1081	51	51050	DEFERRED COMP MATCH	870	484	386	55.6%
103	1081	53	53120	COMMUNICATIONS	36	205	(169)	570.2%
103	1081	53	53150	INSURANCE	659	659	-	100.0%
103	1081	53	53170	MAINTENANCE OF EQUIPMENT	427	-	427	0.0%
103	1081	53	53292	AUTO ALLOWANCE	-	-	-	/0
103	1081	57	575111	ANNEX ELEVATOR UPGRADE	-	-	-	/0
103	1081	57	57512	PSPS RESILIENCY PROGRAM	-	-	-	/0
103	1081	57	57513	AIRCON	-	-	-	/0
103	1081	57	57514	PUBLIC GUARDIAN BLDG	-	-	-	/0
103	1081	57	57515	CORNING VET HVAC/MISC	-	117,604	(117,604)	/0
103	1081	57	57524	CORNING VET HALL REMODEL	-	-	-	/0
103	1081	57	57554	NAVIGATION CENTER	584,063	503,436	80,626	86.2%
103	1081	57	57581	ANNEX BATHROOM ADA	-	-	-	/0
103	1081	57	57586	JAIL RE-ENTRY	22,903,389	12,582,472	10,320,917	54.9%
103	1081	57	57597	WALNUT ST SLURRY SEAL	745,577	95,089	650,488	12.8%
103	1081	57	57598	WALNUT STREET DEMO	-	-	-	/0
103	1081	59	59000	CONTINGENCY	500,000	-	500,000	0.0%

104	2076	53	53150	INSURANCE	150	150	-	100.0%
104	2076	53	53170	MAINTENANCE OF EQUIPMENT	711	-	711	0.0%
104	2076	53	53220	OFFICE EXPENSE	500	1	499	0.2%
104	2076	53	53230	PROFESSIONAL/SPECIAL SERV	1,100	-	1,100	0.0%
104	2076	53	53235	A-87 OVERHEAD	2,494	2,516	(22)	100.9%
104	2076	53	53270	SMALL TOOLS & INSTRUMENTS	300	-	300	0.0%
104	2076	53	53280	SPECIAL DEPARTMENTAL EXP	9,769	319	9,450	3.3%
104	2076	53	53290	EMPLOYEE TRAVEL/TRAINING	2,000	-	2,000	0.0%
104	2076	55	55520	CONTR TO OTHER AGENCIES	1,300	-	1,300	0.0%
104	2076	59	59000	CONTINGENCY	800	-	800	0.0%
105	2042	51	51010	SALARY & WAGES	274,080	215,455	58,625	78.6%
105	2042	51	510108	COVID-19 SALARIES	-	-	-	/0
105	2042	51	51012	OVERTIME COMPENSATION	60,736	27,991	32,745	46.1%
105	2042	51	51015	PAY IN LIEU/MISC PAYOUTS	-	62	(62)	/0
105	2042	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	/0
105	2042	51	51020	PERS RETIREMENT	28,407	21,387	7,020	75.3%
105	2042	51	51021	OASDI	25,944	18,044	7,900	69.6%
105	2042	51	51022	UNFUNDED PERS LIAB MISC	41,878	41,877	1	100.0%
105	2042	51	51024	ADP MISC PERS UNFUNDED	12,530	12,530	0	100.0%
105	2042	51	51030	GROUP INSURANCE	115,669	83,170	32,499	71.9%
105	2042	51	51031	UNEMPLOYMENT INSURANCE	670	489	181	73.0%
105	2042	51	51040	WORKERS COMPENSATION	26,409	26,408	1	100.0%
105	2042	51	51050	DEFERRED COMP MATCH	2,880	1,022	1,858	35.5%
105	2042	53	53110	CLOTHING & PERSONNEL SUPP	110,939	94,451	16,488	85.1%
105	2042	53	53120	COMMUNICATIONS	14,490	12,931	1,559	89.2%
105	2042	53	53130	FOOD	1,000	-	1,000	0.0%
105	2042	53	53140	HOUSEHOLD EXPENSE	10,750	6,949	3,801	64.6%
105	2042	53	53150	INSURANCE	80,466	80,466	-	100.0%
105	2042	53	53170	MAINTENANCE OF EQUIPMENT	296,021	219,112	76,910	74.0%
105	2042	53	53171	RADIO MAINTENANCE	6,000	3,687	2,313	61.4%
105	2042	53	53180	MTCE STRUCT-IMPRV-GROUNDS	145,450	98,308	47,142	67.6%
105	2042	53	53200	MEMBERSHIPS & DUES	200	41	159	20.7%
105	2042	53	53210	MISCELLANEOUS EXPENSE	850,000	668,506	181,494	78.6%
105	2042	53	53220	OFFICE EXPENSE	18,700	9,647	9,053	51.6%
105	2042	53	53230	PROFESSIONAL/SPECIAL SERV	220,000	208,718	11,282	94.9%
105	2042	53	53235	A-87 OVERHEAD	75,782	75,782	-	100.0%
105	2042	53	53250	RENT/LEASE OF EQUIPMENT	6,800	6,682	118	98.3%
105	2042	53	53260	RENT/LEASE OF BUILDINGS	500	326	174	65.2%

105	2042	53	53270	SMALL TOOLS & INSTRUMENTS	9,800	9,739	61	99.4%
105	2042	53	53280	SPECIAL DEPARTMENTAL EXP	134,557	90,017	44,540	66.9%
105	2042	53	53290	EMPLOYEE TRAVEL/TRAINING	6,500	3,612	2,888	55.6%
105	2042	53	53291	TRANSPORTATION EXPENSE	108,000	74,434	33,566	68.9%
105	2042	53	53300	UTILITIES	78,650	68,473	10,177	87.1%
105	2042	53	53800	INTERNAL ASSETS	135,000	113,346	21,654	84.0%
105	2042	55	55520	CONTR TO OTHER AGENCIES	-	-	-	/0
105	2042	57	57605	VEHICLES	2,266,696	2,115,870	150,826	93.3%
105	2042	57	57608	SPECIAL DEPT EQUIPMENT	118,350	100,666	17,685	85.1%
105	2044	55	55521	STATE FIRE SCH "A"	4,915,258	3,150,800	1,764,458	64.1%
105	2044	55	55522	SCHEDULE A SUPP "A"-4144	58,037	14,140	43,897	24.4%
106	2002	59	59000	CONTINGENCY	-	-	-	/0
106	2002	59	59001	SPECIAL CONTINGENCY	784,922	-	784,922	0.0%
106	2002	59	59726	XFER OUT PENSION TRUST	-	-	-	/0
106	2006	51	51011	EXTRA HELP	97,081	64,066	33,015	66.0%
106	2006	51	51021	OASDI	7,427	4,901	2,526	66.0%
106	2006	51	51031	UNEMPLOYMENT INSURANCE	194	128	66	66.0%
106	2006	51	51040	WORKERS COMPENSATION	1,361	1,361	(0)	100.0%
106	2006	53	53150	INSURANCE	732	732	-	100.0%
106	2006	53	53170	MAINTENANCE OF EQUIPMENT	2,500	817	1,683	32.7%
106	2006	53	53220	OFFICE EXPENSE	700	684	16	97.8%
106	2006	53	53230	PROFESSIONAL/SPECIAL SERV	1,800	-	1,800	0.0%
106	2006	53	53280	SPECIAL DEPARTMENTAL EXP	5,000	2,792	2,208	55.8%
106	2006	53	53290	EMPLOYEE TRAVEL/TRAINING	2,500	2,446	54	97.8%
106	2006	53	53800	INTERNAL ASSETS	-	-	-	/0
106	2007	51	51010	SALARY & WAGES	225,408	229,156	(3,748)	101.7%
106	2007	51	510108	COVID-19 SALARIES	-	-	-	/0
106	2007	51	51012	OVERTIME COMPENSATION	-	-	-	/0
106	2007	51	51015	PAY IN LIEU/MISC PAYOUTS	6,965	9,001	(2,036)	129.2%
106	2007	51	51020	PERS RETIREMENT	37,450	38,007	(557)	101.5%
106	2007	51	51021	OASDI	17,930	17,612	318	98.2%
106	2007	51	51022	UNFUNDED PERS LIAB MISC	6,919	6,919	(0)	100.0%
106	2007	51	51023	UNFUNDED PERS LIAB SAFETY	57,244	57,244	0	100.0%
106	2007	51	51024	ADP MISC PERS UNFUNDED	2,070	2,070	(0)	100.0%
106	2007	51	51025	ADP SAFETY PERS UNFUNDED	10,211	10,211	(0)	100.0%
106	2007	51	51030	GROUP INSURANCE	60,726	59,082	1,644	97.3%
106	2007	51	51031	UNEMPLOYMENT INSURANCE	465	479	(14)	103.1%
106	2007	51	51040	WORKERS COMPENSATION	5,021	5,021	(0)	100.0%

106	2007	51	51050	DEFERRED COMP MATCH	2,000	1,300	700	65.0%
106	2007	53	53110	CLOTHING & PERSONNEL SUPP	-	273	(273)	/0
106	2007	53	53120	COMMUNICATIONS	3,500	2,599	901	74.3%
106	2007	53	53150	INSURANCE	8,173	8,173	-	100.0%
106	2007	53	53170	MAINTENANCE OF EQUIPMENT	5,831	2,033	3,798	34.9%
106	2007	53	53180	MTCE STRUCT-IMPRV-GROUNDS	-	-	-	/0
106	2007	53	53200	MEMBERSHIPS & DUES	219	50	169	22.8%
106	2007	53	53220	OFFICE EXPENSE	2,149	1,312	837	61.0%
106	2007	53	53230	PROFESSIONAL/SPECIAL SERV	1,000	-	1,000	0.0%
106	2007	53	53280	SPECIAL DEPARTMENTAL EXP	3,180	3,023	157	95.1%
106	2007	53	53290	EMPLOYEE TRAVEL/TRAINING	1,500	1,364	136	90.9%
106	2007	53	53291	TRANSPORTATION EXPENSE	6,427	5,260	1,167	81.8%
106	2007	53	53800	INTERNAL ASSETS	5,776	5,748	28	99.5%
106	2007	57	57601	OFFICE EQUIPMENT	-	-	-	/0
106	2007	57	57605	VEHICLES	146,800	124,499	22,301	84.8%
106	2007	59	59800	DA O/H ADMINISTRATION	45,454	45,362	92	99.8%
106	2008	51	51010	SALARY & WAGES	-	-	-	/0
106	2008	51	510108	COVID-19 SALARIES	-	-	-	/0
106	2008	51	51011	EXTRA HELP	-	-	-	/0
106	2008	51	51012	OVERTIME COMPENSATION	-	-	-	/0
106	2008	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	/0
106	2008	51	51020	PERS RETIREMENT	-	-	-	/0
106	2008	51	51021	OASDI	-	-	-	/0
106	2008	51	51022	UNFUNDED PERS LIAB MISC	-	-	-	/0
106	2008	51	51023	UNFUNDED PERS LIAB SAFETY	-	-	-	/0
106	2008	51	51030	GROUP INSURANCE	-	-	-	/0
106	2008	51	51031	UNEMPLOYMENT INSURANCE	-	-	-	/0
106	2008	51	51040	WORKERS COMPENSATION	-	-	-	/0
106	2008	51	51050	DEFERRED COMP MATCH	-	-	-	/0
106	2008	53	53120	COMMUNICATIONS	-	-	-	/0
106	2008	53	53150	INSURANCE	-	-	-	/0
106	2008	53	53170	MAINTENANCE OF EQUIPMENT	-	-	-	/0
106	2008	53	53200	MEMBERSHIPS & DUES	-	-	-	/0
106	2008	53	53220	OFFICE EXPENSE	-	-	-	/0
106	2008	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	/0
106	2008	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	/0
106	2008	53	53290	EMPLOYEE TRAVEL/TRAINING	-	-	-	/0
106	2008	53	53291	TRANSPORTATION EXPENSE	-	-	-	/0

106	2008	53	53800	INTERNAL ASSETS	-	-	-	/0
106	2008	59	59800	DA O/H ADMINISTRATION	-	-	-	/0
106	2013	51	51010	SALARY & WAGES	1,958,489	1,787,727	170,762	91.3%
106	2013	51	510108	COVID-19 SALARIES	-	-	-	/0
106	2013	51	51011	EXTRA HELP	200,282	74,068	126,214	37.0%
106	2013	51	51012	OVERTIME COMPENSATION	70,264	96,873	(26,609)	137.9%
106	2013	51	51015	PAY IN LIEU/MISC PAYOUTS	30,504	59,600	(29,096)	195.4%
106	2013	51	51020	PERS RETIREMENT	234,841	218,435	16,405	93.0%
106	2013	51	51021	OASDI	174,287	147,426	26,861	84.6%
106	2013	51	51022	UNFUNDED PERS LIAB MISC	242,475	242,475	(0)	100.0%
106	2013	51	51023	UNFUNDED PERS LIAB SAFETY	116,653	132,246	(15,593)	113.4%
106	2013	51	51024	ADP MISC PERS UNFUNDED	72,549	72,549	(0)	100.0%
106	2013	51	51025	ADP SAFETY PERS UNFUNDED	20,809	23,590	(2,781)	113.4%
106	2013	51	51030	GROUP INSURANCE	453,776	386,529	67,247	85.2%
106	2013	51	51031	UNEMPLOYMENT INSURANCE	4,098	3,622	476	88.4%
106	2013	51	51040	WORKERS COMPENSATION	432,176	433,117	(941)	100.2%
106	2013	51	51050	DEFERRED COMP MATCH	16,560	8,709	7,851	52.6%
106	2013	53	53110	CLOTHING & PERSONNEL SUPP	-	1,090	(1,090)	/0
106	2013	53	53120	COMMUNICATIONS	9,709	10,020	(311)	103.2%
106	2013	53	53150	INSURANCE	249,925	251,829	(1,904)	100.8%
106	2013	53	53170	MAINTENANCE OF EQUIPMENT	35,435	26,546	8,889	74.9%
106	2013	53	53200	MEMBERSHIPS & DUES	8,550	8,667	(117)	101.4%
106	2013	53	53220	OFFICE EXPENSE	27,400	25,405	1,995	92.7%
106	2013	53	53230	PROFESSIONAL/SPECIAL SERV	135,209	116,083	19,127	85.9%
106	2013	53	53240	PUBLICATION/LEGAL NOTICES	4,925	3,437	1,488	69.8%
106	2013	53	53280	SPECIAL DEPARTMENTAL EXP	30,719	32,950	(2,231)	107.3%
106	2013	53	53290	EMPLOYEE TRAVEL/TRAINING	31,000	25,041	5,959	80.8%
106	2013	53	53291	TRANSPORTATION EXPENSE	20,821	20,467	354	98.3%
106	2013	53	53800	INTERNAL ASSETS	7,983	34,373	(26,390)	430.6%
106	2013	57	57603	COMPUTERS	27,200	-	27,200	0.0%
106	2013	57	57605	VEHICLES	3,101	3,101	-	100.0%
106	2013	57	57608	SPECIAL DEPT EQUIPMENT	5,269	5,269	-	100.0%
106	2013	59	59900	INTRAFUND TRANSFER	45,454	(45,362)	90,816	(99.8%)
106	20135	51	51010	SALARY & WAGES	34,063	25,883	8,180	76.0%
106	20135	51	510108	COVID-19 SALARIES	-	-	-	/0
106	20135	51	51011	EXTRA HELP	-	-	-	/0
106	20135	51	51015	PAY IN LIEU/MISC PAYOUTS	1,064	1,384	(320)	130.0%
106	20135	51	51020	PERS RETIREMENT	6,109	4,690	1,419	76.8%

106	20135	51	51021	OASDI	2,706	2,050	656	75.8%
106	20135	51	51023	UNFUNDED PERS LIAB SAFETY	8,802	8,802	(0)	100.0%
106	20135	51	51025	ADP SAFETY PERS UNFUNDED	1,570	1,570	(0)	100.0%
106	20135	51	51030	GROUP INSURANCE	8,228	5,258	2,970	63.9%
106	20135	51	51031	UNEMPLOYMENT INSURANCE	70	55	15	78.3%
106	20135	51	51040	WORKERS COMPENSATION	657	657	0	99.9%
106	20135	51	51050	DEFERRED COMP MATCH	240	165	75	68.8%
106	20135	53	53120	COMMUNICATIONS	600	391	209	65.2%
106	20135	53	53150	INSURANCE	393	393	-	100.0%
106	20135	53	53170	MAINTENANCE OF EQUIPMENT	600	255	345	42.5%
106	20135	53	53220	OFFICE EXPENSE	900	292	608	32.4%
106	20135	53	53230	PROFESSIONAL/SPECIAL SERV	4,500	4,250	250	94.4%
106	20135	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	/0
106	20135	53	53290	EMPLOYEE TRAVEL/TRAINING	1,518	-	1,518	0.0%
106	20135	53	53291	TRANSPORTATION EXPENSE	1,200	813	387	67.8%
106	20136	51	51010	SALARY & WAGES	97,701	65,239	32,462	66.8%
106	20136	51	51011	EXTRA HELP	32,093	14,726	17,367	45.9%
106	20136	51	51012	OVERTIME COMPENSATION	2,813	-	2,813	0.0%
106	20136	51	51015	PAY IN LIEU/MISC PAYOUTS	4,224	2,163	2,061	51.2%
106	20136	51	51020	PERS RETIREMENT	17,533	12,842	4,691	73.2%
106	20136	51	51021	OASDI	10,307	6,049	4,259	58.7%
106	20136	51	51023	UNFUNDED PERS LIAB SAFETY	35,399	35,399	(0)	100.0%
106	20136	51	51025	ADP SAFETY PERS UNFUNDED	6,315	6,315	0	100.0%
106	20136	51	51030	GROUP INSURANCE	23,356	17,644	5,712	75.5%
106	20136	51	51031	UNEMPLOYMENT INSURANCE	268	179	89	66.9%
106	20136	51	51040	WORKERS COMPENSATION	2,803	2,803	0	100.0%
106	20136	51	51050	DEFERRED COMP MATCH	720	530	190	73.7%
106	20136	53	53120	COMMUNICATIONS	2,445	1,334	1,111	54.6%
106	20136	53	53150	INSURANCE	1,665	1,665	-	100.0%
106	20136	53	53170	MAINTENANCE OF EQUIPMENT	3,000	2,796	204	93.2%
106	20136	53	53220	OFFICE EXPENSE	3,586	477	3,109	13.3%
106	20136	53	53230	PROFESSIONAL/SPECIAL SERV	4,500	4,250	250	94.4%
106	20136	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	/0
106	20136	53	53290	EMPLOYEE TRAVEL/TRAINING	4,554	-	4,554	0.0%
106	20136	53	53291	TRANSPORTATION EXPENSE	8,000	3,876	4,124	48.5%
106	20136	53	53800	INTERNAL ASSETS	-	-	-	/0
106	20137	53	53220	OFFICE EXPENSE	-	-	-	/0
106	20139	51	51010	SALARY & WAGES	-	-	-	/0

106	20139	51	510108	COVID-19 SALARIES	-	-	-	/0
106	20139	51	51012	OVERTIME COMPENSATION	-	-	-	/0
106	20139	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	/0
106	20139	51	51020	PERS RETIREMENT	-	-	-	/0
106	20139	51	51021	OASDI	-	-	-	/0
106	20139	51	51023	UNFUNDED PERS LIAB SAFETY	-	-	-	/0
106	20139	51	51025	ADP SAFETY PERS UNFUNDED	-	-	-	/0
106	20139	51	51030	GROUP INSURANCE	-	-	-	/0
106	20139	51	51031	UNEMPLOYMENT INSURANCE	-	-	-	/0
106	20139	51	51040	WORKERS COMPENSATION	-	-	-	/0
106	20139	51	51050	DEFERRED COMP MATCH	-	-	-	/0
106	20139	53	53120	COMMUNICATIONS	-	-	-	/0
106	20139	53	53150	INSURANCE	-	-	-	/0
106	20139	53	53170	MAINTENANCE OF EQUIPMENT	-	-	-	/0
106	20139	53	53200	MEMBERSHIPS & DUES	-	-	-	/0
106	20139	53	53220	OFFICE EXPENSE	-	-	-	/0
106	20139	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	/0
106	20139	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	/0
106	20139	53	53290	EMPLOYEE TRAVEL/TRAINING	-	-	-	/0
106	20139	53	53291	TRANSPORTATION EXPENSE	-	-	-	/0
106	20139	53	53800	INTERNAL ASSETS	-	-	-	/0
106	2023	51	51010	SALARY & WAGES	465,926	426,685	39,241	91.6%
106	2023	51	510108	COVID-19 SALARIES	-	-	-	/0
106	2023	51	51012	OVERTIME COMPENSATION	48,000	37,207	10,793	77.5%
106	2023	51	51015	PAY IN LIEU/MISC PAYOUTS	-	9,526	(9,526)	/0
106	2023	51	51020	PERS RETIREMENT	86,337	76,877	9,460	89.0%
106	2023	51	51021	OASDI	39,940	35,778	4,162	89.6%
106	2023	51	51023	UNFUNDED PERS LIAB SAFETY	135,077	135,077	0	100.0%
106	2023	51	51025	ADP SAFETY PERS UNFUNDED	24,095	24,095	(0)	100.0%
106	2023	51	51030	GROUP INSURANCE	133,464	131,887	1,577	98.8%
106	2023	51	51031	UNEMPLOYMENT INSURANCE	1,025	954	71	93.1%
106	2023	51	51040	WORKERS COMPENSATION	35,591	35,591	0	100.0%
106	2023	51	51050	DEFERRED COMP MATCH	1,440	1,438	2	99.9%
106	2023	53	53110	CLOTHING & PERSONNEL SUPP	4,320	4,335	(15)	100.3%
106	2023	53	53120	COMMUNICATIONS	4,500	4,427	73	98.4%
106	2023	53	53150	INSURANCE	4,647	4,647	-	100.0%
106	2023	53	53170	MAINTENANCE OF EQUIPMENT	1,375	811	564	59.0%
106	2023	53	53220	OFFICE EXPENSE	700	488	212	69.7%

106	2023	53	53230	PROFESSIONAL/SPECIAL SERV	-	166	(166)	/0
106	2023	53	53290	EMPLOYEE TRAVEL/TRAINING	11,212	2,873	8,339	25.6%
106	2023	53	53291	TRANSPORTATION EXPENSE	13,230	9,767	3,463	73.8%
106	2024	51	51010	SALARY & WAGES	112,697	110,339	2,358	97.9%
106	2024	51	510108	COVID-19 SALARIES	-	-	-	/0
106	2024	51	51011	EXTRA HELP	-	78	(78)	/0
106	2024	51	51012	OVERTIME COMPENSATION	64,825	54,153	10,672	83.5%
106	2024	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	/0
106	2024	51	51020	PERS RETIREMENT	20,823	20,938	(115)	100.6%
106	2024	51	51021	OASDI	14,043	12,475	1,568	88.8%
106	2024	51	51023	UNFUNDED PERS LIAB SAFETY	12,498	12,498	0	100.0%
106	2024	51	51025	ADP SAFETY PERS UNFUNDED	2,229	2,229	(0)	100.0%
106	2024	51	51030	GROUP INSURANCE	22,244	24,378	(2,134)	109.6%
106	2024	51	51031	UNEMPLOYMENT INSURANCE	363	330	33	91.0%
106	2024	51	51040	WORKERS COMPENSATION	1,744	1,744	0	100.0%
106	2024	51	51050	DEFERRED COMP MATCH	720	722	(2)	100.3%
106	2024	53	53110	CLOTHING & PERSONNEL SUPP	720	722	(2)	100.3%
106	2024	53	53120	COMMUNICATIONS	600	602	(2)	100.3%
106	2024	53	53150	INSURANCE	819	819	-	100.0%
106	2024	53	53170	MAINTENANCE OF EQUIPMENT	8,627	6,246	2,381	72.4%
106	2024	53	53180	MTCE STRUCT-IMPRV-GROUNDS	-	-	-	/0
106	2024	53	53210	MISCELLANEOUS EXPENSE	-	-	-	/0
106	2024	53	53220	OFFICE EXPENSE	500	495	5	98.9%
106	2024	53	53230	PROFESSIONAL/SPECIAL SERV	-	28	(28)	/0
106	2024	53	53250	RENT/LEASE OF EQUIPMENT	10,000	10,000	-	100.0%
106	2024	53	53280	SPECIAL DEPARTMENTAL EXP	3,308	1,083	2,225	32.7%
106	2024	53	53290	EMPLOYEE TRAVEL/TRAINING	7,325	7,325	-	100.0%
106	2024	53	53291	TRANSPORTATION EXPENSE	12,000	9,230	2,770	76.9%
106	2024	53	53295	STATE OFFICER TRAINING	-	-	-	/0
106	2024	53	53800	INTERNAL ASSETS	-	-	-	/0
106	2024	57	57605	VEHICLES	-	-	-	/0
106	2024	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	/0
106	2025	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	/0
106	2025	53	53260	RENT/LEASE OF BUILDINGS	-	-	-	/0
106	2025	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	/0
106	2026	53	53221	OTHER EXPENSE	254,476	254,476	0	100.0%
106	2026	53	53230	PROFESSIONAL/SPECIAL SERV	916,216	916,215	1	100.0%
106	2026	53	5323015	PUB DEFENDER PILOT PRGM	-	-	-	/0

106	2027	51	51010	SALARY & WAGES	4,070,024	4,010,883	59,142	98.5%
106	2027	51	5101014	STANDBY	82,806	83,779	(973)	101.2%
106	2027	51	510108	COVID-19 SALARIES	-	-	-	/0
106	2027	51	51011	EXTRA HELP	173,467	118,657	54,810	68.4%
106	2027	51	51012	OVERTIME COMPENSATION	679,985	678,250	1,735	99.7%
106	2027	51	51015	PAY IN LIEU/MISC PAYOUTS	-	154,305	(154,305)	/0
106	2027	51	51020	PERS RETIREMENT	615,636	624,307	(8,671)	101.4%
106	2027	51	51021	OASDI	371,292	375,498	(4,206)	101.1%
106	2027	51	51022	UNFUNDED PERS LIAB MISC	197,846	197,846	0	100.0%
106	2027	51	51023	UNFUNDED PERS LIAB SAFETY	710,588	710,588	(0)	100.0%
106	2027	51	51024	ADP MISC PERS UNFUNDED	59,196	59,196	(0)	100.0%
106	2027	51	51025	ADP SAFETY PERS UNFUNDED	126,757	126,757	(0)	100.0%
106	2027	51	51030	GROUP INSURANCE	1,064,620	958,608	106,012	90.0%
106	2027	51	51031	UNEMPLOYMENT INSURANCE	9,436	9,719	(284)	103.0%
106	2027	51	51040	WORKERS COMPENSATION	706,871	706,871	0	100.0%
106	2027	51	51050	DEFERRED COMP MATCH	24,120	21,943	2,177	91.0%
106	2027	53	53110	CLOTHING & PERSONNEL SUPP	33,540	33,033	507	98.5%
106	2027	53	53120	COMMUNICATIONS	53,313	52,924	389	99.3%
106	2027	53	53150	INSURANCE	1,745,628	1,912,632	(167,004)	109.6%
106	2027	53	53170	MAINTENANCE OF EQUIPMENT	401,212	409,442	(8,230)	102.1%
106	2027	53	53180	MTCE STRUCT-IMPRV-GROUNDS	35,383	35,383	-	100.0%
106	2027	53	53190	MEDICAL/DENTAL LAB SUPPLY	-	-	-	/0
106	2027	53	53200	MEMBERSHIPS & DUES	8,264	7,631	633	92.3%
106	2027	53	53210	MISCELLANEOUS EXPENSE	-	-	-	/0
106	2027	53	53220	OFFICE EXPENSE	55,859	58,878	(3,019)	105.4%
106	2027	53	532214	K-9 EXPENSE	3,000	3,448	(448)	114.9%
106	2027	53	53230	PROFESSIONAL/SPECIAL SERV	354,367	325,566	28,801	91.9%
106	2027	53	5323016	K-9 PROFESSIONAL SERVICE	5,100	5,762	(662)	113.0%
106	2027	53	53250	RENT/LEASE OF EQUIPMENT	37,860	31,935	5,925	84.3%
106	2027	53	53260	RENT/LEASE OF BUILDINGS	13,020	13,020	-	100.0%
106	2027	53	53270	SMALL TOOLS & INSTRUMENTS	1,750	1,735	15	99.2%
106	2027	53	53280	SPECIAL DEPARTMENTAL EXP	122,071	120,046	2,024	98.3%
106	2027	53	53290	EMPLOYEE TRAVEL/TRAINING	38,546	37,199	1,347	96.5%
106	2027	53	53291	TRANSPORTATION EXPENSE	244,622	243,714	908	99.6%
106	2027	53	53295	STATE OFFICER TRAINING	50,976	53,052	(2,076)	104.1%
106	2027	53	53300	UTILITIES	57,926	57,682	244	99.6%
106	2027	53	53800	INTERNAL ASSETS	238,521	237,364	1,156	99.5%
106	2027	55	55520	CONTR TO OTHER AGENCIES	66,000	7,567	58,433	11.5%

106	2027	55	55527	CITY OF RED BLUFF	20,000	155	19,845	0.8%
106	2027	57	57600	EQUIPMENT	17,516	16,818	698	96.0%
106	2027	57	57602	OFFICE FURNITURE	-	-	-	/0
106	2027	57	57603	COMPUTERS	-	-	-	/0
106	2027	57	57605	VEHICLES	582,542	575,302	7,239	98.8%
106	2027	57	57608	SPECIAL DEPT EQUIPMENT	292,065	292,065	0	100.0%
106	2028	51	51010	SALARY & WAGES	187,387	179,824	7,563	96.0%
106	2028	51	51012	OVERTIME COMPENSATION	3,000	2,238	762	74.6%
106	2028	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	/0
106	2028	51	51020	PERS RETIREMENT	18,608	17,800	808	95.7%
106	2028	51	51021	OASDI	14,730	13,616	1,114	92.4%
106	2028	51	51022	UNFUNDED PERS LIAB MISC	24,937	24,937	0	100.0%
106	2028	51	51023	UNFUNDED PERS LIAB SAFETY	-	-	-	/0
106	2028	51	51024	ADP MISC PERS UNFUNDED	7,461	7,461	(0)	100.0%
106	2028	51	51030	GROUP INSURANCE	66,732	45,489	21,243	68.2%
106	2028	51	51031	UNEMPLOYMENT INSURANCE	381	367	14	96.4%
106	2028	51	51040	WORKERS COMPENSATION	2,822	2,822	0	100.0%
106	2028	51	51050	DEFERRED COMP MATCH	1,440	1,444	(4)	100.3%
106	2028	53	53110	CLOTHING & PERSONNEL SUPP	-	-	-	/0
106	2028	53	53120	COMMUNICATIONS	2,000	1,862	138	93.1%
106	2028	53	53150	INSURANCE	1,478	1,478	-	100.0%
106	2028	53	53170	MAINTENANCE OF EQUIPMENT	152,749	154,743	(1,994)	101.3%
106	2028	53	53220	OFFICE EXPENSE	600	582	18	97.0%
106	2028	53	53230	PROFESSIONAL/SPECIAL SERV	7,290	7,633	(343)	104.7%
106	2028	53	53250	RENT/LEASE OF EQUIPMENT	1,400	1,124	276	80.3%
106	2028	53	53260	RENT/LEASE OF BUILDINGS	47,700	50,700	(3,000)	106.3%
106	2028	53	53270	SMALL TOOLS & INSTRUMENTS	-	-	-	/0
106	2028	53	53280	SPECIAL DEPARTMENTAL EXP	2,000	1,234	766	61.7%
106	2028	53	53290	EMPLOYEE TRAVEL/TRAINING	4,351	101	4,250	2.3%
106	2028	53	53291	TRANSPORTATION EXPENSE	3,100	4,246	(1,146)	137.0%
106	2028	53	53300	UTILITIES	8,000	6,965	1,035	87.1%
106	2028	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	/0
106	2029	51	51010	SALARY & WAGES	130,919	47,776	83,143	36.5%
106	2029	51	510108	COVID-19 SALARIES	-	-	-	/0
106	2029	51	51012	OVERTIME COMPENSATION	19,724	17,578	2,146	89.1%
106	2029	51	51015	PAY IN LIEU/MISC PAYOUTS	-	1,141	(1,141)	/0
106	2029	51	51020	PERS RETIREMENT	13,179	4,686	8,493	35.6%
106	2029	51	51021	OASDI	12,769	5,276	7,493	41.3%

106	2029	51	51022	UNFUNDED PERS LIAB MISC	19,721	19,721	(0)	100.0%
106	2029	51	51024	ADP MISC PERS UNFUNDED	5,901	5,901	0	100.0%
106	2029	51	51030	GROUP INSURANCE	55,610	6,090	49,520	11.0%
106	2029	51	51031	UNEMPLOYMENT INSURANCE	319	137	182	42.8%
106	2029	51	51040	WORKERS COMPENSATION	19,064	19,064	0	100.0%
106	2029	51	51050	DEFERRED COMP MATCH	1,440	510	930	35.4%
106	2029	53	53110	CLOTHING & PERSONNEL SUPP	720	784	(64)	108.9%
106	2029	53	53120	COMMUNICATIONS	720	332	388	46.1%
106	2029	53	53150	INSURANCE	4,521	4,521	-	100.0%
106	2029	53	53170	MAINTENANCE OF EQUIPMENT	3,087	1,064	2,023	34.5%
106	2029	53	53220	OFFICE EXPENSE	500	98	402	19.5%
106	2029	53	53230	PROFESSIONAL/SPECIAL SERV	17,000	15,983	1,017	94.0%
106	2029	53	53280	SPECIAL DEPARTMENTAL EXP	500	-	500	0.0%
106	2029	53	53290	EMPLOYEE TRAVEL/TRAINING	4,402	1,844	2,558	41.9%
106	2029	53	53291	TRANSPORTATION EXPENSE	9,000	8,755	246	97.3%
106	2029	53	53800	INTERNAL ASSETS	-	-	-	/0
106	2029	57	57600	EQUIPMENT	-	-	-	/0
106	2029	57	57605	VEHICLES	62,531	58,269	4,262	93.2%
106	2030	51	51010	SALARY & WAGES	-	-	-	/0
106	2030	51	510108	COVID-19 SALARIES	-	-	-	/0
106	2030	51	51012	OVERTIME COMPENSATION	-	-	-	/0
106	2030	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	/0
106	2030	51	51020	PERS RETIREMENT	-	-	-	/0
106	2030	51	51021	OASDI	-	-	-	/0
106	2030	51	51023	UNFUNDED PERS LIAB SAFETY	-	-	-	/0
106	2030	51	51025	ADP SAFETY PERS UNFUNDED	-	-	-	/0
106	2030	51	51030	GROUP INSURANCE	-	-	-	/0
106	2030	51	51031	UNEMPLOYMENT INSURANCE	-	-	-	/0
106	2030	51	51040	WORKERS COMPENSATION	-	-	-	/0
106	2030	53	53110	CLOTHING & PERSONNEL SUPP	-	-	-	/0
106	2030	53	53120	COMMUNICATIONS	-	-	-	/0
106	2030	53	53150	INSURANCE	-	-	-	/0
106	2030	53	53230	PROFESSIONAL/SPECIAL SERV	179,804	176,663	3,141	98.3%
106	2030	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	/0
106	2030	53	53290	EMPLOYEE TRAVEL/TRAINING	-	-	-	/0
106	2031	51	51010	SALARY & WAGES	63,766	60,829	2,937	95.4%
106	2031	51	51012	OVERTIME COMPENSATION	2,543	880	1,663	34.6%
106	2031	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	/0

106	2031	51	51020	PERS RETIREMENT	6,332	6,040	292	95.4%
106	2031	51	51021	OASDI	5,128	4,510	618	87.9%
106	2031	51	51022	UNFUNDED PERS LIAB MISC	6,797	6,797	0	100.0%
106	2031	51	51024	ADP MISC PERS UNFUNDED	2,034	2,034	0	100.0%
106	2031	51	51030	GROUP INSURANCE	22,244	22,727	(483)	102.2%
106	2031	51	51031	UNEMPLOYMENT INSURANCE	133	123	10	92.8%
106	2031	51	51040	WORKERS COMPENSATION	1,082	1,082	(0)	100.0%
106	2031	51	51050	DEFERRED COMP MATCH	-	-	-	/0
106	2031	53	53120	COMMUNICATIONS	270	207	63	76.8%
106	2031	53	53150	INSURANCE	353	353	-	100.0%
106	2031	53	53170	MAINTENANCE OF EQUIPMENT	6,323	6,322	1	100.0%
106	2031	53	53220	OFFICE EXPENSE	500	262	238	52.4%
106	2031	53	53230	PROFESSIONAL/SPECIAL SERV	1,850	1,729	121	93.4%
106	2031	53	53270	SMALL TOOLS & INSTRUMENTS	404	304	100	75.3%
106	2031	53	53280	SPECIAL DEPARTMENTAL EXP	4,539	4,539	-	100.0%
106	2031	53	53290	EMPLOYEE TRAVEL/TRAINING	51	51	0	99.3%
106	2031	53	53291	TRANSPORTATION EXPENSE	900	626	274	69.6%
106	2031	53	53297	TRANSIT SUBSIDY	-	-	-	/0
106	2031	53	53300	UTILITIES	8,700	9,066	(366)	104.2%
106	2032	51	51010	SALARY & WAGES	2,181,618	2,175,536	6,082	99.7%
106	2032	51	510108	COVID-19 SALARIES	-	-	-	/0
106	2032	51	51011	EXTRA HELP	-	-	-	/0
106	2032	51	51012	OVERTIME COMPENSATION	551,073	556,267	(5,194)	100.9%
106	2032	51	51015	PAY IN LIEU/MISC PAYOUTS	-	64,682	(64,682)	/0
106	2032	51	51020	PERS RETIREMENT	403,732	365,291	38,441	90.5%
106	2032	51	51021	OASDI	221,569	211,477	10,092	95.4%
106	2032	51	51022	UNFUNDED PERS LIAB MISC	45,415	45,415	(0)	100.0%
106	2032	51	51023	UNFUNDED PERS LIAB SAFETY	510,147	510,147	(0)	100.0%
106	2032	51	51024	ADP MISC PERS UNFUNDED	13,588	13,588	(0)	100.0%
106	2032	51	51025	ADP SAFETY PERS UNFUNDED	91,002	91,002	0	100.0%
106	2032	51	51030	GROUP INSURANCE	700,684	624,775	75,909	89.2%
106	2032	51	51031	UNEMPLOYMENT INSURANCE	5,719	5,625	94	98.3%
106	2032	51	51040	WORKERS COMPENSATION	451,793	451,793	(0)	100.0%
106	2032	51	51050	DEFERRED COMP MATCH	19,080	13,640	5,440	71.5%
106	2032	53	53110	CLOTHING & PERSONNEL SUPP	21,280	20,744	536	97.5%
106	2032	53	531102	INMATE CLOTHING	20,565	13,094	7,472	63.7%
106	2032	53	53120	COMMUNICATIONS	33,420	34,580	(1,160)	103.5%
106	2032	53	53130	FOOD	388,000	402,928	(14,928)	103.8%

106	2032	53	53140	HOUSEHOLD EXPENSE	97,100	100,404	(3,304)	103.4%
106	2032	53	53150	INSURANCE	225,133	224,118	1,015	99.5%
106	2032	53	53170	MAINTENANCE OF EQUIPMENT	124,649	125,823	(1,174)	100.9%
106	2032	53	53180	MTCE STRUCT-IMPRV-GROUNDS	119,598	79,168	40,430	66.2%
106	2032	53	53220	OFFICE EXPENSE	13,120	14,753	(1,633)	112.4%
106	2032	53	53230	PROFESSIONAL/SPECIAL SERV	483,288	477,135	6,153	98.7%
106	2032	53	53250	RENT/LEASE OF EQUIPMENT	10,752	9,856	896	91.7%
106	2032	53	53270	SMALL TOOLS & INSTRUMENTS	-	-	-	/0
106	2032	53	53280	SPECIAL DEPARTMENTAL EXP	21,388	21,386	2	100.0%
106	2032	53	53290	EMPLOYEE TRAVEL/TRAINING	61,642	55,946	5,695	90.8%
106	2032	53	53291	TRANSPORTATION EXPENSE	22,831	25,222	(2,391)	110.5%
106	2032	53	53293	INMATE TRANSPORTATION	3,750	824	2,926	22.0%
106	2032	53	53295	STATE OFFICER TRAINING	-	-	-	/0
106	2032	53	53300	UTILITIES	35,772	28,785	6,987	80.5%
106	2032	53	53800	INTERNAL ASSETS	17,358	15,480	1,878	89.2%
106	2032	57	57605	VEHICLES	127,941	127,941	-	100.0%
106	2032	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	/0
106	20321	53	53191	PHARMACY	221,594	219,853	1,741	99.2%
106	20321	53	53192	OTHER MEDICAL SUPPLIES	10,673	7,487	3,186	70.1%
106	20321	53	53220	OFFICE EXPENSE	3,072	2,100	972	68.4%
106	20321	53	532311	JAIL NURSING PROGRAM	391,366	366,896	24,470	93.7%
106	20321	53	532391	HEALTH SVC AGY PROVIDER	87,655	97,460	(9,805)	111.2%
106	20321	53	532392	HOSPITAL COSTS	192,340	220,017	(27,677)	114.4%
106	20321	53	532393	LAB SERVICES	658	-	658	0.0%
106	20321	53	532394	X-RAY SERVICES	32,590	33,599	(1,009)	103.1%
106	20321	53	532395	OUTSIDE MEDICAL PROVIDER	13,207	8,930	4,277	67.6%
106	20321	53	532396	OUTSIDE DENTAL PROVIDER	76,048	69,919	6,129	91.9%
106	20321	53	532397	OUTSIDE OPTICAL PROVIDER	8,289	8,289	-	100.0%
106	2035	51	51010	SALARY & WAGES	718,477	481,655	236,822	67.0%
106	2035	51	5101014	STANDBY	7,654	10,040	(2,386)	131.2%
106	2035	51	510108	COVID-19 SALARIES	-	-	-	/0
106	2035	51	51011	EXTRA HELP	13,403	14,874	(1,471)	111.0%
106	2035	51	51012	OVERTIME COMPENSATION	92,643	78,346	14,297	84.6%
106	2035	51	51015	PAY IN LIEU/MISC PAYOUTS	-	59,782	(59,782)	/0
106	2035	51	51020	PERS RETIREMENT	132,891	90,830	42,061	68.3%
106	2035	51	51021	OASDI	62,998	47,943	15,055	76.1%
106	2035	51	51023	UNFUNDED PERS LIAB SAFETY	171,213	171,213	0	100.0%
106	2035	51	51025	ADP SAFETY PERS UNFUNDED	30,541	30,541	(0)	100.0%

106	2035	51	51030	GROUP INSURANCE	222,440	172,783	49,657	77.7%
106	2035	51	51031	UNEMPLOYMENT INSURANCE	1,620	1,343	277	82.9%
106	2035	51	51040	WORKERS COMPENSATION	135,738	135,738	0	100.0%
106	2035	51	51050	DEFERRED COMP MATCH	7,080	5,083	1,997	71.8%
106	2035	53	53110	CLOTHING & PERSONNEL SUPP	4,263	4,403	(140)	103.3%
106	2035	53	53120	COMMUNICATIONS	22,013	16,903	5,110	76.8%
106	2035	53	53130	FOOD	23,472	21,929	1,543	93.4%
106	2035	53	53140	HOUSEHOLD EXPENSE	12,438	12,971	(533)	104.3%
106	2035	53	53150	INSURANCE	14,953	14,593	360	97.6%
106	2035	53	53170	MAINTENANCE OF EQUIPMENT	43,903	33,293	10,610	75.8%
106	2035	53	53180	MTCE STRUCT-IMPRV-GROUNDS	24,417	15,691	8,726	64.3%
106	2035	53	53190	MEDICAL/DENTAL LAB SUPPLY	3,000	110	2,890	3.7%
106	2035	53	53200	MEMBERSHIPS & DUES	8	8	0	97.7%
106	2035	53	53209	WORK SHOP EXPENSE	-	-	-	/0
106	2035	53	53211	REIMBURSEMENT SVC/SUPPLY	-	111	(111)	/0
106	2035	53	53220	OFFICE EXPENSE	5,000	4,205	795	84.1%
106	2035	53	53230	PROFESSIONAL/SPECIAL SERV	167,927	152,689	15,238	90.9%
106	2035	53	532393	LAB SERVICES	-	-	-	/0
106	2035	53	53260	RENT/LEASE OF BUILDINGS	221,111	210,175	10,936	95.1%
106	2035	53	53270	SMALL TOOLS & INSTRUMENTS	8,000	6,893	1,107	86.2%
106	2035	53	53280	SPECIAL DEPARTMENTAL EXP	5,000	1,965	3,035	39.3%
106	2035	53	532801	SHOP SUPPLIES EXPENSE	-	-	-	/0
106	2035	53	53290	EMPLOYEE TRAVEL/TRAINING	8,699	202	8,497	2.3%
106	2035	53	53291	TRANSPORTATION EXPENSE	16,063	12,120	3,943	75.5%
106	2035	53	53300	UTILITIES	56,500	56,064	436	99.2%
106	2035	53	53800	INTERNAL ASSETS	-	-	-	/0
106	2035	57	57602	OFFICE FURNITURE	-	-	-	/0
106	2035	57	57605	VEHICLES	75,318	73,991	1,327	98.2%
106	2036	51	51010	SALARY & WAGES	1,746,367	1,385,419	360,948	79.3%
106	2036	51	510108	COVID-19 SALARIES	-	-	-	/0
106	2036	51	51011	EXTRA HELP	159,972	140,149	19,823	87.6%
106	2036	51	51012	OVERTIME COMPENSATION	325,276	430,010	(104,734)	132.2%
106	2036	51	51015	PAY IN LIEU/MISC PAYOUTS	-	69,002	(69,002)	/0
106	2036	51	51020	PERS RETIREMENT	358,487	252,069	106,418	70.3%
106	2036	51	51021	OASDI	173,846	151,609	22,237	87.2%
106	2036	51	51022	UNFUNDED PERS LIAB MISC	27,471	27,471	0	100.0%
106	2036	51	51023	UNFUNDED PERS LIAB SAFETY	423,887	423,887	0	100.0%
106	2036	51	51024	ADP MISC PERS UNFUNDED	8,219	8,219	(0)	100.0%

106	2036	51	51025	ADP SAFETY PERS UNFUNDED	75,614	75,614	(0)	100.0%
106	2036	51	51030	GROUP INSURANCE	734,050	520,591	213,459	70.9%
106	2036	51	51031	UNEMPLOYMENT INSURANCE	4,464	4,098	366	91.8%
106	2036	51	51040	WORKERS COMPENSATION	240,010	240,010	(0)	100.0%
106	2036	51	51050	DEFERRED COMP MATCH	29,720	9,622	20,098	32.4%
106	2036	53	53100	AGRICULTURAL	2,000	553	1,447	27.6%
106	2036	53	53110	CLOTHING & PERSONNEL SUPP	12,960	9,535	3,425	73.6%
106	2036	53	531101	JUVENILE CLOTHING	11,880	7,724	4,156	65.0%
106	2036	53	53120	COMMUNICATIONS	23,102	23,698	(596)	102.6%
106	2036	53	53130	FOOD	264,044	273,762	(9,718)	103.7%
106	2036	53	53140	HOUSEHOLD EXPENSE	46,104	35,037	11,067	76.0%
106	2036	53	53150	INSURANCE	101,694	57,480	44,214	56.5%
106	2036	53	53170	MAINTENANCE OF EQUIPMENT	35,716	13,005	22,711	36.4%
106	2036	53	53180	MTCE STRUCT-IMPRV-GROUNDS	15,000	10,747	4,253	71.6%
106	2036	53	53190	MEDICAL/DENTAL LAB SUPPLY	69,000	50,919	18,081	73.8%
106	2036	53	53200	MEMBERSHIPS & DUES	404	404	-	100.0%
106	2036	53	53220	OFFICE EXPENSE	8,696	5,558	3,137	63.9%
106	2036	53	53230	PROFESSIONAL/SPECIAL SERV	356,613	364,727	(8,114)	102.3%
106	2036	53	532391	HEALTH SVC AGY PROVIDER	57,497	73,080	(15,583)	127.1%
106	2036	53	53240	PUBLICATION/LEGAL NOTICES	-	-	-	/0
106	2036	53	53260	RENT/LEASE OF BUILDINGS	-	-	-	/0
106	2036	53	53270	SMALL TOOLS & INSTRUMENTS	174	174	-	100.0%
106	2036	53	53280	SPECIAL DEPARTMENTAL EXP	3,500	-	3,500	0.0%
106	2036	53	53290	EMPLOYEE TRAVEL/TRAINING	7,079	8,707	(1,628)	123.0%
106	2036	53	53291	TRANSPORTATION EXPENSE	1,000	875	125	87.5%
106	2036	53	53300	UTILITIES	112,900	52,744	60,156	46.7%
106	2036	53	53800	INTERNAL ASSETS	-	-	-	/0
106	2036	55	55350	JUVENILE CRIME PREVENTION	10,000	81	9,919	0.8%
106	2036	57	57500	IMPROVEMENT & STRUCTURES	-	-	-	/0
106	2036	57	57600	EQUIPMENT	-	-	-	/0
106	2036	57	57603	COMPUTERS	-	-	-	/0
106	2036	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	/0
106	2037	51	51010	SALARY & WAGES	2,469,453	2,117,410	352,043	85.7%
106	2037	51	5101014	STANDBY	168,364	76,208	92,156	45.3%
106	2037	51	510108	COVID-19 SALARIES	-	-	-	/0
106	2037	51	51011	EXTRA HELP	-	-	-	/0
106	2037	51	51012	OVERTIME COMPENSATION	80,000	68,728	11,272	85.9%
106	2037	51	51015	PAY IN LIEU/MISC PAYOUTS	-	80,007	(80,007)	/0

106	2037	51	51020	PERS RETIREMENT	415,216	351,320	63,896	84.6%
106	2037	51	51021	OASDI	198,145	178,867	19,278	90.3%
106	2037	51	51022	UNFUNDED PERS LIAB MISC	83,750	83,749	1	100.0%
106	2037	51	51023	UNFUNDED PERS LIAB SAFETY	576,258	576,258	0	100.0%
106	2037	51	51024	ADP MISC PERS UNFUNDED	25,058	25,058	(0)	100.0%
106	2037	51	51025	ADP SAFETY PERS UNFUNDED	102,795	102,795	0	100.0%
106	2037	51	51030	GROUP INSURANCE	811,903	618,575	193,328	76.2%
106	2037	51	51031	UNEMPLOYMENT INSURANCE	5,175	4,873	302	94.2%
106	2037	51	51040	WORKERS COMPENSATION	185,666	185,666	0	100.0%
106	2037	51	51050	DEFERRED COMP MATCH	31,720	18,723	12,998	59.0%
106	2037	53	53110	CLOTHING & PERSONNEL SUPP	11,251	9,384	1,867	83.4%
106	2037	53	53120	COMMUNICATIONS	48,100	48,292	(192)	100.4%
106	2037	53	53140	HOUSEHOLD EXPENSE	18,300	3,734	14,566	20.4%
106	2037	53	53150	INSURANCE	59,119	59,119	-	100.0%
106	2037	53	53170	MAINTENANCE OF EQUIPMENT	51,881	24,909	26,973	48.0%
106	2037	53	53180	MTCE STRUCT-IMPRV-GROUNDS	3,000	1,037	1,963	34.6%
106	2037	53	53190	MEDICAL/DENTAL LAB SUPPLY	8,461	9,877	(1,416)	116.7%
106	2037	53	53200	MEMBERSHIPS & DUES	3,677	3,677	-	100.0%
106	2037	53	53220	OFFICE EXPENSE	42,478	23,856	18,622	56.2%
106	2037	53	53230	PROFESSIONAL/SPECIAL SERV	283,106	316,711	(33,605)	111.9%
106	2037	53	532393	LAB SERVICES	2,500	4,153	(1,653)	166.1%
106	2037	53	53240	PUBLICATION/LEGAL NOTICES	1,000	968	32	96.8%
106	2037	53	53250	RENT/LEASE OF EQUIPMENT	-	-	-	/0
106	2037	53	53270	SMALL TOOLS & INSTRUMENTS	1,000	-	1,000	0.0%
106	2037	53	53280	SPECIAL DEPARTMENTAL EXP	15,439	14,696	743	95.2%
106	2037	53	53290	EMPLOYEE TRAVEL/TRAINING	82,842	91,299	(8,457)	110.2%
106	2037	53	53291	TRANSPORTATION EXPENSE	18,247	17,407	840	95.4%
106	2037	53	53295	STATE OFFICER TRAINING	-	-	-	/0
106	2037	53	53300	UTILITIES	14,000	11,760	2,240	84.0%
106	2037	53	53800	INTERNAL ASSETS	78,403	78,403	-	100.0%
106	2037	55	55350	JUVENILE CRIME PREVENTION	15,000	1,704	13,296	11.4%
106	2037	55	55400	SUPPORT & CARE OF PERSONS	15,000	59	14,941	0.4%
106	2037	57	57603	COMPUTERS	-	-	-	/0
106	2037	57	57605	VEHICLES	17,335	13,774	3,561	79.5%
106	2037	57	57608	SPECIAL DEPT EQUIPMENT	70,331	28,846	41,485	41.0%
106	20379	51	51010	SALARY & WAGES	-	-	-	/0
106	20379	51	51012	OVERTIME COMPENSATION	-	-	-	/0
106	20379	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	/0

106	20379	51	51020	PERS RETIREMENT	-	-	-	/0
106	20379	51	51021	OASDI	-	-	-	/0
106	20379	51	51022	UNFUNDED PERS LIAB MISC	-	-	-	/0
106	20379	51	51023	UNFUNDED PERS LIAB SAFETY	-	-	-	/0
106	20379	51	51030	GROUP INSURANCE	-	-	-	/0
106	20379	51	51031	UNEMPLOYMENT INSURANCE	-	-	-	/0
106	20379	51	51040	WORKERS COMPENSATION	-	-	-	/0
106	20379	51	51050	DEFERRED COMP MATCH	-	-	-	/0
106	20379	53	53110	CLOTHING & PERSONNEL SUPP	-	-	-	/0
106	20379	53	53120	COMMUNICATIONS	-	-	-	/0
106	20379	53	53150	INSURANCE	-	505	(505)	/0
106	20379	53	53170	MAINTENANCE OF EQUIPMENT	-	-	-	/0
106	20379	53	53220	OFFICE EXPENSE	-	-	-	/0
106	20379	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	/0
106	20379	53	53270	SMALL TOOLS & INSTRUMENTS	-	-	-	/0
106	20379	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	/0
106	20379	53	53290	EMPLOYEE TRAVEL/TRAINING	-	-	-	/0
106	20379	53	53291	TRANSPORTATION EXPENSE	-	-	-	/0
106	2038	53	53230	PROFESSIONAL/SPECIAL SERV	(300)	-	(300)	0.0%
107	1101	0	53152	MEMBER CONTRIBUTION	-	(5,870,419)	5,870,419	/0
107	1101	0	53153	OPERATING EXPENSE	-	3,339,412	(3,339,412)	/0
107	1101	51	51010	SALARY & WAGES	410,103	398,788	11,315	97.2%
107	1101	51	510108	COVID-19 SALARIES	-	-	-	/0
107	1101	51	51015	PAY IN LIEU/MISC PAYOUTS	-	9,119	(9,119)	/0
107	1101	51	51020	PERS RETIREMENT	40,723	38,083	2,640	93.5%
107	1101	51	51021	OASDI	31,373	29,900	1,473	95.3%
107	1101	51	51022	UNFUNDED PERS LIAB MISC	75,657	75,657	-	100.0%
107	1101	51	510221	PERS LIABILITY ADJ	-	-	-	/0
107	1101	51	51024	ADP MISC PERS UNFUNDED	22,637	22,637	-	100.0%
107	1101	51	51030	GROUP INSURANCE	96,652	63,896	32,756	66.1%
107	1101	51	51031	UNEMPLOYMENT INSURANCE	820	824	(4)	100.5%
107	1101	51	51040	WORKERS COMPENSATION	8,222	8,222	-	100.0%
107	1101	51	51050	DEFERRED COMP MATCH	5,166	3,550	1,616	68.7%
107	1101	51	51060	SALARY & BENEFIT ADJUST	-	(6,099)	6,099	/0
107	1101	53	53120	COMMUNICATIONS	2,338	939	1,399	40.2%
107	1101	53	53150	INSURANCE	6,210	6,210	-	100.0%
107	1101	53	53151	LIABILITY EXPENSE ADJUST	-	1,383,161	(1,383,161)	/0
107	1101	53	53170	MAINTENANCE OF EQUIPMENT	7,737	5,627	2,110	72.7%

107	1101	53	53180	MTCE STRUCT-IMPRV-GROUNDS	1,900	358	1,542	18.8%
107	1101	53	53200	MEMBERSHIPS & DUES	18,473	18,473	-	100.0%
107	1101	53	53220	OFFICE EXPENSE	5,337	410	4,927	7.7%
107	1101	53	53230	PROFESSIONAL/SPECIAL SERV	25,458	11,200	14,258	44.0%
107	1101	53	53235	A-87 OVERHEAD	53,588	53,418	170	99.7%
107	1101	53	53237	LEGAL EXPENSE	23,663	422	23,241	1.8%
107	1101	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	/0
107	1101	53	53290	EMPLOYEE TRAVEL/TRAINING	2,992	901	2,091	30.1%
107	1101	53	53291	TRANSPORTATION EXPENSE	650	-	650	0.0%
107	1101	53	53292	AUTO ALLOWANCE	-	-	-	/0
107	1101	53	53300	UTILITIES	6,163	5,492	671	89.1%
107	1101	53	53304	WORKS COMP EXCESS	4,239,177	4,224,191	14,986	99.6%
107	1101	53	53305	GEN LIAB SETTLEMENTS	290,000	-	290,000	0.0%
107	1101	53	53306	LIABILITY EXCESS	2,239,059	2,239,059	-	100.0%
107	1101	53	53307	PROPERTY	366,438	365,460	978	99.7%
107	1101	53	53308	UNEMPLOYMENT CLAIMS	255,000	152,228	102,772	59.7%
107	1101	53	53309	PUB OFCL EXCESS INS	15,800	-	15,800	0.0%
107	1101	53	53313	PROP INS SIR	48,000	-	48,000	0.0%
107	1101	53	53315	INVESTIGATIONS	150,546	183,105	(32,559)	121.6%
107	1101	53	53316	UNEMPLOYMENT ADMIN	2,600	716	1,884	27.6%
107	1101	53	53318	MED-MALPRACTICE EXCESS	178,075	178,075	-	100.0%
107	1101	53	53319	MED-MAL SETTLEMENT	-	-	-	/0
107	1101	53	53800	INTERNAL ASSETS	-	-	-	/0
107	1101	53	53801	RISK MANAGEMENT SUBSIDY	60,000	-	60,000	0.0%
107	1101	55	55490	DEPRECIATION	-	-	-	/0
108	5013	51	51010	SALARY & WAGES	10,551,614	9,393,265	1,158,349	89.0%
108	5013	51	5101014	STANDBY	158,828	110,169	48,659	69.4%
108	5013	51	510108	COVID-19 SALARIES	-	-	-	/0
108	5013	51	51011	EXTRA HELP	150,142	124,276	25,866	82.8%
108	5013	51	51012	OVERTIME COMPENSATION	190,000	110,648	79,352	58.2%
108	5013	51	51015	PAY IN LIEU/MISC PAYOUTS	135,000	98,024	36,976	72.6%
108	5013	51	51020	PERS RETIREMENT	1,024,258	930,986	93,272	90.9%
108	5013	51	51021	OASDI	861,664	728,328	133,336	84.5%
108	5013	51	51022	UNFUNDED PERS LIAB MISC	1,715,954	1,715,954	(0)	100.0%
108	5013	51	51024	ADP MISC PERS UNFUNDED	513,419	513,419	0	100.0%
108	5013	51	51030	GROUP INSURANCE	3,344,596	3,195,124	149,472	95.5%
108	5013	51	51031	UNEMPLOYMENT INSURANCE	22,527	19,806	2,721	87.9%
108	5013	51	51040	WORKERS COMPENSATION	529,681	529,681	(0)	100.0%

108	5013	51	51050	DEFERRED COMP MATCH	78,000	64,843	13,157	83.1%
108	5013	53	53120	COMMUNICATIONS	132,600	121,859	10,741	91.9%
108	5013	53	53140	HOUSEHOLD EXPENSE	166,280	160,252	6,028	96.4%
108	5013	53	53150	INSURANCE	227,579	227,579	-	100.0%
108	5013	53	53170	MAINTENANCE OF EQUIPMENT	353,667	202,367	151,300	57.2%
108	5013	53	53180	MTCE STRUCT-IMPRV-GROUNDS	182,338	73,955	108,383	40.6%
108	5013	53	53200	MEMBERSHIPS & DUES	36,800	36,800	0	100.0%
108	5013	53	53210	MISCELLANEOUS EXPENSE	-	-	-	/0
108	5013	53	53220	OFFICE EXPENSE	274,383	259,605	14,778	94.6%
108	5013	53	53230	PROFESSIONAL/SPECIAL SERV	2,891,705	2,345,786	545,919	81.1%
108	5013	53	532300	PROFESSION/SPEC OTHER	2,670,543	2,092,276	578,267	78.3%
108	5013	53	53235	A-87 OVERHEAD	273,242	272,577	665	99.8%
108	5013	53	53250	RENT/LEASE OF EQUIPMENT	4,500	133	4,367	3.0%
108	5013	53	53260	RENT/LEASE OF BUILDINGS	187,824	175,134	12,690	93.2%
108	5013	53	53280	SPECIAL DEPARTMENTAL EXP	3,001,371	2,636,592	364,779	87.8%
108	5013	53	53290	EMPLOYEE TRAVEL/TRAINING	14,224	9,379	4,845	65.9%
108	5013	53	53291	TRANSPORTATION EXPENSE	46,600	44,022	2,578	94.5%
108	5013	53	53297	TRANSIT SUBSIDY	-	-	-	/0
108	5013	53	53300	UTILITIES	108,120	75,789	32,331	70.1%
108	5013	53	53800	INTERNAL ASSETS	33,000	23,425	9,575	71.0%
108	5013	55	55400	SUPPORT & CARE OF PERSONS	1,108,321	720,093	388,228	65.0%
108	5013	55	55401	SUPPORT AND CARE - OTHER	186,962	159,638	27,324	85.4%
108	5013	55	55417	TC IHSS POWER AUTHORITY	-	-	-	/0
108	5013	55	55480	TAXES ASSESSMENTS	3,510	3,493	17	99.5%
108	5013	55	555211	BUILDING USE ALLOWANCE	55,000	49,749	5,251	90.5%
108	5013	57	57500	IMPROVEMENT & STRUCTURES	-	-	-	/0
108	5013	57	57601	OFFICE EQUIPMENT	20,388	20,339	49	99.8%
108	5013	57	57603	COMPUTERS	71,000	30,558	40,442	43.0%
108	5013	57	57605	VEHICLES	-	-	-	/0
108	5013	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	/0
108	5013	59	59725	DEBT SVC AIRCON	108,428	107,042	1,386	98.7%
108	5022	55	55395	COUNTY CHILDRENS FUND	25,000	20,000	5,000	80.0%
108	5022	55	55397	COMMUNITY BASE RESOURCE	26,244	26,244	-	100.0%
108	5022	55	55398	CAL-WORKS	8,907,929	8,653,201	254,728	97.1%
108	5022	55	55399	ARC	185,888	177,227	8,661	95.3%
108	5022	55	55402	FOSTER CARE	4,641,391	4,036,284	605,107	87.0%
108	5022	55	55403	WRAPAROUND-FC	5,000	295	4,705	5.9%
108	5022	55	55406	THP PLUS	123,246	123,246	-	100.0%

108	5022	55	55408	ADOPTION ASSISTANCE	9,525,616	9,202,839	322,777	96.6%
108	5022	55	55409	LIHEAP	122,462	124,146	(1,684)	101.4%
108	5022	55	55412	WINS	155,529	158,538	(3,009)	101.9%
108	5042	55	55400	SUPPORT & CARE OF PERSONS	181,594	146,638	34,956	80.8%
108	5042	55	55401	SUPPORT AND CARE - OTHER	58,560	47,587	10,973	81.3%
108	5042	55	55411	CMSP	-	-	-	/0
110	8011	55	55448	PRINCIPAL AIRCON DEBT	423,076	423,076	-	100.0%
110	8011	55	55449	INTEREST AIRCON DEBT	171,322	171,322	(0)	100.0%
110	8012	55	55520	CONTR TO OTHER AGENCIES	-	-	-	/0
110	8013	53	53230	PROFESSIONAL/SPECIAL SERV	6,000	-	6,000	0.0%
110	8013	55	55427	RETIRE LT DEBT 14	635,000	635,000	-	100.0%
110	8013	55	55447	INTEREST LT DEBT 14	225,607	229,513	(3,906)	101.7%
112	4009	55	55428	RETIRE TRAN HSA	-	30,000,000	(30,000,000)	/0
112	4009	55	55450	INTEREST EXPENSE	-	964,933	(964,933)	/0
112	4009	59	59723	DEBT SVC COP'S 2014	-	-	-	/0
112	4009	59	59725	DEBT SVC AIRCON	118,954	118,954	(0)	100.0%
112	40121	51	51010	SALARY & WAGES	2,999,864	1,728,171	1,271,692	57.6%
112	40121	51	510108	COVID-19 SALARIES	-	-	-	/0
112	40121	51	51011	EXTRA HELP	145,518	46,671	98,847	32.1%
112	40121	51	51012	OVERTIME COMPENSATION	29,060	-	29,060	0.0%
112	40121	51	51015	PAY IN LIEU/MISC PAYOUTS	18,617	20,342	(1,725)	109.3%
112	40121	51	51020	PERS RETIREMENT	284,276	170,669	113,608	60.0%
112	40121	51	51021	OASDI	246,665	129,358	117,307	52.4%
112	40121	51	51022	UNFUNDED PERS LIAB MISC	330,652	330,652	-	100.0%
112	40121	51	51024	ADP MISC PERS UNFUNDED	98,932	98,932	-	100.0%
112	40121	51	51030	GROUP INSURANCE	1,013,327	481,086	532,241	47.5%
112	40121	51	51031	UNEMPLOYMENT INSURANCE	6,386	3,496	2,891	54.7%
112	40121	51	51040	WORKERS COMPENSATION	60,703	60,703	-	100.0%
112	40121	51	51050	DEFERRED COMP MATCH	31,320	8,014	23,306	25.6%
112	40121	53	53110	CLOTHING & PERSONNEL SUPP	103	137	(34)	132.6%
112	40121	53	53120	COMMUNICATIONS	104,440	62,405	42,035	59.8%
112	40121	53	53140	HOUSEHOLD EXPENSE	32,592	27,031	5,562	82.9%
112	40121	53	53150	INSURANCE	45,848	45,848	-	100.0%
112	40121	53	53170	MAINTENANCE OF EQUIPMENT	114,420	17,727	96,693	15.5%
112	40121	53	53180	MTCE STRUCT-IMPRV-GROUNDS	69,355	48,054	21,302	69.3%
112	40121	53	53190	MEDICAL/DENTAL LAB SUPPLY	81,623	42,991	38,632	52.7%
112	40121	53	53200	MEMBERSHIPS & DUES	25,264	24,581	684	97.3%
112	40121	53	53220	OFFICE EXPENSE	125,162	81,206	43,956	64.9%

112	40121	53	53230	PROFESSIONAL/SPECIAL SERV	1,387,456	1,215,804	171,652	87.6%
112	40121	53	53235	A-87 OVERHEAD	-	-	-	/0
112	40121	53	53250	RENT/LEASE OF EQUIPMENT	45,145	48,496	(3,352)	107.4%
112	40121	53	53260	RENT/LEASE OF BUILDINGS	50,874	50,730	144	99.7%
112	40121	53	53280	SPECIAL DEPARTMENTAL EXP	1,445,215	197,806	1,247,409	13.7%
112	40121	53	53290	EMPLOYEE TRAVEL/TRAINING	104,673	21,926	82,747	20.9%
112	40121	53	53291	TRANSPORTATION EXPENSE	8,079	6,236	1,843	77.2%
112	40121	53	53297	TRANSIT SUBSIDY	-	-	-	/0
112	40121	53	53300	UTILITIES	61,788	39,377	22,411	63.7%
112	40121	53	53318	MED-MALPRACTICE EXCESS	15,942	-	15,942	0.0%
112	40121	53	53800	INTERNAL ASSETS	14,424	14,400	24	99.8%
112	40121	57	57603	COMPUTERS	495,426	99,040	396,386	20.0%
112	40121	57	57605	VEHICLES	266,326	75,956	190,370	28.5%
112	40121	57	57608	SPECIAL DEPT EQUIPMENT	40,000	25,936	14,064	64.8%
112	40121	59	59900	INTRAFUND TRANSFER	991,399	804,674	186,725	81.2%
112	40131	51	51010	SALARY & WAGES	4,141,151	3,943,215	197,936	95.2%
112	40131	51	510108	COVID-19 SALARIES	-	-	-	/0
112	40131	51	51011	EXTRA HELP	103,295	105,605	(2,309)	102.2%
112	40131	51	51012	OVERTIME COMPENSATION	86,942	74,443	12,499	85.6%
112	40131	51	51015	PAY IN LIEU/MISC PAYOUTS	303,116	314,373	(11,257)	103.7%
112	40131	51	51020	PERS RETIREMENT	580,878	388,832	192,046	66.9%
112	40131	51	51021	OASDI	496,279	326,443	169,836	65.8%
112	40131	51	51022	UNFUNDED PERS LIAB MISC	731,237	731,237	-	100.0%
112	40131	51	51024	ADP MISC PERS UNFUNDED	218,788	218,788	-	100.0%
112	40131	51	51030	GROUP INSURANCE	2,072,135	1,141,477	930,658	55.1%
112	40131	51	51031	UNEMPLOYMENT INSURANCE	12,941	8,921	4,020	68.9%
112	40131	51	51040	WORKERS COMPENSATION	451,464	451,464	-	100.0%
112	40131	51	51050	DEFERRED COMP MATCH	17,616	18,376	(760)	104.3%
112	40131	53	53110	CLOTHING & PERSONNEL SUPP	1,000	788	212	78.8%
112	40131	53	53120	COMMUNICATIONS	76,320	77,182	(862)	101.1%
112	40131	53	53130	FOOD	-	-	-	/0
112	40131	53	53140	HOUSEHOLD EXPENSE	30,411	31,248	(837)	102.8%
112	40131	53	53150	INSURANCE	86,677	86,677	-	100.0%
112	40131	53	53170	MAINTENANCE OF EQUIPMENT	13,090	16,032	(2,943)	122.5%
112	40131	53	53180	MTCE STRUCT-IMPRV-GROUNDS	8,984	11,679	(2,695)	130.0%
112	40131	53	53190	MEDICAL/DENTAL LAB SUPPLY	324	542	(218)	167.3%
112	40131	53	53200	MEMBERSHIPS & DUES	30,365	30,313	52	99.8%
112	40131	53	53220	OFFICE EXPENSE	10,825	80,216	(69,392)	741.1%

112	40131	53	53230	PROFESSIONAL/SPECIAL SERV	5,133,840	6,159,731	(1,025,891)	120.0%
112	40131	53	53235	A-87 OVERHEAD	257,627	257,627	-	100.0%
112	40131	53	53250	RENT/LEASE OF EQUIPMENT	95,805	94,238	1,567	98.4%
112	40131	53	53260	RENT/LEASE OF BUILDINGS	40,335	41,801	(1,466)	103.6%
112	40131	53	53270	SMALL TOOLS & INSTRUMENTS	100	-	100	0.0%
112	40131	53	53280	SPECIAL DEPARTMENTAL EXP	55,139	100,425	(45,286)	182.1%
112	40131	53	53290	EMPLOYEE TRAVEL/TRAINING	27,053	31,436	(4,383)	116.2%
112	40131	53	53291	TRANSPORTATION EXPENSE	29,063	29,678	(615)	102.1%
112	40131	53	53297	TRANSIT SUBSIDY	-	-	-	/0
112	40131	53	53300	UTILITIES	32,331	53,378	(21,047)	165.1%
112	40131	53	53318	MED-MALPRACTICE EXCESS	70,249	-	70,249	0.0%
112	40131	53	53800	INTERNAL ASSETS	23,065	72,209	(49,144)	313.1%
112	40131	55	55400	SUPPORT & CARE OF PERSONS	4,695,495	5,135,747	(440,252)	109.4%
112	40131	55	55405	SUPPORT/CARE-STATE HOSP	87,500	-	87,500	0.0%
112	40131	55	55407	INSTITUTE MENTAL DISEASE	2,184,279	2,408,288	(224,009)	110.3%
112	40131	55	55415	MANAGED CARE	552,114	562,978	(10,864)	102.0%
112	40131	55	55520	CONTR TO OTHER AGENCIES	-	527,827	(527,827)	/0
112	40131	57	57500	IMPROVEMENT & STRUCTURES	-	-	-	/0
112	40131	57	57601	OFFICE EQUIPMENT	-	-	-	/0
112	40131	57	57603	COMPUTERS	72,816	12,672	60,143	17.4%
112	40131	57	57605	VEHICLES	173,600	115,823	57,777	66.7%
112	40131	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	/0
112	40131	59	59900	INTRAFUND TRANSFER	(2,213,637)	(1,857,303)	(356,335)	83.9%
112	40171	51	51010	SALARY & WAGES	770,269	802,888	(32,619)	104.2%
112	40171	51	510108	COVID-19 SALARIES	-	-	-	/0
112	40171	51	51011	EXTRA HELP	16,000	13,935	2,065	87.1%
112	40171	51	51012	OVERTIME COMPENSATION	-	-	-	/0
112	40171	51	51015	PAY IN LIEU/MISC PAYOUTS	7,234	7,560	(326)	104.5%
112	40171	51	51020	PERS RETIREMENT	81,118	79,689	1,429	98.2%
112	40171	51	51021	OASDI	66,088	61,141	4,947	92.5%
112	40171	51	51022	UNFUNDED PERS LIAB MISC	132,155	132,155	-	100.0%
112	40171	51	51024	ADP MISC PERS UNFUNDED	39,541	39,541	-	100.0%
112	40171	51	51030	GROUP INSURANCE	378,140	295,445	82,695	78.1%
112	40171	51	51031	UNEMPLOYMENT INSURANCE	2,078	1,663	415	80.0%
112	40171	51	51040	WORKERS COMPENSATION	118,071	118,071	0	100.0%
112	40171	51	51050	DEFERRED COMP MATCH	6,840	6,867	(27)	100.4%
112	40171	53	53110	CLOTHING & PERSONNEL SUPP	112	74	38	66.3%
112	40171	53	53120	COMMUNICATIONS	29,054	30,156	(1,102)	103.8%

112	40171	53	53130	FOOD	2,000	-	2,000	0.0%
112	40171	53	53140	HOUSEHOLD EXPENSE	13,141	10,144	2,997	77.2%
112	40171	53	53150	INSURANCE	21,260	21,258	2	100.0%
112	40171	53	53170	MAINTENANCE OF EQUIPMENT	9,715	4,712	5,003	48.5%
112	40171	53	53180	MTCE STRUCT-IMPRV-GROUNDS	14,358	4,722	9,636	32.9%
112	40171	53	53190	MEDICAL/DENTAL LAB SUPPLY	4,414	-	4,414	0.0%
112	40171	53	53200	MEMBERSHIPS & DUES	5,385	3,285	2,100	61.0%
112	40171	53	53220	OFFICE EXPENSE	45,084	59,781	(14,697)	132.6%
112	40171	53	53230	PROFESSIONAL/SPECIAL SERV	1,434,132	1,694,061	(259,930)	118.1%
112	40171	53	53235	A-87 OVERHEAD	75,339	75,339	-	100.0%
112	40171	53	53250	RENT/LEASE OF EQUIPMENT	39,676	40,620	(944)	102.4%
112	40171	53	53260	RENT/LEASE OF BUILDINGS	23,252	22,469	783	96.6%
112	40171	53	53280	SPECIAL DEPARTMENTAL EXP	12,858	3,373	9,485	26.2%
112	40171	53	53290	EMPLOYEE TRAVEL/TRAINING	20,022	1,422	18,600	7.1%
112	40171	53	53291	TRANSPORTATION EXPENSE	7,032	6,271	761	89.2%
112	40171	53	53297	TRANSIT SUBSIDY	-	-	-	/0
112	40171	53	53300	UTILITIES	46,906	37,769	9,137	80.5%
112	40171	53	53318	MED-MALPRACTICE EXCESS	19,521	-	19,521	0.0%
112	40171	53	53800	INTERNAL ASSETS	9,212	2,093	7,119	22.7%
112	40171	55	55400	SUPPORT & CARE OF PERSONS	160,097	58,281	101,816	36.4%
112	40171	57	57603	COMPUTERS	50,000	-	50,000	0.0%
112	40171	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	/0
112	40171	59	59900	INTRAFUND TRANSFER	365,026	477,917	(112,891)	130.9%
112	40251	51	51010	SALARY & WAGES	1,124,754	1,089,213	35,541	96.8%
112	40251	51	510108	COVID-19 SALARIES	-	-	-	/0
112	40251	51	51011	EXTRA HELP	4,266	4,577	(311)	107.3%
112	40251	51	51012	OVERTIME COMPENSATION	2,000	-	2,000	0.0%
112	40251	51	51015	PAY IN LIEU/MISC PAYOUTS	54,329	54,496	(167)	100.3%
112	40251	51	51020	PERS RETIREMENT	129,514	101,840	27,674	78.6%
112	40251	51	51021	OASDI	108,585	83,608	24,977	77.0%
112	40251	51	51022	UNFUNDED PERS LIAB MISC	169,862	169,862	-	100.0%
112	40251	51	51024	ADP MISC PERS UNFUNDED	50,823	50,823	-	100.0%
112	40251	51	51030	GROUP INSURANCE	374,659	236,741	137,918	63.2%
112	40251	51	51031	UNEMPLOYMENT INSURANCE	2,812	2,240	573	79.6%
112	40251	51	51040	WORKERS COMPENSATION	28,325	28,325	-	100.0%
112	40251	51	51050	DEFERRED COMP MATCH	13,200	1,756	11,444	13.3%
112	40251	53	53110	CLOTHING & PERSONNEL SUPP	118	156	(38)	132.6%
112	40251	53	53120	COMMUNICATIONS	19,501	20,072	(570)	102.9%

112	40251	53	53140	HOUSEHOLD EXPENSE	20,652	21,596	(944)	104.6%
112	40251	53	53150	INSURANCE	24,079	24,079	-	100.0%
112	40251	53	53170	MAINTENANCE OF EQUIPMENT	6,670	2,559	4,111	38.4%
112	40251	53	53180	MTCE STRUCT-IMPRV-GROUNDS	26,754	28,818	(2,064)	107.7%
112	40251	53	53190	MEDICAL/DENTAL LAB SUPPLY	72,126	77,183	(5,057)	107.0%
112	40251	53	53200	MEMBERSHIPS & DUES	3,930	3,835	95	97.6%
112	40251	53	53220	OFFICE EXPENSE	36,201	74,443	(38,242)	205.6%
112	40251	53	53230	PROFESSIONAL/SPECIAL SERV	317,470	418,898	(101,428)	131.9%
112	40251	53	53235	A-87 OVERHEAD	81,281	81,281	-	100.0%
112	40251	53	53250	RENT/LEASE OF EQUIPMENT	17,939	19,219	(1,280)	107.1%
112	40251	53	53260	RENT/LEASE OF BUILDINGS	12,823	12,310	513	96.0%
112	40251	53	53280	SPECIAL DEPARTMENTAL EXP	3,834	412	3,422	10.7%
112	40251	53	53290	EMPLOYEE TRAVEL/TRAINING	6,793	5,909	884	87.0%
112	40251	53	53291	TRANSPORTATION EXPENSE	1,955	2,095	(140)	107.1%
112	40251	53	53297	TRANSIT SUBSIDY	-	-	-	/0
112	40251	53	53300	UTILITIES	49,756	30,154	19,603	60.6%
112	40251	53	53318	MED-MALPRACTICE EXCESS	34,677	-	34,677	0.0%
112	40251	53	53800	INTERNAL ASSETS	11,367	11,367	-	100.0%
112	40251	57	57603	COMPUTERS	9,279	5,192	4,087	56.0%
112	40251	57	57606	MEDICAL FURNITURE	8,000	6,907	1,093	86.3%
112	40251	57	57607	MEDICAL EQUIPMENT	-	-	-	/0
112	40251	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	/0
112	40251	59	59900	INTRAFUND TRANSFER	545,289	574,711	(29,423)	105.4%
112	40261	51	51010	SALARY & WAGES	258,781	286,541	(27,761)	110.7%
112	40261	51	510108	COVID-19 SALARIES	-	-	-	/0
112	40261	51	51011	EXTRA HELP	40,680	1,297	39,383	3.2%
112	40261	51	51012	OVERTIME COMPENSATION	-	-	-	/0
112	40261	51	51015	PAY IN LIEU/MISC PAYOUTS	104,603	108,915	(4,312)	104.1%
112	40261	51	51020	PERS RETIREMENT	30,823	29,123	1,700	94.5%
112	40261	51	51021	OASDI	31,123	29,738	1,385	95.6%
112	40261	51	51022	UNFUNDED PERS LIAB MISC	56,523	56,523	-	100.0%
112	40261	51	51024	ADP MISC PERS UNFUNDED	16,912	16,912	-	100.0%
112	40261	51	51030	GROUP INSURANCE	89,685	77,316	12,369	86.2%
112	40261	51	51031	UNEMPLOYMENT INSURANCE	808	796	12	98.5%
112	40261	51	51040	WORKERS COMPENSATION	7,151	7,151	-	100.0%
112	40261	51	51050	DEFERRED COMP MATCH	2,772	1,336	1,436	48.2%
112	40261	53	53150	INSURANCE	3,107	3,107	-	100.0%
112	40261	53	53230	PROFESSIONAL/SPECIAL SERV	1,602	-	1,602	0.0%

112	40261	53	53235	A-87 OVERHEAD	9,126	9,126	-	100.0%
112	40261	53	53318	MED-MALPRACTICE EXCESS	3,507	-	3,507	0.0%
112	40301	51	51010	SALARY & WAGES	15,368	-	15,368	0.0%
112	40301	51	51020	PERS RETIREMENT	5,209	-	5,209	0.0%
112	40301	51	51021	OASDI	4,208	-	4,208	0.0%
112	40301	51	51030	GROUP INSURANCE	11,647	-	11,647	0.0%
112	40301	51	51031	UNEMPLOYMENT INSURANCE	110	-	110	0.0%
112	40301	51	51040	WORKERS COMPENSATION	-	-	-	/0
112	40301	53	53150	INSURANCE	8	8	-	100.0%
112	40301	53	53190	MEDICAL/DENTAL LAB SUPPLY	1,000	-	1,000	0.0%
112	40301	53	53230	PROFESSIONAL/SPECIAL SERV	40,000	50,550	(10,550)	126.4%
112	40301	53	53235	A-87 OVERHEAD	1,151	1,151	-	100.0%
112	40301	53	53290	EMPLOYEE TRAVEL/TRAINING	2,500	-	2,500	0.0%
112	40301	55	55400	SUPPORT & CARE OF PERSONS	70,000	16,518	53,482	23.6%
113	5015	51	51010	SALARY & WAGES	966,413	934,638	31,775	96.7%
113	5015	51	510108	COVID-19 SALARIES	-	-	-	/0
113	5015	51	51011	EXTRA HELP	12,210	8,217	3,993	67.3%
113	5015	51	51012	OVERTIME COMPENSATION	8,050	2,708	5,342	33.6%
113	5015	51	51015	PAY IN LIEU/MISC PAYOUTS	21,062	20,545	517	97.5%
113	5015	51	51020	PERS RETIREMENT	95,540	91,522	4,018	95.8%
113	5015	51	51021	OASDI	75,958	71,320	4,638	93.9%
113	5015	51	51022	UNFUNDED PERS LIAB MISC	198,120	198,120	0	100.0%
113	5015	51	51024	ADP MISC PERS UNFUNDED	59,279	59,278	1	100.0%
113	5015	51	51030	GROUP INSURANCE	325,390	311,668	13,722	95.8%
113	5015	51	51031	UNEMPLOYMENT INSURANCE	2,200	1,949	251	88.6%
113	5015	51	51040	WORKERS COMPENSATION	52,939	52,939	0	100.0%
113	5015	51	51050	DEFERRED COMP MATCH	9,600	8,238	1,362	85.8%
113	5015	53	53120	COMMUNICATIONS	11,500	10,080	1,420	87.7%
113	5015	53	53140	HOUSEHOLD EXPENSE	18,115	17,721	394	97.8%
113	5015	53	53150	INSURANCE	15,819	15,819	-	100.0%
113	5015	53	53170	MAINTENANCE OF EQUIPMENT	6,760	6,108	652	90.4%
113	5015	53	53180	MTCE STRUCT-IMPRV-GROUNDS	2,400	601	1,799	25.0%
113	5015	53	53200	MEMBERSHIPS & DUES	6,000	5,004	996	83.4%
113	5015	53	53210	MISCELLANEOUS EXPENSE	48,852	223	48,629	0.5%
113	5015	53	53220	OFFICE EXPENSE	33,000	31,118	1,882	94.3%
113	5015	53	53230	PROFESSIONAL/SPECIAL SERV	203,100	201,111	1,989	99.0%
113	5015	53	53235	A-87 OVERHEAD	63,957	63,957	-	100.0%
113	5015	53	53250	RENT/LEASE OF EQUIPMENT	2,800	2,012	788	71.8%

113	5015	53	53260	RENT/LEASE OF BUILDINGS	60,184	60,183	1	100.0%
113	5015	53	53280	SPECIAL DEPARTMENTAL EXP	23,200	14,551	8,650	62.7%
113	5015	53	53290	EMPLOYEE TRAVEL/TRAINING	21,500	12,357	9,143	57.5%
113	5015	53	53291	TRANSPORTATION EXPENSE	1,500	608	892	40.5%
113	5015	53	53300	UTILITIES	26,000	24,815	1,185	95.4%
113	5015	53	53800	INTERNAL ASSETS	6,151	6,147	4	99.9%
113	5015	57	57601	OFFICE EQUIPMENT	-	-	-	/0
115	2065	51	51010	SALARY & WAGES	504,523	419,334	85,189	83.1%
115	2065	51	510108	COVID-19 SALARIES	-	-	-	/0
115	2065	51	51012	OVERTIME COMPENSATION	-	821	(821)	/0
115	2065	51	51015	PAY IN LIEU/MISC PAYOUTS	-	22,365	(22,365)	/0
115	2065	51	51020	PERS RETIREMENT	50,099	40,968	9,131	81.8%
115	2065	51	51021	OASDI	39,060	32,799	6,261	84.0%
115	2065	51	51022	UNFUNDED PERS LIAB MISC	95,229	95,229	-	100.0%
115	2065	51	51024	ADP MISC PERS UNFUNDED	28,493	28,493	-	100.0%
115	2065	51	51030	GROUP INSURANCE	155,707	136,815	18,893	87.9%
115	2065	51	51031	UNEMPLOYMENT INSURANCE	1,009	890	119	88.2%
115	2065	51	51040	WORKERS COMPENSATION	18,864	18,864	-	100.0%
115	2065	51	51050	DEFERRED COMP MATCH	3,000	2,588	412	86.3%
115	2065	53	53110	CLOTHING & PERSONNEL SUPP	3,500	488	3,012	13.9%
115	2065	53	53120	COMMUNICATIONS	8,000	5,658	2,342	70.7%
115	2065	53	53150	INSURANCE	12,651	12,651	-	100.0%
115	2065	53	53170	MAINTENANCE OF EQUIPMENT	6,000	3,176	2,824	52.9%
115	2065	53	53200	MEMBERSHIPS & DUES	2,000	1,827	173	91.3%
115	2065	53	53220	OFFICE EXPENSE	18,000	14,800	3,200	82.2%
115	2065	53	53230	PROFESSIONAL/SPECIAL SERV	59,500	59,557	(57)	100.1%
115	2065	53	532300	PROFESSION/SPEC OTHER	60,000	56,675	3,325	94.5%
115	2065	53	53235	A-87 OVERHEAD	67,820	67,820	-	100.0%
115	2065	53	53270	SMALL TOOLS & INSTRUMENTS	2,664	236	2,428	8.9%
115	2065	53	53280	SPECIAL DEPARTMENTAL EXP	40,000	12,398	27,602	31.0%
115	2065	53	532803	MISCELLANEOUS PROJECTS	22,895	22,895	-	100.0%
115	2065	53	53290	EMPLOYEE TRAVEL/TRAINING	12,752	11,832	919	92.8%
115	2065	53	53291	TRANSPORTATION EXPENSE	15,000	10,187	4,813	67.9%
115	2065	53	53800	INTERNAL ASSETS	-	-	-	/0
115	2065	57	57601	OFFICE EQUIPMENT	-	-	-	/0
115	2065	57	57603	COMPUTERS	-	-	-	/0
115	2065	57	57605	VEHICLES	40,000	39,357	643	98.4%
115	2065	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	/0

115	2065	59	59000	CONTINGENCY	100,000	-	100,000	0.0%
116	5063	51	51010	SALARY & WAGES	48,458	47,818	640	98.7%
116	5063	51	510108	COVID-19 SALARIES	-	-	-	/0
116	5063	51	51011	EXTRA HELP	62,150	62,133	17	100.0%
116	5063	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	/0
116	5063	51	51020	PERS RETIREMENT	5,023	4,747	276	94.5%
116	5063	51	51021	OASDI	9,116	8,256	860	90.6%
116	5063	51	51022	UNFUNDED PERS LIAB MISC	8,293	8,293	0	100.0%
116	5063	51	51024	ADP MISC PERS UNFUNDED	2,481	2,481	-	100.0%
116	5063	51	51030	GROUP INSURANCE	23,445	22,727	718	96.9%
116	5063	51	51031	UNEMPLOYMENT INSURANCE	245	221	24	90.3%
116	5063	51	51040	WORKERS COMPENSATION	1,616	1,617	(1)	100.1%
116	5063	51	51050	DEFERRED COMP MATCH	738	722	16	97.9%
116	5063	53	53120	COMMUNICATIONS	500	444	56	88.8%
116	5063	53	53130	FOOD	140,370	107,100	33,270	76.3%
116	5063	53	53140	HOUSEHOLD EXPENSE	23,357	22,360	997	95.7%
116	5063	53	53150	INSURANCE	7,280	7,280	-	100.0%
116	5063	53	53170	MAINTENANCE OF EQUIPMENT	7,614	5,968	1,646	78.4%
116	5063	53	53200	MEMBERSHIPS & DUES	253	253	-	100.0%
116	5063	53	53220	OFFICE EXPENSE	6,481	6,462	19	99.7%
116	5063	53	53230	PROFESSIONAL/SPECIAL SERV	355,092	352,003	3,088	99.1%
116	5063	53	53260	RENT/LEASE OF BUILDINGS	7,800	7,800	-	100.0%
116	5063	53	53280	SPECIAL DEPARTMENTAL EXP	160	160	-	100.0%
116	5063	53	53290	EMPLOYEE TRAVEL/TRAINING	-	-	-	/0
116	5063	53	53291	TRANSPORTATION EXPENSE	9,191	9,376	(185)	102.0%
116	5063	53	53800	INTERNAL ASSETS	-	-	-	/0
116	5063	55	55413	NEGATIVE INTEREST APPORT	-	-	-	/0
116	5063	57	57605	VEHICLES	-	-	-	/0
116	5063	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	/0

er Name: TC\kpeterson

Tehama County

TEBD135 Revenue Status

Fund	Budget Unit	SubAccount	Account	Account Desc	2025 Budget	2025 Actual	2025 Balance	2025 %
101	1011	440	440320	RENTS & CONCESSIONS	0	0	0	/0
101	1011	450	450502	HEALTH & WELFARE REALIGN	0	0	0	/0
101	1011	450	450570	CLR 2011 REALIGNMENT	0	0	0	/0
101	1011	450	4506242	INDIAN GAMING FUND SB-621	0	0	0	/0
101	1011	450	450629	STATE SB-90 REIMBURSEMENT	0	0	0	/0
101	1011	450	450740	OTHER GOV'T AGENCIES	0	0	0	/0
101	1011	450	450751	AMERICAN RESCUE PLAN ACT	0	0	0	/0
101	1011	460	461060	OTHER FEES	0	0	0	/0
101	1011	460	461070	INTERFUND REVENUE	0	0	0	/0
101	1011	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
101	1011	470	471126	INSURANCE SETTLEMENTS	0	0	0	/0
101	1011	470	471210	SALE OF FIXED ASSETS	0	0	0	/0
101	1011	470	471211	SALE OF CAPITAL ASSETS	0	0	0	/0
101	1011	470	4712205	OP TRANSFER IN	0	0	0	/0
101	1012	450	450750	FED CARES RELIEF	0	0	0	/0
101	1012	470	471220	OPERATING TRANSFER-IN	0	0	0	/0
101	1013	450	450751	AMERICAN RESCUE PLAN ACT	0	0	0	/0
101	1013	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
101	1014	440	440320	RENTS & CONCESSIONS	38,880	40,058	-1,178	103.0%
101	1014	450	450502	HEALTH & WELFARE REALIGN	179,000	358,000	-179,000	200.0%
101	1014	460	461060	OTHER FEES	21,000	56,458	-35,458	268.8%
101	1014	470	471120	MISCELLANEOUS REVENUE	350,000	18,987	331,013	5.4%
101	1014	470	471127	SETTLEMENTS	0	404	-404	/0
101	1021	410	410010	P/T CURRENT SECURED	13,744,185	13,644,143	100,042	99.3%
101	1021	410	410011	OPERATING UNITARY TAX	1,100,000	1,268,817	-168,817	115.3%
101	1021	410	410020	P/T CURRENT UNSECURED	650,000	735,080	-85,080	113.1%
101	1021	410	410030	P/T PRIOR SECURED	0	0	0	/0
101	1021	410	410040	P/T PRIOR YEAR UNSECURED	20,000	22,539	-2,539	112.7%
101	1021	410	410060	P/T CURRENT SUPPLEMENTAL	360,000	258,313	101,687	71.8%
101	1021	410	410070	P/T PRIOR SUPPLEMENTAL	0	0	0	/0
101	1021	410	410075	PROPERTY TAX IN-LIEU VLF	10,773,502	10,782,528	-9,026	100.1%
101	1021	410	410080	SALES & USE TAX	2,695,437	3,113,559	-418,122	115.5%
101	1021	410	410089	PROPERTY TAX IN LIEU S/T	0	0	0	/0
101	1021	410	410093	RACE HORSE IN LIEU	0	0	0	/0
101	1021	410	410094	TIMBER YIELD GUARANTEE	70,000	107,745	-37,745	153.9%
101	1021	410	410096	AIRCRAFT TAXES	150,000	259,711	-109,711	173.1%

101	1021	420	420150	FRANCHISES	975,000	1,118,628	-143,628	114.7%
101	1021	430	430200	VEHICLE CODE FINES	250,000	211,656	38,344	84.7%
101	1021	430	430210	OTHER COURT FINES	200,000	113,682	86,318	56.8%
101	1021	430	430230	PENALTY & COST DEL TAXES	0	1,068,022	-1,068,022	/0
101	1021	440	440300	INTEREST	15,198	1,582	13,616	10.4%
101	1021	440	440303	PERS INTEREST	0	0	0	/0
101	1021	440	440320	RENTS & CONCESSIONS	10	0	10	0.0%
101	1021	450	450420	STATE MOTOR VEH IN LIEU	70,000	86,955	-16,955	124.2%
101	1021	450	450421	VEH LICENSE-REALIGNMENT	0	0	0	/0
101	1021	450	450502	HEALTH & WELFARE REALIGN	0	0	0	/0
101	1021	450	450600	HOME OWNERS P/T RELIEF	170,000	156,064	13,936	91.8%
101	1021	450	450620	STATE OTHER	0	852	-852	/0
101	1021	450	450626	OPEN SPACE SUBVENTION	0	0	0	/0
101	1021	450	450628	STATE OFF HIGHWAY VEHICLE	5,500	3,012	2,488	54.8%
101	1021	450	450629	STATE SB-90 REIMBURSEMENT	0	0	0	/0
101	1021	450	450690	FEDERAL GRAZING FEES	5,000	11,959	-6,959	239.2%
101	1021	450	450720	FEDERAL OTHER	938,731	940,924	-2,193	100.2%
101	1021	450	4507205	LATCF	0	0	0	/0
101	1021	450	450750	FED CARES RELIEF	0	0	0	/0
101	1021	460	460800	ASSM'T-TAX COLLECTION FEE	7,000	9,741	-2,741	139.2%
101	1021	460	461060	OTHER FEES	45,000	43,384	1,616	96.4%
101	1021	460	461061	CREDIT CARD FEES	0	0	0	/0
101	1021	460	461069	P/T COLLECTION FEES	74,000	83,532	-9,532	112.9%
101	1021	460	461070	INTERFUND REVENUE	0	0	0	/0
101	1021	460	461079	OMB CIRCULAR A-87	2,175,130	1,334,929	840,201	61.4%
101	1021	470	471120	MISCELLANEOUS REVENUE	50,000	50,267	-267	100.5%
101	1021	470	4712205	OP TRANSFER IN	0	0	0	/0
101	1021	470	471310	RESIDUAL EQUITY TRANSFER	0	0	0	/0
101	1022	440	440300	INTEREST	1,000,000	1,884,098	-884,098	188.4%
101	1022	450	450629	STATE SB-90 REIMBURSEMENT	0	0	0	/0
101	1022	450	4507205	LATCF	0	0	0	/0
101	1022	460	461060	OTHER FEES	440,492	384,964	55,528	87.4%
101	1022	460	461079	OMB CIRCULAR A-87	69,581	59,877	9,704	86.1%
101	1022	470	471120	MISCELLANEOUS REVENUE	750	1,528	-778	203.7%
101	1022	470	471134	PA ESTATE DISTRIBUTE 3-YR	0	0	0	/0
101	1023	450	450620	STATE OTHER	3,500	0	3,500	0.0%
101	1023	450	4507205	LATCF	0	0	0	/0
101	1023	460	460800	ASSM'T-TAX COLLECTION FEE	45,000	77,844	-32,844	173.0%

101	1023	460	461069	P/T COLLECTION FEES	210,000	277,886	-67,886	132.3%
101	1023	470	471113	CD DATA COUNTY SHARE	9,000	13,163	-4,163	146.3%
101	1023	470	471114	MAPS & DATA	3,500	3,150	350	90.0%
101	1023	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
101	1023	470	471210	SALE OF FIXED ASSETS	0	0	0	/0
101	1025	460	461060	OTHER FEES	0	0	0	/0
101	1025	470	471110	OTHER SALES	0	0	0	/0
101	1025	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
101	1026	410	410091	HOTEL/MOTEL TAXES	130,000	142,367	-12,367	109.5%
101	1026	420	420160	OTHER LICENSE & PERMITS	9,000	10,592	-1,592	117.7%
101	1026	430	430230	PENALTY & COST DEL TAXES	130,000	138,177	-8,177	106.3%
101	1026	430	430232	R&T CODE 4112 POI	0	215	-215	/0
101	1026	450	450629	STATE SB-90 REIMBURSEMENT	0	0	0	/0
101	1026	460	460800	ASSM'T-TAX COLLECTION FEE	136,117	136,251	-134	100.1%
101	1026	460	461060	OTHER FEES	0	1,325	-1,325	/0
101	1026	460	461069	P/T COLLECTION FEES	37,000	38,317	-1,317	103.6%
101	1026	470	471115	PROP/TAX EXCESS PROCEEDS	0	0	0	/0
101	1026	470	471116	TAX SALE REVENUE SHARE	0	0	0	/0
101	1026	470	471120	MISCELLANEOUS REVENUE	10,750	1,163	9,587	10.8%
101	1031	460	460850	LEGAL FEES	17,800	11,640	6,160	65.4%
101	1031	460	461060	OTHER FEES	0	0	0	/0
101	1031	460	461070	INTERFUND REVENUE	349,652	363,811	-14,159	104.0%
101	1031	470	471120	MISCELLANEOUS REVENUE	6,000	0	6,000	0.0%
101	1031	470	471127	SETTLEMENTS	0	0	0	/0
101	1041	460	461060	OTHER FEES	0	213	-213	/0
101	1041	460	461070	INTERFUND REVENUE	0	0	0	/0
101	1041	470	471120	MISCELLANEOUS REVENUE	0	4,191	-4,191	/0
101	1041	470	471125	RISK MANAGEMENT SUBSIDY	0	0	0	/0
101	1052	450	450459	STATE GRANTS	0	8,660	-8,660	/0
101	1052	450	450620	STATE OTHER	1,500	4,695	-3,195	313.0%
101	1052	450	450629	STATE SB-90 REIMBURSEMENT	0	0	0	/0
101	1052	450	450720	FEDERAL OTHER	0	0	0	/0
101	1052	450	450722	FEDERAL STIMULUS - ARRA	0	0	0	/0
101	1052	450	4507221	ARRA/STATE PASS THROUGH	0	0	0	/0
101	1052	460	460722	ARRA/CHARGE FOR SERVICES	0	0	0	/0
101	1052	460	460840	ELECTION SERVICES	93,290	127,836	-34,546	137.0%
101	1052	460	460952	RECORDER AUTOMATION FEES	0	0	0	/0
101	1052	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0

101	1052	470	471210	SALE OF FIXED ASSETS	0	0	0	/0
101	1073	450	450620	STATE OTHER	0	0	0	/0
101	1073	450	4507205	LATCF	14,425	14,425	0	100.0%
101	1073	450	450740	OTHER GOV'T AGENCIES	20,883	0	20,883	0.0%
101	1073	460	461070	INTERFUND REVENUE	0	803	-803	/0
101	1074	430	430211	CCCJ FINES	0	0	0	/0
101	1074	450	450623	STATE PARK BOND	0	0	0	/0
101	1074	450	4507205	LATCF	0	0	0	/0
101	1074	450	4507221	ARRA/STATE PASS THROUGH	0	0	0	/0
101	1074	450	450740	OTHER GOV'T AGENCIES	0	0	0	/0
101	1074	460	461008	JANITORIAL SERVICES	0	0	0	/0
101	1074	460	461060	OTHER FEES	0	0	0	/0
101	1074	460	461070	INTERFUND REVENUE	25,000	438	24,562	1.8%
101	1074	460	466081	MISC GRANTS	0	0	0	/0
101	1074	470	471120	MISCELLANEOUS REVENUE	0	4,605	-4,605	/0
101	1074	470	471126	INSURANCE SETTLEMENTS	0	0	0	/0
101	1074	470	471210	SALE OF FIXED ASSETS	5,000	0	5,000	0.0%
101	1076	430	430211	CCCJ FINES	0	0	0	/0
101	1076	440	440320	RENTS & CONCESSIONS	0	0	0	/0
101	1076	450	450580	STATE DISASTER RELIEF	0	0	0	/0
101	1076	450	450623	STATE PARK BOND	0	0	0	/0
101	1076	450	450670	FEDERAL DISASTER RELIEF	0	0	0	/0
101	1076	450	4507221	ARRA/STATE PASS THROUGH	0	0	0	/0
101	1076	460	461060	OTHER FEES	0	0	0	/0
101	1076	460	461070	INTERFUND REVENUE	0	0	0	/0
101	1076	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
101	1076	470	471126	INSURANCE SETTLEMENTS	0	0	0	/0
101	1076	470	471210	SALE OF FIXED ASSETS	0	0	0	/0
101	1091	450	450459	STATE GRANTS	500,000	68,889	431,111	13.8%
101	1091	450	450620	STATE OTHER	0	0	0	/0
101	1091	450	450659	FEDERAL GRANTS	0	0	0	/0
101	1091	450	4507205	LATCF	75,000	75,000	0	100.0%
101	1091	450	450723	HOUSING REHABILITATION	0	0	0	/0
101	1091	450	450750	FED CARES RELIEF	0	0	0	/0
101	1091	450	450751	AMERICAN RESCUE PLAN ACT	0	162,095	-162,095	/0
101	1091	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
101	1091	470	4712205	OP TRANSFER IN	0	0	0	/0
101	1104	460	460870	PLANNING/ENGINEERING SERV	0	4,264	-4,264	/0

101	1105	430	430210	OTHER COURT FINES	4,500	2,756	1,744	61.2%
101	1105	430	430213	MISC PENAL CODE FINES	9,150	7,832	1,318	85.6%
101	1105	450	450502	HEALTH & WELFARE REALIGN	0	0	0	/0
101	1105	450	450727	FEDERAL TITLE III	10,000	0	10,000	0.0%
101	1105	450	450751	AMERICAN RESCUE PLAN ACT	0	57,133	-57,133	/0
101	1105	460	460800	ASSM'T-TAX COLLECTION FEE	0	0	0	/0
101	1105	460	460950	RECORDING FEES	7,855	9,112	-1,257	116.0%
101	1105	460	461070	INTERFUND REVENUE	0	0	0	/0
101	1105	470	471120	MISCELLANEOUS REVENUE	0	1,982	-1,982	/0
101	1105	470	4712205	OP TRANSFER IN	0	0	0	/0
101	2000	450	450750	FED CARES RELIEF	0	0	0	/0
101	2009	430	430211	CCCJ FINES	0	0	0	/0
101	2009	460	460851	REIMB PUBLIC DEFENDER	0	0	0	/0
101	2009	460	460910	COURT FEES & COSTS	200,000	227,494	-27,494	113.7%
101	2009	460	460912	CLERK-CONCILIATION COURT	0	0	0	/0
101	2009	460	460916	SMALL CLAIMS FEES	0	0	0	/0
101	2009	460	461004	A-87 COURT SERVICES	51,829	58,744	-6,915	113.3%
101	2009	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
101	2009	470	4712205	OP TRANSFER IN	0	0	0	/0
101	2011	450	450563	STATE OCJP (CALEMA)	326,826	212,418	114,408	65.0%
101	2011	450	450570	CLR 2011 REALIGNMENT	83,344	0	83,344	0.0%
101	2011	450	450616	CITIZEN OPTION-PUB SAFETY	0	0	0	/0
101	2011	450	450720	FEDERAL OTHER	0	0	0	/0
101	2011	450	450722	FEDERAL STIMULUS - ARRA	0	0	0	/0
101	2011	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
101	20112	450	450563	STATE OCJP (CALEMA)	0	0	0	/0
101	20112	450	450570	CLR 2011 REALIGNMENT	88,961	47,550	41,411	53.4%
101	20112	450	450616	CITIZEN OPTION-PUB SAFETY	2,329	0	2,329	0.0%
101	20112	450	450720	FEDERAL OTHER	0	0	0	/0
101	20112	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
101	20113	450	450563	STATE OCJP (CALEMA)	87,000	45,668	41,332	52.5%
101	20114	450	450563	STATE OCJP (CALEMA)	187,068	103,749	83,319	55.5%
101	2061	420	420111	REGISTRATION PERMITS	2,970	3,460	-490	116.5%
101	2061	420	420160	OTHER LICENSE & PERMITS	70,000	89,933	-19,933	128.5%
101	2061	430	430220	FORF & PENALTIES	2,000	11,109	-9,109	555.4%
101	2061	440	440320	RENTS & CONCESSIONS	0	0	0	/0
101	2061	450	450459	STATE GRANTS	0	0	0	/0
101	2061	450	450530	STATE AGRICULTURE	425,991	615,801	-189,810	144.6%

101	2061	450	450531	STATE WEED MANAGEMENT	0	0	0	/0
101	2061	450	450532	STATE CONTRACTS	126,620	167,050	-40,430	131.9%
101	2061	450	450620	STATE OTHER	0	0	0	/0
101	2061	450	450740	OTHER GOV'T AGENCIES	75,641	75,641	0	100.0%
101	2061	460	460890	AGRICULTURAL SERVICES	113,000	119,198	-6,198	105.5%
101	2061	460	461060	OTHER FEES	525	750	-225	142.8%
101	2061	460	461070	INTERFUND REVENUE	0	0	0	/0
101	2061	460	466081	MISC GRANTS	0	0	0	/0
101	2061	470	471110	OTHER SALES	0	0	0	/0
101	2061	470	471120	MISCELLANEOUS REVENUE	150	5	145	3.3%
101	2061	470	471210	SALE OF FIXED ASSETS	0	0	0	/0
101	2062	420	420171	MARIJUANA SITE REG	500	1,000	-500	200.0%
101	2062	420	420172	MISC FEES	0	725	-725	/0
101	2062	430	430212	MISC FINES & FEES	0	0	0	/0
101	2062	430	430217	FINES & FEES CODE ENFORCE	25,000	65,510	-40,510	262.0%
101	2062	430	430218	FINES & FEES MARIJUANA	581,188	120,922	460,266	20.8%
101	2062	450	450459	STATE GRANTS	0	0	0	/0
101	2062	450	450520	OTHER STATE HEALTH	0	0	0	/0
101	2062	460	460810	SPECIAL ASSESSMENTS	2,500	5,009	-2,509	200.4%
101	2062	460	460813	VEHICLE ABATEMENT FEE	100,000	46,427	53,573	46.4%
101	2062	460	460816	NUISANCE ASSESSMENT	12,000	0	12,000	0.0%
101	2062	460	461010	CODE ENFORCEMENT	0	0	0	/0
101	2062	460	461070	INTERFUND REVENUE	0	0	0	/0
101	2062	470	471102	COST REIMBURSEMENT	20,000	0	20,000	0.0%
101	2062	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
101	2062	470	471220	OPERATING TRANSFER-IN	0	0	0	/0
101	2071	410	410092	PROPERTY TRANSFER TAX	300,000	341,399	-41,399	113.8%
101	2071	420	420160	OTHER LICENSE & PERMITS	2,900	2,840	60	97.9%
101	2071	450	450620	STATE OTHER	0	0	0	/0
101	2071	450	450629	STATE SB-90 REIMBURSEMENT	0	0	0	/0
101	2071	460	460911	CLERK-OTHER FEES	47,010	50,397	-3,387	107.2%
101	2071	460	460912	CLERK-CONCILIATION COURT	1,600	1,755	-155	109.7%
101	2071	460	460913	CLERK-MARRIAGE FEES	9,500	10,506	-1,006	110.6%
101	2071	460	460914	CLERK-MARRIAGE SERVICES	6,000	6,365	-365	106.1%
101	2071	460	460949	RECORDER OTHER FEE	115,000	110,720	4,280	96.3%
101	2071	460	460950	RECORDING FEES	180,000	156,458	23,543	86.9%
101	2071	460	460951	RECORDER MICROGRAPHIC FEE	6,000	0	6,000	0.0%
101	2071	460	460952	RECORDER AUTOMATION FEES	1,320	0	1,320	0.0%

101	2071	460	460955	GC 27361 TRIAL CT FEES	28,000	32,073	-4,073	114.5%
101	2071	460	460956	TRUNCATION FEES	0	0	0	/0
101	2071	460	460957	ELECTRONIC FILING FEES	25,168	18,421	6,747	73.2%
101	2071	460	460958	SB2 FILING FEES	22,000	13,284	8,717	60.4%
101	2071	460	461060	OTHER FEES	8,470	7,359	1,111	86.9%
101	2071	460	461069	P/T COLLECTION FEES	0	86	-86	/0
101	2071	460	461070	INTERFUND REVENUE	0	0	0	/0
101	2071	470	471110	OTHER SALES	0	0	0	/0
101	2071	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
101	2071	470	471210	SALE OF FIXED ASSETS	0	0	0	/0
101	2071	470	4712205	OP TRANSFER IN	0	0	0	/0
101	2072	430	430210	OTHER COURT FINES	0	0	0	/0
101	2072	450	450570	CLR 2011 REALIGNMENT	0	0	0	/0
101	2072	450	450620	STATE OTHER	0	0	0	/0
101	2072	450	450621	STATE OFFICER TRAINING	0	0	0	/0
101	2072	450	4506241	AB443/205 01/02	0	0	0	/0
101	2072	450	450629	STATE SB-90 REIMBURSEMENT	0	0	0	/0
101	2072	450	450720	FEDERAL OTHER	0	0	0	/0
101	2072	450	4507205	LATCF	31,387	31,387	0	100.0%
101	2072	450	450740	OTHER GOV'T AGENCIES	0	0	0	/0
101	2072	450	450750	FED CARES RELIEF	0	0	0	/0
101	2072	460	461060	OTHER FEES	12,800	13,500	-700	105.5%
101	2072	460	461070	INTERFUND REVENUE	0	0	0	/0
101	2072	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
101	2072	470	471126	INSURANCE SETTLEMENTS	0	0	0	/0
101	2073	440	440300	INTEREST	100	0	100	0.0%
101	2073	450	450500	STATE MENTAL HEALTH	8,809	0	8,809	0.0%
101	2073	450	450502	HEALTH & WELFARE REALIGN	75,700	0	75,700	0.0%
101	2073	460	460920	PUB GUARDIAN PROBATE FEES	8,500	6,156	2,344	72.4%
101	2073	460	460921	PUB GUARDIAN LPS FEES	20,000	26,655	-6,655	133.3%
101	2073	460	460922	REPRESENTATIVE PAYEE FEES	33,000	31,689	1,311	96.0%
101	2073	460	460923	BOND FEES	0	0	0	/0
101	2073	460	460924	PUB ADMIN ESTATE FEES	15,000	60	14,940	0.4%
101	2073	460	460925	SPECIAL NEEDS TRUST FEES	0	0	0	/0
101	2073	460	461060	OTHER FEES	0	450	-450	/0
101	2073	460	461070	INTERFUND REVENUE	0	0	0	/0
101	2073	470	471101	MISC REPAYMENTS	0	0	0	/0
101	2073	470	471104	TRANSPORTATION REIM CLIEN	0	0	0	/0

101	2073	470	471120	MISCELLANEOUS REVENUE	15,000	0	15,000	0.0%
101	2073	470	471210	SALE OF FIXED ASSETS	0	0	0	/0
101	2073	470	4712205	OP TRANSFER IN	0	0	0	/0
101	2074	450	450580	STATE DISASTER RELIEF	1,975,763	0	1,975,763	0.0%
101	2074	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
101	2075	450	450540	STATE CIVIL DEFENSE	141,829	279,704	-137,875	197.2%
101	2075	450	450570	CLR 2011 REALIGNMENT	0	0	0	/0
101	2075	450	450620	STATE OTHER	0	0	0	/0
101	2075	450	4506241	AB443/205 01/02	0	0	0	/0
101	2075	450	450677	HOMELAND SECURITY	0	0	0	/0
101	2075	450	450720	FEDERAL OTHER	0	0	0	/0
101	2075	450	450722	FEDERAL STIMULUS - ARRA	0	0	0	/0
101	2075	450	4507221	ARRA/STATE PASS THROUGH	0	0	0	/0
101	2075	450	450727	FEDERAL TITLE III	0	0	0	/0
101	2075	460	460722	ARRA/CHARGE FOR SERVICES	0	0	0	/0
101	2075	460	461060	OTHER FEES	960	960	0	100.0%
101	2075	470	471121	FEDERAL ASSET SEIZURE	0	0	0	/0
101	2075	470	471127	SETTLEMENTS	0	0	0	/0
101	2077	420	420140	PLANNING PERMITS	75,000	89,695	-14,695	119.6%
101	2077	420	420173	TECHNOLOGY FEE	400	660	-260	165.0%
101	2077	450	450459	STATE GRANTS	0	0	0	/0
101	2077	450	450620	STATE OTHER	0	0	0	/0
101	2077	450	450629	STATE SB-90 REIMBURSEMENT	0	0	0	/0
101	2077	450	450720	FEDERAL OTHER	0	0	0	/0
101	2077	450	450723	HOUSING REHABILITATION	0	0	0	/0
101	2077	460	460813	VEHICLE ABATEMENT FEE	0	0	0	/0
101	2077	460	460815	PROJECT DEV REIMB/SVC	18,000	0	18,000	0.0%
101	2077	460	460870	PLANNING/ENGINEERING SERV	62,500	0	62,500	0.0%
101	2077	460	461060	OTHER FEES	1,500	0	1,500	0.0%
101	2077	460	461070	INTERFUND REVENUE	0	0	0	/0
101	2077	470	471110	OTHER SALES	0	0	0	/0
101	2077	470	471120	MISCELLANEOUS REVENUE	100	0	100	0.0%
101	2077	470	471210	SALE OF FIXED ASSETS	0	0	0	/0
101	2077	470	4712205	OP TRANSFER IN	0	0	0	/0
101	2078	420	420100	ANIMAL LICENSES	65,186	53,666	11,520	82.3%
101	2078	420	420110	BUSINESS LICENSES	5,000	9,150	-4,150	183.0%
101	2078	430	430210	OTHER COURT FINES	0	0	0	/0
101	2078	450	450629	STATE SB-90 REIMBURSEMENT	0	0	0	/0

101	2078	450	450740	OTHER GOV'T AGENCIES	281,940	292,303	-10,363	103.7%
101	2078	460	460930	HUMANE SERVICES	49,019	55,527	-6,508	113.3%
101	2078	460	460931	MICROCHIP FEE	16,640	10,795	5,845	64.9%
101	2078	460	461060	OTHER FEES	47,012	38,529	8,483	82.0%
101	2078	460	466081	MISC GRANTS	114,356	115,889	-1,533	101.3%
101	2078	470	471120	MISCELLANEOUS REVENUE	3,500	3,500	0	100.0%
101	2078	470	4711206	SPAY/NEUTER	22,285	20,143	2,143	90.4%
101	2078	470	4711207	MEDICAL DONATIONS	49,415	53,483	-4,068	108.2%
101	2078	470	4711208	MICRO-CHIPPING	0	0	0	/0
101	2078	470	471127	SETTLEMENTS	0	0	0	/0
101	2078	470	471132	DONATIONS	2,516	39,659	-37,143	1,576.3%
101	2078	470	471210	SALE OF FIXED ASSETS	0	0	0	/0
101	2079	450	450629	STATE SB-90 REIMBURSEMENT	0	0	0	/0
101	2079	450	450740	OTHER GOV'T AGENCIES	5,100	0	5,100	0.0%
101	2079	460	461060	OTHER FEES	0	2,626	-2,626	/0
101	4011	420	420110	BUSINESS LICENSES	2,200	5,663	-3,463	257.4%
101	4011	420	420160	OTHER LICENSE & PERMITS	0	0	0	/0
101	4011	420	420161	SEPTIC PERMITS	50,950	34,560	16,390	67.8%
101	4011	420	420162	FOOD & CONSUMER PERMITS	64,350	73,584	-9,234	114.3%
101	4011	420	420163	RECREATIONAL HEALTH	16,380	15,700	680	95.9%
101	4011	420	420164	SMALL WATER SYSTEMS	44,460	40,598	3,862	91.3%
101	4011	420	420165	HAZARDOUS MATERIAL	81,370	97,938	-16,568	120.4%
101	4011	420	420166	SOLID WASTE PERMIT	8,190	6,451	1,739	78.8%
101	4011	420	420167	LAND DEVELOPMENT	2,340	0	2,340	0.0%
101	4011	420	420168	WELL PERMITS	70,840	25,516	45,324	36.0%
101	4011	420	420169	UNDERGROUND STORAGE	43,290	36,842	6,448	85.1%
101	4011	420	420170	MEDICAL WASTE	9,009	12,063	-3,054	133.9%
101	4011	420	420171	MARIJUANA SITE REG	0	0	0	/0
101	4011	430	430220	FORF & PENALTIES	1,500	0	1,500	0.0%
101	4011	450	450459	STATE GRANTS	0	26,999	-26,999	/0
101	4011	450	450520	OTHER STATE HEALTH	110,200	100,200	10,000	90.9%
101	4011	450	450620	STATE OTHER	4,615	50,671	-46,056	1,098.0%
101	4011	450	450740	OTHER GOV'T AGENCIES	0	0	0	/0
101	4011	460	460813	VEHICLE ABATEMENT FEE	0	0	0	/0
101	4011	460	461010	CODE ENFORCEMENT	0	0	0	/0
101	4011	460	461060	OTHER FEES	0	17	-17	/0
101	4011	460	461070	INTERFUND REVENUE	0	0	0	/0
101	4011	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0

101	4011	470	471126	INSURANCE SETTLEMENTS	0	3,235	-3,235	/0
101	4011	470	471132	DONATIONS	0	0	0	/0
101	4011	470	471210	SALE OF FIXED ASSETS	0	0	0	/0
101	4011	470	4712205	OP TRANSFER IN	0	0	0	/0
101	4024	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
101	4041	420	420150	FRANCHISES	600,000	845,503	-245,503	140.9%
101	4041	440	440300	INTEREST	0	0	0	/0
101	4041	450	450620	STATE OTHER	0	0	0	/0
101	4041	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
101	5050	450	450459	STATE GRANTS	0	0	0	/0
101	5050	450	4506217	YOUTHFUL OFFENDER	0	0	0	/0
101	5050	450	450740	OTHER GOV'T AGENCIES	101,000	0	101,000	0.0%
101	5060	450	450459	STATE GRANTS	0	0	0	/0
101	5060	450	450590	STATE VETERANS AFFAIRS	123,600	129,979	-6,379	105.2%
101	5060	450	450591	STATE VETERAN'S EXCESS	0	0	0	/0
101	5060	450	4506219	CAL VET PROP 63	0	0	0	/0
101	5060	460	461070	INTERFUND REVENUE	0	0	0	/0
101	5060	470	471103	TRAVEL REIMBURSEMENTS	0	0	0	/0
101	5060	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
101	5062	430	430220	FORF & PENALTIES	0	0	0	/0
101	5062	440	440300	INTEREST	0	0	0	/0
101	5062	450	450720	FEDERAL OTHER	0	0	0	/0
101	5062	450	4507200	COMMUNITY SVC BLOCK GRANT	328,929	298,665	30,264	90.8%
101	5062	450	4507204	FEDERAL SECTION 8	0	0	0	/0
101	5062	450	4507206	DISASTER PREPAREDNESS	0	0	0	/0
101	5062	450	450722	FEDERAL STIMULUS - ARRA	0	0	0	/0
101	5062	450	4507221	ARRA/STATE PASS THROUGH	0	0	0	/0
101	5062	450	450750	FED CARES RELIEF	0	0	0	/0
101	5062	460	460722	ARRA/CHARGE FOR SERVICES	0	0	0	/0
101	5062	460	461070	INTERFUND REVENUE	1,120,811	906,847	213,964	80.9%
101	5062	470	471120	MISCELLANEOUS REVENUE	0	1,901	-1,901	/0
101	5062	470	471210	SALE OF FIXED ASSETS	0	0	0	/0
101	6021	450	450620	STATE OTHER	21,527	20,476	1,051	95.1%
101	6021	450	450627	LIBRARY SUBVENTION	0	0	0	/0
101	6021	450	4507205	LATCF	0	0	0	/0
101	6021	450	450740	OTHER GOV'T AGENCIES	0	602	-602	/0
101	6021	460	461040	LIBRARY SERVICES	7,200	3,741	3,459	52.0%
101	6021	460	461060	OTHER FEES	0	0	0	/0

101	6021	470	471112	REPLACEMENT REVENUE	1,200	0	1,200	0.0%
101	6021	470	471120	MISCELLANEOUS REVENUE	4,500	3,500	1,000	77.8%
101	6021	470	4711201	ERATE	0	0	0	/0
101	6021	470	471126	INSURANCE SETTLEMENTS	0	0	0	/0
101	6021	470	471132	DONATIONS	10,000	2,704	7,296	27.0%
101	6021	470	471210	SALE OF FIXED ASSETS	0	0	0	/0
101	6031	450	450459	STATE GRANTS	0	0	0	/0
101	6031	450	4507205	LATCF	0	0	0	/0
101	6031	460	461070	INTERFUND REVENUE	0	0	0	/0
101	6031	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
101	6031	470	471210	SALE OF FIXED ASSETS	0	0	0	/0
101	7013	450	450740	OTHER GOV'T AGENCIES	0	0	0	/0
101	7013	450	450751	AMERICAN RESCUE PLAN ACT	0	0	0	/0
101	7013	460	461050	PARKS/RECREATION SERVICE	39,685	26,081	13,604	65.7%
101	7013	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
101	7013	470	471127	SETTLEMENTS	0	0	0	/0
101	7013	470	471132	DONATIONS	0	1,500	-1,500	/0
101	7013	470	471210	SALE OF FIXED ASSETS	0	0	0	/0
101	7021	0	4505722	CLR 2011 JUV JUS BLK GRNT	0	0	0	/0
101	7021	440	440320	RENTS & CONCESSIONS	0	0	0	/0
101	7021	440	440322	CONE GROVE PARK	2,400	2,010	390	83.8%
101	7021	440	440323	GERBER PARK	0	0	0	/0
101	7021	440	440324	MILL CREEK PARK	1,000	810	190	81.0%
101	7021	440	440325	BEND BRIDGE	0	0	0	/0
101	7021	440	440326	RIDGEWAY PARK	5,952	14,595	-8,643	245.2%
101	7021	440	440327	TC RIVER PARK	2,580	570	2,010	22.1%
101	7021	440	440328	SIMPSON FINNELL	0	0	0	/0
101	7021	450	450459	STATE GRANTS	500,000	161,439	338,561	32.3%
101	7021	450	450580	STATE DISASTER RELIEF	0	0	0	/0
101	7021	450	450670	FEDERAL DISASTER RELIEF	0	0	0	/0
101	7021	460	461050	PARKS/RECREATION SERVICE	0	0	0	/0
101	7021	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
101	7021	470	471127	SETTLEMENTS	0	0	0	/0
101	7031	440	440320	RENTS & CONCESSIONS	32,493	4,378	28,115	13.5%
101	7031	470	471120	MISCELLANEOUS REVENUE	35,813	0	35,813	0.0%
101	7032	440	440320	RENTS & CONCESSIONS	7,209	6,750	459	93.6%
101	7032	470	471120	MISCELLANEOUS REVENUE	35,813	0	35,813	0.0%
101	7032	470	471127	SETTLEMENTS	0	0	0	/0

101	7033	440	440320	RENTS & CONCESSIONS	25,265	1,800	23,465	7.1%
101	7033	450	4507205	LATCF	35,207	35,207	0	100.0%
101	7033	470	471120	MISCELLANEOUS REVENUE	35,813	0	35,813	0.0%
101	7034	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
101	7035	440	440320	RENTS & CONCESSIONS	0	0	0	/0
101	7035	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
102	3011	410	410081	SALES & USE TAX 1/4 CENT	850,000	510,042	339,958	60.0%
102	3011	420	420130	ROAD PRIVILEGES & PERMITS	10,000	8,715	1,285	87.2%
102	3011	420	420150	FRANCHISES	0	0	0	/0
102	3011	440	440300	INTEREST	0	10	-10	/0
102	3011	450	450410	STATE HIGHWAY USERS 2104	1,022,130	1,017,878	4,252	99.6%
102	3011	450	450411	STATE HIGHWAY USERS 2106	273,318	264,132	9,186	96.6%
102	3011	450	450412	STATE HIGHWAY USERS 2105	1,123,099	1,108,182	14,917	98.7%
102	3011	450	450413	STATE HIGHWAY USERS 2103	1,821,697	1,846,885	-25,188	101.4%
102	3011	450	450414	ST HWY USERS SB1 LOAN RPY	0	0	0	/0
102	3011	450	450415	ST HWY USERS SB1 RMRA	5,369,570	6,208,942	-839,372	115.6%
102	3011	450	450417	STATE ROAD MATCHING	0	0	0	/0
102	3011	450	450418	STATE ROAD EXCHANGE	170,000	170,000	0	100.0%
102	3011	450	450419	STATE RSTP EXCHANGE	0	0	0	/0
102	3011	450	450580	STATE DISASTER RELIEF	1,227,535	55,836	1,171,699	4.5%
102	3011	450	450620	STATE OTHER	0	-1,147	1,147	/0
102	3011	450	450629	STATE SB-90 REIMBURSEMENT	0	0	0	/0
102	3011	450	450670	FEDERAL DISASTER RELIEF	3,193,109	362,807	2,830,302	11.4%
102	3011	450	450680	FEDERAL FOREST RESERVE	402,143	59,615	342,528	14.8%
102	3011	450	450720	FEDERAL OTHER	0	10,606	-10,606	/0
102	3011	450	450722	FEDERAL STIMULUS - ARRA	0	0	0	/0
102	3011	450	4507221	ARRA/STATE PASS THROUGH	0	0	0	/0
102	3011	450	450750	FED CARES RELIEF	0	0	0	/0
102	3011	450	450751	AMERICAN RESCUE PLAN ACT	0	0	0	/0
102	3011	460	460722	ARRA/CHARGE FOR SERVICES	0	0	0	/0
102	3011	460	460870	PLANNING/ENGINEERING SERV	12,500	10,705	1,795	85.6%
102	3011	460	460960	ROAD & STREET SERVICES	0	0	0	/0
102	3011	460	461060	OTHER FEES	0	0	0	/0
102	3011	460	461070	INTERFUND REVENUE	584,602	225,864	358,738	38.6%
102	3011	470	471110	OTHER SALES	0	0	0	/0
102	3011	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
102	3011	470	471126	INSURANCE SETTLEMENTS	2,500	3,751	-1,251	150.1%
102	3011	470	471127	SETTLEMENTS	0	1,699	-1,699	/0

102	3011	470	471210	SALE OF FIXED ASSETS	0	22,723	-22,723	/0
102	3011	470	471220	OPERATING TRANSFER-IN	0	3,580	-3,580	/0
102	3011	470	4712205	OP TRANSFER IN	0	0	0	/0
102	3015	410	410081	SALES & USE TAX 1/4 CENT	0	0	0	/0
102	3015	450	450417	STATE ROAD MATCHING	100,000	100,000	0	100.0%
102	3015	450	450418	STATE ROAD EXCHANGE	196,075	196,075	0	100.0%
102	3015	450	450620	STATE OTHER	1,992,515	967,033	1,025,482	48.5%
102	3015	450	450680	FEDERAL FOREST RESERVE	70,966	0	70,966	0.0%
102	3015	450	450720	FEDERAL OTHER	25,629,749	25,455,153	174,596	99.3%
103	1081	410	410094	TIMBER YIELD GUARANTEE	3,000	5,289	-2,289	176.3%
103	1081	430	430211	CCCJ FINES	0	0	0	/0
103	1081	440	440300	INTEREST	30,000	24,879	5,121	82.9%
103	1081	440	440301	INTEREST LONG TERM	0	0	0	/0
103	1081	450	450459	STATE GRANTS	21,329,640	13,751,901	7,577,739	64.5%
103	1081	450	450550	STATE CONSTRUCTION	0	0	0	/0
103	1081	450	450570	CLR 2011 REALIGNMENT	0	0	0	/0
103	1081	450	450616	CITIZEN OPTION-PUB SAFETY	0	0	0	/0
103	1081	450	450620	STATE OTHER	0	0	0	/0
103	1081	450	4506201	SMALL COMMUNITY GRANT	0	0	0	/0
103	1081	450	4506241	AB443/205 01/02	0	0	0	/0
103	1081	450	4506243	SCAAP	0	0	0	/0
103	1081	450	450720	FEDERAL OTHER	0	0	0	/0
103	1081	450	450723	HOUSING REHABILITATION	0	0	0	/0
103	1081	450	4507243	SCAAP FEDERAL	0	0	0	/0
103	1081	450	450740	OTHER GOV'T AGENCIES	0	0	0	/0
103	1081	450	450751	AMERICAN RESCUE PLAN ACT	3,500,000	0	3,500,000	0.0%
103	1081	470	471120	MISCELLANEOUS REVENUE	0	25,000	-25,000	/0
103	1081	470	471211	SALE OF CAPITAL ASSETS	0	84,000	-84,000	/0
103	1081	470	471220	OPERATING TRANSFER-IN	0	0	0	/0
103	1081	470	4712205	OP TRANSFER IN	0	0	0	/0
103	1081	470	471221	OPERATING TRSF-IN COP'S	0	0	0	/0
103	1081	470	471225	OPERATING XFER IN AIRCON	0	0	0	/0
103	1081	470	471235	TOBACCO SECURITIZATION	0	0	0	/0
105	2042	410	410010	P/T CURRENT SECURED	4,050,000	4,335,154	-285,154	107.0%
105	2042	410	410011	OPERATING UNITARY TAX	200,000	290,056	-90,056	145.0%
105	2042	410	410020	P/T CURRENT UNSECURED	190,000	233,557	-43,557	122.9%
105	2042	410	410030	P/T PRIOR SECURED	0	0	0	/0
105	2042	410	410040	P/T PRIOR YEAR UNSECURED	4,000	7,161	-3,161	179.0%

105	2042	410	410060	P/T CURRENT SUPPLEMENTAL	7,000	82,074	-75,074	1,172.5%
105	2042	410	410070	P/T PRIOR SUPPLEMENTAL	0	0	0	/0
105	2042	410	410094	TIMBER YIELD GUARANTEE	7,000	11,486	-4,486	164.1%
105	2042	440	440300	INTEREST	210,000	481,253	-271,253	229.2%
105	2042	450	450600	HOME OWNERS P/T RELIEF	50,000	49,586	414	99.2%
105	2042	450	450620	STATE OTHER	20,000	20,152	-152	100.8%
105	2042	450	450629	STATE SB-90 REIMBURSEMENT	0	0	0	/0
105	2042	450	450720	FEDERAL OTHER	0	38,709	-38,709	/0
105	2042	450	450722	FEDERAL STIMULUS - ARRA	0	0	0	/0
105	2042	450	4507221	ARRA/STATE PASS THROUGH	0	0	0	/0
105	2042	450	450727	FEDERAL TITLE III	30,000	30,000	0	100.0%
105	2042	450	450740	OTHER GOV'T AGENCIES	0	0	0	/0
105	2042	460	460722	ARRA/CHARGE FOR SERVICES	0	0	0	/0
105	2042	460	460860	REGISTRATION FEES	0	0	0	/0
105	2042	460	461026	DISPATCH SERVICES	189,750	272,250	-82,500	143.5%
105	2042	460	4610530	IMPACT FEES	400,000	0	400,000	0.0%
105	2042	460	461057	MITIGATION - NON COMMER.	0	0	0	/0
105	2042	460	461058	MITIGATION - COMMERCIAL	0	0	0	/0
105	2042	460	461059	PR CODE 4290	110,000	88,383	21,617	80.3%
105	2042	460	461060	OTHER FEES	1,086,500	2,059,952	-973,452	189.6%
105	2042	470	471120	MISCELLANEOUS REVENUE	0	513	-513	/0
105	2042	470	471126	INSURANCE SETTLEMENTS	0	0	0	/0
105	2042	470	471127	SETTLEMENTS	0	0	0	/0
105	2042	470	471210	SALE OF FIXED ASSETS	0	17,437	-17,437	/0
105	2042	470	4712205	OP TRANSFER IN	0	0	0	/0
106	2002	450	450570	CLR 2011 REALIGNMENT	0	0	0	/0
106	2002	450	450624	PUBLIC SAFETY AUGMENT	5,776,216	6,208,473	-432,257	107.5%
106	2002	450	4506291	HOMICIDE REIMBURSEMENT	0	0	0	/0
106	2002	450	450751	AMERICAN RESCUE PLAN ACT	0	0	0	/0
106	2002	470	471220	OPERATING TRANSFER-IN	24,824,479	22,641,605	2,182,874	91.2%
106	2006	450	450616	CITIZEN OPTION-PUB SAFETY	0	4	-4	/0
106	2006	460	461070	INTERFUND REVENUE	119,295	77,923	41,372	65.3%
106	2007	450	450616	CITIZEN OPTION-PUB SAFETY	0	906	-906	/0
106	2007	460	461070	INTERFUND REVENUE	752,845	634,894	117,951	84.3%
106	2007	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
106	2007	470	471126	INSURANCE SETTLEMENTS	0	0	0	/0
106	2007	470	471210	SALE OF FIXED ASSETS	0	0	0	/0
106	2008	450	450616	CITIZEN OPTION-PUB SAFETY	0	0	0	/0

106	2008	450	450740	OTHER GOV'T AGENCIES	0	0	0	/0
106	2008	460	461070	INTERFUND REVENUE	0	0	0	/0
106	2008	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
106	2013	430	430220	FORF & PENALTIES	0	0	0	/0
106	2013	450	450570	CLR 2011 REALIGNMENT	372,528	267,388	105,140	71.8%
106	2013	450	450616	CITIZEN OPTION-PUB SAFETY	0	0	0	/0
106	2013	450	450620	STATE OTHER	0	7,412	-7,412	/0
106	2013	450	450621	STATE OFFICER TRAINING	0	0	0	/0
106	2013	450	4506213	CRIME PREVENTION (PROP36)	0	0	0	/0
106	2013	450	4506242	INDIAN GAMING FUND SB-621	0	0	0	/0
106	2013	450	450629	STATE SB-90 REIMBURSEMENT	50,000	0	50,000	0.0%
106	2013	450	450720	FEDERAL OTHER	0	0	0	/0
106	2013	450	4507205	LATCF	0	0	0	/0
106	2013	450	450722	FEDERAL STIMULUS - ARRA	0	0	0	/0
106	2013	450	4507221	ARRA/STATE PASS THROUGH	0	0	0	/0
106	2013	450	450726	FEDERAL OCJP	0	0	0	/0
106	2013	450	4507261	FEDERAL OCJP	0	0	0	/0
106	2013	450	450740	OTHER GOV'T AGENCIES	212,815	209,019	3,796	98.2%
106	2013	460	460722	ARRA/CHARGE FOR SERVICES	0	0	0	/0
106	2013	460	460941	CODE ENFORCEMENT SERVICES	69,860	51,712	18,148	74.0%
106	2013	470	471102	COST REIMBURSEMENT	0	1,540	-1,540	/0
106	2013	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
106	2013	470	471121	FEDERAL ASSET SEIZURE	0	0	0	/0
106	2013	470	471122	STATE ASSET SEIZURE	12,000	2,968	9,032	24.7%
106	2013	470	471126	INSURANCE SETTLEMENTS	0	22,696	-22,696	/0
106	2013	470	471127	SETTLEMENTS	0	200,000	-200,000	/0
106	2013	470	471210	SALE OF FIXED ASSETS	0	1,170	-1,170	/0
106	2013	470	4712205	OP TRANSFER IN	0	0	0	/0
106	20134	450	450459	STATE GRANTS	0	0	0	/0
106	20135	450	450616	CITIZEN OPTION-PUB SAFETY	0	0	0	/0
106	20135	450	450620	STATE OTHER	73,220	51,908	21,312	70.9%
106	20135	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
106	20136	450	450616	CITIZEN OPTION-PUB SAFETY	0	0	0	/0
106	20136	450	450620	STATE OTHER	261,282	276,869	-15,587	106.0%
106	20136	450	450740	OTHER GOV'T AGENCIES	0	0	0	/0
106	20136	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
106	20137	450	450563	STATE OCJP (CALEMA)	0	0	0	/0
106	20137	450	450616	CITIZEN OPTION-PUB SAFETY	0	0	0	/0

106	20137	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
106	20139	450	450629	STATE SB-90 REIMBURSEMENT	291,475	-291,475	582,950	-100.0%
106	20139	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
106	2023	450	450570	CLR 2011 REALIGNMENT	1,010,879	942,628	68,251	93.2%
106	2023	450	4506241	AB443/205 01/02	0	0	0	/0
106	2023	460	461002	BAILIFF SERVICES	0	0	0	/0
106	2024	410	410020	P/T CURRENT UNSECURED	42,399	0	42,399	0.0%
106	2024	450	450620	STATE OTHER	133,448	163,095	-29,647	122.2%
106	2024	450	450720	FEDERAL OTHER	0	0	0	/0
106	2024	460	460940	LAW ENFORCEMENT SERVICES	37,534	4,541	32,993	12.1%
106	2025	450	450620	STATE OTHER	0	0	0	/0
106	2025	450	4506241	AB443/205 01/02	0	0	0	/0
106	2025	450	450720	FEDERAL OTHER	0	0	0	/0
106	2025	460	460940	LAW ENFORCEMENT SERVICES	0	0	0	/0
106	2025	470	471121	FEDERAL ASSET SEIZURE	0	0	0	/0
106	2025	470	471122	STATE ASSET SEIZURE	0	0	0	/0
106	2026	450	450459	STATE GRANTS	0	0	0	/0
106	2026	450	450570	CLR 2011 REALIGNMENT	70,000	150,947	-80,947	215.6%
106	2026	460	460851	REIMB PUBLIC DEFENDER	4,000	3,167	833	79.2%
106	2026	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
106	2027	420	420110	BUSINESS LICENSES	300	125	175	41.7%
106	2027	420	420160	OTHER LICENSE & PERMITS	1,256	66	1,190	5.3%
106	2027	430	430210	OTHER COURT FINES	0	0	0	/0
106	2027	430	430212	MISC FINES & FEES	0	0	0	/0
106	2027	430	430213	MISC PENAL CODE FINES	0	0	0	/0
106	2027	440	440320	RENTS & CONCESSIONS	0	0	0	/0
106	2027	450	450540	STATE CIVIL DEFENSE	0	0	0	/0
106	2027	450	450570	CLR 2011 REALIGNMENT	83,521	79,961	3,560	95.7%
106	2027	450	450580	STATE DISASTER RELIEF	25,643	16,438	9,205	64.1%
106	2027	450	450616	CITIZEN OPTION-PUB SAFETY	261,285	272,879	-11,594	104.4%
106	2027	450	450620	STATE OTHER	370,000	258,222	111,778	69.8%
106	2027	450	450621	STATE OFFICER TRAINING	46,951	73,360	-26,409	156.2%
106	2027	450	4506214	HI TECH CLEEP GRANT	0	0	0	/0
106	2027	450	4506241	AB443/205 01/02	43,831	650,000	-606,169	1,483.0%
106	2027	450	450629	STATE SB-90 REIMBURSEMENT	0	0	0	/0
106	2027	450	450670	FEDERAL DISASTER RELIEF	76,938	4,077	72,861	5.3%
106	2027	450	450677	HOMELAND SECURITY	137,052	152,956	-15,904	111.6%
106	2027	450	450720	FEDERAL OTHER	190,000	33,304	156,696	17.5%

106	2027	450	450722	FEDERAL STIMULUS - ARRA	0	0	0	/0
106	2027	450	4507221	ARRA/STATE PASS THROUGH	0	0	0	/0
106	2027	450	450726	FEDERAL OCJP	0	0	0	/0
106	2027	450	4507261	FEDERAL OCJP	0	0	0	/0
106	2027	450	4507264	FEDERAL MSP	0	0	0	/0
106	2027	450	450727	FEDERAL TITLE III	33,000	33,000	0	100.0%
106	2027	450	450740	OTHER GOV'T AGENCIES	80,000	80,000	0	100.0%
106	2027	460	460722	ARRA/CHARGE FOR SERVICES	0	0	0	/0
106	2027	460	460900	CIVIL PROCESS SERVICE	36,981	36,938	43	99.9%
106	2027	460	460940	LAW ENFORCEMENT SERVICES	102,000	97,576	4,424	95.7%
106	2027	460	460941	CODE ENFORCEMENT SERVICES	0	0	0	/0
106	2027	460	461060	OTHER FEES	2,037	4,302	-2,265	211.2%
106	2027	460	461070	INTERFUND REVENUE	31,870	36,190	-4,320	113.6%
106	2027	470	471102	COST REIMBURSEMENT	0	0	0	/0
106	2027	470	471120	MISCELLANEOUS REVENUE	14,143	-33,990	48,133	-240.3%
106	2027	470	471121	FEDERAL ASSET SEIZURE	114,645	103,575	11,070	90.3%
106	2027	470	471122	STATE ASSET SEIZURE	0	0	0	/0
106	2027	470	471126	INSURANCE SETTLEMENTS	0	82,500	-82,500	/0
106	2027	470	471127	SETTLEMENTS	0	0	0	/0
106	2027	470	471210	SALE OF FIXED ASSETS	0	3,675	-3,675	/0
106	2027	470	4712205	OP TRANSFER IN	0	0	0	/0
106	2028	450	450570	CLR 2011 REALIGNMENT	452,499	504,550	-52,051	111.5%
106	2028	450	4506241	AB443/205 01/02	0	0	0	/0
106	2028	460	461060	OTHER FEES	100,000	108,067	-8,067	108.1%
106	2028	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
106	2029	430	430213	MISC PENAL CODE FINES	3,161	0	3,161	0.0%
106	2029	450	450570	CLR 2011 REALIGNMENT	0	0	0	/0
106	2029	450	4506241	AB443/205 01/02	0	0	0	/0
106	2029	450	450740	OTHER GOV'T AGENCIES	0	0	0	/0
106	2029	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
106	2029	470	471121	FEDERAL ASSET SEIZURE	0	0	0	/0
106	2029	470	471126	INSURANCE SETTLEMENTS	0	0	0	/0
106	2030	450	450570	CLR 2011 REALIGNMENT	179,804	176,663	3,141	98.3%
106	2030	450	450616	CITIZEN OPTION-PUB SAFETY	0	0	0	/0
106	2030	450	4506241	AB443/205 01/02	0	0	0	/0
106	2030	460	461007	COURT SECURITY SERVICES	0	0	0	/0
106	2030	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
106	2031	450	450570	CLR 2011 REALIGNMENT	110,329	100,604	9,725	91.2%

106	2031	460	461060	OTHER FEES	0	0	0	/0
106	2031	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
106	2032	430	430210	OTHER COURT FINES	0	0	0	/0
106	2032	450	450570	CLR 2011 REALIGNMENT	920,752	962,701	-41,949	104.6%
106	2032	450	4505723	CALAIM - JAIL	200,346	184,145	16,201	91.9%
106	2032	450	450587	STATE COVID RELIEF	0	0	0	/0
106	2032	450	450616	CITIZEN OPTION-PUB SAFETY	49,000	104,572	-55,572	213.4%
106	2032	450	450620	STATE OTHER	0	0	0	/0
106	2032	450	450621	STATE OFFICER TRAINING	30,000	35,487	-5,487	118.3%
106	2032	450	4506241	AB443/205 01/02	0	0	0	/0
106	2032	450	4506242	INDIAN GAMING FUND SB-621	0	0	0	/0
106	2032	450	4506243	SCAAP	0	0	0	/0
106	2032	450	450629	STATE SB-90 REIMBURSEMENT	0	0	0	/0
106	2032	450	450720	FEDERAL OTHER	0	0	0	/0
106	2032	450	4507243	SCAAP FEDERAL	0	0	0	/0
106	2032	450	450750	FED CARES RELIEF	0	0	0	/0
106	2032	460	461020	INSTITUTIONAL CARE & SERV	0	0	0	/0
106	2032	460	461021	BOOKING FEES	50,421	54,623	-4,202	108.3%
106	2032	460	461023	OTHER-WEEKEND WORK	12,000	15,740	-3,740	131.2%
106	2032	460	461024	CDC TRANSPORTATION	0	0	0	/0
106	2032	460	461070	INTERFUND REVENUE	105,380	3,859	101,521	3.7%
106	2032	470	471101	MISC REPAYMENTS	450	165	285	36.7%
106	2032	470	471120	MISCELLANEOUS REVENUE	309	406	-97	131.4%
106	2032	470	471122	STATE ASSET SEIZURE	0	0	0	/0
106	2032	470	471126	INSURANCE SETTLEMENTS	3,084	0	3,084	0.0%
106	2032	470	471133	S & B REIMB FM TRUST	0	0	0	/0
106	2032	470	471210	SALE OF FIXED ASSETS	0	0	0	/0
106	20321	450	450570	CLR 2011 REALIGNMENT	100,000	100,000	0	100.0%
106	20321	450	450620	STATE OTHER	0	0	0	/0
106	20321	460	461060	OTHER FEES	0	0	0	/0
106	20321	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
106	2035	450	450459	STATE GRANTS	0	0	0	/0
106	2035	450	450570	CLR 2011 REALIGNMENT	2,246,106	2,015,907	230,200	89.8%
106	2035	450	450616	CITIZEN OPTION-PUB SAFETY	0	0	0	/0
106	2035	450	4506218	SB678 INCENTIVE	0	0	0	/0
106	2035	460	461060	OTHER FEES	0	0	0	/0
106	2035	470	471102	COST REIMBURSEMENT	0	0	0	/0
106	2035	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0

106	2036	450	450459	STATE GRANTS	0	0	0	/0
106	2036	450	450570	CLR 2011 REALIGNMENT	0	0	0	/0
106	2036	450	4505701	CLR2011 YOUTHFUL OFFENDER	0	0	0	/0
106	2036	450	4505702	CLR2011 JUV REENTRY GRANT	0	0	0	/0
106	2036	450	4505724	CALAIM - PROBATION	131,913	257,025	-125,112	194.8%
106	2036	450	450616	CITIZEN OPTION-PUB SAFETY	155,028	0	155,028	0.0%
106	2036	450	450620	STATE OTHER	911,691	50,599	861,092	5.6%
106	2036	450	4506216	JPCF AB-139/74	172,550	0	172,550	0.0%
106	2036	450	4506217	YOUTHFUL OFFENDER	94,025	94,025	0	100.0%
106	2036	450	4506218	SB678 INCENTIVE	10,000	0	10,000	0.0%
106	2036	450	450625	STATE JUVENILE HALL MILK	35,200	80,036	-44,836	227.4%
106	2036	450	450724	TANF-PROBATION	0	0	0	/0
106	2036	450	450726	FEDERAL OCJP	0	0	0	/0
106	2036	460	461020	INSTITUTIONAL CARE & SERV	911,261	912,060	-799	100.1%
106	2036	460	461070	INTERFUND REVENUE	264,345	259,687	4,658	98.2%
106	2036	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
106	2036	470	471210	SALE OF FIXED ASSETS	0	0	0	/0
106	2036	470	4712205	OP TRANSFER IN	0	0	0	/0
106	2037	430	430210	OTHER COURT FINES	0	0	0	/0
106	2037	430	430211	CCCJ FINES	0	0	0	/0
106	2037	430	430220	FORF & PENALTIES	0	703	-703	/0
106	2037	450	450450	STATE PUBLIC ASSIST ADMIN	0	938	-938	/0
106	2037	450	450459	STATE GRANTS	0	9,734	-9,734	/0
106	2037	450	450502	HEALTH & WELFARE REALIGN	55,212	0	55,212	0.0%
106	2037	450	450570	CLR 2011 REALIGNMENT	630,530	577,343	53,187	91.6%
106	2037	450	4505701	CLR2011 YOUTHFUL OFFENDER	0	0	0	/0
106	2037	450	4505702	CLR2011 JUV REENTRY GRANT	0	0	0	/0
106	2037	450	4505709	CLR2011 CHILD WELFARE SVC	5,215	0	5,215	0.0%
106	2037	450	4505718	COMM CORR PERF INCENT	0	0	0	/0
106	2037	450	4505719	CLR 2011 GROWTH	0	0	0	/0
106	2037	450	450616	CITIZEN OPTION-PUB SAFETY	51,794	0	51,794	0.0%
106	2037	450	450621	STATE OFFICER TRAINING	45,240	41,343	3,897	91.4%
106	2037	450	4506210	PRE-TRIAL ASSESSMENT	0	0	0	/0
106	2037	450	4506213	CRIME PREVENTION (PROP36)	0	0	0	/0
106	2037	450	4506216	JPCF AB-139/74	354,699	426,854	-72,155	120.3%
106	2037	450	4506217	YOUTHFUL OFFENDER	316,112	203,243	112,869	64.3%
106	2037	450	4506218	SB678 INCENTIVE	691,547	522,727	168,820	75.6%
106	2037	450	4506220	PRE-TRIAL MONITORING	190,000	205,458	-15,458	108.1%

106	2037	450	4506251	10% RESTITUTION	0	0	0	/0
106	2037	450	450629	STATE SB-90 REIMBURSEMENT	0	0	0	/0
106	2037	450	450630	FEDERAL PUBLIC ASSIST ADM	60,000	-12,130	72,130	-20.2%
106	2037	450	450720	FEDERAL OTHER	0	0	0	/0
106	2037	450	450722	FEDERAL STIMULUS - ARRA	0	0	0	/0
106	2037	450	4507221	ARRA/STATE PASS THROUGH	0	0	0	/0
106	2037	450	450724	TANF-PROBATION	0	0	0	/0
106	2037	450	4507261	FEDERAL OCJP	0	0	0	/0
106	2037	450	450740	OTHER GOV'T AGENCIES	0	0	0	/0
106	2037	460	460722	ARRA/CHARGE FOR SERVICES	0	0	0	/0
106	2037	460	460851	REIMB PUBLIC DEFENDER	0	0	0	/0
106	2037	460	461022	PARENT REIMBURSEMENT	0	0	0	/0
106	2037	460	461023	OTHER-WEEKEND WORK	0	0	0	/0
106	2037	460	461060	OTHER FEES	0	0	0	/0
106	2037	460	461062	RESTITUTION ADM FEES	0	0	0	/0
106	2037	460	461063	DIVERSION FEES	0	0	0	/0
106	2037	460	461064	DRUG TEST FEES	0	0	0	/0
106	2037	460	461065	PROBATION SERVICE FEE	0	0	0	/0
106	2037	460	461066	AB1869 FEE REPLACEMENT	114,147	152,939	-38,792	134.0%
106	2037	470	471102	COST REIMBURSEMENT	0	0	0	/0
106	2037	470	471120	MISCELLANEOUS REVENUE	0	5,116	-5,116	/0
106	2037	470	471122	STATE ASSET SEIZURE	0	0	0	/0
106	2037	470	471126	INSURANCE SETTLEMENTS	0	0	0	/0
106	2037	470	471210	SALE OF FIXED ASSETS	0	0	0	/0
106	2037	470	4712205	OP TRANSFER IN	0	0	0	/0
106	20379	450	450570	CLR 2011 REALIGNMENT	0	0	0	/0
106	20379	450	4505701	CLR2011 YOUTHFUL OFFENDER	0	0	0	/0
106	20379	450	4505702	CLR2011 JUV REENTRY GRANT	0	0	0	/0
106	20379	450	450616	CITIZEN OPTION-PUB SAFETY	0	0	0	/0
106	20379	450	450720	FEDERAL OTHER	0	0	0	/0
106	20379	460	461065	PROBATION SERVICE FEE	0	0	0	/0
106	2038	450	450570	CLR 2011 REALIGNMENT	0	0	0	/0
106	2038	460	461060	OTHER FEES	0	0	0	/0
107	1101	440	440300	INTEREST	8,000	465,503	-457,503	5,818.8%
107	1101	450	450587	STATE COVID RELIEF	0	0	0	/0
107	1101	460	461060	OTHER FEES	0	0	0	/0
107	1101	460	461071	INTERFUND REV W/C	4,239,177	4,470,679	-231,502	105.5%
107	1101	460	461072	INTERFUND REV G/L	3,252,700	4,036,195	-783,495	124.1%

107	1101	460	461073	INTERFUND REV PROPERTY	366,438	0	366,438	0.0%
107	1101	460	461074	INTERFUND REV U/I	255,000	107,887	147,113	42.3%
107	1101	460	461076	INTERFUND-MEDICAL MALPRCT	178,075	0	178,075	0.0%
107	1101	470	471102	COST REIMBURSEMENT	0	400	-400	/0
107	1101	470	471120	MISCELLANEOUS REVENUE	0	10,000	-10,000	/0
107	1101	470	471125	RISK MANAGEMENT SUBSIDY	60,000	60,000	0	100.0%
107	1101	470	471210	SALE OF FIXED ASSETS	0	0	0	/0
108	5001	450	450421	VEH LICENSE-REALIGNMENT	0	0	0	/0
108	5001	450	450502	HEALTH & WELFARE REALIGN	0	0	0	/0
108	5001	470	471220	OPERATING TRANSFER-IN	976,909	857,253	119,656	87.8%
108	5013	440	440320	RENTS & CONCESSIONS	39,362	42,343	-2,981	107.6%
108	5013	450	450421	VEH LICENSE-REALIGNMENT	0	0	0	/0
108	5013	450	450450	STATE PUBLIC ASSIST ADMIN	11,585,743	10,789,092	796,651	93.1%
108	5013	450	450452	CAL-WORKS INCENTIVE	0	0	0	/0
108	5013	450	450453	SOC SVC FRAUD INCENTIVE	0	0	0	/0
108	5013	450	450461	ST PUB ASS'T-WRAP AROUND	0	0	0	/0
108	5013	450	450502	HEALTH & WELFARE REALIGN	5,384,497	2,497,302	2,887,195	46.4%
108	5013	450	4505706	CLR2011 ADULT PROTECT SVC	413,340	398,533	14,807	96.4%
108	5013	450	4505707	CLR2011 FOSTER CARE ADM	221,815	341,226	-119,411	153.8%
108	5013	450	4505709	CLR2011 CHILD WELFARE SVC	2,057,127	1,850,130	206,997	89.9%
108	5013	450	4505710	CLR ADOPTIONS ADM	408,181	418,804	-10,623	102.6%
108	5013	450	4505711	CLR2011 CHILD ABUSE PREV	20,000	12,000	8,000	60.0%
108	5013	450	4505720	FAMILY SUPPORT	0	340,751	-340,751	/0
108	5013	450	4505725	CLR2011 PROTECTIVE SRVS	0	0	0	/0
108	5013	450	450630	FEDERAL PUBLIC ASSIST ADM	10,717,187	9,421,759	1,295,428	87.9%
108	5013	450	450720	FEDERAL OTHER	0	0	0	/0
108	5013	450	450722	FEDERAL STIMULUS - ARRA	0	0	0	/0
108	5013	450	4507221	ARRA/STATE PASS THROUGH	0	0	0	/0
108	5013	450	450740	OTHER GOV'T AGENCIES	0	0	0	/0
108	5013	460	460722	ARRA/CHARGE FOR SERVICES	0	0	0	/0
108	5013	460	460991	COUNTY CHILDRENS FUND	0	0	0	/0
108	5013	460	461060	OTHER FEES	0	0	0	/0
108	5013	460	461070	INTERFUND REVENUE	126,094	140,528	-14,434	111.4%
108	5013	470	471120	MISCELLANEOUS REVENUE	0	62,744	-62,744	/0
108	5013	470	471126	INSURANCE SETTLEMENTS	0	48,239	-48,239	/0
108	5013	470	471132	DONATIONS	0	0	0	/0
108	5013	470	471210	SALE OF FIXED ASSETS	0	0	0	/0
108	5013	470	4712205	OP TRANSFER IN	0	0	0	/0

108	5022	450	450421	VEH LICENSE-REALIGNMENT	0	0	0	/0
108	5022	450	450452	CAL-WORKS INCENTIVE	0	0	0	/0
108	5022	450	450460	STATE PUBLIC ASSIST AID	464,822	1,043,017	-578,195	224.4%
108	5022	450	450461	ST PUB ASS'T-WRAP AROUND	0	0	0	/0
108	5022	450	450502	HEALTH & WELFARE REALIGN	1,150,720	1,190,540	-39,820	103.5%
108	5022	450	4505708	CLR2011 FOSTER CARE ASST	2,892,574	1,612,917	1,279,657	55.8%
108	5022	450	4505709	CLR2011 CHILD WELFARE SVC	3,310	123,246	-119,936	3,723.4%
108	5022	450	4505712	CLR2011 ADOPTIONS ASST	4,274,221	3,659,415	614,806	85.6%
108	5022	450	4505714	CLR 2011 CALWORKS MOE	2,039,963	2,126,192	-86,229	104.2%
108	5022	450	4505715	CHILD POVERTY & FAM SUPP	999,554	2,478,241	-1,478,687	247.9%
108	5022	450	4505720	FAMILY SUPPORT	958,787	1,470,029	-511,242	153.3%
108	5022	450	450640	FEDERAL PUBLIC ASSIST AID	10,326,567	8,860,334	1,466,233	85.8%
108	5022	450	450720	FEDERAL OTHER	161,720	27,024	134,696	16.7%
108	5022	450	450722	FEDERAL STIMULUS - ARRA	0	0	0	/0
108	5022	450	4507221	ARRA/STATE PASS THROUGH	0	0	0	/0
108	5022	460	460722	ARRA/CHARGE FOR SERVICES	0	0	0	/0
108	5022	460	460991	COUNTY CHILDRENS FUND	9,460	7,430	2,030	78.5%
108	5022	470	471100	PUBLIC ASST REPAYMENT	100,000	82,074	17,926	82.1%
108	5022	470	471120	MISCELLANEOUS REVENUE	0	14,285	-14,285	/0
108	5022	470	471123	CONTRIBUTIONS APS	0	21,511	-21,511	/0
108	5022	470	4712205	OP TRANSFER IN	0	0	0	/0
108	5042	460	461060	OTHER FEES	1,100	1,422	-322	129.3%
108	5042	470	471100	PUBLIC ASST REPAYMENT	48,985	68,185	-19,200	139.2%
108	5042	470	471101	MISC REPAYMENTS	5,489	165	5,324	3.0%
108	5042	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
110	8011	440	440300	INTEREST	0	0	0	/0
110	8011	440	440301	INTEREST LONG TERM	0	0	0	/0
110	8011	470	471220	OPERATING TRANSFER-IN	0	0	0	/0
110	8011	470	471225	OPERATING XFER IN AIRCON	594,398	594,398	0	100.0%
110	8012	470	471230	LONG TERM DEBT PROCEEDS	0	0	0	/0
110	8013	430	430211	CCCJ FINES	217,962	217,962	0	100.0%
110	8013	440	440300	INTEREST	6,000	12,360	-6,360	206.0%
110	8013	440	440301	INTEREST LONG TERM	0	41,199	-41,199	/0
110	8013	440	440320	RENTS & CONCESSIONS	59,749	59,749	0	100.0%
110	8013	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
110	8013	470	471220	OPERATING TRANSFER-IN	582,896	582,896	0	100.0%
110	8013	470	4712205	OP TRANSFER IN	0	0	0	/0
110	8013	470	471230	LONG TERM DEBT PROCEEDS	0	0	0	/0

112	4009	450	450421	VEH LICENSE-REALIGNMENT	118,954	118,954	0	100.0%
112	4009	470	471220	OPERATING TRANSFER-IN	83,392	58,827	24,565	70.5%
112	4009	470	471231	TRAN DEBT PROCEEDS	0	30,000,000	-30,000,000	/0
112	40121	450	450421	VEH LICENSE-REALIGNMENT	1,341,682	2,407,629	-1,065,947	179.4%
112	40121	450	450470	STATE HEALTH ADMIN	0	0	0	/0
112	40121	450	450502	HEALTH & WELFARE REALIGN	60,000	672,982	-612,982	1,121.6%
112	40121	450	450520	OTHER STATE HEALTH	9,096,105	4,550,122	4,545,982	50.0%
112	40121	450	450570	CLR 2011 REALIGNMENT	0	0	0	/0
112	40121	450	450650	FEDERAL HEALTH ADMIN	0	0	0	/0
112	40121	450	450722	FEDERAL STIMULUS - ARRA	0	0	0	/0
112	40121	450	4507221	ARRA/STATE PASS THROUGH	0	0	0	/0
112	40121	450	450740	OTHER GOV'T AGENCIES	0	0	0	/0
112	40121	450	450750	FED CARES RELIEF	0	0	0	/0
112	40121	460	460722	ARRA/CHARGE FOR SERVICES	0	0	0	/0
112	40121	460	460970	HEALTH FEES	11,000	9,398	1,602	85.4%
112	40121	460	460974	MEDICAL MARIJUANA	0	183	-183	/0
112	40121	460	461070	INTERFUND REVENUE	286,170	283,471	2,699	99.1%
112	40121	470	471120	MISCELLANEOUS REVENUE	0	309	-309	/0
112	40121	470	471210	SALE OF FIXED ASSETS	0	0	0	/0
112	40121	470	4712205	OP TRANSFER IN	0	0	0	/0
112	40121	470	471230	LONG TERM DEBT PROCEEDS	0	0	0	/0
112	40131	450	450421	VEH LICENSE-REALIGNMENT	100,000	438,674	-338,674	438.7%
112	40131	450	450459	STATE GRANTS	400,000	308,442	91,558	77.1%
112	40131	450	450500	STATE MENTAL HEALTH	5,435,968	12,065,121	-6,629,153	221.9%
112	40131	450	450502	HEALTH & WELFARE REALIGN	2,191,439	1,017,218	1,174,221	46.4%
112	40131	450	450520	OTHER STATE HEALTH	0	0	0	/0
112	40131	450	450570	CLR 2011 REALIGNMENT	250,273	188,795	61,478	75.4%
112	40131	450	4505716	CLR 2011 BEHAVIORAL HLTH	1,680,000	1,986,091	-306,091	118.2%
112	40131	450	450629	STATE SB-90 REIMBURSEMENT	0	0	0	/0
112	40131	450	450722	FEDERAL STIMULUS - ARRA	0	0	0	/0
112	40131	450	4507221	ARRA/STATE PASS THROUGH	0	0	0	/0
112	40131	450	450744	TC DEPT OF EDUCATION	0	0	0	/0
112	40131	450	450750	FED CARES RELIEF	0	0	0	/0
112	40131	460	460722	ARRA/CHARGE FOR SERVICES	0	0	0	/0
112	40131	460	460980	MENTAL HEALTH SERVICES	40,000	0	40,000	0.0%
112	40131	460	460981	MENTAL HEALTH IMD FEES	120,000	170,218	-50,218	141.8%
112	40131	460	460982	MENTAL HEALTH MEDI-CAL	10,399,444	12,939,893	-2,540,448	124.4%
112	40131	460	461070	INTERFUND REVENUE	179,290	119,501	59,789	66.7%

112	40131	470	471120	MISCELLANEOUS REVENUE	27,990	317,273	-289,283	1,133.5%
112	40131	470	471126	INSURANCE SETTLEMENTS	0	0	0	/0
112	40131	470	471210	SALE OF FIXED ASSETS	0	0	0	/0
112	40131	470	4712205	OP TRANSFER IN	0	0	0	/0
112	40131	470	471230	LONG TERM DEBT PROCEEDS	0	0	0	/0
112	40171	430	430210	OTHER COURT FINES	0	0	0	/0
112	40171	450	450501	STATE DRUG/ALCH	1,147,769	1,759,246	-611,477	153.3%
112	40171	450	450570	CLR 2011 REALIGNMENT	452,380	570,915	-118,535	126.2%
112	40171	450	4505703	CLR2011 DRUG COURT	165,000	0	165,000	0.0%
112	40171	450	4505704	CLR2011 NONDRUG M-SATS	200,000	0	200,000	0.0%
112	40171	450	4505705	CLR2011 DRUG MEDI-CAL	178,220	0	178,220	0.0%
112	40171	450	4505716	CLR 2011 BEHAVIORAL HLTH	0	1,691	-1,691	/0
112	40171	450	4506213	CRIME PREVENTION (PROP36)	0	0	0	/0
112	40171	450	450722	FEDERAL STIMULUS - ARRA	0	0	0	/0
112	40171	450	4507221	ARRA/STATE PASS THROUGH	0	0	0	/0
112	40171	450	450750	FED CARES RELIEF	0	0	0	/0
112	40171	460	460722	ARRA/CHARGE FOR SERVICES	0	0	0	/0
112	40171	460	460980	MENTAL HEALTH SERVICES	8,000	0	8,000	0.0%
112	40171	460	460983	SACPA-PROP 36 FEES	0	0	0	/0
112	40171	460	460984	DRUG MEDI-CAL	1,664,810	139,594	1,525,216	8.4%
112	40171	460	461070	INTERFUND REVENUE	80,494	157,310	-76,816	195.4%
112	40171	470	471120	MISCELLANEOUS REVENUE	128,458	134,240	-5,782	104.5%
112	40171	470	471126	INSURANCE SETTLEMENTS	0	0	0	/0
112	40171	470	471210	SALE OF FIXED ASSETS	0	0	0	/0
112	40171	470	4712205	OP TRANSFER IN	0	0	0	/0
112	40171	470	471230	LONG TERM DEBT PROCEEDS	0	0	0	/0
112	40251	450	450421	VEH LICENSE-REALIGNMENT	1,095,965	1,330,796	-234,831	121.4%
112	40251	450	450471	ADM-CMSP	0	0	0	/0
112	40251	450	450502	HEALTH & WELFARE REALIGN	50,000	354,471	-304,471	708.9%
112	40251	450	450520	OTHER STATE HEALTH	55,250	56,492	-1,243	102.2%
112	40251	450	450570	CLR 2011 REALIGNMENT	0	0	0	/0
112	40251	450	450750	FED CARES RELIEF	0	0	0	/0
112	40251	460	460970	HEALTH FEES	124,467	44,535	79,932	35.8%
112	40251	460	460971	MED-CAL FEES	892,108	353,366	538,742	39.6%
112	40251	460	460972	CMSP PROGRAM FEES	0	0	0	/0
112	40251	460	460973	MEDICARE FEES	535,470	262,435	273,036	49.0%
112	40251	460	461060	OTHER FEES	0	0	0	/0
112	40251	460	461070	INTERFUND REVENUE	704,084	170,540	533,544	24.2%

112	40251	460	466081	MISC GRANTS	0	0	0	/0
112	40251	470	471120	MISCELLANEOUS REVENUE	31,207	83,527	-52,320	267.7%
112	40251	470	471126	INSURANCE SETTLEMENTS	0	0	0	/0
112	40251	470	471210	SALE OF FIXED ASSETS	0	0	0	/0
112	40251	470	471230	LONG TERM DEBT PROCEEDS	0	0	0	/0
112	40261	450	450570	CLR 2011 REALIGNMENT	265,837	248,282	17,555	93.4%
112	40261	450	450750	FED CARES RELIEF	0	0	0	/0
112	40261	460	461070	INTERFUND REVENUE	391,366	367,549	23,817	93.9%
112	40261	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
112	40301	450	450502	HEALTH & WELFARE REALIGN	57,455	32,880	24,575	57.2%
112	40301	450	450520	OTHER STATE HEALTH	0	3,217	-3,217	/0
112	40301	460	460990	CALIF CHILDREN SERVICES	36,292	2,467	33,825	6.8%
112	40301	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
113	5015	440	440300	INTEREST	5,000	15,018	-10,018	300.4%
113	5015	450	4506252	STATE C/S INCENTIVE	854,136	835,845	18,291	97.9%
113	5015	450	450631	FEDERAL CHILD SUPPORT ADM	1,518,463	1,416,046	102,417	93.3%
113	5015	450	450643	FEDERAL C/S INCENTIVE	0	0	0	/0
113	5015	450	450722	FEDERAL STIMULUS - ARRA	0	0	0	/0
113	5015	450	4507221	ARRA/STATE PASS THROUGH	0	0	0	/0
113	5015	460	460722	ARRA/CHARGE FOR SERVICES	0	0	0	/0
113	5015	470	471120	MISCELLANEOUS REVENUE	0	1,266	-1,266	/0
113	5015	470	471126	INSURANCE SETTLEMENTS	0	0	0	/0
113	5015	470	471132	DONATIONS	0	0	0	/0
113	5015	470	471210	SALE OF FIXED ASSETS	0	0	0	/0
113	5015	470	471220	OPERATING TRANSFER-IN	0	0	0	/0
115	2065	420	420120	CONSTRUCTION PERMITS	1,347,783	1,281,488	66,295	95.1%
115	2065	430	430220	FORF & PENALTIES	7,000	5,731	1,269	81.9%
115	2065	440	440300	INTEREST	20,000	123,157	-103,157	615.8%
115	2065	450	450459	STATE GRANTS	0	0	0	/0
115	2065	450	450620	STATE OTHER	0	0	0	/0
115	2065	450	4507203	COMMUNITY DEV BLOCK GRANT	0	0	0	/0
115	2065	450	450750	FED CARES RELIEF	0	0	0	/0
115	2065	460	461010	CODE ENFORCEMENT	0	0	0	/0
115	2065	460	461030	CONTRACT PLAN REVIEW	50,000	260	49,740	0.5%
115	2065	460	461060	OTHER FEES	0	0	0	/0
115	2065	470	471120	MISCELLANEOUS REVENUE	0	0	0	/0
115	2065	470	471210	SALE OF FIXED ASSETS	0	0	0	/0
116	5063	440	440300	INTEREST	0	4,611	-4,611	/0

116	5063	450	450459	STATE GRANTS	192,993	218,745	-25,752	113.3%
116	5063	450	4507205	LATCF	10,756	10,756	0	100.0%
116	5063	450	450722	FEDERAL STIMULUS - ARRA	0	0	0	/0
116	5063	450	4507221	ARRA/STATE PASS THROUGH	0	0	0	/0
116	5063	450	450725	FEDERAL USDA	13,497	20,200	-6,703	149.7%
116	5063	450	450727	FEDERAL TITLE III	177,966	270,820	-92,854	152.2%
116	5063	450	450750	FED CARES RELIEF	201,623	205,294	-3,671	101.8%
116	5063	460	460722	ARRA/CHARGE FOR SERVICES	0	0	0	/0
116	5063	460	461070	INTERFUND REVENUE	45,000	18,622	26,378	41.4%
116	5063	470	471120	MISCELLANEOUS REVENUE	10,000	10,000	0	100.0%
116	5063	470	471124	OTHER REFUNDS	0	0	0	/0
116	5063	470	471132	DONATIONS	2,678	16,282	-13,604	608.0%
116	5063	470	4711321	CLIENT DONATIONS	30,000	23,053	6,947	76.8%
116	5063	470	4711322	FUNDRAISERS	150	26,216	-26,066	17,477.3%
116	5063	470	471210	SALE OF FIXED ASSETS	0	0	0	/0
116	5063	470	471220	OPERATING TRANSFER-IN	35,000	35,000	0	100.0%

TEHAMA COUNTY

AUDITOR'S FINANCIAL REPORT

AS OF SEPTEMBER 2025



PRESENTED BY

KRISTA PETERSON

County of Tehama

Financial Report

Quarter Ending September 2025

Overview

Presented in the following pages are the details of expenditures and revenues for the September 30, 2025 quarter for fiscal year 2025/26.

The percentage of budget and remaining budget calculations shown in the following pages are calculated using September 30 actual totals in comparison to budget.

The budget being presented reflects the Final Budget figures plus any board approved adjustments and some encumbrances (budget from prior year reserved for 2025/26 with existing board approved contracts, Purchase Orders and Purchasing Agreements.

Revenue & Expenditure trends include activity from Funds 101 through 116 and reflect information from Debt Service, Capital Outlay and Risk Management.

General Notes

Revenues

The reports show very little revenue across funds as of September 30, 2025. This is largely due to the accruals for 2024/25. Part of the closing process is to recognize revenue in the period that it was earned. Because of this most of the revenue coming from State and Federal agencies in July and August is for May and June. As a result, revenue in **Aid from Other Gov't** only reflects one month, or one 12th of the anticipated appropriations. Total budget for Aid From Other Gov't across funds is $133,140,269 with $16,107,470, or 12.1% received.

One of the Major sources of revenue in General Fund is **Taxes.** Sales tax, like Aid from Other Gov't revenue is subject to accruals and therefore only reflects one month of revenue. Additionally, Property Tax revenue is due in the months of December and April, so as of September 30, 2025, there is very little property tax revenue received. As of September 30, 2025, only 3% of the $39,297,004 has been received.

License and Permit Revenue include permit revenue related to construction and includes revenues in Building & Safety, Planning, Environmental Health & Road. Revenue as of September 30 related to building is $678,071, or 43.5% of the $1,557,294 budgeted.

From Property includes rent and interest. The interest for the September quarter posts following the quarter end. Therefore, no interest revenues have been posted for this

reporting period. Any revenues reflected in this source are for departments that collect rent.

Other Revenue this is mainly contributions, miscellaneous program revenue and one-time revenue. The revenues reflected in this source currently are mainly a result of General Fund contributions. This revenue also includes the revenues related to the TRAN between the Health Agency and County Treasury Pool. This year the TRAN is in the amount of $25 million and was issued on July 1, 2025.

Expenditures

Salary & Benefits – All, but Health Agency, are exceeding the 25% threshold for the 1st quarter. This is due to the one-time Unfunded PERS payments made in July.

Service & Supplies – the bulk of the expenses in service and supplies is typically for Maintenance Agreements and Contracted services. These expenses are affected by the accrual period, where the expense is moved back to the period it was incurred. Much of the July expense is moved back to the prior year. Thus, all the funds are below the 25% threshold for spending with the exception Building & Safety that utilized 30.7 of their $319,468 allocation.

Other Charges – This is mostly for support and care of clients, debt payments and contributions to other agencies. Other Charges also include the new debt for the TRAN with budget amount for principal of $25 million and interest of $1 million.

Fixed Assets – In total across funds there is a budget of $16,330,565. The bulk of that is for the Jail Re-Entry project in the amount of $13,000,000. The remainder includes budgets for computers, vehicles, and special departmental equipment. As of September 30, 2025, there was $1,155,233 spent. Most of this was for the Jail Re-entry project with $594,933 in expenditures and Walnut Street Slurry with $439,885 in expenditures.

Transfers & Reimbursements – This is predominantly General Fund contribution to other funds. However, it also includes transfers for Debt Service payments for Aircon. As of September 30, only $739,994 of the overall $34,362,980 has been expended.

COUNTY OF TEHAMA
101

GENERAL FUND
FINANCIAL REPORT TO THE BOARD OF SUPERVISORS

FY 2025-26 Quarters to Date

REVENUES	Budgeted Amount	As of Sept 2025	As of Dec 2025	As of Mar 2026	As of June 2026	Amount to be Secured	% Received
Taxes	$ 31,062,246	$ 1,009,992				$ 30,052,254	3.3%
License & Permits	2,368,435	334,041				2,034,394	14.1%
Fines & Forfeitures	1,903,338	148,140				1,755,198	7.8%
From Property	1,396,291	14,905				1,381,386	1.1%
Aid from Other Gov't	4,639,741	871,741				3,768,000	18.8%
Charges for Services	5,676,126	951,934				4,724,192	16.8%
Other Revenue	632,989	19,004				613,985	3.0%
Total Revenues	**$ 47,679,166**	**$ 3,349,757**	**$ -**	**$ -**	**$ -**	**$ 44,329,409**	**7.0%**

APPROPRIATIONS	Budgeted Amount	As of Sept 2025	As of Dec 2025	As of Mar 2026	As of June 2026	Amount Available	% Expended
Salary/Benefits	$ 17,178,591	$ 5,436,405				$ 11,742,186	31.6%
Service/Supplies	5,897,417	1,094,376				4,803,041	18.6%
Other Charges	1,888,595	243,676				1,644,919	12.9%
Fixed Assets	491,929	152,520				339,409	31.0%
Transfers/Reimburse	29,461,911	739,994				28,721,917	2.5%
Total Appropriations	**$ 54,918,443**	**$ 7,666,971**	**$ -**	**$ -**	**$ -**	**$ 47,251,472**	**14.0%**
CONTINGENCIES							
General	$ 300,000	$ -	$ -	$ -		$ 300,000	0.0%
Special	$ 209,175	$ -	$ -	$ -		$ 209,175	0.0%
Vacancy Contingency	$ 1,165,277	$ -	$ -	$ -		$ 1,165,277	0.0%

COUNTY OF TEHAMA
102

PUBLIC WORKS
FINANCIAL REPORT TO THE BOARD OF SUPERVISORS

FY 2025-26 Quarters to Date

REVENUES	Budgeted Amount	As of Sept 2025	As of Dec 2025	As of Mar 2026	As of June 2026	Amount to be Secured	% Received
Taxes	$ 506,004	$ -				$ 506,004	0.0%
License & Permits	10,105	1,360				8,745	13.5%
From Property	-	-				-	0.0%
Aid from Other Gov't	19,806,309	2,078,740				17,727,569	10.5%
Charges for Services	325,806	1,630				324,176	0.5%
Other Revenue	29,300	864				28,436	2.9%
Total Revenues	$ 20,677,524	$ 2,082,594	**$ -**	**$ -**		$ 18,594,930	10.1%

APPROPRIATIONS	Budgeted Amount	As of Sept 2025	As of Dec 2025	As of Mar 2026	As of June 2026	Amount Available	% Expended
Salary/Benefits	$ 8,220,372	$ 2,466,701				$ 5,753,671	30.0%
Service/Supplies	11,529,876	1,270,581				10,259,295	11.0%
Other Charges	728,907	27,151				701,756	0.0%
Fixed Assets	150,000	-				150,000	0.0%
Transfers/Reimburse	48,369	-				48,369	0.0%
Total Appropriations	$ 20,677,524	$ 3,764,433	**$ -**	**$ -**	**$ -**	$ 16,913,091	18.2%

COUNTY OF TEHAMA
103

CAPITAL OUTLAY
FINANCIAL REPORT TO THE BOARD OF SUPERVISORS

FY 2025-26 Quarters to Date

REVENUES

	Budgeted Amount	As of Sept 2025	As of Dec 2025	As of Mar 2026	As of June 2026	Amount to be Secured	% Received
Taxes	$ 3,000	$ -				$ 3,000	0.0%
From Property	30,000	-				30,000	0.0%
Aid from Other Gov't	13,929,586	600,361				13,929,586	4.3%
Other Revenue	-	-				-	
Total Revenues	$ 13,962,586	$ 600,361	**$ -**	**$ -**	**$ -**	$ 13,362,225	4.3%

APPROPRIATIONS

	Budgeted Amount	As of Sept 2025	As of Dec 2025	As of Mar 2026	As of June 2026	Amount Available	% Expended
Salary/Benefits	$ 161,338	$ 42,684				$ 118,654	26.5%
Service/Supplies	1,248	241				1,007	19.3%
Other Charges	-	-				-	
Fixed Assets	13,300,000	1,034,818				12,265,182	7.8%
Transfers/Reimburse	500,000	-				500,000	0.0%
Total Appropriations	$ 13,962,586	$ 1,077,743	**$ -**	**$ -**		$ 12,884,843	7.7%

COUNTY OF TEHAMA
105

FIRE
FINANCIAL REPORT TO THE BOARD OF SUPERVISORS

FY 2025-26 Quarters to Date

REVENUES

	Budgeted Amount	**As of Sept 2025**	**As of Dec 2025**	**As of Mar 2026**	**As of June 2026**	Amount to be Secured	% Received
Taxes	$ 4,834,000	$ 162,929				$ 4,671,071	3.4%
From Property	375,000	-				375,000	0.0%
Aid from Other Gov't	70,000	498				69,502	0.7%
Charges for Services	1,315,920	75,914				1,240,006	5.8%
Other Revenue	-	-				-	0.0%
Total Revenues	$ 6,594,920	$ 239,341	**$ -**	**$ -**		$ 6,355,579	3.6%

APPROPRIATIONS

	Budgeted Amount	**As of Sept 2025**	**As of Dec 2025**	**As of Mar 2026**	**As of June 2026**	Amount Available	% Expended
Salary/Benefits	$ 610,316	$ 153,052				$ 457,264	25.1%
Service/Supplies	2,004,267	421,656				1,582,611	21.0%
Other Charges	4,953,855	(4,554)				4,958,409	-0.1%
Fixed Assets	1,480,000	-				1,480,000	0.0%
Transfers/Reimburse	-	-	-			-	
Total Appropriations	$ 9,048,438	$ 570,154	**$ -**	**$ -**		$ 8,478,284	6.3%

COUNTY OF TEHAMA
106

PUBLIC SAFETY
FINANCIAL REPORT TO THE BOARD OF SUPERVISORS

FY 2025-26 Quarters to Date

REVENUES	Budgeted Amount	As of Sept 2025	As of Dec 2025	As of Mar 2026	As of June 2026	Amount to be Secured	% Received
Taxes	$ 45,300	$ -	$ -	$ -		$ 45,300	0.0%
License & Permits	1,556	40				1,516	2.6%
Fines & Forfeitures	-	243				(243)	0.0%
Aid from Other Gov't	16,747,198	585,661				16,161,537	3.5%
Charges for Services	2,417,794	127,878				2,289,916	5.3%
Other Revenue	61,124	16,559				44,565	27.1%
GF Contribution	25,789,929	-				25,789,929	0.0%
Total Revenues with GF Contribution	$ 45,062,901	$ 730,381	$ -	$ -		$ 44,332,520	1.6%
Total Revenues without GF Contribution	$ 19,272,972	$ 730,381	$ -	$ -		$ 18,542,591	3.8%

APPROPRIATIONS	Budgeted Amount	As of Sept 2025	As of Dec 2025	As of Mar 2026	As of June 2026	Amount Available	% Expended
Salary/Benefits	$ 30,998,556	$ 10,761,155				$ 20,237,401	34.7%
Service/Supplies	9,618,058	1,968,849				7,649,209	20.5%
Other Charges	136,775	9,276				127,499	6.8%
Fixed Assets	239,985	(51,062)				291,047	-21.3%
Transfers/Reimburse							
Special Contingency	1,257,053	-				1,257,053	0.0%
Vacancy Contingency	2,812,474	-				2,812,474	0.0%
Total Appropriations	$ 45,062,901	$ 12,688,218	$ -	$ -		$ 32,374,683	28.2%

COUNTY OF TEHAMA
107

RISK MANAGEMENT
FINANCIAL REPORT TO THE BOARD OF SUPERVISORS

FY 2025-26 Quarters to Date

REVENUES

	Budgeted Amount	**As of Sept 2025**	**As of Dec 2025**	**As of Mar 2026**	**As of June 2026**	Amount to be Secured	% Received
From Property	$ 8,000	$ -				$ 8,000	0.0%
Charges for Services	8,702,002	1,976,382				6,725,620	22.7%
Other Revenue	60,000	60,600				(600)	101.0%
Total Revenues	$ 8,770,002	$ 2,036,982	**$ -**	**$ -**		$ 6,733,020	23.2%

APPROPRIATIONS

	Budgeted Amount	**As of Sept 2025**	**As of Dec 2025**	**As of Mar 2026**	**As of June 2026**	Amount Available	% Expended
Salary/Benefits	$ 659,733	$ 220,146				$ 439,587	33.4%
Service/Supplies	8,060,391	71,076				7,989,315	0.9%
Other Charges		-				-	
Fixed Assets	-	-				-	
Transfers/Reimburse	-	-				-	
Total Appropriations	$ 8,720,124	$ 291,222	**$ -**	**$ -**		$ 8,428,902	3.3%

COUNTY OF TEHAMA
108

SOCIAL SERVICES
FINANCIAL REPORT TO THE BOARD OF SUPERVISORS

FY 2025-26 Quarters to Date

REVENUES	Budgeted Amount	As of Sept 2025	As of Dec 2025	As of Mar 2026	As of June 2026	Amount to be Secured	% Received
From Property	$ 41,707	$ 9,544				$ 32,163	22.9%
Aid from Other Gov't	53,238,207	8,147,585				45,090,622	15.3%
Charges for Services	175,918	27,451				148,467	15.6%
Other Revenue	1,158,838	314,493				844,345	27.1%
Total Revenues	$ 54,614,670	$ 8,499,073	**$ -**	**$ -**		$ 46,115,597	15.6%

APPROPRIATIONS	Budgeted Amount	As of Sept 2025	As of Dec 2025	As of Mar 2026	As of June 2026	Amount Available	% Expended
Salary/Benefits	$ 19,442,289	$ 5,994,963				$ 13,447,326	30.8%
Service/Supplies	10,347,304	1,037,448				9,309,856	10.0%
Other Charges	24,709,926	5,898,433				18,811,493	23.9%
Fixed Assets	10,000	-				10,000	0.0%
Transfers/Reimburse	105,651	-				105,651	0.0%
Total Appropriations	$ 54,615,170	$ 12,930,844	**$ -**	**$ -**		$ 41,684,326	23.7%

COUNTY OF TEHAMA
110

DEBT SERVICES
FINANCIAL REPORT TO THE BOARD OF SUPERVISORS

FY 2025-26 Quarters to Date

REVENUES

	Budgeted Amount	**As of Sept 2025**	**As of Dec 2025**	**As of Mar 2026**	**As of June 2026**	Amount to be Secured	% Received
Fines & Forfeitures	$ 226,960	$ 215,964				$ 10,996	95.2%
From Property	64,263	14,569				49,694	22.7%
Other Revenue	1,177,126	495,767				681,359	42.1%
Total Revenues	$ 1,468,349	$ 726,300	**$ -**	**$ -**		$ 742,049	49.5%

APPROPRIATIONS

	Budgeted Amount	**As of Sept 2025**	**As of Dec 2025**	**As of Mar 2026**	**As of June 2026**	Amount Available	% Expended
Service/Supplies	$ 6,000	$ -				$ 6,000	0.0%
Other Charges	1,456,349	769,994				686,355	52.9%
Total Appropriations	$ 1,462,349	$ 769,994	**$ -**	**$ -**		$ 692,355	52.7%

COUNTY OF TEHAMA
112

HEALTH AGENCY
FINANCIAL REPORT TO THE BOARD OF SUPERVISORS

FY 2025-26 Quarters to Date

REVENUES	Budgeted Amount	As of Sept 2025	As of Dec 2025	As of Mar 2026	As of June 2026	Amount to be Secured	% Received
From Property	$ -	$ -	$ -	$ -		$ -	0.0%
Aid from Other Gov't	21,882,193	3,073,276				18,808,917	14.0%
Charges for Services	17,495,146	1,288,919				16,206,227	7.4%
Other Revenue	476,945	73				476,872	0.0%
TRAN Proceeds	25,000,000	25,000,000				-	100.0%
Total Revenues	$ 64,854,284	$ 29,362,268	**$ -**	**$ -**		$ 35,492,016	45.3%

APPROPRIATIONS	Budgeted Amount	As of Sept 2025	As of Dec 2025	As of Mar 2026	As of June 2026	Amount Available	% Expended
Salary/Benefits	$ 22,056,332	$ 4,932,273				$ 17,124,059	22.4%
Service/Supplies	12,697,058	1,189,747				11,507,311	9.4%
Other Charges	4,630,076	705,149				3,924,927	15.2%
Retire TRAN	25,000,000	-				25,000,000	0.0%
TRAN Interest Expense	1,000,000	-				1,000,000	0.0%
Fixed Assets	394,721	-				394,721	0.0%
Transfers/Reimburse							
Debt Service	118,954	-				118,954	
Intrafund Transfers	(42,232)	-	-			(42,232)	0.0%
Total Appropriations	$ 65,854,909	$ 6,827,169	**$ -**	**$ -**		$ 59,027,740	10.4%

COUNTY OF TEHAMA
113

CHILD SUPPORT
FINANCIAL REPORT TO THE BOARD OF SUPERVISORS

FY 2025-26 Quarters to Date

REVENUES

	Budgeted Amount	**As of Sept 2025**	**As of Dec 2025**	**As of Mar 2026**	**As of June 2026**	Amount to be Secured	% Received
From Property	$ 5,000	$ -				$ 5,000	0.0%
Aid from Other Gov't	2,372,599	749,608				1,622,991	31.6%
Charges for Services	-	-				-	0.0%
Other Revenue	-	-				-	0.0%
Total Revenues	$ 2,377,599	$ 749,608	**$ -**	**$ -**		$ 1,627,991	31.5%

APPROPRIATIONS

	Budgeted Amount	**As of Sept 2025**	**As of Dec 2025**	**As of Mar 2026**	**As of June 2026**	Amount Available	% Expended
Salary/Benefits	$ 1,932,167	$ 624,342				$ 1,307,825	32.3%
Service/Supplies	445,432	81,238				364,194	18.2%
Other Charges	-	-				-	0.0%
Fixed Assets	-	-				-	0.0%
Transfers/Reimburse	-	-				-	0.0%
Total Appropriations	$ 2,377,599	$ 705,580	**$ -**	**$ -**		$ 1,672,019	29.7%

COUNTY OF TEHAMA
115

BUILDING & SAFETY
FINANCIAL REPORT TO THE BOARD OF SUPERVISORS

FY 2025-26 Quarters to Date

REVENUES

	Budgeted Amount	**As of Sept 2025**	**As of Dec 2025**	**As of Mar 2026**	**As of June 2026**	Amount to be Secured	% Received
License & Permits	$ 1,360,504	$ 636,699				$ 723,805	46.8%
Fines Forf & Penalties	7,000	449				6,551	6.4%
From Property	20,000	-				20,000	0.0%
Aid from Other Gov't	-	-				-	0.0%
Charges for Services	75,000	-				75,000	0.0%
Other Revenue	-	-				-	0.0%
Total Revenues	$ 1,462,504	$ 637,148	**$ -**	**$ -**		$ 825,356	43.6%

APPROPRIATIONS

	Budgeted Amount	**As of Sept 2025**	**As of Dec 2025**	**As of Mar 2026**	**As of June 2026**	Amount Available	% Expended
Salary/Benefits	$ 1,021,106	$ 279,404				$ 741,702	27.4%
Service/Supplies	319,468	97,927				221,541	30.7%
Other Charges	-	-				-	0.0%
Fixed Assets	21,930	18,958				2,972	86.4%
Transfers/Reimburse	100,000	-				100,000	0.0%
Total Appropriations	$ 1,462,504	$ 396,289	**$ -**	**$ -**		$ 1,066,215	27.1%

COUNTY OF TEHAMA
116

SENIOR NUTRITION
FINANCIAL REPORT TO THE BOARD OF SUPERVISORS

FY 2025-26 Quarters to Date

REVENUES

	Budgeted Amount	**As of Sept 2025**	**As of Dec 2025**	**As of Mar 2026**	**As of June 2026**	Amount to be Secured	% Received
From Property		$ -				$ -	0.0%
Aid from Other Gov't	438,385	-				438,385	0.0%
Charges for Services	18,622	-				18,622	0.0%
Other Revenue	71,007	7,752				63,255	10.9%
Total Revenues	$ 528,014	$ 7,752	**$ -**	**$ -**		$ 520,262	1.5%

APPROPRIATIONS

	Budgeted Amount	**As of Sept 2025**	**As of Dec 2025**	**As of Mar 2026**	**As of June 2026**	Amount Available	% Expended
Salary/Benefits	$ 150,284	$ 47,883				$ 102,401	31.9%
Service/Supplies	377,730	83,725				294,005	22.2%
Fixed Assets	-	-				-	0.0%
Transfers/Reimburse	-	-				-	0.0%
Total Appropriations	$ 528,014	$ 131,608	**$ -**	**$ -**		$ 528,014	24.9%

Tehama County

TEBD235 Expenditure Status

Accounting Period 03/2026

Selected Criteria: All Accounts; All Activities; All Budget Units; All Functions; Multiple Funds Selected; Sorted by Fund, 1st Subtotal,
Report Generated on Oct 20, 2025 9:56:01 AM

Fund	Budget Unit	1st Subtotal	Account	Account Desc	Current Budget	YTD Expenditures	Balance	YTD/BUD
101	1109	59	59003	VACANCY CONTINGENCY	1,165,277	-	1,165,277	0.00%
101	1011	51	51010	SALARY & WAGES	68,100	15,144	52,956	22.24%
101	1011	51	510108	COVID-19 SALARIES	-	-	-	0.00%
101	1011	51	51011	EXTRA HELP	-	-	-	0.00%
101	1011	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%
101	1011	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
101	1011	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
101	1011	51	51020	PERS RETIREMENT	6,619	1,032	5,588	15.58%
101	1011	51	51021	OASDI	5,210	1,740	3,470	33.40%
101	1011	51	51022	UNFUNDED PERS LIAB MISC	7,983	7,983	-	100.00%
101	1011	51	51024	ADP MISC PERS UNFUNDED	2,346	2,346	-	100.00%
101	1011	51	51030	GROUP INSURANCE	46,420	11,645	34,775	25.09%
101	1011	51	51031	UNEMPLOYMENT INSURANCE	-	6	(6)	0.00%
101	1011	51	51040	WORKERS COMPENSATION	2,527	632	1,895	25.00%
101	1011	51	51050	DEFERRED COMP MATCH	-	-	-	0.00%
101	1011	51	51060	SALARY & BENEFIT ADJUST	-	-	-	0.00%
101	1013	51	51010	SALARY & WAGES	124,246	17,648	106,598	14.20%
101	1013	51	510108	COVID-19 SALARIES	-	-	-	0.00%
101	1013	51	51015	PAY IN LIEU/MISC PAYOUTS	-	645	(645)	0.00%
101	1013	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
101	1013	51	51020	PERS RETIREMENT	12,077	1,725	10,352	14.28%
101	1013	51	51021	OASDI	9,716	1,385	8,330	14.26%
101	1013	51	51022	UNFUNDED PERS LIAB MISC	19,702	11,126	8,576	56.47%
101	1013	51	51024	ADP MISC PERS UNFUNDED	5,824	3,270	2,554	56.14%
101	1013	51	51030	GROUP INSURANCE	53,383	1,735	51,648	3.25%
101	1013	51	51031	UNEMPLOYMENT INSURANCE	205	26	178	12.89%
101	1013	51	51040	WORKERS COMPENSATION	2,301	376	1,926	16.32%
101	1013	51	51050	DEFERRED COMP MATCH	1,843	-	1,843	0.00%

101	1014	51	51010	SALARY & WAGES	419,697	92,861	326,835	22.13%
101	1014	51	510108	COVID-19 SALARIES	-	-	-	0.00%
101	1014	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
101	1014	51	51020	PERS RETIREMENT	40,795	8,703	32,092	21.33%
101	1014	51	51021	OASDI	32,176	6,974	25,202	21.67%
101	1014	51	51022	UNFUNDED PERS LIAB MISC	66,374	66,374	-	100.00%
101	1014	51	51024	ADP MISC PERS UNFUNDED	19,507	19,507	-	100.00%
101	1014	51	51030	GROUP INSURANCE	84,716	19,442	65,274	22.95%
101	1014	51	51031	UNEMPLOYMENT INSURANCE	839	187	652	22.30%
101	1014	51	51040	WORKERS COMPENSATION	7,806	1,951	5,854	25.00%
101	1014	51	51050	DEFERRED COMP MATCH	4,596	782	3,815	17.00%
101	1021	51	51010	SALARY & WAGES	928,901	212,510	716,391	22.88%
101	1021	51	510108	COVID-19 SALARIES	-	-	-	0.00%
101	1021	51	51011	EXTRA HELP	-	-	-	0.00%
101	1021	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%
101	1021	51	51015	PAY IN LIEU/MISC PAYOUTS	-	1,912	(1,912)	0.00%
101	1021	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
101	1021	51	51020	PERS RETIREMENT	89,779	20,510	69,269	22.84%
101	1021	51	51021	OASDI	71,814	15,893	55,921	22.13%
101	1021	51	51022	UNFUNDED PERS LIAB MISC	163,685	163,684	1	100.00%
101	1021	51	51024	ADP MISC PERS UNFUNDED	48,107	48,107	0	100.00%
101	1021	51	51030	GROUP INSURANCE	244,683	58,038	186,645	23.72%
101	1021	51	51031	UNEMPLOYMENT INSURANCE	1,530	355	1,175	23.21%
101	1021	51	51040	WORKERS COMPENSATION	17,509	4,377	13,132	25.00%
101	1021	51	51050	DEFERRED COMP MATCH	7,080	1,740	5,340	24.58%
101	1022	51	51010	SALARY & WAGES	268,381	64,589	203,792	24.07%
101	1022	51	510108	COVID-19 SALARIES	-	-	-	0.00%
101	1022	51	51011	EXTRA HELP	-	-	-	0.00%
101	1022	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%
101	1022	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
101	1022	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
101	1022	51	51020	PERS RETIREMENT	25,718	6,287	19,431	24.45%
101	1022	51	51021	OASDI	20,891	4,895	15,996	23.43%
101	1022	51	51022	UNFUNDED PERS LIAB MISC	51,729	51,728	1	100.00%
101	1022	51	51024	ADP MISC PERS UNFUNDED	15,203	15,203	0	100.00%
101	1022	51	51030	GROUP INSURANCE	58,025	10,168	47,857	17.52%
101	1022	51	51031	UNEMPLOYMENT INSURANCE	299	76	223	25.43%
101	1022	51	51040	WORKERS COMPENSATION	5,269	1,317	3,952	25.00%

101	1022	51	51050	DEFERRED COMP MATCH	3,793	420	3,373	11.07%
101	1023	51	51010	SALARY & WAGES	1,051,143	243,631	807,512	23.18%
101	1023	51	510108	COVID-19 SALARIES	-	-	-	0.00%
101	1023	51	51011	EXTRA HELP	15,000	1,647	13,353	10.98%
101	1023	51	51012	OVERTIME COMPENSATION	10,000	-	10,000	0.00%
101	1023	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
101	1023	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
101	1023	51	51020	PERS RETIREMENT	101,881	23,864	78,017	23.42%
101	1023	51	51021	OASDI	81,497	18,277	63,220	22.43%
101	1023	51	51022	UNFUNDED PERS LIAB MISC	207,170	207,170	-	100.00%
101	1023	51	51024	ADP MISC PERS UNFUNDED	60,887	60,887	-	100.00%
101	1023	51	51030	GROUP INSURANCE	278,520	69,670	208,850	25.01%
101	1023	51	51031	UNEMPLOYMENT INSURANCE	1,802	424	1,378	23.51%
101	1023	51	51040	WORKERS COMPENSATION	23,295	5,824	17,472	25.00%
101	1023	51	51050	DEFERRED COMP MATCH	11,040	1,680	9,360	15.22%
101	1025	51	51010	SALARY & WAGES	105,163	26,052	79,111	24.77%
101	1025	51	510108	COVID-19 SALARIES	-	-	-	0.00%
101	1025	51	51011	EXTRA HELP	-	-	-	0.00%
101	1025	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%
101	1025	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
101	1025	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
101	1025	51	51020	PERS RETIREMENT	10,222	2,548	7,674	24.93%
101	1025	51	51021	OASDI	8,045	1,910	6,135	23.75%
101	1025	51	51022	UNFUNDED PERS LIAB MISC	23,025	23,025	-	100.00%
101	1025	51	51024	ADP MISC PERS UNFUNDED	6,767	6,767	-	100.00%
101	1025	51	51030	GROUP INSURANCE	31,333	7,255	24,078	23.15%
101	1025	51	51031	UNEMPLOYMENT INSURANCE	210	53	158	25.02%
101	1025	51	51040	WORKERS COMPENSATION	2,417	604	1,813	25.00%
101	1025	51	51050	DEFERRED COMP MATCH	1,392	251	1,142	18.00%
101	1026	51	51010	SALARY & WAGES	277,792	60,378	217,414	21.74%
101	1026	51	510108	COVID-19 SALARIES	-	-	-	0.00%
101	1026	51	51011	EXTRA HELP	-	-	-	0.00%
101	1026	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%
101	1026	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
101	1026	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
101	1026	51	51020	PERS RETIREMENT	26,677	5,908	20,769	22.15%
101	1026	51	51021	OASDI	21,549	4,444	17,105	20.62%
101	1026	51	51022	UNFUNDED PERS LIAB MISC	47,640	47,640	0	100.00%

101	1026	51	51024	ADP MISC PERS UNFUNDED	14,002	14,001	1	100.00%
101	1026	51	51030	GROUP INSURANCE	81,235	18,858	62,377	23.21%
101	1026	51	51031	UNEMPLOYMENT INSURANCE	477	104	373	21.79%
101	1026	51	51040	WORKERS COMPENSATION	4,953	1,238	3,715	25.00%
101	1026	51	51050	DEFERRED COMP MATCH	3,345	600	2,745	17.94%
101	1031	51	51010	SALARY & WAGES	354,726	81,516	273,210	22.98%
101	1031	51	510105	CORRECTIVE ACTION S&B	-	-	-	0.00%
101	1031	51	510108	COVID-19 SALARIES	-	-	-	0.00%
101	1031	51	51011	EXTRA HELP	-	-	-	0.00%
101	1031	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%
101	1031	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
101	1031	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
101	1031	51	51020	PERS RETIREMENT	37,172	8,007	29,165	21.54%
101	1031	51	51021	OASDI	28,190	6,065	22,125	21.51%
101	1031	51	51022	UNFUNDED PERS LIAB MISC	60,956	60,956	-	100.00%
101	1031	51	51024	ADP MISC PERS UNFUNDED	17,915	17,915	-	100.00%
101	1031	51	51030	GROUP INSURANCE	110,247	21,768	88,479	19.74%
101	1031	51	51031	UNEMPLOYMENT INSURANCE	765	164	601	21.49%
101	1031	51	51040	WORKERS COMPENSATION	8,588	1,869	6,719	21.76%
101	1031	51	51050	DEFERRED COMP MATCH	7,600	690	6,910	9.08%
101	1041	51	51010	SALARY & WAGES	318,581	72,598	245,982	22.79%
101	1041	51	510108	COVID-19 SALARIES	-	-	-	0.00%
101	1041	51	51011	EXTRA HELP	-	-	-	0.00%
101	1041	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%
101	1041	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
101	1041	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
101	1041	51	51020	PERS RETIREMENT	30,966	6,737	24,229	21.76%
101	1041	51	51021	OASDI	24,722	5,439	19,283	22.00%
101	1041	51	51022	UNFUNDED PERS LIAB MISC	54,359	54,359	-	100.00%
101	1041	51	51024	ADP MISC PERS UNFUNDED	15,976	15,976	-	100.00%
101	1041	51	51030	GROUP INSURANCE	86,573	11,336	75,237	13.09%
101	1041	51	51031	UNEMPLOYMENT INSURANCE	637	147	491	23.02%
101	1041	51	51040	WORKERS COMPENSATION	42,516	10,629	31,887	25.00%
101	1041	51	51050	DEFERRED COMP MATCH	4,476	759	3,717	16.96%
101	1052	51	51010	SALARY & WAGES	213,899	31,394	182,505	14.68%
101	1052	51	510108	COVID-19 SALARIES	-	-	-	0.00%
101	1052	51	51011	EXTRA HELP	20,000	1,217	18,783	6.08%
101	1052	51	51012	OVERTIME COMPENSATION	1,503	-	1,503	0.00%

101	1052	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
101	1052	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
101	1052	51	51020	PERS RETIREMENT	20,791	3,074	17,717	14.79%
101	1052	51	51021	OASDI	18,195	2,391	15,804	13.14%
101	1052	51	51022	UNFUNDED PERS LIAB MISC	32,607	32,607	-	100.00%
101	1052	51	51024	ADP MISC PERS UNFUNDED	9,583	9,583	-	100.00%
101	1052	51	51030	GROUP INSURANCE	64,988	14,796	50,191	22.77%
101	1052	51	51031	UNEMPLOYMENT INSURANCE	354	55	299	15.54%
101	1052	51	51040	WORKERS COMPENSATION	3,921	980	2,941	25.00%
101	1052	51	51050	DEFERRED COMP MATCH	3,564	400	3,164	11.22%
101	1073	51	51010	SALARY & WAGES	131,311	28,951	102,360	22.05%
101	1073	51	510108	COVID-19 SALARIES	-	-	-	0.00%
101	1073	51	51011	EXTRA HELP	-	-	-	0.00%
101	1073	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
101	1073	51	51020	PERS RETIREMENT	12,763	2,844	9,919	22.28%
101	1073	51	51021	OASDI	10,137	2,198	7,939	21.68%
101	1073	51	51022	UNFUNDED PERS LIAB MISC	-	19,135	(19,135)	0.00%
101	1073	51	51024	ADP MISC PERS UNFUNDED	-	5,624	(5,624)	0.00%
101	1073	51	51030	GROUP INSURANCE	23,210	5,802	17,407	25.00%
101	1073	51	51031	UNEMPLOYMENT INSURANCE	263	59	204	22.28%
101	1073	51	51040	WORKERS COMPENSATION	1,642	410	1,231	25.00%
101	1073	51	51050	DEFERRED COMP MATCH	1,200	300	900	25.00%
101	1074	51	51010	SALARY & WAGES	522,320	114,509	407,811	21.92%
101	1074	51	510108	COVID-19 SALARIES	-	-	-	0.00%
101	1074	51	51011	EXTRA HELP	-	-	-	0.00%
101	1074	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%
101	1074	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
101	1074	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
101	1074	51	51020	PERS RETIREMENT	50,023	11,224	38,799	22.44%
101	1074	51	51021	OASDI	40,600	8,412	32,188	20.72%
101	1074	51	51022	UNFUNDED PERS LIAB MISC	94,358	94,358	-	100.00%
101	1074	51	51024	ADP MISC PERS UNFUNDED	27,732	27,732	(0)	100.00%
101	1074	51	51030	GROUP INSURANCE	162,469	46,447	116,023	28.59%
101	1074	51	51031	UNEMPLOYMENT INSURANCE	1,045	231	814	22.11%
101	1074	51	51040	WORKERS COMPENSATION	121,920	30,480	91,440	25.00%
101	1074	51	51050	DEFERRED COMP MATCH	7,680	1,020	6,660	13.28%
101	1076	51	51010	SALARY & WAGES	59,527	14,099	45,428	23.68%
101	1076	51	510108	COVID-19 SALARIES	-	-	-	0.00%

101	1076	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
101	1076	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
101	1076	51	51020	PERS RETIREMENT	5,786	1,370	4,416	23.68%
101	1076	51	51021	OASDI	4,623	1,058	3,565	22.88%
101	1076	51	51022	UNFUNDED PERS LIAB MISC	13,339	13,339	-	100.00%
101	1076	51	51024	ADP MISC PERS UNFUNDED	3,920	3,920	-	100.00%
101	1076	51	51030	GROUP INSURANCE	17,407	4,062	13,346	23.33%
101	1076	51	51031	UNEMPLOYMENT INSURANCE	119	29	91	23.94%
101	1076	51	51040	WORKERS COMPENSATION	1,321	330	991	25.00%
101	1076	51	51050	DEFERRED COMP MATCH	960	180	780	18.75%
101	1105	51	51011	EXTRA HELP	-	-	-	0.00%
101	1105	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%
101	1105	51	51021	OASDI	-	-	-	0.00%
101	1105	51	51031	UNEMPLOYMENT INSURANCE	-	-	-	0.00%
101	1105	51	51040	WORKERS COMPENSATION	-	-	-	0.00%
101	2011	51	51010	SALARY & WAGES	162,032	36,258	125,774	22.38%
101	2011	51	510108	COVID-19 SALARIES	-	-	-	0.00%
101	2011	51	51011	EXTRA HELP	-	-	-	0.00%
101	2011	51	51012	OVERTIME COMPENSATION	-	593	(593)	0.00%
101	2011	51	51015	PAY IN LIEU/MISC PAYOUTS	2,098	-	2,098	0.00%
101	2011	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
101	2011	51	51020	PERS RETIREMENT	15,451	3,524	11,927	22.80%
101	2011	51	51021	OASDI	12,776	2,746	10,030	21.49%
101	2011	51	51022	UNFUNDED PERS LIAB MISC	33,960	33,960	(0)	100.00%
101	2011	51	51024	ADP MISC PERS UNFUNDED	9,981	9,981	0	100.00%
101	2011	51	51030	GROUP INSURANCE	58,489	11,031	47,458	18.86%
101	2011	51	51031	UNEMPLOYMENT INSURANCE	328	75	253	22.72%
101	2011	51	51040	WORKERS COMPENSATION	3,669	917	2,752	25.00%
101	2011	51	51050	DEFERRED COMP MATCH	2,160	450	1,710	20.83%
101	20112	51	51010	SALARY & WAGES	26,102	5,857	20,245	22.44%
101	20112	51	510108	COVID-19 SALARIES	-	-	-	0.00%
101	20112	51	51011	EXTRA HELP	21,540	5,389	16,151	25.02%
101	20112	51	51012	OVERTIME COMPENSATION	-	97	(97)	0.00%
101	20112	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
101	20112	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
101	20112	51	51020	PERS RETIREMENT	2,537	575	1,962	22.68%
101	20112	51	51021	OASDI	3,672	868	2,804	23.63%
101	20112	51	51022	UNFUNDED PERS LIAB MISC	9,606	9,606	0	100.00%

101	20112	51	51024	ADP MISC PERS UNFUNDED	2,823	2,823	(0)	100.01%
101	20112	51	51030	GROUP INSURANCE	12,185	7	12,178	0.06%
101	20112	51	51031	UNEMPLOYMENT INSURANCE	95	23	72	23.92%
101	20112	51	51040	WORKERS COMPENSATION	1,399	350	1,049	24.99%
101	20112	51	51050	DEFERRED COMP MATCH	360	-	360	0.00%
101	20113	51	51010	SALARY & WAGES	-	-	-	0.00%
101	20113	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
101	20113	51	51020	PERS RETIREMENT	-	-	-	0.00%
101	20113	51	51021	OASDI	-	-	-	0.00%
101	20113	51	51022	UNFUNDED PERS LIAB MISC	-	3,615	(3,615)	0.00%
101	20113	51	51024	ADP MISC PERS UNFUNDED	-	1,062	(1,062)	0.00%
101	20113	51	51030	GROUP INSURANCE	-	-	-	0.00%
101	20113	51	51031	UNEMPLOYMENT INSURANCE	-	-	-	0.00%
101	20113	51	51040	WORKERS COMPENSATION	-	-	-	0.00%
101	20113	51	51050	DEFERRED COMP MATCH	-	-	-	0.00%
101	20114	51	51010	SALARY & WAGES	66,339	15,045	51,294	22.68%
101	20114	51	51015	PAY IN LIEU/MISC PAYOUTS	233	-	233	0.00%
101	20114	51	51020	PERS RETIREMENT	6,430	1,450	4,980	22.55%
101	20114	51	51021	OASDI	5,157	1,094	4,063	21.21%
101	20114	51	51022	UNFUNDED PERS LIAB MISC	28	28	0	99.25%
101	20114	51	51024	ADP MISC PERS UNFUNDED	8	8	(0)	102.13%
101	20114	51	51030	GROUP INSURANCE	26,807	6,383	20,424	23.81%
101	20114	51	51031	UNEMPLOYMENT INSURANCE	133	30	103	22.67%
101	20114	51	51040	WORKERS COMPENSATION	-	-	-	0.00%
101	20114	51	51050	DEFERRED COMP MATCH	840	30	810	3.57%
101	2061	51	51010	SALARY & WAGES	904,292	205,013	699,279	22.67%
101	2061	51	510108	COVID-19 SALARIES	-	-	-	0.00%
101	2061	51	51011	EXTRA HELP	-	-	-	0.00%
101	2061	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%
101	2061	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
101	2061	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
101	2061	51	51020	PERS RETIREMENT	87,740	20,078	67,662	22.88%
101	2061	51	51021	OASDI	70,211	15,399	54,812	21.93%
101	2061	51	51022	UNFUNDED PERS LIAB MISC	158,841	158,841	(0)	100.00%
101	2061	51	51024	ADP MISC PERS UNFUNDED	46,683	46,683	(0)	100.00%
101	2061	51	51030	GROUP INSURANCE	208,889	52,262	156,627	25.02%
101	2061	51	51031	UNEMPLOYMENT INSURANCE	1,809	412	1,397	22.76%
101	2061	51	51040	WORKERS COMPENSATION	23,209	5,802	17,407	25.00%

101	2061	51	51050	DEFERRED COMP MATCH	10,080	1,800	8,280	17.86%
101	2062	51	51010	SALARY & WAGES	305,545	55,110	250,435	18.04%
101	2062	51	510108	COVID-19 SALARIES	-	-	-	0.00%
101	2062	51	51011	EXTRA HELP	-	-	-	0.00%
101	2062	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
101	2062	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
101	2062	51	51020	PERS RETIREMENT	29,699	5,402	24,297	18.19%
101	2062	51	51021	OASDI	23,640	4,103	19,537	17.36%
101	2062	51	51022	UNFUNDED PERS LIAB MISC	48,859	48,859	-	100.00%
101	2062	51	51024	ADP MISC PERS UNFUNDED	14,360	14,360	-	100.00%
101	2062	51	51030	GROUP INSURANCE	100,581	14,520	86,061	14.44%
101	2062	51	51031	UNEMPLOYMENT INSURANCE	611	111	500	18.20%
101	2062	51	51040	WORKERS COMPENSATION	50,097	12,524	37,573	25.00%
101	2062	51	51050	DEFERRED COMP MATCH	3,480	510	2,970	14.66%
101	2071	51	51010	SALARY & WAGES	220,071	59,507	160,564	27.04%
101	2071	51	510108	COVID-19 SALARIES	-	-	-	0.00%
101	2071	51	51011	EXTRA HELP	-	-	-	0.00%
101	2071	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%
101	2071	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
101	2071	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
101	2071	51	51020	PERS RETIREMENT	21,391	5,800	15,591	27.11%
101	2071	51	51021	OASDI	16,991	4,421	12,570	26.02%
101	2071	51	51022	UNFUNDED PERS LIAB MISC	43,880	43,880	-	100.00%
101	2071	51	51024	ADP MISC PERS UNFUNDED	12,896	12,896	-	100.00%
101	2071	51	51030	GROUP INSURANCE	67,309	18,283	49,025	27.16%
101	2071	51	51031	UNEMPLOYMENT INSURANCE	309	72	237	23.19%
101	2071	51	51040	WORKERS COMPENSATION	6,674	1,668	5,005	25.00%
101	2071	51	51050	DEFERRED COMP MATCH	3,829	360	3,469	9.40%
101	2072	51	51010	SALARY & WAGES	277,348	41,720	235,628	15.04%
101	2072	51	5101014	STANDBY	63,133	17,456	45,677	27.65%
101	2072	51	510108	COVID-19 SALARIES	-	-	-	0.00%
101	2072	51	51011	EXTRA HELP	-	-	-	0.00%
101	2072	51	51012	OVERTIME COMPENSATION	32,279	2,812	29,467	8.71%
101	2072	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
101	2072	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
101	2072	51	51020	PERS RETIREMENT	21,032	4,196	16,836	19.95%
101	2072	51	51021	OASDI	24,155	4,696	19,459	19.44%
101	2072	51	51022	UNFUNDED PERS LIAB MISC	33,573	33,573	0	100.00%

101	2072	51	51023	UNFUNDED PERS LIAB SAFETY	-	-	-	0.00%
101	2072	51	51024	ADP MISC PERS UNFUNDED	9,867	9,867	0	100.00%
101	2072	51	51025	ADP SAFETY PERS UNFUNDED	-	-	-	0.00%
101	2072	51	51030	GROUP INSURANCE	69,630	17,689	51,941	25.40%
101	2072	51	51031	UNEMPLOYMENT INSURANCE	619	125	494	20.20%
101	2072	51	51040	WORKERS COMPENSATION	15,912	3,978	11,934	25.00%
101	2072	51	51050	DEFERRED COMP MATCH	2,160	540	1,620	25.00%
101	2073	51	51010	SALARY & WAGES	475,041	54,889	420,152	11.55%
101	2073	51	5101014	STANDBY	40,000	10,072	29,928	25.18%
101	2073	51	510108	COVID-19 SALARIES	-	-	-	0.00%
101	2073	51	51011	EXTRA HELP	43,173	7,666	35,507	17.76%
101	2073	51	51012	OVERTIME COMPENSATION	-	195	(195)	0.00%
101	2073	51	51015	PAY IN LIEU/MISC PAYOUTS	1,210	-	1,210	0.00%
101	2073	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
101	2073	51	51020	PERS RETIREMENT	42,286	5,772	36,514	13.65%
101	2073	51	51021	OASDI	40,305	5,737	34,568	14.23%
101	2073	51	51022	UNFUNDED PERS LIAB MISC	56,750	56,750	-	100.00%
101	2073	51	51024	ADP MISC PERS UNFUNDED	16,679	16,679	-	100.00%
101	2073	51	51030	GROUP INSURANCE	116,050	19,355	96,695	16.68%
101	2073	51	51031	UNEMPLOYMENT INSURANCE	1,039	155	884	14.89%
101	2073	51	51040	WORKERS COMPENSATION	8,048	2,012	6,036	25.00%
101	2073	51	51050	DEFERRED COMP MATCH	6,000	660	5,340	11.00%
101	2075	51	51010	SALARY & WAGES	118,987	26,565	92,422	22.33%
101	2075	51	510108	COVID-19 SALARIES	-	-	-	0.00%
101	2075	51	51012	OVERTIME COMPENSATION	47,647	12,903	34,744	27.08%
101	2075	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
101	2075	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
101	2075	51	51020	PERS RETIREMENT	21,871	4,790	17,081	21.90%
101	2075	51	51021	OASDI	12,904	3,218	9,686	24.94%
101	2075	51	51022	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
101	2075	51	51023	UNFUNDED PERS LIAB SAFETY	30,929	30,929	(0)	100.00%
101	2075	51	51024	ADP MISC PERS UNFUNDED	-	-	-	0.00%
101	2075	51	51025	ADP SAFETY PERS UNFUNDED	4,723	4,723	0	100.00%
101	2075	51	51030	GROUP INSURANCE	23,210	6,276	16,934	27.04%
101	2075	51	51031	UNEMPLOYMENT INSURANCE	333	84	249	25.11%
101	2075	51	51040	WORKERS COMPENSATION	2,004	501	1,503	25.00%
101	2075	51	51050	DEFERRED COMP MATCH	720	180	540	25.00%
101	2077	51	51010	SALARY & WAGES	254,378	64,030	190,348	25.17%

101	2077	51	510108	COVID-19 SALARIES	-	-	-	0.00%
101	2077	51	51011	EXTRA HELP	-	-	-	0.00%
101	2077	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%
101	2077	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
101	2077	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
101	2077	51	51020	PERS RETIREMENT	24,329	6,221	18,108	25.57%
101	2077	51	51021	OASDI	19,717	4,709	15,008	23.88%
101	2077	51	51022	UNFUNDED PERS LIAB MISC	50,165	50,165	-	100.00%
101	2077	51	51024	ADP MISC PERS UNFUNDED	14,744	14,744	-	100.00%
101	2077	51	51030	GROUP INSURANCE	69,630	19,342	50,288	27.78%
101	2077	51	51031	UNEMPLOYMENT INSURANCE	494	129	365	26.14%
101	2077	51	51040	WORKERS COMPENSATION	10,693	2,673	8,020	25.00%
101	2077	51	51050	DEFERRED COMP MATCH	4,080	660	3,420	16.18%
101	2078	51	51010	SALARY & WAGES	330,782	67,355	263,427	20.36%
101	2078	51	510108	COVID-19 SALARIES	-	-	-	0.00%
101	2078	51	51011	EXTRA HELP	10,000	9,642	358	96.42%
101	2078	51	51012	OVERTIME COMPENSATION	523	-	523	0.00%
101	2078	51	51015	PAY IN LIEU/MISC PAYOUTS	-	6,153	(6,153)	0.00%
101	2078	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
101	2078	51	51020	PERS RETIREMENT	32,152	6,621	25,531	20.59%
101	2078	51	51021	OASDI	26,587	6,215	20,372	23.38%
101	2078	51	51022	UNFUNDED PERS LIAB MISC	63,437	63,437	0	100.00%
101	2078	51	51024	ADP MISC PERS UNFUNDED	18,644	18,644	(0)	100.00%
101	2078	51	51030	GROUP INSURANCE	139,260	21,283	117,977	15.28%
101	2078	51	51031	UNEMPLOYMENT INSURANCE	683	167	516	24.51%
101	2078	51	51040	WORKERS COMPENSATION	9,099	2,275	6,824	25.00%
101	2078	51	51050	DEFERRED COMP MATCH	5,160	480	4,680	9.30%
101	4011	51	51010	SALARY & WAGES	493,285	109,906	383,380	22.28%
101	4011	51	510108	COVID-19 SALARIES	-	-	-	0.00%
101	4011	51	51011	EXTRA HELP	13,000	-	13,000	0.00%
101	4011	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%
101	4011	51	51015	PAY IN LIEU/MISC PAYOUTS	-	3,465	(3,465)	0.00%
101	4011	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
101	4011	51	51020	PERS RETIREMENT	47,791	10,785	37,006	22.57%
101	4011	51	51021	OASDI	38,260	8,374	29,886	21.89%
101	4011	51	51022	UNFUNDED PERS LIAB MISC	71,672	71,672	-	100.00%
101	4011	51	51024	ADP MISC PERS UNFUNDED	21,064	21,064	-	100.00%
101	4011	51	51030	GROUP INSURANCE	150,864	37,716	113,148	25.00%

101	4011	51	51031	UNEMPLOYMENT INSURANCE	987	221	766	22.38%
101	4011	51	51040	WORKERS COMPENSATION	8,188	2,047	6,141	25.00%
101	4011	51	51050	DEFERRED COMP MATCH	6,120	810	5,310	13.24%
101	5060	51	51010	SALARY & WAGES	180,197	38,642	141,555	21.44%
101	5060	51	510108	COVID-19 SALARIES	-	-	-	0.00%
101	5060	51	51011	EXTRA HELP	-	-	-	0.00%
101	5060	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%
101	5060	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
101	5060	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
101	5060	51	51020	PERS RETIREMENT	17,894	3,794	14,099	21.21%
101	5060	51	51021	OASDI	13,785	2,872	10,914	20.83%
101	5060	51	51022	UNFUNDED PERS LIAB MISC	26,274	26,274	-	100.00%
101	5060	51	51024	ADP MISC PERS UNFUNDED	7,722	7,722	-	100.00%
101	5060	51	51030	GROUP INSURANCE	23,210	9,671	13,539	41.67%
101	5060	51	51031	UNEMPLOYMENT INSURANCE	360	77	283	21.47%
101	5060	51	51040	WORKERS COMPENSATION	3,464	866	2,598	25.00%
101	5060	51	51050	DEFERRED COMP MATCH	2,000	60	1,940	3.00%
101	5062	51	51010	SALARY & WAGES	407,012	92,095	314,917	22.63%
101	5062	51	510108	COVID-19 SALARIES	-	-	-	0.00%
101	5062	51	51011	EXTRA HELP	15,995	2,857	13,138	17.86%
101	5062	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%
101	5062	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
101	5062	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
101	5062	51	51020	PERS RETIREMENT	39,025	8,969	30,056	22.98%
101	5062	51	51021	OASDI	32,782	6,946	25,836	21.19%
101	5062	51	51022	UNFUNDED PERS LIAB MISC	106,323	106,323	0	100.00%
101	5062	51	51024	ADP MISC PERS UNFUNDED	31,248	31,248	(0)	100.00%
101	5062	51	51030	GROUP INSURANCE	151,814	36,749	115,065	24.21%
101	5062	51	51031	UNEMPLOYMENT INSURANCE	857	190	667	22.22%
101	5062	51	51040	WORKERS COMPENSATION	68,219	17,055	51,164	25.00%
101	5062	51	51050	DEFERRED COMP MATCH	5,520	280	5,240	5.07%
101	6021	51	51010	SALARY & WAGES	409,292	76,922	332,370	18.79%
101	6021	51	510108	COVID-19 SALARIES	-	-	-	0.00%
101	6021	51	51011	EXTRA HELP	17,576	6,285	11,291	35.76%
101	6021	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%
101	6021	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
101	6021	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
101	6021	51	51020	PERS RETIREMENT	40,755	7,549	33,206	18.52%

101	6021	51	51021	OASDI	34,405	6,140	28,265	17.85%
101	6021	51	51022	UNFUNDED PERS LIAB MISC	66,188	66,188	0	100.00%
101	6021	51	51024	ADP MISC PERS UNFUNDED	19,453	19,453	0	100.00%
101	6021	51	51030	GROUP INSURANCE	116,050	29,012	87,038	25.00%
101	6021	51	51031	UNEMPLOYMENT INSURANCE	886	167	719	18.89%
101	6021	51	51040	WORKERS COMPENSATION	10,327	2,582	7,745	25.00%
101	6021	51	51050	DEFERRED COMP MATCH	5,700	452	5,248	7.93%
101	6031	51	51010	SALARY & WAGES	107,141	25,341	81,800	23.65%
101	6031	51	510108	COVID-19 SALARIES	-	-	-	0.00%
101	6031	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%
101	6031	51	51015	PAY IN LIEU/MISC PAYOUTS	1,042	-	1,042	0.00%
101	6031	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
101	6031	51	51020	PERS RETIREMENT	10,297	2,490	7,808	24.18%
101	6031	51	51021	OASDI	8,368	1,854	6,513	22.16%
101	6031	51	51022	UNFUNDED PERS LIAB MISC	20,644	20,644	-	100.00%
101	6031	51	51024	ADP MISC PERS UNFUNDED	6,067	6,067	-	100.00%
101	6031	51	51030	GROUP INSURANCE	46,420	11,605	34,815	25.00%
101	6031	51	51031	UNEMPLOYMENT INSURANCE	216	51	165	23.70%
101	6031	51	51040	WORKERS COMPENSATION	2,290	573	1,718	25.00%
101	6031	51	51050	DEFERRED COMP MATCH	1,200	300	900	25.00%
101	7013	51	51010	SALARY & WAGES	13,600	3,462	10,138	25.46%
101	7013	51	510108	COVID-19 SALARIES	-	-	-	0.00%
101	7013	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
101	7013	51	51021	OASDI	1,040	265	775	25.47%
101	7013	51	51031	UNEMPLOYMENT INSURANCE	27	7	20	25.56%
101	7013	51	51040	WORKERS COMPENSATION	337	84	253	24.95%
101	7021	51	51040	WORKERS COMPENSATION	-	146	(146)	0.00%
101	7031	51	51010	SALARY & WAGES	12,000	3,000	9,000	25.00%
101	7031	51	510108	COVID-19 SALARIES	-	-	-	0.00%
101	7031	51	51011	EXTRA HELP	18,010	3,632	14,378	20.17%
101	7031	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
101	7031	51	51021	OASDI	2,296	507	1,789	22.10%
101	7031	51	51031	UNEMPLOYMENT INSURANCE	60	13	47	22.13%
101	7031	51	51040	WORKERS COMPENSATION	777	194	583	24.99%
101	7032	51	51010	SALARY & WAGES	-	-	-	0.00%
101	7032	51	510108	COVID-19 SALARIES	-	-	-	0.00%
101	7032	51	51011	EXTRA HELP	19,850	4,614	15,236	23.25%
101	7032	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%

101	7032	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
101	7032	51	51020	PERS RETIREMENT	-	-	-	0.00%
101	7032	51	51021	OASDI	1,519	353	1,166	23.24%
101	7032	51	51030	GROUP INSURANCE	-	-	-	0.00%
101	7032	51	51031	UNEMPLOYMENT INSURANCE	40	9	31	23.08%
101	7032	51	51040	WORKERS COMPENSATION	465	116	349	25.00%
101	7032	51	51050	DEFERRED COMP MATCH	-	-	-	0.00%
101	0000	53	53200	MEMBERSHIPS & DUES	-	-	-	0.00%
101	1011	53	53120	COMMUNICATIONS	6,000	1,500	4,500	25.00%
101	1011	53	53150	INSURANCE	9,812	2,453	7,359	25.00%
101	1011	53	53170	MAINTENANCE OF EQUIPMENT	-	-	-	0.00%
101	1011	53	53180	MTCE STRUCT-IMPRV-GROUNDS	-	-	-	0.00%
101	1011	53	53200	MEMBERSHIPS & DUES	8,841	7,804	1,037	88.27%
101	1011	53	53220	OFFICE EXPENSE	-	-	-	0.00%
101	1011	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	0.00%
101	1011	53	53260	RENT/LEASE OF BUILDINGS	-	-	-	0.00%
101	1011	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	0.00%
101	1011	53	53290	EMPLOYEE TRAVEL/TRAINING	-	324	(324)	0.00%
101	1011	53	53291	TRANSPORTATION EXPENSE	-	-	-	0.00%
101	1011	53	53292	AUTO ALLOWANCE	30,000	7,500	22,500	25.00%
101	1011	53	53298	BOS TRAVEL	-	-	-	0.00%
101	1011	53	532981	BOS TRAVEL DISTRICT 1	5,000	-	5,000	0.00%
101	1011	53	532982	BOS TRAVEL DISTRICT 2	5,000	488	4,512	9.75%
101	1011	53	532983	BOS TRAVEL DISTRICT 3	5,000	-	5,000	0.00%
101	1011	53	532984	BOS TRAVEL DISTRICT 4	5,000	326	4,674	6.51%
101	1011	53	532985	BOS TRAVEL DISTRICT 5	5,000	757	4,243	15.14%
101	1011	53	53300	UTILITIES	-	-	-	0.00%
101	1011	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	1013	53	53120	COMMUNICATIONS	500	418	82	83.51%
101	1013	53	53150	INSURANCE	70,729	17,682	53,047	25.00%
101	1013	53	53170	MAINTENANCE OF EQUIPMENT	2,700	13,030	(10,330)	482.60%
101	1013	53	53200	MEMBERSHIPS & DUES	550	-	550	0.00%
101	1013	53	53220	OFFICE EXPENSE	2,289	38	2,251	1.64%
101	1013	53	53230	PROFESSIONAL/SPECIAL SERV	29,500	188	29,313	0.64%
101	1013	53	53240	PUBLICATION/LEGAL NOTICES	1,800	127	1,673	7.03%
101	1013	53	53290	EMPLOYEE TRAVEL/TRAINING	1,800	-	1,800	0.00%
101	1013	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	1014	53	53120	COMMUNICATIONS	2,918	445	2,473	15.26%

101	1014	53	53150	INSURANCE	4,196	1,049	3,147	25.00%
101	1014	53	53170	MAINTENANCE OF EQUIPMENT	6,077	621	5,456	10.22%
101	1014	53	53180	MTCE STRUCT-IMPRV-GROUNDS	3,500	714	2,786	20.41%
101	1014	53	53200	MEMBERSHIPS & DUES	2,000	1,536	464	76.80%
101	1014	53	53220	OFFICE EXPENSE	4,000	1,633	2,367	40.84%
101	1014	53	53230	PROFESSIONAL/SPECIAL SERV	470	550	(80)	117.07%
101	1014	53	53290	EMPLOYEE TRAVEL/TRAINING	7,192	2,397	4,795	33.33%
101	1014	53	53291	TRANSPORTATION EXPENSE	600	-	600	0.00%
101	1014	53	53292	AUTO ALLOWANCE	-	-	-	0.00%
101	1014	53	53300	UTILITIES	34,955	56	34,899	0.16%
101	1014	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	1021	53	53120	COMMUNICATIONS	1,800	417	1,383	23.14%
101	1021	53	53150	INSURANCE	11,427	2,857	8,570	25.00%
101	1021	53	53170	MAINTENANCE OF EQUIPMENT	131,241	86,670	44,571	66.04%
101	1021	53	53180	MTCE STRUCT-IMPRV-GROUNDS	-	-	-	0.00%
101	1021	53	53200	MEMBERSHIPS & DUES	800	500	300	62.50%
101	1021	53	53210	MISCELLANEOUS EXPENSE	50	-	50	0.00%
101	1021	53	53220	OFFICE EXPENSE	22,000	9,650	12,350	43.87%
101	1021	53	53230	PROFESSIONAL/SPECIAL SERV	25,000	144	24,856	0.58%
101	1021	53	53240	PUBLICATION/LEGAL NOTICES	-	-	-	0.00%
101	1021	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	0.00%
101	1021	53	53290	EMPLOYEE TRAVEL/TRAINING	10,880	822	10,058	7.55%
101	1021	53	53800	INTERNAL ASSETS	4,732	-	4,732	0.00%
101	1022	53	53120	COMMUNICATIONS	2,343	225	2,118	9.60%
101	1022	53	53150	INSURANCE	4,602	1,151	3,452	25.00%
101	1022	53	53170	MAINTENANCE OF EQUIPMENT	8,850	-	8,850	0.00%
101	1022	53	53200	MEMBERSHIPS & DUES	1,100	-	1,100	0.00%
101	1022	53	53210	MISCELLANEOUS EXPENSE	100	21	79	21.01%
101	1022	53	53220	OFFICE EXPENSE	3,000	6	2,994	0.22%
101	1022	53	53230	PROFESSIONAL/SPECIAL SERV	27,150	25,941	1,209	95.55%
101	1022	53	53250	RENT/LEASE OF EQUIPMENT	-	-	-	0.00%
101	1022	53	53290	EMPLOYEE TRAVEL/TRAINING	9,500	2,376	7,124	25.01%
101	1022	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	1023	53	53120	COMMUNICATIONS	6,000	880	5,120	14.66%
101	1023	53	53150	INSURANCE	24,345	6,086	18,259	25.00%
101	1023	53	53170	MAINTENANCE OF EQUIPMENT	8,420	1,207	7,213	14.33%
101	1023	53	531702	MEGABYTE	-	-	-	0.00%
101	1023	53	53200	MEMBERSHIPS & DUES	1,400	-	1,400	0.00%

101	1023	53	53220	OFFICE EXPENSE	33,393	2,354	31,039	7.05%
101	1023	53	53230	PROFESSIONAL/SPECIAL SERV	600	265	335	44.17%
101	1023	53	53240	PUBLICATION/LEGAL NOTICES	-	-	-	0.00%
101	1023	53	53250	RENT/LEASE OF EQUIPMENT	-	-	-	0.00%
101	1023	53	53280	SPECIAL DEPARTMENTAL EXP	8,000	-	8,000	0.00%
101	1023	53	53290	EMPLOYEE TRAVEL/TRAINING	5,000	3,163	1,837	63.26%
101	1023	53	53291	TRANSPORTATION EXPENSE	5,500	292	5,208	5.30%
101	1023	53	53800	INTERNAL ASSETS	35,000	-	35,000	0.00%
101	1025	53	53120	COMMUNICATIONS	1,559	38	1,521	2.44%
101	1025	53	53150	INSURANCE	3,298	825	2,474	25.00%
101	1025	53	53170	MAINTENANCE OF EQUIPMENT	375	99	277	26.27%
101	1025	53	53180	MTCE STRUCT-IMPRV-GROUNDS	1,000	120	880	11.99%
101	1025	53	53200	MEMBERSHIPS & DUES	130	-	130	0.00%
101	1025	53	53210	MISCELLANEOUS EXPENSE	300,000	51,476	248,524	17.16%
101	1025	53	53211	REIMBURSEMENT SVC/SUPPLY	(300,000)	(37,184)	(262,816)	12.39%
101	1025	53	53220	OFFICE EXPENSE	925	-	925	0.00%
101	1025	53	53230	PROFESSIONAL/SPECIAL SERV	989	-	989	0.00%
101	1025	53	53240	PUBLICATION/LEGAL NOTICES	295	-	295	0.00%
101	1025	53	53260	RENT/LEASE OF BUILDINGS	-	-	-	0.00%
101	1025	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	0.00%
101	1025	53	532802	SURPLUS SALE EXPENSE	-	-	-	0.00%
101	1025	53	53290	EMPLOYEE TRAVEL/TRAINING	2,300	200	2,100	8.70%
101	1025	53	53291	TRANSPORTATION EXPENSE	93	-	93	0.00%
101	1025	53	53300	UTILITIES	9,435	12	9,423	0.12%
101	1025	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	1026	53	53120	COMMUNICATIONS	1,944	135	1,809	6.94%
101	1026	53	53150	INSURANCE	4,342	1,086	3,257	25.00%
101	1026	53	53170	MAINTENANCE OF EQUIPMENT	6,277	138	6,139	2.19%
101	1026	53	53200	MEMBERSHIPS & DUES	415	350	65	84.34%
101	1026	53	53210	MISCELLANEOUS EXPENSE	75	-	75	0.00%
101	1026	53	53220	OFFICE EXPENSE	72,500	25,893	46,607	35.71%
101	1026	53	53230	PROFESSIONAL/SPECIAL SERV	30,000	9,450	20,550	31.50%
101	1026	53	53240	PUBLICATION/LEGAL NOTICES	7,500	-	7,500	0.00%
101	1026	53	53250	RENT/LEASE OF EQUIPMENT	-	-	-	0.00%
101	1026	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	0.00%
101	1026	53	53290	EMPLOYEE TRAVEL/TRAINING	3,500	795	2,705	22.71%
101	1026	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	1031	53	53120	COMMUNICATIONS	3,138	153	2,985	4.87%

101	1031	53	53150	INSURANCE	6,880	1,720	5,160	25.00%
101	1031	53	53170	MAINTENANCE OF EQUIPMENT	3,633	388	3,245	10.67%
101	1031	53	53180	MTCE STRUCT-IMPRV-GROUNDS	2,000	213	1,787	10.65%
101	1031	53	53200	MEMBERSHIPS & DUES	9,064	7,564	1,500	83.45%
101	1031	53	53210	MISCELLANEOUS EXPENSE	-	-	-	0.00%
101	1031	53	53220	OFFICE EXPENSE	6,200	247	5,953	3.99%
101	1031	53	53230	PROFESSIONAL/SPECIAL SERV	461,538	75,217	386,321	16.30%
101	1031	53	53240	PUBLICATION/LEGAL NOTICES	784	-	784	0.00%
101	1031	53	53260	RENT/LEASE OF BUILDINGS	-	-	-	0.00%
101	1031	53	53280	SPECIAL DEPARTMENTAL EXP	5,752	3,966	1,786	68.95%
101	1031	53	53290	EMPLOYEE TRAVEL/TRAINING	9,000	1,742	7,258	19.36%
101	1031	53	53296	LITIGATION TRAVEL	-	-	-	0.00%
101	1031	53	53300	UTILITIES	15,204	21	15,183	0.14%
101	1031	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	1041	53	53120	COMMUNICATIONS	2,460	167	2,293	6.80%
101	1041	53	53150	INSURANCE	5,950	1,488	4,463	25.00%
101	1041	53	53170	MAINTENANCE OF EQUIPMENT	8,338	700	7,638	8.39%
101	1041	53	53180	MTCE STRUCT-IMPRV-GROUNDS	2,000	160	1,840	7.99%
101	1041	53	53200	MEMBERSHIPS & DUES	2,500	1,435	1,065	57.40%
101	1041	53	53210	MISCELLANEOUS EXPENSE	1,900	26	1,874	1.35%
101	1041	53	53211	REIMBURSEMENT SVC/SUPPLY	-	-	-	0.00%
101	1041	53	53220	OFFICE EXPENSE	6,289	1,576	4,713	25.06%
101	1041	53	53230	PROFESSIONAL/SPECIAL SERV	100,000	23,582	76,418	23.58%
101	1041	53	53260	RENT/LEASE OF BUILDINGS	-	-	-	0.00%
101	1041	53	53280	SPECIAL DEPARTMENTAL EXP	939	58	881	6.15%
101	1041	53	53290	EMPLOYEE TRAVEL/TRAINING	7,000	1,210	5,790	17.28%
101	1041	53	53291	TRANSPORTATION EXPENSE	100	-	100	0.00%
101	1041	53	53292	AUTO ALLOWANCE	-	-	-	0.00%
101	1041	53	53300	UTILITIES	9,755	16	9,739	0.16%
101	1041	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	1052	53	53120	COMMUNICATIONS	1,875	27	1,848	1.44%
101	1052	53	53150	INSURANCE	5,703	1,426	4,277	25.00%
101	1052	53	53170	MAINTENANCE OF EQUIPMENT	29,592	6,286	23,306	21.24%
101	1052	53	53180	MTCE STRUCT-IMPRV-GROUNDS	-	-	-	0.00%
101	1052	53	53220	OFFICE EXPENSE	44,933	11,966	32,967	26.63%
101	1052	53	53230	PROFESSIONAL/SPECIAL SERV	12,800	10,200	2,600	79.69%
101	1052	53	53240	PUBLICATION/LEGAL NOTICES	2,500	363	2,137	14.52%
101	1052	53	53250	RENT/LEASE OF EQUIPMENT	104,611	-	104,611	0.00%

101	1052	53	53260	RENT/LEASE OF BUILDINGS	1,050	-	1,050	0.00%
101	1052	53	53280	SPECIAL DEPARTMENTAL EXP	116,850	650	116,200	0.56%
101	1052	53	53290	EMPLOYEE TRAVEL/TRAINING	3,500	30	3,470	0.86%
101	1052	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	1073	53	53120	COMMUNICATIONS	25,436	5,112	20,324	20.10%
101	1073	53	53150	INSURANCE	2,609	652	1,957	25.00%
101	1073	53	53170	MAINTENANCE OF EQUIPMENT	280,000	7,106	272,894	2.54%
101	1073	53	531702	MEGABYTE	133,300	39,209	94,091	29.41%
101	1073	53	53200	MEMBERSHIPS & DUES	-	27,627	(27,627)	0.00%
101	1073	53	53210	MISCELLANEOUS EXPENSE	25,000	-	25,000	0.00%
101	1073	53	53211	REIMBURSEMENT SVC/SUPPLY	(25,000)	-	(25,000)	0.00%
101	1073	53	53220	OFFICE EXPENSE	-	-	-	0.00%
101	1073	53	53230	PROFESSIONAL/SPECIAL SERV	5,455	-	5,455	0.00%
101	1073	53	53290	EMPLOYEE TRAVEL/TRAINING	-	-	-	0.00%
101	1073	53	5330014	UTILITIES ANNEX II	6,000	1,188	4,812	19.80%
101	1073	53	53301	COURTHOUSE ANNEX	380,000	50,011	329,989	13.16%
101	1073	53	53302	624 WASHINGTON	8,000	907	7,093	11.33%
101	1073	53	53303	GOVT SVC CENTER UTILITIES	2,000	-	2,000	0.00%
101	1073	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	1074	53	53110	CLOTHING & PERSONNEL SUPP	1,500	-	1,500	0.00%
101	1074	53	53120	COMMUNICATIONS	6,627	911	5,717	13.74%
101	1074	53	53140	HOUSEHOLD EXPENSE	13,950	4,478	9,472	32.10%
101	1074	53	53150	INSURANCE	27,999	7,000	20,999	25.00%
101	1074	53	53170	MAINTENANCE OF EQUIPMENT	9,726	2,565	7,161	26.37%
101	1074	53	53180	MTCE STRUCT-IMPRV-GROUNDS	20,969	19,862	1,107	94.72%
101	1074	53	53200	MEMBERSHIPS & DUES	200	-	200	0.00%
101	1074	53	53210	MISCELLANEOUS EXPENSE	25,000	2,795	22,205	11.18%
101	1074	53	53211	REIMBURSEMENT SVC/SUPPLY	(25,000)	(2,795)	(22,205)	11.18%
101	1074	53	53220	OFFICE EXPENSE	1,650	31	1,619	1.90%
101	1074	53	53230	PROFESSIONAL/SPECIAL SERV	25,465	2,649	22,816	10.40%
101	1074	53	532321	SPECIAL PROJECTS	5,000	4,605	395	92.10%
101	1074	53	53250	RENT/LEASE OF EQUIPMENT	985	-	985	0.00%
101	1074	53	53270	SMALL TOOLS & INSTRUMENTS	4,200	910	3,290	21.66%
101	1074	53	53290	EMPLOYEE TRAVEL/TRAINING	2,300	-	2,300	0.00%
101	1074	53	53291	TRANSPORTATION EXPENSE	30,000	3,153	26,847	10.51%
101	1074	53	53297	TRANSIT SUBSIDY	-	-	-	0.00%
101	1074	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	1076	53	53120	COMMUNICATIONS	250	46	204	18.30%

101	1076	53	53145	MOVING EXPENSE	-	-	-	0.00%
101	1076	53	53150	INSURANCE	38,456	9,614	28,842	25.00%
101	1076	53	53170	MAINTENANCE OF EQUIPMENT	328	-	328	0.00%
101	1076	53	53180	MTCE STRUCT-IMPRV-GROUNDS	20,000	133	19,867	0.67%
101	1076	53	53220	OFFICE EXPENSE	-	-	-	0.00%
101	1076	53	53230	PROFESSIONAL/SPECIAL SERV	500	-	500	0.00%
101	1076	53	532314	STORM DAMAGE	-	-	-	0.00%
101	1076	53	532316	CSS FIRE	-	-	-	0.00%
101	1076	53	532317	LIBRARY ROOF REPLACE	-	-	-	0.00%
101	1076	53	532318	WEED ABATEMENT	3,000	-	3,000	0.00%
101	1076	53	532319	BOAT RAMP CLEANING	50,000	-	50,000	0.00%
101	1076	53	532320	COURT FACILITIES MTCE	-	-	-	0.00%
101	1076	53	532323	PARK PROJECTS	-	-	-	0.00%
101	1076	53	532326	GERBER PARK MATCH	-	-	-	0.00%
101	1076	53	532327	LIGHTING RETROFIT	-	-	-	0.00%
101	1076	53	532328	PARK PLAYGROUND EQUIPMENT	-	-	-	0.00%
101	1076	53	532329	RIVER PARK ELECTRICAL	-	-	-	0.00%
101	1076	53	532333	ADA COMPLIANCE	28,321	-	28,321	0.00%
101	1076	53	532335	PARK SIDEWALKS	-	-	-	0.00%
101	1076	53	532336	GERBER PARK IMPROVEMENTS	-	-	-	0.00%
101	1076	53	532339	CALPERS 218 AGMT FEE	-	-	-	0.00%
101	1076	53	532340	FURNISHINGS	-	-	-	0.00%
101	1076	53	532341	NUISANCE ABATMENT EXP	-	-	-	0.00%
101	1076	53	532342	PARKS PICNIC TABLES	-	-	-	0.00%
101	1076	53	532343	RIVER PARK IMPROVEMENT	-	-	-	0.00%
101	1076	53	532344	CONE GROVE PARK IMPROVE	-	-	-	0.00%
101	1076	53	532345	MILL CREEK PARK IMPROVE	-	-	-	0.00%
101	1076	53	532347	RIDGEWAY PARK IRRIGATION	-	-	-	0.00%
101	1076	53	532348	RIDGEWAY PRK REC HALL ADA	-	-	-	0.00%
101	1076	53	532349	ANNEX MOISTURE	-	-	-	0.00%
101	1076	53	532352	GERBER PARK SPRINKLERS	-	-	-	0.00%
101	1076	53	532356	GREEN COTTAGE DEMOLITION	-	-	-	0.00%
101	1076	53	532357	PARK FENCING PROJECT	-	-	-	0.00%
101	1076	53	532358	WATER LINE PROJECT	-	-	-	0.00%
101	1076	53	532361	COURTHOUSE ANNEX 1 HVAC'S	-	-	-	0.00%
101	1076	53	532362	JAIL BOILER/WATER HEATER	-	-	-	0.00%
101	1076	53	532363	COURTHOUSE SIDEWALK	-	-	-	0.00%
101	1076	53	532364	SHERIFF MOVE TO ANTELOPE	-	-	-	0.00%

101	1076	53	532365	PUB GRD MOVE TO WET HALL	-	-	-	0.00%
101	1076	53	532366	DA CARPET ANNEX	-	-	-	0.00%
101	1076	53	532367	AUDITOR CARPET REPLACE	-	-	-	0.00%
101	1076	53	532368	COURTHOUSE A/C	-	-	-	0.00%
101	1076	53	532369	PINE STREET PARKING LOT	-	-	-	0.00%
101	1076	53	532370	PROBATION A/C	-	-	-	0.00%
101	1076	53	532372	SHERIFF DISBATCH UPGRADE	-	-	-	0.00%
101	1076	53	532373	CNTY FACILITIES SECURITY	-	-	-	0.00%
101	1076	53	532374	ANNEX CARPET	-	-	-	0.00%
101	1076	53	532375	JAIL WATER HEATER REPLACE	-	-	-	0.00%
101	1076	53	532376	JUV HALL FLOORING	-	-	-	0.00%
101	1076	53	532377	CORNING VETS HALL IMPROVE	-	-	-	0.00%
101	1076	53	532378	JUVENILE HALL PAINT	-	-	-	0.00%
101	1076	53	53280	SPECIAL DEPARTMENTAL EXP	400	-	400	0.00%
101	1076	53	53290	EMPLOYEE TRAVEL/TRAINING	-	-	-	0.00%
101	1076	53	53292	AUTO ALLOWANCE	-	-	-	0.00%
101	1076	53	53300	UTILITIES	26,467	4,216	22,251	15.93%
101	1076	53	533010	COURT UTILITIES	-	-	-	0.00%
101	1076	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	1091	53	53230	PROFESSIONAL/SPECIAL SERV	7,050	-	7,050	0.00%
101	1091	53	532808	FED CARES EXPENSE	-	-	-	0.00%
101	1104	53	53170	MAINTENANCE OF EQUIPMENT	-	-	-	0.00%
101	1104	53	53230	PROFESSIONAL/SPECIAL SERV	25,000	-	25,000	0.00%
101	1105	53	53150	INSURANCE	-	-	-	0.00%
101	1105	53	53230	PROFESSIONAL/SPECIAL SERV	89,853	(1,982)	91,835	(2.21%)
101	1105	53	53231	AUDITING SERVICES	75,075	3,750	71,325	5.00%
101	1105	53	532310	ACA REPORTING	11,500	-	11,500	0.00%
101	1105	53	532312	SOBRIETY	10,000	595	9,405	5.95%
101	1105	53	532313	GASB / ACTUARIAL SERVICES	17,500	-	17,500	0.00%
101	1105	53	532314	STORM DAMAGE	-	-	-	0.00%
101	1105	53	53232	CMSP ADMINISTRATION	-	-	-	0.00%
101	1105	53	532330	WELFARE REFORM	-	-	-	0.00%
101	1105	53	532331	GENERAL PLAN AMMENDMENT	-	-	-	0.00%
101	1105	53	532332	ADA PLAN	10,000	-	10,000	0.00%
101	1105	53	532334	DOMESTIC VIOLENCE SERVICE	16,358	-	16,358	0.00%
101	1105	53	532337	USER FEE STUDY	-	-	-	0.00%
101	1105	53	532338	EMPLOYEE ASST PROGRAM	18,002	4,464	13,538	24.80%
101	1105	53	532339	CALPERS 218 AGMT FEE	2,000	-	2,000	0.00%

101	1105	53	532346	COUNTY CODE	5,500	683	4,818	12.41%
101	1105	53	53236	SMALL CLAIMS ADVISOR	-	-	-	0.00%
101	1105	53	53237	LEGAL EXPENSE	56,822	-	56,822	0.00%
101	1105	53	53238	SB-90 CLAIMS	7,000	5,000	2,000	71.43%
101	1105	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	1109	53	53319	MED-MAL SETTLEMENT	-	-	-	0.00%
101	2011	53	53120	COMMUNICATIONS	900	250	650	27.73%
101	2011	53	53150	INSURANCE	6,348	1,587	4,761	25.00%
101	2011	53	53170	MAINTENANCE OF EQUIPMENT	11,200	6,770	4,430	60.44%
101	2011	53	53200	MEMBERSHIPS & DUES	-	-	-	0.00%
101	2011	53	53220	OFFICE EXPENSE	500	214	286	42.81%
101	2011	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	0.00%
101	2011	53	53280	SPECIAL DEPARTMENTAL EXP	2,000	390	1,610	19.50%
101	2011	53	53290	EMPLOYEE TRAVEL/TRAINING	4,000	-	4,000	0.00%
101	2011	53	53291	TRANSPORTATION EXPENSE	934	309	625	33.13%
101	2011	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	20112	53	53120	COMMUNICATIONS	-	-	-	0.00%
101	20112	53	53150	INSURANCE	714	179	536	25.00%
101	20112	53	53170	MAINTENANCE OF EQUIPMENT	-	-	-	0.00%
101	20112	53	53200	MEMBERSHIPS & DUES	-	-	-	0.00%
101	20112	53	53220	OFFICE EXPENSE	-	-	-	0.00%
101	20112	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	0.00%
101	20112	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	0.00%
101	20112	53	53290	EMPLOYEE TRAVEL/TRAINING	-	-	-	0.00%
101	20112	53	53291	TRANSPORTATION EXPENSE	-	-	-	0.00%
101	20112	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	20113	53	53120	COMMUNICATIONS	-	-	-	0.00%
101	20113	53	53150	INSURANCE	-	-	-	0.00%
101	20113	53	53170	MAINTENANCE OF EQUIPMENT	-	-	-	0.00%
101	20113	53	53220	OFFICE EXPENSE	-	-	-	0.00%
101	20113	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	0.00%
101	20113	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	0.00%
101	20113	53	53290	EMPLOYEE TRAVEL/TRAINING	-	-	-	0.00%
101	20113	53	53291	TRANSPORTATION EXPENSE	-	-	-	0.00%
101	20113	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	20114	53	53120	COMMUNICATIONS	1,000	18	982	1.80%
101	20114	53	53150	INSURANCE	-	-	-	0.00%
101	20114	53	53170	MAINTENANCE OF EQUIPMENT	8,325	-	8,325	0.00%

101	20114	53	53220	OFFICE EXPENSE	12,000	-	12,000	0.00%
101	20114	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	0.00%
101	20114	53	53280	SPECIAL DEPARTMENTAL EXP	8,000	-	8,000	0.00%
101	20114	53	53290	EMPLOYEE TRAVEL/TRAINING	5,000	532	4,468	10.64%
101	20114	53	53291	TRANSPORTATION EXPENSE	700	-	700	0.00%
101	20114	53	53800	INTERNAL ASSETS	6,000	-	6,000	0.00%
101	2016	53	53160	JURY & WITNESS EXPENSE	17,900	1,904	15,996	10.64%
101	2016	53	53220	OFFICE EXPENSE	500	135	365	27.08%
101	2016	53	53230	PROFESSIONAL/SPECIAL SERV	5,782	3,160	2,622	54.65%
101	2016	53	53290	EMPLOYEE TRAVEL/TRAINING	-	-	-	0.00%
101	2016	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	2017	53	53230	PROFESSIONAL/SPECIAL SERV	7,312	500	6,812	6.84%
101	2018	53	53260	RENT/LEASE OF BUILDINGS	-	-	-	0.00%
101	2021	53	53160	JURY & WITNESS EXPENSE	4,387	-	4,387	0.00%
101	2061	53	53100	AGRICULTURAL	2,598	3,242	(644)	124.78%
101	2061	53	53110	CLOTHING & PERSONNEL SUPP	100	-	100	0.00%
101	2061	53	53120	COMMUNICATIONS	9,445	2,587	6,858	27.39%
101	2061	53	53140	HOUSEHOLD EXPENSE	490	184	306	37.50%
101	2061	53	53150	INSURANCE	32,156	8,039	24,117	25.00%
101	2061	53	53170	MAINTENANCE OF EQUIPMENT	20,042	3,396	16,646	16.95%
101	2061	53	53180	MTCE STRUCT-IMPRV-GROUNDS	6,142	524	5,618	8.52%
101	2061	53	53190	MEDICAL/DENTAL LAB SUPPLY	-	-	-	0.00%
101	2061	53	53200	MEMBERSHIPS & DUES	4,200	3,266	934	77.75%
101	2061	53	53220	OFFICE EXPENSE	7,500	929	6,571	12.39%
101	2061	53	53230	PROFESSIONAL/SPECIAL SERV	1,000	77	923	7.70%
101	2061	53	53240	PUBLICATION/LEGAL NOTICES	370	-	370	0.00%
101	2061	53	53270	SMALL TOOLS & INSTRUMENTS	100	-	100	0.00%
101	2061	53	53280	SPECIAL DEPARTMENTAL EXP	8,275	239	8,036	2.88%
101	2061	53	53290	EMPLOYEE TRAVEL/TRAINING	16,101	1,875	14,226	11.65%
101	2061	53	53291	TRANSPORTATION EXPENSE	21,800	4,289	17,511	19.68%
101	2061	53	53300	UTILITIES	6,558	282	6,276	4.30%
101	2061	53	53800	INTERNAL ASSETS	-	1,547	(1,547)	0.00%
101	2062	53	53110	CLOTHING & PERSONNEL SUPP	600	-	600	0.00%
101	2062	53	53120	COMMUNICATIONS	-	485	(485)	0.00%
101	2062	53	53150	INSURANCE	5,833	1,458	4,375	25.00%
101	2062	53	53170	MAINTENANCE OF EQUIPMENT	5,500	3,863	1,637	70.24%
101	2062	53	53220	OFFICE EXPENSE	15,000	5,269	9,731	35.13%
101	2062	53	53230	PROFESSIONAL/SPECIAL SERV	37,600	1,814	35,786	4.82%

101	2062	53	532341	NUISANCE ABATMENT EXP	20,000	967	19,033	4.84%
101	2062	53	53250	RENT/LEASE OF EQUIPMENT	-	-	-	0.00%
101	2062	53	53280	SPECIAL DEPARTMENTAL EXP	15,000	-	15,000	0.00%
101	2062	53	53290	EMPLOYEE TRAVEL/TRAINING	8,000	365	7,635	4.56%
101	2062	53	53291	TRANSPORTATION EXPENSE	5,500	1,143	4,357	20.78%
101	2062	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	2071	53	53120	COMMUNICATIONS	2,688	907	1,781	33.74%
101	2071	53	53150	INSURANCE	3,407	852	2,555	25.00%
101	2071	53	53170	MAINTENANCE OF EQUIPMENT	23,000	136	22,864	0.59%
101	2071	53	53200	MEMBERSHIPS & DUES	900	-	900	0.00%
101	2071	53	53220	OFFICE EXPENSE	30,978	1,101	29,877	3.55%
101	2071	53	53230	PROFESSIONAL/SPECIAL SERV	7,000	11,108	(4,108)	158.69%
101	2071	53	53240	PUBLICATION/LEGAL NOTICES	-	-	-	0.00%
101	2071	53	53250	RENT/LEASE OF EQUIPMENT	-	-	-	0.00%
101	2071	53	53260	RENT/LEASE OF BUILDINGS	4,200	681	3,519	16.22%
101	2071	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	0.00%
101	2071	53	53290	EMPLOYEE TRAVEL/TRAINING	3,300	-	3,300	0.00%
101	2071	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	2072	53	53110	CLOTHING & PERSONNEL SUPP	2,160	540	1,620	25.00%
101	2072	53	53120	COMMUNICATIONS	2,100	518	1,582	24.68%
101	2072	53	53150	INSURANCE	7,259	1,815	5,444	25.00%
101	2072	53	53170	MAINTENANCE OF EQUIPMENT	4,646	418	4,228	9.01%
101	2072	53	53190	MEDICAL/DENTAL LAB SUPPLY	3,680	-	3,680	0.00%
101	2072	53	53200	MEMBERSHIPS & DUES	500	-	500	0.00%
101	2072	53	53220	OFFICE EXPENSE	431	-	431	0.00%
101	2072	53	53230	PROFESSIONAL/SPECIAL SERV	225,000	32,657	192,343	14.51%
101	2072	53	532302	BURIAL EXPENSE	11,925	1,590	10,335	13.33%
101	2072	53	53250	RENT/LEASE OF EQUIPMENT	-	-	-	0.00%
101	2072	53	53260	RENT/LEASE OF BUILDINGS	-	-	-	0.00%
101	2072	53	53280	SPECIAL DEPARTMENTAL EXP	17,083	-	17,083	0.00%
101	2072	53	53290	EMPLOYEE TRAVEL/TRAINING	8,955	541	8,414	6.04%
101	2072	53	53291	TRANSPORTATION EXPENSE	5,200	633	4,567	12.18%
101	2072	53	53300	UTILITIES	9,000	2,250	6,750	25.00%
101	2072	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	2073	53	53120	COMMUNICATIONS	9,600	1,849	7,751	19.26%
101	2073	53	53140	HOUSEHOLD EXPENSE	500	182	318	36.32%
101	2073	53	53150	INSURANCE	9,791	2,448	7,343	25.00%
101	2073	53	53170	MAINTENANCE OF EQUIPMENT	25,600	622	24,978	2.43%

101	2073	53	53180	MTCE STRUCT-IMPRV-GROUNDS	1,440	342	1,098	23.75%
101	2073	53	53200	MEMBERSHIPS & DUES	4,350	4,000	350	91.95%
101	2073	53	53210	MISCELLANEOUS EXPENSE	2,400	-	2,400	0.00%
101	2073	53	53220	OFFICE EXPENSE	8,230	2,758	5,472	33.52%
101	2073	53	53230	PROFESSIONAL/SPECIAL SERV	40,500	2,250	38,250	5.56%
101	2073	53	53250	RENT/LEASE OF EQUIPMENT	-	-	-	0.00%
101	2073	53	53260	RENT/LEASE OF BUILDINGS	6,120	2,160	3,960	35.29%
101	2073	53	53280	SPECIAL DEPARTMENTAL EXP	1,166	125	1,041	10.76%
101	2073	53	53290	EMPLOYEE TRAVEL/TRAINING	6,872	-	6,872	0.00%
101	2073	53	53291	TRANSPORTATION EXPENSE	8,000	225	7,775	2.82%
101	2073	53	53300	UTILITIES	8,080	1,913	6,167	23.68%
101	2073	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	2074	53	53221	OTHER EXPENSE	30,000	-	30,000	0.00%
101	2074	53	53222	HEALTH EMERGENCY SUPPLIES	-	-	-	0.00%
101	2074	53	53230	PROFESSIONAL/SPECIAL SERV	20,000	5,672	14,328	28.36%
101	2074	53	53233	PROF/SERV - CORTESE	-	-	-	0.00%
101	2075	53	53110	CLOTHING & PERSONNEL SUPP	720	180	540	25.00%
101	2075	53	53120	COMMUNICATIONS	3,600	883	2,717	24.54%
101	2075	53	53150	INSURANCE	12,851	3,213	9,638	25.00%
101	2075	53	53170	MAINTENANCE OF EQUIPMENT	36,090	177	35,913	0.49%
101	2075	53	53180	MTCE STRUCT-IMPRV-GROUNDS	-	-	-	0.00%
101	2075	53	53200	MEMBERSHIPS & DUES	-	-	-	0.00%
101	2075	53	53220	OFFICE EXPENSE	1,000	-	1,000	0.00%
101	2075	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	0.00%
101	2075	53	53260	RENT/LEASE OF BUILDINGS	15,717	15,717	(0)	100.00%
101	2075	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	0.00%
101	2075	53	53290	EMPLOYEE TRAVEL/TRAINING	6,125	1,980	4,145	32.32%
101	2075	53	53291	TRANSPORTATION EXPENSE	7,053	930	6,123	13.19%
101	2075	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	2077	53	53120	COMMUNICATIONS	2,160	180	1,980	8.33%
101	2077	53	53150	INSURANCE	5,206	1,302	3,905	25.00%
101	2077	53	53170	MAINTENANCE OF EQUIPMENT	15,980	136	15,844	0.85%
101	2077	53	53180	MTCE STRUCT-IMPRV-GROUNDS	-	1,820	(1,820)	0.00%
101	2077	53	53200	MEMBERSHIPS & DUES	500	125	375	25.00%
101	2077	53	53220	OFFICE EXPENSE	15,000	4,454	10,546	29.69%
101	2077	53	53230	PROFESSIONAL/SPECIAL SERV	108,000	2,442	105,558	2.26%
101	2077	53	532307	PROJECT MANAGEMENT	25,000	-	25,000	0.00%
101	2077	53	532331	GENERAL PLAN AMMENDMENT	-	-	-	0.00%

101	2077	53	53240	PUBLICATION/LEGAL NOTICES	8,000	-	8,000	0.00%
101	2077	53	53250	RENT/LEASE OF EQUIPMENT	-	-	-	0.00%
101	2077	53	53260	RENT/LEASE OF BUILDINGS	1,600	810	790	50.63%
101	2077	53	53290	EMPLOYEE TRAVEL/TRAINING	5,000	432	4,568	8.64%
101	2077	53	53291	TRANSPORTATION EXPENSE	500	38	462	7.57%
101	2077	53	53800	INTERNAL ASSETS	10,000	-	10,000	0.00%
101	2078	53	53110	CLOTHING & PERSONNEL SUPP	100	-	100	0.00%
101	2078	53	53120	COMMUNICATIONS	2,815	1,035	1,780	36.77%
101	2078	53	53140	HOUSEHOLD EXPENSE	10,000	1,146	8,854	11.46%
101	2078	53	53150	INSURANCE	7,727	2,042	5,685	26.43%
101	2078	53	53170	MAINTENANCE OF EQUIPMENT	3,500	613	2,887	17.50%
101	2078	53	53180	MTCE STRUCT-IMPRV-GROUNDS	5,130	2,446	2,684	47.68%
101	2078	53	53190	MEDICAL/DENTAL LAB SUPPLY	50,000	19,924	30,076	39.85%
101	2078	53	53200	MEMBERSHIPS & DUES	-	-	-	0.00%
101	2078	53	53220	OFFICE EXPENSE	12,880	1,146	11,734	8.90%
101	2078	53	53230	PROFESSIONAL/SPECIAL SERV	61,212	20,223	40,989	33.04%
101	2078	53	53240	PUBLICATION/LEGAL NOTICES	175	-	175	0.00%
101	2078	53	53270	SMALL TOOLS & INSTRUMENTS	-	-	-	0.00%
101	2078	53	53280	SPECIAL DEPARTMENTAL EXP	38,000	10,492	27,508	27.61%
101	2078	53	532806	SPAY/NEUTER EXPENSE	4,000	-	4,000	0.00%
101	2078	53	532807	ANIMAL MEDS & SVC	30,000	14,617	15,383	48.72%
101	2078	53	53290	EMPLOYEE TRAVEL/TRAINING	2,000	481	1,519	24.07%
101	2078	53	53291	TRANSPORTATION EXPENSE	2,500	581	1,919	23.26%
101	2078	53	53300	UTILITIES	18,720	122	18,598	0.65%
101	2078	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	2079	53	53120	COMMUNICATIONS	-	-	-	0.00%
101	2079	53	53180	MTCE STRUCT-IMPRV-GROUNDS	-	-	-	0.00%
101	2079	53	53200	MEMBERSHIPS & DUES	2,500	2,293	207	91.72%
101	2079	53	53210	MISCELLANEOUS EXPENSE	2,550	-	2,550	0.00%
101	2079	53	53220	OFFICE EXPENSE	1,200	-	1,200	0.00%
101	2079	53	53240	PUBLICATION/LEGAL NOTICES	500	-	500	0.00%
101	2079	53	53290	EMPLOYEE TRAVEL/TRAINING	900	-	900	0.00%
101	2079	53	53298	BOS TRAVEL	-	-	-	0.00%
101	4011	53	53110	CLOTHING & PERSONNEL SUPP	1,500	-	1,500	0.00%
101	4011	53	53120	COMMUNICATIONS	3,000	582	2,418	19.42%
101	4011	53	53150	INSURANCE	166,322	41,581	124,742	25.00%
101	4011	53	53170	MAINTENANCE OF EQUIPMENT	6,000	2,435	3,565	40.58%
101	4011	53	53180	MTCE STRUCT-IMPRV-GROUNDS	-	-	-	0.00%

101	4011	53	53200	MEMBERSHIPS & DUES	6,487	-	6,487	0.00%
101	4011	53	53210	MISCELLANEOUS EXPENSE	500	266	234	53.16%
101	4011	53	53220	OFFICE EXPENSE	8,000	938	7,062	11.73%
101	4011	53	53230	PROFESSIONAL/SPECIAL SERV	21,000	-	21,000	0.00%
101	4011	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	0.00%
101	4011	53	53290	EMPLOYEE TRAVEL/TRAINING	10,000	15	9,985	0.15%
101	4011	53	53291	TRANSPORTATION EXPENSE	10,788	1,064	9,724	9.86%
101	4011	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	4016	53	53280	SPECIAL DEPARTMENTAL EXP	676	-	676	0.00%
101	4024	53	53230	PROFESSIONAL/SPECIAL SERV	54,000	13,500	40,500	25.00%
101	4041	53	53150	INSURANCE	150	38	113	25.00%
101	4041	53	53180	MTCE STRUCT-IMPRV-GROUNDS	-	-	-	0.00%
101	4041	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	0.00%
101	5031	53	53170	MAINTENANCE OF EQUIPMENT	-	-	-	0.00%
101	5031	53	53260	RENT/LEASE OF BUILDINGS	6,800	6,415	385	94.34%
101	5050	53	53290	EMPLOYEE TRAVEL/TRAINING	1,000	-	1,000	0.00%
101	5060	53	53110	CLOTHING & PERSONNEL SUPP	-	-	-	0.00%
101	5060	53	53120	COMMUNICATIONS	3,202	423	2,779	13.22%
101	5060	53	53150	INSURANCE	3,047	762	2,285	25.00%
101	5060	53	53170	MAINTENANCE OF EQUIPMENT	3,000	658	2,342	21.93%
101	5060	53	53200	MEMBERSHIPS & DUES	3,000	3,000	-	100.00%
101	5060	53	53210	MISCELLANEOUS EXPENSE	-	-	-	0.00%
101	5060	53	53220	OFFICE EXPENSE	4,058	168	3,890	4.13%
101	5060	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	0.00%
101	5060	53	53260	RENT/LEASE OF BUILDINGS	-	-	-	0.00%
101	5060	53	53290	EMPLOYEE TRAVEL/TRAINING	12,000	1,571	10,429	13.09%
101	5060	53	53300	UTILITIES	-	-	-	0.00%
101	5060	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	5062	53	53120	COMMUNICATIONS	3,479	1,083	2,396	31.13%
101	5062	53	53130	FOOD	9,500	664	8,836	6.99%
101	5062	53	53140	HOUSEHOLD EXPENSE	-	-	-	0.00%
101	5062	53	53150	INSURANCE	11,151	2,822	8,329	25.31%
101	5062	53	53170	MAINTENANCE OF EQUIPMENT	4,015	699	3,316	17.42%
101	5062	53	53200	MEMBERSHIPS & DUES	3,500	-	3,500	0.00%
101	5062	53	53215	SR NUTRITION GRANT EXP	-	-	-	0.00%
101	5062	53	53220	OFFICE EXPENSE	6,200	231	5,969	3.73%
101	5062	53	53221	OTHER EXPENSE	-	-	-	0.00%
101	5062	53	53230	PROFESSIONAL/SPECIAL SERV	167,989	9,510	158,479	5.66%

101	5062	53	53235	A-87 OVERHEAD	27,439	6,860	20,579	25.00%
101	5062	53	53250	RENT/LEASE OF EQUIPMENT	-	-	-	0.00%
101	5062	53	53260	RENT/LEASE OF BUILDINGS	36,784	7,927	28,857	21.55%
101	5062	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	0.00%
101	5062	53	53290	EMPLOYEE TRAVEL/TRAINING	7,125	-	7,125	0.00%
101	5062	53	53291	TRANSPORTATION EXPENSE	2,800	456	2,344	16.30%
101	5062	53	53300	UTILITIES	-	-	-	0.00%
101	5062	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	6021	53	53120	COMMUNICATIONS	18,935	1,909	17,026	10.08%
101	6021	53	53140	HOUSEHOLD EXPENSE	4,360	1,206	3,154	27.67%
101	6021	53	53150	INSURANCE	36,975	9,244	27,731	25.00%
101	6021	53	53170	MAINTENANCE OF EQUIPMENT	5,200	507	4,693	9.75%
101	6021	53	53180	MTCE STRUCT-IMPRV-GROUNDS	3,500	313	3,187	8.96%
101	6021	53	53200	MEMBERSHIPS & DUES	1,300	637	663	49.00%
101	6021	53	53210	MISCELLANEOUS EXPENSE	8,503	8,503	-	100.00%
101	6021	53	53220	OFFICE EXPENSE	11,500	2,200	9,300	19.13%
101	6021	53	5322023	PRINTED LIBRARY MATERIALS	25,000	6,380	18,620	25.52%
101	6021	53	5322024	ELECTRONIC LIBRARY MATLS	3,000	-	3,000	0.00%
101	6021	53	53230	PROFESSIONAL/SPECIAL SERV	36,750	2,438	34,312	6.63%
101	6021	53	53240	PUBLICATION/LEGAL NOTICES	-	-	-	0.00%
101	6021	53	53250	RENT/LEASE OF EQUIPMENT	800	164	636	20.51%
101	6021	53	53260	RENT/LEASE OF BUILDINGS	7,800	1,950	5,850	25.00%
101	6021	53	53270	SMALL TOOLS & INSTRUMENTS	50	-	50	0.00%
101	6021	53	53280	SPECIAL DEPARTMENTAL EXP	30,512	2,945	27,567	9.65%
101	6021	53	532811	LOST/DAMAGE REPLACEMENT	-	-	-	0.00%
101	6021	53	53290	EMPLOYEE TRAVEL/TRAINING	2,000	239	1,761	11.95%
101	6021	53	53291	TRANSPORTATION EXPENSE	2,500	333	2,167	13.33%
101	6021	53	53297	TRANSIT SUBSIDY	-	-	-	0.00%
101	6021	53	53300	UTILITIES	50,000	14,999	35,001	30.00%
101	6021	53	53800	INTERNAL ASSETS	-	5,761	(5,761)	0.00%
101	6031	53	53120	COMMUNICATIONS	2,200	267	1,933	12.16%
101	6031	53	53140	HOUSEHOLD EXPENSE	5,500	953	4,547	17.33%
101	6031	53	53150	INSURANCE	6,841	2,262	4,579	33.07%
101	6031	53	53170	MAINTENANCE OF EQUIPMENT	2,000	23	1,977	1.16%
101	6031	53	53180	MTCE STRUCT-IMPRV-GROUNDS	600	-	600	0.00%
101	6031	53	53220	OFFICE EXPENSE	2,308	181	2,127	7.84%
101	6031	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	0.00%
101	6031	53	53250	RENT/LEASE OF EQUIPMENT	-	-	-	0.00%

101	6031	53	53291	TRANSPORTATION EXPENSE	5,000	(983)	5,983	(19.65%)
101	6031	53	53300	UTILITIES	9,000	749	8,251	8.32%
101	6031	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	7013	53	53110	CLOTHING & PERSONNEL SUPP	400	-	400	0.00%
101	7013	53	53120	COMMUNICATIONS	600	-	600	0.00%
101	7013	53	53140	HOUSEHOLD EXPENSE	1,350	853	497	63.22%
101	7013	53	53150	INSURANCE	3,198	800	2,399	25.00%
101	7013	53	53170	MAINTENANCE OF EQUIPMENT	2,250	781	1,469	34.69%
101	7013	53	53180	MTCE STRUCT-IMPRV-GROUNDS	4,000	358	3,642	8.96%
101	7013	53	53210	MISCELLANEOUS EXPENSE	-	-	-	0.00%
101	7013	53	53220	OFFICE EXPENSE	1,100	114	986	10.36%
101	7013	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	0.00%
101	7013	53	53270	SMALL TOOLS & INSTRUMENTS	-	-	-	0.00%
101	7013	53	53290	EMPLOYEE TRAVEL/TRAINING	100	-	100	0.00%
101	7013	53	53300	UTILITIES	14,000	4,081	9,919	29.15%
101	7013	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	7021	53	53120	COMMUNICATIONS	355	-	355	0.00%
101	7021	53	53150	INSURANCE	6,548	1,637	4,911	25.00%
101	7021	53	53180	MTCE STRUCT-IMPRV-GROUNDS	-	-	-	0.00%
101	7021	53	53220	OFFICE EXPENSE	-	-	-	0.00%
101	7021	53	53230	PROFESSIONAL/SPECIAL SERV	15,098	1,740	13,358	11.52%
101	7021	53	532323	PARK PROJECTS	-	-	-	0.00%
101	7021	53	53300	UTILITIES	39,827	7,682	32,145	19.29%
101	7021	53	533002	UTILITIES CONE GROVE PARK	-	-	-	0.00%
101	7021	53	533003	UTILITIES GERBER PARK	-	-	-	0.00%
101	7021	53	533004	UTILITIES MILL CREEK PARK	-	-	-	0.00%
101	7021	53	533005	UTILITIES BEND BRIDGE	-	-	-	0.00%
101	7021	53	533006	UTILITIES RIDGEWAY PARK	-	-	-	0.00%
101	7021	53	533007	UTILITIES TC RIVER PARK	-	-	-	0.00%
101	7021	53	533008	UTILITIES SIMPSON FINNELL	-	-	-	0.00%
101	7021	53	53602	CONE GROVE PARK	5,000	205	4,795	4.10%
101	7021	53	53603	GERBER PARK	5,000	-	5,000	0.00%
101	7021	53	53604	MILL CREEK PARK	5,000	368	4,632	7.37%
101	7021	53	53605	BEND BRIDGE	5,000	1,019	3,981	20.38%
101	7021	53	53606	RIDGEWAY PARK	8,455	5,613	2,842	66.39%
101	7021	53	53607	TC RIVER PARK	5,000	3,784	1,216	75.69%
101	7021	53	53608	SIMPSON FINNELL	5,000	500	4,500	10.00%
101	7021	53	53800	INTERNAL ASSETS	-	-	-	0.00%

101	7031	53	53120	COMMUNICATIONS	500	70	430	13.91%
101	7031	53	53140	HOUSEHOLD EXPENSE	200	-	200	0.00%
101	7031	53	53150	INSURANCE	8,096	2,024	6,072	25.00%
101	7031	53	53170	MAINTENANCE OF EQUIPMENT	2,310	67	2,243	2.88%
101	7031	53	53180	MTCE STRUCT-IMPRV-GROUNDS	3,200	-	3,200	0.00%
101	7031	53	53220	OFFICE EXPENSE	100	-	100	0.00%
101	7031	53	53230	PROFESSIONAL/SPECIAL SERV	250	-	250	0.00%
101	7031	53	53270	SMALL TOOLS & INSTRUMENTS	-	-	-	0.00%
101	7031	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	0.00%
101	7031	53	53289	FLAG REPLACEMENT	150	-	150	0.00%
101	7031	53	53300	UTILITIES	20,500	1,333	19,167	6.50%
101	7031	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	7032	53	53120	COMMUNICATIONS	383	-	383	0.00%
101	7032	53	53140	HOUSEHOLD EXPENSE	400	-	400	0.00%
101	7032	53	53150	INSURANCE	5,206	1,302	3,905	25.00%
101	7032	53	53170	MAINTENANCE OF EQUIPMENT	500	-	500	0.00%
101	7032	53	53180	MTCE STRUCT-IMPRV-GROUNDS	4,600	254	4,346	5.52%
101	7032	53	53210	MISCELLANEOUS EXPENSE	-	-	-	0.00%
101	7032	53	53220	OFFICE EXPENSE	500	-	500	0.00%
101	7032	53	53230	PROFESSIONAL/SPECIAL SERV	1,000	-	1,000	0.00%
101	7032	53	53300	UTILITIES	8,650	2,318	6,332	26.80%
101	7032	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	7033	53	53120	COMMUNICATIONS	4,500	869	3,631	19.31%
101	7033	53	53140	HOUSEHOLD EXPENSE	7,000	943	6,057	13.47%
101	7033	53	53150	INSURANCE	8,096	2,024	6,072	25.00%
101	7033	53	53170	MAINTENANCE OF EQUIPMENT	1,500	1,286	214	85.71%
101	7033	53	53180	MTCE STRUCT-IMPRV-GROUNDS	2,150	495	1,655	23.02%
101	7033	53	53220	OFFICE EXPENSE	1,000	369	631	36.89%
101	7033	53	53230	PROFESSIONAL/SPECIAL SERV	2,500	318	2,182	12.72%
101	7033	53	53270	SMALL TOOLS & INSTRUMENTS	-	-	-	0.00%
101	7033	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	0.00%
101	7033	53	53300	UTILITIES	34,500	8,825	25,675	25.58%
101	7033	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	7034	53	53150	INSURANCE	17,010	4,253	12,758	25.00%
101	7034	53	53170	MAINTENANCE OF EQUIPMENT	-	-	-	0.00%
101	7034	53	53180	MTCE STRUCT-IMPRV-GROUNDS	1,500	-	1,500	0.00%
101	7034	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	7035	53	53140	HOUSEHOLD EXPENSE	-	-	-	0.00%

101	7035	53	53150	INSURANCE	-	-	-	0.00%
101	7035	53	53180	MTCE STRUCT-IMPRV-GROUNDS	-	-	-	0.00%
101	7035	53	53220	OFFICE EXPENSE	-	-	-	0.00%
101	7035	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	0.00%
101	7035	53	53300	UTILITIES	-	-	-	0.00%
101	7035	53	53800	INTERNAL ASSETS	-	-	-	0.00%
101	1011	55	55920	DEL WEBB SALARY	-	-	-	0.00%
101	1011	55	55999	SALARY CONTRA	-	-	-	0.00%
101	1012	55	55450	INTEREST EXPENSE	50,000	-	50,000	0.00%
101	1022	55	55920	DEL WEBB SALARY	-	-	-	0.00%
101	1022	55	55999	SALARY CONTRA	-	-	-	0.00%
101	1026	55	55920	DEL WEBB SALARY	-	-	-	0.00%
101	1026	55	55999	SALARY CONTRA	-	-	-	0.00%
101	1031	55	55920	DEL WEBB SALARY	-	-	-	0.00%
101	1031	55	55999	SALARY CONTRA	-	-	-	0.00%
101	1041	55	55920	DEL WEBB SALARY	-	-	-	0.00%
101	1041	55	55999	SALARY CONTRA	-	-	-	0.00%
101	1052	55	55533	ARRA EXPENSES	-	-	-	0.00%
101	1074	55	55533	ARRA EXPENSES	-	-	-	0.00%
101	1074	55	558007	HAZARDOUS WASTE DISPOSAL	-	-	-	0.00%
101	1076	55	55480	TAXES ASSESSMENTS	215	-	215	0.00%
101	1076	55	55533	ARRA EXPENSES	-	-	-	0.00%
101	1076	55	55534	ARRA MATCH EXPENSE	-	-	-	0.00%
101	1091	55	55520	CONTR TO OTHER AGENCIES	32,431	-	32,431	0.00%
101	1091	55	55523	RBTC CHAMBER	3,000	-	3,000	0.00%
101	1091	55	555231	CORNING CHAMBER	2,000	-	2,000	0.00%
101	1091	55	555232	CENSUS	-	-	-	0.00%
101	1091	55	555233	L.M. CHAMBER OF COMMERCE	-	-	-	0.00%
101	1091	55	55525	3-CORE	7,500	7,500	-	100.00%
101	1091	55	55528	TEDC	-	-	-	0.00%
101	1091	55	55531	FAIR EXHIBIT	-	-	-	0.00%
101	1091	55	55532	COM OUTREACH (S-PLANNING)	-	-	-	0.00%
101	1091	55	55540	150TH ANNIVERSARY	-	-	-	0.00%
101	1091	55	55541	QLG-LITIGATION	-	-	-	0.00%
101	1091	55	55542	C. SACTO VALLEY RC&D CSNL	-	-	-	0.00%
101	1091	55	55545	ENLOE HOSPITAL	15,000	-	15,000	0.00%
101	1091	55	55546	BROADBAND TECHNICAL ASST	500,000	-	500,000	0.00%
101	1105	55	55461	SETTLEMENTS & AWARDS	-	-	-	0.00%

101	1105	55	55463	STATE ALLOC FEDERAL FINE	-	-	-	0.00%
101	2009	55	555210	CONTR-STATE TRIAL COURT	627,960	156,990	470,970	25.00%
101	2009	55	555213	T/C 50% MOE	25,864	-	25,864	0.00%
101	2009	55	555214	T/C AB1759 ST 2003 CH 159	-	-	-	0.00%
101	2009	55	555215	COURT FACILITIES PAYMENT	92,490	23,123	69,368	25.00%
101	2011	55	55527	CITY OF RED BLUFF	-	-	-	0.00%
101	2018	55	55520	CONTR TO OTHER AGENCIES	-	-	-	0.00%
101	2061	55	55520	CONTR TO OTHER AGENCIES	-	-	-	0.00%
101	2062	55	55520	CONTR TO OTHER AGENCIES	69,860	-	69,860	0.00%
101	2062	55	55543	VEHICLE ABATEMENT	75,000	4,121	70,879	5.49%
101	2062	55	55919	VEHICLE ABATEMENT SALARY	25,000	-	25,000	0.00%
101	2062	55	55999	SALARY CONTRA	(25,000)	-	(25,000)	0.00%
101	2073	55	55400	SUPPORT & CARE OF PERSONS	3,000	-	3,000	0.00%
101	2073	55	55418	SUPPORT & CARE PUB ADMIN	15,000	-	15,000	0.00%
101	2075	55	55520	CONTR TO OTHER AGENCIES	-	-	-	0.00%
101	2075	55	55527	CITY OF RED BLUFF	-	-	-	0.00%
101	2075	55	55533	ARRA EXPENSES	-	-	-	0.00%
101	2077	55	55530	STATE GRANT OTHER	-	-	-	0.00%
101	2077	55	55532	COM OUTREACH (S-PLANNING)	-	-	-	0.00%
101	2077	55	555331	CSBG GRANT	-	-	-	0.00%
101	2077	55	555332	HOME GRANT	-	-	-	0.00%
101	2077	55	55543	VEHICLE ABATEMENT	-	-	-	0.00%
101	2077	55	55919	VEHICLE ABATEMENT SALARY	-	-	-	0.00%
101	2077	55	55920	DEL WEBB SALARY	-	-	-	0.00%
101	2077	55	55921	DEL WEBB SERVICE/SUPPLIES	-	-	-	0.00%
101	2077	55	55922	SAGE MORGAN SALARIES	-	-	-	0.00%
101	2077	55	55924	SAGE MORGAN SERVICE & SUP	-	-	-	0.00%
101	2077	55	55926	CODE ENFORCEMENT SALARIES	-	-	-	0.00%
101	2077	55	55927	CODE ENFORCEMENT SRV-SUP	-	-	-	0.00%
101	2077	55	55999	SALARY CONTRA	-	-	-	0.00%
101	2078	55	55920	DEL WEBB SALARY	-	-	-	0.00%
101	2078	55	55999	SALARY CONTRA	-	-	-	0.00%
101	4010	55	55520	CONTR TO OTHER AGENCIES	-	-	-	0.00%
101	4023	55	55400	SUPPORT & CARE OF PERSONS	-	-	-	0.00%
101	5031	55	55520	CONTR TO OTHER AGENCIES	38,363	37,227	1,136	97.04%
101	5050	55	55350	JUVENILE CRIME PREVENTION	-	-	-	0.00%
101	5050	55	55400	SUPPORT & CARE OF PERSONS	100,000	-	100,000	0.00%
101	5062	55	55400	SUPPORT & CARE OF PERSONS	34,000	14,716	19,284	43.28%

101	5062	55	55401	SUPPORT AND CARE - OTHER	-	-	-	0.00%
101	5062	55	55529	GRANT OTHER	-	-	-	0.00%
101	5062	55	55533	ARRA EXPENSES	-	-	-	0.00%
101	5062	55	55536	CSBG AGENCIES	-	-	-	0.00%
101	5062	55	55537	SECTION 8 AGENCIES	-	-	-	0.00%
101	5062	55	55999	SALARY CONTRA	-	-	-	0.00%
101	7034	55	55527	CITY OF RED BLUFF	30,000	-	30,000	0.00%
101	7034	55	555272	CITY OF RB OPR DEFICIT	166,912	-	166,912	0.00%
101	1011	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
101	1011	57	57602	OFFICE FURNITURE	-	-	-	0.00%
101	1011	57	57603	COMPUTERS	-	-	-	0.00%
101	1011	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
101	1013	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
101	1021	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
101	1021	57	57602	OFFICE FURNITURE	-	-	-	0.00%
101	1021	57	57603	COMPUTERS	-	9,019	(9,019)	0.00%
101	1022	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
101	1022	57	57603	COMPUTERS	-	-	-	0.00%
101	1023	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
101	1023	57	57602	OFFICE FURNITURE	-	-	-	0.00%
101	1023	57	57603	COMPUTERS	-	-	-	0.00%
101	1023	57	57605	VEHICLES	-	-	-	0.00%
101	1023	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
101	1025	57	57600	EQUIPMENT	-	-	-	0.00%
101	1025	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
101	1025	57	57602	OFFICE FURNITURE	-	-	-	0.00%
101	1025	57	57603	COMPUTERS	-	-	-	0.00%
101	1026	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
101	1026	57	57603	COMPUTERS	-	13,008	(13,008)	0.00%
101	1031	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
101	1031	57	57602	OFFICE FURNITURE	-	-	-	0.00%
101	1031	57	57603	COMPUTERS	-	-	-	0.00%
101	1041	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
101	1041	57	57602	OFFICE FURNITURE	-	-	-	0.00%
101	1041	57	57603	COMPUTERS	-	-	-	0.00%
101	1041	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
101	1052	57	57600	EQUIPMENT	-	-	-	0.00%
101	1052	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%

101	1052	57	57603	COMPUTERS	-	-	-	0.00%
101	1052	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
101	1073	57	57600	EQUIPMENT	-	-	-	0.00%
101	1073	57	57603	COMPUTERS	-	-	-	0.00%
101	1073	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
101	1074	57	57500	IMPROVEMENT & STRUCTURES	-	-	-	0.00%
101	1074	57	57603	COMPUTERS	-	-	-	0.00%
101	1074	57	57605	VEHICLES	-	-	-	0.00%
101	1074	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
101	1076	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
101	2011	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
101	2011	57	57603	COMPUTERS	-	-	-	0.00%
101	2011	57	57605	VEHICLES	-	-	-	0.00%
101	20112	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
101	20112	57	57603	COMPUTERS	-	-	-	0.00%
101	20112	57	57605	VEHICLES	-	-	-	0.00%
101	20113	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
101	2016	57	57603	COMPUTERS	-	-	-	0.00%
101	2061	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
101	2061	57	57602	OFFICE FURNITURE	-	-	-	0.00%
101	2061	57	57603	COMPUTERS	-	-	-	0.00%
101	2061	57	57605	VEHICLES	-	-	-	0.00%
101	2061	57	57608	SPECIAL DEPT EQUIPMENT	-	14,991	(14,991)	0.00%
101	2062	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
101	2062	57	57605	VEHICLES	-	-	-	0.00%
101	2071	57	57600	EQUIPMENT	-	-	-	0.00%
101	2071	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
101	2071	57	57602	OFFICE FURNITURE	-	-	-	0.00%
101	2071	57	57603	COMPUTERS	-	-	-	0.00%
101	2071	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
101	2072	57	57603	COMPUTERS	-	-	-	0.00%
101	2072	57	57605	VEHICLES	80,606	-	80,606	0.00%
101	2072	57	57608	SPECIAL DEPT EQUIPMENT	-	28,500	(28,500)	0.00%
101	2073	57	57500	IMPROVEMENT & STRUCTURES	-	-	-	0.00%
101	2073	57	57600	EQUIPMENT	-	-	-	0.00%
101	2073	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
101	2073	57	57602	OFFICE FURNITURE	-	-	-	0.00%
101	2073	57	57603	COMPUTERS	-	-	-	0.00%

101	2073	57	57605	VEHICLES	-	-	-	0.00%
101	2073	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
101	2075	57	57500	IMPROVEMENT & STRUCTURES	-	-	-	0.00%
101	2075	57	57600	EQUIPMENT	-	-	-	0.00%
101	2075	57	57603	COMPUTERS	-	-	-	0.00%
101	2075	57	57605	VEHICLES	-	-	-	0.00%
101	2075	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
101	2077	57	57600	EQUIPMENT	-	-	-	0.00%
101	2077	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
101	2077	57	57603	COMPUTERS	-	-	-	0.00%
101	2077	57	57605	VEHICLES	-	-	-	0.00%
101	2078	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
101	2078	57	57603	COMPUTERS	-	-	-	0.00%
101	2078	57	57605	VEHICLES	-	-	-	0.00%
101	2078	57	57608	SPECIAL DEPT EQUIPMENT	-	10,791	(10,791)	0.00%
101	4011	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
101	4011	57	57602	OFFICE FURNITURE	-	-	-	0.00%
101	4011	57	57603	COMPUTERS	56,100	-	56,100	0.00%
101	4011	57	57605	VEHICLES	-	-	-	0.00%
101	5060	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
101	5060	57	57603	COMPUTERS	-	-	-	0.00%
101	5062	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
101	5062	57	57603	COMPUTERS	-	-	-	0.00%
101	5062	57	57605	VEHICLES	-	-	-	0.00%
101	6021	57	57600	EQUIPMENT	-	-	-	0.00%
101	6021	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
101	6021	57	57602	OFFICE FURNITURE	-	-	-	0.00%
101	6021	57	57603	COMPUTERS	6,000	-	6,000	0.00%
101	6021	57	57605	VEHICLES	-	-	-	0.00%
101	6021	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
101	6031	57	57600	EQUIPMENT	-	-	-	0.00%
101	6031	57	57605	VEHICLES	-	-	-	0.00%
101	6031	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
101	7013	57	57600	EQUIPMENT	-	-	-	0.00%
101	7021	57	57500	IMPROVEMENT & STRUCTURES	349,223	76,211	273,012	21.82%
101	7031	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
101	7032	57	57600	EQUIPMENT	-	-	-	0.00%
101	7032	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%

101	7033	57	57603	COMPUTERS	-	-	-	0.00%
101	7033	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
101	7034	57	57500	IMPROVEMENT & STRUCTURES	-	-	-	0.00%
101	7034	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
101	7035	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
101	1011	59	59900	INTRAFUND TRANSFER	-	-	-	0.00%
101	1012	59	59711	ACO PROJECTS	-	-	-	0.00%
101	1012	59	59716	DEBT SERVICE COP'S 98	-	-	-	0.00%
101	1012	59	59717	DEBT SERVICE COP'S 02	-	-	-	0.00%
101	1012	59	59718	ROAD AB2928	3,580	-	3,580	0.00%
101	1012	59	597205	OP TRANSFER OUT	-	-	-	0.00%
101	1012	59	59723	DEBT SVC COP'S 2014	582,896	495,767	87,129	85.05%
101	1012	59	59724	CHILD SUPPORT	-	-	-	0.00%
101	1012	59	59725	DEBT SVC AIRCON	315,911	-	315,911	0.00%
101	1012	59	59726	XFER OUT PENSION TRUST	-	-	-	0.00%
101	1021	59	59900	INTRAFUND TRANSFER	-	-	-	0.00%
101	1074	59	59900	INTRAFUND TRANSFER	-	-	-	0.00%
101	1076	59	59900	INTRAFUND TRANSFER	-	-	-	0.00%
101	1076	59	59901	INTRA-FUND XFER UTILITIES	-	-	-	0.00%
101	1109	59	59000	CONTINGENCY	300,000	-	300,000	0.00%
101	1109	59	59001	SPECIAL CONTINGENCY	209,175	-	209,175	0.00%
101	1109	59	59002	FUEL CONTINGENCY	-	-	-	0.00%
101	2000	59	59712	PUBLIC SAFETY	25,789,929	-	25,789,929	0.00%
101	2061	59	59900	INTRAFUND TRANSFER	(29,569)	-	(29,569)	0.00%
101	2061	59	59901	INTRA-FUND XFER UTILITIES	-	-	-	0.00%
101	2071	59	59900	INTRAFUND TRANSFER	-	-	-	0.00%
101	2073	59	59900	INTRAFUND TRANSFER	-	-	-	0.00%
101	2077	59	59900	INTRAFUND TRANSFER	-	-	-	0.00%
101	2078	59	59000	CONTINGENCY	-	-	-	0.00%
101	2078	59	59900	INTRAFUND TRANSFER	29,569	-	29,569	0.00%
101	2079	59	59900	INTRAFUND TRANSFER	-	-	-	0.00%
101	4010	59	59705	TCHC-REALIGNMENT	-	-	-	0.00%
101	4010	59	59711	ACO PROJECTS	-	-	-	0.00%
101	4010	59	59720	OPR TRSF PUBLIC HEALTH	-	-	-	0.00%
101	4010	59	59721	OP TRSF CALIF CHILDREN SV	57,287	-	57,287	0.00%
101	4010	59	59722	OPR TRSF MENTAL HEALTH	25,947	-	25,947	0.00%
101	5000	59	59713	SOCIAL SERVICES	976,909	244,227	732,682	25.00%
101	5000	59	59719	SENIOR NUTRITION	35,000	-	35,000	0.00%

101	5062	59	59700	OPERATING TRANSFER OUT	-	-	-	0.00%
101	5062	59	59900	INTRAFUND TRANSFER	-	-	-	0.00%
102	3011	51	51010	SALARY & WAGES	4,460,447	932,485	3,527,962	20.91%
102	3011	51	510108	COVID-19 SALARIES	-	-	-	0.00%
102	3011	51	51011	EXTRA HELP	-	5,499	(5,499)	0.00%
102	3011	51	51012	OVERTIME COMPENSATION	114,500	16,843	97,657	14.71%
102	3011	51	51015	PAY IN LIEU/MISC PAYOUTS	123,391	18,227	105,164	14.77%
102	3011	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
102	3011	51	51020	PERS RETIREMENT	429,495	90,968	338,527	21.18%
102	3011	51	51021	OASDI	363,403	72,701	290,702	20.01%
102	3011	51	51022	UNFUNDED PERS LIAB MISC	727,122	727,121	1	100.00%
102	3011	51	51024	ADP MISC PERS UNFUNDED	213,701	213,701	0	100.00%
102	3011	51	51030	GROUP INSURANCE	1,425,476	299,911	1,125,565	21.04%
102	3011	51	51031	UNEMPLOYMENT INSURANCE	9,397	1,937	7,460	20.61%
102	3011	51	51040	WORKERS COMPENSATION	318,100	79,525	238,575	25.00%
102	3011	51	51050	DEFERRED COMP MATCH	35,340	7,785	27,555	22.03%
102	3011	53	53110	CLOTHING & PERSONNEL SUPP	54,484	2,296	52,188	4.21%
102	3011	53	53120	COMMUNICATIONS	34,957	4,197	30,760	12.01%
102	3011	53	53140	HOUSEHOLD EXPENSE	55,876	8,829	47,047	15.80%
102	3011	53	53150	INSURANCE	326,431	81,608	244,823	25.00%
102	3011	53	53170	MAINTENANCE OF EQUIPMENT	445,768	109,666	336,102	24.60%
102	3011	53	53180	MTCE STRUCT-IMPRV-GROUNDS	15,241	288	14,953	1.89%
102	3011	53	53190	MEDICAL/DENTAL LAB SUPPLY	3,664	-	3,664	0.00%
102	3011	53	53200	MEMBERSHIPS & DUES	2,824	-	2,824	0.00%
102	3011	53	53220	OFFICE EXPENSE	41,063	4,679	36,384	11.40%
102	3011	53	53230	PROFESSIONAL/SPECIAL SERV	28,589	3,428	25,161	11.99%
102	3011	53	53235	A-87 OVERHEAD	362,725	90,681	272,044	25.00%
102	3011	53	53240	PUBLICATION/LEGAL NOTICES	5,506	-	5,506	0.00%
102	3011	53	53250	RENT/LEASE OF EQUIPMENT	312,700	7,708	304,992	2.47%
102	3011	53	53260	RENT/LEASE OF BUILDINGS	2,530	-	2,530	0.00%
102	3011	53	53270	SMALL TOOLS & INSTRUMENTS	18,518	1,884	16,634	10.18%
102	3011	53	53280	SPECIAL DEPARTMENTAL EXP	2,885,595	654,722	2,230,873	22.69%
102	3011	53	532801	SHOP SUPPLIES EXPENSE	31,607	2,354	29,253	7.45%
102	3011	53	53290	EMPLOYEE TRAVEL/TRAINING	10,359	97	10,262	0.94%
102	3011	53	53291	TRANSPORTATION EXPENSE	341,434	45,073	296,361	13.20%
102	3011	53	53297	TRANSIT SUBSIDY	-	-	-	0.00%
102	3011	53	53300	UTILITIES	150,073	8,001	142,072	5.33%
102	3011	53	53800	INTERNAL ASSETS	22,150	-	22,150	0.00%

102	3015	53	53170	MAINTENANCE OF EQUIPMENT	15,750	3,750	12,000	23.81%
102	3015	53	53230	PROFESSIONAL/SPECIAL SERV	6,351,157	231,944	6,119,212	3.65%
102	3015	53	53240	PUBLICATION/LEGAL NOTICES	1,500	-	1,500	0.00%
102	3015	53	53250	RENT/LEASE OF EQUIPMENT	-	-	-	0.00%
102	3015	53	53280	SPECIAL DEPARTMENTAL EXP	9,375	9,375	-	100.00%
102	3011	55	55048	TAXES-ASSESSMENTS	443	-	443	0.00%
102	3011	55	55413	NEGATIVE INTEREST APPORT	-	-	-	0.00%
102	3011	55	55470	RIGHTS OF WAY	-	-	-	0.00%
102	3011	55	55533	ARRA EXPENSES	-	-	-	0.00%
102	3011	55	55920	DEL WEBB SALARY	-	-	-	0.00%
102	3011	55	55999	SALARY CONTRA	-	-	-	0.00%
102	3015	55	55413	NEGATIVE INTEREST APPORT	178,464	-	178,464	0.00%
102	3015	55	55470	RIGHTS OF WAY	550,000	27,151	522,849	4.94%
102	3011	57	57500	IMPROVEMENT & STRUCTURES	-	-	-	0.00%
102	3011	57	57600	EQUIPMENT	-	-	-	0.00%
102	3011	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
102	3011	57	57603	COMPUTERS	-	-	-	0.00%
102	3011	57	57605	VEHICLES	50,000	-	50,000	0.00%
102	3011	57	57608	SPECIAL DEPT EQUIPMENT	100,000	-	100,000	0.00%
102	3011	59	59000	CONTINGENCY	-	-	-	0.00%
102	3011	59	59700	OPERATING TRANSFER OUT	-	-	-	0.00%
102	3011	59	59725	DEBT SVC AIRCON	48,369	-	48,369	0.00%
102	3015	59	59000	CONTINGENCY	-	-	-	0.00%
102	3015	59	59900	INTRAFUND TRANSFER	-	-	-	0.00%
103	1081	0	57580	SHERIFF-ANTELOPE REMODEL	-	-	-	0.00%
103	1081	51	51010	SALARY & WAGES	105,963	16,382	89,581	15.46%
103	1081	51	510108	COVID-19 SALARIES	-	-	-	0.00%
103	1081	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
103	1081	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
103	1081	51	51020	PERS RETIREMENT	10,300	1,198	9,101	11.64%
103	1081	51	51021	OASDI	8,212	1,232	6,980	15.00%
103	1081	51	51022	UNFUNDED PERS LIAB MISC	14,974	14,974	-	100.00%
103	1081	51	51024	ADP MISC PERS UNFUNDED	4,401	4,401	-	100.00%
103	1081	51	51030	GROUP INSURANCE	15,086	3,917	11,170	25.96%
103	1081	51	51031	UNEMPLOYMENT INSURANCE	212	33	179	15.61%
103	1081	51	51040	WORKERS COMPENSATION	1,321	391	931	29.57%
103	1081	51	51050	DEFERRED COMP MATCH	870	158	713	18.10%
103	1081	53	53120	COMMUNICATIONS	36	45	(9)	125.00%

103	1081	53	53150	INSURANCE	785	196	589	25.00%
103	1081	53	53170	MAINTENANCE OF EQUIPMENT	427	-	427	0.00%
103	1081	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	0.00%
103	1081	53	53290	EMPLOYEE TRAVEL/TRAINING	-	-	-	0.00%
103	1081	53	53292	AUTO ALLOWANCE	-	-	-	0.00%
103	1081	57	57400	LAND	-	-	-	0.00%
103	1081	57	574000	LAND ACQUISITION COST	-	-	-	0.00%
103	1081	57	57511	JAIL/ANNEX GASLINE IMPROV	-	-	-	0.00%
103	1081	57	575111	ANNEX ELEVATOR UPGRADE	-	-	-	0.00%
103	1081	57	57512	PSPS RESILIENCY PROGRAM	-	-	-	0.00%
103	1081	57	57513	AIRCON	-	-	-	0.00%
103	1081	57	57514	PUBLIC GUARDIAN BLDG	-	-	-	0.00%
103	1081	57	57515	CORNING VET HVAC/MISC	-	-	-	0.00%
103	1081	57	57518	LIBRARY ROOF	-	-	-	0.00%
103	1081	57	57519	COURTHOUSE ROOF	-	-	-	0.00%
103	1081	57	57520	RB VETS HALL PAINT/ROOF	-	-	-	0.00%
103	1081	57	57522	SOIL REMEDIATION	-	-	-	0.00%
103	1081	57	57523	COURTHSE WINDOWS	-	-	-	0.00%
103	1081	57	57524	CORNING VET HALL REMODEL	-	-	-	0.00%
103	1081	57	57532	DA FLOOR (ANNEX)	-	-	-	0.00%
103	1081	57	57533	ANTELOPE DAY REPORTING	-	-	-	0.00%
103	1081	57	57534	WALNUT ST (ELECTRIC)	-	-	-	0.00%
103	1081	57	57535	CORNING VET ROOF/FLOOR	-	-	-	0.00%
103	1081	57	57536	LM VET BLDG IMPROVEMENTS	-	-	-	0.00%
103	1081	57	57537	WALNUT ST (PAVING)	-	-	-	0.00%
103	1081	57	57540	HUMAN SERVICE CENTER	-	-	-	0.00%
103	1081	57	57546	COURTHOUSE PAINT (FASCIA)	-	-	-	0.00%
103	1081	57	57551	ANTELOPE SEWER PROJECT	-	-	-	0.00%
103	1081	57	57552	TCHC-WEST WING REMODEL	-	-	-	0.00%
103	1081	57	57553	HEALTH CLINIC EXPANSION	-	-	-	0.00%
103	1081	57	57554	NAVIGATION CENTER	-	-	-	0.00%
103	1081	57	57557	ADMINISTRATIVE OFFICES	-	-	-	0.00%
103	1081	57	57563	JAIL SECURITY SYSTEM	-	-	-	0.00%
103	1081	57	57567	WALNUT ST GAS PIPE PROJ	-	-	-	0.00%
103	1081	57	57568	CRT HSE ELECTRIC UPGRADE	-	-	-	0.00%
103	1081	57	57569	ELM ST STORAGE/PAVING	-	-	-	0.00%
103	1081	57	57570	DEVELOPMENT SERVICES CNTR	-	-	-	0.00%
103	1081	57	57571	SHERIFF ENTRANCE RE-ROOF	-	-	-	0.00%

103	1081	57	57572	PROBATION CARPET REPLACE	-	-	-	0.00%
103	1081	57	57573	ANNEX ROOF	-	-	-	0.00%
103	1081	57	57574	PUBLIC GUARDIAN/ADMIN MOD	-	-	-	0.00%
103	1081	57	57575	JAIL INTERCOM	-	-	-	0.00%
103	1081	57	57576	JUV FAC SECURITY UPGRADE	300,000	-	300,000	0.00%
103	1081	57	57577	RB VETS HALL ADA	-	-	-	0.00%
103	1081	57	57578	JJC SHOWER RESTORATION	-	-	-	0.00%
103	1081	57	57579	JAIL/ANNEX BOILER/HVAC	-	-	-	0.00%
103	1081	57	57581	ANNEX BATHROOM ADA	-	-	-	0.00%
103	1081	57	57582	COURTHOUSE ANNEX FLOORIN	-	-	-	0.00%
103	1081	57	57583	AG CENTER	-	-	-	0.00%
103	1081	57	57584	JAIL ROOF PROJECT	-	-	-	0.00%
103	1081	57	57585	LIBRARY CONSTRUCTION	-	-	-	0.00%
103	1081	57	57586	JAIL RE-ENTRY	13,000,000	594,933	12,405,067	4.58%
103	1081	57	57587	L.M. VETS HALL ANCILLARY	-	-	-	0.00%
103	1081	57	57588	CORNING VETS ROOF	-	-	-	0.00%
103	1081	57	57589	COMMUNITY CENTER HVAC	-	-	-	0.00%
103	1081	57	57590	ANTELOPE WORKFARM	-	-	-	0.00%
103	1081	57	57591	CORNING COURTHOUSE	-	-	-	0.00%
103	1081	57	57592	JUV JUSTICE CENTER ROOF	-	-	-	0.00%
103	1081	57	57593	COURT HOUSE SURVEILLANCE	-	-	-	0.00%
103	1081	57	57594	COURT ANNEX #2	-	-	-	0.00%
103	1081	57	57595	RB VETS HALL HVAC/ROOF	-	-	-	0.00%
103	1081	57	57596	COURTHOUSE ADA PARKING	-	-	-	0.00%
103	1081	57	57597	WALNUT ST SLURRY SEAL	-	439,885	(439,885)	0.00%
103	1081	57	57598	WALNUT STREET DEMO	-	-	-	0.00%
103	1081	57	57599	TAX COLLECTOR SECURITY	-	-	-	0.00%
103	1081	59	59000	CONTINGENCY	500,000	-	500,000	0.00%
103	1081	59	59700	OPERATING TRANSFER OUT	-	-	-	0.00%
104	2076	53	53150	INSURANCE	150	38	113	25.00%
104	2076	53	53170	MAINTENANCE OF EQUIPMENT	700	-	700	0.00%
104	2076	53	53220	OFFICE EXPENSE	500	-	500	0.00%
104	2076	53	53230	PROFESSIONAL/SPECIAL SERV	1,100	-	1,100	0.00%
104	2076	53	5323014	OAK WOODLAND SURVEY	-	-	-	0.00%
104	2076	53	53235	A-87 OVERHEAD	2,686	672	2,015	25.00%
104	2076	53	53270	SMALL TOOLS & INSTRUMENTS	300	-	300	0.00%
104	2076	53	53280	SPECIAL DEPARTMENTAL EXP	8,591	-	8,591	0.00%
104	2076	53	53290	EMPLOYEE TRAVEL/TRAINING	2,000	-	2,000	0.00%

104	2076	55	55520	CONTR TO OTHER AGENCIES	1,300	-	1,300	0.00%
104	2076	57	57608	SPECIAL DEPT EQUIPMENT	17,000	-	17,000	0.00%
104	2076	59	59000	CONTINGENCY	800	-	800	0.00%
105	2042	51	51010	SALARY & WAGES	291,792	52,844	238,948	18.11%
105	2042	51	510108	COVID-19 SALARIES	-	-	-	0.00%
105	2042	51	51011	EXTRA HELP	-	-	-	0.00%
105	2042	51	51012	OVERTIME COMPENSATION	64,962	9,469	55,493	14.58%
105	2042	51	51015	PAY IN LIEU/MISC PAYOUTS	-	243	(243)	0.00%
105	2042	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
105	2042	51	51020	PERS RETIREMENT	28,503	5,191	23,312	18.21%
105	2042	51	51021	OASDI	27,623	4,613	23,010	16.70%
105	2042	51	51022	UNFUNDED PERS LIAB MISC	40,077	40,077	0	100.00%
105	2042	51	51024	ADP MISC PERS UNFUNDED	11,779	11,779	1	100.00%
105	2042	51	51030	GROUP INSURANCE	120,692	23,210	97,482	19.23%
105	2042	51	51031	UNEMPLOYMENT INSURANCE	714	125	589	17.49%
105	2042	51	51040	WORKERS COMPENSATION	21,294	5,323	15,971	25.00%
105	2042	51	51050	DEFERRED COMP MATCH	2,880	180	2,700	6.25%
105	2042	53	53110	CLOTHING & PERSONNEL SUPP	101,960	360	101,600	0.35%
105	2042	53	53120	COMMUNICATIONS	26,000	2,491	23,509	9.58%
105	2042	53	53130	FOOD	1,000	-	1,000	0.00%
105	2042	53	53140	HOUSEHOLD EXPENSE	10,750	1,591	9,159	14.80%
105	2042	53	53150	INSURANCE	104,135	26,034	78,101	25.00%
105	2042	53	53170	MAINTENANCE OF EQUIPMENT	242,700	59,900	182,800	24.68%
105	2042	53	53171	RADIO MAINTENANCE	6,000	844	5,156	14.07%
105	2042	53	53180	MTCE STRUCT-IMPRV-GROUNDS	167,600	1,246	166,354	0.74%
105	2042	53	53200	MEMBERSHIPS & DUES	200	-	200	0.00%
105	2042	53	53210	MISCELLANEOUS EXPENSE	600,000	245,111	354,889	40.85%
105	2042	53	53220	OFFICE EXPENSE	18,700	3,052	15,648	16.32%
105	2042	53	53230	PROFESSIONAL/SPECIAL SERV	226,922	3,235	223,687	1.43%
105	2042	53	53235	A-87 OVERHEAD	78,950	19,738	59,213	25.00%
105	2042	53	53250	RENT/LEASE OF EQUIPMENT	5,225	956	4,269	18.30%
105	2042	53	53260	RENT/LEASE OF BUILDINGS	4,500	4,500	-	100.00%
105	2042	53	53270	SMALL TOOLS & INSTRUMENTS	4,800	1,725	3,075	35.94%
105	2042	53	53280	SPECIAL DEPARTMENTAL EXP	77,675	4,580	73,095	5.90%
105	2042	53	53290	EMPLOYEE TRAVEL/TRAINING	6,500	451	6,049	6.93%
105	2042	53	53291	TRANSPORTATION EXPENSE	110,000	21,151	88,849	19.23%
105	2042	53	53300	UTILITIES	85,650	17,826	67,824	20.81%
105	2042	53	53800	INTERNAL ASSETS	125,000	6,866	118,134	5.49%

105	2042	55	55520	CONTR TO OTHER AGENCIES	-	-	-	0.00%
105	2042	55	55533	ARRA EXPENSES	-	-	-	0.00%
105	2044	55	55521	STATE FIRE SCH "A"	4,930,095	-	4,930,095	0.00%
105	2044	55	55522	SCHEDULE A SUPP "A"-4144	23,760	(4,554)	28,314	(19.17%)
105	2042	57	57500	IMPROVEMENT & STRUCTURES	-	-	-	0.00%
105	2042	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
105	2042	57	57602	OFFICE FURNITURE	-	-	-	0.00%
105	2042	57	57603	COMPUTERS	-	-	-	0.00%
105	2042	57	57605	VEHICLES	1,400,000	-	1,400,000	0.00%
105	2042	57	57608	SPECIAL DEPT EQUIPMENT	80,000	-	80,000	0.00%
105	2042	59	59000	CONTINGENCY	-	-	-	0.00%
105	2042	59	59700	OPERATING TRANSFER OUT	-	-	-	0.00%
106	2002	59	59003	VACANCY CONTINGENCY	2,812,474	-	2,812,474	0.00%
106	2006	51	51011	EXTRA HELP	102,482	17,118	85,364	16.70%
106	2006	51	51021	OASDI	7,840	1,310	6,530	16.70%
106	2006	51	51031	UNEMPLOYMENT INSURANCE	205	34	171	16.71%
106	2006	51	51040	WORKERS COMPENSATION	1,365	341	1,024	24.99%
106	2007	51	51010	SALARY & WAGES	210,620	47,429	163,191	22.52%
106	2007	51	510108	COVID-19 SALARIES	-	-	-	0.00%
106	2007	51	51011	EXTRA HELP	-	-	-	0.00%
106	2007	51	51012	OVERTIME COMPENSATION	-	2,829	(2,829)	0.00%
106	2007	51	51015	PAY IN LIEU/MISC PAYOUTS	6,954	-	6,954	0.00%
106	2007	51	51018	UNFUNDED PERS LIAB SAFETY	-	-	-	0.00%
106	2007	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
106	2007	51	51020	PERS RETIREMENT	36,184	8,131	28,053	22.47%
106	2007	51	51021	OASDI	16,771	3,748	13,023	22.35%
106	2007	51	51022	UNFUNDED PERS LIAB MISC	8,226	8,226	0	100.00%
106	2007	51	51023	UNFUNDED PERS LIAB SAFETY	65,309	65,309	(0)	100.00%
106	2007	51	51024	ADP MISC PERS UNFUNDED	2,418	2,418	0	99.98%
106	2007	51	51025	ADP SAFETY PERS UNFUNDED	9,973	9,973	0	100.00%
106	2007	51	51030	GROUP INSURANCE	51,178	12,183	38,995	23.80%
106	2007	51	51031	UNEMPLOYMENT INSURANCE	435	101	334	23.26%
106	2007	51	51040	WORKERS COMPENSATION	4,772	1,193	3,579	25.00%
106	2007	51	51050	DEFERRED COMP MATCH	1,656	308	1,348	18.60%
106	2008	51	51010	SALARY & WAGES	-	-	-	0.00%
106	2008	51	510108	COVID-19 SALARIES	-	-	-	0.00%
106	2008	51	51011	EXTRA HELP	-	-	-	0.00%
106	2008	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%

106	2008	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
106	2008	51	51018	UNFUNDED PERS LIAB SAFETY	-	-	-	0.00%
106	2008	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
106	2008	51	51020	PERS RETIREMENT	-	-	-	0.00%
106	2008	51	51021	OASDI	-	-	-	0.00%
106	2008	51	51022	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
106	2008	51	51023	UNFUNDED PERS LIAB SAFETY	-	-	-	0.00%
106	2008	51	51024	ADP MISC PERS UNFUNDED	-	-	-	0.00%
106	2008	51	51025	ADP SAFETY PERS UNFUNDED	-	-	-	0.00%
106	2008	51	51030	GROUP INSURANCE	-	-	-	0.00%
106	2008	51	51031	UNEMPLOYMENT INSURANCE	-	-	-	0.00%
106	2008	51	51040	WORKERS COMPENSATION	-	-	-	0.00%
106	2008	51	51050	DEFERRED COMP MATCH	-	-	-	0.00%
106	2013	51	51010	SALARY & WAGES	1,876,163	420,493	1,455,670	22.41%
106	2013	51	510108	COVID-19 SALARIES	-	-	-	0.00%
106	2013	51	51011	EXTRA HELP	129,089	9,268	119,821	7.18%
106	2013	51	51012	OVERTIME COMPENSATION	100,935	20,112	80,823	19.93%
106	2013	51	51015	PAY IN LIEU/MISC PAYOUTS	37,456	-	37,456	0.00%
106	2013	51	51018	UNFUNDED PERS LIAB SAFETY	-	-	-	0.00%
106	2013	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
106	2013	51	51020	PERS RETIREMENT	226,720	52,443	174,277	23.13%
106	2013	51	51021	OASDI	165,258	33,355	131,903	20.18%
106	2013	51	51022	UNFUNDED PERS LIAB MISC	242,475	256,360	(13,885)	105.73%
106	2013	51	51023	UNFUNDED PERS LIAB SAFETY	116,653	155,121	(38,468)	132.98%
106	2013	51	51024	ADP MISC PERS UNFUNDED	72,549	75,344	(2,795)	103.85%
106	2013	51	51025	ADP SAFETY PERS UNFUNDED	20,809	23,687	(2,878)	113.83%
106	2013	51	51030	GROUP INSURANCE	438,667	98,064	340,603	22.36%
106	2013	51	51031	UNEMPLOYMENT INSURANCE	3,866	806	3,060	20.85%
106	2013	51	51040	WORKERS COMPENSATION	432,176	104,947	327,229	24.28%
106	2013	51	51050	DEFERRED COMP MATCH	14,424	2,092	12,332	14.50%
106	20134	51	51010	SALARY & WAGES	-	-	-	0.00%
106	20134	51	510108	COVID-19 SALARIES	-	-	-	0.00%
106	20134	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%
106	20134	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
106	20134	51	51020	PERS RETIREMENT	-	-	-	0.00%
106	20134	51	51021	OASDI	-	-	-	0.00%
106	20134	51	51023	UNFUNDED PERS LIAB SAFETY	-	-	-	0.00%
106	20134	51	51025	ADP SAFETY PERS UNFUNDED	-	-	-	0.00%

106	20134	51	51030	GROUP INSURANCE	-	-	-	0.00%
106	20134	51	51031	UNEMPLOYMENT INSURANCE	-	-	-	0.00%
106	20134	51	51050	DEFERRED COMP MATCH	-	-	-	0.00%
106	20135	51	51010	SALARY & WAGES	-	-	-	0.00%
106	20135	51	510108	COVID-19 SALARIES	-	-	-	0.00%
106	20135	51	51011	EXTRA HELP	-	-	-	0.00%
106	20135	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%
106	20135	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
106	20135	51	51018	UNFUNDED PERS LIAB SAFETY	-	-	-	0.00%
106	20135	51	51020	PERS RETIREMENT	-	-	-	0.00%
106	20135	51	51021	OASDI	-	-	-	0.00%
106	20135	51	51023	UNFUNDED PERS LIAB SAFETY	-	10,097	(10,097)	0.00%
106	20135	51	51025	ADP SAFETY PERS UNFUNDED	-	1,542	(1,542)	0.00%
106	20135	51	51030	GROUP INSURANCE	-	-	-	0.00%
106	20135	51	51031	UNEMPLOYMENT INSURANCE	-	-	-	0.00%
106	20135	51	51040	WORKERS COMPENSATION	-	155	(155)	0.00%
106	20135	51	51050	DEFERRED COMP MATCH	-	-	-	0.00%
106	20136	51	51010	SALARY & WAGES	-	-	-	0.00%
106	20136	51	510108	COVID-19 SALARIES	-	-	-	0.00%
106	20136	51	51011	EXTRA HELP	-	-	-	0.00%
106	20136	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%
106	20136	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
106	20136	51	51018	UNFUNDED PERS LIAB SAFETY	-	-	-	0.00%
106	20136	51	51020	PERS RETIREMENT	-	-	-	0.00%
106	20136	51	51021	OASDI	-	-	-	0.00%
106	20136	51	51023	UNFUNDED PERS LIAB SAFETY	-	31,694	(31,694)	0.00%
106	20136	51	51025	ADP SAFETY PERS UNFUNDED	-	4,840	(4,840)	0.00%
106	20136	51	51030	GROUP INSURANCE	-	-	-	0.00%
106	20136	51	51031	UNEMPLOYMENT INSURANCE	-	-	-	0.00%
106	20136	51	51040	WORKERS COMPENSATION	-	505	(505)	0.00%
106	20136	51	51050	DEFERRED COMP MATCH	-	-	-	0.00%
106	20137	51	51010	SALARY & WAGES	-	-	-	0.00%
106	20137	51	510108	COVID-19 SALARIES	-	-	-	0.00%
106	20137	51	51011	EXTRA HELP	-	-	-	0.00%
106	20137	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
106	20137	51	51020	PERS RETIREMENT	-	-	-	0.00%
106	20137	51	51021	OASDI	-	-	-	0.00%
106	20137	51	51030	GROUP INSURANCE	-	-	-	0.00%

106	20137	51	51031	UNEMPLOYMENT INSURANCE	-	-	-	0.00%
106	20137	51	51040	WORKERS COMPENSATION	-	-	-	0.00%
106	20139	51	51010	SALARY & WAGES	-	-	-	0.00%
106	20139	51	510108	COVID-19 SALARIES	-	-	-	0.00%
106	20139	51	51011	EXTRA HELP	-	-	-	0.00%
106	20139	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%
106	20139	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
106	20139	51	51020	PERS RETIREMENT	-	-	-	0.00%
106	20139	51	51021	OASDI	-	-	-	0.00%
106	20139	51	51023	UNFUNDED PERS LIAB SAFETY	-	15,770	(15,770)	0.00%
106	20139	51	51025	ADP SAFETY PERS UNFUNDED	-	2,408	(2,408)	0.00%
106	20139	51	51030	GROUP INSURANCE	-	-	-	0.00%
106	20139	51	51031	UNEMPLOYMENT INSURANCE	-	-	-	0.00%
106	20139	51	51040	WORKERS COMPENSATION	-	-	-	0.00%
106	20139	51	51050	DEFERRED COMP MATCH	-	-	-	0.00%
106	2023	51	51010	SALARY & WAGES	482,618	108,894	373,724	22.56%
106	2023	51	510108	COVID-19 SALARIES	-	-	-	0.00%
106	2023	51	51012	OVERTIME COMPENSATION	43,500	6,591	36,909	15.15%
106	2023	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
106	2023	51	51018	UNFUNDED PERS LIAB SAFETY	-	-	-	0.00%
106	2023	51	51020	PERS RETIREMENT	88,964	20,129	68,835	22.63%
106	2023	51	51021	OASDI	41,093	8,939	32,154	21.75%
106	2023	51	51023	UNFUNDED PERS LIAB SAFETY	140,252	140,252	(0)	100.00%
106	2023	51	51025	ADP SAFETY PERS UNFUNDED	21,417	21,417	0	100.00%
106	2023	51	51030	GROUP INSURANCE	139,260	33,798	105,462	24.27%
106	2023	51	51031	UNEMPLOYMENT INSURANCE	1,052	238	814	22.67%
106	2023	51	51040	WORKERS COMPENSATION	26,294	6,573	19,721	25.00%
106	2023	51	51050	DEFERRED COMP MATCH	1,440	93	1,347	6.48%
106	2024	51	51010	SALARY & WAGES	116,415	24,101	92,314	20.70%
106	2024	51	510108	COVID-19 SALARIES	-	-	-	0.00%
106	2024	51	51011	EXTRA HELP	-	1,940	(1,940)	0.00%
106	2024	51	51012	OVERTIME COMPENSATION	68,825	30,391	38,434	44.16%
106	2024	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
106	2024	51	51020	PERS RETIREMENT	21,401	4,616	16,785	21.57%
106	2024	51	51021	OASDI	14,327	4,112	10,215	28.70%
106	2024	51	51022	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
106	2024	51	51023	UNFUNDED PERS LIAB SAFETY	34,053	34,053	0	100.00%
106	2024	51	51024	ADP MISC PERS UNFUNDED	-	-	-	0.00%

106	2024	51	51025	ADP SAFETY PERS UNFUNDED	5,200	5,200	0	100.00%
106	2024	51	51030	GROUP INSURANCE	23,210	7,324	15,886	31.56%
106	2024	51	51031	UNEMPLOYMENT INSURANCE	363	109	254	29.96%
106	2024	51	51040	WORKERS COMPENSATION	2,413	603	1,810	25.00%
106	2024	51	51050	DEFERRED COMP MATCH	720	165	555	22.92%
106	2025	51	51010	SALARY & WAGES	-	9,460	(9,460)	0.00%
106	2025	51	51011	EXTRA HELP	-	-	-	0.00%
106	2025	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%
106	2025	51	51020	PERS RETIREMENT	-	929	(929)	0.00%
106	2025	51	51021	OASDI	-	697	(697)	0.00%
106	2025	51	51023	UNFUNDED PERS LIAB SAFETY	-	-	-	0.00%
106	2025	51	51025	ADP SAFETY PERS UNFUNDED	-	-	-	0.00%
106	2025	51	51030	GROUP INSURANCE	-	3,868	(3,868)	0.00%
106	2025	51	51031	UNEMPLOYMENT INSURANCE	-	19	(19)	0.00%
106	2025	51	51040	WORKERS COMPENSATION	-	-	-	0.00%
106	2025	51	51050	DEFERRED COMP MATCH	-	120	(120)	0.00%
106	2027	51	51010	SALARY & WAGES	4,528,697	984,872	3,543,825	21.75%
106	2027	51	5101014	STANDBY	111,035	24,642	86,393	22.19%
106	2027	51	510108	COVID-19 SALARIES	-	-	-	0.00%
106	2027	51	51011	EXTRA HELP	275,194	56,252	218,942	20.44%
106	2027	51	51012	OVERTIME COMPENSATION	593,347	114,413	478,934	19.28%
106	2027	51	51015	PAY IN LIEU/MISC PAYOUTS	-	22,301	(22,301)	0.00%
106	2027	51	51018	UNFUNDED PERS LIAB SAFETY	-	-	-	0.00%
106	2027	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
106	2027	51	51020	PERS RETIREMENT	620,999	151,649	469,350	24.42%
106	2027	51	51021	OASDI	406,169	91,023	315,146	22.41%
106	2027	51	51022	UNFUNDED PERS LIAB MISC	194,635	194,635	(0)	100.00%
106	2027	51	51023	UNFUNDED PERS LIAB SAFETY	841,716	841,716	(0)	100.00%
106	2027	51	51024	ADP MISC PERS UNFUNDED	57,203	57,203	(0)	100.00%
106	2027	51	51025	ADP SAFETY PERS UNFUNDED	128,530	128,530	(0)	100.00%
106	2027	51	51030	GROUP INSURANCE	1,044,446	243,800	800,646	23.34%
106	2027	51	51031	UNEMPLOYMENT INSURANCE	10,011	2,314	7,697	23.12%
106	2027	51	51040	WORKERS COMPENSATION	736,271	184,068	552,203	25.00%
106	2027	51	51050	DEFERRED COMP MATCH	22,560	5,592	16,968	24.79%
106	2028	51	51010	SALARY & WAGES	194,962	44,327	150,635	22.74%
106	2028	51	510108	COVID-19 SALARIES	-	-	-	0.00%
106	2028	51	51011	EXTRA HELP	-	-	-	0.00%
106	2028	51	51012	OVERTIME COMPENSATION	3,000	649	2,351	21.62%

106	2028	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
106	2028	51	51018	UNFUNDED PERS LIAB SAFETY	-	-	-	0.00%
106	2028	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
106	2028	51	51020	PERS RETIREMENT	18,950	4,355	14,595	22.98%
106	2028	51	51021	OASDI	15,309	3,361	11,948	21.96%
106	2028	51	51022	UNFUNDED PERS LIAB MISC	26,448	26,448	0	100.00%
106	2028	51	51023	UNFUNDED PERS LIAB SAFETY	-	-	-	0.00%
106	2028	51	51024	ADP MISC PERS UNFUNDED	7,773	7,773	0	100.00%
106	2028	51	51025	ADP SAFETY PERS UNFUNDED	-	-	-	0.00%
106	2028	51	51030	GROUP INSURANCE	46,420	11,618	34,802	25.03%
106	2028	51	51031	UNEMPLOYMENT INSURANCE	396	91	305	22.90%
106	2028	51	51040	WORKERS COMPENSATION	2,809	702	2,107	25.00%
106	2028	51	51050	DEFERRED COMP MATCH	1,440	360	1,080	25.00%
106	2029	51	51010	SALARY & WAGES	100,188	27,744	72,444	27.69%
106	2029	51	510108	COVID-19 SALARIES	-	-	-	0.00%
106	2029	51	51011	EXTRA HELP	-	-	-	0.00%
106	2029	51	51012	OVERTIME COMPENSATION	10,290	1,629	8,661	15.83%
106	2029	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
106	2029	51	51018	UNFUNDED PERS LIAB SAFETY	-	-	-	0.00%
106	2029	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
106	2029	51	51020	PERS RETIREMENT	9,878	2,655	7,223	26.87%
106	2029	51	51021	OASDI	8,727	2,241	6,486	25.68%
106	2029	51	51022	UNFUNDED PERS LIAB MISC	21,699	21,699	(0)	100.00%
106	2029	51	51023	UNFUNDED PERS LIAB SAFETY	-	-	-	0.00%
106	2029	51	51024	ADP MISC PERS UNFUNDED	6,377	6,377	(0)	100.01%
106	2029	51	51025	ADP SAFETY PERS UNFUNDED	-	-	-	0.00%
106	2029	51	51030	GROUP INSURANCE	23,210	7,750	15,460	33.39%
106	2029	51	51031	UNEMPLOYMENT INSURANCE	221	59	162	26.75%
106	2029	51	51040	WORKERS COMPENSATION	19,842	4,961	14,881	25.00%
106	2029	51	51050	DEFERRED COMP MATCH	720	180	540	25.00%
106	2030	51	51010	SALARY & WAGES	-	-	-	0.00%
106	2030	51	510108	COVID-19 SALARIES	-	-	-	0.00%
106	2030	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%
106	2030	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
106	2030	51	51018	UNFUNDED PERS LIAB SAFETY	-	-	-	0.00%
106	2030	51	51020	PERS RETIREMENT	-	-	-	0.00%
106	2030	51	51021	OASDI	-	-	-	0.00%
106	2030	51	51023	UNFUNDED PERS LIAB SAFETY	-	-	-	0.00%

106	2030	51	51025	ADP SAFETY PERS UNFUNDED	-	-	-	0.00%
106	2030	51	51030	GROUP INSURANCE	-	-	-	0.00%
106	2030	51	51031	UNEMPLOYMENT INSURANCE	-	-	-	0.00%
106	2030	51	51040	WORKERS COMPENSATION	-	-	-	0.00%
106	2031	51	51010	SALARY & WAGES	65,822	14,511	51,311	22.05%
106	2031	51	510108	COVID-19 SALARIES	-	-	-	0.00%
106	2031	51	51011	EXTRA HELP	-	-	-	0.00%
106	2031	51	51012	OVERTIME COMPENSATION	4,250	-	4,250	0.00%
106	2031	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
106	2031	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
106	2031	51	51020	PERS RETIREMENT	6,397	1,426	4,971	22.29%
106	2031	51	51021	OASDI	5,416	1,057	4,359	19.51%
106	2031	51	51022	UNFUNDED PERS LIAB MISC	8,685	8,685	0	100.00%
106	2031	51	51024	ADP MISC PERS UNFUNDED	2,552	2,552	(0)	100.02%
106	2031	51	51030	GROUP INSURANCE	23,210	5,802	17,407	25.00%
106	2031	51	51031	UNEMPLOYMENT INSURANCE	140	29	111	20.73%
106	2031	51	51040	WORKERS COMPENSATION	1,229	307	922	25.00%
106	2031	51	51050	DEFERRED COMP MATCH	-	-	-	0.00%
106	2032	51	51010	SALARY & WAGES	2,530,019	512,297	2,017,722	20.25%
106	2032	51	510108	COVID-19 SALARIES	-	-	-	0.00%
106	2032	51	51011	EXTRA HELP	-	-	-	0.00%
106	2032	51	51012	OVERTIME COMPENSATION	456,073	210,419	245,654	46.14%
106	2032	51	51015	PAY IN LIEU/MISC PAYOUTS	-	9,403	(9,403)	0.00%
106	2032	51	51018	UNFUNDED PERS LIAB SAFETY	-	-	-	0.00%
106	2032	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
106	2032	51	51020	PERS RETIREMENT	415,790	87,717	328,073	21.10%
106	2032	51	51021	OASDI	225,065	55,610	169,455	24.71%
106	2032	51	51022	UNFUNDED PERS LIAB MISC	46,211	46,211	(0)	100.00%
106	2032	51	51023	UNFUNDED PERS LIAB SAFETY	605,375	605,375	(0)	100.00%
106	2032	51	51024	ADP MISC PERS UNFUNDED	13,581	13,581	-	100.00%
106	2032	51	51025	ADP SAFETY PERS UNFUNDED	92,441	92,441	0	100.00%
106	2032	51	51030	GROUP INSURANCE	603,458	160,307	443,151	26.56%
106	2032	51	51031	UNEMPLOYMENT INSURANCE	5,782	1,474	4,308	25.49%
106	2032	51	51040	WORKERS COMPENSATION	433,578	108,395	325,183	25.00%
106	2032	51	51050	DEFERRED COMP MATCH	15,240	3,540	11,700	23.23%
106	2035	51	51010	SALARY & WAGES	532,753	95,352	437,401	17.90%
106	2035	51	5101014	STANDBY	15,487	3,588	11,899	23.17%
106	2035	51	510108	COVID-19 SALARIES	-	-	-	0.00%

106	2035	51	51011	EXTRA HELP	13,403	4,513	8,890	33.67%
106	2035	51	51012	OVERTIME COMPENSATION	90,474	7,823	82,651	8.65%
106	2035	51	51015	PAY IN LIEU/MISC PAYOUTS	-	14,518	(14,518)	0.00%
106	2035	51	51018	UNFUNDED PERS LIAB SAFETY	-	-	-	0.00%
106	2035	51	51020	PERS RETIREMENT	97,968	17,272	80,696	17.63%
106	2035	51	51021	OASDI	48,580	9,369	39,211	19.29%
106	2035	51	51023	UNFUNDED PERS LIAB SAFETY	218,382	218,382	(0)	100.00%
106	2035	51	51025	ADP SAFETY PERS UNFUNDED	33,347	33,347	0	100.00%
106	2035	51	51030	GROUP INSURANCE	162,469	37,091	125,378	22.83%
106	2035	51	51031	UNEMPLOYMENT INSURANCE	1,251	253	998	20.25%
106	2035	51	51040	WORKERS COMPENSATION	292,156	73,039	219,117	25.00%
106	2035	51	51050	DEFERRED COMP MATCH	5,400	870	4,530	16.11%
106	2036	51	51010	SALARY & WAGES	1,345,847	315,817	1,030,030	23.47%
106	2036	51	510108	COVID-19 SALARIES	-	-	-	0.00%
106	2036	51	51011	EXTRA HELP	114,000	12,050	101,950	10.57%
106	2036	51	51012	OVERTIME COMPENSATION	110,276	99,507	10,769	90.23%
106	2036	51	51015	PAY IN LIEU/MISC PAYOUTS	-	1,390	(1,390)	0.00%
106	2036	51	51018	UNFUNDED PERS LIAB SAFETY	-	-	-	0.00%
106	2036	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
106	2036	51	51020	PERS RETIREMENT	234,188	56,213	177,975	24.00%
106	2036	51	51021	OASDI	122,153	32,376	89,777	26.50%
106	2036	51	51022	UNFUNDED PERS LIAB MISC	27,167	27,167	(0)	100.00%
106	2036	51	51023	UNFUNDED PERS LIAB SAFETY	530,591	530,591	0	100.00%
106	2036	51	51024	ADP MISC PERS UNFUNDED	7,984	7,984	(0)	100.01%
106	2036	51	51025	ADP SAFETY PERS UNFUNDED	89,753	81,021	8,732	90.27%
106	2036	51	51030	GROUP INSURANCE	464,198	119,866	344,332	25.82%
106	2036	51	51031	UNEMPLOYMENT INSURANCE	3,140	868	2,272	27.65%
106	2036	51	51040	WORKERS COMPENSATION	240,407	60,102	180,305	25.00%
106	2036	51	51050	DEFERRED COMP MATCH	17,680	2,040	15,640	11.54%
106	2037	51	51010	SALARY & WAGES	2,501,341	547,956	1,953,385	21.91%
106	2037	51	5101014	STANDBY	77,436	17,683	59,753	22.84%
106	2037	51	510108	COVID-19 SALARIES	-	-	-	0.00%
106	2037	51	51011	EXTRA HELP	-	-	-	0.00%
106	2037	51	51012	OVERTIME COMPENSATION	80,000	14,305	65,695	17.88%
106	2037	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
106	2037	51	51018	UNFUNDED PERS LIAB SAFETY	-	-	-	0.00%
106	2037	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
106	2037	51	51020	PERS RETIREMENT	421,098	92,188	328,910	21.89%

106	2037	51	51021	OASDI	200,661	43,605	157,056	21.73%
106	2037	51	51022	UNFUNDED PERS LIAB MISC	82,991	82,991	(0)	100.00%
106	2037	51	51023	UNFUNDED PERS LIAB SAFETY	587,771	587,771	(0)	100.00%
106	2037	51	51024	ADP MISC PERS UNFUNDED	24,391	24,391	(0)	100.00%
106	2037	51	51025	ADP SAFETY PERS UNFUNDED	89,753	89,753	0	100.00%
106	2037	51	51030	GROUP INSURANCE	603,458	160,256	443,202	26.56%
106	2037	51	51031	UNEMPLOYMENT INSURANCE	5,163	1,176	3,987	22.77%
106	2037	51	51040	WORKERS COMPENSATION	151,848	37,962	113,886	25.00%
106	2037	51	51050	DEFERRED COMP MATCH	27,360	5,190	22,170	18.97%
106	20379	51	51010	SALARY & WAGES	-	-	-	0.00%
106	20379	51	510108	COVID-19 SALARIES	-	-	-	0.00%
106	20379	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%
106	20379	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
106	20379	51	51018	UNFUNDED PERS LIAB SAFETY	-	-	-	0.00%
106	20379	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
106	20379	51	51020	PERS RETIREMENT	-	-	-	0.00%
106	20379	51	51021	OASDI	-	-	-	0.00%
106	20379	51	51022	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
106	20379	51	51023	UNFUNDED PERS LIAB SAFETY	-	-	-	0.00%
106	20379	51	51024	ADP MISC PERS UNFUNDED	-	-	-	0.00%
106	20379	51	51025	ADP SAFETY PERS UNFUNDED	-	-	-	0.00%
106	20379	51	51030	GROUP INSURANCE	-	-	-	0.00%
106	20379	51	51031	UNEMPLOYMENT INSURANCE	-	-	-	0.00%
106	20379	51	51040	WORKERS COMPENSATION	-	-	-	0.00%
106	20379	51	51050	DEFERRED COMP MATCH	-	-	-	0.00%
106	2038	51	51010	SALARY & WAGES	-	-	-	0.00%
106	2038	51	510108	COVID-19 SALARIES	-	-	-	0.00%
106	2038	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%
106	2038	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
106	2038	51	51020	PERS RETIREMENT	-	-	-	0.00%
106	2038	51	51021	OASDI	-	-	-	0.00%
106	2038	51	51030	GROUP INSURANCE	-	-	-	0.00%
106	2038	51	51031	UNEMPLOYMENT INSURANCE	-	-	-	0.00%
106	2038	51	51040	WORKERS COMPENSATION	-	-	-	0.00%
106	2038	51	51050	DEFERRED COMP MATCH	-	-	-	0.00%
106	2006	53	53150	INSURANCE	768	192	576	25.00%
106	2006	53	53170	MAINTENANCE OF EQUIPMENT	2,500	-	2,500	0.00%
106	2006	53	53220	OFFICE EXPENSE	700	-	700	0.00%

106	2006	53	53230	PROFESSIONAL/SPECIAL SERV	1,800	-	1,800	0.00%
106	2006	53	53280	SPECIAL DEPARTMENTAL EXP	5,000	-	5,000	0.00%
106	2006	53	53290	EMPLOYEE TRAVEL/TRAINING	2,500	-	2,500	0.00%
106	2006	53	53800	INTERNAL ASSETS	-	-	-	0.00%
106	2007	53	53110	CLOTHING & PERSONNEL SUPP	-	96	(96)	0.00%
106	2007	53	53120	COMMUNICATIONS	3,500	438	3,062	12.52%
106	2007	53	53150	INSURANCE	7,880	2,148	5,732	27.26%
106	2007	53	53170	MAINTENANCE OF EQUIPMENT	12,000	196	11,804	1.63%
106	2007	53	53180	MTCE STRUCT-IMPRV-GROUNDS	-	-	-	0.00%
106	2007	53	53200	MEMBERSHIPS & DUES	219	-	219	0.00%
106	2007	53	53220	OFFICE EXPENSE	4,989	-	4,989	0.00%
106	2007	53	53230	PROFESSIONAL/SPECIAL SERV	1,000	-	1,000	0.00%
106	2007	53	53280	SPECIAL DEPARTMENTAL EXP	10,000	-	10,000	0.00%
106	2007	53	53290	EMPLOYEE TRAVEL/TRAINING	5,000	-	5,000	0.00%
106	2007	53	53291	TRANSPORTATION EXPENSE	7,880	1,156	6,724	14.67%
106	2007	53	53800	INTERNAL ASSETS	-	-	-	0.00%
106	2008	53	53120	COMMUNICATIONS	-	-	-	0.00%
106	2008	53	53150	INSURANCE	-	-	-	0.00%
106	2008	53	53170	MAINTENANCE OF EQUIPMENT	-	-	-	0.00%
106	2008	53	53180	MTCE STRUCT-IMPRV-GROUNDS	-	-	-	0.00%
106	2008	53	53200	MEMBERSHIPS & DUES	-	-	-	0.00%
106	2008	53	53220	OFFICE EXPENSE	-	-	-	0.00%
106	2008	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	0.00%
106	2008	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	0.00%
106	2008	53	53290	EMPLOYEE TRAVEL/TRAINING	-	-	-	0.00%
106	2008	53	53291	TRANSPORTATION EXPENSE	-	-	-	0.00%
106	2008	53	53800	INTERNAL ASSETS	-	-	-	0.00%
106	2013	53	53110	CLOTHING & PERSONNEL SUPP	-	444	(444)	0.00%
106	2013	53	53120	COMMUNICATIONS	9,709	2,041	7,668	21.02%
106	2013	53	53150	INSURANCE	181,487	45,374	136,113	25.00%
106	2013	53	53170	MAINTENANCE OF EQUIPMENT	36,435	14,560	21,875	39.96%
106	2013	53	53200	MEMBERSHIPS & DUES	8,270	-	8,270	0.00%
106	2013	53	53220	OFFICE EXPENSE	15,200	1,473	13,727	9.69%
106	2013	53	532201	COPS OFFICE EXPENSE	-	-	-	0.00%
106	2013	53	53230	PROFESSIONAL/SPECIAL SERV	180,209	2,887	177,322	1.60%
106	2013	53	532301	WCB	-	-	-	0.00%
106	2013	53	53240	PUBLICATION/LEGAL NOTICES	11,205	750	10,455	6.69%
106	2013	53	53280	SPECIAL DEPARTMENTAL EXP	13,740	30	13,710	0.22%

106	2013	53	53290	EMPLOYEE TRAVEL/TRAINING	41,000	9,919	31,081	24.19%
106	2013	53	53291	TRANSPORTATION EXPENSE	16,821	2,755	14,066	16.38%
106	2013	53	53295	STATE OFFICER TRAINING	-	-	-	0.00%
106	2013	53	53700	HOMICIDE TRIAL MCCREA	-	-	-	0.00%
106	2013	53	53702	HOMICIDE TRIAL BEALER	-	-	-	0.00%
106	2013	53	53800	INTERNAL ASSETS	5,000	-	5,000	0.00%
106	20134	53	53120	COMMUNICATIONS	-	-	-	0.00%
106	20134	53	53170	MAINTENANCE OF EQUIPMENT	-	-	-	0.00%
106	20134	53	53220	OFFICE EXPENSE	-	-	-	0.00%
106	20134	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	0.00%
106	20134	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	0.00%
106	20134	53	53290	EMPLOYEE TRAVEL/TRAINING	-	-	-	0.00%
106	20134	53	53291	TRANSPORTATION EXPENSE	-	-	-	0.00%
106	20135	53	53120	COMMUNICATIONS	-	-	-	0.00%
106	20135	53	53150	INSURANCE	-	96	(96)	0.00%
106	20135	53	53170	MAINTENANCE OF EQUIPMENT	-	-	-	0.00%
106	20135	53	53180	MTCE STRUCT-IMPRV-GROUNDS	-	-	-	0.00%
106	20135	53	53200	MEMBERSHIPS & DUES	-	-	-	0.00%
106	20135	53	53220	OFFICE EXPENSE	-	-	-	0.00%
106	20135	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	0.00%
106	20135	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	0.00%
106	20135	53	53290	EMPLOYEE TRAVEL/TRAINING	-	-	-	0.00%
106	20135	53	53291	TRANSPORTATION EXPENSE	-	-	-	0.00%
106	20135	53	53800	INTERNAL ASSETS	-	-	-	0.00%
106	20136	53	53120	COMMUNICATIONS	-	-	-	0.00%
106	20136	53	53150	INSURANCE	-	323	(323)	0.00%
106	20136	53	53170	MAINTENANCE OF EQUIPMENT	-	-	-	0.00%
106	20136	53	53180	MTCE STRUCT-IMPRV-GROUNDS	-	-	-	0.00%
106	20136	53	53200	MEMBERSHIPS & DUES	-	-	-	0.00%
106	20136	53	53220	OFFICE EXPENSE	-	-	-	0.00%
106	20136	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	0.00%
106	20136	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	0.00%
106	20136	53	53290	EMPLOYEE TRAVEL/TRAINING	-	-	-	0.00%
106	20136	53	53291	TRANSPORTATION EXPENSE	-	-	-	0.00%
106	20136	53	53800	INTERNAL ASSETS	-	-	-	0.00%
106	20137	53	53120	COMMUNICATIONS	-	-	-	0.00%
106	20137	53	53150	INSURANCE	-	-	-	0.00%
106	20137	53	53170	MAINTENANCE OF EQUIPMENT	-	-	-	0.00%

106	20137	53	53220	OFFICE EXPENSE	-	-	-	0.00%
106	20137	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	0.00%
106	20137	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	0.00%
106	20137	53	53290	EMPLOYEE TRAVEL/TRAINING	-	-	-	0.00%
106	20137	53	53291	TRANSPORTATION EXPENSE	-	-	-	0.00%
106	20139	53	53120	COMMUNICATIONS	-	-	-	0.00%
106	20139	53	53150	INSURANCE	-	-	-	0.00%
106	20139	53	53170	MAINTENANCE OF EQUIPMENT	-	-	-	0.00%
106	20139	53	53180	MTCE STRUCT-IMPRV-GROUNDS	-	-	-	0.00%
106	20139	53	53200	MEMBERSHIPS & DUES	-	-	-	0.00%
106	20139	53	53220	OFFICE EXPENSE	-	-	-	0.00%
106	20139	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	0.00%
106	20139	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	0.00%
106	20139	53	53290	EMPLOYEE TRAVEL/TRAINING	-	-	-	0.00%
106	20139	53	53291	TRANSPORTATION EXPENSE	-	-	-	0.00%
106	20139	53	53800	INTERNAL ASSETS	-	-	-	0.00%
106	2023	53	53110	CLOTHING & PERSONNEL SUPP	4,320	1,113	3,207	25.77%
106	2023	53	53120	COMMUNICATIONS	4,500	1,120	3,380	24.90%
106	2023	53	53150	INSURANCE	103	26	77	25.00%
106	2023	53	53170	MAINTENANCE OF EQUIPMENT	1,500	897	603	59.81%
106	2023	53	53220	OFFICE EXPENSE	700	-	700	0.00%
106	2023	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	0.00%
106	2023	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	0.00%
106	2023	53	53290	EMPLOYEE TRAVEL/TRAINING	16,616	1,291	15,325	7.77%
106	2023	53	53291	TRANSPORTATION EXPENSE	12,000	1,323	10,677	11.03%
106	2023	53	53293	INMATE TRANSPORTATION	-	-	-	0.00%
106	2023	53	53295	STATE OFFICER TRAINING	-	-	-	0.00%
106	2023	53	53800	INTERNAL ASSETS	-	-	-	0.00%
106	2024	53	53110	CLOTHING & PERSONNEL SUPP	720	165	555	22.92%
106	2024	53	53120	COMMUNICATIONS	600	138	463	22.92%
106	2024	53	53150	INSURANCE	3,449	862	2,587	25.00%
106	2024	53	53170	MAINTENANCE OF EQUIPMENT	8,627	1,752	6,875	20.31%
106	2024	53	53180	MTCE STRUCT-IMPRV-GROUNDS	-	-	-	0.00%
106	2024	53	53210	MISCELLANEOUS EXPENSE	-	-	-	0.00%
106	2024	53	53220	OFFICE EXPENSE	778	79	699	10.15%
106	2024	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	0.00%
106	2024	53	53250	RENT/LEASE OF EQUIPMENT	10,000	-	10,000	0.00%
106	2024	53	53260	RENT/LEASE OF BUILDINGS	-	-	-	0.00%

106	2024	53	53270	SMALL TOOLS & INSTRUMENTS	-	-	-	0.00%
106	2024	53	53280	SPECIAL DEPARTMENTAL EXP	3,633	-	3,633	0.00%
106	2024	53	53290	EMPLOYEE TRAVEL/TRAINING	6,000	142	5,858	2.36%
106	2024	53	53291	TRANSPORTATION EXPENSE	12,000	4,719	7,281	39.32%
106	2024	53	53295	STATE OFFICER TRAINING	-	-	-	0.00%
106	2024	53	53300	UTILITIES	-	-	-	0.00%
106	2024	53	53800	INTERNAL ASSETS	-	-	-	0.00%
106	2025	53	53110	CLOTHING & PERSONNEL SUPP	-	-	-	0.00%
106	2025	53	53120	COMMUNICATIONS	-	-	-	0.00%
106	2025	53	53150	INSURANCE	-	-	-	0.00%
106	2025	53	53170	MAINTENANCE OF EQUIPMENT	-	-	-	0.00%
106	2025	53	53180	MTCE STRUCT-IMPRV-GROUNDS	-	-	-	0.00%
106	2025	53	53220	OFFICE EXPENSE	-	-	-	0.00%
106	2025	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	0.00%
106	2025	53	53250	RENT/LEASE OF EQUIPMENT	-	-	-	0.00%
106	2025	53	53260	RENT/LEASE OF BUILDINGS	-	-	-	0.00%
106	2025	53	53270	SMALL TOOLS & INSTRUMENTS	-	-	-	0.00%
106	2025	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	0.00%
106	2025	53	53290	EMPLOYEE TRAVEL/TRAINING	-	-	-	0.00%
106	2025	53	53291	TRANSPORTATION EXPENSE	-	-	-	0.00%
106	2026	53	53221	OTHER EXPENSE	100,000	7,666	92,334	7.67%
106	2026	53	53230	PROFESSIONAL/SPECIAL SERV	950,116	230,053	720,063	24.21%
106	2026	53	5323015	PUB DEFENDER PILOT PRGM	-	-	-	0.00%
106	2026	53	53700	HOMICIDE TRIAL MCCREA	-	-	-	0.00%
106	2026	53	53702	HOMICIDE TRIAL BEALER	-	-	-	0.00%
106	2027	53	53110	CLOTHING & PERSONNEL SUPP	34,045	9,341	24,704	27.44%
106	2027	53	53120	COMMUNICATIONS	58,800	13,280	45,520	22.59%
106	2027	53	53150	INSURANCE	1,455,922	363,981	1,091,942	25.00%
106	2027	53	53170	MAINTENANCE OF EQUIPMENT	405,715	113,059	292,656	27.87%
106	2027	53	53180	MTCE STRUCT-IMPRV-GROUNDS	30,000	-	30,000	0.00%
106	2027	53	53190	MEDICAL/DENTAL LAB SUPPLY	-	-	-	0.00%
106	2027	53	53200	MEMBERSHIPS & DUES	6,848	-	6,848	0.00%
106	2027	53	53210	MISCELLANEOUS EXPENSE	-	-	-	0.00%
106	2027	53	53220	OFFICE EXPENSE	42,050	8,528	33,522	20.28%
106	2027	53	532214	K-9 EXPENSE	3,000	298	2,702	9.93%
106	2027	53	53230	PROFESSIONAL/SPECIAL SERV	150,410	58,293	92,117	38.76%
106	2027	53	5323016	K-9 PROFESSIONAL SERVICE	14,400	852	13,548	5.91%
106	2027	53	53250	RENT/LEASE OF EQUIPMENT	33,335	6,031	27,304	18.09%

106	2027	53	53260	RENT/LEASE OF BUILDINGS	13,741	2,718	11,024	19.78%
106	2027	53	53270	SMALL TOOLS & INSTRUMENTS	1,715	-	1,715	0.00%
106	2027	53	53280	SPECIAL DEPARTMENTAL EXP	98,200	18,069	80,131	18.40%
106	2027	53	53290	EMPLOYEE TRAVEL/TRAINING	60,000	19,870	40,130	33.12%
106	2027	53	53291	TRANSPORTATION EXPENSE	207,900	38,653	169,247	18.59%
106	2027	53	53295	STATE OFFICER TRAINING	49,440	1,641	47,799	3.32%
106	2027	53	53297	TRANSIT SUBSIDY	-	-	-	0.00%
106	2027	53	53300	UTILITIES	67,750	17,519	50,231	25.86%
106	2027	53	53800	INTERNAL ASSETS	116,708	285	116,423	0.24%
106	2028	53	53110	CLOTHING & PERSONNEL SUPP	180	180	-	100.00%
106	2028	53	53120	COMMUNICATIONS	3,280	565	2,715	17.22%
106	2028	53	53150	INSURANCE	1,505	376	1,129	25.00%
106	2028	53	53170	MAINTENANCE OF EQUIPMENT	153,326	23,772	129,554	15.50%
106	2028	53	53220	OFFICE EXPENSE	600	-	600	0.00%
106	2028	53	53230	PROFESSIONAL/SPECIAL SERV	5,600	1,451	4,149	25.90%
106	2028	53	53250	RENT/LEASE OF EQUIPMENT	2,400	630	1,770	26.26%
106	2028	53	53260	RENT/LEASE OF BUILDINGS	51,600	17,200	34,400	33.33%
106	2028	53	53270	SMALL TOOLS & INSTRUMENTS	1,000	-	1,000	0.00%
106	2028	53	53280	SPECIAL DEPARTMENTAL EXP	3,820	-	3,820	0.00%
106	2028	53	53290	EMPLOYEE TRAVEL/TRAINING	5,244	152	5,092	2.90%
106	2028	53	53291	TRANSPORTATION EXPENSE	3,600	752	2,848	20.90%
106	2028	53	53300	UTILITIES	8,000	2,586	5,414	32.33%
106	2029	53	53110	CLOTHING & PERSONNEL SUPP	1,440	450	990	31.25%
106	2029	53	53120	COMMUNICATIONS	720	225	495	31.25%
106	2029	53	53150	INSURANCE	5,651	1,413	4,238	25.00%
106	2029	53	53170	MAINTENANCE OF EQUIPMENT	3,627	632	2,995	17.44%
106	2029	53	53200	MEMBERSHIPS & DUES	-	-	-	0.00%
106	2029	53	53220	OFFICE EXPENSE	500	200	300	40.05%
106	2029	53	53230	PROFESSIONAL/SPECIAL SERV	17,000	4,155	12,845	24.44%
106	2029	53	53270	SMALL TOOLS & INSTRUMENTS	-	-	-	0.00%
106	2029	53	53280	SPECIAL DEPARTMENTAL EXP	500	-	500	0.00%
106	2029	53	53290	EMPLOYEE TRAVEL/TRAINING	5,250	380	4,870	7.24%
106	2029	53	53291	TRANSPORTATION EXPENSE	19,000	5,706	13,294	30.03%
106	2029	53	53300	UTILITIES	-	-	-	0.00%
106	2029	53	53800	INTERNAL ASSETS	-	-	-	0.00%
106	2030	53	53110	CLOTHING & PERSONNEL SUPP	-	-	-	0.00%
106	2030	53	53120	COMMUNICATIONS	-	-	-	0.00%
106	2030	53	53150	INSURANCE	-	-	-	0.00%

106	2030	53	53170	MAINTENANCE OF EQUIPMENT	-	-	-	0.00%
106	2030	53	53230	PROFESSIONAL/SPECIAL SERV	179,804	-	179,804	0.00%
106	2030	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	0.00%
106	2030	53	53290	EMPLOYEE TRAVEL/TRAINING	-	-	-	0.00%
106	2031	53	53120	COMMUNICATIONS	540	124	416	22.98%
106	2031	53	53150	INSURANCE	455	114	341	25.00%
106	2031	53	53170	MAINTENANCE OF EQUIPMENT	5,432	338	5,094	6.23%
106	2031	53	53220	OFFICE EXPENSE	500	-	500	0.00%
106	2031	53	53230	PROFESSIONAL/SPECIAL SERV	2,600	-	2,600	0.00%
106	2031	53	53270	SMALL TOOLS & INSTRUMENTS	1,000	-	1,000	0.00%
106	2031	53	53280	SPECIAL DEPARTMENTAL EXP	4,517	-	4,517	0.00%
106	2031	53	53290	EMPLOYEE TRAVEL/TRAINING	1,336	51	1,285	3.79%
106	2031	53	53291	TRANSPORTATION EXPENSE	1,200	172	1,028	14.29%
106	2031	53	53297	TRANSIT SUBSIDY	-	-	-	0.00%
106	2031	53	53300	UTILITIES	9,000	3,262	5,738	36.25%
106	2031	53	53800	INTERNAL ASSETS	-	-	-	0.00%
106	2032	53	53110	CLOTHING & PERSONNEL SUPP	28,360	5,320	23,040	18.76%
106	2032	53	531102	INMATE CLOTHING	15,150	5,031	10,119	33.21%
106	2032	53	53120	COMMUNICATIONS	34,680	9,542	25,138	27.52%
106	2032	53	53130	FOOD	398,500	123,281	275,219	30.94%
106	2032	53	53140	HOUSEHOLD EXPENSE	85,600	21,307	64,293	24.89%
106	2032	53	53150	INSURANCE	236,793	59,198	177,595	25.00%
106	2032	53	53170	MAINTENANCE OF EQUIPMENT	55,000	20,673	34,327	37.59%
106	2032	53	53180	MTCE STRUCT-IMPRV-GROUNDS	57,712	8,128	49,584	14.08%
106	2032	53	53190	MEDICAL/DENTAL LAB SUPPLY	-	-	-	0.00%
106	2032	53	53200	MEMBERSHIPS & DUES	-	-	-	0.00%
106	2032	53	53220	OFFICE EXPENSE	13,150	3,837	9,313	29.18%
106	2032	53	53230	PROFESSIONAL/SPECIAL SERV	199,045	44,988	154,057	22.60%
106	2032	53	53250	RENT/LEASE OF EQUIPMENT	10,855	3,584	7,271	33.02%
106	2032	53	53270	SMALL TOOLS & INSTRUMENTS	-	-	-	0.00%
106	2032	53	53280	SPECIAL DEPARTMENTAL EXP	17,150	323	16,827	1.88%
106	2032	53	53290	EMPLOYEE TRAVEL/TRAINING	38,650	11,719	26,931	30.32%
106	2032	53	53291	TRANSPORTATION EXPENSE	23,375	3,439	19,936	14.71%
106	2032	53	53293	INMATE TRANSPORTATION	2,350	-	2,350	0.00%
106	2032	53	53295	STATE OFFICER TRAINING	-	-	-	0.00%
106	2032	53	53300	UTILITIES	29,590	7,326	22,264	24.76%
106	2032	53	53800	INTERNAL ASSETS	28,798	-	28,798	0.00%
106	20321	53	53150	INSURANCE	-	-	-	0.00%

106	20321	53	53191	PHARMACY	241,168	49,530	191,638	20.54%
106	20321	53	53192	OTHER MEDICAL SUPPLIES	10,673	1,612	9,061	15.10%
106	20321	53	53220	OFFICE EXPENSE	3,072	235	2,837	7.65%
106	20321	53	532311	JAIL NURSING PROGRAM	363,418	-	363,418	0.00%
106	20321	53	532391	HEALTH SVC AGY PROVIDER	93,000	15,508	77,492	16.68%
106	20321	53	532392	HOSPITAL COSTS	221,755	53,968	167,787	24.34%
106	20321	53	532393	LAB SERVICES	658	-	658	0.00%
106	20321	53	532394	X-RAY SERVICES	28,450	10,748	17,702	37.78%
106	20321	53	532395	OUTSIDE MEDICAL PROVIDER	15,250	2,655	12,595	17.41%
106	20321	53	532396	OUTSIDE DENTAL PROVIDER	56,048	24,619	31,429	43.92%
106	20321	53	532397	OUTSIDE OPTICAL PROVIDER	4,000	1,150	2,850	28.75%
106	2035	53	53100	AGRICULTURAL	-	-	-	0.00%
106	2035	53	53110	CLOTHING & PERSONNEL SUPP	5,328	694	4,634	13.03%
106	2035	53	53120	COMMUNICATIONS	22,013	3,468	18,545	15.76%
106	2035	53	53130	FOOD	23,472	4,933	18,539	21.02%
106	2035	53	53140	HOUSEHOLD EXPENSE	12,438	1,758	10,680	14.13%
106	2035	53	53150	INSURANCE	15,691	3,923	11,768	25.00%
106	2035	53	53170	MAINTENANCE OF EQUIPMENT	33,056	4,036	29,020	12.21%
106	2035	53	53180	MTCE STRUCT-IMPRV-GROUNDS	12,500	96	12,404	0.77%
106	2035	53	53190	MEDICAL/DENTAL LAB SUPPLY	3,000	-	3,000	0.00%
106	2035	53	53191	PHARMACY	-	-	-	0.00%
106	2035	53	53200	MEMBERSHIPS & DUES	-	-	-	0.00%
106	2035	53	53209	WORK SHOP EXPENSE	-	-	-	0.00%
106	2035	53	53211	REIMBURSEMENT SVC/SUPPLY	-	-	-	0.00%
106	2035	53	53220	OFFICE EXPENSE	5,000	770	4,230	15.41%
106	2035	53	53230	PROFESSIONAL/SPECIAL SERV	168,200	10,594	157,606	6.30%
106	2035	53	532393	LAB SERVICES	3,000	-	3,000	0.00%
106	2035	53	53240	PUBLICATION/LEGAL NOTICES	-	-	-	0.00%
106	2035	53	53250	RENT/LEASE OF EQUIPMENT	-	-	-	0.00%
106	2035	53	53260	RENT/LEASE OF BUILDINGS	165,111	40,000	125,111	24.23%
106	2035	53	53270	SMALL TOOLS & INSTRUMENTS	8,000	536	7,464	6.70%
106	2035	53	53280	SPECIAL DEPARTMENTAL EXP	5,000	-	5,000	0.00%
106	2035	53	532801	SHOP SUPPLIES EXPENSE	-	-	-	0.00%
106	2035	53	53290	EMPLOYEE TRAVEL/TRAINING	20,361	1,955	18,406	9.60%
106	2035	53	53291	TRANSPORTATION EXPENSE	16,063	896	15,167	5.58%
106	2035	53	53300	UTILITIES	103,000	9,989	93,011	9.70%
106	2035	53	53800	INTERNAL ASSETS	-	-	-	0.00%
106	2036	53	53100	AGRICULTURAL	2,000	-	2,000	0.00%

106	2036	53	53110	CLOTHING & PERSONNEL SUPP	12,960	2,293	10,667	17.70%
106	2036	53	531101	JUVENILE CLOTHING	11,880	51	11,829	0.43%
106	2036	53	531102	INMATE CLOTHING	-	-	-	0.00%
106	2036	53	53120	COMMUNICATIONS	21,102	3,190	17,912	15.12%
106	2036	53	53130	FOOD	217,033	54,841	162,192	25.27%
106	2036	53	53140	HOUSEHOLD EXPENSE	46,104	7,791	38,313	16.90%
106	2036	53	53150	INSURANCE	63,884	15,971	47,913	25.00%
106	2036	53	53170	MAINTENANCE OF EQUIPMENT	37,090	5,378	31,712	14.50%
106	2036	53	53180	MTCE STRUCT-IMPRV-GROUNDS	15,000	2,359	12,641	15.72%
106	2036	53	53190	MEDICAL/DENTAL LAB SUPPLY	69,000	3,914	65,086	5.67%
106	2036	53	53200	MEMBERSHIPS & DUES	100	-	100	0.00%
106	2036	53	53220	OFFICE EXPENSE	9,000	210	8,790	2.33%
106	2036	53	53230	PROFESSIONAL/SPECIAL SERV	224,700	33,537	191,163	14.93%
106	2036	53	532391	HEALTH SVC AGY PROVIDER	55,497	-	55,497	0.00%
106	2036	53	53240	PUBLICATION/LEGAL NOTICES	-	-	-	0.00%
106	2036	53	53250	RENT/LEASE OF EQUIPMENT	-	-	-	0.00%
106	2036	53	53260	RENT/LEASE OF BUILDINGS	-	-	-	0.00%
106	2036	53	53270	SMALL TOOLS & INSTRUMENTS	-	-	-	0.00%
106	2036	53	53280	SPECIAL DEPARTMENTAL EXP	3,500	-	3,500	0.00%
106	2036	53	53290	EMPLOYEE TRAVEL/TRAINING	6,279	4,595	1,684	73.19%
106	2036	53	53291	TRANSPORTATION EXPENSE	1,000	122	878	12.23%
106	2036	53	53300	UTILITIES	120,000	15,062	104,938	12.55%
106	2036	53	53800	INTERNAL ASSETS	-	-	-	0.00%
106	2037	53	53110	CLOTHING & PERSONNEL SUPP	11,251	2,946	8,305	26.19%
106	2037	53	53120	COMMUNICATIONS	39,100	11,221	27,879	28.70%
106	2037	53	53140	HOUSEHOLD EXPENSE	29,300	1,061	28,239	3.62%
106	2037	53	53150	INSURANCE	32,079	22,549	9,530	70.29%
106	2037	53	53170	MAINTENANCE OF EQUIPMENT	79,786	4,914	74,872	6.16%
106	2037	53	53180	MTCE STRUCT-IMPRV-GROUNDS	3,000	738	2,262	24.60%
106	2037	53	53190	MEDICAL/DENTAL LAB SUPPLY	5,000	1,588	3,412	31.77%
106	2037	53	53200	MEMBERSHIPS & DUES	3,500	4,067	(567)	116.20%
106	2037	53	53220	OFFICE EXPENSE	44,116	3,207	40,909	7.27%
106	2037	53	53230	PROFESSIONAL/SPECIAL SERV	283,106	30,332	252,774	10.71%
106	2037	53	532393	LAB SERVICES	-	-	-	0.00%
106	2037	53	53240	PUBLICATION/LEGAL NOTICES	1,000	-	1,000	0.00%
106	2037	53	53250	RENT/LEASE OF EQUIPMENT	-	-	-	0.00%
106	2037	53	53270	SMALL TOOLS & INSTRUMENTS	6,000	-	6,000	0.00%
106	2037	53	53280	SPECIAL DEPARTMENTAL EXP	10,439	45,857	(35,418)	439.28%

106	2037	53	53290	EMPLOYEE TRAVEL/TRAINING	76,842	44,772	32,070	58.27%
106	2037	53	53291	TRANSPORTATION EXPENSE	18,247	1,275	16,972	6.99%
106	2037	53	53295	STATE OFFICER TRAINING	-	-	-	0.00%
106	2037	53	53300	UTILITIES	14,000	-	14,000	0.00%
106	2037	53	53800	INTERNAL ASSETS	41,000	-	41,000	0.00%
106	20379	53	53110	CLOTHING & PERSONNEL SUPP	-	-	-	0.00%
106	20379	53	53120	COMMUNICATIONS	-	-	-	0.00%
106	20379	53	53140	HOUSEHOLD EXPENSE	-	-	-	0.00%
106	20379	53	53150	INSURANCE	-	108	(108)	0.00%
106	20379	53	53170	MAINTENANCE OF EQUIPMENT	-	-	-	0.00%
106	20379	53	53200	MEMBERSHIPS & DUES	-	-	-	0.00%
106	20379	53	53220	OFFICE EXPENSE	-	-	-	0.00%
106	20379	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	0.00%
106	20379	53	532315	COMMUNITY BASE OPERATIONS	-	-	-	0.00%
106	20379	53	53270	SMALL TOOLS & INSTRUMENTS	-	-	-	0.00%
106	20379	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	0.00%
106	20379	53	53290	EMPLOYEE TRAVEL/TRAINING	-	-	-	0.00%
106	20379	53	53291	TRANSPORTATION EXPENSE	-	-	-	0.00%
106	20379	53	53800	INTERNAL ASSETS	-	-	-	0.00%
106	2038	53	53110	CLOTHING & PERSONNEL SUPP	-	-	-	0.00%
106	2038	53	53120	COMMUNICATIONS	-	-	-	0.00%
106	2038	53	53150	INSURANCE	-	-	-	0.00%
106	2038	53	53170	MAINTENANCE OF EQUIPMENT	-	-	-	0.00%
106	2038	53	53220	OFFICE EXPENSE	-	-	-	0.00%
106	2038	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	0.00%
106	2038	53	53250	RENT/LEASE OF EQUIPMENT	-	-	-	0.00%
106	2038	53	53260	RENT/LEASE OF BUILDINGS	-	-	-	0.00%
106	2038	53	53270	SMALL TOOLS & INSTRUMENTS	-	-	-	0.00%
106	2038	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	0.00%
106	2038	53	53291	TRANSPORTATION EXPENSE	-	-	-	0.00%
106	2038	53	53300	UTILITIES	-	-	-	0.00%
106	2007	55	55527	CITY OF RED BLUFF	-	-	-	0.00%
106	2008	55	55527	CITY OF RED BLUFF	-	-	-	0.00%
106	2013	55	55527	CITY OF RED BLUFF	-	-	-	0.00%
106	2013	55	55533	ARRA EXPENSES	-	-	-	0.00%
106	20137	55	55527	CITY OF RED BLUFF	-	-	-	0.00%
106	2024	55	55520	CONTR TO OTHER AGENCIES	-	-	-	0.00%
106	2027	55	55466	FINES	-	-	-	0.00%

106	2027	55	55520	CONTR TO OTHER AGENCIES	76,775	5,210	71,565	6.79%
106	2027	55	55527	CITY OF RED BLUFF	20,000	-	20,000	0.00%
106	2027	55	55533	ARRA EXPENSES	-	-	-	0.00%
106	2027	55	55550	OCJP-TAGMENT GRANT	-	-	-	0.00%
106	2035	55	55350	JUVENILE CRIME PREVENTION	-	-	-	0.00%
106	2036	55	55350	JUVENILE CRIME PREVENTION	10,000	233	9,767	2.33%
106	2037	55	55350	JUVENILE CRIME PREVENTION	15,000	3,833	11,167	25.55%
106	2037	55	55400	SUPPORT & CARE OF PERSONS	15,000	-	15,000	0.00%
106	2037	55	55533	ARRA EXPENSES	-	-	-	0.00%
106	2007	57	57600	EQUIPMENT	-	-	-	0.00%
106	2007	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
106	2007	57	57603	COMPUTERS	-	-	-	0.00%
106	2007	57	57605	VEHICLES	-	-	-	0.00%
106	2008	57	57600	EQUIPMENT	-	-	-	0.00%
106	2008	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
106	2008	57	57603	COMPUTERS	-	-	-	0.00%
106	2008	57	57605	VEHICLES	-	-	-	0.00%
106	2013	57	57500	IMPROVEMENT & STRUCTURES	-	-	-	0.00%
106	2013	57	57600	EQUIPMENT	-	-	-	0.00%
106	2013	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
106	2013	57	576011	COPS OFFICE EQUIPMENT	-	-	-	0.00%
106	2013	57	57602	OFFICE FURNITURE	-	-	-	0.00%
106	2013	57	57603	COMPUTERS	-	-	-	0.00%
106	2013	57	576031	COPS COMPUTERS	-	-	-	0.00%
106	2013	57	57605	VEHICLES	-	-	-	0.00%
106	2013	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
106	20135	57	57600	EQUIPMENT	-	-	-	0.00%
106	20136	57	57600	EQUIPMENT	-	-	-	0.00%
106	20136	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
106	20137	57	57603	COMPUTERS	-	-	-	0.00%
106	20137	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
106	2023	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
106	2024	57	57600	EQUIPMENT	-	-	-	0.00%
106	2024	57	57603	COMPUTERS	-	-	-	0.00%
106	2024	57	57605	VEHICLES	-	-	-	0.00%
106	2024	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
106	2025	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
106	2027	57	57500	IMPROVEMENT & STRUCTURES	-	-	-	0.00%

106	2027	57	57600	EQUIPMENT	100,000	-	100,000	0.00%
106	2027	57	57602	OFFICE FURNITURE	-	-	-	0.00%
106	2027	57	57603	COMPUTERS	-	-	-	0.00%
106	2027	57	57605	VEHICLES	89,985	-	89,985	0.00%
106	2027	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
106	2028	57	57603	COMPUTERS	-	-	-	0.00%
106	2028	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
106	2029	57	57600	EQUIPMENT	-	-	-	0.00%
106	2029	57	57605	VEHICLES	-	-	-	0.00%
106	2029	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
106	2029	57	57609	LEASE PURCHASED EQUIP	-	-	-	0.00%
106	2030	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
106	2031	57	57600	EQUIPMENT	50,000	-	50,000	0.00%
106	2031	57	57605	VEHICLES	-	-	-	0.00%
106	2032	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
106	2032	57	57603	COMPUTERS	-	-	-	0.00%
106	2032	57	57605	VEHICLES	-	-	-	0.00%
106	2032	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
106	2035	57	57500	IMPROVEMENT & STRUCTURES	-	-	-	0.00%
106	2035	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
106	2035	57	57602	OFFICE FURNITURE	-	-	-	0.00%
106	2035	57	57603	COMPUTERS	-	-	-	0.00%
106	2035	57	57605	VEHICLES	-	-	-	0.00%
106	2035	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
106	2036	57	57500	IMPROVEMENT & STRUCTURES	-	-	-	0.00%
106	2036	57	57600	EQUIPMENT	-	-	-	0.00%
106	2036	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
106	2036	57	57603	COMPUTERS	-	-	-	0.00%
106	2036	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
106	2037	57	57500	IMPROVEMENT & STRUCTURES	-	-	-	0.00%
106	2037	57	57600	EQUIPMENT	-	-	-	0.00%
106	2037	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
106	2037	57	57602	OFFICE FURNITURE	-	-	-	0.00%
106	2037	57	57603	COMPUTERS	-	-	-	0.00%
106	2037	57	57605	VEHICLES	-	(51,062)	51,062	0.00%
106	2037	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
106	20379	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
106	20379	57	57603	COMPUTERS	-	-	-	0.00%

106	20379	57	57605	VEHICLES	-	-	-	0.00%
106	2002	59	59000	CONTINGENCY	-	-	-	0.00%
106	2002	59	59001	SPECIAL CONTINGENCY	1,166,145	-	1,166,145	0.00%
106	2002	59	59711	ACO PROJECTS	-	-	-	0.00%
106	2002	59	59726	XFER OUT PENSION TRUST	-	-	-	0.00%
106	2006	59	59900	INTRAFUND TRANSFER	-	-	-	0.00%
106	2007	59	59800	DA O/H ADMINISTRATION	45,454	-	45,454	0.00%
106	2007	59	59900	INTRAFUND TRANSFER	-	-	-	0.00%
106	2008	59	59800	DA O/H ADMINISTRATION	-	-	-	0.00%
106	2008	59	59900	INTRAFUND TRANSFER	-	-	-	0.00%
106	2013	59	59800	DA O/H ADMINISTRATION	-	-	-	0.00%
106	2013	59	59900	INTRAFUND TRANSFER	45,454	-	45,454	0.00%
106	2024	59	59700	OPERATING TRANSFER OUT	-	-	-	0.00%
106	2027	59	59700	OPERATING TRANSFER OUT	-	-	-	0.00%
106	2032	59	59700	OPERATING TRANSFER OUT	-	-	-	0.00%
106	2035	59	59900	INTRAFUND TRANSFER	-	-	-	0.00%
106	2036	59	59900	INTRAFUND TRANSFER	-	-	-	0.00%
106	20379	59	59900	INTRAFUND TRANSFER	-	-	-	0.00%
107	1101	51	51010	SALARY & WAGES	368,366	93,611	274,756	25.41%
107	1101	51	510105	CORRECTIVE ACTION S&B	-	-	-	0.00%
107	1101	51	510108	COVID-19 SALARIES	-	-	-	0.00%
107	1101	51	51011	EXTRA HELP	-	-	-	0.00%
107	1101	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%
107	1101	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
107	1101	51	51017	PENSION LIABILITY ADJUST	-	-	-	0.00%
107	1101	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
107	1101	51	51020	PERS RETIREMENT	35,805	8,794	27,011	24.56%
107	1101	51	51021	OASDI	35,805	7,060	28,745	19.72%
107	1101	51	51022	UNFUNDED PERS LIAB MISC	72,795	72,795	-	100.00%
107	1101	51	510221	PERS LIABILITY ADJ	-	-	-	0.00%
107	1101	51	51024	ADP MISC PERS UNFUNDED	21,394	21,394	-	100.00%
107	1101	51	51030	GROUP INSURANCE	111,872	13,513	98,359	12.08%
107	1101	51	51031	UNEMPLOYMENT INSURANCE	737	189	548	25.67%
107	1101	51	51040	WORKERS COMPENSATION	7,792	1,948	5,844	25.00%
107	1101	51	51050	DEFERRED COMP MATCH	5,166	842	4,325	16.29%
107	1101	51	51060	SALARY & BENEFIT ADJUST	-	-	-	0.00%
107	1101	53	53120	COMMUNICATIONS	2,338	198	2,140	8.45%
107	1101	53	53150	INSURANCE	6,143	1,536	4,607	25.00%

107	1101	53	53151	LIABILITY EXPENSE ADJUST	-	-	-	0.00%
107	1101	53	53170	MAINTENANCE OF EQUIPMENT	3,737	158	3,579	4.22%
107	1101	53	53180	MTCE STRUCT-IMPRV-GROUNDS	1,900	133	1,767	7.01%
107	1101	53	53200	MEMBERSHIPS & DUES	18,205	19,027	(822)	104.51%
107	1101	53	53220	OFFICE EXPENSE	5,337	-	5,337	0.00%
107	1101	53	53230	PROFESSIONAL/SPECIAL SERV	29,458	14,000	15,458	47.53%
107	1101	53	53235	A-87 OVERHEAD	82,813	20,703	62,110	25.00%
107	1101	53	53237	LEGAL EXPENSE	325,000	-	325,000	0.00%
107	1101	53	532371	CC-LEGAL EXPENSE	-	-	-	0.00%
107	1101	53	53260	RENT/LEASE OF BUILDINGS	-	-	-	0.00%
107	1101	53	53280	SPECIAL DEPARTMENTAL EXP	-	-	-	0.00%
107	1101	53	53290	EMPLOYEE TRAVEL/TRAINING	2,992	-	2,992	0.00%
107	1101	53	53291	TRANSPORTATION EXPENSE	650	-	650	0.00%
107	1101	53	53292	AUTO ALLOWANCE	-	-	-	0.00%
107	1101	53	53300	UTILITIES	6,163	13	6,150	0.21%
107	1101	53	533031	WC SUBROGATION	-	-	-	0.00%
107	1101	53	53304	WORKS COMP EXCESS	4,268,356	-	4,268,356	0.00%
107	1101	53	53305	GEN LIAB SETTLEMENTS	290,000	-	290,000	0.00%
107	1101	53	53306	LIABILITY EXCESS	2,024,643	-	2,024,643	0.00%
107	1101	53	53307	PROPERTY	366,438	-	366,438	0.00%
107	1101	53	53308	UNEMPLOYMENT CLAIMS	255,000	-	255,000	0.00%
107	1101	53	53309	PUB OFCL EXCESS INS	15,800	-	15,800	0.00%
107	1101	53	53313	PROP INS SIR	48,000	-	48,000	0.00%
107	1101	53	53315	INVESTIGATIONS	64,500	15,257	49,243	23.65%
107	1101	53	53316	UNEMPLOYMENT ADMIN	2,600	51	2,549	1.97%
107	1101	53	53318	MED-MALPRACTICE EXCESS	180,318	-	180,318	0.00%
107	1101	53	53319	MED-MAL SETTLEMENT	-	-	-	0.00%
107	1101	53	53800	INTERNAL ASSETS	-	-	-	0.00%
107	1101	53	53801	RISK MANAGEMENT SUBSIDY	60,000	-	60,000	0.00%
107	1101	55	55490	DEPRECIATION	-	-	-	0.00%
107	1101	55	55920	DEL WEBB SALARY	-	-	-	0.00%
107	1101	55	55999	SALARY CONTRA	-	-	-	0.00%
107	1101	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
107	1101	57	57602	OFFICE FURNITURE	-	-	-	0.00%
107	1101	57	57603	COMPUTERS	-	-	-	0.00%
107	1101	59	59000	CONTINGENCY	-	-	-	0.00%
108	5013	51	51010	SALARY & WAGES	10,839,031	2,236,565	8,602,466	20.63%
108	5013	51	5101014	STANDBY	104,386	25,770	78,616	24.69%

108	5013	51	510108	COVID-19 SALARIES	-	-	-	0.00%
108	5013	51	51011	EXTRA HELP	102,240	19,208	83,032	18.79%
108	5013	51	51012	OVERTIME COMPENSATION	137,760	23,805	113,955	17.28%
108	5013	51	51015	PAY IN LIEU/MISC PAYOUTS	141,531	21,483	120,048	15.18%
108	5013	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
108	5013	51	51020	PERS RETIREMENT	1,035,826	219,350	816,476	21.18%
108	5013	51	51021	OASDI	872,326	171,747	700,579	19.69%
108	5013	51	51022	UNFUNDED PERS LIAB MISC	1,778,594	1,778,594	(0)	100.00%
108	5013	51	51024	ADP MISC PERS UNFUNDED	522,728	522,728	(0)	100.00%
108	5013	51	51030	GROUP INSURANCE	3,305,093	828,937	2,476,156	25.08%
108	5013	51	51031	UNEMPLOYMENT INSURANCE	22,806	4,687	18,119	20.55%
108	5013	51	51040	WORKERS COMPENSATION	501,968	125,492	376,476	25.00%
108	5013	51	51050	DEFERRED COMP MATCH	78,000	16,596	61,404	21.28%
108	5013	53	53120	COMMUNICATIONS	102,120	17,559	84,561	17.19%
108	5013	53	53140	HOUSEHOLD EXPENSE	170,474	37,370	133,104	21.92%
108	5013	53	53150	INSURANCE	228,321	57,080	171,241	25.00%
108	5013	53	53170	MAINTENANCE OF EQUIPMENT	308,292	35,401	272,891	11.48%
108	5013	53	53180	MTCE STRUCT-IMPRV-GROUNDS	55,260	1,089	54,171	1.97%
108	5013	53	53200	MEMBERSHIPS & DUES	39,776	39,529	247	99.38%
108	5013	53	53210	MISCELLANEOUS EXPENSE	-	-	-	0.00%
108	5013	53	53220	OFFICE EXPENSE	296,032	73,155	222,877	24.71%
108	5013	53	53230	PROFESSIONAL/SPECIAL SERV	2,446,422	333,422	2,113,000	13.63%
108	5013	53	532300	PROFESSION/SPEC OTHER	2,574,126	201,294	2,372,832	7.82%
108	5013	53	53235	A-87 OVERHEAD	515,446	128,862	386,585	25.00%
108	5013	53	53250	RENT/LEASE OF EQUIPMENT	1,500	-	1,500	0.00%
108	5013	53	53260	RENT/LEASE OF BUILDINGS	152,488	81,757	70,731	53.62%
108	5013	53	53280	SPECIAL DEPARTMENTAL EXP	3,288,047	18,684	3,269,363	0.57%
108	5013	53	53290	EMPLOYEE TRAVEL/TRAINING	13,000	2,476	10,524	19.04%
108	5013	53	53291	TRANSPORTATION EXPENSE	45,000	8,982	36,018	19.96%
108	5013	53	53297	TRANSIT SUBSIDY	-	-	-	0.00%
108	5013	53	53300	UTILITIES	111,000	790	110,210	0.71%
108	5013	53	53800	INTERNAL ASSETS	-	-	-	0.00%
108	5042	53	53230	PROFESSIONAL/SPECIAL SERV	-	-	-	0.00%
108	5001	55	55411	CMSP	-	-	-	0.00%
108	5013	55	55400	SUPPORT & CARE OF PERSONS	879,200	152,770	726,430	17.38%
108	5013	55	55401	SUPPORT AND CARE - OTHER	69,512	32,270	37,242	46.42%
108	5013	55	55417	TC IHSS POWER AUTHORITY	-	-	-	0.00%
108	5013	55	55480	TAXES ASSESSMENTS	3,510	-	3,510	0.00%

108	5013	55	555211	BUILDING USE ALLOWANCE	55,000	12,066	42,934	21.94%
108	5013	55	55533	ARRA EXPENSES	-	-	-	0.00%
108	5022	55	55395	COUNTY CHILDRENS FUND	20,000	20,000	-	100.00%
108	5022	55	55396	TEH LINKAGE COMMITTMENT	-	-	-	0.00%
108	5022	55	55397	COMMUNITY BASE RESOURCE	26,244	495	25,749	1.89%
108	5022	55	55398	CAL-WORKS	9,082,129	2,092,378	6,989,751	23.04%
108	5022	55	55399	ARC	163,812	49,166	114,646	30.01%
108	5022	55	55402	FOSTER CARE	4,576,786	1,068,408	3,508,378	23.34%
108	5022	55	55403	WRAPAROUND-FC	500	207	293	41.37%
108	5022	55	55404	F.C. SED (AB 3632)	-	-	-	0.00%
108	5022	55	55406	THP PLUS	-	-	-	0.00%
108	5022	55	55408	ADOPTION ASSISTANCE	9,527,092	2,394,078	7,133,014	25.13%
108	5022	55	55409	LIHEAP	20,908	1,548	19,360	7.41%
108	5022	55	55412	WINS	45,079	2,396	42,683	5.31%
108	5022	55	55533	ARRA EXPENSES	-	-	-	0.00%
108	5042	55	55400	SUPPORT & CARE OF PERSONS	196,182	57,147	139,035	29.13%
108	5042	55	55401	SUPPORT AND CARE - OTHER	43,972	15,504	28,468	35.26%
108	5042	55	55411	CMSP	-	-	-	0.00%
108	5013	57	57500	IMPROVEMENT & STRUCTURES	-	-	-	0.00%
108	5013	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
108	5013	57	57602	OFFICE FURNITURE	-	-	-	0.00%
108	5013	57	57603	COMPUTERS	10,000	-	10,000	0.00%
108	5013	57	57605	VEHICLES	-	-	-	0.00%
108	5013	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
108	5001	59	59000	CONTINGENCY	-	-	-	0.00%
108	5001	59	59001	SPECIAL CONTINGENCY	-	-	-	0.00%
108	5013	59	59700	OPERATING TRANSFER OUT	-	-	-	0.00%
108	5013	59	59725	DEBT SVC AIRCON	105,651	-	105,651	0.00%
108	5013	59	59900	INTRAFUND TRANSFER	-	-	-	0.00%
108	5022	59	5970614	CLR2011 CALWORKS MOE	-	-	-	0.00%
110	8013	53	53230	PROFESSIONAL/SPECIAL SERV	6,000	-	6,000	0.00%
110	8011	55	55420	RETIRE OTHER LT DEBT	-	-	-	0.00%
110	8011	55	554201	RETIRE FIRE LT DEBT	-	-	-	0.00%
110	8011	55	554202	RETIRE ROAD LT DEBT	-	-	-	0.00%
110	8011	55	55440	INTEREST ON OTHER LT DEBT	-	-	-	0.00%
110	8011	55	554411	INTEREST ON FIRE LT DEBT	-	-	-	0.00%
110	8011	55	554412	INTEREST ON ROAD LT DEBT	-	-	-	0.00%
110	8011	55	55448	PRINCIPAL AIRCON DEBT	425,590	-	425,590	0.00%

110	8011	55	55449	INTEREST AIRCON DEBT	161,084	-	161,084	0.00%
110	8012	55	55520	CONTR TO OTHER AGENCIES	-	-	-	0.00%
110	8013	55	55425	RETIRE LT DEBT 98	-	-	-	0.00%
110	8013	55	55426	RETIRE LT DEBT 02	-	-	-	0.00%
110	8013	55	55427	RETIRE LT DEBT 14	660,000	660,000	-	100.00%
110	8013	55	55444	INTEREST ON 95 COP	-	-	-	0.00%
110	8013	55	55445	INTEREST ON 98 COP	-	-	-	0.00%
110	8013	55	55446	INTEREST ON 02 COP	-	-	-	0.00%
110	8013	55	55447	INTEREST LT DEBT 14	209,675	109,994	99,681	52.46%
110	8011	59	59000	CONTINGENCY	-	-	-	0.00%
110	8013	59	59700	OPERATING TRANSFER OUT	-	-	-	0.00%
112	40121	51	51010	SALARY & WAGES	3,206,820	392,636	2,814,184	12.24%
112	40121	51	510108	COVID-19 SALARIES	-	-	-	0.00%
112	40121	51	51011	EXTRA HELP	9,142	9,247	(105)	101.14%
112	40121	51	51012	OVERTIME COMPENSATION	29,060	-	29,060	0.00%
112	40121	51	51015	PAY IN LIEU/MISC PAYOUTS	16,698	5,833	10,866	34.93%
112	40121	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
112	40121	51	51020	PERS RETIREMENT	312,630	37,943	274,686	12.14%
112	40121	51	51021	OASDI	254,597	29,142	225,455	11.45%
112	40121	51	51022	UNFUNDED PERS LIAB MISC	362,653	362,653	-	100.00%
112	40121	51	51024	ADP MISC PERS UNFUNDED	106,584	106,584	-	100.00%
112	40121	51	51030	GROUP INSURANCE	1,057,449	137,613	919,836	13.01%
112	40121	51	51031	UNEMPLOYMENT INSURANCE	6,593	793	5,800	12.03%
112	40121	51	51040	WORKERS COMPENSATION	60,586	15,146	45,439	25.00%
112	40121	51	51050	DEFERRED COMP MATCH	31,320	2,265	29,055	7.23%
112	40131	51	51010	SALARY & WAGES	6,775,540	993,426	5,782,114	14.66%
112	40131	51	5101014	STANDBY	-	13,525	(13,525)	0.00%
112	40131	51	510108	COVID-19 SALARIES	-	-	-	0.00%
112	40131	51	51011	EXTRA HELP	35,941	18,361	17,580	51.09%
112	40131	51	51012	OVERTIME COMPENSATION	86,942	1,401	85,541	1.61%
112	40131	51	51015	PAY IN LIEU/MISC PAYOUTS	18,771	65,329	(46,558)	348.03%
112	40131	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
112	40131	51	51020	PERS RETIREMENT	650,450	96,769	553,682	14.88%
112	40131	51	51021	OASDI	530,444	80,000	450,444	15.08%
112	40131	51	51022	UNFUNDED PERS LIAB MISC	727,740	727,740	-	100.00%
112	40131	51	51024	ADP MISC PERS UNFUNDED	213,883	213,883	-	100.00%
112	40131	51	51030	GROUP INSURANCE	2,210,978	313,119	1,897,859	14.16%
112	40131	51	51031	UNEMPLOYMENT INSURANCE	13,834	2,175	11,659	15.72%

112	40131	51	51040	WORKERS COMPENSATION	272,194	68,048	204,145	25.00%
112	40131	51	51050	DEFERRED COMP MATCH	16,710	4,100	12,610	24.54%
112	40171	51	51010	SALARY & WAGES	1,040,139	191,043	849,096	18.37%
112	40171	51	510108	COVID-19 SALARIES	-	-	-	0.00%
112	40171	51	51011	EXTRA HELP	30,375	2,624	27,751	8.64%
112	40171	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%
112	40171	51	51015	PAY IN LIEU/MISC PAYOUTS	-	1,828	(1,828)	0.00%
112	40171	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
112	40171	51	51020	PERS RETIREMENT	101,102	18,393	82,708	18.19%
112	40171	51	51021	OASDI	82,305	14,448	67,857	17.55%
112	40171	51	51022	UNFUNDED PERS LIAB MISC	152,427	152,437	(10)	100.01%
112	40171	51	51024	ADP MISC PERS UNFUNDED	44,798	44,798	-	100.00%
112	40171	51	51030	GROUP INSURANCE	414,297	71,568	342,729	17.27%
112	40171	51	51031	UNEMPLOYMENT INSURANCE	2,152	395	1,757	18.35%
112	40171	51	51040	WORKERS COMPENSATION	114,644	28,661	85,983	25.00%
112	40171	51	51050	DEFERRED COMP MATCH	5,370	1,920	3,450	35.75%
112	40251	51	51010	SALARY & WAGES	1,493,697	192,839	1,300,857	12.91%
112	40251	51	510108	COVID-19 SALARIES	-	-	-	0.00%
112	40251	51	51011	EXTRA HELP	3,348	786	2,562	23.46%
112	40251	51	51012	OVERTIME COMPENSATION	2,000	-	2,000	0.00%
112	40251	51	51015	PAY IN LIEU/MISC PAYOUTS	373	2,060	(1,687)	552.57%
112	40251	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
112	40251	51	51020	PERS RETIREMENT	145,187	19,051	126,136	13.12%
112	40251	51	51021	OASDI	115,715	14,546	101,169	12.57%
112	40251	51	51022	UNFUNDED PERS LIAB MISC	177,713	177,713	-	100.00%
112	40251	51	51024	ADP MISC PERS UNFUNDED	52,230	52,230	-	100.00%
112	40251	51	51030	GROUP INSURANCE	396,645	50,016	346,629	12.61%
112	40251	51	51031	UNEMPLOYMENT INSURANCE	2,999	394	2,605	13.14%
112	40251	51	51040	WORKERS COMPENSATION	27,468	6,867	20,601	25.00%
112	40251	51	51050	DEFERRED COMP MATCH	13,200	195	13,005	1.48%
112	40261	51	51010	SALARY & WAGES	319,036	61,811	257,225	19.37%
112	40261	51	510108	COVID-19 SALARIES	-	-	-	0.00%
112	40261	51	51011	EXTRA HELP	50,148	-	50,148	0.00%
112	40261	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%
112	40261	51	51015	PAY IN LIEU/MISC PAYOUTS	30,793	30,819	(27)	100.09%
112	40261	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
112	40261	51	51020	PERS RETIREMENT	31,010	6,078	24,932	19.60%
112	40261	51	51021	OASDI	30,810	6,955	23,855	22.57%

112	40261	51	51022	UNFUNDED PERS LIAB MISC	50,173	50,173	-	100.00%
112	40261	51	51024	ADP MISC PERS UNFUNDED	14,746	14,746	-	100.00%
112	40261	51	51030	GROUP INSURANCE	93,590	16,952	76,639	18.11%
112	40261	51	51031	UNEMPLOYMENT INSURANCE	800	186	614	23.24%
112	40261	51	51040	WORKERS COMPENSATION	6,713	1,678	5,035	25.00%
112	40261	51	51050	DEFERRED COMP MATCH	2,772	333	2,439	12.01%
112	40301	51	51010	SALARY & WAGES	-	-	-	0.00%
112	40301	51	510108	COVID-19 SALARIES	-	-	-	0.00%
112	40301	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%
112	40301	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
112	40301	51	51020	PERS RETIREMENT	-	-	-	0.00%
112	40301	51	51021	OASDI	-	-	-	0.00%
112	40301	51	51030	GROUP INSURANCE	-	-	-	0.00%
112	40301	51	51031	UNEMPLOYMENT INSURANCE	-	-	-	0.00%
112	40301	51	51040	WORKERS COMPENSATION	-	-	-	0.00%
112	40301	51	51050	DEFERRED COMP MATCH	-	-	-	0.00%
112	40121	53	53110	CLOTHING & PERSONNEL SUPP	-	-	-	0.00%
112	40121	53	53120	COMMUNICATIONS	64,492	6,233	58,259	9.66%
112	40121	53	53130	FOOD	-	-	-	0.00%
112	40121	53	53140	HOUSEHOLD EXPENSE	32,285	3,943	28,342	12.21%
112	40121	53	53150	INSURANCE	43,981	10,995	32,986	25.00%
112	40121	53	53170	MAINTENANCE OF EQUIPMENT	32,850	1,238	31,612	3.77%
112	40121	53	53180	MTCE STRUCT-IMPRV-GROUNDS	41,327	782	40,545	1.89%
112	40121	53	53190	MEDICAL/DENTAL LAB SUPPLY	42,010	2,693	39,317	6.41%
112	40121	53	53200	MEMBERSHIPS & DUES	21,014	10,724	10,290	51.03%
112	40121	53	53220	OFFICE EXPENSE	94,560	8,105	86,454	8.57%
112	40121	53	53230	PROFESSIONAL/SPECIAL SERV	925,269	166,367	758,902	17.98%
112	40121	53	53235	A-87 OVERHEAD	-	-	-	0.00%
112	40121	53	53250	RENT/LEASE OF EQUIPMENT	39,238	1,189	38,049	3.03%
112	40121	53	53260	RENT/LEASE OF BUILDINGS	47,922	13,356	34,566	27.87%
112	40121	53	53280	SPECIAL DEPARTMENTAL EXP	460,883	3,049	457,834	0.66%
112	40121	53	53290	EMPLOYEE TRAVEL/TRAINING	81,903	3,319	78,584	4.05%
112	40121	53	53291	TRANSPORTATION EXPENSE	4,579	802	3,777	17.52%
112	40121	53	53297	TRANSIT SUBSIDY	-	-	-	0.00%
112	40121	53	53300	UTILITIES	62,069	4,280	57,790	6.89%
112	40121	53	53318	MED-MALPRACTICE EXCESS	15,942	-	15,942	0.00%
112	40121	53	53800	INTERNAL ASSETS	9,924	-	9,924	0.00%
112	40131	53	53110	CLOTHING & PERSONNEL SUPP	1,000	-	1,000	0.00%

112	40131	53	53120	COMMUNICATIONS	68,635	13,217	55,417	19.26%
112	40131	53	53130	FOOD	-	-	-	0.00%
112	40131	53	53140	HOUSEHOLD EXPENSE	54,911	6,767	48,145	12.32%
112	40131	53	53150	INSURANCE	84,370	21,093	63,278	25.00%
112	40131	53	53170	MAINTENANCE OF EQUIPMENT	56,390	3,112	53,278	5.52%
112	40131	53	53180	MTCE STRUCT-IMPRV-GROUNDS	35,253	663	34,590	1.88%
112	40131	53	53190	MEDICAL/DENTAL LAB SUPPLY	4,495	498	3,997	11.08%
112	40131	53	53200	MEMBERSHIPS & DUES	23,265	22,742	523	97.75%
112	40131	53	53220	OFFICE EXPENSE	170,278	7,936	162,342	4.66%
112	40131	53	53230	PROFESSIONAL/SPECIAL SERV	6,865,964	467,454	6,398,510	6.81%
112	40131	53	53235	A-87 OVERHEAD	284,996	71,249	213,747	25.00%
112	40131	53	53250	RENT/LEASE OF EQUIPMENT	79,604	514	79,090	0.65%
112	40131	53	53260	RENT/LEASE OF BUILDINGS	40,335	10,528	29,807	26.10%
112	40131	53	53270	SMALL TOOLS & INSTRUMENTS	100	-	100	0.00%
112	40131	53	53280	SPECIAL DEPARTMENTAL EXP	122,737	9,330	113,407	7.60%
112	40131	53	53290	EMPLOYEE TRAVEL/TRAINING	46,585	3,723	42,862	7.99%
112	40131	53	53291	TRANSPORTATION EXPENSE	27,263	3,311	23,952	12.15%
112	40131	53	53297	TRANSIT SUBSIDY	-	-	-	0.00%
112	40131	53	53300	UTILITIES	67,331	5,611	61,719	8.33%
112	40131	53	53318	MED-MALPRACTICE EXCESS	70,249	-	70,249	0.00%
112	40131	53	53800	INTERNAL ASSETS	40,065	-	40,065	0.00%
112	40171	53	53110	CLOTHING & PERSONNEL SUPP	-	-	-	0.00%
112	40171	53	53120	COMMUNICATIONS	15,651	4,163	11,488	26.60%
112	40171	53	53130	FOOD	2,000	-	2,000	0.00%
112	40171	53	53140	HOUSEHOLD EXPENSE	12,602	1,198	11,404	9.50%
112	40171	53	53150	INSURANCE	20,219	5,055	15,164	25.00%
112	40171	53	53170	MAINTENANCE OF EQUIPMENT	9,471	1,274	8,197	13.45%
112	40171	53	53180	MTCE STRUCT-IMPRV-GROUNDS	11,910	6,811	5,099	57.18%
112	40171	53	53190	MEDICAL/DENTAL LAB SUPPLY	1,015	-	1,015	0.00%
112	40171	53	53200	MEMBERSHIPS & DUES	5,384	7,175	(1,790)	133.25%
112	40171	53	53220	OFFICE EXPENSE	43,263	4,760	38,503	11.00%
112	40171	53	53230	PROFESSIONAL/SPECIAL SERV	1,118,324	10,187	1,108,137	0.91%
112	40171	53	53235	A-87 OVERHEAD	78,684	19,671	59,013	25.00%
112	40171	53	53250	RENT/LEASE OF EQUIPMENT	27,136	810	26,326	2.98%
112	40171	53	53260	RENT/LEASE OF BUILDINGS	19,780	5,592	14,188	28.27%
112	40171	53	53280	SPECIAL DEPARTMENTAL EXP	10,452	41	10,411	0.39%
112	40171	53	53290	EMPLOYEE TRAVEL/TRAINING	19,993	-	19,993	0.00%
112	40171	53	53291	TRANSPORTATION EXPENSE	7,032	887	6,145	12.61%

112	40171	53	53297	TRANSIT SUBSIDY	-	-	-	0.00%
112	40171	53	53300	UTILITIES	46,704	4,083	42,621	8.74%
112	40171	53	53318	MED-MALPRACTICE EXCESS	18,437	-	18,437	0.00%
112	40171	53	53800	INTERNAL ASSETS	8,832	-	8,832	0.00%
112	40251	53	53110	CLOTHING & PERSONNEL SUPP	-	-	-	0.00%
112	40251	53	53120	COMMUNICATIONS	17,707	2,814	14,893	15.89%
112	40251	53	53140	HOUSEHOLD EXPENSE	25,671	3,120	22,551	12.16%
112	40251	53	53150	INSURANCE	18,059	4,515	13,544	25.00%
112	40251	53	53170	MAINTENANCE OF EQUIPMENT	10,966	78	10,888	0.71%
112	40251	53	53180	MTCE STRUCT-IMPRV-GROUNDS	18,420	791	17,629	4.29%
112	40251	53	53190	MEDICAL/DENTAL LAB SUPPLY	84,859	14,751	70,108	17.38%
112	40251	53	53200	MEMBERSHIPS & DUES	6,673	3,453	3,220	51.75%
112	40251	53	53210	MISCELLANEOUS EXPENSE	-	-	-	0.00%
112	40251	53	53220	OFFICE EXPENSE	88,057	4,266	83,791	4.85%
112	40251	53	53230	PROFESSIONAL/SPECIAL SERV	445,205	157,305	287,901	35.33%
112	40251	53	53232	CMSP ADMINISTRATION	-	-	-	0.00%
112	40251	53	53235	A-87 OVERHEAD	103,052	25,763	77,289	25.00%
112	40251	53	53250	RENT/LEASE OF EQUIPMENT	13,192	1,225	11,967	9.29%
112	40251	53	53260	RENT/LEASE OF BUILDINGS	13,323	3,123	10,200	23.44%
112	40251	53	53280	SPECIAL DEPARTMENTAL EXP	2,945	310	2,634	10.54%
112	40251	53	53290	EMPLOYEE TRAVEL/TRAINING	10,757	786	9,971	7.31%
112	40251	53	53291	TRANSPORTATION EXPENSE	2,269	264	2,006	11.62%
112	40251	53	53297	TRANSIT SUBSIDY	-	-	-	0.00%
112	40251	53	53300	UTILITIES	48,746	5,912	42,834	12.13%
112	40251	53	53318	MED-MALPRACTICE EXCESS	34,677	-	34,677	0.00%
112	40251	53	53800	INTERNAL ASSETS	8,050	242	7,808	3.00%
112	40261	53	53150	INSURANCE	2,775	694	2,081	25.00%
112	40261	53	53230	PROFESSIONAL/SPECIAL SERV	1,602	-	1,602	0.00%
112	40261	53	53235	A-87 OVERHEAD	14,716	3,679	11,037	25.00%
112	40261	53	53318	MED-MALPRACTICE EXCESS	3,507	-	3,507	0.00%
112	40261	53	53800	INTERNAL ASSETS	-	-	-	0.00%
112	40301	53	53150	INSURANCE	-	-	-	0.00%
112	40301	53	53190	MEDICAL/DENTAL LAB SUPPLY	1,000	-	1,000	0.00%
112	40301	53	53230	PROFESSIONAL/SPECIAL SERV	76,857	-	76,857	0.00%
112	40301	53	53235	A-87 OVERHEAD	509	127	382	25.00%
112	40301	53	53290	EMPLOYEE TRAVEL/TRAINING	2,500	-	2,500	0.00%
112	40301	53	53318	MED-MALPRACTICE EXCESS	-	-	-	0.00%
112	40301	53	53800	INTERNAL ASSETS	-	-	-	0.00%

112	4009	55	55428	RETIRE TRAN HSA	25,000,000	-	25,000,000	0.00%
112	4009	55	55450	INTEREST EXPENSE	1,000,000	-	1,000,000	0.00%
112	40121	55	55420	RETIRE OTHER LT DEBT	-	-	-	0.00%
112	40121	55	55440	INTEREST ON OTHER LT DEBT	-	-	-	0.00%
112	40121	55	55533	ARRA EXPENSES	-	-	-	0.00%
112	40131	55	55400	SUPPORT & CARE OF PERSONS	3,052,479	559,866	2,492,613	18.34%
112	40131	55	55405	SUPPORT/CARE-STATE HOSP	87,500	-	87,500	0.00%
112	40131	55	55407	INSTITUTE MENTAL DISEASE	1,300,000	139,287	1,160,713	10.71%
112	40131	55	55415	MANAGED CARE	-	5,432	(5,432)	0.00%
112	40131	55	55420	RETIRE OTHER LT DEBT	-	-	-	0.00%
112	40131	55	55440	INTEREST ON OTHER LT DEBT	-	-	-	0.00%
112	40131	55	55520	CONTR TO OTHER AGENCIES	-	-	-	0.00%
112	40131	55	55533	ARRA EXPENSES	-	-	-	0.00%
112	40171	55	55400	SUPPORT & CARE OF PERSONS	120,097	-	120,097	0.00%
112	40171	55	55420	RETIRE OTHER LT DEBT	-	-	-	0.00%
112	40171	55	55440	INTEREST ON OTHER LT DEBT	-	-	-	0.00%
112	40171	55	555211	BUILDING USE ALLOWANCE	-	-	-	0.00%
112	40171	55	55533	ARRA EXPENSES	-	-	-	0.00%
112	40251	55	55420	RETIRE OTHER LT DEBT	-	-	-	0.00%
112	40251	55	55440	INTEREST ON OTHER LT DEBT	-	-	-	0.00%
112	40301	55	55400	SUPPORT & CARE OF PERSONS	70,000	564	69,436	0.81%
112	40121	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
112	40121	57	57602	OFFICE FURNITURE	-	-	-	0.00%
112	40121	57	57603	COMPUTERS	39,626	-	39,626	0.00%
112	40121	57	57605	VEHICLES	-	-	-	0.00%
112	40121	57	57608	SPECIAL DEPT EQUIPMENT	20,000	-	20,000	0.00%
112	40131	57	57500	IMPROVEMENT & STRUCTURES	-	-	-	0.00%
112	40131	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
112	40131	57	57602	OFFICE FURNITURE	-	-	-	0.00%
112	40131	57	57603	COMPUTERS	72,816	-	72,816	0.00%
112	40131	57	57605	VEHICLES	120,000	-	120,000	0.00%
112	40131	57	57608	SPECIAL DEPT EQUIPMENT	40,000	-	40,000	0.00%
112	40171	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
112	40171	57	57603	COMPUTERS	48,000	-	48,000	0.00%
112	40171	57	57605	VEHICLES	-	-	-	0.00%
112	40171	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
112	40251	57	57500	IMPROVEMENT & STRUCTURES	-	-	-	0.00%
112	40251	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%

112	40251	57	57603	COMPUTERS	37,279	-	37,279	0.00%
112	40251	57	57605	VEHICLES	-	-	-	0.00%
112	40251	57	57606	MEDICAL FURNITURE	12,000	-	12,000	0.00%
112	40251	57	57607	MEDICAL EQUIPMENT	5,000	-	5,000	0.00%
112	40251	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
112	4009	59	59000	CONTINGENCY	-	-	-	0.00%
112	4009	59	59711	ACO PROJECTS	-	-	-	0.00%
112	4009	59	59723	DEBT SVC COP'S 2014	-	-	-	0.00%
112	4009	59	59725	DEBT SVC AIRCON	118,954	-	118,954	0.00%
112	40121	59	59900	INTRAFUND TRANSFER	977,279	-	977,279	0.00%
112	40121	59	59905	INTERFUND TRSF FIXED AST	-	-	-	0.00%
112	40131	59	5970616	CLR 2011 BEHAVIORAL HLTH	-	-	-	0.00%
112	40131	59	59900	INTRAFUND TRANSFER	(1,930,499)	123,700	(2,054,200)	(6.41%)
112	40131	59	59905	INTERFUND TRSF FIXED AST	-	-	-	0.00%
112	40171	59	5970616	CLR 2011 BEHAVIORAL HLTH	-	-	-	0.00%
112	40171	59	59900	INTRAFUND TRANSFER	324,026	(123,700)	447,727	(38.18%)
112	40171	59	59905	INTERFUND TRSF FIXED AST	-	-	-	0.00%
112	40251	59	59900	INTRAFUND TRANSFER	586,962	-	586,962	0.00%
112	40251	59	59905	INTERFUND TRSF FIXED AST	-	-	-	0.00%
112	40261	59	59900	INTRAFUND TRANSFER	-	-	-	0.00%
113	5015	51	51010	SALARY & WAGES	1,010,435	216,414	794,021	21.42%
113	5015	51	510108	COVID-19 SALARIES	-	-	-	0.00%
113	5015	51	51011	EXTRA HELP	20,276	3,145	17,131	15.51%
113	5015	51	51012	OVERTIME COMPENSATION	8,275	863	7,412	10.43%
113	5015	51	51015	PAY IN LIEU/MISC PAYOUTS	1,200	-	1,200	0.00%
113	5015	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
113	5015	51	51020	PERS RETIREMENT	98,215	21,227	76,988	21.61%
113	5015	51	51021	OASDI	80,425	16,228	64,197	20.18%
113	5015	51	51022	UNFUNDED PERS LIAB MISC	212,996	212,996	-	100.00%
113	5015	51	51024	ADP MISC PERS UNFUNDED	62,600	62,600	-	100.00%
113	5015	51	51030	GROUP INSURANCE	372,868	75,446	297,422	20.23%
113	5015	51	51031	UNEMPLOYMENT INSURANCE	2,080	445	1,635	21.37%
113	5015	51	51040	WORKERS COMPENSATION	52,477	13,119	39,358	25.00%
113	5015	51	51050	DEFERRED COMP MATCH	10,320	1,860	8,460	18.02%
113	5015	53	53120	COMMUNICATIONS	11,500	2,641	8,859	22.96%
113	5015	53	53140	HOUSEHOLD EXPENSE	19,500	3,268	16,232	16.76%
113	5015	53	53150	INSURANCE	16,461	4,115	12,346	25.00%
113	5015	53	53170	MAINTENANCE OF EQUIPMENT	6,760	1,101	5,659	16.29%

113	5015	53	53180	MTCE STRUCT-IMPRV-GROUNDS	2,400	117	2,283	4.88%
113	5015	53	53200	MEMBERSHIPS & DUES	6,000	2,665	3,335	44.42%
113	5015	53	53210	MISCELLANEOUS EXPENSE	43,940	-	43,940	0.00%
113	5015	53	53220	OFFICE EXPENSE	15,000	390	14,610	2.60%
113	5015	53	53230	PROFESSIONAL/SPECIAL SERV	115,000	17,598	97,402	15.30%
113	5015	53	53235	A-87 OVERHEAD	77,387	19,347	58,040	25.00%
113	5015	53	53240	PUBLICATION/LEGAL NOTICES	-	-	-	0.00%
113	5015	53	53250	RENT/LEASE OF EQUIPMENT	2,500	558	1,942	22.33%
113	5015	53	53260	RENT/LEASE OF BUILDINGS	60,184	15,046	45,138	25.00%
113	5015	53	53280	SPECIAL DEPARTMENTAL EXP	18,000	2,069	15,932	11.49%
113	5015	53	53290	EMPLOYEE TRAVEL/TRAINING	21,500	1,630	19,870	7.58%
113	5015	53	53291	TRANSPORTATION EXPENSE	1,300	253	1,047	19.49%
113	5015	53	53300	UTILITIES	28,000	10,441	17,559	37.29%
113	5015	53	53800	INTERNAL ASSETS	-	-	-	0.00%
113	5015	55	55533	ARRA EXPENSES	-	-	-	0.00%
113	5015	57	57600	EQUIPMENT	-	-	-	0.00%
113	5015	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
113	5015	57	57602	OFFICE FURNITURE	-	-	-	0.00%
113	5015	57	57603	COMPUTERS	-	-	-	0.00%
113	5015	57	57605	VEHICLES	-	-	-	0.00%
113	5015	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
113	5015	59	59000	CONTINGENCY	-	-	-	0.00%
115	2065	51	51010	SALARY & WAGES	599,144	105,796	493,349	17.66%
115	2065	51	510108	COVID-19 SALARIES	-	-	-	0.00%
115	2065	51	51011	EXTRA HELP	-	-	-	0.00%
115	2065	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%
115	2065	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
115	2065	51	51019	UNFUNDED PERS LIAB MISC	-	-	-	0.00%
115	2065	51	51020	PERS RETIREMENT	59,495	10,391	49,104	17.46%
115	2065	51	51021	OASDI	46,036	7,827	38,209	17.00%
115	2065	51	51022	UNFUNDED PERS LIAB MISC	88,473	88,473	-	100.00%
115	2065	51	51024	ADP MISC PERS UNFUNDED	26,002	26,002	-	100.00%
115	2065	51	51030	GROUP INSURANCE	177,951	35,782	142,169	20.11%
115	2065	51	51031	UNEMPLOYMENT INSURANCE	1,198	213	986	17.75%
115	2065	51	51040	WORKERS COMPENSATION	17,526	4,381	13,144	25.00%
115	2065	51	51050	DEFERRED COMP MATCH	5,280	540	4,740	10.23%
115	2065	53	53110	CLOTHING & PERSONNEL SUPP	5,000	-	5,000	0.00%
115	2065	53	53120	COMMUNICATIONS	8,000	1,336	6,664	16.70%

115	2065	53	53140	HOUSEHOLD EXPENSE	-	-	-	0.00%
115	2065	53	53150	INSURANCE	13,273	3,318	9,955	25.00%
115	2065	53	53170	MAINTENANCE OF EQUIPMENT	8,000	2,614	5,386	32.68%
115	2065	53	53200	MEMBERSHIPS & DUES	2,000	683	1,317	34.14%
115	2065	53	53220	OFFICE EXPENSE	18,000	7,485	10,515	41.59%
115	2065	53	53230	PROFESSIONAL/SPECIAL SERV	75,000	57	74,944	0.08%
115	2065	53	532300	PROFESSION/SPEC OTHER	65,000	57,881	7,119	89.05%
115	2065	53	53235	A-87 OVERHEAD	53,070	13,268	39,803	25.00%
115	2065	53	53260	RENT/LEASE OF BUILDINGS	-	-	-	0.00%
115	2065	53	53270	SMALL TOOLS & INSTRUMENTS	1,000	386	614	38.62%
115	2065	53	53280	SPECIAL DEPARTMENTAL EXP	30,000	3,731	26,269	12.44%
115	2065	53	532803	MISCELLANEOUS PROJECTS	5,000	-	5,000	0.00%
115	2065	53	532805	ABATEMENT	-	-	-	0.00%
115	2065	53	53290	EMPLOYEE TRAVEL/TRAINING	20,000	4,811	15,189	24.06%
115	2065	53	53291	TRANSPORTATION EXPENSE	15,000	2,357	12,643	15.71%
115	2065	53	53294	SMIP TRAINING	-	-	-	0.00%
115	2065	53	53800	INTERNAL ASSETS	1,125	-	1,125	0.00%
115	2065	55	55520	CONTR TO OTHER AGENCIES	-	-	-	0.00%
115	2065	57	57601	OFFICE EQUIPMENT	-	-	-	0.00%
115	2065	57	57602	OFFICE FURNITURE	-	-	-	0.00%
115	2065	57	57603	COMPUTERS	-	-	-	0.00%
115	2065	57	57605	VEHICLES	-	-	-	0.00%
115	2065	57	57608	SPECIAL DEPT EQUIPMENT	21,930	18,958	2,973	86.45%
115	2065	59	59000	CONTINGENCY	100,000	-	100,000	0.00%
115	2065	59	59900	INTRAFUND TRANSFER	-	-	-	0.00%
116	5063	51	51010	SALARY & WAGES	50,757	11,330	39,427	22.32%
116	5063	51	510108	COVID-19 SALARIES	-	-	-	0.00%
116	5063	51	51011	EXTRA HELP	49,500	15,477	34,023	31.27%
116	5063	51	51012	OVERTIME COMPENSATION	-	-	-	0.00%
116	5063	51	51015	PAY IN LIEU/MISC PAYOUTS	-	-	-	0.00%
116	5063	51	51020	PERS RETIREMENT	4,864	1,113	3,751	22.88%
116	5063	51	51021	OASDI	7,669	2,011	5,658	26.22%
116	5063	51	51022	UNFUNDED PERS LIAB MISC	8,837	8,837	0	100.00%
116	5063	51	51024	ADP MISC PERS UNFUNDED	2,597	2,597	(0)	100.00%
116	5063	51	51030	GROUP INSURANCE	23,210	5,802	17,408	25.00%
116	5063	51	51031	UNEMPLOYMENT INSURANCE	201	54	147	26.87%
116	5063	51	51040	WORKERS COMPENSATION	1,929	482	1,447	25.00%
116	5063	51	51050	DEFERRED COMP MATCH	720	180	540	25.00%

116	5063	53	53120	COMMUNICATIONS	410	73	337	17.90%
116	5063	53	53130	FOOD	29,400	21,000	8,400	71.43%
116	5063	53	53140	HOUSEHOLD EXPENSE	-	-	-	0.00%
116	5063	53	53150	INSURANCE	8,447	2,112	6,335	25.00%
116	5063	53	53170	MAINTENANCE OF EQUIPMENT	3,600	141	3,459	3.93%
116	5063	53	53200	MEMBERSHIPS & DUES	260	-	260	0.00%
116	5063	53	53220	OFFICE EXPENSE	900	489	411	54.33%
116	5063	53	53230	PROFESSIONAL/SPECIAL SERV	321,753	51,425	270,328	15.98%
116	5063	53	53260	RENT/LEASE OF BUILDINGS	7,800	6,450	1,350	82.69%
116	5063	53	53280	SPECIAL DEPARTMENTAL EXP	160	160	-	100.00%
116	5063	53	53290	EMPLOYEE TRAVEL/TRAINING	-	-	-	0.00%
116	5063	53	53291	TRANSPORTATION EXPENSE	5,000	1,875	3,125	37.50%
116	5063	53	53300	UTILITIES	-	-	-	0.00%
116	5063	53	53800	INTERNAL ASSETS	-	-	-	0.00%
116	5063	55	55413	NEGATIVE INTEREST APPORT	-	-	-	0.00%
116	5063	55	55533	ARRA EXPENSES	-	-	-	0.00%
116	5063	57	57605	VEHICLES	-	-	-	0.00%
116	5063	57	57608	SPECIAL DEPT EQUIPMENT	-	-	-	0.00%
116	5063	59	59000	CONTINGENCY	-	-	-	0.00%
Overall - Total					**278,725,688**	**47,820,935**	**230,904,753**	

ser Name: TC\kpeterson

Tehama County

TEBD135 Revenue Status

Accounting Period 03/2026

Selected Criteria: All Accounts; All Activities; All Budget Units; All Functions; Multiple Funds Selected; Sorted by Fund, 1st Subtotal,
Report Generated on Oct 20, 2025 10:06:22 AM

Fund	Budget Unit	1st Subtotal	Account	Account Desc	Current Budget	YTD Receipts	Balance	YTD/BUD
101	1021	410	410010	P/T CURRENT SECURED	14,293,953	-	14,293,953	0.00%
101	1021	410	410011	OPERATING UNITARY TAX	1,100,000	473	1,099,527	0.04%
101	1021	410	410020	P/T CURRENT UNSECURED	650,000	505,866	144,134	77.83%
101	1021	410	410030	P/T PRIOR SECURED	-	-	-	0.00%
101	1021	410	410040	P/T PRIOR YEAR UNSECURED	40,000	5,949	34,051	14.87%
101	1021	410	410060	P/T CURRENT SUPPLEMENTAL	360,000	-	360,000	0.00%
101	1021	410	410070	P/T PRIOR SUPPLEMENTAL	-	-	-	0.00%
101	1021	410	410075	PROPERTY TAX IN-LIEU VLF	11,222,856	-	11,222,856	0.00%
101	1021	410	410080	SALES & USE TAX	2,695,437	104,667	2,590,770	3.88%
101	1021	410	410089	PROPERTY TAX IN LIEU S/T	-	-	-	0.00%
101	1021	410	410093	RACE HORSE IN LIEU	-	-	-	0.00%
101	1021	410	410094	TIMBER YIELD GUARANTEE	70,000	-	70,000	0.00%
101	1021	410	410096	AIRCRAFT TAXES	200,000	293,827	(93,827)	146.91%
101	1026	410	410091	HOTEL/MOTEL TAXES	130,000	2,303	127,697	1.77%
101	2071	410	410092	PROPERTY TRANSFER TAX	300,000	96,908	203,092	32.30%
101	1021	420	420150	FRANCHISES	1,025,000	-	1,025,000	0.00%
101	1026	420	420160	OTHER LICENSE & PERMITS	9,000	7,000	2,000	77.78%
101	2061	420	420111	REGISTRATION PERMITS	2,970	225	2,745	7.58%
101	2061	420	420160	OTHER LICENSE & PERMITS	74,200	25	74,175	0.03%
101	2062	420	420171	MARIJUANA SITE REG	500	-	500	0.00%
101	2062	420	420172	MISC FEES	-	142	(142)	0.00%
101	2071	420	420160	OTHER LICENSE & PERMITS	2,900	592	2,308	20.41%
101	2077	420	420140	PLANNING PERMITS	75,000	19,897	55,103	26.53%
101	2077	420	420173	TECHNOLOGY FEE	400	140	260	35.00%
101	2078	420	420100	ANIMAL LICENSES	77,086	8,003	69,083	10.38%
101	2078	420	420110	BUSINESS LICENSES	8,000	-	8,000	0.00%
101	4011	420	420110	BUSINESS LICENSES	2,200	4,668	(2,468)	212.20%
101	4011	420	420160	OTHER LICENSE & PERMITS	-	-	-	0.00%
101	4011	420	420161	SEPTIC PERMITS	50,950	12,306	38,644	24.15%

101	4011	420	420162	FOOD & CONSUMER PERMITS	64,350	54,059	10,291	84.01%
101	4011	420	420163	RECREATIONAL HEALTH	16,380	11,789	4,591	71.97%
101	4011	420	420164	SMALL WATER SYSTEMS	44,460	37,355	7,105	84.02%
101	4011	420	420165	HAZARDOUS MATERIAL	81,370	92,427	(11,057)	113.59%
101	4011	420	420166	SOLID WASTE PERMIT	8,190	6,451	1,739	78.77%
101	4011	420	420167	LAND DEVELOPMENT	2,340	-	2,340	0.00%
101	4011	420	420168	WELL PERMITS	70,840	9,169	61,671	12.94%
101	4011	420	420169	UNDERGROUND STORAGE	43,290	31,879	11,412	73.64%
101	4011	420	420170	MEDICAL WASTE	9,009	9,944	(935)	110.38%
101	4011	420	420171	MARIJUANA SITE REG	-	-	-	0.00%
101	4041	420	420150	FRANCHISES	700,000	27,970	672,030	4.00%
101	1021	430	430200	VEHICLE CODE FINES	250,000	49,706	200,294	19.88%
101	1021	430	430210	OTHER COURT FINES	200,000	28,088	171,912	14.04%
101	1021	430	430230	PENALTY & COST DEL TAXES	700,000	7,510	692,490	1.07%
101	1026	430	430230	PENALTY & COST DEL TAXES	130,000	20,920	109,080	16.09%
101	1026	430	430232	R&T CODE 4112 POI	-	-	-	0.00%
101	1074	430	430211	CCCJ FINES	-	-	-	0.00%
101	1076	430	430211	CCCJ FINES	-	-	-	0.00%
101	1105	430	430210	OTHER COURT FINES	4,500	-	4,500	0.00%
101	1105	430	430213	MISC PENAL CODE FINES	9,150	-	9,150	0.00%
101	2009	430	430211	CCCJ FINES	-	-	-	0.00%
101	2061	430	430220	FORF & PENALTIES	2,000	-	2,000	0.00%
101	2062	430	430212	MISC FINES & FEES	-	-	-	0.00%
101	2062	430	430217	FINES & FEES CODE ENFORCE	25,000	15,670	9,330	62.68%
101	2062	430	430218	FINES & FEES MARIJUANA	581,188	26,245	554,943	4.52%
101	2072	430	430210	OTHER COURT FINES	-	-	-	0.00%
101	2078	430	430210	OTHER COURT FINES	-	-	-	0.00%
101	4011	430	430220	FORF & PENALTIES	1,500	-	1,500	0.00%
101	5062	430	430220	FORF & PENALTIES	-	-	-	0.00%
101	1011	440	440320	RENTS & CONCESSIONS	-	-	-	0.00%
101	1014	440	440320	RENTS & CONCESSIONS	38,880	10,115	28,765	26.02%
101	1021	440	440300	INTEREST	30,000	-	30,000	0.00%
101	1021	440	440303	PERS INTEREST	-	-	-	0.00%
101	1021	440	440320	RENTS & CONCESSIONS	10	-	10	0.00%
101	1022	440	440300	INTEREST	1,250,000	-	1,250,000	0.00%
101	1076	440	440320	RENTS & CONCESSIONS	-	-	-	0.00%
101	2061	440	440320	RENTS & CONCESSIONS	-	-	-	0.00%
101	2073	440	440300	INTEREST	100	-	100	0.00%

101	4041	440	440300	INTEREST	-	-	-	0.00%
101	5062	440	440300	INTEREST	-	-	-	0.00%
101	7021	440	440320	RENTS & CONCESSIONS	-	-	-	0.00%
101	7021	440	440322	CONE GROVE PARK	2,400	695	1,705	28.96%
101	7021	440	440323	GERBER PARK	-	-	-	0.00%
101	7021	440	440324	MILL CREEK PARK	1,000	150	850	15.00%
101	7021	440	440325	BEND BRIDGE	-	-	-	0.00%
101	7021	440	440326	RIDGEWAY PARK	5,952	2,090	3,862	35.11%
101	7021	440	440327	TC RIVER PARK	2,580	265	2,315	10.27%
101	7021	440	440328	SIMPSON FINNELL	-	-	-	0.00%
101	7031	440	440320	RENTS & CONCESSIONS	32,636	290	32,346	0.89%
101	7032	440	440320	RENTS & CONCESSIONS	7,300	900	6,400	12.33%
101	7033	440	440320	RENTS & CONCESSIONS	25,433	400	25,033	1.57%
101	7035	440	440320	RENTS & CONCESSIONS	-	-	-	0.00%
101	1011	450	450502	HEALTH & WELFARE REALIGN	-	-	-	0.00%
101	1011	450	450570	CLR 2011 REALIGNMENT	-	-	-	0.00%
101	1011	450	450580	STATE DISASTER RELIEF	-	-	-	0.00%
101	1011	450	4506242	INDIAN GAMING FUND SB-621	-	-	-	0.00%
101	1011	450	450629	STATE SB-90 REIMBURSEMENT	-	-	-	0.00%
101	1011	450	450740	OTHER GOV'T AGENCIES	-	-	-	0.00%
101	1011	450	450751	AMERICAN RESCUE PLAN ACT	-	-	-	0.00%
101	1012	450	450750	FED CARES RELIEF	-	-	-	0.00%
101	1013	450	450751	AMERICAN RESCUE PLAN ACT	-	-	-	0.00%
101	1014	450	450502	HEALTH & WELFARE REALIGN	179,000	-	179,000	0.00%
101	1021	450	450420	STATE MOTOR VEH IN LIEU	70,000	84,426	(14,426)	120.61%
101	1021	450	450421	VEH LICENSE-REALIGNMENT	-	-	-	0.00%
101	1021	450	450502	HEALTH & WELFARE REALIGN	-	-	-	0.00%
101	1021	450	450600	HOME OWNERS P/T RELIEF	170,000	-	170,000	0.00%
101	1021	450	450620	STATE OTHER	-	2,784	(2,784)	0.00%
101	1021	450	450626	OPEN SPACE SUBVENTION	-	-	-	0.00%
101	1021	450	450628	STATE OFF HIGHWAY VEHICLE	5,500	-	5,500	0.00%
101	1021	450	450629	STATE SB-90 REIMBURSEMENT	-	-	-	0.00%
101	1021	450	450690	FEDERAL GRAZING FEES	5,000	-	5,000	0.00%
101	1021	450	450720	FEDERAL OTHER	969,823	-	969,823	0.00%
101	1021	450	4507205	LATCF	-	-	-	0.00%
101	1021	450	450750	FED CARES RELIEF	-	-	-	0.00%
101	1022	450	450629	STATE SB-90 REIMBURSEMENT	-	-	-	0.00%
101	1022	450	4507205	LATCF	-	-	-	0.00%

101	1023	450	450620	STATE OTHER	3,500	-	3,500	0.00%
101	1023	450	4507205	LATCF	-	-	-	0.00%
101	1026	450	450629	STATE SB-90 REIMBURSEMENT	-	-	-	0.00%
101	1052	450	450459	STATE GRANTS	-	300,000	(300,000)	0.00%
101	1052	450	450620	STATE OTHER	1,500	-	1,500	0.00%
101	1052	450	450629	STATE SB-90 REIMBURSEMENT	-	-	-	0.00%
101	1052	450	450720	FEDERAL OTHER	-	-	-	0.00%
101	1052	450	450722	FEDERAL STIMULUS - ARRA	-	-	-	0.00%
101	1052	450	4507221	ARRA/STATE PASS THROUGH	-	-	-	0.00%
101	1073	450	450620	STATE OTHER	60,000	-	60,000	0.00%
101	1073	450	4507205	LATCF	-	-	-	0.00%
101	1073	450	450740	OTHER GOV'T AGENCIES	20,883	-	20,883	0.00%
101	1074	450	450623	STATE PARK BOND	-	-	-	0.00%
101	1074	450	4507205	LATCF	-	-	-	0.00%
101	1074	450	4507221	ARRA/STATE PASS THROUGH	-	-	-	0.00%
101	1074	450	450740	OTHER GOV'T AGENCIES	-	-	-	0.00%
101	1076	450	450580	STATE DISASTER RELIEF	-	-	-	0.00%
101	1076	450	450623	STATE PARK BOND	-	-	-	0.00%
101	1076	450	450670	FEDERAL DISASTER RELIEF	-	-	-	0.00%
101	1076	450	4507221	ARRA/STATE PASS THROUGH	-	-	-	0.00%
101	1091	450	450459	STATE GRANTS	500,000	415,386	84,614	83.08%
101	1091	450	450620	STATE OTHER	-	-	-	0.00%
101	1091	450	450659	FEDERAL GRANTS	-	-	-	0.00%
101	1091	450	4507205	LATCF	-	-	-	0.00%
101	1091	450	450723	HOUSING REHABILITATION	-	-	-	0.00%
101	1091	450	450750	FED CARES RELIEF	-	-	-	0.00%
101	1091	450	450751	AMERICAN RESCUE PLAN ACT	-	-	-	0.00%
101	1105	450	450502	HEALTH & WELFARE REALIGN	-	-	-	0.00%
101	1105	450	450727	FEDERAL TITLE III	10,000	-	10,000	0.00%
101	1105	450	450751	AMERICAN RESCUE PLAN ACT	-	-	-	0.00%
101	2000	450	450750	FED CARES RELIEF	-	-	-	0.00%
101	2011	450	450563	STATE OCJP (CALEMA)	326,826	-	326,826	0.00%
101	2011	450	450570	CLR 2011 REALIGNMENT	-	-	-	0.00%
101	2011	450	450616	CITIZEN OPTION-PUB SAFETY	-	-	-	0.00%
101	2011	450	450720	FEDERAL OTHER	-	-	-	0.00%
101	2011	450	450722	FEDERAL STIMULUS - ARRA	-	-	-	0.00%
101	20112	450	450563	STATE OCJP (CALEMA)	-	-	-	0.00%
101	20112	450	450570	CLR 2011 REALIGNMENT	81,033	-	81,033	0.00%

101	20112	450	450616	CITIZEN OPTION-PUB SAFETY	-	-	-	0.00%
101	20112	450	450720	FEDERAL OTHER	-	-	-	0.00%
101	20113	450	450563	STATE OCJP (CALEMA)	-	-	-	0.00%
101	20114	450	450563	STATE OCJP (CALEMA)	147,000	-	147,000	0.00%
101	2061	450	450459	STATE GRANTS	-	-	-	0.00%
101	2061	450	450530	STATE AGRICULTURE	450,000	-	450,000	0.00%
101	2061	450	450531	STATE WEED MANAGEMENT	-	-	-	0.00%
101	2061	450	450532	STATE CONTRACTS	126,620	8,946	117,674	7.06%
101	2061	450	450620	STATE OTHER	-	-	-	0.00%
101	2061	450	450740	OTHER GOV'T AGENCIES	-	-	-	0.00%
101	2062	450	450459	STATE GRANTS	-	-	-	0.00%
101	2062	450	450520	OTHER STATE HEALTH	-	-	-	0.00%
101	2071	450	450620	STATE OTHER	-	-	-	0.00%
101	2071	450	450629	STATE SB-90 REIMBURSEMENT	-	-	-	0.00%
101	2072	450	450570	CLR 2011 REALIGNMENT	-	-	-	0.00%
101	2072	450	450620	STATE OTHER	-	-	-	0.00%
101	2072	450	450621	STATE OFFICER TRAINING	-	-	-	0.00%
101	2072	450	4506241	AB443/205 01/02	-	-	-	0.00%
101	2072	450	450629	STATE SB-90 REIMBURSEMENT	-	-	-	0.00%
101	2072	450	450720	FEDERAL OTHER	-	-	-	0.00%
101	2072	450	4507205	LATCF	-	-	-	0.00%
101	2072	450	450740	OTHER GOV'T AGENCIES	-	-	-	0.00%
101	2072	450	450750	FED CARES RELIEF	-	-	-	0.00%
101	2073	450	450500	STATE MENTAL HEALTH	8,809	-	8,809	0.00%
101	2073	450	450502	HEALTH & WELFARE REALIGN	75,700	-	75,700	0.00%
101	2074	450	450580	STATE DISASTER RELIEF	-	-	-	0.00%
101	2075	450	450540	STATE CIVIL DEFENSE	136,165	-	136,165	0.00%
101	2075	450	450570	CLR 2011 REALIGNMENT	-	-	-	0.00%
101	2075	450	450620	STATE OTHER	-	-	-	0.00%
101	2075	450	4506241	AB443/205 01/02	-	-	-	0.00%
101	2075	450	450677	HOMELAND SECURITY	-	-	-	0.00%
101	2075	450	450720	FEDERAL OTHER	-	-	-	0.00%
101	2075	450	450722	FEDERAL STIMULUS - ARRA	-	-	-	0.00%
101	2075	450	4507221	ARRA/STATE PASS THROUGH	-	-	-	0.00%
101	2075	450	450727	FEDERAL TITLE III	-	-	-	0.00%
101	2077	450	450459	STATE GRANTS	-	-	-	0.00%
101	2077	450	450620	STATE OTHER	-	-	-	0.00%
101	2077	450	450629	STATE SB-90 REIMBURSEMENT	-	-	-	0.00%

101	2077	450	450720	FEDERAL OTHER	-	-	-	0.00%
101	2077	450	450723	HOUSING REHABILITATION	-	-	-	0.00%
101	2078	450	450629	STATE SB-90 REIMBURSEMENT	-	-	-	0.00%
101	2078	450	450740	OTHER GOV'T AGENCIES	247,865	-	247,865	0.00%
101	2079	450	450629	STATE SB-90 REIMBURSEMENT	-	-	-	0.00%
101	2079	450	450740	OTHER GOV'T AGENCIES	2,550	-	2,550	0.00%
101	4011	450	450459	STATE GRANTS	-	12,479	(12,479)	0.00%
101	4011	450	450520	OTHER STATE HEALTH	110,200	-	110,200	0.00%
101	4011	450	450620	STATE OTHER	4,615	-	4,615	0.00%
101	4011	450	450740	OTHER GOV'T AGENCIES	-	-	-	0.00%
101	4041	450	450620	STATE OTHER	-	-	-	0.00%
101	5050	450	450459	STATE GRANTS	-	-	-	0.00%
101	5050	450	4506217	YOUTHFUL OFFENDER	-	-	-	0.00%
101	5050	450	450740	OTHER GOV'T AGENCIES	101,000	-	101,000	0.00%
101	5060	450	450459	STATE GRANTS	-	-	-	0.00%
101	5060	450	450590	STATE VETERANS AFFAIRS	123,600	-	123,600	0.00%
101	5060	450	450591	STATE VETERAN'S EXCESS	-	-	-	0.00%
101	5060	450	4506219	CAL VET PROP 63	-	-	-	0.00%
101	5062	450	450720	FEDERAL OTHER	-	-	-	0.00%
101	5062	450	4507200	COMMUNITY SVC BLOCK GRANT	302,929	12,470	290,459	4.12%
101	5062	450	4507204	FEDERAL SECTION 8	-	-	-	0.00%
101	5062	450	4507206	DISASTER PREPAREDNESS	-	-	-	0.00%
101	5062	450	450722	FEDERAL STIMULUS - ARRA	-	-	-	0.00%
101	5062	450	4507221	ARRA/STATE PASS THROUGH	-	-	-	0.00%
101	5062	450	450750	FED CARES RELIEF	-	-	-	0.00%
101	6021	450	450620	STATE OTHER	50,400	35,250	15,150	69.94%
101	6021	450	450627	LIBRARY SUBVENTION	-	-	-	0.00%
101	6021	450	4507205	LATCF	-	-	-	0.00%
101	6021	450	450740	OTHER GOV'T AGENCIES	-	-	-	0.00%
101	6031	450	450459	STATE GRANTS	-	-	-	0.00%
101	6031	450	4507205	LATCF	-	-	-	0.00%
101	7013	450	450740	OTHER GOV'T AGENCIES	-	-	-	0.00%
101	7013	450	450751	AMERICAN RESCUE PLAN ACT	-	-	-	0.00%
101	7021	450	450459	STATE GRANTS	349,223	-	349,223	0.00%
101	7021	450	450580	STATE DISASTER RELIEF	-	-	-	0.00%
101	7021	450	450670	FEDERAL DISASTER RELIEF	-	-	-	0.00%
101	7033	450	4507205	LATCF	-	-	-	0.00%
101	1011	460	461060	OTHER FEES	-	-	-	0.00%

101	1011	460	461070	INTERFUND REVENUE	-	-	-	0.00%
101	1014	460	461060	OTHER FEES	21,000	6,614	14,387	31.49%
101	1021	460	460800	ASSM'T-TAX COLLECTION FEE	7,000	-	7,000	0.00%
101	1021	460	461060	OTHER FEES	45,000	5,531	39,469	12.29%
101	1021	460	461061	CREDIT CARD FEES	-	-	-	0.00%
101	1021	460	461069	P/T COLLECTION FEES	84,000	-	84,000	0.00%
101	1021	460	461070	INTERFUND REVENUE	-	-	-	0.00%
101	1021	460	461079	OMB CIRCULAR A-87	1,961,134	492,594	1,468,540	25.12%
101	1022	460	461060	OTHER FEES	442,381	-	442,381	0.00%
101	1022	460	461079	OMB CIRCULAR A-87	62,822	-	62,822	0.00%
101	1023	460	460800	ASSM'T-TAX COLLECTION FEE	50,000	-	50,000	0.00%
101	1023	460	461069	P/T COLLECTION FEES	249,000	-	249,000	0.00%
101	1025	460	461060	OTHER FEES	-	-	-	0.00%
101	1026	460	460800	ASSM'T-TAX COLLECTION FEE	136,117	39,028	97,089	28.67%
101	1026	460	461060	OTHER FEES	-	-	-	0.00%
101	1026	460	461069	P/T COLLECTION FEES	37,000	-	37,000	0.00%
101	1031	460	460850	LEGAL FEES	17,800	1,900	15,900	10.67%
101	1031	460	461060	OTHER FEES	-	-	-	0.00%
101	1031	460	461070	INTERFUND REVENUE	349,652	5,701	343,951	1.63%
101	1041	460	461060	OTHER FEES	-	-	-	0.00%
101	1041	460	461070	INTERFUND REVENUE	-	-	-	0.00%
101	1052	460	460722	ARRA/CHARGE FOR SERVICES	-	-	-	0.00%
101	1052	460	460840	ELECTION SERVICES	5,000	25,763	(20,763)	515.27%
101	1052	460	460952	RECORDER AUTOMATION FEES	-	-	-	0.00%
101	1073	460	461070	INTERFUND REVENUE	-	-	-	0.00%
101	1074	460	461008	JANITORIAL SERVICES	-	-	-	0.00%
101	1074	460	461060	OTHER FEES	-	-	-	0.00%
101	1074	460	461070	INTERFUND REVENUE	5,000	-	5,000	0.00%
101	1074	460	466081	MISC GRANTS	-	-	-	0.00%
101	1076	460	461060	OTHER FEES	-	-	-	0.00%
101	1076	460	461070	INTERFUND REVENUE	-	-	-	0.00%
101	1104	460	460870	PLANNING/ENGINEERING SERV	25,000	431	24,569	1.73%
101	1105	460	460800	ASSM'T-TAX COLLECTION FEE	-	-	-	0.00%
101	1105	460	460950	RECORDING FEES	7,855	-	7,855	0.00%
101	1105	460	461070	INTERFUND REVENUE	-	-	-	0.00%
101	2009	460	460851	REIMB PUBLIC DEFENDER	-	-	-	0.00%
101	2009	460	460910	COURT FEES & COSTS	200,000	62,442	137,558	31.22%
101	2009	460	460912	CLERK-CONCILIATION COURT	-	-	-	0.00%

101	2009	460	460916	SMALL CLAIMS FEES	-	-	-	0.00%
101	2009	460	461004	A-87 COURT SERVICES	53,577	-	53,577	0.00%
101	2061	460	460890	AGRICULTURAL SERVICES	113,000	5,590	107,410	4.95%
101	2061	460	461060	OTHER FEES	525	2	523	0.42%
101	2061	460	461070	INTERFUND REVENUE	-	-	-	0.00%
101	2061	460	466081	MISC GRANTS	-	-	-	0.00%
101	2062	460	460810	SPECIAL ASSESSMENTS	2,500	-	2,500	0.00%
101	2062	460	460813	VEHICLE ABATEMENT FEE	100,000	-	100,000	0.00%
101	2062	460	460816	NUISANCE ASSESSMENT	12,000	12,626	(626)	105.22%
101	2062	460	461010	CODE ENFORCEMENT	-	-	-	0.00%
101	2062	460	461070	INTERFUND REVENUE	-	-	-	0.00%
101	2071	460	460911	CLERK-OTHER FEES	47,010	12,584	34,426	26.77%
101	2071	460	460912	CLERK-CONCILIATION COURT	1,600	360	1,240	22.50%
101	2071	460	460913	CLERK-MARRIAGE FEES	9,500	2,148	7,352	22.61%
101	2071	460	460914	CLERK-MARRIAGE SERVICES	6,000	1,067	4,933	17.78%
101	2071	460	460949	RECORDER OTHER FEE	115,000	24,878	90,122	21.63%
101	2071	460	460950	RECORDING FEES	180,000	39,260	140,740	21.81%
101	2071	460	460951	RECORDER MICROGRAPHIC FEE	6,000	-	6,000	0.00%
101	2071	460	460952	RECORDER AUTOMATION FEES	-	-	-	0.00%
101	2071	460	460955	GC 27361 TRIAL CT FEES	28,000	8,506	19,494	30.38%
101	2071	460	460956	TRUNCATION FEES	-	-	-	0.00%
101	2071	460	460957	ELECTRONIC FILING FEES	12,420	-	12,420	0.00%
101	2071	460	460958	SB2 FILING FEES	22,000	4,979	17,021	22.63%
101	2071	460	461060	OTHER FEES	13,950	-	13,950	0.00%
101	2071	460	461069	P/T COLLECTION FEES	-	-	-	0.00%
101	2071	460	461070	INTERFUND REVENUE	-	-	-	0.00%
101	2072	460	461060	OTHER FEES	13,350	2,000	11,350	14.98%
101	2072	460	461070	INTERFUND REVENUE	-	-	-	0.00%
101	2073	460	460920	PUB GUARDIAN PROBATE FEES	8,500	500	8,000	5.88%
101	2073	460	460921	PUB GUARDIAN LPS FEES	20,000	6,307	13,693	31.53%
101	2073	460	460922	REPRESENTATIVE PAYEE FEES	33,000	-	33,000	0.00%
101	2073	460	460923	BOND FEES	-	-	-	0.00%
101	2073	460	460924	PUB ADMIN ESTATE FEES	15,000	-	15,000	0.00%
101	2073	460	460925	SPECIAL NEEDS TRUST FEES	-	-	-	0.00%
101	2073	460	461060	OTHER FEES	-	-	-	0.00%
101	2073	460	461070	INTERFUND REVENUE	-	-	-	0.00%
101	2075	460	460722	ARRA/CHARGE FOR SERVICES	-	-	-	0.00%
101	2075	460	461060	OTHER FEES	1,978	160	1,818	8.09%

101	2077	460	460813	VEHICLE ABATEMENT FEE	-	-	-	0.00%
101	2077	460	460815	PROJECT DEV REIMB/SVC	18,000	-	18,000	0.00%
101	2077	460	460870	PLANNING/ENGINEERING SERV	62,500	-	62,500	0.00%
101	2077	460	461060	OTHER FEES	1,500	-	1,500	0.00%
101	2077	460	461070	INTERFUND REVENUE	-	-	-	0.00%
101	2078	460	460930	HUMANE SERVICES	84,071	25,328	58,743	30.13%
101	2078	460	460931	MICROCHIP FEE	7,100	795	6,305	11.20%
101	2078	460	461060	OTHER FEES	8,000	3,681	4,319	46.01%
101	2078	460	466081	MISC GRANTS	55,214	50,000	5,214	90.56%
101	2079	460	461060	OTHER FEES	-	-	-	0.00%
101	4011	460	460813	VEHICLE ABATEMENT FEE	-	-	-	0.00%
101	4011	460	461010	CODE ENFORCEMENT	-	-	-	0.00%
101	4011	460	461060	OTHER FEES	-	163	(163)	0.00%
101	4011	460	461070	INTERFUND REVENUE	-	-	-	0.00%
101	5060	460	461070	INTERFUND REVENUE	-	-	-	0.00%
101	5062	460	460722	ARRA/CHARGE FOR SERVICES	-	-	-	0.00%
101	5062	460	461070	INTERFUND REVENUE	869,848	79,158	790,690	9.10%
101	6021	460	461040	LIBRARY SERVICES	7,200	757	6,443	10.51%
101	6021	460	461060	OTHER FEES	-	-	-	0.00%
101	6031	460	461070	INTERFUND REVENUE	-	-	-	0.00%
101	7013	460	461050	PARKS/RECREATION SERVICE	42,022	31,080	10,942	73.96%
101	7021	460	461050	PARKS/RECREATION SERVICE	-	-	-	0.00%
101	1011	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
101	1011	470	471126	INSURANCE SETTLEMENTS	-	-	-	0.00%
101	1011	470	471210	SALE OF FIXED ASSETS	-	-	-	0.00%
101	1011	470	471211	SALE OF CAPITAL ASSETS	-	-	-	0.00%
101	1011	470	4712205	OP TRANSFER IN	-	-	-	0.00%
101	1012	470	471220	OPERATING TRANSFER-IN	-	-	-	0.00%
101	1013	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
101	1014	470	471120	MISCELLANEOUS REVENUE	350,000	2,437	347,563	0.70%
101	1014	470	471127	SETTLEMENTS	-	-	-	0.00%
101	1021	470	471120	MISCELLANEOUS REVENUE	-	58	(58)	0.00%
101	1021	470	4712205	OP TRANSFER IN	-	-	-	0.00%
101	1021	470	471310	RESIDUAL EQUITY TRANSFER	-	-	-	0.00%
101	1022	470	471120	MISCELLANEOUS REVENUE	750	130	620	17.33%
101	1022	470	471134	PA ESTATE DISTRIBUTE 3-YR	-	-	-	0.00%
101	1023	470	471113	CD DATA COUNTY SHARE	9,000	-	9,000	0.00%
101	1023	470	471114	MAPS & DATA	3,500	2,954	546	84.41%

101	1023	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
101	1023	470	471210	SALE OF FIXED ASSETS	-	-	-	0.00%
101	1025	470	471110	OTHER SALES	-	-	-	0.00%
101	1025	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
101	1026	470	471115	PROP/TAX EXCESS PROCEEDS	-	-	-	0.00%
101	1026	470	471116	TAX SALE REVENUE SHARE	-	-	-	0.00%
101	1026	470	471120	MISCELLANEOUS REVENUE	750	130	620	17.33%
101	1031	470	471120	MISCELLANEOUS REVENUE	6,000	-	6,000	0.00%
101	1031	470	471127	SETTLEMENTS	-	-	-	0.00%
101	1041	470	471120	MISCELLANEOUS REVENUE	-	4,440	(4,440)	0.00%
101	1041	470	471125	RISK MANAGEMENT SUBSIDY	-	-	-	0.00%
101	1052	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
101	1052	470	471210	SALE OF FIXED ASSETS	-	-	-	0.00%
101	1074	470	471120	MISCELLANEOUS REVENUE	-	956	(956)	0.00%
101	1074	470	471126	INSURANCE SETTLEMENTS	-	-	-	0.00%
101	1074	470	471210	SALE OF FIXED ASSETS	-	-	-	0.00%
101	1076	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
101	1076	470	471126	INSURANCE SETTLEMENTS	-	-	-	0.00%
101	1076	470	471210	SALE OF FIXED ASSETS	-	-	-	0.00%
101	1091	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
101	1091	470	4712205	OP TRANSFER IN	-	-	-	0.00%
101	1105	470	471120	MISCELLANEOUS REVENUE	20,000	-	20,000	0.00%
101	1105	470	4712205	OP TRANSFER IN	-	-	-	0.00%
101	2009	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
101	2009	470	4712205	OP TRANSFER IN	-	-	-	0.00%
101	2011	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
101	20112	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
101	2061	470	471110	OTHER SALES	-	-	-	0.00%
101	2061	470	471120	MISCELLANEOUS REVENUE	150	-	150	0.00%
101	2061	470	471210	SALE OF FIXED ASSETS	-	-	-	0.00%
101	2062	470	471102	COST REIMBURSEMENT	20,000	-	20,000	0.00%
101	2062	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
101	2062	470	471220	OPERATING TRANSFER-IN	-	-	-	0.00%
101	2071	470	471110	OTHER SALES	-	-	-	0.00%
101	2071	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
101	2071	470	471210	SALE OF FIXED ASSETS	-	-	-	0.00%
101	2071	470	4712205	OP TRANSFER IN	-	-	-	0.00%
101	2072	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%

101	2072	470	471126	INSURANCE SETTLEMENTS	-	-	-	0.00%
101	2073	470	471101	MISC REPAYMENTS	-	-	-	0.00%
101	2073	470	471104	TRANSPORTATION REIM CLIEN	-	-	-	0.00%
101	2073	470	471120	MISCELLANEOUS REVENUE	15,000	-	15,000	0.00%
101	2073	470	471210	SALE OF FIXED ASSETS	-	-	-	0.00%
101	2073	470	4712205	OP TRANSFER IN	-	-	-	0.00%
101	2074	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
101	2075	470	471121	FEDERAL ASSET SEIZURE	-	-	-	0.00%
101	2075	470	471127	SETTLEMENTS	-	-	-	0.00%
101	2077	470	471110	OTHER SALES	-	-	-	0.00%
101	2077	470	471120	MISCELLANEOUS REVENUE	100	-	100	0.00%
101	2077	470	471210	SALE OF FIXED ASSETS	-	-	-	0.00%
101	2077	470	4712205	OP TRANSFER IN	-	-	-	0.00%
101	2078	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
101	2078	470	4711206	SPAY/NEUTER	4,000	-	4,000	0.00%
101	2078	470	4711207	MEDICAL DONATIONS	30,000	-	30,000	0.00%
101	2078	470	4711208	MICRO-CHIPPING	-	-	-	0.00%
101	2078	470	471127	SETTLEMENTS	-	-	-	0.00%
101	2078	470	471132	DONATIONS	-	-	-	0.00%
101	2078	470	471210	SALE OF FIXED ASSETS	-	-	-	0.00%
101	4011	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
101	4011	470	471126	INSURANCE SETTLEMENTS	-	-	-	0.00%
101	4011	470	471132	DONATIONS	-	-	-	0.00%
101	4011	470	471210	SALE OF FIXED ASSETS	-	-	-	0.00%
101	4011	470	4712205	OP TRANSFER IN	56,100	-	56,100	0.00%
101	4024	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
101	4041	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
101	5060	470	471103	TRAVEL REIMBURSEMENTS	-	-	-	0.00%
101	5060	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
101	5062	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
101	5062	470	471210	SALE OF FIXED ASSETS	-	-	-	0.00%
101	6021	470	471112	REPLACEMENT REVENUE	1,200	-	1,200	0.00%
101	6021	470	471120	MISCELLANEOUS REVENUE	4,000	6,480	(2,480)	162.00%
101	6021	470	4711201	ERATE	-	-	-	0.00%
101	6021	470	471126	INSURANCE SETTLEMENTS	-	-	-	0.00%
101	6021	470	471132	DONATIONS	5,000	1,418	3,582	28.36%
101	6021	470	471210	SALE OF FIXED ASSETS	-	-	-	0.00%
101	6031	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%

101	6031	470	471210	SALE OF FIXED ASSETS	-	-	-	0.00%
101	7013	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
101	7013	470	471127	SETTLEMENTS	-	-	-	0.00%
101	7013	470	471132	DONATIONS	-	-	-	0.00%
101	7013	470	471210	SALE OF FIXED ASSETS	-	-	-	0.00%
101	7021	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
101	7021	470	471127	SETTLEMENTS	-	-	-	0.00%
101	7031	470	471120	MISCELLANEOUS REVENUE	35,813	-	35,813	0.00%
101	7032	470	471120	MISCELLANEOUS REVENUE	35,813	-	35,813	0.00%
101	7032	470	471127	SETTLEMENTS	-	-	-	0.00%
101	7033	470	471120	MISCELLANEOUS REVENUE	35,813	-	35,813	0.00%
101	7034	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
101	7035	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
102	3011	410	410081	SALES & USE TAX 1/4 CENT	506,004	-	506,004	0.00%
102	3015	410	410081	SALES & USE TAX 1/4 CENT	-	-	-	0.00%
102	3011	420	420130	ROAD PRIVILEGES & PERMITS	10,105	1,360	8,745	13.46%
102	3011	420	420150	FRANCHISES	-	-	-	0.00%
102	3011	440	440300	INTEREST	-	-	-	0.00%
102	3011	450	450410	STATE HIGHWAY USERS 2104	1,019,965	168,923	851,042	16.56%
102	3011	450	450411	STATE HIGHWAY USERS 2106	276,585	43,705	232,880	15.80%
102	3011	450	450412	STATE HIGHWAY USERS 2105	1,150,256	182,606	967,650	15.88%
102	3011	450	450413	STATE HIGHWAY USERS 2103	1,808,160	347,522	1,460,638	19.22%
102	3011	450	450414	ST HWY USERS SB1 LOAN RPY	-	-	-	0.00%
102	3011	450	450415	ST HWY USERS SB1 RMRA	4,666,944	429,703	4,237,241	9.21%
102	3011	450	450417	STATE ROAD MATCHING	-	-	-	0.00%
102	3011	450	450418	STATE ROAD EXCHANGE	466,000	-	466,000	0.00%
102	3011	450	450419	STATE RSTP EXCHANGE	-	-	-	0.00%
102	3011	450	450580	STATE DISASTER RELIEF	1,065,427	-	1,065,427	0.00%
102	3011	450	450620	STATE OTHER	-	-	-	0.00%
102	3011	450	450629	STATE SB-90 REIMBURSEMENT	-	-	-	0.00%
102	3011	450	450670	FEDERAL DISASTER RELIEF	2,246,726	-	2,246,726	0.00%
102	3011	450	450680	FEDERAL FOREST RESERVE	-	-	-	0.00%
102	3011	450	450720	FEDERAL OTHER	-	3,142	(3,142)	0.00%
102	3011	450	450722	FEDERAL STIMULUS - ARRA	-	-	-	0.00%
102	3011	450	4507221	ARRA/STATE PASS THROUGH	-	-	-	0.00%
102	3011	450	450750	FED CARES RELIEF	-	-	-	0.00%
102	3011	450	450751	AMERICAN RESCUE PLAN ACT	-	-	-	0.00%
102	3015	450	450415	ST HWY USERS SB1 RMRA	562,164	-	562,164	0.00%

102	3015	450	450417	STATE ROAD MATCHING	100,000	-	100,000	0.00%
102	3015	450	450418	STATE ROAD EXCHANGE	-	-	-	0.00%
102	3015	450	450620	STATE OTHER	388,820	247,616	141,204	63.68%
102	3015	450	450680	FEDERAL FOREST RESERVE	-	-	-	0.00%
102	3015	450	450720	FEDERAL OTHER	6,055,262	655,523	5,399,739	10.83%
102	3011	460	460722	ARRA/CHARGE FOR SERVICES	-	-	-	0.00%
102	3011	460	460870	PLANNING/ENGINEERING SERV	10,305	1,630	8,675	15.82%
102	3011	460	460960	ROAD & STREET SERVICES	-	-	-	0.00%
102	3011	460	461060	OTHER FEES	-	-	-	0.00%
102	3011	460	461070	INTERFUND REVENUE	315,501	-	315,501	0.00%
102	3011	470	471110	OTHER SALES	-	-	-	0.00%
102	3011	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
102	3011	470	471126	INSURANCE SETTLEMENTS	-	-	-	0.00%
102	3011	470	471127	SETTLEMENTS	-	-	-	0.00%
102	3011	470	471210	SALE OF FIXED ASSETS	29,300	864	28,436	2.95%
102	3011	470	471220	OPERATING TRANSFER-IN	-	-	-	0.00%
102	3011	470	4712205	OP TRANSFER IN	-	-	-	0.00%
103	1081	410	410094	TIMBER YIELD GUARANTEE	3,000	-	3,000	0.00%
103	1081	430	430211	CCCJ FINES	-	-	-	0.00%
103	1081	440	440300	INTEREST	30,000	-	30,000	0.00%
103	1081	440	440301	INTEREST LONG TERM	-	-	-	0.00%
103	1081	450	450459	STATE GRANTS	10,429,586	600,361	9,829,226	5.76%
103	1081	450	450550	STATE CONSTRUCTION	-	-	-	0.00%
103	1081	450	450570	CLR 2011 REALIGNMENT	-	-	-	0.00%
103	1081	450	450616	CITIZEN OPTION-PUB SAFETY	-	-	-	0.00%
103	1081	450	450620	STATE OTHER	-	-	-	0.00%
103	1081	450	4506201	SMALL COMMUNITY GRANT	-	-	-	0.00%
103	1081	450	4506241	AB443/205 01/02	-	-	-	0.00%
103	1081	450	4506243	SCAAP	-	-	-	0.00%
103	1081	450	450720	FEDERAL OTHER	-	-	-	0.00%
103	1081	450	450723	HOUSING REHABILITATION	-	-	-	0.00%
103	1081	450	4507243	SCAAP FEDERAL	-	-	-	0.00%
103	1081	450	450740	OTHER GOV'T AGENCIES	-	-	-	0.00%
103	1081	450	450751	AMERICAN RESCUE PLAN ACT	3,500,000	-	3,500,000	0.00%
103	1081	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
103	1081	470	471211	SALE OF CAPITAL ASSETS	-	-	-	0.00%
103	1081	470	471220	OPERATING TRANSFER-IN	-	-	-	0.00%
103	1081	470	4712205	OP TRANSFER IN	-	-	-	0.00%

103	1081	470	471221	OPERATING TRSF-IN COP'S	-	-	-	0.00%
103	1081	470	471225	OPERATING XFER IN AIRCON	-	-	-	0.00%
103	1081	470	471235	TOBACCO SECURITIZATION	-	-	-	0.00%
104	2076	430	430210	OTHER COURT FINES	2,000	51	1,949	2.56%
104	2076	440	440300	INTEREST	1,000	-	1,000	0.00%
104	2076	450	450459	STATE GRANTS	16,050	-	16,050	0.00%
104	2076	470	471132	DONATIONS	-	-	-	0.00%
105	2042	410	410010	P/T CURRENT SECURED	4,300,000	-	4,300,000	0.00%
105	2042	410	410011	OPERATING UNITARY TAX	260,000	111	259,889	0.04%
105	2042	410	410020	P/T CURRENT UNSECURED	220,000	160,926	59,074	73.15%
105	2042	410	410030	P/T PRIOR SECURED	-	-	-	0.00%
105	2042	410	410040	P/T PRIOR YEAR UNSECURED	7,000	1,892	5,108	27.03%
105	2042	410	410060	P/T CURRENT SUPPLEMENTAL	40,000	-	40,000	0.00%
105	2042	410	410070	P/T PRIOR SUPPLEMENTAL	-	-	-	0.00%
105	2042	410	410094	TIMBER YIELD GUARANTEE	7,000	-	7,000	0.00%
105	2042	440	440300	INTEREST	375,000	-	375,000	0.00%
105	2042	450	450600	HOME OWNERS P/T RELIEF	50,000	-	50,000	0.00%
105	2042	450	450620	STATE OTHER	20,000	498	19,502	2.49%
105	2042	450	450629	STATE SB-90 REIMBURSEMENT	-	-	-	0.00%
105	2042	450	450720	FEDERAL OTHER	-	-	-	0.00%
105	2042	450	450722	FEDERAL STIMULUS - ARRA	-	-	-	0.00%
105	2042	450	4507221	ARRA/STATE PASS THROUGH	-	-	-	0.00%
105	2042	450	450727	FEDERAL TITLE III	-	-	-	0.00%
105	2042	450	450740	OTHER GOV'T AGENCIES	-	-	-	0.00%
105	2042	460	460722	ARRA/CHARGE FOR SERVICES	-	-	-	0.00%
105	2042	460	460860	REGISTRATION FEES	-	-	-	0.00%
105	2042	460	461026	DISPATCH SERVICES	205,920	-	205,920	0.00%
105	2042	460	4610530	IMPACT FEES	400,000	-	400,000	0.00%
105	2042	460	461057	MITIGATION - NON COMMER.	-	-	-	0.00%
105	2042	460	461058	MITIGATION - COMMERCIAL	-	-	-	0.00%
105	2042	460	461059	PR CODE 4290	110,000	48,609	61,391	44.19%
105	2042	460	461060	OTHER FEES	600,000	27,305	572,695	4.55%
105	2042	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
105	2042	470	471126	INSURANCE SETTLEMENTS	-	-	-	0.00%
105	2042	470	471127	SETTLEMENTS	-	-	-	0.00%
105	2042	470	471210	SALE OF FIXED ASSETS	-	-	-	0.00%
105	2042	470	4712205	OP TRANSFER IN	-	-	-	0.00%
106	2024	410	410020	P/T CURRENT UNSECURED	45,300	-	45,300	0.00%

106	2027	420	420110	BUSINESS LICENSES	300	40	260	13.33%
106	2027	420	420160	OTHER LICENSE & PERMITS	1,256	-	1,256	0.00%
106	2013	430	430220	FORF & PENALTIES	-	-	-	0.00%
106	2027	430	430210	OTHER COURT FINES	-	-	-	0.00%
106	2027	430	430212	MISC FINES & FEES	-	-	-	0.00%
106	2027	430	430213	MISC PENAL CODE FINES	-	-	-	0.00%
106	2029	430	430213	MISC PENAL CODE FINES	-	-	-	0.00%
106	2032	430	430210	OTHER COURT FINES	-	-	-	0.00%
106	2037	430	430210	OTHER COURT FINES	-	-	-	0.00%
106	2037	430	430211	CCCJ FINES	-	-	-	0.00%
106	2037	430	430220	FORF & PENALTIES	-	243	(243)	0.00%
106	2027	440	440320	RENTS & CONCESSIONS	-	-	-	0.00%
106	2002	450	450570	CLR 2011 REALIGNMENT	-	-	-	0.00%
106	2002	450	450624	PUBLIC SAFETY AUGMENT	5,776,216	437,634	5,338,582	7.58%
106	2002	450	4506291	HOMICIDE REIMBURSEMENT	-	-	-	0.00%
106	2002	450	450751	AMERICAN RESCUE PLAN ACT	-	-	-	0.00%
106	2007	450	450616	CITIZEN OPTION-PUB SAFETY	-	-	-	0.00%
106	2008	450	450616	CITIZEN OPTION-PUB SAFETY	-	-	-	0.00%
106	2008	450	450740	OTHER GOV'T AGENCIES	-	-	-	0.00%
106	2013	450	450570	CLR 2011 REALIGNMENT	473,399	-	473,399	0.00%
106	2013	450	450616	CITIZEN OPTION-PUB SAFETY	-	-	-	0.00%
106	2013	450	450620	STATE OTHER	-	6,708	(6,708)	0.00%
106	2013	450	450621	STATE OFFICER TRAINING	-	-	-	0.00%
106	2013	450	4506213	CRIME PREVENTION (PROP36)	-	-	-	0.00%
106	2013	450	4506242	INDIAN GAMING FUND SB-621	-	-	-	0.00%
106	2013	450	450629	STATE SB-90 REIMBURSEMENT	-	-	-	0.00%
106	2013	450	450720	FEDERAL OTHER	-	-	-	0.00%
106	2013	450	4507205	LATCF	-	-	-	0.00%
106	2013	450	450722	FEDERAL STIMULUS - ARRA	-	-	-	0.00%
106	2013	450	4507221	ARRA/STATE PASS THROUGH	-	-	-	0.00%
106	2013	450	450726	FEDERAL OCJP	-	-	-	0.00%
106	2013	450	4507261	FEDERAL OCJP	-	-	-	0.00%
106	2013	450	450740	OTHER GOV'T AGENCIES	179,591	-	179,591	0.00%
106	20134	450	450459	STATE GRANTS	-	-	-	0.00%
106	20135	450	450616	CITIZEN OPTION-PUB SAFETY	-	-	-	0.00%
106	20135	450	450620	STATE OTHER	-	-	-	0.00%
106	20136	450	450616	CITIZEN OPTION-PUB SAFETY	-	-	-	0.00%
106	20136	450	450620	STATE OTHER	-	-	-	0.00%

106	20136	450	450740	OTHER GOV'T AGENCIES	-	-	-	0.00%
106	20137	450	450563	STATE OCJP (CALEMA)	-	-	-	0.00%
106	20137	450	450616	CITIZEN OPTION-PUB SAFETY	-	-	-	0.00%
106	20139	450	450629	STATE SB-90 REIMBURSEMENT	-	-	-	0.00%
106	2023	450	450570	CLR 2011 REALIGNMENT	1,025,629	-	1,025,629	0.00%
106	2023	450	4506241	AB443/205 01/02	-	-	-	0.00%
106	2024	450	450620	STATE OTHER	133,448	64,892	68,556	48.63%
106	2024	450	450720	FEDERAL OTHER	-	-	-	0.00%
106	2025	450	450620	STATE OTHER	-	-	-	0.00%
106	2025	450	4506241	AB443/205 01/02	-	-	-	0.00%
106	2025	450	450720	FEDERAL OTHER	-	-	-	0.00%
106	2026	450	450459	STATE GRANTS	-	-	-	0.00%
106	2026	450	450570	CLR 2011 REALIGNMENT	100,000	-	100,000	0.00%
106	2027	450	450540	STATE CIVIL DEFENSE	-	-	-	0.00%
106	2027	450	450570	CLR 2011 REALIGNMENT	105,488	-	105,488	0.00%
106	2027	450	450580	STATE DISASTER RELIEF	-	-	-	0.00%
106	2027	450	450616	CITIZEN OPTION-PUB SAFETY	272,879	-	272,879	0.00%
106	2027	450	450620	STATE OTHER	380,500	33,197	347,303	8.72%
106	2027	450	450621	STATE OFFICER TRAINING	49,440	800	48,640	1.62%
106	2027	450	4506214	HI TECH CLEEP GRANT	-	-	-	0.00%
106	2027	450	4506241	AB443/205 01/02	15,914	-	15,914	0.00%
106	2027	450	450629	STATE SB-90 REIMBURSEMENT	-	-	-	0.00%
106	2027	450	450670	FEDERAL DISASTER RELIEF	76,938	-	76,938	0.00%
106	2027	450	450677	HOMELAND SECURITY	334,071	-	334,071	0.00%
106	2027	450	450720	FEDERAL OTHER	30,000	7,771	22,229	25.90%
106	2027	450	450722	FEDERAL STIMULUS - ARRA	-	-	-	0.00%
106	2027	450	4507221	ARRA/STATE PASS THROUGH	-	-	-	0.00%
106	2027	450	450726	FEDERAL OCJP	-	-	-	0.00%
106	2027	450	4507261	FEDERAL OCJP	-	-	-	0.00%
106	2027	450	4507264	FEDERAL MSP	-	-	-	0.00%
106	2027	450	450727	FEDERAL TITLE III	-	-	-	0.00%
106	2027	450	450740	OTHER GOV'T AGENCIES	-	-	-	0.00%
106	2028	450	450570	CLR 2011 REALIGNMENT	460,872	-	460,872	0.00%
106	2028	450	4506241	AB443/205 01/02	-	-	-	0.00%
106	2029	450	450570	CLR 2011 REALIGNMENT	-	-	-	0.00%
106	2029	450	4506241	AB443/205 01/02	-	-	-	0.00%
106	2029	450	450740	OTHER GOV'T AGENCIES	-	-	-	0.00%
106	2030	450	450570	CLR 2011 REALIGNMENT	179,804	-	179,804	0.00%

106	2030	450	450616	CITIZEN OPTION-PUB SAFETY	-	-	-	0.00%
106	2030	450	4506241	AB443/205 01/02	-	-	-	0.00%
106	2031	450	450570	CLR 2011 REALIGNMENT	168,241	-	168,241	0.00%
106	2032	450	450570	CLR 2011 REALIGNMENT	945,535	-	945,535	0.00%
106	2032	450	4505723	CALAIM - JAIL	-	-	-	0.00%
106	2032	450	450587	STATE COVID RELIEF	-	-	-	0.00%
106	2032	450	450616	CITIZEN OPTION-PUB SAFETY	14,000	-	14,000	0.00%
106	2032	450	450620	STATE OTHER	-	-	-	0.00%
106	2032	450	450621	STATE OFFICER TRAINING	32,487	3,371	29,116	10.38%
106	2032	450	4506241	AB443/205 01/02	-	-	-	0.00%
106	2032	450	4506242	INDIAN GAMING FUND SB-621	-	-	-	0.00%
106	2032	450	4506243	SCAAP	-	-	-	0.00%
106	2032	450	450629	STATE SB-90 REIMBURSEMENT	-	-	-	0.00%
106	2032	450	450720	FEDERAL OTHER	-	-	-	0.00%
106	2032	450	4507243	SCAAP FEDERAL	-	-	-	0.00%
106	2032	450	450750	FED CARES RELIEF	-	-	-	0.00%
106	20321	450	450570	CLR 2011 REALIGNMENT	100,000	-	100,000	0.00%
106	20321	450	450620	STATE OTHER	-	-	-	0.00%
106	2035	450	450459	STATE GRANTS	-	-	-	0.00%
106	2035	450	450570	CLR 2011 REALIGNMENT	2,132,903	-	2,132,903	0.00%
106	2035	450	450616	CITIZEN OPTION-PUB SAFETY	-	-	-	0.00%
106	2035	450	4506218	SB678 INCENTIVE	-	-	-	0.00%
106	2036	450	450459	STATE GRANTS	-	-	-	0.00%
106	2036	450	450570	CLR 2011 REALIGNMENT	-	-	-	0.00%
106	2036	450	4505701	CLR2011 YOUTHFUL OFFENDER	-	-	-	0.00%
106	2036	450	4505702	CLR2011 JUV REENTRY GRANT	-	-	-	0.00%
106	2036	450	4505724	CALAIM - PROBATION	-	-	-	0.00%
106	2036	450	450616	CITIZEN OPTION-PUB SAFETY	155,028	-	155,028	0.00%
106	2036	450	450620	STATE OTHER	911,691	-	911,691	0.00%
106	2036	450	4506216	JPCF AB-139/74	172,550	-	172,550	0.00%
106	2036	450	4506217	YOUTHFUL OFFENDER	94,025	-	94,025	0.00%
106	2036	450	4506218	SB678 INCENTIVE	10,000	-	10,000	0.00%
106	2036	450	450625	STATE JUVENILE HALL MILK	35,200	4,639	30,561	13.18%
106	2036	450	450724	TANF-PROBATION	-	-	-	0.00%
106	2036	450	450726	FEDERAL OCJP	-	-	-	0.00%
106	2037	450	450450	STATE PUBLIC ASSIST ADMIN	-	-	-	0.00%
106	2037	450	450459	STATE GRANTS	-	-	-	0.00%
106	2037	450	450502	HEALTH & WELFARE REALIGN	55,212	-	55,212	0.00%

106	2037	450	450570	CLR 2011 REALIGNMENT	630,530	-	630,530	0.00%
106	2037	450	4505701	CLR2011 YOUTHFUL OFFENDER	-	-	-	0.00%
106	2037	450	4505702	CLR2011 JUV REENTRY GRANT	-	-	-	0.00%
106	2037	450	4505709	CLR2011 CHILD WELFARE SVC	5,215	-	5,215	0.00%
106	2037	450	4505718	COMM CORR PERF INCENT	-	-	-	0.00%
106	2037	450	4505719	CLR 2011 GROWTH	-	-	-	0.00%
106	2037	450	450616	CITIZEN OPTION-PUB SAFETY	51,794	-	51,794	0.00%
106	2037	450	450621	STATE OFFICER TRAINING	45,240	10,495	34,745	23.20%
106	2037	450	4506210	PRE-TRIAL ASSESSMENT	-	-	-	0.00%
106	2037	450	4506213	CRIME PREVENTION (PROP36)	-	-	-	0.00%
106	2037	450	4506216	JPCF AB-139/74	334,699	14,955	319,744	4.47%
106	2037	450	4506217	YOUTHFUL OFFENDER	296,112	-	296,112	0.00%
106	2037	450	4506218	SB678 INCENTIVE	712,547	-	712,547	0.00%
106	2037	450	4506220	PRE-TRIAL MONITORING	190,000	-	190,000	0.00%
106	2037	450	4506251	10% RESTITUTION	-	-	-	0.00%
106	2037	450	450629	STATE SB-90 REIMBURSEMENT	-	-	-	0.00%
106	2037	450	450630	FEDERAL PUBLIC ASSIST ADM	60,000	1,200	58,800	2.00%
106	2037	450	450720	FEDERAL OTHER	-	-	-	0.00%
106	2037	450	450722	FEDERAL STIMULUS - ARRA	-	-	-	0.00%
106	2037	450	4507221	ARRA/STATE PASS THROUGH	-	-	-	0.00%
106	2037	450	450724	TANF-PROBATION	-	-	-	0.00%
106	2037	450	4507261	FEDERAL OCJP	-	-	-	0.00%
106	2037	450	450740	OTHER GOV'T AGENCIES	-	-	-	0.00%
106	20379	450	450570	CLR 2011 REALIGNMENT	-	-	-	0.00%
106	20379	450	4505701	CLR2011 YOUTHFUL OFFENDER	-	-	-	0.00%
106	20379	450	4505702	CLR2011 JUV REENTRY GRANT	-	-	-	0.00%
106	20379	450	450616	CITIZEN OPTION-PUB SAFETY	-	-	-	0.00%
106	20379	450	450720	FEDERAL OTHER	-	-	-	0.00%
106	2038	450	450570	CLR 2011 REALIGNMENT	-	-	-	0.00%
106	2006	460	461070	INTERFUND REVENUE	125,160	-	125,160	0.00%
106	2007	460	461070	INTERFUND REVENUE	512,418	-	512,418	0.00%
106	2008	460	461070	INTERFUND REVENUE	-	-	-	0.00%
106	2013	460	460722	ARRA/CHARGE FOR SERVICES	-	-	-	0.00%
106	2013	460	460941	CODE ENFORCEMENT SERVICES	69,860	-	69,860	0.00%
106	2023	460	461002	BAILIFF SERVICES	-	-	-	0.00%
106	2024	460	460940	LAW ENFORCEMENT SERVICES	41,165	16,666	24,499	40.49%
106	2025	460	460940	LAW ENFORCEMENT SERVICES	-	-	-	0.00%
106	2026	460	460851	REIMB PUBLIC DEFENDER	4,000	533	3,467	13.33%

106	2027	460	460722	ARRA/CHARGE FOR SERVICES	-	-	-	0.00%
106	2027	460	460900	CIVIL PROCESS SERVICE	36,981	5,773	31,208	15.61%
106	2027	460	460940	LAW ENFORCEMENT SERVICES	49,000	18,596	30,404	37.95%
106	2027	460	460941	CODE ENFORCEMENT SERVICES	-	-	-	0.00%
106	2027	460	461060	OTHER FEES	2,037	2,064	(27)	101.30%
106	2027	460	461070	INTERFUND REVENUE	40,700	8,531	32,169	20.96%
106	2028	460	461060	OTHER FEES	120,000	12,273	107,727	10.23%
106	2030	460	461007	COURT SECURITY SERVICES	-	-	-	0.00%
106	2031	460	461060	OTHER FEES	-	-	-	0.00%
106	2032	460	461020	INSTITUTIONAL CARE & SERV	-	-	-	0.00%
106	2032	460	461021	BOOKING FEES	50,421	4,202	46,219	8.33%
106	2032	460	461023	OTHER-WEEKEND WORK	10,200	-	10,200	0.00%
106	2032	460	461024	CDC TRANSPORTATION	-	-	-	0.00%
106	2032	460	461070	INTERFUND REVENUE	109,610	-	109,610	0.00%
106	20321	460	461060	OTHER FEES	-	-	-	0.00%
106	2035	460	461060	OTHER FEES	-	-	-	0.00%
106	2036	460	461020	INSTITUTIONAL CARE & SERV	867,750	35,860	831,890	4.13%
106	2036	460	461070	INTERFUND REVENUE	264,345	23,381	240,964	8.84%
106	2037	460	460722	ARRA/CHARGE FOR SERVICES	-	-	-	0.00%
106	2037	460	460851	REIMB PUBLIC DEFENDER	-	-	-	0.00%
106	2037	460	461022	PARENT REIMBURSEMENT	-	-	-	0.00%
106	2037	460	461023	OTHER-WEEKEND WORK	-	-	-	0.00%
106	2037	460	461060	OTHER FEES	-	-	-	0.00%
106	2037	460	461062	RESTITUTION ADM FEES	-	-	-	0.00%
106	2037	460	461063	DIVERSION FEES	-	-	-	0.00%
106	2037	460	461064	DRUG TEST FEES	-	-	-	0.00%
106	2037	460	461065	PROBATION SERVICE FEE	-	-	-	0.00%
106	2037	460	461066	AB1869 FEE REPLACEMENT	114,147	-	114,147	0.00%
106	20379	460	461065	PROBATION SERVICE FEE	-	-	-	0.00%
106	2038	460	461060	OTHER FEES	-	-	-	0.00%
106	2002	470	471220	OPERATING TRANSFER-IN	25,789,929	-	25,789,929	0.00%
106	2007	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
106	2007	470	471126	INSURANCE SETTLEMENTS	-	-	-	0.00%
106	2007	470	471210	SALE OF FIXED ASSETS	-	-	-	0.00%
106	2008	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
106	2013	470	471102	COST REIMBURSEMENT	-	242	(242)	0.00%
106	2013	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
106	2013	470	471121	FEDERAL ASSET SEIZURE	-	-	-	0.00%

106	2013	470	471122	STATE ASSET SEIZURE	34,000	5,245	28,755	15.43%
106	2013	470	471126	INSURANCE SETTLEMENTS	-	-	-	0.00%
106	2013	470	471127	SETTLEMENTS	-	-	-	0.00%
106	2013	470	471210	SALE OF FIXED ASSETS	-	-	-	0.00%
106	2013	470	4712205	OP TRANSFER IN	-	-	-	0.00%
106	20135	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
106	20136	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
106	20137	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
106	20139	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
106	2025	470	471121	FEDERAL ASSET SEIZURE	-	-	-	0.00%
106	2025	470	471122	STATE ASSET SEIZURE	-	-	-	0.00%
106	2026	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
106	2027	470	471102	COST REIMBURSEMENT	-	-	-	0.00%
106	2027	470	471120	MISCELLANEOUS REVENUE	5,513	3,077	2,436	55.82%
106	2027	470	471121	FEDERAL ASSET SEIZURE	20,761	-	20,761	0.00%
106	2027	470	471122	STATE ASSET SEIZURE	-	-	-	0.00%
106	2027	470	471126	INSURANCE SETTLEMENTS	-	-	-	0.00%
106	2027	470	471127	SETTLEMENTS	-	-	-	0.00%
106	2027	470	471210	SALE OF FIXED ASSETS	-	1,372	(1,372)	0.00%
106	2027	470	4712205	OP TRANSFER IN	-	-	-	0.00%
106	2028	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
106	2029	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
106	2029	470	471121	FEDERAL ASSET SEIZURE	-	-	-	0.00%
106	2029	470	471126	INSURANCE SETTLEMENTS	-	-	-	0.00%
106	2030	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
106	2031	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
106	2032	470	471101	MISC REPAYMENTS	450	-	450	0.00%
106	2032	470	471120	MISCELLANEOUS REVENUE	400	81	319	20.25%
106	2032	470	471122	STATE ASSET SEIZURE	-	-	-	0.00%
106	2032	470	471126	INSURANCE SETTLEMENTS	-	-	-	0.00%
106	2032	470	471133	S & B REIMB FM TRUST	-	-	-	0.00%
106	2032	470	471210	SALE OF FIXED ASSETS	-	-	-	0.00%
106	20321	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
106	2035	470	471102	COST REIMBURSEMENT	-	-	-	0.00%
106	2035	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
106	2036	470	471120	MISCELLANEOUS REVENUE	-	5,542	(5,542)	0.00%
106	2036	470	471210	SALE OF FIXED ASSETS	-	-	-	0.00%
106	2036	470	4712205	OP TRANSFER IN	-	-	-	0.00%

106	2037	470	471102	COST REIMBURSEMENT	-	-	-	0.00%
106	2037	470	471120	MISCELLANEOUS REVENUE	-	1,000	(1,000)	0.00%
106	2037	470	471122	STATE ASSET SEIZURE	-	-	-	0.00%
106	2037	470	471126	INSURANCE SETTLEMENTS	-	-	-	0.00%
106	2037	470	471210	SALE OF FIXED ASSETS	-	-	-	0.00%
106	2037	470	4712205	OP TRANSFER IN	-	-	-	0.00%
107	1101	440	440300	INTEREST	8,000	-	8,000	0.00%
107	1101	450	450587	STATE COVID RELIEF	-	-	-	0.00%
107	1101	460	461060	OTHER FEES	-	-	-	0.00%
107	1101	460	461071	INTERFUND REV W/C	4,268,356	1,067,089	3,201,267	25.00%
107	1101	460	461072	INTERFUND REV G/L	3,551,375	888,021	2,663,354	25.00%
107	1101	460	461073	INTERFUND REV PROPERTY	501,153	-	501,153	0.00%
107	1101	460	461074	INTERFUND REV U/I	200,800	21,271	179,529	10.59%
107	1101	460	461076	INTERFUND-MEDICAL MALPRCT	180,318	-	180,318	0.00%
107	1101	470	471102	COST REIMBURSEMENT	-	600	(600)	0.00%
107	1101	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
107	1101	470	471125	RISK MANAGEMENT SUBSIDY	60,000	60,000	-	100.00%
107	1101	470	471210	SALE OF FIXED ASSETS	-	-	-	0.00%
108	5013	440	440320	RENTS & CONCESSIONS	41,707	9,544	32,163	22.88%
108	5001	450	450421	VEH LICENSE-REALIGNMENT	-	-	-	0.00%
108	5001	450	450502	HEALTH & WELFARE REALIGN	-	-	-	0.00%
108	5013	450	450421	VEH LICENSE-REALIGNMENT	-	-	-	0.00%
108	5013	450	450450	STATE PUBLIC ASSIST ADMIN	11,703,023	1,029,168	10,673,855	8.79%
108	5013	450	450452	CAL-WORKS INCENTIVE	-	-	-	0.00%
108	5013	450	450453	SOC SVC FRAUD INCENTIVE	-	-	-	0.00%
108	5013	450	450461	ST PUB ASS'T-WRAP AROUND	-	-	-	0.00%
108	5013	450	450502	HEALTH & WELFARE REALIGN	5,481,107	524,565	4,956,542	9.57%
108	5013	450	4505706	CLR2011 ADULT PROTECT SVC	317,527	-	317,527	0.00%
108	5013	450	4505707	CLR2011 FOSTER CARE ADM	263,276	-	263,276	0.00%
108	5013	450	4505709	CLR2011 CHILD WELFARE SVC	1,782,532	-	1,782,532	0.00%
108	5013	450	4505710	CLR ADOPTIONS ADM	394,926	-	394,926	0.00%
108	5013	450	4505711	CLR2011 CHILD ABUSE PREV	20,000	-	20,000	0.00%
108	5013	450	4505720	FAMILY SUPPORT	-	-	-	0.00%
108	5013	450	4505725	CLR2011 PROTECTIVE SRVS	-	694,565	(694,565)	0.00%
108	5013	450	450630	FEDERAL PUBLIC ASSIST ADM	10,290,154	2,160,507	8,129,647	21.00%
108	5013	450	450720	FEDERAL OTHER	-	-	-	0.00%
108	5013	450	450722	FEDERAL STIMULUS - ARRA	-	-	-	0.00%
108	5013	450	4507221	ARRA/STATE PASS THROUGH	-	-	-	0.00%

108	5013	450	450740	OTHER GOV'T AGENCIES	-	-	-	0.00%
108	5022	450	450421	VEH LICENSE-REALIGNMENT	-	-	-	0.00%
108	5022	450	450452	CAL-WORKS INCENTIVE	-	-	-	0.00%
108	5022	450	450460	STATE PUBLIC ASSIST AID	252,121	253,573	(1,452)	100.58%
108	5022	450	450461	ST PUB ASS'T-WRAP AROUND	-	-	-	0.00%
108	5022	450	450502	HEALTH & WELFARE REALIGN	1,029,828	257,457	772,371	25.00%
108	5022	450	4505708	CLR2011 FOSTER CARE ASST	2,137,451	-	2,137,451	0.00%
108	5022	450	4505709	CLR2011 CHILD WELFARE SVC	-	-	-	0.00%
108	5022	450	4505712	CLR2011 ADOPTIONS ASST	4,620,028	-	4,620,028	0.00%
108	5022	450	4505714	CLR 2011 CALWORKS MOE	2,071,432	-	2,071,432	0.00%
108	5022	450	4505715	CHILD POVERTY & FAM SUPP	2,279,213	(1,689,370)	3,968,583	(74.12%)
108	5022	450	4505720	FAMILY SUPPORT	1,310,585	1,689,370	(378,785)	128.90%
108	5022	450	4505725	CLR2011 PROTECTIVE SRVS	-	1,689,370	(1,689,370)	0.00%
108	5022	450	450640	FEDERAL PUBLIC ASSIST AID	9,260,882	1,538,381	7,722,501	16.61%
108	5022	450	450720	FEDERAL OTHER	24,122	-	24,122	0.00%
108	5022	450	450722	FEDERAL STIMULUS - ARRA	-	-	-	0.00%
108	5022	450	4507221	ARRA/STATE PASS THROUGH	-	-	-	0.00%
108	5013	460	460722	ARRA/CHARGE FOR SERVICES	-	-	-	0.00%
108	5013	460	460991	COUNTY CHILDRENS FUND	-	-	-	0.00%
108	5013	460	461060	OTHER FEES	-	-	-	0.00%
108	5013	460	461070	INTERFUND REVENUE	165,095	27,131	137,964	16.43%
108	5022	460	460722	ARRA/CHARGE FOR SERVICES	-	-	-	0.00%
108	5022	460	460991	COUNTY CHILDRENS FUND	9,460	-	9,460	0.00%
108	5042	460	461060	OTHER FEES	1,363	320	1,043	23.48%
108	5001	470	471220	OPERATING TRANSFER-IN	976,909	244,227	732,682	25.00%
108	5013	470	471120	MISCELLANEOUS REVENUE	-	40,526	(40,526)	0.00%
108	5013	470	471126	INSURANCE SETTLEMENTS	-	-	-	0.00%
108	5013	470	471132	DONATIONS	-	-	-	0.00%
108	5013	470	471210	SALE OF FIXED ASSETS	-	-	-	0.00%
108	5013	470	4712205	OP TRANSFER IN	-	-	-	0.00%
108	5022	470	471100	PUBLIC ASST REPAYMENT	100,000	10,276	89,724	10.28%
108	5022	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
108	5022	470	471123	CONTRIBUTIONS APS	15,000	4,783	10,217	31.89%
108	5022	470	4712205	OP TRANSFER IN	-	-	-	0.00%
108	5042	470	471100	PUBLIC ASST REPAYMENT	66,762	14,095	52,667	21.11%
108	5042	470	471101	MISC REPAYMENTS	167	586	(419)	350.90%
108	5042	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
110	8013	430	430211	CCCJ FINES	226,960	215,964	10,996	95.16%

110	8011	440	440300	INTEREST	-	-	-	0.00%
110	8011	440	440301	INTEREST LONG TERM	-	-	-	0.00%
110	8013	440	440300	INTEREST	6,000	-	6,000	0.00%
110	8013	440	440301	INTEREST LONG TERM	-	-	-	0.00%
110	8013	440	440320	RENTS & CONCESSIONS	58,263	14,569	43,694	25.01%
110	8011	470	471220	OPERATING TRANSFER-IN	-	-	-	0.00%
110	8011	470	471225	OPERATING XFER IN AIRCON	586,674	-	586,674	0.00%
110	8012	470	471230	LONG TERM DEBT PROCEEDS	-	-	-	0.00%
110	8013	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
110	8013	470	471220	OPERATING TRANSFER-IN	590,452	495,767	94,685	83.96%
110	8013	470	4712205	OP TRANSFER IN	-	-	-	0.00%
110	8013	470	471230	LONG TERM DEBT PROCEEDS	-	-	-	0.00%
112	40171	430	430210	OTHER COURT FINES	-	-	-	0.00%
112	4009	450	450421	VEH LICENSE-REALIGNMENT	118,954	118,954	-	100.00%
112	40121	450	450421	VEH LICENSE-REALIGNMENT	1,604,333	413,151	1,191,182	25.75%
112	40121	450	450470	STATE HEALTH ADMIN	-	-	-	0.00%
112	40121	450	450502	HEALTH & WELFARE REALIGN	169,113	-	169,113	0.00%
112	40121	450	450520	OTHER STATE HEALTH	6,421,495	774,950	5,646,546	12.07%
112	40121	450	450570	CLR 2011 REALIGNMENT	-	-	-	0.00%
112	40121	450	450650	FEDERAL HEALTH ADMIN	-	-	-	0.00%
112	40121	450	450722	FEDERAL STIMULUS - ARRA	-	-	-	0.00%
112	40121	450	4507221	ARRA/STATE PASS THROUGH	-	-	-	0.00%
112	40121	450	450740	OTHER GOV'T AGENCIES	-	-	-	0.00%
112	40121	450	450750	FED CARES RELIEF	-	-	-	0.00%
112	40131	450	450421	VEH LICENSE-REALIGNMENT	100,000	-	100,000	0.00%
112	40131	450	450459	STATE GRANTS	-	399,997	(399,997)	0.00%
112	40131	450	450500	STATE MENTAL HEALTH	5,642,919	-	5,642,919	0.00%
112	40131	450	450502	HEALTH & WELFARE REALIGN	2,191,439	989,700	1,201,739	45.16%
112	40131	450	450520	OTHER STATE HEALTH	-	-	-	0.00%
112	40131	450	450570	CLR 2011 REALIGNMENT	250,273	-	250,273	0.00%
112	40131	450	4505716	CLR 2011 BEHAVIORAL HLTH	1,980,000	94,166	1,885,834	4.76%
112	40131	450	450629	STATE SB-90 REIMBURSEMENT	-	-	-	0.00%
112	40131	450	450722	FEDERAL STIMULUS - ARRA	-	-	-	0.00%
112	40131	450	4507221	ARRA/STATE PASS THROUGH	-	-	-	0.00%
112	40131	450	450744	TC DEPT OF EDUCATION	-	-	-	0.00%
112	40131	450	450750	FED CARES RELIEF	-	-	-	0.00%
112	40171	450	450501	STATE DRUG/ALCH	852,117	-	852,117	0.00%
112	40171	450	450570	CLR 2011 REALIGNMENT	450,416	-	450,416	0.00%

112	40171	450	4505703	CLR2011 DRUG COURT	165,000	-	165,000	0.00%
112	40171	450	4505704	CLR2011 NONDRUG M-SATS	200,000	-	200,000	0.00%
112	40171	450	4505705	CLR2011 DRUG MEDI-CAL	178,220	-	178,220	0.00%
112	40171	450	4505716	CLR 2011 BEHAVIORAL HLTH	-	-	-	0.00%
112	40171	450	4506213	CRIME PREVENTION (PROP36)	-	-	-	0.00%
112	40171	450	450722	FEDERAL STIMULUS - ARRA	-	-	-	0.00%
112	40171	450	4507221	ARRA/STATE PASS THROUGH	-	-	-	0.00%
112	40171	450	450750	FED CARES RELIEF	-	-	-	0.00%
112	40251	450	450421	VEH LICENSE-REALIGNMENT	1,095,965	280,269	815,695	25.57%
112	40251	450	450471	ADM-CMSP	-	-	-	0.00%
112	40251	450	450502	HEALTH & WELFARE REALIGN	50,000	-	50,000	0.00%
112	40251	450	450520	OTHER STATE HEALTH	64,889	2,089	62,800	3.22%
112	40251	450	450570	CLR 2011 REALIGNMENT	-	-	-	0.00%
112	40251	450	450750	FED CARES RELIEF	-	-	-	0.00%
112	40261	450	450570	CLR 2011 REALIGNMENT	289,773	-	289,773	0.00%
112	40261	450	450750	FED CARES RELIEF	-	-	-	0.00%
112	40301	450	450502	HEALTH & WELFARE REALIGN	57,287	-	57,287	0.00%
112	40301	450	450520	OTHER STATE HEALTH	-	-	-	0.00%
112	40121	460	460722	ARRA/CHARGE FOR SERVICES	-	-	-	0.00%
112	40121	460	460970	HEALTH FEES	11,000	2,184	8,816	19.85%
112	40121	460	460974	MEDICAL MARIJUANA	-	52	(52)	0.00%
112	40121	460	461070	INTERFUND REVENUE	305,344	-	305,344	0.00%
112	40131	460	460722	ARRA/CHARGE FOR SERVICES	-	-	-	0.00%
112	40131	460	460980	MENTAL HEALTH SERVICES	40,000	-	40,000	0.00%
112	40131	460	460981	MENTAL HEALTH IMD FEES	120,000	54,163	65,837	45.14%
112	40131	460	460982	MENTAL HEALTH MEDI-CAL	11,735,827	1,014,860	10,720,967	8.65%
112	40131	460	461070	INTERFUND REVENUE	325,154	-	325,154	0.00%
112	40171	460	460722	ARRA/CHARGE FOR SERVICES	-	-	-	0.00%
112	40171	460	460980	MENTAL HEALTH SERVICES	14,000	-	14,000	0.00%
112	40171	460	460983	SACPA-PROP 36 FEES	-	-	-	0.00%
112	40171	460	460984	DRUG MEDI-CAL	1,787,708	-	1,787,708	0.00%
112	40171	460	461070	INTERFUND REVENUE	181,483	-	181,483	0.00%
112	40251	460	460970	HEALTH FEES	103,151	29,405	73,746	28.51%
112	40251	460	460971	MED-CAL FEES	1,179,750	109,095	1,070,655	9.25%
112	40251	460	460972	CMSP PROGRAM FEES	-	-	-	0.00%
112	40251	460	460973	MEDICARE FEES	703,374	63,651	639,723	9.05%
112	40251	460	461060	OTHER FEES	-	-	-	0.00%
112	40251	460	461070	INTERFUND REVENUE	588,645	15,508	573,137	2.63%

112	40251	460	466081	MISC GRANTS	-	-	-	0.00%
112	40261	460	461070	INTERFUND REVENUE	363,418	-	363,418	0.00%
112	40301	460	460990	CALIF CHILDREN SERVICES	36,292	-	36,292	0.00%
112	4009	470	471220	OPERATING TRANSFER-IN	82,608	-	82,608	0.00%
112	4009	470	471231	TRAN DEBT PROCEEDS	25,000,000	25,000,000	-	100.00%
112	40121	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
112	40121	470	471210	SALE OF FIXED ASSETS	-	-	-	0.00%
112	40121	470	4712205	OP TRANSFER IN	-	-	-	0.00%
112	40121	470	471230	LONG TERM DEBT PROCEEDS	-	-	-	0.00%
112	40131	470	471120	MISCELLANEOUS REVENUE	27,990	43	27,947	0.16%
112	40131	470	471126	INSURANCE SETTLEMENTS	-	-	-	0.00%
112	40131	470	471210	SALE OF FIXED ASSETS	-	-	-	0.00%
112	40131	470	4712205	OP TRANSFER IN	-	-	-	0.00%
112	40131	470	471230	LONG TERM DEBT PROCEEDS	-	-	-	0.00%
112	40171	470	471120	MISCELLANEOUS REVENUE	127,678	-	127,678	0.00%
112	40171	470	471126	INSURANCE SETTLEMENTS	-	-	-	0.00%
112	40171	470	471210	SALE OF FIXED ASSETS	-	-	-	0.00%
112	40171	470	4712205	OP TRANSFER IN	-	-	-	0.00%
112	40171	470	471230	LONG TERM DEBT PROCEEDS	-	-	-	0.00%
112	40251	470	471120	MISCELLANEOUS REVENUE	238,669	30	238,639	0.01%
112	40251	470	471126	INSURANCE SETTLEMENTS	-	-	-	0.00%
112	40251	470	471210	SALE OF FIXED ASSETS	-	-	-	0.00%
112	40251	470	471230	LONG TERM DEBT PROCEEDS	-	-	-	0.00%
112	40261	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
112	40301	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
113	5015	440	440300	INTEREST	5,000	-	5,000	0.00%
113	5015	450	4506252	STATE C/S INCENTIVE	854,136	277,474	576,662	32.49%
113	5015	450	450631	FEDERAL CHILD SUPPORT ADM	1,518,463	472,134	1,046,329	31.09%
113	5015	450	450643	FEDERAL C/S INCENTIVE	-	-	-	0.00%
113	5015	450	450722	FEDERAL STIMULUS - ARRA	-	-	-	0.00%
113	5015	450	4507221	ARRA/STATE PASS THROUGH	-	-	-	0.00%
113	5015	460	460722	ARRA/CHARGE FOR SERVICES	-	-	-	0.00%
113	5015	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
113	5015	470	471126	INSURANCE SETTLEMENTS	-	-	-	0.00%
113	5015	470	471132	DONATIONS	-	-	-	0.00%
113	5015	470	471210	SALE OF FIXED ASSETS	-	-	-	0.00%
113	5015	470	471220	OPERATING TRANSFER-IN	-	-	-	0.00%
115	2065	420	420120	CONSTRUCTION PERMITS	1,360,504	636,699	723,804	46.80%

115	2065	430	430220	FORF & PENALTIES	7,000	449	6,551	6.41%
115	2065	440	440300	INTEREST	20,000	-	20,000	0.00%
115	2065	450	450459	STATE GRANTS	-	-	-	0.00%
115	2065	450	450620	STATE OTHER	-	-	-	0.00%
115	2065	450	4507203	COMMUNITY DEV BLOCK GRANT	-	-	-	0.00%
115	2065	450	450750	FED CARES RELIEF	-	-	-	0.00%
115	2065	460	461010	CODE ENFORCEMENT	-	-	-	0.00%
115	2065	460	461030	CONTRACT PLAN REVIEW	75,000	-	75,000	0.00%
115	2065	460	461060	OTHER FEES	-	-	-	0.00%
115	2065	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
115	2065	470	471210	SALE OF FIXED ASSETS	-	-	-	0.00%
116	5063	440	440300	INTEREST	-	-	-	0.00%
116	5063	450	450459	STATE GRANTS	192,993	-	192,993	0.00%
116	5063	450	4507205	LATCF	2,900	-	2,900	0.00%
116	5063	450	450722	FEDERAL STIMULUS - ARRA	-	-	-	0.00%
116	5063	450	4507221	ARRA/STATE PASS THROUGH	-	-	-	0.00%
116	5063	450	450725	FEDERAL USDA	13,497	-	13,497	0.00%
116	5063	450	450727	FEDERAL TITLE III	177,966	-	177,966	0.00%
116	5063	450	450750	FED CARES RELIEF	51,029	-	51,029	0.00%
116	5063	460	460722	ARRA/CHARGE FOR SERVICES	-	-	-	0.00%
116	5063	460	461070	INTERFUND REVENUE	18,622	-	18,622	0.00%
116	5063	470	471120	MISCELLANEOUS REVENUE	-	-	-	0.00%
116	5063	470	471124	OTHER REFUNDS	-	-	-	0.00%
116	5063	470	471132	DONATIONS	5,857	400	5,457	6.83%
116	5063	470	4711321	CLIENT DONATIONS	30,000	5,184	24,816	17.28%
116	5063	470	4711322	FUNDRAISERS	150	2,168	(2,018)	1,445.14%
116	5063	470	471210	SALE OF FIXED ASSETS	-	-	-	0.00%
116	5063	470	471220	OPERATING TRANSFER-IN	35,000	-	35,000	0.00%
Overall - Total					**268,071,570**	**49,021,616**	**219,049,954**	

Jser Name: TC\kpeterson

Auditor's Financial Update June 30, 2025

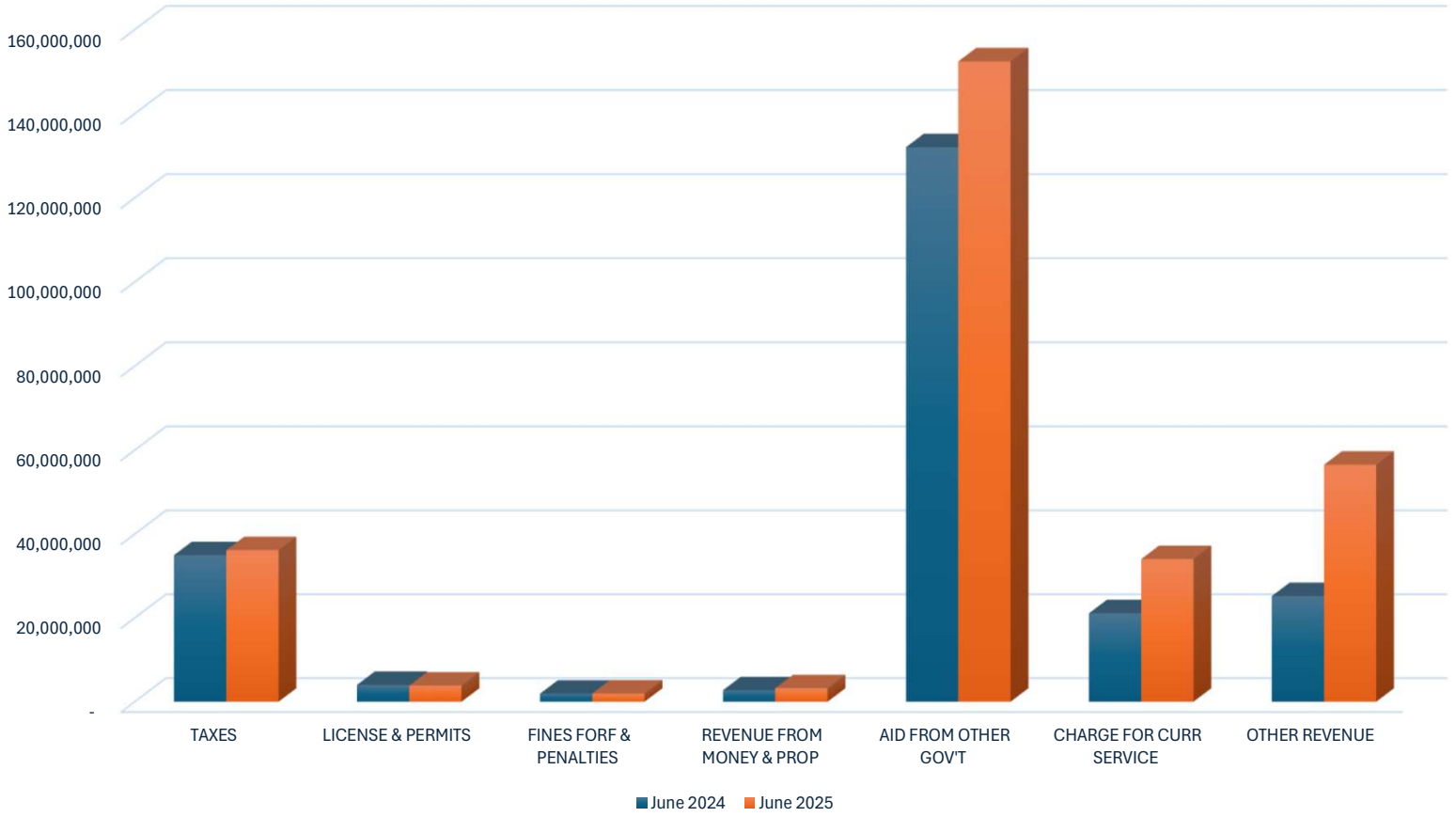
CONTENTS

- This report will cover:
  - Revenue and Expenditure total for June 30, 2025 with year-end closing entries and percentage of budget utilized
  - Revenue Comparison of Current vs. Prior FY to Date for June 30
  - Expenditure Comparison of Current vs. Prior FY to Date for June 30
  - Revenue & Expenditures for Operating Funds 101 through 116, including Internal Service, Capital Outlay and Debt Service
  - Revenue and Expenditure totals and percentage utilized as of September 30, 2025
  - Vacancy Contingency Budget & Positions
  - Positions vacated and positions hired from July 1 to September 30, 2025

Revenue Comparison

Revenue	June 2024	June 2025
TAXES	34,967,011	36,151,023
LICENSE & PERMITS	4,013,048	3,865,161
FINES FORF & PENALTIES	1,910,521	1,964,276
REVENUE FROM MONEY & PROP	2,743,597	3,226,732
AID FROM OTHER GOV'T	132,042,647	152,446,139
CHARGE FOR CURR SERVICE	21,105,669	34,042,048
OTHER REVENUE	25,206,768	56,527,340
Total	**221,989,261**	**288,222,719**

Revenue Comparison



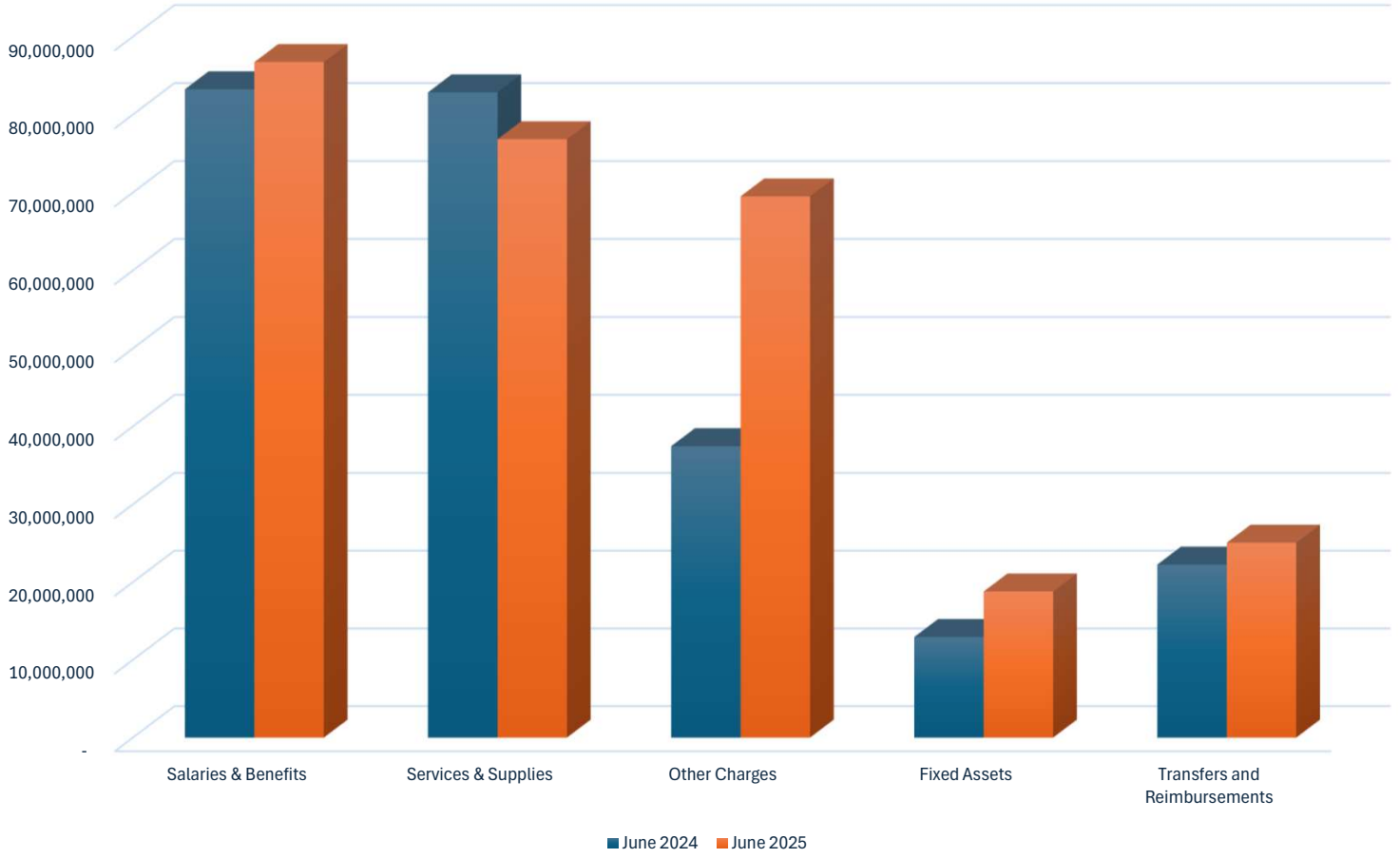
Revenue Differences

- **Property Tax & Sales Tax** - Up $1,184,012
- **License & Permit** - Down $147,887
- **Fines & Forfeitures** – Up $53,755
- **Use of Money** – Up $483,135
- **Aid From Other Agencies** – Up $20,403,492
- **Charge for Services** – Up $12,936,379
- **Other Revenues** – Up $31,320,572
- **Transfers** - Transfers to Other Funds – Up $2,796,387

Expenditure Comparison

Expenditure	June 2024	June 2025
Salaries & Benefits	83,253,715	86,731,599
Services & Supplies	82,855,153	76,831,297
Other Charges	37,461,186	69,507,545
Fixed Assets	12,936,812	18,800,139
Transfers and Reimbursements	22,261,789	25,073,021
Total	**238,768,655**	**276,943,601**

Expenditure Comparison



Notes to Expenditure Differences

- As of June 30, 2025, total expenditures were $276,943,601, with a budget of $291,952,133. This equates to 94.86% of appropriations spent. This compared to only 78.9% spent in Fiscal 2023/24. This variance is possibly due to the extended accrual period.
- **Salary & Benefits** – Up $3,477,884
- **Service & Supplies** – Down $6,023,656
- **Other Charges** – Up $32,046,359
- **Fixed Assets** – Up $5,863,327
- **Transfers & Reimbursements** – Up $2,811,232

General Fund Revenues

REVENUES	Budgeted Amount	As of Sept 2024	As of Dec 2024	As of Mar 2025	As of June 2025	Amount to be Secured	% Received
Taxes	$ 29,993,124	$ 1,064,861	$ 5,258,248	$ 17,624,199	$ 30,676,203	$ (683,079)	102.3%
License & Permits	2,199,335	318,688	636,250	2,075,609	2,574,766	(375,431)	117.1%
Fines & Forfeitures	1,203,338	154,243	1,251,061	1,441,788	1,739,880	(536,542)	144.6%
From Property	1,131,087	16,499	487,246	1,016,586	1,956,651	(825,564)	173.0%
Aid from Other Gov't	7,142,925	357,458	903,003	4,755,781	4,644,170	2,498,755	65.0%
Charges for Services	6,250,822	712,344	2,095,238	3,623,439	5,127,193	1,123,629	82.0%
Other Revenue	671,105	14,416	79,035	114,803	229,069	442,036	34.1%
Total Revenues	**$ 48,591,736**	**$ 2,638,509**	**$ 10,710,081**	**$ 30,652,206**	**$ 46,947,932**	**$ 17,939,531**	96.6%

- Received 96.6% of budgeted revenue
- Property tax exceeded budget by $252,588 and Sales tax up $418,122
- Fines & Forfeitures exceeding budgeted revenue – Franchise Fee revenue came in higher than anticipated with $389,131 more than budgeted
- Interest Revenue up - $884,098 over anticipated revenue
- Aid from Other Gov't low. Significant areas where budget was unmet include Advertising ($431,111) mainly budgeted for Broadband, Disaster Relief ($1,975,763) for Park Fire reimbursements and State Grants in Parks & Recreation ($338,561)
- Other revenue is mostly Nomlaki donation – 2023/24 contribution of $350,000 still not received. Additionally, the contributions totally $107,439 for Veteran Halls are budgeted, but a yearend transfer true up is done and revenues are not actually recognized in budget unit

General Fund Expenditures

APPROPRIATIONS	Budgeted Amount	As of Sept 2024	As of Dec 2024	As of Mar 2025	As of June 2025	Amount Available	% Expended
Salary/Benefits	$ 17,641,595	$ 4,958,523	$ 8,590,218	$ 11,866,257	$ 15,966,834	$ 1,674,761	90.5%
Service/Supplies	9,049,704	1,057,483	4,270,700	5,630,928	7,640,381	1,409,323	84.4%
Other Charges	2,014,953	258,045	624,393	1,132,926	1,404,386	610,567	69.7%
Fixed Assets	1,195,928	12,675	288,234	386,791	814,775	381,153	68.1%
Transfers/Reimburse	27,437,848	9,872,428	15,525,531	19,248,700	24,798,019	2,639,829	90.4%
Total Appropriations	**$ 57,340,028**	**$ 16,159,154**	**$ 29,299,076**	**$ 38,265,602**	**$ 50,624,395**	**$ 6,715,633**	**88.3%**
CONTINGENCIES							
General	$ 300,000	$ -	$ -	$ -	$ 190,944	$ 109,056	63.6%
Special	$ 209,175	$ -	$ -	$ -	$ 40,965	$ 168,210	19.6%

- Expenditure overall at 88.3%
- General Fund Contribution to Public Safety of $22,641,605, or 91.2% of $24,824,479 was expended
- Fixed Asset budget 68.1%. These expenses were mostly offset with one-time monies from LATCF & various grants. The bulk of the unspent allocation is due to Parks – Improvements to Grounds & Structures.

Road Fund Revenues

REVENUES	Budgeted Amount	As of Sept 2024	As of Dec 2024	As of Mar 2025	As of June 2025	Amount to be Secured	% Received
Taxes	$ 850,000	$ -		$ -	$ 510,042	$ 339,958	60.0%
License & Permits	10,000	1,880	4,170	5,930	8,715	1,285	87.2%
From Property	-	-			10	(10)	0.0%
Aid from Other Gov't	42,591,906	8,130,366	17,501,141	28,970,313	37,821,997	4,769,909	88.8%
Charges for Services	597,102	2,420	5,498	78,532	236,569	360,533	39.6%
Other Revenue	2,500	5,970	5,970	(5,970)	31,753	(29,253)	1270.1%
Total Revenues	$ 44,051,508	$ 8,140,636	**$17,516,779**	**$29,048,806**	**$38,609,086**	5,442,422	87.6%

- Road received 87.6% of budgeted revenues
- Aid From Other Gov't Agencies is the highest source of revenue. This includes reimbursements from CalTrans for Road projects, SB1 for Road Repairs, and State Hwy User's Tax money. This source directly relates to expenditures in Professional Services for Road Projects.
- The bulk of the unrecognized revenue is due to claims for reimbursement for projects and disaster relief with an outstanding amount of $3,656,716

Road Fund Expenditures

APPROPRIATIONS	Budgeted Amount	As of Sept 2024	As of Dec 2024	As of Mar 2025	As of June 2025	Amount Available	% Expended
Salary/Benefits	$ 8,534,717	$ 2,268,107	$ 3,956,709	$ 5,559,718	$ 7,447,424	$ 1,087,293	87.3%
Service/Supplies	33,409,999	5,997,238	13,508,317	19,781,135	25,539,182	7,870,817	76.4%
Other Charges	372,622	-	44,901	105,230	145,951	226,671	39.2%
Fixed Assets	878,375	-	371,499	422,735	718,570	159,805	81.8%
Transfers/Reimburse	855,795	-	7,062	49,006	49,006	806,789	5.7%
Total Appropriations	$ 44,051,508	$ 8,265,345	**$17,888,488**	**$25,917,824**	**$33,900,133**	$ 10,151,375	77.0%

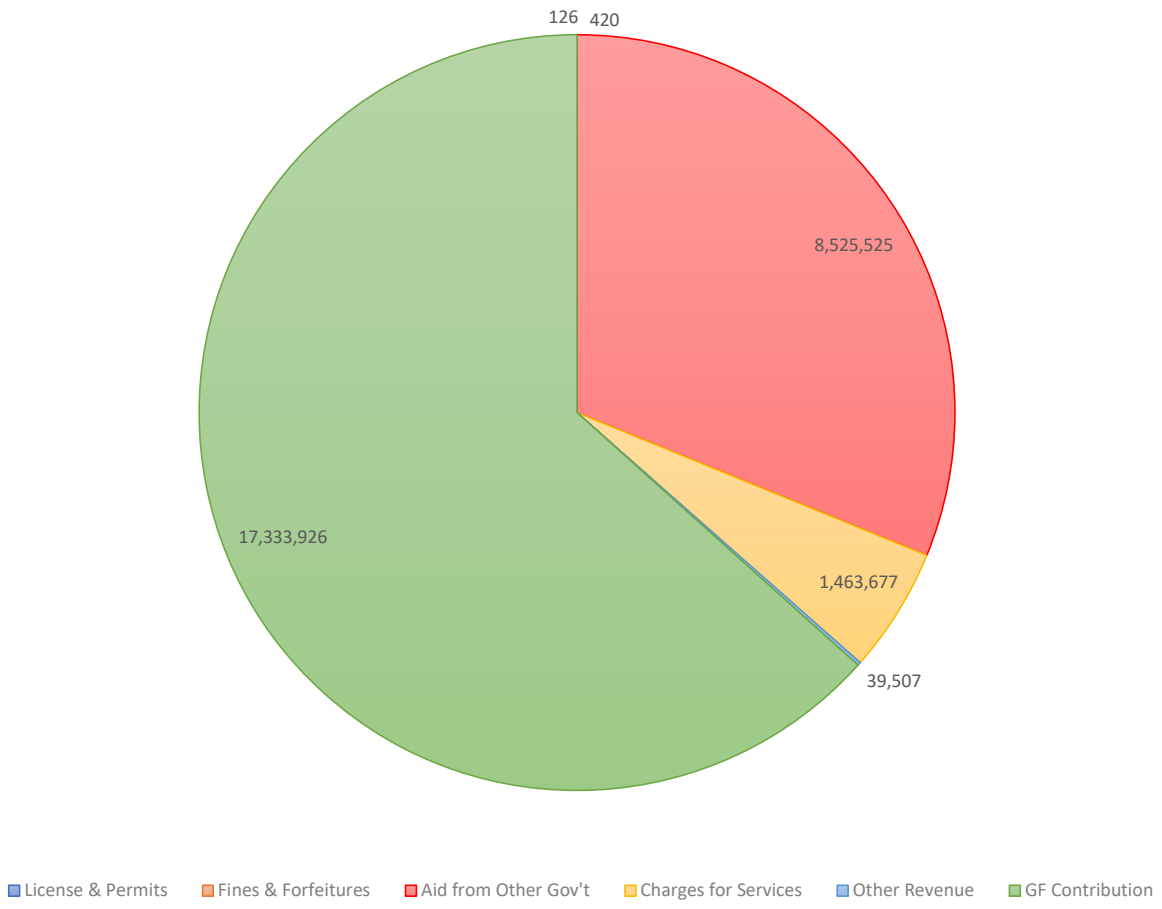
- Overall expenditures ended with 77% of budgeted appropriations being spent.
- Salary savings due to staffing issues.
- Svc & Supplies 76.4% of $33,409,999 budgeted appropriation. The remaining $7,870,817 is related to ongoing road project costs.
- The unexpended budget in Other Charges is mainly due to Right of Ways expense budgeted, but not needed in 2024/25
- Fixed Asset budget used 81.8% of budget. Remainder budgeted for vehicles in 2025/26.

Public Safety Fund Revenues

REVENUES	Budgeted Amount	As of Sept 2024	As of Dec 2024	As of Mar 2025	As of June 2025	Amount to be Secured	% Received
Taxes	$ 42,399	$ -	$ -	$ -	$ -	$ 42,399	0.0%
License & Permits	1,556	20	30	126	191	1,365	12.3%
Fines & Forfeitures	3,161	95	244	420	703	2,458	22.2%
Aid from Other Gov't	17,799,676	1,770,423	4,975,986	8,525,525	16,283,194	1,516,482	91.5%
Charges for Services	2,713,976	355,481	918,334	1,463,677	2,454,218	259,758	90.4%
Other Revenue	144,631	4,573	27,982	39,507	389,821	(245,190)	269.5%
GF Contribution	24,824,479	9,146,283	14,510,644	17,333,926	22,641,605	2,182,874	91.2%
Total Revenues with GF Contribution	$ 45,529,878	$ 11,276,875	**$20,433,220**	**$27,363,181**	**$41,769,732**	$ 3,760,146	91.7%
Total Revenues without GF Contribution	$ 20,705,399	$ 2,130,592	**$ 5,922,576**	**$10,029,255**	**$19,128,127**	$ 1,577,272	92.4%

- Total Overall Revenue with General Fund Contribution was 91.7% of the budgeted $45,529,878.
- Total revenue without General Fund contribution was 92.4% of their budgeted $20,705,399. General Fund largely supports Public Safety and contributed 54% of the overall revenues.
- Secondary main source of revenue is Aid From Other Gov Agencies with 91.5% received through June 2025. This source is comprised of Public Safety Augmentation, AB443, and Realignment for various public safety programs like Court Security, Bailiff and AB109 programs. This source is largely reliant on internal transfers from other Special Revenue Funds.
- Other Revenue exceeded the budget of $144,631 by $245,190 largely due to settlements received through the District Attorney

Public Safety



Public Safety Fund Expenditures

APPROPRIATIONS	Budgeted Amount	As of Sept 2024	As of Dec 2024	As of Mar 2025	As of June 2025	Amount Available	% Expended
Salary/Benefits	$ 31,948,208	$ 9,417,957	$15,893,923	$21,746,441	$29,584,451	$ 2,363,757	92.6%
Service/Supplies	11,126,241	2,262,068	4,338,890	7,285,631	10,911,016	215,225	98.1%
Other Charges	126,000	6,368	7,858	8,013	9,565	116,435	7.6%
Fixed Assets	1,427,949	105,165	192,549	380,992	1,319,876	108,073	92.4%
Transfers/Reimburse	90,908	-	-	-	90,908	-	100.0%
Special Contingency	1,166,145	-	-	-	290,315	875,830	24.9%
Total Appropriations	$ 45,885,451	$ 11,791,558	**$20,433,220**	**$29,421,076**	**$42,206,131**	$ 3,679,320	92.0%

- Expended 92% of the budgeted $45,885,451.
- Salary & Benefits ended with 92.6% and Service and Supplies with 98.1% of budgeted appropriations spent
- Other Charges is only 7.6% expended and is used mostly for contributions to other agencies & Support & Care.
- Contingency is generally used at year-end to cover vacation-in-lieu, retirement payouts, health insurance increases and special comp time payouts. $290,315 was used at yearend to cover shortages in S&B and special payouts for public safety and Liability Insurance in Sheriff.

Social Services Fund Revenues

REVENUES	Budgeted Amount	As of Sept 2024	As of Dec 2024	As of Mar 2025	As of June 2025	Amount to be Secured	% Received
From Property	$ 39,362	$ 10,586	$ 21,172	$ 31,757	$ 42,343	$ (2,981)	107.6%
Aid from Other Gov't	54,080,128	10,620,346	24,918,282	36,251,852	48,660,551	5,419,577	90.0%
Charges for Services	136,654	12,173	58,879	91,984	149,381	(12,727)	109.3%
Other Revenue	1,131,383	351,885	635,081	931,093	1,154,455	(23,072)	102.0%
Total Revenues	$ 55,387,527	$ 10,994,990	**$25,633,414**	**$37,306,687**	**$50,006,730**	$ 5,380,797	90.3%

- Recognized 90.3% of budgeted $55,387,527 revenues.
- Primary source of revenue is Aid from Other Gov't Agencies, which comes from Fed/State and Realignment money.
- Assistance revenue is budgeted at $23,272,238 and received $22,590,954, or 97.1%.
- Administrative revenue is budgeted at $30,807,891, with recognized revenue of $26,069,596, or 84.6%.
- Other revenue budget of $1,131,383 is mainly comprised of the General Fund contribution of $976,909. The excess revenue received is mainly due to Unanticipated revenues of $77,029, Insurance Settlements of $48,239 and various repayments.

Social Services Fund Expenditures

APPROPRIATIONS	Budgeted Amount	As of Sept 2024	As of Dec 2024	As of Mar 2025	As of June 2025	Amount Available	% Expended
Salary/Benefits	$ 19,275,683	$ 5,462,534	$ 9,484,532	$13,072,921	$17,534,524	$ 1,741,159	91.0%
Service/Supplies	10,604,776	678,012	2,383,727	5,385,529	8,757,530	1,847,246	82.6%
Other Charges	25,312,252	5,919,120	11,681,507	17,610,108	23,649,218	1,663,034	93.4%
Fixed Assets	91,388	-	-	26,312	50,897	40,491	55.7%
Transfers/Reimburse	108,428	-	15,426	107,042	107,042	1,386	98.7%
Total Appropriations	$ 55,392,527	$ 12,059,666	**$23,565,192**	**$36,201,912**	**$50,099,211**	$ 5,293,316	90.4%

- Expended 90.4% of their appropriations budget of $55,392,527.
- Salary & Benefits ended with 91% expended.
- Other charges is primarily assistance payments and reached 93.4% of budgeted appropriations.
- Fixed assets expended 55.7% of the $91,388 allocated for a server & router project.
- Transfers/Reimbursements is budgeted at $108,428 which is the funds portion of the Aircon Debt.

Health Agency Fund Revenues

REVENUES	Budgeted Amount	As of Sept 2024	As of Dec 2024	As of Mar 2025	As of June 2025	Amount to be Secured	% Received
From Property	$ -	$ -	$ -	$ -		$ -	0.0%
Aid from Other Gov't	24,342,296	3,093,575	5,545,385	8,048,104	28,112,020	(3,769,724)	115.5%
Charges for Services	15,472,995	1,062,785	6,802,552	9,986,531	15,020,459	452,536	97.1%
Other Revenue	271,047	60,240	73,243	487,637	594,176	(323,129)	219.2%
TRAN Proceeds	-	-	-	-	30,000,000	-	0.0%
Total Revenues	$ 40,086,338	$ 4,216,600	**$12,421,180**	**$18,522,271**	**$73,726,655**	$ (3,640,317)	183.9%

- Received 109.1% of anticipated revenue of $40,086,338 (excluding TRAN revenue.
- Main funding source is Aid From Other Gov't Agencies with 115.5% of budgeted revenues being received.
- Charges for Services is another main source of revenue with 97.1% of budgeted revenues received as of June 2025. The amount received is mostly comprised of Mental Health Med-Cal Fees of $12,939,893.
- Other Revenues Budget is for various small programs as well as $83,392 from General Fund. This source received 219.2% of the anticipated $271,047. The excess is due to reimbursements for April 2024 through Sept 2025 for the Crisis Care Mobile Unit.

Health Agency Fund Expenditures

APPROPRIATIONS	Budgeted Amount	As of Sept 2024	As of Dec 2024	As of Mar 2025	As of June 2025	Amount Available	% Expended
Salary/Benefits	$ 18,838,233	$ 4,455,763	$ 7,899,459	$10,969,176	$14,799,354	$ 4,038,879	78.6%
Service/Supplies	12,397,406	894,902	4,110,985	6,420,299	12,035,832	361,574	97.1%
Other Charges	7,749,485	689,307	2,714,553	5,557,581	8,709,640	(960,155)	112.4%
Retire TRAN	-	-	-	-	30,000,000	-	0.0%
TRAN Interest Expense	-	-	-	-	964,933	-	0.0%
Fixed Assets	1,115,447	118,350	183,689	180,189	341,528	773,919	30.6%
Transfers/Reimburse						-	
Debt Service	118,954	-	17,143	118,954	118,954	-	100.0%
Intrafund Transfers	(311,924)	-	-	-	-	(311,924)	0.0%
Total Appropriations	$ 39,907,601	$ 6,158,322	**$14,925,829**	**$23,246,199**	**$66,970,241**	$ 2,937,360	167.8%

- Spent 90.2% of allocation budget of $39,907,601 (not including TRAN expense and interest).
- Salary & Benefits savings due to staffing issues. Year ended with only 78.6% expended.
- Other Charges exceeded budgeted allocation by $960,155 (excluding TRAN). This budget is for support and care of clients, Managed Care and Institutional Care.
- Only 30.6% of the Fixed Asset budget was used. The remainder is re-budgeted in 2025-26.

Auditor's Financial Update September 30, 2025

September Quarter Highlights

Revenue

Taxes

- Total budget $39,297,004, – mostly property tax due in Dec & April
- $1,172,921, or 3% received
- Sales tax - $3,201,441 of overall budget with $104,667 received

Aid From Other Gov't Agencies

- Very little revenue received due to 2024/25 accruals
- $133,140,269 budgeted, $16,107,470, or 12.1% received

Revenue Continued...

License & Permit Revenue

- $3,740,600 overall budget
- Budget related to construction/building is $1,557,294 with $678,071 or 43.5% received
- Depts included in the above total are Building, Environmental Health, Planning and Road
- Franchises make up $1,725,000 of the overall budget with only $27,970 received

Money From Property

- Overall budget $1,941,261
    - Interest budget $1,725,100 with $0 revenue – Sept qtr posts in October
    - Rents budget $216,161 with $39,017 received

Revenue Continued…

Other Revenue

- Mainly made up of contributions from General Fund and the TRAN from county pool to Health Agency
- Total budget $54,457,258 with $25,915,112 received
    - $25 million TRAN
    - The remainder mostly transfers to Social Service from General Fund & Transfers to Debt Svc for debt payments on COP

Expense

Salary & Benefits

- All funds, but Health Agency have exceeded the 25% threshold
- Due to one-time PERS Unfunded payment of $9,877,269 and Advanced Discretionary Payment (ADP) payments of $2,468,225

Service & Supplies

- Total budget across funds is $61,320,276 with expenses through Sept 30 of $7,317,574 or about 12 %
- Much of the budget in this category is for Professional Services and Maintenance, so much of the July and August expenditures are affected by accruals

Expense Continued...

Other Charges

- Mainly support and care of clients, debt payments and TRAN.
- Total budget $64,505,783 with $7,649,124 in expenditures

Fixed Assets

- Total Budget $16,330,565
- Jail Re-entry project - $13,000,000 budget and $594,933 expensed
- Vehicles budgeted at $1,740,591 ($1.4 Million for Fire)

Transfers & Reimbursements

- Total budget of $34,362,980
- Mostly transfers from General Fund to other funds
- Debt service payment transfers
- Contingency budget (vacancy, special, & regular)



General Fund Revenues

REVENUES	Budgeted Amount	As of Sept 2025	As of Dec 2025	As of Mar 2026	As of June 2026	Amount to be Secured	% Received
Taxes	$ 31,062,246	$ 1,009,992				$ 30,052,254	3.3%
License & Permits	2,368,435	334,041				2,034,394	14.1%
Fines & Forfeitures	1,903,338	148,140				1,755,198	7.8%
From Property	1,396,291	14,905				1,381,386	1.1%
Aid from Other Gov't	4,639,741	871,741				3,768,000	18.8%
Charges for Services	5,676,126	951,934				4,724,192	16.8%
Other Revenue	632,989	19,004				613,985	3.0%
Total Revenues	**$ 47,679,166**	**$ 3,349,757**	**$ -**	**$ -**	**$ -**	**$ 44,329,409**	**7.0%**

- Received only 7% of budgeted revenue
- Property & Sales Tax revenues make up 65.1% of General Fund revenues. This revenue will begin to be recognized in the 2nd quarter of the year. Sales tax only represents one month of activity as of September 30,2025.
- Aid from Other Gov't includes revenues from LATCF transfers, PILT transfer, and other state grants & contracts. To date, only $871,741 of anticipated $4,639,741 has been received. This includes $300,000 for special election and state grants related to Broadband project.
- Other revenue is mostly Nomlaki donation – Still anticipate receiving 2023/24 allocation in this fiscal year. This budget also includes contributions to Vet's Halls and donations expected.

General Fund Expenditures

APPROPRIATIONS	Budgeted Amount	As of Sept 2025	As of Dec 2025	As of Mar 2026	As of June 2026	Amount Available	% Expended
Salary/Benefits	$ 17,178,591	$ 5,436,405				$ 11,742,186	31.6%
Service/Supplies	5,897,417	1,094,376				4,803,041	18.6%
Other Charges	1,888,595	243,676				1,644,919	12.9%
Fixed Assets	491,929	152,520				339,409	31.0%
Transfers/Reimburse	29,461,911	739,994				28,721,917	2.5%
Total Appropriations	**$ 54,918,443**	**$ 7,666,971**	**$ -**	**$ -**	**$ -**	**$ 47,251,472**	**14.0%**
CONTINGENCIES							
General	$ 300,000	$ -	$ -	$ -		$ 300,000	0.0%
Special	$ 209,175	$ -	$ -	$ -		$ 209,175	0.0%
Vacancy Contingency	$ 1,165,277	$ -	$ -	$ -		$ 1,165,277	0.0%

- Expenditure overall at 14%
- Salary & Benefits above 25% threshold due to one-time Unfunded PERS payment.
- General Fund Contributions has only contributed 2.5% of budgeted expenditures. The true up for Public Safety makes up the bulk of this expense. Because of yearend closing entries, the monthly transfer was done in October and is not reflected in this total.
- Other Charges are at 12.9% and fixed assets 31%.

Road Fund Revenues

REVENUES	Budgeted Amount	As of Sept 2025	As of Dec 2025	As of Mar 2026	As of June 2026	Amount to be Secured	% Received
Taxes	$ 506,004	$ -				$ 506,004	0.0%
License & Permits	10,105	1,360				8,745	13.5%
From Property	-	-				-	0.0%
Aid from Other Gov't	19,806,309	2,078,740				17,727,569	10.5%
Charges for Services	325,806	1,630				324,176	0.5%
Other Revenue	29,300	864				28,436	2.9%
Total Revenues	$ 20,677,524	$ 2,082,594	$ -	$ -		$ 18,594,930	10.1%

- Road has received 10.1% of budgeted revenues
- Aid From Other Gov't Agencies is highest source of revenue. This includes reimbursements from CalTrans for Road projects, SB1 for Road Repairs, and State Hwy User's Tax money. The fund continues to receive reimbursements for their on-going projects from CalTrans. At this point, this revenue source is making up the bulk of the fund's received revenue.
- Local Transportation Funds (1/4 cent Statewide tax) has not yet been received. These are typically received in February or March.

Road Fund Expenditures

APPROPRIATIONS	Budgeted Amount	As of Sept 2025	As of Dec 2025	As of Mar 2026	As of June 2026	Amount Available	% Expended
Salary/Benefits	$ 8,220,372	$ 2,466,701				$ 5,753,671	30.0%
Service/Supplies	11,529,876	1,270,581				10,259,295	11.0%
Other Charges	728,907	27,151				701,756	0.0%
Fixed Assets	150,000	-				150,000	0.0%
Transfers/Reimburse	48,369	-				48,369	0.0%
Total Appropriations	$ 20,677,524	$ 3,764,433	$ -	$ -	$ -	$ 16,913,091	18.2%

- Overall expenditures are only at 18.2% of budgeted appropriations.
- Salary & Benefits is above the 25% benchmark due to one-time Unfunded PERS payment
- Svc & Supplies is at 11% and increases will depend on level of road project costs.
- There have been very little other expenditures as of September 30, 2025.

Public Safety Fund Revenues

REVENUES	Budgeted Amount	As of Sept 2025	As of Dec 2025	As of Mar 2026	As of June 2026	Amount to be Secured	% Received
Taxes	$ 45,300	$ -	$ -	$ -		$ 45,300	0.0%
License & Permits	1,556	40				1,516	2.6%
Fines & Forfeitures	-	243				(243)	0.0%
Aid from Other Gov't	16,747,198	585,661				16,161,537	3.5%
Charges for Services	2,417,794	127,878				2,289,916	5.3%
Other Revenue	61,124	16,559				44,565	27.1%
GF Contribution	25,789,929	-				25,789,929	0.0%
Total Revenues with GF Contribution	$ 45,062,901	$ 730,381	$ -	$ -		$ 44,332,520	1.6%
Total Revenues without GF Contribution	$ 19,272,972	$ 730,381	$ -	$ -		$ 18,542,591	3.8%

- Total revenue without General Fund contribution is currently only 3.8% and the contribution from General Fund has not been made as of Sept 30.
- The General Fund makes up the difference each month to cover expenditures in Public Safety. The contribution will be just over $11 million.

Agencies with only 3.5% through September 2025. This source is comprised of Public Safety Augmentation, AB443, and Realignment for various public safety programs like Court Security, Bailiff and AB109 programs. This source is largely reliant on internal transfers from other Special Revenue Funds. These numbers only represent one month of revenue due to accruals. Additionally, since transfers from other funds are typically done quarterly, there is very little revenue to record until October.

Public Safety Fund Expenditures

APPROPRIATIONS	Budgeted Amount	As of Sept 2025	As of Dec 2025	As of Mar 2026	As of June 2026	Amount Available	% Expended
Salary/Benefits	$ 30,998,556	$ 10,761,155				$ 20,237,401	34.7%
Service/Supplies	9,618,058	1,968,849				7,649,209	20.5%
Other Charges	136,775	9,276				127,499	6.8%
Fixed Assets	239,985	(51,062)				291,047	-21.3%
Transfers/Reimburse							
Special Contingency	1,257,053	-				1,257,053	0.0%
Vacancy Contingency	2,812,474	-				2,812,474	0.0%
Total Appropriations	$ 45,062,901	$ 12,688,218	$ -	$ -		$ 32,374,683	28.2%

- Overall, the Fund expended 28.2% of the budgeted $45,062,901.
- Salary & Benefits at 34.7% due to one-time Unfunded PERS payment.
- Service and Supplies at 20.5% of budgeted appropriations
- Other Charges is only 6.8% expended and is used mostly for contributions to other agencies & Support & Care.
- Contingency is generally used at year-end to cover vacation-in-lieu, retirement payouts, health insurance increases and special comp time payouts. The new account for vacancies will be used quarterly. Adjustments haven't been made but will be discussed in this presentation.

Social Services Fund Revenues

REVENUES	Budgeted Amount	As of Sept 2025	As of Dec 2025	As of Mar 2026	As of June 2026	Amount to be Secured	% Received
From Property	$ 41,707	$ 9,544				$ 32,163	22.9%
Aid from Other Gov't	53,238,207	8,147,585				45,090,622	15.3%
Charges for Services	175,918	27,451				148,467	15.6%
Other Revenue	1,158,838	314,493				844,345	27.1%
Total Revenues	$ 54,614,670	$ 8,499,073	$ -	$ -		$ 46,115,597	15.6%

- Recognized 15.6% of budgeted $54,614,670 revenues.
- Primary source of revenue is Aid from Other Gov't Agencies, which comes from Fed/State and Realignment money.
- Assistance revenue is budgeted at $22,985,662 and has received $3,738,780, or 16%.
- Administrative revenue is budgeted at $30,252,545, with recognized revenue of $4,408,805, or 15%.
- Other revenue budget of $1,131,383 is mainly comprised of the General Fund contribution of $976,909.

Social Services Fund Expenditures

APPROPRIATIONS	Budgeted Amount	As of Sept 2025	As of Dec 2025	As of Mar 2026	As of June 2026	Amount Available	% Expended
Salary/Benefits	$ 19,442,289	$ 5,994,963				$ 13,447,326	30.8%
Service/Supplies	10,347,304	1,037,448				9,309,856	10.0%
Other Charges	24,709,926	5,898,433				18,811,493	23.9%
Fixed Assets	10,000	-				10,000	0.0%
Transfers/Reimburse	105,651	-				105,651	0.0%
Total Appropriations	$ 54,615,170	$ 12,930,844	$ -	$ -		$ 41,684,326	23.7%

- Have expended 23.7% of their appropriations budget of $54,615,170.
- Salary & Benefits are 30.8% expended. This amount is affected by the one-time Unfunded PERS payment.
- Other charges is primarily assistance payments and has reached 23.9% of budgeted appropriations.
- Transfers/Reimbursements is budgeted at $105,651 which is the funds portion of the Aircon Debt.

Health Agency Fund Revenues

REVENUES	Budgeted Amount	As of Sept 2025	As of Dec 2025	As of Mar 2026	As of June 2026	Amount to be Secured	% Received
From Property	$ -	$ -	$ -	$ -		$ -	0.0%
Aid from Other Gov't	21,882,193	3,073,276				18,808,917	14.0%
Charges for Services	17,495,146	1,288,919				16,206,227	7.4%
Other Revenue	476,945	73				476,872	0.0%
TRAN Proceeds	25,000,000	25,000,000				-	100.0%
Total Revenues	$ 64,854,284	$ 29,362,268	$ -	$ -		$ 35,492,016	45.3%

- Has received 10.9% of anticipated revenue of $39,854,284 (without the $25 Million TRAN).
- Main funding source is Aid From Other Gov't Agencies with 14% of budgeted revenues being received.
- Charges for Services, another main source of revenue, has received only 7.4% of budgeted revenues received as of September 2025.
- Other Revenues is for various small programs as well as $82,608 from General Fund.
- The TRAN revenue is transferred on the 1st of the year and will be paid back on June 30.

Health Agency Fund Expenditures

APPROPRIATIONS	Budgeted Amount	As of Sept 2025	As of Dec 2025	As of Mar 2026	As of June 2026	Amount Available	% Expended
Salary/Benefits	$ 22,056,332	$ 4,932,273				$ 17,124,059	22.4%
Service/Supplies	12,697,058	1,189,747				11,507,311	9.4%
Other Charges	4,630,076	705,149				3,924,927	15.2%
Retire TRAN	25,000,000	-				25,000,000	0.0%
TRAN Interest Expense	1,000,000	-				1,000,000	0.0%
Fixed Assets	394,721	-				394,721	0.0%
Transfers/Reimburse							
Debt Service	118,954	-				118,954	
Intrafund Transfers	(42,232)	-	-			(42,232)	0.0%
Total Appropriations	$ 65,854,909	$ 6,827,169	$ -	$ -		$ 59,027,740	10.4%

- Currently spent 16.3% of allocation budget of $41,854,909 (without TRAN principal & interest).
- Salary & Benefits expended 22.4% even with the one-time Unfunded PERS payment. This indicated there are still staffing issues that will result in salary savings for 2025-26 thus far.
- Other Charges budget is for support and care of clients and has only spent $705,149 of the $4,630,076 budgeted.

Vacancy Contingency Budgets

Initial Budget				
	# of Positions	Budgeted Amt	Budget to move	Remaining Budget
101	13	1,165,277	285,559	879,718
106	26	2,812,474	452,599	2,359,875
September Qtr Activity				
	New Hires	Termed	Positions hired prior to July 1 and not included in dept budget	
101	4	3	2	
106	6	6	2	
Positions Unbudgeted (including prior to July 1)				
	# of Positions	Budget Needed		
101	4	285,559		
106	5	452,599		

Positions filled
July 1 – Sept 30

Fund	Dept	Department	Position
101	1013	Clerk of the Board	Deputy County Clerk
101	1023	Appraiser	Appraiser I
101	2077	Planning	Planner I
101	6021	Library	Library Clerk I
106	2027	Sheriff	Deputy Sheriff I
106	2029	Sheriff- Animal Reg	Animal Regulations Officer
106	2032	Jail	Correctional Deputy I
106	2032	Jail	Correctional Deputy I
106	2032	Jail	Dietary Cook
106	2036	Juvenile Hall	Juvenile Detention Officer I

Vacated Positions
July 1 – Sept 30

Fund	Dept	Department	Position
101	1013	Clerk of the Board	Deputy County Clerk II
101	1023	Assessor	Transfer Analyst
101	2078	Animal Services	Animal Care Specialist
106	2027	Sheriff	Communications Specialist
106	2027	Sheriff	Communications Specialist
106	2027	Sheriff	Deputy Sheriff
106	2032	Jail	Correctional Deputy
106	2035	Day Reporting	Sup Correctional Counselor
106	2036	Juvenile Hall	Juvenile Detention Officer I



Tehama County

Agenda Request Form

File #: 25-1912 **Agenda Date:** 11/18/2025 **Agenda #:** 42.

IHSS PUBLIC AUTHORITY / PERSONNEL - Social Services Director Bekkie Emery

Requested Action(s)
a) IHSSPA RESOLUTION - Request adoption of a resolution amending the Terms & Conditions of Employment for In-Home Support Services Public Authority Unrepresented Employees IHSSPA Resolution Number 2022-96

Financial Impact:
There is no financial impact associated with the requested action.

Background Information:
On October 21, 2025, the Board of Supervisors approved the new classification specification of Public Authority Supervisor. Additionally, the Board of Supervisors approved to amend the Position Allocation List (PAL) by adding one (1.00 FTE) Public Authority Supervisor.

The Public Authority Supervisor is an unrepresented classification. The requested action is to amend the resolution which establishes the terms and conditions of employment for the unrepresented employees within the In-Home Support Services (IHSS) Public Authority thereby adding the new classification.

IHSSPA RESOLUTION NO. _____

RESOLUTION OF THE GOVERNING BOARD OF THE TEHAMA COUNTY IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY ESTABLISHING TERMS AND CONDITIONS OF EMPLOYMENT FOR IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY UNREPRESENTED EMPLOYEES

WHEREAS, the GOVERNING BOARD OF THE TEHAMA COUNTY IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY, hereinafter "PUBLIC AUTHORITY" desires to employ persons to carry out the-duties and responsibilities of the Tehama County In-Home Supportive Services program; and

WHEREAS, it is the desire of the PUBLIC AUTHORITY to provide certain benefits, to establish certain conditions of employment and to set working conditions for said unrepresented employees; and

WHEREAS, the "employer of record" is PUBLIC AUTHORITY and positions identified herein are, for all purposes, employees of PUBLIC AUTHORITY and with respect to this resolution, the County of Tehama is only providing services related to payroll and benefits administration and any reference to County is for the convenience of PUBLIC AUTHORITY and is not intended to establish an employment relationship between County and employees of PUBLIC AUTHORITY; and,

WHEREAS, nothing in this Resolution shall be construed to affect the wages, hours, or term and conditions of employment of Independent IHSS Care Providers who are members of the Tehama County IHSS Care Provider Unit;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The GOVERNING BOARD of the TEHAMA COUNTY IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY does hereby establish the wages, hours and other terms and conditions of employment for the Unrepresented employees designated in this resolution to be the same as described in the Memorandum of Understanding between the County of Tehama and the Joint Council of International Union of Operating Engineers; Stationary Engineers, Local 39, AFL-CIO, and Service Employees International Union, Local 1292, AFL-CIO (Joint Council), effective July 2, 2023, or any successor agreement, except as otherwise provided herein.

2. The unrepresented employees designated in this resolution are exempt from the following articles: Recognition, Union Security, Union Communication and Meetings, Employee Lists, , Layoff (except as expressly provided below), Contract Dispute Resolution, Discipline, Work Stoppages/Concerted Action, Addresses for Notice, and Voluntary Political Action Committee Deductions of the above referenced Memorandum of Understanding and any successor provision, and from any other provisions of the of the above referenced Memorandum of Understanding, or any successor agreement, that are inconsistent or in conflict with this resolution.

3. Employees designated in this resolution shall serve at the will and pleasure of PUBLIC AUTHORITY'S Executive Director.

4. Effective October 21, 2025 the salary range, as set forth in the above referenced Memorandum of Understanding, for the employees designated in this resolution shall be as follows:

Position	**Range**
Public Authority Program Specialist	22
Public Authority Office Assistant I/II	8/12
Public Authority Supervisor	33

5. The Tehama County Master Salary Schedule shall be revised to reflect the foregoing changes.

6. This Resolution replaces and supersedes all prior Resolutions setting any wages, hours, or terms and conditions of employment for unrepresented positions of the Tehama County In-Home Supportive Services Public Authority.

The foregoing resolution was offered on a motion by Supervisor _____, seconded by Supervisor _____ and adopted by the following vote of the Board:

AYES:

NOES:

ABSENT OR NOT VOTING:

STATE OF CALIFORNIA)
) SS
COUNTY OF TEHAMA)

I, Sean Houghtby, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be a full true and correct copy of a Resolution and Order adopted by the Board of Supervisors on the _____ day of _____, 2025.

Dated this _____ day of _____, 2025.

Sean Houghtby, County Clerk and ex-officio Clerk of the Board of Supervisors, County of Tehama, State of California

By _____
Deputy

IHSSPA RESOLUTION NO. _____

Tehama County

Agenda Request Form

File #: 25-1946 **Agenda Date:** 11/18/2025 **Agenda #:** 43.

SOCIAL SERVICES - Director Bekkie F. Emery

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Social Services Director to sign the Agreement with Chabot-Las Positas Community College District for the purpose of planning and providing training that supports the Title IV-E Foster Care program, with maximum compensation not to exceed $400,000, effective 10/1/25 and shall terminate 9/30/26

Financial Impact:
Funding for this contract has been planned in the FY 25/26 Budget in account 5013-532300, Professional Services. A total compensation of $400,000 will be paid to Chabot-Las Positas Community College District for planning and providing training, with an Administrative In-Kind Match of $400,000 that will be paid by Chabot-Las Positas Community College District. This contract will be funded with 100% Federal Title IV-E funds, and there will be no cost to the County General Fund.

Background Information:
Chabot-Las Positas Community College District is a new vendor for the provision of providing training and educational services that are designed to assist child welfare providers, and other eligible populations, in serving Title IV-E eligible children in foster and adoptive care within Tehama County.

Under the terms of this Agreement, subcontracts will be issued to five partner agencies: Tehama County Probation Department, Empower Tehama, First 5 Tehama, Children First Foster Family Agency, and Victor Community Support Services to deliver training, provide consulting, and resources for children and families served through child protective services.

AGREEMENT BETWEEN
THE COUNTY OF TEHAMA AND
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

This agreement is entered into between the County of Tehama, through its Department of Social Services, ("County") and Chabot-Las Positas Community College District ("Contractor") for the purpose of planning and providing training that supports the Title IV-E Foster Care program.

1. **RESPONSIBILITIES OF CONTRACTOR**

During the term of this agreement, Contractor shall provide services in accordance with the Scope of Work, Exhibit C, and Exhibit E attached hereto and made a part of this agreement.

2. **RESPONSIBILITIES OF THE COUNTY**

County shall compensate Contractor for said services pursuant to Section 3 and 4 of this agreement.

3. **COMPENSATION**

For work satisfactorily performed in accordance with the terms of this Agreement, as reasonably determined by County, Contractor shall invoice County at the actual cost incurred in accordance with the Payment Terms attached hereto and incorporated herein as Exhibit D. The Maximum Compensation payable to Contractor under Agreement shall not exceed $400,000, with the contractor contributing the required matching funds based on corresponding quarterly federal rates as discussed in Exhibit D. Contractor shall not be entitled to payment or reimbursement for any tasks or services performed, nor for any incidental or administrative expenses whatsoever incurred in or incidental to performance hereunder, except as specified herein. Contractor shall have no claim against County for payment of any compensation or reimbursement, of any kind whatsoever, for any service provided by Contractor after the expiration or other termination of this Agreement. Contractor shall not be paid any amount in excess of the Maximum Compensation amount set forth above, and Contractor agrees that County has no obligation, whatsoever, to compensate or reimburse Contractor for any expenses, direct or indirect costs, expenditures, or charges of any nature by Contractor that exceed the Maximum Compensation amount set forth above. Should Contractor receive any such payment it shall immediately notify County and shall immediately repay all such funds to County. This provision shall survive the expiration or other termination of this Agreement.

4. **BILLING AND PAYMENT**

On or before the last day of each month, Contractor shall submit to County an itemized invoice for all services rendered during the preceding calendar month. County shall make payment of all undisputed amounts within 30 days of receipt of Contractor's invoice. County shall be obligated to pay only for services properly invoiced in accordance with this section.

5. **TIMELY SUBMISSION**

Notwithstanding section #4, Contractor shall submit a final undisputed invoice for payment no more than thirty (30) calendar days following the expiration or termination date of this Agreement. Said invoice should be clearly marked "Final Invoice", thus indicating that all payment obligations of the County under this Agreement have ceased and that no further payments are due or outstanding. County will not honor any delinquent invoice. Contractor will be deemed to have forfeited its right to payment and shall have no claim against County for payment, of any kind whatsoever, for any delinquent invoice.

6. **TERM OF AGREEMENT**

This agreement shall commence on October 1, 2025, and shall terminate September 30, 2026, unless terminated in accordance with section 7 below.

7. **TERMINATION OF AGREEMENT**

If Contractor fails to perform his/her duties to the satisfaction of the County, or if Contractor fails to fulfill in a timely and professional manner his/her obligations under this agreement, or if Contractor violates any of the terms or provisions of this agreement, then the County shall have the right to terminate this agreement effective immediately upon the County giving written notice thereof to the Contractor. Either party may terminate this agreement on 30 days' written notice. County shall pay contractor for all work satisfactorily completed as of the date of notice. County may terminate this agreement immediately upon oral notice should funding cease or be materially decreased, or should the Tehama County Board of Supervisors fail to appropriate sufficient funds for this agreement in any fiscal year.

The County's right to terminate this agreement may be exercised by the Director, the Chairperson of the Tehama County Board of Supervisors or the Purchasing Agent, as indicated on the signatory page.

8. ENTIRE AGREEMENT; MODIFICATION

This agreement for the services specified herein supersedes all previous agreements for these services and constitutes the entire understanding between the parties hereto. Contractor shall be entitled to no other benefits other than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both parties. Contractor specifically acknowledges that in entering into and executing this agreement, Contractor relies solely upon the provisions contained in this agreement and no other oral or written representation.

9. NONASSIGNMENT OF AGREEMENT

Inasmuch as this agreement is intended to secure the specialized services of Contractor, Contractor may not assign, transfer, delegate or sublet any interest herein without the prior written consent of the County.

10. EMPLOYMENT STATUS

Contractor shall, during the entire term of this agreement, be construed to be an independent contractor and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow County to exercise discretion or control over the professional manner in which Contractor performs the services which are the subject matter of this agreement; provided always, however, that the services to be provided by Contractor shall be provided in a manner consistent with the professional standards applicable to such services. The sole interest of the County is to insure that the services shall be rendered and performed in a competent, efficient and satisfactory manner. Contractor shall be fully responsible for payment of all taxes due to the State of California or the Federal government, which would be withheld from compensation of Contractor, if Contractor were a County employee. County shall not be liable for deductions for any amount for any purpose from Contractor's compensation. Contractor shall not be eligible for coverage under County's Workers Compensation Insurance Plan nor shall Contractor be eligible for any other County benefit.

11. **INDEMNIFICATION**

"Contractor and County agree to indemnify, defend (upon request) and hold harmless each other and each other's agents, board members, elected and appointed officials and officers, employees, volunteers and authorized representatives from any and all losses, liabilities, charges, damages, claims, liens, causes of action, awards, judgments, costs, and expenses (including, but not limited to, reasonable attorney's fees of Counsel and counsel retained by either entity, expert fees, costs and staff time, and investigation costs) of whatever kind or nature (collectively "Claims"), that arise out of or are in any way connected with any negligent error, act or omission of either entity or entity's officers, agents, employees, independent contractors, subcontractors, or authorized representatives, unless resulting from the sole negligence, active negligence, or willful misconduct of an indemnified party.

Without limiting the generality of the foregoing, the same shall include injury or death to any person or persons; damage to any property, regardless of where located, including the property of County or Contractor; and any workers' compensation claim or suit arising from or connected with any services performed pursuant to this Agreement on behalf of Contractor or County by any person or entity.

Contractor shall also defend and indemnify County against any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board and/or any other taxing or regulatory agency against the County with respect to Contractor's "independent contractor" status that would establish a liability for failure to make social security or income tax withholding payments, or any other legally mandated payment."

12. **INSURANCE**

Contractor shall procure and maintain insurance pursuant to Exhibit A, "Insurance Requirements For Contractor," attached hereto and incorporated by reference.

13. **PREVAILING WAGE**

Contractor certifies that it is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., as well as California Code of Regulations, Title 8, Section 16000 et seq. ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the

performance of other requirements on certain "public works" and "maintenance" projects. If the Services hereunder are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is $1,000 or more, Contractor agrees to fully comply with and to require its subcontractors to fully comply with such Prevailing Wage Laws, to the extent that such laws apply. If applicable, County will maintain the general prevailing rate of per diem wages and other information set forth in Labor Code section 1773 at its principal office, and will make this information available to any interested party upon request. Contractor shall defend, indemnify and hold the County, its elected officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties, or interest arising out of any failure or alleged failure of the Contractor or its subcontractors to comply with the Prevailing Wage Laws. Without limiting the generality of the foregoing, Contractor specifically acknowledges that County has not affirmatively represented to contractor in writing, in the call for bids, or otherwise, that the work to be covered by the bid or contract was not a "public work." To the fullest extent permitted by law, Contractor hereby specifically waives and agrees not to assert, in any manner, any past, present, or future claim for indemnification under Labor Code section 1781.

Contractor acknowledges the requirements of Labor Code sections 1725.5 and 1771.1 which provide that no contractor or subcontractor may be listed on a bid proposal or be awarded a contract for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5, with exceptions from this requirement specified under Labor Code sections 1725.5(f), 1771.1(a) and 1771.1(n).

If the services are being performed as part of the applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, Contractor acknowledges that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

14. **NON-DISCRIMINATION**

Contractor shall not employ discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

15. **GREEN PROCUREMENT POLICY**

Through Tehama County Resolution No. 2021-140, the County adopted the Recovered Organic Waste Product Procurement Policy (available upon request) to (1) protect and conserve natural resources, water and energy; (2) minimize the jurisdiction's contribution to pollution and solid waste disposal; (3) comply with state requirements as contained in 14 CCR Division 7, Chapter 12, Article 12 (SB 1383); (4) support recycling and waste reduction; and (5) promote the purchase of products made with recycled materials, in compliance with the California Integrated Waste Management Act of 1989 (AB 939) and SB1382 when product fitness and quality are equal and they are available at the same or lesser cost of non-recycled products. Contractor shall adhere to this policy as required therein and is otherwise encouraged to conform to this policy.

16. **COMPLIANCE WITH LAWS AND REGULATIONS**

All services to be performed by Contractor under to this Agreement shall be performed in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. Any change in status, licensure, or ability to perform activities, as set forth herein, must be reported to the County immediately.

17. **LAW AND VENUE**

This agreement shall be deemed to be made in, and shall be governed by and construed in accordance with the laws of the State of California (excepting any conflict of laws provisions which would serve to defeat application of California substantive law). Venue for any action arising from this agreement shall be in Tehama County, California.

18. **AUTHORITY**

Each party executing this Agreement and each person executing this Agreement in any representative capacity, hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purposing to act.

19. **NOTICES**

Any notice required to be given pursuant to the terms and provisions of this agreement shall be in writing and shall be sent first class mail to the following addresses:

NOTICES TO COUNTY:	**NOTICES TO CONTRACTOR:**
Bekkie Emery, Social Services Director Tehama County Department of Social Services P. O. Box 1515 Red Bluff, CA 96080 Fax: 530-527-5410	Julia Dozier, Distr. Executive Director, Economic Dev. and Contract Education Chabot-Las Positas Comm. College District 5860 Owens Drive, Third Floor Pleasanton, CA 94588
ANALYST RESPONSIBLE TO RECEIVE REPORTS:	**PERSON RESPONSIBLE FOR REPORTING:**
Staff Services Analyst Tehama County Department of Social Services P.O. Box 1515 Red Bluff, CA 96080 OR emailed to ProgramAnalyst@tcdss.org OR delivered in person to 310 S. Main Street. Fax: 530-527-5410	Julia Dozier, Distr. Executive Director, Economic Dev. and Contract Education Chabot-Las Positas Comm. College District 5860 Owens Drive, Third Floor Pleasanton, CA 94588 jdozier@clpccd.org Phone: 925-416-5139
INVOICES SUBMITTED TO COUNTY:	**PERSON RESPONSIBLE FOR INVOICING:**
Tehama County Department of Social Services P.O. Box 1515 Red Bluff, CA 96080 OR emailed to ProgramAnalyst@tcdss.org OR delivered in person to: 310 S. Main Street., Red Bluff, CA 96080 Fax: 530-527-5410	Julia Dozier, Distr. Executive Director, Economic Dev. and Contract Education Chabot-Las Positas Comm. College District 5860 Owens Drive, Third Floor Pleasanton, CA 94588 jdozier@clpccd.org Phone: 925-416-5139

Notice shall be deemed to be effective two days after mailing.

20. **NON-EXCLUSIVE AGREEMENT:**

Contractor understands that this is not an exclusive agreement, and that County shall have the right to negotiate with and enter into agreements with others providing the same or similar services to those provided by Contractor, or to perform such services with County's own forces, as County desires.

21. **STANDARDS OF THE PROFESSION**

Contractor agrees to perform its duties and responsibilities pursuant to the terms and conditions of this agreement in accordance with the standards of the profession for which Contractor has been properly licensed to practice.

22. **LICENSING OR ACCREDITATION**

Where applicable the Contractor shall maintain the appropriate license or accreditation through the life of this contract.

23. **RESOLUTION OF AMBIGUITIES**

If an ambiguity exists in this Agreement, or in a specific provision hereof, neither the Agreement nor the provision shall be construed against the party who drafted the Agreement or provision.

24. **NO THIRD PARTY BENEFICIARIES**

Neither party intends that any person shall have a cause of action against either of them as a third party beneficiary under this Agreement. The parties expressly acknowledge that is not their intent to create any rights or obligations in any third person or entity under this Agreement. The parties agree that this Agreement does not create, by implication or otherwise, any specific, direct or indirect obligation, duty, promise, benefit and/or special right to any person, other than the parties hereto, their successors and permitted assigns, and legal or equitable rights, remedy, or claim under or in respect to this Agreement or provisions herein.

25. **HAZARDOUS MATERIALS**

Contractor shall provide to County all Safety Data Sheets covering all Hazardous Materials to be furnished, used, applied, or stored by Contractor, or any of its Subcontractors, in connection with the services on County property. Contractor shall provide County with copies of any such Safety Data Sheets prior to entry to County property or with a document certifying that no Hazardous Materials will be brought onto County property by Contractor, or any of its Subcontractors, during the performance of the services. County shall provide Safety Data Sheets for any Hazardous Materials that Contractor may be exposed to while on County property.

26. **HARASSMENT**

Contractor agrees to make itself aware of and comply with the County's Harassment Policy, TCPR §8102: Harassment, which is available upon request. The County will not tolerate or condone harassment, discrimination, retaliation, or any other abusive behavior. Violations of this policy may cause termination of this agreement.

27. **COUNTERPARTS, ELECTRONIC SIGNATURES – BINDING**

This agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each Party of this agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act (("CUETA") Cal. Civil Code §§ 1633.1 to 1633.17), for executing this agreement. The Parties further agree that the electronic signatures of the Parties included in this agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among Parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the Parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code. Facsimile signatures or signatures transmitted via pdf document shall be treated as originals for all purposes.

28. **EXHIBITS**

Contractor shall comply with all provisions of Exhibits A through E, attached hereto, and incorporated by reference. In the event of a conflict between the provisions of the main body of this Agreement and any attached Exhibit(s), the main body of the Agreement shall take precedence.

29. **OWNERSHIP OF DOCUMENTS**

All documents, notes, reports, electronic storage media, plans, or any other materials produced by Contractor, with the exception of materials that are made confidential by applicable state and federal law, during the term of this agreement for any purpose related to the agreement shall become the property of the County. Contractor shall deliver, upon full payment by the County for services rendered hereunder, all such materials to County.

30. **DOCUMENTS AND RETENTION**

1. Contractor and County agree to retain all documents relevant to this agreement for five years from the termination of the agreement or until all audits, Federal and/or State, are complete, whichever is later. Upon request, Contractor shall make available these records to the County, State, or Federal government representatives.

2. "Contractor shall provide County all finished and unfinished reports, data, studies, photographs, charts and other documents prepared by Contractor pursuant to this agreement, should this agreement be terminated."

3. Contractor shall develop and maintain records concerning the services provided pursuant to this agreement. Contractor shall also provide all information necessary for quarterly reports or other reports required by County, State or the Federal government. Contractor shall fully cooperate with the County in providing any information needed by any governmental entity concerning this agreement.

31. **SEXUAL HARASSMENT**

Contractor shall not employ sexual harassment or discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation. Contractor shall provide services in accordance with Exhibit B, Nondiscrimination Clause, attached hereto, and the Tehama County Sexual Harassment Policy, available upon request; both made part of this agreement.

32. **CONFLICT OF INTEREST**

Contractor and Contractor's employees shall have no interest and shall not acquire any interest, direct or indirect, which will conflict in any manner or degree with the performance of services required under this agreement.

33. **CONFIDENTIALITY**

The intent of this agreement is for the Contractor to provide training services to staff and partners. However, should specific information regarding the County's clients become known to Contractor, the following confidentiality rules shall apply:

a. Contractor shall require all employees, volunteers, agents, and officers to comply with the provisions of Section 10850 of the Welfare and Institutions Code and Manual of Policies and Procedures (MPP) Division 19, which provide that:

   1.) All applications and records concerning any individual made or kept by Contractor shall be confidential and shall not be open to examination for any purpose not directly connected to the administration of this program.

   2.) No person shall publish, disclose, use, permit or cause to be published or disclosed any list of persons receiving public social services, except as provided by law.

   3.) No person shall publish, disclose, use, permit or cause to be published, disclosed or used any confidential information pertaining to an applicant or recipient, except as provided by law.

b. Contractor shall ensure all employees, volunteers, agents, and officers comply with the above provisions, and shall inform all employees, agents, and officers that any person knowingly and intentionally violating such provisions is guilty of a misdemeanor.

c. During the term of this agreement, both parties may have access to information that is confidential or proprietary in nature. Both parties agree to preserve the confidentiality of and to not disclose any such information to any third party without the express written consent of the other party or as required by law. This provision shall survive the termination, expiration, or cancellation of the agreement.

d. Notwithstanding any other provision of this Agreement, the Contractor agrees to protect the confidentiality of any and all patient, client, or resident medical information, which may be viewed in the process of doing his/her/its contracted services. The Contractor understands that he/she/it is subject to all of the confidentiality requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA); Title 42, Section 2.1 through 2.67-1, Code of Federal Regulations; and Confidentiality of Medical Information Act [Part 2.6 (commencing with Section 56)] of Division 1 of the Civil Code. Violation of the confidentiality of patient, client, or resident medical information may result in federally imposed fines and penalties and the cancellation of this agreement.

34. **AVAILABILITY OF FUNDS**

All funding under this agreement is subject to the availability of Federal, State, and County funds. If at any time during the period covered by this agreement the funding from any source is discontinued or decreased, this agreement shall no longer be binding upon the County or the Contractor, effective with the date funding is discontinued or decreased.

In the event of an audit exception or exceptions, the party responsible for not meeting the program requirement or requirements shall be responsible for the deficiency.

35. **MONITORING, VIOLATIONS, BREACHES OF AGREEMENT**

The County may monitor the Contractor's performance to assure compliance with the terms, conditions, and specifications of this agreement.

Contractor shall develop and make known to recipients the procedure for presenting grievances or complaints regarding services and shall be able to present the procedure to County at any time. This shall include informing recipients of their right to a State hearing.

The County may take appropriate remedies, such as fiscal penalties or withhold payment in instances whereas the Contractor or any person employed by Contractor, in any capacity during the progress of the work, whether by negligence or otherwise breach or violate any provision of this agreement.

36. **MISCELLANEOUS PROVISIONS**

Contractor will recognize the mandatory standards and policies relating to energy efficiency in the state energy conservation plan. {Title 24, California Administrative Code}.

If the amount of this agreement is in excess of $10,000.00, Contractor is required to comply with Executive Order 11246, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 and as supplemented in Department of Labor regulations (41 CFR Part 60).

If the amount of this agreement is in excess of $100,000.00, Contractor is required to comply with Section 306 of the Clean Air Act (42 USC 1857 (h)), Section 508 of the Clean Water Act (33 USC 1368), Executive Order 11738 and Environmental Protection Agency regulations (40 CFR Part 15).

37. **DUPLICATION OF SERVICES AND REFERRALS**

Contractor, Contractors' employees and partners, and any Sub-Contractors agree to refer clients to other existing services as appropriate. New and Existing services shall be coordinated to prevent duplication of services.

Contractor certifies, by signing this agreement, that the services being provided would not otherwise be available to registrants free of charge in the absence of County funding.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the day and year set forth below.

TEHAMA COUNTY
DEPARTMENT OF SOCIAL SERVICES

Date: 12/30/25

Bekkie F. Emery, Social Services Director

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

Date: 10/28/2025

Jonah Nicholas
Jonah Nicholas (Oct 28, 2025 08:03:02 PDT)

Jonah R. Nicholas, Vice Chancellor of Business Services

V000638
Vendor Number

5013-532300
Budget Account Number

93.658
Federal Funding CFDA #

Exhibit A

INSURANCE REQUIREMENTS FOR CONTRACTOR

Contractor shall procure and maintain, for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work described herein and the results of that work by Contractor, his/her agents, representatives, employees or subcontractors. At a minimum, Contractor shall maintain the insurance coverage, limits of coverage and other insurance requirements as described below.

Commercial General Liability (including operations, products and completed operations) $1,000,000 per occurrence for bodily injury, personal injury and property damage. If coverage is subject to an aggregate limit, that aggregate limit will be twice the occurrence limit, or the general aggregate limit shall apply separately to this project/location.

Automobile Liability

Automobile liability insurance is required with minimum limits of $1,000,000 per accident for bodily injury and property damage, including owned and non-owned and hired automobile coverage, as applicable to the scope of services defined under this agreement.

Workers' Compensation

If Contractor has employees, he/she shall obtain and maintain continuously Workers' Compensation insurance to cover Contractor and Contractor's employees and volunteers, as required by the State of California, as well as Employer's Liability insurance in the minimum amount of $1,000,000 per accident for bodily injury or disease.

Professional Liability (Contractor/Professional services standard agreement only)

If Contractor is a state-licensed architect, engineer, contractor, counselor, attorney, accountant, medical provider, and/or other professional licensed by the State of California to practice a profession, Contractor shall provide and maintain in full force and effect while providing services pursuant to this contract a professional liability policy (also known as Errors and Omissions or Malpractice liability insurance) with single limits of liability not less than $1,000,000 per claim and $2,000,000 aggregate on a claims made basis. However, if

coverage is written on a claims made basis, the policy shall be endorsed to provide coverage for at least three years from termination of agreement.

If Contractor maintains higher limits than the minimums shown above, County shall be entitled to coverage for the higher limits maintained by Contractor.

All such insurance coverage, except professional liability insurance, shall be provided on an "occurrence" basis, rather than a "claims made" basis.

Endorsements: Additional Insureds

The Commercial General Liability and Automobile Liability policies shall include, or be endorsed to include "Tehama County, its elected officials, officers, employees and volunteers" as an additional insured.

The certificate holder shall be "County of Tehama."

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions of $25,000 or more must be declared to, and approved by, the County. The deductible and/or self-insured retentions will not limit or apply to Contractor's liability to County and will be the sole responsibility of Contractor.

Primary Insurance Coverage

For any claims related to this project, Contractor's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees or volunteers shall be excess of Contractor's insurance and shall not contribute with it.

Coverage Cancellation

Each insurance policy required herein shall be endorsed to state that "coverage shall not be reduced or canceled without 30 days' prior written notice certain to the County."

Acceptability of Insurers

Contractor's insurance shall be placed with an insurance carrier holding a current A.M. Best & Company's rating of not less than A:VII unless otherwise acceptable to the County. The County reserves the right to require rating verification. Contractor shall ensure that the insurance carrier shall be authorized to transact business in the State of California.

Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance that meets all the requirements stated herein.

Material Breach

If for any reason, Contractor fails to maintain insurance coverage or to provide evidence of renewal, the same shall be deemed a material breach of contract. County, in its sole option, may terminate the contract and obtain damages from Contractor resulting from breach. Alternatively, County may purchase such required insurance coverage, and without further notice to Contractor, County may deduct from sums due to Contractor any premium costs advanced by County for such insurance.

Policy Obligations

Contractor's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

Verification of Coverage

Contractor shall furnish County with original certificates and endorsements effecting coverage required herein. All certificates and endorsements shall be received and approved by the County prior to County signing the agreement and before work commences. However, failure to do so shall not operate as a waiver of these insurance requirements.

The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

EXHIBIT B

NONDISCRIMINATION CLAUSE

The Contractor agrees to comply with Title VI of the Civil Rights Act of 1964 as amended; Section 504 of the Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975; as amended; the Food Stamp Act of 1977, as amended, and in particular Section 272.6; Title II of the Americans with Disabilities Act of 1990; California Civil Code Section 51 et seq., as amended; California Government Code Section 11135-11139.5, as amended; California Government Code Section 12940 (c), (h) (1), (I), and (j); California Government Code, Section 4450; Title 22, California Code of Regulations Section 98000-98413; the Dymally-Alatorre Bilingual Services Act; Section 1808 Removal of Barriers to Inter Ethnic Adoption Act of 1996 and other applicable federal and state laws, as well as their implementing regulations [including 45 Code of Federal Regulations (CFR) Parts 80, 84, and 91; 7 CFR Part 15; and 28 CFR Part 35], by ensuring that employment practices and the administration of public assistance and social services programs are nondiscriminatory, to the effect that no person shall because of age, sex, color disability, national origin, race, marital status, religion or political affiliation be excluded from participation in or be denied the benefits of, or be otherwise subject to discrimination under any program or activity receiving federal or state financial assistance; and HERREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement. THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal and state assistance; and HEREBY GIVES ASSURANCE THAT administrative methods/procedures which have the effect of subjecting individuals to discrimination or defeating the objectives of the California Department of Social Services (CDSS) Manual of Policies and Procedures (MPP) Chapter 21, will be prohibited. By ACCEPTING THE ASSURANCE, the Contractor agrees to compile data, maintain records, and submit reports as required, to permit effective enforcement of the aforementioned laws, rules, and regulations, and permit authorized CDSS and /or federal government personnel, during normal working hours, to review such records, books, and accounts as needed to ascertain compliance. If there are any violations of this assurance, CDSS shall have the right to invoke fiscal sanctions or other legal remedies in accordance with Welfare and Institutions Code

Section 10605, or Government Code Section 11135-11139.5, or any other laws, or the issue may be referred to the appropriate federal agency for further compliance action and enforcement of this assurance. This ASSURANCE is binding on the Contractor directly or through contract, license, or other provider services, as long as it receives federal or state assistance.

EXHIBIT C

SCOPE OF WORK

Title IV-E Foster Care Training Services

PURPOSE

The purpose of this agreement is for CONTRACTOR to plan, coordinate and provide resources and training for COUNTY and partners. Trainings will be Title IV-E Foster Care federal funding.

Training topics will support the Title IV-E Foster Care program, which helps to provide safe and stable out-of-home care for children under the jurisdiction of the child welfare agency until the children are returned home safely, placed with adoptive families, or placed in other planned arrangements for permanency.

POPULATION TO BE SERVED

Attendees of the training provided under this agreement are intended to be COUNTY Social Services' public agency staff, foster parents and eligible professional partner agency staff as well as any participants deemed eligible according to California All County Letter NO. 09-80 dated December 28, 2009.

COUNTY is acting as lead agency in this partnership with professional partner agencies working with foster and adoptive children and families. Partner agencies, referred to as subcontractors, will participate in the training services provided under this agreement. Partner agencies are:

- Tehama County Probation Department
- Empower Tehama
- First 5 Tehama
- Children First Foster Family Agency
- Victor Community Support Services

Services provided to the child, the child's family or foster family that provide counseling or treatment to ameliorate or remedy personal problems, behaviors or home conditions are not allowable costs.

CONTRACTOR AGREES TO:

1) Collaborate with COUNTY and subcontractors, as listed above, to identify training needs and topics.

2) Provide training and resources to support the effective administration of Title IV-E training funds:
   a) Trainings and resources must meet requirements of Title IV-E Foster Care.
   a) Trainings and technical assistance will be offered to residential homes, COUNTY staff, foster family agency staff, resource families, and others who work to support out-of-home placed children.
   b) Trainings shall range from a foundational knowledge of direct care to sophisticated skills for supporting children and families in crisis including trauma informed practices and strategies.
   c) Costs may include curriculum development and/or purchase, instructor fees, venue fees, supplies and materials, conference and travel expenditures, and other expenses related to trainings. Additionally, the cost of personnel needed for coordination of these trainings also qualifies.
   d) Training venues will vary depending on need. The trainings shall be offered in person via conference, lecture, group discussions, and interactive activities, as well as through distance or virtual education programs.
   e) CONTRACTOR shall recommend instructors based on ability to fulfill instruction requirements in specific topics, including subject matter expertise and training experience.
2) Work with COUNTY and subcontractors as appropriate to create and maintain a schedule of trainings. Plan and make all arrangements for the training, provider(s) and location on behalf of COUNTY and subcontractors.
3) Both CONTRACTOR and COUNTY retain the right to cancel any class that is offered under this Agreement no later than seven (7) days before the first meeting of the class. Additionally, if there are fewer than three (3) registrants for a scheduled class, the class maybe cancelled for lack of participation.
4) Arrange for attendee evaluation of the training. Following all trainings, participants will be asked to fill out a course evaluation form to assist the program coordinators with assessing the effectiveness of the instructor, training content, and overall training experience.
   a) Changes will be made if a minimum of seventy-five percent (75%) of the class does not indicate an average score of 3.0 ("good") or better on a five-point scale, with 5.0 being "excellent".

b) If fewer than seventy-five percent (75%) of the class rates the quality of the course as 3.0 or better, the instructor and curriculum shall be reviewed, and steps taken to assure success in subsequent trainings.

5) CONTRACTOR is responsible to pay for all costs, and submit monthly invoices to COUNTY.
6) CONTRACTOR is responsible to pay the non-federal match costs, as explained in Payment Terms, Exhibit D.
7) Submit to COUNTY an annual report by September 30, 2026, reflecting the contract year's activities, including:
   a) COUNTY and community-based agencies that received training services under this Agreement.
   b) Training topics and resources delivered.
   c) Total number of attendees broken out by population, such as COUNTY Social Services' public agency staff, foster parents and eligible professional partner agency staff as well as any participants deemed eligible according to California All County Letter NO. 09-80 dated December 28, 2009.
   d) Input and recommendations on how to build upon successes and improve the program.

EXHIBIT D

PAYMENT TERMS

The maximum in allowable compensation under this agreement shall not exceed $400,000. The County will reimburse the CONTRACTOR under the following terms:

1) The Maximum Compensation payable to CONTRACTOR shall not exceed $400,000.
2) Match Amount (provided by the CONTRACTOR)
    a) Based on the COUNTY's current Non-Federal Discount Rate, the match amount to be provided by the CONTRACTOR will be approximately 50% of the total costs incurred as a match. The actual match amount will be dependent on the reimbursement received, and the Non-Federal Discount Rate at the time of invoicing. CONTRACTOR will verify the current Non-Federal Discount Rate with COUNTY's Staff Services Analyst (Fiscal).

CONTRACTOR will submit monthly invoices to COUNTY. COUNTY will remit payment within 30 days of receiving the invoice. All trainings shall be invoiced on a cost reimbursement basis. Invoices shall include:

1) Total expenses for month, itemized per training and indicating the requesting agency (COUNTY or name of subcontractor).

2) Year to date total invoiced

3) Year to date total match paid by CONTRACTOR is to be provided quarterly based on the corresponding quarter's federal discount rate

4) Remaining contract balance

5) Backup documentation for each training to include:
    a) Participant lists broken out by population
    b) Training outline, summary or agenda

c) Summary of evaluations for each training

It is the obligation of CONTRACTOR to progressively monitor all expenditures and take appropriate corrective preventive measures including the timely notification to COUNTY if stoppage of services becomes the necessary measure to prevent the over-expenditure of contract funds.

CONTRACTOR shall mail or email invoices and backup documentation to:

Tehama County Department of Social Services
P.O. Box 1515
Red Bluff, CA 96080

OR emailed to ProgramAnalyst@tcdss.org

EXHIBIT E

DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

Contractor certifies to the best of its knowledge and belief, that it:

A) Is not presently debarred, suspended, proposed for disbarment, and declared ineligible or voluntarily excluded from covered transactions by any federal department or agency.

B) Has not been convicted within the preceding three years of this agreement or had a civil judgement rendered against it for:

   i. Commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public or private agreement or transaction;

   ii. Violation of Federal or State antitrust statutes, including those proscribing price fixing between competitors, allocations of customers between competitors, and bid rigging;

   iii. Commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice; or

   iv. Commission of any other offense indicating a lack of business integrity or business honesty that seriously and directly affects your present responsibility

C) Is not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses listed above in paragraph (B) (i-iv) of this agreement.

D) Has not had one or more public transactions (Federal, State, or local) terminated within the preceding three years of this agreement for cause or default.

E) Contractor shall report immediately to County in writing, any incidents of alleged fraud and/or abuse by either contractor or subcontractors.

F) Contractor shall maintain any records, documents, or other evidence of fraud and abuse until otherwise notified by County.

G) Contractor agrees to timely execute any and all amendments to this agreement or other required documentation relating to the contractor's debarment/suspension status.

H) Contractor agrees to timely execute any and all amendments to this agreement or other required documentation relating to the contractor's debarment/suspension status.

E-Contract Review
Approval as to Form

Department Name: Social Services

Vendor Name: Chabot-Las Positas Community College District

Contract Description: For the purpose of planning and providing training that supports the Title IV-E Foster Care program

APPROVED AS TO FORM:



Date: 11/04/2025

Office of the Tehama County Counsel
Margaret Long, County Counsel

Tehama County

Agenda Request Form

File #: 25-1934 **Agenda Date:** 11/18/2025 **Agenda #:** 44.

ANIMAL SERVICES / PURCHASING - Animal Care Manager Christine McClintock

Requested Action(s)
a) TRANSFER OF FUNDS: ANIMAL SERVICES, B-18 - From Fund Balance Available (101-301900) to Contingency (1109-59000), $55,738.82; and from Contingency (1109-59000) to Vehicles (2078-57605), $55,738.82 **(Requires a 4/5's vote)**

b) BID WAIVER -

1) Request to adopt the finding that Mavron, Inc. is the vehicle manufacturer's approved supplier to complete the conversion of the Division's transit van with animal transport cages and HVAC system modifications and deliver to the County within the timeframe required, and place this vehicle in service as a much-needed addition to the Animal Services fleet

2) Request to find it in the best interest of the County to waive the formal bid process for the conversion and upfit of one 2026 Dodge 2500 Cargo Van High Roof

c) Request authorization for the Purchasing Department to issue a purchase order to Mavron, Inc for one Animal Transport Van Conversion in the amount of $55,738.82

Financial Impact:
Funds in the amount of $55,738.82 were held in account 301365 - Assigned Animal Donations and previously recognized as donation revenue.

Background Information:
On May 27, 2025, the Division of Animal Services was selected by the Community Foundation of the North State to receive a grant from the McConnell fund. The grant award was used to purchase a large cargo van to be converted to an animal transport vehicle capable of transporting 10 or more dogs at a time, with the designated heating and cooling to allow transport during more extreme temperatures. The grant agreement was approved by the Tehama County Board of Supervisors on June 24, 2025.

On September 20, 2025, the Board of Supervisors approved the purchase of one Dodge Promaster transit van for upfitting. Conversion to an animal transport van is a specialized process, and Mavron, Inc. is the sole supplier who could feasibly provide and install the conversion specified in the grant agreement. Funding for the van purchase was provided by the McConnell fund, and the conversion is being funded by donations previously received by the Division.

COUNTY OF TEHAMA

PURCHASE ORDER

727 OAK STREET - RED BLUFF, CA 96080
(530) 527-3365 Fax (530) 527-3764

Purchase Order No. 429043

PURCHASE ORDER

Vendor Information

Name MAVRON, INC.
Address 152 S Zimmer Rd
City Warsaw St IN Zip 46580
Phone 800-551-1498

Ship To & Bill To:

Name Tehama County Animal Services
Address **BILL TO:** PO Box 38 **SHIP TO:** 1830 Walnut St
City Red Bluff CA Zip 96080
Phone 530-527-3439

Qty	Units	Product Description	Unit Price	TOTAL
1	ea	AT-12 Van Conversion	$33,688.80	$33,688.80
3	ea	Modified Animal Cage Bank	$660.00	$1,980.00
1	ea	Floor Drain	$152.40	$152.40
1	ea	Thermometer	$204.00	$204.00
3	ea	Lidded Storage	$846.00	$2,538.00
3	ea	Roof Angle w/Bungee Holes	$380.40	$1,141.20
1	ea	HVAC	$7,220.40	$7,220.40
2	ea	Reversible Vent	$796.80	$1,593.60
2	ea	3" Bar w/Eye Bolts	$222.00	$444.00
2	ea	LED Lights	$513.60	$1,027.20

		Service Description	Hourly Rate	TOTAL

DEPARTMENT COMMENTS: Insert comments in Box Below

Copy of quote attached. S&H has been estimated and sales tax has been added.

Vendor Number	**V000709**	X	INSURANCE ON FILE		PDR ON FILE
			INSURANCE ATTACHED		PDR ATTACHED

Product SubTotal	$49,989.60
Shipping & Handling	$2,000.00
Service SubTotal	
Taxes :7.50% CA	$3,749.22
P.O. TOTAL	**$55,738.82**
P.O. NOT TO EXCEED	$55,750.00

Approved By:

Buyer

Purchase Order Date:
Department Account Number:
Fixed Asset Account Number: 2078-57605
Ordered By: Christine McClintock

Purchasing-Blue Auditor-Yellow Dept.-Pink Vendor-White

MAVRON, INC.
152 S Zimmer Rd
Warsaw IN 46580
(800) 551-1498

Quotation # Q2500123

Customer:
Tehama County, Christine McClintock
1830 Walnut Street
Red Bluff CA 96080
+1 530-527-3439

Invoice and Shipping Address:
Tehama County, Christine McClintock
1830 Walnut Street
Red Bluff CA 96080
+1 530-527-3439

Total: $ 49,989.60

Payment Terms: COD

Quotation Date:	Expiration:	Production Timeline:	End User:	Salesperson:
10/21/2025	11/21/2025	240 Days Receipt of Chassis and Signed Quote	Tehama County	Richard Knisely

Item	Description	Quantity	Unit Price	Amount
3M10046	AT-12 Animal Transport Van Conversion Includes: Installation of 12 Sloped & Drained Cages (12 Inline) (3) Banks of Cages, in the 2-Top x 2-Bottom Layout, Side by Side along the Driver Side Wall Scratch Resistant Polycarbonate Cage Doors, Cage Area Lighting, Polymax Floor Grills, Sealed & Carpeted Cab Divider Wall, Sheeted Cargo Area w/Diamond Plate Flooring	1.00	$ 33,688.80	$ 33,688.80
3M70002	Modification of Standard Animal Cage Bank (Lower Interior Height: 30")	3.00	$ 660.00	$ 1,980.00

CAGE OPTIONS:
Door Material: (13) - Polycarbonate Doors
Cut-Outs: No Catch Pole Cut-Outs
Special Instructions for Cages:
a. Lower Cages Built 30" Tall
b. Upper Cages Built 25" Tall

3M30002	Optional Floor Drain added in Cargo Area	1.00	$ 152.40	$ 152.40
3M30004	Installation of Thermometer for Temperature Monitoring of Cargo Area	1.00	$ 204.00	$ 204.00

MAVRON, INC.
152 S Zimmer Rd
Warsaw IN 46580
(800) 551-1498

Quotation # Q2500123

3M32019	Lipped Open Storage Above (1) Cage Bank	3.00	$ 846.00	$ 2,538.00
3M32097.60	Roof Angle with Bungee Holes Above Lipped Open Storage Bungee Holes Added to Lipped Storage 1- 60" long 2- 46" long	3.00	$ 380.40	$ 1,141.20
3M34011	Heat/AC Max System	1.00	$ 7,220.40	$ 7,220.40
3M50006	Installation of a 3-Speed, Reversible Vent with Smoke Lid	2.00	$ 796.80	$ 1,593.60
3M32055	Installation of 3' Aluminum Rectangle Bar with (4) Eye Bolts Installed on Passenger's Side Wall (Location TBD)	2.00	$ 222.00	$ 444.00
3M36005	LED Loading/Work Lights 1- Installed Above Each Cargo Door	2.00	$ 513.60	$ 1,027.20

NOTE:

1) This Conversion is Designed for Installation into an Long Wheelbase, Extended Length, High-Roof, Cargo Van.

2) MAVRON's Drop-Ship Code for:

a. Dodge: T-0838

b. Ford: 88MZ69 ... (F88Z69 When Ordering on WBDO)

3) FREIGHT CHARGE NOTICE:

..... Due to Fuel Volatility and trucking Shortages, Freight Charges Will be Determined and Quoted at Time of Delivery. .....

.

FREIGHT	Freight Charges TBD	1.00	$ 0.00	$ 0.00

Total $ 49,989.60

Terms & Conditions: https://www.mavron.com/terms

Shipping Codes: General - BAC# 135690 | Ford - 88MZ69 | Dodge - T-0838

APPROVAL

Customer Name Print _____

Customer Signature _____

Purchase Order No _____

Tehama County Auditor's Office

BUDGET APPROPRIATION INCREASE REQUEST

1142

Auditor Number B-18

DEPARTMENT NAME ANIMAL SERVICES

Date: 11/05/2025

I am requesting an increase to my budget appropriates as listed below:

Check one [X] **"Previous Year Revenue"** [ ] **"New Revenue"**

Funding Source Previously recognized donation revenue currently held in 101-301365

****Note* ***General Fund and Public Safety "MUST" use Contingency when increasing budget***

Increase Revenue Budget				Increase Expenditure Budget			
FUND DEPT NO	**ACCOUNT NUMBER**	**ACCOUNT NAME**	**AMOUNT**	**FUND DEPT NO**	**ACCOUNT NUMBER**	**ACCOUNT NAME**	**AMOUNT**
101	301900	Fund Balance Available	$ 55,738.82	101-1109	59000	Contingency	$ 55,738.82
101-1109	59000	Contingency	$ 55,738.82	2078	57605	Vehicles	$ 55,738.82
		Total Journal	**$ 111,477.64**			Total Journal	**$ 111,477.64**

TRANSFER APPROVED

Vanessa Martinez

SIGNATURE OF REQUESTING OFFICIAL DATE

Ana Zamacona 11/05/2025

AUDITOR DATE

BOARD OF SUPERVISORS DATE

A-117
07/2018

COUNTY OF TEHAMA

WAIVER OF FORMAL BIDS OVER $50,000 - FINDINGS FORM

This form must be attached to an Agenda Request Form

Pursuant to Tehama County Code Sections 4.24.080 and 4.24.110, competitive procurement must be used unless there is substantial justification for waiving the formal bid process

DATE: 11/18/2025 DEPARTMENT: Division of Animal Services

REQUESTED BY: Thomas A. Moss TITLE: Director of Animal Services

PROPOSED ACQUISITION: Transport Van Conversion for Animal Transports

REQUESTED ACTIONS BY THE BOARD OF SUPERVISORS:

a) Request to adopt the finding(s) as indicated below

b) Request to find it in the best interest of the County to waive the formal bid process for the acquisition based on the finding(s)

When requesting waiver of the bidding process, the written request shall include finding(s) which indicate that bidding procedures would not be in the best interest of the people -- Tehama County Code Section 4.24.080

Check applicable finding(s):

[X] **Sole Source Acquisition:** Based on a finding declaring the vendor as the sole supplier who could feasibly supply the equipment or products needed by the Department.

[ ] **Participation In Existing Bid**:

Based on the finding that the existing bid meets all Tehama County Bidding Criteria and allows the County to take advantage of special low pricing without the time and expense involved with conducting a formal bid process.

[ ] **Compatibility:** Based on the finding that the acquisition of a specific type or brand of product is required by the County in order to allow for full integration with existing equipment or facilities.

Explain:

[ ] **Other, List Finding(s):**

Additional Justification:

The Division recently purchased a Dodge Promaster transit van to be used to transport animals. The conversion/upfitting of the van to an animal transport vehicle, with animal transport cages, and a designated heating and cooling system will allow transport of 10 or more dogs at a time during more extreme temperatures. Mavron was the vendor approved by Promaster to perform the upfit for this project.

Recommended: Tom Provine Signer ID: IXTYRZHT13... Date: 11/6/25

****Submittal to Purchasing must occur at least 7 working days prior to agenda deadline****

Tehama County

Agenda Request Form

File #: 25-1942 **Agenda Date:** 11/18/2025 **Agenda #:** 45.

DEPARTMENT OF AGRICULTURE - Agricultural Commissioner Thomas A. Moss, Assistant Agricultural Commissioner Adam Davy

Requested Action(s)
a) RESOLUTION - Request adoption of a resolution authorizing the Agricultural Commissioner and his designees to execute and sign the Cooperative Agreement No. 02A22442 with the California Department of Transportation for the purpose of performing noxious weed control along state highway rights-of-way in Tehama County

b) AGREEMENT - Request approval and authorization for the Agricultural Commissioner to execute and sign the Cooperative Agreement No. 02A22442 with the California Department of Transportation for the purpose of performing roadside noxious weed control along state highway rights-of-way in Tehama County, in an amount not to exceed $59,975.25, effective upon signatory approval by Caltrans and expiring on 9/30/28

c) Request adoption of the finding that this Tehama County Noxious Weed Eradication Program is not subject to review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines sections 15307 and 15308; and authorization for the Agricultural Commissioner to file the Notice of Exemption

Financial Impact:
The funds to be received have not been included in the department's FY 25/26 budget. As this is a new multi-year agreement, the full amount of the contract will not be realized until subsequent years. FY 25/26 and subsequent budgets will be adjusted accordingly.

Background Information:
One of the primary responsibilities of the agricultural commissioner is to protect California agriculture and the environment. This includes eliminating or controlling weeds determined by the California Department of Food and Agriculture (CDFA) to be noxious. County agricultural commissioners are mandated to prevent the spread of these noxious weeds within their respective counties. A primary entry point for noxious weeds to become established is along a county's major roadways. The agreement between the California Department of Transportation (Caltrans) and the Tehama County Department of Agriculture (TCDA), will provide the funding for the TCDA to prevent the spread of noxious weeds along state highways within Tehama County.

This agreement will provide $59,975.25 for treatment efforts over three years. Activities will include the survey for noxious weeds along all state highways in Tehama County. Any targeted plants discovered in sensitive areas will be removed mechanically. Where appropriate, any detected noxious weeds will receive a herbicide application using only herbicides from the Caltrans approved herbicide list. The TCDA will abide by all Caltrans requirements while performing treatment activities, and work in partnership with Caltrans in all locations where it is deemed necessary.

Treatments will be performed solely to weeds listed in the California Code of Regulations 4500 noxious weeds list found in the Caltrans rights-of-way. Herbicide applications will be made using a power sprayer with either a boomless nozzle, or a handheld spray nozzle. For remote locations, backpack sprayers will be used to deliver the product to the targeted species. All equipment and labor will be provided by the TCDA and reimbursed by Caltrans. A portion of the herbicide will be provided by Caltrans, while any of that which is supplied by the TCDA will also be reimbursed.

The TCDA had previously maintained an agreement with Caltrans for roadside vegetation management but was not renewed due to staffing changes. It is the Department's intention to renew an agreement that would allow the Commissioner to fulfill his mandate to prevent the spread of noxious weeds along the vulnerable roadways of the County. This agreement would provide for the complete funding of these activities and greatly support the preservation of agriculture and natural landscape of Tehama County.

An approved Resolution must be attached prior to the agreement being approved by both parties.

RESOLUTION NO. _____

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF TEHAMA AUTHORIZING THE AGRICULTURAL COMMISSIONER TO EXECUTE A COOPERATIVE AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION

WHEREAS the County of Tehama desires to enter into Cooperative Agreement No. 02A22442 with the California Department of Transportation to perform roadside noxious weed control along state rights-of-way within Tehama County;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Tehama that the Agricultural Commissioner and his designees are hereby authorized to execute for and on behalf of the County of Tehama, any actions necessary for the purpose of entering into and completing the performance of Cooperative Agreement No. 02A22442 with the California Department of Transportation.

The foregoing resolution was offered on a motion by Supervisor _____, seconded by Supervisor_____, and carried by the following vote of the Board:

AYES:

NOES:

ABSENT OR NOT VOTING:

STATE OF CALIFORNIA)
) ss
COUNTY OF TEHAMA)

I, SEAN HOUGHTBY, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said Board of Supervisors on the _____ day of _____, 2025.

DATED: This _____ day of _____, 2025.

SEAN HOUGHTBY, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California.

By_____
Deputy

E-Contract Review
Approval as to Form

Department Name: Tehama County Agricultural Commissioner

Vendor Name: California Department of Transportation

Document Description: Resolution authorizing execution of Agreement to implement noxious weed program

APPROVED AS TO FORM:

Date: 10/30/25

Office of the Tehama County Counsel
Daniel B. Klausner, Senior Deputy County Counsel

CALIFORNIA STATE TRANSPORTATION AGENCY GAVIN NEWSOM, GOVERNOR

California Department of Transportation
ADMINISTRATION
DIVISION OF PROCUREMENT AND CONTRACTS
1727 30th STREET, MS 65
SACRAMENTO, CA 95816-7006
PHONE (916) 227-6000
TTY 711
http://dot.ca.gov/programs/procurement-and-contracts

September 10, 2025

Via Email
tmoss@tehama.gov

County of Tehama
PO Box 38
Red Bluff, CA 96080

Subject: Agreement Number 02A2442

The above-referenced service contract is enclosed for your review and approval. Please refer to the enclosed "Contractor Instructions" for information on how to complete the contract and any accompanying forms.

DO NOT BEGIN WORK UNTIL NOTIFIED TO DO SO BY CONTRACT MANAGER.

By law, the State of California cannot pay for work undertaken by any contractor prior to complete approval of the contract.

A copy of the fully approved contract will be returned to you. If you do not receive your copy of the approved contract prior to the scheduled date for start of work, or if you have any other questions, please call this office or the designated Caltrans Contract Manager.

Thank you for your prompt processing. Please return all documents to my attention.

Sincerely,

Michelle Holman-Guerrero
Contract Analyst

c: Contract Manager

CONTRACTOR INSTRUCTIONS

Please sign the contract where indicated in the **lower left-hand corner under name of Contractor**. If you are doing business as a sole proprietorship, your signature is sufficient; if a partnership, the signature of one (1) partner is sufficient; if a corporation, one of the company officials must sign. The original and all copies of the contract must be signed, and the name and title of the person signing must be printed directly below the signature. **This is not an authorization to begin work. You cannot be authorized to begin work until Contract is fully approved and Contract Manager has notified you to begin work.**

All copies of the signed contract must be returned to this office by **September 17. 2025.**

Please provide the following information when returning the signed contracts.

☐ **LOCAL PUBLIC BODY:** Return a copy of the Resolution, Order, Motion, Ordinance, or Minutes of Meeting of the local governing body, which by law has authority to enter into, approve and authorize execution of this Agreement/contract.

Cooperative Agreement

THIS AGREEMENT **02A2442**, ENTERED INTO ON **October 1, 2025,** is between the State of California, acting by and through its Department of Transportation, referred to herein as **CALTRANS** and the **County of Tehama,** hereinafter referred to as **LOCAL AGENCY**.

Recitals

1. CALTRANS and LOCAL AGENCY **(together referred to as "parties"),** pursuant to Streets and Highways Code Section 114(b), are authorized to enter in this Agreement affecting State highways within the jurisdiction of **LOCAL AGENCY**.
2. **LOCAL AGENCY** has agreed to implement **Noxious Weed Control** along State Highways in Tehama County**,** hereinafter the Project, subject to the terms and conditions of this Agreement. The Project Description (Scope of Work, Location, Project Components, and Cost Estimate) is attached hereto as **Attachment II**.
3. This Agreement will commence on **October 1, 2025,** or upon approval by **CALTRANS**, whichever is later, and no work shall begin before that time. This Agreement is of no effect unless approved by **CALTRANS**. The **LOCAL AGENCY** shall not receive payment for work performed prior to approval of the Agreement and before receipt of notice to proceed by the Caltrans Contract Manager. This Agreement shall expire on **September 30, 2028,**. The parties may amend this Agreement as permitted by law.
4. The governing body of the **LOCAL AGENCY**, under the authority of local ordinances, if applicable, is authorized to provide services or funding as described and specified herein pursuant to the **LOCAL AGENCY** resolution attached hereto as **Attachment I**. **LOCAL AGENCY** agrees to attach a copy of the resolution, order, motion, ordinance, or other similar document from the governing body of the **LOCAL AGENCY** authorizing execution of this Agreement.
5. All services performed by **LOCAL AGENCY** pursuant to this Agreement are intended to be performed in accordance with all applicable Federal, State, and **LOCAL AGENCY** laws, ordinances, regulations, and **CALTRANS** encroachment permits, published manuals, policies, and procedures.
6. Project funding is as follows:

Fund Title	Fund Source	Dollar Amount
SHA	**State**	**$59,975.25**

7. This Agreement is exempt from legal review and approval by the Department of General Services (DGS), pursuant to Public Contract Code Section 10295.
8. The term Agreement, as used herein, includes this document and any attachments, exhibits, and amendments.
9. Parties intend this Agreement to be their final expression that supersedes any oral understanding or writings pertaining to the Project. The requirements of this Agreement will preside over any conflicting requirements in any documents that are made an express part of this Agreement.
10. If any provisions in this Agreement are found by a court of competent jurisdiction to be, or are in fact, illegal, inoperative, or unenforceable, those provisions do not render any or all other Agreement provisions invalid, inoperative, or unenforceable, and those provisions will be automatically severed from this Agreement.

11. Except as otherwise provided in the Agreement, parties will execute a written amendment if there are any changes to the terms of this Agreement.
12. All Sections of this Agreement, including the Recitals, are enforceable.

Section I

LOCAL AGENCY Agrees:

To take responsibilities towards satisfactorily completing all Project Work described in **Attachment II**.

Section II

CALTRANS Agrees:

To reimburse **LOCAL AGENCY** subject to the terms of this Agreement.

Section III

It Is Mutually Agreed:

In consideration of the foregoing and the mutual promises of the parties hereto, **LOCAL AGENCY** and **CALTRANS** agree as follows:

1. Notification of Parties

A. **AGENCY's** Project Manager is Tom Moss, tmoss@tehama.gov and (530) 527-4504.

CALTRANS' Contract Manager is Thomas March, Thomas.March@dot.ca.gov and (530) 604-1819.

B. . "Contract Manager" as used herein includes his/her designee.

C. All notices herein provided to be given, or which may be given, by either party to the other, shall be deemed to have been fully given when made in writing and received by the parties at their respective addresses:

County of Tehama, Dept. of Agriculture & Weights & Measures
Attention: Tom Moss,
Phone Number: (530) 527-4504
Email: tmoss@tehama.gov
PO Box 38
Red Bluff, CA 96080

California Department of Transportation
District 2, Roadside Maintenance
Attention: Thomas March, Contract Manager
Phone Number: (530) 225-2460
Email: Thomas.March@dot.ca.gov
1657 Riverside Drive
Redding, CA 96001

2. Changes in Terms/Amendment

This Agreement may only be amended or modified during the period of performance by mutual written agreement of the parties.

3. Termination

This Agreement may be terminated by either party for any reason by giving written notice to the other party at least 30 days in advance of the effective date of such termination. In the event of

termination by said notice, funds reimbursed to **LOCAL AGENCY** will include all authorized non-cancelable obligations and prior costs incurred.

4. Cost Limitation

A. The total amount payable to **LOCAL AGENCY** pursuant to this Agreement by **CALTRANS** shall not exceed **$59,975.25**.

B. It is understood and agreed that this Agreement fund limit is an estimate and that **CALTRANS** will only reimburse the cost of services actually rendered as authorized by the **CALTRANS** Contract Manager or its designee at or below the fund limitation amount set forth in the provision above.

5. Budget Contingency Clause

A. It is mutually understood between the parties that this Agreement may have been written before ascertaining the availability of congressional or legislative appropriation of funds, for the mutual benefit of both parties in order to avoid program and fiscal delays that would occur if the Agreement were executed after that determination was made.

B. This Agreement is valid and enforceable only if sufficient funds are made available to Caltrans by the United States Government or the California State Legislature for the purpose of this program. In addition, this Agreement is subject to any additional restrictions, limitations, conditions, or any statute enacted by the Congress or the State Legislature that may affect the provisions, terms, or funding of this Agreement in any manner.

C. It is mutually agreed that if the Congress or the State Legislature does not appropriate sufficient funds for the program, this Agreement shall be amended to reflect any reduction in funds.

D. Pursuant to Government Code Section 927.13, no late payment penalty shall accrue during any time period for which there is no Budget Act in effect, nor on any payment or refund that is the result of a Federally-mandated program or that is directly dependent upon the receipt of Federal funds by a State agency.

E. Caltrans has the option to terminate the Agreement under the 30-day termination clause or to amend the Agreement to reflect any reduction of funds.

6. Prompt Payment Clause

A. Payment will be made in accordance with, and within the time specified in, Government Code, Chapter 4.5, commencing with Section 927 and all agreements must comply with Public Contract Code Sections 10262 and 10262.5.

B. Pursuant to Public Contract Code Section 10262, Contractor shall pay its Subcontractor(s) within seven (7) calendar days from receipt of each payment made to Contractor by Caltrans.

C. Failure of Contractor adhering to Public Contract Code Section 10262 may result in termination of this Agreement per Public Contract Code Section 10253 and disciplinary action by the Contractors State License Board may be implemented

D. Any subcontract entered into as a result of this Agreement shall contain all the provisions of this clause.

7. Invoicing and Payment

A. For services satisfactorily rendered and approved by the Caltrans Contract Manager, and upon receipt and approval of the invoices, **CALTRANS** agrees to compensate the **LOCAL AGENCY** in accordance with the Scope of Work, Schedule, and Costs, **Attachment II**. Incomplete or disputed invoices shall be returned to the **LOCAL AGENCY**, unpaid, for correction.

B. Invoices shall be itemized in accordance with **Attachment II** and shall be signed and submitted in triplicate not more frequently than monthly in arrears of the service.

8. Allowable Costs

A. The method of payment for this Agreement will be based on actual allowable costs. **CALTRANS** will reimburse **LOCAL AGENCY** for expended actual allowable direct and indirect costs, including, but not limited to, labor costs, in performance of the Project Work, not to exceed the cost reimbursement limitation set forth in "Cost Limitation" provision, above. Actual costs shall not exceed the estimated wage rates, labor costs, travel, and other estimated costs and fees set forth in **Attachment II** without prior written agreement between **CALTRANS** and **LOCAL AGENCY.**

B. Reimbursement of **LOCAL AGENCY** expenditures will be authorized only for those allowable costs actually paid to **LOCAL AGENCY** in the performance of the Project Work. **LOCAL AGENCY** must not only have incurred the expenditures on or after the Effective Date of this Agreement and before the Termination Date but must have also paid for those costs to claim any reimbursement.

C. Payments to **LOCAL AGENCY** for Project-related travel and subsistence (per diem) expenses of **LOCAL AGENCY** forces and its contractors and subcontractors claimed for reimbursement or as local match credit shall not exceed rates authorized to be paid to rank and file State employees under current California Department of Human Resources (CalHR) rules. If the rates invoiced by **LOCAL AGENCY** are in excess of CalHR rates, **LOCAL AGENCY** is responsible for the cost difference, and any overpayments inadvertently paid by **CALTRANS** shall be reimbursed to **CALTRANS** by **LOCAL AGENCY** on demand.

D. **CALTRANS** will reimburse **LOCAL AGENCY** for all allowable Project costs no more frequently than monthly in arrears as promptly as **CALTRANS** fiscal procedures permit upon receipt of itemized signed invoices in triplicate. Invoices shall reference this Agreement Number and shall be signed and submitted to CALTRANS Contract Manager at the following address:

California Department of Transportation

District 2, Roadside Maintenance
Attention: Thomas March
Email address: Thomas.March@dot.ca.gov
1657 Riverside Drive
Redding, CA 96001

E. Invoices shall include the following information:

1) Names of the **LOCAL AGENCY** Personnel performing work

2) Dates of Service

3) Locations of Service (**LOCAL AGENCY**–address)

4) Agreement Number
5) Class of labor worked
6) Number of hours worked
7) Chemicals used
8) Amount of chemicals used
9) Equipment used
10) Number of hours equipment used
11) Rates
12) Work log for each invoice

9. Reports

A. **LOCAL AGENCY** shall submit written progress reports and expenditure reports with each set of invoices to allow the **CALTRANS** Contract Manager to determine if **LOCAL AGENCY** is performing to expectations, is on schedule, is within funding cost limitations, to communicate interim findings, and to afford occasions for airing difficulties respecting special problems encountered so that remedies can be developed.

B. Any document or written report prepared as a requirement of this Agreement shall contain, in a separate section preceding the main body of the document, the number and dollar amounts of all contracts and subcontracts relating to the preparation of those documents or reports.

C. **LOCAL AGENCY** will provide five (5) copies and one (1) electronic version of the final written report to the **CALTRANS** Contract Manager.

10. Audit

A. Parties have the right to audit each other in accordance with generally accepted governmental audit standards. **CALTRANS**, the California State Auditor, Federal Highway Administration (FHWA) (if the Project utilizes Federal funds), and **LOCAL AGENCY** will have access to all Project-related records of each party, and any consultant party hired by a **LOCAL AGENCY** to participate in Project, for audit, examination, excerpt, or transcription. The examination of any records will take place in the offices and locations where said records are generated and/or stored and will be accomplished during reasonable hours of operation. All parties shall make such materials available at their respective offices at all reasonable times during the contract period and for three (3) years from the date of final payment under the contract. The auditing party will be permitted to make copies of any Project-related records needed for the audit. The audited party will review the draft audit, findings, and recommendations, and provide written comments within 30 calendar days of receipt. Upon completion of the final audit, parties have 45 calendar days to refund or invoice as necessary in order to satisfy the obligation of the audit.

B. If the Project expends State or Federal funds, each **PARTY** will undergo an annual audit in accordance with the Single Audit Act in the Federal Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards as defined in 2 CFR, Part 200.

11. Cost Principles

A. **LOCAL AGENCY** shall comply with 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

B. **LOCAL AGENCY** agrees, and will require that their contractors, subcontractors, and other subrecipients will be obligated to agree, that 48 CFR Part 31, 23 CFR Parts 40, 172, 645, and 646, and 2 CFR Part 200 shall be used to determine the allowability of individual Project cost items and shall comply with Federal administrative procedures set forth in 2 CFR Part 200.

C. Any Project costs for which **LOCAL AGENCY** has received payment or credit that are determined by subsequent audit to be unallowable under 48 CFR, Part 31; 23 CFR; or 2 CFR, Part 200, are subject to repayment by **LOCAL AGENCY** to **CALTRANS**. Should **LOCAL AGENCY** fail to reimburse moneys due **CALTRANS** within 30 days of discovery or demand, or within such other period as may be agreed in writing between the parties hereto, **CALTRANS** is authorized to intercept and withhold future payments due **LOCAL AGENCY** from **CALTRANS** or any third-party source, including, but not limited to, the State Treasurer, the State Controller or any other funding source.

D. **LOCAL AGENCY** agrees to include Project in the schedule of projects to be examined in **LOCAL AGENCY's** annual audit and in the schedule of projects to be examined under its single audit prepared in compliance with 2 CFR, Part 200.

E. Prior to **LOCAL AGENCY** seeking reimbursement of indirect costs, **LOCAL AGENCY** must: prepare an indirect cost rate proposal and a central service costs allocation plan (if any); or request the use of the de minims rate, or request an extension of a negotiated indirect rate, in compliance with 2 CFR Part 200, Cost Principles for State, Local, and Indian Tribal Governments, and Chapter 5 Local Assistance Program Procedures Manual which may be accessed at: https://dot.ca.gov/programs/local-assistance/guidelines-and-procedures/local-assistance-procedures-manual-lapm. Proposals and requests must be submitted to, and in accordance with, **CALTRANS** Independent Office of Audits and Investigations requirements which may be accessed at: https://ig.dot.ca.gov/resources.

F. Prior to Contractor(s) seeking reimbursement of indirect costs, **LOCAL AGENCY** must ensure: Contractor(s) prepared an indirect cost rate(s) approved or accepted by a cognizant agency or **CALTRANS** or request the use of the safe harbor rate in compliance with the 23 CFR, Part 172, Procurement, Management, and Administration of Engineering and Design Related Services. Chapter 10 of the Local Assistance Procedures Manual may be accessed at: https://dot.ca.gov/programs/local-assistance/guidelines-and-procedures/local-assistance-procedures-manual-lapm. Proposals and requests must be submitted to, and in accordance with **CALTRANS** Independent Office of Audits and Investigations requirements, which may be accessed at: https://ig.dot.ca.gov/resources.

G. **LOCAL AGENCY** agrees and shall require that all its agreements with consultants and subrecipients contain provisions requiring adherence to this section in its entirety, except for **Section D, above**.

12. Americans with Disabilities Act

By signing this Agreement, **LOCAL AGENCY** assures **CALTRANS** that in the course of performing Project Work, it will fully comply with the applicable provisions of the Americans with Disabilities Act (ADA) of 1990, as amended, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA (42 USC Section 12101 et seq.).

13. Legal Relations and Responsibilities:

Nothing within the provisions of this Agreement is intended to create duties or obligations to or rights in third parties not parties to this Agreement or affect the legal liability of either party to this

Agreement by imposing any standard of care respecting the Project different from the standard of care imposed by law.

14. Indemnification

A. Nothing in the provisions of the Agreement is intended to create duties or obligations to or rights in third parties to this Agreement or affect the legal liability of either party to the Agreement by imposing any standard of care with respect to the operation, maintenance, and repair of State highways different from the standard of care imposed by law.

B. Neither **CALTRANS** nor any officer or employee thereof is responsible for any injury, damage, or liability occurring by reason of anything done or omitted to be done by **LOCAL AGENCY** under or in connection with any work, authority, or conduct conferred upon **LOCAL AGENCY** under this Agreement. It is understood and agreed that, **LOCAL AGENCY** shall fully defend, indemnify, and save harmless **CALTRANS** and all of its officers and employees from all claims, suits, or actions of every name, kind, and description arising out of this Agreement, including, but not limited to, any tortious, contractual, inverse condemnation, or other theories or assertions of liability occurring by reason of anything done or omitted to be done by **LOCAL AGENCY** and/or its contractors/consultants**,** under or in connection with any work, authority or conduct delegated to **LOCAL AGENCY** under this Agreement.

C. **LOCAL AGENCY** shall ensure in its contracts with its contractors/consultants that the latter shall defend, indemnify, and save harmless **CALTRANS** and all of its respective officers and employees from all claims, suits, or actions of every name, kind, and description brought forth under, but not limited to, tortious, contractual, inverse condemnation, or other theories and assertions of liability occurring by reason of anything done or omitted to be done by contractors/consultants of **LOCAL AGENCY**, its employees, and/or agents towards the Project.

15. Insurance

LOCAL AGENCY shall require all its subcontractors to furnish a Certificate of Insurance for Commercial General Liability Insurance, automobile liability insurance, and evidence of valid Workers' Compensation coverage, in effect for the term of this Agreement, which names **CALTRANS** as an additional insured in an amount of $1 million per person and $2 million in aggregate. In addition, **LOCAL AGENCY** shall require its subcontractors to indemnify, defend, and hold harmless **CALTRANS** to the same extent as they do under their contracts with **LOCAL AGENCY**.

16. Nondiscrimination Clause (2 Cal. Code Regs. 11105 Clause b)

A. During the performance of this Agreement, the **LOCAL AGENCY**, and its subcontractors shall not deny the contract's benefits to any person on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. **LOCAL AGENCY** shall ensure that the evaluation and treatment of employees and applicants for employment are free of such discrimination.

B. **LOCAL AGENCY** shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code Sections 12900 et seq.), the regulations promulgated thereunder (Cal. Code Regs., Title 2, Sections 11000 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title

2 of the Government Code (Gov. Code Sections 11135-11139.5), and the regulations or standards adopted by **CALTRANS** to implement such article.

C. **LOCAL AGENCY** shall permit access by representatives of the Department of Fair Employment and Housing (DFEH) and **CALTRANS** upon reasonable notice at any time during the normal business hours, but in no case less than 24 hours' notice, to such of its books, records, accounts, and all other sources of information and its facilities as DFEH or **CALTRANS** shall require to ascertain compliance with this clause.

D. **LOCAL AGENCY** and its Subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

E. **LOCAL AGENCY** shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the Agreement.

17. Funding Requirements

A. It is mutually understood between the parties that this Agreement may have been written before ascertaining the availability of congressional or legislative appropriation of funds, for the mutual benefit of both parties in order to avoid program and fiscal delays that would occur if the Agreement were executed after that determination was made.

B. This Agreement is valid and enforceable only if sufficient funds are made available to **CALTRANS** by the United States Government and/or the California State Legislature for the purpose of this Project. In addition, this Agreement is subject to any additional restrictions, limitations, conditions, or any statute enacted by the Congress or the State Legislature that may affect the provisions, terms, or funding of this Agreement in any manner.

C. It is mutually agreed that if the Congress or the State Legislature does not appropriate sufficient funds for the program and Project, this Agreement shall be amended to reflect any reduction in funds.

D. **CALTRANS** has the option to terminate this Agreement under the 30-day termination clause or to amend this Agreement to reflect any reduction of funds. In the event of an unscheduled termination, the **CALTRANS** Contract Manager may reimburse **LOCAL AGENCY** in accordance with the provisions of Article 4 of this Section III.

18. Records Retention

A. **LOCAL AGENCY**, its Contractors, and Subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate incurred Project costs and matching funds by line item for the Project. The accounting system of **LOCAL AGENCY**, its Contractors, and all Subcontractors shall conform to Generally Accepted Accounting Principles, enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices. All accounting records and other supporting papers of **LOCAL AGENCY**, its Contractors, and Subcontractors connected with Project performance under this Agreement shall be maintained for a minimum of three (3) years from the date of final payment to **LOCAL AGENCY** and shall be held open to inspection, copying, and audit by representatives of **CALTRANS**, the California State Auditor, and auditors representing the Federal government. Copies thereof will be furnished by **LOCAL AGENCY**, its Contractors, and its Subcontractors upon receipt of any request made by **CALTRANS** or its agents. In conducting an audit of the costs and match credits claimed under this Agreement, **CALTRANS** will rely to the maximum extent possible on any prior audit of **LOCAL AGENCY** pursuant to the provisions of Federal and State law. In the absence of such an audit, any

acceptable audit work performed by external and internal auditors of **LOCAL AGENCY** may be relied upon and used by **CALTRANS** when planning and conducting additional audits.

B. For the purpose of determining compliance with Title 21, California Code of Regulations, Sections 2500 et seq., when applicable, and other matters connected with the performance of **LOCAL AGENCY's** contracts with third parties pursuant to Government Code Section 8546.7, **LOCAL AGENCY**, **LOCAL AGENCY's** contractors and subcontractors, and **CALTRANS** shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times during the entire Project period and for three years from the date of final payment to **LOCAL AGENCY** under this Agreement. **CALTRANS**, the California State Auditor, or any duly authorized representative of **CALTRANS** or the United States Department of Transportation, shall each have access to any books, records, and documents that are pertinent to a Project for audits, examinations, excerpts, and transactions, and **LOCAL AGENCY** shall furnish copies thereof if requested.

C. **LOCAL AGENCY**, its Contractors, and Subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other agency of the State of California designated by **CALTRANS**, for the purpose of any investigation to ascertain compliance with this Agreement.

19. Administrative Remedy for Disputes

A. Any dispute concerning a question of fact arising under this Agreement that is not disposed of by agreement shall be decided by the **CALTRANS** Contract Officer, who may consider any written or verbal evidence submitted by **LOCAL AGENCY**.

B. Neither the pendency of a dispute nor its consideration by the **CALTRANS** Contract Officer will excuse **LOCAL AGENCY** from full and timely performance in accordance with the terms of the Agreement.

20. Subcontractors

By signing this Agreement, **LOCAL AGENCY**, certifies that it shall comply with the State Contracting Manual (SCM) concerning the selection of any subcontractors who will perform any services under this Agreement.

21. Third-Party Contracts

A. **LOCAL AGENCY** shall not award a construction contract more than $10,000 or other contracts more than $25,000 (excluding professional service contracts of the type which are required to be procured in accordance with Gov. Code Sections 4525(d), (e), and (f)) on the basis of a noncompetitive negotiation for work to be performed under this Agreement without the prior written approval of **CALTRANS**.

B. Any subcontract entered into by **LOCAL AGENCY** as a result of this Agreement shall mandate that travel and per diem reimbursements and third-party contract reimbursements to Subcontractors will be allowable as Project costs only after those costs are incurred and paid for by Subcontractors.

22. Drug-Free Workplace Certification

By signing this Agreement, **AGENCY** hereby certifies under penalty of perjury under the laws of California that **AGENCY** will comply with the requirements of the Drug-Free Workplace Act of 1990 (Gov, Code Section 8350 et seq.) and will provide a Drug-Free workplace by doing all of the following:

A. Publish a Statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations, as required by Government Code Section 8355(a)(1).

B. Establish a Drug-Free Awareness Program as required by Government Code Section 8355(a)(2) to inform employees about all the following:

1) The dangers of drug abuse in the workplace;

2) The person's or organization's policy of maintaining a Drug-Free workplace;

3) Any available counseling, rehabilitation, and employee assistance programs; and

4) Penalties that may be imposed upon employees for drug abuse violations.

C. Provide, as required by Government Code Section 8355(a)(3), that every employee who works on the proposed contract or grant:

1) Will receive a copy of the company's Drug-Free Policy Statement, and

2) Will agree to abide by the terms of the company's Statement as a condition of employment on the contract or grant.

D. Failure to comply with these requirements may result in suspension of payments under this Agreement or termination of this Agreement or both, and **AGENCY** may be ineligible for the award of any future State contracts if **CALTRANS** determines that any of the following has occurred: (1) **AGENCY** has made a false certification or, (2) **AGENCY** violates the certification by failing to carry out the requirements as noted above.

23. Relationship of Parties

It is expressly understood that this agreement is executed by and between two (2) independent governmental entities and that this is not intended to, and shall not be construed to, create the relationship of agent, servant, employee, partnership, joint venture, or association, or any other relationship whatsoever other than that of an independent party.

24. No Common Law Employee Relationship

A. **CALTRANS** does not possess authority and responsibility to employ, retain, enroll, and/or contract with, or discharge, all personnel. However, **CALTRANS** may request **LOCAL AGENCY** not to bring within **CALTRANS** right of way certain personnel to perform services which shall be considered by **LOCAL AGENCY** in good faith.

B. **CALTRANS** does not require personnel working under this contract to be exclusively engaged in work under this Agreement or **CALTRANS** projects.

C. **LOCAL AGENCY** shall provide all its own tools, equipment, and supplies for all work performed by **LOCAL AGENCY** pursuant to this Agreement, and **LOCAL AGENCY** shall not rely on **CALTRANS** to provide any of such tools, equipment, and/or supplies.

D. **LOCAL AGENCY** shall provide its own training to all **LOCAL AGENCY** personnel, and **LOCAL AGENCY** shall not rely upon **CALTRANS** to provide any such training.

E. **LOCAL AGENCY** shall be solely responsible for **LOCAL AGENCY** personnel pay and benefits, and the custody, care, and supervision of all **LOCAL AGENCY** personnel performing work in connection with this Agreement. No personnel performing any work in connection with this Agreement shall be considered employees of **CALTRANS** of any type, including, but not limited to, common law employees, at any time during the term of this Agreement.

F. Permission for **LOCAL AGENCY** personnel to perform work on lands owned and/or controlled by **CALTRANS** does not in any way convey to **LOCAL AGENCY**, or any personnel, employee status of any type, including, but not limited to, common law employee status, that would extend to any of such persons any of the benefits afforded to employees of **CALTRANS**.

G. **LOCAL AGENCY** shall provide all **LOCAL AGENCY** personnel who perform any work on this Agreement with Workers' Compensation coverage and benefits that are administered by the State Compensation Insurance Fund in accordance with the California Labor Code, during the entire term of this Agreement.

H. **LOCAL AGENCY** shall advise all personnel performing any work in connection with this Agreement of all provisions of this section "No Common Law Employee Relationship," and **LOCAL AGENCY** shall advise all such personnel to report to **LOCAL AGENCY** any apparent or actual breaches of said provisions. **LOCAL AGENCY** shall immediately relay any such reports to the **CALTRANS** Contract Manager or designee.

I. In the event that any personnel is injured on the job while performing any work pursuant to this Agreement, **LOCAL AGENCY** shall be solely responsible for ensuring, and shall ensure, that such injured person receives the appropriate level of medical care and transportation to a medical facility. **LOCAL AGENCY** shall also be solely responsible for the administration of any claims made by such injured person due to any such injury as well as all treatment of and for any such injury. **LOCAL AGENCY** shall notify the **CALTRANS** Contract Manager within twenty-four (24) hours, or by the following work day, of any such injury sustained while working under this Agreement and the name of the injured person, the nature of the injury, and where, when, and how the injury occurred.

J. A **LOCAL AGENCY** supervisor will direct all work crew operations and safety procedures. **CALTRANS** personnel shall not be required to be at any worksite where **LOCAL AGENCY** personnel are performing work pursuant to this Agreement, but **CALTRANS** personnel shall be in the general geographic area of each such worksite to respond to any emergencies. **CALTRANS** shall give daily pre-job technical instructions and safety information specific to each work location. **LOCAL AGENCY** agrees to ensure that all **LOCAL AGENCY** personnel are trained to follow and do follow all applicable safety guidelines of the Caltrans Safety Manual and all applicable regulations and/or standards issued by Cal/OSHA, including, but not limited to, Title 8, California Code of Regulations, Section 3203. **LOCAL AGENCY** shall train **LOCAL AGENCY** personnel on risks encountered in the workplace, including, but not limited to, how to avoid accidental hypodermic needle sticks.

K. All **LOCAL AGENCY** Supervisors shall have a working communication device (e.g., cell phone) on their persons at all times for safety and technical direction.

L. All **LOCAL AGENCY** van drivers that transport **LOCAL AGENCY** work crews shall possess a current and valid California Driver's License. **LOCAL AGENCY** shall provide each of its work crews with a safe, fully functional passenger van to transport all **LOCAL AGENCY** Personnel; a portable toilet; and sufficient drinking water, as required by Cal/OSHA regulations.

M. **LOCAL AGENCY** personnel shall at no time operate any heavy equipment or other complex equipment while performing any work under this Agreement.

25. Equipment Purchase (By LOCAL AGENCY)

A. Prior authorization in writing by the **CALTRANS** Contract Manager shall be required before **LOCAL AGENCY** enters into any non-budgeted purchase order or sub-agreement exceeding $500 for supplies, equipment, or consultant services. **LOCAL AGENCY** shall provide an evaluation of the necessity or desirability of incurring such costs.

B. For the purchase of any item, service, or consulting work not covered in the attached **Project Description (Attachment II)** and exceeding $500, three (3) competitive quotations must be submitted with the request or the absence of bidding must be adequately justified, and prior authorization must be obtained from the **CALTRANS** Contract Manager.

C. Any equipment purchased as a result of this Agreement is subject to the following: **LOCAL AGENCY** shall maintain an inventory record for each piece of non-expendable equipment purchased or built with funds provided under the terms of this Agreement. The inventory record of each piece of such equipment shall include the date acquired, total cost, serial number, model identification (on sale, in accordance with established **CALTRANS** procedures, purchased equipment), and any other information or description necessary to identify said equipment. Non-expendable equipment so inventoried is those items of equipment that have a normal life expectancy of one year or more and an approximate unit price of $5,000 or more. In addition, theft-sensitive items of equipment costing less than $5,000 shall be inventoried. A copy of the inventory record must be submitted to **CALTRANS** upon request by **CALTRANS**.

D. At the conclusion of the Agreement, or if the Agreement is terminated, **LOCAL AGENCY** may either keep the equipment and credit **CALTRANS** in an amount equal to its fair market value or sell such equipment at the best price obtainable at a public or private sale in accordance with established **CALTRANS** procedures and credit **CALTRANS** in an amount equal to the sales price. If **LOCAL AGENCY** elects to keep the equipment, fair market value shall be determined, at **LOCAL AGENCY** expense, on the basis of a competent, independent appraisal of such equipment. Appraisals shall be obtained from an appraiser mutually agreeable to **CALTRANS** and **LOCAL AGENCY**. If **LOCAL AGENCY** is determined to sell the equipment, the terms and conditions of such sale must be approved in advance by **CALTRANS**.

E. 2 CFR Part 200 requires a credit to Federal funds when participating equipment with a fair market value greater than $5,000 is credited to the Project.

F. Any sub-agreement entered into as a result of this Agreement shall contain all of the provisions of this Article.

26. Disabled Access Review

Disabled access review by DGS, Division of the State Architect, is required for the construction of all publicly funded buildings, structures, sidewalks, curbs and related facilities. No construction contract will be awarded by **LOCAL AGENCY** unless **LOCAL AGENCY** plans and specifications for such facilities conform to the provisions of Government Code Sections 4450 and 4454, if applicable. Further requirements and guidance are provided in Title 24 of the California Administrative Code and the Americans with Disabilities Act (42 USC 12101 et. seq.).

27. Fire Marshal Review

The State Fire Marshal adopts building standards for fire safety and panic prevention. Such regulations pertain to fire protection design and construction, means of egress and adequacy of exits, installation of fire alarms, and fire extinguishment systems for any **CALTRANS** owned or **CALTRANS** occupied buildings per Health and Safety Code Section 13108. When applicable,

LOCAL AGENCY must assure that any relevant Project plans meet the standards of the State Fire Marshal to ensure consistency with **CALTRANS** fire protection standards.

28. Environmental Clearance

Environmental clearance of Project by **LOCAL AGENCY** and/or **CALTRANS** is required prior to requesting funds for right of way purchase or construction. No department or agency shall request funds, nor shall any department/agency board or commission authorize expenditures of funds for any project, except feasibility or planning studies, which may have a significant effect on the environment unless such a request is accompanied by an environmental impact report per California Public Resources Code Section 21102. The California Environmental Quality Act (Pub. Res. Code Section 21080(b)(10)), does provide an exemption for rail projects which institute or increase passenger or commuter services on rail or highway rights-of-way already in use.

29. Labor Code Compliance: Prevailing Wages

If the work performed on this Project is done under contract and falls within Labor Code Section 1720(a)(1) definition of a "public work" in that it is construction, alteration, demolition, installation, repair, or maintenance, **LOCAL AGENCY** must conform to the provisions of Labor Code Sections 1720 through 1815, all applicable regulations and coverage determinations issued by the Director of Industrial Relations. **LOCAL AGENCY** agrees to include prevailing wage requirements in its contracts for public works. Work performed by **LOCAL AGENCY's** own forces is exempt from the Labor Code's prevailing wage requirements.

30. Prevailing Wage Requirements in Subcontracts

LOCAL AGENCY shall require its contractors to include prevailing wage requirements in all subcontracts funded by this Agreement when the work to be performed by the subcontractor is a "public work" as defined in Labor Code Section 1720(a)(1). Subcontracts shall include all prevailing wage requirements set forth in **LOCAL AGENCY's** contracts.

If Project is paid for, in whole or part, with Federal funds and is of the type of work subject to Federal prevailing wage requirements, **LOCAL AGENCY** will conform to the provisions of the Davis-Bacon and Related Acts (40 USC Sections 3141-3148).

When applicable, **LOCAL AGENCY** will include Federal prevailing wage requirements in contracts for public works. Project work performed by employees of a **LOCAL AGENCY's** is exempt from any prevailing wage requirements.

31. Project Close Out

The Agreement Expiration Date refers to the last date for **LOCAL AGENCY** to incur valid Project costs or credits and is the date the Agreement expires. **LOCAL AGENCY** has 60 days after that Expiration Date to make final allowable payments to Project contractors or vendors, prepare the Project Closeout Report, and submit the final invoice to **CALTRANS** for reimbursement for allowable Project costs. Any unexpended Project funds not invoiced by that 60th day will be reverted and will no longer be accessible to reimburse late Project invoices.

32. Appendix E (Pertinent Nondiscrimination Authorities)

During the performance of this Agreement, **LOCAL AGENCY**, for itself, its assignees, and successors, and successors in interest (hereinafter referred to as "**LOCAL AGENCY**") agrees to comply with the following nondiscrimination statutes and authorities, including, but not limited to:

A. Title VI of the Civil Rights Act of 1964 (42 USC Sections 2000d et seq., 78 Stat. 252) prohibits discrimination on the basis of race, color, national origin; and 49 CFR Part 21;

B. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 USC Section 4601) prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects;

C. Federal-Aid Highway Act of 1973 (23 USC Sections 324 et seq.) prohibits discrimination on the basis of sex;

D. Section 504 of the Rehabilitation Act of 1973 (29 USC Section 794 et seq.), as amended, prohibits discrimination on the basis of disability; and 49 CFR Part 27;

E. The Age Discrimination Act of 1975, (42 USC Sections 6101 et seq.), as amended, prohibits discrimination on the basis of age;

F. Airport and Airway Improvement Act of 1982 (49 USC Sections 471 and 47123), as amended, prohibits discrimination based on race, creed, color, national origin, or sex;

G. The Civil Rights Restoration Act of 1987 (PL 100-209) broadened the scope, coverage, and applicability of Title VI of the Civil Right Act of 1964, the Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub- recipients, and contractors, whether such programs or activities are Federally funded or not;

H. Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 USC Sections 12131-12189) as implemented by USDOT regulations 49 CFR Parts 37 and 38;

I. The Federal Aviation Administration's nondiscrimination statute (49 USC Sections 47123) prohibits discrimination on the basis of race, color, national origin, and sex;

J. Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-income Populations, which requires each Federal agency to conduct its programs, policies, and activities that substantially affect human health or the environment in a manner that ensures that such programs, policies, and activities do not have the effect of excluding persons (including populations) from participation in, denying persons (including populations) the benefits of, or subjecting persons (including populations) to discrimination under, such programs, policies, and activities, because of their race, color, or national origin, and requires each Federal agency to make achieving environmental justice part of its mission by identifying and addressing, as appropriate, disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority and low-income populations;

K. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency (LEP), and resulting agency guidance, national origin discrimination includes discrimination because of LEP. To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 CFR §§ 74087-74100);

L. Title IX of the Education Amendments of 1972 (20 USC Section 1681 et seq.), as amended, which prohibits discrimination because of sex in education programs or activities.

33. Public Records Request

If a party receives a public records request pertaining to the Project, that party will notify parties within five (5) working days of receipt and make parties aware of any disclosed public documents. Parties will consult with each other prior to the release of any public documents related to the Project.

34. Encroachment Permit

A. **CALTRANS** will issue, upon proper application, the encroachment permits required for Project within State Highway System (SHS) right-of-way. **LOCAL AGENCY**, their contractors, consultants, agents' contractors and/or agents and utility owners will not work within the SHS right-of-way without an encroachment permit issued in their name. **CALTRAN**S will provide encroachment permits to **LOCAL AGENCY**, their contractors, consultants, agents, and utility owners at no cost to **LOCAL AGENCY**.

B. **LOCAL AGENCY** will submit a one-time encroachment permit application for routine Project work as required by this Agreement. An Encroachment Permit rider may be required for any changes to the scope of work allowed by this Agreement or any work that is not regular maintenance, prior to the start of any work within **CALTRANS'** right of way.

35. State-Owned Data

A. **AGENCY** agrees to comply with the following requirements to ensure the preservation, security, and integrity of State-owned data on portable computing devices and portable electronic storage media:

1) Encrypt all State-owned data stored on portable computing devices and portable electronic storage media using government-certified Advanced Encryption Standard (AES) cipher algorithm with a 256-bit or 128-bit encryption key to protect **CALTRANS** data stored on every sector of a hard drive, including temp files, cached data, hibernation files, and even unused disk space.

2) Data encryption shall use cryptographic technology that has been tested and approved against exacting standards, such as FIPS 140-2 Security Requirements for Cryptographic Modules.

3) Encrypt, as described above, all State-owned data transmitted from one computing device or storage medium to another.

4) Maintain confidentiality of all State-owned data by limiting data sharing to those individuals contracted to provide services on behalf of the State, and limit use of State information assets for State purposes only.

5) Install and maintain current anti-virus software, security patches, and upgrades on all computing devices used during the course of the Agreement.

6) Notify Caltrans Contract Manager immediately of any actual or attempted violations of security of State-owned data, including lost or stolen computing devices, files, or portable electronic storage media containing State-owned data.

7) Advise the owner of the State-owned data, the agency Information Security Officer, and the agency Chief Information Officer of vulnerabilities that may present a threat to the security of State-owned data and of specific means of protecting that State-owned data.

B. **AGENCY** agrees to use the State-owned data only for State purposes under this Agreement.

C. **AGENCY** agrees to not transfer State-owned data to any computing system, mobile device, or desktop computer without first establishing the specifications for information integrity and security as established for the original data file(s). (State Administrative Manual (SAM) Section 5335.1)

36. Assumption of Risk and Indemnification Regarding Exposure to Environmental Health Hazards

In addition to, and not a limitation of, **LOCAL AGENCY's** indemnification obligations contained elsewhere in this Agreement, **LOCAL AGENCY** hereby assumes all risks of the consequences of exposure of **LOCAL AGENCY's** employees, agents, subcontractors, subcontractors' employees, and any other person, firm, or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, to any and all environmental health hazards, local and otherwise, in connection with the performance of this Agreement. Such hazards include, but are not limited to, bodily injury and/or death resulting in whole or in part from exposure to infectious agents and/or pathogens of any type, kind, or origin. **LOCAL AGENCY** also agrees to take all appropriate safety precautions to prevent any such exposure to **LOCAL AGENCY's** employees, agents, subcontractors, subcontractors' employees, and any other person, firm, or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement. **LOCAL AGENCY** also agrees to indemnify and hold harmless **CALTRANS**, the State of California, and each and all of their officers, agents, and employees, from any and all claims and/or losses accruing or resulting from such exposure. Except as provided by law, **LOCAL AGENCY** also agrees that the provisions of this paragraph shall apply regardless of the existence or degree of negligence or fault on the part of **CALTRANS**, the State of California, and/or any of their officers, agents, and/or employees.

37. Mandatory Organic Waste Recycling

It is understood and agreed that pursuant to Public Resources Code Sections 42649.8 et seq., if Contractor generates two (2) cubic yards or more of organic waste or commercial solid waste per week, Contractor shall arrange for organic waste or commercial waste recycling services that separate/source organic waste for organic waste recycling. Contractor shall provide proof of compliance, i.e. organic waste recycling services or commercial waste recycling services that separate/source organic waste recycling, upon request from Caltrans Contract Manager.

38. ADA Compliance

All entities that provide electronic or information technology or related services that will be posted online by **CALTRANS** must be in compliance with Government Code Sections 7405 and 11135 and the Web Content Accessibility Guidelines (WCAG) 2.0 or subsequent version, published by the Web Accessibility Initiative of the World Wide Web Consortium at a minimum Level AA success. All entities will respond to and resolve any complaints/deficiencies regarding accessibility brought to their attention.

39. Electronic Signatures

Each party agrees that the electronic signatures, whether digital or encrypted, of the parties included in this Agreement are intended to authenticate this writing and to have the same force and effect as manual signatures for this Agreement. Documents that are referenced by this Agreement may still require manual signatures.

40. Executive Order N-6-22 – Russia Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law unless the contract has been Federalized (i.e. there is federal participation in any phase). The EO directs state agencies to terminate contracts with, and to refrain from entering any new contracts with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State determine Contractor is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. The State shall provide Contractor advance written notice of such termination, allowing Contractor at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the State.

41. Laws to be Observed

Contractor shall keep fully informed of all existing and future laws, including: State and Federal, county and municipal ordinances and regulations including but not limited to Senate Bill 1383 of 2016 Title 14, CCR, General Provisions section 18981.2, Public Resources Code sections 42652 et. seq., and of all such orders and decrees of bodies or tribunals having any jurisdiction or authority over the same, which in any manner affect those engaged or employed in the work, the materials used in the work, or which in any way affect the conduct of the work. Contractor shall at all times observe and comply with and shall cause all agents and employees to observe and comply with, all such existing and future laws, ordinances, regulations, orders, and decrees of bodies or tribunals having any jurisdiction or authority over the Agreement. Contractor shall protect and indemnify the State of California and all officers and employees thereof connected with the work against any claim, injury, or liability arising from or based on the violation of any such law, ordinance, regulation, order, or decree, whether by Contractor, its Subcontractor(s), or an employee(s). If any discrepancy or inconsistency is discovered in the plans, drawings, specification, or Agreement for the work in relation to any such law, ordinance, regulation, order, or decree, Contractor shall immediately report the same to Caltrans Contract Manager in writing.

Attachments:

The following **Attachments** are incorporated into and are made a part of this Agreement by this reference and attachment.

I. **LOCAL AGENCY** Resolution
II. Scope of Work, Schedule, and Costs
III Cost Proposal

Parties are empowered by California Streets and Highways Code to enter into this Agreement and have delegated to the undersigned the authority to execute this Agreement on behalf of the respective agencies and covenants to have followed all the necessary legal requirements to validly execute this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first herein above written:

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

By: _____

Title: Contract Officer

Date: _____

COUNTY OF TEHAMA

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Scope of Work

1. Local Agency (County of Tehama) shall furnish all labor, material. Personal Protective Equipment (PPE), equipment, and transportation necessary to control Aegilops triuncialis, Chondrilla juncea, Centaurea diffusa. Centaurea maculosa, Centaurea solstitialis, Ailanthus altissima. Cardaria draba, Carduus nutans, Dittrichia graveolens Cytisus scoparius Taeniatherum caput-medusae, Potentilla recta. Sasola, tragus, and other noxious weeds as listed in CCR title 3, Section 4500, along State highways in Tehama County through the use of herbicides, manual grubbing, or biological control.

2. Local Agency shall perform services including surveying noxious weed sites, treatment. monitoring. and follow-up treatments to eradicate any re-sprouts or plants missed in the initial treatment.

3. Local Agency shall notify the Caltrans Contract Manager within five (5) days prior to beginning work in each new project site. All of the chemical applications will be subject to the current schedule of the Tehama County Agricultural Department. Chemical application may depend on the weather conditions, weed growth, and availability of work crews.

4. Local Agency shall maintain a log of the days the work was performed. the area where chemicals were used. type of chemicals used, equipment used. class of labor used. and labor hours.

5. Local Agency agrees only to use the chemical products listed on the current approved Caltrans list of materials during the course of this Agreement.

6. Treatment Locations:

   Route I-5(Glenn County line to Shasta County line)

   Highway 36W (Red Bluff City Limits West to Tehama County line)

   Highway 36E (Red Bluff City Limits to Plumas County line)

   Highway 99 (Red Bluff City Limits to the Plumas County line)

   Highway 32 (Butte County Line to Intersection of State Route 36)

   a. Additional treatment Area may be added with the prior approval of the Caltrans Contract Manager.

7. Local Agency agrees to provide a Quarterly Report of each chemical applied by project name. Report to include product EPA number, active ingredient in pounds. as well as county, route, and post miles of application. Report to be sent to the Caltrans Contract Manager within fifteen (15) days of the end of each quarter. Quarters end March 31, June 30. September 30 and December 31 of each calendar year.

Rates

County cost for weed work as of July 1, 2025

Labor - Salary & Benefits	**Cost**
Agricultural & W&M Aide	$41.72/Hour
Agricultural Biologist I	$56.02/Hour
Agricultural Biologist II	$64.94/Hour
Agricultural Biologist III	$65.00/Hour
Agricultural Biologist IV	$83.07/Hour
Deputy Agricultural Commissioner	$83.26/Hour
Assistant Agricultural Commissioner	$129.55/Hour
Equipment	
Motorized Spray Equipment, Ford F-250 truck with 150gal tank sprayer.	$36.62/Hour
Milage	$0.70/Mile
Chemicals	
Milestone Specialty Herbicide	$2.67/oz
Telar XP	$15.09/oz
Roundup Pro Concentrate	$0.32/oz
Transline	$1.97/oz
Esplanade	$12.64/oz
Garlon 4 Ultra	$0.58/oz
Vastlan	$0.83/oz
Inlet	$0.18/oz
Crosshair	$0.37/oz
Grounded	$0.17/oz
Superspreader MSO	$0.30/oz
Hasten	$0.35/oz

Rates subject to change due to salary and benefit modifications, available work force, labor contract changes, or program modifications.

Barclays Official California Code of Regulations Currentness
Title 3. Food and Agriculture
Division 4. Plant Industry
Chapter 6. Weed Free Areas and Weed Eradication Areas Subchapter 6.
Noxious Weed Species (Refs & Annos)

3 CCR § 4500

§ 4500. Noxious Weed Species.

It has been determined that the following species of plants are noxious weeds within the meaning of Section 5004 of the Food and Agricultural Code:

Acacia paradoxa (Kangaroo thorn)
Acaena anserinifolia (biddy biddy)
Acaena novae-zelandiae (biddy biddy)
Acaena pallida (biddy biddy)
Acroptilon repens (=Rhaponticum r.) (Russian knapweed)
Aegilops cylindrica (jointed goatgrass)
Aegilops ovata (ovate goatgrass)
Aegilops triuncialis (barb goatgrass) *Aeschynomene* spp.
(joint-vetch)
Alhagi maurorum (camelthorn)
Ailanthus altissima (tree of heaven)
Allium paniculatum (panicled onion)
Allium vineale (wild garlic)
Alternanthera philoxeroides (alligatorweed) *Alternanthera sessilis*
(sessile joyweed)
Ambrosia trifida (giant ragweed)
Araujia sericifera (bladderflower)
Arctotheca calendula (capeweed, as seed or fertile plants)
Arundo donax (giant reed)
Asphodelus fistulosus (onionweed)
Atriplex amnicola (swamp saltbush)
Berteroa incana (hoary alyssum)
Brachypodium sylvaticum (slender false-brome)
Cabomba caroliniana (Carolina fanwort)
Carduus acanthoides (plumeless thistle)
Carduus crispus (curly plumeless thistle)
Carduus nutans (musk thistle)
Carduus pycnocephalus (slender-flowered thistle)
Carduus tenuiflorus (Italian thistle)
Carthamus baeticus (smooth distaff thistle)
Carthamus lanatus (woolly distaff thistle)
Carthamus leucocaulos (whitestem distaff thistle)
Cenchrus echinatus (southern sandbur)
Cenchrus incertus (coast sandbur)
Cenchrus longispinus (mat sandbur)
Centaurea calcitrapa (purple starthistle)
Centaurea diffusa (diffuse knapweed)
Centaurea iberica (Iberian starthistle)
Centaurea jacea s.l. (including C. pratensis, C. nigra, and C. nigrescens)
(meadow knapweed, black knapweed, brown knapweed)

Centaurea melitensis(tocalote)
Centaurea solstitialis (yellow starthistle)

Centaurea squarrosa (squarrose knapweed)
Centaurea stoebe(=*C. maculosa*) (spotted knapweed)
Centaurea sulphurea (Sicilian starthistle)
Ceratopteris thalictroides (watersprite)
Chondrilla juncea (skeletonweed)
Chorispora tenella (purple mustard)
Cirsium arvense (Canada thistle)
Cirsium japonicum (Japanese thistle)
Cirsium ochrocentrum (yellowspine thistle)
Cirsium undulatum (wavyleaf thistle)
Cirsium vulgare (bull thistle)
Coincya monensis (star-mustard)
Convolvulus arvensis (field bindweed)
Cortaderia jubata (jubata grass)
Crupina vulgaris (bearded creeper)
Cucumis melo var. *dudaim* (dudaim melon)
Cucumis myriocarpus (paddy melon)
Cuscuta spp. (dodder)
Cynara cardunculus (artichoke thistle)
Cyperus esculentus (yellow nutsedge)
Cyperus rotundus (purple nutsedge)
Cytisus scoparius (Scotch broom)
Diodia virginiana(buttonweed)
Dittrichia graveolens (stinkweed)
Drymaria cordata (whitesnow, tropical chickweed)
Egeria najas (anacharis)
Elymus repens (=Elytrigia repens) (quackgrass)
Euphorbia esula (leafy spurge)
Euphorbia graminea (grassleaf spurge)
Euphorbia dendroides (tree spurge)
Euphorbia oblongata (oblong spurge)
Euphorbia serrata (serrate spurge)
Euphorbia terracina (carnation spurge)
Fallopia Xbohemica (=Reynoutria Xbohemica; Polygonum Xbohemica) (Bohemian knotweed)
Fallopia japonica (=Polygonum cuspidatum; Reynoutria j.) (Japanese knotweed)
Fallopia sachalinensis (=Polygonum s.; Reynoutria s.) (giant knotweed)
Fatoua villosa (hairy crabweed)
Galega officinalis(Goatsrue)
Genista monspessulana (French broom)
Halimodendron halodendron (Russian salt tree)
Halogeton glomeratus (halogeton)
Helianthus ciliaris (blueweed)
Heteropogon contortus (tanglehead)
Hydrilla verticillata (hydrilla)
Hydrocharis morsus-ranae (Frogbit)
Hygrophila polysperma (Indian swampweed)
Hyoscyamus niger (black henbane)
Hypericum canariense (Canary Island St. Johnswort)

Hypericum perforatum (Klamath weed)
Isatis tinctoria (dyer's woad)
Lagarosiphon major (oxygen weed, African elodea)
Lepidium appellanum (=Cardaria appellanum) (globe-podded hoary cress)

Lepidium chalepensis (=Cardaria chalepensis) (lens-podded hoary cress)
Lepidium coronopus (=Coronopus squamatus) (swinecress)
Lepidium draba (=Cardaria draba) (heart-podded hoary cress)
Lepidium latifolium (perennial peppercress)
Leptochloa chinensis (=Dinebra c.) (Chinese sprangletop)
Limnobium laevigatum (South American spongeplant)
Limnobium spongia (American spongeplant, American frog's-bit)
Limnophila indica (Indian marshweed)
Limnophila sessiliflora (Asian marshweed)
Linaria dalmatica (Dalmatian toadflax)
Ludwigia decurrens (winged water-primrose)
Ludwigia hexapetala (water-primrose)
Ludwigia peruviana (Peruvian primrose-willow)
Lythrum salicaria (purple loosestrife)
Mercurialis ambigua (Spanish mercury)
Muhlenbergia schreberi (nimblewill)
Myosoton aquaticum (giant chickweed)
Nothoscordum gracile (false garlic)
Nymphaea mexicana (banana waterlily)
Nymphoides peltata (yellow floating heart)
Oenothera xenogaura (=Gaura drummondii) (Drummond's gaura)
Oenothera sinuosus (=Gaura sinuata) (wavyleaf gaura)
Ononis alopecuroides (foxtail restharrow)
Onopordum spp. (including Scotch thistle, Illyrian thistle and Taurian thistle)
Orobanche ramosa (branched broomrape)
Oryza rufipogon (red rice)
Panicum antidotale (blue panicgrass)
Parthenium hysterophorus (Santa Maria feverfew)
Peganum harmala (harmel)
Persicaria wallichii (=P. polystachyum; Rubrivena polystachya) (Himalayan knotweed)
Pennisetum clandestinum (Kikuyugrass)
Physalis virginiana var. *sonorae* (smooth groundcherry)
Physalis viscosa (grape groundcherry)
Potentilla recta (sulphur cinquefoil)
Prosopis strombulifera (creeping mesquite)
Retama monosperma (bridal veil broom)
Rhagadiolus stellatus (star endive)
Rorippa austriaca (Austrian fieldcress)
Rorippa sylvestris (creeping yellowcress)
Saccharum ravennae (ravennagrass)
Salsola tragus (common Russianthistle)
Salsola collina (spineless Russian thistle)
Salsola damascena (=S. vermiculata) (wormleaf salsola)
Salsola paulsenii (barbwire Russianthistle)
Salvia aethiopis (Mediterranean sage)
Salvia virgata (meadow sage)

Salvinia auriculata s.l. (giant salvinia)
Scolymus hispanicus (golden thistle)
Senecio jacobaea (=Jacobaea vulgaris) (tansy ragwort)
Senecio linearifolius (fireweed groundsel)
Senecio squalidus (Oxford ragwort)
Sesbania punicea (red sesbania, rattlebox)

Setaria faberi (giant foxtail)
Solanum cardiophyllum (heartleaf nightshade)
Solanum carolinense (Carolina horsenettle)
Solanum dimidiatum (Torrey's nightshade)
Solanum elaeagnifolium (white horsenettle)
Solanum lanceolatum (lanceleaf nightshade)
Solanum marginatum (white-margined nightshade)
Sonchus arvensis (perennial sowthistle)
Sorghum halepense (Johnsongrass and other perennial *Sorghum* spp. including but not limited to *Sorghum almum* and perennial sweet sudangrass)
Spartina alterniflora and hybrids (smooth cordgrass and hybrids)
Spartina anglica (common cordgrass)
Spartina densiflora (dense-flowered cordgrass)
Spartina patens (saltmeadow cord grass)
Spartium junceum (Spanish broom)
Sphaerophysa salsula (Austrian peaweed)
Stipa brachychaeta (=Achnatherum b.; Amelichloa b.) (punagrass)
Striga lutea (witchweed)
Symphytum asperum (rough comfrey)
Taeniatherum caput-medusae (medusahead)
Tagetes minuta (wild marigold)
Tamarix chinensis (salt cedar)
Tamarix gallica (salt cedar)
Tamarix parviflora (salt cedar)
Tamarix ramosissima (salt cedar)
Tribolium obliterum (Capegrass)
Tribulus terrestris (puncture vine)
Ulex europaeus (gorse)
Viscum album (European mistletoe)
Volutaria canariensis (Canary Island knapweed)
Zostera japonica (dwarf eelgrass)
Zygophyllum fabago (Syrian beancaper)

This regulation shall in no way restrict the designation of a weed pest to those species listed herein.
Note: Authority cited: Sections 407 and 5004, Food and Agricultural Code. Reference: Section 5004, Food and Agricultural Code.

Contract or RQS#: RQS-2660-02-2600000011	TEHAMA County Noxious Weeds Control								
Cost Proposal									
Task/Personnel	**Estimated Quantity**	**Unit of Measure**	**Rate**	**Total**	**Description**	**Fical Year Total**			
Enter Task Description						**FY26**		**FY27**	**FY28**
Agricultural & W&M Aide	40	Per Hour	41.72	$ 1,668.80	Duties include but not limited to conducting pest detection surveys to locate, identify and control agricultural pests; prepares, mixes and applies chemicals for control of agricultural pests; performs a variety of routine maintenance repair duties on equipment and structures.	$ 1,668.80	$ 1,668.80	$ 1,668.80	
Agricultural Biologist I	40	Per Hour	56.02	$ 2,240.80	Entry level position where duties include but not limited to, under close supervison will conduct inspections of produce, plant meterial, nurseries, weighing and measuring standards, petroleum products, pesticide usage, disease detection, quality and/or quantity control. Issues permits and certifications, and enforces the Agricultural Code, Business and Professions Code, and California Code of Regulations. Enforces federal, state, and local quarantine laws and regulations for the prevention of the introduction and spread of noxious weeds. Survey crop and non-cropland to determine location and extent of animal/insect/ plant disease infestation and participates in their eradication or control.	$ 2,240.80	$ 2,240.80	$ 2,240.80	
Agricultural Biologist II	40	Per Hour	64.94	$ 2,597.60	Mid-level position where duties include, but not limited to, under general supervision will conduct inspections of produce, plant material, nurseries, weighing and measuring standards, petroleum products, pesticide usage, disease detection, quality and/or quantity control. Issues permits and certifications, and enforces the Agricultural Code, Business and Professions Code, and California Code of Regulations. Enforces federal, state, and local quarantine laws and regulations for the prevention of the introduction and spread of noxious weeds. Survey crop and non-cropland to determine location and extent of animal/insect/ plant disease infestation and participates in their eradication or control.	$ 2,597.60	$ 2,597.60	$ 2,597.60	
Agricultural Biologist III	35	Per Hour	65.00	$ 2,275.00	Journey level position where duties include but not limited to, under minimal supervision will conduct inspections of produce, plant material, nurseries, weighing and measuring standards, petroleum products, pesticide usage, disease detection, quality and/or quantity control. Issues permits and certifications, and enforces the Agricultural Code, Business and Professions Code, and California Code of Regulations. Enforces federal, state, and local quarantine laws and regulations for the prevention of the introduction and spread of noxious weeds. Survey crop and non-cropland to determine location and extent of animal/insect/ plant disease infestation and participates in their eradication or control.	$ 2,275.00	$ 2,275.00	$ 2,275.00	
Agricultural Biologist IV	30	Per Hour	83.07	$ 2,492.10	Advanced Journey level position where duties include but not limited to, under minimal supervision will conduct inspections of produce, plant material, nurseries, weighing and measuring standards, petroleum products, pesticide usage, disease detection, quality and/or quantity control. Issues permits and certifications, and enforces the Agricultural Code, Business and Professions Code, and California Code of Regulations. Enforces federal, state, and local quarantine laws and regulations for the prevention of the introduction and spread of noxious weeds. Survey crop and non-cropland to determine location and extent of animal/insect/ plant disease infestation and participates in their eradication or control.	$ 2,492.10	$ 2,492.10	$ 2,492.10	
Deputy Agricultural Commissioner	30	Per Hour	83.26	$ 2,497.80	Assigns, supervises, and evaluates the work of staff involved in inspection work and the enforcement of applicable laws and regulations. Reviews, prepares, and submits a variety of administrative and technical reports. Assists in the development of division budgets and analysing statistical data for reports. Procures and maintains inventory of supplies and materials for various program operations. Monitors and conducts inspections of produce, plant material, weighing and measuring devices, various pesticide uses, disease detection, and issues permits and certifications. Enforces agriculture codes, business and professional codes, and the California Code of Regulations.	$ 2,497.80	$ 2,497.80	$ 2,497.80	
Assistant Agricultural Commissioner	25	Per Hour	129.55	$ 3,238.75	Assists in planning, organizing, administering and supervising the activities and operations of the office of the Agriculture Commissioner/Sealer of Weights and Measures. Assigns, supervises, and evaluates the work of professional staff involved in the enforcement of applicable laws and regulations. Reviews, prepares and submits a variety of administrative and technical reports. Conducts inspections of produce, plant material, weighing and measuring devices, various pesticide uses, disease detection, and issues permits and certifications. Enforces agriculture codes, business and professional codes, and the California Code of Regulations. Performs regulatory and right-of-way pest control and provides training in pesticide safety for pesticide applicators.	$ 3,238.75	$ 3,238.75	$ 3,238.75	
Motorized Spray Equipment, Ford F-250 truck with 150gal tank sprayer.	40	Per Hour	$36.62	$ 1,464.80	Ford F-250 Truck(10,000GVWR) with 150 gal spray tank(1,500 lbs)	$ 1,464.80	$ 1,464.80	$ 1,464.80	
Milage	200	Per Mile	$0.70	$ 140.00	Milage reimburcement covering fuel, maintenance, insurance licensing, registration, depresiation and all other costs associated with operation of the vehicle.	$ 140.00	$ 140.00	$ 140.00	
Subtotal				$ 18,615.65		$ 18,615.65	$ 18,615.65	$ 18,615.65	
Equipment/Materials/Supplies	**Est. Quant.**	**Unit of Measure**	**Rate**	**Total**	**Description**				
Milestone, Aminopyralid	100	oz	$2.67	$ 267.00	HERBICIDE	$ 267.00	$ 267.00	$ 267.00	
Telar XP, Chlorsulfuron	10	oz	$15.09	$ 150.90	HERBICIDE	$ 150.90	$ 150.90	$ 150.90	
Roundup Pro Concentrate, Glyphosate	500	oz	$0.32	$ 160.00	HERBICIDE	$ 160.00	$ 160.00	$ 160.00	
Transline, Clopyralid	20	oz	$1.97	$ 39.40	HERBICIDE	$ 39.40	$ 39.40	$ 39.40	
Esplanade, Indaziflam	20	oz	$12.64	$ 252.80	HERBICIDE	$ 252.80	$ 252.80	$ 252.80	
Garlon 4 Ultra, Triclopyr	350	oz	$0.58	$ 203.00	HERBICIDE	$ 203.00	$ 203.00	$ 203.00	
Vastlan, Triclopyr	150	oz	$0.83	$ 124.50	HERBICIDE	$ 124.50	$ 124.50	$ 124.50	
Iniet, Polyalkoxylated and Non-Alkoxylated Aliphatics and Derivatives Therof.	150	oz	$0.18	$ 27.00	ADJUVANT	$ 27.00	$ 27.00	$ 27.00	
Crosshair, 100% Modified Seed Oils, Amine Salts of Organic Acids, and Organic Acid.	100	oz	$0.37	$ 37.00	ADJUVANT	$ 37.00	$ 37.00	$ 37.00	
Grounded W, 85.0% Mineral Oil, 15.0% Polyoxyethylene Sorbitan Fatty acid Ester.	100	oz	$0.17	$ 17.00	ADJUVANT	$ 17.00	$ 17.00	$ 17.00	
Super Spreader MSO	150	oz	$0.30	$ 45.00	ADJUVANT	$ 45.00	$ 45.00	$ 45.00	
Hasten, 100% Ethylated Seed Oil Polyoxyalkylene Fatty Ester.	150	oz	$0.35	$ 52.50	ADJUVANT	$ 52.50	$ 52.50	$ 52.50	
Subtotal				$ 1,376.10		$ 1,376.10	$ 1,376.10	$ 1,376.10	
Indirect Costs									
						Enter FY Amount	Enter FY Amount	Enter FY Amount	
Subtotal		0		$ -		$ -	$ -	$ -	
Total				$ 19,991.75		$ 19,991.75	$ 19,991.75	$ 19,991.75	
Cost Proposal to total all 3 Fical Years						$		59,975.25	
Milage rate is determined from U.S. General Services Administration									

E-Contract Review
Approval as to Form

Department Name: Tehama County Agricultural Commissioner

Vendor Name: California Department of Transportation

Document Description: Cooperative Agreement to implement noxious weed program

APPROVED AS TO FORM:

Date: 9/19/25

Office of the Tehama County Counsel
Daniel B. Klausner, Senior Deputy County Counsel

Notice of Exemption

Appendix E

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

County Clerk
County of: Tehama
633 Washington St., Room 11
Red Bluff, CA 96080

From: (Public Agency): Tehama County Dept. of Agriculture
1834 Walnut Street, Red Bluff, CA 96080
(Address)

Project Title: Tehama County Noxious Weed Eradication Program

Project Applicant: Tehama County Department of Agriculture

Project Location - Specific:
Route Interstate 5, Highway 36, Highway 99, & Highway 32 within Tehama County

Project Location - City: N/A Project Location - County: Tehama

Description of Nature, Purpose and Beneficiaries of Project:
State highways are vulnerable to the spread of noxious weeds and often the first location where noxious weeds become established. This project is to protect and improve Tehama County's agriculture and environment by eliminating these noxious weeds along State highways within Tehama County. The project will reduce the risk of wildfire and allow native species to thrive. The project is a part of the County Agricultural Commissioner's State mandate to control rated pests from gaining a foothold in California.

Name of Public Agency Approving Project: County of Tehama

Name of Person or Agency Carrying Out Project: County of Tehama

Exempt Status: **(check one):**

- ☐ Ministerial (Sec. 21080(b)(1); 15268);
- ☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));
- ☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- ☒ Categorical Exemption. State type and section number: 15307 & 15308
- ☐ Statutory Exemptions. State code number: _____

Reasons why project is exempt:
Guidelines 15307 and 15308: agreement is an action by a regulatory agency (County of Tehama) to protect natural resources and the environment by controlling invasive and noxious weeds that decrease land productivity, decrease water supply, degrade wildlife habitat and destroy crops, livestock range, wetlands, waterways, watersheds, and recreational areas.

Lead Agency
Contact Person: Thomas A. Moss Area Code/Telephone/Extension: (530) 527-4504

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? ▪ Yes No

Signature: _____ Date: _____ Title: _____

▪ Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: _____

Tehama County

Agenda Request Form

File #: 25-1916 **Agenda Date:** 11/18/2025 **Agenda #:** 46.

TEHAMA COUNTY SANITATION DISTRICT NO.1

Requested Action(s)
a) Request approval of the claims paid July 1, 2025, through September 30, 2025, in the amount of $64,276.47

Financial Impact:
FUND 605: 605-53120 $213.89; 605-53150 $13,723.28; 605-53170 $48.05; 605-53180 $24.45; 605-53230 $15,599.08; 605-53270 $86.33; 0605-53280 $11.12; 0605-53300 $1168.78

FUND 0684: 684-55410 $25,000.00; 684-55430 $8,401.49

Background Information:
See attached claims summary.

Tehama County Sanitation District No. 1 Claims

FUND	Claimant	Description	Account	Amount
		July 2025 Payments		
605	PG&E	TCSD #1 Sewer Pond Electric	53300	$ 21.59
605	Home Depot Credit Services	Drill Bit Set	53270	$ 19.96
605	Pace Anaylitcal	Mineral WWTP	53230	$ 227.20
			April 2025 Total	**$ 268.75**
		August 2025 Payments		
605	Los Molinos Hardware	Key Duplicates	53280	$ 11.12
605	PACE Engineering	Professional Services July 2025	53230	$ 340.50
605	PG&E	TCSD #1 Sewer Pond Electric	53300	$ 738.14
605	Tehama County Clerk & Recorder	Filing for NOE Mineral	53230	$ 50.00
684	USDA Rural Development	Loan Principal/Interest Payment	55430	$ 4,200.74
684	USDA Rural Development	Loan Principal/Interest Payment	55410	$ 25,000.00
605	Frontier Communications	Communications July	53120	$ 106.09
605	Pace Analytical	Mineral WWTP	53230	$ 309.50
605	Rossie Electrical Controls & Consult	Verified Calibration of Fluent 3"	53230	$ 400.00
			May 2025 Total	**$ 31,156.09**

		September 2025 Payments			
605	PACE Engineering	Professional Services Aug 2025	53230	$	1,047.25
605	PG&E	TCSD #1 Sewer Pond Electric	53300	$	409.05
684	USDA Rural Development	Loan Number 1 - Interest	55430	$	4,200.75
605	Home Depot Credit Services	Refill Propane Tank	53180	$	24.45
605	Home Depot Credit Services	Tools for Plant	53270	$	66.37
605	Frontier Communications	Communcations August	53120	$	107.80
605	Pace Analytical	Mineral WWTP	53230	$	309.50
605	Amazon Business	Amazon Sept 2025	53170	$	48.05
605	The Gordian Group	I & I Project - Mineral Sewer System	53230	$	13,142.33
605	Alliant Insurance Services	Slip Renewal	53150	$	13,496.08
			June 2025 Total	**$**	**32,851.63**

$ 64,276.47 Total Payments July - September 2025

TCSD #1
Financial Impact for Quarterly Claims
July - Sept. 2025

Fund 0605		
0605-53120	$	213.89
0605-53170	$	48.05
0605-53150	$	13,723.28
0605-53180	$	24.45
0605-53270	$	86.33
0605-53230	$	15,599.08
0605-53300	$	1,168.78
0605-53280	$	11.12
	$	**30,874.98**
Fund 0684		
0684-55430	$	8,401.49
0684-55410	$	25,000.00
0684-53230	$	-
	$	**33,401.49**
Total Paid:	**$**	**64,276.47**

Tehama County

Agenda Request Form

File #: 25-1945 **Agenda Date:** 11/18/2025 **Agenda #:** 47.

PERSONNEL / DISTRICT ATTORNEY'S OFFICE - District Attorney Matthew D. Rogers

Requested Action(s)
a) OTHER THAN STEP "A" - Request approval to appoint the candidate as District Attorney Investigator II Extra Help at Range 45, Step E, effective 11/19/2025 or upon successful completion of all pre-employment requirements.

Financial Impact:
The estimated cost for this Extra help position is $45,456 annually. Savings in the Extra Help budget allows the TCDA to hire the candidate as Extra Help employee at Step E. The candidate will be replacing a D.A. Investigator, Extra Help who recently left employment with our office. The candidate will be in this position for a limited term to assist our Department as we have experienced a shortage of full-time and extra help employees.

Background Information:
The candidate has nearly 30 years of law enforcement experience, most of which was gained while he was employed with the City of Red Bluff. The candidate spent the last 10 years of his career working as the Chief of Police for the Red Bluff Police Department. During the candidate's career the candidate worked multiple positions in law enforcement including detective and detective supervisor. The candidate was promoted through the ranks of the department and given increasing responsibility, eventually promoting to Chief of Police. The candidate honorably retired from the department in April of 2025. The combination of this candidate's experience and his dedicated years of service to our local community easily justify hiring him at higher than step A salary range.

If the above action is not approved, the TCDA will lose the opportunity to hire a highly qualified applicant with qualifications, experience and knowledge which far exceed the required experience for a District Attorney Investigator II Extra Help within the TCDA.

Personnel Office has reviewed the Other than A Step request and is in agreement with the Range 45, Step E, appointment of this candidate.

OTHER THAN "A" STEP REQUEST

The Board of Supervisors, on November 13, 1990, asked to receive consistent information from Department Heads who request to hire a new employee at other than "A" step of the classification range. Board policy cites that "A" step is the normal and desired starting point in a classification unless compelling reasons exist to start an individual at a higher step.*

**Please note that the Board has previously provided direction that a pay disparity between Tehama and other counties is not, in and of itself, a sufficient compelling reason to start an employee at higher than "A" step.*

FROM:

TO: Board of Supervisors/Personnel Office

RE: Request to hire an applicant in the following classification:
D.A. Investigator II - EH at other than "A" step.

Please answer the following questions so that the Board may more objectively assess the request. Send the completed form along with the Agenda Request Form to the Personnel office, allowing sufficient time for review and approval/disapproval prior to the anticipated hiring date. Requests for "C" step or above will be referred to the Board of Supervisors on the regular agenda for their consideration. Requests for "B" step will be placed on the consent agenda for approval.

1. $ 38.95 Step A Request: $ 47.35 Step E

2. Total applications received during recruitment for this position: 2
Total number of "qualified" applicants: 1

3. Justification for requesting higher step than A:
The candidate has nearly 30 years of law enforcement experience, most of which was gained while he was employed with the City of Red Bluff. The candidate spent the last 10 years of his career working as the Chief of Police for the Red Bluff Police Department. During the candidate's career the candidate worked multiple positions in law enforcement including detective and detective supervisor. The candidate was promoted through the ranks of the department and given increasing responsibility, eventually promoting to Chief of Police. The candidate honorably retired from the department in April of 2025. The combination of this candidate's experience and his dedicated years of service to our local community easily justify hiring him at higher than step A salary range.

4. How has the Department budgeted for this additional cost?
Savings in the Extra Help budget allows the TCDA to hire the candidate as Extra Help employee at Step E. The candidate will be replacing a D.A. Investigator, EH who recently left employment with our office. The candidate will be in this position for a limited term to assist our Department as we have experienced a shortage of fulltime and extra help employees.

The candidate will start this position effective November 19, 2025.

I hereby certify that to the best of my knowledge, the information provided above is a true and accurate representation of all of the material facts which should be considered with this request.

Matthew D. P

Department Head Signature

Tehama County

Agenda Request Form

File #: 25-1911 **Agenda Date:** 11/18/2025 **Agenda #:** 48.

PUBLIC WORKS - Interim Director Tom Provine

Requested Action(s)
a) Adopt a finding that use of a non-competitive negotiated Memorandum of Understanding between the County of Tehama and the Resource Conservation District of Tehama County for the performance of mitigation and monitoring responsibilities relating the Evergreen Road at South Fork Cottonwood Creek Project is in the public's interest to ensure the reliable and long-term performance of mitigation and monitoring activities by a qualified public agency

b) Adopt a finding that competitive bidding for the work described in the Memorandum of Understanding between the County of Tehama and the Resource Conservation District of Tehama County for the performance of mitigation and monitoring responsibilities relating to the Evergreen Road at South Fork Cottonwood Creek Project would be unavailing and impractical and would not be an advantage to the public

c) AGREEMENT - Authorize the Director of Public Works to execute the Memorandum of Understanding between the County of Tehama and the Resource Conservation District of Tehama County for the performance of mitigation and monitoring responsibilities relating to the Evergreen Road at South Fork Cottonwood Creek Project in an amount not to exceed $779,000

d) Request blanket authorization for the Director of Public Works to execute changes to the Memorandum of Understanding between the County of Tehama and the Resource Conservation District of Tehama County for the performance of mitigation and monitoring responsibilities relating to the Evergreen Road at South Fork Cottonwood Creek Project in an amount not to exceed 5% of contract amount

Financial Impact:
The financial impact including possible contingencies is $817,950.00 in total.

The Construction (CON) phase of this project is funded by Federal Highway Bridge Program funds. A 5% contingency, in the amount of $38,950 was budgeted to the project to address changes and is reimbursable through the project funding This project is budgeted in Road Fund - Professional and Special Services #3015-53230.
There is no impact to the General Fund.

Background Information:
This project is necessary to mitigate environmental impacts resulting from the construction of the Evergreen Road Bridge at South Fork Cottonwood Creek.
The California Department of Fish and Wildlife Stream and Lakebed Alteration Agreement EPIMS Notification No. 24535-R1, issued for the project on May 28, 2019 (Permit), requires onsite planting, maintenance, and monitoring of riparian vegetation.

To fulfill the Permit requirements, five (5) years of plant establishment, maintenance, monitoring and reporting are required. The initial planting phase and first year of monitoring and maintenance were implemented by Public Works.

This Memorandum of Understanding will allow the Resource Conservation District of Tehama County to perform the remaining four (4) years of maintenance, and monitoring of the riparian vegetation mitigation.

MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF TEHAMA AND THE RESOURCE CONSERVATION DISTRICT OF TEHAMA COUNTY FOR THE PERFORMANCE OF MITIGATION AND MONITORING RESPONSIBILITIES RELATING TO THE EVERGREEN BRIDGE @ SF COTTONWOOD CREEK PROJECT

This MEMORANDUM OF UNDERSTANDING ("MOU") is dated the ____ of **November 2025** ("Execution Date") between the County of Tehama, on behalf of the Tehama County Public Works ("TCPW") and Resource Conservation District of Tehama County ("RCD"). This MOU is made in reference to the following facts:

RECITALS:

(a) TCPW has the authority to construct and maintain roads and bridges, including performing associated environmental mitigation and monitoring activities, pursuant to, among other provisions, Streets and Highways Code sections 900 et seq., and Public Contract Code sections 20390 et seq. and 20400 et seq. Pursuant to this authority, TCPW constructed the Evergreen Bridge in 2023-25 (Project) which resulted in the loss of riparian habitat.

(b) California Department of Fish and Wildlife Stream and Lakebed Alteration Agreement EPIMS Notification No. 24535-R1 issued May 28, 2019 (Permit), requires an Onsite Revegetation Plan (Plan), attached hereto as Exhibit "A".

(c) The Permit requires planting and monitoring of riparian vegetation in a designated area located at the Project site ("Mitigation Area"), as fully set forth in the Plan.

(d) To fulfill the Permit requirements, the Plan includes five (5) years of plant establishment, maintenance, and monitoring. The initial planting phase and first year of monitoring and maintenance was implemented by TCPW.

(e) TCPW wishes to retain the RCD to perform the remaining four (4) years of responsibilities as outlined in the Scope of Work, attached hereto as Exhibit "B" and as more fully set forth in the Plan, in accordance with the terms of the Permit, and the RCD wishes to undertake those responsibilities.

(f) The RCD is a public entity organized and exists under Division 9 (commencing with Section 9001) of the Public Resources Code.

(g) The RCD is authorized to perform the environmental mitigation and monitoring activities set forth in the Scope of Work and the Plan, and to contract with TCPW to fund the performance of these activities, pursuant to, among other provisions, Public Resources Code sections 9403, 9403.5, 9408, 9409, and 9410.

(h) TCPW has federal and state funds available to fund the activities described in the Scope of Work and Plan.

(i) TCPW and the RCD have the power, common to both, to carry out the mitigation and monitoring activities set forth in the Scope of Work and the Plan.

(j) Under the Joint Exercise of Powers Act (Gov. Code, §§ 6500 et seq.), TCPW and the RCD are authorized to enter into an agreement to jointly exercise any power common to both entities.

(k) The RCD's agreement to perform the tasks set forth in the Scope of Work ensures that TCPW will comply with its legal obligations relating to the Evergreen Bridge at SF Cottonwood Creek Project, thereby serving a public purpose of the County of Tehama.
(l) This MOU establishes that the terms and conditions that apply to the provision of services by the RCD as funded by the TCPW will be for the mutual benefit of both agencies.

THEREFORE, THE PARTIES SHALL JOINTLY EXERCISE THEIR COMMON POWER TO CARRY OUT THE PLAN ACTIVITIES, AND ACKNOWLEDGE AS FOLLOWS:

1. The above recitals are true and correct and are hereby incorporated into this MOU.

2. This MOU is authorized by Government Code sections 6500 et seq. and Public Resources Code section 9408.

3. Pursuant to the California Prompt Payment Act (Government Code §§ 927–927.12), TCPW shall compensate the RCD for an amount not-to-exceed $779,000.00 for all services as described in the Scope of Work TCPW shall make payments in arrears upon submission and approval of proper invoices, as set forth in Section 4 below. No advance or prepaid funds shall be provided under this MOU.

4. Compensation under this MOU shall be paid in arrears based on work completed and verified by TCPW, as evidenced by progress reports and deliverables submitted with each invoice. Payments shall reflect only services rendered and allowable costs incurred during the invoiced period. The RCD shall submit itemized invoices in duplicate to TCPW's designated Contract Administrator at invoices@tcpw.ca.gov no later than thirty (30) calendar days after the end of the invoiced period or completion of the task order. Each invoice shall include: (i) a detailed description of tasks performed, the job title of the person performing the tasks, and the hours worked in each task order by each person; (ii) supporting documentation such as timesheets and receipts for reimbursable expenses; (iii) reference to this MOU number and project title; and (iv) the cumulative amount billed to date against the not-to-exceed total of $779,000.00. The final invoice, shall be submitted within sixty (60) calendar days after completion of all services. TCPW shall pay undisputed and properly submitted invoices within forty-five (45) calendar days of receipt, in accordance with Government Code § 927.4. The RCD shall pay its subcontractors within fifteen (15) days of receiving each payment from TCPW, per Public Contract Code § 7107.

All compensation shall be used by the RCD exclusively to perform the responsibilities set forth in the Scope of Work, Plan, and Permit.

5. The RCD shall maintain an accounting of all funds received pursuant to this MOU and shall provide any documentation and records to TCPW or the Tehama County Auditor-Controller upon request. All records supporting invoices shall be maintained for three (3) years after final payment and made available for audit by TCPW, the State Controller, or other authorized entities (Government Code § 8546.7).

6. RCD shall perform all functions and fulfill all responsibilities set forth in the Scope of Work and the Plan, in accordance with all applicable federal, state, county, district, and municipal laws, ordinances, regulations, and rules, and in accordance with the terms of the aforementioned Permit. The RCD shall pay all costs and expenses associated with such mitigation and monitoring activities and agrees that TCPW has no obligation whatsoever to compensate or reimburse the RCD for any expenses, direct or indirect costs, expenditures, or charges of any nature other than as described in Section 3.

7. The RCD agrees that it shall either perform or contract for the performance of all mitigation and monitoring activities as described in the Scope of Work, the Plan, and Permit. TCPW shall have no liability, monetary or otherwise, to any cooperators, subcontractors, providers of services or recipients of service under this Agreement.

8. The RCD shall provide TCPW with all information and documentation necessary to allow TCPW to make any reports to state or federal agencies required under the Plan or the Permit, and upon request by TCPW, shall make such documentation available.

9. This Agreement shall become effective as of the date signed by both parties and shall remain in effect until the RCD's satisfactory completion of mitigation and monitoring activities set forth in the Scope of Work, Plan, and Permit.

10. The RCD shall, during the entire term of this MOU, be construed to be an independent contractor and nothing in this contract is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow TCPW to exercise discretion or control over the professional manner in which the RCD performs the services which are the subject matter of this contract. RCD staff and subcontractors performing

services under this MOU shall at all times remain employees of the RCD, and shall not be deemed employees of TCPW for any purpose. The RCD shall be solely responsible for any and all compensation, payroll taxes, withholdings, workers' compensation and any other insurance or benefits of any kind for any RCD employee providing services under this MOU.

11. The RCD shall hold harmless, defend, and indemnify TCPW, its agents, officers, and employees, against all claims, suits, actions, costs, expenses (including but not limited to reasonable attorney's fees, expert fees, litigation costs, and investigation costs), damages, judgments or decrees by reason of any person's or persons' bodily injury, including death, or property (including property of TCPW) being damaged by the negligent acts, willful acts, or errors or omissions of the RCD, or any person employed by or under the RCD in any capacity, during the performance of the Scope of Work services or any other services or activities provided for herein, except when the injury or loss is caused by the sole negligence or intentional wrongdoing of TCPW.

12. The RCD shall secure and maintain in full force and effect during the full term of this MOU commercial general liability insurance or participation in a self-insurance program, including coverage for owned and non-owned automobiles and other insurance necessary to protect the public, with limits of liability of not less than 1 million combined single limit bodily injury and property damage. Policies shall be written by carriers reasonably satisfactory to TCPW. On request, a certificate evidencing the insurance requirements of this paragraph shall be provided.

13. Each party executing this MOU and each person executing this MOU in any representative capacity hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purporting to act.

14. This MOU supersedes all previous agreements or understandings, and constitutes the entire understanding between the parties with respect to the above referenced services, terms of compensation, and otherwise. This MOU shall not be amended except in writing, which is executed by authorized representatives of both parties.

15. This agreement shall be deemed to be made in and shall be governed by and construed in accordance with the laws of the State of California.

IN WITNESS WHEREOF, the RCD and TCPW have executed this Memorandum of Understanding on the day and year set forth below.

Date: _____ COUNTY OF TEHAMA By: _____ Tom Provine

Interim Director of Public Works

Date: _____ RESOURCE CONSERVATION DISTRICT OF TEHAMA COUNTY

By: _____ Chairperson

APPROVED AS TO FORM:

_____

County Counsel

County of Tehama

ATTACHMENTS

Exhibit A. Onsite Revegetation Plan, Evergreen Road at Southfork Cottonwood Creek Bridge Replacement Project

Exhibit B. Scope of Work

EXHIBIT A

Onsite Revegetation Plan
Evergreen Road at Southfork Cottonwood Creek Bridge Replacement Project

ONSITE REVEGETATION PLAN

EVERGREEN ROAD AT SOUTH FORK COTTONWOOD CREEK

BRIDGE REPLACEMENT PROJECT



TEHAMA COUNTY

DEPARTMENT OF PUBLIC WORKS

MAY 2025

INTRODUCTION

The Tehama County Department of Public Works (County) began construction of a new bridge over the South Fork of Cottonwood Creek on Evergreen Road in March 2022 (Project). Bridge construction was completed in March 2025. The primary project elements included construction of a new bridge on new alignment; construction of new segments of Evergreen Road; creek channel modifications; demolition and removal of the old bridge and roadways; and restoration of the project area upon completion of construction.

The Project is located approximately 3.5 miles southwest of the community of Cottonwood, Tehama County, California. Evergreen Road intersects Bowman Road approximately 3 miles west of Interstate 5 (I-5). (See Attachment 1)

The California Department of Fish and Wildlife (CDFW) issued a Lake and Streambed Alteration Agreement (Agreement) for the project. Terms and Conditions 2.2 of the Agreement requires that an Onsite Revegetation Plan (Plan) be prepared and submitted to CDFW for review and approval. As such, this Plan has been prepared to address restoration of the Project site in accordance with the Agreement.

BACKGROUND

Compensation for the permanent loss of 0.182 acre of CDFW-jurisdictional perennial stream, bed, bank, and channel below the ordinary high water mark and the temporal loss of 1.40 ac of valley foothill riparian habitat was accomplished by the purchase of 0.182 acre of riverine habitat credits and 1.40 ac of riparian habitat credits at the Stillwater Plains Mitigation Bank prior to the start of construction. Restoration of 3.45 acres of riparian habitat is also required onsite to compensate for 1.4 acres of valley foothill riparian habitat permanently impacted, including trees with greater than a 6 inch DBH removed by the Project. A minimum of 1.29 ac of willow plantings and 2.16 ac of riparian tree and shrub species will be included in the total revegetation effort.

As discussed in the Success Criteria section below, a minimum of 80 percent survival of the plantings is necessary at the end of 5 years. This is typically accomplished by one or more restoration management approaches. One technique includes planting the exact acreage and vigorously managing and maintaining the plantings with the expectation that 80 percent of the plantings will be alive at the end of the five year period. Another method is to use that same approach but supplement the plantings with new plants to replace dead plants. The risk with this approach is that it may extend the time it takes to establish the new plantings beyond the five year monitoring period. A third approach is to plant more acreage or install more plantings than is required so that as plants die, the remaining plantings will still meet the success criteria at the end of five years. The County has opted to use this last approach and will therefore increase the total acreage restored to ensure the success criteria are achieved. A total of approx.

2.18 ac of willow habitat will be planted, and approx. 3.81 ac of riparian species will be planted for a total of 5.99 ac of riparian habitat revegetated at the project site (Attachment 2). At the end of the five years of monitoring and plant establishment, the goal will be to achieve a minimum of 3.45 ac of restored habitat with at least an 80 percent survival rate. The measurable numerical data used to determine success within the total 5.99 ac revegetation area will be plants per acre using an 80 percent survival rate for 3.45 acres.

PLANT SPECIES

Non-native species removed during project construction will be replaced with native riparian species. Riparian tree species to be planted include willow (*Salix lasiolepis* and *Salix exigua*), black walnut (*Juglans californica*), Fremont cottonwood (*Populus fremontii*), live oak (*Quercus wislizeni*), and valley oak (*Q. lobata*).

These native tree species will be used to replace mature woody vegetation having a 1-inch DBH or greater removed during construction. Native understory species that will be planted within the riparian wetland areas include mule fat (Baccharis salicifolia) and blue elderberry (*Sambucus mexicana*). All trees, shrubs and other sub-canopy species that reestablish from existing roots or seeds will be protected, watered if necessary, and otherwise managed to ensure optimal survival. In addition, native grasses and forbs were used in the seed mix during hydroseeding efforts at the end of construction.

Plantings will include rooted container stock, seed, acorns, and hardwood cuttings. Container stock size will be 3-inch x 6-inch and 4-inch x 14 inch deepots. The potted plants will be obtained by the bridge construction sub-contractor, M&S Environmental, and by the Tehama County Resource Conservation District (RCD). Potted plants will be grown by a local native plant nursery and the cuttings will be obtained by M&S from the project site and local sources.

Approximately 1681 potted plants, 579 cuttings, and 1430 acorns will be installed at the site. Of the 1681 potted plants to be installed, approx. 1376 will be installed by M&S in Winter 2025, and 335 plants will be installed by the RCD in Winter 2026. The cuttings will be installed by M&S and the acorns will be installed by the County in Winter 2025. (See Attachment 3).

INSTALLATION METHODS

Prior to planting, the specific location of each riparian vegetation planting area will be marked in the field with pin flags. The County and its planting contractor will review the planting techniques and design in the field prior to initiation of planting work. The

specific planting techniques for container stock, acorns, and hardwood cuttings will be discussed. As previously described, the specific type of plant stock used will vary by site conditions and location.

Containerized plants will be installed as follows:

1. Following location of the appropriate planting site, dig a hole twice the diameter and one and one-half times the depth of the plant container.
2. Place 3 ounces of organic fertilizer in the hole.
3. Place plants in the hole using fine compost soil amendment as backfill so that the top of the root ball will be level to, or slightly above ground level.
4. Complete backfilling the hole around the root ball, making sure to pack the soil to break-up large pieces and eliminate air pockets.
5. Construct a 4-inch high, 30-inch diameter basin around each plant. Irrigate the planting to settle the soil.
6. Apply 3-inches of shredded bark or wood chips around each plant and install a protective cage with shade cover on top, and secure appropriately.
7. Place a wooden stake or other marker adjacent to the plant to aid in location during future maintenance and monitoring.

Hardwood cuttings will be obtained and planted using the techniques described below:

1. Collect cuttings from large, vigorously growing trees and/or shrubs following leaf drop in the fall, and prior to bud swelling in the early spring.
2. Cuttings should be 4-6 feet in length with a width of ½ to 1½-inches at the cut base. Each cut should be made at an approximate 45-degree angle to the stem. The terminal end cut should be horizontal to the stem to aid in correct orientation.
3. Treat the basal 2/3 of each cutting with rooting hormone and fungicide by soaking or dipping.
4. If necessary to store cuttings prior to planting, wrap with a moist covering or immerse in water. Cuttings should not be stored longer than one week.
5. Augur planting holes a minimum of 3 to 4 feet into the water table. Place cuttings into the hole by hand or pneumatic driver. Backfill the hole as needed.
6. Once installed, trim cuttings to no more than 12 inches above the ground. All cuttings installed with a mechanical driver will be trimmed to remove any damage.

Oak acorns will be collected and planted as follows:

1. Collect acorns as soon as possible after they drop to prevent insect infestation. Wash and float test to remove unviable propagules.
2. If not planted immediately after washing, store acorns in airtight bags with moisture enhancing material and placed in a refrigerator at a temperature

between 33 and 38 degrees to prevent germination and mold growth. Do not store acorns more than 2 months.

3. Plant acorns in a shallow hole no more than 2 inches deep with the apical end pointed downward at a slight angle. Plant 2 to 4 acorns in each hole to enhance chances of successful growth. Cover acorns with soil and slightly tamp into place.
4. Establish planting sites approx. 12 to 20 ft on center. No cages or irrigation should be needed, however weed maintenance may be used to help survivorship.

IRRIGATION METHODS

Most containerized plantings will be watered by drip irrigation by the RCD. A system of black tubing varying in size between ¼ inch and 1 inch will be laid out in all planted areas. Two emitters will be installed for each planting. Water will be pumped from the ACID canal into large tanks mounted in trucks and brought to the site. The tanks will be connected to the irrigation system and pumps will deliver the water to the plants. A minimum of 4 gallons of water will be applied to each plant once per week, however this may vary depending on daily temperatures. Watering will begin in May and end in October or November, depending on temperatures and the timing of Fall rainfall events.

Some potted willows to be planted on the west side of the Project should not require watering. Irrigation tail-water, along with rain run-off, drains into the restoration area from the adjacent fields and collects in the small basins and ditches where many of the willows are planted. This water should provide enough moisture to initially establish the willows, and to keep them alive in perpetuity. However, if the drainage water is insufficient to establish the willows in a healthy condition, additional irrigation will be applied with the drip system.

Hardwood cuttings will not require irrigation since all cuttings are planted in the South Fork Cottonwood Creek stream channel. Ideally, they will be planted to the depth of the water table when the stream is at its lowest point in the summer. As with the willows, however, if determined to be necessary during site monitoring, supplemental irrigation would be provided by water trucks or other appropriate methods.

MAINTENANCE

Maintenance will be required for the plantings throughout the year. Activities will primarily consist of weeding to reduce competition and aid root establishment, cage repair, irrigation system repair, and mulching. Maintenance will be conducted by the

RCD. Due to existing conditions and the ground disturbance caused by Project construction, conditions within the mitigation area will be ideal for establishment of invasive, noxious weed species. Maintenance during the first and second growing seasons will be important for optimal success of the riparian plantings, as competition from weeds may be prevalent.

MONITORING AND REPORTING

The goal of the revegetation effort is to successfully establish a self-sustaining, riparian vegetation community within the Project area. The County and RCD will conduct periodic visits to the mitigation area to assess the performance of riparian plantings and determine the need for any corrective measures.

Revegetation site monitoring will be initiated immediately following completion of the planting and extend for a period of up to five years. Monitoring surveys will consist of a general site survey, evaluating the survival and health of riparian plantings, signs of drought stress, weed or herbivory problems, irrigation system or plant cage failures, erosion, and the presence of trash or other debris. Corrective measures will be implemented as necessary and may include replacement of revegetation plantings; application of supplemental irrigation; weed removal; replacement, repair, or removal of protective plant cages; and removal of trash and debris. If monitoring results indicate that revegetation efforts are not meeting established success criteria, corrective measures will be implemented.

Information from the monitoring surveys and any corrective measures required will be summarized in writing on field data sheets regularly throughout the year. Photographs will be taken during each monitoring visit. Photo points will be established to document site changes and growth of the plants over time. Annual monitoring reports will be prepared by the RCD and submitted to the County to document the results of the monitoring program. The County will send the monitoring report to CDFW every year by January 31st. The report will include results of the monitoring conducted throughout the year; site photos taken at photo-points for year-over-year comparisons; summary of plant health and survivorship including average percent cover and plant height for both trees and shrubs; maintenance activities implemented; corrective measures taken; status of irrigation efforts; and recommendations for future corrective actions necessary to ensure success criteria are achieved.

SUCCESS CRITERIA

The revegetation effort will be considered successful if 80 percent of the plants within a minimum area of 3.45 acres are growing and healthy at the end of five years (December 31, 2030). Pertinent information pertaining to the success criteria is as follows:

1. A total of 2260 plants will be planted in 2025 and 2026 (not including acorns). This equates to 377 plants per acre, and a total of 1301 plants in 3.45 acres. A survival rate of 80 percent dictates that a minimum of 1041 plants must survive to a healthy, established condition at the end of five years within the restoration area.
2. Given that the County opted to plant more acreage than was required, the chances for success are high. A total of 5.99 ac will be planted which is 2.54 ac more than the 3.45 ac required. By planting the additional acreage, survivorship can be lower (46 percent) and still meet the required success criteria of 1041 established plants throughout the restoration area.
3. Plants will be considered successful if they survive and are healthy for 1-2 years after irrigation has stopped. Plants may be considered successful after 1 year if they are healthy and vibrant, in a functional habitat condition, and as approved by CDFW.
4. Any successfully planted acorns, volunteer plants, and other natural resprouts growing within the restoration area will be counted towards achieving the success criteria.
5. A 50 percent survival rate of planted species and cuttings will be considered acceptable if “volunteer” native species provide healthy, functional riparian habitat in the mitigation area.
6. The primary goal of the success criteria is to achieve a vibrant, healthy, vigorous and functioning riparian plant community along South Fork Cottonwood Creek, as opposed to meeting a numerical metric that does not achieve functioning habitat. With this in mind, the County, RCD, and CDFW will work together to achieve that goal, and will strive to balance survival rates, habitat functionality, site conditions, and an overall long term adaptive management approach that will ensure the long term success of the revegetation project.

If success criteria are not achieved each year, the County and the RCD will develop appropriate remedial measures in coordination with CDFW. Given that the success criteria are structured by plant survival and vigor, remedial measures could include additional plantings, increased irrigation efforts, and/or more monitoring based on the assumption that plants may take longer to establish. Plantings damaged as a result high flood flows may not be replanted. Information gathered during the monitoring period would be used to best determine the appropriate remedial measures, in consultation with CDFW.

ATTACHMENT 1

LOCATION MAP

Dist	COUNTY	ROUTE	POST MILES TOTAL PROJECT	SHEET No.	TOTAL SHEETS
02	Teh	CR		1	99

INDEX OF PLANS

SHEET No.	DESCRIPTION
1	TITLE SHEET
2	TYPICAL CROSS SECTIONS
3-7	CONSTRUCTION AREA LIMITS
8-11	LAYOUT
12-16	PROFILE AND SUPERELEVATION DIAGRAM
17-27	CONSTRUCTION DETAILS
28-29	CONTOUR GRADING
30-33	DRAINAGE PLAN
34-37	DRAINAGE PROFILE
38-40	DRAINAGE DETAILS
41-42	DRAINAGE QUANTITIES
43-46	UTILITY PLAN
47	CONSTRUCTION AREA SIGNS
48	STAGE CONSTRUCTION AND TRAFFIC HANDLING PLAN
49	EVERGREEN ROAD BOWMAN ROAD INTERSECTION STAGE CONSTRUCTION
50	STAGE CONSTRUCTION QUANTITIES
51	DETOUR PLAN
52	DETOUR PLAN AND SUPERELEVATION DIAGRAM
53-56	PAVEMENT DELINEATION AND SIGN PLAN
57	PAVEMENT DELINEATION QUANTITIES
58	SIGN QUANTITIES
59-60	SUMMARY OF QUANTITIES
61	PLANTING LEGEND AND QUANTITIES
62	PLANTING PLAN
63	EROSION CONTROL LEGEND
64-67	EROSION CONTROL PLAN
68	EROSION CONTROL QUANTITIES
69-72	TREE REMOVAL PLAN
73-74	A.C.I.D. PIPE REPLACEMENT

STRUCTURE PLANS

75-82	A.C.I.D. CANAL Br No. 08C0384
83-99	EVERGREEN ROAD BRIDGE AT S.F. COTTONWOOD CREEK Br No. 08C0383

THE STANDARD PLANS LIST APPLICABLE TO THIS CONTRACT IS INCLUDED IN THE NOTICE TO BIDDERS AND SPECIAL PROVISIONS BOOK.

COUNTY OF TEHAMA

DEPARTMENT OF PUBLIC WORKS

PROJECT PLANS FOR CONSTRUCTION ON

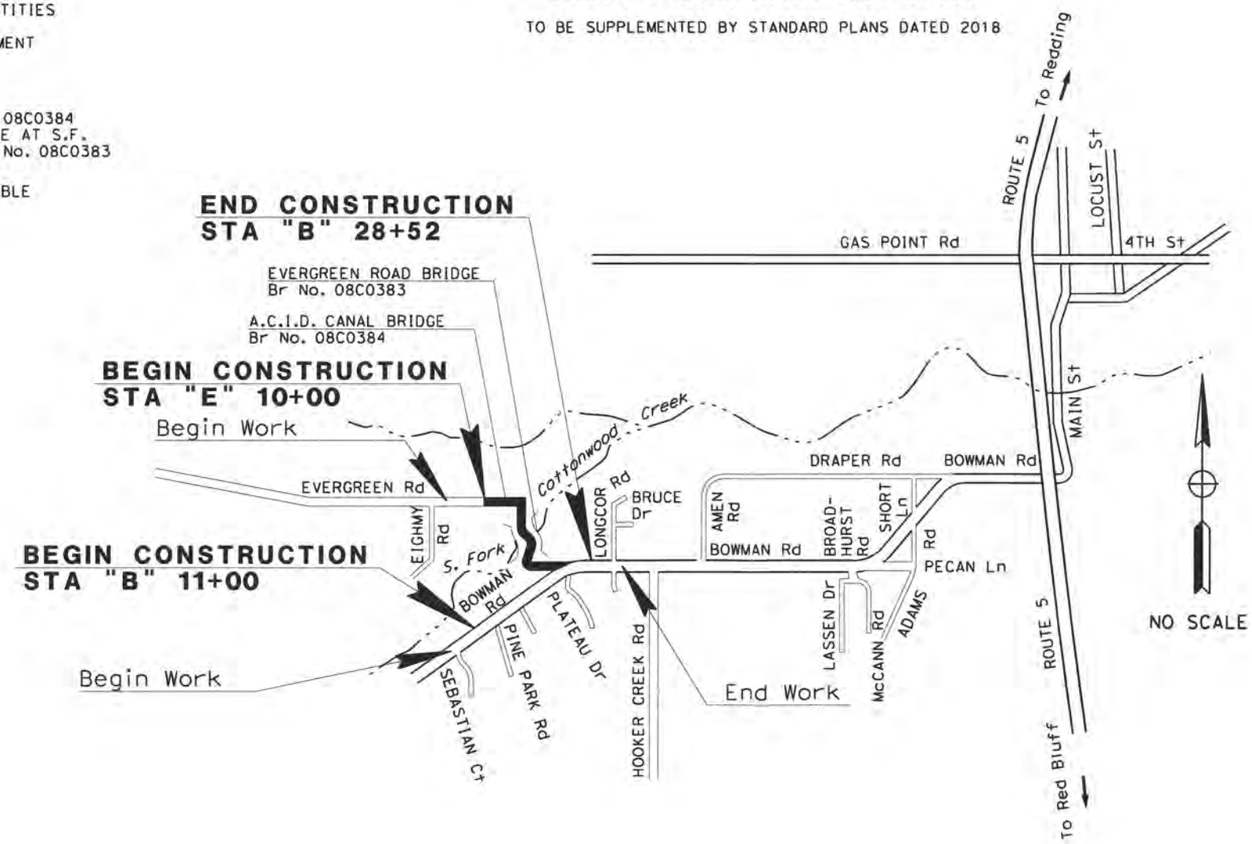
EVERGREEN ROAD

FROM 0.08 MILE WEST OF THE A.C.I.D. CANAL BRIDGE TO THE INTERSECTION OF BOWMAN ROAD AND ON BOWMAN ROAD FROM 0.17 MILE WEST TO 0.17 MILE EAST OF THE EVERGREEN/BOWMAN ROAD INTERSECTION

FEDERAL AID BRIDGE REPLACEMENT AND STATE TRANSPORTATION IMPROVEMENT PLAN
PROJECT NO. BRLOZB-5908(025)
COUNTY CONTRACT NO. 316581

TO BE SUPPLEMENTED BY STANDARD PLANS DATED 2018





TEHAMA COUNTY BOARD OF SUPERVISORS

DISTRICT 1	Bill Moule
DISTRICT 2	Candy Carlson
DISTRICT 3	Dennis Garton
DISTRICT 4	Bob Williams
DISTRICT 5	John Leach

APPROVED BY

Chairperson, Board of Supervisors

COUNTY OF TEHAMA

Director of Public Works

RCE 46845 Expires 6-30-23

PROJECT MANAGER
REGISTERED CIVIL ENGINEER

9/23/2022
PLANS APPROVAL DATE

REGISTERED PROFESSIONAL ENGINEER
JASON P. JURRENS
No. C62458
Exp. 9/30/23
CIVIL
STATE OF CALIFORNIA

100% PLANS

PROJECT ENGINEER	MEGGIE ELLEDGE
PROJECT MANAGER	MARIO QUEST
DATE SIGNED	XX/XX/XX

THE CONTRACTOR SHALL POSSESS THE CLASS (OR CLASSES) OF LICENSE AS SPECIFIED IN THE "NOTICE TO BIDDERS."

QUINCY ENGINEERING, INC
11017 Cobblerock Drive, Suite 100
Rancho Cordova, CA 95670

CONTRACT No. 316581

LAST REVISION: DATE PLOTTED => 10/4/2022
00-00-00 TIME PLOTTED => 11:50:04 AM

BORDER LAST REVISED 7/2/2010 | CALTRANS WEB SITE IS: HTTP://WWW.DOT.CA.GOV/ | RELATIVE BORDER SCALE IS IN INCHES 0 1 2 3 | USERNAME => Krassimir.Panayotov | DGN FILE => S:\Client\Tehama\T07-104 Evergreen Rd\CAD\T07104A00001.dgn | UNIT 0000 | PROJECT NUMBER & PHASE 000000000

ATTACHMENT 2

SITE PLANTING PLANS

Dist	COUNTY	ROUTE	POST MILES TOTAL PROJECT	SHEET No.	TOTAL SHEETS
02	Teh	CR		62	99

REGISTERED CIVIL ENGINEER

9/23/2022

PLANS APPROVAL DATE

JASON P. JURRENS No. C62458 Exp. 9/30/23 CIVIL — REGISTERED PROFESSIONAL ENGINEER — STATE OF CALIFORNIA

THE STATE OF CALIFORNIA OR ITS OFFICERS OR AGENTS SHALL NOT BE RESPONSIBLE FOR THE ACCURACY OR COMPLETENESS OF SCANNED COPIES OF THIS PLAN SHEET.

QUINCY ENGINEERING, INC
11017 Cobblerock Drive, Suite 100
Rancho Cordova, CA 95670

NOTES:

1. THIS PLAN ACCURATE FOR PLANTING WORK ONLY.
2. FOR RSP DETAILS, SEE CONSTRUCTION DETAILS SHEET.

5 QL
5 JUG
3 COT
40 AW
100 QL acorns

5 QL
2 JUG
2 COT
25 AW
30 QL acorns

2 SAL LASIO
20 JUG CAL
25 COT
25 SM
200 QL acorns

5 POP COT
25 QUE LOB
15 SAL LASIO
7 JUG CAL

P/L

R/W

TCE

SOUTH FORK COTTONWOOD CREEK

Exist EVERGREEN Rd

"S3" LINE

"E" LINE

EVERGREEN ROAD

"S2" LINE

"S1" LINE

15 SAL LASIO

5 POP COT
8 QUE LOB
40 SAL LASIO

35 SAL LASIO
30 JUG CALL
20 COT
25 SM
600 QL acorns

VEGETATED RSP LIMITS

PLANT TOE AND LOWER 6 FT OF RSP WITH 5-6 FT LONG AW CUTTING PLANTED VERTICALLY INTO RSP AS DEEP AS POSSIBLE, AND TO CREEK BED SURFACE ELEVATION MINIMUM.

35 QL

EVERGREEN Rd BRIDGE (SEE STRUCTURE PLANS)

177 SAL LASIO

90 SAL LASIO

PLANT 310 SALIX SPP CUTTINGS

85 SAL LASIO

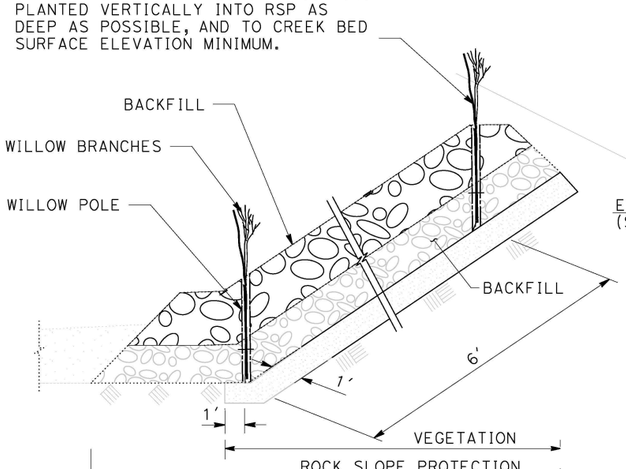
72 QUE LOB
7 QUE WIS
20 JUG CAL
30 SM

ALL PLANTS TO BE PLANTED EVENLY AND RANDOMLY THROUGHOUT ENTIRE AREA. ADDED APPROX. 0.34 AC.

POTENTIAL CONTRACTOR STAGING AREA

EXACT LOCATION TO BE DETERMINED BY ENGINEER

To be purchased and planted by RCD



HORIZONTAL SECTION VEGETATED ROCK SLOPE PROTECTION DETAIL

NO SCALE

PLANTING PLAN

SCALE: 1"=50'

PP-1202

REVISED BY | DATE REVISED

MICHAEL A. SANCHEZ

CALCULATED-DESIGNED BY | CHECKED BY

PROJECT ENGINEER

TEHAMA COUNTY

DEPARTMENT OF PUBLIC WORKS

DATE PLOTTED => 2/28/2025
TIME PLOTTED => 11:01:11 PM

REVISION	DATE
00-00-00	

BORDER LAST REVISED 7/2/2010

USERNAME => Krassimir.Panayotov
DGN FILE => S:\Client\Tehama\T07-104 Evergreen Rd\CAD\Planting Plan REV3.dgn

RELATIVE BORDER SCALE IS IN INCHES 0 1 2 3

UNIT 0000

CONTRACT NUMBER 316581

NOTES:

1. FOR COMPLETE RIGHT OF WAY, SEE RIGHT OF WAY RECORD MAPS AT THE COUNTY OFFICE.
2. THIS PLAN ACCURATE FOR PLANTING WORK ONLY.

Dist	COUNTY	ROUTE	POST MILES TOTAL PROJECT	SHEET No.	TOTAL SHEETS
02	Teh	CR		31	99

Jason P. Jurrens
REGISTERED CIVIL ENGINEER

9/23/2022
PLANS APPROVAL DATE

REGISTERED PROFESSIONAL ENGINEER
JASON P. JURRENS
No. C62458
Exp. 9/30/23
CIVIL
STATE OF CALIFORNIA

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QUINCY ENGINEERING, INC
11017 Cobblerock Drive, Suite 100
Rancho Cordova, CA 95670

P/L
P/L
P/L
P/L
P/L
P/L

PLANT PERIMETER OF WETLAND AREA WITH 177 AW, SPACED EVENLY

AREA TO BE RIPPED 12-18 INCHES
PLANT:
50 SM
25 QL
50 COT
275 QL acorns

R/W
R/W
R/W
R/W
R/W
R/W

"C" LINE
"E" LINE
EVERGREEN ROAD
Exist EVERGREEN Rd

TCE
TCE
TCE

AREA TO BE RIPPED 12-18 INCHES
PRIOR TO PLANTING.
PLANT:
71 QL EVENLY SPACED
20 SM
20 COT
200 QL acorn

Approx LOCATION
Exist A.C.I.D.
CANAL SIPHON

DYE

To be purchased and planted by RCD

PLANTING PLAN

SCALE: 1"=50'

PP-C 1203

CALCULATED-DESIGNED BY
CHECKED BY
REVISED BY
DATE REVISED
MICHAEL A. SANCHEZ
PROJECT ENGINEER
TEHAMA COUNTY
DEPARTMENT OF PUBLIC WORKS

REVISION DATE PLOTTED => 2/28/2025
00-00-00 TIME PLOTTED => 1:14:19 PM

BORDER LAST REVISED 7/2/2010

USERNAME => Krassimir.Panayotov
DGN FILE => S:\Client\Tehama\T07-104 Evergreen Rd\CAD\Planting Plan PP-3.dgn

RELATIVE BORDER SCALE IS IN INCHES 0 1 2 3

UNIT 0000 | CONTRACT NUMBER 316581

ATTACHMENT 3

PLANTING LEGEND AND QUANTITIES

NOTES:

1. UNDERLINED PORTIONS OF BOTANICAL NAME INDICATE ABBREVIATIONS USED ON PLANTING PLANS.
2. IN WETLAND AREA, RANDOMLY MIX PLANT SPECIES IN A TRIANGULAR SPACING PATTERN.
3. SAMBUCUS POTS DO NOT NEED TO BE TREEPOTS. 1 GALLON POTS ARE ACCEPTABLE.

ABBREVIATIONS:

Oz = Ounce

Ft = Feet

CF = Cubic Feet

PLANTING REQUIREMENTS

① - QUANTITIES SHOWN ARE FOR "PER PLANT" UNLESS SHOWN AS SQFT OR SQYD APPLICATION RULES

② - SUFFICIENT TO RECIEVE ROOT BALL AND AMENDMENTS

③ - WOOD MULCH MUST BE WOOD CHIP

④ - SOIL AMENDMENT MUST BE FINE COMPOST

⑤ - FOLIAGE PROTECTOR REQUIRED

⑥ - PLANT IDENTIFIER STAKES REQUIRED

⑦ - ACORNS TO BE DIRECT PLANTED INTO LOOSE SOIL WITH TIP FACING ANGLED DOWN. PLANT 1-3 ACORNS IN EACH LOCATION 5-10 FT APART. NO WATERING BASIN OR PROTECTION NEEDED BUT MAY BE ADDED AS NECESSARY.

Dist	COUNTY	ROUTE	POST MILES TOTAL PROJECT	SHEET No.	TOTAL SHEETS
02	Teh	CR		61	99

Jason P. Jurrens
REGISTERED CIVIL ENGINEER

9/23/2022
PLANS APPROVAL DATE

REGISTERED PROFESSIONAL ENGINEER
JASON P. JURRENS
No. C62458
Exp. 9/30/23
CIVIL
STATE OF CALIFORNIA

THE STATE OF CALIFORNIA OR ITS OFFICERS OR AGENTS SHALL NOT BE RESPONSIBLE FOR THE ACCURACY OR COMPLETENESS OF SCANNED COPIES OF THIS PLAN SHEET.

QUINCY ENGINEERING, INC
11017 Cobblerock Drive, Suite 100
Rancho Cordova, CA 95670

PLANT LEGEND

PLANT GROUP (SIZE)	PLANT No.	SYMBOL	BOTANICAL NAME	COMMON NAME	HOLE SIZE DIAMETER INCH	HOLE SIZE DEPTH INCH	BASIN TYPE	BASIN ①③ WOOD MULCH CF	APP RATES ① ORGANIC FERTILIZER Oz	APP RATES ①④ SOIL AMENDMENT CF	MIN. ON CENTER SPACING Ft	MINIMUM PLANTING DISTANCE FROM: ETW EVERGREEN ROAD Ft	MINIMUM PLANTING DISTANCE FROM: FENCE Ft	REMARKS
I (TREEPOT)	1	COT	POPULUS FREMONTII SSP FREMONTII	FREMONT COTTONWOOD	12	②	II	0.87	3	0.15	15	20	4	TREE ⑤⑥
	2	QL	QUERCUS LOBATA	VALLEY OAK	12	②	II	0.87	3	0.15	12	20	4	TREE ⑤⑥
	3	QW	QUERCUS WISLIZENI	INTERIOR LIVE OAK	12	②	II	0.87	3	0.15	12	20	4	TREE ⑤⑥
	4	AW	SALIX LASIOLEPIS	ARROYO WILLOW	12	②	II	0.87	3	0.15	8	0	4	TREE ⑤⑥
	5	BW	JUGLANS CALIFORNICA	CALIFORNIA BLACK WALNUT	12	②	II	0.87	3	0.15	12	20	4	TREE ⑤⑥
1 GAL POT	6	SM	SAMBUCUS MEXICANA	MEXICAN ELDERBERRY	12	②	II	0.87	3	0.15	12	20	4	TREE ⑤⑥
ACORNS	7	QL	QUERCUS LOBATA	VALLEY OAK	4	②	(SEE NOTE FOR PLANTING REQUIREMENTS)							TREE ⑦

PLANT QUANTITIES

BOTANICAL NAME	COMMON NAME	PLANT GROUP A EA	PLANT GROUP H (CUTTINGS) EA	PLANT GROUP I EA	PLANT BASIN SOIL AMENDMENT CY	PLANT BASIN ORGANIC FERTILIZER LB	PLANT BASIN WOOD MULCH CY	FOLIAGE PROTECTOR EA
POPULUS FREMONTII SSP FREMONTII	FREMONT COTTONWOOD			125	0.69	23.44	4.03	125
QUERCUS LOBATA	VALLEY OAK			211	1.17	39.56	6.80	211
QUERCUS WISLIZENI	INTERIOR LIVE OAK			7	0.04	1.31	0.23	7
SALIX LASIOLEPIS	ARROYO WILLOW		279	1104	7.68	259.31	44.56	0
JUGLANS CALIFORNICA	CALIFORNIA BLACK WALNUT			84	0.47	15.75	2.71	0
SALIX SPP	WILLOW		300		1.67	56.25	9.67	300
SAMBUCUS MEXICANA	MEXICAN ELDERBERRY			150	0.83	28.13	4.83	150
QUERCUS LOBATA	VALLEY OAK	1430			7.94	268.13	46.08	1430
	TOTAL	1430	579	1681	20.50	691.88	118.90	2223

PLANTING LEGEND AND QUANTITIES

PP-1205

REVISED BY | DATE REVISED | MICHAEL A. SANCHEZ | CALCULATED-DESIGNED BY | CHECKED BY | PROJECT ENGINEER

TEHAMA COUNTY
DEPARTMENT OF PUBLIC WORKS

REVISION | DATE PLOTTED => 2/28/2025 | TIME PLOTTED => 12:57:43 PM
00-00-00

BORDER LAST REVISED 7/2/2010

USERNAME => Krassimir.Panayotov
DGN FILE => S:\Client\Tehama\T07-104 Evergreen Rd\CAD\Planting Legend REV .dgn

RELATIVE BORDER SCALE IS IN INCHES 0 1 2 3

UNIT 0000

CONTRACT NUMBER 316581

EXHIBIT B

Scope of Work

Scope of Work
for the
Evergreen Road at Southfork Cottonwood Creek Bridge Replacement Project

This Scope of Work outlines the activities and deliverables necessary for meeting the riparian habitat mitigation requirements for the Evergreen Road at Southfork Cottonwood Creek Bridge Replacement Project (Project). The mitigation will be implemented at the project site. The work will be completed by the Tehama County Resource Conservation District (RCD) for the Tehama County Department of Public Works (County).

The work includes implementation of revegetation activities as described in the Onsite Revegetation Plan (Plan) which includes plant acquisition and installation; maintaining and monitoring the mitigation site; and providing regular reports on the success of the mitigation.

This Scope of Work includes all labor and material costs of all required activities and deliverables including the following: irrigation system design, purchase, installation, operation and maintenance; weed control; herbivore control; herbaceous seeding; soil amendments; plant materials collection and purchase of container stock; planting, plant labeling, plant protection; other maintenance tasks as needed to accomplish success; and monitoring, reporting, and associated administrative tasks. It is understood that all tasks will be performed appropriately, timely, and efficiently.

All deliverables shall be addressed to the following:

Tom Provine

Interim Public Works Director

Tehama County Public Works 9380 San Benito Ave.

Gerber, CA 96035

Task 1.0 Site Preparation

Site preparation shall comply with the applicable methods described in the Plan. Tasks may include but are not limited to:

1. Marking the planting layout sufficiently to guide installation of the irrigation system.
2. Installing and testing irrigation system.
3. Adding soil amendments.
4. Identifying and/or labeling planting sites per the Planting Diagram included in the Plan.

Task 2.0 Planting

Planting shall comply with the applicable methods described in the Plan. Restoration plantings shall be installed by March 31, 2026. Tasks may include but are not limited to:

1. Recording pre- and post-planting photos from photo-monitoring points (GPS-points).
2. Planting stock in prepared sites according to the planting design diagram.
3. Installing any below and above ground plant protectors.
4. Pre-irrigating and/or irrigating planting sites on the day of planting to minimize transplantation shock.
5. Labeling and/or identifying plantings with GPS units soon after the planting date.
6. Preparing an as-built plan to document the baseline condition for future monitoring.

Task 3.0 Maintenance

Plant Irrigation, herbivore control, and herbicide use shall comply with the applicable methods described in the Plan. Tasks may include but not be limited to:

1. Irrigation of plantings to support maximum survival and growth of roots into the water table.
2. Maintain irrigation system in operating condition.
3. Maintain plant labeling or identification system.
4. Maintain plant protection devices in functioning condition to ensure the greatest possible survival rates of plantings.

Task 4.0 Monitoring and Reporting

Post-Planting/ As-builts:

The Post-Planting Report shall comply with the applicable methods described in the Plan. Tasks shall include the following:

1. Pre- and post-planting photos taken from photo-monitoring points to be used throughout the five (5) years of annual monitoring.
2. As-built plan showing the (species-specific) planting design as implemented, with sufficient GPS locations to assure accuracy in future monitoring of plant clusters.
3. Identification of corrective actions taken or recommended to ensure plant survival rates are on track for meeting 80% survivorship at the end of the 5-year monitoring period, or as required by the Plan.

Status Reports:

Brief status or progress reports shall be submitted within 2 weeks of the end of the prior annual quarter, each ending on March 31, June 30, and October 31. Status reports will be a summary of the quarterly activities and progress related to the following: site preparation; herbivore control; planting materials; soil supplements; plant protection; planting; irrigation scheduling and water quantities; projected irrigation scheduling for the next quarter; corrective actions taken to ensure required survivorship; current issues potentially affecting the survival of plantings and proposed remedies. Status reports format can be an e-mail or a pdf attachment to an e-mail.

Annual Monitoring:

Annual monitoring shall occur at the end of each complete growing season for five consecutive years. A Draft Annual Report shall be prepared and submitted to the County by December 15 of each year for review and comment. A Final Annual Report shall be completed by January 15 for submittal by the County to resource agencies by January 31. Annual monitoring and reporting will generally comply and be consistent with the Plan.

The report will include results of the monitoring conducted throughout the year; site photos taken at photo-points for year-over-year comparisons; summary of plant health and survivorship including average percent cover and plant height for both trees and shrubs; maintenance activities implemented; corrective measures taken; status of irrigation efforts; and recommendations for future corrective actions necessary to ensure success criteria are achieved.

If the annual monitoring report indicates that the mitigation project is failing to achieve an 80% survival rate, or the survival rate as described and allowed for in the Plan, the cause or causes of the failure shall be identified and recommendations made to correct the deficiency. The RCD shall meet with the County to discuss the deficiency and agree upon a course of action going forward.

E-Contract Review
Approval as to Form

Department Name: Tehama County Public Works

Vendor Name: RCD

Document Description: Agreement for Evergreen mitigation and monitoring activities

APPROVED AS TO FORM:

Date: 10/28/25

Office of the Tehama County Counsel
Daniel B. Klausner, Senior Deputy County Counsel

E-Contract Review
Approval as to Form

Department Name: Tehama County Public Works

Vendor Name: RCD

Document Description: Agreement for Evergreen mitigation and monitoring activities

APPROVED AS TO FORM:

Date: 10/28/25

Office of the Tehama County Counsel
Daniel B. Klausner, Senior Deputy County Counsel

Tehama County

Agenda Request Form

File #: 25-1929 **Agenda Date:** 11/18/2025 **Agenda #:** 49.

PUBLIC WORKS - Interim Director Tom Provine

Requested Action(s)
a) ROAD AGREEMENT - Request approval and authorization for the Chairman and Interim Public Works Director to sign the agreement with the City of Red Bluff for the purpose of performing minor road repair and preservation/maintenance within the City boundaries, with revenue to the County not to exceed $200,000

Financial Impact:
Revenue will vary depending upon the need for assistance and cost of materials. Revenue collected from the City of Red Bluff will positively affect the Tehama County Public Works Road Fund and offset actual costs of work performed on City portions of the road.

Background Information:
Baker Road intersects the City of Red Bluff and the County of Tehama jurisdiction. The roadway is in disrepair and in need of rehabilitation. With a long-term solution in the planning stages, a short-term solution to perform minor road repair and maintenance within the limits of the City of Red Bluff is needed due to lack of City staffing. Preserving the roadway and improving the surface benefits both agencies and the public.

This agreement was coordinated by County and City staff in order to accomplish this common interest and was unanimously approved by the Red Bluff City Council on November 4, 2025.

AGREEMENT FOR ROAD PRESERVATION/MAINTENANCE BETWEEN TEHAMA COUNTY AND THE CITY OF RED BLUFF

This agreement is made between Tehama County through its Department of Public Works ("County") and the City of Red Bluff ("City") and is effective on the date last signed below.

RECITALS:

1. City desires to contract with County through its Department of Public Works for the performance of minor road preservation and maintenance work on Baker Road, where both City and County are responsible for portions;
2. County is agreeable to rendering such services on the terms and conditions hereinafter set forth within the City responsibility areas; and
3. Such contracts are authorized and provided for by California Streets and Highways Code sections 1685 and 1803, and Government Code sections 6500 et seq.

THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. County shall provide all labor, materials, and equipment to complete minor road preservation/maintenance to City portion of Baker Road. This will include hot mix asphalt overlay and striping, in compliance with City and County Design Standards. In the event of a conflict between these two standards during the performance of this agreement, the City's Design Standards shall take precedence.
2. City agrees to grant the County, at no cost to the County, traffic control services and temporary right of way or easement that is necessary for the improvements herein on Baker Road during the performance of the minor road preservation/maintenance services performed by the County. City shall be solely responsible for any utility adjustments and maintenance of all portions of the structure above the bridge deck, including but not limited to lighting installations, and traffic service facilities (sidewalks, bridge rails) that may be required for the benefit of traffic using the overcrossing(s).
3. Unless sooner terminated as provided herein, this Agreement shall commence upon the date last signed below and shall terminate on December 31, 2026. Either party may terminate this Agreement without cause upon thirty (30) days, written notice to the other party.
4. This Agreement shall not provide for road construction or major repairs of maintenance activities.
5. Nothing herein shall require County to perform any services under this Agreement if County has insufficient personnel, materials, or equipment to provide such services in addition to performing its other obligations required by law.
6. City shall reimburse County for all costs incurred by County in performing the minor road preservation/maintenance at County's actual cost (including indirect costs allowable under United States Office of Management and Budget Circular A-87). If the minor road preservation/maintenance work described herein is included as part of a larger project, City will be invoiced for a portion of the total project cost, with City share determined by percentage of the overall work placed. City reserves the right to request

an itemized list of County incurred costs for the performance of the work. An example of a sample of unit expected costs is attached as Exhibit C. Costs to the City shall not exceed $200,000.

7. No later than 30 days after issuing the notice of completion of the project, County will submit to City an invoice for all costs incurred by County. City shall make payment of all undisputed amounts to County within 30 days of receipt of County's invoice.
8. To facilitate the performance of said road preservations or maintenance, it is hereby agreed that County shall have full cooperation and assistance from City, its officers, agents and employees.
9. City hereby agrees to grant to County, at no cost to County, any temporary right of way or easement that is necessary for the road preservation or maintenance within city jurisdiction. City further agrees to issue an encroachment, excavation, or construction permit or any other special permit or other approval necessary for County to perform minor road preservation/maintenance as provided hereunder at no cost to County.
10. County shall, during the entire term of this Agreement, be construed to be an independent contractor and nothing in this contract is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow City to exercise discretion or control over the professional manner in which County performs the services which are the subject matter of this contract. County staff performing services under this Agreement shall at all times remain employees of County and shall not be deemed employees of City for any purpose. County shall be solely responsible for any and all compensation, payroll taxes, withholdings, workers' compensation and any other insurance or benefits of any kind for any County employee providing services under this Agreement.
11. In lieu of and notwithstanding the pro rata risk allocation which might otherwise be imposed between the parties hereto pursuant to Government Code section 895.6, the parties agree that all losses or liabilities incurred by a party shall not be shared pro rata but instead the parties agree, pursuant to Government code section 895.4, as follows:

    County shall hold harmless, defend, and indemnify City, its agents, officers, and employees, against all claims, suites, actions, costs, expenses (including, but not limited to reasonable attorney's fees, expert fees, litigation costs, and investigation costs), including death, or property (including property of City) being damaged by the negligent acts, willful acts, or errors or omission of County, or any person employed by or under County in any capacity, during the provision of services provided for herein, except when the injury or loss is caused by the sole negligence or intentional wrongdoing of City.

    City shall hold harmless, defend, and indemnify County, its agents, officers, and employees, against all claims, suits, actions, costs, expenses (including, but not limited to reasonable attorney's fees, expert fees, litigation costs, and investigation costs), damages, judgements or decrees by reason of any person's or persons' bodily injury, including death, or property (including property of County) being damaged by the negligent acts, willful acts, or errors or omissions of City, or any person employed by or

under City in any capacity, during the provision of services provided for herein, except when the injury or loss is caused by the sole negligence or intentional wrongdoing of County. Notwithstanding the generality of the foregoing, City shall hold harmless, defend, and indemnify County against any and all claims arising out of an alleged defective plan or design for work performed hereunder.

The provisions of Section 2778 of the California Civil Code are made a part hereof as if incorporated herein.

12. City and County shall each secure and maintain in full force and effect during the full term of this agreement commercial general liability insurance or participation in a self-insurance program, including coverage for owned and non-owned automobiles and other insurance necessary to protect the public, with limits of liability of not less than $1 million combined single limit bodily injury and property damage. Policies shall be written by carriers reasonably satisfactory to each party. On request, a certificate evidencing the insurance requirements of this paragraph shall be provided.
13. City hereby agrees to be financially responsible for disposal and/or mitigation measures should any hazardous materials, chemicals, or other contaminates be encountered by County in rendering services hereunder.
14. City agrees to not frustrate the purpose of this agreement by failing to amend or rescind ordinances or resolutions or adopt new ordinances or resolutions when County notifies City that such legislative actions are necessary to perform the minor road preservation/maintenance contemplated in this agreement.
15. All work to be performed pursuant to this Agreement shall be performed in accordance with all applicable federal, state, county, district, and municipal laws.
16. Each party executing this Agreement and each person executing this Agreement in any representative capacity, hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purporting to act.
17. This Agreement supersedes all previous agreements or understandings and constitutes the entire understanding between the parties with respect to the above referenced services. This Agreement shall not be amended, except in a writing that is authorized representatives of both parties.

IN WITNESS WHEREOF, County and City have executed this Agreement on the day, and year set forth below.

FOR COUNTY:

_____	_____
Chair, Tehama County Board of Supervisors	**Tom Provine Interim Public Works Director**

Date:_____

Date:_____

_____

Clerk of the Board of Supervisors

_____

Red Bluff City Clerk

Date: _____

Date: _____

Mayor, City of Red Bluff

Scott Miller
Public Works Director

Date: 11/6/2025

Date: 11/6/2025

City of Red Bluff Planning

Exhibit B - Baker Road Rehabilitation Limits



LEGEND

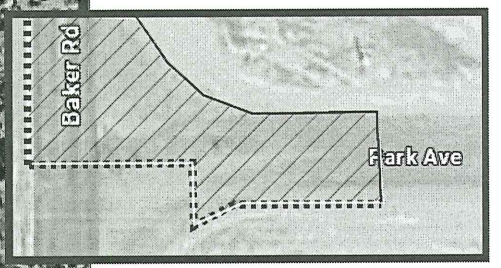
- City Limits
- Site Address Points
- Roads
- TaxParcel

Park Ave - City Limits
22,300.60 SF
0.14 MI

Creek - Minch Rd
14,976.62 SF
0.11 MI

Total SF = 37,277.22

Total miles = **0.25 miles**



1218

Exhibit C - Cost Estimate

FORCE ACCOUNT COST ESTIMATE OF REHABILITATION ON BAKER ROAD - CITY OF RED BLUFF LIMITS (Length = 0.25 Miles)								
	Item Description	**Units**	**Qty**	**Daily Hours**	**Total Days**	**Total Hours**	**Cost/unit**	**Total Cost**
Labor	District A Full Crew	EA				0	$105.39	$0.00
	District B Half Crew	EA				0	$103.48	$0.00
	District C Half Crew	EA				0	$97.37	$0.00
	Bridge 1 Crew Member	EA				0	$101.96	$0.00
	Paint Crew	EA				0	$111.14	$0.00
							Labor Subtotal	**$0.00**
Equipment	Kenworth 10-Wheeler	EA				0	$92.76	$0.00
	Cat CB24D Roller Compactor	EA				0	$51.70	$0.00
	Cat Grader 120	EA				0	$179.99	$0.00
	Light Pick-up Truck	EA				0	$40.51	$0.00
	Weiler Paver	EA				0	$150.21	$0.00
	Leeboy Tack Tank	EA				0	$9.53	$0.00
	Volvo/GM Paint Truck	EA				0	$71.20	$0.00
							Equip. Subtotal	**$0.00**
Materials	Hot Mix Asphalt	TON				LS	$92.45	$0.00
	Paint - Yellow	GAL				LS	$14.36	$0.00
	Paint - White	GAL				LS	$13.97	$0.00
	Glass Beads	LBS				LS	$0.52	$0.00
							Materials Subtotal	**$0.00**
							Rehab Subtotal	$0.00
							20% Contingency	$0.00
							Total	**$0.00**

E-Contract Review
Approval as to Form

Department Name: Tehama County Public Works

Vendor Name: City of Red Bluff

Document Description: Agreement for minor road preservation/maintenance service

APPROVED AS TO FORM:

Date: 10/20/25

Office of the Tehama County Counsel
Daniel B. Klausner, Senior Deputy County Counsel

Tehama County

Agenda Request Form

File #: 25-1872 **Agenda Date:** 11/18/2025 **Agenda #:** 50.

PURCHASING / PUBLIC WORKS - Public Works Interim Director Tom Provine

Requested Action(s)

a) Bid Waiver-

1) Request that Risk Management and Purchasing follow Trindel Insurance's bidding guidelines for a replacement vehicle following an accident with total loss

2) Request to find it in the best interest of the County to waive the formal bid process for the acquisition of one (1) new 2025 Ford F-250 pickup truck

b) Budget Appropriation Increase: Request approval for the increase to revenue account 102-3011-471126 Insurance Settlements in the amount of $53,713.50 and increase to the expenditure budget account 0102-3011-57605 Vehicles in the amount of $54,713.50

c) Request authorization for the Purchasing Agent to sign the purchase order for the acquisition of one (1) new 2025 model Ford F-250 3/4-ton 4x2 Super Cab Gasoline Long Bed Pickup Truck from Corning Ford in the amount of $52,502.88

Financial Impact:

The 4x2 pickup will be purchased with funds acquired via an insurance claim related to vehicle #207 in the Public Works fleet being totaled. Public Works will pay the $1000 insurance deductible from existing approved Road operational budget., and Trindel Insurance Company will pay towing fees of $315.00 and $1,654.37 for a toolbox and LED light, and the balance of $48,470.00 plus fees. This will be directly deposited into the Road account and will not impact the General Fund.

Background Information:

On 4/29/2025, Ford pickup #207 was involved in an accident where it was determined to be totaled. The Department received quotes from three (3) vendors, with Corning Ford being the quote Trindel accepted, at $52,502.88 plus fees after rebate.

CORNING FORD

Source: REPEAT

Salesperson: TROY SPADE

Price	51,970.00
Taxable A.M.O.	0.00
Document Processing Charge	85.00
Emissions Testing Charge	0.00
Sales Tax	3,904.13
Non-Tax A.M.O.	0.00
Service Contract	0.00
Subtotal	55,959.13
DMV Fees	0.00
State Emissions Certification or Exemption Fee	0.00
California Tire Fee	8.75
Electronic Veh Reg or Transfer Charge	35.00
Total Insurance	0.00
Total	56,002.88
Amount Financed	52,502.88
Finance Charges	0.00
Total of Payments	52,502.88

Trade	0.00
Payoff	0.00
Net Trade	0.00
Cash Down	0.00
Deferred Down	0.00
Rebate	3,500.00
Total Down	3,500.00
APR	0.00
Term	1
Monthly Payment	52,502.88
Final Payment of	

Out the Door

* * * BUYER * * *

TEHAMA COUNTY
727 OAK STREET
RED BLUFF, CA 96080

Date of Birth:
Home Phone Number: (530) 200-2171
Work Phone Number:
County: TEHAMA
Email: msilvera@tcpw.ca.gov

* * * CO-BUYER * * *

Date of Birth:
Home Phone Number:
Work Phone Number:
County:
Email:

* * * PURCHASE * * *

Stock Number	14224
Year	2025
Make	FORD
Model	F-250
Body Style	PK
Color	WHITE
Trim	GRAY
Key 1 Number	
Key 2 Number	P1029
Weight	5,865
License	
Odometer	5
VIN	1FT7X2AA7SED80991
Cylinders	8
Vehicle Type	NEW

* * * TRADE 1 * * *

* * * TRADE 2 * * *

* * * BANK * * *

NONE

CA

* * * INSURANCE * * *

CaKel008

Corning Ford (530) 824-5434 DEALER 72C 523

		Suggested Retail Price
	F25H 4X2 SUPERCAB PICKUP/164	47835 00
	2025 MODEL YEAR	
Z1	OXFORD WHITE	
1S	MEDIUM DARK SLATE CLOTH	
	PREFERRED EQUIPMENT PKG.600A	
	.XL TRIM	
572	.AIR CONDITIONING -- CFC FREE	NC
	.AM/FM STEREO MP3/CLK	
99A	.6.8L DEVCT NA PFI V8 ENGINE	NC
44F	10-SPEED AUTO TORQSHIFT-G	NC
TD8	.LT245/75R17E BSW ALL-SEASON	
X3E	3.73 ELECTRONIC-LOCKING AXLE	430 00
	JOB #1 ORDER	
153	FRONT LICENSE PLATE BRACKET	NC
	10000# GVWR PACKAGE	
425	50 STATE EMISSIONS	NC
512	SPARE TIRE AND WHEEL	NC
52S	INTERIOR WORK SURFACE	140 00
	BLIS (BLIND SPOT INFO SYSTEM)	
	JACK	
66S	UPFITTER SWITCHES	230 00
67D	190AMP(GAS)/250AMP(6.7L) ALTR	NC
	REAR PARKING SENSORS	
874	360-DEGREE CAMERA PACKAGE	1150 00
1	CLOTH 40/20/40 SEAT	100 00
96D	XL DRIVER ASSIST PACKAGE	730 00
96V	XL CHROME PACKAGE	325 00
	.FOG LAMPS	
	TOTAL OPTIONS/OTHER	3105 00
	TOTAL VEHICLE & OPTIONS/OTHER	50940 00
	DESTINATION & DELIVERY	2095 00
	TOTAL FOR VEHICLE	53035 00
	FUEL CHARGE	
	CV LOT MANAGEMENT	
	SHIPPING WEIGHT 5865 LBS.	
	TOTAL	53035 00

2025

F250 Super Cab

4x2 Gas

Long Bed

Truck $51,970 -

- 3,500 - Rebate

$48,470 -

+ Fees

Stock # 14224

Wittmeier Ford

BUYER

CO-BUYER

Deal #:
Deal Type: Retail
Deal Date: 10/01/2025
Print Time: 11:10am

RED BLUFF, CA 96080
Work #:
Email:

Salesperson:

VEHICLE

New ☑
Used
Demo

Stock #:	Description:	VIN:	Mileage:
25F060	2025 FORD TRUCK S-DTY F-250	1FT7X2AA9SEC50081	1

TRADE

AFTERMARKETS

VEHICLE THEFT REGISTRATION	$	329.00
Total Aftermarkets:	**$**	**329.00**

Rate:
Amount Financed: $ 55,459.31

Sale Price:	**$**	**50,380.00**
Total Financed Aftermarkets:	$	329.00
Total Trade Allowance:	$	0.00
Trade Difference:	**$**	**50,709.00**
Doc Fee:	$	[illegible]
State & Local Taxes:	$	3,809.[illegible]
Total License and Fees:	$	[illegible]
Total Cash Price:	**$**	**55,459.31**
Total Trade Payoff:	$	0.00
Delivered Price:	**$**	**55,459.31**
Cash Down Payment + Deposit:	$	[illegible]
Sub Total:	**$**	**55,459.31**
Service Agreement:	$	[illegible]
Maintenance Agreement:	$	0.00
GAP Insurance:	$	[illegible]
Credit Life, Accident & Health:	$	0.00
Other:	$	0.00
Amount Financed:	**$**	**55,459.31**

Future Ford

FFO-FI WAQ — Quote Worksheet - Purchase — josh 4717

	Deal Number:	1019907 (DMV Est.)			
1)	Contract Date:	10/01/25	17)	Front Accessories:	
2)	Fin Inst:	ANY	18)	Service Contract:	
3)	Cust Name:		19)	Gap Insurance:	
4)	Stock Number:	51475	20)	Safegard Etch:	
5)	.....Cash Price:	$ 51,475.00	21)	Accessories :	
6)	Cash Down:		22)	Term:	
7)	Rebate:		23)	DaysTo/1stPmtDate:	10/01/25
8)	Trade 1 Payoff:		24)	APR:	%
9)	Trade 1 Allowance:		25)	Sales Tax: 7.5000%	$ 3,867.00
10)	Trade Balance:		26)	Luxury Tax:	
11)	Pick Pymts:		27)	***** PAYMENT ****:	$ 56,494.75
	.....Total Down:			Sale Subtotal:	$ 51,475.00
12)	Doc Fee:	$ 85.00		Total Financed:	$ 56,494.75
13)	DMV:	$ 1,024.00		Finance Charge:	
14)	DMV Weight Fee:	$ 360.00		Total Other Charges:	
15)	Calif Tire Fee:	$ 8.75		Unpaid Balance:	$ 56,494.75
16)	DMV DESK:	$ 35.00			

Command (?):

Enter a command, a field number, or press a function key. Enter ? for help.
F3=Sv/Ex F5=RRecall F6=Cust F7=Veh F8=Trd F10=Misc SF11=>

1225

EXHIBIT A

Bank Review 285590 TEHAMA COUNTY 10:34 AM 10/01/2025

CORNING FORD

Source: REPEAT

Salesperson: TROY SPADE

Price	51,970.00
Taxable A.M.O.	0.00
Document Processing Charge	85.00
Emissions Testing Charge	0.00
Sales Tax	3,904.13
Non-Tax A.M.O.	0.00
Service Contract	0.00
Subtotal	55,959.13
DMV Fees	0.00
State Emissions Certification or Exemption Fee	0.00
California Tire Fee	8.75
Electronic Veh Reg or Transfer Charge	35.00
Total Insurance	0.00
Total	56,002.88
Amount Financed	52,502.88
Finance Charges	0.00
Total of Payments	52,502.88

Trade	0.00
Payoff	0.00
Net Trade	0.00
Cash Down	0.00
Deferred Down	0.00
Rebate	3,500.00
Total Down	3,500.00
APR	0.00
Term	1
Monthly Payment	52,502.88
Final Payment of	

Out the Door

*** * * BUYER * * ***

TEHAMA COUNTY
727 OAK STREET
RED BLUFF, CA 96080

Date of Birth:
Home Phone Number: (530) 200-2171
Work Phone Number:
County: TEHAMA
Email: msilvera@tcpw.ca.gov

*** * * CO-BUYER * * ***

Date of Birth:
Home Phone Number:
Work Phone Number:
County:
Email:

*** * * PURCHASE * * ***

Stock Number	14224
Year	2025
Make	FORD
Model	F-250
Body Style	PK
Color	WHITE
Trim	GRAY
Key 1 Number	
Key 2 Number	P1029
Weight	5,865
License	
Odometer	5
VIN	1FT7X2AA7SED80991
Cylinders	8
Vehicle Type	NEW

*** * * TRADE 1 * * ***

*** * * TRADE 2 * * ***

*** * * BANK * * ***

NONE

CA

*** * * INSURANCE * * ***

CaKef008

Corning Ford (530) 824-5434

DEALER 72C 523

2025

F250 Super Cab

4x2 Gas

Long Bed

Truck $51,970 -

- 3,500 - Rebate

$48,470 -

+ Fees

		Suggested Retail Price
	F25H 4X2 SUPERCAB PICKUP/164	47835 00
	2025 MODEL YEAR	
Z1	OXFORD WHITE	
1S	MEDIUM DARK SLATE CLOTH	
	PREFERRED EQUIPMENT PKG.600A	
	.XL TRIM	
572	.AIR CONDITIONING -- CFC FREE	NC
	.AM/FM STEREO MP3/CLK	
99A	.6.8L DEVCT NA PFI V8 ENGINE	NC
44F	10-SPEED AUTO TORQSHIFT-G	NC
TD8	.LT245/75R17E BSW ALL-SEASON	
X3E	3.73 ELECTRONIC-LOCKING AXLE	430 00
	JOB #1 ORDER	
153	FRONT LICENSE PLATE BRACKET	NC
	10000# GVWR PACKAGE	
425	50 STATE EMISSIONS	NC
512	SPARE TIRE AND WHEEL	NC
52S	INTERIOR WORK SURFACE	140 00
	BLIS (BLIND SPOT INFO SYSTEM)	
	JACK	
66S	UPFITTER SWITCHES	230 00
67D	190AMP(GAS)/250AMP(6.7L) ALTR	NC
	REAR PARKING SENSORS	
874	360-DEGREE CAMERA PACKAGE	1150 00
1	CLOTH 40/20/40 SEAT	100 00
96D	XL DRIVER ASSIST PACKAGE	730 00
96V	XL CHROME PACKAGE	325 00
	.FOG LAMPS	
	TOTAL OPTIONS/OTHER	3105 00
	TOTAL VEHICLE & OPTIONS/OTHER	50940 00
	DESTINATION & DELIVERY	2095 00
	TOTAL FOR VEHICLE	53035 00
	FUEL CHARGE	
	CV LOT MANAGEMENT	
	SHIPPING WEIGHT 5865 LBS.	
	TOTAL	53035 00

Stock # 14224

EXHIBIT B

900002227
NAPA Auto Parts - SAC227
1030 NORTH MAIN ST.
RED BLUFF, CA 96080
(530) 527-4135

QUOTE

Date : 10/16/2025 Time : 08:45 Page : 1 / 1 Order # 447737

Quote For

65420
TEHAMA CO. ROAD DEPT
9380 SAN BENITO AVE
GERBER, CA 96035-7020

Quote By

Quote By : 86 , Eric
Sales Rep : 106 , salesman
Quote Date : 10/16/2025
Quote : 1027

Part Number	Line	Description	Quantity	Price	Net	Total	Taxable
WG126-3-04	AAG	TRUCK TOOL BOX	1.00	2,478.44	1239.2200	1,239.22	T
ECC5550A	BKN	LED MICROBAR REFLEX	1.00	599.46	299.7300	299.73	T

** Prices and Taxes Subject to Change Without Notice **

Attention : NEW TRUCK QUOTE

PO# : 2

Subtotal	1,538.95
Tax Estimated Using 2019 TAX 7.5000%	115.42
Quote Total	1,654.37

EXHIBIT C

A AND A TOWING

24 HOUR SERVICE
20885 WALNUT ST. • RED BLUFF, CA 96080
(530) 529-3595 US DOT # 2692937

NAME: COUNTY OF TEHAMA — PHONE — DATE: 4/29/20 — TIME: PM AM

ADDRESS: 727 OAK ST — CITY: REDBLUFF — STATE: CA — ZIP: 96080

VIN: 1FTNX205H7EB08644 — YEAR: 07 — MAKE/MODEL/COLOR: FORD

DRIVER NAME — EXTRA PERSON: CA — REGISTRATION #: 1249146 — TAG # — REQUESTED BY:

INSURANCE CO. — AGENT — INS. PHONE

VEHICLE: ◯ CASH ◯ CHARGE ◯ CR. CARD — MILEAGE BEFORE TOWING — MILEAGE AFTER TOWING

TOWED FROM: SAN BENITO AUTO WRECKERS INC — TO: TEHAMA COUNTY CORP YARD

MILEAGE	SERVICE TIME	EXTRA TIME
FINISH	FINISH	FINISH
START	START	START
TOTAL	TOTAL 1HR	TOTAL

◯ CALL NO. ◯ CALL TIME ◯ TYPE CALL ◯ _____

◯ START ◯ FLAT TIRE ◯ LOCKOUT ◯ INSURED
◯ WRECK ◯ CARRIER ◯ FLAT BED ◯ TOW

— SPECIAL EQUIPMENT —
◯ SINGLE LINE WINCHING ◯ DOUBLE LINE WINCHING ◯ SNATCH BLOCKS ◯ SCOTCH BLOCKS ◯ DOLLY ◯ FUEL OR BATTERY _____ GAL.

— DAMAGE RELEASE —

I HAVE BEEN ADVISED THAT MY VEHICLE MAY BE DAMAGED IF WINCHED, TOWED, UNLOCKED OR LEFT ON UNATTENDED PREMISES. I RECOGNIZE THE DIFFICULTY INVOLVED AND I AGREE NOT TO HOLD THE TOWING SERVICE RESPONSIBLE FOR SUCH DAMAGE, SHOULD IT RESULT.

REMARKS: PUBLIC WORKS

#207

Upon request, you are entitled to receive a copy of the Towing Fees and Access Notice.

LABOR	
MILEAGE CHARGE	
TOWING CHARGE	315 00
ROAD SERVICE CHARGE	
STORAGE CHARGE	
WINCHING	
CLEAN-UP	
SUB-TOTAL	
TAX	
TOTAL	315 00

VEHICLE WILL NOT BE RELEASED UNTIL TOWING SERVICE IS PAID

X _____ SIGNATURE OF VEHICLE OWNER OR AGENT — / / DATE

012145 X _____ TOW OPERATOR'S SIGNATURE

A AND A TOWING

24 HOUR SERVICE
20885 WALNUT ST. • RED BLUFF, CA 96080
(530) 529-3595 US DOT # 2692937

NAME: COUNTY OF TEHAMA
PHONE:
DATE: 4/29/25 TIME: PM AM
ADDRESS: 727 OAK ST
CITY: RED BLUFF STATE: CA ZIP: 96080
VIN: 1FTNX205H7EB08644 YEAR: 07 MAKE/MODEL/COLOR: FORD
DRIVER NAME:
EXTRA PERSON: CA
REGISTRATION #: 1249714
TAG #:
REQUESTED BY:
INSURANCE CO.:
AGENT:
INS. PHONE:
VEHICLE: ◯ CASH ◯ CHARGE ◯ CR. CARD
MILEAGE BEFORE TOWING:
MILEAGE AFTER TOWING:
TOWED FROM: SAN BENITO AUTOMOTIVE
TO: TEHAMA COUNTY OFFICE

MILEAGE	SERVICE TIME	EXTRA TIME
FINISH	FINISH	FINISH
START	START	START
TOTAL	TOTAL 1HR	TOTAL

◯ CALL NO.
◯ CALL TIME
◯ TYPE CALL
◯ _____

◯ START ◯ WRECK
◯ FLAT TIRE ◯ CARRIER
◯ LOCKOUT ◯ FLAT BED
◯ INSURED ◯ TOW

— SPECIAL EQUIPMENT —
◯ SINGLE LINE WINCHING
◯ DOUBLE LINE WINCHING
◯ SNATCH BLOCKS
◯ SCOTCH BLOCKS
◯ DOLLY
◯ FUEL OR BATTERY _____ GAL.

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MILEAGE CHARGE	
TOWING CHARGE	315 00
ROAD SERVICE CHARGE	
STORAGE CHARGE	
WINCHING	
CLEAN-UP	
SUB-TOTAL	
TAX	
TOTAL	315

COUNTY OF TEHAMA

WAIVER OF FORMAL BIDS OVER $50,000 - FINDINGS FORM

This form must be attached to an Agenda Request Form

Pursuant to Tehama County Code Sections 4.24.080 and 4.24.110, competitive procurement must be used unless there is substantial justification for waiving the formal bid process

DATE: 11/18/2025 DEPARTMENT: Public Works

REQUESTED BY: Tom Provine TITLE: Interim Director of Public Works

PROPOSED ACQUISITION: 2025 Ford F-250 4X2 Supercab Pickup

REQUESTED ACTIONS BY THE BOARD OF SUPERVISORS:

a) Request to adopt the finding(s) as indicated below

b) Request to find it in the best interest of the County to waive the formal bid process for the acquisition based on the finding(s)

When requesting waiver of the bidding process, the written request shall include finding(s) which indicate that bidding procedures would not be in the best interest of the people -- Tehama County Code Section 4.24.080

Check applicable finding(s):

☐ **Sole Source Acquisition:** Based on a finding declaring the vendor as the sole supplier who could feasibly supply the equipment or products needed by the Department.

☐ **Participation In Existing Bid**:

Based on the finding that the existing bid meets all Tehama County Bidding Criteria and allows the County to take advantage of special low pricing without the time and expense involved with conducting a formal bid process.

☐ **Compatibility:** Based on the finding that the acquisition of a specific type or brand of product is required by the County in order to allow for full integration with existing equipment or facilities.

Explain:

☒ **Other, List Finding(s):**

Trindel Insurance is reimbursing the costs for the replacement vehicle, therefore Risk Managment and Purchasing have followed Trindels Bidding guidelines. Public Works obtained 3 quotes for vehicles with specifications that most closely met that of the totaled vehicle. Trindel Insurance was provided these quotes and selected the replacement vehicle.

Additional Justification:

Pickup #207 was involved in a motor vehicle accident in April of 2025. Said vehicle was later determined to be totaled upon review by Trindel Insurance. Trindel has agreed to issue funds for the replacement vehicle, towing expense and upfitting of toolbox and led bar light, less the County's $1,000 deductible, therefore no bidding procedure was necessary.

Recommended: Debbie Schmidt Date: 11/6/2025

Signer ID: OT4GDGHC15...

****Submittal to Purchasing must occur at least 7 working days prior to agenda deadline****

EXHIBIT C

900002227
NAPA Auto Parts - SAC227
1030 NORTH MAIN ST.
RED BLUFF, CA 96080
(530) 527-4135

QUOTE

Date : 10/16/2025 Time : 08:45 Page : 1 / 1 Order # 447737

Quote For

65420
TEHAMA CO. ROAD DEPT
9380 SAN BENITO AVE
GERBER, CA 96035-7020

Quote By

Quote By : 86 , Eric
Sales Rep : 106 , salesman
Quote Date : 10/16/2025
Quote : 1027

Part Number	Line	Description	Quantity	Price	Net	Total	Taxable
WG126-3-04	AAG	TRUCK TOOL BOX	1.00	2,478.44	1239.2200	1,239.22	T
ECC5550A	BKN	LED MICROBAR REFLEX	1.00	599.46	299.7300	299.73	T

** Prices and Taxes Subject to Change Without Notice **

Attention : NEW TRUCK QUOTE

PO# : 2

Subtotal	1,538.95
Tax Estimated Using 2019 TAX 7.5000%	115.42
Quote Total	**1,654.37**

COUNTY OF TEHAMA

PURCHASE ORDER
RED BLUFF, CA 96080
(530) 527-3365 fax (530) 529-0980

Purchase Order No. 41574

PURCHASE ORDER

Vendor Information

Name Corning Ford
Address 2280 Short Drive
City Corning St CA Zip 96021
Phone (530) 824-5434

Ship To & Bill To:

Name Tehama County Public Works
Address 9380 San Benito Ave
City Gerber CA Zip 96035
Phone (530) 385-1462

Qty	Units	Product Description	Unit Price	TOTAL
1	ea	2025 Ford F250 4x2	$51,970.00	$51,970.00
1	ea	Document Processing Charge	$85.00	$85.00

		Service Description	Hourly Rate	TOTAL
1	ea	California Tire Fee	$8.75	$8.75
1	ea	Electronic Vehicle Registration/Transfer Charge	$35.00	$35.00
1	ea	Rebate	($3,500.00)	($3,500.00)

DEPARTMENT COMMENTS: Insert comments in Box Below

Product SubTotal	$52,055.00
Service SubTotal	($3,456.25)
Taxes :7.5% CA	$3,904.13
P.O. TOTAL	**$52,502.88**
P.O. NOT TO EXCEED	$52,502.88

Vendor Number	100439	x	INSURANCE ON FILE	x	PDR ON FILE
			INSURANCE ATTACHED		PDR ATTACHED

Approved By:

Debbie Schmidt - Senior Buyer

Purchase Order Date:
Department Account Number: 0102-3011-57605
Fixed Asset Account Number:
Ordered By: Matt Silvera

Purchasing-Blue Auditor-Yellow Dept.-Pink Vendor-White

Tehama County Auditor's Office

BUDGET APPROPRIATION INCREASE REQUEST

Auditor Number _____

DEPARTMENT NAME Road

Date: _____

I am requesting an increase to my budget appropriates as listed below:

Check one [ ] **"Previous Year Revenue"** [X] **"New Revenue"**

Funding Source Trindel settlement - $1,000 from existing Road budget

****Note*** ***General Fund and Public Safety "MUST" use Contingency when increasing budget***

Increase Revenue Budget				Increase Expenditure Budget			
FUND DEPT NO	**ACCOUNT NUMBER**	**ACCOUNT NAME**	**AMOUNT**	**FUND DEPT NO**	**ACCOUNT NUMBER**	**ACCOUNT NAME**	**AMOUNT**
102-3011	471126	Insurance Settlements	$ 53,713.50	102-3011	57605	Vehicles	$ 54,713.50
		Total Journal	**$ 53,713.50**			Total Journal	**$ 54,713.50**

TRANSFER APPROVED

T [illegible] 11/5/25

SIGNATURE OF REQUESTING OFFICIAL DATE

_____

AUDITOR DATE

_____

BOARD OF SUPERVISORS DATE

1234

A-117
07/2018

Tehama County

Agenda Request Form

File #: 25-1905 **Agenda Date:** 11/18/2025 **Agenda #:** 51.

ADMINISTRATION - Administrative Services Director Tom Provine

Requested Action(s)
a) Request approval of the plans and specifications for the Corning Veterans Hall Remodel Project

b) Request authorization for Administration to advertise for bids on the project, with the bid opening to be held at 3:00 p.m. on 12/18/25 in the Administrative Office, 727 Oak Street, Room #202, Red Bluff, California

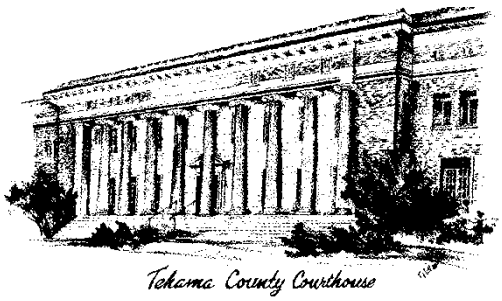
Financial Impact:
This project is partially funded through Tehama County's allocation of American Rescue Plan Act funds, and a Federal Community Project Funding grant award. The anticipated costs for this project are fully covered by these funding sources. A budget adjustment to include the grant will be presented prior to the time of award.

Background Information:
This project is for the renovation and improvements to the Corning Veterans Memorial Hall, constructed in 1933. This project will keep the building functional and bring some aspects to current standards.

Earlier this year Administration solicited bids for this project; however, rising costs resulted in submissions exceeding the approved budget. Consequently, revisions to the plans and specifications were necessary align the project with available funding.

Board of Supervisors
COUNTY OF TEHAMA

District 1 – Rob Burroughs
District 2 – Tom Walker
District 3 – Vacant
District 4 – Matt Hansen
District 5 – Greg Jones



Gabriel Hydrick
Chief Administrator

NOTICE TO CONTRACTORS

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the County of Tehama, will receive bids for the **"CORNING VETERAN'S HALL REMODEL PROJECT".**

Bids shall be submitted on forms included in the Bid Packet. Copies of the Bid Packet and the drawings may be obtained from Tehama County Administration, 727 Oak Street, Red Bluff, CA 96080, (530) 527-4655, Attn: Tom Provine.

Copies are on file and open to public inspection at Tehama County Administration at the above address. Bid documents can also be examined at area Builders Exchanges and on the County website at www.tehama.gov under "Bidding Opportunities".

Bids must be received at Tehama County Administration, 727 Oak Street, Room #202, Red Bluff, CA 96080 not later than **3:00 P.M. on December 18, 2025**, at which time the Project Coordinator will open said bids. Bids shall be submitted in sealed envelopes and marked in the upper left hand corner, "Corning Veteran's Hall Remodel Project", together with the name and address of the bidder. The bids will be opened and read publicly and bidders or their agents are invited to be present.

There will be a non-mandatory pre-bid walk-thru on Wednesday, December 3, 2025, at 10:00 a.m., on site, at 1620 Solano Street, Corning, California.

Pursuant to Section 1770 and following of the Labor Code, the Contractor for the work will be required to pay, at least, the general prevailing wage rates as determined by the Director of the Department of Industrial Relations of the State of California. Questions or wage rates pertaining to the general prevailing wage should be directed to the Division of Labor Statistics and Research, P.O. Box 420603, San Francisco, CA 94142-0603 or http://www.dir.ca.gov/DLSR/PWD/TEH.xls

Bid bond, labor and material bond and performance bonds are required. The County reserves the right to reject any and all bids and waive any informalities or irregularities in the bidding. Each bidder must be appropriately

licensed in the State of California and registered with the Department of Industrial Relations for this project as required by law.

PURCHASING AGENT,
TOM PROVINE

_____
By: , Deputy

Publish in the Red Bluff Daily News on November 19, 2025 and November 26, 2025. Send proof of publication and invoice to: Tehama County Administration, 727 Oak Street, Red Bluff, CA 96080. Prior to publication, please fax proof to 527-3764, Attn: Tom Provine

BID PACKET
COUNTY OF TEHAMA

Corning Veteran's Hall Remodel

BIDS DUE ON OR BEFORE:

3:00 P.M.
December 18, 2025

SECTION 00 01 10

TABLE OF CONTENTS

00 00 00 PROCUREMENT & CONTRACTING REQUIREMENTS

00 01 01 PROJECT TITLE PAGE
00 01 10 TABLE OF CONTENTS

00 20 00 INSTRUCTIONS FOR PROCUREMENT

00 21 13 INSTRUCTIONS TO CONTRACTORS

00 30 00 AVAILABLE INFORMATION

00 31 00 BIDDING REQUIREMENTS SUMMARY

00 40 00 PROCUREMENT FORMS & SUPPLEMENTS

00 42 00 PROPOSAL BID FORM
00 42 01 BID REQUIREMENTS
00 42 02 LABOR COMPLIANCE MANUAL
00 42 03 SECTION 3 MANUAL
00 42 04 WAGE DECISION
00 45 19 NON-COLLUSION AFFIDAVIT

00 50 00 CONTRACTING FORMS & SUPPLEMENTS

00 52 13 AGREEMENT FORM

00 60 00 PROJECT FORMS

00 61 13.13 PERFORMANCE BOND FORM
00 61 13.16 PAYMENT BOND FORM

00 70 00 CONDITIONS OF THE CONTRACT

00 70 00 GREEN BUILDING CODE
00 72 00 GENERAL CONDITIONS
00 73 00 SUPPLEMENTARY CONDITIONS

DIVISION 01 GENERAL REQUIREMENTS

01 11 00 SUMMARY OF WORK
01 23 00 ALTERNATES
01 26 00 CONTRACT MODIFICATION PROCEDURES
01 26 13 REQUESTS FOR INTERPRETATION
01 29 00 PAYMENT PROCEDURES
01 31 00 PROJECT MANAGEMENT COORDINATION

01 31 10 CONSTRUCTION SCHEDULE
01 33 00 SUBMITTAL PROCEDURES
01 40 00 QUALITY REQUIREMENTS
01 42 00 REFERENCES
01 43 13 BID BOND
01 50 00 TEMPORARY FACILITIES & CONTROLS
01 60 00 PRODUCT REQUIREMENTS
01 62 00 PRODUCT OPTIONS
01 62 33 PRODUCT SUBSTITUTION REQUEST FORM
01 70 00 EXECUTION REQUIREMENTS
01 73 29 CUTTING AND PATCHING
01 74 00 CLEANING
01 75 00 STARTING AND ADJUSTING
01 76 00 PROTECTING INSTALLED CONSTRUCTION
01 77 00 CLOSEOUT PROCEDURES
01 78 36 WARRANTIES
01 78 36.10 WARRANTY FORM
01 79 00 DEMONSTRATION AND TRAINING

DIVISION 02 EXISTING CONDITIONS

02 41 13 SELECTIVE SITE DEMOLITION
02 41 14 DEMOLITION FOR REMODELING
02 41 16 STRUCTURE DEMOLITION

DIVISION 03 CONCRETE

03 05 00 COMMON WORK RESULTS FOR CONCRETE
03 11 00 CONCRETE FORMING
03 15 00 CONCRETE ACCESSORIES
03 15 16 CONCRETE CONSTRUCTION JOINTS
03 21 00 REINFORCEMENT BARS
03 30 00 CAST-IN-PLACE CONCRETE
03 39 00 CONCRETE CURING
03 45 00 PRECAST ARCHITECTURAL CONCRETE

DIVISION 04 MASONRY

04 34 00 FULL BRICK VENEER

DIVISION 05 METALS

05 12 00 STRUCTURAL STEEL FRAMING
05 30 00 METAL DECKING
05 50 00 METAL FABRICATIONS

DIVISION 06 WOOD, PLASTICS AND COMPOSITES

06 10 00 ROUGH CARPENTRY
06 16 00 SHEATHING
06 17 10 SHOP-FABRICATED STRUCTURAL WOOD
06 17 13 LAMINATED VENEER LUMBER
06 17 53 METAL PLATE CONNECTED WOOD TRUSSES
06 20 00 FINISH CARPENTRY
06 41 00 CUSTOM CASEWORK
06 61 16 SOLID SURFACING FABRICATIONS

DIVISION 07 THERMAL AND MOISTURE PROTECTION

07 21 00 BATT INSULATION SYSTEMS
07 21 16 RIGID INSULATION WITH TAPERED FOAM
07 54 19 POLYVINYL-CHLORIDE ROOFING
07 62 00 SHEET METAL FLASHING AND TRIM
07 72 00 ROOF ACCESSORIES
07 92 00 JOINT SEALANTS

DIVISION 08 OPENINGS

08 11 00 METAL DOORS AND FRAMES
08 14 23.16 PLASTIC-LAMINATE-FACED WOOD DOORS
08 31 13 ACCESS DOORS AND FRAMES
08 33 13 COILING COUNTER DOORS
08 52 30 FIXED CLAD WOOD WINDOWS
08 71 00 DOOR HARDWARE
08 71 13 AUTOMATIC DOOR OPERATORS
08 80 00 GLAZING

DIVISION 09 FINISHES

09 21 16 GYPSUM BOARD ASSEMBLIES
09 24 00 CEMENT PLASTERING
09 30 00 TILING
09 51 13 ACOUSTICAL PANEL CEILINGS
09 64 66.10 REFINISH WOOD ATHLETIC FLOORING
09 65 00 RESILIENT FLOORING
09 65 13 RESILIENT BASE AND ACCESSORIES
09 68 15 WALK-OFF TILE CARPETING
09 74 13 WOOD WALL COVERINGS
09 77 30 FIBERGLASS WALL PANELS
09 84 13 FIXED SOUND-ABSORPTIVE PANELS
09 90 00 PAINTING AND COATING

DIVISION 10 SPECIALTIES

10 12 00 DISPLAY CASES
10 14 00 SIGNAGE
10 14 16 PLAQUES
10 14 53 TRAFFIC SIGNAGE
10 21 13 TOILET COMPARTMENTS
10 26 13 CORNER GUARDS
10 26 23 PROTECTIVE WALL COVERING
10 28 13 TOILET ACCESSORIES
10 44 16 FIRE EXTINGUISHERS AND CABINETS

DIVISION 11 EQUIPMENT

11 40 00 FOODSERVICE EQUIPMENT
11 42 16 FOOD PREPARATION SURFACES
11 61 43 STAGE CURTAINS

DIVISION 12 FURNISHINGS

12 24 13 WINDOW SHADES
12 48 19 ENTRANCE FLOOR GRATINGS

DIVISION 13 SPECIAL CONSTRUCTION

13 28 00 HAZ MAT ABATEMENT
13 34 19 METAL SHADE STRUCTURE / PV ARRAY SUPPORT

DIVISION 14 CONVEYING EQUIPMENT

14 42 16 VERTICAL WHEELCHAIR LIFTS

DIVISION 22 PLUMBING

22 00 00 PLUMBING

DIVISION 23 HEATING, VENTILATING AND AIR CONDITIONING

23 00 00 HEATING, VENTILATING AND AIR CONDITIONING (HVAC)
23 05 93 TESTING, ADJUSTING AND BALANCING FOR HVAC
23 09 00 INSTRUMENTATION AND CONTROL FOR HVAC

DIVISION 26 ELECTRICAL

26 00 00 GENERAL ELECTRICAL
26 31 00 PHOTOVOLTAIC SYSTEM

DIVISION 27 COMMUNICATION

27 10 00 STRUCTURED CABLING SYSTEM

DIVISION 28 ELECTRONIC SAFETY AND SECURITY

28 30 00 INTRUSION ALARM SYSTEM

DIVISION 32 EXTERIOR IMPROVEMENTS

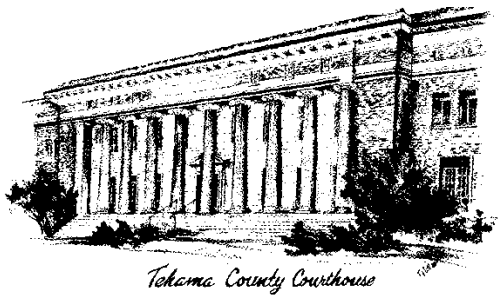
32 80 00 IRRIGATION
32 90 00 PLANTING

APPENDICES

APPENDIX A – FOCUSED ASBESTOS & LEAD-BASED PAINT NESHAP SURVEY REPORT

Board of Supervisors
COUNTY OF TEHAMA

District 1 – Rob Burroughs
District 2 – Tom Walker
District 3 – Vacant
District 4 – Matt Hansen
District 5 – Greg Jones



Gabriel Hydrick
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TOM PROVINE

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By: , Deputy

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SECTION 00 30 00

PROJECT DESCRIPTION

CORNING VETERAN'S HALL REMODEL

The project consists of a complete renovation of the interior of the Corning Veteran's Hall, located at 1620 Solano Street in Corning, California. Improvements will include new mechanical systems, plumbing systems, electrical systems, roofing, insulation, finishes, and kitchen equipment. Exterior improvements will include new covered entries, paving, site utilities, landscaping and a photo voltaic array.

This is only a summary. See entire project documents for full scope of the project.

SECTION 00 23 00

BIDDING REQUIREMENTS SUMMARY

1. PROJECT TITLE:	Corning Veteran's Hall Remodel
2. PROJECT LOCATION:	1620 Solano Street. Corning, California
3. BID OPENING DATE:	December 18, 2025 at 3:00pm
4. BID PLACE:	Tehama County Administration 727 Oak Street, Room #202 Red Bluff, CA 96080
5. NON-MANDATORY PRE BID MEETING: PLACE:	1620 Solano Street, Corning, CA
6. BID SECURITY:	10% of maximum amount of bid
7. CONSTRUCTION TIME PERIOD:	300 Calendar Days
8. LICENSE REQUIREMENTS:	Class B
9. LIQUIDATED DAMAGES:	$500 per day
10. LABOR AND MATERIALS PAYMENT BOND:	100% of the total bid
11. PERFORMANCE BOND:	100% of the total bid
12. PREVAILING WAGE RATES:	Yes
13. BID VALID FOR:	60 Days
14. NON-REFUNDABLE DEPOSIT FOR CONTRACT DOCUMENTS:	$100
15. ESTIMATE OF CONSTRUCTION COSTS:	$5,100,000

16. BUILDERS EXCHANGES ISSUED CONSTRUCTION DOCUMENTS:

Shasta Builders Exchange
5800 Airport Road
Redding, CA 96002
(530) 221-5556
(530) 221-2140 FAX

Valley Contractors Exchange
951 East 8th Street
Chico, CA 95928
(530) 343-1981
(530) 343-3503 FAX

Sacramento Builders Exchange
1331 T Street
Sacramento, CA 95814
(916) 442-8991
(916) 446-3117 FAX

Reed Construction Data
leah.dearce@cmdgroup.com
(770) 209-3396
(678) 680-0698

17. DETERMINATION OF APPARENT LOW BIDDER. Apparent low bid will be based on the amount of the bids listed of the Bid Form with the following criteria:

a. The apparent low bid will be based on the sum of the Base Bid plus Bid Alternates 1, 2 & 3. If no apparent low bid for this criteria is less than or equal to $5,100,000, proceed to Subsection b below.

b. The apparent low bid will be based on the sum of the Base Bid plus Bid Alternates 1 & 2. If no apparent low bid for this criteria is less than or equal to $5,100,000, proceed to Subsection c below.

c. The apparent low bid will be based on the sum of the Base Bid plus Bid Alternates 1. If no apparent low bid for this criteria is less than or equal to $5,100,000, proceed to Subsection d below.

d. The apparent low bid will be based on the Base Bid.

SECTION 00 42 00

PROPOSAL BID FORMS

COUNTY OF TEHAMA

Board of Supervisors
County of Tehama
Red Bluff, CA

Board Members:

The undersigned bidder, _____ in accordance with the Notice to Contractors, hereby proposes and agrees to furnish any and all services necessary to perform all Work required by the Contract Documents for the:

Corning Veteran's Hall Remodel

Including, but not limited to, furnishing all required labor, materials, taxes, permits, insurance, bonds, transportation, scaffolding, equipment, facilities, utilities, and incidentals.

If awarded the Contract, the undersigned hereby agrees that within ten (10) working days after receipt of the Contract from the County, he will sign the Contract in the required form, of which the Notice to Contractors, Instructions to Bidders, Proposal, Bid Forms, Bonds, General and Supplementary Conditions, Drawings, Specifications, and all Addenda issued prior to the opening of bids, are a part.

The undersigned agrees to complete all work required under the Contract within 30 calendar days, and accept in full payment the price named in the Bid Proposal, which is bound herein and made a part of this proposal.

The undersigned declares that he has carefully checked all of the figures submitted on the Bid Forms and understands that the County will not be responsible for errors or omissions on the part of the undersigned in making up this bid.

Bidder hereby certifies that the Bidder has reviewed and understands the insurance coverage requirements and bonding requirements, as specified in the General Conditions, Article 5 – Bonds and Insurance. Should the Bidder be awarded the contract for the work, Bidder further certifies that the Bidder can meet the specified requirements for bonding and insurance, including insurance coverage of the subcontractors, and agrees to name the County of Tehama, its elected officials, officers, and employees as additional insured for the work specified. The undersigned agrees to secure the required insurance and bonds and submit them prior to or concurrent with the return of the signed Contract.

Accompanying this proposal is a "Cashier's Check", "Certified Check" or "Bidder's Bond", as the case may be, in an amount equal to at least ten percent (10%) of the total of the bid.

_____ _____
Name (print) Representing (Firm)

_____
Signature

_____
Title

_____

_____
Business Address

Telephone # _____ Fax # _____

Email Address _____

Taxpayer I.D. No. _____

Contractor's License No._____

Department of Industrial Relations (DIR) Registration No. _____

UEI Number from Sam.gov _____

Corning Veteran's Hall Remodel

INFORMATION REQUIRED OF BIDDERS

The bidder is required to supply the following information.

1. Bid Form

2. Acknowledgement of receipt of Addenda

   Addendum No. _____ Bidder's Initials _____

   Addendum No. _____ Bidder's Initials _____

   Addendum No. _____ Bidder's Initials _____

   Addendum No. _____ Bidder's Initials _____

   Addendum No. _____ Bidder's Initials _____

3. List of Sub-Contractors

4. Bidder's Bond, Cashier's Check or Certified Check – Section 01 43 13

5. Non-Collusion Affidavit – Section 00 45 19

6. Disadvantaged Business and Section 3 Forms – Section 00 42 01. **Submit in a separate sealed envelope.** The information provided in this envelope will not be reviewed as part of the bid proposal. In the event of discrepancies between information provided on these forms and information provided elsewhere in the proposal, the information provided elsewhere in the proposal will be considered the correct response.

   a. Business Enterprise Information Form

   b. Form 1 – Assessment and Certification

   c. Form 2 – Permanent Employees

   d. Form 3 – Qualitative Efforts

   e. Estimated Work Force Breakdown

PROPOSAL FOR

Corning Veteran's Hall Remodel

The undersigned bidder hereby proposes and agrees to furnish any and all labor, materials, taxes, insurance, bonds, transportation, equipment, facilities, utilities, and incidentals for the "Corning Veteran's Hall Remodel" for the sum as listed below.

BASE BID (Lump Sum):	
_____	**$** _____
Total Amount in Words	Total

BID ALTERNATIVES

ADDITIVE ALTERNATE #1 (Lump Sum):	
_____	**$** _____
Total Amount in Words	Total
ADDITIVE ALTERNATE #2 (Lump Sum):	
_____	**$** _____
Total Amount in Words	Total
ADDITIVE ALTERNATE #3 (Lump Sum):	
_____	**$** _____
Total Amount in Words	Total

Bidder_____

Date_____

Corning Veteran's Hall Remodel

LIST OF SUBCONTRACTORS

Pursuant to Public Contract Code 4104, the undersigned bidder shall list the name and location of business of each Subcontractor who will perform work, labor or service to the bidder under this Contract in excess of one-half of one percent (1/2%) of the total amount shown in the bid, and shall also list the item or portions of the Work which will be done by such Subcontractor for any item or portion of Work to be performed.

LIST OF SUBCONTRACTORS:

All blanks below must be completed for each subcontractor. Failure to do so may cause your bid to be declared nonresponsive:

Subcontractor

Name:_____

Location of place of business:_____

License No. _____

DIR No. _____

Work to be done:_____

Subcontractor

Name:_____

Location of place of business:_____

License No. _____

DIR No. _____

Work to be done:_____

Subcontractor

Name:_____

Location of place of business:_____

License No. _____

DIR No. _____

Work to be done:_____

Subcontractor

Name:_____

Location of place of business:_____

License No. _____

DIR No. _____

Work to be done:_____

Subcontractor

Name:_____

Location of place of business:_____

License No. _____

DIR No. _____

Work to be done:_____

Subcontractor

Name:_____

Location of place of business:_____

License No. _____

DIR No. _____

Work to be done:_____

Subcontractor:

Name:_____

Location of place of business:_____

License No. _____

DIR No. _____

Work to be done:_____

No Contractor may perform work on a public works project with a Subcontractor who is ineligible to perform work on a public works project pursuant to Section 1777.1 or 1777.7 of the Labor Code.

COMMUNITY PROJECT FUNDING

Section 3 Manual Requirements & Forms

County of Tehama- Corning Veterans Hall Rehabilitation Project

ADAMS ASHBY GROUP

1000 Lincoln Rd H-212
Yuba City, CA 95991

(916) 449-3944 p
(916) 449-3934 f

BBray@adamsashbygroup.com -Brenda
MWiggins@adamsashbygroup.com -Misti

SECTION 3 ACKNOWLEDGEMENT

The provisions included in this section are by this reference attached to the bid document, contract, and all sub-contracts associated to this contract. The signature provided below acknowledges the references as stated, states understanding, and ensures compliance to the greatest extent feasible. This page and all required forms shall be provided to the compliance officer with original blue ink, wet signatures/valid digital signatures (valid digital signatures will have a time/ date stamp) prior to construction commencing (This is required for General Contractor and **ALL** Sub-Contractors).

Attached	Form	Who	Page
☐	Section 3 Acknowledgement	All Contracts	2
☐	Intent to Comply	All Contracts	17
☐	Estimated Project Work Force Breakdown	Section 3 Triggered	18
☐	**Form 2**- List of Permanent Employees	All Contracts	19
☐	Worker/Targeted Worker/Employer Certification		20
☐	Qualification Document Checklist	All Contracts	21
☐	Business Concern Certification	Section 3 Triggered	22
☐	**Form 3**- Qualitative Efforts	Section 3 Triggered	23-24
Incorporate into all contracts	**Form 4** -Section 3 Clause	Section 3 Triggered	25-26
☐	**Form 5** -Quarterly Compliance Report	Section 3 Triggered	29

At the time of progress payment by the general contractor to the Agency, the following documents shall be submitted by the general contractor to Adams Ashby Group, Inc. for all work performed:

☐	Labor Hours Tracking Form	All Contracts	27-28

By signing below you acknowledge you have read and understand the provisions included in this document, will ensure the provisions are included in all contracts and sub-contracts connected to the project, and shall comply as outlined.

Signature: _____

Printed Name: _____

Company: _____

Date: _____

What is Section 3?

Section 3 is a provision of the Housing and Urban Development (HUD) Act of 1968 that helps foster local economic development, neighborhood improvement, and individual self-sufficiency. The Section 3 program requires that recipients of certain HUD financial assistance, to the greatest extent feasible, provide job training, employment, and contracting opportunities for low- or very low-income residents in connection with projects and activities in their neighborhoods.

Federally Funding Programs including COMMUNITY PROJECT FUNDING and HUD funding through its HOME Investment Partnership Assistance (HOME), Community Development Block Grant (CDBG), Housing Opportunities for Persons with AIDS (HOPWA), Emergency Shelter Grants (ESG), and Neighborhood Stimulus Program (NSP) programs. Allocation of the above funds trigger Section 3 requirements whenever the project creates the needs for new employment, contracting, or training opportunities.

Section 3 projects or activities involve housing construction, rehabilitation (including reduction and abatement of lead-based paint hazards), demolition, or other public construction. Section 3 is triggered when housing and community development financial assistance through HUD programs exceeds $200,000. When financial assistance through the Lead Hazard Control and Healthy Homes program exceeds a threshold of $100,000, Section 3 is triggered for that project.

Economic Opportunities Available Under Section 3

Under Section 3, job training, employment, and contracts may be available. Any employment resulting from these expenditures, including administration, management, clerical support, and construction, is subject to compliance with Section 3. Some example opportunities include:

Accounting
Architecture
Appliance Repair Bookkeeping
Bricklaying Carpentry Carpet
Installation Catering Cement/
Masonry Computer/
Information Demolition
Drywall
Electrical
Elevator Construction
Engineering Fencing
Florists
Heating
Iron Works Janitorial
Landscaping Machine
Operation
Manufacturing
Marketing Painting
Payroll Plastering
Plumbing Printing/
Purchasing Research
Surveying Tile setting
Transportation Word
Processing

Definitions:

Contractor – any entity entering a contract with:

- A recipient to perform work in connection with the expenditure of federal financial assistance or for work in connection with a Section 3 project or
- A subrecipient for work in connection with a Section 3 project.

Construction – the creation of a new or replacement facility, the substantial rehabilitation of an existing facility, or the limited rehabilitation of an existing facility. This includes construction and/or rehabilitation of water and wastewater systems. The cost of acquiring new or replacement equipment may be included in the cost of construction.

Labor Hours – the number of paid hours worked by persons on a Section 3 project.

Low-income person – low-income limits are defined in Section 3(b)(2) of the Housing Act of 1937 and are determined annually by HUD. These limits are typically established at 80 percent of the area median individual income. HUD limits may be obtained from: https://www.huduser.gov/portal/datasets/il.html.

Materials supply contract – a contract entered into solely for the purchase of products or material.

Professional services – non-construction services that require an advanced degree or professional licensing, including but not limited to engineering services, architectural services, legal services, financial consulting, accounting services, and environmental assessment.

Recipient – any entity that receives directly from HUD public housing financial assistance or housing and community development assistance that funds Section 3 projects, including, but not limited to, any State, local government, instrumentality, PHA, or other public agency, public or private nonprofit organization.

Section 3 Business Concern – A business or non-profit business that meets at least one of the following criteria, documented within the last 6-month period:

- At least 51% owned and controlled by low- or very low-income persons;
- Over 75% of the labor hours performed for the business over the prior 3-month period are performed by Section 3 workers; or
- A business at least 51% owned and controlled by current public housing residents or residents who currently live in Section 8-assisted housing.

Section 3 Project – any housing rehabilitation, housing construction, and other public construction project assisted under HUD programs that provide housing and community development financial assistance when the total amount of assistance to the project exceeds $200,000. The threshold is $100,000 where the assistance is from the Lead Hazard Control and Healthy Homes programs, the Lead-Based Paint Poisoning Prevention Act, and the Residential Lead-Based Paint Hazard Reduction Act of 1992.

Section 3 Worker – any worker who currently fits, or when hired within the last 5 years fit, at least one of the following categories, as documented:

- The worker's income for the previous or annualized calendar year is below the income limit established by HUD (the worker is either low- or very low-income)
- The worker is employed by a Section 3 Business Concern
- The worker is a YouthBuild participant

Service Area/Neighborhood of the project – an area within 1 mile of the Section 3 project or, if fewer than 5,000 people live within one mile of a Section 3 project, within a circle centered on the Section 3 project that is sufficient to encompass a population of 5,000 people according to the most recent U.S. Census.

Subcontractor – any entity (other than a person who is an employee of the contractor) which has a contract with a contractor to undertake a portion of the contractor's obligation for the performance of work generated by the expenditure of Section 3 Covered Assistance or arising in connection with a Section 3 Covered Project.

Subrecipient – the local government or organization awarded COMMUNITY PROJECT FUNDING, HOME, CDBG, HOPWA, ESG or NSP funds for an activity. The subrecipient may commonly be referred to as the "grantee" or the
"community" over the course of the activity.

Targeted Section 3 Worker – any worker who meets at least one of the following criteria:

- Is employed by a Section 3 Business Concern or
- Currently fits or when hired fit at least one of the following categories, as documented within the past 5 years:
  - Living within the service area or the neighborhood of the project, as defined in 24 CFR § 75.5
  - A YouthBuild participant

Very Low-Income Person – very low-income limits are defined in Section 3(b)(2) of the Housing Act of 1937 and are determined annually by HUD. These limits are typically established at 50 percent of the area median individual income. HUD income limits may be obtained from:
https://www.huduser.gov/portal/datasets/il.html.

YouthBuild – a community-based pre-apprenticeship program that provides job training and educational opportunities for at-risk youth ages 16-24 who have previously dropped out of high school. The program was created under the Workforce Innovation and Opportunity Act (29 U.S.C. 3226). More information can be found here:
https://www.dol.gov/agencies/eta/youth/youthbuild.

Section 3 Compliance

HUD's regulations for implementing Section 3 mandates can be found at 24 CFR Part 75. These administrative rules establish the requirements to be followed to ensure the objectives of Section 3 are met. Federal rules do not require grant recipients to contract or subcontract with a Section 3 business concern, nor do the rules require hiring of Section 3 workers. However, grant recipients must be able to demonstrate that, where possible, contracting, employment, and training opportunities were made available to workers and businesses meeting Section 3 designation criteria.

Applicability and Threshold

Per 24 CFR § 75.3, Section 3 applicability is determined by meeting the requirements of three criteria:

1. The project is funded in whole or in part by HUD Community Planning (CPD) funding.
2. The funding is used for one of the following types of projects:
    - Housing rehabilitation (including reduction and abatement of lead-based paint hazards, but excluding routine maintenance, repair, and replacement)
    - Housing construction
    - Other public construction (includes, but not limited to, construction of buildings, facilities, and infrastructure such as water, wastewater system, roadways, and drainage)
3. The total amount of the assistance cost of the project exceeds $200,000, or $100,000 for a lead-based paint project.

If a project does not meet all three of the above criteria, Section 3 is not applicable. Additionally, Section 3 is determined at the project level, which "is the site or sites together with any building(s) and improvements located on the site(s) that are under common ownership, management, and financing". If a local government or organization undertakes multiple projects that include federal funding, but are unrelated, Section 3 applicability is determined for each project.

Section 3 does not apply to all project types. The following types of projects are specifically exempt from complying with Section 3 requirements:

1. Contracts for materials.
2. Contracts for professional services (engineering, architecture, and non-construction services that require an advanced degree or professional licensing).
3. Procurement of equipment not related to housing rehabilitation, housing construction, or other public facilities construction, including fire trucks, ambulances, etc.

However, recipients who undertake projects that are not subject to Section 3 are encouraged to consider ways to support the purpose of Section 3.

Employment, Training, and Contracting Requirements

For qualifying projects that receive federal assistance, Section 3 has requirements pertaining to employment and training. To the greatest extent feasible, and consistent with existing Federal, state, and local laws and regulations (24 CFR §§ 75.9 & 75.19), recipients covered by this subpart shall ensure that employment and training opportunities in connection with Section 3 projects are provided to Section 3 workers within the metropolitan area (or non-metropolitan county) in which the project is located.

Whenever possible, priority for opportunities and training should be given to:

To the greatest extent feasible, and consistent with Federal, state, and local laws and regulations (24 CFR §§ 75.9 & 75.19), recipients covered in this subpart shall ensure contracts for work awarded for Section 3 projects are provided to business concerns that provide economic opportunities to Section 3 workers residing within the metropolitan area (or non-metropolitan county) in which the project is located.

When feasible, priority for contracting opportunities should be awarded to:

- Section 3 business concerns that provide opportunities to Section 3 workers residing within the sevice area or the neighborhood of the project, and
- YouthBuild pograms

All sub-recipients, contractors, and subcontractors must meet the above requirements, regardless of whether Section 3 language is included in recipient or sub-recipient agreements, programs regulatory agreements, or contracts.

Sub-recipients/Grantees receiving Federal funds must include language applying Section 3 in any agreement or contract for a Section 3 project.

Section 3 and Targeted Section 3 Workers

To meet the Section 3 reporting requirements, all workers at the project must be classified as one of 3 worker categories – report the most restrictive category that is appropriate for an individual worker:



All individuals performing applicable work / labor hours for the Federally funded project that do not meet one of the Section 3 designations are reported only under the "All Workers" category.

Criteria for Section 3 Worker Designation

To comply with Section 3 reporting requirements, the grant recipient must determine whether each individual performing construction or administrative work on the project meets the criteria for a Section 3 Worker. A Section 3 Worker is any worker who currently, or when hired by the current employer within the past five years, fits at least one of the following categories:

- The worker's individual income for the previous or annualized calendar year is below the income limit published annually by HUD.
  NOTE: Income of family members other than the employee are excluded from this determination.
- The worker is employed by a Section 3 business concern.
- The worker is a YouthBuild participant.

Criteria for Targeted Section 3 Worker Designation

The Targeted Section 3 Worker is a worker that is:

- Employed by a Section 3 business.
- Currently fits or when hired fit in at least one of the following categories, as documented within the last five years:
  - Low- or very low-income worker living within the service area of the project. The service area is within a one-mile radius of the Section 3 project. If fewer than 5,000 people live within that one-mile radius, the circle may be expanded outward until that population is reached.
  - A YouthBuild participant.

All Targeted Section 3 Workers are also considered Section 3 Workers. When comparing the two definitions above, the only difference between a Section 3 Worker and a Targeted Section 3 Worker lies in how close in proximity the worker resides to the Section 3 project.

The status of workers on the Section 3 project will be determined by one of the following methods:

1. Worker income certification: The use of certification forms provided to contractors and subcontractors working on the project. Each worker on the project must complete the provided certification form to be kept in the grant record for reference when tracking and aggregating labor hours worked. One form will be provided for a Section 3 Worker/ Targeted Worker Certification (pg.21-22).

2. Worker is employed by a Section 3 Business Concern: The contractor or subcontractor can provide documentation that it qualifies as a Section 3 Business Concern (pg.23). All employees of a qualifying business will be considered Section 3 Workers.

3. Worker certification of participation in a means-tested program such as public housing or Section 8-assisted housing.

4. Certification from a public housing authority (PHA), or the owner or property manager of project-based Section 8-assisted housing, or the administrator of tenant-based Section 8-assisted housing that the worker is a participant in one of their programs.

5. Worker is a YouthBuild participant: Verifiable documentation must be provided by the worker or the employer showing the worker is participating in a YouthBuild program.

6. Employer wage records: The employer can provide certified documentation that the worker's income from that employer is below the income limit for the corresponding area median income when based on an employer's calculation of what the worker's wage rate would translate to if annualized on a full-time basis.

Section 3 Service Area

To correctly identify Targeted Section 3 Workers, you must first confirm the Section 3 Service Area(**A service area map is provided on page 30)**. A Section 3 Service Area for a project is determined as follows:

- Identify the project site. For infrastructure projects, the project site is the area included in the Environmental Review project description. The center point of this project is the basis for the Section 3 Service Area.
- Identify a circle with a one-mile radius, with the project site central point as the origin.
- Calculate the population that resides within the one-mile circle. If it is less than 5,000 people (according to the most recent U.S. Census), then aggregate census block group geographies totaling a minimum of 5,000 persons that both:
    - Surrounds all components of the project site, AND
    - Most closely approximates a circle shape.

Criteria for Section 3 Business Designation

The Section 3 Final Rule has changed the definition of a Section 3 Business Concern to meet one of the following criteria:

- It is at least 51% owned and controlled by low- or very low-income persons;
- Over 75% of the labor hours performed for the business over the previous three-month period are performed by Section 3 Workers; or
- It is a business at least 51% owned and controlled by current public housing residents or residents who currently live in Section 8-assisted housing.

Contractors or subcontractors who wish to be identified as a Section 3 Business must complete the Section 3 Business Self-Certification form and provide requested backup documentation. Documentation of Section 3 status can also be met by inclusion on any list or database published by HUD reporting Section 3 status.

Section 3 Business status will be reported once for each contract for services. Once a business is determined to be a Section 3 Business, the designation will remain in effect for the life of the contractor for services. Records supporting this status must be made available upon request to HUD, or other state and federal authorized officials.

For construction contractor certified payroll reports, HUD requires the first payroll on which each employee appears to include the employee's name and an individually identifying number. Afterward, the identifying number does not need to be reported unless it is necessary to distinguish between employees.

NOTE: Section 3 Businesses may only be selected in accordance with procurement standards including price, ability, and willingness to comply with program requirements to be considered the lowest responsible bidders on contracting opportunities. Grant recipients should make every effort to ensure that Section 3 Businesses are able to effectively participate in the opportunity. Contractors and others should direct their efforts to award subcontracting opportunities generated from the expenditure of housing and community development financial assistance to Section 3 Businesses.

Establishing Section 3 Status	
A Section 3 Business Concern Status	**A Section 3 Worker Status**
Businesses verify their status as a Section 3 Business Concern at the time the contract is awarded. Documentation proving status must be provided within 6 months.	Workers are established as Section 3 Workers or Targeted Section 3 Workers at either the date of initial hire/contract or Employee Certification date.
Once verified, a Section 3 Business Concern maintains its Section 3 status for as long as it continues to meet the definition. (24 CFR § 75.5)	Established Section 3 Workers or Targeted Section 3 Workers may count their labor hours for five years from the date used to establish their status.*
Section 3 defers to local, state, and other federal rules and regulations. (24 CFR §§ 75.9 & 75.19)	Workers may re-establish their status as a Section 3 Worker or Targeted Section 3 Worker at the end of the five-year period.
* Do not look back prior to the effective date of the New Rule, November 30,2020.	

Determining Income Levels

Low income is defined as 80% or below the median income of that area.
Very low income is defined as 50% or below the median income of that area.

Annualized Income Formula:

Base rate of pay $_____ x2080=_____

Please see below the current income limits for project location:

2024 Section 3 Income Limit		
County of: Tehama 1 Person =	Low $49,250	Very Low $30,800

Benchmarks and Minimum Numerical Goals

HUD has established benchmarks for labor hours worked for both Section 3 Workers and Targeted Section 3 Workers for qualifying Section 3 projects as part of the revised Section 3 rule:

- **Section 3 Workers = 25% of total labor hours**
- **Targeted Section 3 Workers = 5% of total labor hours**

Targeted Section 3 Workers are a subset of Section 3 Workers and any labor hours counted toward the total for Targeted Section 3 Workers will also count toward the total for Section 3 Workers.

HUD considers all sub-recipients who meet or exceed both benchmarks for Section 3 Workers and Targeted Section Workers to be in compliance. If a sub-recipient is unable to meet the benchmarks, the sub-recipient must report on the qualitative nature of its activities and those its contractors and subcontractors pursued. Such **qualitative efforts** may, for example, include but are not limited to the following:

1. Engaged in outreach efforts to generate job applicants who are Targeted Section 3 Workers.
2. Provided technical assistance to help Section 3 Workers compete for jobs (e.g. resume assistance, coaching, etc.).
3. Provided training or apprenticeship opportunities.
4. Directed Section 3 Workers to obtain financial literacy training and/or coaching.
5. Assisted or connected Section 3 Workers with assistance in seeking employment by helping them prepare for interviews, connecting residents to job placement services, or pointed them towards job fairs.
6. Provided or referred Section 3 Workers to services supporting work readiness and retention (e.g., work readiness activities, interview clothing, test fees, transportation, childcare).
7. Engaged in outreach efforts to identify and secure bids from Section 3 Business Concerns.
8. Hosted job fairs.
9. Divided contracts into smaller jobs to facilitate participation by Section 3 Business Concerns.
10. Provided technical assistance to help Section 3 Business Concerns understand and bid on contracts.
11. Provided application assistance for attendance at a community college, a four-year educational institution, or vocational/technical training.
12. Provided bonding assistance, guarantees, or other efforts to support viable bids from Section 3 Business Concerns.
13. Contacted business assistance agencies, minority contractors' associations, and community organizations to inform them of contracting opportunities and request their assistance in identifying Section 3 Business Concerns.
14. Provided written notice to all known Section 3 Business Concerns of the contracting opportunities. The notice should be in sufficient time to allow Section 3 Business Concerns to respond to the bid invitation or request for proposal.
15. Used the services and assistance of the U.S. Small Business Administration and the Minority Business Development Agency of the U.S. Department of Commerce (http://www.mbda.gov/)

Reporting

For Section 3 covered contracts, contractors must submit the Section 3 Labor Hours Tracking Form (pg. 28-29) on a weekly basis and the Section 3 Year-End Report should be submitted annually. The information required includes:

- The total number of labor hours worked
- The total number of labor hours worked by Section 3 Workers
- The total number of labor hours worked by Targeted Section 3 Workers
- The percentage of labor hours worked by Section 3 Workers
- The percentage of labor hours worked by Targeted Section 3 Workers
- If benchmarks are unmet, qualitative efforts and explanation of those efforts

1. **Pay Request Reporting**
   a. Contractors are required to submit a labor hours report (pg. 28-29) with each payroll.

2. **Annual Reporting**
   a. Once a year, contractors must submit a final Section 3 cumulative report for the program year.
   b. Upon completion of a project, a final review will be conducted of the project's overall performance and compliance.
   c. The Section 3 data will be submitted to HUD/HCD for the reporting period.

Responsibilities

1. Design and implement procedures to comply with the requirements of Section 3. Create forms and manuals to maintain and verify compliance. Ensure contractor and subcontractor awareness of and compliance with Section 3 benchmarks and responsibilities.
2. Verify Section 3 Workers, Targeted Section 3 Workers, and Section 3 Business Concerns (pg. 21-23).
3. Facilitate compliance among developers and contractors through pre-construction meetings.
4. Provide contractors with resources to locate certified Section 3 Workers and Section 3 Businesses.

5. Incorporate Section 3 Clause (Form5, pg. 26-27) into all contracts.
6. Review funding applications for Section 3 applicability, capacity, and appropriate planning.
7. Prior to award of construction contract, require submittal of Intent to Comply (pg. 17) and current staff list (Form 2, pg.18) from all contractors scheduled for project.
8. Check scheduled contractors and subcontractors against the federal Debarment list (www.sam.gov).
9. Collect Section 3 Compliance Reports/Labor Hours Tracking Form (pg. 28-29) from all Section 3 Covered Projects.
10. Document files for compliance efforts, including records of job vacancies, solicitation for bids or proposals, selection materials, and contracts.

Subrecipient – Developer – Contractor – Subcontractor Responsibilities

Section 3 applies to all projects that are receiving federal funding in excess of $200,000 (or $100,000 for lead-abatement projects). Sub-recipients, developers, contractors, or subcontractors that receive contracts with federal funding are required to comply with the Section 3 regulations. Subrecipients, developers, contractors, and subcontractors are responsible for communicating Section 3 information and regulations to everyone involved in the project. Responsibilities of the sub-recipient/developer/contractor/subcontractor include the following:

1. Notification of Section 3 opportunity shall be advertised with one or more of the following:
    - News paper publication
    - Job training and placement agencies
    - Previously funded affordable housing sites
    - Local union halls
    - List of certified Section 3 Workers and Section 3 Businesses
    - Small business development agencies

2. Incorporate Section 3 Clause (Form 4, pg. 26-27) into all contracts.

3. Ensure subcontractors are aware of Section 3 requirements and responsibilities.

4. Certify Section 3 Workers, Targeted Section 3 Workers, and Section 3 Business Concerns (See Pages 20).

5. Attend pre-construction meetings.

6. Prior to award of construction contract, submit Intent to Comply (pg. 17) and current staff list (Form 2, pg.18) for Prime Contractor.

7. Submit Section 3 labor hours tracking with each payroll (pg 28-29).

8. Document files for compliance efforts including records of job vacancies, solicitation for bids or proposals, selection materials, and contracts. Maintain records for a minimum of five years.

9. If reporting indicates that the contractor has not met the Section 3 benchmarks described in § 75.23, the contractor must report the qualitative efforts pursued such as engaging in outreach efforts to generate Section 3 Workers, providing training or apprenticeship opportunities, engaging in outreach efforts to identify and secure bids from Section 3 business concerns, and promoting the use of business registries designed to create opportunities for disadvantaged and small businesses.

Complaints

Per §75.33, complaints alleging failure of compliance with Section 3 may report to the HUD program office responsible for the Section 3 project (https://www.hud.gov/), or to the local HUD field office.

Region IX HUD Local Field Office

San Francisco Regional Office
One Sansome Street, Suite 1200
San Francisco, CA 94104
415-489-6400
CA_Webmaster@hud.gov

HUD Washington

Assistant Secretary, Fair Housing and Equal Opportunity Office of Economic Opportunity
Room 5100, Dept. of HUD
451 Seventh Street, SW
Washington, DC 20410
202-708-1112

FAQs

Does a business have to be incorporated to be considered a Section 3 eligible business?

No. A Section 3 business concern can be any type of business, such as a sole proprietorship, partnership, or a corporation, properly licensed and meeting all legal requirements to perform the contract under consideration.

What recordkeeping responsibilities do contractors and subcontractors have if they receive Section 3 covered contracts?

Contractors and subcontractors should maintain and provide any documentation that will assist in demonstrating Section 3 compliance to HUD including documentation that shows hours worked by all workers, Section 3 workers, Targeted Section 3 workers, and any qualitative efforts to comply with Section 3. Examples of documentation can be found in 24 CFR § 75.31 (https://www.ecfr.gov/cgi-bin/retrieveECFR?n=pt24.1.75#se24.1.75_131).

What if my company does not meet all benchmark goals for employment or contracting?

If reporting indicates the company has not met the Section 3 benchmarks, the company should report on the qualitative nature of its activities such as those listed on pages 11 of this manual.

Can a nonprofit organization be considered a business concern for the purposes of Section 3?

Yes. A nonprofit organization can be a business concern. Nonprofit organizations must meet the criteria of a Section 3 business concern as defined in 24 CFR § 75.5 in order to receive Section 3 preference.

Can contracting with a Minority Business Enterprise (MBE) or a Women Business Enterprise (WBE) count towards Section 3 benchmarks?

It depends. Section 3 is race and gender neutral. Only Minority Business Enterprises (MBEs)/Women Business Enterprises (WBE) that meet the eligibility criteria as a Section 3 business concern set forth in the regulation can be counted towards the Section 3 labor hour calculation.

Do Section 3 requirements apply to material only contracts?

No. Section 3 does not apply to material only contracts or those that do not require any labor. For example, a contract for office or janitorial supplies would not be covered by Section 3. In this example, Section 3 would be encouraged, but not required. However, a contract to replace windows that includes the removal of existing windows, and the installation of new windows would be covered due to the involvement of labor.

Are Section 3 workers or business concerns guaranteed employment or contracting opportunities under Section 3? Section 3 is not an entitlement program; therefore, employment and contracts are not guaranteed. Low- and Very Low-Income individuals and Section 3 business concerns must be able to demonstrate that they have the ability or capacity to perform the specific job or successfully complete the contract that they are seeking.

What documentation must be maintained by contractors and subcontractors certifying that low- and very low-income individuals and business concerns meet the regulatory definitions under Section 3?

There are many ways a worker can be certified as either a Section 3 Worker or Targeted Section 3 Worker under 24 CFR Part 75. Please see pages 7-9 of this manual.

Will there be changes to the benchmark requirements?

The Secretary of HUD is required in the Benchmark Notice published in the Federal Register to review and update the Benchmarks by Federal Register no less frequently than once every three years.

If a project is funded with non-HUD assistance, do the requirements of Section 3 still apply?

Section 3 applies to projects that are fully or partially funded with HUD financial assistance. Projects that are financed with state, local, or private matching or leveraged funds used in conjunction with HUD funds are covered by Section 3 if the amount of HUD funding for the project exceeds $200,000 (or $100,000 for a lead-abatement project).

Are developers, contractors, and subcontractors required to provide long-term employment opportunities, and not simply seasonal or temporary employment?

Developers, contractors, and subcontractors are required, to the greatest extent feasible, to direct employment opportunities to low- and very low-income persons, including seasonal and temporary opportunities. Benchmark goals include the calculation of all Section 3 Worker and Targeted Section 3 Worker labor hours as a percentage of all labor hours worked on a project. Developers, contractors, and subcontractors are encouraged to provide long-term employment to ensure that they meet the benchmark goals.

Are all public housing residents considered Section 3 Workers regardless of their income?

No. To qualify as a Section 3 Worker, an individual must meet one of the following criteria:

1. The worker's income for the previous or annualized calendar year is below the income limit established by HUD;
2. The worker is employed by a Section 3 business concern; or
3. The worker is a YouthBuild participant.

Do the benchmark requirements only count toward new hires?

No. The rule does not apply to only new hires, but if someone is currently on staff and qualifies as a Section 3 resident, they will need to re-certify as either a Section 3 Worker or a Targeted Section 3 Worker under 24 CFR part 75.

Intent To Comply
Compliance Certification

To be completed and returned by all Contractors and Sub-Contractors.

Project Name: _____ Developer/Owner: _____

Contractor Name: _____

Contractor Address: _____

Contact Person: _____ Phone: _____ Email: _____

Contract Amount ($): _____ Date of Contract: _____

The undersigned owner and general contractor of the above-referenced project is committed to comply with the Section 3 Act and Section 3 regulations. We will work with the owner and the general contractor to ensure compliance, to the greatest extent feasible, through the employment of Section 3 Workers and Targeted Section 3 Workers. Furthermore, the owner hereby agrees to implement at least the following actions directed towards employing Section 3 Workers and Targeted Section 3 Workers:

- The owner or general contractor must submit the Section 3 Year End Monitoring Report by July 10th of each fiscal year.
- The general contractor and subcontractors must submit Labor Hours Tracking Form on all Section 3 covered projects.
- The owner or general contractor shall maintain comprehensive documentation of their Section 3 outreach efforts and implementation activities. Section 3 files should be clearly maintained and be available for review.
- The owner and general contractor will make best efforts to ensure that all Section 3 Business Concerns, and Targeted Section 3 Workers within the Service Area are notified of pending opportunities.
- The owner and general contractor will ensure all subcontractors are aware of their obligation to meet Section 3 benchmarks laid out in this Section 3 Guidance Manual. Subcontractors will consult with the general contractor regarding questions and reporting.
- The owner or general contractor understands that progress and/or final payments may be withheld until Section 3 compliance is met.

We the undersigned, have read and fully agree to this Section 3 Compliance Certification, and become party to the full implementation of this program.

Contractor/Sub-Contractor: _____

Signature: _____

Title: _____

Date: _____

Federal Section 3
Estimated Project Work Force Breakdown

This document must be submitted by ALL Sub-Contractors

Job Category	Total Estimated Positions Needed for Project	No. Positions Occupied by Permanent Employees	No. of Vacant Positions	No. of Positions to be filled with Section 3 and/or Targeted Section 3 workers and their estimated hiring date.
Supervisor				
Professional				
Technical				
Office/Cleric.				
Trade				
Journeyman				
Apprentices				
Trainees				
Others				
Trade				
Journeyman				
Apprentices				
Trainees				
Other				
TOTAL:	0	0	0	0

Section 3 Resident:
Individuals residing within the Section 3 Area whose family income does not exceed 80% of the median income in the Metropolitan Statistical Area or the county if not within a MSA in which the Section 3-covered project is located. See attached income schedule.

_____
Company

_____
Project

_____
Project Number

Person Completing Form: _____

Authorized Signature _____ Date: _____

The employment and training component of Section 3 applies to the prime contractor and all subcontractors providing construction services or professional services to the Federally Funded programs. It is the responsibility of the Prime Contractor to enforce these same requirements within any subcontracts.

To be in compliance with HUD's/HCD's new Section 3 benchmarks, 25% of total labor hours must be Section 3 Workers and 5% of total labor hours must be Targeted Section 3 workers. Please note the Section 3 workers and Targeted Section 3 Workers must meet the minimum qualifications for the available job.

Federal Section 3
FORM 2-List of Permanent Employees

This form is required for all **Section 3-triggered** projects (over $200,000) and must be submitted prior to work commencing or with application for funding and again with the final Section 3 compliance report.

Project Name	Contract Execution Date	Construction Start Date	Today's Date

Please list all current permanent employees (both full and part-time) employed by your company (or local/regional office). Use additional sheets as necessary. A computer-generated employee registry can be provided in lieu of this form if it includes the worker's name, employer, job category, hire date and indicates Section 3/targeted Section 3 status.

No.	Name of Worker	Employer	Job Classification/ Trade	Section 3 Worker (Y/N)	Targeted Section 3 Worker Y/N	Hire Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

Please note that your business may be eligible for Section 3 Business certification if at least 75% of your labor hours performed on all contracts over the past three-month period were performed by employees who meet one of the following categories below:

- The worker lives within one mile of the Section 3 project (or, if fewer than 5,000 people live within one mile of the Section 3 project, within a circle centered on the Section 3 project that is sufficient to encompass a population of 5,000 people according to the most recent U.S. Census);
- The worker is a HUD YouthBuild participant; or
- The worker's income for the previous or annualized calendar year is below 80% of the current area median income for the area in which the worker resides. (Use the worker's annual gross income based on AMI for a single-person household.) HUD income limits can be found at https://www.huduser.gov/portal/datasets/il.html.)

SECTION 3 WORKER AND TARGETED SECTION 3 WORKER CERTIFICATION

This project is subject to Section 3 of the HUD Act of 1968 and its associated regulations, 24 CFR Part 75. The information below must be collected and provided for all employees on-site to demonstrate compliance with meeting benchmark goals.

☐ NA-No Section 3 Workers **TO BE COMPLETED BY EMPLOYER -or- WORKER**

WORKER INFORMATION

1. Name: _____

Address: _____ Email: _____

City: _____ Zip Code: _____ Phone Number: _____

2. **Please view the *Official State Income Limits*.** Check to see i f the worker's Gross Annual Income (based on the wages paid or their annual income calculated on an annualized process) is **AT/BELOW or ABOVE** t he amount listed for the county the ***WORKER RESIDES***. Thank you for taking the time to fill this out.

Annualized Income Formula: Base rate of pay $_____ x2080=_____

Low-Income Maximum (80% Area Median Income)				
Employee County of Residence/ Income Limit:	**Current WORKER income (annualized) is At/Below or Above**		**Worker's Income within Past 5 Years or at Time of Hire was At/Below or Above**	
	At/Below	**Above**	**At/Below**	**Above**
$	☐	☐	☐	☐

4. Are they or were they a YouthBuild Participant within a 5-year window beginning 11/30/2020?
Yes☐ No☐ Unknown☐

5. Are they or were they a resident of public housing within a 5-year window beginning 11/30/2020?
Yes☐ No☐ Unknown☐

6. Are they or were they a resident of other public housing projects or Section 8-assisted housing within a five year window beginning 11/30/2020? Yes☐ No☐ Unknown☐

7. Do they live within one mile of the service area/neighborhood of this project? Yes☐ No☐

I affirm that the above statements are true, complete, and correct to the best of my knowledge and belief.

Worker Signature: _____ **Date:** _____

EMPLOYER INFORMATION

Company Name: _____

Is the company a Section 3 Business Concern? Yes☐ No☐

Defined as at least 51% owned and controlled by low- or very low-income persons;
OR over 75% of labor hours for the business over the prior 3-month period are performed by Section 3 workers;
OR 51% or more owned and controlled by current residents of public housing or Section 8-assisted housing.

Employee Job Classification: _____ Employee Hire Date: _____
Project Name: _____ Contract Award Date: _____
Name/Title: _____

Signature: _____ Date: _____

Federal Section 3

Qualification Documentation Checklist

Contractors and subcontractors must maintain documentation to ensure the workers meet the definition of a Section 3 Worker or a Targeted Section 3 Worker, at the time of hire or the first reporting period. Please check off documents provided:

For a worker to qualify as a Section 3 Worker, ONE of the following must be maintained:

- ☐ A worker's self-certification that their income is below the income limit for the prior calendar year;
- ☐ A worker's self-certification of participation in a means-tested program such as public housing or Section 8-assisted housing;
- ☐ Certification from a PHA (Public Housing Authority), or the owner or property manager of project-based Section 8-assisted housing, or the administrator of tenant-based Section 8-assisted housing that the worker is a participant in one of their programs;
- ☐ An employer's certification that the worker's income from that employer is below the income limit when based on the employer's calculation of what the worker's wage rate would translate to if annualized on a full-time basis; or
- ☐ An employer's certification that the worker is employed by a Section 3 business concern.

For a worker to qualify as a Targeted Section 3 Worker, ONE of the following must be maintained:

- ☐ An employer's confirmation that a worker's residence is within one mile of the work site, or if fewer than 5,000 people live within one mile of a work site, within a circle centered on the work site that is sufficient to encompass a population of 5,000 people according to the most recent U.S. Census;
- ☐ An employer's certification that the worker is employed by a Section 3 business concern; or
- ☐ A worker's self-certification that the worker is a YouthBuild participant.

A Section 3 business concern means meeting ONE of the following criteria, documented within the last six-month period:

- ☐ Proof that the business is at least 51 percent owned and controlled by low- or very low-income persons;
- ☐ Proof that over 75 percent of the labor hours performed for the business over the prior three-month period are performed by Section 3 Workers; or
- ☐ Proof that the business is at least 51 percent owned and controlled by current public housing residents or residents who currently live in Section 8-assisted housing.

Federal Section 3

Business Concern Certification

To self-certify as a Section 3 Business Concern, per 24 CFR § 75, the company or firm must meet **at least one** of the categories below. Supporting documentation must be provided with this form to be confirmed as a Section 3 Business.

Please read the following statements and **check all that apply to your business.**

Check if Applies	Section 3 Business Category	Additional Required Data
☐	51% or more of he business is owned by low- or very low-income persons.	Proof of ownership showing all owners and their percentages and a completed Section 3 Business Owner Self-Certification form for all low- and very low-income owners.
☐	75% of the labor hours performed for the business over the prior 3 month period were performed by Section 3 workers.	Provide the last 90 days full payrolls for the entire company. Provide a list of employees who worked the last 90 days with the total hours worked for each employee and indication of which employees are Section 3 Workers.
☐	At least 51% owned and controlled by current residents of public housing or Section 8-assisted housing.	Proof of ownership showing all owners and their percentages and a documentation of residence in public housing or a Section 8 unit.
☐	None of the above apply to this business.	

I affirm that the above statements are true, complete, and correct to the best of my knowledge and belief. Any false statements made knowingly and willfully may subject the signer to penalties under Section 1010 of Title 18 of the United States Code.

_____ _____

Authorized Signature Date

_____ _____

Printed Name Title

Business Name: _____

Business Address: _____

Telephone Number: _____ Type of Business (Check One):

☐ Corporation

☐ Sole Proprietorship

☐ Partnership

☐ Joint Venture

County or Metropolitan Service Area (MSA).
Where business is Located: _____

Business Services (list): _____

Federal Section 3

FORM 3-DOCUMENTATION OF QUALITATIVE EFFORTS

This form is required for all **Section 3-triggered** projects (over $200,000) and must be submitted with bid or application for funding, as well as with all quarterly or final compliance reports that indicate numeric goals were not met. Please fill out this form completely. Attach additional pages if needed.

Project Name	Contract Execution Date	Construction Start Date	Today's Date

1. Describe all efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, to Section 3 workers. Attach additional pages if needed.

Attach supporting documentation such as:

- Copies of all publications, notices, pictures of posted notices, and other outreach materials.
- List of all Section 3 workers that responded to your outreach efforts (e.g., submitted job applications, phone logs, etc.); were any of them hired? If not, please explain why.
- If not currently hiring and later in the project period end up needing to hire please explain the intended method of filling the position/positions.

2. Describe all efforts made to notify Section 3 businesses of any subcontracting opportunities generated by HUD financial assistance for this project, to the greatest extent feasible. Attach additional pages if needed.

Attach supporting documentation such as:

- Section 3 Business List used in solicitation.
- List of Section 3 business included in solicitation and documentation of efforts (emails, letters, phone, logs, etc.).
- List of Section 3 businesses that responded to your solicitation and/or outreach efforts; were any of them hired? If not, please explain why.
- Copies of all publications, notices, pictures of posted notices, and any other outreach material utilized.

FORM 3-DOCUMENTATION OF QUALITATIVE EFFORTS

(Continued)

3. Describe all additional qualitative efforts made to comply with Section 3 requirements. See below for examples. Attach all applicable supporting documentation.

4. If there are employment opportunities associated with your project, include a draft of the proposed signage. Section 3 signage should be posted at the construction site. Signage must be large enough to be visible from the street. The sign must (a) identify the name of the project, (b) state the project is a HUD Section 3 Project, and (c) include the name, phone number and email address of an appropriate point of contact regarding employment opportunities.

Examples of Qualitative Efforts

- Engaged in outreach efforts to generate job applicants who are Targeted Section 3 Workers. *https://northstatejobs.com/post-a-job/*
- Provided technical assistance to help Section 3 Workers compete for jobs (e.g. resume assistance, coaching, etc.).
- Provided training or apprenticeship opportunities.
- Directed Section 3 Workers to obtain financial literacy training and/or coaching.
- Assisted or connected Section 3 Workers with assistance in seeking employment by helping them prepare for interviews, connecting residents to job placement services, or pointed them towards job fairs.
- Provided or referred Section 3 Workers to services supporting work readiness and retention (e.g., work readiness activities, interview clothing, test fees, transportation, childcare).
- Engaged in outreach efforts to identify and secure bids from Section 3 Business Concerns.
- Hosted job fairs.
- Divided contracts into smaller jobs to facilitate participation by Section 3 Business Concerns.
- Provided technical assistance to help Section 3 Business Concerns understand and bid on contracts.
- Provided application assistance for attendance at a community college, a four-year educational institution, or vocational/technical training.
- Provided bonding assistance, guarantees, or other efforts to support viable bids from Section 3 Business Concerns.
- Contacted business assistance agencies, minority contractors' associations, and community organizations to inform them of contracting opportunities and request their assistance in identifying Section 3 Business Concerns.
- Provided written notice to all known Section 3 Business Concerns of the contracting opportunities. The notice should be in sufficient time to allow Section 3 Business Concerns to respond to the bid invitation or request for proposal.
- Used the services and assistance of the U.S. Small Business Administration and the Minority Business Development Agency of the U.S. Department of Commerce *https://californiaucp.dbesystem.com/ https://dsbs.sba.gov/search/dsp_dsbs.cfm*

Federal Section 3

Form 4-Section 3 Clause

All Section 3 covered contracts shall include the following clause (referred to as the Section 3 Clause).

A. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3). The purpose of Section 3 is to ensure that economic opportunities, most importantly employment, generated by certain HUD financial assistance shall be directed to low- and very low-income persons, particularly those who are recipients of government assistance for housing or residents of the community in which the Federal assistance is spent.

B. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 75, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 75 regulations.

C. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this Section 3 clause and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

D. The contractor agrees to engage in qualitative efforts including but not limited to:

   a. Engaging in outreach efforts to generate job applicants who are Targeted Section 3 Workers.
   b. Providing training or apprenticeship opportunities.
   c. Providing or referring Section 3 Workers to services supporting work readiness and retention (e.g., work readiness activities, interview clothing, test fees, transportation, childcare).
   d. Engaging in outreach efforts to identify and secure bids from Section 3 business concerns.
   e. Promoting the use of business registries designed to create opportunities for disadvantaged and small businesses.
   f. Engaging in outreach and referrals with the state one-stop system of the workforce Innovation and Opportunity Act.

E. The contractor agrees to include this Section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 75, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 75. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 75.

F. The contractor must meet the requirements of 24 CFR part 75.19, regardless of whether Section 3 language is included in agreements, program regulatory agreements, or contracts. these requirements include:

Federal Section 3

Form 4-Section 3 Clause
(Continued)

a. Employment and Training

i. To the greatest extent feasible, and consistent with existing Federal, state, and local laws and regulations, contractors covered by this subpart will ensure that employment and training opportunities arising in connection with Section 3 projects are provided to Section 3 Workers within the metropolitan area (or nonmetropolitan county) in which the project is located.

ii. Where feasible, priority for opportunities and training should be given to:

1. Section 3 Workers residing within the service area or the neighborhood of the project; and

2. YouthBuild participants.

b. Contracting

i. To the greatest extent feasible, and consistent with existing Federal, state, and local laws and regulations, recipients covered by this subpart shall ensure contracts for work awarded in connection with Section 3 projects are provided to business concerns that provide economic opportunities to Section 3 Workers residing within the metropolitan area (or nonmetropolitan county) in which the project is located.

ii. Where feasible, priority for contracting opportunities should be given to:

1. Section 3 business concerns that provide economic opportunities to Section 3 Workers residing within the service area or the neighborhood of the project; and

2. YouthBuild programs.

F. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 75 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 75.

G. Noncompliance with HUD's regulations in 24 CFR part 75 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

H. With respect to work performed in connection with Section 3 covered Indian housing assistance, Section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of Section 3 and section 7(b) agree to comply with Section 3 to the maximum extent feasible, but not in derogation of compliance with Section 7(b).

J. Contractor will retain all documentation, contracts, and records for a minimum of five years.

Labor Hours Tracking Form
Section 3 Workers and Targeted Section 3 Workers

This form -or- a similar spreadsheet must be submitted with the weekly Certified Payroll.
All worker hours (Section 3 or not) should be reported.

Date: _____

Week Ending Reporting:_____

Project Name:_____

Project Address:_____

Business Name/Contractor-Subcontractor Name: _____

Business/Contractor-Subcontractor Address: _____

Name and Position of Person Preparing Report:_____

Name of Employee	Worker Classification	Section 3 Worker Yes or No	Targeted Section 3 Worker Yes or No	Total Hours Worked

Name of Employee	Worker Classification	Targeted Section 3 Worker Yes or No	Section 3 Worker Yes or No	Hours Worked
TOTAL				0

Federal Section 3
FORM 5-Quarterly Project Compliance Report

This form is required for all Section 3-triggered projects (over $200,000) and must be submitted according to the following schedule:

Quarterly
January – March: Due April 15th
April – June: Due July 15th
July – September: Due October 15th
October – December: Due January 15th

Final
Must cover the entire project from start date to completion date. Final report is due 30 days after completion.

Project Name:	Contractor:
Project Location:	Report Type: ☐ Quarterly ☐ Final
Reporting Period Start Date:	Reporting Period End Date:

I. SECTION 3 CONTACT INFORMATION

Contractor Section 3 Point of Contact:	
Phone:	Email:

II. SECTION 3 HOURS WORKED – *Report the number of Section 3 hours for this reporting period. Attach time records to support the information provided.*

A. Total hours worked this period by all workers	B. Number of Section 3 hours worked this period	% Section 3 hours (Divide column B by column A)

III. TARGETED SECTION 3 HOURS WORKED – *Report the number of targeted Section 3 hours for this reporting period. Attach time records to support the information provided.*

A. Total hours worked this period by all workers	B. Number of targeted Section 3 hours worked this period	% Targeted Section 3 hours (Divide column B by column A)

IV. QUALITATIVE EFFORTS – If this report indicates numeric goals were not met, attach FORM 4 describing any qualitative efforts made to increase Section 3 participation for this reporting period.

V. ADDITIONAL ATTACHMENTS – For the final Section 3 compliance report, attach BUSINESS ENTERPRISE INFORMATION FORM and FORM 3 with updated information.

I declare that all statements contained in this form and any accompanying documents are true and correct, and made with full knowledge that all statements given are subject to investigation and that any false or dishonest answer to any question may be grounds for denial or revocation of funding or other penalties as prescribed under 18 U.S. Code § 1001.

Signature: _____ Date: _____

Print Name: _____ Title: _____

Section 3 Process

24 CFR 75

Meeting

Owner/Developer/Contractor attends pre-construction meeting.

Contract

Contract is granted. Contractors review Section 3 Plan provided in order to comply with Section 3 regulations.

Clause

Section 3 Clause is incorporated into contract and in all future subcontractor contracts the Owner/Contractor creates. Contractor ensures all subcontractors are aware of Section 3 requirements and responsibilities.

Advertise & Document

Contractor advertises job opportunities. Contractor posts Section 3 information at job site. Contractor submits all documentation of compliance efforts.

Monthly Reporting

Contractor submits the labor hours tracking form with each pay request.

Yearly Reporting

Contractor submits Section 3 Summary Report as requested by HCD.

Section 3 Service Area Map

Use this map tool to get the population within a radius of any US address or zip code

1620 Solano st Corning California

Enter any 3 radiuses

1 mile

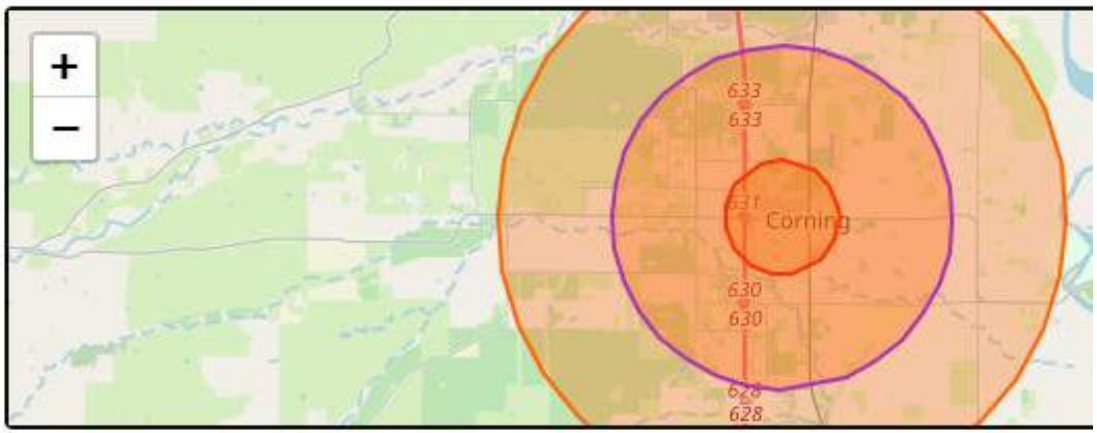
3 miles

5 miles

Get My Population Radius Report

Your Radius Report is ready

1, 3 and 5 miles around



Demographics

Population

	1 mile	3 miles
Population	3,410	9,614

COMMUNITY PROJECT FUNDING

Disadvantaged Business and Section 3 BID Requirements

County of Tehama- Corning Veterans Hall Rehabilitation Project

ADAMS ASHBY GROUP

1000 Lincoln Rd H-212
Yuba City, CA 95991

(916) 449-3944 p
(916) 449-3934 f

BBray@adamsashbygroup.com -Brenda
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Bid Requirements		
Attached	Form Description	Page
☐	Business Enterprise Information Form **(All Projects)**	3
	Section 3	
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Required within 5 days of bid opening from Apparent Low Bidder		
Attached	Form Description	Page
	Disadvantaged Business Enterprise	
☐	Form A, "Good Faith" List of Sub-Contractors Solicited	9
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☐	Form C, Contractor /Recipient Certification	11
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☐	Worker/Targeted Worker/Employer Certification(Section 3 Resident Eligibility Certification)	13
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Incorporate into all contracts	Section 3 Clause(Form 4, this must be included in all subcontracts)	16-17

Contractors and/or Subcontractors are expected to meet the minimum goals to the greatest extent feasible. (Note: Section 3 may not be required for all projects, but best efforts to comply with the minimum numerical goals are still highly recommended.) All efforts to utilize Section 3 business and workers should be documented, and this Section 3 Project Plan should be submitted for all relevant project bids.

Build America, Buy America Act. (ALL CONSTRUCTION CONTRACTS)
This project must comply with the Build America, Buy America (BABA) Act, 41 USC 8301 note, and all applicable rules and notices, as may be amended, if applicable to the Grantee's infrastructure project. Pursuant to HUD's Notice, "Public Interest Phased Implementation Waiver for FY 2022 and 2023 of Build America, Buy America Provisions as Applied to Recipients of HUD Federal Financial Assistance" (88 FR 17001), any funds obligated by HUD on or after the applicable listed effective dates, are subject to BABA requirements, unless excepted by a waiver if applicable, this requirement must be met for the proposed project.

NOTE TO BIDDERS: ALL applicable forms in this packet need to be returned with the bid. Failure to do so may result in the bid being disqualified.

BUSINESS ENTERPRISE INFORMATION FORM

This form is required for ALL projects

OWNER NAME:	**OWNER PROJECT NUMBER:**
PROJECT DESCRIPTION:	**PROJECT LOCATION:**

PRIME CONTRACTOR INFORMATION

NAME/ADDRESS

Name of firm:
Contact Person:
Address:
City/State/Zip:
Phone:
Email:

TYPE OF CONTRACT

- ☐ ARCHITECT
- ☐ ENGINEER
- ☐ CONSTRUCTION
- ☐ SUPPLIER
- ☐ SERVICE

SUBCONTRACTOR UTILIZATION

- ☐ This project WILL NOT utilize subcontractors.
- ☐ This project MAY utilize the following subcontractors

☐ DBE ☐ MBE ☐ WBE ☐ SEC. 3 ☐ OTHER/NA

AMOUNT OF CONTRACT/BID:

SUBCONTRACTOR INFORMATION

☐ DBE ☐ MBE ☐ WBE ☐ SEC. 3 ☐ OTHER/NA

☐ Subcontractor ☐ Supplier/Service
☐ Joint Venture ☐ Broker

TYPE OF CONTRACT/ TRADE:

CONTRACT AMOUNT:

NAME/ADDRESS

Name of Firm:
Contact Person:
Address:
City, Zip:
EIN/Phone:
Email:

☐ DBE ☐ MBE ☐ WBE ☐ SEC. 3 ☐ OTHER/NA

☐ Subcontractor ☐ Supplier/Service
☐ Joint Venture ☐ Broker

TYPE OF CONTRACT/ TRADE:

CONTRACT AMOUNT:

NAME/ADDRESS

Name of Firm:
Contact Person:
Address:
City, Zip:
EIN/Phone:
Email:

☐ DBE ☐ MBE ☐ WBE ☐ SEC. 3 ☐ OTHER/NA

☐ Subcontractor ☐ Supplier/Service
☐ Joint Venture ☐ Broker

TYPE OF CONTRACT/ TRADE:

CONTRACT AMOUNT:

NAME/ADDRESS

Name of firm:
Contact Person:
Address:
City, Zip:
EIN/Phone:
Email:

GOALS FOR MBE & WBE PARTICIPATION

	% MBE	% WBE
Construction	6.8%	6.9%
Equipment	6.8%	6.9%
Services	6.8%	6.9%
Supplies	6.8%	6.9%

FORM COMPLETED BY

Name:	**Title:**	**Phone:**
Signature	**Date:**	**Email:**

FAILURE TO COMPLETE AND SUBMIT THIS FORM WITH BID,WILL CAUSE THE BID TO BE REJECTED AS NON-RESPONSIVE

DBE=Disadvantaged Business Enterprise WBE=Woman Owned Business Enterprise (8A)
MBE=Minority Business Enterprise

Federal Section 3

FORM 1-ASSESSMENT AND CERTIFICATIONS

This form is required for ALL projects and must be submitted with bid or application for funding.

Project Information

Project Name:
Project Location or Address(es):

Developer/Contactor Information

Name of Firm:	Address: j
Authorized Representative:	Title:
Phone:	Email:

1. Check all that apply to your business:
   - ☐ Your business is at least 51% owned and controlled by low- or very low-income persons
   - ☐ Over 75% of the labor hours performed for your business over the past three-month period were performed by Section 3 workers
   - ☐ Your business is at least 51% owned and controlled by current public housing residents or residents who currently live in Section 8-assisted housing
   - ☐ None of the above
2. Will you be hiring new employees or providing new training opportunities because of this contract? ☐ Yes ☐ No
3. Will you be using subcontractors to complete this project? ☐ Yes ☐ No
4. Is your bid/contract amount greater than $200,000? ☐ Yes ☐ No

If response to item 4 above is "YES," Section 3 requirements will be fully enforced on this project. Failure to comply may result in the suspension of funding. Please complete the certifications below and submit FORMS 1-4 with your bid or application for funding.

If NO, Section 3 participation is strongly encouraged but not required. Please attempt to meet the Section 3 goals to the greatest extent feasible. You must still complete the certifications below as applicable and return FORMS 1 and 2 with your bid or application for funding.

Certifications		YES	NO	N/A
All Projects:	By completing and signing this form, I agree to comply with all applicable requirements of the Section 3 of the Housing and Urban Development Act of 1968 (24 CFR Part 75)	☐	☐	
	I understand that I must complete and submit FORMS 1 and 2 and submit them with my bid even if my bid is under $200,000.	☐	☐	
Projects over $200K:	I have included/will include the Section 3 Clause (FORM 5) in all subcontracts for which Section 3 compliance is required.	☐	☐	☐
	I understand that I am required to submit quarterly and final Section 3 reports (Form 6), associated forms as applicable (Forms 2, 3, and 4), and supporting documentation located in Section 3 Manual	☐	☐	☐
	I agree that my company has made and will continue to make efforts "to the greatest extent feasible" to comply with Section 3 as required by HUD.	☐	☐	☐
	I understand the minimum numerical goals for Section 3 participation and I have completed FORMS 1 through 4 and attached them to my bid.	☐	☐	☐

I declare that all statements contained in this form and any accompanying documents are true and correct, and made with full knowledge that all statements given are subject to investigation and that any false or dishonest answer to any question may be grounds for denial or revocation of funding or other penalties as prescribed under 18 U.S. Code § 1001.

Federal Section 3
FORM 2-List of Permanent Employees

This form is required for all **Section 3-triggered** projects (over $200,000) and must be submitted prior to work commencing or with application for funding and again with the final Section 3 compliance report.

Project Name	Contract Execution Date	Construction Start Date	Today's Date

Please list all current permanent employees (both full and part-time) employed by your company (or local/regional office). Use additional sheets as necessary. A computer-generated employee registry can be provided in lieu of this form if it includes the worker's name, employer, job category, hire date and indicates Section 3/targeted Section 3 status.

No.	Name of Worker	Employer	Job Classification/ Trade	Section 3 Worker (Y/N)	Targeted Section 3 Worker Y/N	Hire Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

Please note that your business may be eligible for Section 3 Business certification if at least 75% of your labor hours performed on all contracts over the past three-month period were performed by employees who meet one of the following categories below:

- The worker lives within one mile of the Section 3 project (or, if fewer than 5,000 people live within one mile of the Section 3 project, within a circle centered on the Section 3 project that is sufficient to encompass a population of 5,000 people according to the most recent U.S. Census);
- The worker is a HUD YouthBuild participant; or
- The worker's income for the previous or annualized calendar year is below 80% of the current area median income for the area in which the worker resides. (Use the worker's annual gross income based on AMI for a single-person household.) HUD income limits can be found at https://www.huduser.gov/portal/datasets/il.html.)

Federal Section 3

FORM 3-DOCUMENTATION OF QUALITATIVE EFFORTS

This form is required for all **Section 3-triggered** projects (over $200,000) and must be submitted with bid or application for funding, as well as with all quarterly or final compliance reports that indicate numeric goals were not met. Please fill out this form completely. Attach additional pages if needed.

Project Name	Contract Execution Date	Construction Start Date	Today's Date

1. Describe all efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, to Section 3 workers. Attach additional pages if needed.

Attach supporting documentation such as:

- Copies of all publications, notices, pictures of posted notices, and other outreach materials.
- List of all Section 3 workers that responded to your outreach efforts (e.g., submitted job applications, phone logs, etc.); were any of them hired? If not, please explain why.
- **If not currently hiring** and later in the project period end up needing to hire please explain the intended method of filling the position/positions.

2. Describe all efforts made to notify Section 3 businesses of any subcontracting opportunities generated by HUD financial assistance for this project, to the greatest extent feasible. Attach additional pages if needed.

Attach supporting documentation such as:

- Section 3 Business List used in solicitation.
- List of Section 3 business included in solicitation and documentation of efforts (emails, letters, phone, logs, etc.).
- List of Section 3 businesses that responded to your solicitation and/or outreach efforts; were any ofthem hired? If not, please explain why.
- Copies of all publications, notices, pictures of posted notices, and any other outreach material utilized.

Federal Section 3

FORM 3-DOCUMENTATION OF QUALITATIVE EFFORTS

(Continued)

3. Describe all additional qualitative efforts made to comply with Section 3 requirements. See below for examples. Attach all applicable supporting documentation.

4. If there are employment opportunities associated with your project, include a draft of the proposed signage. Section 3 signage should be posted at the construction site. Signage must be large enough to be visible from the street. The sign must (a) identify the name of the project, (b) state the project is a HUD Section 3 Project, and (c) include the name, phone number and email address of an appropriate point of contact regarding employment opportunities.

Examples of Qualitative Efforts

- Engaged in outreach efforts to generate job applicants who are Targeted Section 3 Workers. *https://northstatejobs.com/post-a-job/*
- Provided technical assistance to help Section 3 Workers compete for jobs (e.g. resume assistance, coaching, etc.).
- Provided training or apprenticeship opportunities.
- Directed Section 3 Workers to obtain financial literacy training and/or coaching.
- Assisted or connected Section 3 Workers with assistance in seeking employment by helping them prepare for interviews, connecting residents to job placement services, or pointed them towards job fairs.
- Provided or referred Section 3 Workers to services supporting work readiness and retention (e.g., work readiness activities, interview clothing, test fees, transportation, childcare).
- Engaged in outreach efforts to identify and secure bids from Section 3 Business Concerns.
- Hosted job fairs.
- Divided contracts into smaller jobs to facilitate participation by Section 3 Business Concerns.
- Provided technical assistance to help Section 3 Business Concerns understand and bid on contracts.
- Provided application assistance for attendance at a community college, a four-year educational institution, or vocational/technical training.
- Provided bonding assistance, guarantees, or other efforts to support viable bids from Section 3 Business Concerns.
- Contacted business assistance agencies, minority contractors' associations, and community organizations to inform them of contracting opportunities and request their assistance in identifying Section 3 Business Concerns.
- Provided written notice to all known Section 3 Business Concerns of the contracting opportunities. The notice should be in sufficient time to allow Section 3 Business Concerns to respond to the bid invitation or request for proposal.
- Used the services and assistance of the U.S. Small Business Administration and the Minority Business Development Agency of the U.S. Department of Commerce *https://californiaucp.dbesystem.com/ https://dsbs.sba.gov/search/dsp_dsbs.cfm*

Federal Section 3
Estimated Project Work Force Breakdown

This document must be submitted with ALL bid documents

Job Category	Total Estimated Positions Needed for Project	No. Positions Occupied by Permanent Employees	No. of Vacant Positions	No. of Positions to be filled with Section 3 and/or Targeted Section 3 workers and their estimated hiring date.
Supervisor				
Professional				
Technical				
Office/Cleric.				
Trade				
Journeyman				
Apprentices				
Trainees				
Others				
Trade				
Journeyman				
Apprentices				
Trainees				
Other				
TOTAL:	0	0	0	0

Section 3 Resident:
Individuals residing within the Section 3 Area whose family income does not exceed 80% of the median income in the Metropolitan Statistical Area or the county if not within a MSA in which the Section 3-covered project is located. See attached income schedule.

Company

Project

Project Number

Person Completing Form: _____

Authorized Signature _____ Date: _____

The employment and training component of Section 3 applies to the prime contractor and all subcontractors providing construction services or professional services to the Federally Funded programs. It is the responsibility of the Prime Contractor to enforce these same requirements within any subcontracts.

To be in compliance with HUD's/HCD's new Section 3 benchmarks, 25% of total labor hours must be Section 3 Workers and 5% of total labor hours must be Targeted Section 3 workers. Please note the Section 3 workers and Targeted Section 3 Workers must meet the minimum qualifications for the available job.

Federal-Form A
"Good Faith"
Effort List of Sub-Contractors Solicited

In accordance with 49 CFR Part 26.11(c), a bidder's list must be created and maintained of ALL firms bidding on prime contracts and bidding or quoting subcontracts; therefore, the following information is required.

THIS FORM TO BE COMPLETED AND RETURNED WITH BID SUBMITTAL BY ALL BIDDING ENTITIES WITHIN 5 DAYS OF BID OPENING

Prime Contractor: _____
Address: _____
City, State, Zip: _____
Prime's Racial/Ethnic code: _____
Is Prime a Certified DBE? _____

Project Owner: _____
Address: _____
City, State, Zip: _____

Project Name: _____
Project Address: _____
City, State, Zip: _____

LIST ALL SUBCONTRACTORS, VENDERS, AND /OR SUPPLIERS CONTACTED FOR QUOTES PERTAINING TO THIS BID

	Company Name	Contact Person	Address	Phone Number	Contract Date	Task description	Response (Y/N)
☐							
☐							
☐							
☐							
☐							
☐							
☐							
☐							
☐							
☐							

If any of the above firms are "Certified Disadvantaged Business Enterprises," please designate by placing a check in the box beside the company name.

COMPLETED BY: _____

DATE: _____

Federal-Form B

"Good Faith" Effort Bids Received list

This form shall be completed and submitted within 5 days of the bid opening if the MBE/WBE goal cannot be met.

Name and Address of Certified Disadvantaged Business Enterprise	Dates of Contact	Method of Contact	Documents Attached	Utilization
Name:				☐ Selected
Address: ☐ DBE ☐ MBE ☐ WBE				☐ NOT Selected Reason:
Name:				☐ Selected
Address: ☐ DBE ☐ MBE ☐ WBE				☐ NOT Selected Reason:
Name:				☐ Selected
Address: ☐ DBE ☐ MBE ☐ WBE				☐ NOT Selected Reason:
Name:				☐ Selected
Address: ☐ DBE ☐ MBE ☐ WBE				☐ NOT Selected Reason:
Name:				☐ Selected
Address: ☐ DBE ☐ MBE ☐ WBE				☐ NOT Selected Reason:
Name:				☐ Selected
Address: ☐ DBE ☐ MBE ☐ WBE				☐ NOT Selected Reason:

Failure to accomplish and document good faith efforts may be cause for disqualification of this bid. Bidder MUST attach documentation regarding the good faith efforts put forth.

Documents may include Copies of letters sent, advertisements used, unacceptable bid responses, etc. Good faith efforts must show that the efforts could reasonably be expected to produce a level of DBE participation sufficient to meet the DBE goal of this project.

Authorized Signature: _____ Date: _____

Title: _____ Firm Name: _____

Federal-FORM C
CONTRACTOR/RECIPIENT CERTIFICATION

Firm Name _____ Phone _____

Address _____

Principle Service or Product: _____ Bid Amount _____

Please indicate percentage of ownership

☐ DBE/MBE/WBE ____ % Ownership ☐ Not a DBE/MBE/WBE Business

☐ Prime Contractor ☐ Supplier of Material/Service

☐ Subcontractor ☐ Broker

☐ Sole Ownership ☐ Corporation

☐ Partnership ☐ Joint Venture

Certified by _____ Title _____

Name _____ Date _____

IMPORTANT: Contractors can no longer self-certify. They must be certified by EPA, small business administration (SBA), Department of Transportation (DOT), or by state, local, tribal, or private entities whose certification criteria match EPA's.

California Public Utilities Commission where certifications can be obtained. Certification

Proof of certification must be provided; a copy of the contractor certification must be submitted with this form. Falsification of this certification by a firm selected to perform federally funded work may result in a determination that the firm is non-responsive and ineligible for future contracts.

This form must be submitted within 5 working days after the bid opening date

Federal-Form D
Disadvantaged Business Enterprise(DBE) Efforts

Narrative description of the affirmative actions that the contractor has taken to fulfill the five good faith efforts:

Six Good Faith Efforts (GFE)

Contractor is required to complete, and document, the GFE below to ensure that DBEs have the opportunity to compete for financial assistance dollars.

1. Ensure DBEs are made aware of contracting opportunities to the fullest extent practicable through outreach and recruitment activities.

2. Make information on forthcoming opportunities available to DBEs, arrange time frames for contracts, and establish delivery schedules, where the requirements permit, in a way that encourages and facilitates participation by DBEs in the competitive process. This includes, whenever possible, posting solicitations for bids or proposals for a minimum of 30 calendar days before the bid or proposal closing date.

3. Consider in the contracting process whether firms competing for large contracts could subcontract with DBEs.

4. Encourage contracting with a group of DBEs when a contract is too large for one firm to handle individually.

5. Use the services and assistance of the SBA and Minority Business Development Agency (MBDA) of the US Department of Commerce.

6. If the prime contractor awards subcontracts, require the prime contractor to take the steps in items 1 through 5.

Examples of Documentation for the six Good Faith Efforts

- Use of current bidders/solicitation list or databases that includes DBEs;
- Use of trade journals/databases (local or national);
- Date of last update to bidders/solicitation list or database;
- How were DBEs made aware of the solicitation;
- Where and when posted;
- Sample of letters or records of communication with DBEs, SBA, Minority Business Development Agency;
- Sample of advertisement/posting;
- How long/frequency of advertisement/posting;
- Document good faith efforts of contractors;
- Identify type of outreach that was conducted;
- Date of pre-bid conference;
- Attendance list for pre-bid conference;
- Participation date of last DBE procurement outreach conference;
- Process used to determine if large requirement could be divided into smaller requirements,
- Include unsuccessful bidders on database or list

Websites to help locate DBE businesses

https://dsbs.sba.gov/search/dsp_dsbs.cfm
https://californiaucp.dbesystem.com/
https://caltrans.dbesystem.com/Default.asp?
https://www.mbda.gov/

SECTION 3 WORKER AND TARGETED SECTION 3 WORKER CERTIFICATION

This project is subject to Section 3 of the HUD Act of 1968 and its associated regulations, 24 CFR Part 75. The information below must be collected and provided for all employees on-site to demonstrate compliance with meeting benchmark goals.

☐ NA-No Section 3 Workers **TO BE COMPLETED BY EMPLOYER -or- WORKER**

WORKER INFORMATION

1. Name: _____

Address: _____ Email: _____

City: _____ Zip Code: _____ Phone Number: _____

2. **Please view the *Official State Income Limits*.** Check to see i f the worker's Gross Annual Income (based on the wages paid or their annual income calculated on an annualized process) is **AT/BELOW or ABOVE** t he amount listed for the county the ***WORKER RESIDES***. Thank you for taking the time to fill this out.

Annualized Income Formula: Base rate of pay $_____ x2080=_____

Low-Income Maximum (80% Area Median Income)				
Employee County of Residence/ Income Limit:	**Current WORKER income (annualized) is At/Below or Above**		**Worker's Income within Past 5 Years or at Time of Hire was At/Below or Above**	
	At/Below	**Above**	**At/Below**	**Above**
$	☐	☐	☐	☐

4. Are they or were they a YouthBuild Participant within a 5-year window beginning 11/30/2020?
Yes☐ No☐ Unknown☐

5. Are they or were they a resident of public housing within a 5-year window beginning 11/30/2020?
Yes☐ No☐ Unknown☐

6. Are they or were they a resident of other public housing projects or Section 8-assisted housing within a five year window beginning 11/30/2020? Yes☐ No☐ Unknown☐

7. Do they live within one mile of the service area/neighborhood of this project? Yes☐ No☐

I affirm that the above statements are true, complete, and correct to the best of my knowledge and belief.

Worker Signature: _____ **Date:** _____

EMPLOYER INFORMATION

Company Name: _____

Is the company a Section 3 Business Concern? Yes☐ No☐

Defined as at least 51% owned and controlled by low- or very low-income persons;
OR over 75% of labor hours for the business over the prior 3-month period are performed by Section 3 workers;
OR 51% or more owned and controlled by current residents of public housing or Section 8-assisted housing.

Employee Job Classification: _____ Employee Hire Date: _____
Project Name: _____ Contract Award Date: _____
Name/Title: _____

Signature: _____ Date: _____

Section 3 Service Area Map

Use this map tool to get the population within a radius of any US address or zip code

1620 Solano st Corning California

Enter any 3 radiuses

1 mile

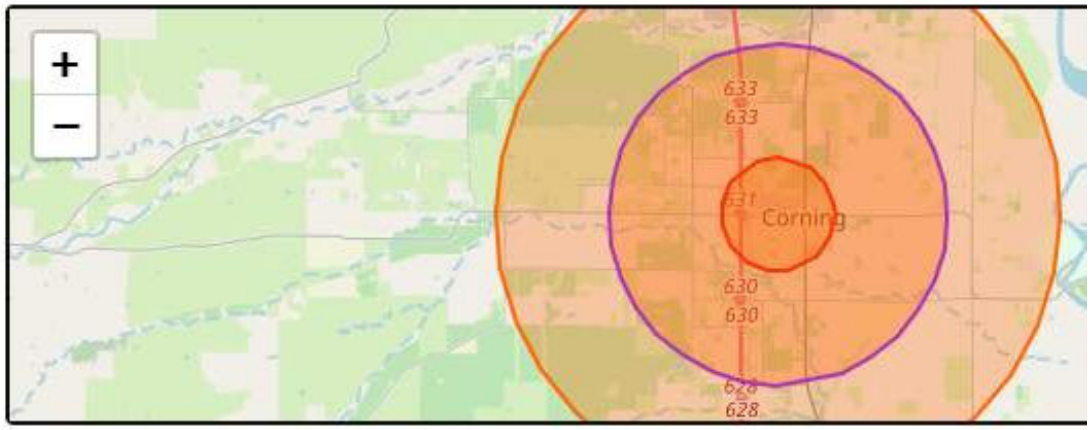
3 miles

5 miles

Get My Population Radius Report

Your Radius Report is ready

1, 3 and 5 miles around



Demographics

Population

	1 mile	3 miles
Population	3,410	9,614

Federal Section 3

Business Concern Certification

To self-certify as a Section 3 Business Concern, per 24 CFR § 75, the company or firm must meet **at least one** of the categories below. Supporting documentation must be provided with this form to be confirmed as a Section 3 Business.

Pleas read the following statements and **check all that apply to your business.**

Check if Applies	Section 3 Business Category	Additional Required Data
☐	51% or more of he business is owned by low- or very low-income persons.	Proof of ownership showing all owners and their percentages and a completed Section 3 Business Owner Self-Certification form for all low- and very low-income owners.
☐	75% of the labor hours performed for the business over the prior 3 month period were performed by Section 3 workers.	Provide the last 90 days full payrolls for the entire company. Provide a list of employees who worked the last 90 days with the total hours worked for each employee and indication of which employees are Section 3 Workers.
☐	At least 51% owned and controlled by current residents of public housing or Section 8-assisted housing.	Proof of ownership showing all owners and their percentages and a documentation of residence in public housing or a Section 8 unit.
☐	None of the above apply to this business.	

I affirm that the above statements are true, complete, and correct to the best of my knowledge and belief. Any false statements made knowingly and willfully may subject the signer to penalties under Section 1010 of Title 18 of the United States Code.

_____ _____
Authorized Signature Date

_____ _____
Printed Name Title

Business Name: _____

Business Address: _____

Telephone Number: _____ Type of Business (Check One):

☐ Corporation
☐ Sole Proprietorship
☐ Partnership
☐ Joint Venture

County or Metropolitan Service Area (MSA).
Where business is Located: _____

Business Services (list): _____

Federal Section 3

Form 4 -Section 3 Clause

All Section 3 covered contracts shall include the following clause (referred to as the Section 3 Clause).

A. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3). The purpose of Section 3 is to ensure that economic opportunities, most importantly employment, generated by certain HUD financial assistance shall be directed to low- and very low-income persons, particularly those who are recipients of government assistance for housing or residents of the community in which the Federal assistance is spent.

B. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 75, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from
complying with the part 75 regulations.

C. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this Section 3 clause and will post copies of the notice in conspicuous places at the work site where both
employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

D. The contractor agrees to engage in qualitative efforts including but not limited to:

a. Engaging in outreach efforts to generate job applicants who are Targeted Section 3 Workers.
b. Providing training or apprenticeship opportunities.
c. Providing or referring Section 3 Workers to services supporting work readiness and retention (e.g., work readiness activities, interview clothing, test fees, transportation, childcare).
d. Engaging in outreach efforts to identify and secure bids from Section 3 business concerns.
e. Promoting the use of business registries designed to create opportunities for disadvantaged and small businesses.
f. Engaging in outreach and referrals with the state one-stop system of the workforce Innovation and Opportunity Act.

E. The contractor agrees to include this Section 3 clause in every subcontract subject to compliance
with regulations in 24 CFR part 75, and agrees to take appropriate action, as provided in an
applicable provision of the subcontract or in this Section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 75. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 75.

F. The contractor must meet the requirements of 24 CFR part 75.19, regardless of whether Section 3 language is included in agreements, program regulatory agreements, or contracts. these requirements include:

Federal Section 3

Form 5-Section 3 Clause
(Continued)

a. Employment and Training

i. To the greatest extent feasible, and consistent with existing Federal, state, and local laws and regulations, contractors covered by this subpart will ensure that employment and training opportunities arising in connection with Section 3 projects are provided to Section 3 Workers within the metropolitan area (or nonmetropolitan county) in which the project is located.

ii. Where feasible, priority for opportunities and training should be given to:

1. Section 3 Workers residing within the service area or the neighborhood of the project; and

2. YouthBuild participants.

b. Contracting

i. To the greatest extent feasible, and consistent with existing Federal, state, and local laws and regulations, recipients covered by this subpart shall ensure contracts for work awarded in connection with Section 3 projects are provided to business concerns that provide economic opportunities to Section 3 Workers residing within the metropolitan area (or nonmetropolitan county) in which the project is located.

ii. Where feasible, priority for contracting opportunities should be given to:

1. Section 3 business concerns that provide economic opportunities to Section 3 Workers residing within the service area or the neighborhood of the project; and

2. YouthBuild programs.

G. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 75 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 75.

H. Noncompliance with HUD's regulations in 24 CFR part 75 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

I. With respect to work performed in connection with Section 3 covered Indian housing assistance, Section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of Section 3 and section 7(b) agree to comply with Section 3 to the maximum extent feasible, but not in derogation of compliance with Section 7(b).

J. Contractor will retain all documentation, Contracts, and records for a minimum of five years.

COMMUNITY PROJECT FUNDING

Labor Compliance Manual & Contract Language

County of Tehama- Corning Veterans Hall Rehabilitation Project

ADAMS ASHBY GROUP

1000 Lincoln Rd H-212
Yuba City, CA 95991

(916) 449-3944 p
(916) 449-3934 f

Certified Payrolls shall be submitted to:

BBray@adamsashbygroup.com -Brenda
MWiggins@adamsashbygroup.com -Misti

CONTRACT ACKNOWLEDGEMENT

The provisions included in this section are by this reference attached to the bid document, contract, and all sub-contracts associated to this project. The signature provided below acknowledges the references as stated, states understanding, and ensures compliance. This page and all required forms shall be provided to the compliance officer with original blue ink, wet signatures/valid digital signatures(valid digital signatures will have a time/date stamp) prior to construction commencing (This is required for both the General Contractor and **all** lower tier Sub-Contractors).

Attached	Form	Who	Page
☐	Contract acknowledgement	All Contracts	2 (This Page)
☐	Certification Regarding Debarment	**All Contracts** when project totals $100,000 or More	27
☐	Disadvantaged Business Forms	All Contracts	28-29
☐	Race and Ethnic Data Reporting Form	All Contracts	30
☐	Drug Free Workplace Certification	All Contracts	31
☐	Anti-Lobbying Certification	All Contracts	32
☐	Certification of Understanding and Authorization	All Contracts (To be completed by each person who processes Certified Payrolls.)	33
☐	Labor Standards and Prevailing Wage Requirements	All Contracts	34-35
☐	Wage Determination Chart	All Contracts	36
☐	Copies of Contracts/Purchase Order/Invoice/Quote with all Sub-Contractors w/DBE/LCM/Sec.3 requirements	All Contracts	Please Provide
☐	Provide Unique Entity ID (UEI) from SAM.GOV	All Contracts	Printed Copy
☐	Verification of **active** SAM.GOV Registration	**PRIME Contractor ONLY**	Printed Copy

At the time of progress payment by the general contractor to the Agency, the following documents shall be submitted by the general contractor to **Adams Ashby Group, Inc.** for all work performed:

☐	Fringe Benefit Statement	All Contracts	37
☐	DAS 140 (Evidence of submittal for EACH appreciable class, to EVERY applicable agency)	All Contracts with apprenticable Classifications	38
☐	DAS 142 Or Verification of Union Status	All Contracts with apprenticable Classifications	39
☐	WHD 347 Certified Payroll, WHD 348 Statement of Compliance, and ECPR Confirmation(including Non-Performances)	All Contracts	40-41
☐	Evidence of Training fees paid	All Contracts with apprenticable Classifications	Copy of Invoice & Check or Agency Letter

By signing below you acknowledge you have read and understand the provisions included in this document and if applicable the Section 3 appendix made part of this document by this reference, and will ensure the provisions are included in all contracts and sub-contracts connected to the project, and shall comply as outlined.

Signature: _____ Date: _____

UEI: _____ EIN: _____

Name/Address: _____ City/State/Zip: _____

Phone: _____ Email: _____

DIR No. _____ CSLB No: _____

I. Perform the work in accordance with all applicable federal, state, and local housing and building codes, such as environmental, building, planning, zoning, health and safety, relocation, labor, fair employment, and historic preservation.

II. The provisions included in this document will be made part of each sub-contract associated with this contract including first, second, third etc. tier sub-contractors. A copy of each contract shall be provided showing this as being added to their contract and the contract is in full force. Failure to provide shall result in withholding of payment until compliance is obtained. Each sub-contractor is required to comply with all provisions herein. Failure to comply will result in non-compliance and the General will be held accountable for the actions of the sub-contractor.

III. Compliance with all requirements of Davis Bacon and Prevailing Wage rules and regulations outlined in the provisions included in this document and state and federal regulations is required to be in compliance with the contract. If the project meets the required exemptions in accordance with California Code, Labor Code - LAB§1720 Section C(5)(E) State Prevailing Wage requirements and related contractual obligations will not be applicable. Failure to provide the required items as outlined herein or requested to support the compliance of such provisions will be determined as non-compliance and payment may be withheld until compliance is attained.

Resources: https://www.hud.gov/sites/documents/4812-LRGUIDE.PDF
https://www.dol.gov/sites/dolgov/files/WHD/legacy/files/fedprojc.pdf
https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=LAB&sectionNum=1720.

IV. **Certification, Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion for Lower Tier Covered Transactions**

No contract shall be made to parties on the List of Parties Excluded from Federal Procurement or Non-procurement Programs in accordance with 2 CFR 200.213 and E. O.'s 12549 and 12689, "Debarment and Suspension." (Required by the regulations implementing Executive Order 12549 and Executive Order 12689), Debarment and Suspension, 29 CFR Part 98, Section 98.510, Participants' Responsibilities. The regulations were published as Part VII of May 26, 1988 Federal Register (p. 19160 –19211).

Complete the form included on page 27. Prior to allowing any sub-contractor to begin work on the job, Contractor must obtain written approval from the Agency. Contractor will submit name, license number, Department of Industrial Relations registration number, UEI number, active SAM.GOV registration, place of business, and service provided. Contractor will submit copies of all sub-contracts, incorporating these contract documents by reference, within 10 days of execution. Contractor will also supply labor standards certifications and insurance certifications for all sub-contractors with sub-contracts.

V. **Conflict of interest** Pursuant to 24 CFR 570.611, no member, officer, or employee of the Grantee, or its designees or agents, no member of the governing body of the locality in which the program is situated, and no other public official of such locality or localities who exercise or have exercised any functions or responsibilities with respect to federally funded activities assisted under this part, or who are in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a Federally-assisted activity, or have a financial interest in any contract, sub-contract or agreement with respect to a Federally-assisted activity or its proceeds, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one (1) year thereafter.

VI. **Bonding and Insurance Requirements** The minimum requirements for contracts exceeding $150,000 for construction shall be as follows:

(A) A Bid Bond or certified check shall be filed with each bid equivalent for 5% of the bid price as assurance that the bidder will, upon acceptance of their bid, execute such contractual documents as may be required within the specified time.

(B) A Performance Bond for 100% of the contract price to assure fulfillment of the contractor's obligations under the contract.

(C) A Payment Bond for 100% of the contract price to assure payment of all persons supplying labor and/ or materials in the execution of the work provided for in the contract.

The Bid Bond must be submitted with the bid and the Performance Bond and Payment Bond must be provided to the owner before construction begins on the project.

VII. **Access of Records and Retention of Records**

This section is applicable to all Contracts and Sub-contracts.

(A) **Access to records.** The City/County, sub grantee, Federal grantor agency, The State of California, the U.S. Department of Housing and Urban Development, the Comptroller General of the United States, Office of the Inspector General, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the Contractor or Sub-contractor which are directly pertinent to this specific contract, for the purpose of making audit, examination, excerpts, and transcriptions from such records including, but not limited to, Contracts, invoices, materials, payrolls, records of personnel, conditions of employment and any other data relating to matters covered by this contract . Such access shall be granted at any time during normal business hours and as often as deemed necessary.

(B) **Documentation of costs.** All cost shall be supported by properly executed payrolls, time records, invoices, contracts, vouchers, purchase orders, or other accounting documents. All documents pertaining in whole, or part of this contract shall be clearly identified and readily available.

(C) **Record Retention.** All required records must be maintained by the contractor for a period of five years after the grantee makes final payments and to all other pending matters are closed.

VIII. **Equal Opportunity Provisions**

This section is applicable to all Contracts and Sub-contracts.

(A) **Minority Business Enterprise** (Executive Orders 11625 "Prescribing Additional Arrangements for Developing and Coordination a National Program for Minority Business Enterprise," dated October 13, 1971 and 12432
"Minority Business Enterprise Development," dated July 14, 1983) and **Women's Business Enterprise** (Executive Order 12138 "Creating a National Women's Business Enterprise Policy and Prescribing Arrangements for Developing Coordinating and Implementing a National Program for Women's Business Enterprise," dated May 18, 1979).

Affirmative steps must be taken by all contractors to assure small, minority and women owned businesses and firms located in labor surplus areas are used when possible as sources of supplies, equipment, construction and services. Affirmative steps shall include the following:

1. Include any such qualified firms on solicitations lists;
2. Assure that such firms are solicited whenever they are potential sources;
3. When economically feasible, divide total requirements into smaller tasks or quantities so as to permit such firms maximum opportunities for participation through sub-contracting;
4. Where possible, establish delivery schedules which will encourage such participation; and
5. Keep records of all efforts and results.

(B) Civil Rights, HCD, and Age Discrimination Act Assurances

This section is applicable to all Contracts and Sub-contracts

During the performance of this Contract the Contractor assures that no otherwise qualified person shall be excluded from participation or employment, denied program benefits, or be subjected to discrimination based on race, color, national origin, sex, age, or handicap, under any program or activity funded by this contract, as required by Title VI of the Civil Rights Act of 1964 (42USC 2000d), Title I of the Housing and Community Development Act of 1974, as amended (42USC 6101-07), and the Age Discrimination Act of 1975, as amended (42USC 6101-07) which prohibits discrimination on the basis of age and all implanting regulations.

(C) State Nondiscrimination Clause

This section is applicable to all Contracts and Sub-contracts.

1. During the performance of this Agreement, Contractor and its sub-contractors shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin,physical disability (including HIV and AIDS), mental disability, medical condition (cancer),age (over 40), marital status, and denial of family care leave. Contractor and sub-contractors shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Contractorand sub-contractors shall comply with the provisions of the Fair Employment and HousingAct (Government Code Section 12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. Contractor and its sub-contractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Agreement.
2. The Contractor shall include the nondiscrimination and compliance provisions of this clause in all Sub-contracts to perform work under the Contract.

(D) Equal Employment Opportunity Clause

This section is applicable to all Contracts and Sub-contracts of $10,000 or more Section 202 Equal Employment Opportunity Clause (Executive Order 11246 dated 9/24/65, as amended by Executive Order 1135 dated 10/13/67 and Executive Order 120869 dated 10/5/78, and as supplemented in Department of Labor Regulations (41CFR, Part 60 1.34(b))

1. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

2. The contractor will, in all solicitations or advertisements for employees placedby or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.

3. The contractor will send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

4. The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

5. The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to its books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

6. In the event of the contractor's noncompliance with the discrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further government contracts or Federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by ruled, regulations, or orders of the Secretary of Labor, or as otherwise provided by law.

7. The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (7) in every sub-contract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 504 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each sub-contractor or vendor. The contractor will take such action with respect to any sub-contract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance; provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a sub-contractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protectthe interests of the United States.

8. The Contractor further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in Federally assisted construction work; provided, that if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality, or subdivision of such government which does not participate in work on or under the contract.

9. The Contractor agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and sub-contractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

10. The Contractor further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, government contracts and Federally assisted construction contracts, pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and sub-contractors by the administering agency or the Secretary of Labor pursuant to
Part II, Subpart D of the Executive Order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

(E) Notice of Requirements for Affirmative Action to Ensure Equal

Employment Opportunity: Executive Order 11246:

This section is applicable to all Contracts and Sub-contracts of $10,000 or more;

1. The Offeror's or Bidder's attention is called to the "Equal Opportunity Clause" and the "Standard Federal Equal Employment Opportunity Construction Contract Specifications" set forth herein.

2. The goals and timetables for minority and women participation, expressed in percentage terms for the Contractor's aggregate workforce in each trade on all construction work in the covered areas are as follows:

TIMETABLES	GOALS FOR MINORITY PARTICIPATION IN EACH TRADE	GOALS FOR WOMEN PARTICIPATION IN EACH TRADE
April 1, 1981 Until further notice	6.8%	6.9%

These goals are applicable to all the Contractor's construction work (whether or not it is federal or federally assisted) performed in the covered area. If the Contractor performs construction work in a geographical area located outside of the covered area, it shall apply the goals established for such geographical area where the work is actually performed. With regard to this second area, the Contractor also is subject to the goals for both its federally involved and non-federally involved construction.

The Contractor's compliance with the Executive Order and the regulations in 41 CFR Part 60-4 shall be based on its implementation of the Equal Opportunity Clause, specific affirmative action obligations required by the specifications set forth in 41 CFR 60- 4.3(a), and its efforts to meet the goals. The hours of minority and women employment and training must be substantially uniform through the length of the contract, and in each trade, and the Contractor shall make a good faith effort to employ minorities and women evenly on each of its projects. The transfer of minority or women employees or trainees from Contractor to Contractor or from project to project for the sole purpose of meeting the Contractor's goals shall be a violation of the contract, the Executive Order and the regulations in 41 CFR Part 60-4. Compliance with the goals will be measured against the total work hours performed.

3. The Contractor shall provide written notification to the Director of the Office of Federal Contract Compliance Programs, U.S. Department of Labor, within 10 working days of award of any construction or sub-contract in excess of $10,000 at any tier for construction work under the contract resulting from this solicitation. The notification s shall list the name, address, and telephone number of the contractor or sub-contractor; estimated starting and completion dates of the contract; and the geographical area in which the contract is to be performed.

4. As used in this notice, and in the contract resulting from this solicitation, the "covered area" map is shown on page 30 of the Section 3 Manual.

5. OFCCP Contact information:
U.S. Department of Labor for OFCCP 90 7th
Street
Suite # 18-300
San Francisco, CA 94103
(415) 625-7800
(415) 625-7799 (Fax)
(877) 889-5627 (TTY-National Office)

(F) Standard Federal Equal Employment Opportunity Construction Contract

Specifications: Executive Order 11246 (41 CFR Part 60-1):
This section is applicable to all Contracts and Sub-contracts of $10,000 or more;

1. As used in these specifications:

   a. "Covered area" means the geographical area described in the solicitation from which this contract resulted.

   b. "Director" means Director, Office of Federal Contract Compliance Programs, United States Department of Labor, or any person to whom the Director delegates authority.

   c. "Employer identification number" means the Federal social security number used on the Employer's Quarterly Federal Tax Return, U.S. Treasury Department Form 941.

   d. "Minority" includes:

      i. Black (all persons having origins in any of the Black African racial groups not of Hispanic origin).

      ii. Hispanic (all persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin, regardless of race).

      iii. Asian and Pacific Islander (all persons having origins in any of the original peoples of the Far East, southeast Asia, the Indian subcontinent or the Pacific Islands).

      iv. American Indian or Alaskan Native (all persons having origins in any of the original peoples of North America and maintaining identifiable tribal affiliations through membership and participation or community identification).

2. Whenever the contractor, or any sub-contractor at any tier, sub-contracts a portion of the work involving any construction trade, it shall physically include in each sub-contract in excess of $10,000 the provisions of these specifications and the notice which contains the applicable goals for minority and female participation and which is set forth in the solicitations from which this contract resulted.

3. If the contractor is participating (pursuant to 41 CFR 60-4.5) in a Hometown Plan approved by the U. S. Department of Labor in the covered area either individually

or through an association, its affirmative action obligations on all work in the plan area (including goals and timetables) shall be in accordance with that plan for those trades which have unions participating in the plan. Contractors must be able to demonstrate their participation in and compliance with the provisions of any such Hometown Plan. Each contractor or sub-contractor participating in an approved plan is individually required to comply with its obligations under the EEO clause, and to make a good faith effort to achieve each goal under the plan in each trade in which it has employees. The overall good faith performance by other contractors or sub-contractors toward a goal in an approved plan does not excuse any covered contractor's or sub-contractor's failure to take good faith efforts to achieve the plan's goals and timetables.

4. The contractor shall implement the specific affirmative action standards provided in paragraphs 7.a. through 7.p. of these specifications. The goals set forth in the solicitation from which this contract resulted are expressed as percentages of the total hours of employment and training of minority and female utilization the contractor should reasonably be able to achieve in each construction trade in which it has employees in the covered area. Covered construction contractors performing construction work in geographical areas where they do not have a Federal or Federally assisted construction contract shall apply the minority and female goals established for the geographical area where the work is being performed. Goals are published periodically in the Federal Register in notice form and such notices may be obtained from any Office of Federal Contract Compliance Programs or from Federal procurement contracting officers. The contractor is expected to make substantially uniform progress in meeting its goals in each craft during the period specified.

5. Neither the provisions of any collective bargaining agreement, nor the failure by a union with whom the contractor has a collective bargaining agreement, to refer either minorities or women shall excuse the contractor's obligations under these specifications, Executive Order 11246, or the regulations promulgated pursuant thereto.

6. In order for the non-working training hours of apprentices and trainees to be counted in meeting the goals, such apprentices and trainees must be employed by the contractor during the training period, and the contractor must have made a commitment to employ the apprentices and trainees at the completion of their training, subject to the availability of employment opportunities. Trainees must be trained pursuant to training programs approved by the U.S. Department of Labor.

7. The contractor shall take specific affirmative actions to ensure equal employment opportunity. The evaluation of the contractor's compliance with these specifications shall be based upon its effort to achieve maximum results from its actions. The contractor shall document these efforts fully and shall implement affirmative action steps at least as extensive as the following:

   a. Ensure and maintain a working environment free of harassment, intimidation, and coercion at all sites, and in all facilities at which the contractor's employees are assigned to work. The contractor, where possible, will assign two or more

women to each construction project. The contractor shall specifically ensure that all foremen, superintendents, and other on-site supervisory personnel are aware of and carry out the contractor's obligation to maintain such a working environment, with specific attention to minority or female individuals working at such sites or in such facilities.

b. Establish and maintain a current list of minority and female recruitment sources, provide written notification to minority and female recruitment sources and to community organizations when the contractor or its unions have employment opportunities available, and maintain a record of the organizations' responses.

c. Maintain a current file of the names, addresses and telephone numbers of each minority and female off-the-street applicant and minority or female referral from a union, a recruitment source or community organization and of what action was taken with respect to each such individual. If such individual was sent to the union hiring hall for referral and was not referred back to the contractor bythe union or, if referred, not employed by the contractor, this shall be documented in the file with the reason therefore, along with whatever additionalactions the contractor may have taken.

d. Provide immediate written notification to the Director when the union or unions with which the contractor has a collective bargaining agreement has not referred to the contractor a minority person or woman sent by the contractor or when the contractor has other information that the union referral process has impeded the contractor's efforts to meet its obligations.

e. Develop on-the-job training opportunities and/or participate in training programs for the area which expressly include minorities and women, including upgrading programs and apprenticeship and trainee programs relevant to the contractor's employment needs, especially those programs funded or approvedby the Department of Labor. The contractor shall provide notice of these programs to the sources compiled under 7.b. above.

f. Disseminate the contractor's EEO policy by providing notice of the policy to unions and training programs and requesting their cooperation in assisting the contractor in meeting its EEO obligations; by including it in any policy manual and collective bargaining agreement; by publicizing it in the company newspaper, annual report, etc.; by specific review of the policy with all management personnel and with all minority and female employees at least once a year; and by posting the company EEO policy on bulletin boards accessible to all employees at each location where construction work is performed.

g. Review at least annually, the company's EEO policy and affirmative action obligations under these specifications with all employees having any responsibility for hiring, assignment, layoff, termination or other employment decisions, including specific review of these items with on-site supervisory personnel such as superintendents, general foremen, etc., prior to the

initiation of construction work at any job site. A written record shall be made and maintained identifying the time and place of these meetings, persons attending, subject matter discussed, and disposition of the subject matter.

h. Disseminate the contractor's EEO policy externally by including it in any advertising in the news media, specifically including minority and female news media, and providing written notification to and discussing the contractor's EEO policy with other contractors and sub-contractors with whom the contractor does or anticipates doing business.

i. Direct its recruitment efforts, both oral and written, to minority, female and community organizations, to schools with minority and female students and to minority and female recruitment and training organizations serving the contractor's recruitment area and employment needs. Not later than one month prior to the date for the acceptance of applications for apprenticeship or other training by any recruitment source, the contractor shall send written notification to organizations such as the above, describing the openings, screening procedures, and tests to be used in the selection process.

j. Encourage present minority and female employees to recruit other minority persons and women and, where reasonable, provide after-school summer and vacation employment to minority and female youth both on the site and in other areas of a contractor's workforce.

k. Validate all tests and other selection requirements where there is an obligation to do so under 41 CFR Part 60.3.

l. Conduct at least annually, an inventory and evaluation at least of all minority and female personnel for promotional opportunities and encourage these employees to seek or to prepare for, through appropriate training, etc., such opportunities.

m. Ensure that seniority practices, job classifications, work assignments and other personnel practices, do not have a discriminatory effect by continually monitoring all personnel and employment related activities to ensure that the EEO policy and the contractor's obligations under these specifications are being carried out.

n. Ensure that all facilities and company activities are non-segregated except that separate or single-user toilet and necessary changing facilities shall be provided to assure privacy between the sexes.

o. Document and maintain a record of all solicitations of offers for sub-contracts from minority and female construction contractors and suppliers, including circulation of solicitations to minority and female contractor associations and other business associations.

p. Conduct a review, at least annually, of all supervisors' adherence to and performance under the contractor's EEO policies and affirmative action obligations.

8. Contractors are encouraged to participate in voluntary associations which assist in fulfilling one or more of their affirmative action obligations (7.a. through 7.p.). The efforts of a contractor association, joint contractor-union, contractor- community, or other similar group of which the contractor is a member and participant, may be asserted as fulfilling any one or more of its obligations under 7.a. through 7.p. of these specifications provided that the contractor actively participates in the group, makes every effort to assure that the group has a positive impact on the employment of minorities and women in the industry, ensures that the concrete benefits of the program are reflected in the contractor's minority and female workforce participation, makes a good faith effort to meet its individual goals and timetables, and can provide access to documentation which demonstrates the effectiveness of actions taken on behalf of the contractor. The obligation to comply, however, is the contractor's and failure of such a group to fulfill an obligation shall not be a defense for the contractor's noncompliance.

9. A single goal for minorities and a separate single goal for women have been established. The contractor, however, is required to provide equal employment opportunity and to take affirmative action for all minority groups, both male and female, and all women, both minority and non-minority. Consequently, the contractor may be in violation of the Executive Order if a particular group is employed in a substantially disparate manner (for example, even though the contractor has achieved its goals for women generally, the contractor may be in violation of the Executive Order if a specific minority group of women is under- utilized).

10. The contractor shall not use the goals and timetables or affirmative action standards to discriminate against any person because of race, color, religion, sex or national origin.

11. The contractor shall not enter into any sub-contract with any person or firm debarred from government contracts pursuant to Executive Order 11246.

12. The contractor shall carry out such sanctions and penalties for violation of these specifications and of the Equal Opportunity Clause, including suspension, termination and cancellation of existing sub-contracts as may be imposed or ordered pursuant to Executive Order 11246, as amended, and its implementing regulations, by the Office of Federal Contract Compliance Programs. Any contractor who fails to carry out such sanctions and penalties shall be in violation of these specifications and Executive Order 11246, as amended.

13. The contractor, in fulfilling its obligations under these specifications, shall implement specific affirmative action steps, at least as extensive as those standards prescribed in paragraph 7 of these specifications, so as to achieve maximum results from its efforts to ensure equal employment opportunity. If the contractor fails to comply with the requirements of the Executive Order, the implementing regulations, or these specifications, the Director shall proceed in accordance with 41 CFR 60-4.8.

14. The contractor shall designate a responsible official to monitor all employment related activity to ensure that the company's EEO policy is being carried out, to submit reports relating to the provisions hereof as may be required by the government and to keep records. Records shall at least include for each employee the name, address, telephone number, construction trade, union affiliation, if any, employee identification number when assigned, social security number, race, sex, status (e.g., mechanic, apprentice, trainee, helper, or laborer), dates of changes in status, hours worked per week in the indicated trade, rate of pay, and locations at which the work was performed. Records shall be maintained in an easily understandable and retrievable form; however, to the degree that existing records satisfy this requirement, contractors shall not be required to maintain separate records.

15. Nothing herein provided shall be construed as a limitation upon the application of other laws which establish different standards of compliance or upon the application of requirements for the hiring of local or other area resident (e.g., those under the Public Works Employment Act of 1977 and the Community Development Block Grant Program).

IX. Clean Air Act, Federal Water Pollution Control Act, and E.O. 11738

This section is applicable to all Contracts and Sub-contracts of $150,000 or more.

a. The undersigned agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, 42 U.S.C. 7401 et. seq., and the Federal Water Pollution Control Act as amended, 33 U.S.C. 1251 et. seq. Violations shall be reported to the appropriate Regional Office of the Environmental Protection Agency.

b. The undersigned shall include the language of this certification in all contracts and sub-contracts in excess of $150,000.

X. Procurement of Recovered Materials

This section is applicable to all Contracts and Sub-contracts of $150,000 or more.

a. In the performance of this contract, the Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired—
   - Competitively within a timeframe providing for compliance with the contract performance schedule
   - Meeting contract performance requirements; or
   - At a reasonable price

b. Information about this requirement, along with the list of EPA designated items, is Available at EPA's Comprehensive Procurement Guidelines web site, https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program

c. The Contractor also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act."

XI. Certification of Understanding and Authorization

This section is applicable to all Contracts and Sub-contracts Complete and return form provided on page 33 hereto attached and incorporated into this contract and sub-contracts.

This is to certify that the principals, and the authorized payroll officer, below, have read and understand the Minutes of the Pre-Construction Conference, the applicable State and/or Federal Labor Standards clauses pertaining to the subject project and the U.S. Department of Labor and/or State Department of Industrial Relations' wage determinations and select the following for the presented project.

XII. **Anti-Lobbying Certification**

This section is applicable to all Contracts and Sub-contracts. Form on Page 32

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 24 CFR Part 87 and Section 1352, U.S. Code. Any person who makes an expenditure prohibited by this part shall be subject to a civil penalty of not less than $20,489 and not more than $204,892 for each such expenditure. Any person who fails to file or amend the disclosure form (see appendix B of this part) to be filed or amended if required by this part, shall be subject to a civil penalty of not less than $20,489 and not more than $204,892 for each such failure.

Contractor certifies, to the best of his or her knowledge or belief, that:

A. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any federal grant, the making of any Federal loan, the entering into of any cooperative agreement and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement

B. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

C. The language of this certification shall be included in all award documents for all sub-awards at all tiers (including Sub-contracts, sub-grants, and Contracts under grants, loans and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this ttransaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, U.S. code. Any person who fails to file the required certification shall be subject to a civil penatly of not less that $10,000 and not more than $100,000 for such failure.

XIII. **Child Support Compliance Act**

This section is applicable to all Contracts and Sub-contracts of $100,000 or more. Contractor acknowledges and agrees to the following:

The Contractor recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and the

Contractor, to the best of his/her knowledge, is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department

XIV. **Workers'' Compensation, Unemployment, Disability and Liability Insurance**

This section is applicable to all Contracts and Sub-contracts

The Contractor shall have and maintain in full force and effect during the term of this agreement such forms of insurance, at such levels, as may be determined by the City/County and the State to be necessary for specific components of the grant activity, including, but not limited to, worker's compensation insurance, unemployment insurance, disability insurance and liability insurance.

XV. **Reporting**

This section is applicable to all Contracts and Sub-contracts

Contractor and sub-contractors shall provide regular reports to Adams Ashby Group compliance officer. Reports to be submitted to granting agency shall be provided to compliance officer in a reasonable time to allow for review and corrections prior to submittal to the granting agency.

Within 5 days of Notice of Award, Contractor and all Sub-contractors, including lower tier sub-contractors, will supply:

- Certificate of Understanding and Authorization (Pg. 33)
- Contractors Certification Regarding State Labor Standards (Pg. 34-35)
- Fringe Benefit Statement (Pg. 37)
- Anti-lobbying Statement (Pg. 32)
- Wage Determination Chart (Pg. 36)
  Detailed Classification Identification to be completed for all covered classifications anticipated for the project. When applicable, a comparison between Federal and State wages will be required to ensure the highest rate is paid for the project.
- Insurance certificates-liability, auto and workers comp with contractor or City as additional insured
- Signed Sub-Contract agreement/Quote/Purchase order
- Drug-free Workplace Certification (Pg. 31)

XVI. Certified Payrolls

a. Contractor will submit a Certified Payroll Report and Federal Statement of Compliance with **original blue ink, wet signature or valid digital signature** (valid digital signatures will have a time/date stamp) within seven days of the end of payroll period. This includes if applicable, the required E-CPR filed with the State of California DIR electronic payroll submittal process (PWC-100).
b. Contractor will supply all back up documentation for all deductions including "other"
c. When the project is subject to State and Federal Davis Bacon requirements. When there is a difference between the State and federal prevailing wage rate, the contractor **must** pay the higher rate.
d. Labor Compliance Reports (LCR) will be issued monthly, and a response will be required within 7 days of report issuance.

Contractors and Sub-contractors understand and agree to supply upon request any additional information that may be needed for better understanding and/or required in order to comply with state and federal statutory and regulatory requirements.

XVI. **Drug-Free Workplace.** Contractor certifies that it shall provide a drug-free workplace in compliance with the Drug-Free Workplace Act of 1988, as amended. See Form provided on Pg. 31

XVII. **Notice of awarding agency requirements and regulations pertaining to patent rights with respect to any discovery or invention which arises or is developed in the course of or under such contract.**

This section is applicable to all Contracts and Sub-contracts

City/County is the owner of all records and information created, produced, or generated as part of the services performed under this Agreement. City/County is the owner of any invention or discovery that is produced during the time of this contract and related to the project. At any time during the term of this Agreement, at the request of City/County, Contractor and/or sub-contractor shall deliver to City/County all inventions, findings, writings, records, and information created or maintained pursuant to this Agreement. The term "writings" includes, but is not limited to, handwriting, typewriting, computer files and records, drawings, blueprints, printing, photostatting, photographs, and every other means of recording upon any tangible thing, any form of communication or representation, including letters, words, pictures, sounds, symbols, electronic files or combinations thereof.

XVIII. **Awarding agency requirements and regulations pertaining to copyrights and rights in data.**

This section is applicable to all Contracts and Sub-contracts

(a) *Definitions*. As used in this clause—

"Data" means:

Recorded information, regardless of form or the media on which it may be recorded. The term includes technical data and computer software. The term does not include information incidental to contract administration, such as financial, administrative, cost or pricing, or management information.

"Unlimited rights" means:

The rights of the City/County to use, disclose, reproduce, prepare derivative works, distribute copies to the public, and perform publicly and display publicly, in any manner and for any purpose, and to have or permit others to do so.

(b) Allocation of Rights.

(1) The City/County shall have—

(i) Unlimited rights in all data delivered under this contract, and in all data first produced in the performance of this contract, except as provided in paragraph (c) of this clause.

(ii) The right to limit assertion of copyright in data first produced in the performance of this contract, and to obtain assignment of copyright in that data, in accordance with paragraph (c)(1) of this clause. (iii) The right to limit the release and use of certain data in accordance with paragraph (d) of this clause.

(2) The Contractor shall have, to the extent permission is granted in accordance with paragraph (c)(1) of this clause, the right to assert claim to copyright subsisting in data first produced in the performance of this contract.

(c) Copyright—

(1) Data first produced in the performance of this contract.

(i) The Contractor shall not assert or authorize others to assert any claim to copyright

subsisting in any data first produced in the performance of this contract without prior written permission of the contracting Officer. When copyright is asserted, the Contractor shall affix the appropriate copyright notice of 17 U.S.C. 401 or 402 and acknowledgment of City/County sponsorship (including contract number) to the data when delivered to the City/County, as well as when the data are published or deposited for registration as a published work in the U.S. Copyright Office. The Contractor grants to the City/County, and others acting on its behalf, a paid-up, nonexclusive, irrevocable, worldwide license for all delivered data to reproduce, prepare derivative works, distribute copies to the public, and perform publicly and display publicly, by or on behalf of the County.

(ii) If the City/County desires to obtain copyright in data first produced in the performance of this contract and permission has not been granted as set forth in paragraph (c)(1)(i) of this clause, the Contracting Officer shall direct the Contractor to assign (with or without registration), or obtain the assignment of, the copyright to the Government or its designated assignee.

(2) *Data not first produced in the performance of this contract.* The Contractor shall not, without prior written permission of the Contracting Officer, incorporate in data delivered under this contract any data not first produced in the performance of this contract and that contain the copyright notice of 17 U.S.C. 401 or 402, unless the Contractor identifies such data and grants to the City/County, or acquires on its behalf, a license of the same scope as set forth in paragraph (c)(1) of this clause.

(d) *Release and use restrictions.* Except as otherwise specifically provided for in this contract, the Contractor shall not use, release, reproduce, distribute, or publish any data first produced in the performance of this contract, nor authorize others to do so, without written permission of the Contracting Officer.

(e) *Indemnity*. The Contractor shall indemnify the City/County and its officers, agents, and employees acting for the City/County against any liability, including costs and expenses, incurred as the result of the violation of trade secrets, copyrights, or right of privacy or publicity, arising out of the creation, delivery, publication, or use of any data furnished under this contract; or any libelous or other unlawful matter contained in such data. The provisions of this paragraph do not apply unless the Government provides notice to the Contractor as soon as practicable of any claim or suit, affords the Contractor an opportunity under applicable laws, rules, or regulations to participate in the defense of the claim or suit, and obtains the Contractor's consent to the settlement of any claim or suit other than as required by final decree of a court of competent jurisdiction; and these provisions do not apply to material furnished to the Contractor by the City/County and incorporated in data to which this clause applies.

XIX. **Energy Efficiency.**

The Contractor shall comply with mandatory standards and policies relating to energy efficiency which are contained in the California energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Public Law 94-163).

The contractor is encouraged to implement green infrastructure policies to the extent practicable and is encouraged, where appropriate, to utilize construction methods that emphasize high quality, durability, energy efficiency, a healthy indoor environment, sustainability, and water or mold resistance, including how it will support adoption and enforcement of modern building codes and reduction of hazard risk, including possible sea level rise, storm surge, and flooding. All rehabilitation, reconstruction, and new construction should be designed to incorporate principles of sustainability, including water and energy efficiency, resilience, and mitigating the impact of future disasters. Whenever feasible, the contractor should follow best practices such as those provided by the U.S. Department of Energy Home Energy Professionals: Professional Certifications and Standard Work Specifications.

XXI. **Federal Labor Provisions (HUD 4010)** *This section is applicable to all Contracts and Sub-contracts* Federal Wage Determination assigned to this project: **CA20250007 03/07/2025 Mod# 5** attached hereto by reference.

XXII. The Project or Program to which the construction work covered by this contract pertains is being assisted by the United States of America and the following Federal Labor Standards Provisions are included in this Contract pursuant to the provisions applicable to such Federal assistance.

A. 1. (i) Minimum Wages. All laborers and mechanics employed or working upon the site of the work (or under the United States Housing Act of 1937 or under the Housing Act of 1949 in the construction or development of the project), will be paid unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account (except such payroll deductions as are permitted by regulations issued by the Secretary of Labor under the Copeland Act (29 CFR Part 3), the full amount of wages and bona fide fringe benefits (or cash equivalents thereof) due at time of payment computed at rates not less than those contained in the wage determination of the Secretary of Labor which is attached hereto and made a part hereof, regardless of any contractual relationship which may be alleged to exist between the contractor and such laborers and mechanics. Contributions made or costs reasonably anticipated for bona fide fringe benefits under Section l(b)(2) of the Davis-Bacon Act on behalf of laborers or mechanics are considered wages paid to such laborers or mechanics, subject to the provisions of 29 CFR-5.5(a)(1)(iv); also, regular contributions made or costs incurred for more than a weekly period (but not less often than quarterly) under plans, funds, or programs, which cover the particular weekly period, are deemed to be constructively made or incurred during such weekly period. Such laborers and mechanics shall be paid the appropriate wage rate and fringe benefits on the wage determination for the classification of work actually performed, without regard to skill, except as provided in 29 CFR Part 5.5(a)(4). Laborers or mechanics performing work in more than one classification may be compensated at the rate specified for each classification for the time actually worked therein: Provided, that the employer's payroll record accurately set forth the time spent in each classification in which work is performed. The wage determination (including any additional classification and wage rates conformed under 29 CFR Part 5.5(a)(1)(ii) and the Davis-Bacon poster (WH-1 321) shall be posted at all times by the contractor and its sub-contractors at the site of the work in a prominent and accessible place where it can be easily seen by the other workers.

(ii) (a) Any class of laborers or mechanics which is not listed in the wage determination and which is to be employed under the contract shall be classified in conformance with the wage determination. HUD shall approve an additional classification and wage rate and fringe benefits therefore only when the following criteria have been met

(1) The work to be performed by the classification requested is not performed by a classification in the wage determination; and

(2) The classification is utilized in the area by the construction industry; and

(3) The proposed wage rate, including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage determination.

(4) If the contractor and the laborers and mechanics to be employed in the classification (if known), or their representatives. and HUD or its designee agree on the classification and wage rate (including the amount designated for fringe benefits where appropriate), a report of the action taken shall be sent by HUD or its designee to the Administrator of the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, Washington, D.C. 20210. The Administrator, or an authorized representative, will approve, modify, or disapprove every additional classification action within 30 days of receipt and so advise HUD or its designee or will notify HUD or its designee within the 30-day period that additional time is necessary. (Approved by the Office of Management and Budget under OMB control number 1215-0140.)

(5) In the event the contractor, the laborers or mechanics to be employed in the classification or their representatives, and HUD or its designee do not agree on the proposed classification and wage rate (including the amount designated for fringe benefits, where appropriate), HUD or its designee shall refer the questions, including the views of all interested parties and the recommendation of HUD or its designee, to the Administrator for determination. The Administrator, or an authorized representative, will issue a determination within 30 days of receipt and so advise HUD or its designee or will notify HUD or its designee within the 30-day period that additional time is necessary. (Approved by the Office of Management and Budget under OMB Control Number 1215-0140.)

(6) The wage rate (including fringe benefits where appropriate) determined pursuant to subparagraphs (1) (b) or (c) of this paragraph, shall be paid to all workers performing work in the classification under this contract from the first day on which work is performed in the classification.

(iii) Whenever the minimum wage rate prescribed in the contract for a class of laborers or mechanics includes a fringe benefit which is not expressed as an hourly rate, the contractor shall either pay the benefit as stated in the wage determination or shall pay another bona fide fringe benefit or an hourly cash equivalent thereof.

(iv) If the contractor does not make payments to a trustee or other third person, the contractor may consider as part of the wages of any laborer or mechanic the amount of any costs reasonably anticipated in providing bona fide fringe benefits under a plan or program, Provided, That the Secretary of Labor has found, upon the written request of the contractor, that the applicable standards of the Davis-Bacon Act have been met The Secretary of Labor may require the contractor to set aside in a separate account assets for the meeting of obligations under the plan or program. (Approved by the Office of Management and Budget under OMB Control Number 1215-0140.)

2. Withholding. HUD or its designee shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld from the contractor under this contract or any other Federal contract with the same prime contractor, or any other Federally-assisted contract subject to Davis-Bacon prevailing wage requirements, which is held by the same prime contractor so much of the accrued payments or advances as may be considered necessary to pay laborers and mechanics, including apprentices, trainees and helpers, employed by the contractor or any sub-contractor the full amount of wages required by the contract In the event of failure to pay any laborer or mechanic, including any apprentice, trainee or helper, employed or working on the site of the work (or under the United States Housing Act of 1937 or under the Housing Act of 1949 in the construction or development of the project), all or part of the wages required by the contract HUD or its designee may, after written notice to the contractor, sponsor, applicant or owner, take such action as may be necessary to cause the suspension of any further

payment advance or guarantee of funds until such violations have ceased. HUD or its designee may, after written notice to the contractor, disburse such amounts withheld for and on account of the contractor or sub- contractor to the respective employees to whom they are due. The Comptroller General shall make such disbursements in the case of direct Davis- Bacon Act contracts.

3. (i) Payrolls and basic records. Payrolls and basic records relating thereto shall be maintained by the contractor during the course of the work preserved for a period of three years thereafter for all laborers and mechanics working at the site of the work (or under the United States Housing Act of 1937, or under the Housing Act of 1949, in the construction or development of the project). Such records shall contain the name, address, and social security number of each such worker. his or her correct classification, hourly rates of wages paid (including rates of contributions or costs anticipated for bona fide fringe benefits or cash equivalents thereof of the types described in Section I (b)(2)(B) of the Davis-Bacon Act), daily and weekly number of hours worked, deductions made and actual wages paid. Whenever the Secretary of Labor has found under 29 CFR 5.5 (a)(1)(iv) that the wages of any laborer or mechanic include the amount of any costs reasonably anticipated in providing benefits under a plan or pro- gram described in Section I (b)(2)(B) of the Davis-Bacon Act the contractor shall maintain records which show that the commitment to provide such benefits is enforceable, that the plan or program is financially responsible, and that the plan or program has been communicated in writing to the laborers or mechanics affected, and records which show the costs anticipated or the actual cost incurred in providing such benefits. Contractors employing apprentices or trainees under approved programs shall maintain written evidence of the registration of apprenticeship programs and certification of trainee programs, the registration of the apprentices and trainees, and the ratios and wage rates prescribed in the applicable programs. (Approved by the Office of Management and Budget under OMB Control Numbers 1215-0140 and 1215-0017.)

(ii) (a) The contractor shall submit weekly for each week in which any contract work is performed a copy of all payrolls to HUD or its designee if the agency is a party to the contract but if the agency is not such a party, the contractor will submit the payrolls to the applicant sponsor, or owner, as the case may be, for transmission to HUD or its designee. The payrolls submitted shall set out accurately and completely all of the information required to be maintained under 29 CFR Part 5.5(a)(3)(i). This information may be submitted in any form desired. Optional Form WH-347 is available for this purpose and may be purchased from the

Superintendent of Documents (Federal Stock Number 029-005-WO14-1), U.S. Government Printing Office, Washington, DC. 20402. The prime contractor is responsible for the submission of copies of payrolls by all sub-contractors. (Approved by the Office of Management and Budget under OMB Control Number 1215-0149.) (WH-347 is included on pages 40).

(b) Each payroll submitted shall be accompanied by a "Statement of Compliance(WH-348 is included on pages 41)," signed by the contractor or sub-contractor or his or her agent who pays or supervises the payment of the persons employed under the contract and shall certify the following:

(1) That the payroll for the payroll period contains the information required to be maintained under 29 CFR Part 5.5 (a)(3)(i) and that such information is correct and complete;

(2) That each laborer or mechanic (including each helper, apprentice, and trainee) employed on the contract during the payroll period has been paid the full weekly wages earned, without rebate, either directly or indirectly, and that no deductions have been made either directly or indirectly from the full wages earned, other than permissible deductions as set forth in 29 CFR Part 3;

(3) That each laborer or mechanic has been paid not less than the applicable wage rates and fringe benefits or cash equivalents for the classification of work performed, as specified in the applicable wage determination incorporated into the contract

(c) The weekly submission of a properly executed certification set forth on the reverse side of Optional Form WH-347 shall satisfy the requirement for submission of the "Statement of Compliance" required by paragraph A.3.(ii)(b) of this section.

(d) The falsification of any of the above certifications may subject the contractor or sub-contractor to civil or criminal prosecution under Section 1001 of Title 18 and Section 231of Title 31 of the United States Code.

(iii) The contractor or sub-contractor shall make the records required under paragraph A.3.(i) of this section available for inspection, copying, or transcription by authorized representatives of HUD or its designee or the Department of Labor, and shall permit such representatives to interview employees during working hours on the job. If the contractor or sub-contractor fails to submit the required records or to make them available, HUD or its designee may, after written notice to the contractor, sponsor, applicant or owner, take such action as may be necessary to cause the suspension of any further payment advance, or guarantee of funds. Further- more, failure to submit the required records upon request or tomake such records available may be grounds for debarment action pursuant to 29 CFR Part5.1 2.

4. (i) Apprentices and Trainees. Apprentices will be permitted to work at less than the predetermined rate for the work they performed when they are employed pursuant to and individually registered in a bona fide apprenticeship program registered with the U.S. Department of Labor, Employment and Training Administration, Bureau of Apprenticeship and Training, or with a State Apprenticeship Agency recognized by the Bureau, or if a person is employed in his or her first 90 days of probationary employment asan apprentice in such an apprenticeship program, who is not individually registered in the program, but who has been certified by the Bureau of Apprenticeship and Training or a State Apprenticeship Agency (where appropriate) to be eligible for probationary employment as an apprentice. The allowable ratio of apprentices to journeymen on the job site in any craft classification shall not be greater than the ratio permitted to the contractor as to the entire work force under the registered program. Any worker listed on a payroll at an apprentice wage rate, who is not registered or otherwise employed as stated above, shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any apprentice performing work on the job site in excess ofthe ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. Where a contractor is performing construction on a project in a locality other than that in which its program is registered, the ratios and wage rates (expressed in percentages of the journeyman's hourly rate) specified in the contractor's or sub-contractor's registered program shall be observed. Every apprentice must be paid at not less than the rate specified in the registered program for the apprentice's level of progress, expressed as a percentage of the journeymen hourly rate specified in the applicable wage determination. Apprentices shall be paid fringe benefits in accordance with the provisions of the apprenticeship program. If the apprenticeship program does not specify fringe benefits, apprentices must be paid the full amount of fringe benefits listed on the wage determination for the applicable classification. If the Administrator determines that a different practice prevails for the applicable apprentice classification, fringes shall be paid in accordance with that determination. In the event the Bureau of Apprenticeship and Training, or a State Apprenticeship Agency recognized by the Bureau, withdraws approval of an apprenticeship program, the contractor will no longer be permitted to utilize apprentices at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

(ii) Trainees. Except as provided in 29 CFR 5.16, trainees will not be permitted to work at less than the predetermined rate for the work performed unless they are employed pursuant to and individually registered in a program which has received prior approval, evidenced by formal certification by the U.S. Department of Labor, Employment and Training Administration. The Ratio of trainees to journeymen

on the job site shall not be greater than permitted under the plan approved by the Employment and Training Administration. Every trainee must be paid at not less than the rate specified in the approved program for the trainee's level of progress, expressed as a percentage of the journeyman hourly rate specified in the applicable wage determination. Trainees shall be paid fringe benefits in accordance with the provisions of the trainee program. If the trainee program does not mention fringe benefits, trainees shall be paid the full amount of fringe benefits listed on the wage determination unless the Administrator of the Wage and Hour Division determines that there is an apprenticeship program associated with the corresponding journeyman wage rate on the wage determination which provides for less than full fringe benefits for apprentices. Any employee listed on the payroll at a trainee rate who is not registered and participating in a training plan approved by the Employment and Training Administration shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. In addition, any trainee performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. In the event the Employment and Training Administration withdraws approval of a training program, the contractor will no longer be permitted to utilize trainees at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

(iii) Equal employment opportunity. The utilization of apprentices, trainees and journeymen under this part shall be in conformity with the equal employment opportunity requirements of Executive Order 11246, as amended, and 29 CFR Part 30.

5. Compliance with Copeland Act requirements. The contractor shall comply with the requirements of 29 CFR Part 3 which are incorporated by reference in this contract.

6. Sub-contracts. The contractor or sub-contractor will insert in any sub-contracts the clauses contained in 29 CFR 5.5(a)(1) through (10) and such other clauses as HUD or its designee may by appropriate instructions require, and also a clause requiring the sub-contractors to include these clauses in any lower tier sub-contracts. The prime contractor shall be responsible for the compliance by any sub-contractor or lower tier sub-contractor with all the contract clauses in 29 CFR Part 5.5.

7. Contract Termination; debarment. A breach of the contract clauses in 29 CFR 5.5 may be grounds for termination of the contract and for debarment as a contractor and a sub-contractor as provided in 29 CFR 5.12.

8. Compliance with Davis-Bacon and Related Act Requirements. All rulings and interpretations of the Davis-Bacon and Related Acts contained in 29 CFR Parts 1, 3, and 5 are herein incorporated by reference in this contract.

9. Disputes concerning labor standards. Disputes arising out of the labor standards provisions of this contract shall not be subject to the general disputes clause of this contract Such disputes shall be resolved in accordance with the procedures of the Department of Labor set forth in 29 CFR Parts 5, 6, and 7. Disputes within the meaning of this clause include disputes between the contractor (or any of its sub-contractors) and HUD or its designee, the U.S. Department of Labor, or the employees or their representatives.

10. (i) Certification of Eligibility. By entering into this contract, the contractor certifies that neither it (nor he or she) nor any person or firm who has an interest in the contractor's firm is a person or firm ineligible to be awarded Government contracts by virtue of Section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1) or to be awarded HUD contracts or participate in HUD programs pursuant to 24 CFR Part 24.

(ii) No part of this contract shall be sub-contracted to any person or firm ineligible for award of a

Government contract by virtue of Section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1) or to be awarded HUD contracts or participate in HUD programs pursuant to 24 CFR Part 24.

(iii) The penalty for making false statements is prescribed in the U.S. Criminal Code, 18 U.S.C. 1001. Additionally, U.S. Criminal Code, Section 1010, Title 18, U.S.C., "Federal Housing Administration transactions", provides in part "Whoever, for the purpose of influencing in any way the action of such Administration makes, utters or publishes any statement knowing the same to be false shall be fined not more than $5,000 or imprisoned not more than two years, or both."

11. Complaints, Proceedings, or Testimony by Employees. No laborer or mechanic to whom the wage, salary, or other labor standards provisions of this Contract are applicable shall be discharged or in any other manner discriminated against by the Contractor or any sub-contractor because such employee has filed any complaint or instituted or caused to be instituted any proceeding or has testified or is about to testify in any proceeding under or relating to the labor standards applicable under this Contract to his employer.

B. **Contract Work Hours and Safety Standards Act.** As used in this paragraph, the terms "laborers" and "mechanics" include watchmen and guards.

(1) **Overtime requirements.** No contractor or sub-contractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of eight hours in any calendar day or in excess of forty hours in such workweek, whichever is greater.

(2) **Violation; liability for unpaid wages; liquidated damages.** In the event of any violation of the clause set forth in subparagraph (1) of this paragraph, the contractor and any sub-contractor responsible therefore shall be liable for the unpaid wages. In addition, such contractor and sub-contractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory, for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in sub- paragraph (1) of this paragraph, in the sum of $1 0 for each calendar day on which such individual was required or permitted to work in excess of eight hours or in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in subparagraph (1) of this paragraph

(3) **Withholding for unpaid wages and liquidated damages.** HUD or its designee shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or sub-contractor under any such contract or any other Federal contract with the same prime contract or any other Federally-assisted con- tract subject to the Contract Work Flours and Safety Standards Act which is held by the same prime contractor such sums as may be determined to be necessary to satisfy any liabilities of such contractor or sub-contractor for unpaid wages and liquidated damages as provided in the clause set forth in subparagraph (2) of this paragraph.

(4) **Sub-contracts.** The contractor or sub-contractor shall insert in any sub-contracts the clauses set forth in subparagraph (1) through (4) of this paragraph and also a clause requiring the sub-contractors to include these clauses in any lower tier sub-contracts. The prime contractor shall be responsible for compliance by any sub-contractor or lower tier sub-contractor with the clauses set forth in subparagraphs (1) through (4) of this paragraph.

C. Health and Safety

(1) No laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous to his health and safety as determined under construction safety and health standards promulgated by the Secretary of Labor by regulation.

(2) The Contractor shall comply with all regulations issued by the Secretary of Labor pursuant to Title 29 Part 1926 (formerly part 1518) and failure to comply may result in imposition of sanctions pursuant to the Contract Work Hours and Safety Standards Act (Public Law 91 -54, 83 Stat 96).

(3) The Contractor shall include the provisions of this Article in every sub-contract so that such provisions will be binding on each sub-contractor. The Contractor shall take such action with respect to any sub-contract as the Secretary of Housing and Urban Development or the Secretary of Labor shall direct as a means of enforcing such provisions.

D. Company Sponsored Benefit Plans

Company sponsored benefit plans must be approved in writing by the Department of Labor. Documentation of such approval will be submitted within ten days of contract execution. Any deduction related to unapproved plans will require signed authorization from the employee to accompany the first payroll where the deduction is listed.

XXII. STATE LABOR STANDARDS PROVISIONS

This section is applicable to all Contracts and Sub-contracts unless the project meets the exemption provided in Section III.

State prevailing wage rates shall apply when the State wage rate is higher than the Federal wage rate. All contractors and sub-contractors are subject to the application of Section 1720 et seq. of the California Labor Code which details the regulations and procedures governing the payment of State prevailingwages. This project is also subject to the following California Labor Codes, 1771 et seq., 1774, 1775, 1776, 1777, 1778, 1779, 1810-1815 et seq., and 1861 et seq. All contractors and sub-contractors are subject to the provisions of Section 3700 of the California Labor Code which requires that every employer be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of the code. All contractors and sub-contractors are subject to the provisions of Sections 1810-1814 of the California Labor Code which provide that the maximum hours a worker is to be employed is limited to eight hours a day and 40 hours a week and the contractor or sub-contractor shall forfeit, as a penalty, $25 for each worker employed in the execution of the contract for each calendar day during which a worker is required or permitted to labor more than eight hours in any calendar day or more than 40 hours in any calendar week and is not paid overtime. Section 1815 of the California Labor Code requires that notwithstanding the provisions of Sections 1810-1814, employees of contractors who work in excess of eight hours per day and 40 hours per week shall be compensated for all hours worked in excess of eight hours per day at not less than l-l/2 times the basic rate of pay. All primary contractors and sub-contractors who are listed on a bid proposal for a public works project must be registered with the Department of Industrial Relations. This is in accordance with Labor Code section 1771.1(a). No primary contractor or sub-contractor can be awarded a public works contract unless registered with the Department of Industrial Relations (Labor Code section 1725.5). Link for registration and additional information is provided below: http://www.dir.ca.gov/Public-Works/Contractors.html

XXIII. **Contractor's/Sub-Contractor's Concerning Labor Standards and Prevailing Wage Requirements**

This section is applicable to all Contracts and Sub-contracts unless the project meets the exemption provided in Section III.

Complete a wage comparison chart using both State and Federal wage rates and return within 10 days of

award for approval. **It is the responsibility of the contractor to compare both Federal and State wages to determine and pay the higher of the two**.

NO HELPER CLASSIFICATIONS ARE ALLOWED ON THIS PROJECT.

XXIV. **Other Provisions**

Owner Operators: All owner operators must either be added to the General Contractors payroll and processed as an employee of the General **-OR-** owner operator must submit certified payrolls to the General for review. The General Contractor shall review for accuracy then sign the Statement of Compliance.

Trucking Brokers: Trucking brokers will not be allowed on the project. If the operator is an employee of the brokers agency and the agency is a licensed contractor, then the Broker Agency would be the sub-contractor and provide all of the required documents as outlined herein and perform as a sub-contractor.

Architectural Barriers Act and the Americans with Disabilities Act

§ 570.487 Other applicable laws and related program requirements.

Lead-Based Paint Poisoning Prevention Act. (EXISTING HOUSING ONLY) States shall devise, adopt and carry out procedures with respect to federal assistance that fulfill the objectives and requirements of the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4821-4846), the Residential Lead-Based Paint Hazard Reduction Act of 1992 (42 U.S.C. 4851-4856), and implementing regulations at part 35, subparts A, B, J, K, and R of this title.

If applicable, Contractor shall comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and the implementing regulations in 24 CFR part 75. Section 3 requires that employment and other economic opportunities arising in connection with housing rehabilitation, housing construction, or other public construction projects shall, to the greatest extent feasible, and consistent with existing Federal, State, and local laws and regulations, be given to low- and very low-income persons. (SEE APPENDIX PROVIDED AND IS HERETO ATTACHED BY THIS REFERENCE)

Architectural Barriers Act and the Americans with Disabilities Act. (ALL CONSTRUCTION CONTRACTS) The Architectural Barriers Act of 1968 (42 U.S.C. 4151-4157) requires certain Federal and Federally-funded buildings and other facilities to be designed, constructed, or altered in accordance with standards that ensure accessibility to, and use by, physically handicapped people. A building or facility designed, constructed, or altered with funds allocated or reallocated under this subpart after November 21, 1996 and that meets the definition of residential structure as defined in 24 CFR 40.2, or the definition of building as defined in 41 CFR 101-19.602(a), is subject to the requirements of the Architectural Barriers Act of 1968 and shall comply with the Uniform Federal Accessibility Standards. For general type buildings, these standards are in appendix A to 41 CFR part 101-19.6. For residential structures, these standards are available from the Department of Housing and Urban Development, Office of Fair Housing and Equal Opportunity, Disability Rights Division, Room 5240, 451 Seventh Street, SW, Washington, DC 20410; telephone

(202) 708-2333 (voice) or (202) 708-1734 (TTY) (these are not toll-free numbers).

[57 FR 53397, Nov. 9, 1992, as amended at 59 FR 33894, June 30, 1994; 60 FR 1916, Jan. 5, 1995; 61 FR 54922, Oct. 22, 1996; 64 FR 50225, Sept. 15, 1999; 80 FR 42367, July 16, 2015]

Build America, Buy America Act. (ALL CONSTRUCTION CONTRACTS)
This project must comply with the Build America, Buy America (BABA) Act, 41 USC 8301 note, and all applicable rules and notices, as may be amended, if applicable to the Grantee's infrastructure project. Pursuant to HUD's Notice, "Public Interest Phased Implementation Waiver for FY 2022 and 2023 of Build America, Buy America Provisions as Applied to Recipients of HUD Federal Financial Assistance" (88 FR 17001), any funds obligated by HUD on or after the applicable listed effective dates, are subject to BABA requirements, unless excepted by a waiver if applicable, this requirement must be met for the proposed project.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION LOWER TIER COVERED TRANSACTIONS

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 24 CFR Part 85, Section 85.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211).

(BEFORE COMPLETING THIS CERTIFICATION, READ INSTRUCTIONS BELOW)

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principles are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Grant/Project Number: _____ **Name of Participant/Contractor:** _____

Participant Address: _____ _____ _____

Signature Date

Name/Title of Authorized Representative: _____

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction", "debarred", "suspended", "ineligible", "lower tier covered transaction", "participant", "person", "primary covered transaction", "principal", "proposal", and "voluntarily excluded", as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions", without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may check the non-procurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

BUSINESS ENTERPRISE INFORMATION FORM

This form is required for ALL projects	
OWNER NAME:	**OWNER PROJECT NUMBER:**
PROJECT DESCRIPTION:	**PROJECT LOCATION:**

PRIME CONTRACTOR INFORMATION

NAME/ADDRESS	TYPE OF CONTRACT	SUBCONTRACTOR UTILIZATION
Name of firm: Contact Person: Address: City/State/Zip: Phone: Email:	☐ ARCHITECT ☐ ENGINEER ☐ CONSTRUCTION ☐ SUPPLIER ☐ SERVICE	☐ This project WILL NOT utilize subcontractors. ☐ This project MAY utilize the following subcontractors
☐ DBE ☐ MBE ☐ WBE ☐ SEC. 3 ☐ OTHER/NA	**AMOUNT OF CONTRACT/BID:**	

SUBCONTRACTOR INFORMATION

☐ DBE ☐ MBE ☐ WBE ☐ SEC. 3 ☐ OTHER/NA ☐ Subcontractor ☐ Supplier/Service ☐ Joint Venture ☐ Broker TYPE OF CONTRACT/ TRADE: CONTRACT AMOUNT:	**NAME/ADDRESS** Name of Firm: Contact Person: Address: City, Zip: EIN/Phone: Email:
☐ DBE ☐ MBE ☐ WBE ☐ SEC. 3 ☐ OTHER/NA ☐ Subcontractor ☐ Supplier/Service ☐ Joint Venture ☐ Broker TYPE OF CONTRACT/ TRADE: CONTRACT AMOUNT:	**NAME/ADDRESS** Name of Firm: Contact Person: Address: City, Zip: EIN/Phone: Email:
☐ DBE ☐ MBE ☐ WBE ☐ SEC. 3 ☐ OTHER/NA ☐ Subcontractor ☐ Supplier/Service ☐ Joint Venture ☐ Broker TYPE OF CONTRACT/ TRADE: CONTRACT AMOUNT:	**NAME/ADDRESS** Name of firm: Contact Person: Address: City, Zip: EIN/Phone: Email:

GOALS FOR MBE & WBE PARTICIPATION

	% MBE	% WBE
Construction	6.8%	6.9%
Equipment	6.8%	6.9%
Services	6.8%	6.9%
Supplies	6.8%	6.9%

FORM COMPLETED BY

Name:	**Title:**	**Phone:**
Signature	**Date:**	**Email:**

DBE=Disadvantaged Business Enterprise WBE=Woman Owned Business Enterprise (8A)
MBE=Minority Business Enterprise

Federal-FORM C
CONTRACTOR/RECIPIENT CERTIFICATION

Firm Name _____ Phone _____

Address _____

Principle Service or Product: _____ Bid Amount _____

Please indicate percentage of ownership

☐ DBE/MBE/WBE ____ % Ownership ☐ Not a DBE/MBE/WBE Business

☐ Prime Contractor ☐ Supplier of Material/Service

☐ Subcontractor ☐ Broker

☐ Sole Ownership ☐ Corporation

☐ Partnership ☐ Joint Venture

Certified by _____ Title _____

Name _____ Date _____

IMPORTANT: Contractors can no longer self-certify. They must be certified by EPA, small business administration (SBA), Department of Transportation (DOT), or by state, local, tribal, or private entities whose certification criteria match EPA's.

California Public Utilities Commission where certifications can be obtained. Certification

Proof of certification must be provided; a copy of the contractor certification must be submitted with this form. Falsification of this certification by a firm selected to perform federally funded work may result in a determination that the firm is non-responsive and ineligible for future contracts.

This form must be submitted within 5 working days after the bid opening date

CONTRACTOR'S/SUB-CONTRACTOR'S RACE AND ETHNIC DATA REPORTING FORM

Provide a copy of this form for the primary owner of the company. Instruction provided below.

Ethnic Categories*	Select One
Hispanic or Latino	☐
Not-Hispanic or Latino	☐
Racial Categories*	**Select All that Apply**
American Indian or Alaska Native	☐
Asian	☐
Black or African American	☐
Native Hawaiian or Other Pacific Islander	☐
White	☐
Other	☐

Name:	Signature	Date

INSTRUCTIONS:

A. The two ethnic categories you should choose from are defined below. You should check one of thetwo categories.

☐ **1. Hispanic or Latino.** A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. The term "Spanish origin" can be used in addition to "Hispanic" or "Latino."

☐ **2. Not hispanic or Latino.** A person not of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

B. The five racial categories to choose from are defined below: You should check as many as apply to you.

☐ **1. American Indian or Alaska Native.** A person having origins in any of the original peoples of North and South America(including Central America), and who maintains tribal affiliation or community attachment.

☐ **2. Asian.** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, The Philippine Islands, Thailand, and Vietnam

☐ **3. Black or African American.** A person having origins in any of the black racial groups of Africa. Terms such as "Haitian" or "Negro" can be used in addition to "Black" or "African American".

☐ **4. Native Hawaiian or Other Pacific Islander.** A person having origins in any of the original peoples of Hawaii, guam, Samoa, or other Pacific Islands.

☐ **5. White.** A person having origins in any of the original peoples of Europe, the Middle East or North Africa.

Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Applicant Name

Program/Activity Receiving Federal Grant Funding

Acting on behalf of the above-named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above-named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's work- place and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(l) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d. (2) from an em- ployee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, includ- ing position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d. (2), with respect to any employee who is so convicted ---

(l) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program ap- proved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug- free workplace through implementation of paragraphs a. thru f.

2. **Sites for Work Performance.** The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUDfunding of the program /activity shown above: Place of Performance shall include the street address, city, county, State , and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding)

☐ Check here if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information on provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official | Title

Signature | Date

X

form **HUD-50070** (3/98)
ref. Handbooks 7417.1, 7475.13, 7485 1 & 3

Anti-Lobbying Certification

The undersigned official of _____ (contractor) certifies, to the best of his or her knowledge and beleif that:

1) No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3) It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including sub-contracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

_____ _____

Signature of Authorized Official Date

CERTIFICATION OF UNDERSTANDING AND AUTHORIZATION

PROJECT NAME:

Contractor Name: License No:	Contractor Address:

All contractors and sub-contractors shall forward this certification to the Local Contracting Agency prior to beginning work on the job site.

This is to certify that the principals, and the authorized payroll officer, below, have read and understand the Minutes of the Pre-construction Conference, the applicable State and/or Federal labor standards clauses pertaining to the subject project and the U.S. Dept. of Labor and/or State Dept. of Industrial Relations' wage determinations and select the following for the presented project(s):

(List Craft and Classifications here – use separate sheet if necessary)

The following person(s) is designated as the payroll officer for the undersigned and is authorized to sign the Statement of Compliance which will accompany our weekly certified payroll reports for this project:

Payroll Officer Name:	Signature

Authority provided by Owner:

Name:	Signature	Date

LABOR STANDARDS AND PREVAILING WAGE REQUIREMENTS

CONTRACTOR:	DATE:
	PROJECT NUMBER (IF ANY):
CONTRACTOR LIC. NO.	PROJECT NAME:

1. The undersigned, having executed a contract with:

_____

For the construction of the above identified project, acknowledges that:

A. The labor standards provisions are included in the aforesaid contract;

B. Correction of any infractions of the aforesaid conditions, including infractions by any of his/her sub-contractors and any lower tier sub-contracts, is his/her responsibility.

C. He/she is aware of the provisions of Section 1774 of the California Labor Code which requires that the State prevailing wage be paid to workmen employed in connection with the contract unless the project meets the exemption provided in Section III (pg. 3) of the Labor Compliance Manual and Contract Language. He/she is aware that if Federal funds are used to finance any part of the construction of the above-identified project, that the Davis-Bacon Act applies. He/she understands that the requirements for payment of prevailing wages apply to the work he/she will perform for this project and agree to comply with such requirements. He/she further realizes that the State and/or Federal Labor Standards, as well as any applicable CRA Policy on Payment of Prevailing wages, provide for various penalties for violation of prevailing wage laws including penalties of $25.00 each calendar day or portion thereof each worker affected.

2. He/she certifies that:

A. Neither he/she nor any firm, partnership or association in which he has substantial interest is designated as an ineligible contractor by the Controller General of the United States pursuant to Section 5.6 (b) of the Regulations of the Secretary of Labor, part 5 (29 CFR, Part 5 or pursuant to Section 3(a) of the Davis-Bacon Act, as amended (40 U.S.C. 276 a-2 (a).

B. No part of the aforementioned contract has been or will be sub-contracted to any sub-contractor if such sub-contractor or any firm, corporation, partnership or association in which such contractor has a substantial interest is designated as an ineligible contractor pursuant to any of the aforementioned regulatory or statutory provisions.

C. He/she agrees to obtain and forward to the aforementioned recipient within ten days after the execution of any sub-contract, including those executed by his sub-contractors and any lower tier sub-contractors, a Sub-contractor's Certification Concerning Labor Standards and Prevailing Wage Requirements executed by the sub-contractors.

3. He/she certifies that:

(a) The legal name and the business address of the undersigned are:

(b) The undersigned is:

(1) A single proprietorship	(3) A corporation in the State of:
(2) A partnership	(4) Other organization (Described)

(c) The name, title, and address of the owner, partners or officers of the undersigned are:

Name	Title	Address

(d) The names and addresses of all other persons, both natural and corporate, having a substantial interest in the undersigned, and the nature of the interest are (if none, so state):

Name	Address	Nature of Interest

(e) The names, addresses and trade classifications of all other building construction contractors in which the undersigned has a substantial interest are (if none, so state):

Name	Address	Trade Classification

Date:

_____ _____

(Contractor)

By: _____

Wage Determination Chart

State Rates				
Classification	**BASIC HOURLY RATE**	Total Hourly Fringe	**Total HOURLY Rate**	**State Decision:**
Apprentices:				

Federal Rates				
Classification	**BASIC HOURLY RATE**	Total Hourly Fringe	**Total HOURLY Rate**	**Federal Decision:**
Apprentices				

Completed By: _____.

Reviewed by: _____.

CONTRACTOR FRINGE BENEFIT STATEMENT

Contract Number / Name:	Contract Location:	Today's Date:

Contractor / Subcontractor Name:	Business Address:

In order that the proper Fringe Benefit rates can be verified when checking payrolls on the above contract, the hourly rates for fringe benefits, subsistence and/or travel allowance payment made for employees on the various classes of work are tabulated below.

Classification:	Effective Date:	Subsistence or Travel Pay: $_____

FRINGE BENEFITS			
Health & Welfare	$	PAID TO:	Name:
			Address:
Pension	$	PAID TO:	Name:
			Address:
Vacation/ Holiday	$	PAID TO:	Name:
			Address:
Training and/or Other	$	PAID TO:	Name:
			Address:

Classification:	Effective Date:	Subsistence or Travel Pay: $_____

FRINGE BENEFITS			
Health & Welfare	$	PAID TO:	Name:
			Address:
Pension	$	PAID TO:	Name:
			Address:
Vacation/ Holiday	$	PAID TO:	Name:
			Address:
Training And/or Other	$	PAID TO:	Name:
			Address:

Classification:	Effective Date:	Subsistence or Travel Pay: $_____

FRINGE BENEFITS			
Health & Welfare	$	PAID TO:	Name:
			Address:
Pension	$	PAID TO:	Name:
			Address:
Vacation/ Holiday	$	PAID TO:	Name:
			Address:
Training And/or Other	$	PAID TO:	Name:
			Address:

Supplemental statements must be submitted during the progress of work should a change in rate of any of the classifications be made. Submitted:

Contractor / Subcontractor	By: Name / Title

PUBLIC WORKS CONTRACT AWARD INFORMATION

Contract award information must be sent to your Apprenticeship Committee if you are approved to train. If you are not approved to train, you must send the information (which may be this form) to ALL applicable Apprenticeship Committees in your craft or trade in the area of the site of the public work. Go to: http://www.dir.ca.gov/das/PublicWorksForms.htm for information about programs in your area and trade. You may also consult your local Division of Apprenticeship Standards (DAS) office whose telephone number may be found in your local directory under California, State of, Industrial Relations, Division of Apprenticeship Standards.

Do not send this form to the Division of Apprenticeship Standards.

NAME OF YOUR COMPANY	CONTRACTOR'S STATE LICENSE NO
MAILING ADDRESS- NUMBER & STREET, CITY, ZIP CODE	AREA CODE & TELEPHONE NO.
NAME & ADDRESS OF PUBLIC WORKS PROJECT	DATE YOUR CONTRACT EXECUTED
	DATE OF EXPECTED OR ACTUAL START OF PROJECT
NAME & ADDRESS OF PUBLIC AGENCY AWARDING CONTRACT	ESTIMATED NUMBER OF JOURNEYMEN HOURS
	OCCUPATION OF APPRENTICE
THIS FORM IS BEING SENT TO: (NAME & ADDRESS OF APPRENTICESHIP PROGRAM(S))	ESTIMATED NUMBER OF APPRENTICE HOURS
	APPROXIMATE DATES TO BE EMPLOYED

This is not a request for dispatch of apprentices.

Contractors must make a separate request for actual dispatch, in accordance with Section 230.1(a) California Code of Regulations

Check One of The Boxes Below

1. ☐ We are already approved to train apprentices by the _____ Apprenticeship Committee. We will employ and train under their Standards. Enter name of the Committee

2. ☐ We will comply with the standards of _____ Apprenticeship Committee for the duration of this job only. Enter name of the Committee

3. ☐ We will employ and train apprentices in accordance with the California Apprenticeship Council regulations, including § 230.1 (c) which requires that apprentices employed on public projects can only be assigned to perform work of the craft or trade to which the apprentice is registered and that the apprentices must at all times work with or under the direct supervision of journeyman/men.

Signature _____ *Date* _____

Typed Name _____

Title _____

State of California - Department of Industrial Relations DIVISION OF APPRENTICESHIP STANDARDS

DAS 140 (REV. 1/04)

REQUEST FOR DISPATCH OF AN APPRENTICE – DAS 142 FORM

DO NOT SEND THIS FORM TO DAS

You may use this form to request dispatch of an apprentice from the Apprenticeship Committee in the craft or trade in the area of the public work. Go to: http://www.dir.ca.gov/databases/das/pwaddrstart.asp **for information about programs in your area and trade**. You may also consult your local Division Apprenticeship Standards (DAS) office whose telephone number may be found in your local directory under California, State of, Industrial Relations, Division of Apprenticeship Standards. **Except for projects with less than 40 hours of journeyworkers work, you must request and employ apprentices in no less than 8 hour increments.**

List one occupation/craft per form

Date:

To Applicable Apprenticeship Committee:

Name: _____

Address: _____

_____

Tel. No. _____ **Fax No.** _____

Contractor Requesting Dispatch:

Name: _____

Address: _____

_____

License No. _____

PWC Registration Number: _____

Tel. No. _____ **Fax No.** _____

Project Information: PWC Project Number _____ **Contract Number** _____

Total Contract Amount. _____ **Sub-Contract Amount** _____

Name of the Project: _____

Address: _____

Dispatch Request Information:

Number of Apprentice(s) Needed: _____ **Craft or Trade:** _____

Date Apprentice(s) to Report: _____ **(72 hrs. notice required)** **Time to Report:** _____

Name of Person to Report to: _____

Address to Report to: _____

_____

You may use this form to make your written request for the dispatch of an apprentice. Requests for dispatch must be in writing and submitted at least 72 hours in advance (excluding weekends and holidays) via first class mail, fax or email. ***Proof of submission may be required.*** *Please take note of California Code of Regulations, Title 8, § 230.1 (a) for all applicable requirements regarding apprenticeship requests and/or visit* https://www.dir.ca.gov/das/PublicWorksForms.htm

DAS 142 (Revised 10/18)

U.S. Department of Labor
Wage and Hour Division

PAYROLL

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.

U.S. Wage and Hour Division

Rev. Dec. 2008

NAME OF CONTRACTOR ☐ OR SUBCONTRACTOR ☐	ADDRESS	OMB No.1235-0008 Expires: 01/31/2015
PAYROLL NO. / FOR WEEK ENDING	PROJECT AND LOCATION	PROJECT OR CONTRACT NO.

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT. OR ST.	(4) DAY AND DATE — HOURS WORKED EACH DAY	(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS — FICA	WITH-HOLDING TAX			OTHER	TOTAL DEDUCTIONS	(9) NET WAGES PAID FOR WEEK
			O		0								0	
			S		0									
			O		0								0	
			S		0									
			O		0								0	
			S		0									
			O		0								0	
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			S		0									
			O		0								0	
			S		0									
			O		0								0	
			S		0									

While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement

1342 stimate that is will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have omments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W. ington, D.C. 20210

(over)

Date _____

I, _____ _____
(Name of Signatory Party) (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by

_____ on the
(Contractor or Subcontractor)

_____; that during the payroll period commencing on the
(Building or Work)

_____ day of_____,_____, and ending the_____day of_____,_____,

all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

_____ from the full
(Contractor or Subcontractor)

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Start. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

_____

_____

_____

_____

(2) That any payrolls otherwise under this contract required to be submitted for t he above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☐ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe bene fits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE	SIGNATURE

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

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SECTION 00 45 19

NON-COLLUSION AFFIDAVIT

COUNTY OF TEHAMA

TO BE EXECUTED BY THE BIDDER AND SUBMITTED WITH THE BID

To: County of Tehama
State of California

_____ deposes and says that he or she is _____(title) of _____, the party making the foregoing bid that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true and further, that the bidder has not directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

(The above certificate must be signed and filed with the County along with the bid)

Signed_____ Date_____

SECTION 00 52 13

AGREEMENT FORM

THIS AGREEMENT, entered into as of _____, 20__, is between the **County of Tehama**, a public entity, organized and existing pursuant to the laws of the State of California (hereinafter called the "COUNTY") and _____, (hereinafter called the "Contractor"),

WHEREAS, the Contractor has been awarded the contract for the work hereafter mentioned:

"_____"

WITNESSETH:

That the parties hereto mutually agree to the terms and conditions hereinafter set forth.

I. CONTRACT DOCUMENTS

The Items hereinafter enumerated as the Contract Documents shall form a part of this Contract and the provisions thereof shall be as binding upon the parties hereto as if they were herein fully set forth. Work called for in any one Contract Document and not mentioned in another is to be performed and executed the same as if mentioned in all Contract Documents, the table of contents, titles, and headings contained herein and in said documents are solely to facilitate reference to various provisions of the Contract Documents and in no way affect or limit the interpretations of the provisions to which they refer.

The "Contract Documents", sometimes also referred to as the Contract, consist of the completed Form of Proposal submitted by the Contractor to whom the Contract is awarded, the Instructions to Bidders insofar as they relate to events which will occur or actions to be taken after the submission of the Proposal, this Agreement to which the General Conditions are attached, the General Requirements, the Supplementary Conditions, the Drawings and Specifications and any modifications of any of the foregoing in the form of addenda or otherwise effected in accordance with the terms of the Contract.

The sections of the COUNTY's Specifications and the titles of the Drawings, with their assigned numbers and their date of issue, are listed in the Contract Documents.

II. DEFINITIONS

Unless otherwise specifically provided herein, all words and phrases defined in the General Conditions shall have the same meaning and intent in this Agreement.

SAMPLE

III. SCOPE OF THE CONTRACT

The Contractor shall perform, within the time stipulated, the Contract as herein defined, and shall furnish all labor, tools, equipment, apparatus, facilities, labor and material and transportation necessary to perform and complete in a good workmanlike manner to the satisfaction of the COUNTY, all the work called for, and in the manner designated in, and in strict conformity with, the Contract Documents entitled: "Tehama County Agricultural Center."

IV. CONTRACT PRICE

The COUNTY agrees to pay and the Contractor agrees to accept, in full payment for the work included in the Bid the total sum of:

_____ ($_____).
(spell out)

V. CONTRACT TIME, COMPLETION, AND CHANGES

A. Notice to Proceed

Within 60 days of the opening of bids the successful low bidder will be authorized by written notice to proceed with the work. The bidder shall have no claim against the COUNTY, or its officers, employees, agents, consultants, project manager or architect because of failure to issue the Notice to Proceed.

B. Commencement and Prosecution of Work

The Contractor shall commence the work on or before 10 days from and after the date specified in the written "Notice to Proceed," and will diligently prosecute the work to final completion. Said Notice to Proceed shall be issued following execution of the Agreement, the filing by the Contractor of the required bonds and proof of insurance. The continuous prosecution of work by the Contractor shall be subject only to delays as defined in this section of this Agreement.

C. Time of Completion

The entire work shall be brought to substantial completion in the manner provided for in the Contract Documents in a period of 300 calendar days from and after the date assigned in the Notice to Proceed. The date, 300 calendar days from and after the date of the Notice to Proceed shall be hereinafter called the "Estimated Completion Date" unless extensions of time are granted in accordance with the Contract Documents for Category A or B Delays as defined in this section of this Agreement. Failure to substantially complete the work within the above times and in the manner provided for by the Contract Documents shall subject the Contractor to liquidated damages as hereinafter stipulated in this Agreement. Time is and shall be of the essence in these Contract Documents.

SAMPLE

D. Changes in the Work

Changes in the work made and extensions of time of completion made necessary by reason thereof shall not in any way release any guarantee given by the Contractor pursuant to the provision of the Contract Documents, or the contract let hereunder, nor shall such changes in the work relieve or release the Sureties on bonds executed pursuant to the said provisions. The Sureties, in executing such bonds, shall be deemed to have expressly agreed to any such change in the work and to any extension of time made by reason thereof. The COUNTY agrees that no changes in the work shall be ordered which will necessitate an extension of the substantial completion time beyond the fixed completion date.

E. Extensions of Time

In the event it is deemed necessary by the COUNTY to extend the time of substantial completion of the work to be done under this contract beyond any required dates of completion herein specified, such extensions shall in no way release any guarantee given by the Contractor pursuant to the provisions of the Contract Documents, or the contract let hereunder, nor shall such extension of time relieve or release the sureties on the bonds executed pursuant to said provisions. The sureties in executing such bonds shall be deemed to have expressly agreed to any such extension of time. The amount of time allowed in any Extension of Time shall be limited to the period of the delay-giving rise to the same as determined by the COUNTY.

F. Prevailing Wages

Pursuant to Section 1770 et seq. of the Labor Code the Contractor for the work will be required to pay, at least, the general prevailing wage rates as determined by the Director of the Department of Industrial Relations of the State of California. Questions pertaining to the general prevailing wage rates should be directed to the Division of Labor Statistics and Research, P.O. Box 603, San Francisco, CA 94101, Ph. (415) 703-4774.

G. Category A Delays

For the purpose of these Contract Documents, the term "Category A Delays" shall mean, and is limited to, delays caused directly by acts of God; acts of the public enemy; fire, riots, insurrections; epidemics; quarantine restrictions; strikes; lockouts; sit-downs; acts of a governmental agency; priorities or privileges established for the manufacture, assembly or allotment of materials necessary in the construction of the work by order, decree or otherwise of the United States or by any department, bureau, commission, committee, agent, or administrator of any legally constituted public authority; changes in the work ordered by the COUNTY insofar as they necessarily require additional time in which to substantially complete the work; the prevention by the COUNTY of the Contractor from commencing or prosecuting the work because of the acts of others, excepting the Contractor's subcontractors; or the prevention of the

SAMPLE

Contractor from commencing or prosecuting the work because of a city-wide failure of public utility service.

Inclement weather shall not be a prima facie reason for the granting of an extension of time, and the Contractor shall make every effort to continue work under prevailing conditions. The COUNTY may, however, grant an extension of time if an unavoidable delay as a result of inclement weather in fact occurs, and such shall then be classified as a "Category A Delay".

The term "Category A Delay" shall specifically not include (i) any delay which could have been avoided by the exercise of care, prudence, foresight and diligence on the part of the Contractor; (ii) any delay in the prosecution of parts of the work, which may in itself be unavoidable but which does not necessarily prevent or delay the prosecution of other parts of the work, nor substantial completion of the whole work within the time specified; (iii) any reasonable delay resulting from time required by the COUNTY for review of plans submitted by the Contractor and for the making of surveys, measurements and inspection; and (iv) any delay arising from an interruption in the prosecution of the work on account of the reasonable interference from other contractors employed by the COUNTY which does not necessarily prevent the completion of the whole work within the time specified.

H. Category B Delays

For the purposes of these Contract Documents, the term "Category B Delays" shall mean delays caused directly by loss or damage to the project caused by the perils covered by the Builder's Risk insurance provided for by the Agreement or by any war declared by an enactment of the Congress of the United States of America.

VI LIQUIDATED DAMAGES

The provisions for Liquidated Damages appearing in the General Conditions, Article 12, are incorporated by reference as if fully set forth herein. Liquidated damages of $500 per day will be charged the Contractor for each day of delay beyond the substantial completion date.

VII NOTICE OF DELAY

The Contractor shall promptly notify the COUNTY in writing of any anticipated delay in the prosecution of the work, and, in any event, promptly upon the occurrence of a delay. Said notice shall constitute an application for an extension of contract time only if it is in compliance with the provisions of Article 12. Failure by the Contractor to make a timely request will result in a waiver of the right to such extension. Contractor shall take notice of General Conditions, Article 12, affecting the time period in which to claim an extension of the contract time for physical conditions and limitations set forth in the General Conditions, Article 12. The COUNTY may take steps to prevent the occurrence of continuance of the delay and/or may determine to what extent the completion of the work is delayed thereby.

SAMPLE

VIII NO WAIVER OF RIGHTS

Neither the inspection by the COUNTY or its agents, nor any order or certificate for the payment of money, nor any payment for, nor acceptance of the whole or any part of the work by the COUNTY, nor any extensions of time, nor any position taken by the COUNTY or its agents shall operate as a waiver of any provision of this Contract, or of any power herein reserved to the COUNTY or any right to damage herein provided, nor shall any waiver of any breach of this Contract be held to be a waiver of any other or subsequent breach. All remedies provided in this Contract shall be taken and construed as cumulative, that is in addition to each and every other remedy herein provided; and the COUNTY shall have any and all equitable and legal remedies which it would in any case have.

IX CALIFORNIA GREEN BUILDING CODE

Contractor shall comply with the provisions of the "California Green Building Code Requirements for New Construction" attached hereto as Exhibit "A." Immediately upon execution of this agreement, and before receiving the Notice to proceed, Contractor shall complete the Green Building Code Waste Management Plan and obtain approval of the Plan from the Tehama County/Red Bluff Landfill Management Agency.

X AGREEMENT CONTROLS

In the event of a conflict between the Contract Documents, the conflict shall be resolved by giving precedence in the following order: (1) This Agreement Form, including Exhibit A, CA Green Building Code Requirements; (2) the General Conditions and General Requirements; (3) the Supplementary Conditions; (4) the Notice to Contractors; (5) the Instructions to Bidders; (6) the Technical Specifications text; (7) the Drawings (Plans).

CERTIFICATION

COUNTY:

BY: _____ DATED_____
CHAIR, TEHAMA COUNTY
BOARD OF SUPERVISORS

CONTRACTOR

BY: _____ DATED_____
Contractor

Approved as to form:

_____
County Counsel

SAMPLE

SECTION 00 61 13.13

PERFORMANCE BOND

KNOW ALL PERSONS BY THESE PRESENTS: That, WHEREAS, the COUNTY OF TEHAMA (hereinafter called "County"), has conditionally awarded to (here insert full name and address or legal title of Contractor)

_____
_____
_____

As Principal (hereinafter called "Contractor") a Contract for the "Corning Veteran's Hall Remodel Project", in the said Tehama County, in accordance with and consisting in part of plans and specifications prepared by the Nichols, Melburg & Rossetto, 300 Knollcrest Drive, Redding, CA 96002 which Contract also consists of all other parts of the Contract Documents for said project, which Contract is made a part hereof by reference, and is hereinafter referred to as the Contract, and WHEREAS said Contractor is required under the terms of said Contract to furnish a bond for the Faithful Performance of said Contract,

NOW, THEREFORE, we the Contractor and (here insert full name and address or legal title of Surety)

_____
_____
_____

as Surety (hereinafter called "Surety") are held and firmly bound unto County of Tehama, California (hereinafter called "County") in the sum of _____ Dollars ($_____), in lawful money of the United States, for the payment of which sum well and truly to be made Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, unless the above bounden Contractor, his heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and will and truly keep and perform the covenants, conditions and agreements in additions or alterations thereof made as therein provided, on his or their part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their true intent and meaning, and shall indemnify and save harmless County, Architect and their employees and their consultants, and their agents, as therein stipulated, then this obligation shall be null and void; otherwise it shall remain in full force and effect.

Contractor agrees not to assign this Contract except upon the written consent and approval of the County or their successor and assigns.

And Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract or to the work to be

performed thereunder or the specifications accompanying the same shall in any way affect its obligations on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Contract or to the work or to the specifications.

The Principal and Surety do hereby represent, warranty and guarantee, that the Surety is an "Admitted surety" as that term is, or may be, defined by California statute, regulation or the Department of Insurance.

IN WITNESS THEREOF, the above bounden parties have executed this instrument under their several seals this _____day of _____, 20____, the name and corporate seal of each corporate party being affixed hereto and these presents duly signed by its undersigned representatives, pursuant to its governing body.

SIGNED AND SEALED THIS _____ day of _____, 20_____.

_____
Print name of Contractor

By_____
Signature

_____
Title of Signer

_____
Surety Name

By_____
Attorney-in-Fact
(Acknowledgment by Notary Public required)

_____
Title

(SURETY SEAL)

NOTE TO SURETY COMPANY:

The following form of acknowledgment shall be used. If any other form of acknowledgment is used, there must be submitted a certified copy of unrevoked resolution of authority for the attorney-in-fact for each bond issued.

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document, to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

NOTARY ACKNOWLEDGMENT

STATE OF CALIFORNIA)
) ss.
COUNTY OF _____))

On _____, before me, _____, a
Name of Notary Public

Notary Public in and for said State, personally appeared _____,
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal

_____ (SEAL)
Notary Public

SECTION 00 61 13.16

LABOR AND MATERIAL PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS: That WHEREAS, the COUNTY of TEHAMA has awarded to (here insert the full name and address or legal title of Contractor)

_____
_____
_____

hereinafter called "Contractor") a Contract for "**Corning Veteran's Hall Remodel**", in the said Tehama County, in accordance with and consisting in part of plans and specifications prepared by Nichols, Melburg & Rossetto, 300 Knollcrest Drive, Redding, CA 96002, which Contract also consists of all other parts of the Contract Documents for said project, which Contract is made a part hereof by reference, and is hereinafter referred to as the Contract, and WHEREAS said Contractor is required under the terms of said Contract to furnish a bond in connection with said contract, providing that if said Contractor, or any of his subcontractors, shall fail to pay for any materials, provisions, pro vendor or other supplies, or equipment used, upon, for or about the performance of the work contracted to be done, or for any work or labor thereon of any kind, or for amounts due under the Unemployment Insurance Act with respect to such work or labor, then the Surety on this Bond will pay for the same in an amount not exceeding the sum specified in this Bond, and also, in case suit is brought upon the Bond, a reasonable attorney's fee to be fixed by the Court.

NOW, THEREFORE, we the Contractor and (here insert full name and address or legal title of Surety)

_____
_____
_____

as Surety (hereinafter called "Surety") are held and firmly bound unto the County of Tehama, California (hereinafter called "County") in the sum of _____Dollars ($_____), in lawful money of the United States, for the payment of which sum, well and truly to be made, Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, if said Contractor, his heirs, executors, administrators, successors or assigns, or his subcontractors, shall fail to pay for any materials, provisions, provender or other supplies, or equipment used in, upon, for or about the performance of the work contracted to be done, or for any work or labor thereon of any kind, or shall fail to pay any other amount due to any person named in Section 9100 of the Civil Code, or shall fail to pay any amounts due under the Unemployment Insurance Act with respect to such work or labor performed by any such person, or for any amounts required to be deducted, withheld, and paid over to the Franchise Tax Board from the wages of employees of the Contractor and his/her subcontractors pursuant to Section 18664 of the Revenue and Taxation Code, with respect to such work and labor, then the Surety on this Bond will pay for the same, in an amount not exceeding the sum specified in this Bond, and also, in case suit is brought upon this Bond, a reasonable attorney's fee to be fixed by the Court.

This Bond shall insure to the benefit of any and all persons, companies, corporations, political subdivisions and State agencies, entitled to file claims under the provisions of Section 9100 of the Civil Code of the State of California, as now in effect and as the same may be

amended or superseded from time to time, so as to give a right of action to them, or their assigns, if any suit is brought upon this Bond.

And the said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract or to the work to be performed thereunder or the specifications accompanying the same shall in any way affect its obligations on this Bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the contract or to the work or to the specifications.

The Principal and Surety do hereby represent, warranty and guarantee, the Surety is an "Admitted Surety" as that term is, or may be defined by California statute, regulation or the Department of Insurance.

IN WITNESS WHEREOF, the above bounden parties have executed this instrument under their several seals this _____ day of _____, 20____, the name and corporate seal of each corporate party being affixed hereto and these present duly signed by its undersigned representative, pursuant to authority of its governing body.

SIGNED AND SEALED THIS _____ day of _____, 20_____

_____
Print name of Contractor

By_____
Signature

_____
Title of Signer

_____
Surety Name

By_____
Attorney-in-Fact
(Acknowledgment by Notary Public required)

_____
Title

(SURETY SEAL)

NOTE TO SURETY COMPANY:

The following form of acknowledgment shall be used. If any other form of acknowledgment is used, there must be submitted a certified copy of unrevoked resolution of authority for the attorney-in-fact for each bond issued.

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document, to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

NOTARY ACKNOWLEDGMENT

STATE OF CALIFORNIA)
) ss.
COUNTY OF TEHAMA))

On _____, before me, _____, a
Name of Notary Public

Notary Public in and for said State, personally appeared _____,
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the forgoing paragraph is true and correct.

WITNESS my hand and official seal

_____ (SEAL)
Signature of Notary Public

Instructions for Complying with CA Green Building Code Requirements for New Construction, Non-Residential and Residential Additions and Alterations

The California Green Building Code (Green Building Code) requires at least 50% of jobsite debris generated by projects be recycled, reused or otherwise diverted from landfill disposal for:

1. All New Construction,
2. Residential additions or alterations where the addition or alteration increases the building's conditioned area, volume, or size, and
3. Non-Residential additions and alterations of 1,000 square feet or greater, and/or building alterations with a permit valuation of $200,000 or above (for occupancies within the authority of California Building Standards Commission).

To comply with the Green Building Code the permit holder shall:

1. Submit a completed Waste Management Plan prior to issuance of a building or demolition permit.
2. Submit a completed Waste Management Plan Final Report within 30 days after project completion.
3. Demonstrate that at least 50% (by weight or volume, not both) of jobsite debris was diverted from disposal in a landfill by providing receipts and/or gate tags from all facilities and service providers used for recycling, reuse and disposal of jobsite debris.

Waste Management Plan

Complete the Waste Management Plan form to:

1. Indicate the types of debris expected to be generated from the project (lumber, dry wall, metal, inerts, cardboard, etc). Use the "other" line to write materials not listed. (fixtures, carpet, etc.)
2. Specify whether each material will be recycled, reused or disposed by checking the designated box.
3. Provide the name of each facility or service provider to be used to manage each type of debris. (if a commodity is to be reused on site, like dirt, so state)

Example **(2)**

MATERIAL (1)	Reuse	Recycle	Dispose	**FACILITIES/SERVICE PROVIDERS TO BE USED (3)**
Inerts	**X**			On site reuse of dirt, concrete
Lumber		**X**		ABC Disposal Co. – To TC/RB Landfill wood pile
Plant/Tree Debris		**X**		Acme Tree Service – grind up for mulch
Dry Wall			**X**	ABC Disposal Co. - Small pieces not suitable for reuse/recycling (see Mixed Waste)
Metal		**X**		XYZ Scrap Metal Co. – Separate bin on site
Cardboard		**X**		ABC Disposal Co. – Separate bin on site
Other: Mixed Waste			**X**	ABC Disposal Co. – Other debris to TC/RB Landfill.
Other: Fixtures	**X**			Habitat for Humanity – Lighting & plumbing fixtures

Submit completed Waste Management Plan to the Tehama County/Red Bluff Landfill Management Agency (in person or via certified mail) before debris is removed from jobsite.

The party securing the construction and/or demolition permit must sign the Waste Management Plan. Their signature serves as an acknowledgement that they understand the requirements of the Green Building Code, including demonstrating achievement of the diversion requirement, and that the permit holder is responsible for the actions of their contractors, subcontractors and other agents with regard to all the requirements. A Waste Management Plan will not be approved if it does not provide all of the information required. The Agency Manger of the Tehama County/Red Bluff Landfill Management Agency will make a recommendation to the local Building Official to either approve or disapprove of the Waste Management Plan. The local Building Official, as the Enforcement Agency, will make the final determination of plan approval. If the Waste Management plan is not approved, the local Building Official shall notify the permit holder with suggested revisions. If circumstances are such that the applicant believes it is not feasible to attain a 50% diversion level, then the applicant can submit in writing, a request for an exemption or revision of the 50% diversion requirement.

Waste Management Plan Final Report

Complete the Waste Management Plan Final Report form to:

- Indicate the types of debris that were actually generated from the project
- Provide the quantity of each type of material (by weight)
- Specify whether each material type was reused, recycled or disposed
- Provide the name of each facility or service that was actually used to reuse, recycle or dispose of each type of debris material
- Attach copies of receipts or gate tags for all materials to verify their destination or use
- provide any additional information (including photographs) that the permit holder believes is relevant to determining compliance with the ordinance requirements

Within 30 days of completion of the project, the permit holder shall submit the completed Waste Management Plan Final Report (in person or via certified mail) and the required documentation to the Tehama County/Red Bluff Landfill Management Agency to demonstrate achievement of the diversion requirement.

All construction and demolition debris should be weighed using scales. When weighing is not practical due to small size or other considerations, a volumetric conversion may be used. CalRecycle Conversion tables can be accessed at:
http://www.ciwmb.ca.gov/LGLibrary/dsg/ApndxI.htm#Conversion

The Waste Management Plan Final Report will be reviewed and determination made whether the permit holder achieved the diversion requirement for the project and has demonstrated compliance. The report will be returned to the permit holder no later than 30 days indicating if the project either: fulfilled compliance, did not fulfill compliance or if more information is required.

COMPLETED PLANS & REPORTS MUST BE SUBMITTED TO:

Tehama County/Red Bluff Landfill Management Agency
19995 Plymire Rd.
Red Bluff, CA 96080

Questions?

Questions regarding the Green Building Code can be directed to:

Landfill Agency Manager
Tehama County/Red Bluff Landfill Management Agency
19995 Plymire Rd.
Red Bluff, CA 96080
(530) 528.1103

Construction Waste Management Plan Tips:

Please Contact the Tehama County/Red Bluff Landfill Management Agency for a copy of the "Construction and Demolition Debris Reuse and Recycling Program" Brochure. The brochure outlines the following:

- Covered Project
- Items that need to be separated
- Tips on How to Separate Construction and Demolition Materials
- Useful Websites
- Locations that accept the following:
    - Dimensional Lumber and wood waste,
    - Roofing materials,
    - Vegetative Waste/Soil
    - Brick
    - Concrete and Asphalt
    - Scrap Metal
    - Cardboard

Please note the following:

- Segregated loads of clean asphalt, concrete, brick, and dirt/soil up to 5 cubic yards are accepted free of charge at the Tehama County/Red Bluff Landfill. Dirt/soil does not contribute to the diversion requirement or LEED credit.
- It is recommended that construction sites place separate containers for employee food waste. Construction and Demolition materials contaminated with food waste can not be recycled/salvaged and will not contribute to the diversion requirement. Beverages and other liquid wastes can be particularly harmful to materials that may absorb these products, eliminating their ability to be recycled.

- Treated wood is not accepted at the Tehama County/Red Bluff Landfill.
- Metal is accepted at a reduced tipping fee at the Tehama County/Red Bluff Landfill. Other locations may accept it for free or even pay for it.
- Segregated loads of cardboard are accepted free of charge at the Tehama County/Red Bluff Landfill.
- The CA Green Building Code requires 50 % diversion for new residential and non-residential construction projects. The Green Building Code does not require 50% diversion for demolition projects.
- LEED certification requires at a minimum 50% diversion for construction and demolition projects. This is a voluntary certification program.
- The City of Red Bluff requires all construction and demolition projects greater than or equal to 5,000ft.² and city-sponsored projects greater than or equal to 500 ft.² divert 50% of their waste stream.

Submit completed form in person or by certified mail to:
Tehama County/Red Bluff Landfill Management Agency
Attn: Agency Manager
19995 Plymire Rd.
Red Bluff, CA 96080

TEHAMA COUNTY/RED BLUFF LANDFILL MANAGEMENT AGENCY
GREEN BUILDING CODE WASTE MANAGEMENT PLAN:
Pre-Construction Plan form

APN:_____ **Building Permit #**_____

Owner Name:_____

Owner Mailing Address:_____ **Owner Phone**: (____)_____

Jobsite Address: _____ **Project Sq. Ft**.:_____ **Project Type**: D Construction D Remodel/ Alteration

Jobsite Contact: _____ **Company**: _____ **Jobsite Phone**: (____)_____

Brief description of project: _____ **Diversion Goal:_____%**
(must be at least 50%)

By signing below, I acknowledge that I am responsible for complying with the Green Building Code Waste Management Plan.

Applicant:
(Owner / Contractor) Signature: _____ **Date**: _____
(Circle)

	(2)			
MATERIAL (1)	**Reuse**	**Recycle**	**Dispose**	**FACILITIES/SERVICE PROVIDERS TO BE USED (3)**
Inert Material (Concrete, asphalt, dirt)				
Lumber				
Plant/Tree Debris				
Dry Wall				
Metal				
Cardboard				
Other:_____				
Total				

Waste Management Plan recommended for approval : ___Yes_____No_____ **Date:**_____

Agency Mgr. Signature

Please refer to the Tehama County Recycling Directory (AT&T Yellow Pages) for local recycling service providers.
Also, refer to the Tehama County/Red Bluff Landfill website at:www.tehamacountylandfill.com. Answers to questions regarding this form and additional information can be found by calling (530) 528-1103.

Submit completed form in person or by certified mail to:
Tehama County/Red Bluff Landfill Management Agency
Attn: Agency Manager
19995 Plymire Rd.
Red Bluff, CA 96080

TEHAMA COUNTY/RED BLUFF LANDFILL MANAGEMENT AGENCY

GREEN BUILDING CODE WASTE MANAGEMENT PLAN FINAL REPORT

Final inspection will not be scheduled until completed report submitted

APN:_____ **Building Permit #**_____

Owner Name:_____ **Owner Phone**: (____)_____

Jobsite Address: _____ **Project Type**: D Construction D Remodel or Alteration **Project Sq. Ft.:** _____

Jobsite Contact: _____ **Company**: _____ **Jobsite Phone**: (____)_____

MATERIAL	Reuse Tonnage	Recycle Tonnage	Disposal Tonnage	ACTUAL FACILITIES/SERVICE PROVIDERS USED
Inert Material (Concrete, asphalt, dirt)				
Lumber				
Plant/Tree Debris				
Dry Wall				
Metal				
Cardboard				
Other:_____				
Other:_____				

Total tons of material disposed of (not recycled or reused) _____

Total tons of material not disposed (either recycled of reused) _____

Percent recycled/reused _____%

Attach copies of weight receipts, gate tags, or other verifying information for all materials that were reused, recycled or disposed.

Please sign indicating that the above information is true and correct to the best of your knowledge:

(Owner or Contractor):_____ **Date:**_____

Circle which

Final Report returned with comments:_____(

Please note the following Solid Waste Conversion Factors:

Material	Density (lbs/cy)
Cardboard	100
Gypsum Wallboard	500
Mixed Waste	350
Rubble	1,400
Steel	1,000
Wood	300

Final Report recommended for approval : Yes No _ **Date:**_____

Agency Mgr. Signature

SECTION 00 72 00

GENERAL CONDITIONS

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ARTICLE 1 - DEFINITIONS

Whenever used in these General Conditions or in the other Contract Documents, the following terms have the meanings indicated which are applicable to both the singular and plural thereof:

1.1 Agreement - The written and signed contract between the County and the General Contractor that is entitled "Agreement."

1.2 Application for Payment - The form furnished by the County to be used by the Contractor in requesting progress payment. This includes the schedule of values and an affidavit of Contractor that progress payments received on account of the work have been applied by Contractor to discharge in full all of the Contractor's obligations as reflected in prior Applications for Payment and otherwise.

1.3 Architect - The person licensed by the State of California (architect or engineer) who is fully responsible for the Contract Drawings and Project Manual, Addenda and modifications.

1.4 Bid - The offer or proposal of the bidder submitted on the prescribed form setting forth the prices for the work to be performed.

1.5 Bidder - Any person, firm or corporation, licensed in the State of California, submitting a bid for the work.

1.6 Bonds - Bid, performance, and *labor and material* payment bonds and other instruments of security, including lien and stop-notice bonds, furnished by the Contractor and his Surety in accordance with the Contract Documents.

1.7 Calendar Day (or "Day") - A day of twenty-four hours measured from one midnight to the next midnight, Pacific time. Unless otherwise indicated, a "day" shall mean a calendar day.

1.8 Change Order - A written order, issued by the Project Manager to Contractor, signed by the Project Manager, Architect and County authorizing an addition, deletion or revision in the work, or an adjustment in the contract price or the contract time.

1.9 Contract Completion Date - The date established in the Contract Documents for the completion of the construction phase of the project, namely, the Estimated Completion Date and Fixed Completion Date.

1.10 Contractor - The person, firm or corporation with whom County has executed the Agreement and who is fully responsible for the performance of the work.

1.11 Contract Documents - The Agreement, Addenda, Contractor's Bid, the Bonds, and Notice of Award, these General Conditions, Supplementary Conditions, Specifications, Plans, Drawings and Modifications. The Contract Documents form the Contract for Construction. This Contract represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be modified or amended only by a Modification as defined in these General Conditions.

1.12 Contract Price - The total amount stated in the Agreement as payable to Contractor for the performance of the work under the Contract Documents, including authorized adjustments thereto.

1.13 Contract Time - The total amount stated in the Agreement for the completion of the work.

1.14 County – County of Tehama, a public entity organized and existing pursuant to the laws of the State of California and the Owner of the Project.
1.15 Drawings - The drawings and/or plans which show the character and scope of the work to be performed, and which have been prepared or approved by the Architect and are referred to in the Contract Documents.

1.16 Field Order - A written order issued by the Project Manager which clarifies or interprets the Contract Documents in accordance with paragraph 9.2, or orders minor changes in the work in accordance with paragraph 11.3.

1.17 Furnish - To “supply and deliver to the Project site, ready for unloading, unpacking, assembly, installation, and similar operations.”

1.18 General Conditions - That part of the Contract Documents which sets forth many of the rights, responsibilities and relationships of the parties involved or of the contract.

1.19 General Requirements - The General Requirements are contained in Division 1 of the Specifications in these Contract Documents. The General Requirements are the administrative functions which the Contractor is bound to perform by the Contract.

1.20 Inspector - An authorized representative of the Tehama County who is assigned to make a detailed inspection of any or all portions of the work or materials thereof.

1.21 Install - Describes operations at project site including the actual “unloading, unpacking, assembly, erection, placing, anchoring, applying, working to dimension, finishing, curing, protecting, cleaning, and similar operations.”

1.22 Instructions to Bidders - That part of the Bidding Requirements which contain the format of the bid, and the availability of the Contract Documents.

1.23 Notice of Award - The written notification to the Contractor, from the Owner, of the Owner's intent to execute the Contract.

1.24 Notice to Bidders - A notice contained in the Bidding Requirements informing prospective bidders of the opportunity to submit bids on a project and setting forth the procedures for doing so.

1.25 Notice to Proceed - The written notice given by the County to Contractor fixing the date on which Contractor shall start to perform his obligations under the Contract Documents.

1.26 O.P.C.I. - Owner purchased/Contractor receives, stores, and installs.

1.27 Per - In accordance with or in compliance with.

1.28 Progress Payment - Payment for work completed by measuring the work in place and applying the percentage complete of the measured amount to a previously agreed unit cost to determine the total payment.

1.29 Project - The entire work to be performed as provided in the Contract Documents.

1.30 Project Manager - The authorized representative of Tehama County.

1.31 Project Manual - A part of the Contract Documents containing Introductory Information, Bidding Requirements, Contracting Requirements, Specifications, and Opening and Room Finish Schedules bound in one or more volumes.

1.32 Project Work Schedule - A diagram showing proposed times of starting and completing various elements of the work.

1.33 Provide - "To furnish and install, complete and ready for the intended use."

1.34 Punch List - A list, made near the completion of work, indicating items to be furnished or work to be performed by the Contractor or Subcontractor in order to complete the work as specified in the Contract Documents.

1.35 Schedule of Values - A statement furnished by the Contractor to the Project Manager reflecting the portions of the contract sum allotted for the various parts of the work.

1.36 Shop Drawings - All drawings, diagrams, illustrations, brochures, schedules and other data which are prepared by the Contractor, a subcontractor, manufacturer, supplier or distributor and which illustrate in detail the equipment, material or some portion of the work.

1.37 Specifications - The portion of the Contract Documents consisting of written technical descriptions of materials, equipment, construction systems, standards and workmanship as applied to the work.

1.38 Subcontractor - An individual, firm or corporation having a direct contract with the Contractor, or with any other subcontractor, for the performance of a part of the work.

1.39 Substantial Completion, Date of - The date as certified by the County in a Notice of Completion pursuant to paragraph 14.8 of these General Conditions.

1.40 Work - The completed construction in the manner required by the Contract Documents. This includes without limitation all labor, services, and supervision necessary or appropriate to produce such construction, all materials, supplies and equipment incorporated or to be incorporated in such construction, and all obligations, duties and responsibilities with respect to such construction set forth in the Contract Documents.

1.41 Working Day - Any day not a legal holiday, Saturday or Sunday.

ARTICLE 2 - PRELIMINARY MATTERS
2.1 Execution of Agreement:

2.1.1 The Agreement and such other Contract Documents as designated by the County, shall be executed in three counterparts and delivered by the Contractor to the County within fifteen (15) days of the Notice of Award. County will execute and deliver one counterpart to Contractor within ten (10) days of receipt of the executed Agreement from Contractor.

2.2 Delivery of Bonds:

2.2.1 Prior to execution of the Agreements by the Contractor, Contractor shall deliver to County such Bonds as he is required to furnish in accordance with the Contract Documents.

2.3 Copies of Documents:

2.3. 1 County shall furnish to Contractor 5 copies of the Contract Documents for the execution of the work. Additional copies will be furnished at cost of reproduction upon request.

2.4 Contractor's Pre-Start Representations:

2.4.1 Contractor represents that he has familiarized himself with, and assumes full responsibility for having familiarized himself with, the nature and extent of the Contract Documents, work, locality and with all local conditions including federal, state and local laws, ordinances, rules and regulations that may in any manner affect performance of the work, and represents that he has correlated his study and observations with the requirements of the Contract Documents.

2.4.2 Contractor also represents that he has familiarized himself with all surveys and investigation reports of surface and latent physical and that he has correlated the results of all such data with the requirements of the Contract Documents.

2.5 Commencement of Time; Starting the Project

2.5. 1 The contract time will commence on the date fixed by the Notice to Proceed. The Contractor shall start to perform the work under the Contract Documents on or before the tenth working day after the date assigned in the Notice to Proceed.

2.5.2 The provisions set forth in Section VI of the Agreement are incorporated by reference as if fully set forth herein.

2.6 Before Starting Construction:

2.6. 1 The Contractor shall carefully study and compare the Contract Documents; check and verify pertinent figures shown thereon; and verify all applicable field measurements prior to undertaking each part of the work. He shall at once report in writing to the Project Manager any conflict, error or discrepancy which he may discover. Contractor shall be responsible for exercising reasonable care and skill in reviewing the Contract Documents to determine whether there is any conflict, error or discrepancy therein, and shall be responsible for notifying the Project Manager. No claim for additional compensation shall be made by the Contractor for extra work created by Contract Document conflicts, errors or discrepancies which a reasonable Contractor would have discovered prior to commencing work.

2.6.2 Contractor shall submit the required Schedule of Values and activity cost information in accordance with the General Requirements of these specifications.

2.6.3 The Contractor shall furnish the County all certificates of insurance required by the Contract Documents after the "Notice of Conditional Award" and prior to the "Notice to Proceed," in types and amounts set forth in Article 5.

ARTICLE 3 - CORRELATION, INTERPRETATION, AND INTENT OF CONTRACT DOCUMENTS

3.1 It is the intent of the Contract Documents to describe a complete project to be constructed. As stated in paragraph 1.11, the Contract Documents comprise the entire contract between County and Contractor. They may be altered only by a Modification, as defined in paragraph 1.11.

3.2 The Contract Documents are complementary, and what is required by any one shall be as binding as if required by all. Work not specifically covered in the Contract Documents shall nonetheless be required if it is consistent therewith and is reasonably inferable therefrom as being necessary or appropriate to produce the intended results. Should the Contractor discover a conflict, error, or discrepancy in the Contract Documents, he (she) shall immediately call it to the attention of the County in writing before proceeding with the work affected. Contractor agrees that proceeding with work without first giving such notice shall constitute a waiver by Contractor of any claim for additional time or money. Where there is a conflict, the Contract Documents, Specifications shall govern over the drawings; figure dimensions and drawings shall govern over scale drawings. Words and abbreviations that have technical or trade meanings are used in the Contract Documents in accordance with such recognized meanings.

ARTICLE 4 - AVAILABILITY OF LANDS, PHYSICAL CONDITIONS, *AND* REFERENCE POINTS

4.1 Availability of Lands:

4.1.1 County shall furnish the lands upon which the work is to be done, right-of-way for access thereto, and other such lands which are designated in the Contract Documents for the use of the Contractor. Contractor shall provide all additional lands and access thereto that may be required for temporary construction facilities or storage of materials and equipment.

4.2 Physical Conditions:

4.2.1 The Contractor shall immediately, and before any such conditions are disturbed, notify the Project Manager in writing of subsurface or latent physical conditions at the site differing materially from those indicated in the Contract Documents; or unknown and unforeseen physical conditions at the site, of an unusual nature, differing materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the Contract Documents. The Project Manager shall promptly investigate the conditions, and if he finds that such conditions do materially so differ to cause an increase or decrease in the time required for performance of the work, an appropriate adjustment in Contract Time may be made in accordance with Article 12 of these General Conditions. The Contract Documents may be modified by Change Order accordingly. In no event shall Contractor be entitled to increased compensation for such differing conditions, unless provided for in such Change Order.

4.2.2 No increase of time under paragraph 4.2 shall be allowed unless the Contractor shall have given the written notice described in paragraph 4.2.1 not later than 24 hours after such conditions are discovered, and before such conditions are disturbed. Contractor shall not proceed with the work affected by such conditions until directed in writing by Project Manager. Furthermore, no increase shall be given unless it is shown that Contractor's own investigation was done competently and did not disclose the error or condition. Failure of Contractor to give written notice and providing an opportunity for the Project Manager to investigate shall constitute a waiver by Contractor of any claim for additional time or money.

4.2.3 Groundwater, in whatever amount or condition, shall be deemed usual and ordinarily encountered and generally recognized as inherent in the work of the character provided for in the Contract Documents. Dewatering is the responsibility of the Contractor. No claim for a Modification of Contract time or price will be allowed for such conditions.

4.3 Reference Points:

4.3.1 County shall provide engineering reference points as shown on the plans for construction. Contractor shall be responsible for surveying and laying out work unless otherwise provided in the Contract Documents, and shall protect and preserve the established reference points and shall not change or relocate them without the prior written approval of Project Manager. Contractor shall report to Project Manager whenever any reference point is lost or destroyed or requires relocation because of changes in grades or locations. The cost of replacing and accurately relocating all reference points so lost, destroyed or moved shall be borne by the Contractor.

ARTICLE 5 - BONDS AND INSURANCE

5.1 Contractor's Liability Insurance

5.1.1: Contractor shall obtain and maintain continuously comprehensive general liability insurance and/or other insurance necessary to protect the public with limits of liability of not less than $1,000,000 combined single limit bodily injury and property damage per occurrence with a $1,000,000 combined single limit annual aggregate with appropriate coverage endorsements to include broad-form contractual, broad form property damage, contractor's protective, product/completed operations, auto and non-owned auto, personal injury, and fire-legal liability where applicable. The general aggregate limit shall apply separately to this project, or Contractor shall provide insurance with a general aggregate limit of $2,000,000.

5.1.2 The Contractor, upon notification of receipt by the County of any cancellation notice shall file with the County a replacement certificate with another insurance company meeting the financial requirements of the County and the coverage requirements. Failure to maintain any of the above required insurance shall require the immediate discontinuation of work until replacement insurance is furnished to the County. All payments due or that become due will be withheld until notice of replacement is received. Any failure to maintain insurance will be sufficient cause for termination of the contract.

5.1.3 Automobile Liability Insurance: Contractor shall carry Bodily injury and Property Damage liability including coverage for owned, hired and non-owned automobiles. The limits of liability shall be not less than $1,000,000 Bodily Injury, $300,000 Property Damage or $1,000,000 Combined Single Limit Bodily Injury and Property Damage

5.1.4 As evidence of the insurance required by this agreement, certificates of workers compensation, general liability and automobile liability shall be furnished to the County before any work is commenced by the Contractor.

5.1.5 General Liability and Automobile Liability insurance shall include "County of Tehama, its elected officials, officers, and employees as an additional insured", and shall not be reduced or canceled without 30 days written prior-notice certain to the County. Contractor shall provide the County a certificate of insurance and an additional insured endorsement as evidence of insurance protection provided which lists "County of Tehama" as the certificate holder. Insurance certificates provided by any insurance company or underwriter shall not contain the language "endeavor to" and "but failure to mail such notice shall impose no obligation or liability of any kind upon the company", or similar language. If Contractor has employees, he/she shall obtain and maintain continuously workers' compensation insurance to cover Contractor and Contractor's employees and partners.

5.1.6 Contractor shall require and verify that all subcontractors of any tier maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that "County of Tehama, its elected officials, officers, and employees" is an additional insured on insurance required from

subcontractors; provided, however, that the minimum limit by subcontractors for general aggregate under their comprehensive general liability shall be $1,000,000 on all subcontracts other than major subcontracts and $3,000,000 on major subcontracts (subcontracts in excess of $1,000,000 and such other subcontracts identified in the Contract Documents as "major subcontracts"). Contractor shall maintain certificates of insurance from all subcontractors demonstrating compliance with the requirements of this section and make them available to the County upon request.

5.2 Builders Risk Insurance

The Contractor will not be required to obtain Builder's Risk Insurance. The Contractor will be responsible for building materials not installed and for the Contractor's tools, other equipment or supplies. The Contractor shall also be required to protect the construction project as stipulated elsewhere in this contract.

5.3 Performance, Payment, and Other Bonds

5.3.1 Prior to the commencement of any work, Contractor shall furnish performance and payment bonds as security for the faithful performance and payment of all Contractors' obligations under the contract documents. These bonds shall be in amounts at least equal to the contract price and in a form satisfactory to County. Surety company providing said bonds shall have a Best financial rating of at least A-: VII and be licensed in the State of California.

5.3.2 If at any time the Surety on any bond furnished by Contractor is adjudicated bankrupt, commences any proceeding under the Bankruptcy law of the United States, becomes insolvent, makes a general assignment for the benefit of creditors or has its right to do business terminated in California, or for any other reason is unable or unwilling to continue in business, Contractor shall within five calendar days thereafter substitute another bond in a Surety who meets the County's financial rating requirement.

5.4 Responsibility for Damage:

5.4.1 Approval of the Contractor's insurance by the Owner shall not decrease the extent to which the Contractor or any subcontractor may be held responsible for payment of any and all damages resulting from Contractor's operations.

5.4.2 The Contractor shall assume the defense of and indemnity and save harmless Tehama County, its elected officials, officers and employees, as well as the Project Manager, Architect and the officers, agents and employees of each of them, from any and all loss, liability or damage including attorney's fees and from all suits, actions, damages or claims of every nature and description to which they may be subjected or put by reasons of injury to persons or property arising out of, in connection with, or incident to the execution of the work or resulting from the active or passive negligence or carelessness on the part of the Contractor, Contractor's employees or agents in the delivery of materials and supplies by its employees or agents, including any failure to fulfill the terms of all laws and regulations which apply to this Contract together with any infringement or alleged infringement of the patent rights of any person or persons, firm or corporation in consequence of the use in or about the said work of any article or materials; and the County shall have the right to estimate the amount of such damage and to cause the Contractor to pay same, and the amount to be paid for such damage shall be deducted from the money due to the Contractor under this Contract; or the whole or so much of the money due or to become due to the Contractor under this Contract, as may be considered necessary by the County, shall be retained by the County until such suits or claims for damages shall have been settled or otherwise disposed of and satisfactory evidence to that effect furnished to the County. Contractor shall

assume the defense of and indemnity and save harmless Tehama County, its elected officials, officers and employees, as well as the Architect, Project Manager and the officers, agents and employees of each of them in respect to any mechanics lien, foreclosure actions filed by any subcontractor or material man relative to the construction.

ARTICLE 6 - CONTRACTOR'S RESPONSIBILITIES

6.1 Supervision and Superintendent:

6.1.1 Contractor shall supervise and direct the work effectively, efficiently and with his best skill and attention. He shall have sole responsibility for the means, methods, techniques, sequences, procedures of construction, and for coordinating all portions of his work under the Contract Documents. Contractor shall be responsible for the finished work complying accurately with the Contract Documents.

6.1.2 The Contractor shall designate in writing, before starting work, the name, qualifications and experience of his proposed representative who must be approved by the Project Manager. Said representative shall have authority to represent and to act for the Contractor. Said authorized representative shall be present at the site of work at all times while work is in progress. Arrangements for responsible supervision, acceptable to Project Manager, shall be made for emergency work required during periods when work is suspended.

6.1.3 The Contractor shall notify the Project Manager, in writing, when he desires to change his representative. He shall provide all necessary information regarding his new representative when submitting request for approval. Any substitute representative shall require the approval of the Project Manager, which may not be unreasonably withheld.

6.1.4 In emergencies when the Contractor or his authorized representative is not present on any particular part of the work, directions will be given by the Project Manager and obeyed by the superintendent or foreman in charge of the particular work. Such directions will be confirmed in writing to the Contractor's authorized representative.

6.1.5 The Contractor shall identify, in writing, the individuals who are authorized to sign Change Orders to the Contract.

6.1.6 The Contractor shall remove his representative from the work and propose a substitute if Project Manager reasonably concludes that such representative is unable or unwilling to properly supervise the work in such a manner as to ensure its timely and successful completion in accordance with Contract Documents.

6.1.7 The Contractor shall maintain daily job site activity logs which record: location and number of all manpower on the site by his own and subcontractors' forces; all work being performed and whether such work is part of the base contract or change order; all work being performed and whether such work is part of the base contract or change order; all construction equipment in use, and not in use, and reasons why not in use; weather and site conditions; and delays or obstructions to the work. The Contractor shall sign the log representing that the information contained therein is true, accurate and complete.

6.2 Verified Reports

6.2.1 The Contractor shall completely fill out, sign and date the appropriate Verified Reports, as required by Sections 4-214, 4-240 and 4-249 of Title 24, Part I, California Code of Regulations. Copies of these reports shall be sent to the County.

6.3 Labor, Materials and Equipment

6.3.1 Contractor shall provide competent, suitable qualified personnel to survey and lay out the work and perform construction as required by the Contract Documents. Contractor shall at all times enforce strict discipline and good order on the project. He shall not employ on the work any unfit person or anyone not skilled in the task assigned to him.

6.3.2 Contractor shall furnish all materials, equipment, labor, transportation, and machinery, tools, appliances, other facilities and incidentals necessary for the execution, testing, initial operation and completion of work.

6.3.3 All materials and equipment incorporated in the work shall be new, except as otherwise provided in the Contract Documents. If required by Architect or Project Manager, Contractor shall furnish satisfactory evidence as to the kind, quality, source and purchase of materials and equipment.

6.3.4 All materials and equipment shall be applied, installed, connected, erected, used, cleaned and conditioned in accordance with the instruction of the applicable manufacturer, fabricator or processors.

6.4 Substitute Materials or Equipment:

6.4.1 The Specifications may permit Contractor to furnish or use a substitute that is equal to any material or equipment specified. Unless otherwise expressly provided in the Specifications, in accordance with Public Contract Code section 3400, whenever the contract documents refer to a named manufacturer or named product, the named manufacturer or named product shall be deemed to be followed by the words “or equal” so that bidders may furnish any equal material, product, thing, or service in accordance with the procedures set forth herein. If the Contractor wishes to furnish or use a proposed substitute, he shall, promptly and within 5 days of the Notice to Proceed, make written application to the Architect for approval of such substitute, certifying and warranting in writing that the proposed substitute will perform the functions called for by the Contract Documents, be of the same quality as that specified and be suited to the same use. Contractor shall state whether or not its incorporation in or use in connection with the project is subject to payment of any license fee or royalty and also shall identify all variations of the proposed substitute from that specified and indicate available maintenance service. No substitute shall be ordered or installed without the written approval of the Architect whose decision as to substitutions shall be final and conclusive. Architect may require Contractor to furnish other such data about the proposed substitute that Architect considers pertinent.

6.4.2 No substitution shall be ordered or installed without such supplemental performance guarantee and bonds as County may require, all of which shall be furnished at Contractor's expense. Contractor shall be responsible for determining the required delivery date for incorporation into the work and shall certify that this date has been confirmed with the supplier of the substituted item.

6.5 Subcontractors:

6.5.1 Contractor shall investigate and assure himself and the County of the experience and skill of all subcontractors performing work specified by the Contract Documents as well as the financial stability of such subcontractors. Contractor shall not recommend any subcontractor or other person or firm, whether initially or as a substitution against whom County, at County's sole discretion, may have

reasonable objection. If County who has no duty to investigate, but has the right to do so, after due investigation, has a reasonable objection to any subcontractor, supplier or material man proposed by Contractor, Contractor shall propose an acceptable substitute.

6.5.2 Contractor shall be fully responsible for all acts and omissions of his subcontractors, and of persons and organizations directly or indirectly employed by them and of persons and organizations for whose acts any of them may be liable to the same extent that he is responsible for the acts and omissions of persons directly employed by him. Nothing in the Contract Documents shall create any contractual relationship between the County, Project Manager or Architect and any subcontractor, or other person or organization having a direct contact with the Contractor, nor shall it create any obligation on the part of County, Project Manager or Architect to pay or see to the payment of any monies due any subcontractor or other persons or organizations.

6.5.3 The divisions and sections of the Specifications and the identifications of any Drawings shall not control the Contractor in dividing the work among subcontractors or delineating the work to be performed by any specific trade. Neither the Architect, nor Project Manager, nor County will act as arbiter to determine subcontract limits.

6.5.4 Contractor agrees to bind specifically every subcontractor to the applicable terms and conditions of the Contract Documents for the benefit of the County including, but not limited to, all time and notification requirements.

6.5.4 All work performed for Contractor by a subcontractor shall be pursuant to an appropriate agreement between Contractor and subcontractor which shall contain provisions for the waiver of all rights the contracting parties may have against one another for damages caused by fire or other perils covered by insurance. Contractor shall pay each subcontractor a just share of any such insurance moneys received by Contractor.

6.6 Patent Fees and Royalties

6.6.1 Contractor shall pay license fees and royalties and assume all costs incident to the use, in the performance of the work, of any invention, design, process, product or device which is the subject of patent rights or copyrights held by others. If a particular invention, design, device or product is specified in the Contract Documents for use in the performance of the work, and to the actual knowledge of County and Architect its use is subject to patent rights or copyrights calling for the payment of any license fee or royalty to others, the existence of such rights shall be disclosed by County in the Contract Documents. Contractor shall indemnify and hold harmless County, Project Manager, their employees, officers and agents, and Architect, his consultants, and anyone directly or indirectly employed by either of them from and against consultants' and other experts' fees and expenses arising out of any infringement of patent rights incident to the use in the performance of the work or resulting from the incorporation in the work of any invention, design, process, product or device not specified in the Contract Documents, and shall defend all such claims in connection with alleged infringement of such rights.

6.7 Permits & Utility Costs:

6.7.1 Permits: Contractor shall be responsible to obtain all building permits, construction permits, fugitive dust permits, fees and licenses necessary for the prosecution of the work. The County will make payment of permit fees directly to the permitting agency. The Contractor shall be responsible for all delays in obtaining all permits, licenses, and utility connection agreements. No delay claim may be made by Contractor for any delay in obtaining any permit, license or utility connection agreement.

6.7.2 Utility Costs: Contractor shall be permitted reasonable use of the existing utilities available at the project site without charge. In the event that any additional temporary utilities are necessary, Contractor shall be responsible for obtaining and paying for such temporary utilities at Contractor's expense.

6.8 Laws and Regulations:

6.8.1 Contractor shall give notices and comply with all laws, ordinances, rules and regulations applicable to the work. Contractor shall use reasonable care and skill in determining whether or not the Specifications or Drawings are at variance therewith, and, if he observes such variance, he shall give the Project Manager and Architect prompt written notice thereof. If Contractor performs any work knowing it to be contrary to such laws, ordinances, rules and regulations, and without such notice to the Project Manager and Architect, he shall bear all costs arising therefrom.

6.9 Taxes:

6.9.1 Contractor shall pay all sales, consumer use and other similar taxes required to be paid by him in accordance with the law of the place where the work is to be performed.

6.10 Use of the Premises:

6.10.1 Contractor shall confine his equipment, the storage of materials and equipment and the operations of his workmen to areas permitted by law, ordinance, permits or the requirements of the County and of the Contract Documents, and shall not unreasonably encumber the premises with materials or equipment.

6.10.2 Contractor shall not load nor permit any part of any structure to be loaded with weight that will endanger the structure, nor shall he subject any part of the work to stresses or pressure that will endanger it.

6.11 Record Drawings:

6.11.1 Contractor shall keep one current record copy of all Specifications, Drawings, Addenda, Modifications, and Shop Drawings at the site in good order and annotated to show all changes made during the construction process. These shall be available to the Architect and Project Manager at all times, and shall be reviewed monthly concurrent with the Progress Payment Request. Upon completion of the project the Contractor shall deliver the record documents to the Project Manager for review and approval. These record documents shall be prepared in accordance with Section 01720 of the Specifications.

6.12 Safety and Protection:

6.12.1 Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the work. He shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss:

6.12.1.1 All employees on the work and other persons who may be affected thereby:

6.12.1.2 All the work and all materials or equipment to be incorporated therein, whether in storage on or off the site; and

6.12.1.3 Other property at the site or adjacent thereto, including trees, shrubs, lawns, pavements, roadway, structures and utilities not designated for removal, relocation or replacement in the course of construction.

6.12.1.4 The Contractor represents that he has read and is thoroughly familiar with the California State Occupational Safety and Health Act, and regulations for construction promulgated thereunder, and agrees to comply with the Act and all such regulations applicable to the performance of the work. The Contractor accepts the duty of enforcing those regulations by federal, state or County Safety and Health Inspectors at the Contractor's work place at the job site or any area within the limits of construction and of the outcome of any such inspections. Contractor assumes exclusive responsibility for, and agrees to defend, indemnify and hold harmless Tehama County, Project Manager, Architect, and their elected officials, officers, agents, employees, consultants and representatives against all consequences of any violations of those regulations by the Contractor, including the payment of any fine, penalty and interest assessed in connection therewith, any court costs, undertakings, interest, and attorneys', accountants' consultants' and experts' expenses and fees incurred by the County.

6.12.2 Contractor shall comply with all applicable laws, ordinances, rules, regulations and orders of any public body having jurisdiction for the safety of persons or property or to protect them from damage, injury or loss. He shall erect and maintain, as required by the conditions and progress of the work, all necessary safeguards for its safety and protection. He shall notify owners of adjacent utilities when prosecution of the work might affect them. All damage, injury or loss to any property caused, directly or indirectly, in whole or in part, by Contractor, and/or subcontractor, or anyone employed by them shall be remedied by Contractor at his own expense. Contractor's duties continue until such time as all the work is completed and Project Manager has issued a notice in accordance with paragraph 14.9 that work is acceptable.

6.12.3 Contractor shall designate a responsible member of his organization, at the site, satisfactory to the Project Manager, whose duty shall be the prevention of accidents. This person shall be Contractor's superintendent unless otherwise designated in writing by Contractor to Project Manager.

6.13 Shop Drawings, Product Data, and Samples:

6.13.1 Shop drawings, product data, and/or samples are required by the Specifications for certain portions of the work. These shall be submitted according to a schedule of submittals to be accepted by the Project Manager and Architect. Where a shop drawing, product data, or sample submittal is required by the Specifications, no related work shall be commenced until the submittal has been reviewed by the Architect. A copy of each reviewed shop drawing and each approved sample shall be kept in good order by Contractor at the site and shall be available to the Project Manager, Architect and Inspector.

6.13.2 The Contractor may submit a request for substitutions. The Contractor shall propose for approval all samples as specified or directed by the Architect. The provisions of subparagraph 6.4 shall apply in such case.

6.13.3 Contractor shall check and verify all field measurements and submit shop or setting coordination drawings in 1/4"=1'0" scale to verify clearances for various trades, and schedules required for the work of the various trades, with such promptness as to cause no delay to the work.

6.13.4 Samples: Unless otherwise specified, submit samples in triplicate and of adequate size to show the quality, type and finish. Label each sample with the manufacturer's name, material name and quality, the Contractor's name, the project name and other pertinent data. Submit, with samples in

triplicate a transmittal letter requesting approval. Prepay transportation charges to the Architect's office on samples forwarded.

6.13.5 Contractor shall not order materials until receipt of written approval of shop drawings, product data, and samples.

6.13.6 Project Manager's or Architect's review of shop drawings and samples shall not relieve Contractor from his responsibility for any deviation from the requirements of the Contract Documents. Nor shall any action by Architect relieve Contractor from any responsibility for errors or omissions in the shop drawings.

6.14 Cleaning:

6.14.1 Contractor shall keep the premises free from accumulations of waste materials, rubbish and other debris resulting from the work, and at the completion of the work he shall remove all waste materials, rubbish and debris from and about the premises, as well as all tools, construction equipment and machinery, and surplus materials. He shall leave the site clean and ready for occupancy by County. Contractor shall restore to original condition those portions of the site not designated for alteration by the Contract Documents.

6.15 Indemnification:

6.15.1 Contractor shall indemnify and hold harmless to the fullest extent permitted by law, Tehama County, Architect, Project Manager and their elected officials, officers, consultants, agents and employees, from and against all claims, damages, losses and expenses, including attorneys', accountants', consultants', and experts' fees and expenses, arising out of or resulting from the performance of the work attributable to bodily injury, sickness or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, and caused in whole or in part by any negligent or other act or omission of Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether indemnification shall extend to claims, demands, or liability for injuries occurring after completion of the project as well as during the work's progress. Such obligation shall not be construed to negate, abridge or otherwise reduce any other obligation of indemnity which otherwise exists under the Contract Documents or at law as to any party or person described in this paragraph or otherwise.

6.15.2 In any and all claims against Tehama County, Architect, Project Manager, their elected officials, officers, employees, consultants or agents by an employee of Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under subparagraph 6.15.1 shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for Contractor or any subcontractor under workmen's compensation acts, disability acts or other employee benefit acts.

6.16 Books and Records:

6.16.1 Contractor shall maintain books, records, documents and other evidence pertinent to the work in accordance with generally accepted accounting principles and practices. Such books, records, documents and other evidence shall be maintained for at least three years after the date of completion of the project. Access to the aforementioned books, records, documents and other evidence shall be available to the County or the Board, or any authorized representative of either, during the course of construction and for at least three years after completion of the project. Suitable facilities shall be provided for said access, and for the inspection and copying thereof.

ARTICLE 7 - WORK BY OTHERS

7.1 County may perform additional work related to the project or it may award other direct contracts therefore. Contractor shall afford the other persons or contractors who are parties to such direct contracts reasonable opportunity for the storage of materials and equipment and the execution of work. He shall properly connect and coordinate his work with theirs. No claim for time extension will be made by the Contractor due to any alleged problems or difficulties suffered due to work performed by others unless written notice within twenty-four hours of the commencement of said alleged delaying activities is given to the County.

7.2 If any part of Contractor's work depends, for proper execution or results, upon the work of any other such person or contractor, Contractor shall inspect and promptly report to Project Manager and Architect in writing any defects or deficiencies in such work that render it unsuitable for such proper execution and results. His failure so to report shall constitute an acceptance of the other work as fit and proper for the relationship of his work, except as to defects and deficiencies which may appear in the other work after the execution of his work.

7.3 Contractor shall do all cutting, fitting, and patching of his work that may be required to make the several parts come together properly and fit to receive or be received by such other work. Contractor shall not endanger any work of others by cutting, excavating or otherwise altering their work, and will only cut or alter their work with the written consent of the County and of the other contractors whose work will be affected.

7.4 If the performance of additional work by other persons or contractors is not noted in the Contract Documents prior to the execution of the Agreement, written notice thereof shall be given to Contractor prior to starting any such additional work.

ARTICLE 8 - COUNTY'S RESPONSIBILITIES

8.1 Communications: County will forward all instructions and decisions to Contractor through the Project Manager.

8.2 Right to Stop Work: The County has the right to stop or suspend work, and to award other work.

8.3 Project Manager

8.3.1 The County will designate a Project Manager and assistants to enable it to carry out its responsibilities at the site. The Project Manager is the County's agent and shall act as directed by and under the supervision of the County Administrator.

8.3.2 The Project Manager will be the County's sole authorized representative for the project. All correspondence to Architect from Contractor will be copied to the Project Manager.

8.4 Disputes Resolution

8.4.1 A dispute, or claim, or other matter in question arising out of or relating to the Contract Documents which is not disposed of by agreement shall be decided by the Project Manager promptly and in writing as provided in the Contract Documents. The decision of the Project Manager shall be final and conclusive on the Contractor unless, within 5 days from the receipt of such decision,

Contractor submits to Project Manager a written claims submission and documentation as defined in paragraph 8.6 below.

8.5 Disputed Work

8.5.1 Should Contractor object to any decision, order, directive, notice, action, or omission of Project Manager, Contractor may, within 5 days after receipt or occurrence of the same, or before commencing with the disputed work, whichever occurs first, furnish to Project Manager a written notice stating such objections.

8.5.2 Contractor shall furnish to Project Manager, beginning with the first day and at the end of each day detailed hourly records for labor, construction equipment, and services; and itemized records of materials and equipment used that day in performance of the disputed work. Such records shall be of a form approved by Project Manager. Such records shall be signed by Contractor and verified by Project Manager.

8.5.3 Failure by Contractor to furnish such written notice and records specified in 8.5.1 and 8.5.2 shall constitute a waiver of Contractor's right to furnish a claim for the disputed work.

8.6 Claims Submission and Documentation

8.6.1 Contractor may furnish a claim concerning a matter noticed in accordance with 8.5 to Tehama County Administrative Office, 727 Oak Street, Red Bluff CA 96080.

8.6.2 Contractor shall furnish 3 certified copies of claim documentation. The claim documentation shall be complete when furnished. The evaluation of the Contractor's claim will be based on County's records and the Contractor's furnished claim documentation.

8.6.3 Claim documentation shall conform to generally accepted auditing standards and shall be in the following format:

1. General Introduction
2. General Background
3. Issues
    a) Index of Issues
    b) For each Issue
        1) Background
        2) Chronology
        3) Contractor's Position (reason for County's potential liability)
        4) Supporting Documentation of Merit
        5) Supporting Documentation of Damages
4. Critical Path Method Schedules, As-Planned and As-Built
5. Productivity Exhibits
6. Summary of Issues and Damages

8.6.4 Supporting documentation of merit for each issue shall be cited by reference, photocopied, or explained. Supporting documentation may include, but not be limited to general conditions, technical specifications, drawings, correspondence, conference notes, shop drawing, survey books, inspection reports, delivery schedules, test reports, daily reports, subcontracts, fragmentary critical path method

schedules, photographs, technical reports, requests for information, field instructions, and other related records.

8.6.5 Supporting documentation of damages for each issue shall be cited, photocopied, or explained. Supporting documentation may include but not be limited to certified detailed labor, materials, equipment, and construction equipment and services costs; purchase orders; invoices; project as-planned and as-built costs; subcontractor payment releases; quantity reports; other related records; general ledger and any other accounting materials.

8.6.6 Each copy of claim documentation shall include the following certification:

1. I certify under penalty of perjury, according to the laws of the State of California that this claim is made in good faith, that the supporting documentation is accurate and complete to the best of my knowledge and belief; and that the amount requested accurately reflects the contract adjustments for which County is responsible.

2. Certification shall be signed in the same manner as the proposal was signed.

8.6.7 Should Contractor be unable to support any part of the claim and it is determined that such inability is attributable to falsity of such certification or misrepresentation of fact or fraud on the part of Contractor, Contractor shall be liable to County for three times the amount of damages which the County sustains, plus the cost of civil action and may be liable to the County for a civil penalty of up to ten thousand dollars for each false claim.

8.7 Decisions on Claims

8.7.1 Claims of Contractor arising under and by virtue of the contract will be decided by the County Steering Committee consisting of the County Administrator, County Counsel, the Architect and the Project Manager who will furnish the decisions to Contractor in writing.

8.8 Release of Undecided Claims

8.8.1 Undecided claims furnished to County Steering Committee before execution of the final release of claims provided in 8.6 and not excepted therefrom shall be deemed released by Contractor upon execution of such release and will not be further considered by County.

8.9 Exhaustion

8.9.1 Contractor must exhaust all remedies and comply with all dispute resolution procedures set forth in paragraph 8.4 prior to filing suit which names the County, Architect, Project Manager or any officer, employee, agent or affiliate thereof.

ARTICLE 9 - ARCHITECT'S STATUS DURING CONSTRUCTION

9.1 Visits to Site:

9.1.1 Progress and quality of the executed work and to determine if the work is proceeding in accordance with the Contract Documents. However, the Architect will not be required to make exhaustive or continuous on-site observations to check quality or quantity of the work. On the basis of on site observations as an Architect, the Architect will keep the Project Manager informed of progress of the work, and will endeavor to guard the County against defects and deficiencies in the work.

9.1.2 Architect and his representatives will have access to the work at all times for the observation of the building operations, including the right to accept or reject materials and/or workmanship. The Architect and his representatives shall perform their duties in accordance with Section 4-213 and 4-217, Title 24, California Code and Regulations.

9.1.3 In cases of emergency the Architect may give directions to the Contractor, his authorized representative, or if neither are available, to the superintendent or foreman in charge of the particular work concerning which directions are given. Such directions will be confirmed in writing by the Project Manager.

9.2 Clarifications and Interpretations:

9.2.1 Architect will issue with reasonable promptness through the Project Manager such written Field Orders, which will clarify or interpret the design intent of the Contract Documents as he may determine to be necessary. These Field Orders shall not entitle Contractor to any adjustment to the contract price or time.

9.3 Rejecting Defective Work:

9.3.1 Architect and/or the Project Manager will have authority to disapprove or reject work which is "defective" (which term includes without limitation work that is unsatisfactory, faulty, does not conform to the requirements of the Contract Documents, does not meet the requirements of any inspection, test or approval referred to in paragraph 13.2, or has been damaged prior to approval of final payment). He will also have authority to recommend to the Project Manager that he require special inspection or testing of the work as provided in paragraph 13.4, whether or not the work is fabricated, installed or completed.

9.4 Shop Drawings and Samples:

9.4.1 The Architect is responsible for the review of samples. (See paragraph 6.13)

9.4.2 The Contractor shall submit for review, with reasonable promptness, all samples as specified or directed by the Architect. The Architect shall review samples, with reasonable promptness, only for conformance with the design concept of the project and for compliance with information given in the Contract Documents. The work shall be in accordance with reviewed samples.

9.5 Shop Drawings

9.5.1 The Architect shall review, with reasonable promptness, schedules and drawings for conformance with the design concept of the project and compliance with the Contract Documents. The Architect's review of such drawings or schedules shall not relieve the Contractor from responsibility for deviations from Drawings and Specifications, nor shall it relieve him from responsibility for errors in shop drawings or schedules.

9.5.2 Architect shall be permitted a reasonable time to review such drawings and no claim for time extension or damages will be allowed for this time.

9.5.3 Satisfactory shop drawings shall be so identified by Architect, dated, and a reproducible copy returned to the Contractor.

9.5.4 Should shop drawings be rejected, one reproducible copy set will be returned to the Contractor with indicated corrections and changes to be made. After making such corrections and changes, Contractor shall resubmit shop drawings, in numbers of copies required, until approval is obtained. Any corrections or changes indicated on the shop drawings shall not be considered as an extra work order.

9.6 Architect will be the interpreter of the design and technical requirements of the Contract Documents and the compliance by the Contractor therewith. Neither the Project Manager, Architect, nor County will be liable to the Contractor for the result of any interpretation or decision rendered in good faith. Disputes with respect to interpretations will be processed and resolved as provided for in paragraph 8.4.

9.7 Limitations on Architect's Responsibilities

9.7.1 Neither Architect's authority to act under this Article 9 or elsewhere in the Contract Documents, nor any finding or decision made by him in good faith, shall give rise to any duty or responsibility of Architect to Contractor, any subcontractor, any material man, fabricator, supplier or any of their agents or employees or any other person performing any of the work.

9.7.2 Architect will not be responsible for Contractor's means, methods, techniques, sequences, division and allocation of the work or procedures of construction, or the safety precautions and programs incident thereto, and he will not be responsible for Contractor's failure to perform the work in accordance with the Contract Documents.

9.7.3 Architect will not be responsible for the acts or omissions of Contractor, or any subcontractors, or any of his or their agents or employees, or any other persons at the site or otherwise performing any of the work.

9.7.4 Nothing in these General Conditions or in the Contract Documents shall be deemed to establish a contractual relationship, direct or otherwise, between Architect and Contractor.

ARTICLE 10 - CHANGES IN THE WORK:

10.1 The County may at any time or from time to time order additions, deletions or revisions in the general scope of the work without invalidating the Contract Documents and without notice to the sureties.

10.2 Changes will be authorized by a Change Order. Upon receipt of a Change Order, Contractor shall immediately proceed with the work involved. All such work shall be executed under the applicable conditions of the Contract Documents. If any Change Order causes an increase or decrease in the contract price or any extension or shortening of the contract time, an adjustment will be made as provided in Articles 11 and 12, on the basis of a claim made by either Contractor or County.

10.3 Changes, Omissions, or Additions shall be made only through a standard written order of the Architect and approved by the Owner. Change Orders will be issued only before or at the time of change, and the expense or responsibility for any change or damage without said order shall rest entirely with the Contractor.

10.4 County may order minor changes or alterations in the work not involving extra costs or extension of time, and not inconsistent with the overall intent of the Contract Documents. Such changes may be ordered by a Field Order.

10.5 When necessary, in order to avoid delay to the work, the Project Manager may authorize the Contractor to proceed with the work pending completion of a change order. This prior authorization may be verbal; however, it must be confirmed in writing as soon as possible by the authorizing individual. Whenever work is to proceed on the basis of such prior authorization, the Contractor must be notified in writing to proceed with the work pending approval of the change order. In the case of a change order requested by the Contractor, the County must have positive assurance that he will execute the change order before allowing work to proceed. Preparation and final approval of change orders for work covered under prior authorization must be actively pursued. Prior authorization does not include authority to make payment for the work.

10.6 No claims for adjustment of contract price or time for delays or costs due to material shortage, transportation difficulties, labor shortage, or dewatering, will be paid by County except as defined in *sub*paragraphs 12.1.2 and 12.1.3.

10.7 Additional work performed by Contractor without authorization of a change order shall be at his own expense. Contractor shall not be entitled to an increase in the contract price or an extension of the contract time, except in the case of an emergency as provided in subparagraphs 6.1.4 or 9.1.3, for such work performed without a change order.

10.8 The County may order changes in the work. Notwithstanding any dispute or controversy that may arise in connection with a claim for adjustment of contract price, in the event of such changes Contractor shall proceed with the work promptly and diligently upon written order from Project Manager. The contract price may be changed pursuant to Article 11 without notice to the Surety.

10.9 In the event that there is any dispute between County and Contractor with relation to any payment to be made under this contract, whether by reason of change order; progress payment; or otherwise, Contractor shall submit a claim pursuant to Articles 11 and 12 but will not be entitled to walk off the job or stop work in any manner and is under a full obligation to complete each and every term and condition of the contract.

10.10 Dispute resolutions provisions of paragraphs 8.5 and 8.6 are applicable to changes in the work except as in Articles 11 and 12.

ARTICLE 11 - CHANGE OF CONTRACT PRICE

11.1 Contract Price:

11.1.1 The Contract Price constitutes the total amount payable to Contractor for performing the work under the Contract Documents. All duties, responsibilities and obligations assigned to or undertaken by Contractor in respect to work under the Contract Documents shall be at his expense without change of the Contract Price.

11.1.2 If Contractor wishes to make a claim for an increase to the contract price, he shall give Project Manager written notice thereof not later than five (5) days after the occurrence of the event giving rise to such claim. Within ten (10) days thereafter, Contractor shall supply all supporting documents for such claim, including but not limited to time slips for labor and time slips for equipment. Failure to provide all supporting documents shall constitute a waiver of such claim by Contractor.

11.1.3 The written notice shall set forth the reasons for which the Contractor believes additional compensation is due, the nature of the costs involved and the amount thereof. The notice must be

given to the Project Manager prior to Contractor's performing the work-giving rise to the claim for additional compensation.

11.1.4 Differences between the parties arising under and by virtue of the contract shall be brought to the attention of the respective parties at the earliest possible time in order that such matters may be promptly settled. The Contractor hereby agrees that he shall have no right to additional compensation for any claim for which written notice was not filed in strict compliance with this paragraph.

11.2 The cost or credit to the County resulting from a change in the work, from a prior authorization, or from any claim for an increase or decrease in the contract price shall be determined by the Project Manager in one of the following ways:
11.2.1 By a lump sum properly itemized, and showing direct cost and markup, and supported by such substantiating data as may be required by the Project Manager to permit evaluation; allowable markup shall not in any case exceed the amount set forth below:

1. For work performed by the Contractor's own forces, for changes up to $30,000.00, an additional 10% for overhead and 5% for profit may be added;

2. For changes in excess of $30,000, the sums in excess of $30,000 are allowed an additional 8% for overhead and 5% for profit;

3. For work performed by subcontractors, the subcontractors' billings shall be limited to the markups as described for the Contractor, except the Contractor may add 10% to the gross amount as set forth by the subcontractor, as his fee for coordinating and implementing such changed work by the subcontractor;

4. Overhead includes, but is not limited to, the costs of bonds, insurance, supervision, office expense, management, transportation and small tools allowance.

11.2.2 Where the work involved is related to unit prices, by application of unit prices to quantities involved; or

11.2.3 On the basis of force account as provided for in paragraph 11.3 which shall be employed only at the Project Manager's sole discretion, which shall not be an election of the Contractor.

11.2.4 All work undertaken by prior authorization shall be on the basis of force account, until and unless a lump sum is agreed upon.

11.3 Force Account Payment - When extra work is to be paid for on a force account basis, the labor, materials, and equipment used in the performance of such work shall be subject to the approval of the Project Manager and compensation will be determined as follows:

11.3.1 Work Performed by Contractor - The Contractor will be paid the direct costs for labor, materials and equipment used in performing the work determined as hereinafter provided in Sections "Labor," "Materials" and "Equipment Rental," except where agreement has been reached to pay in accordance with Section "Work Performed by Special Forces or Other Special Services."

11.3.2 To the total direct costs computed as provided in Sections "Labor," "Materials," and "Equipment Rental," there will be added a markup as defined in paragraph 11.2.1.

11.3.3 The above markups shall constitute full compensation for all overhead costs which shall be deemed to include all items of expense not specifically designated as cost or equipment rental in Sections "Labor," "Materials," and "Equipment Rental." The total payment made as provided above shall be deemed to be the actual cost of such work and shall constitute full compensation therefore.

11.3.4 When extra work paid for on a force account basis is performed by forces other than the Contractor's organization, the Contractor shall reach agreement with such other forces as to the distribution of the payment made by the Owner of such work. No additional payment therefore will be made by the Owner by reason of the performance of the work by a subcontractor or other forces.

11.3.4.1 Labor - The Contractor will be paid the cost of labor for the workmen (including foremen when authorized by the Project Manager) used in the actual and direct performance of the work. The cost of labor, whether the employer is the Contractor, subcontractor, or other forces, will be the sum of the following:

11.3.4.2 Actual Wages - The actual wages paid shall include any employer payments to or on behalf of the workmen for health and welfare, pension, vacation, and similar purposes.

11.3.4.3 Labor Surcharge - To the actual wages, as defined in Section 11.4.2 will be added a labor surcharge set forth in the Department of Transportation publication entitled Labor Surcharge and Equipment Rental Rates, which is in effect on the date upon which the work is accomplished and which is part of the contract. Said labor surcharge shall constitute full compensation for all payments imposed by State and Federal laws, specifically worker's compensation, social security, Medicare, Federal unemployment insurance, State unemployment insurance and State training taxes, and for all other payments made to, or on behalf of, the workmen, other than actual wages as defined in Section 11.4.2 and subsistence and travel allowance as specified in Section 11.3.4.4.

11.3.4.4 Subsistence and Travel Allowance - The actual subsistence and travel allowance paid to such workmen.

11.3.4.5 Materials - The Owner reserves the right to furnish such materials as it deems advisable, and the Contractor shall have no claims for costs and markup on such materials.

Only materials furnished by the Contractor and necessarily used in the performance of the work will be paid for. The cost of such materials will be the cost to the purchaser, whether Contractor, subcontractor, or other forces, from the supplier thereof, except as the following are applicable:

11.3.4.6 If materials are procured by the purchaser by any method which is not a direct purchase from and a direct billing by the actual supplier to such purchaser, the cost of such materials shall be deemed to be the price paid to the actual supplier as determined by the Project Manager plus the actual costs, if any, incurred in the handling of such materials.

11.3.4.7 If the materials are obtained from a supply or a source owned wholly or in part by the purchaser, the cost of such materials shall not exceed the price paid by the purchaser for similar materials furnished from said source on contract items or the current wholesale price for such materials delivered to the job site, whichever price is lower.

11.3.4.8 If the cost of such materials is, in the opinion of the Project Manager, excessive, then the cost of such materials shall be deemed to be the lowest current wholesale price at which such materials are available in the quantities concerned delivered to the job site, less any discounts as provided in Section 11.4.1.

11.3.4.10 Equipment Rental - The Contractor will be paid for the use of equipment at the rental rates listed for such equipment in the Department of Transportation publication entitled Labor Surcharge and Equipment Rental Rates, which is in effect on the date upon which the work is accomplished and which is a part of the contract, regardless of ownership and any rental or other agreement, if such may exist, for the use of such equipment entered into by the Contractor. If it is deemed necessary by the Project Manager to use equipment not listed in the said publication, a suitable rental rate for such equipment will be established by the Project Manager. The Contractor may furnish any cost data, which might assist the Project Manager in establishment of such rental rates.

The rental rates paid as above provided shall include the cost of fuel, oil, lubrication, supplies, small tools, necessary attachments, repairs, and maintenance of any kind, depreciation, storage, insurance, and all incidentals.

Operators of rented equipment will be paid for as provided in Section 11.4.1(1) "Labor."

All equipment shall, in the opinion of the Project Manager, be in good working condition and suitable for the purpose for which the equipment is to be used.

Unless otherwise specified, manufacturer's ratings and manufacturer's approved modifications shall be used to classify equipment for the determination of applicable rental rates. Equipment that has no direct power unit shall be powered by a unit of at least the minimum rating recommended by the manufacturer.

Individual pieces of equipment or tools not listed in said publication and having a replacement value of $150 or less, whether or not consumed by use, shall be considered to be small tools and no payment will be made therefore.

Rental time will not be allowed while equipment is inoperative due to breakdowns.

11.3.4.11 Equipment on the Work - The rental time to be paid for equipment on the work shall be the time the equipment is in operation on the extra work being performed, and in addition, shall include the time required to move the equipment to the location of the extra work and return it to the original location or to another location requiring no more time than that required to return it to its original location, except that moving time will not be paid for if the equipment is used at the site of the extra work on other than such extra work. Loading and transporting costs will be allowed, in lieu of moving time, when the equipment is moved by means other than its own power, except that no payment will be made if equipment is used at the site of the extra work on other than such extra work.

The following shall be used in computing the rental time of equipment on the work:

(1) When hourly rates are listed, less than 30 minutes of operation shall be considered to be ½ hour of operation.

(2) When daily rates are listed, less than 4 hours of operation shall be considered to be ½ day of operation.

11.3.4.12 Equipment Not on the Work - For the use of equipment moved in on the work and used exclusively for extra work paid for on a force account basis, the Contractor will be paid the rental rates listed in the Department of Transportation publication entitled Labor Surcharge and Equipment Rental Rates, which is in effect on the date upon which the work is accomplished and which is a part of the contract, and for the cost of transporting the equipment to the location of the work and its return to its original location, all in accordance with the following provisions:

(1) The original location of the equipment to be hauled to the location of the work shall be agreed to by the Project Manager in advance.

(2) The Owner will pay the costs of loading and unloading such equipment.

(3) The cost of transporting equipment in low bed trailers shall not exceed the hourly rates charged by established haulers.

(4) The cost of transporting equipment shall not exceed the applicable minimum established rates of the Public Utilities Commission.

(5) The rental period shall begin at the time the equipment is unloaded at the site of the extra work, shall include each day that the equipment is at the site of the extra work, excluding Saturdays, Sundays, and legal holidays unless the equipment is used to perform the extra work on such days, and shall terminate at the end of the day on which the Project Manager directs the Contractor to discontinue the use of such equipment. The rental time to be paid per day will be in accordance with the following:

Hours Equipment is in Operation	Hours to be Paid
0	4
0.5	4.25
1	4.5
1.5	4.75
2	5
2.5	5.25
3	5.5
3.5	5.75
4	6
4.5	6.25
5	6.5
5.5	6.75
6	7
6.5	7.25
7	7.5
7.5	7.75
8	8
Over 8	Hours in operation

The hours to be paid for equipment which is operated less than 8 hours due to breakdowns, shall not exceed 8 less the number of hours the equipment is inoperative due to breakdowns.

When hourly rates are listed, less than 30 minutes of operation shall be considered to be ½ hour of operation.

When daily rates are listed, payment for ½ day will be made if the equipment is not used. If the equipment is used, payment will be made for one day.

(6) Should the Contractor desire the return of the equipment to a location other than its original location, the Owner will pay the cost of transportation in accordance with the above provisions, provided such payment shall not exceed the cost of moving the equipment to the work.

(7) Payment for transporting and loading and unloading equipment, as above provided will not be made if the equipment is used on the work in any other way than upon extra work paid for on a force account basis.

When extra work, other than work specifically designated as extra work in the plans and specifications, is to be paid for on a force account basis, and the Project Manager determines that such extra work required the Contractor to move on to the work equipment which could not reasonably have been expected to be needed in the performance of the contract, the Project Manager may authorize payment for the use of such equipment at equipment rental rates in excess of those listed as applicable for the use of such equipment subject to the following additional conditions:

(a) The Project Manager shall specifically approve the necessity for the use of particular equipment on such work.

(b) The Contractor shall establish to the satisfaction of the Project Manager that such equipment cannot be obtained from his normal equipment source or sources and those of his subcontractors.

(c) The Contractor shall establish to the satisfaction of the Project Manager that the proposed equipment rental rate for such equipment from his proposed source is reasonable and appropriate for the expected period of use.

(d) The Project Manager shall approve the equipment source and the equipment rental rate to be paid by the County before the Contractor begins work involving the use of said equipment.

11.3.4.13 Owner-Operated Equipment - When owner-operated equipment is used to perform extra work to be paid for on a force account basis, the Contractor will be paid for the equipment and operator, as follows:

Payment for the equipment will be made in accordance with the provisions in Section 11.3.4.10, "Equipment Rental."

Payment for the cost of labor and subsistence or travel allowance will be made at the rates paid by the Contractor to other workmen operating similar equipment already on the project, or in the absence of such workmen, at the rates for such labor established by collective bargaining agreements for the type of workman and location of the work, whether or not the owner-operator will be added to the cost of labor described herein, in accordance with provision in Section 11.3.4.3 "Labor Surcharge."

To the direct cost of equipment rental and labor, computed as provided herein, will be added the markups for equipment rental and labor as provided for in Section 11.3.1 "Work Performed by Contractor."

11.4.1 Work Performed by Special Forces or Other Special Services - When the Project Manager and the Contractor, by agreement, determine that a special service for an item of extra work cannot be performed by the forces of the Contractor or those of any of his subcontractors, such services or extra work item may be performed by a specialist. Invoices for such service of item of extra work on the basis of the current market price thereof may be accepted without complete itemization of labor, material and equipment rental costs when it is impractical and not in accordance with the established practice of the special service industry to provide such complete itemization.

In those instances wherein a Contractor is required to perform extra work necessitating a fabrication or machining process in a fabrication or machine shop facility away from the job site, the

charges for that portion of the extra work performed in such facility, may, by agreement, be accepted as a specialty billing.

To the specialist invoice price, less a credit to the County for any cash or trade discount offered or available, whether or not such discount may have been taken, will be added 15 percent in lieu of the percentages provided in Section 11.3.1 "Work Performed by Contractor."

11.4.2 Records - The Contractor shall maintain his records in such a manner as to provide a clear distinction between the direct costs of extra work paid for on a force account basis and the costs of other operations.

11.5 The amount of credit to be allowed to County for any change which results in a net decrease in cost of the work, will be the amount of the actual net decrease as determined by the Project Manager. When both additions and credits are involved in any one change, any Contractor's fee under paragraph 11.3.3 shall be calculated on the basis of the net increase, if any.

11.6 Whenever the cost of any work is to be determined pursuant to paragraph 11.3, Contractor will submit in form prescribed by County an itemized cost breakdown together with supporting data.

11.7 Disputes, claims and matters in question arising out of or relating to the interpretation of implementation of Article 11 shall be submitted and resolved in accordance with paragraph 8.5.

11.8 Cash Allowances - NOT APPLICABLE

Contract Change Order Form

11.9 All parties agree that the following form shall be used for all change orders:

CONTRACT CHANGE ORDER NO._____
Date _____
Sheet _____ of_____
_____. You are hereby directed to make the herein-described changes from the plans and specifications, or do the following described work in accordance with applicable provisions of the Contract Documents. Work described herein shall include furnishing of all materials, equipment, labor and services necessary for its completion.

This Change Order constitutes a full accord and satisfaction as to claims for all additional costs and extensions of the contract time relating to the portion of the work described under the term "Item." The execution of this Change Order is a waiver of any rights or claims by the Contractor to any additional compensation for the "Item" work or extensions of the contract time for that work.
ITEM:
The above changes result in the following adjustments to the Contract Price:
Add/Deduct $_____.

Contract Time is increased/decreased/unchanged _____working days by this Change Order.

I, the undersigned Contractor, have given careful consideration to the change proposed and hereby agree to do the work above specified and will accept as full payment therefore the prices shown above.

By_____
CONTRACTOR
By_____
Title
Date_____

SUBMITTED BY:

_____
ARCHITECT

RECOMMENDED FOR APPROVAL:

By_____
PROJECT MANAGER
Date_____

APPROVED BY:

COUNTY APPROVAL:

By_____
CHIEF ADMINISTRATOR
Date_____

Date_____

Distribution:
District (Master)
Contractor (Master)
Architect (Copy)
Project Manager (Copy)

CONTRACT CHANGE ORDER NO. _____
PROJECT _____
Date: _____

The Contract is changed as follows:

CCO #	COR #	DESCRIPTION		AMOUNT
		Requested by: Reason:	ADD	
		Requested by: Reason:	ADD	
		Requested by: Reason:	ADD	
		Requested by: Reason:	ADD	
		Requested by: Reason:		
		TOTAL CHANGE ORDER NO. ___	**ADD**	**$0.00**

The original Contract Sum	$0
Net Change by previously authorized Change Orders	$0
The Contract Sum prior to this Change Order	$0
The Contract Sum will be increased by this Change Order in the amount of	$0
The New Contract Sum including this Change Order will be	**$0**
The Contract Time will be extended	(-0-) work days

ARTICLE 12 - CHANGE OF THE CONTRACT TIME

12.1 Contract Time

12.1.1 The County may extend, reduce or adjust the contract time without invalidating the Contract Documents and without notice to the Surety. The contract time may only be changed by a change order. Any claim for an extension in the contract time shall be based on written notice to Project Manager within five (5) days of commencement of the event giving rise to the claim. The notice shall set forth the reasons for the delay, the date of its commencement, the extent of the delay, together with such supporting data as may be required by Project Manager. Change in the contract time shall be incorporated in a change order. Failure to present notice of claim in writing within the stated five days constitutes a waiver for any delay claim.

12.1.2 In the event it is deemed necessary to extend the time for completion of the work, such extensions shall in no way release any guarantee given by the Contractor pursuant to the provisions of the Contract Documents, or the contract let hereunder, nor shall such extension of time relieve or release the Sureties on the bonds executed pursuant to said provision. The Sureties in executing such bonds shall be deemed to have expressly agreed to any such extension of time. The amount of time allowed in any extension of time shall be limited to the period of the delay giving rise to the same as determined by the County.

12.1.3 The amount of time extension, if any, to which the Contractor is entitled shall be determined by the Project Manager. No damages of any sort shall be paid to Contractor for delay, disruption, halting, cessation or temporary abandonment, no matter from what cause. Parties acknowledge that on this project, revisions to the plans and specifications will be needed, and Contractor waives, by entering into the Agreement with County, any damages caused by such revision or any other source during the term of this contract. Notwithstanding any dispute which may arise in connection with a claim for adjustment of the contract time, Contractor shall proceed with the work promptly and directly.

12.2 Liquidated Damages

12.2.1 The work prescribed by the Contract Documents must be completed within the time set forth in the Agreement, or damage will be sustained by the County. Any delay could cause delay to operations of the County depriving the County of the scheduled beginning of the use of the facility under construction. The parties hereto recognize that, because of the foregoing special circumstances, it is impractical and extremely difficult to fix the actual damages.

12.2.2 Accordingly, the parties hereto agree, and by execution of the Agreement the Contractor acknowledges that he understands, has ascertained and agrees, that the Contractor shall pay to the County, as liquidated damages, and not as a penalty or forfeiture, the amounts herein set forth for the failure of the Contractor to substantially complete the entire work within the time specified.

12.2.3 Time is therefore of the essence in these Contract Documents and it is imperative that the work included in these Contract Documents be substantially completed within the specified time.

12.2.4 Since it is impossible or extremely impractical, presently, to determine the actual amount of damages which the County will sustain by reason of such delay, it is, therefore, agreed that the Contractor will pay to the County liquidated damages in the amount as set forth in subparagraph 12.2.6, for each and every calendar day beyond the time set forth in the Agreement, as adjusted, until the time of completion as determined in paragraph 14.5. The Contractor agrees to promptly pay such liquidated damages as are herein provided. In case the same are not so paid, Contractor agrees that the County

may deduct the amount thereof from any money due or that may become due the Contractor under the contract.

12.2.5 The parties have endeavored to estimate the actual damages likely to be suffered by the County in the event of a delay in completion beyond the time set forth in the Agreement, and agree that the amount is a reasonable estimate of the County's actual damages and are just and reasonable sums under the circumstances presently existing.

12.2.6 It is agreed that the amount of liquidated damages to be paid by the Contractor to the County for failure to complete the entire work specified by the Contract Completion Date or to meet any deadline set forth in the Agreement for the completion of specified work (as extended, if applicable) is two hundred fifty dollars and no/cents ($250.00) for each calendar day, continuing after the Substantial Completion Date, as indicated in the Agreement, to the date of actual substantial completion, or until the time of completion of the work necessary to meet such a deadline, as the case may be.

12.2.7 In the event the Contractor shall become liable for liquidated damages under this Section, the County in addition to all other remedies provided by law, shall have the right to require the Project Manager to withhold any and all retained percentages of payments, subject to the requirements of Sections 10263 and 22300 of the Public Contracts Code, which would otherwise be or become due the Contractor until the liability of the Contractor under this Section has been finally determined. The County shall have the right to use and apply such retained percentages, in whole or in part, to reimburse the County for all liquidated damages due or to become due to the County. Any remaining balance of such retained percentages shall be paid to the Contractor only after discharge in full of all liability incurred by the Contractor under this Section or otherwise. If the retained percentage is not sufficient to discharge all such liabilities of the Contractor, the Contractor shall continue to remain liable to the County until all such liabilities are satisfied in full.

12.2.8 Such amount will be in each case the actual cash value agreed upon as the loss to the County resulting from the Contractor's default.

12.2.9 Disputes, claims and matters in question arising out of or relating to the interpretation or implementation of Article 12 shall be submitted and resolved in accordance with paragraph 8.4.

ARTICLE 13 - WARRANTY AND GUARANTEE; TEST AND INSPECTIONS; CORRECTION, REMOVAL OR ACCEPTANCE OF DEFECTIVE WORK

13.1 Warranty and Guarantee

13.1.2 Contractor warrants and guarantees to County that all materials and equipment will be unless otherwise specified, all work will be of good quality, free from faults or defects, in accordance with the requirements of the Contract Documents and of any inspections, tests or approvals referred to in paragraph 13.2. All unsatisfactory work, all faulty or defective work, and all work not conforming to the requirements of the Contract Documents at the time of acceptance thereof or of such inspections, tests or approvals shall be considered defective. All defective work, whether or not in place, may be rejected, corrected or accepted as the County may direct.

13.2 Tests and Inspections

13.2.1 If laws, ordinances, rules, regulations or orders of any public authority having jurisdiction require any work to be specifically inspected, tested or approved by some public body, Contractor shall

assume full responsibility therefore, pay all costs in connection therewith, and furnish the Project Manager with the required certificates of inspection, testing or approval. All other inspections, tests and approvals required by the Contract Documents shall be performed by County and the costs be paid by County unless otherwise specified.

13.2.2 Contractor shall give Project Manager and Architect timely notice of readiness of the work for all inspections, tests or approvals. If any such work required so to be inspected, tested or approved is covered before such inspections, tests, or approvals are made, without written approval of the Project Manager, it must, if requested by the Project Manager or Architect, be uncovered for observation, and such uncovering and replacement shall be at Contractor's expense.

13.2.3 Neither observations by Project Manager and Architect nor inspections, tests or approvals shall relieve Contractor from his obligations to perform the work in accordance with the requirements of the Contract Documents.

13.2.4 Any defective work, which may be discovered before final acceptance of the work, shall be corrected immediately by the Contractor, and any unsatisfactory materials shall be rejected, notwithstanding that they may have been overlooked by an inspector. The inspection of the work shall not relieve the Contractor of any of his obligations to perform satisfactory work as herein prescribed.

13.2.5 Failure or neglect on the part of the County or any of its authorized agents to condemn or reject bad or inferior work or materials shall not be construed to imply an acceptance of such work or materials if it becomes evident at any time prior to final acceptance of the work; neither shall it is construed as barring the County at any subsequent time from recovery of damages or of such a sum of money as may be needed to build all portions of the work in which fraud was practiced or improper materials used whenever found.

13.3 Access to Work

13.3.1 The County and its representative and the Architect and his representatives will at all times have access to the work. Contractor shall provide proper and safe facilities for such access and observation of the work and also for any inspection or testing thereof by others.

13.4 Uncovering the Work

13.4.1 Work, which is supposed to be tested prior to covering or inspecting, and which has been covered prior to testing or inspection must, if requested by Project Manager or Architect, be uncovered for observation and replaced at Contractor's expense.

13.4.2 The Project Manager may request any work to be uncovered and inspected and tested. If such work is found to be defective, Contractor shall bear the expense of uncovering, exposure, inspection, testing, correction and recovering. If the work is not found to be defective, Contractor shall be allowed an increase in contract price and, if necessary, an extension of time to cover all-time and cost expended. Such increase and extension shall be granted pursuant to Articles 10, 11, and 12.

13.5 County May Stop the Work

13.5.1 If the work is defective, or Contractor fails to supply sufficient skilled workmen or suitable materials or equipment, or if Contractor fails to make prompt payments to subcontractors or for labor, materials or equipment, County may order Contractor to stop the work, or any portion thereof, until the

cause for such order has been eliminated. This right of County to stop the work shall not give rise to any duty on the part of County to exercise this right for the benefit of Contractor or any other party.

13.6 Correction or Removal of Defective Work

13.6.1 The Project Manager may require the Contractor, prior to approval of final payment, without cost to County and as specified by Project Manager, to either correct any defective work, whether or not fabricated, installed or completed, or, if the work has been rejected by Project Manager or Architect, remove it from the site and replace it with nondefective work. If Contractor does not correct such defective work or remove and replace such rejected work within a reasonable time, all as specified in a written notice from Project Manager, County may have the deficiency corrected or the rejected work removed and replaced by other persons. All direct or indirect costs of such correction or removal and replacement, including compensation for additional professional services, shall be paid by Contractor. Contractor shall also bear the expenses of making good all work of others destroyed or damaged by his correction, removal or replacement of his defective work.

13.6.2 The Contractor shall remove from the site within 48 hours, when so directed by the Project Manager, any materials which are not in conformance with the Contract Documents.

13.7 One Year Correction Period

13.7.1 If, after the approval of final payment and prior to the expiration of one year after the date of Notice of Completion or such longer periods of time as may be prescribed by law or by the terms of any applicable special guarantee required by the Contract Documents, any work is found to be defective, Contractor shall promptly, without cost to County and in accordance with County's written instructions, either correct such defective work, or, if it has been rejected by County, remove it from the site and replace it with nondefective work. If Contractor does not promptly comply with the terms of such instructions, County may have the defective work corrected or the rejected work removed and replaced by other persons and all direct and indirect costs of such removal and replacement, including compensation for additional professional services, shall be paid by Contractor. The requirements of this paragraph shall be cumulative with such other indemnification, warranties and guarantees as provided by the Contract Documents, at law and in equity, and shall not be deemed a limitation of any sort on the rights and remedies of the County against the Contractor

13.7.1.1 The warranties, extended warranties and guarantees in these General Conditions and in the Specification shall be cumulative with such other indemnification, warranties and guarantees as provided by the Contract Documents, or at law or in equity, and shall be deemed a limitation of any sort on the rights and remedies of the County against the Contractor.

13.8 Acceptance of Defective Work

13.8.1 If, instead of requiring correction or removal and replacement of defective work, County prefers to accept it, it may do so. In such case, if acceptance occurs prior to approval of final payment, a change order shall be issued incorporating the necessary revisions in the Contract Documents, including appropriate reduction in the contract price; or, if the acceptance occurs after approval of final payment, an appropriate amount shall be paid by Contractor to County.

13.9 Work Neglected by Contractor

13.9.1 If Contractor fails to prosecute the work in accordance with the Contract Documents, including any requirements of the construction schedule, County may give Contractor written notice. Contractor

shall respond to County within 24 hours' receipt of said notice, and conform to said notice within 7 days. County may, without prejudice to any other remedy it may have, make good deficiencies, and the cost thereof (including compensation for additional professional services) shall be charged against Contractor. If the payments then or thereafter due Contractor are not sufficient to cover such amount, Contractor shall pay the difference to County.

ARTICLE 14 - PAYMENTS AND COMPLETION

14.1 Schedules:

14.1.1 Work Schedule and activity cost data developed in connection therewith as described in the General Requirements. No progress payment will be made until after the Schedule has been updated as of the date of application. The activity cost data will be incorporated into the form of Application for Payment furnished by the County.

14.2 Application for Progress Payment:

14.2.1 Once a month Contractor shall submit to Project Manager and Architect for review an Application for Payment filled out and signed by Contractor covering the work completed as of the date of the application and accompanied by such data, vouchers and schedules as may reasonably be required. No payment shall be made for any work or material not specifically incorporated in the project, except equipment purchased by Contractor, delivered to and stored in a bonded warehouse acceptable to the Owner. Payment for 95% of the invoiced value of such equipment may be made, subject to the inspection by and approval of the Owner. Equipment that qualified for such payment while not incorporated into the work, is limited to: special order transformers, generators, pumps, valves, and motors. Items which are "stock" or "off the shelf" which are readily available are not, under any circumstances, eligible for payment under this provision.

14.2.2 Mobilization, bonds, and insurance premiums will be paid as part of the first progress payment if these costs are identified as part of the cost allocation required under General Requirements, Section 01310. Each subsequent Application for Payment shall include an affidavit of Contractor stating that all previous progress payments received on account of the work have been applied to discharge in full all of Contractor's obligations reflected in prior Applications for Payment and otherwise. Failure to submit any data and affidavits as may be required by this paragraph shall be grounds for rejection of the Application for Payment. This payment will be made pursuant to paragraph 14.11

14.3 Contractor's Warranty of Title:

14.3.1 Contractor warrants and guarantees that title to all work, materials and equipment covered by any Application for Payment, whether incorporated in the project or not, will pass to County at the time of payment, free and clear of all liens, claims, security interests and encumbrances (hereinafter in these General Conditions referred to as "liens"). The County may, at any time, require the Contractor to post, at Contractor's expense, a lien release bond as to any lien filed against the project.

14.4 Approval of Payments:

14.4.1 The Project Manager will, within fifteen days after receipt of each Application for Payment, either indicate in writing his approval for payment or return the application to Contractor indicating his reasons for refusing to approve payment. County shall, within 30 days of presentation to it of an

approved Application for Payment, review said application and if found acceptable in form and amount, pay Contractor the amount approved.

14.4.2 The County will pay 95% of the amount due the Contractor as progress payments. The remaining monies will be paid pursuant to paragraph 14.9.1.

14.4.3 The Contractor may elect to receive 100% of payments due under the contract from time to time, without retention of any portion of the payment by the public agency, by depositing securities of equivalent value with the public agency in accordance with the provisions of Section 4590 of the Government Code. Such securities, if deposited by the Contractor, shall be valued by the public agency's Finance Director (Treasurer), whose decision on valuation of the securities shall be final.

14.4.4 The granting of any progress payment, or the receipt thereof by the Contractor, shall not constitute acceptance of the work or any portion thereof, and shall in no way lessen the liability of the Contractor to replace unsatisfactory work or material, though the unsatisfactory character of such work or material may not have been apparent or detected at the time such payment was made.

14.4.5 It is mutually understood and agreed that when under any provision of this contract the County shall charge any sum of money against the Contractor, the amount of such charge shall be deducted and retained by the County from the amount of the next succeeding progress estimate, or from any other moneys due or that may become due the Contractor on account of the contract. If on completion or termination of the contract such moneys due the Contractor are found insufficient to cover the County's charges against him the County shall have the right to recover the balance from the Contractor or his sureties.

14.4.6 The County may withhold up to 125% of the estimated cost of remedial work from payments otherwise due the Contractor, if in the judgment of the Project Manager or Architect the Contractor has failed to make satisfactory progress on the completion of remedial work, or is otherwise in violation of any requirement, duty, obligation or covenant contained in the Contract Documents. Such withholding is supplementary to the retention amount required by these Contract Documents.

14.4.7 County may refuse to approve the whole or any part of any payment because of subsequently discovered evidence, change in circumstances or the results of subsequent inspections or tests, and may nullify any such payments previously approved to such extent as may be necessary in their opinion to protect County from loss, because:

14.4.7.1 the work is defective, or completed work has been damaged requiring correction or replacement;

14.4.7.2 claims or liens have been filed, or there is reasonable cause to believe such may be filed;

14.4.7.3 the contract price has been reduced because of modification;

14.4.7.4 County has been required to correct defective work or complete the work;

14.4.7.5 of unsatisfactory prosecution of the work including failure to furnish acceptable submittals; or

14.4.7.6 the Contractor has failed to comply with the Contract Documents, direction of County or with the requirements of the law.

14.5 Notice of Completion:

14.5.1 Contractor will certify in writing to County, prior to final payment, that the entire project is substantially complete and request that County issue a Notice of Completion. Within a reasonable time thereafter, Project Manager, Contractor, and Architect shall make a review of completeness. If Project Manager does not consider the project substantially complete, Project Manager will notify Contractor in writing giving his reasons. If Project Manager considers the project substantially complete, Project Manager will prepare a provisional Notice of Completion which shall fix the tentative date of Substantial Completion and the responsibilities for maintenance and utilities. There shall be attached to the provisional certificate a list of items to be completed or corrected before final payment, and the provisional certificate shall fix the time within which such items be completed or corrected, said time to be within the contract time. Section 01700 shall apply to this paragraph.

14.5.2 Contractor shall have seven days after receipt of the provisional certificate during which he may make written objection to Project Manager as to any provisions of the provisional certificate or attached list. If, after considering such objection, Project Manager concludes that the project is not substantially complete, Project Manager will within seven days after submission of the objection notify Contractor thereof in writing stating the reasons. Upon Contractor's completion of the items listed on the provisional certificate, and upon satisfaction of the terms and conditions of the provisional certificate, the Project Manager shall issue a final Notice of Completion, which shall fix date as may be necessary or appropriate. Project Manager's determination of the date of Substantial Completion and other items under this paragraph shall be final and conclusive on Contractor. Section 01700 shall apply to this paragraph.

14.5.3 Project Manager shall have the right to exclude Contractor from the project site after the date of Substantial Completion, but Project Manager shall allow Contractor reasonable access to complete punch list items or perform correction and warranty work.

14.6 Partial Utilization:

14.6.1 Prior to final payment, Project Manager may request Contractor in writing to permit County to use a specified part of the project which it believes it may use without significant interference with construction of the other parts of the project. If Contractor agrees, it will certify to Project Manager and Architect that said part of the project is substantially complete and request Project Manager to issue a certificate of Substantial Completion for that part of the project. Within a reasonable time thereafter Project Manager, Contractor and Architect shall make an inspection of that part of the project to determine its status of completion. If Project Manager determines that such part is substantially complete, Project Manager shall issue a Certificate of Substantial Completion. If Project Manager does not consider that it is substantially complete, Project Manager will notify Contractor thereof in writing, giving its reasons. In case of partial utilization by the County, the provisions of General Requirements Section 01700 will govern with respect to the responsibilities of Contractor and County.

14.6.2 Partial utilization shall not limit any warranty or guarantee by the Contractor, nor shall it constitute a waiver of any right of the County, its successors or assigns.

14.7 Final Inspection:

14.7.1 The Contractor shall give written notice that the project is complete. Project Manager and Architect will make a final review of completeness with Contractor, and will notify Contractor in writing of all particulars in which this review reveals that the work is incomplete or defective. Contractor shall immediately take such measures as are necessary to remedy such deficiencies.

14.8 Final Application for Payment:

14.8.1 The Contractor shall complete all such corrections to the satisfaction of the Project Manager and deliver all maintenance and operating instructions, schedules, guarantees, bonds, certificates of inspection and other documents required by the Contract Documents or by the Project Manager. He may then make application for final payment following the procedure for progress payments. The final Application for Payment shall be accompanied by such data as the Project Manager may reasonably require, together with complete releases - waivers of liens in a form satisfactory to the Project Manager. Contractor shall also be required to furnish receipts or releases in full; and affidavit that the releases and receipts include all labor, all payrolls, material and equipment for which a lien could be filed, and that all payrolls, material and equipment bills, and other indebtedness connected with the work for which County or his property might in any way be responsible, have been paid or otherwise satisfied; and consent of the Surety to final payment. If any subcontractor, material man, fabricator or supplier fails to furnish a release or receipt in full, Contractor may be required at Project Manager's sole discretion to furnish a bond or other collateral satisfactory to Project Manager to indemnify County against any lien, stop notice, or any other loss or liability. This payment is made pursuant to paragraph 14.11 and Section 01700.

14.9 Approval of Final Payment:

14.9.1 If, on the basis of observation and review of the work during construction, final inspection and review of the final Application for Payment, as required by the Contract Documents, Project Manager is satisfied that the work has been fully and satisfactorily completed and that Contractor has fulfilled all his obligations under the Contract Documents, Project Manager will file a Notice of Completion and, within fifteen days after receipt of the final Application for Payment, approved by Project Manager, indicate in writing its approval for payment.

14.9.2 If, on the basis of observation and review of the work during construction, final inspection and review of the final Application for Payment, as required by the Contract Documents, Project Manager is not satisfied that the work has been fully and satisfactorily completed, and that Contractor has not fulfilled all his obligations under the Contract Documents, Project Manager will, within fifteen days after receipt of the final Application for Payment, indicate in writing his disapproval for payment. Thereupon Project Manager will give written notice to Contractor indicating in writing the reasons for refusing to approve final payment, in which case Contractor shall make the necessary corrections and resubmit the Application.

14.9.3 County shall make payment, including retention, to Contractor, pursuant to an approved final application for Payment, within 15 days of its approval, or on the 30th day following the recording of the Notice of Completion, whichever date is later. The approval and payment procedures described in paragraphs 14.10, 14.11, and 11.4 shall apply to this paragraph.

14.9.4 The Contractor and each assignee under any assignment in effect at the time of final payment shall, if required by the Project Manager, execute and deliver at the time of final payment and as a condition precedent to final payment, a release in form and substance satisfactory to and containing such exemptions as may be found appropriate by the County, discharging the County, Project Manager, and their elected officials, officers, agents, and employees of and from all liabilities, obligations and claims arising under this contract.

14.10 Contractor's Continuing Obligation:

14.10.1 Contractor's obligation to perform the work and complete the project in accordance with the Contract Documents shall be absolute. Neither approval of any progress or final payment by County, nor the issuance of a Notice of Completion, nor any payment by County to Contractor under the Contract Documents, nor any use or occupancy of the project by County shall constitute an acceptance of work not in accordance with the Contract Documents.

14.11 Waiver of Claims:

14.11.1 The making and acceptance of each progress payment and of final payment shall constitute a waiver of all prior claims by Contractor against County which have not been brought to the notice of the County as provided in the Contract Documents.

14.11.2 If any claim or lien or stop-notice or any other demand for payment or security therefore, including claims or demands upon the performance and payment bond sureties, is made or filed with or against County, the project or the premises by any person claiming that Contractor or any subcontractor or other person under it has failed to perform its contractual obligations or to make payment for any labor, services, materials equipment, taxes or other items or obligations furnished or incurred for or in connection with the work, or if at any time there shall be evidence of such non-performance or non-payment or of any claim or lien or stop-notice or other demand for which, if established, County might become liable and which is chargeable to Contractor; or if Contractor or any subcontractor or other person under it causes damage to the work or to any other work on the project; or if the Contractor fails to perform or is otherwise in default under any of the terms or provisions of the Contract Documents, the Project Manager shall have the right to retain from any payment then due or thereafter to become due an amount which in his sole discretion he deems sufficient to:

14.11.2.1 satisfy, discharge and defend against any such claim or lien or stop-notice or other demand, or any action which may be brought or judgment which may be recovered thereon;

14.11.2.2 make good any such non-payment, nonperformance, damage, failure or default; and

14.11.2.3 compensate County for and indemnify it against any and all losses, liability, damages, costs and expenses (including attorneys', accountants', consultants' and experts' fees and costs) which may be sustained or incurred in connection therewith.

14.11.3 County shall have the right to apply and charge against Contractor as much of the amount retained as may be required for the foregoing purposes. If the amount retained is insufficient therefore, Contractor shall be liable for the difference and upon written demand immediately pay the same to the County. The provisions of this paragraph are in addition to such other rights and entitlements as the County may enjoy against Contractor as elsewhere provided in the Contract Documents, and at law and in equity.

14.11.4 Should any subcontractor, material man, supplier or other such person file or maintain any action on or respecting a claim of mechanic's lien, stop-notice, against payment or performance bond, Contractor shall immediately and at his own expense procure, furnish and record appropriate release bonds in accordance with California Civil Code Section 8000 et. seq., and California Code of Civil Procedure Sections 405 through 405.24, inclusive. Upon Contractor's failure immediately to procure, furnish and record such release bonds, County shall have right to procure and record such release bonds, and to retain from Contractor's payment the cost thereof. The provisions of this paragraph are in addition to such other rights and entitlements as enjoyed by the County against Contractor as elsewhere provided in the Contract Documents, and at law and in equity.

14.12 Price Reduction For Defective Cost or Pricing Data

14.12.1 If the Owner determines that any price (including profit) negotiated in connection with the contract, or any cost reimbursable under this contract, was increased by any significant sums because the Contractor, or any subcontractor furnished incomplete or inaccurate cost or pricing data or data not current, then such price or cost or profit shall be reduced accordingly and the contract shall be modified in writing to reflect such reduction. Failure to agree on a reduction shall be subject to the Disputes Resolution clause of this contract.

14.12.2 Since the contract is subject to reduction under this clause by reason of defective cost or pricing data submitted in connection with certain subcontracts, the Contractor may wish to include a clause in each such subcontract requiring the subcontractor to appropriately indemnify the Contractor. It is also expected that any subcontractor subject to such indemnification will generally require substantially similar indemnification for defective cost or pricing data required to be submitted by his lower tier subcontractors.

14.13 Covenant Against Contingent Fees

14.13.1 The Contractor warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by the Contractor for the purpose of securing business. For breach or violation of this warranty the County shall have the right to annul this contract without liability or in its discretion to deduct from the contract price or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or contingent fee.

14.14 Gratuities

14.14.1 If the Owner finds, after notice and hearing, that the Contractor or any of the Contractor's agents or representatives offered or gave gratuities (in the form of entertainment, gifts, or otherwise) to any official, employee, or agent of the Owner in an attempt to secure a contract or favorable treatment in the awarding, amending, or making any determinations related to the performance of this contract, the County may, by written notice to the Contractor, terminate the right of the Contractor to proceed under this contract. The County may also pursue other rights and remedies that the law or this contract provides. However, the existence of the facts upon which the County makes such findings shall be in issue and may be reviewed in proceedings under the remedy clause of this contract.

14.14.2 In the event this contract is terminated as provided in this clause, the County shall be entitled (1) to pursue the same remedies against the Contractor as it could pursue in the event of a breach of the contract by the Contractor, and (2) as a penalty in addition to any other damages to which it may be entitled by law, to exemplary damages in an amount (as determined by the County) which shall be not less than 3 nor more than 10 times the costs the Contractor incurs in providing any such gratuities to any such officer or employee.

ARTICLE 15 - SUSPENSION OF WORK AND TERMINATION

15.1 County May Suspend Work

15.1.1 The County may, at any time and without cause, suspend the work or any portion thereof by notice in writing to Contractor. Contractor shall resume the work when so ordered in writing by County.

15.2 County May Terminate

15.2.1 The County may, without prejudice to any other right or remedy and after giving Contractor and his Surety seven calendar days written notice, terminate the services of Contractor and take possession of the project and of all materials, equipment, tools, construction equipment and machinery thereon owned by Contractor, and finish the work by whatever method it may deem expedient, if the Contractor is adjudged as bankrupt or insolvent, or if he makes a general assignment for the benefit of his creditors, or if a trustee or receiver is appointed for Contractor or for any of his property, or if he files a petition to take advantage of any debtor's act, or to reorganize under the bankruptcy or similar laws, or if he fails to supply sufficient skilled workmen or suitable materials or equipment, or if he fails to make prompt payments to subcontractors or for labor, materials or equipment or if he disregards laws, ordinances, rules, regulations or orders of any public body having jurisdiction, or if he disregards the authority of Project Manager, or if he otherwise violates any provisions of the Contract Documents. In such case Contractor shall not be entitled to receive any further payment until the work is finished. If the unpaid balance of the contract price exceeds the direct and indirect costs of completing the project, including compensation for additional professional services, such excess shall be paid to Contractor. If the costs exceed such balance, Contractor shall pay the difference to County.

15.2.2 The termination of the Contractor's services by the County shall not affect any rights of the County against the Contractor then existing or which thereafter accrue. The retention of any payment of money by County due Contractor will not release the Contractor from liability.

15.2.3 The County may, after seven calendar days' written notice to Contractor, without cause and without prejudice to any other right or remedy, elect to abandon the project and terminate the agreement. In such case, Contractor shall be paid for all work then executed, any expense sustained, plus a reasonable profit.

15.2.4 The Contractor may not, under any condition, terminate or stop work because of a dispute, claim or any matter in controversy under the Contract Documents, then under submission, or previously resolved by a final and conclusive decision under paragraph 8.4.

ARTICLE 16 - MISCELLANEOUS

16.1 Giving Notice

16.1.1 Notice shall be deemed to have been validly given if delivered in writing to the individual or member of the firm or to an officer of the corporation for whom it is intended, or if delivered at or sent by registered or certified mail, postage prepaid, to the last business address known to him who gives the notice. Notice shall be effective as of the date of personal service or mailing.

16.2 General

16.2.1 All moneys not paid when due hereunder shall bear interest at the rate of 7% annually.

16.2.2 All specifications, drawings, and copies thereof furnished by the Architect shall be the property of County. They shall not be used on another project, and, with the exception of those sets that have been signed in connection with the execution of the Agreement, shall be returned to the County on request upon completion of the project.

16.2.3 The duties and obligations imposed by these General Conditions and the rights and remedies available hereunder, and, in particular but without limitation, the warranties, guarantees and obligations imposed upon Contractor by the General Conditions and the rights and remedies available to County and Project Manager thereunder, shall be in addition to, and shall not be construed in any other way as a limitation of, any rights and remedies available to them which are otherwise imposed or available by law, by special guarantee or by other provisions of the Contract Documents.

16.2.4 Should County or Contractor suffer injury or damage to his person or property because of any error, omission or act of the other or any of his employees or agents or others for whose acts he is legally liable, notice of said injury shall be made in writing to the County within five days of the first observance of such injury or damage.

16.2.5 The Contract Documents shall be governed by the laws of the State of California. In case any provision of the Contract Documents, including without limitation these General Conditions, shall be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any other way be affected or impaired.

16.2.6 No waiver by County of any provision of the Contract Documents, including without limitations these General Conditions, shall constitute a waiver of any other provision thereof.

16.2.7 The waiver of any instance is not a waiver in the second instance.

ARTICLE 17 - EQUAL OPPORTUNITY

17.1 The Contractor shall maintain policies of employment as follows:

17.1.2 The Contractor and all subcontractors shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin. The Contractor shall take affirmative action to insure that applicants are employed, and that employees are treated during employment without regard to race, religion, color, sex or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the policies of non-discrimination.

17.2 See also Federal, State and County requirements in - SUPPLEMENTARY CONDITIONS.

SECTION 00 73 00

SUPPLEMENTARY CONDITIONS

1. Statements and Payrolls

1.1 The Contractor and each subcontractor shall preserve his payroll records for a period of three years from the date of completion of this contract.

1.2 The Contractor shall submit weekly a copy of all payrolls to the Project Manager. The copy shall be accompanied by a statement signed by the employer or his agent indicating that the payrolls are correct and complete and that the wage rates contained therein are not less than those determined by the Department of Industrial Relations. The Contractor and subcontractor may use standard forms furnished by the Project Manager or any other form approved by the Project Manager. The Contractor shall be responsible for the submission of copies of payrolls of all subcontractors.

1.3 The payrolls and payroll records shall contain the full name, address and social security number of each employee, his correct classification, rate of pay, daily and weekly number of hours worked, itemized deductions made and actual wages paid. They shall also indicate apprentices and ratio of apprentices to journeymen. The employees' address and social security number need only appear on the first payroll on which his name appears.

1.4 If, on or before the 20th of the month, the Contractor has not submitted satisfactory payrolls for all work performed during the monthly period ending on or before the 6th of that month, the Owner will retain an amount equal to 5 percent of the estimated value of the work performed during the month from the next monthly estimate, except that such retention shall not exceed $10,000 nor be less than $1,000. Retention for failure to submit satisfactory payrolls shall be additional to all other retention's provided for in this contract. The retention for failure to submit payrolls for any monthly period will be released for payment on the monthly estimate for partial payments next following the date that all the satisfactory payrolls for which the retention was made are submitted.

2. Accident Prevention

2.1 Precautions shall be exercised at all times for protection of persons (including employees) and property. These shall include, but not be limited to, installation of adequate safety guards and protective devices for all equipment and machinery, whether used in the performance of work or permanently installed as part of the work. Contractor shall comply with all applicable laws relating to safety precautions, including safety regulations of CAL-OSHA.

2.2 Where conditions of the work present unreasonable risk or death to persons, or property damage, in the judgment of the Owner, it may direct Contractor at his sole expense, to close down the work and not commence work again until the hazardous condition is eliminated.

2.3 Nothing herein shall be deemed to allow use of shoring, sloping or protective system less effective than that required by the Construction Safety Orders of CAL-OSHA.

3. Air Pollution - State Requirements

3.1 In connection with Public Contracts Code Section 10231, Contractor and his subcontractors shall comply with all air pollution control rules, regulations, ordinances, and statutes which apply to any work performed pursuant to the contract, including any air pollution control rules, regulations, ordinances, and statutes specified in Government Code Section 11017. Fugitive Dust Permit and construction emission dust/control plan will be required by the Tehama County Air Pollution Control District (TCAPCD). They advised that open burning without a permit is restricted.

4. Anti-Trust Claims

4.1 By execution of this contract, Contractor agrees to and does hereby assign to awarding body all right, title, and interest in and to all causes of action it may have under the Clayton Act (15 U.S.C. Sec. 15) Section 4 or under the Cartwright Act (Business and Professions Code) Section 16700 et. seq., arising from purchases of goods, services, or materials made in performance of this contract. The parties shall deem this assignment effective at the time of the tender of final payment to Contractor without further acknowledgment. Contractor shall include, or cause to be included, similar provision in any subcontract entered into for any part of the work of this contract.

5. Anti-Kick Back

5.1 The Contractor must comply with the provisions in the Copeland "Anti-Kick Back Act" (18 USC 874) as supplemented in Department of Labor Regulations (29 CFR, Part 3). This Act provides that each contractor shall be prohibited from inducing, by any means, any person employed in the construction, completion or repair of public work, to give up any part of the compensation to which he is otherwise entitled.

6. Equal Opportunity - Federal Requirements

6.1 Selection of Labor: During the performance of this contract, the Contractor shall not discriminate against labor from any other State, possession or territory of the United States.

6.2 Employment Practices: During the performance of this contract, Contractor agrees as follows:

a. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contract will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoffs or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Owner setting forth the provisions of this nondiscrimination clause.

b. The Contractor will, in all solicitation or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive considerations for employment without regard to race, color, religion, sex or national origin.

c. The Contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be

provided by the Owner advising the said labor union or workers' representative of the Contractor's commitments under this section and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

d. The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations (41 CRF, Part 60) and relevant orders of the Secretary of Labor.

e. The Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations and order of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations and orders.

f. In the event of the Contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations or orders, this contract may be canceled, terminated or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts of Federally-assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation or order of the Secretary of Labor, or as otherwise provided by law.

g. The Contractor will include the provisions of this Section in every subcontract or purchase order unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor.

No otherwise qualified handicapped individual in the United States as defined in Section 7 (5) of the Rehabilitation Act of 1973 (P.L. 93-112) shall, solely by reason of his handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under this contract.

6.3 Air Pollution - Federal Requirements: The Contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act of 1970.

6.4 Assurance of Minority Business Enterprise Participation

6.4.1 The bidder's execution of the signature portion of this proposal shall also constitute execution of this assurance.

6.4.2 The bidder hereby gives assurance pursuant to the requirements of the code of federal regulations, that bidder has made a reasonable effort to employ Minority Business Enterprises. Bidder further gives assurance that bidder will submit the documentation listing Minority Business Enterprises with which the bidder will subcontract if the contract is awarded to bidder and if bidder is unable to obtain MBE participation, of the steps bidder has taken to obtain MBE participation.

7. Fair Employment Practices - State Requirements

7.1 In connection with the performance of work under this contract, Contractor agrees as follows:

a. Contractor will not willfully discriminate against any employee or applicant for employment because of race, color, religious creed, physical handicap, medical condition, marital status, ancestry, sex or national origin. Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, ancestry, sex or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the awarding authority setting forth the provision of this Fair Employment Practices section.

b. Contractor will send to each labor union or representative of workers with which he has collective bargaining agreement or other contract or understanding, a notice, to be provided by awarding authority, advising said labor union or workers' representative of Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

c. Contractor will permit access to his records of employment, employment advertisements, application forms and other pertinent data and records by the Fair Employment and Housing Commission, awarding authority or any other appropriate agency of the State of California designated by awarding authority for purposes of investigation to ascertain compliance with Fair Employment Practices section of this contract.

d. A finding of willful violation of the Fair Employment Practices section of this contract or of the Fair Employment and Housing Act shall be regarded by awarding authority as a basis for determining Contractor to be not a "responsible bidder" as to future contracts for which such Contractor may submit bids, for revoking the Contractor's prequalification rating, if any, and for refusing to establish, re-establish or re prequalification rating for the Contractor.

Contractor shall immediately notify Awarding Authority if it the Fair Employment and Housing Commission has determined that a complaint alleging that Contractor has violated the Fair Employment and Housing Act is valid. Contractor shall immediately provide to Awarding Authority any agreement Contractor entered into under Government Code section 12964 and immediately notify Awarding Authority of any civil action brought against Contractor pursuant to Government Code section 12964.

Awarding authority shall deem a finding of willful violation of the Fair Employment and Housing Act to have occurred upon receipt of notice any such notice from Contractor, the Fair Employment and Housing Commission, and or Superior or Federal Court.

Upon receipt of such written notice, Awarding authority shall notify Contractor that unless he demonstrates to the satisfaction of Awarding authority within a stated period that the violation has been corrected, his prequalification rating will be revoked at the expiration of such period.

e. Contractor agrees, that should the awarding authority determine the Contractor has not complied with the Fair Employment Practices section of this contract, then pursuant to Labor Code Sections 1735 and 1775, Contractor shall, as a penalty to the awarding authority, forfeit, for each calendar day, or portion thereof, for each person who was denied employment as a result of such non-compliance, the penalties provided in the Labor Code for violation of prevailing wage rates. Such moneys may be recovered from Contractor. Awarding authority may deduct any such damages from any moneys due Contractor from the State of California.

f. Nothing contained in this Fair Employment Practices Section shall be construed in any manner or fashion so as to prevent awarding authority of the State of California from pursuing other remedies that may be available at law.

Nothing contained in this Fair Employment Practices section shall be construed in any manner or fashion so as to require or permit hiring of an employee not permitted by the National Labor Relations Act.

g. Prior to award of the contract, Contractor shall certify to awarding authority that he has or will meet the following standards for affirmative compliance, which shall be evaluated in each case by awarding authority:

(1) Contractor shall provide evidence, as required by the awarding authority, that he has notified all supervisors, foremen, and other personnel officers in writing of the content of the anti-discrimination clause and their responsibilities under it.

(2) Contractor shall provide evidence, as required by awarding authority, that he has notified all sources of employee referrals (including unions, employment agencies, advertisements, Department of Employment Development) of the content of the anti-discrimination clause.

(3) Personally, or through his representative, Contractor shall, through negotiations with unions with whom he has agreements, attempt to develop an agreement, which will:

(a) Spell out responsibilities for non-discrimination in hiring, referral, upgrading and training.

(b) Otherwise implement an affirmative anti-discrimination program in terms of the unions' specific areas of skill and geography, to the end that qualified minority workers will be available and given equal opportunity for employment.

(4) Contractor shall notify contracting agency of opposition to the anti-discrimination clause by individuals, firms or organizations during the period of its prequalification.

h. Contractor shall include the provisions of the foregoing paragraphs (a) through (g) in every first tier subcontract, so that such provisions will be binding upon each such subcontractor.

8. Additional Division of Labor Standards Enforcement Requirements

8.1 On each job site that is subject to compliance monitoring and enforcement by the Department of Industrial Relations, the prime contractor is required to post job site notices prescribed by regulation (See 8 Calif. Code Reg. §16451(d).

8.2 All contractors and subcontractors must furnish electronic certified payroll records directly to the Labor Commissioner (AKA Division of Labor Standards Enforcement) in compliance with California Labor Code Section 1776, with exceptions as specified in Labor Code section 1771.4(a)(4). .

SECTION 01 11 00

SUMMARY OF WORK

PART 1 GENERAL

1.1 SUMMARY

A. Project consists of construction of the Corning Veteran's Hall Remodel project as indicated in Contract Documents.

1.2 REQUIREMENTS INCLUDED

A. This section includes administrative provisions:
1. Work sequence.
2. Work by County.
3. Contractor use of premises.
4. Field engineering.
5. Regulatory requirements and reference standards.
6. County furnished, Contractor installed products.

1.3 WORK SEQUENCE

A. Coordinate construction schedule and operations with County.

1.4 WORK BY COUNTY

A. A. Furniture and Equipment.

1.5 CONTRACTOR USE OF PREMISES

A. Limit use of premises for Work and construction operations and to allow for work by other contractors.

B. Coordinate use of premises and access to site under direction of County.

1.6 FIELD ENGINEERING

A. Provide field engineering services; establish lines and levels by use of recognized engineering survey practices.

B. Locate and protect control and reference points.

1.7 REGULATORY REQUIREMENTS AND REFERENCE STANDARDS

A. Regulatory Requirements:
1. Architect has contacted governing authorities and reviewed design requirements of local, state and federal agencies for applicability to Project.
2. Contractor shall be responsible for contacting governing authorities directly for necessary information and decisions bearing upon performance of Work.
3. Reference Standards:
4. For Products specified by association or trade standards, comply with requirements of

referenced standard, except when more rigid requirements are specified or are required by applicable codes.

5. Applicable date of each standard is that in effect as of date on proposal or date on Contract where no proposal is available, except when a specific date is specified.

1.8 COUNTY FURNISHED, CONTRACTOR INSTALLED PRODUCTS

A. Select products are to be furnished and paid for by County and installed by Contractor:
   1. Refer to Drawings.

B. County's Responsibilities:
   1. Arrange for and deliver shop drawings, product data, and samples to Contractor.
   2. Arrange and pay for product delivery to site.
   3. Inspect products jointly with Contractor on delivery.
   4. Submit claims for transportation damage.
   5. Arrange for replacement of damaged, defective, or missing items.
   6. Arrange for manufacturer's warranties, inspections, and service.

C. Contractor's Responsibilities:
   1. Review shop drawings, product data, and samples.
   2. Receive and unload products at site.
   3. Inspect jointly with County for completeness and damage.
   4. Handle, store, and install products.
   5. Finish products as required after installation.
   6. Repair or replace items damaged by Work of this Contract.

PART 2 PRODUCTS

Not Used

PART 3 EXECUTION

Not Used

END OF SECTION

SECTION 01 23 00

ALTERNATES

PART 1 GENERAL

SUMMARY

A. This Section includes administrative and procedural requirements for alternates.

DEFINITIONS

B. Alternate: An amount proposed by bidders and stated on the Bid Form for certain work defined in the Bidding Requirements that may be added to or deducted from the Base Bid amount if County decides to accept a corresponding change either in the amount of construction to be completed or in the products, materials, equipment, systems, or installation methods described in the Contract Documents.
   1. The cost or credit for each alternate is the net addition to or deduction from the Contract Sum to incorporate alternate into the Work. No other adjustments are made to the Contract Sum.

PROCEDURES

C. Coordination: Modify or adjust affected adjacent work as necessary to completely integrate work of the alternate into Project.
   1. Include as part of each alternate, miscellaneous devices, accessory objects, and similar items incidental to or required for a complete installation whether or not indicated as part of alternate.

D. Notification: Immediately following award of the Contract, notify each party involved, in writing, of the status of each alternate. Indicate if alternates have been accepted, rejected, or deferred for later consideration. Include a complete description of negotiated modifications to alternates.

E. Execute accepted alternates under the same conditions as other work of the Contract.

F. Schedule: A Schedule of Alternates is included at the end of this Section. Specification Sections referenced in schedule contain requirements for materials necessary to achieve the work described under each alternate.

G. Acceptance of alternate bids will not change the number of days allowed for work under this contract.

PART 2 PRODUCTS

Not Used

PART 3 EXECUTION

Not Used

END OF SECTION

SECTION 01 26 00

CONTRACT MODIFICATION PROCEDURES

PART 1 GENERAL

1.1 SUMMARY

A. Documentation of Change in Contract Sum/Price and Contract Time.

B. Change Procedures.

C. Stipulated Price Change Order.

D. Unit Price Change Order.

E. Time and Material Change Order.

F. Execution of Change Orders.

G. Change Order Breakdown / Markup

1.2 DOCUMENTATION OF CHANGE IN CONTRACT SUM/PRICE AND CONTRACT TIME

A. Maintain detailed records of work done on a time and material basis. Provide full information required for evaluation of proposed changes, and to substantiate costs of changes in the Work.

B. Document each quotation for a change in cost or time with sufficient data to allow evaluation of the quotation. At a minimum, documentation shall include:
1. Origin and date of claim.
2. Dates and times work was performed, and by whom.
3. Time records and wage rates paid
4. Quantities of products, labor, and equipment.
5. Taxes, insurance and bonds.
6. Overhead and profit (See Paragraph 1.9 Below)
7. Justification for any change in Contract Time with sufficient detail to demonstrate how the change affected the critical path.
8. Credit for deletions from Contract, similarly documented.
9. Invoices and receipts for products, equipment, and subcontracts, similarly documented.

1.3 CHANGE PROCEDURES

A. The Architect will advise of minor changes in the Work not involving an adjustment to Contract Sum/Price or Contract Time by issuing supplemental instructions on AIA Form G710.

B. The Architect may issue a Change Order Request which includes a detailed description of a proposed change with supplementary or revised Drawings and specifications, a change in Contract Time for executing the change with a stipulation of any overtime work required and the period of time during which the requested price will be considered valid. Contractor will prepare and submit an estimate.

C. The Contractor may propose a change by submitting a request for change to the Architect, describing the proposed change and its full effect on the Work, with a statement describing the reason for the change, and the effect on the Contract Sum/Price and Contract Time with full documentation and a statement describing the effect on Work by separate or other contractors. Document any requested substitutions.

1.4 STIPULATED SUM PRICE CHANGE ORDER

A. Based on Change Order Request and Contractor's fixed price quotation or Contractor's request for a Change Order as approved by County.

1.5 UNIT PRICE CHANGE ORDER

A. For predetermined unit prices and quantities; the Change Order will be executed on a fixed unit price basis.

B. For unit costs or quantities of units of work that are not predetermined, execute Work under a Construction Change Authorization.

C. Changes in Contract Sum/Price or Contract Time will be computed as specified for Time and Material Change Order.

1.6 TIME AND MATERIAL CHANGE ORDER

A. Submit itemized account and supporting data after completion of change, within time limits indicated in the Conditions of the Contract.

B. Architect will determine the change allowable in Contract Sum/Price and Contract Time as provided in the Contract Documents.

C. Maintain detailed records of work done on Time and Material basis.

D. Provide full information required for evaluation of proposed changes, and to substantiate costs for changes in the Work.

1.7 EXECUTION OF CHANGE ORDERS

A. Execution of Change Orders: Architect will issue Change Orders for signatures of parties as provided in the Conditions of the Contract.

1.8 CHANGE ORDER BREAKDOWN/MARKUPS

A. The Contractor's written response to all change order requests (CORs) shall be formatted with an itemized breakdown of all increases or decreases in the ***cost*** of the Contractor's and all Subcontractor's work. *Cost means an itemized breakdown of all labor (by crafts), materials, sales taxes, equipment rentals, etc. for each portion of the work which comprises the change order including any Subcontractors itemized breakdowns, plus mark-up not exceeding that described in paragraph B below, which represent all profits, overhead, and administration costs.* Contractor shall provide at least the following detail:
   1. Material quantities and unit cost.
   2. Labor costs (identified with specific item of material to be placed or operation to be performed).
   3. Construction equipment.
   4. Overhead.
   5. Profit.

6. Taxes.

B. The mark-up on work will be limited to the following and shall represent all profits, overhead and administration costs. No additional mark-ups will be allowed. On proposals covering both increases and decreases in the amount of the contract the mark-up will be computed on the net change only. On proposals for decreases in the amount of the contract the mark-up will be part of the decrease in direct cost.

1. Change Orders of $0 - $5,000:

   a. Fifteen percent (15%) of the cost of that portion of the change order to be performed by the General Contractor with its own forces.
   b. Fifteen percent (15%) of the cost of that portion of the change order to be performed by a subcontractor with its own forces, plus five percent (5%) for the General Contractor. Total combined General Contractor and Subcontractor mark-up shall not exceed twenty percent (20%).
   c. Fifteen percent (15%) of the cost of that portion of the change order to be performed by a lower tier Subcontractor with its own forces, plus five percent (5%) for the Subcontractor, plus five percent (5%) for the General Contractor. Total combined General Contractor, Subcontractor, and lower tier Subcontractor mark up shall not exceed twenty-five percent (25%).
   d. All mark-ups to be calculated on actual construction costs, not marked up figures.

2. Change Orders of $5,001- $30,000:

   a. Thirteen percent (13%) of the cost of that portion of the change order to be performed by the General Contractor with its own forces.
   b. Twelve percent (12%) of the cost of that portion of the change order to be performed by a subcontractor with its own forces, plus four percent (4%) for the General Contractor. Total combined General Contractor and Subcontractor mark-up shall not exceed seventeen percent (16%).
   c. Twelve percent (12%) of the cost of that portion of the change order to be performed by a lower tier Subcontractor with its own forces, plus four percent (4%) for the Subcontractor, plus four percent (4%) for the General Contractor. Total combined General Contractor, Subcontractor, and lower tier Subcontractor mark-up shall not exceed twenty percent (20%).
   d. All mark-ups to be calculated on actual construction costs, not marked up figures.

3. Change Orders of $30,001 or more:

   a. Ten percent (10%) of the cost of that portion of the change order to be performed by the General Contractor with its own forces.
   b. Ten percent (10%) of the cost of that portion of the change order to be performed by a subcontractor with its own forces, plus three percent (3%) for the General Contractor. Total combined General Contractor and Subcontractor mark-up shall not exceed seventeen percent (13%).
   c. Ten percent (10%) of the cost of that portion of the change order to be performed by a lower tier Subcontractor with its own forces, plus three percent (3%) for the Subcontractor, plus three percent (3%) for the General Contractor. Total combined General Contractor, Subcontractor, and lower tier Subcontractor mark-up shall not exceed sixteen percent (16%).
   d. All mark-ups to be calculated on actual construction costs, not marked up figures.

C. Costs of change order work shall not include costs of any of the following:
1. Superintendent(s) – unless performing physical work associated with the change order

2. Assistant Superintendent(s) – unless performing physical work associated with the change order
3. Project Engineer
4. Project Manager
5. Scheduler
6. Estimator
7. Drafter or Detailer
8. As-built Plans
9. Small Tools (replacement value that does not exceed $800)
10. Office expenses including staff, materials, and supplies
11. Workman's Compensation and Public Liability Insurance
12. On-site or off-site trailer and storage rental and expenses
13. Site fencing
14. Utilities, including gas, electric, sewer, water, telephone, fax or copier equipment
15. Data processing personnel and equipment
16. Home office overhead
17. Vehicles generally used by contractor staff unless it can be demonstrated that the vehicle was uses specifically to perform work necessitated by the change order.

PART 2 PRODUCTS
Not Used

PART 3 EXECUTION
Not Used

END OF SECTION

SECTION 01 26 13

REQUESTS FOR INTERPRETATION

PART 1 GENERAL

1.1 DESCRIPTION

A. This section covers general requirements for Contractor's Requests for Interpretation (RFIs).

1.2 CONTRACTORS REQUESTS FOR INTERPRETATION

A. Submit a Request for Interpretation to the Architect when:
   1. An unforeseen condition or constructability question occurs.
   2. Questions regarding information in the Contract Documents arise.
   3. Information not found in the Contract Documents is required.

B. When possible, request such clarification in writing at the next scheduled Project meeting. When the RFI is answered at the Project meeting, number the RFI and enter the response into the meeting minutes.
   1. When the urgency of the need, or the complexity of the item makes clarification at the next scheduled Project meeting impractical, prepare and submit a formal written RFI to the Architect without delay.

C. Submit RFIs within a reasonable time frame so as not to interfere with or impede the progress of the work. Keep the number of RFIs to a minimum.
   1. When an answer to an RFI has an effect on cost or time, notify the Architect and County in accordance with the Contract Documents at the time of submittal. Notification shall occur prior to commencing such work, so that the change order process can be initiated.
   2. At the time of submitting an RFI, alert the Architect to the time available before the response will cause an impact to the Project.

D. Submit the RFI through Alliance2Build ® Project Collaboration System:
   1. Submit an electronic Request for Interpretation by logging into Alliance system and selecting the link "Submit RFI" on the Project Home Page. The next consecutive number will be assigned automatically. Fill in the text boxes with the following information:
      a. Reference such as Drawing numbers, Detail references or specification numbers, as appropriate.
      b. Subject of RFI in a concise form describing the nature of the problem
      c. Importance factor with four available options: Urgent, High, Medium and Low
      d. Clear, concise explanation of information or clarification requested.
      e. Contractor's Suggested Resolution for the described request, if appropriate.
      f. Attach files, drawing references, sketches, images, any types of electronic information that pertain to the request.

E. Allow a minimum of 5 working days for review and response time; the response time will be increased if inadequate information is provided, when the RFI is submitted out-of-sequence, or if in the opinion of the Architect, more time is needed to answer the RFI.

1.3 QUALITY ASSURANCE

A. Carefully study the Contract Documents to assure that the requested information is not

available therein. RFIs requesting information available in the Contract Documents may not be answered by the Architect.

B. In all cases where an RFI is issued to request clarification of coordination issues, for example, pipe and duct routing, clearances, specific locations of work shown diagrammatically, and similar items, the Contractor shall fully lay-out a suggested solution using drawings or sketches drawing to scale and submit same with the RFI. An RFI which fails to include a suggested solution will not be answered.

C. Do not use RFI for the following purposes:
1. To request approval of submittals.
2. To request approval of substitutions.
3. To request changes to the Contract Documents to confirm action taken by the Contractor for requested changes/substitutions to the Contract Documents.

D. If the Contractor believes that a clarification by the Architect may result in a change in Contract price, the contractor shall not proceed with the work indicated by the RFI until a change order or other acceptable tracking device is prepared and approved by the County.
1. If the Contractor believes that a clarification by the Architect results in additional cost, the Contractor shall identify in the RFI the basis of the Contractor's bid as it relates to the RFI.
2. Answered RFIs shall not be construed as an approval to perform extra work.

PART 2 PRODUCTS
Not Used

PART 3 EXECUTION
Not Used

END OF SECTION

SECTION 01 29 00

PAYMENT PROCEDURES

PART 1 GENERAL

1.1 SUMMARY

A. Procedures for preparation and submittal of Applications for Payment.

1.2 SCHEDULE OF VALUES

A. General: Coordinate Contractor's Schedule of Values and Project Schedule.

B. Form and Content:
1. Type or print the Schedule of Values on the form stipulated in the Contract. Upon request, Contractor's own standard form with automated printout will be considered by the County for acceptance.
2. List the installed cost of the component parts of the Work broken down into sufficient detail to serve as a basis for computing values for progress payments. Further break down mechanical, electrical, plumbing and fire sprinkler systems by floor and by rough finish Work.
3. For each major line-item sub-costs of major products and operations.
4. For the various portions of the Work:
   a. Include a separate line item for the amount of overhead and profit drawn on an even monthly basis spread over the entire project duration.
   b. Include mobilization as a separate item.
5. The sum of all costs listed in the schedule, plus the overhead and profit shall equal the total Contract Sum.
6. Revise and resubmit Schedule of Values as follows:
   a. With each properly executed Change Order.
   b. As required by the County.

C. Sub-schedule of Unit Material Costs:
1. Submit for products on which progress payments will be requested for stored products.
2. The form of submittal shall parallel that of the Schedule of Values, with each item identified the same as the line item in the Schedule of Values.
3. The unit quantity for bulk materials shall include an allowance for normal waste.
4. The unit costs for materials shall exclude overhead and profit and shall be divided into:
   a. Cost of the material, delivered and unloaded at the Site, with applicable taxes paid.
   b. Installation costs.
5. Installed unit for cost multiplied by the quantity listed shall equal the cost of that item in the Schedule of Values.

D. Distribute one (1) copy to the County.

E. Submit Schedule of Values to the County for review and approval a minimum of thirty (30) days prior to the Contractor's first Application for Payment in compliance with requirements of the Contract.

1.3 FORMAT

A. AIA G702 Application and Certificate for Payment: Application for Payment including continuation sheets when required.

B. For each item, provide a column for listing: Item Number; Description of work; Scheduled Value, Previous Applications: Work in Place and Stored Materials under this Application: Authorized Change Orders; Total Completed and Stored to Date of Application; Percentage of Completion; Balance to Finish; and Retainage.

C. Prior to submitting the first application for payment submit a schedule of values, per paragraph 1.2 of this section.

D. Provide spaces for signatures of the following:
1. Contractor
2. Architect
3. Project Inspector
4. County

1.4 PREPARATION OF APPLICATIONS

A. Present required information in typewritten form.

B. Execute certification by signature of authorized officer.

C. Use data from approved Schedule of Values. Provide dollar value in each column for each line item for portion of work performed and for stored products.

D. List each authorized Change Order as an extension on continuation sheet, listing Change Order number and dollar amount as for an original item of Work.

E. Certificates for payment as recommended by the Architect or the County shall include a 10% retention that will be held by the County until such a time as outlined in Section 01 77 00.

F. Prepare Application for Final Payment as specified in Section 01 77 00.

1.5 PAYMENT APPLICATION SUBMITTAL PROCEDURES

A. Review Pay Application with Project Inspector prior to submitting to Architect.

B. Submit three copies of each Application for Payment or submit through Alliance2Build.

C. Submit an updated construction schedule with each Application for Payment.

D. Payment Period: Monthly.

1.6 SUBSTANTIATING DATA

A. When Architect/Engineer requires substantiating information, submit data justifying dollar amounts in question.

B. Provide one copy of data with cover letter for each copy of submittal. Show Application number and date, and line item by number and description.

PART 2 PRODUCTS
Not Used

PART 3 EXECUTION
Not Used

END OF SECTION

SECTION 01 31 00

PROJECT MANAGEMENT COORDINATION

PART 1 GENERAL

1.1 SECTION INCLUDES

A. Coordination.

B. Cutting and patching.

C. Preconstruction conference.

D. Site mobilization conference.

E. Progress meetings.

F. Preinstallation conferences.

1.2 COORDINATION

A. Coordinate scheduling, submittals, and Work of the various Sections of specifications to assure efficient and orderly sequence of installation of interdependent construction elements, with provisions for accommodating items installed later.

B. Verify that utility requirements and characteristics of operating equipment are compatible with building utilities. Coordinate work of various Sections having interdependent responsibilities for installing, connecting to, and placing in service, such equipment.

C. Coordinate space requirements and installation of mechanical and electrical work which are indicated diagrammatically on Drawings. Follow routing shown for pipes, ducts, and conduit, as closely as practicable; place runs parallel with line of building. Utilize spaces efficiently to maximize accessibility for other installations, for maintenance, and for repairs.
   1. Priority of right of way in attic and other interstitial spaces shall be as follows:
      a. First Priority: Electrical lights, electrical panels and sloped drain piping.
      b. Second Priority: Ductwork.
      c. Third Priority: Fire protection piping, domestic hot water, domestic cold water and condenser water piping.
      d. Other.
   2. Coordinated shop drawing reflecting the multiple trade coordination shall be prepared with any minor modifications documented and submitted as a record document. Provide electronic files to the Architect of all system coordination drawing record document files with the record documents.
   3. The Contractor is responsible for translating the data coming to and from the format provided by the Architect without loss of data integrity. Architect will only receive data in the AutoCAD format in which the background(s) are provided.

D. In finished areas except as otherwise indicated, conceal pipes, ducts, and wiring within the construction. Coordinate locations of fixtures and outlets with finish elements.

E. Coordinate completion and clean-up of Work of separate Sections in preparation for

Substantial Completion.

F. After County occupancy of premises, coordinate access to site for correction of defective Work and Work not in accordance with Contract Documents, to minimize disruption of County's activities.

1.3 CUTTING AND PATCHING

A. Employ skilled and experienced installer to perform cutting and patching.

B. Submit written request in advance of cutting or altering elements which affects:
1. Structural integrity of element.
2. Integrity of weather-exposed or moisture-resistant elements.
3. Efficiency, maintenance, or safety of element.
4. Visual qualities of sight-exposed elements.
5. Work of County or separate contractor.

C. Execute cutting, fitting, and patching including excavation and fill, to complete Work, and to:
1. Fit the several parts together, to integrate with other Work.
2. Uncover Work to install or correct ill-timed Work.
3. Remove and replace defective and non-conforming Work.
4. Remove samples of installed Work for testing.
5. Provide openings in elements of Work for penetrations of mechanical and electrical Work.

D. Execute work by methods which will avoid damage to other Work, and provide proper surfaces to receive patching and finishing.

E. Cut rigid materials using masonry saw or core drill.

F. Restore Work with new products in accordance with requirements of Contract Documents.

G. Fit Work tight to pipes, sleeves, ducts, conduit, and other penetrations through surfaces.

H. Maintain integrity of wall, ceiling, or floor construction; completely seal voids.

I. Refinish surfaces to match adjacent finishes. For continuous surfaces, refinish to nearest intersection; for an assembly, refinish entire unit.

J. Identify any hazardous substance or condition exposed during the Work to the Architect/Engineer for decision or remedy.

1.4 PRECONSTRUCTION CONFERENCE

A. County will schedule a conference after Notice of Award.

B. Attendance Required: County, Architect, and Contractor’s Superintendent.

C. Agenda:
1. Execution of County-Contractor Agreement.
2. Submission of executed bonds and insurance certificates.
3. Distribution of Contract Documents.
4. Submission of Schedule of Values.
5. Designation of personnel representing the parties in Contract, and the Architect/Engineer.

6. Procedures and processing of submittals, substitutions, applications for payments, proposal request, Requests for Interpretation, Change Orders, record documents and Contract closeout procedures.
7. Submission of Construction Schedule.
8. Scheduling activities of inspector and geotechnical Engineer.
9. Use of premises by County and Contractor.
10. County's requirements and any partial occupancy requirements.
11. Construction facilities and controls provided by County.
12. Temporary utilities provided by County.
13. Survey and building layout.
14. Security and housekeeping procedures.
15. Procedures for testing.

1.5 PROGRESS MEETINGS

A. Coordinate with County to schedule and administer meetings throughout progress of the Work at two week intervals.

B. Contractor will prepare agenda with copies for participants, preside at meetings, record minutes, and distribute copies within seven days to Architect, County, participants, and those affected by decisions made.

C. Attendance Required: Job superintendent, major Subcontractors and suppliers, County, Architect, as appropriate to agenda topics for each meeting.

D. Agenda:
1. Review minutes of previous meetings.
2. Review of Work progress.
3. Field observations, problems, and decisions.
4. Identification of problems which impede planned progress.
5. Review of submittals schedule and status of submittals.
6. Review of off-site fabrication and delivery schedules.
7. Maintenance of progress schedule.
8. Corrective measures to regain projected schedules.
9. Planned progress during succeeding work period.
10. Coordination of projected progress.
11. Maintenance of quality and work standards.
12. Effect of proposed changes on progress schedule and coordination.
13. Other business relating to Work.
14. Inspection and acceptance of any equipment put into service during construction period.

1.6 PREINSTALLATION CONFERENCES

A. When required in individual specification Section, convene a preinstallation conference at site prior to commencing work of the Section.

B. Require attendance of parties directly affecting, or affected by, work of the specific Section.

C. Notify Architect seven days in advance of meeting date.

D. Prepare agenda, preside at conference, record minutes, and distribute copies within seven days after conference to participants, with seven copies to Architect/Engineer.

E. Review conditions of installation, preparation and installation procedures, and coordination with related work.

PART 2 PRODUCTS
Not Used

PART 3 EXECUTION
Not Used

END OF SECTION

SECTION 01 31 10
CONSTRUCTION SCHEDULE

PART 1 GENERAL

1.1 SCOPE

A. The work under this section consists of the planning, scheduling and reporting procedures required in conjunction with the progress of the work. It is the intent that the Contractor shall develop a schedule-demonstrating fulfillment of all contract requirements. The levels of detail and submittal procedures are described hereinafter.

B. The schedule shall be updated a minimum of once a month at a joint meeting with the Project Manager, General Contractor and required subcontractors.

C. Development and maintenance of the construction schedule and supplementary information as detailed hereinafter is the responsibility of the Contractor.

D. The Contractor shall use the accepted schedule at all times in planning, coordinating and performing the work under this contract including all activities of the subcontractors, vendors and suppliers.

1.2 THE COMPLETE PROJECT SCHEDULE

A. Within 10 working days after receipt of Notice to Proceed, the Contractor shall submit the schedule in accordance with all requirements of this section. The schedule shall reflect the Contractor's approach to scheduling the COMPLETE project, including all submittals; procurement and all required testing and operational requirements called for elsewhere in the documents.

B. Within 5 working days after receipt of the schedule, the County will meet with the Contractor for joint review, correction or adjustment of the proposed schedule. Within five (5) working days after the joint review, the Contractor shall if necessary revise and shall resubmit the COMPLETE Schedule to the County. The resubmission will be reviewed by the County, and, if found to be as previously agreed upon, will be accepted.

C. The accepted schedule shall constitute the project work schedule until subsequently revised in accordance with requirements of this section.

1.3 SCHEDULE REQUIREMENTS

A. The schedule shall show the sequence and interdependence of activities required for complete performance of all items of work under the contract or portion thereof

B. The Contractor shall submit the following supporting data with the submittal of his original CPM construction schedule:

1. The proposed number of working days per week.

2. The holidays to be observed during the duration of the contract (by day, month and year).

3. The planned number of shifts per day.

4. The number of hours per shift.

5. The planned usage of major construction equipment on the site, on a monthly basis.

6. The average weekly manpower usage for each trade to be employed on the project. Any changes to the above information shall be submitted with successive updates and revisions.

C. To the extent that the schedule or any revised schedule shows anything not jointly agreed upon, it shall be deemed to have not been accepted by the Project Manager. Failure to include any element of work required for the performance of this contract shall not excuse the Contractor from completing all work required within any applicable completion date of each phase notwithstanding the Project Manager's acceptance of the schedule.

1.4 ACTIVITY COST DATA

A. The contractor shall furnish the County with a cost allocation (schedule of values) totaling to the contract amount, for all items detailed in the schedule. The County will prepare a Payment Request form this allocation. Once accepted by the County, the Payment Request form will become the basis for determining the progress payments for the balance of the project and the Contractor must submit his monthly Payment Request based upon progress reported on this form. No payment will be made unless supported by this Payment Request form completed to show monthly progress.

B. The cost distribution may include cost for delivered equipment and material and the County will pay for only such items as identified elsewhere in these Contract Documents. All costs represented will include a pro rata distribution for overhead and profit: No separate item shall be shown for overhead and profit.

C. Where the work of several trades is combined into one activity, the Contractor shall furnish for each such combined activity the cost breakdown of each trade on sheets separate from the network diagram. The sum of the costs for each trade shall equal the total dollar value of each such combined activity.

D. Revisions to the schedule may require reallocation of costs. Revised activity cost data shall be submitted with revised Schedules as necessary, and a revised Payment Request form will be provided after approval of revised cost allocations.

1.5 PROGRESS REPORTING, UPDATING, AND REVISIONS

A. On a date mutually agreed upon by the County and the Contractor, a job site progress meeting will be held each month at which time the schedule will be reviewed and updated. Attendees of this meeting shall include the County, the General Contractor and subcontractors if requested by the County. The Contractor shall have his copy of the Payment Request form and all other data required by the Contract Documents accurately filled in and completed prior to this meeting. Job progress and the Schedule will be reviewed to verify:

1. Payment due to the Contractor based on percentage complete of items in the submitted Payment Request form.

2. Logic, time and cost data for change order work that is to be incorporated into the schedule or Payment Request form.

3. Status of as-built record drawings and as-built record specifications.

B. The Contractor shall submit a narrative report as a part of his monthly progress review and update in a form agreed upon by the Contractor and the County.

The narrative report shall include:

1. Actual start and finish dates of activities completed during update period since the last accepted revision.

2. Explanation of all changes in logic or in the scheduled work sequence, in durations, manpower and equipment.

3. A description of the critical path for the remainder of the project.

4. An explanation of corrective action taken or proposed.

C. After each monthly update or revision, the Contractor shall submit to the County one complete schedule showing all revisions and changes in accordance with the monthly review meeting.

D. Within five (5) working days after receipt of notice from the County, the Contractor shall submit a revised Schedule for any of the following reasons:

1. When delay in completion of any activity or group of activities indicates an overrun of the contract time or milestone requirement, by 20 working days or ten percent (10%) of the remaining duration, whichever is less.

2. Delays in submittals or deliveries or work stoppage are encountered which make replanning or rescheduling of the work necessary.

3. The schedule does not represent the actual prosecution and progress of the project as being performed in the field.

E. Acceptance of any revised Schedule and all supporting data is contingent upon compliance with all other paragraphs of this section and any other previous agreements or requirements with or by the County.

F. The cost of revisions to the Schedule resulting from contract changes shall be included in the cost for the change in work, and shall be based on the complexity of the revisions or contract change, man-hours expended in analyzing the change, and the total cost of the change.

1.6 RESPONSIBILITY FOR COMPLETION

A. The Contractor agrees that whenever it becomes apparent from the monthly progress review meeting or the schedule that contract completion dates will not be met, he shall take some or all of the following action at no additional cost to the Owner:

1. Increase construction manpower in such quantities and crafts as will bring the progress of the work into conformance with all other requirements of this section.

2. Increase the number of working hours per shift, shifts per working day, workdays per week, the amount of construction equipment or any combination of the foregoing, to bring the scheduling and progress of the work into conformance with all requirements of the Contract Documents.

3. Reschedule the work under this contract in conformance with all other contract requirements to demonstrate completion of the contract work within the contract time.

1.7 ADJUSTMENT OF THE CONTRACT TIME

A. The contract time will be adjusted only for causes specified in the Contract Documents. In the event the Contractor requests an adjustment of the contract time, he shall furnish such justification, schedule data and supporting evidence as the Project Manager may deem necessary for a determination as to whether or not the Contractor is entitled to an adjustment of time under the provisions of the contract. Submissions of proof based on revised activity logic, durations and costs is obligatory with any request.

B. The Contractor shall submit each request for an adjustment in the contract time to the Project Manager in accordance with all other requirements of the Contract Documents. The Contractor shall include, as part of each request:

1. Justification for the delay in narrative form.

2. A subnetwork showing all CPM logic revisions, duration changes, and cost changes, for the work in question and its relationship to other activities on the Schedule.

C. The schedule must clearly display that the Contractor has used, in full, all the float time available for the work involved in this request. Actual delays in activities, which according to the schedule, do not affect the critical path work in the Schedule, will not be the basis for an adjustment to the contract time.

D. The Project Manager's determination as to the adjustment of the contract time shall be based upon the latest schedule that has been accepted at the time of the alleged delay and all other relevant information. The Contractor shall submit with every request, an updated Schedule whenever the actual field progress of the work does not conform to the accepted schedule in force at the time of the alleged delay. The data if approved by the Project Manager shall be included in the next monthly updating of the schedule.

E. The Project Manager shall, within a reasonable time after receipt of a request for extension of the contract time and supporting evidence, review the facts and shall advise the Contractor, in writing of his decision.

F. When the Project Manager has not yet made a final determination as to the adjustment of the contract time, and the parties are unable to agree as to the amount of the adjustment to be reflected in the Schedule, the Contractor shall reflect that amount of time adjustment in the Schedule as the Project Manager may determine to be appropriate for interim purposes. It is understood and agreed that any such interim determination by the Project Manager shall not be binding and shall be made only for the purpose of continuing to schedule the work until such time as the Project Manager has made a final determination as to any adjustment of the contract time. The Contractor shall revise the Schedule prepared thereafter in accordance with the final decision.

END OF SECTION

SECTION 01 33 00

SUBMITTAL PROCEDURES

PART 1 GENERAL

1.1 SUMMARY

A. Section includes:
1. General Submittal Procedures
2. Physical Submittal Procedure
3. Contractor Responsibilities
4. Product Data
5. Shop Drawings
6. Samples
7. Manufacturer’s Instructions
8. Manufacturers' certificates.
9. Agency deferred approvals.

1.2 DESCRIPTION

A. Types of Submittals: Submittal procedures specified in this section include construction progress schedules, shop drawings, product data, samples, manufacturers’ certificates, manufacturer's installation instructions, and agency deferred approvals.

B. Intent: Architect's review of shop drawings is intended to be a preview of what the Contractor intends to provide, and will function as an effort to foresee unacceptable materials or assemblies and to avoid the possibility of their rejection at the Project Site. Architect will review submittals only for conformance with the design concept of the Project and with the information given in the Contract Documents.

C. The Architect's review of shop drawings will be general and shall not be construed:
1. As permitting departure from the Contract requirements except as otherwise provided for under "substitution" provisions of Section 01 62 00;
2. As relieving Contractor of responsibility for omissions or errors, including details, dimensions, materials, etc.;
3. That review of a separate item indicates acceptance of an assembly in which the item functions. Architect will only review acceptance of an assembly in which the item functions. Architect will only review submittals required by Contract Documents for conformance with design concept of the Project and with the information given in the Contract Documents.

1.3 GENERAL SUBMITTAL PROCEDURES

A. All submittals shall be made electronically through the Alliance2Build. Only Samples for verification should be submitted physically.

B. Transmit each Sample submittal with AIA Form G810 or other Architect-accepted form.

C. Sequentially number the submittals and transmittal forms as shown in each section requiring submittals with the project manual section number from which the submittal is being

requested followed by the alphabetic suffix. (I.E. 01 33 00A) Resubmittals are to have original number followed by an underscore and an additional numerical suffix beginning with '1' and then consecutively thereafter with each resubmittal. (I.E. 01 33 00A_1)

D. Identify Project, Contractor, Subcontractor or supplier; pertinent Drawing sheet and detail number(s), and specification Section number, as appropriate.

E. Apply Contractor's stamp and signature or initial (electronically or physically) certifying that review, verification of Products required, field dimensions, adjacent construction Work, and coordination of information, is in accordance with the requirements of the Work and Contract Documents.

F. Unless otherwise authorized by the Architect, all of the submittals required by a specification section shall be submitted together at the same time. Electronic submittals of product data, shop drawings, etc. may be submitted ahead of physical color samples with approval of the Architect. Submittals that do not include all required submittals for a given specification section will be returned without review.

G. Schedule submittals to expedite the Project. Late submittals shall not be considered a valid reason for product substitution. Deliver Samples to architect at business address. Coordinate submission of related items.

H. Identify variations from Contract Documents and Product or system limitations that may be detrimental to successful performance of the completed Work.

I. Substitutions must be submitted according to Section 01 62 00. Substitutions submitted without following this procedure will be rejected.

J. Provide space for Contractor and Architect review stamps.

K. Revise and resubmit submittals as required, identify all changes made since previous submittal.

L. Distribute copies of reviewed submittals to concerned parties. Instruct parties to promptly report any inability to comply with provisions.

1.4 PHYSICAL SUBMITTAL PROCEDURES

A. Samples and Color Charts shall be physical submittals with accurate representation of color and other physical characteristics.

B. Submit a minimum of two (2) copies of each submittal including samples and resubmittals, as the Architect will retain a one.

1.5 CONTRACTOR RESPONSIBILITIES

A. Review shop drawings, product data and samples prior to submission.

B. Determine and verify:
1. Field measurements.
2. Field construction criteria.
3. Catalog numbers and similar data.
4. Conformance with specifications.
5. Conformance with applicable codes.

C. Submittals giving inadequate indication of contractor review and approval will be returned without review, for resubmission.

D. Coordinate each submittal with requirements of the Work and of the Contract Documents.

E. Notify the Architect in writing, at time of submission, of any deviations in the submittals from requirements of the Contract Documents.

F. Begin no fabrication or construction activity that requires submittals until return of submittals with Architect's stamp and initials or signature indicating finish review.

G. After Architect's final review, distribute copies.

1.6 PRODUCT DATA

A. Mark the submittal to identify applicable products, models, options, and other data. Supplement manufacturers' standard data to provide information unique to this Project.

1.7 SHOP DRAWINGS

A. After review and distribution in accordance with Submittal Procedures, retain one copy of all reviewed shop drawings at the job and label them "PROJECT RECORD" as described in Section 01 77 00 Execution and Close-out Requirements.

1.8 SAMPLES

A. Submit samples to illustrate functional and aesthetic characteristics of the Product, with integral parts and attachment devices. Provide units identical with final condition of proposed materials or products for the work. Coordinate sample submittals for interfacing work.

B. Submit samples of finishes from the full range of manufacturers' standard colors textures, and patterns for Architect's selection.

C. Include identification on each sample, with full Project information.

D. Submit the number or samples specified in individual specification Sections; one of which will be retained by Architect.

E. Reviewed samples which may be used in the Work are indicated in individual specification Sections.

1.9 MANUFACTURER'S INSTRUCTIONS

A. When specified in individual specification Sections, submit manufacturers' printed instructions for delivery, storage, assembly, installation, start-up, adjusting, and finishing, in quantities specified for Product Data.

B. Identify conflicts between manufacturers' instructions and Contract Documents.

1.10 MANUFACTURER'S CERTIFICATES

A. When specified in individual specification Sections, submit manufacturers' certificate to Architect for review, in quantities specified for Product Data.

B. Indicate material or product conforms to or exceeds specified requirements. Submit supporting reference date, affidavits, and certifications as appropriate.

C. Certificates may be recent or previous test results on material or Product, but must be acceptable to Architect.

1.11 ACTION ON SUBMITTALS

A. Architect's Action: Architect will review each submittal, mark with "Action" and where possible, return within a reasonable period of time from date of receipt. Where submittal must be held for coordination, Contractor will be so advised without delay. Action markings shall be interpreted as follows:

No Exceptions Noted	NEN	Work may proceed, provided it complies with Contract Documents.
Furnish As Corrected	FAC	Work may proceed, provided it complies with notations and corrections indicated on submittal and with Contract Documents.
Revise and RESubmit	RES	Do not proceed with work. Revise submittal in accordance with notations thereon, and resubmit without delay to obtain a different action marking.
Submit Additional Material	SAM	Do not proceed with work. Resubmit submittal with additional material as requested without delay to obtain a different action marking.
REJected	REJ	Do not proceed with work. Revise submittal in accordance with notations thereon, and resubmit without delay to obtain a different action marking.
See Summary Sheet	SSS	Refer to summary sheet attached to submittal for direction.
Reviewed By Consultant	RBC	Submittal has been reviewed by the Architect's consultant. Refer to consultant submittal stamp for direction.

B. Sample Architect's Action Stamp:



PART 2 PRODUCTS
Not Used

PART 3 EXECUTION
Not Used

END OF SECTION

SECTION 01 40 00

QUALITY REQUIREMENTS

PART 1 GENERAL

1.1 SUMMARY

A. This section describes general quality control requirements.
   1. General quality control.
   2. Manufacturers' field services.
   3. Mock-ups.
   4. Independent testing laboratory services.
   5. Inspection Services.

1.2 QUALITY CONTROL, GENERAL

A. Maintain quality control over suppliers, manufacturers, products, services, site conditions, and workmanship, to produce work of specified quality.

B. Comply fully with manufacturers' instructions, including each step in sequence.

C. Should manufacturers' instructions conflict with Contract Documents, request clarification from Architect/Engineer before proceeding.

D. Secure products in place with positive anchorage devices designed and sized to withstand stresses, vibration, physical distortion or disfigurement.

1.3 MANUFACTURER'S FIELD SERVICES

A. When specified in respective Specification sections, require manufacturer or supplier to have qualified personnel provide on-site observations and recommendations.
   1. Observe field conditions, including conditions of surfaces and installation.
   2. Observe quality of workmanship.
   3. Provide recommendations to assure acceptable installation and workmanship.
   4. Where required, start, test, and adjust equipment as applicable.

B. Representative shall submit written report to Architect or Owner listing observations and recommendations.

1.4 MOCK-UPS

A. Erect field samples and field mock-ups at locations on site as approved in advance and in accordance with requirements where included in Specifications section.
   1. Test mock-ups requiring special equipment may be erected at location having access to necessary equipment; coordinate with Architect.

B. Field samples and mock-ups not approved and not capable of being acceptably revised shall be removed from site.

C. Approved field samples and mock-ups may be used as part of Project.

1.5 INDEPENDENT TESTING LABORATORY SERVICES

A. County will employ and pay for services of an approved independent testing laboratory to perform inspections, tests, and other services required by applicable codes and various Specification sections.
   1. County or Architect may also require independent testing of items where doubts exists that product or system conforms to Contract Documents.
      a. Contractor shall employ and pay for testing laboratory under above circumstances.

B. Services shall be performed in accordance with requirements of governing authorities and with specified standards.

C. Reports will be submitted to County and Architect in duplicate giving observations and results of tests, indicating compliance or non-compliance with specified standards and with Contract Documents.
   1. Where required, testing laboratory will submit copy of test results directly to enforcing agency.

D. Contractor shall cooperate with testing laboratory personnel; furnish tools, samples of materials, design mix, equipment, storage and assistance as requested.
   1. Notify County, Architect and testing laboratory sufficiently in advance of expected time for operations requiring testing services.

1.6 INSPECTION SERVICES

A. County may employ and pay for services of a project inspector to provide continuous, full time inspection of the project. The duties of the inspector are defined in Section 4-342, California Building Standards Administrative Code (Part 1, Title 24, CCR).
   1. Notify Architect and Inspector 48 hours prior to expected time for operations requiring specific inspection.
   2. Make arrangements with independent firm and pay for additional samples and tests required for Contractor's use.

PART 2 PRODUCTS

Not Used

PART 3 EXECUTION

Not Used

END OF SECTION

SECTION 01 42 00

REFERENCES

PART 1 GENERAL

1.1 SUMMARY

A. Definitions.

B. Schedule of references.

C. Schedule of governing codes.

1.2 DEFINITIONS

A. General: Basic Contract definitions are included in the Conditions of the Contract.

B. "Approved": When used to convey Architect's action on Contractor's submittals, applications, and requests, "approved" is limited to Architect's duties and responsibilities as stated in the Conditions of the Contract.

C. "Directed": A command or instruction by Architect. Other terms including "requested," "authorized," "selected," "approved," "required," and "permitted" have the same meaning as "directed."

D. "Indicated": Requirements expressed by graphic representations or in written form on Drawings, in Specifications, and in other Contract Documents. Other terms including "shown," "noted," "scheduled," and "specified" have the same meaning as "indicated."

E. "Regulations": Laws, ordinances, statutes, and lawful orders issued by authorities having jurisdiction, and rules, conventions, and agreements within the construction industry that control performance of the Work.

F. "Furnish": Supply and deliver to Project site, ready for unloading, unpacking, assembly, installation, and similar operations.

G. "Install": Operations at Project site including unloading, temporarily storing, unpacking, assembling, erecting, placing, anchoring, applying, working to dimension, finishing, curing, protecting, cleaning, and similar operations.

H. "Provide": Furnish and install, complete and ready for the intended use.

I. "Project Site": Space available for performing construction activities. The extent of Project site is shown on Drawings and may or may not be identical with the description of the land on which Project is to be built.

1.3 QUALITY ASSURANCE

A. For products or workmanship specified by association, trade, or Federal Standards, comply with requirements of the standard, except when more rigid requirements are specified or are

required by applicable codes.

B. Conform to reference standard by date of issue current on date of Contract Documents unless specifically noted.

C. Obtain copies of standards when required by Contract Documents directly from publication source.

D. Maintain copy at jobsite during submittals, planning, and progress of the specific work, until Substantial Completion.

E. Should specified reference standards conflict with Contract Documents, request clarification from Architect/Engineer before proceeding.

F. The contractual relationship of the parties to the Contract shall not be altered from the Contract Documents by mention or inference otherwise in any reference document.

G. Schedule of references is general in nature; disregard any reference standard listed that is not applicable to this project.

1.4 STANDARDS AND REGULATIONS

A. Abbreviations and Acronyms for Standards and Regulations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the standards and regulations in the following list.

ABA	Architectural Barriers Act
ADA	Americans with Disabilities Act
CFR	Code of Federal Regulations
CRD	Handbook for Concrete and Cement
DOD	Department of Defense Military Specifications and Standards
DSCC	Defense Supply Center Columbus (See FS)
FED-STD	Federal Standard (See FS)
FS	Federal Specification
FTMS	Federal Test Method Standard (See FS)
ICC-ES	ICC Evaluation Service, Inc.
MIL	(See MILSPEC)
MILSPEC	Military Specification and Standards
MIL-STD	(See MILSPEC)
NES	National Evaluation Service (See ICC-ES)
UFAS	Uniform Federal Accessibility Standards

B. Schedule of Governing Codes:
1. California Code of Regulations (C.C.R.) PARTIAL LIST OF APPLICABLE CODES AS OF January 1, 2023
   a. 2022 California Administrative Code (CAC), Part 1, Title 24 CCR
   b. 2022 California Building Code (CBC), Part 2, Title 24 CCR
      (2021 International Building Code, Vol. 1 & 2, and 2022 California amendments)
   c. 2022 California Electrical Code (CEC), Part 3, Title 24 CCR
      (2021 National Electrical Code and 2022 California Amendments)
   d. 2022 California Mechanical Code (CMC), Part 4, Title 24 CCR
      (2021 IAPMO Uniform Mechanical Code and 2022 California amendments)
   e. 2022 California Plumbing Code (CPC), Part 5, Title 24 CCR

(2021 IAPMO Uniform Plumbing Code and 2022 California amendments)
f. 2022 California Energy Code (CEC), Part 6, Title 24 CCR
g. 2022 California Fire Code (CFC), Part 9, Title 24 CCR
(2021 International Fire Code and 2022 California Amendments)
h. 2022 California Existing Building Code (CEBC), Part 10, Title 24 CCR
(2021 International Existing Building Code and 2022 California Amendments)
i. 2022 California Green Building Standards Code (CALGreen), Part 11, Title 24 CCR
j. 2022 California Referenced Standards Code, Part 12, Title 24 CCR
k. Title 19 CCR, Public Safety, State Fire Marshal Regulations
l. Title 8 Elevator Safety Orders for Elevator Safety Standards

2. California Code of Regulations (C.C.R.) PARTIAL LIST OF APPLICABLE STANDARDS
(The latest edition of each of the below standards shall be used)
a. NFPA 10 – Standard for Portable Fire Extinguishers (CA amended)
b. NFPA 13 - Standard for the Installation of Sprinkler Systems (CA amended)
c. NFPA 14 - Standard for the Installation of Standpipe and Hose Systems (CA amended)
d. NFPA 17 - Standard for Dry Chemical Extinguishing Systems
e. NFPA 17A - Standard for Wet Chemical Extinguishing Systems
f. NFPA 20 - Standard for the Installation of Stationary Pumps for Fire Protection
g. NFPA 22 - Standard for Water Tanks for Private Fire Protection
h. NFPA 24 - Standard for the Installation of Private Fire Service Mains and their Appurtenances (CA amended)
i. NFPA 72 - National Fire Alarm and Signaling Code (CA amended)
j. NFPA 80 - Standard for Fire Doors and Other Opening Protectives
k. NFPA 2001 - Standard on Clean Agent Fire Extinguishing Systems (CA amended)
l. UL 300 - Standard for Fire Testing of Fire Extinguishing Systems for Protection of Commercial Cooking Equipment
m. UL 464 - Audible Signaling Devices for Fire Alarm and Signaling Systems Including Accessories
n. UL 521 - Standard for Heat Detectors for Fire Protective Signaling Systems
o. UL 1971 - Standard for Signaling Devices for the Hearing Impaired
p. ICC 300 - Standard for Bleachers, Folding and Telescopic Seating, and Grandstands
3. For a complete list of applicable NFPA standards refer to 2022 CBC (SFM) Chapter 35 and California Fire Code Chapter 80.

4. See California Building Code Chapter 35 for State of California amendments to the NFPA Standards.

5. Standard Specifications for Public Works Constructions.

1.5 SCHEDULE OF REFERENCES

A. Industry Organizations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities listed in the 2019 California Building Code Title 24, Part 2, Chapter 35.

1.6 JOB-SITE PUBLICATIONS

A. Contractor shall keep a copy of Title 24, Parts 1 through 5, at the jobsite at all times.

PART 2 PRODUCTS

Not Used

PART 3 EXECUTION

3.1 SUMMARY

A. All work shall be done in accordance with the codes referenced in Section 1.4.B Schedule of Governing Codes, and as required by all agencies having jurisdiction.

END OF SECTION

BIDDER'S BOND
(Public Contract)

KNOW ALL MEN BY THESE PRESENTS: That as Principal _____(herein called "Principal") and as surety _____(hereinafter called "Surety" are held and firmly bound unto the **County** of **Tehama** (herein called the "Obligee"), in the just and full sum of ten percent (10%) of the total amount of the base bid submitted by Principal for the herein described work of improvement, which sum is Dollars ($_____) lawful money of the United States of America, for the payment of which, well and truly to be made, we hereby bind ourselves and our, and each of our, heirs, executors, administrators, successors, and assigns, jointly and severally firmly by these presents.

WHEREAS, Principal is bidding, or is about to bid, for the following described work of improvement, all in accordance with the Notice to Contractors and the Contract Documents for the project entitled:

"CORNING VETERAN'S HALL REMODEL"

NOW, THEREFORE, THE CONDITION OF THE OBLIGATION IS SUCH THAT, if Obligee shall make an award to Principal for said work of improvement according to the terms of such bid, and Principal shall duly execute, or cause to be executed, and delivered to Obligee the Contract, bonds, and evidence of insurance coverage as, and within the time, required by the Contract Documents for the above-named project, which Contract Documents are incorporated herein by this reference, then this obligation shall be null and void; OTHERWISE, it shall remain in full force and effect, and if Obligee shall make such an award to Principal and Principal shall fail to execute, or caused to be executed and delivered to Obligee said instruments as required by the Contract Documents, then surety will pay Obligee the full sum of the bond.

No extension of time granted to the Principal and no change or alteration in any of the terms of the bid or bid requirement, whether made after notice or not, shall release or otherwise affect the obligations of Surety hereunder, and Surety waives notice of any such extension, change, or alteration. Surety, by the execution of this bond, represents and warrants that this bond has also been duly executed by Principal with proper authority, and Surety hereby waives any defense which it might have by reason of any failure of Principal to execute or properly execute this bond.

In the event suit is brought upon this bond by Obligee and judgment is recovered by Obligee, court costs, including reasonable attorneys' fees, shall be an additional obligation of this bond for which Principal and Surety shall be liable.
Signed and sealed the _____day of _____, 20__.

_____ _____

_____ _____
PRINCIPAL (Notary Certificate Attached) SURETY (Notary Certificate Attached)

NOTE TO SURETY COMPANY: The following form of acknowledgment should be used. If any other form of acknowledgment is used, there must be submitted a certified copy of unrevoked resolution of authority for the attorney-in-fact.

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document, to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

NOTARY ACKNOWLEDGMENT

STATE OF _____)

COUNTY OF_____)

On _____, before me, _____, a Notary Public in
Name of Notary Public

and for said State, personally appeared _____,
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal

_____ (SEAL)
Signature of Notary Public

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document, to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

NOTARY ACKNOWLEDGMENT

STATE OF _____)

COUNTY OF_____)

On _____, before me, _____, a Notary Public in
Name of Notary Public

and for said State, personally appeared _____,
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal

_____ (SEAL)
Signature of Notary Public

SECTION 01 50 00

TEMPORARY FACILITIES AND CONTROLS

PART 1 GENERAL

1.1 SUMMARY

A. This section describes temporary construction facilities and temporary controls.
   1. Temporary Utilities: Electricity, lighting, heat, ventilation, telephone service, water, and sanitary facilities.
   2. Temporary Controls: Barriers, enclosures and fencing, protection of the Work, construction aids, water control and construction waste management program.
   3. Construction Facilities: Access roads, parking, progress cleaning, Project identification, Field offices, telephone service, and storage.

B. Provide temporary construction facilities and temporary controls as required to conform to applicable authorities and as required to complete Project in accordance with Contract Documents.
   1. Authorities: Contact governing authorities to establish extent of temporary facilities and temporary controls required by authorities.

1.2 ELECTRICITY AND LIGHTING

A. Provide electrical service required for construction operations, with branch wiring and distribution boxes located to allow service and lighting by means of construction-type power cords.
   1. Contractor shall arrange and pay for temporary power to the site.
   2. Comply with NEMA, NECA and UL standards and regulations for temporary electric service. Install service in compliance with CEC.

B. Provide lighting for construction operations.
   1. Permanent lighting may not be used during construction; maintain temporary lighting.

1.3 HEAT AND VENTILATION

A. Provide heat and ventilation as required to maintain specified conditions for construction operation, to protect materials and finishes from damage due to temperature and humidity.

B. Systems being installed as part of the Work shall not be used for construction heat and ventilation. All ductwork, vents and diffusers shall be completed sealed from construction.

C. Ventilate enclosed areas to assist cure of materials, to dissipate humidity, and to prevent accumulation of dust, fumes, vapors, or gases.

1.4 WATER AND SANITARY FACILITIES

A. Contractor may connect to on site supply at no charge.

B. Provide and maintain required sanitary facilities and enclosures. Existing or new facilities shall not be used.

1.5 ACCESS ROADS

A. Construct and maintain temporary roads accessing public thoroughfares to serve construction area.

B. Extend and relocate as Work progress requires. Provide detours necessary for unimpeded traffic flow.

C. Provide and maintain access to fire hydrants, free of obstructions.

D. Provide means of removing mud from vehicle wheels before entering streets.

1.6 PARKING

A. Parking will be allowed on the project site.

1.7 CONSTRUCTION AIDS

A. Noise, Dust and Pollution Control: Provide materials and equipment necessary to comply with local requirements for noise, dust and pollution control.

B. Fire Protection: Maintain on-site fire protection facilities as required by applicable authorities and insurance requirements.

C. Dewatering: Provide and operate drainage and pumping equipment; maintain excavations and site free of standing water.

1.8 ENCLOSURES

A. Temporary Exterior Closures: Provide temporary weather-tight closures for exterior openings for acceptable working conditions, for protection for materials, to protect interior materials from dampness, for temporary heating, and to prevent unauthorized entry.
   1. Provide doors with self-closing hardware and locks.

1.9 BARRIERS

A. Barriers: Provide barriers as required to prevent public entry to construction areas and to protect adjacent properties from damage from construction operations.
   1. Fence: Provide minimum 6 foot high commercial grade chain link or painted solid wood fence around construction site; equip with gates with locks.

B. Barricades: Provide barricades as required by governing authorities.

C. Tree Protection: No parking of vehicles will be allowed under trees. Provide barriers around trees and plants designated to remain; protect plants at their drip lines against vehicular traffic. Protect against stored materials, dumping, chemically injurious materials, and puddling or continuous running water.

1.10 CLEANING DURING CONSTRUCTION

A. Control accumulation of waste materials and rubbish; recycle or dispose of off-site.

B. Clean interior areas prior to start of finish work, maintain areas free of dust and other contaminants during finishing operations.

1.11 PROJECT IDENTIFICATION

A. Project Sign: Provide minimum 32 square foot Project identification sign of wood frame and exterior grade plywood construction, painted, with exhibit lettering by professional sign painter.
   1. Design: As furnished by Architect.
   2. Submit to County and Architect additional names or changes proposed to Project sign for prior written approval.
   3. Erect on site at location established by Architect.

B. Other Signs: Subject to approval of Architect and County.

1.12 FIELD OFFICES, COMMUNICATIONS, AND STORAGE

A. Office: Provide weather-tight field office, with lighting, electrical outlets, data outlets, heating, and ventilating equipment, and equipped with furniture.

B. A space near the area of the work will be designated by the County for the contractor's use as a field office during construction.
   1. Meeting Space: In addition, provide space for Project meetings with table and chairs to accommodate minimum six persons.

C. COMMUNICATION
   1. Telephone Service: Provide telephone service to field office. Cellular service is acceptable.
   2. Copier: Provide separate plain paper copier with enlargement and reduction capability.
   3. Internet Service: Provide broadband internet service to field office.
   4. Computer: Provide desktop computer system at Project field office with e-mail capacity and word processing system compatible with Architect’s systems and Alliance2Build project Management system; include separate e-mail line; provide plain paper printer.
      a. Digital Camera: Maintain operational digital camera on-site during construction long with software allowing transmission of digital pictures taken on-site via e-mail to County and Architect.

D. Storage for Tools, Materials, and Equipment: Limit on-site storage to Project area; provide weather-tight storage, with heat and ventilation for products requiring controlled conditions.
   1. Maintain adequate space for organized storage and access.
   2. Provide lighting for inspection of stored materials.

PART 2 PRODUCTS

Not Used

PART 3 EXECUTION

3.1 WATER CONTROL

A. Grade site to drain. Maintain excavations free of water. Provide, operate, and maintain pumping equipment.

B. Protect site from puddling or running water. Provide water barriers as required to protect site from soil erosion.

3.2 PROTECTION OF INSTALLED WORK

A. Protect installed Work and provide special protection where specified in individual specification Sections.

B. Provide temporary and removable protection for installed Products. Control activity in immediate work area to minimize damage.

C. Provide protective coverings at walls, projections, jambs, sills, and soffits of openings.

D. Protect finished floors, stairs, and other surfaces from traffic, dirt, wear, damage, or movement of heavy objects, by protecting with durable sheet materials.

E. Prohibit traffic or storage upon waterproofed or roofed surfaces. If traffic or activity is necessary, obtain recommendations for protection from waterproofing or roofing material manufacturer.

F. Prohibit traffic from landscaped areas.

3.3 SECURITY

A. Provide security and facilities to protect Work, and existing facilities, and County's operations from unauthorized entry, vandalism, or theft.

B. Coordinate with County's security program.

3.4 CONSTRUCTION WASTE

A. Construction Waste Management: Comply with applicable regulations for diverting Project waste from landfill; aim for waste management goal of 50% or higher.
   1. Effect optimum control of solid wastes.
   2. Prevent environmental pollution and damage.

B. Reports: Provide as required by applicable authorities.

C. Recycling: Implement recycling program that includes separate collection of waste materials of types as applicable to Project; recycling program to be applied by Contractors and subcontractors.

D. Handling: Keep materials free of dirt, adhesives, solvents, petroleum contamination, and other substances deleterious to recycling process.
   1. Clean materials contaminated prior to placing in collection containers.
   2. Arrange for collection by or delivery to appropriate recycling center or transfer station that accepts construction and demolition waste for purpose of recycling.

E. Participate in Re-Use Programs: Rebates, tax credits, and other savings obtained for recycled or re-used materials shall accrue to Contractor.

3.5 REMOVAL

A. Remove temporary materials, equipment, services, and construction prior to Substantial Completion Inspection.

B. Clean and repair damage caused by installation or use of temporary facilities.

C. Restore existing facilities used during construction to specified or original condition.

END OF SECTION

SECTION 01 60 00

PRODUCT REQUIREMENTS

PART 1 GENERAL

1.1 SUMMARY

A. This section describes basic product requirements governing material and equipment.
   1. General product requirements.
   2. Product list.
   3. Quality assurance.
   4. Delivery, storage, and handling.

1.2 GENERAL PRODUCTS REQUIREMENTS

A. Products include material, equipment, and systems.

B. Comply with Specifications, referenced standards, and applicable codes and regulations as minimum requirements.

C. Provide new materials except as specifically allowed by Contract Documents.

D. Materials to be supplied in quantity within a Specification section shall be by one manufacturer, shall be the same, and shall be interchangeable.

E. Provide equipment and systems composed of materials from a single manufacturer except where otherwise recommended by equipment or systems manufacturer or where otherwise indicated in Contract Documents.

1.3 SUBMITTALS

A. Product List: Prior to submittal of second Request for Payment, submit to Architect complete list of major products that are proposed for installation, with name of manufacturer, trade name, and model.
   1. Tabulate products by Specification number and title.

B. Substitutions: Refer to Section 01 62 00 - Product Options.

1.4 QUALITY ASSURANCE

A. Comply with industry standards and applicable codes except when more restrictive tolerances or requirements indicate more rigid standards or precise workmanship.

B. Comply with manufacturer’s instructions.

C. Perform work by persons qualified to produce workmanship of specified quality.

D. Install products straight, true-to-line, and in correct relationship to adjacent materials, with hairline joints, free of rough, sharp and potentially hazardous edges.

E. Secure products in place with positive anchorage devices designed and sized to withstand

stresses, vibration, and racking.
1. Seismic Anchors: Conform to code requirements.

1.5 DELIVERY, STORAGE, AND HANDLING

A. Transport products by methods to avoid product damage, deliver in undamaged condition in manufacturer's unopened containers or packaging.

B. Store products in accordance with manufacturer's instructions, with seals and labels intact and legible.

C. Store sensitive products in weather-tight enclosures; maintain within temperature and humidity ranges required by manufacturer's instructions.

D. For exterior storage of fabricated products, place on sloped supports above ground.

E. Store loose granular materials on solid surfaces in a well-drained area; prevent mixing with foreign matter.

F. Arrange storage to provide access for inspection; periodically inspect to assure products are undamaged and are maintained under required conditions.

G. Provide equipment and personnel to handle products by methods to prevent soiling and prevent damage.

H. Promptly inspect shipments to assure products comply with requirements, quantities are correct, and products are undamaged.

I. Immediately remove from Project products damaged, wet, stained, and products with mold and products with mildew.
1. Take special care to prevent absorbent products such as gypsum board and acoustical ceiling units from becoming wet.

PART 2 PRODUCTS
Not Used

PART 3 EXECUTION
Not Used

END OF SECTION

SECTION 01 62 00

PRODUCT OPTIONS

PART 1 GENERAL

1.1 SUMMARY

A. Provide products listed in Contract Documents, products by manufacturers listed in Contract Documents, and products meeting specified requirements.
   1. Contract Amount: Base on materials and products included in Contract Documents.
      a. Where listed in Contract Documents, materials and products by manufacturers not listed shall not be used without County's and Architect's approval of Contractor's written request for substitution.

B. Procedures are described for requesting substitution of unlisted materials in lieu of materials named in Specifications or approved for use in addenda.

1.2 CONTRACTOR'S OPTIONS

A. Products Identified by Reference Standards: Select product meeting referenced standard for products specified only by reference standard.

B. Named Manufacturers and Named Products: Select products of any named manufacturer meeting Specifications for products specified by naming one or more products or manufacturers.

C. Substitutions for Named Manufacturers and Named Products: Submit request for substitution for products and for manufacturers not specifically named where products or manufacturers are named in Specifications.

D. "Or Equal" Clauses: Submit request for substitution for product or manufacturer not specifically named in Specifications where terms "or equal", "or accepted equal", or similar references are made.

1.3 SUBSTITUTIONS

A. Architect/Engineer will consider requests for Substitutions only within 20 days after date established in Notice to Proceed.

B. Substitutions may be considered when a product becomes unavailable through no fault of the Contractor.

C. Substitutions will not be considered when they are indicated or implied on shop drawing or product data submittals, without separate written request, or when acceptance will require revision to the Contract Documents.

D. Substitution Submittal Procedure:
   1. Submit three physical copies or one electronic copy of Request for Substitution data for consideration. Submit completed "Product Substitution Request Form 01 62 33". Limit each request to one proposed Substitution.

2. Submit shop drawings, product data, and certification test results attesting to the proposed product equivalence.
3. The Architect will notify Contractor, in writing, of decision to accept or reject request.
4. Incomplete substitution requests will be rejected without explanation.
5. The Architect may reject any substitution request on the basis of aesthetics.

E. "Accepted Equal" or "Equal" shall mean in the opinion of the Architect.

F. Substitutions will not be considered for acceptance when:
1. They are indicated or implied on submittals without a formal request from Contractor.
2. They are requested directly by a subcontractor or supplier.
3. Acceptance will require substantial revision of Contract Documents.

G. Substitute products shall not be ordered without written acceptance of County and Architect.

H. County and Architect will determine acceptability of proposed substitutions and reserve right to reject proposals due to insufficient information.

1.4 CONTRACTOR'S REPRESENTATION

A. Requests constitute a representation that Contractor:
1. Has investigated proposed product and determined it meets or exceeds, in all respects, specified product.
2. Will provide same warranty or longer warranty for substitution as for specified product.
3. Will coordinate installation and make other changes that may be required for Work to be complete in all respects.
4. Waives claims for additional costs or time that subsequently become apparent.
5. Will pay costs of changes to Contract Documents, Drawings, details and Specifications required by accepted substitutions.

1.5 ARCHITECT'S DUTIES

A. Review Contractor's requests for substitutions with reasonable promptness.
1. Architect will recommend that County accept or reject substitution request.
2. Architect/Engineer will provide estimate of cost to be borne by Contractor for changes to Contract Documents, Drawings, details and Specifications that are required by substitutions. Written acceptance of charges by Contractor is required prior to any cost being incurred by the Architect/Engineer.

B. Notify Contractor in writing of decision to accept or reject requested substitution.

PART 2 PRODUCTS
Not Used

PART 3 EXECUTION
Not Used

END OF SECTION

Project _____

NMR Project No. _____ Substitution Request No. _____

Submittal No. _____ Date _____

To:
Nichols, Melburg & Rossetto Architects
300 Knollcrest Drive
Redding, CA 96002

From:
_____
_____
_____
_____

1	Specification Section of Item:	
2	Specified Item *(Attach Product Data as required by Section 01 33 00.):*	
3	Proposed Substitution (*Attach Product Data as required by Section 01 60 00 and 01 62 00.):*	
4	Itemized quality and performance comparison of proposed substitution with specified product. Indicate variations and appropriate specification section references. Attach summary.	
5	Reasons for submitting the Substitution:	
6	Does substitution affect dimensions shown on Drawings? *If yes, clearly indicate changes.*	Yes No
7	What effect does the substitution have on other trades or products?	
8	What effect does the substitution have on the construction schedule?	
9	What effect does the substitution have on project cost?	
10	What effect does the substitution have on maintenance services and replacement materials?	

11	Provide any other information on changes to Drawings and Specifications that proposed substitution will require for its proper installation.		
12	Do the guarantee and warranty provided with the proposed substitution equal or exceed those of the specified product?	Yes No	

The undersigned agrees to pay for changes to the building design, including Architectural, Engineering, Agency Approval and Detailing costs caused by the requested substitution.

The undersigned states that the performance, function, appearance and quality of the proposed substitution are equivalent or superior to the specified item.

Submitted by _____
Signature

_____
Company Name

DESIGN CONSULTANT REVIEW		
☐ No Exception Taken	☐ Revise and Resubmit	☐ Rejected
☐ Submit Specified Item	☐ Furnish as Corrected	☐ See Summary Sheet Item
☐ Rejected, Request submitted after the specified 20-day Substitution Review period.		
☐ Rejected, Request and data are incomplete for review.		

By _____ Date _____

END OF SECTION

SECTION 01 70 00

EXECUTION REQUIREMENTS

PART 1 GENERAL

1.1 SUMMARY

A. This section describes execution requirements.
   1. Installer qualifications.
   2. Examination.
   3. Manufacturer’s instructions.
   4. Installation.
   5. Protection.

1.2 INSTALLER QUALIFICATIONS

A. Experienced Installers: Unless noted otherwise by a particular specification Section, installers shall have minimum of five years successful experience installing items similar to those required for Project, except for individuals in training under direct supervision of experienced installer.

1.3 EXAMINATION

A. Acceptance of Conditions: Beginning installation of a product signifies installer has examined substrates, areas, and conditions for compliance with manufacturer requirements for tolerances and other conditions affecting performance.

B. Field Measurements: Take field measurements as required to fit Work properly; recheck measurements prior to installing each product.
   1. Where portions of Work are to fit to other construction verify dimensions of other construction by field measurements before fabrication; allow for cutting and patching in order to avoid delaying Work.

C. Space Requirements: Verify space requirements and dimensions of items shown diagrammatically on Drawings.

1.4 MANUFACTURERS' INSTRUCTIONS

A. Manufacturer’s Recommendations: When work is specified to comply with manufacturers' recommendations or instructions, distribute copies to persons involved and maintain one set in field office.

B. Perform work in accordance with details of recommendations and instructions and specified requirements.
   1. Should a conflict exist between Specifications and recommendations or instructions consult with Architect.

C. Where manufacturer's information notes special recommendations in addition to installation instructions, comply with both recommendations and instructions.

1.5 INSTALLATION

A. Pre-Installation Meetings: Installers and suppliers are to attend pre-installation meetings scheduled by Contractor.

B. Comply with manufacturers written recommendations and installation instructions unless more restrictive requirements are specified.

C. Locate Work and components accurately, in correct alignment and elevation.
   1. Make vertical work plumb and horizontal work level.
   2. Install components to allow space for maintenance and ease of removal for replacement.

D. Install products at time and under conditions to ensure best possible results; maintain conditions required for product performance until Substantial Completion.

E. Conduct operations so no part of Work is subject to damaging operations or loading in excess of that expected during normal conditions.

F. Securely anchor permanent construction in place, accurately located and aligned with other portions of Work.

G. Allow for building movement including thermal expansion and contraction.

H. Make joints of uniform width; arrange joints as indicated, for best visual effect where not otherwise indicated; fit exposed connections together to form hairline joints except where otherwise indicated.

1.6 PROTECTION

A. Protect products subject to deterioration with impervious cover. Provide ventilation to avoid condensation and trapping water.

B. Take care to use protective covering and blocking materials that do not soil, stain, or damage materials being protected.

C. After installation, provide coverings to protect products from damage from traffic and construction operations, remove when no longer needed.

D. Protect interior materials from water damage; immediately remove wet materials from site to prevent growth of mold and mildew on site.

PART 2 PRODUCTS
Not Used.

PART 3 EXECUTION
Not Used.

END OF SECTION

SECTION 01 73 29

CUTTING AND PATCHING

PART 1 GENERAL

1.1 SUMMARY

A. Contractor shall be responsible for cutting, fitting and patching required to complete Work and to:
   1. Make its parts fit together properly.
   2. Uncover work to provide for installation of ill-timed work.
   3. Remove and replace defective work.
   4. Remove and replace work not conforming to Contract Documents.
   5. Remove samples of installed work as required for testing.
   6. Provide routine penetrations of non-structural surfaces for installation of piping and electrical conduit.

1.2 REQUESTS FOR INFORMATION

A. Submit a written request to Architect well in advance of executing cutting or alteration which affects:
   1. Work of County or separate contractor.
   2. Structural value or integrity of any element of Project.
   3. Integrity of weather-exposed or moisture-resistant elements.
   4. Efficiency, operational life, maintenance or safety of operational elements.
   5. Visual qualities of sight-exposed elements.

B. Requests shall include:
   1. Identification of Project and description of affected work.
   2. Necessity for cutting or alteration.
   3. Effect on work of County or separate contractor.
   4. Effect on structural integrity, or weatherproof integrity of Project.
   5. Alternatives to cutting and patching.
   6. Cost proposal, when applicable.
   7. Written permission of separate contractor whose work will be affected.
   8. Description of proposed work including:
      a. Scope of cutting, patching, alteration, or excavation.
      b. Products proposed to be used.
      c. Extent of refinishing to be included.

PART 2 PRODUCTS

2.1 MATERIALS

A. Comply with Specifications and standards for each specific product involved.

B. Where Specifications and standards have not been provided, provide materials and fabrication consistent with quality of Project and intended for commercial construction.

C. Provide new materials for cutting and patching unless otherwise indicated.

PART 3 EXECUTION

3.1 INSPECTION

A. Inspect existing conditions of Project, including elements subject to damage or to movement during cutting and patching.

B. After uncovering work, inspect conditions affecting installation of products, or performance of work.

C. Report unsatisfactory or questionable conditions to Architect in writing; do not proceed with work until Architect has provided further instructions.

3.2 PREPARATION

A. Provide adequate temporary support as necessary to assure structural value or integrity of affected portion of Work.
   1. Provide services of licensed engineer for designing temporary support where required by applicable authorities for temporary supports and for shoring; submit engineering calculations directly to applicable authorities upon request.

B. Protect other portions of Project from damage.

3.3 PERFORMANCE

A. Execute cutting by methods that provide proper surfaces to receive installation of repairs and finishes.
   1. Execute excavating and backfilling by methods which will prevent settlement and which will prevent damage to other work.

B. Employ same installer or fabricator to perform cutting and patching work as employed for new construction for:
   1. Weather-exposed or moisture resistant elements.
   2. Sight-exposed finished surfaces.

C. Execute fitting and adjustment of products to provide a finished installation to comply with specified products, functions, tolerances and finishes.

D. Restore work that has been cut or removed; install new products to provide completed Work in accordance with requirements of Contract Documents.

E. Fit work tight to pipes, sleeves, ducts, conduit and penetrations through surfaces.

F. Refinish entire surfaces as necessary to provide even finish to match adjacent finishes:
   1. For continuous surfaces, refinish to nearest intersection.
   2. For an assembly, refinish entire unit.

END OF SECTION

SECTION 01 74 00

CLEANING

PART 1 GENERAL

1.1 SUMMARY

A. This Section includes requirements for Progress Cleaning during progress of the Work and Final Cleaning at completion of the Work.

1.2 GENERAL CLEANING

A. Conduct cleaning and waste-removal operations to comply with local laws and ordinances, Federal and local environmental and antipollution regulations.

B. Employ experienced workers or professional cleaners for final cleaning. Clean each surface or unit to condition expected in an average commercial building cleaning and maintenance program.

C. Comply with manufacturer's written instructions.

PART 2 PRODUCTS

2.1 MATERIALS

A. Use only those cleaning materials which will not create hazards to health or property, and which will not damage surfaces.

B. Use only those cleaning materials and methods recommended by manufacturer of the surface material to be cleaned.

C. Use cleaning materials only on surfaces recommended by cleaning material manufacturer.

2.2 EQUIPMENT

A. Provide covered containers for deposit of waste materials, debris, and rubbish.

B. Locate trucks for deposit of waste materials, debris, and rubbish as directed by County.

C. Vacuuming Equipment: Type with high efficiency particulate arrestor (HEPA) type filters; properly maintained

PART 3 EXECUTION

3.1 DUST CONTROL

A. Establish and enforce strict cleaning and dust control procedures before, during, and after installation of health care equipment, as approved by County and Architect. This requirement is critical to successful completion of the Work.

B. Clean interior spaces prior to the start of finish painting and continue cleaning on as-needed basis until painting is finished. Schedule operations so that dust and other contaminants resulting from cleaning process will not fall on wet or newly coated surfaces.

3.2 PROGRESS CLEANING

A. Concealed Spaces: Remove debris from concealed spaces before enclosing the space.

B. Execute daily cleaning as required to keep the Work free from accumulations of waste materials, rubbish, and debris.

C. Maintain site premises in a clean and orderly condition, utilizing on-site containers for the collection of waste materials and debris.

D. Remove debris and rubbish from pipe chases, plenums, attics, crawl spaces, base track and other closed or remote spaces, prior to closing the space.

E. Remove waste materials from the site periodically and dispose of at legal disposal areas away from the site.

3.3 SUBSTANTIAL COMPLETION

A. Complete Final Cleaning before requesting inspection for Certification of Substantial Completion for entire Project or for a portion of a Project.

B. Prior to final completion, or County occupancy, Contractor shall conduct an inspection of sight-exposed interior surfaces in all construction areas, to verify that the entire Work is clean

3.4 FINAL CLEANING

A. Clean Project site, yard, and grounds, in areas disturbed by construction activities, including landscape development areas, of rubbish, waste material, litter, and other foreign substances.

B. Sweep paved areas broom clean. Remove petrochemical spills, stains, and other foreign deposits.

C. Clean exposed exterior and interior hard-surfaced finishes to a dirt-free condition, free of stains, films, and similar foreign substances. Avoid disturbing natural weathering of exterior surfaces. Restore reflective surfaces to their original condition.

D. Remove grease, mastic, adhesives, dust, dirt, stains, fingerprints, labels, and other foreign materials from sight-exposed interior surfaces

E. Remove debris and surface dust from limited access spaces, including roofs, plenums, shafts, trenches, equipment vaults, manholes, attics, and similar spaces.

F. Sweep concrete floors broom clean in unoccupied spaces.

G. Vacuum carpet and similar soft surfaces, removing debris and excess nap; shampoo if visible soil or stains remain.

H. Clean transparent materials, including mirrors and glass in doors and windows. Remove glazing compounds and other noticeable, vision-obscuring materials. Replace chipped or broken glass and other damaged transparent materials. Polish mirrors and glass, taking care

not to scratch surfaces.

I. Polish glossy surfaces to a clear shine.

J. Remove labels that are not permanent.

K. Touch up and otherwise repair and restore marred, exposed finishes and surfaces. Replace finishes and surfaces that cannot be satisfactorily repaired or restored or that already show evidence of repair or restoration.

L. Do not paint over "UL" and similar labels, including mechanical and electrical nameplates.

M. Wipe surfaces of mechanical and electrical equipment, and similar equipment. Remove excess lubrication, paint and mortar droppings, and other foreign substances.

N. Clean plumbing fixtures to a sanitary condition, free of stains, including stains resulting from water exposure. Wash and shine glazing and mirrors.

O. Replace disposable air filters and clean permanent air filters. Clean exposed surfaces of diffusers, registers, and grills.

P. Clean light fixtures, lamps, globes, and reflectors to function with full efficiency. Replace burned-out bulbs, and those noticeably dimmed by hours of use, and defective and noisy starters in fluorescent and mercury vapor fixtures to comply with requirements for new fixtures.

Q. Ventilating Systems:
1. Clean permanent filters and replace disposable filters if units were operated during construction.
2. Clean ducts, blowers, and coils if units were operated without filters during construction.

END OF SECTION

SECTION 01 75 00

STARTING AND ADJUSTING

PART 1 GENERAL

1.1 SUMMARY

A. Starting systems.

B. Testing, adjusting, and balancing.

1.2 STARTING SYSTEMS

A. Coordinate schedule for start-up of various equipment and systems.

B. Notify Architect and County seven days prior to start-up of each item.

C. Verify that each piece of equipment or system has been checked for proper lubrication, drive rotation, belt tension, control sequence, or other conditions that may cause damage.

D. Verify that tests, meter readings, and specified electrical characteristics agree with those required by the equipment or system manufacturer.

E. Verify wiring and support components for equipment are complete and tested.

F. Execute start-up under supervision of responsible Contractors' personnel in accordance with manufacturers' instructions.

G. When specified in individual specification Sections, require manufacturer to provide installation prior to start-up, and to supervise placing equipment or system in operation.

H. Submit a written report that equipment or system has been properly installed and is functioning correctly.

1.3 TESTING, ADJUSTING, AND BALANCING

A. Contractor shall employ services of an independent firm to perform testing, adjusting and balancing. Contractor shall pay for services.

B. The independent firm will perform services specified in Electrical and Mechanical sections.

C. Reports will be submitted by the independent firm to the County indicating observations and results of tests and indicating compliance or non-compliance with specified requirements and with the requirements of the Contract Documents.

PART 2 PRODUCTS

Not Used

PART 3 EXECUTION

Not Used

END OF SECTION

SECTION 01 76 00

PROTECTING INSTALLED CONSTRUCTION

PART 1 GENERAL

1.1 SUMMARY

A. Protection for products, including Owner-provided products, after installation.

1.2 PROTECTION AFTER INSTALLATION

A. Protect installed products and control traffic in immediate area to prevent damage from subsequent operations.

B. Provide protective covers at walls, projections, corners, jambs, sills and soffits in and adjacent to traffic areas.

C. Protect finished floors and stairs from dirt, wear and damage:
1. Secure heavy sheet goods or similar protective materials in place, in areas subject to foot traffic.
2. Lay planking or similar rigid materials in place, in areas subject to movement of heavy objects.
3. Lay planking or similar grid materials in place in areas where storage of products will occur.
4. Distribute loads of heavy stockpile materials, such as gypsum wall board, to prevent floor loading conditions in excess of loading capacity.

D. Protect waterproofed and roofed surfaces:
1. Restrict use of surfaces for traffic of any kind, and for storage of products.
2. When an activity is mandatory, obtain recommendations for protection of surfaces from installer or manufacturer. Install protection and remove on completion of activity. Restrict use of adjacent unprotected areas.

E. Restrict traffic of any kind across planted lawn and landscape areas.

PART 2 PRODUCTS

Not Used

PART 3 EXECUTION

Not Used

END OF SECTION

SECTION 01 77 00

CLOSEOUT PROCEDURES

PART 1 GENERAL

1.1 SUMMARY

A. This section describes Contract closeout procedures.
   1. Substantial completion.
   2. Final completion.
   3. Project record documents.
   4. Material and finish data.
   5. Operation and maintenance data.
   6. Final Payment

1.2 SUBSTANTIAL COMPLETION

A. When Contractor considers the Work or a designated portion thereof is substantially complete, submit written notice, with list of items to be completed or corrected.
   1. List (“Punch List”): Format pre-approved by County; tabular form with each space listed required.

B. Within a reasonable time County will inspect status of completion and may add to “Punch List”.

C. Should County determine Work is not substantially complete, Contractor will be promptly notified in writing, giving reasons.

D. Contractor shall remedy deficiencies and send a second written notice of substantial completion; County will re-inspect Work.

E. When County determines Work is substantially complete, a letter of notification of Substantial Completion will be prepared.

1.3 FINAL COMPLETION

A. When Work is complete, submit written certification indicating:
   1. Work has been inspected for compliance with Contract Documents.
   2. Work has been completed in accordance with Contract Documents and deficiencies listed (in ‘Punch List”) with Certificate of Substantial Completion have been corrected.
   3. Equipment and systems have been tested in presence of County's representative and are operational.
   4. Work is complete and ready for final inspection.

B. Special Submittals: In addition to submittals required by Contract, submit following.
   1. Provide submittals required by governing authorities to governing authorities with copies included in Project Record Documents.
   2. Submit final statement of accounting giving total adjusted Contract Sum, previous payments, and sum remaining due.

1.4 PROJECT RECORD DOCUMENTS

A. Keep documents current; do not permanently conceal any work until required information has been recorded.
   1. Contractor to maintain a separate set of Drawings for Project Record Documents.
   2. Store reproducible Drawings, one set of Project Manual, and one copy of each Change Order separate from documents used for construction, for use as Project Record Documents.
   3. Indicate actual work on Drawings; indicate actual products used in Project Manual, including manufacturer, model number and options.
   4. Update Project Record Documents daily and allow for Architect inspection at least once a month.

B. At Contract close-out submit documents with transmittal letter containing date, Project title, Contractor's name and address, list of documents, and signature of Contractor.

1.5 MATERIAL AND FINISH DATA

A. Provide data for primary materials and finishes.

B. Submit two sets prior to final inspection, bound in 8-1/2" by 11" three-ring binders with durable plastic covers, clearly identified regarding extent of contents.
   1. Electronic Format: Where available in electronic format, submit electronic media with material and finish data.

C. Arrange by Specification division and give names, addresses, and telephone numbers of subcontractors and suppliers. List:
   1. Trade names, model or type numbers.
   2. Cleaning instructions.
   3. Product data.

1.6 OPERATION AND MAINTENANCE DATA

A. Provide data for:
   1. Electrically operated items.
   2. Mechanical equipment and controls.
   3. Electrical equipment and controls.

B. Submit one set prior to final inspection. One (1) set shall be bound in 8-1/2" x 11" three-ring binders with durable plastic covers, clearly identified regarding extent of contents.
   1. Provide a separate volume for each system, with a table of contents and index tabs for each volume.
   2. Arrange by Specification division and gives names, addresses, and telephone numbers of subcontractors and suppliers. List:
      a. Appropriate design criteria.
      b. List of equipment and parts lists.
      c. Operating and maintenance instructions.
      d. Shop drawings and product data.

C. Electronic Format: Submit One (1) flash drive or thumb drive, contents shall match the requirements of the bound submittal and be clearly organized and labeled.

1.7 FINAL PAYMENT

A. When, in the opinion of the architect, the project is complete (after all punch list items are complete as described in Item 1.2 Substantial Completion), the Architect will advise the County and the County will file the Notice of Completion with the County.

B. Should there be items not available due to delays in delivery, or should work remain incomplete, the County may require the Contractor to post a certified check in an agreed upon amount sufficient to cover such incomplete or uncorrected items. Such certified check shall be held until completion of all incomplete Work.

C. The retention shall be held by the County until forty (40) days after the date of recording of the Notice of Completion. If no stop notices or encumbrances are filed and if all work is complete, the retention shall be paid the contractor. Assessed liquidated damages and extra services provided by the architect and inspector due to additional inspections of incomplete work shall be deducted from the retention.

D. Final payment to the contractor will not be made until all requirements have been met and all documents set forth herein have been received, including but not limited to: Record Drawings, Warranties, Operation and Maintenance Manuals, Demonstration/Training and extra stock.

PART 2 PRODUCTS
Not Used

PART 3 EXECUTION
Not Used

END OF SECTION

SECTION 01 78 36

WARRANTIES

PART 1 GENERAL

1.1 SUMMARY

A. Compile required and incidental warranties required by Contract Documents.

B. These warranties shall be in addition to and not a limitation of other rights the County may have against Contractor under Contract Documents and which may be prescribed by law, regardless of wording of warranty.

1.2 FORM OF SUBMITTAL

A. Provide duplicate copies, notarized or on Contractor and Manufacturer's letterhead.
   1. Assemble documents executed by subcontractors, installers, suppliers, and manufacturers.
   2. Provide table of contents and assemble in binder with durable plastic cover, clearly identified regarding extent of contents.
   3. Electronic Format: Submit warranties on electronic media in PDF format.

B. Warranty Form: Use form acceptable to County; completed form shall not detract from or confuse interpretations of Contract Documents.
   1. General Contractor shall sign warranty.
   2. Subcontractor and installer shall sign warranty where specified.
      a. Provide required manufacturer’s warranties for waterproofing and roofing systems countersigned by subcontractor and installer.

C. Submit final warranties prior to final application for payment.
   1. For equipment put into use with County's permission during construction, submit within ten days after first operation.
   2. For items of Work delayed materially beyond Date of Substantial Completion, provide updated submittal within ten days after acceptance, listing date of acceptance as start of warranty period.

D. Provide information for County's personnel regarding proper procedure in case of failure and instances that might affect validity of warranty.

E. Size: 8-1/2" by 11" for three-ring binder; fold larger sheets to fit.

1.3 WARRANTIES

A. Warranties are intended to protect the County against failure of work and against deficient, defective and faulty materials and workmanship, regardless of sources.

B. Limitations: Warranties are not intended to cover failures that result from:
   1. Unusual or abnormal phenomena of the elements.
   2. County's misuse, maltreatment or improper maintenance of work.
   3. Vandalism after substantial completion.
   4. Insurrection or acts of aggression including war.

C. Related Damages and Losses: Remove and replace work which is damaged as result of failure, or which must be removed and replaced to provide access for correction of warranted work.

D. Warranty Reinstatement: After correction of warranted work, reinstate warranty for corrected work to date of original warranty expiration, but not less than half original warranty period.

E. Replacement Cost: Replace or restore failing warranted items without regard to anticipated useful service lives.

F. Rejection of Warranties: County reserves right to reject unsolicited and coincidental product warranties that detract from or confuse interpretations of Contract Documents.

PART 2 PRODUCTS
Not Used

PART 3 EXECUTION
Not Used

END OF SECTION

(SUBMIT IN DUPLICATE)

PROJECT	
LOCATION	
WARRANTY FOR	

We hereby warrant that the _____

work which we have installed in the above project for a period of _____ year(s) in accordance with the warranty period required in the specifications.

We agree to repair or replace any or all such work, together with any other work which may be displaced in so doing that may prove defective in workmanship or materials, within the period of _____ year(s) from date of filing of the **Notice of Completion**, without expense whatsoever to the Owner, ordinary wear and tear and unusual abuse or neglect excepted.

In the event of our failure to comply with the above-mentioned conditions within fifteen (15) days after being notified in writing, we collectively or separately do hereby authorize said Owner to proceed to have the defects repaired and made good at our expense and will pay the costs and charges therefrom immediately upon demand. We also agree to pay all costs related to litigation if we do not pay the costs you demand.

DATE: _____

SUBCONRACTOR'S SIGNATURE: _____

CONTRACTOR'S SIGNATURE: _____

END OF SECTION

SECTION 01 79 00

DEMONSTRATING AND TRAINING

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes:
1. Provide equipment and systems demonstration and instruction in accordance with Contract Documents.
2. Video-record seminars and system demonstrations.

1.2 DESCRIPTION

A. Seminar Agenda and Outline:
1. Prepare a seminar agenda and outline in consultation and cooperation with Owner. Include following:
   a. Equipment and systems that will be included in seminars.
   b. Name of companies and representatives presenting at seminars.
   c. Outline of each seminar's content.
   d. Time and date allocated to each system and item of equipment.
2. Submit preliminary seminar agenda and outline for review and comment by Owner two months before date of completion.

B. Seminar Organization:
1. Qualified Contractor or Sub-contractor personnel familiar with design, operation, maintenance and troubleshooting of equipment and systems shall lead seminars.
2. Coordinate individual presentations and ensure manufacturer’s representatives scheduled to be at training seminars are present.
3. Coordinate proposed seminar dates with Owner and select mutually agreeable dates.
4. Video-recording: Arrange for recording of training seminars and system demonstrations, including seminar and demonstration questions and answers.

C. Seminar Content:
1. Contractor or manufacturer’s representative will explain design philosophy of primary systems.
2. Include following information in presentations dealing with specific systems.
   a. An overview of how system is intended to operate.
   b. Describe design parameters, constrains and operational requirements.
   c. Describe system operation strategies.
   d. Provide information to help in identifying and troubleshooting problems.
   e. Recommended preventative and routine maintenance.

D. System Demonstration:
1. Demonstrate operation of equipment and systems when specified in individual technical sections. Include following in demonstration.
   a. Start-up and shut down.
   b. Operation.
   c. Scheduled and preventative maintenance.
   d. Troubleshooting.
2. Demonstration may be conducted at time of original starting with Owner's prior approval.

3. Be prepared to answer questions raised by Owner's personnel at demonstrations and seminars.
4. Use manufacturer's operation and maintenance data as basis of instruction.

1.3 SUBMITTALS

A. Video-records: Submit two copies; include label on each video disc and on each container identifying Project and Seminar content.

PART 2 PRODUCTS
Not Used

PART 3 EXECUTION
Not Used

END OF SECTION

SECTION 02 41 13

SELECTIVE SITE DEMOLITION

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes:
1. Demolition and removal of selected portions of the site and features as described in the Drawings.
2. Clear site of plant life and grass except trees noted "Save".
3. Remove root system of trees and shrubs.
4. Remove asphalt and concrete paving and surface debris as designated and as required for completion of sitework as indicated.
5. Repair procedures for selective demolition operations.

1.2 DEFINITIONS:

A. Remove: Detach items from existing construction and legally dispose of them.

B. Remove and Salvage: Detach items from existing construction and deliver them to Owner ready for reuse.

C. Remove and Reinstall: Detach items from existing construction, prepare them for reuse, and reinstall them where indicated.

D. Existing to Remain: Existing items of construction that are not to be removed.

1.3 MATERIALS OWNERSHIP

A. Except for items or materials indicated to be salvaged, reinstalled or otherwise indicated to remain the Owner's property, demolished materials shall become the Contractor's property and shall be removed from the site with further disposition at Contractor's option.

1.4 SUBMITTALS

A. Proposed dust-control measures.

B. Proposed noise-control measures.

C. Schedule of Selective Demolition Activities.

1.5 QUALITY ASSURANCE

A. Regulatory Requirements: Comply with governing EPA notification regulations before starting selective demolition. Comply with hauling and disposal regulations of authorities having jurisdiction.

B. Pre-Demolition Conference: Conduct conference at Project site. Review methods and procedures related to selective demolition.

1.6 PROJECT CONDITIONS

A. On-site storage or sale of removed items or materials will not be permitted.

B. Utility Service: Maintain existing utilities indicated to remain in service and protect them against damage during selective demolition operations.

C. Fire Protection: Maintain fire-protection services during selective demolition operations.

D. Dust Control: Provide adequate dust control during selective demolition operations.

PART 2 PRODUCTS

2.1 REPAIR MATERIALS

A. Where available and appropriate for use, provide repair materials that are identical to existing materials.

B. Where identical materials are unavailable or cannot be used for exposed surfaces, use materials that visually match existing adjacent surfaces to the fullest extent possible.

C. Use materials whose installed performance equals or surpasses that of existing materials.

PART 3 EXECUTION

3.1 PREPARATION

A. Notify U.S.A. (Underground Service Alert) prior to construction.

B. Upon discovery of unknown utility or concealed conditions, discontinue affected work; notify Architect/Engineer. Verify that utilities to be removed have been disconnected and capped.

C. Survey existing conditions and correlate with requirements indicated to determine extent of selective demolition required.

D. When encountering unanticipated mechanical, electrical or structural elements that conflict with the intended function or design, investigate and measure the nature and extent of the conflict. Promptly submit a written report to the Architect.

E. Survey the condition of the building to determine whether removing any element might result in a structural deficiency or unplanned collapse of any portion of the structure or adjacent structures during selective demolition.

F. Temporary Site Control: Remove debris and conduct demolition operations in a manner to ensure minimum interference with roads, streets, walks, walkways, corridors, and other adjacent occupied or used facilities.

G. Perform surveys as the selective demolition progresses to detect hazards resulting from the activities.

H. Dangerous Materials: Drain, purge or otherwise remove, collect and dispose of chemicals, gases, explosives, acids, flammables or other dangerous materials before proceeding with selective demolition operations.

I. Exercise all possible precautions to keep noise to a minimum. Selection and disposition of power equipment shall be made with consideration of the least possible interference due airborne noise.

J. Do not close or obstruct streets, walks, walkways or other adjacent occupied or used facilities without permission from the Architect and authorities having jurisdiction.

K. Provide alternate routes around closed or obstructed traffic ways if required by governing regulations.

L. Temporary Facilities: Conduct demolition operations in a manner to prevent injury to people and damage to adjacent building and facilities to remain.
1. Provide for safe passage of people around selective demolition area.
2. Erect temporary protection, such as walks, fences, and railings, where required by authorities having jurisdiction.

M. Protect existing site improvements, appurtenances and landscaping to remain.

N. Provide temporary weather protection, during interval between demolition and removal of existing construction, on exterior surfaces and new construction to prevent water leakage or damage to structure or interior areas.

O. Protect walls and other existing finish work that are to remain and are exposed during selective site demolition operations.

P. Cover and protect site furnishings and equipment that have not been removed.

3.2 CLEARING

A. Clear areas required for access to site and execution of Work.
1. Topsoil: Excavated material, graded free of roots, rocks larger than one inch, subsoil, debris, and large weeds.
2. Subsoil: Excavated material, graded free of lumps larger than 6 inches, rocks larger than 3 inches and debris.

B. Excavate topsoil entire site and remove excess topsoil not being reused from site.
1. Do not excavate wet topsoil.
2. Stockpile topsoil to depth not exceeding 4 feet.

C. Patch and repair areas damaged by demolition or installation of new improvements.

D. Cap all electrical, water, sewer and signal lines, exposed by site clearing.

E. Top Surface of Subgrade: Plus or minus one inch.

3.3 PROTECTION

A. Protect plant growth and existing improvements remaining as final landscaping.

B. Protect bench marks and existing work from damage or displacement.

C. Maintain designated site access for vehicle and pedestrian traffic.

D. Protect any and all existing utilities, pipes, conduits, vaults, manholes, cleanouts, boxes, and similar such structures not indicated to be removed or demolished from damage during

demolition and construction.

3.4 UTILITY SERVICES

A. Notify Owner's Representative five (5) days in advance of disconnecting utility services which will permanently or temporarily disrupt normal school operations.

B. Existing Utilities: Maintain services indicated to remain and protect them against damage during selective demolition operations.

C. Do not interrupt existing utilities serving occupied or operating facilities, except when authorized in writing by the Owner.

D. Provide temporary services during interruptions to existing utilities, as acceptable to the Owner.

E. Utility Requirements: Locate, identify, disconnect, and seal or cap off indicated utility services serving areas to be selectively demolished.

F. Owner will arrange to shut off indicated utilities when requested by Contractor.

G. Where utility services are required to be removed, relocated or abandoned, provide bypass connections to maintain continuity of service to other parts of the building before proceeding with selective demolition.

H. Cut off pipe or conduit in walls or partitions to be removed. Cap, valve or plug and seal the remaining portion of pipe or conduit after bypassing.

I. Do not start selective demolition work until utility disconnection and sealing have been completed and verified.

3.5 POLLUTION CONTROLS

A. Disposal: Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.

B. Cleaning: Clean adjacent structures and site improvements of dust, dirt and debris caused by selective demolition operations. Return adjacent areas to condition existing before start of selective demolition.

3.6 SELECTIVE DEMOLITION

A. Demolish and remove existing construction only to the extent required by new construction and as indicated. Use methods required to complete selective demolition within limitations of governing regulations and as follows:
   1. Proceed with selective demolition systematically. Conduct work in an order that avoids transporting removed items and debris through areas with completed selective demolition work, and that allows for removal of items before supports for those items are removed in another area.
   2. Neatly cut openings and holes plumb, square, and true to dimensions required. Use cutting methods least likely to damage adjoining construction to remain. Use hand or small power tools designed for sawing or grinding, not for hammering and chopping, to minimize disturbance of adjacent surfaces. Temporarily cover openings to remain.
   3. Cut or drill from the exposed or finished side into concealed surfaces to avoid marring existing finished surfaces.

4. Do not use cutting torches until work area is cleared of flammable materials. At concealed spaces, such as duct and pipe interiors, verify condition and contents of hidden space before starting flame-cutting operations. Maintain portable fire-suppression devices during flame-cutting operations, and maintain adequate ventilation when using cutting torches.
5. Lower removed structural framing members to ground by method suitable to avoid free fall and to prevent ground impact or dust generation.
6. Locate selective demolition equipment throughout the structure and remove debris and materials so as not to impose excessive loads on supporting walls, floors or framing.
7. Return elements of construction and surfaces to remain to condition existing before start of selective demolition operations.

B. Repair and Storage of Salvaged Items and Items to be Reinstalled:
1. Repair: Clean and repair the materials and equipment to functional condition adequate for intended reuse. Paint damaged or deteriorated painted surfaces of equipment to match new equipment.
2. Storage: Store the materials and equipment in a secure area until final disposal.

C. Disposal of Salvaged Items and Items to be Reinstalled:
1. Reinstallation: Where items are indicated to be removed and reinstalled, install the materials and equipment in locations indicated. Comply with installation requirements for new materials and equipment.
2. Delivery to Owner: Where items are indicated to be removed and salvaged, transport the materials and equipment to the area on-site designated by the Architect or indicated on the Drawings.

D. Protection of Salvaged Items: Pack or crate salvaged materials and equipment after removal. Identify contents of containers. Protect items from damage during transport and storage.

E. Existing Items to Remain: Protect construction indicated to remain against damage and soiling during selective demolition. When permitted by the Architect, items may be removed to a suitable, protected storage location during selective demolition and then cleaned and reinstalled in their original locations.

3.7 PATCHING AND REPAIRS

A. Promptly patch and repair holes and damaged surfaces caused to adjacent construction by selective demolition operations.

B. Repairs: Where repairs to existing surfaces are required, patch to produce surfaces suitable for new materials.
1. Completely fill holes and depressions in existing masonry walls to remain with an approved masonry patching material, applied according to the manufacturer's written recommendations.

C. Finishes: Restore exposed finishes of patched areas and extend finish restoration into adjoining construction to remain in a manner that eliminates evidence of patching and refinishing.

D. Wall Surfaces: Patch and repair wall surfaces where demolished walls or partitions result in extending one finished area into another. Provide a flush and even surface of uniform color and appearance.
1. Closely match texture and finish of existing adjacent surface.
2. Patch with durable seams that are as invisible as possible. Comply with specified

tolerances.

3. Where patching smooth painted surfaces, extend final paint coat over entire unbroken surface containing the patch after the patched surface has received primer and other specified undercoats.
4. Remove existing wall materials and replace with new materials, if necessary to achieve uniform color and appearance.
5. Where feasible, inspect and test patched areas to demonstrate integrity of the installation.

3.8 DISPOSAL OF DEMOLISHED MATERIALS

A. Promptly dispose of demolished materials. Do not allow demolished materials to accumulate on-site.

B. Do not burn demolished materials.

C. Disposal: Transport demolished materials off Owner property and legally dispose of them.

3.9 CLEANING

A. Clean adjacent structures and improvements of dust, dirt, and debris caused by clearing.

B. Return adjacent areas to condition existing before clearing began.

C. Leave site in a clean condition.

END OF SECTION

SECTION 02 41 14

DEMOLITION FOR REMODELING

PART 1 GENERAL

1.1 WORK INCLUDED

A. Saw-cut and remove portions of existing structure as designated.

B. Remove designated building furnishings equipment and fixtures.

C. Remove designated partitions, surface finishes and related components.

D. Remove designated ceiling finishes and related components.

E. Remove and cap and identify utilities.

F. Remove existing electrical system, complete.

G. Remove existing HVAC systems, complete.

H. Remove existing plumbing fixtures.

I. Remove existing windows.

J. Removal of existing asbestos bearing materials shall be performed by a licensed asbestos abatement contractor, and shall be under separate contract.

K. Protect existing building from weather damage.

L. Demolition of Hazardous Materials as identified below.

1.2 EXISTING CONDITIONS

A. Conduct demolition to minimize interference with adjacent building areas. Maintain protected egress and access at all times.

B. Provide, erect, and maintain temporary barriers and security devices.

PART 2 PRODUCTS

Not Used.

PART 3 EXECUTION

3.1 PREPARATION

A. Erect and maintain weatherproof closures for exterior openings and roof decks.

B. Protect existing items which are not indicated to be altered.

C. Disconnect, remove, and cap designated utility services within demolition areas.

D. Mark location of disconnected utilities. Identify and indicate capping locations on Project Record Documents.

3.2 HAZARDOUS MATERIALS

A. Regulatory Requirements
1. The contractor and all subcontractors involved in this project shall have current knowledge of the United States Asbestos Hazard Emergency Response Act of 1987.
2. The contractor and all subcontractors involved in this project shall have current knowledge of Title 8, California Code of Regulations, Section 1532.1 Construction Lead Standards.

B. Reports: Notify County immediately upon encountering any asbestos construction materials.

3.3 EXECUTION

A. Demolish in an orderly and careful manner. Protect existing supporting structural members, utility runs and landscaping. Assume existing components not specifically noted to be removed will remain. Protect to maintain original condition.

B. Except where noted otherwise, immediately remove demolished materials from site.

C. Remove materials to be re-installed or retained in manner to prevent damage.

D. Remove, store, and protect for re-installation materials and equipment hindering improvements.

E. Remove material and equipment to be retained by County with care to avoid unnecessary damage.

F. Remove and promptly dispose of contaminated, vermin infested, or dangerous materials encountered.

G. Report any encounter with asbestos bearing materials to the County immediately and stop work in the area.

H. Do not burn or bury materials on site.

I. Remove demolished materials from site as work progresses. Upon completion of work, leave areas of work in clean condition.

J. Repair areas to remain that are damaged by the Demolition.

END OF SECTION

SECTION 02 41 16

STRUCTURE DEMOLITION

PART 1 GENERAL

1.1 SUMMARY

A. This Section includes the following:
   1. Demolition and removal of buildings.
   2. Removing below-grade construction.
   3. Disconnecting, capping or sealing, and removing site utilities.

1.2 MATERIALS OWNERSHIP

A. Unless otherwise indicated, demolition waste becomes property of Contractor.

B. Refrigerant recovery will be completed separately by Owner prior to commencement of this demolition contract.

1.3 SUBMITTALS

A. Schedule of Building Demolition Activities: Indicate the following:
   1. Detailed sequence of demolition work, with starting and ending dates for each activity.
   2. Temporary interruption of utility services.
   3. Shutoff and capping of utility services.

B. Landfill Records: Indicate receipt and acceptance of any hazardous wastes by a landfill facility licensed to accept hazardous wastes.

1.4 QUALITY ASSURANCE

A. Regulatory Requirements: Comply with hauling and disposal regulations of authorities having jurisdiction.

B. Standards: Comply with ANSI A10.6 and NFPA 241.

1.5 PROJECT CONDITIONS

A. Buildings to be demolished will be vacated and their use discontinued before start of the Work.

B. Owner assumes no responsibility for buildings and structures to be demolished.
   1. Conditions existing at time of inspection for bidding purposes will be maintained by Owner as far as practical.

PART 2 PRODUCTS

2.1 REPAIR MATERIALS

A. Where available and appropriate for use, provide repair materials that are identical to existing materials.

B. Where identical materials are unavailable or cannot be used for exposed surfaces, use materials that visually match existing adjacent surfaces to the fullest extent possible.

C. Use materials whose installed performance equal or surpass that of existing materials.

PART 3 EXECUTION

3.1 EXAMINATION

A. Verify that utilities have been disconnected and capped before starting demolition operations.

B. Verify that hazardous materials have been remediated before proceeding with building demolition operations.

3.2 PREPARATION

A. Existing Utilities: Locate, identify, disconnect, and seal or cap off indicated utilities serving buildings and structures to be demolished.

1) Owner will arrange to shut off indicated utilities when requested by Contractor.
2) If removal, relocation, or abandonment of utility services will affect adjacent occupied buildings, then provide temporary utilities that bypass buildings and structures to be demolished and that maintain continuity of service to other buildings and structures.
3) Cut off pipe or conduit a minimum of 24 inches below grade. Cap, valve, or plug and seal remaining portion of pipe or conduit after bypassing according to requirements of authorities having jurisdiction.

B. Existing Utilities: Do not start demolition work until utility disconnecting and sealing have been completed and verified in writing.

C. Temporary Shoring: Provide and maintain interior and exterior shoring, bracing, or structural support to preserve stability and prevent unexpected movement or collapse of construction being demolished.

3.3 PROTECTION

A. Existing Facilities: Protect adjacent walkways, building entries, and other building facilities during demolition operations. Maintain exits from existing buildings.

B. Existing Utilities: Maintain utility services to remain and protect from damage during demolition operations.
1. Do not interrupt existing utilities serving adjacent occupied or operating facilities unless authorized in writing by Owner and authorities having jurisdiction.
2. Provide temporary services during interruptions to existing utilities, as acceptable to Owner and authorities having jurisdiction.
   a. Provide at least 72 hours' notice to occupants of affected buildings if shutdown of service is required during changeover.

C. Remove temporary barriers and protections where hazards no longer exist. Where open excavations or other hazardous conditions remain, leave temporary barriers and protections in place.

3.4 DEMOLITION, GENERAL

A. General: Demolish indicated existing buildings completely. Use methods required to complete the Work within limitations of governing regulations and as follows:
   1. Do not use cutting torches until work area is cleared of flammable materials. Maintain portable fire-suppression devices during flame-cutting operations.
   2. Maintain fire watch during and for at least two hours after flame cutting operations.
   3. Maintain adequate ventilation when using cutting torches.
   4. Locate building demolition equipment and remove debris and materials so as not to impose excessive loads on supporting walls or framing.

B. Site Access and Temporary Controls: Conduct building demolition and debris-removal operations to ensure minimum interference with roads, streets, walks, walkways, and other adjacent occupied and used facilities.
   1. Do not close or obstruct streets, walks, walkways, or other adjacent occupied or used facilities without permission from Owner and authorities having jurisdiction. Provide alternate routes around closed or obstructed traffic ways if required by authorities having jurisdiction.
   2. Use water mist and other suitable methods to limit spread of dust and dirt. Comply with governing environmental-protection regulations. Do not use water when it may damage adjacent construction or create hazardous or objectionable conditions, such as ice, flooding, and pollution.

C. Explosives: Use of explosives is not permitted.

3.5 DEMOLITION BY MECHANICAL MEANS

A. Proceed with demolition of structural framing members systematically, from higher to lower level. Complete building demolition operations above each floor or tier before disturbing supporting members on the next lower level.

B. Below-Grade Construction: Demolish foundation walls and other below-grade construction that are within footprint of new construction.
   1. Remove below-grade construction, including foundation walls, and footings, completely.

C. Existing Utilities: Demolish and remove existing utilities and below-grade utility structures.

3.6 SITE RESTORATION

A. Below-Grade Areas: Completely fill below-grade areas and voids resulting from building demolition operations with satisfactory soil materials.

B. Site Grading: Uniformly rough grade area of demolished construction to a smooth surface, free from irregular surface changes. Provide a smooth transition between adjacent existing grades and new grades.

3.7 REPAIRS

A. Promptly repair damage to adjacent buildings caused by demolition operations.

3.8 DISPOSAL OF DEMOLISHED MATERIALS

A. Remove demolition waste materials from Project site. See Division 01 Section "Construction Waste Management and Disposal" for recycling and disposal of demolition waste.

B. Remove demolition waste materials from Project site and legally dispose of them in an approved landfill acceptable to authorities having jurisdiction.
   1. Do not allow demolished materials to accumulate on-site.
   2. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.

C. Do not burn demolished materials.

3.9 CLEANING

A. Clean adjacent structures and improvements of dust, dirt, and debris caused by building demolition operations. Return adjacent areas to condition existing before building demolition operations began.

END OF SECTION

SECTION 03 05 00

COMMON WORK RESULTS FOR CONCRETE

PART 1 GENERAL

1.1 DESCRIPTION

A. This section describes the requirements for common work related to concrete including, but not limited to bonding agents, chemical floor hardeners and cold and hot weather concreting.

1.2 RELATED WORK

A. Division 1 – General Requirements

B. Division 3 - Concrete

1.3 REFERENCES

A. ACI 301 – Specifications for Structural Concrete Buildings

B. CBC Chapter 19

C. ACI 318 – Building Code Requirements for Structural Concrete

D. ACI 305 – Hot Weather Concreting

E. ACI 306 – Cold Weather Concreting

1.4 SUBMITTALS

All submittals shall be submitted under the provisions of Division 1 - General Requirements.

A. Submittal No. 03 05 00A (#) – Product Data:
   1. Manufacturer's product data and specifications with application and installation instructions for proprietary materials and items, including admixtures, bonding agents, water stops, joint systems, chemical floor hardeners, and dry shake finish materials.

1.5 QUALITY ASSURANCE

A. Perform Work in accordance with ACI 301 and ACI 318 Chapter 4.

B. Obtain materials from the same source throughout the Work.

PART 2 PRODUCTS

2.1 MATERIALS

A. Bonding Agent:
   1. Bonding Materials: Polyvinyl acetate, rewettable type. Use in areas not subject to moisture.

2. Bonding Compound: Latex, non-rewettable type.
3. Bonding Admixture: Latex, non-wettable type.
4. Structural Bonding Epoxy Adhesive: Two-component, 100-percent solids, 100-percent reactive compound suitable for use on dry or damp surfaces.
5. Patching Compound: Free-flowing, polymer-modified cementitious coating.

B. Non-metallic Light Reflective Hardener:
1. Premixed, packaged dry shake, natural aggregate hardener with cleaned and finely graded silica aggregates, color pigments, and a high-strength cementitious binder. Apply to fresh concrete slabs where indicated on the Finish Schedule. Apply in accordance with the Hardener manufacturer's recommendations. The application shall be by mechanical spreader, except in areas where machine application is impossible. Seal and cure concrete in accordance with the Hardener manufacturer's recommendations. Cover or otherwise protect areas receiving hardener from spills, dirt, debris, and abrasions after installation. Color to be selected by Architect from the manufacturer's standard palette.

PART 3 EXECUTION

3.1 PREPARATION

A. Bonding: Roughen surface of set concrete at joints, except where bonding is obtained by use of concrete bonding agent, and clean surfaces of laitance, coatings, loose particles, and foreign matter.
1. Roughen surfaces to expose bonded aggregate uniformly; leave no laitance, loose particles of aggregate, or damaged concrete at the surface.
2. Bond fresh concrete to new concrete that has set but is not fully cured, as follows:
   a. At joints between footings and walls or columns, and between walls or columns and beams or slabs they support, and elsewhere unless otherwise specified. Dampen, but do not saturate, roughen, and clean the surface of the set concrete immediately before placing fresh concrete.
   b. At joints in exposed work, at vertical joints in walls, at joints in girders, beams, supported slabs, and other structural members, and at joints designed to contain liquids, apply a commercial bonding agent or neat cement grout to roughened and cleaned surface of set concrete.
      1) Apply a commercial bonding agent in accordance with the manufacturer's printed instructions.
      2) Apply neat cement grout, consisting of equal parts of portland cement and aggregate mixed with water to a consistency of thick cream, to the dampened concrete surfaces with a stiff brush to a minimum thickness of 1/16 inch. Deposit fresh concrete before the grout has attained its initial set.
3. Bond fresh concrete to fully cured hardened concrete or existing concrete. Before depositing fresh concrete, thoroughly roughen and clean hardened surfaces.
4. Bond curbs and equipment pads to base slabs with bonding agent in accordance with the manufacturer's directions.
5. Topping Slab: Prior to placement of metallic floor topping, the base slab shall be cleaned, dampened, and bonding compound or epoxy adhesive applied. Place topping mix after the rewettable bonding compound has dried or while the polymer bonding compound or epoxy adhesive is still tacky.

B. Cold Weather Placing: Protect concrete work from damage or reduced strength caused by frost, or low temperatures, in compliance with the requirements of ACI 306 and as specified.
1. When air temperature has fallen to or is expected to fall below 40 deg. F., uniformly heat water and aggregates before mixing to obtain a concrete placement temperature of not less than 50 deg. F. and not more than 80 deg. F.

2. Verify that forms, reinforcing steel, and adjacent concrete surfaces are free of frost before placing concrete.
3. Only the specified non-corrosive non-chloride accelerator shall be used. Calcium chloride, thiocyanates, or admixtures containing more than 0.05-percent chloride ions are not permitted.

C. Hot Weather Placing: When hot weather conditions exist that would impair the quality and strength of concrete, place it in compliance with ACI 305, and as specified.
1. Cool ingredients before mixing to maintain concrete placement temperature below 90 deg. F. Mixing water may be chilled, or chopped ice may be used provided water equivalent of ice is calculated to the total amount of mixing water.
2. Cover reinforcing steel with water-soaked burlap so that steel temperature will not exceed ambient air temperature immediately before embedment in concrete.
3. Fog spray forms, reinforcing steel and subgrade just prior to placing concrete.
4. Use water reducing retarding admixture when required by high temperatures, low humidity, or other adverse placing conditions.

D. In case of rain or inclement weather, freshly poured concrete shall be protected against infiltration of external water. Placing shall be terminated against nearest construction joint bulkhead and covered at once with tarpaulins or similar waterproof protection until concrete has set.

END OF SECTION

SECTION 03 11 00

CONCRETE FORMING

PART 1 GENERAL

1.1 DESCRIPTION

A. This Section describes the requirements for providing concrete formwork, shoring and reshoring for cast-in-place concrete, and installation of items furnished by others, including anchor bolts, setting plates, bearing plates, anchorages, inserts, frames, nosings, and other items to be embedded in concrete.

B. Related Sections:
1. Division 1 – General Requirements
2. Division 3 - Concrete

1.2 SUBMITTALS

All submittals shall be submitted under the provisions of Division 1 – General Requirements.

A. Submittal No. 03 11 00A – Product Data:
1. Manufacturer's product data and installation instructions for proprietary materials, including form liners and release agents, manufactured form systems, ties, and accessories.

B. Submittal No. 03 11 00B – Shop Drawings:
1. Show general construction of forms, including jointing, special formed joints or reveals, location and pattern of form tie placement, and other items affecting exposed concrete. Include details of inserts and anchorages.

C. Submittal No. 03 11 00C – Samples: Not required.

D. Submittal No. 03 11 0D – Record of Form Removal:
1. Keep an accurate record of the dates of form removal. Keep records available on the job at all times. Furnish one copy of these records to the Architect monthly as work progresses.

1.3 QUALITY ASSURANCE

A. Allowable Tolerances: Design, construct, set, and maintain the formwork to ensure completed work meets the suggested tolerance limits specified in ACI 347.

B. Placement:
1. Before placement, check the lines and levels of erected formwork. Make corrections and adjustments to ensure the proper size and location of concrete members and the stability of forming systems.
2. During placement, check formwork and related supports to ensure that forms are not displaced, and that completed work will be within specified tolerances.

PART 2 PRODUCTS

2.1 FORM MATERIALS

A. Forms for Exposed Finish Concrete: Plywood, metal, metal framed, plywood faced, or other panel-type materials provided as cast surfaces
   1. Furnish in the largest sizes to minimize the number of joints and conform to the joint system shown on drawings.
   2. Provide form material with sufficient thickness to withstand the pressure of placed concrete without bow or deflection beyond allowable tolerances.
   3. Plywood: APA grade B-B Plyform Class 1, not less than 5/8 inch thick; solid one side, sound undamaged sheets with straight edges.

B. Earth Forms: Unless otherwise indicated or required, concrete for footings may be placed directly against vertical excavated surfaces, provided the material will stand without caving, that minimum reinforcing steel clearances indicated are maintained, and suitable provisions are taken to prevent raveling of top edges or sloughing of loose material from walls of the excavation. Sides of excavation shall be made with a neat cut, and the width made as indicated. Concrete, which is exposed to view on the exterior, shall be formed to a minimum depth of 6 inches below the finished grade.

C. Lumber: Douglas Fir species; No. 1 or No. 2 grade with grade stamp clearly visible

D. Forms for Textured Finish Concrete: Special forming materials to produce surfaces with face design, arrangement, and configuration shown or required to meet Architect's control sample. Provide solid backing and form supports to ensure the stability of textured form liners.

E. Corrugated Steel Forms: Fabricate of galvanized steel sheets. Metal gauge not less than 20 gauge unless heavier gauge required, or as indicated.

F. Cylindrical Forms:
   1. Heavy glass fiber reinforced plastic or galvanized steel sheets.
   2. Butt sections together, with bolted or keyed joints.
   3. Finish interior joints of forms smooth, so there is no visible seam on finished concrete surfaces.

G. Form Ties: Factory fabricated, adjustable length cone type, removable or snap-off metal form ties, designed to prevent deflection and to prevent spalling concrete surfaces upon removal.
   1. Unless otherwise shown, provide ties so that portions remaining within the concrete after removal of exterior parts are 1 inch from the outer concrete surface.
   2. Unless otherwise indicated, provide form ties, which will leave a hole not larger than 1-inch diameter in the concrete surface.
   3. Form ties fabricated on the project site, and wire ties are not acceptable.

H. Form Release Agent: Commercial formulation release agent that will not bond with, stain, nor adversely affect concrete surfaces; will not impair subsequent treatment of concrete surfaces requiring bond or adhesion, nor impede wetting of surfaces to be cured with water or curing compounds. The form release agent shall be VOC compliant.

I. Inserts: Metal inserts for the anchorage of materials or equipment to concrete construction, not supplied by other trades and required for work.
   1. Adjustable wedge inserts of malleable cast iron, complete with bolts, nuts, and washers; 3/4 inches bolt size unless otherwise indicated.

2. Threaded inserts of malleable cast iron, furnished complete with full depth bolts; 3/4 inch bolt size, unless otherwise indicated.
3. Sheet metal reglets formed of the same type and gauge as flashing metal are to be built into reglets unless otherwise indicated. Fill the reglet or cover the face opening to prevent intrusion of concrete or debris.

J. Fillets for chamfered corners: wood strips ¾ inch by ¾ inch; maximum possible lengths.

2.2 DESIGN OF FORMWORK

A. Design, erect, support, brace and maintain formwork so that it will safely support vertical and lateral loads until such loads can be supported by the concrete structure.
1. Carry vertical and lateral loads to the ground by formwork system and in-place construction that has attained adequate strength.
2. Design forms and falsework to include assumed values of live load, dead load, the weight of moving equipment operated on formwork, ambient temperature, foundation pressures, stresses, lateral stability, and other factors pertinent to the safety of the structure during construction.
3. Design formwork to be removable without impact, shock, or damage to cast-in-place concrete surfaces and adjacent materials.

B. Fabricate formwork to prevent leakage of cement paste during concrete placement. Solidly butt joints and provide backup material as required to prevent leakage and fins.

PART 3 EXECUTION

3.1 FORM CONSTRUCTION

A. General:
1. Construct forms to sizes, shapes, lines, and dimensions shown and required to obtain the accurate location, grades, level, and plumb work. Construct and erect forms in accordance with ACI 301 and ACI 347.
2. Provide for openings, reglets, chamfers, blocking, screeds, bulkheads, anchorages and inserts, and other features required.
3. Select materials to obtain the required finishes.

B. Fabricate forms for easy removal without hammering or prying against concrete surfaces.
1. Provide crush plates or wrecking plates where stripping may damage cast concrete surfaces.
2. Provide top forms for inclined surfaces where the slope is too steep to place concrete.
3. Kerf wood inserts for forming keyways, reglets, and recesses, to prevent swelling and allow easy removal.

C. Provide temporary openings where the interior area of formwork is inaccessible for cleanout, inspection before concrete placement, and placement of concrete.
1. Brace temporary closures and set them tightly to forms to prevent loss of concrete mortar.
2. Locate temporary openings on forms in as inconspicuous a location as possible.
3. Form intersecting planes to provide true, clean-cut corners, with edge grain of plywood not exposed as a form for concrete.

D. Falsework: Erect falsework and support, brace, and maintain to safely support loads applied until such loads can be supported by in-place concrete structures.

E. Provide shores and struts with positive means of adjustment capable of taking up formwork settlement during concrete placing, using wedges or jacks or a combination thereof. Provide trussed supports when adequate foundations for shores and struts cannot be secured.

F. Support form-facing materials with structural members spaced to prevent deflection.
1. Provide camber in formwork as required for anticipated deflections due to the weight and pressure of fresh concrete and construction loads for long-span members without intermediate supports.
2. Inspect falsework and formwork during and after concrete placement to determine abnormal deflection or signs of failure; make necessary adjustments to produce work of the required dimension.

G. Forms for Exposed Concrete:
1. Drill forms to suit form ties used and to prevent leakage of concrete mortar around tie holes. Arrange form ties in a symmetrical and uniform pattern. Do not splinter forms by driving ties through improperly prepared holes.
2. Do not use metal cover plates for patching holes or defects in forms.
3. Provide sharp, clean corners at intersecting planes without visible edges or offsets. Back joints with extra studs or girts to maintain true, square intersections.
4. Use extra studs, walers, and bracing to prevent bowing of forms between studs.
5. Assemble forms so they may be readily removed without damage to exposed concrete surfaces.
6. Form molding shapes, recesses, and projections with smooth finish materials, and install them in forms with sealed joints to prevent displacement.

H. Corner Treatment: Form exposed corners of beams and columns to produce square, smooth, solid, unbroken lines, except as otherwise indicated.
1. Form chamfers with 3/4 inch x 3/4 inch strips, unless otherwise indicated, accurately formed and surfaced to produce uniformly straight lines and tight edge joints. Extend terminal edges to the required limit and miter chamfer at changes in direction.
2. Unexposed corners may be formed either square or chamfered.

I. Control joints are specified in Section 03 30 00, "Cast In Place Concrete."

J. Provisions for Other Work:
1. Provide openings in formwork to accommodate the work of other Sections, including those under a separate contract (if any).
2. Size and location of openings, recesses, and chases are the responsibility of the Section requiring such items.
3. Accurately place and securely support items to be built into forms.

K. Cleaning and Tightening: Thoroughly clean forms and adjacent surfaces. Remove chips, wood, sawdust, dirt, and other debris just before the concrete is placed.

3.2 FORM COATINGS

A. Coat the form contact surfaces with a form release agent before reinforcement is placed.
1. Do not allow excess material to accumulate in forms or to come into contact with reinforcement or surfaces that will be bonded to fresh concrete.
2. Apply in compliance with the manufacturer's instructions.

B. Coat steel forms with non-staining, rust preventative release agent or otherwise protect against rusting. Rust-stained steel formwork is not acceptable.

3.3 INSTALLATION OF EMBEDDED ITEMS

A. General:
1. Set and built into work, anchorage devices, anchor bolts, and other embedded items attached to, or supported by, cast-in-place concrete.
2. Use setting drawings, diagrams, templates, instructions, and directions furnished by suppliers of items to be embedded or attached.

B. Edge Forms and Screed Strips:
1. Set edge forms or bulkheads and intermediate screed strips for slabs to obtain required elevations and contours.
2. Provide and secure units to support types of screeds required.

3.4 REMOVAL OF FORMS

A. General:
1. Formwork not supporting concrete, such as sides of beams, walls, columns, and similar items, may be removed after curing at not less than 50 deg. F for 24 hours after placing concrete, provided the concrete is sufficiently hard not to be damaged by form removal operations and curing and protection operations are maintained.
2. Formwork supporting the weight of concrete, such as beam, slab, or joist soffits, and other structural elements may not be removed until the concrete has attained seventy-five percent (75%) of the specified minimum 28-day compressive strength.
3. Determine the potential compressive strength of in-place concrete by testing field-cured specimens representative of concrete location or members, as specified in Section 03 30 00.
4. Form-facing material may be removed 4 days after placement only if shores and other vertical supports have been arranged to permit removal without loosening or disturbing shores and supports.

3.5 REUSE OF FORMS

A. Clean and repair surfaces of forms to be reused in work.
1. Split, frayed, delaminated, or otherwise damaged form-facing material will not be acceptable.
2. Apply new form release agent material to concrete contact surfaces as specified for new formwork.

B. When forms are extended for successive concrete placement, thoroughly clean surfaces, remove fins and laitance, and tighten forms to close joints.
1. Align and secure joints to avoid offsets.
2. Do not use "patched" forms for exposed concrete surfaces, except as acceptable to Architect.

END OF SECTION

SECTION 03 15 00

CONCRETE ACCESSORIES

PART 1 GENERAL

1.1 DESCRIPTION

A. This Section describes the requirements for providing accessories for concrete, including drilled-in anchors, safety treads, and water stops.

1.2 RELATED WORK

A. Division 1 – General Requirements

B. Division 3 - Concrete

1.3 REFERENCES

A. ASTM A36 – Structural Steel.

B. ASTM A193-B7 – High Strength Structural Steel.

C. ASTM A307 – Carbon Steel Bolts and Studs.

D. ASTM A615 – Deformed and Plan Billet-Steel Bars for Concrete Reinforcement.

E. ASTM B633 – Electrodeposited Coatings of Zinc on Iron and Steel.

F. ASTM B695 – Coatings of Zinc Mechanically Deposited on Iron and Steel.

G. ASTM C881 – Epoxy-Resin-Based Bonding Systems for Concrete.

H. ASTM E488 – Strength of Anchors in Concrete and Masonry Elements.

I. ASTM E1512 – Testing Bond Performance of Adhesive-Bonded Anchors.

J. ASTM F593 – Stainless Steel Bolts, Hex Cap Screws, and Studs.

K. ACI 318 – Building Code Requirements for Structural Concrete.

L. ACI 355.2 – Standard for Evaluating the Performance of Post-Installed Mechanical Anchors in Concrete.

M. ACI 355.4 – Qualification of Post-Installed Adhesive Anchors in Concrete.

N. ICC AC01 – Acceptance Criteria for Expansion Anchors in Concrete and Masonry Elements.

O. ICC AC58 – Acceptance Criteria for Adhesive Anchors in Masonry Elements.

P. ICC AC60 – Acceptance Criteria for Unreinforced Masonry Anchors.

Q. ICC AC70 – Acceptance Criteria for Powder Driver Fasteners in Concrete, Steel, and Masonry Elements.

R. ICC AC106 – Acceptance Criteria for Predrilled Fasteners (Screw Anchors) in Concrete or Masonry.

S. ICC AC193 – Acceptance Criteria for Mechanical Anchors in Concrete Elements.

T. ICC AC308 – Acceptance Criteria for Post-installed Adhesive Anchors in Concrete Elements.

U. Federal Specifications A-A-1922A, A-A-1923A, A-A-55614 for Expansion and Shield-Type Anchors.

1.4 SUBMITTALS

All submittals shall be made under Division 1 – General Requirements provisions.

1.5 QUALITY ASSURANCE

A. Perform work in accordance with the California Building Code

B. Obtain materials from the same source throughout the work.

C. Anchors should be listed as ICC or IAPMO approved for the material being installed in.

1.6 DELIVERY, STORAGE, AND HANDLING

A. Deliver materials to the site in the manufacturer's packaging, undamaged and with installation instructions.

B. Store materials to prevent damage or deterioration.

PART 2 PRODUCTS

2.1 MATERIALS

A. Waterstops: Rubber flat, dumbbell type, or center bulb type at construction joints and other joints where indicated, size to suit joints.

B. Safety Treads at stairs: Provide Wooster Products Inc. extruded aluminum base with abrasive filler safety treads: Type WP24A Spectra Safety Treads at concrete-filled metal pan stair treads and Type WP231BF Supergrit Safety Treads at cast-in-place concrete stairs.

C. Drilled-In Anchors: Acceptable manufacturers for the following products include, but are not limited to, Simpson Anchor Systems, Hilti, and Powers. Verify with the manufacturer's installation instructions and specifications for more information, including hollow substrate requirements, moisture of concrete, hole size, and type of bit used to drill holes.
   1. Expansion Anchors:
      a. Cracked Concrete Wedge Anchors: Anchors shall be designed in accordance with ACI 318 Chapter 17, which requires anchors to be evaluated per ACI 355.2. The anchors shall also be tested in accordance with AC 193 for all mandatory and optional tests, specifically seismic and wind testing.
      b. Wedge Anchors: Anchors shall meet the physical requirements of Federal

Specification A-A-1923A, Type 4. Anchors shall have an ICC or IAPMO evaluation report and be tested per AC 01 for seismic and wind loading, combined shear and tension loads, and critical and minimum edge distance. Anchor materials include carbon steel (zinc plated or mechanically galvanized), Type 304 or 316 stainless steel complying with ASTM A493, or Type 303 stainless free-machine steel complying with ASTM A582.

c. Sleeve Anchors: Anchors shall meet the physical requirements of Federal Specification A-A-1922A. Anchors shall have an ICC or IAPMO evaluation report and be tested per AC 01 for static loading and critical and minimum edge distance and spacing. Anchor materials include carbon steel with an electroplated zinc finish and Type 304 stainless steel complying with ASTM A493.

d. Flush-Mount, Internally Threaded Shell Anchors: Anchors shall meet the physical requirements of Federal Specification A-A-55614, Type I. Anchors shall have an ICC or IAPMO evaluation report, and be tested per AC 01 for seismic and wind loading, combined shear and tension loads, and critical and minimum edge distance and spacing. Anchor materials include carbon steel with an electroplated zinc finish, Type 316 stainless steel complying with ASTM A493, or Type 303 stainless free-machine steel complying with ASTM A582.

2. Adhesive Anchors: Adhesive anchors shall consist of an insert and an adhesive formula. Inserts shall meet the requirements of ASTM A307, A36, A193-B7, or F1554 for threaded rods or ASTM A615 or A706 for reinforcing steel. For exterior conditions, the threaded insert shall be galvanized per ASTM A153 or be a 300 series stainless steel with nuts and washers of the same material. Use an adhesive material meeting one of the following criteria.
   a. Epoxy Adhesives: Adhesives shall be a cartridge-type, two-component, solid epoxy-based system dispensed and mixed through a static mixing nozzle supplied by the manufacturer. Anchors shall meet the minimum requirements of ASTM C881, have an ICC or IAPMO evaluation report, and be tested per AC 308 for seismic and wind loading, long-term creep at elevated temperatures, static loading at elevated temperatures, damp and water-filled holes, freeze-thaw conditions, and critical and minimum edge distance and spacing. Installation temperatures shall be verified with the manufacturer's instructions.
   b. Acrylics Adhesives: Adhesive shall be a cartridge type, two-component, acrylic-based system dispensed and mixed through a static mixing nozzle supplied by the manufacturer. Anchors shall meet the minimum requirements of ASTM C881, have an ICC or IAPMO evaluation report, and be tested per AC 308 for seismic and wind loading, long-term creep at elevated temperatures, static loading at elevated temperatures, damp and water-filled holes, freeze-thaw conditions, and critical and minimum edge distance and spacing. Installation temperatures shall be verified with the manufacturer's instructions.
   c. Encapsulated Adhesives: Capsule shall be a two-component, vinylester-based adhesive capsule-within-a-capsule system supplied in a manufacturer's standard packaging. Capsule adhesive shall be tested per AC 308 for a long-term creep at elevated temperatures and critical and minimum edge distance and spacing. Installation temperatures shall be verified with the manufacturer's instructions.
3. Concrete Screw Anchors:
   a. Self-Tapping Concrete Screw Anchors: Anchors shall have 360-degree contact with the concrete surface and shall not require oversized or undersized holes for installation. Fastener material shall be steel complying with AISI 10B21 or 15B21, heat-treated and zinc-plated, or mechanically galvanized. Anchors shall have an ICC or IAPMO report and be tested in accordance with AC 106 for static tension, shear loading, and critical and minimum edge distance and spacing.
4. Powder Actuated Fasteners:
   a. Fasteners shall be of drive pin and threaded stud types and be manufactured from AISI 1060 to 1065 steel with an electroplated zinc finish. The minimum yield

strength shall be 90,000 psi.

b. Fasteners shall not be used where spalling of the concrete will occur. If spalling does occur, patch as required per Section 03 01 00.

PART 3 EXECUTION

3.1 INSTALLATION

A. Water Stops: Provide water stops in construction joints as indicated.
1. Install water stops to form a continuous diaphragm in each joint.
2. Make provisions to support and protect water stops during the progress of work.
3. Fabricate field joints in water stops per the manufacturer's printed instructions.

B. Safety Treads at stairs:
1. Install all safety treads per the manufacturer's instructions with the appropriate tools in the correct locations.

C. Anchors:
1. Install all anchors per the manufacturer's instructions with the appropriate tools.
2. Where holes are drilled for anchors, holes shall be accurately and squarely drilled and cleaned per the manufacturer's instructions.
3. The contractor shall arrange for a manufacturer's field representative to provide installation training for all products to be used before the commencement of work. Only trained installers shall perform post-installed anchor installation. A record of training shall be kept on-site and made available to the EOR/ IOR as requested.
4. Adhesive anchors installed in horizontal to vertical overhead orientation to support sustained tension loads shall be done by a certified adhesive anchor installer (AAI) as certified through ACI/CRSI (ACI 318 Chapter 17). Proof of current certification kept on site and made available to the EOR/ IOR as requested.
5. Adhesive anchors must be installed in concrete aged a minimum of 21 days (ACI 318 Chapter 17). For installations sooner than 21 days, consult the adhesive manufacturer.

3.2 FIELD QUALITY CONTROL

A. Load test 100% of all anchors used in a structural condition (i.e., anchors or holdown bolts). See General Structural Note's sheet for load test values.

END OF SECTION

SECTION 03 15 16

CONCRETE CONSTRUCTION JOINTS

PART 1 GENERAL

1.1 WORK INCLUDED

A. Forming integral contraction and control joints in concrete.

B. Visually concealing expansion joints in concrete.

1.2 WORK FURNISHED BUT INSTALLED UNDER OTHER SECTIONS

A. Furnish only integral joint fillers; see Section 03 11 13 for installation.

1.3 RELATED WORK

A. Division 1 – General Requirements.

B. Division 3 - Concrete.

C. Division 7 – Thermal and Moisture Protection.

1.4 REFERENCES

A. ASTM D994 - Preformed Expansion Joint Filler for Concrete (Bituminous Type).

B. ASTM D1751 – Pre-formed Expansion Joint Fillers for Concrete Paving and Structural Construction.

1.5 SUBMITTALS

All submittals shall be submitted under Division 1 – General Requirements provisions.

A. Submittal No. 03 15 10A – Product Data: Not required.

B. Submittal No. 03 15 10B – Shop Drawings: Not required.

C. Submittal No. 03 15 10C – Samples for Verification:
1. Provide 24-inch long contraction and control joint samples under provisions of Section 01 33 00.

D. Submittal No. 03 15 10D – Manufacturer's Installation Instructions:
1. Submit the manufacturer's installation instructions.

E. Submittal No. 03 15 10E (#) – Joint Layouts:
1. Submit the proposed construction and control joint layout to Architect seven (7) days before forming concrete.

PART 2 PRODUCTS

2.1 ACCEPTABLE MANUFACTURERS - INTEGRAL JOINT MATERIALS

A. Burke

B. Substitutions: Under provisions of Division 1 – General Requirements.

2.2 INTEGRAL JOINT MATERIALS

A. Formed Construction Joints: Minimum 26 gage thick galvanized steel; tongue and groove type profile, with removable top strip exposing sealant trough; knockout holes at 6 inches on center to receive doweling; with anchors.

B. Joint Filler (Fiberboard): ANSI/ASTM D994, bituminous impregnated fiberboard; of sizes detailed.

2.3 SEALANTS

A. Sealant and Primer: Specified in Section 07 92 00.

PART 3 EXECUTION

3.1 INSTALLATION

A. Construction Joints: Locate and install construction joints as indicated or if not indicated so as not to impair the strength and appearance of the structure, as approved by Architect.
   1. Provide keyways at least 1 1/2 inches deep in construction joints in walls and slabs.
   2. Place construction joints perpendicular to the main reinforcement. Continue reinforcement across construction joints.

B. Waterstops: Provide water stops in construction joints as indicated.
   1. Install water stops to form a continuous diaphragm in each joint.
   2. Make provisions to support and protect water stops during the progress of work.
   3. Fabricate field joints in water stops per the manufacturer's printed instructions.

C. Isolation Joints in Slabs on Grade: Provide at contact points between slabs on grade and columns.

D. Control Joints in Slabs on Grade: Provide control joints in slabs on grade to form panels or patterns as indicated. Use inserts 1/8 to 1/4 inch wide x 1/4 of slab depth unless otherwise indicated.
   1. Form control joints by inserting pre-molded plastic, hardboard, or fiberboard strip into fresh concrete until the top surface of the strip is flush with the slab surface. Tool slab edges round on each side of the insert.
   2. After the concrete has cured, remove the inserts and clean the groove of loose debris.
   3. Control joints may be produced by saw cuts 1 inch deep, using powered cutters immediately after the concrete has cured sufficiently to carry the machine weight.
   4. Unless otherwise indicated, joint spacing in slabs on grade shall be 24 to 36 times slab thickness.

E. Epoxy Joint Filler: Interior joints in areas receiving a metallic or mineral aggregate hardener shall be filled with specified epoxy filler. The joint filler shall be mixed and installed per the manufacturer's instructions. Joints shall not be filled until at least 90-days after slab placement.

F. Locate the fiberboard concrete control joint where indicated on the Drawings.

G. Place formed construction joints in the floor slab pattern placement sequence. Set the top screed to the required elevations. Secure to resist movement of wet concrete.

H. Install joint fillers and sealants per the manufacturer's instructions.

I. Apply sealants per Section 07 92 00.

END OF SECTION

SECTION 03 21 00

REINFORCEMENT BARS

PART 1 GENERAL

1.1 DESCRIPTION

A. This Section describes the requirements for providing concrete reinforcement for:
   1. Reinforcing steel bars, welded steel wire fabric for cast-in-place concrete
   2. Support chairs, bolsters, and bar supports for supporting reinforcement
   3. Drilled piers: Installation of reinforcement is specified in Division 31 – Earthwork.

1.2 RELATED WORK

A. Division 1 – General Requirements

B. Division 3 - Concrete

1.3 REFERENCES

A. ACI 318 – Specifications for Structural Concrete

B. ACI 315 – Details and Detailing of Concrete Reinforcement

C. ASTM A185 – Welded Steel Wire Fabric for Concrete Reinforcement

D. AWS D1.4 – Structural Welding Code Reinforcing Steel

E. ASTM A615 – Deformed and Plain Billet-Steel Bars for Concrete Reinforcement

F. CBC, Chapter 19

G. CRSI Manual of Standard Practice

H. ASTM A706 – Low Alloy Deformed and Plain Bars for Concrete Reinforcement.

1.4 SUBMITTALS

All submittals shall be submitted under Division 1 - General Requirements provisions.

A. Submittal No. 03 21 00A (#) - Product Data:
   1. Manufacturer's product data, specifications, and installation instructions for proprietary materials and accessories

B. Submittal No. 03 21 00B (#) – Shop Drawings:
   1. Comply with ACI 315
   2. Indicate sizes, spacing, locations, and quantities of reinforcing steel, bending and cutting schedules, splice locations, stirrup and tie spacing, and supporting and spacing devices.

C. Submittal No. 03 21 00C (#) - Samples: Not required.

D. Submittal No. 03 21 00D (#) - Mill Certificates:
   1. Steel producer's certificates of mill analysis, tensile and bend tests for reinforcing steel.

1.5 QUALITY ASSURANCE

A. Reinforcement work shall comply with ACI 318 and ACI 315.

B. Welding procedures, welding operators, and welders shall be qualified in accordance with AWS D1.4. Welders whose work fails to pass inspection shall be re-qualified before proceeding with further welding.

C. Test of Reinforcing Bars: Testing may be waived per CBC 1909.2.4, provided that certified mill test reports are provided for each shipment of reinforcement. If no reports are provided, testing of bars will be required.

1.6 DELIVERY, STORAGE, AND HANDLING

A. Deliver reinforcement to the Project site bundled, tagged, and marked. Use metal tags indicating bar size, lengths, and other information corresponding to markings shown on shop drawings.

B. Store materials to prevent damage and accumulation of dirt or excessive rust.

PART 2 PRODUCTS

2.1 MATERIALS

A. Reinforcing Bars: ASTM A615, deformed, Grade 60

B. Bars for Welded Splices: ASTM A706, low alloy steel

C. Steel Wire: ASTM A82-02; 16 gauge minimum

D. Deformed Wire: ASTM A496

E. Welded Smooth Wire Fabric: ASTM A185

F. Supports for Reinforcement: Bolsters, chairs, spacers, and other devices for spacing, supporting, and fastening reinforcement in place
   1. Use wire bar type supports complying with CRSI recommendations unless otherwise indicated. Do not use wood, brick, and other unacceptable materials.
   2. Use supports with sand plates or horizontal runners where base material will not support chair legs for slabs on grade.
   3. For exposed-to-view concrete surfaces, where legs of supports are in contact with forms, provide supports with:
      a. Plastic-protected legs (CRSI, Class 1)
      b. Stainless steel protected legs (CRSI, Class 2)
      c. Either plastic-protected or stainless steel-protected legs, at the Contractor's option.

2.2 FABRICATION

A. General:
   1. Fabricate reinforcing bars to conform to required shapes and dimensions, with fabrication tolerances complying with ACI 315 and CRSI "Manual of Standard Practice."

2. Do not re-bend or straighten reinforcing.
3. Unacceptable Materials: Reinforcement with one of the following defects will not be permitted in the work:
   a. Bar lengths, depths, and bends exceeding CRSI fabrication tolerances
   b. Bends or kinks not indicated
   c. Bars with a reduced cross-section

2.3 SOURCE QUALITY CONTROL

A. The Owner's Testing Laboratory will collect mill test reports for reinforcement.

PART 3 EXECUTION

3.1 INSTALLATION

A. Comply with referenced codes and standards.

B. Clean the reinforcement to remove loose rust and mill scale, earth, and other materials that reduce or destroy the bond with concrete.

C. Accurately position, support, and secure reinforcement against displacement by formwork, construction, or concrete placement operations. As required, locate and support reinforcing by metal chairs, runners, bolsters, spacers, and hangers.

D. Place reinforcement to obtain minimum coverage for concrete protection.

E. Ensure bar spacing meets the requirements of ACI 318, except that the clear distance between bars shall be 1-1/2-inches minimum.

F. Arrange, space, and securely tie bars and bar supports with 16 gauge wire to hold reinforcement in position during concrete placement operations. Set wire ties so twisted ends are directed away from exposed concrete surfaces.

G. Install welded wire fabric in lengths as long as possible.
   1. Lap the adjoining pieces at least one full mesh, 12" minimum, and lace splices with 16 gauge wire.
   2. Do not lap pieces midway between supporting beams or directly over beams of continuous structures.
   3. Offset end laps in adjacent widths.

H. Provide sufficient numbers of supports of strength to carry reinforcing.
   1. Do not place reinforcing bars more than 2-inches beyond the last leg of continuous bar supports.
   2. Do not use supports as bases for runways for concrete conveying equipment and similar construction loads.

I. Splices: Splice bars by lapping ends and tightly wire tying. Comply with the requirements of ACI 318 for the minimum lap of spliced bars.

J. Welding:
   1. Comply with the requirements of AWS D1.4 for field welding.
   2. Before field welding, determine the weldability of reinforcing bars by laboratory chemical analysis of steel.
   3. Only steel conforming to chemical requirements specified in AWS D12.1 may be welded.

4. Inspection and Test of Welds: All inspections and testing of welds shall be conducted per the General Structural Notes, by the Building Official, and the CBC.

K. The Architect shall be notified 48 hours before pouring concrete for form and steel placement inspection.

END OF SECTION

SECTION 03 30 00

CAST-IN-PLACE CONCRETE

PART 1 GENERAL

1.1 DESCRIPTION

A. This Section describes the requirements for providing cast-in-place concrete.

1.2 RELATED WORK

A. Division 1 – General Requirements

B. Division 3 - Concrete

1.3 REFERENCES

A. ACI 301 – Specifications for Structural Concrete Buildings

B. ASTM C33 – Concrete Aggregates

C. ASTM C94 – Specifications for Ready-Mixed Concrete

D. ASTM C150 – Portland Cement

E. CBC Chapter 19

F. ASTM C309 – Liquid Membrane – forming compounds for curing concrete

G. ACI 614 – Recommended Practice for Measuring, Mixing, and Placing Concrete

H. ASTM C31 – Making and Curing Concrete Test Specimens in the Field

I. ASTM C39 – Test Method for Compressive Strength of Cylindrical Concrete Specimens

J. ACI 318 – Building Code Requirements for Structural Concrete

K. ACI 305 – Hot Weather Concreting

L. ACI 306 – Cold Weather Concreting

1.4 SUBMITTALS

All submittals shall be submitted under Division 1 – General Requirements provisions.

A. Submittal No. 03 30 00A (#) – Mix Designs:
   1. Provide a mix design for each class of concrete specified.

B. Submittal No. 03 30 00B (#) – Laboratory Test Reports:
   1. Laboratory test reports for concrete.

C. Submittal No. 03 30 00C (#) – Material Certificates:
   1. Furnish materials certificates instead of laboratory test reports when permitted by the Architect. Material producers and Contractors certifying that each material item complies with or exceeds specified requirements should sign material certificates.

D. Submittal No. 03 30 00D (#) – Placement Schedule:
   1. Prepare a placement schedule and submit it to Architect for review before the start of work.

E. Submittal No. 03 30 00E (#) – Delivery Tickets:
   1. Furnish copies of delivery tickets for each load of concrete delivered to the site to the Project Inspector. Provide the information specified.

1.5 QUALITY ASSURANCE

A. Perform Work per ACI 301 and the California Building Code

B. Obtain materials from the same source throughout the Work.

C. Concrete Testing:
   1. Owner shall employ a testing laboratory experienced in design and testing concrete materials and mixes to perform material evaluation tests.
   2. As directed by Architect, materials and installed work may require testing and retesting during work progress.
      a. Allow access to material stockpiles and facilities.
      b. Owner shall pay for testing. Retesting concrete that replaces previously rejected concrete and core testing required to establish the adequacy of in-place concrete shall be done at the Contractor's expense.
      c. All tests as required by ACI 318 Chapter 26 and as outlined in the General Structural Notes of the construction drawing set, by the Building Official and the CBC.

D. Colored Concrete Mock-up
   1. In consultation with the Owner, select a small isolated area of the slab, such as an electrical closet) for mock-up.
   2. Apply colored surface hardener in the mock-up area using the same equipment and installation procedure planned for the balance of the Project.
   3. If the Architect accepts, the mock-up may be incorporated into the work and become the production standard for the balance of the Project.

PART 2 PRODUCTS

2.1 CONCRETE MATERIALS

A. Portland Cement: ASTM C150, Type II gray color unless otherwise approved. Use only one brand of cement for each required type throughout Project unless otherwise approved by Architect.

B. Normal Weight Aggregates: ASTM C33.

C. Water: Clean, fresh, and not detrimental to concrete.

D. Admixtures: Use in compliance with the manufacturer's printed instructions. Do not use admixtures that have not been incorporated and tested in accepted mixes unless approved

by Architect.

1. Water Reducing Admixture: Conforming with ASTM C494.
2. Water Reducing, Retarding Admixture: ASTM C494.
3. Mid Range Water Reducing Admixture: ASTM C494, Type A.
4. High-Range Water Reducing Admixture: ASTM C494, Type F or G.
5. Air Entraining Admixture: ASTM C260.
6. Non-Corrosive, Non-Chloride Accelerator: ASTM C494, Type C or E.
7. Prohibited Admixtures: Calcium chloride, thiocyanates, or admixtures containing more than 0.05-percent chloride ions are not permitted.

2.2 PROPORTIONING AND DESIGN OF MIXES

A. Where the concrete production facility can establish the uniformity of its production for concrete of similar strength and materials based on recent test data, the average strength used as a basis for determining mix design proportions shall exceed the specified design strength by the requirements of ACI 318 or ACI 301

B. When a concrete production facility does not have field test records for calculation of standard deviation, the required average strength used as the basis for determining mix design proportions shall be at least 1000 psi greater than the specified concrete strength of less than 3000 psi concrete and 1200 psi greater than the specified compressive strength of 3000 psi or greater concrete.

C. Mix design submission shall be accompanied by complete standard deviation analysis or trial mixture test data.

D. Submit written reports to the Architect of each proposed mix for each type of concrete at least 15 days before the start of work. Do not begin concrete production until mixes have been reviewed and accepted.

E. Admixtures:
1. Concrete shall contain the specified water-reducing or water-reducing retarding admixture and/or high-range water-reducing admixture. Concrete required to be air-entrained shall contain an approved air-retraining admixture. Pumped concrete, concrete for industrial slabs, fiber concrete, architectural concrete, concrete required to be watertight, and concrete with a water-cement ratio below 0.50 shall contain the specified high-range water-reducing admixture.
2. Use air-entraining admixture in exterior concrete unless otherwise indicated. Add at the manufacturer's prescribed rate to produce concrete at the point of placement with the specified air content.

F. Concrete Types: Concrete Strengths (all normal weight)

LOCATION	28-DAY COMPRESSIVE STRENGTH (f'c)	MAX WATER CEMENT RATIO	AIR CONTENT
Footings, walls, drilled piers, grade beams, retaining walls, & other below grade concrete.	3000 psi	.50	0-2%
Exterior slabs on grade	2500 psi	.50	5-6%
Interior slabs on grade	2500 psi	.50	0-2%
Fill on metal deck	3000 psi	.50	0-2%

G. Slump Limits: Concrete containing the high-range water-reducing admixture shall have a maximum slump of 9-inches unless approved by the Architect. The concrete shall arrive at the Project site at a slump of 2- to 3-inches, be verified, then the high-range water-reducing admixture added to increase the slump to the approved level. All other concrete shall have a

maximum slump of 4 inches for slabs and 5 inches for other members unless concrete contains a mid-range water-reducing admixture.

H. Chloride ion content of aggregates of constituents shall be tested by the laboratory when directed by the Architect. The total chloride ion content of the mix, including all constituents, shall not exceed 0.06-percent, or 0.10-percent, or 0.15-percent chloride ions by weight of cement.

2.3 SOURCE QUALITY CONTROL

A. The Owner's Testing Laboratory will provide source quality control as outlined in the General Structural Notes of the construction drawing set.

PART 3 EXECUTION

3.1 PREPARATION

A. Pre-placement Inspection:
1. Before placing concrete, inspect formwork, reinforcing steel, and items to be embedded or cast in as outlined in the General Structural Notes of the construction drawing set.
2. Moisten wood forms immediately before placing concrete where form coatings are not used.
3. Soil at the bottom of foundation systems is subject to testing for soil-bearing value by the testing laboratory as specified in Section 31 00 00, "Earthwork." Place concrete immediately after approval of excavations.
4. Coordinate the installation of joint materials and moisture barriers with the placement of forms and reinforcing steel.

B. Moisture Barrier Material: Where concrete slabs are indicated to be placed over moisture barrier; spread moisture barrier over subbase with edges and ends lapped 6 inches and sealed.

3.2 CONCRETE MIXING

A. Measurement: Materials for concrete shall be measured by weighing the aggregates and cement using suitable equipment designed and constructed for this purpose. Each size of aggregate and the cement shall be weighed separately. The accuracy of measuring devices shall be such that quantities are measured to within the following percentages of the desired amount: 1 percent for cement and water, 2 percent for aggregates, and 3 percent for admixtures. Mixing water and admixtures shall be measured by volume.

B. Mixing: All concrete shall be transit mixed. Deposit the concrete into the final position within one hour of the introduction of mixing water.

3.3 CONCRETE PLACEMENT

A. Notify the Architect a minimum of 48 hours before the commencement of concreting procedures.

B. Placing Record: Record time and date of casting concrete in building units; maintain record open to inspection by the Architect.

C. General: Place concrete in compliance with ACI 301, ACI 614, and ACI 318.
1. Deposit concrete continuously or in layers so that concrete will not be placed on

concrete that has hardened sufficiently to cause seams or planes of weakness. Provide construction joints as specified if a section cannot be placed continuously. Deposit concrete as nearly as possible to its final location to avoid segregation.

2. Concrete shall not be placed until the Architect inspects and approves reinforcement, pipes, conduits, or other set-in items. Concrete shall not be placed on soft or water-soaked ground, in water, on frozen ground, or surfaces that are covered by frost. Wood forms shall be thoroughly wetted before concrete is placed.
3. Screed concrete to receive other construction to the proper level to avoid excessive skimming or grouting.
4. Do not use concrete that becomes non-plastic and unworkable, does not meet required quality control limits, or has been contaminated by foreign materials.
5. Do not re-temper concrete.
6. Remove rejected concrete from the Project site.

D. Concrete Conveying: Handle concrete from the point of delivery and transfer to concrete conveying equipment and to locations of final deposit as rapidly as possible by preventing segregation and loss of mixed materials.
1. Provide mechanical equipment for conveying concrete to ensure continuous flow at the delivery end.
2. Provide runways for wheeled concrete conveying equipment from the delivery point to locations of final deposit.
3. Keep interior surfaces of conveying equipment, including chutes, free of hardened concrete, debris, water, snow, ice, and other deleterious materials.
4. Maximum height of fall of concrete shall be 4' 0", except when tremies, tubes, or elephant trunks are used. Concrete mix with a temperature above 80 degrees F will not be accepted.

E. Placing Concrete into Forms:
1. Deposit in forms in horizontal layers not deeper than 24 inches in a manner to avoid inclined construction joints.
2. Where placement consists of several layers; place each layer while the preceding layer is still plastic to avoid cold joints.
3. Remove temporary spreaders in forms when concrete placing has reached elevations of spreaders.
4. Consolidate concrete with mechanical vibrating equipment supplemented by hand spading, rodding, or tamping. Do not vibrate forms and reinforcing.
5. Do not use vibrators to transport concrete inside forms.
    a. Insert and withdraw vibrators vertically at uniformly spaced locations not farther than the visible effectiveness of the machine.
    b. Place vibrators to rapidly penetrate at least 6 inches into the preceding layer.
    c. Do not insert vibrators into lower layers of concrete that have begun to set.
    d. At each insertion, limit vibration duration to the time necessary to consolidate concrete and complete embedment of reinforcement and other items without causing segregation of mix.

F. Placing Concrete Slabs:
1. Deposit and consolidate concrete slabs in continuous operation within the limits of construction joints until the panel or Section is completed.
2. Separate the exterior slabs on grade from vertical surfaces with joint filler. Extend the joint filler from the bottom of the slab to within 1/2 inch of the finished slab surface.
3. There shall be no variations in the concrete slab that exceed 1/8" in a 10' radius. (USE FOR WOOD SPORTS FLOORING)

G. Consolidate concrete during placing operations using mechanical vibrating equipment so that concrete is thoroughly worked around reinforcement, other embedded items, and

corners.

H. Bring slab surfaces to the correct level with a straightedge and strike off.
1. Use bull floats or darbies to smooth the surface, leaving it free of humps or hollows.
2. Do not disturb the slab surface before beginning the finishing operations.

I. Maintain reinforcing steel in proper position during concrete placement operations.

J. Excessive honeycomb or embedded debris in concrete is not acceptable. Notify the Architect/Engineer upon discovery.

K. Use of additional water in mixing the concrete to promote free flow in chutes of low inclination or any other reason will not be allowed.

L. In case of rain or inclement weather, freshly poured concrete shall be protected against infiltration of external water. Placing shall be terminated against the nearest construction joint bulkhead and covered at once with tarpaulins or similar waterproof protection until the concrete has set.

3.4 FINISH ON FORMED SURFACES

A. Rough Form Finish: Provide as cast rough form finishes to formed concrete surfaces concealed in finish work or by other construction unless otherwise indicated.
1. Standard rough form finish shall be the texture imparted by the form-facing material used, with tie holes and defective areas repaired and patched and fins and other projections exceeding 1/4 inch in height rubbed down or chipped off.

B. Smooth Form Finish: Provide a cast smooth form finish for formed surfaces exposed to view or that are covered with a coating material applied directly to concrete or a covering material bonded to concrete such as waterproofing, damp proofing, painting, or similar system.
1. Produce smooth form finish by selecting form material to impart a smooth, hard, uniform texture and arranging them orderly and symmetrically with minimum seams.
2. Repair and patch defective areas; remove and smooth fins and other projections.

3.5 CONCRETE SURFACE REPAIRS

A. Patch defective areas with specified proprietary patching mortar or cement mortar immediately after the removal of forms when directed by Architect.
1. Cut out honeycomb, rock pockets, voids over l/4 inch, and holes left by tie rods and bolts down to solid concrete.
   a. Make edges of cuts perpendicular to the concrete surface.
   b. Before placing patching mortar, clean, dampen with water, and brush coat the area to be patched with a bonding agent.
2. For exposed-to-view surfaces, blend white portland cement and standard portland cement so that when dry, patching mortar will match the color of the surrounding concrete.
   a. Provide test areas at inconspicuous locations to verify mixture and color match before proceeding with patching.
   b. Compact mortar in place and strike off slightly higher than the surrounding surface.

B. Repair of Formed Surfaces: Repair exposed to view formed concrete surfaces that contain defects impacting finish appearance.
1. Remove and replace concrete with defective surfaces if defects cannot be repaired to the satisfaction of the Architect.
2. Surface defects include color and texture irregularities, cracks, spalls, air bubbles,

honeycomb, rock pockets; fins and other projections on the surface; and stains and other discolorations that cannot be removed by cleaning.

3. Flush out form tie holes, fill with dry pack mortar, or precast cement plugs secured in place with a bonding agent.
4. Repair concealed formed concrete surfaces containing defects that adversely affect the durability of concrete. Remove and replace concrete with defective surfaces if defects cannot be repaired.

C. Repair of Unformed Surfaces: Test unformed surfaces for smoothness and to verify surface plane to specified tolerances. Correct low and high areas as specified.

1. Test unformed surfaces sloped to drain for trueness of slope, in addition to smoothness, using a template having the required slope - correct high and low areas as specified.
2. Repair finished unformed surfaces containing defects affecting the durability of concrete. Surface defects include cracks over 0.01 inch wide or penetrating to reinforcement or completely through non-reinforced sections regardless of width, spalling, popouts, honeycomb, rock pockets, and other conditions.
3. Correct high areas by grinding after the concrete has cured for at least 14 days.
4. Correct the low areas during or immediately after the completion of surface finishing operations by cutting out the low area and replacing it with fresh concrete.
5. Repair defective areas, except random cracks and single holes not exceeding 1-inch diameter, by cutting out and replacing them with fresh concrete.
   a. Remove defective areas to sound concrete with clean, square cuts, and expose reinforcing steel with at least 3/4 inch clearance around it.
   b. Dampen concrete surfaces in contact with patching concrete and apply bonding compound.
   c. Mix patching concrete to produce concrete of the same type or class as the original adjacent concrete.
   d. Place, compact, and finish as required to blend with adjacent finished concrete.
   e. Cure in the same manner as adjacent concrete.
6. Repair isolated random cracks and single holes not over 1 inch in diameter by dry pack method.
   a. Groove the top of cracks, cut out holes to sound concrete, and remove dust, dirt, and loose particles.
   b. Dampen cleaned concrete surfaces and brush them with a neat cement grout coating.
   c. Mix dry pack, consisting of 1 part portland cement to 2 1/2 parts fine aggregate passing a No. 16 mesh sieve, using only enough water required for handling and placing.
   d. Place the dry pack after the bonding compound has dried.
   e. Compact the dry pack mixture in place and finish to match adjacent concrete.
   f. Keep patched areas moist for not less than 72 hours.

END OF SECTION

SECTION 03 39 00

CONCRETE CURING

PART 1 GENERAL

1.1 DESCRIPTION

A. This Section describes the requirements for the curing of concrete.

1.2 RELATED WORK

A. Division 1 – General Requirements

B. Division 3 - Concrete

1.3 REFERENCES

A. ACI 301 – Specifications for Structural Concrete Buildings

B. ASTM C94 – Specifications for Ready-Mixed Concrete

C. CBC Chapter 19

D. ASTM C171 –Sheet Materials for Curing Concrete

E. ASTM C309 – Liquid Membrane-Forming compounds for Curing Concrete

F. ACI 318 – Building Code Requirements for Structural Concrete

1.4 QUALITY ASSURANCE

A. Perform Work per ACI 301 and ACI 318 Chapter 5.

B. Obtain materials from the same source throughout the Work.

PART 2 PRODUCTS

2.1 MATERIALS

A. Absorptive Cover: Burlap cloth made from jute or kenaf, weighing approximately 9 ounces per sq. yd.

B. Moisture Retaining Cover: Polyethylene film complying with ASTM C171.

C. Curing Compound: VOC compliant, clear, with a drying time of 40-minutes, complying with ASTM C309, Type 1, Class B when applied at 200-square feet per gallon.

PART 3 EXECUTION

3.1 CONCRETE CURING AND PROTECTION

A. General: Protect freshly placed concrete from premature drying and excessive cold or hot temperatures.

B. Curing and Protection: Surfaces not in contact with forms.
1. Curing shall be by application of the specified curing and sealing compound or by application of waterproof sheet materials conforming to ASTM C171.
2. Liquid membrane-forming curing and sealing compounds shall be applied per the manufacturer's recommendations and as specified.
3. Application of sheet materials shall be as specified.
4. Membrane curing compound used in floor slabs receiving applied finish flooring shall be guaranteed by the manufacturer, in writing, not to impair the bonding of adhesive.
5. For slabs to receive terrazzo, bonded cementitious materials, epoxy or urethane coatings, liquid floor hardener, and waterproofing, use a curing treatment of moisture-retaining covers.
6. Apply curing compound immediately after final finishing.
7. For curing by waterproof sheet material, the concrete shall be continually moist-cured for a minimum of 7-days. The curing process shall begin immediately after the final finishing.

C. Interior slabs and exterior slabs, sidewalks, and curbs shall be cured with clear curing and sealing compound. Maximum coverage shall be 400-sq. ft. per gal. on steel troweled surfaces and 300-sq. ft. per gal. on floated or broomed surfaces. The curing period shall be continuous for a minimum duration of 7-days when the ambient temperature exceeds 50-deg. F.

D. Moisture Cover Curing:
1. Cover concrete surfaces with moisture-retaining cover conforming to ASTM C171 for curing concrete, placed in the widest possible width, with sides and ends lapped at least 3 inches and sealed by waterproofing tape or adhesive.
2. Repair holes or tears during the curing period using cover material and waterproof tape.

E. Liquid Membrane Curing:
1. Apply membrane-forming curing compound to damp concrete surfaces as soon as possible after the final finishing operations are complete, but no later than 2 hours.
2. Apply uniformly in continuous operation by power spray or rollers per the manufacturer's directions.
3. Recoat areas that are subjected to heavy rainfall within 3 hours after initial application.
4. Maintain continuity of coating and repair damage during the curing period.
5. Apply to horizontal surfaces when concrete is dry to touch with power spray or hair broom, per the manufacturer's directions.
6. Apply to vertical surfaces within 24 hours after forms are stripped per the manufacturer's directions. Do not use where oil form coatings have been used.

F. Curing Formed Surfaces: Cure formed concrete surfaces, including undersides of beams, supported slabs, and similar surfaces, by moist curing with forms in place for the entire curing period or until forms are removed. If forms are removed, continue curing by the methods specified above.

G. Temperature of Concrete During Curing: When the atmospheric temperature is 40 deg. F and below, maintain a concrete temperature between 50 deg. F and 70 deg. F throughout the curing period.
1. When necessary, arrange for heating, covering, insulation, or housing required to maintain specified temperature and moisture conditions during the curing period.
2. When concrete slab placements are subject to high temperatures, wind, and/or low humidity, the Architect may require the use of the evaporation retarder to minimize

plastic cracking. The compound may be required to be applied one or more times during the finishing operations. The initial application shall be made after the strike-off operation.

3. Protect concrete continuously during the curing period.
4. Maintain concrete temperature as uniformly as possible, and protect from rapid atmospheric temperature changes. Avoid temperature changes in concrete that exceed 5 deg. F. in one hour, and 50 deg. F. in 24-hour periods.
5. Protect from Mechanical Injury: During the curing period, protect concrete from load stresses, heavy shock, excessive vibration, and damage caused by rain or flowing water. Protect finished concrete surfaces from damage by subsequent construction operations.

END OF SECTION

SECTION 03 45 00

PRECAST ARCHITECTURAL CONCRETE

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes: Provide precast architectural concrete units.

1.2 REFERENCES

A. Prestressed Concrete Institute (PCI), MNL 117: Manual for Quality Control for Plants and Production of Architectural Precast Concrete Products.

B. American Welding Society, AWS D1.1: Structural Welding Code.

1.3 SYSTEM DESCRIPTION

A. Design Requirements: Design precast concrete in accordance with California Building Code, ACI 318, and under direct supervision of registered civil or structural engineer fully experienced in design of architectural precast concrete.
   1. Manufacture units to ensure similarity of dimension and finish.
   2.

B. Performance Requirements: Design units to support required live and dead loads as indicated in California Building Code.
   1. Design component connections to withstand weight of, and forces subjected to, precast concrete units.
   2. Allow for foundation settlement and building movement.
   3. Provide adjustment connections to accommodate structural tolerances.
   4. Design system to accommodate movement in structure and between cladding elements and structure without permanent distortion, component damage, joint connection wracking, or seal breakage.

1.4 SUBMITTALS

A. Product Data: Submit test results.

B. Shop Drawings:
   1. Indicate unit locations, identification marks, fabrication details, reinforcement, connection details, pertinent dimensions, and erection support points.
      a. Unit identification marks shall appear on manufactured units in areas concealed after construction is complete.
      b. Design calculations for reinforcing, hoisting and connection and anchorage devices.

C. Samples: Submit 2" thick samples, with one surface representative of each required finish.

1.5 QUALITY ASSURANCE

A. Qualification of Manufacturer: Company specializing in architectural precast products normally associated with high quality finishes, and with minimum five years successful

experience in work of comparable scope.

B. Qualification of Installer: Manufacturer or firm with minimum five years successful experience in work of comparable scope and approved by manufacturer.

C. Welders Qualifications: AWS D1.1 qualified.

1.6 DELIVERY, STORAGE, AND HANDLING

A. Handle units in positions consistent with their shape and design; lift and support only from support points indicated on shop drawings.

B. Embedded Lifting and Handling Devices: Capable of supporting units in positions anticipated during manufacture, storage, transportation and erection.

C. Block and laterally brace precast during transport and while stored on-site; provide lateral bracing sufficient to prevent bowing and warping.
   1. Blocking and Bracing: Clean, non-staining and shall not prevent uniform curing of exposed surfaces.

D. Protect edges of units to prevent staining, chipping or spalling of concrete; damaged panels will be rejected.

PART 2 PRODUCTS

2.1 MANUFACTURERS

A. Napa Valley Cast Stone

B. Walters and Wolf Precast

C. Clark Pacific

D. Willis Construction Co. Inc.

E. Dura Art Stone

F. Techlith, “Ultralight Cast Stone”

G. Or accepted equal

2.2 MATERIALS

A. General Materials Requirements: Conform to ACI 318, including ASTM standards and specifications referenced in ACI 318.

B. Precast Unit Compressive Strength: Minimum 5,000 psi at 28 days.

C. Color and Finish: As selected by the architect from the manufacturers full range of color and finish products.

D. Cement: ASTM C150; use only one brand and type of cement.
   1. Use white cement where required to match approved sample.

E. Aggregates: Size, type and color to match approved sample; washed; from single source and of same color for entire job.

F. Water: Drinkable, free of foreign materials in amounts harmful to concrete and embedded steel.

G. Pigments and Admixtures: Of types and quantities to provide concrete mix necessary to match approved sample, and which will not be harmful to precast concrete, connectors, or adjacent materials.
   1. Pigments: Pure, non-fading mineral oxides conforming to ASTM C979, and designed and mixed to provide uniform color.

2.3 ACCESSORIES

A. Anchors, Connecting, and Supporting Devices: ASTM A36; provide ASTM A666 stainless steel at any areas where water might be carried over devices to face of precast.
   1. Finish of Steel Units: Galvanize exposed units per ASTM A153; paint non-exposed units with rust-inhibitive primer.

B. Bolts, Nuts and Washers: High strength steel type recommended for structural steel joints.

C. Grout: Non-metallic, pre-mixed, shrinkage resistant, non-corrosive, non-staining product containing selected silica sands, Portland cement, shrinkage compensating agents, plasticizing agents, and water reducing agents.

2.4 FABRICATION

A. Maintain plant records and quality control program during production of precast concrete units; make records available upon request.
   1. Conform to applicable requirements of PCI MNL 117.

B. Use rigid molds and forms and constructed of material that results in uniform finished products.

C. Establish concrete mix design by tests on trial batches to achieve specified strength and approved color and finish.
   1. Maintain water content as consistent as possible during manufacture.
   2. Mix in admixtures and pigments in accordance with manufacturer's recommendations.

D. Deposit and vibrate concrete to ensure proper consolidation, elimination of unintentional cold joints, and to minimize entrapped air on exposed surfaces.

E. Fabricate required connecting devices, plates, angles, inserts, bolts, accessories, and items fitted to steel framing members.

F. Fabricate to allow units to be securely held in place of final installation and adjusted prior to permanent locking in place.

G. Locate hoisting devices so they can be cut off and sealed weather-tight after units are erected.

H. Ensure reinforcing steel, anchors, inserts, plates, angles, and other cast-in items are sufficiently embedded and properly located.

I. Prime paint surfaces of connecting and supporting devices except those embedded in

concrete or requiring field welding.
1. Thoroughly clean surfaces of rust, scale, grease, and foreign matter prior to prime painting.

J. Fabricate precast units straight, smooth, and true to size and shape, with exposed edges and corners precise and square unless otherwise indicated.
1. Warped, cracked, broken, spalled, stained or otherwise defective architectural precast concrete will not be acceptable.

K. Cure units under near identical conditions to minimize appearance blemishes.

L. Finish: Provide light sandblast finish as approved by Architect.

M. Patching: Minor patching in plant may be accepted providing structural adequacy and appearance of finished units is not impaired.
1. Patches in exposed areas which are noticeable at a distance of 3'-0" or more shall be rejected.

2.5 SOURCE QUALITY CONTROL

A. Fabrication Tolerances: Design for and maintain following fabrication tolerances.
1. Thickness: Plus 1/4", minus 1/8".
2. Maximum Out-of-Square: 1/8" per 10'-0".
3. Maximum Bowing: Length of unit/360.
4. Location of Openings and Cast-In Items: Plus or minus 1/4".

B. Tests: Provide tests by independent firm appointed and paid for by manufacturer; submit name of firm to Architect for review.
1. Make water absorption test of coarse aggregates according to ASTM C127 and of fine aggregates according to ASTM C128.
2. Make one compression test at 28 days for each day's production.
a. Provide two test specimens for each compression test.
b. Obtain concrete for specimens from actual production batch.
c. Test specimens: Minimum 4" concrete cube.
d. Cure using same methods used for units, until units are stripped, then moist cure specimens until test.

PART 3 EXECUTION

3.1 PREPARATION

A. Deliver anchorage items to be embedded in other construction before start of such work; provide setting diagrams, templates, instructions and directions as required for installation.

3.2 INSTALLATION

A. Erect in accordance with manufacturer recommendations and installation instructions and approved shop drawings, without damage to shape or finish.
1. Conform to applicable requirements of referenced standards.

B. Provide for erection procedures, temporary bracing and induced loads during erection; maintain temporary bracing in place until final support is provided.

C. Erect level, plumb, square and true within tolerances specified in PCI MNL-117 and as specified;

align and maintain horizontal and vertical joints, as erection progresses.

D. Site Tolerances: In addition to tolerances specified in PCI MNL 117, maintain following minimum tolerances of installed architectural precast.
   1. Face Width of Joints: Maximum 3/16" plus or minus.
   2. Joint Taper: Maximum 1/40" per foot length, with maximum length of taper in one direction of 10 feet.
   3. Step in Face Alignment: Maximum 1/8" from one unit to adjacent unit.
   4. Jog in Edge Alignment: Maximum 1/8" from panel edge to adjacent panel edge.

3.3 REPAIR

A. Patching: Minor patching may be accepted providing structural adequacy and appearance of finished units is not impaired.
   1. Patches in exposed areas which are noticeable at a distance of 3'-0" or more shall be rejected.

3.4 FIELD QUALITY CONTROL

A. Conduct inspections, perform testing, and make repairs or replace unsatisfactory units.

3.5 CLEANING

A. Clean marks, debris and dirt from exposed surfaces.

END OF SECTION

SECTION 04 34 00

FULL BRICK VENEER

PART 1 GENERAL

1.01 DESCRIPTION

A. This Section describes the requirements for installing FULL BRICK VENEER SYSTEM.

B. Penetrating masonry sealer.

1.02 SUBMITTALS

A. Product Data: Manufacturer's product

1.03 QUALITY ASSURANCE

A. Masonry work shall conform to CBC Chapter 21.

B. Tolerances:

1. Variation from Plumb: For vertical lines and surfaces of columns, walls and arises, do not exceed 1/4-inch in 10-feet, or 3/8-inch in 20-feet, nor 1/2-inch in 40-feet or more. For external corners, expansion joints, control joints and other conspicuous lines, do not exceed 1/4-inch in 20-feet maximum, nor 1/2-inch in 40-feet or more. For vertical alignment of head joints do not exceed plus or minus 1/4-inch in 10-feet, 1/2-inch maximum.

2. Variation from Level: For bed joints and lines of exposed lintels, sills, horizontal grooves and other conspicuous lines, do not exceed 1/4-inch in 20-feet maximum, nor 1/2-inch in 40-feet or more. For top surface of bearing walls, do not exceed 1/8-inch between adjacent floor elements in 10-feet or 1/16-inch within width of a single unit.

3. Variation of Linear Building Line: For position shown in plan and related portion of columns, walls and partitions, do not exceed 1/2-inch in any bay or 20-feet maximum, nor 3/4-inch in 40-feet or more.

4. Variation in Mortar Joint Thickness: Do not exceed bed joint thickness indicated or specified by more than plus or minus 1/8-inch, with a maximum thickness limited to 1/2-inch. Do not exceed head joint thickness indicated or specified by more than plus or minus 1/8-inch.

5. Maximum variation from unit to adjacent unit: 1/16 inch.

1.04 PRODUCT STORAGE, AND HANDLING

A. Owner furnished brick materials will be delivered to Project site in a cleaned, orderly condition on pallets.

B. Store and handle masonry units to prevent damage or deterioration from moisture, temperature changes, contaminants, corrosion, or other causes. Cover all brick when there is a chance of any form of precipitation.

1.05 JOB CONDITIONS

A. Environmental Requirements:

1. Install brick veneer units when surrounding temperature is 40-deg. F. or above.

2. Maintain temperature above 40-deg. F. for at least 24-hours after installation.

PART 2 - PRODUCTS

2.01 BRICK VENEER UNITS

A. Basis of design: HC Muddox standard brick – solid. Color to match existing bricks.

B. Or accepted Equal

2.02 REINFORCEMENT

A. Reinforcing Bars: ASTM A615 Grade 60 deformed bars except as otherwise indicated.

2.03 JOINT SEALANTS

A. Control Joints: Preformed rubber in profiles indicated or required; Dur-O-Wal, Inc. "Rapid Control Joint" or approved equal.

2.05 MASONRY CLEANERS

A. Job-Mixed Detergent Solution: Solution of trisodium phosphate (1/2-cup dry measure) and laundry detergent (1/2-cup dry measure) dissolved in one gallon of water.

2.06 PENETRATING MASONRY SEALER

A. Silicon based surface applied water repellent. Colorless, non-staining.

PART 3 - EXECUTION

3.01 INSTALLATION, GENERAL

A. Thickness: Build masonry construction to the full thickness indicated. Build single wythe walls to the thickness of the masonry units, using units of nominal thickness specified.

B. Cut masonry units with motor-driven saw producing clean sharp, unchipped edges.

1. Cut units as required to provide pattern indicated and to fit adjoining work neatly.

2. Use full units without cutting wherever possible.

C. Do not wet brick veneer units.

D. Layout walls in advance for accurate spacing of surface bond patterns with uniform joint widths. Locate openings, movement-type joints, returns and offsets. Avoid use of less than half-size units at corners, jambs and other locations.

E. Lay walls plumb, with courses level, accurately spaced and coordinated with other work.

F. Pattern Bond: Lay exposed masonry in running bond unless otherwise indicated.

G. Stopping and Resuming Work: Rake back 1/2-masonry unit length in each course; do not tooth. Clean exposed surfaces of set masonry, and remove loose masonry units and mortar prior to laying fresh masonry.

H. Built-In Work: Build-in items specified under this and other Sections as the work progresses.

1. Fill space between structural steel frames and masonry with silicone joint filler. Use mortar for other frames.

I. Placing Reinforcement:

1. Clean reinforcing of loose rust, mill scale, earth, and other materials which will reduce bond to mortar or grout.

2. Do not use reinforcement with kinks or bends not indicated, or bars with reduced cross-section.

3. Position reinforcing accurately as indicated.
   a. Support and secure vertical bars against displacement. Support bars at top and bottom courses and at intervals not to exceed 192 bar diameters.
   b. Horizontal reinforcing may be placed as the masonry work progresses.
   c. Where vertical bars are in close proximity, provide a clear distance between bars of not less than the greater of the nominal bar diameter or 1-inch.
   d. For columns, piers and pilasters, provide a clear distance between vertical bars of not less than 1-1/2-times the nominal bar diameter or 1-1/2-inches, whichever is greater. Provide lateral ties as indicated.

4. Splice reinforcing only where indicated.
   a. Provide lapped splices, unless otherwise indicated.
   b. In splicing vertical bars or attaching to dowels, lap ends and wire tie.

5. Weld splices where indicated. Comply with the requirements of AWS D1.4 for welding materials and procedures.

3.02 MORTAR BEDDING AND JOINTING

A. Lay masonry units with full mortar coverage on horizontal and vertical surfaces.

B. Joints: Lay walls with 3/8-inch joints, except for minor variations required to maintain bond alignment.

1. Cut joints flush for masonry walls concealed or to be covered by other materials.

2. Tool exposed joints slightly concave using a jointer larger than joint thickness.

3. Rake out mortar in joints to receive caulking or sealants.

C. Remove masonry units disturbed after laying; clean and relay in fresh mortar.

1. Do not pound corners at jambs to fit stretcher units which have been set in position.

2. If adjustments are required, remove units, clean off mortar, and reset in fresh mortar.

3.03 CONTROL AND EXPANSION JOINTS

A. Provide vertical expansion, control and isolation joints in masonry where indicated.

B. Build flanges of metal expansion strips into masonry. Lap each joint 4-inches in direction of flow. Seal joints below grade and at junctures with horizontal expansion joints.

3.04 LINTELS

A. Provide steel lintels at openings of more than 12-inches without structural steel or other supporting lintels.

1. Provide 8-inch minimum bearing at each jamb, unless otherwise indicated.

3.05 REPAIR, POINTING AND CLEANING, AND PROTECTION

A. Remove and replace masonry units which are loose, chipped, broken, stained or otherwise damaged, or if units do not match adjoining units as intended. Provide new units to match adjoining units and install in fresh mortar or grout, pointed to eliminate evidence of replacement.

B. Pointing:

1. During tooling of joints, enlarge voids or holes, except weep holes, and fill with mortar.

2. Point-up joints at corners, openings and adjacent work to provide a neat, uniform appearance, properly prepared for application of caulking or sealant compounds.

C. Final Cleaning: After mortar is thoroughly set and cured, clean masonry as follows:

1. Remove large mortar particles by hand with wooden paddles and non-metallic scrape hoes or chisels.

2. Test cleaning methods on sample wall panel; leave 1/2 panel uncleaned for comparison purposes. Obtain Architect's approval of sample cleaning before proceeding with masonry cleaning.

3. Protect adjacent stone and non-masonry surfaces from contact with cleaner by covering with liquid strippable masking agent, polyethylene film or waterproof masking tape.

4. Saturate wall surfaces with water prior to application of cleaners; remove cleaners promptly by rinsing with clear water.

5. Clean concrete unit masonry to comply with masonry manufacturer's directions and applicable NCMA "Tek" bulletins.

D. Protection: Provide and maintain protection to ensure unit masonry is without damage and deterioration at time of Substantial Completion.

END OF SECTION

SECTION 05 12 00

STRUCTURAL STEEL FRAMING

PART 1 GENERAL

1.1 DESCRIPTION

A. This Section describes the requirements for furnishing and installing structural steel. All steel members and connections shall be provided as shown on the drawings.

B. Materials and fabrication procedures are subject to inspection and tests in the mill, shop, and field conducted by a qualified inspection agency. Promptly remove and replace materials or fabricated components that do not comply.

C. Design of Members and Connections: Details are typical; similar details apply to similar conditions unless otherwise indicated. Verify dimensions at the site whenever possible without causing delays in the work. Notify the Architect whenever the design of members and connections is not clearly indicated.

1.2 RELATED WORK

A. Division 1 – General Requirements

B. Division 5 - Steel

1.3 REFERENCES

A. CBC Chapter 19

B. AISC 360 – Specifications for Structural Steel Buildings

C. AISC – Specification for Structural Joints Using High-Strength Bolts

D. AISC 303 – Code of Standard Practice for Steel Buildings and Bridges

1.4 SUBMITTALS

All submittals shall be submitted under Division 1 - General Requirements provisions.

A. Submittal No. 05 12 00A – Product Data: Not required.

B. Submittal No. 05 12 00B - Shop Drawings:
1. Include details of cuts, connections, camber, holes, and other pertinent data. Indicate welds by standard AWS symbols and show each weld's size, length, and type.
2. Furnish setting diagrams, templates, and directions for installing anchor bolts and other assemblies to be installed as work of other Sections.

C. Submittal No. 05 12 00C - Samples: Not required.

D. Submittal No. 05 12 00D - Test Reports:
1. Furnish copies of material test reports and testing and observation reports for shop and

field bolted and welded connections. Include data on types of tests conducted and test results.

E. Submittal No. 05 12 00E – Welding Procedures:
1. Furnish copies of WPS for shop and field welded connections. Only submit welds that will be utilized on the project and include data on electrodes. Welds for non-structural steel shall be submitted under Section 05 50 00 Miscellaneous Steel Fabrication.
2. Group WPS into individual submittals under the following categories:
   a. Gravity Members – Welds for members supporting roof or floor framing.
   b. Lateral Force Resisting Systems – Welds for members part of the lateral force-resisting system (i.e., braced or moment frames).
   c. Demand Critical Welds – Welds identified as demand critical welds in the drawings.

1.5 QUALITY ASSURANCE

A. Codes and Standards: Comply with provisions of the following, except as otherwise indicated:
1. AISC "Code of Standard Practice for Steel Buildings and Bridges".
2. AISC "Specifications for Structural Steel Buildings" including "Commentary".
3. AWS D1.1 "Structural Welding Code - Steel".
4. ASTM A6 "General Requirements for Delivery of Rolled Steel Plates, Shapes, Sheet Piling and Bars for Structural Use".

B. Welding Qualifications: Before commencing welding, welding procedures, welding operations, and welders shall be qualified in accordance with AWS D1.1.

C. All testing and inspection shall be provided as outlined in the General Structural Notes of the construction drawing set by the Building Official and the CBC.

D. Conflicting requirements: In the event of a conflict between pertinent codes and regulations and the requirements of the referenced standards or these specifications, the more stringent provisions shall govern.

1.6 DELIVERY, STORAGE, AND HANDLING

A. Deliver materials to the site at intervals to ensure uninterrupted progress of the work.

B. Deliver anchor bolts and anchorage devices to be embedded in cast-in-place concrete or masonry promptly so as not to delay the work of others. Provide templates for the setting of anchor bolts.

C. Store materials to permit easy access for inspection and identification.
1. Keep structural steel members off the ground using pallets, platforms, or other supports.
2. Protect steel members and packaged materials from corrosion and deterioration.
3. Do not store materials on the structure in a manner that causes distortion or damage to members or supporting structures.

PART 2 PRODUCTS

2.1 MATERIALS

A. General: For fabrication of work that will be exposed to view, use only materials which are smooth and free of surface blemishes, including pitting, rust, scale, seam marks, roller marks, rolled trade names, and roughness. Remove blemishes by grinding or welding and

grinding before cleaning, treating, and applying surface finishes.

B. Channels, angles, plates, clips, and bearing assemblies, unless noted otherwise on the Drawings: ASTM A36.

C. Wide Flange and WT Shapes: ASTM A992.

D. Cold-Formed Steel Tubing: ASTM A500, Grade C.

E. Steel Pipe: ASTM A53, Type S, Grade B.
1. Finish: Black, except where indicated to be galvanized.

F. Steel Castings: ASTM A27, Grade 65-35, medium-strength carbon steel.

G. Anchor Bolts: ASTM F1554 Grade 36, unless otherwise indicated.

H. Threaded Rod: A36 or F1554 Gr. 36, unless otherwise indicated.

I. Unfinished Threaded Fasteners: ASTM A307, Grade A, regular low-carbon steel bolts and nuts. Provide hexagonal heads and nuts for all connections unless otherwise indicated.

J. Headed Stud-Type Shear Connectors: ASTM A108, Grade 1015 or 1020, cold-finished carbon steel, dimensions complying with AISC Specifications.

K. High Strength Threaded Fasteners: Heavy hexagonal structural bolts, heavy hexagon nuts, and hardened washers. Provide quenched and tempered medium-carbon steel bolts, nuts, and washers, complying with ASTM A325.

L. Arc Welding Electrodes - E-70 Series, low hydrogen, conforming to AWS A5.1. 1/8 inch maximum diameter for welded beam-column joints.

M. Flux Core Arc Welding Wire - E-7 Series. 5/64 inch maximum diameter for welded beam-column joints.

N. Structural Steel Primer Paint: VOC compliant rust-inhibitive primer; Tnemec Series 115 Enviro-Prime or approved equal acrylic emulsion primer. (Exterior exposed-to-view structural steel to be field-painted shall be primed with Tnemec 66-1211 Epoxy-Polyamide or approved equal compatible with final finish coat specified in Division 9 - Finishes.)

2.2 FABRICATION

A. Fabricate all structural steel in strict accordance with the drawings, reviewed shop drawings, CBC Chapter 22 , and the referenced standards.

B. Before starting work, secure field measurements pertaining to or affecting the Work of this Section.

C. Before being fabricated or worked, the material shall be thoroughly wire brushed, cleaned of scale and rust, and straightened by methods that will not injure the steel.

D. After punching or working component parts of a member, twists or bends shall be removed before the parts are assembled. When erected, finished members shall be free from twists, bends, and open joints. Members and sections shall be of sizes, weights, shapes, and arrangements indicated, closely fitted, and finished true to line and in the precise position to allow accurate erection and proper joining of parts in the field. Light drifting to draw parts

together will be acceptable, but drifting to enlarge holes will not be allowed.

E. Gas Cutting - A cutting torch will be allowed where the cut metal does not carry stress during the operation, and stresses will not be transmitted through a flame-cut surface. Gas cuts shall be smooth and regular in contour. 1/8 inch shall be deducted from the width of the gas cut edges to determine the effective width of cut members. The radius or re-entrant gas cut fillets shall be as large as practicable but in no case less than 1 inch.

F. Punching and Drilling - Material may be punched 1/16 inch larger than the nominal diameter of the bolts, wherever the thickness of the metal is equal to or less than the diameter of the bolts plus 1/8 inch. Where the metal is thicker than the diameter of the bolts plus 1/8 inch, the holes shall be drilled or sub-punched and reamed. The die for sub-punched holes, and the drill for sub-drilled holes shall be 1/16 inch smaller than the nominal diameter of the bolt accommodated. Finished holes shall be precisely located to ensure the passage of bolts through assembled materials without drifting. Enlargement of holes necessary to receive bolts shall be done by reaming. Poor matching of holes will be a sufficient cause for rejection.

G. FCAW process. Operators shall be thoroughly trained and experienced in welding structures, capable of making uniformly reliable butt and fillet welds in flat, vertical, and overhead positions, and producing neat, consistent work in actual operation. Operators shall be certified as prescribed by the Standard Qualifications Procedure of the American Welding Society. Acceptance of an FCAW process shall require bend testing of sample welds. Perform welding operations as follows:
1. STORAGE AND CARE OF ELECTRODES: Comply with the provisions of AWS D1.1 Section 4.5.2.
2. PREPARATION: Surfaces to be welded shall be cleaned of paint, grease, loose scale, and foreign matter. Welds shall be cleaned after each pass and burned, or flame-cut edges shall be chipped clean before welds are deposited thereon.
4. CHARACTERISTICS OF WELDS: After being deposited, welds shall be brushed with wire brushes and exhibit uniform section, smoothness of welded metal, feather edges without undercuts or overlays, and freedom from porosity and visual defects. Visual observation at the edges and ends of fillets and butt joints welds shall indicate good fusion with penetration into the base metal.
5. CONDITIONS: During assembling and welding, the component parts of a built-up member shall be held with sufficient clamps or other adequate means to keep parts straight and in close contact. In welding, precautions shall be taken to minimize "lock-up" stress and distortion due to heat. No welding shall be done in the wind until adequate wind protection has been provided and set up. Welds or parts of defective welds shall be cut out and replaced with proper workmanship.
6. BUTT WELDS: The maximum space between pieces or members to be butt welded shall not exceed 1/4 inch. Pieces or members up to 3/8 inch in thickness shall be beveled to form a single or double "vee" before being welded. Those over 3/8 inch in thickness shall be beveled to form a double "vee" whenever possible.
7. FILLET WELDS: Shall be laid in positions indicated and to sizes shown. Weld shall meet the AWS acceptable configuration profiles. The maximum space between pieces or members to be fillet welded shall not exceed 1/16 inch.

2.3 SHOP PAINTING

A. General: Shop paint structural steel, except members to be embedded in concrete or mortar. Paint embedded steel partially exposed on exposed portions and initial 2-inches of embedded areas only.
1. Do not paint surfaces that are to be field welded or high-strength bolted with slip-critical connections.

2. Do not paint surfaces that are to receive sprayed-on fireproofing.
3. Apply two coats of paint to surfaces inaccessible after assembly or erection.

B. Surface Preparation: After inspection and before shipping, clean the steel to be painted. Remove loose rust, mill scale, and spatter slag or flux deposits. Clean steel to be field-painted in accordance with SSPC SP-6. Clean steel concealed in finish work in accordance with SP-3.

C. Painting: Immediately after surface preparation, apply primer at a dry film thickness of not less than 1.5-mils, per the manufacturer's instructions. Use painting methods that fully cover joints, corners, edges, and exposed surfaces. Apply Tnemec 66-1211 primer at a dry film thickness of not less than 3.0-mils per the manufacturer's instructions.

2.4 SOURCE QUALITY CONTROL

A. The Owner's Testing Laboratory will provide inspection of welding and testing of material as outlined in the General Structural Notes of the construction drawing set, by the Building Official and the CBC.

PART 3 EXECUTION

3.1 ERECTION

A. Surveys: Check elevations of concrete and masonry bearing surfaces and locations of anchor bolts and similar devices before erection. Do not proceed with erection until corrections have been made.

B. Structural steel shall be erected with professional riggers and shall be carefully planned and laid out so that a minimum of cutting will be necessary. The work shall be erected plumb, square, and true to line and level and in precise position as indicated. Temporary bracing and guys shall be introduced wherever necessary to provide for loads and stresses to which the structure may be subjected, including those due to erection equipment and their operation. If necessary, they shall be left in place to safeguard all parts of the work. Conduct erection procedures as follows:
1. SEQUENCE OF WORK: The erection of structural steelwork shall be carried out in proper sequence with the other trades' work and shall be framed, bedded, and anchored to the concrete and masonry in strict accordance with the detailed drawings and accepted setting diagrams.
2. TEMPORARY BOLTING: As erection progresses, the work shall be securely bolted up as necessary to maintain the steel in the proper position while field bolting and welding is done and to take care of the dead, wind, and erection loads. No field welding or bolting shall be done until the work has been properly aligned, plumbed, and leveled.
3. TOLERANCES: Erect structural steel within the cumulative total tolerance established by adding rolling tolerances, fabricating tolerances, and erection tolerances described in the Code of Standard Practice for Steel Buildings and Bridges unless otherwise noted on the plan.

C. Setting Bases and Bearing Plates:
1. Clean concrete and masonry-bearing surfaces of bond-reducing materials and roughen them to improve the surface bond.
2. Clean the bottom surfaces of the base and bearing plates.
3. Set loose and attached base plates and bearing plates for structural members on wedges or other adjusting devices.
4. Tighten anchor bolts after supported members have been positioned and plumbed. Do not remove wedges or shims; cut off flush with the edge of the base or bearing plate

before grouting.
5. Grout solidly between bearing surfaces and bases or plates, filling voids. Finish exposed surfaces, protect installed materials, and allow them to dry.

D. Field Assembly:
1. Set structural frames to lines and elevations indicated. Align and adjust members before permanently fastening.
2. Clean bearing surfaces and other surfaces in permanent contact before assembly.
3. Adjust for discrepancies in elevations and alignment.
4. Level and plumb individual members within specified AISC tolerances. Establish measurements on the mean operating temperature of the structure. Make allowances for differences between the temperature at the time of erection and the mean temperature of the structure when completed.

E. HIGH-STRENGTH BOLTS
1. High-strength bolts shall be installed, tightened, and checked in strict accordance with ASTM A-325. Contact surfaces or members to be bolted shall not be painted. High-strength bolts at welded moment connections shall be tensioned after welding is complete. Only high-strength bolts at welded moment connections require tension test verification.
2. All high-strength bolts shall be installed in accordance with the Specifications for Structural Joints using ASTM A-325 or A-490 Bolts, as accepted by the Research Council on Structural Connections of the Engineering Foundation and endorsed by the American Institute of Steel Construction.

F. Backer bars and run-off tabs shall be removed from beam flange full penetration welds, and the root weld tested for imperfections, back gouged, and re-welded if required.

G. Comply with AISC Specifications for bearing, adequacy of temporary connections, alignment, and paint removal on surfaces adjacent to field welds.

H. Do not enlarge unfair holes in members by burning or using drift pins. Ream holes requiring enlargement to admit bolts.

I. Touch-Up Painting:
1. Clean field welds, bolted connections, and abraded areas of shop paint.
2. Apply paint by brush or spray to exposed areas using the same material and thickness for shop painting.
3. Apply by brush or spray a minimum dry film thickness of 1.5-mils.

3.2 FIELD QUALITY CONTROL

A. The Owner's Testing Laboratory will:
1. Inspect and test welding as specified in 2.4 SOURCE QUALITY CONTROL.
2. Test base metals as specified in 2.4 SOURCE QUALITY CONTROL.
3. Inspect and test high-strength bolting as specified in 2.4 SOURCE QUALITY CONTROL.

B. Contractor shall make corrections to rejected welds in accordance with AWS D1.1.

END OF SECTION

SECTION 05 30 00

METAL DECKING

PART 1 GENERAL

1.1 DESCRIPTION

A. This Section describes the requirements for furnishing and installing metal decking.

1.2 RELATED WORK

A. Division 1 – General Requirements

B. Division 5 – Steel

1.3 REFERENCES

A. ASTM A36 – Specification for Carbon Structural Steel

B. ASTM A653 – Specification for Steel Sheet, Zinc-Coated (Galvanized) of Zinc-Iron Alloy-Coated (Galvannealed) by the Hot-Dip Process

C. ASTM A924 – Specification for General Requirements for Steel Sheet, Metallic-Coated by the Hot-Dip Process

D. ASTM A1008 – Specification for Steel, Sheet, Cold-Rolled, Carbon, Structural, High-Strength Low-Alloy with Improved Formability, Solution Hardened, and Bake Hardenable

E. AWS D1.3 – Structural Welding Specification

1.4 SUBMITTALS

All submittals shall be submitted under Division 1 – General Requirements provisions.

A. Submittal No. 05 30 00A (#) – Product Data: Not required.

B. Submittal No. 05 30 00B (#) – Shop Drawings:
1. Detailed drawings showing the layout of deck panels, anchorage details, and conditions requiring closure panels, supplementary framing, cut openings, special jointing, and other accessories.

C. Submittal No. 05 30 00C (#) – Samples: Not required.

1.5 QUALITY CONTROL

A. Welding Qualifications: Qualify welding processes and operators in accordance with AWS "Standard Qualification Procedure." Provide certification that welders employed in the Work have satisfactorily passed AWS D1.3 qualification tests. If re-certification of welders is required, re-testing will be Contractor's responsibility.

1.6 PRODUCT DELIVERY, STORAGE, AND HANDLING

A. Deliver, handle, and store metal decking to prevent damage to and distortion of the units

B. Do not permit metal to come into contact with the ground

C. Protect metal decking from moisture

D. Do not overload decking during construction, and do not use decking for storage or working platforms before welding in position.

PART 2 PRODUCTS

2.1 MATERIALS

A. Steel for Galvanized Metal Deck Units: ASTM A653, Designation SS, minimum Grade 33; ASTM A924 with a galvanized finish, minimum Grade C; or ASTM A1008, Designation SS, Grade 33 minimum with a painted, primer-painted, or mill finish. The minimum yield shall be 38,000 psi and a minimum tensile strength of 52,000 psi. Unless otherwise noted, all sheets shall receive a metal protective coating of zinc conforming to ASTM A653 before forming.

B. Miscellaneous Steel Shapes: ASTM A36.

C. Sheet Metal Accessories: ASTM A653, commercial quality, galvanized.

D. Galvanizing: ASTM A653.

E. Galvanizing Repair Paint: High zinc dust content paint for the repair of damaged galvanized surfaces.

F. Flexible Closure Strips: Manufacturer's standard vulcanized, closed-cell, synthetic rubber.

G. Acoustic Sound Barrier Closures: Manufacturer's standard mineral fiber closures.

H. Welding Materials: AWS D1.3 E-70XX electrodes having a minimum yield stress of 70,000 psi.

2.2 FABRICATION

A. General: Form deck units in lengths to span 2 or more supports, with flush, telescoped, or nested 2-inch end laps and interlocking or nesting side laps unless otherwise indicated.
1. Coordinate with other Work supporting, contacting, or adjoining metal decking and verify cutting, fitting, and attaching requirements.
2. Verify dimensions and locations at the site.

B. Fabrication Requirements:
1. Fabricate in accordance with SDI unless specifically noted otherwise.
2. Shop or field cut units to fit around openings, along the building perimeter, and around columns.
3. Provide continuous lengths for not less than two spans and to rest on a minimum of three supports where structural steel layout permits. Cantilevered units shall have the cantilever and at least the adjacent span in one length.

2.3 FINISHES

A. Galvanizing: Where items have not been fabricated from galvanized steel sheets, hot dip

galvanize after fabrication in accordance with ASTM A153 and A123, as applicable.

PART 3 EXECUTION

3.1 INSPECTION

A. Examine the areas and conditions under which metal decking is to be installed. Do not proceed with the Work until unsatisfactory conditions have been corrected.

B. If the supporting members are not properly aligned or sufficiently level to permit proper bearing of the steel deck units, notify the Architect for corrective action.

3.2 INSTALLATION

A. General: Install deck units and accessories per the manufacturer's instructions, final shop drawings, and as specified.
1. Place on supporting steel framework and adjust to final position with ends accurately aligned and bearing on supporting members before being permanently fastened. Do not stretch or contract side-lap interlocks.
2. Place in straight alignment for the entire length of the run, with close alignment between cells at the ends of abutting units.
3. Place flat and square, secured to adjacent framing without warp or excessive deflection.
4. Coordinate and cooperate with the structural steel erector in locating decking bundles to prevent the overloading of structural members.
5. Do not use floor deck units for storage or working platforms until permanently secured.

B. Fastening Deck Units:
1. Fasten deck units to steel supporting members by fasteners or welds as indicated. Where two units abut, fasten each unit to the steel framing. Welds shall be free of sharp points or edges.
2. Comply with AWS requirements and procedures for manual, shielded, metal arc welding; the appearance and quality of welds; and the methods used in correcting welding work.

C. Cutting and Fitting: Cut and fit deck units and accessories around other work projecting through or adjacent to the decking.

D. Reinforcement at Openings: Provide additional metal reinforcement and closure pieces as required for strength, continuity, and support of other work.

E. Touch-Up Painting: After installation, wire brush, clean, and paint scarred areas, welds, and rust spots on the top and bottom surfaces of decking units and supporting steel members.
1. Touch up galvanized surfaces with galvanizing repair paint applied per the manufacturer's instructions.
2. In areas where shop-painted surfaces are exposed, apply touch-up paint to blend into adjacent surfaces.

3.3 FIELD QUALITY CONTROL

A. The Owner's Testing Laboratory will inspect deck welding as required by the General Structural Notes of the construction drawing set, by the Building Official the CBC and AWS D1.3. The inspection shall check welder qualification, welding equipment, and weld quality.

END OF SECTION

SECTION 05 50 00

METAL FABRICATIONS

PART 1 GENERAL

1.1 DESCRIPTION

A. This Section describes the requirements for furnishing and installing metal fabrications made from steel shapes, plates, bars, strips, tubes, pipes and castings not a part of structural steel or specified in other Sections.

1.2 SYSTEM PERFORMANCE REQUIREMENTS

A. Railings: Design, engineer, fabricate and install railings to withstand the following structural loads:
   1. Top Rail of Railing System: Capable of withstanding a concentrated load of 300-pounds applied at any point and a uniform load of 50-pounds per linear foot applied at any direction.
   2. Railings shall comply with California Building Code requirements.

1.3 SUBMITTALS

A. Product Data:
   1. Manufacturer's specifications, anchor details and installation instructions, including paint products and grout.

B. Shop Drawings:
   1. Include plans, elevations and details of metal fabrications and their connections. Show anchorage and accessory items.

1.4 QUALITY ASSURANCE

A. Fabricator Qualifications: Firm experienced in successfully producing metal fabrications similar to that indicated for this Project, with sufficient production capacity to produce required units without causing delay in the work.

B. Welding Qualifications: Qualify welding processes and welding operators in accordance with AWS D1.1, D1.3, and D1.2 as applicable. Certify that each welder has satisfactorily passed AWS qualification tests for welding processes involved.

1.5 PROJECT CONDITIONS

A. Field Measurements: Check actual locations of walls and other construction to which metal fabrications must fit, by accurate field measurements before fabrication. Show recorded measurements on shop drawings. Coordinate fabrication schedule to avoid delay of work.

1.6 SEQUENCING AND SCHEDULING

A. Painting: Items specified in this Section as having a shop applied prime coat will be job painted, unless otherwise noted.

B. Furnish templates for anchors and bolt installation by other Sections.

PART 2 PRODUCTS

2.1 MATERIALS

A. General: For fabrication of metal work, which will be exposed to view, use only materials which are smooth and free of surface blemishes including pitting, seam marks, roller marks, rolled trade names and roughness.

B. Wide Flange Steel Shapes: ASTM A992

C. Steel Plates, Shapes and Bars: ASTM A36

D. Steel Tubing: Cold formed, ASTM A500; or hot rolled, ASTM A501

E. Structural Steel Sheet: Hot rolled, ASTM A1011; or cold rolled ASTM A1008

F. Galvanized Structural Steel Sheet: ASTM A653

G. Steel Pipe: ASTM A53; type and grade selected by fabricator; black finish unless galvanizing is indicated or specified; standard weight, schedule 40, unless otherwise indicated

H. Gray Iron Castings: ASTM A48, Class 30

I. Wire Mesh: McNichols.

J. Brackets, Flanges and Anchors: Cast or formed metal of same type material and finish as supported rails, unless otherwise indicated

K. Concrete Inserts: Threaded or wedge type; galvanized ferrous castings, either malleable iron, ASTM A47, or cast steel, ASTM A27. Provide bolts, washers and shims as required, hot dip galvanized, ASTM A153.

L. Grout:
1. Metallic Non-Shrink Grout: Pre mixed, factory packaged, ferrous aggregate grout
2. Non Shrink Non Metallic Grout: Pre mixed, factory packaged, non-staining, non-corrosive, non-gaseous grout.

M. Fasteners: Steel fasteners, galvanized in accordance with ASTM A153, selected by fabricator

N. Paint:
1. Metal Primer: SSPC 20, Type 2
   a. Exterior Exposure: Tnemec 90-97 Tnemec Zinc or approved equal
   b. Interior Exposure: Tnemec 18 Enviro-Prime acrylic emulsion rust-inhibitive primer or approved equal
   c. Exposed to view items to be field painted shall be primed with a primer compatible with final finish coats specified in Section 09 90 00.
2. Galvanizing Repair Paint: High zinc dust content paint for re-galvanizing welds in galvanized steel; Rust Oleum Corp. "Zinc Rich Cold Galvanizing Compound", Tnemec 90 93, ZRC Chemical Products Div. of Norfold Corp. "ZRC Cold Galvanizing Compound" or approved equal.

2.2 FABRICATION, GENERAL

A. Workmanship:
1. Use materials of size and thickness indicated or required to produce strength and durability in finished product for use intended.
2. Work to dimensions indicated,
3. Form exposed work true to line and level with accurate angles and surfaces and straight, sharp edges.
4. Ease exposed edges to a radius of approximately 1/32 inch, unless otherwise indicated.
5. Form bent metal corners to smallest radius possible without causing grain separation or otherwise impairing work.
6. Weld corners and seams continuously, complying with AWS recommendations. At exposed connections, grind exposed welds smooth and flush to match and blend with adjoining surfaces. Welds shall be imperceptible in the finished work.
7. Form exposed connections with hairline joints, flush and smooth, using concealed fasteners wherever possible. Use Phillips flat head countersunk screws or bolts for exposed fasteners, unless tamperproof security screws are indicated.
8. Cut, reinforce, drill and tap miscellaneous metal work as indicated to receive finish hardware and similar items.

B. Galvanizing: Provide zinc coating for items indicated or specified to be galvanized, as follows:
1. ASTM A153 for galvanizing iron and steel hardware.
2. ASTM A123 for galvanizing both fabricated and un-fabricated iron and steel products made of uncoated rolled, pressed, and forged shapes, plates, bars, and strip 0.0299-inch thick and heavier.

C. Fabricate joints exposed to the weather to exclude water or provide weep holes.

D. Shop Painting:
1. Shop paint miscellaneous metal work, except members or portions of members to be embedded in concrete or masonry, surfaces and edges to be field welded, and galvanized surfaces.
2. Remove scale, rust and other deleterious materials before applying shop coat. Clean off heavy rust and loose mill scale in accordance with SSPC SP 2, SP 3, or SP 7.
3. Remove oil, grease and similar contaminants in accordance with SP 1.
4. Brush or spray on primer in accordance with manufacturer's instructions, at a rate of 2.0 mils thickness for each coat.
5. Apply one shop coat to fabricated metal items, except apply 2 coats to inaccessible surfaces after assembly or erection. Change color of second coat to distinguish from the first.
6. Primer on exposed to view items to be field painted shall be smooth and suitable for application of final finish coats specified in Section 09 90 00.
7. Apply a heavy coat of bituminous paint, compounded for application in 30 mil coat, to metal surfaces in contact with concrete, masonry and dissimilar metals. Do not apply on exposed surfaces.

2.3 MISCELLANEOUS METAL FABRICATIONS

A. Loose Bearing and Leveling Plates: Provide for steel items bearing on masonry or concrete construction, made flat, free from warps or twists, and of required thickness and bearing area. Drill to receive anchor bolts and for grouting as required. Galvanize after fabrication.

B. Miscellaneous Framing and Supports:
1. Provide miscellaneous framing and supports not a part of structural steel framework, as

required to complete work.
2. Fabricate to sizes, shapes and profiles shown or required.
3. Fabricate from structural steel shapes and plates and steel bars of welded construction using mitered joints for field connection.
4. Cut, drill and tap units to receive hardware and similar items.
5. Furnish integrally welded anchors for casting into concrete or building into masonry.
6. Finish: Galvanize exterior frames and supports, shop prime interior frames and supports.

C. Steel Pipe or Tube Railings: Fabricate to design, dimensions and details indicated.
1. Interconnect railing members by butt welding or welding with internal connectors.
2. Provide coped joints at tee and cross sections.
3. Form simple and compound curves by bending pipe or tubing in jigs to produce uniform curvature for each repetitive configuration. Maintain cylindrical cross section of pipe or tube throughout entire bend without buckling, twisting or deforming exposed surfaces.
4. Close exposed ends of pipe by welding 3/16 inch steel plate in place or by using prefabricated fittings.
5. Flanges, Fittings and Anchors: Provide end closures, flanges, miscellaneous fittings and anchors for interconnections of pipe or tubing and attachment of railings to other work. Furnish inserts and other anchorage devices for connecting to concrete or masonry.
6. Pipe Sleeves:
   a. Provide galvanized pipe sleeves not less than 6 inches long with an inside diameter not less than 1/2 inch greater than the outside diameter of pipe or tube.
   b. Provide steel plate closure welded to bottom of sleeve, width and length not less than 1 inch greater than outside diameter of sleeve.
   c. Provide friction fit, removable covers designed to keep sleeves clean and hold top edge of sleeve 1/2 inch below finished surface of concrete.
7. Finish: Galvanize exterior steel railings, including pipe or tubing, fittings, brackets, fasteners, and other ferrous components. Provide black steel pipe or tubing for interior railings.

D. Bollards: Fabricate bollards from galvanized steel pipe of diameter and height indicated. Embed in concrete footings, fill with concrete and close top end by welding a 1/4 inch steel plate in place or provide a smooth concrete domed cap.

PART 3 EXECUTION

3.1 PREPARATION

A. Coordinate and furnish anchorages, setting drawings, diagrams, templates, instructions, and directions for installation of anchorages, such as concrete inserts, sleeves, anchor bolts and miscellaneous items having integral anchors.

3.2 INSTALLATION

A. General:
1. Fastening to In Place Construction: Provide threaded fasteners for concrete and masonry inserts, toggle bolts, through bolts, lag bolts, wood screws and other connectors as required
2. Cutting, Fitting and Placement:
   a. Perform cutting, drilling and fitting required for installation of miscellaneous metal fabrications.
   b. Set work accurately in location, alignment and elevation, plumb, level, true and free of rack, measured from established lines and levels.
   c. Provide temporary bracing or anchors in formwork for items to be built into

concrete, masonry or similar construction.

3. Fit exposed connections together forming tight hairline joints.
    a. Weld connections not shop welded.
    b. Grind exposed joints smooth and imperceptible, and touch up shop paint coat.
    c. Do not weld, cut or abrade the surfaces of exterior units which have been hot dip galvanized after fabrication, and intended for bolted or screwed field connections.
4. Field Welding: Comply with AWS for procedures of manual shielded metal arc welding, appearance and quality of welds, and methods used in correcting welding work.
5. Install prefabricated items in accordance with manufacturer's instructions.

B. Setting Loose Plates:
1. Clean concrete and masonry bearing surfaces of bond reducing materials, and roughen to improve surface bond. Clean bottom surface of bearing plates.
2. Set loose leveling and bearing plates on wedges, or other adjustable devices.
3. Tighten anchor bolts after the bearing members have been positioned and plumbed.
4. Cut off protruding ends of wedges flush with the edge of the bearing plate before packing with grout.
5. Use metallic non shrink grout in concealed locations where not exposed to moisture; use non metallic non shrink grout in exposed locations.
6. Pack grout solidly between bearing surfaces and plates to ensure no voids remain.

C. Gratings:
1. Weld non removable units to supporting members or framework.
2. Secure removable units to supporting members or framework with galvanized machine screws, or manufacturer's standard saddle or clip units.

D. Steel Pipe or Tube Railings:
1. Adjust railings prior to anchoring to ensure matching alignment at abutting joints.
2. Space posts as indicated.
3. Plumb posts in each direction.
4. Anchor posts in concrete with pipe sleeves preset and anchored into concrete. After posts are inserted in sleeves, fill annular space between post and sleeve solid with non-shrink, non-metallic grout mixed and placed to comply with grout manufacturer's directions.
5. Anchor posts to steel with steel oval flanges, angle type or floor type as required by conditions, welded to posts and bolted to steel supporting members.
6. Provide removable railing sections where indicated. Furnish slip fit metal socket or sleeve for casting into concrete. Locate sleeves to match post spacing.
7. Expansion Joints: Provide at intervals not exceeding 40 feet. Provide slip joint with internal sleeve extending 2 inches beyond joint on either side; fasten internal sleeve securely to one side; locate joint within 6 inches of posts.

E. Bollards: Anchor bollards in concrete with preset pipe sleeves. After bollards have been inserted into sleeves, fill annular space between bollard and sleeve solid with non-shrink, nonmetallic grout.

3.3 ADJUST AND CLEAN

A. Touch-Up Painting: Clean field welds, bolted connections, and abraded areas of shop paint, and paint exposed areas with same material used for shop painting. Apply by brush or spray to provide a minimum dry film thickness of 2.0 mils.

B. Galvanized Surfaces: Clean field welds, bolted connections and abraded areas and spot

prime with specified primer applied to a minimum dry film thickness of 2.5 mils.

3.4 SCHEDULE

A. Provide and install items listed in Schedule and shown on Drawings with anchorage and attachments necessary for installation.

B. The Schedule is a list of principal items only. Refer to Drawing details for items not specifically scheduled.
   1. Downspouts.
   2. Steel Handrails.

END OF SECTION

SECTION 06 10 00

ROUGH CARPENTRY

PART 1 GENERAL

1.1 WORK INCLUDED

A. Structural and non-structural framing and sheathing.

B. Miscellaneous concealed and exterior lumber and sheet materials as shown or required.

C. Roof curbs and cants.

D. Blocking in wall and roof openings.

E. Concealed wood blocking for support of washroom accessories and wall cabinets.

F. Wood Blocking.

G. Treatment of wood members where required.

1.2 RELATED WORK

A. Division 1 - General Requirements

B. Division 6 - Wood, Plastics and Composites

1.3 REFERENCE STANDARDS

A. AWC National Design Specification for Wood Construction

B. WCLIB - West Coast Lumber Inspection Bureau: Standard Grading Rules for West Coast Lumber.

C. WWPA - Western Wood Products Association.

D. ASTM E84 - Fire Test.

E. FS TT-W-571 - Wood Preservation: Treating Practices.

F. California Building Code Title 24, Chapter 23.

G. AWPA - American Wood Protection Association: Book of Standards.

H. ASTM f1667 – Common Wire Nails.

1.4 QUALITY ASSURANCE

A. Lumber to have visible grade stamp of an agency certified by ALSC – American Lumber Standards Committee.

B. Provide written certification stating that materials provided meet specified requirements, including but not limited to their compliance with referenced standards relative to:
1. Grade mark for the use intended
2. Preservative treatment
3. Fire retardant treatment

1.5 DELIVERY, STORAGE, AND HANDLING

A. Protect materials from the weather while in transit. Place under cover and protect from weather immediately upon delivery.

B. Store flat, off the floor, in a well-ventilated area where there will be no great variations in heat and humidity.

C. All pieces of lumber shall be grade stamped with WCLIB or WWPA grade stamp.

1.6 WARRANTY

A. Warrant the Work specified herein for two (2) years against becoming unserviceable or causing an objectionable appearance resulting from defects in materials and workmanship.

B. Warrant that products comply with the Contract Documents and local use restrictions and are compatible with adjoining materials, substrates, and other installation conditions.

C. Defects shall include, but not be limited to:
1. Buckling or warping of surfaces
2. Loose or missing parts
3. Faulty installation, attachment, or alignment
4. Deterioration due to lack or loss of preservative treatment

PART 2 PRODUCTS

2.1 LUMBER

A. Lumber Species and Materials: Framing Lumber: Shall be Douglas Fir - Larch, unless noted otherwise, and shall comply with the grading rules of WWPA or WCLIB. All lumber shall be stamped as to grade by an approved grading agency. End-jointed lumber shall not be used. All structural wood members with the least dimension of 2 1/2" or greater shall be free of heart center. All sides surfaced. Grades as follows unless otherwise noted on Drawings:

	USE Grade	Max Moisture Content at Time of Installation
1-inch boards	“Construction”	19%
Beams & Headers	No. 1	19%
Roof & Ceiling Joists	No. 1	19%
Studs, Sills, Plates	No. 1	19%
Posts & Timbers	No. 1	19%
Miscellaneous Blocking & Framing Not Noted	No. 1	19%

B. Preservative Treated Wood Materials: Pressure-treated in accordance with Standard Specifications of AWPA for treating structural timbers and FS TT-W-571.

C. Fire-Retardant Treated Wood Materials: Chemically treated and pressure impregnated;

capable of providing a maximum flame spread rating of 25 when tested in accordance with ASTM E84; manufactured by Koppers Company, Inc., or equivalent.

2.2 ACCESSORIES

A. Furnish and install all connecting hardware indicated on the Drawings specified herein or required to complete the work.

B. Materials:
1. Nails, Screws, Bolts, and Fasteners: Hot-dipped galvanized steel for exterior, high humidity, and treated wood locations; plain finish elsewhere; size and type to suit the condition.
2. Nails for light gauge metal connectors: Common wire nails, sizes as indicated or as specified by the metal connector manufacturer.
3. Screws: Standard domestic manufacturer, bright steel - galvanized for exterior use. Brass, bronze, aluminum, or stainless when used to fasten items made of those metals.
4. Screws: For attaching interior trim and finish to drywall partitions, use Type S, self-drilling, self-tapping anodized steel drywall screws of indicated lengths.
5. Bolts: ASTM A307 machine bolts with standard hex nuts and steel plate or cut washers or carriage bolts with standard hex nuts and cut washers as indicated. Bolts, nuts, and washers wholly or partially exposed on the exterior shall be galvanized. Sill plate anchor bolts shall use 3" x 3" x 0.229" Plate Washers.
6. Steel Plates and Angles: ASTM A36
7. Lag Screws, Shear Plates, and Split Ring Connectors: ANSI ASME B18.2.1
8. Framing Anchors, Joist Hangers, Etc: As made by Simpson Company and indicated on drawings or equivalent devices as approved by Architect. All framing connectors and joist hangers in contact with preservative-treated wood shall be coated to meet the requirements of CBC Section 2304.10.6.1. Connectors in contact with preservative-treated wood should have a minimum coating meeting the connector manufacturer's recommendations based on the type of preservative treatment used. At outdoor installations, in the absence of the manufacturer's recommendations, the connectors in contact with preservative-treated wood shall have a minimum coating meeting ASTM A653, type G185, per the CBC.
9. Power Driven Inserts: "Hilti" or as approved by Architect; install as per manufacturer's directions.
10. Miscellaneous Clips, Steel Assemblies: As per ASTM A36.
11. Provide Post-Installed Concrete Anchors (i.e., Hilti Kwik Bolt TZ2) as indicated on the plan in concrete. Pull or torque test as indicated on the CBC and per table in General Structural Notes of construction drawing set.
12. Fasteners used in Fire Retardant Protected lumber and sheathing shall be coated in compliance with the requirements of the fire-retardant treatment’s engineering evaluation report.

2.3 BUILDING PAPER

A. Two (2) layers of 15 lb. felt

PART 3 EXECUTION

3.1 SITE TREATMENT

A. Field apply a compatible preservative or fire-retardant treatment, as applicable, to site-sawn ends of treated members per the manufacturer's recommendations. Allow treatment to cure

before placing members.

B. Locations requiring preservative treatment:
1. Sill Plates for wood framing in contact with concrete or masonry.
2. Blocking or grounds in contact with concrete or masonry.
3. Blocking or grounds concealed in construction in such a manner as to prevent exposure to circulating air.

C. Locations requiring fire retardant treatment:
1. Concealed backing and blocking within partition or ceiling construction.
2. Other interior locations as shown or required by code.

3.2 SELECTION AND USE OF LUMBER

A. Examine each piece of lumber separately. Select for strength, warp, and appearance, using the best pieces for the most demanding purposes.

B. Discard inferior portions of members where shorter pieces are required.

3.3 INSTALLATION

A. Execute carpentry Work carefully with neat cuts and close joints. Fit members to give firm seating and bearing.

B. Place members true to lines and levels. Secure rigidly in place.

C. Construct continuous members with pieces of the longest possible lengths.

D. Install members where indicated or needed to provide proper nailing, furring, or bracing. Provide all blocking as required to hold Work in the proper position.

E. Bore bolt holes only slightly larger than the size of the bolts. Provide washers for all bolts where heads or nuts bear on wood. Where required, countersink heads, nuts, and washers.

F. Plywood Sheathing: Install plywood roof sheathing and subflooring with long dimension perpendicular to joints.

G. Fire Blocking: Provide in accordance with CBC Section 718.

3.4 FRAMING

A. General: Install all wood framing making proper provisions for work of other trades. Do all cutting of wood required to accommodate plumbing, heating and ventilating, electrical and other trades. Fit neatly around all exposed items, such as outlet boxes, conduits, pipes, and ducts.

B. Exterior Base Plates or Bearing or Sheathed Wall Sills Resting on Concrete: Size all plates or sills and set level and true to line. Bolt down with bolts of size, length and spacing indicated, with a bolt four to twelve inches from the end of any piece. Each piece shall receive at least two bolts.

C. Rough Framing: Fit closely; set accurately to required lines and levels and secure rigidly in place. Set horizontal and inclined members with the crown edge up. Do not cut, notch, or bore structural members without specific approval. Reinforce cut members as directed. Bolt, nail, and spike thoroughly with not less than the sizes and quantities indicated. Structural

members shall provide full contact at all bearing surfaces. Joists shall be spliced over bearings unless shown otherwise.

D. Studs: Make walls and partitions of nominal 2x4, 2x6, 4x6, 2x8, or 4x8 studs, 16 inches on center, unless otherwise indicated or required to be larger to accommodate mechanical or electrical equipment, piping, and fixtures or the fixtures or equipment of any other trade. Unless otherwise indicated, all panels, valve covers, cleanouts, devices, access doors, recessed cabinet boxes, etc., shall be mounted flush with the adjacent wall surface. When any such item is of a depth where it is not practical to use solid studding to the full thickness of the wall, the wall shall be furred. When furring is required, it shall extend the full width of the room on the wall in which it occurs and from floor to roof or ceiling joists. The studs comprising all interior partitions and the wall material affixed to them shall extend from floor to ceiling joist framing except as otherwise indicated. Staggered stud walls shall be constructed where indicated on drawings.

E. Top Plates in Bearing Partitions: Shall be doubled and lapped at each intersection with walls or partitions. Stagger the joints in the upper and lower members of the top plate not less than 4 feet and splice as shown.

F. Provide blocking not less than 2 inches in thickness of the same width as studs as shown on drawings. Also, install all fire stopping as required by Section 708 of the California Building Code.

G. Frame corners solid where stud walls or partitions meet, or as indicated on drawings.

H. Retighten anchor bolts before closing in.

3.5 WOOD BACKING AND NAILING STRIPS

A. Provide all wood backing, furring or blocking indicated or required for proper installation and attachment or work of other trades. Form lumber, which has been cleaned and is in sound conditions, may be used unless another material is indicated.

B. Provide wood stripping where indicated for attachment of finish materials to wood or concrete surfaces

3.6 TOLERANCES

A. Framing Members: 1/4 inch maximum from the true position.

B. Surface Flatness of Floor: 1/4 inch in 10 feet maximum.

3.7 CLEANUP

A. Upon completion of the installation activity, remove all waste, sawdust, dirt, wrappings, and excess materials, tools, and equipment. Thoroughly clean all surfaces to the satisfaction of the Architect.

END OF SECTION

SECTION 06 16 00

SHEATHING

PART 1 GENERAL

1.1 WORK INCLUDED

A. Includes but is not limited to:
   1. Wall sheathing
   2. Roof and floor sheathing

1.2 RELATED WORK

A. Division 1 - General Requirements

B. Division 6 - Wood, Plastics and Composites

1.3 REFERENCES

A. CBC Title 24, Chapter 23

B. PS-1 - Construction and Industrial Plywood

C. PS-2 – Performance Standard for Wood-Based Structural Panels

D. APA - American Plywood Association

E. ASTM F1667 – Common Wire Nails

F. National Design Specification

1.4 QUALITY ASSURANCE

A. Plywood Grading Agency: Certified by APA

1.5 REGULATORY REQUIREMENTS

A. Conform to the California Building Code, Chapter 23

1.6 DELIVERY, STORAGE, AND HANDLING

A. Store and protect products under provisions of Section 01 66 00

B. All pieces of sheathing shall be stamped with a grade stamp

PART 2 PRODUCTS

2.1 STRUCTURAL SHEATHING:

A. Sheathing shall conform to the requirements of U.S. Product Standard PS 1 or PS 2, and

each piece shall be clearly and legibly grade-marked with established symbols of the American Plywood Association. Grades shall be as shown on the Drawings. Exterior glue is required.

2.2 CONNECTING HARDWARE:

A. Furnish and install all connecting hardware indicated on the Drawings specified herein or required to complete the work.

B. Materials:
1. Nails for wood-to-wood connections for attachment of sheathing: Common wire, galvanized for exterior work and pressure-treated wood.

PART 3 EXECUTION

3.1 FRAMING

A. General: Install all wood framing making proper provisions for work of other trades. Do all cutting of wood required to accommodate plumbing, heating and ventilating, electrical and other trades. Fit neatly around all exposed items, such as outlet boxes, conduits, pipes, and ducts.

B. Sheathing: Install roof sheathing and subflooring with long dimension perpendicular to joists. Install wall sheathing with long dimensions vertical. Sheathing shall have edges blocked and butted tightly and nailed for diaphragm or shear wall stresses as indicated on drawings. Sheathing panels in non-shear walls shall be spaced with a gap of 1/8" where installed under cement plaster finish. All sheathing shall be laid with the best face on the exposed side. Stagger joints if more than one layer is indicated. Machine nailing is subject to satisfactory job site performance.

C. Provide blocking not less than 2 inches in thickness of the same width as studs as shown on drawings. Also, install all fire blocking as required by Section 718 of the California Building Code.

3.2 SHEATHING

A. Secure wall sheathing horizontally perpendicular or vertically parallel to wall studs, with ends staggered over firm bearing. Provide solid blocking between sheathing.

B. Secure roof sheathing perpendicular to framing members with ends staggered. Secure sheet edges over firm bearing. Provide solid blocking between sheathing.

3.3 TOLERANCES

A. Framing Members: 1/4 inch maximum from the true position

B. Surface Flatness of Floor: 1/4 inch in 10 feet maximum

END OF SECTION

SECTION 06 17 10

SHOP-FABRICATED STRUCTURAL WOOD

PART 1 GENERAL

1.1 WORK INCLUDED

A. Wood chord trusses with metal web members.

B. Bridging, bracing, and anchorage.

C. Structural design of open-web wood trusses.

1.2 RELATED WORK

A. Division 1 - General Requirements

B. Division 6 - Wood, Plastics, and Composites

1.3 REFERENCES

A. Redbuilt (ICC Evaluation Report No. ESR-1774)

1.4 SYSTEM DESCRIPTION

A. Design Loads: See Structural Drawings.

1.5 QUALITY ASSURANCE

A. Manufacturer: Company specializing in the manufacture of plywood web joists with three years minimum experience. Approval of these construction documents is based on using products manufactured by Redbuilt. The Engineer must approve other manufacturers and shall require a (no cost) Change Order

B. Design trusses under the direct supervision of a California licensed engineer experienced in structural framing design.

C. The manufacturer shall maintain a quality control program with periodic audits performed by an accredited agency in compliance with ANSI/TPI 1.

1.6 REGULATORY REQUIREMENTS

A. Conform to California Building Code for loads, seismic zoning, and other governing criteria.

1.7 SUBMITTALS

All submittal shall be submitted under the provisions of Section 01 33 00

A. Submittal No. 06 17 10A (#) – Product Data:
   1. Manufacturer's product information and installation instructions for each open-web wood trusses and accessories item.

B. Submittal No. 06 17 10B (#) – Shop Drawings:
1. Indicate framing system, sizes and spacing of joists, loads, bearing and anchor details, bridging and bracing, and framed openings.

C. Submittal No. 06 17 33C (#) – Samples: Not required.

1.8 DELIVERY, STORAGE, AND HANDLING

A. Store and protect products under provisions of Section 01 60 00.

B. Protect trusses from moisture, warpage, and distortion during transit and when stored.

PART 2 PRODUCTS

2.1 ACCEPTABLE FABRICATORS:

A. Red I-Joist, Redbuilt LLC, Boise, Idaho

B. Substitutions: Under provisions of Section 01 25 00

2.2 MATERIALS

A. Chords: Chords consist of either Redlam LVL, MSR lumber, or TimberStrand LSL. Redlam LVL is recognized in the approved quality control manual. TimberStrand LSL is recognized in ESR-1387. MSR lumber is graded as either 2100F-1.8E, 2400F-2.0E, or 2700F-2.2E in accordance with grading rules specified in the approved quality control manual.

B. Webs: Steel tubing is cold-formed from coil stock specified in the approved quality control documentation. The electrically welded steel tubing ends are stamped flat, and have punched holes for the pin connectors. Each web member gauge is identified as specified in the RedBuilt Open-Web truss quality control manual. Truss Bridging: Type, size, and spacing as indicated on approved drawings and by the manufacturer.

C. Pin Connectors: The steel pin connectors are of the dimensions and materials as specified in the approved RedBuilt Open-Web truss quality control manual.

D. Bearing Clips: Bearing clips have configurations specific to each Open-Web truss series and are fabricated from either ASTM A36 or ASTM A653 steel, as specified in the manufacturing standard.

E. Tension Connector: The tension connector is a variable-density LVL component used at splice locations of the truss tension chords. The tension connector has both nondensified and densified sections. The nondensified section is finger-jointed to sawn lumber tension chord members, and the densified section is spliced with steel plates on both sides of the connector with the number of bolts required by design.

2.3 ACCESSORIES

A. Fasteners: Plain finish steel, type to suit the application.

2.4 FABRICATION

A. Fabrication shall not begin until the Architect have approved truss drawings.

B. Identify open-web truss by a stamp indicating; truss type, ICC Report No., Manufacturer's name, plant number, and report number.

C. Verify dimensions and site conditions prior to fabrication.

PART 3 EXECUTION

3.1 INSPECTION

A. Verify that supports and openings are ready to receive trusses.

B. Beginning of installation means acceptance of existing conditions.

3.2 PREPARATION

A. Coordinate placement of support items.

3.3 INSTALLATION

A. Install trusses in accordance with the manufacturer’s instructions.

B. Place trusses true to line and level.

C. Provide temporary bracing to position trusses in place until permanently secured.

D. Place permanent bridging, bracing, and anchors to maintain trusses straight and in the correct position before installation of decking or inducing loads.

E. Do not field cut or notch trusses.

F. Place headers and supports to frame openings required.

G. Frame openings between trusses with lumber in accordance with Section 06 10 00.

H. Coordinate placement of decking with work of this Section.

3.4 TOLERANCES

A. Framing Members: 1/4 inch maximum from true position.

END OF SECTION

SECTION 06 17 13

LAMINATED VENEER LUMBER

PART 1 GENERAL

1.1 DESCRIPTION

A. Products Supplied But Not Installed Under This Section
   1. Laminated veneer lumber framing members

1.2 RELATED WORK

A. Section 06 11 00 - Wood Framing

1.3 REFERENCES

A. ASTM D 2559 - Specification for Adhesives for Structural Laminated Wood Products for Use Under Exterior (Wet Use) Exposure Conditions

B. Redbuilt (ICC Evaluation Service, Inc. Report No. ESR-2993)

1.4 SYSTEMS DESCRIPTION

A. Design Requirements
   1. Fabricator shall design members to meet the dimensions indicated on the Drawings.
      a. Designs shall be under the supervision of a registered professional engineer.
      b. Designs shall be in accordance with standard engineering practice and meet the requirements of the National Research Board and The National Design Specification for Wood.

1.5 SUBMITTALS

All submittals shall be submitted under the provisions of Section 01 33 00.

A. Submittal No. 06 17 13A (#) – Product Data:
   1. Manufacturer's product information and installation instructions for each LVL framing and accessories item.

B. Submittal No. 06 17 13B (#) – Shop Drawings:
   1. Show special components and installations not fully dimensioned or detailed in the manufacturer's product data. Include placing drawings for framing members showing size designations, number, type, location, and spacing. Show supplemental strapping, bracing, splices, bridging, accessories, and details.

C. Submittal No. 06 17 13C (#) – Samples: Not required.

1.6 QUALITY ASSURANCE

A. Certifications
   1. Identify lumber by grade stamp or stamps noting the name and plant number of the Manufacturer, grade, National Research Board report number, and quality control

agency.

1.7 DELIVERY, STORAGE & HANDLING

A. Store members on the job site per the Manufacturer's instructions.

B. Keep dry and provide supports to keep members off the floor.

C. Split plastic wrappers of members stored encased in plastic on the bottom side to allow for air circulation.

PART 2 PRODUCTS

2.1 ACCEPTABLE MANUFACTURERS

A. RedLam, Redbuilt LLC, Boise, ID.

B. Substitutions: Under provisions of Section 01 25 00

2.2 MATERIALS

A.

Stress Grade		
1	Fb	2900 psi
2	Ft	1660 psi
3	Fv	285 psi
4	Fc Perpendicular	750 psi
5	Fc Parallel	2635 psi
6	E	2,000,00 psi

B. Adhesive - Meet requirements of ASTM D 2559.

2.3 FABRICATION

A. Cut members to accurate length, angle, and size to ensure tight joints for finished installation.

PART 3 EXECUTION

3.1 INSPECTION

A. Verify that supports are ready to receive laminated veneer lumber.

B. Verify sufficient end-bearing area.

C. Beginning of installation means acceptance of existing conditions.

3.2 PREPARATION

A. Coordinate placement of support items.

3.3 ERECTION

A. Set structural members level and plumb in correct positions

B. Provide temporary bracing and anchorage to hold members in place until permanently secured.

C. Fit members together accurately without trimming, cutting, or any other unauthorized modification.

3.4 TOLERANCES

A. Framing Members: 1/2 inch maximum from the true position

END OF SECTION

SECTION 06 17 53

METAL PLATE CONNECTED WOOD TRUSSES

PART 1 GENERAL

1.1 WORK INCLUDED

A. Wood trusses with metal connection plates.

B. Bridging, bracing, and anchorage.

C. Structural design of wood trusses.

1.2 RELATED WORK

A. Division 1 - General Requirements

B. Division 6 - Wood, Plastics, and Composites

1.3 REFERENCES

A. Structural Building Components Association.

B. Truss Plate Institute: ANSI/TPI-1 National Design Standard for metal plate connected wood truss construction.

1.4 SYSTEM DESCRIPTION

A. Design Loads: See Structural Drawings.

B. See truss layout drawings, detail sheets, and truss drawings/calculations by Systems Plus Lumber Co.

1.5 QUALITY ASSURANCE

A. Manufacturer: Systems Plus Lumber Co., Anderson, CA

B. Design trusses under the direct supervision of a California licensed engineer experienced in structural framing design.

C. Special inspection is required as outlined in the General Structural Notes of the construction drawing set, and the CBC.

1.6 REGULATORY REQUIREMENTS

A. Conform to Title 24, Part 2 for loads and other requirements.

1.7 DELIVERY, STORAGE, AND HANDLING

A. Store and protect products under provisions of Section 01 60 00.

B. Protect trusses from moisture, warpage, and distortion during transit and when stored.

PART 2 PRODUCTS

2.1 ACCEPTABLE FABRICATORS:

A. Systems Plus Lumber Co., Anderson, CA

B. Substitutions: Under provisions of 01 62 00, a Truss Fabricator that has provided engineered truss drawings and fabricated trusses for a similar project in the last three years approved by the Architect. A Construction Change Directive reviewed and approved by the Structural Engineer is required for truss drawing substitutions. The contractor is responsible for paying for Structural Engineer and paying a design fee of $3,000 to Systems Plus.

2.2 MATERIALS

A. Wood Chord Members: Diagonals, top and bottom chord, to be Douglas Fir, maximum moisture content of 19 percent. Grades as shown on submittal. Finger scarfing is permitted if joint capacity exceeds the stress limit of the member.

B. Metal Connector Plates: Manufactured by a Truss Plate Institute member – 20 ga. minimum, galvanized steel.

C. Truss Bridging: Type, size, and spacing as indicated on approved drawings and by the manufacturer.

2.3 ACCESSORIES

A. Fasteners: Plain finish steel, type to suit the application.

B. Bearing Plates: Hot-dipped galvanized steel.

2.4 FABRICATION

A. Fabrication shall not begin until the Architect have approved truss drawings.

B. Fabricate trusses to achieve the requirements shown on approved truss drawings.

C. Verify dimensions and site conditions prior to fabrication.

PART 3 EXECUTION

3.1 INSPECTION

A. Verify that supports and openings are ready to receive trusses.

B. Beginning of installation means acceptance of existing conditions.

C. Specific items to be inspected are as follows:
1. Fabrication of finger joints, glue, etc. (if applicable).
2. Chord splice control.
3. Connection plate placement.

3.2 PREPARATION

A. Coordinate placement of support items.

3.3 INSTALLATION

A. Install trusses in accordance with the manufacturer's instructions.

B. Place trusses true to line and level.

C. Provide temporary bracing to position trusses in place until permanently secured.

D. Place permanent bridging, bracing, and anchors to maintain trusses straight and in the correct position before installation of decking or inducing loads.

E. Do not field cut trusses.

F. Place headers and supports to frame openings required.

G. Frame openings between trusses with lumber in accordance with Section 06 10 00.

H. Coordinate placement of decking with work of this Section.

3.4 TOLERANCES

A. Framing Members: 1/4 inch maximum from true position.

END OF SECTION

SECTION 06 20 00

FINISH CARPENTRY

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes: Finish carpentry items, other than shop-prefabricated casework, with accessories as required for complete installation.
   1. Window trims, sills and other wood trims.
   2. Exterior fascias and trims

1.2 SUBMITTALS

A. Product Data: Submit literature for manufactured items.

B. Shop Drawings: Indicate materials and wood species, component profiles, fastening, joining details, finishes, and accessories to a minimum scale of 1-1/2 inch to one foot.

C. Samples: Furnish samples of each type of finish carpentry, 12” long min.

1.3 QUALITY ASSURANCE

A. Standards: Perform finish carpentry in accordance with standards of Woodwork Institute (formerly Woodwork Institute of California) "Manual of Millwork."

1.4 DELIVERY, STORAGE, AND HANDLING

A. Do not deliver materials until site conditions are adequate to receive work; protect items from weather while in transit.

B. Store materials indoors, in ventilated areas with constant but minimum temperature of 60 degrees F and maximum relative humidity of 25% to 55%.

C. Do not begin installation of finish carpentry until space is fully enclosed and mechanical systems are fully operational.

D. Maintain interior installation areas at 70 degrees F and 50% to 55% relative humidity.

E. Immediately remove from site materials with visible mold and materials with mildew.

PART 2 PRODUCTS

2.1 MATERIALS, GENERAL

A. Lumber: DOC PS 20 and applicable grading rules of inspection agencies certified by ALSC's Board of Review.

B. Softwood Plywood: DOC PS 1.

C. Opaque Painted Exterior Wood Trim: Redwood or Western Red Cedar: Custom grade, kiln dried, mixed grain, S-4-S.

D. Hardboard: AHA A135.4.

E. Interior Hardwood Trim:
1. Paint Grade: Custom Grade, kiln dried Poplar, Alder or Douglas Fir, S-4-S

F. MDF: ANSI A208.2, Grade 130, made with binder containing no urea-formaldehyde resin.

G. Particleboard: ANSI A208.1, Grade M-2, made with binder containing no urea-formaldehyde resin.

H. Melamine-Faced Particleboard: Particleboard complying with ANSI A208.1, Grade M-2, finished on both faces with thermally fused, melamine-impregnated decorative paper complying with LMA SAT-1.

I. Plywood Soffits:
1. Quality: Custom Grade, opaque paint finish
2. Wood: Western Red Cedar exterior grade plywood
3. Surface: Sanded with no visible checks, cracks, voids or patches.

J. Lumber for Shimming, Blocking, and Backing: No. 2 Douglas Fir.

K. Anchors, Nails and Screws: Select the material, type, size and finish required by each substrate for secure anchorage; provide toothed steel or lead expansion bolt screws for drilled-in-place anchors.

L. Wood Filler: Color to match wood being filled.

2.2 FABRICATION

A. Fabricate finish carpentry items to Woodwork Institute Premium standards.

B. Use exposed fastening devices or nails only when approved in writing by Architect and unavoidable; arrange neatly.

PART 3 EXECUTION

3.1 EXAMINATION

A. Field Measurements: Take field measurements prior to preparation of shop drawings and fabrication where possible; do not delay job progress, allow for trimming and fitting.

B. Verify surfaces are ready to receive work and field measurements are as shown on shop drawings.
1. Beginning installation signifies acceptance of conditions.

C. Ensure mechanical and electrical items affecting work are properly placed, complete, and have been inspected by applicable authorities prior to commencement of installation.

D. Inspect each piece of finish carpentry and discard damaged and defective pieces.

3.2 INSTALLATION

A. Install work consistent with specified WI MoM quality grade, plumb, level, true and straight with no distortions; shim as required, using concealed shims.
   1. Prime paint surfaces in contact with cementitious materials prior to installation.

B. Secure work to blocking with countersunk, concealed fasteners and blind nailing as required for a complete installation.

C. Scribe and cut for accurate fit to other finished work.

D. Install trim in single, unjointed lengths for openings and for runs less than 10'-0".
   1. For longer runs, use only one piece less than 10'-0" in any straight run; provide scarf joints between members.
   2. Stagger joints in adjacent members.
   3. Cope at returns and miter at corners.

E. Accessories: Install accessories in accordance with manufacturer's recommendations in locations indicated or as directed by Architect.

F. Acceptable Tolerances:
   1. Variation from True Position: Maximum 1/16" at any position and maximum 1/8" in any 10'-0" length.
   2. Adjoining Surfaces of Same Material: No variation permitted.
   3. Offset with Abutting Materials: Maximum 1/32".

G. Preparation for Field Finishing:
   1. Sand work smooth and set exposed nails and screws.
   2. Apply wood filler in exposed nail and screw indentations and leave ready to receive site-applied finishes.
   3. Seal concealed and semi-concealed surfaces; brush apply only, using primer consistent with finish coats.

END OF SECTION

SECTION 06 41 00

CUSTOM CASEWORK

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes: Provide mill fabricated architectural woodwork with accessories as required for complete finished installation including cabinetwork hardware.
   1. Provide cabinetwork.

1.2 SUBMITTALS

A. Product Data: Submit literature for manufactured items.

B. Product Shop Drawings:
   1. Include materials, dimensioned plans, elevations, and sections, fastening methods, assembly methods, joint details, accessory listings, and schedule of finishes. Include depths of all casework in submittal.

C. Samples: Furnish samples of each exposed architectural woodwork finish on each type of specified wood, and including each exposed cabinet and display case hardware.

1.3 QUALITY ASSURANCE

A. Standards: Perform architectural woodwork in accordance with recommendations Woodwork Institute (formerly Woodwork Institute of California) "Manual of Millwork" (WI MoM).

B. Seismic Anchorage: Provide seismic anchorage for wall and base cabinets as required by California Code of Regulations (CCR), Title 24, Part 2.

1.4 DELIVERY, STORAGE, AND HANDLING

A. Do not deliver architectural woodwork until site conditions are adequate to receive work; protect items from weather while in transit.
   1. Allow architectural woodwork shop finish to completely dry prior to delivery to site; allow materials to off-gas volatile organic compound (VOC) emissions off site.

B. Store materials indoors, in ventilated areas with constant but minimum temperature of 60 degrees F and maximum relative humidity of 25% to 55%.

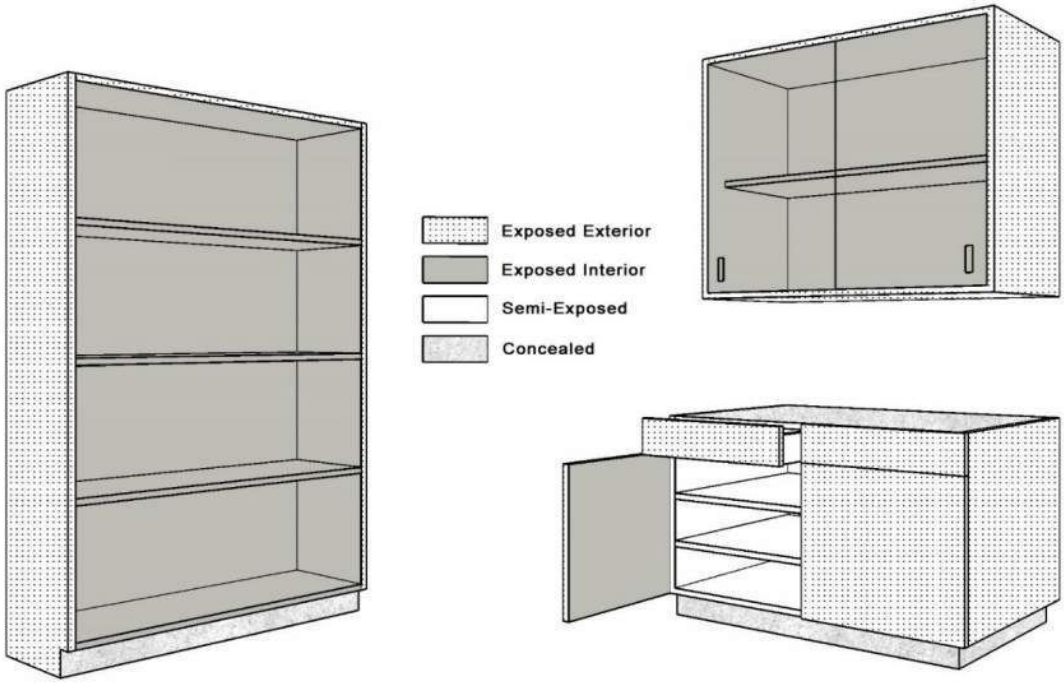
C. Do not begin installation of finish carpentry until space is fully enclosed and mechanical systems are fully operational.
   1. Maintain interior installation areas at 70 degrees F and 50% to 55% relative humidity.

D. Immediately remove from site materials with visible mold and materials with mildew.

1.5 SURFACE DEFINITIONS

A. Surface Definitions shall be in accordance with those of the Architectural Woodwork Standards (1st Edition, October 2009) as depicted in the graphic below.

B. Material for the Exposed Exterior and Exposed Interior surfaces shall be high-pressure thermoplastic laminate. White melamine will not be allowed. Melamine may be used at Semi-Exposed surfaces.



PART 2 PRODUCTS

2.1 MATERIALS

A. Plastic Laminate Finished Casework and Countertops:
1. Quality: WI MoM/Custom Grade, Type I, Style A, frameless, multiple unit construction.
2. Plastic Laminates:
   a. Types: NEMA LD-3.1 high pressure laminates.
      1) Horizontal Surfaces: General Purpose Type, nominal 0.045".
      2) Vertical Surfaces: Vertical Surface Type, nominal 0.032".
      3) Unexposed Surfaces: Balanced with 0.030" melamine backing sheet.
      4) Formed Surfaces: Postforming Type, nominal 0.042".
   b. Manufacturers:
      1) Formica
      2) Nevamar
      3) Wilsonart
      4) Pionite
      5) Or accepted equal.
   c. Colors: As selected by Architect from manufacturer's full range of available colors and patterns, including premium line, and excluding metallics.
3. MDF Core: Provide Medite Corp. (Sierrapine)Medite II or Rodman Industries/Resincore I formaldehyde-free medium density fiberboard (MDF).
4. Provide 1 1/8” thick plastic laminate covered plywood shelving at all open casework units and at all locations where shelving span exceeds 36” (thirty-six inches)
5. Edgebanding: Provide Doelken-Woodtape, Stock Program including SpecLine,

Woodgrain Selector, and KwikEdge.

B. Casework Hardware: Provide casework hardware items as required for complete installation as indicated; provide types as listed in WI MoM "Manual" but no less than following types. Plug-In Pin Type Shelf Supports (Transparent Finished Casework): Provide holes 1" on center.
   1. Adjustable Shelf Standards and Supports (Contractor Option at Plastic Laminate Casework): Flush mounted in cabinet.
      a. Manufacturers:
         1) Futura/No. AS 662 with AS 563/663 support.
         2) Knape & Vogt/No. 255 with No. 256 support.
         3) Or accepted equal.
   2. Cabinet Hinges: European concealed type, minimum 160 degree opening, with spring closer.
   3. Cabinet and Drawer Pulls: Wire type, 4" center to center, satin chrome finish.
      a. Manufacturers:
         1) Baldwin Hardware Manuf. Corp./No. 4672.
         2) Stanley Hardware/No. 4484.
         3) The Engineered Products Co./No. MC-4023.
         4) Or accepted equal.
   4. Drawer Slides: Full extension, rail mounted type, minimum 100 lb. capacity with ball-bearing rollers.
      a. Manufacturers:
         1) Accuride.
         2) Knape & Vogt.
         3) Or accepted equal.
   5. Cabinet Locks: Pin and tumbler slide bolt lock, two keys each.
      a. Manufacturers:
         1) Schlage Lock Co./46-002 Cabinet Locks.
         2) Best Access Systems/5L Series.
         3) CompX International/Timberline Locks.
         4) Or accepted equal.

C. Anchors and Screws: Fasten cabinets to walls with #14 round washer head screws with embedment depth indicated in Drawings; use self-drilling screws at attachment to metal framing; use Simpson Titan HD for drilled-in-place anchors unless otherwise indicated in Drawings.

D. Wood Filler: Color to match wood being filled.

E. Display Cases:
   1. Custom casework cabinet to match balance of cabinets under this section.
   2. Provide four (4) ½” thick tempered glass shelves with polished edge.
   3. Provide ½” thick tempered glass sliding doors with polished edge.
   4. Provide two (2) LED puck lights at each case.

2.2 FABRICATION

A. General: Fabricate architectural woodwork in accordance with specified quality standards.

B. Plastic Laminate:
   1. Apply plastic laminate finish in full, uninterrupted sheets consistent with manufactured sizes.

2. Make corners and joints hairline; slightly bevel arises.
3. Locate butt joints at least 2'-0" from cutouts.
4. Cap exposed edges with plastic laminate of same finish and pattern.
5. Apply laminate backing sheet to reverse side of laminate surfaces.
6. Provide cutouts for inserts, fixtures and fittings; verify locations from on-site dimensions.
7. Prime paint contact surfaces of cutouts.

C. Use exposed fastening devices or nails only when approved and unavoidable; arrange neatly.

D. Assemble woodwork in shop in sizes easily handled and to ensure passage through building openings.

PART 3 EXECUTION

3.1 EXAMINATION

A. Field Measurements: Take field measurements prior to preparation of shop drawings and fabrication where possible; do not delay job progress, allow for trimming and fitting.

3.2 INSTALLATION

A. Install work consistent with specified quality grade, plumb, level, true and straight with no distortions.
1. Shim as required, using concealed shims.

B. Ensure mechanical and electrical items affecting architectural woodwork are properly placed, complete, and have been inspected by Architect prior to commencement of installation.

C. Secure work to grounds, stripping and blocking with countersunk, concealed fasteners and blind nailing as required for a complete installation.

D. Scribe and cut for accurate fit to other finished work.

E. Install architectural woodwork under supervision of factory-trained mechanics.

F. Attach architectural woodwork securely in place with uniform joints providing for thermal and building movements.

G. Acceptable Tolerances:
1. Variation from True Position: Maximum 1/16" at any position and maximum 1/8" in any 10'-0" length.
2. Adjoining Surfaces of Same Material: No variation permitted.
3. Offset with Abutting Materials: Maximum 1/32".

END OF SECTION

SECTION 06 61 16

SOLID SURFACING FABRICATIONS

PART 1 GENERAL

1.1 SUMMARY

A. The extent of solid polymer fabrications is shown on the Drawings and includes miscellaneous specialty item as listed herein:
   1. Counter tops

1.2 SUBMITTALS

A. Product Data:
   1. Including all pertinent performance characteristics and criteria.

B. Shop Drawings:
   1. Indicate materials, construction, sizes and seams, quantities, finishes, and installation details. Show relationship of products to required wall framing, required blocking in walls and wall finishes. Submit a seaming plan.

C. Color Samples:
   1. Submit manufacturer's full range of colors for color selection.

1.3 DELIVERY, STORAGE, AND HANDLING

A. Deliver, store, handle, and protect products in accordance with manufacturer's instructions.

1.4 WARRANTY

A. Provide 10 year limited Warranty

PART 2 PRODUCTS

2.1 MANUFACTURER

A. Subject to compliance with requirements, provide products by one of the following:
   1. Corian Surfaces from the DuPont company (basis of design)
   2. Or accepted equal.

2.2 MATERIALS

A. Solid polymer components
   1. Cast, nonporous, filled polymer, not coated, laminated or of composite construction with through body colors meeting ANSI Z124.3 or ANSI Z124.6, having minimum physical and performance properties specified.
   2. Superficial damage to a depth of 0.010 inch (.25 mm) shall be repairable by sanding and/or polishing.

B. Thickness: ½" (standard counter)

C. Dimension: 144” x 30” sheet

D. Edge Treatment: As indicated on drawings

E. ADA accessible

F. Backsplash: Coved

G. Sidesplash: Applied

H. Performance characteristics:

Property	Typical Result	Test
Tensile Strength	6,000 psi	ASTM D 638
Tensile Modulus	1.5 x 10^{-6} psi	ASTM D 638
Tensile Elongation	0.4% min	ASTM D 638
Flexural Strength	10,000 psi	ASTM D 790
Flexural Modulus	1.2 x 10^{-6} psi	ASTM D 790
Hardness	>85 56	Rockwell “M” Scale ASTM D 785 Barcol Impressor ASTM D 2583
Thermal Expansion	3.02 x 10^{-5} in./in./°C 1.80 x 10^{-5} in./in./°F	ASTM D 696
Gloss (60° Gardner)	5–75 (matte—highly polished)	ANSI Z124
Light Resistance	(Xenon Arc) No effect	NEMA LD 3-2000 Method 3.3
Wear and Cleanability	Passes	ANSI Z124.3 & ANSI Z124.6
Stain Resistance: Sheets	Passes	ANSI Z124.3 & ANSI Z124.6
Fungus and Bacteria Resistance	Does not support microbial growth	ASTM G21 & ASTM G22
Boiling Water Resistance	No visible change	NEMA LD 3-2000 Method 3.5
High Temperature Resistance	No change	NEMA LD 3-2000 Method 3.6
Izod Impact (Notched Specimen)	0.28 ft.-lbs./in. of notch	ASTM D 256 (Method A)
Ball Impact Resistance: Sheets	No fracture—½ lb. ball: ¼" slab—36" drop ½" slab—144" drop	NEMA LD 3-2000 Method 3.8
Weatherability	ΔE^*_{94}<5 in 1,000 hrs.	ASTM G 155
Specific Gravity †	1.7	
Water Absorption	Long-term 0.4% (¾") 0.6% (½") 0.8% (¼")	ASTM D 570
Toxicity	99 (solid colors) 66 (patterned colors)	Pittsburgh Protocol Test (“LC50”Test)
Flammability	All colors (Class I and Class A)	ASTM E 84, NFPA 255 & UL 723
Flame Spread Index	<25	
Smoke Developed Index	<25	

† Approximate weight per square foot: 1⁄4" (6 mm) 2.2 lbs., 1⁄2" (12.3 mm) 4.4 lbs.
Shapes meet or exceed the ANSI Z124.3 and ANSI Z124.6 standards for plastic sinks and lavatories.
NEMA results based on the NEMA LD 3-2000.

2.3 ACCESSORIES

A. Joint adhesive:
1. Manufacturer's standard one- or two-part adhesive kit to create inconspicuous, nonporous joints.

B. Sealant:
1. Manufacturer's standard mildew-resistant, FDA-compliant, NSF 51-compliant (food zone — any type), UL-listed silicone sealant in colors matching components.

C. Conductive tape:
1. Manufacturer's standard aluminum foil tape, with required thickness, for use with cutouts near heat sources.

D. Insulating felt tape:
1. Manufacturer's standard for use with conductive tape in insulating solid surface material from adjacent heat source.

2.4 FACTORY FABRICATION

A. Shop assembly
1. Fabricate components to greatest extent practical to sizes and shapes indicated, in accordance with approved shop drawings and manufacturer's printed instructions and technical bulletins.
2. Form joints between components using manufacturer's standard joint adhesive without conspicuous joints.
   a. Reinforce with strip of solid polymer material, 2" wide.
3. Provide factory cutouts for plumbing fittings and bath accessories as indicated on the drawings.
4. Rout and finish component edges with clean, sharp returns.
   a. Rout cutouts, radii and contours to template.
   b. Smooth edges.
   c. Repair or reject defective and inaccurate work.

B. Thermoforming:
1. Comply with manufacturer's data.
2. Heat entire component.
   a. Material shall be uniform, between 275 and 325 degrees Fahrenheit during forming.
3. Form pieces to shape prior to seaming and joining.
4. Cut pieces to finished dimensions.
5. Sand edges and remove nicks and scratches.

2.5 FINISHES

A. Color to be selected by Architect from the manufacturer's standard color chart.

B. Finish:
1. Provide surfaces with a uniform finish.
   a. Matte; gloss range of 5–20.

PART 3 EXECUTION

3.1 COORDINATION

A. Attend pre-installation conference, chaired by the General Contractor, to coordinate with other trades working in immediate area.

3.2 EXAMINATION

A. Examine substrates and conditions, with fabricator present for compliance with requirements for installation tolerances and other conditions affecting performance of work.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.3 INSTALLATION

A. Install components plumb, level and rigid, scribed to adjacent finishes, in accordance with approved shop drawings and product data.
   1. Provide product in the largest pieces available.
   2. Form field joints using manufacturer's recommended adhesive, with joints inconspicuous in finished work.
      a. Exposed joints/seams shall not be allowed.
   3. Reinforce field joints with solid surface strips extending a minimum of 1 inch on either side of the seam with the strip being the same thickness as the top.
   4. Cut and finish component edges with clean, sharp returns.
   5. Rout radii and contours to template.
   6. Anchor securely to base cabinets or other supports.
   7. Align adjacent countertops and form seams to comply with manufacturer's written recommendations using adhesive in color to match countertop.
   8. Carefully dress joints smooth, remove surface scratches and clean entire surface.
   9. Install countertops with no more than 1/8-inch (3 mm) sag, bow or other variation from a straight line.

B. Coved backsplashes and applied sidesplashes:
   1. Install applied sidesplashes using manufacturer's standard color-matched silicone sealant.
   2. Adhere applied sidesplashes to countertops using manufacturer's standard color-matched silicone sealant.

3.4 REPAIR

A. Repair or replace damaged work which cannot be repaired to architect's satisfaction.

3.5 CLEANING AND PROTECTION

A. Keep components clean during installation.

B. Remove adhesives, sealants and other stains.

END OF SECTION

SECTION 07 21 00

BATT INSULATION SYSTEMS

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes:
1. Provide thermal insulation system at all exterior walls, roof framing, floor framing and interior walls with accessories as required for complete installation.

1.2 SUBMITTALS

A. Product Data: Furnish manufacturer's literature for each type of insulation.
1. Indicate thermal insulation name and number as included in California Energy Commission's Directory of Certified Material.
2. Submit Underwriter's Laboratory approval numbers for required fire ratings; approvals of other laboratories contingent upon acceptance of applicable authorities.
3. Installation Instructions: Submit manufacturer's installation instructions.

PART 2 PRODUCTS

2.1 MATERIALS

A. Acceptable Manufacturers:
1. Knauf Insulation
2. Johns Manville/FSK-25 Thermal-Shield Insulation.
3. Owens-Corning Fiberglas Corp./Fiberglas FS-25 Insulation.
4. Certainteed.
5. Or accepted equal.

B. Materials
1. Acoustic Batt Insulation at:
Interior Walls: R-13, 3 ½”, unfaced
Exterior Walls (within closed cavity): R-19, 5 ½”, kraft faced
Exterior Walls (exposed to space above ceiling): R-19, 5 ½” foil faced
Roof: R-38, foil faced.
Floor framing: R-30, unfaced.

2. Insulation Supports: Galvanized or electroplated steel wire supports with friction attachment to framing.
3. Nails or staples: Steel wire; electroplated; type and size to suit application.
4. Line Wire: Galvanized steel, 19 gauge wire.
5. Wire Mesh: 1 ½” x 17 gauge poultry netting.
6. Vapor Retarder: Type III, aluminum vapor retarder on one side.
7. Vapor Retarder Tape: Minimum 2" wide self-adhering type designed to maintain vapor retarder integrity and complying with fire resistance ratings as required by applicable codes.
8. Accessories: Furnish as recommended by insulation manufacturer for insulation types, substrates, and conditions involved.
9. Insulation shall comply with California standards for insulating material.

a. Flame Spread/Smoke Density Rating: Maximum 25/450, ASTM E84.

10. ASTM C665 (facing);
    Type I, Class A, (Unfaced)
    Type II, Class C, Category 1 (Kraft)
    Type III, Class A, Category 1 (FSK-25 foil)
    Type III, Class B, Category 1 (Foil)

PART 3 EXECUTION

3.1 EXAMINATION

A. Verify substrate and adjacent materials are dry and ready to receive insulation; beginning installation signifies acceptance of conditions.

B. Ensure mechanical and electrical items affecting work are properly placed, complete, and have been inspected prior to commencement of installation.

3.2 INSTALLATION

A. Install insulation in accordance with manufacturer's instructions.

B. Cut and trim insulation neatly, to fit spaces.
   1. Backed Insulation: Use insulation free of ripped backs and edges.

C. Fit insulation tight within spaces and tight to and behind mechanical and electrical services within insulation plane; leave no gaps or voids; maintain integrity of thermal barrier.

D. Maintain minimum ventilating airspace as required by the Drawings.

E. Friction fit in place; use tape or friction supports as necessary to assure permanent installation.
   1. Taping: Tape joints and tears in vapor retarder, including joints between insulation and surrounding construction, to ensure vapor-tight installation.
   2. Penetration Supports: Cut or bend pins in locations accessible to maintenance personnel, to eliminate potential hazards from exposed pin points.

END OF SECTION

SECTION 07 21 16

RIGID INSULATION WITH TAPERED FOAM

PART 1 GENERAL

1.1 WORK INCLUDED

A. Includes but not limited to:
   1. Rigid insulation at roof construction.
   2. Tapered extruded polystyrene foam.

1.2 REFERENCES

A. ASTM-C1289, Type II.

B. FS HH-1-1972/1, Class 2 – Rigid Insulation.

1.3 SYSTEM DESCRIPTION

A. Materials of this Section shall provide a thermal and vapor barrier at building enclosure elements and provide positive drainage to the roof surfaces.

1.4 SUBMITTALS

A. Product Data: Submit manufacturer's installation instructions.

B. Shop Drawings: Submit plan views indicating thickness of insulation and scopes. Field verify existing conditions and roof slopes prior to preparing shop drawings.

PART 2 PRODUCTS

2.1 ACCEPTABLE MANUFACTURERS

A. RMAX

B. ATLAS

C. CELOTEX

D. Or accepted equal.

2.2 MATERIALS

A. Rigid Insulation: FS HH-1-1972/1, Class 2 Polyisocyanurate rigid board, 2 lbs./cu ft. minimum density, both sides having glass fiberglass/organic facers, square edges, 25 psi compressive strength minimum.

B. Tapered foam: Extruded polystyrene foam (XPS) board, Type IV, rigid closed cell type, with integral high density skin, 25 psi compressive strength minimum.

C. Insulation shall comply with California quality standards for insulating material. Maximum flame spread rating of 25 and maximum smoke density not to exceed 450.

D. Manufacturer's standard attachment discs and fasteners.

E. Apply liquid foam around openings to provide tight seal.

PART 3 EXECUTION

3.1 PREPARATION

A. Verify adjacent materials are dry and ready to receive installation.

B. Sweep roof surfaces clean prior to installation.

3.2 INSTALLATION

A. Install rigid insulation in accordance with manufacturer's instructions and in accordance with approved shop drawings.

B. Apply insulation under same conditions as specified for application of roof membrane.

C. Trim insulation neatly to fit spaces. Use panels free of damage.

D. Fit insulation tight in spaces and tight to exterior side of mechanical and electrical services within the plane of insulation. Leave no gaps or voids.

E. Install tapered foam over rigid panels. Conform to slopes indicated on drawings.

F. Application of roof membrane shall immediately follow the application of the insulation.

3.3 CLEAN-UP

A. Remove and dispose of excess insulation, wrapping and other waste materials.

END OF SECTION

SECTION 07 54 19

POLYVINYL-CHLORIDE ROOFING

PART 1 GENERAL

1.1 SECTION INCLUDES

A. PVC thermoplastic membrane attached with mechanical fasteners.

B. Fiberglass-faced primed roof board, attached with mechanical fasteners.

C. Prefabricated flashings, corners, parapets, stacks, vents, and related details.

D. Fasteners, adhesives, and other accessories required for a complete roofing installation.

E. Traffic Protection.

1.2 REFERENCES

A. NRCA - The NRCA Roofing and Waterproofing Manual.

B. ASCE 7 - Minimum Design Loads For Buildings And Other Structures.

C. UL - Roofing Materials and Systems Directory, Roofing Systems (TGFU.R10128).

D. ASTM C 1289 - Standard Specification for Faced Rigid Cellular Polyisocyanurate Thermal Insulation Board.

E. ASTM D 751 - Standard Test Methods for Coated Fabrics.

F. ASTM D 4434 - Standard Specification for Poly(Vinyl Chloride) Sheet Roofing.

G. ASTM E 108 - Standard Test Methods for Fire Tests of Roof Coverings.

H. ASTM E 119 - Standard Test Methods for Fire Tests of Building Construction and Materials.

1.3 SYSTEM DESCRIPTION

A. General: Provide installed roofing membrane and base flashings that remain watertight; do not permit the passage of water; and resist specified uplift pressures, thermally induced movement, and exposure to weather without failure.

B. Material Compatibility: Provide roofing materials that are compatible with one another under conditions of service and application required, as demonstrated by roofing membrane manufacturer based on testing and field experience.

C. Physical Properties:
1. Roof product must meet the requirements of Type III PVC sheet roofing as defined by ASTM D 4434 and must meet or exceed the following physical properties.
2. Thickness: 60 mil, nominal, in accordance with ASTM D 751.
3. Thickness Over Scrim: ≥ 28 mil in accordance with ASTM D 751.

4. Breaking Strengths: ≥ 390 lbf. (MD) and ≥ 438 lbf. (XMD) in accordance with ASTM D 751, Grab Method.
5. Elongation at Break: ≥ 31% (MD) and ≥ 31% (XMD) in accordance with ASTM D 751, Grab Method.
6. Heat Aging in accordance with ASTM D 3045: 176 °F for 56 days. No sign of cracking, chipping or crazing. (In accordance with ASTM D 4434).
7. Factory Seam Strength: ≥ 431 lbf. in accordance with ASTM D 751, Grab Method.
8. Tearing Strength: ≥ 132 lbf. (MD) and ≥ 163 lbf. (XMD) in accordance with ASTM D 751, Procedure B.
9. Low Temperature Bend (Flexibility): Pass at -40 °F in accordance with ASTM D 2136.
10. Accelerated Weathering: No cracking, checking, crazing, erosion or chalking after 5,000 hours in accordance with ASTM G 154.
11. Linear Dimensional Change: < 0.5% in accordance with ASTM D 1204 at 176 ± 2 °F for 6 hours.
12. Water Absorption: < 2.6% in accordance with ASTM D 570 at 158 °F for 166 hours.
13. Static Puncture Resistance: ≥ 56 lbs. in accordance with ASTM D 5602.
14. Dynamic Puncture Resistance: ≥ 14.7 ft-lbf. in accordance with ASTM D 5635.

D. Cool Roof Rating Council (CRRC):
1. Membrane must be listed on CRRC website.
   a. Initial Solar Reflectance: ≥ 88%
   b. Initial Thermal Emittance: ≥ 87%
   c. Initial Solar Reflective Index (SRI): ≥ 111
   d. 3-Year Aged Solar Reflectance: ≥ 68%
   e. 3-Year Aged Thermal Emittance: ≥ 84%
   f. 3-Year Aged Solar Reflective Index (SRI): ≥ 82

1.4 SUBMITTALS

A. Product Data sheets on each product to be used, including:
1. Preparation instructions and recommendations.
2. Storage and handling requirements and recommendations.
3. Installation methods.
4. Maintenance requirements.

B. Shop Drawings: Indicate insulation pattern, overall membrane layout, field seam locations, joint or termination detail conditions, and location of fasteners.

C. Verification Samples: For each product specified, two samples, representing actual product, color, and finish.
1. 4 inch by 6 inch sample of roofing membrane, of color specified.
2. Termination bar, fascia bar with cover, drip edge and gravel stop if to be used.
3. Each fastener type to be used for installing membrane, insulation/recover board, termination bar and edge details.

D. Submittal No. 07 54 19D: Installer Certification: Certification from the roofing system manufacturer that Installer is approved, authorized, or licensed by manufacturer to install roofing system.

E. Submittal No. 07 54 19 E: Manufacturer's warranties.

1.5 QUALITY ASSURANCE

A. Perform work in accordance with manufacturer's installation instructions.

B. Manufacturer Qualifications: A manufacturer specializing in the production of PVC membranes systems and utilizing a Quality Control Manual during the production of the membrane roofing system that has been approved by and is inspected by Underwriters Laboratories.

C. Installer Qualifications: Company specializing in installation of roofing systems similar to those specified in this project and approved by the roofing system manufacturer.

D. Source Limitations: Obtain components for membrane roofing system from roofing membrane manufacturer.

E. There shall be no deviations from the roof membrane manufacturer's specifications or the approved shop drawings without the prior written approval of the manufacturer.

1.6 REGULATORY REQUIREMENTS

A. Conform to applicable code for roof assembly wind uplift and fire hazard requirements.

B. Fire Exposure: Provide membrane roofing materials with the following fire-test-response characteristics. Materials shall be identified with appropriate markings of applicable testing and inspecting agency.
1. Exterior Fire-Test Exposure:
   a. Class A; ASTM E 108, for application and roof slopes indicated.
2. Fire-Resistance Ratings: Comply with ASTM E 119 for fire-resistance-rated roof assemblies of which roofing system is a part.
3. Conform to applicable code for roof assembly fire hazard requirements.

C. Wind Uplift:
1. Roofing System Design: Provide a roofing system designed to resist uplift pressures calculated according to the current edition of the ASCE-7 Specification *Minimum Design Loads for Buildings And Other Structures*.

1.7 PRE-INSTALLATION MEETING

A. Convene meeting not less than one week before starting work of this section.

B. Review methods and procedures related to roof deck construction and roofing system including, but not limited to, the following.
1. Meet with County, Architect, testing and inspecting agency representative, roofing installer, roofing system manufacturer's representative, deck installer, and installers whose work interfaces with or affects roofing including installers of roof accessories and roof-mounted equipment.
2. Review and finalize construction schedule and verify availability of materials, installer's personnel, equipment, and facilities needed to make progress and avoid delays.
3. Examine deck substrate conditions and finishes for compliance with requirements, including flatness and fastening.
4. Review structural loading limitations of roof deck during and after roofing.
5. Review base flashings, special roofing details, roof drainage, roof penetrations, equipment curbs, and condition of other construction that will affect roofing system.
6. Review governing regulations and requirements for insurance and certificates if applicable.
7. Review temporary protection requirements for roofing system during and after installation.

8. Review roof observation and repair procedures after roofing installation.

1.8 DELIVERY, STORAGE AND HANDLING

A. Deliver roofing materials to Project site in original containers with seals unbroken and labeled with manufacturer's name, product brand name and type, date of manufacture, and directions for storing and mixing with other components.

B. Store liquid materials in their original undamaged containers in a clean, dry, protected location and within the temperature range required by roofing system manufacturer. Protect stored liquid material from direct sunlight.

C. Protect roof insulation materials from physical damage and from deterioration by sunlight, moisture, soiling, and other sources. Store in a dry location. Comply with insulation manufacturer's written instructions for handling, storing, and protecting during installation.

D. Store roof materials and place equipment in a manner to avoid permanent deflection of deck.

E. Store and dispose of solvent-based materials, and materials used with solvent-based materials, in accordance with requirements of local authorities having jurisdiction.

1.9 WARRANTY

A. Contractor's Warranty: The contractor shall warrant the roof application with respect to workmanship and proper application for two (2) years from the effective date of the warranty issued by the manufacturer.

B. Manufacturer's Warranty: Must be no-dollar limit type and provide for completion of repairs, replacement of membrane or total replacement of the roofing system at the then-current material and labor prices throughout the life of the warranty. In addition the warranty must meet the following criteria:
1. Warranty Period: 20 years from date issued by the manufacturer.
2. No exclusion for damage caused by ponding water.
3. No exclusion for damage caused by biological growth.
4. Issued direct from and serviced by the roof membrane manufacturer.
5. Transferable for the full term of the warranty.

PART 2 PRODUCTS

2.1 MANUFACTURER

A. All roofing system components to be provided or approved by roof system manufacturer.

B. Acceptable Manufacturers:
1. Duro-Last, EV Membrane
2. GAF, Everguard PVC X K
3. John Mansville, JM PVC with Elvaloy Kee Pouymer
4. Carlisle, PVC Sure Flex Kee HP
5. Versico PVC – Versiflex Kee HP
6. IB Roofing Systems
7. Or accepted equal

2.2 ROOFING SYSTEM COMPONENTS

A. Roofing Membrane: PVC thermoplastic membrane conforming to ASTM D 4434, type III, fabric-reinforced, PVC. Membrane properties as follows:
   1. Thickness:
      a. 60 mil. minimum
   2. Exposed Face Color:
      a. White.

B. Accessory Materials: Provide accessory materials supplied by or approved for use by roof system manufacturer
   1. Sheet Flashing: Manufacturer's standard reinforced PVC sheet flashing.
   2. Factory Prefabricated Flashings: manufactured using Manufacturer's PVC membrane.
      a. Stack Flashings.
      b. Curb Flashings.
      c. Inside and Outside Corners.
   3. Sealants and Adhesives: Compatible with roofing system and supplied by roof system manufacturer.
      a. Caulk.
      b. Strip Mastic.
   4. Slip Sheet: Compatible with roofing system and supplied by roof system manufacturer.
   5. Fasteners and Plates: Factory-coated steel fasteners and metal or plastic plates meeting corrosion-resistance provisions in FMG 4470, designed for fastening membrane and insulation to substrate. Supplied by roof system manufacturer.
      a. #14 Heavy Duty Fasteners.
      b. Steel Membrane Plates.
      c. 3 inch Metal Plates.
   6. Termination and Edge Details: Supplied by roof system manufacturer.
      a. Termination Bar.
      b. 2-Piece Edge Metal System.
   7. Vinyl Coated Metal: 24 gauge, hot-dipped galvanized, grade 90 metal with a minimum of 17 mil of PVC roofing membrane laminated to one side.
   8. Two-Way Roof Vents: Supplied by roof system manufacturer. Install a minimum of 1 vent for each 1,000 ft² (93 m²) of roof area. When required by manufacturer.

C. Substrate Board:
   1. Glass-mat-faced, water-resistant gypsum substrate conforming to ASTM C 1177/C 1177M.
      a. ¼ inch thick.

PART 3 EXECUTION

3.1 EXAMINATION

A. Verify that the surfaces and site conditions are ready to receive work.

B. Verify that the deck is supported and secured.

C. Verify that the deck is clean and smooth, free of depressions, waves, or projections, and properly sloped to drains, valleys, eaves, scuppers or gutters.

D. Verify that the deck surfaces are dry and free of standing water, ice or snow.

E. Verify that all roof openings or penetrations through the roof are solidly set.

F. If substrate preparation is the responsibility of another contractor, notify Architect of unsatisfactory preparation before proceeding.

3.2 PREPARATION

A. Clean surfaces thoroughly prior to installation.

B. Prepare surfaces using the methods recommended by the manufacturer for achieving the best result for the substrate under the project conditions.

C. Surfaces shall be clean, smooth, free of fins, sharp edges, loose and foreign material, oil, grease, and bitumen.

3.3 INSTALLATION

A. Install insulation in accordance with the roof manufacturer's requirements.

B. Separation Board: Fiberglass-faced primed roof board.
1. Use only fasteners, stress plates and fastening patterns accepted for use by the roof manufacturer. Fastening patterns must meet applicable design requirements.
   a. Install fasteners in accordance with the roof manufacturer’s requirements. Fasteners that are improperly installed must be replaced or corrected.
   b. Attach boards in parallel courses with end joints staggered 50% and adjacent boards butted together with no gaps greater than ¼ inch.

C. Roof Membrane: 60 mil, PVC thermoplastic membrane.
1. Use only fasteners, stress plates and fastening patterns accepted for use by the roof manufacturer. Fastening patterns must meet the applicable design requirements.
2. Install fasteners in accordance with the roof manufacturer’s requirements. Fasteners that are improperly installed shall be replaced or corrected.
3. Mechanically fasten membrane to the structural deck utilizing fasteners and fastening patterns that in accordance with the roof manufacturer’s requirements.
4. Cut membrane to fit neatly around all penetrations and roof projections.
5. Unroll roofing membrane and positioned with a minimum 6 inch overlap.

D. Seaming:
1. Weld overlapping sheets together using hot air. Minimum weld width is 1-1/2 inches.
2. Check field welded seams for continuity and integrity and repair all imperfections by the end of each work day.

E. Membrane Termination/Securement: All membrane terminations shall be completed in accordance with the membrane manufacturer’s requirements.
1. Provide securement at all membrane terminations at the perimeter of each roof level, roof section, curb flashing, skylight, expansion joint, interior wall, penthouse, and other similar condition.
2. Provide securement at any angle change where the slope or combined slopes exceeds two inches in one horizontal foot.

F. Flashings: Complete all flashings and terminations as indicated on the drawings and in accordance with the membrane manufacturer’s requirements.
1. Provide securement at all membrane terminations at the perimeter of each roof level, roof section, curb flashing, skylight, expansion joint, interior wall, penthouse, and other similar condition.
   a. Do not apply flashing over existing thru-wall flashings or weep holes.
   b. Secure flashing on a vertical surface before the seam between the flashing and the

main roof sheet is completed.
c. Extend flashing membrane a minimum of 6 inches (152 mm) onto the main roof sheet beyond the mechanical securement.
d. Use care to ensure that the flashing does not bridge locations where there is a change in direction (e.g. where the parapet meets the roof deck).

2. Penetrations:
a. Flash all pipes, supports, soil stacks, cold vents, and other penetrations passing through the roofing membrane as indicated on the Drawings and in accordance with the membrane manufacturer's requirements.
b. Utilize custom prefabricated flashings supplied by the membrane manufacturer.
c. Existing Flashings: Remove when necessary to allow new flashing to terminate directly to the penetration.

3. Pipe Clusters and Unusual Shapes:
a. Clusters of pipes or other penetrations which cannot be sealed with prefabricated membrane flashings shall be sealed by surrounding them with a prefabricated vinyl-coated metal pitch pan and sealant supplied by the membrane manufacturer.
b. Vinyl-coated metal pitch pans shall be installed, flashed and filled with sealant in accordance with the membrane manufacturer's requirements.
c. Pitch pans shall not be used where prefabricated or field fabricated flashings are possible.

G. Roof Drains:
1. Coordinate installation of roof drains and vents.
2. Remove existing flashing and asphalt at existing drains in preparation for sealant and membrane.
3. Provide a smooth clean surface on the mating surface between the clamping ring and the drain base.

H. Edge Details:
1. Provide edge details as indicated on the Drawings. Install in accordance with the membrane manufacturer's requirements.
2. Join individual sections in accordance with the membrane manufacturer's requirements.
3. Coordinate installation of metal flashing and counter flashing specified in Section 07 62 00.
4. Manufactured Roof Specialties: Coordinate installation of copings, counter flashing systems, gutters, and roof expansion assemblies specified in Section 07 62 00.

I. Water cut-offs:
1. Provide water cut-offs on a daily basis at the completion of work and at the onset of inclement weather.
2. Provide water cut-offs to ensure that water does not flow beneath the completed sections of the new roofing system.
3. Remove water cut-offs prior to the resumption of work.
4. The integrity of the water cut-off is the sole responsibility of the roofing contractor.
5. Any membrane contaminated by the cut-off material shall be cleaned or removed.

3.4 FIELD QUALITY CONTROL

A. The membrane manufacturer's representative shall provide a comprehensive final inspection after completion of the roof system. All application errors shall be addressed and final punch list completed.

3.5 PROTECTION

A. Protect installed roofing products from construction operations until completion of project.

B. Where traffic is anticipated over completed roofing membrane, protect from damage using durable materials that are compatible with membrane.

C. Repair or replace damaged products after work is completed.

END OF SECTION

SECTION 07 62 00

SHEET METAL FLASHING AND TRIM

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes: Provide galvanized steel flashing and sheet metal including accessories for a complete weather tight installation, including the following.
   1. Formed sheet metal flashings and fabrications, including the following:
      a. Parapet coping and wall cap flashings.
      b. Wall flashings.
      c. Roof penetration flashings.
      d. Roof termination flashings and counterflashings.
      e. Edge termination flashings.
      f. Head and sill flashings.
      g. Miscellaneous building sheet metal flashings.
      h. Gutters.
      i. Scuppers.
      j. Miscellaneous sheet metal fabrications.
   2. Manufactured reglets with removable counterflashings.
   3. Sealants associated with shop fabrication of sheet metal work.

1.2 REFERENCES

A. Sheet Metal and Air Conditioning Contractors National Association (SMACNA): Architectural Sheet Metal Manual, Fifth Edition.

B. ANSI/ASTM B32 - Solder Metal.

C. ASTM A525 - Steel Sheet, Zinc Coated, Galvanized by the Hot-Dip Process.

D. FS O-F-506 - Flux, Soldering, Paste and Liquid.

E. FS QQ-S-571 - Solder, Tin Alloy.

F. FS SS-C-153 - Cement, Bituminous, Plastic.

G. NAAMM - Metal Finishes Handbook.

H. NRCA (National Roofing Contractors Association) - Roofing Manual.

1.3 PERFORMANCE REQUIREMENTS

A. General: Install sheet metal flashing and trim to withstand wind loads, structural movement, thermally induced movement, and exposure to weather without failing, rattling, leaking, and fastener disengagement.

B. Fabricate and install roof edge flashing and copings capable of resisting the following forces according to recommendations in FMG Loss Prevention Data Sheet 1-49:
   1. Wind Zone 1: For velocity pressures of 21 to 30 lbf/sq. ft: 60 lbf/sq. ft. perimeter uplift

force, 90 lbf/sq. ft. corner uplift force, and 30 lbf/sq. ft. outward force.

C. Thermal Movements: Provide sheet metal flashing and trim that allow for thermal movements resulting from the following maximum change (range) in ambient and surface temperatures by preventing buckling, opening of joints, hole elongation, overstressing of components, failure of joint sealants, failure of connections, and other detrimental effects. Provide clips that resist rotation and avoid shear stress as a result of sheet metal and trim thermal movements. Base engineering calculation on surface temperatures of materials due to both solar heat gain and nighttime-sky heat loss.
   1. Temperature Change (Range): 120 deg. F, ambient; 180 deg F, material surfaces.

D. Water Infiltration: Provide sheet metal flashing and trim that do not allow water infiltration to building interior.

1.4 QUALITY ASSURANCE

A. Sheet Metal Flashing and Trim Standard: Comply with SMACNA's "Architectural Sheet Metal Manual". Conform to dimensions and profiles shown unless more stringent requirements are indicated.

B. Preinstallation Conference: Conduct conference at Project site
   1. Meet with County, installer and installer's whose work interfaces with or affects sheet metal flashing and trim including installers of roofing materials, roof accessories, and roof-mounted equipment.
   2. Review methods and procedures related to sheet metal flashing and trim.
   3. Examine substrate conditions for compliance with requirements, including flatness and attachment to structural members.
   4. Document proceedings, including corrective measures and action required, and furnish copy of record to each participant.

1.5 SUBMITTALS

A. Product Data
   1. Submit product data for each specified item.
   2. Describe material profile, jointing pattern, jointing details, fastening methods, and installation details.

B. Shop Drawings
   1. Clearly indicate dimensioning, layout, general construction details including closures, flashings, locations and types of sealants, anchorages, and method of anchorage.

C. Samples for Verification
   1. Provide full sized sample of metal flashing illustrating typical seam, external corner, internal corner, junction to vertical dissimilar surface, material, and finish.

D. Installation Instructions
   1. Submit manufacturer's installation instructions.

E. Mockup Samples: Build sheet metal mockups to demonstrate qualities of materials and execution and aesthetic effects of the following conditions. Include fasteners, cleats, clips, closures, and other attachments.
   1. Parapet coping flashings.
   2. Roof penetration flashings.
   3. Roof edge termination flashings.
   4. Door and window head and sill flashings.

5. Gutters.
6. Exposed trim and fascia.

1.6 DELIVERY, STORAGE, AND HANDLING

A. Deliver sheet metal flashing materials and fabrications undamaged. Protect sheet metal flashing and trim materials and fabrications during transportation and handling.

B. Unload, store, and install sheet metal flashing materials and fabrications in a manner to prevent bending, warping, twisting, and surface damage.

C. Stack materials on platforms or pallets, covered with suitable weathertight and ventilated covering. Do not store sheet metal flashing and trim materials in contact with other materials that might cause staining, denting, or other surface damage.

1.7 WARRANTY

A. Special Warranty: Provide for correcting failure of metal flashing system to resist penetration of water and damage from wind.
1. Special Warranty Period: Two years.

PART 2 PRODUCTS

2.1 MATERIALS

A. Galvanized Steel: Zinc-coated (galvanized) steel sheet, Class A250 coating. 24 gauge unless noted otherwise on drawings.

B. Aluminum: ASTM B209 minimum thickness .0603".

C. Lead Sheet: ASTM B749, Type L51121, copper-bearing, 4 lbs. per square foot.

2.2 ACCESSORIES

A. Flashing and Sheet Metal:
1. Provide heavier gauge metal where recommended by SMACNA Manual for size of component.
2. Mill phosphatized where indicated to be field painted.

B. Solder and Fasteners: As recommended by SMACNA and complying with applicable codes and regulations; hot dipped galvanized minimum coating comparable to G90.

C. Concealed Sealant: Butyl type for use in conjunction with sheet metal; non-staining; non-corrosive; non-shrinking and non-sagging; ultra-violet and ozone resistant for exterior concealed applications.

D. Separation Coating: Tremco 201/60R, Vulkem 201R.

E. Sealing Compound: Equal to Tremco/Vulkem 245.

F. Underlayment:
1. Waterproof: Grace “Vicor V40”.
2. Slip Sheet: Rosin sized paper – 3 lbs/10 sq. ft.

G. Fastener: Wood screws, annular threaded nails, self-tapping screws, self-locking rivets and bolts, and other suitable fasteners designed to withstand design loads.
   1. Exposed Fasteners: Heads matching color of sheet metal by means of plastic caps or factory-applied coating.
   2. Fasteners for Flashing and Trim: Blind fasteners or self-drilling screws, gasketed, with hex washer head.
   3. Blind Fasteners: High-strength aluminum or stainless-steel rivets.
   4. Spikes and Ferrules: Same material as gutter; with spike and ferrule matching internal gutter width.

H. Drawbands: Stainless-steel hose clamp; worm drive.

2.3 MANUFACTURED SHEET METAL FLASHING AND TRIM

A. Reglets: Units of type, material, and profile indicated, formed to provide secure interlocking of separate reglet and counterflashing pieces, and compatible with flashing indicated, with factory-mitered and –welded corners and junctions.
   1. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
      a. Fry Reglet Corporation
         1) Surface-Mounted Type: Model SM
         2) Stucco Type: Model ST
         3) Concrete Type: Model CO
         4) Masonry type: Model MA
   2. Material: Stainless Steel, 0.0188 inch thick (26 gauge).
   3. Surface-Mounted Type: Provide with slotted holes for fastening to substrate, with neoprene or other suitable weatherproofing washers, and with channel for sealant at top edge.
   4. Stucco Type: Provide with upturned fastening flange and extension leg of length to match thickness of applied finish materials.
   5. Concrete Type: Provide temporary closure tape to keep reglet free of concrete materials, special fasteners for attaching reglet to concrete forms, and guides to ensure alignment of reglet section ends.
   6. Masonry Type: Provide with offset top flange for embedment in masonry mortar joint.
   7. Flexible Flashing Retainer: Provide resilient plastic or rubber accessory to secure flexible flashing in reglet where clearance does not permit use of standard metal counterflashing or where drawings show reglet without metal counterflashing.
   8. Counterflashing Wind-Restraint Clips: Provide clips to be installed before counterflashing to prevent wind uplift of counter flashing lower edge.

2.4 FABRICATION

A. Fabricate sheet metal in accordance with SMACNA Architectural Sheet Metal Manual.

B. Form sections square, true and accurate to size, free from distortion and other defects detrimental to appearance or performance.
   1. Fabricate corners and intersections in shop with solder joints; watertight fabrication.

C. Form sections in longest practical lengths; make allowance for expansion at joints.

D. Hem exposed edges on underside 1/2"; miter and seam corners.

E. Backpaint flashings with heavy bodied bituminous paint to a minimum dry film thickness of 15 mil. where in contact with cementitious materials or dissimilar metals.

F. Form pitch pans watertight, with minimum 4" upstand and 4" flanges; form pans minimum 6" wider than item passing through roof membrane.

G. Form umbrella flashings with minimum 2" overhang, to shed water away from pitch pans.

H. Form material with standing seam. Solder and seal metal joints. After soldering, remove flux. Wipe and wash solder joints clean.

I. Fabricate vertical faces with bottom edge formed outward 1/4 inch and hemmed to form drip.

2.5 ROOF DRAINAGE SHEET METAL FABRICATIONS

A. Hanging Gutters: Fabricate to cross section indicated, complete with end pieces, outlet tubes, and other accessories as required. Fabricate from continuous pre-finished roll metal. Furnish flat-stock gutter spaces and gutter brackets fabricated from same metal as gutters, of size recommended by SMACNA but not less than twice the gutter thickness. Fabricate expansion joints, expansion joint covers, and gutter accessories from same metal as gutters.
1. Material: Galvanized steel, unless otherwise indicated.
    a. Thickness: 0.0359 inch (20 gauge), except where indicated otherwise.
2. Expansion Joints: Lap type.
3. Accessories:
    a. Continuous removable metal gutter guard/leaf screen to prevent entry of leaves and debris into the gutter. Snap-In Gutter Guard/Cover, friction fit solid PVC cover.
    b. Gutter Straps, 2 inches wide at 36”o.c. in gauge matching gutter.

B. Downspouts: 3” dia. galv. steel pipe.

C. Parapet Scuppers: Fabricate scuppers of dimensions required with closure flange trim to exterior, 4-inch-wide wall flanges to interior, and base extending 4-inches beyond cant or tapered strip into field of roof. Fasten gravel guard angles to base of scupper.
1. Material: Galvanized steel.
    a. Thickness: 0.0359 inch (20 gauge), except where indicated otherwise.

D. Conductor Heads: Fabricate conductor heads with flanged back and stiffened top edge and of dimensions and shape indicated, complete with outlet tubes and built-in overflows.
1. Material: Galvanized Steel
    a. Thickness: 0.0359 inch (20 gauge), except where indicated otherwise.

2.6 LOW-SLOPE ROOF SHEET METAL FABRICATIONS

A. Roof Edge Flashing and Fascia Caps: Fabricate in minimum 96-inches long, but not exceeding 10-foot long sections. Furnish with 6-inch wide joint cover plates.
1. Material: Galvanized steel.
    a. Thickness: 0.0299 inch (22 gauge).

B. Copings: Fabricate minimum of 96-inches long, but not exceeding 10-foot long, sections. Fabricate joint plates of same thickness as copings. Furnish with continuous cleats to support edge of external leg and drill elongated holes for fasteners on interior leg. Miter corners, seal, and solder or weld watertight.
1. Material: Galvanized steel.
    a. Thickness: 0.0359 inch (20 gauge), except where indicated otherwise.
    b. Joint Style: Butt, with 12 inch wide concealed backup plate.

C. Base Flashings, Flashing Receivers, and Counterflashings:
1. Material: Galvanized steel.

a. Thickness: 0.0299 inch (22 gauge).

D. Roof Drain Flashing:
1. Material: Lead.
a. Weight: 4.0 lb/sq. ft.

E. Vent Stack Roof Penetration:
1. Material: Lead.
a. Weight: 4.0 lb./sq. ft.

F. Splash Pans:
1. Material: Stainless steel.
a. Thickness: 0.0250 inch (24 gauge).

2.7 WALL FABRICATIONS

A. Openings Flashing in Frame Construction: Fabricate head, sill, and similar flashings to extend 4 inches beyond wall openings. Form head and sill flashing with 2-inch high end dams.
1. Material: Galvanized steel.
a. Thickness: 0.0299 inch (22 gauge).

2.8 FINISHES

A. Comply with NAAMM's "Metal Finishes Manual for Architectural and Metal Products" for recommendations for applying and designating finishes.

B. Protect mechanical and painted finishes on exposed surfaces from damage by applying a strippable, temporary protective covering before shipping.

C. Appearance of Finished Work: Variations in appearance of abutting or adjacent pieces are acceptable if they are within ½ of the range of approved samples. Noticeable variations in the same piece are not acceptable. Variations in appearance of other components are acceptable if they are within the range of approved samples and are assembled or installed to minimize contrast.

PART 3 EXECUTION

3.1 EXAMINATION

A. Examine substrates, areas, and conditions with installer present, to verify actual locations, dimensions, and other conditions affecting performance of work.
1. Verify that substrate is sound, dry, smooth, clean, sloped for drainage, and securely anchored.
2. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION, GENERAL

A. General: Anchor sheet metal flashing and trim and other components of the work securely in place, with provisions for thermal and structural movement. Use fasteners, solder, welding rods, protective coatings, separators, sealants, and other miscellaneous items as required to complete sheet metal flashing and trim system.
1. Torch cutting of sheet metal flashing and trim is not permitted.

B. Metal Protection: Where dissimilar metals will contact each other or corrosive substrates, protect against galvanic action by painting contact surfaces with separation coating or by other permanent separation as recommended by fabricator or manufacturers of dissimilar metals.
   1. Coat sides of uncoated aluminum, stainless-steel, and lead sheet metal flashing and trim with separation coating where flashing and trim will contact wood, ferrous metal, or cementitious construction.
   2. Underlayment: Where installing metal flashing directly on cementitious or wood substrates, install a course of felt underlayment and cover with a slip sheet or install a course of polyethylene underlayment.
   3. Bed flanges in thick coat of asphalt roofing cement where required for waterproof performance.

C. Install exposed sheet metal flashing and trim without excessive oil canning, buckling, and tool marks.

D. Install sheet metal flashing and trim true to line and levels indicated. Provide uniform, neat seams with minimum exposure of solder, welds, and elastomeric sealant.

E. Install sheet metal flashing and trim to fit substrates and to result in watertight performance. Verify shapes and dimensions of surfaces to be covered before fabricating sheet metal.
   1. Space cleats not more than 12 inches apart, except where indicated as continuous. Anchor each cleat with two fasteners. Bend tabs over fasteners.

F. Expansion Provisions: Provide for thermal expansion of exposed flashing and trim. Space movement joints at a maximum of 10 feet with no joints allowed within 24 inches of corner of intersection. Where lapped or bayonet-type expansion, provisions cannot be used or would not be sufficiently watertight, form expansion joints of intermeshing hooked flanges, not less than 1 inch deep, filled with elastomeric sealant concealed with joints.

G. Fasteners: Use fasteners of sizes that will penetrate not less than 1-1/4 inches for nails and not less than ¾ inch for wood screws.
   1. Galvanized or Prepainted, Metallic-Coated Steel: Use stainless steel fasteners.
   2. Aluminum: Use aluminum or stainless steel fasteners.
   3. Stainless Steel: Use stainless steel fasteners.

H. Seal joints with elastomeric sealant as required for watertight construction.
   1. Where sealant-filled joints are used, embed hooked flanges of joint members not less than 1 inch into sealant. Form joints to completely conceal sealant. When ambient temperature at time of installation is moderate, between 40 and 70 deg F, set joint members for 50 percent movement either way. Adjust setting proportionately for installation at higher ambient temperatures. Do not install sealant-type joints at temperatures below 40 deg F.
   2. Prepare joints and apply sealants to comply with requirements in Section 07 92 00 “Joint Protection”.

I. Solder Joints: Clean surfaces to be soldered, removing oils and foreign matter. Pretin edges of sheets to be soldered to a width of 1-1/2 inches except where pretinned surface would show in finished work.
   1. Do not solder prepainted, metallic-coated steel and aluminum sheet.
   2. Pretinning is not required for lead.
   3. Do not use open-flame torches for soldering. Heat surfaces to receive solder and flow solder into joints. Fill joints completely. Completely remove flux and spatter from exposed surfaces.

3.3 ROOF DRAINAGE SYSTEM INSTALLATION

A. General: Install sheet metal roof drainage items to produce complete roof drainage system according to SMACNA recommendations and as indicated. Coordinate installation of roof perimeter flashing with installation of roof drainage system

B. Hanging Gutters: Join sections with riveted and soldered joints or with lapped joints sealed with elastomeric sealant. Provide for thermal expansion. Attach gutters at eave or fascia to firmly anchored gutter brackets or straps, as indicated, spaced not more than 36 inches apart. Provide end closures and seal watertight with sealant.
1. Fasten gutter spacers to front and back of gutter.
2. Loosely lock straps to front gutter bead and anchor to roof deck.
3. Anchor and loosely lock back edge of gutter to continuous eave flashing.
4. Anchor back of gutter that extends onto roof deck with cleats spaced not more than 24 inches apart.
5. Anchor gutter with spikes and ferrules spaced not more than 24 inches apart.
6. Install gutter with expansion joints at locations indicated but not exceeding 50 feet apart. Install expansion joint caps.
7. Install continuous gutter screens or gutters with noncorrosive fasteners, removable for cleaning gutters.

C. Downspouts: Provide fasteners as required to hold downspout in place.
1. Provide elbows as indicated.

D. Parapet Scuppers: Install scuppers where indicated through parapet. Continuously support scupper, set to correct elevation, and seal flanges to interior wall face, over cants or tapered edge strips, and under roofing membrane.
1. Anchor scupper closure trim flange to exterior wall and seal or solder to scupper.

E. Conductor Heads: Anchor securely to wall with elevation of conductor head rim 1 inch below scupper or gutter discharge.

F. Splash Pans: Install where downspouts discharge on low-sloped roofs. Set in asphalt roofing cement or elastomeric sealant compatible with roofing membrane.

3.4 ROOF FLASHING INSTALLATION

A. General: Install sheet metal roof flashing and trim to comply with performance requirements, sheet metal manufacturer's written installation instructions, and SMACNA's "Architectural Sheet Metal Manual". Provide concealed fasteners where possible, set units true to line, and level as indicated. Install work with laps, joints, and seams that will be permanently watertight.

B. Roof Edge Flashing: Anchor to resist uplift and outward forces according to recommendations in FMG Loss Prevention Data Sheet 1-49 for specified wind zone as indicated.
1. Interlock bottom edge of roof edge flashing with continuous cleats anchored to substrate at 24 inch centers.

C. Copings: Anchor to resist uplift and outward forces according to recommendations in FMG Loss Prevention Data Sheet 1-49 for specified wind zone and as indicated.
1. Interlock exterior bottom edge of coping with continuous cleats anchored to substrate at 24 inch centers.
2. Anchor interior leg of coping with screw fasteners and washers at 24 inch centers.

D. Pipe or Post Counterflashing: Install counterflashing umbrella with close fitting collar with top edge flared for elastomeric sealant, extending a minimum of 4 inches over base flashing. Install stainless steel drawband and tighten.

E. Counterflashing: Coordinate installation of counterflashing with installation of base flashing. Insert counterflashing in reglets or receivers and fit tightly to base flashing. Extend counterflashing 4 inches over base flashing. Lap counterflashing joints a minimum of 4 inches and bed with elastomeric sealant.
   1. Secure in waterproof manner by means of interlocking folded seam and sealant.

F. Roof Penetration Flashing: Coordinate installation of roof penetration flashing with installation of roofing and other items penetrating roof. Install flashing as follows:
   1. Turn lead flashing down tightly inside vent piping, as required to provide clear, unobstructed airflow.
   2. Seal with elastomeric sealant and clamp flashing to pipes penetrating roof except for lead flashing on vent piping.

3.5 WALL FLASHING INSTALLATION

A. General: Install sheet metal wall flashing to intercept and exclude penetrating moisture according to SMACNA recommendations and as indicated. Coordinate installation of wall flashing with installation of wall opening components such as windows, doors, and louvers.

B. Reglets: Install reglets in accordance with manufacturer's written instructions for applicable wall construction.

C. Openings Flashing in Frame Construction: Install continuous head, sill, and similar flashings to extend 4 inches beyond wall openings.

3.6 MISCELLANEOUS FLASHING INSTALLATION

A. Equipment Support Flashing: Coordinate installation of equipment support flashing with installation of roofing and equipment. Weld or seal flashing with elastomeric sealant to equipment support member.

3.7 CLEANING AND PROTECTION

A. Clean exposed metal surfaces of substances that interfere with uniform oxidation and weathering.

B. Clean and neutralize flux materials. Clean off excess solder and sealants.

C. Remove temporary protective coverings and strippable films as sheet metal flashing and trim are installed. On completion of installation, clean finished surfaces, including removing unused fasteners, metal filings, pop rivet stems, and pieces of flashing. Maintain a clean condition during construction.

D. Replace sheet metal flashing and trim that have been damaged or that have deteriorated beyond successful repair by finish touchup or similar repair procedures.

END OF SECTION

SECTION 07 72 00

ROOF ACCESSORIES

PART 1 GENERAL

1.1 SUMMARY

A. This Section includes the following:
   1. Roof hatches.

1.2 SUBMITTALS

A. Product Data: For each type of roof accessory indicated.

B. Shop Drawings: Show fabrication and installation details for roof accessories.

C. Samples: For each type of exposed factory-applied color finish required and for each type of roof accessory indicated, prepared on Samples of size to adequately show color.

1.3 QUALITY ASSURANCE

A. Sheet Metal Standard: Comply with SMACNA's "Architectural Sheet Metal Manual" details for fabrication of units, including flanges and cap flashing to coordinate with type of roofing indicated.

PART 2 PRODUCTS

2.1 MANUFACTURERS

A. Babcock-Davis; a Cierra Products Inc. Company.

B. Bilco Company (The).

C. Milcor Inc.

D. Or accepted equal.

2.2 METAL MATERIALS

A. Galvanized Steel Sheet: ASTM A 653/A 653M, G90 coated.

B. Aluminum-Zinc Alloy-Coated Steel Sheet: ASTM A 792/A 792M, AZ50 coated.

C. Prepainted, Metallic-Coated Steel Sheet: Steel sheet metallic coated by hot-dip process and prepainted by coil-coating process to comply with ASTM A 755/A 755M.
   1. Galvanized Steel Sheet: ASTM A 653/A 653M, G90 coated.
   2. Aluminum-Zinc Alloy-Coated Steel Sheet: ASTM A 792/A 792M, Class AZ50 coated.
   3. Exposed Finishes: Manufacturer's standard 2-coat, thermocured system consisting of specially formulated inhibitive primer and fluoropolymer color topcoat containing not less than 70 percent polyvinylidene fluoride resin by weight.

D. Stainless-Steel Shapes or Sheet: ASTM A 240/A 240M or ASTM A 666, Type 304 or Type 316, No. 2D finish.

2.3 ROOF HATCHES

A. Roof Hatches: Fabricate roof hatches with insulated double-wall lids and insulated double wall curb frame with integral deck mounting flange and lid frame counterflashing. Fabricate with welded or mechanically fastened and sealed corner joints. Provide continuous weathertight perimeter gasketing and equip with corrosion-resistant or hot-dip galvanized hardware.
1. Loads: Fabricate roof hatches to withstand 40-lbf/sq. ft. external and 20-lbf/sq. ft. internal loads.
2. Type and Size: Single-leaf lid, size to match existing hatch.
3. Curb and Lid Material: Galvanized steel sheet, 0.079 inch thick.
   a. Finish: Baked enamel.
4. Insulation: Polyisocyanurate board.
5. Interior Lid Liner: Manufacturer's standard metal liner of same material and finish as outer metal lid.
6. Exterior Curb Liner: Manufacturer's standard metal liner of same material and finish as metal curb.
7. On ribbed or fluted metal roofs, form flange at perimeter bottom to conform to roof profile.
8. Fabricate units to minimum height of 12 inches, unless otherwise indicated.
9. Sloping Roofs: Fabricate hatch curbs to be level when installed.
10. Hardware: Galvanized steel, spring latch with turn handles, butt- or pintle-type hinge system, and padlock hasps inside and outside.
11. Ladder Safety Post: Manufacturer's standard ladder safety post. Post to lock in place on full extension. Provide release mechanism to return post to closed position.
12. Safety Railing System: Manufacturer's standard complete system including rails, clamps, fasteners, safety barrier at railing opening, and all accessories required for a complete installation.

PART 3 EXECUTION

3.1 INSTALLATION

A. General: Install roof accessories according to manufacturer's written instructions. Anchor roof accessories securely in place and capable of resisting forces specified. Use fasteners, separators, sealants, and other miscellaneous items as required for completing roof accessory installation. Install roof accessories to resist exposure to weather without failing, rattling, leaking, and fastener disengagement.

B. Install roof accessories to fit substrates and to result in watertight performance.

C. Metal Protection: Where dissimilar metals will contact each other or corrosive substrates, protect against galvanic action by painting contact surfaces with bituminous coating or by other permanent separation as recommended by manufacturer.
1. Coat concealed side of uncoated aluminum or stainless-steel roof accessories with bituminous coating where in contact with wood, ferrous metal, or cementitious construction.
2. Underlayment: Where installing exposed-to-view components of roof accessories directly on cementitious or wood substrates, install a course of felt underlayment and cover with a slip sheet, or install a course of polyethylene underlayment.
3. Bed flanges in thick coat of asphalt roofing cement where required by roof accessory manufacturers for waterproof performance.

D. Install roof accessories level, plumb, true to line and elevation, and without warping, jogs in alignment, excessive oil canning, buckling, or tool marks.

E. Seal joints with elastomeric sealant as required by manufacturer of roof accessories.

END OF SECTION

SECTION 07 92 00

JOINT SEALANTS

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes: Provide joint sealers, for interior and exterior joints not specified elsewhere, with backing rods and accessories as required for complete installation.
   1. Joint sealers include sealants and caulking as indicated.

1.2 SYSTEM DESCRIPTION

A. Performance Requirements:
   1. Select materials for compatibility with joint surfaces and indicated exposures.
   2. Where not indicated, select modulus of elasticity and hardness or grade recommended by manufacturer for each application indicated.
   3. Comply with applicable limitations on volatile organic compound (VOC) emissions.

1.3 SUBMITTALS

A. Product Data
   1. Submit product data for all specified products.
   2. Submit product data indicating sealant chemical characteristics, performance criteria, limitations, and color availability.

B. Samples for Verification
   1. Submit samples of specified products.

C. Installation Instructions
   1. Submit manufacturer's installation instructions
   2. Furnish certification indicating installers are trained in proper use of specified products, qualified, and familiar with proper installation techniques.

1.4 QUALITY ASSURANCE

A. Installer Qualifications: Firm with minimum five years successful experience on projects of similar type and size, using specified products.
   1. Installers shall be familiar with proper application procedures to ensure maximum joint sealer expansion and contraction capabilities.

1.5 DELIVERY, STORAGE, AND HANDLING

A. Deliver materials to site in original unopened containers or bundles with labels indicating manufacturer, product name and designation, color, expiration period for use, cure time, and mixing instructions.

1.6 SITE CONDITIONS

A. Do not proceed with installation of joint sealers under unfavorable weather conditions.

B. Install elastomeric sealants when temperature is in lower third of temperature range recommended by manufacturer.

C. Do not install solvent curing sealants in enclosed building spaces.

1.7 WARRANTY

A. Special Warranty: Repair or replace joint sealers that fail to perform as intended, because of leaking, crumbling, hardening, shrinkage, bleeding, sagging, staining and loss of adhesion.
   1. Special Warranty Period: Three years.

PART 2 PRODUCTS

2.1 MATERIALS

A. Elastomeric Sealants:
   1. Single Component Low Modulus Silicone Sealant: ASTM C920 Type S, Class 25, Grade NS; minimum 50% expansion and compaction capability.
      a. Provide at exterior locations not exposed to traffic (can be used at concrete expansion joints).
      b. Manufacturers:
         1) General Electric Co./Silpruf, Silglaz or GESIL.
         2) Dow Corning Corp./790 or 795.
         3) Pecora Corp./864 Architectural Silicone.
         4) Tremco/Spectrum 3.
         5) Or accepted equal.
   2. Multi-Component Polyurethane Sealant: ASTM C920, Type M, Grade P, Class 25, self-leveling; minimum 25% expansion and compaction capability.
      a. Provide following at traffic bearing locations (can be used at concrete expansion joints).
      b. Manufacturers:
         1) Pecora Corp./NR-200 Urexpan.
         2) Tremco/Vulkem 245.
         3) Sonneborn Division of ChemRex /SL 2
         4) Or accepted equal.
   3. Mildew-Resistant Silicone Rubber Sealant: ASTM C920, Type S, Grade NS, Class 25, compounded with fungicide, specifically for mildew resistance and recommended for interior joints in wet areas.
      a. Provide at interior joints in wet areas.
      b. Manufacturers:
         1) General Electric Co./SCS 1702 Sanitary Sealant.
         2) Dow Corning Corp./786 Bathtub Caulk.
         3) Pecora Corp./863 #345 White.
         4) Tremco/Tremsil 200.
         5) Or accepted equal.

B. Non-Elastomeric Sealants:
   1. Acrylic-Emulsion Sealant: ASTM C834 acrylic or latex-rubber-modified acrylic sealant, permanently flexible, non-staining and non-bleeding; recommended for general interior exposure; compatible with paints specified in Section 09 90 90.
      a. Provide at general interior applications.
      b. Manufacturers:
         1) Pecora Corp./AC-20.
         2) Sonneborn Division of ChemRex/Sonolac.
         3) Tremco/Ultrem 1500

4) Or accepted equal.

C. Miscellaneous Materials:
1. Primers/Sealers: Non-staining types recommended by joint sealer manufacturer for joint surfaces to be primed or sealed.
2. Joint Cleaners: Non-corrosive types recommended by joint sealer manufacturer; compatible with joint forming materials.
3. Bond Breaker Tape: Polyethylene tape as recommended by joint sealer manufacturer where bond to substrate or joint filler must be avoided for proper performance of joint sealer.
4. Sealant Backer Rod: Compressible polyethylene foam rod or other flexible, permanent, durable non-absorptive material as recommended by joint sealer manufacturer for compatibility with joint sealer.
   a. Oversize backer rod minimum 30% to 50% of joint opening.

D. Colors: Provide colors indicated or as selected by Architect from manufacturer's full range of colors.

PART 3 EXECUTION

3.1 PREPARATION

A. Prepare joint surfaces in accordance with ASTM C1193 and as recommended by joint sealer manufacturer.

B. Clean joint surfaces immediately before installation of joint sealer; remove dirt, insecure materials, moisture and other substances that could interfere with bond of joint sealer.

C. Prime or seal joint surfaces where recommended by joint sealer manufacturer; do not allow primer/sealer to spill or migrate onto adjoining surfaces.

D. Ensure protective coatings on surfaces in contact with joint sealers have been completely stripped.

3.2 INSTALLATION

A. Comply with manufacturer's printed instructions and ASTM C1193, except where more stringent requirements are shown or specified.

B. Set sealant backer rods at proper depth or position in joint to coordinate with other work, including installation of bond breakers and sealant; do not leave voids or gaps between ends of backer rods.
1. Do not stretch, twist, puncture or tear backer rods.

C. Install bond breaker tape where required by manufacturer's recommendations to ensure joint sealers will perform properly.

D. Size materials to achieve required width/depth ratios.

E. Employ installation techniques that will ensure joint sealers are deposited in uniform, continuous ribbons without gaps or air pockets, with complete "wetting" of bond surfaces equally on opposite sides.

F. Joint Configuration: Fill sealant joint to a slightly concave surface, slightly below adjoining

surfaces, unless otherwise indicated.

G. Where horizontal joints are between a horizontal surface and vertical surface, fill joint to form a slight cove, so that joint will not trap moisture or dirt.

H. Install joint sealers to depths recommended by joint sealer manufacturer but within the following general limitations, measured at center (thin) section of bead.
1. Horizontal Joints: 75% width with minimum depth of 3/8".
2. Elastomeric Joints: 50% width with minimum depth of 1/4".
3. Non-Elastomeric Joints: 75% to 125% of joint width.

I. Spillage: Do not allow sealants or compounds to overflow or spill onto adjoining surfaces, or to migrate into voids of adjoining surfaces.
1. Clean adjoining surfaces by whatever means may be necessary to eliminate evidence of spillage.

J. Cure joint sealers in compliance with manufacturer's instructions and recommendations to obtain high early bond strength, internal cohesive strength and surface durability.

K. Maintain finished joints free of embedded matter, ridges and sags.

3.3 CLEANING AND REPAIRING

A. Clean all work and adjacent soiled surfaces.

B. Repair of replace defaced or disfigured finishes caused by work of this Section.

3.4 PROTECTION OF FINISHED WORK

A. Protect sealants until cured.

END OF SECTION

SECTION 08 11 00

METAL DOORS AND FRAMES

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes: Provide full flush steel doors and pressed steel frames, including anchors and silencers.

1.2 REFERENCES

A. Steel Door Institute (SDI): SDI-100 (ANSI/SDI A250.8) - Recommended Specifications - Standard Steel Doors and Frames.

B. National Association of Architectural Metal Manuf. (NAAMM): Hollow Metal Manual.

C. ANSI 117.1: Handicap Code

D. Underwriters Laboratories: Standards as applicable to fire rated doors and frames.
1. Materials tested, labeled and inspected by Warnock Hersey International are acceptable upon approval of authorities.

1.3 SUBMITTALS

A. Product Data: Furnish manufacturer's literature.

B. Shop Drawings
1. Submit complete shop drawings listing openings numerically by architect’s opening numbers showing product construction, sizes, anchors, reinforcing, cutouts, elevations, and finish.
2. Submit notes with shop drawings indicating items that vary from plans and specifications, have conflicts for label compliance, are not in compliance with standards referenced above, have door, frame, hardware or function conflicts, or require review and clarification by architect.

C. Installation Instructions
1. Submit installation instructions or field delivery receipt.
2. Instructions for installation, maintenance, and preparation for field painting supplied with delivery of material to jobsite.

D. Schedule: Prepared by supplier, using same reference numbers for details and openings as those on Drawings.

1.4 DELIVERY, STORAGE AND PRODUCT PROTECTION

A. Doors and Frames will be delivered to the job site undamaged with the doors properly protected by cardboard and plastic covering and shall be stored in upright positions, 4 inches off the floor or ground with proper separation for air circulation and shall be stored inside or under complete weather protection. Damage not acknowledged at delivery shall be

considered job site damage and the responsibility of the contractor.

PART 2 PRODUCTS

2.1 MANUFACTURERS

A. Acceptable Steel Door Products:
1. Curries 747 Series
2. Steelcraft B14 Series
3. The Ceco Corporation High Frequency, Steel Stiffened
4. Or accepted equal

B. Acceptable Steel Frame Products:
1. Curries
2. Steelcraft
3. The Ceco Corporation
4. Or accepted equal

2.2 MATERIALS

A. Doors: Hollow metal flush steel door, 1-3/4" thick.
1. Interior Doors: Minimum 14 gage.
2. Exterior Doors: Minimum 14 gage galvanized.
3. Glazed and Louvered Doors: Provide systems as indicated on Drawings.
4. Fabricate doors from cold rolled, stretcher leveled, prime quality steel to sizes and designs as noted in the plans.
5. Door shall have full flush faces that will show no weld or fabrication marks when painted and viewed from an oblique angle. Stile and rail doors may have face seams at joints.
6. Doors shall be reinforced, stiffened, sound deadened, and insulated by one of the following methods providing the manufacturer furnishes a certification of tested compliance by a recognized testing laboratory to the minimum requirements noted below:
   a. 90 LB Phenolic Resin impregnated honeycomb core completely filling the inside of the door and laminated to the inside faces of the door panels.
   b. Steel hat channels at 6" centers welded to both faces and 14-gauge top and bottom welded in channels. Completely fill all internal voids with an inert material to sound deaden and insulate the door.
   c. Polystyrene foam permanently and fully bonded to the entire surface of face skins.
7. Minimum performance requirements:
   a. U Factor: Minimum .41
   b. STC Factor: Minimum 34
   c. Swing Test: ANSI A151.1 Level "A" 1,000,000 cycle test with twist test
   d. Corrosion: Pass ANSI A224.1
8. Reinforcement:
   a. Hinges: Minimum 8 gauge
   b. Locks: Minimum 16 gauge
   c. Surface Hardware: Minimum 12 gauge
   d. Panics fully reinforced - thru bolting not acceptable.
9. Construction: All out swinging exterior doors shall have top caps. Doors will be fully reinforced for all hardware to be surface applied and no hardware will be screwed to the surface skin of the door except kickplates, edging, push plates or nameplates.
10. Full glass doors (40% or more door face in glass) shall be constructed of 16 gauge steel closed tube type construction. Cutout in standard slab doors are not acceptable.
11. Door Design, Clearances, and Locations: Doors shall be beveled 1/8" in 2" at both

edges. Square edge doors and doors with loose hinge fillers will not be acceptable.
a. Hinge and strike clearance: 3/32"
b. Head: 1/8"
c. Floor: (unless otherwise noted) 3/4"
d. Meeting Stiles: 3/32"
e. Hardware locations: Comply with ADA and CBC requirements; refer to drawings.
f. Glazed Openings: Unless otherwise noted use bevel aluminum glass stop with removable snap-in stops on the non-security side. Provide steel glass stop per UL requirements on all label doors with screw-attached stops. Provide special steel glass stop for insulated glass designed to adequately secure glass. Glass stop shall fully surround door faces and seal inner core of door. The flanges shall not extend more than 1/16" from the face of the door. The hollow metal supplier shall reinforce any glass cutout adequately to insure that the door will have the same structural integrity as a flush door and that it will provide heavy-duty service considering the location, frequency of use and hardware to be installed. The hollow metal supplier shall assume responsibility for insuring that glazing stops to not conflict with flat bar panics.

B. Frames:
1. Exterior Frames: Welded (pre-assembled) type; minimum 14 gage, galvanized.
a. Frames shall be full face welded, square, and accurately sized and have a welded spreader bar at the base for field removal. Acceptable tolerances per SDI 117.
2. Door Silencers: Manufacturer's standard resilient type; removable for replacement.

C. Glazing Stops: Full flush type with glass centered in opening, unsecured side integral with unit, secured side fastened with flush, countersunk Allen type fasteners; minimum 16 gage.

D. Jamb Anchors:
1. Stud-Wall Type: Designed to engage stud, welded to back of frames; not less than 0.042 inch thick.
a. Locate anchors not more than 18 inches from top and bottom of frame. Space anchors not more than 32 inches o.c. and as follows:
1) Three anchors per jamb up to 60 inches high
2) Four anchors per jamb from 60 to 90 inches high
3) Five anchors per jamb from 90 to 96 inches high
4) Five anchors per jamb plus 1 additional anchor per jamb for each 24 inches or fraction thereof above 96 inches high
5) Two anchors per head for frames more than 42 inches wide and mounted in metal-stud partitions.
2. Postinstalled Expansion Type for In-Place Concrete or Masonry: Minimum 3/8-inch dia. bolts with expansion shields or inserts. Provide pipe spacer from frame to wall, with throat reinforcement plate, welded to frame at each anchor location. Locate anchors not more than 6 inches from top and bottom of frame. Space anchors not more than 26 inches o.c.

E. Floor Anchors: Formed from same material as frames, not less than 0.042 inch thick, and as follows:
1. Monolithic Concrete Slabs: Clip-type anchors, with two holes to receive fasteners.

2.3 FABRICATION

A. Conform to requirements of SDI (ANSI A250 Series) or NAAMM.

B. Reinforce and prepare doors and frames to receive hardware.

1. Locate hardware as indicated, or if not indicated, according to ANSI/SDI A250.8.
2. Reinforce doors and frames to receive nontemplated, mortised and surface-mounted door hardware.
3. Comply with applicable requirements in ANSI/SDI A250.6 and ANSI/DHI A115 Series specifications for preparation of hollow metal work for hardware.
4. Coordinate locations of conduit and wiring boxes for electrical connections with Division 26 electrical Sections.

C. Frames:
1. Welded Frames: Accurately form and cut mitered corners of welded type frames; weld on inside surfaces; grind welded joints to smooth uniform finish.
2. Head Reinforcement: Reinforce frames wider than 4'-0" with minimum 12 gage formed steel channels welded in place, flush with top of frames.
3. Doors at Glazed Panels: Reinforce jambs and heads of frames for doors which occur adjacent to glazed sidelights and partitions.

D. Door Silencers:
1. Place minimum three single bumpers on single door frames; space equally along strike jambs.
2. Place minimum of two single bumpers on double door frames; place on frame heads.

E. Provide jamb anchors per SDI-100 (ANSI/SDI 250.8) and NAAMM; weld floor jamb anchors in place.

F. Provide double doors tested and approved without astragals.

G. Edge Clearances:
1. Between Doors and Frames: Maximum 1/8" at head and jambs.
2. Door Sills (No Threshold): Maximum 3/8".
3. Door Sills (Threshold): Maximum 3/4" above finished floor.
4. Between Edges of Pairs of Doors: Maximum 1/8".

H. Finish: Comply with requirements of Section 09 90 00 for primer including application and compatibility with specified finishes.
1. Interior Units: Prime paint.
2. Exterior Exposed Units: Apply minimum A60 non-spangle galvanized coating, ASTM A924 and A653.
   a. Surface treat after galvanizing to remove oils and prepare for painting and apply one coat of primer; comply with requirements in Section 09 90 00 – Painting and Coating.

PART 3 EXECUTION

3.1 INSTALLATION

A. Install doors and frames in accordance with SDI-100 (ANSI/SDI A250.8) and ANSI/SDI A250.11 or NAAMM "Hollow Metal Manual" and with manufacturer's recommendations and installation instructions.
1. Install fire rated units in conformance with fire label requirements and NFPA 80.

B. Install doors and frames plumb and square, and with maximum diagonal distortion of 1/16".
1. Coordinate hardware installation with requirements of Section 08 71 00.
2. Coordinate glass installation with requirements of Section 08 80 00.

C. Remove and replace doors and frames damaged during delivery, storage, installation and construction.
   1. Paste filler repair shall not be permitted.

D. After installation, touch-up scratched paint surfaces.

END OF SECTION

SECTION 08 14 23.16

PLASTIC-LAMINATE-FACED WOOD DOORS

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes:
   1. Provide plastic laminate-faced doors.

1.2 REFERENCES

A. AWI Quality Standards of Architectural Woodwork Institute.

B. NWMA Standard Procedures and Recommendations for Factory Machining Architectural and Plastic Faced Flush Doors for Hardware.

C. Underwriters Laboratories Inc. (UL): Building Materials Directory.
   1. Materials tested, labeled and inspected by Warnock Hersey International are acceptable upon approval of authorities.

D. Factory Mutual Engineering Corporation (FM), as applicable to fire rated wood doors.

E. DHI - Door Hardware Institute: “Installation Guide for Doors and Hardware”.

F. NFPA 80 – National Fire Protection Association.

1.3 REGULATORY REQUIREMENTS

A. Architectural wood doors furnished for this project shall be in full compliance with the CBC, NFPA 80, NFPA 101, NFPA 105 and ADA.

1.4 SUBMITTALS

A. Product Data: Furnish manufacturer's literature.

B. Shop Drawings: Indicate general construction, jointing methods, hardware locations, and locations of cut-outs.
   1. For doors with glazed lites, indicate clearly the typed, materials, and fire ratings of glass stops proposed.

C. Samples:
   1. Furnish sample of door corner indicating panel configuration.
   2. Submit two door corner samples in specified plastic laminate finish, including edge laminate, for each type of door construction required (i.e. fire-rated).

1.5 PROJECT CONDITIONS

A. Do not deliver or install doors until conditions for temperature and relative humidity have been stabilized in accordance with referenced standards requirements applicable to Project location.

1.6 WARRANTY

A. Special Warranty: Provide for replacing, rehanging and refinishing wood doors exhibiting defects in materials or workmanship including warp and delamination.
   1. Special Warranty Period: Five years.

PART 2 PRODUCTS

2.1 MANUFACTURERS

A. Weyerhaeuser Company.

B. Eggers Industries.

C. Algoma Hardwoods, Inc.

D. Eliason Stylecraft doors

E. Or accepted equal

2.2 MATERIALS

A. Construction:
   1. 5 ply hot press construction or 7 ply cold press construction
   2. Core glue bonded to stiles and rails then thickness sanded prior to door lay-up. No mechanical fasteners may be used.
   3. Institutional solid particle board core.
   4. SLM edges with veneer covering and SLM blocking for hardware.
   5. Provide doors made with adhesives and composite wood products that do not contain urea-formaldehyde resins.

B. Plastic Laminate Faces:
   1. Decorative 3-ply laminate face from the following manufacturers: Formica, Nevamar or Wilsonart.
   2. High pressure decorative laminate general purpose grade 50 (GP50 - .050“ thick). complying with NEMA standard LD-3.
   3. Apply faces prior to edges, ease all corners.

2.3 ACCESSORIES:

A. Metal louvers

B. Metal astragals at pairs.

C. Glazing stops - lip stop matching hardwood at non label and 20 min. label doors.

D. Metal glazing stops at \ door lights.

E. Glazed Openings: Glaze doors at factory with glass of type and thickness indicated, complying with Division 08 Section "Glazing."

2.4 FABRICATION

A. Fabricate doors in accordance with requirements of specified standards.
   1. Prefit wood doors.
   2. Prepare doors to receive hardware.
   3. Factory machine doors for mortise hardware.

B. Bevel strike edge of single-acting doors, 1/8" in 2".

PART 3 EXECUTION

3.1 INSTALLATION

A. Install wood doors in accordance with manufacturer's recommendations and installation instructions, and reference standards, plumb and square, and with maximum diagonal distortion of 1/16".
   1. Coordinate hardware installation.

B. Rehang or replace doors that do not swing or operate freely.

C. Protection: Protect doors as recommended by door manufacturer to ensure doors are without damage at time of Substantial Completion.

END OF SECTION

SECTION 08 31 13

ACCESS DOORS AND FRAMES

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes: Provide access doors set in finished surfaces.
   1. Provide access doors and panels as required for access to controls and valves behind finished surfaces.
   2. Provide access doors to concealed attic spaces.
   3. Coordinate with various trades for controls and valves that may be concealed.

1.2 SUBMITTALS

A. Product Data: Furnish manufacturer's literature.

B. Shop Drawings: Indicate locations of access doors required but not indicated on Architectural Drawings.

PART 2 PRODUCTS

2.1 MANUFACTURERS

A. Nystrom Building Products.

B. Milcor, Inc.

C. J.L. Industries.

D. Karp Associates, Inc.

E. Or accepted equal.

2.2 MATERIALS

A. General: Provide access door assemblies consisting of an integral unit, complete and ready for installation.
   1. Flush panel access doors; provide type with frame flange concealed in finished construction.

B. Frames: Fabricate from minimum 16 gage steel.

C. Doors: Flush panel type, fabricate from minimum 14 gage steel.
   1. Provide continuous piano type hinge.
   2. Finish with manufacturer's factory-applied enamel prime coat applied over phosphate coating on steel.

D. Locking Devices: Provide flush, key-operated cylinder lock for each access door; provide two keys per lock and key locks alike, unless otherwise scheduled.

2.3 FABRICATION

A. Size Variations: Obtain Architect's acceptance of manufacturer's standard size units that may vary slightly from sizes shown or scheduled.

B. Fabricate units of continuous welded steel construction; grind welds smooth and flush with adjacent surfaces.

C. Provide attachment devices and fasteners of type required for specific job conditions.

PART 3 EXECUTION

3.1 EXAMINATION

A. Examine areas and conditions under which access doors are to be installed.
   1. Do not proceed with work until unsatisfactory conditions are corrected; installation signifies acceptance of conditions.

B. Obtain specific locations and sizes for required access doors from trades requiring access to concealed equipment; coordinate installation with work of other trades.

3.2 INSTALLATION

A. Comply with manufacturer's installation instructions for access doors.
   1. Install fire rated access doors in accordance with NFPA 80.

B. Set frames accurately in position and securely attach to supports with face panels plumb or level in relation to adjacent finish surfaces.

C. Adjust hardware and doors after installation for proper operation.

3.3 PROTECTION

A. Remove and replace doors and frames that are warped, bowed, or otherwise damaged.

END OF SECTION

SECTION 08 33 13

COILING COUNTER DOORS

PART 1 GENERAL

1.1 SECTION INCLUDES

A. Overhead Coiling Counter Doors, manually operated.

1.2 REFERENCES

A. ASTM A 653 - Standard Specification for Steel Sheet, Zinc-Coated (Galvanized) or Zinc-Iron Alloy-Coated (Galvannealed) by the Hot-Dip Process.

B. ASTM A 666 - Standard Specification for Austenitic Stainless Steel Sheet, Strip, Plate, and Flat Bar.

C. ASTM A 924 - Standard Specification for General Requirements for Steel Sheet, Metallic-Coated by the Hot-Dip Process.

D. ASTM B 221 - Standard Specification for Aluminum and Aluminum-Alloy Extruded Bars, Rods, Wire, Profiles, and Tubes.

E. ASTM B 221 - Standard Specification for Aluminum and Aluminum-Alloy Extruded Bars, Rods, Wire, Profiles, and Tubes (Metric).

1.3 SUBMITTALS

A. Product Data: Manufacturer's data sheets on each product to be used, including:
   1. Preparation instructions and recommendations.
   2. Storage and handling requirements and recommendations.
   3. Details of construction and fabrication.
   4. Installation methods.

B. Shop Drawings: Include detailed plans, elevations, details of framing members, required clearances, anchors, and accessories. Include relationship with adjacent construction.

C. Verification Samples: For each finish product specified, two samples, minimum size 6 inches (150 mm) long, representing actual product, color, and patterns.

D. Manufacturer's Certificates: Certify products meet or exceed specified requirements.

1.4 QUALITY ASSURANCE

A. Manufacturer Qualifications: Company specializing in performing Work of this section with a minimum of five years experience in the fabrication and installation of security closures.

B. Installer Qualifications: Company specializing in performing Work of this section with minimum three years and approved by manufacturer.

1.5 DELIVERY, STORAGE, AND HANDLING

A. Store products in manufacturer's unopened packaging until ready for installation.

B. Protect materials from exposure to moisture. Do not deliver until after wet work is complete and dry.

C. Store materials in a dry, warm, ventilated weather tight location.

1.6 PROJECT CONDITIONS

A. Maintain environmental conditions (temperature, humidity, and ventilation) within limits recommended by manufacturer for optimum results. Do not install products under environmental conditions outside manufacturer's absolute limits.

1.7 COORDINATION

A. Coordinate Work with other operations and installation of adjacent finish materials to avoid damage to installed materials.

1.8 WARRANTY

A. Warranty: Manufacturer’s door warranty for 5 years for all parts and components.

PART 2 PRODUCTS

2.1 MANUFACTURERS

A. Acceptable Manufacturer:
   1. Overhead Door Corp.
   2. Or accepted equal.

2.2 OVERHEAD COILING STEEL COUNTER DOORS

A. Stainless Steel Counter Doors: Overhead Door Corporation, 651 Series.
   1. Wall Mounting Condition:
      a. Between jambs mounting.
   2. Curtain: Interlocking slats, Type F-158 fabricated of 22 gauge stainless steel. Endlocks attached to alternate slats to maintain curtain alignment and prevent lateral slat movement.
   3. Finish:
      a. Slats and hood stainless steel with a No. 4 stainless steel finish.
      b. Non-galvanized exposed ferrous surfaces shall receive one coat of rust-inhibitive primer.
   4. Bottom Bar: Single stainless steel angle bottom bar.
   5. Guides:
      c. Stainless steel shapes.
   6. Brackets: Steel plate to support counterbalance, curtain and hood.
   7. Counterbalance: Helical torsion spring type housed in a steel tube or pipe barrel.
   8. Hood: Provided with intermediate support brackets as required and fabricated of:
      a. Stainless steel.
   9. Operation:
      b. Crank operation.
   10. Locking:
      a. Slide bolt locks suitable for use with padlock.

PART 3 EXECUTION

3.1 EXAMINATION

A. Verify opening sizes, tolerances and conditions are acceptable.

B. Examine conditions of substrates, supports, and other conditions under which this work is to be performed.

C. If substrate preparation is the responsibility of another installer, notify Architect of unsatisfactory preparation before proceeding.

3.2 PREPARATION

A. Clean surfaces thoroughly prior to installation.

B. Prepare surfaces using the methods recommended by the manufacturer for achieving the best result for the substrate under the project conditions.

3.3 INSTALLATION

A. Install in accordance with manufacturer's instructions.

B. Use anchorage devices to securely fasten assembly to wall construction and building framing without distortion or stress.

C. Securely and rigidly brace components suspended from structure. Secure guides to structural members only.

D. Fit and align assembly including hardware; level and plumb, to provide smooth operation.

E. Coordinate installation of sealants and backing materials at frame.

F. Install perimeter trim and closures.

3.4 ADJUSTING

A. Test for proper operation and adjust as necessary to provide proper operation without binding or distortion.

B. Adjust hardware and operating assemblies for smooth and noiseless operation.

3.5 CLEANING

A. Clean curtain and components using non-abrasive materials and methods recommended by manufacturer.

B. Remove labels and visible markings.

C. Touch-up, repair or replace damaged products before Substantial Completion.

3.6 PROTECTION

A. Protect installed products until completion of project.

END OF SECTION

SECTION 08 52 30

FIXED CLAD WOOD WINDOWS

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes: Aluminum clad wood windows and doors.

1.2 REFERENCES

A. American Architectural Manufacturers Association (AAMA):
   1. AAMA/WDMA/CSA 101/I.S.2/A440-08 "NAFS - North American Fenestration Standard/Specification for windows, doors and skylights."
   2. AAMA/WDMA/CSA 101/I.S.2/A440-11 "NAFS 2011 – North American Fenestration Standard/Specification for windows, doors and skylights."
   3. AAMA 2604 "Voluntary Specification, Performance Requirements and Test Procedures for High Performance Organic Coatings on Aluminum Extrusions and Panels."
   4. AAMA 2605 "Voluntary Specification, Performance Requirements and Test Procedures for Superior Performing Organic Coatings on Aluminum Extrusions and Panels."

B. American National Standards Institute (ANSI):
   1. ANSI Z97.1 "Safety Glazing Materials Used in Buildings – Safety Performance Specifications and Methods of Test."

C. American Society for Testing and Materials (ASTM):
   1. ASTM B 136 "Standard for Measurement of Stain Resistance of Anodic Coatings on Aluminum."
   2. ASTM B 137 "Standard for Measurement of Coating Mass Per Unit Area on Anodically Coated Aluminum."
   3. ASTM B 244 "Standard for Measurement of Thickness of Anodic Coatings on Aluminum and of Other Nonconductive Coatings or Nonmagnetic Basis Metals with Eddy Current Instruments."
   4. ASTM C 1036 "Standard Specification for Flat Glass."
   5. ASTM C 1048 "Standard Specification for Heat-Treated Flat Glass – Kind HS, Kind FT Coated and Uncoated Glass."
   6. ASTM D 3359 "Standard Test Methods for Measuring Adhesion by Tape Test."
   7. ASTM D 5235 "Standard Test Method for Microscopical Measurement of Dry Film Thickness of Coatings on Wood Products."
   8. ASTM D 5572 "Standard Specification for Adhesives Used for Finger Joints in Nonstructural Lumber Products."
   9. ASTM D 5751 "Standard Specification for Laminate Joints in Nonstructural Lumber Products."
   10. ASTM E 283 "Standard Test Method for Rate of Air Leakage Through Exterior Windows, Curtain Walls, and Doors."
   11. ASTM E 330 "Standard Test Method for Structural Performance of Exterior Windows, Curtain Walls, and Doors by Uniform Static Air Pressure Difference."
   12. ASTM E 547 "Standard Test Method for Water Penetration of Exterior Windows, Curtain Walls, and Doors by Cyclic Static Air Pressure Differential."

D. Canadian Standards Association

1. AAMA/WDMA/CSA 101./I.S.2/A440-08 "NAFS – North American Fenestration Standard/Specification for windows, doors and skylights."
2. CSA A440S1-09 "Canadian Supplement to AAMA/WDMA/CSA 101/I.S.2/A440, NAFS – North American Fenestration Standard/Specification for windows, doors and skylights."

E. Consumer Products Safety Commission:
1. 16 CFR, Part 1201 "Safety Standard for Architectural Glazing Material."

F. National Fenestration Rating Council (NFRC):
1. NFRC 100 "Procedure for Determining Fenestration Products U-Factors."
2. NFRC 200 "Procedure for Determining Fenestration Product Solar Heat Gain Coefficients at Normal Incidence."
3. NFRC 300 "Procedure for Determining Solar Optical Properties of Simple Fenestration Product."

G. Window and Door Manufacturers Association (WDMA):
1. AAMA/WDMA/CSA 101/I.S.2/A440-08 "NAFS - North American Fenestration Standard/Specification for windows, doors and skylights."
2. AAMA/WDMA/CSA 101/I.S.2/A440-11 "NAFS 2011 – North American Fenestration Standard/Specification for windows, doors and skylights."
3. WDMA I.S.4 "Industry Standard for Water Repellant Preservative Non-Pressure Treatment for Millwork."

1.3 DEFINITIONS

A. U Cog: Units Btu/(hr•ft^2•°F), center-of-glass U value. Center-of-glass is the central glazed portion of the window which one sees through that is more than 2.5 inches from sightline.

B. U/R Total: Value of total unit calculated per NFRC 100 using window and frame. U Factor is the primary measure of winter energy efficiency. A low U Factor means less heat passes through the unit due to exterior air and room-side air temperature differences. R Value = 1/U.

C. SHGC: The solar heat gain coefficient of the total fenestration system represents the solar heat gain through the system relative to the incident solar radiation striking the exterior surface. Solar Heat Gain Ratings are determined in accordance with NFRC 200.

D. Vtc: The visible transmittance of the total fenestration system is the transmittance across the visible portion of the solar spectrum where sensitivity to each wave length is weighted by the eye's response. Visible Transmittance Ratings are determined in accordance with NFRC 300.

1.4 THERMAL PERFORMANCE RATING

A. Glazing Type and Finish: [clad.]
1. Maximum total value = 0.30
2. Maximum Solar Heat Gain Coefficient (SHGC) = 0.30

1.5 COATING PERFORMANCE

A. Primer shall comply with testing in accordance with ASTM D 3359 and ASTM D 5235.

1.6 SUBMITTALS

A. Product Data: Include the following for each type of window and door required.

1. Construction details and fabrication methods.
2. Profiles and dimensions of individual components.
3. Data on accessories and finishes.
4. Recommendations for maintenance and cleaning of exposed surfaces.

B. Shop Drawings: Include information not fully detailed in manufacturer's product data and include the following for each type of window required.
1. Layout and installation details, including anchors.
2. Elevations at 1/4 inch = 1 foot (1:50) scale and typical window unit elevations at 3/4 inch = 1 foot (1:20) scale.
3. Full size section details of typical composite members, including reinforcement and stiffeners.
4. Glazing details.
5. Accessories.

C. Samples: Submit one corner section. Submit color samples as appropriate.

1.7 QUALITY ASSURANCE

A. Manufacturer Qualifications: Manufacturer shall have produced types of windows specified for not less than ten years, with similar projects that have been in successful use for not less than ten years.

B. Obtain wood window units through one source from a single manufacturer.

C. Safety Glass Standard: Provide products complying with testing requirements of United States Consumer Product Safety Commission's 16 CFR, Part 1201 for Category II materials or as prescribed by local codes. Provide products complying with ANSI Z97.1.
1. Subject to compliance with project requirements, provide safety glass permanently marked with certification label of Safety Glazing Certification Council or another certification agency acceptable to authorities having jurisdiction.

D. Insulated Glass Certification: Provide insulated glass units permanently marked on spacers or on at least one component pane of units with appropriate certification label of inspecting agency.

1.8 DELIVERY, STORAGE, AND HANDLING

A. Ship units with both temporary and permanent NFRC labeling.
1. Temporary label shall indicate that the unit is NFRC certified and include brief product description and thermal or energy performance values.
2. Permanent label shall include manufacturer identification and performance tracking for life of product.

B. Deliver in original packaging, undamaged, with instructions.

C. Store off ground and protect from weather.

1.9 WARRANTY

A. Warranty: Provide manufacturer's standard warranty as follows:
1. Workmanship and Materials: 10-year limited warranty.
2. Insulating Glass: 20-year limited warranty (Residential and Commercial).
3. Exterior Clad Finish:

a. 20-year limited warranty on metal clad coating against cracking, checking, color change, chalking, or peeling (adhesion loss) in normal conditions; 10 year limited warranty on metal clad coating against cracking, checking, color change, chalking or peeling (adhesion loss) in extreme conditions.

4. Interior Finish: 2-year limited warranty.
5. Warranty Labor: 2-year limited warranty.

PART 2PRODUCTS

2.1 MANUFACTURERS

A. Sierra Pacific Windows

B. Kolb Windows and Doors.

C. Or accepted equal.

2.2 MATERIALS

A. Wood:
1. Species: Douglas Fir, kiln dried to moisture content of 6 to 12 percent at time of fabrication; water-repellent preservative treated in accordance with WDMA I.S.4.
2. Interior Exposed Wood: Solid clear, suitable for staining.

B. Aluminum Cladding: 0.062 inch thick extruded 6063 T5 grade aluminum.

C. Glazing: Provide manufacturer's standard glazing material.
1. Float Glass: ASTM C 1036, glazing select quality, ¼ inch thick.
2. Safety Glass: ASTM C 1048, glazing select quality, Kind FT (Fully Tempered) 1/4 inch thick.
3. Insulated Glass (IG): Outer pane of 1/4; inner pane of 1/4; 1/4 inch total thickness separated by 1/2 inch Super Spacer® from Quanex.

2.3 COMPONENTS

A. Drip Cap: Extruded aluminum clad drip cap factory mounted to frame.

2.4 FABRICATION

A. Jamb:
1. Basic Jamb Width: 4-9/16 inches.
2. Factory apply clear extension jambs; one piece extension. Full depth of jambs.

B. Glued and Laminated Components: Comply with ASTM D 5572 and ASTM D 5751.

C. Cladding:
1. Clad exterior wood surfaces with extruded 0.065 inch aluminum.
2. Seal clad frame corners with silicone, along with butyl pads, and secure with stainless steel screws.
3. Fabricate frame extrusion with continuous integral nail flange and with interior wall for increased stability.
4. Fabricate exterior of frame with accessory groove to accept retrofit trim system or clad brickmould and sill nosing.

D. Glazing:
   1. Fabricate window unit with simulite and back bedded with a structural sealant and glazing tape.]
   2. Fabricate unit with the glass secured in place from the interior with a contemporary two-piece removable glazing bead and glass stop.
   3. Fabricate insulated glass with internal shadow bar to create appearance of true divided lites.

E. Muntins:
   1. Fabricate interior simulated divided lite (simulite) bars of wood.
   2. Fabricate exterior simulated divided lite (simulate) bars of aluminum clad.
   3. Permanently apply muntins to both interior and exterior of glass surface using VHB acrylic adhesive tape.
   4. Muntin Profile and Width:
      a. Traditional:1inch.

2.5 FINISHES

A. Interior Exposed Wood: Unfinished for field staining.

B. Exterior Finish Cladding: To be manufacturer's pre-treated aluminum surface with baked on, electrostatically applied super durable polyester powder paint, zero-VOC finish conforming to specified AAMA 2604 or AAMA 2605 test procedures.
   1. Manufacturer's 100% fluoropolymer powder; 1.5 to 2.5 mil dry film thickness.
      a. Factory finish to comply with AAMA 2605. Color selected from manufacturer's entire collection of colors.

C. Drip Cap: Match frame color.

PART 3 EXECUTION

3.1 EXAMINATION

A. Site Verification of Conditions: Verify installation conditions previously established under other sections are acceptable for product installation in accordance with manufacturer's instructions.

B. Verify that field measurements are acceptable to suit window unit tolerances.

C. Verify sill plate is level.

D. Verify supports and anchors are correctly and securely positioned.

E. Verify masonry surfaces are dry and free of construction debris.

F. Verify wood frame walls are dry, clean, sound, well-nailed, free of voids, and without offsets at joints. Ensure that nail heads are driven flush with surfaces in opening and within 3 inches of corner.

G. Scheduling of installation implies that substrate and conditions are prepared and ready for product installation. Proceeding with installation implies installer's acceptance of substrate and conditions.

3.2 PREPARATION

A. Coordinate window installation with wall flashings and other built-in components.

3.3 INSTALLATION

A. Install window units and components in accordance with manufacturer's instructions and approved shop drawings, in compliance with specified performance requirements, and to provide weather-tight construction.

B. Anchor components rigidly and securely to building structure, plumb and level, accurately fitted, and free from distortion or defects.

C. Fit exposed connections to form tight hairline joints.

3.4 CLEANING

A. Clean interior and exterior surfaces immediately after installation in accordance with manufacturer's recommendations for cleaning and maintenance.

B. Remove temporary labels from surfaces.

C. Remove and replace glass damaged during construction period.

3.5 PROTECTION

A. Protect window units from damage or deterioration until Substantial Completion.

END OF SECTION

SECTION 08 71 00

DOOR HARDWARE

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes: Provide hardware for hollow metal and wood doors.

1.2 REFERENCES

A. ANSI A115 and A115W Series: Door and Frame Preparation Standards.

B. ANSI A156.1 through A156.20: Standards for various hardware items.

C. National Fire Protection Association: NFPA 80, Fire Doors and Windows.

D. California Building Code: California Code of Regulations, Title 24, Part 2.

E. Americans with Disabilities Act Accessibility Guidelines (ADAAG).

1.3 SYSTEM DESCRIPTION

A. Products: Provide each type of hardware (hinges, pivots, locksets, latchsets, closers, trim) from single manufacturer unless otherwise indicated in Hardware Schedule.
   1. Provide products by manufacturers specified and manufacturers listed in Hardware Schedule, with references to catalog numbers and designations.

B. Access for Persons with Disabilities: Comply with California Building Code and Americans with Disabilities Act Accessibility Guidelines (ADAAG).

1.4 SUBMITTALS

A. Product Data/Cut Sheets: Submit catalog cuts for each type of hardware.

B. Shop Drawings: Indicate locations and mounting heights of hardware.
   1. Supply templates to door and frame manufacturers for proper and accurate sizing and locations of cut-outs for hardware.

C. Samples: Indicate required style and finish of exposed door hardware.

D. Hardware Schedule: Prepare a vertical schedule of hardware:
   1. Door numbers must be in numerical sequence.
   2. List each opening, door size, door hand, door and frame material, description of to and from, manufacturer’s numbers and finish.
   3. Provide seven copies of this schedule and three sets of catalog cut sheets.
   4. Hardware supplier shall retype schedule when changes occur during the project and supply new schedules, at no additional expense.

E. Keying Schedule: Coordinate directly with Owner's Representative.

F. Closeout Submittal: Record actual locations of installed cylinders and master key codes on Project Record Documents.

1.5 QUALITY ASSURANCE

A. Supplier Qualifications: Recognized builder's hardware supplier with minimum five year's successful experience in scheduling and furnishing hardware.
   1. Provide services of architectural hardware consultant to supervise hardware supply.

B. Pre-Installation Meeting: Convene pre-installation meeting prior to commencing work of this section. Include persons involved with installation of doors, frames, and hardware.

C. Upon receipt of approved Hardware Schedule, architectural hardware consultant shall attend keying conference with Owner and Architect.

1.6 DELIVERY, STORAGE, AND HANDLING

A. Deliver hardware in manufacturer's original packages, marked for intended opening and use.

B. Pack complete with necessary screws, bolts, keys, instructions, and installation template, if necessary, for spotting mortising tools.

C. Upon delivery, furnish complete list of hardware for checking, clearly marked to correspond with marking on each package.
   1. Review list for completeness and accuracy.

1.7 OPERATION AND MAINTENANCE DATA

A. Provide manufacturer's parts list and maintenance instructions for each type of hardware supplied and necessary wrenches and tools required for proper maintenance of hardware.

B. Contractor will provide owner with all wrenches and tools included with hardware including extra screws.

1.8 WARRANTY

A. Provide 1-year warranty covering products and workmanship. Warranty period for closers shall be 10 years.

PART 2 PRODUCTS

2.1 MATERIALS

A. General: Review Drawings for hardware group locations and door types; where not fully covered in Hardware Schedule, comply with following general requirements; inform Architect where conflicts occur.
   1. Provide hardware items with accessories complete to function as intended.

B. Hinges and Butts: ANSI A156.1; comply with following unless otherwise indicated.
   1. Manufacturers:
      a. McKinney Products Co., Division of Essex Industries.
      b. Stanley Hardware Division of Stanley Works.
      c. Or accepted equal.
   2. Doors 1-3/4" Thick: 4-1/2" heavy weight, extra heavy weight ball or oilite bearing where

over 40" wide.
   a. Provide widths sufficient to clear trim projection when door swings 180 degrees.
   b. Doors 1-3/8" Thick: 3-1/2" size.
3. Provide minimum 3 hinges to 90" high, 4 hinges to 120" high for each door leaf, unless otherwise indicated.
   a. Two hinges acceptable for interior hollow core wood doors and for doors less than 36” high.
4. Provide nonferrous butts with non-removable pins at exterior and locked outswinging doors, non-rising at interior doors; stainless steel where labeled; steel butts at labeled interior doors.
5. Provide ball bearing or oilite bearing hinges at doors with closers.
6. Tips: Flat button tips with matching plug.

C. Locking Devices: Provide of metal matching specified finish; interior parts of steel and zinc-dichromate plating, to resist rusting and corrosion; do not supply plastic, die-cast or aluminum mechanisms.
1. Manufacturers:
   a. Schlage Lock Co.
   b. Or accepted equal
2. Type:
   a. Mortise Locksets: ANSI A156.13, Series 1000, Grade 1, Mortise Type with 6 pin tumbler cylinders, except where otherwise indicated in Hardware Schedule.
   b. Cylindrical Locksets: ANSI A156.2, Grade 2, privacy type Bored Type, except where otherwise indicated in Hardware Schedule.
   c. Cylindrical Latchsets: ANSI A156.2, Grade 2, Bored Type (cylindrical), except where otherwise indicated in Hardware Schedule.
   d. Exit/Panic Devices: ANSI A156.3, Grade 1, with 6 pin tumbler cylinders, except where otherwise indicated in Hardware Schedule.
      1) Type: Mortise device with concealed vertical rods unless otherwise indicated.
      2) Style: Modern.
3. Lockset and Latchset Design: Solid lever with rose, as selected by Architect.
4. Backset: 2-3/4".
5. Strikes: Furnish standard strikes with extended lips where required to protect trim from being marred by latch bolt; verify type of cutouts provided in metal frames.

D. Cylinders, Keys, and Keying: Hardware manufacturers shall provide for grand master, master key alike or key different keying as directed by Owner.
1. Manufacturer:
   a. Schlage Lock Co.
   b. Or accepted equal.
2. Provide 7 pin tumbler with interchangeable core unless otherwise indicated.
3. Provide cylinders of extruded brass bar material per ANSI A156.5.
4. Provide construction cylinders for doors requiring locking during construction; construction cylinders shall be removed and replaced just prior to Owner occupancy.
5. Submit keys for final use to Owner; provide not less than two keys for each lockset, six of each type and level of masterkey, two grand master keys, and 5% extra blanks; comply with guidelines in ANSI a156.28, Appendix A.
6. Hardware manufacturers shall key and register lock cylinders.
7. Key Control System: Provide complete key control system with identification and storage capacity suitable for Project per ANSI A156.5.

E. Closers: ANSI A156.4, furnish products of one manufacturer; full rack and pinion type with steel spring and non-freezing hydraulic fluid.
1. Manufacturers:
   a. LCN Closers Division Schlage Lock Co.

b. Or accepted equal.
2. Provide controls for regulating closing, latching, speeds and back check.
3. Arm types shall suit individual conditions, as approved; supply parallel-arm closers at reverse bevel doors and where doors swing full 180 degrees.
4. Mount closers on room side or pull side unless otherwise indicated.
5. Sizes: Adjustable to following maximum door operating pressures:
   a. Typical Doors: 5 pounds.
   b. Fire Rated Doors: 15 pounds.
   c. Make labeled doors self-closing.
   d. Closers shall be adjusted by factory representative.
6. Design: ANSI Modern Type with Cover, unless otherwise indicated.

F. Thresholds, Stops, Trim, and Miscellaneous Hardware: Provide as indicated, as specified, as included in Hardware Schedule, and as required for complete installation.
1. Manufacturers Specified:
   a. Pivots per ANSI A156.4: Stanley.
   b. Exit Devices per ANSI A156.3: Von Duprin.
   c. Flushbolts per ANSI A156.3: Ives.
   d. Coordinators: Trimco.
   e. Kickplates: Trimco.
   f. Wall/Floorstops per ANSI A156.8: Ives.
   g. Overhead stops per ANSI A156.8: Glynn-Johnson.
   h. Thresholds per ANSI A156.21: Pemko.
   i. Doorsweeps: Pemko.
   j. Pulls: Trimco.
   k. Sliding Door Hardware per ANSI A156.14: Henderson.
   l. Or accepted equal.
2. Approved Substitutes:
   a. Pivots: McKinney.
   b. Exit Devices: none.
   c. Flushbolts: Trimco.
   d. Coordinators: none.
   e. Kickplates: none.
   f. Wall/Floorstops: Trimco.
   g. Overhead stops: DCI.
   h. Thresholds: Zero.
   i. Doorsweeps: Zero.
   j. Pulls: none.
   k. Sliding Door Hardware: none.
   l. Or accepted equal.
3. Weather-Stripping: Provide continuous weather-stripping at top and sides of exterior doors.
4. Fire Rated Gaskets: Provide continuous fire rated gaskets at top and sides of fire rated doors per ANSI A156.22.
5. Kick Plates: Height indicated by 1" less than door width; minimum 0.050" thick.
6. Pulls: Provide with bolts to secure from opposite door face; provide with pull plates unless otherwise indicated.

2.2 ACCESSORIES

A. General: Provide complete hardware with accessories as required for doors and applications indicated.

B. Templates: Furnish templates or physical hardware items to manufacturers concerned sufficiently in advance to avoid delay in Work.

C. Reinforcing Units: Furnished by door manufacturer, coordinated by hardware manufacturer.

D. Fasteners: Furnish as recommended by manufacturer and as required to install secure hardware.
   1. Finish: Match hardware.
   2. Furnish screws for items applied on gypsum board sufficiently long to provide solid connection to framing or backing

E. Through Bolts: Through bolts and grommet nuts shall be avoided on door faces in highly visible areas, unless no alternative is possible, as directed and approved, and shall not be used for solid wood core doors.

F. Electrical and Mechanical: Make provisions and coordinate requirements for mechanical and electrical devices in connection with hardware.

2.3 FINISHES

A. Finish: Satin chrome.

B. Closers: Metal cover finished to match door-operating hardware.

C. Other Items: Provide manufacturer's standard finishes matching similar hardware types on same door, and maintain acceptable finish considering anticipated use.

PART 3 EXECUTION

3.1 INSTALLATION

A. Install finish hardware specified under this section; coordinate with manufacturer and installation of doors and frames.

B. Fit hardware prior to painting. Remove for painting of doors and frames before final installation of hardware.

C. Install hardware in accordance with manufacturer's instructions.

D. No extra cost will be allowed because of changes or corrections necessary to facilitate installation of hardware.

3.2 MOUNTING POSITIONS

A. Heights given are center line heights from finished floor.
   1. Locks and Latches: 38" to center of lever.
   2. Door Pulls: 42" to center of grip.
   3. Push Plate: 42"; coordinate with pull location.
   4. Push-Pull Bar: 42" to center of bar.
   5. Top Hinge: To jamb manufacturer's standard, but not greater than 10" from head of frame to center line of hinge.
   6. Bottom Hinge: To jamb manufacturer's standard, but not greater than 12-1/2" from floor to center line of hinge.
   7. Intermediate Hinges: Equally spaced between top and bottom hinges and from each other.
   8. Hinge Mortise on Door Leaf: 1/4" to 5/16" from stop side of door.
   9. Dead Bolt: Not more than 44" from floor to operating lever.

B. Comply with recommendations of Builders Hardware Manufacturers Association, subject to approval, for heights of items not indicated.

3.3 ADJUSTING

A. Qualified hardware supplier's or manufacturer's representatives shall inspect installation and make adjustments.
   1. Adjust closers, locks, and critical operational hardware.
   2. Deliver instructions for maintenance and future adjustments to Owner's Representative.

3.4 HARDWARE SCHEDULE

A. The Hardware Schedule establishes a type and standard of quality.

B. Examine Drawings and Specifications and furnish proper hardware for door openings, whether listed or not.

C. Bring omissions to attention of Architect prior to bid opening for instructions; otherwise, list will be considered complete; no extras will be allowed.

D. Hardware Groups:

SET 01:
DOOR #101A, 110C

6 EA.	HINGES FBB191 4.5 X 4.5 NRP		32D
1 EA.	MORTISE PANIC 4501N 36” 1-3/4 RHR		US32D
1 EA.	PANIC TRIM 45MN WTN RHR		US26D
1 EA.	MORTISE CYLINDER 20-061 C		US26D
1 EA.	AUTO OPERATOR 8318A 36” @ RHR LEAF ONLY		ALM
1 EA.	RF RECEIVER 82RX (100205152)		
2 EA.	ACTUATORS 8228 04W 00 04EXT		SS
2 EA.	ACTUATOR MOUNTING BOX 100205146	GREY	
2 EA.	FLUSHBOLTS 282D-12” @ LHR LEAF		US26D
1 EA.	DUSTPROOF STRIKE 280X		US26D
2 EA.	FLOORSTOPS 259H		US26D
1 EA.	THRESHOLD 2727 A FHSL14 (VERIFY WITH DETAILS)		MILL
2 EA.	DOOR SWEEP 321CN TKSP8		ALUM
1 SET	WEATHERSTRIP 303AS		MILL
1 SET	SPLIT ASTRAGAL 18041CNB		ALUM

NOTE OF OPERATION: ENTRY BY KEY IN OUTSIDE CYLINDER. ONCE INSIDE, DOGGING OF PANIC BAR ALLOWS DOOR TO BE USED AS PUSH/PULL. TURNING ON POWER TO AUTO OPERATOR THEN ALLOWS USE OF EXTERIOR AND INTERIOR ACTUATORS TO AUTOMATICALLY OPEN DOOR FOR ENTRY OR EXIT. AFTER HOURS, POWER OFF AUTO OPERATOR AND UNDOG PANIC FOR SECURED OPENING.

SET 02:
DOOR #102A

3 EA.	HINGES FBB179 4.5 X 4.5	26D
1 EA.	PASSAGE 3510 WTN	US26D
1 EA.	OVERHEAD STOP 7016 SRF SZ1 SX1N @ 90DEG	US32D
1 EA.	KICKPLATE 190S 10” X 2LDW	US32D
3 EA.	SILENCERS 307D	GREY

SET 03:
DOOR #103A

3 EA.	HINGES FBB179 4.5 X 4.5 NRP	26D
1 EA.	LOCKSET 3553 WTN SCC 6PIN	US26D
1 EA.	WALLSTOP 236W	US32D
1 EA.	KICKPLATE 190S 10” X 2LDW	US32D
3 EA.	SILENCERS 307D	GREY

SET 04:
DOOR #105A

3 EA.	HINGES FBB179 4.5 X 4.5 NRP	26D
1 EA.	LOCKSET 3553 WTN SCC 6PIN	US26D
1 EA.	WALLSTOP 236W	US32D
1 EA.	KICKPLATE 190S 10” X 2LDW	US32D
1 SET	SEALS S44 BL	BLACK

SET 05:
DOOR #106A, 107A

3 EA.	HINGES FBB191 4.5 X 4.5	26D
1 EA.	PUSH PLATE 30S 6 X 16	US32D
1 EA.	PULL PLATE 33G 8”CTC X 4 X 16	US32D
1 EA.	CLOSER 5100 MLT	ALM
1 EA.	FLOORSTOP 248F	US26D
1 EA.	MOP PLATE 190S 4” X 1LDW	US32D
1 EA.	KICKPLATE 190S 10” X 2LDW	US32D
3 EA.	SILENCERS 307D	GREY

SET 06:
DOOR #108A, 111A

3 EA.	HINGES FBB191 4.5 X 4.5 NRP		US32D
1 EA.	RIM PANIC 4501 RIM 36” 1-3/4		US32D
1 EA.	PANIC TRIM 45NL WTN	US26D	
1 EA.	RIM CYLINDER 20-057 C	US26D	
1 EA.	AUTO OPERATOR 8318A 36” @ RHR LEAF ONLY		ALM
1 EA.	RF RECEIVER 82RX (100205152)		
2 EA.	ACTUATORS 8228 04W 00 04EXT		SS
2 EA.	ACTUATOR MOUNTING BOX 100205146	GREY	
1 EA.	FLOORSTOP 259H		US26D
1 EA.	KICKPLATE 190S 10” X 2LDW		US32D
1 EA.	THRESHOLD 2727 A FHSL14 (VERIFY WITH DETAILS)		MILL
1 EA.	DOOR SWEEP 321CN TKSP8		ALUM
1 SET	WEATHERSTRIP 303AS		MILL

NOTE OF OPERATION: ENTRY BY KEY IN OUTSIDE CYLINDER. ONCE INSIDE, DOGGING OF PANIC BAR ALLOWS DOOR TO BE USED AS PUSH/PULL. TURNING ON POWER TO AUTO OPERATOR THEN ALLOWS USE OF EXTERIOR AND INTERIOR ACTUATORS TO AUTOMATICALLY OPEN DOOR FOR ENTRY OR EXIT. AFTER HOURS, POWER OFF AUTO OPERATOR AND UNDOG PANIC FOR SECURED OPENING.

SET 07:
DOOR #109A

3 EA.	HINGES FBB179 4.5 X 4.5		26D
1 EA.	STOREOOM LOCK 3580 WTN SCC 6PIN	US26D	
1 EA.	OVERHEAD STOP & HOLD 7017 SRF SZ1 SX1N @ 90DEG		US32D
1 EA.	KICKPLATE 190S 10” X 2LDW		US32D
3 EA.	SILENCERS 307D		GREY

SET 08:
DOOR #110A, 110B, 119A, 119B

6 EA.	HINGES FBB179 4.5 X 4.5 NRP		26D
2 EA.	SVR PANIC 4501 LBR 36” 1-3/4	US32D	
1 EA.	PANIC TRIM 45CE WTN @ RHR	US26D	
1 EA.	MORTISE CYLINDER 20-061 C		US26D
1 EA.	PANIC TRIM 45DT WTN @ LHR		US26D
2 EA.	CLOSERS 5100 PAR HDHOCS @ 90DEG	ALM	
2 EA.	KICKPLATES 190S 10” X 2LDW		US32D
1 SET	SEALS S44 BL		BLACK
1 SET	SPLIT ASTRAGAL 18041CNB		ALUM

SET 09:
DOOR #112A

3 EA.	HINGES FBB191 4.5 X 4.5 NRP		32D
1 EA.	RIM PANIC 4501 RIM 36” 1-3/4		US32D
1 EA.	PANIC TRIM 45CE WTN	US26D	
1 EA.	MORTISE CYLINDER 20-061 C		US26D
1 EA.	CLOSER 5100 PAR		ALM
1 EA.	FLOORSTOP 259H		US26D
1 EA.	KICKPLATE 190S 10” X 2LDW		US32D
1 EA.	THRESHOLD 2727 A FHSL14 (VERIFY WITH DETAILS)		MILL
1 EA.	DOOR SWEEP 321CN TKSP8		ALUM
1 SET	WEATHERSTRIP 303AS		MILL

SET 10:
DOOR #113A, 114A, 115A

1 EA.	STOREOOM LOCK 3580 WTN SCC 6PIN	US26D	
1 EA.	WALLSTOP 236W		US32D
1 EA.	KICKPLATE 190S 10” X 2LDW		US32D

BALANCE OF EXISTING HARDWARE TO REMAIN

SET 11:
DOOR #113.1A, 204

3 EA.	HINGES FBB179 4.5 X 4.5		26D
1 EA.	STOREOOM LOCK 3580 WTN SCC 6PIN	US26D	
1 EA.	WALLSTOP 236W		US32D
1 EA.	KICKPLATE 190S 10” X 2LDW		US32D
3 EA.	SILENCERS 307D		GREY

SET 12:
DOOR #116A

1 EA.	STOREOOM LOCK 3580 WTN SCC 6PIN	US26D	
2 EA.	FLOORSTOPS 242F		US26D
2 EA.	KICKPLATE 190S 10” X 2LDW		US32D

BALANCE OF EXISTING HARDWARE TO REMAIN

SET 13:
DOOR #117A

3 EA.	HINGES FBB191 4.5 X 4.5 NRP		32D
1 EA.	RIM PANIC 4501 RIM 36” 1-3/4		US32D
1 EA.	PANIC TRIM 45NL WTN	US26D	
1 EA.	RIM CYLINDER 20-057 C	US26D	
1 EA.	CLOSER 5100 PAR		ALM
1 EA.	FLOORSTOP 259H		US26D
1 EA.	KICKPLATE 190S 10” X 2LDW		US32D
1 EA.	THRESHOLD 2727 A FHSL14 (VERIFY WITH DETAILS)		MILL
1 EA.	DOOR SWEEP 321CN TKSP8		ALUM
1 SET	WEATHERSTRIP 303AS		MILL

SET 14:
DOOR #117B, 117C

1 EA.	CLASSROOM LOCK 3570 WTN SCC 6PIN		US26D
1 EA.	WALLSTOP 236W		US32D
1 EA.	KICKPLATE 190S 10” X 2LDW		US32D

BALANCE OF EXISTING HARDWARE TO REMAIN

SET 15:
DOOR #118A

3 EA.	HINGES FBB191 4.5 X 4.5 NRP		32D
1 EA.	RIM PANIC 4501 RIM 36” 1-3/4		US32D
1 EA.	PANIC TRIM 45CE WTN	US26D	
1 EA.	MORTISE CYLINDER 20-061 C		US26D
1 EA.	CLOSER 5100 HDHOCS @ 90DEG		ALM
1 EA.	KICKPLATE 190S 10” X 2LDW		US32D
1 EA.	THRESHOLD 2727 A FHSL14 (VERIFY WITH DETAILS)		MILL
1 EA.	DOOR SWEEP 321CN TKSP8		ALUM
1 SET	WEATHERSTRIP 303AS		MILL

SET 16:
DOOR #118B

3 EA.	HINGES FBB191 4.5 X 4.5		26D
1 EA.	PUSH PLATE 30S 6 X 16	US32D	
1 EA.	PULL PLATE 33G 8”CTC X 4 X 16	US32D	
1 EA.	CLOSER 5100 HDHOCS @ 90DEG		ALM
1 EA.	KICKPLATE 190S 10” X 2LDW		US32D
3 EA.	SILENCERS 307D		GREY

SET 17:
DOOR #118C

3 EA.	HINGES FBB191 4.5 X 4.5		26D
1 EA.	PUSH PLATE 30S 6 X 16	US32D	
1 EA.	PULL PLATE 33G 8”CTC X 4 X 16	US32D	
1 EA.	CLOSER 5100 HO @ 90DEG		ALM
1 EA.	MOP PLATE 190S 4” X 1LDW		US32D
1 EA.	KICKPLATE 190S 10” X 2LDW		US32D
3 EA.	SILENCERS 307D		GREY

SET 18:
DOOR #118D

ALL HARDWARE BY COILING COUNTER DOOR SUPPLIER

SET 19:
DOOR #120A, 120C

3 EA.	HINGES FBB179 4.5 X 4.5	26D
1 EA.	CLASSROOM LOCK 3570 WTN SCC 6PIN	US26D
1 EA.	CLOSER 5100 MLT	ALM
1 EA.	WALLSTOP 236W	US32D
1 EA.	KICKPLATE 190S 10” X 2LDW	US32D
1 SET	SEALS S44 BL	BLACK

SET 20:
DOOR #120B

3 EA.	HINGES FBB179 4.5 X 4.5	26D
1 EA.	CLASSROOM LOCK 3570 WTN SCC 6PIN	US26D
1 EA.	CLOSER 5100 HDHOCS @ 90DEG	ALM
1 EA.	KICKPLATE 190S 10” X 2LDW	US32D
1 SET	SEALS S44 BL	BLACK

SET 21:
DOOR #EXISTING ROLLING DOOR

ALL EXISTING HARDWARE TO REMAIN

SET 22:
DOOR #202A, 203A

1 EA.	STOREOOM LOCK 3580 WTN SCC 6PIN	US26D
1 EA.	WALLSTOP 236W	US32D

BALANCE OF EXISTING HARDWARE TO REMAIN

11B-404.2.7 Door and gate hardware. Handles, pulls, latches, locks, and other operable parts on doors and gates shall comply with Section 11B-309.4. Operable parts of such hardware shall be 34 inches (864 mm) minimum and 44 inches (1118 mm) maximum above the finish floor or ground. Where sliding doors are in the fully open position, operating hardware shall be exposed and usable from both sides.
Exceptions:
1. Existing locks shall be permitted in any location at existing glazed doors without stiles, existing overhead rolling doors or grilles, and similar existing doors or grilles that are designed with locks that are activated only at the top or bottom rail.
2. Access gates in barrier walls and fences protecting pools, spas, and hot tubs shall be permitted to have operable parts of the release of latch on self-latching devices at 54 inches (1372 mm) maximum above the finish floor or ground provided the self-latching devices are not also self-locking devices and operated by means of a key, electronic opener, or integral combination lock.

11B-404.2.8 Closing speed. Door and gate closing speed shall comply with Section 11B-404.2.8.
11B-404.2.8.1 Door closers and gate closers. Door closers and gate closers shall be adjusted so that from an open position of 90 degrees, the time required to move the door to a position of 12 degrees from the latch is 5 seconds minimum.
11B-404.2.8.2 Spring hinges. Door and gate spring hinges shall be adjusted so that from the open position of 70 degrees, the door or gate shall move to the closed position in 1.5 seconds minimum.

11B-404.2.9 Door and gate opening force. The force for pushing or pulling open a door or gate other than fire doors shall be as follows:

1. Interior hinged doors and gates: 5 pounds (22.2 N) maximum.
2. Sliding or folding doors: 5 pounds (22.2 N) maximum.
3. Required fire doors: the minimum opening force allowable by the appropriate administrative authority, not to exceed 15 pounds (66.7 N).
4. Exterior hinged doors: 5 pounds (22.2 N) maximum.

These forces do not apply to the force required to retract latch bolts or disengage other devices that hold the door or gate in a closed position.
Exception:
Exterior doors to machinery spaces including, but not limited to, elevator pits or elevator penthouses; mechanical, electrical or communications equipment rooms; piping or equipment catwalks; electric substations and transformer vaults; and highway and tunnel utility facilities.
When, at a single location, one of every eight exterior door leafs, or fraction of eight, is a powered door, other exterior doors at the same location, serving the same interior space, may have a maximum opening force of 8.5 pounds (37.8 N). The powered leaf(s) shall be located closest to the accessible route.
a. Powered doors shall comply with Section 11B-404.3. Powered doors shall be fully automatic doors complying with Builders Hardware Manufacturers' Association (BHMA) A156.10 or low energy operated doors complying with BHMA A156.19.
b. Powered doors serving a building or facility with an occupancy of 150 or more shall be provided with a back-up battery or back-up generator. The back-up power source shall be able to cycle the door a minimum of 100 cycles.
c. Powered doors shall be controlled on both the interior and exterior sides of the doors by sensing devices, push plates, vertical actuation bars or other similar operating devices complying with Sections11B-304, 11B-305 and 11B-308.
At each location where push plates are provided there shall be two push plates; the centerline of one push plate shall be 7 inches (178 mm) minimum and 8 inches (203 mm) maximum above the floor or ground surface and the centerline of the second push plate shall be 30 inches (762 mm) minimum and 44 inches (1118 mm) maximum above the floor or ground surface. Each push plate shall be a minimum of 4 inches (102 mm) diameter or a minimum of 4 inches by 4 inches (102 mm by 102 mm) square and shall display the International Symbol of Accessibility complying with Section 11B-703.7.
At each location where vertical actuation bars are provided the operable portion shall be located so the bottom is 5 inches (127 mm) maximum above the floor or ground surface and the top is 35 inches (889 mm) minimum above the floor or ground surface. The operable portion of each vertical actuation bar shall be a minimum of 2 inches (51 mm) wide and shall display the International Symbol of Accessibility complying with Section 11B-703.7.
Where push plates, vertical actuation bars or other similar operating devices are provided, they shall be placed in a conspicuous location. A level and clear floor or ground space for forward or parallel approach complying with Section 11B-305 shall be provided, centered on the operating device. Doors shall not swing into the required clear floor or ground space.
d. Signage identifying the accessible entrance required by Section11B-216.6 shall be placed on, or immediately adjacent to, each powered door. Signage shall be provided in compliance with BHMA A156.10 or BHMA A156.19, as applicable.
e. In addition to the requirements of Item d, where a powered door is provided in buildings or facilities containing assembly occupancies of 300 or more, a sign displaying the International Symbol of Accessibility measuring 6inches by 6 inches (152 mm by 152 mm), complying with Section 11B-703.7, shall be provided above the door on both the interior and exterior sides of each powered door.

11B-404.2.10 Door and gate surfaces. Swinging door and gate surfaces within 10 inches (254mm) of the finish floor or ground measured vertically shall have a smooth surface on the push side extending the full width of the door or gate. Parts creating horizontal or vertical joints in these surfaces shall be within $^{1}/_{16}$ inch (1.6 mm) of the same plane as the other and be free of sharp or abrasive edges. Cavities created by added kick plates shall be capped.
Exceptions:
1. Sliding doors shall not be required to comply with Section 11B-404.2.10.

2. Tempered glass doors without stiles and having a bottom rail or shoe with the top leading edge tapered at 60 degrees minimum from the horizontal shall not be required to meet the 10 inch (254 mm) bottom smooth surface height requirement.
3. Doors and gates that do not extend to within 10 inches (254 mm) of the finish floor or ground shall not be required to comply with Section 11B-404.2.10.

END OF SECTION

SECTION 08 71 13

AUTOMATIC DOOR OPERATORS

PART 1 GENERAL

1.1 SUMMARY

A. This section includes the following types of automatic door operators:
   1. Low-energy and power-assist door operators for swinging door applications.

B. References:
   1. Standards, manuals, and codes refer to the latest edition of such standards, manuals, and codes in effect as of the date of issue of this Project Manual, unless indicated otherwise in CBC Chapter 35 and CFC Chapter 80.
   2. American National Standards Institute (ANSI):
      a. ANSI A117.1 - Accessible and Usable Buildings and Facilities.
   3. American National Standards Institute (ANSI) / Builders Hardware Manufacturers Association (BHMA):
      a. ANSI/BHMA A156.10 American National Standard for Power Operated Pedestrian Doors.
      b. ANSI/BHMA A156.19 Standards for Power Assist and Low Energy Power Operated Doors.
   4. American Association of Automatic Door Manufacturers (AAADM).
   5. American Society for Testing and Materials (ASTM).
      a. ASTM B221 Standard Specification for Aluminum and Aluminum Alloy Extruded Bars, Rods, Wire, Profiles and Tubes.
      b. ASTM B209 Standard Specification for Aluminum and Aluminum Alloy Sheet and Plate.
   6. American Architectural Manufacturers Association (AAMA).
      a. AAMA 611 Voluntary Specification for Anodized Architectural Aluminum.
   7. National Association of Architectural Metal Manufacturers (NAAMM).
      a. Metal Finishes Manual for Architectural Metal Products.
   8. International Code Council (ICC).
      a. IBC: International Building Code.
      b. CBC: California Building Code.

1.2 DEFINITIONS

A. Activation Device: Device that, when actuated, sends an electrical signal to the door operator to activate the operation of the door.
   1. Knowing act: Consciously initiating the opening of a power operated door using acceptable methods including wall mounted switches such as push plates and controlled access devices such as keypads, card readers and key switches.

B. Safety Device: A device that detects the presence of an object or person within a zone where contact could occur and provides a signal to stop the movement of the door.

1.3 PERFORMANCE REQUIREMENTS

A. Automatic door equipment accommodates medium to heavy pedestrian traffic.

B. Opening Force Requirements: Doors shall open with a manual force, not to exceed 30 lbf (133N) to set the door in motion and 15 lbf to fully open the door applied at 1-inch from the latch edge of the door. The force required to prevent a stopped door from opening or closing shall not exceed 15 lbf (67 N) measured 1-inch from the latch edge of the door at any point during opening or closing.

C. Closing Time:
1. Doors shall be field adjustable to close from 90-degrees to 10-degrees in 3 seconds or longer as applicable per ANSI/BHMA A156.19 standards.
2. Doors shall be field adjusted to close from 10-degrees to fully closed in not less than 1.5 seconds.

1.4 SUBMITTALS

A. Product Data: Manufacturer's product data sheets including installation details, material descriptions, dimensions of individual components and profiles, fabrication, operational descriptions and finishes.

B. Shop Drawings: Submit manufacturer’s shop drawings, including elevations, sections and details, indicating dimensions, materials, operator, motion /presence sensor control device, anchors, hardware, finish, options and accessories.
1. Indicate required clearances, and location and size of each field connection.
2. Indicate locations and elevations of entrances showing activation and safety devices.
3. Wiring Diagrams: For power, signal, and activation / safety device wiring.

C. Samples: Submit manufacturer’s samples of aluminum finish.

D. Manufacturers Field Reports: Submit manufacturer’s field reports from AAADM certified technician of inspection and approval of doors for compliance with ANSI/BHMA after completion of installation.

E. Operating and Maintenance Manuals: Provide manufacturers operating and maintenance manuals for each item comprising the work of this section in quantity as required in Division 01, Closeout Submittals. The manual to include the name, address, and contact information of the manufacturers providing the operators and their nearest service representatives. The final copies delivered after completion of the installation test to include spare parts list.

F. Warranties and Maintenance: Special warranties and maintenance agreements specified in this Section.

1.5 QUALITY ASSURANCE

A. Manufacturers Qualifications: Engage qualified manufacturers with a minimum 10 years’ of documented experience in manufacturing of doors and equipment of similar to that indicated for this Project and that have a proven record of successful in-service performance. Manufacturer to have a company certificate issued by AAADM.

B. Installer Qualifications: Installers, trained by the primary product manufacturers, with a minimum 3 years’ documented experience installing and maintenance of units similar in material, design, and extent to that indicated for this Project and whose work has resulted in construction with a record of successful in-service performance.

C. Certified Inspector Qualifications: Certified by AAADM.

D. Source Limitations for Automatic Door Operators: Obtain each type of door, frame, operator and sensor components specified in this Section from a single source, same manufacturer unless otherwise indicated.

E. Certifications: Operators shall be certified by the manufacturer to meet performance design criteria in accordance with the following standards.
1. ANSI/BHMA A156.19 American National Standard for Power Assist and Low Energy Operated Doors.
2. NFPA 101 - Life Safety Code.
3. UL 325 - Standard for Door, Drapery, Gate, Louver, and Window Operators and Systems.
4. UL Listed R-9469 Fire Door Operator with Automatic Closer.

F. Emergency Exit Door Requirements: Comply with requirements of authorities having jurisdiction for automatic entrance doors serving as a required means of egress.

1.6 COORDINATION

A. Coordinate door operators with doors, frames and related work to ensure proper size, thickness, hand, function and finish. Coordinate hardware for automatic entrances with hardware required for rest of the project.

B. Electrical System Roughing-in: Coordinate layout and installation of power door operators with connections to power supplies and access control system as applicable.

1.7 WARRANTY

A. Automatic Door Operators shall be free of defects in material and workmanship for a period of one (1) year from the date of substantial completion.

B. During the warranty period a factory-trained technician shall perform service and affect repairs. An inspection shall be performed after each adjustment or repair.

C. During the warranty period all warranty work, including but not limited to emergency service, shall be performed during normal business hours.

D. Manufacturer shall have in place a dispatch procedure that shall be available 24 hours a Day, 7 Days a week for emergency call back service.

PART 2 PRODUCTS

2.1 MANUFACTURER

A. ASSA ABLOY Entrance Systems

B. Or accepted equal.

2.2 MATERIALS

A. Aluminum: Alloy and temper recommended by manufacturer for type of use and finish indicated, as indicated below:
1. Extruded Aluminum, Alloy 6063-T5.

2.3 SWING DOOR OPERATORS

A. Besam ASSA ABLOY SW200i low energy automatic door operator:
   1. Reference Standard: ANSI/BHMA A156.19.
   2. Configuration: Operator to control single swinging doors and pairs of swinging doors as indicated on the drawings.
   3. Automatic Door Operator: Electro-mechanical, non-handed operator, powered by 24 volt, 1/4 hp motor. Operator shall be adjustable to compensate for different manual push forces as required.
      a. Automatic operator shall be capable of operating and controlling up to a 700 pound door, 48-inches wide.
      b. [Overhead Concealed Mounted Operator:]
         1) Side Access Operator Housing: Operator is contained in a 6-inch deep by 6-inch high extruded aluminum housing with a hinged cover.
         2) Overhead Concealed Mounted Housing: Mounted between door jambs, continuous for full width of door.
         3) Offset Pivoted and Hinged Door Connecting Hardware: Overhead concealed mounted operators to have a steel arm from the operator with a sliding track that is mounted to the top face on the approach (push) side of the swing door.
      c. Operator shall be field switchable between an ANSI/BHMA A156.19 and an ANSI/BHMA A156.10 compliant operator and vice versa. Addition of the required safety sensors, activation devices and guard rails may be required to comply with the applicable standard.
      d. Operator Temperature Range: Capable of operating within temperature ranges of minus 31 degrees F to 160 degrees F.
      e. Electrical Characteristics: Maximum power consumption is 300 watts (2.5 amps at 120 VAC), 50/60hz, built-in thermal overload protection.
   4. Door Operation:
      a. Opening Cycle The adjustable speed operator mechanically powers the drive shaft and the torque control maintains constant speed throughout the opening cycle regardless of stack pressures or wind speed. Operator shall allow manual door operation with operational forces as indicated to fully open the door applied at 1-inch from the latch edge of the door.
         1) Manual push force shall be adjustable from 5 lbf to 15 lbf maximum.
      b. Hold Open: The operator shall stop and hold the door open at the selected door opening angle for an adjustable period of time (1.5 seconds to 30 seconds).
      c. Closing Cycle: Spring close with speed controlled power assist.
         1) Upon loss of power, dynamic braking will control the door insuring controlled closing.
         2) Selectable Torque Control: Automatically adjusts torque without changing the closing speed of the operator.
            a) When the torque control is activated, the closing speed shall remain constant regardless of stack pressures or wind speed.
            b) Torque Cancellation: The torque control is deactivated whenever there is a signal received from door mounted sensors.
            c) The torque control is disabled during manual use of the door.
      d. Wind Force Dampening: The operator electromechanically counteracts wind forces, slowing down the door movement to safely open or close the door.
      e. Stack Pressure Compensation: Operator shall counteract positive stack pressures, negative stack pressures, and sudden changes of stack pressures. The operator never allows the door to open or close faster than the speed control settings, regardless of pressures.
      f. Obstruction Control: The operator will stop and reverse the door movement.
      g. Lock Retry Circuit: If attempt to fully close the door is unsuccessful, the operator will automatically reverse open 10 degrees and reclose in an attempt to successfully close the door.
      h. Selectable Alarm Reset: The operator can be field set so that after receiving an

alarm signal, the operator will not accept any activation impulses and will operate only as a manual door closer until manually reset.

i. Electronic Controls: Solid state integrated circuit controls the operation and switching of the swing power operator. The electronic control provides low voltage power supply for all means of actuation. The controls include time delay (1 to 30 seconds) for normal cycle.

j. Control Switch: Automatic door operators shall be equipped with the following type of multi-position function switch:

1) [3 position rocker switch mounted on end cap (On-Off-Hold).]

5. Operator Interface:
   a. Safety Sensor Integration for overhead presence safety device and door mounted reactivation safety sensors.

2.4 ACTIVATION DEVICES

A. General: Provide activation devices in accordance with ANSI/BHMA standards, for condition of exposure and for long-term, maintenance-free operation under normal traffic load for type of occupancy indicated. Coordinate activation and safety devices with door operation and door operator mechanisms.

B. [Knowing Act Activation Device:]
   1. [Push Plate: Hard wired, [4.1/2-inch square] stainless steel push plate high & low switches engraved with "Push to Open" with a blue accessibility logo.]
   2. [Push Plate: Radio controlled, wireless, [4.1/2-inch square] stainless steel push plate switches engraved with "Push to Open" with a blue accessibility logo.]
   3. [Sensor Plate: Touchless, [2.3/4-inch by 4.1/2-inch] [4.1/2-inch square] activation senor plates, black polycarbonate with white letters. Microwave technology has an adjustable range of 2-inches to 24-inches.]

C. Manual Operation:
   1. [Operator shall provide “push and go” operation allowing door to open automatically after activation by manually pulling or pushing on the door.]

2.5 [SAFETY DEVICES]

A. General: Provide safety devices in accordance with ANSI/BHMA A156.10 standards, for condition of exposure and for long-term, maintenance-free operation under normal traffic load for type of occupancy indicated. Coordinate safety devices with door operation and door operator mechanisms.

B. Safety Devices:
   1. Door Mounted Presence Sensor (DMPS): Shall be the ASSA ABLOY door mounted infrared presence safety device (mounted at top of each door); adjustable to provide detection field sizes and functions required by ANSI/BHMA A156.10.
      a. Unit to provide detection during the travel of the door.
      b. Upon detection the sensor shall provide a signal to stop or reverse the door action.
   2. Door Mounted Safety Sensor Devices: Safety sensor devices shall be door mounted as specified.
      a. [The door mounted safety sensor devices shall be mounted on both the swing (pull) side and the approach (push) side of the door (2 safety sensors per leaf), providing detection on both sides of the door.]

2.6 ALUMINUM FINISHES

A. Comply with NAAMM's "Metal Finishes Manual for Architectural and Metal Products" for

recommendations for applying and designating finishes.

B. Automatic Door Operator Enclosure:
1. [Anodized Finish:]
a. [AAMA 611, Clear, AA- M12C22A41, Class I, 0.018 mm.]

PART 3 EXECUTION

3.1 EXAMINATION

A. Examine doors and frames, with Installer present, for compliance with requirements for installation tolerances, wall and floor construction, and other conditions affecting performance of swinging power operated doors.

B. Examine roughing-in for electrical source power to verify actual locations of wiring connections.

C. Proceed only after such discrepancies or conflicts have been resolved.

3.2 INSTALLATION

A. Do not install damaged components: Fit joints to produce hairline joints free of burrs and distortion. Rigidly secure non-movement joints.

B. Operators: Install automatic door operators plumb and true in alignment with established lines and grades without warp or rack of framing members and doors. Anchor securely in place.
1. Install surface mounted hardware using concealed fasteners to greatest extent possible.
2. Set headers, carrier assemblies, tracks, operating brackets and guides level and true to location with anchorage for permanent support.

C. Door Operators: Connect door operators to electrical power distribution system [including smoke evacuation system and/or fire detection system] as specified in Division 26 Sections.

D. Sealants: Comply with requirements specified in division 7 Section “Joint Sealants” to seal between the operator housing and the adjacent surfaces.

E. Signage: Apply signage on both sides of each door and sidelite as required by ANSI/BHMA A156.19 and manufacturers installation instructions.

3.3 ADJUSTING

A. Adjust automatic door operators, controls and hardware for smooth and safe operation and for weather tight closure. Adjust doors in compliance with ANSI/BHMA A156.19.

3.4 FIELD QUALITY CONTROL

A. Before placing doors into operation, AAADM certified technician shall inspect and approve doors for compliance with ANSI/BHMA A156.19. Certified technician shall be approved by manufacturer.

3.5 CLEANING AND PROTECTION

A. Clean adjacent surfaces soiled by automatic door operator installation.

B. Clean metal surfaces promptly after installation. Remove excess sealants, compounds, dirt and other substances. Repair damages and finish to match original finish.

3.6 DEMONSTRATION

A. Engage a factory-authorized representative to train Owner's maintenance personnel to adjust, operate, and maintain safe operation of the door.

END OF SECTION

SECTION 08 80 00

GLAZING

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes: Provide miscellaneous glass and glazing for hollow metal work, windows and doors not provided elsewhere including accessories as required for complete installation.

1.2 REFERENCES

A. Glass Association of North America (GANA): Glazing Manual and Sealant Manual.

1.3 SYSTEM DESCRIPTION

A. Safety Glass Standard: CPSC 16 CFR 1201, ANSI Z97.1, and California Building Code Chapter 24. Each pane of safety glazing installed in hazardous locations shall be identified by a manufacturer's designation specifying who applied the designation, the manufacturer or installer and the safety glazing standard with which it complies, as well as the information specified in Section 2403.1. The designation shall be acid etched, sand-blasted, ceramic fired, laser etched, embossed or of a type that once applied, cannot be removed without being destroyed.

1.4 SUBMITTALS

A. Product Data: Furnish for each type of glass, and each type of exposed glazing material.

B. Samples: Furnish 12" square samples for each type of glass.

1.5 WARRANTY

A. Special Warranties:
   1. Special Warranty Period: Two years.

PART 2 PRODUCTS

2.1 ACCEPTABLE MANUFACTURERS

A. Vitro Architectural Glass

B. Ford Glass Division

C. Cardinal Glass Industries

D. Or accepted equal.

2.2 MATERIALS

A. Insulated Glazing System: ¼" Solarban 90 outside lite, ½" air space, ¼" clear inside lite.
   1. Manufacturers:
      a. Vitro Architectural Glass.
      b. Ford Glass Division.
      c. Or accepted equal.
   2. Testing Standards:
      a. Air Infiltration: The test specimen shall be tested in accordance with ASTM E 283. Air infiltration rate shall not exceed 0.06 cfm/ft2 at a static air pressure differential of 6.24 psf.
      b. Water Resistance: The test specimen shall be tested in accordance with ASTM E 331. There shall be no leakage at a minimum static air pressure differential of 8 psf as defined in AAMA 501.
      c. Thermal Transmittance (U-factor): When tested to AAMA Specification 1503, the thermal transmittance (U-factor) shall not be more than:
         1) Glass to Exterior – 0.47 (low-e) BTU/hr/ft2/°F.
         2) Glass to Center – 0.44 (low-e) BTU/hr/ft2/°F.
         3) Glass to Interior – 0.41 (low-e) BTU/hr/ft2/°F.
      d. Condensation Resistance (CRF): When tested to AAMA Specification 1503, the condensation resistance factor shall not be less than:
         1) Glass to Exterior – 70 frame and 69glass (low-e) or 69 frame and 58 glass (clear).
         2) Glass to Center – 62 frame and 68glass (low-e) or 63 frame and 56 glass (clear).
         3) Glass to Interior – 56 frame and 67 glass (low-e) or 54 frame and 58 glass (clear).
   3. Location at all exterior doors and door sidelights.

B. Mirrors: See section 10 28 13 Toilet Accessories

C. Glazing at interior doors and windows: See finished schedule legend.

D. Glazing Sealant: ASTM C920, Type S, Grade NS, elastomeric one-component silicone glazing sealants as recommended by sealant manufacturer for application involved.
   1. Manufacturers:
      a. Dow Corning Corp.
      b. General Electric Co.
      c. Pecora Corp.
      d. Or accepted equal.
   2. Color: As selected by Architect from manufacturer's full range of available colors.

E. Setting Blocks: 70-90 durometer hardness; 4" long by 3/8" thick by 1/4" high standard setting blocks.

F. Spacer Shims: Silicone compatible, 50 durometer hardness; 3" long by 3/32" thick by 1/4" high.

PART 3 EXECUTION

3.1 PREPARATION

A. Clean glazing channels and framing members to receive glass immediately before glazing; remove coatings not firmly bonded to substrate.

B. Apply primer to joint surfaces where recommended by sealant manufacturer.

3.2 INSTALLATION

A. Comply with GANA Glazing Manual and Sealant Manual and glazing manufacturer instructions.
   1. Do not allow glass to touch metal surfaces.
   2. Comply with NFPA 80 for glass in fire rated openings.

B. Place setting blocks at quarter points in thin course of sealant.

C. Install removable stops with glass centered in space with spacer shims at 2'-0" intervals on both sides of glass, 1/4" below sightline.

D. Sealant at Glazing: Fill gap between glass and stops with sealant to depth equal to bite of frame on glass but not more than 3/8" below sightline.
   1. Apply sealant to uniform and level line, flush with sightline; tool or wipe sealant surface for smooth appearance; at exterior locations tool sealant so water is carried away from glass.

3.3 CLEANING

A. Mark glass after installation by crossed streamers attached to framing and held away from glass; do not apply markers to surface of glass.

B. Remove nonpermanent labels immediately after sealant cures; cure sealants for high early strength and durability.

C. Remove and replace glass that is broken, chipped, cracked, abraded or damaged during construction period, including damage by natural causes, accidents and vandalism.

END OF SECTION

SECTION 09 21 16

GYPSUM BOARD ASSEMBLIES

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes: Provide gypsum board systems including gypsum board, joint treatment, acoustical accessories, and general accessories for complete installation.

1.2 REFERENCES

A. ASTM C754: Installation of Steel Framing Members to Receive Screw-Attached Gypsum Wallboard, Backing Board, or Water-Resistant Backing Board.

B. ASTM C840: Application and Finishing of Gypsum Board.

1.3 SYSTEM DESCRIPTION

A. Performance Requirements: Perform gypsum board systems work in accordance with recommendations of ASTM C754 and ASTM C840 unless otherwise specified.
   1. Loads: Comply with California Building Code requirements for design of metal framing for gypsum board systems.
      a. Deflection: Maximum L/240 typical, L/360 where plaster or tile is indicated.
   2. Seismic Requirements: Comply with code requirements for seismic bracing.

B. Systems Responsibility: Provide products manufactured by or recommended by manufacturer of gypsum board to maintain single-source responsibility for system.

C. Openings: Obtain dimensions and locations from other trades and provide openings and enclosures for accessories, specialties, equipment, and ductwork.

1.4 SUBMITTALS

A. Product Data
   1. Provide product data on metal framing, gypsum board, joint tape, and decorative finish.
   2. Furnish manufacturer's certification indicating products comply with Contract Documents and applicable codes.

1.5 PROJECT CONDITIONS

A. Do not begin installation of interior gypsum board until space is enclosed, space is not exposed to other sources of water, and space is free of standing water.

B. Maintain areas to receive gypsum board at minimum 50 degree F for 48 hours prior to application and continuously after application until drying of joint compound is complete; comply with ASTM C840.

C. Immediately remove from site gypsum board for interior use exposed to water, including gypsum board with water stains, with signs of mold, and gypsum board with mildew.

PART 2 PRODUCTS

2.1 MANUFACTURERS

A. United States Gypsum Co., USG Corp.

B. Georgia-Pacific Corp.

C. National Gypsum Co.

D. Or accepted equal.

2.2 MATERIALS

A. Gypsum Board - Standard
1. ASTM C1396, TYPE X, FIRE RATED, 5/8” thick paper faced gypsum panels with tapered edges.

B. Moisture Resistant Gypsum Board – Restrooms
1. Equal to Georgia Pacific Corp. “Dens-Armor Plus High Performance” 5/8” thick fiberglass faced, treated gypsum panels with tapered edges. Fire rated Type X.

C. Gypsum Board Accessories: Comply with ASTM C840.
1. Gypsum board sealer: Provide one Coat "Hamilton Prep Coat Plus" prior to application of gypsum board texture.
2. Provide protective coated steel corner beads and edge trim; type designed to be concealed in finished construction by tape and joint compound.
3. Corner Beads: Manufacturer's standard metal beads.
4. Edge Trim: “J”, "L", "LK", or "LC" casing beads – manufacturer’s standard.
5. Reinforcing Tape, Joint Compound, Adhesive, Water, Fasteners: Types recommended by system manufacturer and conforming to ASTM C475.
   a. Typical Joint Compound: Chemical hardening type for bedding and filling, ready-mixed or powder vinyl type for topping.
6. Control Joints: Back to back casing beads.
   a. Back control joints with 4 mil thick polyethylene air seal.

D. Gypsum Board Texture: Equal to USG “Sheetrock Brand” ready mixed wall and ceiling spray texture.

2.3 ACOUSTIC SEALANT: SERIOUS ENERGY “QUIET SEAL PRO”, NON-HARDENING, GUN GRADE SEALANT PER ASTM C834.

PART 3 EXECUTION

A. Gypsum Board Installation: Install in accordance with ASTM C840 and manufacturer's recommendations.
1. Use screws when fastening gypsum board to furring and to framing.
2. Erect gypsum board with ends and edges occurring over firm bearing.
   a. Ensure joints of second layer do not occur over joints of first layer in double layer applications.
3. Place control joints to be consistent with lines of building spaces and as directed by Architect.
   a. Provide where system abuts structural elements.
   b. Provide at dissimilar materials.

c. Lengths exceeding 30'-0" in partitions.
d. Ceiling areas exceeding 50'-0" or 2500 square feet.
e. Wings of "L", "U" and "T" shaped ceilings.

4. Place corner beads at external corners; use longest practical lengths.
5. Place edge trim where gypsum board abuts dissimilar materials.
6. Tape, fill, and sand exposed joints, edges, corners and openings to produce surface ready to receive finishes; feather coats onto adjoining surfaces.
7. Finishing: Comply with Gypsum Association (GA) “Levels of Gypsum Board Finish”.
   a. GA Level 4 (Typical): Provide three coat finishing and sanding is required for surfaces indicated to be painted; provide flush, smooth joints and surfaces ready for applied paint finishes.
   b. Texture:
      1) At walls to be painted – provide light orange peel spray texture.
      2) Under fabric wall covering – tape and sand only.
8. Remove and replace defective work.

END OF SECTION

SECTION 09 24 00

CEMENT PLASTERING

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes:
1. Provide integral color three-coat Portland cement plaster (stucco) with metal lath and accessories as required for complete finished system.

1.2 REFERENCES

A. ASTM C847: Metal lath.

B. ASTM C926: Application of Portland Cement Based Plaster.

C. ASTM C1063: Installation of Lathing and Furring for Portland Cement Plaster.

1.3 SUBMITTALS

A. Product Data: Submit manufacturer's product information and installation instructions for each lathing material and accessory, and for plaster materials.

B. Shop Drawings: Indicate locations of control and expansion joints.

C. Samples: Furnish 12” by 12” samples of system finishes.

1.4 QUALITY ASSURANCE

A. Pre-Installation: Convene a pre-installation conference with the General Contractor, Architect and Inspector. Review materials, installation procedures, related trades, prevailing weather, and substrate conditions.

1.5 PROJECT CONDITIONS

A. Take precautionary measures to ensure plaster is not subjected to excessive sun and wind which could cause uneven and excessive evaporation, premature dehydration, or cracking.

B. Cold-Weather Requirements: Do not apply plaster unless minimum ambient temperature of 40 degrees F has been and continues to be maintained for minimum 48 hours prior to application and until plaster is cured.

PART 2 PRODUCTS

2.1 MATERIALS

A. Portland Cement Plaster: Provide either neat or ready-mixed (where applicable) materials, at Contractor's option, complying with ASTM C926.
1. Basecoat (Scratch coat) Materials:

a. Cement: Normal Type 1 or 1A Portland cement, ASTM C150.
b. Hydrated Lime: Special finishing hydrated lime, Type S, ASTM C206.
c. Aggregate: Natural sand, conforming to ASTM C897 or C144.

2. Brown Coat Water Acrylic Admix: Acrylic polymer specifically manufactured for use in Portland Cement Plaster (Stucco) applications and which will not detrimentally affect finish.
   a. Manufacturers:
      1) Larsen Products Corp./Acrylic Admix 101.
      2) Thoro System Products, Inc./Acryl 60.
      3) Chem-Masters Corp./Cretelox.
      4) Or accepted equal.
3. Finishing (Finish coat) Materials: Match Omega Products (800.600.6634)/AkroFlex as approved by Architect.
   a. Integral Color: Pure, non-fading, mineral oxide color conforming to ASTM C979 and designed and mixed to provide uniform color finish coat.
   b. Color: As selected by Architect and as required to produce final color of plaster to match Architect approved samples; custom color may be required.
4. Water: Clean, fresh and free from injurious amounts of oil, acid, alkali, organic matter or other deleterious substances.
5. Bond Coating: Per ASTM C932 equal to “Weld-Crete” by Larsens Products.

B. Metal Components: Comply with requirements of ASTM C1063.
1. Exterior Components: Hot-dip galvanized finish; ASTM A924 and A653 minimum G90 for 18 gage and lighter formed metal products, ASTM A123 galvanized after fabrication for 16 gage and heavier products.
   a. Exposed Exterior Components: Zinc accessories unless fully concealed in plaster.
   b. Anchorage and Fastening: Approved devices of type and size to suit application and to rigidly secure suspension system.
2. Lathing:
   a. Exterior Metal Wall Lath: 18 gauge x 1 inch or 17 gauge x 1.5” woven wire fabric at vertical applications, 1.4 lbs per square yard. Davis Wire or equal.
   b. Outside Corners: CA “Corner Aid”, by Stockton Products.
   c. Inside Corners: CRT “Cornerite”, by Stockton Products.
   d. Anchorage: Furring nails meeting the requirements of Table 2507.2, 2016 California Building Code with cardboard spacers.
   e. Rib Lath at Soffits: 3/8” 3.4 lbs per sq. yd., G-60 galv. Steel, Clark Dietrich or equal.

C. Accessories: Provide as indicated, as recommended by referenced standards, and as required for complete installation.
1. Manufacturers:
   a. Stockton Products.
   b. Or accepted equal.
2. “J” Mold: Casing Bead, No. CDB, G90 galvanized steel.
3. Control Joint: Double “V” expanded flange control joint No. DVZCJ #15, zink.
4. Soffit Vent: Plaster channel screed No. PCS with vent holes, 26 gauge G90 galvanized steel. 2” width.
5. Reveal Mold: Similar to soffit vent, but delete vent holes.
6. Door or Window Head Trim: “F” Drip Mold No. F-D 75-75 with 1/8” weep holes, extruded, anodized aluminum.

D. Anchorages: Tie wire, nails, screws and other approved metal supports, of type and size to suit application.
1. Lath to Metal Studs: Zink plated, Phillips head, wafer head galvanized self-drilling, self-furring screws #8 x 1-1/4”.
2. Lath to Wood Studs: 6d self-furring nails or 1” wire staples with minimum ¾” penetration

to wood studs (not including sheathing thickness). Stapels shall engage not less than three strands of diamond mesh or flat ribbed expanded metal lath or not less than two strands of wire lath.

E. For fastening lath, use approved self-furring nails at wood studs and self-furring screws for metal studs. Self-furring fasteners are required

F. Backing and Sealants:
1. General Lath Backing: “Super Jumbo Tex” by Fortifiber Building Systems.
2. Self Sealing Underlayment: W.R. Grace “Vicor V40”.
3. Butyl Tape: 2” wide x 1/8” industrial butyl adhesive/sealant tape equal to DENSO North America, Inc.
4. Sealant: Equal to Tremco “Vulkem 116” polyurethane.

2.2 PLASTER MIXES

A. Provide plaster mixes in accordance with ASTM C926 as appropriate to the substrate indicated and the approved samples.

B. Mix only as much plaster as can be used in one hour.

C. Mix materials dry, to uniform color and consistency, before adding water.

D. Protect mixes from frost, dust and evaporation.

E. Do not retemper mixes after initial set has occurred.

PART 3 EXECUTION

3.1 PREPARATION

A. Examine areas and substrates, with installer present, and including welded hollow-metal frames, cast-in anchors, and structural framing, for compliance with requirements and other conditions affecting performance.

B. Coordinate suspended work with structural work to ensure inserts and structural anchorage provisions have been installed to receive hangers.
1. Coordinate location of hangers with other work.

C. Prior to application ensure mechanical and electrical services behind surfaces to receive cement plaster have been tested and approved.

D. Ensure metal framing has been properly installed and rigidly secured.

3.2 INSTALLATION

A. Erect furring and lath in accordance with Chapter 25, Section 2507, 2016 California Building Code.

B. Install work true to lines and levels and to provide surface flatness with maximum variation of 1/8" in 10'-0" in any direction.

C. Isolation: Isolate lathing and metal support system where it abuts building structure horizontally, and where partition/wall work abuts overhead structure, to prevent transfer of

building loads into plaster.
1. Install slip or cushion type joints to absorb deflections but maintain lateral support.

D. Frame both sides of expansion joints independently unless otherwise indicated, do not bridge joints with furring and lathing or accessories.

E. Coordinate installation of anchors, blocking, electrical and mechanical work which is to be placed in or behind framing; allow such items to be installed after framing is complete.

F. Install expansion and control joints so plaster areas do not exceed 120 ft^2, and with area sides having a maximum one to two and a half (1:2-1/2) ratio, unless otherwise approved by Architect.

G. Metal Lathing: Apply lath taut, with long dimension perpendicular to supports; secure end laps with tie wire where they occur between supports; lap sides minimum 1-1/2"; secure with tie wires.
1. Apply 2” wide butyl tape under all lath fasteners and over underlayment.
2. Continuously reinforce internal angles.
3. Place 6" wide x 12" long strips of metal lath diagonally at corners of openings; secure rigidly in place.
4. Place 6" wide strips of metal lath at junctions of dissimilar materials; place parallel with dissimilar materials; secure rigidly in place.

H. Installation of Metal Accessories:
1. Fasten in place true to line and in correct relation to adjacent materials and as required to prevent dislodging and misalignment by subsequent operations.
2. Fasten at both ends and at maximum 12" on center along sides.
3. Bring grounding edge of accessories to true lines, plumb, level, and straight.
4. Install accessories to provide required depth of plaster and to bring plaster surface to required plane.
5. Install continuous corner reinforcement for full length of external corners.
6. Install sill and drip screeds with paper sheathing and lath installed over attachment flange of screeds.
7. Beads: Use single length of metal beads wherever length of run does not exceed longest standard stock length available; miter or cope corners.
    a. Provide casing beads where plaster abuts dissimilar construction and at perimeter of openings where edges of plaster will not be concealed by other work.

I. Portland Cement Plaster: Conform to ASTM C926.
1. Cement Plaster: Apply three coat cement plaster system, scratch, brown, and finish coats.
    a. Apply scratch coat to minimum thickness of 3/8"; allow to moist cure for minimum period of 48 hours.
    b. Apply brown coat to minimum thickness of 3/8".
    c. Allow brown coat to cure for minimum 5 days prior to application of finish coat.
    d. Evenly dampen base coat, to ensure uniform suction, and apply finish coat; apply thickness sufficient to secure required texture but in no case less than 1/8".
    e. Apply pre-mixed finish coat in accordance with manufacturer's recommendations.
2. Maintain surface flatness, with maximum variation of 1/8" in 10'-0".
3. Avoid excessive working of surface, delay trowelling as long as possible to avoid drawing excess fines to surface.

J. Finish: Comply with finish manufacturer recommendations and application instructions; finish to match approved sample panel.

3.3 CUTTING AND PATCHING

A. Cut, patch, point, and repair plaster as necessary to accommodate other work and to restore cracks, dents, and imperfections.

B. Repair or replace work to eliminate blisters, buckles, crazing, check cracking, dry-outs, efflorescence, sweat-outs, and similar defects.

C. Finish cutting and patching to match undamaged plaster; patching shall not be visible in finished installation.

3.4 CLEANING

A. Promptly remove plaster from surfaces not indicated to be plastered.

B. Repair surfaces stained, marred or otherwise damaged during plastering.

END OF SECTION

SECTION 09 30 00

TILING

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes: Provide tile installations with accessories, as required for complete installation.
   1. Provide cementitious backer unit tile substrate.
   2. Provide epoxy thin set tile walls.
   3. Provide ceramic tile floor and base finish using the full bed application method.

1.2 REFERENCES

A. ANSI A108.5: Installation of Tile with Latex-Portland Cement Mortar.

B. ANSI A108.6: Installation of Tile with Chemical Resistant Water Cleanable Tile Setting and Grouting Epoxy.

C. ANSI A108.10: Installation of Grout in Tilework.

D. ANSI A108.11: Interior Installation of Cementitious Backer Units.

E. Tile Council of North America (TCNA): Handbook for Ceramic Tile Installation.

1.3 SUBMITTALS

A. Product Data: Submit product data indicating material specifications, characteristics, instructions for using adhesives and grouts and maintenance data.

B. Samples for Verification: Submit three sets of manufacturer's standard samples for selection of colors and patterns.

1.4 QUALITY ASSURANCE

A. Installer to have 5 years of experience and successfully completed 10 previous projects of similar scope, references to be provided at Architects request.

B. Pre-installation conference to be held one week prior to commencing work of this Section.

1.5 PROJECT CONDITIONS

A. Provide sufficient heat and ventilation in areas where ceramic tile work is being performed, so as to allow tile to properly set. Take precautionary measures necessary to ensure excessive temperature changes do not occur.

1.6 WARRANTY

A. Special Warranty: Provide for correcting failures of waterproofing to resist water penetration, except where failures are result of structural failures of building. Hairline cracking of concrete

due to temperature or shrinkage is not considered structural failure.
1. Repair and pay for or replace damaged materials and surfaces.
2. Special Warranty Period: Two years.

PART 2 PRODUCTS

2.1 FLOOR MATERIALS

A. Tile: Mosaic Porcelain tile in types and styles indicated.
   1. Manufacturers:
      a. Esmer, Cosmo Politan
      b. American Olean
      c. Dal-Tile Corp.
      d. Or accepted equal.
   2. Floor Tile: Provide non-slip units with minimum wet and dry value 0.42 coefficient of friction when tested in accordance with ANSI A137.1-2012 DCOF Acutest.
   3. Base and Trim: Provide matching trim pieces, coordinated with sizes and coursing of adjoining flat tile as directed by Architect; types as indicated, as selected by Architect where not indicated.
   4. Floor Tile: See Finish Schedule legend.

B. Thin Set: Epoxy thinset bond coat, consisting of latex-cementitious mortar conforming to ANSI A118.4.
   1. Manufacturers:
      a. Equal to Laticrete International Inc., “Latapoxy 210 adhesive”.
      b. Or accepted equal.

C. Epoxy Cement Grout: ANSI A118.7, epoxy cementitious type, uniform in color, resistant to shrinkage.

D. Mortar
   1. Manufacturers:
      a. Equal to Laticrete #226 Thick Bed Mortar.
      b. Or accepted equal.

E. Reinforcing Mesh: 2" x 2" x 16/16 gauge welded wire mesh (ASTM A82 & A185).

F. Cleaning and Sealing Materials: As recommended by tile and grout manufacturers, such as Bostik Construction Products/Hydroment CeramaSeal.

G. Floor Sealer (Under Epoxy Set Floors): Curing hardener sealer vapor retarder to prevent bond failure of flooring systems such as Creteseal (800-278-4273) CS2000.

2.2 WALL MATERIALS

A. Tile: Ceramic tile in types and styles indicated.
   1. Manufacturers:
      a. Glenrose Stone & Tile
      b. Or accepted equal.
   2. Color, Style and Pattern: As indicated on Finish Schedule.

B. Latex Thin Set: Thinset bond coat, consisting of latex-cementitious mortar conforming to ANSI A118.4.
   1. Manufacturers:

a. Laticrete International Inc., “15 Premium Mastic”.
b. Or accepted equal.

C. Wall Grout: Epoxy Grout - ANSI A118.7, epoxy type, uniform in color, resistant to shrinkage.
1. Manufacturers:
a. Laticrete International Inc., “SpectraLOCK PRO Grout”.
b. Or accepted equal.
2. Color: As selected by Architect from manufacturer’s standard colors.

D. Tile Backer Units: Water-resistant treated core with woven glass-fiber mesh on both faces; approximately 5/8” thick; UL fire rated as required to maintain integrity of fire rated assemblies.
1. Manufacturers:
a. Georgia-Pacific, DensShield Tile Backer.
b. Or accepted equal.

E. Cleaning and Sealing Materials: As recommended by tile and grout manufacturers, such as Bostik Construction Products/Hydroment CeramaSeal.

2.3 MIXES

A. Mix and proportion cementitious materials for site-made leveling coats, setting beds and grout as recommended by the TCNA Handbook for Ceramic Tile Installation.

B. Mix and proportion pre-mixed setting beds and grout materials in accordance with manufacturer's recommendations.

PART 3 EXECUTION

3.1 PREPARATION

A. Prior to installing tile, ensure surfaces are level.
1. Thin Set Tile Tolerance: Maximum surface variation of 1/8" in 10'-0".

B. Ensure surfaces are clean and well cured.

C. Do not commence work until surface conditions are within tolerances required for proper installation; apply latex leveling material where necessary to meet required tolerances.

D. Cementitious Backer Units: Install units in accordance with ANSI A108.11, manufacturer's recommendations, and as required to provide fire ratings indicated on Drawings.

E. Floor Sealer: Apply vapor retarding floor sealer on concrete floors indicated to receive epoxy set tile in accordance with manufacturer recommendations and installation instructions.

3.2 INSTALLATION

A. Install tile in accordance with referenced ANSI Standards and TCA recommendations for type of substrate and indicated setting method.
1. Floor – Cement Mortar Bed: TCNA F114.
2. Latex-Cement Thin Set Wall Tile over Cementitious Backer Units: TCNA W244.

B. Place tile in accordance with patterns indicated on Drawings or as directed by Architect; carefully plan tile layouts, ensure pattern is uninterrupted from one surface to the next and

through doorways.
1. Apply latex thin set to back of tile where necessary to ensure 100% bond between bond coat and substrate; replace tiles which break due to voids between tile and substrate.

C. Neatly cut tile around fixtures and drains; accurately form corners, base, intersections and returns.
1. Base, Coves: Flush cove type with base grout joint on wall, cove tile on floor, unless otherwise indicated.
2. Corners and Edges: Bullnose tile unless otherwise indicated.

D. Locate expansion joints, control joints, contraction joints, and isolation joints where indicated; where not indicated, provide as recommended by TCNA Handbook and as approved by Architect.
1. Install special trim pieces as indicated on Drawings and in accordance with manufacturer recommendations and installation instructions, true to lines and levels indicated and in correct relationship with tile and adjacent materials.

E. Ensure tile joints are uniform in width, subject to normal variance in tolerance allowed in tile size; ensure joints are watertight, without voids, cracks, excess mortar or grout.

F. Sound tile after setting, remove and replace hollow sounding units.

G. Allow tile to set for a minimum 48 hours prior to grouting.

H. Grout tile to comply with recommendations of TCNA and as specified.

I. Leave completed installation free of broken, damaged and faulty tile.

3.3 CLEANING AND SEALING

A. Clean tile surfaces free of foreign matter upon completion of grouting.

B. When recommended by tile manufacturer, apply a protective coat of neutral protective cleaner to completed tile walls and floors. Protect installed tile work with kraft paper or other heavy covering during construction period to prevent staining, damage, and wear.

C. Prohibit foot and wheel traffic from tiled floors for at least 7-days after grouting is completed.

D. Before final inspection, remove protective coverings and rinse neutral cleaner from tile surfaces.

E. Seal tile and grout surfaces where recommended by manufacturer for materials and applications involved; comply with manufacturer's recommendations.

END OF SECTION

SECTION 09 51 13

ACOUSTICAL PANEL CEILINGS

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes: Provide acoustical ceiling systems with exposed suspended metal grid system, trim, and accessories as required for complete finished installation.

1.2 SYSTEM DESCRIPTION

A. Seismic Design Requirements: Comply with California Building Code requirements for seismic bracing of ceiling suspension system, and with ASTM E580.
   1. Ceiling Struts: Provide struts as detailed on Drawings and as required by code, placed maximum 12'-0" on center in both directions and within 6'-0" of each wall.
   2. Slack Wires: Provide safety slack wires, two per fluorescent fixture on diagonally opposite corners and a single wire for each recessed down light.

B. Fire Performance Characteristics: Provide products listed by Underwriters Laboratories (UL) or other independent testing laboratory acceptable to applicable authorities.
   1. Flame Spread/Smoke Density: Provide products meeting code requirements for maximum 25 flame spread and maximum 25 smoke density.
   2. Fire Rated Assemblies: Provide systems rated as part of acoustical material and suspension systems for Floor-Ceiling Assemblies.

1.3 REFERENCES

A. ASTM C635: Metal Suspension Systems for Acoustical Tile and Lay-in Panel Ceilings.

B. ASTM C636: Installation of Metal Ceiling Suspension Systems for Acoustical Tile and Lay-in Panel Ceilings.

C. ASTM E580: Application of Ceiling Suspension Systems for Acoustical Tile and Lay-In Panels in Areas Requiring Seismic Restraint.

1.4 SUBMITTALS

A. Product Data: Furnish manufacturers' literature.

B. Shop Drawings: Clearly indicate grid layout and related dimensioning, junctions with other work and ceiling finishes, and inter-relation of mechanical and electrical items related to system.

C. Samples: Furnish samples of exposed grid finish and each type of ceiling unit.

1.5 QUALITY ASSURANCE

A. Installer Qualifications: Firm with minimum three years successful experience in projects of similar type and scope; acceptable to manufacturer of acoustical units.

1.6 SITE CONDITIONS

A. Do not install ceilings until building is enclosed, sufficient heat is provided, dust-generating activities have terminated and overhead mechanical work is completed, tested and approved.
   1. Do not allow acoustical ceiling units to be exposed to moisture; immediately remove acoustical ceiling units with stains, units with signs of mold, and units with mildew.

B. Allow wet work to dry prior to commencement of installation.

C. Maintain uniform temperatures of minimum 60 degrees F and humidity of 20% to 40% prior to, during and after installation.

1.7 EXTRA STOCK

A. Provide 3% cartons of extra tile or minimum 1 full carton whichever is greater, of each type used for the Owners maintenance use at no additional cost.

PART 2 PRODUCTS

2.1 MATERIALS

A. Suspension System: Comply with ASTM C635, as applicable to type of suspension system required for type of ceiling units indicated.
   1. Manufacturers:
      a. Armstrong World Industries, Inc.
      b. Chicago Metallic Corp.
      c. USG, Interiors, Inc./Donn.
      d. Or accepted equal.
   2. Exposed Grid System: Main runners to be 1 ½" hot rolled channels weighing 1.12 lb/ft.
   3. Attachment Devices: Size for 5 times design load indicated in ASTM C635, Table 1, Direct Hung.
   4. Hanger Wires: 8 gauge.
   5. Straps, Tubes and Angles: Provide galvanized steel as required to meet state and local requirements for seismic design loads.
   6. Structural Class: Minimum heavy-duty system.
   7. Edge Molding: Manufacturer's standard angle molding for edges and penetrations of ceiling, with single flange of molding exposed.
   8. Finish of Exposed Items: See Finish Schedule legend.
   9. Maximum Allowable Deflection: L/360.
   10. Products: Chicago Metallic #1200 or equal. Main Runner No. 200-01. Cross Runner No. 1226-01.
   11. Perimeter Wall Angle: Nominal 1" x 1" "L" angle compatible with manufacturer's seismic suspended ceiling system.

B. Lay-In Panels: ASTM E1264 type and form as indicated on Drawings.
   1. Manufacturers:
      a. Armstrong World Industries, Inc.
      b. USG Interiors, Inc.
      c. Or accepted equal.

PART 3 EXECUTION

3.1 PREPARATION

A. Furnish layouts for inserts, clips and other supports required to be installed by other trades for support of acoustical ceilings.
   1. Install inserts, clips, and supports where not previously installed and where additional supports are required for complete installation.

B. Measure ceiling area and establish layout of acoustical units to balance border widths at opposite edges of each ceiling; do not use less than half width units at borders.

C. Coordinate with other work supported by or penetrating through ceilings, including light fixtures, HVAC equipment and partition systems.

3.2 INSTALLATION

A. Installation of all suspended acoustical ceilings shall comply with installation requirements outlined in CBC (Title 24 Part 2), Chapter 25A.

B. Install acoustical ceiling systems in accordance with manufacturer's recommendations and ASTM C636.
   1. Finished Ceilings: True to lines and levels and free from warped, soiled or damaged grid or acoustical units.

C. Install ceiling systems in a manner capable of supporting superimposed loads, with maximum permissible deflection of 1/8" in 10'-0".

D. Install after major above-ceiling work is complete; coordinate location of hangers with other work.
   1. Ensure suspension system is located to accommodate fittings and units of equipment that is to be placed after installation of ceiling grid.

E. Where ducts or other equipment prevent regular spacing of hangers, reinforce nearest adjacent hangers and related carrying channels as required to span required distance.

F. Install ceiling suspension system to resist seismic loads as required by state and local codes, including extra hanger wires and compression supports for ceilings and light fixtures.

G. Hang system independently of walls, columns, ducts, pipes and conduit. Where suspension system members are spliced, avoid visible displacement of the longitudinal axis or face plane of adjacent members.

H. Do not support lighting fixtures from or on main runners or cross runners if weight of fixture causes total dead load to exceed deflection capability.
   1. Support fixture loads independently or provide supplementary hangers located within 6" of each corner.

I. Do not install fixtures so main runners and cross runners are eccentrically loaded; where fixture installation would produce rotation of runners, provide stabilizer bars.

J. Install edge moldings at intersection of ceiling and vertical surfaces, using maximum lengths, straight, true to line and level; miter corners.
   1. Provide edge moldings at junctions with other ceiling finishes.

K. Where required form expansion joints to accommodate movement and maintain visual closure without distorting system.

L. Fit acoustic units in place, free from damaged edges or defects detrimental to appearance and function.
   1. Lay directionally patterned units one way with pattern as directed.
   2. Fit border units neatly against abutting surfaces.

M. Install system level, in uniform plane and free from twist, warp and dents.

N. Install hold-down clips where required by applicable codes and where ceiling is within 20'-0" of an exterior door.

O. Adjustment: Adjust sags or twists that develop in ceiling system and replace any part that is damaged or faulty.

END OF SECTION

SECTION 09 64 66.10

REFINISH WOOD ATHLETIC FLOORING

PART 1 GENERAL

1.1 SECTION INCLUDES

A. Stripping and sanding existing wood floor.

B. Patching of existing wood floor.

C. New multi-coat clear floor finish.

1.2 REFERENCES

A. MFMA – Maple Flooring Manufacturers Association.

1.3 SUBMITTALS

A. Product Data.

B. Samples.

C. Installation instructions.

1.4 MAINTENANCE DATA

A. Include recommended cleaning and stain removal methods, materials, and waxes.

1.5 QUALITY ASSURANCE

A. Perform work in accordance with the MFMA published recommendations.

1.6 QUALIFICATIONS

A. Manufacturer: Company specializing in manufacturing the products specified in this Section with minimum three years documents experience.

B. Subcontractor: Company specializing in applying the work of this Section with minimum 10 years documented experience approved by Manufacturer.

1.7 REGULATORY REQUIREMENTS

A. Manufacturer: Company specializing in manufacturing the products specified in this Section with minimum three years documents experience

1.8 DELIVERY, STORAGE AND HANDLING

A. Deliver materials in time to permit moisture content to stabilize to ambient conditions.

1.9 ENVIRONMENTAL REQUIREMENTS

A. Do not install wood flooring until wet construction work is completed.

B. Provide permanent heat, light and ventilation prior to installation.

C. Maintain room temperature as recommended by manufacturer.

1.10 WARRANTY

A. Manufacturer to provide a 1 year warranty.

PART 2 PRODUCTS

2.1 MANUFACTURERS: WOOD SUBFLOOR

A. Basic Coatings

B. Or accepted equal.

2.2 FINISHES

A. Floor Sealer: Two coats of “Hydroline Sealer” as manufactured by Basic Coatings.

B. Floor Finish Coating: Three coats of two component water-based urethane, “Street Shoe Commerical Wood Floor Finish 4X045” as manufactured by Basic Coating. Provide gloss finish.

PART 3 EXECUTION

3.1 EXAMINATION

A. Verify that surfaces are ready for work.

B. Verify that floor surface is clean and obstruction free.

C. Protect walls and base during refinish work.

D. Beginning of installation means installer accepts existing surfaces.

3.2 PREPARATION

A. Strip all wax coatings from floor.

B. Sand flooring down to bare wood.

C. Fill gouges, depressions or holes in wood floor surface.

D. Mop floor clean, removing all dust.

3.3 FINISHING

A. Vacuum floor prior to beginning finish.

B. Mask off adjacent surfaces.

C. Apply first coat, allow to dry and buff with sanding screen to remove irregularities. Vacuum, clean and wipe with damp cloth.

D. Apply second coat. Allow to dry. Lightly buff with sanding screen and vacuum clean.

E. Apply last three coats of finish.

END OF SECTION

SECTION 09 65 00

RESILIENT FLOORING

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes: Provide vinyl composition tile flooring and accessories as required for complete finished installation.

1.2 SYSTEM DESCRIPTION

A. Flammability: Provide materials tested under ASTM E648, Flooring Radiant Panel Test, with results of 0.45 watts/cm^2 or higher.

B. Slip Resistance: Provide materials tested under ASTM D2047, James Slip Test with minimum 0.6 rating for floors.

1.3 SUBMITTALS

A. Product Data: Furnish manufacturer's product literature.

B. Samples: Furnish samples of each type of flooring color and pattern.

1.4 PROJECT CONDITIONS

A. Ensure floor surfaces are smooth and flat with maximum variation of 1/8" in 10'-0".

B. Ensure concrete floors are dry and exhibit negative alkalinity, carbonizing, and dusting.

C. Maintain minimum 70 degree F air temperature at flooring installation area for three days prior to, during, and for 24 hours after installation.

D. Store flooring materials in area of application; allow three days for material to reach same temperature as area.

PART 2 PRODUCTS

2.1 MATERIALS

A. Resilient Tile: 12" by 12" by 1/8" thick; vinyl composition tile conforming to ASTM F1066, Composition 1.
   1. Manufacturers:
      a. Armstrong World Industries, Inc.
      b. Mannington
      c. Tarkett Inc.
      d. Azrock
      e. Or accepted equal.
   2. Color and Pattern: See Finish Schedule Legend

B. Edge Strips: Homogeneous vinyl or rubber, tapered or bullnose edge, color as selected by Architect.

C. Sub-Floor Filler: White premixed latex-cement paste designed for providing thin solid surface for leveling and minor ramping of subsurface to adjacent floor finishes.
   1. Use material capable of being applied and feathered out to adjacent floor without spalling.

D. Primers and Adhesives: Waterproof nontoxic types as recommended by flooring manufacturer for specified material and application.

2.2 TILE SEALER AND WAX

A. Type recommended by flooring manufacturer for material type and location.

PART 3 EXECUTION

3.1 PREPARATION

A. Conform to manufacturer's recommendations for preparation and to ASTM F710.

B. Remove sub-floor ridges and bumps; fill low spots, cracks, joints, holes and defects with sub-floor filler.

C. Clean floor and apply, trowel and float filler to leave smooth, flat hard surface; prohibit traffic until filler is cured.

3.2 INSTALLATION FLOORING

A. Conform to manufacturer's recommendations and installation instructions.
   1. Open floor tile cartons, enough to cover each area, and mix tile to ensure shade variations do not occur within any one area.
   2. Clean substrate.

B. Spread cement evenly in quantity recommended by manufacturer to ensure adhesion over entire area of installation; spread only enough adhesive to permit installation of flooring before initial set.

C. Set flooring in place and press with heavy roller to ensure full adhesion.

D. Lay flooring with joints parallel to building lines to produce symmetrical pattern.

E. Install minimum 1/2 tile at room and area perimeter.

F. Terminate resilient flooring at centerline of door openings where adjacent floor finish is dissimilar.

G. Install edge strips at unprotected and exposed edges where flooring terminates.

H. Scribe flooring to walls, columns, floor outlets and other appurtenances, to produce tight joints.

I. Consult with Architect for floor pattern desired in each area.

J. Edge Strips: Install where edge of tile would otherwise be exposed; butt to flooring without gaps; set in adhesive.

3.3 CLEAN-UP AND PROTECTION

A. Remove excess adhesive from floor, base and wall surfaces without causing damage.

B. Clean, seal and wax floor surfaces in accordance with manufacturer's recommendations.

C. Prohibit traffic from floor for 48 hours after installation.

END OF SECTION

SECTION 09 65 13

RESILIENT BASE AND ACCESSORIES

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes: Provide resilient base and accessories as required for complete installation.

1.2 SYSTEM DESCRIPTION

A. Performance Requirements: Provide materials tested under ASTM E648, Flooring Radiant Panel Test, with results of 0.45 watts/cm^2 or higher.

1.3 SUBMITTALS

A. Product Data: Furnish manufacturer's product literature.

B. Samples: Furnish samples of each base color and type.

1.4 PROJECT CONDITIONS

A. Maintain minimum 70 degree F air temperature at installation area for 3 days prior to, during, and for 24 hours after installation.

B. Store materials in area of application; allow three days for material to reach same temperature as area.

PART 2 PRODUCTS

2.1 MATERIALS

A. Resilient Base: Type TS, TDED with premolded end stops and external corners; 1/8" gage; provide base at floor surfaces unless otherwise indicated. Size: 100’ min length coils, 4’-0” length sections shall not be used.
   1. Type: Extruded rubber.
   2. Manufacturers:
      a. Johnsonite, Inc.
      b. Mannington “BurkeBase”, Type TS
      c. Roppe
      d. Or accepted equal.
   3. Colors: See Finish Schedule legend.

B. Stair Treads with Integrated Risers: See Finish Schedule legend.

C. Transition Strips: See Finished Schedule legend and flooring drawings.

D. Primers and Adhesives: Water-resistant nontoxic types recommended by base manufacturer for specified material and application.

PART 3 EXECUTION

3.1 INSTALLATION

A. Apply to walls, columns, pilasters, casework, and other permanent fixtures in rooms and areas where base is required.
   1. Fit joints tight and vertical; maintain minimum measurement of 18" between joints.

B. Miter internal corners; use molded sections for external corners and exposed ends.

C. Install base on solid backing, adhere tightly to wall and floor surfaces; fill voids along top edge of base with manufacturer's recommended adhesive filler.

D. Scribe and fit to door frames and other obstructions.

E. Install straight and level to variation of plus or minus 1/8" over 10'-0".

3.2 CLEAN-UP

A. Remove excess adhesive from floor, base and wall surfaces without causing damage.

B. Clean surfaces in accordance with manufacturer's recommendations.

END OF SECTION

SECTION 09 65 16

RESILIENT SHEET FLOORING

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes: Sheet vinyl flooring and accessories.

1.2 REGULATORY REQUIREMENTS

A. Provide resilient sheet flooring material to meet the following fire test performance criteria as tested by a recognized independent testing laboratory:
   1. ASTM E 648 Critical Radiant Flux of 0.45 watts per sq. cm. or greater, Class I.
   2. ASTM E 662 (Smoke Generation) Maximum Specific Optical Density of 450 or less.

1.3 SUBMITTAL ITEMS

A. Shop Drawings: Seaming plan, covering details, and manufacturer’s technical data, installation and maintenance instructions for resilient sheet flooring and accessories including the manufacturer’s maximum acceptable relative humidity (RH) percentage(s) and maximum pH level for each type and style of resilient flooring to be installed.

B. Samples for verification: Manufacturer’s standard samples showing the required colors for flooring, welding rods, and applicable accessories.

C. Product Data: Manufacturer’s technical data for each type of resilient sheet flooring and accessory, including installation instructions.

1.4 PROJECT CONDITIONS

A. Deliver materials in good condition to the jobsite in the manufacturer's original unopened containers that bear the name and brand of the manufacturer, project identification, and shipping and handling instructions.

B. Store materials in a clean, dry, enclosed space off the ground, and protected from the weather and from extremes of heat and cold. Protect adhesives from freezing. Store flooring, adhesives and accessories in the spaces where they will be installed for at least 48 hours before beginning installation.

C. Perform Vapor emission and pH testing prior to installation of flooring.

D. Ensure floor surfaces are smooth and flat with a maximum variation of 1/8” in 10’-0”.

E. Maintain a minimum temperature in the spaces to receive the flooring and accessories of 65ºF and a maximum temperature 85ºF for at least 48 hours before, during, and for not less than 48 hours after installation. Thereafter, maintain a minimum temperature of 55ºF in areas where work is completed. Protect all materials from the direct flow of heat from hot-air registers, radiators, or other heating fixtures and appliances.

F. Install flooring and accessories after the other finishing operations, including painting, have

been completed. Close spaces to traffic during the installation of the flooring. Do not install flooring over concrete slabs until they are sufficiently dry to achieve a bond with the adhesive, in accordance with the manufacturer's recommended bond and moisture tests.

1.5 QUALITY ASSURANCE

A. Select an installer who is competent in the installation of resilient sheet flooring using heat-welded seams.

B. Provide types of flooring and accessories supplied by one manufacturer, including leveling and patching compounds, and adhesives.

PART 2 PRODUCTS

2.1 MANUFACTURERS

A. Manufacturers:

a. Armstrong Flooring
b. Mannington Mills Inc.
c. Tarkett Johnsonite
d. Or accepted equal.

2.2 RESILIENT SHEET FLOORING MATERIALS

A. Resilient Sheet Flooring: Refer to Interior Finish Schedule.

B. Provide vinyl weld rod as produced by flooring manufacturer, and intended for heat welding of seams. Color shall be compatible with field color of flooring or as selected by Architect to contrast with field color of flooring. Color selected from the range currently available from flooring manufacturer.

2.3 WALL BASE MATERIALS

A. For integral flash cove base: Provide integral flash cove wall base by extending sheet flooring, height as noted on Finish Schedule, using adhesive, welding rod, and accessories recommended and approved by the flooring manufacturer.

B. For top set wall base: Provide 1/8 in. thick, height as noted on Finish Schedule, color-integrated wall base with a matte finish, conforming to ASTM F 1861.

2.4 ADHESIVES

A. Provide manufacturer's recommended adhesives for flooring. Contractor to test for maximum moisture content and relative humidity of flooring substrate (concrete) for each area type to determine compliance with adhesive manufacturer’s requirements.

2.5 ACCESSORIES

A. For patching, smoothing, and leveling monolithic subfloors provide Ardex Forti Finish Fast-Setting Cement-Based Patch and Skim Coat (provide manufacturer's recommended materials for patching of subfloors). All areas that are filled, leveled or tapered with cement-based patch and skim coat shall be primed with Mapei ECO Prim Grip in accordance with the mfrs installation instructions.

B. For sealing joints between the top of wall base or integral cove cap and irregular wall surfaces such as masonry, provide plastic filler applied according to the manufacturer's recommendations.

C. Provide top edge trim caps anodized aluminum for integral flash cove as approved by the Architect.

D. Provide a fillet support strip for integral cove base with a minimum radius of 1 in. of wood or plastic.

E. Provide transition/reducing strips tapered to meet abutting materials.

F. Provide threshold of thickness and width as shown on the drawings.

G. Provide resilient edge strips of equal gauge to the flooring, homogeneous vinyl or rubber composition, tapered or bullnose edge, with color to match or contrast with the flooring, or as selected by the Architect from standard colors available.

PART 3 EXECUTION

3.1 INSPECTION

A. Examine subfloors prior to installation to determine that surfaces are smooth and free from cracks, holes, ridges, and other defects that might prevent adhesive bond or impair durability or appearance of the flooring material. Maximum variation allowed is 1/8” in 10 feet.

B. Inspect subfloors prior to installation to determine that surfaces are free from curing, sealing, parting and hardening compounds; residual adhesives; adhesive removers; and other foreign materials that might prevent adhesive bond. Visually inspect for evidence of moisture, alkaline salts, carbonation, dusting, mold, or mildew.

C. Perform bond and moisture tests on concrete floors to determine if surfaces are below the resilient sheet flooring manufacture’s maximum RH percentages manufacturer’s maximum moisture content, and exhibit negative alkalinity, carbonization, or dusting.

D. Report conditions contrary to contract requirements that would prevent a proper installation. Do not proceed with the installation until unsatisfactory conditions have been corrected.

E. Failure to call attention to defects or imperfections will be construed as acceptance and approval of the subfloor. Installation indicates acceptance of substrates with regard to conditions existing at the time of installation.

3.2 PREPARATION

A. Smooth concrete surfaces, removing rough areas, projections, ridges, and bumps, and filling low spots, control or construction joints, and other defects in accordance with Manufacturers recommendations. If a ‘Water Vapor Emission Control System’ is to be applied, install the barrier system prior to any sub-floor filler work.

B. Remove paint, varnish, oils, release agents, sealers, and waxes. Remove residual adhesives as recommended by the flooring manufacturer. Remove curing and hardening compounds not compatible with the adhesives used, as indicated by a bond test or by the compound manufacturer's recommendations for flooring. Avoid organic solvents.

C. Perform pH tests on concrete floors regardless of their age or grade level. All test results shall be documented and retained.

D. Vacuum or broom-clean surfaces to be covered immediately before the application of flooring. Make subfloor free from dust, dirt, grease, and all foreign materials.

3.3 INSTALLATION OF SHEET FLOORING

A. Install flooring in strict accordance with the latest edition of Manufacturer's Installation Instructions.

B. Install flooring wall to wall before the installation of floor-set cabinets, casework, furniture, equipment, movable partitions, etc. Extend flooring into toe spaces, door recesses, closets, and similar openings as shown on the drawings.

C. If required, install flooring on pan-type floor access covers. Maintain continuity of color and pattern within pieces of flooring installed on these covers. Adhere flooring to the subfloor around covers and to covers.

D. Scribe, cut, and fit or flash cove to permanent fixtures, columns, walls, partitions, pipes, outlets, and built-in furniture and cabinets.

E. Adhere flooring to the subfloor without cracks, voids, raising and puckering at the seams. Roll with a 100-pound (45.36 kilogram) roller in the field areas. Hand-roll flooring at the perimeter and the seams to assure adhesion. Refer to specific rolling instructions of the flooring manufacturer.

F. Lay flooring to provide a minimum number of seams. Avoid cross seams, filler pieces, and strips. Match edges for color shading and pattern at the seams in compliance with the manufacturer's recommendations.

G. Install flooring with adhesives, tools, and procedures in strict accordance with the manufacturer's written instructions. Observe the recommended adhesive trowel notching, open times, and working times.

H. Prepare heat-welded seams with special routing tool supplied for this purpose and heat weld with vinyl welding rod in seams. Use methods and sequence of work in conformance with written instructions of the flooring manufacturer. Finish all seams flush and free from voids, recesses, and raised areas.

I. Provide integral flash cove wall base where indicated on the drawings, including cove fillet support strip and top edge cap trim. Construct flash cove base in accordance with the flooring manufacturer's instructions. Heat-weld seams as specified for those on the floor.

3.4 INSTALLATION OF ACCESSORIES

A. Apply top set wall base to walls, columns, casework, and other permanent fixtures in areas where top-set base is required. Install base in lengths as long as practical, with inside corners fabricated from base materials that are mitered or coped. Tightly bond base to vertical substrate with continuous contact at horizontal and vertical surfaces.

B. Fill voids with plastic filler along the top edge of the resilient wall base or integral cove cap on masonry surfaces or other similar irregular substrates.

C. Place resilient edge strips tightly butted to flooring, and secure with adhesive recommended

by the edge strip manufacturer. Install edge strips at edges of flooring that would otherwise be exposed.

D. Apply overlap metal edge strips where shown on the drawings, before flooring installation. Secure units to the substrate, complying with the edge strip manufacturer's recommendations.

3.5 CLEANING AND PROTECTION

A. Perform initial maintenance according to the latest edition of manufacturer’s installation maintenance recommendations.

B. Protect installed flooring as recommended by the flooring manufacturer against damage from rolling loads, other trades, or the placement of fixtures and furnishings.

END OF SECTION

SECTION 09 68 15

WALK-OFF TILE CARPETING

PART 1 GENERAL

1.1 SECTION INCLUDES

A. Entrance Carpet Tiles.

B. Accessories.

1.2 REFERENCES

A. ANSI/ASTM E648 - Critical Radiant Flux of Floor Covering Systems Using a Radiant Heat Energy Source.

B. ASTM E84 - Surface Burning Characteristics of Building Materials.

C. FS DDD-C-0095 - Carpet and Rugs, Wool, Nylon, Acrylic, Modacrylic, Polyester, Polypropylene.

1.3 SUBMITTALS

A. Product Data: Provide product data on specified products, describing physical and performance characteristics; sizes, patterns, colors available, and method of installation.

B. Shop Drawings: Indicate carpet tile pattern

C. Samples: Submit two samples 12 x 24 inch in size illustrating color and pattern for each carpet material specified.

1.4 QUALITY ASSURANCE

A. Manufacturer: Company specializing in carpet with five years minimum experience.

B. Installer: Company with five years minimum documented experience approved by manufacturer.

1.5 ENVIRONMENTAL REQUIREMENTS

A. Store materials for three days prior to installation in area of installation to achieve temperature stability.

B. Maintain minimum 70 degrees F ambient temperature three days prior to, during, and 24 hours after installation of materials.

1.6 EXTRA MATERIALS

A. Provide 5% or 10 tiles of carpeting of each color and type specified, whichever is greater.

PART 2 PRODUCTS

2.1 MANUFACTURERS

A. Shaw Industries / Patcraft

B. Or accepted equal.

2.2 MATERIALS

A. Refer to Finish Schedule Legend

2.3 ACCESSORIES

A. Sub-Floor Filler: White premix latex; type recommended by carpet manufacturer.

B. Primers and Adhesives: As recommended by the manufacturer.

C. Edge Strips.

PART 3 EXECUTION

3.1 EXAMINATION

A. Verify that substrate surfaces are smooth and flat with maximum variation of 1/8 inch in 10 ft and are ready to receive work.

B. Verify concrete floors are dry to a maximum moisture content of 7 percent; and exhibit negative alkalinity, carbonization, or dusting.

C. Beginning of installation means acceptance of existing substrate and site conditions.

3.2 PREPARATION

A. Remove sub-floor ridges and bumps. Fill low spots, cracks, joints, holes, and other defects with sub-floor filler.

B. Apply, trowel, and float filler to leave smooth, flat, hard surface.

C. Prohibit traffic until filler is cured.

D. Vacuum floor surface.

3.3 INSTALLATION – ENTRY CARPET

A. Install using quarter turned method.

B. Apply carpet and adhesive in accordance with manufacturers' instructions. M-1609V

C. Lay out carpet tiles for approval.

D. Verify carpet tiles match before cutting to ensure minimal variation between dye lots.

E. Locate change of color or pattern between rooms under door centerline.

F. Cut and fit carpet tiles around interruptions.

G. Fit carpet tight to intersection with vertical surfaces without gaps.

3.4 CLEANING

A. Remove access adhesive from floor, base, and wall surfaces without damage.

B. Clean and vacuum carpet surfaces.

3.5 PROTECTION

A. Prohibit traffic from carpet areas for 24 hours after installation.

END OF SECTION

SECTION 09 74 13

WOOD WALL COVERINGS

PART 1 GENERAL

1.1 SECTION INCLUDES

A. Interior Plywood Panel wainscot.

1.2 REFERENCE

A. ASTM E.108 Spread-of-flame test

B. ASTM E-136 - Surface Burning Characteristics

C. U.S. National Standards PS 1-09

1.3 SUBMITTALS

A. Product Data.

B. Shop Drawings: Indicate on shop drawings, material profile, jointing pattern, jointing details, fastening methods and installation details.

C. Samples: Submit one sample 16" x 16" minimum illustrating typical pattern.

1.4 WARRANTY

A. Provide 5-year transferable limited warranty.

PART 2 PRODUCTS

2.1 MATERIAL

A. Plywood Wainscot Panels – “Super Ply” sanded, Grade AC, plywood panels with plug-free imported face veneer, 15/32” thick, 4’ x 8’ panels, as manufactured by Roseburg Forest Products, or accepted equal.

2.2 FASTENERS

A. Nails: 6d galvanized finish nails.

B. Construction Adhesive: Liquid Nails LN-901 heavy duty adhesive.

2.3 ACCESSORIES

A. Trim: Wood

B. Sealant: Vulcum one part polyurethane.

PART 3 EXECUTION

3.1 EXAMINATION

A. Verify that surfaces are ready to receive work and field measurements are as shown on shop drawings.

B. Beginning of installation means acceptance of existing substrate.

3.2 INSTALLATION

A. All panels to be plumb, level and square.

B. Attach panels with fasteners at 6” on center at edges and as needed in field to hold until adhesive sets. Apply adhesive per manufacturer’s recommendations.

C. Cut all panels and siding with a circular saw. Sand all edges after cut.

D. Cut material neatly around all projections and install trim pieces as detailed.

E. Leave 1/16 inch maximum gap between all panel or siding butt joints. Apply sealant to installed panel prior to setting next panel. Wipe off excess sealant squeezed out of butt joint.

F. All workmanship shall conform to finish carpentry requirements of the Woodwork Institute of California.

END OF SECTION

SECTION 09 77 30

FIBERGLASS WALL PANELS

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes: Provide shop finished glass fiber reinforced polyester resin fabricated wall panels (FRP) and fiberglass reinforced laminate wall panels (FRL), with trim pieces and accessories as required for complete installation.
   1. Systems shall be acceptable for use in food preparation areas by USDA and applicable authorities as well as bathrooms, toilets, housekeeping and Janitor Closets.

1.2 SUBMITTALS

A. Product Data: Furnish manufacturer's literature indicating design parameters, thickness, fabrication details, tolerances, colors, finishes, methods of support and anchorages. Furnish Maintenance Instructions including manufacturer's recommended cleaning materials and application methods, and precautions in use of cleaning materials that may be detrimental to surfaces.

B. Shop Drawings: Provide plans and elevations to indicate locations and seaming details for all panels.

C. Samples: Furnish wall panel and exposed trim samples.

1.3 DELIVERY, STORAGE, AND HANDLING

A. Store panels in clean and dry area where temperatures are maintained at minimum 40 degrees F with normal humidity.
   1. Do not store in upright position.

B. Take precautionary measures with adhesives and solvents to prevent fire hazards.

1.4 PROJECT CONDITIONS

A. Maintain surfaces and materials at minimum 60 degrees F three days before and during application period.

B. Provide continuous ventilation during work and after installation of wall covering.

1.5 SCHEDULING

A. Schedule installation of wall paneling as late in construction schedule as possible to prevent damage during construction.

PART 2 PRODUCTS

2.1 MANUFACTURERS

A. Fiberglass Reinforced Plastic (FRP) Wall Panels:
   1. Kemlite Company/Kemlite Fire-X Glasbord Plus.

B. Fiber Reinforced Laminate (FRL) Panel System:
   1. Panolam Industries/Panolam FRL Laminate, Class A.

C. Vinyl Moldings at FRP:
   1. Marlite PVC Trims

D. Stainless Steel Moldings at FRL.

E. Caulking for FRL:
   1. Color Rite, Inc.

2.2 MATERIALS

A. Panels:
   1. Fiberglass reinforced plastic (FRP) panel system:
      a. Thickness: 0.090" nominal thickness.
      b. Fire-Rating: Class I (UL Class A), maximum 25 flame spread, 450 smoke developed, ASTM E84.
      c. Surface: Smooth surface as approved by Architect.
      d. Color: Refer to Finish Schedule legend.
   2. Fiberglass Reinforced Laminate (FRL) panel system:
      a. Thickness: 0.088”
      b. Size: 48” wide by up to 144” long
      c. Fire-Rating: Rating of 25 or less per ASTM E84
      d. Smoke Developed: 55, tested to ASTM E84
      e. Colors & Patterns: Refer to Finish Schedule legend.

B. Primer: Provide non-staining nontoxic release coat primer as recommended by wall panel manufacturer where panels are applied to gypsum board.
   1. Primer: Type designed to allow removal of wall paneling from gypsum board without damaging paper facing of board, and without premature separation of wall paneling from wall.

C. Adhesive: Panel manufacturer's standard nontoxic, waterproof adhesive suitable for substrates indicated and for application indicated.

D. Trim Pieces at FRP: Manufacturer's standard matching moldings and trim pieces as required for complete, finished installation, and as required for joints, corners and panel edges.

E. Trim Pieces at FRL: Manufacturer’s standard stainless steel moldings and trim pieces as required for a complete installation and as required at all panel edges, corners and joints.

F. Seam Treatment for FRL Only: Colored acrylic/silicone caulk. Color to match laminate.

G. Mechanical Fasteners: Not permitted unless concealed.

PART 3 EXECUTION

3.1 INSPECTION

A. Ensure surfaces to receive wall paneling are clean, true and free of irregularities, do not

commence with work until surfaces are satisfactory.

B. Ensure wall surface flatness tolerance does not vary more than 1/8" in 10'-0", nor vary at a rate greater than 1/16" per running foot.

C. Schedule installation of wall paneling as late in construction schedule as possible to prevent damage during construction.

3.2 INSTALLATION

A. Handle and install wall panels in accordance with manufacturer's recommendations and installation instructions.
   1. Cope and miter trim pieces.

B. Securely adhere panels to wall surfaces; use blind nailing methods as required to support panels until adhesive dries; exposed mechanical fasteners shall not be acceptable.
   1. Install panels in maximum size increments available.

C. Install FRL panels applying adhesive with notched trowel to entire backside of panels.

D. Using ‘J’ type roller, remove trapped air and ensure proper adhesion.

E. Remove excess adhesive from edges; wipe seam clean with dry cloth towel.

F. Install wall paneling before installation of plumbing, bases, hardware, and similar accessories.

G. Trim: At FRP panels utilize “J” edge, “T” joint, and corner trim at all panel joints and edges. At FRL panels utilize edge and corner trim. Vertical panel joints shall be butt joints with no trim.

3.3 CLEANING

A. Clean panel system in accordance with manufacturer's instructions.

B. Remove debris and leave areas neat and clean.

C. Replace accessories.

END OF SECTION

SECTION 09 84 13

FIXED SOUND-ABSORPTIVE PANELS

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes: Embossed acoustical wall panel system and installation accessories.

1.2 REFERENCES

A. ASTM International:
   1. ASTM E84 Standard Test Method for Surface Burning Characteristics of Building Materials.

1.3 SYSTEM DESCRIPTION

A. Performance Requirements:
   1. Provide acoustical wall panel assembly designed and tested to provide surface burning characteristics (ASTM E84) Class A.
   2. Provide acoustical wall panel system which has been manufactured, fabricated and installed to provide Noise Reduction Coefficient (NRC) rating as follows:
      a. NRC rating = .95

1.4 SUBMITTALS

A. Product Data: Submit manufacturer’s product data and installation instructions.
   1. Recommended procedures for normal cleaning and removal of stains including precautions in use of cleaning materials that may be detrimental to surfaces.

B. Shop Drawings: Indicate locations, seaming diagrams and details for mounting and edge treatment.

C. Samples: Submit selection and verification samples: [6 inch × 6 inch (152 × 152 mm) sample for each wall panel unit required, showing full range of exposed texture to be expected in completed work.

D. Quality Assurance/Control Submittals: Submit the following:
   1. Certificates: Submit manufacturer’s certificate that products meet or exceed specified requirements.

1.5 QUALITY ASSURANCE

A. Installer Qualifications: Utilize an installer having demonstrated experience on projects of similar size and complexity.

1.6 DELIVERY, STORAGE & HANDLING

A. Storage and Protection: Store materials protected from exposure to harmful environmental conditions and at temperature and humidity conditions recommended by the manufacturer.
   1. Prevent soiling, physical damage or wetting.

2. Store cartons open at each end to stabilize moisture content and temperature.

1.7 PROJECT/SITE CONDITIONS

A. Environmental Requirements:
1. Do not install acoustical panels until building is closed in and HVAC system is operational.
2. Locate materials onsite at least 72 hours before beginning installation to allow materials to reach temperature and moisture content equilibrium.
3. Maintain the following conditions in areas where acoustical materials are to be installed 24 hours before, during and after installation:
   a. Relative Humidity: 65 - 75%.
   b. Uniform Temperature: 55 - 80 degrees F.

PART 2 PRODUCTS

2.1 ACOUSTICAL WALL PANEL SYSTEM

A. Manufacturer: KIREI

B. Acoustical Wall panel systems, including the following:
1. Embossed Interior Wall Panels:
   a. Thickness: 0.35 inches.
   b. Height: 110.2” inches.
   c. Length: 44.5” inches
   d. Color: Refer to Finish Schedule legend.
   e. Mounting Style: [“A”] [“C-20”] [“C-40”] [“D-20”]. Provide all fasteners, [Furring strips] and [OCF 703 fiberglass insulation] for a complete single source installation.

2.2 ACCESSORIES

A. Provide accessories as follows:
1. Adhesive as recommended by manufacturer.

PART 3 EXECUTION

3.1 MANUFACTURER’S INSTRUCTIONS

A. Comply with the instructions and recommendations of the acoustical wall panel system manufacturer.

3.2 EXAMINATION

A. Site Verification of Conditions:
1. Examine surfaces scheduled to receive suspended or directly attached acoustical units for unevenness, irregularities and dampness that would affect quality and execution of work.
2. Do not proceed with installation of wall panel system until unacceptable conditions are corrected.

3.3 INSTALLATION

A. Cover field cut edges by means of trim or other moldings.

3.4 CLEANING

A. Clean exposed surfaces of acoustical panel, trim, moldings and suspension members to comply with manufacturer's instructions for cleaning.

B. Touch up any minor finish damage.

C. Remove and replace work that cannot be successfully cleaned and repaired to permanently eliminate evidence of damage.

3.5 PROTECTION

A. Protect installed work from damage due to subsequent construction activity, including temperature and humidity limitations and dust control, so that the work will be without damage and deterioration at the time of acceptance by the County.

END OF SECTION

SECTION 09 90 00

PAINTING AND COATING

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes:
1. Provide painting and finishing of exposed items and surfaces.
   a. Specified surface preparation, priming and coats of paint are in addition to shop-priming and surface treatment specified under other sections of work.
   b. Painting and finishing include field finishing of select shop finished items where indicated as required to match adjacent surfaces, such as mechanical grilles and registers.
   c. Field paint exposed bare and covered pipes, ducts, and hangers, exposed steel and iron work, and primed metal surfaces of equipment installed under mechanical and electrical work in occupied spaces.

B. Surfaces To Be Painted:
1. All exposed interior and exterior surfaces are to be painted unless listed under “Surfaces Not To Be Painted” and/or unless clearly indicated otherwise.

C. Surfaces Not To Be Painted:
1. Finished items including finished metal surfaces.
2. Walls and ceilings in concealed areas and generally inaccessible areas.
3. Moving parts of operating mechanical and electrical units.
4. Labels: Keep equipment identification and fire rating labels free of paint.
5. Plastic smoke stops and weather-stripping at doors.

1.2 SUBMITTALS

A. Product Data:
1. Submit product data on all finishing products.
2. Submit manufacturer's application instructions.

B. Samples:
1. Samples for Selection: Submit a complete set of color chips that represent the full range of manufactures color samples available.
2. Samples for Verification: Submit three samples 8-1/2 x 11 inch in size illustrating color, texture and sheen for each surface-finishing product selected.

1.3 QUALITY ASSURANCE

A. Regulatory Requirements: All products shall comply with the California Green Building Code. No products containing VOCs shall be permitted.

B. Provide manufacturers 5 year written performance guarantee for elastomeric paint and application error (materials and labor).

C. Conform to California Building Code for flame/fuel/smoke rating requirements for finishes.

1.4 DELIVERY, STORAGE, AND HANDLING

A. Deliver materials to job site in original, new and unopened packages and containers bearing manufacturer's name and label, with:
   1. Name of material, color and sheen.
   2. Manufacturer's name, stock number and date of manufacture.
   3. Contents by volume, for major pigment and vehicle constituents.
   4. Thinning and application instructions.
   5. Color number
   6. VOC content

1.5 SITE CONDITIONS

A. Apply water-base paints when temperature of surfaces and surrounding air are between 50 and 90 degrees F.

B. Apply solvent-thinned paints when temperature of surfaces and surrounding air are between 45 and 95 degrees F.

C. Do not apply paint in rain, fog or mist; or when relative humidity exceeds 85 percent; or to damp or wet surfaces.

D. Painting may be continued during inclement weather if areas to be painted are enclosed and heated within temperature limits specified.

1.6 EXTRA STOCK

A. Provide a one gallon container of each paint to Owner.

B. Label each container with color, color number, texture, and room locations, in addition to the manufacture's label.

PART 2 PRODUCTS

2.1 MANUFACTURERS

Acceptable Manufacturers:

A. Sherwin Williams

B. Dunn-Edwards Corp.

C. P.P.G. Industries, Inc., Coatings and Resins Division.

D. Benjamin Moore

E. Or accepted equal.

2.2 MATERIALS

A. Definition: "Paint" as used herein means coating systems including primers, emulsions, enamels, stains, sealers and fillers, whether used as prime, intermediate or finish coats.

B. General: Unless otherwise indicated, provide factory-mixed coatings. When required, mix coatings to correct consistency in accordance with manufacturer's instructions before application. Do not reduce, thin, or dilute coatings or add materials to coatings unless such procedure is specifically described in manufacturer's product instructions.

C. Material Quality: Provide top line quality commercial grade (professional painter) paints; materials not bearing manufacturer's identification as a best-grade product shall not be acceptable.
   1. Primers: Provide premium grade primers recommended by paint manufacturer for substrates indicated and for finish systems specified.
   2. Undercoats and Barrier Coats: Provide undercoat paints produced by same manufacturer as finish coats; use only thinners approved by paint manufacturer, and use only within recommended limits.
   3. Finish Coats: Provide finish coats capable of being washed with mild detergent without loss of color, sheen, or pigments.
      a. Color pigments: Pure, non-fading, Zero VOC, applicable types to suit substrates and service indicated; no lead content permitted.
   4. Finish Coat Coordination: Provide finish coats that are compatible with prime paints, undercoats, and barrier coats used.
      a. Review other Specification sections in which prime paints are provided; ensure compatibility of total coatings systems.
      b. Upon request from other trades furnish information on characteristics of finish materials proposed for use.
      c. Provide barrier coats over incompatible primers or remove and prime as required.
      d. Notify Architect in writing of any anticipated problems in use of specified coating systems with substrates primed by others.

D. Colors and Finishes: Prior to commencement of painting work, Architect will provide a color selection for surfaces to be painted.
   1. Use of proprietary names in color selection is not intended to imply exclusion of equivalent products of other manufacturers.
   2. Final acceptance of colors will be from samples applied on site.

PART 3 EXECUTION

3.1 PREPARATION

A. Inspection: Examine areas and conditions under which painting work is to be applied.
   1. Start of painting work indicates acceptance of surfaces and conditions of surfaces and conditions within any particular area.
   2. Where exposed items or surfaces are not specifically mentioned in Schedules, paint same as adjacent similar materials or areas.
   3. Do not paint over dirt, rust, scale, grease, moisture, scuffed surfaces, or conditions detrimental to a durable paint film.

B. Perform preparation and cleaning procedures in accordance with paint manufacturer's instructions and as specified for substrate condition.

C. Correct minor defects and clean surfaces which affect work of this Section.

D. Remove hardware, accessories, and items in place and not to be painted, or provide protection prior to surface preparation and painting; after painting reinstall removed items.

E. Clean surfaces before applying paint; remove oil and grease prior to mechanical cleaning; program cleaning so contaminants from cleaning process do not fall onto wet, newly painted surfaces.

F. Gypsum Board Surfaces: Latex fill minor defects. Spot prime defects after repair.

G. Cementitious Materials: Prepare by removing efflorescence, chalk, dirt, grease, oils, and by

roughening as required to remove glaze.
1. Determine alkalinity and moisture content of surfaces to be painted.
2. If surfaces are found to be sufficiently alkaline to cause blistering and burning of finish paint, neutralize before application of paint.
3. Do not paint over surfaces where moisture content exceeds manufacturer's printed directions.

H. Wood: Clean wood surfaces of dirt, oil, and other foreign substances; sandpaper smooth surfaces exposed to view, and dust off.
1. Scrape and clean seasoned knots and apply thin coat of recommended knot sealer, before application of priming coat.
2. Prime, stain, or seal wood required to be job-painted immediately upon delivery to job; prime edges, ends, faces, undersides, and backsides of wood.
3. After priming, fill holes and imperfections in finish surfaces with putty or plastic wood-filler; sandpaper smooth when dry.

I. Ferrous Metals: Touch up shop-applied prime coats wherever damaged using same type of primer as applied in shop or barrier coat compatible with finish paint.
1. Bare Surfaces: Clean surfaces that are not galvanized or shop-coated, of oil, dirt, loose mill scale and other foreign substances by solvent or mechanical cleaning.
2. Galvanized Surfaces: Clean free of oil and surface contaminants, using non-petroleum based solvent; primer and touch-up primer to be zinc-rich primer.

J. Store materials in tightly covered containers; maintain containers used in storage, mixing and application of paint in a clean condition, free of foreign materials and residue.

K. Stir materials before application to produce mixture of uniform density, and stir as required during application; do not stir surface film into material, if necessary, strain material before using.

3.2 PROTECTION

A. Protect elements surrounding the work of this Section from damage or disfiguration.

B. Repair damage to other surfaces caused by work of this Section.

C. Furnish drop cloths, shields, and protective methods to prevent spray or droppings from disfiguring other surfaces.

3.3 APPLICATION

A. Apply paint in accordance with manufacturer's directions; use applicators and techniques best suited for substrate and type of material being applied.
1. Apply additional coats when stains or blemishes show through final coat, until paint is a uniform finish, color and appearance.
2. Provide extra attention to assure dry film thickness at corners and crevices is equivalent to that of flat surfaces.
3. Paint surfaces behind movable equipment and furniture same as similar exposed surfaces; paint surfaces behind permanently-fixed equipment and furniture with prime coat only.
4. Paint back sides of access panels and removable or hinged covers to match exposed surfaces.
5. Finish doors on tops, bottoms and side edges same as faces.
6. Sand lightly between each succeeding enamel coat and each varnish coat.

B. Scheduling Painting: Apply first coat to surfaces that have been cleaned, pretreated or prepared for painting as soon as practicable after preparation.
   1. Allow time between successive coatings to permit proper drying.
   2. Do not recoat until paint feels firm and does not deform or feel sticky under moderate thumb pressure.

C. Minimum Coating Thickness: Apply materials at not less than manufacturer's recommended spreading rate, to establish a total dry film thickness as recommended by coating manufacturer.

D. Prime Coats: Apply to all surfaces, even if item has shop primed surface; recoat primed and sealed surfaces where there is evidence of suction spots or unsealed areas in first coat.

E. Finish Coats: Provide even texture; leave no laps, irregularity in texture, skid marks, or other surface imperfections.
   1. Opaque Finishes: Provide opaque, uniform finish, color and coverage; cloudiness, spotting, holidays, brush marks, runs, sags, rope-i-ness, and other surface imperfections are not acceptable.
   2. Transparent and Stained Finishes: Produce glass smooth surface film of even luster; provide with no cloudiness, color irregularity, runs, brush marks, orange peel, nail holes, and other surface imperfections.

F. Completed Work: Match approved samples for color, texture and coverage; remove, refinish or repaint work not accepted.

3.4 FINISHING MECHANICAL AND ELECTRICAL EQUIPMENT

A. Paint all exposed equipment. Roof mounted equipment is to be painted to match roof color and exposed equipment at interior of building is to be painted to match ceiling color. Note pre-finished equipment is still to be painted.

B. Remove unfinished louvers, grilles, covers, and access panels on mechanical and electrical components and paint separately.

C. Prime and paint insulated and exposed pipes, conduit, boxes, insulated and exposed ducts, hangers, brackets, collars and supports, and accessories. Paint over prefinished equipment when exposed.

D. Replace identification markings on mechanical or electrical equipment when painted accidentally.

E. Paint interior surfaces of air ducts, and convector and baseboard heating cabinets that are visible through grilles and louvers with one coat of flat back paint, to limit of sight line. Paint dampers exposed behind louvers, grilles, and convector and baseboard cabinets to match face panels.

F. Paint exposed conduit and electrical equipment occurring in finished areas.

G. Paint both sides and edges of plywood backboards for electrical and telephone equipment before installing equipment.

H. Replace electrical plates, hardware, light fixture trim, and fittings removed prior to finishing.

3.5 PAINTING SYSTEMS: SUBSTITUTED PRODUCTS MUST BE “EQUAL TO OR BETTER IN QUALITY” THAN THE SPECIFIC PRODUCTS LISTED BELOW

A. Exterior Work: Provide the following paint systems:
1. General Metal: Semigloss sheen.
   a. 1st Coat: One coat rust inhibitive DTM primer white.
      SW – DTM Wash Primer B66 Series
   b. 2 Coats: 100% acrylic Industrial DTM enamel.
      SW – Pro Industrial DTM finish B66 @ 6-10 Mils Wet, 2-4 Mils Dry

2. Steel - Shop Primed: Semigloss sheen.
   a. 1st Coat: One additional coat of rust inhibitive primer.
      SW - Pro Industrial Rust Inhibitive Metal Primer B66-310 @ 5-10 Mils Wet, 2-4 Mils Dry
   b. 2 Coats 100% Acrylic DTM Industrial enamel.
      SW – Pro Industrial DTM finish B66 @ 6-10 Mils Wet, 2-4 Mils Dry

3. Steel - Galvanized: Semigloss sheen.
   a. Solvent wash.
   b. Galvanized metal primer.
      SW - Pro Industrial Rust Inhibitive Metal Primer B66-310 @ 5-10 Mils Wet, 2-4 Mils Dry)
   c. 2 coats 100% acrylic DTM Waterbased Industrial enamel.
      Sherwin Williams – Pro Industrial DTM finish @ 6-10 Mils Wet, 2-4 Mils Dry

4. Aluminum – not anodized, to be painted: Semigloss sheen.
   a. Solvent wash.
   b. 1-Coat aluminum metal primer,
   c. SW - Pro Industrial Rust Inhibitive Metal Primer B66-310 @ 5-10 Mils Wet, 2-4 Mils Dry)
   d. 2 coats 100% acrylic DTM Industrial enamel.
      SW – Pro Industrial DTM finish @ 6-10 Mils Wet, 2-4 Mils Dry

5. Steel - Unprimed Painted: Semigloss sheen.
   a. 1 coat rust inhibitive primer.
   b. SW - Pro Industrial Rust Inhibitive Metal Primer B66-310 @ 5-10 Mils Wet, 2-4 Mils Dry)
   c. 2 coats 100% acrylic DTM Industrial enamel.
      SW – Pro Industrial DTM finish @ 6-10 Mils Wet, 2-4 Mils Dry

6. Concrete, clear floor sealer:
   a. Prime Coat: Interior/exterior clear concrete floor sealer (water based).
   b. Intermediate Coat: Interior/exterior clear concrete floor sealer (water based).
   c. Topcoat: Interior/exterior clear concrete floor sealer (water based).
      SW- H&C Clear Concrete Sealer

7. Wood, opaque finish: Semigloss sheen.
   a. 1 coat 100% acrylic primer
      SW - PrepRite ProBlock Primer B25 @ 4.0 Mils Wet, 1.4 Mils Dry
   b. 2 coats 100% acrylic DTM Industrial enamel
      SW – Pro Industrial DTM finish @ 6-10 Mils Wet, 2-4 Mils Dry

B. Interior Work: Provide the following paint systems:
1. Gypsum Board – Eggshell sheen.
   a. One Coat “Hamilton Prep-Coat Plus" prior to application of gypsum board texture (masking by others).
   b. One coat PVA primer
      SW - ProMar 200 Zero Primer B28 @ 4.0 Mils Wet, 1.4 Mils Dry
   c. Two coats acrylic latex.

SW - Scuff Tuff Interior S24-50 @ 4.0 Mils Wet, 1.4 Mils Dry

2. Steel - Unprimed: Semigloss sheen.
   a. One coat rust inhibitive primer.
   b. SW - Pro Industrial Rust Inhibitive Metal Primer B66-310 @ 5-10 Mils Wet, 2-4 Mils Dry)
   c. Two coats acrylic latex enamel, semi-gloss.
      SW - Solo SG A47 4.0 Mils Wet, 1.4 Mils Dry

3. Steel - Primed: Semigloss sheen.
   a. One additional coat of rust inhibitive primer.
   b. SW - Pro Industrial Rust Inhibitive Metal Primer B66-310 @ 5-10 Mils Wet, 2-4 Mils Dry)
   c. Two coats acrylic latex enamel, semi-gloss.
      SW - Solo SG A47 4.0 Mils Wet, 1.4 Mils Dry

4. Steel - Galvanized: Semigloss sheen.
   a. One coat galvanized metal primer.
   b. SW - Pro Industrial Rust Inhibitive Metal Primer B66-310 @ 5-10 Mils Wet, 2-4 Mils Dry)
   c. Two coats acrylic latex enamel, semi-gloss.
      SW - Solo SG A47 4.0 Mils Wet, 1.4 Mils Dry

5. Opaque Finished Wood: Eggshell sheen.
   a. 1st Coat: Primer undercoat.
   b. SW - PrepRite ProBlock Primer B25 @ 4.0 Mils Wet, 1.4 Mils Dry
      2nd and 3rd Coat~~: Alkyd~~ or 100% acrylic enamel.
      SW - Solo SG A47 4.0 Mils Wet, 1.4 Mils Dry

6. Stained Wood: Satin Rubbed Sheen
   a. 1st Coat: Wood stain
   b. 2nd Coat: Sanding sealer
      3rd and 4th Coat: Acrylic modified urethane.

C. Sheens: Comply with ASTM D523, reflectance of paint.
1. Flat: 1-10.
2. Satin: 15-30.
3. Eggshell: 30-45.
4. Semigloss: 45-75.
5. Gloss: 75-100.

3.6 SCHEDULE - SURFACES TO BE PAINTED, EXTERIOR

A. Steel doors and frames.

B. Galvanized metal flashings, copings, etc. (Not factory finished).

C. Exposed structural steel.

D. Fiber cement siding and trim.

E. Metal pipe hand and guardrails and other steel fabrications.

F. Downspouts and brackets.

G. Metal louvers.

H. Wood Trim.

I. Metal gate frames & panels.

3.7 SCHEDULE - SURFACES TO BE PAINTED, INTERIOR

A. Steel doors and frames.

B. Gypsum board.

C. Steel access ladders.

D. Access doors.

E. Exposed structural steel.

F. Wood trim and wood beams.

G. Metal ducts, supports and louvers.

H. Exposed electrical conduit.

I. Exposed pipes and supports.

J. Light fixture supports and raceways.

K. Exposed Mechanical Equipment.

3.8 COLOR SELECTION

A. Specific colors: See Finish Schedule legend.

3.9 CLEAN-UP, PROTECTION, AND REPAIR

A. Clean-Up: During progress of work, remove discarded paint materials, rubbish, cans and rags from site at end of each work day.
   1. Clean glass and paint-spattered surfaces immediately by proper methods of washing and scraping, using care not to scratch or damage finished surfaces.

B. Protection: Protect work of other trades, whether to be painted or not; correct damage by cleaning, repairing or replacing, and repainting, as acceptable to Architect.
   1. Provide "Wet Paint" signs to protect newly-painted finishes.
   2. Remove temporary protective wrappings provided by others for protection of their work, after completion of painting operations.

C. Repair: At completion of work of other trades, touch-up and restore damaged surfaces or defaced painted surfaces following manufacturer's recommendations for touch up and repair. Repair any defects that will hinder the performance of the coatings.

END OF SECTION

SECTION 10 12 00

DISPLAY CASES

PART 1 GENERAL

1.1 SUMMARY

A. This Section includes the following:
   1. Trophy display cases.

1.2 SUBMITTALS

A. Product Data: For each type of product indicated.

B. Shop Drawings: Include plans, elevations, sections, details, and attachments to other work.
   1. Show location of tack assembly seams and joints.

C. Samples: For each exposed finish.

1.3 QUALITY ASSURANCE

A. Fire-Test-Response Characteristics: Provide fabrics with the surface-burning characteristics indicated, as determined by testing identical products per ASTM E 84 by UL or another testing and inspecting agency acceptable to authorities having jurisdiction. Identify materials with appropriate markings of applicable testing and inspecting agency.

PART 2 PRODUCTS

2.1 ACCEPTABLE MANUFACTURERS:

A. ADP

B. Claridge

C. Greensteel

D. Or accepted equal.

2.2 DISPLAY CASES

A. Standard: Equal to Model 390 Recessed Trophy Case by Claridge Products, sizes as shown.

B. Components
   1. Framing: Anodized Aluminum with 4” face.
   2. Doors: Aluminum frame with ¼” tempered glass and locks.
   3. Interior Finish: Fabricork tackable back panel.
   4. Shelves: 10” wide glass with brackets – 2 full width.

2.3 FABRICATION

A. Fabricate display cases to requirements indicated for dimensions, design, and thickness and finish of materials, and to sizes indicated on Drawings.

B. Fabricate cabinets and door frames with reinforced corners, mitered to a hairline fit, with no exposed fasteners.

C. Fabricate shelf standards plumb and at heights to align shelf brackets for level shelves.

D. Aluminum Finish: Class II, clear anodic coating complying with AAMA 611.

PART 3 EXECUTION

3.1 INSTALLATION

A. General: Install units in locations and at mounting heights indicated on Drawings. Keep perimeter lines straight, plumb, and level. Provide grounds, clips, backing materials, adhesives, brackets, anchors, trim, and accessories necessary for complete installation.

B. Recessed Display Cases: Attach units to wall framing with fasteners at not more than 16 inches o.c. Attach aluminum trim over edges of recessed display cases and conceal grounds and clips. Attach trim with fasteners at not more than 24 inches o.c.

C. Comply with requirements in Division 26 for connecting illuminated display cases. After installation is complete, install new fluorescent lamps.

D. Install display case shelving level and straight.

END OF SECTION

SECTION 10 14 00

SIGNAGE

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes: Provide general signage as indicated complete with attachment devices and accessories as required for complete installation.

1.2 SUBMITTALS

A. Product Data: Furnish manufacturer's literature and indicate each sign type, style, color, and method of attachment.

B. Shop Drawings: Furnish listing of sign types, lettering and locations, along with overall dimension of each sign.
   1. Computerized Output: Furnish computerized samples of applied copy signs and graphics at full scale duplicating final appearance.

C. Samples: Furnish full size samples where requested.

1.3 QUALITY ASSURANCE

A. Access for Persons with Disabilities: Provide signs for assuring access for persons with disabilities in accordance with state and federal regulations.
   1. California Regulations: Comply with California Building Code.
   2. Federal Regulations: Comply with 2010 Americans with Disabilities Act Accessibility Standards (ADA-ABA).

1.4 DELIVERY, STORAGE, AND HANDLING

A. Package separately or in like groups of names, labeled as to names enclosed; include installation template, attachment system and installation instructions.

PART 2 PRODUCTS

2.1 MANUFACTURERS

A. Rowmark

B. ASI Sign Systems Inc.

C. Mohawk Engraving Company, Incorporated.

D. Best Sign Systems Inc.

E. Cameo, California Metal Enameling Co.

F. Vomar Products, Inc.

G. Or accepted equal.

2.2 MATERIALS

A. CBC Toilet Room Signs: Provide colored plastic signs, conforming to CBC requirements for signs for toilet rooms, with inset symbols and characters; concealed mounting system.
1. Total Thickness: 0.25".
2. Provide signs required by California Code of Regulations Title 24.
   a. Men's Room: 12" equilateral triangle, vertex pointing up.
   b. Ladies' Room: 12" diameter circle.
   c. Unisex Toilet: 12" diameter circle with equilateral triangle, vertex pointing up, inscribed in circle; circle and triangle each 0.25" thick.
3. Colors: As selected to contrast with doors.
4. Symbols: As selected from manufacturer's standard symbols.
5. Adhesive: Type as recommended by sign manufacturer for type of substrate involved.

B. ADAAG Toilet Room Signs: Provide colored plastic signs, conforming with ADAAG requirements for signs for permanent rooms, with inset symbols and with raised and Braille characters; concealed mounting system.
1. Comply with ADAAG requirements for raised and Braille characters, pictorial symbols, finish, and contrasts requirements.
2. Colors: As selected by Architect.

C. Entry Decals: Provide minimum 6" square decals with international symbol of accessibility white on blue background with white border, applied to glass at accessible entry doors.

D. Braille Door Signs: Provide colored plastic signs at both sides of each door, conforming to CBC requirements for signs for permanent rooms, with raised and Braille characters; concealed mounting system.
1. Colors: As selected by Architect.
2. Size and Style: As indicated on Drawings.

E. General Sign Requirements:
1. Character Type: Characters on signs shall be raised 1/32 inch minimum and shall be sans serif uppercase characters accompanied by California Grade 2 Braille. See Note 5 below.
2. Character Size: Raised characters shall be a minimum of 5/8 inch and a maximum of 2 inches high.
3. Finish and Contrast: Characters, Symbols and their background shall contrast and have a non-glare finish.
4. Proportions: The uppercase letter “O” of characters shall be between 60% and 110% of the height of uppercase letter “I” and the stroke thickness of uppercase letter “I” shall be 15% max. of the height of the character, 11B-703.2.4, 11B-703.2.6.
5. Braille: California Grade 2 Braille shall be used wherever Braille is required in other portions of these standards. Braille dimensions shall comply with CBC 11B-703.3.1.

F. Sign Material:
1. Material: Rowmark ADA Alternative or equal. Single-ply Impact Modified Acrylic
2. Finish: Matte / Non-Glare
3. Thickness: 1/32”, 1/16”, 1/8”
4. Usage: Interior, Exterior & Tactile Signage
5. Engraving Method: Laser / Rotating carbide
6. Color: As selected from Manufacturer’s full color line.

PART 3 EXECUTION

3.1 INSTALLATION

A. General: Install signs in accordance with manufacturer recommendations and installation instructions, free from distortions and defects.

B. California Toilet Room Signs: Install signs on doors after doors are painted and finished.
1. Location: Mount signs centered at 60" above finished floor.
2. Install centered and level, in line, in accordance with the manufacturer's recommendations.
3. Clean and polish, remove excess adhesive.

C. CBC Toilet Room Signs: Install signs on walls after surfaces on which they are to be mounted are painted and finished.
1. Location: Mount signs with base of Braille minimum 48” above finished floor and base of highest text maximum 60” above finish floor per CBC.
2. Install level, in line, in accordance with the manufacturer's recommendations and ADAAG requirements. Signs containing tactile characters shall be located so that a clear floor space of 18" x 18" min. centered on the tactile characters is provided beyond the arc of any door swing between the closed and 45 degree open position per CBC.
3. Clean and polish, remove excess adhesive.

D. Entry Signs: Install in locations as approved by Architect.

E. Stair Signs: Install signs inside stairwell after walls are finished, at locations immediately adjacent to door on strike side as required by referenced code, readily visible when door is open.
1. Height: Mount signs with base of Braille minimum 48” above finished floor and base of highest text maximum 60” above finish floor per CBC.

F. Tactile and Braille Exit Door Signs: Install at doors with lighted “EXIT” signs; apply after walls are finished.
1. Location: Mount signs 48” minimum above finished floor measured from baseline of lowest Braille cells and 60” maximum above finished floor measured from baseline of the highest line of raised characters on strike side of door
2. Install level, in line, in accordance with the manufacturer's recommendations and CBC requirements. Signs containing tactile characters shall be located so that a clear floor space of 18" x 18" min. centered on the tactile characters is provided beyond the arc of any door swing between the closed and 45 degree open position per CBC.
3. Clean and polish, remove excess adhesive.

END OF SECTION

SECTION 10 14 16

PLAQUES

PART 1 - GENERAL

1.1 DESCRIPTION

A. Furnish and install cast plaques, including all backing, structural support, anchorage, and accessories for a complete installation.

1.2 SUBMITTALS

A. Product Data: Manufacturer's construction details relative to materials, dimensions of individual components, profiles, and finishes for each type of plaque required.

B. Shop Drawings: Furnish shop drawings for fabrication and erection. Include plans, elevations, and large-scale sections of typical members and other components. Show anchors, grounds, reinforcement, accessories, layout, and installation details.

1. For plaques supported by or anchored to permanent construction, furnish setting drawings, templates, and directions for installation of anchor bolts and other anchors.

C. Samples: Furnish samples of each exposed material, showing finish, color, and qualities of fabrication and design.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Gemini Incorporated

B. West Coast Plaque Company

C. Or accepted equal.

2.2 MATERIALS

A. Cast Bronze

B. Fasteners: Use concealed fasteners fabricated from metals that are not corrosive to the sign material and mounting surface.

2.3 CAST PLAQUES

A. Castings shall be formed from Bronze, free from pits, scale, sand holes, or other defects.

B. Hand-tool and buff borders and raised copy to produce manufacturer's standard satin polished finish.

C. Art work to depict Armed Forces logos in bas relief.

D. Background texture: Leatherette

E. Background color: Duranodic Bronze

F. Raised Copy: horizontal brushed grain

G. Clear coat: Semi-Gloss

H. Specialty bronze finishes: Light Oxidized, or Oxidized

I. Standard mounting options: Blind Mount

J. Borders: Single Line

2.4 SCHEDULE OF PLAQUES

A. Front Entry Ramp: (2) 12” diameter Armed Forces Logos for each Branch – 12 Total

B. Auditorium Balcony Wall: 24” diameter Armed Forces Logos for each Branch – 6 Total

C. Dedication Plaque: 20” x 16” – Text to be provided by Architect

PART 3 - EXECUTION

3.1 INSTALLATION

A. Locate where indicated and as required by applicable codes and secure with specified fasteners.

B. Install level, plumb and at height indicated or required, with surfaces free from distortion or other appearance defects.

C. Unless otherwise indicated, mount plaques by inserting threaded studs into tapped lugs on the back of the plaque. Set in predrilled holes filled with quick-setting cement.

3.2 CLEANING AND PROTECTION

A. At completion of installation, clean soiled surfaces in accordance with manufacturer's instructions. Protect units from damage until final acceptance.

END OF SECTION

SECTION 10 14 53

TRAFFIC SIGNAGE

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes: Provide general site signage as indicated complete with attachment devices and accessories as required for complete installation.

1.2 SUBMITTALS

A. Product Data: Furnish manufacturer's literature and indicate each sign type, style, color, and method of attachment.

B. Shop Drawings: Furnish listing of sign types, lettering and locations, along with overall dimension of each sign.
   1. Computerized Output: Furnish computerized samples of applied copy signs and graphics at full scale duplicating final appearance.

1.3 QUALITY ASSURANCE

A. Access for Persons with Disabilities: Provide signs for assuring access for persons with disabilities in accordance with state and federal regulations.
   1. California Regulations: Comply with California Building Code.
   2. Federal Regulations: Comply with Americans with Disabilities Act Accessibility Guidelines (ADAAG).

1.4 DELIVERY, STORAGE, AND HANDLING

A. Package separately or in like groups of names, labeled as to names enclosed; include installation template, attachment system and installation instructions.

PART 2 PRODUCTS

2.1 MANUFACTURERS

A. Sign Comp, Grand Rapids, MI.

B. Or accepted equal.

2.2 SIGN ASSEMBLIES

A. Porcelain Signs at Parking: Provide porcelain enamel on steel sign with beaded text and symbols meeting requirements of California Building Code and with ADAAG.
   1. At entry to parking provide state required sign indicating unauthorized vehicles parking in accessible parking spaces may be towed at owner's expense.
   2. Verify location and telephone number of place to be towed with Owner.
   3. At parking spaces provide California required sign, minimum 70 sq. inches, with symbol indicating accessibility.

4. At van accessible parking spaces provide required "VAN PARKING" signs.

PART 3 EXECUTION

3.1 INSTALLATION

A. Stop and Parking Signs: Provide complete assembly, including painted posts, as needed; mount signs at heights required.

END OF SECTION

SECTION 10 21 13

TOILET COMPARTMENTS

PART 1 GENERAL

1.1 SUMMARY

A. This Section includes:
   1. Toilet Enclosures: Floor anchored and overhead braced.
   2. Provide attachment hardware and integral accessories as required for complete installation.

1.2 REFERENCES

A. Americans with Disabilities Act, Accessibility Guidelines (ADAAG).

B. California Building Code: California Code of Regulations, Title 24, Part 2, requirements for providing accessibility for persons with disabilities.

1.3 SUBMITTALS

A. Product Data: Submit manufacturer's literature.

B. Shop Drawings: Clearly indicate partition layouts, swing of doors, elevations, anchorage and mounting details, panel construction, hardware, finishes and relevant dimensions.

C. Samples: Submit samples of toilet compartment as well as pilaster shoe and sleeve.

1.4 QUALITY ASSURANCE

A. Access for Persons with Disabilities: Comply with 2022 California Building Code and Americans with Disabilities Act Accessibility Guidelines (ADAAG).
   1. Door Width: Provide minimum 32" clear door openings when front entry, minimum 34" clear door openings when side entry.
   2. Spacing: Provide minimum 32" clearance between water closet and inside edge of partition on side away from grab bars, minimum 60" clear width, and front space as applicable. At least one side partition shall provide a toe clearance of 9 inches minimum above the finish floor and 6 inches deep minimum beyond the compartment-side face of the partition, exclusive of partition support members. Partition components at toe clearances shall be smooth without sharp edges or abrasive surfaces.
   3. Reinforcing: Provide reinforcing for grab bars indicated to be partition mounted.
   4. Urinal Screens: Provide minimum 30" clear space at urinal.

1.5 WARRANTY

A. Minimum 15 year material warranty.

B. Furnish written warranty signed by installer for one year period from date of substantial completion.

PART 2 PRODUCTS

2.1 SOLID-POLYMER UNITS

A. Manufacturers:
1. Santana/Comtec by Scranton Products.
2. Accurate Partitions Corp.
3. Or accepted equal.

B. Door, Panel, and Pilaster Construction: Solid, high-density polyethylene (HDPE), not less than 1 inch thick, seamless, with eased edges, and with homogenous color and pattern throughout thickness of material. Chrome plated strike/keeper, coat hook, latch, bumper and integral pivot type hinges.

C. Texture, Color and Pattern: One texture, color and pattern in each room as selected by Architect from manufacturer's full range of textures, colors and patterns.

D. Pilaster Shoes and Sleeves: Manufacturer's standard design.
1. Polymer Color and Pattern: Contrasting with pilaster, as selected by Architect from manufacturer's full range of colors and patterns.

E. Brackets (Fittings): Full-Height (Continuous) Type, manufacturer's standard metal design.

F. Overhead Cross Bracing: As recommended by manufacturer and fabricated from aluminum.

G. Urinal Screens: Wall mounted. 24” maximum depth from wall, 36” required minimum clearance between partitions.

PART 3 EXECUTION

3.1 PREPARATION

A. Examine site conditions to which work is to be applied.

B. Take site dimensions affecting this work.

C. Ensure correct spacing and size of plumbing fixtures; take special note of fixtures in compartments indicated to be designed for persons with disabilities to assure clearances complying with access regulations.

D. Ensure correct location of built-in framing, anchorage, and bracing, where required.

3.2 INSTALLATION

A. Install units in accordance with manufacturer recommendations and installation instructions, secure, plumb, level, and square.

B. Leave 1/2" space between wall, panels and end pilasters.

C. Attach panel brackets securely to walls using anchor devices.

D. Attach panels and pilasters to bracket with through sleeve tamper proof bolts and nuts.

E. Locate headrail joints at pilaster centerlines.

F. Provide for adjustment of floor variations with screw jack through steel saddles integral with pilaster; conceal floor fastenings with stainless steel shoes.

G. Equip each door with hinges, latch (the accessible compartment latch shall be mounted between 34" and 44" AFF), and coat hook/bumper combination (the coat hook/bumper shall be mounted maximum 48” AFF).

H. Where toilet compartment door swings into a wall, provide wall/door stop by compartment mfr.

I. Install door strike keeper and door bumper on each pilaster in alignment with door latch.

J. Accessible water closet compartment door is to have door pulls on both sides and to be self-closing, Hardware is accessible per 11B-309.4.

K. Adjust and align hardware to uniform clearance at vertical edges of doors not exceeding 3/16".

L. Adjust hinges to locate doors in partial open position when unlatched, except adjust hinges to return doors to closed position at stalls designed for use by persons with disabilities.

M. Anchor urinal screen panels to walls with two panel brackets.

N. For additional information and requirements for the accessible water closet compartments please see the drawings.

3.3 CLEANING

A. Field touch-up of scratches and defaced finishes will not be permitted; replace damaged, scratched and marred defective materials with new, undamaged materials.

B. Remove protective maskings; clean surfaces free of oil and imperfections.

END OF SECTION

SECTION 10 26 13

CORNER GUARDS

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes:
1. Stainless steel corner guards.
2. Mounting adhesive and accessories as required for complete finished installation.

1.2 SUBMITTALS

A. Product Data: Furnish manufacturer's product literature.

B. Samples: Furnish samples of corner guards.

1.3 PROJECT CONDITIONS

A. Maintain minimum 70 degree F air temperature at installation area for three days before, during, and for 24 hours after installation.

PART 2 PRODUCTS

2.1 STAINLESS STEEL CORNER GUARDS

A. Manufacturers:
1. Bobrick Washroom Equipment, Inc./B-633 Corner Guard.
2. Bradley Corporation/Model 991 Corner Guard.
3. Or accepted equal.

B. Materials:
1. Corner Guard: ASTM A666, Type 304 stainless steel with satin finish; minimum 18 gage.
2. Size: 2" by 2" by height of wall.
3. Attachment: Manufacturer's recommended adhesive for type of wall.

PART 3 EXECUTION

3.1 INSTALLATION

A. Install guards in accordance with manufacturer's recommendations and installation instructions.

B. Install straight and level to variation of plus or minus 1/8" over 10 feet; variation shall not be cumulative.

END OF SECTION

SECTION 10 26 23

PROTECTIVE WALL COVERING

PART 1 GENERAL

1.1 SUMMARY

A. This section includes the following types of wall protection systems:
   1. Wall Covering.

B. References:
   1. American Society for Testing and Materials (ASTM):
      a. ASTM B221 - 14 Standard Specification for Aluminum and Aluminum-Alloy Extruded Bars, Rods, Wire, Profiles, and Tubes.
      b. ASTM D543 - 20 Standard Practices for Evaluating the Resistance of Plastics to Chemical Reagents.
      c. ASTM E84 - 20 Standard Test Method for Surface Burning Characteristics of Building Materials.
      d. ASTM E695 - 03(2015)e1 Standard Test Method of Measuring Relative Resistance of Wall, Floor, and Roof Construction to Impact Loading.

1.2 SUBMITTALS

A. Product Data:
   1. Product data and detailed specifications for each system component and installation accessory required, including installation methods for each type of substrate.

B. Shop drawings:
   1. Showing locations, extent and installation details of wall covering products.

C. Samples:
   1. Submit the following samples, as proposed for this work, for verification of color, texture, pattern and thickness:
   2. Sample of each product specified.

D. Test Reports:
   1. Provide reports from a qualified independent testing laboratory showing compliance of each component with requirements indicated.

1.3 FIELD MEASUREMENTS

A. Verify that field measurements are as indicated on drawings.

1.4 QUALITY ASSURANCE

A. Installer qualifications: Engage an installer who has no less than 3 years' experience in installation of systems similar in complexity to those required for this project.

B. Manufacturer's qualifications: Not less than 5 years' experience in the production of specified products and a record of successful in-service performance.

C. Code compliance: Assemblies shall conform to all applicable codes including IBC, CBC, Life Safety, and CA 01350.

D. Fire performance characteristics: Provide engineered PETG wall protection system components with UL label indicating that they are identical to those tested in accordance with ASTM E84 for Class A/1 characteristics listed below:
1. Flame spread: 25 or less
2. Smoke developed: 450 or less

E. Impact strength: Provide wall protection components that have been tested in accordance with the applicable provisions of ASTM E695.

F. Chemical and stain resistance: Provide wall protection system components with chemical and stain resistance in accordance with ASTM D543.

G. Color match: Provide wall protection components that are color matched in accordance with the following:
1. Delta Ecmc of no greater than 1.0 using CIELab color space.

H. Single source responsibility: Provide all components of the wall protection system manufactured by the same company to ensure compatibility of color, texture, and physical properties.

1.5 DELIVERY, STORAGE AND HANDLING

A. Deliver materials to the project site in unopened original factory packaging clearly labeled to show manufacturer.

1.6 PROJECT CONDITIONS

A. Materials must be acclimated in an environment of 65 to 80 degrees F (18-24 deg. C) for at least 3 days prior to beginning the installation.

B. Installation areas must be enclosed and weatherproofed before installation commences.

PART 2 PRODUCTS

2.1 MANUFACTURERS

A. INPRO – IPC Door and Wall Protection Systems.

B. Or accepted equal.

2.2 MATERIALS

A. RICOCHET Flexible Wall Protection

B. Or accepted equal.

2.3 FABRICATION

A. General: Fabricate wall covering to comply with requirements indicated for design, dimensions, detail, finish, and sizes.

2.4 FINISHES

A. General: Comply with NAAMM "Metal Finishes Manual" for recommendations relative to applications and designations of finishes.

2.5 ACCESSORIES

A. Romain Pro 555, extreme tack wallcovering adhesive, or accepted equal.

B. Primer, caulk, and trims as recommended by manufacturer.

PART 3 EXECUTION

3.1 EXAMINATION

A. Verification of conditions: Examine areas and conditions under which work is to be performed and identify conditions detrimental to proper or timely completion.
   1. Do not proceed until unsatisfactory conditions have been corrected.

3.2 PREPARATION

A. Surface preparation: Prior to installation, clean substrate to remove dirt, debris, and loose particles. Perform additional preparation procedures as required by manufacturer's instructions.

B. Protection: Take all necessary steps to prevent damage to material during installation as required in manufacturer's installation instructions.

3.3 INSTALLATION

A. Install the work of this section in strict accordance with the manufacturer's recommendations using approved adhesive.

B. Temperature at the time of installation must be between 65 and 80 degrees F (18-24 deg. C) and be maintained for at least 72 hours after the installation to allow for proper adhesive set-up.

C. Relative humidity shall not exceed 80 percent.

D. Do not expose wall covering to direct sunlight during or after installation. This will cause the surface temperature to rise, which in turn will cause bubbles and delamination.

3.4 CLEANING

A. General: Immediately upon completion of installation, clean material in accordance with manufacturer's recommended cleaning method.

B. Remove surplus materials, rubbish, and debris resulting from installation as work progresses and upon completion of work.

3.5 PROTECTION

A. Protect installed materials to prevent damage by other trades. Use materials that may be easily removed without leaving residue or permanent stains.

END OF SECTION

SECTION 10 28 13

TOILET ACCESSORIES

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes:
1. Provide toilet accessories with attachment hardware and rough-in frames as required for complete, operational installation.
2. Provide accessories in toilet rooms, and other rooms as noted on the drawings.

1.2 SUBMITTALS

A. Product Data: Provide product data on accessories describing size, finish, details of function, attachment methods and blocking requirements and locations prior to wall framing. Submit manufacturer's installation instructions for all specified products.

1.3 QUALITY ASSURANCE

A. Access for Persons with Disabilities: Comply with California Building Code and Americans with Disabilities Act Accessibility Guidelines (ADAAG).

1.4 DELIVERY, STORAGE AND HANDLING

A. Deliver inserts and rough-in frames to jobsite at appropriate time for building in.

B. Do not deliver accessories to site until rooms in which they are to be installed are ready to receive them.

C. Pack accessories individually, protect each item and its finish.

1.5 PROJECT CONDITIONS

A. Protect adjacent or adjoining finished surfaces from damage during installation of work of this section.

B. Before starting work notify Architect in writing of conditions detrimental to installation or operation of units.

C. Verify with Architect exact location of accessories.

D. Coordinate the work of this Section with the placement of internal wall reinforcement and reinforcement to receive anchor attachments.

1.6 WARRANTY

A. Special Warranty: Replace mirrors that exhibit signs of desilvering or distortion.
1. Special Warranty Period: Two years.

PART 2 PRODUCTS

2.1 MANUFACTURERS

A. Bobrick Washroom Equipment, Inc.

B. Bradley Corporation.

C. American Specialties, Inc.

D. NuTone

E. Or accepted equal.

2.2 MATERIALS

A. Stainless Steel Sheet: ASTM A666, commercial grade, Type 302/304, gages as standard with manufacturer of specified items.

B. Stainless Steel Tubing: ASTM A269, commercial grade, seamless welded.

C. Sheet Steel: ASTM A1008, cold rolled stretcher leveled; minimum G90 galvanized coating, ASTM A924 and A653.

D. Adhesive: Epoxy type contact cement as recommended by accessory manufacturer.

E. Fasteners, Screws, and Bolts: Hot dip galvanized; as recommended by accessory manufacturer for component and substrate.

F. Keys: Provide universal keys for access to toilet accessory units requiring internal access for servicing and supply.
   1. Provide minimum six keys to Owner representative.

G. Mirror Glass: ASTM C1036, q1 mirror select clear float glass with full silver coating, copper coating and organic coating; minimum 1/4" thick.

2.3 FABRICATION

A. Weld and grind smooth joints of fabricated components.

B. Form exposed surfaces from one sheet of stock, free of joints.

C. Fabricate units with tight seams and joints, exposed edges rolled; hang doors and access panels with continuous piano hinges; provide concealed anchorage where possible.

D. Provide steel anchor plates and anchor components for installation on building finishes.

E. Form surfaces flat without distortion; maintain flat surfaces without scratches and without dents; finish exposed edges eased, free of sharp edges where potential exists for physical contact.

F. Back paint components where contact is made with building finishes, to prevent electrolysis.

G. Hot dip galvanize ferrous metal anchors and fastening devices.

H. Assemble components in shop; package complete with anchors and fittings.

2.4 FINISHES

A. Exposed Finishes: Stainless steel, number 4, satin finish; satin chrome finish acceptable where stainless steel not available for accessory item listed or scheduled.

B. Concealed Surfaces: Treat and clean, spray-apply one coat primer and baked enamel finish.

PART 3 EXECUTION

3.1 PREPARATION

A. Provide templates and rough-in measurements.

3.2 INSTALLATION

A. Install accessories in accordance with manufacturer's printed instructions using fasteners appropriate to substrate.

B. Install true, plumb and level, securely and rigidly anchored to substrate.

C. Use tamper-proof, security type fasteners.

D. Adjust accessories for proper operation and verify mechanisms function smoothly.

E. Replace damaged and defective items.

F. Clean and polish exposed surfaces after removing temporary labels.

3.3 ACCESSORIES SCHEDULE:

A. Refer to Drawings for Quantities and Locations of Accessories.

ITEM	MANUFACTURER	MODEL NO.
42” Grab Bar	Bobrick	B-5806.99 x 42
48” Grab Bar	Bobrick	B-5806.99 x 48
24” x 48” Mirror	Bobrick	B-1658-24x48
Surface Mount Soap Dispenser	Bobrick	B-2111
Recessed Paper Towel Dispenser Enclosure	Bobrick	B3942
Changing Station	Koala Kare	KB200-SS
Mop and Broom Holder	Bobrick	B-223 x 24
Recessed Toilet Tissue/Seat Cover Dispenser/Waste Disposal	Bobrick	B-3574
Recessed Toilet Tissue/Seat Cover Dispenser	Bobrick	B-3474

END OF SECTION

SECTION 10 44 16

FIRE EXTINGUISHERS AND CABINETS

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes: Provide portable fire extinguishers and cabinets and wall brackets for portable fire extinguishers with accessories as required for complete installation.

1.2 SUBMITTALS

A. Product Data: Furnish manufacturer's literature.

1.3 QUALITY ASSURANCE

A. NFPA Compliance: Fabricate and label fire extinguishers to comply with NFPA 10, "Portable Fire Extinguishers."

PART 2 PRODUCTS

2.1 MATERIALS

A. Fire Extinguishers:
   1. Typical: Provide 2A-10BC multi-purpose dry chemical type fire extinguisher.

B. Fire Extinguisher Cabinets: Provide vertical duo style fully recessed mounting unless otherwise indicated, where semi-recessed is indicated or required, provide trim suitable for installation indicated.
   1. Manufacturers:
      a. J.L. Industries/Ambassador Series.
      b. Larsen's Mfg. Co./Architectural Series.
      c. Potter-Roemer/Alta Series.
      d. Or accepted equal.
   2. Cabinet Depth: Provide cabinets designed for space available in walls with fire extinguisher cabinets, and of sufficient depth to house 2A-10BC multi-purpose dry chemical type fire extinguisher.
   3. Trim: Manufacturer's standard edge trim for specified models.
   4. Metal Gages: Provide manufacturer's standard gages for cabinets specified.
      a. Surface Mounted Cabinets: Minimum 18 gage typical, 20 gage at back.
   5. Construction: Mitered and welded one-piece tubular door frames; weld joints and grind smooth; manufacturer's standard steel box with white baked enamel interior finish and primed exterior finish.
      a. Steel Doors and Trim: Manufacturer's standard, prime coat finished.
      b. Door Hardware: Manufacturer’s standard; door to open 180 degrees.

C. Wall Bracket
   1. Larsen Model No. B-2.

PART 3 EXECUTION

3.1 PREPARATION

A. Examine substrates and conditions under which fire extinguisher cabinets are to be installed.

B. Do not proceed with work until unsatisfactory conditions have been corrected.

3.2 INSTALLATION

A. Install cabinets in locations and at mounting height to comply with requirements of governing authorities; prepare recesses in walls as required.

B. Securely fasten to structure, square and plumb, in accordance with manufacturer's instructions.
   1. Wherever exact location of units is not shown, locate as directed by Architect.

C. Install appropriate fire extinguisher in each cabinet.

3.3 IDENTIFICATION

A. After installation and finishing is completed, silk screen or apply decal letters spelling "FIRE EXTINGUISHER" as applicable.

B. Letter size, style and location as selected by Architect.

END OF SECTION

SECTION 11 40 00

FOODSERVICE EQUIPMENT

PART 1 - GENERAL

1.1 DESCRIPTION:

A. Work includes, but is not limited to:

1. Assembly and setting in place of the equipment.

1.2 LAWS AND ORDINANCES

A. Certify that all work and materials comply with Federal, State and Local laws, ordinances and regulations and is confirmed by the local inspector having jurisdiction.

B. Work and materials must be in full accord and when appropriate, shall be listed with the following agencies:

1. Tehama County Health Department
2. National Sanitation Foundation (N.S.F.)
3. Underwriters Laboratories (U.L.) or ETL equivalent
4. A.G.A.
5. N.F.P.A. – latest edition, for exhaust system

1.3 QUALITY ASSURANCE

A. Qualifications

1. Foodservice Equipment Contractor (FSEC) and its sub-contractors to have at least 5 years experience in this type of work. Upon request provide at least three references for jobs of similar size and content.
2. Commercially manufactured equipment is not acceptable unless evidence furnished that similar equipment has been operating successfully in a minimum of three (3) installations (excluding testing laboratories, field-testing or prototypes) for at least one (1) year.
3. Commercially manufactured equipment will be reviewed based on submittal data provided on manufacturer's literature and/or manufacturer's shop drawings for prime alternate or substituted items. Failure of the equipment to meet the capacity, operation, size, utility and production as submitted will result in the rejection of the equipment regardless of disclaimers.

B. Requirements of Regulatory Agencies:

1. NSF Compliance: All equipment subject to NSF approval shall be so labeled, or shall be constructed in accordance with applicable published NSF standards.
2. Refrigerating Equipment: Conform to all applicable ASHRAE Standards. Evaporators NSF approved; electrical components UL (or ETL) approved.

3. Electrical Equipment: Equipment shall carry UL (or ETL) approval and comply with applicable standards of the National Electric Code. Where specified, items shall be UL approved as a unit; if not, specified component electrical parts shall be approved separately. Where applicable, equipment shall comply with NEMA and NBFU standards. Where local regulations permit, a certified test report by an approved nationally recognized independent testing organization establishing proof of conformance to the standards, including test methods of UL, will be considered in lieu of UL label.
4. Civil Authorities: Comply with all ordinances, codes and regulations of civil authorities having jurisdiction at Job Site.
5. Sheet Metal Fabrication: Comply with NFPA standard No. 51: “Welding and Cutting”; and applicable NSF standards.
6. ADA Compliance: Installation and construction of equipment and furnishings to comply with the American Disabilities Act as described in the Department of Justice Register Volume 56, No. 144.
7. Seismic Installation: Verify requirements per OSHPD compliant anchoring, restraining and seismic attachments.

1.4 GUARANTEE AND WARRANTY

A. All equipment shall be fully guaranteed against defects in workmanship and material for one (1) year after Owner’s final acceptance. All repairs and replacements shall be made without charge to the Owner. Guarantee period shall commence with the first usage of the equipment for the intended purpose after final acceptance. Also see additional guarantee required for refrigeration equipment.

1.5 EQUIPMENT ACCESS

A. Verify all building conditions and coordinate proper access of large equipment to the building. Any specific items needed for the movement of large, heavy or bulky equipment is the full responsibility of the Contractor.

1.6 SUBMITTALS

A. Shop Drawings:

1. Shop drawing of all custom fabricated equipment shall be submitted at ¾ inch scale. All custom fabrication shall have dimensions, fabrication, materials, thickness, and details of construction, installation and method of field joint. Shop details indicate reinforcements, methods of anchorage and quality of finishing.
2. Verify all field dimensions and incorporate them into shop details.

B. Rough-in Drawings: Rough-in drawings shall be submitted and show every piece of equipment, all dimensions for rough-in points for electrical, plumbing, steam, exhaust, gas, refrigeration, beverage conduits, as well as concrete curbs, sleeves, supports and any core drilling required. Check and confirm that all equipment requirements have been shown in contract documents, included in rough-in drawings and coordinated with specified, alternate and/or substituted equipment being provided.

C. Equipment Brochures: Assemble and bind Equipment Brochure books as part of submittal. All equipment cut sheets shall clearly show all specified accessories, utility requirements and any other pertinent information.

1.7 START-UP DEMONSTRATION AND MANUALS:

A. Provide factory-trained engineers for start-up and demonstration of equipment. Demonstration shall be done in two stages: One for operation and the second for maintenance personnel.

B. Return to the job site within 10 days for final adjustment and calibration of equipment.

C. Furnish service parts manuals as well as maintenance manuals.

D. Prepare list of service agencies authorized by the manufacturer to service its equipment. Include the name of the person to contact and a telephone number.

PART 2 - PRODUCTS

2.1 GENERAL REQUIREMENTS OF FABRICATION

A. Fabrication shall conform to general acceptance of the foodservice industry.

B. Fabrication shall meet or exceed National Sanitation Foundation standards including the latest editions and revisions.

2.2 MATERIALS

A. Stainless Steel (S/S): Stainless steel shall be of U.S. Standard-gauges as indicated, but not less than 18-gauge or as noted, Type 304 with No. 4 finish.

B. Galvanized Steel: Galvanized steel shall be of 14-gauge and shall be electro galvanized. Galvanized steel shall be used in non-exposed areas, areas, which have no contact with food or food serving items and in framework, when used in framework, galvanized steel shall be, welded construction.

C. Laminated Plastic (L/P):

1. Shall be Formica, Parkwood, LamiArt, or approved equal.
2. Shall be veneered with approved waterproof and heatproof cement. Rubber base adhesives are not acceptable.
3. Shall be applied directly over ¾-inch plywood.
4. Exposed faces and edges shall be faced with 1/16-inch thick material. Corresponding backs shall be covered with approved backing and balancing sheet material.

D. Sealants and Adhesives: Refer to “Sustainable Design Requirements” for VOC limits for products used inside and applied on-site.

2.3 METAL TOP CONSTRUCTION

A. Metal tops shall be one-piece 14-gauge welded construction, including field joints. Secure to a full perimeter galvanized steel channel frame cross-braced not farther than 30 inches on center. Fasten top with stud bolts or tack welds. All exposed leading top edges to have “highlighted” #8 finish.

2.4 ENCLOSED CABINET BASES

A. Bases shall be fabricated from not less than 18-gauge steel reinforced by forming the metal ends and shelves. Partitions shall be all of stainless steel. The ends and vertical partitions may be of single wall construction, with a 2-inch face, all partitions and sides shall be welded in the intersection and flush with the bottom.

B. Unexposed backs and structural members may be constructed of galvanized steel.

C. Intermediate shelves shall be removable, except the bottom shelf when the cabinet is on legs. When the cabinet is on a masonry base, the bottom shelf shall be removable to allow access for cleaning.

2.5 LEGS AND CROSS RAILS

A. Legs and cross railings shall be 1-5/8-inch, 16-gauge stainless steel tubing. All cross rails shall be continuously welded, grounded and polished. Tack welds or other methods of connection are not acceptable. Bottoms of legs shall be wedged inward and fitted with a stainless steel bullet type foot with not less than 2-inch adjustment. Freestanding legs shall be pegged to floor with ¼-inch stainless steel rod.

B. Stainless steel gusset shall be not less than 3-inch diameter at top and 3-3/4-inch long. Outer shell 16-gauge stainless steel reinforced with 12-gauge mild steel inserts welded interior shell. Gusset shall be large enough to accommodate 1-5/8 inch tub with provision for Allen screw fastener.

C. Low counter leg shall be constructed of stainless steel exterior of 5-3/4 inch minimum height or 7 inch maximum height with 3-1/2 inch square plate with four countersunk holes, welded to the top for fastening.

D. Adjustable foot shall be constructed of stainless steel 1-1/2 inch diameter tapered at the bottom to 1-inch diameter, fitted with treaded cold rolled rod for minimum 1-1/2 inch by ¾-inch threaded bushing plug welded to legs.

E. When legs are fastened to equipment, the following methods should be used.

1. Sinks: Reinforced with bushings and set screws.
2. Metal Top Table or Dishtable: Welded to galvanized steel frame of 14-gauge or more and secure to the top with screws through slotted holes.
3. Wood or Composition Top: A welded stainless steel channel of not less than 14-gauge, secured to the top with screws through slotted holes.

2.6 SHELVES

A. When shelves are part of the fixture, the following shall take place.

1. Open base type shelf shall be notched around the leg and continuously welded to the leg.

2. Cabinet base type shelf shall be turned up on the back side a minimum of ¼ inch radius and further slightly to insure a tight fit to enclosure panels.

B. Wall shelves shall be one-piece 16-gauge welded construction, including field joints. Secure walls with 14-gauge S/S brackets at 36-inch on-center maximum. All exposed leading edges to have "highlighted" #8 finish.

C. Over-shelves shall be one-piece 16-gauge welded construction, including field joints. Secure to 1-inch tubular supports at 60-inch on-center maximum attached to counter tops. All exposed leading edges to have "highlighted" #8 finish.

2.7 SINKS

A. When multiple compartments are part of the design, they shall be continuous on the exterior without applied facing strips or panels. Bottoms of each compartment shall be creased such as to ensure complete drainage to waste opening.

B. Partitions between compartments shall be double thickness continuous and welded.

C. Where sink bowls are exposed, the exterior shall be polished to a number 4 finish.

D. Fabricator shall provide drains, wastes and faucets as indicated on drawings, or itemized specifications

2.8 OTHER FABRICATED COMPONENTS

A. Casters:

1. Shall be heavy-duty type, ball bearing, solid or disc wheel with non-marking greaseproof rubber, neoprene or polyurethane tire.
2. Wheel shall be 5-inch diameter, minimum width of tread 1-1/2-inch, with a minimum capacity per caster of 250 pounds.
3. Solid material wheels shall be provided with stainless steel rotating wheel guards.
4. Shall be sanitary, have sealed wheel and swivel bearings and polished plate finish

B. Doors:

1. Metal doors shall be double cased stainless steel. Other pans shall be 18-gauge stainless steel with corners welded, ground smooth, and polished. Inner pan shall be 20-gauge stainless steel fitted tightly into outer pan with a sound deadening material such as Celotex or Styrofoam used as a core. The two pans shall be tack welded together and joints solder filled. Doors shall finish approximately ¾-inch thick and be fitted with flush recessed type stainless steel door pulls.
2. Hinged doors shall be mounted on heavy-duty N.S.F. approved hinges, or as noted on plans or specifications.

C. Hardware:

1. Shall be solid, heavy-duty type.
2. Door hardware shall be locking type, keyed and master keyed.
3. Shall be identified with manufacturer's name and number so that broken or worn parts may be replaced.
4. Submit samples for approval, when requested.

5. Pulls shall be Component Hardware or equal.

D. Drawer Assemblies:

1. Assemblies shall consist of removable drawer body mounted in a ball bearing slide assembly and padlock assembly.
2. Slide assembly consists of one pair of roller bearing extensions slides with side and back enclosure panels, front spacer angle, two drawer carrier angles secured to slides and stainless steel front.
3. Slides shall be 250-pound capacity made by Component Hardware Co., or equal.
4. Drawer bodies for general storage shall be 20-inch by 20-inch with Royalite containers.
5. Drawers intended to hold food products shall be removable type with 12-inch by 20-inch stainless steel assembly.
6. Drawer fronts are double cased ¾-inch thick, with 18-gauge stainless steel welded and polished front pan. Steel back pan is tightly fitted and tack welded. Sound deaden with rigid insulation.
7. All drawers shall be provided with replaceable soft neoprene bumpers or, for refrigerated drawers, a full perimeter soft gasket.

2.9 FABRICATED WORKMANSHIP

A. Items of specially fabricated equipment shall be fabricated by an acceptable manufacturer, which is N.S.F. approved and fabricated in an approved manner to the complete satisfaction of the Owner.

1. Welding and Soldering:
   a. Materials 18-gauge or heavier shall be welded.
   b. Seams and joints shall be shop welded or soldered as the nature of the material may require.
   c. Welds shall be ground smooth and polished to match original finish.
   d. Where galvanizing has been burned off, the weld shall be cleaned and touched up with high-grade aluminum paint.

B. Fasteners and Joints:

1. The following will not be accepted:
   a. Exposed screw or bolt heads.
   b. Rivets.
   c. Butt joints made by riveting straps under seams and then filled with solder.

C. Rolled Edges: Rolled edges shall be as detailed, with corners bull nose, ground and polished.

D. Coved Corners: All stainless steel foodservice equipment shall have ½-inch or larger radius coves in all horizontal and vertical corners and intersections per N.S.F. standards.

E. Closures: Where ends of fixtures, splashback, shelves, etc. are open, fill by forming the metal, or weld sections, if necessary, to close entire opening flush to walls or adjoining fixtures.

2.10 OPERATION REQUIREMENTS

A. Insure quiet operation of foodservice and related equipment.

B. Insure the bumper gaskets stop and any other needed protection is installed on all fabricated equipment as needed.

2.11 EXHAUST HOODS

A. All stainless steel construction. See plans for size and location of ducts.

B. Provide stainless steel closure panels to finished ceiling, adjacent walls and spaces between hoods.

C. Light fixtures are to be incandescent unless otherwise specified in the itemized section.

D. Bottom of hood to be mounted at 80-inches above finished floor minimum, 84-inches above finished floor maximum.

E. All hood alternate manufacturers submitted must meet Health Department requirements at the time of submittal.

2.12 FIRE PROTECTION SYSTEM

A. The fire protection system shall conform to NFPA 17A latest edition.

B. Provide all surface appliance, hood and duct protection nozzles.

C. All exposed piping to be chrome plated or sleeved. Run unexposed wherever possible.

D. Manual pull station, location as shown on drawings

E. Assembly shall contain four (4) sets of normally open/closed contact points.

F. Provide mechanical fire-fuel gas shut off valve for equipment below hoods. Verify size with Plumbing Division.

G. Upon completion the system must be tested in the presence of the enforcing agency.

H. Permit and testing in this Contractors scope.

2.13 ENCLOSURES

A. Provide and install enclosure panels secured or removable for any equipment that houses any equipment with movable parts for access. Also, cover and provide protection for any exposed steam line or condensate line that may be within reach of operating personnel.

2.14 ELECTRICAL WORK - GENERAL REQUIREMENTS

A. Before ordering equipment, confirm with the serving electric utility, all pertinent electrical requirements such as actual voltages available, number of phases and number of wires in the system. Coordinate also with any electrical service provide with other Divisions.

B. Components and assemblies shall bear the U.L., RU or ETL label or be approved by the prevailing authority.

C. Custom fabricated and standard refrigerator units shall be provided with vapor tight receptacles, shatterproof lamps and automatic switches. All wiring shall be concealed when possible.

2.15 INSERT PANS

A. All cut-outs, openings, drawers, or equipment specified or detailed to hold stainless steel insert pans shall be provided with a full compliment of pans as follows:

1. One stainless steel, 20-gauge minimum, solid insert pan for each space, sized per plans, details or specifications.
2. Where pan sizes are not indicated in plans, details or specifications, provide one full size pan for each opening.
3. Provide maximum depth pan to suit application and space.
4. Provide 18-gauge removable stainless steel adapter pars where applicable.

2.16 CORDS AND PLUGS

A. Where cords and plugs are used, they shall comply with National Electrical Manufacturer's Association (N.E.M.A.) requirements.

2.17 WATER FILTERS

A. Provide filters on all icemakers, contractor provided beverage equipment, and steamers.

PART 3 - EXECUTION

3.1 GENERAL INSTALLATION OF EQUIPMENT

A. Supervision: A competent superintendent, representing the Contractor shall be present during progress of the work.

3.2 TRIMMING AND SEALING EQUIPMENT

A. Any space between units to walls, ceilings, floors and adjoining units, not portable, shall be completely sealed against entrance of food particles or vermin by means of trim strips, welding, soldering, or commercial joint material suitable to the nature of the equipment.

B. Sealer, when not exposed to extreme heat, shall be silicone construction sealant in appropriate color.

C. Ends of hollow sections shall be closed.

D. Enclosed fixtures without legs mounted on masonry bases or floor shall be sealed watertight to base or floor.

3.3 CUTTING AND FITTING

A. Cutting and fitting required on the equipment by subcontractors to make their work fit.

B. Should any repairs to foodservice equipment be required due to neglect of other contractors, all extra charges and all anticipated repairs shall be noted in writing before work is performed. In case this Contractor does not follow this procedure, the expense shall be borne by him.

C. No cutting, notching, drilling, or altering of any kind shall be done to the building without first obtaining permission.

3.4 PROTECTION OF EQUIPMENT

A. Be responsible during the progress of the project to protect equipment against theft and/or damage until final acceptance.

B. Prefabricated walk-in boxes, on-site and installed in advance of the rest of the equipment, shall not be used for general storage by other trades and shall be locked before leaving the site. Damage and/or theft resulting from failure to secure boxes will be repaired/replaced at Contractor's expense.

END OF SECTION

SECTION 11 42 16

FOOD PREPARATION SURFACES

PART 1 GENERAL

1.1 WORK INCLUDED

A. Stainless steel counters, splashes and integral sinks.

1.2 REFERENCES

A. ANSI/ASTM A167 - Stainless and Heat resisting Chromium-nickel Steel Plate, Sheet and Strip.

B. ANSI/AWS D1.1 - Structural Welding Code.

C. SMACNA.

1.3 QUALITY ASSURANCE

A. Fabricator: Companies specializing in manufacture of commercial food services equipment with minimum three years experience.

1.4 REGULATORY REQUIREMENTS

A. Fabricated Equipment: Meet requirements of National Sanitation Foundation (NSF).

1.5 SUBMITTALS

A. Product Data.

B. Shop Drawings:
1. Indicate in large detail, with drawings of fabricated equipment showing construction methods, type and gage of metal, hardware and fittings, plan front elevation, and a minimum of one cross-section. Show complicated parts of typical items in cut-away perspective.
2. Indicate configuration, sizes, materials, finishes, locations, plumbing connections and locations.

1.6 OPERATION AND MAINTENANCE DATA

A. Include data on care of finished surfaces.

1.7 DELIVERY, STORAGE, AND HANDLING

A. Store products clear of floor in a manner to prevent warping, twisting, or sagging.

B. Coordinate utility connections with other trades.

1.8 SCHEDULING

A. Coordinate the installation and connection of equipment with other trades such as plumbing, electrical and finishes.

PART 2 PRODUCTS

2.1 ACCEPTABLE FABRICATORS

A. Redding Metal Crafters.

B. Advance Tabco.

C. Or accepted equal.

2.2 EQUIPMENT

A. Provide rough-in hardware, supports and connections, attachment devices, closure trim, and accessories.

2.3 SCHEDULE OF FABRICATIONS (SEE DRAWINGS)

A. Stainless Counter with Sink and Drainboard.

B. Stainless Steel Counter: Type 304, #4 Stainless.

C. Stainless Steel Sink and 18 gauge Stainless Steel Counter.

2.4 MATERIALS

A. Stainless Steel: ANSI/ASTM A167; Type 304 commercial grade, No. 4 finish.

B. Finish Hardware: Manufacturer's standard.

C. Work Surfaces: Stainless steel unless otherwise noted.

D. Fittings.

E. Service Outlet Covers and Escutcheons: Stainless steel.

F. Sealants: Silicone.

2.5 FABRICATION - GENERAL

A. Stainless steel Fastenings and Fittings: Bolts and screws with countersunk flat heads at interior and exterior visible or accessible surfaces. Use concealed fastenings where possible.

B. Form edges smooth. Fabricate sheet material for work surfaces, facings, shelves, and drainboards of straight lengths in one continuous sheet when not over 12 ft. in length.

C. Provide legs of adjustable, stainless steel with feet. Fasten legs to equipment securely and rigidly.

D. Install rubber of nylon button feet or other protective device on bearing surface of any item positioned on a finished surface.

E. Isolate rotating or reciprocating machinery to prevent noise and vibration.

F. Grind welds of stainless steel smooth and flush; polish to match adjacent surfaces.

G. Cut and drill components for service outlets and fixtures.

H. Shop assemble work where possible.

I. Coordinate SS counters with adjacent cabinets.

2.6 FABRICATION - LOAD CARRYING COUNTER SURFACE

A. Reinforce frame support system and surfaces so that surfaces may safely support a load of 200 lbs concentrated on one square foot in any area on surface with no indentation showing on surface and with permanent set not exceeding .005 inches.

2.7 FINISHES

A. Stainless Steel: No. 4 finish.

B. Shop prefinish all components.

C. Bituminous Paint: Sound deaden internal surfaces of metal work.

PART 3 EXECUTION

3.1 INSPECTION

A. Verify service connections, and supports are correct and in required location.

B. Beginning of installation means acceptance of existing conditions.

3.2 INSTALLATION

A. Use anchoring devices appropriate for equipment and expected usage.

B. Insulate to prevent electrolysis between dissimilar metals. Provide sealant to achieve clean joint without crevices.

C. Weld and grind joints in stainless steel work tight, without open seams, where necessary due to limitations of sheet sizes of installation requirements.

D. Sequence installation and erection to ensure mechanical and electrical connections are achieved in an orderly and expeditious manner.

E. Cut, fit, and patch, where necessary. Coordinate work with others.

F. Cut and drill tops, backs, or other elements for service outlets, fixtures, and fittings.

G. Provide cutting and patching of items of this Section required for the installation of services of equipment.

3.3 ADJUSTING AND CLEANING

A. Remove masking or protective covering from stainless steel and other finished surfaces.

B. Wash and clean equipment.

3.4 DEMONSTRATION AND TESTING

A. Test fabrications prior to occupancy.

END OF SECTION

SECTION 11 61 43

STAGE CURTAINS

PART 1 GENERAL

1.1 SUMMARY

A. Includes But Not Limited To:
   1. Furnish and install stage proscenium drapes.

1.2 SUBMITTALS

A. Product Data:
   1. Manufacturer's literature or cut sheet for each element of system.
   2. Typewritten copy of operating instructions.
   3. Color and style selections.

B. Shop Drawings: Indicate length, height location and mounting for each curtain.

C. Samples: Minimum 12" square sample of selected curtain.

D. Quality Assurance Submittals:
   1. Certificates of flameproofing.

PART 2 PRODUCTS

2.1 COMPONENTS

A. Proscenium Drape Track Assembly:
   1. 14 gauge galvanized with large neoprene roller carriers with double row of ball bearings, rubber bumpers, and hand-line supports.
   2. Accessories:
      a. Rearfold attachments.
      b. 6 inch trim chains.
      c. 3/8 inch hand-line and adjustable floor block.
   3. Approved Manufacturer:
      a. #201-B Track and carriers – H & H Specialties, South El Monte, CA.

B. Suspension Material
   1. Use bright steel jack chain as follows:
      a. Trim chain for drapes shall be #10.
      b. Suspend tracks and equipment by #6 chains.

C. Curtains
   1. General:
      a. Fabrics shall be inherently flame resistant or flame-proofed in compliance with State Flameproofing Code or local codes, whichever is most restrictive.
      b. Use no less than ½ widths of material in fabricating curtains.
      c. Minimum fabric weight 25 oz. per lineal yard.
   2. Proscenium Drape:
      a. Provide fullness equal to more than 1-1/2 times opening width.

b. Box pleated at top to 3-1/2 inch heavy-duty jute webbing.
c. Arrange curtain so center of each pleat is provided with a brass grommet and S-hook. Pleats and grommets to be 12 inches on center.
d. Side Hems:
   1) Center overlap edges shall be double faced 27 inches.
   2) Off-platform edges shall lap 2-1/2 inches.
e. Bottom Hems:
   1) 5 inch lap.
   2) Provide on drapes, 4 inch, 8 ounce weights, sewn in separate reinforced pockets at corners and vertical hems.
f. Valance:
   Provide drop to conceal track assembly. Verify length with Architect.
g. Proscenium curtain shall be of width to provide 24 inch minimum on center overlap and at least 24 inch offstage extension.
h. Approved Manufacturer:
   1) “Majestic” Velour by K & M Fabrics.
i. Color: Refer to Finish Schedule legend.

PART 3 EXECUTION

3.1 INSTALLATION

A. Set equipment so platform is properly masked.

END OF SECTION

SECTION 12 24 13

WINDOW SHADES

PART 1 GENERAL

1.1 SECTION INCLUDES

A. Roller shades, manual and motorized operation and accessories.
   1. Motor controls, interfaces, and accessories.

B. Shade fabric
   1. Shade and blackout fabrics.

1.2 REFERENCES

A. ASTM International (ASTM):
   1. ASTM G21 - Standard Practice for Determining Resistance of Synthetic Polymeric Materials to Fungi.

B. National Fire Protection Association (NFPA):
   1. NFPA 70 - National Electrical Code; Most Recent Edition Adopted by Authority Having Jurisdiction, Including All Applicable Amendments and Supplements.
   2. NFPA 701 - Standard Methods of Fire Tests for Flame Propagation of Textiles and Films.

C. Underwriters Laboratories (UL):
   1. UL (GGG) - GREENGUARD Gold Certified Products; Current Edition.
   2. UL 325 - Standard for Door, Drapery, Gate, Louver, and Window Operators and Systems; Current Edition, Including All Revisions.

D. Window Covering Manufacturers Association (WCMA):
   1. WCMA A100.1 - Safety of Window Covering Products; 2018.

1.3 ADMINISTRATIVE REQUIREMENTS

A. Coordination:
   1. Where motorized shades are to be controlled by control systems provided under other sections, coordinate the work with other trades to provide compatible products.
   2. Coordinate the work with other trades to provide rough-in of electrical wiring as required for installation of hardwired motorized shades.

B. Preinstallation Meeting: One week prior to commencing work related to this section. Require attendance of all affected installers.

C. Sequencing:
   1. Do not fabricate shades until field dimensions for each opening have been taken with finished conditions in place. "Hold to" dimensions are not acceptable.
   2. Do not install shades until final surface finishes and painting are complete.

1.4 SUBMITTALS

A. Product Data: Manufacturer's catalog pages and data sheets for products specified including materials, finishes, dimensions, profiles, mountings, and accessories.
   1. Preparation instructions and recommendations.
   2. Styles, material descriptions, dimensions of individual components, profiles, features, finishes, accessories, and operating instructions.
   3. Storage and handling requirements and recommendations.
   4. Mounting details and installation methods.
   5. Manufacturer's Instructions: Include storage, handling, protection, examination, preparation, and installation.
   6. Project Record Documents: Record actual locations of control system components and show interconnecting wiring.
   7. Operation and Maintenance Data: Component list with part numbers, and operation and maintenance instructions.
   8. Motorized Shades: Power requirements. Typical wiring diagrams.

B. Shop Drawings: Plans, elevations, sections, product details, installation details, operational clearances, wiring diagrams and relationship to adjacent work.
   1. Prepare control wiring diagrams based on zones, switching and operational requirements.
   2. Include one-line diagrams, wire counts, coverage patterns, and physical dimensions of each item.
   3. Provide location plan showing all switch and control zones as per the performance requirements of the specifications. All switches, sensors and other control accessories must clearly be shown and called out in a bill of materials.

A. Window Treatment Schedule: For all roller shades. Use same room designations as indicated on the Drawings and include opening sizes and key to typical mounting details.

B. Verification Samples: For each finish product specified, one complete set of shade components, unassembled, demonstrating compliance with specified requirements.
   4. Shadecloth Sample: Mark face of material to indicate interior faces.
      a. Test reports indicating compliance with specified fabric properties.
      b. Verification Samples: 6 inches (150 mm) square, representing actual materials, color and pattern.

C. Maintenance Data: Bill of materials for all components with part numbers. Methods for maintaining roller shades, precautions regarding cleaning materials and methods, instructions for operating hardware and controls.

D. Warranty: Provide manufacturer’s warranty documents as specified in this Section.

1.5 QUALITY ASSURANCE

A. Product Listing Organization Qualifications: An organization recognized by OSHA as a Nationally Recognized Testing Laboratory (NRTL) and acceptable to authorities having jurisdiction.

B. Manufacturer Qualifications: Obtain roller shades system through one source from a single manufacturer with a minimum of ten years experience and minimum of five projects of similar scope and size in manufacturing products comparable to those specified in this section.

C. Installer for Roller Shade System - Qualifications: Installer trained and certified by the manufacturer with a minimum of ten years experience in installing products comparable to those specified in this section.

D. Product Listing Organization Qualifications: Organization recognized by OSHA as a Nationally Recognized Testing Laboratory (NRTL) and acceptable to authorities having jurisdiction.

E. Fire-Test-Response Characteristics: Passes NFPA 701 small and large-scale vertical burn. Materials tested shall be identical to products proposed for use.

F. Electrical Components: NFPA Article 100 listed and labeled by either UL or ETL or other testing agency acceptable to authorities having jurisdiction, marked for intended use, and tested as a system. Individual testing of components will not be acceptable in lieu of system testing.

G. Requirements for Electronic Hardware, Controls, and Switches: Roller shade hardware, shade fabric, and all related controls shall be furnished and installed as a complete two-way communicating system and assembly.

H. ShadeCloth Anti-Microbial Characteristics: 'No Growth' per ASTM G 21 results for fungi ATCC9642, ATCC9644, ATCC9645.

I. Turn-Key Single-Source Responsibility for Wiring Motorized Interior Roller Shades: To control the responsibility for performance of motorized roller shade systems, assign the design, engineering, and installation of motorized roller shade systems, motors, controls, and low voltage electrical control wiring specified in this Section to a single manufacturer and their authorized installer/dealer. The Architect will not produce a set of electrical drawings for the installation of control wiring for the motors, or motor controllers of the motorized roller shades. Power wiring (line voltage), shall be provided by the roller shade installer/dealer, in accordance with the requirements provided by the manufacturer. Coordinate the following with the roller shade installer/dealer:
   1. Contractor shall provide power panels and circuits of sufficient size to accommodate roller shade manufacturer's requirements, as indicated on the mechanical and electrical drawings.
   2. Contractor shall coordinate with requirements of roller shade installer/dealer, before inaccessible areas are constructed.
   3. Roller shade installer/dealer shall run line voltage as dedicated home runs (of sufficient quantity, in sufficient capacity as required) terminating in junction boxes in locations designated by roller shade dealer.
   4. Roller shade installer/dealer shall provide and run all line voltage (from the terminating points) to the motor controllers, wire all roller shade motors to the motor controllers, and provide and run low voltage control wiring from motor controllers to switch/ control locations designated by the Architect. All above-ceiling and concealed wiring shall be plenum-rated, or installed in conduit, as required by the electrical code having jurisdiction.
   5. Contractor shall provide conduit with pull wire in all areas, which might not be accessible to roller shade contractor due to building design, equipment location or schedule.

1.6 DELIVERY, STORAGE, AND HANDLING

A. Deliver in factory-labeled packages, marked with manufacturer and product name, fire-test-response characteristics, and location of installation using same room designations indicated on Drawings and in Window Treatment Schedule.

B. Store and handle products per manufacturer's recommendations.

1.7 PROJECT CONDITIONS

A. Environmental Limitations: Install roller shades after finish work including painting is complete and ambient temperature and humidity conditions are maintained at the levels indicated for Project when occupied for its intended use.

B. Power and control wiring shall be complete.

1.8 WARRANTY

A. Roller Shade Hardware and Chain Warranty: Manufacturer's standard non-depreciating warranty for interior shading.
   1. Shade Hardware:
      a. 25 years.
   2. Standard Shadecloth: Manufacturer's standard twenty-five year warranty.
   3. Roller Shade Motors, Motor Control Systems, and Accessories: Manufacturer's standard non-depreciating five year warranty.
   4. Roller Shade Installation: One year from date of Substantial Completion, not including scaffolding, lifts or other means to reach inaccessible areas, which are deemed owners responsibility.

PART 2 PRODUCTS

2.1 MANUFACTURERS

A. Mecho

B. Draper

C. Or Accepted Equal

2.2 ROLLER SHADES, OPERATION AND ACCESSORIES

A. Basis of Design: UrbanShade. As manufactured by MechoShade Systems LLC. Fabric window shade system complete with mounting brackets, roller tubes, hembars, hardware, and accessories.
   1. Shade Type:
      a. Double Roller. Motorized, with dry contact closure control.
      b. Double Roller. Manual
   2. Drop Position: Regular. Fabric falls off roller tube, close to glass
   3. Mounting: Recess mounted in ceiling pocket.
   4. Size: As indicated on drawings.
   5. Fabric: As indicated under Shade Fabric article.
   6. Brackets and Mounting Hardware: Stamped steel. As recommended by manufacturer for mounting indicated accommodating shade fabric roll-up size and weight.
      a. Double Roller Brackets: Configured for light-filtering and room-darkening shades in one opening.
         1) Light-Filtering Fabric: Room-side of opening.

2) Room-Darkening Fabric: Glass-side of opening.

7. Roller Tubes: Extruded aluminum. Capable of being removed and reinstalled without affecting roller shade limit adjustments.
   a. Size: As recommended by manufacturer; for installation conditions, span, and weight of shades.
   b. Fabric Attachment: Extruded channel in tube accepts vinyl spline welded to fabric edge.
      1) Shade Band: Removable and replaceable without removing roller tube from brackets or inserting spline from the side of the roller tube.
8. Hembars: Maintains bottom of shade straight and flat.
   a. Style: Full wrap fabric covered bottom bar, flat profile with heat sealed closed ends.
   b. Room-Darkening Shades: Slotted bottom bar with wool-pile light seal.
9. Operation:
   a. Motorized Operation at all windows in the Auditorium
      1) Provide manufacturer’s standard motorized control system
   b. Manual Operation at all other exterior windows
      1) Clutch Operator: Manufacturer's standard material and design integrated with bracket/brake assembly.
      2) Brake Assembly: Mounted on a low-friction plastic hub with wrapped spring clutch.
         (a) Brake must withstand minimum pull force of 25 lbs (12 kg) in stopped position.
      3) Clutch/Brake Mounting: On support brackets, independent of roller tube components.
   c. Drive Chain: Continuous loop beaded ball chain. Upper and lower limit stops.
      1) Breaking Force: 45 lbf (200 N) minimum.
      2) Chain Retainer: Chain tensioning device complying with WCMA A100.1.
   d. Lift Assist Mechanism: Provide manufacturer's standard device, contained in the idler end of roller tube, when hanging weights exceed roller tube weight limits.
10. Accessories:
   a. Fascia: Removable extruded aluminum. Size as required to conceal shade mounting. Attachable to brackets without exposed fasteners.
      1) Finish: Baked enamel.
         (a) Color: As selected by Architect.
      2) Can be installed across two or more shade bands in one piece.
      3) Profile: Square.
      4) Configuration: Captured and continuous, as indicated on drawings.
   b. Ceiling Pockets: Manual Premanufactured metal shade pocket with removable closure panel, for recess mounting in acoustical tile or drywall ceilings; size and configuration as indicated on drawings.

2.3 MOTOR CONTROLS, INTERFACES, AND ACCESSORIES

A. Provide required equipment as necessary for a complete operating system providing the control intent specified. Provide components and connections necessary to interface with other systems as indicated.

B. Low-Voltage Wall Controls; IQ Switch:
   1. Momentary dry contact switch enables manual local control or network control of any individual shade motor or shade group/sub-group.
   2. Control Functions:
      a. Open: Automatically open controlled shades to fully open position when button is pressed.
      b. Close: Automatically close controlled shades to fully closed position when button is pressed.
      c. Presets: For selection of predetermined shade positions.
      d. Dual Stations: For individual control of two shades/groups.
   3. Finish: White.
   4. Double Station: 10-button (open, close, and three intermediate stop positions for each of two shades/groups).

2.4 ROLLER SHADE FABRICATION

A. Field measure finished openings prior to ordering or fabrication.

B. Dimensional Tolerances: Fabricate shades to fit openings within specified tolerances.
   1. Vertical Dimensions: Fill openings from head to sill with 1/2 inch space between bottom bar and window stool.
   2. Horizontal Dimensions: Outside mounting.
      a. Cover window frames, trim, and casings completely.
      b. Extend shades beyond jambs on each side: 3.5 inches

C. Openings Requiring Continuous Multiple Shade Units with Separate Rollers: Locate roller joints at window mullion centers; butt rollers end-to-end.

2.5 SHADE FABRIC

A. Basis of Design:
   1. Solar Shadecloths: Refer to Interior Finish Schedule Legend
   2. Blackout Shadecloths:
      a. Fabric: Blackout: Midnite Blackout: 0100 series. Opaque. Acrylic backing, PVC-free, white color reverse side (for exterior).
      b. Color: Selected from manufacturer's standard colors.
   3. Fabric Properties: Non-flammable, color-fast, impervious to heat and moisture, and able to retain its shape under normal operation.
      a. Shade Type: Light filtering shades.
      b. Shade Type: Room darkening shades.
      c. Material Composition: PVC coated polyester yarns.
      d. Material Composition: Polyester with acrylic backing.
   4. Material Certificates and Product Disclosures:
      a. Low-Emitting Material Certification: Greenguard Gold certified and listed in UL (GGG).
   5. Performance Requirements:
      a. Flammability per NFPA 701: Pass. Large or small scale test.
      b. Fungal Resistance: No growth when tested per ASTM G21.
   6. Color: As selected by Architect from manufacturer’s full range of colors.
   7. Fabrication:
      a. Fabric Orientation: As required, provide Railroaded, fabric is turned 90 degrees off the roll.

b. Battens: Manufacturer's standard material, full width of shade, and enclosed in welded shade fabric pocket; locate as indicated on drawings.

PART 3 EXECUTION

3.1 EXAMINATION

A. Do not begin installation until substrates have been properly prepared.

B. If substrate preparation is the responsibility of another installer, notify Architect of unsatisfactory preparation before proceeding.

C. Start of installation shall be considered acceptance of substrates.

3.2 PREPARATION

A. Clean surfaces thoroughly prior to installation.

B. Prepare surfaces using methods recommended by manufacturer for achieving best result for substrate under the project conditions.

C. Coordinate with window installation and placement of concealed blocking to support shades.

3.3 INSTALLATION

A. Install shades level, plumb, square, and true per manufacturer's instructions and approved shop drawings. Locate so shade band is at least 2 inches (51 mm) from interior face of glass. Allow proper clearances for window operation hardware. Use mounting devices as indicated.

B. Replace shades exceeding specified tolerances at no extra cost to Owner.

C. Adjust and balance roller shades to operate smoothly, easily, safely, and free from binding or malfunction throughout entire operational range. Adjust level, projection, and shade centering from mounting bracket. Verify there is no telescoping of shade fabric.

D. Clean roller shade surfaces after installation, per manufacturer's written instructions.

E. Demonstrate operation and maintenance of window shade system to Owner's personnel.

F. Manufacturer's authorized personnel are to train Owner's personnel on operation and maintenance of system.
1. Use operation and maintenance manual as a reference, supplemented with additional training materials as required.

3.4 SYSTEM STARTUP

A. Motorized Shade System: Provide services of a manufacturer's authorized representative to perform system startup.

B. Turn-Key Single-Source Responsibility for Motorized Interior Roller Shades: Design, engineering, and installation of motorized roller shade systems, motors, controls, and low

voltage electrical control wiring specified is to be performed by a single manufacturer and their authorized installer/dealer.

1. The Architect will not provide a set of electrical drawings for installation of control wiring for motors, or motor controllers of motorized roller shades.
2. Power wiring (line voltage), to be provided by roller shade installer/dealer, per requirements provided by manufacturer. Coordinate following with roller shade installer/dealer:
3. Contractor To Provide the Following:
    a. Power Panels and Circuits: Size to accommodate roller shade manufacturer's requirements, as indicated on mechanical and electrical drawings.
    b. Coordinate with requirements of roller shade installer/dealer, before inaccessible areas are constructed.
    c. Line voltage as dedicated home runs, of sufficient quantity, and capacity as required. Terminate in junction boxes at locations designated by roller shade installer/dealer.
    d. Run line voltage from terminating points to motor controllers. Wire roller shade motors to motor controllers. Run low voltage control wiring from motor controllers to switch/control locations designated by Architect.
        1) Above-ceiling and concealed wiring to be plenum-rated, or in conduit, as required by the electrical code having jurisdiction.
    e. Use conduit with pull wire in areas, not accessible to roller shade contractor due to building design, equipment location or schedule.

3.5 PROTECTION AND CLEANING

A. Protect installed products until completion of project.

B. Touch-up, repair or replace damaged products before Substantial Completion.
1. Clean soiled shades and exposed components as recommended by manufacturer.
2. Replace shades that cannot be cleaned to "like new" condition.

END OF SECTION

SECTION 12 48 19

ENTRANCE FLOOR GRATINGS

PART 1 GENERAL

1.1 SUMMARY

A. This section includes the following types of Flooring Systems:
   1. Entrance Matting and Framing Assemblies

1.2 REFERENCES

A. American Society for Testing and Materials (ASTM)

B. National Fire Protection Agency (NFPA)

C. The Aluminum Association, Inc.

D. The National Floor Safety Institute (NFSI)

E. ADA Accessibility Guidelines (CFR Part 36 Appendix A)

1.3 SUBMITTALS

A. Product Data: For each type of entrance matting and frame, include:
   1. Product detail drawing including product cross-section and technical information.
   2. Manufacturer’s product specification, installation instructions.
   3. Manufacturer’s maintenance and cleaning instructions.
   4. Shop drawings showing traffic direction, dimensions, sectioning, and framing.

B. Samples: Product samples representing the assembled grating and frame assembly.

1.4 QUALITY ASSURANCE

A. Flammability: Critical radiant flux 0.45 watts/m2 or greater, in accordance with ASTM E648. Life Safety Code® NFPA 101, Class 1 Interior Floor Finish Testing and Classification.

B. Slip Resistance: Coefficient of friction 0.60 or greater, in accordance with ASTM D2047 tested in wet conditions.

C. Rolling Load: No deformation with 500 lb/wheel and minimum of 2500 passes. Load applied to a 5” diameter, 2” wide solid polyurethane wheel.

D. Single Source: Obtain entrance matting and frames from a single source to ensure dimensional compatibility.

1.5 DELIVERY, STORAGE AND HANDLING

A. Deliver materials in unopened original factory packaging, labeled to identify product and manufacturer. Store in controlled environment. To avoid damage do not stack other material on top of matting or frames.

1.6 PROJECT CONDITIONS

A. Coordinate installation of recess frame with concrete construction. Install frames to ensure dimensions provided in shop drawings are maintained. Finished recess must be flat and level. Defer frame installation until related interior finish work is in progress.

PART 2 PRODUCTS

2.1 MANUFACTURERS

A. Supply entrance matting and frames as manufactured by the Architectural Products Division of Pawling Corporation, 32 Nelson Hill Road, Wassaic, NY 12592. Other manufacturers must comply with requirements indicated in this specification, products data, and shop drawings.

2.2 MATERIALS

A. Aluminum: ASTM B221, alloy 6063-T5 for extrusions.

B. Stainless Steel: Type 304.

2.3 ENTRANCE GRATING

A. Pawling Corporation model RG-710 Drain-Well® Entrance Grating. Manufactured from type 304 stainless steel V-Wire resistance welded to type 304 stainless steel fin support rails. V-Wire rails shall be .069” x .185” spaced to provide .125” opening to allow for drainage. Support fins shall be .070” x .500” to provide an overall grating height of 5/8”. Support fins are spaced approximately 1” on center. Walking surface is a #3 satin finish.

B. Hold-Downs
1. Grating shall be mechanically fastened to substrate using hidden stainless steel clip and fastener system. Hold-Downs shall not obstruct the walking surface.

C. Framing
1. Cast-In-Place: Model RGFA-710, alloy 6063-T5 extruded aluminum recessed framing. Installed frame provides 1/8” exposed perimeter trim and 5/8” deep recess. Frame provides continuous thread-slot for use with hidden hold-downs. Standard in mill finish aluminum. Installer to use self-leveling screed to ensure smooth, flat recess.
2. Angle Frame: Model RGFS-710, extruded type 304 stainless steel 3/4” x 3/4" angle frame. Installed frame provides 1/8” exposed perimeter trim and 5/8” deep recess. Standard in mill finish. Installer to use self-leveling screed to ensure smooth, flat recess.

PART 3 EXECUTION

3.1 EXAMINATION

A. Examine substrate and area where matting is to be installed. Do not proceed until unsatisfactory conditions have been corrected.

3.2 INSTALLATION

A. Install products in accordance with manufacturer’s installation instructions.

B. Recessed opening must be flat, 1/8” in 10’-0”, and free of debris before matting is installed.

3.3 PROTECTION

A. Protect installed frames from damage by using temporary plywood filler in recess opening. Cover exposed frames with similar materials until construction traffic is minimized. Install matting when project is near substantial completion and no further wheeled traffic or major construction operations will affect matting.

3.4 CLEANING

A. Include matting and recess in a routine cleaning and maintenance program. Regular cleaning will maximize functionality, appearance, and life span of the product. Refer to manufacturer's cleaning and maintenance instructions for additional information.

END OF SECTION

SECTION 13 28 00

HAZARDOUS MATERIALS ABATEMENT

1.1 SUMMARY

A. The existing building includes known hazardous materials. Refer to Appendix 1 for Focused Asbestos and Lead-Based Paint NESHAP Survey Report by Guzi West Inspection & Consulting.

B. The contractor shall remove and dispose of all hazardous material within the areas of demolition as indicated on the drawings. Refer to Appendix 1 for information regarding locations and types of hazardous materials and the requirements for abating these materials.

END OF SECTION

SECTION 13 34 19

METAL SHADE STRUCTURE SYSTEM

PART 1 GENERAL

1.1 WORK INCLUDED

A. Preparation of plans and structural calculations.

B. Fabrication of system.

C. Concrete footings and anchor bolts per section 03 30 00.

D. Installation of system.

1.2 REFERENCES

A. The design of the structures shall be in accordance with all local building codes as adopted by the municipality having jurisdiction over the project.

B. All light gauge cold formed structural member and panels shall be designed in accordance with the latest version, with addendums, of the AISI “Specification for the design of Cold-Formed Steel Structural Members”.
1. Welding of the light gauge cold-formed structural members shall be in accordance with the latest version of the “Structural Welding Code – Sheet Steel” (ANSI/AWS D1.3)

C. All structural steel sections shall be designed in accordance with the latest version, with addendums, of the AISC “Specifications for the Design, Fabrication and Erection of the Structural Steel for Buildings”.

1.3 QUALITY ASSURANCE

A. Experience
1. The manufacturer must have been in the business of supplying metal buildings in the state of California for at least 5 years.

B. Fabrication
1. All steel framing fabrication shall be done by a approved fabricator, certified, by an independent agency, for the type of fabrication required.

C. Welding
1. Welders holding a valid certification for the type of welding required shall perform all steel welding.

1.4 SUBMITTALS

A. Within 21 calendar days of the signing of the contract, the contractor shall submit plans, details and structural calculations suitable for submission to the Building Department. Plans shall include foundation design. All plans and calculations shall bear an original stamp by a structural engineer licensed in California. This submittal will be reviewed for compliance with

the contract documents.

B. Subsequent Submittals: After receiving of Submittal No. 1 bearing corrections required by the architect, City or Engineer, the contractor shall revise the plans accordingly and resubmit. The corrected submittal shall be returned to the County.

C. When approved plans are returned by the County will return them to the contractor for manufacturing and installation.

1.5 DESCRIPTION OF THE CARPORT SYSTEM

A. The metal shade structure system shall consist of pre-manufactured roof structures with widths, lengths and height as shown on drawings. The structures shall be designed, supplied and installed by a single entity. The system shall include concrete foundations as required by the load criteria in CBC Chapter 16.

PART 2 PRODUCTS

2.1 ACCEPTABLE MANUFACTURERS

A. Basis of Design: Baja Carports Solar Support System, Full Cantilever Tee (FC-TEE)

B. National Carport Industries, Sherman, TX.

C. American Buildings Company

D. Park Planet

E. Or accepted equal.

2.2 BUILDING CONSTRUCTION STANDARDS

A. California Building Codes.

B. Roof Snow Load – 36 lbs. per sq. ft., I = 1.2, Ct = 1.0

C. Seismic Force Resisting System = as required.

D. California Code of Regulations – Title 24, Part 2.

2.3 MATERIALS

A. Materials shall conform to the minimum requirements of the standard noted below:
1. Steel Roof Panel - Shall be HR-36 or Alta-Rib, as manufactured by AEP Span from Zincalume coated steel conforming to ASTM A792, ASTM A653 or ASTM A611, with a minimum yield strength of 80 ksi, or equal. Roof panels to be Factory Pre-Painted.
2. Light Gauge Steel Beams and Columns - Shall conform to ASTM A653, ASTM A607, or A611 with a minimum yield strength of 55 ksi, or equal.
3. Structural Steel Members - Shall conform to ASTM A36 with a minimum yield strength of 36 kis, or equal.
4. Concrete shall be done in accordance with the latest edition of ACI 318 “Specifications for Structural Concrete for Buildings”. F’c shall be 2500 psi at 28 days. Reinforcing shall be new billet steel conforming to ASTM A615, grade 40.

2.4 ASSEMBLY

A. All components shall be assembled per approved drawings including all related accessories necessary to provide a complete system.

PART 3 EXECUTION

3.1 PLANT FABRICATION

A. No work shall begin until final approval of the construction documents is obtained from the County.

3.2 TRANSPORTATION

A. Obtain all necessary permits to transport the system to the site.

B. Protect system during shipping.

C. Repair any damage due to shipping

3.3 INSPECTION

A. Structure installer shall coordinate site general and special inspections with the contractor.

3.4 SITE INSTALLATION

A. The same company that produced the design and supplied material for the carport shall do installation of the structures. Location of the structures shall be defined by the site plan.

B. Install concrete foundations per Section 03 30 00, and set modules on sill plates.

C. Plumb and level units

D. Anchor units to foundation per approved drawings.

E. Install all trim and flashing necessary to complete the system.

F. Coordinate final system connections by others.

END OF SECTION

SECTION 14 42 46

VERTICAL WHEELCHAIR LIFTS

PART 1 GENERAL

1.1 SECTION INCLUDES

A. Vertical Wheelchair Lift.

1.2 SUBMITTALS

A. Product Data: For each type of product indicated. Include rated capacities, dimensions, performances, operations, safety features, controls, and finishes.

B. Shop Drawings: Include plans, elevations, sections, details, and attachments to other work. Include wiring diagrams for power, control and signal systems. Show complete layout of location of equipment, including required clearances and coordination with shaftway.

C. Samples: For each finished product specified, provide two complete sets of color chips representing manufacturer's full range of available colors and patterns.

D. Certificates and Permits: Provide Owner with inspection and acceptance certificates and operating permits, as required by authorities having jurisdiction, for normal, unrestricted use of lifts.

E. Maintenance data.

1.3 QUALITY ASSURANCE

A. Manufacturer Qualifications: Firm with minimum 10 years experience in manufacturing of vertical platform lifts, with evidence of experience with similar installations of type specified.

B. Installer Qualifications: Licensed to install equipment of this scope, with evidence of experience with specified equipment. Installer shall maintain an adequate stock of replacement parts, have qualified people available to ensure fulfillment of maintenance and callback service without unreasonable loss of time in reaching project site.

C. Regulatory Requirements: In addition to requirements of authorities having jurisdiction, comply with ASME A18.1, "Safety Standard for Platform Lifts and Stairway Chairlifts Fittings."

1.4 REGULATORY REQUIREMENTS

A. Provide platform lifts in compliance with:

1. ASME A18.1 - Safety Standard for Platform Lifts and Stairway Chairlifts.

2. ASME A17.1 - Safety Code for Elevators and Escalators.

3. ASME A17.5 - Elevator and Escalator Electrical Equipment.

4. NFPA 70 - National Electric Code

5. 2022 California Building Code, Section 11B-410 Platform Lifts

1.5 DELIVERY, STORAGE, AND HANDLING

A. Store products in manufacturer's unopened packaging until ready for installation.

B. Store components off the ground in a dry covered area, protected from adverse weather conditions.

1.6 PROJECT CONDITIONS

A. Do not use wheelchair lift for hoisting materials or personnel during construction period.

1.7 WARRANTY

A. Warranty: Provide a two-year limited warranty for wheelchair lift materials and workmanship.

B. Extended Warranty: Provide an extended manufacturer's warranty covering the wheelchair lift materials and workmanship for the following additional extended period beyond the initial two-year warranty. Preventive Maintenance Agreement required.

1. Five Years (7 years total).

1.8 MAINTENANCE SERVICE

A. Initial Maintenance Service: Beginning at Substantial Completion, provide twelve (12**)** months' full maintenance by skilled employees of lift Installer. Include quarterly preventive maintenance, repair or replacement of worn or defective components, lubrication, cleaning, and adjusting. Provide parts and supplies same as those used in the manufacture and installation of original equipment.

B. Continuing Maintenance Service: Provide a continuing maintenance proposal from Installer to Owner, in the form of a standard yearly (or other period) maintenance agreement, starting on date initial maintenance service is concluded.

PART 2 PRODUCTS

2.1 MANUFACTURERS

A. Basis of Design: Opal as manufactured by Garaventa Lift.

B. Or accepted equal.

2.2 ENCLOSED VERTICAL WHEELCHAIR LIFT

A. Capacity: 750 lbs. rated capacity.

B. Mast Height:

1. Model GVL-OP-45; 45 inches maximum lifting height.

C. Nominal Clear Platform Dimensions:

1. Standard: 37-1/4 inches by 48 7/8 inches.

D. Platform Configuration:

1. Straight through.

E. Landing Openings:

1. Lower Landing: Door.

2. Upper Landing: Gate.

F. Doors and Gates: Doors and gates shall be self-closing type.

1. Door Height: Flush mount, 80 inches.

2. Gate Height: Flush mount, 42-1/8 inches.

3. Door Construction: Aluminum frame with panels of 16-gauge painted galvanized steel.

4. Power Door/Gate Operator: Automatically opens the door/gate when platform arrives at a landing. Will also open at landing by pressing call button.

G. Lift Components:

1. Machine Tower: aluminum.

2. Base Frame: Structural steel.

3. Platform Side Wall Panels: 42-1/8 inches high. 16-gauge galvanized steel sheet. Aluminum extrusion tubing frame.

4. Enclosure Panels: 16-gauge painted galvanized steel sheet.

H. Enclosure Height Above Upper landing:

1. Enclosure shall extend 42-1/8 inches above the upper landing level

I. Infill Panel Kit: Provide 16-gauge galvanized panels and mounting hardware to cover void between side of enclosure, drive mast and adjacent wall at lower landing and upper landing.

J. Base Mounting and Access to Lift at Lower Landing:

1. Pit Mount: Lift to be mounted in pit with dimensions to meet manufacturers requirements for the platform size specified.

K. Hydraulic Drive:

1. Drive Type: Chain hydraulic.

2. Emergency Operation: Manual device to lower platform and use auxiliary battery power to raise or lower platform.

3. Safety Devices:

a. Slack chain safety device.

b. Shoring device.

4. Travel Speed: 17 fpm (5.2 m/minute).

5. Motor: 3.0 hp (2.2 kW); 24 volts DC.

6. Power Supply:

a. 120 VAC single phase; 60 Hz on a dedicated 15-amp circuit.

b. Powered by building continuous mains converted to 24 VDC and equipped with auxiliary battery backup power system capable of running lift up and down for a minimum of 5 trips with rated load. Required for high use lifts and lifts equipped with a fan and ventilation system.

L. Platform Controls: 24 VDC control circuit with the following features.

1. Direction Control: Illuminated tactile and constant pressure push buttons with dual platform courtesy lights and safety light.

2. Illuminated and audible emergency stop switch shuts off power to lift and activates audio alarm equipped with battery backup.

3. Keyless operation.

4. Emergency Telephone: Platform shall be equipped with ADA compliant auto dialer telephone with a stainless-steel faceplate. Telephone shall operate in the event of power failure. A telephone line shall be supplied to the lift site as specified under Division 16.

5. Arrival Gong and Digital Floor Display.

M. Call Station Controls: 24 VDC control circuit with the following features.

1. Direction Control: Illuminated tactile and constant pressure push buttons with illuminated "In Use" indicator.

2. Keyless operation.

3. Lower and upper call station shall be frame mounted.

N. Safety Devices and Features:

1. Grounded electrical system with upper, lower, and final limit switches.

2. Tamper resistant interlock to electrically monitor that the door is in the closed position and the lock is engaged before lift can move from landing.

O. Finishes

1. Aluminum Extrusions: Electrostatically applied baked powder finish Fine Textured Silver Moon (RAL 7047).

2. Lift Finish: Baked powder coat finish, color as selected by the Architect from manufacturers optional RAL color chart.

PART 3 EXECUTION

3.1 EXAMINATION

A. Do not begin installation until substrates have been properly prepared.

B. Verify shaft and machine space are of correct size and within tolerances.

C. Verify required landings and openings are of correct size and within tolerances.

D. Verify electrical rough-in is at correct location.

E. If substrate preparation is the responsibility of another installer, notify Architect of unsatisfactory preparation before proceeding.

3.2 PREPARATION

A. Clean surfaces thoroughly prior to installation.

B. Prepare surfaces using the methods recommended by the manufacturer for achieving the best result for the substrate under the project conditions.

3.3 INSTALLATION

A. Install lifts in accordance with applicable regulatory requirements including ASME A 17.1, ASME A 18.1 and the manufacturer's instructions.

B. Install lifts in accordance with applicable regulatory requirements including CSA B355, and manufacturer's instructions.

C. Install system components and connect to building utilities.

D. Accommodate equipment in space indicated.

E. Startup equipment in accordance with manufacturer's instructions.

F. Adjust for smooth operation.

3.4 FIELD QUALITY CONTROL

A. Perform tests in compliance with ASME A 17.1 or A18.1 and as required by authorities having jurisdiction.

B. Perform tests in compliance with CSA B355 and required by authorities having jurisdiction.

C. Schedule tests with agencies and Architect, Owner, and Contractor present.

3.5 PROTECTION

A. Protect installed products until completion of project.

B. Touch-up, repair or replace damaged products before Substantial Completion.

END OF SECTION

SECTION 22 00 00

PLUMBING

PART 1 – GENERAL

1.1 INCLUDED

A. This Specification establishes the required standards for all labor, materials, equipment, and workmanship in connection with the furnishing, fabrication, and installation of "Plumbing." Plumbing work includes, but is not limited to, the following items of work:

1. A complete system of soil, waste, vent, and sanitary sewer piping and structures, including provisions for mechanical equipment drainage; and connection of same to public sanitary sewers, located as indicated on the Drawings.
2. Cold water distribution system, complete, from points of contact with site domestic water systems (located approximately as indicated on the Drawings) to all plumbing fixtures, mechanical equipment, building specialties, and Owner supplied equipment scheduled for service on the Drawings.
3. Hot water distribution system, complete, from serving water heaters and/or points of contact with site domestic hot water, to all plumbing fixtures, mechanical equipment, building specialties, and Owner supplied equipment schedule for service on the Drawings.
4. All plumbing fixtures and trim as scheduled on the Drawings, inclusive of setting of Fixtures and connections to drainage and water supply systems.
5. Flashing of all plumbing pipe penetrations through exterior walls, roofs, and foundations. Sheet metal and lead flashings for pipe penetrations through roofs shall be furnished by the Plumbing Contractor and installed by the appropriate Roofing Contractor.
6. Excavation and backfill as required for the work of this Section in conformity with Earthwork Section of the Specifications.
7. Rough in and connection of all fixtures and equipment furnished by the Owner and/or Tenant.
8. Final connection of water and natural gas to equipment furnished under other Sections.
9. Protection of all piping specified herein and/or shown on the Drawings, from freezing. Buried piping shall be a minimum 12" below the local front line. Piping above grade in unconditioned areas shall be insulated.
10. Testing and adjusting of all piping systems and equipment herein specified.
11. Sterilization of domestic water systems.
12. Pipe wrapping and insulation.

B. The bidding requirements and contract forms, including General Conditions and Supplemental General Conditions, all Division 01 Sections apply to all work herein.

C. Should any work or material not be included in the Drawings or Specifications but it nevertheless necessary for the proper execution of the stated scope therefore for full compliance with codes, laws, rules, and regulations, the Contractor shall understand such work and material is required, and shall perform all such work.

1.2 LICENSES, PERMITS, AND FEES

A. The Contractor shall provide, procure, and pay for all licenses, permits, fees, etc. as required to carry on and complete their work.

1.3 CODES AND STANDARDS

A. All work shall be done in code with all applicable local, state, and federal building safety codes, ordinances, and regulations. Additionally, all work shall conform to the latest editions of the following standards:
   1. National Fire Protection Association.
   2. California Mechanical Code.
   3. California Plumbing Code.
   4. Underwriters Laboratories.
   5. Titles 8, 17, 19, 21, 24 of the California Code of Regulations.
   6. California Electric Code.

B. When the Contract Documents call for materials or construction of a higher standard than is required by the above, the Contract Document requirements shall take precedence over the requirements of the applicable laws, ordinances, rules, or regulations. Nothing in the Contract Documents shall be interpreted as permitting work in violation of said laws, rules, and/or regulations.

C. The Contractor for this work shall furnish, without extra charge, any additional materials and/or labor as may be required for compliance with these laws, rules, and/or regulations though such materials and/or labor are not specially set forth in the Contract Documents.

1.4 LICENSING REQUIREMENTS

A. All plumbing systems shall be installed by a C-36 Plumbing Contractor. Plumbing systems include: waste removal and connection of on-site waste disposal systems; piping, storage tanks, and venting for supply of gases and liquids for any purpose; all gas appliances, flues, and gas connections; water and gas piping from the Owner's side of utility meter to the structure or fixed works, installation of any type of equipment to heat water or fluids to a suitable temperature; and maintenance and replacement of the items described above, including health and safety devices.

B. All hydronic piping systems shall be installed by a C-4 – Boiler, Hot Water Heating and Steam Fitting Contractor.

C. All plumbing and hydronic piping insulation shall be performed by a C-2 – Insulation and Acoustical Contractor.

1.5 SUBMITTALS

A. All fixtures, materials, and equipment equal in quality and utility to these herein mentioned will be accepted. When specific names are used in describing fixtures, materials, and equipment they are mentioned as standards only, but this implies no right on the part of the Contractor to use other fixtures, material, and equipment or methods, unless approved as equal in quality and utility by the Architect.

B. Before any fixtures, materials, or equipment are purchased, the Contractor shall submit to the Architect for approval, a complete list of materials, fixtures, and equipment, giving the manufacturer's names, model numbers, and catalog sheets.

C. The Contractor shall submit for the approval of the Architect, shop drawings of proposed material and equipment that differ from the specified materials and equipment, and of any specified materials and equipment with special conditions and/or arrangements. These drawings shall show necessary modifications of owner, plumbing, electrical, and mechanical work required by the proposed materials and equipment.

D. Submittal lists and drawings shall include identifying marks assigned by the Drawings and Specifications.

E. Review of drawings and other material submitted shall not be construed as complete check or constitute a waiver of the requirements of the Drawings and Specifications, but will indicate that the material submitted is acceptable in quality and utility. This review shall not relieve the Contractor of the responsibility to fit the proposed materials to the spaces provided, and to effect necessary rearrangements or construction of other work.

F. Coordination/Layout Shop Drawings
1. Prepare complete consolidated layout drawings for all new systems, and for existing systems that are in the same areas. Shop drawings shall be prepared using AutoCAD 2004 or newer and shall be drawn at a minimum ¼" = 1' 0" scale. All drawings shall be fully coordinated with HVAC, Plumbing, Fire Protection, Electrical, Structural, and Architectural work.
2. Clearly identify and dimension the proposed locations of the principal items of equipment and adequate clearance for all equipment, piping, pumps, valves, and other items. Provide detailed layout of all piping systems showing the proposed routes.
3. Show the access means for all items requiring access for operations and maintenance.
4. Submit shop drawings to Architect for approval, prior to fabrication or installation of any work. Do not install equipment or piping until layout drawings have been approved. Any work installed without prior shop drawing approval shall be removed at the Contractor's expense.

1.6 COOPERATION WITH OTHER TRADES

A. Cooperate fully with other trades doing work on the project as may be necessary for the proper completion of the project. Refer to the Structural, Mechanical, and Electrical Drawings for details of the building structure and equipment installation that will tend to overlap, conflict with or require coordination with the work of this Section, and schedule this work accordingly.

B. Any work done without regard for other trades shall be moved, replaced, or redone as required, without extra charges to Owner.

1.7 AS-BUILT DRAWINGS

A. A complete set of Contract Drawings shall be maintained at the work site, and all changes in the work shall be recorded on this set, on a daily basis. The final as-built drawings shall be submitted to the Owner's Representative for approval.

1.8 DRAWINGS

A. The drawings indicate diagrammatically the general layout of the plumbing systems and other related work. Field verification of scaled dimensions taken from the Drawings is required.

B. The Contractor shall review and compare the Architectural, Structural, Plumbing, Mechanical, and Electrical Drawings and all Owner supplied equipment Drawings, and adjust their work to be in conformity with the conditions indicated thereon. Discrepancies between drawings, between drawings and actual field conditions, or between Drawings and Specifications, shall promptly be brought to the attention of the Architect for a determination of the modifications to be effected. In the event that a major modification is required, a Change Order will be prepared.

1.9 VERIFICATION OF EXISTING CONDITIONS AND DEMOLITION

A. Before installation of any new work, verify the location, size, and other conditions at all points of connection to services or other existing piping, and at all locations where new work will cross or pass near existing piping, electrical, or other facilities.

B. Patch, cap, or repair existing works affected by this demolition in concealed spaces within six (6) inches of a live main or branch.

C. Deliver removed material to the Owner as directed by the Architect. Dispose of all other removed material offsite.

D. Information shown relative to existing services is based upon available records and data during preparation of the Drawings, but shall be verified. Make reasonable deviations found necessary to conform to actual locations and conditions, without extra charge.

E. The data given herein and on the Drawings are as exact as could be reasonably secured, but absolute accuracy is not guaranteed. Exact locations, distances, elevations, etc. will be governed by shop drawings, the building itself, and actual field conditions.

1.10 DAMAGE BY LEAKS

A. Contractor shall be responsible for any damage to work of other Contractors that is caused by leaks in any temporary or permanent piping systems due to pipe rupture, disconnected pipes or fittings, or by overflow of equipment.

1.11 SEISMIC FORCE RESISTANCE: MECHANICAL, PLUMBING, FIRE PROTECTION SYSTEMS

A. All mechanical systems and plumbing piping systems shall adhere to the SMACNA “Seismic Restraint Manual: Guidelines for Mechanical Systems,” Third Edition, dated March 2008.

B. Equipment:
1. Each piece of equipment installed shall be constructed and anchored to structural supports to resist a seismic force of 150% of the equipment’s operating weight in any direction. Supports, anchors, and braces shown shall be minimum.
2. Equipment manufacturer shall design, construct, and certify that his equipment satisfies the special minimum seismic resistance requirements and shall submit calculations or test results supporting his certification.

1.12 DELIVERY, STORAGE, AND HANDLING

A. Contractor shall be responsible for delivery, storage, protection, and placing of all equipment and materials.
1. Contractor shall protect the work and materials from damage during construction. Equipment stored at the job site shall be protected from dust, water, or other damage, and be covered if equipment is exposed to weather. Protect interiors of new equipment and piping systems against entry of foreign matter. Clean both inside and outside before painting or placing equipment in operation.
2. Any items damaged shall be repaired or replaced, at no additional cost to the Owner.

B. Cleanliness of Piping and Equipment Systems
1. Exercise care in storage and handling of equipment and piping material to be incorporated in the work. Remove debris arising from cutting, threading, and welding of piping.

2. Piping systems shall be flushed, blown, or pigged as necessary to deliver clean systems.
3. Contractor shall be fully responsible for all costs, damage, and delay arising from failure to provide clean systems.

1.13 WARRANTIES

A. Equipment warranties shall be provided for all equipment, with all necessary information filled in, except purchase date, in favor of the Owner.

B. The contractor shall guarantee that all work under this Section is free from defects in material and workmanship for a period of one year from the date of filing the Notice of Completion. Replacement of defective work and damage caused to work of other trades as a result of such defective work shall be the responsibility of the Contractor, and shall be made at no cost to the Owner.

1.14 ALTERNATIVE MATERIALS AND METHODS

A. These plans and specifications describe the general scope of the mechanical systems. These plans and specifications do not preclude the submittal of alternative methods or materials. Manufacturer’s names and catalog numbers are stated to identify the type and quality of the equipment or materials required for the project.

B. The contractor may submit shop drawings and/or technical information on alternative equipment, materials or installation details to accomplish the intent of the plans and specifications. Approval of the alternative equipment, materials or installation details shall not relieve the contractor of any responsibility for complying with the intent of the plans and specifications. Submit the manufacturers' technical information, shop drawings, and/or written description of alternative methods for each item described by manufacturer's name and catalog number and for each component, equipment, material, or installation detail required.

1.15 SITE EXAMINATION

A. Thoroughly examine the site and verify the actual work conditions. No extra compensation will be allowed for expenses due to failure to discover site conditions which affect the work.

PART 2 – PRODUCTS

2.1 GENERAL

A. Only specified material shall be utilized in the work of this Section unless substitutions have been approved in accordance with the General Conditions and Division 1 Sections of the Specifications.

B. All materials shall be new and unused, of the best quality for the intended use, and shall be listed by the ASA, AGA, and UL as meeting their requirements and bearing their label wherever standards have been established and label services are regularly furnished by them.

2.2 PIPE AND FITTINGS

A. Gas Piping
1. Above Ground - Schedule 40 black steel

a. All concealed pipe and all pipe 2-1/2” and larger shall be welded. Fittings for welded pipe shall be seamless steel with welded neck.
b. All accessible pipe 2” and smaller shall be threaded. Fittings for threaded pipe shall be 150-lb. malleable iron, screwed and banded.

2. Below Grade (Exterior) – Schedule 40 black steel
   a. Schedule 40 black steel pipe conforming to ASTM A-120 with extruded plastic coating, threaded malleable iron fittings, wrapped with UPC-approved 20 mil PVC pipe wrap.
3. Below Grade (Exterior) – Polyethylene Yellow Gas Piping
   a. Polyethylene PE2406 yellow gas piping with fuse-sealed connections and IAPMO listed anodless steel risers may be substituted for buried steel pipe if installed by contractors with qualification certificates.
   b. Underground lines shall be Performance Pipe, “DriscoPlex 6500” PE2406 polyethylene pipe and fittings for underground gas distribution. The polyethylene plastic pipe and heat fusion fittings shall meet the requirements of ASTM D 2513.
   c. The pipe and fitting manufacturer shall be ISO Certified in accordance with the current edition of ISO 9001 and a documented quality management system that defines product specifications and manufacturing and quality assurance procedures that assure conformance with customer and applicable regulatory requirements.
   d. A licensed and bonded Contractor shall perform all underground gas distribution piping construction work. The Contractor shall secure all necessary permits before commencing construction.
   e. Materials used for the manufacture of polyethylene pipe and fittings shall be PE 2708 (PE2406) medium density polyethylene meeting cell classification 234373E per ASTM D 3350; and shall be Listed in Plastic Pipe Institute TR-r with standard grade HDB ratings of 1250 psi at 73°F, and 1000 psi at 140°F. All pipe and fittings materials shall be opaque yellow in color. Materials shall be stabilized against ultraviolet deterioration and suitable for outdoor storage for at least 4 years.
4. Underground Beneath Building (Interior) – Schedule 40 black steel
   a. Piping shall be installed in a gastight conduit. The conduit shall be made of PVC not less than Schedule 40. The interior diameter of the conduit shall not be less than 1/2 inch larger than the outside diameter of the gas piping.
   b. Conduit with one end terminating outdoors: the conduit shall extend to the outside wall of a building, and the outer end shall not be sealed. The outside end of the conduit must be screened with a minimum 1/4 inch mesh screen. The termination point must be a minimum 6 inches above grade. The inside end of the conduit must be sealed to prevent the possible entrance of a gas leakage.
   c. Conduit with both ends terminating indoors: where the conduit originates and terminates within the same building, the conduit shall originate and terminate in an accessible portion of the building and shall not be sealed. Provide access panels as required.

B. Storm Drain, Sanitary Soil, Waste, and Vent Piping:
1. Above and Below Ground
   a. Lines 2” and larger shall be service weight, hub-less cast iron soil pipe and fittings, and shall conform to the requirements of ASTM A 888 and CISPI Standard 301. Approved manufacturers: Charlotte, Tyler, or AB&I.
   b. Joints: Couplings shall conform to the requirements of ASTM C1540 and shall be heavy duty type 304 stainless steel shielded, having 4 sealing clamps for pipe sizes 1 ½” thru 4”, and 6 sealing clamps for pipe sizes 5” thru 10”. Gaskets shall comply with ASTM C-564. Anaco, Tyler, or equal.

C. Grease Waste, and Vent Piping:
1. Above and Below Ground

a. Pipes and fittings 2” and larger shall be Schedule 40 PVC- manufactured from PVC compound with a cell class of 12454 per ASTM D 1784 and conform with National Sanitation Foundation (NSF) standard 14. Pipe shall be iron pipe size (IPS) conforming to ASTM D 1785 and ASTM D 2665. Injection molded fittings shall conform to ASTM D 2665. Fabricated fittings shall conform to ASTM F 1866.

D. Condensate Piping
1. From cooling coil: Type M, hard temper, copper with wrought copper or cast brass fittings. Joints shall be made up with “Stay-Safe 50” lead free solder.

E. Cold and Hot Water Piping
1. All domestic cold water piping 3” and smaller shall be Type L, hard temper, copper pipe with wrought copper or cast brass solder joint fittings. All joints shall be made up with “Stay-Safe 50” lead free solder. A suitable non-corrosive flux shall be used at all joints.
2. Pipes below grade inside buildings shall be soft drawn, Type L or K copper with no joints below slabs. Pipes shall be installed in a PVC conduit not less than Schedule 40. The interior diameter of the conduit shall not be less than 1/2 inch larger than the outside diameter of the water piping.

2.3 UNIONS

A. Steel pipe unions shall be malleable iron, 150lb., ground joint, Grinnell Fig. 463.

B. Copper pipe unions shall be soldered joint, Nibco series 633 or 733, Mueller, or equal.

C. Dielectric unions shall be EPCO or equal.

2.4 VALVES, SPECIALTIES

A. Ball Valves, Nonpotable Water: Nibco T-580, bronze body, “Ring Ball,” conventional port, two piece, lever handle, 125 lb. Below ground installation shall have stainless steel lever handle.

B. Ball Valves, Potable Water up to 2”: Nibco T-585-80-LF or T-585HP-LF, lead-free silicon bronze body, “Ring Ball,” full port, two piece, lever handle, 125 lb. Below ground installation shall have stainless steel lever handle.

C. Ball Valves, Potable Water over 2”: Nibco T-580-80-LF, lead-free silicon bronze body, “Ring Ball,” conventional port, two piece, lever handle, 125 lb. Below ground installation shall have stainless steel lever handle.

D. Check Valves, Nonpotable Water:
1. Nibco T-480, bronze body, inline lift type, Teflon seat, and discs, spring actuated, 125 lb.
2. Nibco T-413, Stockham B-345, bronze body, Y-pattern lift type, Class 200.

E. Check Valves, Potable Water:
1. Nibco T-480-LF, lead-free silicon bronze body, inline lift type, Teflon seat, and discs, spring actuated, 125 lb.
2. Nibco T-413-Y-LF, lead-free silicon bronze body, Y-pattern lift type, Class 200.

F. Gas Shut-off Valves:
1. At Building Service: Homestead Fig. 601, semi-steel, lubricated plug, lever handle, 200. Lb. Install CALIFORNIA Series 300 seismic actuated shut off valve at entrance to building. Brace per manufacturer’s instructions.

2. At Connection to Equipment: Jomar T-203 gas ball valves, ¼-turn, hot forged brass, 2-piece design, standard port, appliance type with side tap/drain. Provide with ADA certified stainless steel flex connection 12" max.

G. Relief Valves: Water heater temperature/pressure relief valve, Watts, M&M, or equal with ASME rating, and AGA certified design. Set at 125 psi and 210°F.

H. Backflow Preventers (where shown on the Drawings or required by local code):
1. Atmospheric type; Wilkins #35 series.
2. Pressure type: Wilkins #720A series.
3. Reduced pressure type:
   a. ¼" to 2" – Wilkins #975-XLMS series.
   b. 2 ½" to 10" – Wilkins #375 series.

I. Water Pressure Regulating Valves: Wilkins 500 YSBR series. Install where pressure to building exceeds 70 psi.

J. Gas Pressure Regulators: American Regulator, Series 1813C. Regulators shall be sized for full gas capacity of equipment as scheduled on the Drawings. Inlet pressure shall be 5 psig. Outlet pressure shall be 7" water column. Regulators installed indoors shall have relief opening piped to outdoors. Size relief pipe in accordance with ANSI Z223.1 "National Fuel Gas Code."

2.5 HANGERS, SUPPORTS

A. Installation of piping shall be such that damage cannot result through loading, expansion, or contraction of piping. Anchors shall be installed to obtain uniformity of pipe movement.

B. Pipe supports shall be spaced sufficiently close to support pipes properly without formation of pockets. Supports and hangers shall be installed at ends of mains and branches and maximum intermediate spacing shall be as follows:

	MAXIMUM SPACING, (FT.) Pipe Diameter, Inches		MINIMUM ROD DIAMETER Pipe Dia. Inches	Rod Dia. Inches
	1" &Less	1-1/4"& More		
Steel	8	10	2 & Less	3/8
Copper	6	8	2-1/2 to 3	½
Cast Iron	5 (One min. per length & fitting)		4 & Larger	5/8

C. Pipe hangers shall be Superstrut, B-Line, or equivalent Grinnell. All hangers shall be electro-chromate finished. Hanger rods shall have electro-galvanized finish.

D. Steel pipe, cast iron soil pipe: C-711 pipe hangers.

E. Copper tubing: C-711 pipe hanger complete with C-716 isolator.

F. Insulated pipe: C-711 pipe hanger fitted to outside of insulation with C-790 galvanized shields.

G. Trapeze Hangers
1. Grouped pipes may be supported by A-1200 channel bolted to rods.
2. Copper and steel pipe shall be attached to channels with A-716 "Cush-A-Clamp."

H. Cast iron soil pipe shall be supported with C-711 pipe hangers with rods attached to the bottom of channels.

I. Point of Support Connectors
   1. Wood Construction
      a. 540 side beam hanger for stationary pipes.
      b. S-541 for pipes subject to movement.
   2. Vertical Pipe Risers: Vertical pipes risers shall be securely supported with C-720 pipe clamps (C-720P for bare cold water pipe) anchored to construction.

J. Provide resilient mounting for domestic water piping. Thermal insulation may serve as resilient mounting for insulated piping.

K. Suspended water piping shall be anchored with steel struts installed at midpoint of each run.

L. No valve or piece of equipment shall be used to support piping.

2.6 CLEANOUTS

A. Cleanouts in membrane damp-proofed floors shall have flashing flange and membrane clamps. Plugs shall be bronze, with cast iron body ferrule for cast iron pipe.

B. Floor Cleanouts (FCO): Zurn ZN 1400-HD, “Level-trol” adjustable cleanouts, dura-coated cast iron with gas and water-tight ABS tapered thread plug, and round scoriated top, adjustable to finished floor .

C. Grade Cleanouts (GCO): Zurn Z-1474-IN or equal JR Smith. Housing to be dura-coated cast iron body with integral anchor flange and scoriated cover with lifting device. Cleanouts in un-paved areas shall be set in 18” x 18” x 4” concrete pads.

D. Wall Cleanouts (WCO):
   1. Copper tubing: Nibco Figure 816 or 817, with Zurn Z-1462, 6” x 6” polished chrome-plated bronze wall plate and frame.
   2. Cast iron pipe: Zurn Z-1441, dura-coated with gas and water-tight bronze, taper thread plug and round smooth stainless steel access cover with securing screw.
   3. Steel pipe: Zurn Z-1468, round stainless steel wall access cover, complete with securing screw and bronze raised hex head plug for steel pipe.

2.7 SLEEVES, WALL PLATES

A. Service pipe through exterior wall, roofs: Crane Style BC wall and ceiling plates; chrome plated at finished rooms.

B. Pipes through, under footings: 18 gauge iron sleeves two diameters larger than pipe, cast in concrete, annular space filled with mastic or plastic bituminous cement.

C. Pipes through fire rated walls shall be protected with fire retardant mastic as detailed on the Drawings. Installation shall be in full accordance with the requirements of the UL system number. Hilti or approved equal.

D. Wall and ceiling plates: Crane Style BC or equal; chrome plated at finished rooms.

E. Pipes through floors, interior concrete walls, and through fire rated wall and smoke stop partitions: 18 gauge iron sleeves, two diameters large than pipe, annular space filled with 3M Brand Fire Barrier CP-25 caulk.

F. Pipes through 1-hour walls shall be protected with fire retardant mastic as detailed on the Drawings. Installation shall be in full accordance with the requirements of the UL system number. Hilti or approved equal.

2.8 ACCESS DOORS

A. Where construction is not inherently accessible, provide adequately sized and conveniently located access doors in ceiling, walls, and furring for servicing valves, equipment, and appurtenances etc.

B. Access doors shall be Karp, Milcor, or equal, prime coated steel for all surfaces except ceramic tile, 12" x12" minimum size as required. Locks shall be flush, screwdriver operated.
1. Style KDW for gypsum board surfaces.
2. Style PL for plaster surfaces.
3. Style 210 for acoustic tile surfaces.
4. Style DSC 214-M satin finish stainless steel at ceramic tile surfaces.
5. Style "Fire Rated" at rated ceilings and walls.

2.9 PIPE INSULATION

A. Insulate all hot water supply piping, all hot water return piping, all cold water supply piping in exterior walls or unconditioned spaces, and all primary roof drain piping in conditioned spaces with John Manville "Micro-Lok" 650, Fiberglass, Certainteed, or equal, rigid fiberglass one-piece pipe insulation with and all purpose jacket. Jackets shall be constructed of high density, white kraft bonded to aluminum foil with fiberglass yarn, with a pressure sensitive closure system.

B. All insulation shall have composite (insulation, jacket, and adhesive used to adhere the jacket to the insulation) Fire and Smoke Hazard ratings as tested under procedure ASTM E-84, NFPA 255 or UL 723, not exceeding: Flame Spread – 25, Smoke Developed – 50.

C. Inserts shall be installed at outside hangers. Inserts between the pipe and pipe hangers shall consist of rigid pipe insulation of thickness equal to the adjoining insulation. Inserts shall not be less than 10" long for pipe sizes through 2 ½" and not less than 12" long for pipes larger than 2 ½".

D. Metal shields shall be applied between hangers or supports and the pipe insulation. Shields shall be formed to fit the insulation and shall extend up to the centerline of the pipe and the length specified for hanger inserts.

E. Insulation thickness shall be as follows:

1. All cold water piping:	1"
2. All hot water piping 1" and smaller:	1"
3. All hot water piping 1 ¼" and larger:	1 ½"
4. All primary roof drain piping:	1"

2.10 PIPE LABELS

A. All new domestic cold water, hot water, and hot water recirculation piping shall be clearly labelled.

B. Industrial safety solutions piping labels shall be rated for indoor and outdoor use and be attached with permanent adhesive.

C. Labels shall show the direction of flow and indicate the process media. Pipe labeling color and text size shall conform to ANSI/ASME A13.1-2007. Process piping shall be labeled a minimum of twice per room in locations designated by the Engineer.

2.11 FIXTURES

A. The quantity and location of fixtures shall be taken from the Architectural and Plumbing Drawings. Provide adequate supports and all standard trim normally furnished for fixtures. All enamel shall be acid resisting. Traps, unless otherwise noted shall be 17 gauge brass tubing, chrome plated when exposed.

B. Except as otherwise shown, provide ¼" steel backing plates, 36" wide by 12" high minimum size, secured to a minimum of three studs by welding, or with ¼" x 2 ½" lag screws for all wall hung fixtures for which no other means of support is specified.

C. Stops and supplies: Provide stops for all fixtures. Unless otherwise specified, stops exposed at lavatories and similar fixtures shall be Chicago #1016-ABCP, chrome plated, loose key. Concealed stops shall be Chicago #1771.

D. All fixtures shall meet or exceed the requirements of the California Administrative Code, Title 24, Part 5.

2.12 SHOCK ABSORBERS

A. Zurn, "Shoktrol," or equal JR Smith, stainless steel bellows. Install with gate valve shut-off and access door at all flush valves or other automatic valves. A single unit sized in accordance with the manufacturer's recommendations may serve batteries of valves.

2.13 VALVE BOXES

A. Christy #F-08, complete with concrete cover and required extensions. Index all covers "GAS" or "WATER" as required for service use.

2.14 STRAINERS

A. For pipes 1 ½" – 2": NIBCO T/S 221/222-A, or Wilkins S or YB series strainer, 20 mesh type 304 stainless steel screen, bronze construction 200 psi CWP or approved equal. Provide with hose bib drain.

B. For pipes 2 ½" & larger: NIBCO F-721A, or Wilkins F series, flanged, 125 lb., tapped bolted bonnet with plug and stainless steel screen.

PART 3 – EXECUTION

3.1 SURFACE CONDITIONS

A. This Contractor shall be held to have examined the site and compared it with the Contract Documents, and to adequately understand the conditions under which the work is to be performed. In the event of discrepancy, this Contractor shall notify the Architect and proceed as directed. This Contractor shall be held responsible for all existing conditions, whether or not accurately described, and no allowance shall subsequently be made on his behalf for any error, omission, or extra expense due to failure or neglect to make such examination and notification.

B. Prior to commencing the work of this Section, this Contractor shall inspect the installed work of other trades and verify that their work is sufficiently complete to permit the start of work under this Section and that the completed work will be in complete accordance with the original design. In the event of discrepancy immediately notify the Architect and proceed as directed.

3.2 ACCESSIBILITY

A. Equipment shall be placed and piping connections made in such a manner that all routine adjustments and maintenance operations may be carried out without inconvenience and so that all code requirements for clearances are maintained.

3.3 VIBRATION AND SOUND CONTROL

A. Make all necessary provisions to prevent the transmission of vibration to the building structure, including flexible pipe connections to motor driven equipment, resilient mounting for piping, and sealing off pipe and duct penetrations of walls and roof.

3.4 INSULATION

A. Insulation shall be applied in complete accordance with the manufacturer's published installation instructions. All insulation shall be applied on clean, dry surfaces and shall be continuous through wall and ceiling opening and sleeves. All joints shall be firmly butted together and longitudinal jacket laps and butt strips shall be smoothly secured. Specified adhesives, mastics, and coatings shall be applied at the manufacturer's recommended minimum coverage per gallon.

3.5 PIPING INSTALLATION – GENERAL

A. Rough in shall proceed as rapidly as general construction will permit. All rough-in shall be complete, at locations verified by Architect and Owner, and tested and inspected prior to installation of concrete, lath, plaster, gypsum wallboard, or other finishes.

B. All piping shall be concealed in finished rooms, installed in furred walls and partitions. Where furred or suspended ceilings occur, piping shall be installed in the concealed space at points adjacent to beams and/or other structural members, and coordinated with ductwork and equipment. Where exposed piping occurs, it shall be installed parallel to or at right angles to building walls, unless specifically shown otherwise on the Drawings.

C. Installation of piping shall be such that damage cannot result, through thermal expansion or contraction, to piping, building, or pipe hangers and supports. Anchors shall be installed at midpoints of all runs in main piping for the purpose of localizing pipe expansion or prevention of creepage.

D. All pipe lines shall be installed free from traps and air pockets, true to line and grade, with suitable supports properly space. All piping shall be installed without undue stresses and with provision for expansion and contraction.

E. All piping shall be new and free from foreign substances. American standard pipe threads shall be used for IPS threaded work. Joints in threaded piping shall be made up with Teflon tape applied to the male threads only. No screwed pipe joints shall be caulked or packed with rope or other packing materials. Pipe shall be free from tool marks, threads cut accurately with not more than two (2) threads showing beyond fitting. Friction wrenches shall not be used with plated, polished, or soft metal piping. All changes in pipe size shall be made with reducing fitting. Bushings will not be permitted.

F. Protect unattended openings in piping during construction.

G. Weld all pipe 2.5 inches and larger. Use the following procedure. All welders must be AWS certified. AWS B2.1 SMAW 6G Pipe Welding Procedure Specifications.

Welding process: SMAW	Grove Angle: 60 degrees
Position: 6G Fixed position	Material/Spec: A 106
Weld Progression: Up	Thickness (pipe/tube): Groove (in.) .280
Backing: No	Notes: Sch. 40 Pipe
Current/Polarity: DCEP	Filler Metal Class: E6010Rt/E7018F1
Root Opening: 1/16 to 1/8	Other Filler Metal Class: Rt. 1/8, 3/32 filler

H. Welded joints shall be beveled and butt-welded. Reductions of pipe shall be made with forged steel welding fittings. Branch reductions of two or more pipe sizes smaller than the main, may be Bonney "Weld-O-Let" fittings, or equal. Job fabricated reductions and branches shall not be used. All pipe burrs shall be reamed out. Welding rods shall be as follows, or approved equal:

Pipe Size	**Arc Welding**	**Gas Welding**
2" and larger	Fleetweld #5	Oxweld #1 or Page Hi-Test M
1 ½" and larger	None	Oxweld #1 or Page Hi-Test M

I. No water or drainage piping shall pass over electrical equipment unless adequate protection is provided to prevent damage by leaks or condensation.

J. All copper tubing shall be formed in a workmanlike manner, in accordance with the Pipe and Tube Bending Handbook of the Copper and Brass Research Association. A tube bender giving support to the periphery of the tube shall be used. The tubing shall be protected against flatting or other injury.

K. All copper connections and joints shall be made in accordance with the Copper Tube Handbook, Copper and Brass Research Association. No swaged connections will be permitted. All valves, pumps, and similar equipment shall be connected to copper piping through union or flange adapter fittings.

L. Valves, cocks, etc., shall be installed to allow convenient accessibility and operation.

M. Unions and flanges shall be installed to allow convenient replacement of all equipment and clearing tubes.

N. A union connection shall be installed downstream from all valves, at equipment connections and at other locations as required or directed.

O. Shut off valves shall be provided in all main services, and where required to permit proper servicing of equipment. Valves of one type shall be of one manufacturer.

P. All valves shall be of the same size as the pipelines in which they are installed, unless specifically sized on the Drawings. All hand controlled line valves shall be ball valves, except where throttling control or frequent operation is required, in which case globe or angle valves shall be used. Globe valves in horizontal lines shall be installed with stem in horizontal to permit line draining. All globe and angle valves shall be installed to close against pressure. Disc valves shall have discs suitable for the services for which they are to be used.

Q. All valves shall be accessible and shall not be installed with the stems below the horizontal plane. Provide access panels at walls, ceilings, or floors.

R. Provide prime coated escutcheon plates at all points where exposed piping penetrates finished wall ceilings or floors.

S. Cutting or boring of joists or other structural members shall be done only when alternative routing is impossible and only upon written approval of the Architect or Owner.

3.6 INSTALLATION, PIPING

A. Gas Piping
1. Gas piping shall slope back to meter, where possible.
2. Bottom of vertical natural gas lines shall be fitted with 6” long capped drip legs.
3. In addition to the main shut-off valve, a gas stopcock shall be installed at each piece of gas-fired equipment.
4. Where piping is in contact with a material or atmosphere corrosive to the piping system, the piping and fittings shall be coated with a corrosion-resistant material. Any such coating used on piping or components shall not be considered as adding strength to the system.

B. Condensate Piping
1. Indirect waste piping shall be installed to a uniform minimum grade of ¼” per foot unless otherwise noted.
2. Changes in direction of indirect waste piping shall be accomplished by the use of appropriate drainage fittings.
3. Drilling and tapping of indirect waste pipes and the use of saddle hubs and bands are prohibited.

C. Flashing
1. All roof and wall penetrations shall be flashed and counterflashed water tight with 26 gauge sheet metal, except as noted.
2. Vents through roof shall be flashed with Semco #1100-4 lead flashing assemblies. Flashing shall extend over top of pipe and shall be turned down inside top of pipe.

D. Soil, Waste, Vent, Drain Piping
1. Soil, waste, and vent piping occurring within the building shall be installed to a uniform minimum grade of ¼” per foot unless otherwise noted. Vent piping shall be graded so that all condensation shall flow directly to a soil or waste line.
2. Changes in direction of drainage piping shall be accomplished by the use of appropriate drainage and sanitary fittings.
3. Protection against breakage of piping passing under or through walls shall be provided using specified sleeves and caulking.
4. Adapters shall be installed between threaded iron and soil pipe.
5. Test tees shall be installed at the foot of all soil, waste, and storm water stacks.
6. Cleanouts shall be located where indicated on the Drawings; at all horizontal offsets; at ends of waste or sewer branches more the 5’ in length; at intervals of 100’ in straight runs of piping, or at closer intervals if directed or required by local code. Location of cleanouts in finished spaces shall be approved by the Architect prior to installation.

E. Hot and Cold Water Systems
1. Di-electric unions shall be installed where copper pipe is connected to galvanized steel piping or stub outs.
2. Connections from copper pipe to fixture supply fittings shall be made with copper or brass nipples.

3. All domestic water piping shall be kept clear of the building structure. Where it is within 1" of the building structure, it shall be wrapped with felt (3/16" minimum thickness).
4. To the greatest extent possible, domestic cold water piping shall be kept separated from hot piping and where there is a choice shall be run in the coolest portion of the available space.

F. Plumbing Fixtures
1. Space between wall mounted fixtures and wall surface shall be neatly pointed up with silicone rubber compound of color matching fixture.
2. All exposed bolt heads and nuts used to secure fixtures shall be concealed with vitreous china caps.

G. Excavation and Backfill
1. Provide all excavation, trenching, and backfill in connection with the work of this Section.
2. Excavation shall be carried to 4" below the bottom of pipes. Provide a sand bedding for all sloped drainage piping, and provide smooth uniformly graded bedding of firm but yielding material for all other piping, catch basins, and similar structures.
3. Backfill material shall be non-corrosive and free from all foreign material that could damage pipes. Backfill shall be placed in 6" layers, each layer tamped, and compacted to 95% of maximum dry density (ASTM D-1557-64T (c) compaction test procedure).

H. Storm Drainage Piping
1. Roof drains shall be installed where indicated on the Drawings, in conjunction with work specified in "Membrane Waterproofing" Section. This Contractor shall be responsible for a watertight installation.
2. Rain water leaders connected to roof drains and gutter systems shall be standard weight galvanized steel pipe and fittings, except where otherwise noted, and shall be continuous from drain to connection with underground storm water drainage facilities. Provide a cleanout at the base of all vertical to horizontal transitions.
3. Sheet metal downspouts are furnished and installed by others.
4. Downspouts inside building, if shown, shall be continuous from drain to curb or connection with underground storm water drainage facilities. Provide a cleanout at the base of all vertical to horizontal transitions.
5. Insulate storm drain piping where it is located above a ceiling or within a concealed space. Overflow piping is not required to be insulated.

3.7 INSTALLATION, HANGERS & SUPPORTS

A. Installation of piping shall be such that damage cannot result through loading, expansion, or contraction of piping. Anchors shall be installed to obtain uniformity of pipe movement.

B. Hanger rod sizes shall be no smaller than 3/8-inch for pipe and tube sizes ½ to 4 inches and ½ inch for sizes 5-8 inches.

C. Pipe supports shall be spaced sufficiently close to support pipes properly without formation of pockets. Hangers shall be installed at ends of mains and branches. Maximum horizontal support spacing shall be as follows:
1. Steel Pipe for Water or DWV: 10 feet for pipe sizes ¾ inch and smaller and 12 feet for sizes 1 inch and larger.
2. Steel and Tinned Copper Pipe for Gas: 6 feet for ½ inch pipe; 8 feet for sizes ¾ to 1 inch, and 10 feet for sizes 1 ¼ inch and larger.
3. Copper Tube and Pipe, soldered or brazed: 6 feet for pipe sizes 1 ½ inches and smaller and 10 feet for sizes 2 inches and larger.
4. Hubless Cast-Iron shall be supported at every other joint, unless over 4 feet, then support each joint. Support adjacent to joint, not to exceed 18 inches, brace at not more

than 40 foot intervals to prevent horizontal movement. Support at each horizontal branch connection. Hangers shall not be placed on the coupling.

D. Provide resilient mounting for domestic water piping. Thermal insulation may serve as resilient mounting for insulated piping.

E. Suspended water piping shall be anchored with steel struts installed at midpoint of each run.

F. No valve or piece of equipment shall be used to support piping.

G. Pipes through studs or joists shall be isolated from structure with properly sized Hubbard "Hole-Rite" suspension clamps.

3.8 TESTING, INSPECTIONS

A. General
1. This Contractor shall not allow or cause any work of this Section to be covered or enclosed until it has been inspected, tested, and approved by the Architect and the authorities having jurisdictions over the work. Should any of this work by enclosed or covered up before such inspection, testing, and approval, this Contractor shall uncover the work, have the necessary inspections, tests, and approvals made and, at no expense to the Owner, make all repairs necessary to restore both his work and that of other contractors that may have been damaged, to be in conformity with the Contract Documents.

B. Tests
1. This Contractor shall make all tests required by all local, state, and federal laws, codes, ordinances, and regulations having jurisdiction over this work.
2. Furnish all necessary labor, materials, and equipment for conducting tests, and pay all expenses in connection therewith. Should leaks develop while testing, repairs shall be made, and tests shall be repeated until a satisfactory test is obtained.
3. Water Piping shall by hydrostatically tested for 6 hours at 150 psi. All equipment shall be tested water tight at utility pressure.
4. Drainage and Vent Piping shall be tested for 1 hour by plugging all outlets and filling the pipes with water to the top of vertical sections of pipes. No loss of water shall be permitted.
5. For pressures above 14 inches water column, contractor shall test all new gas piping with air at a minimum pressure of 60 psi for a duration of four hours with no discernible reduction in pressure. Shutoff valves may not be used for isolation of piping during testing, unless the valve and valve-closing mechanism are rated for the test pressure.
6. For pressures below 14 inches water column, contractor shall test all new gas piping with air at a minimum pressure of 15 psi for a duration of four hours with no discernible reduction in pressure. Shutoff valves may not be used for isolation of piping during testing, unless the valve and valve-closing mechanism are rated for the test pressure.
7. Upon completion of the installation, the gas utility provider shall test entire piping system, including both new and existing piping, to ensure that the system is safe to be placed in service. Contractor shall be responsible for being familiar with gas utility provider testing requirements and assisting with gas utility provider test procedures. Any leaks or deficiencies shall be repaired at no additional cost to the owner.

3.9 DOMESTIC WATER SYSTEM STERILIZATION

A. Upon completion of this work, the domestic water system shall be thoroughly flushed, sterilized, and reflushed. Sterilization and reflushing shall be performed using the following procedure.
   1. All work shall be performed in the presence of the inspector.
   2. Introduce chlorine or a solution of sodium hypochlorite, filling the lines slowly and supplying the sterilization agent at a rate of 50 parts of chlorine per million, as determined by residual chlorine tests at the ends of all branches. Open and close all valves while the system is being chlorinated to insure uniform distribution.
   3. After the sterilizing agent has been applied for 24 hours, test for residual chlorine at the ends of the branches. If less than 5 ppm is indicated, repeat the sterilization procedure.
   4. When tests show at least 5 ppm of residual chlorine, flush out the system until all traces of the chemical are removed.

B. After a period of 48 hours minimum, bacteriological tests, using samples from at least 3 representative points shall be made by recognized testing agency, who shall certify to the Architect that the system is bacteriologically safe and at least equal in safety to that of the principal water supply. The laboratory report and certification shall be transmitted to the Architect and Owner.

3.10 ADJUSTING

A. Properly adjust all stops, and controls, and demonstrate safe and satisfactory operation of all equipment.

3.11 CLEANING

A. Flush all water piping systems. Remove, clean, and replace all strainer baskets prior to final inspection.

B. Blow out all compressible fluid piping with compressed air before connecting with regulators or equipment.

3.12 CLEANUP

A. Upon completion of the work of this Section, remove all surplus material, debris, and equipment associated with or used in the performance of this work.

END OF SECTION

SECTION 23 00 00

HVAC

PART 1 – GENERAL

1.1 INCLUDED

A. This section covers mechanical work, complete. Work includes furnishing, installing, calibrating, adjusting, testing, documenting, and starting up equipment in accordance with these Specifications, the accompanying Plans, and the directions of the Engineer.

1.2 LICENSES, PERMITS, AND FEES

A. The Contractor shall provide, procure, and pay for all licenses, permits, fees, etc. as required to carry on and complete their work.

1.3 CODES AND STANDARDS

A. All work shall be done in code with all applicable local, state, and federal building safety codes, ordinances, and regulations. Additionally, all work shall conform to the 2022 editions of the following standards:
   1. National Fire Protection Association.
   2. California Mechanical Code.
   3. California Plumbing Code.
   4. Underwriters Laboratories.
   5. Titles 8, 17, 19, 21, 24 of the California Code of Regulations.
   6. California Electric Code.
   7. SMACNA Standards.
   8. ASHRAE Standards 55 and 62.1.

B. When the Contract Documents call for materials or construction of a higher standard than is required by the above, the Contract Document requirements shall take precedence over the requirements of the applicable laws, ordinances, rules, or regulations. Nothing in the Contract Documents shall be interpreted as permitting work in violation of said laws, rules, and/or regulations.

C. The Contractor for this work shall furnish, without extra charge, any additional materials and/or labor as may be required for compliance with these laws, rules, and/or regulations though such materials and/or labor are not specially set forth in the Contract Documents.

1.4 LICENSING REQUIREMENTS

A. All work of Division 22 and 23 shall be performed by an appropriately licensed contractor. The licenses shall be current, valid through the term of the contract and in the name of the contractor.
   1. All HVAC work, which includes warm air heating systems and water heating pumps, ventilating systems, air conditioning systems, and ductwork, registers, flues, humidity, and thermostatic controls in connection with these systems, shall be performed by a C-20 – Warm-Air Heating, Ventilating and Air-Conditioning Contractor.
   2. All hydronic piping systems shall be performed by a C-4 – Boiler, Hot Water Heating and Steam Fitting Contractor.

3. All hydronic piping insulation shall be performed by a C-2 – Insulation and Acoustical Contractor.

1.5 SUBMITTALS

A. General Requirements
1. Submittal lists and drawings shall include identifying marks assigned by the Drawings and Specifications.
2. Review of drawings and other material submitted shall not be construed as complete check or constitute a waiver of the requirements of the Drawings and Specifications, but will indicate that the material submitted is acceptable in quality and utility. This review shall not relieve the Contractor of the responsibility to fit the proposed materials to the spaces provided, and to effect necessary rearrangements or construction of other work.
3. All fixtures, materials, and equipment equal in quality and utility to these herein mentioned will be accepted. When specific names are used in describing fixtures, materials, and equipment they are mentioned as standards only, but this implies no right on the part of the Contractor to use other fixtures, material, and equipment or methods, unless approved as equal in quality and utility by the Architect.
4. Before any fixtures, materials, or equipment are purchased, the Contractor shall submit to the Architect for approval, a complete list of materials, fixtures, and equipment, giving the manufacturer's names, catalog number, capacity, size, power requirements, etc.
5. The Contractor shall submit for the approval of the Architect, shop drawings of proposed material and equipment that differ from the specified materials and equipment, and of any specified materials and equipment with special conditions and/or arrangements. These drawings shall show necessary modifications of owner, plumbing, electrical, and mechanical work required by the proposed materials and equipment.

B. Submittal – Product Data
1. Submit manufacturer's product data for all HVAC equipment, in compliance with specifications.

C. Coordination/Layout Shop Drawings
1. Prepare complete consolidated layout drawings for all new systems, and for existing systems that are in the same areas. Shop drawings shall be prepared using AutoCAD 2004 or newer and shall be drawn at a minimum ¼" = 1' 0" scale. All drawings shall be fully coordinated with HVAC, Plumbing, Fire Protection, Electrical, Structural, and Architectural work.
2. Clearly identify and dimension the proposed locations of the principal items of equipment and adequate clearance for all equipment, piping, pumps, valves, and other items. Provide detailed layout of all piping systems showing the proposed routes.
3. Show the access means for all items requiring access for operations and maintenance.
4. Submit shop drawings to Architect for approval, prior to fabrication or installation of any work. Do not install equipment or piping until layout drawings have been approved. Any work installed without prior shop drawing approval shall be removed at the Contractor's expense.

1.6 COOPERATION WITH OTHER TRADES

A. Cooperate fully with other trades doing work on the project as may be necessary for the proper completion of the project. Refer to the Structural, Plumbing, and Electrical Drawings for details of the building structure and equipment installation that will tend to overlap, conflict with or require coordination with the work of this Section, and schedule this work accordingly.

B. Any work done without regard for other trades shall be moved, replaced, or redone as required, without extra charges to Owner.

1.7 DIVISION OF WORK BETWEEN DIVISIONS 23 AND 26

A. Close coordination between the electrical and mechanical trades is a part of the work that is required by this contract. No allowance will be made for omissions based on incorrectly assuming another trade will be performing your work. Confirm your scope of work with the general contractor.

B. The division of responsibilities between trades supplying equipment in other Divisions may be different. For instance, Division 26 contractor may be required to supply disconnect switches and starters for non-HVAC mechanical equipment supplied under other Divisions.

C. Division 23 Responsibilities
1. Assume responsibility for the proper functioning of the HVAC systems in their entirety.
2. Furnish and install all conductors and conduit required for control of HVAC equipment.
3. Make all terminations with the exception of power conductors.
4. Furnish and install all control panels and devices to provide a complete and functional controls system, including all controls transformers.
5. Furnish and install motor starters for all equipment specified in Division 23.
6. Install duct smoke detectors furnished by fire alarm contractor in buildings with fire alarm systems.
7. Furnish and install duct smoke detectors in buildings without fire alarm systems.
8. Furnish and install all control conductors and conduit connecting duct smoke detectors to smoke dampers and fan start controls.
9. All electrical work performed under Division 23 shall conform to the requirements of Division 26.

D. Division 26 Responsibilities
1. Furnish and install all raceways, conduit, disconnect switches, and conductors necessary for electrical power supply.
2. Make all power supply terminations to motors, starters, disconnect switches, control transformers, and other mechanical devices.
3. Fire alarm contractor to furnish duct smoke detectors in buildings with fire alarm systems.
4. Provide power to all duct smoke detectors and smoke dampers.
5. Coordinate all work with mechanical contractors.

1.8 AS-BUILT DRAWINGS

A. A complete set of Contract Drawings shall be maintained at the work site, and all changes in the work shall be recorded on this set, on a daily basis. The final as-built drawings shall be submitted to the Architect for approval.

1.9 DESIGN DRAWINGS

A. The drawings indicate diagrammatically the general layout of the mechanical systems and other related work. Field verification of scaled dimensions taken from the Drawings is required.

B. The Contractor shall review and compare the Architectural, Structural, Plumbing, Mechanical, and Electrical Drawings and all Owner supplied equipment Drawings, and adjust their work to be in conformity with the conditions indicated thereon. Discrepancies between drawings, between drawings and actual field conditions, or between Drawings and Specifications, shall promptly be brought to the attention of the Architect for a determination of the modifications to be effected. In the event that a major modification is required, a Change Order will be prepared.

1.10 VERIFICATION OF EXISTING CONDITIONS AND DEMOLITION

A. Before installation of any new work, verify the location, size, and other conditions at all points of connection to services or other existing piping, and at all locations where new work will cross or pass near existing piping, electrical, or other facilities.

B. Remove ductwork, piping, controls, fixtures, and equipment that is not to remain in service as shown on the Drawings or as required. This included the removal of associated appurtenances and supports.

C. Patch, cap, or repair existing works affected by this demolition in concealed spaces within six (6) inches of a live main or branch.

D. Deliver removed material to the Owner as directed by the Architect. Dispose of all other removed material offsite.

E. Information shown relative to existing services is based upon available records and data during preparation of the Drawings, but shall be verified. Make reasonable deviations found necessary to conform to actual locations and conditions, without extra charge.

1.11 OPERATING AND MAINTENANCE INSTRUCTIONS

A. Furnish three sets of typewritten instructions covering maintenance, adjustment, and operation of each piece of apparatus, bound in a hard cover loose-leaf binder. Neatly obscure or cross out inapplicable data from manufacturer's literature. Submit data to the Architect.

B. Operating instructions shall show sequence of operations, lubrication, care, and maintenance requirements of all equipment. Final acceptance of the work will not be made until a satisfactory submission of this material is received and approved by the Architect.

C. The Owner's authorized representative shall be instructed in the operation and servicing of all HVAC & plumbing systems.

1.12 ACCURACY OF DATA

A. The data given herein and on the Drawings are as exact as could be reasonably secured, but absolute accuracy is not guaranteed. Exact locations, distances, elevations, etc. will be governed by shop drawings, the building itself, and actual field conditions.

1.13 DAMAGE BY LEAKS

A. Contractor shall be responsible for any damage to work of other Contractors that is caused by leaks in any temporary or permanent piping systems due to pipe rupture, disconnected pipes or fittings, or by overflow of equipment.

1.14 SEISMIC FORCE RESISTANCE: MECHANICAL, PLUMBING, FIRE PROTECTION SYSTEMS

A. All mechanical systems and plumbing piping systems shall adhere to the SMACNA "Seismic Restraint Manual: Guidelines for Mechanical Systems," Third Edition dated March 2008.

1.15 DELIVERY, STORAGE, AND HANDLING

A. Contractor shall be responsible for delivery, storage, protection, and placing of all equipment and materials.

1. Contractor shall protect the work and materials from damage during construction. Equipment stored at the job site shall be protected from dust, water, or other damage, and be covered if equipment is exposed to weather. Protect interiors of new equipment and piping systems against entry of foreign matter. Clean both inside and outside before painting or placing equipment in operation.
2. Any items damaged shall be repaired or replaced, at no additional cost to the Owner.

B. Cleanliness of Piping and Equipment Systems
1. Exercise care in storage and handling of equipment and piping material to be incorporated in the work. Remove debris arising from cutting, threading, and welding of piping.
2. Piping systems shall be flushed, blown, or pigged as necessary to deliver clean systems.
3. Contractor shall be fully responsible for all costs, damage, and delay arising from failure to provide clean systems.

1.16 WARRANTIES

A. Equipment warranties shall be provided for all equipment, with all necessary information filled in, except purchase date, in favor of the Owner.

B. The contractor shall guarantee that all work under this Section is free from defects in material and workmanship for a period of one year from the date of filing the Notice of Completion. Replacement of defective work and damage caused to work of other trades as a result of such defective work shall be the responsibility of the Contractor, and shall be made at no cost to the Owner.

1.17 ALTERNATIVE MATERIALS AND METHODS

A. These plans and specifications describe the general scope of the mechanical systems. These plans and specifications do not preclude the submittal of alternative methods or materials. Manufacturer’s names and catalog numbers are stated to identify the type and quality of the equipment or materials required for the project.

B. The contractor may submit shop drawings and/or technical information on alternative equipment, materials or installation details to accomplish the intent of the plans and specifications. Approval of the alternative equipment, materials or installation details shall not relieve the contractor of any responsibility for complying with the intent of the plans and specifications. Submit the manufacturers' technical information, shop drawings, and/or written description of alternative methods for each item described by manufacturer's name and catalog number and for each component, equipment, material, or installation detail required.

1.18 SITE EXAMINATION

A. Thoroughly examine the site and verify the actual work conditions. No extra compensation will be allowed for expenses due to failure to discover site conditions which affect the work.

PART 2 – PRODUCTS

2.1 PACKAGED ROOFTOP UNITS – AC-1 THRU AC-3

A. General:

1. Outdoor mounted, electrically controlled, heating and cooling unit utilizing a fully hermetic scroll compressor(s) for cooling duty operation.
2. Factory assembled, single-piece heating and cooling rooftop unit. Contained within the unit enclosure shall be all factory wiring, piping, controls, and special features required prior to field start-up.
3. Unit shall be installed in accordance with the manufacturer's instructions.
4. Unit must be selected and installed in compliance with local, state, and federal codes.

B. Quality Assurance:
1. Unit shall meet and exceed ASHRAE 90.1 minimum efficiency requirements.
2. Unit shall be rated in accordance with AHRI Standards 210/240.
3. Unit shall be designed to conform to ASHRAE 15.
4. Unit shall be UL-tested and certified in accordance with ANSI Z21.47 Standards and UL-listed and certified under Canadian standards as a total package for safety requirements.
5. Insulation and adhesive shall meet NFPA 90A requirements for flame spread and smoke generation.
6. Unit casing shall be capable of withstanding 500 hour salt spray exposure per ASTM B117 (scribed specimen).
7. Unit shall be designed in accordance with ISO 9001, and shall be manufactured in a facility registered by ISO 9001:2015.
8. Curb shall be designed to conform to NRCA Standards.
9. Unit shall be subjected to a completely automated run test on the assembly line. The data for each unit will be stored at the factory, and must be available upon request.
10. Unit shall be designed in accordance with UL Standard 1995, including tested to withstand rain.
11. Unit shall be constructed to prevent intrusion of snow and tested to prevent snow intrusion into the control box up to 40 mph.
12. Unit shake tested to assurance level 1, ASTM D4169 to ensure shipping reliability.

C. Delivery, Storage, and Handling:
1. Unit shall be stored and handled per manufacturer's recommendations.
2. Lifted by crane requires either shipping top panel or spreader bars.
3. Unit shall only be stored or positioned in the upright position.

D. Operating Characteristics:
1. Unit shall be capable of starting and running at 125°F (52°C) ambient outdoor temperature, meeting maximum load criteria of AHRI Standard 210/240 at ±10% voltage.
2. Compressor with standard controls shall be capable of operation down to 35°F (2°C), ambient outdoor temperatures. Accessory winter start kit is necessary if mechanically cooling at ambient temperatures down to 25°F (–4°C).
3. Unit shall discharge supply air horizontally and configured from horizontal return air.
4. Unit shall be factory configured for vertical supply and return configurations.

E. Electrical Requirements:

1. Main power supply voltage, phase, and frequency must match those required by the manufacturer.

F. Unit Cabinet:
1. Unit cabinet shall be constructed of galvanized steel, and shall be bonderized and coated with a pre-painted baked enamel finish on all externally exposed surfaces.
2. Unit cabinet exterior paint shall be: film thickness, (dry) 0.003-in. minimum, gloss (per ASTM D523, 60°F/16°C): 60, Hardness: H-2H Pencil hardness.
3. Evaporator fan compartment interior cabinet insulation shall conform to AHRI Standards 210/240 minimum exterior sweat criteria. -Interior surfaces shall be insulated with a

minimum 1/2-in. thick, 1 lb density, flexible fiberglass insulation, neoprene coated on the air side. Aluminum foil-faced fiberglass insulation shall be used in the heat compartment.

4. Base of unit shall have a minimum of four locations for thru-the-base gas and electrical connections (factory-installed or field-installed), standard.
5. Base Rail:
   a. Unit shall have base rails on a minimum of 2 sides.
   b. Holes shall be provided in the base rails for rigging shackles to facilitate maneuvering and overhead rigging.
   c. Holes shall be provided in the base rail for moving the rooftop by fork truck.
   d. Base rail shall be a minimum of 16 gauge thickness.
6. Condensate pan and connections:
   a. Shall be a sloped condensate drain pan made of a corrosion resistant material.
   b. Shall comply with ASHRAE Standard 62.
   c. Shall use a 3/4 in. 14 NPT drain connection, possible either through the bottom or side of the drain pan. Connection shall be made per manufacturer's recommendations.
7. Top panel:
   a. Shall be a single piece top panel on all sizes.
8. Electrical Connections:
   a. All unit power wiring shall enter unit cabinet at a single, factory prepared, knockout location.
9. Hinged Access Panels:
   a. Shall provide easy access through integrated quarter turn latches.
   b. Shall be on major panels of: filter, control box, fan motor, and compressor.

G. Coils:

1. Standard industry proven Aluminum Fin-Copper Tube Coils:
   a. Standard evaporator and condenser coils shall have aluminum lanced plate fins mechanically bonded to seamless internally grooved copper tubes with all joints brazed.
   b. Evaporator coils shall be leak tested to 150 psig, pressure tested to 450 psig, and qualified to UL 1995 burst test at 1775 psig.
   c. Condenser coils shall be leak tested to 150 psig, pressure tested to 650 psig, and qualified to UL 1995 burst test at 1980 psig.

H. Refrigerant Components:

1. Refrigerant circuit shall include the following control, safety, and maintenance features:
   a. TXV cooling metering system on all models shall include a multiple feed distribution system. Fixed heating orifice metering system and include a multiple feed distribution system that optimizes coil performance.
   b. Refrigerant filter drier - Solid core design.
   c. Service gauge connections on suction and discharge lines.
   d. Pressure gauge access through a specially designed access port in the top panel of the unit.
   e. Suction line accumulator to provide protection in all operating modes from cooling, heating and reverse cycle switching.
2. There shall be gauge line access port in the skin of the rooftop, covered by a black, removable plug.
   a. The plug shall be easy to remove and replace.
   b. When the plug is removed, the gauge access port shall enable maintenance personnel to route their pressure gauge lines.
   c. This gauge access port shall facilitate correct and accurate condenser pressure readings by enabling the reading with the compressor access panel on.
   d. The plug shall be made of a leak proof, UV-resistant, composite material.
3. Compressors:

a. Unit shall use fully hermetic, heat pump duty two stage scroll compressor on single circuit independent refrigeration circuit.
b. Compressor motors shall be cooled by refrigerant gas passing through motor windings.
c. Compressors shall be internally protected from high discharge temperature conditions.
d. Compressors shall be protected from an over-temperature and over-amperage conditions by an internal, motor overload device.
e. Compressor shall be factory mounted on rubber grommets.
f. Compressor motors shall have internal line break thermal, current overload and high pressure differential protection.
g. Crankcase heaters shall not be required for normal operating range, unless required by compressor manufacturer due to refrigerant charge limits.

I. Filter Section:
1. Filters access is specified in the unit cabinet section of this specification.
2. Filters shall be held in place by a pivoting filter tray, facilitating easy removal and installation.
3. Shall consist of factory installed, low velocity, throw-away 2-in. thick MERV 13 filters.
4. Filters shall be standard, commercially available sizes.
5. Only one size filter per unit is allowed.

J. Evaporator Fan and Motor
1. Direct Drive Evaporator fan motor:
a. Shall be a ECM motor design.
b. Shall have permanently lubricated bearings.
c. Shall have inherent automatic-reset thermal overload protection.
d. Shall have slow ramp up to speed capabilities.
e. Shall require no fan/motor belts for operation, adjustments and or initial fan speed set up.
f. Fan DC voltage set up on Unit Control Board can eliminate the need of removal of blower access door, required on conventional belt drive systems.
g. Shall be internally protected from electrical phase reversal and loss.
2. Evaporator Fan:
a. Shall be easily set with selection switch and adjustment pot on unit control board.
b. Two stage cooling capacity control, the indoor fan speed is automatically controlled to meet the AHRI performance requirement with 75% low fan speed and 100% at full fan speed operation.
c. Blower fan shall be a Vane Axial fan design with 75% less moving parts than a conventional belt drive system.
d. Shall be constructed of a cast aluminum stator and high impact composite material on rotor and air inlet casing.
e. Shall be a patented / pending design with a corrosion resistant material and dynamically balanced.
f. Shall have slow ramp up to speed capabilities to help reduce sound and comfort issues typically associated with single speed belt drive systems.
g. Shall be a slide out design with two screw removal.
3. Shall include an easily accessible Unit Control Board to conveniently and safely provide connection points for vital control functions such as: smoke detectors, phase monitor, economizer, thermostat, DDC control options, and low and high pressure switches. Controller shall also provide an intuitive means to adjust the indoor fan speed through a simple switch and pot adjustment design.

K. Condenser Fans and Motors:
1. Condenser fan motors:
a. Shall be a totally enclosed motor.

b. Shall use permanently lubricated bearings.
c. Shall have inherent thermal overload protection with an automatic reset feature.
d. Shall use a shaft-down design on all sizes.

2. Condenser Fans:
   a. Shall be a direct-driven propeller type fan constructed of high impact composite material.
   b. Shall have high impact composite blades completely formed into one piece without blade fasteners or connectors and shall be dynamically balanced.

L. Sensors and Transmitters:
1. Thermostats:
   a. Thermostat must have capability to energize 2 stages of cooling, and 2 different stages of heating. All models have 2-stage cooling capabilities. Thermostats shall heat pump design and include capability for occupancy scheduling.
2. Indoor Air Quality (CO2) Sensor:
   a. Shall be able to provide demand ventilation indoor air quality (IAQ) control.
   b. The IAQ sensor shall be available in duct mount, wall mount, or wall mount with LED display. The set point shall have adjustment capability.
3. Economizer controller shall accept a 2 to 10 vdc CO2 sensor input for IAQ/DCV control. In this mode, dampers shall modulate the outdoor air damper to provide ventilation based on the sensor input.

M. Instrumentation and control devices
1. Complete with self-contained low-volt-age control circuit protected by a resettable circuit breaker on the 24–v transformer side. Transformer shall have 75VA capability. Two per unit.
2. Utilize color-coded wiring.
3. Include a Unit Control Board to conveniently and safely provide connection points for vital control functions such as: smoke detectors, phase monitor, economizer, thermostat, DDC control options, and low and high pressure switches. Controller shall also provide an intuitive means to adjust the indoor fan speed through a simple switch and pot adjustment design.
4. Unit shall include a minimum of one 8-pin screw terminal connection board for connection of control wiring.
5. Include integrated defrost system to prevent excessive frost accumulation during heating duty, and shall be controlled as follows:
   a. Defrost shall be initiated on the basis of time and coil temperature.
   b. A 30, 60, 90, 120 minute timer shall activate the defrost cycle only if the coil temperature is low enough to indicate a heavy frost condition.
   c. Defrost cycle shall terminate when defrost thermostat is satisfied and shall have a positive termination time of 10 minutes.
6. Defrost system shall also include:
   a. Defrost Cycle Indicator LED.
   b. Dip switch selectable defrost time between 30, 60, 90 and 120 minutes. Factory set at 30 minutes.
   c. Molded plug connection to ensure proper connection.
7. Safeties:
   a. Compressor over-temperature, over-current. High internal pressure differential.
8. Low pressure switch.
   a. Low pressure switch shall use different color wire than the high pressure switch. The purpose is to assist the installer and service technician to correctly wire and or troubleshoot the rooftop unit.
9. High pressure switch.
   a. High pressure switch shall use different color wire than the low pressure switch. The purpose is to assist the installer and service technician to correctly wire and or troubleshoot the rooftop unit.

10. Automatic reset, motor thermal overload protector.

2.2. MULTI-POSITION AIR HANDLING UNIT – FC-1 THRU FC-7

A. General
1. Vertical, horizontal left, horizontal right, or downflow air handling unit, operable with refrigerant R-410A, equipped with an electronic expansion valve and direct-drive ECM type fan with constant CFM programming
2. pre-painted heavy-gauge steel casing
3. Computerized PID control shall be used to control superheat to deliver a comfortable room temperature condition. The unit shall be equipped with a programmed drying mechanism that dehumidifies while limiting changes in room temperature

B. Indoor Unit:
1. Indoor unit components shall be completely factory assembled and tested. Included in the unit is factory wiring, piping, electronic proportional expansion valve, control circuit board, fan motor thermal protector, brazed connections, self-diagnostics, auto-restart function, 3-minute fused time delay, and test run switch.
2. Indoor unit and refrigerant pipes will be charged with dehydrated air prior to shipment from the factory.
3. Both refrigerant lines shall be insulated from the outdoor unit.
4. Return air shall be through a field supplied filter.
5. Condensate draining shall be made via gravity or external condensate pump.
6. The indoor unit will be separately powered with 208~230V/1-phase/60Hz.

C. Unit Cabinet:
1. The cabinet shall be constructed with sound absorbing, foil-faced insulation to control air leakage.
2. Select an installation location with adequate structural support, space for service access and clearance for air return and supply duct connections.
3. A field supplied secondary drain pan shall be installed.

D. Fan:
1. The fan shall be a direct-drive Sirocco type fan, statically and dynamically balanced impeller with high and low fan speeds available.
2. The fan motor shall operate on 208/230 volts, 1 phase, 60 hertz with a motor output range 0.2 to 1.0. HP.
3. The airflow rate shall be available in high setting.
4. The fan motor shall be thermally protected.
5. Fan motor external static pressure shall be up to 0.9” ESP. for nominal airflow:

E. Coil:
1. Coils shall be of the direct expansion type constructed from aluminum tubes expanded into aluminum fins to form a mechanical bond.
2. The coil shall be of a waffle louver fin and high heat exchange, rifled bore tube design to ensure highly efficient performance.
3. The coils shall be a 2- to 4-row cross fin copper evaporator coil with 14 to 16 fpi design completely factory tested.
4. The refrigerant connections shall be brazed connections and the condensate will be 3/4 inch outside diameter.
5. A thermistor will be located on the liquid and gas line.

F. Electrical:
1. A separate power supply will be required of 208/230 volts, 1 phase, 60 hertz. The acceptable voltage range shall be 187 to 253 volts.

2. Transmission (control) wiring between the indoor and outdoor unit shall be a maximum of 3,280 feet (total 6,560 feet).
3. Transmission (control) wiring between the indoor unit and remote controller shall be a maximum distance of 1,640 feet.

G. Control:
1. The unit shall have controls to perform input functions necessary to operate the system.
2. The unit shall come with BMS interface system via optional LonWorks or BACnet gateways.

H. Accessories:
1. Field installed electric heaters
2. Air filter
3. Downflow kit

2.3 HEAT PUMP CONDENSING UNIT – HP-1 THRU HP-7

A. General:
1. The outdoor unit shall be factory assembled and pre-wired with all necessary electronic and refrigerant controls. The refrigeration circuit of the condensing unit shall consist of a swing compressor, motors, fans, condenser coil, electronic expansion valves, solenoid valves, 4-way valve, distribution headers, capillaries, filters, shut off valves, oil separator, service ports and suction line accumulator. Liquid and suction lines must be individually insulated between the outdoor and indoor units.
2. The outdoor unit shall be wired and piped with outdoor unit access from the left, right, rear or bottom.
3. The system shall automatically restart operation after a power failure and will not cause any settings to be lost, thus eliminating the need for reprogramming.
4. The outdoor unit shall allow for side-by-side installation with minimum spacing.
5. The following safety devices shall be included on the condensing unit; high pressure switch, low pressure sensor, control circuit fuses, crankcase heaters, fusible plug, overload relay, inverter overload protector, thermal protectors for compressor and fan motors, over current protection for the inverter and anti-recycling timers.
6. To ensure the liquid refrigerant does not flash when supplying to the various indoor unit units, the circuit shall be provided with a sub-cooling feature.
7. Oil recovery cycle shall be automatic occurring 2 hours after start of operation and then every 8 hours of operation.
8. The outdoor unit shall be capable of heating operation at 0°F dry bulb ambient temperature without additional low ambient controls.

B. Unit Cabinet:
1. The outdoor unit shall be completely weatherproof and corrosion resistant. The unit shall be constructed from rust-proofed mild steel panels coated with a baked enamel finish.

C. Fan:
1. The condensing unit fan(s) shall consist of propeller type, direct-drive fan motors that have multiple speed operation via a DC (digitally commutating) inverter.
2. The fan shall be a horizontal discharge configuration.
3. The fan motor shall have inherent protection and permanently lubricated bearings and be mounted.
4. The fan motor shall be provided with a fan guard to prevent contact with moving parts.

D. Condenser Coil:
1. The condenser coil shall be manufactured from copper tubes expanded into aluminum fins to form a mechanical bond.
2. The heat exchanger coil shall be of a waffle louver fin and rifled bore tube design to ensure high efficiency performance.
3. The heat exchanger on the condensing units shall be manufactured from Hi-X seamless copper tube.
4. The fins are to be covered with an anti-corrosion acrylic resin and hydrophilic film type E1.

E. Compressor:
1. The inverter scroll compressor shall be variable speed (PAM inverter) controlled which is capable of changing the speed to follow the variations in total cooling and heating load as determined by the suction gas pressure as measured in the condensing unit. In addition, samplings of evaporator and condenser temperatures shall be made so that the high/low pressures detected are read every 20 seconds and calculated. With each reading, the compressor capacity shall be controlled to eliminate deviation from target value.
2. The inverter driven compressor in each condensing unit shall be of highly efficient reluctance DC (digitally commutating), hermetically sealed swing type.
3. Neodymium magnets shall be adopted in the rotor construction to yield a higher torque and efficiency in the compressor instead of the normal ferrite magnet type. At complete stop of the compressor, the neodymium magnets will position the rotor into the optimum position for a low torque start.
4. The capacity control range shall be 14% to 100%.
5. The compressor shall be equipped with a crankcase heater, high pressure safety switch, and internal thermal overload protector.
6. Oil separators shall be standard with the equipment together with an intelligent oil management system.
7. The compressor shall be mounted on vibration dampening rubber grommets to minimize the transmission of vibration, eliminating the standard need for external spring isolation.

F. Electrical:
1. The power supply to the outdoor unit shall be 208/230 volts, 1 phase, 60 hertz +/- 10%.
2. The control voltage between the indoor and outdoor unit shall be 18VDC non-shielded, stranded 2 conductor cable.
3. The control wiring shall be a two-wire multiplex transmission system, making it possible to connect multiple indoor units to one outdoor unit with one 2-cable wire, thus simplifying the wiring operation.
4. The control wiring lengths shall be 18 AWG, 2 wire, non-polarity, non-shielded, stranded

2.4 HIGH VELOCITY LOW SPEED OVERHEAD FANS – HVLS-1 THRU HVLS-8

A. Mounting System
1. The fan shall be equipped with a mounting plate, safety clips, wiring cover, and motor unit.
2. The mount shall be suitable for flat or sloped ceilings with heights ranging from 9–18 ft
3. The fan shall be equipped with a mounting bracket, wiring cover and trim, downrod assembly, motor cover, and motor unit.
4. The fan shall be available with a diameter of 60”.
5. The fan shall include one (1) 60” downrod.

B. Airfoils
1. The fan shall be equipped with six airfoils spanning a total diameter of 60”.

2. Airfoils shall be made of aircraft-grade aluminum.
   a. Airfoils shall be available in Oil-Rubbed Bronze
   b. Airfoils shall be suitable for indoor spaces.

C. Motor
1. The fan shall have an electronically commutated motor (ECM) rated for 100–277 VAC, single phase.
2. The fan shall be designed for continuous operation in ambient temperatures of 32–104°F and a humidity range of 20–90%.
3. The fan's motor unit and motor unit trim shall be available Oil-Rubbed Bronze finish.

D. Safety Cable
1. The fan shall be equipped with a safety cable that provides an additional means of securing the fan assembly to the building structure. The safety cable shall be 2.4 mm in diameter and fabricated of aircraft stainless steel.
2. Field construction of safety cables is not permitted.

E. Technology
1. The fan shall be equipped with Technology for smart automation and shall be able to wirelessly connect to local Ethernet networks or host a network. The fan's Wi-Fi capability shall permit over-the-air firmware updates.

F. Display and Sound
1. Changes to fan settings shall be confirmed with auditory feedback (a beep) and/or visual indication.

G. Remote Control
1. The fan shall be equipped with a compact Bluetooth remote control that allows intuitive operation of the fan speed and light brightness in the following modes:
   a. Fan speeds 0 (Off) through 7 (High)
   b. Auto Mode
   c. A 0–10 V module may be selected at the time of order. The module shall enable the fan to be integrated with a home or building automation system or a third-party 0–10 V dimmer using an industry-standard protocol.
2. The remote shall be 1.5" wide x 5.7" tall x 0.8" thick and shall operate on a CR 2450 3 V lithium battery (included).

H. 0–10 V Module
1. The fan shall be equipped with a 0–10 V module, as specified by the architect or owner.
2. The module shall be installed in the fan's heatsink.
3. The module shall provide independent control of fan speed and light intensity and shall support daisy chaining for one or up to 10 fans.
4. The module shall be compatible with any 0–10 V sinking/sourcing dimmer and with most home or building automation systems.

I. Wall Control
1. The fan shall be equipped with a Bluetooth wall control, as specified by the architect or owner.
2. The wall control shall allow intuitive operation of the fan speed and light brightness in the following modes:
   a. Fan speeds 0 (Off) through 7 (High)
   b. Auto Mode
3. The wall control shall be 1.77" wide x 4.25" tall x 1.69" thick.
4. The wall control shall be made from durable polycarbonate and shall feature backlight illumination and a white finish.

5. The wall control shall have an operating voltage of 100–277 VAC, 1Φ, 50/60 Hz and shall draw < 0.2 W.
6. The wall control shall provide control of up to four fans.
7. The wall control shall install to a wall junction box using standard AC wiring and shall require a dedicated circuit.

2.5 CEILING EXHAUST FANS – EF-3

A. General:
1. Base fan performance at standard conditions
2. Ceiling mounted applications
3. Maximum operating temperature is shall be
4. Sound level shall not exceed 4.0 sones
5. Fan shall be UL/cUL listed 507 - Electric Fans
6. Each fan shall bear a permanently affixed manufacture's nameplate containing the model number and individual serial number

B. Wheel:
1. Forward curved centrifugal wheel
2. Constructed of galvanized steel or calcium carbonate filled polypropylene
3. Statically and dynamically balanced in accordance to AMCA Standard 204-05

C. Motors:
1. Electronically Commutated Motor
   a. Motor enclosures: Open type
   b. Motor to be a DC electronic commutation type motor (ECM) specifically designed for fan applications. AC induction type motors are not acceptable. Examples of unacceptable motors are: Shaded Pole, Permanent Split Capacitor (PSC), Split Phase, Capacitor Start and 3 phase induction type motors
   c. Motors shall be permanently lubricated, heavy duty ball bearing type to match with the fan load and pre-wired to the specific voltage and phase.
   d. Internal motor circuitry to convert AC power supplied to the fan to DC power to operate the motor.
   e. Motor shall be speed controllable down to 20% of full speed (80% turndown). Speed shall be controlled by either a potentiometer dial mounted at the motor or by a 0-10 VDC signal
   f. Motor shall be a minimum of 85% efficient at all speeds.

D. Housing:
1. Constructed of heavy gauge galvanized steel
2. Interior shall be lined with 0.5 inches of acoustical insulation
3. Profile shall fit within roof and ceiling framing

E. Spring Loaded Aluminum Backdraft Damper:
1. Prevents air from entering back into the building when fan is off
2. Eliminates rattling or unwanted backdrafts

F. Outlet:
1. Type of outlet: Square to round
2. Field rotatable from horizontal to vertical discharge
3. Shall include an aluminum backdraft damper

G. External Electrical Accessories:
1. Eliminates removing the motor pack which saves time on installation

H. Mounting Brackets:

1. Fully adjustable for multiple installation conditions

I. Access Panel:
1. Once installed shall have easy access to internal components

J. Accessories:
1. Roof Discharge:
   a. Pitched Roof Cap - Steel construction with black enamel finish, integral flashing flange, built in birdscreen and damper

2.6 DIRECT DRIVE INLINE FAN – EF-4

A. General Description:
1. Base fan performance at standard conditions
2. Normal operating temperature up to 130 Fahrenheit
3. Applications include exhaust air systems
4. Each fan shall bear a permanently affixed manufacture's engraved metal nameplate containing the model number and individual serial number

B. Wheel:
1. Non-overloading, backward inclined centrifugal wheel
2. Constructed of Aluminum
3. Statically and dynamically balanced in accordance to AMCA Standard 204-05
4. The wheel cone and fan inlet will be matched and shall have precise running tolerances for maximum performance and operating efficiency
5. Single thickness blades are securely riveted or welded to a heavy gauge back plate and wheel cone

C. Motors:
1. Electronically Commutated Motor
   a. Motor enclosure: Open drip proof
   b. Motor to be a DC electronic commutation type motor (ECM) specifically designed for fan applications. AC induction type motors are not acceptable. Examples of unacceptable motors are: Shaded Pole, Permanent Split Capacitor (PSC), Split Phase, Capacitor Start and 3 phase induction type motors
   c. Motors are permanently lubricated, heavy duty ball bearing type to match with the fan load and pre-wired to the specific voltage and phase
   d. Internal motor circuitry to convert AC power supplied to the fan to DC power to operate the motor
   e. Motor shall be speed controllable down to 20% of full speed (80% turndown). Speed shall be controlled by either a potentiometer dial mounted at the motor or by a 0-10 VDC signal
   f. Motor shall be a minimum of 85% efficient at all speeds

D. Housing/Cabinet Construction:
1. Square design constructed of heavy gauge galvanized steel and shall include square duct mounting collars
2. Housing and bearing supports shall be constructed of heavy gauge bolted and welded steel construction to prevent vibration and to rigidly support the shaft and bearing assembly.
3. Galvanized Construction material

E. Housing Supports and Drive Frame:
1. Housing supports are constructed of structural steel with formed flanges
2. Drive frame is welded steel which supports the motor

F. Disconnect Switches:
1. NEMA rated: NEMA 1: indoor application no water. Factory standard.
2. Positive electrical shut-off
3. Wired from fan motor to junction box

G. Duct Collars:
1. Square design to provide a large discharge area
2. Inlet and discharge collars provide easy duct connection

H. Access Panel:
1. Two sided access panels, permit easy access to all internal components
2. Located perpendicular to the motor mounting panel

I. Accessories:
1. Dampers:
   a. Type: Gravity backdraft damper
   b. Galvanized frames with prepunched mounting holes
   c. Balanced for minimal resistance to flow

2.7 ROOFTOP INTAKE AIR GRAVITY VENTILATOR HOOD – IH-1 THRU IH-6

A. General Description:
1. Ventilator is low silhouette for intake applications with natural gravity or negative pressure system
2. Selection based on ducted applications
3. Each fan shall bear a permanently affixed manufacture's nameplate containing the model number and individual serial number

B. Hood and Base:
1. Material Type: Galvanized
2. Hood Constructed of precision formed, arched panels with interlocking seams
3. Vertical end panels are fully locked into hood end panels
4. Base height is standard of 5 inches
5. Curb cap is six inches larger then throat size
6. Curb cap has pre-punched mounting holes for installation

C. Birdscreen:
1. Constructed of ½ inch Aluminum mesh
2. Mounted horizontally across the intake area of the hood

D. Hood Support:
1. Constructed of galvanized steel and fastened so the hood can either be removed completely from the base or hinged open

E. Roof Curbs:
1. General
   a. Sloped to match roof slope. Contractor to verify slope prior to ordering.
   b. Material: Galvanized
   c. Insulation thickness: 1 inches.
   d. Height: 14 inches
2. Curb Seal:
   a. Rubber seal between fan and the roof curb
3. Hood Insulation:
   a. Lined with ½ inch fiberglass insulation to prevent condensation and sound levels
4. Insect Screen:

a. Constructed of fine mesh aluminum
b. Fitted to the top of the throat and prevents entry of insects

5. Tie-Down Points:
   a. Four aluminum brackets located on hood supports, secures fan in heavy wind applications.

2.8 ROOFTOP EXHAUST OR RELEIF AIR GRAVITY VENTILATOR HOOD – RH-1 THRU RH-3

A. General:
1. Ventilator is low silhouette for relief applications with natural gravity or negative pressure system
2. Selection based on ducted applications
3. Each hood shall bear a permanently affixed manufacture's nameplate containing the model number and individual serial number

B. Hood and Base:
1. Material Type: Galvanized
2. Hood Constructed of precision formed, arched panels with interlocking seams
3. Vertical end panels are fully locked into hood end panels
4. Base height is standard of 5 inches
5. Curb cap is six inches larger then throat size
6. Curb cap has pre-punched mounting holes for installation

C. Birdscreen:
1. Constructed of ½ inch Aluminum mesh
2. Mounted horizontally across the intake area of the hood

D. Hood Support:
1. Constructed of galvanized steel and fastened so the hood can either be removed completely from the base or hinged open

E. Accessories:
1. Roof Curbs:
   a. Sloped to match roof slope. Contractor to verify slope prior to ordering.
   b. Material: Galvanized
   c. Insulation thickness: 1 inches.
   d. Height: 14 inches
2. Curb Seal:
   a. Rubber seal between fan and the roof curb
3. Curb Seal:
   a. Rubber seal between fan and the roof curb
4. Dampers:
   a. Type: Gravity
   b. Balanced for minimal resistance to flow
   c. Galvanized frames with prepunched mounting holes
5. Hood Insulation:
   a. Lined with ½ inch fiberglass insulation to prevent condensation and sound levels
6. Insect Screen:
   a. Constructed of fine mesh aluminum
   b. Fitted to the top of the throat and prevents entry of insects
7. Tie-Down Points:
   a. Four aluminum brackets located on hood supports, secures fan in heavy wind applications

2.9 GENERAL

A. All materials, appliances, and equipment shall be new and best of their respective kinds, free from defects, and of the make, brand, or quality specified or as accepted by the Architect.

B. When two or more units of materials or equipment of the same type or class are required, these units shall be products of one manufacturer.

C. Apply and install all items in accordance with manufacturer's written instructions. Refer conflicts between manufacturer's instructions and the contract drawings and specifications to the Architect for resolution.

2.10 THERMOSTATS

A. Electric, solid-state, microcomputer-based room thermostat with the following features.
1. Automatic switching from heating to cooling.
2. Preferential rate control to minimize overshoot and deviation from set point.
3. Set up for four separate temperatures per day.
4. Instant override of set point for continuous or timed period from 1 hour to 31 days.
5. Short-cycle protection.
6. Programming based on every day of week.
7. Selection features include degree F or degree C display, 12- or 24-hour clock, keyboard disable, remote sensor, and fan on-auto.
8. Battery replacement without program loss.
9. Thermostat display features include the following:
   a. Time of day.
   b. Actual room temperature.
   c. Programmed temperature.
   d. Programmed time.
   e. Duration of timed override.
   f. Day of week.
   g. System mode indications include "heating," "off," "fan auto," and "fan on."

B. Thermostat Cover Construction: Heavy-duty, locking thermostat guard, of solid metal tamperproof construction.

C. Accuracy: Plus or minus 0.5 deg. F at calibration point.

D. Wire: Twisted, shielded-pair cable.

E. Contractor shall field verify dimensions prior to ordering fan and curb adaptor.

2.11 DUCTWORK

A. Sheet Metal Ductwork - Rectangular
1. Ducts and plenums shall be fabricated and installed in conformance with the latest editions of: NFPA Pamphlet No. 90A; California Building Code; California Mechanical Code and the SMACNA HVAC Duct Construction Standards (Metal and Flexible). Ducts and plenums shall be constructed of hot dipped galvanized mild steel and shall have airtight Class "B" seals at all transverse joints and longitudinal seams. Tables and figures hereinafter referenced are from the 2005 edition of the SMACNA HVAC Duct Construction Standards (Metal and Flexible).
2. Rectangular duct construction shall conform to Table 2-3. All transverse joints shall be flanged per Table 2-32, with corner closures or "Duct Mate" flanged connections with corner closures per Figure 2-17. Elbows shall be standard radius (Type RE 1) or square throat with vanes (Type RE 2) per Figure 4-2, with double thickness turning vanes per

Figures 4-3 and 4-4. Offsets and transitions shall be per Figure 4-7. Supply, return, and exhaust branch connections shall be per Figure 4-5 or 4-6. Splitters shall not be used.

3. Lined ducts shall be fabricated such that the net inside dimensions equals the duct sizes shown on the Drawings.

B. Sheet Metal Ductwork - Spiral

1. Round ducts shall be spiral, United McGill or equal. All transverse joints and longitudinal seams shall have Class “B” seals. All branches in round duct systems shall be made with factory fabricated reducing wye branches. Duct turns shall be made with standard, factory fabricated, three-piece elbows.

C. Flexible Ductwork

1. Flexible ducts shall be Flexmaster “8M” or approved equal. Flexible ducts shall be used only where shown on the Drawings, and maximum length of any given flexible duct shall not exceed 5 ft. Galvanized sheet metal elbows shall be used for turns greater the 45° on flexible ducts 10” and larger. Connections to rectangular ducts shall be made with “spin-in” fittings with air scoops. The installation of flexible ducts shall conform to Figure 3-10, with the exceptions noted herein.

D. Supports

1. Supports for horizontal ducts and plenums shall be fabricated per Figures 5-5 and 5-6 and Tables 5-1, 5-2, and 5-3. The maximum distance between hangers shall be eight feet for rectangular ducts and twelve feet for round ducts. Attachments to the structure shall be made with adequately sized lag bolts for straphangers and adequately sized machine bolts and side beam brackets for rod hangers. Supports for vertical ducts shall be band iron strap or angle bracket type per Figure 5-8 and 5-9.

E. Specialties:

1. Duct Access Doors: Including those for removing filters, duct access doors shall be as detailed in Figure 7-2 with sash locks, piano hinges, and gaskets. Access doors shall have an unobstructed full swing.

2.12 IDENTIFICATION FOR MECHANICAL SYSTEMS

A. Labels

1. Vinyl Wraparound Labels: Preprinted, flexible labels laminated with a clear, weather- and chemical-resistant coating and matching wraparound clear adhesive tape for securing label ends.
2. Snap-around Labels: Slit, pre-tensioned, flexible, preprinted, color-coded acrylic sleeves, with diameters sized to suit diameters and that stay in place by gripping action.
3. Self-adhesive Wraparound Labels: 3-mil-thick, polyester flexible label with acrylic pressure-sensitive adhesive.
   a. Self-Lamination: Clear; UV-, weather- and chemical-resistant; self-laminating, protective shield over the legend. Labels sized such that the clear shield overlaps the entire printed legend.
   b. Marker for Labels: Machine-printed, permanent, waterproof, black ink recommended by printer manufacturer.
4. Self-Adhesive Labels: Polyester, thermal, transfer-printed, 3-mil-thick, multicolor, weather- and UV-resistant, pressure-sensitive adhesive labels, configured for intended use and location.
   a. Minimum Nominal Size:
      i. 3-1/2 by 5 inches for equipment.
      ii. As required by authorities having jurisdiction.

2.13 DUCTWORK ACCESSORIES

A. Flexible Duct Connections
1. Duro-Dyne “Metal-Fab” with Duroion, Ventfabrics “Ventglass,” or approved equal.
2. Install at each point where a blower unit is connected to a duct. A minimum clearance of three inches between the duct and the source of vibration shall be maintained. Install per Figure 2-17.

B. Screens
1. Install removable bird screens at all outside intakes and exhaust air discharges. Screens shall be fabricated from ½” x 14 gauge mesh secured in full frames. Screens and frames shall be constructed of the same material as the duct, hood, or equipment to which attached.

C. Joints
1. Tape all joints airtight using Hardcast type “DT” pressureless tape and “HD-20” adhesive, per manufacturer’s directions.

D. Dampers

1. Provide butterfly or multi-blade dampers where indicated on the Drawings or as required for balancing air quantities to values shown without generating excessive noise. Provide Duro-Dyne “KS-385,” or approved equal, locking quadrants on each manual damper. Locate dampers in furred ceilings near access panels where possible.
   a. Butterfly dampers shall be constructed as per Figure 7-4, Figure A, B, and C in the duct manual.
   b. Multi-blade dampers shall conform to Figure 7-5.
   c. Back-draft dampers shall be Air Balance “Air Dynamic” model DY-1002-V, or equal.

2.14 INSULATION

A. Exterior of Ductwork:
1. Unless specified to be lined, all sheet metal supply and return ducts in indirectly conditioned spaces shall be insulated on the outside with Johns Manville “Microlite XG” flexible fiberglass blanket-type duct wrap, with factory applied FSK aluminum foil facing, with a composite UL rating of 25/50, minimum R-6 installed.
2. Unless specified to be lined, all sheet metal supply and return ducts in unconditioned spaces shall be insulated on the outside with Johns Manville “Microlite XG” flexible fiberglass blanket-type duct wrap, with factory applied FSK aluminum foil facing, with a composite UL rating of 25/50, minimum R-8 installed.
3. All outside air ductwork between building outside air inlet and HVAC unit or heat/energy recovery ventilator shall be insulated on the outside with Johns Manville “Microlite XG” flexible fiberglass blanket-type duct wrap, with factory applied FSK aluminum foil facing, with a composite UL rating of 25/50, minimum R-4 installed.
4. Exhaust ductwork within 10 feet of termination point and between any heat/energy recovery ventilator and exhaust termination shall be insulated on the outside with Johns Manville “Microlite XG” flexible fiberglass blanket-type duct wrap, with factory applied FSK aluminum foil facing, with a composite UL rating of 25/50, minimum R-4 installed.

B. Interior of Ductwork:
1. Duct lining shall be installed in supply and return ducts and plenums where noted on the Drawings. Lining shall be Johns Manville “PermacoteLinacoustic R” rigid fiberglass board for plenums and “PermacoteLinacoustic HP” fiberglass duct liner for ducts, 1” thick, unless otherwise noted, with fire resistant coating. Duct liner shall meet ASTM C 1071, with air surface coated with acrylic coating treated with EPA registered anti-microbial agent prove to resist microbial growth as determined by ASTM G 21 and G 22.

Insulation with torn or broken coating shall be removed and replaced. Loose corners, edges, and butt joints will not be accepted.

2. All exposed exterior supply and return ductwork shall have minimum 2" interior insulation, as specified in this section.
3. Maximum velocity: 5,000 ft/min.
4. Fasteners: duct liner galvanized steel pins, welded or mechanically fastened.
5. Developed smoke density shall not exceed 50. Flame spread rating shall not exceed 25.

2.15 REFRIGERATION PIPING AND APPURTENANCES

A. Refrigerant piping shall be Type "ACR" de-oxidized hard temper copper tube, ASTM B280.

B. Mechanical joints on refrigerant piping systems are prohibited. All refrigerant piping joints shall be brazed. Use lead-free, silver solder, minimum 15% silver content.

C. Pipe fittings shall be wrought-copper with soldered joints, ASME B16.22.

D. Flexible connections shall be bronze, double braided, sweat solder ends.

E. Moisture/liquid indicators (sight glasses) shall be color change moisture indication type, replaceable element, filter screen and pad, sweat solder ends; Sporlan "See-All", Henry, or equal.

F. Charging and purge valves shall be forged brass, diaphragm packless, globe type, angle or straight through, one end solder, one end flare; Henry 623 and 643 series, Sporlan or equal.

G. Solenoid valves shall be forged brass, extended end connections, solder ends, molded coil; Sporlan "E" series or equal. Comply with ARI 760 & UL 429.

H. Filter driers shall be replaceable media, angle type; Henry "Dri-Cor" or equal; ARI 730.

I. Thermsotatic expansion valves shall have forged brass body, stainless steel seats and pins, ODF solder connections, external equalizer,; ARI 750.

J. Outdoor condensing units shall have a flexible piping section at the outdoor unit.

K. Refrigerant piping between the outdoor unit and the individual fan coil (split system) or branch selector box (VRF system) shall be Type "ACR" de-oxidized hard temper copper tube, ASTM B280.

L. Refrigerant piping (exposed) between the indoor branch selector boxes and the individual fan coil in exposed areas shall be Type "ACR" de-oxidized hard temper copper tube, ASTM B280.

M. Refrigerant Piping shall be insulated with 1" wall thickness "Armacell AP Armaflex" black flexible closed-cell elastomeric thermal insulation in tubular form with self-seal system reinforced with lap seal tape.

N. Refrigerant piping (concealed) between the indoor branch selector boxes and the individual air handling units may be pre-insulated line sets, IsoClima or equal. Pre-insulated with expanded polyethylene sheath, closed cell with external LDPE foil. Piping shall be crimped closed for safety. Tested in accordance with UL94 for Surface

Burning Characteristics, UL723A for Flame/Smoke Index and UL746A for Ignition Resistance. Copper shall be ASTM B280 approved.

2.16 REGISTERS, GRILLES, AND DIFFUSERS

A. Air terminals shall be Titus, equivalent Nailor, or approved equal, as scheduled on the Drawings.

B. All terminals shall be steel and shall be factory painted “off-white,” unless otherwise noted. Air terminals for installation in gypsum board shall have a 1” border for surface mounting.

2.17 ACCESS PANELS

A. Where construction is not inherently accessible, provide adequately sized and conveniently located access doors in ceilings, walls, and furring for servicing valves, equipment, etc. Doors shall be delivered to the General Contractor for installation.

B. Fire Rated: Inryco/Milcor, U.L. listed, “B” label, 1 ½ hour rating. Minimum size shall be 12” x 12”. Provide larger sizes where required. Locks shall be flush screwdriver operated.

C. Drywalled Surfaces: Inryco/Milcor, Style DW, prime coated steel. Minimum size shall be 12” x 12”. Provide larger sizes where required. Locks shall be flush screwdriver operated.

D. Concrete and Tiled Surfaces: Inryco/Milcor, Style M, prime coated steel, except access panels installed in tiled surfaces shall be stain finish stainless steel. Minimum size shall be 12” x 12”. Provide larger sizes where required. Locks shall be flush screwdriver operated.

E. Plastered Surfaces: Inryco/Milcor, Style K, prime coated steel. Minimum size shall be 12” x 12”. Provide larger sizes where required. Locks shall be flush screwdriver operated.

PART 3 – EXECUTION

3.1 INSTALLATION, GENERAL

A. Provide all necessary cutting in connection with the work of the Section. No cutting shall be done without the approval of the Architect. Comply with requirements specified in Cutting and Patching Section.

B. No structural members shall be drilled, bored, or notched in a manner that will impair their structural capacity.

C. All penetrations of concrete or masonry shall be made with core drills.

3.2 EQUIPMENT STARTUP

A. Notify the Owner’s representative a minimum of two weeks prior to equipment startup date to allow for Owner’s personnel to be present during startup.

B. Manufacturer must provide a service technician to supervise rigging of the units to ensure proper fit.

C. Unit must be checked out, tested and placed into operation by the installing contractor under the supervision of an authorized representative of the factory.

D. Controls contractor must be present during startup to ensure that factory-installed controls have been adequately installed, wired, and integrated into the building managements system.

E. Provide minimum eight (8) hours of training time with Owner's maintenance personnel to thoroughly review new equipment, maintenance requirements, and equipment controls.

F. During startup, the full functionality of the equipment shall be demonstrated to the satisfaction of the Owner's representative, including heating, mechanical cooling, economizer cooling, zone modulation, and all emergency shutdown features.

3.3 EQUIPMENT, GENERAL REQUIREMENTS

A. Equipment shall operate quietly and without objectionable vibration. Such problems, other than from equipment operating at optimum conditions, shall be the Contractor's responsibility and shall be eliminated at the direction of the Architect.

B. Install equipment to provide good appearance, easy access, and adequate space to allow replacement and maintenance. Provide bases, supports, anchor bolts, and other items required to achieve this. Installation shall be level, above moisture level, and adequately braced.

C. Thoroughly lubricate equipment before operating. Repair of damage resulting from failure to comply with this requirement shall be the Contractor's responsibility.

D. Connections to piping shall be secured and properly aligned and all utility and control connections shall be properly isolated from the building structure by means of vibration isolators and flexible connections. Any equipment not meeting this requirement will be modified and reinstalled at no expense to the Owner.

E. Move equipment into building through available openings. Dismantle equipment where necessary to accomplish this. After reassembly, test equipment to verify its satisfactory operating condition.

3.4 DUCTWORK

A. All ductwork shall be installed within spaces provided where possible. Ducts shall be installed true to line and grade, fully secured to structural faming with specified hangers and supports, insulated, and vibration isolated, where required.

B. Each section of supply air ductwork shall be cleaned at the shop, dust and oil free, using a degreasing agent and detergent and sealed airtight at both ends with visqueen and tape. Supply ducts shall be additionally cleaned with a disinfecting solution. Ends of all supply and internally insulated exhaust dusts shall be kept sealed until the time they are jointed. When duct sections are joined, wipe down all interior surfaces with a clean tack cloth. If tack cloth shows any dust, then re-clean duct as described above. The intent is that no foreign matter be allowed to enter the ductwork at any time after factory cleaning and during construction.

3.5 CONTROLS

A. This Contractor shall provide all required control components, including but not limited to thermostats, temperature sensors, static pressure sensors, humidity sensors, damper actuators, valve actuators, unitary controllers, relays, and low-voltage wiring, such that the Owner is provided with a fully functional control system.

B. Where work is performed in an existing building, this Contractor shall integrate all control modifications into the existing building control system, if applicable. Specific requirements shall be coordinated with Owner and approved by Architect prior to installation.

C. Installation of the system shall be made under the supervision of the manufacturer of the equipment, or his factory authorized representative.

D. In addition to the submittals required above, and those set forth in "Submittals," the following items shall be furnished.
   1. In an existing building, this Contractor shall furnish a document that describes the proposed materials methods for integration into the existing building management system, if applicable.
   2. Prior to final inspection, the system contractor shall furnish a letter stating that the entire control system and all interlock wiring is installed and operating in a satisfactory manner.

3.6 THERMOSTAT

A. Room thermostats shall be installed in the locations indicated on the Contract Drawings. Final locations shall be coordinated with Owner's maintenance personnel and shall be installed in locations which shall provide representative temperatures for the adjacent areas.

B. Low voltage control wiring and conduit shall be installed in accordance with requirements of Division 26.

3.7 INSULATION

A. Exterior Ductwork:
   1. The insulation shall be cut longer than the perimeter of the duct to provide 2" staple lap and minimum compression at the corners. All joints shall be lapped 2' and stapled with outward clinching staples 2" on center. The insulation shall be mechanically fastened to the underside of all ducts 24" wide or more using cup-head pins, weld pins, or stick pins with speed clips 18" on center. All joints and penetrations of the vapor barrier jacket shall be sealed with a minimum 3" wide matching pressure sensitive tape. Pressure-sensitive tape shall be firmly rubbed in place immediately after application using a "squeegee" type tool.
   2. When a vapor seal is required, two coats of vapor retarder mastic reinforced with one layer of 4" wide, open weave glass fabric may be used in lieu of pressure-sensitive tape. Mastic shall be brushed onto joint and glass fabric until the fabric is filled. Mastics shall be applied in accordance with application instructions on the container.

B. Interior Duct Liner
   1. Apply to the inside face of ducts, coated side facing air stream, fasten using fire retardant adhesive meeting ASTM C 9169, and secure with mechanical liner fasteners at 24" maximum o.c., both directions. Pin length should be such as to limit compression of liner.
   2. Exposed edges must be factory or field coated. For systems operating at 4000 fpm or higher, a metal nosing must be installed on all liner leading edges. Insulation with torn or broken coatings shall be removed or replaced. Loose corners, edges, and butt joints will not be accepted.

C. Refrigerant Piping
   1. The insulation shall be installed in accordance with the manufacturer's instructions. All joints and seams shall be sealed with waterproof vapor retardant adhesive. All pipes exposed to the weather shall be coated with aluminum jacketing to protect the insulation from ultra-violet radiation in accordance with the manufacturer's published instructions.

3.8 SUPPORTS AND HANGERS

A. All hangers, supports, and attachments to the structure must be capable of withstanding three times the anticipated load.

3.9 TEST, INSPECTIONS

A. Make all necessary control adjustments and balancing of air and water flows. Operate the entire system for a period of time not less than three (3) working days for the purpose of proving satisfactory performance. During this period, instruct such persons as the Owner and/or Architect may designate in the proper operation of the systems. Should further adjustment prove necessary, operating tests shall be repeated until a satisfactory test is obtained.

B. This Contractor shall not allow or cause any work of this Section to be covered or enclosed until it has been inspected, tested, and approved by the Architect and the authorities having jurisdiction over the work. Should any of this work be enclosed or covered up before such inspection, testing, and approval, this Contractor shall uncover the work, have the necessary inspections, tests, and approvals made and, at no expense to the Owner, make all repairs necessary to restore both his work and that of other contractors which may have been damaged to be in conformity with the Contract Documents.

3.10 CLEANUP

A. Upon completion of the work of this Section, remove all material, debris, and equipment associated with or used in the performance of this work.

END OF SECTION

SECTION 23 05 93

TESTING ADJUSTING BALANCING

PART 1 GENERAL

1.1 SCOPE

A. Provide all supervision, personnel, instruments, calibration, equipment, and all other materials necessary to perform balancing and testing, and compile test data including calculations and services necessary for the heating, ventilating, and air conditioning systems for this project, all in accordance with the project Drawings and Specifications and as specified herein.

1.2 GENERAL

A. Mechanical Contractor will employ a Testing, Adjusting, and Balancing (TAB) Agency that is certified by Associated Air Balancing Council (AABC), National Environmental Balancing Bureau (NEBB), or Testing, Adjusting, and Balancing Bureau (TABB).

B. The TAB agency must also be an approved Acceptance Test Employer with Acceptance Test Technicians (ATT). The ATT will be responsible for performing all required acceptance testing and associated forms.

C. The TAB Agency shall be responsible for inspecting, balancing, adjusting, testing, and logging the data of the performance of fans, all dampers in the duct systems, all air distribution devices, and the flows of air through all coils.

D. Existing equipment, unless specifically mentioned otherwise, shall not in the scope of the TAB work.

E. A completely operable system shall be placed into operation each day during testing and balancing.

F. The TAB Agency shall utilize instrumentation which meets the requirements of ASHRAE 111, Section 5, “Instrumentation”.

G. The Mechanical Contractor shall be responsible for certifying in writing that the system, as scheduled for balancing, is operational and complete. Completeness shall include not only the physical installation, but the Mechanical Contractor’s certification that the prime movers are installed in good working order, and that full load performance has been preliminary tested under the certification of the Mechanical Contractor. Before any testing and balancing is started, a complete report shall be sent to the TAB Agency by the Mechanical Contractor.

H. The Mechanical Contractor shall be responsible for making all modifications to recertify discrepancies reported by the TAB Contractor as indicating non-compliance with the Contract Documents. By completing the work on time, the Mechanical Contractor shall provide sufficient time before the completion date so that balancing can be accomplished.

I. If construction deficiencies are encountered which preclude obtaining optimum conditions, the deficiencies will be recorded and given to the Owner’s representative. The TAB Agency is advised that deficiencies in the HVAC construction are often encountered during final TAB

services, and should include in the bid an amount deemed advisable to compensate for time in identifying the deficiencies.

1.3 SERVICES

A. The TAB Agency will balance, test, and adjust the systemic components to obtain optimum conditions in each conditioned space in the building. If construction deficiencies are encountered which preclude obtaining optimum conditions, the deficiencies will be recorded and given to the Owner's representative. The TAB Agency is advised that deficiencies in the HVAC construction are often encountered during final TAB services, and should include in the bid an amount deemed advisable to compensate for time in identifying the deficiencies.

B. The report shall be complete with logs, data, and records as required herein and all logs, data, and records shall be typed, produced, on white bond paper, and bound. Transmit four copies directly to the Owner's Representative to be distributed to the Mechanical Contractor, Controls Contractor, Engineer, and record file.

C. The report shall contain the following general data in a format selected by the TAB Agency for clarity and ease of reference.
1. Project Title.
2. Project Location.
3. Project Architect (Firm name and address).
4. Project Mechanical Engineer (Name).
5. TAB Field Test Engineer (Name).
6. TAB Agency (Firm name and address).
7. Inclusive dates tests were performed and date of report.
8. Calibration Certificates of each instrument used along with specific ID numbers (i.e., serial numbers).

1.4 SUBMITTALS

A. Submittal No. 15950 (1) – TAB Agenda
1. The TAB Contractor shall submit a complete agenda, which shall outline in full the testing methods and locations for each HVAC system and/or device that is within the scope of the TAB work. The agenda shall represent the total system balance report, less field test data. Areas of intended field test inputs shall be represented by fully labeled blank spaces.
2. The TAB Agenda shall also indicate the proposed test methods, instrumentation devices and all applicable calibration certificates.

B. Submittal No 15950 (2) – TAB Report
1. Provide Test and Balance Report as indicated herein.

1.5 AIR SYSTEMS REQUIREMENTS

A. In addition to the above data in its appropriate format, the Test and Balance Report shall include the following data:
1. Packaged Rooftop Units, Makeup Air Units and Ducted Fan Coils
a. Manufacturer and model.
b. Size.
c. Motor hp, voltage, phase, cycles, full load amps.
d. Location and local identification data.
e. Identification tag listed in schedules on drawings and specifications.
f. Supply, return and outside airflow (cfm)
g. Fan RPM.

h. Motor current readings at each fan.
i. Inlet and outlet static pressure from supply fan and exhaust fan (if applicable). These readings shall be related to the fan curve.
j. Static pressure differential across each coil and filter section.
k. Entering air and leaving air temperatures (DB/WB) in 100% cooling mode.
l. Entering air and leaving air temperatures (DB) in 100% heating mode.
m. Outdoor air percentage setting.
n. Outdoor airflow in economizer mode (if applicable).
o. Outdoor airflow in demand control ventilation mode (if applicable).

2. Exhaust Fans
   a. Manufacturer and model.
   b. Size.
   c. Motor hp, voltage, phase, cycles, full load amps.
   d. Location and local identification data.
   e. Identification tag listed in schedules on drawings and specifications.
   f. Exhaust airflow (cfm).
   g. Fan RPM.
   h. Motor current readings at each fan.

PART 2 – PRODUCTS (not used)

PART 3 – EXECUTION

3.1 GENERAL PROCEDURES

A. During the balancing, the temperature regulation shall be adjusted for proper relationship between controlling instruments and calibrated. The correctness of the final setting shall be proved by taking hourly readings for a period of one successive 8-hour day, in a typical room on each separately controlled zone, after tenant moves in. The total variation shall not exceed 2 degrees from the preset medium temperature during the temperature survey period. (This will be done only on systems that are totally operational).

3.2 AIR SYSTEMS PROCEDURES

A. The TAB Agency shall perform the following tests and balance the air systems in accordance with the following requirements:
   1. Test and adjust blower and motor rpm to design requirements.
   2. Test and record motor full load amperes and corresponding voltage.
   3. Make pitot tube traverse of main supply ducts and obtain design cfm at fans.
   4. Test and record system static pressures, suction and discharge.
   5. Test and adjust system for design cfm of outside air.
   6. Test and record entering and leaving air dry bulb temperatures of all heating and cooling coils.
   7. Test and record entering and leaving wet bulb temperatures of all cooling coils.
   8. Adjust all main supply and return air ducts to proper design cfm. System supply airflow, system return airflow, and system outdoor airflow shall be balanced to within 5% of the design requirement.
   9. Adjust all zones to proper design cfm, supply and return.
   10. Test and adjust each diffuser, grille, and register to within 10% of design requirement.
   11. Each grille, diffuser, and register shall be identified as to location and area.
   12. Size, type, and manufacturer of diffusers, grilles, registers, and all tested equipment shall be identified and listed. Manufacturer's ratings on all equipment shall be used to make required calculations.

13. Readings and test of diffusers, grilles, and registers shall include required fpm velocity and test resultant velocity, required cfm and test resultant cfm after adjustments.
14. TAB Agency shall check all controls to ensure they are operating as specified. Provide the control contractor with specific set points.

3.3 TEMPERATURE CONTROL SYSTEM

A. In the progress of performing the TAB work, the TAB Agency shall:
1. Work with the Controls Contractor to ensure the most effective total system operation within the design limitations, and to obtain mutual understanding of intended control performance.
2. Verify that all control devices are properly connected.
3. Verify that all dampers, valves, and other controlled devices are operated by the intended controller.
4. Verify that all dampers and valves are in the position indicated by the controller (open, closed, or modulating).
5. Verify that the integrity of valves and dampers in terms of tightness of close-off and full-open position. This includes dampers in multi-zone units.
6. Check that all valves are properly installed in the piping system in relation to direction of flow and location.
7. Verify the calibration of all controllers.
8. Verify the proper application of all normally open and normally closed valves.
9. Check the locations of all thermostats and humidistats for potential erratic operation from outside influences such as sunlight, drafts, or cold walls.
10. Check the locations of all sensors to determine whether their position will allow them to sense only the intended temperatures or pressures of the media. Controls Contractor will relocate as deemed necessary by the TAB Agency.
11. Check the sequence of operation for any control mode is in accordance with approved shop drawings. Verify that only minimum simultaneous heating and cooling occurs. Observe that heating cannot take place until the cooling zone of valve is completely closed.
12. Verify that all controller set points meet the design intent.
13. Check all dampers for free travel.
14. Verify the operation of all interlock systems.
15. Perform all system verification to assure the safety of the system and its components.

B. A systematic check of the above requirements shall be included in the final TAB report.

3.4 DUCT LEAKAGE TEST

A. All supply, return, exhaust, and outside air ductwork shall be tested for leaks, using necessary instruments before insulating any ductwork.

B. Ductwork shall be leak-tested in accordance with SMACNA HVAC Air Duct Leakage Test Manual. Representative sections totaling not less than 10 percent of the total installed duct area shall be tested. Where the tested 10 percent fails to comply with the requirements of this section, then 40 percent of the total installed duct area shall be tested. Where the tested 40 percent fails to comply with the requirements of this section, then 100 percent of the total installed duct area shall be tested.

C. The maximum permitted leakage shall be determined in accordance with CMC 603.10.1.

D. The test and balance report shall include the results of the duct leakage test for the engineer’s review.

3.5 TEST AND BALANCE REPORT

A. The report shall contain the following data:
   1. A listing of the measured air quantities at each outlet corresponding to the temperature tabulation specified above.
   2. Air quantities at each return and exhaust air handling device (only if ducted return systems).
   3. Static pressure readings entering and leaving each supply, return and exhaust fan, filter, and coil of the system. These readings shall be related to fan curves in terms of cfm handled.
   4. Motor current readings at each fan. The voltages at the time of the readings shall be listed.

3.6 FINAL ACCEPTANCE

A. At the time of final inspection, the Balancing Agency shall recheck, in the presence of the Owner's Representative, specific and random selections of data, i.e., air quantities, recorded in the Certified Report.

B. Points and areas for recheck shall be selected by the Owner's Representative.

C. Measurement and test procedures shall be the same as approved for work forming basis of Certified Report.

D. Selections for recheck, specific plus random, will not normally exceed 25% of the total number tabulated in the report, except that special air systems may require a complete recheck for safety reasons.

E. If random tests elicit a measured flow deviation of 10% or more from that recorded in the Certified Report on 10% or more of the selected recheck stations, the report shall be automatically rejected. In the event the report is rejected, all systems shall be readjusted and tested, new data recorded, new Certified Report submitted, and new inspection tests made, all at no additional cost to the Owner.

F. Following final acceptance of the Certified Report by the Owner's Representative, the settings of all valves, splitter, dampers, and other adjustment devices shall be permanently marked by the TAB Agency, so that adjustment can be restored if disturbed at any time. Devices shall not be marked until after final acceptance.

END OF SECTION

SECTION 23 09 00

CONTROLS

PART 1 – GENERAL

1.1 WORK INCLUDED

A. Control systems shall be exclusively Johnson Controls as part of Tehama County Standards. No other substitutions are acceptable.

B. Furnish all labor, materials, equipment, and service necessary to modify the existing energy management system (EMS) for a complete and operative new EMS system, utilizing Direct Digital electronic controls as shown on the Drawings and as specified herein.

C. All labor, material, equipment, and software necessary to meet the listed functions of the EMS as specified herein and as shown on the Drawings shall be included.

D. Refer to Section 26 for power wiring to line voltage devices.

E. Control wiring, except for power wiring, necessary for temperature control systems is covered in this Section.

1.2 RELATED WORK SPECIFIED ELSEWHERE

A. Section 26 – Electrical

1.3 SUBMITTALS REQUIRED FOR THIS SECTION

A. Submittal requirements are set forth in Section 26, ELECTRICAL.

B. The requirements covered in this Section are in addition to requirements of Section 26.

C. Submittals shall be configured to meet or exceed the requirements of both sections.

D. Submittal packages shall be assembled as listed below:
1. Initial submittal.
2. Testing submittals.
3. Operation and maintenance manuals.

E. Initial Submittal:
1. Prior to fabricating or shipping any material, submit the following information and documentation. This package shall be stand-alone and shall be suitable for forwarding by the Contractor to the Fire Marshal following approval by the Engineer. Include the following:
   a. Table of contents.
   b. Description of project. Include location/address; Owner's name and telephone number; and contractor's name, address, and telephone number.
   c. Complete components list showing quantities, descriptions, manufacturers, model numbers, and chose options.
   d. Manufacturer's specification sheets on all equipment.
   e. Building floor plan(s) showing all devices, zoning, and room identification.

f. Interconnection diagram which shows all components and interconnecting wire and conduit, including links to Local Area Networks and telephone connections. If the submitted configuration departs from the conduit and wire layout on the Plans, review of the configuration shall not obligate the Owner to additional costs.
g. Point-to-point wiring diagram for all items within panel(s).
h. Panel layout drawings.
i. Symbol legend for devices shown on submitted Drawings.
j. Identification of type of wiring used.
k. Details on support and anchorage of equipment.
l. Details on installation of temperature control devices.
m. Detailed Drawing(s) showing conduit penetrations of fire walls, if any.
n. Manufacturer's installation instructions.

F. Testing Submittals:
1. Testing submittals are required, as specified later in this Section.

G. Operation and Maintenance Manuals
1. Operation and Maintenance Manual submittals are required, as specified later in this Section.

H. Should any item be included which deviates from these Specifications, the deviation shall be clearly indicated and explained at the time of submittal.

I. Submittals shall be complete, neat, orderly, and indexed. The Contractor shall check submittals for number of copies, adequate identification, correctness, and compliance with the Drawings and Specifications, and shall initial all copies.

J. Revise and resubmit all submittal information until acceptable to the Engineer.

1.4 STARTUP, OPERATING, AND MAINTENANCE SERVICE

A. The manufacturer's field services representative shall furnish technical direction as required to ensure proper startup, operation, and maintenance of the equipment.

B. Operation and maintenance training of the Owner's staff shall be provided. Not less than 4 hours of training shall be provided at times convenient to the Owner.

1.5 SPARE PARTS

A. Provide the following spare equipment:
1. Ten fuses of each type used.

1.6 OPERATION AND MAINTENANCE MANUALS

A. Operation and maintenance manuals shall meet the requirements of Section 26, in addition to the requirements below:
1. Provide five copies of operation and maintenance manuals. Including the following:
a. Corrected submittals as required herein.
b. Record (as-built) wiring diagrams and equipment drawings.
c. For all equipment suppliers, list of current names, addresses, telephone numbers of those who should be contacted for service, information, and assistance.
d. Record (as-built) Contract Drawings marked with red pencil to show work revisions and also raceway and cable where different from the original Drawings. Prepare by obtaining new, clean sets of Contract Drawings from the Engineer, and pay all costs for same. Each manual set shall have original red pencil marks (not copies).
e. Test reports.

B. Material shall be clean and filed under dividers with headings in accordance with the specification item title.

1.7 WARRANTY

A. The work and materials covered in this Section shall be guaranteed for a period of 1 year from the date of acceptance thereof against defective material, design, and workmanship.

PART 2 – PRODUCTS

2.1 SYSTEM, GENERAL

A. All components used shall be serviceable, repairable, and replaceable by qualified temperature control technicians using nonproprietary parts, tools, and instruments.

2.2 TEMPERATURE CONTROL MATERIAL

A. Electric Damper Actuators
1. Electric damper actuators shall be gear or hydraulic type as scheduled.
2. Actuators shall be properly sized to provide sufficient torque to position the damper throughout its operating range.
3. Spring return actuators shall be used with outside air and relief air dampers.

B. Motorized Control Dampers
1. Motorized control dampers shall be parallel blade for two-position control and opposed blade for proportional control applications.
2. Dampers shall be black enamel finish, galvanized, with nylon bearings.
3. Blade edge and tip seals shall be included for all dampers.
4. Blades shall be 16 gauge, minimum, and 10 inches wide, maximum the frame shall be welded channel iron.
5. Dampers with both dimensions under 18 inches may have strap iron frames.

C. Temperature Control Panels (TCP)
1. Furnish NEMA 1 (interior) or NEMA 4 (exterior) temperature control panel of code gauge steel, with locking doors, for mounting and devices as shown.
2. They shall meet all applicable requirements of Title 24, California Administrative Code.
3. All controllers, relays, switches, etc., for equipment located in mechanical equipment rooms shall be mounted in a TCP, as shown on the Drawings.
4. Temperature settings, adjustments, and calibration shall be done at the TCP.
5. All electric devices within a control panel shall be factory wired.
6. Provide engraved, laminated plastic nameplates identifying all devices mounted on the face of the control panel.
7. A complete set of related “as-built” control drawings shall be furnished in each control panel.

D. Electronic Thermometers
1. Shall have 2 percent accuracy and 1 ½ degrees repeatability.
2. Shall be mounted on the temperature control panels as shown on the temperature control diagrams.

2.3 GENERAL PRODUCT DESCRIPTION

A. The energy management system shall be capable of integrating multiple building functions, including equipment supervision and control, alarm management, energy management, and historical data collection and archiving.

B. The energy management system shall consist of the following:
   1. Stand-along DDC panels.
   2. Stand-alone application-specific controllers (ASCs).
   3. Portable operator's terminals.

C. The system shall be modular in nature and shall permit expansion of both capacity and functionality through the addition of sensors, actuators, stand-along DDC panels, and operator devices.

D. System architectural design eliminates dependence upon any single device for alarm reporting and control execution.

E. Each DDC panel shall operate independently by performing its own specified control, alarm management, operator I/O, and historical data collection.

F. The failure of any single component or network connection shall not interrupt the execution of control strategies at other operational devices.

G. Stand-alone DDC panels shall be able to access any data from or send control commands and alarm reports directly to any other DDC panel or combination of panels on the network without dependence upon a central processing device.

H. Stand-alone DDC panels shall also be able to send alarm reports to multiple-operator workstations without dependence upon a central processing device.

2.4 NETWORKING/COMMUNICATIONS

A. The design of the EMS network operator workstations and stand-alone DDC panels, as shown on the Drawings.

B. Inherent in the system's design shall be the ability to expand or modify the network.

C. Local Area Network:
   1. Workstation.DDC Panel Support
      a. DDC panels shall directly reside on a local area network such that communications may be executed directly between controllers, directly between workstations, and between controllers and workstations on a peer-to-peer basis.
   2. Dynamic Data Access
      a. All operator devices, either network resident or connected via dial-up modems, shall have the ability to access all point status and application report data or execute control functions for any and all other devices via the local area network.
      b. Access to data shall be based upon logical identification of building equipment.
      c. Access to system data shall not be restricted by the hardware configuration of the energy management system.
      d. The hardware configuration of the EMS network shall be totally transparent to the user when accessing data or developing control programs.
   3. General network design shall include the following provisions:
      a. High-speed data transfer rates for alarm reporting, quick report generation from multiple controllers, and upload/download efficiency between network devices. The minimum baud rate shall be 2.5 megabaud.
      b. Support of any combination of controllers and operator workstations directly connected to the local area network. A minimum of 50 devices shall be supported on a single local area network.
      c. Detection and accommodation of single or multiple failures of either workstations, DDC panels, or the network media. The network shall include provisions for automatically reconfiguring itself to allow all operational equipment to perform their

designated functions as effectively as possible in the event of single or multiple failures.
d. Message and alarm buffering to prevent information from being lost.
e. Error detection, correction, and retransmission to guarantee data integrity.
f. Default device definition to prevent loss of alarms or data, and ensure alarms are reported as quickly as possible in the event an operator device does not respond.
g. Commonly available, multiple-sourced networking components and protocols shall be used to allow the EMS to coexist with other networking applications, such as office automation. MAP, ETHERNET, IBM Token Ring, and ARCNET are acceptable technologies.
h. Use of an industry standard IEEE 802.x protocol. Communications must be of a deterministic nature to ensure calculable performance under worst-case network loading.
i. Synchronization of the real-time clocks in all DDC panels shall be provided.

4. Dial-up Communications
   a. Auto-dial/Auto-answer communications shall be provided to allow stand-alone DDC panels to communicate with remote operator stations on an intermittent basis via telephone lines.
   b. Dial-up Stand-alone DDC Panels
      i. Auto-dial panels shall automatically place calls to workstations to report critical alarms or to upload trend and historical information for archiving.
      ii. Stand-alone DDC panels shall analyze and prioritize all alarms to minimize the initiation of calls. Noncritical alarms shall be buffered in memory and reported as a group of alarms or until an operator manually requests an upload of all alarms.
      iii. The auto-dial program shall include provisions for handling busy signals, “no answers,” and incomplete data transfers. Default devices shall be called when communications cannot be established with primary devices.
   c. Dial-up Workstations
      i. Operators at dail-up workstations shall be able to perform all control functions, all report functions, and all database generation and modification functions as described for workstations connected via the local area network.
      ii. Routines shall be provided to automatically answer calls and either file or display information sent from remote DDC panels.
      iii. The fact that communications is taking place with remote control system over telephone lines shall be completely transparent to an operator.
   d. Modem Characteristics
      i. Dial-up communications shall make use of Hayes compatible 9,600-baud modems and voice-grade telephone lines.
      ii. Each stand-alone DDC panel may have its own modem, or a group of stand-alone DDC panels may share a modem.

2.5 STAND-ALONE DDC PANELS

A. General
1. Stand-alone DDC panels shall be microprocessor-based, multitasking, multiuser, real-time, digital control processors.
2. Each stand-alone DDC panel shall consist of modular hardware, with plug0in enclosed processors, communication controllers, power supplies, and input/output modules.
3. A sufficient number of controllers shall be supplied to fully meet the requirements of this specification and the attached point list.

B. Memory
1. Each DDC panel shall have sufficient memory to support its own operating system and databases, including the following:
   a. Control processes

b. Energy management applications
c. Alarm management
d. Historical/trend data for all points
e. Maintenance support applications
f. Custom processes
g. Operator I/O
h. Dial-up communications
i. Manual override monitoring

C. Point Types
1. Each DDC panel shall support the following types of point inputs and outputs:
a. Digital inputs for status/alarm contacts.
b. Digital outputs for on/off equipment control.
c. Analog inputs for temperature, pressure, humidity, flow, and position measurements.
d. Analog outputs for damper position control, and capacity control of primary equipment.
e. Pulse inputs for pulsed contact monitoring.

D. Expandability
1. The system shall be modular in nature and shall permit easy expansion through the addition of software applications, workstation hardware, field controllers sensors, and actuators.
2. The system architecture shall support 25 percent expansion capacity of all types of DDC panels and all point types included in the initial installation.

E. Serial Communication Ports
1. Stand –alone DDC panels shall provide at least two RS-232C serial data communication ports for simultaneous operation of multiple-operator I/O devices, such as industry standard printers, laptop workstations, PC workstations, and panel-mounted or portable DDC panel operator's terminals.
2. Stand-alone DDC panels shall allow temporary use of portable devices without interrupting the normal operation of permanently connected modems, printers, or networks terminals.

F. Hardware Override Switches
1. As indicated in the point schedule, the operator shall have the ability to manually override automatic or centrally executed commands at the DDC panel via local, point discrete, onboard hard/off/auto operator override switches for binary control points and gradual switches for analog control-type points.
2. These override switches shall be operable whether the panel is powered or not.

G. Hardware Override Monitoring
1. DDC panels shall monitor the status of position of all overrides.
2. This information shall be included in logs and summaries to inform the operator that automatic control has been inhibited.
3. DDC panels shall also collect override activity information for daily and monthly reports.

H. Local Status Indicator Lamps
1. The DDC panel shall provide status indication for each binary input and output for constant, up-to-date verification of all point conditions, without the need for an operator I/O device.

I. Integrated Online Diagnostics
1. Each DDC panel shall continuously perform self-diagnostics, communication diagnosis, and diagnosis of all subsidiary equipment.

2. The DDC panel shall provide both local and remote annunciation of any detected component failures or repeated failure to establish communication.
3. Indication of the diagnostic results shall be provided at each DDC panel and shall not require the connection of an operator I/O device.

J. Surge and Transient Protection
1. Isolation shall be provided at all network terminations, as well as all field point terminations to suppress induced-voltage transients consistent with IEEE Standard 587-1980.
2. Isolation levels shall be sufficiently high as to allow all signal wiring to be run in the same conduit as high-voltage wiring where acceptable by electrical code.

K. Power Fail Restart
1. In the event of the loss of normal power, there shall be an orderly shutdown of all stand-alone DDC panels to prevent the loss of database or operating system software.
2. Nonvolatile memory shall be incorporated for all critical controller configuration data, and battery backup shall be provided to support the real-time clock and all volatile memory for a minimum of 72 hours.
3. Upon restoration of normal power, the DDC panel shall automatically resume full operation without manual intervention.
4. Should DDC panel memory be lost for any reason, the user shall have the capability of reloading the DDC panel via the local area network via the local RD-232C port or via telephone line dial-in.

2.6 SYSTEM SOFTWARE FEATURES

A. General
1. All necessary software to form a complete operating system as described in this specification shall be provided.
2. The software programs specified in this Section shall be provided as an integral part of the DDC panel and shall not be dependent upon any higher-level computer for execution.

B. Control Software Description
1. The DDC panels shall have the ability to perform the following pretested control algorithms:
   a. Two-position control
   b. Proportional control
   c. Proportional, plus integral control
   d. Proportional, integral, plus derivative control
   e. Automatic control loop tuning
2. Equipment Cycling Protection
   a. Control software shall include a provision for limiting the number of times each piece of equipment may by cycled within any 1-hour period.
3. Heavy Equipment Delays
   a. The system shall provide protection against excessive demand situations during startup periods by automatically introducing time delays between successive start commands to heavy electrical loads.
4. Power Fail Motor Restart
   a. Upon the resumption of normal power, the DDC panel shall analyze the status of all controlled equipment, compare it with normal occupancy scheduling, and turn equipment on or off as necessary to resume normal operation.

C. Energy Management Applications
1. DDC panels shall have the ability to perform any or all of the following energy management routines:

a. Time-of-day scheduling
b. Calendar-based scheduling
c. Holiday scheduling
d. Temporary schedule overrides
e. Optimal start
f. Optimal stop
g. Night setback control
h. Enthalpy switchover (economizer)
i. Peak-demand limiting
j. Temperature-compensated load rolling
k. Fan speed/CFM control
l. Heating/cooling interlock
m. All programs shall be executed automatically without the need for operator intervention and shall be flexible enough to allow user customization
n. Programs shall be applied to building equipment as described in the Execution portion of this Specification.

D. Custom Process Programming Capability
1. DDC panels shall be able to execute custom, job-specific processes defined by the user, to automatically perform calculations and special control routines.
2. Process inputs and variables
a. It shall be possible to use any of the following in a custom process:
i. Any system-measured point data or status
ii. Any calculated data
iii. Any results from other processes
iv. User-defined constants
v. Arithmetic functions (+, -, *, /, square root, exp., etc.)
vi. Boolean logic operators (and, or exclusive or, etc.)
vii. On-delay/off-delay/one-shot timers
3. Process Triggers
a. Custom processes may be triggered based on any combination of the following:
i. Time interval
ii. Time of day
iii. Date
iv. Other processes
v. Time programming
vi. Events (e.g., point alarms)
4. Dynamic Data Access
a. A single process shall be able to incorporate measured or calculated data from any and all other DDC panels on the local area network.
b. In addition, a single process shall be able to issue command to points in any and all other DDC panels on the local area network.
5. Advisory/Message Generation
a. Processes shall be able to generate cooperator messages and advisories to operator I/O devices.
b. A process shall be able to directly send a message to a specified device, buffer the information in a follow-up file, or cause the execution of a dial-up connection to a remote device, such as a printer or pager.
6. Custom Process Documentation
a. The custom control programming feature shall be self-documenting.
b. All interrelationships defined by this feature shall be documented via graphic flowcharts and English language descriptions.

E. Alarm Management
1. Alarm management shall be provided to monitor, buffer, and direct alarm reports to operator devices and memory files.

2. Each DDC panel shall perform distributed, independent alarm analysis and filtering to minimize network traffic and prevent alarms from being lost.
3. At no time shall the DDC panel's ability to report alarms be affected by either operator activity at a PC workstation or local I/O device, or communications with other panels on the network.
4. Point Change Report Description
   a. All alarm or point change reports shall include the point's English language description and the time and date of occurrence.
5. Prioritization
   a. The user shall be able to define the specific system reaction for each point.
   b. Alarms shall be prioritized to minimize nuisance reporting and to speed operator response to critical alarms.
   c. A minimum of three priority levels shall be provided.
   d. Each DDC panel shall automatically inhibit the reporting of selected alarms during system shutdown and startup.
   e. Users shall have the ability to manually inhibit alarm reporting for each point.
   f. The user shall also be able to define under which conditions point changes need to be acknowledged by an operator and/or sent to follow-up files for retrieval and analysis at a later date.
6. Report Routing
   a. Alarm reports, messages, and files will be directed to a user-defined list of operator devices or PCs used for archiving alarm information.
   b. Alarms shall also be automatically directed to a default device in the event a primary device is found to be offline.
7. Alarm Messages
   a. In addition to the point's descriptor and the time and date, the user shall be able to print, display, or store a 65-character alarm message to fully describe the alarm condition or to direct operator response.
   b. Each stand-alone DDC panel shall be capable of storing a library of at least 250 alarm messages.
   c. Each message may be assignable to any number of points in the panel.
8. Auto-Dial Alarm Management
   a. In dial-up applications, only critical alarms shall initiate a call to a remote operator device.
   b. In all other cases, call activity shall be minimized by time stamping and saving reports until an operator-scheduled time, a manual request, or until the buffer space is full.
   c. The alarm buffer must store a minimum of 50 alarms.

F. Historical Data and Trend Analysis
1. A variety of historical data collection utilities shall be provided to automatically sample, store, and display system data in all of the following ways:
   a. Continuous Point Histories
      i. Stand-alone DDC panels shall store point history files for all analog and binary inputs and outputs.
      ii. The point history routine shall continuously and automatically sample the value of all analog inputs at half-hour intervals.
      iii. Samples for all points shall be stored for the past 24 hours to allow the user to immediately analyze equipment performance and all problem-related events for the past day.
      iv. Point history files for binary input or output points and analog output points shall include a continuous record of the last 10 status changes or commands for each point.
   b. Control Loop Performance Trends

i. Stand-alone DDC panels shall also provide high-resolution sampling capability with an operator-adjustable resolution of 10 to 300 seconds in 1-second increments for verification of control loop performance.

c. Extended Samper Period Trends
   i. Measured and calculated analog and binary data shall also be assignable to user-definable trends for the purpose of collecting operator-specific performance data over extended periods of time.
   ii. Samper intervals of 1 minute to 2 hours, in 1-minute intervals, shall be provided. Each stand-alone DDC panel shall have a dedicated buffer for trend data and shall be capable of storing a minimum of 5,000 data samples.

d. Data Storage and Archiving
   i. Trend data shall be stored at the stand-alone DDC panels and uploaded to hard disk storage when archiving is desired.
   ii. Uploads shall occur based upon either user-defined intervals, manual command, or when the trend buffers become full.
   iii. All trend data shall be available in disk file form for use in third-party personal computer applications.

G. Runtime Totalization
1. Stand-alone DDC panels shall automatically accumulate and store runtime hours for binary input and output points, as specified in the Execution portion of this Specification.
2. The totalization routine shall have a sampling resolution of 1 minute or less.
3. The user shall have the ability to define a warning limit for runtime totalization.
4. Unique, user-specified messages shall be generated when the limit is reached.

H. Analog/Pulse Totalization
1. Stand-alone DDC panels shall automatically sample, calculate, and store consumption totals on a daily, weekly, or monthly basis for user-selected analog and binary pulse input-type points.
2. Totalization shall provide calculation and storage of accumulations of up to 99,999.9 units (e.g., KWH, gallons, KBTU, tons, etc).
3. The totalization routine shall have a sampling resolution of 1 minute or less.
4. The user shall have the ability to define a warning limit.
5. Unique, user-specified messages shall be generated when the limit is reached.

I. Event Totalization
1. Stand-alone DDC panels shall have the ability to count events, such as the number of times a pump or fan system is cycled on and off.
2. Event totalization shall be performed on a daily, weekly, or monthly basis.
3. The event totalization feature shall be able to store the records associated with a minimum of 9,999.9 events, before reset.
4. The user shall have the ability to define a warning limit.
5. Unique, user-specified messages shall be generated when the limit is reached.

2.7 APPLICATIONS-SPECIFIC CONTROLLERS, HVAC APPLCIATIONS

A. Each stand-alone DDC controller shall be able to extend its performance and capacity through the use of remote application-specific controllers (ASCs).

B. Each ASC shall operate as a stand-alone controller, capable of performing its specified control responsibilities independently of other controllers in the network.

C. Each ASC shall be a microprocessor-based, multitasking, real-time digital control processor.

D. Each ASC shall have sufficient memory to support its own operating system and database, including the following:

1. Control processes.
2. Energy management applications
3. Operator I/O (portable service terminal)

E. The operator interface to any ASC point data or programs shall be through any network-resident PC workstation or any PC or portable operator's terminal that is connected to any DDC panel in the network.

F. Application-specific controllers shall directly support the temporary use of a portable service terminal.

G. The capabilities of the portable service terminal shall include, but not be limited to, the following:
1. Display temperatures.
2. Display status.
3. Display set points.
4. Display control parameters.
5. Override binary output control.
6. Override analog set points.
7. Modification of gain and offset constants.

H. Power Fail Protection
1. All system set points, proportional bands, control algorithms, and any other programmable parameters shall be stored such that a power failure of any duration does not necessitate reprogramming the controller.

I. Application Description
1. Rooftop Unit and Ducted Fan Coil Controllers
   a. Controllers shall support, but not be limited to, the following configurations of systems to address current requirements, as described in the Execution portion of this Specification, and for future expansion:
      i. Large air handling units
         1. Mixed air – single path
         2. Mixed air – dual path
         3. 100-percent single path
         4. 100-percent dual path
   b. Controllers shall support all of the necessary point inputs and outputs to perform the specified control sequences in a totally stand-alone fashion.
   c. Controllers shall have a library of control routines and program logic to perform the sequences of operation, as specified in the Execution portion of this Specification.
   d. Occupancy-Based Standby/Comfort Mode Control
      i. Each controller shall have a provision for occupancy-sensing overrides.
      ii. Based upon the contact status of either a manual wall switch or an occupancy-sensing device, the controller shall automatically select either standby or comfort mode to minimize the heating and cooling requirements, while satisfying comfort conditions.
   e. Continuous Zone Temperature Histories
      i. Each controller shall automatically and continuously maintain a history of the associated zone temperature to allow users to quickly analyze space comfort and equipment performance for the past 24 hours.
      ii. A minimum of two samples per hour shall be store.
   f. Alarm Management
      i. Each controller shall perform its own limit and status monitoring and analysis to maximize network performance by reducing unnecessary communications.

PART 3 – EXECUTION

3.1 GENERAL

A. Electrical work shall be executed in accordance with section 16000, ELECTRICAL.

B. Work shall be performed in a workmanlike manner by craftsman skilled in the particular trade. Work shall be performed in accordance with the Plans, Specifications, manufacturer's recommendations, and the best practice in the trade. Completed work shall present a neat and finished appearance.

C. Coordinate work with the Owner and the work of other trades to avoid conflicts, errors, delays, and unnecessary interference during construction.

D. All thermostats or temperature sensors in the conditioned space shall have blank locking covers. Furnish cast aluminum guards where shown on the Plans.

E. Identify each item mounted on the face of a control panel with an engraved, phenolic label (1/4 –inch high engraved letters, minimum). Identify each item of control equipment (except room sensors and thermostats) with stamped tape firmly attached to equipment.

F. All control adjustments shall be accessible without use of a ladder.

G. Thermostats or sensors mounted on outside walls shall be mounted on 1-inch minimum thickness rigid fiberglass insulating base (or equal).

3.2 PROTECTION DURING CONSTRUCTION

A. Throughout the Contract, provide protection for materials and equipment against loss or damage and from the effects of weather.

B. Prior to installation, store items to be installed in indoor locations.

C. Items subject to corrosion under damp conditions and items containing insulation, such as transformers, motors, and controls, shall be stored in indoor, heated, dry locations.

D. Following installation, protect materials, equipment, and insulation from corrosion, physical damage, and moisture.

E. Cap conduit runs during construction with manufactured seals.

F. Keep openings in boxes or equipment closed during construction.

G. Provide temporary heating source for electrical equipment in damp locations or locations subject to condensation, including transformers, motors, and controls, until construction is complete and equipment is energized.

3.3 MATERIAL AND EQUIPMENT INSTALLATION

A. Follow the manufacturer's installation recommendations unless otherwise indicated.

B. Follow the Engineer's decision, at no additional cost to the Owner, wherever any conflict arises between the manufacturer's instruction, State, or other codes and regulations, and these Contract Documents.

C. Keep copy of the manufacturer's installation instructions available on the jobsite for review at all times.

D. Install freestanding equipment in accordance with the manufacturer's recommendations. Unless noted otherwise, mount freestanding equipment on a 3 ½ inch concrete pad.

E. Secure motor control centers (MCCs) and other freestanding equipment rigidly to floors to mounting pads with anchor bolts, expansion shields, or other approved means.

F. Grout mounting channels provided with MCCs into the floor or mounting pads, unless the MCCs are firmly anchored with the specified concrete anchors, in which case the channels are not required.

3.4 CUTTING AND PATCHING

A. Do not cut or notch any structural member or building surface without specific approval of the Engineer.

B. Where possible, avoid any cutting, channeling, chasing, or drilling of floors, walls, partitions, ceilings, paving, or other surfaces.

C. Use clamps and channel where required for the installation, support, or anchorage of conduit, raceways, or other electrical materials and equipment.

D. Following such work, restore surfaces neatly to new condition using skilled craftsmen of the trades involved, at no additional cost to the Owner.

3.5 CLEANING AND TOUCHUP PAINTING

A. Keep the premises free from accumulation of waste material or rubbish.

B. Upon completion of work, remove materials, scraps, and debris from the premises and from the interior and exterior of all devices and equipment.

C. Refinish damaged surfaces to new condition using skilled craftsmen of the trades involved, at no additional cost to the Owner.

3.6 INSTALLATION

A. Electrical work
   1. All temperature control and interlock wiring shall be plenum-rated cable.
   2. Power or interlock wiring shall be run in separate conduit form sensor wiring.
   3. Wiring shall conform to the National Electrical Code.
   4. All wiring of any nature in connection with temperature control system, regardless of voltage, including temperature control wiring, interlocking, and the like, shall be included in the air conditioning work.

END OF SECTION

SECTION 26 00 00

GENERAL ELECTRICAL SPECIFICATIONS

PART 1 GENERAL

1.1 WORK INCLUDED

A. This specification shall apply to all phases of Work hereinafter specified, shown on Drawings, or as required to provide a complete installation of electrical systems for this Project. Work required under this specification is not limited to just the Electrical Drawings - refer to Architectural, Structural, Landscape, and Mechanical/Plumbing Drawings, as well as all other drawings applicable to this project, which designate the scope of work to be accomplished. The intent of the Drawings and Specifications is to provide a complete and operable electrical system that includes all documents that are a part of the Contract.

1. Work Included: Furnish labor, material, services and skilled supervision necessary for the construction, erection, installation, connections, testing, and adjustment of all circuits and electrical equipment specified herein, or shown or noted on Drawings, and its delivery to the Owner complete in all respects ready for use.

2. The electrical Work includes installation or connection of certain materials and equipment furnished by others. Verify installation details, installation and rough-in locations from the actual equipment or from the equipment shop drawings.

B. Electrical Drawings: Electrical Drawings are diagrammatic, and are intended to convey the scope of work, indicating intended general arrangement of equipment, conduit and outlets. Follow Drawings in laying out Work and verify spaces for installation of materials and equipment based on actual dimensions of equipment furnished.

1.2 QUALITY ASSURANCE

A. Design, manufacture, testing and method of installation of all apparatus and materials furnished under requirements of these specifications shall conform to latest publications or standard rules of the following:

1. Institute of Electrical and Electronic Engineers - IEEE

2. National Electrical Manufacturers' Association - NEMA

3. Underwriters' Laboratories, Inc. - UL

4. National Fire Protection Association - NFPA

5. Federal Specifications - Fed. Spec.

6. American Society for Testing and Materials - ASTM

7. American National Standards Institute - ANSI

8. National Electrical Code - NEC

9. National Electrical Safety Code - NESC

10. Insulated Cable Engineers Association - ICEA

11. American Institute of Steel Construction - AISC

12. State and Municipal Codes In Force In The Specific Project Area

13. Occupational Safety and Health Administration (OSHA)

14. Electronics Industries Association/Telecommunications Industry Association (EIA/TIA)

15. California Electrical Code (where adopted)

16. Local Authority Having Jurisdiction (AHJ) Published Electrical Standards and Codes

B. Perform Work in accordance with the National Electrical Code, applicable building ordinances, and other applicable codes, hereinafter referred to as the "Code." The Contractor shall comply with the Code including local amendments and interpretations without added cost to the Owner. Where Contract Documents exceed minimum requirements, the Contract Documents take precedence. Where code conflicts occur, the most stringent shall apply unless variance is approved.

1. Comply with all requirements for permits, licenses, fees and codes. The Contractor, at Contractor's expense, shall obtain all permits, licenses, fees, special service costs, inspections and arrangements required for Work under this contract, unless otherwise specified.

2. Comply with requirements of the applicable utility companies serving this Project. Make all arrangements with utility companies for proper coordination of Work.

1.3 GENERAL REQUIREMENTS

A. Guarantee: Furnish a written guarantee for a period of (1) one-year from date of acceptance.

B. Wherever a discrepancy in quantity or size of conduit, wire, equipment, devices, circuit breakers, etc., (all materials), arises on the Drawing and/or Specifications, the Contractor shall be responsible for providing and installing all material and services required by the strictest condition noted on Drawings and/or in Specifications to ensure complete and operable systems as required by the Owner and Engineer.

C. All Core Cutting, Drilling, and Patching:

1. For the installation of work under this Section, the aforementioned shall be performed under this Section of the Specifications and the Concrete section of the Specifications.

2. No holes will be allowed in any structural members without the written approval of the Project's Structural Engineer.

3. For penetrations of concrete slabs or concrete footings, the work shall be as directed in the Concrete Section of Specifications.

4. The Contractor shall be responsible for patching and repairing surfaces where he is required to penetrate for work under this contract.

5. Penetrations shall be sealed to meet the rated integrity of the surface required to be patched and repaired. The patched surface shall be painted or finished to match the existing surface.

D. Verifying Drawings and Job Conditions:

1. The Contractor shall examine all Drawings and Specifications in a manner to be fully cognizant of all work required under this Section.

2. The Contractor shall visit the site and verify existing conditions. Where existing conditions differ from Drawings, adjustment(s) shall be made and allowances included for all necessary equipment to complete all parts of the Drawings and Specifications.

1.4 WORK IN COOPERATION WITH OTHER TRADES

A. Examine the Drawings and Specifications and determine the work to be performed by the electrical, mechanical and other trades. Provide the type and amount of electrical materials and equipment necessary to place this work in proper operation, completely wired, tested and ready for use. This shall include all conduit, wire, disconnects, relays, and other devices for the required operation sequence of all electrical, mechanical and other systems or equipment.

B. Provide a conduit-only system for low voltage wiring required for control of mechanical and plumbing equipment described in this or other parts of the Contract Documents. Install all control housings, conduits, and backboxes required for installing conductors to the controls.

C. Install separate conduits between each heating, ventilating and air conditioning sensing device and its control panel and/or control motor. Before installing any conduit for heating, ventilating and air conditioning control wiring, verify the exact requirements from the control diagrams provided with the equipment manufacturer's shop drawings.

1.5 TESTING AND ADJUSTMENT

A. Upon completion of all electrical work, the Contractor shall test all circuits, switches, light fixtures, lighting control and dimming systems including distributed systems, UPSs, generators, SPDs, lighting inverters, transfer switches, motors, circuit breakers, motor starters and their auxiliary circuits and any other electrical items to ensure perfect operation of all electrical equipment.

B. Equipment and parts in need of correction and discovered during such testing, shall be immediately repaired or replaced with all new equipment and that part of the system shall then be retested. All such replacement or repair shall be done at no additional cost to the Owner.

C. All circuit(s) shall be tested for continuity and circuit integrity. Adjustments shall be made for circuits not complying with testing criteria.

D. All test reports, including copies of any required Energy Code Acceptance Forms (e.g. CA Title 24 Acceptance for Code Compliance Forms) should be submitted to the Engineer at completion of project.

1.6 IDENTIFICATION

A. Nameplates shall be provided for unit substations, switchgear, switchboards, distribution boards, distribution panels, panel boards, motor control centers, transformers, transfer switches, contactors, starters, disconnect switches, enclosed circuit breakers/switches, inverters, UPSs, PDUs, RDCs, SPDs, lighting control panels, dimming panels, door releasing system panels, fire alarm/central monitoring terminal cabinets/power supplies/control panels, and all low voltage system terminal and control cabinets.

1. Nameplate inscriptions shall be identical to the equipment designations indicated in plans and specifications. Nameplates shall be engraved with the device designation/identification on the top line, source identification for the device on the 2nd line per NEC, or CEC where adopted, Art 408.4 and load designation for the device on the bottom line. Where load designation consists of a branch circuit, omit bottom line. Where device designation is not indicated on plans/specifications, Contractor shall submit a written clarification request to the Engineer.

Example: Transformer 1TA
Source Disconnecting Location: Switchboard MSA located in Rm 110
Load: Panels 1LA and 1 LB

2. All circuit breakers/fuses in switchgear, switchboards, distribution boards, distribution panels, UPS output circuit breakers, PDU sub-feed circuit breakers and motor control centers shall have individual nameplates located immediately adjacent to the respective device. Nameplate inscription shall identify the downstream equipment or device served by the circuit breaker or fuse.

B. Identification nameplates, UON, shall be laminated/extruded modified acrylic that is 3/32" thick, UV-stabilized, matte finish, suitable for use in 180 deg. F ambient, with beveled edges and engraved white letters 3/8" high, minimum, on 1-1/2" high black background (utility/normal and optional standby power systems) for single line of text. Where two lines of text are required, provide minimum 2" high nameplate. Where three lines of text are required, provide minimum 2.5" high nameplate. Provide white letters on red background for all NEC, or CEC where adopted, Article 517 essential power systems, Article 700 Emergency Systems, Article 701 Legally required standby systems and Article 708 COPS.

C. Identification nameplates for new switchgear, switchboards, distribution boards, distribution panels, panel boards and motor control centers shall be attached with switchgear manufacturer-provided screws via switchgear manufacturer factory pre-drilled holes. A factory option to rivet identification nameplates to the equipment is only acceptable if screw-fastened nameplates are not an available option from the switchgear manufacturer. Field drilling or other mechanical attachment methods that change/void the NEMA or NTRL rating of the enclosure are strictly forbidden.

D. Identification nameplates for transformers, transfer switches, disconnect switches, enclosed circuit breakers/switches, inverters, UPSs, PDUs, RDCs, SPDs, lighting control

panels, dimming panels, door releasing system panels, terminal cabinets and all circuit breakers/fuses in switchgear, switchboards, distribution boards, distribution panels, UPS output circuit breakers, PDUs, PDU sub-feed circuit breakers, and motor control centers shall be attached to the equipment by self-adhesive backing integral to the nameplates. When equipment is located outdoors, provide nameplates without self-adhesive backing and attach to equipment using weather-rated, UV-resistant epoxy. In all cases, clean surfaces before applying identification nameplates parallel to equipment lines.

E. Warning Placards, as required by General Single Line Diagram Notes for multiple power sources, or instruction placards, as required for all kirk-key interlock schemes, all UPS bypass procedures or as required elsewhere in the plans/specifications shall be engraved 1/2" high white lettering on a red background using the same material specified for identification nameplates with a self-adhesive backing. Warning/instruction placards shall be attached to the face of the equipment directly related to the placards. Provide a formal placard submittal for review by the Engineer prior to ordering any warning/instruction placards. In all cases, clean surfaces before applying warning/instruction placards parallel to equipment lines.

F. Receptacles that are part of a UL-listed under floor computer room whip assembly, ceiling and/or cable/ladder tray-mounted receptacles used in lab, manufacturing, commercial kitchen environments or that are serving telecom/data/AV racks and cabinets shall have identification nameplates located on the wiring device plate cover. Nameplates shall be self-adhesive, 3/32" thick Micarta with beveled edges, engraved 1/4" high white lettering on black background with serving power source, circuit identification and NEMA/IEC receptacle type. Use of two (2) separate nameplates per device plate cover is acceptable. Affix nameplates to be visible when plugs are occupying receptacles.

G. See wiring device section of this specification for wiring device plate cover labeling requirements.

H. See drawings for panel board schedule directory installation requirements.

I. See conduit installation section of this specification for conduit labeling requirements.

1.7 FINAL INSPECTION AND ACCEPTANCE

A. After all requirements of the Specifications and/or the Drawings have been fully completed; representatives of the Owner will inspect the work. Contractor shall provide competent personnel to demonstrate the operation of any item or system to the full satisfaction of each representative.

B. Final acceptance of the work will be made by the Owner after receipt of approval and recommendation of acceptance from each representative.

1.8 RECORD DRAWINGS

A. Drawings of Record: The Contractor shall provide and keep up-to-date, a complete record set of drawings. These shall be corrected daily and show every change from the original Drawings. This set of prints shall be kept on the job site and shall be used only as a record set. This shall not be construed as authorization for the Contractor to make changes in the layout without definite instruction in each case. Upon completion of the work, a set of reproducible Contract Drawings shall be obtained from the General Contractor and all changes as noted on the record set of prints shall be incorporated thereon with black ink in

a neat, legible, understandable and professional manner. Refer to the Supplementary General Conditions for complete requirements.

1.9 APPROVALS, EQUALS, SUBSTITUTIONS, ALTERNATIVES, NO KNOW EQUAL

A. Approvals: Where the words (or similar terms) “approved”, “approval”, “acceptable”, and “acceptance” are used, it shall be understood that acceptance by the Owner, Architect and Engineer are required.

B. Equal: Where the words (or similar terms) “equal”, “approved equal”, “equal to”, “or equal by”, “or equal” and “equivalent” are used, it shall be understood that these words are followed by the expression “in the opinion of the Owner, Architect, and Engineer.” For the purposes of specifying products, the above words shall indicate the same size, made of the same construction materials, manufactured with equivalent life expectancy, having the same aesthetic appearance/style (includes craftsmanship, physical attributes, color and finish), and the same performance.

C. Substitution: For the purposes of specifying products, “substitution” shall refer to the submittal of a product not explicitly approved by the construction documents/ specifications.

1. Substitutions of specified equipment shall be submitted and received by the Engineer ten (10) days prior to the bid date for review and written approval. Regulatory Agency approval for all substitutions will be the sole responsibility of the Contractor. To receive consideration, requests for substitutions must be accompanied by documentary proof of its equality with the specified material. Documentary proof shall be in letterform and identify the specified values/materials alongside proposed equal values/materials. In addition, catalog brochures and samples, if requested, must be included in the submittal. ONLY PRE-BID APPROVED PRODUCTS, ISSUED VIA A FORMAL BID ADDENDUM TO ALL BIDDERS, WILL BE ALLOWED ON THE PROJECT. REGARDLESS OF THE APPROVAL ON ANY SUBSTITUTION, ALL BIDS SHALL BE BASED ON THE PRODUCTS EXACTLY AS SPECIFIED. PRICING FOR EACH APPROVED SUBSTITUTION SHALL BE INCLUDED IN THE BID SUBMITTAL AS A SEPARATE LINE ITEM.

2. In the event that written authorization is given for a substitution, after award of contract, the Contractor shall submit to the Engineer quotations from suppliers/distributors of both the specified and proposed equal material for price comparison, as well as a verification of delivery dates that conform to the project schedule.

3. In the event of cost reduction, the Owner will be credited with 100 percent of the reduction, arranged by Change Order.

4. The Contractor warrants that substitutions proposed for specified items will fully perform the functions required.

D. Alternates/Alternatives: For the purposes of specifying products, “alternatives/alternates” may be established to enable the Owner/Architect/Engineer to compare costs where alternative materials or methods might be used. An alternate price shall be submitted in addition to the base bid for consideration. If the alternate is deemed acceptable, written authorization will be issued.

E. No Known Equal: For the purposes of specifying products, “No Known Equal” shall mean that the Owner/Architect/Engineer is not aware of an equivalent product. The Contractor will need to submit a “Substitution” item, per the requirements listed above, if a different product is proposed to be utilized.

1.10 SHOP DRAWINGS/SUBMITTALS

A. Shop Drawings/Submittals, unless required otherwise by general project specifications or instructions to bidders, shall be submitted in electronic format (PDF) to include a Letter of Transmittal (PDF), which shall give a list of the drawings submitted with dates and/or system(s) components contained within the submittal. Drawings and material cut sheets shall be complete in every respect and edited/marked to indicate specific items being provided. Printed/Hard copies are not acceptable.

B. The Shop Drawings/Submittals shall be marked with the name of the project, numbered consecutively, and bear the approval of the Contractor as evidence that the Contractor has checked the Drawings. Any Drawings submitted without this approval will be returned to the Contractor for resubmission.

C. If the shop drawings show variations from the requirements of the Contract because of standard shop practice or other reasons, the Contractor shall make specific mention of such variations in the Contractor’s letter of transmittal. If the substitution is accepted, the Contractor shall be responsible for proper adjustment that may be caused by the substitution. Samples shall be submitted when requested.

D. Only products listed as “Equal” within the contract documents, along with formally approved “Substitutions” will be reviewed. Products not conforming to these items will not be reviewed and will be returned to the Contractor for re-submittal.

E. Review comments used in response to shop drawings/submittals are:

1. “No Exception Taken” - Product approved as submitted.

2. “Furnish as Corrected” - Re-submittal not required, although the Contractor shall provide the submitted product with corrections as noted.

3. “Revise and Resubmit” - Re-submittal required with corrections as noted.

4. “Rejected” - Re-submittal required based upon the originally specified product.

F. Shop drawings shall be submitted on the following but not limited to:

1. Lighting Fixtures.

2. Switchboards and Panel boardscomplete with overcurrent device information.

3. Fire Alarm System/Central Monitoring System.

4. Wiring Devices.

5. Lighting Control System/Dimming System Products.

6. Arc Flash, Short-Circuit and Coordination studies.

7. All other products called out on drawings that call for shop drawing submittal.

1.11 MAINTENANCE, SERVICING, INSTRUCTION MANUALS AND WIRING DIAGRAMS

A. Prior to final acceptance of the job, the Electrical Contractor shall furnish to the Owner at least four (4) copies of operating, maintenance, and servicing instructions, as well as four (4) complete wiring diagrams for the following, but not limited to, items or equipment:

1. Lighting Control System/Dimming Systems.

2. Fire Alarm System.

3. Switchboards and Panel boards; complete with overcurrent device information

B. All wiring diagrams shall specifically cover the system supplied. Typical drawings will not be accepted. Four (4) copies shall be presented to the Owner.

1.12 INTERRUPTION OF SERVICE/SERVICE SHUTDOWN

A. Any interruption of electrical services, electrical circuits, electrical feeders, signal systems, communication systems, fire alarm systems, etc. required to perform work, shall meet the specific prior-approval requirements of the Owner. Such work shall be scheduled with the Owner to be performed at the Owner's convenience.

B. Interruptions/outages of any of the Owner’s systems and services mentioned above shall be scheduled to occur during other than the Owner’s normal business hours. Any overtime costs shall be borne by the Contractor.

C. See drawings for any additional requirements regarding outages, interruption and any temporary services required.

PART 2 - PRODUCTS

2.1 MATERIALS

A. Materials and Equipment: All electrical materials and equipment, including custom-made equipment, shall be new and shall be listed by Underwriter's Laboratories (UL) and bear their label or be listed and certified by a Nationally Recognized Testing Lab (NRTL) that is also recognized by the local Authority-Having-Jurisdiction (AHJ)

B. Switchboards/Distribution Boards:

1. See general single line notes on single line drawing for more information.

C. Panel boards – Branch Circuit:

1. See drawings for panel board schedules and specifications.

D. Lighting Fixtures:

1. See drawings for lighting fixture and lamp schedules and additional specifications. Furnish, install and connect a lighting fixture at each outlet where a lighting fixture type symbol (designated on plans) is shown as being installed. Each fixture shall be complete with all required accessories including sockets, glassware, boxes, spacers, mounting devices, fire rating enclosure and lamps.

E. Wiring Devices:

1. Provide wiring devices indicated per plan. Devices shall be specification grade. Acceptable manufacturers are Leviton, Pass and Seymour and Hubbell. Provide all similar devices of same manufacturer, unless indicated otherwise. All device colors shall be from the full range of manufacturer standard color options as selected by the Architect. This selection will be made during the shop drawing review process

a. Wiring Devices (Decora)

1)	Convenience Receptacle	#16252- ???
2)	Dedicated Receptacle	#16352-???
3)	Convenience I.G. Receptacle	#16262-IG-???
4)	Dedicated I.G. Receptacle	#16362-IG-???
5)	Convenience G.F.C.I. Receptacle	#GFT1-???
6)	Dedicated G.F.C.I. Receptacle	#GFNT2-???
7)	Convenience Hospital Grade Receptacle	#16252-HG?-???
8)	Dedicated Hospital Grade Receptacle	#16352-HG?-???
9)	Convenience G.F.C.I. Hospital Grade	#GFNT1-HG?
10)	Dedicated G.F.C.I. Hospital Grade	#GFNT2-HG?
11)	Tamper Resistant Convenience Receptacle	#TDR15-???
12)	Tamper Resistant Dedicated Receptacle	#TDR20-???
13)	Tamper Resistant GFCI Receptacle	#GFTR2-???
14)	Tamper Resistant. Convenience. G.F.C.I. Hospital Grade Receptacle	#GFTR1-HG?
15)	Tamper Resistant. Dedicated. G.F.C.I. Hospital Grade Receptacle	#GFTR2-HG?
16)	Weather/Tamper Resistant GFCI Receptacle	#GFWT2-???
17)	Convenience Simplex Receptacle	#16251-???
18)	Dedicated Simplex Receptacle	#16351-???
19)	Recessed Clock Receptacle	#5361-CH-???(Non-Decora)
20)	Single Pole Switch	#5621-2-???
21)	Double Pole Switch	#5622-2-???
22)	Three Way Switch	#5623-2-???
23)	Four Way Switch	#5624-2-???
24)	Pilot Light Switch “On”	#5628-2-???
25)	Pilot Light Switch “Off”	#5631-2-???
26)	Projection Screen Switch	#5657-2-???
27)	Low Voltage Momentary Switch	#5657-2-???
28)	Keyed Switch	#1221-2L-???(Non-Decora)
29)	Door Jam Switch	#1865-???

b. Use of dedicated receptacles is required where plans depict a branch circuit supplying only a single simplex or duplex receptacle. Use of controlled receptacles is required where depicted on plans - see controlled receptacle specifications for additional information.

2. Wiring devices located in wood finished areas shall generally be black unless otherwise indicated by the Architect.

3. Wiring devices located in mirrors shall generally be white with stainless steel cover plates unless otherwise indicated by the Architect.

4. Wiring device cover plates located on recessed boxes shall be commercial grade nylon. Plate color shall match wiring device color UON on plans. Cover plates utilized on surface mounted boxes shall be metal. Plastic cover plates are unacceptable.

5. Except as otherwise noted, all wiring device plates on the project shall be labeled with panel and circuit number(s) utilizing a Brother P-Touch labeling system with 1/2" tape (yellow on black) or equal by Herman-Tellerman or Panduit. Locate label on the concealed side of the wiring device plate. Handwritten labels are unacceptable.

6. The Contractor shall provide duplex receptacle outlets in the appropriate configurations necessary to comply with applicable energy code requirements for controlled receptacles and as shown on plans. All wiring devices indicated to be controlled receptacles shall be NEMA-approved, electrical code-compliant with factory markings on the face of the receptacle(s) with the word "Controlled" or utilize further markings and symbols to indicate which receptacles on each outlet is/are controlled. Stickers, field-applied markings or other non-permanent markings are not acceptable. Where a GFCI receptacle outlet is required to be controlled, provide an adjacent controlled duplex receptacle outlet connected on the load side of the GFCI outlet. Generally, one receptacle in a duplex receptacle outlet is required to be controlled. It may be the lower receptacle or upper receptacle based on manufacturer offering. However, the controlled receptacle location within a controlled receptacle outlet shall remain consistent throughout the project. Where an existing duplex receptacle outlet is required to be controlled, provide a new wiring device with the appropriate control configuration necessary to comply with plans. All controlled receptacles shall be connected to a branch circuit controlled by an occupancy sensor-based or relay panel lighting control system. Acceptable manufacturers are Leviton, Pass and Seymour and Hubbell.

7. The following wiring device plates shall have custom engraving:

   a. Key operated switches, switches with pilot lights, and switches for the control of motors, heaters and ventilators. Engraving shall be black and occur on the exposed side of the plate indicating the motor, heater, or ventilator controlled.

   b. All stainless steel and nylon device plates shall be engraved using a rotary engraving process except for black lettering on stainless steel device plates which may be accomplished via laser etching process. All lettering shall be 3/16" high. Provide a dimensioned submittal drawing detailing a typical device faceplate with engraving.

F. Weatherproof Outlet Covers/Assemblies: All Receptacles identified as weatherproof on the drawings shall be weather-resistant, tamper-resistant, GFCI type and equipped as follows:

1. Type WP-A: Recessed wall box with a hinged, lockable, cast aluminum, self-closing, gasket-equipped door that is wet location-listed rain tight while "in use". Unit shall comply with NEC, or CEC where adopted, Article 406.9(A) and (B). UON on drawings, provide a minimum of 2 separate compartments suitable for

installation of power receptacles, AV or communications outlets. Additionally, unless otherwise noted on drawings, provide the following:

a. A 20A weather-resistant, tamper-resistant, GFCI duplex receptacle in the first compartment. Provide branch circuiting per plans.

b. A blank metal plate suitable for field installation of power, AV or communications devices in the second compartment.

c. Where indicated on plans as requiring data, AV, or other low voltage service outlet, provide minimum 3/4" C.O. with pull string routed from the second compartment to nearest low voltage pull box. Where shown mounted in a building wall, any blank/unused compartment shall be equipped min. 3/4" C.O. with pull string routed to the nearest accessible ceiling space.

d. See wiring device section of this specification for additional wiring device plate cover labeling requirements.

e. 1 key minimum per device (minimum of 2 per project) to the Owner's project manager upon completion of project.

f. Custom color powder coat finish as selected by Architect - Include all costs in base bid for same.

g. In locations with sufficient wall depth, provide 6" wide x 6" tall x 5-1/2" deep recessed wall box (C.W. Cole #TL310-WCS-K1-CUSTOM COLOR).

h. In locations utilizing shallow stud walls construction or other walls of insufficient depth, provide 10-3/4" wide x 7-3/8" tall x 3-7/8" deep recessed wall box (C.W. Cole #TL310-WCS-SH-K1 -CUSTOM COLOR).

i. See drawings for additional details.

2. Type/Subscript WP-B: Wet location-listed raintight while "in use" cast copper-free aluminum, extra-duty, lockable cover with baked aluminum lacquer finish and one gang, weather-resistant, tamper-resistant GFCI receptacle. Hubbell WP26E series. Polycarbonate covers are unacceptable. Unit shall comply with NEC, or CEC where adopted, Article 406.9(A) and (B). Contractor shall powder coat cover assembly to a custom color where receptacle locations are deemed by the Architect to be in aesthetically sensitive or public spaces. Custom color as selected by Architect.

3. Type WP-C: (C.W. Cole #TL310-WCS-PED-ADA-K1-CUSTOM COLOR or #TL310-WCS-PED-K1-CUSTOM COLOR) pedestal device box with a hinged, lockable, cast aluminum, self-closing, gasket-equipped door that is wet location-listed raintight while "in use". Unit shall comply with NEC, or CEC where adopted, Article 406.9(A) and (B). UON on drawings, provide a minimum of 2 separate compartments suitable for installation power receptacles, AV or communications outlets. Additionally, unless otherwise noted on drawings, provide the following:

a. A 20A weather-resistant, tamper-resistant, GFCI duplex receptacle in the first compartment. Provide branch circuiting per plans.

b. A blank metal plate suitable for field installation of power, AV or communications devices in the second compartment.

c. Where indicated on plans as requiring data, AV, or other low voltage service outlet, provide minimum 3/4" C.O. with pull string routed from the second compartment to nearest low voltage pull box.

d. See wiring device section of this specification for additional wiring device plate cover labeling requirements.

e. 1 key minimum per device (minimum of 2 per project) to the Owner's project manager upon completion of project.

f. Include all costs in base bid for ADA version (22.5" tall) of pedestal box. Prior to ordering material, contractor shall coordinate with Architect and/or AHJ to determine which pedestal box locations do not require ADA compliance and may be changed to the standard (11.5" tall) version of the pedestal box.

g. Custom color powder coat finish as selected by Architect. Include all costs in base bid for same.

h. See drawings for additional details.

G. Circuit Breakers:

1. Service entrance circuit breakers smaller than 400A (Amp) frame shall be thermal-magnetic trip with inverse time current characteristics unless otherwise indicated below. Service entrance main circuit breakers and main circuit breakers, 400A frame and larger, shall be 100% rated, solid-state type as outlined in this specification. All other service entrance circuit breakers, 400A frame and larger, shall be 100% rated, solid-state type as outlined in this specification.

2. All non-service entrance circuit breakers 225A and larger shall be thermal magnetic type and have continuously adjustable instantaneous pick-ups of approximately 5 to 10 times trip rating. Breakers shall have either tamper-resistant rating dials or easily changed trip rating plugs with trip ratings as indicated on the Drawings. Rating plugs shall be interlocked so they are not interchangeable between frames. Additionally, all non-service entrance circuit breakers, 600A frame and larger, located in 480V, 3-phase, 3-wire or 277/480V, 3-phase, 4-wire switchgear, distribution boards, panel boards or busway plugs shall be solid state, 100% rated. Breaker shall have built-in test points for testing long delay, short delay and instantaneous, and ground fault (where shown) functions of the breaker by means of a 120V operated test kit. Contractor shall utilize a test kit capable of testing all breakers 400A and above - at the Engineer’s request.

3. All non-service entrance circuit breakers less than 225A shall be molded plastic case, air circuit breakers conforming to UL 489. Provide breakers with thermal magnetic trip units, and a common trip bar for two- or three-pole breakers, connected internally to each pole so tripping of one pole will automatically trip all poles of each breaker. Provide breakers of trip-free and trip-indicating bolt-on type, with quick-make, quick-break contacts. Provide single two- or three-pole breaker interchangeability. Provide padlocking device for circuit breakers as shown on the Drawings.

4. Where a Current Limiting Circuit Breaker (CLCB) is indicated on drawings or as required elsewhere in this specification, provide a UL listed current limiting thermal magnetic circuit breaker(s) UON. An independently operating limiter section within a molded case is not allowed. Coordinate CLCB ratings as required to protect electrical system components on the load side of the CLCB to include, but not limited to, protecting automatic transfer switches, panel boards and lighting control panels.

5. Where a solid-state circuit breaker is indicated on drawings or as required elsewhere in this specification, provide a solid-state circuit breaker with minimum five function complete with built-in current transformers. The five functions shall be independently adjustable and consist of Overload/Long Time Amp Rating, Long Time Delay, Short Time Delay, Short Circuit/Instantaneous Pickup, but may also include Shunt Trip and/or Ground Fault if so indicated on the Drawings. Rating plugs shall be interlocked so they are not interchangeable between frames. Breaker shall have built-in test points for testing long delay and instantaneous, and ground fault (where shown) functions of the breaker by means of a 120V operated test kit. Contractor shall utilize a test kit capable of testing all breakers 400A and above, at the Engineer's request.

6. Circuit breakers, 1200A Frame or larger, or circuit breakers with sensors or adjustable trip settings, 1200A or larger, shall be equipped with an Energy Reducing Maintenance Switch that complies with NEC, or CEC where adopted, 240.87 (B) (3) unless specified elsewhere with an alternate arc energy reduction method allowed by this same code section.

7. Ground Fault Interrupting Breakers: Provide with molded plastic case, air circuit breakers, similar to above with ground fault circuit interrupt capability, conforming to UL Class A, Group 1.

8. Tandem or half-sized circuit breakers are not permitted.

9. Series-Rated Breakers: UL listed series-rated combinations of breakers can be used to obtain panelboard-interrupting ratings shown on Drawings. If series-rated breakers are used, switchboards, distribution boards, and panel boards shall be appropriately labeled to indicate the use of series-rated breakers. Shop drawing submittal shall include chart of UL listed devices, which coordinate to provide series rating.

10. Circuit breakers shall be standard interrupting construction. Panelboard shall accept standard circuit breakers up to 100A.

11. Circuit breaker handle accessories shall provide provisions for locking handle in the on or off position.

12. Shunt-trip equipped circuit breakers shall be provided on all elevator feeders.

13. Temperature compensating circuit breaker(s) shall be provided when located in outdoor enclosure(s) or when located in an enclosure subject to high ambient heat due to due nearby industrial processes, etc.

14. Provide 75 degree Celsius-rated conductor lugs/lug kits as required on all circuit breakers to accept conductor quantities and sizes shown on drawings.

15. All circuit breaker terminations shall be suitable for use with 75-degree Celsius ampacity conductors. Listed, dual-rated pin terminals, straight or offset, are acceptable for use to in accommodating oversized or parallel conductor installations.

16. Circuit breakers serving Fire Alarm or Central Monitoring panels and power supplies shall be red in color and lockable in the “ON” position.

H. Disconnect Switches:

1. Non-fusible or fusible, heavy-duty, externally-operated horsepower-rated, 600V A.C: Provide NEMA 3R, lockable enclosures for all switches located on rooftops, in wet or damp areas and in any area exposed to the elements.

2. Fusible switches shall be Class “R” when 600A or less or Class “L” when greater than 600A.

3. Amperage, Horsepower, Voltage and number of poles per drawings: All shall be clearly marked on the switch nameplate.

4. Provide the Owner’s project manager with one (1) spare set of fuses and two (2) sets of fuse clips/fuses for every set of fuses on the project.

I. Fuses:

1. Provide fuses at all locations shown on the Drawings and as required for supplemental protection:

a. Fuses shall be manufactured by Bussman, Shawmut, or equal.

b. All fuses shall be the product of a single manufacturer.

2. Main and Feeder Protection:

a. Protective devices rated greater than 600A: Provide Bussman Hi-Cap fuses, Class L, current limiting, having an interrupting rating of 200,000A RMS.

b. Protective devices rated 600A or less: Provide Bussman Class R fuses, Class RK series current limiting fuses, having an interrupting rating of 200,000A RMS.

3. Motor Protection:

a. Where rating of protective device is greater than 600A, provide Bussman Hi-Cap fuses, Class L, current limiting, having an interrupting rating of 200,000A RMS.

b. Where rating of protective device is 600A or less, provide Bussman Class RK series current limiting fuses, having an interrupting rating of 200,000A RMS.

c. Where fuses feeding motors are indicated, but not sized, it shall be the responsibility of the Contractor to coordinate the fuse size with the motor to provide proper motor running protection.

d. When rejection type fuses are specified (Class RK series) the fuse holder of all switches (specified in other Sections) shall be suitable for the fuses provided.

J. Lighting Control/Dimming Systems:

1. See drawings for Lighting Control and/or Dimming Systems schedules and specifications.

K. Fire Alarm System/Central Monitoring System:

1. See drawings for Fire Alarm System or Central Monitoring System specifications.

L. Conduit:

1. Galvanized Rigid Conduit (GRC) shall be full weight threaded type steel. Steel conduit shall be protected by overall zinc coating to inside and outside surfaces, applied by the hot dip, metalizing, or sherardizing process.

2. Intermediate Metal Conduit (IMC), shall be hot-dipped galvanized in accordance with UL 1242, and meet Federal Specification WWC-581 (latest revision).

3. Electrical Metallic Tubing (EMT) shall be zinc-coated steel with baked enamel or plastic finish on inside surfaces. EMT shall be dipped in a chromic acid bath to chemically form a corrosion-resistant protective coating of zinc chromate over galvanized surface.

4. Flexible metal conduit shall be constructed of aluminum or hot-dipped galvanized steel strips wound spirally with interlocking edges to provide greatest flexibility with maximum strength. Interior surfaces shall be smooth and offer minimum drag to pulling in conductors. Use only as directed in writing by the Engineer with the exception of 400 Hz feeders and 400 Hz branch circuits which shall be run in flexible aluminum conduit.

5. Liquid-tight conduit (Seal-Tite) shall be galvanized steel flexible conduit as above except with moisture and oil-proof jacket, pre-cut lengths and factory-installed fittings. For outdoor installations and motor connections only unless otherwise noted on drawings.

6. Factory assembled, or off-site assembled wiring systems (such as Metal Clad (MC) Cable, Type AC Cable, Type NM Cable, Type BX Cable, etc.) shall not be used unless otherwise indicated in the Allowed Specification Deviations Section or Deductive/Additive Alternate Pricing Section generally located on the symbols list drawing.

7. When approved for use in the Allowed Specification Deviations Section, generally located on the symbols list drawing, MC cables shall be allowed for lighting branch circuits (homeruns shall be EMT), receptacle branch circuits (homeruns shall be EMT) and poke-thru fed systems furniture homeruns. MC shall not be used where exposed, except for a maximum 6’ length for final connections to light fixtures, or terminate in electrical panelboards or distribution boards. Equipment ground conductor shall be green. Isolated ground conductor shall be green with yellow stripe. Provide 600V rated aluminum or lightweight steel interlocking armor Metal Clad (MC) cable with copper conductors, THHN (90-degree C) insulation, and integral equipment grounding conductor and isolated grounding conductor as

required. Type AC cable listed for use in patient care areas for non-essential electrical system branch circuits per NEC or CEC where adopted, Article 517.13 shall be required in such areas in lieu of MC cable. Type AC and MC cable shall not be used for essential electrical system branch circuits. MC cable shall be manufactured to Underwriter Laboratory Standard 1569. See PART 3 - EXECUTION section of this specification for additional installation requirements.

8. Nonmetallic Flexible Tubing (ENT) shall not be used unless otherwise indicated in the Allowed Specification Deviations Section or Deductive/Additive Alternate Pricing Section generally located on the symbols list drawing. Use of ENT, if allowed, is strictly limited to use in CMU walls and parking structures decks or as directed in writing by the Engineer. See PART 3 - EXECUTION section in this specification for additional installation requirements.

9. Non-Metallic Conduit:

   a. Polyvinyl chloride (PVC) rigid conduit, Schedule 40, Type II for underground installation only with solvent welded joints, conforming to Underwriters Laboratories, Inc. (UL) requirements, listed for exposed and direct burial application.

   b. Conduit and fittings shall be produced by the same manufacturer.

M. Fittings:

1. Condulet type fittings shall be smooth inside and out, taper threaded with integral insulating bushing and of the shapes, sizes and types required to facilitate installation or removal of wires and cables from the conduit and tubing system. These fittings shall be of metal, smooth inside and out, thoroughly galvanized, and sherardized cadmium plated.

2. Metallic condulet covers shall have the same finish as the fitting and shall be provided for the opening of each fitting where conductors do not pass through the cover.

3. Connector, coupling, locknut, bushings and caps used with rigid conduit shall be steel, threaded and thoroughly galvanized. Bushings shall be insulated.

4. UON all EMT fittings, connectors and couplings installed in concealed locations, areas not considered to be wet or damp locations by the AHJ, or areas not subject to physical damage, shall be steel, zinc or cadmium plated, threadless, compression, steel locking ring type with insulated throat. Where suitable for use, steel set screw fittings are allowed for trades sizes of 2” and smaller. Insulated throat is not required for fittings, connectors and couplings 1” and smaller.

5. All interior and exterior EMT fittings, connectors and couplings, 2” and smaller, installed in exposed or concealed locations that are considered by the AHJ to be wet or damp locations, shall be Raintite-listed, steel, zinc or cadmium plated, threadless, compression, steel locking ring type with insulated throat. If Raintite-listed, EMT fittings, connectors and couplings are unavailable for a given trade size or if conduit is installed in an area subject to damage – provide rigid metallic or intermediate metallic conduits, fittings, connectors and couplings as required.

6. Flexible steel conduit connectors shall be a malleable iron clamp or squeeze type or steel twist-in type with insulated throat. The finish shall be zinc or cadmium plating.

7. Conduit unions shall be "Erickson" couplings, or approved equal. The use of running threads will not be permitted.

N. 600 Volt Conductors - Wire and Cable:

1. All conductors shall be copper. Provide stranded conductor for #10 AWG and larger or when making flexible connections to vibrating machinery. Use compression "fork" type connectors or transition to solid conductors when connecting to switches, receptacles, etc.

2. Type THHN/THWN-2 thermoplastic, 600 volt, UL approved, dry and wet locations rated at 90 degrees Celsius, for conductors of all sizes from #12 AWG up to and including 1000 kcmil. RHH/RHW insulation is allowed only to provide an Electrical Circuit Protective System to comply with NEC, or CEC where adopted, Articles 695 and 700.

3. Wire and cable shall be new, manufactured not more than six (6) months prior to installation, shall have size, type of insulation, voltage rating and manufacturer's name permanently marked on outer covering at regular intervals.

4. Wire and cable shall be factory color-coded by integral pigmentation with a separate color for each phase and neutral. Each system shall be color-coded and it shall be maintained throughout.

5. Systems Conductor Color Coding:

a. Power 208/120V, 3PH, 4W:

1) Phase A = Black
2) Phase B = Red
3) Phase C = Blue
4) Neutral = White or White with Phase Color Tracer
5) Switch legs = Purple (Switch legs shall also be identified separately by numerical tags).
6) Travelers = Purple with Black stripe or Pink.

b. Power 480/277V, 3PH, 4W:

1) Phase A = Brown
2) Phase B = Orange
3) Phase C = Yellow
4) Neutral = Grey or Grey with Phase Color Tracer
5) Switch legs = Purple (Switch legs shall also be identified separately by numerical tags).
6) Travelers = Purple with black stripe or Pink..

c. Ground Conductors: Green

d. Isolated Ground Conductors: Green with continuous yellow stripe.

e. Fire Alarm System: As recommended by the manufacturer.

6. All color-coding for #12 through #6 AWG conductor shall be as identified above. Conductors #4 AWG and larger shall be identified with utilizing phase tape at each termination.

7. No conductors carrying 120V or more shall be smaller than #12 AWG.

8. Aluminum conductors shall not be used.

9. Wire-pulling compounds used as lubricants in installing conductors in raceways shall only be "Polywater J". No oil, grease, graphite, or similar substances may be used. Pulling of #1/0 or larger conductors shall be done with an approved cable pull machine. Other methods; e.g. using vehicles and block and tackle to install conductors are not acceptable.

O. Junction and Pullboxes:

1. For interior dry locations, boxes shall be NEMA 1 galvanized one-piece drawn steel, knockout type, with removable, machine screw secured covers.

2. For outside, damp or surface locations, boxes shall be NEMA 3R heavy cast aluminum or cast iron with removable, gasketed, non-ferrous machine screw secured covers.

3. For in-grade applications, junction and pull boxes shall be pre-cast concrete or molded fiberglass manufactured by Christy, Brooks-Jensen, or Utility Vault Co. Fiberglass boxes shall:

   a. Be used only in landscape planter areas that are not subject to damage from lawnmowers, tractors and other machinery.

   b. Not be used in lawn or turf areas.

   c. Not exceed 11” W x 17” L in size unless required to be larger to meet code requirements.

4. All boxes shall be sized for the number and sizes of conductors and conduits entering the box and equipped with plaster rings where required.

5. All boxes located in traffic areas shall be traffic rated.

P. Outlet Boxes:

1. For fixtures, boxes shall be galvanized, one-piece drawn steel, knockout type equipped with 3/8" fixture studs and plaster rings where required.

2. For convenience outlets, wall switches, or other devices, outlet boxes shall be galvanized one-piece drawn steel, knockout type 4" x 4"x 2-1/8" minimum size with plaster rings as required.

3. For locations where standard boxes are not suitable due to number and size of conduit to be terminated, special boxes shall be designed to fit space or meet other requirements, and submitted for approval.

4. For exposure to weather, damp locations, or surface mounting, outlet boxes shall be heavy cast aluminum or cast iron with threaded hubs; covers shall be watertight with gaskets and non-ferrous screws.

5. Outlet boxes used for support of ceiling fans shall be galvanized, one-piece drawn steel, knockout type equipped with bracing bars and plaster rings where required and listed for ceiling fan support use. Such boxes shall be labeled and capable of supporting ceiling fan weights up to 70 pounds.

6. See drawings for floor box installation notes and specifications.

Q. Plywood Backboards: Where indicated for telephone or communications system terminals or other equipment assemblies, provide backboards of size indicated. Use 3/4" thick x 8' all (length per plans), Douglas Fir, void-free, kiln-dried, fire-rated plywood finished on one side and prime coat painted on all surfaces with finish coat of enamel paint, color by Architect. Leave one (1) fire-rating stamp/sheet exposed for inspection.

R. Terminal Cabinets:

1. Terminal cabinets shall be fabricated of hot dipped galvanized code gauge sheet metal for flush or surface mounting, complete with barriered sections, a door for each vertically barriered section and sizes as indicated on plan. Doors shall be hinged and lockable. Locks shall be keyed to match the branch circuit panelboards. Terminal cabinet trims shall match the branch circuit panels.

2. Provide each terminal cabinet with a full size mounting backplate.

3. Terminal cabinets shall be installed complete with full-length skirts of the same construction and finish as the terminal cabinet.

4. Where mounted outdoors, terminal cabinets shall be NEMA 3R, weatherproof complete with gaskets and required sealant to prevent moisture from entering the terminal cabinet.

5. All terminal cabinets and terminal cabinet barriered sections shall be labeled by the cabinet or cabinet section use (i.e. CATV, Security, etc.). Labels shall be Micarta type as specified elsewhere in these specifications. Unless otherwise noted, all termination blocks and cables shall be labeled per ANSI/EIA 606 standard.

S. Painting: Terminal cabinets, panels, junction boxes, pull boxes, etc., and conduit installed in public view shall be painted with colors selected by the Architect to match the subject surfaces. Refer to painting section of the specifications for additional requirements.

T. Seismic Design, Certification and Anchoring of Electrical Equipment:

1. Contractor shall include all costs in the base bid for labor, materials, all special inspections and structural engineering design necessary to meet the Seismic Design Requirements for Non-structural Components (Chapter 13, ACE SEI 7-05 Minimum Design loads for Buildings and Other Structures) as required by IBC, or CBC where adopted, Section 1708 and as related to the installation all electrical equipment furnished under this contract. See Specific Project Site Seismic Criteria on architectural and/or structural plans which include Building Occupancy Category, Seismic Design Category, Design Spectral Response Acceleration (S_{DS}), Height factor ratio (z/h) and Site Class. Non-structural Component

Importance Factor (I_P) for a particular component shall be determined based on the following criteria:

a. I_P = 1.0: Non-life safety, Non-structural Components in an Occupancy Category IV Facility not required for continued operations of the facility or in any other Occupancy Category Facility where component failure will not impair continued operation of the facility.

b. I_P=1.5: Designated Seismic Systems are those non-structural components in any Occupancy Category IV facility (except as noted above) or that are a part of any code-defined Critical, Life Safety, Emergency and Legally Required Standby Electrical System. Additionally, those non-structural components containing hazardous materials shall be classified as Designated Seismic Systems. While Designated Seismic Systems are generally identified on the plans, they may include items such as generators, automatic transfer switches, UPS units and all associated electrical distribution equipment and components necessary for the designated seismic system to form a complete and operable system. The Contractor shall ultimately be responsible for identifying Designated Seismic Systems. For any electrical component either identified on the plans or determined by the contractor to be a Designated Seismic System, all line and load side electrical distribution systems supporting that Designated Seismic System (including, but not limited to, feeders, panel boards switchboards, transformers, all related component supports and attachments etc.) shall be considered a part of the designated seismic system for the purposes of code-compliance and seismic certification.

c. z/h - Height factor ratio: See plans for respective equipment locations.

2. Provide a delegated-design submittal for each of the following seismic-restraint systems to be used as required:

a. Restraint Channel Bracings consisting of MFMA-4, shop-or field-fabricated bracing assembly made of slotted steel channels with accessories for attachment to braced component at one end and to building structure at the other end, with other matching components, and with corrosion-resistant coating; rated in tension, compression, and torsion forces.

b. Restraint Cables consisting of ASTM A 603 galvanized-steel cables. End connections made of steel assemblies with thimbles, brackets, swivel, and bolts designed for restraining cable service, with a minimum of two clamping bolts for cable engagement.

c. Seismic-Restraint Accessories consisting of hanger rod/hanger rod stiffener assemblies, multifunctional steel connectors for attaching hangers to rigid channel bracings and/or restraint cables, bushings for floor and wall-mounted equipment anchor bolts and resilient isolation washers and bushings.

d. Mechanical Anchor Bolts consisting of drilled-in and stud-wedge or female-wedge type in zinc-coated steel for interior applications and stainless steel for exterior applications. Select anchor bolts with strength required for anchor and as tested according to ASTM E 488.

e. Adhesive Anchor Bolts consisting of drilled-in and capsule anchor system containing resin and accelerator, or injected polymer or hybrid mortar adhesive. Provide specific LEED-compatible environmentally-friendly resins and adhesives on all LEED projects. Provide anchor bolts and hardware with zinc-coated steel for interior applications and stainless steel for exterior applications. Select anchor bolts with strength required for anchor and as tested according to ASTM E 488.

3. Submittal shall include design calculations and details for selecting seismic restraints complying with performance requirements, design criteria, and analysis data signed and sealed by the contractor's structural engineer responsible for their preparation. Calculations shall include, but not be limited to, static and dynamic loading caused by equipment weight, operation, and seismic and, if applicable, wind forces required to select seismic and, if applicable, wind restraints and for designing vibration isolation bases. Provide seismic and wind-restraint detailing to support system selection, arrangement of restraints, attachment locations, methods, and spacings with all components identified to include their strengths, directions and values of forces transmitted to the structure during seismic events and association with vibration isolation devices. Sizes of components shall be selected so strength will be adequate to carry present static and seismic loads to accommodate 25% spare future capacity within specified loading limits.

4. Any pre-approval and evaluation documentation shall have a California Office of Statewide Health Planning and Development (OSHPD) Special Seismic Certification Preapproval (OSP) demonstrating horizontal and vertical load testing and analysis showing maximum seismic-restraint ratings, by ICC-ES or another agency acceptable to authorities having jurisdiction. Ratings based on independent testing are preferred to ratings based on calculations. If preapproved ratings are not available, submittals based on independent testing are preferred. Calculations (including combining shear and tensile loads) that support seismic-restraint designs must be signed and sealed by a qualified professional engineer.

5. Coordinate the location of embedded connection hardware with supported equipment attachment and mounting points and with requirements for concrete reinforcement and formwork specified elsewhere in the project specifications.

6. Install flexible connections in runs of raceways, cables, wireways, cable trays, and busways where they cross seismic joints, where adjacent sections or branches are supported by different structural elements, and where connection is terminated to equipment that is anchored to a different structural element from the one supporting them as they approach equipment. Flexible connection limitations of the NEC, or CEC where adopted, shall apply.

7. Install seismic-restraint devices using methods approved by OSHPD or an agency acceptable to authorities having jurisdiction providing required submittals for component.

8. Multiple Raceways or Cables: Secure raceways and cables to trapeze member with clamps approved for application by OSHPD or an agency acceptable to authorities having jurisdiction.

9. The contractor shall engage a qualified testing agency to perform tests and inspections as listed in other Project Specifications, but as a minimum shall include at least four of each type and size of installed anchors and fasteners selected by Architect. Schedule tests with Owner, through Architect, before connecting

anchorage device to restrained component (unless post connection testing has been approved), and with at least seven days' advance notice. Obtain Architect's approval before transmitting test loads to structure. Provide temporary load-spreading members as required. Test to 90 percent of rated proof load of device. Prepare and submit test and inspections reports.

U. Trenching and Backfilling: Contractor shall be responsible for trenching and backfilling. Refer to Trenching and Backfilling section of the specifications for complete requirements.

PART 3 - EXECUTION

3.1 PREPARATION AND INSTALLATION

A. Installation of Conduit and Outlet Boxes:

1. All conduit installed in the dry walls or ceilings of a building shall be steel tube (EMT), aluminum tube (EMT), or Intermediate Metal Conduit (IMC). Flexible conduit shall not be used in lieu of EMT, IMC or rigid conduit except as noted herein.

2. Galvanized rigid conduit (GRC) or intermediate metal conduit (IMC) shall be used as follows:

   a. When noted on the drawings.

   b. When considered exposed to damage by the local AHJ.

   c. When installed in wet or damp locations and of a trade size where listed-Raintite fittings, connectors, couplings etc. are unavailable.

   d. When required by NEC or CEC Article 517.13.

   e. When installed in concrete and masonry. The use of ENT in CMU walls and parking structures may be allowed only as directed in writing by the Engineer. Request for ENT substitution must be made prior to bid and in accordance with pre-bid substitution requests requirements of these specifications.

3. Intermediate metal conduit (IMC), is approved for use in all locations as approved for GRC or steel-tube EMT and in accordance with NEC, or CEC where adopted, Article 342.

4. Flexible steel conduit shall only be permitted to be used at light fixture outlets and connections to vibrating electrical equipment. Except when concealed in walls or other structural elements, all flexible steel conduit runs shall be less than 6'-0". All outdoor installation shall be made using liquid-tight flex with approved fittings. Include a separate insulated green ground conductor sized per NEC in each conduit. Other uses of flexible conduit shall be allowed only as approved in writing by the Engineer.

5. Flexible liquidtight conduit shall be installed in lieu of the flexible steel; where required by the NEC, or CEC where adopted, in damp and wet location, where exposed to weather, in refrigerated area (65°F or less), and/or between seismic

joints. All rotating electrical equipment shall be supplied with flexible, liquid-tight conduit with appropriate slack and shall not exceed thirty-six (36) inches. Include a separate insulated green ground conductor sized per NEC in each conduit. Other uses of liquidtight flexible conduit shall be allowed as approved in writing by the Engineer on a case by case basis.

6. Rigid metallic conduit installed underground or embedded in concrete shall be 1” trade size minimum and shall be wrapped with 20 mil. Polyvinylchloride plastic tape, PVC conduit installed underground or embedded in concrete shall be 3/4" minimum trade size.

7. Where required for providing an electrical circuit protective system to comply with NEC, or CEC where adopted, Articles 695 and 700 utilize UL Listed 2-hour fire-rated, MC cable or UL Listed 2-hour fire-rated RHH/RHW conductors in conduit.

8. Conduit shall be run so as not to interfere with other piping fixtures or equipment.

9. The ends of all conduit shall be cut square, carefully reamed out to full size and shall be shouldered in fitting.

10. No running threads will be permitted in locations exposed to the weather, in concrete or underground. Special union fittings shall be used in these locations.

11. Where conduit is underground, under slabs or grade, exposed to the weather, or in wet locations, make joints liquid tight and gas tight.

12. All metal conduit in masonry and concrete and where concealed under floor slabs shall have joints painted with thread compound prior to makeup.

13. PVC conduit shall not be run in walls except where approved by the Engineer prior to bid in limited instances that may include concrete or CMU walls used in site retaining, parking structures, or exterior equipment yard or enclosure walls, etc.

14. Where conductors enter a raceway or a raceway in a cabinet, pull box, junction box, or auxiliary gutter, the conductors shall be protected by a plastic bushing type fitting providing a smoothly rounded insulating surface.

15. Where conduit extends through roof to equipment on roof area, the Contractor shall provide flashing material compatible with the roofing system as required by the roofing specifications or as required by the Owner’s roof warranty. This flashing shall be delivered to the roofing Contractor for installation. The actual location of all such roof penetrations and outlets shall be verified by the Architect/Owner. Contractor to verify type of flashing prior to bid and include all costs.

16. All conduit shall be supported at intervals not less than 6'-0" and within 12" from any outlet and at each side of bends and elbows. Conduit supports shall be galvanized, heavy stamped, two-hole conduit clamp properly secured.

17. Where conduit racks are used the rack shall consist of two-piece conduit clamps attached to galvanized steel slotted channels, properly secured via threaded rods attached directly to the building structure.

18. Nail-in conduit supports, one-piece set screw type conduit clamps or perforated iron for supporting conduit shall not be used.

19. Seismic Conduit Support:

    a. All conduit shall be supported in such a manner that it is securely attached to the structure of the building. Attachment is to be capable of supporting the tributary weight of conduit and contents in any direction. Maximum spacing of support and braces are to be as follows:

CONDUIT SIZE	MAXIMUM SPACING
1/2" to 3"	6'-0"
3-1/2" to 4"	8'-0"

20. All conduit runs shall be installed parallel or perpendicular to walls, structural members, or intersection of vertical planes and ceilings. Field made bends and offset shall be avoided where possible. Crushed or deformed raceway shall not be installed.

21. Open knockouts in outlet boxes only where required for inserting conduit.

22. Locate wall outlet of the same type at same level in all rooms, except where otherwise noted.

23. Outlet boxes on metal studs shall be attached to metal hangers, tack welded or screwed to studs; on wood studs attachment shall be with wood screws, nails are not acceptable.

24. Recessed boxes shall not be mounted back-to-back in any wall; minimum offset shall be 24 inches.

25. Junction Boxes that do not contain any device(s) shall be located in storage rooms, electrical closets, or above accessible ceilings, not in hard lid ceilings or other forms of inaccessible ceilings. Place boxes which must be exposed to public view in a location approved by the Owner's Project Manager. Provide covers or plates to match adjacent surfaces as approved by the Owner's Project manager.

26. Surface mounted pull boxes, terminal cabinets, junction boxes, panel boards etc., shall be attached to walls using appropriate screws, fasteners, backing plates, stud blocking etc., as detailed on architectural and/or structural drawings. If architectural and/or structural drawings are not provided on the project, Contractor shall provide all necessary mounting hardware and backing support to comply with local building code requirements and any additional requirements imposed by the local Authority-Having-Jurisdiction.

27. Sleeves shall be installed where conduit passes through masonry or concrete walls and shall be 24-gauge galvanized steel no more than 1/2" greater in diameter than the outside diameter of the conduit. When located in non-rated structures, caulk conduit sleeve with stone wool and waterproof below grade. When located in fire rated structures, provide UL listed fire stopping system. See fire stopping section of this specification for additional requirements.

28. All boxes shall be covered with outlet box protector, Appleton SB-CK, or similar device/method to keep dirt/debris from entering box, conduit or panels. If dirt/debris does get in, it shall be removed prior to pulling wires.

29. All boxes installed outdoors shall be suitable for outdoor installations, gasketed, screw cover, and painted as directed by the Architect with weatherproof paint to match building.

30. All conduit entries to outdoor mounted panels, cabinets, boxes, etc., shall be made using Myers "SCRU-TITE" hubs Series ST.

31. Provide nylon or a 1/8-inch O.D. polyethylene rope, rated at 250 pounds tensile strength, in all conduits more than 5 feet in length left empty for future use. Not less than 5 feet of rope shall be left at each end of the conduit. Tag all lines with a plastic tag at each end indicating the termination/stub location of the opposite end of the conduit.

32. All multiple conduit runs within suspended ceilings shall be suspended from building structure by means of unistrut hangers/racks, Conduit shall not be allowed to lay on ceiling or be supported from ceiling suspension wires or other suspension system. Support conduit to structure above suspended ceilings 8" minimum above ceiling to allow removal of ceiling tile. Maintain two-inch clearance above recessed light fixtures

33. All exposed conduits and support hardware shall be painted to match the finish of the wall or ceiling to which it is supported.

34. Where conduits or wireways cross seismic joints, provide approved flexible conduit connection or approved expansion/deflection fitting to allow for displacement of conduit in all three axes. Connection shall allow for movement in accordance with design of seismic joint. Non-flexible raceways crossing expansion joints or other areas of possible structural movement shall make provision for 3-way movement at such points by means of expansion/deflection fittings. Fittings shall be installed in the center of their axes of movement and shall not be deflected to make part of a conduit bend, or compressed or extended to compensate for incorrect conduit expansion/deflection fittings(s) complete with ground jumpers. Where necessary, provide approved expansion joints to allow for thermal expansion and contraction of conduit(s). Install expansion joints complete with ground jumpers.

35. Seal all conduits where termination is subject to moisture or where conduit penetrates exterior wall, floor or roof, in refrigerated areas, classified (hazardous areas) and as indicated on the drawings.

36. Except as otherwise indicated on the Drawings or elsewhere in these specifications, bends in feeder and branch circuit conduit 2 inches or larger shall have a radius or curvature of the inner edge, equal to not less than ten (10) times the internal diameter of the conduit. Except where sweeping vertically into a building, and where sweep radius equals ten (10) times conduit diameter, underground communications and building interconnect conduits 3 inches or larger shall have a minimum 12’-6” radius or curvature of the inner edge. For the serving utilities, radius bends shall be made per their respective specifications.

37. Tag all empty conduits at each accessible end with a permanent tag identifying the purpose of the conduit, footage end-to-end, and the location of the other end. In wet, corrosive outdoor or underground locations, use brass, bronze, or copper 16-gauge tags secured to conduit ends with #16 or larger galvanized wire. Inscribe on the tags, with steel punch dies, clear and complete identifying information.

38. The following additional requirements shall apply to underground conduits:

a. Underground conduit shall be Schedule 40 PVC (polyvinyl chloride) unless otherwise indicated elsewhere in these specifications.

b. For all communications conduits 2" and larger and feeders 100A or greater, provide with a minimum 3" inch, (2,000 LB) concrete envelope, 2-inch minimum separation between conduits, installed at depth of not less than 24" below grade. (Provide concrete encasement and/or greater minimum conduit depth as required by the Utility Companies.) Conduit separation within a duct bank shall be maintained using plastic spacers located at 5'-0" intervals. Where power and communication conduits are run in a common trench, a 12-inch minimum separation shall be maintained between power and communication conduits or as required by Utility Companies. Where concrete encasement is not required by serving utilities for a utility-only duct bank, provide free draining sand bedding suitable to achieve 95% relative compaction based on ASTM D1557 using 6” lifts or directed by Utility Company Standards.

c. In all cases, where any conduit(s) pass under a building slab or footing, the electrical Contractor will provide a Bentonite clay or concrete barrier that conforms to the height and width of the trench excavation extending a minimum of 24” on either side of the foundation. In all cases, where conduit(s) pass through a sleeve in a footing or other foundation element, the electrical Contractor will provide a Bentonite clay or concrete barrier between the sleeve and the conduit(s) surrounding the conduit(s) for the entire depth of the sleeve. The barrier is required to prevent passage of moisture under or through the slab or footing via the trench or sleeve.

d. Where underground conduit passes under a building slab, concrete encasement may not be required, except as required above, contact the Engineer for written direction prior to omitting any encasement.

e. Underground conduits, which terminate inside building(s) below grade, such as in a basement level, or which slope so that water might flow into interior building spaces, shall be sealed at the point of penetration with a modular conduit seal (Link-Seal or equal by Rox Systems). Conduit/conduit sealing system penetrations of waterproofing membranes/systems on existing structures shall be completely restored as required to maintain membrane/system manufacturer and installer warranty for the installation. All conduits shall be provided with a 4% slope away from buildings. All conduits shall be installed such that the water cannot accumulate in the conduit and such that water drains into the nearest manhole, pull box or vault – not into the facility. In instances where grade changes or elevation differences prevent sloping of conduit away from a building into the nearest manhole, pull box or vault or where accumulation of water in a manhole, pull box or vault may result in water traveling into the facility, conduits shall be sealed internally at each end of each conduit using conduit sealing bushing, sized as required for the conductors contained within the conduit (O-Z Gedney #CSBG 100psig withstand or equal). In all cases, install plugs or caps in spare (empty) conduits at both ends of each conduit (Jackmoon or equal) preventing both water and gas from entering the facility via the conduits.

f. Include a separate insulated green ground conductor sized per NEC, or CEC where adopted, in each underground electrical feeder/branch circuit.

g. All underground conduits with circuits rated at 40As or greater and all underground communications conduits shall be provided with a metallic marker tape located 12 inches below the finished grade.

h. Where underground conduits sweep into/through slabs, utilize PVC 90 degree sweeps that transition, via female PVC adapter to GRC coupling mounted flush in slab. GRC couplings shall be 1/2 lap taped with 20-mil tape. If the distance of the conduit run between a sweep and the next connecting sweep, pullbox, vault or manhole exceeds 150 ft then the sweep shall be concrete encased. Exceptions:

1) Communications conduits shown terminating at a finished floor shall have an additional 4" high GRC nipple equipped with a bushing, removable conduit plug, labeling tag and pull rope. Tie off pull rope to conduit plug.
2) Utility conduit sweeps shall be installed per the requirements of the respective utility company.

i. All PVC conduit shall be glued for a water and gas tight installation. The Contractor shall use appropriate solvent on all joints prior to gluing conduit and fittings together.

j. All underground conduit work shall conform to the Federal, State and Local Safety Orders or Rules regarding excavations, trenches and related earthwork. For projects in California, refer to the California Code of Regulations, Title 8, Construction Code Sections 1540 and 1541 for additional requirements.

39. Installation of Metal Clad (MC) Cable (when use is permitted in the Allowed Specification Deviations Section or Deductive/Additive Alternate Pricing Section, generally located on the symbols list drawing).

a. Provide J-box above accessible ceiling prior to running MC cable within partitions or walls. J-box shall be permanently labeled with panel identification and circuit numbers contained within.

b. Overhead MC cable runs shall generally follow building lines to provide a neat and workmanlike installation.

c. Provide code-sized J-boxes to accommodate MC cable splicing in general. For systems furniture poke-through feeds utilizing MC cable, transition from MC cables to conduit and wire near the panelboard in the TI accessible ceiling space on the floor below the panel board via code-sized gutter(s). Utilize UL listed, insulated barrier strips with recessed screw heads (Ideal #89-6?? Series or equal) fastened within the gutter(s), terminate MC conductors on one side of the strips(s) and individual conductors in conduit from the panelboard(s) on the other side of the strip(s). Label each terminal strip(s) with panel designation. Label each phase conductor with circuit number using wire markers (Ideal or equal). Wire nuts are not an acceptable alternative to the terminal strips in these underfloor transition locations. Provide (1) spare 3/4" conduit from each gutter to its respective panelboard.

d. MC cable shall not run directly into panelboards, distribution boards or electrical rooms.

e. MC cabling shall be provided with its own code-approved ceiling support wires, cable hangers, individual spring steel support clips, steel trapeze hangers, threaded roads or dedicated #10 AWG drop wire. Cable supports shall be fastened to concrete slabs, beams, joists or other structural members of the building. In no case shall MC cable rest on ceilings, suspended ceilings or structures. Do not support MC cable using ceiling support wires. The use of nylon cable ties to support MC cable is not allowed.

f. Use lock or spring nut MC cable fittings.

g. Cable runs shall be continuous from wiring device to wiring device – no intermediate splicing J-boxes allowed.

h. When terminating or splicing at a junction, outlet, or switch box, cut the cable with an armored cable rotary cutter such that 6-inches of free conductors remain for connections or splices. Use screw-in or spring lock connector and ensure a proper bonding by firmly tightening the connector to both the box and cable. Insert an anti-short bushing at cable ends to protect conductors from abrasion and use insulated connectors.

i. MC cable bend radius shall not e less than seven (7) times the external diameter of the cable.

j. MC cables passing through fire-rated walls or floors shall be firestopped as required with a UL listed system. See firestopping requirements outlined elsewhere in this specification for additional requirements.

k. Installation shall not exceed code requirements for total current carrying conductors in multiple MC Cable runs bundled together into a single MC cable hanger or strap, unless support device is specifically listed for such purpose. Neutrals shall be counted as current carrying conductors.

l. Maintain MC Cable clearance of at least 6 inches from hot water and any other high temperature pipes. Maintain at least 12-inches clearance between MC cable(s) and telecommunication conduits and cables. MC cable shall cross telecommunication cables and conduits at right angles.

m. MC cabling shall not be run through exposed ceilings, where open grid conditions exist, exposed on walls, or exposed to view. See Power Plan and Lighting Plan General Notes for additional requirements.

40. Installation of Electrical Nonmetallic Tubing (ENT) Cable (when use is permitted in the Allowed Specification Deviations Section or Deductive/Additive Alternate Pricing Section generally located on the symbols list drawing).

a. When approved for use in the Allowed Specification Deviations Section or Deductive/Additive Alternate Pricing Section, generally located on the symbols list drawing, 1/2" and 3/4” trade size ENT shall be allowed for concealed lighting branch circuits, receptacle branch circuits and miscellaneous signal system circuits within concrete floors, walls and columns within parking structures.

b. ENT conduit shall meet the requirements of Underwriters Laboratories Standards 1479 and 1655, NEMA TC-13, and be UL-listed.

c. All ENT conduit, ENT fittings, ENT boxes and ENT accessories shall be UL listed and manufactured by the same manufacturer so as to form a complete ENT system. ENT systems shall only be used if they are listed for use in fire resistance rated concrete floors and ceilings with resistance ratings as indicated elsewhere in the project plans. ENT system shall comply with NEC, or CEC where adopted, Article 362.

d. All ENT fittings and ENT boxes shall be concrete-tight listed without the use of tape. Additionally, ENT fittings shall be constructed of high impact PVC and able to resist ENT conduit pull out forces of a minimum of 175 lbs. ENT fittings with fewer than 6 locking tabs for ENT connection shall utilize manufacturer approved glue as additional protection from fitting/conduit separation. ENT conduit to rigid conduit transition fittings shall be equipped with set screw fittings on the rigid conduit side of the fitting. ENT to metal box fittings shall be equipped with a threaded end and lock washer.

e. Where tubing enters a box, fitting, or other enclosure provide a bushing or adapter to protect conductors from abrasion unless the box, fitting, or enclosure design provides equivalent protection.

f. ENT junction boxes shall have brass screw inserts and shall be rated to support lighting fixtures weighing less than 50 lbs.

g. Concrete tight metal boxes shall be used to support pendant hung fixtures or fixtures over 50 lbs.

h. ENT shall be provided in continuous lengths between junction boxes without use of in-line splices or connectors and shall be clearly marked/labeled at least every 10 feet.

i. All ENT conduit containing electrical branch circuits shall contain a code-sized equipment ground conductor.

j. ENT shall transition to EMT, IMC, RMC, or rigid PVC, as appropriate or as called out elsewhere in this specification, for all exposed conduits within/on/under a parking structure.

k. ENT shall transition to appropriately sized PVC expansion joint(s) at all structure expansion or seismic joints.

l. ENT shall be securely fastened and supported every 2 – 3 ft. and within 1 ft. of every junction box and fitting to prevent movement and sag.

m. ENT shall be routed straight without sags, or excessive bending. Where bends are required, comply with Table 362.24 of the NEC for minimum radius of bends. Number of bends shall not exceed quantity allowed by code where used for power and lighting branch circuit and/or feeder conductors. Where utilized for communications system conductors (phones, data cabling, etc.) number of bends shall not exceed the equivalent of (2) 90-degree bends with conduit length no more than 100 feet without installation of a TIA 569-compliant pull box.

n. Separation of ENT from fittings, excessive sags, or deflections in ENT runs that prevent pulling of wire and other ENT system product or system

installation failures/errors shall be corrected by saw cutting and patching as necessary at no additional cost to the Owner. Use of surface mounted conduits and junction boxes as a repair method is unacceptable.

o. Empty ENT runs shall be provided with a nylon pull string.

p. Coordinate installation of raceway with structural steel and other structural members. Do not cut, notch or otherwise alter structural members without obtaining approval in writing from the Structural Engineer of record.

q. No more than (2) 3/4" ENT conduits may cross each other within a horizontal concrete slab without obtaining approval in writing from the Structural Engineer of record.

B. Installation of 600-Volt Conductors:

1. All electrical wire, including signal circuits, shall be installed in conduit.

2. All circuits and feeder wires for all systems shall be continuous from over current protective device or switch to terminal or farthest outlet. No joints shall be made except in pull, junction or outlet boxes, or in panel or switchboard gutters.

a. Utilize preinsulated "winged" spring type connectors, 3M Company "Performance Plus" #O/B or #R/Y or equal as required for splices and taps in conductors #6 AWG and smaller. When a spring connector is used in an underground environment or when subject to moisture, utilize a 3M Company Scotchcast 3507G epoxy resin connector sealing pack to seal the spring connector. THE USE OF PUSH-WIRE CONNECTORS (e.g. "WAGO" OR EQUIVALENT) IS STRICTLY PROHIBITED.

b. Wires #4 AWG and larger AWG shall be joined together as follows:

1) When located in an underground environment or when subject to moisture, the splice shall be made with compression connector and sealed by a 3M, or equal, PST cold shrink connector insulator.
2) When located in an interior environment, the splice shall be made with an Ilsco or equal dual rated, insulated splice-reducer connector or multi-tap connector-listed for use with 75/90-degree Celsius rated conductors.

c. Connections to busbar shall be made with dual-rated copper/aluminum one-piece compression lugs. Paralleled conductor connections shall be by mechanical lugs.

3. Thoroughly clean all conduit and wire-ways and see that all parts are perfectly dry before pulling any wires.

4. Install UL approved fixture wire from all lighting fixture lamp sockets into fixture outlet or junction box.

5. For 20A branch circuit wiring, increase #12 conductors to #10 for 120-volt circuits longer than 100 feet and for 277V circuits longer than 150 feet.

6. Conductor Support: Provide conductor supports as required by codes and recommended by cable manufacturer. Where required, provide cable supports in vertical conduits and provide lower end of conduit with a ventilator.

C. Grounding/Bonding:

1. Provide grounding and bonding for entire electric installation as shown on plans, as listed herein, and as required by applicable codes. Included, but not limited to, are items that require grounding/bonding:

   a. Conduit and Raceways.

   b. Neutral or identified conductors of interior wiring system.

   c. Panel boards, Distribution Boards, Switchgear and Switchboards.

   d. Non-current carrying metal parts of fixed equipment.

   e. Telephone distribution equipment.

   f. Metal piping installed in or attached to a building/structure.

   g. Metallically isolated structural steel.

   h. Metallically isolated underground metal water piping.

2. Use of Ground Rods: Furnish and install required number of 3/4" x 10' copper clad ground rods to meet specified resistance, all required grounding wires, conduit and clamps. The size of the grounding conductors shall be not less than that set forth in the latest edition of the California Code of Regulations, Title 24, State of California and NEC (CEC, where adopted), unless otherwise indicated. Rods shall be installed such that at least 10 feet of length is in contact with the soil. Where rock bottom is encountered, the electrode shall be driven at an oblique angle not to exceed 45 degrees from vertical or shall be buried in a trench that is at least 30 inches deep. The upper end of the electrode shall be flush with or below ground level unless the above ground end and the grounding electrode conductor attachments are protected against physical damage. Unless otherwise noted, connection to the grounding electrode conductor may be by compression type or exothermic process connector. Mechanical connectors shall not be used.

3. Grounding System Connection:

   a. Compression connectors shall be unplated copper, manufactured by Burndy, or approved equal, designed specifically for the intended connection.

   b. Exothermic weld-type connectors shall be ‘Cadweld’ manufactured by Erico Products, or approved equal, designed specifically for the intended connection.

   c. Mechanical connectors shall not be used.

4. Isolated Ground Receptacles shall have an insulated ground wire connected between the receptacle and the panelboard isolated ground bus. Unless otherwise

noted, this ground wire shall not be grounded at any other point, and shall be distinguished from other ground wires by a continuous yellow stripe.

5. Provide separate green equipment ground conductor in all electrical raceways to effectively ground all fixtures, panels, controls, motors, disconnect switches, exterior lighting standards, and noncurrent carrying metallic enclosures. Use bonding jumpers, grounding bushings, lugs, busses, etc., for this purpose. Connect the equipment ground to the building system ground. Use the same size equipment ground conductors as phase conductors, up through #10 AWG. Use NEC (or CEC where adopted) Table 250.122 for conductor size with phase conductors #8 and larger, if not shown on the Drawings.

6. Clean the contact surfaces of all ground connections prior to making connections.

7. Ductwork: Provide a flexible ground strap, No. 6 AWG equivalent, at each flexible duct connection at each air handler, exhaust fan, and supply fan, and install to preclude vibration.

8. Motors: Connect the ground conductor to the conduit with an approved grounding bushing, and to the metal frame with a bolted solderless lug. Bolts, screws and washers shall be bronze or cadmium plated steel.

9. Building grounding system resistance to ground shall not exceed 25 ohms unless otherwise noted and should be confirmed by testing.

D. Line Voltage and Low Voltage Power Supplies to all Mechanical Equipment Including Plumbing, Heating and Air Conditioning Units:

1. An electric power supply, including conduit, any necessary junction and/or outlet boxes and conductors and connection shall be furnished and installed by the Contractor for each item or mechanical equipment.

2. Power supplies to individual items of equipment shall be terminated in a suitable outlet or junction box adjacent to the respective item of equipment, or a junction box provided by the manufacturer or the equipment and directed by the Mechanical Contractor. Allow sufficient lengths of conductor at each location to permit connection to the individual equipment without breaking the wire run.

3. The location of all conduit terminations to the equipment is approximate. The exact location of these conduit terminations shall be located and installed as directed by the Mechanical and Plumbing Contractor.

4. Provide power supplies to all plumbing and mechanical equipment, including but not limited to, equipment furnished and installed by Owner or Contractor such as heating and air conditioning equipment, pumps, boilers, auto valves, water coolers, trap primers etc. The installation shall produce a complete and operable system.

5. Unless otherwise noted, the Contractor shall furnish and install all conduit, boxes, wires, etc., for line voltage wiring and low voltage wiring.

6. It is the Contractor's responsibility to verify with the drawings of other trades regarding the extent of his responsibility for mechanical equipment. The bid must include a sum sufficient to cover the cost of the installation.

7. The location of all power supply connection and/or terminations to the mechanical equipment is approximate. The exact locations of these terminations shall be verified with other trades during construction.

E. Prefabricated Equipment: Installation of all prefabricated items and equipment shall conform to the requirements of the manufacturer's specifications and installation instruction pamphlets. Where code requirements affect installation of materials and equipment, the more stringent requirements, code or manufacturer's instructions and/or specifications, shall govern the work.

F. Firestopping:

1. The Contractor shall be responsible for furnishing all material, labor, equipment, and services in conjunction with the selection and installation of a complete, fully functioning, code compliant, UL-listed, fire stop assembly/system(s) as required by project conditions.

2. Each fire stop assembly/system shall have an "F" and/or "T" rating as required by each condition requiring fire stopping. Each fire stop assembly/system shall have a current UL listing, as indicated in the latest edition of the UL Fire Resistance Directory. Contractor shall verify acceptability of all fire stopping methods and system selections with the authority having jurisdiction prior to installation. The Contractor shall install each fire stop assembly/system in accordance with the manufacturer's printed instructions.

3. Each fire stop assembly/system shall be labeled with fire stop manufacturer-furnished label on each side of the fire stopping systems depicting UL # etc.

G. Housekeeping Pads

1. Provide a minimum 3" high housekeeping pad above finished floor/finished grade for all floor-mounted switchgear, switchboards, distribution boards, transformers, motor control centers, etc., flush with the face of the equipment. Located in mechanical central plant(s), other mechanical spaces, and located outdoors, pads shall be flush with the face of the equipment. Confirm pad dimensions with local inspector prior to forming pad to ensure any local code interpretations/conditions are met regarding housekeeping pads.

2. Unless otherwise noted above, provide a minimum 1-1/2" high housekeeping pad above finished floor/finished grade for all interior floor-mounted switchgear, switchboards, distribution boards, transformers, motor control centers, transfer switches etc., flush with the face of the equipment. All housekeeping pad heights are as measured from finished floor or grade. Confirm pad dimensions with local inspector prior to forming pad to ensure any local code interpretations/conditions are met regarding housekeeping pads.

3. Provide a 1-1/2" high housekeeping pad above finished floor/finished for service equipment. Prior to pad rough-in, Contractor shall verify serving utility company's maximum meter height requirements and, if necessary, adjust height of housekeeping pad to comply with those requirements. In indoor applications, the pad shall be flush with the face of the switchgear. In outdoor applications, the housekeeping pad shall extend a minimum of 4 feet from the front of switchgear/switchboard’s weatherproof enclosure. Confirm pad dimensions with local inspector prior to forming pad to ensure any local code interpretations/conditions are met regarding housekeeping pads.

4. All housekeeping pads located in, on or attached to a building shall be seismically braced/connected to the building structure.

END OF SECTION

SECTION 26 31 00

PHOTOVOLTAIC SYSTEM

PART 1 GENERAL

1.1 INTRODUCTION

A. It is the intent of these specifications to ensure that the PV systems are designed, engineered, and installed consistent with all National, State, and local codes and standards.

B. At a minimum the system shall consist of the supply and installation of an array of photovoltaic modules, mounting structure, terminal box(es), quick-connect electrical connectors, DC wiring, DC disconnect, grid connected inverter, AC disconnect, AC wiring, all metering equipment, a data acquisition and monitoring system (DAS) and a connection to the facility's electrical system.

C. All work associated with preparing the site and building for the installation shall be included.

D. The contractor shall review all drawings that are associated with the construction of the facility. Contractors bid submittal shall account for all existing and proposed conditions in the base bid/price.

1.2 STANDARDS

A. It is the intent of these specifications to ensure that the PV systems are designed, engineered, and installed consistent with and adhere to any and all currently adopted versions of the International Building Code, applicable utility rules and tariffs, and any and all technical and installation specifications and guidelines, to include the following:
   1. ASCE /SEI 7-16 - Minimum Design Loads for Buildings and Other Structures.
   2. IBC - International Building Code, as amended by the State of Illinois
   3. NEC National Electrical Code (NFPA 70), as amended by the State of Illinois
   4. IFC– International Fire Code, as amended by the State of Illinois
   5. IEEE 519 - Recommended Practices and Requirements for Harmonic Control in Electrical Power Systems.
   6. IEEE 929 - Recommended Practice for Utility Interface of Photovoltaic (PV) Systems.
   7. IEEE 1262 - Recommended Practice for Qualification of Photovoltaic (PV) Modules - Description.
   8. IEEE 1374 - Guide for Terrestrial Photovoltaic Power System Safety.
   9. NABCEP - North American Board of Certified Energy Practitioners.
   10. NEMA 3R - Industrial Enclosures.
   11. NEMA 4 - Enclosures Constructed for either Indoor or Outdoor Use.
   12. NRTL - Nationally Recognized Testing Laboratories.
   13. OSHA - Occupational Health and Safety Administration, United States Department of Labor.
   14. UL 1703/61730 - Flat-Plate Photovoltaic Modules and Panels.
   15. UL 1741 SA - Inverters, Converters, Controllers and Interconnection System Equipment for Use with Distributed Energy Resources.
   16. DSA IR 16-8 "Solar Photovoltaic and Thermal Systems Review and Approval Requirements".

PART 2PRODUCTS

2.1 PROPOSAL

A. The base bid shall include the contractors final and all-inclusive cost for a turn-key installation.

B. All installations shall meet or exceed OSHA requirements for equipment access.

C. Submittals/information due with bid:

D. PV module data sheets – including the manufacturer's warranty data.

E. Inverter data sheets – including the manufacturer's warranty data.

F. Mounting system type

G. Proposed schedule to meet the proposed installation date and allowed hours of work per other portions of this RFP.

H. Company experience, relevant previous installations, and references.

I. Summary of Key Personnel.

J. Summary of any insurance coverage limits as requested.

K. Acknowledgement of any site access restrictions noted in the RFP.

L. Any documentation indicating compliance with any financial requirements per other portions of the RFP.

PART 3 SUBMITTALS

A. Shop Drawings: Include photovoltaic module structural supports, solar module controls sequences, and instrument mounting and interconnections and all other components, part and pieces required to complete the function assembly. Where applicable, include pre-fabricated assemblies such as inverter skids or racking assemblies, and shop drawings for foundations or other support structures.

B. Product Data: Include detailed information for components of the solar energy system.
1. Wiring.
2. DC-AC Inverter.
3. Solar Storage Battery Option, where applicable.
4. Solar Modules.
5. Instrumentation.
6. Switch gear.
7. DC and AC disconnects, where applicable.
8. Combiner boxes, where applicable.
9. Rack mounting system.
10. Monitoring systems, including appropriate interfacing with existing facility data collection systems.

C. Operation and Maintenance Solar Energy Systems Data Package:
1. Safety precautions.

2. Operators restart.
3. Startup, shutdown, and post-shutdown procedures.
4. Normal operations.
5. Emergency operations.
6. Environmental conditions.
7. Preventative maintenance plan and schedule.
8. Troubleshooting guides and diagnostics techniques.
9. Wiring and control diagrams.
10. Maintenance and repair procedures.
11. Removal and replacement instructions.
12. Spare parts and supply lists.
13. O&M submittals data.
14. Parts indemnifications.
15. Testing equipment and special tool information.
16. Warranty information.
17. Testing and performance data.
18. Contractor information.

D. Closeout Submittals:
1. Posted operating instructions for solar photovoltaic energy system; provide for wiring identification codes and diagrams of solar photovoltaic systems, operating instructions, control matrix, and troubleshooting instructions.
2. Two (2) copies of the owner's manual – including the O & M information with recommended maintenance including cleaning instructions for the PV panels.
3. One on-site training session for the entire facility staff focusing on safety and for facility maintenance staff focusing on maintenance and safety.
4. Record drawings showing the final placement of all panels, power optimizers, connections, and conduit placement and single-line/riser diagrams.
5. Start-up procedure checklists and measurements.
6. All warranties.
7. Coordination with Commissioning Agent on system functionality.

PART 4 EXECUTION

4.1 GENERAL

A. All equipment and materials shall be suitable for the environment in which they are to be installed. All materials that are used outdoors shall be sunlight and UV resistant. All Balance of Systems (wiring, components, conduits, and connections) must be suited for conditions for which they are to be installed.

B. Materials shall be designed to withstand the temperatures to which they are exposed.

C. Dissimilar materials shall be isolated from one another using non-conductive shims, washers, or other methods.

D. Metals shall be hot dipped galvanized steel or anodized aluminum.

E. Aluminum shall not be placed in direct contact with concrete materials.

F. Only 18/10 or better stainless steel fasteners shall be used.

G. Structural members shall be corrosion resistant aluminum, 6061 or 6063.

H. All electrical conduits shall be galvanized and painted if exposed.

I. All electrical equipment shall be rated for the current and voltage ratings necessary for the application.

J. All required over-current protection devices will be included in the system and accessible for maintenance. Each shall have trip ratings no greater than the de-rated amperage of the conductor it protects.

PART 5 PV MODULES

A. All modules shall meet or exceed the requirements of IEEE Standard 1262 and UL Standard 1703/61730.

B. Thin-film PV modules will not be considered.

C. PV modules using Cadmium are not approved.

D. Crystalline silicon flat-plate PV modules are acceptable.

E. See drawings/cut sheets for the basis of design module. Any deviations from this module wattage/performance must have documentation substantiating the desired kW requirement is met.

PART 6 MOUNTING SYSTEM

A. It is the Contractor's responsibility to ensure that the special requirements of each area are completely understood prior to providing a Bid.

B. Manufacturers deferred submittals shall be the responsibility of the contractor.

C. Any custom structural steel racking system not UL listed or identified to bond PV modules frames to the racking shall be electrically bonded where the components are mechanically attached.

D. Refer to structural drawings for canopy framing. Structural engineering is not included in the Electrical PV design scope of work.

PART 7 INVERTER(S)

A. The inverter(s) shall be sized so it can operate the PV arrays at maximum power for the coldest, hottest, and optimal array operating temperatures based upon the PTC wattage.

B. Inverters must comply with IEEE 929-2000 – "Recommended Practice for Utility Interface of Photovoltaic Systems" and UL 1741 SA – "Standard for Static Inverters and Charge Controllers for use in Photovoltaic Systems". Inverters shall be factory tested for performance, and results shall be included in the O & M manual.

C. The output of the system shall not exceed the harmonic distortion levels as specified in IEEE 519.

D. The inverter must be rated for outdoor use with safety enclosure and cover protection.

E. Installation shall meet all applicable UL 1741, IEEE Standard 929-2000 and Standard 519, NEC codes, and the latest applicable ANSI and FCC standards and addenda dated prior to the award of the purchase order for this procurement.

F. See drawings and data sheets for the basis of design inverter selection. Any deviations from this inverter and its performance must have documentation substantiating the desired kW requirement is met.

7.2 METERING, MONITORING, DATA ACQUISITION SYSTEM, AND WEATHER STATION

A. The inverter is used in utility-interactive grid-tied applications, comprised of three key elements:
   1. Inverter
   2. Energy Communication Unit (ECU)
   3. Energy Monitor and Analysis (EMA) web-based monitoring and analysis system

B. The following environmental sensors are optional additions available to the client:
   1. PV module temperature
   2. Dry-bulb temperature
   3. Plane of array solar irradiation

C. Any additional DAS shall include the following:
   1. a data-logger, network interface device for data retrieval, NEMA 4 enclosure
   2. 5-years of monitoring and hosting service on a secure website.
   3. Meters shall be provided and installed with revenue grade Interval Data Recording (IDR) meters complete with industry standard telemetry for communication with Ethernet services. The contractor will also provide a connection to the building's Energy Management System (EMS) for the purposes of metering, monitoring and data collection of solar production as required by the client. Meters must connect to a monitoring/data collection recording solar production through Time of Use (TOU) increments applicable to the local utility standards, with a minimum 15 minute intervals.

7.3 BATTERY ENERGY STORAGE SYSTEM: NOT APPLICABLE

PART 8 AC DISCONNECT

A. AC Disconnects shall be 600V rated (for a 480V 3-phase service).

B. Enclosures shall be steel or fiberglass with a NEMA 1/NEMA 3R (or better) as required. Enclosures shall be painted to match surroundings when visible.

C. When required by Distribution Provider's operating practices, furnish and install a ganged, manually-operated isolating switch (or a comparable device mutually agreed upon by Distribution Provider and Engineer) near the Point of Interconnection to isolate the Generating Facility from Distribution Provider's Distribution or Transmission System. The device must allow visible verification that separation has been accomplished (must meet the local Utility Company requirements) and shall include markings or signage that clearly indicates open and closed positions.

D. Disconnects shall be by Cooper/Crouse Hinds, Eaton or equal.

PART 9 WIRE/FUSES

A. Wiring shall be appropriately rated Photovoltaic Wire type as manufactured by General Cable or equal.

B. All other wiring shall be THHN/THWN type as manufactured by General Cable or equal.

C. DC fuses shall be KLKD type fast acting fuses.

PART 10 GENERAL MATERIAL AND INSTALLATION REQUIREMENTS

A. All work shall be coordinated with the facility staff to ensure minimal impact on the Facility's operation.

B. All existing facilities that are affected by the installation of PV equipment shall be moved, modified, and replaced to the owner's standards.

C. The installation shall be completed in a "workman like manner." The area shall be kept clean and free of obstructions at all times.

D. The installation shall be completed per the manufacturer's installation manual.

E. The installation shall be completed without affecting existing construction.

F. All electrical connections and terminations shall be fully tightened, secured, and strain relieved as appropriate.

G. All mounting equipment shall be installed to the manufacturer's specifications.

H. All cables, conduit, exposed conductors, and electrical boxes shall be secured and supported according to code requirements.

I. All national and local electric and building code requirements shall be met.

J. All applicable environmental regulations shall be met.

K. Contractor shall meet with the owner prior to start of work and daily during installation to coordinate activities and minimize interruption to Operations.

L. The bidder must provide a minimum of 120 hours' notice to the owner prior to any shutdown.

M. All series connected strings of modules must include a series fuse as required by UL and NEC to prevent wiring to other system components. Parallel connections of modules in individual source circuits are not permitted. Parallel connected cells within individual modules are allowable as long as the module listing allows for the series fuse required for this configuration.

N. System switching and metering equipment shall have convenient access for resetting or repair during electrical outages, and regular monitoring for data retrieval.

O. Systems shall be designed and installed using UL or ETL listed components, including mounting systems.

PART 11 SYSTEM ELECTRICAL

A. Electrical construction shall meet all National, State, and local electric codes. All systems must be installed in accordance with all applicable requirements of local electrical codes and the National Electrical Code (NEC), including but not limited to Article 690, “Solar Photovoltaic Systems” and Article 705 – “Interconnected Electrical Power Production Sources”.

B. The modules shall be interconnected using cable assemblies. The pigtails shall be quick-connect electrical wiring connections rated for the application.

C. All wiring shall be copper in type and shall be listed for a minimum operation of 1000 volts and temperature rating of 90 degrees Celsius in wet locations. All current carrying conductors shall be enclosed in conduit, excluding module interconnections and connections from individual module strings to the inverters.

D. The system shall have at least one inverter. Full specifications of each inverter shall be supplied as part of the system design documentation submittal. An isolation transformer shall be part of each system for interfacing to the Owner’s existing electrical system.

E. Interconnection must comply with the serving utility’s interconnection standards for non-Utility Generation. Contractor shall be responsible for installing the complete system to the satisfaction of the serving utility, and all costs to provide an approved interconnection shall be included in the base bid.

PART 12 INSTALLATION STANDARDS

A. The installation shall be completed with a minimum of impact on the environment.

B. System Installation shall conform to Manufacturers’ Installation Manuals and approved project drawings and specifications.

C. Array mounting hardware shall be compatible with the site considerations and environment. Special attention shall be paid to minimizing the risk from exposed fasteners, sharp edges, and potential damage to the modules or support structures. Corrosion resistance and durability of the mechanical hardware shall be emphasized – the use of stainless steel fasteners and aluminum support structures are required. The use of ferrous metals, wood, or plastic components is not acceptable.

PART 13 CALGREEN NONRESIDENTIAL MEASURES: NOT APPLICABLE

PART 14 SYSTEM OUTPUT MEASUREMENT:

A. The Contractor will establish the initial system output to demonstrate that the system is performing as designed, and to establish a baseline to be used for warranty. The system output will be verified on a clear and sunny day after construction of the system has been completed.

B. Prior to inverter startup, voltages will be recorded for each string, each sub-array, and the entire array. Measurements will be recorded and provided to the owner in a clear, tabular format, electronically in a Microsoft Excel spreadsheet. Each voltage measurement will include the following ancillary data: the date; the time of day that the measurement was taken. Contingent of environmental sensors required for the project site, a sample panel

temperature at the time, the dry-bulb temperature at the time, and the solar irradiation at the time shall be documented. The strings that make up each sub-array will be clearly identified on a drawing by number. Refer to the microinverter's requirements for tracking units

C. After inverter startup, current shall be recorded for each string, each sub-array, and the entire array. Measurements will be recorded and provided to the owner in a clear, tabular format, electronically in Microsoft Excel. Each current measurement will include the following ancillary data: the date; the time of day that the measurement was taken. Contingent of environmental sensors required for the project site, a sample panel temperature at the time, the dry-bulb temperature at the time, and the solar irradiation at the time shall be documented. The strings that make up each sub-array will be clearly identified on a drawing by number. Refer to the microinverter's requirements for tracking units

D. Start-up shall be per all manufacturers' instruction.

E. System start-up procedure will be as outlined by the Manufacturer's Installation Manual and the Inverter Manual.

PART 15 PROJECT CLOSEOUT

A. Clean all equipment and PV modules. PV modules shall be brush cleaned with soap and water and rinsed thoroughly.

B. Clean all work areas, removing any debris.

C. The Successful Respondent will also be required to provide a minimum of one (1) training session. Topics to be covered in this training include theory of operation, operating requirements, component descriptions and specifications, maintenance requirements and schedule, safety precautions, an overview of the System Manual and record keeping.

D. Prepare two (2) copies of operating and maintenance manuals in hard cover binders and deliver to the owner. At a minimum the binders shall include:
1. A complete set of all approved submittals including shop drawings and product literature.
2. Copy of the owner's manual – including the O & M information with recommended maintenance including cleaning instructions for the PV panels.
3. Start-up procedure checklists and measurements.
4. All warranties.

END OF SECTION

SECTION 27 10 00

STRUCTURED CABLING SYSTEM (SCS)

PART 1 - GENERAL

1.1 SCOPE OF WORK

A. The work under this section includes all final design, material, equipment, supplies, labor, testing, and accessories required to furnish and install a complete Structured Cabling System (SCS) as indicated on the drawings and as specified herein. The SCS shall be defined as all cables, equipment, products, etcetera, as indicated on the drawings, and mentioned in these specifications. Please note, for this project, that the SCS encompasses more than just voice and data cabling.

B. It is the intent of the Drawings and Specifications for the Contractor to provide and install a complete, fully operational, and tested system.

C. All miscellaneous system components including, but not limited to, cables, termination equipment, punch blocks, patch panels, ladder racks, backboards, equipment racks, and any other related items shall be furnished and installed complete under this section, such that the system shall perform all functions listed herein in compliance with all the specified requirements.

D. Schedule is paramount to the project's success. With this, the structured cabling Contractor will have to be a team player, continually working with the team to facilitate expeditious design, procurement, and construction processes.

1.2 RELATED WORK, STANDARDS, DOCUMENTS AND PUBLICATIONS

A. Each agency's relative codes, standards, and recommended practices apply to the voice/data cabling systems and their components as specified herein:
   1. American National Standards Institute (ANSI)
      a. ANSI T1.336 Engineering requirements for a universal telecommunications frame
      b. ANSI T1.404 Network and customer installation interfaces – DS3 and metallic interface specification
   2. Building Industry Consulting Service International (BICSI)
      a. Telecommunications Distribution Methods Manual (TDMM) – latest edition.
      b. Customer – Owned Outside Plant Design Manual (CO-OSP) 2004
   3. Electronic Industries Alliance (EIA)
      a. ANSI/TIA/EIA-455-as applicable for measurement and Testing of Fiber Optic Systems
      b. ANSI/TIA/EIA-492-as applicable for specifications for Optical Fibers
      c. ANSI/TIA/EIA-526 Standard Test Procedures for Fiber Optic Systems
      d. ANSI/TIA-568-C.0 Generic Telecommunications Cabling for Customer Premises
      e. ANSI/TIA-568-C.1 Commercial Building Telecommunications Cabling Standard
      f. ANSI/TIA-568-C.2 Balanced Twisted-Pair Telecommunications Cabling Components Standards
      g. ANSI-TIA-568-C.3 Optical Fiber Cabling Components Standard
      h. ANSI/TIA/EIA-606-A Administration Standard for Commercial Telecommunications Infrastructure 2002.
      i. ANSI/TIA/EIA-J-STD-607-A Commercial Building Grounding (Earthing) and Bonding Requirements for Telecommunications 2002

4. Federal Communications Commission (FCC)
   a. FCC Part 68 Rule
5. American Society for Testing and Materials (ASTM)
   a. E814-02 Standard Test Method for Fire Tests of Through-Penetration Fire Stops
6. Insulated Cable Engineers Association (ICEA)
   a. Communications Wire and Cable for Premises Wiring.
7. International Electrotechnical Commission (IEC)
   a. IEC 61935-01 Generic Cabling Systems - Specification for the testing of balanced communication cabling in accordance with ISO/IEC 11801 Part 1: Installed Cabling
   b. IEC 61935-02 Generic Cabling Systems - Specification for the testing of balanced communication cabling in accordance with ISO/IEC 11801 Part 2: Patch Cords and Work Area Cords
8. Institute of Electrical and Electronics Engineers (IEEE)
   a. IEEE 802 Specification for Local Area Networks
9. International Organization for Standardization (ISO)
   a. ISO/IEC 11801 Information Technology – Generic Cabling for Customer Premises 1995 plus Amendments 1 & 2.
10. National Fire Protection Association (NFPA)
    a. ANSI/NFPA-70 National Electric Code 2002(NEC)
    b. ANSI/NFPA-75 Standard for the protection of information technology equipment 2003
11. National Electrical Manufacturers Association (NEMA)
12. Occupational Safety and Health Administration (OSHA)
13. Telecommunications Industry Association (TIA)
    a. ANSI/TIA-569-C Commercial Building Standard for Telecommunications Pathways and Spaces 2003.
    b. ANSI/TIA-758-A Customer-Owned Outside Plant Telecommunications Cabling Standard 2004
14. Underwriters Laboratories Standards (UL)
15. Intetek Testing Services ETL SEMKO (ETL)

B. The Contractor shall be responsible for obtaining and utilizing the latest Architectural, and Electrical plans.

1.3 GENERAL REQUIREMENTS

A. Manufacturer: The term “manufacturer” shall be defined as the company, or group of companies, that produces the products meeting the requirements of Section 2 of this document. The manufacturer shall have a minimum of seven (7) year’s experience in manufacturing products of this type and shall be ISO 9001 Certified. The products, summarized in this specification, shall be supplied by a single manufacturer, except for:
   1. Data racks and other hardware that is not defined as part of the channel test configuration by ANSI/TIA/EIA 568-C.
   2. Fiber Optic Cable and Outside plant (OSP) fiber cable.
   3. Channel solutions consisting of cabling and connectivity hardware independently tested by UL or ETL and that are listed in Section 2 of this document.
   4. Cables manufactured by another manufacturer specifically called out on the drawings.

B. Contractor: The term “Contractor” shall be defined as the company, or group of companies, that installs the products per Section 3 of this document. The Contractor selected to provide the installation of this system shall be certified by the manufacturer in all aspects of design, installation and testing of the products described herein.
   1. The Contractor shall hold a valid State of California C-7 Low-Voltage license, shall have completed at least ten (10) projects of equal scope, shall have been in business of furnishing and installing systems of this scope and magnitude for at least five (5) years, and capable of being bonded to assure the Owner’s Project Manager of performance and

satisfactory service during the guarantee period.

2. The Contractor shall hold all other licenses required by the legally constituted authorities having jurisdiction over the work.
3. All work shall be performed under the supervision of a company accredited by the manufacturer and such accreditation must be presented.
4. The Contractor shall be a manufacturer's authorized/certified installer and warranty station for the equipment offered and shall maintain a fully equipped service organization capable of furnishing adequate repair service to the equipment. The Contractor must be certified by the manufacturer a minimum of 180 days prior to bid opening.
5. The Contractor selected for this Project must adhere to the engineering, installation and testing procedures and utilize the authorized manufacturer components and distribution channels in provisioning this Project.
6. The Contractor shall own and maintain tools and equipment necessary for successful installation and testing of fiber optic cable and Category 6 metallic premise distribution systems and have personnel who are adequately trained in the used of such tools and equipment.
7. The Contractor shall have the capability to produce the AutoCAD documentation as required elsewhere in this specification.

1.4 SUBSTITUTIONS

A. To maintain a high degree of quality assurance, the Contractor shall, without exception, use the parts and supplies as specified on the drawings and in this specification.

B. For any proposed product substitution or when the Contractor intends to include an "or equal" product in the bid pricing, provide a substitution request submittal to the Owner's Project Manager for review no later than fifteen (15) calendar days *prior* to Bid Submittal. This report shall include:

1. Description of how the proposed product(s) will impact meeting the project completion date, indicate item(s) with lead times and expected delivery date(s).
2. Itemized cost comparisons between the proposed product(s) and the listed product(s).
3. Detailed technical analysis of the electrical and mechanical specification differences between the proposed product(s) and the listed product(s).
4. ETL "Verified" or UL "Verified" test lab documentation for the proposed product(s), component(s) and assemblies.
5. Proposed product identification, manufacturer literature (specifications and cut sheets).
6. Name, address and contact information of several similar projects where the proposed product(s) have been used.
7. Name, address and contact information of the proposed product(s) manufacturer's local representative.
8. Sample proposed product(s) manufacturer's warranty.

C. The Owner's Design Team/Project Manager must approve any proposed product(s) substitution item in writing. The Owner's Design Team/Project Manager reserves the right to require a complete sample of any proposed product(s) and may request a sample tested by an independent testing consultant to prove equality. The decision of the Owner's Design Team/Project Manager regarding equality of proposed product(s) items will be final.

D. If a proposed product(s) is given final acceptance by the Owner's Project Manager, the Contractor shall reimburse the Owner's Design Team/Project Manager for the costs to review the proposed product(s) substitution(s), and for any additional engineering charges, and shall pay all charges of other trades resulting from this product(s) use, at no cost to the Owner.

E. It is a mandatory requirement that a single Contractor perform the work described in this specification.

1.5 GENERAL SUBMITTAL REQUIREMENT

A. Submittals shall be presented and formatted per the guidelines in the Division 1 section of this RFP package.

B. All cut sheets shall represent the latest version, part number, and revision of the product. Where multiple products or part numbers appear on a page, a bold arrow or circle shall indicate which product or part numbers are to be used as part of the installation. The submittal shall include all descriptive pages associated with the product, not just the page showing the part number.

1.6 PRE-INSTALLATION SUBMITTAL REQUIREMENTS

A. Within forty-five (45) calendar days after the date of award of the Contract, the Contractor shall submit the following:

B. Submittal Binder: Submit four (4) copies of the complete Submittal Binder to the Owner for review. The binder shall consist of four major sections with each section separated by index tabs. Each page in the binder shall be numbered sequentially and shall be summarized in the index.

1. The first section shall be the "title sheet" which shall include the submittal date, project title and address, name of the Contractor, and name of the Owner.
2. The second section shall contain an index including the page number, product Manufacturer, product part number, product description, and corresponding specification section number or drawing sheet number where that product is referenced. Also listed in the index shall be each item of test equipment to be used to test the optical fiber and copper components. Include all patch cords and other specialized components.
3. The third section shall contain original manufacturer cut sheets for all of the materials that meet the requirements listed in Section 2 of this specification and all materials described on the construction drawings. Also include manufacturer's cut sheets for all testing equipment to be used for completion of the project. All pages shall be numbered sequentially corresponding to the index. On each cut-sheet, provide an indicating arrow next to each part number of proposed material.
4. The fourth section shall contain a Cabling Diagram. The diagram shall be based on the drawings included in the Construction Documents. It shall be updated to show quantities and part numbers for all components including patch panels, cable, conduit, cabinets and equipment racks, splices, splice cases and all other associated components.
5. Failure to comply with any of the requirements listed above may result in the rejection of the entire submittal package.

1.7 POST-INSTALLATION SUBMITTAL REQUIREMENTS

A. Within fifteen (15) calendar days after the completion of work, the Contractor shall submit the following:

B. Record Documentation

1. Final Test Results: Test results for each cable indicating tests performed, results obtained, and values measured. Test results shall be provided in electronic format with the associated application (if required) for viewing.
2. As-Built Drawings: Contractor shall provide a complete set of professionally drafted "E" size (30" x 42"), unless otherwise noted, reproducible bond as-built drawings, generated on AutoDesk AutoCAD 2010 or later.
   a. MPOE, MDF and IDF Room Diagrams (if applicable) - Including:
      1) Cable routing.
      2) Position of all components and apparatus.

3) Detailed layout of the wallfield(s).
4) Labeling plan.

b. Work Area Floor Plans - Including:
1) Detailed cable routes.
2) Labeled workstation locations. Labels to match approved workstation faceplate labels.

c. Cross Connect Documentation - Including:
1) Cross-connect records for all voice, and data devices.

d. Riser Distribution Plan (if applicable).
e. Cable Tray, Conduit, and Raceway Plans (if applicable).
f. Campus Distribution Plan (if applicable).
g. Building Control Plans (if applicable).

C. As-Built Documentation Display in each MPOE, MDF & IDF.

D. Contractor shall install a complete Contractor-provided, professionally drafted as-built floor plan in color in each MPOE, MDF & IDF mounting frame. Each floor plan, generated on AutoDesk AutoCAD 2018 or later and printed in color, shall depict all data, phone, and wireless access point (WAP) jack locations. Also depicted shall be in-building antenna, CCTV camera locations, CATV jack locations, and any other communications outlet cables provided by the SCS Contractor. All jack locations shall be color coordinated with the Owner's labeling scheme as described elsewhere in this specification.

E. Contractor shall provide to Owner two (2) sets of portable USB thumb drives containing all post installation submittals.

F. Contractor shall present to Owner all warranty Warranty Documents per Warranty Specifications Sections. Warranty shall commence after final acceptance of System by Owner.

1.8 GENERAL SYSTEM WARRANTY

A. Prior to Owner acceptance, the Contractor shall provide to the Owner's Project Manager, a manufacturers product and performance warranty. This will require a submittal of the required pre-job certification registration forms as well as the required project closing information. The Owner will only acknowledge acceptance upon submittal of a valid manufacturer's warranty.

B. The warranty shall commence from the date of the Owners final written acceptance of the completed project.

C. All conditions for obtaining the manufacturers warranty shall be the sole responsibility of the Contractor.

D. The Contractor shall maintain a competent service organization and shall, if requested, submit a service maintenance agreement to the Owner after the end of the guarantee period.

E. A ten (10) year Extended Product Warranty and Application Assurance for the voice/data/wap wiring system shall be provided as follows:
1. 10 Year Extended Product Warranty
a. The 10 Year Extended Product Warranty shall ensure against product defects, that all approved cabling components exceed the specifications of ANSI/TIA/EIA 568-C and ISO/IEC 11801, exceed the attenuation and NEXT requirements of ANSI/TIA/EIA 568-C and ISO/IEC 11801 for cabling channels, that the installation will exceed the loss and bandwidth requirements of ANSI/TIA/EIA 568-C and ISO/IEC 11801 for fiber channels, for a ten (10) year period. The warranty shall

apply to all passive SCS components.
b. The 10 Year Extended Product Warranty shall cover the replacement or repair of defective product(s) and labor for the replacement or repair of such defective product(s) for a ten (10) year period.
2. System Certification
a. Upon successful completion of the installation and subsequent inspection, the Owner's Project Manager shall be provided with a numbered certificate, from the manufacturing company, registering the installation.

PART 2 - PRODUCTS

2.1 ACCEPTABLE MANUFACTURERS

A. All equipment listed herein will be by:
1. Structured Cabling System (SCS) Category 6: CommScope Uniprise, BerkTek/Leviton, or AMP "Netconnect".
2. Cabinets, Racks, and Ladder tray: Chatsworth, or Cooper B-line.
3. Horizontal and Vertical Wire Management: Chatsworth, Panduit, or Hubbell.
4. Riser and OSP Fiber Optic Cable: AMP, BerkTek, or Corning.
5. Riser and OSP Multipair Copper Cable: Superior Essex, BerkTek, or General Cable.
6. Protectors: Circa, Porta Systems or Marconi.

B. It is the responsibility of the bidder to ensure that the proposed product meets or exceeds every standard set forth in these specifications and the equipment's technical data sheets.

C. The functions and features specified are vital to the operation of this facility. Therefore, inclusion of a component's manufacturer in the list of acceptable manufacturers does not release the Contractor from strict compliance with the requirements of this specification.

2.2 OUTLETS

A. Faceplates
1. All Faceplates shall be available in single, duplex, triplex, quadplex, or sixplex arrangement in a single gang configuration.
2. Surface mount boxes shall be available in single, dual, quad, sixplex and twelveplex configuration.
3. Modular furniture faceplates shall be available in single, dual, triple and quad configuration for the Owner's modular existing and/or new modular furniture. Faceplates shall be flush-mounted in the modular furniture. Surface mounted boxes/faceplates are unacceptable. The Contractor is responsible for coordinating with the Owner's modular furniture Contractor to determine faceplate requirements. The Contractor shall provide and install all parts/fittings necessary to meet the requirements of this section.
4. Wall mounted phone jack faceplates shall be single gang configuration, constructed of stainless steel and have two standard phone mounting posts located above and below the jack opening.

B. Communications outlets shall consist of one, two or three gang utility outlet boxes plates equipped with 8-pin modular (RJ-45) jacks utilizing T568B wiring (unless otherwise noted). All outlet cabling shall terminate on termination blocks at their associated Minimum Point of Entry (MPOE), Main Distribution Frame (MDF), Intermediate Distribution Frame (IDF) Rooms, or as otherwise indicated on the drawings.

C. Unless otherwise noted on the floor plans, or within this document, all data wall outlets for 23 AWG copper cable shall be:

1. 8-position/8-conductor modular outlets for data or voice.
2. Insulation displacement.
3. Support Universal applications in a multi-vendor environment, accepting modular RJ-45 plugs for data or voice outlets.
4. Provide with blank module inserts for all unused module locations. Jack module arrangement is shown on the drawings. Provide color-coded inserts at each outlet, termination blocks, and at patch panels.

D. Category 6 Gigabit outlets
1. All Category 6 outlets shall meet or exceed Category 6 transmission requirements for connecting hardware, as specified in ANSI/TIA/EIA 568-C Commercial Building Telecommunications Cabling Standard and be part of the UL LAN Certification and Follow-up Program.
2. The Category 6 outlets shall be capable of being in a modular patching situation or as a modular telecommunication outlet (TO) supporting current 10Base-T, Token Ring, 100 Mbps TP-PMD, 155 Mbps ATM, 622 Mbps ATM using parallel transmission schemes and evolving high-speed, high-bandwidth applications, including Ethernet, 1000BASE-T and 1.2 Gbps ATM.
3. The Category 6 outlets shall be capable of being installed in any modular faceplate, modular patch panel, frame, or surface-mounted box without special couplings or adapters.
4. The Category 6 outlets shall have improved pair splitters and wider channel for enhanced conductor placement. The outlet shall also have a low-profile wire cap, which protects against contamination and secures the connection. Multicolored identification labels shall be available to assure accurate installation.
5. Product Specification: Uniprise (UNJ600-xx), Leviton eXtreme (61110-R*6), or AMP SL Series (1375055-x) Category 6.

2.3 STATION CABLE

A. Category 6 unshielded twisted pair (UTP) cables shall extend between the station location and its associated TC and consist of 4 pair, 23-gauge solid insulated wire, and shall terminate on 8 pin modular jacks at each outlet and patch panels.

B. Category 6 UTP, 4 Pair
1. The high-performance Category 6 UTP cable shall be of the traditional round design with Mylar separator tape between pairs.
2. The cable jacket shall comply with Article 800 NEC for use as a plenum or non-plenum cable. The 4 pair UTP cable shall be UL Listed type CMP (plenum) or type CM/G (non-plenum).

C. All Category 6 high performance cables shall meet or exceed the following:
1. Electrical Characteristics:

Mutual Capacitance	56 nF/m at 1kHz
Characteristic Impedance	(± 3%) of 100 Ohms 1-550 MHz
DC Resistance Max	7.61 Ohms/100m)
Positive ACR	To 400 MHz-km

2. Physical specifications:

	Non – Plenum	Plenum
Conductor size	23AWG	23AWG
Diameter	<.25” nominal	<.24” nominal
Operating temperature	-4 F to 140 F	-4 F to 140 F

3. Product Specification: Commscope Uniprise Ultrapipe Category 6 (6ECMR/6ECMP), Berktek Lanmark 1000 category 6 (100324xx/100320xx), or AMP Netconnect Category 6 (219560-x/219567-x) 4 pair UTP cable.

2.4 MODULAR PATCH PANEL SYSTEM

A. When shown on the drawings, the termination block shall support the appropriate emerging high-bandwidth applications, including 1 Gbps Ethernet, potentially 1.2 Gbps ATM and 2.4 Gbps ATM, Multi-Tasked Split Screen Computing, Virtual Holographic Video Conferencing, Instant Access Telemedicine, 3D CAD/CAM Engineering, and Internet-Intranet Communications/Commerce, as well as all 77 channels (550 MHz) of analog broad band video, and facilitate cross connection and inter connection using modular patch cords.

B. All Modular jack panels shall be wired to ANSI/TIA/EIA 568-C using T568B wiring.

C. The wiring block shall be able to accommodate 23 AWG cable conductors.

D. The Category 6 modular jack panels shall meet or exceed the Category 6 standards requirements in ISO/IEC 11801 and ANSI/TIA/EIA and shall be UL Listed.

E. A 110 IDC termination block shall provide for the termination of horizontal, equipment, or tie cables.

F. Product Specification: Uniprise (UNP610-xxP) Cat 6 patch panel, Leviton (69586-C24 or C48) Category 6 patch panel, or AMP (137501x-x) Category 6 SL series patch panel.

2.5 CATEGORY 6 – PATCH/STATION CORDS

A. Provide Category 6 Modular Patch/Station cords for each assigned port on the patch panel and for each outlet in the station locations. All cords shall conform to the requirements of ANSI/TIA/EIA 568-C Standard, Horizontal Cabling Section. Cords shall be equipped with an 8-pin modular connector on each end and shall conform to the length(s) specified. All cords shall be wired to T568B standards. All cords shall be factory-built by the cabling manufacturer with a SlimLine boot at both ends. Fabrication of cords in the field is prohibited.

B. All patch cords shall exceed ANSI/TIA/EIA and ISO/IEC Category 6/Class E specifications. Patch cords shall be available in stranded or solid conductor in lengths up to 50 feet.

C. The patch cord shall have built-in exclusion features to prevent accidental polarity reversals and split pairs.

D. UL Verified for ANSI/TIA/EIA 568-C Electrical Performance

E. Miscellaneous:
1. UL Listed for Fire Safety
2. ISO 9001 Certified Manufacturer
3. FCC Compliant

F. Quantities: Provide two (2) patch cords for each Cat-6 cable installed, or as shown on drawings. Verify final colors and lengths with Owner in the field prior to ordering materials.

G. Product Specification: Uniprise (UNC6-xx-xF) Category 6 modular patch cord, Leviton (60560-xx*) Category 6 patch cord, or AMP Category 6 patch cable assemblies (2198xx-x).

2.6 FIBER OPTIC CABLING

A. Provide fiber optic cabling when shown on the drawings.

B. Fiber optic cabling shall be provided between facilities and furnished with the quantity of fibers as designated on the contract drawings.

C. All fiber in a cable run shall be from the same manufacturer and shall be the same type. A mix of fibers from different manufacturers may not be used.

D. Multimode Fiber Specifications:
1. All fiber optic cables within the premises shall use multimode, graded-index fibers with 50-micron cores only.
2. Fibers must comply with ANSI/TIA/EIA 492 specifications and ISO/IEC 11801 standards.
3. Fibers will have dual wavelength capability, transmitting at 850 and 1300nm ranges.
4. Shall be designed to support 10Gb/s applications for 300 meters.
5. Specifications Outside Plant Cables:
   a. Maximum attenuation @ 850/1300 nm 3.0/1.0 dB/km. The core shall be filled with a water-blocking compound and be suitable for underground conduit, direct burial or aerial applications.
6. Product Specification: Uniprise Multimode LazrCORE 300, Berktek GIGAlite-10, or AMPXG 10G 50/125 micron fiber optic cable.

Core	50±2.5 μm
Performance	Laser optimized 10 Gigabit to 300 meters
Core/Cladding Concentricity Error:	<3.0 μm
Numerical Aperture:	0.200 ± 0.015
Cladding diameter:	125 μm ± 1 μm
Cladding Non-Circularity:	≤1.0%
Minimum Tensile Strength:	100,000 psi
Fiber Minimum Bending Radius:	.75 in. (1.91 cm)
Cable Minimum Bending Radius: During Installation: After Installation:	 20 times cable diameter 10 times cable diameter
Operating Temp. Range:	32°F to 122°F (0°C to 50°C)
Storage Temp. Range:	-40°F to 149°F (-40°C to 65°C)
Minimum Bandwidth:	2000 MHz at 850 NM 500 MHz at 1300 NM

E. Single Mode Fiber specifications
1. Fibers must comply with ANSI/TIA/EIA 492 specifications and ISO/IEC 11801 standards.
2. All fiber shall be color coded to facilitate individual fiber identification.
3. Fiber will have D-LUX® coating or approved equivalent to ensure color retention, minimize microbending losses and improve handling. The coating shall be mechanically strippable.

Fiber Attribute	Depressed Cladding	Matched Cladding
Cladding Diameter	125.0 ± 1.0 μm	125.0 ± 1.0 μm
Cladding Non-Circularity	≤ 1.0%	≤ 1.0%
Colored Fiber Diameter	250 ± 15 μm	250 ± 15 μm
Core Diameter	8.3 μm	8.3 μm
Index of Refraction	0.37%	0.33%
Core/Cladding Concentricity	≤0.8 μm	≤0.8 μm

Mode Field Diameter	8.8 ± 0.5 μm @ 1310 NM	9.3 ± 0.5 μm @ 1310 NM
Minimum Proof Strength	100,000 psi	100,000 psi
Maximum Attenuation	.40 dB/km @ 1310 NM .30 dB/km @ 1550 NM	.40 dB/km @ 1310 NM .30 dB/km @ 1550 NM

Fiber Attribute	True Wave
Cladding Diameter	125.0 ± 1.0 μm
Cladding Non-Circularity	≤ 1.0%
Colored Fiber Diameter	250 ± 15 μm
Core Diameter	8.3 μm
Index of Refraction	0.33%
Maximum Attenuation	.40 dB/km @ 1310 NM .30 dB/km @ 1550 NM

4. Sheath Construction:
   a. Outside Plant Cables: Corning Single mode Loose-tube Dielectric Sheath Cables with buffer/fan-out kits as required. Equal by Berk-Tek or Corning.
   b. Building Cables: Plenum Rated, Riser Rated.
5. Product Specification: CommScope Uniprise, Berktek, or AMP.

2.7 FIBER PATCH CORDS

A. Fiber patch Cords shall be available in either Singlemode or Multimode.

B. Construction shall be either 3.0 mm cordage or 1.6 mm cordage.

C. Connectors shall be available in Duplex LC, and Duplex SC.

D. Use only factory manufactured patch cords. Field terminated patch cords are not acceptable.

E. Quantity shall equal 50% of strand count of each terminated fiber optic cable (e.g. 12-strand fiber cable will require 6 total duplex patch cords, 3 at each end).

F. Product Specification: Uniprise, Leviton or AMP duplex patch cords, 1-meter, 3-meter lengths based on Owner's requirements. Contractor to confirm in field with Owner prior to ordering materials.

2.8 FIBER CONNECTOR ENCLOSURE/FIBER PATCH PANEL

A. Fiber Patch Panels/Enclosures (when shown on drawings): The Combination Shelf is a wall or frame mounted unit that terminates, provides cross connection, interconnection, splicing and fiber identification for up to 48 fibers. The shelf will provide protection from mechanical stress on the cable and fibers and from macro-bending losses.
   1. The shelf shall be wall or rack mountable depending on the location requirement. The units must fit into a 19" wide frame arrangement and have a jumper routing trough.
   2. When wall mounted the shelf shall consist of a modular enclosure with front access and can be fully administered from the front. When rack mounted the shelf shall consist of a modular enclosure with front and rear access and can be fully administered from the front and rear. The unit shall slide out to allow access from the top. Include splice organizers and fiber breakout kits as required.
   3. The shelf shall have a translucent, removable cover over the connector panels. The connector panels shall snap into the front of the shelf and accommodate ST, SC, or LC connectors as required.

4. Miscellaneous:
   a. UL Listed for Fire Safety
   b. ISO 9001 Certified Manufacturer
5. Product Specification: Uniprise RFE-FXD, RFE-FXG; Leviton OPT-X 1U, 2U 4U rack mounted enclosures; AMP 1U, 2U, 3U, 4U rack mounted enclosures.

2.9 FIBER OPTIC CONNECTORS

A. Fiber Optic Connectors: Provide a field installable singlemode or multimode type connectors to terminate fiber optic cables from cable-to-cable, cable-to-equipment or equipment-to-equipment, and to make jumpers. See drawings for type of connector (LC, or SC). If the connector type is not specified on the drawings, SCS Contractor shall include all costs in base bid for the most expensive connector installation.
   1. The connector must:
      a. Be field installable
      b. Be capable of mounting on either 0.9 mm buffered fiber or on 3.0-mm cordage.
      c. Have a locking feature to the coupler and assure non-optical disconnect.
      d. Have an installed attenuation loss of less than .75dB.
      e. Miscellaneous:
         1) UL Listed for Fire Safety
         2) ISO 9001 Certified Manufacturer
      f. Product Specification: Uniprise LC, SC; Leviton LC, SC; AMP LC, SC.

2.10 COPPER CABLING

A. Outside Plant Copper Cables (when shown on drawings)
   1. All voice grade wire and cable placed in the outside environment shall be solid, twisted pair, and multi-conductor. The copper twisted pairs shall have a mutual capacitance at 1kHz of 15.7 nF/1,000 ft. The cable shall be resistant to mechanical damage, lightning or damage from wildlife.
   2. The aerial air core cable shall be a self-supporting or lashed cable consisting of plastic-insulated solid conductors covered by a plastic core wrap and surrounded by an inner polyethylene jacket, a corrugated aluminum shield, a corrugated steel wrap and a bonded polyethylene jacket (PASP).
   3. The buried or underground cable shall have an aluminum steel polyethylene (ASP) sheath and a core of solid-copper conductors, dual insulated with foam skin and plastic, surrounded by FLEXGEL III filling compound.

B. The multi-pair copper cables shall meet the following specifications:
   1. Physical Specifications:

Gauge	24 AWG
Pair Size	25 to 1,800

   2. Electrical Specifications:

DC Resistance	27.3Ω/1000 ft (8.96Ω/100m), maximum
Mutual Capacitance (@ 1kHz)	15.7 nF/1000 ft (5.15 nF/100m) (25 pair), maximum
Impedance	100 Ω (25 pair)

Buried/Underground Cable Attenuation (dB/1,000 ft [305m]):	
at 772 kHz	5.6 (25 pair), maximum

at 1.0 MHz	6.4 (25 pair), maximum

Aerial Cable Attenuation (dB/1,000 ft [305m]):	
at 772 kHz	5.9 (25 pair), maximum
at 1.0 MHz	6.7 (25 pair), maximum

3. ISO 9001 Certified Manufacturer: Systimax or listed equal
   a. Buried/Underground: CSI ANMW
   b. Aerial: CSI BKMP (self support), CSI BKMA (lashed), CSI BKMH (lashed)

C. Copper Riser Cables: Shielded or unshielded 24 AWG multi-pair copper cables shall be used as the vertical riser cables when identified on the plan drawings. The cable shall support voice, data and building service applications. The bending radius and pulling strength requirements of all backbone cables shall be observed during handling and installation. The multi-pair copper cables shall be in plenum or riser rated form and placed in conduit as required.

1. Shielded: The shielded cable, 200 pair or more, shall consist of solid-copper conductors insulated with expanded polyethylene covered by a PVC skin, be conformance tested to meet ANSI/TIA/EIA 568-B for Category 3 cables, be UL and Listed as CMR. The core shall be overlaid with a corrugated aluminum sheath, which is adhesively bonded to an outer jacket of PVC plastic to form an ALVYN sheath. The copper riser cable shall meet or exceed the following electrical specifications listed below:
   a. Electrical Specifications:

Average DC Resistance	26.5Ω/1,000 ft (8.7Ω/100m), maximum
Average DC Resistance Unbalance	1.7%, maximum
Mutual Capacitance @ 1kHz	16 nF/1000 ft (5.25 nF/100 m), maximum
Capacitance Unbalance (pair to ground)	201pF/1,000 ft (65.94 pF/100m) maximum

   b. Attenuation (dB/100 m [328 ft.]:

Frequency	Attenuation (Max.)
1.00 MHz	2.3 dB
4.00 MHz	4.9 dB
10.00 MHz	8.5 dB
16.00 MHz	12 dB

   c. Worst Pair Near-End Crosstalk (NEXT) dB/100 m [328 ft]:

Frequency	Pair-To-Pair NEXT (Max.)
1.0 MHz	13.8 dB
4.0 MHz	11.2 dB
10.0 MHz	10.2 dB
16.0 MHz	9.2 dB

   d. The PVC sheath shall have improved frictional properties, allowing it to be pulled through conduit without the use of lubricants.
   e. The cable shall be available in 25, 50, 100, 150, 200, 300, 400, 600, 900, 1200, 1500, and 1800 pair counts.
   f. Miscellaneous:
      1) UL Listed for Fire Safety
      2) ISO 9001 Certified Manufacturer

g. Product Specification: AMP or Superior/Essex ARMM type or listed equal.

2. Non-shielded: The non-shielded non-plenum cable shall consist of 24-AWG solid-copper conductors insulated with color coded PVC, 25 pair cable shall be UL Verified to ANSI/TIA/EIA 568-B for Category 3, 25 to 100 pair shall be conformance tested to meet ANSI/TIA/EIA 568-B for Category 3 cables. The non-shielded cable shall be available in 25, 50, 75 and 100 pair. The copper cable shall meet or exceed the following electrical specifications listed below:

a. Electrical Specifications:

Maximum DC Resistance	28.6 Ω/1,000 ft (9.4 Ω/100m)
Maximum DC Resistance Unbalanced	5%
Maximum Capacitance Unbalanced (pair to ground)	1,000 pF/1000 ft. (328 pF/m)
Mutual Capacitance @ 1kHz	18 nF/1000 ft (5.9 nF/100 m), maximum

b. Attenuation (dB/100 m [328 ft.]):

Frequency	Attenuation (Max.)
1.00 MHz	2.3 dB
4.00 MHz	4.9 dB
10.00 MHz	8.5 dB
16.00 MHz	12 dB

c. Worst Pair Near-End Crosstalk (NEXT) dB/100 m [328 ft]:

	Pair-To-Pair NEXT (Max.)
1.0 MHz	13.8 dB
4.0 MHz	11.2 dB
10.0 MHz	10.2 dB
16.0 MHz	9.2 dB

d. Miscellaneous:

1) UL Listed for Fire Safety

2) ISO 9001 Certified Manufacturer

e. Product Specification: ARMM type cable or equal by Superior/Essex, Berktek, or AMP.

2.11 VOICE CIRCUIT TERMINATIONS IN THE TELECOMMUNICATIONS CLOSETS

A. When shown on drawings, the wiring block shall be 110-type and support Category 3, 5E and 6 applications and facilitate cross connection and interconnection using either cross connect wire or the appropriate category patch cords.

1. The wiring blocks shall be fire retardant, molded plastic consisting of horizontal index strips for terminating 25 pairs of conductors each. These index strips shall be marked with five colors on the high teeth, separating the tip and ring of each pair, to establish pair location. A series of fanning strips shall be located on each side of the block for dressing the cable pairs terminated on the adjacent index strips.
2. The wiring blocks shall accommodate 22- through 26-AWG conductors and shall be able to mount directly on wall surfaces either with or without backboards or on a 24” free-standing frame.
3. Clear label holders with the appropriate colored inserts shall be provided with the wiring blocks. The insert labels shall contain vertical lines spaced on the basis of circuit size (3-,

4-, or 5-pair) and shall not interfere with running, tracing or removing jumper wire/patch cords.

4. The wiring blocks shall be available in 50, 100, and 300 pair sizes. The 100 and 300 pair wiring blocks shall be available with or without legs. The legs allow the cables to pass behind the wiring block and fan out to each side. The space created by the feet, on each side of the block, allows it to be used as a vertical jumper trough. The 50 pair size is not available with legs and shall be utilized for low pair count and/or depth restrictive situations.
5. The wiring block shall be able to accommodate over 500 repeated insertions without incurring permanent deformation and it shall pass the reliability test of no more than one contact failure in 10,000 connections.
6. The 110 wiring blocks shall meet the following specifications:
   a. Physical Specifications:
      1) Height: 25/50-Pair – 1.75 in. (4.45 cm); 100-Pair – 3.6 in. (9.12 cm); 300-Pair, 10.8 in. (27.41 cm)
      2) Width: With legs: 10.7 in. (27.23 cm); Without legs: 8.5 in. (21.60 cm)
      3) Depth: With legs: 3.2 in. (8.25 cm); Without legs: 1.4 in. (3.60 cm)
   b. Electrical Specifications: ANSI/TIA/EIA Category 6
7. For each wiring block shown on the drawings, provide and install 110 type 4-pair or 110 type 5-pair connecting blocks for each horizontal index strip on each wiring block. For example, a 300 pair wiring block serving station cables requires 72 4-pair connecting blocks. A 300 pair wiring block serving riser pairs requires 60 5-pair connecting blocks.
8. Product Specification: Uniprise 110A or 110D, Leviton 41AW2-xxx, or AMP 610XC.

B. Voice MPOE/MDF/IDF Rooms, or as otherwise indicated on drawings, locations shall be equipped with termination blocks for termination of voice station and host cable pairs. Voice cable blocks shall consist of a minimum 100 pair. All blocks shall be securely fastened to the room backboards or equipment racks – see drawings. Provide all required D-rings, Flextray or other approved cable guides as required to provide a neat installation. All cables shall terminate in numerical sequence.

2.12 PROTECTORS

A. When shown on drawings, all copper circuits shall be provided with protection between each building with an entrance cable protector panel(s). All building-to-building circuits shall be routed through this protector(s). The protector(s) shall be connected with a #6 AWG copper bonding conductor between the protector ground lug and the MPOE/MDF/IDF ground point.

B. Plug in Surge Protection Modules shall be provided for each pair terminated on the chassis. Protector module shall be solid state type unless otherwise noted.
1. 240VDC/300VDC solid state protector modules shall provide transient and power fault protection for standard telephone line applications. The modules shall be fast acting, self resetting current limiters to protect against sneak current type faults. These modules shall be UL Listed with integrated test points and Black in color.
2. 30VDC/75VDC solid state protector modules shall provide transient and power fault protection for digital and data line applications. The modules shall be fast acting, self resetting current limiters to protect against sneak current type faults. These modules shall be UL Listed with integrated test points and Red in color.
3. In the event that protector modules are not called out in the drawings, SCS Contractor shall include all costs in base bid to provide the 75v solid state modules w/sneak current protection. In all cases, SCS Contractor is responsible to coordinate appropriate module w/Owner prior to ordering material.

C. Product Specification: Circa or Porta Systems.

2.13 GROUNDING SYSTEM AND CONDUCTORS

A. The SCS Contractor shall utilize a Telecommunications Bonding Backbone (TBB) conductor as provided by the Electrical Contractor. The SCS Contractor shall provide telecom ground busbars (TMGB and TGB) and terminate TBB cable(s) on the ground bars located at each MPOE/MDF/IDF Room, or as otherwise indicated on the drawings. Refer to the Telecom Pathways and Grounding Riser Diagram sheet for quantity, sizes and locations.

B. Bond all metallic sheath communications cables entering the building per manufacturer specifications and NEC 770-33, 800-33 and 800-40.

C. All communication system bonding and grounding shall be in accordance with the NEC and NFPA.

D. All cable sheaths and splice cases shall be grounded to a Telecommunications Ground Bus.

E. Shielded horizontal cables shall be bonded to ground in compliance with ANSI/NFPA 70, and local requirements and practices.

F. Within the MPOE/MDF/IDF rooms, the Contractor shall be responsible for ensuring ground continuity between all equipment and the TMGB/TGB busbar. Contractor shall properly bond all appropriate cable sheaths, circuit protectors, enclosures, boxes, patch panels, equipment racks/cabinets, patch panels, cable tray/ladder runway, conduits, and active equipment to the TMGB/TGB busbar(s) utilizing individual #6-AWG solid copper green insulated conductors. Each item to be grounded shall utilize a dedicated ground conductor to the TMGB/TGB. Daisy-chaining the ground conductor between two or more components is prohibited. Contractor shall attach each end of a ground conductor with 2-hole compression lugs, and two (2) bolts (with two “Type-B” internal/external tooth lock washers per bolt) per lug. Burndy mechanical-type screw-down lugs or terminals are prohibited.

G. All ground/bonding connections shall be made metal-to-metal. To ensure a positive electrical connection, remove any paint coating/finish from each connection point prior to attaching the ground lugs.

H. Bonding of ladder tray/runway sections- Attach bonding straps to each ladder tray section by utilizing either two (2) tri-lobular thread-forming screws (not self-tapping or sheet metal screws) or by using two (2) standard bolts with two (2) “Type B” internal-external tooth lock washers per bolt. If thread-forming screws are not used, remove paint at each connection point and use an approved anti-oxidant prior to attaching the bonding strap

I. Contractor shall minimize the ground/bonding conductor lengths and number of bends from equipment to the busbar.

J. Contractor shall label both ends of each grounding conductor as close as practical to the point of termination in a readable position. Ground tag must indicate the location of both ends of the ground conductor (e.g. Rack1-to-TMGB), and tag must include the warning, “If this connector or cable is loose or must be removed, please contact the building Telecommunications Manager prior to removing connection.”

2.14 EQUIPMENT RACKS

A. When shown on drawings, MPOE/MDF/IDF rooms shall be equipped with floor mounted equipment racks provided by the SCS Contractor to provide termination bays for the multiple cable types in addition to shelves, panels, power strips, active equipment, etcetera. The racks shall be made of lightweight aluminum and include mounting hardware for mounting specified

termination equipment to the frame. In addition, the mounting hardware must provide vertical and horizontal wireways for cross connect wire/patch cord routing.

B. Equipment racks, ladder runways and rack mount accessories shall be Black in color unless otherwise noted.

C. Floor mounted racks shall be securely anchored to the floor with a minimum of four (4) anchors to prevent movement.

D. See section 2.13.D of this document for grounding requirements. Daisy-chaining a ground wire between two or more racks is prohibited.

E. Product Specification: Chatsworth or listed equal.

2.15 EQUIPMENT CABINETS

A. When shown on drawings, MPOE/MDF/IDF rooms shall be equipped with equipment cabinets provided by the SCS Contractor to provide termination bays for multiple cable types in addition to shelves, panels, power strips, active equipment, etcetera. Cabinets shall include locking front and rear vented doors, side panels, and mounting hardware to mounting specified termination equipment to the frame. In addition, provide vertical and horizontal wireways for patch cord routing.

B. Equipment cabinets shall be Black in color, unless otherwise noted.

C. Floor-mounted cabinets shall be securely anchored to the floor with a minimum of four (4) anchors to prevent movement.

D. Provide wall-mounted cabinets in IDF rooms. Due to the shallow depth of the IDF rooms, all-mounted cabinets shall not extend more than 12-inches from the wall on which it is attached. Wall-mounted cabinets shall have a minimum of four (4) fasteners securing the maximum rated weight of the cabinet to the wall.

E. See section 2.13.D of this document for grounding requirements. Daisy-chaining a ground wire between two or more cabinets is prohibited.
   1. Product Specification: APC or Chatsworth (floor mounted), Hubbell (wall mounted), or listed equals.

F. TERMINAL BACKBOARDS
   1. Where indicated on drawings, provide new plywood terminal backboards. Use Douglas Fir Plywood, exterior grade, finished one side and prime coat painted on all surfaces with a finish coat of white enamel paint. On each plywood sheet leave one (1) Fire Marshal Stamp unpainted for inspection. Unless otherwise indicated, use 8’-0” high x length as shown on drawings x 3/4" thick plywood. See backboard elevations for more information.

G. UNSPECIFIED EQUIPMENT AND MATERIAL
   1. Any item of equipment or material not specifically addressed on the drawings or in this document and required to provide a complete and functional SCS installation shall be provided in a level of quality consistent with other specified items.

2.16 FIRE RATED PATHWAY

A. The firewall through-penetration shall be a manufactured, UL Classified, firestop device/system designed to allow cables to penetrate fire-rated walls with a built-in fire sealing system that

automatically adjusts to the amount of cables installed.

B. The firestopping device shall be capable of installation in new construction or retrofit in existing structures.

C. The device shall be UL Tested and Classified in accordance with ASTM E814 (UL 1479) and with ratings up to and including 2 hours.

D. Manufacturer: Specified Technologies Inc., EZ-Path® or equal by Wiremold.

2.17 LADDER TRAY/RUNWAY

A. Contractor shall provide and install all ladder tray / ladder runway as indicated on the plan drawings and in this document.

B. Refer to plan drawings for Ladder Tray specifications, and installation requirements.

PART 3 - EXECUTION

3.1 INSTALLATION REQUIREMENTS

A. The wiring of the system shall be executed in accordance with the drawings and the equipment manufacturer's wiring diagrams. Should any variations in these requirements occur, the Contractor shall notify the Owner’s Project Manager before making any changes. It shall be the responsibility of the manufacturer-authorized installer of the approved equipment to install the equipment and guarantee the system to operate as per plans and specifications.

B. All materials shall be new. Used or re-manufactured parts or components are prohibited.

C. All communications cabling used throughout this project shall comply with the requirements as outlined in the NEC Articles 725, 760, 770, and 800 and the appropriate local codes. All copper cabling shall bear UL listed type CMP (Plenum Rated) and/or CM/G (General Purpose) and/or CMR (Riser Rated). All fiber optic cabling shall bear OFNP (Plenum Rated) and/or OFNR (Riser Rated) and/or OFN/G (General Purpose). The Contractor is responsible for installing appropriately rated cable for the environment in which it is installed.

D. Cable Storage: The Contractor shall not roll or store cable reels without an appropriate underlay and the prior written approval of Owner’s Project Manager.

E. All installation shall be done in conformance with ANSI/TIA/EIA 568-C standards and manufacturers installation guidelines. The Contractor shall ensure that the maximum pulling tensions of the specified distribution cables are not exceeded and cable bends maintain the proper radius during the placement of the facilities. Failure to follow the appropriate guidelines will require the Contractor to provide, in a timely fashion, any additional material and labor necessary to properly rectify the situation to the satisfaction and written approval of the Owner’s Project Manager. This shall also apply to all damages sustained to the cables by the Contractor during the implementation.

F. The system must meet all local and other prevailing codes.

G. All cabling installations shall be performed by qualified technicians. The labor employed by the Contractor shall be regularly employed in the installation and repair of communication systems and shall be acceptable to the Owner’s Project Manager to engage in the installation and

service of this system.

H. The cable's minimum bend radius and maximum pulling tension as specified by the cable manufacturer shall not be exceeded.

I. No cable is to be pulled through a conduit body "L-bend" (condulets).

J. Conduit runs shall not exceed 100 feet or contain more than two 90-degree bends without utilizing appropriately sized pull boxes. Pull boxes are not to be used in lieu of a bend. It is the Contractor's responsibility to report any unusable or inadequate conduit runs to the Owner prior to pulling any cable.

K. Reinstate all pull-wires in conduits and ducts after use to facilitate future addition of cables.

L. The number of cables in each conduit shall be controlled to allow for future cable installation and to stay within the manufacturer's maximum allowable cable pulling tension. Conduit fill ratios shall not exceed the current requirements of the NEC.

M. Cable lubricants (i.e. Polywater) shall be used to reduce the cable pull tension stated by the cable manufacturer during cable installation into conduits and innerduct. Contractor shall verify the acceptability of the lubricant to be used with the cable manufacturer prior to using such a lubricant. Lubricants that harden after installation (e.g. Yellow 77) are prohibited. Submit all proposed lubricants for approval PRIOR to use on all low voltage, A/V, coax, fiber optic cable, and voice/data cable installations. Cable lubricants shall be allowed to dry a minimum of 15 days before performing cable certification tests.

N. Any cable damaged or exceeding recommended installation parameters during installation shall be replaced by the Contractor before final acceptance at no cost to the Owner.

O. Each station cable shall have 1 meter of service slack configured in an "S" shape via J-hooks at rack or wall field end and 2 meters of service loop at station outlet end. Service slack shall be located within 15' of the MPOE/MDF/IDF as required to maintain a neat and "workmanship like" installation.

P. The length of each individual run of horizontal cable from the administration subsystem to the information outlet shall not exceed 295-ft (90 m).

Q. Each run of cable between the termination block and the information outlet shall be continuous without any joints or splices.

R. All station cable shall be placed in the interior of walls unless otherwise noted or obstructed.

S. Provide bushings, grommets and strain-relief for cables terminating at wall-mounted outlets and patch panels to ensure durable and robust connections. The bushings and grommets are intended to protect the cables from any sharp edges that present a risk to the cables. Ensure that all sharp edges are covered to protect the cables from damage.

T. All cable bundles exiting floor or wall penetrations and running into furniture or casework shall be wrapped in spiral wrap or split-loom tubing to protect the cabling and provide a neat installation.

U. Power Separation: The Contractor shall not place any distribution cabling alongside power lines, or share the same conduit, channel or sleeve with electrical apparatus. At no point shall the communications cables be tied to power cables or other building services. Station cables and tie cables installed within ceiling spaces shall be routed through these spaces at right

angles to electrical power circuits.

V. Avoid electromagnetic interference (EMI) by maintaining adequate physical separation between telecommunications cabling and possible sources such as, but not limited to, electric motors, electric pencil sharpeners, transformers, fluorescent lights that share distribution space with telecommunications cabling, copiers that share work area space with line cords and terminals, large fax machines and power cords that supports such equipment.

W. All cable or innerduct shall run parallel or at right angles to building wall structures.

X. In suspended ceiling and raised floor areas where duct, cable trays or conduit are not available, cable bundles shall be supported via "J" hooks attached to the building structure and framework at a maximum of five (5) foot intervals. Minimum 1” wide J-hooks shall be appropriately sized to allow a minimum of 50% spare capacity for future cable installation. The Contractor shall include all costs in base bid for any additional supports/seismic bracing required by the Local Authority having Jurisdiction.

Y. The Contractor shall bundle, in bundles of 48 or less, station or other cabling with half inch hook and loop strips tight enough to hold the bundle together in a cylindrical shape, but not so tight as to deform the cable geometry. It shall be possible to completely rotate all cable ties around all cable bundles. Plenum rated hook and loop ties will be used in all plenum areas.

Z. Cables or J-hooks shall not be attached to ceiling grid support wires or laid directly on the ceiling grid. Cables shall be a minimum of 12” above removable ceiling tiles.

AA. Cables or J hooks shall not be attached to or supported by fire sprinkler heads or delivery systems, or any environmental sensor located in the ceiling air space.

BB. Where additional conduit(s)/sleeve(s) are required, but not provided by the electrical Contractor, the SCS cabling Contractor shall be responsible to provide such conduit(s)/sleeve(s). Conduit(s) and sleeve(s) shall be of suitable material, sized, installed, fire-stopped, and grounded as required by the NEC, ANSI/TIA/EIA standards and all other applicable codes and standards. Any conduits and sleeves added by the SCS Contractor shall be approved by the Owner’s Project Manager prior to rough-in.

CC. In the event Contractor is required to remove ceiling tiles, such work shall not break or disturb grid. Removal of the ceiling grid must be coordinated with the Owner’s Project Manager. All insulation shall be replaced in its original location.

DD. Cabling and Termination Identifications: A numbering and marking scheme must be used to identify all cable and cabling terminations. All cables, regardless of length, shall be marked and/or numbered at both ends. Marking codes and methodologies shall correspond to the instructions in this specification.

EE. Ensure that all waste materials are disposed of in a safe manner. Pay particular attention to waste materials produced during the termination of optical fiber cabling. Ensure that all used components and fiber cut-offs are collected in purpose-made containers and disposed of properly. The Contractor shall remove all debris and rubbish created in the course of this project. The Contractor shall thoroughly clean all buildings of any dirt, debris, rubbish, marks, etcetera, caused by the performance of this work.

FF. Equipment Racks and Cabinets: All equipment racks and cabinets shall be bolted to the floor by the Contractor in the location shown on drawings.

GG. Seismic Requirements: Contractor will install all equipment racks, equipment cabinet

enclosures, cable runways, etcetera, according to the local, state and/or federal code. Contractor will notify Owner's Project Manager of such requirements and shall provide such bracing as required.

HH. Miscellaneous Equipment: The Contractor shall provide any necessary screws, anchors, clamps, distribution rings, wire molding, fasteners, miscellaneous grounding and support hardware, etcetera, necessary to facilitate the installation of the System.

II. The cables terminated within the rack or cabinets shall be numbered for identification.

JJ. Cable bundles within the MDF/BDF/IDF shall be dressed into bundles of no more than 48 cables. Maintain each bundle with half inch, hook and loop strips every 18 inches. On completion of installation, neatly run and re-tie all cable bundles in the Closet.

KK. The Contractor shall thoroughly clean all equipment and materials. All exposed parts of the equipment, cabinets, and other equipment shall be left in a clean condition, unblemished and free of all dirt, dust, smudges, spots, fingerprints, etcetera.

LL. The Contractor shall install all patch cords as required per drawings and specifications at the direction of the Owner's project manager in a neat and systematic fashion. Prior to installing all patch cords, the Contractor shall install patch cords in a single rack to demonstrate work practices to the Owner's project manager. Only after any corrections/modification to the installation as directed by the Owner's project manager, may the Contractor continue installing the patch cords in the remaining racks.

MM. Conduits: All backbone cabling will run through dedicated conduits. All new conduits will be supplied with a pull string. Contractor shall supply pull string and pull rope for the installation of all cables in existing conduits. For all conduits left with available capacity, Contractor shall replace pull strings with ¼-inch pull rope during the course of his work. Contractor must seal all conduits with an approved sealing compound.

NN. Use purpose-built pulling grips during cable installation. Do not pull cables by attaching pull wires to cable jackets, elements or reinforcement. The cable pulling tension shall be applied smoothly without jerks. Use strain gauges or equivalent measures to ensure that the maximum manufacturer recommended tensile load rating of the cables is not exceeded during installation.

OO. Provide expansion plugs in all ducts/conduits entering the building. All conduits shall have a water/air/gas tight seal. Seal all unused ducts/conduits with plugs that allow the pull-string to be tied off on the inside.

PP. All cabling shall be splice free unless otherwise specifically noted on drawings.

3.2 PENETRATIONS OF WALLS, FLOORS, AND CEILINGS

A. Unless specifically shown on the drawings, the Contractor shall make no penetration of floors, walls or ceiling without the prior written approval of the Owner's Project Manager.

B. Any penetrations through acoustical walls or other walls for cable pathways shall be sleeved by the Contractor. Sleeves shall consist of metallic conduit deburred and grommetted on both ends, with flanges or other means to prevent the sleeve from slipping or falling out of the partition. Sleeves shall extend a minimum of 6" on both sides of the partition. Outside perimeter of sleeves shall be sealed against sound, air, heat, or as required by partition design. Inside of sleeve shall be sealed similarly after installation of all cabling. Cables shall be independently supported on either side of the sleeve. Sleeves shall not be used as cable supports. Additional requirements in compliance with applicable code shall apply.

C. Replace all moisture and fire barrier material in ducts, conduits and other penetrations disturbed during installation of communications cabling.

D. Any penetrations through fire-rated walls for cable pathways/cables shall be sealed by use of a non-permanent fire blanket or other method in compliance with the current edition of NFPA and the NEC or other prevailing code and must be an approved UL Listed system. The Contractor must not use concrete or other non-removable substance for fire stopping on cable trays, wireways or conduits. Contractors who use this method will be required to replace all cables affected and provide the original specified access to each effected area. This requirement also applies to maintaining fire ratings of all floors penetrated by conduits or devices designated for use by voice and data cabling.

E. Sealing of openings between floors or through rated walls, whether existing or created by the Contractor for placement of cable shall be the responsibility of the Contractor. Sealing material and application shall be an approved UL Listed system and shall be accomplished in such a manner that is acceptable to the local fire and building authorities having jurisdiction over this work. Creation of such openings as are necessary for cable passage between locations as shown on the drawings shall be the responsibility of the Contractor. Any openings created by or for the Contractor and left unused shall also be sealed as part of this work.
   1. Firestopping work shall be performed by a single Contractor to maintain consistency and accountability on the project.
   2. The Contractor shall install penetration firestop seal materials in accordance with design requirements, and manufacturer's instructions.
   3. The Contractor's installer shall be certified, licensed or otherwise qualified by the firestopping manufacturer as having been provided the necessary training to install manufacturer's products per specified requirements.
   4. All installed through penetration firestops shall be identified via label, or stencil. Label shall state that the fill material around the penetrating item is a firestop, and that it shall not be disturbed unless by an authorized Contractor. The label shall include the firestop brand name, and the classified system number for which it was installed.
      a. Sample Label:
      b. MANUFACTURER'S NAME: _____
         1) ATTENTION
         2) Fire Rated Assembly
         3) For Any Changes To This System, Please Refer To UL System Listed Below
      c. PRODUCT: _____
      d. HOUR RATING: _____
      e. UL SYSTEM: _____
      f. INSTALLATION DATE: _____
      g. INSTALLED BY: _____
      h. LICENSE NUMBER: _____
      i. PHONE: _____
      j. FAX:

3.3 LABELING REQUIREMENTS

A. Labeling: The Contractor shall be responsible for printed labels for all cables and cords, distribution frames, and outlet locations, according to the specifications. No labels are to be written by hand.

B. Numbers must be assigned to each outlet location using a logical designation convention. Blueprints with the outlet placement and configuration information have been furnished to the Contractor. Contractor will provide the equipment as necessary to generate Panduit PAN-CODE

(or Equal) laser printer generated self-laminating labels using the numbering convention shown below and as specified herein. Before any permanent labels are installed on blocks, face plates or cables, a sample label of each various type listed below must be submitted to Owner's Project Manager for written approval to ensure compliance with the labeling scheme, legibility, etcetera.

C. Station Faceplate Labeling. The following is illustrative of the number convention to be used:
1. Example: 21.001
2. 21 IDF location where cable originates (i.e., IDF room "#2-1").
3. 001 Station Number

D. Station Outlet Labeling. The following is illustrative of the number convention to be used:
1. Example: DATA A
2. Data A 1st Data Jack
3. Example: Voice 1
4. Voice 1 1st Voice Jack

E. Station Cable Jacket Labeling. All station cables (Voice and Data) will be labeled within six inches of each termination end (e.g., at both ends, outlet end and BDF/IDF end) using "P-Touch" type, self-laminating cable markers.
1. Example: 21.001A
2. 21 IDF location where cable originates (i.e., IDF room "#1").
3. 001 Station Number
4. A Cable Identification ("A" for data cable #1, "B" for data cable #2, and "V" for the voice cable.)

F. Riser Cable Labeling. All riser cables will be labeled to reflect the origin and destination abbreviation for the cable and pair counts on large font (16 pitch) self-laminating labels, which shall be located within 18 inches of each end of the cable. Labels shall be placed on the cable to be visible without relocating surrounding cables.
1. Example #1: IDF22/IDF31/CP100/01
2. IDF22 Cable Origination
3. DF31 Cable Destination
4. CP100 Cable Type and Pair or Strand Count (ex. 100 – pair Copper Cable. Other possibilities include HB for hybrid fiber cable, MM for multimode cable, and SM for singlemode cable.)
5. 01 Cable identification number (ex. cable 01, there may be more than one copper riser cable with the same origin, destination and pair count).

G. Voice Station Cable Termination Block Labels. All voice station cables will be labeled using appropriate terminal-block label strip with label holders.
1. Example: 001
2. 001 Station Number

H. Voice Riser Cable Termination Block Labels. All voice riser blocks shall be labeled using appropriate terminal-block label strip with label holders and shall follow Station Outlet Faceplate Labeling scheme outlined above. Building interconnect voice cable termination block labels shall be per ANSI/TIA/EIA-606-A.

I. Patch Panel Labels, Horizontal. All patch panels will be labeled using self-laminating laser patch panel label markers.
1. Example: 001A
2. 001 Station Number
3. A Cable Identification ("A" for data cable #1, "B" for data cable #2)
4. Data cable #1 shall be terminated adjacent to data cable #2 moving left to right and top to bottom.

J. Fiber Patch Panel Labels. All fiber patch panels will be labeled using self-laminating laser patch panel label markers. The scheme shall indicate destination of connected cables on the patch panel followed by a slash (/), origination of connected cables on the patch panel followed by a slash (/), and the port number adjacent to the port
   1. Example: MDF/IDF2/01
   2. MDF Destination Patch Panel Location Designation
   3. IDF22 Origination Patch Panel Location Designation
   4. 01 Indicates port number on both origin and destination patch panels.

K. Equipment Rack Labeling: All equipment racks shall be labeled according to their room identifier and a two-digit number. The labels will be engraved plastic plates, with 1”-high white letters on black background. The labels will be attached to the crossmember at the top front of each frame or rack with appropriately-sized sheet metal screws. Self-adhesive strips, glues, etcetera, are unacceptable.
   1. Example: MDF-01
   2. MDF Room Designation
   3. 01 Rack Identifier

L. Tube Cable and Fiber Cable Warning Labeling. The Contractor shall provide and install tags of stamped plastic for tube cable and innerduct. The labeling convention described above within Paragraph H shall apply. Additionally, the Contractor will also install fiber optic warning tags (Osburn Associates Part Number F04002) every eight feet on all exposed fiber optic cable as well as on innerduct containing fiber optic cable installed within the building.

M. MDF/BDF/IDF Floor Plan Mounting Frame: Provide wall mountable floor plan mounting frame with removable Plexiglas front cover in each MDF/BDF/IDF. Frame and cover shall be sized to house 30”x42” floor plan drawing. Coordinate location of frame with Owner’s Project Manager prior to installation.

3.4 TESTING AND WARRANTY

A. The testing is to show that there are no errors, damaged or incorrectly installed components, that the installation is correctly labeled and that all the installed components meet or exceed the criteria detailed in these specifications. Any test that does not show that a component is satisfactorily installed, as per these specifications, shall be repeated. If a test procedure needs to be modified to satisfactorily test some components, the modification shall be submitted for approval of the Owner’s project manger prior to the tests being conducted.

B. All outlets, cables, patch panels and associated components shall be fully assembled and labeled prior to testing. Any testing performed on incomplete systems shall be redone on completion of the work.

C. Provide the Owners' project manager with the opportunity to witness all testing. On reasonable request, the installer shall demonstrate that the test procedure competently identifies the fault conditions being tested for.

D. Complete all the tests identified in these specifications.

E. Ensure that all test equipment is in calibration before delivery to site and throughout the testing period. The installer shall be responsible for ensuring that any necessary tests and rework to maintain equipment's calibration status is carried out. Any tests performed on uncalibrated test equipment shall be repeated at the installer’s cost.

F. The test documentation shall be available for inspection by the Owners' project manager during the installation period and copies shall be submitted to the Owners' project manager within

fourteen days of completion of tests on cables in each area. The installer shall retain a copy to aid preparation of record documents information. See records documents details under submittals section.

G. If on submittal of the record documentation there are any missing test results or incorrectly named files, the test shall be repeated at the installer's expense.

H. The Contractor shall provide competent, factory-trained engineers and/or technicians, authorized by the manufacturer of the cabling system, to technically supervise and participate during all tests for the systems. Personnel shall be competent in and qualified by experience or training for comprehensive TDR and OTDR operation and troubleshooting, for both copper and optical fiber testing.

I. The Contractor shall test and certify the cabling system to minimum standards as set forth in the ANSI/TIA/EIA-568-B specifications for 100BaseTX Ethernet and for enhanced Category 6 cable, token ring, and 1000baseT signals.

J. All cables and termination hardware shall be 100% tested for defects in installation and to verify cable performance under installed conditions. All conductors of each installed cable shall be verified usable by the Contractor before system acceptance. Any defect in the cable system installation including but not limited to cable, connectors, feed-through couplers, patch panels, splices, and connector blocks shall be repaired or replaced to ensure 100% useable conductors in all cables installed.

K. Each cable shall be tested for continuity on all pairs and/or conductors. Twisted-pair cables shall be tested for continuity, pair reversals, shorts, opens, transpositions, and presence of A.C. voltage, plus tests that indicate installed cable performance. These cables shall be tested using a TIA-568-B.2-1 Category 6 Level III/IEC 61935 Level III or better ETL certified cable tester/analyzer.

L. Each installed cable shall be tested for installed length using a Time Domain Reflectometer (TDR) device. The cables shall be tested from patch panel to patch panel, block to block, patch panel to outlet or block to outlet as appropriate. The cable length shall conform to the maximum distances set forth in the ANSI/TIA/EIA -568-B Standard. Cable lengths shall be recorded, referencing the cable identification number and circuit or pair number. For multi-pair cables, the shortest pair length shall be recorded as the length for the cable.

M. When repairs and re-tests are performed, the problem found and corrective action taken shall be noted, and both the failed and passed test data shall be collocated in the binder. Correction of all damaged cables shall include replacing damaged cables with new cables in complete runs, replacing damaged connectors or remaking poor terminations. In-line cable joints, splices or distribution points will not be acceptable except where specified in this document. All damaged cables shall be removed from site.

N. Manufacturer Warranty: Contractor shall provide a ten (10) year Extended Product Warranty for this cabling system per Submittals Section and Records Document.

O. Enhanced Category 6 data cable shall be performance verified using an automated test set. This test set shall be capable of testing for the continuity and length parameters defined above, and provide results for the following tests:
1. Attenuation (Insertion Loss).
2. Return Loss (RL).
3. Near End Crosstalk (NEXT) – measured at both ends of each cable pair.
4. Attenuation to Crosstalk Ratio (ACR).
5. Power Sum Near End Crosstalk (PSNEXT).

6. Power Sum Attenuation to Crosstalk Ratio (PSACR).
7. Far End Crosstalk (FEXT).
8. Equal Level Far End Crosstalk (ELFEXT).
9. Power Sum Equal Level Far End Crosstalk (PSELFEXT).

P. Optical fiber cable testing: all fiber testing shall be performed on all fibers in the completed end to end system. There shall be no splices unless otherwise shown on drawings or in this specification. Testing shall consist of a bi-directional end to end otdr trace performed per ANSI/TIA/EIA 455-61 & ANSI/TIA/EIA 526 and a bi-directional end to end power meter test performed per ansi/tia/eia 455-53a. The system loss measurements shall be provided at 850 and 1300 nanometers for multimode fibers and 1310 and 1550 for single mode fibers.

Q. Graphical printouts shall be taken of OTDR tests for each element. These printouts shall be printed at an appropriate scale, such as 0.5 dB per division for the attenuation axis. Provide diskette copies of the OTDR traces to the Owner on completion of the testing. Provide a copy of the emulation software and the appropriate license to Owner.

R. Pre-installation cable testing: The Contractor shall test all fiber cable prior to the installation of the cable. The Contractor shall assume all liability for the replacement of the cable should it be found defective during the warranty period.

S. Loss Budget: Fiber links shall have a maximum loss of: (allowable cable loss per km) x (km of fiber in link) + (.4dB) x (number of connectors) = maximum allowable loss.

T. Any link not meeting the requirements of the standard shall be brought into compliance by the Contractor, at no charge to Owner.

3.5 MISCELLANEOUS PROJECT REQUIREMENTS

A. Single Point of Contact: Contractor will provide an English proficient, single point of contact, i.e., Project Manager, to speak for the Contractor and to provide the following functions:
1. Initiate and coordinate tasks with Owner's Project Manager, and others as specified by Owner's Project Manager.
2. Provide day-to-day direction and on-site supervision of Contractor personnel.
3. Ensure conformance with all Contract provisions.
4. Participate in weekly site project meetings.
5. This individual will remain as Project Manager for the duration of the project. The Contractor may change Project Managers only with the Owner's Project Manager's written approval.

B. Planning meetings and schedule: Within thirty (30) calendar days after the date of award of the Contract, an initial planning meeting will be held with the successful bidder to clarify all requirements (systems, services, distribution methods, etc.), identify responsibilities, and schedule the events that will transpire during the implementation of the project. Within one (1) week of this initial meeting, the Contractor shall provide a written report and project schedule to clearly document the events and responsibilities associated with the project.

C. Site Cleaning: Throughout the progress of the plant construction, the Contractor shall keep the working area free from debris of all types and remove from the premises all rubbish resulting from any work done by Contractor. Daily and at the completion of its work, the Contractor shall, to the extent possible, leave the premises in a clean and finished condition.

D. Safety Requirements: Contractor will utilize appropriate personnel and display warning signs, signals, flags and/or barricades at the work site to ensure adherence to safety regulations and as prudence requires.

E. Specification/Drawing Status: All specifications and drawings related to this project will be "frozen" after shop drawing approval. The Owner reserves the right to negotiate any future changes with the Contractor at any time.

F. Upon approval of shop drawings, Contractor shall immediately place orders for all required materials, components, and supplies. In addition, Contractor shall secure and forward written confirmations (including orders and shipping dates) direct from each manufacturer/vendor to the Owner's Project Manager.

G. Contractor shall expedite shipment of all materials, components and supplies, as necessary to ensure the successful completion of the Project by the date required. All costs for expediting shall be included within Contractor's pricing as provided below.

H. The system/network cost herein shall include administration/maintenance training for at least ten Owner's representatives with a minimum allotment of sixteen hours. All training shall include written and/or video materials that shall remain the property of Owner. If materials are written, they shall be provided in quantities sufficient for each person trained; if materials are video, one copy of each will be required. The administration/maintenance training shall include, but not be limited to, the following:
1. Review of as-built documentation, including a site demonstration.
2. All warranty information.

I. Minimum standards for maintenance purposes shall include optional access to service on a 24 hour-a-day, 365 day-a-year basis. In addition, Contractor shall, upon notification, respond as follows:
1. Emergency Response: Contractor must respond by utilizing remote diagnostics capabilities (as applicable) within thirty minutes of notification. If necessary, Contractor must dispatch at least one certified technician for arrival on-site within two (2) hours of notification.
2. Non-Emergency Response: Contractor shall respond by utilizing remote diagnostics capabilities and or cause dispatch of at least one certified technician for arrival on-site within one (1) business day of notification.
3. Definition of "Emergency": For maintenance purposes, "emergency" shall be defined as one or more of the following conditions:
   a. Defects of any riser pairs and/or components involving at least ten percent (10%) of any riser cable's capacity.
   b. Defects of station cable pairs and/or components involving at least ten percent (10%) of any department or group of voice and/or data stations.
   c. Defects significantly impairing any single attendant console.
   d. Defects of any fiber optic cable and/or components involving at least ten percent (10%) of any department's or group's fiber-based systems and/or stations.
   e. Any pre-defined failure as submitted by Owner and agreed to be Contractor.

3.6 DAMAGES

A. The Contractor will be held responsible for all damages to portions of the building caused by it, its employees or subContractors; including but not limited to:
1. Damage to any portion of the building caused by the movement of tools, materials or equipment.
2. Damage to any component of the construction of spaces.
3. Damage to the electrical distribution system.
4. Damage to the electrical, mechanical and/or life safety or other systems caused by inappropriate operation or connections made by the Contractor or other actions of Contractor.
5. Damage to the materials, tools and/or equipment of the Owner, its consultants, agents

and tenants.

3.7 INSPECTIONS

A. On-going inspections shall be performed during construction by the Owner's Project Manager. All work shall be performed in a high-quality manner and the overall appearance shall be clean, neat and orderly.

3.8 COMPLETION OF WORK

A. At the completion of the System, the Contractor shall restore to its former condition, all aspects of the project site and daily, shall remove all waste and excess materials, rubbish debris, tools and equipment resulting from or used in the services provided under this Contract. All clean up, restoration, and removal noted above will be by the Contractor and at no cost to Owner. If the Contractor fails in its duties under this paragraph, Owner may upon notice to the Contractor perform the necessary clean up and deduct the costs thereof from any amounts due or to become due to the Contractor. It shall be the Contractor's responsibility to remove trash from the areas it is working in and bring trash and debris to the Contractor provided dumpster.

B. Final Punch Walk: The Contractor and Owner shall complete a final inspection to determinate if all conditions of the scope of work are completed to the Owner's satisfaction. A "punch list" will be formulated within (2) days of the punch walk and be presented to the Contractor for completion prior to final project sign-off by the Owner. If an item is missed during the punch walk or not included on the "punch list" for any reason, it does not release the Contractor from completing the scope of work as defined in the specification or drawings.

C. Contractor shall submit complete Record Documentation as outlined in submittals section prior to project sign-off by Owner.

3.9 SYSTEM AND/OR NETWORK TESTING

A. Upon completion of installation, Contractor shall execute all the required tests as summarized in this specification. When all such tests have been completed to Owner's satisfaction and Manufacturer's specifications, Contractor shall give the Owner written notice thereof.

B. Contractor must assume responsibility of assuring that the system and/or network installed operates properly, including any required coordination with other suppliers.

END OF SECTION

SECTION 28 30 00

INTRUSION ALARM SYSTEM

PART 1 GENERAL

1.1 SCOPE OF WORK

A. The work under this section includes all final design, material, equipment, supplies, labor, testing, and accessories required for a complete and fully functional, UL Listed, Intrusion Alarm system (the system) as indicated on the drawings and as specified herein. This system shall be defined as all cables, equipment, products, etcetera, as indicated on the drawings, and mentioned in these specifications.

B. It is the intent of the Drawings and Specifications, which are presented in a "design-build" format, for the Contractor to design, provide and install a complete, fully operational, and tested system.

C. All miscellaneous system components shall be furnished and installed complete under this section, whether they are listed and described in this section, such that the system shall perform all functions listed herein in compliance with all the specified requirements.

1.2 RELATED WORK

A. All applicable portions of Section 26 00 00 shall apply to this section as though written herein completely.

B. The Contractor shall be responsible for obtaining and utilizing the latest Architectural and Electrical plans.

1.3 GENERAL REQUIREMENTS

A. Contractor: The term “Contractor” shall be defined as the company, or group of companies, that installs the products per Part 2 of this document. The Contractor selected to provide the installation of this system shall be certified by the manufacturer in all aspects of design, installation and testing of the products described herein.
   1. The Contractor shall hold a valid State of California C-7 Low-Voltage license and Department of Consumer Affairs Bureau of Security and Investigative Services (BSIS) “Alarm Company Operator’s” License, shall have completed at least ten (10) projects of equal scope, shall have been in business of furnishing and installing systems of this scope and magnitude for at least the past five (5) consecutive years, and shall be capable of being bonded to assure the Owner’s Project Manager of performance and satisfactory service during the guarantee period.
   2. The contractor shall hold all other licenses required by the legally constituted authorities having jurisdiction over the work.
   3. All work shall be performed under the supervision of a company accredited and trained by the system Manufacturer and such accreditation must be presented.
   4. The Contractor shall be a manufacturer’s Authorized Installer and Warranty Station for

the equipment offered and shall maintain a fully equipped service organization capable of furnishing adequate repair service to the equipment.

5. The Contractor selected for this Project shall adhere to the engineering, installation and testing procedures and utilize the authorized manufacturer components and distribution channels in provisioning this Project.
6. All communication systems supplied shall be listed by Underwriter's Laboratories under UL Standard 1459. A copy of the UL listing card for the proposed system shall be included with the Contractor's submittal.
7. All the equipment in this specification shall be furnished and installed by the Authorized Factory Distributor of the equipment with the most current software package available at the time of installation. At the time of Owner Acceptance of the installation, all equipment shall include all updated software revisions. In addition, provide a backup copy of the most up to date software revision onto a USB flash drive to be handed to the Owner at the completion of the project.
8. The Contractor shall be a factory-trained installer, certified to perform installation, programming and maintenance of the system.

1.4 QUALITY ASSURANCE

A. It is the intent of these specifications to establish an installation standard of quality for labor and materials. For any proposed product "substitution" or when the Contractor intends to include an "or equal" product in the bid pricing, the Contractor shall provide a "Substitution/Or-Equal Request" submittal to the Owner's Project Manager for review no later than fifteen (15) calendar days prior to Bid submittal. This report shall include all the following items:

1. Description of how the proposed product(s) will impact meeting the project completion date, indicate all item(s) with lead times and expected delivery date(s).
2. Itemized cost comparisons between the proposed product(s) and the listed product(s).
3. Detailed technical analysis of the electrical and mechanical specification differences between the proposed product(s) and the listed product(s). Contractor shall submit this in Excel spreadsheet format.
4. ETL "Verified" or UL "Verified" test lab documentation for the proposed product(s) and assemblies proposed.
5. Proposed product identification, manufacturer literature (specifications and cut sheets).
6. Name, address, and contact information of several similar (minimum of 2) projects where the substituted product(s) have been installed by the Contractor in the previous 18 months.
7. Name, address, and contact information of the proposed product(s) manufacturer's local representative.
8. Sample proposed product(s) manufacturer's component and application warranty. Detailed warranty requirements are described in Section 1.10 GENERAL SYSTEM WARRANTY of this document.

B. The Owner's Design Team/Project Manager must approve any proposed product(s) "substitution/or equal" item in writing. The Owner's Design Team/Project Manager reserves the right to require a complete sample of any proposed product(s) and may request a sample tested by an independent testing consultant to prove equality. The decision of the Owner's Design Team/Project Manager regarding equality of proposed product(s) items will be final.

C. If a proposed product(s) is given final acceptance by the Owner's Project Manager, the Contractor shall reimburse the Owner's Design Team/Project Manager for the costs to review the proposed product(s), and for any additional engineering charges, and shall pay all charges of other trades resulting from this product's use, at no cost to the Owner or the

Owner's Design Team/Project Manager.

1.5 GENERAL SUBMITTAL REQUIREMENT

A. Submittals shall be presented and formatted per the guidelines in the Division 1 section of this bid package.

B. All product's cut sheets shall represent the latest version, part number, and revision of the product. Where multiple products or part numbers appear on a page, a bold arrow or circle shall indicate which product or part numbers are to be used as part of the installation. Failure to identify exact part numbers on a page will result in the rejection of the entire submittal package. The submittal shall include all descriptive pages associated with the product, not just the page showing the part number.

1.6 PRE-INSTALLATION SUBMITTAL REQUIREMENTS

A. Within fifteen (15) calendar days after the date of award of the Contract, the Contractor shall submit the following:
   1. Submittal Binder: Submit either electronic PDF files or four (4) printed copies of the complete Submittal Binder to the Owner for review. The binder shall consist of five (5) major sections with each section separated by index tabs. Each page in the binder shall be numbered sequentially and shall be summarized in the index page.
      a. The FIRST section shall be the "title sheet" which shall include the submittal date, project title and address, name and contact information of the Contractor, and name of the Owner. This section shall also include an Index Page identifying and summarizing each section along with their associated page numbers.
      b. The SECOND section shall include the following items:
         1) CONTRACTOR'S LICENSE: A copy of the low voltage Contractor's valid State of California C-7 Low-Voltage license, and valid BSIS Alarm Company Operator License.
         2) PROOF OF EXPERIENCE: Proof (written documentation) that the low voltage Contractor has been regularly engaged in the business of low voltage contracting consisting of, but not limited to, engineering, fabrication, installation, and servicing of communication systems of the type specified herein for at least the past five (5) consecutive years.
         3) PENDING LITIGATION: Provide a statement summarizing any pending litigation involving any officer or principal of/or the company, the nature of the litigation and what effect the litigation may carry as it relates to this work in the worst-case scenario. Non-disclosure of this item, if later discovered, may result, at the owner's discretion, in the Contractor bearing all costs and any cost related to associated delays in the progress of the work.
         4) INSURANCE CERTIFICATES: Copy of low voltage Contractor's current liability insurance and state industrial insurance certificates in conformance with the contract documents.
         5) PROJECT LIST: A List containing at least ten (10) California installations completed within the last seven (7) years by the low voltage Contractor that are comparable in scope and nature to that specified in the contract document. Provide up to date contact information for each project listed including contact name, title, email address and phone number.
         6) SERVICE CAPABILITY: Documentation indicating in detail that the low voltage Contractor has competent engineering, installation, service

personnel and facilities with reasonable stock of service parts within 75 air miles of the job site. Do not submit a sales brochure as documentation.

7) AUTHORIZATION LETTERS: Letters from the low voltage equipment manufacturer stating that the low voltage bidding Contractor is a Factory Authorized Distributor/Installer and is trained and certified for the equipment he proposes to use on this project and is licensed to purchase and install software required to provide the specified functions.

8) PROOF OF TRAINED PERSONNEL: Documentation that the Contractor has full time on-staff personnel, manufacturer trained and certified, for the equipment proposed for this project, and on-staff manufacturer trained and certified by the Test Equipment manufacturer in the proper use of the test equipment required on this project. Provide copies of all manufacturers' training/certification documentation, and Test Equipment manufacturer's training/certification documentation. Provide a statement that personnel meeting these qualifications are in the local facility and will be employed at that facility throughout the project and the warranty period.

c. The THIRD section shall contain a detailed bill of materials including the product description, part number, quantity, unit of measure, and corresponding specification section number or drawing sheet number where that product is referenced. Also listed in the bill of materials shall be each item of test equipment to be used to test the optical fiber, copper, and coax components. Include all patch cords and other specialized components. See example format below:

Description	Part #	Quantity	UoM	Spec	Test Equip.
#18/2 cable	Brand x #12345	10 boxes	1000ft/box	2.03	Fluke DTX-1234

This information may be used by the Owner to evaluate the Contractor's general understanding of the project scope during the bid evaluation. Errors/Omissions from this bill of material do not relieve the Contractor from providing all material, components, labor, etcetera, as outlined in this specification and on the drawings to provide a complete and fully functional structured cabling system.

d. The FOURTH section shall contain original manufacturer cut sheets for all materials that meet the requirements listed in Part 2 of this specification and all materials described on the construction documents. Include manufacturer's cut sheets for all testing equipment to be used for completion of the project. All pages shall be numbered sequentially corresponding to the sequence listed in the Contractor's bill of materials. On each cut-sheet, provide an indicating arrow next to each part number of proposed material.

e. The FIFTH section shall contain a designation schedule for each system component location and complete full size 30" x 42", unless otherwise specified, bond drawings, showing system wiring plans. The professionally drafted drawings shall be generated on AutoDesk AutoCAD 2014 (or later) computer design software. These drawings shall also include:

1) MDF, IDF, and Telecom Room Diagrams - Including:
   a) Cable routing
   b) Position of all components and apparatus
   c) Labeling plan

2) Site Plan (if applicable) – Including:

a) Conduit routing of all site conduits
b) Building designations
c) MDF, IDF, and Telecom room locations
d) Cabling between MPOE and MDF, IDF, and Telecom racks

3) Work Area Floor Plans - Including:
a) Detailed cable routes
b) Device locations and quantities
c) Approved labeling plan for all work areas

4) Riser Distribution Plan.
5) 1/4" scale plans of all telephone / data (MDF, IDF, Telecom) rooms.

f. Failure to comply with any of the requirements listed above may result in the rejection of the entire submittal package.

1.7 PROJECT DIRECTION

A. Single Point of Contact: Contractor will provide an English-proficient, single point of contact (e.g., Project Manager) to speak for the Contractor and to provide the following functions:
1. Initiate and coordinate tasks with Owner's Project Manager, and others as specified by Owner's Project Manager.
2. Provide day-to-day direction and on-site supervision of Contractor personnel.
3. Shall be readily available to the Owner/Owner's Project Manager 24 hours a day, 7 days a week, throughout the duration of the Project.
4. Shall have full-time cellular phone capability, and the ability to send/receive email and text correspondence, accessible by the Owner's Project Manager.
5. Ensure conformance with all Contract provisions.
6. Participate in weekly site project meetings and construction meetings.
7. Provide detailed and written weekly status reports to Owner's Project Manager. The content shall be substantive enough to bring about a full understanding of all situations current and situations future. Weekly reports shall include but are not limited to detailed progress report, RFI status log (Request for Information), Change Order Log (pending and approved), Project Addendum log. Each of the above must show assigned responsibilities and event history. Weekly reports shall include milestone information, resource updates (staff and materials), and any conditions or incidents that may impact the Project Schedule.

B. This individual will remain as Project Manager for the duration of the project. The Contractor may change Project Managers only with the Owner's Project Manager's written approval.

1.8 PLANNING

A. Planning meetings and schedule: Within fifteen (15) calendar days after the date of award of the Contract, an initial planning meeting will be held with the successful bidder to clarify all requirements (systems, services, distribution methods, etcetera), identify responsibilities, and schedule the events that will transpire during the implementation of the project. Within seven (7) calendar days of this initial meeting, the Contractor shall provide a written report and project schedule to clearly document the events and responsibilities associated with the project. Contractor's project schedule shall conform to the overall Project Construction Schedule issued by the Construction Management Company or the Owner. Contractor is required to attend all planning and other construction meetings as requested by the Owner, Architect, or Engineer.

1.9 POST INSTALLATION SUBMITTAL REQUIREMENTS

A. Within fifteen (15) calendar days after the completion of work, the Contractor shall submit the following:
   1. Record Documentation:
      a. Final Test Results – Test results for each cable indicating tests performed, results obtained, and values measured. Test results shall be provided in electronic format with the associated application (if required) for viewing. Testing shall be conducted in accordance with Section 3 of this document.
      b. As-Built Drawings – Contractor shall provide a complete set of professionally drafted, full size 30” x 42”, unless otherwise noted, reproducible bond as-built drawings, generated on AutoDesk AutoCAD 2014 or later. Contactor shall provide/create backgrounds and floor plans. Boarders to be provided or approved by the Architect. MDF, IDF and Telecom Diagrams – Including:
         1) Cable routing for each system. This will include all underground cable routes and building interior cable routes.
         2) Locations of all components and equipment.
         3) Labeling plan. (utilize labeling plan as specified in this document)
         4) Cross-connect records for all voice and data devices in Word or Excel.
         5) Riser Distribution Plan.
         6) System device locations (keypads, detectors, etcetera)
         7) Control panel, terminal cabinet(s), equipment racks, UPS power supply(s), etcetera.
   2. After as-built submittal is approved by Owner, the Contractor shall provide to Owner two (2) USB flash drives, containing all post-installation submittals and close-out documentation.

B. Warranty Documentation:
   1. Contractor shall apply for all Manufacturer’s Warranties on behalf of the Owner. Contractor shall present to Owner all Warranty Documents per Warranty Specifications Sections. Warranty shall commence after final acceptance of System and Project Close Out by the Owner.

1.10 GENERAL SYSTEM WARRANTY

A. All equipment and systems shall be warranted by the Contractor for a period of one (1) year following Final Acceptance by the Owner. The warranty shall include parts, labor, prompt field service, and pick-up and delivery at no cost to the Owner. If repair of a defect cannot be affected during the initial response, every effort shall be made by the Contractor to promptly correct the defect including air shipment of repair parts and replacement of the next larger assembly. On-site response to initial call shall be accomplished within twenty-four (24) hours.

B. All conditions for obtaining the manufacturer’s warranty shall be the sole responsibility of the contractor.

C. The warranty shall commence form the date of final written acceptance by the Owner.

PART 2 PRODUCTS

2.1 ACCEPTABLE MANUFACTURER

A. The system control panel shall be Honeywell Vista 20PUL, or equal.

B. It is the responsibility of the bidder to ensure that the proposed product meets or exceeds every standard set forth in these specifications and the equipment's technical data sheets.

2.2 PRODUCTS

A. Control panel shall be Honeywell Vista 20PUL, or equal, with the following features/specifications:
   1. 64 zone capacity
   2. 8 hardwired zones standard or can be expanded to 15 hardwired zones.
   3. Hardwired zone expanders increase capacity to 48 wired zones.
   4. Unlimited zone wireless receiver #5881ENH will add up to 56 wireless zones.
   5. Supports four graphic touchscreen keypads
   6. Two low-current on-board trigger outputs
   7. Event log viewable at system keypad with time/date stamp
   8. Two independent partitions plus a common partition
   9. 48 system user codes assignable to either partition
   10. 16 output devices
   11. Four configurable zone types
   12. Supports up to four relay boards
   13. Built-in phone line cut monitor with programmable delay and annunciation options
   14. Include LTE cellular communicator (Contractor to confirm desired service provider with Owner prior to ordering), and telephone dialer with RJ31X jack for hardline connection to analog telephone dial tone line.
   15. Provide complete with lockable metal enclosure and power supply.

B. Keypads
   1. Honeywell keypad #6160, or 6160RF, backlit fixed display, talking alphanumeric keypad, four programmable function keys, and soft touch illuminated keys.
   2. Contractor shall verify keypad location(s) with Owner in field prior to rough-in.
   3. Provide quantity and locations per plan drawings.

C. Zone Wireless Receiver
   1. Unlimited zone wireless receiver to provide up to 200 feet of wireless coverage. Only 1 wireless receiver per panel.
   2. Honeywell #5881ENH, or equal.

D. Wireless Repeater
   1. Wireless repeater extends the range of the wireless receiver.
   2. Honeywell #5800RP, or equal.

E. Wireless Transmitter Module
   1. Provides system status to bi-directional wireless devices.
   2. Honeywell 5800TM or 5883H, or equal.

F. Zone Expander
   1. Increases number of hardwired zones up to 8 additional zones.
      a. Honeywell #4219, or equal.

G. Cellular Communicator
   1. Include one cellular alarm communicator module for communication with remote monitoring service. Contractor to determine appropriate communicator required in field with Owner.
   2. Honeywell LTE-XV (Verizon), Honeywell LTE-IV (Verizon), Telguard TG-1 Express (AT&T), etcetera, to be determined by Contractor.

H. Wireless Wall mounted Motion Detector/Sensor
   1. Dual technology (PIR with mirror optics and microwave), include mounting bracket,

color shall be white or gray.
2. Honeywell #5898 dual tec, or equal.

I. Wired Wall mounted Motion Detector/Sensor
1. Dual technology motion detector with flush 1-gang deep box, 3/4"conduit and wall mount bracket.
2. Honeywell #DT7435 or equal.

J. Door Contacts
1. Exterior steel door, recessed, 1-pole 1-throw, #1076C, Honeywell #947-75T, or equal
2. Rollup / Overhead door, #2205A, Honeywell #958-2, or equal.

K. Siren
1. 25 Watt Siren with indoor/outdoor stainless-steel enclosure painted to match surrounding surfaces, provide 1 siren. Coordinate final location with Owner.
2. ATW Security #DS-301SET, Honeywell #WAVE2PD, or equal.

L. Power Supply, Transformers, Batteries
1. Provide all power supplies and transformers as required by the manufacturer. Power supplies and transformers shall be installed inside contractor-provided lockable metal terminal cabinets. Provide battery backup for control panel and motion detectors to allow entire system to fully function for a minimum of 8 hours. Coordinate location of all cabinets with Architect and Engineer of Record prior to rough-in.
2. Honeywell #1361-GT transformer 16.5VAC 40VA, Honeywell #1321 transformer 16.5VAC 25VA, or equal.
3. Ultra Tech IM-1250F1 12V 5.0Ah, or equal. Quantity as required.

M. Wire/Cabling
1. Cabling shall be per manufacturer’s requirements and recommendations.
2. Cabling shall be rated for the environment in which it is installed, per the CEC and local codes.

2.3 UNSPECIFIED EQUIPMENT AND MATERIAL

A. Any item of equipment or material not specifically addressed on the drawings or in this document and required to provide a complete and functional telephone system installation shall be provided in a level of quality consistent with other specified items.

2.4 FIRE RATED PATHWAY

A. Contractor shall provide and install a fire rated pathway when penetrating any fire rated assembly.

B. The firewall through-penetration shall be a manufactured, UL Classified, firestop device/ system designed to allow cables to penetrate fire-rated walls with a built-in fire sealing system that automatically adjusts to the amount of cables installed.

C. The firestopping device shall be capable of installation in new construction or retrofit in existing structures.

D. The device shall be UL Tested and Classified in accordance with ASTM E814 (UL 1479) and with ratings up to and including 2 hours.

E. Manufacturer: Specified Technologies Inc., EZ-Path (#EZDP33FW) or equal by Wiremold.

PART 3 EXECUTION

3.1 GENERAL INSTALLATION REQUIREMENTS

A. Motion detectors shall be "on" at all times, unless noted otherwise. Main security keypad turns zone alarms on and off and reports to the central station.

B. Wireless receivers, repeaters and wireless modules shall be provided as required in order to provide signal to all wireless devices on this project. Contractor shall be responsible for the final design, layout, and installation, of all required wireless components whether or not they are indicated on the plan drawings or in this document.

C. Ceiling mounted 360 degree motion detectors shall be located in the center of the room.

D. Wall mounted motion detector shall be located at the corner of a room, facing away from sunlight, heating elements, HVAC outlets and any turbulent air movements.

E. Wiring of the system shall be executed in accordance with the drawings and the equipment manufacturer's wiring diagrams. Should any variations in these requirements occur, the Contractor shall notify the Architect before making any changes. It shall be the responsibility of the factory-authorized distributor of the approved equipment to install the equipment and guarantee the system to operate as per plans and specifications.

F. Plenum rated cable may be run exposed above ceilings, provided the cabling is supported independent of other utilities such as conduits, pipes, and the ceiling support systems. The cables shall not be laid directly on the ceiling panels. The use of cable ties shall be done in accordance with the cable manufacturer's requirements. The cable jacket composition must meet local and all other prevailing fire and safety codes

G. All cables, wires, terminal blocks shall be identified by machine generated labels. Refer to Section 27 10 00 Structured Cabling System for labeling requirements.

H. Refer to Section 27 10 00 Structured Cabling System for specific cabling installation requirements.

I. Furnish all conduit, junction boxes, conductors, devices, terminal cabinets, terminal strips, zone expanders, POPITS, etc., and labor to install a complete and operable system.

J. Materials shall be installed in strict compliance with local building codes. All work shall be performed in accordance with the Honeywell Ademco instructions and in a manner satisfactory to the Owner's representative.

K. The installer shall be fully qualified, and factory trained by Honeywell in the installation, operation, and programming of the system.

L. The Contractor shall thoroughly clean all equipment and materials. All exposed parts of the equipment, cabinets, and other equipment shall be left in a clean condition, unblemished and free of all dirt, dust, smudges, spots, fingerprints, etcetera. The Contractor shall remove all debris and rubbish created in the course of this project. The Contractor shall thoroughly clean all buildings of any dirt, debris, rubbish, marks, etcetera, caused by the performance of this work.

3.2 PENETRATIONS OF WALLS FLOORS AND CEILINGS

A. Unless specifically shown on the drawings, the Contractor shall make no penetration of floors, walls or ceiling without the prior written approval of the Owner's Project Manager.

B. Any penetrations through acoustical walls or other walls for cable pathways / cables shall be sealed by the Contractor in compliance with applicable code requirements and as directed by Owner's Project Manager.

C. Any penetrations through fire-rated walls for cable pathways / cables shall be sealed by the Contractor as required by code and as directed by Owner's Project Manager. The Contractor shall be required to work together with the General Contractor and the Electrical Contractor to coordinate and develop all fire stopping methods prior to any cable installation. The Contractor shall also, prior to the commencement of on-site activities, submit to Owner's Project Manager, details of any special systems to be used.

D. Roof penetrations are prohibited unless specifically noted in the plan drawings. Roof penetrations shall be sealed by the roof warranty's authorized contractor so as not to void the existing roof warranty. The Contractor shall subcontract an authorized roof contractor to make and seal any required roof penetrations. Include all costs in base bid.

3.3 SYSTEM VERIFICATION AND TESTING

A. Prior to system start-up the system installer shall perform a pre-test to verify that the following features are functioning properly.
1. All initiation devices
2. All monitor modules
3. Local audible devices
4. Network connection and communication link to monitoring company.

B. All start-up programming and system commissioning shall be performed by a manufacturer's trained and certified technician.

C. The system installer shall, in the presence of the Inspector of Record (IOR), perform 100% testing as noted in System Verification above.

3.4 SITE CLEAN UP

A. At the completion of the Systems, the Contractor shall restore to its former condition, all aspects of the project site and on a daily basis, shall remove all waste and excess materials, rubbish debris, tools and equipment resulting from or used in the services provided under this Contract.

B. All clean up, restoration, and removal noted above will be by the Contractor and at no cost to Owner. If the Contractor fails in its duties under this paragraph, Owner may upon notice to the Contractor perform the necessary clean up and deduct the costs thereof from any amounts due or to become due to the Contractor.

C. It shall be the Contractor's responsibility to remove trash from the areas it is working in and bring trash and debris to the Contractor provided dumpster.

3.5 WARRANTY

A. Contractor shall warrant the equipment to be new and free from defects in material and

workmanship, and will, within one (1) year from the date of final written acceptance by the Owner, repair or replace any equipment found to be defective. This warranty shall not apply to any equipment that has been subject to misuse, abuse, negligence or unauthorized modification.

3.6 FINAL ACCEPTANCE

A. The Owner or Owner's representative may visit the site during the installation of the system to ensure that correct installation practices are being followed.

B. The Owner or Owner's representative will conduct a final job review once the Contractor has finished the job. This review will take place within one (1) week after the Contractor notifies the owner.

C. Two (2) copies of all certification data and drawings for all identifications shall be provided to the Owner before the Owner's review.

D. The Owner or Owner's representative will review the installation and certification data prior to the system acceptance.

E. The Owner or Owner's representative may test some of the systems features to ensure that the certification data is correct. If a substantial discrepancy is found, the Owner reserves the right to have an independent consultant perform a certification of the entire system. If such a procedure is undertaken, the cost of the testing will be billed back to the Contractor.

F. In the event that repairs or adjustments are necessary, the Contractor shall make these repairs at his own expense. All repairs shall be completed within 10 days from the time they are discovered.

G. The Contractor shall provide two (2) copies of an "operating and servicing manual" for the system within fourteen (14) calendar days of owner’s final acceptance of the system. The manuals shall be bound in flexible binders. All data shall be printed material or typewritten. Each manual shall include the following: instructions necessary for the proper operation and servicing of the system; complete as-built installation drawings of the system (11”x17”); equipment specification cut sheets, complete performance test data, complete warrantee information and replacement parts list with current prices listed, contact information for repair and warranty work requests.
   1. The Contractor shall provide one (1) full size 30” x 42” bond copy of each scaled Floor Plan. Plan shall include all system information as mentioned previously in this document.
   2. The Contractor shall hand to the Owner a copy of any applicable installation specific software configurations including all log-in passwords in USB flash drive format.
   3. Warranty- Contractor shall provide hard copies of system warranties, as defined and described elsewhere in this document.

3.7 TRAINING

A. The Contractor shall instruct personnel designated by the Owner in the proper use, basic care and maintenance of the system beyond the warranty period. Contractor shall provide up to four (4) hours of in-service training with this system. Contractor shall coordinate training time/date with Owner’s schedule.

END OF SECTION

SECTION 32 14 16

ENGRAVED BRICK UNIT PAVING

PART 1 GENERAL

1.1 SUMMARY

A. This section includes:
   1. Brick pavers set in mortar on a rigid base.

1.2 SUBMITTALS

A. Data: Provide manufacturer's literature for each product specified.

B. Shop Drawings: Show brick paving layout and patterns.

C. Samples:
   1. Brick: Full size of each type and color.
      a. Provide two (2) individual samples to show full color and texture range.
   2. Mortar: Samples of brick with mortar joints of each color.

D. Engraving List: Provide a list of all names on the existing engraved bricks to be removed, prior to demolition.

1.3 DELIVERY, STORAGE, AND HANDLING

A. Deliver products in manufacturer's original sealed packaging.

B. Mark packaging, legibly. Indicate manufacturer's name or brand, type, color, production run number, and manufacture date.

C. Store masonry materials under waterproof covers on planking clear of ground.

D. Protect products from damage during handling and construction operations.

E. Before installation, return or dispose of products within distorted, damaged, or opened packaging.

1.4 FIELD CONDITIONS

A. Environment:
   1. Ensure product reaches a temperature of minimum 40 degrees F for minimum 48 hours before installation.

PART 2 PRODUCTS

2.1 SYSTEM PERFORMANCE

A. Design brick complying with specified performance:

1. Slip Resistance: ASTM C902.

2.2 PRODUCTS - GENERAL

A. Provide each paving system component from one manufacturer and from one production run.

2.3 BRICK

A. Paving Brick: ASTM C902; Class SX, Type I.
   1. Engrave each Brick with donor's names.

2.4 MORTAR

A. ASTM C270, Type S, cement-lime proportion specification mix. Admixtures and Type N lime are not acceptable.

B. Hydrated Lime: ASTM C207 Type S.

C. Sand: ASTM C144.

D. Portland Cement: ASTM C150/C150M.

E. Coloring Pigments: Pure mineral pigments, lime proof and non-fading; added to mortar by the manufacturer. Job colored mortar is not acceptable.

PART 3 EXECUTION

3.1 PREPARATION

A. Examine and verify substrate suitability for product installation.
   1. Verify substrate depth accommodates brick paving installation thickness.

B. Protect existing construction and completed work from damage.
   1. Prevent damage from contact with mortar.

C. Clean substrates. Remove contaminants capable of affecting subsequently installed product's performance.

3.2 INSTALLATION

A. Install products according to manufacturer's instructions and approved submittal drawings.

B. Do not use bricks with chips, cracks, discoloration, or other visible defects.

C. Layout brick paving according to pattern indicated on drawings.

D. Installation with Portland Cement Mortar:
   1. Install brick in full bed joint. Remove excess mortar. Strike joints flush with top surface of brick and tool slightly concave.
   2. Cure mortar by maintaining damp condition for seven days.

E. Installation Tolerances:
   1. Finished surface true to plane within 1/8-inch in 10-feet, non-cumulative.
   2. Joint width deviation maximum 25 percent of dimension indicated.

3.3 CLEANING

A. Remove excess mortar before fully set.

B. Clean exposed brick and mortar surfaces. Remove contaminants and stains.

3.4 PROTECTION

A. Protect brick paving from traffic and construction operations.

B. Cover brick paving with reinforced kraft paper, and plywood or hardboard.

C. Remove protective materials immediately before acceptance.

D. Repair damage; replace and install any broken pavers at no additional cost to the Owner.

END OF SECTION

SECTION 32 80 00

IRRIGATION

PART 1 - GENERAL

1.1 DESCRIPTION

A. Scope of Work: The Contractor shall furnish all labor, materials, tools, equipment, and transportation required to perform and complete the installation of an automatic sprinkler irrigation system, including all piping, sprinkler heads, controls, connections, testing, etc. as shown on the Drawings and as specified herein.

B. Related work in other sections: The following items of associated work are included in other sections of these specifications:
1. Section 32 90 00, Planting.

1.2 QUALITY CONTROL

A. Reviews: Contractor shall specifically request the following reviews prior to progressing with the work. Requests for reviews must be received in writing at least 48 hours in advance.
1. Pressure testing and trench depths
2. Operation of system and coverage adjustment of all heads
3. Final inspection (End of maintenance).

B. Regulatory Requirements: Work and materials shall be in accordance with latest rules, regulations, and other applicable State and local laws. Nothing in Construction Documents is to be construed to permit work not conforming to these codes.

1.3 PROTECTION

A. Contractor shall be responsible for protection of existing irrigation and utilities within and immediately adjacent to the construction area; and repair, to the satisfaction of the Owner, any damages to irrigation and utility lines that occur as a result of operations of this work.

B. Provide water and controls to existing adjacent irrigation system continuously through project as shown on the Drawings.

C. Irrigate existing plant material continuously through the project as needed.

D. Provide and install adequate warnings and barriers to prevent damage or injuries from irrigation operations and equipment.

1.4 SUBMITTALS

A. Contractor shall submit manufacturer’s cut sheets for each element of irrigation system before beginning work.

B. On request, Contractor shall provide Owner with particle size sieve analysis of bedding sand and aggregate base showing compliance with specifications.

PART 2 - PRODUCTS

2.1 MATERIALS

A. Rock-free Soil: Native or import soil free of rocks, roots, sticks, clods, debris, and other foreign matter over 1 inch in longest dimension.

B. Bedding Sand: Course, clean sand meeting the following specifications.

Sieve Size	Percent Passing
#4	75-100
#50	0-70
#100	0-30
#200	0-15

C. Pea Gravel: Clean, washed, natural stone with maximum particle size of ½ inch.

D. Aggregate Base: Caltrans Standard Specifications, Section 26, Class 2 Aggregate Base

2.2 COMPONENTS

A. The components will be as specified: All materials shall be new. Any deviation from the specifications must first be approved by the Owner in writing. All materials shall be clearly marked by manufacturer on all material containers or certificates of contents for inspection.

B. Automatic Controller, Accessories, and Wire:
1. Controller: As indicated on the Drawings.
2. Direct Burial Wire:
   a. Wire: Type UF, 14 gauge single strand copper wire, copper to meet ASTM B-3 requirements, common to be white
   b. Waterproof wire connectors: (3M DBY or DBR or approved equal).
3. PVC conduit
   a. Schedule 40 PVC with solvent weld joints, meets specifications of NEMA TC-2 and UL 651.
   b. Sized as required.

C. Pipe and Fittings:
1. PVC pipe: Schedule 40 PVC with solvent weld joints, Type 1, Grade 1 PVC compound (ASTM D1784, ASTM D1785, ASTM D2672).
2. PVC fittings: High impact, standard weight, Schedule 40, molded PVC (ASTM D2466), as manufactured by Spears, Lasco, or approved equal.
3. Copper pipe and fittings shall be Type K per ASTM B-88.
4. Brass pipe and nipples shall be red brass per ASTM B-687-88.
5. Bronze fittings per ASTM B-62-93 and ASTM B-584.

D. Electric Valves: 150 PSI rating, as indicated on the Drawings.

E. Sprinkler Heads: As indicated on the Drawings.

F. Quick Coupler Valves and Keys: brass, 125 psi, as indicated on the Drawings; provide 1 key with matching hose swivel.

G. Sleeves: SCH 40 PVC pipe with solvent weld joints.

H. Ball Valves: SCH 40 PVC (150 psi).

I. Valve Boxes: HDPE body with matching bolt-down cover; size box as indicated on the Drawings; manufacturer: Carson or approved equal.

J. Drip Irrigation:
1. Plug-in drip emitters shall be pressure compensating, self-piercing, as indicated on the Drawings.
2. Drip tubing shall be 5/8" (.700" OD) Union Carbide #7510 linear, low-density polyethylene resin with minimum 2% carbon black for UV protection.
3. Fittings: plastic, same manufacturer as drip tubing.
4. Pressure regulating filter: 150 psi rating; 200 mesh; 30 or 40 psi outlet pressure; as indicated on the Drawings.
5. Line flushing valve: as indicated on the Drawings.
6. Staples: 6” long, 11g galvanized steel wire formed into “U” shape.
7. Operation indicator: as indicated on the Drawings.

PART 3 - EXECUTION

3.1 EXISTING SITE CONDITIONS

A. Locations of existing utilities and other improvements shown on the Drawings are approximate. Existing conditions shall be verified. Should any utilities be encountered that are not indicated on the plans, the Owner shall be notified immediately. The Contractor shall be held responsible for any damages caused to existing services.

B. Existing irrigation components are the property of the Owner. Unless instructed otherwise, all removed irrigation components shall be given to the Owner.

3.2 GRADING

A. Contractor shall be responsible for installing all irrigation features to their finished grade and at depths indicated. All rough grading and/or finish grading shall be completed and/or accommodated before trenching commences.

3.3 LAYOUT

A. Contractor shall not make any changes from the original Drawings without receiving written permission from the Owner’s Representative. All changes must be recorded on the record "As-built" drawings prepared by the Contractor.

B. Location of pipe and valves on the Drawings is diagrammatic. Locate pipe and components in landscaped areas and valves near edge of turf, walks, or curbs as much as possible.

3.4 TRENCHING

A. All trenches shall be open vertical construction, sufficiently wide to provide ample working space and depths as specified. PVC pipe may be made up on the surface and then placed in the trench. Do not cut existing tree roots measuring over 2 inches in diameter in order to install sprinkler lines. Where small roots must be cut, excavate around by hand and make clean cuts using a saw or ax.

B. Minimum depth of cover:
1. Mainlines: 16”
2. Laterals: 12”
3. Sleeves: 18”

3.5 BACKFILLING

A. All work must be inspected and approved by the Owner prior to covering. Give Owner a minimum of 48 hours written notice prior to filling trenches. All debris and rocks shall be removed from the trenches. Pipe shall have a firm uniform bearing for the entire length of each pipe line to prevent uneven settlement. Wedging or blocking of pipe will not be permitted.

B. Backfill Material:
1. Mainline: bedding sand around pipe (minimum 2” below, 4” above); remainder to be rock free soil.
2. Laterals: Rock-free soil.
3. Conduit and sleeves under paved areas: minimum 3” of bedding sand around pipe remainder to be aggregate base.

C. Backfill shall be brought to uniform and optimum moisture content and mechanically compacted in 6" layers, to the following densities per ASTM D1557.
1. Within landscape areas: 85% - 90%.
2. Under pavement: 95%.

3.6 INSTALLATION

A. Piping System:
1. Handling of PVC pipe and fittings: The Contractor is cautioned to exercise care in handling, loading, unloading, and storing PVC pipe; beds on which materials are stored must be full length of pipe to avoid damage. PVC pipe and fittings shall be especially protected from direct sunlight. Any section of pipe that has been dented or damaged shall not be used in the work.

B. Laying of PVC pipe:
1. Install PVC pipe per manufacturers’ recommendations and ASTM F1668 and as detailed on the Drawings. Handling and assembly of pipe, fittings, and equipment shall be accomplished by skilled tradesmen. Bending of pipe will not be permitted.
2. Trenches shall be padded with bedding sand or rock-free soil as noted above. Pipe shall have a minimum cover of bedding sand or rock-free soil as noted above.
3. PVC pipe should never be laid when there is water in the trench; or when the temperature is 32 degrees F or below.
4. Snake pipe from side to side of trench bottom to allow for expansion and contraction.
5. All foreign matter or dirt shall be removed from inside the pipe before joining and piping shall be kept clean by approved means during and after laying of pipe.
6. Flushing: Remove end heads and operate system at full pressure until all debris, dirt, and sand is removed. Divert water to prevent ponding or damage to finished work.

C. Thread Connections: A non-hardening pipe sealant (Weld-On “All Seal”, Spears Blue 75, or approved equivalent) or Teflon tape shall be used on all threaded joints except at sprinklers.

D. Provide PVC sleeves for water lines and wires under walks and paving. Backfill per Section 3.05. Cap or plug ends to prevent intrusion of backfill and debris.

E. Solvent Weld Joints: Solvent weld joints shall be made with manufacturer's recommended solvent, applied in accordance with manufacturer's recommendations. Pipe and fitting shall be thoroughly cleaned of dirt, dust and moisture before applying

solvent with a non-synthetic brush. Use primer, on pressure pipe only, prior to applying solvent.

F. Sprinklers and Valves:
1. Sprinkler heads, shut off valves, electric valves, and quick coupler valves shall be located as shown on the Drawings except where existing conditions prohibit, or slight changes are approved to achieve as good or better coverage under the same conditions.
2. Valves shall be located in planter areas and adjacent to walks, curbs, or turf areas. Install one valve per valve box.
3. Install sprinkler heads and valves as detailed on the Drawings.

G. Controls
1. Install control wires along-side the mainline wherever possible. Maintain a 3" separation. Install a loop every 200'. Where wire does not follow mainline, install in PVC conduit.
2. Install extra control wires as indicated on the Drawings.
3. Make all wire splices in valve boxes using specified connectors.

H. Drip Tubing:
1. Install drip tubing as shown on the Drawings after planting and finish grading have been completed. Secure with staples installed at 3' on center.
2. Install flushing valves as shown on the Drawings or as requested by Owner.
3. Cover tubing with mulch after complete installation and testing.

3.7 FIELD QUALITY CONTROL

A. Visual Inspection: Pipe shall be homogenous throughout and free from visual cracks, holes, or foreign materials. Inspection shall be made on each length of pipe. All materials are subject to impact test at the discretion of the Owner's Representative.

B. Hydrostatic Tests - Open Trench:
1. Hydrostatic testing shall be conducted in accordance with the pipe manufacturer's recommended testing procedures.
2. Request the presence of the Owner's Representative in writing at least 48 hours in advance of testing.
3. Testing to be accomplished at the expense of the Contractor and in the presence of the Owner's Representative.
4. Apply continuous static water pressure of 100 psi when welded plastic joints have cured at least 24 hours. Pipe shall be free of air at time of testing. With the risers and openings capped:
   a. Main lines and submains to be tested for four hours.
   b. Lateral lines to be tested for one hour.
5. Drip tubing shall be brought to full working pressure and tested for 10 minutes.
6. Repair leaks resulting from tests and repeat tests.
7. Center load piping with a small amount of backfill to prevent arching or slipping under pressure.

C. Test to determine that irrigation system functions according to manufacturer's data and gives full coverage according to intent of the Drawings. If not functioning as specified, correct system to provide satisfactory performance.

3.8 CLEAN UP

A. Immediately clean up any soil, sand, or debris spilled onto streets, parking areas, and sidewalks and properly dispose legally off site. Sweep and/or wash all dirt and mud off

paved areas.

B. During all phases of the construction work, the Contractor shall take precautions to abate dust nuisance by cleanup, sweeping, sprinkling with water, or other means as necessary.

3.9 GUARANTEE

A. All workmanship and materials hereunder shall be guaranteed for one year, from date of final acceptance, against defective workmanship and materials. This includes filling and repairing depressions and replacing plantings due to settlement of irrigation trenches. The Contractor is not responsible for vandalism or theft after date of final acceptance.

3.10 RECORD DRAWINGS

A. Contractor shall regularly update plans of the systems and any changes made to the system throughout the project. Underground installations shall be indicated with at least two measurements from surface features such as walks sand buildings. All changes shall be recorded on this plan before trenches are backfilled. The record drawing shall be made by the Contractor, completed and submitted to the Owner before payment shall be made for work installed. At a minimum, the as-built / record drawings shall indicate the location of:
1. Valves and filters
2. Irrigation pressure lines and stubs
3. Irrigation control wiring and splice locations
4. Irrigation laterals
5. Points of connections
6. Irrigation controller and weather sendor

3.11 CLOSE OUT

A. One complete set of manufacturer's warranties, guarantees, instruction sheets, parts lists and operational manuals shall be delivered to the Owner before acceptance of the contract. Final inspection shall not be made until the sets are approved.

B. Contractor shall program the irrigation controller and accessories and instruct the Owner’s maintenance personnel in its operation.

C. Contractor shall meet with the Owner’s maintenance personnel to review the irrigation system and operation. Contractor shall provide the Owner with any equipment needed to adjust or operate the irrigation system.

D. Provide maintenance per Section 32 90 00 – Planting.

E. As required, the Contractor shall provide the City of Corning with a Landscape Certificate of Completion which includes the following. The Contractor is responsible for all costs and fees to complete the Certificate of Completion.
1. Certification Form
2. Certification of Installation
3. Irrigation Scheduling
4. Schedule of Landscape and Irrigation Maintenance
5. Landscape Irrigation Audit Report
6. Soil Management Report

END OF SECTION

SECTION 32 90 00

PLANTING

PART 1 - GENERAL

1.1 DESCRIPTION

A. Scope of Work: The Contractor shall furnish all labor, materials, tools, equipment, and transportation required to perform and complete the following work as specified herein:
1. Soil Placement, Preparation, and Fertilization
2. Finish Grading
3. Planting
4. Weed Control and Top Dressing
5 Sod
6. Maintenance and Guarantee Periods

B. Related work in other Sections: The following items of associated work are included in other sections of these specifications:
1. Section 32 80 00, Irrigation Systems.

1.2 QUALITY CONTROL

A. Reviews: Contractor shall specifically request the following reviews in writing prior to progressing with the work. Contractor shall give Owner 48 hour notice prior to review.
1. Soil placement, cultivation, and amending.
2. Substantial completion.
3. Acceptance of Completion (Begin Maintenance Period).
4. Final Acceptance (End of Maintenance Period).

B. Testing: As requested by Owner, import fill shall be tested by a licensed laboratory for soil fertility. Test shall include pH, organic matter, soil texture, salinity, infiltration rate, Nitrate, Phosphorus, Potassium, Calcium, Magnesium, Boron, Sodium, Sulfate, Iron, Sodium Absorption Ratio, and Cation Exchange Capacity. Test report shall include recommendations to address soil deficiencies. A copy of the soil fertility report shall be provided to the Owner and Architect. Contractor shall be responsible for cost of testing.

1.3 PROTECTION

A. Contractor shall be responsible for the protection of all existing utilities within the construction area and shall repair any damage to these utility lines that might occur as a result of his operations to the satisfaction of the Owner's Representative.

B. Provide adequate means for protection from damage through excessive erosion, flooding, and heavy rains. Repair or replace damaged areas.

C. Protect trunks and roots of existing plants on site.
1. Do not use heavy equipment within branch spread. Do not rip or rototill in areas with heavy root system.
2. Install orange safety fencing around existing trees to remain at the dripline.

D. Keep all chemical amendments dry until after application.

E. Provide and install adequate warnings and barriers to prevent damage or injuries from planting operations and equipment.

F. Protect mycorrhizal inoculum from moisture, direct sunlight, and temperatures over 90°.

1.4 SUBMITTALS

A. Samples of soil amendment, import planter fill, bark, and gravel.

B. Delivery slips indicating amount of soil amendment and fertilizer delivered to project site.

C. Certificate of compliance for filter fabric.

D. Soil fertility report (if requested by Owner).

1.5 DELIVERY, STORAGE, & HANDLING OF SOD

A. Cut and lift sod by approved methods. Cut sod in pieces approximately 3/4 to one inch thick. Roll or fold sod so it may be lifted and handled without breaking or tearing.

B. Keep storage at job site to a minimum without causing delays.
1. Deliver, unload and install sod within 24 hours of being lifted.
2. Do not deliver small, irregular or broken pieces of sod.

C. Storage:
1. During wet weather: Protect sod from excessive moisture to prevent tearing during lifting and handling.
2. During dry weather: Protect sod from drying, water as necessary to insure its vitality and prevent excess loss of soil in handling. Sod which dries out will be rejected.

PART 2 - PRODUCTS

2.1 MATERIALS

A. Materials to be used shall be in new and perfect condition. Materials shall be as specified; any deviation or substitution from the Drawings must first be approved by the Owner's Representative in writing.

B. All chemicals shall conform to the requirements of the California Food and Agricultural Code and the County Agricultural Commissioner.

C. Fertilizer/Soil Conditioner: 5-3-1 with 15% humic acid and soil penetrant (GroPower Plus or equal).

D. Pre-plant Fertilizer: 6-24-24 with 5% sulfur, .75% zinc, and 1.5% iron (Best or equal)

E. 21-0-0 with 24% Sulfur (Simplot Ammonium Sulfate or equal).

F. Fertilizer Packs for Trees and Shrubs: Biodegradable fertilizer packets, 20-10-5 (Best, GroPower, RTI, or equal).

G. Soil amendment: 90% bark and wood base, 1/8" – 1/4" particle size, free of weeds, soil, toxic chemicals, and other debris.

H. Mycorrhizal Inoculum
1. 120 propagules of arbuscular mycorrhizae fungi per cubic centimeter in a solid

carrier suitable for hydro-seeding or dry seeding equipment.
2. RTI “AM 120” or approved equal.

I. Plant Materials: Shall consist of all trees and shrubs listed on the Drawings. All plants shall conform to the requirements of the American Standard for Nursery Stock (ANSI Z60.1-2018). Plants shall be healthy, shapely, well rooted, not pot bound, free from insect pests or plant diseases, and properly hardened off before planting. Plants not alive and in satisfactory growing condition, as determined by Owner’s Representative, shall be replaced without cost to Owner. All plants shall be true to name. The Owner’s Representative may reject plants before or after planting. All plants of named variety shall be delivered with a nursery name tag attached. Minimum plant sizes:
Large tree - 15 gallon: 7’ high.
Small tree – 15 gallon: 5’ high.
Shrub – 5 gallon: 12” high x 12” wide.
Shrub – 1 gallon: 6” high or 6” wide.

J. Import planter fill: fertile, loose, friable loam, capable of sustaining vigorous plant growth. Fill shall be clean and free from toxic minerals and chemicals, noxious weeds, rocks larger than 1” in any dimension, and other objectionable materials. Acidity/alkalinity range: 5.5 to 7.0. Site soil may be used if it meets specifications.

K. Bark Mulch Top Dressing: Untreated, redwood, fir, or cedar shredded bark. Maximum particle size: 1/2”x3”. “Walk on Bark” or equal.

L. Tree Support and Protection
1. Lodgepole pine stakes, 2” diameter, 8’ long
2. Flexible vinyl ties with UV inhibitors (VIT “Cinch Tie” or approved equal).
3. Tree Trunk Protector: 6” diameter x 8” long corrugated polyethylene drain pipe
4. Trunk Paint: interior latex paint; color-grey.

M. Pre-emergent Weed Control: Trifluralin, Oxadiazon, Dithiopyr, Prodiamine or approved equivalent.

N. Sod
1. Superior sod grown from certified, high quality, seed or cuttings of known origin.
2. Inspect sod to:
   a. Assure satisfactory density without scalped or dead areas.
   b. Assure over-all high quality and freedom from noxious weeds or an excessive amount of other crop and weedy plants at time of harvest.
3. Turf sod shall be a Hybrid Bermuda Grass. Verify variety with Owner.

O. Gravel: 3/4” crushed stone, free of fines, soil, clay, and organic matter.

P. Filter Fabric: Geotextile filter fabric: Caltrans Standard Specifications, Section 96-1.02B (Class A).

Q. Herbicide: translocated herbicide with surfactant (Monsanto “Round-up” or approved equal).

PART 3 - EXECUTION

3.1 PREPARATION

A. Planting areas:
1. Remove all paving, aggregate base, and construction debris from planters.
2. Remove all debris and weeds and properly dispose.

3. Remove and properly dispose of shrubs and groundcovers as shown on the Drawings. Removal includes tops and roots.

B. Existing turf to be removed.
1. Treat all existing turf areas to be removed with a translocated herbicide prior to any demolition or grading work. Application shall occur while existing vegetation is actively growing. Apply per manufacturer's recommendations. Reapply herbicide or remove any weeds or live turf and roots that remain.
2. Dead vegetation may be rototilled into the soil or removed and properly disposed.

C. Inspect soil and weather conditions prior to planting or laying sod. Planting and sod installation over excessively wet, muddy or frozen soil or during freezing temperatures is not acceptable.

D. Verify completion of soil preparation, irrigation system, and finish grading prior to planting and sod laying.

3.2 SOIL PREPARATION

A. Amend soil as indicated on the Drawings. All debris, foreign matter, and stones over 1" in diameter shall be removed from the top 3" of soil prior to the placing of any fertilizers or conditioners.

B. Place import planter fill in planters at depths as shown on Drawings or to meet required finish grades. If more than 8" of fill is being placed, place in 6" lifts and compact to 85%.

C. Apply per 1,000 square feet in all planting areas as shown on Drawings. Incorporate to a depth of 6" within 4 hours of applying mycorrhizal inoculum.

4 cubic yards:	soil amendment
10 pounds:	fertilizer/soil conditioner
10 pounds:	pre-plant fertilizer
5 pounds:	21-0-0
1.5 pounds:	mycorrhizal inoculum

D. Water areas to settle fill. Add additional fill to achieve correct finish grade.

E. Backfill for individual planting holes shall be as indicated on the Drawings.

F. Upon completion of soil preparation, inspection and approval of Owner's Representative shall be obtained prior to commencement of planting.

3.3 FINISH GRADING

A. Grade all finish surfaces smooth and even and as detailed on the Drawings.

B. Eliminate any existing erosion or construction scars.

C. Slope drainage patterns away from buildings as per intention of grading plan.

D. No live weed vegetation shall be present at the completion of finish grading. Treat any existing vegetation with a translocated herbicide or remove by hand or equipment. Existing Bermuda grass in shrub areas shall be treated with an herbicide.

3.4 PLANTING

A. Under the direction of the Owner's Representative, Contractor may make slight adjustments to plant material location if it reflects the original intention of the Drawings. Major relocation of plant material needs Owner's approval before planting. Do not plant trees or shrubs in drainage swales.

B. Trees and shrubs shall be planted as indicated on the Drawings. Install trees so that the crown of the trunk is 1" higher than the immediate soil level. Install shrubs so that the crown of the trunk is 1/2" higher than the immediate soil level. Backfill around roots shall be firmed to prevent settling. Provide a watering basin as needed.

C. Install fertilizer packets in plant holes per manufacturer instructions at the following rate:

1 Gallon: 1 packet
5 Gallon: 3 packets
15 Gallon: 6 packets

D. Tree Support and Protection
1. Staking:
   a. Support shall consist of two tree stakes driven on each side of the rootball and perpendicular to the prevailing winds. Install stakes plumb. Remove existing nursery stake if present.
   b. Install two pairs of tree ties per tree in a figure eight configuration. Secure to stake with galvanized roofing nails.
2. Trunk Protection: Paint trunks of trees branching 3' or more above ground with trunk paint. Apply paint from ground level to first set of main limbs.

E. Remove watering basins after initial watering.

3.5 WEED CONTROL

A. Apply pre-emergent weed control to all planting areas (except turf and seeded areas) after completion of all planting and one complete watering. Follow manufacturer's directions. After applying weed control, do not over water shrub areas, to prevent washing away of weed control. Do not allow any weed control into turf areas. Any existing noxious weeds, such as Bermuda, Nutsedge, or Johnson grass, shall be treated with Roundup in successive treatments until all roots are destroyed. Then remove all grass and roots.

3.6 TOP DRESSING

A. Bark Mulch Top Dressing: Place uniformly to a 3" depth over pre-emergent herbicide.

B. Gravel: Place 3" deep per Drawings over filter fabric. Lap fabric joints 8 inches. Cut out 12" diameter circle from fabric at each plant. Fill gaps with small stones.

3.7 SOD INSTALLATION

A. Site Preparation
1. After finish grading, remove clods and rocks over 1" in diameter, weeds, roots, and debris from the top 2" of soil. Perform grading and shaping refinements to bring surface to true uniform planes free from irregularities and to provide drainage and proper slope to catch basins. Settle all areas with irrigation, rollers, or other approved methods.

B. Sod Laying
1. Lay sod within 24 hours of being lifted.

2. Lay sod in rows with joints staggered. Butt sections closely without overlapping or leaving gaps between sections. Cut out irregular or thin sections with a sharp knife.
3. Top of sod soil shall be 1 inch below top of walks, mow strips, and curbs.
4. After sodding has been completed, roll sodded areas in two directions at approximately right angles with a water ballast roller.
5. Repair and re-roll areas with depressions, lumps, or other irregularities. Heavy rolling to correct irregularities in grade will not be permitted.
6. Water sodded areas immediately after sod laying to obtain moisture penetration through sod into top 4 inches of topsoil.
7. Replace damaged areas at no additional cost to Owner.
8. Provide adequate protection of sodded areas against traffic, trespassing, erosion, and damage of any kind by placing adequate warning signs and barricades. Remove this protection after sodded areas have been accepted by Owner or Representative.

3.8 CLEAN-UP

A. During construction, the Contractor shall keep the site free of rubbish and debris, and shall clean up the site promptly when notified to do so. Care should be taken to prevent spillage on streets from hauling; and any such spillage and debris deposited on streets due to the Contractor's operations, shall be immediately cleaned up.

B. During all phases of the construction work, the Contractor shall take all precautions to abate dust nuisance by cleanup, sweeping, sprinkling with water, or other means as necessary.

3.9 MAINTENANCE

A. General
1. Protect all landscape areas. Damaged material and components shall be repaired or replaced at Contractor’s expense.
2. Keep trash removed from all landscape areas.
3. Maintain all landscaped areas during the course of construction.
4. Improper maintenance or poor condition of the plant material at the termination of the scheduled maintenance period may cause postponement of the final completion date of the project. Maintenance shall be continued until all work for the total project is acceptable.

B. Trees, plants, and groundcovers
1. Maintain all plant material in a healthy, growing condition.
2. Maintain tree stakes and ties. Tighten and re-stake as needed.
3. Provide control of pests, animals, and diseases as needed.
4. Provide weed control as needed in landscape and mulch areas. Use of pre-emergent and other herbicides is permitted if compatible with type of plant material. Apply per manufacturer recommendations. Contractor shall obtain Owner’s written permission before applying herbicides.
5. Prune only to remove dead or diseased branches and promote proper growth.
6. Irrigate as needed.

C. Sod
1. Maintain sod in a healthy, growing condition.
2. Maintain turf sod at a height between 3/4” and 1-1/2”.
3. Provide control of pests, animals, and diseases as needed.
4. Irrigate as needed.

D. Irrigation System
1. Maintain irrigation system in a properly functioning condition.
2. Coordinate with Owner to adjust watering schedule to provide the correct amount of

water based on site and weather conditions.
3. Repair all damage to irrigation system within 48 hours.
4. Drip System
   a. Periodically inspect and clean filters per manufacturer's recommendations.
   b. Periodically inspect the operation indicators while in operation to determine if service or repairs are required.
   c. Periodically inspect each drip zone while in operation. Inspections should occur at the beginning of the irrigation season, after planting, and after any digging has occurred in the zone area. Look for excessively dry or wet areas.

3.10 GUARANTEE

A. Owner's Representative may reject any plant material which is damaged, diseased, in a state of decline, or dead. The Contractor shall immediately replace any rejected material at his expense. All replacement materials or installations shall conform to the Construction Documents. Replaced plant materials shall be guaranteed for one-half of the initial guarantee period.

3.11 MAINTENANCE AND GUARANTEE PERIODS

A. Maintenance period shall be for ninety (90) calendar days. Maintenance period begins when all elements of construction, planting, and irrigation for the entire project are completed in accordance with the Construction Documents and accepted by the Owner or Representative.

B. The Contractor shall guarantee all plant materials and other materials for 90 days minimum from date landscape installation is accepted as complete.

C. If the 90 day maintenance and guarantee period begins between December 15 and March 15, the 90 day period shall begin after March 15. If the 90 day maintenance and guarantee period ends between December 15 and March 15, the 90 day period shall be extended after March 15 the number of days falling within the period. In both cases, the Contractor is responsible for maintenance and guarantee between December 15 and March 15.

3.12 FINAL ACCEPTANCE

A. Upon completion of all project work, including the maintenance period, the Contractor shall submit a written request to the Owner to conduct an observation and determine the acceptability of the project.

B. When observed work does not comply with the Construction Documents, replace rejected work and continue maintenance period until Owner re-inspects and accepts the project.

C. Prior to the date of final observation, the Contractor shall provide the Owner with all record drawings, written instructions, components, and close out submittals as described in the Construction Documents.

D. Sodded areas will be accepted at end of the maintenance period if:
   1. Sodded areas are properly established.
   2. Sod is free of bare and dead spots and without weeds
   3. No surface soil is visible when grass has been cut to height of 1-1/2 inches.

END SECTION

FOCUSED ASBESTOS & LEAD-BASED PAINT NESHAP SURVEY REPORT

Tehama County Veterans Memorial Hall
1620 Solano Street
Corning, CA 96021



Prepared for:
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Prepared by:

GuziWest
INSPECTION & CONSULTING

May 6, 2024
2024-336

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Appendix E Lead Work Pre-Job Notification Form
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Appendix G CAC Certification

Focused Asbestos & Lead-Based Paint NESHAP Survey Report

1620 Solano Street
Corning, CA 96021

PURPOSE

Guzi-West personnel conducted an asbestos and lead-based paint survey in order to determine the presence or absence of these materials at the Veterans Memorial Hall located at 1620 Solano Street in Corning, California. The survey was conducted in accordance with guidelines established by the Environmental Protection Agency (EPA), Department of Housing and Urban Development (HUD), as well as Federal and State of California Occupational Safety and Health Organization (OSHA). Sampling locations are depicted on the maps provided in Appendix A; asbestos laboratory data and chain-of-custody is provided in Appendix B; lead XRF data is provided in Appendix C; a NESHAP Notification Form is provided in Appendix D; a Lead Work Pre-Job Notification Form is provided in Appendix E; a Summary of Cal-OSHA's Lead in Construction Standard is provided in Appendix F; and a copy of our CAC Certification is provided in Appendix G.

EXECUTIVE SUMMARY

According to the National Emission Standard for Hazardous Air Pollutants (NESHAP), asbestos-containing building materials (>1% asbestos) must be removed prior to demolition or renovation activities, if the material is considered to be a Regulated Asbestos-Containing Material (RACM). RACM is generally defined as all friable asbestos containing material and non-friable material, which contains >1% asbestos, and that will become friable during demolition or renovation. A NESHAP notification is required in two circumstances: 1. For any demolition regardless of the presence or absence of asbestos; NESHAP regulations define a demolition as 'removing a load-bearing structural member,' or 2. A renovation that disturbs greater than 160 square feet or 260 linear feet of RACM. **Asbestos-containing building materials were identified, and renovations will disturb greater than 160 square feet of RACM; therefore, a NESHAP notification must be submitted a minimum of 10 working days prior to conducting any site disturbance activities. Regardless of the applicability of NESHAP, Cal-OSHA**

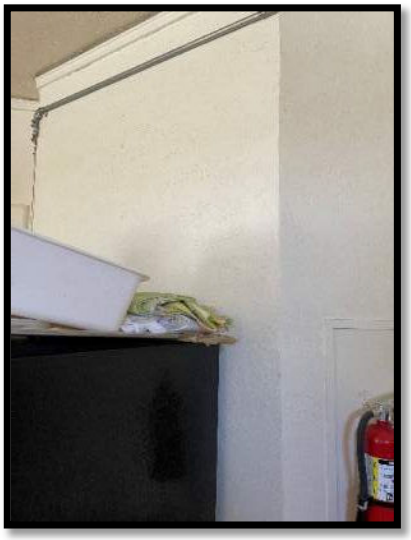
regulations require certified asbestos abatement workers be utilized to abate materials containing any concentration of asbestos. The table below provides the asbestos-containing materials identified, their respective concentrations, approximate quantities, and photographs of the materials. Please see the asbestos laboratory report provided in Appendix B and blank NESHAP notification template provided in Appendix D.

Asbestos-Containing Materials Identified			
Material/Location	**Asbestos Concentrations**	**Approximate Quantity SF = square feet**	**Photographs of Asbestos-Containing Materials**
12”x12” Tan Vinyl Floor Tile – Office, Bathroom 1, Maintenance Closet	0.75% Chrysotile Asbestos*	~500SF	
12”x12” Tan Vinyl Floor Tile – Dining Hall	0.75% Chrysotile Asbestos*	~650 SF	

Asbestos-Containing Materials Cont.			
Material/Location	**Asbestos Concentrations**	**Approximate Quantity SF = square feet**	**Photographs of Asbestos-Containing Materials**
12”x12” Tan Vinyl Floor Tile Black Mastic – Dining Hall	5% Chrysotile Asbestos	~650SF	
Orange Sheet Vinyl Flooring - Kitchen	15% Chrysotile Asbestos	~350 SF	

Asbestos-Containing Materials Cont.			
Material/Location	**Asbestos Concentrations**	**Approximate Quantity SF = square feet**	**Photographs of Asbestos-Containing Materials**
9”x9” Tan Vinyl Floor Tile - Stage	0.75% Chrysotile Asbestos	~700SF	
9”x9” Tan Vinyl Floor Tile Black Mastic - Stage	5% Chrysotile Asbestos	~700SF	
Pipe Wrap – Basement	75% Chrysotile Asbestos 15% Amosite Asbestos	~ 80 LF of Exposed Material Additional Material in Crawlspace	

Asbestos-Containing Materials Cont.			
Material/Location	**Asbestos Concentrations**	**Approximate Quantity SF = square feet**	**Photographs of Asbestos-Containing Materials**
Pipe Joint – Basement	95% Chrysotile Asbestos	~10LF	
Haw and Trowel Texture – Meeting Room and Dining Hall	0.25% Chrysotile Asbestos*	>1,500SF	

Asbestos-Containing Materials Cont.			
Material/Location	**Asbestos Concentrations**	**Approximate Quantity SF = square feet**	**Photographs of Asbestos-Containing Materials**
Knockdown Texture – Kitchen	0.25% Chrysotile Asbestos*	~500SF	

* Indicates Sample was analyzed by 400 point count methodology

The floor tile and texture samples were re-submitted for analysis by 400 point-count methodology (EPA 600/R-93/116). As evidenced by the table above, the 12”x12” and 9”x9” floor tiles, and the haw and trowel texture and knockdown texture, contain less than 1% asbestos. If point count laboratory analysis (Point Count 400) shows that a given material contains less than one percent asbestos, then such material is not considered a hazardous waste by the United States Environmental Protection Agency (USEPA), or the California Department of Toxic Substances Control (DTSC). Asbestos material containing less than one percent asbestos is not subject to Cal/OSHA asbestos waste labeling requirements and should be able to be disposed of as general construction debris.

The 9”x9” and 12”x12” tan vinyl floor tile associated black mastics are non-friable and contain greater than 1% asbestos. DTSC considers non-friable bulk asbestos-containing waste to be non-hazardous regardless of its asbestos content; therefore, it is not subject to regulation under Title 22, Division 4.5, of the California Code of Regulations. However, the material must be removed, handled and disposed of in a manner that keeps the

material intact to be considered non-friable. The method of removal cannot crumble, pulverize or reduce the material to dust. Sanding, sawing, grinding, chipping or use of power tools is not allowed. If the material cannot be removed without breaking, you must follow the requirements for abatement, and disposal, of friable asbestos-containing materials.

The orange vinyl sheet flooring, pipe wrap, and pipe joint however, are friable and contain 15-95% Chrysotile Asbestos and 15% Amosite Asbestos; therefore, they must be removed and disposed of as regulated asbestos-containing materials (RACM).

Certified asbestos abatement workers must remove all materials containing asbestos that will be disturbed during the subject project, regardless of their asbestos content, due to Cal-OSHA regulations. The acceptance criteria of each California waste facility may differ; therefore, the waste acceptor should be contacted, and their individual acceptance-criteria abided by, prior to waste transport and disposal.

Three federal agencies have regulations that cover renovation work in a structure. HUD's Lead Safe Housing Rule requires specific lead evaluation and hazard control activities for renovations in HUD-assisted target housing; the EPA's Renovation, Repair, and Painting (RRP) Rule requires that firms performing renovation, repair and painting activities in target housing (which is most pre-1978 housing) or in pre-1978 child-occupied facilities be certified, use trained and certified renovators, and use lead-safe work practices; and, the Federal Occupational Safety and Health Administration's (OSHA's) Lead in Construction standard (29 CFR 1926.62) requires certain procedures for construction work that may expose a worker to lead. In this demolition, a X-Ray Fluorescent (XRF) gun was used to take the lead concentration in samples. The Environmental Protection Agency (EPA), Department of Housing and Urban Development (HUD), and the California Department of Public Health (CDPH) standards specify that any concentration of lead in paint at or above 1.0 milligram per square centimeter (mg/cm2) be considered lead-based paint and thus would be classified as 'positive' by XRF measurement. The California Code of Regulations defines a lead-containing surface coating as a painted surface

containing equal to or greater than 600 parts per million, ppm, lead. Any concentration of lead in paint between 0.1mg/cm and 0.9cm/cm2 would be considered lead-containing surface coating. Utilizing XRF equipment is ideal for quickly and accurately determining lead concentrations in paint and it's use to definitively determine paint as containing levels of lead at or above lead-based paint criteria is widely accepted. Measurements of lead in paint below that of lead-based paint can still be regulated however and numerous studies have been completed in an attempt to quantify these measurements. The Chevron Research and Technology Company conducted a detailed study in 1995-1996 comparing XRF measurements versus analysis by atomic absorption spectrometry (AAS) in an effort to determine how XRF measurements below 1.0 mg/cm^2 compare to measurements by atomic absorption spectrometry. Their findings are often referred to in the lead paint industry and Guzi-West utilizes their findings to summarize whether a paint is definitively considered a lead-based paint (paint with equal to or greater than 1.0 milligram per square centimeter (mg/cm2), would likely be considered a lead-containing surface coating (paint with concentrations of lead in paint between 0.1 mg/cm^2 – 0.9 mg/cm^2), or paint which likely contains low levels of lead or no lead at any concentration (paint with concentrations of lead less than 0.1 mg/cm^2). The table below presents the information in tabular form for ease of reference.

XRF Measurement	AAS Comparable Measurement	Paint Classification
=/> 1.0 mg/cm^2	=/> 5,000 ppm	Lead-Based Paint
0.1 mg/cm^2 – 0.9 mg/cm^2	600 ppm – 4,999 ppm	Lead-Containing Surface Coating (assumed)
< 0.1 mg/cm^2	<600 ppm	Likely paint with very low levels of lead or no lead

Lead-based paint and lead-containing surface coatings were identified in samples analyzed from the subject project; therefore, special engineering practices are required during the disturbance of painted surfaces to protect workers or building occupants. Further, a pre-project notification must be submitted to Cal-OSHA, if more than 100 square feet of lead-based paint will be disturbed. The table below identifies the sample location, paint color, and paint classification for all surfaces were lead paint was identified; please see the XRF report provided in Appendix C.

Lead-Based Paint & Lead-Containing Surface Coatings Identified		
Location	**Lead Concentration**	**LCSC – lead-containing surface coatings LBP – lead-based paint**
Interior West Mint Green Plaster Wall – Office	0.1 mg/cm^2	LCSC
Interior East Gray Wood Baseboard – Foyer	0.2 mg/cm^2	LCSC
Interior East Beige Plaster Wall – Bathroom 2	0.1 mg/cm^2	LCSC
Interior East Lime Green Plaster Wall, Bathroom 3	4.7 mg/cm^2	LBP
Interior North Lime Green Plaster Wall, Bathroom 3	6.4 mg/cm^2	LBP
Interior West White Wood Door Frame – Bathroom 3	8.6 mg/cm^2	LBP
Interior East White Wood Railing – Balcony	0.7 mg/cm^2	LCSC
Interior East Gray Wood Railing Trim – Balcony	0.7 mg/cm^2	LCSC
Interior West Gray Wood Window Trim, Balcony	2.0 mg/cm^2	LBP
Interior South White Wood Window Trim – Banquet Hall	4.6 mg/cm^2	LBP
Interior West Gray Wood Door – Meeting Room	0.1 mg/cm^2	LCSC
Interior North Gray Wood Shutter Doors – Dining Hall	0.2 mg/cm^2	LCSC
Interior East White Wood Windowsill – Kitchen	0.1 mg/cm^2	LCSC
Interior East Gray Wood Door – Kitchen	2.2 mg/cm^2	LBP
Interior West Beige Plaster Wall – Stage	0.2 mg/cm^2	LCSC
Interior East Gray Wood Framing – Stage	2.1 mg/cm^2	LBP
Interior North Tan Wood Baseboard – Stage Staircase	1.1 mg/cm^2	LBP
Interior South White Plaster Wall – Green Room	0.2 mg/cm^2	LCSC
Interior North Gray Wood Wainscoting – Banquet Hall	1.9 mg/cm^2	LBP

It should be noted Cal-OSHA regulates any concentration of lead and imposes requirements for employee monitoring to ensure the employee is not exposed above the action level or permissible exposure level. We recommend contractors who have employees who could be exposed to lead at any concentration have training in accordance with the requirements of Title 8, California Code of Regulations, Section 1532.1 and conduct periodic monitoring to ensure employees are not exposed above the action level or permissible exposure level.

ASBESTOS & LEAD—SURVEY METHODOLOGY

Guzi-West personnel collected suspected asbestos-containing building materials at the subject structure on April 30, 2024. Following collection of the samples, the asbestos samples were double bagged and then sent via overnight delivery to PEL Laboratory, LLC, under chain-of-custody, for identification of asbestos content. Meanwhile, painted surfaces were analyzed by using an X-Ray Fluorescent (XRF) gun on site for identification of lead concentrations. Each suspect asbestos-containing material (ACM) identified, was bulk sampled in general accordance with sampling guidelines established by the Environmental Protection Agency and 29 CFR 1926.1101. Each suspect painted surface was analyzed in accordance with EPA, HUD, CDPH and OSHA protocols. The following summarizes the sampling procedures utilized.

- Bulk samples were collected by qualified Guzi-West personnel using appropriate sampling tools and leak-tight containers.
- Decontamination of bulk sampling tools was used to prevent the spread of secondary contamination to subsequent bulk samples.
- Each sample was individually numbered, recorded on a Sample Log, and submitted under chain-of-custody documentation to accredited laboratories.
- The locations of all samples were marked on a site map for the project, please see Appendix A.
- The asbestos samples were analyzed by the methodology specified under App. E to Sub. E of 40 CFR Part 763 and EPA/600/R-93/116.
- The lead samples were analyzed by using a Viken Pb200i XRF.

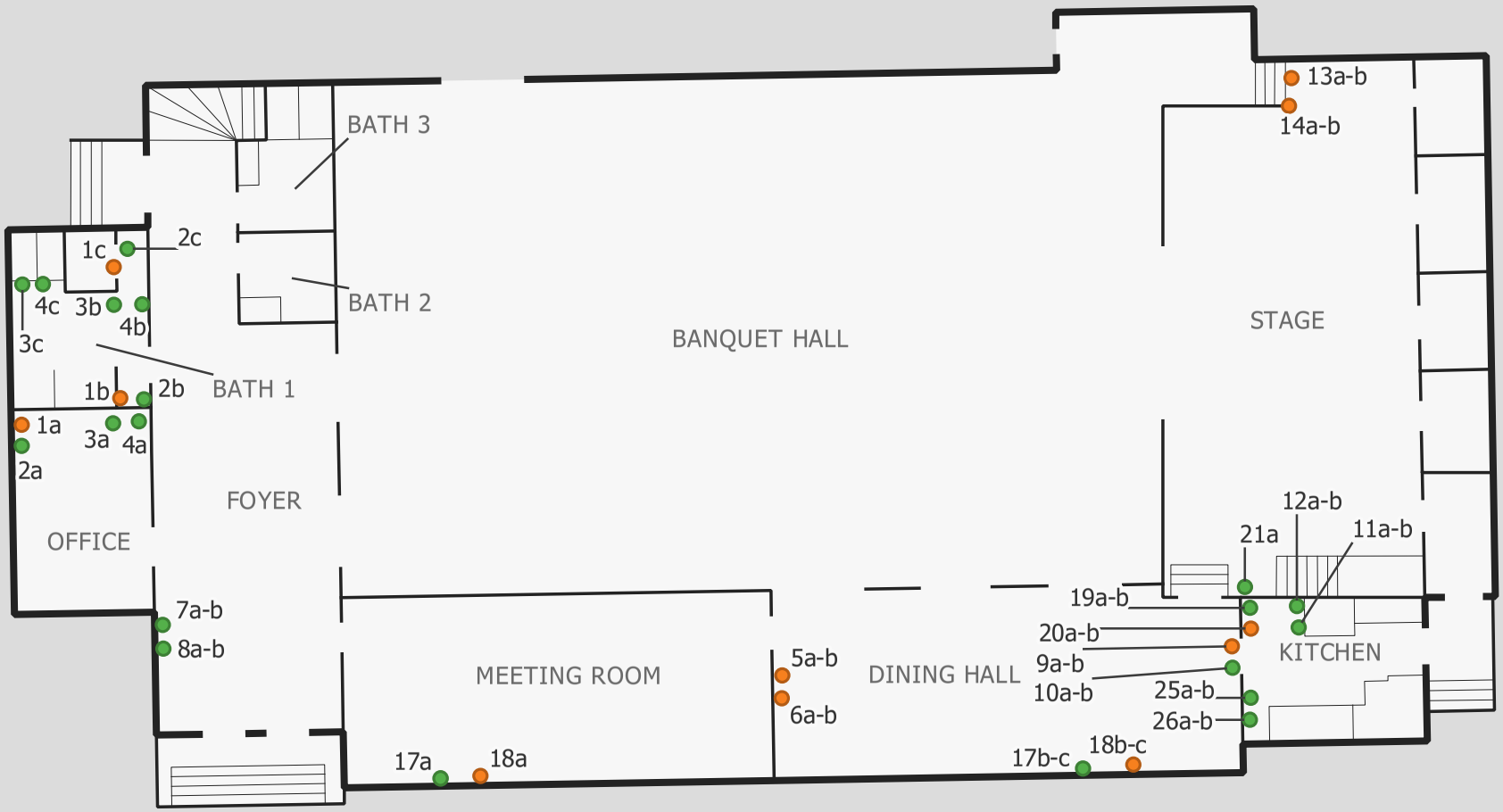
CONCLUSIONS AND RECOMMENDATIONS FOR ASBESTOS & LEAD

As explained in detail in the Executive Summary, asbestos-containing texture, 9” x 9” and 12” x 12” vinyl floor tiles and associated black mastics, orange vinyl sheet flooring, pipe wrap, and pipe joint were identified during the survey. The floor tiles and texture samples were analyzed by 400 point-count methodology in an attempt to legally classify their respective wastes as containing less than 1% asbestos. As evidenced by the attached laboratory report in Appendix B, the floor tiles and wall textures contain less than 1% asbestos and once removed from the structure can be disposed of as general construction debris. The 9”x9” and 12”x12” vinyl floor tile black mastics are non-friable and contain greater than 1% asbestos; therefore, the mastics must be removed, handled and disposed of in a manner that keeps the material intact. If the mastic cannot be removed without being reduced to dust, then you must follow the requirements for abatement, and disposal, of friable asbestos-containing materials. The orange vinyl sheet flooring, pipe wrap, and pipe joint are friable and contain greater than 1% asbestos; therefore, they must be removed and disposed of as regulated asbestos-containing materials (RACM). Certified asbestos abatement workers must remove **all** materials containing asbestos that will be disturbed during the subject project, regardless of their asbestos content, due to Cal-OSHA regulations. Furthermore, certified asbestos abatement contractors must submit a NESHAP notification a minimum of 10 working days prior to conducting any site disturbance activities; a blank NESHAP notification form is provided in Appendix C.

Both lead-containing surface coatings, and lead-based paint were identified at the subject project; please see the XRF report provided in Appendix C. Since lead-based paint was identified and greater than 100 square feet will be disturbed as part of the project, a pre-project notification must be submitted to Cal-OSHA at least 24 hours prior to any disturbance, a template is provided in Appendix E. Prospective contractors should have training in accordance with the requirements of Title 8, California Code of Regulations, Section 1532.1 and ensure proper worker protection is utilized during any disturbance of paint containing lead.

Asbestos and lead regulations are complicated and are subject to change. The intent of the above information is to advise you of some of the regulations that may affect you, but is not intended to be an all-encompassing discussion of asbestos and lead regulations. The sole purpose of this investigation and of this report is to assess the site with respect to asbestos-containing materials and painted surfaces containing regulated levels of lead. If requested, Guzi-West can prepare technical specifications for the proper handling of these hazardous materials and provide project monitoring services related to that work. Guzi-West is not responsible for locating asbestos-containing building materials in inaccessible areas such as behind walls, above hard ceilings, beneath flooring, or underground. This report has been prepared on behalf of and for the exclusive use of Tehama County Administration and is subject to and issued in connection with the agreement and the provisions thereof.

APPENDIX A
Site Map



0 10 20 30 Feet

NOT TO SCALE - FOR APPROXIMATION ONLY

Datum: North American Datum 1983
Projection: StatePlane California I
FIPS 0401 Feet
Cartographer: Taylor Bradley

North

GuziWest
INSPECTION & CONSULTING

Last Modified On: 5/2/2024
Job Number: 2024-336

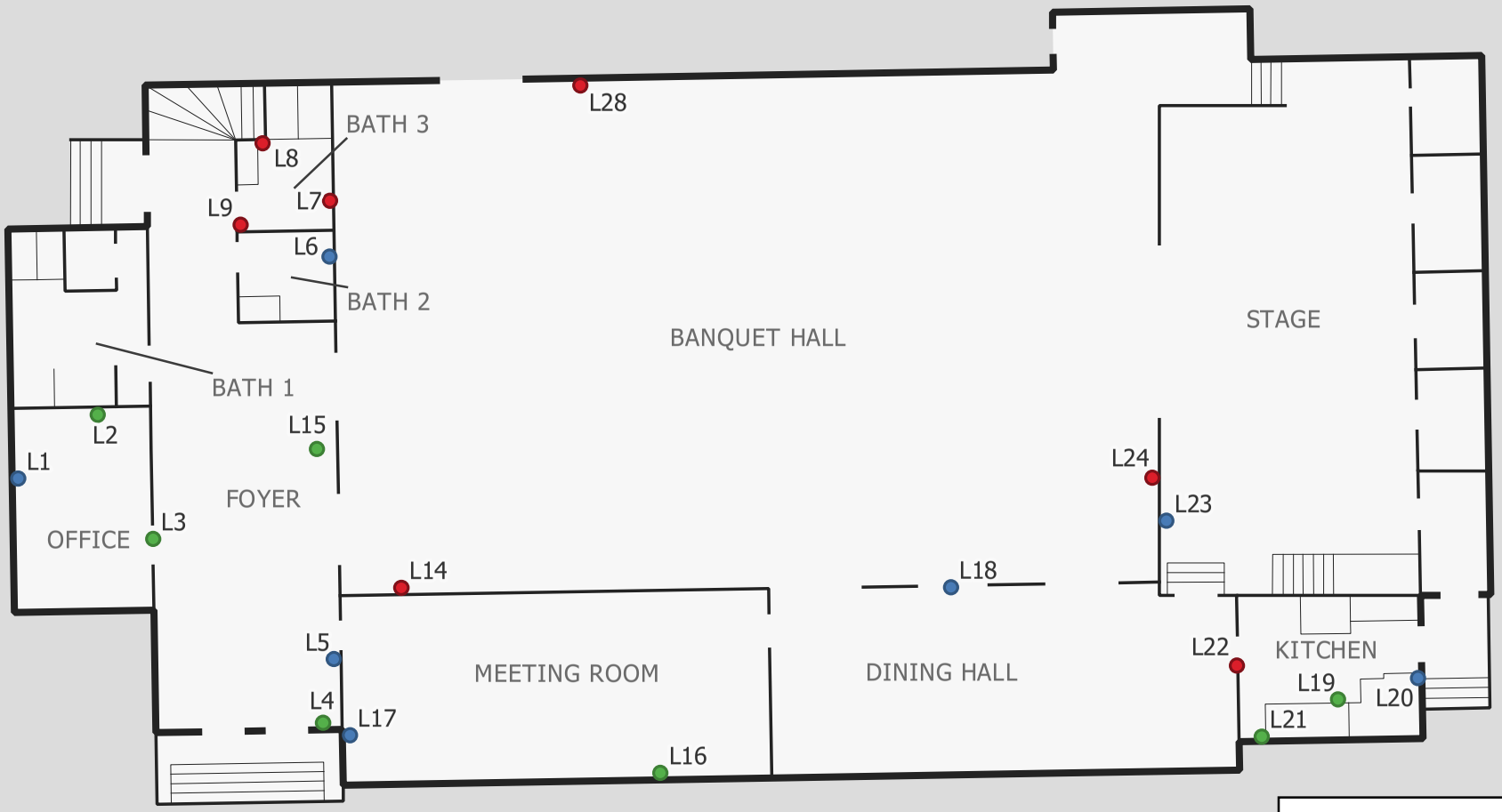
Asbestos

Main Level

1620 Solano Street
Corning, CA 96021

1916

sclaimer: Sample locations on map are estimated. They do not represent all homogenous areas where this material may be found. Map is not intended to function as architectural or engineering plans. Asbestos containing sample points include samples analyzed to contain asbestos, and samples assumed to contain asbestos. Please e laboratory report for further information.



0 10 20 30 Feet

NOT TO SCALE - FOR APPROXIMATION ONLY

Datum: North American Datum 1983
Projection: StatePlane California I
FIPS 0401 Feet
Cartographer: Taylor Bradley

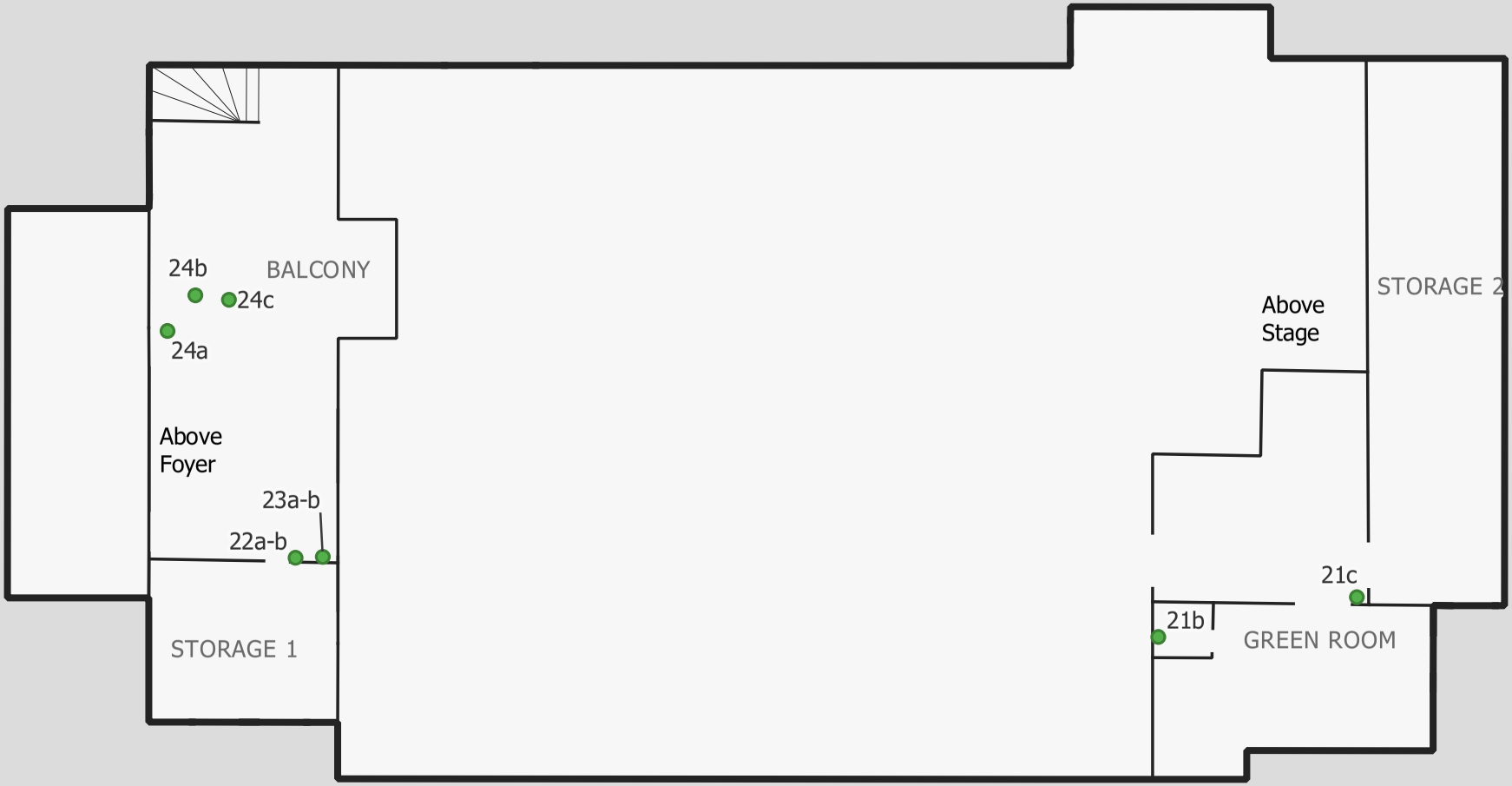
North

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Last Modified On: 5/2/2024
Job Number: 2024-336

Lead
Main Level
1620 Solano Street
Corning, CA 96021

sclaimer: Sample locations on map are estimated. They do not represent all homogenous areas where this material may be found. Map is not intended to function as architectural or engineering plans. Asbestos containing sample points include samples analyzed to contain asbestos, and samples assumed to contain asbestos. Please e laboratory report for further information.



0 10 20 30 Feet

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Datum: North American Datum 1983
Projection: StatePlane California I
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North

GuziWest
INSPECTION & CONSULTING

Last Modified On: 5/2/2024
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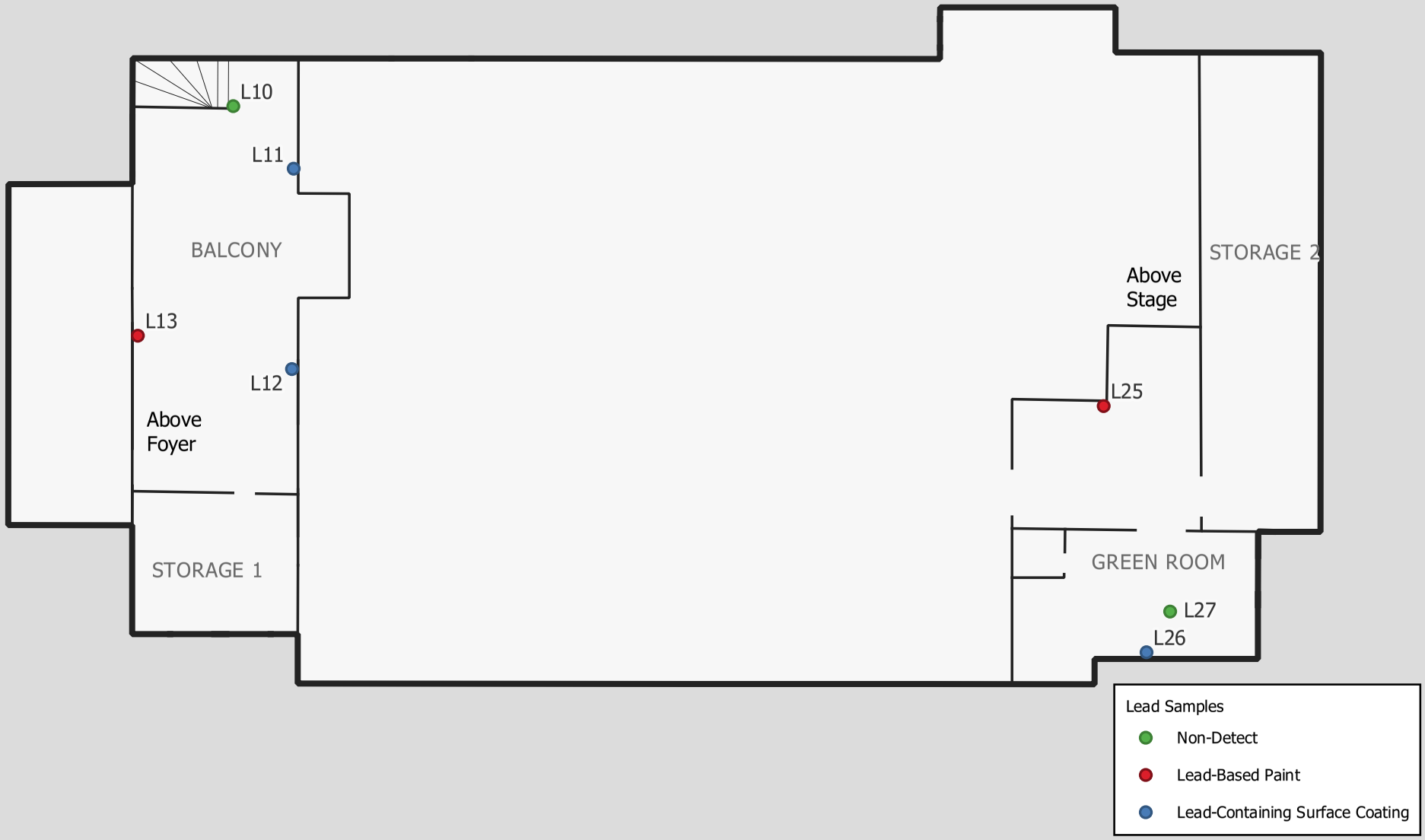
Asbestos

Second Level

1620 Solano Street
Corning, CA 96021

1918

sclaimer: Sample locations on map are estimated. They do not represent all homogenous areas where this material may be found. Map is not intended to function as architectural or engineering plans. Asbestos containing sample points include samples analyzed to contain asbestos, and samples assumed to contain asbestos. Please e laboratory report for further information.



0 10 20 30 Feet

NOT TO SCALE - FOR APPROXIMATION ONLY

Datum: North American Datum 1983
Projection: StatePlane California I
FIPS 0401 Feet
Cartographer: Taylor Bradley

North

GüziWesT
INSPECTION & CONSULTING

Last Modified On: 5/2/2024
Job Number: 2024-336

Lead
Second Level
1620 Solano Street
Corning, CA 96021

1919

sclaimer: Sample locations on map are estimated. They do not represent all homogenous areas where this material may be found. Map is not intended to function as architectural or engineering plans. Asbestos containing sample points include samples analyzed to contain asbestos, and samples assumed to contain asbestos. Please e laboratory report for further information.



0 10 20 30 Feet

NOT TO SCALE - FOR APPROXIMATION ONLY

Datum: North American Datum 1983
Projection: StatePlane California I
FIPS 0401 Feet
Cartographer: Taylor Bradley

North

GuziWest
INSPECTION & CONSULTING

Last Modified On: 5/2/2024
Job Number: 2024-336

Asbestos

Basement

1620 Solano Street
Corning, CA 96021

1920

sclaimer: Sample locations on map are estimated. They do not represent all homogenous areas where this material may be found. Map is not intended to function as architectural or engineering plans. Asbestos containing sample points include samples analyzed to contain asbestos, and samples assumed to contain asbestos. Please e laboratory report for further information.

APPENDIX B

Asbestos Laboratory Data and Chain-of-Custody

PEL Laboratories

600 South Wagner Road | Ann Arbor, MI 48103 | 877.220.3528

Client:	Guzi-West	PEL Client No.:	1
Project Name:	Corning Veterans Hall	PEL Work Order No.:	12405120
Project Address:	1620 Solana Street, Corning, CA	Date Received:	5/1/2024
Project No.:	120	Date Analyzed:	5/1/2024
Methodology:	App. E to Sub. E of 40 CFR Part 763 and EPA/600/R-93/116	Received By:	Katy Wray
T/A Time:	3-day	Analyzed By:	Katy Wray
Project Contact :	Evan Cardinaux	Sample Date:	4/30/2024

PEL Sample No.	Client Sample No.:	Composition	Color	Description	Asbestos Presence/Absence & Type (if present)	%	Non-Asbestos Fiber Type	%	Non-Fibrous Matrix Types		
1 400 Point Count	1A	Homogeneous	Tan	Floor Tile	Chrysotile	0.75			Calcium Carbonate		
2 400 Point Count	1B	Homogeneous	Tan	Floor Tile	Chrysotile	0.75			Calcium Carbonate		
3 400 Point Count	1C	Homogeneous	Tan	Floor Tile	Chrysotile	0.75			Calcium Carbonate		
4	2A	Homogeneous	Yellow	Mastic	No Asbestos Detected				Glue		
5	2B	Homogeneous	Yellow	Mastic	No Asbestos Detected				Glue		
6	2C	Homogeneous	Yellow	Mastic	No Asbestos Detected				Glue		
7	3A	Layered	Gray	Plaster	No Asbestos Detected				Sand	Quartz	
7A		Layered	Off-White	Skim Coat	No Asbestos Detected				Calcium Carbonate	Quartz	
8	3B	Layered	Gray	Plaster	No Asbestos Detected				Sand	Quartz	
8A		Layered	Off-White	Skim Coat	No Asbestos Detected				Calcium Carbonate	Quartz	
9	3C	Layered	Gray	Plaster	No Asbestos Detected				Sand	Quartz	
9A		Layered	Off-White	Skim Coat	No Asbestos Detected				Calcium Carbonate	Quartz	
10	4A	Homogeneous	Off-White	Texture	No Asbestos Detected				Calcium Carbonate		
11	4B	Homogeneous	Off-White	Texture	No Asbestos Detected				Calcium Carbonate		
12	4C	Homogeneous	Off-White	Texture	No Asbestos Detected				Calcium Carbonate		
13 400 Point Count	5A	Homogeneous	Tan	Floor Tile	Chrysotile	0.75			Calcium Carbonate		
14 400 Point Count	5B	Homogeneous	Tan	Floor Tile	Chrysotile	0.75			Calcium Carbonate		
15	6A	Homogeneous	Black	Mastic	Chrysotile	5.00			Tar		

PEL Laboratories

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Project No.:	120	Date Analyzed:	5/1/2024
Methodology:	App. E to Sub. E of 40 CFR Part 763 and EPA/600/R-93/116	Received By:	Katy Wray
T/A Time:	3-day	Analyzed By:	Katy Wray
Project Contact :	Evan Cardinaux	Sample Date:	4/30/2024

PEL Sample No.	Client Sample No.:	Composition	Color	Description	Asbestos Presence/Absence & Type (if present)	%	Non-Asbestos Fiber Type	%	Non-Fibrous Matrix Types		
16	6B	Homogeneous	Black	Mastic	Chrysotile	5.00			Tar		
17	7A	Layered	Gray	Plaster	No Asbestos Detected				Sand	Quartz	
17A		Layered	Off-White	Skim Coat	No Asbestos Detected				Calcium Carbonate	Quartz	
18	7B	Layered	Gray	Plaster	No Asbestos Detected				Sand	Quartz	
18A		Layered	Off-White	Skim Coat	No Asbestos Detected				Calcium Carbonate	Quartz	
19	8A	Homogeneous	Off-White	Texture	No Asbestos Detected				Calcium Carbonate		
20	8B	Homogeneous	Off-White	Texture	No Asbestos Detected				Calcium Carbonate		
21	9A	Homogeneous	Orange	Sheet Vinyl	Chrysotile	15.00	Cellulose	35	Vinyl		
22	9B	Homogeneous	Orange	Sheet Vinyl	Chrysotile	15.00	Cellulose	35	Vinyl		
23	10A	Homogeneous	Brown	Mastic	No Asbestos Detected				Glue		
24	10B	Homogeneous	Brown	Mastic	No Asbestos Detected				Glue		
25	11A	Homogeneous	Beige	Vinyl Sheet Counter	No Asbestos Detected		Cellulose	35	Vinyl		
26	11B	Homogeneous	Beige	Vinyl Sheet Counter	No Asbestos Detected		Cellulose	35	Vinyl		
27	12A	Homogeneous	Brown	Mastic	No Asbestos Detected				Glue		
28	12B	Homogeneous	Brown	Mastic	No Asbestos Detected				Glue		
29 400 Point Count	13A	Homogeneous	Tan	Floor Tile	Chrysotile	0.75			Calcium Carbonate		
30 400 Point Count	13B	Homogeneous	Tan	Floor Tile	Chrysotile	0.75			Calcium Carbonate		
31	14A	Homogeneous	Black	Mastic	Chrysotile	5.00			Tar		

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Project Address:	1620 Solana Street, Corning, CA	Date Received:	5/1/2024
Project No.:	120	Date Analyzed:	5/1/2024
Methodology:	App. E to Sub. E of 40 CFR Part 763 and EPA/600/R-93/116	Received By:	Katy Wray
T/A Time:	3-day	Analyzed By:	Katy Wray
Project Contact :	Evan Cardinaux	Sample Date:	4/30/2024

PEL Sample No.	Client Sample No.:	Composition	Color	Description	Asbestos Presence/Absence & Type (if present)	%	Non-Asbestos Fiber Type	%	Non-Fibrous Matrix Types		
32	14B	Homogeneous	Black	Mastic	Chrysotile	5.00			Tar		
33	15A	Homogeneous	Off-White	Pipe Wrap	Chrysotile Amosite	75.00 15.00	Cellulose	5	Calcium Carbonate		
34	15B	Homogeneous	Off-White	Pipe Wrap	Chrysotile Amosite	75.00 15.00			Calcium Carbonate		
35	15C	Homogeneous	Off-White	Pipe Wrap	Chrysotile Amosite	75.00 15.00			Calcium Carbonate		
36	16A	Homogeneous	Off-White	Pipe Joint	Chrysotile	95.00			Calcium Carbonate		
37	16B	Homogeneous	Off-White	Pipe Joint	Chrysotile	95.00			Calcium Carbonate		
38	16C	Homogeneous	Off-White	Pipe Joint	Chrysotile	95.00			Calcium Carbonate		
39	17A	Layered	Gray	Plaster	No Asbestos Detected				Sand	Quartz	
39A		Layered	Off-White	Skim Coat	No Asbestos Detected				Calcium Carbonate	Quartz	
40	18B	Layered	Gray	Plaster	No Asbestos Detected				Sand	Quartz	
40A		Layered	Off-White	Skim Coat	No Asbestos Detected				Calcium Carbonate	Quartz	
41	17C	Layered	Gray	Plaster	No Asbestos Detected				Sand	Quartz	
41A		Layered	Off-White	Skim Coat	No Asbestos Detected				Calcium Carbonate	Quartz	
42 400 Point Count	18A	Homogeneous	Off-White	Texture	Chrysotile	0.25			Calcium Carbonate		
43 400 Point Count	18B	Homogeneous	Off-White	Texture	Chrysotile	0.25			Calcium Carbonate		
44 400 Point Count	18C	Homogeneous	Off-White	Texture	Chrysotile	0.25			Calcium Carbonate		
45	19A	Layered	Gray	Plaster	No Asbestos Detected				Sand	Quartz	
45A		Layered	Off-White	Skim Coat	No Asbestos Detected				Calcium Carbonate	Quartz	

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Project Address:	1620 Solana Street, Corning, CA	Date Received:	5/1/2024
Project No.:	120	Date Analyzed:	5/1/2024
Methodology:	App. E to Sub. E of 40 CFR Part 763 and EPA/600/R-93/116	Received By:	Katy Wray
T/A Time:	3-day	Analyzed By:	Katy Wray
Project Contact :	Evan Cardinaux	Sample Date:	4/30/2024

PEL Sample No.	Client Sample No.:	Composition	Color	Description	Asbestos Presence/Absence & Type (if present)	%	Non-Asbestos Fiber Type	%	Non-Fibrous Matrix Types		
46	19B	Layered	Gray	Plaster	No Asbestos Detected				Sand	Quartz	
46A		Layered	Off-White	Skim Coat	No Asbestos Detected				Calcium Carbonate	Quartz	
47 400 Point Count	20A	Homogeneous	Off-White	Texture	Chrysotile	0.25			Calcium Carbonate		
48 400 Point Count	20B	Homogeneous	Off-White	Texture	Chrysotile	0.25			Calcium Carbonate		
49	21A	Layered	Gray	Plaster	No Asbestos Detected				Sand	Quartz	
49A		Layered	Off-White	Skim Coat	No Asbestos Detected				Calcium Carbonate	Quartz	
50	21B	Layered	Gray	Plaster	No Asbestos Detected				Sand	Quartz	
50A		Layered	Off-White	Skim Coat	No Asbestos Detected				Calcium Carbonate	Quartz	
51	21C	Layered	Gray	Plaster	No Asbestos Detected				Sand	Quartz	
51A		Layered	Off-White	Skim Coat	No Asbestos Detected				Calcium Carbonate	Quartz	
52	22A	Homogeneous	Gray	Plaster	No Asbestos Detected				Sand	Quartz	
53	22B	Homogeneous	Gray	Plaster	No Asbestos Detected				Sand	Quartz	
54	23A	Homogeneous	Off-White	Texture	No Asbestos Detected				Calcium Carbonate		
55	23B	Homogeneous	Off-White	Texture	No Asbestos Detected				Calcium Carbonate		
56	24A	Homogeneous	Off-White	Acoustical Ceiling Tile	No Asbestos Detected		Cellulose	95	Paint		
57	24B	Homogeneous	Off-White	Acoustical Ceiling Tile	No Asbestos Detected		Cellulose	95	Paint		
58	24C	Homogeneous	Off-White	Acoustical Ceiling Tile	No Asbestos Detected		Cellulose	95	Paint		
59	25A	Homogeneous	Brown	Cove Base	No Asbestos Detected				Rubber		

PEL Laboratories

600 South Wagner Road | Ann Arbor, MI 48103 | 877.220.3528

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Project Address:	1620 Solana Street, Corning, CA	Date Received:	5/1/2024
Project No.:	120	Date Analyzed:	5/1/2024
Methodology:	App. E to Sub. E of 40 CFR Part 763 and EPA/600/R-93/116	Received By:	Katy Wray
T/A Time:	3-day	Analyzed By:	Katy Wray
Project Contact :	Evan Cardinaux	Sample Date:	4/30/2024

PEL Sample No.	Client Sample No.:	Composition	Color	Description	Asbestos Presence/Absence & Type (if present)	%	Non-Asbestos Fiber Type	%	Non-Fibrous Matrix Types		
60	25B	Homogeneous	Brown	Cove Base	No Asbestos Detected				Rubber		
61	26A	Homogeneous	Brown	Cove Base Mastic	No Asbestos Detected				Glue		
62	26B	Homogeneous	Brown	Cove Base Mastic	No Asbestos Detected				Glue		

Analyst Signature: Katy Wray Date of Report : 5/6/2024

Reviewer Signature: Date of Report : 5/6/2024

PEL Laboratories is accredited under the National Voluntary Laboratory Accreditation Program (NVLAP) for performing polarized light microscopy (PLM) analyses under methods known as App. E to Sub. E of 40 CFR Part 762 and EPA/600/R-93/116. This report must not be used to claim product endorsement by NVLAP or any other agency of the U.S. Government. These results relate only to the samples tested and must not be reproduced, except in full, without the approval of the laboratory. Although PLM analysis is commonly performed to determine the presence or absence of asbestos in building materials, the EPA methods acknowledge that analysis by PLM is subject to limitations and for certain materials, such as vermiculite, a more sophisticated methodology may be necessary.

APPENDIX C
Lead XRF Data

LEAD XRF ANALYSIS LOG

GuziWest INSPECTION & CONSULTING
5200 Industrial Way Suite F, Anderson, CA 96007
888-351-8189 | info@guziwest.com

Contact Information			Project Information		
Company: Guzi-West Inspection & Consulting		Phone: (888) 351-8189	Project Name: Corning Veteran's Hall		
Contact: Clay Guzi		Cell Phone:	Project Location: 1620 Solano Street, Corning ,CA 96021		
Account #:		E-mail: reporting@guziwest.com	Job Number: 2024-336		
Sampled By:	Name: Evan Cardinaux	Date: 4-30-24	PROJECT SAMPLES TAKEN: LEAD ☑ ASB ☑ MOLD ☐ RADON ☐ BIO ☐		NESHAP: Yes ☐ No ☐

REQUESTED SERVICES – XRF FIELD READINGS

INFORM OCCUPANTS AND ENSURE NO ONE IS PRESENT ON WALL OPPOSITE READINGS

The XRF shall be tested for Quality Control (QC) 3 times before each inspection, 3 times every 4 hours, and 3 times when the inspection is complete. The average (rounded to 1 decimal place) of the three readings must fall between 0.8 and 1.2 mg/cm2 (inclusive) for the Pb200i to pass its QC check in accordance with the Performance Characteristic Sheet (PCS).

Sample No.	INT/EXT / CARDINAL DIRECTION / COLOR / SUBSTRATE / SURFACE / LOCATION	XRF READING (mg/cm^2)	PAINT CONDITION Intact/Fair/ Poor	Notes
CAL 1	PRE-CALIBRATION CHECK 1	1.0		
CAL 2	PRE-CALIBRATION CHECK 2	0.9		
CAL 3	PRE-CALIBRATION CHECK 3	1.0		
CAL 4	POST CALIBRATION CHECK 1	1.0		
CAL 5	POST CALIBRATION CHECK 2	0.9		
CAL 6	POST CALIBRATION CHECK 3	0.9		
L1	Interior West Mint green plaster wall, office	0.1	Intact	
L2	Interior East White plaster ceiling, office	0.0	Fair	
L3	Interior East Gray wood door frame, office	0.0	Intact	
L4	Interior South Mint green plaster wall, foyer	0.0	Fair	
L5	Interior East Gray wood baseboard, foyer	0.2	Fair	
L6	Interior East Beige plaster wall, bathroom 2	0.1	Intact	
L7	Interior East Lime green plaster wall, bathroom 3	4.7	Intact	
L8	Interior North Lime green plaster wall, bathroom 3	6.4	Intact	
L9	Interior West White wood door frame, bathroom 3	8.6	Intact	

GuziWest INSPECTION & CONSULTING

LEAD XRF ANALYSIS LOG

5200 Industrial Way Suite F, Anderson, CA 96007
888-351-8189 | info@guziwest.com

Sampled By: Evan Cardinaux

Project Information

Company: Guzi-West Inspection & Consulting | Project Name: Corning Veteran's Hall | Project Location: 1620 Solano Street, Corning ,CA 9602

REQUESTED SERVICES – XRF FIELD READINGS
INFORM OCCUPANTS AND ENSURE NO ONE IS ON WALL OPPOSITE READINGS

Sample No.	INT/EXT / CARDINAL DIRECTION / COLOR / SUBSTRATE / SURFACE / LOCATION	XRF READING (mg/cm^2)	PAINT CONDITION Intact/Fair/ Poor	NOTES
L10	Interior South White plaster wall, balcony	0.0	Intact	
L11	Interior East White wood railing, balcony	0.7	Intact	
L12	Interior East Gray wood railing trim, balcony	0.7	Intact	
L13	Interior West Gray wood window trim, balcony	2.0	Intact	
L14	Interior South White wood window trim, banquet hall	4.6	Fair	
L15	Interior West White plaster ceiling, foyer	0.0	Intact	
L16	Interior South Light gray plaster wall, meeting room	0.0	Intact	
L17	Interior West Gray wood door, meeting room	0.1	Fair	
L18	Interior North Gray wood shutter doors, dining hall	0.2	Intact	
L19	Interior South White wood cabinets, kitchen	0.0	Intact	
L20	Interior East White wood window sill, kitchen	0.1	Intact	
L21	Interior South White plaster wall, kitchen	0.0	Intact	
L22	Interior East Gray wood door, kitchen	2.2	Fair	
L23	Interior West Beige plaster wall, stage	0.2	Intact	
L24	Interior East Gray wood framing, stage	2.1	Fair	

GuziWest
INSPECTION & CONSULTING

LEAD XRF ANALYSIS LOG

5200 Industrial Way Suite F, Anderson, CA 96007
888-351-8189 | info@guziwest.com

Sampled By: Evan Cardinaux

Project Information

Company: Guzi-West Inspection & Consulting | Project Name: Corning Veteran's Hall | Project Location: 1620 Solano Street, Corning ,CA 9602

REQUESTED SERVICES – XRF FIELD READINGS
INFORM OCCUPANTS AND ENSURE NO ONE IS ON WALL OPPOSITE READINGS

Sample No.	INT/EXT / CARDINAL DIRECTION / COLOR / SUBSTRATE / SURFACE / LOCATION	XRF READING (mg/cm^2)	PAINT CONDITION Intact/Fair/ Poor	NOTES
L25	Interior North Tan wood baseboard, stage staircase	1.1	Intact	
L26	Interior South White plaster wall, green room	0.2	Intact	
L27	Interior South Gray wood flooring, green room	0.0	Intact	
L28	Interior North Gray wood wainscoting, banquet hall	1.9	Intact	

APPENDIX D
NESHAP Notification Form

State of California
California Environmental Protection Agency
Air Resources Board
ED/ESB/DSS – 151 (REV 09/15)

For ARB Use Only:

POSTMARK: _____
DATE RECEIVED: _____
NOTIFICATION #: _____

ASBESTOS NESHAP NOTIFICATION OF DEMOLITION AND RENOVATION FORM

Attention – This Form is for Non-Delegated Air Districts in California Only
(More Information http://www.arb.ca.gov/enf/asbestos/asbestos.htm)

I. TYPE OF NOTIFICATION: (check one)
☐ ORIGINAL | ☐ CANCELED | ☐ REVISION (IF REVISION, WRITE REVISION #: _____)

II. FACILITY INFORMATION (Identify Owner, Removal Contractor, and Other Operator)

Owner Name:			
Address:			
City:	**County:**	**State:**	**ZIP:**
Contact:			**Telephone:**
Asbestos Removal Contractor:			
Address:			
City:		**State:**	**ZIP:**
Contact:	**Telephone:**		**Title:**
Demolition Contractor:			
Address:			
City:		**State:**	**ZIP:**
Contact:	**Telephone:**		**Title:**

III. TYPE OF OPERATION: (check one)
☐ DEMOLITION | ☐ ORDERED DEMOLITION | ☐ RENOVATION | ☐ EMERGENCY RENOVATION

IV. IS ASBESTOS PRESENT? (check one) ☐ YES | ☐ NO **Please attach Asbestos Inspection Report (40 CFR 61.145(a))**	**What Asbestos Containing Materials are Going to be Removed:**

V. NAME OF FACILITY AND DESCRIPTION:			
Address:			
City:	**County:**	**State:**	**ZIP:**
Site Location:			
Building Size:	**Number of Floors:**	**Age in Years:**	
Current Use:	**Prior Use(s):**		

VI. PROCEDURE, INCLUDING ANALYTICAL METHOD USED TO DETECT THE PRESENCE OF ASBESTOS MATERIAL:

VII. APPROXIMATE AMOUNT OF ASBESTOS CONTAINING MATERIAL (ACM), INCLUDING:	**REGULATED ASBESTOS CONTAINING MATERIALS (RACM) TO BE REMOVED**	**NONFRIABLE ASBESTOS MATERIAL TO BE REMOVED**		**NONFRIABLE ASBESTOS MATERIAL NOT TO BE REMOVED**	
		Category I	**Category II**	**Category I**	**Category II**
Pipes (Linear Feet):					
Surface Area (Square Feet):					
Volume RACM Off Facility Component (Cubic Feet):					

VIII. SCHEDULED DATES OF DEMOLITION (MM/DD/YY) **Start:** **Complete:**

IX. SCHEDULED DATES OF ASBESTOS REMOVAL (MM/DD/YY) **Start:** **Complete:**

Weekday Work Hours:_____ **Weekend Work Hours:**_____

1932

X. DESCRIPTION OF PLANNED DEMOLITION OR RENOVATION WORK, AND METHOD(S) TO BE USED:

XI. DESCRIPTION OF WORK PRACTICES AND ENGINEERING CONTROLS TO BE USED TO PREVENT EMISSIONS OF ASBESTOS AT THE DEMOLITION AND RENOVATION SITE:

XII. WASTE TRANSPORTER:
Name:

Address:

City:	**State:**	**ZIP:**
Contact Person:	**Telephone:**	

XIII. NAME OF WASTE DISPOSAL SITE:

Address:

City:	**State:**	**Zip:**

Telephone:

XIV. IF DEMOLITION ORDERED BY A GOVERNMENT AGENCY, PLEASE IDENTIFY THE AGENCY BELOW:

Name:	**Title:**

Authority:

Date of Order (MM/DD/YY):	**Date Ordered to Begin (MM/DD/YY):**

XV. FOR EMERGENCY RENOVATIONS

a) Date and Hour of Emergency (MM/DD/YY):

b) Description of the Sudden, Unexpected Event:

c) Explanation of how the event caused unsafe conditions or would cause equipment damage or an unreasonable financial burden:

XVI. DESCRIPTION OF PROCEDURES TO BE FOLLOWED IN THE EVENT THAT UNEXPECTED ASBESTOS IS FOUND OR PREVIOUSLY NONFRIABLE ASBESTOS MATERIAL BECOMES CRUMBLED, PULVERIZED, OR REDUCED TO POWDER.

XVII. I CERTIFY THAT AN INDIVIDUAL TRAINED IN THE PROVISIONS OF THIS REGULATION (40 CFR PART 61, SUBPART M) WILL BE ON-SITE DURING THE DEMOLITION OR RENOVATION AND EVIDENCE THAT THE REQUIRED TRAINING HAS BEEN ACCOMPLISHED BY THIS PERSON WILL BE AVAILABLE FOR INSPECTION DURING NORMAL BUSINESS HOURS (REQUIRED 1 YEAR AFTER PROMULGATION)

_____ _____
(SIGNATURE OF OWNER/OPERATOR) **(DATE)**

XVIII. I CERTIFY THAT THE ABOVE INFORMATION IS CORRECT.

_____ _____
(SIGNATURE OF OWNER/OPERATOR) **(DATE)**

PLEASE ATTACH ASBESTOS INSPECTION REPORT

APPENDIX E

Lead Work Pre-Job Notification Form

STATE OF CALIFORNIA
Division of Occupational Safety and Health

LEAD-WORK PRE-JOB NOTIFICATION

☐ Annual Notification for Steel Structures

(*Note: items marked are required)

*Name of employer doing 'Lead Work'	*Address	*Zipcode	*Phone
Calif. Cont. Lic. No. (if applicable)			Pager/cellular phone no.

Supervisor:	*Number of lead-job workers: (Check one below)
* Supervisor name: _____ California Department of Health Services Lead Cert. No. (if applicable) _____	☐ 1 - 5 ☐ 6 - 10 ☐ 11 - 20 ☐ 21 - 30 ☐ 31 - 40 ☐ 41 - 50 ☐ > 50

*Job start date/time	*Job completion date/time	Shift (Check all that apply)	*Approximate duration of 'Lead Work' in days
		☐ Day ☐ Swing ☐ Graveyard ☐ Other	

*Street address or location of job	City	Nearest cross street
	County	Zipcode

*Precise location of work (building no., room no., etc.)

Entity contracting the lead-work (check one)	Address	Zipcode	Phone
☐ Premises Owner ☐ Lessee Name:			Pager/cellular phone no.

Type of structure and use: (Check all that apply)

☐ Office Building ☐ Residence ☐ Steel Structure/Type _____
☐ Public Access/Commercial ☐ School ☐ Other _____

Scope of work and work practices:

*Describe lead-related work to be done (check all that apply)

☐ Surface Preparation ☐ Wall Repair ☐ Other _____
☐ Water/Moisture Damage Repair ☐ Paint Removal
☐ Window/Door Repair/Replacement ☐ Demolition

*Describe paint removal methods (Check all that apply):

☐ Manual Scraping/Sanding ☐ Demolition ☐ Hydroblasting ☐ Other work practices disturbing lead:
☐ Power Sanding/Grinding ☐ Heat Guns ☐ Torch Cutting _____
☐ Chemical Stripping ☐ Abrasive Blasting ☐ Welding

*Amount of area to be disturbed: (Check one per column)

☐ < 10 square feet	☐ < 10 linear feet
☐ 10 - 100 square feet	☐ 10 - 100 linear feet
☐ 101 - 1000 square feet	☐ 100 - 1000 linear feet
☐ > 1000 square feet	☐ > 1000 linear feet

Torch cutting/welding
Duration of work: _____

Concentration of lead in disturbed materials:

_____ parts per million (ppm) _____ % percent by weight
_____ mg/cm^2 Assumed to be lead-containing: ☐ YES

Name of Notifier:	Title:	Date:

This information is provided in accordance with Title 8, California Code of Regulations, Construction Safety Order Section1532.1 (p).

1/25/02

APPENDIX F

Summary of Cal-OSHA's Lead in Construction Standard

A Summary of Cal/OSHA's Lead in Construction Standard
Title 8 CCR Section 1532.1

NOTE: This standard originally became effective on November 4, 1993, shortly after the federal standard (29 CFR 1926.62). California's standard has since been revised; revisions that represent the additional requirements in California are highlighted by underlining. A copy of the complete Cal/OSHA standard, in a reformatted, easier-to-read version, is available from the Occupational Lead Poisoning Prevention Program at (510) 622-4332 or visit www.dhs.ca.gov/ohb. The federal standard is available from Federal OSHA Publications Office at (415) 744-7112.

(a) Scope

This standard covers all construction work where an employee may be exposed to lead, including metallic lead, inorganic lead compounds, and organic lead soaps, but not organic lead compounds.

(b) Definitions

An airborne lead level of 30 µg/m^3 is called the Action Level (AL). Having airborne lead concentrations at or above the AL triggers certain health and safety measures described in this standard.

(c) Permissible Exposure Limit (PEL)

The 8-hour Permissible Exposure Limit (PEL) is 50 µg/m^3 of airborne lead. If the work day is longer than 8 hours, the PEL is 400/number of hours worked per day. The employer must ensure that no employee is exposed to lead at concentrations over the PEL.

(d) Exposure Assessment

Exposure assessment must be performed in all workplaces where employees may be exposed to lead.

(d)(2) Protection of Employees During Assessment of Exposure

Three sets of specified tasks (often referred to as "trigger tasks") trigger basic protective measures where lead is present, until the employer performs an employee exposure assessment. (Exposure assessment is an initial determination via air monitoring, or previous monitoring of a very similar job within the last 12 months.)

For all three sets of tasks, employers are required to provide the following basic protective measures until air monitoring indicates exposure levels are at or below the PEL:

- ❏ Appropriate respiratory protection (type of respirator is specified according to assumed airborne lead level and requirements of Table 1 on page 6).
- ❏ Appropriate personal protective equipment - clean work clothes such as coveralls at least weekly (daily if greater than 200 µg/m^3 lead in air); gloves, hats, shoes or disposable shoe coverlets, face shields, vented goggles or other appropriate equipment.
- ❏ Change areas with separate storage facilities for work and street clothes - the employer shall assure that employees do not leave the workplace with work clothes or equipment.
- ❏ Hand washing facilities - the employer shall assure that employees wash their hands and face at the end of each work shift.
- ❏ Biological monitoring - consisting of initial or baseline blood sampling for lead and zinc protoporphyrin (ZPP).
- ❏ Training - includes Hazard Communication, respirator and lead training.

Lowest Exposure Trigger Tasks:

Assume exposures greater than 50 and up to 500 µg/m^3 unless proven otherwise:

- where lead coatings or paint are present:
  - manual demolition of structures
  - manual scraping
  - manual sanding
  - heat gun applications
  - power tool cleaning with dust collection system
- spray painting with lead
- any other task where the employer has reason to believe employees may be exposed over the PEL.

Medium Exposure Trigger Tasks:

Assume exposures greater than 500 and up to 2,500 µg/m^3 unless proven otherwise:

- use of lead-containing mortar
- lead burning
- where lead coatings or paint are present:
  - rivet busting

- power tool cleaning without dust collection systems
- cleanup of dry expendable abrasives
- abrasive blasting enclosure movement and removal

Highest Exposure Trigger Tasks:

Assume exposures greater than 2,500 $\mu g/m^3$ unless proven otherwise:

- where lead coatings or paint are present:
  - abrasive blasting
  - welding
  - cutting
  - torch burning

(d) Exposure Assessment (Air monitoring)

When air monitoring is conducted, the employer shall collect full-shift personal samples representative of an employee's regular, daily exposure to lead. Monitoring should include at least one sample for each job classification in each work area either for each shift or for the shift with the highest exposure level. (For the initial determination, the employer may monitor only those employees expected to have the highest exposure levels.)

(d)(3) Basis of Initial Determination

The basis of initial determination, or initial assessment of employee exposure, will be employee exposure monitoring results and relevant considerations (e.g., observations, complaints) with the following two exceptions:

- ❑ Where the employer has previously monitored for lead exposures, and the data were obtained within the past 12 months during closely similar workplace operations and conditions, the employer may rely on the earlier results; or
- ❑ Where the employer has objective data, demonstrating that a particular product or material containing lead or specific process, operation or activity involving lead cannot result in an employee exposure to lead at or above the AL during processing, use or handling, the employer may rely upon such data instead of implementing initial monitoring. Objective data confirming that materials or surface coatings contain less than 0.06% (600 ppm) of lead may be used to demonstrate that employee exposure will not exceed the AL, as long as every unique surface or material has been sampled and analyzed.

Note ☞ Objective data are not permitted to be used for exposure assessment in connection with any of the trigger tasks listed under subsection (d)(2).

(d)(6) Frequency of Exposure Assessment

If the initial determination shows exposures less than the AL, no further assessment is needed until there has been a change of equipment, process, control, personnel or a new task has been initiated.

If the initial determination is at or above the AL but at or below the PEL, then monitoring shall be done at least every six months.

If the initial determination is above the PEL, then monitoring shall be done quarterly.

(d)(8) Employee Notification

Within 5 days after completion of the exposure assessment, the employer shall notify each employee in writing of the results which represent that employee's airborne lead exposure.

(e) Methods of Compliance

Exposures over the PEL shall be reduced through engineering, work practice and administrative controls, to the extent feasible. Respirators may be used to supplement other controls.

Prior to the commencement of any job where exposures may reach the PEL, the employer shall establish and implement a written compliance program, describing the lead-emitting activities and the means by which exposures will be controlled.

The compliance program shall provide for frequent, regular jobsite inspections by a person who is capable of identifying lead hazards and has authorization to take prompt corrective measures.

Where mechanical ventilation is used, the employer shall evaluate the performance as necessary to maintain effectiveness.

(f) Respiratory Protection

Where respirators are used, they shall be selected on the basis of air monitoring results, with the minimum level of respirator as indicated in Table 1 on page 6. Until monitoring results are available, the appropriate respirator is determined according to the assumed exposure associated with the task being performed, as per subsection (d)(2).

If an employee exhibits difficulty breathing with the respirator, the employer shall make available a medical examination to determine whether the employee can wear a respirator safely while performing the work.

PAPRs (powered air-purifying respirators) must be provided to any employee who requests one, where a PAPR would provide adequate protection as per Table 1.

Where respirators are used, the employer shall institute a complete, written respiratory protection program in accordance with Cal/OSHA's Respiratory Protection Standard, §5144. The program shall outline procedures for selection, use, training, cleaning and sanitizing, storage, inspection and maintenance of respirators. The program shall be evaluated by regular inspections.

§5144 requires that any respirators used shall be certified by NIOSH. Also, employers shall perform quantitative or qualitative fit testing of respirators at the time of initial fitting, and at least annually thereafter, for employees wearing tight-fitting facepiece respirators.

(g) Protective Work Clothing and Equipment

When an employee is exposed to lead above the PEL (without regard to whether a respirator is worn), or to lead compounds which may cause irritation, the employer shall provide and assure the employee uses appropriate protective work clothing, such as coveralls or other full-body work clothing, gloves, hats, shoes or shoe coverings, and face shields, goggles or other protective equipment as needed.

Work clothing shall be provided at least weekly for employees exposed over the PEL, except daily for those exposed at levels higher than 200 $\mu g/m^3$.

The employer shall provide for the cleaning or disposal of protective clothing and equipment. Clothing to be laundered must be placed in a closed container, labeled to indicate it contains lead, and the launderer must be notified of the potentially harmful effects of lead exposure. Cleaning of protective clothing or equipment by blowing, shaking or any other means that disperses lead into the air is prohibited.

(h) Housekeeping

All surfaces shall be maintained as free as practicable of accumulations of lead.

Vacuums equipped with toxic dust-removing HEPA filters are the preferred method of cleaning surfaces where lead accumulates. Other types of vacuums may not be used.

Shoveling, dry or wet sweeping, and brushing may be used only where HEPA vacuuming has been tried and found to be ineffective.

Use of compressed air for cleaning is prohibited, unless there is a ventilation system to capture the dust created by the compressed air.

(i) Hygiene Facilities, Practices and Regulated Areas

The employer shall assure that all employees exposed to lead above the PEL wash their hands and face prior to eating, drinking, smoking or applying cosmetics.

The employer shall provide, for ALL employees exposed to lead, adequate hand washing facilities, and assures (in the absence of shower facilities) that employees wash their hands and face at the end of the work shift.

In areas where employees are exposed to lead above the PEL, the employer shall assure that food or beverages are not present or consumed, tobacco products are not present or used and cosmetics are not applied.

Employees exposed to lead above the PEL shall be provided with clean change areas with separate storage facilities for work and street clothing, to prevent cross-contamination.

The employer shall assure that employees do not leave the workplace wearing any protective clothing or equipment that was worn during the work shift.

Shower facilities, soap and towels shall be provided, where feasible, for employees exposed to lead above the PEL, and the employer shall assure that these employees shower at the end of the work shift.

Employees exposed to lead above the PEL shall be provided with a clean lunchroom or eating area. The employer shall assure that the lunch area is kept free from lead accumulation and that employees do not enter the lunch area with protective work clothing or equipment that has

not been cleaned by vacuuming or other method that limits dispersion of lead dust.

Employers shall establish regulated areas, where feasible, wherever employees are exposed above the PEL or performing trigger tasks (subsection (d)(2)). Warning signs shall be posted (subsection (m)), and access shall be restricted to authorized persons. Appropriate protective equipment shall be provided to and worn by employees and other persons who enter the regulated area.

(j) Medical Surveillance

The employer shall assure that the lead medical program (including all medical examinations and procedures performed) is under the supervision of a licensed physician.

The employee has the right to seek a second medical opinion regarding the lead medical evaluation, at the expense of the employer, and if necessary a third physician may be requested to resolve any disagreements between the first two.

Prophylactic chelation, the routine use of chelating drugs to lower blood lead levels in persons occupationally exposed to lead is prohibited.

(j)(2) Biological Monitoring

Initial blood sampling and analysis for blood lead levels (BLL) and zinc protoporphyrin (ZPP) are required for employees performing any of the specified trigger tasks, or for any employee exposed to an air lead level at or above the AL for at least 1 day.

Employees who are or may be exposed at or above the AL for more than 30 days in any consecutive 12 months, must be enrolled in a medical surveillance program, including BLL and ZPP at least every 2 months for the first 6 months, and every 6 months thereafter.

Any employee with a BLL at or above 40 µg/dl shall have a BLL and ZPP every two months until two consecutive samples are less than 40 µg/dl.

Any employee with a BLL above 50 µg/dl shall receive a follow-up BLL within 2 weeks after the employer receives the results of the first test.

For those employees temporarily removed from their jobs involving lead exposure (see subsection (k), Medical Removal Protection), a BLL and ZPP must be provided every month during the removal period.

All analysis of blood samples shall be conducted by a laboratory approved by OSHA.

The employer shall notify all employees, in writing, of their blood sampling results within 5 working days after receipt of the results.

(j)(3) Medical Examinations and Consultations

A medical exam shall be provided annually for all employees who had a BLL at or above 40 µg/dl during the preceding 12 months.

A medical exam shall be provided to any employee who reports signs or symptoms related to lead poisoning, desires medical advice regarding the effects of lead exposure on the employee's ability to produce a healthy child, is pregnant, or has difficulty breathing while wearing a respirator.

A medical exam shall be provided as medically appropriate to any employee removed from his/her usual job involving exposure to lead.

A medical exam shall include: detailed work history, with particular attention to past lead exposure; history and physical exam, with particular attention to teeth, gums, hematologic, gastrointestinal, renal, cardiovascular, neurological systems, and pulmonary system if respirators are used; blood pressure measurement; blood sample and analysis including BLL, ZPP, hemoglobin and hematocrit determinations, red cell indices, examination of peripheral smear morphology, blood urea nitrogen, serum creatinine; urinalysis with microscopic examination; pregnancy or male fertility evaluation, if requested by the employee; any other test deemed necessary by the physician.

(k) Medical Removal Protection (MRP)

(k)(1) Temporary Medical Removal and Return

The employer shall remove an employee from work involving exposure to lead at or above the AL on each occasion that a BLL and follow-up test is at or above 50 µg/dl.

An employee who has been removed due to an elevated BLL can return to his/her former job after having two consecutive BLLs at or below 40 µg/dl.

The employer shall remove an employee from work involving exposure to lead at or above the AL on each occasion that a final medical determination results in a medical finding,

determination, or opinion that the employee has a detected medical condition which places the employee at increased risk of material impairment to health from exposure to lead.

An employee who has been removed due to a final medical determination can return to his/her former job when a subsequent medical determination indicates he/she no longer has a medical condition which places that employee at increased risk of health impairment from exposure to lead.

(k)(2) Medical Removal Protection Benefits

As long as the job the employee was removed from continues, the employer shall provide up to 18 months of MRP benefits on each occasion that an employee is removed from exposure to lead.

MRP benefits means the normal earnings, seniority and other employment rights, and benefits, as though the employee had not been removed from the former job.

(l) Employee Information, Training and Certification

The employer shall provide information about lead hazards, according to the Hazard Communication Standard (Section 5194), to all employees exposed to lead.

For all employees exposed to lead at or above the AL on any day, exposed to lead compounds that cause eye or skin irritation, or who perform any of the specified trigger tasks, the employer shall provide initial (pre-placement) training that includes: the content of this standard and appendices; the operations that may cause lead exposure at or above the AL; the purpose, proper selection, fitting, use and limitations of respirators; the purpose and description of the medical surveillance program, including the adverse health effects of lead exposure (especially on reproduction); the engineering controls and work practices relevant to the employee's job assignment; the contents of any compliance plan in effect; the location of regulated areas; the prohibition against routine use of chelation agents; the employee's right of access to records.

For all employees exposed to lead at or above the AL on any day, the above training must be provided annually.

(l)(3) Training and Certification for Residential and Public Buildings

All employees and supervisors who are engaged in lead-related construction in residences or buildings generally accessible to the public, and shown to be exposed to lead at or above the PEL, shall be trained by state-accredited training providers and certified by the California Department of Health Services (CDHS).

[Call 1-800-597-LEAD for information about accredited training providers and CDHS certification.]

(m) Signs

In regulated areas (work areas where employee exposure is above the PEL and/or trigger tasks are performed), the employer shall post a warning sign with the words:

> WARNING: LEAD WORK AREA
> POISON - NO SMOKING OR EATING

(n) Record Keeping

The employer is required to maintain detailed records on exposure assessment, including any objective data used for exemption from air monitoring requirements, medical surveillance and medical removals.

(o) Observation of Monitoring

The employer shall provide affected employees or their designated representatives an opportunity to observe any monitoring of employee lead exposure. Observers shall be provided with and use protective equipment if required in the area, receive an explanation of the measurement procedures, observe all steps related to monitoring, and receive copies of the results.

(p) Lead-Work Pre-Job Notification

The employer shall provide written notification to Cal/OSHA at least 24 hours before conducting lead-related construction work involving any of the "trigger tasks" listed in section (d)(2).

Notification is NOT required when any of the following situations exists:

1) the lead content of the materials being disturbed is less than 0.5%, 5,000 parts per million (weight by weight), or 1.0 mg/cm^2;
2) the amount of lead-containing materials to be disturbed is less than 100 square feet or 100 linear feet; or

3) the only (d)(2) task to be performed consists of torch cutting or welding for no longer than 1 hour in any shift.

The notification must provide: employer name and contact information; address/location of the planned work; starting and ending dates; number of workers; type of structure; amount of lead-containing material to be disturbed; description of the work and work practices to be used; supervisor name; and amount of lead in the disturbed materials (if known).

A non-mandatory form for performing notification is available on Cal/OSHA's website at www.dir.ca.gov/DOSH/dosh1.html. It may be filled out online and emailed to DOSHLeadNotice@dir.ca.gov. The information may also be mailed or faxed to the nearest Cal/OSHA district office.

If unforeseen lead work is initiated on an urgent basis, the notification may be performed by phone followed by written notification within 24 hours.

Table 1: Respiratory Protection for Lead Aerosols

	Airborne Lead Concentration	Required Respirator
Lowest exposure trigger tasks, or	Not > 500 µg/m^3 (up to 10 x PEL).....	half-mask air purifying with high efficiency (P-100) filters or half-mask supplied air in negative pressure mode
	Not > 1,250 µg/m^3 (up to 25 x PEL).....	loose-fitting or helmet PAPR* with high efficiency (P-100) filters, or Type C hood supplied air respirator in continuous-supply mode (for Type CE abrasive blasting respirator in continuous-flow mode see below)
Medium exposure trigger tasks, or	Not > 2,500 µg/m^3 (up to 50 x PEL).....	Full facepiece air purifying with high efficiency (P-100) filters, or tight-fitting PAPR* with P-100 filters, or full facepiece supplied air in demand mode, or half-mask supplied air in continuous-flow mode, or SCBA** in demand mode
Highest exposure trigger tasks, or	Not > 50,000 µg/m^3 (up to 1,000 x PEL).....	half-mask supplied air in positive-pressure mode, or Type CE hood or helmet abrasive blasting respirator operated in continuous-flow mode (with neck cuff or neck sealing feature).
	Not > 100,000 µg/m^3 (up to 2,000 x PEL).....	full facepiece supplied air in positive-pressure mode (e.g., type CE abrasive blasting respirator in positive-pressure mode)
	> 100,000 µg/m^3(>2,000 x PEL)	full facepiece SCBA in positive-pressure mode

Glossary of Symbols, Units of Measure, and Abbreviations

> - symbol meaning "greater than"

x - symbol meaning "times," as in 50 x PEL (50 times the PEL).

ppm - parts per million - The units used to specify the concentration of lead in a material such as a paint chip sample. 1% is equivalent to 10,000 ppm.

µg/dl - micrograms per deciliter - The units used to specify the amount of lead in a person's blood sample, i.e., the weight of lead in a deciliter of whole blood.

µg/m^3 - micrograms per cubic meter - The units used to specify the concentration of lead dust or fume in air. These units are used to express the results of personal air monitoring.

AL - Action Level - A concentration of lead in air of 30 µg/m^3 averaged over an 8-hour shift.

BLL - blood lead level - A measurement of how much lead is in a person's blood.

HEPA - high efficiency particulate air - A type of filter that efficiently captures very small particles and is used in respirators, vacuums, and ventilation systems for toxic dusts such as lead.

*__PAPR__ - powered air-purifying respirator - A respirator equipped with a battery-powered blower which draws air through filters and into the facepiece.

PEL - Permissible Exposure Limit - A concentration of lead in air of 50 µg/m^3 averaged over an 8-hour shift.

**__SCBA__ - self-contained breathing apparatus – Respirator with clean air tank worn on the wearer's back.

ZPP - zinc protoporphyrin - A blood test that can indicate an effect of lead on the blood-forming system. This test is required whenever a BLL is done, and is analyzed from the same blood sample.

APPENDIX G
CAC Certification

State of California
Division of Occupational Safety and Health

Certified Asbestos Consultant



William Clay Guzi
Name

Certification No. **05-3900**

Expires on **04/19/25**

This certification was issued by the Division of Occupational Safety and Health as authorized by Sections 7180 et seq. of the Business and Professions Code.

TEHAMA COUNTY CORNING VETERAN'S HALL

1620 SOLANO STREET , CORNING , CA 96021

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Redding, CA 96002
(530) 232-6160

Electrical & Low Voltage:
TK16C
11870 Pierce Street, Suite 160
Riverside, CA 92505
(951) 299-4160

CODES / STANDARD

APPLICABLE CODES

ALL WORK PERFORMED & PRODUCTS FURNISHED SHALL COMPLY AS APPLICABLE WITH THE LATEST REGULATIONS OF

- CITY OF RED BLUFF MUNICIPAL CODE
- TITLE 19 CCR, PUBLIC SAFETY, STATE FIRE MARSHAL REGULATIONS
- 2022 BUILDING STANDARDS ADMINISTRATIVE CODE, PART 1, TITLE 24 CCR
- 2022 CALIFORNIA BUILDING CODE (CBC) PART 2, TITLE 24 CCR
- 2022 CALIFORNIA ELECTRICAL CODE (CEC) PART 3, TITLE 24 CCR
- 2022 CALIFORNIA MECHANICAL CODE (CMC) PART 4, TITLE 24 CCR
- 2022 CALIFORNIA PLUMBING CODE (CPC) PART 5, TITLE 24 CCR
- 2022 CALIFORNIA ENERGY CODE, PART 6, TITLE 24 CCR
- 2022 CALIFORNIA FIRE CODE, PART 9, TITLE 24 CCR
- 2022 CALIFORNIA EXISTING BUILDING CODE, PART 10, TITLE 24 CCR
- 2022 CALIFORNIA GREEN BUILDING STANDARDS CODE, PART 11, TITLE 24 CCR
- 2022 CALIFORNIA INTERNIZED STANDARDS, 2006, PART 12, TITLE 24 CCR
  (PARTIAL LIST - SEE CBC CHAPTER 35 & CFC CHAPTER 45)

PROJECT DATA

1	BUILDING DATA EXISTING FIRST FLOOR EXISTING SECOND FLOOR TOTAL CONDITIONED AREA	8185 SQ FT 1168 SQ FT (9348 SQ FT)
2	CONSTRUCTION CLASSIFICATION	TYPE V - B
3	OCCUPANCY GROUP	A-3
4	ASSESSOR'S PARCEL NUMBER	071-121-006
5	SPRINKLER SYSTEM YES ___ NO X	

CONTRACTOR NOTICE

1. THE CONSTRUCTION DOCUMENTS FOR THIS PROJECT (CONSTRUCTION DOCUMENTS) INCLUDE THE DRAWINGS AND THE SPECIFICATIONS. BOTH ARE INTEGRAL COMPONENTS OF THE CONTRACT FOR CONSTRUCTION BETWEEN BUILDING OWNER (OWNER) AND THE GENERAL CONTRACTOR (CONTRACTOR).
2. IT IS THE INTENT OF THE CONSTRUCTION DOCUMENTS TO DESCRIBE A COMPLETE, FUNCTIONAL, CODE-COMPLIANT PROJECT TO BE CONSTRUCTED. THE CONSTRUCTION DOCUMENTS ARE COMPLEMENTARY, AND WHAT IS REQUIRED BY ANY PORTION SHALL BE AS BINDING AS IF REQUIRED BY ALL. WORK NOT SPECIFICALLY COVERED IN THE CONSTRUCTION DOCUMENTS SHALL NONETHELESS BE REQUIRED, IF IT IS CONSISTENT THEREWITH OR IS REASONABLY INFERABLE THEREFROM AS BEING NECESSARY OR APPROPRIATE TO PRODUCE THE INTENDED RESULTS.
3. ANYTHING MENTIONED IN THE SPECIFICATIONS BUT NOT SHOWN ON THE DRAWINGS, OR SHOWN ON THE DRAWINGS BUT NOT MENTIONED IN THE SPECIFICATIONS, SHALL BE OF LIKE EFFECT AS IF SHOWN OR MENTIONED IN BOTH.
4. THE CONSTRUCTION DOCUMENTS ARE INTENDED TO BE USED TOGETHER. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO PROVIDE ACCESS TO THE COMPLETE BID SET CONSTRUCTION DOCUMENTS PACKAGE, AND ANY ADDENDA THERETO TO ANY AND ALL NECESSARY SUB-CONTRACTORS, MATERIAL OR EQUIPMENT SUPPLIERS, ETC, AS NECESSARY TO PROVIDE A COMPLETE, RESPONSIVE BID. THE USE OF ANY PORTION OF THE CONSTRUCTION DOCUMENTS IN THE ABSENCE OF THE COMPLETE PACKAGE SHALL BE AT THE SOLE RISK OF THE USER.
5. THE CONSTRUCTION DOCUMENTS APPLY IN THEIR ENTIRETY TO ALL CONTRACTOR FORCES. THE ARCHITECT AND ITS SUB-CONSULTANTS MAY SHOWN VARIOUS PORTIONS OF THE WORK ON SEPARATE SHEETS AND/OR CLASSIFICATIONS OF DRAWINGS, AND HAVE SPECIFIED VARIOUS PORTIONS OF THE WORK IN SEPARATE SECTIONS OF THE SPECIFICATIONS. SUCH SEPARATIONS SHALL NOT BE CONSIDERED AS THE LIMITS OF THE WORK REQUIRED OF ANY SEPARATE TRADE. THE TERMS AND CONDITIONS OF SUCH LIMITS ARE WHOLLY BETWEEN THE CONTRACTOR AND ITS SUB-CONTRACTORS. THE COMPLETED PROJECT SHALL INCLUDE ALL WORK EXPECTED IN THE CONSTRUCTION DOCUMENTS. THE OWNER WILL CONSIDER THE CONTRACTOR AS THE SOLE PROVIDER OF ALL WORK NECESSARY TO COMPLETE THE PROJECT TO THE EXTENT SUCH WORK IS REQUIRED BY OR REASONABLY INFERABLE FROM THE CONSTRUCTION DOCUMENTS.
6. SHOULD THE CONTRACTOR DISCOVER A CONFLICT, ERROR, OR DISCREPANCY IN THE CONSTRUCTION DOCUMENTS, HE/SHE SHALL IMMEDIATELY NOTIFY THE ARCHITECT IN WRITING, BEFORE PROCEEDING WITH WORK AFFECTED THEREBY. PROCEEDING WITH ANY SUCH WORK WITHOUT FIRST GIVING SUCH TIMELY NOTICE SHALL CONSTITUTE A WAIVER BY THE CONTRACTOR OF ANY RELATED CLAIMS FOR ADDITIONAL TIME OR MONEY.

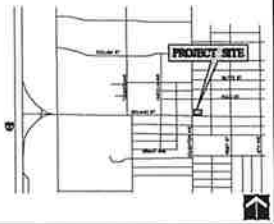
GENERAL NOTES

1. ALL WORK AND MATERIALS SHALL BE IN FULL ACCORDANCE WITH ALL APPLICABLE ADOPTED ORDINANCES AND BUILDING AND FIRE PREVENTION CODES REFER TO THESE DRAWINGS FOR A LIST OF KNOWN APPLICABLE CODES. ANY DISCREPANCIES BETWEEN THESE CODES AND THE CONSTRUCTION DOCUMENTS SHOULD IMMEDIATELY BE BROUGHT TO THE ATTENTION OF THE ARCHITECT. THE CONSTRUCTION DOCUMENTS SHALL NOT BE CONSTRUED AS TO PERMIT WORK THAT DOES COMPLY WITH THESE CODES.
2. DIMENSIONS SHALL TAKE PRECEDENCE OVER ITEMS AS GRAPHICALLY DEPICTED IN THESE DRAWINGS. DIMENSIONS ARE TO FACE OF STUDS OR SLAB AND TO CENTERLINES OF STEEL MEMBERS, UNLESS NOTED OTHERWISE ON DRAWINGS. DO NOT SCALE DRAWINGS. DIMENSIONS NOTED AS "CLEAR" (CLR) ARE TAKEN TO THE FACE OF FINISH MATERIALS. VERIFY DIMENSIONS OF PREFABRICATED AND MANUFACTURED ITEMS AND COORDINATE ROUGH OPENINGS ACCORDINGLY.
3. WHERE CONSTRUCTION DETAILS ARE NOT SHOWN OR NOTED FOR ANY PART OF THE WORK, THE DETAILS SHALL BE THE SAME AS FOR OTHER SIMILAR WORK SHOWN ON DRAWINGS. IF SIMILAR WORK IS NOT DETAILED IN DRAWINGS, WORK SHALL FOLLOW INDUSTRY STANDARDS AND MANUFACTURER'S RECOMMENDATIONS AS ACCEPTABLE TO THE ARCHITECT.
4. ALL CONSTRUCTION SHALL BE IN STRICT CONFORMANCE WITH MANUFACTURER'S LATEST PUBLISHED SPECIFICATIONS AND INSTRUCTIONS. ALL DISCREPANCIES BETWEEN THESE SPECIFICATIONS AND INSTRUCTIONS AND THE CONTRACT DOCUMENTS PREPARED BY THE ARCHITECT AND ITS CONSULTANTS, SHALL BE BROUGHT TO THE ATTENTION OF THE ARCHITECT IN WRITING PRIOR TO COMMENCING WORK.
5. VERIFY ALL DIMENSIONS, EXISTING UTILITY LOCATIONS AND EXISTING CONDITIONS AFFECTED BY THE CONTRACT PRIOR TO STARTING CONSTRUCTION. ANY DISCREPANCIES OR INCONSISTENCIES FOUND SHALL BE BROUGHT TO THE ARCHITECT'S ATTENTION BEFORE WORK PROCEEDS.
6. ALL SUBCONTRACTORS ARE REQUIRED TO BE LICENSED WITH THE CITY BUILDING DEPARTMENT.
7. THE CONTRACTOR SHALL PROVIDE ALL MEASURES NECESSARY TO PROTECT THE STRUCTURE, WORKMEN, AND ALL OTHER PERSONS DURING CONSTRUCTION.

DRAWING INDEX

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G011	CALGREEN CHECKLIST
G012	CALGREEN CHECKLIST
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G019	TYPICAL ACCESSIBILITY REQUIREMENTS
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C21	EXISTING TOPOGRAPHY/DEMOLITION PLAN - ADDITIVE ALTERNATE #2
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A061	SITE DETAILS
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A102	SECOND FLOOR DEMOLITION PLAN
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A200	BASEMENT FLOOR PLAN
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A901	INTERIOR DETAILS
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S101	TESTING & SPECIAL INSPECTIONS NOTES
S201	PARTIAL FOUNDATION PLAN
S210	PARTIAL FOUNDATION & FLOOR FRAMING PLANS
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S230	PARTIAL HIGH ROOF FRAMING PLAN
S410	TYPICAL FOUNDATION DETAILS & SECTIONS
S411	FOUNDATION & FRAMING DETAILS
S500	TYPICAL WOOD FRAMING DETAILS & SECTIONS
S600	FRAMING & EQUIPMENT ANCHORAGE DETAILS
S601	FRAMING & EQUIPMENT ANCHORAGE DETAILS
S622	FRAMING DETAILS
MECHANICAL	
M100	MECHANICAL LEGEND AND SCHEDULES
M200	MECHANICAL DEVELOPED FIRST FLOOR PLAN
M201	MECHANICAL DEVELOPED ROOF PLAN
M210	MECHANICAL ZONING PLAN
M211	MECHANICAL FIRST FLOOR PLAN
M212	MECHANICAL SECOND FLOOR PLAN
M240	MECHANICAL ROOF PLAN
M300	MECHANICAL DETAILS
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P100	PLUMBING LEGEND AND SCHEDULES
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P210	PLUMBING FIRST FLOOR PLAN
P211	PLUMBING SECOND FLOOR PLAN
P220	ENLARGED PLUMBING PLANS
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P300	PLUMBING DETAILS
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ELECTRICAL	
E000	PG&E CONSTRUCTION DRAWING
E01	SYMBOLS LIST
E10	SITE ELECTRICAL PLAN
E21	LIGHTING PLAN - BASEMENT
E22	LIGHTING PLAN - LEVEL 1
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E24	POWER & COMMUNICATIONS PLAN - BASEMENT
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E27	MECHANICAL POWER PLAN - LEVEL 1
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E29	ROOF PLAN
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E44	SEQUENCE OF OPERATIONS
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E51	MISCELLANEOUS DETAILS
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FA50	CENTRAL MONITORING SYSTEM SPEC & SYMBOL LIST
FA01	FIRE ALARM DETAILS
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FA22	FIRE ALARM FLOOR PLAN - LEVEL 1
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PHOTOVOLTAIC	
PV-21	PV LAYOUT - PARKING AREA - ADDITIVE ALTERNATE #3
PV-32	PV SINGLE LINE DIAGRAM - ADDITIVE ALTERNATE #3
PV-42	EQUIPMENT DATA SHEETS - ADDITIVE ALTERNATE #3

VICINITY MAP



PROJECT NARRATIVE

THE PROJECT CONSISTS OF A COMPLETE RENOVATION OF THE INTERIOR OF THE CORNING VETERANS HALL, LOCATED AT 1620 SOLANO STREET IN CORNING, CALIFORNIA. IMPROVEMENTS INCLUDE: DEMOLITION OF ALL INTERIOR FINISHES, NEW MECHANICAL, PLUMBING AND ELECTRICAL SYSTEMS, NEW INSULATION, NEW INTERIOR FINISHES THROUGHOUT, NEW KITCHEN EQUIPMENT, NEW ACCESSIBLE LIFT AND SELECTIVE REPLACEMENT OF ROOFING SYSTEMS. EXTERIOR IMPROVEMENTS WILL INCLUDE NEW COVERED ENTRIES, PAVING, SITE UTILITIES, LANDSCAPING AND A PHOTO VOLTAIC ARRAY.

ADDITIVE ALTERNATES

ADDITIVE ALTERNATE #1 KITCHEN EQUIPMENT - SEE SHEET A241

ADDITIVE ALTERNATE #2 NORTHEAST HALF OF PARKING - SEE SHEET A205

ADDITIVE ALTERNATE #3 CARPORT ROOF WITH PHOTO-VOLTAIC SOLAR ARRAY - SEE SHEET A062

DEFERRED APPROVALS

ALL DEFERRED SUBMITTALS SHALL FIRST BE SUBMITTED TO THE REGISTERED DESIGN PROFESSIONAL WHO SHALL REVIEW THEM AND FORWARD THEM TO THE BUILDING OFFICIAL WITH A NOTATION INDICATING THAT THE DEFERRED SUBMITTAL DOCUMENTS HAVE BEEN REVIEWED AND FOUND TO BE IN GENERAL CONFORMANCE WITH THE DESIGN OF THE BUILDING. THE DEFERRED SUBMITTAL ITEMS SHALL NOT BE INSTALLED UNTIL THE DEFERRED SUBMITTAL DOCUMENTS HAVE BEEN APPROVED BY THE BUILDING OFFICIAL. CBC 107.3.4.2

1. FIRE ALARM SYSTEM
2. PHOTO VOLTAIC SYSTEM, INCLUDING THE SUPPORT CANOPY STRUCTURAL DESIGN

LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY CORNING VETERAN'S HALL

1620 SOLANO ST, CORNING, CA

SHEET TITLE

TITLE SHEET

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

Sym	Description	Date

Drawn By	KP, VS, K_JM
Date Issued	10/15/2025
Scale	AS NOTED
Project No.	21-6491

SHEET No.

G001

Light Vent Apr 24
File Date: October 15, 2025 - 10:42:41
C:\Users\kpeterson\Documents\Projects\Corning Hall\Working\Corning Hall_2025_10_15_kpeterson.rvt
NOTICE: CLICK, Tap, Beat

2022 CALIFORNIA GREEN BUILDING STANDARDS CODE NONRESIDENTIAL MANDATORY MEASURES

GREEN BUILDING NOTES

- PROVIDED BY GENERAL CONTRACTOR, UON
- SEE CA GREEN BUILDING CODE (CBSC) FOR FULL REQUIREMENTS

A. CONSTRUCTION WASTE REDUCTION

1. CA GBC 5408.1 - CONSTRUCTION WASTE MANAGEMENT. RECYCLE AND/OR SALVAGE FOR REUSE A MINIMUM OF 65 PERCENT OF THE NON-HAZARDOUS CONSTRUCTION AND DEMOLITION WASTE IN ACCORDANCE WITH SECTION 5.408.1, 5.408.2 OR 5.408.3, OR MEET A LOCAL CONSTRUCTION AND DEMOLITION WASTE MANAGEMENT ORDINANCE, WHICHEVER IS MORE STRINGENT
2. CA GBC 5408.1.2 - WASTE MANAGEMENT COMPANY. UTILIZE A WASTE MANAGEMENT COMPANY THAT CAN PROVIDE VERIFIABLE DOCUMENTATION THAT THE PERCENTAGE OF CONSTRUCTION AND DEMOLITION WASTE MATERIAL DIVERTED FROM THE LANDFILL COMPLIES WITH THIS SECTION
3. CA GBC 5408.1.3 - WASTE STREAM REDUCTION ALTERNATIVE. THE COMBINED WEIGHT OF NEW CONSTRUCTION DISPOSAL THAT DOES NOT EXCEED "TWO POUNDS PER SQUARE FOOT OF BUILDING AREA MAY BE DEEMED TO MEET THE 65 PERCENT MINIMUM REQUIREMENT AS APPROVED BY THE ENFORCING AGENCY.
4. CA GBC 5408.1.4 - DOCUMENTATION. DOCUMENTATION SHALL BE PROVIDED TO THE ENFORCING AGENCY WHICH DEMONSTRATES COMPLIANCE WITH SECTIONS 5.408.1 THROUGH 5.408.1.3. THE WASTE MANAGEMENT PLAN SHALL BE UPDATED AS NECESSARY AND SHALL BE ACCESSIBLE DURING CONSTRUCTION FOR EXAMINATION BY THE ENFORCING AGENCY.
5. CA GBC 5.408.2 - UNIVERSAL WASTE. VERIFICATION SHALL BE PROVIDED THAT UNIVERSAL WASTE ITEMS AS SPECIFIED IN THIS SECTION AS WELL AS OTHER CALIFORNIA PROHIBITED UNIVERSAL WASTE MATERIALS ARE DISPOSED OF PROPERLY AND ARE DIVERTED FROM LANDFILLS.
6. CA GBC 5.408.3 - EXCAVATED SOIL AND LAND CLEARING DEBRIS. 100 PERCENT OF TREES, STUMPS, ROCKS AND ASSOCIATED VEGETATION AND SOILS RESULTING PRIMARILY FROM LAND CLEARING SHALL BE REUSED OR RECYCLED FOR A PHASED PROJECT, TOPSOIL MAY BE STOCKPILED ON SITE UNTIL THE STORAGE SITE IS DEVELOPED.

B. BUILDING MAINTENANCE AND OPERATION

1. CA GBC 5.410.1 - RECYCLING BY OCCUPANTS. PROVIDE READILY ACCESSIBLE AREAS THAT SERVE THE ENTIRE BUILDING AND ARE IDENTIFIED FOR THE DEPOSITING, STORAGE AND COLLECTION OF NON-HAZARDOUS MATERIALS FOR RECYCLING, INCLUDING (AT A MINIMUM) PAPER, CORRUGATED CARDBOARD, GLASS, PLASTICS, ORGANIC WASTE, AND METALS OR MEET A LAWFULLY ENACTED LOCAL RECYCLING ORDINANCE, IF MORE RESTRICTIVE. SEE EXCEPTIONS. COMPLY WITH "ADDITIONS" REQUIRMT
2. CA GBC 5.410.2 - FUNCTIONAL PERFORMANCE TESTING. FUNCTIONAL PERFORMANCE TESTS SHALL DEMONSTRATE THE CORRECT INSTALLATION AND OPERATION OF EACH COMPONENT, SYSTEM AND SYSTEM TO SYSTEM INTERFACE IN ACCORDANCE WITH THE APPROVED PLANS AND SPECIFICATIONS. FUNCTIONAL PERFORMANCE TESTING REPORTS SHALL CONTAIN INFORMATION ADDRESSING EACH OF THE BUILDING COMPONENTS TESTED, THE TESTING METHODS UTILIZED, AND INCLUDE ANY READINESS AND ADJUSTMENTS MADE. BY GC
3. CA GBC 5.410.2.3 - DOCUMENTATION AND TRAINING. A SYSTEMS MANUAL AND SYSTEMS OPERATIONS TRAINING ARE REQUIRED INCLUDING OCCUPATIONAL SAFETY AND HEALTH ACT (OSHA) REQUIREMENTS IN CALIFORNIA CODE OF REGULATIONS (CCR), TITLE 8, SECTION 5142, AND OTHER RELATED REGULATIONS. BY GC
4. CA GBC 5.410.2.3.1 - SYSTEMS MANUAL. DOCUMENTATION OF THE OPERATIONAL ASPECTS OF THE BUILDING SHALL BE COMPLETED WITHIN THE SYSTEMS MANUAL AND DELIVERED TO THE BUILDING OWNER OR REPRESENTATIVE. BY GC
5. CA GBC 5.410.2.3.2 - SYSTEMS OPERATIONS TRAINING. A PROGRAM FOR TRAINING OF THE APPROPRIATE MAINTENANCE STAFF FOR EACH EQUIPMENT TYPE AND/OR SYSTEM SHALL BE DEVELOPED AND DOCUMENTED IN THE COMMISSIONING REPORT. BY GC
6. CA GBC 5.410.2.6 - COMMISSIONING REPORT. A REPORT OF COMMISSIONING PROCESS ACTIVITIES UNDERTAKEN THROUGH THE DESIGN AND CONSTRUCTION PHASES OF THE BUILDING PROJECT SHALL BE COMPLETED AND PROVIDED TO THE OWNER OR REPRESENTATIVE BY DESIGN TEAM

C. TESTING AND ADJUSTING

1. CA GBC 5.410.4 - TESTING AND ADJUSTING A WRITTEN PLAN OF PROCEDURES FOR TESTING AND ADJUSTING THE HVAC SYSTEMS WILL BE DEVELOPED AND FOLLOWED FOR HVAC SYSTEMS AND CONTROLS, INTERIOR AND OUTDOOR LIGHTING CONTROLS, AND WATER-HEATING SYSTEMS. TESTING AND ADJUSTING PROCEDURES WILL BE IN ACCORDANCE WITH MANUFACTURERS SPECIFICATIONS AND APPLICABLE STANDARDS
2. CA GBC 5.410.4.3.1 - HVAC BALANCING. IN ADDITION TO TESTING AND ADJUSTING BEFORE A NEW SPACE-CONDITIONING SYSTEM SERVING A BUILDING OR SPACE IS OPERATED FOR NORMAL USE, THE SYSTEM SHALL BE BALANCED IN ACCORDANCE WITH THE PROCEDURES DEFINED BY THE TESTING, ADJUSTING AND BALANCING BUREAU NATIONAL STANDARDS, THE NATIONAL ENVIRONMENTAL BALANCING BUREAU PROCEDURAL STANDARDS ASSOCIATED AIR BALANCE COUNCIL NATIONAL STANDARDS OR AS APPROVED BY THE ENFORCING AGENCY
3. CA GBC 5.410.4.4 - REPORTING. AFTER COMPLETION OF TESTING, ADJUSTING AND BALANCING, A FINAL REPORT OF TESTING WILL BE PROVIDED BY THE INDIVIDUAL RESPONSIBLE FOR PERFORMING THE SERVICES. THESE REPORTS WILL BE PROVIDED TO THE ENFORCING AGENCY
4. CA GBC 5.410.4.5 - OPERATION AND MAINTENANCE (O & M) MANUAL. THE BUILDING OWNER OR REPRESENTATIVE WILL BE PROVIDED WITH A DETAILED OPERATING AND MAINTENANCE INSTRUCTIONS AND COPIES OF GUARANTEE/WARRANTIES FOR EACH SYSTEM

D. ENVIRONMENTAL POLLUTION CONTROL

1. CA GBC 5.504.4.1 ITEM 1 - ADHESIVES, ADHESIVE BONDING PRIMERS, ADHESIVE PRIMERS, SEALANTS, SEALANT PRIMERS AND CAULKS SHALL COMPLY WITH AIR QUALITY MANAGEMENT DISTRICT RULES PER SCAQMD RULE 1168 VOC LIMITS, SEE GBC FOR FULL REQMNTS
2. CA GBC 5.504.4.1 ITEM 2 - AEROSOL ADHESIVES AND SMALLER UNIT SIZES OF ADHESIVES AND SEALANT OR CAULKING COMPOUNDS (IN UNITS OF PRODUCT, LESS PACKAGING, WHICH DO NOT WEIGH MORE THAN ONE POUND AND DO NOT CONSIST OF MORE THAN 16 FLUID OUNCES) SHALL COMPLY WITH STATEWIDE VOC STANDARDS AND LIMITS OF AEROSOL INGREDIENTS, INCLUDING PROHIBITIONS ON USE OF CERTAIN TOXIC COMPOUNDS OF CCR TITLE 17 COMMENCING WITH SECTION 94507
3. CA GBC 5.504.4.3 - ARCHITECTURAL PAINTS AND COATINGS SHALL COMPLY WITH GREEN BUILDING CODE TABLE 5.504.4.3 VERIFICATION OF COMPLIANCE WITH THIS SECTION SHALL BE PROVIDED AT THE REQUEST OF THE LOCAL ENFORCING AGENCY.
4. CA GBC 5.504.4.4 - CARPET SYSTEMS, INCLUDING CUSHION AND ADHESIVE TO COMPLY WITH GREEN BLDG CODE 5.504.4.4 REQUIREMENTS SUCH AS CRI GREEN LABEL PLUS AND OTHER OPTIONS LISTED
5. CA GBC 5.504.4.5 COMPOSITE WOOD PRODUCTS - HARDWOOD PLYWOOD, PARTICLE BOARD AND MEDIUM DENSITY FIBERBOARD (COMPOSITE WOOD PRODUCTS) USED ON THE INTERIOR OR EXTERIOR OF THE BUILDING SHALL MEET THE REQUIREMENTS FOR FORMALDEHYDE PER GREEN BUILDING CODE TABLE 5.504.4.5. VERIFICATION OF COMPLIANCE WITH THIS SECTION SHALL BE PROVIDED AT THE REQUEST OF THE ENFORCING AGENCY.
6. CA GBC 5.504.4.6 - RESILIENT FLOORING SYSTEMS SHALL COMPLY WITH THE VOC EMISSION LIMITS DEFINED IN THE 2010 CHPS CRITERIA AND LISTED ON CHPS HIGH PERFORMANCE PRODUCTS DATABASE. DOCUMENTATION SHALL BE PROVIDED VERIFYING THAT RESILIENT FLOORING MATERIALS MEET THE POLLUTANT EMISSION LIMITS.
7. CA GBC 5.504.4.7 - THERMAL INSULATION. COMPLY WITH THE REQUIREMENTS OF THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH STANDARD METHOD FOR THE TESTING AND EVALUATION OF VOLATILE ORGANIC CHEMICAL EMISSIONS FROM INDOOR SOURCES USING ENVIRONMENTAL CHAMBERS," VERSION 1.2, JANUARY 2017 (EMISSION TESTING METHOD FOR CALIFORNIA SPECIFICATION 01350).

CA GBC 5.504.4.8 - ACOUSTICAL CEILINGS AND WALL PANELS. COMPLY WITH THE REQUIREMENTS OF THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH, STANDARD METHOD FOR THE TESTING AND EVALUATION OF VOLATILE ORGANIC CHEMICAL EMISSIONS FROM INDOOR SOURCES USING ENVIRONMENTAL CHAMBERS," VERSION 1.2, JANUARY 2017 (EMISSION TESTING METHOD FOR CALIFORNIA SPECIFICATION 01350).

E. CERTIFICATIONS

1. CA GBC 7.201.1 - INSTALLER TRAINING. HVAC SYSTEM INSTALLERS SHALL BE TRAINED AND CERTIFIED IN THE PROPER INSTALLATION OF HVAC SYSTEMS INCLUDING DUCTS AND EQUIPMENT BY A NATIONALLY OR REGIONALLY RECOGNIZED TRAINING OR CERTIFICATION PROGRAM. UNCERTIFIED PERSONS MAY PERFORM HVAC INSTALLATIONS WHEN UNDER THE DIRECT SUPERVISION AND RESPONSIBILITY OF A PERSON TRAINED AND CERTIFIED TO INSTALL HVAC SYSTEMS OR CONTRACTOR LICENSED TO INSTALL HVAC SYSTEMS.

F. COMPLIANCE FORMS AND WORKSHEETS

1. ALL COMPLIANCE FORMS AND WORKSHEETS IN CHAPTER 8 OF CA GBC FOR NON RESIDENTIAL CONSTRUCTION NEED TO BE COMPLETED BY CONTRACTOR OR SUBCONTRACTORS AND SUBMITTED TO THE ENFORCING AGENCY

MANDATORY

CHAPTER 3
GREEN BUILDING
SECTION 301 GENERAL

301.1 SCOPE. Buildings shall be designed to include the green building measures specified as mandatory in the application checklists contained in this code. Voluntary green building measures are also included in the application checklists and may be included in the design and construction of structures covered by this code but are not required unless adopted by a city, county, or city and county as specified in Section 101.7.

301.3 NONRESIDENTIAL ADDITIONS AND ALTERATIONS (BSC-CG). The provisions of individual sections of Chapter 5 apply to newly constructed buildings, to every addition of 1,000 square feet or greater, and to the following alterations with a permit valued at $200,000 or above (the occupancies within the authority of California Building Standards Commission). Code sections relevant to additions and alterations shall only apply to that portion of the building being added or within the scope of the permitted work.

A code section will be designated by a banner to indicate where the code section only applies to "newly constructed buildings (NC)" or to additions and/or alterations (A). When the code section applies to both, no banner will be used.

301.3.1 Nonresidential additions and alterations that cause updates to plumbing fixtures only.

Note: On and after January 1, 2014, certain commercial real property, as defined in Civil Code Section 1101.3, shall have no more than 20 gallons per minute flushing toilets and no more than 0.5 gallons per minute flushing urinals, and shall have no more than one showerhead per showering area. Effective January 1, 2017, certain residential real property shall have no more than 2.0 gallons per minute showerheads. For definitions and requirements, see Civil Code Section 1101.1 et seq. Local jurisdictions may establish more stringent requirements for the water conservation fixtures listed above. Civil Code Section 1101.1 et seq. supersedes these requirements. For definitions

2022 CALIFORNIA GREEN BUILDING STANDARDS CODE NONRESIDENTIAL MANDATORY MEASURES

MANDATORY

DIVISION 4.2 ENERGY EFFICIENCY

SECTION 5.201 GENERAL

5.201.1 Scope. [BSC-CG] California Energy Code (CEA-CEI) For the purposes of mandatory energy efficiency standards in this code, the California Energy Commission will continue to adopt mandatory building standards.

DIVISION 4.3 WATER EFFICIENCY AND CONSERVATION

SECTION 5.301 GENERAL

5.301.1 Scope. The provisions of this chapter shall establish the means of conserving water use across outdoor and in wastewater conveyance.

SECTION 5.302 DEFINITIONS

5.302.1 Definitions. The following terms are defined in Chapter 2 *(and are included here for reference)*

EVAPOTRANSPIRATION ADJUSTMENT FACTOR (ETAF) (DRA-MB) An adjustment factor when applied to reference evapotranspiration that adjusts for plant factors and irrigation efficiency which are two major influences on the amount of water that needs to be applied to the landscape.

FOOTPRINT AREA (DRA-MB) The total area of the furthest exterior wall of the structure projected to natural grade, not including exterior areas such as stairs, covered walkways, patios and decks.

METERING FAUCET A self-closing faucet that dispenses a specific volume of water for each actuation cycle. The volume or cycle duration can be fixed or adjustable.

GRAYWATER Pursuant to Health and Safety Code Section 17922 "graywater" means untreated wastewater that has not been contaminated by any toilet discharge, has not been affected by infectious, contaminated or unhealthy bodily wastes, and does not present a threat from contamination by unhealthful processing, manufacturing, or operating wastes. "Graywater" includes, but is not limited to, wastewater from bathtubs, showers, bathroom washbasins, clothes washing machines and laundry tubs, but does not include wastewater from kitchen sinks or dishwashers.

MODEL WATER EFFICIENT LANDSCAPE ORDINANCE (MWELO) The California ordinance regulating landscape design, installation and maintenance practices that will ensure commercial, multifamily and other developer installed landscapes greater than 2500 square feet meet an irrigation water budget developed based on landscaped area and climatological parameters.

MODEL WATER EFFICIENT LANDSCAPE ORDINANCE (MWELO), (WCO) The California model ordinance (California Code of Regulations, Title 23, Division 2, Chapter 27) regulating landscape design, installation and maintenance practices. Local agencies are required to adopt the updated MWELO, or adopt a local ordinance at least as effective as the MWELO

POTABLE WATER Water that is omitless and meets the U.S. Environmental Protection Agency (EPA) Drinking Water Standards. See definition in the California Plumbing Code, Part 5.

POTABLE WATER, (WCO) Water that is satisfactory for drinking, cooking, and domestic purposes, and meets the U.S. Environmental Protection Agency (EPA) Drinking Water Standards and the requirements of the Health Authority Having Jurisdiction.

RECYCLED WATER Water which as a result of treatment of waste, is suitable for a direct beneficial use or a controlled use that would not otherwise occur (Water Code Section 13050 (n)) Simply put, recycled water is water treated to remove waste matter, meaning a quality that is suitable to use the water again.

SUBMETER, (WCO) (1) A secondary device beyond a meter that measures water consumption of an individual rental unit within a multiunit residential structure or mixed-use residential and commercial structure. See Civic Code Section 1954.202 (g) and Water code Section 517 for additional details)

WATER BUDGET. Is the estimated total landscape irrigation water use which shall not exceed the maximum applied water allowance calculated in accordance with the Department of Water Resources Model Efficient Landscape Ordinance (MWELO).

N/A

SECTION 5.303 INDOOR WATER USE

5.303.1 METERS. Separate submeters or metering devices shall be installed for the uses described in Sections 5.303.1.1 and 5.303.1.2.

5.303.1.1 Buildings in excess of 50,000 square feet. Separate submeters shall be installed as follows.

1. For each individual leased, rented or other tenant space within the building projected to consume more than 100 gallons per day (GPD) including but not limited to spaces used for grocery or cleaners, restaurant or food service, medical or dental office, laboratory, or beauty salon or barber shop.
2. Where separate submeters for individual building tenants are unfeasible, for water supplied to the following subsystems:
   a. Makeup water for cooling towers where the throughput exceeds more than 500 gpm (30 l/s).
   b. Makeup water for evaporative coolers greater than 6 gpm (0.4 l/s).
   c. Steam and hot water boilers with energy input more than 500,000 Btu/h (147 kW).

5.303.1.2 Excess consumption. A submeter submeter or metering device shall be provided for any tenant within a new building or within an addition that is projected to consume more than 1000 gpd/day

5.303.3 WATER CONSERVING PLUMBING FIXTURES AND FITTINGS. Plumbing fixtures (water closets and urinals) and fittings (faucets and showerheads) shall comply with the following:

5.303.3.1 Water Closets. The effective flush volume of all water closets shall not exceed 1.28 gallons per flush. Tank type water closets shall be certified to the performance criteria of the U.S. EPA WaterSense Specification for Tank-Type Toilets

Note: The effective flush volume of dual flush toilets is defined as the composite, average flush volume of two reduced flushes and one full flush.

5.303.3.2 Urinals.

5.303.3.2.1 Wall-mounted Urinals. The effective flush volume of wall-mounted urinals shall not exceed 0.125 gallons per flush.

5.303.3.2.2 Floor-mounted Urinals. The effective flush volume of floor-mounted or other urinals shall not exceed 0.5 gallons per flush.

5.303.3.3 Showerheads. [BSC-CG]

5.303.3.3.1 Single showerhead. Showerheads shall have a maximum flow rate of not more than 1.8 gallons per minute at 80 psi. Showerheads shall be certified to the performance criteria of the U.S. EPA WaterSense Specification for Showerheads

5.303.3.3.2 Multiple showerheads serving one shower. When a shower is served by more than one showerhead, the combined flow rate of all the showerheads and/or other showering devices controlled by a single valve shall not exceed 1.8 gallons per minute at 80 psi, or the shower shall be designed to allow only one shower outlet to be in operation at a time.
Note: A hand-held shower shall be considered a showerhead.

5.303.3.4 Faucets and faucets.

5.303.3.4.1 Nonresidential Lavatory faucets. Lavatory faucets shall have a maximum flow rate of not more than 0.5 gallons per minute at 60 psi.

5.303.3.4.2 Kitchen faucets. Kitchen faucets shall have a maximum flow rate of not more than 1.8 gallons per minute at 60 psi. Kitchen faucets may temporarily increase the flow above the maximum rate, but not to exceed 2.2 gallons per minute at 60 psi, and must default to a maximum flow rate of 1.8 gallons per minute at 60 psi.

5.303.3.4.3 Wash fountains. Wash fountains shall have a maximum flow rate of not more than 1.8 gallons per minute/20 mm space (rim/ø at 60 psi)

5.303.3.4.4 Metering faucets. Metering faucets shall not deliver more than 0.20 gallons per cycle.

5.303.3.4.5 Metering faucets for wash fountains. Metering faucets for wash fountains shall have a maximum flow rate of not more than 0.20 gallons per minute/20 mm spaces (rim/ø at 60 psi)

Note: Where complying faucets are unavailable, aerators or other means may be used to achieve reduction.

5.303.3.4.6 Pre-rinse spray value
When installed, shall meet the requirements in the California Code of Regulations, Title 20 (Appliance Efficiency Regulations), Section 1605.1 (h)(4) Table H-2, Section 1605.3 (h)(4)(A), and Section 1607 (d)(7), and shall be equipped with an integral automatic shutoff.

FOR REFERENCE ONLY: The following table and code section have been exported from the *California Code of Regulations*, Title 20 (Appliance Efficiency Regulations), Section 1605.1 (h)(4) and Section 1605.3 (h)(4)(A)

TABLE H-2

STANDARDS FOR COMMERCIAL PRE-RINSE SPRAY VALVES MANUFACTURED ON OR AFTER JANUARY 28, 2019

PRODUCT CLASS (Spray force in ounces-force [oz-f])	MAXIMUM FLOW RATE (gpm)
Product Class 1 (≤ 5.0 oz-f)	1.00
Product Class 2 (> 5.0 oz-f and ≤ 8.0 oz-f)	1.20
Product Class 3 (> 8.0 oz-f)	1.29

5.303.4 COMMERCIAL KITCHEN EQUIPMENT

5.303.4.1 Food Waste Dispensers. Dispensers shall either manufacture the use of water to no more than 1 gpm when the disposer is not in use (not actively grinding food waste) and shall automatically shut off within no more than 10 minutes of inactivity. Dispensers shall use no more than 8 gpm of water.
Note: The code section does not affect local jurisdiction authority to prohibit or require disposer installation.

5.303.5 AREAS OF ADDITION OR ALTERATION. For those occupancies within the authority of the California Building Standards Commission as specified in Section 103, the provisions of Section 5.303.3 and 5.303.4 shall apply to new fixtures in additions or areas of alteration to the building.

5.303.6 STANDARDS FOR PLUMBING FIXTURES AND FITTINGS. Plumbing fixtures and fittings shall be installed in accordance with the *California Plumbing Code* and shall meet the applicable standards referenced in Table 1701.1 of the *California Plumbing Code* and in Chapter 6 of the code

X

SECTION 5.304 OUTDOOR WATER USE

5.304.1 OUTDOOR POTABLE WATER USE IN LANDSCAPE AREAS. Nonresidential developments shall comply with a local water efficient landscape ordinance or the current California Department of Water Resources Model Water Efficient Landscape Ordinance (MWELO), whichever is more stringent.

Notes:
1. The Model Water Efficient Landscape Ordinance (MWELO) is located in the California Code of Regulations, Title 23, Chapter 27, Division 2.
2. MWELO and supporting documents, including a water budget calculator, are available at: https://www.water.ca.gov/

MANDATORY

N/A

5.304.2 OUTDOOR POTABLE WATER USE IN LANDSCAPE AREAS. For public schools and community colleges landscape projects as described in Sections 5.304.6.1 and 5.304.6.2 shall comply with the California Department of Water Resources Model Water Efficient Landscape Ordinance (MWELO) commencing with Section 490 of Chapter 2.7 Division 2 Title 23 California Code of Regulations except that the expansion potential adjustment factor (ETAF) shall be 0.65 with an additional water allowance for special landscape areas (SLA) of 0.25

Exception: Any project with an aggregate landscape area of 2,500 square feet or less may comply with the prescriptive measures contained in Appendix D of the MWELO

5.304.6.1 Newly constructed landscapes. New construction projects with an aggregate landscape area equal to or greater than 500 square feet

5.304.6.2 Rehabilitated landscapes. Rehabilitated landscape projects with an aggregate landscape area equal to or greater than 1,200 square feet

DIVISION 5.4 MATERIAL CONSERVATION AND RESOURCE EFFICIENCY

SECTION 5.401 GENERAL

5.401.1 SCOPE. The provisions of this chapter shall outline means of achieving material conservation and resource efficiency through protection of buildings from exterior moisture, construction waste diversion, employment of techniques to reduce pollution through recycling of materials, and building commissioning or testing and adjusting.

SECTION 5.402 DEFINITIONS

5.402.1 DEFINITIONS. The following terms are defined in Chapter 2 *(and are included here for reference)*

ADJUST. To regulate fluid flow rate and air patterns at the terminal equipment, such as to reduce fan speed or adjust a damper

BALANCE. To proportion flows within the distribution system, including sub-mains, branches and terminals, according to design quantities.

BUILDING COMMISSIONING. A systematic, quality assurance process that starts the entire design and construction process, including verifying and documenting that building systems and components are planned, designed, installed, tested, operated and maintained to meet the owner's project requirements.

ORGANIC WASTE. Food waste, green waste, landscape and pruning waste, nonhazardous wood waste, and food soiled paper waste that is mixed in with food waste.

TEST. A procedure to determine quantitative performance of a system or equipment.

X

SECTION 5.407 WATER RESISTANCE AND MOISTURE MANAGEMENT

5.407.1 WATER RESISTANCE. Protect wall and roof openings from water intrusion by sealing around openings with durable materials appropriate to the type of opening and location, such as sealants conforming to ASTM C920, gaskets, flashings, or other methods approved by the enforcing agency. Openings around windows, doors, and penetrations in the building envelope shall be protected against water intrusion.

5.407.2 MOISTURE CONTROL. Employ moisture control measures by the following methods:

5.407.2.1 Sprinklers. Design and maintain landscape irrigation systems to prevent spray on structures.

5.407.2.2 Entries and openings. Design exterior entries and/or openings subject to foot traffic or wind-driven rain to prevent water intrusion into buildings as follows:

5.407.2.2.1 Exterior door protection. Primary exterior entries shall be covered to prevent water intrusion by using nonabsorptive floor and wall finishes within at least 2 feet (inside and perpendicular to such openings that at least one of the following:

1. An finished awning at least 4 feet in depth.
2. The door is protected by a roof overhang at least 4 feet in depth.
3. The door is recessed at least 4 feet.
4. Other methods which provide equivalent protection.

5.407.2.3 Flashing. Install flashings integrated with a drainage plane.

N/A

SECTION 5.408 CONSTRUCTION WASTE REDUCTION, DISPOSAL AND RECYCLING

5.408.1 CONSTRUCTION WASTE MANAGEMENT. Recycle and/or salvage for reuse a minimum of 65% of the nonhazardous construction and demolition waste in accordance with Section 5.408.1.1, 5.408.1.2 or 5.408.1.3, or meet a local construction and demolition waste management ordinance, whichever is more stringent.

5.408.1.1 Construction waste management plans. Where a local jurisdiction does not have a construction and demolition waste management ordinance, submit a construction waste management plan that:

1. Identifies the construction and demolition waste materials to be diverted from disposal by efficient usage, recycling, reuse on the project or salvage for future use or sale.
2. Determines if construction and demolition waste materials will be sorted on-site (source separated) or bulk mixed (single stream)
3. Identifies diversion facilities where construction and demolition waste material collected will be taken
4. Specifies that the amount of construction and demolition waste materials diverted shall be calculated by weight or volume, but not by both.

5.408.1.2 Waste Management Company. Utilize a waste management company that can provide verifiable documentation that the percentage of construction and demolition waste material diverted from the landfill complies with this section.

Note: The owner or contractor shall make the determination if the construction and demolition waste material will be diverted by a waste management company

Exceptions to Sections 5.408.1.1 and 5.408.1.2:

1. Excavated soil and land-clearing debris.
2. Alternate waste reduction methods developed by working with local agencies if diversion or recycle facilities capable of compliance with this item do not exist.
3. Demolition waste mass limit. Jurisdiction or calculated in consideration of local recycling facilities and markets.

5.408.1.3 Waste sheds reduction alternative. The combined weight of new construction disposal that does not exceed two pounds per square foot of building area may be deemed to meet the 65% minimum requirement as approved by the enforcing agency

5.408.1.4 Documentation. Documentation shall be provided to the enforcing agency which demonstrates compliance with Sections 5.408.1.1 through 5.408.1.3. The waste management plan shall be updated as necessary and shall be accessible during construction for examination by the enforcing agency

Notes:
1. Sample forms found in "A Guide to the California Green Building Standards Code (nonresidential)" (www.calrecycle.ca.gov/GreenBuilding/Nonres/Guide) may be used to assist in documenting compliance with the waste management plan.
2. Where construction and demolition waste processors can be located at the California Department of Resources Recycling and Recovery (CalRecycle)

5.408.2 UNIVERSAL WASTE. [A] Additions and alterations to a building or tenant space that meet the scoping provisions in Section 301.3 for nonresidential additions and alterations, shall require verification that Universal Waste items such as fluorescent lamps and ballast and mercury containing thermostats as well as other California Prohibited Universal Waste materials are disposed of properly and are diverted from landfills. A list of prohibited Universal Waste materials shall be included in the construction documents.

Note: Refer to the Universal Waste Rule link at https://www.dtsc.ca.gov/HWMP/universal/

5.408.3 EXCAVATED SOIL AND LAND CLEARING DEBRIS. 100 percent of trees, stumps, rocks and associated vegetation and soils resulting primarily from land clearing shall be reused or recycled. For a phased project, such material may be stockpiled on site until the project is developed.

Exceptions: Reuse, either on or off-site, of vegetation or soil contaminated by disease or pest infestation.

Notes:
1. If contamination by disease or pest infestation is suspected, contact the County Agricultural Commissioner and follow its direction for handling or disposal of the material.
2. For a map of the pest and/or disease quarantine zones, consult with the California Department of Food and Agriculture (www.cdfa.ca.gov)

N/A

SECTION 5.410 BUILDING MAINTENANCE AND OPERATIONS

5.410.1 RECYCLING BY OCCUPANTS. Provide readily accessible areas that serve the entire building and are identified for the depositing, storage and collection of non-hazardous materials for recycling, including (at a minimum) paper, corrugated cardboard, glass, plastics, organic waste, and metals or meet a locally enacted local recycling ordinance, if more restrictive

Exception: Rural jurisdictions that meet and apply for the exemption in Public Resources Code 42649.82 (a)(2)(A) et seq. shall also be exempt from the organic waste portion of this section.

5.410.1.1 Additions. All additions constructed within a 12-month period under single or multiple permits, resulting in an increase of 30% or more in floor area, shall provide recycling areas on site.

Exception: Additions within a tenant space resulting in less than a 30% increase in the tenant space floor area

5.410.1.2 Multiple residences. Space allocation for recycling areas shall comply with Chapter 16, Part 3, Division 30 of the *Public Resources Code* Chapter 18 is known as the California Solid Waste Reuse and Recycling Access Act of 1991 (Act)

Note: A sample ordinance for use by local agencies may be found in Appendix A of the document on the CalRecycle's web site

MANDATORY

N/A

5.410.2 COMMISSIONING. [N] New buildings 10,000 square feet and over. For new buildings 10,000 square feet and over, building commissioning shall be included in the design and construction processes of the building project to verify that the building systems and components meet the owner's or owner representative's project requirements. Commissioning shall be performed in accordance with this section by trained personnel with experience on projects of comparable size and complexity. The commissioning Plan shall not replace any requirements for the commissioning and testing that are not required by the California Energy Code Section 10-103 Clause, all requirements in Sections 5.410.2 through 5.410.2.8 shall apply.

Note: For energy-related systems under the scope Section 100 of the California Energy Code, including heating, ventilation, air conditioning (HVAC) systems and controls, indoor lighting systems and controls, as well as water heating systems and controls, refer to California Energy Code Section 10-103 for commissioning requirements.

Commissioning requirements shall include:

1. Owner's or Owner representative's project requirements.
2. Basis of design.
3. Commissioning measures shown in the construction documents.
4. Commissioning plan.
5. Functional performance testing.
6. Documentation and training.
7. Commissioning report.

Exceptions:

1. Unconditioned warehouses of any size.
2. Areas less than 10,000 square feet used for offices or other conditioned accessory spaces within unconditioned warehouses.
3. Tenant improvements less than 10,000 square feet as described in Section 303.1.1
4. Open parking garages of any size, or open parking garage areas, of any size, within a structure.

Note: For the purposes of this section, unconditioned shall mean a building area, or room which does not provide heating and or air conditioning.

International Notes:

1. ASI AC 476 is an acceptable means for ergonomics providing training and/or certification of commissioning personnel. AC 476 is available to the Authority Having Jurisdiction as a reference for qualifications or commissioning personnel. AC 476 does not certify individuals to conduct functional performance tests or to adjust and balance systems.

2. Functional performance testing for heating, ventilation, air conditioning systems and lighting controls must be performed in compliance with the *California Energy Code*

N/A

5.410.2.1 Owner's or Owner Representative's Project Requirements (OPR) [N] The expectations and requirements of the building environment to be phase shall be documented before the design phase of the project begins. The documentation shall include at minimum:

1. Environmental and sustainability goals
2. Building sustainable goals
3. Indoor environmental quality requirements.
4. Project program, including facility functions and hours of operation, and need for after hours operation.
5. Equipment and systems expectations.
6. Building occupant and operation and maintenance (O&M) personnel expectations.

5.410.2.2 Basis of Design (BOD) [N]. A written explanation of how the design of the building systems meets the OPR and shall be completed at the design phase of the building project. The Basis of Design document shall cover the following systems:

1. Renewable energy systems
2. Landscape irrigation systems
3. Water reuse system

5.410.2.3 Commissioning plan. [N] Prior to permit issuance a commissioning plan shall be completed to document how the project will be commissioned The commissioning plan shall include the following:

1. General project information.
2. Commissioning goals.
3. Systems to be commissioned There to test systems and components shall include.
   a. An explanation of the original design intent.
   b. Equipment and systems to be tested, including the extent of tests.
   c. Functions to be tested.
   d. Conditions under which the test shall be performed.
   e. Measurable criteria for acceptable performance.
4. Commissioning team information.
5. Commissioning process activities, schedules and responsibilities. Plans for the completion of commissioning and be included

5.410.2.4 Functional performance testing. [N] Functional performance tests shall demonstrate the correct installation and operation of each component, system and system to system interface in accordance with the approved plans and specifications. Functional performance testing reports shall contain information addressing each of the building components tested, the testing methods utilized and include any readings and adjustments made.

5.410.2.5 Documentation and training. [N] A Systems Manual and Systems Operations Training are required including Occupational Safety and Health Act (OSHA) requirements in California Code of Regulations (CCR), Title 8, Section 5142, and other related regulations.

5.410.2.5.1 Systems manual. [N] Documentation of the operational aspects of the building shall be completed within the systems manual and delivered to the building owner or representative. The systems manual shall include the following:

1. Site information, including facility description, history and current requirements.
2. Site contact information.
3. Basic maintenance and maintenance, including general area operating procedures, basic troubleshooting, recommended maintenance requirements, site events log.
4. Major systems.
5. Site equipment inventory and maintenance notes.
6. A copy of verifications required by the enforcing agency or this code.
7. Other resources and documentation, if applicable.

5.410.2.5.2 Systems operations training. [N] A program for training of the appropriate maintenance staff for each equipment type and/or system shall be developed and documented in the commissioning report and shall include the following:

1. System/equipment overview (what it is, what it does and how it interacts with other systems and/or equipment it interfaces)
2. Review and demonstration of servicing/preventive maintenance
3. Review of the information in the Systems manual.
4. Review of the record drawings of the installed equipment.

5.410.2.6 Commissioning report. [N] A report of commissioning process activities undertaken through the design and construction phases of the building project shall be completed and provided to the owner or representative.

N/A

5.410.4 TESTING AND ADJUSTING. New buildings less than 10,000 square feet. Testing and adjusting of systems shall be required for new buildings less than 10,000 square feet or new systems to serve an addition or alteration subject to Section 303.1

5.410.4.3 (Reserved)

Note: For energy-related systems under the scope Section 100 of the California Energy Code, including heating ventilation, air conditioning (HVAC) systems and controls, indoor lighting systems and controls, as well as water heating systems and controls, refer to California Energy Code Section 10-103 for commissioning requirements and Section 120.5, 120.8, 120.9, and 140.9(d)3 for additional testing requirements of specific systems.

5.410.4.2 Balancing. A written plan of procedures for testing and adjusting systems. Systems to be included for testing and adjusting shall include all, a minimum, as applicable to the project.

1. Renewable energy systems.
2. Landscape irrigation systems.
3. Water reuse Systems

5.410.4.3 Procedures. Perform testing and adjusting procedures in accordance with manufacturers specifications and applicable standards on each system.

5.410.4.3.1 HVAC balancing. In addition to testing and adjusting before a new space conditioning system serving a building or spaces is occupied for normal use, the system shall be balanced in accordance with the procedures contained in the Testing Adjusting and Balancing Bureau National Standards, the National Environmental Balancing Bureau Procedural Standards, Associated Air Balance Council National Standards or as approved by the enforcing agency

5.410.4.4 Reporting. After completion of testing, adjusting and balancing, provide a final report of testing signed by the individual responsible for performing these services.

5.410.4.5 Operation and maintenance (O & M) manual. Provide the building owner or representative with detailed operating and maintenance instructions and copies of guarantees/warranties for each system O & M instructions shall be consistent with OSHA requirements in CCR, Title 8, Section 5142, and other related regulations.

5.410.4.5.1 Inspections and reports. Include a copy of all inspector verifications and reports required by the enforcing agency.

DIVISION 5.5 ENVIRONMENTAL QUALITY

SECTION 5.501 GENERAL

5.501.1 SCOPE. The provisions of the chapter shall outline means of reducing the quantity of air contaminants that are odorous, irritating, and/or harmful to the comfort and well-being of a building's installers, occupants and neighbors.

MANDATORY

SECTION 5.502 DEFINITIONS

5.502.1 DEFINITIONS. The following terms are defined in Chapter 2 *(and are included here for reference)*

ARTERIAL HIGHWAY A general term denoting a highway primarily for through traffic usually on a continuous route

A-WEIGHTED SOUND LEVEL (dBA). The sound pressure level in decibels as measured on a sound level meter using the internationally standardized A-weighting filter or as computed from sound spectral data to which A-weighting adjustments have been made.

1 BTU/HOUR. Britain thermal units per hour, also referred to as Btu. The amount of heat required to raise one pound of water one degree Fahrenheit per hour, a common measure of heat transfer rate. A ton of refrigeration = 12,000 Btu, the amount of heat required to melt a ton (2,000 pounds) of ice at 32° Fahrenheit.

COMMUNITY NOISE EQUIVALENT LEVEL (CNEL). A metric similar to the day-night average sound level (Ldn) except that a 5 decibel adjustment is added to the equivalent continuous sound exposure level for evening hours (7pm to 10pm) in addition to the 10 decibel adjustment used in the Ldn.

COMPOSITE WOOD PRODUCTS. Composite wood products include hardwood plywood, particleboard, and medium density fiberboard. Composite wood products does not include hardboard, structural panels, structural panels, structural composite lumber, prefinished, thin veneer, glued laminated timber, timber, prefabricated wood I joists or finger jointed lumber, all as specified in California Code of Regulations (CCR), Title 17, Section 93120.1

Note: See CCR, Title 17, Section 93120.1

DAY-NIGHT AVERAGE SOUND LEVEL (Ldn). The A-weighted equivalent continuous sound exposure level for a 24-hour period with a 10 dB adjustment added to sound levels occurring during nighttime hours (10pm to 7 am)

DECIBEL (dB). A measure on a logarithmic scale of the magnitude of a particular quantity (such as sound pressure, sound power, sound intensity) with respect to a reference quantity

ELECTRIC VEHICLE (EV). An automotive type vehicle for on-road use, such as passenger automobiles, buses, trucks, vans, neighborhood electric vehicles, electric motorcycles, and the like, primarily powered by an electric motor that draws current from a rechargeable storage battery, fuel cell, photovoltaic array, or other source of electric current. Plug-in hybrid electric vehicles (PHEV) are considered electric vehicles. For purposes of the California Electrical Code, off-road, self-propelled electric vehicles, such as industrial trucks, hoists, lifts, transports, golf carts, airport ground support equipment, tractors, boats, and the like are not included.

ELECTRIC VEHICLE CHARGING STATION (EVSE). One or more spaces intended for charging electric vehicles.

ELECTRIC VEHICLE SUPPLY EQUIPMENT (EVSE). The conductors, including the ungrounded, grounded, and equipment grounding conductors and the electric vehicle connector, attachment plugs, and all other things devices, power outlets, or apparatus installed specifically for the purpose of transferring energy between the premises wiring and the electric vehicle.

ENERGY EQUIVALENT (NOISE) LEVEL (Leq). The level of a steady noise which would have the same energy as the fluctuating noise level integrated over the time of period of interest.

EXPRESSWAY. An arterial highway for through traffic which may have partial control of access, but which may or may not be divided or have grade separations at intersections.

FREEWAY. A divided arterial highway with full control of access and with grade separations at intersections.

GLOBAL WARMING POTENTIAL (GWP). The relative strong impact of one mass-based unit of a given greenhouse gas relative to an equivalent unit of carbon dioxide over a given period of time. Carbon dioxide is the reference compound with a GWP of one.

GLOBAL WARMING POTENTIAL VALUE (GWP VALUE). A 100-year GWP value published by the intergovernmental Panel on Climate Change (IPCC) in either its Second Assessment Report (SAR) (IPCC, 1995) or its Fourth Assessment A-3 Report (AR4) (IPCC, 2007) The SAR GWP values are found in column "SAR (100-yr)" of Table 2.14, the AR4 GWP values are found in column "100 yr" of Table 2.14

HIGH-GWP REFRIGERANT. A compound used as a heat transfer fluid or gas that, as but a chlorofluorocarbon, a hydrochlorofluorocarbon, a hydrofluorocarbon, or any combination or blend of compounds, with a GWP value equal to or greater than 150 to 25 any ozone depleting substances as defined in Title 40 of the Code of Federal Regulations, Part 82, sec82.3 (as amended March 10, 2008)

LOW-GWP REFRIGERANT. A compound used as a heat transfer fluid or gas that (A) has a GWP value less than 150 and (B) is not an ozone depleting substance as defined in Title 40 of the Code of Federal Regulations, Part 82, sec82.3 (as amended March 10, 2008)

MERV. Filter minimum efficiency reporting value, based on ASHRAE 52.2-1999

MAXIMUM INCREMENTAL REACTIVITY (MIR). The maximum change in weight of ozone formed by weight of volume formed by adding a compound to the Mass Reactive Organic Gas (ROG) Values" per weight of compound added, expressed to hundredths of a gram to Gram for Gram ROG

PRODUCT-WEIGHTED MIR (PWMIR). The sum of all weighted MIR for all ingredients in a product subject to the article. The PWMIR is the total product reactivity expressed to hundredths of a gram of ozone formed per gram of product (excluding container and packaging)

PSI/G. Pounds per square inch gauge

REACTIVE ORGANIC COMPOUND (ROC). Any compound that has the potential once emitted to contribute to ozone formation in the troposphere

SCHRADER ACCUFLEX VALVES Access fittings with a valve core installed

SHORT RADIUS ELBOW. Pipe fitting installed between two lengths of pipe or tubing to allow a change of direction, with a radius of 1 times the pipe diameter

SUPER MARKET. For the purposes of Section 5.502.2, a supermarket is any retail food facility with 8,000 square feet or more conditioned area, and that utilizes either refrigerated display cases, or walk-in coolers or freezers connected to remote compressor units or condensing units.
VOC. A volatile organic compound broadly defined as a chemical compound based on carbon chains or rings with minor exceptions greater than 50 millimeters of mercury at room temperature These compounds typically contain hydrogen and may contain oxygen, nitrogen and other elements See CCR Title 17, Section 94508(a)

Note: Where specific regulations are based from different agencies such as SCAQMD, ARB, etc., the VOC definition included in that specific regulation is the one that prevails for the specific measure in question.

N/A

SECTION 5.503 FIREPLACES

5.503.1 FIREPLACES. Install only a direct-vent sealed-combustion gas or sealed wood-burning fireplace or a sealed woodstove or pellet stove and refer to residential requirements in the California Energy Code Title 24 Part 6 Subchapter 7 Section 150 Wood-burning fireplaces shall meet the requirements of local ordinances.

5.503.1.1 Woodstoves. Woodstoves and pellet stoves shall comply with U.S. EPA New Source Performance Standards (NSPS) emission limits as applicable, and shall have a permanent label indicating they are certified to meet the emission limits

N/A

SECTION 5.504 POLLUTANT CONTROL

5.504.1 TEMPORARY VENTILATION. The permanent HVAC system shall only be used during construction if necessary to maintain the building's areas of addition of alteration within the applicable temperature range for mechanical equipment installation. If the HVAC system is used during construction, use return air filters with a minimum Efficiency Reporting Value (MERV) of 8, based on ASHRAE 52.2-1999, or an average efficiency of 30% based on ASHRAE 52.1-1992. Replace all filters immediately prior to occupancy or, if the building is occupied during alteration, at the conclusion of construction.

5.504.2 Covering of duct openings and protection of mechanical equipment during construction. At the time of rough installation and during storage on the construction site until final startup of the heating, cooling and ventilation equipment, all duct and other related air distribution component openings shall be covered with tape, plastic, sheet metal or other methods acceptable to the enforcing agency to reduce the amount of dust, water and debris which may enter the system.

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LICENSE STAMPS

PROJECT NAME

YEHAMA COUNTY
CORNING
VETERAN'S HALL

1620 SOLANO ST.
CORNING, CA

SHEET TITLE

CALGREEN CHECKLIST

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

Sym	Description	Date

Drawn By	KP
Date Issued	2/18/2025
Scale	N.T.S.
Project No	21-6447

SHEET No

G011

1948

2022 CALIFORNIA GREEN BUILDING STANDARDS CODE NONRESIDENTIAL MANDATORY MEASURES

MANDATORY

5.504.4 FINISH MATERIAL POLLUTANT CONTROL. Finish materials shall comply with Sections 5.504.4.1 through 5.504.4.5.

5.504.4.1 Adhesives, sealants and caulks. Adhesives, sealants and caulks used on the project shall meet the requirements of the following standards:

1. Adhesives, adhesive bonding primers, adhesive primers, sealants, sealant primers and caulks shall comply with local or regional air pollution control or air quality management district rules where applicable, or SCAQMD Rule 1168 VOC limits, as shown in Tables 5.504.4.1 and 5.504.4.2. Such products also shall comply with the Rule 1168 prohibition on the use of certain toxic compounds (chloroform, ethylene dichloride, methylene chloride, perchloroethylene, and trichloroethylene), except for aerosol products as specified in subsection 2, below.
2. Aerosol adhesives, and smaller unit sizes of adhesives and sealants or caulking compounds (in units of product, less packaging, which do not weigh more than one pound and do not consist of more than 16 fluid ounces) shall comply with applicable VOC limits in Table 5.504.4.1 or Table 5.504.4.2, and shall not contain ingredients listed in the "Prohibited Chemicals and Compounds" list in Section 94507 of the California Code of Regulations, Title 17, commencing with Section 94507.

TABLE 5.504.4.1 - ADHESIVE VOC LIMIT

Less Water and Less Exempt Compounds in Grams per Liter

ARCHITECTURAL APPLICATIONS	CURRENT VOC LIMIT
INDOOR CARPET ADHESIVES	50
CARPET PAD ADHESIVES	50
OUTDOOR CARPET ADHESIVES	150
WOOD FLOORING ADHESIVES	100
RUBBER FLOOR ADHESIVES	60
SUBFLOOR ADHESIVES	50
CERAMIC TILE ADHESIVES	65
VCT & ASPHALT TILE ADHESIVES	50
DRYWALL & PANEL ADHESIVES	50
COVE BASE ADHESIVES	50
MULTIPURPOSE CONSTRUCTION ADHESIVES	70
STRUCTURAL GLAZING ADHESIVES	100
SINGLE-PLY ROOF MEMBRANE ADHESIVES	250
OTHER ADHESIVES NOT SPECIFICALLY LISTED	50
SPECIALTY APPLICATIONS	
PVC WELDING	510
CPVC WELDING	490
ABS WELDING	325
PLASTIC CEMENT WELDING	250
ADHESIVE PRIMER FOR PLASTIC	550
CONTACT ADHESIVE	80
SPECIAL PURPOSE CONTACT ADHESIVE	250
STRUCTURAL WOOD MEMBER ADHESIVE	140
TOP & TRIM ADHESIVE	250
SUBSTRATE SPECIFIC APPLICATIONS	
METAL TO METAL	30
PLASTIC FOAMS	50
POROUS MATERIAL (EXCEPT WOOD)	50
WOOD	30
FIBERGLASS	80

1. IF AN ADHESIVE IS USED TO BOND DISSIMILAR SUBSTRATES TOGETHER, THE ADHESIVE WITH THE HIGHEST VOC CONTENT SHALL BE ALLOWED.
2. FOR ADDITIONAL INFORMATION REGARDING METHODS TO MEASURE THE VOC CONTENT SPECIFIED IN THIS TABLE, SEE SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT RULE 1168, www.arb.ca.gov/DRDB/SC/CURHTML/R1168.PDF

TABLE 5.504.4.2 - SEALANT VOC LIMIT

Less Water and Less Exempt Compounds in Grams per Liter

SEALANTS	CURRENT VOC LIMIT
ARCHITECTURAL	250
MARINE DECK	760
NONMEMBRANE ROOF	300
ROADWAY	250
SINGLE-PLY ROOF MEMBRANE	450
OTHER	420
SEALANT PRIMERS	
ARCHITECTURAL	
NONPOROUS	250
POROUS	775
MODIFIED BITUMINOUS	500
MARINE DECK	760
OTHER	750

NOTE: FOR ADDITIONAL INFORMATION REGARDING METHODS TO MEASURE THE VOC CONTENT SPECIFIED IN THESE TABLES, SEE SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT RULE 1168.

X

5.504.4.3 Paints and coatings. Architectural paints and coatings shall comply with VOC limits in Table 1 of the ARB Architectural Coatings Suggested Control Measure, as shown in Table 5.504.4.3, unless more stringent local limits apply. The VOC content limit for coatings that do not meet the definitions for the specialty coatings categories listed in Table 5.504.4.3 shall be determined by classifying the coating as a flat, nonflat or nonflat high-gloss coating, based on its gloss, as defined in Subsections 4.21, 4.36 and 4.37 of the 2007 California Air Resources Board Suggested Control Measure, and the corresponding flat, nonflat or nonflat high-gloss VOC limit in Table 5.504.4.3 shall apply.

5.504.4.3.1 Aerosol Paints and coatings. Aerosol paints and coatings shall meet the PWAR Limits for VOC in Section 94522(a)(3) and other requirements, including prohibitions on use of certain toxic compounds and ozone depleting substances, in Sections 94522(b)(3) and (d)(2) of California Code of Regulations, Title 17, commencing with Section 94520, and in areas under the jurisdiction of the Bay Area Air Quality Management District, architectural coatings comply with the percent VOC by weight of product limits of Regulation 8 Rule 49.

TABLE 5.504.4.3 - VOC CONTENT LIMITS FOR ARCHITECTURAL COATINGS[1]

GRAMS OF VOC PER LITER OF COATING, LESS WATER & LESS EXEMPT COMPOUNDS

COATING CATEGORY	CURRENT VOC LIMIT
FLAT COATINGS	50
NONFLAT COATINGS	100
NONFLAT HIGH GLOSS COATINGS	150

MANDATORY

TABLE 5.504.4.3 - CONT

GRAMS OF VOC PER LITER OF COATING, LESS WATER & LESS EXEMPT COMPOUNDS

COATING CATEGORY	CURRENT VOC LIMIT
SPECIALTY COATINGS	
ALUMINUM ROOF COATINGS	400
BASEMENT SPECIALTY COATINGS	400
BITUMINOUS ROOF COATINGS	50
BITUMINOUS ROOF PRIMERS	350
BOND BREAKERS	350
CONCRETE CURING COMPOUNDS	350
CONCRETE/MASONRY SEALERS	100
DAMPPROOFING SEALERS	100
DRY FOG COATINGS	150
FAUX FINISHING COATINGS	350
FIRE RESISTIVE COATINGS	350
FLOOR COATINGS	100
FORM RELEASE COMPOUNDS	250
GRAPHIC ARTS COATINGS (SIGN PAINTS)	500
HIGH TEMPERATURE COATINGS	420
INDUSTRIAL MAINTENANCE COATINGS	250
LOW SOLIDS COATINGS[2]	120
MAGNESITE CEMENT COATINGS	450
MASTIC TEXTURE COATINGS	100
METALLIC PIGMENTED COATINGS	500
MULTICOLOR COATINGS	250
PRETREATMENT WASH PRIMERS	420
PRIMERS, SEALERS, & UNDERCOATERS	100
REACTIVE PENETRATING SEALERS	350
RECYCLED COATINGS	250
ROOF COATINGS	50
RUST PREVENTATIVE COATINGS	250
SHELLACS	
CLEAR	730
OPAQUE	550
SPECIALTY PRIMERS, SEALERS & UNDERCOATERS	100
STAINS	250
STONE CONSOLIDANTS	450
SWIMMING POOL COATINGS	340
TRAFFIC MARKING COATINGS	100
TUB & TILE REFINISH COATINGS	420
WATERPROOFING MEMBRANES	250
WOOD COATINGS	275
WOOD PRESERVATIVES	350
ZINC-RICH PRIMERS	340

1. GRAMS OF VOC PER LITER OF COATING, INCLUDING WATER & EXEMPT COMPOUNDS.
2. THE GRAMS/LITER LIMITS SHOWN IN EFFECT UNLESS REVISED LIMITS ARE LISTED IN SUBSEQUENT COLUMNS IN THE TABLE.

2 VALUES IN THIS TABLE ARE DERIVED FROM THOSE SPECIFIED BY THE CALIFORNIA AIR RESOURCES BOARD, ARCHITECTURAL COATINGS SUGGESTED CONTROL MEASURE, FEB. 1, 2008. MORE INFORMATION IS AVAILABLE FROM THE AIR RESOURCES BOARD.

5.504.4.3.2 Verification. Verification of compliance with this section shall be provided at the request of the enforcing agency. Documentation may include, but is not limited to, the following:

1 Manufacturer's product specification
2 Field verification of on-site product containers

N/A

5.504.4.4 Carpet Systems.

All carpet installed in the building interior shall meet the requirements of the California Department of Public Health, Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions from Indoor Sources Using Environmental Chambers," Version 1.2, January 2017 (Emission testing method for California Specification 01350).

5.504.4.4.1 Carpet cushion. All carpet cushion installed in the building interior shall meet the requirements of the California Department of Public Health, "Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions from Indoor Sources Using Environmental Chambers," Version 1.2, January 2017 (Emission testing method for California Specification 01350).

See California Department of Public Health's website for certification programs and testing lists. https://www.cdph.ca.gov/Programs/CCDPHP/DEODC/EHLB/IAQ/Pages/VOC.aspx#carpet

5.504.4.4.2 Carpet adhesive. All carpet adhesive shall meet the requirements of Table 5.504.4.1.

X

5.504.4.5 Composite wood products. Hardwood plywood, particleboard and medium density fiberboard composite wood products used on the interior or exterior of the building shall meet the requirements for formaldehyde as specified in ARB's Air Toxics Control Measure for Composite Wood (17 CCR 93120 et seq.). These materials are required even if the ATCM has more than the specified emission limits, as shown in Table 5.504.4.5.

5.504.4.5.1 Documentation. Verification of compliance with this section shall be provided as requested by the enforcing agency. Documentation shall include at least one of the following:

1. Product certifications and specifications.
2. Chain of custody certifications.
3. Product labeled and invoiced as meeting the Composite Wood Products regulation (see CR, Title 17, Section 93120, et seq).
4. Exterior grade products marked as meeting the PS-1 or PS-2 standards of the Engineered Wood Association, the Australian AS/NZS 2269, or European EN 636 3S, alternatively.
5. Other methods acceptable to the enforcing agency.

TABLE 5.504.4.5 - FORMALDEHYDE LIMITS

MAXIMUM FORMALDEHYDE EMISSIONS IN PARTS PER MILLION

PRODUCT	CURRENT LIMIT
HARDWOOD PLYWOOD VENEER CORE	0.05
HARDWOOD PLYWOOD COMPOSITE CORE	0.05
PARTICLE BOARD	0.09
MEDIUM DENSITY FIBERBOARD	0.11
THIN MEDIUM DENSITY FIBERBOARD[2]	0.13

1. VALUES IN THIS TABLE ARE DERIVED FROM THOSE SPECIFIED BY THE CALIFORNIA AIR RESOURCES BOARD, AIR TOXICS CONTROL MEASURE FOR COMPOSITE WOOD AS TESTED IN ACCORDANCE WITH ASTM E 1333. FOR ADDITIONAL INFORMATION, SEE CALIFORNIA CODE OF REGULATIONS, TITLE 17, SECTIONS 93120 THROUGH 93120.12.
2. THIN MEDIUM DENSITY FIBERBOARD HAS A MAXIMUM THICKNESS OF 5/16 INCH (8 MM).

MANDATORY

X

5.504.4.6 Resilient flooring systems. Where resilient flooring is installed, at least 80 percent of floor area receiving resilient flooring shall meet the requirements of the California Department of Public Health's Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions from Indoor Sources Using Environmental Chambers," Version 1.2, January 2017 (Emission testing method for California Specification 01350).

See California Department of Public Health's website for certification programs and testing lists. https://www.cdph.ca.gov/Programs/CCDPHP/DEODC/EHLB/IAQ/Pages/VOC.aspx#materials

N/A

5.504.4.6.1 Verification of compliance. Documentation shall be provided verifying that resilient flooring materials meet the pollutant emission limits.

A

5.504.4.7 Thermal insulation.

Comply with the requirements of the California Department of Public Health, "Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions from Indoor Sources Using Environmental Chambers," Version 1.2, January 2017 (Emission testing method for California Specification 01350). See California Department of Public Health's website for certification programs and testing lists.
https://www.cdph.ca.gov/Programs/CCDPHP/DEODC/EHLB/IAQ/Pages/VOC.aspx#materials

5.504.4.7.1 Verification of compliance. Documentation shall be provided verifying that insulation materials meet the pollutant emission limits.

5.504.4.8 Acoustical ceiling and wall panels.

Comply with the requirements of the California Department of Public Health, "Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions from Indoor Sources Using Environmental Chambers," Version 1.2, January 2017 (Emission testing method for California Specification 01350). See California Department of Public Health's website for certification programs and testing lists.

5.504.4.8.1 Verification of compliance. Documentation shall be provided verifying that acoustical ceiling materials meet the pollutant emission limits.

X

5.504.5.3 Filters. In mechanically ventilated buildings, provide regularly occupied areas of the building with air filtration media for outside and return air that provides at least a Minimum Efficiency Reporting Value (MERV) of 13. MERV 13 filters shall be installed prior to occupancy, and recommendations for maintenance with filters of the same value shall be included in the operation and maintenance manual.

Exceptions: Existing mechanical equipment.

5.504.5.3.1 Labeling. Installed filters shall be clearly labeled by the manufacturer indicating the MERV rating.

X

5.507 ENVIRONMENTAL TOBACCO SMOKE (ETS) CONTROL. Where outdoor areas are provided for smoking, provide smoking areas at least 25 feet (7620 mm) away from doors, outdoor air intakes and operable windows and within the building as allowed, prohibited by other laws or regulations, or as enforced by conference, regulations or policies of any city, county, city and county, California Community College, campus of the California State University, or campus of the University of California, whichever are more stringent. Where preferences, regulations or policies are not in place, post signage to inform building occupants of the provisions.

A

SECTION 5.505 INDOOR MOISTURE CONTROL

5.505.1 INDOOR MOISTURE CONTROL. Buildings shall meet or exceed the provisions of California Building Code, CCR, Title 24, Part 2, Sections 1202 (Ventilation) and Chapter 14 (Exterior Walls). For additional measures, see Section 5.407.2 of this code.

A

SECTION 5.506 INDOOR AIR QUALITY

5.506.1 OUTSIDE AIR DELIVERY. For mechanically or naturally ventilated spaces in buildings, meet the minimum requirements of Section 120.1 Requirements for ventilation of the California Energy Code or the applicable code (code, whichever is more stringent), and Division 1 Chapter 4 of CCR, Title 8.

5.506.2 CARBON DIOXIDE (CO2) MONITORING. For buildings or additions occupied with demand control ventilation, CO2 sensors and ventilation controls shall be specified and installed in accordance with the requirements of the California Energy Code, Section 120.1(d).

N/A

5.506.3 Carbon dioxide (CO2) monitoring in classrooms.

(SB 686) Each public K-12 school classroom, as listed in Table 1201.4 of the California Energy Code shall be equipped with a carbon dioxide monitor or sensor that meets the following requirements:

1. The monitor or sensor shall be permanently affixed in a central place in the room between 3 and 6 feet (914 mm and 1829 mm) above the floor and at least 5 feet (1524 mm) away from door and operable windows.
2. When the monitor or sensor is not integral to an Energy Management Control System (EMCS) the monitor or sensor shall display the carbon dioxide readings on the device. When the sensor is integral to an EMCS, the carbon dioxide readings shall be available to and regularly monitored by facility personnel.
3. A monitor shall provide notification through a visual indicator on the monitor when the carbon dioxide levels in the classroom have exceeded 1850ppm. A sensor integral to an EMCS shall provide notification to facility personnel through a visual and/or audible indicator when the carbon dioxide levels in the classroom have exceeded 1850ppm.
4. The monitor or sensor shall measure carbon dioxide levels at minimum 30 minute intervals and shall maintain a record of previous carbon dioxide measurements or not less than 30 days duration.
   a. The monitor or sensor used to measure carbon dioxide levels shall have the capacity to measure carbon dioxide levels with a range of 400ppm to 2000ppm, or greater.
   b. The monitor or sensor shall be certified by the manufacturer to be accurate within ±50ppm at 1000ppm carbon dioxide concentration and shall be certified by the manufacturer to require calibration no more frequently than once every 5 years.

N/A

SECTION 5.507 ENVIRONMENTAL COMFORT

5.507.4 ACOUSTICAL CONTROL. Employ building assemblies and components with Sound Transmission Class (STC) values determined in accordance with ASTM E 90 and ASTM E 413, or Outdoor-Indoor Sound Transmission Class (OITC) determined in accordance with ASTM E 1332, using either the prescriptive or performance method in Section 5.507.4.1 or 5.507.4.2.

Exceptions: Buildings with low or no occupancy or where occupants are not likely to be affected by exterior noise as determined by the enforcement authority, such as factories, stadiums, storage, enclosed parking structure and utility buildings.

Exceptions [DSA, SS]: For public schools and community colleges, the requirements of this section and all subsections apply only to new construction.

5.507.4.1 Exterior noise transmission, prescriptive method. Wall and roof-ceiling assemblies exposed to the noise source making up the building or addition envelope or altered envelope shall meet a composite STC rating of at least 50 or a composite OITC rating of no less than 40, with exterior windows of a minimum STC of 40 or OITC of 30 in the following locations:

1. Within the 65 CNEL noise contour of an airport.

   Exceptions:

   1. 1-A or CNEL for military airports shall be determined by the Facility Air Installation Compatible Land Use Zone (AICUZ) plan.
   2. 1-A or CNEL for other airports and heliports for which a land use plan has not been developed shall be determined by the general plan noise element.

2. Within the 65 CNEL or 1-A noise contour of a freeway or expressway, railroad, industrial source or fixed-guideway source as determined by the Noise Element of the General Plan.

5.507.4.1.1. Noise exposure where noise contours are not readily available. Buildings exposed to a noise level of 65 dBA L$_{eq}$ or more during any hour of operation shall have building exterior or attention exterior wall and roof-ceiling assemblies exposed to the noise source making up the building or addition envelope or altered envelope shall be constructed to provide an interior noise environment attributable to exterior sources that does not exceed an hourly equivalent noise level (L$_{eq}$) of 50 dBA in occupied areas during any hour of operation.

5.507.4.2.1 Site Features. Exterior features such as sound walls or berm terms may be utilized as appropriate to the building design or attention project to mitigate sound migration to the interior.

5.507.4.2.2 Documentation of Compliance. An acoustical analyses documenting complying interior sound levels shall be prepared by personnel approved by the architect or engineer of record.

5.507.4.3 Interior sound transmission. Wall and floor-ceiling assemblies separating tenant spaces and tenant spaces and public places shall have an STC of at least 40.

Note: Examples of assemblies and their various STC ratings may be found at the California Office of Noise Control www.toolbase.org/PDF/CaseStudies/stc_icc_ratings.pdf

Z

SECTION 5.508 OUTDOOR AIR QUALITY

5.508.1 Ozone depletion and greenhouse gas reductions. Installations of HVAC, refrigeration and fire suppression equipment shall comply with Sections 5.508.1.1 and 5.508.1.2.

5.508.1.1 Chlorofluorocarbons (CFCs). Install HVAC, refrigeration and fire suppression equipment that do not contain CFCs.

5.508.1.2 Halons. Install HVAC, refrigeration and fire suppression equipment that do not contain Halons.

MANDATORY

N/A

5.508.2 Supermarket refrigerant leak reduction. New commercial refrigeration systems shall comply with the provisions of this section when installed in retail food stores 8,000 square feet or more conditioned area, and shall utilize either refrigerant-display cases, condensing units or racks sold as assembly or packaged systems, or remote condensing units. The leak reduction measures apply to refrigeration systems containing high-global-warming-potential (high-GWP) refrigerants with a GWP of 150 or greater. New refrigeration systems include both new facilities and the replacement of existing refrigeration systems in existing facilities.

Exception to Refrigeration systems containing low-global-warming-potential (low-GWP) refrigerant with a GWP value less than 150 are not subject to this section. Low-GWP refrigerants are ozone-depleting refrigerants that include ammonia, carbon dioxide (CO_2), and potentially other refrigerants.

5.508.2.1 Refrigerant piping. Piping compliant with the California Mechanical Code shall be installed to be accessible for leak protection and repairs. Piping runs using threaded pipe - reamed tubing with an outside diameter (OD) less than 1/4 inch, flared tubing connections and short radius elbows shall not be used in refrigerant systems except as noted below:

5.508.2.1.1 Threaded pipe. Threaded connections are permitted at the compressor rack.

5.508.2.1.2 Copper pipe. Reamed tubing with an OD less than 1/4 inch may be used on systems with a refrigerant charge of 5 pounds or less.

5.508.2.1.2.1 Anchorage. One-fourth-inch OD tubing shall be securely clamped to a rigid base to keep vibration levels below 6 mils.

5.508.2.1.3 Flared tubing connections. Double-flared tubing connections may be used for pressure controls' valve pilot lines and oil

Exceptions: Single-flared tubing connections may be used with a mufler-nut seal sealed with individual sealant suitable for use with refrigerants and tightened in accordance with manufacturer's recommendations.

5.508.2.1.4 Elbows. Short radius elbows are only permitted where space limitations prohibit use of long radius elbows.

5.508.2.2 Valves. Valves Valves and fittings shall comply with the California Mechanical Code and as follows:

5.508.2.2.1 Pressure relief valves. For vessels containing high-GWP refrigerant, a rupture disc shall be installed between the outlet of the vessel and the inlet of the pressure relief valve.

5.508.2.2.1.1 Pressure detection. A pressure gauge, pressure transducer or other device shall be installed in the space between the rupture disc and the relief valve inlet to indicate a disc rupture or discharge of the relief valve.

5.508.2.2.2 Access valves. Only Schrader access valves with a brass or steel body are permitted for use.

5.508.2.2.3 Valve caps. For systems with a refrigerant charge of 5 pounds or more, valve caps shall be brass or steel and not plastic.

5.508.2.2.3.1 Seal caps. If designed for it, the cap shall have a neoprene O-ring material.

5.508.2.2.3.1 Chain caps. Chain between lid on the stem are required for valves designed to have seal caps

Exceptions: Valves with seal caps that are not removed from the valve during stem operation.

5.508.2.3 Refrigerant and service cans. Refrigerant service cans holding used products containing sewage and salt shall have evaporator coils of corrosion-resistant material such as stainless steel or be coated to prevent corrosion from these substances.

5.508.2.3.1 Coil coating. Consideration shall be given to the heat transfer efficiency of coil coating to maximize energy efficiency.

5.508.2.4 Refrigerant monitors. Refrigerant receivers with capacities greater than 200 pounds shall be fitted with a device that indicates the level of refrigerant in the receiver.

5.508.2.5 Pressure testing. The system shall be pressure tested during installation prior to evacuation and charging.

5.508.2.5.1 Minimum pressure. The system shall be charged with regulated dry nitrogen and appropriate tracer gas to forty systems pressures up to 300 psig minimum.

5.508.2.5.2 Leaks. Check the system for leaks, repair any leaks and retest for pressure using the same gauge.

5.508.2.5.3 Allowable pressure change. The system shall stand, unaltered for 24 hours with no more than a 1% drop (based pressure change from 300 psig, measured with the same gauge.

5.508.2.6 Evacuation. The system shall be evacuated after pressure testing and prior to charging.

5.508.2.6.1 First vacuum. Pull a system vacuum down to at least 1000 microns (+/- 50 microns), and hold for 30 minutes.

5.508.2.6.2 Second vacuum. Pull a second system vacuum to a minimum of 500 microns and hold for 30 minutes.

5.508.2.6.3 Third vacuum. Pull a third vacuum down to a maximum of 300 microns and hold for 24 hours with a maximum drift of 100 microns over a 24-hour period.

CHAPTER 7
INSTALLER & SPECIAL INSPECTOR QUALIFICATIONS

702 QUALIFICATIONS

702.1 INSTALLER TRAINING. HVAC system installers shall be trained and certified in the proper installation of HVAC systems including ducts and equipment by a nationally or regionally recognized training or certification program. Uncertified persons may perform HVAC installations when under the direct supervision and responsibility of a person trained and certified to install HVAC systems or contractor licensed to install HVAC systems. Examples of acceptable HVAC training and certification programs include but are not limited to the following:

1. State certified apprenticeship programs
2. Public utility training programs
3. Training programs sponsored by trade, labor or statewide energy consulting or certification organizations
4. Programs sponsored by manufacturing organizations
5. Other programs acceptable to the enforcing agency

702.2 SPECIAL INSPECTION [HCD]. When required by the enforcing agency, the owner or the responsible entity acting as the owner's agent shall employ one or more special inspectors to provide inspection or other duties necessary to substantiate compliance with this code. Special inspectors shall demonstrate competence to the satisfaction of the enforcing agency for the particular type of inspection or tasks to be performed. In addition to other certifications or qualifications acceptable to the enforcing agency, the following certifications or education may be considered by the enforcing agency when evaluating the qualifications of a special inspector.

1. Certification by a national or regional green building program or standard publisher
2. Certification by a state-wide energy consulting or verification organizations, such as HERS raters, building performance contractors, and home energy auditors
3. Successful completion of a third-party apprentice training program in the appropriate trade
4. Other programs acceptable to the enforcing agency

Notes:

1. Special inspectors shall be independent entities with no financial interest in the materials or the project they are inspecting for compliance with the code.
2. HERS raters are special inspectors certified by the California Energy Commission (CEC) to rate homes in California according to the Home Energy Rating System (HERS).

[BSC-CG] When required by the enforcing agency, the owner or the responsible entity acting as the owner's agent shall employ one or more special inspectors to provide inspection or other duties necessary to substantiate compliance with this code. Special inspectors shall demonstrate competence to the satisfaction of the enforcing agency for the particular type of inspection or tasks to be performed. In addition, the special inspector shall have a certification from a recognized state, national or international association, as determined by the local agency. The area of certification shall be directly related to the primary job function, as determined by the local agency.

Note: Special inspectors shall be independent entities with no financial interest in the materials or the project they are inspecting for compliance with this code.

703 VERIFICATIONS

703.1 DOCUMENTATION. Documentation used to show compliance with this code shall include but is not limited to construction documents, plans, specifications, builder or installer certification, inspection reports or other methods acceptable to the enforcing agency which demonstrate substantial conformance. When specific documentation or special inspection is necessary to verify compliance, that method of compliance will be specified in the appropriate section or identified applicable checklist.

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LICENSE STAMPS

PROJECT NAME

YEHAMA COUNTY
CORNING
VETERAN'S HALL

1620 SOLANO ST.
CORNING, CA

SHEET TITLE

CALGREEN CHECKLIST

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

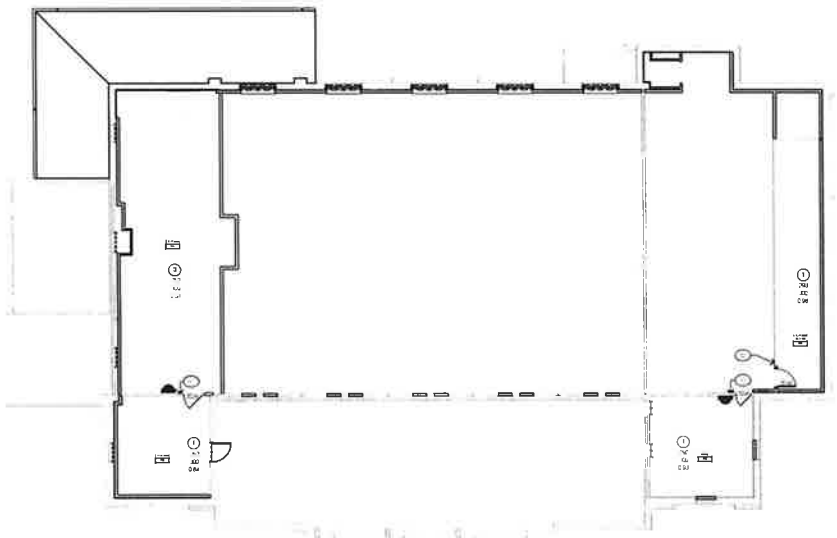
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Drawn By	KP
Date Issued	2/13/2025
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Project No	21-0437

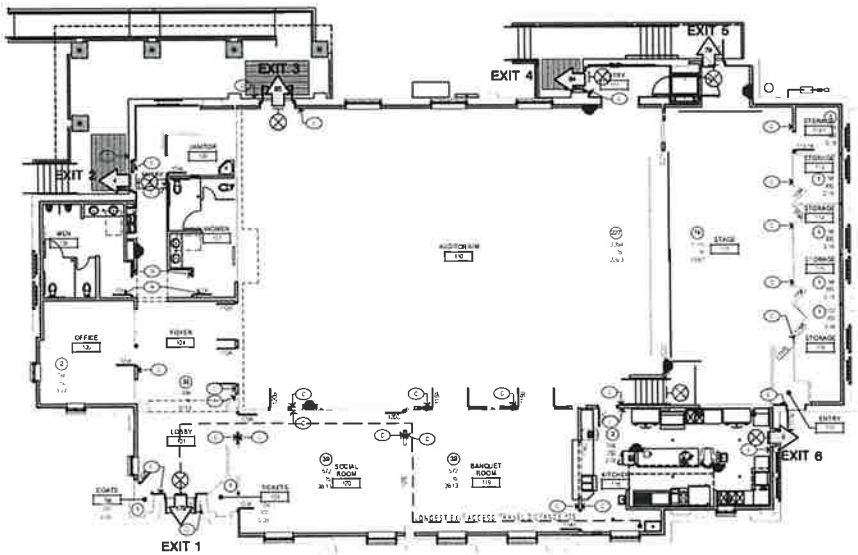
SHEET No

G012

1949



SECOND FLOOR PLAN



FIRST FLOOR PLAN

CODE ANALYSIS

1 BUILDING DATA

OCCUPANCY CLASSIFICATION		A-3
CONSTRUCTION TYPE		V-B (NON SPRINKLERED)
NUMBER OF STORIES		2 STORIES
BUILDING AREA	FIRST FLOOR	8,186 SQ FT
	SECOND FLOOR	1,153 SQ FT
	CONDITIONED AREA	10,194 SQ FT
ACTUAL BUILDING HEIGHT		37'

2 ALLOWABLE BUILDING AREA

BASIC ALLOWABLE BUILDING AREA
TYPE V-B NS (PER CBC TABLE 506.2) A = 6,000

MAXIMUM ALLOWABLE AREA PER STORY
$A_a = [A_t + (A_t \times I_f \times S_a)]$

A_t	=	6,000
I_f	=	100%
NS	=	6,000
S_a	=	0

$A_a = [6,000 + (6,000 \times 1)] \times 2 = 24,000$ SF

ACTUAL AREA OF 1ST FLOOR = 8,186 SF < 24,000 OK

3 MEANS OF EGRESS

OCCUPANT LOAD FACTOR (PER CBC TABLE 1004.5)	ASSEMBLY AREAS	=	15
	STORAGE	=	300
	OFFICE	=	150
	KITCHEN	=	200

MAXIMUM EXIT ACCESS TRAVEL DISTANCE WITHOUT SPRINKLER SYSTEM (PER CBC TABLE 1017.2) A = 200'

MAXIMUM COMMON PATH OF EGRESS TRAVEL DISTANCE WITHOUT SPRINKLER SYSTEM (PER CBC TABLE 1018.2.1) A = 75'

4 EXIT WIDTH

EXIT #	OCCUPANTS	REQ'D WIDTH	PROVIDED	
1	170	34.0"	82"	OK
2	4	0.8"	36"	OK
3	85	17"	82"	OK
4	84	16.8"	36"	OK
5	78	15.6"	42"	OK
6	3	0.6"	32"	OK

LEGEND

OCCUPANTS
DH = AREA OF REFUGE ASSISTANCE
T = SQUARE FOOTAGE
SQF = SQUARE FOOTAGE

30 # OF OCCUPANTS EXITING AT INDICATED LOCATION

24 # OF ROOM OCCUPANTS

PATH OF EGRESS

FIRE EXTINGUISHER

SIGN LEGEND

SIGN TYPE AND DIMENSIONAL SIZE FOR SIGNS NOT ATTACHED TO DOOR

A
B
C
D
L
T

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CONSULTANTS

LICENSE STAMPS

REGISTERED ARCHITECT
STATE OF CALIFORNIA

PROJECT NAME

YEHAMA COUNTY
CORNING
VETERANS HALL

1620 SOLANO ST.
CORNING, CA

SHEET TITLE

LIFE SAFETY & SIGNAGE
FLOOR PLANS

DRAWING STATUS

CONSTRUCTION
DOCUMENTS

REVISIONS

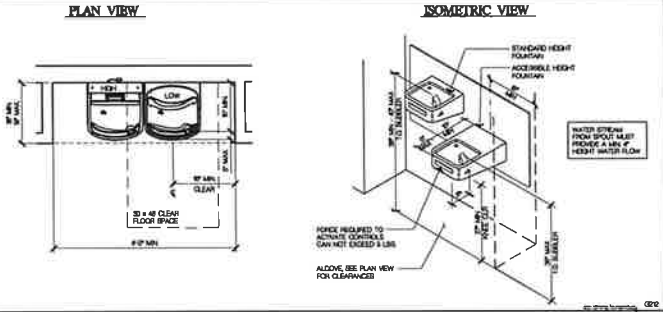
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Date Issued	10/15/2025
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Project No	21-0467

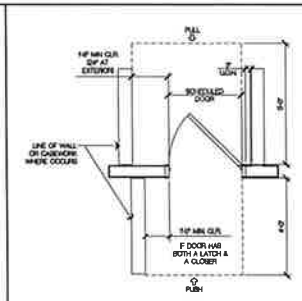
SHEET No

G110

1950



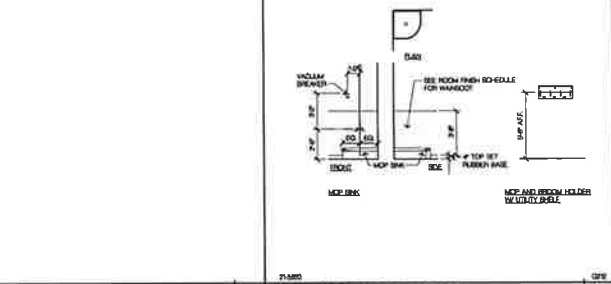
ACCESSIBLE DRINKING FOUNTAIN — SCALE: 3/4"=1'-0" — 9



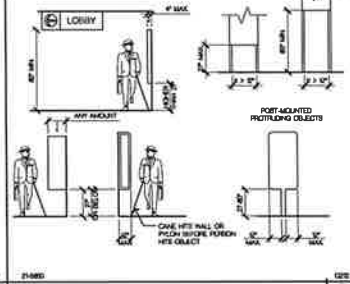
TYPICAL DOOR CLEARANCES — SCALE: 1/2"=1'-0" — 5

1. ACCESSIBLE TOILET COMPARTMENT DOORS ARE TO BE EQUIPPED WITH LOOP OR U-SHAPE HANDLE IMMEDIATELY BELOW THE LATCH. CBC 11B-604.8.1.2.
2. CONTROLS FOR WATER CLOSETS, URINALS, SHOWERS AND LAVATORIES SHALL BE OPERABLE WITH ONE HAND AND SHALL NOT REQUIRE TIGHT GRASPING, PINCHING, OR TWISTING OF THE WRIST. THE FORCE REQUIRED TO ACTIVATE CONTROLS SHALL BE NO GREATER THAN 5 POUNDS- FORCE. CBC 11B-309.4.
3. ALL DIMENSIONS ARE CLEAR DIMENSIONS FROM EDGE OF FIXTURE OR FACE OF FINISH (F.O.F.)
4. GENERAL CONTRACTOR TO PROVIDE STRUCTURAL SUPPORT AND/OR METAL REINFORCEMENT IN STUD WALLS AT ALL CASEWORK, CABINETS, SHELVING, EQUIPMENT, ETC.
5. ALL RECESSED SPECIALTIES SHOWN ON ELEVATIONS THAT ARE LOCATED IN RRE RATED WALLS ARE TO BE 5-SIDED WITH 5/8" TYPE 'X' GYP. BOARD.
6. FAUCET CONTROLS AND OPERATING MECHANISMS AT COMMON-USE KITCHEN SINK AREAS SHALL BE OPERABLE WITH ONE HAND AND SHALL NOT REQUIRE TIGHT GRASPING, PINCHING OR TWISTING OF THE WRIST. THE FORCE REQUIRED TO ACTIVATE CONTROLS SHALL BE NOT GREATER THAN 5 POUNDS- FORCE. CBC 11B-309.4
7. AT LEAST ONE OF EACH TYPE OF STORAGE FACILITY (CABINET, SHELVES, CLOSETS OR DRAWERS) SHALL COMPLY WITH CBC SECTION 11B-225 BY HAVING THE FOLLOWING A CLEAR FLOOR SPACE AT LEAST 30" BY 48" THAT ALLOWS EITHER A FORWARD OR PARALLEL APPROACH SHALL BE PROVIDED. SHALL BE WITHIN AT LEAST ONE OF THE REACH RANGES SPECIFIED IN CBC SECTION 11B-308. HAVING HARDWARE COMPLYING WITH CBC SECTION 11B-309.4 SUCH AS TOUCH LATCHES OR U-SHAPED PULLS

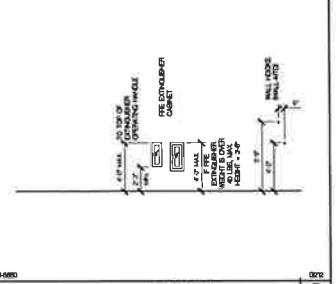
ACCESSIBILITY GENERAL NOTES — SCALE: 1/4"=1'-0" — 1



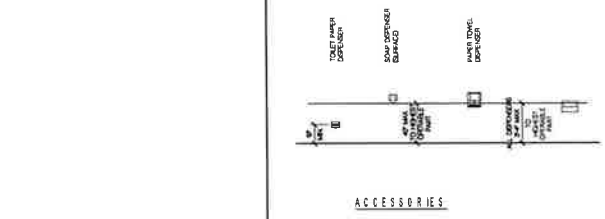
ENVIRONMENTAL SERVICES MOUNTING HEIGHTS — SCALE: 1/4"=1'-0" — 10



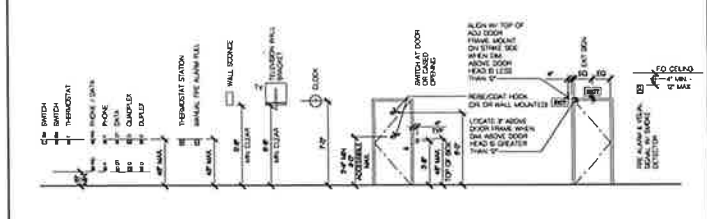
PROTRUDING OBJECTS — SCALE: 1/4"=1'-0" — 6



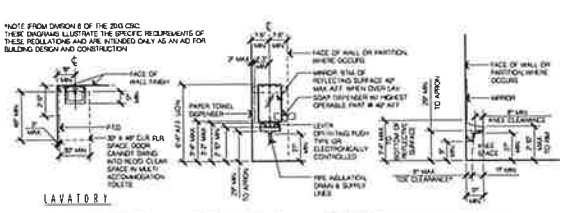
EQUIPMENT MOUNTING HEIGHTS — SCALE: 1/4"=1'-0" — 2

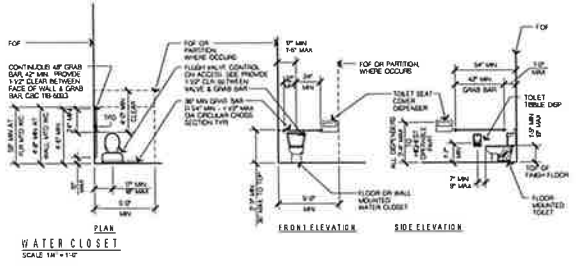


TOILET ROOM MOUNTING HEIGHTS AND CLEARANCES — SCALE: 1/4"=1'-0" — 11



ELECTRICAL DEVICES MOUNTING HEIGHTS AND CLEARANCES — SCALE: 1/4"=1'-0" — 3





TOILET ROOM MOUNTING HEIGHTS AND CLEARANCES — SCALE: 1/4"=1'-0" — 4

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CONSULTANTS

LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERANS HALL

1620 SOLANO ST.
CORNING, CA

SHEET TITLE

TYPICAL ACCESSIBILITY REQUIREMENTS

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

Sym	Description	Date

Drawn By	KP
Date Issued	2/13/2025
Scale	AS NOTED
Project No	21-6497

SHEET No

G212

1951

GENERAL NOTES:

1. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND CONDITIONS AT THE JOB SITE, AND SHALL BE RESPONSIBLE FOR CONDITIONS OF ALL WORK AND MATERIALS, INCLUDING THOSE FURNISHED BY SUB-CONTRACTORS. HE WILL IMMEDIATELY NOTIFY THE ENGINEER AND THE OWNER OF ANY DISCREPANCIES.
2. ALL MATERIALS AND WORKMANSHIP SHALL BE PERFORMED IN ACCORDANCE WITH THE MOST CURRENT VERSION OF THE CALTRANS STANDARD CONSTRUCTION SPECIFICATIONS, BUTTE COUNTY IMPROVEMENT STANDARDS, AND TO THE APPLICABLE PROVISIONS OF THE CURRENT EDITION OF THE CALIFORNIA BUILDING CODE.
3. NOTES AND DETAILS ON THE DRAWINGS SHALL TAKE PRECEDENCE OVER THE GENERAL NOTES ON THIS SHEET.
4. THE CONTRACTOR SHALL OBTAIN AND PAY FOR ALL PERMITS AND INSPECTIONS AS REQUIRED.
5. NOTE REGARDING EARTHWORK: THIS SITE WAS DESIGNED TO CONFORM TO EXISTING CONDITIONS. ROBERTSON ERICKSON DOES NOT WARRANT OR GUARANTEE A BALANCED SITE. FACTORS AFFECTING A SITE BALANCE INCLUDE: SOILS FACTOR (VOLUME CHANGE), TYPE AND EXTENT OF UTILITY TRENCHES, SUBGRADE DEPTHS, PAD GRADING, AND LANDSCAPE TREATMENTS. THE CONTRACTOR SHOULD MAKE HIS OWN ESTIMATES OF EARTH-WORK QUANTITIES AND RELY ON THEM. THE CONTRACTOR SHOULD ALSO MAKE PROVISIONS FOR AN IMBALANCE BY IDENTIFYING ON-SITE OR OFF-SITE DISPOSAL OR EXTRACTION SITES, AND BY PROVIDING REASONABLE CONTINGENCIES FOR PAYING FOR SUCH WORK.
6. ALL MATERIALS SPECIFIED ON THESE PLANS SHALL BE INSTALLED ACCORDING TO MANUFACTURER'S INSTRUCTIONS AND RECOMMENDATIONS.
7. ROBERTSON ERICKSON, INC. WILL NOT PROVIDE ELECTRONIC FILES OR VERTICAL AND HORIZONTAL CONTROL POINTS TO BE USED IN PREPARATION OF "STAKING MODELS" OR FOR USE IN "GPS CONSTRUCTION STAKING" ACTIVITIES TO ANY INDIVIDUAL OR COMPANY WHO IS NOT LICENSED IN THE STATE OF CALIFORNIA TO PRACTICE CIVIL ENGINEERING AND/OR PROFESSIONAL LAND SURVEYING.
8. ALL REQUIRED FIRE HYDRANTS MUST BE IN PLACE AND USABLE BEFORE ANY COMBUSTIBLE CONSTRUCTION MATERIALS ARE BROUGHT ON TO THE SITE AND MUST REMAIN ACCESSIBLE AND USABLE BY THE FIRE DEPARTMENT AT ALL TIMES DURING CONSTRUCTION.

SITE CLEARING:

1. REMOVE SURFACE DEBRIS.
2. DEMOLISH AND REMOVE CONCRETE, PAVING, ETC. IN CONSTRUCTION AREA.
3. CLEAR NEW CONSTRUCTION AREA OF PLANT LIFE AND GRASS.
4. CONFORM TO APPLICABLE CODE FOR DISPOSAL OF DEBRIS.
5. COORDINATE CLEARING WORK WITH UTILITY COMPANIES.

PROTECTION:

1. PROTECT BENCH MARKS, EXISTING STRUCTURES, FENCES, ROADS, SIDEWALKS, PAVING, AND CURBS THAT ARE TO REMAIN.
2. PROTECT ABOVE OR BELOW GRADE UTILITIES WHICH ARE TO REMAIN.
3. PROTECT ALL LANDSCAPING AND TREES THAT ARE TO REMAIN.

PREPARATION:

1. IDENTIFY KNOWN BELOW GRADE UTILITIES. CALL UNDERGROUND SERVICES ALERT (USA) 48 HOURS BEFORE EXCAVATION. STAKE AND FLAG LOCATIONS. ROBERTSON ERICKSON WILL NOT ACCEPT RESPONSIBILITY FOR THE EXISTENCE OR NON-EXISTENCE OF UNDERGROUND UTILITIES.
2. IDENTIFY AND FLAG ABOVE GRADE UTILITIES.
3. MAINTAIN AND PROTECT EXISTING UTILITIES REMAINING WHICH PASS THROUGH WORK AREA.
4. UPON DISCOVERY OF UNKNOWN UTILITIES OR CONCEALED CONDITIONS, DISCONTINUE AFFECTED WORK; CONTACT ENGINEER AND OWNER.

PAVEMENT SECTIONS:

1. ASPHALT CONCRETE SHALL BE TYPE B (1/2"MAX) OVER CLASS 2 AGGREGATE BASE. ENGINEERED FILL/NATIVE SHALL BE COMPACTED TO 95% RELATIVE DENSITY (12" DEPTH).

ONSITE CONCRETE:

1. PORTLAND CEMENT SHALL CONFORM TO ASTM C 150, TYPE II OR II-LOW ALKALI. AGGREGATE FOR STONE CONCRETE SHALL CONFORM TO ASTM C 33, AND GRADE A PER THE CALIFORNIA BUILDING MANUAL. MAXIMUM AGGREGATE SIZE FOR FOOTINGS, SLABS-ON-GRADE AND MASS CONCRETE SHALL NOT EXCEED 1-1/2". MAXIMUM AGGREGATE SIZE FOR ALL OTHER CONCRETE SHALL NOT EXCEED 3/4".
2. CONTROL JOINT SPACING SHALL NOT EXCEED 8 FEET ON CENTER BOTH WAYS OR AS SHOWN ON THESE PLANS.
3. CONTROL JOINTS SHALL HAVE A DEPTH NOT LESS THAN 1/4 THE SLAB THICKNESS.
4. INSTALL EXPANSION (ISOLATION) JOINTS WHERE CONCRETE IS POURED AGAINST PERMANENT OBJECTS.
5. MINIMUM ULTIMATE COMPRESSIVE STRENGTH SHALL BE 2500 PSI @ 28 DAYS.
6. THE OUTSIDE DIAMETER (O.D.) OF CONDUIT OR PIPE PLACED IN THE PLANE OF A SLAB SHALL NOT EXCEED 3OS OF SLAB THICKNESS UNLESS SPECIFICALLY DETAILED OTHERWISE AND SHALL BE LOCATED IN MIDDLE 1/3 OF SLAB. CLEAR SPACING BETWEEN ADJACENT CONDUITS OR PIPES SHALL BE THICK THE LARGER O.D. MINIMUM, UNLESS OTHERWISE NOTED ON PLANS.
7. SIDEWALKS SHALL BE 4" THICK CONCRETE MINIMUM OVER 2" LEVELING SAND CONTROL JOINTS AT 4' O.C OR CLASS II AB COMPACTED TO 95% R.D.

SANITARY SEWER SYSTEM:

1. SANITARY SEWER PIPE SHALL BE PVC SCHEDULE 40.
2. MANHOLES SHALL BE RATED FOR H-20 LOADING AS DETERMINED BY THE D.O.T.
3. WHERE A CONNECTION IS TO BE MADE TO AN EXISTING SEWER OR STORM DRAIN STRUCTURE, SAID EXISTING SEWER OR STORM DRAIN STRUCTURES SHALL BE UNCOVERED AND CHECKED FOR LOCATION AND ELEVATION PRIOR TO ORDERING MATERIALS AND SUBMITTING CUT SHEETS TO THE ARCHITECT. ANY DISCREPANCY BETWEEN THE PLANS AND FIELD INFORMATION SHALL BE REPORTED TO THE ARCHITECT AND CIVIL ENGINEER
4. SEWER TRENCH BACKFILL SHALL BE IN ACCORDANCE WITH CITY OF CORNING STANDARD DETAILS.

STORM DRAIN SYSTEM:

1. STORM DRAIN PIPES SHALL BE HDPE TYPE "S" OR AN APPROVED EQUIVALENT. PIPES SHALL BE RATED FOR H-20 LOADING AS DETERMINED BY THE DEPARTMENT OF TRANSPORTATION (D.O.T.).
2. AREA DRAINS SHALL BE CODE CONCRETE PRODUCTS OR AN APPROVED EQUIVALENT, AND RATED FOR H-20 LOADING AS DETERMINED BY THE D.O.T.

PRIVATE WATER MAIN SYSTEM NOTES:

1. DOMESTIC WATER MAINS SHALL BE POLYVINYL CHLORIDE PIPE (PVC) AWWA C-900 CLASS 150 FIRE WATER MAINS SHALL BE POLYVINYL CHLORIDE PIPE (PVC) C-900 CLASS 200. WATER MAINS SMALLER THAN 4" DIAMETER SHALL BE SCHEDULE 40 CONFORMING TO ASTM 1785.
2. MATERIALS
   2.1. POLYVINYL CHLORIDE PIPE (PVC) SHALL BE OF TYPE IN ACCORDANCE WITH AWWA C900 STANDARDS. 4" AND SMALLER SHALL BE SCHEDULE 40 CONFORMING TO ASTM 1785.
   2.2. DUCTILE IRON PIPE AND FITTINGS (DIJ SHALL BE OF TYPE IN ACCORDANCE WITH AWWA C21. 4" AND SMALLER SHALL BE CLASS 56.6" AND LARGER SHALL BE CLASS 50. PIPE AND FITTINGS SHALL BE FLANGED AND FLANGE GASKETS SHALL BE A 1/8" THICK RED RUBBER RING SUITABLE FOR USE WITH POTABLE WATER SYSTEMS.
3. IN AREAS WHERE THE WATER MAINS INTERSECT OTHER SERVICES, THE WATER MAINS SHALL BE INSTALLED SO THAT THE WATER MAINS CROSS ABOVE THE OTHER SERVICES. WHERE THE INTERSECTION OF THE WATER MAINS AND OTHER SERVICES CONFLICT, GRAVITY SYSTEMS SHALL HAVE CONTROL OVER PRESSURE SYSTEMS.
4. STANDARD MINIMUM COVER IS 30". IF MINIMUM COVER CANNOT BE PROVIDED AS SHOWN, CONTACT ENGINEER PRIOR TO BACK FILL.
5. ALL WATER MAIN LENGTHS ARE APPROXIMATE AND THE CONTRACTOR HAS THE RESPONSIBILITY TO VERIFY THE EXACT LENGTH OF ALL WATER MAINS AND THE LOCATIONS OF FITTINGS.
6. CONTRACTOR TO FURNISH ALL TEES, VALVES, ELBOWS, MECHANICAL JOINT RESTRAINTS & THRUST BLOCKS AS NECESSARY TO INSTALL THE WATER & FIRE SERVICE MAIN.
7. MECHANICAL JOINT RESTRAINTS SHALL BE INSTALLED PER MANUFACTURER'S RECOMMENDATIONS & SPECIFICATIONS BY EBBA IRON INC. OR APPROVED EQUAL.

AIR QUALITY NOTES:

A. WATER ALL ACTIVE CONSTRUCTION AREAS AT LEAST TWICE DAILY. THE FREQUENCY SHOULD BE BASED ON THE TYPE OF OPERATION, SOIL CONDITIONS, AND WIND EXPOSURE.
B. IF NECESSARY, APPLY CHEMICAL SOIL STABILIZERS TO INACTIVE CONSTRUCTION AREAS (DISTURBED AREAS THAT ARE UNUSED FOR AT LEAST FOUR CONSECUTIVE DAYS) TO CONTROL DUST EMISSIONS. DUST EMISSIONS SHOULD BE CONTROLLED AT THE SITE FOR BOTH ACTIVE AND INACTIVE CONSTRUCTION AREAS THROUGHOUT THE ENTIRE CONSTRUCTION PERIOD, INCLUDING HOLIDAYS.
C. LIMIT VEHICLE SPEEDS TO 15 MPH ON UNPAVED ROADS.
D. SUSPEND LAND CLEARING, GRADING, EARTH MOVING, OR EXCAVATION ACTIVITIES WHEN WIND SPEEDS EXCEED 20 MPH.
E. IF APPLICABLE, APPLY NON-TOXIC BINDERS (E.G. LATEX ACRYLIC COPOLYMER) TO EXPOSED AREAS AFTER CUT AND FILL OPERATION AND HYDROSEED THE AREA
F. PLANT VEGETATIVE GROUND COVER IN DISTURBED AREAS AS SOON AS POSSIBLE.
G. COVER INACTIVE STORAGE AREAS.
H. CONTRACTOR SHALL CONSULT WITH THE TEHAMA COUNTY AIR QUALITY CONTROL DISTRICT AND OBTAIN PERMITS AS NECESSARY.
I. SWEEP PAVED STREETS ADJACENT TO THE SITE WHERE VISIBLE SOIL OR MUD DEPOSITS HAVE ACCUMULATED DUE TO CONSTRUCTION ACTIVITIES.
J. POST A PUBLICLY VISIBLE SIGN AT THE CONSTRUCTION SITE WITH THE NAME AND TELEPHONE NUMBER OF THE PERSON TO CONTACT REGARDING DUST COMPLAINTS. THIS PERSON SHALL RESPOND AND TAKE CORRECTIVE ACTION WITHIN 24 HOURS. THE TELEPHONE NUMBER OF THE TCAPCD SHALL ALSO BE VISIBLE TO ENSURE COMPLIANCE WITH TCAPCD RULES 200 AND 209 (NUISANCE AND FUGITIVE DUST EMISSIONS).
K. PRIOR TO FINAL OCCUPANCY, THE APPLICANT SHALL DEMONSTRATE THAT ALL GROUND SURFACES ARE TREATED SUFFICIENTLY TO MINIMIZE FUGITIVE DUST EMISSIONS. FUGITIVE DUST EMISSIONS ARE CONSIDERED DUST CLOUDS CAUSED BY WIND, TRAFFIC, OR OTHER DISTURBANCES TO EXPOSED GROUND SURFACES.
L. EXHAUST EMISSIONS WILL BE MINIMIZED BY MAINTAINING EQUIPMENT IN GOOD REPAIR AND PROPER TUNE ACCORDING TO THE MANUFACTURER'S SPECIFICATIONS.
M. IF CONSTRUCTION ACTIVITIES OCCUR DURING SMOG SEASON (MAY-OCTOBER), EQUIPMENT WILL NOT BE ALLOWED TO RUN IDLE FOR LONG PERIODS OF TIME.
N. EQUIPMENT SHALL BE KEPT IN PROPER TUNE, AND IDLING SHALL BE MINIMIZED.

CULTURAL RESOURCES:

IF ANY POTENTIAL ARCHAEOLOGICAL, CULTURAL, OR PALEONTOLOGICAL RESOURCES ARE ENCOUNTERED DURING CONSTRUCTION, ALL WORK SHALL CEASE WITHIN THE AREA OF THE FIND PENDING AN EXAMINATION OF THE SITE AND MATERIALS BY A PROFESSIONAL ARCHAEOLOGIST. THE ARCHAEOLOGIST WILL ASSESS THE SIGNIFICANCE OF THE FIND AND PREPARE APPROPRIATE MITIGATION MEASURES FOR REVIEW BY THE BUILDING AND DEVELOPMENT SERVICES DIRECTOR. ALL MITIGATION MEASURES DETERMINED BY THE BUILDING AND DEPARTMENT OF DEVELOPMENT SERVICES DIRECTOR TO BE APPROPRIATE FOR THIS PROJECT SHALL BE IMPLEMENTED PURSUANT TO THE TERMS OF THE ARCHAEOLOGIST'S REPORT.

NOISE MITIGATION MEASURES:

1. ALL HEAVY CONSTRUCTION EQUIPMENT AND ALL STATIONARY NOISE SOURCES (SUCH AS DIESEL GENERATORS) SHALL BE IN GOOD WORKING ORDER AND HAVE MANUFACTURER INSTALLED MUFFLERS.
2. LIMIT CONSTRUCTION ACTIVITIES TO THE HOURS BETWEEN 7AM AND 9PM DAILY, EXCEPT SUNDAYS AND HOLIDAYS. FOR SUNDAYS AND HOLIDAYS, LIMIT CONSTRUCTION ACTIVITIES TO THE HOURS BETWEEN 10AM AND 6PM.

SHORING & SAFETY NOTES:

THE CONTRACT DRAWINGS AND SPECIFICATIONS REPRESENT THE FINISHED STRUCTURE. UNLESS OTHERWISE SHOWN, THEY DO NOT INDICATE THE METHOD OF CONSTRUCTION. THE CONTRACTOR SHALL PROVIDE ALL MEASURES NECESSARY TO PROTECT THE STRUCTURE, WORKERS AND OTHER PERSONS DURING DEMOLITION AND CONSTRUCTION. SUCH MEASURES SHALL INCLUDE BUT NOT BE LIMITED TO BRACING, SHORING, SCAFFOLDING, PLANKING, ETC. THE CONTRACTOR, AT HIS OWN EXPENSE SHALL ENGAGE PROPERLY QUALIFIED PERSONS TO DETERMINE WHERE AND HOW TEMPORARY PRECAUTIONARY MEASURES SHALL BE USED AND INSPECT SAME AT THE JOB SITE. OBSERVATION VISITS TO THE SITE BY THE ARCHITECT OR ENGINEER SHALL NOT CONSTITUTE INSPECTION OF THE ABOVE ITEMS. THE ENGINEER IS NOT RESPONSIBLE FOR INSPECTION OR ACCEPTANCE OF WORKMANSHIP OR MATERIALS ON THIS PROJECT.

HAZARD IDENTIFICATION:

CONTRACTORS ARE HEREBY ADVISED THAT THEY MAY BE EXPOSED TO HAZARDOUS CONDITIONS WHEN INSTALLING OR MODIFYING SANITARY SEWER PIPELINES AND STRUCTURES. SOME OF THESE HAZARDS INCLUDE BUT ARE NOT LIMITED TO: EXPOSURE TO HAZARDOUS GASSES; OXYGEN DEFICIENT ENVIRONMENTS; SYSTEMS SUCH AS HYDROGEN SULFIDE, CARBON DIOXIDE, METHANE, AND OTHER FLAMMABLE OR EXPLOSIVE GASSES; EXPOSURE TO SEWAGE WHICH MAY CONTAIN BACTERIOLOGICAL, CHEMICAL, AND OTHER CONSTITUENTS HARMFUL TO HUMANS; AND EXPOSURE TO AREAS WHICH HAVE LIMITED OR RESTRICTED ACCESS AND EGRESS, WHICH MAY BE CONSIDERED PERMITTED CONFINED SPACES BY STATE AND FEDERAL OSHA REQUIREMENTS.

ADDITIONAL NOTES:

1. CONTRACTOR IS RESPONSIBLE FOR TRAFFIC CONTROL. COORDINATE ALL ROADWAY/PEDESTRIAN SHUTDOWNS WITH OWNER & COUNTY PRIOR TO IMPLEMENTATION.
2. THE EXISTENCE AND LOCATION OF ALL UTILITIES SHALL BE VERIFIED BY THE CONTRACTOR PRIOR TO THE START OF CONSTRUCTION.
3. CALL CORNING PUBLIC WORKS DEPARTMENT AT 530-824-2484 TO SCHEDULE INSPECTION AT LEAST 24 HOURS PRIOR TO CONSTRUCTION.
4. ALL WORK ON GRAVITY UTILITIES TO COMMENCE AT THE DOWNSTREAM END OF LINES.
5. CONTRACTOR RESPONSIBLE FOR OBTAINING AN ENCROACHMENT PERMIT.

LEGEND:

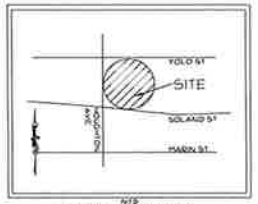
- AREA DRAIN
- BACK FLOW PREVENTER
- CLEAN OUT
- DRAIN INLET
- FIRE HYDRANT
- GUY WIRE/ANCHOR
- JOINT POLE/ POWER POLE
- LIGHT
- MONUMENT
- SD MANHOLE
- SIGN
- SS MANHOLE
- TREE
- WATER METER
- WATER VALVE
- OHE — EXISTING OVERHEAD ELECTRIC & TELEPHONE
- SS — EXISTING SANITARY SEWER MAIN
- SD — EXISTING STORM DRAIN
- G — EXISTING UNDERGROUND GAS
- E — EXISTING UNDERGROUND ELECTRIC
- W — EXISTING UNDERGROUND WATER
- X — EXISTING FENCE
- EP — EXISTING EDGE OF PAVEMENT (EP)
- GENERAL DEMOLITION LIMITS
- 123.00 — EXISTING ELEVATION CONTOUR LINE
- 124.00 — PROPOSED ELEVATION CONTOUR LINE
- PROPERTY LINE
- EASEMENT LINE
- CENTERLINE
- (N)SD — NEW STORM DRAIN LINE
- (N)SS — NEW SANITARY SEWER LINE
- (N)E — NEW ELECTRICAL CONDUIT
- (N)G — NEW GAS LINE
- (N)W — NEW WATER LINE
- (N)FW — NEW FIRE WATER LINE
- SAWCUT LINE

ABBREVIATIONS:

AB	AGGREGATE BASE
AC	ASPHALT CONCRETE
AD	AREA DRAIN
ATT	TELEPHONE LINE
BFP	BACK FLOW PREVENTER
BL	BREAK LINE
BPG	BUILDING PERIMETER GRADE
BW	BOTTOM OF WALL
CMP	CORRUGATED METAL PIPE
CO	CLEAN OUT
CONC	CONCRETE
DI	DROP INLET
DS	DOWNSPOUT
D/W	DRIVEWAY
E	ELECTRIC
EGR	EDGE OF GRAVEL ROAD
EG	EXISTING GRADE
EP	EDGE OF PAVEMENT
EX	EXISTING
FDC	FIRE DEPT. CONNECTION
FF	FINISHED FLOOR
FH	FIRE HYDRANT
FL	FLOW LINE
FS	FINISHED SURFACE
G	GAS
GB	GRADE BREAK
GM	GAS METER
GR	GRATE ELEVATION
GTD	GRADE TO DRAIN
GV	GAS VALVE
HB	HOSE BIB
HDPE	HIGH DENSITY POLYETHYLENE
ICV	IRRIGATION CONTROL VALVE
ID	INSIDE DIAMETER
INV	INVERT OF PIPE
LF	LINEAR FEET
LOC	LOCATION
LS	LANDSCAPE
(N)	NEW
NTS	NOT TO SCALE
OHC	OVERHEAD CABLE
OHE	OVERHEAD ELECTRIC
OHE&T	OVERHEAD ELECTRIC & TELEPHONE
PIV	POST INDICATOR VALVE
PL	PROPERTY LINE
PP	POWER POLE
PUE	PUBLIC UTILITY EASEMENT
PVC	POLYVINYL CHLORIDE
RCP	REINFORCED CONCRETE PIPE
RD	RELATIVE DENSITY
RDL	RAIN WATER LEADER
SD	STORM DRAIN
SDMH	STORM DRAIN MANHOLE
SF	SQUARE FEET
SS	SANITARY SEWER
SSCO	SANITARY SEWER CLEANOUT
SSMH	SANITARY SEWER MANHOLE
SW	SIDEWALK
T	TREE
TBM	TEMPORARY BENCH MARK
TC	TOP OF CURB
TE	TRASH ENCLOSURE
TYP	TYPICAL
W	WATER
WB	WATER BOX
WM	WATER METER
WV	WATER VALVE

SHEET LIST:

C1.0	TITLE SHEET
C2.0	EXISTING TOPOGRAPHY/DEMOLITION PLAN
C2.1	EXISTING TOPOGRAPHY/DEMOLITION PLAN W/ ADD ALTERNATE
C3.0	GRADING PLAN
C3.1	GRADING PLAN W/ ADD ALTERNATE
C4.0	UTILITY PLAN
C5.0	PAVING PLAN
C5.1	PAVING PLAN W/ ADD ALTERNATE
C6.0	DETAIL SHEET
C6.1	DETAIL SHEET 2
C7.0	EROSION & SEDIMENT CONTROL PLAN



NTS
CORNING, CALIFORNIA
VICINITY MAP

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LICENSE STAMPS

10/24/2025

PROJECT NAME:

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1520 SOLANO ST
CORNING, CA

SHEET TITLE

TITLE SHEET

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

Sym.	Description	Date

Drawn By	KMJ
Date Issued	2/13/2025
Scale	n/a
Project No.	21-0457

SHEET No

C1.0

Light Name: Isocyn
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Plot By: Kevin Jones
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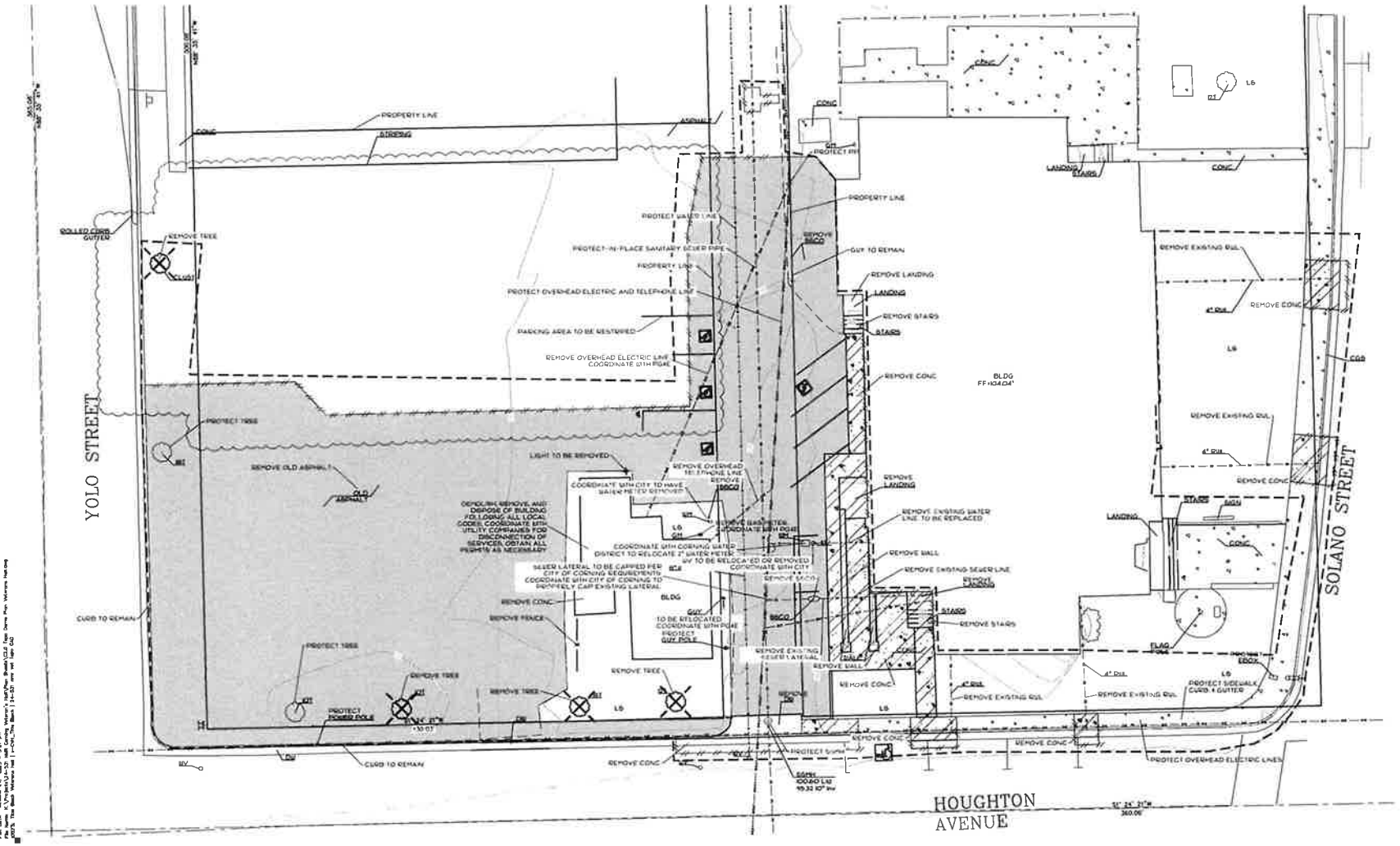
1952

LEGEND:

- DEMO CONCRETE
- DEMO ASPHALT
- REMOVE TREE
- GENERAL DEMO LIMITS
- SAWCUT LINE

Note: contractor to saw cut, remove, remove and dispose of as essential following all codes as appropriate. Coordinate with utility companies for disconnection of facilities. Coordinate with City of Corning for Encroachment permit for any demolition within public right of way.

SCALE: 1" =10'



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LICENSE STAMPS

10/24/2025

PROJECT NAME

SHEET TITLE

EXISTING TOPOGRAPHY
DEMOLITION PLAN
BASE BID

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

Sym	Description	Date

Drawn By	-
Date Issued	2/12/2025
Scale	AS INDICATED
Project No.	21643

SHEET No.

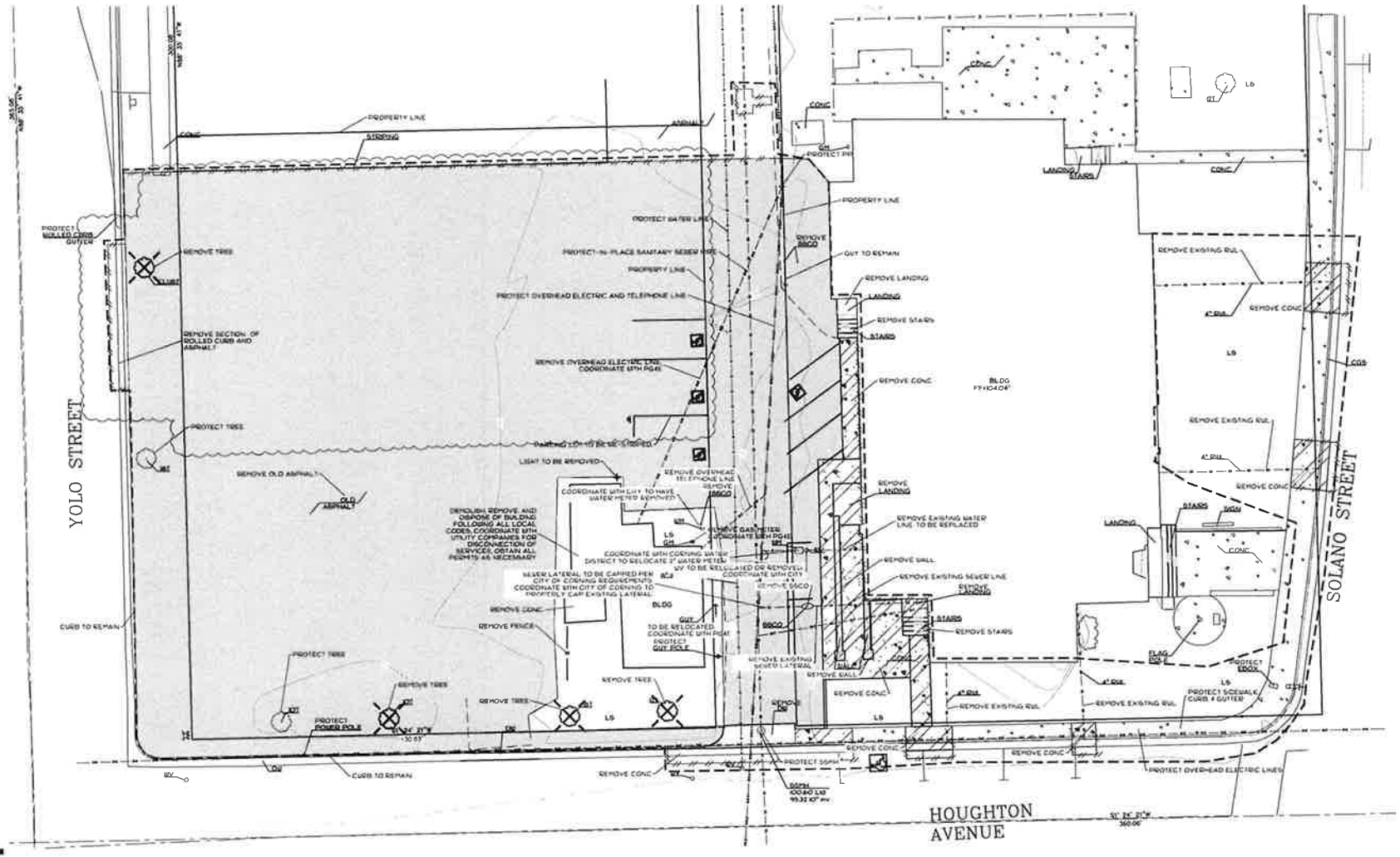
C2.0

1953

LEGEND:

- DEMO CONCRETE
- DEMO ASPHALT
- REMOVE TREE
- GENERAL DEMO LIMITS
- SAWCUT LINE

Note: contractor to salvage, demolish, remove and dispose of all materials following all codes as appropriate. Coordinate with utility companies for disconnection of facilities. Coordinate with City of Corning for Encroachment permit for any demolition within public right of way.



SCALE: 1" =10'

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LICENSE STAMPS

10/24/2025

PROJECT NAME

SHEET TITLE
EXISTING TOPOGRAPHY/ DEMOLITION PLAN W/ ADD ALTERNATE

DRAWING STATUS
CONSTRUCTION DOCUMENTS

REVISIONS

Sym	Description	Date

Drawn By	
Date Issued	2/12/2025
Scale	AS INDICATED
Project No.	21-641

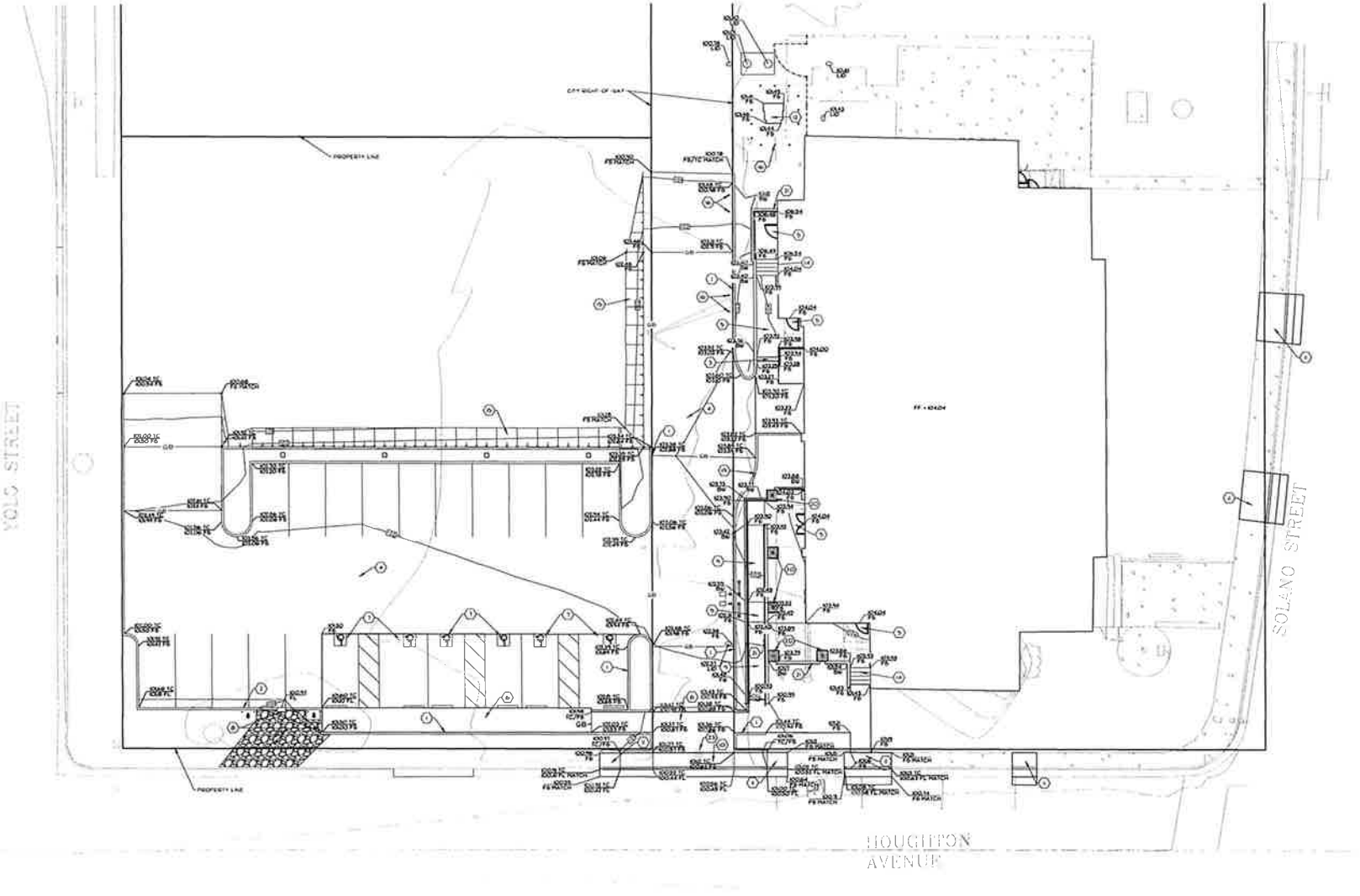
SHEET No.
C2.1

1954

GRADING CONSTRUCTION NOTES

1. INSTALL 6" VERTICAL CURB SEE C6.0/1 FOR CURB SECTION
2. INSTALL 6" CURB AND GUTTER SEE C6.0/3 FOR CURB AND GUTTER SECTION
3. INSTALL STAIRS 2 RISERS WITH 4" VERTICAL RISE SEE ARCHITECTURAL PLANS FOR STAIR DETAILS.
4. INSTALL ASPHALT PAVING SEE PAVING PLAN FOR DETAILS
5. INSTALL LANDING SLOPES TO REMAIN UNDER 2% IN ALL DIRECTIONS
6. PATH OF TRAVEL CROSS-SLOPES TO REMAIN UNDER 2% AND SLOPES IN DIRECTION OF TRAVEL TO REMAIN UNDER 5%
7. INSTALL ADA PARKING SPOT SLOPES TO REMAIN UNDER 2% IN ALL DIRECTIONS SEE A060/1 FOR ARCHITECTURAL DETAIL
8. CREATE 2' GAP IN CURB FOR FLOW INTO DRAIN ROCK SWALE SEE C6.0/3 FOR DETAIL
9. INSTALL RAMP SLOPES TO REMAIN UNDER 8% SEE ARCHITECTURAL PLANS FOR DETAILS
10. INSTALL NEW DRIVEWAY SEE C6.0/5 SECTION-AA FOR DETAIL
11. INSTALL NEW CITY OF CORNING SIDEWALK, VERTICAL CURB, AND GUTTER SEE C6.0/6 FOR STANDARD DETAIL. INSTALL 3" DIAMETER DRAIN PIPES TO DAYLIGHT AT FLOWLINE. COVER PIPE SECTION WITH 24" SWATH OF WELDED WIRE FABRIC IN CONCRETE ABOVE
12. INSTALL ELECTRICAL PAD SEE ELECTRICAL PLANS FOR DETAILS
13. INSTALL CITY OF CORNING DRIVEWAY, SEE C6.0/7 FOR DETAILS
14. INSTALL STAIRS 5 RISERS WITH 6" VERTICAL RISE SEE ARCHITECTURAL PLANS FOR STAIR DETAIL
15. SLOPE AT 3%-18% TO CATCH EXISTING GRADE. PROVIDE 2' FLAT SHOULDER WHERE ADJACENT TO ROADWAYS
16. INSTALL BOLLARD SEE C6.0/4 FOR DETAIL
17. NOT USED
18. NOT USED
19. INSTALL 6" GAP IN CURB FOR DRAINAGE
20. NEW COLUMN SEE ARCHITECTURAL PLANS FOR DETAILS
21. INSTALL NEW RETAINING WALL SEE ARCHITECTURAL PLANS FOR DETAILS
22. NOT USED
23. RAISE LID AS NECESSARY TO BE FLUSH WITH NEW PAVEMENT





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LICENSE STAMPS

10/24/2025

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1620 SOLANO ST
CORNING, CA

SHEET TITLE

GRADING PLAN
BASE BID

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

Sym	Description	Date

Drawn By	KMJ
Date Issued	2.13.2025
Scale	AS INDICATED
Project No.	21-4651

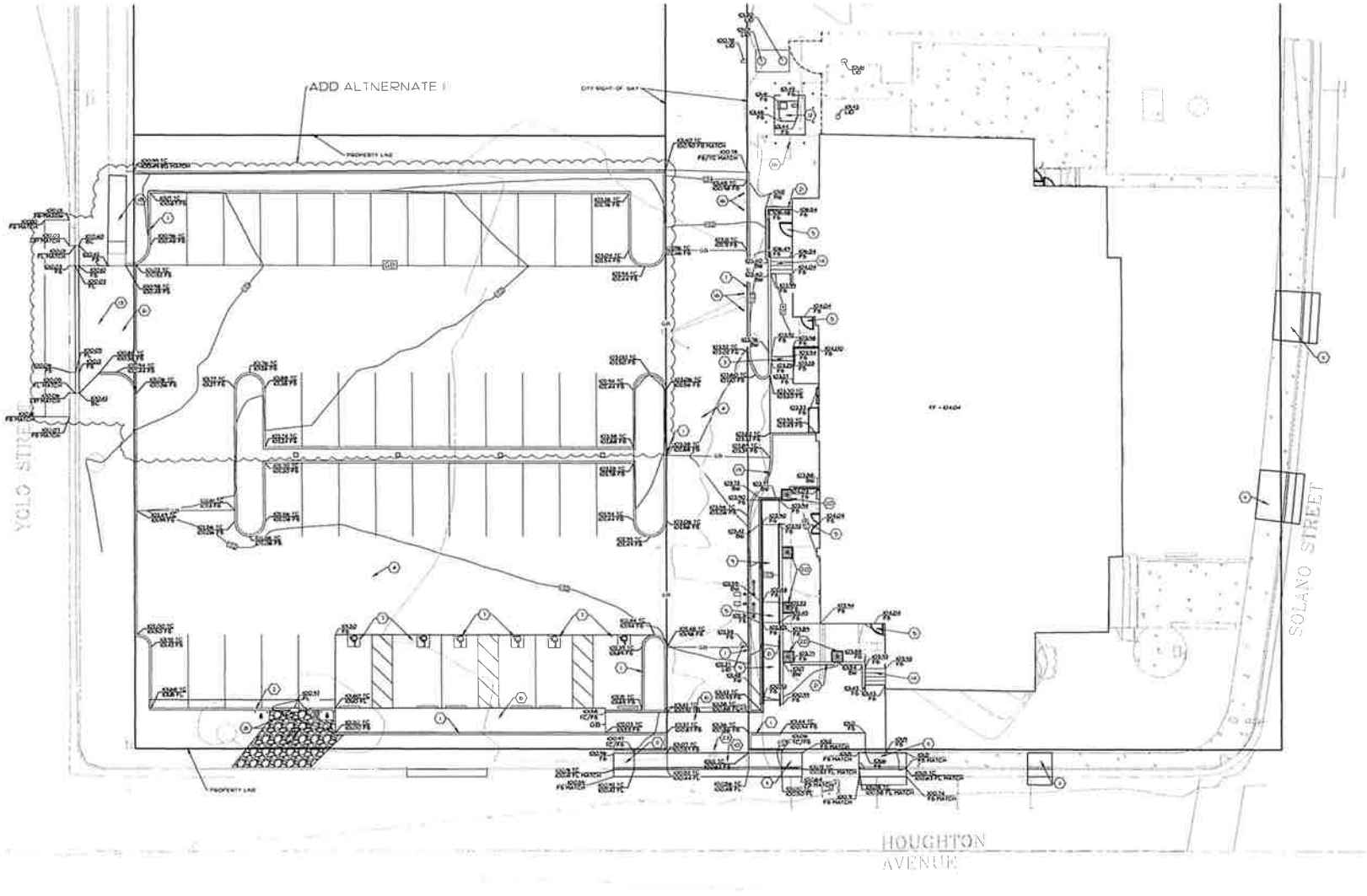
SHEET No

C3.0

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GRADING CONSTRUCTION NOTES

1. INSTALL 6" VERTICAL CURB SEE C6.0/1 FOR CURB SECTION
2. INSTALL 6" CURB AND GUTTER SEE C6.0/1 FOR CURB AND GUTTER SECTION
3. INSTALL STAIRS 2 RISERS WITH 4" VERTICAL RISE SEE ARCHITECTURAL PLANS FOR STAIR DETAILS
4. INSTALL ASPHALT PAVING SEE PAVING PLAN FOR DETAILS
5. INSTALL LANDING SLOPES TO REMAIN UNDER 2% IN ALL DIRECTIONS
6. INSTALL PATH OF TRAVEL CROSS-SLOPES TO REMAIN UNDER 2% AND SLOPES IN DIRECTION-OF-TRAVEL TO REMAIN UNDER 5%
7. INSTALL ADA PARKING SPOT SLOPES TO REMAIN UNDER 2% IN ALL DIRECTIONS SEE A080/1 FOR ARCHITECTURAL DETAIL
8. CREATE 1" GAP IN CURB FOR FLOW INTO DRAIN ROCK SWALE SEE C6.0/3 FOR DETAIL
9. INSTALL RAMP SLOPES TO REMAIN UNDER 8% SEE ARCHITECTURAL PLANS FOR DETAILS
10. INSTALL NEW DRIVEWAY SEE C6.0/5 SECTION-AA FOR DETAIL
11. INSTALL NEW CITY OF CORNING SIDEWALK, VERTICAL CURB AND GUTTER SEE C6.0/6 FOR STANDARD DETAIL. INSTALL 3" DIAMETER DRAIN PIPES TO DAYLIGHT AT FLOWLINE, COVER PIPE SECTION WITH 24" SWATH OF WELDED WIRE FABRIC IN CONCRETE ABOVE.
12. INSTALL ELECTRICAL PAD SEE ELECTRICAL PLANS FOR DETAILS
13. INSTALL CITY OF CORNING DRIVEWAY SEE C6.0/7 FOR DETAILS
14. INSTALL STAIRS 5 RISERS WITH 6" VERTICAL RISE SEE ARCHITECTURAL PLANS FOR STAIR DETAIL
15. NOT USED
16. INSTALL BOLLARD SEE C6.0/4 FOR DETAIL
17. NOT USED
18. INSTALL NEW CITY OF CORNING SIDEWALK WITH SETBACK FROM EXISTING CURB SEE C6.0/6FOR STANDARD DETAIL
19. INSTALL 6" GAP IN CURB FOR DRAINAGE
20. NEW COLUMN SEE ARCHITECTURAL PLANS FOR DETAILS
21. INSTALL NEW RETAINING WALL SEE ARCHITECTURAL PLANS FOR DETAILS
22. NOT USED
23. RAISE L/D AS NECESSARY TO BE FLUSH WITH NEW PAVEMENT



SCALE: 1" =0'

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LICENSE STAMPS

10/24/2025

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1220 SOLANO ST
CORNING, CA

SHEET TITLE

GRADING PLAN W/ADD ALTERNATE

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

Sym	Description	Date

Drawn By	KMJ
Date Issued	2/13/2025
Scale	AS INDICATED
Project No.	21-6437

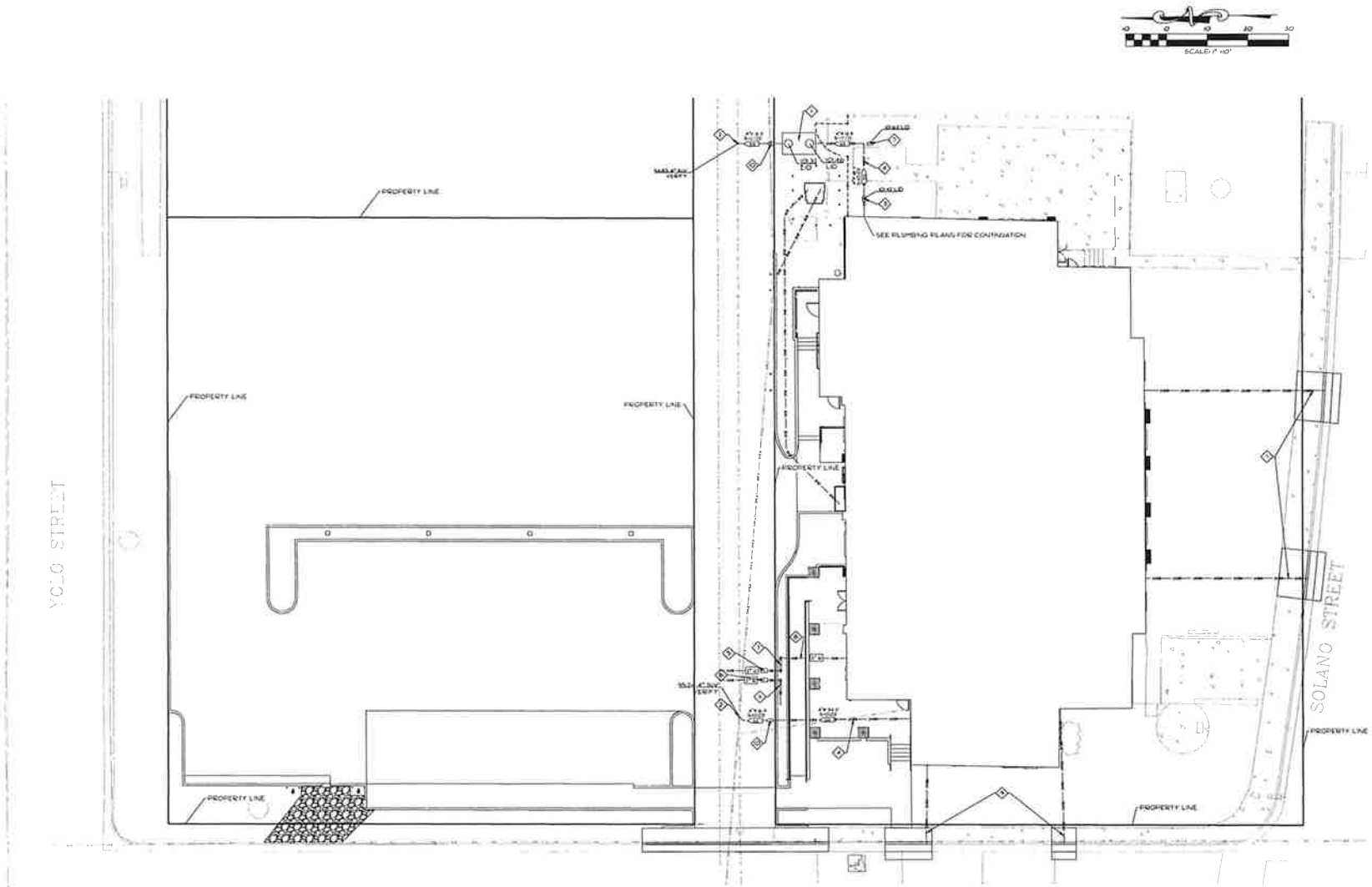
SHEET No.

C3.1

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Plotted By: Kevin Melton
Xrefs: Title Block Features.dwg | Title Block | Civil Base 24x36.dwg | Features.dwg | Civil Base 24x36.dwg | Features.dwg | Civil Base 24x36.dwg | Features.dwg

UTILITY CONSTRUCTION NOTES

1. INSTALL JENSON PRE-CAST 1000-GALLON GREASE INTERCEPTOR WITH AIR TIGHT LIDS. SEE C6/1.4 FOR DETAILS.
2. CONNECT NEW SANITARY SEWER LINE TO EXISTING 10" MAIN. COORDINATE WITH CITY. SEE C6/1.2 FOR TIE IN DETAILS. POTHOLE TO VERIFY DEPTH AND LOCATION PRIOR TO CONSTRUCTION
3. INSTALL SANITARY SEWER CLEANOUT. SEE C6/1.1 FOR DETAIL.
4. INSTALL SANITARY SEWER PIPE. SEE PLAN FOR SIZE AND SLOPE. SEE C6/1.3 FOR TRENCH DETAILS.
5. MOVE OR REPLACE EXISTING 2" WATER METER AND SERVICE. SO METER IS IN RIGHT OF WAY. COORDINATE WITH CITY OF CORNING AND WATER SERVICE PROVIDER FOR CONNECTION. PROVIDE TRAFFIC-RATED METER BOX.
6. INSTALL NEW 2" IRRIGATION SERVICE, METER AND BACKFLOW PREVENTOR. COORDINATE WITH CITY OF CORNING FOR CONNECTION APPLICATION AND PROCEDURES.
7. INSTALL NEW DOMESTIC BACKFLOW PREVENTOR. PROTECT WITH WEATHER JACKET.
8. INSTALL NEW 2" WATER LINE. SEE C6/1.3 FOR TRENCH DETAILS.
9. REPLACE EXISTING 4" PVC. TO USE 3" PIPES UNDER SIDEWALK TO DAYLIGHT AT GUTTER FLOW LINE. PROVIDE WELDED WIRE MESH OVER PIPE. SEE C6/1.8 FOR DETAIL.
10. INSTALL CITY OF CORNING SS CLEANOUT. SEE C6/1.1 FOR STANDARD DETAILS.
11. INSTALL IRRIGATION BACKFLOW PREVENTOR. SEE LANDSCAPE PLANS FOR CONTINUATION. PROTECT WITH WEATHER JACKET.



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LICENSE STAMPS

10/24/2025

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1820 SOLANO ST.
CORNING, CA

SHEET TITLE

UTILITY PLAN

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

Sym.	Description	Date

Drawn By	KMJ
Date Issued	2/13/2025
Scale	1" = 10'
Project No.	21-6457

SHEET No.

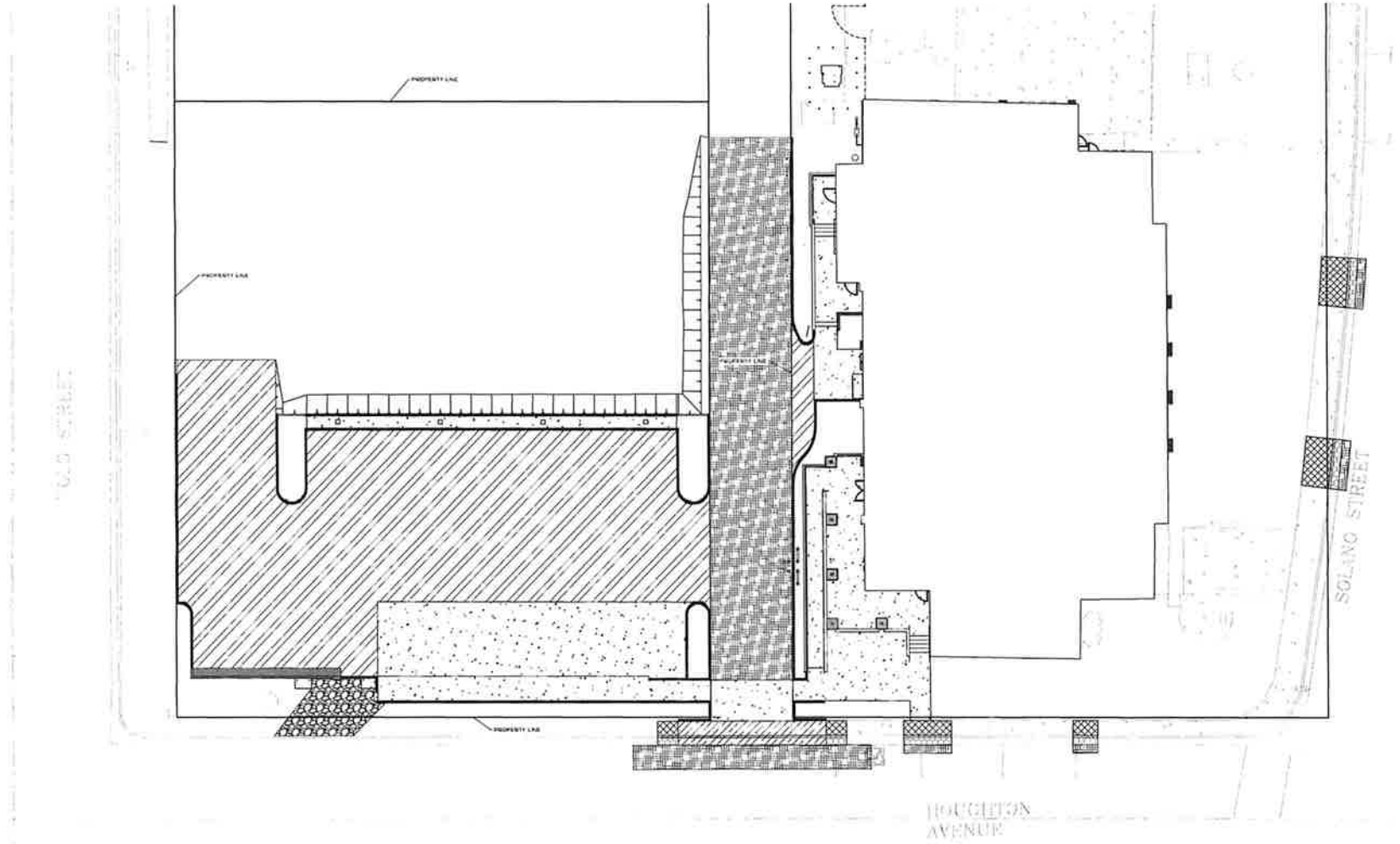
C4.0

1957

LEGEND:

- LIGHT DUTY CONCRETE AREA: 4" CONCRETE OVER 4" CLASS II AB @ 95% R.D. OVER 12" SUBGRADE @ 95% R.D.
- ASPHALT CONCRETE PAVING SECTION: 3" AC OVER 8" CLASS II AB @ 95% R.D. OVER 12" SUBGRADE @ 95% R.D.
- NEW SIDEWALK AREA. SEE C6.0/6 FOR CITY OF CORNING SIDEWALK CROSS SECTIONAL DETAIL.
- NEW DRIVEWAY AREA. SEE C6.0/7 FOR CITY OF CORNING DRIVEWAY CROSS SECTION DETAIL.
- NEW CITY OF CORNING STREET ASPHALT. 3" ASPHALT CONCRETE TYPE "B" OVER 8" CLASS II AB @95% R.D. OVER 12" SUBGRADE @ 95% R.D.
- 6" VERTICAL CURB AND GUTTER. SEE C6.0/2 FOR DETAILS.
- 0"-6" VERTICAL CURB. SEE GRADING PLAN C3.0 FOR CURB HEIGHT. SEE C6.0/1 FOR DETAILS.
- 6" VERTICAL CURB AND GUTTER IN RIGHT-OF-WAY. SEE C6.0/6 FOR CITY DETAIL

0 5 10 20 30
SCALE: 1" =10'



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LICENSE STAMPS

10/24/2025

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERANS HALL

1820 SOLANO ST
CORNING, CA

SHEET TITLE

PAVING PLAN
BASE BID

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

Sym.	Description	Date

Drawn By	KMJ
Date Issued	2/13/2025
Scale	AS INDICATED
Project No.	21-6457

SHEET No

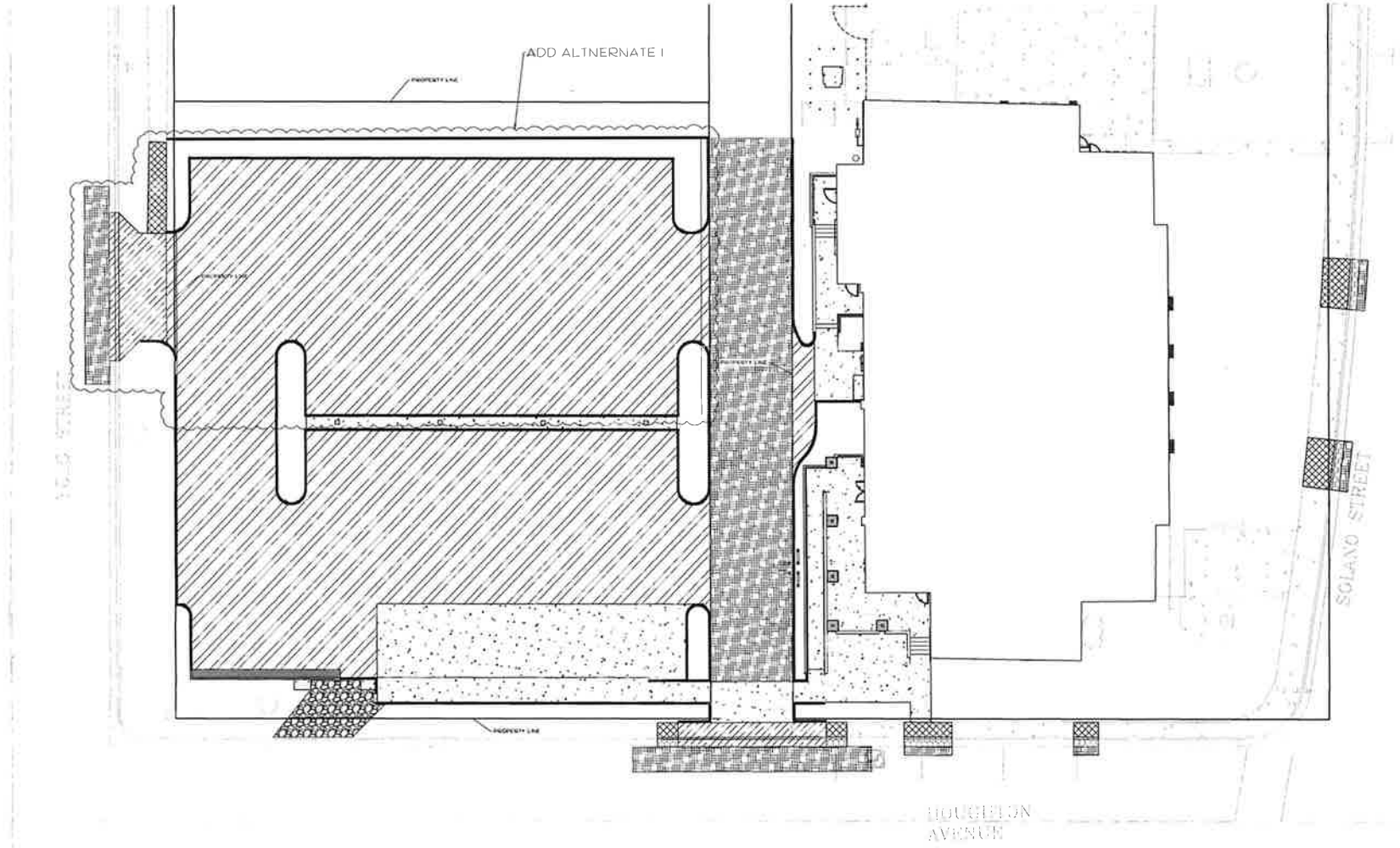
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LEGEND:

- LIGHT DUTY CONCRETE AREA 4" CONCRETE OVER 4" CLASS II AB @ 95% R.D. OVER 12" SUBGRADE @ 95% R.D.
- ASPHALT CONCRETE PAVING SECTION 3" AC OVER 8" CLASS II AB @ 95% R.D. OVER 12" SUBGRADE @ 95% R.D.
- 6" VERTICAL CURB AND GUTTER SEE C6.0/2 FOR DETAILS.
- 0"-6" VERTICAL CURB SEE GRADING PLAN C3.0 FOR CURB HEIGHT. SEE C6.0/1 FOR DETAILS.
- 6" VERTICAL CURB AND GUTTER IN RIGHT-OF-WAY SEE C6.0/6 FOR CITY DETAIL
- NEW SIDEWALK AREA SEE C6.0/6 FOR CITY OF CORNING SIDEWALK CROSS SECTIONAL DETAIL.
- NEW DRIVEWAY APRA SEE C6.0/1 FOR CITY OF CORNING DRIVEWAY CROSS SECTION DETAIL
- NEW CITY OF CORNING STREET ASPHALT 2" ASPHALT CONCRETE TYPE 'B' OVER 8" CLASS II AB @95% R.D. OVER 12" SUBGRADE @ 95% R.D.

SCALE: 1"=10'



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LICENSE STAMPS

10/24/2025

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERANS HALL

1850 SOLANO ST
CORNING, CA

SHEET TITLE

PAVING PLAN W/ADD ALTERNATE

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

Sym	Description	Date

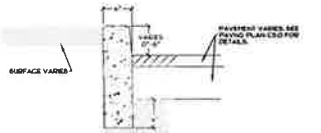
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Date Issued	2/13/2025
Scale	AS INDICATED
Project No.	21-6457

SHEET No.

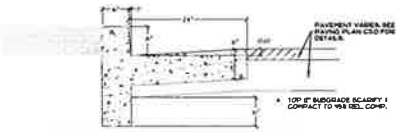
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Plot Date: October 24, 2025 - 3:37 pm
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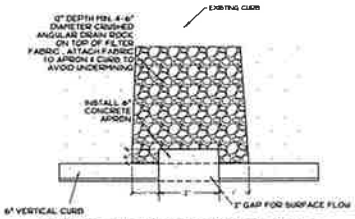
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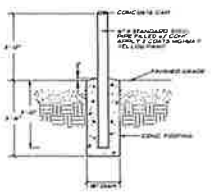
CURB & PAVEMENT SECTION (1)
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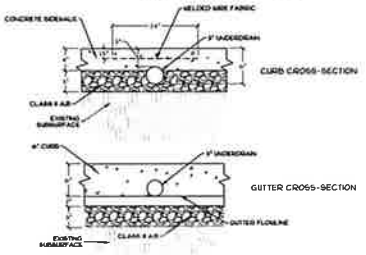
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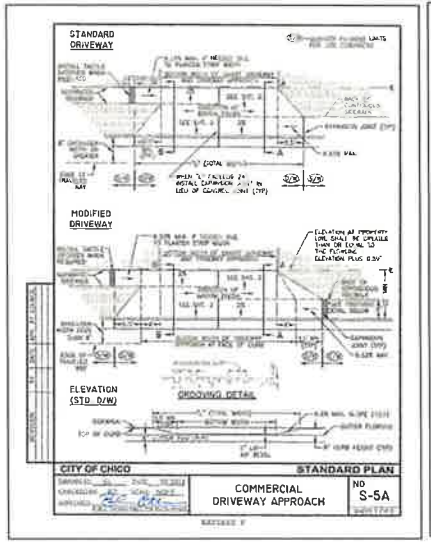
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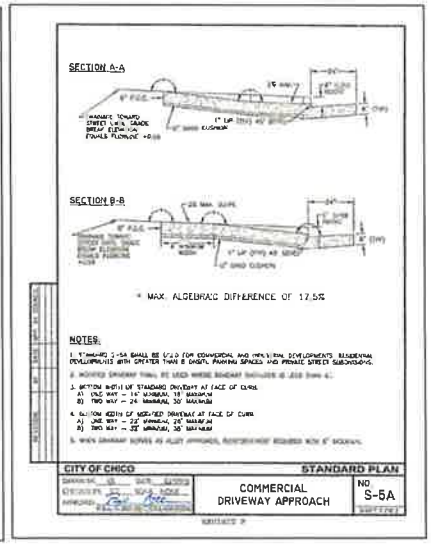


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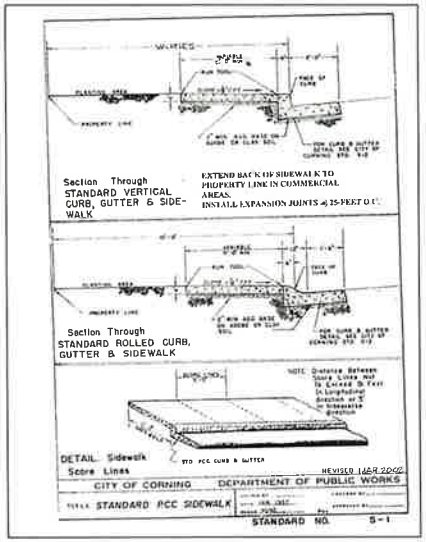


UNDER-SIDEWALK DRAIN (8)
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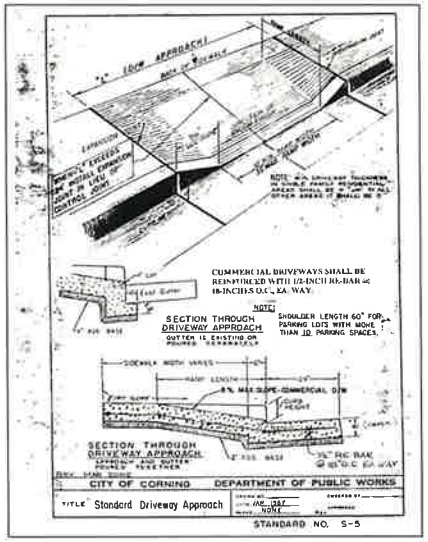




COMMERCIAL DRIVEWAY APPROACH (5)
NTS



CITY OF CORNING STANDARD SIDEWALK (6)
NTS



CITY OF CORNING STANDARD DRIVEWAY (7)
NTS

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LICENSE STAMPS

12/24/2025

PROJECT NAME

SHEET TITLE

DETAIL SHEET

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

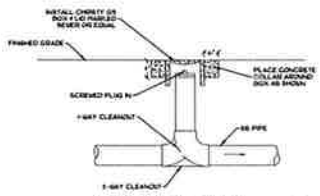
Sym.	Description	Date

Drawn By	MM
Date Issued	2/13/2025
Scale	AS INDICATED
Project No.	21-0431

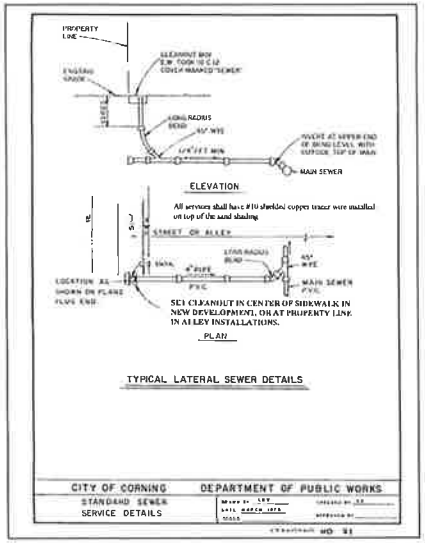
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C6.0

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©2025, The Bloch Volume Hall | P:\CHL\The Bloch



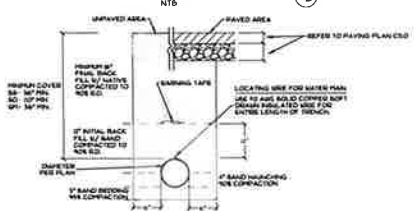
NEW SEWER CLEANOUT (1)
NTS



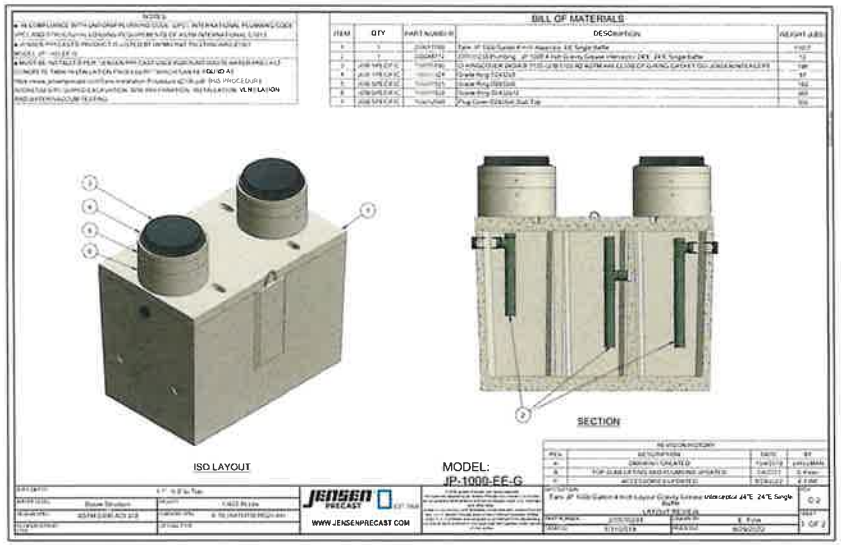
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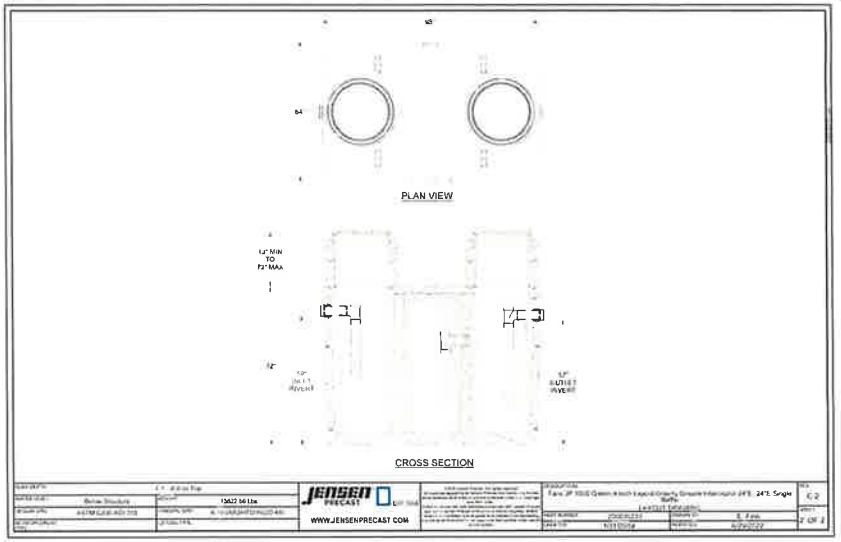
CITY OF CORNING	DEPARTMENT OF PUBLIC WORKS
STANDARD SEWER SERVICE DETAILS	NO. S1

CITY OF CORNING SEWER CONNECTION (2)
NTS



UTILITY TRENCH (TYPICAL) (3)
NTS





JENSON PRECAST 1000-GAL GREASE INTERCEPTOR (4)
NTS

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CONSULTANTS

LICENSE STAMPS

10/24/2025

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERANS HALL

SHEET TITLE

DETAIL SHEET

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

Num	Description	Date

Drawn By	KMJ
Date Issued	2/13/2025
Scale	AS INDICATED
Project No.	21-0007

SHEET No.

C6.1

Login Name: kmoh
Plot Date: 4/24/2025 - 10:05 am
File Name: K:\Projects\21-0007 Hall (Corning Veterans Hall)\Plan Sheets\CAD Detail Sheet Veterans Hall.dwg
Plotted By: Kim Johnson
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GENERAL NOTES:

THESE BEST MANAGEMENT PRACTICES ARE SUGGESTIONS ONLY. IT IS UP TO THE CONTRACTOR IN CHARGE OF IMPLEMENTING THE EROSION & SEDIMENT CONTROL PLAN TO ENSURE THE ESCP AND ASSOCIATED BMP's ARE UP TO DATE. AS CONDITIONS CHANGE, BMP's SHOULD BE MODIFIED AND/OR UPDATED ACCORDINGLY.

STOCKPILES ARE TO BE COVERED WITH A TARP, EROSION CONTROL MATS, OR STRAW/TACKIFIER IF EXPOSED MORE THAN THAN 14 DAYS.

PLACE STRAW MULCH W/ TACKIFIER OR EROSION CONTROL MATS ON ALL CUT/FILL SLOPES IF EXPOSED DURING RAIN EVENTS.

USE WATER TRUCK AS NECESSARY TO MINIMIZE DUST.

DURING CONSTRUCTION ACTIVITIES ALL STREETS ADJACENT TO THIS SITE SHALL BE KEPT CLEAN AND FREE OF DIRT AND DEBRIS. STREET CLEANING SHALL OCCUR DAILY UNLESS DETERMINED TO BE NEEDED MORE FREQUENTLY OR LESS FREQUENTLY BY THE CITY. INSPECT ACCESS STREETS & DRIVEWAYS DAILY.

DUST CONTROL MEASURES:

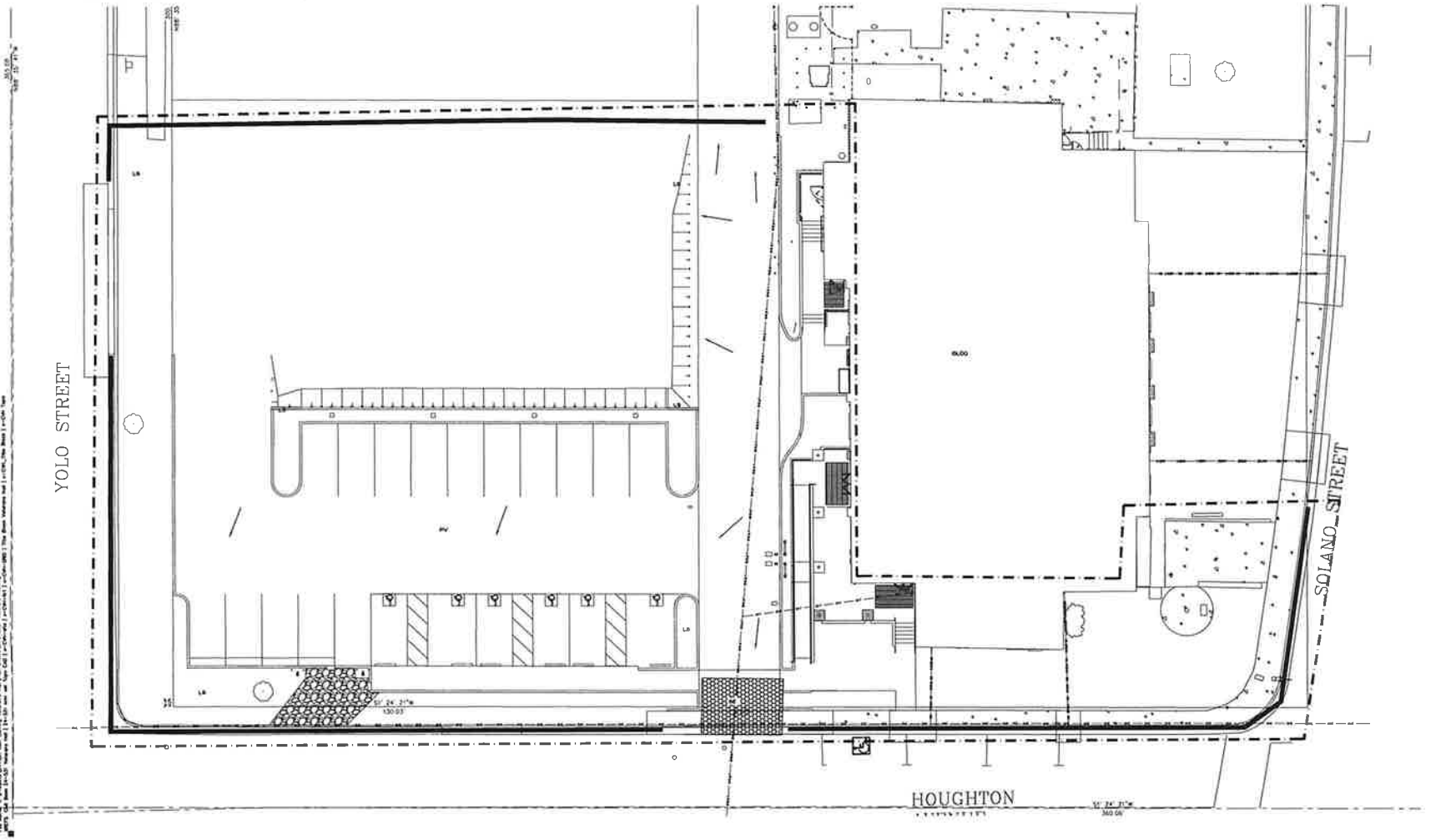
1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ENSURING THAT ALL ADEQUATE DUST CONTROL MEASURES ARE IMPLEMENTED IN A TIMELY AND EFFECTIVE MANNER DURING ALL PHASES OF PROJECT DEVELOPMENT AND CONSTRUCTION.
2. ALL MATERIAL EXCAVATED, STOCKPILED, OR GRADED SHOULD BE SUFFICIENTLY WATERED TO PREVENT FUGITIVE DUST FROM LEAVING PROPERTY BOUNDARIES AND CAUSING A PUBLIC NUISANCE OR A VIOLATION OF AN AMBIENT AIR STANDARD. WATERING SHOULD OCCUR AT LEAST TWICE DAILY WITH COMPLETE SITE COVERAGE, PREFERABLY IN THE MID-MORNING AND AFTER WORK IS COMPLETED EACH DAY.
3. ALL AREAS (INCLUDING UNPAVED ROADS) WITH VEHICLE TRAFFIC SHOULD BE WATERED PERIODICALLY OR HAVE DUST PALLIATIVES APPLIED FOR STABILIZATION OF DUST EMISSIONS.
4. ALL ON SITE VEHICLES SHOULD BE LIMITED TO A SPEED OF 15 MILES PER HOUR ON UNPAVED ROADS.
5. ALL LAND CLEARING, GRADING EARTH MOVING OR EXCAVATION ACTIVITIES ON A PROJECT SHALL BE SUSPENDED WHEN WINDS ARE EXPECTED TO EXCEED 20 MILES PER HOUR.
6. ALL INACTIVE PORTIONS OF THE DEVELOPMENT SITE SHOULD BE SEEDED AND WATERED UNTIL A SUITABLE LANDSCAPE COVER IS ESTABLISHED.

LEGEND

- STABILIZED CONSTRUCTION ENTRANCE (SE)
- DRAINAGE PATTERNS
- SILT FENCE OR STRAW ROLLS (ADJUST TO SUIT FIELD CONDITIONS)
- LIMITS OF CONSTRUCTION

SE	STABILIZED ENTRANCE
LS	LANDSCAPE
PV	PAVEMENT AREA
SF/SR	SILT FENCE/STRAW ROLLS
CW	CONCRETE WASHOUT
BLDG	BUILDING AREA

SCALE: 1" = 40'



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LICENSE STAMPS

10/24/2025

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1620 SOLANO ST
CORNING, CA

SHEET TITLE

EROSION AND SEDIMENT CONTROL PLAN

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

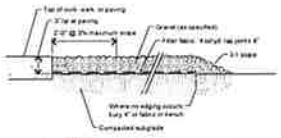
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Drawn By	KMJ
Date Issued	2/13/2025
Scale	AS INDICATED
Project No.	21-6457

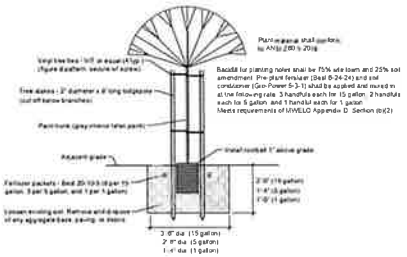
SHEET No.

C7.0

1962



Typical Gravel Section



Typical Planter Detail (Gravel Areas)

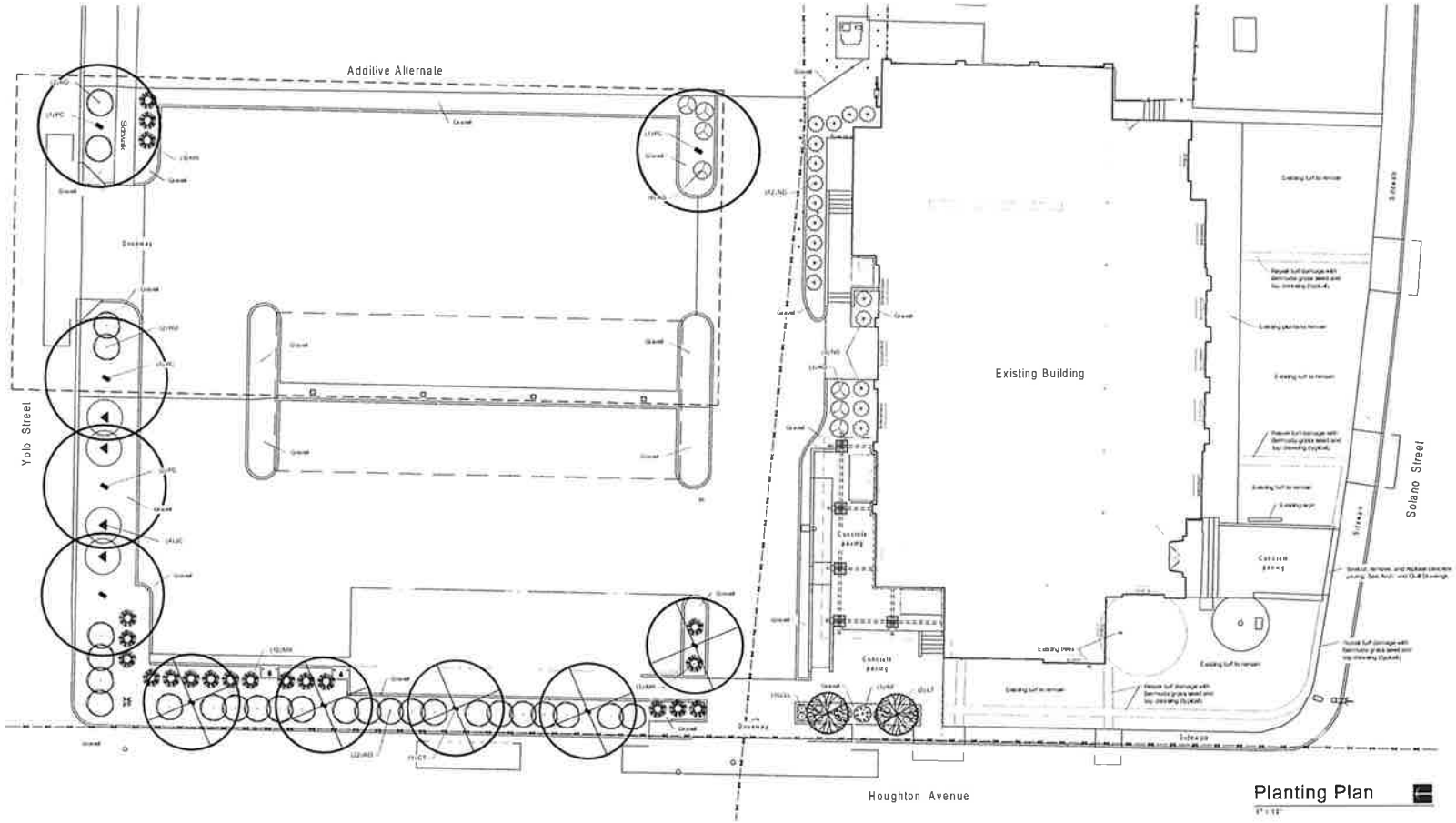
PLANT SCHEDULE - BASE BID

CODE	QTY	SIZE	BOTANICAL NAME	COMMON NAME	REMARKS
AG	3	5 gal	Abelia x grandiflora 'Prostrata'	Prostrate Glossy Abelia	
CS	5	15 gal	Olneya tesota minima	Chilapa	double stake
JC	4	5 gal	Juniperus chinensis 'Armstrongii'	Armstrong Juniper	
LT	2	15 gal	Lagerstroemia 'Tuscarora'	Tuscarora Crape Myrtle	standard, double stake
LL	10	1 gal	Lomandra longifolia 'LM600'	Baby Breeze Mat Rush	
MR	17	1 gal	Muhlenbergia rigens	Deer Grass	
NO	17	5 gal	Nandina domestica 'Gulf Stream'	Gulf Stream Heavenly Bamboo	
PC	2	15 gal	Pistacia chinensis 'Keith Davey'	Chinese Pistache	double stake
RF	3	5 gal	Rosa x 'Noare'	Flower Carpet Red Groundcover Rose	
RO	22	1 gal	Rosmarinus officinalis 'Huntington Carpet'	Huntington Carpet Rosemary	
MISCELLANEOUS					
	5,500 sf		Gravel (3/4" clean crushed stone, no fines) - 3" deep over filter fabric (4 oz/yd)		
good	400 sf		Turf repair - seed with improved Hybrid Bermuda grass at 4 pounds per 1,000 square feet and cover with 1/4" of fine wood mulch. Seeding must take place between April and October		

PLANT SCHEDULE - ADD ALT

CODE	QTY	SIZE	BOTANICAL NAME	COMMON NAME	REMARKS
AG	4	5 gal	Abelia x grandiflora 'Prostrata'	Prostrate Glossy Abelia	
MR	3	1 gal	Muhlenbergia rigens	Deer Grass	
PC	2	15 gal	Pistacia chinensis 'Keith Davey'	Chinese Pistache	double stake
RO	4	1 gal	Rosmarinus officinalis 'Huntington Carpet'	Huntington Carpet Rosemary	
MISCELLANEOUS					
	1,460 sf		Gravel (3/4" clean crushed stone, no fines) - 3" deep over filter fabric (4 oz/yd)		

Total landscape area = 360 square feet
Total irrigated landscape area 2,400 square feet



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LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1639 SOLANO ST.
CORNING, CA

SHEET TITLE

PLANTING PLAN

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

Sym	Description	Date

Drawn By	ML
Date Issued	10/10/2025
Scale	1"=10'
Project No	21.6497

SHEET No

L1

Irrigation Schedule

Symbol	Description	Make/Model	Remarks
	1" Water meter (irrigation meter)		see Civil Drawings
	1" Reduced pressure assembly and freeze blanket		see 5/L1
	Valve assembly - SCH 40 ball valve, 1" electric valve, 1" pressure regulating filter (200 mesh, 40 psi outlet)	Hunter# 200 DNF valve, PRB-100 filter	see 2/L1
	Existing electric valve to remain		connect to new irrigation manifold and controllers
	Ball valve (SCH 40 PVC)		see 3/L1, line size
	3/4" Quick coupler valve with locking cover & swivel key	Rainbird 5-RC with 33A key & SW-1 swivel	see 4/L1
	1/2" Drip tubing and pressure compensating emitters with check valve	Rainbird RBS polyethylene tubing and RBCV-.25PC PC / RBCV-.03 PC emitters	see 6/L1 and Emitter Schedule below, surface installation, covered with mulch
	PVC to drip tubing adapter		see 7/L1
	Flush end		Spare 1" stub-up
	Drip System Operation Indicator (3" height, 1/2" MPT)	RIG "DOPI 03"	install per manufacturer's instructions, 1 per circuit
	Mainline - Schedule 40 PVC Pipe		1 1/4" if not sized on plan
	Lateral - Schedule 40 PVC Pipe		3/4" if not sized on plan
	Sleeve - 3" PVC Pipe		see 8/L1, install 1' sleeve unless noted on plan
	SCH 40 PVC conduit with connections		size as needed
	Irrigation Controller - outdoor core, 6 station, wireless weather sensor, receiver, and guard	Hunter XC 600 controller, WSS SEN sensor/receiver and WR GUARD	see 9/L1, exterior wall mount, verify location and power in field, install sensor on solar structure (verify)

Irrigation system is designed for a maximum flow rate of 20 GPM and a minimum static pressure of 60 PSI. If flow or pressure differ by more than 10%, contact Landscape Architect

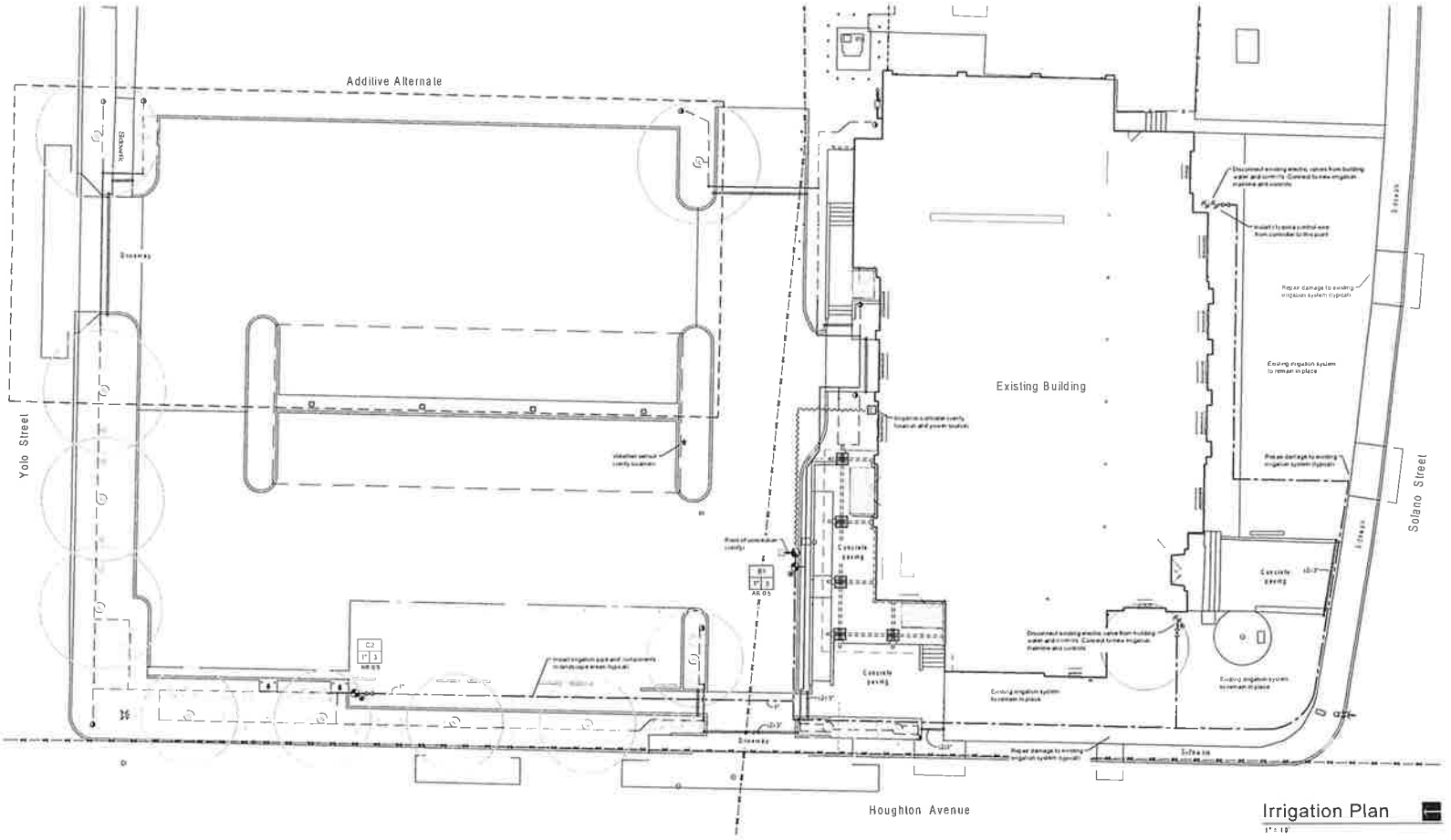
Irrigation plan is diagrammatic. Install all irrigation components in landscape areas

Water source: potable, City of Corning

Emitter Schedule

15 gallon	(5) 2.0 GPH emitters
5 gallon	(2) 2.0 GPH emitters
1 gallon	(2) 1.0 GPH emitter

Valve Size — A) Program / Station number; B) GPM; C) Application rate (inches per hour)



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LICENSE STAMPS

PROJECT NAME
TEHAMA COUNTY
CORNING
VETERANS HALL
1620 SOLANO ST.
CORNING, CA

SHEET TITLE
IRRIGATION PLAN

DRAWING STATUS
CONSTRUCTION DOCUMENTS

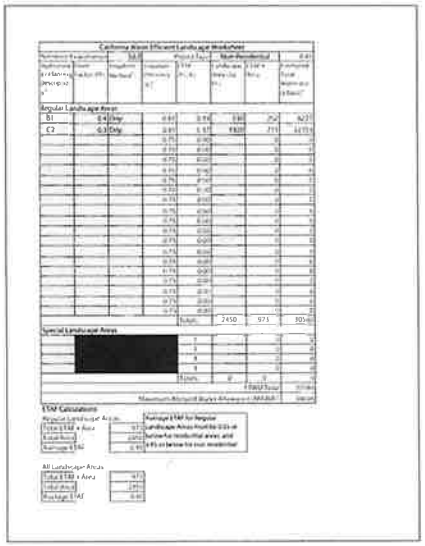
REVISIONS

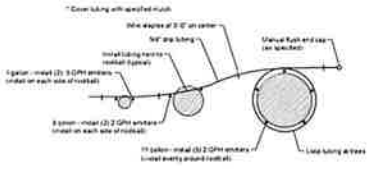
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Drawn By	ML
Date Issued	10/15/2025
Scale	1"=10'
Project No.	21-6497

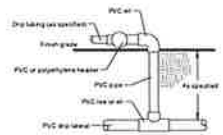
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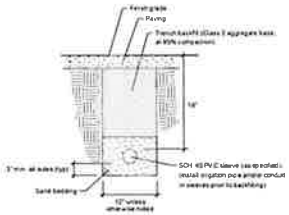




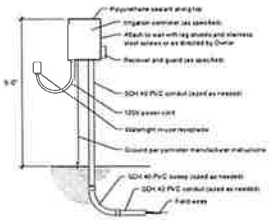
Drip Layout (Plug-in)
Not to Scale



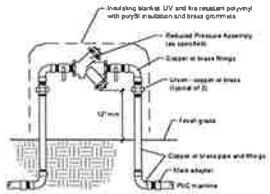
Drip Connection
Not to Scale



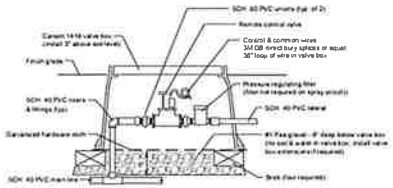
Sleeve
Not to Scale



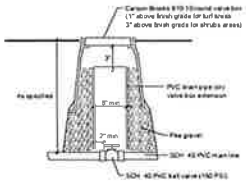
Irrigation Controller
Not to Scale



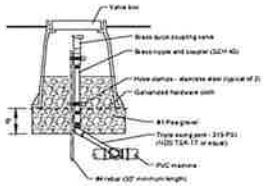
Reduced Pressure Assembly
Not to Scale



Valve Assembly
Not to Scale

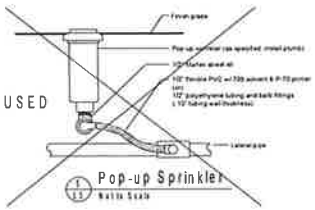


Ball Valve
Not to Scale



Quick Coupler Valve
Not to Scale

NOT USED



Pop-up Sprinkler
Not to Scale

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LICENSE STAMPS

PROJECT NAME

YEHAMA COUNTY
CORNING
VETERAN'S HALL

1628 SOLANO ST.
CORNING, CA

SHEET TITLE

IRRIGATION DETAILS

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

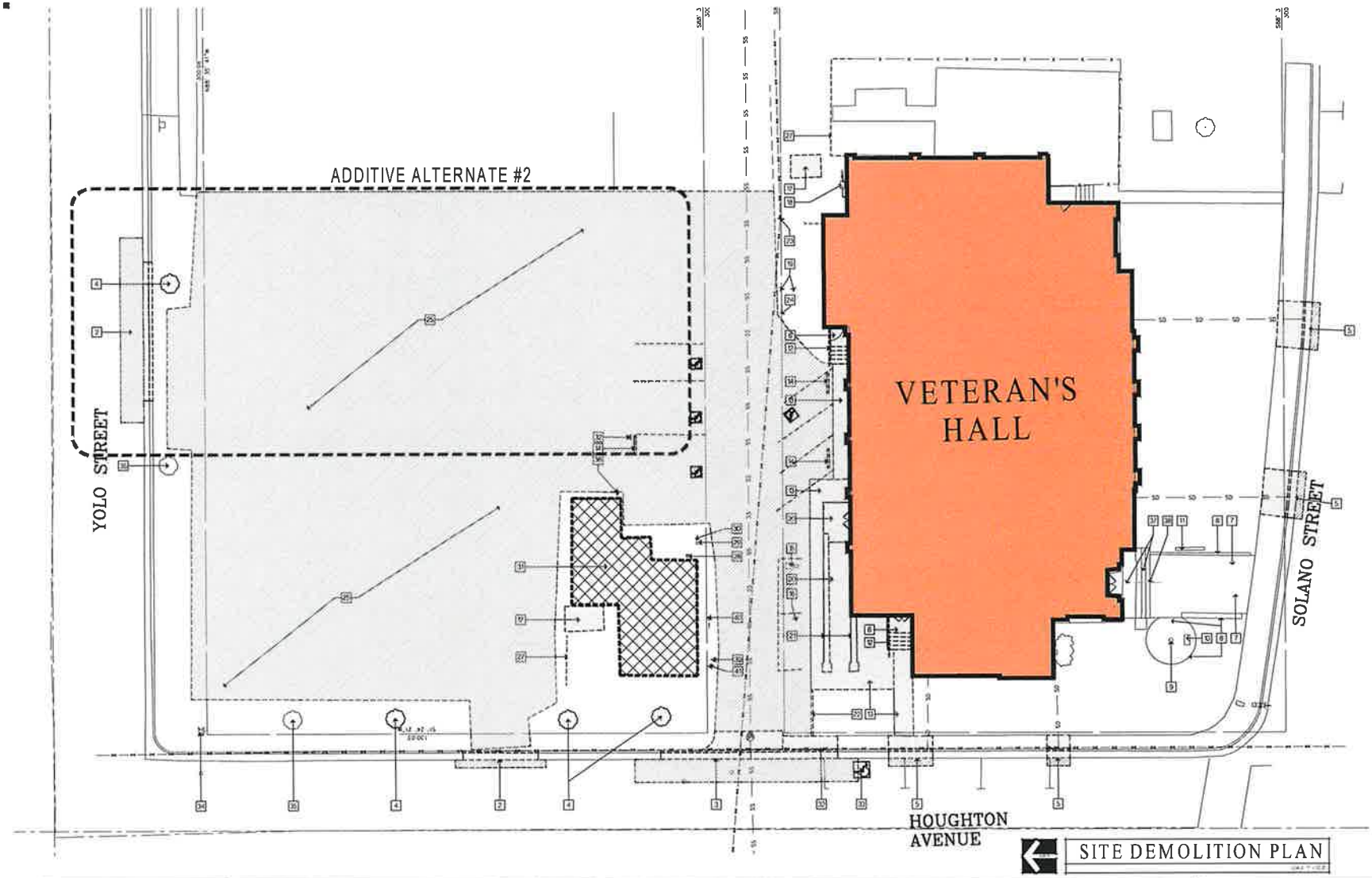
Sym	Description	Date

Drawn By	ML
Date Issued	10/15/2025
Scale	
Project No	214-6497

SHEET No

L3

1965



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REDDING, CA 96002
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CONSULTANTS

LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1838 SOLANO ST.
CORNING, CA

SHEET TITLE

SITE
DEMOLITION PLAN

DRAWING STATUS

CONSTRUCTION
DOCUMENTS

REVISIONS

Sym	Description	Date

Drawn By	KP
Date Issued	10/15/2025
Scale	1" = 10'-0"
Project No.	21-5497

SHEET No.

A001

GENERAL NOTES

1. PROVIDE SAFEGUARDS FOR CONSTRUCTION, ALTERATION AND DEMOLITION OPERATIONS TO PROVIDE REASONABLE SAFETY TO LIFE AND PROPERTY FROM FIRE DURING SUCH OPERATIONS PER COMPLIANCE WITH "FIRE SAFETY DURING CONSTRUCTION AND DEMOLITION" IN ACCORDANCE WITH CALIFORNIA FIRE CODE (CFC) CHAPTER 33, TITLE 19, DIVISION 1, CALIFORNIA CODE OF REGULATIONS (CCR)

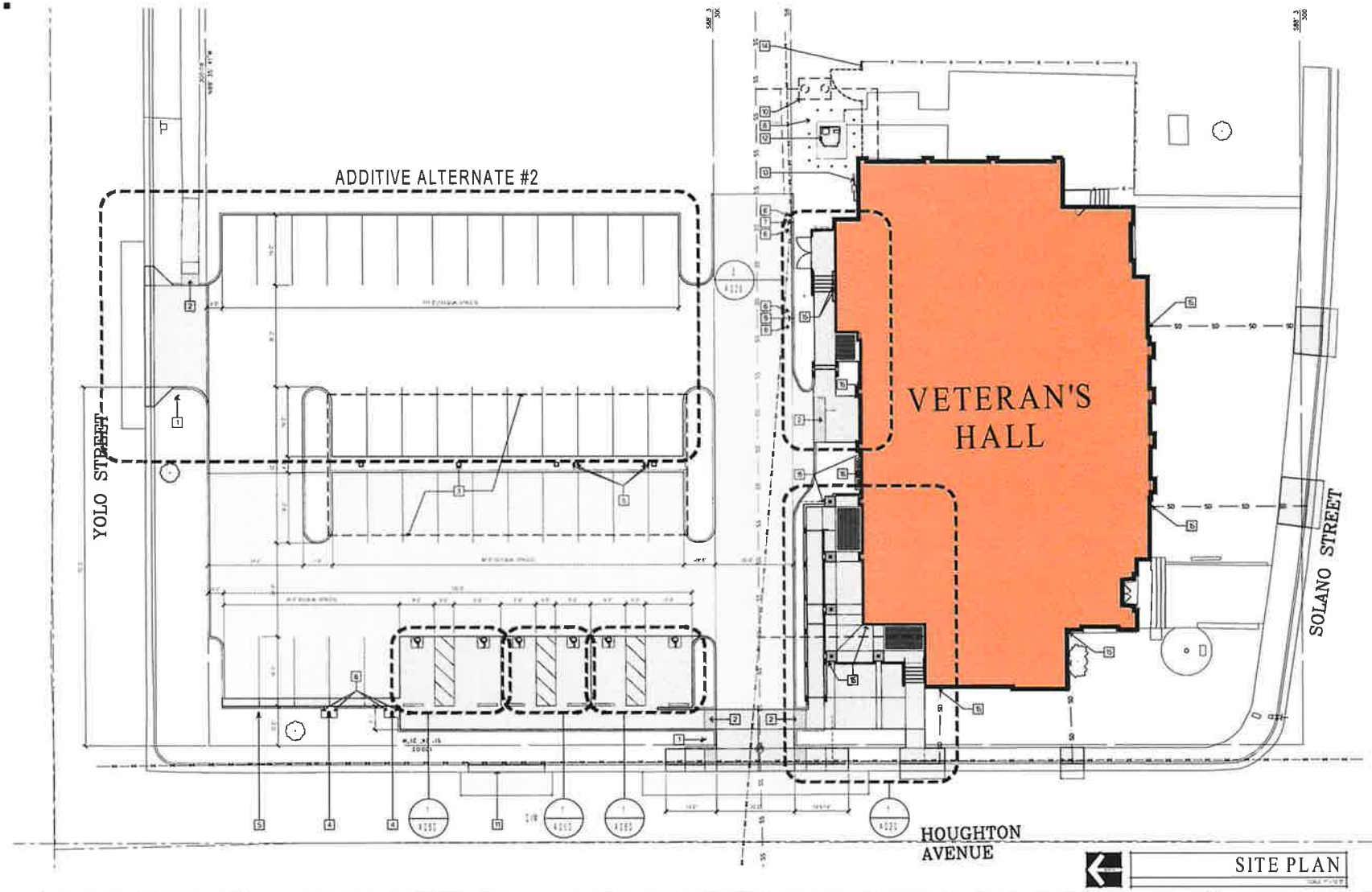
SITE DEMOLITION SHEET NOTES

ALL ITEMS ARE EXISTING UNLESS MARKED AS NEW OR RE

1. REMOVE DRIVEWAY CURB CUT; REMOVE CURB, GUTTER AND A.C. PAVING TO ACCOMMODATE NEW TYPICAL CURB AND GUTTER
2. REMOVE CURB, GUTTER AND A.C. PAVING TO ACCOMMODATE NEW DRIVEWAY CURB CUT
3. REMOVE CURB, GUTTER, SIDEWALK AND A.C. PAVING TO ACCOMMODATE NEW ALLEY INTERSECTION
4. REMOVE TREE AND ROOTS
5. REMOVE CURB, GUTTER, SIDEWALK AND A.C. PAVING TO ACCOMMODATE REPLACEMENT UNDER-SIDEWALK DRAIN
6. REMOVE BRICK STEPS AND LANDING AND SUBSTRUCTURE
7. EXISTING CONCRETE SIDEWALK TO REMAIN
8. CUSTOM BRICK PAVERS TO REMAIN
9. FLAG POLE AND DECORATIVE BASE TO REMAIN
10. DEDICATION MONUMENT. TO REMAIN
11. ELECTRONIC SIGN TO REMAIN
12. REMOVE HANDRAIL
13. REMOVE CONCRETE SIDEWALK
14. REMOVE CONCRETE BUMPER
15. WATER METER, RELOCATE
16. SEWER CLEAN-OUT, REMOVE LATERAL
17. REMOVE CONCRETE SLAB
18. GAS METER
19. SEWER CLEAN-OUT TO REMAIN
20. REMOVE RAISE CONCRETE LANDING, RAMP AND HANDRAILS
21. REMOVE BRICK SITE WALL
22. REMOVE CONCRETE CURB
23. POWER POLE TO REMAIN
24. GUY WIRE TO REMAIN
25. REMOVE A.C. PAVING
26. GUY WIRE TO BE RELOCATED
27. REMOVE FENCE
28. REMOVE GAS METER
29. REMOVE WATER METER
30. REMOVE SEWER CLEAN-OUT
31. REMOVE STRUCTURE, COMPLETE
32. REMOVE SIGN
33. REMOVE PAINTED ACCESSIBLE PARKING SYMBOL
34. FIRE HYDRANT TO REMAIN
35. TREE TO REMAIN
36. REMOVE LIGHT POLE
37. EXISTING CONCRETE STEPS TO REMAIN
38. EXISTING HANDRAIL TO REMAIN
38. POWER POLE TO BE REMOVED BY PG&E
40. GUY WIRE TO BE REMOVED BY PG&E
41. REMOVED POWER POLE

LEGEND

- REMOVE CONCRETE PAVING, RAMPS AND STAIRS
- REMOVE ASPHALT PAVING
- REMOVE BUILDING



SITE PLAN

GENERAL NOTES

1. PROVIDE SAFEGUARDS FOR CONSTRUCTION, ALTERATION AND DEMOLITION OPERATIONS TO PROVIDE REASONABLE SAFETY TO LIFE AND PROPERTY FROM FIRE DURING SUCH OPERATIONS PER COMPLIANCE WITH "FIRE SAFETY DURING CONSTRUCTION AND DEMOLITION" IN ACCORDANCE WITH CALIFORNIA FIRE CODE (CFC) CHAPTER 33, TITLE 19, DIVISION 1, CALIFORNIA CODE OF REGULATIONS (CCR)

SITE PLAN SHEET NOTES

ALL ITEMS ARE NEW UNLESS MARKED AS EXISTING OR (E).

1. TOW AWAY SIGN, SEE A/D20
2. CAST-IN-PLACE DETECTABLE WARNINGS, SEE S/A20
3. PRE-ENGINEERED PHOTOVOLTAIC CANOPY SYSTEM.
4. E.V. CHARGING STATION, SEE ELECTRICAL DRAWINGS
5. FUTURE EV CHARGING STATION, SEE ELECTRICAL DRAWINGS
6. BOLLARD
7. (E) POWER POLE
8. (E) GUY WIRE TO BE RELOCATED
9. (E) GUY WIRE
10. GREASE INTERCEPTOR
11. REPLACE CURB AND GUTTER AT (E) DRIVEWAY TO BE REMOVED
12. NEW TRANSFORMER SLAB, TRANSFORMER BY PG&E
13. (E) GAS METER
14. 9' TALL CHAINLINK FENCE AND 12' GATE. MATCH (E) FENCE
15. 4" DIA RWL. INDIRECT CONECTION TO 12" DIA DRAIN INLET. DAYLIGHT AT FACE OF CURB
16. EXTEND CRAWL SPACE VENT, TYPICAL

LEGEND

- CONCRETE PAVING / SIDEWALK, SEE CIVIL DRAWINGS
- A.C. PAVING, SEE CIVIL DRAWINGS

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CONSULTANTS

LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1525 SOLANO ST.
CORNING, CA

SHEET TITLE

SITE PLAN

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

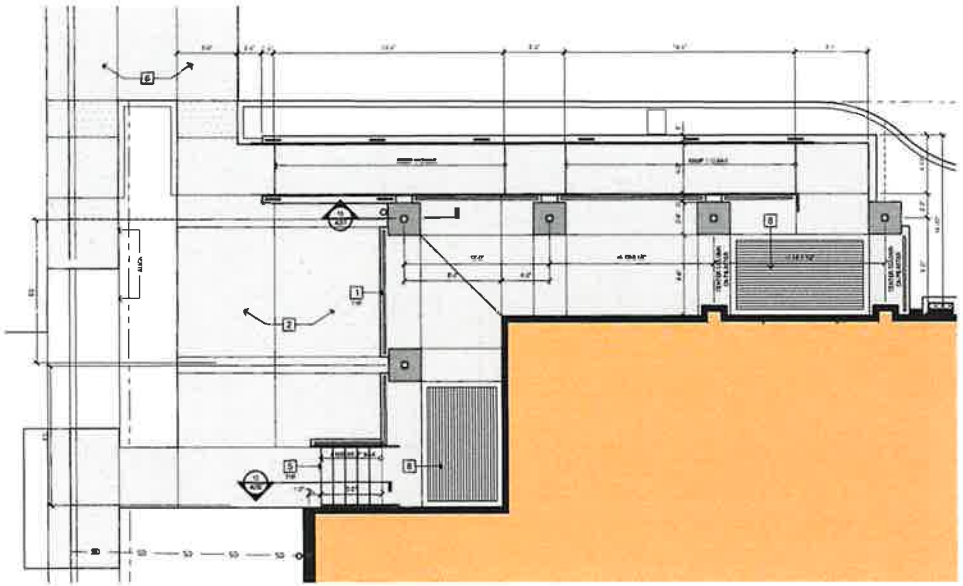
Sym	Description	Date

Drawn By	MP
Date Issued	10/15/2025
Scale	1" = 10'-0"
Project No	21-6497

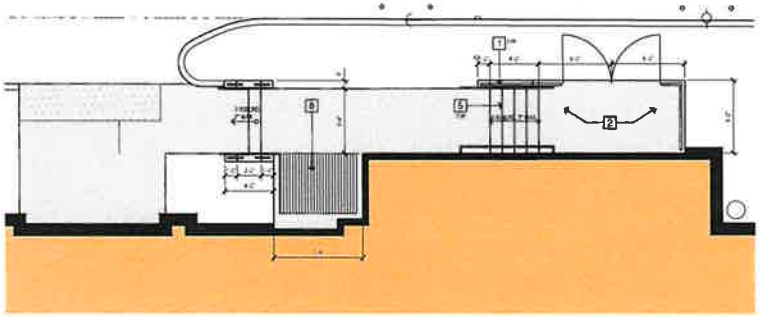
SHEET No

A010

1967



1 ENLARGED SITE PLAN



2 ENLARGED SITE PLAN

ENLARGED SITE PLAN GENERAL NOTES

1. PROVIDE SAFEGUARDS FOR CONSTRUCTION, ALTERATION AND DEMOLITION OPERATIONS TO PROVIDE REASONABLE SAFETY TO LIFE AND PROPERTY FROM FIRE DURING SUCH OPERATIONS PER COMPLIANCE WITH "FIRE SAFETY DURING CONSTRUCTION AND DEMOLITION" IN ACCORDANCE WITH CALIFORNIA FIRE CODE (CFC) CHAPTER 33, TITLE 19, DIVISION 1, CALIFORNIA CODE OF REGULATIONS (CCR)

SITE PLAN SHEET NOTES

ALL ITEMS ARE NEW UNLESS MARKED AS EXISTING OR (E)

1. GUARD RAIL, SEE 1/A031
2. CONC. WALK, SEE 9/A030
3. DOUBLE HANDRAIL, SEE 14/A030
4. RAISED PLANTER BEDS W/ CONCRETE WALLS WITH SELF ADHERED WATER PROOF MEMBRANE AND PROTECTION BOARD ON THE INSIDE FACE OF ALL WALLS
5. CONCRETE STAIRS, SEE DETAIL 12/A030
6. CONCRETE PAVING, SEE DETAIL 9/A030
7. DECORATIVE HANDRAIL POST, SEE DETAIL 13/A030
8. RECESSED WALK-OFF MAT
9. RAISED PLANTER WITH SELF ADHERED WATER PROOF MEMBRANE AND PROTECTION BOARD ON THE INSIDE FACE OF ALL WALLS

LEGEND

- CONCRETE PAVING / SIDEWALK, SEE CIVIL DRAWINGS
- A.C. PAVING, SEE CIVIL DRAWINGS
- MEMORIAL BRICK PAVER SYSTEM

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CONSULTANTS

LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1630 SOLANO ST.
CORNING, CA

SHEET TITLE

ENLARGED SITE RAMPS & STAIRS

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

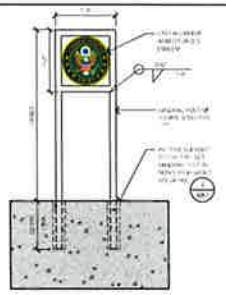
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Date Issued	10/13/2025
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Project No.	21.6457

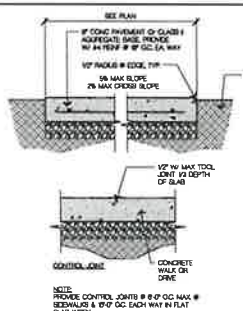
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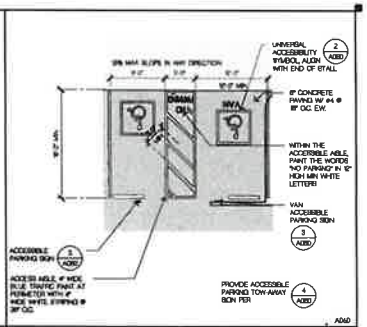


HANDRAIL POST 13



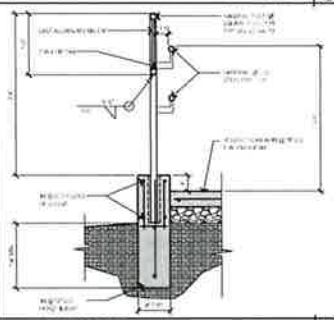
CONCRETE PAVING W/REINFORCEMENT 9

SCALE: 1"=1'-0"

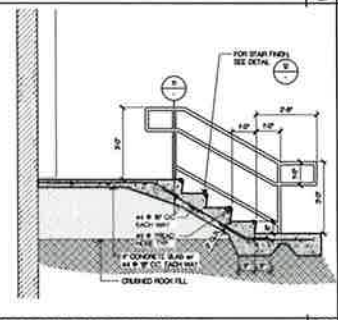


ENLARGED ACCESSIBLE PARKING PLAN 1

SCALE: 1/8"=1'-0"

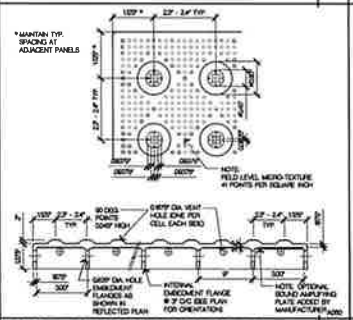


HANDRAIL AT RAMP 14



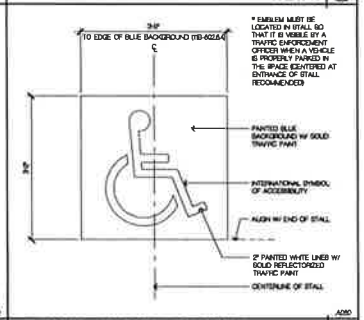
EXTERIOR STAIR & HANDRAIL 10

SCALE: 1/2"=1'-0"



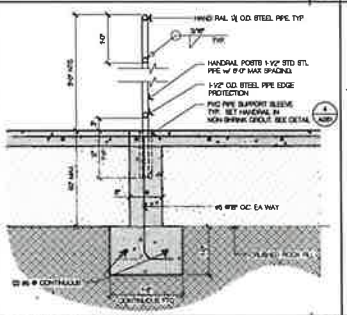
CAST-IN-PLACE DETECTABLE WARNING 6

SCALE: N.T.S.



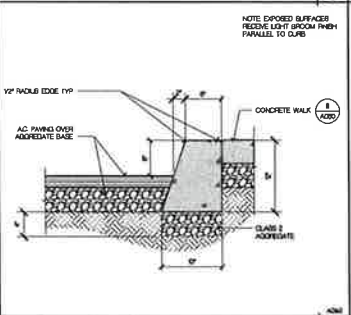
UNIVERSAL ACCESSIBILITY SYMBOL 2

SCALE: 1"=1'-0"



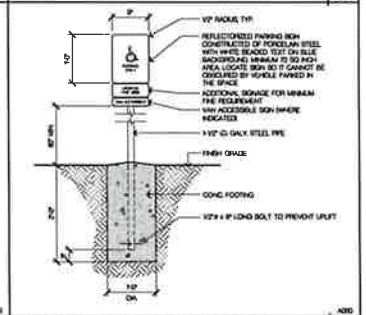
FOOTING AT HANDRAIL 11

SCALE: 1"=1'-0"



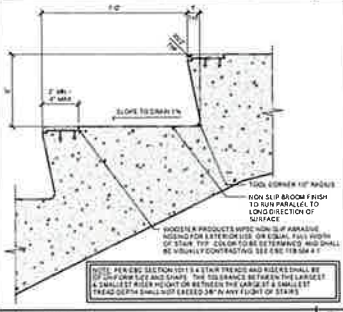
CONCRETE CURB AT SIDEWALK 7

SCALE: 1 1/2"=1'-0"

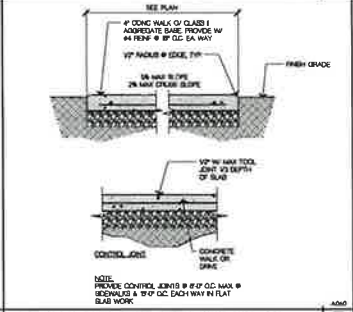


ACCESSIBLE PARKING SIGN AND POST 3

SCALE: 1"=1'-0"

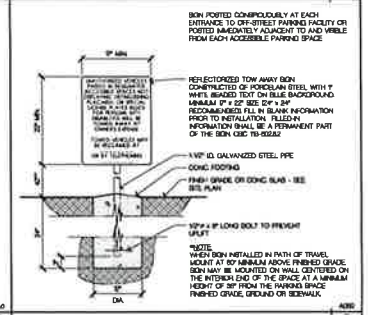


STAIR FINISH 12



CONCRETE WALK AND TYP. PAVING JOINTS 8

SCALE: 1"=1'-0"



ACCESSIBLE PARKING TOW SIGN 4

SCALE: 1"=1'-0"

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CONSULTANTS

LICENSE STAMPS

REGISTERED ARCHITECT
C 37164
RENEWAL 08/31/2026
STATE OF CALIFORNIA

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERANS HALL

1628 SOLANO ST.
CORNING, CA

SHEET TITLE

SITE DETAILS

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

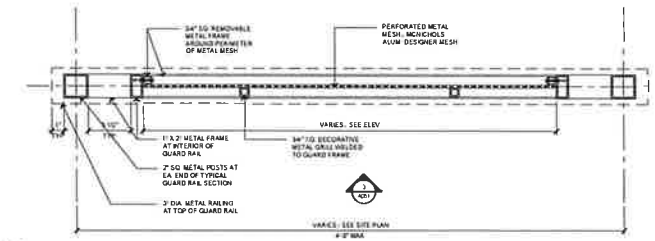
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Drawn By	KP
Date Issued	10/15/2025
Scale	AS NOTED
Project No	21-6467

SHEET No

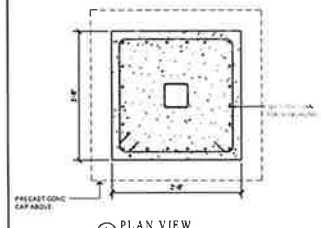
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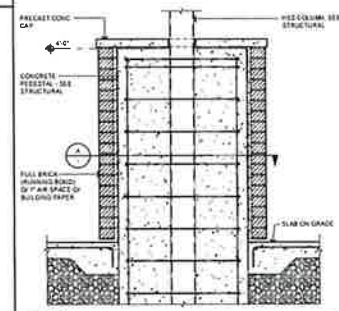


GUARD RAIL PLAN

1



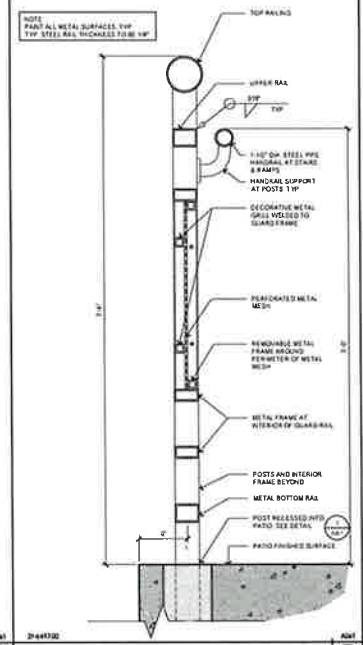
A PLAN VIEW



PATIO COLUMN

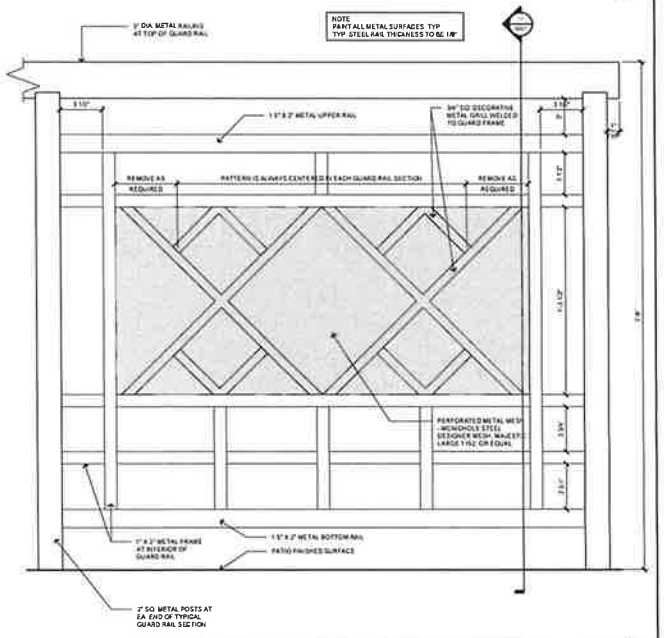
SCALE 1"=1'-0"

13



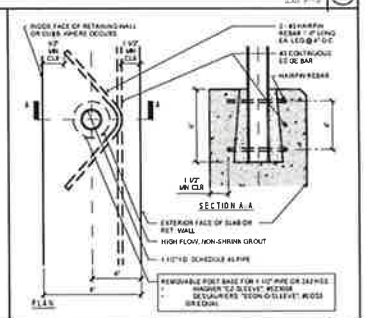
GUARD RAIL SECTION

11



GUARD RAIL ELEVATION

3



HANDRAIL / GUARDRAIL ANCHORAGE

4

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CONSULTANTS

LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERANS HALL

1690 SOLANO ST.
CORNING, CA

SHEET TITLE

SITE DETAILS

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

Sym	Description	Date

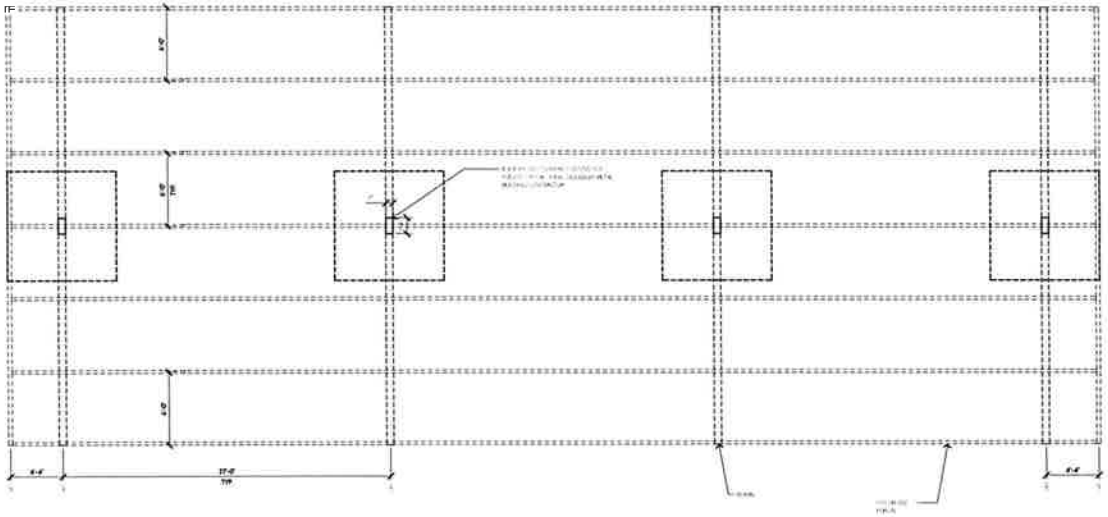
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Scale	AS NOTED
Project No	21-6497

SHEET No

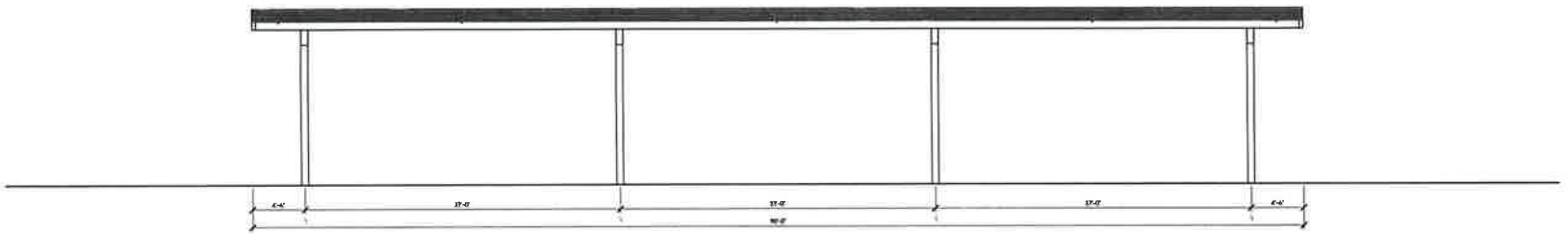
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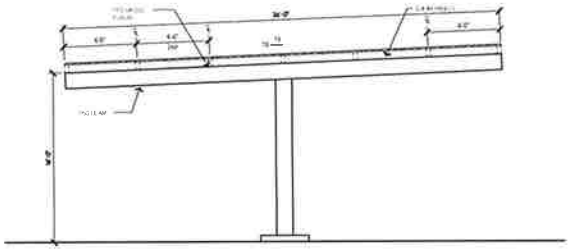
ADDITIVE ALTERNATE #3



FRAMING PLAN



WEST ELEV.



SOUTH ELEV.

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LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

SHEET TITLE

SOLAR CARPORT
FRAMING PLAN AND
ELEVATIONS

DRAWING STATUS

CONSTRUCTION
DOCUMENTS

REVISIONS

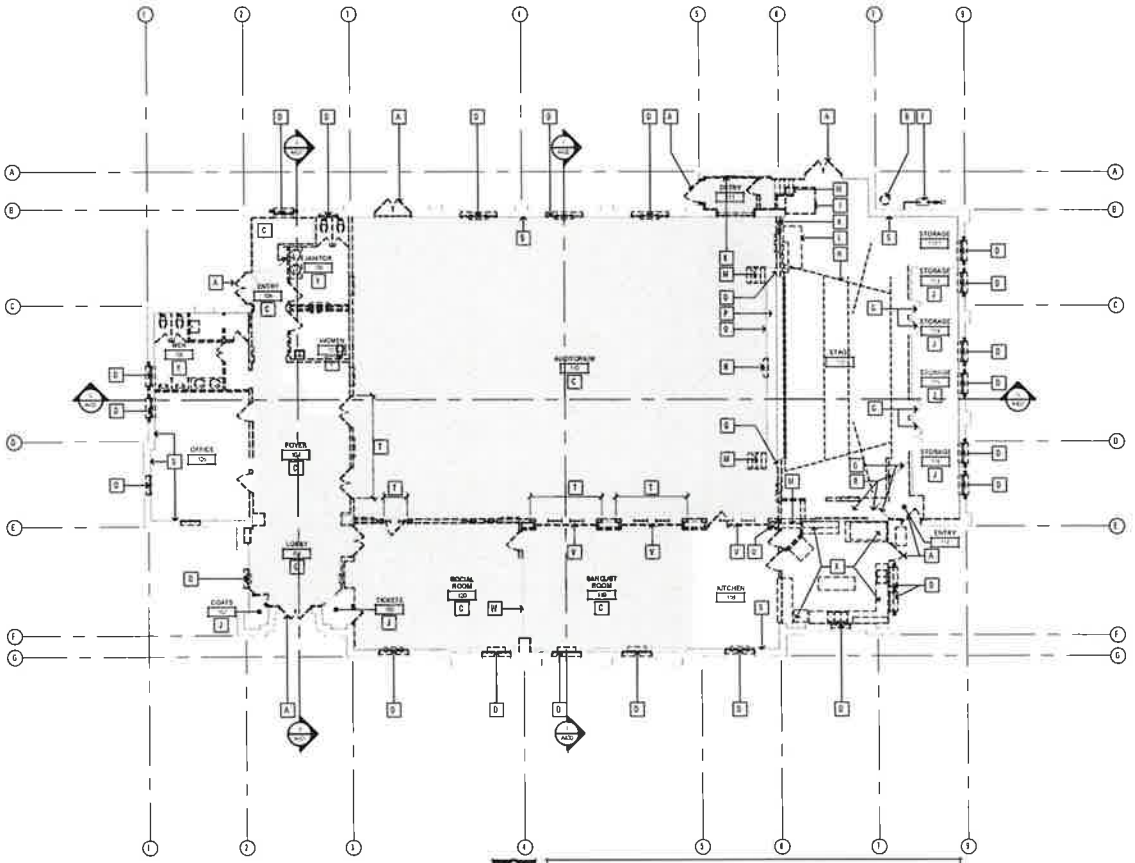
Sym	Description	Date

Drawn By	AP
Date Issued	2/19/2025
Scale	1/4" = 1'-0"
Project No	21-6457

SHEET No

A062

1971



GENERAL NOTES

1. [illegible]
2. [illegible]
3. [illegible]
4. [illegible]
5. [illegible]
6. [illegible]
7. THE EXISTING STRUCTURES KNOWN AS VETERANS MEMORIAL BUILDING IS LISTED ON THE CALIFORNIA REGISTER OF HISTORICAL RESOURCES AND NATIONAL REGISTER OF HISTORIC PLACES. THE PROJECT SHALL COMPLY WITH ALL APPLICABLE REGULATIONS, INCLUDING THE SECRETARY OF THE INTERIOR'S STANDARDS FOR REHABILITATION.
8. FIELD VERIFY EXISTING CONDITIONS AND DIMENSIONS PRIOR TO COMMENCING ANY DEMOLITION OR CONSTRUCTION WORK. THE CONTRACTOR IS RESPONSIBLE FOR VERIFYING ALL EXISTING CONDITIONS AND DIMENSIONS AS SHOWN ON THESE DRAWINGS PRIOR TO COMMENCING ANY DEMOLITION OR CONSTRUCTION WORK. ANY DISCREPANCIES BETWEEN THE DRAWINGS AND ACTUAL CONDITIONS SHALL BE REPORTED TO THE ARCHITECT IMMEDIATELY FOR RESOLUTION BEFORE PROCEEDING WITH THE AFFECTED WORK.
9. [illegible]
10. DEMOLITION AND REMOVAL OF EXISTING CONSTRUCTION, FIXTURES, EQUIPMENT, AND FINISHES SHALL BE PERFORMED IN A MANNER THAT MINIMIZES DUST, NOISE, AND DISRUPTION TO ADJACENT AREAS. ALL DEBRIS SHALL BE REMOVED FROM THE SITE IN ACCORDANCE WITH APPLICABLE REGULATIONS.
11. ALL EXISTING CONSTRUCTION, FIXTURES, EQUIPMENT, AND FINISHES TO REMAIN SHALL BE PROTECTED FROM DAMAGE DURING DEMOLITION AND OTHER CONSTRUCTION.
12. ALL WALLS TO BE REMOVED SHALL BE CAREFULLY REMOVED AND DISPOSED OF. ALL MECHANICAL, PLUMBING, ELECTRICAL, AND FIRE SUPPRESSION FIXTURES, EQUIPMENT, AND RELATED MATERIALS EQUIPMENT WITHIN WALLS

SHEET NOTES

ALL ITEMS ARE EXISTING UNLESS NOTED DEMOLISH OR NEW

- A REMOVE LIGHTING TYP
- B REMOVE BUILT-IN UNIT
- C HANDRAILS TO BE EXTENDED AS SHOWN SHALL MEET CURRENT CODE AND CONSTRUCTION
- D REMOVE LAY-IN CEILING TYP
- E REMOVE WOOD DOORS TYP UNLESS NOTED OTHERWISE
- F GAS METER TO REMAIN
- G GAS PIPE TO REMAIN
- H REMOVE STAGE CURTAINS AND RIGGING
- I REMOVE FLOOR FRAMING TO ACCOMMODATE NEW PIT
- J FINISHES TO REMAIN TYP U.O.N.
- K REMOVE ELECTRICAL PANELS TYP
- L REMOVE PIANO
- M REMOVE STAIRS
- N REMOVE RAILING AT STAIRS TYP
- O TABLE STORAGE DOORS TO EXISTING TO REMAIN
- P TYP STORAGE LIGHTING TO REMAIN
- Q STAGE LIGHTING PIPE TO REMAIN
- R STAIRS TO REMAIN
- S [illegible]
- T REMOVE SECTION OF WALL TO ACCOMMODATE NEW DOORS
- U HOSE TO REMAIN
- V REMOVE RELIEF DOOR
- W HOLD AG DOOR TO REMAIN
- X REMOVE ALL OF EQUIPMENT AND CABINETS. REMOVE ALL EQUIPMENT LENTS AND EQUIPMENT SUPPORTS
- Y REMOVE RESTROOM FIXTURES, PARTITIONS, ACCESSORIES, FIXTURES, AND GRAB BARS

LEGEND

- [illegible]
- [illegible]
- [illegible]
- WALL OR FRAME TO BE REMOVED
- DOOR TO REMAIN
- PLUMBING FIXTURE TO BE REMOVED

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CONSULTANTS

LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERANS HALL

1020 SOLANO ST.
CORNING, CA

SHEET TITLE

FIRST FLOOR
DEMOLITION PLAN

DRAWING STATUS

CONSTRUCTION
DOCUMENTS

REVISIONS

Sym	Description	Date

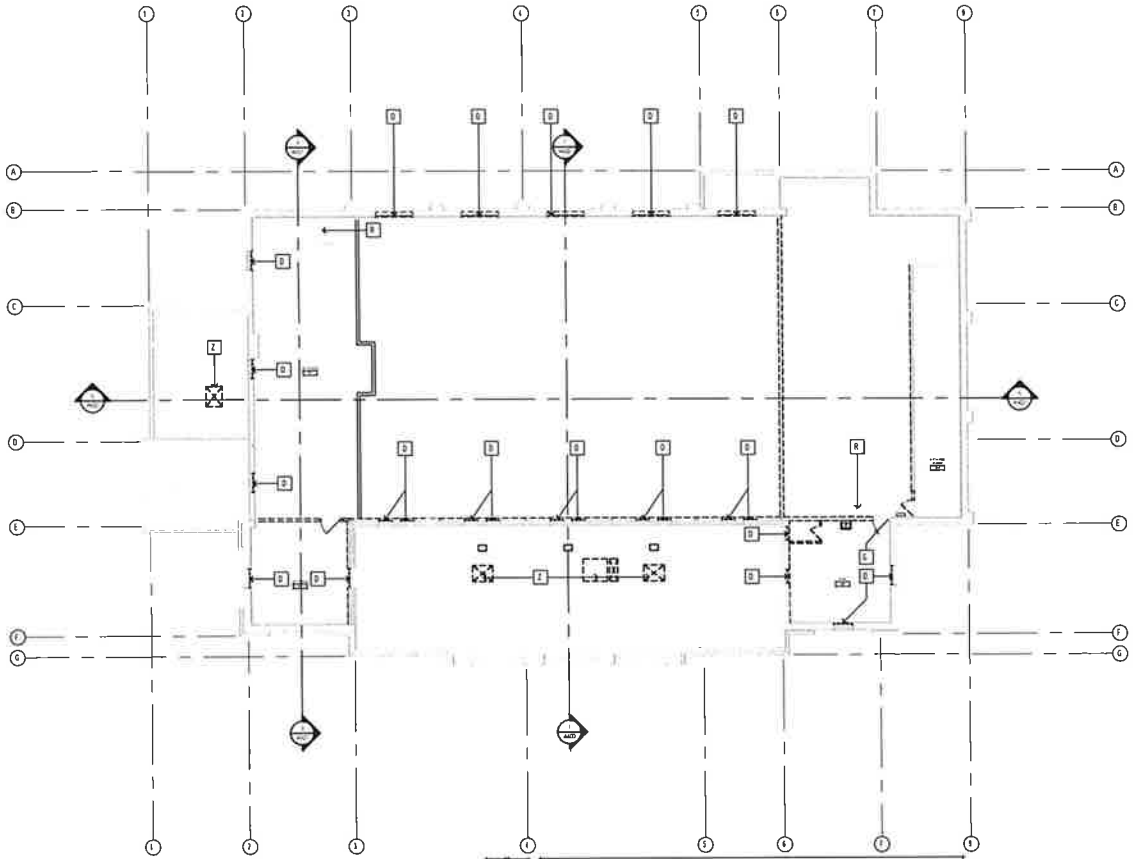
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Date Issued	10/15/2025
Scale	1/8" = 1'-0"
Project No	21-5457

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By: Dan Dreher
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1972



2ND FLOOR DEMOLITION PLAN

GENERAL NOTES

1. [illegible]
2. [illegible]
3. EXISTING BRICK WALLS TO REMAIN U.N.O.
4. [illegible]
5. [illegible]
6. [illegible]
7. [illegible]
8. FIELD VERIFY EXISTING CONDITIONS PRIOR TO BIDDING AND CONSTRUCTION. NOTIFY THE ARCHITECT OF ANY DISCREPANCIES BETWEEN EXISTING CONDITIONS AND THE CONSTRUCTION DOCUMENTS.
9. COORDINATE REMOVAL WORK WITH ALL DISCIPLINES INVOLVED. LOCATIONS AND DIMENSIONS OF NEW CUTS AND OPENINGS INDICATED ON THE DRAWINGS SHALL BE CONFIRMED BY DEMOLITION WORK. SUCH WORK SHALL BE PERFORMED IN A MANNER AND SEQUENCE THAT WILL MAINTAIN ALL BUILDING SYSTEMS AND EQUIPMENT IN SERVICE DURING CONSTRUCTION AND TEMPORARILY DISCONNECT ONLY AS INDICATED IN THESE DRAWINGS.
10. DEMOLITION AND REMOVAL OF EXISTING CONSTRUCTION, MATERIALS, EQUIPMENT, AND FINISHES SHALL BE ACCOMPLISHED IN A METHODICAL MANNER WITH CLEAN, STRAIGHT EDGES SUITABLE TO ALLOW CLEAN, NEW EDGE ALIGNMENT IN THE APPLICABLE.
11. ALL EXISTING CONSTRUCTION, FIXTURES, EQUIPMENT AND FINISHES TO REMAIN SHALL BE PROTECTED FROM DAMAGE DURING DEMOLITION AND NEW CONSTRUCTION.
12. ALL WALLS TO BE REMOVED WORK SHALL INCLUDE REMOVAL AND CAPPING OFF OF ALL MECHANICAL PLUMBING, ELECTRICAL AND DATA UTILITIES SUPPLYING FIXTURES, CASEWORK AND ALL OTHER EQUIPMENT WITHIN WALLS.

SHEET NOTES

1. [illegible]

A	REMOVE DOOR TYP
B	REMOVE BOILER ASSY U.U.O.
C	EARTHQUAKE LOOKS TO BE [illegible] AREA SHOWN SHADED [illegible] STRUCTURAL DEMOLITION AND CONSTRUCTION
D	REMOVE [illegible] WINDOWS TYP
E	REMOVE WINDOW LOCKS TYP UNLESS NOTED OTHERWISE
F	GAS METER TO REMAIN
G	DOOR TO REMAIN
H	REMOVE STAGE CURTAINS AND RIGGING
I	REMOVE FLOOR FRAMING TO ACCOMMODATE NEW LIFT
J	FINISHES TO REMAIN IN [illegible] ROOM
K	REMOVE ELECTRICAL PANELS TYP
L	REMOVE TANK
M	REMOVE STAIRS
N	REMOVE ABOVE HEAT [illegible] TYP
O	TABLE STORAGE LIQUIDS / SOLIDS TO REMAIN
P	TILT UP STAGE LIGHTING TO REMAIN
Q	STAGE OPENING TRIM TO REMAIN
R	STAIRS TO REMAIN
S	CONTRACTORS OPTION WOOD FURRING AND INTERIOR STUCCO MAY REMAIN AT THIS WALL
T	[illegible]
U	POST TO REMAIN
V	REMOVE ROLLING DOOR
W	ROLLING DOOR TO REMAIN
X	REMOVE FROM EQUIPMENT AND CASEWORK SCHEDULE. REINSTALL EQUIPMENT IDENTIFIED ON EQUIPMENT SCHEDULE
Y	REMAIN [illegible]
Z	[illegible]

LEGEND

- [illegible]
- BRICK WALL TO REMAIN
- [illegible]
- DOOR & FRAME TO BE REMOVED
- DOOR TO REMAIN
- PLUMBING FIXTURE TO BE REMOVED

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CONSULTANTS

LICENSE STAMPS

REGISTERED ARCHITECT
STATE OF CALIFORNIA
C 27304

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1620 SOLANO ST.
CORNING, CA

SHEET TITLE

SECOND FLOOR
DEMOLITION PLAN

DRAWING STATUS

CONSTRUCTION
DOCUMENTS

REVISIONS

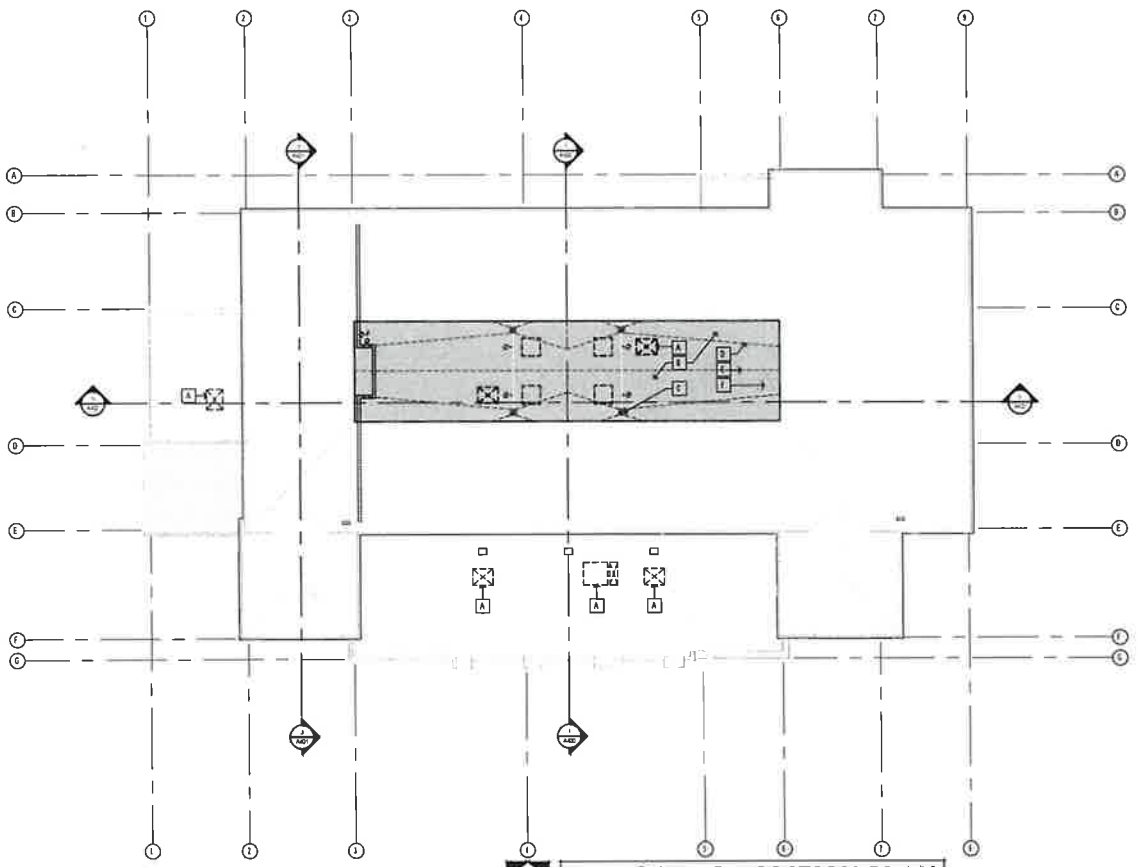
Sym	Description	Date

Drawn By	NOC/KP
Date Issued	2/13/2025
Scale	1/8" = 1'-0"
Project No	21-6437

SHEET No

A102

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Date and Time Plotted: [illegible]
File Name: J:\Projects\2021\2021-6437 (Tehama Co. Corning) Veterans Hall\Drawings\CAD\...
Xrefs Attached: [illegible]



ROOF DEMOLITION PLAN

GENERAL NOTES

1 CONTRACTOR TO PROTECT AND PRESERVE EXISTING BUILDING STRUCTURE AND EXISTING FINISHES THAT ARE TO REMAIN IN PLACE.

SHEET NOTES

A
B REMOVE SINGLE PLY ROOFING AT UPPER ROOF TYPICAL
C REMOVE ROOF DRAIN
D
E EXISTING RIDGE
F EXISTING ROOF HATCH TO REMAIN
G
H

LEGEND

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CONSULTANTS

LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1638 SOLANO ST.
CORNING, CA

SHEET TITLE

OVERALL DEMO ROOF PLAN

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

Sym	Description	Date

Drawn By	NGD/AP
Date Issued	11/20/2024
Scale	1/8" = 1'-0"
Project No	21-6497

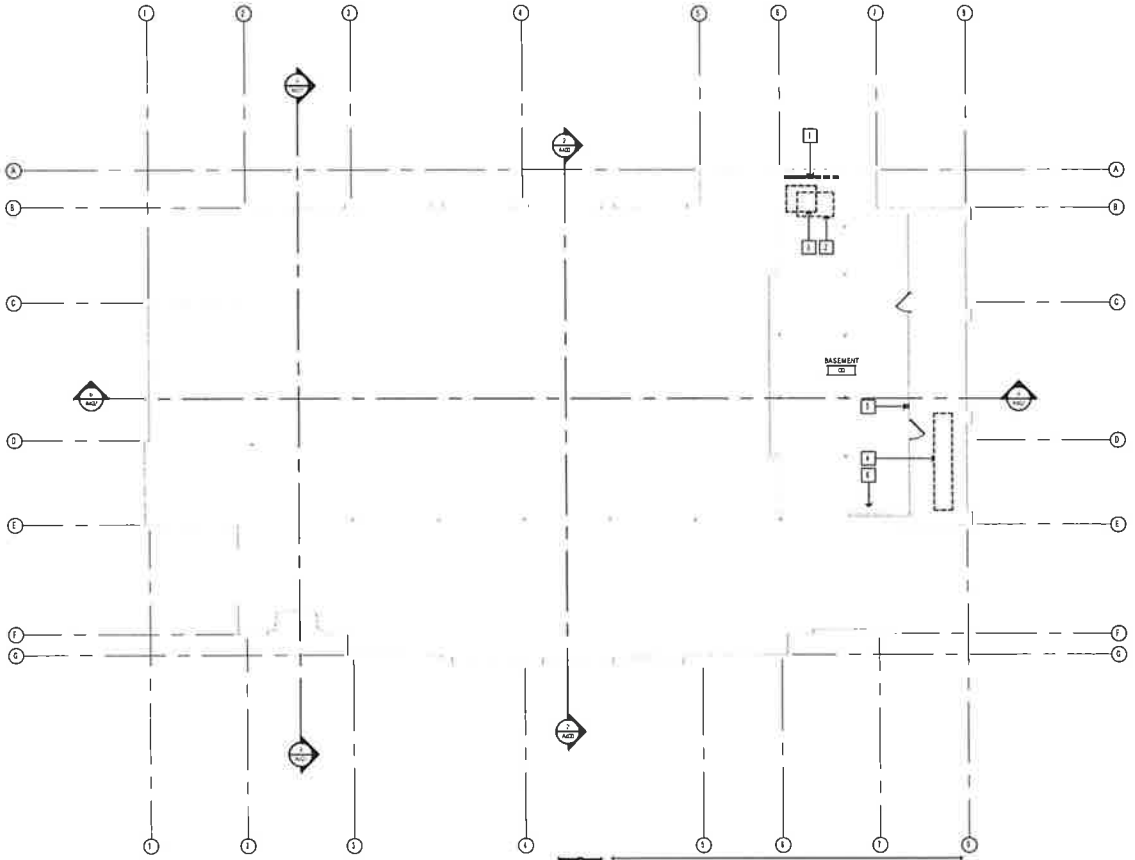
SHEET No

A120

1974

SHEET NOTES

1. MAIN SWITCH, FLAP AND DISTRIBUTION PANELS REMOVED BY PACIFIC SYSTEMS COMPANY.
2. [illegible]
3. [illegible]
4. [illegible]
5. [illegible]
6. [illegible]



BASEMENT FLOOR PLAN

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LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

[illegible]
CORNING, CA

SHEET TITLE

BASEMENT FLOOR PLAN

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

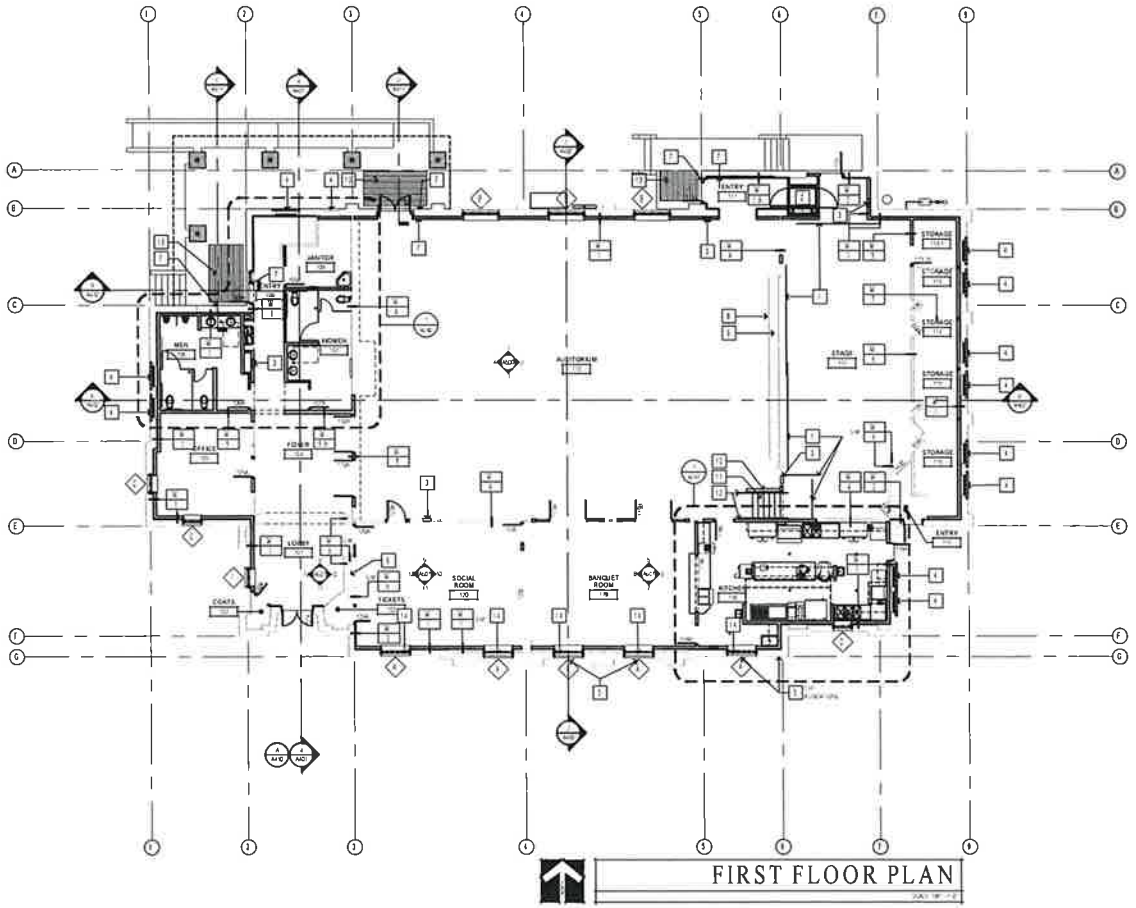
Sym	Description	Date

Drawn By	NGD/AP
Date Issued	2/19/2025
Scale	1/8" = 1'-0"
Project No	21-6467

SHEET No

A200

1975



FIRST FLOOR PLAN

SHEET NOTES

ALTERING AND NEW (PER STATE ACCESS STANDARDS)

1. STAGE CURTAINS
2. ACCESSIBLE LIFT
3. FIRE EXTINGUISHER CABINET
4. BRICK FILL AT WINDOWS TO BE REMOVED
5. [illegible]
6. DISPLAY CASE
7. DOOR OPERATOR (OPPOSITE HIGH AND LOW ACTIVATORS
8. 8'-0" PER STAGE SLIDING DOORS TO REMAIN
9. 8'-0" HIGH STAGE LIGHTING SYSTEM TO REMAIN
10. LOW WALL WITH RAISED PANELING
11. STAIRS
12. 1 1/2" DIA STEEL HANDRAIL
13. WALK-OFF MAT
14. [illegible]

LEGEND

- [illegible]
- ALL INTERIOR WALLS WHICH CONTAIN PLUMBING ARE 5 1/2" DEEP STUD WALLS UNLESS NOTED OTHERWISE. ALL WALLS FACING PUBLIC AREAS, TOILET ROOMS AND ALL WALLS NOTED 5 1/2" THICK SHALL BE SOUND INSULATED WITH R-13 BATT INSULATION.
- [illegible]
- (E) INTERIOR WALL TO REMAIN
- NEW WOOD WALL CONSTRUCTION — W / X — WALL ASSEMBLY DESIGNATION
- DOOR TO REMAIN
- DOOR AND FRAME WITH DOOR TAG (SEE DOOR SCHEDULE)
- WINDOW (SEE WINDOW SCHEDULE)
- PLUMBING FIXTURE
- DRAWING CUTAWAY

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CONSULTANTS

LICENSE STAMPS

REGISTERED ARCHITECT — STATE OF CALIFORNIA — C 27304 — REN. 08/31/2016

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1628 SOLANO ST.
CORNING, CA

SHEET TITLE

FIRST FLOOR PLAN

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

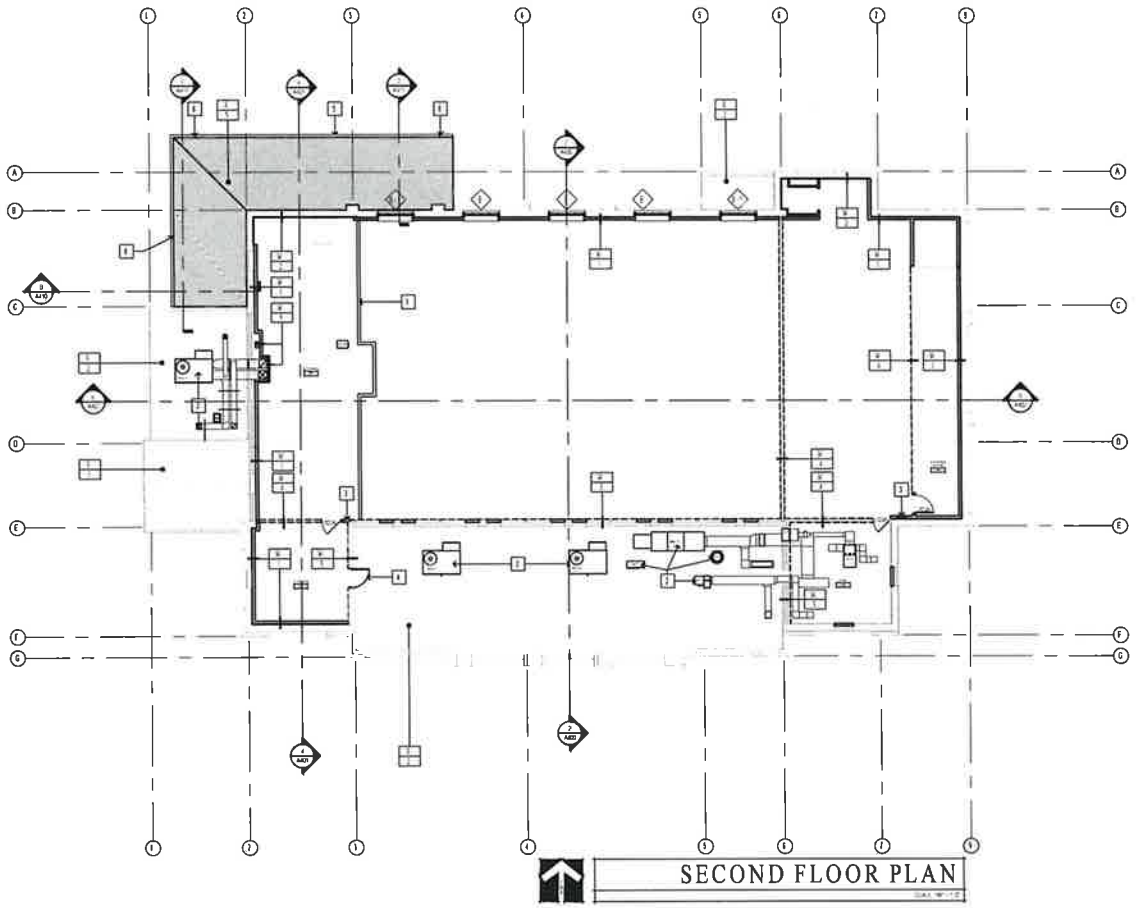
Sym	Description	Date

Drawn By	MGG/AP
Date Issued	10/15/2025
Scale	1/8" = 1'-0"
Project No.	21-6407

SHEET No

A201

1976



SHEET NOTES

1. WOOD WALL CAP TO ALIGN WITH NEW ACOUSTICAL PANELS
2. [illegible]
3. FIRE EXTINGUISHER CABINET
4. ROOF ACCESS DOOR
5. GUTTER SYSTEM
6. 3" GALV. PIPE RAILING @ 3'-0" O.C. ABOVE

LEGEND

NOTES:

1. REFER TO DRAWING A2.03 FOR TYPICAL CONSTRUCTION ASSEMBLIES.
2. [illegible]
3. ALL INTERIOR WALLS WHICH SEPARATE ROOMS / AREAS HAVING ROOM NUMBERS WHICH DIFFER FROM OTHER ROOMS / AREAS HAVING ROOM NUMBERS SHALL RECEIVE 3 1/2" THICK PREFORMED MINERAL FIBER ACOUSTICAL INSULATION IN STUD CAVITIES

- [illegible]
- [illegible]
- NEW WOOD WALL OR FURRING — W1 / X — WALL ASSEMBLY DESIGNATION
- DOOR TO REMAIN
- DOOR AND FRAME W/ IN DOOR TAG (SEE DOOR SCHEDULE)
- WINDOW (SEE WINDOW SCHEDULE)
- PLUMBING FIXTURE
- DRINKING FOUNTAIN

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CONSULTANTS

LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1520 SOLANO ST.
CORNING, CA

SHEET TITLE

SECOND FLOOR PLAN
AND LOWER ROOF PLAN

DRAWING STATUS

CONSTRUCTION
DOCUMENTS

REVISIONS

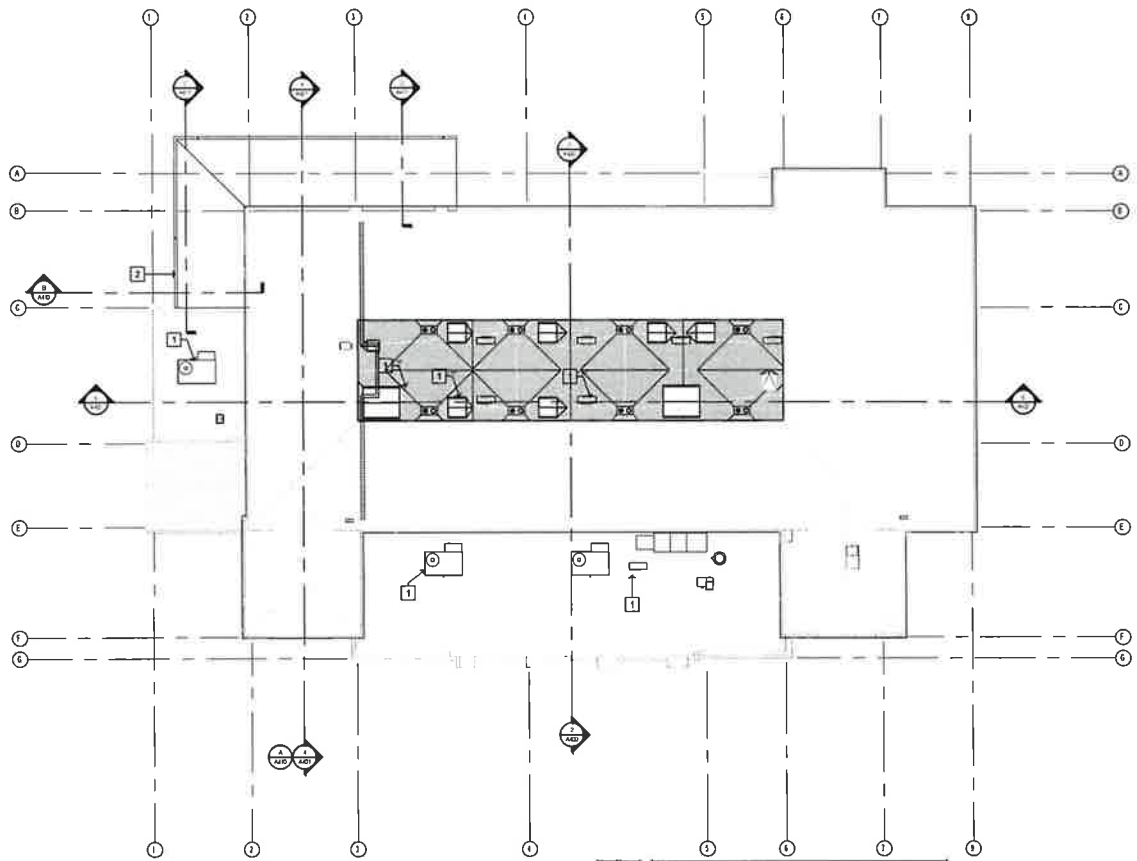
Sym	Description	Date

Drawn By	NJG/AKP
Date Issued	10/15/2025
Scale	1/8" = 1'-0"
Project No	21-6497

SHEET No

A202

1977



OVERALL ROOF PLAN

SHEET NOTES

1. (N) HVAC UNIT SEE MECHANICAL DRAWINGS FOR ADDITIONAL INFORMATION
2. (N) PARAPET

LEGEND

(E) ROOF

(N) ROOF

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LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERANS HALL

1928 SOLANO ST.
CORNING, CA

SHEET TITLE

ROOF PLAN

DRAWING STATUS

CONSTRUCTION
DOCUMENTS

REVISIONS

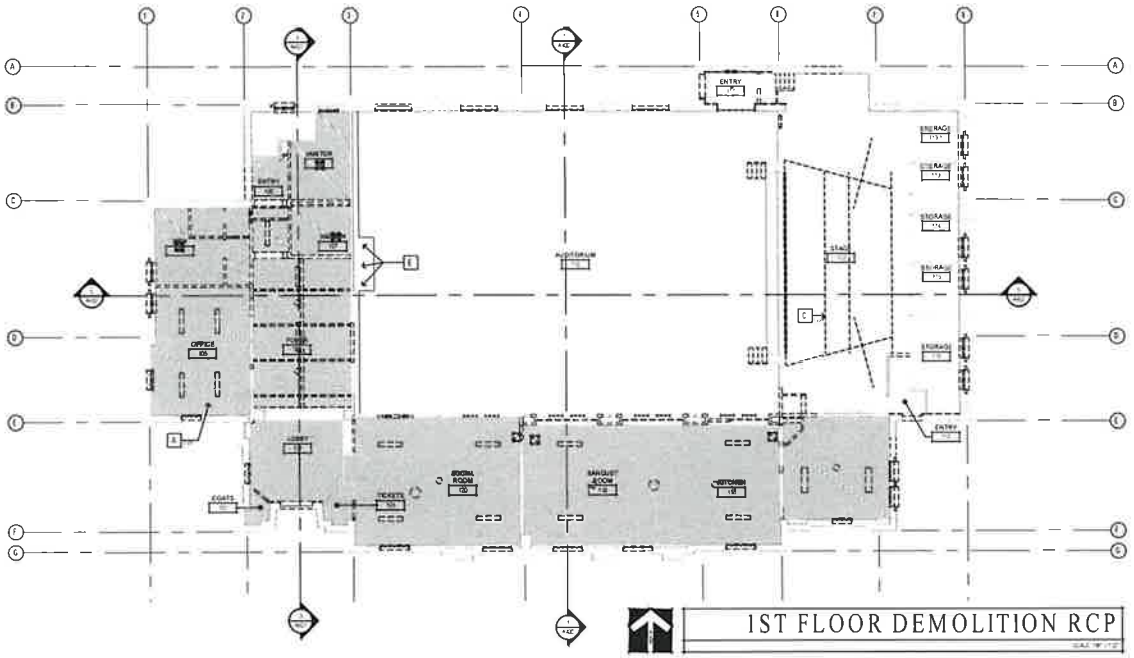
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Drawn By	NG/MP
Date Issued	10/15/2025
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Project No.	21.6497

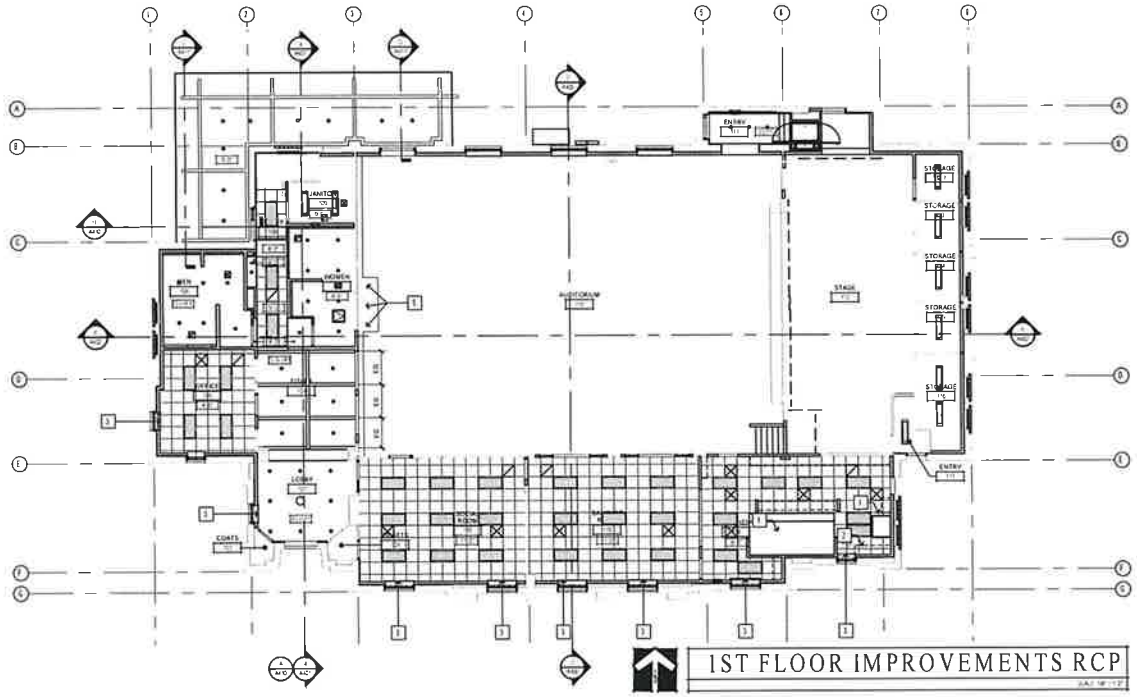
SHEET No

A220

1978



1ST FLOOR DEMOLITION RCP



1ST FLOOR IMPROVEMENTS RCP

GENERAL NOTES

DEMOLITION SHEET NOTES

DEMOLITION PLAN LEGEND

SHEET NOTES

LEGEND

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LICENSE STAMPS

PROJECT NAME

YEHAMA COUNTY
CORNING
VETERAN'S HALL

1830 SOLANO ST.
CORNING, CA

SHEET TITLE

FIRST FLOOR
REFLECTED CEILING
PLANS

DRAWING STATUS

CONSTRUCTION
DOCUMENTS

REVISIONS

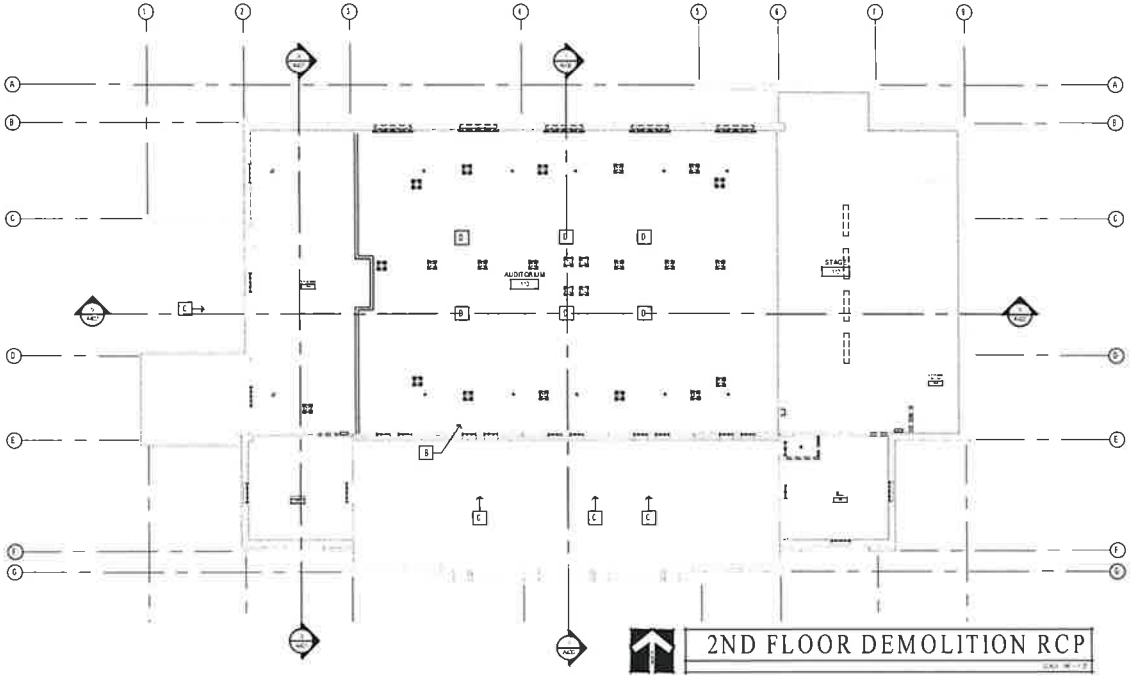
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Drawn By	KP
Date Issued	10/15/2025
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Project No.	21.0407

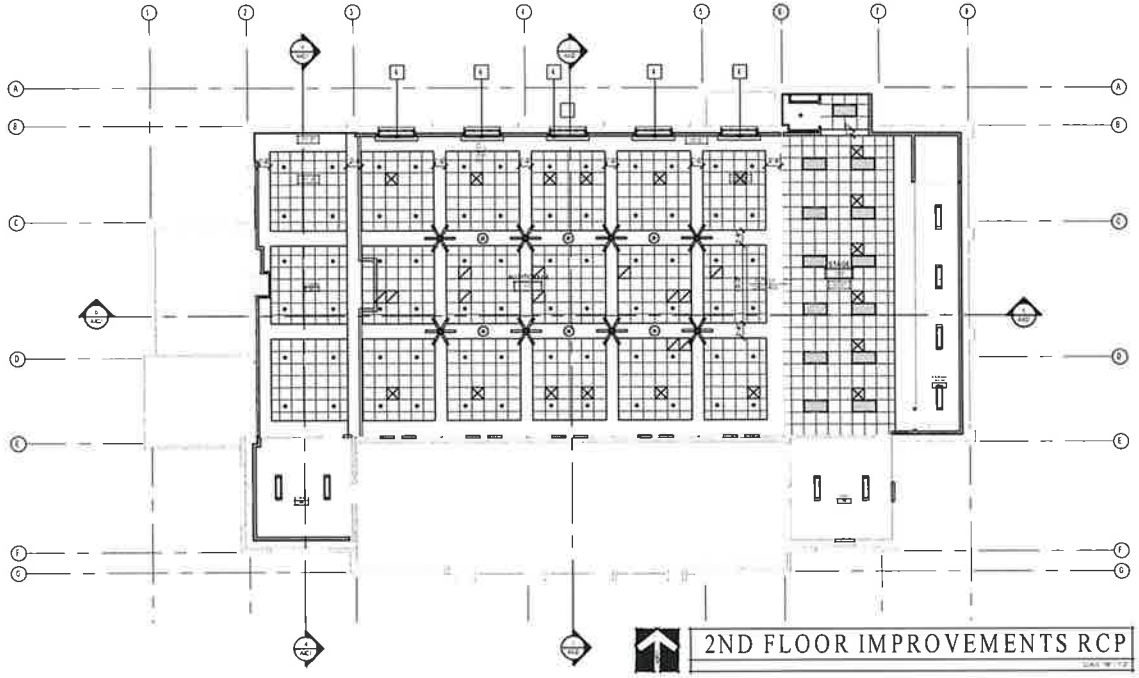
SHEET No.

A231

1979



2ND FLOOR DEMOLITION RCP



2ND FLOOR IMPROVEMENTS RCP

GENERAL NOTES

DEMOLITION SHEET NOTES

A

B

C

D

DEMOLITION PLAN LEGEND

SHEET NOTES

1

7

3

1

LEGEND

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LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1535 SOLANO ST.
CORNING, CA

SHEET TITLE

SECOND FLOOR
REFLECTED CEILING
PLANS

DRAWING STATUS

CONSTRUCTION
DOCUMENTS

REVISIONS

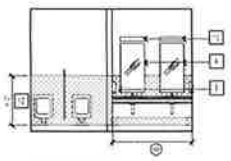
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Drawn By	KP
Date Issued	10/15/2023
Scale	1/8" = 1'-0"
Project No	21-6407

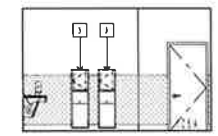
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A232

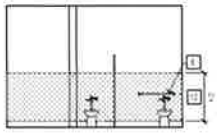
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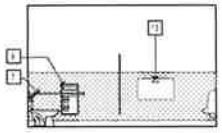
1 106 MEN - NORTH



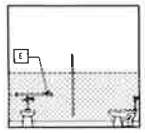
2 106 MEN - EAST



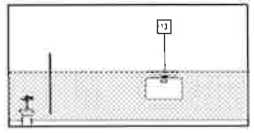
3 106 MEN - SOUTH



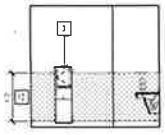
4 106 MEN - WEST



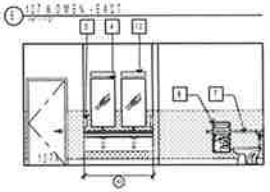
5 107 WOMEN - NORTH



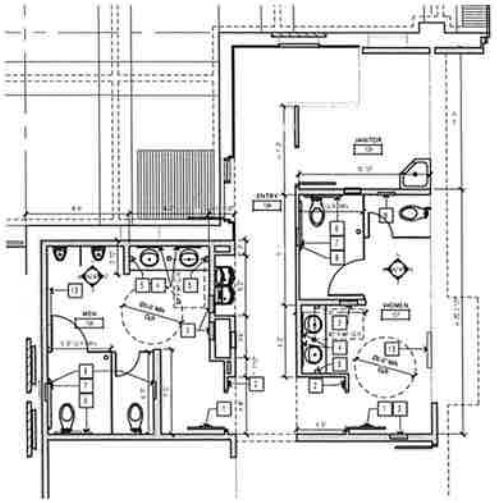
6 107 WOMEN - EAST



7 107 WOMEN - SOUTH



8 107 WOMEN - WEST



ENLARGED RESTROOM FLOOR PLAN

SHEET NOTES

ALL NOTES ARE N.I.C. UNLESS NOTED AS EXISTING

1
2
3
4
5
6 12" GRAB BAR
7 48" GRAB BAR
8
9
10
11
12
13

LEGEND

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CONSULTANTS

LICENSE STAMPS

PROJECT NAME

YEHAMA COUNTY
CORNING
VETERAN'S HALL

1820 SOLANO ST.
CORNING, CA

SHEET TITLE

ENLARGED RESTROOM FLOOR PLAN & INTERIOR ELEVATIONS

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

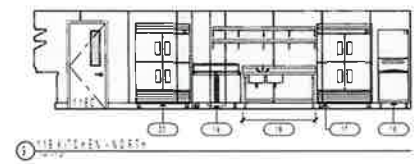
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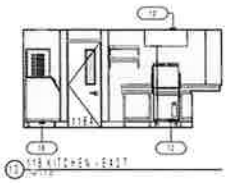
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Date Issued	2/13/2025
Scale	1/4" = 1'-0"
Project No.	21-6497

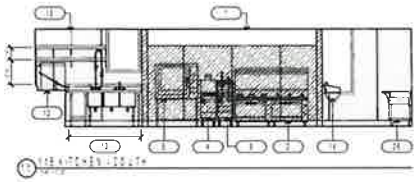
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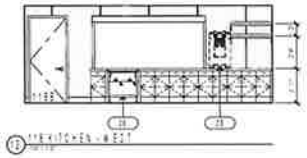
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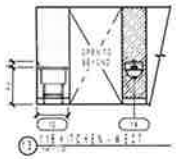
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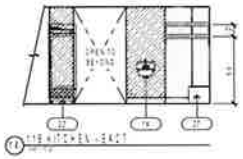


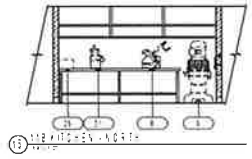


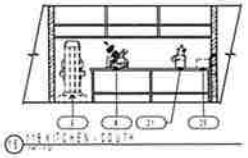


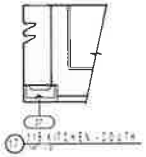


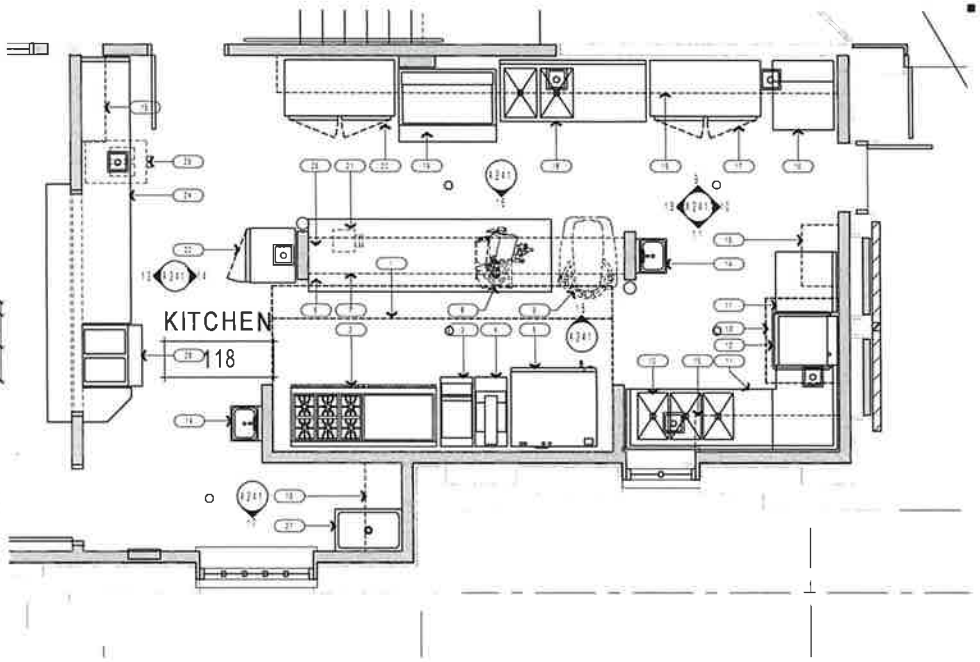






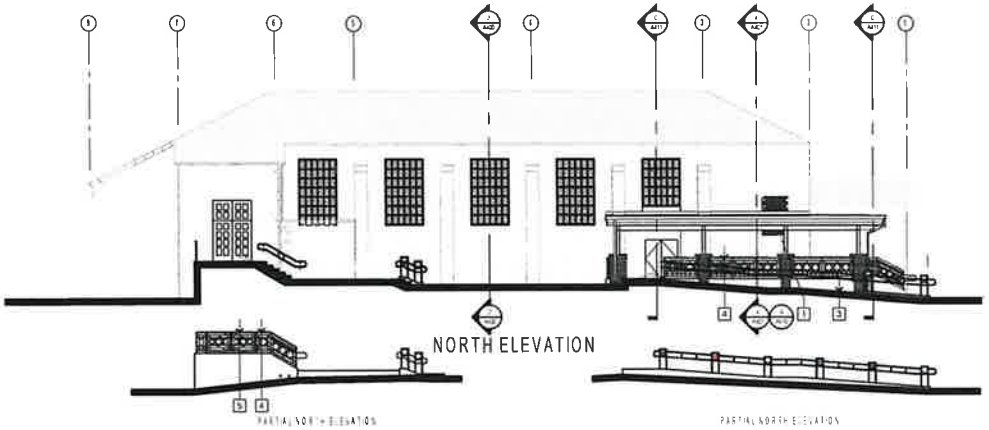






ENLARGED KITCHEN FLOOR PLAN

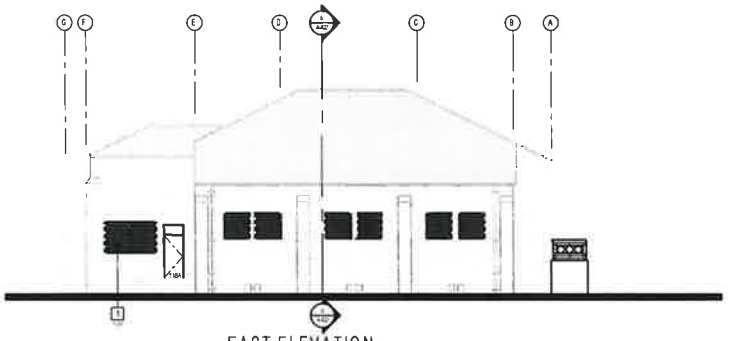
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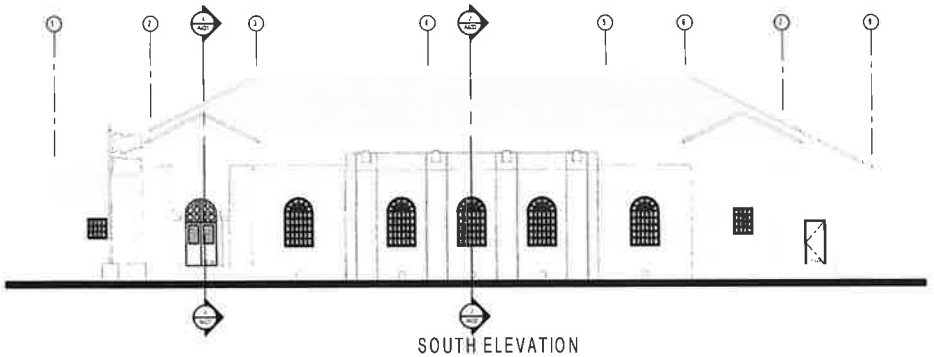
NORTH ELEVATION

PARTIAL NORTH ELEVATION

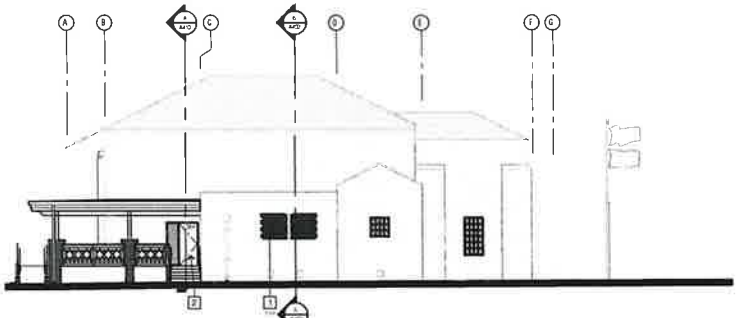
PARTIAL NORTH ELEVATION



EAST ELEVATION



SOUTH ELEVATION



WEST ELEVATION

SHEET NOTES

1. [illegible]
2. [illegible]
3. [illegible]
4. [illegible]
5. [illegible]

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[illegible]

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REDDING, CA 96002
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http://www.nmrdesign.com
CONSULTANTS

LICENSE STAMPS

REGISTERED ARCHITECT
[illegible]
STATE OF CALIFORNIA

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERANS HALL

1628 SOLANO ST.
CORNING, CA

SHEET TITLE

EXTERIOR ELEVATIONS

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

Sym	Description	Date

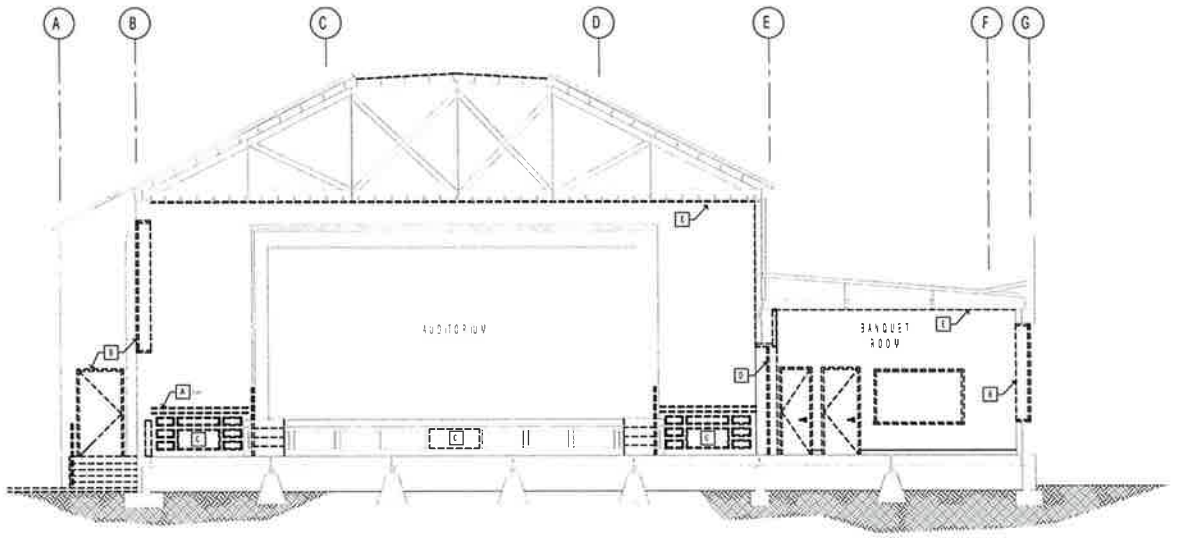
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Date Issued	10/15/2025
Scale	1/8" = 1'-0"
Project No.	21.6497

SHEET No

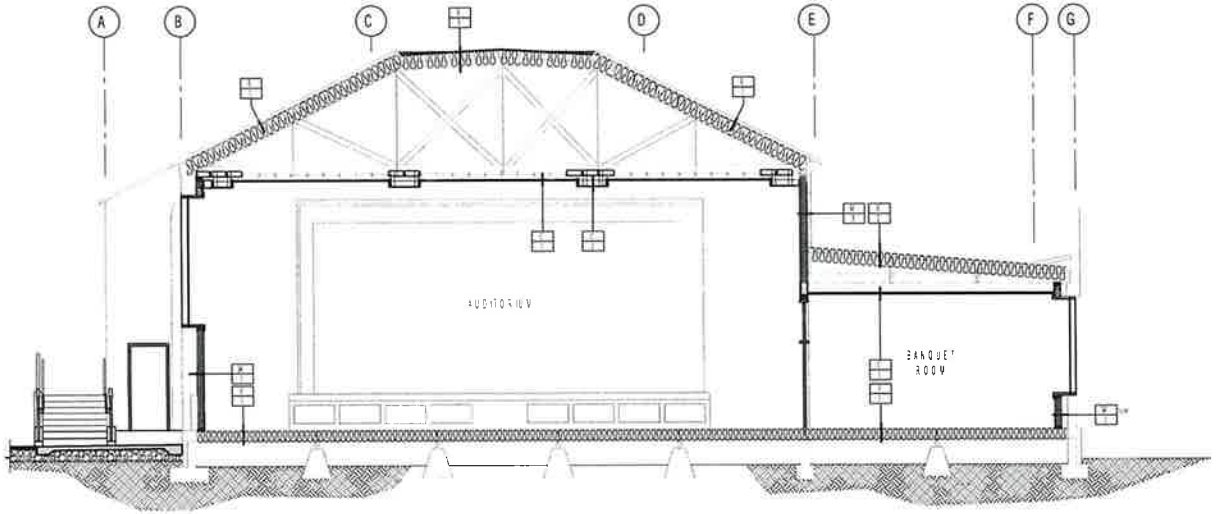
A300

Login Name: Ray M
Plot Date: October 24, 2025 - 7:54 pm
File Name: [illegible]

1983



1 DEMOLITION SECTION



2 IMPROVEMENTS SECTION

DEMO SHEET NOTES

- A
- B
- C
- D
- E
- F

IMPROVEMENTS SHEET NOTES

- 1
- 2
- 3

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LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERANS HALL

1828 SOLANO ST.
CORNING, CA

SHEET TITLE

BUILDING SECTIONS

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

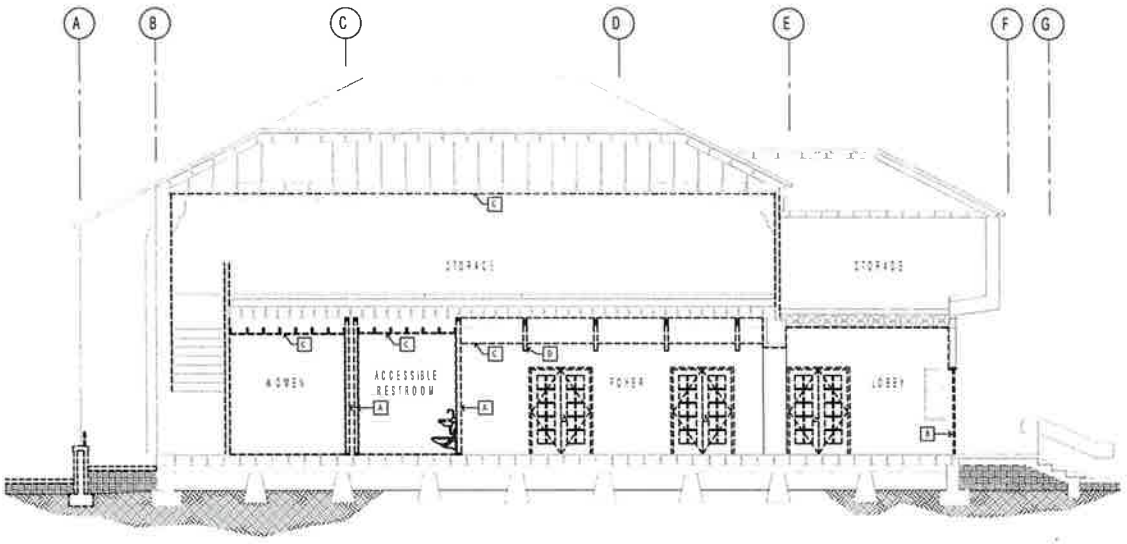
Sym	Description	Date

Drawn By	AP
Date Issued	10/15/2025
Scale	1/4" = 1'-0"
Project No.	21-6497

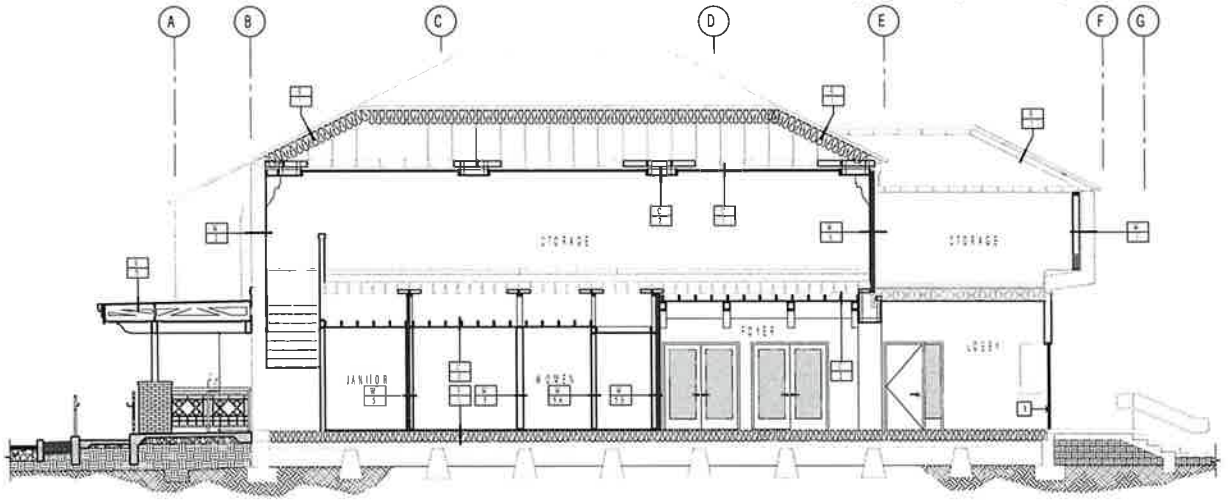
SHEET No.

A400

1984



3 DEMOLITION SECTION



4 IMPROVEMENTS SECTION

DEMO SHEET NOTES

- A DEMO (E) WALL
- B REPLACE EXTERIOR DOORS AND WINDOWS
- C DEMO (E) CEILING
- D DEMO (E) JOIST

IMPROVEMENTS SHEET NOTES

- 1 NEW EXTERIOR DOORS AND WINDOWS
- 2 NEW DOOR
- 3 NEW WALL
- 4 NEW CEILING
- 5 NEW PARTITION

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CONSULTANTS

LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERANS HALL

1930 SOLANO ST.
CORNING, CA

SHEET TITLE

BUILDING SECTIONS

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

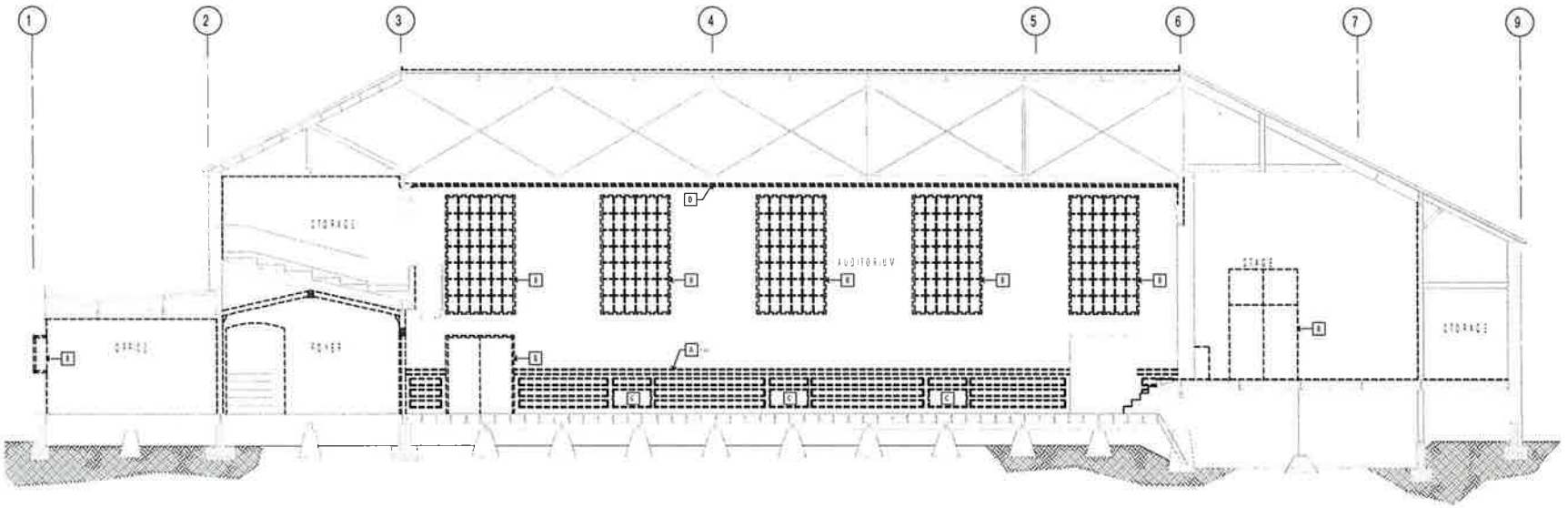
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Drawn By	ajr
Date Issued	10/15/2025
Scale	1/4" = 1'-0"
Project No	21-6467

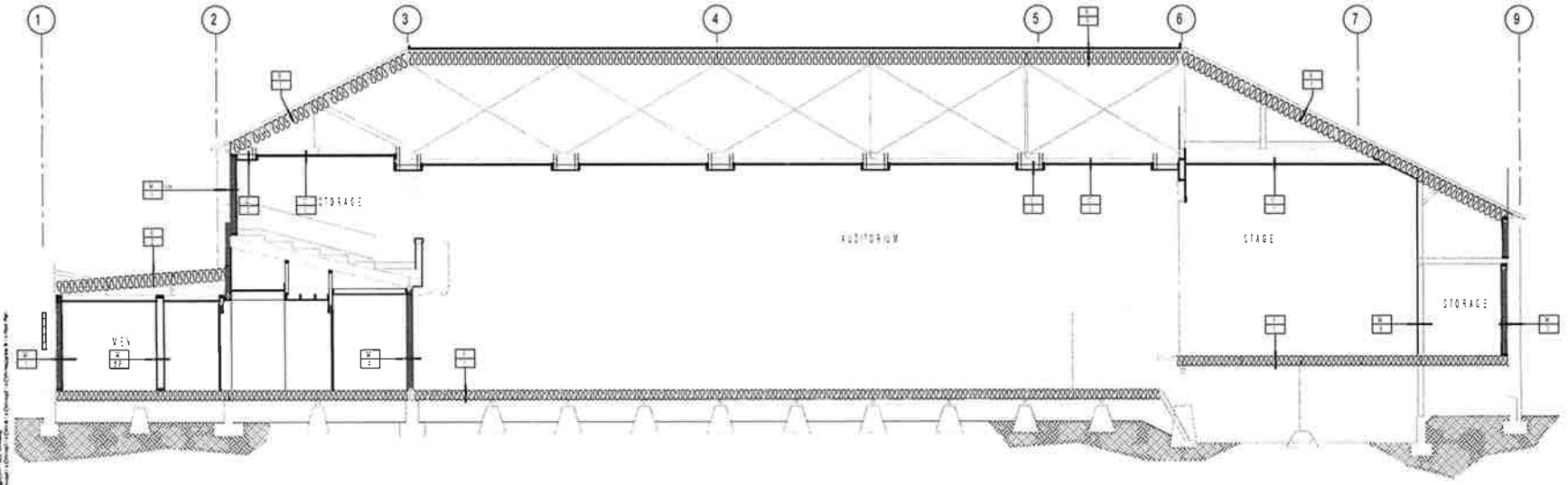
SHEET No

A401

1985



5 DEMOLITION SECTION



6 IMPROVEMENTS SECTION

DEMO SHEET NOTES	IMPROVEMENTS SHEET NOTES
A	H
B	J
C	
D	

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LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1620 SOLANO ST.
CORNING, CA

SHEET TITLE

BUILDING SECTIONS

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

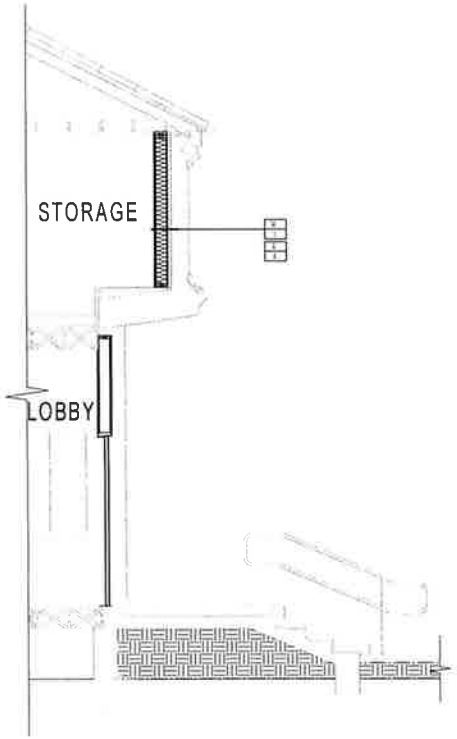
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Date Issued	2/13/2025
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Project No	21-4437

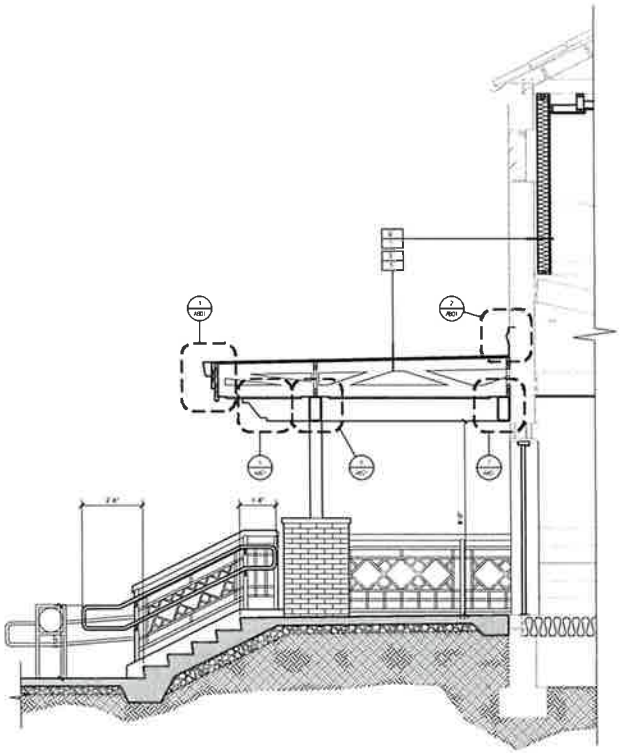
SHEET No

A402

1986



A WALL SECTION



B WALL SECTION

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PROJECT NAME

YEHAMA COUNTY
CORNING
VETERANS HALL

1620 SOLANO ST.
CORNING, CA

SHEET TITLE

ENLARGED
SECTIONS

DRAWING STATUS

CONSTRUCTION
DOCUMENTS

REVISIONS

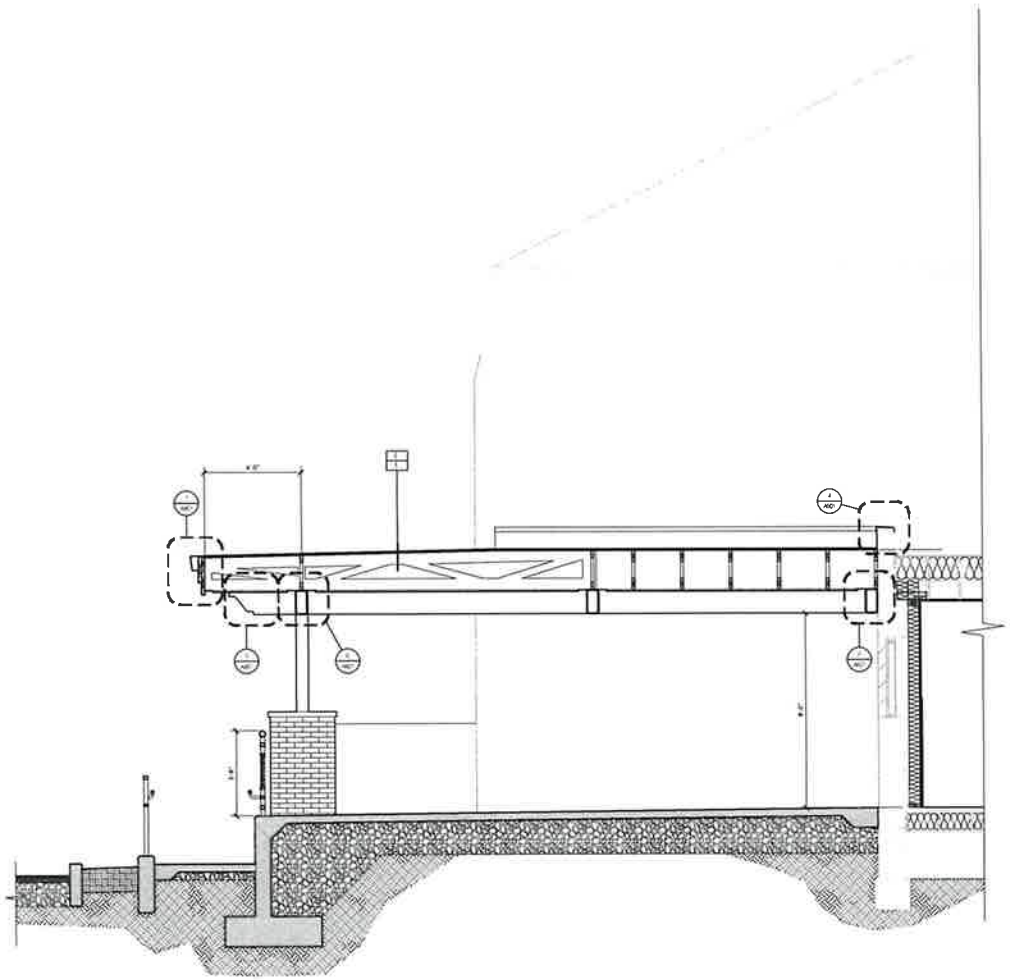
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Date Issued	10/15/2025
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Project No	21-6497

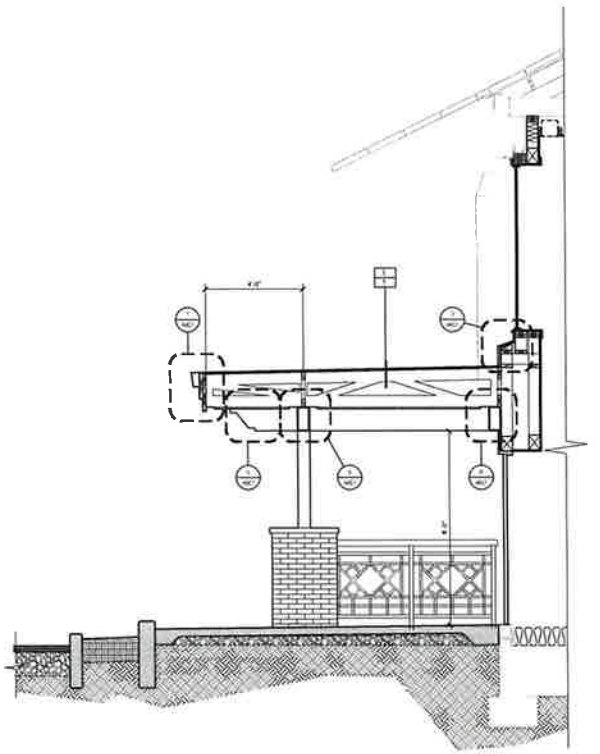
SHEET No

A410

1987



C WALL SECTION



D WALL SECTION

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CONSULTANTS

LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1620 SOLANO St.
CORNING, CA

SHEET TITLE

ENLARGED
SECTIONS

DRAWING STATUS

CONSTRUCTION
DOCUMENTS

REVISIONS

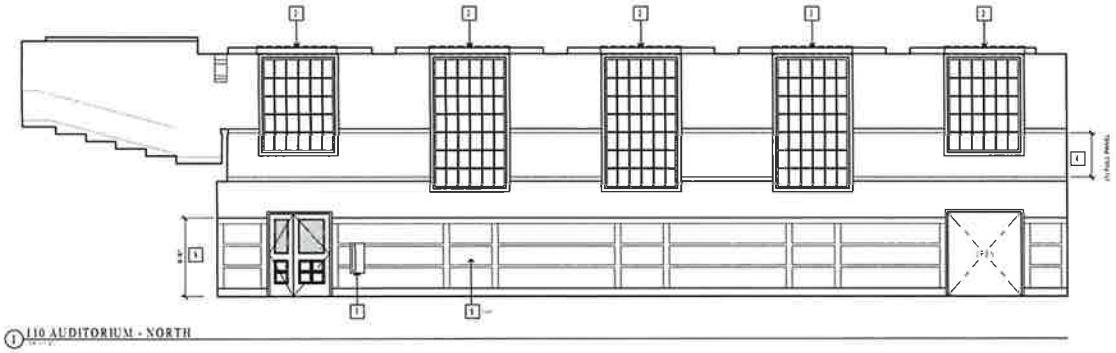
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Drawn By	KP
Date Issued	10/15/2025
Scale	1/2" = 1'-0"
Project No	21-6451

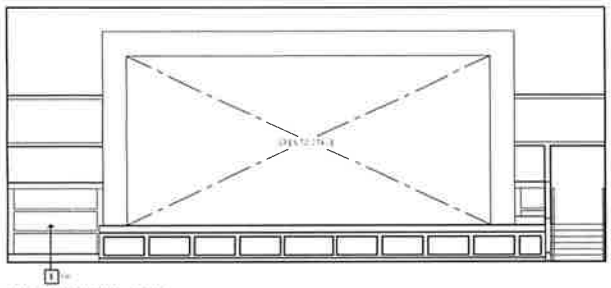
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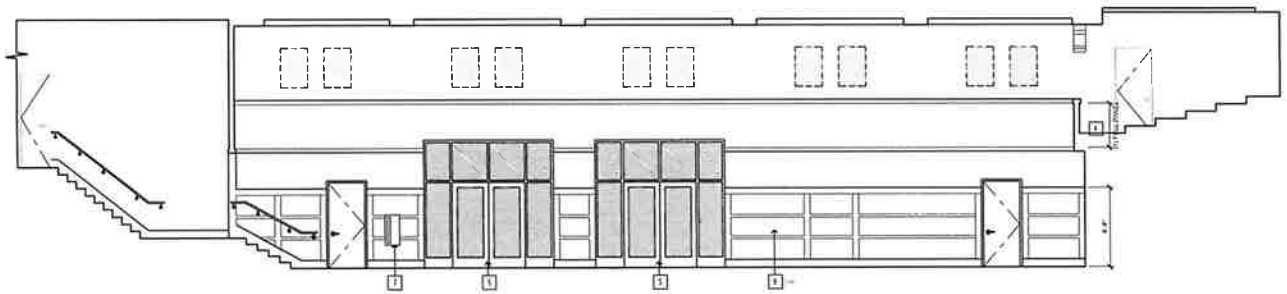
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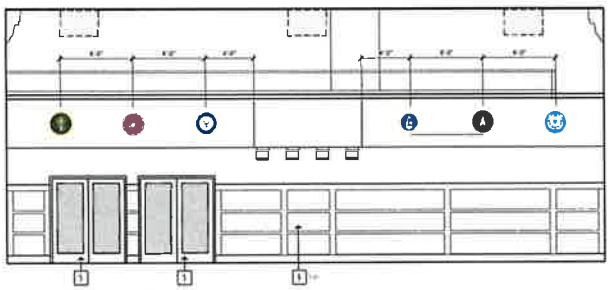
1 110 AUDITORIUM - NORTH



2 110 AUDITORIUM - EAST



3 110 AUDITORIUM - SOUTH



4 110 AUDITORIUM - WEST

KEYNOTES

1	WALL PROTECTION GUARD RAILING
2	MOTION SENSOR (TYP.) SEE DETAIL 7/A4.2
3	WALL MOUNTED SMOKE DETECTOR
4	ACOUSTICAL WALL PANEL - SEE DETAIL 8/A4.2
5	SURFACE MOUNTED EXIT SIGN - SEE ELECTRICAL SHEETS
6	EXTERIOR LIGHTING FIXTURE - SEE ELECTRICAL SHEETS
7	WALL MOUNTED EMERGENCY LIGHT - SEE ELECTRICAL SHEETS
8	PAINT DETAIL TYP. WOOD CASE TO MATCH ADJACENT DOOR FRAMES
9	SECURITY CAMERA

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CONSULTANTS

LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1520 SOLANO ST.
CORNING, CA

SHEET TITLE

INTERIOR ELEVATIONS

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

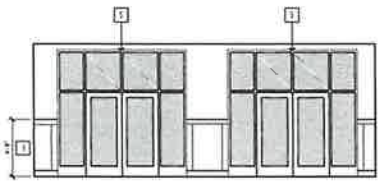
Num	Description	Date

Drawn By	AP
Date Issued	2/13/2025
Scale	1/4" = 1'-0"
Project No	21-6467

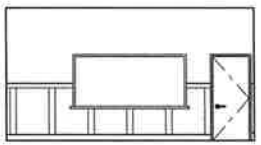
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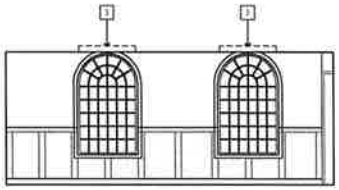
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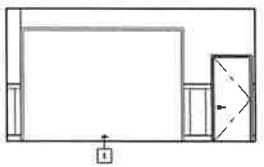
5 119 BANQUET ROOM - NORTH



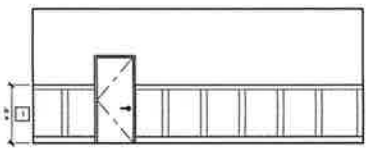
6 119 BANQUET ROOM - EAST



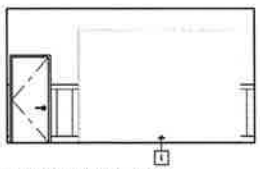
7 119 BANQUET ROOM - SOUTH



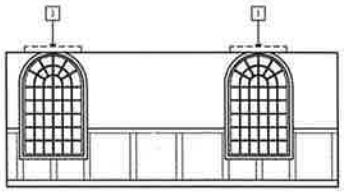
8 119 BANQUET ROOM - WEST



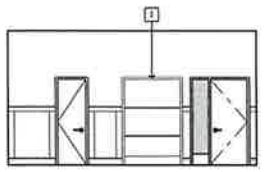
9 120 SOCIAL ROOM - NORTH



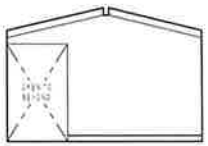
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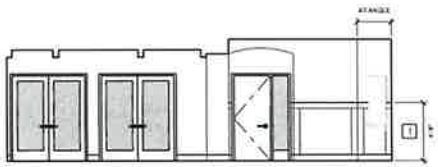
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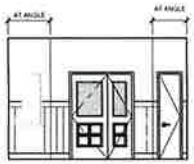
12 120 SOCIAL ROOM - WEST



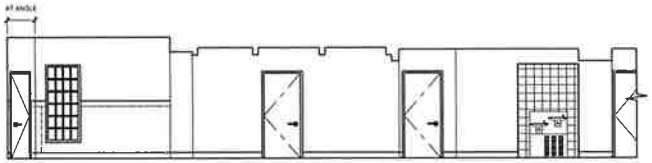
13 104 FOYER - NORTH



14 104 FOYER / 101 LOBBY - EAST



15 101 LOBBY - SOUTH



16 101 LOBBY / 104 FOYER - WEST

KEYNOTES

1	WALL PROTECTION SEE DETAIL 7/A5/0
2	MOTORIZED ROLLER SHADE SEE DETAIL 11/A5/0
3	MANUAL ROLLER SHADE SEE DETAIL 2/A5/0
4	ACOUSTICAL WALL PANEL SEE DETAIL 9/A5/0
5	[illegible] MATCH DOOR FINISH
6	[illegible] SEE DETAIL 3/A5/0
7	[illegible] SEE DETAIL 2/A5/0
8	[illegible]

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CONSULTANTS

LICENSE STAMPS



PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1639 SOLANO ST.
CORNING, CA

SHEET TITLE

INTERIOR ELEVATIONS

DRAWING STATUS

CONSTRUCTION
DOCUMENTS

REVISIONS

Sym	Description	Date

Drawn By	KP
Date Issued	2/19/2025
Scale	1/4" = 1'-0"
Project No	21-6457

SHEET No

A501

1990

FINISH SCHEDULE

NUMBER	NAME	FLOORING	BASE	WALLS: NORTH	WALLS: EAST	WALLS: SOUTH	WALLS: WEST	MISC	CASEWORK: UPPER CABINET	CASEWORK: BASE CABINET / FULL HEIGHT CABINET	CASEWORK: COUNTER TOP	DOOR FINISH	DOOR FRAME FINISH	CEILING FINISH	SOFFIT FINISH	WINDOW COVERING	WOOD TRIM/ MOULDING	ROOM FINISH REMARKS
FIRST FLOOR																		
101	LOBBY	WD-1	B-1	P-2	P-2, WP-1	P-2, WP-1	P-2, WP-1	-	-	-	-	ST	ST	P-1	P-2	-	P-2	4
102	COATS	WD-1	B-1	P-1	P-1	P-1	P-1	-	-	-	-	PL-1	P-2	P-1	-	-	-	-
103	TICKETS	WD-1	B-1	P-1	P-1	P-1	P-1	-	-	-	-	PL-1	P-2	P-1	-	-	P-2	-
104	FOYER	WD-1	B-1	P-1	P-4	P-3	P-1	-	-	-	-	-	-	P-1	P-1	-	-	7
105	OFFICE	VCT-1	RB-1	P-4	P-4	P-4	P-3	-	-	-	-	PL-1	P-2	ACT-3	-	WS-1	-	-
106	MEN	SV-1	SV-1	P-3, FRL-1	P-3, FRL-1	P-3, FRL-1	P-3, FRL-1	FRP-1	-	P-1	SSM-1	PL-1	P-2	P-1	-	-	-	1, 2, 4
107	WOMEN	SV-1	SV-1	P-2, FRL-1	P-2, FRL-1	P-3, FRL-1	P-2, FRL-1	FRP-1	-	P-1	SSM-1	PL-1	P-2	P-1	-	-	-	1, 2, 4
108	ENTRY	WD-1, FT-1, RF-1	B-1	P-1	P-1	P-1	P-1, WT-1	CG-1	-	-	-	P-2	P-2	ACT-1	P-1	-	-	3, 5
109	JANITOR	SV-1	SV-1	P-1, WP-1	P-1, WP-1	P-1, WP-1	P-1, WP-1	-	-	-	-	PL-1	P-2	P-1	-	-	-	1, 2
110	ELECTRICAL	WD-1	B-1	P-1, WP-1	P-1, 2, WP-1	P-1, WP-1	P-1	-	-	-	-	PL-1, P-2, GL-1	P-2	ACT-2	P-1	WS-1	P-2, 1	3, 4, 5
111	ENTRY	WD-1	B-1	P-1	P-1	P-1	P-1	CG-1	-	-	-	P-2	P-2	P-1	P-1	-	-	3
112	STAGE	VCT-1, RF-1	P-6	P-6	P-6	P-6	P-2	ST-1	-	-	-	P-7	P-7	ACT-3	P-6	-	-	5
112.1	STORAGE	CPT	B-1	P-1	P-1	P-1	P-1	-	-	-	-	P-7	P-7	P-1	-	-	-	6
113	STORAGE	CTR	B-1	P-1	P-1	P-1	P-2	-	-	-	-	P-7	P-7	P-1	-	-	-	6
114	STORAGE	CTR	B-1	P-1	P-1	P-1	P-1	-	-	-	-	P-7	P-7	P-1	-	-	-	6
115	STORAGE	CTR	B-1	P-1	P-1	P-1	P-1	-	-	-	-	P-7	P-7	P-1	-	-	-	6
116	STORAGE	CTR	B-1	P-1	P-1	P-1	P-1	-	-	-	-	P-7	P-7	P-1	-	-	-	6
117	ENTRY	WD-1, RF-1	B-1	P-1	P-1	P-1	P-1	-	-	-	-	P-2	P-2	P-1	-	-	-	-
118	KITCHEN	SV-2	RB-2	WP-2	WP-3	WP-2 / SB-1	WP-2	-	PL-1	PL-1	SS	P-2, PL-1	P-2	ACT-4	-	WS-1	-	2, 4, 5
119	BANQUET ROOM	WD-1	B-1	P-1, WP-1	P-1, WP-1	P-5, WP-1	P-1, WP-1	-	-	-	SS	PL-1, GL-1	P-2	ACT-2	-	WS-1	P-2	4, 5
120	SOCIAL ROOM	WD-1	B-1	P-1, WP-1	P-1, WP-1	P-5, WP-1	P-1, WP-1	-	-	P-2	-	PL-1	P-2	ACT-2	-	WS-1	P-2	4, 5
SECOND FLOOR																		
201	STORAGE	CTR	B-1	P-1	P-1	P-1	P-1	-	-	-	-	-	-	ACT-2	P-1	-	P-2	5
202	STORAGE	CTR	RB-1	P-1	P-1	P-1	P-1	-	-	-	-	P-2	P-2	P-1	-	-	-	-
203	HVAC	CTR	RB-1	P-1	P-1	P-1	P-1	-	-	-	-	P-2	P-2	P-1	-	-	-	-
204	STORAGE ROOM	CTR	RB-1	P-1	P-1	P-1	P-1	-	-	-	-	P-2	P-2	P-1	-	-	-	-

FINISH SCHEDULE LEGEND

WALK-OFF MAT

WOM-1 — MANUFACTURER: PATCRAFT; COLLECTION: FOOT IN THE DOOR II; STYLE: 6004 - WALK RIGHT IN II; COLOR: 0106 - NATURAL BEIGE; SIZE: 24" x 24"; INSTALL: MONOLITHIC

SHEET VINYL FLOORING

SV-1 — MANUFACTURER: TARKETT; STYLE: ARIA; COLOR: GYPSY MOTH CB 21010 655; SIZE: 6'-6" WIDE ROLL; SEAMS: HEATWELD; WELDING ROD: COLOR TO MATCH; BASE: 6" HIGH INTEGRAL COVED

SV-2 — MANUFACTURER: GERFLOR; STYLE: TARASAFE ULTRA; COLOR: 7310 DIORDISE; SIZE: 6'-8" WIDE ROLL; SEAMS: HEATWELD; WELDING ROD: COLOR TO MATCH; BASE: 6" HIGH INTEGRAL COVED

WOOD FLOORING

WD-1 — REFINISH EXISTING WOOD; SPECIES: MAPLE; STAIN: CLEAR / NATURAL; NOTE: SEE CONTROL SAMPLE FOR COLOR

VINYL COMPOSITION TILE

VCT-1 — MANUFACTURER: ARMSTRONG; STYLE: STANDARD EXCELON IMPERIAL TEXTURE; COLOR: 51816 WASHED LINEN; SIZE: 12" x 12" x 1/8" (3.2 mm); TYPE: -; INSTALL: QUARTER TURN

RUBBER FLOORING

RF-1 — MANUFACTURER: TARKETT; STYLE: ANGLE FIT RUBBER STAIR TREAD WITH INTEGRATED RISER; COLOR: VF7 OAK VALLEY; TEXTURE: COLOR SPLASH SPECKLED HAMMERED RUBBER TILE; SAFE-T INSERT: CONTRASTING GRIT TAPE, BLACK PHOTOLUMINESCENT TOP & BOTTOM TREAD; WIDTH: 5-1/2" NAR WIDTH; INSTALL: ONE PIECE PER TREAD/RISER; LANDING: 24" x 24" TILE, COLOR SPLASH SPECKLED HAMMERED

BASE

B-1 — WOOD BASE; FINISH: PAINT P-2

RB-1 — MANUFACTURER: TARKETT; STYLE: BASEWORKS THERMOSET RUBBER (TYPE TS); COLOR: 55 SILVER GREY W/G 4" HIGH COVE W/ TOE (NO MANUFACTURED CORNERS); SIZE: -

PAINT

P-1 — MANUFACTURER: DUNN EDWARDS; COLOR: DE6218 ANTIQUE PAPER; FINISH: LOW SHEEN; LOCATION: FIELD

P-1E — MANUFACTURER: DUNN EDWARDS; COLOR: DE6218 ANTIQUE PAPER; FINISH: EPOXY; LOCATION: KITCHEN

P-2 — MANUFACTURER: DUNN EDWARDS; COLOR: DE6178 GRAY PEARL; FINISH: EPOXY; LOCATION: DOORS & TRIM

P-3 — MANUFACTURER: DUNN EDWARDS; COLOR: DE6378 LOOKING GLASS; FINISH: LOW SHEEN; LOCATION: ACCENT

P-4 — MANUFACTURER: DUNN EDWARDS; COLOR: DE1941 SILVER SCREEN; FINISH: LOW SHEEN; LOCATION: ACCENT

P-5 — MANUFACTURER: DUNN EDWARDS; COLOR: DE6213 PINE GRAIN; FINISH: LOW SHEEN; LOCATION: ACCENT

P-6 — MANUFACTURER: DUNN EDWARDS; COLOR: DE6350 DARK ENIGMA; FINISH: LOW SHEEN; LOCATION: STAGE

P-7 — MANUFACTURER: DUNN EDWARDS; COLOR: DE6371 BLACK MACA; FINISH: LOW SHEEN; LOCATION: STAGE DOORS

WALL PROTECTION

WP-1 — MANUFACTURER: IPC DOOR + WALL PROTECTION SYSTEMS; STYLE: RICOCHET - SKETCH; COLOR: SIDEWALK R715; SIZE: 48" WIDE ROLL; INSTALL: SEE INTERIOR ELEVATIONS FULL PANEL BETWEEN TRIM

ACOUSTICAL WALL PANEL

AWP-1 — MANUFACTURER: BIRDI; SERIES: EMBOSSED PANELS; STYLE: ZEN PANELS; COLOR: 938 CREAM; SIZE: 1102"H x 44.5"L x 0.35"D; W/STALL PATTERN: VERTICAL DIRECTION

CORNER GUARD

CG-1 — MANUFACTURER: IPC DOOR + WALL PROTECTION SYSTEMS; STYLE: SURFACE MOUNT STAINLESS STEEL; WIND SIZE: 3"; THICKNESS: 18 GAUGE; INSTALL: FULL HEIGHT

FIBER REINFORCED LAMINATE

FRL-1 — MANUFACTURER: NEVAMAR WALL PROTECTION PANELS; PATTERN: VA7U2; COLOR: COOL CHIC; SIZE: 4 WIDE x 8' LONG; TRIM: COLOR COORDINATED PVC MOLDINGS; INSTALL: 4 HIGH ABOVE BASE

FIBERGLASS REINFORCED PANEL

FRP-1 — MANUFACTURER: MARLITE; TEXTURE: PEBBLED FRP; COLOR: P-140 SILVER; SIZE: 4 x 8'

FRP-2 — MANUFACTURER: MARLITE; TEXTURE: PEBBLED FRP; COLOR: P-130 WHITE; SIZE: 4 x 8'

STAINLESS STEEL PANEL

SS-1 — STAINLESS STEEL PANELS; SIZE: 4 x 8'

PLASTIC LAMINATE

PL-1 — MANUFACTURER: NEVAMAR; PATTERN: LIMEST KOPI SUEDE

SOLID SURFACE MATERIAL

SSM-1 — MANUFACTURER: DURASEIN; COLOR: ROYAL CARRERA; PRODUCT NUMBER: DM5009

ACOUSTICAL CEILING TILE

ACT-1 — MANUFACTURER: ARMSTRONG; STYLE: ULTIMA HIGH NRC 1840 SQUARE LAY-IN; COLOR: WHITE; SIZE: 24" x 24"; GRID: 15/16" PRELUDE WHITE

ACT-2 — MANUFACTURER: ARMSTRONG; STYLE: CIRRUS PROFILES 591 CLASSIC STEP TEGULAR; COLOR: WHITE; SIZE: 24" x 24"; GRID: 15/16" PRELUDE WHITE

ACT-3 — MANUFACTURER: ARMSTRONG; STYLE: BACKSTAGE NOIR 1218 SQUARE LAY IN; COLOR: BLACK; SIZE: 24" x 24"; GRID: 15/16" PRELUDE BLACK

ACT-4 — MANUFACTURER: ARMSTRONG; STYLE: KITCHEN ZONE 673 SQUARE LAY-IN; COLOR: WHITE; SIZE: 24" x 24"; GRID: 15/16" PRELUDE WHITE

GLASS

GL-1 — MANUFACTURER: OCLDRAY GLASS; STYLE: PRIVACY TEXTURES; TEXTURE: 1/8" MAR ROW-REED

TOILET PARTITION

PRT-1 — MANUFACTURER: SCANTRON PRODUCTS; PATTERN: ORANGE PEEL; COLOR: CONCRETE

WINDOW SHADE

WS-1 — MANUFACTURER: DRAPER; STYLE: SINGLE ROLL; STYLE: SHEARWEAVE BASIC 5%; SHADE COLOR: P05 WHITE/PLATINUM

TILE

FLOOR TILE

FT-1 — MANUFACTURER: EMSER TILE; COLLECTION: COSMOPOLITAN; COLOR: CRYSTAL; FINISH: SATIN; SIZE: 24" x 24"; INSTALL: DRINKING FOUNTAIN ALCOVE

WALL TILE

WT-1 — MANUFACTURER: GENROSE STONE & TILE; COLLECTION: MYSTIQUE; COLOR: DECO 7; FINISH: MATTE; SIZE: 8" x 8"; INSTALL: DRINKING FOUNTAIN ALCOVE

STAGE CURTAIN

STAGE CURTAIN

ST-1 — MANUFACTURER: AM FABRICS; PATTERN: PLATEAU; PIECE: STYLE 626; COLOR: PEWTER 1060

FINISH ABBREVIATIONS

AT	ACOUSTICAL CEILING TILE	FRP	FIBERGLASS REINFORCED PANEL	RAF	RUBBER ATHLETIC FLOORING
ATSP	ACOUSTICAL CEILING TILE SCRABBLE	FT	FLOOR TILE	RF	RUBBER FLOORING
AWD	WOOD CEILING PANELS	GL	GLASS	RP	RESIN PANEL FLOORING
B	WALL BASE	HIC	HIGH IMPACT WALL COVERING	RT	RUBBER TILE
BG	BUMPER GUARD	HR	HAND RAIL	SCB	SELF COVE BASE
C	CONCRETE	LCK	LOCKERS	SCR	SHOWER CURTAIN
CG	CORNER GUARD	LVT	LUXURY VINYL TILE	SDT	STATIC DISSIPATIVE TILE
CHR	CHAIR RAIL	ME	MATCH EXISTING	SSM	SOLID SURFACING MATERIAL
CPT	CARPET	MTL	METAL	ST	STAINED
CR	CRASH RAIL	NS	NATURAL STONE	SV	SHEET VINYL
CT	CERAMIC TILE	PB	PROFILE WALL BASE (MITERED CORNERS)	SVT	SOLID VINYL TILE
DR	DOOR	PG	PRESSED GLASS	TB	TILE BASE
DWP	DECORATIVE WALL PANEL	PL	PLASTIC LAMINATE	TER	TERRAZZO
EPX	EPOXY	PRT	TOILET PARTITION	TRS	TRANSITION STRIP
ETR	EXISTING TO REMAIN	PRV	PRIVACY CURTAIN	TT	TERRAZZO TILE
EXP	EXPOSED STRUCTURE	P-1	PAINT - EGGSHELL/SATIN	VCT	VINYL COMPOSITION TILE
FF	FACTORY FINISH	P-1A	PAINT - SEMI-GLOSS	VT	VINYL TILE
FRL	FIBER REINFORCED LAMINATE	P-1E	PAINT - EPOXY		
		QRZ	QUARTZ SURFACING		

WB	1" MINI BLINDS		
WC	WALL COVERING		
WCB	WALL COVERING BORDER		
WD	WOOD		
WCM	WALK OFF MAT (CARPET)		
WP	WALL PROTECTION		
WS-1	WINDOW SHADE (SINGLE ROLL)		
WS-2	WINDOW SHADE (DOUBLE ROLL)		
WSV	WELDED SHEET VINYL		
WT	WALL TILE		
UON	UNLESS OTHERWISE NOTED		

GENERAL NOTES

A. ALL INTERIOR WALL & CLG. FINISHES SALL COMPLY WITH CBC TABLE 803.13 AND SECTION 803 (FLAME SPREAD RATINGS) PROVIDE A CLASS B (26-75 FLAME SPREAD RATING) AT ROOMS OR AREAS AND A CLASS A (0-25 FLAME SPREAD RATING) AT ALL EXITWAYS. FINISHES SHALL ALSO COMPLY WITH CBC SECTION 1224.4 II AND TABLE 1224.11

B. SEE INTERIOR ELEVATIONS, SECTIONS & REFLECTED CEILING FOR ADDITIONAL INFORMATION

C. ALL ROOM FINISHES DESIGNATED AS EXISTING THAT ARE AFFECTED BY CONSTRUCTION SHALL BE PATCHED TO MATCH ADJACENT FINISHES SO THAT THERE WILL BE NO DISCERNABLE DIFFERENCES BETWEEN NEW AND EXISTING SURFACES.

D. ACOUSTICAL TILE, CARPETING, & VINYL WALL FABRIC SAMPLES MUST BE SUBMITTED FOR APPROVAL PRIOR TO INSTALLATION. CARPET SAMPLES MUST BE ACCOMPANIED BY A REPORT FROM A TESTING LABORATORY CERTIFYING A FLAME-SPREAD RATING OF 75 OR LESS AS PER ASTM 84-66. ALSO ACCEPTABLE IS NBIR 78-1436 CERTIFYING A MINIMUM RATING OF 0.45 WATTS PER SQ CENTIMETER FOR UNSPRINKLERED BUILDINGS AND 0.22 WATTS PER SQ. CENTIMETER FOR SPRINKLERED BUILDINGS.

E. ALL INTERIOR FLOOR FINISHES SHALL COMPLY WITH CBC SECTION 804

F. WOOD GRAIN PLASTIC LAMINATES SHALL BE ORIENTED WITH THE GRAIN VERTICALLY (INCLUDING DRAWERS) SUCH THAT THE "GRAIN" MATCHES AND ALIGNED VERTICALLY FROM DRAWER TO DRAWER AND FROM DOOR TO DRAWER AS OCCURS.

G. ALL MECHANICAL GRILLS SHALL BE PAINTED TO MATCH ADJACENT WALL COLOR

H. CARPET SHALL COMPLY WITH THE CBC SECTION 118-3022, HAVE A LEVEL LOOP, TEXTURED LOOP, LEVEL CUT PILE, LEVEL CUT/UNCUT PILE TEXTURE, PILE HEIGHT SHALL BE 1/2" MAXIMUM. CARPET EDGES SHALL COMPLY WITH CBC SECTION 11B-303

ROOM FINISH REMARKS

1. INSTALL WAINSCOT 48" ABOVE INTEGRAL COVED BASE
2. USE MATCHING COLOR WELDING ROD AT ALL FLOORING SEAMS
3. SEE SHEET I0201 FOR FINISH LOCATIONS
4. SEE INTERIOR ELEVATIONS FOR WALL FINISH LAYOUTS
5. SEE RCP FOR CEILING MATERIAL LOCATIONS
6. ALL NEW AND EXISTING GYPSUM BOARD WALLS AND CEILINGS TO BE PAINTED P-1. EXISTING WOOD FLOOR, WALLS, AND CEILINGS TO REMAIN AS IS
7. PAINT CEILING BEAMS, P-1 TO MATCH CEILING

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PROJECT NAME

TEHAMA COUNTY
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VETERAN'S HALL

1620 SOLANO ST.
CORNING, CA

SHEET TITLE

FINISH SCHEDULE

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

Sym	Description	Date

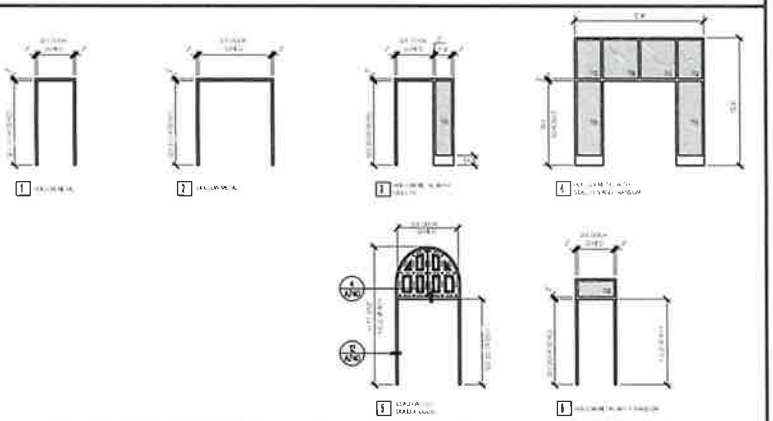
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Project No.	23.6437

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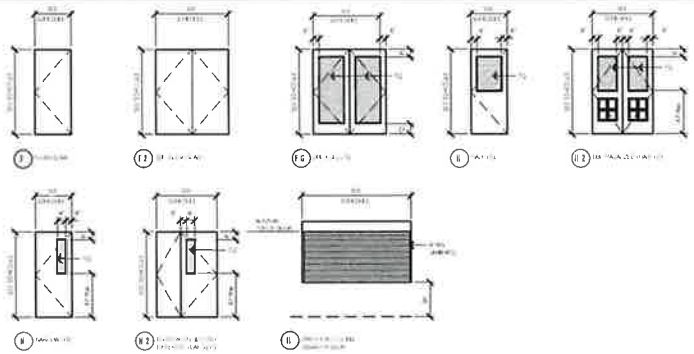
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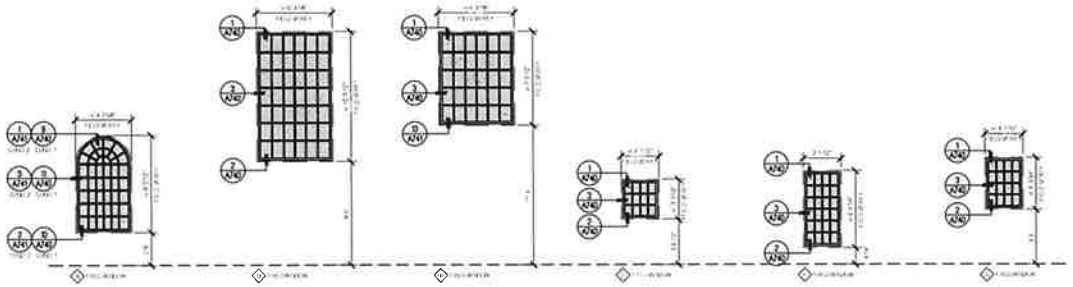
DOOR FRAME TYPES



DOOR TYPES



WINDOW TYPES



DOOR SCHEDULE

DOOR NUMBER	DOOR SIZE	DOOR TYPE	DOOR MATERIAL	DOOR FINISH	FRAME MATERIAL	FRAME TYPE	FRAME FINISH	DETAIL HEAD	DETAIL JAMB	DETAIL SILL	HARDWARE GROUP	SIGNAGE TEXT	REMARKS
101A													
101B													
101C													
101D													
101E													
101F													
101G													
101H													
101J													
101K													
101L													
101M													
101N													
101P													
101Q													
101R													
101S													
101T													
101U													
101V													
101W													
101X													
101Y													
101Z													
102A													
102B													
102C													
102D													
102E													
102F													
102G													
102H													
102J													
102K													
102L													
102M													
102N													
102P													
102Q													
102R													
102S													
102T													
102U													
102V													
102W													
102X													
102Y													
102Z													

DOOR & HARDWARE GENERAL NOTES

A. [illegible]

B. [illegible]

C. [illegible]

D. [illegible]

E. [illegible]

F. [illegible]

G. [illegible]

H. [illegible]

I. [illegible]

J. [illegible]

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[illegible]

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REGISTERED ARCHITECT
S. STACK
STATE OF CALIFORNIA

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1520 SOLANO ST.
CORNING, CA

SHEET TITLE

DOOR & WINDOW SCHEDULES

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

Sym	Description	Date

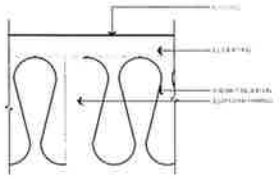
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Project No.	21-6457

SHEET No.

A710

1992

FLOOR

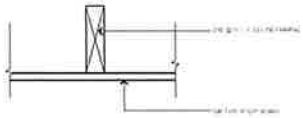


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CEILING

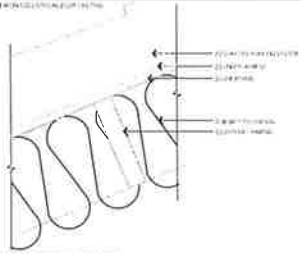


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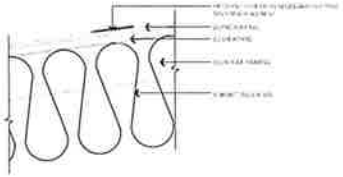


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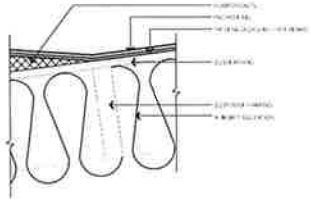
ROOF



R 1

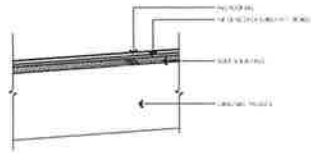


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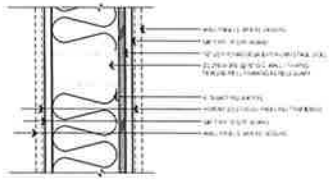
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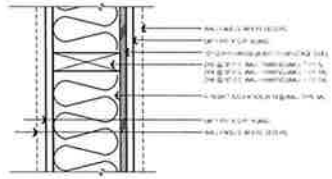


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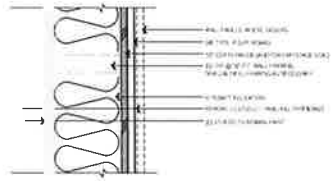
INTERIOR WALLS



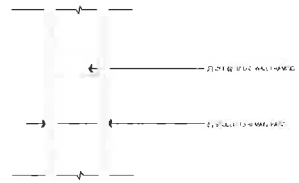
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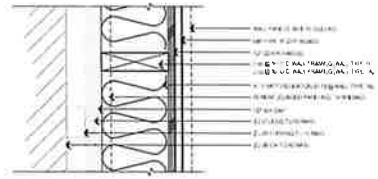


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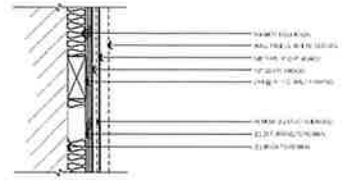


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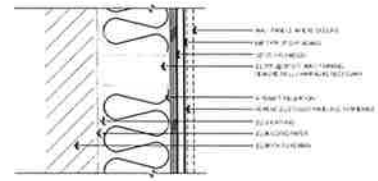
EXTERIOR WALLS



W 1



W 2



W 3

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PROJECT NAME

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1830 SOLANO ST.
CORNING, CA

SHEET TITLE

CONSTRUCTION ASSEMBLIES

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

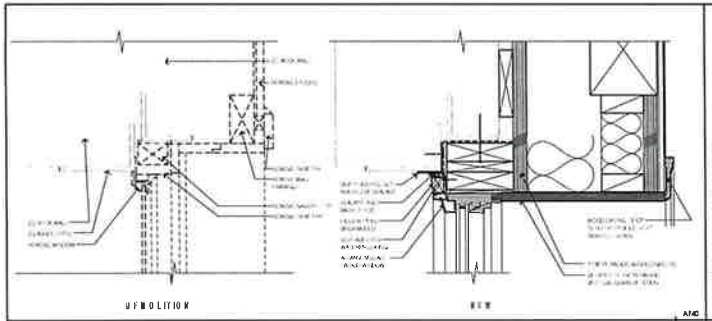
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Drawn By	KP
Date Issued	10/15/2025
Scale	AS NOTED
Project No	21-6497

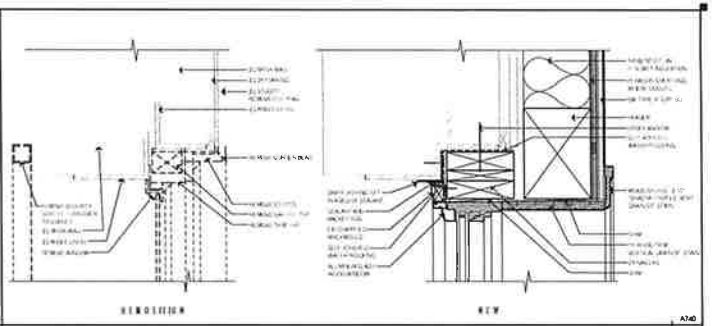
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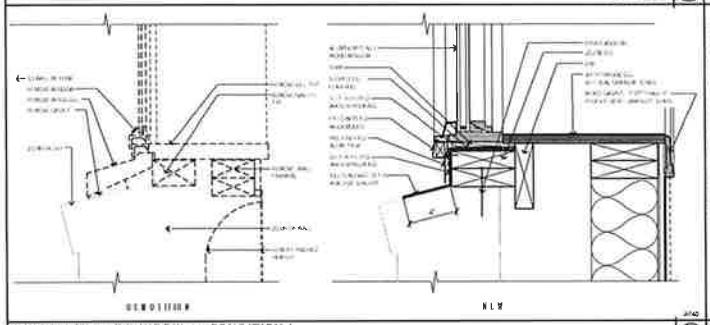
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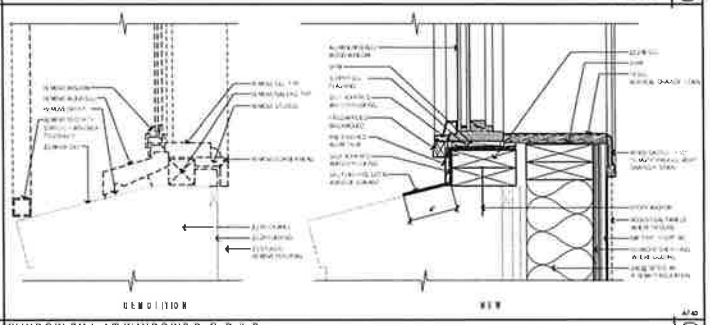
WINDOW HEAD AT WINDOW A - CONDITION 1 — 9 — A740



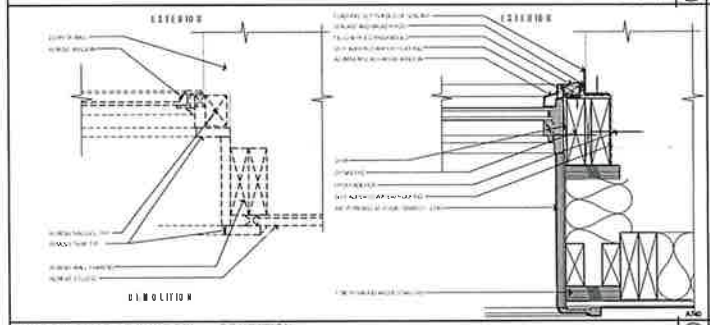
WINDOW HEAD AT WINDOWS B, C, D & F — 1 — A740



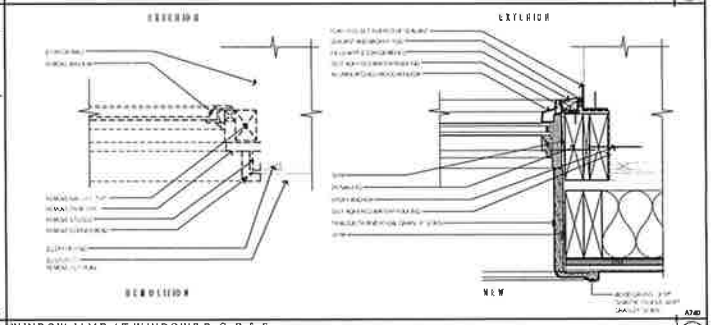
WINDOW SILL AT WINDOW A - CONDITION 1 — 10 — A740



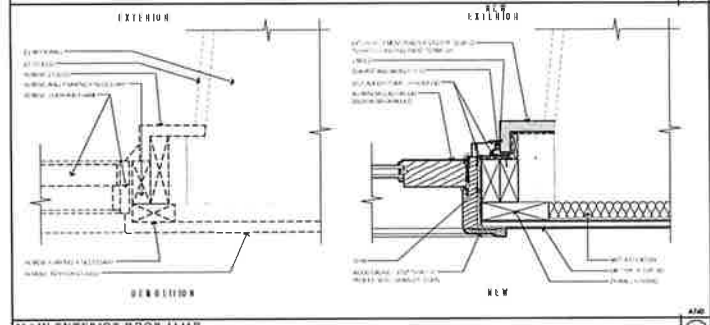
WINDOW SILL AT WINDOWS B, C, D & F — 2 — A740



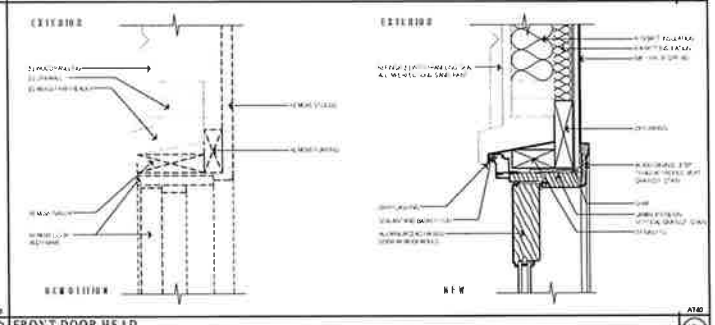
WINDOW JAMB AT WINDOW A - CONDITION 1 — 11 — A740



WINDOW JAMB AT WINDOWS B, C, D & F — 3 — A740



MAIN EXTERIOR DOOR JAMB — 12 — A740



FRONT DOOR HEAD — 4 — A740

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LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
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1625 SOLANO ST.
CORNING, CA

SHEET TITLE

EXTERIOR WINDOW & DOOR DETAILS

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

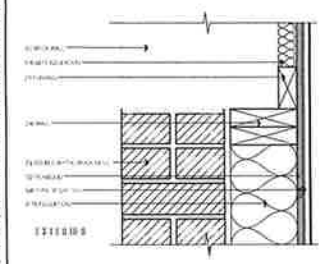
Sym	Description	Date

Drawn By	KP
Date Issued	2/15/2025
Scale	AS NOTED
Project No	21-6427

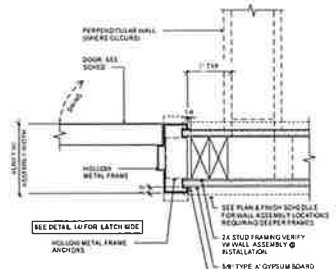
SHEET No

A740

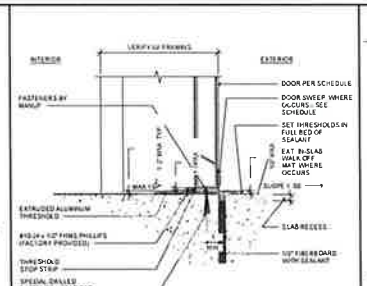
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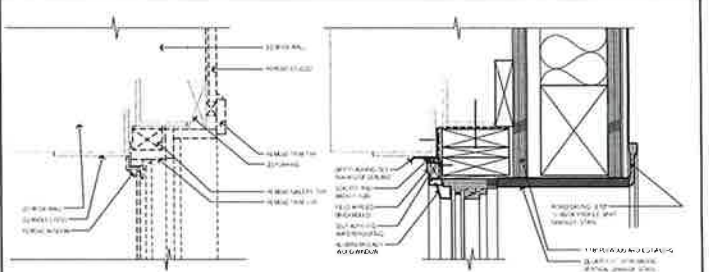
WALL INFILL — A741 (17)



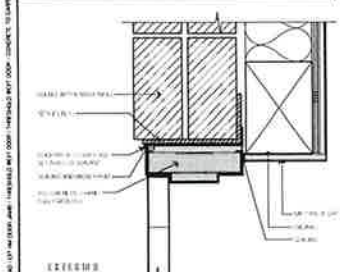
INTERIOR HM DOOR HINGE SIDE — A741 (13)



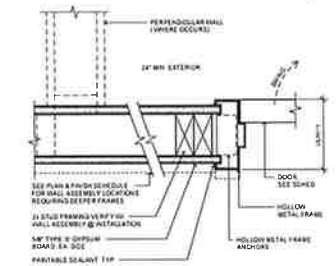
THRESHOLD AT EXTERIOR DOOR CONCRETE TO CONCRETE — A741 (9)



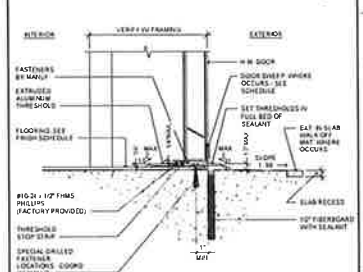
WINDOW HEAD AT WINDOW A - CONDITION 2 — A741 (1)



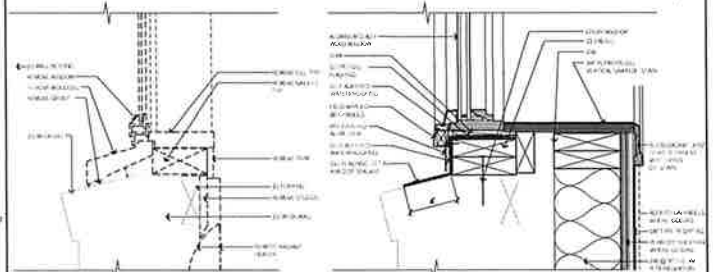
EXTERIOR HM DOOR HEAD — A741 (18)



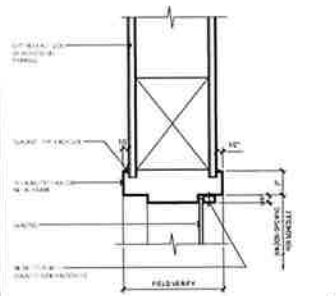
H.M. DOOR LATCH SIDE — A741 (14)



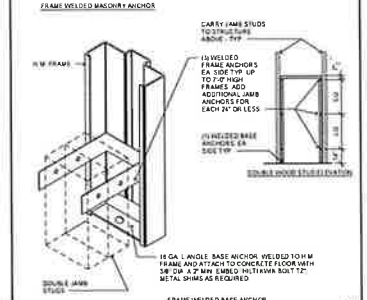
THRESHOLD AT EXTERIOR DOOR CONCRETE TO CARPET — A741 (10)



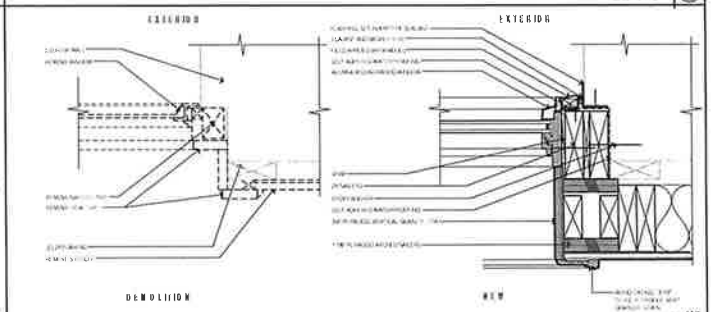
WINDOW SILL AT WINDOW A - CONDITION 2 — A741 (2)



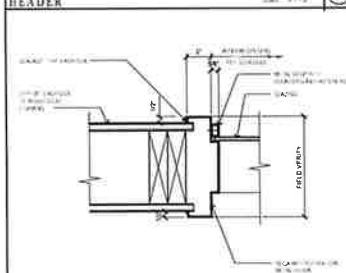
INT HOLLOW METAL FRAME WINDOW HEADER — A741 (15)



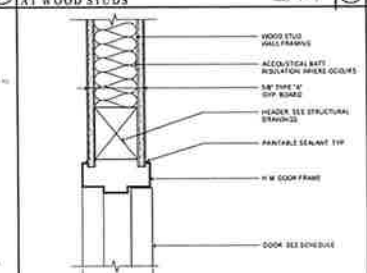
TYPICAL WELDED H.M. FRAME ANCHORS AT WOOD STUDS — A741 (11)



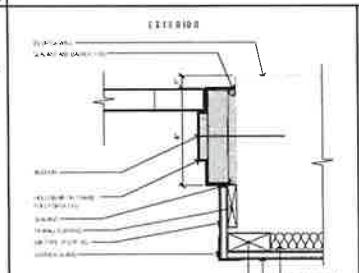
WINDOW JAMB AT WINDOW A - CONDITION 2 — A741 (3)



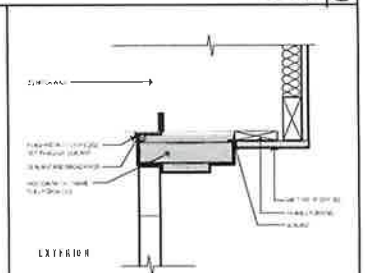
INT HOLLOW METAL FRAME WINDOW JAMB — A741 (16)



INTERIOR HM DOOR HEAD — A741 (12)



EXTERIOR HM DOOR JAMB — A741 (8)



EXTERIOR HM DOOR HEAD — A741 (4)

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PROJECT NAME

YEHAMA COUNTY
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VETERANS HALL

1535 SOLANO ST.
CORNING, CA

SHEET TITLE

DOOR & WINDOW DETAILS

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

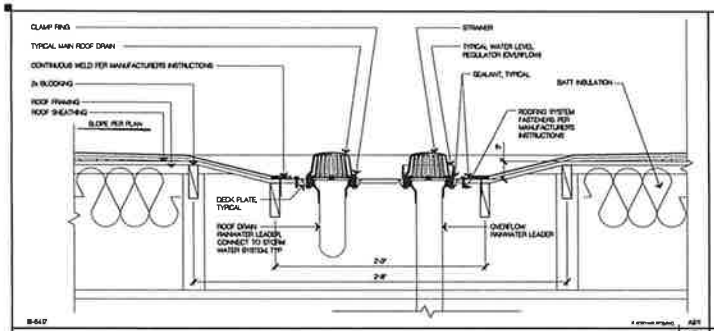
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Drawn By	KP
Date Issued	2/13/2020
Scale	AS NOTED
Project No	21-6497

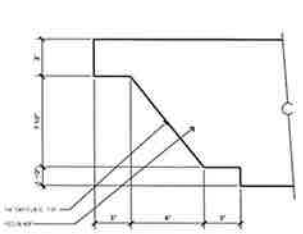
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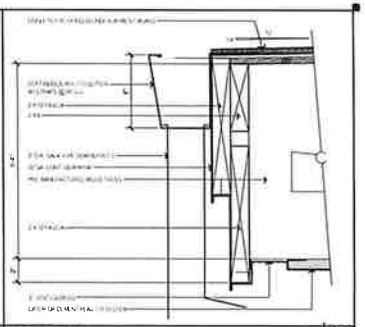
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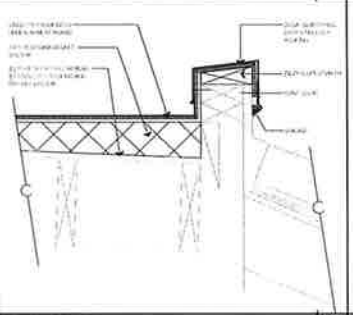
ROOF DRAIN SUMP 13



BEAM BEAM END 5

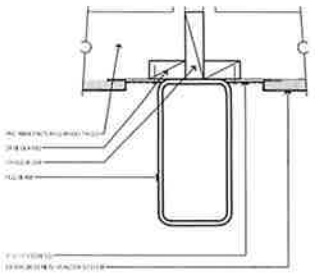


ROOF EDGE 1

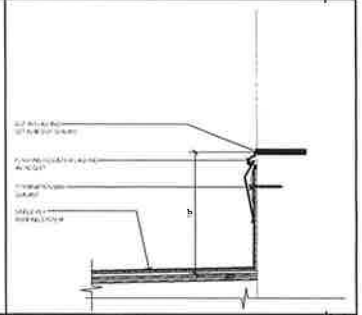


PARAPET CAP 14

NOT USED 10

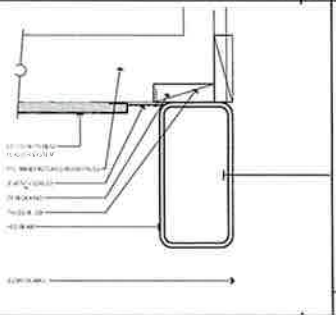


BEAM AT SOFFIT 6

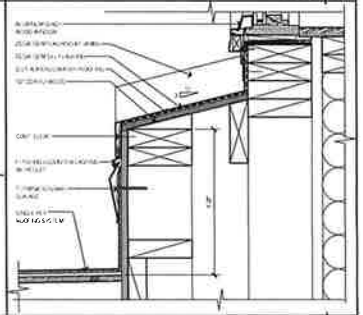


REGLET AT (E) BRICK WALL 2

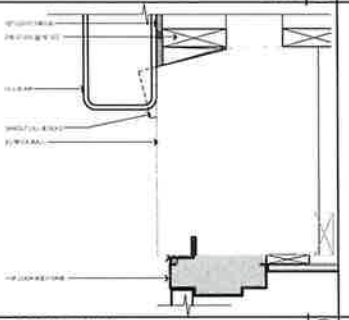
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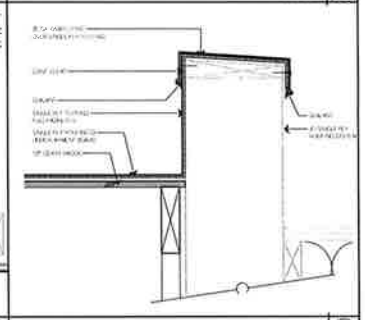
BEAM AT WALL 7



REGLET AT INFILL WALL 3



LEDGER AT WALL 8



PARAPET CAP 4

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PROJECT NAME

TEHAMA COUNTY
CORNING
VETERANS HALL

1020 SOLANO ST.
CORNING, CA

SHEET TITLE

EXTERIOR DETAILS

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

Sym	Description	Date

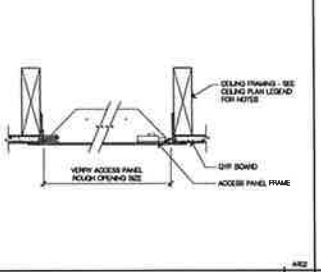
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Date Issued	10/15/2025
Scale	AS NOTED
Project No	21-8497

SHEET No

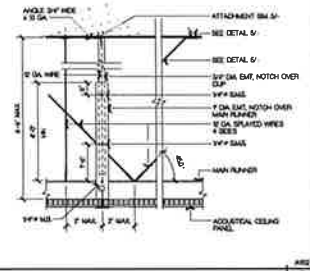
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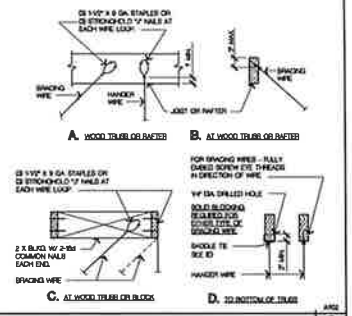
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PROJECT NAME
TEHAMA COUNTY
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VETERANS HALL
1535 SOLANO ST.
CORNING, CA
SHEET TITLE
INTERIOR DETAILS
DRAWING STATUS
CONSTRUCTION
DOCUMENTS
REVISIONS
No. Description Date
Drawn By KP
Date Issued 2/13/2015
Scale AS NOTED
Project No. 21-047
SHEET No.
A901
1 GRAB BAR ANCHORAGE AT WOOD FRAMING SCALE: 3"=1'-0"
2 TOILET PARTITION / SCREEN ANCHORAGE AT WOOD FRAMING SCALE: 3"=1'-0"
3 FULLY RECESSED FIRE EXTINGUISHER CABINETS SCALE: 1 1/2"=1'-0"
4 MARKER BOARD ANCHORAGE SCALE: 3"=1'-0"
5 RECESSED TOILET PAPER DISPENSER SCALE: 1 1/2"=1'-0"
6 TYPICAL CABINET ANCHORAGE TO SLAB SCALE: 3"=1'-0"
7 TYPICAL CABINET ANCHORAGE TO WALL SCALE: 3"=1'-0"
8 UPPER CABINET SCALE: 1 1/2"=1'-0"
9 UPPER CABINET OPEN SHELVES SCALE: 1 1/2"=1'-0"
10 COUNTER SCALE: 1 1/2"=1'-0"
11 RESTROOM VANITY AT COUNTER SCALE: 3"=1'-0"



ACCESS PANEL AT FRAMED GYP BOARD CEILING — SCALE: 3/4"=1'-0" — A902 (13)



SLOP ACOUSTICAL CLG COMPRESSION POST / WIRE BRACE — SCALE: NTS — A902 (9)



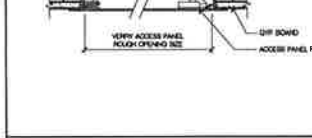
SEISMIC BRACING WIRE ATTACHMENT — SCALE: NTS — A902 (5)

SUSPENDED CEILING NOTES

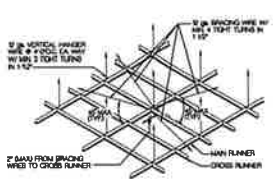
1. 12 gauge (8 ga at gyp. bd) hanger wires may be used for up to and including 4'-0" x 4'-0" grid supporting along main runners. Splices will not be permitted in any hanger wires. See (10)
2. Provide 12 ga. (8 ga at gyp. bd) hanger wires at the ends of all main and cross runners within 8" from the support (i.e. within 1/4 of the length of the end tee, whichever is less) for the perimeter of the ceiling area. End connections for runners which are designed and detailed to resist the applied horizontal forces may be used in lieu of the 8" ga. hanger wires subject to agency review and approval.
3. Provide trapeze or other supplementary support members at obstructions to main hanger spacing. Provide additional hangers, struts or braces as required at all ceiling breaks, soffits or discontinuous areas. Hanger wires shall be more than 1 in 6 out of plumb and shall have opposite splaying wires.
4. Ceiling grid members may be knuckled to not more than 2 adjacent walls. Ceiling grid members should be at least 1/2 inch free of other walls if walls not designed to ceiling grid system runners, tees and all main and cross runners should be free and a minimum of 1/2" clear of wall. See (7)
5. At the perimeter of the ceiling area where main or cross runners are not connected to the adjacent wall provide interconnection between the runners at the free end by bracket bolted screwed or attached to the wall. Bracket shall be designed to resist a horizontal force equal to that may be used where the perpendicular distance from the wall to the first parallel runner is 12" or less. this provision is not required. See (8)
6. Provide splay of four 12 ga. splayed hanging wires oriented 90 degrees from each other at not more than 6" from the 12 of each cut corner. Provide splaying wires at locations not more than 1/2 in the ceiling area/edge from each terminate wall and at the edge of vertical ceiling offsets. The edge of these wires should not exceed 45 degrees from the plane of the ceiling and should be taut without causing the ceiling to lift. Splices in splaying wires are not to be permitted See (9) (8)
7. Fasten hanger wires with not less than 3 tight turns. Fasten splaying splay wires with 4 tight turns. Make all tight turns within a distance of 1-1/2 inches. Hanger or splaying wire sections to the structure should be installed in such a manner than the direction of the wire slights as closely as possible with the direction of the forces acting on the wire.
8. Separate all splaying hanging and bracing wires at least 6 inches from all unrelated ducts, pipes, conduit, etc., it is acceptable to attach lightweight items, such as single electrical conduit not exceeding 3/4" nominal diameter, at hanger where using connectors acceptable to UBC.
9. Attach all light fixtures to the ceiling grid runners to assist a horizontal force equal the weight of the fixtures.
10. Flush or recessed light fixtures and all terminals or services weighing less than 56 pounds may be supported directly on the runners of heavy duty grid system but, in addition, they must have a minimum of two 12 ga. wires, slightly wires attached to the fixture at diagonal corners and anchored to the structure above.

    All flush or recessed light fixtures and all terminals or services weighing 56 pounds or more must be independently supported by not less than 4 taut 12 ga. wires each attached to the fixture and to the structure above regardless of the type of ceiling grid system used.

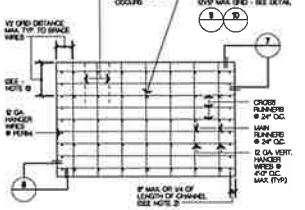
    Tire 4 taut 12 ga wires including their attachment to the structure above must be capable of supporting 4 times the weight of the unit.
11. All fixtures and air terminals or services supported on intermediate duty grid systems must be independently supported by not less than 4 taut 12 ga. wires each attached to the fixture or terminal and to the structure above.
12. Support surface mounted light fixtures by at least two positive devices, which surround the ceiling runner and which are supported from the structure above by a 12 ga wire. Sheet rock screws or clamps that contact only the runner are not acceptable. Provide additional supports when light fixtures are 4 feet in length.
13. Support pendant mounted light fixtures directly from the structure above with hanger wires or cables passing through ceiling pendant hanger and capable of supporting 4 times the weight of the fixture.
14. Lay-in ceiling assemblies in enclosure shall be installed with a main runner or cross runner surrounding all sides of each piece of tile, panel or panel and each light fixture or grill supplied and these runners of such runners shall be attached with through runner fins such as pop rivets, screws, jack (fellow with hem tabs or by other approved connection. Expansion joints shall be provided in the ceiling at intersections in corridors and at structure of corridors and cabins or other similar areas.
15. Equipment supported ceiling systems shall comply with Title 24, CCR, and approved ceilings should not support mechanical or building components other than grills, light fixtures, small electrical conduits, small ducts and the like. All such components should be supported either directly from main runners, or by supplemental framing which is supported by main runners.
16. Suspended acoustical ceiling systems shall comply with 2016 CBC 2016 IBC), ASTM C635, ASTM C636, CISCA (FOR SEISMIC ZONES 3 & 4), AND ASCE 7-05. PARTICULAR ATTENTION IS DIRECTED TO INDEPENDANT SUSPENSION OF FIXTURES, DUCTS, DIFFUSERS, GRID INTERSECTIONS, SPLICES PERIMETER DETAILS AND SEISMIC REQUIREMENTS.



GYP BD. SOFFIT AT SUSPENDED CLG. — SCALE: 1/2"=1'-0" — A902 (14)



DIAGRAMATIC ACOUSTICAL CEILING — SCALE: NTS — A902 (10)



DIAGRAMATIC ACOUSTICAL CEILING SUSPENSION SYSTEM — SCALE: NTS — A902 (6)

GENERAL CEILING NOTES

ALL WORK SHALL COMPLY WITH 2016 CBC 2016 IBC), ASTM C635, ASTM C636, CISCA (FOR SEISMIC ZONES 3 & 4), AND ASCE 7-05. PARTICULAR ATTENTION IS DIRECTED TO INDEPENDANT SUSPENSION OF FIXTURES, DUCTS, DIFFUSERS, GRID INTERSECTIONS, SPLICES PERIMETER DETAILS AND SEISMIC REQUIREMENTS.

NOTES:
01. The 2x4 sub-purlins, located in the roof in a typical type tilt-up structure, are not considered to be structural members.
02. The stud shall be vertical and shall not hang more than 1 in 6 out-of- plumb
03. Struts shall be designed in accordance with chapter 22 Steel, 2016 Edition of the California Building Code 2016 IBC)

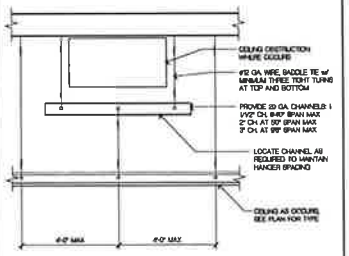
PIPE

ACCEPTABLE STRUT SIZES AND LENGTHS

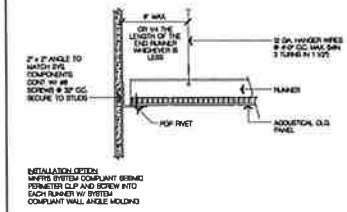
Thread Size	Outside Diameter	Length
1/2"	0.84"	10'-0"
3/4"	1.05"	10'-0"
1"	1.315"	10'-0"
1 1/4"	1.66"	10'-0"
1 1/2"	1.90"	10'-0"
2"	2.375"	10'-0"

EMT - Electrical Metallic Tubing
IMC - Intermediate Metal Conduit
RMC - Rigid Metal Conduit

SUSPENDED CEILING NOTES — SCALE: NTS — A902 (3)

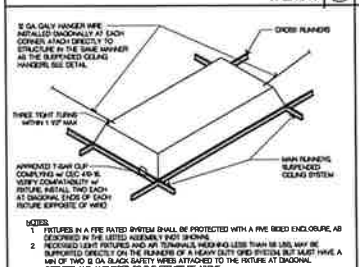


CEILING SUPPORT AT OBSTRUCTION — SCALE: 1/2"=1'-0" — A902 (11)



INSTALLATION OPTION:
WHERE SYSTEM COMPLIANT SEISMIC PERIMETER CLIP AND SCREW INTO EACH RUNNER W/ SYSTEM COMPLIANT WALL ANGLE MOLDING

SUSPENDED ACOUSTICAL CEILING FIXED CONDITION AT WALL — SCALE: 3/4"=1'-0" — A902 (7)

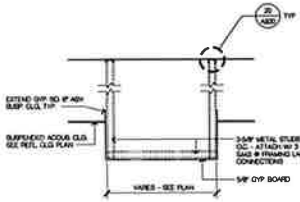


NOTES:
1. FIXTURES IN A FIRE RATED SYSTEM SHALL BE PROTECTED WITH A FIVE SIDED ENCLOSURE, AS DESCRIBED IN THE LISTED ASSEMBLY (NOT SHOWN).
2. RECESSED LIGHT FIXTURES AND AIR TERMINALS, WEIGHING LESS THAN 56 LBS, MAY BE SUPPORTED DIRECTLY ON THE RUNNERS OF A HEAVY DUTY GRID SYSTEM, BUT MUST HAVE A MIN OF TWO 12 GA. BLACK SAFETY WIRES ATTACHED TO THE FIXTURE AT DIAGONAL CORNERS AND ANCHORED TO THE STRUCTURE ABOVE.
3. ALL FIXTURES WEIGHING 56 LBS OR MORE MUST BE INDEPENDENTLY SUPPORTED BY NOT LESS THAN FOUR TAUT 12 GA. WIRES EACH ATTACHED TO THE STRUCTURE ABOVE. ALL FIXTURES SUPPORTED ON INTERMEDIATED GRID SYSTEMS MUST BE INDEPENDENTLY SUPPORTED AS DESCRIBED ABOVE.

SUSPENDED CEILING FIXTURE SUPPORT — NTS — A902 (12)

INSTALLATION OPTION:
WHERE SYSTEM COMPLIANT SEISMIC PERIMETER CLIP WITH NO SCREW IN CLIP FOR SLIP JOINT. PROVIDE WHERE SYSTEM COMPLIANT WALL ANGLE MOLDING

SUSPENDED ACOUSTICAL CEILING SLIP JOINT AT WALL — SCALE: 3/4"=1'-0" — A902 (8)



SOFFIT DETAIL — SCALE: 1/2"=1'-0" — A902 (4)

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CONSULTANTS

LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1500 SOLANO ST.
CORNING, CA

SHEET TITLE

CEILING DETAILS

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

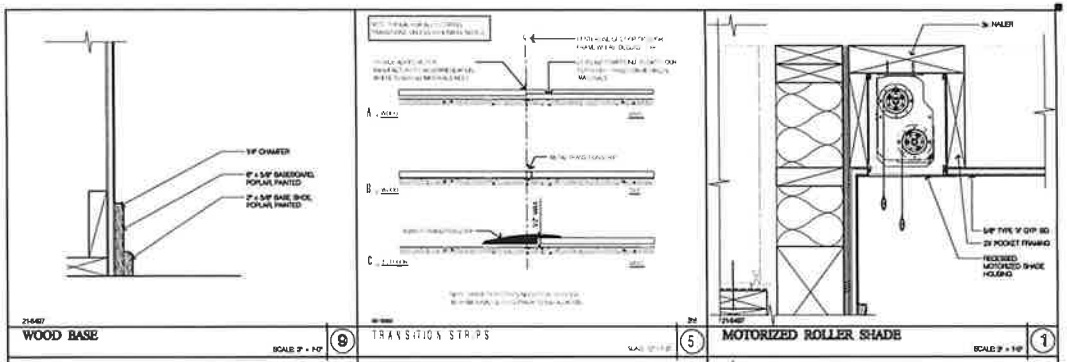
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Drawn By	KP
Date Issued	2/13/2025
Scale	AS NOTED
Project No	21-8457

SHEET No

A902

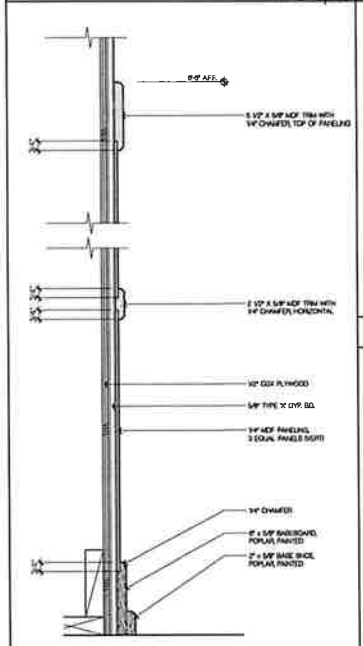
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Xrefs: Clg Basic - enlarged Main Floor - Vehicle Walk Drawn - Height Cured Base - No Set or Radiant Flooring Vinyl Principle Wall 1 HL (For Wall Protection) - Insulated Wall Protection.dwg 1 - Support Steps - HP grids_dwg - Main Floor Electrical.dwg - Main Floor Mechanical.dwg - Mechanical Main Floor - Mechanical Upper Floor - Mechanical Roof Plan - Mechanical Roof Plan - Mechanical Roof Plan



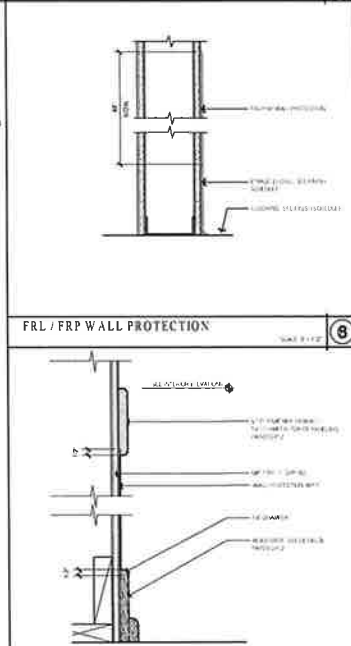
WOOD BASE — SCALE 3" = 1'-0" — 9

TRANSITION STRIPS — 5

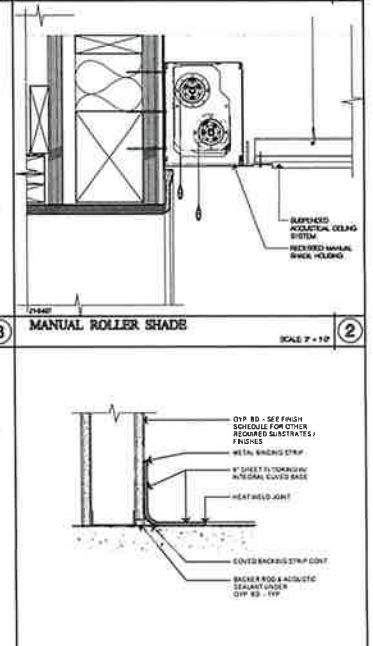
MOTORIZED ROLLER SHADE — SCALE 3" = 1'-0" — 1



WOOD PANELING — SCALE 3" = 1'-0" — 11



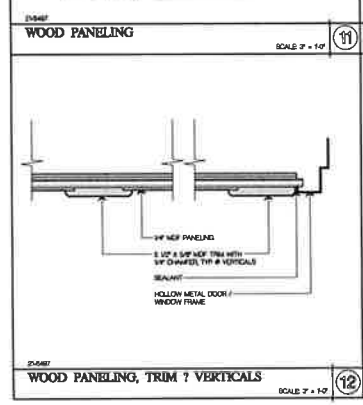
FRL / FRP WALL PROTECTION — 8



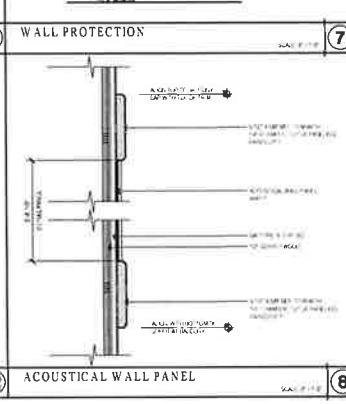
MANUAL ROLLER SHADE — SCALE 3" = 1'-0" — 2

WALL PROTECTION — 7

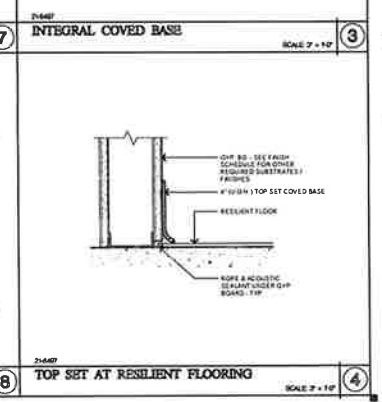
INTEGRAL COVED BASE — SCALE 3" = 1'-0" — 3



WOOD PANELING, TRIM ? VERTICALS — SCALE 3" = 1'-0" — 12



ACOUSTICAL WALL PANEL — 8



TOP SET AT RESILIENT FLOORING — SCALE 3" = 1'-0" — 4

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LICENSE STAMPS



PROJECT NAME

TEHAMA COUNTY
CORNING
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1520 SOLANO ST.
CORNING, CA

SHEET TITLE

INTERIOR DETAILS

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

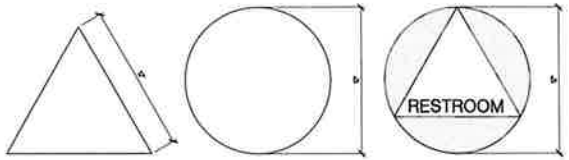
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Drawn By	KP
Date Issued	2/13/2021
Scale	AS NOTED
Project No	21-5467

SHEET No

A910

1999



IDENTIFYING SYMBOLS CENTERED ON THE DOOR 58" MIN - 60" MAX AFF (CBC TB 703.7.2.6) IN A COLOR AND 70% MIN CONTRAST DIFFERENT FROM THE DOOR.

MENS FACILITY DOORS SHALL HAVE AN EQUILATERAL TRIANGLE 3/4" THICK, 9" (12" SIDES AND A VERTEX POINTING UPWARDS)

WOMENS FACILITY DOORS SHALL HAVE A 12" CIRCLE 1/4" THICK.

UNISEX FACILITY DOORS SHALL HAVE A 12" DIAMETER CIRCLE 1/4" THICK AND A 1/4" THICK TRIANGLE INSCRIBED AND SUPERIMPOSED ON THE CIRCLE CIRCLE SHALL BE A COLOR TO CONTRAST BOTH DOOR & TRIANGLE.

AS OF MARCH 1, 2017 - ALL SINGLE USER TOILET FACILITIES IN ANY BUSINESS ESTABLISHMENT, PLACE OF PUBLIC ACCOMMODATION OR STATE OR LOCAL GOVERNMENT AGENCY SHALL BE IDENTIFIED AS ALL-GENDER FACILITIES BY SIGNAGE THAT COMPLIES WITH TITLE 24 OF THE CALIFORNIA CODE OF REGULATIONS, AND DESIGNATED FOR USE BY NO MORE THAN ONE OCCUPANT AT A TIME OR FOR FAMILY OR ASSISTED USE (HEALTH AND SAFETY CODE SECTION 118929.

A TOILET ROOM DOOR SYMBOLS

PROVIDE RESTROOM SIGNAGE AS REQUIRED ON THE DOOR SCHEDULE.

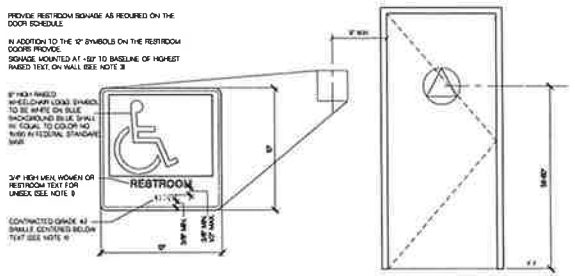
IN ADDITION TO THE 12" SYMBOLS ON THE RESTROOM DOORS PROVIDE:

SIGNAGE MOUNTED AT +60" TO BASELINE OF HIGHEST RAISED TEXT, ON WALL (SEE NOTE 3)

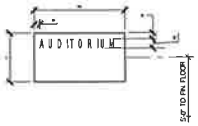
8" HIGH RAISED WHEELCHAIR LOGO SYMBOL TO BE WHITE ON BLUE BACKGROUND (BLUE SHALL BE EQUAL TO COLOR NO. 15090 IN FEDERAL STANDARD 595B)

3/4" HIGH MEN, WOMEN OR RESTROOM TEXT FOR UNISEX (SEE NOTE 3)

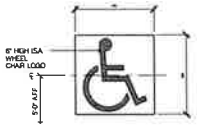
CONTRACTED GRADE 2 BRAILLE CENTERED BELOW TEXT (SEE NOTE 4)



(SHOWN ABOVE)
B ACCESSIBLE TOILET ROOM SIGN

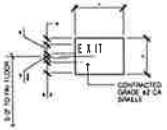


C ROOM IDENTIFICATION SIGN

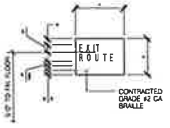


D ACCESSIBLE ENTRANCE IDENTIFICATION

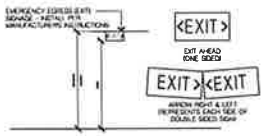
*STICKER AT GLAZING WHEN SIGN OCCURS AT DOOR WITH A SIDELIGHT



E EXIT SIGN



F EXIT ROUTE



G ILLUMINATED EXIT SIGN

SIGNAGE TYPES GENERAL NOTES

1. WHERE VISUAL IDENTIFICATION SIGNAGE IS PROVIDED FOR ROOMS OR SPACES, RAISED LETTERS (NAMED TEXT) SHALL BE PROVIDED AND SHALL BE ACCOMPANIED BY BRAILLE IN CONFORMANCE WITH THE FOLLOWING CONSTRUCTED GRADE 2 BRAILLE SHALL BE USED AND SHALL COMPLY WITH CBC SECTIONS 703.7.2.3 AND 703.7.2.4.
   - 1.1 BRAILLE DOTS SHALL HAVE A DOMED OR ROUNDED SHAPE, CBC 703.7.2.3.1
   - 1.2 BRAILLE SHALL BE POSITIONED BELOW THE CORRESPONDING TEXT IN A HORIZONTAL FORMAT, FLUSH LEFT OR CENTERED. BRAILLE SHALL BE PLACED BELOW ENTIRE TEXT AND SEPARATED 3/8" MIN. AND 1/2" MAX. FROM ANY OTHER TACTILE CHARACTERS AND 3/8" MIN. FROM RAISED BORDERS AND DECORATIVE ELEMENTS.
   - 1.3 BRAILLE DIMENSIONS PER CBC TABLE 703.7.2.3.1
     - 1.3.1 DOT BASE DIA SHALL BE .059" - .063"
     - 1.3.2 DISTANCE BETWEEN TWO DOTS IN THE SAME CELL SHALL BE .100"
     - 1.3.3 DISTANCE BETWEEN CORRESPONDING DOTS IN ADJACENT CELLS SHALL BE .300"
     - 1.3.4 DOT HEIGHT SHALL BE .025" - .037"
     - 1.3.5 DISTANCE BETWEEN CORRESPONDING DOTS FROM ONE CELL DIRECTLY BELOW SHALL BE .395" TO .400"
2. SIGNS SHALL BE INSTALLED ON THE WALL ADJACENT TO THE LATCH OUTSIDE THE DOOR. WHERE THERE IS NO SPACE ON THE LATCH SIDE, SIGNS SHALL BE PLACED ON THE NEAREST ADJACENT WALL, PREFERABLE ON THE RIGHT.
3. MOUNTING HEIGHT SHALL BE 60" MAX ABOVE THE FINISH FLOOR TO THE BASELINE OF HIGHEST RAISED CHARACTERS (UNO, (CBC 11B-703.4.1). SIGNS WITH RAISED TEXT SHALL NOT BE DOOR MOUNTED
4. OBSTRUCTIONS A PERSON MUST BE ABLE TO APPROACH WITHIN 3" OF SIGN WITHOUT ENCOUNTERING PROTRUDING OBJECTS OR STANDING (SITTING) WITHIN SWING OF DOOR.
5. ACTUAL SIGN DESIGN AND DIMENSIONS SHALL BE PROVIDED BY CONTRACTOR (OR SUB-CONTRACTOR) IN COORDINATION WITH OWNERS REPRESENTATIVE.
6. SIGNS TO BE ADA / CBC COMPLIANT
7. SIGN TEXT TO BE CONTRASTING COLOR TO SIGN FIELD.
8. PROVIDE BLANK SIGN ON OPPOSITE SIDE OF GLASS TO COVER SIGN MOUNTING WHEN SIGN IS MOUNTED TO SIDELIGHT OR WINDOW.
9. ILLUMINATED EMERGENCY EGRESS SIGN NOTES
   - 9.1 INTERNALLY ILLUMINATED EXIT SIGNS SHALL COMPLY WITH 2016 CBC SECTION 1013.6
   - 9.2 EXTERNALLY ILLUMINATED EXIT SIGNS SHALL COMPLY WITH 2016 CBC SECTION 1013.6
   - 9.3 TEXT SHALL BE PLAIN V LEGIBLE LETTERS
   - 9.4 MINIMUM TEXT HEIGHT TO BE 6" MIN. WITH PRINCIPAL STROKE OF 3/4" MIN. AND SPACING BETWEEN LETTERS TO BE 3/8" MIN.
   - 9.5 IF A DIRECTIONAL INDICATOR (ARROW) IS PROVIDED, THE CONSTRUCTION WILL BE AS SUCH THAT THE INDICATOR CAN NOT BE READILY CHANGED
   - 9.6 SIGN TEXT WILL BE IN HIGH CONTRAST WITH THE BACKGROUND PER 2016 CBC SECTION 1013.6.4
   - 9.7 ALL EXIT SIGNS WILL BE ILLUMINATED AT ALL TIMES.
10. SEE ELECTRICAL PLANS FOR ADDITIONAL EMERGENCY EXIT LIGHT INFORMATION AND LOCATION.

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CONSULTANTS

LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1625 SOLANO ST.
CORNING, CA

SHEET TITLE

SIGNAGE DETAILS

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

Sym	Description	Date

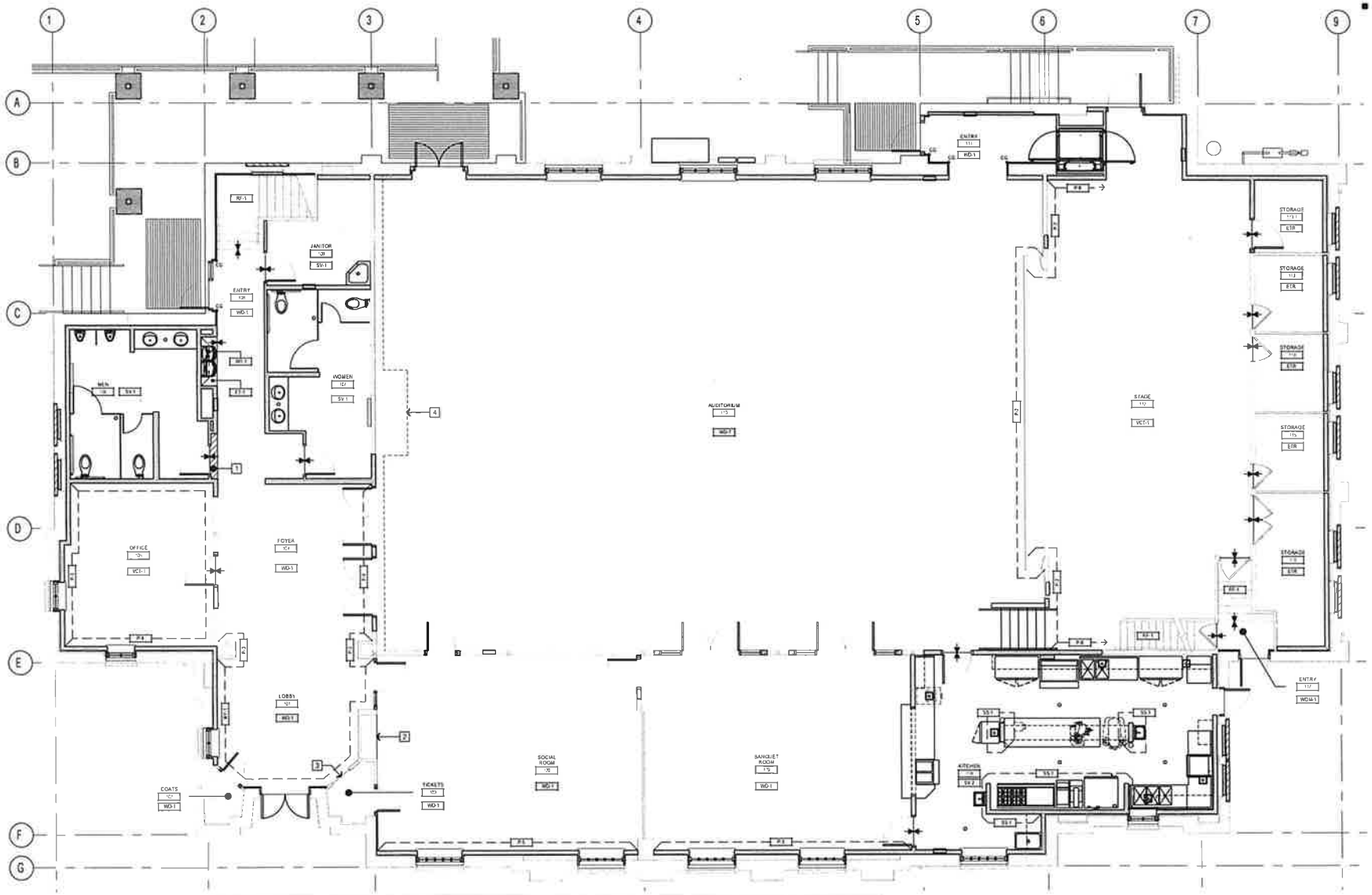
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Date Issued	2/13/2025
Scale	AS NOTED
Project No	21-6407

SHEET No

A960

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Plot Date: February 13, 2025 - 9:41am
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2000



GENERAL FINISH NOTES

1. NO SUBSTITUTIONS WILL BE PERMITTED WITHOUT WRITTEN APPROVAL FROM ARCHITECT/OWNER
2. RECIVENT WALL BASE SHALL BE ROLL GOODS IN THE SPECIFIED HEIGHT AND PROFILE
3. THIS SHEET TO BE USED IN CONJUNCTION WITH THE FINISH SCHEDULE, FURNISHINGS MANUAL, AND PRODUCT MANUAL.
4. CONTRACTOR SHALL PROVIDE ATTACHMENTS TO OWNER IN INCREMENTS INDICATED IN PROJECT MANUAL.
5. FOR ALL PRODUCTS INSTALLED, NOTE INDUSTRY STANDARDS AND MANUFACTURERS SPECIFICATIONS FOR INSTALLATION.
6. DO NOT PAINT ANY FACTORY FINISHED ITEMS.
7. MISCELLANEOUS METAL I.E. RETURN AND AIR SUPPLY GRILLES, EXPANSION JOINTS, ETC. SHALL BE PAINTED TO MATCH THE ADJACENT WALL SURFACE.
8. ALL INTERIOR FINISHES SHALL MEET CLASS A FLAME SPREAD RATING OF 25 OR LESS AND SHALL HAVE A SMOKE DEVELOPMENT OF 450 OR LESS.
9. ALL FLOOR REDUCER / THRESHOLDS SHALL BE LOCATED AT THE CENTER OF DOOR WHEN IN CLOSED POSITION AND MEET ACCESSIBILITY REQUIREMENTS. REFER TO SHEET A6.0 FOR DETAILS.
10. ALL INTERIOR FLOORING SHALL MEET CLASS I AND CLASS II.
11. CAULK ALL DOORS, FRAMES AND MILLWORK COLOR TO MATCH ADJACENT SURFACE.
12. ALL SURFACES TO BE PAINTED SHALL RECEIVE TWO COATS. PREP SURFACE PER PAINT MANUFACTURER'S RECOMMENDATIONS. ALL METAL TRIM AND SASH SHALL RECEIVE TWO COATS OF PAINT OVER MANUFACTURER RECOMMENDED PRIMER COAT. ALL APPLICATIONS SHALL BE MANUFACTURER RECOMMENDED PATTERN AGENT, IN ORDER TO REDUCE BRUSH MARKS.
13. ALL COLORS SHALL BE AS PER THE FINISH SCHEDULE UNLESS WRITTEN APPROVAL FROM THE ARCHITECT/DESIGNER.
14. THE WORD "CLEAR" INDICATES CRITICAL DIMENSIONS FOR ACCESSIBILITY EQUIPMENT OR FUNCTIONAL CLEARANCES FROM FACE OF FINISH TO FACE OF FINISH.
15. THRESHOLDS AT DOORWAYS AND TRANSITION STRIPS SHALL NOT EXCEED 1/2" IN HEIGHT. RAISED THRESHOLDS AND FLOOR LEVEL CHANGES AT ACCESSIBLE DOORWAYS SHALL BE BEVELED WITH A SLOPE NO GREATER THAN 1:2.
16. TURN OVER EXISTING FURNITURE TO OWNER IN AREAS WHERE FURNITURE IS REPLACED WITH NEW.
17. APPROVED FLOOR PATTERN PLANS INDICATE DIRECTION OF LONG SIDE FLOORING PRODUCTS.
18. FRAME OF DOOR LITE SHALL BE PAINTED TO MATCH ADJACENT DOOR FINISH.
19. SHEET OUT REFLOOR TILE TO WALL TILE TO ALIGN WHERE POSSIBLE.

LEGEND

- FINISH TAG
- DIRECTION OF FINISH MATERIAL
- FINISH TRANSITION SEE DETAIL 5/A9/0
- LOCATION OF ACCENT PAINT

KEYNOTES

1. NEW WOOD FLOOR TO MATCH ADJACENT EXISTING.
2. PAINT (E) BUILT-IN BOOKCASE, P-2 TO MATCH ADJACENT DOOR FRAMES.
3. PAINT (E) FRAME AND DOORS, PAINT P-2.
4. (E) CORBELS TO BE PAINTED, P-1

FIRST FLOOR - FINISH FLOOR PLAN

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CONSULTANTS

LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERANS HALL

SHEET TITLE

FIRST FLOOR - FINISH FLOOR PLAN

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

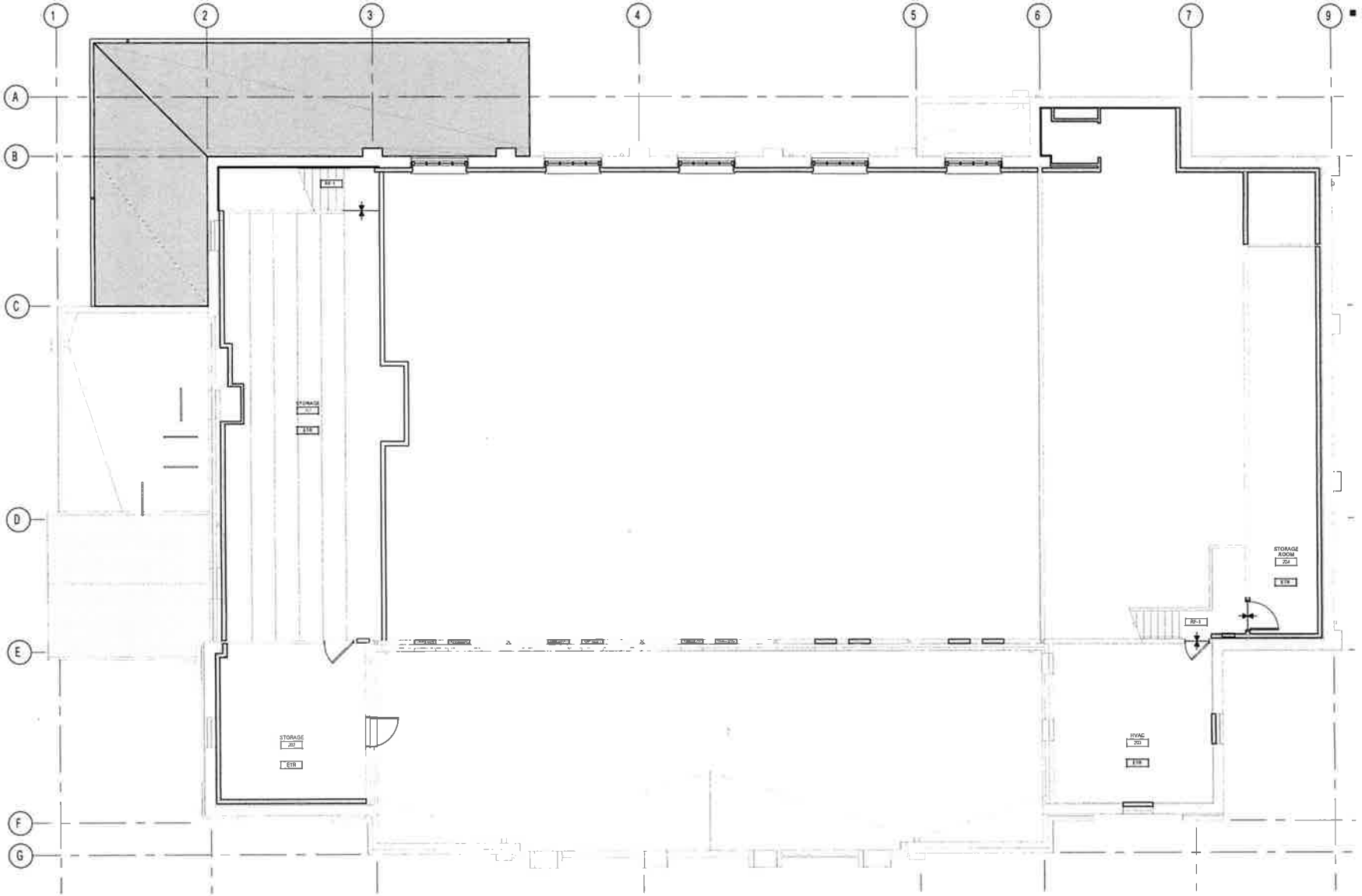
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Drawn By	NDC/AP
Date Issued	10/15/2025
Scale	1/4" = 1'-0"
Project No.	21-6497

SHEET No

ID201

2001



GENERAL FINISH NOTES

1. NO SUBSTITUTIONS WILL BE PERMITTED WITHOUT WRITTEN APPROVAL FROM ARCHITECT/DESIGNER
2. RESILIENT VINYL BASE SHALL BE INSTALLED IN THE SPECIFIED HEIGHT AND PROFILE
3. THIS SHEET TO BE USED IN CONJUNCTION WITH THE FINISH SCHEDULE FURNISHINGS PLANS, AND ARCHITECTURAL
4. CONTRACTOR SHALL PROVIDE ATTIC STOCK TO OWNER IN INCREMENTS INDICATED IN PROJECT MANUAL
5. FOR ALL PRODUCTS INSTALLED NOTE INDUSTRY STANDARDS AND MANUFACTURER SPECIFICATIONS FOR INSTALLATION
6. DO NOT PAINT OVER FACTORY FINISHED ITEMS
7. MISCELLANEOUS METAL (E RETURN AND AIR SUPPLY GRILLES EXPANSION JOINTS ETC SHALL BE PAINTED TO MATCH THE ADJACENT WALL SURFACE
8. ALL INTERIOR FINISHES SHALL MEET CLASS A FLAME SPREAD RATING OF 25 OR LESS AND SHALL HAVE A SMOKE DEVELOPMENT OF 250 OR LESS
9. ALL FLOOR REDUCER / THRESHOLDS SHALL BE LOCATED AT THE CENTER OF DOOR WHEN IN CLOSED POSITION AND MEET ACCESSIBILITY REQUIREMENTS REFER TO SHEET AES7.100 FOR DETAILS
10. ALL INTERIOR FLOORING SHALL MEET CLASS I AND CLASS II
11. CAULK ALL DOORS FRAMES AND MILLWORK COLOR TO MATCH ADJACENT SURFACE
12. ALL SURFACES TO BE PAINTED SHALL RECEIVE TWO COATS PREP SURFACE PER PAINT MANUFACTURER'S RECOMMENDATIONS ALL METAL TRIM AND SASH SHALL RECEIVE TWO COATS OF PAINT OVER MANUFACTURER RECOMMENDED PRIMER COAT ALL APPLICATIONS SHALL USE MANUFACTURER RECOMMENDED EXTENDER AGENTS IN ORDER TO REDUCE BRUSH MARKS
13. ALL COLORS SHALL BE AS PER THE FINISH SCHEDULE UNLESS WRITTEN APPROVAL FROM THE ARCHITECT/DESIGNER
14. THE WORD "CLEAR" INDICATES CRITICAL DIMENSIONS FOR ACCESSIBILITY EQUIPMENT OR FUNCTIONAL CLEARANCES FROM FACE OF FINISH TO FACE OF FINISH
15. THRESHOLDS AT DOORWAYS AND TRANSITION STRIPS SHALL NOT EXCEED 1/2" IN HEIGHT RAISED THRESHOLDS AND FLOOR LEVEL CHANGES AT ACCESSIBLE DOORWAYS SHALL BE BEVELED WITH A SLOPE NO GREATER THAN 1:2
16. TURN OVER EXISTING FURNITURE TO OWNER IN AREAS WHERE FURNITURE IS REPLACED WITH NEW
17. ARROWS ON FLOOR PATTERN PLANS INDICATE DIRECTION OF LONG SIDE FLOORING PRODUCTS
18. FRAME OF DOOR LITE SHALL BE PAINTED TO MATCH ADJACENT DOOR FINISH
19. GROUT JOINT FROM FLOOR TILE TO WALL TILE TO ALIGN WHERE POSSIBLE

LEGEND

- FINISH TAG
- DIRECTION OF FINISH MATERIAL
- FINISH TRANSITION
- LOCATION OF ACCENT PAINT

KEYNOTES

SECOND FLOOR - FINISH FLOOR PLAN

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CONSULTANTS

LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1830 SOLANO ST.
CORNING, CA

SHEET TITLE

SECOND FLOOR - FINISH FLOOR PLAN

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

Num	Description	Date

Drawn By	NG/GMP
Date Issued	10/15/2025
Scale	1/4" = 1'-0"
Project No	21.0401

SHEET No

ID202

2002

ABBREVIATIONS

GENERAL NOTES

SHEET INDEX

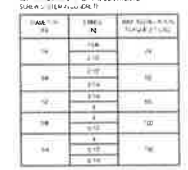
S110 STRUCTURAL GENERAL NOTES
S120 DIAGRAMS, CAL. AND CHARTS TESTS
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TESTING & SPECIAL INSPECTIONS









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PROJECT NAME

TEHAMA COUNTY
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1555 SOLANO ST.
CORNING, CA

SHEET TITLE

TESTING & SPECIAL INSPECTIONS NOTES

DRAWING STATUS

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REVISIONS

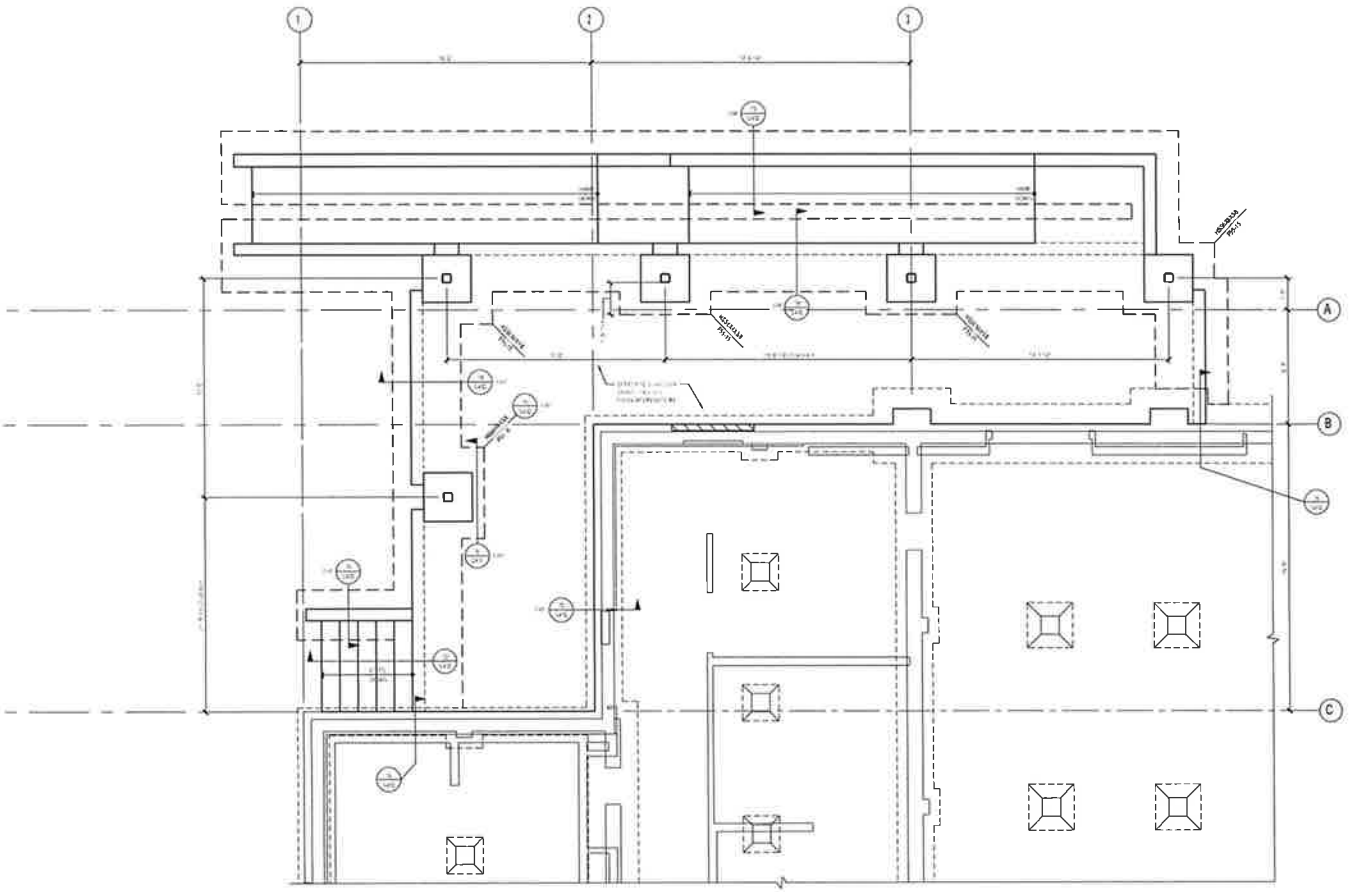
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Drawn By	NMR
Date Issued	10/15/2025
Scale	NONE
Project No	21-6497

SHEET No.

S120

2004



PARTIAL FOUNDATION PLAN

FOUNDATION NOTES

SPREAD FOOTING SCHEDULE

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LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

SHEET TITLE

PARTIAL FOUNDATION PLAN

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

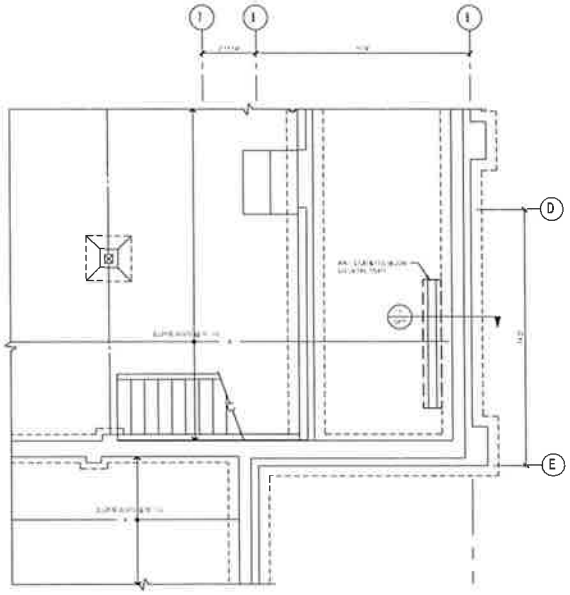
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Drawn By	
Date Issued	10/15/2025
Scale	AS NOTED
Project No	21-4497

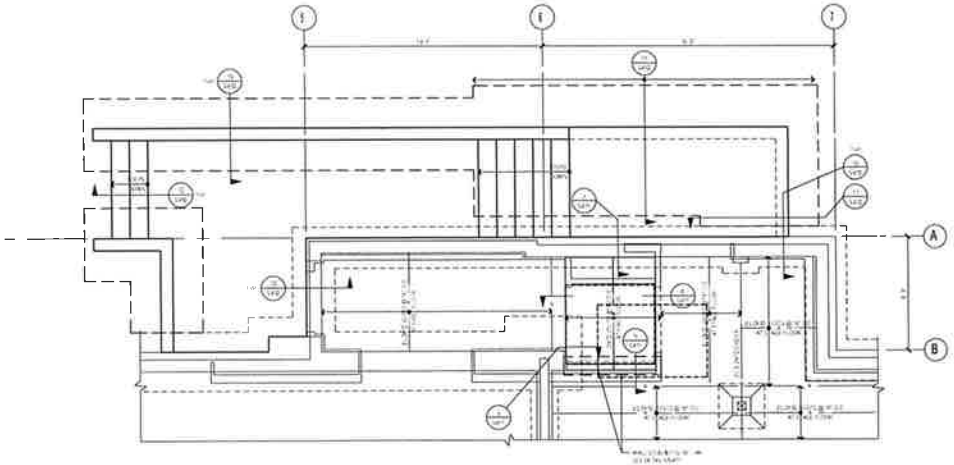
SHEET No

S211

2005



PARTIAL FOUNDATION AND FLOOR FRAMING PLAN



PARTIAL FOUNDATION AND FLOOR FRAMING PLAN

FOUNDATION NOTES

SPREAD FOOTING SCHEDULE

MARK	WIDTH	DEPTH	REINFORCEMENT

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LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1830 SOLANO ST.
CORNING, CA

SHEET TITLE

PARTIAL FOUNDATION & FLOOR FRAMING PLANS

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

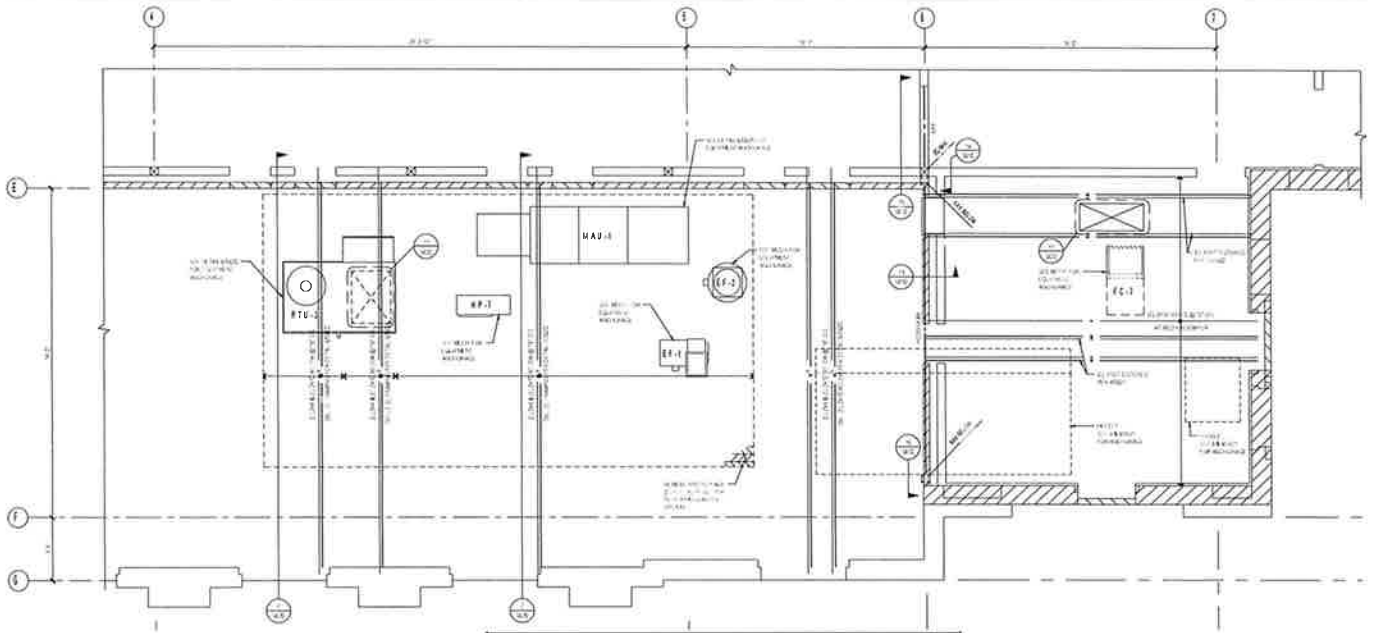
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Drawn By	VK
Date Issued	10/15/2025
Scale	AS NOTED
Project No	21-6497

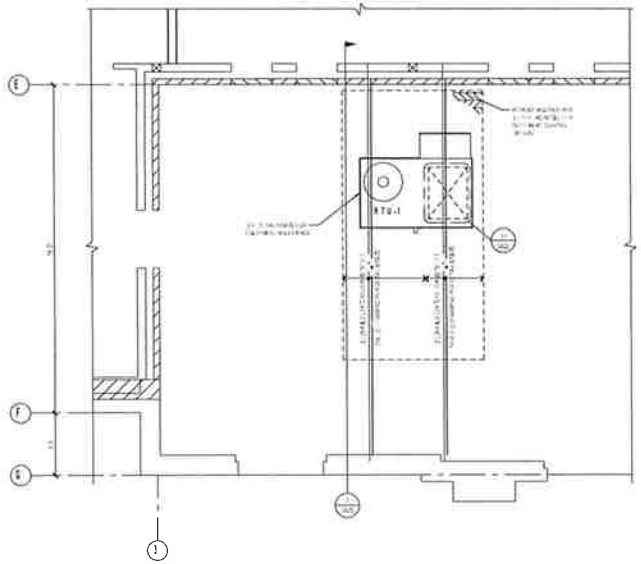
SHEET No

S212

2006



PARTIAL LOW ROOF FRAMING PLAN



PARTIAL LOW ROOF FRAMING PLAN

LOW ROOF FRAMING NOTES

1.
2.
3.
4.
5.
6.
7.
8.

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1828 SOLANO ST.
CORNING, CA

SHEET TITLE

PARTIAL LOW ROOF FRAMING PLAN

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

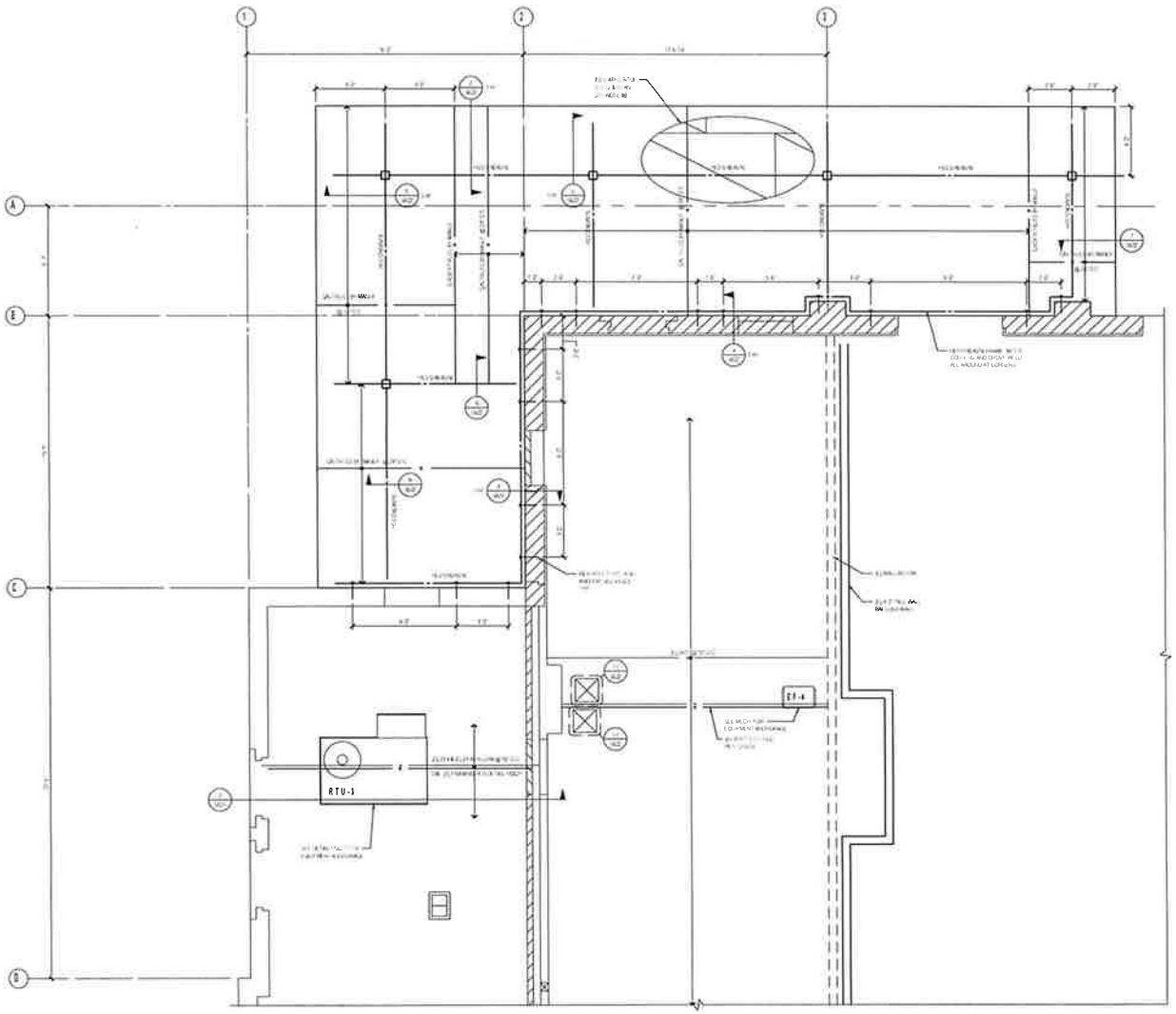
Sym	Description	Date

Drawn By	VR
Date Issued	10/15/2025
Scale	AS NOTED
Project No	21-6497

SHEET No

S220

2007



PARTIAL LOW ROOF FRAMING PLAN

LOW ROOF FRAMING NOTES

1. SEE SHEET S101 FOR GENERAL STRUCTURAL NOTES AND TYPICAL DETAILS.
2. COORDINATE ALL ROOF MECHANICAL UNIT SIZES AND LOCATIONS WITH ARCH & MECH DRAWINGS.
3. SEE SHEET S101 FOR DESIGN LOADS.
4. ROOF SHEATHING TO BE APA RATED SHEATHING TO SPAN ... THICKNESS OF PLYWOOD ... SHEATHING TO BE ... PLY ... EXPOSURE 1 ... SHEATHING TO BE ... GRADE, ... & BLOCK OR ROOF SHEATHING ATTACHMENT REQUIREMENTS.
5. INDICATES TOP CHORD OF TRUSS, NATURAL OR MATCH WALL FRAMING
   INDICATES HIGH POINT
6. INDICATES ROOF SLOPE AS ...
   INDICATES ROOF OPENING ... SEE PLAN
   ... SEE DETAIL ...
7. WALL LEGEND
   ... WALL BELOW
   ... WALL ABOVE
8. ROOF SHEATHING, SUPPORT, PURLINS, LINE POSTS AND BRACING NOT SHOWN FOR CLARITY. SEE ARCH & MECH DRAWINGS FOR ROOF OPENINGS, MECHANICAL EQUIPMENT, & ROOF PENETRATIONS.
9. ... SEE ARCH DRAWINGS FOR ...

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LICENSE STAMPS

PROJECT NAME

YEHAMA COUNTY
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VETERANS HALL

1620 SOLANO ST.
CORNING, CA

SHEET TITLE

PARTIAL LOW ROOF FRAMING PLAN

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

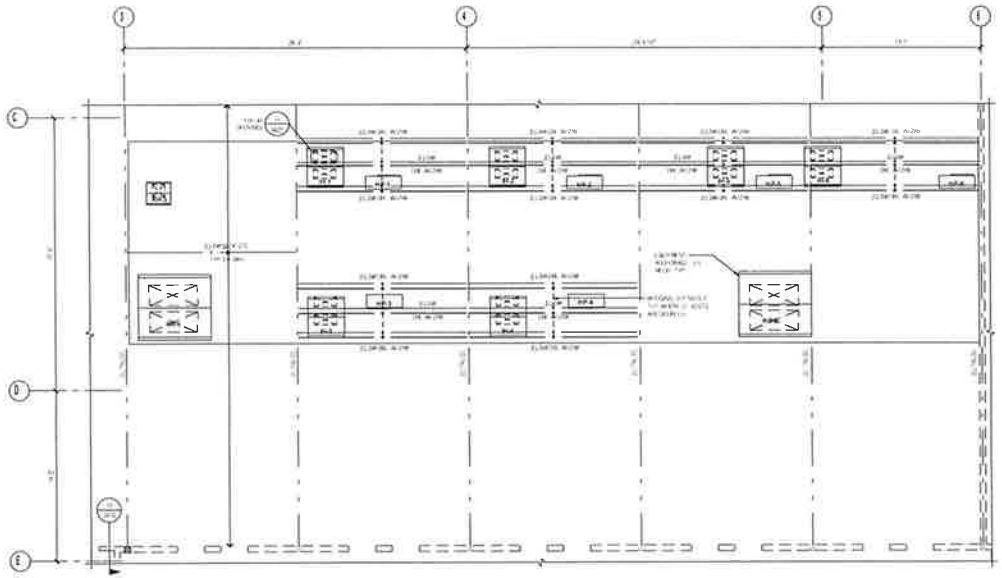
Sym	Description	Date

Drawn By	VK
Date Issued	10/15/2025
Scale	AS NOTED
Project No	21-0497

SHEET No

S221

2008



PARTIAL HIGH ROOF FRAMING PLAN

ROOF FRAMING NOTES

1. CONFIRM LOCATIONS FOR GENERAL STRUCTURAL NOTES, SEE ARCH & MECH DRAWINGS FOR SIZE AND LOCATION OF ALL ROOF PENETRATIONS.
2. [illegible]
3. [illegible]
4. [illegible]
5. [illegible]
6. [illegible]
7. [illegible]
8. COORDINATE ALL HVAC MECHANICAL UNIT SIZES AND LOCATIONS WITH ARCH & MECH DRAWINGS.

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1639 SOLANO ST.
CORNING, CA

SHEET TITLE

PARTIAL HIGH ROOF FRAMING PLAN

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

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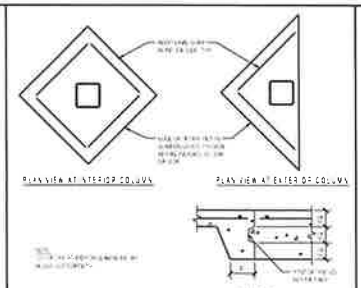
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Date Issued	10/15/2025
Scale	AS NOTED
Project No	21-6437

SHEET No

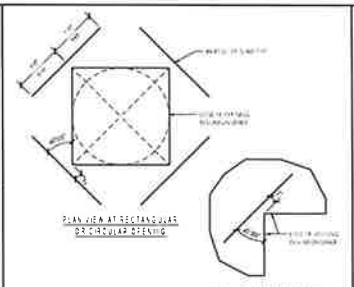
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2009

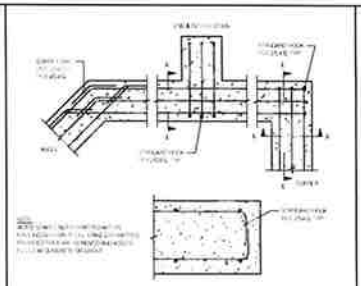
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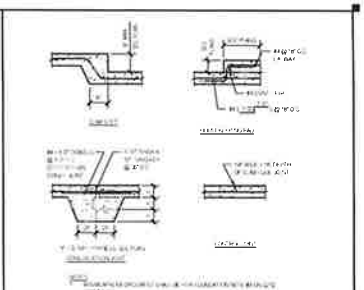
TYPICAL SLAB ON GRADE BLOCK OUT



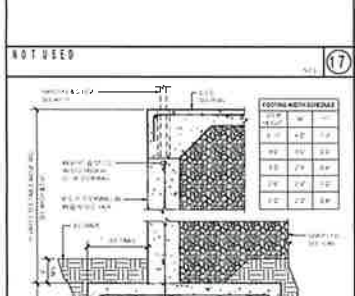
TYPICAL REINFORCING AT OPENINGS AND RE-ENTRANT CORNERS IN SLABS



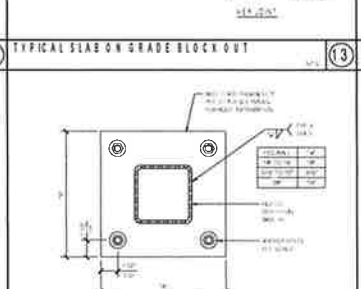
TYPICAL CONCRETE FOUNDATION



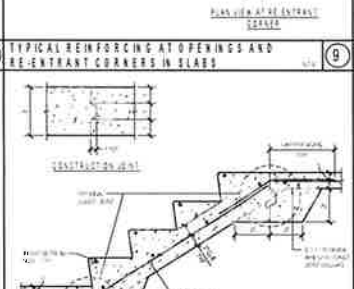
TYPICAL SLAB ON GRADE DETAILS



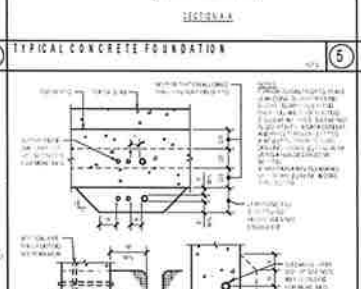
PATIO FOOTING AND WALL SECTION



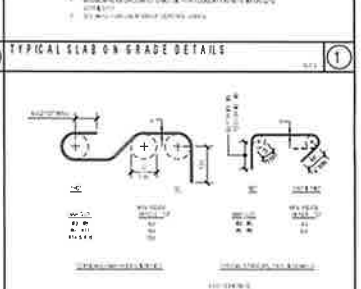
BASE PLATE DETAIL



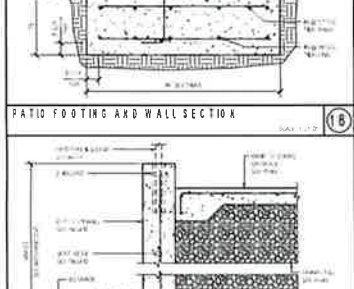
TYPICAL STEPS ON GRADE



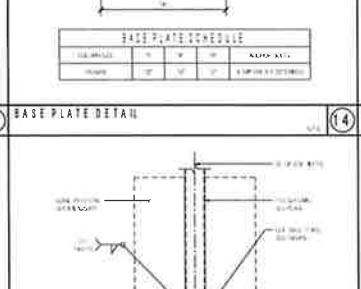
TYPICAL PIPE THROUGH FOOTING



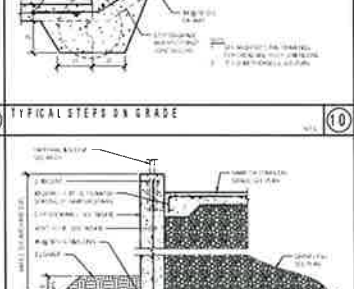
STANDARD REBAR HOOKS AND BENDS



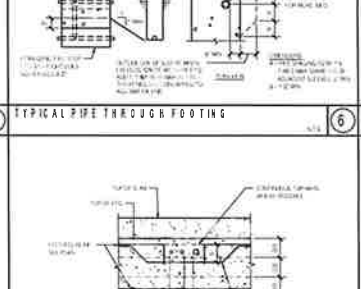
FOOTING AND STEM WALL AT RAMP & STAIRS SECTION



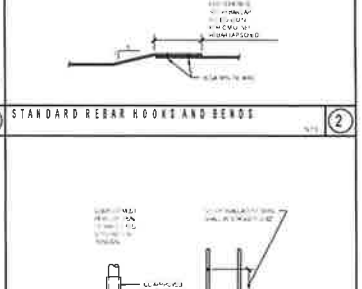
SPREAD FOOTING DETAIL



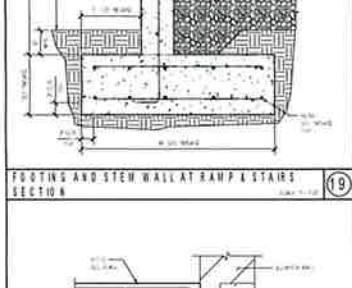
FOOTING AND STEM WALL AT RAMP AND STAIRS BY STAGE - SECTION



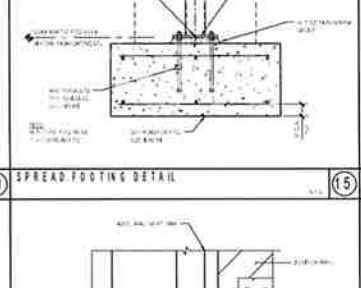
PIPE THROUGH FOOTING ABOVE ABOVE MIDDLE THIRD



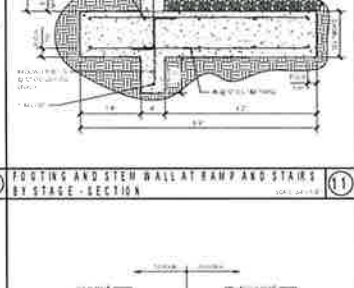
ALTERNATE REBAR SPLICES



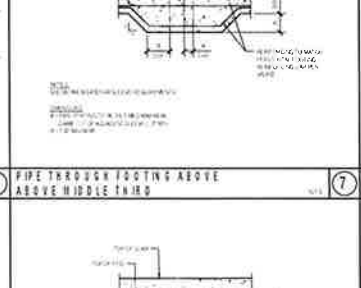
PATIO SECTION AT EXISTING WALL



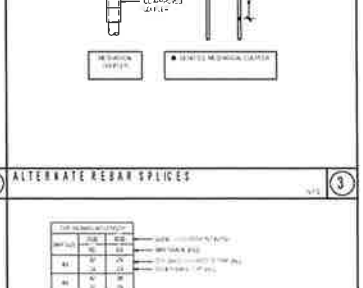
FOOTING PERPENDICULAR TO EXISTING FOOTING



CONSTRUCTION JOINT IN FOOTING



PIPE THROUGH FOOTING BELOW MIDDLE THIRD



REBAR LAP SCHEDULE

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LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY CORNING VETERANS HALL

1620 SOLANO ST.
CORNING, CA

SHEET TITLE

TYPICAL FOUNDATION DETAILS & SECTIONS

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

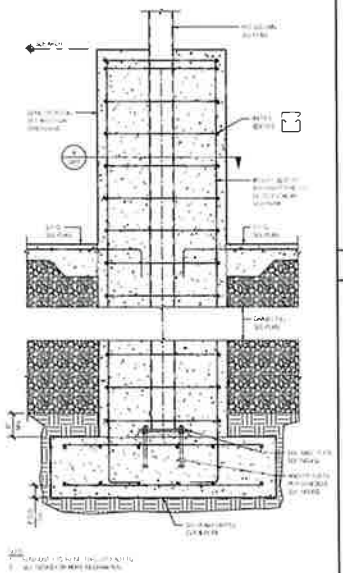
Sym	Description	Date

Drawn By	MMR
Date Issued	10/15/2025
Scale	AS NOTED
Project No	21-6457

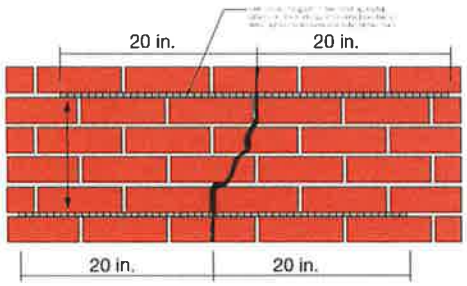
SHEET No

S410

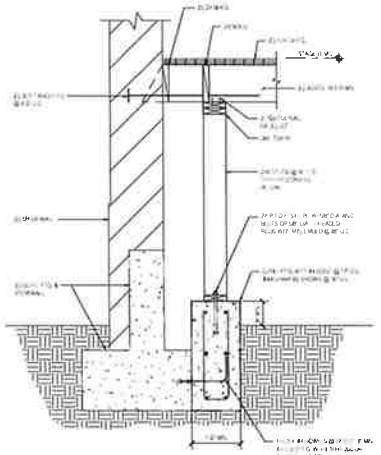
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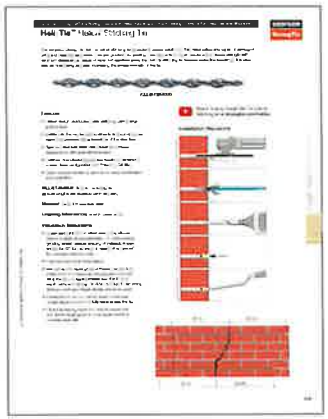
BACK ENTRY PEDESTAL SECTION 9



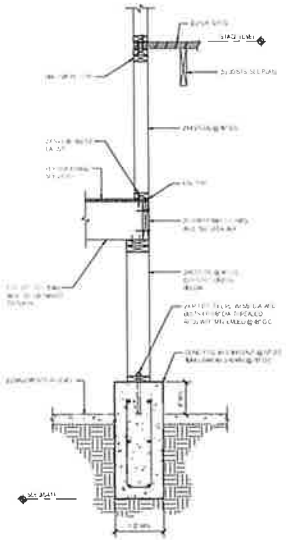
CRACK REPAIR DETAIL 4



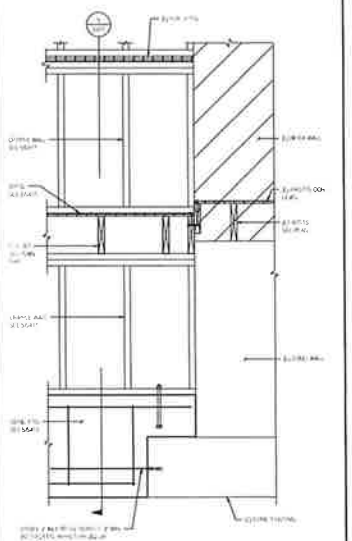
STAGE FLOOR JOIST REPAIR DETAIL 1



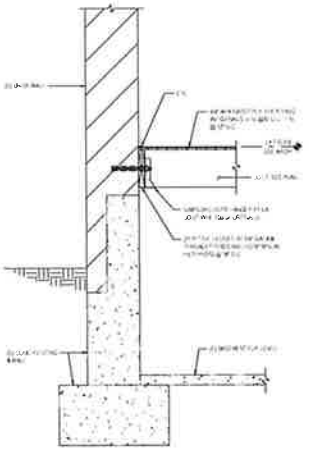
HELITIE INSTALLATION 7



WALL SECTION AT LIFT 5

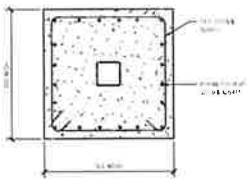


LIFT WALL FOOTING TO (E) FOOTING 3

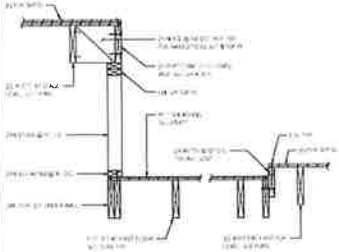


NEW LEDGER AT LIFT 2

NOT USED 10



PEDESTAL PLAN SECTION 8



SECTION AT LIFT WALL 6

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LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERANS HALL

1638 SOLANO ST.
CORNING, CA

SHEET TITLE

FOUNDATION & FRAMING DETAILS

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

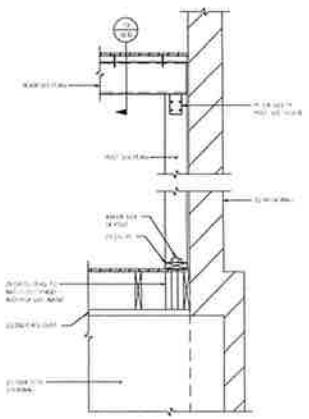
Sym	Description	Date

Drawn By	MMR
Date Issued	09/15/2025
Scale	AS NOTED
Project No	21.6407

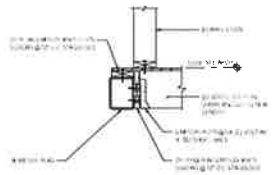
SHEET No

S411

2011

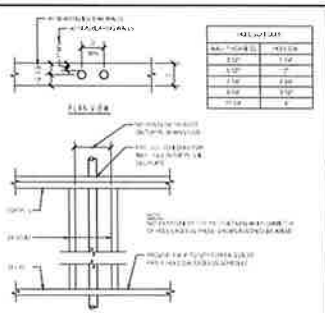


HSS BEAM SUPPORT AT GRID F — 16

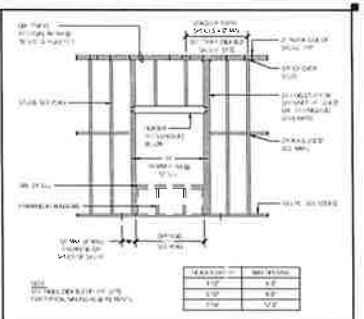


SECTION AT HSS BEAM — 13

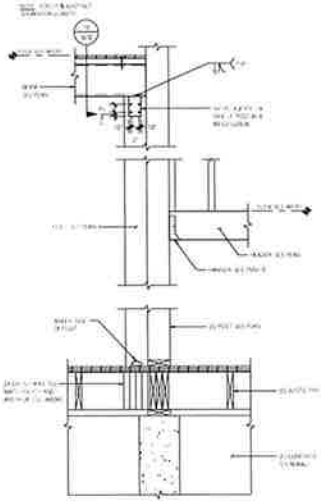
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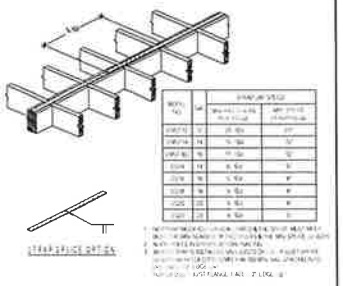
PIPE THROUGH STUD WALL — 5



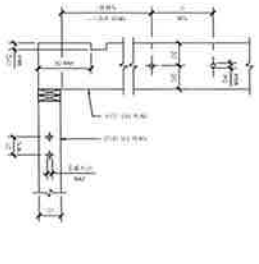
TYPICAL INTERIOR NON-BEARING WALL FRAMING ELEVATION — 1



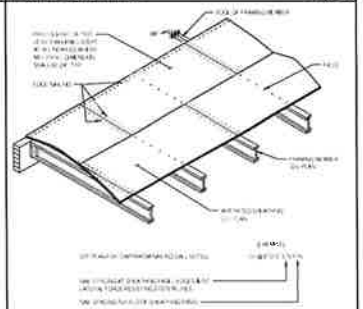
HSS BEAM SUPPORT AT GRID E — 14



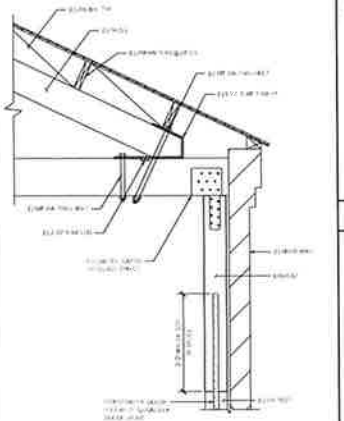
TYPICAL STRAP SPLICE — 10



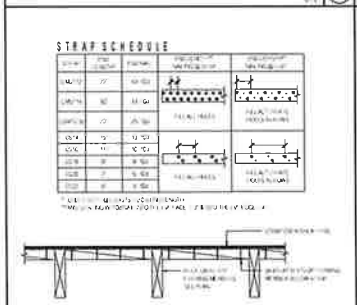
HOLES AND NOTCHES IN STUDS AND JOISTS — 6



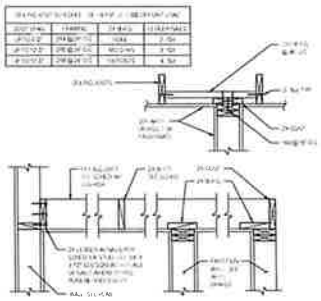
TYPICAL UNBLOCKED DIAPHRAGM NAILING — 2



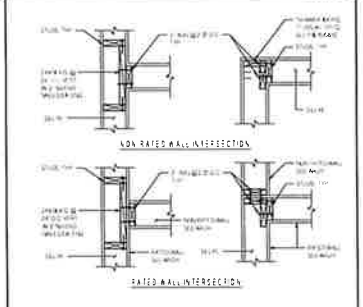
TRUSS REPAIR DETAIL — 17



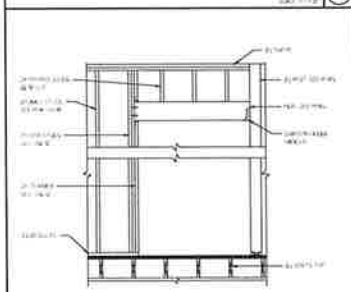
STRAP DETAIL — 11



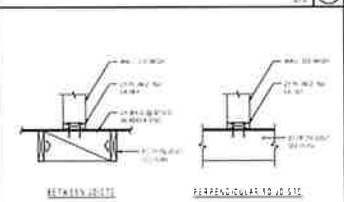
CEILING JOIST DETAILS — 7



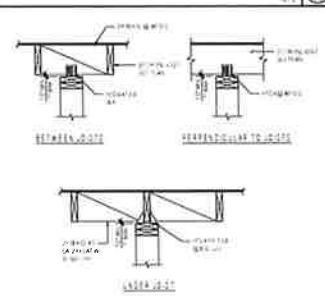
WALL INTERSECTIONS PLAN SECTIONS — 3



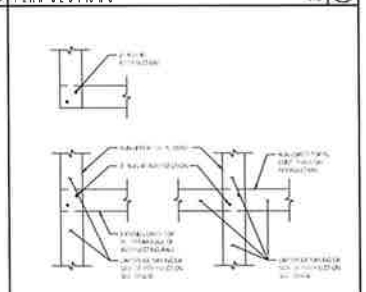
WALL ELEVATION AT (N) STAIR — 15



TYPICAL BOT OF NON-BEARING WALL TO FRAMING DETAIL — 12



TYPICAL TOP OF NON-BEARING WALL TO FRAMING DETAIL — 8



TOP PLATE INTERSECTIONS — 4

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LICENSE STAMPS

PROJECT NAME

YEHAMA COUNTY
CORNING
VETERANS HALL

1620 SOLANO ST.
CORNING, CA

SHEET TITLE

TYPICAL
WOOD FRAMING
DETAILS & SECTIONS

DRAWING STATUS

CONSTRUCTION
DOCUMENTS

REVISIONS

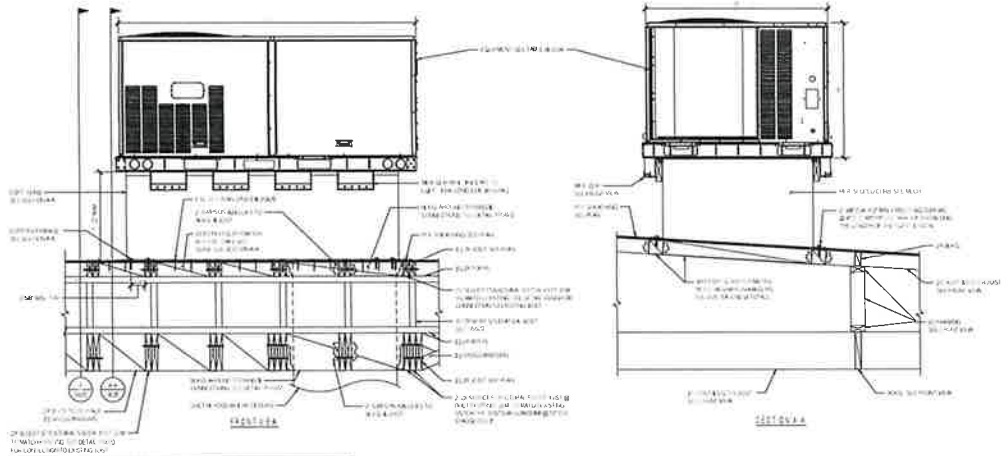
Sym	Description	Date

Drawn By	NMR
Date Issued	10/15/2025
Scale	AS NOTED
Project No	21-6497

SHEET No

S610

2012

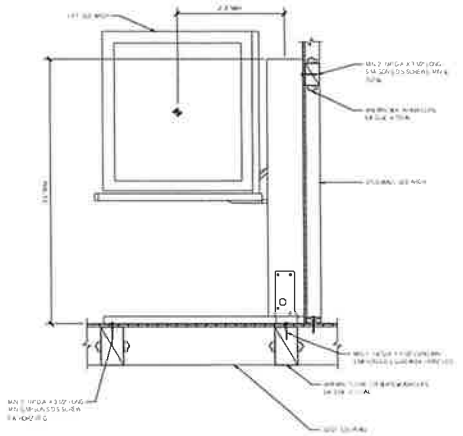


EQUIPMENT SCHEDULE

EQUIPMENT	DESCRIPTION	O.C. SPACING	LOADS PER EQUIPMENT SUPPORT			TOTAL WEIGHT (LBS)
			W	L	UP	
RTU-1						
RTU-2						
MAU						

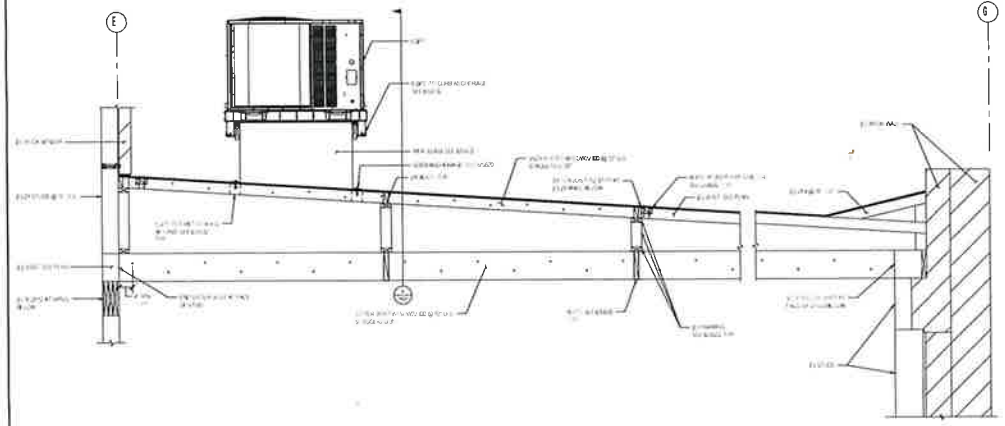
RTU 1,2 & MAU ANCHORAGE

6



LIFT ANCHORAGE

1

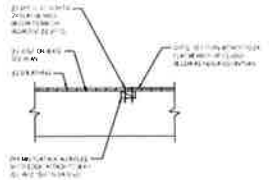


SECTION AT RTU 1, 2 & MAU

7

NOT USED

4



BLOCKING AT NEW SHEATHING

2

NOT USED

5

NOT USED

3

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LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1535 SOLANO ST.
CORNING, CA

SHEET TITLE

FRAMING & EQUIPMENT ANCHORAGE DETAILS

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

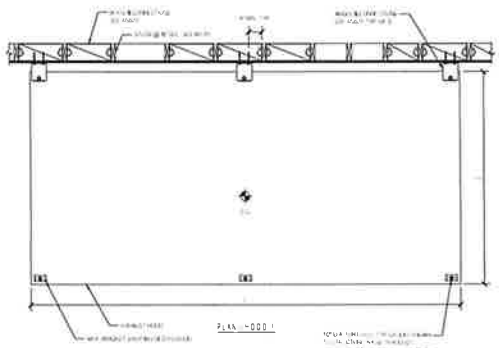
Sym	Description	Date

Drawn By	MMR
Date Issued	10/15/2025
Scale	AS NOTED
Project No	21.6497

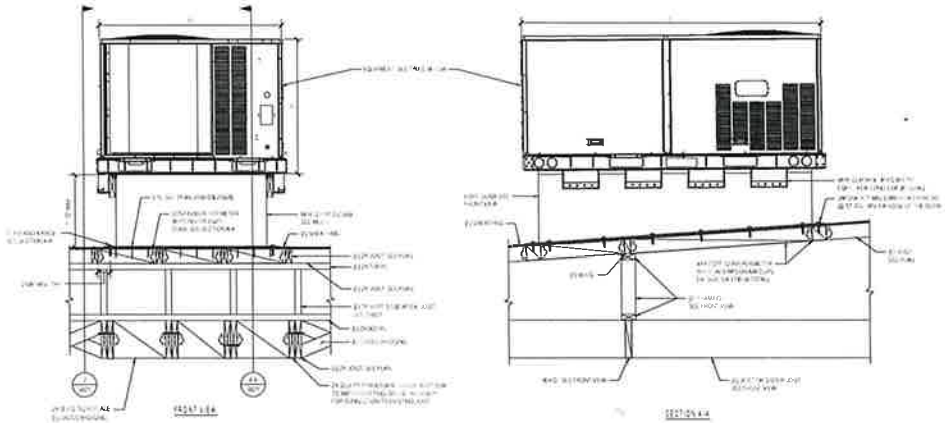
SHEET No

S620

2013



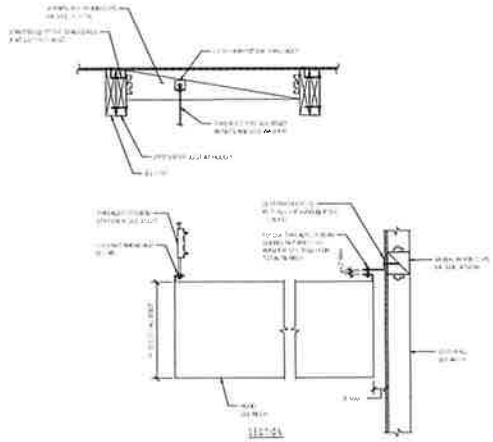
EXHAUST HOOD - PLAN VIEW (3)



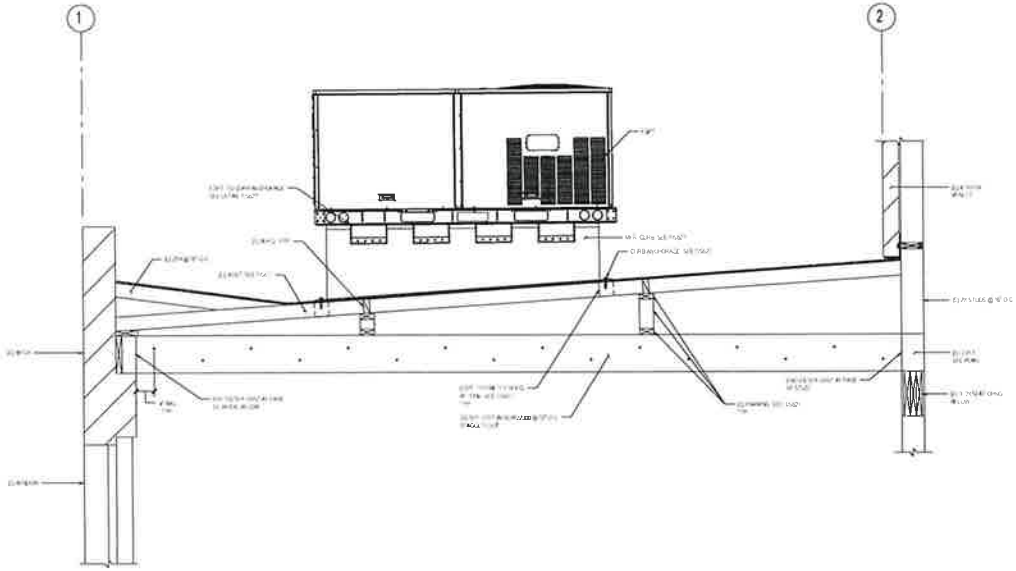
EQUIPMENT SCHEDULE

EQUIPMENT NAME	DIMENSIONS (W)	CG OF LOAD	CALCULATED LOADS			DESIGN WEIGHT (LBS)
			W	L	VT	
RTU-2	7'-6" x 4'-0" x 3'-0"	4'-0"	2,500	4,000	1,000	7,500

HVAC UNIT ANCHORAGE (1)



SECTION AT EXHAUST HOOD (4)



SECTION AT RTU 2 (2)

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LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1520 SOLANO ST.
CORNING, CA

SHEET TITLE

FRAMING & EQUIPMENT ANCHORAGE DETAILS

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

Num	Description	Date

Drawn By	VK
Date Issued	10/15/2025
Scale	AS NOTED
Project No	21-6437

SHEET No

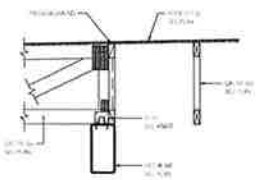
S621

2014

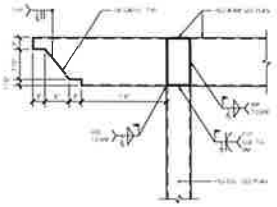
NOT USED (17)

NOT USED (13)

SECTION AT G/N TRUSS TRANSITION (9)



HSS BEAM END DETAIL (5)

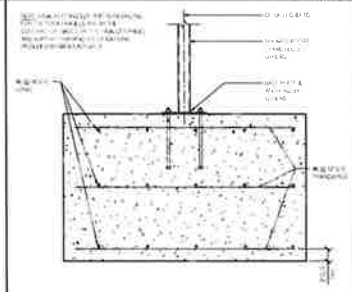


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NOT USED (18)

NOT USED (14)

SOALR ARRAY FOOTING DETAIL (10)



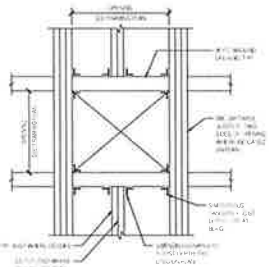
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NOT USED (2)

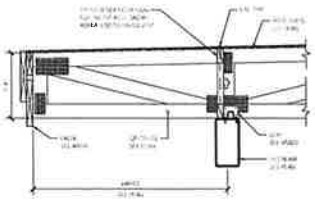
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OPENING IN FLOOR FRAMING (11)



G/N TRUSS EAVE SECTION (7)

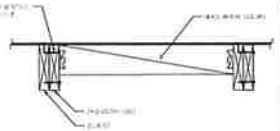


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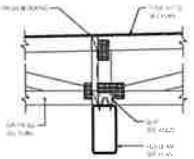
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NOT USED (16)

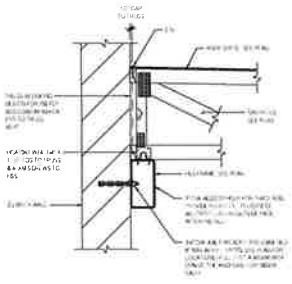
JOIST STRENGTHENING AT OPENINGS (12)



G/N TRUSS INTERIOR BEARING SECTION (8)



HSS LEDGER FRAME AT BACK ENTRY SECTION (4)



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LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERANS HALL

1660 SOLANO ST.
CORNING, CA

SHEET TITLE

FRAMING
DETAILS

DRAWING STATUS

CONSTRUCTION
DOCUMENTS

REVISIONS

Sym	Description	Date

Drawn By	NMR
Date Issued	10/15/2025
Scale	AS NOTED
Project No	21-6497

SHEET No

S622

2015

MECHANICAL LEGEND

SYMBOL	ABBREVIATION	
	ABL	ABOVE LEVEL
	AFF	ABOVE FINISHED FLOOR
	AG	ACCESS DOOR
	AI	ACOUSTICAL INSULATION
	AC	AIR CONDITIONING
	BHP	BRAKE HORSE POWER
	CFM	CUBIC FEET PER MINUTE
	D	DIFFUSER TAG
	DB	DRAIN
	DB	DIFFUSER
		DUCT DIRECT MOUNT AIR DUCT WITH NON-INSULATED PLENUM
		DUCT MOUNT DUCT MOUNTED IN WALL
		DUCT STUB IN DIRECTION OF ARROW
		DUCTWORK DIRECTION OF ARROW
	EER	ENERGY EFFICIENCY RATIO
	EAT	ENTERING AIR TEMPERATURE
	EA	EXHAUST AIR DUCT
	EF	EXHAUST FAN
		EXHAUST GRILLE
	FLA	FULL LOAD AMPS
	GPT	GENERAL PURPOSE TRANSFER
		LOUVERED DOOR
	MOP	MAXIMUM OVERCURRENT PROTECTION
	MCA	MINIMUM CIRCUIT AMPACITY
		MOTORIZED DAMPER
	(N)	NEW
		NEW CONNECTION TO EXISTING
	OA	OUTSIDE AIR
		PHOTOELECTRIC
	PA	PLENUM
	RAG	RETURN AIR GRILLE
		REFRIGERANT
	REFG	REFRIGERANT LINE SET
	SEER	SEASONAL ENERGY EFFICIENCY RATIO
	SD	SMOKE DETECTOR
	SA	SUPPLY AIR DUCT
		SUPPLY DIFFUSER
	T-STAT	THERMOSTAT, 48" AFF, TOP OF BOX
	TSP	TOTAL STATIC PRESSURE
		TURNING VANES
	TYP	TYPICAL
		UNDERCUT DOOR
	UC	UNDERCUT HOOD
	UF	UNDERFLOOR
		VOLUME DAMPER - MANUAL OPERATION
	WB	WET BULB

ROOFTOP UNIT SCHEDULE

ID	Area Served	Manufacturer	Model	Nominal Tonnage	Supply Fan				Cooling			Heating		Electrical Data			Weight (lbs)	Dimensions	Notes
					SA CFM	OA CFM	ESP (IN.CW)	Fan BHP	Total MBH	Sensible MBH	EER/IEER	Type/Input	AFUE	Service	MCA	MOCP			
RTU-1	GUILDS ROOM	CARRIER	50QJL-A04	4	1,500	500	.80	1.75	48.8	37.6	11.5/13.1	GAS/80	81.5	208/3/60	47	45	1,100	74.5"L x 46.5"W x 53.5"H	1, 10
RTU-2	BANQUET ROOM	CARRIER	50QJL-A07	6	2,000	700	.80	2.75	69.0	52.4	11.5/13.1	GAS/80	81.5	208/3/60	52	45	1,200	74.5"L x 46.5"W x 53.5"H	1, 10
RTU-3	OFFICE/LOBBY	CARRIER	50QJL-A03	3	1,000	350	.80	1.25	34.0	26.3	11.5/13.1	GAS/80	81.5	208/3/60	50	45	1,100	74.5"L x 46.5"W x 53.5"H	1, 10

NOTES:
1. HINGED ACCESS PANEL.
2. 14" HIGH PITCH ROOF CURB. CONTRACTOR TO VERIFY ROOF SLOPE.
3. CAMFAB 115 ECV ROOF ECONOMIZER WITH FIXED DRY BULB CONTROL AND BAROMETRIC RELIEF.
4. WALK-IN DAY PROGRAMMABLE THERMOSTAT WITH 5-HOUR ADJUSTMENT AND CONFIGURATION FOR MANUAL CONTROL OF VENTILATION.
5. CONSOLE MULTIPURPOSE SUPPLY FAN.
6. UNPOWERED CONVENIENCE OUTLET.
7. MERV 13 FILTERS.
8. INTEGRATE INTO JOHNSON CONTROLS BUILDING MANAGEMENT SYSTEM.
9. THROUGH THE BASE ELECTRICAL CONNECTION.
10. SINGLE POINT POWER CONNECTION WITH NON-FUSED DISCONNECT.

HEAT PUMP SCHEDULE

ID	Service	Location	Manufacturer	Model	Cooling			Heating			Electrical Data			Dimensions	Weight (lbs)	Notes
					Rated Capacity (MBH)	Rating Conditions	Rated Capacity (MBH)	Rating Conditions	Service	MCA	MOCP					
HP-1	AUDITORIUM	ROOF	DAIKIN	REYA072AXJA	72,000	80°F DB/67°F WB/115°F DBT	57,000	70°F DB/60°F WB/47°F DBT	208/3/60	29.1	45	5,400#		20.2"W x 52"L x 55"H x 12.5#/3	450	1
HP-2	AUDITORIUM	ROOF	DAIKIN	REYA072AXJA	72,000	80°F DB/67°F WB/115°F DBT	57,000	70°F DB/60°F WB/47°F DBT	208/3/60	29.1	45	5,400#		20.2"W x 52"L x 55"H x 12.5#/3	450	1
HP-3	AUDITORIUM	ROOF	DAIKIN	REYA072AXJA	72,000	80°F DB/67°F WB/115°F DBT	57,000	70°F DB/60°F WB/47°F DBT	208/3/60	29.1	45	5,400#		20.2"W x 52"L x 55"H x 12.5#/3	450	1
HP-4	AUDITORIUM	ROOF	DAIKIN	REYA072AXJA	72,000	80°F DB/67°F WB/115°F DBT	57,000	70°F DB/60°F WB/47°F DBT	208/3/60	29.1	45	5,400#		20.2"W x 52"L x 55"H x 12.5#/3	450	1
HP-5	ATTIC	ROOF	DAIKIN	REYA072AXJA	72,000	80°F DB/67°F WB/115°F DBT	57,000	70°F DB/60°F WB/47°F DBT	208/3/60	29.1	35	5,400#		20.2"W x 52"L x 55"H x 12.5#/3	450	1
HP-6	STAGE	ROOF	DAIKIN	REYA072AXJA	72,000	80°F DB/67°F WB/115°F DBT	57,000	70°F DB/60°F WB/47°F DBT	208/3/60	29.1	35	5,400#		20.2"W x 52"L x 55"H x 12.5#/3	450	1
HP-7	KITCHEN	ROOF	DAIKIN	REYA072AXJA	72,000	80°F DB/67°F WB/115°F DBT	57,000	70°F DB/60°F WB/47°F DBT	208/3/60	29.1	35	5,400#		20.2"W x 52"L x 55"H x 12.5#/3	450	1

NOTES:
1. 7ft WIDE WITH ALL REQUIRED REFRIGERATION PIPING AND APPURTENANCES.

FAN COIL UNIT SCHEDULE

ID	Manufacturer	Model	System	Cooling				Heating		Supplemental Water Coil Data		Electrical Data			Dimensions	Weight (lbs)	Notes
				SA CFM	OA CFM	SCHWA CFM	ESP	Nominal Tonnage	Type/kW	Number of Rows	Refrigerant	Heating MBH	EAT	Service	MCA	MOCP			
FCU-1	DAIKIN	FTXG09TAVJU	HP-1	1,200	240	120	0.5	1	12.5	10	R-410A	7.5	70	208/1/60	46.0	50	2,500	24.5"W x 54"H x 27.5"D	1, 4
FCU-2	DAIKIN	FTXG09TAVJU	HP-2	1,200	240	120	0.5	1	12.5	10	R-410A	7.5	70	208/1/60	46.0	50	2,500	24.5"W x 54"H x 27.5"D	1, 4
FCU-3	DAIKIN	FTXG09TAVJU	HP-3	1,200	240	120	0.5	1	12.5	10	R-410A	7.5	70	208/1/60	46.0	50	2,500	24.5"W x 54"H x 27.5"D	1, 4
FCU-4	DAIKIN	FTXG09TAVJU	HP-4	1,200	240	120	0.5	1	12.5	10	R-410A	7.5	70	208/1/60	46.0	50	2,500	24.5"W x 54"H x 27.5"D	1, 4
FCU-5	DAIKIN	FTXG09TAVJU	HP-5	1,200	240	120	0.5	1	12.5	10	R-410A	7.5	70	208/1/60	46.0	50	2,500	24.5"W x 54"H x 27.5"D	1, 4
FCU-6	DAIKIN	FTXG09TAVJU	HP-6	1,200	240	120	0.5	1	12.5	10	R-410A	7.5	70	208/1/60	46.0	50	2,500	24.5"W x 54"H x 27.5"D	1, 4
FCU-7	DAIKIN	FTXG09TAVJU	HP-7	1,200	240	120	0.5	1	12.5	10	R-410A	7.5	70	208/1/60	46.0	50	2,500	24.5"W x 54"H x 27.5"D	1, 4

NOTES:
1. 16"H x 16"W x 1"D MERV 13 FILTER RACK. SEE PLANS FOR FILTERS.
2. DISINTEGRATE CONDENSATE DRAIN TRAP AND PROVIDE CLEANOUT FOR CLEANING.
3. INTERCONNECTION WITH JOHNSON CONTROLS BUILDING MANAGEMENT SYSTEM. PROVIDE WITH CO2 SENSOR AND THERMOSTAT.
4. ECONOMIZER MODULATING.

MAKEUP AIR UNIT SCHEDULE

ID	Manufacturer	Model	Location Served	Supply Fan			Gas Heating Section			Evaporative Cooler		Electrical Data				Weight (lbs)	Notes
				Supply CFM	Ext. S.P.	Motor HP	Input MBH	Output MBH	Fuel	Media	EAT/LAT	Service	MCA	MOCP			
MAU-1	CAPTIVE-AIRE	AEF-251-316-1	KITCHEN	2,700	1.5	7.5	150	121	NATURAL GAS	CELDEK	100°F/69°F LAT	208/3/60	61	70	6,100	1,4

NOTES:
1. HORIZONTAL CONFIGURATION WITH FRONT DISCHARGE.
2. UNIT MOUNTED ON ROOF CURB.
3. INTERCONNECTION WITH JOHNSON CONTROLS BUILDING MANAGEMENT SYSTEM. PROVIDE WITH CO2 SENSOR AND THERMOSTAT.
4. EVAPORATIVE COOLING MODULE WITH 90% EFFICIENT DEKPAD 4" ALUMINUM MESH FILTERS AND 4" STAINLESS STEEL LOUVERS MODULE.
5. PROVIDE WITH ALARM TO MONITOR FILTER CONDITION AND VOLTAGE.
6. MANUFACTURER'S SUPPLY AND OPTIONAL EQUIPMENT SHALL INCLUDE, BUT NOT BE LIMITED TO, THE FOLLOWING:

LOUVER SCHEDULE

ID	Manufacturer	Model	CFM	Size	Velocity (fpm)	Free Area (sf)	Pressure Drop	Notes
L-1	RUSKIN	ELF6375DX	450	6'-0"	75	2.88	0.30	1-3

NOTES:
1. ALUMINUM FINISH WITH ARCHITECT.
2. LOUVER SHALL BE LOCATED AT WINDOW TO BE HOOD. COORDINATE DIMENSIONS OF OPENING PRIOR TO ORDERING LOUVER.

EXHAUST HOOD SCHEDULE

ID	Equipment	Manufacturer	Model	Wall Temp	Length	Width	Hood Type	Fuel	Weight (lbs)	Notes
EH-1	KITCHEN	CAPTIVE-AIRE	UCH-ND-2	450°F	16'-0"	5'-0"	CAPTIVE-AIRE	RECESSED FLUSH	1,500	1-10
EH-2	KITCHEN	CAPTIVE-AIRE	ADA WALL	350°F	8'-0"	3'-6"	-	-	350	-

NOTES:
1. PROJECT WITH EXTERNAL FACTORY EXTERNAL SUPPLY PLENUM FOR MAKEUP.
2. UL TESTED WITH UP EXHAUST FIRE DAMPER.
3. PERFORMANCE ENHANCING LIP.
4. 2" WIDE INTERNAL AIR SPACE ON BACK.
5. PERIMETER WELDED AIR CUP WITH CONCEALED GREASE TROUGH IN INTERNAL AIR SPACE.
6. BACK SLOPED 2" FOR DRAINAGE.
7. 16 GA. 304 STAINLESS STEEL WITH GALVANIZED STEEL HANGER BRACKETS.
8. EXPOSED STAINLESS STEEL FINISH.
9. FALSE WALL PANELS 3 SIDES WITH 1" GAP.
10. ADD 2 PAIRS OF BRACKETS TO HANGER BRACKETS.

EXHAUST FAN SCHEDULE

ID	Location	Manufacturer	Model	CFM	S.P.	Fan Type	Service	Motor HP	V/Ph	Weight (lbs)	Notes
EF-1	ROOF	CAPTIVE-AIRE	GUBTI100-5HP	3,940	1.0	DIRECT	208/3/60	7.5	4/1	700	1, 2
EF-2	ROOF	CAPTIVE-AIRE	GUBTI28-1HP	1,200	0.5	DIRECT	115/1/60	0.25	1/1	120	2
EF-3	BASEMENT	CAPTIVE-AIRE	LSP-A280-VG	280	0.25	DIRECT	115/1/60	-	1/1	50	2
EF-4	LAUNDRY/ADMIN/MECH	GREENHECK	SQVHE-VG	2,000	0.75	DIRECT	115/1/60	1/4	2/1	75	4

NOTES:
1. HORIZONTAL UPBLAST DISCHARGE WITH CURB INLET FLANGE FOR GREASE DUCT CONNECTION. 24" DISCHARGE EXTENSION, GREASE TRAP WITH DRAIN CONNECTION AND HEAT BAFFLE.
2. INTERLOCK WITH CAPTIVE AIRE CONTROLS.
3. CEILING EXHAUST FAN, ANTI-VIBRATION FEATURES, ROOF JACK.
4. INLINE EXHAUST FAN, ISOLATED FROM INLINE BELOW FLEXING.

AIR INLET SCHEDULE

ID	Manufacturer	Model	Mounting	Middle Size	Face Size	Neck Size	Material	Finish	Notes
A	TITUS	350FL	WALL	16" x 8"	16" x 8"	SEE PLANS	STEEL	AS WHITE	-
B	TITUS	350FL	SURFACE	12" x 12"	12" x 12"	SEE PLANS	ALUMINUM	AS WHITE	2
C	TITUS	350FL	SURFACE	24" x 24"	24" x 24"	SEE PLANS	ALUMINUM	AS WHITE	2
D	TITUS	350RL	WALL	16" x 16"	16" x 16"	-	STEEL	AS WHITE	2, 3

NOTES:
1. ELEGRATE RETURN GRILLE.
2. STEEL LOUVERED RETURN GRILLE.
3. 1'-0" BAR SPACING, 45° DEFLECTION IN ADJUSTABLE, TO LONG DIMENSION.

AIR OUTLET SCHEDULE

ID	Manufacturer	Model	Mounting	Middle Size	Face Size	Neck Size	Material	Finish	Notes
A	TITUS	350FL	WALL	16" x 8"	16" x 8"	-	STEEL	AS WHITE	-
B	TITUS	50F	SURFACE	24" x 12"	24" x 12"	SEE PLANS	STEEL	AS WHITE	2
C	TITUS	50F	LAY-IN	24" x 24"	24" x 24"	SEE PLANS	STEEL	AS WHITE	2
D	TITUS	350RL	LAY-IN	24" x 24"	24" x 24"	SEE PLANS	STEEL	AS WHITE	2

NOTES:
1. 4WAY BLADE DOUBLE DEFLECTION SUPPLY GRILLE 3/4" BLADE SPACING.
2. 4 WAY THROW.
3. PERFORATED FACE.

HIGH VOLUME LOW SPEED FAN SCHEDULE

ID	Manufacturer	Model	Series	Fan		Electrical Data			Notes
				Diameter	RPM	Watts	Service	Weight (lbs)	
HVLS-1	BIG ASS FANS	8FT (8')	HVLS	8 FEET	140	750	208/1/60	90	1, 5
HVLS-2	BIG ASS FANS	8FT (8')	HVLS	8 FEET	140	750	208/1/60	90	1, 5
HVLS-3	BIG ASS FANS	8FT (8')	HVLS	8 FEET	140	750	208/1/60	90	1, 5
HVLS-4	BIG ASS FANS	8FT (8')	HVLS	8 FEET	140	750	208/1/60	90	1, 5
HVLS-5	BIG ASS FANS	8FT (8')	HVLS	8 FEET	140	750	208/1/60	90	1, 5
HVLS-6	BIG ASS FANS	8FT (8')	HVLS	8 FEET	140	750	208/1/60	90	1, 5
HVLS-7	BIG ASS FANS	8FT (8')	HVLS	8 FEET	140	750	208/1/60	90	1, 5
HVLS-8	BIG ASS FANS	8FT (8')	HVLS	8 FEET	140	750	208/1/60	90	1, 5

NOTES:
1. FIXED WALL MOUNT CONTROLLER.
2. PROVIDE WITH ETCHWOOD AND MOUNT AT 10'-0" ABOVE FINISHED FLOOR.
3. 4WAY THROW.
4. PERFORATED FACE.
5. 28 BLADES (EIGHT) WING.

INTAKE/RELIEF HOOD SCHEDULE

ID	Manufacturer	Model	Service	CFM	Throat Size	Velocity (fpm)	Free Area (sf)	Pressure Drop	Weight (lbs)	Notes
IH-1	GREENHECK	HSI-A2532	HVLS	1800	12"x12"	536	2.8	0.05	150	1, 2
IH-2	GREENHECK	HSI-A2532	HVLS	1800	12"x12"	536	2.8	0.05	150	1, 2
IH-3	GREENHECK	HSI-A2532	HVLS	1800	12"x12"	536	2.8	0.05	150	1, 2
IH-4	GREENHECK	HSI-A2532	HVLS	1800	12"x12"	536	2.8	0.05	150	1, 2
IH-5	GREENHECK	HSI-A2532	HVLS	1800	12"x12"	536	2.8	0.05	150	1, 2
IH-6	GREENHECK	HSI-A2532	HVLS	1800	12"x12"	536	2.8	0.05	150	1, 2
IH-7	GREENHECK	HSI-A2532	HVLS	1800	12"x12"	536	2.8	0.05	150	1, 2
IH-8	GREENHECK	HSI-A2532	HVLS	1800	12"x12"	536	2.8	0.05	150	1, 2
RH-1	GREENHECK	FGI-A4836	AUDITORIUM	3400	36"x36"	378	7	0.06	325	1, 3
RH-2	GREENHECK	FGI-A4836	AUDITORIUM	3400	36"x36"	378	7	0.06	325	1, 3
RH-3	GREENHECK	FGI-A3624	AUDITORIUM	1800	24"x24"	375	3	0.07	180	1, 3

NOTES:
1. INLET SCREEN.
2. MANUFACTURER'S ROOF CURB SLOPED TO MATCH ROOF. CONTRACTOR TO CONFIRM SLOPE PRIOR TO ORDERING.
3. COUNTERBALANCED BACKDRAFT DAMPER.

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LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1520 SOLANO ST.
CORNING, CA

SHEET TITLE

MECHANICAL LEGEND
AND SCHEDULES

DRAWING STATUS

CONSTRUCTION
DOCUMENTS

REVISIONS

Sym	Description	Date

Drawn By	ML
Date Issued	2/13/2025
Scale	1/8" = 1'-0"
Project No.	21-6667

SHEET No.

M100

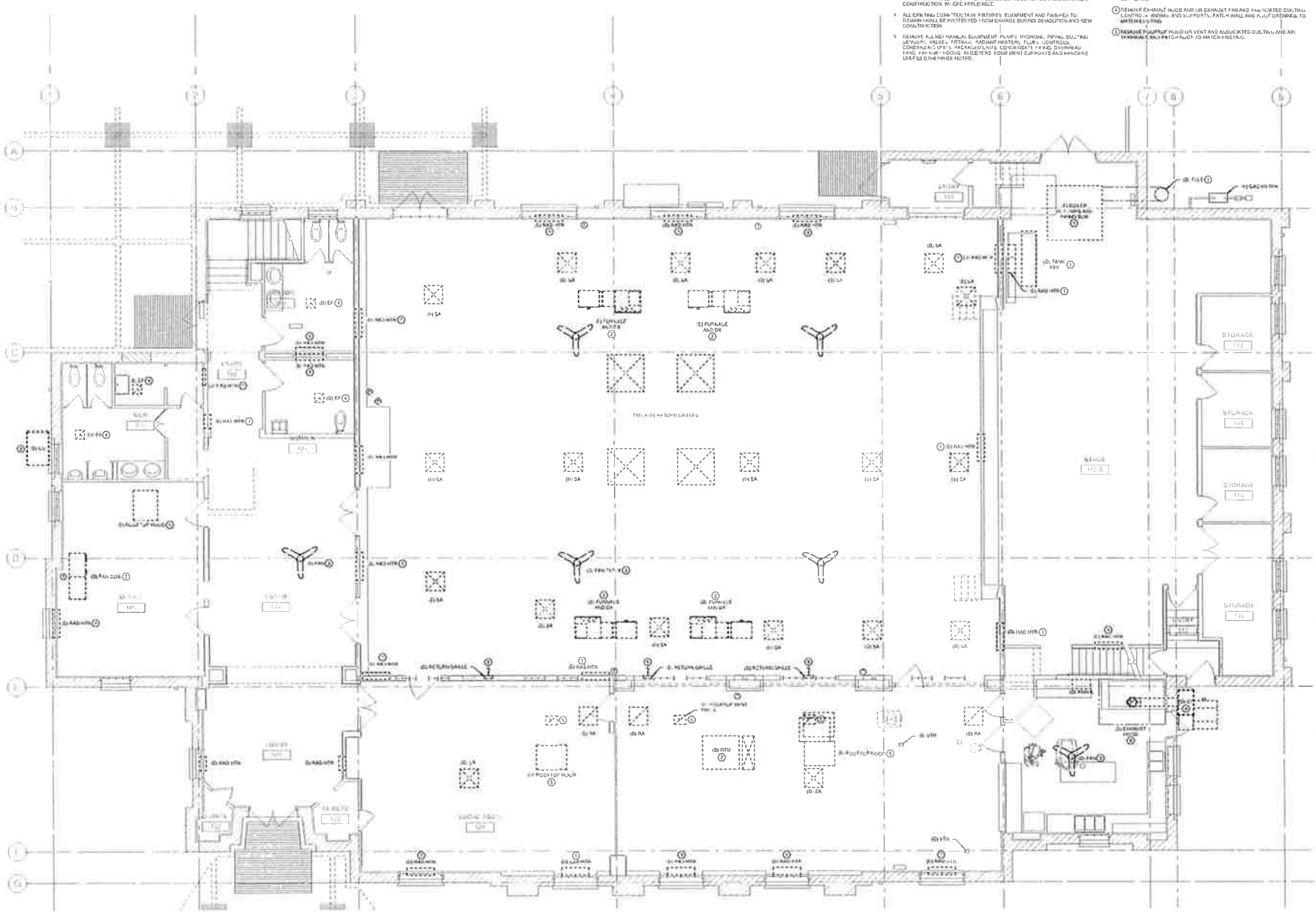
2016

GENERAL NOTES

1. FIELD-VERIFY EXISTING CONSTRUCTION DEPICTED IN THESE DRAWINGS AS IT IS UNCOVERED DURING CONSTRUCTION. NOTIFY THE COUNTY PROMPTLY IF EXISTING CONDITIONS ARE NOT AS INDICATED.
2. COORDINATE DEMOLITION WORK OF ALL DISCIPLINES WITH LOCATIONS AND DIMENSIONS OF NEW CONSTRUCTION INDICATED IN THESE DRAWINGS. PRIOR TO COMMENCING ANY DEMOLITION WORK, COORDINATE WITH APPROVED SHOP DRAWINGS AND MANUFACTURER'S DATA FOR NEW SYSTEMS, EQUIPMENT, FEATURES OF CONSTRUCTION AND TEMPORARY AND FINAL CONDITIONS AS INDICATED WITHIN CONTRACT DOCUMENTS.
3. DEMOLITION AND REMOVAL OF EXISTING CONSTRUCTION, FIXTURES, EQUIPMENT AND FINISHES SHALL BE PERFORMED IN A NEAT WORKMANLIKE MANNER, WITH CLEAN, STRAIGHT EDGES SUITABLE TO ACCOMMODATE NEW CONSTRUCTION WHERE APPLICABLE.
4. ALL EXISTING CONSTRUCTION, FIXTURES, EQUIPMENT AND FINISHES TO REMAIN SHALL BE PROTECTED FROM DAMAGE DURING DEMOLITION AND NEW CONSTRUCTION.
5. REMOVE ALL MECHANICAL EQUIPMENT, PUMPS, HYDRONIC PIPING, PIPING, DUCTWORK, SENSORS, VALVES, FITTINGS, RADIANT HEATERS, FLUES, CONTROLS, CONDENSATE PIPES, PACKAGED UNITS, CONDENSATE PIPING, OVERHEAD HANGERS AND HOODS, REGISTERS, EQUIPMENT SUPPORTS AND HANGERS UNLESS OTHERWISE NOTED.

KEYED NOTES

1. EXISTING BOILER TO BE REMOVED. REMOVE ALL BOILER SYSTEM PIPING, RADIANT HEATERS, HYDRONIC PIPING, EXPANSION TANKS, SUPPORTS, ELECTRICAL CONNECTIONS, GAS PIPING, FLUES, WIRING, DISCONNECTS AND CONTROLS. PATCH ALL FLOOR, WALL AND ROOF OPENINGS TO MATCH EXISTING.
2. REMOVE DX FURNACES, FAN COILS, CONDENSING UNITS, PACKAGED ROOFTOP UNIT AND ALL ASSOCIATED AIR TERMINALS, DUCTING, REFRIGERANT PIPING, THERMOSTATS, PIPING, CONDUITS, WIRING, SUPPORTS, CONDENSATE PIPING, GAS PIPING BACK TO MAIN, PATCH WALLS AND ROOF TO MATCH EXISTING.
3. REMOVE OVERHEAD FAN AND ASSOCIATED CONTROLS, WIRING AND SUPPORTS.
4. REMOVE EXHAUST HOOD AND DX EXHAUST FAN AND ASSOCIATED DUCTING, CONTROLS, WIRING, AND SUPPORTS. PATCH WALL AND ROOF OPENINGS TO MATCH EXISTING.
5. REMOVE ROOFTOP HOOD DX VENT AND ASSOCIATED DUCTING AND AIR TERMINALS. PATCH ROOF TO MATCH EXISTING.



1 MECHANICAL DEMOLITION FIRST FLOOR PLAN
3/32" = 1'-0"

N

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LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1320 SOLANO ST.
CORNING, CA

SHEET TITLE

MECHANICAL
DEMOLITION FIRST
FLOOR PLAN

DRAWING STATUS

CONSTRUCTION
DOCUMENTS

REVISIONS

Sym.	Description	Date

Drawn By	MR
Date Issued	07/31/2025
Scale	3/32" = 1'-0"
Project No.	25-0007

SHEET No

M200

2017

GENERAL NOTES

1. FIELD-VERIFY EXISTING CONSTRUCTION DEPICTED IN THESE DRAWINGS AS IT IS UNCOVERED DURING CONSTRUCTION. NOTIFY THE COUNTY PROMPTLY IF CONDITIONS ARE NOT AS INDICATED
2. COORDINATE DEMOLITION WORK OF ALL DISCIPLINES WITH LOCATIONS AND DIMENSIONS OF NEW CONSTRUCTION INDICATED IN THESE DRAWINGS. PRIOR TO COMMENCING ANY DEMOLITION WORK, COORDINATE WITH APPROVED SHOP DRAWINGS AND MANUFACTURER'S DATA FOR NEW SYSTEMS, EQUIPMENT, FEATURES OF CONSTRUCTION AND TEMPORARY AND FINAL CONDITIONS AS INDICATED IN THESE DOCUMENTS
3. DEMOLITION AND REMOVAL OF EXISTING CONSTRUCTION, FIXTURES, EQUIPMENT AND FINISHES SHALL BE PERFORMED IN A NEAT, WORKMANLIKE MANNER, WITH CLEAN, STRAIGHT CUTS SUITABLE TO ACCOMMODATE NEW CONSTRUCTION WHERE APPLICABLE.
4. ALL EXISTING CONSTRUCTION, FIXTURES, EQUIPMENT AND FINISHES TO REMAIN SHALL BE PROTECTED FROM DAMAGE DURING DEMOLITION AND NEW CONSTRUCTION.
5. REMOVE ALL UNUSED MECHANICAL EQUIPMENT, PLANT, PIPING, DUCTWORK, SEWAGE, WASTE, VENT, RADIANT HEATING, FUEL, LIGHTING, CONTROLLING, MECHANISMS, CONDUIT, WIRING, AND HANGERS, BACK TO THEIR POINT OF ORIGIN, EQUIPMENT, FURNITURE AND MACHINES LISTED TO BE REMOVED.

KEYED NOTES

1. REMOVE CONDENSING UNIT AND ALL ASSOCIATED REFRIGERANT PIPING, THERMOSTATS, CONTROLS, WIRING AND SUPPORTS. PATCH ROOF TO MATCH EXISTING.
2. REMOVE ROOFTOP HOOD OR VENT AND ASSOCIATED DUCTING AND AIR TERMINALS AND PATCH ROOF TO MATCH EXISTING.
3. REMOVE ROOFTOP CONDENSATE AND FLUE. PATCH ROOF TO MATCH EXISTING

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LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1830 ROLAND ST.
CORNING, CA

SHEET TITLE

MECHANICAL
DEMOLITION ROOF PLAN

DRAWING STATUS

CONSTRUCTION
DOCUMENTS

REVISIONS

Sym.	Description	Date

Drawn By	MA
Date Issued	7/12/2025
Scale	1/4" = 1'-0"
Project No.	21-0427

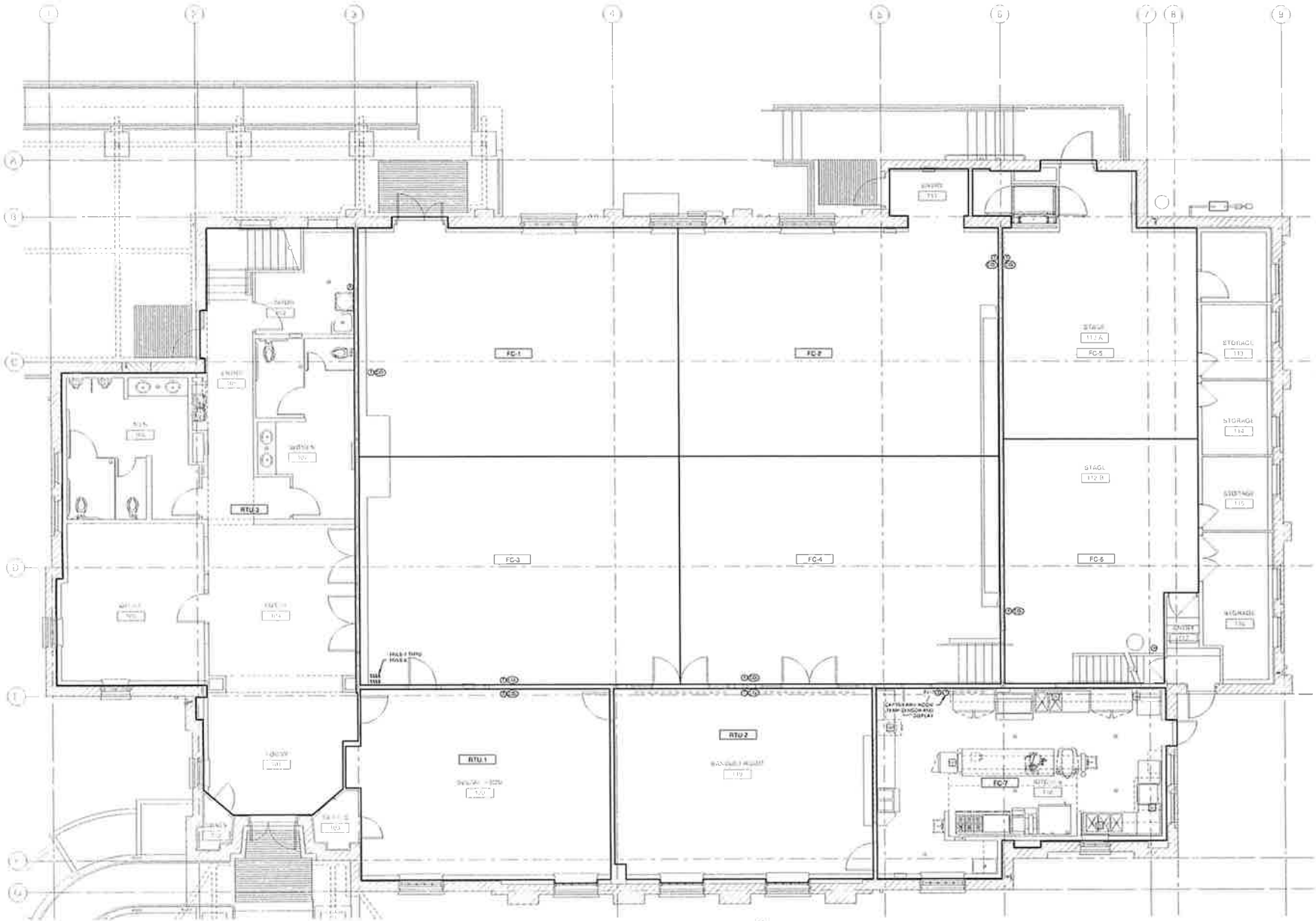
SHEET No.

M201

1 MECHANICAL DEMOLITION ROOF PLAN
1/4" = 1'-0"

N

2018



1 MECHANICAL ZONING PLAN

GENERAL NOTES:

1. COORDINATE FINAL LOCATION WITH OWNER PRIOR TO INSTALLATION OF SWITCHES, THERMOSTATS, TEMPERATURE SENSORS AND CO2 SENSORS.
2. MOUNT SWITCHES, THERMOSTATS, TEMPERATURE SENSORS AND CO2 SENSORS AT 48" ABOVE FINISHED FLOOR.

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PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1320 SOLANO ST.
CORNING, CA

SHEET TITLE

MECHANICAL ZONING PLAN

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

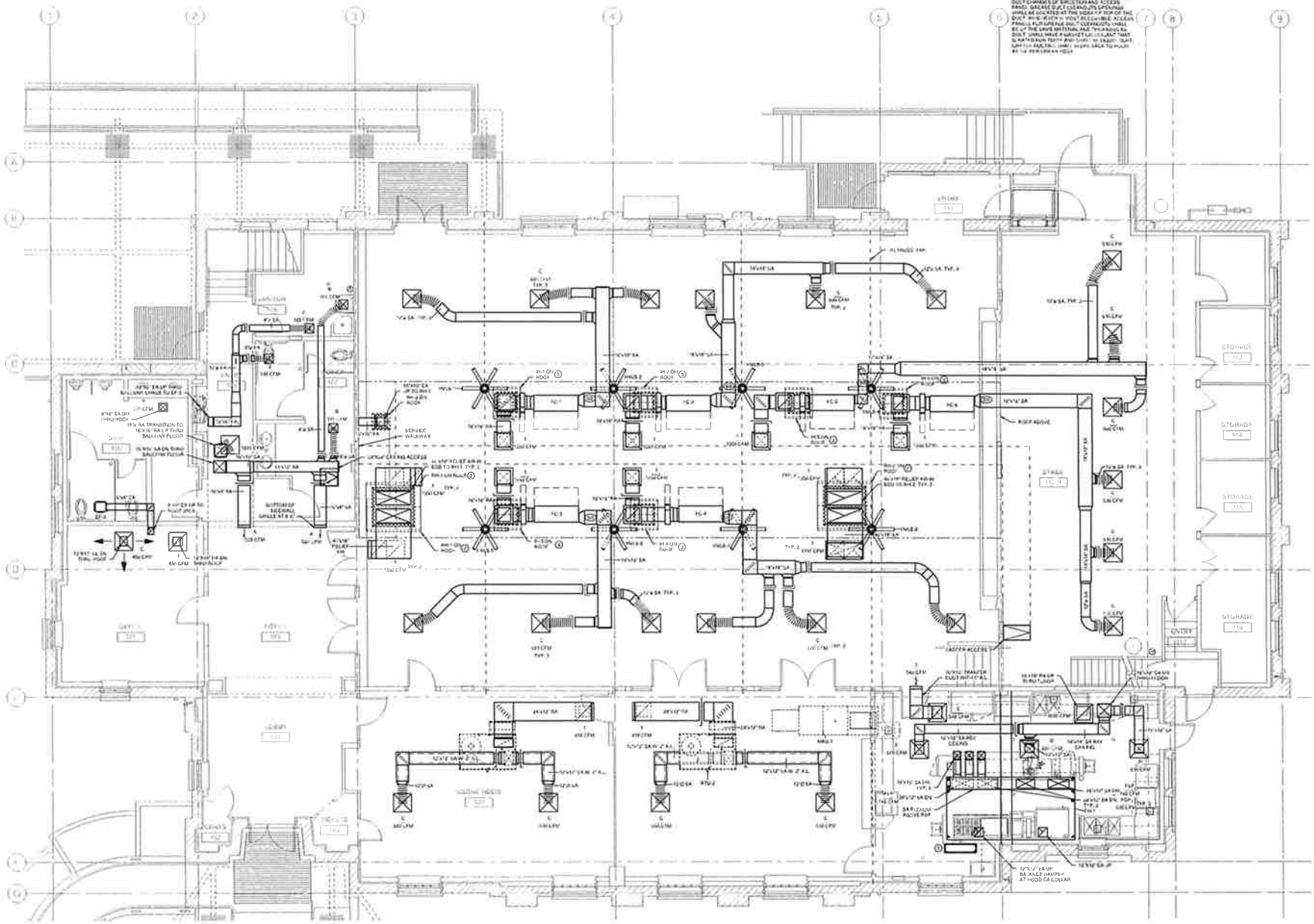
Sym.	Description	Date

Drawn By	MS
Date Issued	2/12/2025
Scale	1/4" = 1'-0"
Project No.	19-0437

SHEET No.

M210

2019



1 MECHANICAL FIRST FLOOR PLAN
M211 1/8"=1'-0"

GENERAL NOTES

1. PRIOR TO INSTALLATION, COORDINATE ALL EQUIPMENT LOCATIONS AND DUCT PATHWAYS WITH ROOF PENETRATIONS, STORM DRAINAGE PIPING AND SERVICE CLEARANCES. MAINTAIN AN ACCESSIBLE PATHWAY TO AND FROM EQUIPMENT FOR EQUIPMENT SERVICING. EQUIPMENT SHALL BE MOUNTED AS HIGH AS POSSIBLE TO MAINTAIN CONDENSATE DRAINAGE RUN LENGTHS. COORDINATE WITH ALL TRADES.

2. PROVIDE GREASE EXHAUST DUCT CLEANOUTS AT DUCT CHANGES OF DIRECTION AND ACCESS PANEL. GREASE DUCT CLEANOUTS OPENINGS SHALL BE LOCATED AT THE SIDE OR TOP OF THE DUCT WHICHEVER IS MOST ACCESSIBLE. ACCESS PANELS FOR GREASE DUCT CLEANOUTS SHALL BE OF THE SAME MATERIAL AND THICKNESS AS DUCT. SHALL HAVE A GASKET OF LISTED HEAT RESISTANCE TO FIRE AND SHALL BE LIQUID TIGHT. OPENING AREA SHALL NOT EXCEED THE LESSER OF THE PERIMETER OF THE DUCT OR 300 SQUARE INCHES.

KEYED NOTES

1. WALL MOUNTED UTILITY FAN AND ANGLE CABINET.
2. RELIEF LOUVERS AND DUCTWORK UP TO RELIEF HOOD. DUCTING SHALL BE FULL SIZE OF HOOD THROAT BUT SHALL NOT FIT BETWEEN EXISTING ROOF FRAMING MEMBERS.
3. TWO (2) 1" INSULATED 25"x9" OUTSIDE AIR DUCTS FROM INTAKE HOOD SPLIT AROUND SKYLIGHT ROOF FRAMING INTO ONE (1) 18"x12" OUTSIDE AIR FLOW FRAMING DOWN TO ECONOMIZER MIXING BOX.

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CONSULTANTS

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LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1920 SOLANO ST.
CORNING, CA

SHEET TITLE

MECHANICAL FIRST FLOOR PLAN

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

Sym	Description	Date

Drawn By	MK
Date Issued	4/16/2025
Scale	1/8" = 1'-0"
Project No.	21-047

SHEET No.

M211

2020

GENERAL NOTES:

1. PRIOR TO INSTALLATION, COORDINATE ALL EQUIPMENT LOCATIONS AND DUCT PATHWAYS WITH ROOF PENETRATIONS, STORM DRAINAGE PIPING AND SERVICE CLEARANCES. MAINTAIN AN ACCESSIBLE PATHWAY TO AND FROM EQUIPMENT FOR EQUIPMENT SERVICING. EQUIPMENT SHALL BE HUNG AS HIGH AS POSSIBLE TO MAXIMIZE CONDENSATE DRAINAGE RUN LENGTHS. COORDINATE WITH ALL TRADES.
2. PROVIDE GREASE EXHAUST DUCT CLEANOUTS AT DUCT CHANGES OF DIRECTION AND ACCESS PANEL (GREASE DUCT CLEANOUT OPENING SHALL BE LOCATED AT THE SIDE OR TOP OF THE DUCT, WHICHEVER IS MOST ACCESSIBLE. ACCESS PANELS FOR GREASE DUCT CLEANOUTS SHALL BE OF THE SAME MATERIAL AND THICKNESS AS DUCT, SHALL HAVE A GASKET OR SEALANT THAT IS HEAT RESISTANT TO 1000°F AND SHALL BE LIQUID TIGHT. LARGEST ACCESS PANEL OPENING AREA TO BE 900 SQ IN OR PERIMETER NOT TO EXCEED 300 IN).
3. ALL EQUIPMENT AND ROOF DUCT PENETRATIONS SHALL BE A MINIMUM OF 10' FROM EDGE OF ROOF AND FACE OF EXTERIOR WALL.

KEYED NOTES:

1. DUCTING THROUGH EXISTING WINDOW OPENING. MODIFY EXTERIOR WALL AS REQUIRED TO ACCOMMODATE DUCT PENETRATION. FILL EXTERIOR WALL DUCT PENETRATION DETAIL ON M3.1
2. MODIFY BALCONY FRAMING AS REQUIRED TO FRAME OUT OPENING FOR DUCT PENETRATION THROUGH FLOOR.
3. FL-7 SHALL BE ORIENTED IN DOWN DISCHARGE ORIENTATION
4. RUNS DOWN THRU ROOF AND ROUTED TO FC-7.

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FRONTIER CONSULTING ENGINEERS

LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1920 SOLANO ST.
CORNING, CA

SHEET TITLE

MECHANICAL SECOND FLOOR PLAN

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

Sym.	Description	Date

Drawn By	MA
Date Issued	2/13/2025
Scale	1/4" = 1'-0"
Project No.	23-047

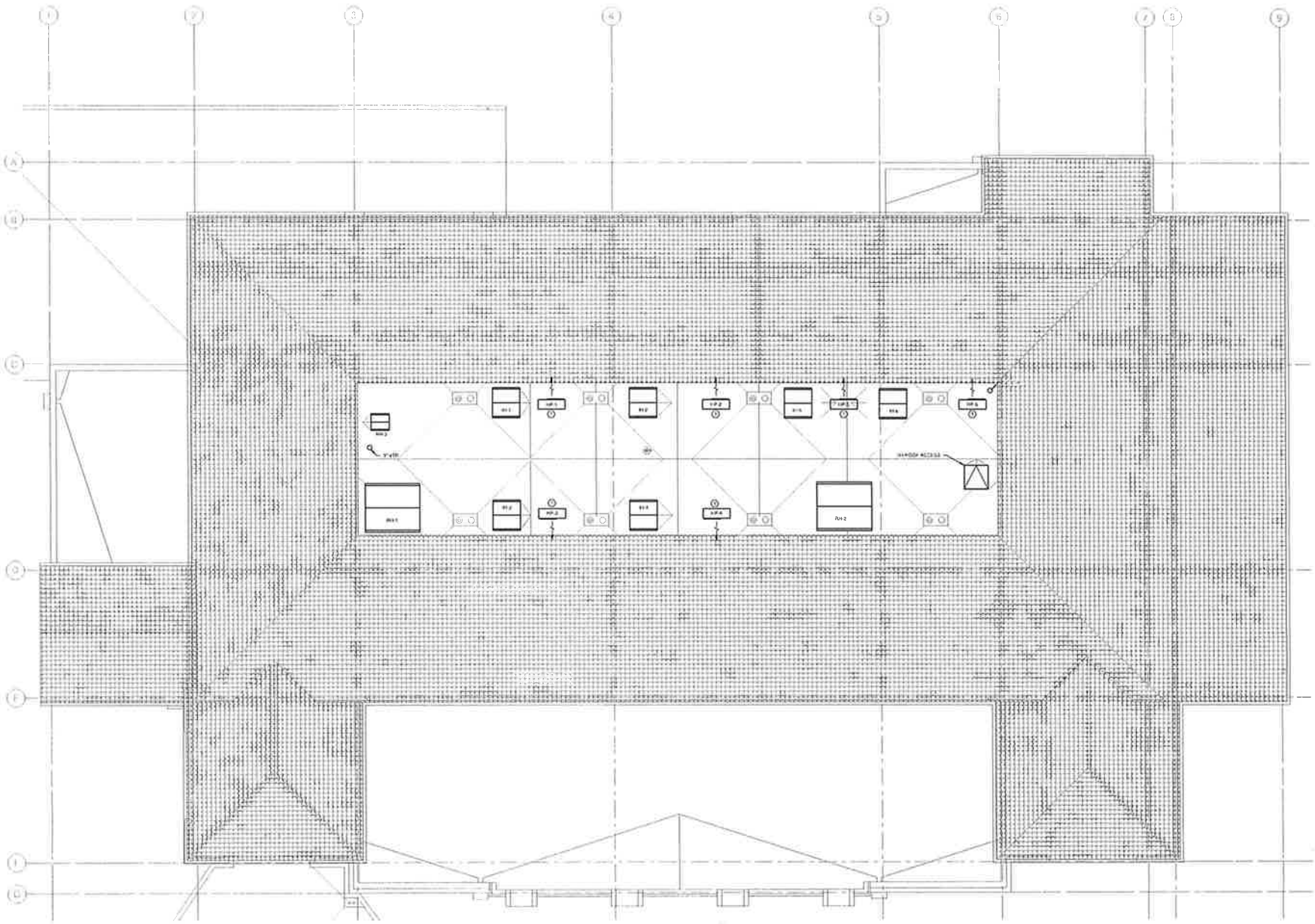
SHEET No.

M212

1 MECHANICAL SECOND FLOOR PLAN
M212 1/4" = 1'-0"

N

2021



MECHANICAL ROOF PLAN

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PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1920 SOLANO ST.
CORNING, CA

SHEET TITLE

MECHANICAL ROOF PLAN

DRAWING STATUS

CONSTRUCTION DOCUMENTS

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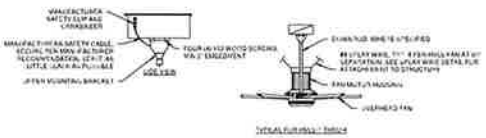
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Drawn By	ML
Date Issued	9/16/2025
Scale	1/4" = 1'-0"
Project No.	21-447

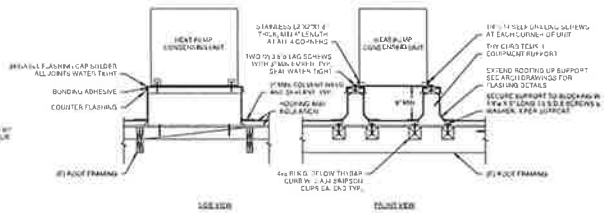
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M240

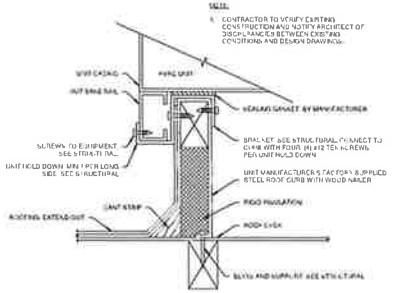
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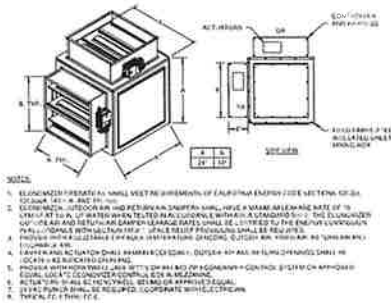
3 M300 OVERHEAD FAN DETAIL



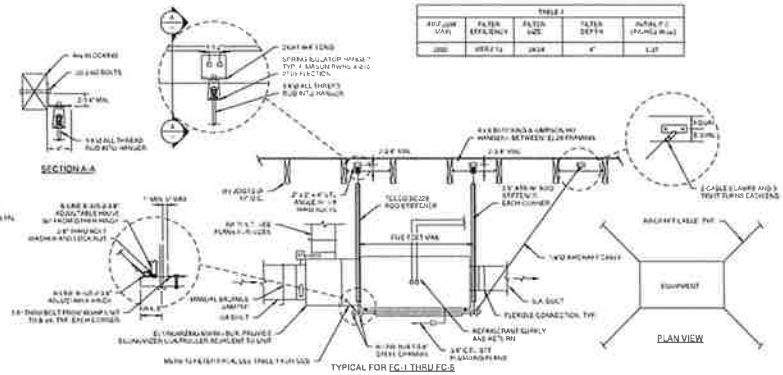
2 M300 CONDENSING UNIT MOUNTING DETAIL



1 M300 EQUIPMENT ROOF CURB DETAIL

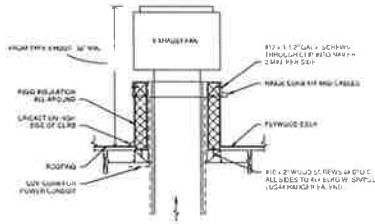


6 M300 ECONOMIZER MIXING BOX DETAIL

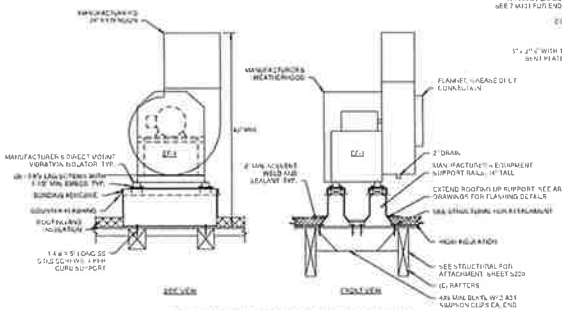


5 M300 FAN COIL UNIT HANGING DETAIL

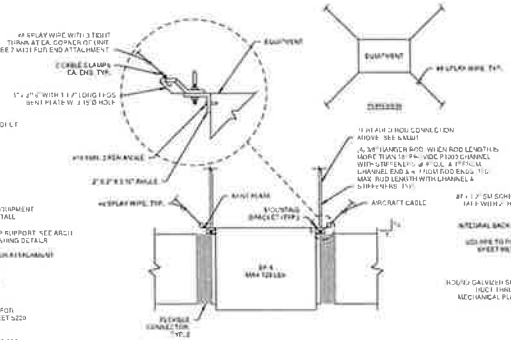
TYPICAL FOR FC-1 THRU FC-5



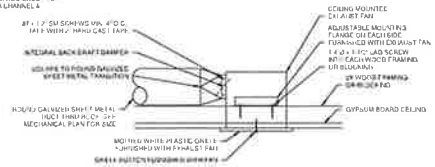
4 M300 EXHAUST FAN DETAIL



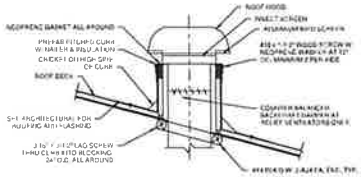
10 M300 UTILITY EXHAUST FAN DETAIL



9 M300 INLINE EXHAUST FAN MOUNTING DETAIL



8 M300 CEILING EXHAUST FAN DETAIL



7 M300 INTAKE/RELIEF VENTILATOR DETAIL

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CONSULTANTS

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LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1323 SOLANO ST.
CORNING, CA

SHEET TITLE

MECHANICAL DETAILS

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

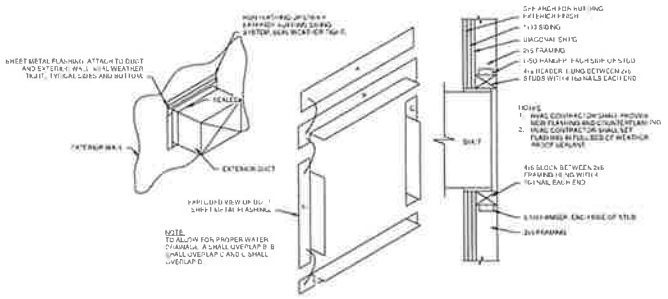
Sym.	Description	Date

Drawn By	MA
Date Issued	4/13/2025
Scale	1/8" = 1'-0"
Project No.	21-047

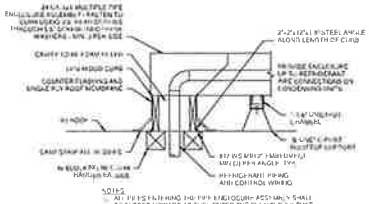
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M300

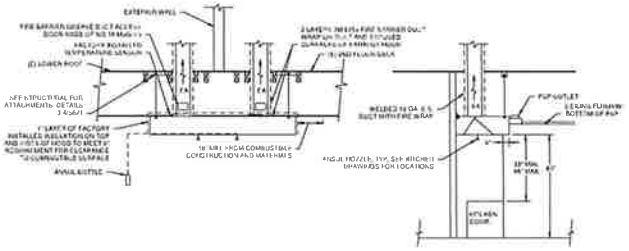
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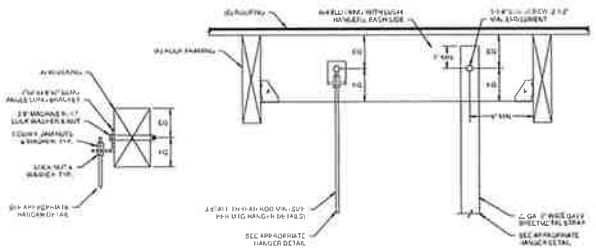
3 EXTERIOR WALL DUCT PENETRATION DETAIL
M301 NOT TO SCALE



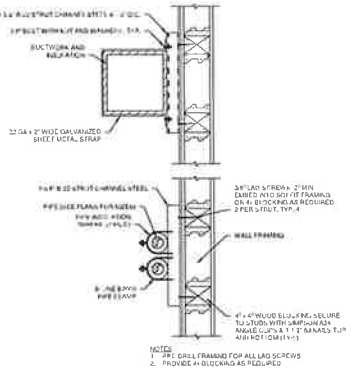
2 REFRIGERANT PIPING THRU ROOF DETAIL
M301 NOT TO SCALE



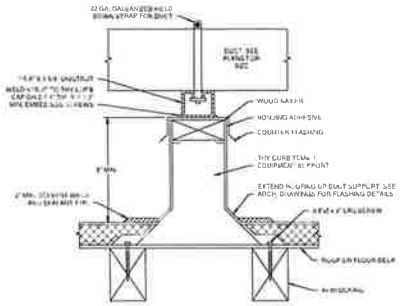
1 EXHAUST HOOD SECTION DETAIL
M301 NOT TO SCALE



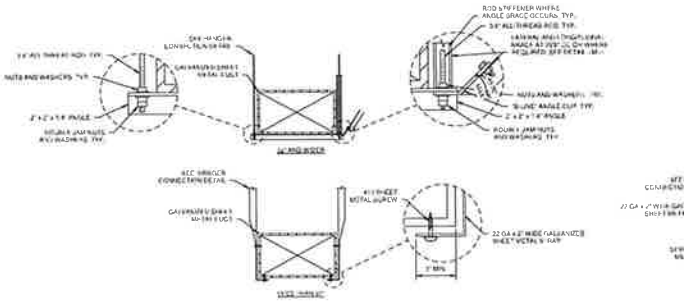
6 TYPICAL DUCT HANGER CONNECTION DETAILS
M301 NOT TO SCALE



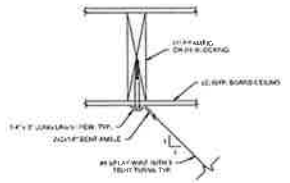
5 WALL SUPPORT DETAIL
M301 NOT TO SCALE



4 DUCT SUPPORT DETAIL
M301 NOT TO SCALE



8 TYPICAL DUCT HANGER DETAILS
M301 NOT TO SCALE



7 SPLAY BRACING ATTACHMENT DETAIL
M301 NOT TO SCALE

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CONSULTANTS

FRONTIER
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LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1520 SOLANO ST.
CORNING, CA

SHEET TITLE

MECHANICAL DETAILS

DRAWING STATUS

CONSTRUCTION
DOCUMENTS

REVISIONS

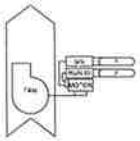
Sym	Description	Date

Drawn By	ML
Date Issued	6/14/2025
Scale	1/8" = 1'-0"
Project No.	21-0407

SHEET No.

M301

2024



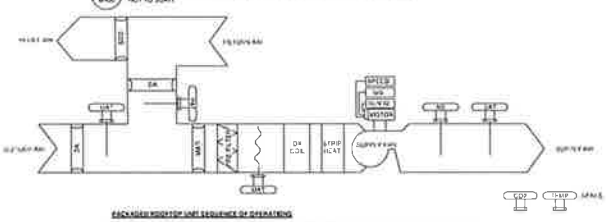
TYPICAL EXHAUST FAN SEQUENCE OF OPERATIONS:

OCCUPIED / UNOCCUPIED MODE: OCCUPIED / UNOCCUPIED MODE SHALL BE SCHEDULED BY THE EMS SYSTEM. IN THE OCCUPIED MODE THE EXHAUST FAN SHALL RUN CONTINUOUSLY. THE EXHAUST FAN SHALL BE OFF DURING UNOCCUPIED TIMES.

INTERLOCKS: EF-1 SHALL INTERLOCK WITH CAP WHERE CONTROLS WILL AND EF-2 SHALL INTERLOCK WITH FC-4. EF-3 AND EF-4 SHALL INTERLOCK WITH FC-5 AND EF-5 SHALL INTERLOCK WITH FC-6.

SAFETIES / ALARMS: WHEN ANY SENSED OUTPUT DIFFERS FROM ITS COMMANDED STATE, AN ALARM SHALL BE GENERATED BY THE EMS SYSTEM.

2 EXHAUST FAN CONTROL SCHEMATIC
NOT TO SCALE



FAN COIL UNIT SEQUENCE OF OPERATIONS:

NOTE: UNITS ARE SPECIFIED WITH FACTORY CONTROLLERS AND BASENET INTERFACE CARDS. EACH SHALL ENABLE / DISABLE UNITS ACCORDING TO OCCUPANCY SCHEDULE, MONITOR OPERATION, GENERATE ALARM, AND WRITE SPACE TEMPERATURE SETPOINTS. BAS SHALL ALSO UPDATE ECONOMIZER LOCKOUT AS THE FIRST STAGE OF COOLING. OTHER CONTROL FEATURES SHALL BE PERFORMED BY FACTORY CONTROLLER.

OCCUPIED / UNOCCUPIED MODE: OCCUPIED / UNOCCUPIED MODE SHALL BE SCHEDULED BY THE BAS SYSTEM IN THE OCCUPIED MODE, THE UNIT SHALL BE ENABLED AND SHALL RUN CONTINUOUSLY TO MAINTAIN THE SPACE HEATING SETPOINT OF 70°F (ADJ.) AND THE SPACE COOLING SETPOINT OF 75°F (ADJ.). IN UNOCCUPIED MODE, THE UNIT SHALL RUN AS REQUIRED TO MAINTAIN THE SPACE HEATING SETPOINT OF 60°F (ADJ.) AND THE SPACE COOLING SETPOINT OF 85°F (ADJ.).

FAN CONTROL: THE SUPPLY FAN SHALL RUN CONTINUOUSLY DURING THE OCCUPIED MODE. THE SUPPLY FAN SHALL CYCLE ON AND OFF AS REQUIRED DURING THE UNOCCUPIED MODE TO MAINTAIN THE UNOCCUPIED HEATING SPACE SETPOINT.

ECONOMIZER COOLING: WHEN THE OUTSIDE AIR TEMPERATURE IS BELOW THE ECONOMIZER SETPOINT OF 60°F (ADJ.) AND THERE IS A CALL FOR COOLING IN THE SPACE, THE OUTSIDE AND RETURN AIR DAMPERS SHALL MODULATE TO MAINTAIN SPACE COOLING SETPOINT. WHEN THE SUPPLY FAN IS OFF, THE OUTSIDE AIR DAMPER SHALL BE CLOSED AND THE RETURN DAMPER SHALL BE FULLY OPEN. DURING OCCUPIED MODE, WHEN THE SUPPLY FAN IS ON, THE OUTSIDE AND RETURN DAMPERS SHALL INITIALLY BE POSITIONED AT THE MINIMUM SETTING REQUIRED FOR VENTILATION.

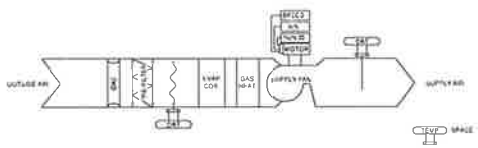
MIXED AIR DAMPER CONTROL: WHEN THE SUPPLY FAN IS OFF, THE OUTSIDE AIR DAMPER SHALL BE CLOSED AND THE RETURN DAMPER SHALL BE FULLY OPEN. DURING OCCUPIED MODE, WHEN THE SUPPLY FAN IS ON, THE OUTSIDE AND RETURN DAMPERS SHALL INITIALLY BE POSITIONED AT THE MINIMUM SETTING REQUIRED FOR VENTILATION. THE CONTROLLER SHALL START TO MODULATE THE DAMPERS OPEN BEYOND THE MINIMUM VENTILATION SETTING WHEN THE SPACE CO2 CONCENTRATION IS 100 PPM GREATER THAN THE OUTSIDE AIR CO2 CONCENTRATION. UPPER LIMIT OF 500 PPM ABOVE THE OA CO2 CONCENTRATION IS REACHED. THE OUTSIDE AIR DAMPER SHALL BE IN THE SETTING REQUIRED FOR FULL OCCUPANCY VENTILATION RATE.

HEAT PUMP HEATING AND COOLING CONTROL: HEATING AND COOLING SHALL OPERATE AS REQUIRED TO MAINTAIN SPACE HEATING SETPOINT.

STRIP HEAT CONTROL: STRIP HEAT SHALL ACTIVATE WHEN SYSTEM ACTIVATES DEFROST MODE OR A SECOND STAGE OF HEATING IS REQUIRED TO MAINTAIN SPACE TEMPERATURE SETPOINT.

SAFETIES / ALARMS: IF THE DISCHARGE AIR TEMPERATURE FALLS BELOW 40°F (ADJ.) OR THE FREEZE STAT ACTIVATES, THE UNIT SHALL BE COMMANDED INTO THE UNOCCUPIED MODE AND AN ALARM SHALL BE GENERATED BY THE BAS SYSTEM. WHEN ANY CONTROL POINT DEVIATES FROM SETPOINT BY MORE THAN ±3°F (ADJ.) AN ALARM SHALL BE GENERATED BY THE BAS SYSTEM. WHEN ANY SENSED OUTPUT DIFFERS FROM ITS COMMANDED STATE, AN ALARM SHALL BE GENERATED BY THE EMS SYSTEM.

4 ROOFTOP UNIT CONTROL SCHEMATIC
NOT TO SCALE



TYPICAL FOR FC-7

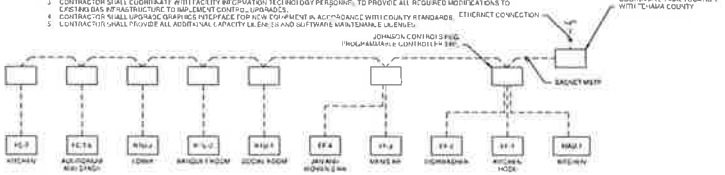
MAKEUP AIR UNIT SEQUENCE OF OPERATIONS:

FAN CONTROL: THE MOTORIZED DAMPER SHALL OPEN FOR OCCUPIED AND SUPPLY FAN SHALL RUN BASED ON CAPTIVE AIR CONTROLS. SUPPLY FAN SHALL INTERLOCK WITH EF-1.

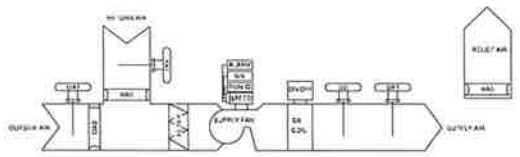
TEMPERATURE CONTROL: HEATING AND COOLING SHALL OPERATE AS REQUIRED TO MAINTAIN SPACE TEMPERATURE SETPOINT DICTATED BY CAPTIVE AIRE CONTROLS.

6 MAKEUP AIR UNIT CONTROL SCHEMATICMATIC
NOT TO SCALE

NOTES:
1. MAY ALL NEW CONTROL POINTS INTO EXISTING DATABASE, PROVIDE TECHNICIAN, ALARMS, AND TRAINING PER COUNTY STANDARDS.
2. COUNTY SHOP CONFIGURATION STANDARDS SHALL BE USED TO CONFIGURE ALL NEW CONTROLLERS AND IP ROUTERS, INCLUDING INTEGRATION OF ALL DEVICES INTO DISTRICT DATABASE.
3. CONTRACTOR SHALL COORDINATE WITH FACILITY INFORMATION TECHNOLOGY PERSONNEL TO PROVIDE ALL REQUIRED MODIFICATIONS TO EXISTING BAS INFRASTRUCTURE TO IMPLEMENT CONTROLS UPGRADES.
4. CONTRACTOR SHALL UPGRADE GRAPHICS INTERFACE FOR NEW EQUIPMENT IN ACCORDANCE WITH COUNTY STANDARDS.
5. CONTRACTOR SHALL PROVIDE ALL ADDITIONAL CAPACITY LICENSES AND SOFTWARE MAINTENANCE AGREEMENTS.



1 CONTROL SYSTEM ARCHITECTURE
NOT TO SCALE



TYPICAL FOR FC-1 THRU FC-6

FAN COIL UNIT SEQUENCE OF OPERATIONS:

NOTE: UNITS ARE SPECIFIED WITH FACTORY CONTROLLERS AND BASENET INTERFACE CARDS. EACH SHALL ENABLE / DISABLE UNITS ACCORDING TO OCCUPANCY SCHEDULE, MONITOR OPERATION, GENERATE ALARM, AND WRITE SPACE TEMPERATURE SETPOINTS. BAS SHALL ALSO UPDATE ECONOMIZER LOCKOUT AS THE FIRST STAGE OF COOLING. OTHER CONTROL FEATURES SHALL BE PERFORMED BY FACTORY CONTROLLER.

OCCUPIED / UNOCCUPIED MODE: OCCUPIED / UNOCCUPIED MODE SHALL BE SCHEDULED BY THE BAS SYSTEM IN THE OCCUPIED MODE, THE UNIT SHALL BE ENABLED AND SHALL RUN CONTINUOUSLY TO MAINTAIN THE SPACE HEATING SETPOINT OF 70°F (ADJ.) AND THE SPACE COOLING SETPOINT OF 75°F (ADJ.). IN UNOCCUPIED MODE, THE UNIT SHALL RUN AS REQUIRED TO MAINTAIN THE SPACE HEATING SETPOINT OF 60°F (ADJ.) AND THE SPACE COOLING SETPOINT OF 85°F (ADJ.).

FAN CONTROL: THE SUPPLY FAN SHALL RUN CONTINUOUSLY DURING THE OCCUPIED MODE. THE SUPPLY FAN SHALL CYCLE ON AND OFF AS REQUIRED DURING THE UNOCCUPIED MODE TO MAINTAIN THE UNOCCUPIED HEATING SPACE SETPOINT.

ECONOMIZER MODE: WHEN THE OUTSIDE AIR TEMPERATURE IS BELOW THE ECONOMIZER SETPOINT OF 60°F (ADJ.) AND THERE IS A CALL FOR COOLING IN THE SPACE, THE OUTSIDE AND RETURN DAMPERS SHALL MODULATE TO MAINTAIN SPACE COOLING SETPOINT. WHEN THE SUPPLY FAN IS OFF, THE OUTSIDE AIR DAMPER SHALL BE CLOSED AND THE RETURN DAMPER SHALL BE FULLY OPEN. DURING OCCUPIED MODE, WHEN THE SUPPLY FAN IS ON, THE OUTSIDE AND RETURN DAMPERS SHALL INITIALLY BE POSITIONED AT THE MINIMUM SETTING REQUIRED FOR VENTILATION.

MIXED AIR DAMPER CONTROL: WHEN THE SUPPLY FAN IS OFF, THE OUTSIDE AIR DAMPER SHALL BE CLOSED AND THE RETURN DAMPER SHALL BE FULLY OPEN. DURING OCCUPIED MODE, WHEN THE SUPPLY FAN IS ON, THE OUTSIDE AND RETURN DAMPERS SHALL INITIALLY BE POSITIONED AT THE MINIMUM SETTING REQUIRED FOR VENTILATION. THE CONTROLLER SHALL START TO MODULATE THE DAMPERS OPEN BEYOND THE MINIMUM VENTILATION SETTING WHEN THE SPACE CO2 CONCENTRATION IS 100 PPM GREATER THAN THE OUTSIDE AIR CO2 CONCENTRATION. WHEN THE OUTSIDE AIR CO2 CONCENTRATION UPPER LIMIT OF 500 PPM ABOVE THE OA CO2 CONCENTRATION IS REACHED. THE OUTSIDE AIR DAMPER SHALL BE IN THE SETTING REQUIRED FOR FULL OCCUPANCY VENTILATION RATE.

DX COOLING CONTROL: WHEN IN THE OCCUPIED MODE, THE DX COOLING SHALL OPERATE AS REQUIRED TO MAINTAIN THE SPACE TEMPERATURE SETPOINT.

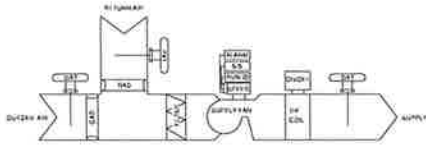
HEAT PUMP HEATING CONTROL: WHEN IN THE OCCUPIED MODE, THE HEAT PUMP HEATING COIL SHALL OPERATE AS REQUIRED TO MAINTAIN THE SPACE TEMPERATURE SETPOINT.

STRIP HEAT CONTROL: STRIP HEAT SHALL ACTIVATE WHEN SYSTEM ACTIVATES DEFROST MODE OR A SECOND STAGE OF HEATING IS REQUIRED TO MAINTAIN SPACE TEMPERATURE SETPOINT.

INTERLOCKS: FC-4 SHALL INTERLOCK WITH EF-1. FC-4'S SUPPLY FAN SHALL ADJUST TO 1,000 CFM AND OUTSIDE AIR DAMPER SHALL OPEN FULLY.

SAFETIES / ALARMS: IF THE DISCHARGE AIR TEMPERATURE FALLS BELOW 40°F (ADJ.) OR THE FREEZE STAT ACTIVATES, THE UNIT SHALL BE COMMANDED INTO THE UNOCCUPIED MODE AND AN ALARM SHALL BE GENERATED BY THE BAS SYSTEM. WHEN ANY CONTROL POINT DEVIATES FROM SETPOINT BY MORE THAN ±3°F (ADJ.) AN ALARM SHALL BE GENERATED BY THE EMS SYSTEM. WHEN ANY SENSED OUTPUT DIFFERS FROM ITS COMMANDED STATE, AN ALARM SHALL BE GENERATED BY THE EMS SYSTEM.

3 DUCTED FAN COIL CONTROL SCHEMATIC
NOT TO SCALE



TYPICAL FOR FC-7

FAN COIL UNIT SEQUENCE OF OPERATIONS:

NOTE: UNITS ARE SPECIFIED WITH FACTORY CONTROLLERS AND BASENET INTERFACE CARDS. EACH SHALL ENABLE / DISABLE UNITS ACCORDING TO OCCUPANCY SCHEDULE, MONITOR OPERATION, GENERATE ALARM, AND WRITE SPACE TEMPERATURE SETPOINTS. BAS SHALL ALSO UPDATE ECONOMIZER LOCKOUT AS THE FIRST STAGE OF COOLING. OTHER CONTROL FEATURES SHALL BE PERFORMED BY FACTORY CONTROLLER.

OCCUPIED / UNOCCUPIED MODE: OCCUPIED / UNOCCUPIED MODE SHALL BE SCHEDULED BY THE BAS SYSTEM IN THE OCCUPIED MODE, THE UNIT SHALL BE ENABLED AND SHALL RUN CONTINUOUSLY TO MAINTAIN THE SPACE HEATING SETPOINT OF 70°F (ADJ.) AND THE SPACE COOLING SETPOINT OF 75°F (ADJ.). IN UNOCCUPIED MODE, THE UNIT SHALL RUN AS REQUIRED TO MAINTAIN THE SPACE HEATING SETPOINT OF 60°F (ADJ.) AND THE SPACE COOLING SETPOINT OF 85°F (ADJ.).

FAN CONTROL: THE SUPPLY FAN SHALL RUN CONTINUOUSLY DURING THE OCCUPIED MODE. THE SUPPLY FAN SHALL CYCLE ON AND OFF AS REQUIRED DURING THE UNOCCUPIED MODE TO MAINTAIN THE UNOCCUPIED HEATING SPACE SETPOINT.

ECONOMIZER MODE: WHEN THE OUTSIDE AIR TEMPERATURE IS BELOW THE ECONOMIZER SETPOINT OF 60°F (ADJ.) AND THERE IS A CALL FOR COOLING IN THE SPACE, THE OUTSIDE AND RETURN DAMPERS SHALL MODULATE TO MAINTAIN SPACE COOLING SETPOINT. WHEN THE SUPPLY FAN IS OFF, THE OUTSIDE AIR DAMPER SHALL BE CLOSED AND THE RETURN DAMPER SHALL BE FULLY OPEN. DURING OCCUPIED MODE, WHEN THE SUPPLY FAN IS ON, THE OUTSIDE AND RETURN DAMPERS SHALL INITIALLY BE POSITIONED AT THE MINIMUM SETTING REQUIRED FOR VENTILATION.

MIXED AIR DAMPER CONTROL: WHEN THE SUPPLY FAN IS OFF, THE OUTSIDE AIR DAMPER SHALL BE CLOSED AND THE RETURN DAMPER SHALL BE FULLY OPEN. DURING OCCUPIED MODE, WHEN THE SUPPLY FAN IS ON, THE OUTSIDE AND RETURN DAMPERS SHALL INITIALLY BE POSITIONED AT THE MINIMUM SETTING REQUIRED FOR VENTILATION. THE CONTROLLER SHALL START TO MODULATE THE DAMPERS OPEN BEYOND THE MINIMUM VENTILATION SETTING WHEN THE SPACE CO2 CONCENTRATION IS 100 PPM GREATER THAN THE OUTSIDE AIR CO2 CONCENTRATION. WHEN THE OUTSIDE AIR CO2 CONCENTRATION UPPER LIMIT OF 500 PPM ABOVE THE OA CO2 CONCENTRATION IS REACHED. THE OUTSIDE AIR DAMPER SHALL BE IN THE SETTING REQUIRED FOR FULL OCCUPANCY VENTILATION RATE.

DX COOLING CONTROL: WHEN IN THE OCCUPIED MODE, THE DX COOLING SHALL OPERATE AS REQUIRED TO MAINTAIN THE SPACE TEMPERATURE SETPOINT.

HEAT PUMP HEATING CONTROL: WHEN IN THE OCCUPIED MODE, THE HEAT PUMP HEATING COIL SHALL OPERATE AS REQUIRED TO MAINTAIN THE SPACE TEMPERATURE SETPOINT.

INTERLOCKS: FC-7 SHALL INTERLOCK WITH EF-1. FC-7'S SUPPLY FAN SHALL ADJUST TO STANDARD AIRFLOW PER MANUFACTURER.

SAFETIES / ALARMS: IF THE DISCHARGE AIR TEMPERATURE FALLS BELOW 40°F (ADJ.) OR THE FREEZE STAT ACTIVATES, THE UNIT SHALL BE COMMANDED INTO THE UNOCCUPIED MODE AND AN ALARM SHALL BE GENERATED BY THE BAS SYSTEM. WHEN ANY CONTROL POINT DEVIATES FROM SETPOINT BY MORE THAN ±3°F (ADJ.) AN ALARM SHALL BE GENERATED BY THE EMS SYSTEM. WHEN ANY SENSED OUTPUT DIFFERS FROM ITS COMMANDED STATE, AN ALARM SHALL BE GENERATED BY THE EMS SYSTEM.

5 DUCTED FAN COIL CONTROL SCHEMATIC
NOT TO SCALE

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LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERANS HALL

1920 SOLANO ST.
CORNING, CA.

SHEET TITLE

MECHANICAL
CONTROLS

DRAWING STATUS

CONSTRUCTION
DOCUMENTS

REVISIONS

Sym.	Description	Date

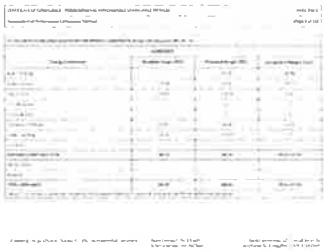
Drawn By	MS
Date Issued	2/19/25
Scale	1/8" = 1'-0"
Project No.	24-047

SHEET No.

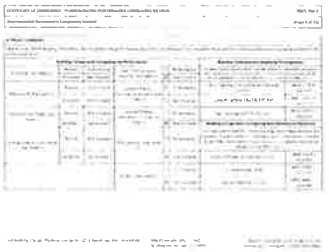
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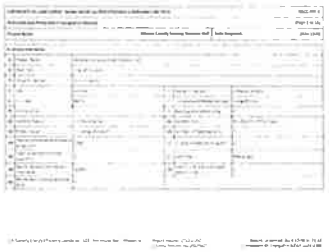
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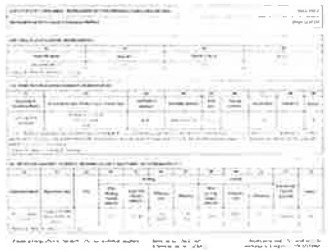






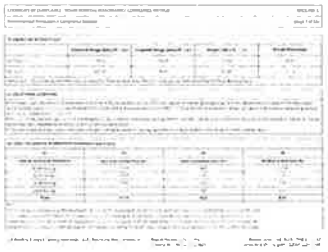


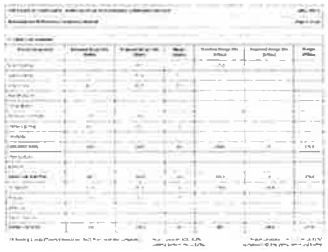




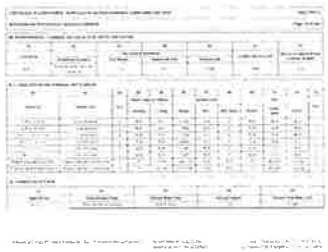


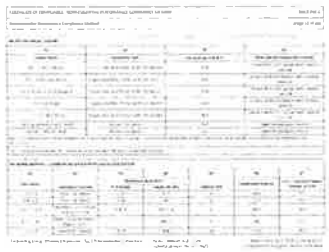


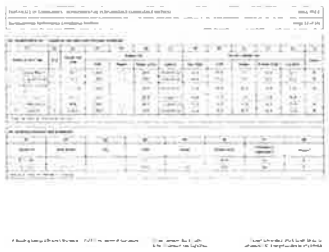


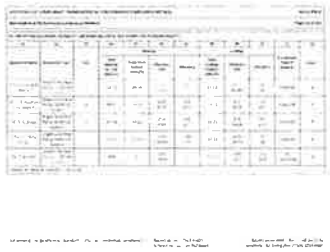






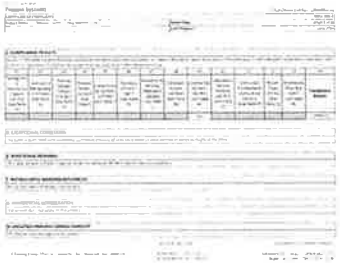




















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SHEET TITLE

TITLE 24 COMPLIANCE FORMS

DRAWING STATUS

CONSTRUCTION DOCUMENTS

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Sym.	Description	Date

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Date Issued	01/15/25
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SHEET No.

M500

2026

PLUMBING LEGEND

SYMBOL	ABBREVIATION	
	FCO	FLOOR CLEANOUT
	BFP	BACKFLOW PREVENTER
		BALL VALVE
	BG	BELOW GRADE
	BD	BLOW DOWN
		CHECK VALVE
	CW	COLD WATER SUPPLY
	CU	CONDENSATE UNION
	CDO	CONDENSATE DRAIN EXTENTION
		CONNECTION TO BOTTOM OF PIPE
		CONNECTION TO TOP OF PIPE
	D	DRAIN
		DOMESTIC COLD WATER
		DOMESTIC HOT WATER
	DN	DOWN
	DNR	DOWN IN RAIL
	E, EX	EXISTING
		FLANGE
	FCO	FLOOR CLEANOUT
	FD	FLOOR DRAIN
	HB	HOSE BIB
	GAS	GALVANIZED SHEET METAL
	GCO	GRATE CLEAN OUT
	GW	GRAVITY WASTE
	HB	HOSE BIB
	HW	HOT WATER SUPPLY
	HWP	HOT WATER RECIRC
	IN	IRON
		NEW CONNECTION TO EXISTING
	OH	OVERHEAD
	PD	PRIMARY STORM DRAIN
		PIPE CAP
		PIPE RUNNED DOWN
		PIPE RUNNED UP
		PRESSURE GAUGE
		PRESSURE REGULATOR
		P-TRAP
		RELIEF VALVE
		REMOVE AS SHOWN
	SS	SANITARY SEWAGE (BELOW GRADE)
	SD	SECONDARY STORM DRAIN
	SOV	SHUT OFF VALVE
	SK	SINK
		STRAINER
		STRAINER Y
		TEMPERED WATER
	TRP	TRAP PRIMER
		TRIPLE DUTY VALVE
	UG	UNDERGROUND
		UNION
	UH	UP TO ROOF
	VR	VENT
	V	VENT
	VTR	VENT THROUGH ROOF
	WC	WATER CLOSET
	WH	WATER HAMMER ARRESTER
	WCO	WALL CLEANOUT

PIPING MATERIALS SCHEDULE

SERVICE	LOCATION	SIZE	MATERIAL	NOTES
WASTE & VENT	INTERIOR ABOVE SLAB	ALL	STANDARD WEIGHT NO-HUB CAST IRON	ASTM A888 OR CISPI 301
	INTERIOR BELOW SLAB	ALL	STANDARD WEIGHT NO-HUB CAST IRON	ASTM A888 OR CISPI 301
STORM DRAIN	ALL	ALL	SCH 40 PVC - GRAY	ASTM D1785
DOMESTIC WATER	INTERIOR ABOVE GROUND	ALL	TYPE 'L' COPPER	ASTM B88
	INTERIOR BELOW SLAB	ALL	TYPE 'K' COPPER	ASTM B88
GAS	EXTERIOR ABOVE GRADE	ALL	BLACK STEEL THREADED	ASTM A53
	ALL	ALL	TYPE M - HARD TEMPER COPPER	ASTM B88

PER PIPING NOT ACCEPTABLE INSULATE PER SECTION 22 07 00

1" AND SMALLER - THREADED FLANGED FITTING LARGER THAN 2" - WELDED FLANGED FITTING

SUPPORT AT 6'-0" PER FOOT

SUPPORT AT 10'-0" PER FOOT

SUPPORT AT 6'-0" PER FOOT

WATER AND WASTE FIXTURE UNIT CALCULATIONS

Project: Existing Veterans Hall — Occupancy: — — Date:

Fixture	No.	Cold Water: Supply Fixture Units (SFU)		Drainage: Drainage Fixture Units (DFU)			Hot Water: Demand Fixture Units (DFU)	
		Flush Tank	Flush Valve	Trap Size	Weight Factor	Total DFU	Demand Factor	Total DFU
TOILET	4	5.0	20			4.0		16
URINAL	2	2.0	4			1.0		2
LAVATORY	6	1.5	6	0.75	3	1.0		6
MOP SINK	2	3.0	6	2.25	4.5	2.0		4
HAND SINK	2	1.0	2	0.75	1.5	0.5		2
2 COMP SINK	1	2.0	2	1.5	1.5	1.5		2
HOSE BIBB	4	2.5	10					
HOSE BIB ADDL	4	1.0	4					
3 COMP SINK FAUCETS	1	2.0	4	1.5	1	4.0		4
DRINKING FOUNTAIN	1	0.5	0.5			0.5		0.5
FLOOR DRAIN	2					2.0		4
DISHWASHER	1	1.5	1.5	1.125	1.125	1.0		3

Total Fixture Units	CW FU	GPM	HW FU	GPM	DFU	GPM
	Low Sum	0"	Low Sum	1 1/2"	Gen Sum	4"
	GPM	0.0	GPM	0.0	Max DFU	216.0
	FPS	0.0	FPS	0.0		
	FU> 100	2.0	FU> 100	1.0		

Pressure Available at Water Main	80	psi
Built-in Pressure Loss	15	psi
Pipe Head Loss	5	psi
Elevation Loss	30	psi
Minimum Pressure Required at Fixture	25	psi
Total Pipe Friction Loss Allowance	120	psi
Approximate Total Equivalent Length	200	ft
Maximum Allowable Pipe Friction Loss per 100 Feet	4.8	psi

GREASE INTERCEPTOR SIZING TABLE

Plan Tag	Description	No.	Waste: GPM/Unit	Waste: Total GPM
DK	SINK	2	2.0	4.0
FD	FLOOR DRAIN	2	2.0	4.0
FS	FLOOR SINK, 6"D X 12"SQ/RND	3	5.0	15.0
HS	HOSE SINK, 7"H X 12"D X 12"SQ/RND	1	7.0	7.0
FS	FLOOR SINK, 15" SQ/RND	1	9.0	9.0
MS	MOP SINK	1	2.0	2.0

Total Fixture Units	DFU	24.0
	Size Inlet	4"
	Waste GPM	60.0
Min Required Interceptor Volume		1800 GAL
Design Interceptor Volume		1800 GAL

Drainage Fixture Units Based on Table 709.1 Table 780.1 and Grease Interceptor Sizing per Table 1014.3.1 of CPC

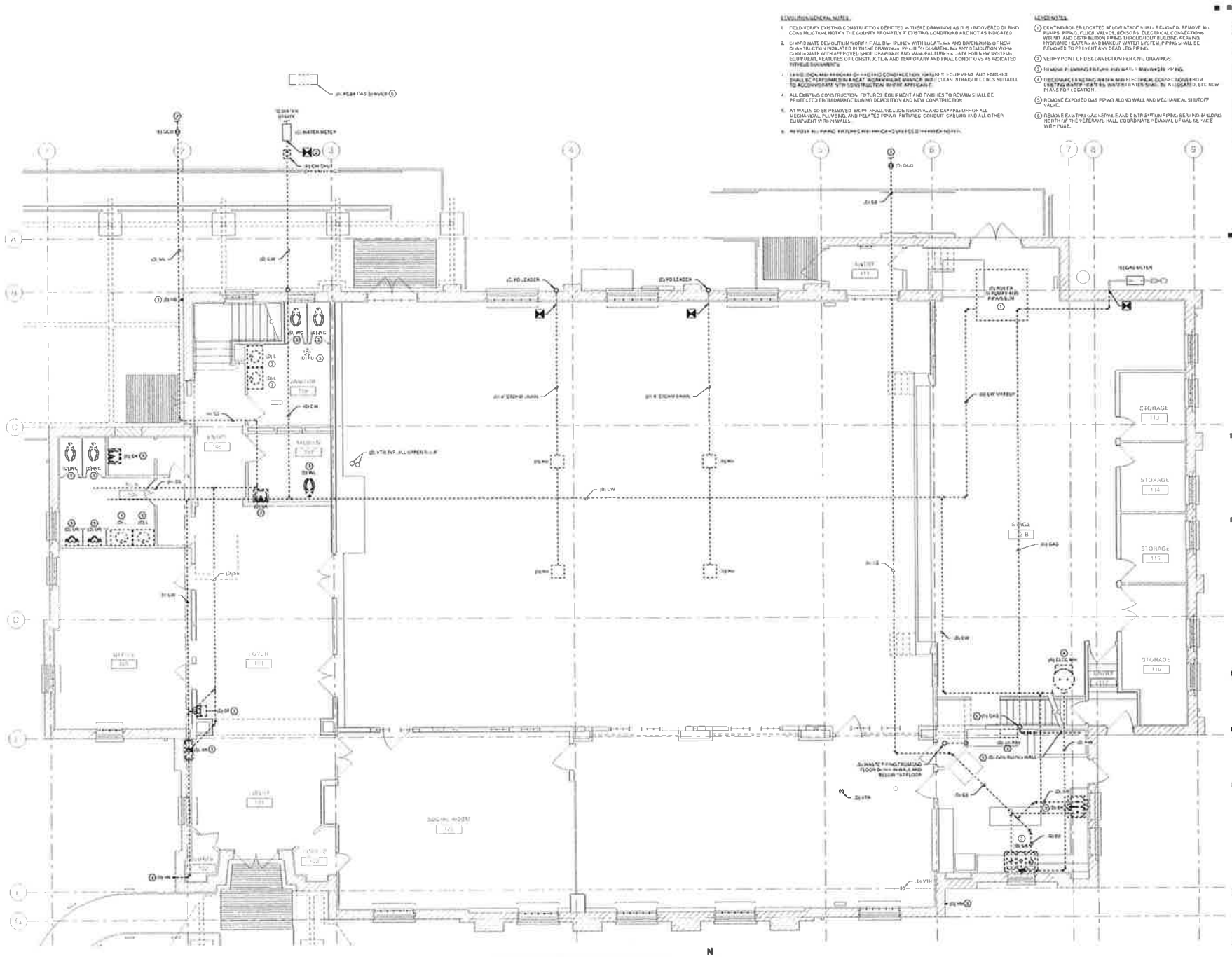
GAS PIPE SIZING TABLE

Reference table 1215.1.1 of the 2022 CPC

Location	Equipment	Demand (MBH)
EXISTING KITCHEN HALL	MAJIK	140
	RANGE	210
	FRYERS	280
	OVEN	80
	TOTAL	710
	DISTRIBUTION PRESSURE	7" W.C.
	LEVEL OF PIPE LENGTH	175 FT
	GAS LINE SIZE	2"
	WATER HEATER	250 MBH

PLUMBING FIXTURE SCHEDULE

ID	Make	Model No.	Description	Mounting	Material
WC-1	KOHLER	K-96357	ADA FLUSH VALVE TOILET, ELONGATED BOWL, 1.28 GPF FLUSH VALVE, ELONGATED BOWL, 17" SEAT HEIGHT, BOLT CAP COVER, WHITE	FLOOR	VITREOUS CHINA
LAV-1	KOHLER	K-2005-ST	ADA COMPLIANT WALL MOUNTED LAVATORY SINK, 4" CENTERS, 1.5 GPM FAUCET, 1.0 GPM METERING VALVE, 20 GAUGE, 17" X 15" X 5" DEEP BASIN, OVERFLOW, SOLID CAST BRASS CONSTRUCTION, CHROME PLATED, WITH POP-UP DRAIN ASSEMBLY, WHITE	WALL	VITREOUS CHINA
S-1	ELKAY	EDLB2517	1 HOLE SELF RIMMING STAINLESS STEEL SINK, 25" X 17" X 5-1/2" DEEP, 18 GAUGE, WITH SINGLE BOWL, 3-1/2" DRAIN, 7-7/8" MINIMUM CENTER TO CENTER FAUCET HOLE SPACING, 8" MAXIMUM CENTER TO CENTER FAUCET HOLE SPACING, 1 FAUCET HOLE, 4" DEEP BOWL, 8" RADIUS CORNERS, WITH 1-1/2" DRAIN OPENING, SOUND DEADENING PADS, AND 1-1/2" P-TRAP	COUNTER	STAINLESS STEEL
SK-1	—	—	SINK BY OTHERS	—	—
SK-2	—	—	SINK BY OTHERS	—	—
SK-3	—	—	SINK BY OTHERS	—	—
MS-1	FLORESTONE	MSR2424	24" X 24" X 12" MOLDED MOP RECEPTOR SERVICE SINK, WITH DRAIN, 3" DRAIN SIZE, CHICAGO BRASS 29-999A DRAIN FAUCET WITH WALL MOUNTED FAUCET, WALL BRACE, HOSE THREAD ON SPOUT, PAIL HOOK, WALL BRACE, HOSE THREAD ON SPOUT, PAIL HOOK,	FLOOR	MOLDED PLASTIC
MS-2	JUNO	EVSSMP-C	24" X 24" X 44" SINK, 1 BOWL, 16GA, SPARKSHIELD BOTTOM ONLY PANEL, CENTER DRAIN, ALL WELDED CONSTRUCTION, 4" CENTERS, 1.5 GPM FAUCET WITH VACUUM BREAKER, WALL BRACE, HOSE THREAD ON SPOUT, PAIL HOOK,	FLOOR	STAINLESS STEEL
FS-1	J.R. SMITH	3420-12	12" X 20" FLOOR SINK WITH 12" SQUARE TOP, 6" DEEP, ACID RESISTANT GRATE, EPOXY COATED CAST IRON BODY, LOOSE SET ACID RESISTANT GRATE, 6" OUTLET, WITH 12" DOME STRAINER	FLOOR	CAST IRON
FD-1	J.R. SMITH	2005	2" NPS CONNECTION, 5" NICKEL BRONZE ADJUSTABLE STRAINER HEAD, 1 HAP PRIMER CONNECTION, FLUSH WITH FLOOR SURFACE, ADJACENT FLOORING SHALL BE SLOPED TO FLOOR DRAIN,	FLOOR	CAST IRON
DF-1	ELKAY	LZSTL8WSK	1 HOLE ELEVATED ARCH LUSTER WATER STATION, WITH BI-LEVEL ADA COMPLIANT BUBBLER, 8" CENTERS, 8" H X 11-3/4" W X 20" D OVERALL, 17-1/2" TO TOP OF BUBBLER, 8" H X 11-3/4" W X 11-3/4" D BASIN, 18 GAUGE STAINLESS STEEL CONSTRUCTION, WITH SOUND DEADENING PADS, MOUNTING HARDWARE, AND DRAIN ASSEMBLY,	WALL	STAINLESS STEEL
WH-1	RHEEM	SE50H06EH40U1	ELECTRIC WATER HEATER, 50 GALLON STORAGE CAPACITY, 20.25" DIAMETER, 52" TALL, 21 GPH RECOVERY AT 90° RISE, 4.5 KW HEATING UNIT, 1 PHASE, 240 VOLTS, 18.8 AMPS, 1 HP, 1 PHASE, 120 VOLTS, 15 AMPS, 1 PHASE	ON STAND	—
WH-2	A.O. SMITH	DRE-80-24	80 GALLON (302.5 LITERS) STORAGE TANK WATER HEATER, 24 KW ELEMENT, 109 GPH RECOVERY AT 90°F RISE, 4500 W, 480 VOLTS, 3 PHASE, 60 HZ CONSTRUCTION, 150°F TEMPERATURE SETTING, DIMENSIONS: 62 1/4" H X 17" DIAMETER, 24" TOTAL WIDTH WITH 90° - 45° X 3/4" FITTINGS, 400 LBS OPERATING WEIGHT, 3 YEAR TANK, 1 YEAR PARTS, 1 YEAR LABOR WARRANTY	—	—
EXP-1	BELL AND GOSSETT	ET-6VSL-PF2	6 GALLON EXPANSION TANK, 200°F MAX TEMP, 150 PSI MAX WORKING PRESSURE, 3/4" MNPT CONNECTIONS, 3.5" DIAMETER X 15.5" HEIGHT, 3.5" DIAMETER X 15.5" HEIGHT, 3.5" DIAMETER X 15.5" HEIGHT



DEMOLITION GENERAL NOTES

1. FIELD VERIFY EXISTING CONSTRUCTION DEPICTED ON THESE DRAWINGS AS IT IS UNCOVERED DURING CONSTRUCTION. NOTIFY THE COUNTY PROMPTLY IF EXISTING CONDITIONS ARE NOT AS INDICATED.
2. COORDINATE DEMOLITION WORK TO FALL IN LINES WITH LOCATIONS AND DIMENSIONS OF NEW CONSTRUCTION INDICATED IN THESE DRAWINGS. PRIOR TO COMMENCING ANY DEMOLITION WORK COORDINATE WITH APPROVED SHOP DRAWINGS AND MANUFACTURER'S DATA FOR NEW SYSTEMS, EQUIPMENT, FEATURES OF CONSTRUCTION AND TEMPORARY AND FINAL CONDITIONS AS INDICATED WITHIN DOCUMENTS.
3. DEMOLITION AND REMOVAL OF EXISTING CONSTRUCTION, FINISHES, EQUIPMENT AND FINISHES SHALL BE PERFORMED IN A NEAT, WORKMANLIKE MANNER WITH CLEAN, STRAIGHT EDGES SUITABLE TO ACCOMMODATE NEW CONSTRUCTION AND BE APPLICABLE.
4. ALL EXISTING CONSTRUCTION, FIXTURES, EQUIPMENT AND FINISHES TO REMAIN SHALL BE PROTECTED FROM DAMAGE DURING DEMOLITION AND NEW CONSTRUCTION.
5. AT WALLS TO BE REMOVED, WORK SHALL INCLUDE REMOVAL AND CAPPING OFF OF ALL MECHANICAL, PLUMBING AND RELATED PIPING, FIXTURES, CONDUIT, CABLING AND ALL OTHER EQUIPMENT WITHIN WALLS.
6. REMOVE ALL PIPING, FIXTURES AND APPLIANCES NOTED TO BE REMOVED.

KEYNOTES

1. EXISTING BOILER LOCATED BELOW STAGE SHALL REMAIN. REMOVE ALL PUMPS, PIPING, FLUE, VALVES, SENSORS, ELECTRICAL CONNECTIONS, WIRING AND DISTRIBUTION PIPING THROUGHOUT BUILDING SERVING HYDRONIC HEATING AND MAKEUP WATER SYSTEM. PIPING SHALL BE REMOVED TO PREVENT ANY DEAD LEG PIPING.
2. VERIFY POINT OF DISCONNECTION PER CIVIL DRAWINGS.
3. REMOVE PLUMBING FIXTURE AND WATER HEATER PIPING.
4. DISCONNECT EXISTING WATER AND ELECTRICAL CONNECTIONS FROM EXISTING WATER HEATER. WATER HEATER SHALL BE RELOCATED. SEE NEW PLANS FOR LOCATION.
5. REMOVE EXPOSED GAS PIPING ALONG WALL AND MECHANICAL SHUTOFF VALVE.
6. REMOVE EXISTING GAS SERVICE AND DISTRIBUTION PIPING SERVING BUILDING NORTH OF THE VETERAN'S HALL. COORDINATE REMOVAL OF GAS SERVICE WITH PG&E.

PLUMBING DEMOLITION PLAN

N

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SHEET TITLE

PLUMBING DEMOLITION PLAN

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

By/n	Description	Date

Drawn By	
Date Issued	
Scale	
Project No.	

SHEET No.

P200

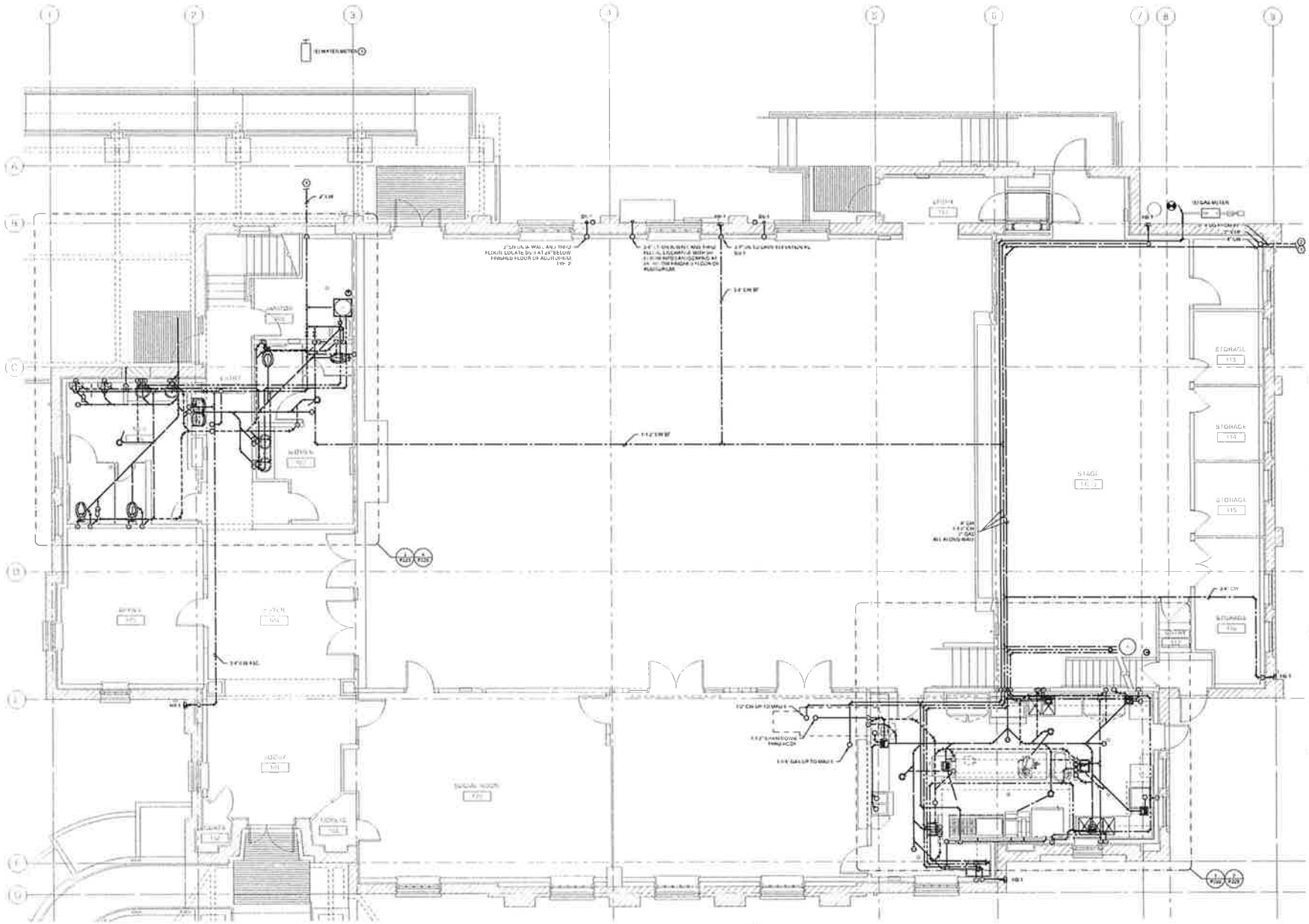
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GENERAL NOTES

1. ALL WATER PIPING LOCATED OUTDOORS, IN UNCONDITIONED SPACES AND EXTERIOR WALLS SHALL BE INSULATED.

KEYED NOTES

1. SEE CIVIL DRAWINGS FOR CONTINUATION.
2. ROUTE 4" GREASE WASTE TO NEW 1000 GALLON GREASE INTERCEPTOR, SEE CIVIL PLAN CONTINUATION.



1 PLUMBING FIRST FLOOR PLAN
P201 1/8" = 1'-0"

N

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SHEET TITLE

PLUMBING FIRST FLOOR PLAN

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

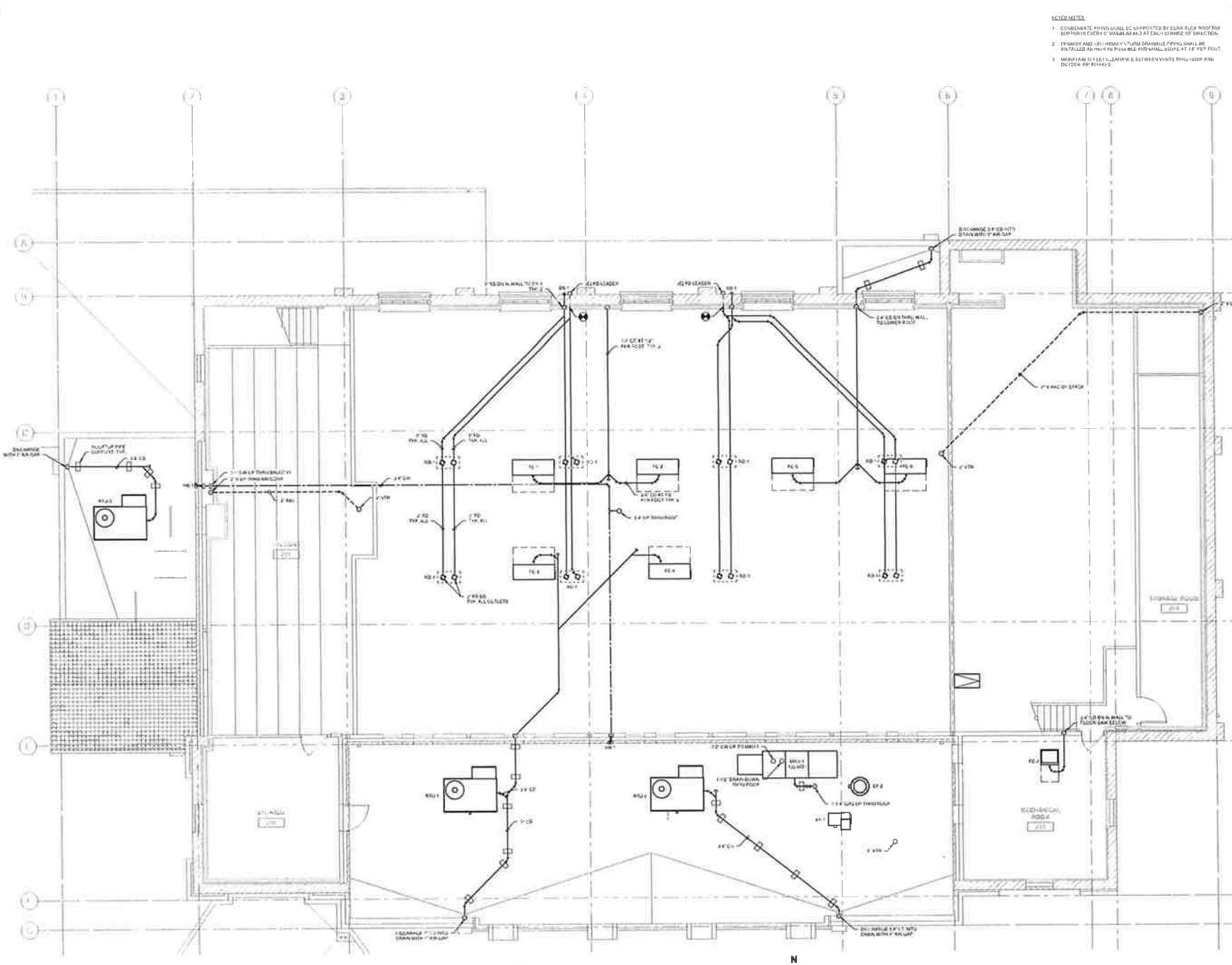
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Drawn By	TG
Date Issued	07/17/25
Scale	1/8" = 1'-0"
Project No.	23-0427

SHEET No

P210

2029



KEYED NOTES

1. CONDENSATE PIPING SHALL BE SUPPORTED BY EURA RUCK ROOFTOP SUPPORTS EVERY 6' MAXIMUM AND AT EACH CHANGE OF DIRECTION.
2. PRIMARY AND SECONDARY SYSTEM DRAINAGE PIPING SHALL BE INSTALLED AS HIGH AS POSSIBLE AND SHALL SLOPE AT 1/8" PER FOOT.
3. MAINTAIN 10 FEET CLEARANCE BETWEEN VENTS THRU ROOF AND OUTSIDE AIR INTAKES

PLUMBING SECOND FLOOR PLAN

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LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1320 SOLANO ST.
CORNING, CA

SHEET TITLE

PLUMBING SECOND FLOOR PLAN

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

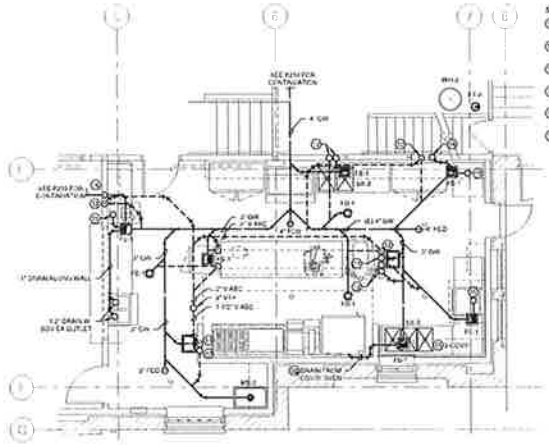
Num.	Description	Date

Drawn By	CG
Date Issued	11.12.25
Scale	1/4" = 1'-0"
Project No.	23.047

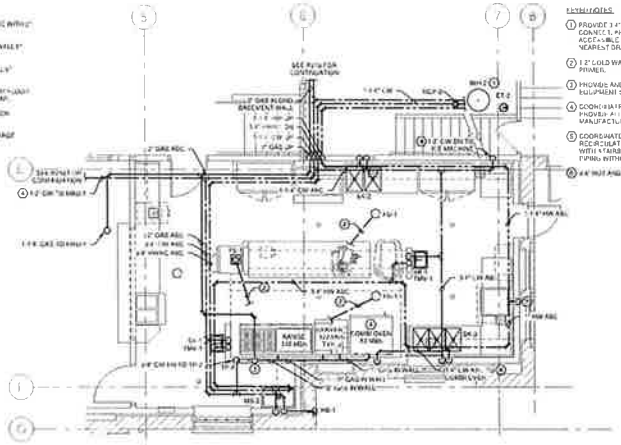
SHEET No.

P211

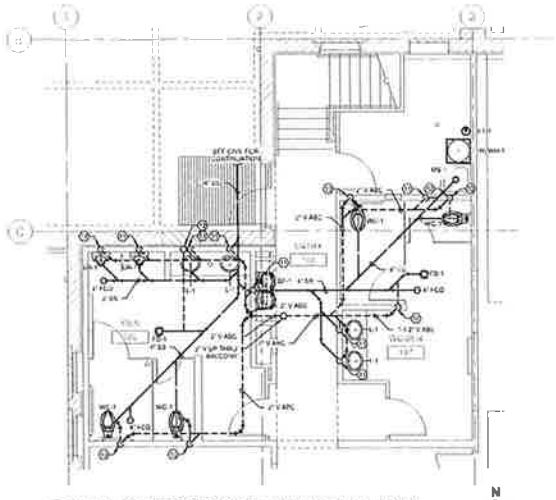
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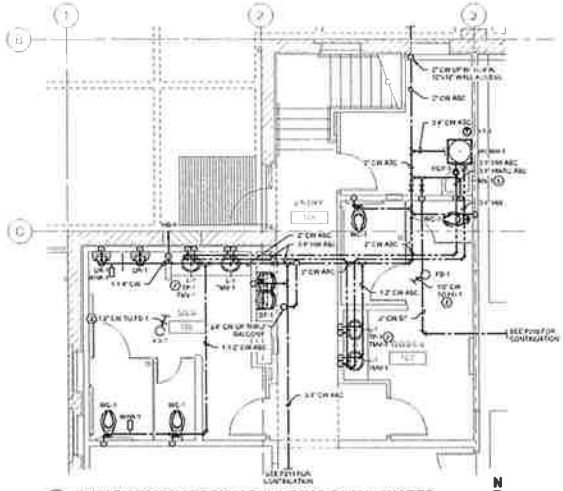
ENLARGED KITCHEN PLUMBING PLAN - DWV



ENLARGED KITCHEN PLUMBING PLAN - WATER AND GAS



ENLARGED RESTROOM PLUMBING PLAN - DWV



ENLARGED RESTROOM PLUMBING PLAN - WATER

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1520 SOLANO ST.
CORNING, CA

SHEET TITLE

ENLARGED PLUMBING PLANS

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

Sym.	Description	Date

Drawn By	
Date Issued	
Scale	
Project No.	

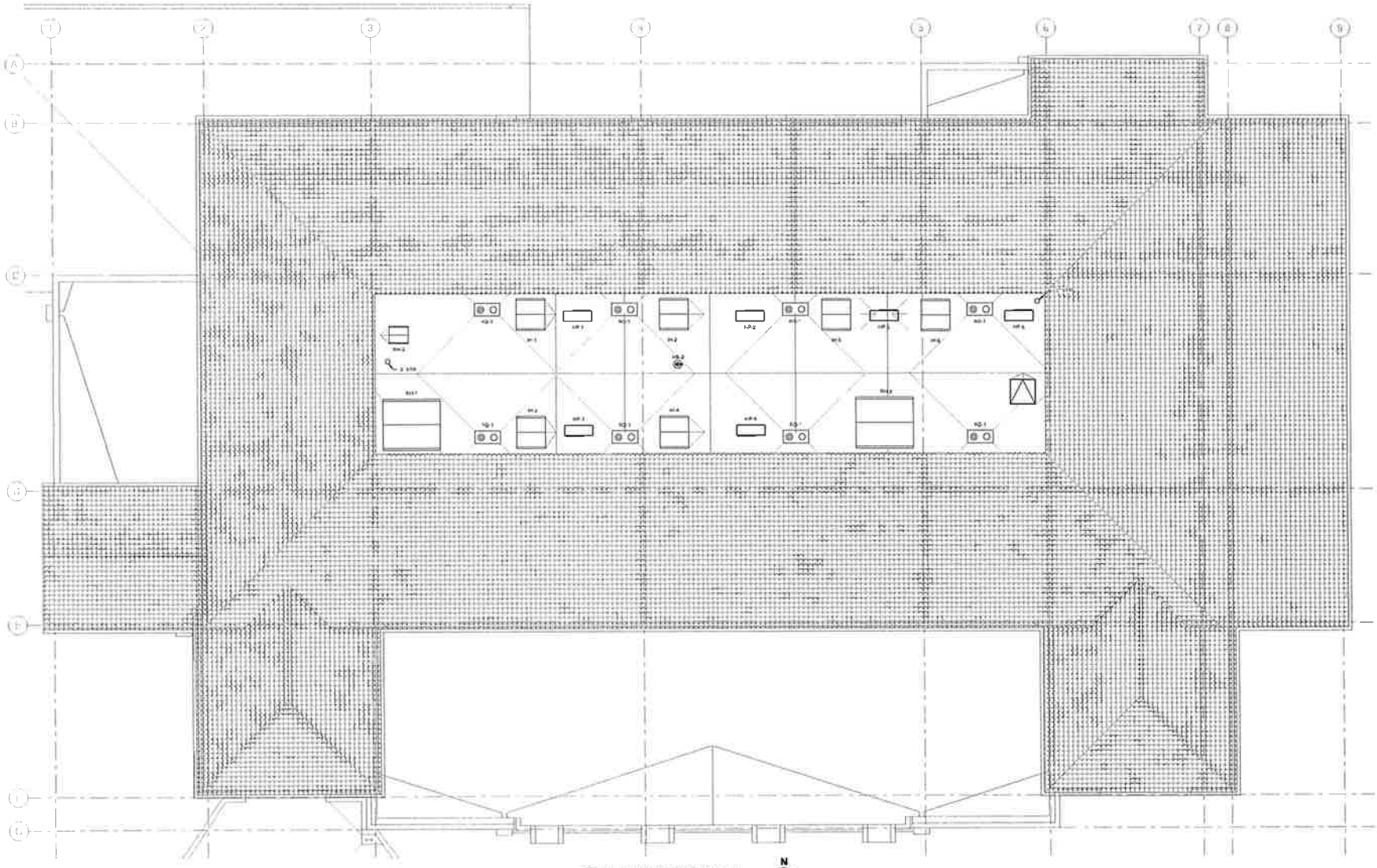
SHEET No.

P220

2031

GENERAL NOTES:

1. MAINTAIN 10 FEET CLEARANCE BETWEEN VENTS THRU ROOF AND OUTSIDE AIR INTAKES



1 PLUMBING ROOF PLAN

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PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

132D SOLANO ST.
CORNING, CA

SHEET TITLE

PLUMBING ROOF PLAN

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

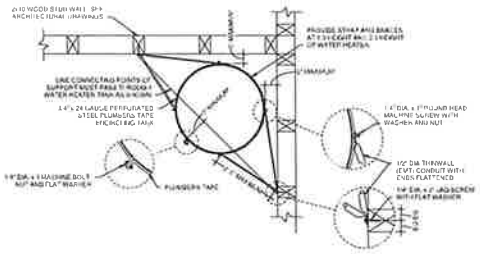
Sym.	Description	Date

Drawn By	TG
Date Issued	2/10/2026
Scale	1/4" = 1'-0"
Project No.	21-042

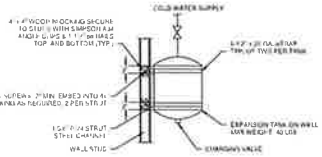
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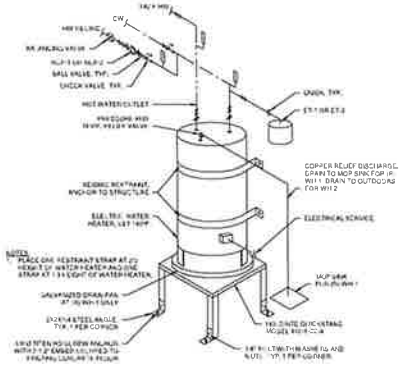
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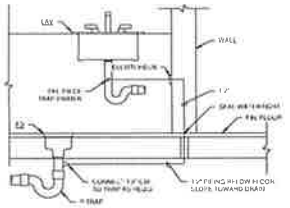
3 WATER HEATER RESTRAINT DETAIL
P300 NOT TO SCALE



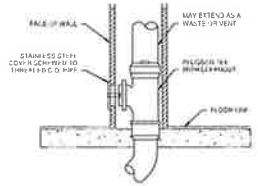
2 EXPANSION TANK DETAIL
P300 NOT TO SCALE



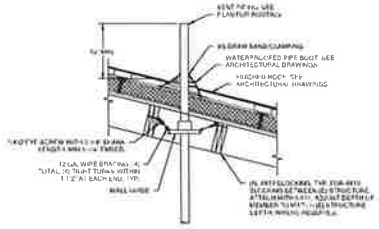
1 ELECTRIC WATER HEATER DETAIL
P300 NOT TO SCALE



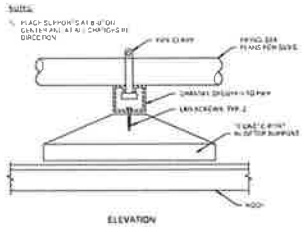
6 FLOOR DRAIN TRAP PRIMER DETAIL
P300 NOT TO SCALE



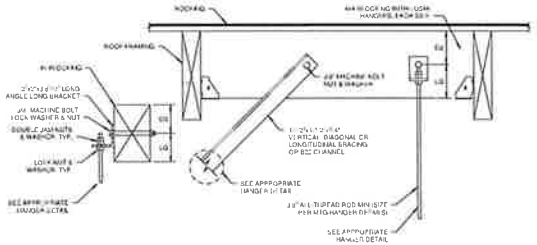
5 WALL CLEAN-OUT DETAIL
P300 NOT TO SCALE



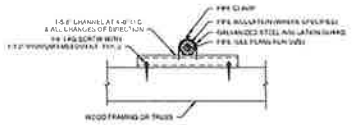
4 VENT THROUGH ROOF DETAIL
P300 NOT TO SCALE



9 PIPE SUPPORT ON ROOF DETAIL
P300 NOT TO SCALE



8 TYPICAL PIPE HANGER CONNECTION DETAILS
P300 NOT TO SCALE



7 TYPICAL PIPE SUPPORT
P300 NOT TO SCALE

PIPE HANGER SCHEDULE		
TYPE OF PIPE	SIZE OF PIPE	HANGER SPACING
STEEL THREADED PIPE	1/2" AND SMALLER	NOT APPLICABLE
	3/4" AND LARGER	NOT APPLICABLE
COPPER TUBE	1-1/4" SIZE AND SMALLER	NOT APPLICABLE
	1-1/2" SIZE AND LARGER	NOT APPLICABLE
PLASTIC PIPE	ALL SIZES	4 FT. INTERVALS PROVIDE SUPPORTS AT END OF ALL BRANCHES AND AT ALL CHANGES OF DIRECTION & ELEVATION.
CAST IRON PIPE	ALL SIZES	MAXIMUM OF 1 HANGER PER PIPE LENGTH LOCATED WITHIN 1ft OF EACH JOINT (UP TO 10 ft. MAXIMUM AT CHANGES IN DIRECTION AND AT BRANCH CONNECTIONS

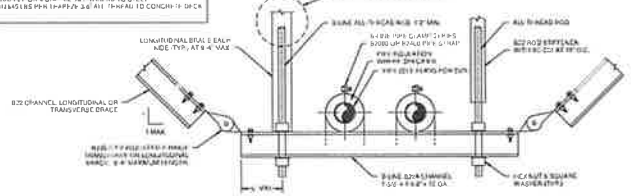
NOTES:

1. RUN PIPING TRAPEZE AS CLOSE AS POSSIBLE TO STRUCTURE.
2. SUPPORT PIPING AT A MAXIMUM OF 8'-0" INTERVALS.
3. SEE PLANS FOR PIPE SIZES.
4. CHANNEL DEFLECTION SHALL NOT EXCEED 1/30 OF SPAN BETWEEN RODS. DOUBLE UP CHANNELS AS REQUIRED.
5. PROVIDE 3 HOLE UNISTRUT PIECE STIFFENER AT ALL THREAD WHERE DIAGONAL BRACE OCCURS. INCLUDE CLAMP ASSEMBLY AS RECOMMENDED BY MANUFACTURER.
6. NO BRACING REQUIRED ON PIPES WITH LESS THAN 1" I.D. AND ALL OTHER PIPES LESS THAN 2 1/2"

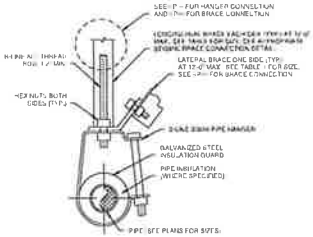
TABLE 1	
Angle (Inches)	Max. Length (Inches)
1" x 1" x 1" - 12" x 12"	5'-0"
2" x 2" x 1/4"	5'-0"
3" x 3" x 1/4"	8'-0"

MINIMUM ROD SIZES	
Pipe Diameter (Inches)	Rod Diameter
3/4"	3/8" AND SMALLER PIPE
1-1/2"	3/8" ROD (1/2" PIPE)
2-1/2"	1/2" PIPE

TRAPEZE LOAD CALCULATIONS:
WHERE BRACES MEET TRAPEZE OR WHERE BRACES ARE INSTALLED TO RESIST HORIZONTAL LOADS, BRACES SHALL BE INSTALLED TO CONCRETE DECK.



10 TYPICAL PIPE HANGER
P300 NOT TO SCALE



PIPE SIZE PLANS FOR SIZES

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PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1820 SOLANO ST.
CORNING, CA

SHEET TITLE

PLUMBING DETAILS

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

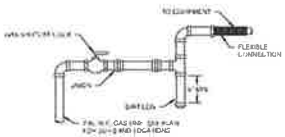
Sym.	Description	Date

Drawn By	TH
Date Issued	4/15/25
Scale	1/8" = 1'-0"
Project No.	21-0437

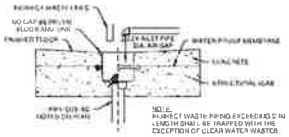
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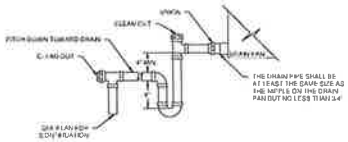
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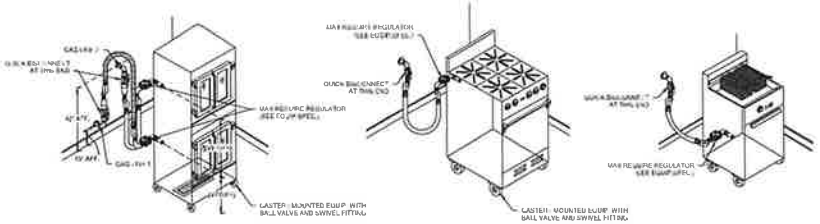
3 P301 GAS CONNECTION DETAIL
NOT TO SCALE



2 P301 FLOOR SINK DETAIL
NOT TO SCALE



1 P301 HVAC CONDENSATE DRAIN DETAIL
NOT TO SCALE



4 P301 TYPICAL GAS CONNECTION DETAILS
NOT TO SCALE

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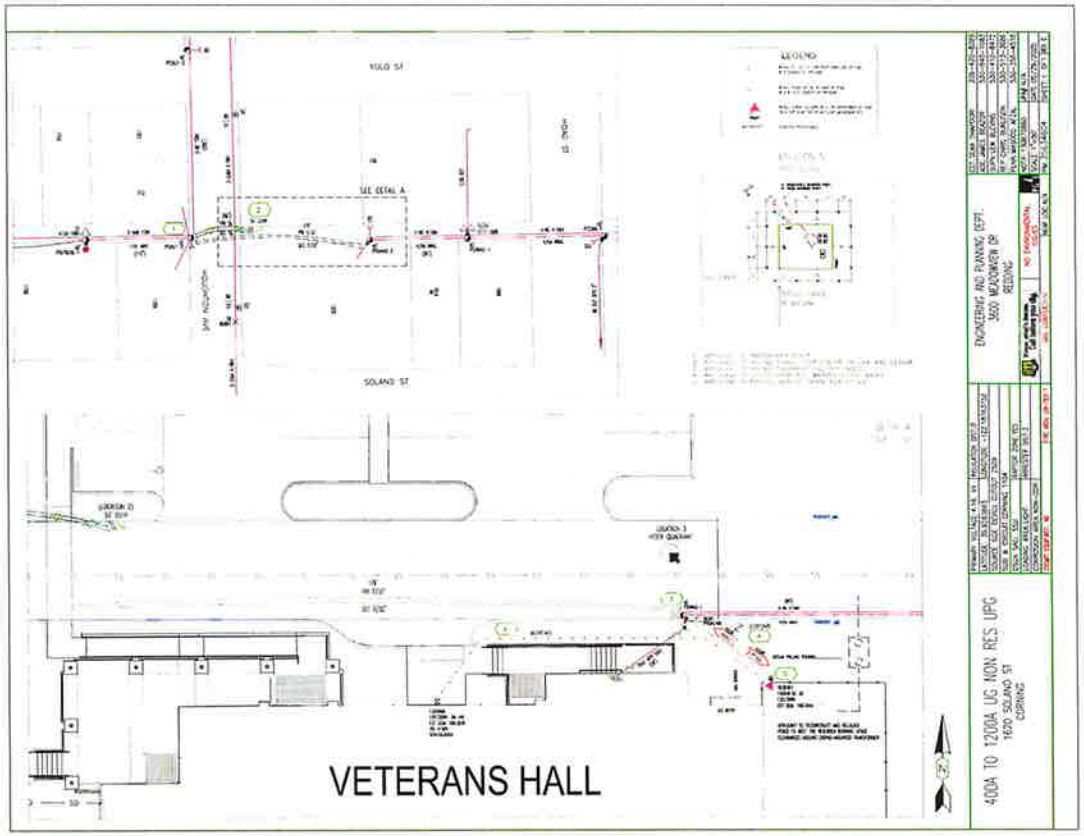
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Drawn By	MI
Date Issued	7/17/25
Scale	1/8" = 1'-0"
Project No.	21-0437

SHEET No.

P301

2034



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PROJECT NAME

YEHAMA COUNTY
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1620 SOLANO ST.
CORNING, CA

SHEET TITLE

PG&E
CONSTRUCTION
DRAWING

DRAWING STATUS

CONSTRUCTION
DOCUMENTS

REVISIONS

Sym	Description	Date

Drawn By	CR
Date Issued	10/15/2025
Scale	N/TS
Project No	21-6401

SHEET No

E000

2035

ABBREVIATIONS

ADDP	ARCHITECT DIRECTED PLAN	GFCI	GROUND FAULT CIRCUIT INTERRUPTER	NO	NORMALLY OPEN
AGA	AMERICAN GAS ASSOCIATION	GFP	GROUND FAULT PROTECTION	NF	NOT FUSED
AFF	ABOVE FINISHED FLOOR	GC or G/C	GROUNDING ELECTRODE CONDUCTOR	NS	NOT AS SHOWN
AT	ABOVE TRANSFORMER	HVAC	HEATING AND VENTILATING AND AIR CONDITIONING	NTS	NOT TO SCALE
AC	ABOVE COUNTER		NOT PROVIDED (N)	NL	NIGHT LIGHT
AMP	AMPERE	HOA	HAND OFF AUTO	NO or R	NUMBER
ATC or NC	ANNUNCIATOR CONTROL CONSOLE (TYP)	HV	HEATING, VENTILATING AND AIR CONDITIONING	OFCI	OWNER FURNISHED CONTRACTOR INSTALLED
AFC or AFC	ANNUNCIATOR CONTROL PANEL	H.W.D.E	HEIGHT, WIDTH, DEPTH, ENGTH	%Z	PERCENT IMPEDANCE
AWG	AMERICAN WIRE GAUGE	IMD	INFRARED MOTION SENSING	PB or PBX	PHASE
AHJ	AUTHORITY HAVING JURISDICTION	IP	IN-SLAB WORK	PIC	PHOTOCELL
ASAP	AS SOON AS POSSIBLE	IMPS	INTERMEDIATE SIGNAL STRAND	PC	PLUMBING CONTRACTOR
ATS	AUTOMATIC TRANSFER SWITCH	IG	INSULATED GROUND	PCC	POLE
AV	AUDIO VISUAL	IG	ISOLATION UNIT	PVC	POLY VINYL CHLORIDE
BC	BUILDING CONTROL	IBC	WITH INTERNAL BUILDING CONTROL	PIU	PROTECTION UNIT
BDF	BUILDING DISTRIBUTION FRAME	IDC'S	INTERMEDIATE CROSS CONNECT PANELS	PWSHR	PULL WIRE SWITCH
BW	BARE WIRE	IDF	INTERMEDIATE DISTRIBUTION FRAME	RACEWAY	RACEWAY INSTALL AND CONNECT
BLDG	BUILDING	IR	INFRARED	RT	RADIO TRANSMITTER
CP	CONTROL PANEL	K	KILOWATT	RA	RADIO ANTENNA
CKT	CIRCUIT	K, CM,	KILOCYCLE, KILOMETER, KILOGRAM	RL	REMOTE LOCATION
CIRC, CKT	CIRCUIT	KVA	KILOVOLT AMPERES		
C	CIRCUIT BREAKER	KW	KILOWATT	RCPT RECEPT	RECEPTACLE
CMD	COMBINATION SMOKE FIRE DAMPER	KWH	KILOWATT HOUR	REF	REFRIGERATOR
C	CONDUIT	LED	LOW VOLTAGE MODULAR LOAD	RVS	REMOVABLE STEEL
LD	CONDUIT ONLY - CONNECT WITH	LF	LINEAR FEET	RWS	RIGHT WAY SQUARE
	PULL STRING	LTG, LTS	LIGHTING	SCC	SHORT CIRCUIT CURRENT
CONN	CONNECTED	LPN	LOW PRESSURE SODIUM	SC, R	SOCKET CIRCUIT CURRENT RATING
CPT	CONTROL POWER TRANSFORMER	MAX	MAXIMUM	SPS	SURFACE MOUNTED CABLING SYSTEM
FLCB	CURRENT LIMITING CIRCUIT BREAKER	MBJ	MAIN BONDING JUMPER	SR	SMOKE FIRE DAMPER
CLF	CURRENT LIMITING FUSE	MDP	MAIN DISTRIBUTION PANEL	SUSPENSION	SUSPENDED AIR LESS
CT	CURRENT TRANSFORMER	MVTP	MAXIMUM OVERCURRENT PROTECTION	SMACNA	SHEET METAL AND AIR DUCT CONTRACTORS NATL ASSOC
DB	DRAWING BOX, ELECTRICAL BREAKER	MCB	MINIATURE CIRCUIT BREAKER	SQ	SQUARE
DAS	DISTRIBUTED ANTENNA SYSTEM	MJ	MAIN LUG ONLY	SBJ	SUPPLY SIDE BONDING JUMPER
DMETER	DIAMETER	MC	MECHANICAL CONTRACTOR	SBJ	SYSTEM BONDING JUMPER
DC	DIRECT CURRENT	M	METER	SBJ	SYSTEM BONDING JUMPER
DGS	DIGITAL GAS	MH	METER HEADS	TC	TAMPER SWITCH
DPCS	DIGITAL PANEL COMM. - STATION	MV	MERCURY VAPOR	TELEDATA	TELEPHONE AND DATA
EC	ELECTRICAL CONTRACTOR	MH	METAL HALIDE	TG	TELEPHONE
EMS	ENERGY MANAGEMENT CONTROL SYSTEM	MBA	MINIMUM	TS, SS	TRANSIENT - TYPE SURGE SUPPRESSION
EMT	ELECTRICAL METALLIC TUBING	MCC	MOTOR CONTROL CENTER		TYPICAL
ENT	ELECTRICAL NON-METALLIC TUBING	MCC	MOTOR CONTROL CENTER	TYP	UNDERGROUND ELECTRICAL
EPO	EMERGENCY POWER OFF	MOD	MOUNTING ORDER MARK	UG	UNLESS OTHERWISE NOTED
EQU	EQUIPMENT	JACK	MULTIPLE CIRCUIT PROTECTION	UON	UNINTERRUPTIBLE POWER SYSTEM
EQUI	EQUIP. LUG PRESET TERMINATION	MTD	MOUNTED	UPS, UPS	VARIABLE AIR VOLUME
EF	EXHAUST FAN	MTD	MOUNTING	VAV	VOLTS
EXISTING TO REMAIN	EXISTING TO REMAIN	MV	NON-METALLIC	V	VOLTAGE
EW	EXISTING TO REMOVED	NAT'L	NATIONAL ELECTRICAL CODE	VA	VOLT AMPERES
EXISTING	EXISTING TO BE RELOCATED	NEC	NATIONAL ELECTRICAL	VD	VOLTAGE DROP
FT	FEET	ITEMA	NATURAL ACTUATORS ACTIVATION	WP	WEATHERPROOF
FA/FA/FA	FIRE ALARM	NC	NORMALLY CLOSED	WHM	WATT HOUR
FLA	FULL LOAD AMPS			XFMR	TRANSFORMER
GND	GROUND				

FIRE ALARM SYSTEM SYMBOLS

SEE FIRE ALARM SPECIFICATIONS SECTION FOR COMPLETE FIRE ALARM SYMBOLS

SECURITY INTRUSION ALARM SYSTEM SYMBOLS

SACP	SECURITY ALARM CONTROL PANEL AND POWER SUPPLY COMPLETE - SEE SPECIFICATIONS
	WALL MOUNTED WIRELESS RECEIVER COMPLETE WITH UNITS AS CALLED OUT - SEE SPECIFICATIONS AND
	SECURITY ALARM WALL MOUNTED CARD READER WITH KEYPAD AND CONDUCTORS TO SACP - SEE SPECIFICATIONS
	WIRELESS SECURITY ALARM DUAL TECHNOLOGY MOTION SENSOR WALL ON CEILING TYP. SEE WALLS, NOTES AND PLAN DRAWINGS. SEE SPECIFICATION ABOVE INDICATES QUANTITY OF AIM
	WIRELESS SECURITY ALARM DOOR CONTACT - SEE SPECIFICATIONS
	WALL MOUNTED LOCAL ALARM BOX WITH FLUSH 1 GANG PUSH BUTTON AND 1 GANG RING WITH STROBE AND CONDUCTORS TO SACP - SEE SPECIFICATIONS
— S —	SECURITY ALARM SYSTEM 1/4" CONDUIT WITH CONDUCTORS PER SECURITY ALARM RISER DIAGRAM AND ON SPECIFICATIONS

REQUIRED SPECIFICATION DEVIATIONS

THE FOLLOWING ITEMS SHALL ALL APPLY EVEN IF NOT SHOWN ON THE DRAWINGS AND SPECIFICATIONS SHALL BE CONSIDERED A PART OF THE BID. THE SUBCONTRACTOR AT THE DISCRETION OF THE OWNER

NONE

ALLOWED SPECIFICATION DEVIATIONS

THE FOLLOWING ITEMS SHALL ALL APPLY EVEN IF NOT SHOWN ON THE DRAWINGS AND SPECIFICATIONS THESE DEVIATIONS ARE AT THE DISCRETION OF THE OWNER

NONE

DEDUCTIVE/ADDITIVE ALTERNATE PRICING

IN ADDITION TO ANY DEDUCTIVE OR ADDITIVE LINE ITEM PRICING CALLED FOR ON THE DRAWINGS OR IN THE SPECIFICATIONS, CONTRACTOR SHALL PROVIDE SEPARATE LINE ITEM DEDUCTIVE/ADDITIVE ALTERNATE PRICING FOR EACH OF THE FOLLOWING ITEMS:

NONE

ANNOTATIONS

- PANEL CAUTION - INDICATES PANELBOARD OR EQUIPMENT IS SOLAR FED
- MECHANICAL EQUIPMENT CALLOUT - "AC" INDICATES UNIT TYPE AND "2" INDICATES UNIT NUMBER. REFER TO MECHANICAL DRAWINGS FOR EXACT LOCATION AND ELECTRICAL REQUIREMENTS
- DETAIL CALLOUT - "3" INDICATES DETAIL NUMBER, "E1" INDICATES SHEET NUMBER
- PLAN NOTE KEYNOTE - REFER TO NOTES ON SHEET ON AS DIRECTED
- REVISION REFERENCE
- WYE CONFIGURATION △ DELTA CONFIGURATION ⏚ GROUND

TELEPHONE/DATA SYMBOLS

- TEL — FLUSH TELEPHONE OUTLET BOX, WALL MOUNTED FLUSH WITH WALL - LONG RING WITH 3/4" STUB TO ACCESSIBLE CEILING AND 4 CAT 6 DUMMY CABLES OF 25' EACH UNLESS OTHERWISE NOTED AND PRIOR TO BIDDING. PROVIDE ONE (1) CAT 6A UTP 4 PAIR CABLE FROM NEAREST TELEPHONE COMPANY TERMINATION POINT ON EXTERIOR OF BUILDING EXTEND TERMINATING DATA TYPE LINES FROM PATCH PANEL LOCATION (COMMENT TO TOP OUTLET ON DETAIL E1.2 SHEET) REFER TO FACEPLATE DETAILS FOR GANG ORIENTATION
- DATA/WAP OUTLET BOX WALL MOUNTED FLUSH WITH WALL - LONG RING WITH 3/4" STUB UP TO ACCESSIBLE CEILING. REFER TO FACEPLATE DETAILS FOR WAP ORIENTATION. TERMINATE CAT 6A CABLES AT THIS LOCATION REFER TO FACEPLATE DETAILS FOR MORE INFORMATION
- WIRELESS ACCESS POINT DATA OUTLET FLUSH FLOOR BOX WITH 4 - 1" RIGID AND CONDUITS UP TO A PULL BOX CABLE TO DRAWING CALLOUT IN OFFICE. UNLESS SHOWN ON THE FLOOR PLANS WHEN INSTALLED IN ACCESSIBLE CEILING TILE SYSTEMS PROVIDE WAP WITH TILE MOUNTING BRACKET. ACCESSIBLE CEILING TILE SHALL BE CUT TO THREADED ROD ATTACHED TO STRUCTURE ABOVE. REFER TO FACEPLATE DETAILS FOR ADDITIONAL INFORMATION. SEE ELECTRONICS AND ANTENNA SPECIFICATIONS
- LOW VOLTAGE TELEPHONE/DATA CONDUIT RUN, 1 RIGID CONDUIT (MIN) - SEE TABLE FOR CONDUIT SIZE VARIATIONS
- WALL MOUNTED STACKABLE TERMINAL CABINET WITH TERMINAL STRIPS AS REQUIRED
- SURFACE MOUNTED LOCKABLE TELEPHONE CABINET WITH TERMINAL STRIPS AS REQUIRED
- EXISTING WIRELESS TELEPHONE/DATA EQUIPMENT TO BE REMOVED AND PROTECTED DURING CONSTRUCTION AND REINSTALLED BY CONTRACTOR. ALL SMALL CONTRACTOR SHALL RECONNECT, TEST AND CERTIFY OPERATION OF EXISTING AS MAY BE REQUIRED TO RE-ESTABLISH CONNECTIVITY AND FUNCTIONALITY

LIGHTING SYMBOLS

SEE LIGHTING FIXTURE SYMBOLS SPECIFIED WITH CAPITAL LETTER ADJACENT TO RELEVANT FIXTURE SYMBOL ON ENLARGED PLANS AND ELEVATIONS FOR FIXTURE MOUNTING BASE DETAILS SEE LIGHTING FIXTURE SCHEDULE FOR FUTURE SYSTEMS INTEGRATION

- LIGHTING FIXTURE, CALL OUT LETTER/S AND OR NUMBER CASE LETTER WITH "S" INDICATES LENS TYPE (REFER TO LIGHTING FIXTURE SCHEDULE). LOWER CASE LETTER IN "A" ADJACENT TO FIXTURE TYPE INDICATES BALLAST OPTION SEE GENERAL LIGHTING FIXTURE SCHEDULE NOTES
- EMERGENCY LIGHTING FIXTURE, REFER TO LIGHTING FIXTURE SCHEDULE

LIGHTING CONTROL SYMBOLS

SEE THE CONTROL SYSTEM NARRATIVE, DETAILS, SEQUENCES AND SCHEDULE OF OPERATION, SYSTEM MODE INFORMATION

- WALL MOUNTED OCCUPANCY SENSOR
- WALL MOUNTED SYSTEM BASED OCCUPANCY SENSOR
- WALL MOUNTED SYSTEM BASED OCCUPANCY SENSOR
- 1 WAY (SECTIONAL) CEILING MOUNTED SYSTEM BASED OCCUPANCY SENSOR
- 2 WAY SECTIONAL CEILING MOUNTED SYSTEM BASED OCCUPANCY SENSOR
- LOW VOLTAGE MOMENTARY SWITCHES WALL MOUNTED FOR MANUAL ON/OFF SWITCHING DIMMING AND OVERRIDE CONTROL OF LIGHTING
- AUTOMATIC SWITCHING/STEP DIMMING THAT WILL TURN "ON" HIGH LEVEL LIGHTING WHEN NEEDED TO SUIT FOR LIGHTS WHEN SUFFICIENT NATURAL LIGHT IS PRESENT REFER TO THE BUILDING CODE FOR TASK ILLUMINATION VALUE
- AUTOMATIC DAYLIGHTING HARVESTING FUNCTION LEVELED TO DIM LIGHTS WHEN SUFFICIENT NATURAL LIGHT IS PRESENT REFER TO THE BUILDING CODE FOR TASK ILLUMINATION VALUE

CONTROL SYSTEM SCHEMATIC SUBSCRIPTS

- "SW" ATTACHED SWITCH LEG "X" TO BE CONFIGURED PER THE SCHEDULE ADJACENT TO APPLICABLE LOAD
- ADJACENT "#" AND "A" INDICATES PERTAINS TO SWITCHING CONTROLLED BY SENSOR WHERE "#" INDICATES PRIMARY SWITCH DAYLIGHTZONE "A" INDICATES SECONDARY SWITCH DAYLIGHT ZONE AND "" INDICATES SWITCH DAYLIGHT ZONE
- ADJACENT "#" AND "A" INDICATES PERTAINS TO SWITCHING CONTROLLED BY SENSOR WHERE "#" INDICATES PRIMARY SWITCH DAYLIGHT ZONE "A" INDICATES SECONDARY SWITCH DAYLIGHT ZONE AND "" INDICATES SWITCH DAYLIGHT ZONE

ADDITIONAL SPACE LETTERS INDICATE THE FOLLOWING

- AV INDICATES CONNECTION TO AV CONTROL SYSTEM
- EM INDICATES DUAL NIGHT CIRCUITED EMERGENCY SWITCHLEG AND WALL MOUNTED EMERGENCY LIGHTING OVERRIDE
- R INDICATES CONNECTION TO EMS SYSTEM - PATROLS VIA CONTROLLED DRY CONTACT CLOSURE
- S INDICATES CEILING MOUNTED PUBLIC SILENT LOCKDOWN CALL LETTER
- P INDICATES CONNECTION TO DOOR/ALARM PANEL INTERFACE - SEE DOOR AND STATUS INDICATION

MISCELLANEOUS SYSTEM SYMBOLS

- INVERTER CONTROL PANEL - SEE INVERTER SPECIFICATIONS
- INVERTER ANNUNCIATOR PANEL - SEE INVERTER SPECIFICATIONS
- CENTRAL CONTROL SYSTEM - SEE CONTROL SYSTEM SPECIFICATIONS FOR MORE INFORMATION
- WALL MOUNTED CONTROL STATION - WALL MOUNTED - SEE CONTROL SYSTEM SPECIFICATIONS FOR MORE INFORMATION
- GARAGE DOOR CONTROL STATION - WALL MOUNTED - SEE DOOR SYSTEM SPECIFICATIONS FOR MORE INFORMATION
- DAYLIGHTING CONTROL PHOTOCELL SENSOR - WALL MOUNTED - SEE LIGHTING CONTROL SYSTEM SPECIFICATIONS FOR MORE INFORMATION
- LIGHTING CONTROL SYSTEM GARAGE DOOR - WALL MOUNTED - SEE LIGHTING CONTROL SYSTEM SPECIFICATIONS FOR MORE INFORMATION
- LIGHTING CONTROL SYSTEM DOOR - WALL MOUNTED - SEE LIGHTING CONTROL SYSTEM SPECIFICATIONS FOR MORE INFORMATION
- KEYPAD SYSTEM REMOTE STATION SWITCH - WALL MOUNTED - SEE KEYPAD SYSTEM AND DOOR SPECIFICATIONS FOR MORE INFORMATION
- ID CARD SYSTEM PARTITION STATION SWITCH - WALL MOUNTED - SEE DOOR SYSTEM SPECIFICATIONS FOR MORE INFORMATION

BRANCH CIRCUIT SYMBOLS

- HOME RUN TO PANEL, LETTER INDICATES PANEL, NUMBERS INDICATE CIRCUITS, HASH MARKS INDICATE NUMBER OF CONDUCTORS IN CONDUIT
- HOME RUN TO PANEL, LETTER DESIGNATES PANEL, NUMBERS INDICATE CIRCUITS, "X" INDICATES SEPARATE HOT AND NEUTRAL THROUGHOUT BRANCH CIRCUIT, HASH MARK "2" INDICATES AN ISOLATED GROUND CONDUCTOR
- CONDUIT CONCEALED IN CEILING OR BELOW GRADE, SIZE AS SHOWN OR AS REQUIRED BY CODE FOR CONDUCTOR QUANTITY AND EQUIPMENT GROUND
- CONDUIT EXPOSED OR CONCEALED IN WALL OR ABOVE ACCESSIBLE CEILING, SIZE AS SHOWN OR AS REQUIRED BY CODE FOR CONDUCTOR QUANTITY AND EQUIPMENT GROUND
- TANGENT WIRING CONNECTION
- CONDUIT RUN UP OR DOWN AS INDICATED
- CONDUIT CONNECTION
- PULL RATE / ROUTING AS REQUIRED - NUMBER OF CONDUITS AS REQUIRED
- CONDUIT CONNECTION TO EQUIPMENT
- CONDUIT CONNECTION THROUGH WALL TO FUTURE USE

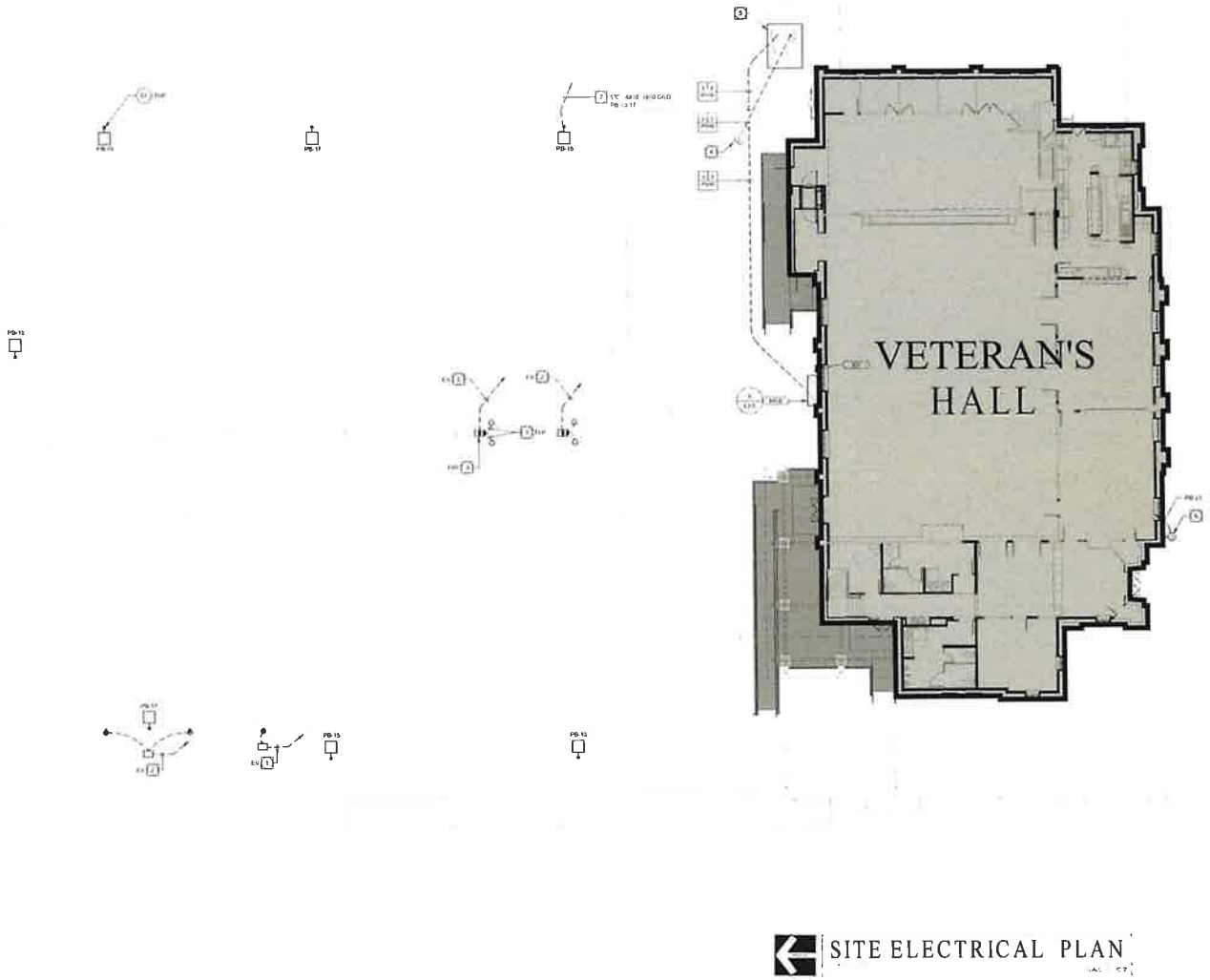
FLOOR BOX / SPECIALTY WALL BOX / PEDESTAL BOX SYMBOLS

- FLOOR BOX - REFER TO DETAILS FOR FLOOR BOX CONFIGURATION AND INSTALLATION
- ABOVE GRADE POKE THROUGH DEVICE - PROVIDE DEVICES PER PLAN - SEE FLOOR BOX SCHEDULE DETAILS AND SPECIFICATIONS FOR MORE INFORMATION
- RECESSED ADJUSTABLE DEPTH FLAT PANEL TYP PLAY WALL BOX WITH FLUSH GROMMETED COVER PANEL (OTHER APPLICABLE AND MANNER OF ITEMS AND MANUFACTURER) - VERIFY EXACT TYPE AND LOCATION WITH OWNER PRIOR TO ROUGH-IN - MOUNT IN ACCESSIBLE CEILING SPACE OR WALL AS INDICATED ON PLANS. FLUSH GROMMETED COVER SHALL BE PAINTED TO MATCH ADJACENT SURFACE FINISH. COORDINATE INSTALLATION OF THIS DEVICE WITH ALL STRUCTURAL AND MECHANICAL SYSTEMS IN THE AREA. REFER TO TRADITIONAL POWER AND DATA RECEPTACLE INSTALLATION ALONG SIDE OF PLAY WALL JUNCTION BOX CONFIGURATION. HAND FEED WIRING THROUGH CONDUIT TO THE CEILING SPACE IN ADDITION TO ANY OTHER CONDUIT REQUIREMENTS SPECIFIED ON PLANS. REFER TO ARCHITECTURAL PLANS AND ELEVATIONS FOR MOUNTING HEIGHT
- GARAGE DOOR SERVICE RECESSED EXTERIOR WALL BOX - TYPE "GWB" PROVIDE DEVICES PER PLAN EACH CAN UNLESS OTHERWISE SHALL BE EQUIPPED WITH A PVC TO THE NEAREST ACCESSIBLE CEILING SPACE BOTH. SEE EXTERIOR DETAILS AND SPECIFICATIONS FOR MORE INFORMATION
- SPARE OR EMPTY SERVICE RECESSED EXTERIOR WALL BOX - TYPE "SWB" PROVIDE DEVICES PER PLAN. SEE ELEVATION DETAILS AND SPECIFICATIONS FOR MORE INFORMATION. REFER TO NOTED DEVICE LEGEND LOCATION

POWER SYMBOLS

ALL RECEPTACLE OUTLETS SHOWN WITH A DIAGONAL SLASH SHALL BE CONTROLLED BY OCCUPANCY SENSOR OR LIGHTING CONTROL PANEL SEE DISTRIBUTED LIGHTING CONTROL SYSTEM SPECIFICATIONS FOR ADDITIONAL REQUIREMENTS. WHERE INDIVIDUAL RECEPTACLES ARE CONTROLLED, ONLY A SINGLE DUPLEX RECEPTACLE OUTLET (NOT A SWITCHED LEG) SHALL BE CONTROLLED WITH MANY CONFIGURED DUPLEX RECEPTACLE OUTLET (NOT ONE RECEPTACLE SHALL BE CONTROLLED. NOTE THAT FOR FLOOR MOUNTED PORT THRU DEVICES THE ASSOCIATED CONTROL RELAY MAY NEED TO BE LOCATED WITHIN THE ELECTRICAL ROOM WHERE THE CHANGEABLE CIRCUIT ORIGINATES

- OCCUPANCY SENSOR WITH INTEGRAL SYSTEM CONTROLLED RECEPTACLE RELAY, WHERE LETTER DESIGNATION "A" REPRESENTS OCCUPANCY SENSOR LIGHTING CONTROL SYSTEM CONTROL ZONE. SEE THE DISTRIBUTED LIGHTING CONTROL SPECIFICATION FOR MORE INFORMATION
- DUPLEX RECEPTACLE WALL MOUNTED
- DOUBLE DUPLEX RECEPTACLE WALL MOUNTED
- DUPLEX GFCI RECEPTACLE WALL MOUNTED, "WP" INDICATES WEATHERPROOF. A, B OR C INDICATES THE TYPE OF COVER PLATE PER THE GENERAL PROJECT SPECIFICATIONS
- DUPLEX EMERGENCY WALL MOUNTED WITH (1) RECEPTACLE AND (1) DUPLEX RECEPTACLE CONNECTED ON LOAD SIDE OF GFCI. WP INDICATES WEATHERPROOF. A, B OR C INDICATES THE TYPE OF COVER PLATE PER THE GENERAL PROJECT SPECIFICATIONS
- DUPLEX RECEPTACLE WALL MOUNTED, HALF SWITCHED



SITE ELECTRICAL PLAN

LEGEND OF CONDUIT SYMBOLS

NO. OF CONDUIT REQUIRED — SIZE OF CONDUIT — PWR = UTILITY COMPANY POWER CONDUIT SYMBOL

SITE UTILITY PLAN NOTES:

1. UTILITY POINTS OF SERVICE AND WORK/MATERIAL SHOWN ARE BASED UPON PRELIMINARY INFORMATION ONLY BY THE UTILITY COMPANIES AND ARE FOR BID PURPOSES ONLY
2. CONTRACTOR SHALL COORDINATE WITH UTILITY COMPANY FOR FINAL AND EXACT WORK/MATERIAL REQUIREMENTS AND CONSTRUCT TO UTILITY COMPANY ENGINEERING PLANS AND SPECIFICATIONS ONLY. CONTRACTOR SHALL FURNISH AND INSTALL ALL CONDUIT, PULL WIRES, EASLES, PULLBOXES, CONCRETE ENCASEMENT OF CONDUITS, TRANSFORMER PAD, BARRIERS, POLE RISERS, TRENCHING AND BACKFILL, AND PAY ALL UTILITY CO. FEES AND INCLUDE ALL REQUIREMENTS IN SCOPE OF WORK.
3. LOCATIONS OF UTILITIES SHOWN ARE APPROXIMATE AND CONTRACTOR SHALL EXERCISE EXTREME CAUTION IN EXCAVATING AND TRENCHING ON THIS SITE TO AVOID EXISTING DUCTS, PIPING OR CONDUITS, ETC., AND TO PREVENT HAZARD TO PERSONNEL AND/OR DAMAGE TO EXISTING UNDERGROUND UTILITIES OR STRUCTURES WHETHER OR NOT SHOWN OR DETAILED AND INSTALLED BY ANY OTHER CONTRACTS. THE ENGINEER IS NOT RESPONSIBLE FOR THE LOCATION OF UNDERGROUND UTILITIES OR STRUCTURES WHETHER OR NOT SHOWN OR DETAILED AND INSTALLED IN ANY OTHER CONTRACTS. THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE ENGINEER SHOULD SUCH UNIDENTIFIED CONDITIONS BE DISCOVERED. THESE DRAWINGS AND SPECIFICATIONS DO NOT INCLUDE THE NECESSARY ELEMENTS FOR CONSTRUCTION SAFETY.
4. UNLESS SPECIFICALLY SHOWN AS (E) (R), (EN), (D), EXISTING OR NON-BOLD ALL ELECTRICAL DEVICES SHOWN ARE NEW
5. UTILITY CONTACTS

PG&E
[illegible]
CHRIS BURLISON
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PLAN NOTES:

1. 1"C.O. PVC TO FUTURE EV DUAL PORT CHARGING STATION. STUB CAP AND MARK FOR FUTURE AS REQUIRED. VERIFY EXACT MOUNTING LOCATION PRIOR TO ROUGH-IN
2. 1 1/4"C.O. PVC TO PANEL FUTURE EV DUAL PORT CHARGING STATION BRANCH CIRCUITING
3. 11"x17" PULL BOX WITH BOLT-ON LID. PROVIDE PULL BOX WITH LOCKABLE COVER. COVER SHALL BE LABELED "ELECTRICAL". MOUNT PULL BOX FLUSH WITH FINISH GRADE. VERIFY EXACT REQUIREMENTS IN FIELD. VERIFY EXACT MOUNTING LOCATION IN FIELD PRIOR TO ROUGH-IN
4. [illegible]
5. 1#3/0 UTILITY TRANSFORMER PAD. PROVIDE PER SERVING UTILITY REQUIREMENTS.
6. RECONNECT AS REQUIRED TO EXISTING BUILDING SIGNAGE
7. PROVIDE RELAY AS REQUIRED FOR CONTROL OF EXTERIOR LIGHTING BY PHOTOCELL ON / TIME CLOCK OFF. MOUNT RELAY IN SEPARATE BARRIERED COMPARTMENT OF [illegible]

SITE PLAN GENERAL NOTES:

1. CONTRACTOR SHALL EXERCISE EXTREME CAUTION IN EXCAVATING AND TRENCHING ON THIS SITE TO AVOID EXISTING DUCTS, PIPING OR CONDUITS, ETC., AND TO PREVENT HAZARDS TO PERSONNEL AND/OR DAMAGE TO EXISTING UNDERGROUND UTILITIES OR STRUCTURES WHETHER OR NOT SHOWN AND INSTALLED BY ANY OTHER CONTRACTS. THE ENGINEER IS NOT RESPONSIBLE FOR THE LOCATION OF UNDERGROUND UTILITIES OR STRUCTURES WHETHER OR NOT SHOWN OR DETAILED AND INSTALLED BY ANY OTHER CONTRACTS. THE CONTRACTOR SHALL IMMEDIATELY VERIFY THE ENGINEER SHOULD SUCH UNIDENTIFIED CONDITIONS BE DISCOVERED. THESE DRAWINGS AND SPECIFICATIONS DO NOT INCLUDE THE NECESSARY ELEMENTS FOR CONSTRUCTION SAFETY.
2. CALL UNDERGROUND SERVICE ALERT (USA) AT 1 (800) 422-4133 OR APPLICABLE STATE AND LOCAL DIG SAFE OR UNDERGROUND ALERT HOTLINES PRIOR TO CONSTRUCTION START.
3. [illegible]
4. [illegible]
5. ALL SITE BRANCH CIRCUITS SHALL INCLUDE AN EQUIPMENT GROUND CONDUCTOR THAT AT MINIMUM MATCHES THE SIZE OF THE ASSOCIATED BRANCH CIRCUIT CONDUCTOR. WHERE MULTIPLE BRANCH CIRCUITS ARE ROUTED/GROUPED TOGETHER, THE EQUIPMENT GROUNDING CONDUCTOR SHALL MATCH THE SIZE OF THE LARGEST BRANCH CIRCUIT CONDUCTOR IN THE GROUP.
6. ALL ELECTRICAL EQUIPMENT MOUNTED OUTDOORS SHALL BE WEATHERPROOF (NEMA 3R).
7. [illegible]
8. SEE ARCHITECTURAL/LANDSCAPE ARCHITECTURAL PLANS FOR EXACT LOCATIONS OF FIXTURES, PULLBOXES, MARKINGS, OTHER ELECTRICAL DEVICES, ETC. COORDINATE ALL UNDERGROUND STRUCTURES AND CONDUIT ROUTING WITH LANDSCAPE ARCHITECT PRIOR TO ROUGH-IN TO ENSURE THAT SUCH ITEMS ARE NOT PLACED IN CRITICAL LANDSCAPE PLANTING/HARDSCAPE AREAS.
9. UNLESS SPECIFICALLY SHOWN AS (E) (R), (EN), (D), EXISTING OR NON-BOLD ALL ELECTRICAL DEVICES SHOWN ARE NEW.

SITE UTILITY PLAN CONSTRUCTION NOTES:

THESE NOTES ESTABLISH MINIMUM QUALITY LEVELS AND COORDINATION REQUIREMENTS. RESPECTIVE UTILITY COMPANY PLANS AND REQUIREMENTS TAKE PRECEDENCE OVER THESE NOTES WITH REGARD TO RESPECTIVE UTILITY COMPANY CONDUIT AND UNDERGROUND STRUCTURE SYSTEMS.

1. CALL UNDERGROUND SERVICE ALERT (USA) AT (800) 422-4133 OR APPLICABLE STATE AND LOCAL DIG SAFE OR UNDERGROUND ALERT HOTLINES PRIOR TO CONSTRUCTION START.
2. COORDINATE ALL UNDERGROUND STRUCTURES AND CONDUIT ROUTING WITH LANDSCAPE ARCHITECT PRIOR TO ROUGH-IN TO ENSURE THAT SUCH ITEMS ARE NOT PLACED IN CRITICAL LANDSCAPE PLANTING/HARDSCAPE AREAS.
3. VAULTS (MAINTENANCE HOLES (MHs)) FORMERLY KNOWN AS MANHOLES AND CONDUITS SHALL HAVE (4) A MINIMUM OF 24" BELOW FINAL SURFACE AT ALL CONDITIONS. INCLUDE ALL COSTS IN BASE BID TO MEET UTILITY COMPANY REQUIREMENTS WHICH MAY REQUIRE GREATER MINIMUM CONDUIT DEPTHS.
4. VAULTS (MHs AND PULLBOXES (PBs)) SHALL BE EQUIPPED WITH KNOCKOUT PANELS OR PRE-CAST INDIVIDUAL CONDUIT OPENINGS. CONDUITS SHALL ONLY ENTER AND EXIT ON END/SHORT WALLS. CONDUITS MAY NOT ENTER AND EXIT ON SIDE/LONG WALLS, CEILINGS OR FLOORS UNLESS OTHERWISE NOTED.
5. [illegible]
6. [illegible]
7. SLURRY BACKFILL AROUND DUCTS WITHIN 5 FEET OF VAULT/MH/PB TO PREVENT SHEARING.
8. CONDUITS PASSING UNDER THE BUILDING PERIMETER SHALL BE ENCASED IN LIGHTWEIGHT CONCRETE OR WATER-IMPERVIOUS CLAY TO PREVENT WATER INFILTRATION. SEE ELECTRICAL SPECIFICATIONS FOR ADDITIONAL INFORMATION.
9. CONDUIT BEND RADIUS FOR BUILDING ENTRANCES AND AT POLES SHALL BE A MINIMUM OF 24" FOR CONDUITS WITH LESS THAN 2" INTERNAL DIAMETER AND A MINIMUM OF 48" FOR CONDUITS WITH MORE THAN 2" INTERNAL DIAMETER.
10. PREFERRED CONDUIT SWEEP RADIUS BETWEEN VAULTS IS 35 FEET. UNDER NO CIRCUMSTANCES SHALL THE CONDUIT SWEEP RADIUS BE LESS THAN 12.5 FEET. MAXIMUM OF 90 DEGREES PER SWEEP AND LIMITED TO NO MORE THAN (2) 90 DEGREE SWEEPS BETWEEN VAULTS.
11. VAULTS/MHs/PBs ARE TO BE EQUIPPED WITH RACKING, GROUNDING LUGS AND BOLT-DOWN LIDS UNLESS OTHERWISE NOTED.
12. VAULTS AND MHs TO BE EQUIPPED WITH ROUND COVERS, EXTENSION RINGS AS REQUIRED, LADDERS AND (3) SEGMENTS OF 5 FOOT HIGH CABLE RACKING PER EACH LONG WALL.
13. LABEL ALL NON-UTILITY COMMUNICATION VAULTS/MHs/PBs COVERS WITH "COMMUNICATIONS" UNLESS OTHERWISE NOTED ON PLANS.
14. COORDINATE FINAL VAULT/MH/PB OPENING HEIGHT WITH G.C. PRIOR TO ROUGH-IN TO ENSURE FINAL GRADE DOES NOT SLOPE INTO VAULT/MH/PB OPENING.
15. CONTRACTOR TO PROVIDE A MINIMUM OF 9" DEEP COMPACTED 1/2" DIAMETER GRAVEL UNDER ALL VAULTS, MHs OR PBs TO ENSURE UNIFORM DISTRIBUTION OF SOIL PRESSURE ON THE FLOOR AND BE ABLE TO DISSIPATE WATER OUT OF THE VAULT, MH OR PB.
16. ALL VAULTS/MHs/PBs WITHOUT GROUNDING LUGS SHALL HAVE AN 8' x 3/4" COPPER GROUND ROD DRIVEN THRU THE FLOOR TO ALLOW GROUNDING OF ITEMS WITHIN.
17. ALL VAULTS/MHs/PBs SHALL BE PROVIDED WITH TRAFFIC RATED COVERS WHEN LOCATED IN PAVED AREAS UTILIZED FOR VEHICLE TRAFFIC.
18. IF THE WATER OR MOISTURE BARRIER ON OR NEAR THE FOUNDATION OF A BUILDING IS DISTURBED IN ANY MANNER BY EXCAVATION OR OTHER CONSTRUCTION WORK, THE MOISTURE BARRIER MUST BE REPAIRED FOLLOWING THE RECOMMENDATIONS OF THE MANUFACTURER OF THE ORIGINAL BARRIER PRODUCT.
19. THE CONTRACTOR SHALL INCLUDE IN BASE BID ALL COSTS TO COMPLY WITH ALL REQUIREMENTS FOR CONFINED SPACE ENTRY PER THE OSHA REQUIREMENTS 29 CFR 1910.146, 29 CFR 1910.268, ETC. DURING ANY CONFINED SPACE ENTRY.
20. ANY DUCTS LEAVING A VAULT, MH OR PB ROUTED INTO A FACILITY SHALL BE PLUGGED AT EACH END USING REMOVABLE MECHANICAL PLUGS DESIGNED TO PREVENT WATER AND GAS FROM ENTERING THE FACILITY.
21. SEE ELECTRICAL SPECIFICATIONS AND PLAN DETAILS FOR ADDITIONAL REQUIREMENTS REGARDING UNDERGROUND CONDUITS AND IN-GRADE VAULTS/MHs/JUNCTION BOXES.

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LICENSE STAMP

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1620 SOLANO ST.
CORNING, CA

SHEET TITLE

SITE ELECTRICAL PLAN

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

Num	Description	Date

Drawn By:
Date Issued: 2/13/2025
Scale:
Project No.: 21-046

SHEET No.

E1.0

2037



LIGHTING PLAN - BASEMENT

PLAN NOTES

1

LIGHTING PLAN GENERAL NOTES:

1. REFER TO ARCHITECTURAL PLANS FOR EXACT LOCATION AND ELEVATION OF ALL LIGHTING FIXTURES AND ALL DEVICES. ALL WALL MOUNTED DEVICE HEIGHTS SHALL BE VERIFIED WITH THE ARCHITECT PRIOR TO ROUGH-IN.
2. VERIFY EXACT CEILING CONSTRUCTION WITH ARCHITECTURAL REFLECTED CEILING PLAN AND SPECS. PROVIDE LIGHTING FIXTURES WITH ALL NECESSARY MOUNTING HARDWARE.
3. ALL RECESSED FIXTURES SHALL BE PROVIDED WITH ALL STRUCTURAL SUPPORTS AS REQUIRED BY THE IBC OR CBC WHERE ADOPTED IN ADDITION TO ANY LOCAL CODES.
4. ALL PERIMETER AND COVE LIGHTING SHALL EXTEND THE FULL LENGTH OF THE WALLS OR COVE. CONTRACTOR TO FIELD MEASURE COVE LENGTH AND ORDER QUANTITY OF FIXTURES AS REQUIRED.
5. ALL LINE VOLTAGE DIMMING BRANCH CIRCUITS SHALL BE PROVIDED WITH A DEDICATED NEUTRAL CONDUCTOR FOR EACH ZONE/CHANNEL.
6. RECESSED FIXTURES LOCATED IN A FIRE RATED CEILING OR WALL SHALL BE PROVIDED WITH A 5-SIDED RATED ENCLOSURE SO CONSTRUCTED AS TO ALLOW CODE AND MANUFACTURER REQUIRED CLEARANCES BETWEEN THE FIXTURE AND THE ENCLOSURE.
7. REFER TO ARCHITECTURAL REFLECTED CEILING PLANS FOR EXIT SIGN DIRECTIONS AND NUMBER OF FACES PER EXIT SIGN. ANY DISCREPANCIES BETWEEN EXIT SIGNS SHOWN ON THE ELECTRICAL AND ARCHITECTURAL PLANS SHALL BE BROUGHT TO THE ATTENTION OF THE ARCHITECT PRIOR TO ORDERING EXIT SIGNS.
8. WHEN EXPOSED CEILINGS OR OPEN GRID CONDITIONS OCCUR, THE CONTRACTOR WILL NEED TO PROVIDE THE FOLLOWING ITEMS:
   a. ALL BRANCH CIRCUITS SHALL BE EMT.
   b. ALL BRANCH CIRCUITS SHALL BE ROUTED ORTHOGONALLY, NEATLY TRAINED IN PARALLEL TO STRUCTURE OR DUCTWORK. THE TERM "TRAINED" MEANS ALL PARALLEL CONDUITS SHALL MAINTAIN THE SAME SPATIAL RELATIONSHIP WITH EACH OTHER FOR ENTIRE RUN TO INCLUDE RADIUS BENDS AND SWEEPS.
   c. VISUALLY OBJECTIONABLE BRANCH CIRCUITS WILL BE REROUTED AT THE REQUEST OF THE ARCHITECT AT NO ADDITIONAL COST.
9. ALL LED REMOTE INDICATORS FOR DUCT DETECTORS AND FIRE/SMOKE DAMPERS REQUIRED BY THE LOCAL AHJ SHALL BE LOCATED IN CEILINGS IN COORDINATION WITH ARCHITECT PRIOR TO ANY ROUGH-IN.
10. PROVIDE ADDITIONAL 20A NEMA PANEL FOR MULTIPLE POWER IN COUNTRY.
11. UNLESS SPECIFICALLY SHOWN AS (E), (ER), (D), EXISTING OR NON-BOLD ALL ELECTRICAL DEVICES SHOWN ARE NEW.
12. REFER TO GENERAL POWER PLAN NOTES AND COMMUNICATIONS PATHWAYS GENERAL NOTE FOR ADDITIONAL REQUIREMENTS WHEN POWER AND/OR DATA DEVICES ARE SHOWN ON THIS PLAN.
13. ALL PENETRATIONS THROUGH FIRE RATED WALLS SHALL BE PROTECTED FROM THE SPREAD OF FIRE WITH AN APPROVED FIRESTOP SYSTEM EQUAL OR GREATER THAN THE FIRE RATING OF THE WALL.
14. PROVIDE REDUNDANT GROUND PATH IN ALL BRANCH CIRCUITS SERVING PATIENT CARE AREAS CONSISTING OF A SEPARATE INSULATED EQUIPMENT GROUNDING CONDUCTOR PER NEC OR CEC WHERE ADOPTED AHJ SIT 13

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LICENSE STAMPS

PROJECT NAME

SHEET TITLE

LIGHTING PLAN - BASEMENT

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

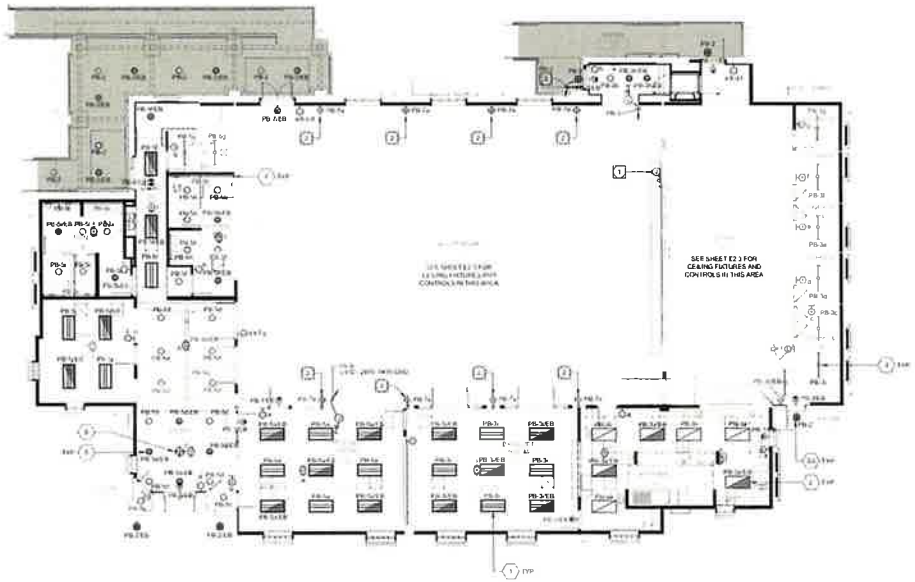
Sym	Description	Date

Drawn By:
Date Issued: 2/13/2025
Scale:
Project No.:

SHEET No.

E2.1

2038



LIGHTING PLAN - LEVEL 1

PLAN NOTES

1. RECONNECT EXISTING STAGE LIGHTING RP PANEL PB. PROVIDE NEW CONDUIT AND WIRING AS REQUIRED TO EXTEND EXISTING CIRCUITING TO NEW PANEL LOCATION
2. EXISTING DECORATIVE SCONCE TO BE REINSTALLED AT ORIGINAL LOCATION CENTERED BETWEEN WINDOWS. RE-LAMP WITH EQUIVALENT LED BULBS
3. PROVIDE RELAY AS REQUIRED FOR CONTROL OF EXTERIOR LIGHTING BY PHOTOCELL ON TIME CLOCK OFF. MOUNT RELAY IN SEPARATE BARRIERED COMPARTMENT OF PANELBOARD

LIGHTING PLAN GENERAL NOTES:

1. REFER TO ARCHITECTURAL PLANS FOR EXACT LOCATION AND ELEVATION OF ALL LIGHTING FIXTURES AND ALL DEVICES. ALL WALL MOUNTED DEVICE HEIGHTS SHALL BE VERIFIED WITH THE ARCHITECT PRIOR TO ROUGH-IN
2. VERIFY EXACT CEILING CONSTRUCTION WITH ARCHITECTURAL REFLECTED CEILING PLAN AND SPECS. PROVIDE LIGHTING FIXTURES WITH ALL NECESSARY MOUNTING HARDWARE
3. ALL RECESSED FIXTURES SHALL BE PROVIDED WITH ALL STRUCTURAL SUPPORTS AS REQUIRED BY THE IBC OR CBC WHERE ADOPTED IN ADDITION TO ANY LOCAL CODES
4. ALL PERIMETER AND COVE LIGHTING SHALL EXTEND THE FULL LENGTH OF THE WALLS OR COVE. CONTRACTOR TO FIELD MEASURE COVE LENGTH AND ORDER QUANTITY OF FIXTURES AS REQUIRED
5. ALL LINE VOLTAGE DIMMING BRANCH CIRCUITS SHALL BE PROVIDED WITH A DEDICATED NEUTRAL CONDUCTOR FOR EACH ZONE/CHANNEL
6. WHERE LIGHT FIXTURES LOCATED IN A RATED CEILING OR WALL SHALL BE PROVIDED WITH A LABEL, WHERE ENCLOSURE DOES NOT EXIST SUCH AS IN A LENS AND MANUFACTURER'S MARKING CLEARANCES AS GIVEN THE FIXTURE AND THE ENCLOSURE
7. REFER TO ARCHITECTURAL REFLECTED CEILING PLANS FOR EXIT SIGN CHEVRONS AND NUMBER OF FACES PER EXIT SIGN. ANY DISCREPANCIES BETWEEN EXIT SIGNS SHOWN ON THE ELECTRICAL AND ARCHITECTURAL PLANS SHALL BE BROUGHT TO THE ATTENTION OF THE ARCHITECT PRIOR TO ORDERING EXIT SIGNS
8. WHEN EXPOSED CEILINGS OR OPEN GRID CONDITIONS OCCUR THE CONTRACTOR WILL NEED TO PROVIDE THE FOLLOWING ITEMS
   a. ALL BRANCH CIRCUITS SHALL BE EMT
   b. ALL BRANCH CIRCUITS SHALL BE ROUTED ORTHOGONALLY NEATLY TRAINED IN PARALLEL TO STRUCTURE'S "A" DUCTWORK. THE TERM "TRAINED" MEANS ALL PARALLEL CONDUITS SHALL MAINTAIN THE SAME SPATIAL RELATIONSHIP WITH EACH OTHER FOR ENTIRE RUN TO INCLUDE RADIUS BENDS AND SWEEPS
   c. VISUALLY OBJECTIONABLE BRANCH CIRCUITS WILL BE REROUTED AT THE REQUEST OF THE ARCHITECT AT NO ADDITIONAL COST
9. ALL LED REMOTE INDICATORS FOR DUCT DETECTORS AND FIRE/SMOKE DAMPERS REQUIRED BY THE LOCAL AHJ SHALL BE LOCATED IN CEILINGS IN COORDINATION WITH ARCHITECT PRIOR TO ANY ROUGH-IN
10. PROVIDE ADDITIONAL 120V NEMA PINS FOR MULTIPLE WORKSTATIONS
11. UNLESS SPECIFICALLY SHOWN AS (E) (R) (DN) (D) EXISTING OR NON-BOLD ALL ELECTRICAL DEVICES SHOWN ARE NEW
12. REFER TO GENERAL POWER PLAN NOTES AND COMMUNICATIONS PATHWAYS GENERAL NOTE FOR ADDITIONAL REQUIREMENTS WHEN POWER AND/OR DATA DEVICES ARE SHOWN ON THIS PLAN
13. ALL PENETRATIONS THROUGH FIRE WALLS SHALL BE PROTECTED FROM THE SPREAD OF FIRE BY APPROVED FIRESTOP SYSTEMS EQUAL OR GREATER THAN THE FIRE RATING OF THE WALL
14. PROVIDE REDUNDANT GROUNDING PATH IN ALL BRANCH CIRCUITS SERVING PATIENT CARE AREAS CONSISTING OF A SEPARATE INSULATED EQUIPMENT GROUNDING CONDUCTOR PER NEC, OR CEC WHERE ADOPTED. ARTS 517.13

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WRP Job #: 82.205.100.002

LICENSE STAMP

PROJECT NAME

TEHAMA COUNTY
CORNING
WESTSIDE MALL

SHEET TITLE

LIGHTING PLAN - LEVEL 1

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

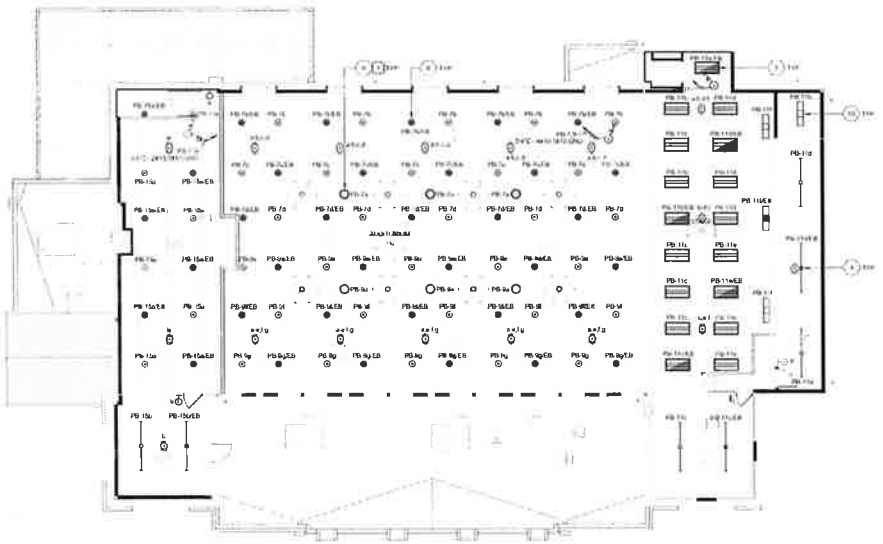
Num	Description	Date

Drawn By:
Date Issued: 6/30/2025
Scale: 1/8" = 1'-0"
Project No: 21-044

SHEET NO.

E2.2

2039



LIGHTING PLAN - LEVEL 2

PLAN NOTES

1. EXISTING DECORATIVE CHANDELIER FIXTURE TO BE REINSTALLED AT NEW LOCATION IN NEW CEILING. RE-LAMP WITH EQUIVALENT LED BULBS

LIGHTING PLAN GENERAL NOTES:

1. REFER TO ARCHITECTURAL PLANS FOR EXACT LOCATION AND ELEVATION OF ALL LIGHTING FIXTURES AND ALL DEVICES. ALL WALL-MOUNTED DEVICE HEIGHTS SHALL BE VERIFIED WITH THE ARCHITECT PRIOR TO ROUGH-IN
2. VERIFY EXACT CEILING CONSTRUCTION WITH ARCHITECTURAL REFLECTED CEILING PLAN AND SPECS. PROVIDE LIGHTING FIXTURES WITH ALL NECESSARY MOUNTING HARDWARE
3. ALL RECESSED FIXTURES SHALL BE PROVIDED WITH ALL STRUCTURAL SUPPORTS AS REQUIRED BY THE IBC (OR CBC WHERE ADOPTED, IN ADDITION TO ANY LOCAL CODES
4. ALL PERIMETER AND COVE LIGHTING SHALL EXTEND THE FULL LENGTH OF THE WALLS OR COVE. CONTRACTOR TO FIELD MEASURE COVE LENGTH AND ORDER QUANTITY OF FIXTURES AS REQUIRED
5. ALL LINE VOLTAGE DIMMING BRANCH CIRCUITS SHALL BE PROVIDED WITH A DEDICATED NEUTRAL CONDUCTOR FOR EACH ZONE/CHANNEL
6. RECESSED FIXTURES LOCATED IN A FIRE-RATED CEILING OR WALL SHALL BE PROVIDED WITH A 5-SIDED, RATED ENCLOSURE SO CONSTRUCTED AS TO ALLOW CODE AND MANUFACTURER REQUIRED CLEARANCES BETWEEN THE FIXTURE AND THE ENCLOSURE
7. REFER TO ARCHITECTURAL REFLECTED CEILING PLANS FOR EXIT SIGN LOCATIONS AND NUMBER OF FACES. IF LIST EACH ANY DISCREPANCIES BETWEEN EXIT SIGNS SHOWN ON THE ELECTRICAL AND ARCHITECTURAL PLANS SHALL BE BROUGHT TO THE ATTENTION OF THE ARCHITECT PRIOR TO ORDERING EXIT SIGNS
8. WHEN EXPOSED CEILINGS OR OPEN GRID CONDITIONS OCCUR THE CONTRACTOR WILL NEED TO PROVIDE THE FOLLOWING ITEMS
   a. ALL BRANCH CIRCUITS SHALL BE EMT
   b. ALL BRANCH CIRCUITS SHALL BE ROUTED ORTHOGONALLY, NEATLY TRAINED IN PARALLEL TO STRUCTURES OR DUCTWORK. THE TERM "TRAINED" MEANS ALL PARALLEL CONDUITS SHALL MAINTAIN THE SAME SPATIAL RELATIONSHIP WITH EACH OTHER FOR ENTIRE RUN TO INCLUDE RADIUS BENDS AND SWEEPS.
   c. VISUALLY OBJECTIONABLE BRANCH CIRCUITS WILL BE REROUTED AT THE REQUEST OF THE ARCHITECT AT NO ADDITIONAL COST
9. ALL LED REMOTE INDICATORS FOR DUCT DETECTORS AND FIRE/SMOKE DAMPERS REQUIRED BY THE LOCAL AHJ SHALL BE LOCATED IN CEILINGS IN COORDINATION WITH ARCHITECT PRIOR TO ANY ROUGH IN
10. PROVIDE ADDITIONAL J-BOX REMARKS FOR MULTIPLE HOOKUP CIRCUITRY
11. UNLESS SPECIFICALLY SHOWN AS (E) OR (ER) (ERL (D), EXISTING OR NON BOLD ALL ELECTRICAL DEVICES SHOWN ARE NEW
12. REFER TO GENERAL POWER PLAN NOTES AND COMMUNICATIONS PATHWAYS GENERAL NOTE PLAN ADDITIONAL REQUIREMENTS WHEN POWER AND/OR DATA DEVICES ARE SHOWN ON THIS PLAN.
13. ALL PENETRATIONS THROUGH FIRE RATED WALLS SHALL BE PROTECTED FROM THE SPREAD OF FIRE WITH AN APPROVED FIRESTOP SYSTEM EQUAL OR GREATER THAN THE FIRE RATING OF THE WALL
14. PROVIDE REDUNDANT GROUND PATH IN ALL BRANCH CIRCUITS SERVING PATIENT CARE AREAS CONSISTING OF A SEPARATE INSULATED EQUIPMENT GROUNDING CONDUCTOR PER NEC OR ELC WHERE ADOPTED ART 517.13

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LICENSE STAMPS

PROJECT NAME

YERMO COUNTY COMMUNITY VETERANS HALL

SHEET TITLE

LIGHTING PLAN - LEVEL 2

DRAWING STATUS

CONSTRUCTION DOCUMENTS

Num	Description	Date

Drawn By
Date Issued
Scale
Project No 21-6497

SHEET No.

E2.3

2040

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PLAN NOTES:

1



POWER AND COMMUNICATIONS PLAN - BASEMENT

TELECOMMUNICATION PATHWAYS & GENERAL NOTES:

1 CONDUITS SHALL (a) CONTAIN NO CONTINUOUS SECTIONS LONGER THAN 100 FEET (30 METERS) AND (b) CONTAIN NO MORE THAN (2) 90° BENDS OR (1) REVERSE BEND WITHOUT INSTALLING A PULL BOX. SPLIT CONDUITS IN PLACE OF PULL BOXES ARE PROHIBITED.

2 CONDUITS SHALL CONTAIN PLASTIC OR TEFLON PULL TAPE RATED AT 200 LBS WITH A MINIMUM OF 5 FEET OF EXTRA PULL TAPE COILED AT EACH END

3 CONDUIT BEND RADIUS SHALL BE (a) A MINIMUM OF 6 TIMES THE INTERNAL CONDUIT DIAMETER FOR CONDUITS 2 INCHES IN DIAMETER OR LESS AND (b) 10 TIMES THE INTERNAL CONDUIT DIAMETER FOR CONDUITS MORE THAN 2 INCHES IN DIAMETER

4 TERMINATE CONDUIT BUSHINGS AND SLEEVES THAT PENETRATE THROUGH STRUCTURAL FLOORS 2 INCHES TO 3 INCHES ABOVE THE FLOOR SURFACE.

5 INSTALL BUSHINGS ON ENDS AS REQUIRED ON ALL CONDUITS

6 PLEY CONDUIT IS UNACCEPTABLE FOR USE AS A COMMUNICATIONS CONDUIT EXCEPT AT SEISMIC JOINTS AND/OR IF APPROVED IN WRITING BY THE ENGINEER

7 ALL UNDERSLAB OR IN-SLAB CONDUITS SHALL BE INSTALLED IN A MANNER THAT PREVENTS WATER INFILTRATION OF THE CONDUIT (I.E. IS THE CONSTRUCTION'S RESPONSIBILITY TO ENSURE UNDERGROUND WATER, RAIN WATER OR CONSTRUCTION WATER IS PREVENTED FROM ENTERING AND/OR REMOVED FROM THE CONDUITS PRIOR TO PLACEMENT OF COMMUNICATIONS CABLES. SEE ELECTRICAL SPECIFICATIONS DETAILS AND PLANS FOR ADDITIONAL CONDUIT SEALING REQUIREMENTS

8 WHERE OPEN CEILINGS OCCUR CONDUCTORS SHALL BE INSTALLED INSIDE RACEWAY (CONDUIT). PROVIDE ALL RACEWAY, CONDUITS AND CONDUIT SLEEVES WHETHER OR NOT SHOWN ON THE PLAN DRAWINGS. THIS APPLIES TO ALL LOW VOLTAGE AND SIGNAL SYSTEMS CONDUCTORS INCLUDING DATA, TELEPHONE, SECURITY, PUBLIC ADDRESS, CLOCKS, AUDIO VISUAL, CATV, UNREGULATED CABLING, FIRE ALARM SYSTEMS, ETC. ETC. INCLUDE ALL COSTS IN BASE BID

9 WHERE INACCESSIBLE CEILINGS OCCUR CONDUCTORS SHALL BE INSTALLED INSIDE CONDUIT RACEWAY. PROVIDE ALL CONDUITS AND CONDUIT SLEEVES WHETHER OR NOT SHOWN ON THE PLAN DRAWINGS. THIS APPLIES TO ALL LOW VOLTAGE AND SIGNAL SYSTEMS CONDUCTORS INCLUDING DATA, TELEPHONE, SECURITY, PUBLIC ADDRESS, CLOCKS, AUDIO VISUAL, CATV, UNREGULATED CABLING, FIRE ALARM SYSTEMS, ETC. ETC. INCLUDE ALL COSTS IN BASE BID

10 PROVIDE ANY AND ALL CONDUIT SLEEVES AS MAY BE REQUIRED WHERE LOW VOLTAGE CONDUCTORS PASS THROUGH AN INTERIOR PARTITION, WALL, FLOOR, OR ANY STRUCTURAL ASSEMBLY. PROPERLY FIRE STOP ALL PENETRATIONS THROUGH RATED ASSEMBLIES PER THE REQUIRED ELECTRICAL SPECIFICATIONS. INCLUDE ALL COSTS IN BASE BID

11 PROVIDE SOUND STOP MATERIAL FOR ALL CONDUIT PENETRATIONS IN SOUND RATED WALL ASSEMBLIES

12 ALL PULL BOXES SHALL BE SIZED AND INSTALLED PER ANSI/TIA 569-C. PULL BOXES FOR IN-UNDER SLAB CONDUIT RUNS ARE NOT PERMITTED UNLESS OTHERWISE NOTED. PULL BOXES FOR OVERHEAD CONDUIT RUNS SHALL BE LOCATED ABOVE ACCESSIBLE CEILINGS WITHIN THE ACCESSIBLE CEILING SPACE AND SUPPORTED INDEPENDENTLY FROM THE STRUCTURE AND CONDUIT SUPPORTS. PULL BOXES FOR ROOF MOUNTED OR EXTERIOR ABOVE GRADE APPLICATIONS SHALL BE TIA/EIA 3R RATED. PULL BOXES SHALL BE SIZED ACCORDING TO THE FOLLOWING

LARGEST TRADE SIZE	WIDTH	LENGTH	DEPTH	WIDTH INCREASE PER ADDITIONAL CONDUIT
1"	6"	16"	6"	2"
2"	12"	24"	6"	4"
3"	12"	48"	6"	6"
4"	18"	60"	6"	6"

FOR OTHER CONDUIT SIZES REFER TO ANSI/TIA 569-C TABLE 12 - LATEST PUBLISHED EDITION

13 CONDUIT(S) SHALL EXIT A PULL BOX ON THE WALL OPPOSITE THE WALL ENTERED

14 ALL PULL BOXES INSTALLED ON TOP OF ROOFS OR ATTACHED TO CANOPIES SHALL BE RATED NEMA-3R OR NEMA-4. PROVIDE QUANTITY AND SIZE OF PULL BOXES AS REQUIRED TO COMPLY WITH THE BE GENERAL PATHWAY NOTES. PAINT BOXES TO MATCH SURROUNDING SURFACES

15 ALL CONDUITS INSTALLED ON EXTERIOR OF BUILDINGS AND CANOPIES SHALL BE GALVANIZED. PAINT ALL CONDUITS TO MATCH SURROUNDING SURFACES.

16 PROVIDE LABELING OF EACH CONDUIT PER GENERAL ELECTRICAL SPECIFICATIONS

17 PROVIDE INTERNAL TO EXTERNAL GAS AND WATER TIGHT MECHANICAL SEALING/PACKING OF EACH UNDERGROUND BUILDING ENTRY CONDUIT AS SPECIFIED ELSEWHERE IN THE DRAWINGS AND SPECIFICATIONS

18 ALL CONDUITS EXPOSED TO VIEW IN FINISHED SPACES OR LIVING SPACES, SHALL BE PAINTED TO MATCH SURROUNDING SURFACES. CONDUITS INSTALLED ABOVE HARD CEILINGS OR INACCESSIBLE CEILINGS ARE EXEMPT FROM PAINTING

19 ELECTRICAL CONTRACTOR SHALL REFERENCE ALL E SERIES T-SERIES AND AV SERIES SHEETS FOR ADDITIONAL CONDUIT REQUIREMENTS

POWER PLAN GENERAL NOTES:

1 ALL RECEPTACLES ON COMMON WALLS SHALL BE SEPARATE BOXES AND OFFSET 24-INCHES MINIMUM

2 ALL PENETRATIONS THROUGH FIRE RATED WALLS SHALL BE PROTECTED FROM THE SPREAD OF FIRE WITH AN APPROVED FIRESTOP SYSTEM EQUAL OR GREATER THAN THE FIRE RATING OF THE WALL

3 ALL WALL MOUNTED DEVICE HEIGHTS SHALL BE VERIFIED WITH THE ARCHITECT PRIOR TO ROUGH-IN

4 AT FURNITURE RECEPTACLES SEE VERIFY WITH ARCHITECT AND FURNITURE DESCRIPTION TO ROUGH-IN

5 ALL FURNITURE WHIPS SHALL BE TRIMMED TO REDUCE EXCESS WHIP LENGTH

6 WHEN EXPOSED CEILINGS OR OPEN GRID CONDITIONS OCCUR THE CONTRACTOR WILL NEED TO PROVIDE THE FOLLOWING ITEMS
   a ALL BRANCH CIRCUITS SHALL BE EMT
   b ALL BRANCH CIRCUITS SHALL BE ROUTED "ARCHITECTURALLY NEATLY TRAINED" IN PARALLEL TO STRUCTURES OR DUCTWORK. THE TERM "TRAINED" MEANS ALL PARALLEL CONDUITS SHALL MAINTAIN THE SAME SPATIAL RELATIONSHIP WITH EACH OTHER FOR ENTIRE RUN TO PROVIDE RADIUS BENDS AND KINKS
   c VISUALLY OBJECTIONABLE BRANCH CIRCUITS WILL BE REROUTED AT THE REQUEST OF THE ARCHITECT AT NO ADDITIONAL COST

7 EXPOSED CABLE CONDUCTORS INSTALLED IN A PLENUM SPACE SHALL CONFORM TO NEC ON CEC WHERE ADOPTED, ARTICLE 300.22(C)

8 PROVIDE G.F.C.I. TYPE RECEPTACLE(S) ON RECEPTACLE(S) PROTECTED BY A GFCI CIRCUIT BREAKER(S) WHEN RECEPTACLES ARE 30A OR LESS, 150V TO GROUND OR LESS AND ARE LOCATED WITHIN 6 FEET OF ANY SINK, OR THERAPEUTIC TUB, LAUNDRY AREA, BEVERAGE FOUNTAIN OR VENDING MACHINE, WITHIN ANY KITCHEN SPACE, LOCKER ROOM AREA, GARAGE AND BATHROOM SPACE, AND/OR LOCATED OUTDOORS. WHERE RECEPTACLES ARE NOT READILY ACCESSIBLE, PROVIDE GFCI CIRCUIT BREAKER(S) TO PROTECT THE RESPECTIVE BRANCH CIRCUIT AND PROVIDE ADDITIONAL NEUTRAL CONDUCTORS IN THE BRANCH CIRCUITING AS REQUIRED TO ENSURE PROPER GFCI FUNCTION

9 PROVIDE OCCUPANCY SENSOR LIGHTING CONTROL SYSTEM CONTROLLED RECEPTACLE RELAY(S) AS REQUIRED TO SWITCH CONTROLLED RECEPTACLES CONNECT BRANCH CIRCUITRY AND CONTROL WIRING AS REQUIRED TO ALLOW OCCUPANCY SENSOR LIGHTING CONTROL SYSTEM RELAY TO SWITCH STANDALONE AND/OR SYSTEMS FURNITURE CONTROLLED RECEPTACLES AS INDICATED ON PLANS. PROVIDE ADDITIONAL CONDUIT WIRING AND PATHWAYS NECESSARY TO CONNECT BRANCH CIRCUITRY AND CONTROL WIRING TO REMOTE RELAYS TO INCLUDE RELAY(S) LOCATED ON ALTERNATE FLOORS. IN ELECTRICAL ROOMS, ETC.

10 PROVIDE ADDITIONAL 20A NEMA 5-20R RECEPTACLE HUMIDIFIER CIRCUITRY

11 UNLESS SPECIFICALLY KNOWN AS "EXISTING" (E) EXISTING OR NON-BOLD, ALL ELECTRICAL DEVICES SHOWN ARE NEW

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WSP Job # & ID: 251181.016

LICENSE STAMP

PROJECT NAME
YOLANO COUNTY
DORRIS
YOCHAM HALL

SHEET TITLE
POWER & COMMUNICATIONS PLAN - BASEMENT

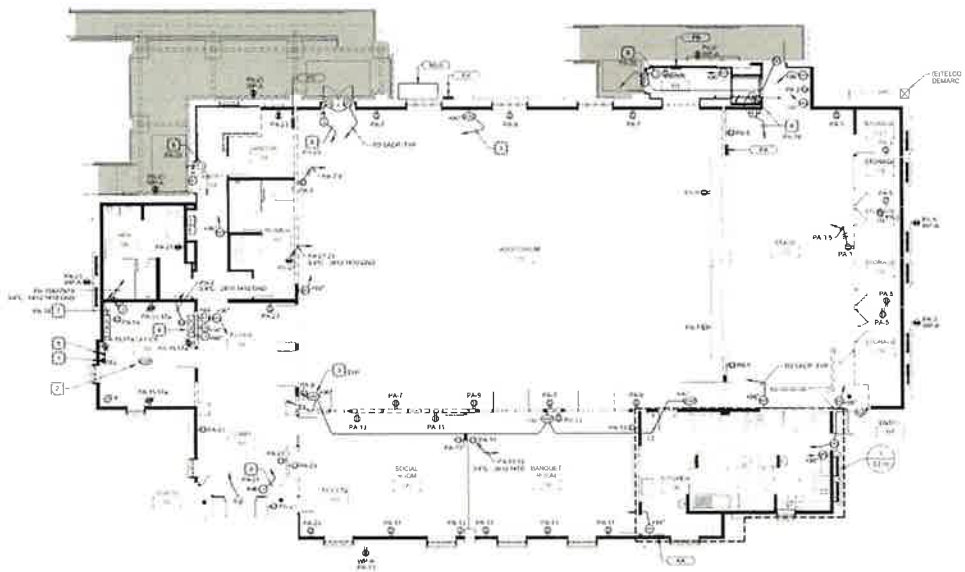
DRAWING STATUS
CONSTRUCTION DOCUMENTS

NO.	DESCRIPTION	DATE

Drawn By
Date Issued
Scale
Project No.

SHEET NO.
E2.4

2041



POWER AND COMMUNICATIONS PLAN - LEVEL 1

TELECOMMUNICATION AND SIGNAL SYSTEMS PATHWAYS & GENERAL NOTES:

1. CONDUITS SHALL (a) CONTAIN NO CONTINUOUS SECTIONS LONGER THAN 100 FEET (30 M) AND (b) CONTAIN NO MORE THAN (2) 90° BENDS OR (1) REVERSE BEND WITHOUT INSTALLING A PULL BOX. SPLIT CONDUITS IN PLACE OF PULL BOXES ARE UNACCEPTABLE.
2. CONDUITS SHALL CONTAIN PLASTIC OR NYLON PULL TAPE RATED AT 200 LBS WITH A MINIMUM OF 5 FEET OF EXTRA PULL TAPE COILED AT EACH END.
3. CONDUIT BEND RADIUS SHALL BE (a) A MINIMUM OF 6 TIMES THE INTERNAL CONDUIT DIAMETER FOR CONDUITS 2 INCHES IN DIAMETER OR LESS, AND (b) 10 TIMES THE INTERNAL CONDUIT DIAMETER FOR CONDUITS MORE THAN 2 INCHES IN DIAMETER.
4. TERMINATE CONDUIT STUBS AND SLEEVES THAT PROTRUDE THROUGH STRUCTURAL FLOORS 2 INCHES TO 3 INCHES ABOVE THE FLOOR SURFACE.
5. INSTALL BUSHINGS ON BELL ENDS AS REQUIRED ON ALL CONDUITS.
6. FLEX CONDUIT IS UNACCEPTABLE EXCEPT AS A COMMUNICATIONS CONDUIT EXCEPT AT SEISMIC JOINTS AND/OR IF APPROVED IN WRITING BY THE ENGINEER.
7. ALL UNDER SLAB OR IN SLAB CONDUITS SHALL BE INSTALLED IN A MANNER THAT PREVENTS WATER INFILTRATION OF THE CONDUIT OR THE CONTRACTOR'S RESPONSIBILITY TO ENSURE GROUND WATER, RAIN WATER OR CONDENSATION WATER IS PREVENTED FROM ENTERING AND/OR REMOVED FROM THE CONDUITS PRIOR TO PLACEMENT OF COMMUNICATIONS CABLES. SEE ELECTRICAL SPECIFICATIONS, DETAILS AND PLANS FOR ADDITIONAL CONDUIT SEALING REQUIREMENTS.
8. WHERE OPEN CEILINGS OCCUR, CONDUCTORS SHALL BE INSTALLED INSIDE RACEWAY (CONDUIT). PROVIDE ALL RACEWAY, CONDUITS AND CONDUIT SLEEVES WHETHER OR NOT SHOWN ON THE PLAN DRAWINGS. THIS APPLIES TO ALL LOW VOLTAGE AND SIGNAL SYSTEMS CONDUCTORS INCLUDING DATA, TELEPHONE, SECURITY, PUBLIC ADDRESS, SOUND, VIDEO, VISUAL, CATV, SURVEILLANCE, CAMERAS, FIRE ALARM, BUSWAYS, ETCETERA. INCLUDE ALL COSTS IN BASE BID.
9. PROVIDE ANY AND ALL CONDUIT SLEEVES AS MAY BE REQUIRED WHERE LOW VOLTAGE CONDUCTORS PASS THROUGH AN INTERIOR UNDERSLAB, WALL, FLOOR, OR ANY STRUCTURAL ASSEMBLY. PROVIDE FIRE STOP ALL PENETRATIONS THROUGH FIRE RATED ASSEMBLIES PER THE NEC AND ELECTRICAL SPECIFICATIONS. INCLUDE ALL COSTS IN BASE BID.
10. PROVIDE SPARE SLEEVES AS NOTED ON THE DRAWINGS. SPARE SLEEVES SHALL BE EQUIPPED WITH PULL STRINGS.
11. ALL PULL BOXES SHALL BE SIZED AND INSTALLED PER ANSI/NEMA OS 1. PULL BOXES FOR IN-UNDER SLAB CONDUIT RUNS ARE NOT PERMITTED UNLESS OTHERWISE NOTED. PULL BOXES FOR OVERHEAD CONDUIT RUNS SHALL BE LOCATED ABOVE ACCESSIBLE CEILINGS WITHIN THE ACCESSIBLE CEILING SPACE AND SUPPORTED INDEPENDENTLY FROM THE STRUCTURE AND CONDUIT SUPPORTS. PULL BOXES FOR WOOD MOUNTED OR FURTHER ABOVE GRADE APPLICATIONS SHALL BE NEMA 3R RATED PULL BOXES. SHALL BE SIZED ACCORDING TO THE FOLLOWING:

CONDUIT SIZE	WIDTH	LENGTH	DEPTH	WIDTH INCREASE PER ADDITIONAL CONDUIT
1"	6"	12"	4"	2"
2"	8"	24"	4"	2"
3"	10"	48"	4"	2"
4"	12"	60"	4"	2"

FOR OTHER CONDUIT SIZES REFER TO NEMA TABLE 10 - LATEST PUBLISHED EDITION.

12. CONDUIT(S) SHALL EXIT A PULL BOX ON THE WALL OPPOSITE THE WALL ENTERED.
13. ALL PULL BOXES INSTALLED ON TOP OF BOXES OR ATTACHED TO CANOPIES SHALL BE RATED NEMA 3R OR NEMA 4. PROVIDE QUANTITY AND SIZE OF PULL BOXES AS REQUIRED TO COMPLY WITH THIS BE GENERAL PATHWAY NOTES. PAINT BOXES TO MATCH SURROUNDING SURFACES.
14. ALL CONDUITS INSTALLED ON EXTERIOR OF BUILDINGS AND CANOPIES SHALL BE GALVANIZED. PAINT ALL CONDUITS TO MATCH SURROUNDING SURFACES.
15. PROVIDE LABELING OF EACH CONDUIT PER GENERAL ELECTRICAL SPECIFICATIONS.
16. PROVIDE WATERTIGHT EXTERNAL GASKETED AND WATERPROOF MECHANICAL SEALING PLUG(S) AT EACH UNDERGROUND SLAB AND ENTRY CONDUIT AS SPECIFIED ELSEWHERE IN THE DRAWINGS AND SPECIFICATIONS.
17. ALL CONDUITS EXPOSED TO WEATHER, OPEN CEILING SPACES, SHALL BE PAINTED TO MATCH SURROUNDING SURFACES. CONDUITS INSTALLED ABOVE HARD CEILINGS OR INACCESSIBLE CEILINGS ARE EXEMPT FROM PAINTING.
18. ELECTRICAL CONTRACTOR SHALL REFERENCE ALL E SERIES T-SERIES AND A-SERIES SHEETS FOR ADDITIONAL CONDUIT REQUIREMENTS.

PLAN NOTES:

1. TELEPHONE OUTLET FOR INTEGRATED TELEPHONE LINES FROM TELCO UTILITY COMPANY'S DEMARCATION PROTECTOR ON EXTERIOR OF BUILDING. REFER TO FACEPLATE DETAILS FOR MORE INFORMATION. COORDINATE WIRING TERMINATION REQUIREMENTS WITH OWNER IN FIELD. FLUSH 4-11/16 SQ. BOX WITH 1 GANG RING AND 3/4" C STUB TO ACCESSIBLE CEILING AND 1" C STUB DOWN TO CRAWL SPACE UNDER BUILDING. CABLES IN CRAWL SPACE SHALL BE FASTENED TO FLOOR JOISTS EVERY 3 TO 4 FEET MAX AND CABLES SHALL NOT SAG DOWN MORE THAN 4 INCHES BETWEEN FASTENERS. METAL STAPLES AND PLASTIC TIE WRAPS ARE NOT ACCEPTABLE FASTENERS. BRIDLE RINGS AND DRIVE RINGS ARE APPROVED FASTENERS.
2. ABOVE CEILING DATA OUTLET FOR OWNER FURNISHED OWNER INSTALLED WIRELESS ACCESS POINT ELECTRONICS. ROUTE CABLE TO DATA CABINET IN OFFICE. REFER TO DATA NETWORK SYSTEM DIAGRAM AND FACEPLATE DETAILS FOR MORE INFORMATION.
3. WALL MOUNTED DATA OUTLET FOR OWNER FURNISHED OWNER INSTALLED WIRELESS ACCESS POINT ELECTRONICS. ROUTE CABLE TO ACCESSIBLE CEILING SPACE IN OFFICE AND TIE DATA/VOICE/CONSOLIDATION OUTLET. REFER TO DATA NETWORK SYSTEM DIAGRAM AND FACEPLATE DETAILS FOR MORE INFORMATION.
4. SECURITY ALARM SYSTEM CONTROL PANEL AND POWER SUPPLY. COMPLETE PER SPECIFICATIONS. E.C. TO PROVIDE 1-20A DUPLEX RECEPTACLE WITHIN 36 INCHES OF PANEL. COORDINATE FINAL LOCATION IN FIELD.
5. FLUSH DATA/VOICE/CONSOLIDATION OUTLET WITH TWO (2) 3/4"C STUBS TO ACCESSIBLE CEILING SPACE. TERMINATION OF ALL CABLES FEEDING THE WAP OUTLETS. REFER TO FACEPLATE DETAILS AND DATA SYSTEM DIAGRAM FOR ADDITIONAL INFORMATION.
6. CONNECT TO WHEELCHAIR LIFT AS REQUIRED. THE CONTRACTOR SHALL PROVIDE ALL NECESSARY CONDUIT, WIRING, DISCONNECTS, ETCETERA, FOR A COMPLETE INSTALLATION.
7. PROVIDE 240V, 40A (MIN.) NEMA 6-50R RECEPTACLE ON DEDICATED CIRCUIT FOR MOBILE FOOD TRUCK. PROVIDE CONDUIT AND CONDUCTORS FROM PANELBOARD AS SPECIFIED ON PLANS. PROVIDE 2-POLE CIRCUIT BREAKER WITH LOCKABLE LABELED HANDLE. PROVIDE ALL REQUIRED CONDUIT, WIRE, AND CONNECTIONS PER NEC SECTION 10.4.5.2.1. CONNECT AS REQUIRED. PROVIDE ALL REQUIRED MOUNTING HARDWARE, MATCH A.I.C. RATING OF DEVICES USED.
8. CONNECT TO "AUTOMATIC DOOR" POWER SUPPLY AS REQUIRED. COORDINATE WITH DOOR SUPPLIER PRIOR TO ROUGH-IN.

KITCHEN PLAN GENERAL NOTES:

1. INTERNAL WIRING AND PLUMBING OF FABRICATED FIXTURES SHALL BE THE RESPONSIBILITY OF THE FIXTURE MANUFACTURER, UNLESS OTHERWISE NOTED. FINAL HOOK-UP OF EQUIPMENT AND FIXTURES SHALL BE BY THE ELECTRICAL AND/OR PLUMBING CONTRACTORS.
2. CONTRACTOR SHALL VERIFY ALL DIMENSIONS AT THE JOB SITE BEFORE STARTING FABRICATION OF CUSTOM FABRICATED FIXTURES.
3. CONVENIENCE OUTLETS SHALL BE ENERGIZED.
4. WHERE STUBBING UP OUT OF A FLOOR, CONDUIT SHALL EXTEND A MINIMUM OF 4" ABOVE THE FINISHED FLOOR OR CURB.
5. CONTRACTOR SHALL SUPPLY AND INSTALL STAINLESS STEEL COVER PLATES ON PARTIALLY OR WHOLLY EXPOSED PULL BOXES AND ACCESS BOXES.
6. CONTRACTOR SHALL SUPPLY AND INSTALL LOCKOUT DEVICES ON BREAKERS FOR CLOSED MECHANICAL REFRIGERATION SYSTEMS, CONTROL WIRING AND EXHAUST HOOD FIRE PROTECTION SYSTEM CONTROLS.
7. CONTRACTOR SHALL SUPPLY AND INSTALL SWITCHES FOR HEAT LAMPS, EXHAUST HOOD LIGHTS AND MAKE-UP AIR SYSTEMS. VERIFY LOCATIONS WITH ARCHITECT.
8. WHEN ELECTRIC SOLENOID GAS SHUTOFF VALVES ARE SPECIFIED FOR THE EXHAUST HOOD FIRE PROTECTION SYSTEM, THE EXHAUST HOOD FIRE PROTECTION SYSTEM CONTRACTOR SHALL FURNISH AND ELECTRICAL SHALL INSTALL THE DEVICES. REFER TO ARCHITECTURAL KITCHEN DRAWING SHEET A7.2.
9. CONTRACTOR SHALL PROVIDE POWER FOR AND CONNECT REFRIGERATION COMPRESSORS AND BLOWER COILS, AND AUTOMATIC DEFROST SYSTEMS SHOWN ON THE REFRIGERATION SCHEDULE. FURNISH AND INSTALL MAGNETIC STARTERS AND THERMAL OVERLOAD PROTECTION DEVICES AS REQUIRED.
10. CONTRACTOR SHALL PACK SEAL AND ALL EXPOSED PIPE HOLES AND CONDUIT ON WALK-IN COOLERS AND FREEZERS TO PREVENT INTERNAL CONDENSATION.
11. CONTRACTOR SHALL PROVIDE POWER TO AND CONNECT KITCHEN EXHAUST AND MAKE-UP AIR BLOWER MOTORS, WHETHER PROVIDED BY FOOD SERVICE EQUIPMENT AND FIXTURE CONTRACTOR OR HVAC SECTION.
12. CONTRACTOR SHALL PROVIDE CONDUITS AND PULL BOXES FOR REFRIGERATION, BEVERAGE AND SODA LINES.
13. BEFORE INSTALLING J-BOXES OR OTHER FITTINGS ON INTERIOR REFRIGERATION WALLS OR CEILINGS, VERIFY EXISTENCE OF ADEQUATE SUPPORT AND INSULATION WITH REFRIGERATOR MANUFACTURER. ALL CONDUIT MOUNTED ON INTERIOR OF WALK INS SHALL BE SPACED 1" OFF WALL.
14. VERIFY MOUNTING HEIGHTS WITH ARCHITECT PRIOR TO ROUGH-IN.
15. THE CONTRACTOR SHALL REVIEW ALL OF THE FOOD SERVICE EQUIPMENT PLANS PRIOR TO BID FOR ALL WORK REQUIRED BY THE CONTRACTOR AND SHALL INCLUDE IN THE BID ALL NECESSARY MATERIAL AND LABOR TO CONNECT AND PROVIDE CIRCUITING TO ALL KITCHEN EQUIPMENT. IF ANY DISCREPANCIES ARE FOUND THE CONTRACTOR SHALL ISSUE AN RFI FOR CLARIFICATION PRIOR TO BID.

ALL RECEPTACLES WITHIN KITCHEN OR SERVING AREA SHALL BE GFCI TYPE

POWER PLAN GENERAL NOTES:

1. ALL RECEPTACLES ON COMMON WALLS SHALL BE SEPARATE BOXES AND OFFSET 24 INCHES MINIMUM.
2. ALL PENETRATIONS THROUGH FIRE RATED WALLS SHALL BE PROTECTED FROM THE SPREAD OF FIRE WITH AN APPROVED FIRESTOP SYSTEM EQUAL OR GREATER THAN THE FIRE RATING OF THE WALL.
3. ALL WALL MOUNTED DEVICE HEIGHTS SHALL BE VERIFIED WITH THE ARCHITECT PRIOR TO ROUGH-IN.
4. ALL FURNITURE FEED LOCATIONS TO BE VERIFIED WITH ARCHITECT AND FURNITURE VENDOR PRIOR TO ROUGH-IN.
5. ALL FURNITURE WHIPS SHALL BE FRAMED TO FLEX TUBES AND FLEX WHIPS WITH
6. WHEN EXPOSED CEILINGS OR OPEN GRID CONDITIONS OCCUR, THE CONTRACTOR WILL NEED TO PROVIDE THE FOLLOWING ITEMS:
   a. ALL BRANCH CIRCUITS SHALL BE EMT.
   b. ALL BRANCH CIRCUITS SHALL BE ROUTED ORTHOGONALLY NEATLY TRAINED IN PARALLEL TO STRUCTURES OR DUCTWORK. THE TERM "TRAINED" MEANS ALL PARALLEL CONDUITS SHALL MAINTAIN THE SAME SPATIAL RELATIONSHIP WITH EACH OTHER FOR ENTIRE RUN TO INCLUDE BENDS IN RISERS AND "SWEEPS".
   c. VISUALLY OBJECTIONABLE BRANCH CIRCUITS WILL BE REROUTED AT THE REQUEST OF THE ARCHITECT AT NO ADDITIONAL COST.
7. EXPOSED CABLE/CONDUCTORS INSTALLED IN A PLENUM SPACE SHALL CONFORM TO NEC OR CEC WHERE ADOPTED ARTICLE 300.22(C).
8. PROVIDE G.F.C.I. TYPE RECEPTACLE(S) OR RECEPTACLE(S) PROTECTED BY A GFCI CIRCUIT BREAKER IN WHERE RECEPTACLES ARE WITHIN 6 FEET (1.8M) OF A SINK OR DRINKING FOUNTAIN OR WITHIN 10 FEET (3M) OF ANY SINK IN THERAPEUTIC TUB, LAUNDRY AREA, JANITOR SPACE, LOCKER ROOM AREA, GARAGE AND BATHROOM SPACE, AND/OR LOCATED OUTDOORS. WHERE RECEPTACLES ARE NOT READILY ACCESSIBLE, PROVIDE GFCI CIRCUIT BREAKER(S) TO PROTECT THE RESPECTIVE BRANCH CIRCUIT AND PROVIDE ADDITIONAL NEUTRAL CONDUCTORS IN THE BRANCH CIRCUIT(S) AS REQUIRED TO ENSURE PROPER GFCI FUNCTION.
9. PROVIDE OCCUPANCY SENSOR LIGHTING CONTROL SYSTEM CONTROLLED RECEPTACLE HEATER AS REQUIRED TO SWITCH CONTROLLED RECEPTACLES. CONNECT BRANCH CIRCUITRY AND CONTROL WIRING AS REQUIRED TO ALLOW OCCUPANCY SENSOR LIGHTING CONTROL SYSTEM RELAY TO SWITCH STAND-ALONE AND/OR SYSTEMS FURNITURE CONTROLLED RECEPTACLES AS INDICATED ON PLANS. PROVIDE ADDITIONAL CONDUIT, WIRING AND PATHWAYS AS NECESSARY TO CONNECT BRANCH CIRCUITRY AND CONTROL WIRING TO REMOTE RELAYS TO INCLUDE RELAY(S) LOCATED ON ALTERNATE FLOORS, IN ELECTRICAL ROOMS, ETC.
10. PROVIDE ADDITIONAL ARCHITECTURAL REMOVABLE FURNITURE FACILITIES
11. UNLESS SPECIFICALLY SHOWN AS (E) OR (N), (E) EXISTING OR NON-BOLD, ALL ELECTRICAL DEVICES SHOWN ARE NEW.

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LICENSE STAMPS

PROJECT NAME

YOLUMA COUNTY
CONNING
WOODLAND HALL

SHEET TITLE

POWER & COMMUNICATIONS PLAN - LEVEL 1

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

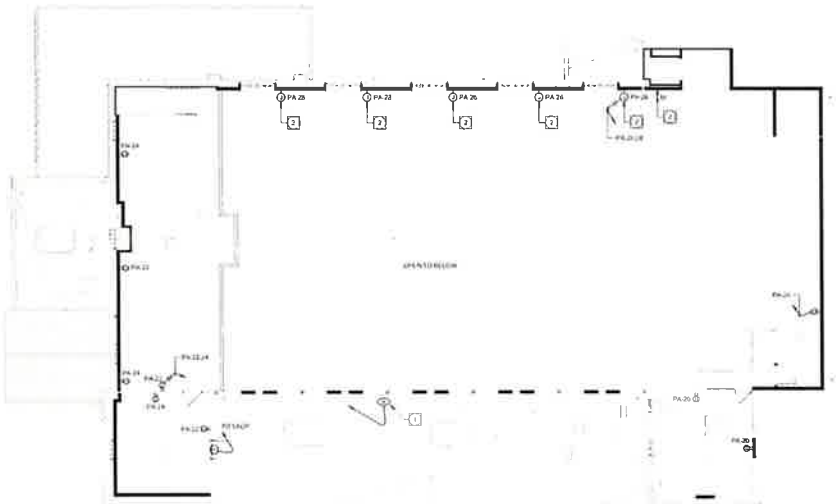
Sym	Description	Date

Drawn By:
Plot Issued: 3/13/2025
Scale: 1/8" = 1'-0"
Project No.: 21-041

SHEET No.

E2.5

2042



POWER AND COMMUNICATIONS PLAN - LEVEL 2

PLAN NOTES:

1. EXISTING WIRELESS RECEIVER WITH CONDITIONS. CONTRACTOR SHALL CONFIRM EXACT LOCATION IN FIELD. SHOWN HERE FOR REFERENCE. REMOVE AND PROTECTED DURING DEMOLITION PHASE. ANY REINSTALL OR CONSTRUCTION PHASE CONTRACTOR SHALL RECONNECT DEVICE CABLING OR PROVIDE NEW CABLING AS MAY BE REQUIRED TO REESTABLISH CONNECTIVITY AND FUNCTIONALITY
2. CONNECT TO MOTORIZED SHADES AS REQUIRED. PROVIDE ALL J BOXES, LOW VOLTAGE AND LINE VOLTAGE CONTROLS, CONDUIT, CONDUCTORS SIZED AND INSTALLED PER MOTORIZED SHADE MANUFACTURERS REQUIREMENTS FOR A COMPLETE AND OPERABLE MOTORIZED SHADE SYSTEM. COORDINATE INSTALLATION REQUIREMENTS WITH SHADE INSTALLER PRIOR TO ROUGH IN. INCLUDE ALL COSTS IN BASE BID. SEE DETAILS 01 ON ADDITIONAL INFORMATION

POWER PLAN GENERAL NOTES:

1. ALL RECEPTACLES ON COMMON WALLS SHALL BE SEPARATE BOXES AND OFFSET 24 INCHES MINIMUM
2. ALL PENETRATIONS THROUGH FIRE RATED WALLS SHALL BE PROTECTED FROM THE SPREAD OF FIRE WITH AN APPROVED FIRESTOP SYSTEM EQUAL OR GREATER THAN THE FIRE RATING OF THE WALL
3. ALL WALL-MOUNTED DEVICE HEIGHTS SHALL BE VERIFIED WITH THE ARCHITECT PRIOR TO ROUGH-IN
4. ALL FURNITURE FEED LOCATIONS TO BE VERIFIED WITH ARCHITECT AND FURNITURE VENDOR PRIOR TO ROUGH-IN
5. ALL FURNITURE WHIPS SHALL BE [illegible] TO ENSURE EXCESS SUPPLENGTH
6. WHEN EXPOSED CEILING OR OPEN GRID CONDITIONS OCCUR, THE CONTRACTOR WILL NEED TO PROVIDE THE FOLLOWING ITEMS
   a. ALL BRANCH CIRCUITS SHALL BE HOMERUN
   b. ALL BRANCH CIRCUITS SHALL BE ROUTED ORTHOGONALLY NEATLY TRAINED IN PARALLEL TO STRUCTURE OR DUCTWORK. THE TERM "TRAINED" MEANS ALL PARALLEL CONDUITS SHALL MAINTAIN THE SAME SPATIAL RELATIONSHIP WITH EACH OTHER FOR ENTIRE RUN, TO INCLUDE RADIUS BENDS AND SWEEPS.
   c. VISUALLY OBJECTIONABLE BRANCH CIRCUITS WILL BE REROUTED AT THE REQUEST OF THE ARCHITECT AT NO ADDITIONAL COST
7. EXPOSED CABLE/CONDUCTORS INSTALLED IN A PLENUM SPACE SHALL CONFORM TO NEC OR CEC WHERE ADOPTED ARTICLE 300.22(C)
8. PROVIDE G.F.C.I. TYPE RECEPTACLE(S) OR RECEPTACLE(S) PROTECTED BY A GFCI CIRCUIT BREAKER(S) WHEN RECEPTACLES ARE 6FA OR LESS THEN 7'6" TO GROUND OR LESS AND ARE LOCATED WITHIN 6-FEET OF ANY SINK OR THERAPEUTIC TUB, LAUNDRY AREA SERVING ANY DRINKING FOUNTAIN OR VENDING MACHINE, WITHIN ANY KITCHEN SPACE, LOCKER ROOM AREA, GARAGE AND BATHROOM SPACE AND/OR LOCATED OUTDOORS. WHERE RECEPTACLES ARE NOT READILY ACCESSIBLE PROVIDE GFCI CIRCUIT BREAKERS TO PROTECT THE RESPECTIVE BRANCH CIRCUIT AND PROVIDE ADDITIONAL NEUTRAL CONDUCTORS IN THE BRANCH CIRCUITING AS REQUIRED TO ENSURE PROPER GFCI FUNCTION
9. PROVIDE OCCUPANCY SENSOR/LIGHTING CONTROL SYSTEM CONTROLLED RECEPTACLE RELAY(S) AS REQUIRED TO SWITCH CONTROLLED RECEPTACLES. CONNECT BRANCH CIRCUITRY AND CONTROL WIRING AS REQUIRED TO ALLOW OCCUPANCY SENSOR/LIGHTING CONTROL SYSTEM RELAY TO SWITCH STANDALONE AND/OR SYSTEMS FURNITURE CONTROLLED RECEPTACLES AS INDICATED ON PLANS. PROVIDE ADDITIONAL CONDUIT, WIRING AND PATHWAYS NECESSARY TO CONNECT BRANCH CIR CIRCUITRY AND CONTROL WIRING TO REMOTE RELAYS TO INCLUDE RELAY(S) LOCATED ON ALTERNATE FLOORS IN ELECTRICAL ROOMS ETC
10. PROVIDE ADDITIONAL J-BOX NEAR PANEL FOR MULTIPLE HOMERUN CIRCUITRY
11. UNLESS SPECIFICALLY SHOWN AS (E), ALL (EXIST.) EXISTING OR NON SOLID ALL ELECTRICAL DEVICES SHOWN ARE NEW
12. PROVIDE REDUNDANT GROUND PATH IN ALL BRANCH CIRCUITS SERVING PATIENT CARE AREAS CONSISTING OF A SEPARATE INSULATED EQUIPMENT GROUNDING CONDUCTOR PER NEC OR CEC WHERE ADOPTED ART 517.13

COMMUNICATIONS PATHWAYS GENERAL NOTES:

1. CONDUITS SHALL (a) CONTAIN NO CONTINUOUS SECTIONS LONGER THAN 30M (98 FT.) AND (b) CONTAIN NO MORE THAN (2) 90° BENDS OR (1) REVERSE BEND WITHOUT INSTALLING A PULL BOX. SPLIT CONDUITS IN PLACE OF PULL BOXES ARE UNACCEPTABLE
2. CONDUITS SHALL CONTAIN PLASTIC OR NYLON PULL TAPE RATED AT 200 LBS WITH A MINIMUM OF 6 FEET OF EXTRA PULL TAPE COILED AT EACH END
3. CONDUIT BEND RADIUS SHALL BE (a) A MINIMUM OF 6 TIMES THE INTERNAL CONDUIT DIAMETER FOR CONDUITS 4 INCHES IN DIAMETER OR LESS, AND (b) 10 TIMES THE INTERNAL CONDUIT DIAMETER FOR CONDUITS MORE THAN 2-INCHES IN DIAMETER
4. TERMINATE CONDUIT STUBS AND SLEEVES THAT PROTRUDE THROUGH STRUCTURAL FLOORS 3 INCHES TO 3-INCHES ABOVE THE FLOOR SURFACE
5. INSTALL BUSHINGS ON ALL CONDUITS
6. FLEX CONDUIT IS UNACCEPTABLE FOR USE AS A COMMUNICATIONS CONDUIT EXCEPT AT SEISMIC JOINTS AND/OR IF APPROVED IN WRITING BY THE ENGINEER
7. ALL UNDER SLAB OR IN-SLAB CONDUITS SHALL BE INSTALLED IN A MANNER THAT PREVENTS WATER INFILTRATION OF THE CONDUIT. IT IS THE CONTRACTORS RESPONSIBILITY TO ENSURE GROUND WATER, RAIN WATER OR CONSTRUCTION WATER IS PREVENTED FROM ENTERING AND/OR REMOVED FROM THE CONDUITS PRIOR TO PLACEMENT OF COMMUNICATIONS CABLES. SEE ELECTRICAL SPECIFICATIONS, DETAILS AND PLANS FOR ADDITIONAL CONDUIT SEALING REQUIREMENTS
8. ALL PULL BOXES SHALL BE SIZED AND INSTALLED PER ANSI/TIA-569-C. PULL BOXES FOR IN/UNDER SLAB CONDUIT RUNS ARE NOT PERMITTED UNLESS OTHERWISE NOTED. PULL BOXES FOR OVERHEAD CONDUIT RUNS SHALL BE LOCATED ABOVE ACCESSIBLE CEILINGS WITHIN THE ACCESSIBLE CEILING SPACE AND SUPPORTED INDEPENDENTLY FROM THE STRUCTURE AND CONDUIT SUPPORTS. PULL BOXES FOR ROOF MOUNTED OR EXTERIOR ABOVE GRADE APPLICATIONS SHALL BE NEMA 3R RATED. PULL BOXES SHALL BE SIZED ACCORDING TO THE FOLLOWING:

CONDUIT SIZE	WIDTH	LENGTH	DEPTH	WIDTH INCREASE PER ADDITIONAL CONDUIT
1"	4"	10"	4"	3"
2"	6"	24"	4"	3"
3"	12"	18"	4"	6"
4"	18"	30"	4"	6"

FOR OTHER CONDUIT SIZES REFER TO ANSI/TIA-569-C TABLE 7.2 - LATEST PUBLISHED EDITION

9. CONDUIT(S) SHALL EXIT A PULL BOX ON THE WALL OPPOSITE THE WALL ENTERED
10. PROVIDE LABELING OF EACH CONDUIT PER GENERAL ELECTRICAL SPECIFICATIONS
11. PROVIDE INTERNAL/EXTERNAL GAS AND WATER TIGHT MECHANICAL SEALING/PLUGGING OF EACH BUILDING ENTRY CONDUIT AS SPECIFIED ELSEWHERE IN THE DRAWINGS AND SPECIFICATIONS

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LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERANS HALL

SHEET TITLE

POWER & COMMUNICATIONS PLAN - LEVEL 2

DRAWING STATUS

CONSTRUCTION DOCUMENTS

Sym	Description	Date

Drawn By
Date Issued 3/12/2025
Scale
Project No 21-0491

SHEET No.

E2.6

2043

MOTORIZED EQUIPMENT SCHEDULE

MARK	DESCRIPTION	VOLTS	PHASE	HP	FLA	MCA	MOCP	DISC SW SIZE STARTER SIZE	CIRCUIT DATA CONDUIT	WIRE	SPECIFIC NOTES
								MOTOR RATED SWITCH	3/4"C	2#12 1#12 GRD	
	INDOOR FAN COIL							MOTOR RATED SWITCH	3/4"C	2#12 1#12 GRD	
	INDOOR FAN COIL							MOTOR RATED SWITCH	3/4"C	2#12 1#12 GRD	
	INDOOR FAN COIL							MOTOR RATED SWITCH	3/4"C	2#12 1#12 GRD	
	INDOOR FAN COIL							MOTOR RATED SWITCH	3/4"C	2#12 1#12 GRD	
	INDOOR FAN COIL										
	INDOOR FAN COIL										
	CHILLER CONTROL HEATER										

MOTORIZED EQUIPMENT SCHEDULE SPECIFIC NOTES

A FUSED AS RECOMMENDED BY MANUFACTURER

B MAGNETIC MOTOR STARTER WITH CONTROL TRANSFORMER AUXILIARY CONTACTS INDICATOR LIGHT AND H-O-A SWITCH VERIFY CONTROL TRANSFORMER VOLTAGE WITH M.C. PRIOR TO ORDERING MATERIAL

C ROUTE THROUGH LINE VOLTAGE CONTROL SEE MECHANICAL AND/OR PLUMBING PLANS FOR ADDITIONAL REQUIREMENTS

D VERIFY LOCATION WITH PLUMBING PLANS PRIOR TO ROUGH-IN CONNECT TO AQUASTAT AND TIME CLOCK AS REQUIRED

E REMOTE VFD PROVIDE EARLY BREAK CONTACTS ON ANY DISCONNECT SWITCHES REQUIRED BY CODE OR SHOWN ON PLANS THAT ARE DOWNSTREAM OF THE REMOTE VFD PROVIDE CONDUIT AND CONDUCTORS AS REQUIRED TO INTERCONNECT THE CONTACT WITH VFD "ENABLE" TERMINALS REFER TO MECHANICAL AND/OR PLUMBING PLANS FOR LOCATION PROVIDE

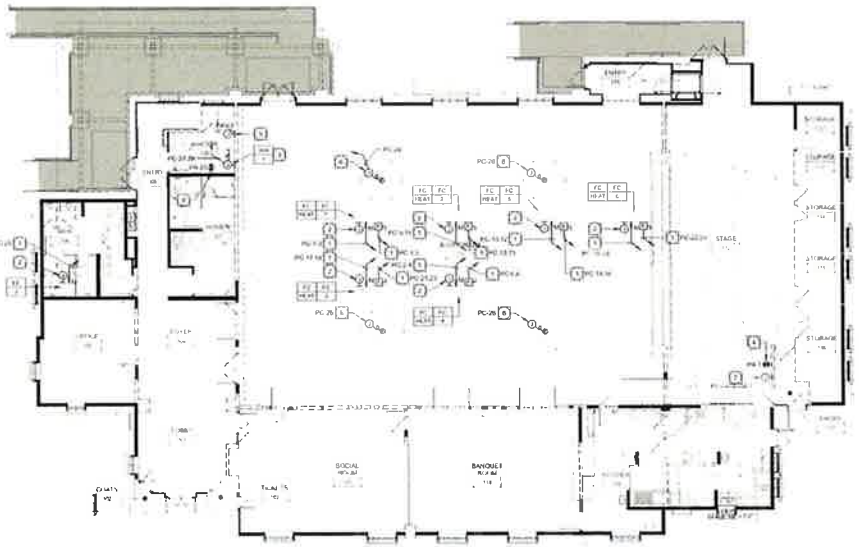
F INTEGRAL VFD PROVIDED WITH EQUIPMENT REFER TO MECHANICAL AND/OR PLUMBING PLANS FOR LOCATION CONNECT TO VFD AS REQUIRED

G INTEGRAL DISCONNECT PROVIDED WITH EQUIPMENT REFER TO MECHANICAL AND/OR PLUMBING PLANS FOR LOCATION CONNECT TO INTEGRAL DISCONNECT AS REQUIRED

H INTEGRAL DISCONNECT PROVIDED WITH VFD REFER TO MECHANICAL AND/OR PLUMBING PLANS FOR LOCATION CONNECT TO INTEGRAL DISCONNECT AS REQUIRED

I ROUTE 1 PHASE CONDUCTOR OF EACH UPS ROOM/DATA ROOM EXHAUST FAN BRANCH CIRCUIT THROUGH A NORMALLY CLOSED MOMENTARY OPERATED LOAD MONITORING SWITCH THAT DETECTS OVER-AMPS AND UNDER-AMPS (INCLUDING FAN BELT BREAKAGE) WITHIN +/- 15 PERCENT OF ASSIGNED CURRENT DRAW LOCATE IN BARRIER FREE PULL BOX NEMA 3R FOR WET LOCATIONS AND CONNECT N.O. CONTACT TO FIRE ALARM MONITORING MODULE (SUPERVISORY SIGNAL) LOCATE PULL BOX WITH DEVICES INDOORS WHERE POSSIBLE AND ADJACENT TO THE SERVING ELECTRICAL DISTRIBUTION EQUIPMENT PROVIDE LABEL "UPS/A BATTERY EX FAN MONITOR" PER LABELING SPECIFICATIONS (INK TECHNOLOGIES #ASB1100-GU-FT

K ROUTE THROUGH LINE VOLTAGE CONTROL FOR KITCHEN HOOD FIRE SUPPRESSION SYSTEM SEE MECHANICAL FIRE ALARM AND FOOD SERVICE PLANS FOR ADDITIONAL REQUIREMENTS



MECHANICAL POWER PLAN - LEVEL 1

PLAN NOTES:

1. REFER TO MOTORIZED EQUIPMENT SCHEDULE FOR MOTOR FEEDER BRANCH CIRCUIT INFORMATION
2. PROVIDE 24VAC CLASS TO RESPECTIVE CONTROL DEVICE(S) FOR CONTROL WIRING REFER TO THE EQUIPMENT CONTROL WIRING DIAGRAMS FOR ADDITIONAL INFORMATION
3. CONNECT COMPLETE TO WATER HEATER AS REQUIRED COORDINATE LOCATION WITH PLUMBING CONTRACTOR PRIOR TO ROUGH-IN PROVIDE 24VAC 2#16 1#16 GRD
4. CONNECT CIRCULATION PUMP TIME CLOCK AND/OR AQUASTAT AS REQUIRED SEE PLUMBING PLANS FOR VALVE INFORMATION COORDINATE LOCATION WITH PLUMBING CONTRACTOR PRIOR TO ROUGH-IN
5. CONNECT AS REQUIRED TO MECHANICAL CONTROLLER COORDINATE LOCATION WITH MECHANICAL/BAS CONTRACTOR PRIOR TO ROUGH-IN REFER TO MECHANICAL PLANS FOR ADDITIONAL INFORMATION
6. CONNECT AS REQUIRED TO CEILING FAN PER MANUFACTURERS REQUIREMENTS
7. RECONNECT EXISTING ELECTRIC WATER HEATER TO PANEL PA PROVIDE NEW CONDUIT AND WIRING AS REQUIRED TO EXTEND EXISTING CIRCUITING TO NEW PANEL LOCATION VERIFY CIRCUIT CONFIGURATION AND REQUIREMENTS IN FIELD

MOTORIZED EQUIPMENT SCHEDULE GENERAL NOTES

1. ALL BRANCH CIRCUIT DATA IS BASED UPON METALLIC CONDUITS IF THE CONTRACTOR ELECTS TO USE NONMETALLIC CONDUITS AN EQUIPMENT GROUNDING CONDUCTOR SHALL BE INSTALLED PER NEC OR CEC WHERE ADOPTED, TABLE 250.122 AND THE CONDUIT SIZE SHALL BE INCREASED ACCORDINGLY
2. ELECTRICAL CONTRACTOR SHALL REFER TO ALL DOCUMENTS RELATED TO THE EQUIPMENT (I.E. SHOP DRAWINGS, CONSTRUCTION DOCUMENTS ETC.) IN REGARDS TO ELECTRICAL CHARACTERISTICS OF ALL EQUIPMENT LISTED IN THE SCHEDULE. ANY MODIFICATION AND/OR ADDITIONAL WORK NECESSARY SHALL BE INCLUDED IN THE BASE BID
3. ELECTRICAL CONTRACTOR SHALL CHECK THE ROTATION OF ALL THREE PHASE MOTORS AND CORRECT THE ROTATION IF REVERSED
4. ELECTRICAL CONTRACTOR SHALL PROVIDE FUSES SIZED PER THE EQUIPMENT NAMEPLATE INFORMATION
5. DISCONNECT SWITCHES SHALL BE HEAVY DUTY TYPE, EXTERNALLY OPERATED QUICK MAKE QUICK BREAK AND SHALL BE FUSIBLE OR NON-FUSIBLE AS INDICATED. A MINIMUM VOLTAGE, CURRENT AND HORSEPOWER SHALL BE CLEARLY MARKED ON SWITCH ENCLOSURE. SWITCHES HAVING DUAL RATINGS (HIGHER RATING WHEN USED WITH DUAL ELEMENT FUSE) SHALL HAVE RATINGS INDICATED ON METAL PLATES RIVETED OR OTHERWISE PERMANENTLY ATTACHED TO THE ENCLOSURE. WHERE INDICATED TOGGLE SWITCHES SHALL BE MOTOR RATED FOR THE APPLICATION
6. STARTERS SHALL BE FULL VOLTAGE, REDUCED VOLTAGE OR COMBINATION DISCONNECT AND STARTER WITH CONTROL VOLTAGE AS REQUIRED. AS INDICATED ON THE DOCUMENTS RELATED TO THE EQUIPMENT SUCH AS SHOP DRAWINGS, CONSTRUCTION DOCUMENTS ETC. STARTERS SHALL INCLUDE MOTOR OVERLOAD PROTECTION, PHASE LOSS AND PHASE UNBALANCE PROTECTION AS REQUIRED
7. ALL TERMINATIONS AND ENCLOSURES SHALL BE RATED FOR USE WITH 75 DEGREE C CONDUCTORS
8. COMPLETE INSTALLATION SHALL CONFORM TO THE REQUIREMENTS OF NEC (OR CEC WHERE ADOPTED) ARTICLES 430 AND 440
9. CONTRACTOR TO COORDINATE WITH ALL OTHER PROJECT TRADES AND WITH OWNER/TENANT FOR TO OBTAIN RESPECTIVE EQUIPMENT SCCR AND PROVIDE APPROPRIATE PROTECTIVE DEVICES TO LIMIT AVAILABLE FAULT CURRENT TO LESS THAN THE EQUIPMENT NAMEPLATE SCCR PER NEC (OR CEC WHERE ADOPTED) 110.10. SEE POWER SYSTEM STUDY SPECIFICATIONS FOR ADDITIONAL REQUIREMENTS
10. UNLESS OTHERWISE NOTED MOCP VALUES FOR VFD-EQUIPPED DEVICE ARE SIZED PER NEC (OR CEC WHERE ADOPTED) 430.122(A). CONTRACTOR SHALL COORDINATE WITH ALL OTHER PROJECT TRADES AND WITH OWNER/TENANT IF PROVIDING EQUIPMENT ON PROJECT TO OBTAIN NAMEPLATE VFD-EQUIPPED DEVICE MOCP VALUE FROM MANUFACTURER'S INSTALLATION INSTRUCTIONS AND PROVIDE APPROPRIATE PROTECTIVE DEVICES TO COMPLY WITH NEC (OR CEC WHERE ADOPTED) 430.122(A).2

POWER PLAN GENERAL NOTES:

1. ALL RECEPTACLES ON COMMON WALLS SHALL BE SEPARATE BOXES AND OFFSET 24-INCHES MINIMUM.
2. ALL PENETRATIONS THROUGH FIRE RATED WALLS SHALL BE PROTECTED FROM THE SPREAD OF FIRE WITH AN APPROVED PENETOP SYSTEM EQUAL OR GREATER THAN THE FIRE RATING OF THE WALL
3. ALL WALL MOUNTED DEVICE HEIGHTS SHALL BE VERIFIED WITH THE ARCHITECT PRIOR TO ROUGH-IN
4. ALL FURNITURE FEED LOCATIONS TO BE VERIFIED WITH ARCHITECT AND FURNITURE VENDOR PRIOR TO ROUGH-IN
5. ALL FURNITURE WHIPS SHALL BE TRIMMED TO PROPER LENGTH AND WIDTH
6. WHEN EXPOSED CEILINGS OR OPEN GRID CONDITIONS OCCUR, THE CONTRACTOR WILL NEED TO PROVIDE THE FOLLOWING ITEMS
   a. ALL BRANCH CIRCUITS SHALL BE EMT
   b. ALL BRANCH CIRCUITS SHALL BE ROUTED ORTHOGONALLY NEATLY TRAINED IN PARALLEL TO STRUCTURES OR DUCTWORK. THE TERM "TRAINED" MEANS ALL PARALLEL CONDUITS SHALL MAINTAIN THE SAME SPATIAL RELATIONSHIP WITH EACH OTHER FOR ENTIRE RUN TO INCLUDE RADIUS BENDS AND SWEEPS
   c. VISUALLY OBJECTIONABLE BRANCH CIRCUITS WILL BE REROUTED AT THE REQUEST OF THE ARCHITECT AT NO ADDITIONAL COST
7. EXPOSED CABLE/CONDUCTORS INSTALLED IN A PLENUM SPACE SHALL CONFORM TO NEC (OR CEC WHERE ADOPTED) ARTICLE 300.22(C)
8. PROVIDE G.F.C.I. TYPE RECEPTACLE(S) OR RECEPTACLE(S) PROTECTED BY A GFCI CIRCUIT BREAKER(S) WHERE RECEPTACLES ARE 50A OR LESS, 10KV TO GROUND OR LESS AND ARE LOCATED WITHIN 6 FEET OF ANY SINK OR THERAPEUTIC TUB, LAUNDRY AREA, SERVING ANY DRINKING FOUNTAIN OR VENDING MACHINE, WITHIN ANY KITCHEN SPACE, LOCKER ROOM AREA, GARAGE AND BATHROOM SPACE AND/OR LOCATED OUTDOORS. WHERE RECEPTACLES ARE NOT READILY ACCESSIBLE PROVIDE GFCI CIRCUIT BREAKER(S) TO PROTECT THE RESPECTIVE BRANCH CIRCUIT AND PROVIDE ADDITIONAL NEUTRAL CONDUCTORS IN THE BRANCH CIRCUITING AS REQUIRED TO ENSURE PROPER GFCI FUNCTION
9. PROVIDE OCCUPANCY SENSOR LIGHTING CONTROL SYSTEM CONTROLLED RECEPTACLE RELAYS AS REQUIRED TO SWITCH CONTROLLED RECEPTACLES. CONNECT BRANCH CIRCUITRY AND CONTROL WIRING AS REQUIRED TO ALLOW OCCUPANCY SENSOR LIGHTING CONTROL SYSTEM RELAY TO SWITCH STANDALONE AND/OR INTEGRAL FURNITURE CONTROLLED RECEPTACLES AS INDICATED ON PLANS. PROVIDE ADDITIONAL CONDUIT, WIRING AND PATHWAYS AS NECESSARY TO CONNECT BRANCH CIRCUITRY AND CONTROL WIRING TO REMOTE RELAYS TO INCLUDE RELAY(S) LOCATED ON ALTERNATE FLOORS, IN ELECTRICAL ROOMS, ETC.
10. PROVIDE ADDITIONAL 20A NEMA PANELTYPE MULTIPLE MAXIMUM CIRCUITS
11. UNLESS SPECIFICALLY SHOWN AS (E), (ER) OR (D), EXISTING OR NON-BOLD ALL ELECTRICAL DEVICES SHOWN ARE NEW
12. PROVIDE REDUNDANT GROUND PATH IN ALL BRANCH CIRCUITS SERVING PATIENT CARE AREAS CONSISTING OF A SEPARATE, INSULATED EQUIPMENT GROUNDING CONDUCTOR PER NEC OR CEC WHERE ADOPTED ART 517.13

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LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY COURTS WOODS HILL

SHEET TITLE

MECHANICAL POWER PLAN - LEVEL 1

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

No.	Description	Date

Drawn:
Date Issued: 4.18.2025
Scale: 1/8" = 1'-0"
Project No.: 21-044

SHEET No.

E2.7

2044

MOTORIZED EQUIPMENT SCHEDULE

ITEM	DESCRIPTION	CIRCUIT DATA CONDUIT	WIRE	SPECIFIC NOTES

MOTORIZED EQUIPMENT SCHEDULE SPECIFIC NOTES

A

B MAGNETIC MOTOR STARTER WITH CONTROL TRANSFORMER, AUXILIARY CONTACTS, INDICATOR LIGHT AND H.O.A. SWITCH. VERIFY CONTROL TRANSFORMER VOLTAGE WITH EC PRIOR TO ORDERING MATERIAL

C ROUTE THROUGH LINE VOLTAGE CONTROL. SEE MECHANICAL AND/OR PLUMBING PLANS FOR ADDITIONAL REQUIREMENTS

D VERIFY LOCATION WITH PLUMBING PLANS PRIOR TO ROUGH IN. CONNECT TO AQUASTAT AND TIME CLOCK AS REQUIRED

E

F INTEGRAL VFD PROVIDED WITH EQUIPMENT. REFER TO MECHANICAL AND/OR PLUMBING PLANS FOR LOCATION. CONNECT TO VFD AS REQUIRED

G INTEGRAL DISCONNECT PROVIDED WITH EQUIPMENT. REFER TO MECHANICAL AND/OR PLUMBING PLANS FOR LOCATION. CONNECT TO INTEGRAL DISCONNECT AS REQUIRED

H INTEGRAL DISCONNECT PROVIDED WITH VFD. REFER TO MECHANICAL AND/OR PLUMBING PLANS FOR LOCATION. CONNECT TO INTEGRAL DISCONNECT AS REQUIRED

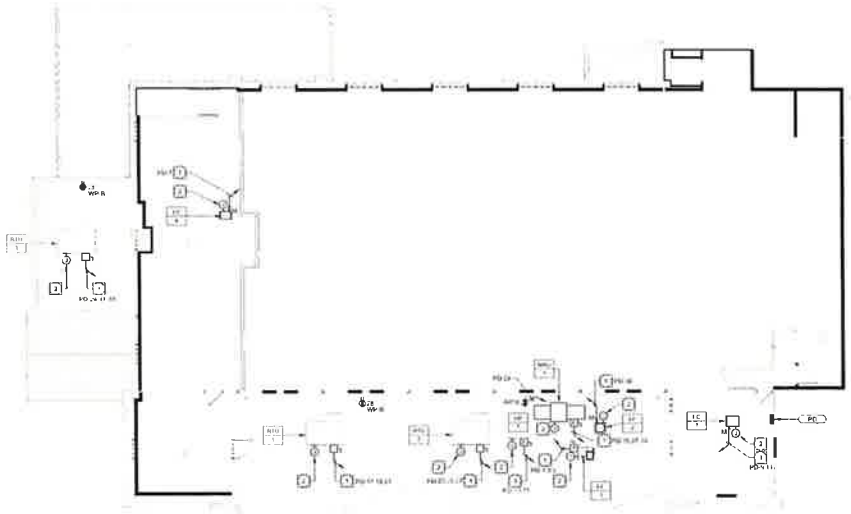
J

K

PLAN NOTES:

1 REFER TO MOTORIZED EQUIPMENT SCHEDULE FOR MOTOR FEEDER BRANCH CIRCUIT INFORMATION

2 PROVIDE 3/4" C.O.(S.) TO RESPECTIVE CONTROL DEVICE(S) FOR CONTROL WIRING. REFER TO THE EQUIPMENT CONTROL WIRING DIAGRAMS FOR ADDITIONAL INFORMATION



MOTORIZED EQUIPMENT SCHEDULE GENERAL NOTES

1 ALL BRANCH CIRCUIT DATA IS BASED UPON METALLIC CONDUITS. IF THE CONTRACTOR ELECTS TO USE NONMETALLIC CONDUITS AN EQUIPMENT GROUNDING CONDUCTOR SHALL BE INSTALLED PER NEC OR CEC WHERE ADOPTED TABLE 250.122 AND THE CONDUIT SIZE SHALL BE INCREASED ACCORDINGLY

2 ELECTRICAL CONTRACTOR SHALL REFER TO ALL DOCUMENTS RELATED TO THE EQUIPMENT (I.E. SHOP DRAWINGS, CONSTRUCTION DOCUMENTS, ETC.) IN REGARDS TO ELECTRICAL CHARACTERISTICS OF ALL EQUIPMENT LISTED IN THE SCHEDULE. ANY MODIFICATION AND OR ADDITIONAL WORK NECESSARY SHALL BE INCLUDED IN THE BASE BID.

3 ELECTRICAL CONTRACTOR SHALL CHECK THE ROTATION OF ALL THREE PHASE MOTORS AND CORRECT THE ROTATION IF REVERSED

4 ELECTRICAL CONTRACTOR SHALL PROVIDE FUSES SIZED PER THE EQUIPMENT NAMEPLATE INFORMATION

5

6 STARTERS SHALL BE FULL VOLTAGE, REDUCED VOLTAGE OR COMBINATION DISCONNECT AND STARTER WITH CONTROL VOLTAGE AS REQUIRED AS INDICATED ON THE DOCUMENTS RELATED TO THE EQUIPMENT. SUCH AS SHOP DRAWINGS, CONSTRUCTION DOCUMENTS, ETC. STARTERS SHALL INCLUDE MOTOR OVERLOAD PROTECTION, PHASE LOSS AND PHASE UNBALANCE PROTECTION AS REQUIRED

7 ALL TERMINATIONS AND ENCLOSURES SHALL BE RATED FOR USE WITH 75 DEGREE C CONDUCTORS.

8 COMPLETE INSTALLATION SHALL CONFORM TO THE REQUIREMENTS OF NEC (OR CEC WHERE ADOPTED) ARTICLES 430 AND 440

9 CONTRACTOR SHALL COORDINATE WITH ALL OTHER PROJECT TRADES AND WITH OWNER'S TENANT FOR (O.F.O.I.) OBTAIN ALL RESPECTIVE EQUIPMENT SCCR AND PROVIDE APPROPRIATE PROTECTIVE DEVICES TO LIMIT AVAILABLE FAULT CURRENT TO LESS THAN THE EQUIPMENT NAMEPLATE SCCR PER NEC (OR CEC WHERE ADOPTED) 110.10. SEE POWER SYSTEM STUDY SPECIFICATIONS FOR ADDITIONAL REQUIREMENTS

10 UNLESS OTHERWISE NOTED, MOCP VALUES FOR VFD-EQUIPPED DEVICES ARE SIZED PER NEC (OR CEC WHERE ADOPTED) 430.122(M)(1). CONTRACTOR SHALL COORDINATE WITH ALL OTHER PROJECT TRADES AND WITH OWNER (TENANT OF PROVIDING EQUIPMENT ON PROJECT) TO OBTAIN NAMEPLATE VFD-EQUIPPED DEVICE MOCP VALUE FROM MANUFACTURER. INSTALL PER MANUFACTURER'S INSTRUCTIONS AND PROVIDE APPROPRIATE PROTECTIVE DEVICES TO COMPLY WITH NEC (OR CEC WHERE ADOPTED) 430.122(A)(2)

POWER PLAN GENERAL NOTES:

1 ALL RECEPTACLES ON COMMON WALLS SHALL BE SEPARATE BOXES AND OFFSET 24 INCHES MINIMUM

2

3

4 ALL EQUIPMENT LOCATIONS TO BE VERIFIED WITH ARCHITECT AND FURNITURE VENDOR PRIOR TO ROUGH IN

5

6 WHEN EXPOSED CEILINGS OR OPEN GRID CONDITIONS OCCUR, THE CONTRACTOR WILL NEED TO PROVIDE THE FOLLOWING ITEMS
a ALL BRANCH CIRCUITS SHALL BE CUT
b ALL BRANCH CIRCUITS SHALL BE ROUTED ORTHOGONALLY, NEATLY TRIMMED IN PARALLEL TO STRUCTURES ON DIRECTION OF THE TRADE TRAINER. MEANS ALL PARALLEL CONDUITS SHALL MAINTAIN THE SAME SPACING RELATIONSHIP WITH EACH OTHER FOR ENTIRE RUN TO INCLUDE RADIUS BENDS AND 90 BENDS
c VISUALLY OBJECTIONABLE BRANCH CIRCUITS WILL BE REROUTED AT THE REQUEST OF THE ARCHITECT AT NO ADDITIONAL COST

7 EXPOSED CABLE/CONDUCTORS INSTALLED IN A PLENUM SPACE SHALL CONFORM TO NEC OR CEC WHERE ADOPTED ARTICLE 300.22(C)

8 PROVIDE G.F.C.I. TYPE RECEPTACLE(S) OR RECEPTACLE(S) PROTECTED BY A G.F.C.I. CIRCUIT BREAKER(S) WHEN RECEPTACLES ARE 6A OR LESS, 180V TO GROUND OR LESS AND ARE LOCATED WITHIN 6 FEET OF ANY SINK OR THERAPEUTIC TUB, LAUNDRY AREA SERVING ANY DRINKING FOUNTAIN OR VENDING MACHINE, WITHIN ANY KITCHEN SPACE, LOCKER ROOM AREA, GARAGE AND BATHROOM SPACE AND WITH LOCATED OUTDOORS. WHERE RECEPTACLES ARE NOT READILY ACCESSIBLE, PROVIDE G.F.C.I. CIRCUIT BREAKER(S) TO PROTECT THE RESPECTIVE BRANCH CIRCUIT AND PROVIDE ADDITIONAL NEUTRAL CONDUCTORS IN THE BRANCH CIRCUIT(S) AS REQUIRED TO ENSURE PROPER G.F.C.I. FUNCTION

9

10

11 UNLESS SPECIFICALLY SHOWN AS NEW (N), EXISTING OR NON-BOLD, ALL ELECTRICAL DEVICES SHOWN ARE NEW

12 PROVIDE REDUNDANT GROUND PATH IN ALL BRANCH CIRCUITS SERVING PATIENT CARE AREAS CONSISTING OF A SEPARATE INSULATED EQUIPMENT GROUNDING CONDUCTOR PER NEC OR CEC WHERE ADOPTED ART. 517.11

MECHANICAL POWER PLAN PLAN - LEVEL 2

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LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
WELLNESS MALL

SHEET TITLE

MECHANICAL POWER PLAN - LEVEL 2

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

Num	Description	Date

SHEET NO.

E2.8

2045

MOTORIZED EQUIPMENT SCHEDULE

ITEM	DESCRIPTION	VOLTS	PH	HP	FLA	FLA	MCA	MOCP	VOLTS	MIN CKT AMPACITY	MAX OCPD SIZE (BRANCH CKT)	SPECIAL DATA (CONDUIT WIRE)	SPECIFIC NOTES
HP	HEAT PUMP	208	1		13.24		24.1	35			60A3		A
HP	HEAT PUMP	208	1		23.24		29.1	35			60A3		A
HP	HEAT PUMP	208	1		13.24		29.1	35			60A3		A
HP	HEAT PUMP	208	1		13.24		29.1	35			60A3		A
HP	HEAT PUMP	208	1		13.24		29.1	35			60A3		A
HP	HEAT PUMP	208	1		23.24		29.1	35			60A3		A

MOTORIZED EQUIPMENT SCHEDULE SPECIFIC NOTES

A FUSED AS RECOMMENDED BY MANUFACTURER

B MAGNETIC MOTOR STARTER WITH CONTROL TRANSFORMER AUXILIARY CONTACTS INDICATOR LIGHT AND H-O-A SWITCH VERIFY CONTROL TRANSFORMER VOLTAGE WITH M.C. PRIOR TO ORDERING MATERIAL

C ROUTE THROUGH LINE VOLTAGE CONTROL SEE MECHANICAL AND/OR PLUMBING PLANS FOR ADDITIONAL REQUIREMENTS

D VERIFY LOCATION WITH PLUMBING PLANS PRIOR TO ROUGH-IN CONNECT TO AQUASTAT AND TIME CLOCK AS REQUIRED

E REMOTE VFD PROVIDE EARLY BREAK CONTACTS ON ANY DISCONNECT SWITCHES REQUIRED BY CEC OR SHOWN ON PLANS THAT ARE DOWNSTREAM OF THE REMOTE VFD PROVIDE CONDUIT AND CONDUCTORS AS REQUIRED TO INTERCONNECT THE CONTACT WITH VFD "ENABLE" TERMINALS REFER TO MECHANICAL AND/OR PLUMBING PLANS FOR LOCATION PROVIDE FEEDERS TO CONNECT REMOTE VFD AND MOTOR(S) AS REQUIRED

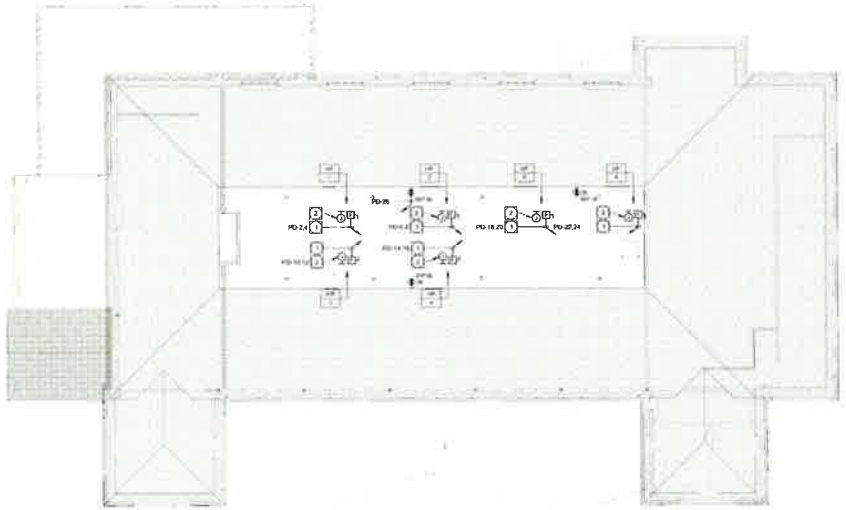
F INTEGRAL VFD PROVIDED WITH EQUIPMENT REFER TO MECHANICAL AND/OR PLUMBING PLANS FOR LOCATION CONNECT TO VFD AS REQUIRED

G INTEGRAL DISCONNECT PROVIDED WITH EQUIPMENT REFER TO MECHANICAL AND/OR PLUMBING PLANS FOR LOCATION CONNECT TO INTEGRAL DISCONNECT AS REQUIRED

H INTEGRAL DISCONNECT PROVIDED WITH VFD REFER TO MECHANICAL AND/OR PLUMBING PLANS FOR LOCATION CONNECT TO INTEGRAL DISCONNECT AS REQUIRED

I ROUTE 1 PHASE CONDUCTOR OF EACH UPS ROOM/DATA ROOM EXHAUST FAN BRANCH CIRCUIT THROUGH AROUND A DEDICATED CURRENT-OPERATED LOAD MONITORING SWITCH THAT DETECTS OVERLOADS AND UNDERLOADS (INCLUDING FAN BELT BREAKAGE) WITHIN +/- 15 PERCENT OF AVERAGE CURRENT DRAW LOCATE IN BARRICADED PULL BOX NEMA 3R FOR WET LOCATIONS AND CONNECT N.O. CONTACT TO FIRE ALARM MONITORING MODULE (SUPERVISED SIGNAL) LOCATE PULL BOX WITH DEVICES INDOORS WHERE POSSIBLE AND ADJACENT TO THE SERVING ELECTRICAL DISTRIBUTION EQUIPMENT PROVIDE LABEL "USPA BATTERY EXHAUST" PER LABELING SPECIFICATIONS (MK TECHNOLOGIES #ASU1000-GUF1 www.mktechnologies.com)

K ROUTE THROUGH LINE VOLTAGE CONTROL FOR KITCHEN HOOD FIRE SUPPRESSION SYSTEM SEE MECHANICAL, FIRE ALARM AND FOOD SERVICE PLANS FOR ADDITIONAL REQUIREMENTS



ROOF PLAN

PLAN NOTES:

1. REFER TO MOTORIZED EQUIPMENT SCHEDULE FOR MOTOR FEEDER/ BRANCH CIRCUIT INFORMATION
2. PROVIDE 3/4" C.O.(S) TO RESPECTIVE CONTROL DEVICE(S) FOR CONTROL WIRING REFER TO THE EQUIPMENT CONTROL WIRING DIAGRAMS FOR ADDITIONAL INFORMATION

ROOF PLAN GENERAL NOTES:

1. ELECTRICAL CONTRACTOR SHALL REFER TO MECHANICAL/PLUMBING AND ARCHITECTURAL DRAWINGS FOR EXACT LOCATIONS AND CHARACTERISTICS OF ALL EQUIPMENT LISTED IN SCHEDULE ANY MODIFICATIONS AND/OR ADDITIONAL WORK NECESSARY SHALL BE INCLUDED IN THE BASE BID
2. ALL TEMPERATURE CONTROL AND INTERLOCK CONDUIT AND WIRING SHALL BE BY ELECTRICAL CONTRACTOR UNLESS OTHERWISE NOTED SEE MECHANICAL/PLUMBING DRAWINGS FOR ALL INFORMATION
3. ELECTRICAL CONTRACTOR SHALL VERIFY THE EXACT LOCATION OF ALL CONNECTION POINTS WITH THE EQUIPMENT INSTALLER PRIOR TO ROUGH-IN
4. ELECTRICAL CONTRACTOR SHALL PROVIDE LOCAL REMOTE DISCONNECTING MEANS FOR ALL ELECTRIC HEATING EQUIPMENT AS REQUIRED BY THE LOCAL ELECTRICAL CODE
5. ELECTRICAL CONTRACTOR SHALL COORDINATE THE ROUTING OF CONDUIT/WIRING TO ROOF-MOUNTED EQUIPMENT WITH EQUIPMENT INSTALLER PRIOR TO ROUGH-IN WHERE ROOF-MOUNTED EQUIPMENT IS MANUFACTURED TO BE FED FROM WITHIN MECHANICAL CURB ASSEMBLY SEPARATE ROOF PENETRATIONS FOR WIRING CONNECTIONS SHALL NOT BE PERMITTED ALL WIRING SHALL BE BELOW THE ROOF IN AN ACCESSIBLE CEILING SPACE LOCATION
6. ALL ROOF MOUNTED EQUIPMENT SHALL BE WIND RATED
7. UNLESS SPECIFICALLY SHOWN AS (E) (R) (ER) (D), EXISTING OR NON-BOLD, ALL ELECTRICAL DEVICES SHOWN ARE NEW

MOTORIZED EQUIPMENT SCHEDULE GENERAL NOTES:

1. ALL BRANCH CIRCUIT DATA IS BASED UPON METALLIC CONDUITS IF THE CONTRACTOR ELECTS TO USE NONMETALLIC CONDUITS, AN EQUIPMENT GROUNDING CONDUCTOR SHALL BE INSTALLED PER NEC OR CEC WHERE ADOPTED TABLE 250.122 AND THE CONDUIT SIZE SHALL BE INCREASED ACCORDINGLY
2. ELECTRICAL CONTRACTOR SHALL REFER TO ALL DOCUMENTS RELATED TO THE EQUIPMENT (I.E. SHOP DRAWINGS, CONSTRUCTION DOCUMENTS, ETC.) IN REGARDS TO ELECTRICAL CHARACTERISTICS OF ALL EQUIPMENT LISTED IN THE SCHEDULE. ANY MODIFICATION AND/OR ADDITIONAL WORK NECESSARY SHALL BE INCLUDED IN THE BASE BID
3. ELECTRICAL CONTRACTOR SHALL CHECK THE ROTATION OF ALL THREE PHASE MOTORS AND CORRECT THE ROTATION IF REQUIRED
4. ELECTRICAL CONTRACTOR SHALL PROVIDE FUSES SIZED PER THE EQUIPMENT NAMEPLATE INFORMATION
5. DISCONNECT SWITCHES SHALL BE HEAVY DUTY TYPE, EXTERNALLY OPERATED, QUICK MAKE QUICK BREAK, AND SHALL BE FUSIBLE OR NON FUSIBLE AS INDICATED. A MAXIMUM VOLTAGE, CURRENT AND HORSEPOWER SHALL BE CLEARLY MARKED ON WITH ENCLOSURE. SWITCHES HAVING DUAL RATINGS (HIGHER RATINGS WHEN USED WITH DUAL ELEMENT FUSES) SHALL HAVE RATINGS INDICATED ON METAL PLATES RIVETED OR OTHERWISE PERMANENTLY ATTACHED TO THE ENCLOSURE. WHEN INDICATED, TOGGLE SWITCHES SHALL BE MOTOR RATED FOR THE APPLICATION
6. STARTERS SHALL BE FULL VOLTAGE, REDUCED VOLTAGE OR COMBINATION DISCONNECT AND STARTER WITH CONTROL VOLTAGE AS REQUIRED AS INDICATED ON THE DOCUMENTS RELATED TO THE EQUIPMENT SUCH AS SHOP DRAWINGS, CONSTRUCTION DOCUMENTS, ETC. STARTERS SHALL INCLUDE MOTOR OVERLOAD PROTECTION, PHASE LOSS AND PHASE UNBALANCE PROTECTION AS REQUIRED
7. ALL TERMINATIONS AND ENCLOSURES SHALL BE RATED FOR USE WITH 75 DEGREE C CONDUCTORS
8. COMPLETE INSTALLATION SHALL CONFORM TO THE REQUIREMENTS OF NEC (OR CEC WHERE ADOPTED) ARTICLES 430 AND 440
9. CONTRACTOR TO COORDINATE WITH ALL OTHER PROJECT TRADES AND WITH OWNER/TENANT FOR TO OBTAIN RESPECTIVE EQUIPMENT SHOP AND PROVIDE APPROPRIATE PROTECTIVE DEVICES TO LIMIT AVAILABLE FAULT CURRENT TO LESS THAN THE EQUIPMENT NAMEPLATE RATING PER NEC (OR CEC WHERE ADOPTED) 110.10. SEE POWER SYSTEM STUDY SPECIFICATIONS FOR ADDITIONAL REQUIREMENTS
10. UNLESS OTHERWISE NOTED MOCP VALUES FOR VFD-EQUIPPED DEVICE ARE SIZED PER NEC (OR CEC WHERE ADOPTED) 430.130(A)1. CONTRACTOR SHALL COORDINATE WITH ALL OTHER PROJECT TRADES AND WITH OWNER/TENANT (IF PROVIDING EQUIPMENT ON PROJECT) TO OBTAIN NAMEPLATE VFD-EQUIPPED DEVICE MOCP VALUE FROM MANUFACTURER INSTALLATION INSTRUCTIONS AND PROVIDE APPROPRIATE PROTECTIVE DEVICES TO COMPLY WITH NEC (OR CEC WHERE ADOPTED) 430.130(A).4

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AGENCY STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERANS HALL

SHEET TITLE

ROOF PLAN

DRAWING STATUS

CONSTRUCTION DOCUMENTS

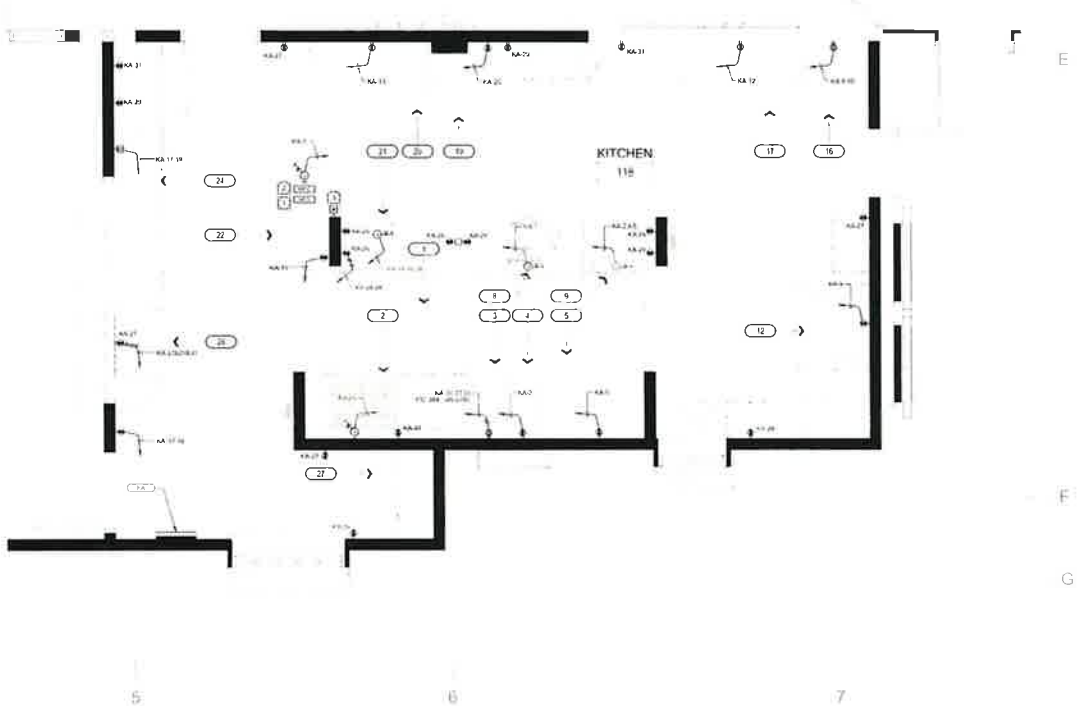
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Drawn By:
Date Issued: 7/11/2025
Scale:
Project No.

SHEET No.

E2.9

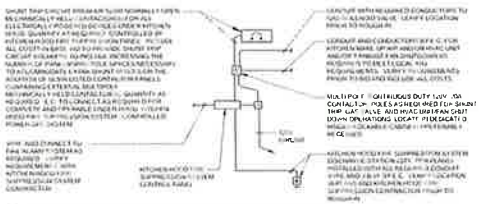
2046



ENLARGED KITCHEN POWER PLAN

EQUIPMENT SCHEDULE

TYP	QTY	DESCRIPTION	MANUFACTURER	MODEL NUMBER	NOTES	ELECTRICAL	GAS	WATER	VENT
1	1	[illegible]	[illegible]	[illegible]		●			
2	1	[illegible]	[illegible]	[illegible]	[illegible]	●	●		
3	1	[illegible]	[illegible]	[illegible]		●			
4	1	[illegible]	[illegible]	[illegible]		●			
5	1	[illegible]	[illegible]	[illegible]	[illegible]	●	●		
6	1	[illegible]	[illegible]	[illegible]					
7	1	[illegible]	[illegible]	[illegible]					
8	1	[illegible]	[illegible]	[illegible]					
9	1	[illegible]	[illegible]	[illegible]	[illegible]	●			
10	1	[illegible]	[illegible]	[illegible]	[illegible]	●			
11	1	[illegible]	[illegible]	[illegible]					
12	1	[illegible]	[illegible]	[illegible]		●			
13	1	[illegible]	[illegible]	[illegible]		●			
14	1	[illegible]	[illegible]	[illegible]					
15	1	[illegible]	[illegible]	[illegible]		●			
16	1	[illegible]	[illegible]	[illegible]		●			
17	1	[illegible]	[illegible]	[illegible]		●			
18	1	[illegible]	[illegible]	[illegible]		●			
19	1	[illegible]	[illegible]	[illegible]		●			
20	1	[illegible]	[illegible]	[illegible]		●			
21	1	[illegible]	[illegible]	[illegible]		●			
22	1	[illegible]	[illegible]	[illegible]		●			
23	1	[illegible]	[illegible]	[illegible]	[illegible]	●			
24	1	[illegible]	[illegible]	[illegible]		●			
25	1	[illegible]	[illegible]	[illegible]	[illegible]	●			
26	1	[illegible]	[illegible]	[illegible]					
27	1	[illegible]	[illegible]	[illegible]					



1 KITCHEN HOOD FIRE SUPPRESSION SYSTEM SCHEMATIC
SCALE: N.T.S.

PLAN NOTES:

1. CONNECT TO KITCHEN HOOD FIRE SUPPRESSION SYSTEM AS REQUIRED. SEE KITCHEN HOOD FIRE SUPPRESSION SYSTEM SCHEMATIC FOR ADDITIONAL INFORMATION.
2. MULTIPOLE CONTACTOR (CANNOT BE HOOD LOCATED) LOCATED ABOVE KITCHEN HOOD FIRE SUPPRESSION PANEL - IF REQUIRED - TO HOUSE INTERPOSING RELAYS/CONTACTORS FOR KITCHEN HOOD FIRE SUPPRESSION SYSTEM. SEE KITCHEN HOOD FIRE SUPPRESSION SYSTEM SCHEMATIC FOR ADDITIONAL INFORMATION.
3. KITCHEN HOOD FIRE SUPPRESSION SYSTEM DISCHARGE STATION INSTALLED WITH REQUIRED CONDUIT WIRE AND DEVICES PER ELECTRICAL. VERIFY LOCATION WITH PLANS AND KITCHEN PLANS AND KITCHEN HOOD FIRE SUPPRESSION SYSTEM CONTRACTOR PRIOR TO ROUGH-IN.

KITCHEN PLAN GENERAL NOTES:

1. INTERNAL WIRING AND PLUMBING OF FABRICATED FIXTURES SHALL BE THE RESPONSIBILITY OF THE FIXTURE MANUFACTURER UNLESS OTHERWISE NOTED. FINAL HOOK-UP OF EQUIPMENT AND FIXTURES SHALL BE BY THE ELECTRICAL AND/OR PLUMBING CONTRACTORS.
2. CONTRACTOR SHALL VERIFY ALL DIMENSIONS AT THE JOB SITE BEFORE STARTING FABRICATION OF CUSTOM FABRICATED FIXTURES.
3. CONVENIENCE OUTLETS SHALL BE SET HORIZONTALLY.
4. WHERE STUBBING UP OUT OF A FLOOR, CONDUIT SHALL EXTEND A MINIMUM OF 4" ABOVE THE FINISHED FLOOR OR SLAB.
5. CONTRACTOR SHALL SUPPLY AND INSTALL STAINLESS STEEL COVER PLATES ON PARTIALLY OR WHOLLY EXPOSED PULL BOXES AND ACCESS BOXES.
6. CONTRACTOR SHALL SUPPLY AND INSTALL LOCKOUT DEVICES ON BREAKERS FOR LOADS: MECHANICAL REFRIGERATION SYSTEMS, CONTROL WIRING AND EXHAUST HOOD FIRE PROTECTION SYSTEM CONTROLS.
7. CONTRACTOR SHALL SUPPLY AND INSTALL SWITCHES FOR HEAT LAMPS, EXHAUST HOOD LIGHTS, AND EXHAUST FAN SYSTEMS. VERIFY LOCATIONS WITH ARCHITECT.
8. WHERE ELECTRIC SOLENOID GAS SHUT-OFF VALVES ARE SPECIFIED FOR THE EXHAUST HOOD FIRE SUPPRESSION SYSTEM, THE EXHAUST HOOD FIRE PROTECTION SYSTEM CONTRACTOR SHALL PROVIDE AND ELECTRICAL SHALL INSTALL THE DEVICES. REFER TO ARCHITECTURAL KITCHEN DRAWING SHEET A12.
9. CONTRACTOR SHALL PROVIDE POWER FOR AND CONNECT REFRIGERATION COMPRESSORS AND BLOWER COILS AND AUTOMATIC DEFROST SYSTEMS SHOWN ON THE REFRIGERATION SCHEDULE. FURNISH AND INSTALL MAGNETIC STARTERS AND THERMO-OVERLOAD PROTECTION DEVICES AS REQUIRED.
10. CONTRACTOR SHALL PACK SEAL AND ALL EXPOSED HOOKS AND CONDUIT ON WALK-IN COOLERS AND FREEZERS TO PREVENT INTERNAL CONDENSATION.
11. CONTRACTOR SHALL PROVIDE POWER TO AND CONNECT KITCHEN EXHAUST AND MAKE-UP AIR BLOWER MOTORS. WHETHER PROVIDED BY FOOD SERVICE EQUIPMENT AND FIXTURE CONTRACTOR OR HVAC SECTION.
12. CONTRACTOR SHALL PROVIDE CONDUITS AND PULL BOX SETUP AND MAKE-UP AIR BLOWER MOTORS. VERIFY WITH PROVIDED BY FOOD SERVICE EQUIPMENT AND FIXTURE CONTRACTOR OR HVAC SECTION.
13. BEFORE INSTALLING LENGTHS OF OPEN FITTINGS OR NON-METALLIC SHEATHED CABLE IN CEILING SPACES, THOROUGHLY BRUSH OR BLOW DUST AND INSULATION FROM ALL BOXES AND FITTINGS. ALL CONDUIT MOUNTED ON INTERIOR OF WALK INS SHALL BE SPACED 1" OFF WALL.
14. VERIFY MOUNTING HEIGHTS AND ARCHITECT PRIOR TO ROUGH-IN.
15. THE CONTRACTOR SHALL PROVIDE ALL OF THE FOOD SERVICE EQUIPMENT PLANS AND SPECIFICATIONS AS SUPPLIED BY THE CONTRACTOR AND SHALL INCLUDE IN THE BID ALL EQUIPMENT AND LABOR TO CONNECT AND PROVIDE CONDUITS TO ALL KITCHEN EQUIPMENT. IF ANY DISCREPANCIES ARE FOUND THE CONTRACTOR SHALL ISSUE AN RFI FOR CLARIFICATION PRIOR TO BID.

ALL RECEPTACLES WITHIN KITCHEN OR SERVING AREA SHALL BE GFCI TYPE

POWER PLAN GENERAL NOTES:

1. ALL RECEPTACLES ON COMMON WALLS SHALL BE SEPARATE BOXES AND OFFSET 24 INCHES MINIMUM.
2. ALL PENETRATIONS THROUGH FIRE RATED WALLS SHALL BE PROTECTED FROM THE SPREAD OF FIRE WITH AN APPROVED METHOD OF SYSTEM EQUAL OR GREATER THAN THE FIRE RATING OF THE WALL.
3. ALL WALL MOUNTED DEVICE HEIGHTS SHALL BE VERIFIED WITH THE ARCHITECT PRIOR TO ROUGH-IN.
4. ALL FIXTURE / LED LOCATIONS TO BE VERIFIED WITH ARCHITECT AND FURNITURE VENDOR PRIOR TO ROUGH-IN.
5. ALL FURNITURE WHIPS SHALL BE THREADED TYPE CABLE RATED AND FLEXIBLE.
6. WHEN EXPOSED CEILINGS OR OPEN GRID CONDITIONS OCCUR, THE CONTRACTOR WILL NEED TO PROVIDE THE FOLLOWING ITEMS:
   a. ALL BRANCH CIRCUITS SHALL BE EMT.
   b. ALL BRANCH CIRCUITS SHALL BE ROUTED ORTHOGONALLY, NEATLY TRAINED IN PARALLEL TO STRUCTURES OR NETWORK. THE TERM "TRAINED" MEANS ALL PARALLEL CONDUITS SHALL MAINTAIN THE SAME SPATIAL RELATIONSHIP WITH EACH OTHER FOR ENTIRE RUN TO INCLUDE RADIUS BENDS AND SWEEPS.
   c. WHERE FUNCTIONAL T BRANCH CIRCUITS WILL BE REROUTED AT THE REQUEST OF THE ARCHITECT AT NO ADDITIONAL COST.
7. EXPOSED LOAD FLEX CONDUCTORS INSTALLED IN A HUMAN SPACE SHALL COMPLY TO NEC OR CEC WHERE ADOPTED ARTICLE 400.22(G).
8. PROVIDE GFCI TYPE RECEPTACLES ON RECEPTACLE SYMBOL(S) BY A GFCI CIRCUIT BREAKER(S) WHEN RECEPTACLES ARE NOT LISTED TO BE GROUPED IN LESS AND ARE LOCATED WITHIN FEET OF ANY SINK OR THE PERIMETER OF LAUNDRY AREA, PLUMBING FIXTURE OR VENDING MACHINE. WITHIN ANY KITCHEN SPACE, LOCKER ROOMS, IN A GARAGE AND BATHROOMS OF ACCESSORY OCCUPANCY, OUTDOORS. WHERE RECEPTACLES ARE NOT READILY ACCESSIBLE, PROVIDE GFCI CIRCUIT BREAKERS TO PROTECT THE RESPECTIVE BRANCH CIRCUIT AND PROVIDE ADDITIONAL MATERIAL CONDUCTORS IN THE BRANCH CIRCUITING AS REQUIRED TO ENSURE PROPER FUNCTION.
9. PROVIDE OCCUPANCY SENSOR LIGHTING CONTROL SYSTEM CONTROLLED RECEPTACLE RELAYS AS REQUIRED BY PLAN, CONTROLLED RECEPTACLES CONNECTED BRANCH CIRCUITRY AND CONTROL WIRING AS REQUIRED TO ALLOW COMPLIANCE. DESIGN/BUILT CONTROL SYSTEM RELAY TO SWITCH STAND ALONE AND/OR SYSTEMS FURNITURE CONTROLLED RECEPTACLES AS INDICATED ON PLANS. PROVIDE ADDITIONAL CONDUIT WIRING AND PATHWAYS AS NECESSARY TO CONNECT BRANCH CIRCUITRY AND CONTROL WIRING TO PROVIDE RELAYS TO INCLUDE RELAY(S) LOCATED ON ALTERNATE FLOORS IN ELECTRICAL ROOMS, ETC.
10. PROVIDE ADDITIONAL JUNCTION BOXES FOR MULTIPLE BRANCH CIRCUITS.
11. UNLESS SPECIFICALLY SHOWN AS (E) OR (E.R.), ALL EXISTING OR NON-BOLD ALL ELECTRICAL DEVICES SHOWN ARE NEW.

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LICENSE STAMP

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERANS HALL

SHEET TITLE

ELECTRICAL
ENLARGED PLAN

DRAWING STATUS

CONSTRUCTION
DOCUMENTS

REVISIONS

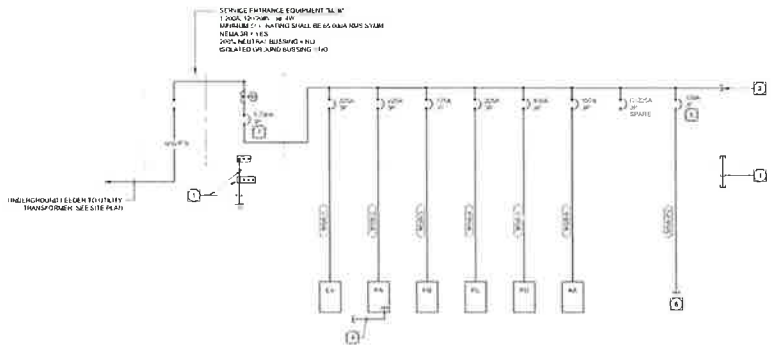
No.	Description	Date

Drawn by
Date Issued
Scale
Project No.

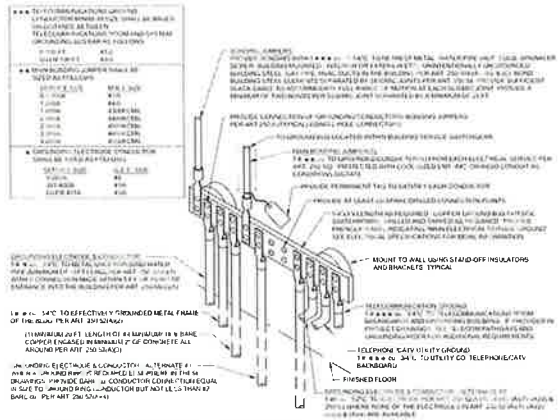
SHEET No.

E2.10

2047



SINGLE LINE DIAGRAM



1 MAIN SERVICE SYSTEM GROUNDING DETAIL
SCALE: NTS

FEEDER SCHEDULE

FEEDER #	CONDUIT AND CONDUCTORS	LOAD A	DISTANCE	VD (%)	AIC	NOTES
MSB-1	2.5" C. 4#4/0 & 1#2 GND	(TBD)	10	0.03	(EXI...	
MSB-2	4" C. 4#600 & 1#2 GND	(TBD)	100	0.05	74.6K	
MSB-3	2.5" C. 4#4/0 & 1#2 GND	(TBD)	60	0.03	17.2K	
MSB-4	2.5" C. 4#4/0 & 1#2 GND	(TBD)	60	0.03	10.6K	
MSB-5	(2) 1.25" C. MCM & 1#6 (EC) EACH	(TBD)	150	0.10	74.6K	
MSB-6	1.5" C. 4#1/0 & 1#6 GND	(TBD)	100	1.84	17.2K	
MSB-PV	2.5" C. (8) MODULES & 1#10 EGC	(TBD)				

GENERAL SINGLE LINE DIAGRAM NOTES:

1. ALL SWITCHGEAR SHALL TO MATCH EXISTING ON CAMPUS
2. ALL ITEMS DEPICTED ON THE SINGLE LINE DRAWINGS SHALL BE ACCOMPLISHED AS NEW UON
3. ALL OVERCURRENT DEVICES IN AND AND/OR ON PIECE OF EQUIPMENT SHALL HAVE AN AIC RATING EQUAL TO THE OVERALL RATING OF THE EQUIPMENT WITH A RATING OF DEVICES WITHIN A PIECE OF EQUIPMENT IS NOT ALLOWED SEE SPECIFICATIONS FOR BASIC INFORMATION
4. SERIES RATED DEVICES SHALL HAVE BEEN INVESTIGATED BY UL IN COMBINATION WITH THE END USE EQUIPMENT AND IN THE EQUIPMENT IN WHICH THESE DEVICES ARE USED SHALL BE MARKED WITH A SERIES RATING ALL EQUIPMENT SHALL BE NAMEPLATED IN ACCORDANCE WITH NEC OR CEC WHERE ADOPTED REQUIREMENTS SEE SPECIFICATIONS FOR MORE INFORMATION WHERE SERIES RATINGS ARE ALLOWED THE EQUIPMENT SHALL BE LEGIBLY MARKED IN THE FIELD TO INDICATE A SERIES COMBINATION RATING WHICH SHALL BE READILY VISIBLE AND STATE THE FOLLOWING:

   CAUTION - SERIES COMBINATION SYSTEM RATED AT ?? ??? AMPERES. USE ONLY IDENTIFIED REPLACEMENT COMPONENTS IN THIS SYSTEM

   ARE RATED TO PROTECT EQUIPMENT SEE SPECIFICATIONS FOR PLACARD REQUIREMENTS
5. ALL TERMINATION LUGS AND ENCLOSURES SHALL BE RATED FOR USE WITH 75 DEGREE CELSIUS CONDUCTORS
6. ALL SERVICE ENTRANCE EQUIPMENT RATED AT 400A OR GREATER SHALL BE PROVIDED WITH A BACKFEED RATED SOLID STATE PROTECTIVE DEVICE AND SHALL BE RATED AT 50% OF BUSS RATING. NON-SERVICE ENTRANCE SWITCHGEAR AND INTERMEDIATE BOARDS SUCH AS TRANSFER SHALL BE INCLUDED WITH A MINIMUM 10 MAIN OVERCURRENT DEVICE IF SHOWN ON PLANS AND WITH A BUS RATED AT 100% OF SERVICE. ALL NON-SERVICE ENTRANCE OVERCURRENT AND TRANSFER DEVICES SHALL BE SPECIFIED AND INSTALLED AS SHOWN ON PLANS AND WITH A BUS RATED AT 100% OF SERVICE. ALL NON-SERVICE ENTRANCE OVERCURRENT AND TRANSFER DEVICES SHALL BE SPECIFIED AND INSTALLED AS SHOWN ON PLANS AND WITH A BUS RATED AT 100% OF SERVICE. SEE SPECIFICATIONS FOR ADDITIONAL REQUIREMENTS REGARDING CIRCUIT BREAKERS
7. ALL SWITCHBOARDS AND DISTRIBUTION BOARDS SHALL HAVE:
   a. TIN PLATED ALUMINUM BUSSING WITH RECTANGULAR CROSS SECTION. HORIZONTAL AND VERTICAL BUSSING SHALL BE FULL LENGTH AND SHALL HAVE PROVISIONS FOR FUTURE EXTENSIONS. ALL BUSSING SHALL HAVE MINIMUM WITHSTAND RATING EQUAL TO THE AVAILABLE FAULT CURRENT INDICATED. ALL VERTICAL AND HORIZONTAL BUSSING SHALL BE RATED AT FULL CAPACITY IN ALL SWITCHBOARD AND DISTRIBUTION BOARD SECTIONS. PROVIDE 100% NEUTRAL BUSSING MINIMUM UNLESS OTHERWISE NOTED. PROVIDE FULL LENGTH GROUND BUS AND WHERE INDICATED ON PLANS ISOLATED GROUND BUSSING. PROVIDE REAR WIRE WAY IN ALL SWITCHBOARD SECTIONS
   b. LUGS SUITABLE FOR USE WITH COPPER OR ALUMINUM CONDUCTORS LISTED FOR USE WITH 75 DEGREE CELSIUS AMPACITY CONDUCTORS
   c. PERMANENT PLACARDS MARKED PER THE SPECIFICATIONS AND PER NEC (OR CEC WHERE ADOPTED) SECTIONS 705.10, 690.56(B) & (C), 690.56, 700.8, 701.8, AND 702.8 DENOTING THE PRESENCE OF ADDITIONAL SERVICES, PHOTOVOLTAIC SYSTEMS, FUEL CELLS, EMERGENCY OR STAND-BY POWER SOURCES AS APPLICABLE
8. CONTRACTOR SHALL SUBMIT SWITCHBOARD SHOP DRAWINGS TO THE SERVING UTILITY FOR APPROVAL PRIOR TO FABRICATION. CONTRACTOR SHALL OBTAIN CONFIRMATION THAT THE PROPOSED SWITCHBOARD COMPLIES WITH ELECTRIC UTILITY COMPANY REGULATIONS
9. CONTRACTOR SHALL SUBMIT SHOP DRAWINGS PER THE SPECIFICATIONS FOR SWITCHBOARDS, DISTRIBUTION BOARDS, TRANSFORMERS, PANEL BOARDS AND ALL OTHER DEVICES SHOWN ON THE SINGLE LINE PRIOR TO FABRICATION
10. ALLOWABLE DIMENSIONS IN MAIN ELECTRICAL ROOM ARE A CRITICAL COORDINATION ITEM. CONTRACTOR SHALL PROVIDE 1/4"=1'-0" SCALE DRAWINGS WITH SWITCHGEAR SUBMITTALS SHOWING THAT ALL PROPOSED EQUIPMENT WILL FIT IN THE SPACE PROVIDED. SUBMITTALS WITHOUT THIS DRAWING SHALL BE REJECTED AS INCOMPLETE
11. UNLESS SPECIFICALLY SHOWN AS (E) OR (EX). ALL EXISTING OR REMOVED ALL ELECTRICAL DEVICES SHOWN ARE NEW
12. WHERE REQUIRED BY THE LOCAL AUTHORITY HAVING JURISDICTION OR WHERE A NEW GROUND FAULT PROTECTIVE DEVICE IS BEING INSTALLED, A GROUND FAULT SYSTEM TEST SHALL BE CONDUCTED BY AN INDEPENDENT TESTING AGENCY PER NEC (OR CEC WHERE ADOPTED) 230.95(C). THE GROUND FAULT SYSTEM TEST SHALL BE PERFORMED IN THE PRESENCE OF THE LOCAL AUTHORITY HAVING JURISDICTION. VERIFICATION OF ONE LINE SETTINGS PER THE POWER SYSTEMS STUDY SPECIFICATION SHALL BE PERFORMED BY THE SAME INDEPENDENT TESTING AGENCY. THE GROUND FAULT TEST RESULTS SHALL BE DELIVERED TO THE ENGINEER OF RECORD
13. SEE POWER SYSTEMS STUDY SPECIFICATION SHEETS 1.2 FOR ADDITIONAL REQUIREMENTS. ALL REQUIRED POWER SYSTEMS STUDIES MUST BE COMPLETED AND SUBMITTED WITH SWITCHGEAR SUBMITTAL PACKAGE. FAILURE TO DO SO WILL PREVENT THE ENGINEER FROM EFFECTIVELY EVALUATING THE SUBMITTAL AND SHALL RESULT IN REJECTION OF THE SWITCHGEAR SUBMITTAL AS INCOMPLETE

GENERAL FEEDER SCHEDULE NOTES:

1. ALL FEEDERS SHOWN UNLESS SPECIFICALLY NOTED OTHERWISE ARE TO BE ROUTED IN METAL RACEWAYS. IF ALL CONDUIT ARE UTILIZED, THEN CONTRACTOR SHALL PROVIDE AN EQUIPMENT GROUND PER NEC OR CEC WHERE ADOPTED TABLE 250.122 OR WHERE REQUIRED. PROVIDE A MAIN BONDING JUMPER PER TABLE 250.66 AND INCREASE THE CONDUIT SIZE ACCORDINGLY
2. WIRES INDICATED WITH "-" REPRESENT HOME RUN USED IN PANEL
3. DISTANCE SHOWN IS FOR DESIGN PURPOSES ONLY. FIELD VERIFICATION REQUIRED
4. WIRE SIZE SHOWN INDICATES ALL OF THE CIRCUIT IN THE FEEDER
5. AVAILABLE FAULT CURRENT VALUE AT THE END OF THE FEEDER INDICATED. CALCULATIONS ARE BASED UPON INITIAL VALUES RECEIVED FROM THE SERVING UTILITY AND THE LENGTH AND IMPEDANCE OF THE FEEDER

SPECIFIC SINGLE LINE NOTES:

1. SEE MAIN SYSTEM GROUNDING DETAIL OR FEEDER TO REMOTE BUILDING / STRUCTURE GROUNDING DETAIL THIS SHEET FOR BOND INFORMATION
2. BUSSING SHALL BE PROVIDED FOR FUTURE BUS EXTENSION TO FUTURE DISTRIBUTION SYSTEM
3. PROVIDE (1) 4"C. CO. FOR EVERY 600 AMPS OF SERVICE SIZE (MINIMUM OF 1) STUBBED OUTSIDE THE BUILDING TO THE NEAREST PLANTER AREA. CAP AND MARK
4. PROVIDE (4) 1"C. CO. STUBBED OUTSIDE THE BUILDING TO THE NEAREST PLANTER AREA. CAP AND MARK
5. PROVIDE CIRCUIT BREAKER PER CEC 690.64 AND 705.12. SEE PV SINGLE LINE DIAGRAM SHEET PV 3.2 FOR ADDITIONAL INFORMATION
6. ADDITIVE ALTERNATE #2. SEE PV SYSTEM DRAWINGS / SPECIFICATIONS FOR MORE INFORMATION
7. PROVIDE CIRCUIT BREAKER TESTED/LISTED FOR BACK FEED OPERATION PER CEC (WHERE ADOPTED) 690.59 AND 705.12

LOAD CALCULATIONS:

MSB-1	37 kVA
MSB-2	8 kVA
MSB-3	9 kVA
MSB-4	40 kVA
MSB-5	93 kVA
MSB-6	24 kVA
TOTAL LOAD =	242 kVA (+PV BACKFEED)

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Project Leader: Jerry Lockhart
Electrical Lead: Jerry Lockhart
WSP Job # 8230150.000

LICENSE STAMPS

PROJECT NAME

SHEET TITLE
SINGLE LINE DIAGRAM

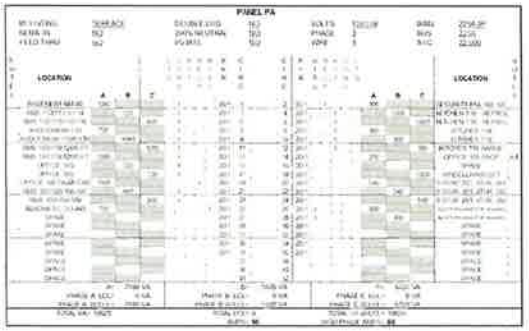
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CONSTRUCTION DOCUMENTS

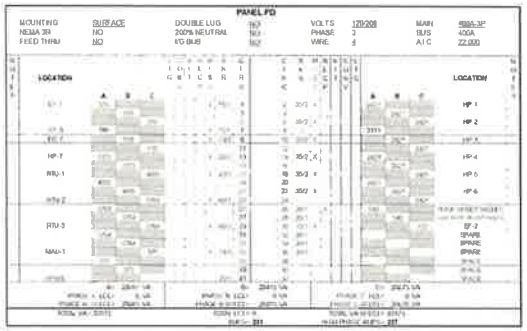
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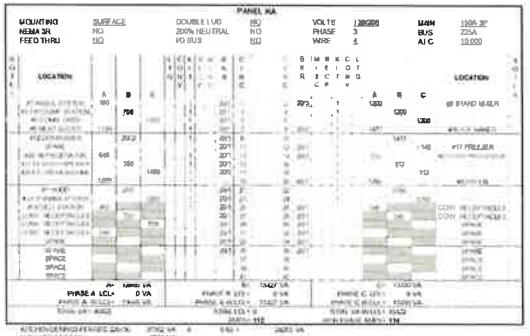
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Project No.:

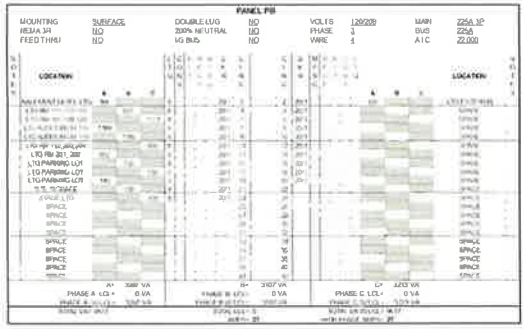
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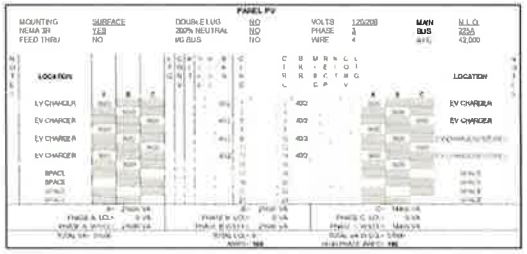
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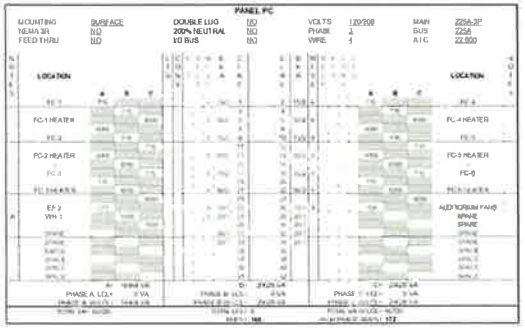












AS-BUILT PANEL DIRECTORY NOTE:

BRANCH CIRCUIT LOCATIONS NOTED WITH "EX" INDICATE EXISTING CIRCUIT(S). THE IDENTITIES OF THESE CIRCUITS ARE BASED ON EXISTING PANEL DIRECTORIES AND/OR LIMITED AS-BUILT INFORMATION. CONTRACTOR SHALL FIELD VERIFY EACH BRANCH CIRCUIT AND PROVIDE COMPLETE TYPED AS-BUILT PANEL DIRECTORIES AS REQUIRED THAT DISTINGUISH EACH CIRCUIT PER NEC OR CEC WHERE ADOPTED. ARP 408.1 AND 408.4. COMPLETED DIRECTORIES SHALL BE SUBMITTED TO THE ELECTRICAL INSPECTOR PRIOR TO FINAL ELECTRICAL INSPECTION. INCLUDE ALL COSTS IN BID.

GENERAL PANEL SCHEDULE NOTES:

1. WHERE PANEL IS INDICATED TO INCLUDE FEED THRU LUGS, PROVIDE FEED THROUGH LUGS AT THE OPPOSITE END OF THE PANELBOARD FROM THE PANELBOARD MAIN LUGS.
2. WHERE PANEL IS INDICATED TO INCLUDE DOUBLE LUGS, PROVIDE A DOUBLE LUG KIT AT THE SAME END OF THE PANELBOARD AS THE PANELBOARD MAIN LUGS.
3. WHERE PANEL IS INDICATED TO INCLUDE 200% NEUTRAL, PROVIDE PANELBOARDS UL LISTED AS HAVING NEUTRAL BUSBARS RATED TO CARRY 200 PERCENT OF THE CURRENT CARRYING CAPACITY OF THE PHASE BUSBARS. OTHERWISE, NEUTRAL BUSSING TO BE FULL SIZE AND RECTANGULAR.
4. WHERE PANEL IS INDICATED TO INCLUDE AN IG BUS, PROVIDE PANELBOARDS WITH AN ISOLATED GROUND BUS, DRILLED AND TAPPED FOR NUMBER OF INSULATED GROUND CONDUCTORS SHOWN, AS WELL AS FOR ALL SPARES AND SPACES SHOWN ON THE PANELBOARD.
5. SHORT CIRCUIT CURRENT HAZARD ANALYSIS (SCCHA) NOTES: PROVIDE CIRCUIT BREAKERS IN PANELBOARD WHICH ARE SERIES RATED WITH THE UPSTREAM SYSTEM FOR THE AVAILABLE FAULT CURRENT. THE PANELBOARD SHALL BE MARKED WITH THE SERIES CONNECTED RATINGS AS WELL AS ALL MARKING AS REQUIRED BY THE NEC OR CEC WHERE ADOPTED 240.6(B).
6. WHERE PANEL IS INDICATED AS RECESSED OR FLUSH MOUNTED, PROVIDE SPARE CONDUITS STUBBED UP INTO THE ACCESSIBLE CEILING SPACE. PROVIDE ONE (1) 3/4" CONDUIT ONLY FOR EACH THREE (3) SPARES OR SPACES, MINIMUM OF TWO (2). EACH CONDUIT SHALL BE TAGGED, CAPPED AND MARKED FOR FUTURE USE.
7. ALL EXISTING SHALL BE TAYLORED IN ADVANCE.
8. ALL CIRCUIT BREAKERS USED AS SWITCHES SHALL BE UL LISTED AND LABELED "SWD" FOR SWITCHING DUTY.
9. PROVIDE SINGLE BREAKER INTERLOCK WITH ADJACENT BREAKERS: FOR ANY MULTI-WIRE BRANCH CIRCUIT, BREAKER INTERLOCK GROUPING SHALL BE BY BRANCH CIRCUIT GROUP (i.e. MULTIPLE LINE(S) SHARING A COMMON NEUTRAL) (NEC OR CEC WHERE ADOPTED 210.4(B)) COMMON YOKE (NEC OR CEC WHERE ADOPTED 210.7), OR FURNITURE SYSTEM (NEC OR CEC WHERE ADOPTED 620.5 AND 620.7). WHERE AN EXISTING PANEL IS BEING ALTERED OR MODIFIED IN ANY WAY, CONTRACTOR SHALL INCLUDE ALL COSTS IN BASE BID TO ADD BREAKER INTERLOCKS TO EXISTING MULTI-WIRE BRANCH CIRCUITS BASED ON CONTRACTOR'S INVESTIGATION OF EXISTING CONDITIONS.
10. PROVIDE BREAKER LOCK OFF DEVICE ON ANY CIRCUIT BREAKER FEEDING A TRANSFORMER AS REQUIRED PER NEC OR CEC WHERE ADOPTED 450.14. WHERE AN EXISTING PANEL IS BEING ALTERED OR MODIFIED IN ANY WAY, CONTRACTOR SHALL INCLUDE ALL COSTS IN BASE BID TO ADD BREAKER LOCK-OFF DEVICES TO EXISTING TRANSFORMER CIRCUIT BREAKERS BASED ON CONTRACTOR'S INVESTIGATION OF EXISTING CONDITIONS.
11. ALL CIRCUIT BREAKERS SHALL BE BOLT-ON TYPE AND SHALL BE SUITABLE FOR 75 DEGREE AMPACITY CONDUCTORS.
12. PANELS SHALL BE OF THE DEAD FRONT SAFETY TYPE. PANELS SHALL BE MINIMUM 20" WIDE AND 5-3/4" DEEP UNLESS OTHERWISE NOTED ON PLAN.
13. COORDINATE WITH APPLICABLE TRADE TO ENSURE RECESSED MOUNTED PANELBOARDS WILL SEAT FLUSH IN THE WALLS PROVIDED. PANEL TRIMS SHALL HAVE CONCEALED DOORS AND FASTENERS WITH FLUSH TYPE COMBINATION LOCK AND CATCH, TWO SKILLED TYPE KEYS SUPPLIED WITH EACH PANEL. ALL LOCKS SHALL BE KEYED ALIKE AND EACH DOOR SHALL HAVE A PLASTIC COVERED DIRECTORY FRAME WITH A TYPED IDENTIFICATION CARD OF ALL CIRCUIT AND PANEL NUMBERS FOR BRANCH CIRCUIT PANELBOARDS.
14. UPON PROJECT COMPLETION, CONTRACTOR SHALL INSTALL TYPED AS-BUILT PANEL DIRECTORIES IN EACH PANEL WITHIN THE METAL-PROVIDED DIRECTORY HOLDER. THE DIRECTORY SHALL CLEARLY IDENTIFY EACH CIRCUIT TO ITS CLEAR, EVIDENT AND SPECIFIC PURPOSE OR USE. EACH CIRCUIT IDENTITY SHALL INCLUDE SUFFICIENT DETAIL TO ALLOW EACH CIRCUIT TO BE DISTINGUISHED FROM ALL OTHERS PER NEC OR CEC WHERE ADOPTED ARP 408.1 AND 408.4. HANDWRITTEN DIRECTORIES ARE UNACCEPTABLE. COPIES OF AS-BUILT PANEL SCHEDULES SHALL BE PLACED IN PANEL DIRECTORIES. E.C. TO INCLUDE ALL COSTS REQUIRED FOR LARGER-THAN-STANDARD CUSTOM PANEL DIRECTORY HOLDERS TO ACCOMMODATE COPIES OF AS-BUILT PANEL SCHEDULES.
15. PANELBOARDS SHALL BE MANUFACTURED BY G.E. CUTLER-HAMMER, SIEMENS, OR SQUARE "D" FUSED PANEL BOARDS SHALL BE BY COOPER BUSSMANN.
16. PROVIDE SHOP DRAWING SUBMITTAL PER THE ELECTRICAL SPECIFICATION SUBMITTAL REQUIREMENTS FOR EACH PANEL DEPICTING CONFORMANCE WITH THE ABOVE NOTES AND SCHEDULES.

SPECIFIC PANEL SCHEDULE NOTES:

"A" PROVIDE LOCK-ON DEVICE.

"B" PROVIDE PERMANENT LOCK-OFF DEVICE THAT SHALL REMAIN IN PLACE WITH OR WITHOUT THE LOCK INSTALLED. PER NEC OR CEC WHERE ADOPTED. SECTION 110.25.

"C" PROVIDE SHUNT TRIP DEVICE.

"D" PROVIDE GFCI TYPE DEVICE.

"E" PROVIDE 2-POLE CIRCUIT BREAKER.

"F" PROVIDE A NEW BREAKER TO MATCH THE EXISTING PANEL.

"G" EXISTING BREAKER WITH NEW LOAD.

"H" PROVIDE AFCI TYPE DEVICE, COMPLYING WITH NEC OR CEC WHERE ADOPTED 210.12(A)(B)(C).

PANEL SCHEDULE INDEX		
PA	PD	KA
PB	EV	-
PC	-	

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WSP Job #: 82325165 000

LICENSE STAMP

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERANS HALL

SHEET TITLE

PANEL
SCHEDULES

DRAWING STATUS

CONSTRUCTION
DOCUMENTS

Sym	Description	Date

Drawn By:
Date Issued: 12/3/2025
Scale:
Project No: 21-6497

SHEET No.
E3.1

2049

POWER SYSTEMS STUDY SPECIFICATIONS:

THE CONTRACTOR SHALL PROVIDE, WITH THE ASSISTANCE OF THE SWITCHGEAR MANUFACTURER, POWER SYSTEMS STUDIES CONSISTING OF A SHORT CIRCUIT STUDY, A COORDINATION STUDY, AND AN ARC FLASH STUDY. ALL PER LATEST PUBLISHED EDITIONS OF THE FOLLOWING STANDARDS: ANSI C37 (IEEE 141, IEEE 242, IEEE 399, BROWN BOOK, NFPA 70E AND IEEE STD 1584-2018). ADDITIONALLY:

a. CONTRACTOR SHALL PERFORM STUDY USING SKM SYSTEMS ANALYSIS POWER TOOLS FOR WINDOWS® COMPUTER SOFTWARE PROGRAM LATEST AVAILABLE VERSION OR EQUAL BY ETAP.

b. CONTRACTOR SHALL FURNISH/OBTAIN ALL DATA REQUIRED FOR POWER SYSTEMS STUDIES. DATA COLLECTION EFFORT SHALL BE PERFORMED IN AN EXPEDITIOUS MANNER AND AS SOON AS POSSIBLE AFTER CONTRACT AWARD TO ENSURE STUDY COMPLETION FOR SUBMISSION AS PART OF THE ELECTRICAL DISTRIBUTION EQUIPMENT SHOP DRAWINGS AND SUBMITTALS. DATA COLLECTION EFFORTS MAY INCLUDE, BUT ARE NOT LIMITED TO, CALCULATED UTILITY COMPANY FAULT VALUES, SERVICE TRANSFORMER IMPEDANCE, PROTECTIVE DEVICE AND APPLIED VOLTAGE, ELECTRICAL CHARACTERISTICS AND FAULT CONTRIBUTION FROM EXISTING MOTORS/GENERATORS, EXISTING CONDUCTOR QUANTITY & SIZE, INCLUDING EXISTING HIGH OVERCURRENT PROTECTIVE DEVICE SPECIFICATIONS, AND PART NUMBERS, TRANSFER SWITCH CHARACTERISTICS AND SHORT CIRCUIT CURRENT RATINGS. IN ADDITION TO ANY OTHER DATA REQUIRED TO PERFORM COMPREHENSIVE POWER SYSTEM STUDIES. RANGES OF FAULT CURRENT VALUES OR GENERIC FAULT CURRENT VALUES PROVIDED BY THE UTILITY COMPANY ARE UNACCEPTABLE AS ARE ANY FAULT CURRENT VALUES SHOWN ON THE SINGLE LINE DIAGRAM OR FEEDER SCHEDULE.

DATA GATHERING SHALL BE CONDUCTED IN A SAFE MANNER WITH (1) EQUIPMENT COMPLETELY DE-ENERGIZED IN COORDINATION WITH THE OWNER DURING A SCHEDULED POWER SHUTDOWN OR (2) UTILIZING A LICENSED ELECTRICIAN WEARING APPROPRIATE PERSONNEL PROTECTIVE EQUIPMENT PER NFPA 70E STANDARDS.

CONTRACTOR IS SOLELY RESPONSIBLE FOR OBTAINING UTILITY DATA FROM THE UTILITY COMPANY. INCLUDE ALL COSTS IN BASE BID FOR ANY UTILITY COMPANY FEES FOR PROVIDING NECESSARY DATA. WHERE THE PROJECT IS LOCATED ON A CAMPUS WITH AN OWNER-FURNISHED ELECTRICAL DISTRIBUTION SYSTEM, CONTRACTOR SHALL BE RESPONSIBLE TO OBTAIN SUFFICIENT ELECTRICAL SYSTEM DATA TO DEMONSTRATE COORDINATION OF THE PROJECT'S ELECTRICAL SYSTEM WITH CAMPUS DISTRIBUTION SYSTEM. THIS DATA MAY BE AVAILABLE IN THE FORM OF AN OWNER-PROVIDED CAMPUS POWER SYSTEM STUDY. WHERE SUCH STUDIES ARE NOT AVAILABLE, THE CONTRACTOR SHALL INCLUDE ALL COSTS IN BASE BID TO PERFORM NECESSARY FIELD INVESTIGATION OF CAMPUS DISTRIBUTION SYSTEM INCLUDING CAMPUS SERVICE ENTRANCE AND METERING UTILITY DATA AS REQUIRED TO DEMONSTRATE COORDINATION OF THE PROJECT'S ELECTRICAL SYSTEM WITH CAMPUS DISTRIBUTION SYSTEM. INCLUDE ALL COSTS FOR RECOMMENDING ADJUSTMENTS TO EXISTING CAMPUS DISTRIBUTION SYSTEM SETTINGS DISCOVERED TO BE INCORRECT. OWNER SHALL BE RESPONSIBLE TO UNDERTAKE ANY PHYSICAL ADJUSTMENTS TO EXISTING MEDIUM OR HIGH VOLTAGE DISTRIBUTION EQUIPMENT WITH THE EXCEPTION OF FUSES, RELAYS OR OTHER CIRCUIT PROTECTIVE DEVICES LOCATED IN EXISTING DISTRIBUTION EQUIPMENT THAT ARE DEDICATED TO SERVE ONLY THIS PROJECT'S ELECTRICAL SYSTEM.

CONTRACTOR IS SOLELY RESPONSIBLE FOR OBTAINING EQUIPMENT SCCR RATING FROM ALL OTHER PROJECT TRADES AND FOR ANY OWNER-FURNISHED OR TENANT-FURNISHED EQUIPMENT CONNECTED TO THE ELECTRICAL SYSTEM IN ORDER TO VALIDATE AVAILABLE FAULT CURRENT AT THE EQUIPMENT CONNECTIONS IS LESS THAN THE RESPECTIVE EQUIPMENT SCCR.

c. THE SHORT CIRCUIT STUDY SHALL INCLUDE CALCULATED SHORT CIRCUIT MOMENTARY AND INTERRUPTING DUTIES FOR 3-PHASE BOLTED FAULTS AND LINE-TO-GROUND FAULTS THROUGHOUT THE SINGLE LINE TO INCLUDE UTILITY SERVICE, SUPPLY GENERATORS AND TRANSFER SWITCHES, SUBSTATIONS, SWITCHGEAR, PANELBOARDS ETC. STUDY SHALL EVALUATE ALL ELECTRICAL DISTRIBUTION EQUIPMENT AND PROTECTIVE DEVICES AGAINST SHORT CIRCUIT CURRENT RATINGS. THIS STUDY EFFORT SHALL EXTEND TO SCCR RATINGS OF EQUIPMENT EQUIPMENT CONTROL PANELS (VARIABLE FREQUENCY DRIVES ETC) PROVIDED BY OTHER TRADES THAT ARE CONNECTED TO THE ELECTRICAL SYSTEM. NOTE ANY EXISTING CIRCUIT PROTECTIVE DEVICES/ELECTRICAL DISTRIBUTION THAT IS INADEQUATELY RATED TO WITHSTAND CALCULATED FAULT VALUES OR WHERE EQUIPMENT SCCR IS EXCEEDED. WHERE THE UTILITY COMPANY PROVIDES MULTIPLE FAULT CURRENT VALUES REFLECTING FUTAL TRANSFORMER CAPACITY AND WORST CASE TRANSFORMER CAPACITY. THE CONTRACTOR SHALL PROVIDE SHORT CIRCUIT ANALYSIS PRIMARILY BASED ON WORST CASE TRANSFORMER CAPACITY. ALL SERVICE EQUIPMENT SHALL BE LABELED WITH THE MAXIMUM AVAILABLE FAULT CURRENT AND FAULT CURRENT CALCULATION DATE PER NEC (OR LEC WHERE ADOPTED) 110.24. SEE LABELING SPECIFICATION FOR ADDITIONAL REQUIREMENTS.

d. [redacted]

UPSTREAM AND DOWNSTREAM DEVICES AS REQUIRED TO ESTABLISH PROPER COORDINATION SETTINGS. SPECIAL EMPHASIS SHALL BE PLACED ON ANALYZING PORTIONS OF THE ELECTRICAL SYSTEM REQUIRING SELECTIVE COORDINATION PER (BUT NOT LIMITED TO NEC (OR LEC WHERE ADOPTED) ARTICLES 517, 620, 700, 701 & 708, ALONG WITH ANY ADDITIONAL OPTIONAL STAND-BY SYSTEMS BEYOND SEVEN ROOMS/DATA CENTERS. WHETHER ARE REQUIRED HIGH AVAILABILITY/POWER CONDITIONING SUCH AS MANUFACTURING, CLEAN ROOMS OR LAB FACILITIES. CONTRACTOR SHALL BE RESPONSIBLE TO RECOMMEND SETTINGS OF ALL DEVICES TO HELP ELIMINATE ARCING FAULT SETTINGS TO ACHIEVE SYSTEM COORDINATION. THE CONTRACTOR SHALL FIELD ADJUST HW AND EXISTING DEVICES ACCORDINGLY UTILIZING A QUALIFIED MANUFACTURER'S REPRESENTATIVE OR A THIRD PARTY ELECTRICAL TESTING AGENCY.

e. THE ARC FLASH ANALYSIS SHALL BE BASED ON THE INCIDENT ENERGY ANALYSIS METHOD (NFPA 70E 130.5). THE ARC FLASH ANALYSIS SHALL DETERMINE THE FLASH PROTECTION BOUNDARY - THE WORKING DISTANCE THE INCIDENT ENERGY AND MINIMUM ARC RATING OF CLOTHING (CAL/CM²) AT LOCATIONS IN THE ELECTRICAL SYSTEM WHERE WORK CAN OR MIGHT BE PERFORMED ON ENERGIZED COMPONENTS WHILE MULTIPLE SYSTEM CONFIGURATION SCENARIOS ARE POSSIBLE. THE CONFIGURATION WITH GREATEST INCIDENT ENERGY MUST BE SHOWN OR. INCIDENT FAULT CONTRIBUTIONS FROM MOTORS AND GENERATORS SHALL BASED ON INDUSTRY STANDARDS. THE CONTRACTOR SHALL MAKE RECOMMENDATIONS WITH REGARD TO SYSTEM ADJUSTMENTS OR OTHER MITIGATION MEASURES TO OBTAIN ALL THE RESULTS OF THE STUDY AS IT RELATES TO SAFE AND RELIABLE ELECTRICAL SYSTEM OPERATION (E.G. OVERCURRENT DEVICE SETTINGS, WORKING DISTANCES, CURRENT LIMITING DEVICES). THIS INCLUDES MITIGATION, WHERE POSSIBLE, OF INCIDENT ENERGY LEVELS THAT EXCEED 40 CAL/CM². PERFORM ITERATIVE CALCULATIONS TO DEMONSTRATE EFFECTS OF OPENING PROTECTIVE DEVICES UTILIZING A VARIETY OF DIFFERENT SETTINGS TO RESULTS TO MITIGATE ARC FLASH ENERGY WHILE MAINTAINING AN ACCEPTABLE LEVEL OF SYSTEM COORDINATION. WHERE SUCH RECOMMENDATIONS COMPROMISE SELECTIVE COORDINATION SETTINGS SO STATE IN THE ANALYSIS.

INCLUDE INCIDENT ENERGY FLASH PROTECTION BOUNDARY CALCULATIONS FOR BOTH LINE AND SIDE OF ALL SEPARATELY ENCLOSED MAIN CIRCUIT BREAKERS. ALL CALCULATIONS SHALL BE BASED ON ACTUAL OVERCURRENT DEVICE CLEARING TIMES.

f. BASED ON THE RESULTS OF THE ARC FLASH ANALYSIS, THE CONTRACTOR SHALL PRODUCE AND INSTALL A WARNING LABEL (ORANGE #40 CALCHEM ORANGE) LABELED AS CALCULATED FOR EACH PIECE OF EQUIPMENT PER NEC (OR LEC WHERE ADOPTED) 110.16 AND IN ACCORDANCE WITH ANSI Z535.4-2017 OR LATEST PUBLISHED EDITION. THE LABEL MUST BE READABLE IN BOTH INDOOR AND OUTDOOR ENVIRONMENTS FOR AT LEAST 3 YEARS AND CONTAIN THE FOLLOWING INFORMATION: NOMINAL SYSTEM VOLTAGE, ARC HAZARD BOUNDARY (INCHES), WORKING DISTANCE (INCHES), AVAILABLE ARC FLASH INCIDENT ENERGY AT THE WORKING DISTANCE (CAL/CM²), MINIMUM ARC RATING OF CLOTHING, EQUIPMENT/BUS NAME, DATE PREPARED, SUPPLIER'S NAME AND ADDRESS. PROVIDE LABELS MANUFACTURED BY BRADY OR EQUAL. PRIOR TO PLACING ARC FLASH LABELS, CONTRACTOR SHALL SET ALL PROTECTIVE DEVICE SETTINGS PER THE APPROVED COORDINATION STUDY.

g. DURING THE CONSTRUCTION PHASE OF THE PROJECT, ALL GROUND FAULT RELAYS SHALL BE SET AT THE LOWEST AVAILABLE TIME DELAY AND PICK UP SETTINGS.

h. POWER SYSTEMS STUDIES SHALL BE SUBMITTED AS PART OF THE OVERALL SWITCHGEAR SUBMITTAL. THE RESULTS OF THE POWER SYSTEMS STUDY SHALL BE PRESENTED IN A COMPREHENSIVE REPORT THAT INCLUDES:

- REPORT SUMMARY WITH ANALYSIS METHODOLOGY, FINDINGS AND RECOMMENDATIONS
- SUMMARY OF INPUT DATA FOR UTILITY SOURCE, EQUIPMENT AND CABLES
- AVAILABLE FAULT CURRENT AT EACH EQUIPMENT LOCATION WITH COMPARISON TO EQUIPMENT RATING
- OVERCURRENT DEVICE SETTINGS (E.G. PICK-UP, TIME DELAY, CURVE…AS FOUND AND AS RECOMMENDED)
- OVERCURRENT DEVICE COORDINATION CURVES INCLUDING RELATED SECTION OF THE SINGLE LINE DIAGRAM
- COMPLETE SYSTEM SINGLE-LINE DIAGRAM FOR THE SYSTEM ANALYZED
- INCIDENT ENERGY LEVEL (CAL/CM²) FOR EACH EQUIPMENT LOCATION. RECOMMENDED PPE AND SAMPLE ARC FLASH WARNING LABELS
- A DVD OR CD CONTAINING ELECTRONIC PROJECT FILES USED TO DEVELOP THE STUDY TO INCLUDE SKM OR ETAP PROJECT AND BIF/DEMO PRIMARY FILES. ALL FILES SHALL BE AVAILABLE FOR REVIEW AND/OR FUTURE MODIFICATION WITHOUT LIMITATION. LOCKING OR SCRAMBLING FILES BY OTHER MEANS IS NOT ACCEPTABLE. FAILURE TO SUBMIT COMPLETE STUDIES AND FULLY ACCESSIBLE FILES SHALL RESULT IN THE REJECTION OF THE ENTIRE SWITCHGEAR SUBMITTAL.

i. AS A PART OF A CLOSEOUT SUBMITTAL TO BE SUBMITTED TO THE ENGINEER PRIOR TO FINAL PROJECT CONSTRUCTION OBSERVATIONS, CONTRACTOR SHALL PROVIDE PHOTOS OF ALL ADJUSTABLE CIRCUIT BREAKERS DEPICTING THEIR FINAL SETTINGS BASED ON THE POWER SYSTEMS STUDY. SUBMITTAL SHALL BE ORGANIZED WITH DOCUMENT IDENTIFICATION, EACH PHOTO IMAGE AND RESPECTIVE POWER SYSTEM STUDY DOCUMENTING REQUIREMENTS TO ALLOW EFFICIENT CONFIRMATION OF RECORD SETTINGS. PLEASE NOTE THAT IMAGES MAY NEED TO BE TAKEN PRIOR TO INSTALLATION OF EQUIPMENT COVERS/EQUIPMENT ENERGIZATION SINCE DOCUMENTED SETTINGS MAY BE OBSTRUCTED BY EQUIPMENT COVERS.

j. THE STUDY SHALL INCLUDE ALL PORTIONS OF ELECTRICAL SINGLE LINE DIAGRAM TO INCLUDE UPSTREAM OR DOWNSTREAM ELEMENTS THAT MAY NOT BE SHOWN INCLUDING, BUT NOT LIMITED TO, UTILITY SOURCE CONTRIBUTION, RELEVANT PORTIONS OF THE EXISTING ELECTRICAL DISTRIBUTION SYSTEM WITHIN A BUILDING AND/OR CAMPUS ELECTRICAL DISTRIBUTION SYSTEMS AS DESCRIBED ABOVE.

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LICENSE STAMP

PROJECT NAME

TEHAMA COUNTY
CORING
VETERANS HALL

SHEET TITLE

POWER
SYSTEMS STUDY

DRAWING STATUS

CONSTRUCTION
DOCUMENTS

No.	Description	Date

Drawn By:
Date Issued:
Scale:
Project No.:

SHEET NO.

E3.2

2050

LIGHTING FIXTURE SCHEDULE NOTES:

A. GENERAL NOTES:

1. THE FOLLOWING FIXTURES, LAMPS, BALLASTS, POWER PACKS, DRIVERS AND TRANSFORMERS FOR THIS PROJECT HAVE BEEN SPECIFIED. UNLESS THAT SPECIFIC AESTHETIC AND PERFORMANCE REQUIREMENTS CAN ALSO BE SATISFIED. THESE PRODUCTS HAVE BEEN CAREFULLY RESEARCHED TO MEET SPECIFIED ENERGY EFFICIENCY AND QUALITY BENCHMARKS. WHERE ALTERNATIVES ARE BEING CONSIDERED, THE OWNER'S, ARCHITECT'S, ENGINEER'S AND LIGHTING CONSULTANT'S DESIGN CRITERIA MUST BE MAINTAINED.

2. CONTRACTOR SHALL PROVIDE ALL MATERIALS AS DETAILED, AS DRAWINGS AND/OR SCHEDULES, AND LABOR AS REQUIRED TO ACHIEVE A COMPLETE AND OPERATIONAL LIGHTING SYSTEM.

3. CONTRACTOR SHALL NOTIFY THE ELECTRICAL ENGINEER AND/OR LIGHTING CONSULTANT OF ANY DISCREPANCIES OF THE SPECIFICATIONS THAT IS NOT COMPLIANT WITH LOCALLY ENFORCED CODES.

4. [illegible] SHALL BE RESPONSIBLE FOR THE COORDINATION OF ALL LIGHTING FIXTURES WITH THE ARCHITECTURAL CEILING SYSTEM. [illegible] HARDWARE TO INSTALL THE FIXTURE IN THE ENVISIONED AS SHOWN ON THE ARCHITECTURAL PLANS. ALL FIXTURES SHALL BE PROVIDED WITH ALL REQUIRED STRUCTURAL SUPPORTS AS REQUIRED BY THE CURRENTLY ADOPTED CODES.

5. ALL DIMENSIONS & MEASUREMENTS FOUND ON PLANS ARE APPROXIMATE. CONTRACTOR SHALL FIELD VERIFY ALL DIMENSIONS PRIOR TO ORDERING MATERIAL TO INSURE DIMENSIONS FIELD REQUIREMENTS BASED ON EXACTUAL SITE CONDITIONS TO DELIVER COMPLETE FIXTURES AND INSTALL SYSTEMS PER DRAWINGS AND SPECIFICATIONS.

6. REFER TO ARCHITECTURAL PLANS FOR EXACT LOCATIONS AND DETAILS OF ALL LIGHTING FIXTURE BAND ASSOCIATED DEVICES AND EQUIPMENT.

7. PRIOR TO ORDERING OR INSTALLATION OF ANY MATERIALS, THE CONTRACTOR SHALL COORDINATE WITH ALL OTHER TRADES TO ENSURE THAT THERE ARE NO CONFLICTS WITH DUCTWORK, PIPING, STRUCTURAL MEMBERS, OR ARCHITECTURAL FEATURES. ANY DISCREPANCIES SHALL BE REPORTED TO THE ARCHITECT AND ENGINEER BEFORE PROCEEDING WITH THE INSTALLATION.

8. PRIOR TO ORDERING, CONTRACTOR SHALL VERIFY THE ACTUAL VOLTAGE AVAILABLE AT EACH LIGHTING FIXTURE LOCATION. ENSURE THAT THE FIXTURES ARE COMPATIBLE WITH THE SPECIFIED VOLTAGE AND ELECTRICAL SYSTEM TO AVOID ANY OPERATIONAL ISSUES OR DAMAGE.

B. INSTALLATION:

1. ALL LAYOUTS OF THE FIXTURES SHALL BE PER THE ARCHITECTURAL REFLECTED CEILING PLANS, BUT SHALL BE CONFIRMED AT THE TIME OF INSTALLATION CONSULTATION WITH THE ARCHITECTURAL REFLECTED CEILING PLANS AND THE ELECTRICAL LIGHTING DESIGN PLANS. SHALL BE BROUGHT TO THE ATTENTION OF THE ARCHITECT IN WRITING, PRIOR TO ORDERING FIXTURES.

2. LIGHTING FIXTURES SHALL BE LOCATED IN THE DESIGN INTENT OF THE EQUIPMENT DETAILS. ALL TO BE COORDINATED AND TYPE OF [illegible] AND THEY ARE TO BE CONNECTED, OPERATED, INSTALLED, ALL CONDUIT, WIRES AND ADDITIONAL HARDWARE AND DEVICES AS REQUIRED FOR A COMPLETE AND OPERATING SYSTEM.

3. ALL LIGHT FIXTURES SHALL BE FURNISHED AND INDIVIDUALLY SUPPORTED IN ACCORDANCE WITH APPLICABLE CODES. FIXTURES SHALL BE FLUSH, SEALED AND INSTALLED WITH ALL NECESSARY GROUNDING DEVICES. WHERE RECESSED FIXTURES ARE INSTALLED IN SUSPENDED CEILINGS, THEY SHALL BE SUPPORTED FROM THE BUILDING STRUCTURE AND NOT FROM THE CEILING GRID.

4. CONTRACTOR TO COORDINATE MOUNTING HARDWARE, AS COMPATIBLE WITH APPROVED MOUNTING CONDITIONS. MOUNTING CONDITIONS MUST ALLOW FOR ALIGNING AND ADJUSTING OF LIGHTING FIXTURES IN A LEVEL OR TILT.

5. LAMP HEIGHT IN TUBULAR LAMPED ADJUSTING LENS OR FILTER BANK AS REQUIRED TO ONLY ADJUSTABLE LIGHTING FIXTURE, AND THEN EACH INDIVIDUAL LIGHTING FIXTURE IN ALL ON LAMP IN EACH IN A SELECTED TUBULAR SOCKET ASSEMBLY. LIGHTING FIXTURES TO BE AIMED AS DIRECTED BY THE DIRECTION OF OWNER, ARCHITECT AND/OR LIGHTING CONSULTANT.

6. COORDINATION TO SUPPLY AND DETAIL SUPPORT INCLUDING LADDERS LIFTS OR OTHER EQUIPMENT REQUIRED TO ACCESS LIGHTING FIXTURES AT THE TIME OF FOCUS. INSTALLING EXISTING LIGHTING FIXTURES MAY BE REQUIRED. DUE TO SECURITY CONCERNS FOR DAYLIGHT IMPACT BEAM, ADJUSTING LENS SHALL BE PROVIDED FOR WORK WITH COMMON HAND TOOLS TO MAKE ADJUSTMENTS AND MAINTENANCE PURPOSES DURING BEAM.

7. ALL CEILING MOUNTED LIGHTING FIXTURES SHALL LAY FLAT AND THE FULL LENGTH OF THE FIXTURE. CONTRACTOR TO FIELD MEASURE CEILING LENGTH AND CONFIRM WITH LIGHTING FIXTURES AS PER DRAWINGS PRIOR TO COMPLETE INSTALLATION. REFER DRAWINGS OF BUILT IN FIXTURE DETAILS FOR LINEAR LIGHTING SYSTEMS.

8. CONTRACTOR TO PREFACE ALL FLUORESCENT LAMPS, LED MANUFACTURER SYSTEMS AT THE END OF THE CONSTRUCTION PHASE IN ORDER TO FOCUS AND MAINTAIN PROPER PHASE AND ACCURATE WORKING ILLUMINANCY OF INTENDED OPENING.

9. ALL POLE MOUNTED FIXTURES, SPOT MOUNTED FIXTURES AND WALL MOUNTED SHALL BE PROVIDED WITH A STRUCTURAL FOUNDATION DETAILS. EXCEPTIONS TO THE DRAWINGS IN WRITING, WITH THE APPROVED BY STRUCTURAL ENGINEER REFERENCE FIXTURE SCHEDULE AND DETAILS FOR MORE INFORMATION.

10. ANY LIGHTING SHALL BE INSTALLED IN STRICT ACCORDANCE WITH THE LOCAL FIRE PREVENTION CODE AUTHORITY. THE CONTRACTOR IS RESPONSIBLE FOR PROVIDING ALL NECESSARY WARNINGS TO ENSURE ALL EXIT SIGNS ARE INSTALLED IN ALL APPROVED LOCATIONS. THE CONTRACTOR SHALL VERIFY DESIGN AND NUMBER OF EXITS PRIOR TO SIGN WITH ARCHITECTURAL REFLECTED CEILING PLANS. ANY DISCREPANCIES SHALL BE REPORTED TO ARCHITECTURAL AND ELECTRICAL PLANS SHALL BE BROUGHT TO THE ATTENTION OF THE ARCHITECT PRIOR TO ORDERING LAY SIGNS.

C. SUBMITTALS AND SUBSTITUTIONS:

1. CONTRACTOR TO SUBMIT FOR APPROVAL ON THE PROJECTS THAT IMPLEMENTATION SHALL INCLUDE CUTSHEETS OF ALL FIXTURES, LAMPS, BALLASTS, POWER SUPPLIES, DRIVERS, TRANSFORMERS AND FINISH SAMPLES. ANY SUBSTITUTIONS OR CHANGES OF THE SPECIFIED ITEMS SHALL BE SUBMITTED FOR REVIEW AND APPROVAL BY THE ARCHITECT AND ENGINEER PRIOR TO ORDERING. THE CONTRACTOR IS RESPONSIBLE FOR ENSURING THAT ANY SUBSTITUTED PRODUCTS MEET OR EXCEED THE ORIGINAL SPECIFICATIONS IN TERMS OF PERFORMANCE, QUALITY, AND AESTHETICS. ANY UNAUTHORIZED SUBSTITUTIONS MAY BE REJECTED, AND THE CONTRACTOR MAY BE REQUIRED TO REPLACE THE ITEMS AT THEIR OWN EXPENSE.

2. CONTRACTOR TO PROVIDE A SUBMITTAL PACKAGE CONTAINING DRAWINGS SUBMITTAL FOR EACH LIGHT AND FIXTURE TYPE INCLUDING ALL LAMPS AND BALLASTS / POWER SUPPLIES / DRIVERS / TRANSFORMERS AND WITH FINAL EMERGENCY BATTERY PACK AND TEST SWITCHES. ANY LIGHT HEIGHTS NOT TARGETED IN PHOTOS, WITHOUT SPECIFIC LIGHTING FIXTURES AND LENS AND BALLAST POWER SUPPLY / DRIVER / TRANSFORMER CHANGES IN BATTERY INFORMATION SHALL BE REJECTED AND RESUBMITTED.

3. SUBSTITUTIONS OF THE SPECIFIED PRODUCTS AND STRICTLY PROHIBITED. UNLESS APPROVED BY THE ARCHITECT AND ENGINEER. ANY SUBSTITUTIONS MUST BE FORMALLY PRESENTED TO THE ARCHITECTURAL ENGINEER AND/OR LIGHTING CONSULTANT IN APPROPRIATE TIME, AT LEAST TEN (10) WORKING DAYS PRIOR TO BID DATE. THE SUBMITTAL MATERIAL SHALL INCLUDE THE FOLLOWING ITEMS:

   a. A COMPLETE AND DETAILED SAMPLE WHICH CAN BE OPERATION WITH LAMP, CORD AND PLUG.

   b. A COMPLETE PHOTOMETRIC REPORT FOR THE PROPOSED SUBSTITUTE PRODUCT, USING THE SPECIFIED LAMP TYPE AND VOLTAGE AND BEING TABULATED CANDLEPOWER VALUES, CONFORMING TO IESNA LM-79 AND/OR LM-63 FORMAT, AND ISOFOOTCANDLE DIAGRAM. PHOTOMETRIC DATA WILL NOT BE ACCEPTABLE IF THE PHOTOMETRIC REPORT MUST BE DONE IN ACCORDANCE WITH PUBLISHED IES TESTING PROCEDURES AND CERTIFIED BY A REGISTERED ELECTRICAL ENGINEER.

   c. A COMPLETE ORIGINAL CATALOG CUT SHEET WITH LIGHTING FIXTURE CATALOG NUMBERS KNOTED DATA SHEETS FOR ALL PROPOSED PARTS.

   d. A SIGNED COPY OF THE "SUBSTITUTION COMPARISON FORM" LOCATED IN THE DIVISION 1 SPECIFICATION SECTION THAT IS THE PROPOSED SUBSTITUTION ACCEPTABLE. THE PROJECT SCHEDULE SHALL NOT BE DIRECTLY AFFECTED BY THE CONSIDERATION OF THE PROPOSED SUBSTITUTION. ANY COST OR DELAY INCURRED IN CONSIDERATION OF THE SUBSTITUTION WILL BE RESPONSIBILITY OF THE CONTRACTOR WHO SUBMITTED THE SUBSTITUTION. THE CONTRACTOR WILL BE RESPONSIBLE FOR PAYMENT OF ANY ESTABLISHED UNCREDITED CHARGES.

   e. FOR SPECIFIC INTERIOR FIXTURE SUBSTITUTION WHEN DIRECTED BY THE ELECTRICAL ENGINEER AND OR LIGHTING CONSULTANT A POINT BY POINT SCALED COMPUTER PRINTOUT SHALL BE PROVIDED, REFLECTING THE ILLUMINATION LEVELS ON THE SPECIFIC WORK AREA & THE SUBSTITUTED FIXTURE. IF AN EMERGENCY FIXTURE, THE REPORT SHALL BE TURNED BOTH NORMAL AND EMERGENCY MODES. THIS REPORT SHALL BE CARRIED WITH SPECIFIC CONSTRAINTS AS DETAILED BY THE ENGINEER OF RECORD. THE REPORT MUST SHOW THAT THE SUBSTITUTED FIXTURE PROVIDES EQUAL OR BETTER ILLUMINANCE THAN THE LIGHTING LEVELS OF THE SPECIFIED PRODUCT.

   f. IF ANY EXTERIOR FIXTURE SUBSTITUTIONS A PHOTOMETRIC REPORT SHALL BE PROVIDED SHOWING THE ILLUMINANCE LEVELS ON THE ENTIRE WORK PLAN BASE. AS USED THE MINIMUM ALLOWABLE MAINTAINED, TO MEET THE MOST LIGHT STRICTLY THAT THE SUBSTITUTED FIXTURE PROVIDES MINIMUM 1.0 FOOTCANDLE AVERAGE. THE LIGHTING LEVELS AND UNIFORMITY RATIO SHALL BE MAINTAINED AT THE SPECIFIED PRODUCT THAT HOWEVER, WHERE COMPLYING WITH THE FOLLOWING LIMITATIONS:

      i. THE SPACING IN RELATION TO POINTS ON THE VERIFICATION REPORT SHALL NOT EXCEED TEN (10) FEET IN EITHER DIRECTION.

      ii. THE MAINTENANCE CALCULATION SHALL BE BASED ON MAINTAINING THE LIGHT LEVELS USING MINIMUM LAMP LUMENS AND A LIGHT LOSS FACTOR AS SPECIFIED BY THE ENGINEER OF RECORD.

   g. THE ENDTIME PHOTOMETRIC CALCULATION SHALL SHOW ANY ADDITIONAL LUMEN DEPRECIATION FACTOR FOR A TEN YEAR PERIOD AS COMPARED TO THE ORIGINALLY SPECIFIED ITEM. THE TOTAL COST FOR THESE LUMINAIRES WILL BE DEDUCTED FROM THE CONTRACT COST.

4. DURING THE ENGINEERING PHASES, THE CONTRACTOR SHALL REFER TO THE LIGHTING FIXTURE SCHEDULES ON THE ARCHITECTURAL PLANS (IF PROVIDED IN PROJECT). LIGHTING DESIGN PLANS, SPECIFICATIONS IF PROVIDED IN PROJECT) AND THE ELECTRICAL PLANS. ANY DISCREPANCIES BETWEEN THESE DRAWINGS AND THE SPECIFICATIONS SHALL BE BROUGHT TO THE ATTENTION OF THE ARCHITECT AND ENGINEER OF RECORD FOR CLARIFICATION BEFORE PROCEEDING WITH THE WORK. ANY DISCREPANCIES SHALL BE BROUGHT TO THE ATTENTION OF THE ARCHITECTURAL ENGINEER AND LIGHTING DESIGNER IN WRITING PRIOR TO THE BIDDING PERIOD. WHERE THERE IS A DISCREPANCY, THE MORE STRINGENT REQUIREMENT SHALL BE USED AS THE BASIS FOR BIDDING. THE CONTRACTOR SHALL BID ON THE MORE COSTLY ASSUMPTION UNLESS OTHERWISE DIRECTED BY THE ARCHITECT AND ENGINEER. PROVIDING A VOLUNTARY ALTERNATE BID CLARIFYING FIXTURE REPLACEMENTS IS ALSO AN ACCEPTABLE FORM OF DISCREPANCY DOCUMENTATION.

D. FIXTURE PRODUCTS:

a. ALL FIXTURE FINISHES AND COLORS UNLESS NOTED AS PREMIUM OR CUSTOM SHALL BE SELECTED FROM THE MANUFACTURER'S STANDARD FINISHES AND AS LISTED ON THE FIXTURE SPECIFICATION SHEET. STANDARD FINISHES SHALL BE SELECTED BY THE ARCHITECT WITH PRIOR DESIGNER OWNER TAILORED, HOWEVER BE PROVIDED IN THE SHOP DRAWING REVIEW PROCESS.

b. ALL FIXTURES INDICATED WITH A PREMIUM OR CUSTOM FINISH SHALL BE ASSIGNED A CUSTOM COLOR NUMBER (SUCH AS RAL OR PROVIDE FIVE SQUARE SAMPLES OF MANUFACTURER TO BE TO MATCH THE APPROVED SAMPLE). THE FINISH SHALL BE SPECIFIED BY THE ARCHITECT, INTERIOR DESIGNER OR OWNER. THIS SAMPLE TO BE PROVIDED BY THE SHOP DRAWING REVIEW PROCESS.

E. THE FIXTURE SCHEDULE FIXTURE MODEL NUMBER MAY INDICATE A FIXTURE OPTION THAT THE CONTRACTOR MUST IDENTIFY PRIOR TO ORDERING PROVIDING SUBMITTAL INCLUDING BUT NOT LIMITED TO: VOLTAGE, MOUNTING, OPERATION, HARDWARE, FINISH, DRAWING REFERENCE, BALLAST INFORMATION GENERALLY. CONSTRUCTION SELECTED OPTIONS ARE DENOTED IN THE PART NUMBER WITH BRACKETS (EX. [OPT]).

a. CONTRACTOR SHALL BE RESPONSIBLE FOR WIRING AND MOUNTING ALL HOUSING, CLIPS AND RELEVANT HARDWARE TO INSTALL THE FIXTURE IN THE ENVISIONED AS SHOWN ON THE ARCHITECTURAL PLANS. ALL FIXTURES SHALL BE PROVIDED WITH ALL REQUIRED STRUCTURAL SUPPORTS AS REQUIRED BY THE CURRENTLY ADOPTED CODES.

b. VOLTAGES SHALL BE VERIFIED BY THE CONTRACTOR PRIOR TO ORDERING. SEE ELECTRICAL DRAWINGS FOR BRANCH CIRCUIT INFORMATION. IF IT IS POSSIBLE THAT FIXTURES WILL BE ALLOWED TO BE ARRIVED OUT OF TOLERANCE.

F. FIXTURE PRODUCTS:

a. EACH FIXTURE IN THIS BID SCHEDULE SHALL BE BID IN A SINGLE FORMAT. A FIXTURE SHALL NOT BE BID IN MULTIPLE FORMATS WITH EACH FORMAT HAVING UNEQUAL WATTAGE. IF SHALL BE ONLY ONE FORMAT PER FIXTURE TYPE. THIS PRICE SHALL INCLUDE LAMPS AS WELL AS ALL OTHER REQUIRED MATERIALS REQUIRED FOR INSTALLATION. THE FIXTURE PRICE QUOTED WILL BE UNIFORM FROM THE ENTIRE PROJECT. ADDITIONAL ADDITIONAL FOR ALLOWED ADDITIONS TO BE AT ANY QUANTITY UP TO THE TOTAL.

b. A UNIT COST SHALL BE SUBMITTED FOR EACH NO KNOWN CEILING FIXTURE. SUBMIT THE PRICING AS PART OF THE BID FORM ON A SEPARATE SHEET.

c. FAILURE TO SUBMIT A UNIT ITEM PRICE FOR EACH NO KNOWN LOCATED FIXTURE MAY RESULT IN THE REJECTION OF THE BID AS NON-ACCEPTANCE OF THE LOW BIDDER'S BID.

G. FIXTURE SUBSTITUTIONS:

a. ALL FIXTURES, LAMPS, BALLASTS, POWER PACKS AND TRANSFORMERS FOR THIS PROJECT HAVE BEEN SPECIFIED. UNLESS THAT SPECIFIC AESTHETIC AND PERFORMANCE REQUIREMENTS CAN ALSO BE SATISFIED. THESE PRODUCTS HAVE BEEN CAREFULLY RESEARCHED TO MEET SPECIFIED ENERGY EFFICIENCY AND QUALITY BENCHMARKS. WHERE ALTERNATIVES ARE BEING CONSIDERED, THE OWNER'S, ARCHITECT'S, ENGINEER'S AND LIGHTING CONSULTANT'S DESIGN CRITERIA MUST BE MAINTAINED.

b. CONTRACTOR SHALL PROVIDE ALL MATERIALS AS DETAILED, AS DRAWINGS AND/OR SCHEDULES, AND LABOR AS REQUIRED TO ACHIEVE A COMPLETE AND OPERATIONAL LIGHTING SYSTEM.

c. CONTRACTOR SHALL NOTIFY THE ELECTRICAL ENGINEER AND/OR LIGHTING CONSULTANT OF ANY DISCREPANCIES OF THE SPECIFICATIONS THAT IS NOT COMPLIANT WITH LOCALLY ENFORCED CODES.

d. [illegible] SHALL BE RESPONSIBLE FOR THE COORDINATION OF ALL LIGHTING FIXTURES WITH THE ARCHITECTURAL CEILING SYSTEM. [illegible] HARDWARE TO INSTALL THE FIXTURE IN THE ENVISIONED AS SHOWN ON THE ARCHITECTURAL PLANS. ALL FIXTURES SHALL BE PROVIDED WITH ALL REQUIRED STRUCTURAL SUPPORTS AS REQUIRED BY THE CURRENTLY ADOPTED CODES.

e. ALL DIMENSIONS & MEASUREMENTS FOUND ON PLANS ARE APPROXIMATE. CONTRACTOR SHALL FIELD VERIFY ALL DIMENSIONS PRIOR TO ORDERING MATERIAL TO INSURE DIMENSIONS FIELD REQUIREMENTS BASED ON EXACTUAL SITE CONDITIONS TO DELIVER COMPLETE FIXTURES AND INSTALL SYSTEMS PER DRAWINGS AND SPECIFICATIONS.

f. REFER TO ARCHITECTURAL PLANS FOR EXACT LOCATIONS AND DETAILS OF ALL LIGHTING FIXTURE BAND ASSOCIATED DEVICES AND EQUIPMENT.

g. PRIOR TO ORDERING OR INSTALLATION OF ANY MATERIALS, THE CONTRACTOR SHALL COORDINATE WITH ALL OTHER TRADES TO ENSURE THAT THERE ARE NO CONFLICTS WITH DUCTWORK, PIPING, STRUCTURAL MEMBERS, OR ARCHITECTURAL FEATURES. ANY DISCREPANCIES SHALL BE REPORTED TO THE ARCHITECT AND ENGINEER BEFORE PROCEEDING WITH THE INSTALLATION.

h. PRIOR TO ORDERING, CONTRACTOR SHALL VERIFY THE ACTUAL VOLTAGE AVAILABLE AT EACH LIGHTING FIXTURE LOCATION. ENSURE THAT THE FIXTURES ARE COMPATIBLE WITH THE SPECIFIED VOLTAGE AND ELECTRICAL SYSTEM TO AVOID ANY OPERATIONAL ISSUES OR DAMAGE.

H. EMERGENCY BATTERY PACKS:

a. PERFORM FUNCTIONAL TEST ON EACH EMERGENCY BATTERY PACK INSTALLED IN LIGHT FIXTURE.

b. ALL NECESSARY COMPONENTS SHALL BE PROVIDED WITH A BATTERY PACK SHALL BE DESIGNED TO WORK WITH ANY EMERGENCY TEST SWITCH CHARGING INDICATION LIGHT MOUNTED INSIDE THE REFLECTOR. REMOTE TEST SWITCH, CHARGING LIGHTS AND NOT ALL ONES OF THE TEST SWITCH, CHARGING INDICATOR, NOT SHALL BE SURELY ATTACHED TO THE REFLECTOR WITH TIP OF SEALS, PLUS EASY REMOVAL OF THE REFLECTOR ASSEMBLY.

c. ALL BATTERY PACKS SHALL BE ACCOMMODATED BY THE FIXTURE PROVIDED AND SHALL NOT EXCEED THE DIMENSIONS OF THE FIXTURE.

d. PRIOR TO BID, THE CONTRACTOR SHALL VERIFY WITH FIXTURE MANUFACTURER(S) THAT EMERGENCY BATTERY PACKS ARE MANUFACTURED TO BE INTERNAL TO FIXTURE HOUSING.

e. SHOULD THE SPECIFIED EMERGENCY BATTERY PACK(S) NOT FIT WITHIN A GIVEN FIXTURE, OR IF THE SPECIFIED FIXTURE MAY NOT BE MANUFACTURED TO ACCOMMODATE A BATTERY PACK, THE CONTRACTOR SHALL INCLUDE ALL COSTS IN BASE BID TO INSTALL COMPLETE SELF TESTING UNIT DIRECTLY INTO EXISTING 2 X 2 OR 2 X 4 FIXTURES (INSTALL 2 UNITS IN 2 X 4 FIXTURES). THE CONTRACTOR MUST ALSO HAVE BATTERY PACKS CAPABLE OF PROVIDING THE SAME OR MORE LUMENS WHEN ON BATTERY AS OUTLINED ABOVE. ACCEPTABLE MANUFACTURER: BODINE OR ISOTA.

f. TO MAINTAIN UNIFORMITY OF LED FIXTURE TYPE AND MANUFACTURER, SHALL INSTALL LED EMERGENCY BATTERY PACKS AT THE FACTORY AND DO NOT USE LISTING FOR THE FIELD WITH EMERGENCY BATTERY PACK FIELD INSTALLATION OF LED EMERGENCY BATTERY PACKS IS PROHIBITED.

I. FIXTURE SCHEDULE:

LIGHTING FIXTURE SCHEDULE

TYPE	IMAGE	DESCRIPTION	LAMP / LAMP OPTION	CATALOG NUMBER
A			312	
B			44.44	3.1420MP
C			90.90	EB3SSLR
D			90.90	EB1PSLR
E			19.5	LED 2100K
F			90	LED 3000K
G			6 GA1	EB1PSLR
H			90	LED 3000K
J			90	EB 3000K
K			6	LED 3000K
L			90	LED 3000K
M			105	EB4SSLR
N			210	EB4SSLR
P			210	3 Gallons

LIGHTING FIXTURE SCHEDULE

TYPE	IMAGE	DESCRIPTION	LAMP / LAMP OPTION	CATALOG NUMBER
A			312	
B			44.44	3.1420MP
C			90.90	EB3SSLR
D			90.90	EB1PSLR
E			19.5	LED 2100K
F			90	LED 3000K
G			6 GA1	EB1PSLR
H			90	LED 3000K
J			90	EB 3000K
K			6	LED 3000K
L			90	LED 3000K
M			105	EB4SSLR
N			210	EB4SSLR
P			210	3 Gallons

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LICENSE STAMP

PROJECT NAME

SHEET TITLE
LIGHTING FIXTURE SCHEDULE

DRAWING STATUS
CONSTRUCTION DOCUMENTS

REVISIONS
Num Description Date

Drawn By
Date Issued
Scale
Project No

SHEET NO.
E4.1

2051

DLCS SCHEDULE

SYSTEM INTEGRATOR	COMMUNICATION TOPOLOGY	TOTAL INTERFACE UNITS	PHOTO OCCUPANCY SENSORS	WIRELESS DEVICES (COMPONENT DETERMINED)	REMARKS
NETWORKED	WIRED	NO	NO	NONE	

DISTRIBUTED LIGHTING CONTROL SYSTEM REQUIREMENTS:

1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE FURNISHING OF ALL MATERIAL, LABOR, EQUIPMENT AND SERVICES IN CONNECTION WITH THE INSTALLATION OF A COMPLETE AND FULLY FUNCTIONING AND CODE COMPLIANT INSTALLATION
2. IT IS THE INTENT OF THE CONTRACT DOCUMENTS, WHICH ARE PRESENTED IN A DIAGRAMMATIC FORMAT, TO PROVIDE CONTRACTOR INFORMATION THAT SUPPLEMENTS AND EMBRACES THE GENERALLY ACCEPTED CONSTRUCTION MEANS, METHODS, TECHNIQUES, SEQUENCES AND PROCEDURES EMPLOYED IN CONNECTION WITH INSTALLATION OF THIS TYPE OF PRODUCT/SYSTEM
3. THE CONTRACTOR SHALL ALSO INCORPORATE THE REQUIREMENTS OF THE MANUFACTURER'S INSTALLATION INSTRUCTIONS/WARRANTY REQUIREMENTS AS PART OF THE MINIMUM REQUIREMENTS OF THE CONSTRUCTION DOCUMENTS. IN THE EVENT OF A CONFLICT BETWEEN THE CONTRACT DOCUMENT REQUIREMENTS AND THE MANUFACTURER'S INSTALLATION REQUIREMENTS, THE MORE STRINGENT REQUIREMENTS SHALL APPLY. UNLESS THE MORE STRINGENT REQUIREMENT VOIDS APPLICABLE WARRANTIES, OR VIOLATES THE REQUIREMENTS OF THE LOCAL AUTHORITY HAVING JURISDICTION. ANY SUCH CONFLICT SHALL IMMEDIATELY BE BROUGHT TO THE ATTENTION OF THE ENGINEER IN WRITING THROUGH THE FORMAL RFI PROCESS.
4. REFER TO THE ASSOCIATED SCHEDULES, SCHEMATICS, DRAWINGS AND SPECIFICATIONS FOR DETAILED INFORMATION/REQUIREMENTS ON THIS PRODUCT/SYSTEM
5. CONTRACTOR IS RESPONSIBLE TO VERIFY LIGHT FIXTURE DRIVER/PHOTOCELL COMPATIBILITY WITH THE DLCS.
6. SEE WITH STANDARD CERTIFICATIONS. SHOP DRAWINGS AND COMPONENT SUBMITTALS SHALL BE SUBMITTED PER THE GENERAL SPECIFICATION REQUIREMENTS SHOWING ALL COMPONENTS, WIRING CONFIGURATIONS AND PROGRAMMING SCHEDULES. SCALED SHOP DRAWINGS DEPICTING/IDENTIFYING ALL SYSTEM COMPONENT LOCATIONS SHALL BE PROVIDED. SUBMITTALS SHALL BE MADE SPECIFIC TO THE PROJECT. GENERIC SUBMITTALS AND SUBMITTALS WITHOUT SCALED SHOP DRAWINGS SHALL BE REJECTED

nLIGHT



Current / NX Controls



WATTSTOPPER



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WSP Job #: EL-R0136.1701

LICENSE STAMP

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERANS HALL

SHEET TITLE

DISTRIBUTED LIGHTING CONTROL SCHEDULE & PRODUCT SPECIFICATIONS

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS		
Sym	Description	Date

Drawn By:
Date Issued: 1.13.2026
Scale:
Project No.: 21.0087

SHEET No.

E4.2

2052

DISTRIBUTED LIGHTING CONTROLS SYSTEM SPECIFICATIONS (OCCUPANCY / VACANCY SENSORS AND DAYLIGHTING CONTROLS):

1. SEE LIGHTING PLAN DRAWINGS FOR DISTINCT DISTRIBUTED LIGHTING CONTROL SYSTEM BASIS OF DESIGN SPECIFICS, SPACE SPECIFIC CONFIGURATIONS REQUIREMENTS AS WELL AS FUTURE BALLAST EMULATOR CONFIGURATIONS.

2. ALL PRODUCTS LISTED IN THESE SPECIFICATIONS ARE BASED ON CURRENT PRODUCTS AVAILABLE AT THE TIME OF THE DESIGN AND CONSTRUCTION DOCUMENTS PHASES OF THE PROJECT. THE CONTRACTOR SHALL COORDINATE WITH THE MANUFACTURER'S REPRESENTATIVE TO VERIFY THE CURRENT PRODUCTS AVAILABLE AT THE TIME OF CONSTRUCTION.

3. ALL EQUIPMENT SHALL BE LISTED AND LABELED BY A NATIONALLY RECOGNIZED TESTING LABORATORY (NRTL) SUCH AS UNDERWRITERS LABORATORIES (UL) OR ETL SEMKO, AND SHALL BEAR THE LABEL OF THE NRTL. ALL EQUIPMENT SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S INSTRUCTIONS AND THE REQUIREMENTS OF THE NATIONAL ELECTRICAL CODE (NEC) AND ANY OTHER APPLICABLE LOCAL CODES OR REGULATIONS.

4. ALL EQUIPMENT SHALL BE NEW, UNUSED, AND OF THE LATEST DESIGN AT THE TIME OF BID SUBMISSION. ALL EQUIPMENT SHALL BE FREE FROM DEFECTS IN MATERIAL AND WORKMANSHIP AND SHALL BE GUARANTEED BY THE MANUFACTURER FOR A PERIOD OF NOT LESS THAN ONE (1) YEAR FROM THE DATE OF SUBSTANTIAL COMPLETION.

5. ALL EQUIPMENT SHALL BE CLEANED AND FREE OF DUST, DIRT, AND DEBRIS AT THE TIME OF FINAL ACCEPTANCE. ALL EQUIPMENT SHALL BE PROTECTED FROM DAMAGE DURING CONSTRUCTION AND STORAGE. ANY EQUIPMENT THAT IS DAMAGED OR SOILED SHALL BE REPAIRED OR REPLACED AT THE CONTRACTOR'S EXPENSE.

6. ALL EQUIPMENT SHALL BE CLEARLY AND PERMANENTLY LABELED WITH ITS DESIGNATION AS SHOWN ON THE DRAWINGS. LABELS SHALL BE LOCATED IN A CONSISTENT AND ACCESSIBLE LOCATION ON EACH PIECE OF EQUIPMENT AND SHALL BE LEGIBLE AND DURABLE.

7. ALL EQUIPMENT SHALL BE INSTALLED IN A NEAT AND WORKMANLIKE MANNER, WITH ADEQUATE CLEARANCE FOR OPERATION, MAINTENANCE, AND REPLACEMENT. EQUIPMENT SHALL BE INSTALLED PLUMB, LEVEL, AND SQUARE WITH THE BUILDING STRUCTURE AND OTHER EQUIPMENT, UNLESS OTHERWISE INDICATED ON THE DRAWINGS.

8. ALL EQUIPMENT SHALL BE SUPPORTED FROM THE BUILDING STRUCTURE IN ACCORDANCE WITH THE MANUFACTURER'S RECOMMENDATIONS AND THE REQUIREMENTS OF THE NEC. EQUIPMENT SHALL NOT BE SUPPORTED FROM CEILING GRID SYSTEMS, DUCTWORK, OR PIPING.

9. ALL EQUIPMENT SHALL BE GROUNDED IN ACCORDANCE WITH THE NEC AND THE MANUFACTURER'S INSTRUCTIONS. GROUNDING CONDUCTORS SHALL BE SIZED AND INSTALLED AS REQUIRED BY THE NEC.

10. ALL EQUIPMENT SHALL BE COMPATIBLE WITH THE EXISTING ELECTRICAL SYSTEM IN TERMS OF VOLTAGE, PHASE, AND FREQUENCY. THE CONTRACTOR SHALL VERIFY THE EXISTING ELECTRICAL SYSTEM PRIOR TO ORDERING EQUIPMENT.

11. ALL EQUIPMENT SHALL BE TESTED AND ADJUSTED BY THE CONTRACTOR TO ENSURE PROPER OPERATION IN ACCORDANCE WITH THE MANUFACTURER'S RECOMMENDATIONS AND THE CONTRACT DOCUMENTS. TESTING SHALL BE WITNESSED BY THE ENGINEER OR THEIR REPRESENTATIVE.

12. ALL EQUIPMENT SHALL BE DELIVERED, STORED, AND HANDLED IN ACCORDANCE WITH THE MANUFACTURER'S RECOMMENDATIONS. DAMAGED OR IMPROPERLY STORED EQUIPMENT SHALL BE REJECTED AND REPLACED AT THE CONTRACTOR'S EXPENSE.

13. ALL EQUIPMENT SHALL BE INSTALLED IN A MANNER THAT ALLOWS FOR EASY ACCESS FOR MAINTENANCE, REPAIR, AND REPLACEMENT. EQUIPMENT SHALL NOT BE INSTALLED IN INACCESSIBLE LOCATIONS.

14. ALL EQUIPMENT SHALL BE IDENTIFIED WITH PERMANENT LABELS OR TAGS INDICATING ITS FUNCTION, VOLTAGE, AND OTHER RELEVANT INFORMATION. LABELS SHALL BE CONSISTENT WITH THE LABELING SCHEME SHOWN ON THE DRAWINGS.

15. ALL EQUIPMENT SHALL BE INSTALLED IN A MANNER THAT MINIMIZES NOISE AND VIBRATION. EQUIPMENT SHALL BE MOUNTED ON VIBRATION ISOLATORS WHERE REQUIRED BY THE CONTRACT DOCUMENTS OR THE MANUFACTURER'S RECOMMENDATIONS.

16. ALL EQUIPMENT SHALL BE INSTALLED IN A MANNER THAT PROTECTS IT FROM THE ENVIRONMENT. EQUIPMENT SHALL BE PROTECTED FROM MOISTURE, DUST, AND OTHER CONTAMINANTS.

17. ALL EQUIPMENT SHALL BE INSTALLED IN A MANNER THAT ALLOWS FOR EASY CONNECTION TO THE BUILDING'S ELECTRICAL SYSTEM. CONDUIT AND WIRING SHALL BE INSTALLED IN ACCORDANCE WITH THE NEC AND THE MANUFACTURER'S RECOMMENDATIONS.

18. ALL EQUIPMENT SHALL BE INSTALLED IN A MANNER THAT ALLOWS FOR EASY ACCESS TO CONTROLS AND ADJUSTMENTS. CONTROLS SHALL BE LOCATED IN A CONVENIENT AND ACCESSIBLE LOCATION.

19. ALL EQUIPMENT SHALL BE INSTALLED IN A MANNER THAT MINIMIZES THE RISK OF FIRE. EQUIPMENT SHALL BE INSTALLED IN ACCORDANCE WITH THE NEC AND THE MANUFACTURER'S RECOMMENDATIONS.

20. ALL EQUIPMENT SHALL BE INSTALLED IN A MANNER THAT MINIMIZES THE RISK OF ELECTRICAL SHOCK. EQUIPMENT SHALL BE INSTALLED IN ACCORDANCE WITH THE NEC AND THE MANUFACTURER'S RECOMMENDATIONS.

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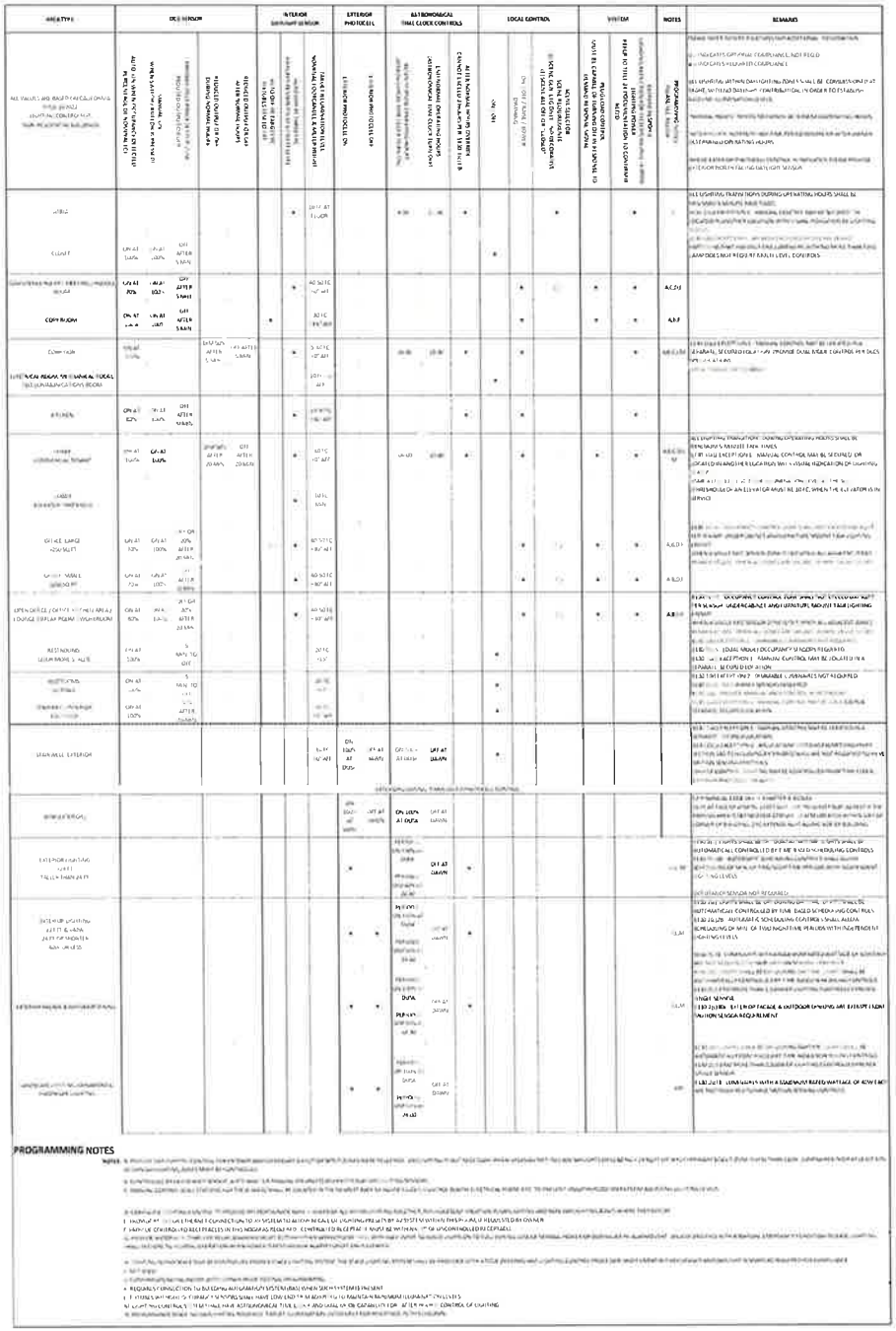
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121. ALL EQUIPMENT SHALL BE INSTALLED IN A MANNER



PROGRAMMING NOTES

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JPL@tkisc.com 951.780.0126

SEAL/SIGNATURE

PROJECT NAME

SHEET TITLE

SEQUENCE OF OPERATIONS

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

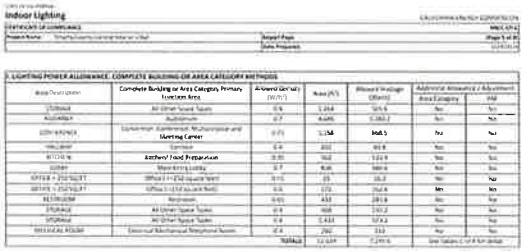
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Drawn By
Date Issued
Scale
Project No.

SHEET No.

E4.4

2054



Indoor Lighting

CERTIFICATE OF COMPLIANCE

3. LIGHTING POWER ALLOWANCE: COMPLETE BUILDING OR AREA CATEGORY METHOD

Area Description	Complete Building or Area Category Primary Function Area	Allowed Density (W/ft²)	Area (ft²)	Allowed Wattage (Watts)	Additional Allowance / Adjustment: Area Category	PAF
Corridor	All Other Space Types	0.6	1,264	758.4	No	No
Auditorium	Auditorium	0.7	4,685	3,280.2	No	No
Dining Area	Convention, Conference, Multipurpose and Meeting Center	0.71	3,258	2313.2	No	No
Lobby	Main Entry Lobby	0.7	826	578.2	No	No
Office	Office < 250 sq.ft.	0.93	152	141.4	No	No
Office	Office < 250 sq.ft.	0.93	25	23.3	No	No
Office	Office < 250 sq.ft. (each)	0.6	173	104.4	Yes	Yes
Restroom	Restroom	0.85	433	368.1	No	No
Storage	All Other Space Types	0.6	908	544.8	No	No
Storage	All Other Space Types	0.6	2,433	1459.8	No	No
Mechanical Room	Electrical/Mechanical/Telephone Room	0.6	280	168	No	No
		Totals:	14,439	9,695.6	See Table 3.C.4 for detail	

4. ADDITIONAL ALLOWANCE, AREA CATEGORY METHOD QUALIFYING LIGHTING SYSTEM

This section does not apply to this project

5. TAILORED METHOD GENERAL LIGHTING POWER ALLOWANCE

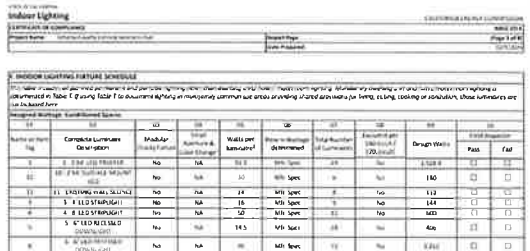
This section does not apply to this project

6. ADDITIONAL LIGHTING ALLOWANCE: TRIGGERED WALL DISPLAY

This section does not apply to this project

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Indoor Lighting

CERTIFICATE OF COMPLIANCE

4. INDOOR LIGHTING FIXTURE SCHEDULE

This table includes all luminaires specified per Mandatory and prescriptive lighting requirements and all other luminaires regulated by Mandatory requirements, including all luminaires not regulated by Mandatory requirements or any luminaires not regulated by Mandatory requirements but which are claimed as compliance luminaires per Table 3.C.4 (e.g. 50% of luminaires regulated by Mandatory requirements are claimed as compliance luminaires per Table 3.C.4). Luminaires not regulated by Mandatory requirements and not claimed as compliance luminaires per Table 3.C.4 are not included in this table. Luminaires not regulated by Mandatory requirements and not claimed as compliance luminaires per Table 3.C.4 are not included in this table.

Designed Wattage Conditioned Spaces

(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i) Field Inspection	
Number or Mark Tag	Complete Luminaire Description	Modular Quality Factor	Wattage Adjustment & Load Change	Watts per luminaire[1]	How is Wattage determined	Total Number of Luminaires	Total Watts per Luminaire (W/ft²) x (ft²) / 1,000	Design Watts	Pass	Fail
1	2 - 2 FT LED TROFFER	No	NA	50.0	Min Spec	69	No	4,508.8	☐	☐
11	18 - 2 FT SURFACE MOUNT LED	No	NA	30	Min Spec	6	No	180	☐	☐
11	11 - LIGHTING WALL SCONCE	No	NA	14	Min Spec	8	No	112	☐	☐
3	3 - 8 LED STRIPLIGHT	No	NA	16	Min Spec	9	No	144	☐	☐
4	4 - 8 LED STRIPLIGHT	No	NA	52	Min Spec	11	No	603	☐	☐
5	5 - 4 LED RECESSED DOWNLIGHT	No	NA	19.5	Min Spec	28	No	546	☐	☐
8	8 - 6 LED RECESSED DOWNLIGHT	No	NA	35	Min Spec	13	No	1,820	☐	☐
7	7 - 2 FT LED VANITY ACCENT LIGHT	No	NA	8.8	Min Spec	39	No	343.2	☐	☐
8	8 - 2 FT LED PENDANT	No	NA	37	Min Spec	1	No	37	☐	☐
9	9 - EXISTING TO BE SALVAGED PENDANT	No	NA	50	Min Spec	6	No	300	☐	☐
10	10 - EXISTING TO BE SALVAGED	No	NA	21.0	Min Spec	1	No	417	☐	☐
						Total Required Watts (Unrestricted Uses):		8,511		

[1] Wattage shall be per lamp and ballast configuration for which the luminaire is rated. For luminaires with dimmable ballasts, wattage shall be the maximum wattage as listed in the Table of Contents of the Application for Certification. For luminaires tested in accordance with Reference Joint Appendix JA10, wattage shall be the wattage as listed in the Table of Contents of the Application for Certification.

[2] Luminaire wattage shall be the wattage as listed in the Table of Contents of the Application for Certification. For luminaires tested in accordance with Reference Joint Appendix JA10, wattage shall be the wattage as listed in the Table of Contents of the Application for Certification.

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Indoor Lighting

CERTIFICATE OF COMPLIANCE

A. GENERAL INFORMATION

01 Project Location (city)	Gaming	04 Total Conditioned Floor Area (ft²)	13,439
02 Climate Zone	03	05 Total Unconditioned Floor Area (ft²)	0
03 Occupancy Types Within Project (select all that apply)		06 # of Stories (Habitable Above Grade)	1

● Auditorium ● Office ● Support Areas ● All Other Occupancies

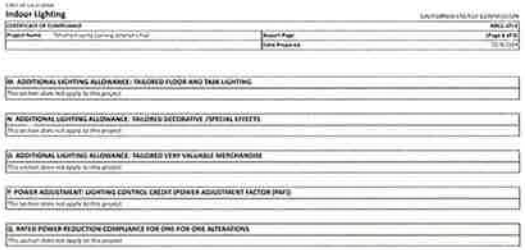
B. PROJECT SCOPE

This is the 1st building permit application and all applicable compliance documentation is submitted for this building permit application.

Scope of Work	Conditioned Spaces		Unconditioned Spaces	
01	02	03	04	05
My Project Consists of (check all that apply)	Calculation Method	Area (ft²)	Calculation Method	Area (ft²)
02 New Lighting System	Area Category Method	13,439	Area Category Method	0
☐ New Lighting System - Parking Garage				
Total Area of Work (ft²):	13,439		0	

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Indoor Lighting

CERTIFICATE OF COMPLIANCE

3B. ADDITIONAL LIGHTING ALLOWANCE: TAILORED FLOOR AND TASK LIGHTING

This section does not apply to this project

3C. ADDITIONAL LIGHTING ALLOWANCE: TAILORED DECORATIVE /SPECIAL EFFECTS

This section does not apply to this project

3D. ADDITIONAL LIGHTING ALLOWANCE: TAILORED VERY VALUABLE MERCHANDISE

This section does not apply to this project

3F POWER ADJUSTMENT: LIGHTING CONTROL CREDIT (POWER ADJUSTMENT FACTOR (PAF))

This section does not apply to this project

3G. RATED POWER REDUCTION COMPLIANCE FOR ONE FOR ONE ALTERATIONS

This section does not apply to this project

3K. 50% LIGHTING POWER FOR ALL ALTERATIONS - CONTROLS EXCEPTIONS

This section does not apply to this project

5. DAYLIGHT DESIGN POWER ADJUSTMENT FACTOR (PAF)

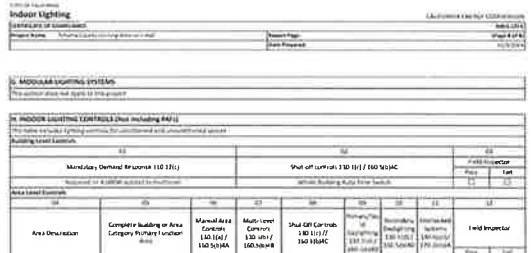
This section does not apply to this project

7. DWELLING UNIT LIGHTING

This section does not apply to this project

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Indoor Lighting

CERTIFICATE OF COMPLIANCE

3J. MODULAR LIGHTING SYSTEMS

This section does not apply to this project

3I. INDOOR LIGHTING CONTROLS (Not including PAF1)

This table includes lighting controls for conditioned and unconditioned spaces

Building Level Controls

(a)	(b)	(c) Field Inspector	
Mandatory Demand Response (110.12(c))	Shut off controls (110.9(b) / 160.5(b)4C	Pass	Fail
Required or ASHRAE applied to multifamily	Whole Building Auto Time Switch	☐	☐

Area Level Controls

(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i) Field Inspector	
Area Description	Complete Building or Area Category Primary Function Area	Manual Area Controls 130.1(a) / 160.5(b)1A	Multi-Level Controls 130.1(b) / 160.5(b)1B	Shut Off Controls 130.1(c) / 160.5(b)1C	Partially On Controls (130.1(c)2 / 160.5(b)1C)	Secondary Daylighting (130.1(d))	Interlocked Systems (130.1(e))	Pass	Fail
Whole Building	All Other Space Types	Readily Accessible	Common	See Building Level	Included	Included	No	☐	☐
								(j) Plan Sheet Showing Each Space	

3L. LIGHTING POWER ALLOWANCE: COMPLETE BUILDING OR AREA CATEGORY METHOD

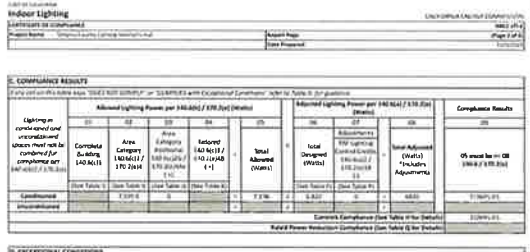
Each area complying using the Complete Building or Area Category Methods per 140.6(a)2 are included in this table. Column (f) indicates if additional lighting power is claimed per 140.6(a)2 or equipment per 140.6(a)3 are being used

Conditioned Spaces

(a)	(b)	(c)	(d)	(e)	(f)

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Indoor Lighting

CERTIFICATE OF COMPLIANCE

C. COMPLIANCE RESULTS

If any cell on this table says "DOES NOT COMPLY" or "EXCEEDS with Exceptional Conditions" refer to Table 5 for guidance.

Lighting in conditioned and unconditioned spaces must not be combined for compliance per 140.6(a)2 / 170.2(e)	Allowed Lighting Power per 140.6(a) / 170.2(e) (Watts)					Adjusted Lighting Power per 140.6(a) / 170.2(e) (Watts)			Compliance Results
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)
	Complete Building 140.6(a)1	Area Category Method 140.6(a)2 / 170.2(e)1	Area Category Method 140.6(a)2 / 170.2(e)1A (+)	Tailored 140.6(a)2 / 170.2(e)1B (-)		Total Allowed (Watts)	Total Designed (Watts)	Adjustments PAF Lighting Control Credits 130.1(c)2 / 170.2(e)1B 1.0	Total Adjusted (Watts) *Includes Adjustments	05 must be <= 08 140.6 / 170.2(e)
	(See Table 3)	(See Table 3)	(See Table 3)	(See Table 3)		(See Table 3)	(See Table 3)	(See Table 3)		
Conditioned		7,339.6	0		*	7,339.6	6,820	0	6820	COMPLIES
Unconditioned					*					
						Complete Compliance (See Table 4 for Details):				COMPLIES
						Rated Power Reduction Compliance (See Table 6) for Details:				

D. EXCEPTIONAL CONDITIONS

This table is completed with applicable exceptional conditions

E. ADDITIONAL REMARKS

This table includes remarks made by the permit applicant to the authority having jurisdiction

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Indoor Lighting

CERTIFICATE OF COMPLIANCE

U. DECLARATION OF REQUIRED CERTIFICATES OF INSTALLATION

Attachment Road Sign made based on information provided in this document. If any selections have been changed by permit applicant, an explanation should be included in Table 1 Additional Remarks. Other documents must be provided to the building inspector during construction and shall be listed online

Form/Title
NRCI-ELC-E - Must be submitted for all buildings

V. DECLARATION OF REQUIRED CERTIFICATES OF ACCEPTANCE

Each form Acceptance Requirement provided in this document. If any selections have been changed by the permit applicant, an explanation should be included in Table 1 Additional Remarks. These documents must be provided to the building inspector during construction and shall, with "A" in the form name, must be completed through the Compliance Software Provider (CSP). For more information see http://www.energy.ca.gov/title24/2022standards/forms

Form/Title	System/System Type Tested on Plans
NRLF-20-E - Must be submitted for occupancies servicing and automatic time switch controls	Whole Building, Total Switch
NRLF-20-E - Must be submitted for automatic daylight controls	Whole Building
NRLF-20-E - Must be submitted for all indoor occupancies lighting systems	Whole Building, General Response

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TITLE 24 PROCEDURES FOR TESTING AND ADJUSTING

CONTRACTOR SHALL BE RESPONSIBLE FOR ALL WORK ASSOCIATED WITH FINAL INSPECTION AND APPLICABLE ACCEPTANCE REQUIREMENT PROCEDURES. INCLUDE ALL COSTS IN THE BASE BID. THIS SHALL INCLUDE, BUT NOT BE LIMITED TO CONSTRUCTION INSPECTION, MEASUREMENTS, MONITORING, FUNCTIONAL TESTING, CALIBRATING, ETC. CONTRACTOR SHALL ACQUIRE THE ROLE OF "FIELD TECHNICIAN" AND "RESPONSIBLE PERSON" AS DEFINED IN STATE OF CALIFORNIA 2022 BUILDING ENERGY EFFICIENCY STANDARDS NONRESIDENTIAL COMPLIANCE MANUAL SECTIONS 13.1.2.2 AND 13.1.2.3

LIGHTING CONTROL ACCEPTANCE TESTING AND ADJUSTING PROCEDURES - REFER TO NRCA-LTI-03-A DOCUMENTS

AUTOMATIC DAYLIGHT CONTROLS ACCEPTANCE TESTING AND ADJUSTING PROCEDURES - REFER TO NRCA-LTI-04-A DOCUMENTS

DEMAND RESPONSIVE LIGHTING CONTROLS ACCEPTANCE TESTING AND ADJUSTING PROCEDURES - REFER TO NRCA-LTI-05-A DOCUMENTS

OUTDOOR LIGHTING CONTROLS ACCEPTANCE TESTING AND ADJUSTING PROCEDURES - REFER TO NRCA-LTI-06-A DOCUMENTS

ALL LIGHTING CONTROLS TESTING AND ADJUSTING DOCUMENTS NOTED ABOVE ARE AVAILABLE FROM THE CALIFORNIA ENERGY COMMISSION WEBSITE AT:
https://www.energy.ca.gov/programs-and-topics/topics/building-energy-efficiency-standards/2022-building-energy-efficiency-2

TITLE 24 GENERAL NOTE

CONTRACTOR SHALL BE RESPONSIBLE FOR ALL WORK ASSOCIATED WITH FINAL INSPECTION AND APPLICABLE ACCEPTANCE REQUIREMENT PROCEDURES. INCLUDE ALL COSTS IN THE BASE BID. THIS SHALL INCLUDE, BUT NOT BE LIMITED TO CONSTRUCTION INSPECTION, MEASUREMENTS, MONITORING, FUNCTIONAL TESTING, CALIBRATING, ETC. CONTRACTOR SHALL ACQUIRE THE ROLE OF "FIELD TECHNICIAN" AND "RESPONSIBLE PERSON" AS DEFINED IN STATE OF CALIFORNIA 2022 BUILDING ENERGY EFFICIENCY STANDARDS NONRESIDENTIAL COMPLIANCE MANUAL SECTION 13.1.2

SEE STATE OF CALIFORNIA 2022 BUILDING ENERGY EFFICIENCY STANDARDS SECTIONS 10-103(a)A AND 10-103(a)B AND SECTION 130.4 FOR HOME APPLICATION

SEE STATE OF CALIFORNIA 2022 BUILDING ENERGY EFFICIENCY STANDARDS NONRESIDENTIAL COMPLIANCE MANUAL CHAPTER 14 FOR MORE DETAILED REQUIREMENTS / INFORMATION

SEE STATE OF CALIFORNIA 2022 BUILDING ENERGY EFFICIENCY STANDARDS RESIDENTIAL COMPLIANCE MANUAL CHAPTER 2 FOR MORE DETAILED REQUIREMENTS / INFORMATION

PROVIDE COMPLETED INSTALLATION CERTIFICATES AND CERTIFICATES OF ACCEPTANCE AS REQUIRED TO THE SATISFACTION OF THE ENFORCEMENT AGENCY

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WSP Job #: 82.825.09.900

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PROJECT NAME

SHEET TITLE

TITLE 24

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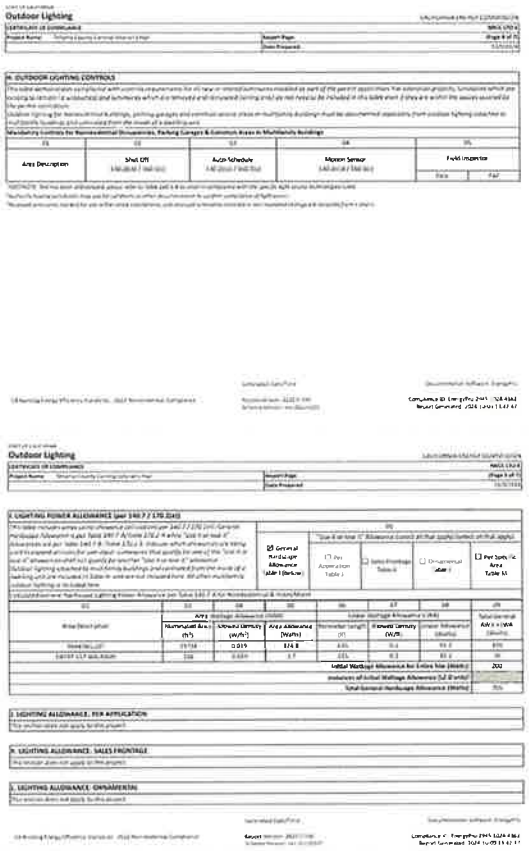
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Project No. 21-0667

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Outdoor Lighting

CERTIFICATE OF COMPLIANCE

H. OUTDOOR LIGHTING CONTROLS

Area Description | Shut Off | Auto Schedule | Motion Sensor | Field Inspection

I. LIGHTING POWER ALLOWANCE (per 140.7 / 170.2(e))

General Hardscape Allowance (Table 1 Below) | Per Application (Table 1) | Sales Frontage Table 6 | Ornamental (Table 1) | Per Specific Area Table 6A

Area Description | Numerical Area (ft²) | Allowed Density (W/ft²) | Area Allowance (Watts) | Perimeter Length (ft) | Allowed Density (W/ft) | Linear Allowance (Watts)

Initial Wattage Allowance for Entire Site (Watts) | 200

Indicators of Initial Wattage Allowance (LZ if Info) |

Total General Hardscape Allowance (Watts) | 755

J. LIGHTING ALLOWANCE, PER APPLICATION

This section does not apply to this project.

K. LIGHTING ALLOWANCE, SALES FRONTAGE

This section does not apply to this project.

L. LIGHTING ALLOWANCE, ORNAMENTAL

This section does not apply to this project.

M. LIGHTING ALLOWANCE, PER SPECIFIC AREA

This section does not apply to this project.

N. EXISTING CONDITIONS POWER ALLOWANCE (alterations only)

This section does not apply to this project.

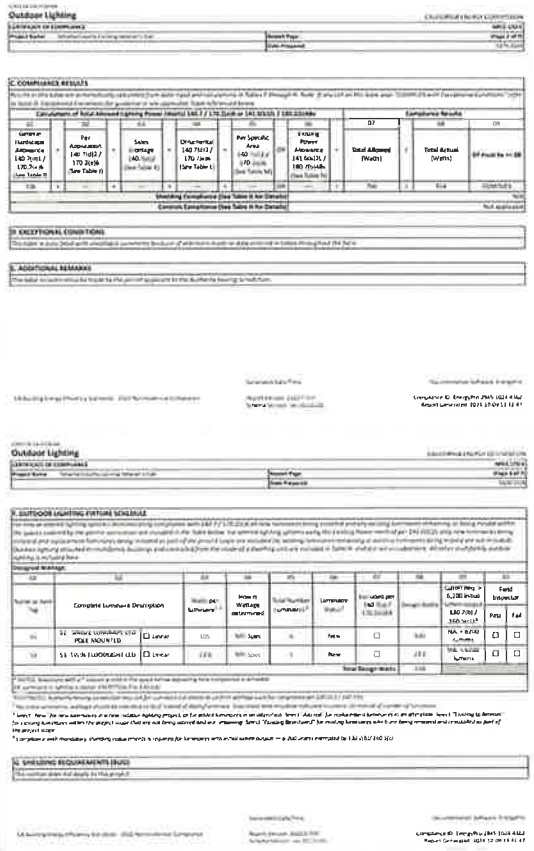
O. DECLARATION OF REQUIRED CERTIFICATES OF INSTALLATION

Name/Title

MECHANICAL | PLUMBING | ELECTRICAL | LIGHTING | SPECIAL SYSTEMS

P. DECLARATION OF REQUIRED CERTIFICATES OF ACCEPTANCE

There are no MECHANICAL systems applicable to this project.


Outdoor Lighting

CERTIFICATE OF COMPLIANCE

C. COMPLIANCE RESULTS

Calculation of Total Allowed Lighting Power (Watts) (140.7 / 170.2(e)6 or 141.0(b)2L / 180.2(b)6B)

Compliance Results

Meeting Compliance (See Table H for Details)

Controls Compliance (See Table H for Details)

D. EXCEPTIONAL CONDITIONS

This table is auto filled with exceptional compliance language (if entered in table H) and may be edited if needed.

E. ADDITIONAL REMARKS

This table is automatically filled by the permit applicant in the Authority Having Jurisdiction.


Outdoor Lighting

CERTIFICATE OF COMPLIANCE

DOCUMENTATION AUTHOR'S DECLARATION STATEMENT

I certify that this Certificate of Compliance documentation is accurate and complete.

RESPONSIBLE PERSON'S DECLARATION STATEMENT

Outdoor Lighting

CERTIFICATE OF COMPLIANCE

F. LIGHTING POWER ALLOWANCE (per 140.7 / 170.2(e))

Area Description | Numerical Area (ft²) | Allowed Density (W/ft²) | Area Allowance (Watts) | Perimeter Length (ft) | Allowed Density (W/ft) | Linear Allowance (Watts)

Initial Wattage Allowance for Entire Site (Watts) | 200

Indicators of Initial Wattage Allowance (LZ if Info) |

Total General Hardscape Allowance (Watts) | 755

J. LIGHTING ALLOWANCE, PER APPLICATION

This section does not apply to this project.

K. LIGHTING ALLOWANCE, SALES FRONTAGE

This section does not apply to this project.

L. LIGHTING ALLOWANCE, ORNAMENTAL

This section does not apply to this project.

Outdoor Lighting

CERTIFICATE OF COMPLIANCE

G. OUTDOOR LIGHTING FIXTURE SCHEDULE

Complete Luminaire Description | Qty | Watts per Luminaire | Total Wattage | Luminaire Watts | Luminaire Shielding | Weight Rating | Luminaire Efficacy > 6,200 lm/w | Field Inspector

Total Design Watts

G. SHIELDING REQUIREMENTS (BUG)

This section does not apply to this project.

Outdoor Lighting

CERTIFICATE OF COMPLIANCE

A. GENERAL INFORMATION

B. PROJECT SCOPE

Please proceed to Table F: Outdoor Lighting Fixture Schedule to define the project's luminaires.


Outdoor Lighting

CERTIFICATE OF COMPLIANCE

M. LIGHTING ALLOWANCE, PER SPECIFIC AREA

This section does not apply to this project.

N. EXISTING CONDITIONS POWER ALLOWANCE (alterations only)

This section does not apply to this project.

O. DECLARATION OF REQUIRED CERTIFICATES OF INSTALLATION

Name/Title

MECHANICAL | PLUMBING | ELECTRICAL | LIGHTING | SPECIAL SYSTEMS

P. DECLARATION OF REQUIRED CERTIFICATES OF ACCEPTANCE

There are no MECHANICAL systems applicable to this project.

TITLE 24 PROCEDURES FOR TESTING AND ADJUSTING

CONTRACTOR SHALL BE RESPONSIBLE FOR ALL WORK ASSOCIATED WITH FINAL INSPECTION AND APPLICABLE ACCEPTANCE REQUIREMENT PROCEDURES. INCLUDE ALL COSTS IN THE BASE BID. THIS SHALL INCLUDE, BUT NOT BE LIMITED TO: CONSTRUCTION INSPECTION MEASUREMENTS, MONITORING, FUNCTIONAL TESTING, CALIBRATING, ETC. CONTRACTOR SHALL ASSIGN THE ROLE OF "FIELD TECHNICIAN" AND "RESPONSIBLE PERSON" AS DEFINED IN STATE OF CALIFORNIA 2022 BUILDING ENERGY EFFICIENCY STANDARDS NONRESIDENTIAL COMPLIANCE MANUAL SECTIONS 13.1.2.2 AND 13.1.2.3

LIGHTING CONTROL ACCEPTANCE TESTING AND ADJUSTING PROCEDURES - REFER TO NRCA-LTI-04-A DOCUMENTS

AUTOMATIC DAYLIGHT CONTROL ACCEPTANCE TESTING AND ADJUSTING PROCEDURES - REFER TO NRCA-LTI-03-A DOCUMENTS

DEMAND RESPONSIVE LIGHTING CONTROLS ACCEPTANCE TESTING AND ADJUSTING PROCEDURES - REFER TO NRCA-LTI-04-A DOCUMENTS

ADDITIONAL MANUAL PARTY ACCEPTANCE TESTING AND ADJUSTING PROCEDURES - REFER TO NRCA-LTI-05-A DOCUMENTS

OUTDOOR LIGHTING CONTROL ACCEPTANCE TESTING AND ADJUSTING PROCEDURES - REFER TO NRCA-LTI-06-A DOCUMENTS

ALL LIGHTING - INSPECTION AND VISUAL FIELD DOCUMENTATION NOTED BELOW ARE AVAILABLE FROM THE CALIFORNIA ENERGY COMMISSION'S WEBSITE AT:

TITLE 24 GENERAL NOTE

CONTRACTOR SHALL BE RESPONSIBLE FOR ALL WORK ASSOCIATED WITH FINAL INSPECTION AND APPLICABLE ACCEPTANCE REQUIREMENT PROCEDURES. INCLUDE ALL COSTS IN THE BASE BID. THIS SHALL INCLUDE, BUT NOT BE LIMITED TO: CONSTRUCTION INSPECTION MEASUREMENTS, MONITORING, FUNCTIONAL TESTING, CALIBRATING, ETC. CONTRACTOR SHALL ASSIGN THE ROLE OF "FIELD TECHNICIAN" AND "RESPONSIBLE PERSON" AS DEFINED IN STATE OF CALIFORNIA 2022 BUILDING ENERGY EFFICIENCY STANDARDS NONRESIDENTIAL COMPLIANCE MANUAL SECTION 13.1.2

SEE STATE OF CALIFORNIA 2022 BUILDING ENERGY EFFICIENCY STANDARDS SECTIONS 10-103(a)3.A AND 10-103(a)3.B AND SECTION 130.4 FOR MORE INFORMATION

SEE STATE OF CALIFORNIA 2022 BUILDING ENERGY EFFICIENCY STANDARDS NONRESIDENTIAL COMPLIANCE MANUAL CHAPTER 13 FOR MORE DETAILED REQUIREMENTS INFORMATION

SEE STATE OF CALIFORNIA 2022 BUILDING ENERGY EFFICIENCY STANDARDS RESIDENTIAL COMPLIANCE MANUAL CHAPTER 2 FOR MORE DETAILED REQUIREMENTS INFORMATION

PROVIDE COMPLETED INSTALLATION CERTIFICATE(S) AND CERTIFICATE(S) OF ACCEPTANCE AS REQUIRED TO THE SATISFACTION OF THE ENFORCEMENT AGENCY

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Lighting Lead: Jerry Lenthardt
Work Area #: 530-691-1140

LICENSE STAMP

PROJECT NAME

SHEET TITLE

TITLE 24

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

Num	Description	Date

SHEET No.

E4.6

2056



Outdoor Lighting

CERTIFICATE OF COMPLIANCE

DOCUMENTATION AUTHOR'S DECLARATION STATEMENT

I certify that this Certificate of Compliance documentation is accurate and complete

RESPONSIBLE PERSON'S DECLARATION STATEMENT

Documentation Software: EnergyPro

Report Version: 2022.0 Beta

Schema Version: rev.20220101

EnergyPro 9 Building Energy Efficiency Standards - 2022 Nonresidential Compliance

TITLE 24 PROCEDURES FOR TESTING AND ADJUSTING

CONTRACTOR SHALL BE RESPONSIBLE FOR ALL WORK ASSOCIATED WITH FINAL INSPECTION AND APPLICABLE ACCEPTANCE REQUIREMENT PROCEDURES INCLUDE ALL COSTS IN THE BASE BID THIS SHALL INCLUDE BUT NOT BE LIMITED TO CONSTRUCTION INSPECTION MEASUREMENTS MONITORING FUNCTIONAL TESTING CALIBRATING ETC CONTRACTOR SHALL ASSUME THE ROLE OF "FIELD TECHNICIAN" AND "RESPONSIBLE PERSON" AS DEFINED IN STATE OF CALIFORNIA 2022 BUILDING ENERGY EFFICIENCY STANDARDS NONRESIDENTIAL COMPLIANCE MANUAL SECTIONS 13 1 2 2 AND 13 1 2 3

LIGHTING CONTROL ACCEPTANCE TESTING AND ADJUSTING PROCEDURES REFER TO NRCA LTI-03-A DOCUMENTS

AUTOMATIC DAYLIGHT CONTROL ACCEPTANCE TESTING AND ADJUSTING PROCEDURES REFER TO NRCA LTI-03-A DOCUMENTS

DEMAND RESPONSE LIGHTING CONTROL ACCEPTANCE TESTING AND ADJUSTING PROCEDURES REFER TO NRCA LTI-04-A DOCUMENTS

INDIVIDUAL DWELLING ACCEPTANCE TESTING AND ADJUSTING PROCEDURES REFER TO NRCA LTI-01-A DOCUMENTS

OUTDOOR LIGHTING CONTROL ACCEPTANCE TESTING AND ADJUSTING PROCEDURES REFER TO NRCA LTI-05-A DOCUMENTS

ALL LIGHTING CONTROLS TESTING AND ADJUSTING DOCUMENTS NOTED ABOVE ARE AVAILABLE FROM THE CALIFORNIA ENERGY COMMISSION WEB SITE AT
https://www.energy.ca.gov/programs-and-topics/programs/building-energy-efficiency-standards/2022-building-energy-efficiency-s

TITLE 24 GENERAL NOTE

CONTRACTOR SHALL BE RESPONSIBLE FOR ALL WORK ASSOCIATED WITH FINAL INSPECTION AND APPLICABLE ACCEPTANCE REQUIREMENT PROCEDURES INCLUDE ALL COSTS IN THE BASE BID THIS SHALL INCLUDE BUT NOT BE LIMITED TO CONSTRUCTION INSPECTION MEASUREMENTS MONITORING FUNCTIONAL TESTING CALIBRATING ETC CONTRACTOR SHALL ASSUME THE ROLE OF "FIELD TECHNICIAN" AND "RESPONSIBLE PERSON" AS DEFINED IN STATE OF CALIFORNIA 2022 BUILDING ENERGY EFFICIENCY STANDARDS NONRESIDENTIAL COMPLIANCE MANUAL SECTION 13 1 2

SEE STATE OF CALIFORNIA 2022 BUILDING ENERGY EFFICIENCY STANDARDS SECTIONS 10-103(a)3A AND 10-103(a)3B AND SECTION 130 4 FOR MORE INFORMATION

SEE STATE OF CALIFORNIA 2022 BUILDING ENERGY EFFICIENCY STANDARDS NONRESIDENTIAL COMPLIANCE MANUAL CHAPTER 14 FOR MORE DETAILED REQUIREMENTS / INFORMATION

SEE STATE OF CALIFORNIA 2022 BUILDING ENERGY EFFICIENCY STANDARDS RESIDENTIAL COMPLIANCE MANUAL CHAPTER 2 FOR MORE DETAILED REQUIREMENTS / INFORMATION

PROVIDE COMPLETED INSTALLATION CERTIFICATE(S) AND CERTIFICATE(S) OF ACCEPTANCE AS REQUIRED TO THE SATISFACTION OF THE ENFORCEMENT AGENCY

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AGENCY STAMPS

PROJECT NAME

YEHAMA COUNTY
CORNING
VETERANS HALL

SHEET TITLE

TITLE 24

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

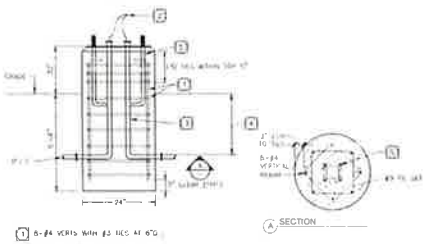
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Drawn By
Date Issued
Scale
Project No.

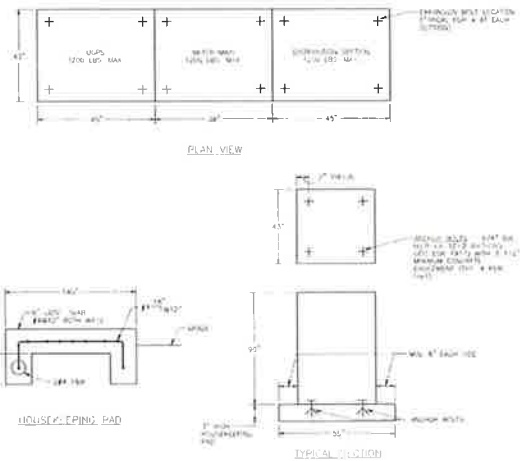
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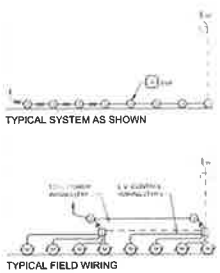
2057



RAISED POLE BASE DETAIL (5)



SWITCHBOARD / INVERTER ANCHORAGE DETAIL (6)



PLAN NOTES:

1. CONNECT TO MOTORIZED SHADES AS REQUIRED. PROVIDE ALL J-BOXES, LOW VOLTAGE AND LINE VOLTAGE CONTROLS. CONDUIT / CONDUCTORS WIRED AND INSTALLED PER MOTORIZED SHADE MANUFACTURER'S REQUIREMENTS FOR A COMPLETE AND OPERABLE MOTORIZED SHADE SYSTEM. COORDINATE INSTALLATION REQUIREMENTS WITH SHADE INSTALLER PRIOR TO ROUGH-IN. INCLUDE ALL COSTS IN BASE BID.

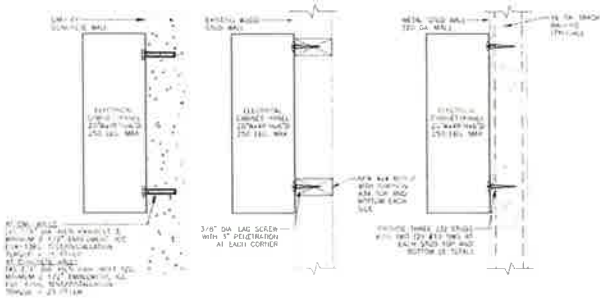
TYPICAL SYSTEM AS SHOWN

TYPICAL FIELD WIRING

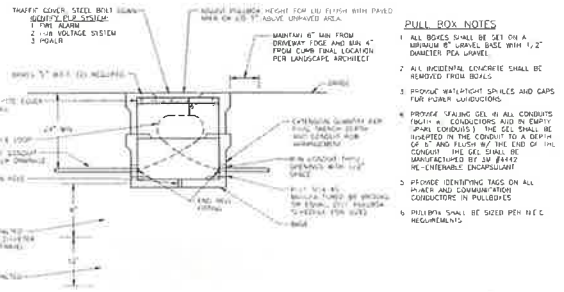
WINDOW SHADE DIAGRAM (L.V.) (7)



DEVICE ALIGNMENT & MOUNTING HEIGHT DETAILS (1)



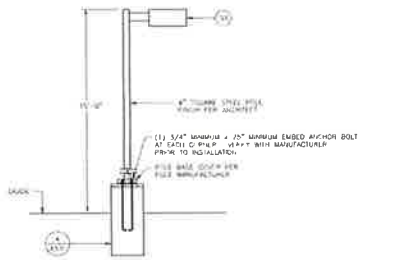
SURFACE PANEL MOUNTING (2)



PULL BOX NOTES

1. ALL BOXES SHALL BE SET ON A MINIMUM 8" GRAVEL BASE WITH 1/2" DIAMETER PEA GRAVEL.
2. ALL INCIDENTAL CONCRETE SHALL BE REMOVED FROM BOXES.
3. PROVIDE WATERTIGHT SPLICES AND CAPS FOR POWER CONDUCTORS.
4. PROVIDE SEALING GEL IN ALL CONDUITS (WITH 4 CONDUCTORS AND IN EMPTY SPARE CONDUITS). THE GEL SHALL BE INSERTED IN THE CONDUIT TO A DEPTH OF 6" AND FLUSH W/ THE END OF THE CONDUIT. THE GEL SHALL BE MANUFACTURED BY 3M #4442 RE-ENTERABLE ENCAPSULANT
5. PROVIDE IDENTIFYING TAGS ON ALL POWER AND COMMUNICATION CONDUCTORS IN PULLBOXES
6. PULLBOX SHALL BE SIZED PER NEC REQUIREMENTS

PULL BOX DETAIL (3)



POLE MOUNTED FIXTURE DETAIL (4)

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LICENSE STAMP

PROJECT NAME

TEHAMA COUNTY COMMUNITY VETERANS HALL

SHEET TITLE

MISCELLANEOUS DETAILS

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

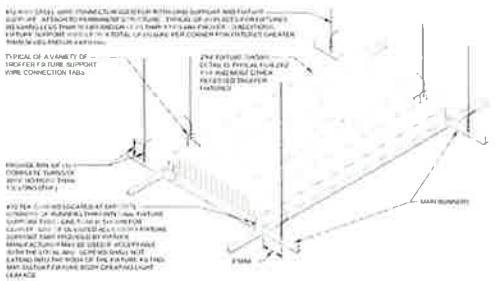
Sym	Description	Date

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Date Issued 7/15/2025
Scale
Project No. 21-6499

SHEET No.

E5.0

2058

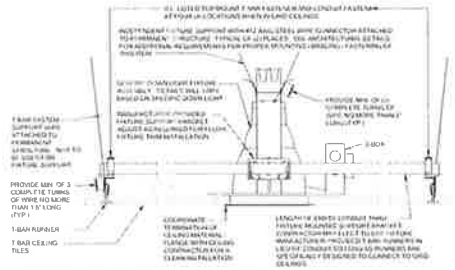


2 FIXTURE SUPPORT DETAIL

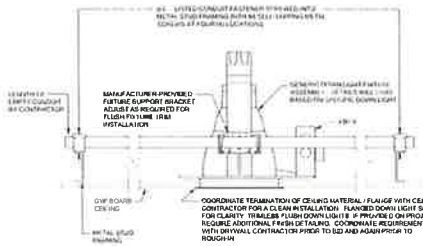


ALL DEVICE HEIGHTS DEPICTED SHALL BE MODIFIED AS REQUIRED BY GOVERNING BUILDING CODES. CONTRACTOR TO VERIFY AND COMPLY WITH APPLICABLE CODE REQUIREMENTS AND ANY DEVICE HEIGHT REQUIREMENTS DEPICTED ON ARCHITECTURAL OR INTERIOR DESIGN PLANS AND SPECIFICATIONS PRIOR TO DEVICE ROUGH-IN. CONFLICTS OR LACK OF MOUNTING HEIGHT SPECIFICITY ON THE ARCHITECTURAL OR INTERIOR DESIGN PLANS AND SPECIFICATIONS SHALL BE CAUSE FOR THE CONTRACTOR TO ISSUE A FORMAL WRITTEN REQUEST FOR INFORMATION (RFI) FOR RESOLUTION. DEVICE MOUNTING HEIGHT CLARIFICATIONS/SPECIFICATIONS SHALL NOT RESULT IN AN ADDITIONAL COST TO THE OWNER. CONTRACTOR SHALL INCLUDE ALL COSTS IN BASE BID

1 DEVICE ALIGNMENT & MOUNTING HEIGHT DETAILS



4 DOWN LIGHT FIXTURE SUPPORT DETAIL (T-BAR)



COORDINATE TERMINATION OF CEILING MATERIAL / FLANGE WITH CEILING CONTRACTOR FOR A CLEAN INSTALLATION. FLANGED DOWN LIGHT SHOWN FOR CLARITY. TRIMLESS FLUSH DOWN LIGHTS IF PROVIDED ON PROJECT REQUIRE ADDITIONAL FINISH DETAILING. COORDINATE REQUIREMENTS WITH DRYWALL CONTRACTOR PRIOR TO BID AND AGAIN PRIOR TO ROUGH-IN

3 DOWN LIGHT FIXTURE SUPPORT DETAIL (HARD LID)

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LICENSE STAMP

PROJECT NAME

SHEET TITLE

MISCELLANEOUS DETAILS

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CONSTRUCTION DOCUMENTS

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WEP Job #: 82.25.150.000

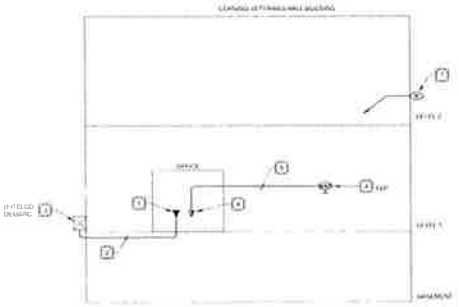
SECURITY ALARM SYSTEM KEY NOTES

1. SECURITY ALARM TERMINAL CABINET PER SPECIFICATIONS COMPLETE WITH LOCK KIT, TERMINAL STRIPS MODULES, POWER SUPPLY(S), POINTS, BATTERIES, RJ31X JACK FOR ANALOG DIAL TONE CONNECTION AND ALL OTHER COMPONENTS REQUIRED FOR A COMPLETE AND FULLY FUNCTIONAL SYSTEM
2. [illegible] PER SPECIFICATIONS, QUANTITY AND LOCATIONS PER PLAN DRAWINGS
3. WALL MOUNTED COMMERCIAL WIRELESS RECEIVER PER SPECIFICATIONS. QUANTITY AND LOCATIONS PER PLAN DRAWINGS
4. WIRELESS WALL MOUNTED PIR MOTION SENSOR PER SPECIFICATIONS. QUANTITY AND LOCATIONS PER PLAN DRAWINGS
5. SURFACE MOUNTED LOCAL ALARM HORN PER SPECIFICATIONS. QUANTITY AND LOCATIONS PER PLAN DRAWINGS
6. WIRELESS SURFACE-MOUNTED DOOR CONTACTS (POSITION SENSOR) AND TRANSMITTER PER SPECIFICATIONS. QUANTITY AND LOCATIONS PER PLAN DRAWINGS
7. CONCEALED DEVICE CABLING PER MANUFACTURER'S RECOMMENDATIONS AND SPECIFICATIONS. PROVIDE NON-METALLIC SURFACE MOUNTED WIREMOLD-TYPE RACEWAY IN OPEN CEILING AND HARD LID [illegible]
8. PROVIDE NEW 4-PAIR UTP CAT-6 CABLE AND EXTEND EXISTING ANALOG TELEPHONE LINE TO PANEL. CONNECT TO DIALER'S RJ31X MODULE. COORDINATE CONNECTIVITY WITH OWNER IN THE FIELD. INCLUDE ALL COSTS IN BASE BID

SECURITY ALARM SYSTEM GENERAL NOTES

1. CONTRACTOR'S WORK INCLUDES TO PROVIDE ALL COMPONENTS, SOFTWARE PROGRAMMING CONFIGURATIONS, CONTROL PANEL, ZONE EXPANDERS, MODULES, TERMINAL CABINETS, BATTERIES, POWER SUPPLIES, DEVICES, MATERIAL, WIRING, CONDUIT + SLEEVE, FIRE STOPPING, LABOR, EQUIPMENT, SUPPLIES, LABELS, TESTING ACCESSORIES AND TRAINING REQUIRED FOR A COMPLETE AND FULLY FUNCTIONING SECURITY DETECTION ALARM SYSTEM
2. ALL CABLING SHALL BE BY MANUFACTURERS REQUIREMENTS UNLESS OTHERWISE NOTED IN DISTRICT SPECIFICATIONS
3. ALL EXTERIOR / UNDERGROUND CABLE TO BE WET LOCATION RATED. ALL CABLING SHALL BE RATED FOR THE ENVIRONMENT FOR WHICH IT IS INSTALLED PER CALIFORNIA ELECTRICAL CODE AND TIA 568-C
4. PROVIDE ZONE EXPANDERS AS REQUIRED FOR MOST EFFICIENT AND ECONOMICAL DISTRIBUTION AND EXPANSION (ONE POINT / ZONE PER MOTION DETECTOR AND DOOR CONTACT)
5. [illegible] PROVIDE FOR DATA BACK UP POWER
6. MOTION DETECTORS SHALL BE WIRELESS AND INCLUDE ALL TRANSMITTERS, MOUNTS, BATTERIES, ETCETERA, AND BE AIMED FOR BEST COVERAGE AS INDICATED ON THE PLAN DRAWINGS
7. SURFACE MOUNTED DOOR CONTACTS SHALL BE WIRELESS AND INCLUDE ALL TRANSMITTERS, MOUNTS, BATTERIES, ETCETERA
8. COORDINATE SYSTEM CONTROL PANEL LOCATION IN FIELD WITH OWNER AND ELECTRICAL CONTRACTOR PRIOR TO ROUGH IN
9. LABEL ALL CABLES WITH ROOM NAME / LOCATION ON PLASTIC COATED CABLE MARKERS WRAPPED AROUND CABLE AT EACH END AND IN EACH TERMINAL CABINET
10. CONTRACTOR SHALL PROGRAM ALL ZONES ACCORDING TO OWNER'S DIRECTIONS. SEE OWNER'S PROJECT MANAGER FOR IDENTIFICATION OF ALL ZONE AREAS
11. PROVIDE CONDUIT OR SURFACE MOUNTED NON-METALLIC RACEWAY IN ALL HARD-LID, OPEN CEILING AND NON-ACCESSIBLE CEILING LOCATIONS
12. REFERENCE SPECIFICATIONS FOR ADDITIONAL INFORMATION AND REQUIREMENTS
13. REFERENCE NEC ARTICLE 725 FOR ADDITIONAL INFORMATION FOR LPLISTED (OSP) CABLING ENTERING A BUILDING. RELATED NEC ARTICLES 770, 800 AND 820

SECURITY ALARM SYSTEM DIAGRAM 1



TELEPHONE SYSTEM DIAGRAM 2

TELEPHONE SYSTEM GENERAL INSTALLATION NOTES

1. DRAWINGS AND LAYOUTS ARE PRIMARILY DIAGRAMMATIC IN NATURE. CONTRACTOR IS RESPONSIBLE FOR FINAL FOOTAGES AND EXACT LOCATIONS
2. REFERENCE SPECIFICATIONS AND ALL DRAWINGS FOR ADDITIONAL INFORMATION AND REQUIREMENTS
3. CONTRACTOR SHALL PROVIDE WALL MOUNT DATA CABINET, PATCH PANELS, CONNECTORS, OUTLETS, PATCH CORDS, GROUNDING CONNECTIONS, AND ALL OTHER COMPONENTS NECESSARY FOR A COMPLETE AND OPERABLE STRUCTURED CABLING SYSTEM
4. ALL COMPUTER AND TELEPHONE SYSTEM ACTIVE ELECTRONICS INCLUDING BUT NOT LIMITED TO COMPUTERS, TELEPHONE SETS, WIRELESS ACCESS POINTS, ROUTERS, AND UPS SHALL BE OWNER-FURNISHED, OWNER-INSTALLED UNLESS OTHERWISE NOTED ON THE PLAN DRAWINGS AND SPECIFICATIONS
5. EXTEND TWO EXISTING DIAL TONE LINES FROM TELCO SERVICE PROVIDER'S DEMARCATION EQUIPMENT TO TELEPHONE OUTLET #1 AND AS NOTED ON THE PLAN DRAWINGS. CONTRACTOR SHALL COORDINATE WITH TELCO COMPANY TECHNICIAN AND OWNER IN FIELD. INCLUDE ALL COSTS IN BASE BID
6. REMOVE DURING DEMO PHASE, AND THEN RECONNECT EXISTING WIRELESS RECEIVER LOCATED AT 2ND FLOOR EXTERIOR WINDOW. CONTRACTOR SHALL PREMARK ANY ADDITIONAL CABLING OR COMPONENTS/EQUIPMENT REQUIRED TO RECONNECT THIS EXISTING DEVICE WITH THE OWNER'S COMPUTER. CONTRACTOR SHALL EXAMINE THE EXISTING EQUIPMENT IN THE FIELD PRIOR TO START OF DEMOLITION PHASE AND CONFIRM ALL REQUIREMENTS. INCLUDE ALL COSTS IN BASE BID
7. VERIFY ALL QUANTITIES AND LOCATIONS WITH PLAN DRAWINGS AND SPECIFICATIONS
8. CONTRACTOR SHALL COORDINATE ALL SERVICES WORK WITH OTHER TRADES PRIOR TO COMMENCING WORK
9. ALL CABLING SHALL BE INSTALLED CONCEALED ABOVE ACCESSIBLE CEILINGS AND INSIDE WALLS, UNLESS OTHERWISE NOTED
10. ALL DEVICES SHALL BE RATED FOR THE ENVIRONMENT IN WHICH THEY ARE INSTALLED PER NEC CODE
11. CABLES ROUTED IN PLENUM SPACES SHALL BE SECURED TO STRUCTURE AT LEAST EVERY [illegible]

LICENSE STAMP

PROJECT NAME

[illegible] COUNTY COURTS [illegible] COURTHOUSE, [illegible] HALL

SHEET TITLE

TECHNOLOGY DIAGRAMS

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

Sym	Description	Date

Drawn By
Date Issued
Scale
Project No.

SHEET No.

E5.2

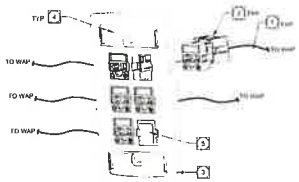
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FACEPLATE DETAIL KEY NOTES:

1. PROVIDE (1) CAT 6 4 PAIR UTP CABLE(S) TERMINATE STATION END(S) IN STATION CONNECTOR(S) PER DETAILS
2. PROVIDE DATA CAT 6 8P8C STATION CONNECTOR. COLOR OF CONNECTOR SHALL BE RED FOR WAP CONNECTIONS AND BLUE FOR TELCO LINE CONNECTIONS
3. PROVIDE FACEPLATE. FACEPLATE MATERIAL AND FINISH SHALL MATCH ADJACENT/NEARBY POWER FACEPLATES
4. PROVIDE FACEPLATE LABELING PER SPECIFICATIONS. SEE SPECIFICATIONS FOR ALL OTHER LABELING REQUIREMENTS
5. BLANK INSERT. ALL UNUSED OPENINGS SHALL BE COVERED WITH A BLANK INSERT MATCHING THE COLOR OF THE FACEPLATE
6. PROVIDE SURFACE MOUNT, PLENUM-RATED TWO-PORT HOUSING (LEVITON 41689-2WP OR EQUAL). MOUNT TO CONTRACTOR PROVIDED #4 CEILING BRACKET WITH MULTI-FUNCTION CLIP FOR ROD OR HANGER WIRE MOUNTING (LEVITON 48223 CBC OR EQUAL). PROVIDE SOFT BLACK I-CUP ON J-HOOK MOUNTED ABOVE HOUSINGS. MOUNT HOUSING 8-12 INCHES ABOVE ACCESSIBLE CEILING TILE
7. INSTALL DEDICATED SUSPENDED CEILING WIRE / HANGAR OR SUPPORT ROD / ROD HANGAR DIRECTLY TO STRUCTURAL CEILING ABOVE TO SUPPORT WAP SURFACE MOUNT HOUSING
8. PROVIDE J-HOOK ABOVE ACCESSIBLE CEILING PER SPECIFICATIONS. J-HOOKS SHALL BE SPACED AT A MAXIMUM OF 5 FEET APART
9. PROVIDE (1) CAT 6 4 PAIR UTP CABLE(S) TO EXTERIOR TELCO DEMARCATION POINT ON PROTECTOR. TERMINATE 2 PAIRS PER JACK (EACH #1 WHITE/BLUE AND WHITE/ORANGE, JACK #2 WHITE/GREEN AND WHITE/BROWN) UNLESS OTHERWISE DIRECTED BY TELCO INSTALLER OR OWNER. COORDINATE FINAL JACK WIRING REQUIREMENTS WITH OWNER IN FIELD

WHERE THE FOLLOWING SYMBOLS ARE INDICATED ON THE ELECTRICAL DRAWINGS ARCHITECTURAL DRAWINGS AND/OR STRUCTURED CABLING SYSTEM DRAWINGS

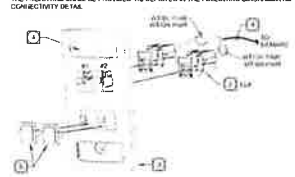
THE FOLLOWING SHALL BE PROVIDED AS DEPICTED IN THE FOLLOWING DIAGRAMMATIC CONNECTIVITY DETAIL



DATA/WAP CONSOLITATION OUTLET (4)
NTS

WHERE THE FOLLOWING SYMBOLS ARE INDICATED ON THE ELECTRICAL DRAWINGS ARCHITECTURAL DRAWINGS AND/OR STRUCTURED CABLING SYSTEM DRAWINGS

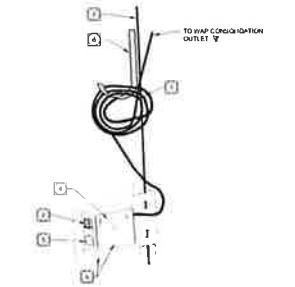
THE FOLLOWING SHALL BE PROVIDED AS DEPICTED IN THE FOLLOWING DIAGRAMMATIC CONNECTIVITY DETAIL



TELEPHONE DIALTONE LINE OUTLET (1)
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WHERE THE FOLLOWING SYMBOLS ARE INDICATED ON THE ELECTRICAL DRAWINGS ARCHITECTURAL DRAWINGS AND/OR STRUCTURED CABLING SYSTEM DRAWINGS

THE FOLLOWING SHALL BE PROVIDED AS DEPICTED IN THE FOLLOWING DIAGRAMMATIC CONNECTIVITY DETAIL



WAP DATA OUTLET ABOVE CEILING (2)
NTS

WHERE THE FOLLOWING SYMBOLS ARE INDICATED ON THE ELECTRICAL DRAWINGS ARCHITECTURAL DRAWINGS AND/OR STRUCTURED CABLING SYSTEM DRAWINGS

THE FOLLOWING SHALL BE PROVIDED AS DEPICTED IN THE FOLLOWING DIAGRAMMATIC CONNECTIVITY DETAIL



WALL DATA DEVICE FOR WAP (3)
NTS

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(951) 289-4100 www.tklsc.com
Project Leader: Jerry Leichhardt
Electrical Lead: Jerry Leichhardt
WSP Job #: BJ.X05168.000

TRIBAL COUNTY COMMUNITY SERVICES BUILDING

TECHNOLOGY DETAILS

DRAWING STATUS
CONSTRUCTION DOCUMENTS

Drawn By:
Date Issued:
Scale:
Project No.:

E5.3

2061

PLAN NOTES

1 REFER TO GENERAL DEMOLITION NOTE 18 AND ARCHITECTURAL SHEETS FOR DEMOLITION SCOPE TYPICAL THROUGHOUT BUILDING, UNLESS OTHERWISE NOTED

GENERAL DEMOLITION NOTES:

1 THE ELECTRICAL DRAWINGS ARE DIAGRAMMATIC ONLY DO NOT SCALE THE ELECTRICAL DRAWINGS TO DETERMINE THE LOCATION OF EQUIPMENT OR OUTLETS SEE ARCHITECTURAL PLANS WHERE PROVIDED ON PROJECT FOR EXTENT OF DEMOLITION

2 THE EXISTING CONDITIONS SHOWN ARE FROM AVAILABLE RECORD DRAWINGS AND SHOWN FOR REFERENCE ONLY CONTRACTOR SHALL VERIFY ACTUAL EXISTING CONDITIONS AT SITE PRIOR TO SUBMITTING BID ALL DEMOLITION ALTERATION EXTENSION RELOCATION REHABILITATION WORK SHALL BE INCLUDED IN CONTRACT NO ADDITIONAL ALLOWANCE OR CHANGE ORDERS WILL BE ACCEPTED

3 CONTRACTOR IS RESPONSIBLE TO RELOCATE OR REMOVE FROM WALLS CEILINGS FLOOR SPACES ETC ANY EXISTING CONDUITS WIRE BOXES FITTINGS FIXTURES OR OTHER ELECTRICAL EQUIPMENT WHICH INTERFERES WITH PLANNED REMODEL WORK PROVIDE CIRCUIT CONTINUATION REQUIRED FOR ALL EXISTING OUTLETS FIXTURES EQUIPMENT ETC SCHEDULED TO REMAIN

4 NOTIFY THE ENGINEER IMMEDIATELY WHEREVER EXISTING EQUIPMENT IS ENCOUNTERED WHICH MUST BE RELOCATED DUE TO THE NEW CONSTRUCTION OR NOT INDICATED ON "AS-BUILT" DRAWINGS OR WAS BURIED UNDERGROUND OR EMBEDDED IN STRUCTURE WALLS

5 CAREFULLY PROTECT ALL WALLS TRIM FLOORS EQUIPMENT UTILITY LINES AND MATERIALS WHEN WORKING ON FINISHED SURFACES LIMIT DAMAGE TO THE SMALLEST AREA IF POSSIBLE AND RESTORE TO THE ORIGINAL CONDITION ALL SURFACES WHICH ARE DAMAGED BECAUSE OF THE INSTALLATION OF THIS WORK

6 EQUIPMENT MATERIALS AND SUPPLIES TEMPORARILY REMOVED FOR PROTECTION SHALL BE REPLACED IN ORIGINAL LOCATIONS ANY MATERIALS DAMAGED SHALL BE REPLACED WITH NEW MATERIALS OF LIKE KIND AND QUALITY

7 DEMOLITION WORK SHALL BE DONE IN A MANNER WHICH WILL NOT CAUSE UNNECESSARY INCONVENIENCE OR DANGER TO USERS OF THE PREMISES AND ADJACENT SITE AND NOT INTERFERE WITH ITS OPERATION ANY DEMOLITION WORK TO BE PERFORMED MUST BE PLANNED IN ADVANCE

8 DO ALL DRILLING CUTTING ETC REQUIRED TO DEMOLISH ELECTRICAL WORK AS INDICATED OR PROVIDE BLANK COVER PLATES ON ALL OUTLETS EMPTIED BY REMOVAL OF FIXTURE OR DEVICES

9 RESEAL ALL PENETRATIONS OR OPENING THROUGH WALLS CEILING FLOORS ETC TO MAINTAIN THE RATING OF STRUCTURE

10 ALL REMOVED MATERIALS AND EQUIPMENT WHICH IS SALVAGED MATERIALS SHALL REMAIN IN THE PROPERTY OF THE OWNER DELIVER SUCH SALVAGED MATERIALS AND EQUIPMENT ON THE PREMISES AS DIRECTED BY OWNER AND NEATLY PILE OR STORE THEM AND PROTECT FROM DAMAGED DISPOSE OF ALL HAZARDOUS MATERIAL PER GUIDELINE OF THE STATE OF CALIFORNIA DEPARTMENT OF HEALTH SERVICES AND OTHER AGENCIES HAVING JURISDICTION

11 CONTRACTOR SHALL FIELD VERIFY EXISTING CONDUIT/WIRING RUNS REUSE AS REQUIRE AND REMOVED ALL UNUSED CONDUIT/WIRING UNUSED CONDUIT IN INACCESSIBLE LOCATIONS (WALLS TO REMAIN) CAN BE ABANDONED IN PLACE REMOVE UNUSED WIRING

12 CONTRACTOR TO VERIFY CIRCUIT NUMBER AND LOADS FOR ALL EXISTING EQUIPMENT PRIOR TO INSTALLATION OF NEW OR RELOCATED ELECTRICAL EQUIPMENT REASSIGN CIRCUITS AND LOADS ACCORDINGLY PROVIDE COMPLETE "AS-BUILT" DRAWINGS AND TYPEWRITTEN DIRECTORIES FOR PANELS

13 WHERE NECESSARY TO SHUT OFF UTILITY SERVICES OR CAUSE INTERRUPTION TO POWER OR SIGNAL SYSTEMS WHILE A BUILDING IS OCCUPIED OR THAT EFFECT ADJACENT BUILDINGS SCHEDULE OUTAGES OR INTERRUPTIONS WITH THE OWNER BUILDING OCCUPANTS AND/OR ADJACENT BUILDING OWNERS AND OCCUPANTS PRIOR TO CONDUCTING OUTAGE(S) OR INTERRUPTIONS

14 REFER TO ARCHITECTURAL DEMOLITION DRAWING FOR DEMOLITION AREAS THE SCOPE OF THE DEMOLITION SHALL INCLUDE ALL LABOR EXISTING ELECTRICAL EQUIPMENT VERIFY EXACT SCOPE PRIOR TO COMMENCING WORK REFER TO DEMO PLAN FOR SPECIFIC AREAS NOT IN SCOPE THE SCOPE INCLUDES BUT IS NOT LIMITED TO THE FOLLOWING

A LIGHTING CONTRACTOR TO DEMOLISH ALL EXISTING LIGHTING FIXTURES AND ASSOCIATED CONTROLS U O N

B POWER CONTRACTOR TO DEMOLISH ALL EXISTING POWER U O N

C CONTRACTOR TO DEMOLISH ALL EXISTING ELECTRICAL SWITCHGEAR PANELBOARDS PULLBOXES ETC U O N

D SIGNAL CONTRACTOR TO DEMOLISH ALL EXISTING SIGNAL SYSTEMS (CLOCKS DATA OUTLETS TELEPHONE OUTLETS TELEVISION OUTLETS SPEAKERS ETC)

E FIRE ALARM CONTRACTOR TO DEMOLISH ALL EXISTING FIRE ALARM DEVICES U O N

F EXTERIOR LIGHTING CONTRACTOR SHALL DEMOLISH ALL EXISTING EXTERIOR LIGHTING FIXTURES AND ASSOCIATED CONTROLS U O N

G EXTERIOR POWER SIGNAL AND FIRE ALARM CONTRACTOR SHALL DEMOLISH ALL EXISTING EXTERIOR POWER SIGNAL AND FIRE ALARM DEVICES U O N

15 WHERE NEW PARTITIONS OR OTHER CONSTRUCTION WILL COVER EXISTING REMAINING OUTLETS MAKING THEM INACCESSIBLE RELOCATE THESE OUTLETS AS REQUIRED OR MAKE OTHER PROVISIONS SO THAT THE OUTLETS WILL REMAIN ACCESSIBLE AND OPERATIONAL

16 WHERE EXISTING WALLS AND CEILINGS ARE TO REMAIN PROVIDE BLANK COVER PLATES FOR OUTLETS WHERE EQUIPMENT OR DEVICES ARE REMOVED UNDER THIS CONTRACT PRIME BLANK PLATES AND PAINT TO MATCH SURROUNDING AREA

17 WHERE FIXTURES EQUIPMENT DEVICES ETC ARE SPECIFIED BY THE CONTRACT DOCUMENTS FOR REMOVAL THE CONTRACTOR SHALL REMOVE ALL CIRCUIT CONDUCTORS CABLING BACK TO THE NEAREST REMAINING JUNCTION BOX AND/OR POINT OF TERMINATION

18 RELOCATE EXISTING CONDUITS AND/OR CONDUCTOR CABLING ROUTING THROUGH AREAS WHERE NEW WALLS ARE SPECIFIED

19 RELOCATION AND/OR REMOVAL OF EXISTING EQUIPMENT DEVICES FIXTURES BOXES CONDUIT WIRING ETC MAY AFFECT THE OPERATION OF EXISTING REMAINING ELECTRICAL EQUIPMENT DEVICES THE CONTRACTOR SHALL PROVIDE ADDITIONAL MATERIALS AS REQUIRED TO MAINTAIN AND/OR RESTORE CONTINUITY OF SERVICES TO EXISTING REMAINING ELECTRICAL DEVICES

20 DISCONNECT ABANDONED CIRCUITS AT EXISTING PANELBOARDS AND REMOVE WIRE TO LAST REMAINING DEVICES LABEL ALL ABANDONED CIRCUIT BREAKERS "SPARE"

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CONSULTANTS

tk|sc
Structures of Vision

AGENCY STAMPS

PROJECT NAME

SHEET TITLE
ELECTRICAL DEMOLITION PLAN - BASEMENT

DRAWING STATUS
CONSTRUCTION DOCUMENTS

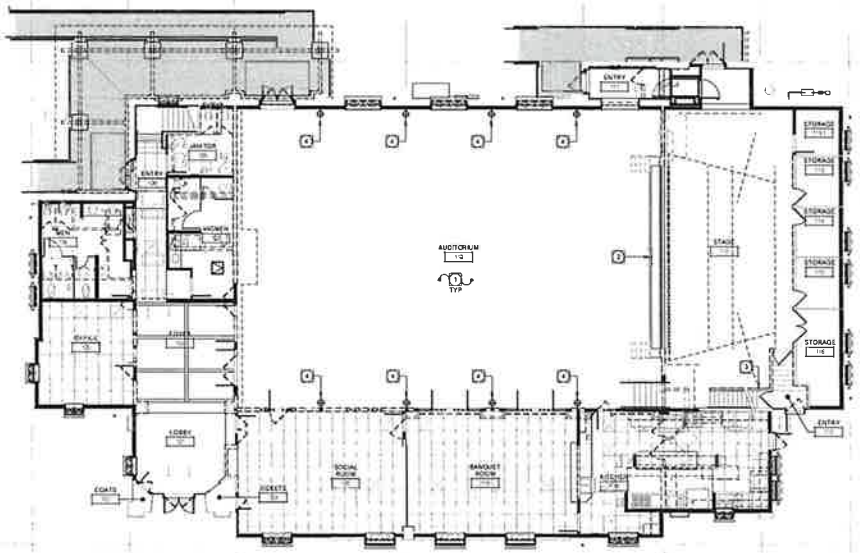
REVISIONS

Drawn By
Date Issued
Scale
Project No.

SHEET NO.
ED2.1

ELECTRICAL DEMOLITION PLAN - BASEMENT

2062



ELECTRICAL DEMOLITION PLAN - LEVEL 1

SCALE: 1/8" = 1'-0"

PLAN NOTES

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GENERAL DEMOLITION NOTES

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LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1629 SOLANO ST.
CORNING, CA

SHEET TITLE

ELECTRICAL
DEMOLITION
PLAN - LEVEL 1

DRAWING STATUS

CONSTRUCTION
DOCUMENTS

REVISIONS

Sym	Description	Date

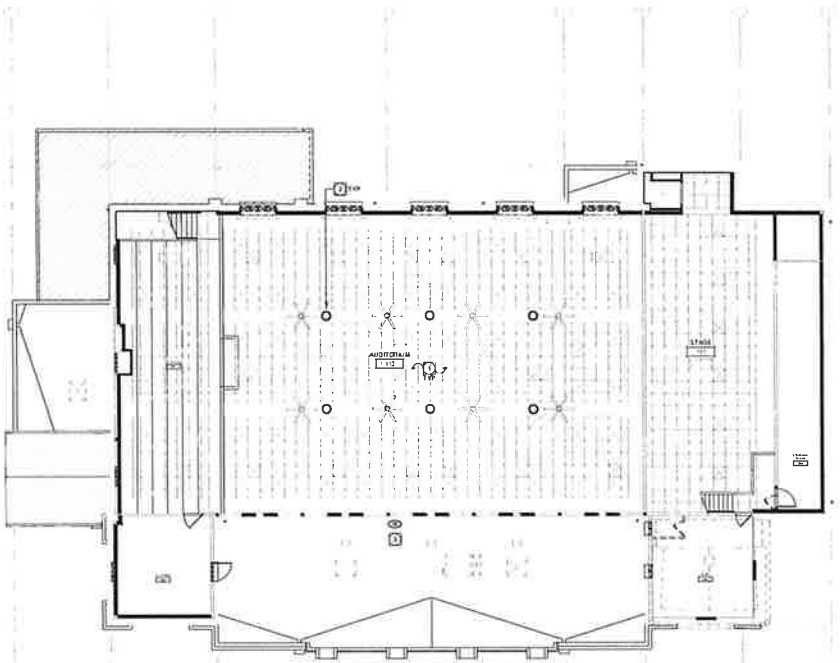
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Date Issued	2/23/2021
Scale	1/8" = 1'-0"
Project No	21-6447

SHEET No

ED2.2

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ELECTRICAL DEMOLITION PLAN - LEVEL 2

PLAN NOTES

1. REFER TO GENERAL DEMOLITION NOTE 14 AND ARCHITECTURAL SHEETS FOR DEMOLITION SCOPE TYPICAL THROUGHOUT BUILDING, UNLESS OTHERWISE NOTED
2. EXISTING DECORATIVE CHAIN HUNG FIXTURE TO BE DISCONNECTED AND SET ASIDE FOR REINSTALLATION IN NEW CEILING
3. EXISTING WIRELESS RECEIVER DISH TO REMAIN REMOVE AS REQUIRED FOR DEMO WORK AND REINSTALL DISH AND ALL WIRING DURING NEW CONSTRUCTION PROVIDE NEW WIRING AS REQUIRED CONTRACTOR TO CONFIRM EXACT DISH LOCATION IN FIELD REFER TO SHEET E2.8 FOR ADDITIONAL INFORMATION

GENERAL DEMOLITION NOTES

1 THE ELECTRICAL DRAWINGS ARE DIAGRAMMATIC ONLY DO NOT SCALE THE ELECTRICAL DRAWINGS TO DETERMINE THE LOCATION OF EQUIPMENT OR OUTLETS SEE ARCHITECTURAL PLANS WHERE PROVIDED ON PROJECT FOR EXTENT OF DEMOLITION

2 THE EXISTING CONDITIONS SHOWN ARE FROM AVAILABLE RECORD DRAWINGS AND SHOWN FOR REFERENCE ONLY CONTRACTOR SHALL VERIFY ACTUAL EXISTING CONDITIONS AT SITE PRIOR TO SUBMITTING BID ALL DEMOLITION ALTERATION EXTENSION RELOCATION REHABILITATION WORK SHALL BE INCLUDED IN CONTRACT NO ADDITIONAL ALLOWANCE OR CHANGE ORDERS WILL BE ACCEPTED

3 CONTRACTOR IS RESPONSIBLE TO RELOCATE OR REMOVE FROM WALLS CEILINGS FLOOR SPACES ETC ANY EXISTING CONDUITS WIRES BOXES FITTINGS FIXTURES OR OTHER ELECTRICAL EQUIPMENT WHICH INTERFERES WITH PLANNED REMODEL WORK PROVIDE CIRCUIT CONTINUATION REQUIRED FOR ALL EXISTING OUTLETS FIXTURES EQUIPMENT ETC SCHEDULED TO REMAIN

4 NOTIFY THE ENGINEER IMMEDIATELY WHEREVER EXISTING EQUIPMENT IS ENCOUNTERED WHICH MUST BE RELOCATED DUE TO THE NEW CONSTRUCTION OR NOT INDICATED ON "AS BUILT" DRAWINGS OR WAS BURIED UNDERGROUND OR EMBEDDED IN STRUCTURE WALLS

5 CAREFULLY PROTECT ALL WALLS TRIM FLOORS EQUIPMENT UTILITY LINES AND MATERIALS WHEN WORKING ON FINISHED SURFACES LIMIT DAMAGE TO THE SMALLER AREA IF POSSIBLE AND RESTORE TO THE ORIGINAL CONDITION ALL SURFACES WHICH ARE DAMAGED BECAUSE OF THE INSTALLATION OF THIS WORK

6 EQUIPMENT MATERIALS AND SUPPLIES TEMPORARILY REMOVED FOR PROTECTION SHALL BE REPLACED IN ORIGINAL LOCATIONS ANY MATERIALS DAMAGED SHALL BE REPLACED WITH NEW MATERIALS OF LIKE KIND AND QUALITY

7 DEMOLITION WORK SHALL BE DONE IN A MANNER WHICH WILL NOT CAUSE UNNECESSARY INCONVENIENCE OR DANGER TO USERS OF THE PREMISES AND ADJACENT SITE AND NOT INTERFERE WITH ITS OPERATION ANY DEMOLITION WORK TO BE PERFORMED MUST BE PLANNED IN ADVANCE

8 DO ALL DRILLING CUTTING ETC REQUIRED TO DEMOLISH ELECTRICAL WORK AS INDICATED OR PROVIDE BLANK COVER PLATE ON ALL OUTLETS EXPOSED BY REMOVAL OF FIXTURE OR DEVICES

9 RESEAL ALL PENETRATIONS OR OPENING THROUGH WALLS CEILING FLOORS ETC TO MAINTAIN THE RATING OF STRUCTURE

10 ALL REMOVED MATERIALS AND EQUIPMENT WHICH IS SALVAGED MATERIALS SHALL REMAIN IN THE PROPERTY OF THE OWNER DELIVER SUCH SALVAGED MATERIALS AND EQUIPMENT ON THE PREMISES AS DIRECTED BY OWNER AND NEATLY PILE OR STORE THEM AND PROTECT FROM DAMAGED DISPOSE OF ALL HAZARDOUS MATERIAL PER GUIDELINE OF THE STATE OF CALIFORNIA DEPARTMENT OF HEALTH SERVICES AND OTHER AGENCIES HAVING JURISDICTION

11 CONTRACTOR SHALL FIELD VERIFY EXISTING CONDUIT/WIRING RUNS REUSE AS REQUIRE AND REMOVE ALL UNUSED CONDUIT/WIRING UNUSED CONDUIT IN INACCESSIBLE LOCATIONS (WALLS TO REMAIN) CAN BE ABANDONED IN PLACE REMOVE UNUSED WIRING

12 CONTRACTOR TO VERIFY CIRCUIT NUMBER AND LOADS FOR ALL EXISTING EQUIPMENT PRIOR TO INSTALLATION OF NEW OR RELOCATED ELECTRICAL EQUIPMENT REASSIGN CIRCUITS AND LOADS ACCORDINGLY PROVIDE COMPLETE "AS BUILT" DRAWINGS AND TYPEWRITTEN DIRECTORIES FOR PANELS

13 WHERE NECESSARY TO SHUT OFF UTILITY SERVICES OR CAUSE INTERRUPTION TO POWER OR SIGNAL SYSTEMS WHILE A BUILDING IS OCCUPIED OR THAT EFFECT ADJACENT BUILDINGS SCHEDULE OUTAGES OR INTERRUPTIONS WITH THE OWNER BUILDING OCCUPANTS AND/OR ADJACENT BUILDING OWNER(S) AND OCCUPANTS PRIOR TO CONDUCTING OUTAGE(S) OR INTERRUPTIONS

14 REFER TO ARCHITECTURAL DEMOLITION DRAWING FOR DEMOLITION AREAS THE SCOPE OF THE DEMOLITION SHALL INCLUDE ALL LABOR EXISTING ELECTRICAL EQUIPMENT VERIFY EXACT SCOPE PRIOR TO COMMENCING WORK REFER TO DEMO PLAN FOR SPECIFIC AREAS NOT IN SCOPE THE SCOPE INCLUDES BUT IS NOT LIMITED TO THE FOLLOWING

- A LIGHTING CONTRACTOR TO DEMOLISH ALL EXISTING LIGHTING FIXTURES AND ASSOCIATED CONTROLS U O N
- B POWER CONTRACTOR TO DEMOLISH ALL EXISTING POWER U O N
- C CONTRACTOR TO DEMOLISH ALL EXISTING ELECTRICAL SWITCHGEAR PANELBOARDS PULLBOXES ETC U O N
- D SIGNAL CONTRACTOR TO DEMOLISH ALL EXISTING SIGNAL SYSTEMS (DATA OUTLETS TELEPHONE OUTLETS TELEVISION OUTLETS ETC) AV AND SOUND SYSTEM EQUIPMENT AND SPEAKERS TO REMAIN PROTECT IN PLACE
- E FIRE ALARM CONTRACTOR TO DEMOLISH ALL EXISTING FIRE ALARM DEVICES U O N
- F EXTERIOR LIGHTING CONTRACTOR SHALL DEMOLISH ALL EXISTING EXTERIOR LIGHTING FIXTURES AND ASSOCIATED CONTROLS U O N
- G EXTERIOR POWER SIGNAL AND FIRE ALARM CONTRACTOR SHALL DEMOLISH ALL EXISTING EXTERIOR POWER SIGNAL AND FIRE ALARM DEVICES U O N

15 WHERE NEW PARTITIONS OR OTHER CONSTRUCTION WILL COVER EXISTING REMAINING OUTLETS MAKING THEM INACCESSIBLE RELOCATE THESE OUTLETS AS REQUIRED OR MAKE OTHER PROVISIONS SO THAT THE OUTLETS WILL REMAIN ACCESSIBLE AND OPERATIONAL

16 WHERE EXISTING WALLS AND CEILINGS ARE TO REMAIN PROVIDE BLANK COVER PLATES FOR OUTLETS WHERE EQUIPMENT OR DEVICES ARE REMOVED UNDER THIS CONTRACT PRIME BLANK PLATES AND PAINT TO MATCH SURROUNDING AREA

17 WHERE FIXTURES EQUIPMENT DEVICES ETC ARE SPECIFIED BY THE CONTRACT DOCUMENTS FOR REMOVAL THE CONTRACTOR SHALL REMOVE ALL CIRCUIT CONDUCTORS CABLING BACK TO THE NEAREST REMAINING JUNCTION BOX AND/OR POINT OF TERMINATION

18 RELOCATE EXISTING CONDUITS AND/OR CONDUCTORS/CABLING ROUTING THROUGH AREAS WHERE NEW/REMOVED WALLS ARE SPECIFIED

19 RELOCATION AND/OR REMOVAL OF EXISTING EQUIPMENT DEVICES OUTLETS BOXES CONDUIT WIRING ETC MAY AFFECT THE OPERATION OF EXISTING REMAINING ELECTRICAL EQUIPMENT/DEVICES THE CONTRACTOR SHALL PROVIDE ADDITIONAL MATERIALS AS REQUIRED TO MAINTAIN AND/OR RESTORE CONTINUITY OF SERVICES TO EXISTING REMAINING ELECTRICAL/DEVICES

20 DISCONNECT ABANDONED CIRCUITS AT EXISTING PANEL BOARDS AND REMOVE WIRE TO LAST REMAINING DEVICES LABEL ALL ABANDONED CIRCUIT BREAKERS "SPARE"

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LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1828 SOLANO ST.
CORNING, CA

SHEET TITLE

ELECTRICAL
DEMOLITION
PLAN - LEVEL 2

DRAWING STATUS

CONSTRUCTION
DOCUMENTS

REVISIONS

Mark	Description	Date

Drawn By	
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Project No.	21.6457

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ED2.3

2064

CENTRAL MONITORING SYSTEM SPECIFICATIONS

PART 1 GENERAL REQUIREMENTS

GENERAL THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE FURNISHING OF ALL FINAL DESIGN AND AS-BUILT APPROVALS, PLAN CHECK FEES, LABOR, EQUIPMENT, MATERIALS, AND PERFORMANCE OF PERMITS NECESSARY IN CONNECTION WITH THE INSTALLATION OF A COMPLETE AND FULLY FUNCTIONING CODE APPROVED CENTRAL MONITORING SYSTEM

THE DESIGN OF INSTALLATION SHALL CONFORM TO APPLICABLE SECTIONS OF NFPA 72 2016 EDITION OR LATEST ADOPTED VERSION LOCAL CODE REQUIREMENTS AND NATIONAL ELECTRICAL CODE

IT IS THE INTENT OF THE CONTRACT DOCUMENTS WHICH ARE PRESENTED IN A SCHEMATIC DESIGN BUILD FORMAT FOR THE CONTRACTOR TO LOCATION PHOTOGRAPH AND INSTALL A COMPLETE AND FULLY FUNCTIONING CODE APPROVED CENTRAL MONITORING SYSTEM IN THE EVENT THAT ADDITIONAL OR BASIS OF SPECIAL FUNCTIONS REQUIRED FOR NOW EXISTING AS SPECIFIED IN THIS SECTION OR WHERE SPECIFIED IN OTHER SECTIONS IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO PROVIDE ALL MATERIAL AND EQUIPMENT WHICH IS USUALLY FURNISHED WITH SUCH SYSTEMS AS NEEDED TO PROVIDE A COMPLETE AND FULLY FUNCTIONING INSTALLATION WHETHER MENTIONED HEREIN OR NOT

DESIGN REQUIREMENTS THE CENTRAL MONITORING SYSTEM SHALL BE RESPONSIBLE FOR CONTINUALLY SUPERVISING AND MONITORING BY ZONE THE FOLLOWING INITIATING SIGNALING AND NOTIFICATIONS CIRCUITS (AT A MINIMUM)

- MANUAL FIRE PULL STATIONS
- SMOKE AND HEAT DETECTORS INCLUDING THOSE REQUIRED UNDER OTHER SECTIONS
- FIRE ALARM SHUTOFF VALVE / FIRE DAMPER CONTROL ETC
- SPRINKLER FLOW / TAMPER SWITCHES INCLUDING THOSE IN OTHER SECTIONS
- HVAC DUCT DEVICES INCLUDING THOSE INSTALLED IN OTHER SECTIONS
- ALARM SIGNALING CIRCUITS
- REMOTE ANNUNCIATOR

SYSTEM SUPPLY SHALL BE AC POWER WITH BATTERY BACKUP AS APPLICABLE REFER TO CODE ANALYSIS FOR ADDITIONAL DETAILS SYSTEM SHALL BE CAPABLE OF COMMUNICATING WITH OFFICE OR CENTRAL MONITORING SYSTEM

ALL WIRING SHALL BE INSTALLED IN CONCEALED CONDUIT ROUTE FIRE ALARM SYSTEM WIRING IN SEPARATE CONDUITS FROM ALL OTHER WIRING ADDITIONALLY

- WHEN CONDUIT CANNOT BE CONCEALED CONTRACTOR SHALL OBTAIN WRITTEN APPROVAL FROM ARCHITECT/ENGINEER FOR EXPOSED SURFACE RACEWAYS OR CONDUITS PAINT TO MATCH ADJACENT SURFACE RACEWAYS AND CONDUITS SHALL BE NEATLY PREPARED AND PAINTED COLOR AS SELECTED BY ARCHITECT/ENGINEER
- WHERE EXPOSED CEILINGS OR OPEN GRID CONSTRUCTIONS OCCUR CONDUITS SHALL BE ROUTED NEARLY AND IN PARALLEL TO STRUCTURES OR DUCT WORK
- WHERE CONDUCTS CROSS CONDUITS SHALL BE ROUTED SHORTEST DISTANCE TO THE RECEPTACLE OR THE ARCHITECT OF NO EXISTING CUST

CONTROL PANEL SHALL EMPLOY AUTOMATIC TIME INTERVAL SILENCE DETECTORS CONTROL PANEL SHALL MEET THE REQUIREMENTS OF NFPA CHAPTER 17 FOR CALIBRATED TEST

MANUAL SYSTEMS SHALL BE BUILT WITH 4 INTERRUPT AS SHALL BE INSTALLED IN CONTROL PANEL STATING SHALL BE ADJUSTABLE FROM 1 MINUTE TO 5 MINUTES

ALL FAULT CONDITIONS SHALL BE ANNUNCIATED AND RESET UNLESS OTHERWISE NOTED

PROVIDE ALL NECESSARY CONDUITS AND CONDUCTORS AS REQUIRED TO CONNECT DEVICES REQUIRED TO BE MONITORED BY THE LOCAL AUTHORITY HAVING JURISDICTION THESE INCLUDE BUT ARE NOT LIMITED TO RADIO, DIALER, DETECTION DEVICES, VALVES, DOOR VALVES, ETC REFER TO DRAWINGS FOR EXACT LOCATIONS AND QUANTITIES OF THESE DEVICES

CONTROL PANEL SHALL BE FIELD PROGRAMMABLE WITHOUT THE USE OF A LAP TOP COMPUTER OR OTHER SPECIAL INSTRUMENTS

ALL CHANGES TO THE CENTRAL MONITORING SYSTEM SHALL BE APPROVED BY THE LOCAL FIRE AUTHORITY HAVING JURISDICTION AND ALL ADDITIONAL DRAWINGS SHALL BE OBTAINED PRIOR TO THE SUBMITTAL OF SHOP DRAWINGS TO THE ARCHITECT/ENGINEER FOR REVIEW AND APPROVAL

INSTALLATION OF THE CENTRAL MONITORING SYSTEM SHALL NOT BE STARTED UNTIL DRAWINGS INCLUDING STATE FIRE MARSHAL LISTING NUMBERS OF FIRE ALARM COMPONENTS ARE SUBMITTED TO AND APPROVED BY THE LOCAL FIRE MARSHAL WHERE JURISDICTION EXISTS AND ALL REQUIRED PERMITS HAVE BEEN OBTAINED THE MANUFACTURER SHALL BE SUBMITTED TO THE ARCHITECT AND THE STATE FIRE MARSHAL STATING THAT THE NEW SYSTEM AND ITS COMPONENT PARTS ARE AS APPROVED AND LISTED BY THE STATE FIRE MARSHAL AND THAT INSTALLATION COMPLIES WITH ALL SPECIFIC REQUIREMENTS SET FORTH IN ARTICLE 72 OF CHAPTER 9 PART 7 CALIFORNIA CODE OF REGULATIONS FIRE ALARM SYSTEM CLASS (RUCTION) SHALL NOT BE STARTED UNTIL FIRE ALARM DRAWINGS ARE APPROVED BY AHJ AND DSA/SS

SYSTEM PERFORMANCE FURNISH AND INSTALL A COMPLETE CENTRAL MONITORING SYSTEM AS DESCRIBED HEREIN AND AS INDICATED ON DRAWINGS TO BE WIRED CONNECTED AND LEFT IN FIRST CLASS OPERATING CONDITION SYSTEM SHALL USE CLOSED LOOP WIRING DEVICES CIRCUITS WITH INDIVIDUAL ZONE SUPERVISION INDIVIDUAL INDICATING APPLIANCE CIRCUIT SUPERVISION SIGNALING AND STANDBY POWER SUPERVISION INCLUDE A CONTROL PANEL MANUAL PULL STATIONS AUTOMATIC FIRE DETECTORS HORNS BELLS FLASHING LIGHTS ANNUNCIATOR ALL WIRING CONNECTIONS TO DEVICES OUTLET BOXES JUNCTION BOXES AND ALL OTHER NECESSARY MATERIAL FOR A COMPLETE OPERATING SYSTEM

SUBMITTALS SUBMIT IN ANY ORDINANCE WITH PROJECT GENERAL REQUIREMENTS SPECIFICATIONS SHOP EQUIPMENT LOCATIONS WIRING SCHEMATICS CONTROL PANEL CONFIGURATION AND SIZES AND A BILL OF MATERIALS FOR ALL EQUIPMENT AND DEVICES INCLUDE MANUFACTURERS CATALOG DIMENSIONS TYPE OF HOUSING DOORS BARRIERS CATALOG NUMBER OF LOCKS AND FINISHES FOR ALL TERMINAL CABINETS SHOW INTERFACES TO EQUIPMENT FURNISHED BY OTHERS IDENTIFYING NUMBERS OF WIRING AND TERMINATION REQUIREMENTS PROVIDE MANUFACTURERS CUT SHEETS FOR ALL SYSTEM COMPONENTS INDICATING UL AND CSFM LISTING GENERIC CUT SHEETS ARE UNACCEPTABLE EACH CUT SHEET SHALL INDICATE IDENTIFY SPECIFIC EQUIPMENT ALONG WITH ALL REQUIRED COMPONENTS OF SYSTEM PROVIDE SCHEMATICS ILLUSTRATING THE PROJECT WIRING DIAGRAMS FOR EQUIPMENT CONNECTED TO SYSTEM AND INTERFACES WITH EXISTING EQUIPMENT PROVIDE A COPY OF APPROVED STATE OR LOCAL FIRE ALARM SYSTEM EQUIPMENT MANUALS PROVIDE DRAWINGS OF ACCEPTANCE TEST PROCEDURES FOR REVIEW

CERTIFICATES OF INSTALLATION CERTIFIED

- PROVE THAT THE FIRE ALARM CONTRACTOR IS UNDERWRITERS LABORATORIES INC (UL) LISTED UNDER THE CLASSIFICATION OF PROTECTIVE SIGNALING SERVICES LOCAL AUXILIARY REMOTE STATION AND PROPRIETARY (MUNICIPAL AND CENTRAL STATION PROTECTIVE SIGNALING SERVICES (UUFX)
- COPY OF THE FOLLOWING (UUFX) CERTIFICATES PRIOR THAT THE CERTIFICATE HOLDER'S NAME A PART OF THE FIRE ALARM CONTRACTOR LOCAL FACILITY SERVICING THIS PROJECT AND WILL INSTALL THE FIRE ALARM SYSTEM NOW NOT INVALID THIS MAY BE UTILIZED ON THE PROJECT TO ASSIST NICET CERTIFIED INSTALLER ONLY IF DIRECTLY SUPERVISED BY NICET CERTIFIED INSTALLER THE RATIO OF NICET HUMAN NICET INSTALLERS SHALL NOT EXCEED 1:3
  1. CERTIFIED NICET TECHNICIAN (TECHNICIANS)
  2. CERTIFIED NICET TECHNICIAN LEVEL II (SUPERVISOR)
- QUALITY ASSURANCE WORK SHALL BE PERFORMED BY A QUALIFIED SYSTEMS CONTRACTOR HOLDING A C-10 LICENSE

WARRANTY CONTRACTOR SHALL WARRANT COMPLETED CENTRAL MONITORING SYSTEM WIRING AND EQUIPMENT TO BE FREE FROM INHERENT MECHANICAL AND ELECTRICAL DEFECTS FOR A PERIOD OF ONE YEAR FROM DATE OF COMPLETION AND OR FIRST DAY FOR OPERATION OF FIRST BENEFICIAL USE THE EQUIPMENT MANUFACTURER SHALL MAKE AVAILABLE TO THE OWNER A MAINTENANCE CONTRACT FOR AN ANNUAL PERIOD TO PROVIDE A MINIMUM OF (2) INSPECTIONS AND TESTS PER YEAR IN COMPLIANCE WITH NFPA 72 GUIDELINES

PART 2 EXECUTION

ZONING THE BUILDING SHALL BE DIVIDED INTO ZONES FOR ALARM ANNUNCIATION AND TESTING OR COMBINATION PER THE NFPA REQUIREMENTS OF THE LOCAL FIRE MARSHAL AND AUTHORITY ACCEPTABLE ZONE WILL BE ASSIGNED FOR EACH SPRINKLER FLOW SWITCH AND EACH TAMPER SWITCH AIR HANDLING SYSTEMS REQUIRING IN DUCT DETECTION SHALL BE ZONED PER UNIT UNIT SHALL BE SHUT DOWN DIRECTLY BY AUDIBLE/VISUAL ALARM INITIATED BY DUCT SMOKE DETECTOR

ACCEPTANCE TESTING FINAL ACCEPTANCE WILL BE GIVEN AFTER SUCCESSFUL ACCEPTANCE TESTING AND SUBMISSION OF APPROVED AS BUILT DOCUMENTATION AND OPERATION AND MAINTENANCE MANUALS ACCEPTANCE TESTING OF THE DETECTION SYSTEM SHALL BE AS REQUIRED BY THE STATE FIRE MARSHAL AND LOCAL AUTHORITY HAVING JURISDICTION CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING REQUIRED TESTING COORDINATING SCHEDULING AND CONDUCTING TEST NECESSARY TO ACHIEVE OCCUPANCY CERTIFICATION TESTS SHALL INCLUDE THE FOLLOWING

- AN OPERATION OF EACH INITIATING DEVICE
- AN OPERATION OF EACH INDICATING DEVICE (ALARM HORN AND ALARM LAMP)
- OPERATION OF ALL FEATURES OF SYSTEM UNDER NORMAL OPERATION
- OPERATION OF SUPERVISORY FEATURES OF SYSTEM
- OPERATION OF SYSTEM ON STANDBY POWER WITH PRIMARY POWER OFF

UPON COMPLETION OF INSTALLATION OF CENTRAL MONITORING ALARM EQUIPMENT ELECTRICAL CONTRACTOR SHALL PROVIDE TO THE OWNER'S SIGNATORY AND TO STATEMENT CONFIRMING THAT THE FIRE ALARM EQUIPMENT WAS INSTALLED IN ACCORDANCE WITH SPECIFICATIONS WIRING DIAGRAMS AND INSTRUCTIONS AND SHIPMENTS PROVIDED BY MANUFACTURER A COMPLETE DESCRIPTION OF NATURE AND SCOPE OF TRAINING PROGRAM TO BE MAINTENANCE TECHNICIANS OPERATORS SYSTEM USERS AND MANAGEMENT PERSONNEL SHALL BE PROVIDED CONTRACTOR SHALL PROVIDE A COMPLETE TRAINING PROGRAM FOR SYSTEM OWNER AND A MINIMUM OF (4) COPIES OF OPERATING INSTRUCTIONS IN ADDITION CONTRACTOR SHALL PROVIDE A TRAINING PROGRAM FOR THE OWNER'S MAINTENANCE PERSONNEL THIS TRAINING SHALL BE PROVIDED FOR A MINIMUM OF (2) 11 SIGNS WITHIN ONE YEAR OF COMPLETION DATE COSTS FOR INSTRUCTION SHALL BE PAID BY CONTRACTOR TRAINING SHALL BE SCHEDULED AND COORDINATED BY THE OWNER

NFPA 72 COMPLETE INSPECTION TESTING AND MAINTENANCE QUARTERLY CYCLE INSPECTION AND TESTING FORM IN ITS ENTIRETY SUBMIT A COPY TO THE OWNER ARCHITECT AND FIRE AUTHORITY

PART 3 PRODUCTS (CSLB)

CENTRAL MONITORING EQUIPMENT SHALL BE UL LISTED AND CSFM LISTED LATEST AND MODEL PROVIDED SYSTEM ARE INTENDED TO ESTABLISH TYPE AND QUALITY OF EQUIPMENT AND SYSTEM OPERATION AS WELL AS OPERATING FEATURES REQUIRED MANUFACTURERS SPECIFICATION SHEETS OF EACH ITEM SO USUALLY WILL BE CONSIDERED TO BE A PART OF THESE SPECIFICATIONS AND BINDING IN ITEM ANY DEVIATION FROM INTENDED FUNCTIONS OF A SYSTEM SPECIFIED MAY NOT BE APPROVED AT OPTION OF THE CONSULTING ENGINEER

EQUIPMENT SUBSTITUTIONS MUST BE PRE APPROVED BY THE ELECTRICAL ENGINEER (10) DAYS PRIOR TO THE BID DATE CONTRACTOR MUST SHOW EVALUATION OF EQUIPMENT AND COMPLIANCE WITH ALL FUNCTIONS AND FEATURES SPECIFIED EQUIPMENT SUBSTITUTIONS NOT PRE APPROVED PRIOR TO BID DATE WILL BE REJECTED

CENTRAL MONITORING CONTROL PANEL (CMCP) WHERE INDICATED ON DRAWINGS AND NOTE AND INSTALL A CENTRAL MONITORING CONTROL PANEL CONSTRUCTION SHALL BE MODULAR WITH SOLID STATE MULTIPROCESSOR BASED ELECTRONICS

FIRE ALARM SYSTEM POWER SUPPLY (FAPS) THE FAPS IS A DEVICE DESIGNED FOR USE AS EITHER A REMOTE 24 VOLT POWER SUPPLY OR USED TO POWER NOTIFICATION APPLIANCES THE FAPS SHALL OFFER UP TO 6 0 AMPS (6 AMPS CONTINUOUS OF REGULATED 24 VOLT POWER IT SHALL INCLUDE AN INTEGRAL CHARGER DESIGNED TO CHARGE (7) AMP HOUR BATTERIES AND TO SUPPORT 60 HOURS STANDBY THE FAPS SHALL HAVE (10) INPUT TRIGGERS THE INPUT TRIGGER SHALL BE A NOTIFICATION APPLIANCE CIRCUIT (NAC) THE FIRE ALARM CONTROL PANEL (OR A RELAY FOUR OUTPUTS (TYPE STYLE Y UNLESS NOTED AND STYLE Z) SHALL BE AVAILABLE FOR CONNECTION TO THE NOTIFICATION DEVICES THE FAPS SHALL INCLUDE THE ABILITY TO DELAY THE ALARM RELAY PER NFPA REQUIREMENTS

ANNUNCIATOR (FANUN) SYSTEM ANNUNCIATOR WHERE INDICATED ON DRAWINGS OR AS REQUIRED BY LOCAL AHJ PROVIDE AND INSTALL A CHARACTER DISPLAY REMOTE ANNUNCIATOR REMOTE ANNUNCIAT SHALL BE ELECTRICALLY SUPERVISED FROM CONTROL PANEL REMOTE ANNUNCIATOR SHALL BE INSTALLED IN A FLUSH OR SURFACE MOUNTED CABINET WITH HINGED DOOR AND LOCK COORDINATE FINAL LOCATION OF ALL ANNUNCIATORS WITH THE ARCHITECT AND LOCAL AHJ PRIOR TO ROUGH IN

FIRE PHONE SYSTEM ALARM TERMINAL CONTACTS REQUIRED (SEE DETECTION DIAGRAMS)

HORN STROBE HORN STROBE DEVICES SHALL BE WALL OR CEILING MOUNTED PER THE LAYOUTS OR AS REQUIRED BY LOCAL AHJ SYNCHRONIZATION SHALL OPERATE ON 24 VOLTS FILTERED CIRCUIT AND SHALL BE (1) MODEL WITH A SEMI FLUSH MOUNTING PLATE STROBE LIGHT SHALL BE WHITE LED NOMINAL (90) CANDELA HORN SHALL HAVE A MINIMUM SOUND OUTPUT OF 105 DB AT 10 FT THE STROBE SHALL HAVE A CANDELA DISTRIBUTION RATING TO MEET ADA REQUIREMENTS

SPRINKLER BELL PROVIDE WHERE INDICATED ON DRAWINGS OR AS REQUIRED BY LOCAL AHJ INCLUDE ALL COMPONENTS REQUIRED TO MAKE BELL AND INSTALL A BELL IN THE EXTERIOR FLUSH MOUNTED LOCATION AN EXPOSED EXTERIOR BELL OR HORN IS NOT ACCEPTABLE UNLESS ITS USE IS APPROVED BY THE LOCAL FIRE MARSHAL THE FIRE ALARM CONTRACTOR SHALL NOTIFY THE ARCHITECT OF THE USE OF SURFACE MOUNTED BELLS HOUSINGS SIMILAR TO ROUGH IN

MANUAL STATIONS FURNISH AND INSTALL WHERE INDICATED ON DRAWINGS OR AS REQUIRED BY LOCAL AHJ DEVICE SHALL BE ADDRESSABLE UNLESS OTHERWISE NOTED STATION SHALL BE KEYED ALIKE AS THE CONTROL PANEL

SMOKE DETECTOR FURNISH AND INSTALL WHERE INDICATED ON DRAWINGS OR AS REQUIRED BY LOCAL AHJ SENSORS SHALL BE ANALOG ADDRESSABLE TYPE

DUCT SMOKE DETECTORS DUCT SMOKE DETECTORS SHALL BE PHOTOELECTRIC TYPE AND THE INSTALLATION MUST COMPLY WITH NFPA 90A PROVIDE WHERE INDICATED ON DRAWINGS OR AS REQUIRED BY LOCAL AHJ

HEAT DETECTORS FURNISH AND INSTALL WHERE INDICATED ON DRAWINGS OR AS REQUIRED BY LOCAL AHJ SENSORS SHALL BE ADDRESSABLE

BEAM DETECTORS BEAM DETECTORS SHALL BE REFLECTIVE TRANSMITTER/RECEIVER TYPE WITH INTEGRAL SENSITIVITY TRANSMITTING AND BOTH ORIGINAL TO A REFLECTIVE SURFACE OR RECEIVER THE BEAM DETECTOR SHALL HAVE A RECEIVED SENSITIVITY TEST AND ALARM INDICATOR MOUNTED WITHIN 100 FEET OF THE BEAM DETECTOR FINAL LOCATION TO BE DETERMINED BY ARCHITECT THE BEAM DETECTOR SHALL HAVE AN INTEGRAL OPTICS ALIGNMENT TOOL BUILT IN THE TRANSMITTER AN ADDRESSABLE MONITORING MODULE FINAL LOCATIONS ALARM AND TROUBLE INDICATIONS OF THE BEAM DETECTOR BACK TO THE FIRE ALARM CONTROL PANEL OR TRANSPONDER

SUPERVISED SWITCHES SUPERVISED SWITCHES SHALL BE PROVIDED FOR THE FOLLOWING SYSTEMS AS REQUIRED BY THE LOCAL AHJ AND AS INDICATED ON DRAWINGS

SWITCH SHALL BE FULLY CONFIGURABLE FOR MULTI PURPOSE DEVICE TO BE FURNISHED AND INSTALLED BY SPRINKLER CONTRACTOR TAMPER SWITCHES SPRINKLER VALVE TAMPER SWITCHES COVER REMOVAL SHALL BE SUPERVISED SWITCH SHALL BE PROVIDED WITH EITHER ONE OR TWO SETS OF FORM C CONTACTS RATED 5 AMPS 120 VAC MINIMUM TAMPER SWITCH SHALL BE UL LISTED FOR ITS INTENDED PURPOSE DEVICE TO BE FURNISHED AND INSTALLED BY SPRINKLER CONTRACTOR

MONITOR MODULE MONITOR RELAYS FOR MONITORING SMOKE DOORS GEN. MATORS AUTOMATIC TRANSFER SWITCHES FIRE SUPPRESSANT SYSTEMS ETC AND SYSTEMS INDICATED ON THE DRAWINGS OR AS REQUIRED BY LOCAL AHJ

CONTROL RELAYS PROVIDE AND AS INDICATED ON DRAWINGS OR AS REQUIRED BY LOCAL AHJ

MISCELLANEOUS DEVICES PROVIDE AND AS INDICATED ON DRAWINGS OR AS REQUIRED BY LOCAL AHJ

RELAY MODULE PROVIDE WHERE INDICATED ON DRAWINGS OR AS REQUIRED BY LOCAL AHJ RELAYS SHALL BE RATED FOR CONTINUOUS DUTY AND SELECTED FOR THE SPECIFIC LOAD AS ESTABLISHED BY THE MANUFACTURER MAXIMUM INDIVIDUAL RELAY CONTACTS QUANTITY OF RELAYS SHALL BE BASED ON PROJECT SPECIFIC LOAD CALCULATIONS AND SHALL NOT EXCEED 80% OF MAXIMUM LOAD RATING OF THE RELAY PROVIDE ALL COILS RATED AT 24 VDC AND ADDITIONAL 10% CONTACTS AS REQUIRED TO PARTITION LOADS ON INDIVIDUAL RELAYS TO MEET THE 80% RELAY MOTOR LOAD LIMIT

RELAY MODULE PROVIDE WHERE INDICATED ON DRAWINGS OR AS REQUIRED BY LOCAL AHJ RELAYS SHALL BE RATED FOR CONTINUOUS DUTY AND SELECTED FOR THE SPECIFIC LOAD AS ESTABLISHED BY THE MANUFACTURER MAXIMUM INDIVIDUAL RELAY CONTACTS QUANTITY OF RELAYS SHALL BE BASED ON PROJECT SPECIFIC LOAD CALCULATIONS AND SHALL NOT EXCEED 80% OF MAXIMUM LOAD RATING OF THE RELAY PROVIDE ALL COILS RATED AT 24 VDC AND ADDITIONAL 10% CONTACTS AS REQUIRED TO PARTITION LOADS ON INDIVIDUAL RELAYS TO MEET THE 80% RELAY MOTOR LOAD LIMIT

REMOTE LED INDICATOR REMOTE LED ANNUNCIATOR (LED TEST STATION WHERE INDICATED ON DRAWINGS OR AS REQUIRED BY LOCAL AHJ DEVICE LOCATION SHALL BE COORDINATED WITH LOCAL AHJ AND ARCHITECT PRIOR TO ROUGH IN

UNIVERSAL DIGITAL ALARM COMMUNICATOR TRANSMITTER (UDACT) THE UDACT IS AN INTERFACE FOR COMMUNICATING DIGITAL INFORMATION BETWEEN A CENTRAL MONITORING CONTROL PANEL AND A U.L. LISTED CENTRAL STATION

1. THE UDACT SHALL BE CAPABLE IN SLOT MOUNTING IN A STANDARD MODULE POSITION OF THE FIRE ALARM CONTROL CABINET THE CONNECTION BETWEEN THE UDACT AND THE CONTROL PANEL SHALL BE COMPLETELY SUPERVISED
2. THE UDACT SHALL INCLUDE CONNECTIONS FOR DUAL TELEPHONE LINES WITH VOLTAGE DETECT PER UL NFPA REQUIREMENTS IT SHALL INCLUDE THE ABILITY FOR SPLIT REPORTING OF PANEL EVENTS
3. THE UDACT SHALL BE CAPABLE OF BEING PROGRAMMABLE FROM A KEYPAD AND FROM DOWNLOADING DEVICE THROUGH THE PHONE LINE
4. THE UDACT SHALL BE CAPABLE OF TRANSMITTING EVENTS IN AT LEAST NINE DIFFERENT FORMATS THIS ENSURES COMPATIBILITY WITH EXISTING AND FUTURE TRANSMISSION FORMATS ACCEPTED FORMATS INCLUDE 3/1 STANDARD 4+1 STANDARD AND CONTACT ID OR 4+1 AND 4+2 ADVANCED
5. COMMUNICATION SHALL INCLUDE BOTH SYSTEM STATUS SIGNALS

PUSH-BUTTON ZONE (ALARM, TROUBLE, NON ALARM)
INDEPENDENT ZONE SUPERVISORY SIGNAL
AC MAINS POWER FAILURE
LOW BATTERY AND EARTH FAULT
SYSTEM OFF NORMAL
12 AND 24 HOUR TEST SIGNAL
ABNORMAL TEST SIGNAL (PER UL REQUIREMENTS)
EIA RS 232 CONTINUITY FAILURE

6. THE UDACT SHALL INCLUDE (WD) INDEPENDENT ZONE POINT REPORTING IN THE CONTACT ID FORMAT (IN ITEM) FORMAT THE UDACT SHALL SUPPORT TRANSMISSION OF UP TO (WD) POINTS THIS ENABLES THE CENTRAL STATION TO HAVE EXACT DETAILS CONCERNING THE LOCATION OF THE FIRE OR ALARM CONDITION

7. UDACT PROGRAMMING SHALL BE ACCESSED IN THE FIELD FROM THE FOLLOWING LOCATIONS

ASSUME THE FOLLOWING INFORMATION WILL BE PROVIDED BY THE OWNER TO PROGRAM AN INSTALLED UDACT TO A THIRD PARTY CENTRAL STATION

- A. MONITORING ACCOUNT NUMBER
- B. PRIMARY RECEIVER PHONE NUMBER
- C. SECONDARY RECEIVER PHONE NUMBER
- D. MESSAGE TYPE
- E. PARTITION FORMAT
- F. MANUAL DIALER MODE
- G. MANUFACTURER MAIN PHONE
- H. DIALER RESPONSE TIME

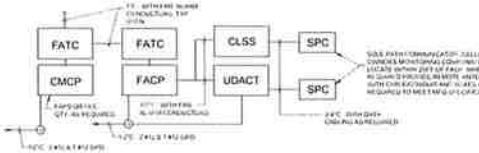
AS WELL THE PROPERTY CENTRAL STATION PROVIDER SHALL PROVIDE INSTRUCTIONS ADVANCE NOTICE FOR FIRE ALARM CONTRACTOR INSTALLER TO BE PRESENT FOR INITIAL PROGRAMMING FINAL TESTING TESTING AND CONNECTION

FIGURE A REPRESENTATIVE FROM THE SHIPPER'S CENTRAL STATION SHALL BE PRESENT AT THE TIME OF PROGRAMMING FINAL TESTING COMPLETION ACCEPTANCE TESTING AND CONNECTION TO THE CENTRAL STATION THIS IS TO ENSURE THAT ALL PROPER SIGNALS ARE BEING TRANSMITTED AND RECEIVED BY THE CENTRAL STATION AS REQUIRED BY THE THIRD PARTY CENTRAL STATION

COORDINATE WITH THE OWNER'S IT SERVICES PROVIDER FOR COMMUNICATING SYSTEM EVENTS VIA OWNER LOCAL AREA NETWORK CUSS SHALL BE CONFIGURED, AND TAILORED FOR NON SSL IMPLEMENTED BY OWNER IMPLEMENTED BY CONTRACTOR TO ALLOW AUTOMATIC EMAIL OR CELL PHONE TEXT MESSAGING WITH RESPONSE TO ANY SYSTEM EVENT ADDITIONAL CUSS UNITS SHALL ALLOW VIEWING OF SYSTEM STATUS SYSTEM EVENT HISTORY AND DEVICE PROPERTIES BASED ON ACCESS PERMISSIONS LISTED BY THE OWNER CONTRACTOR SHALL INCLUDE WITH BID OF CUSS CONFIGURATION BASED ON OWNER INPUT COMBINED WITH CONFIGURATION DRAWINGS FOR THE OWNER'S REPRESENTATIVES IN BASE BID

SYSTEM EXTENSION SHALL BE BY BUILDING OWNER'S DESIGNATED FIRE ALARM CONTRACTOR FOR QUOTES AND ADDITIONAL REQUIREMENTS TO BE INCLUDED IN THE ELECTRICAL/GENERAL CONTRACTORS BASE BID CONTACT

COMPANY
CONTACT PERSON
PHONE



CENTRAL MONITORING SYSTEM SCHEMATIC

CENTRAL MONITORING SYSTEM PRODUCTS (NOTIFIER)

SYSTEM SHALL BE NOTIFIER GENESIS MASS EMERGENCY MULTI-USE COMMUNICATIONS INC (FIRELITE/ALARM)
www.fireelectronics.com

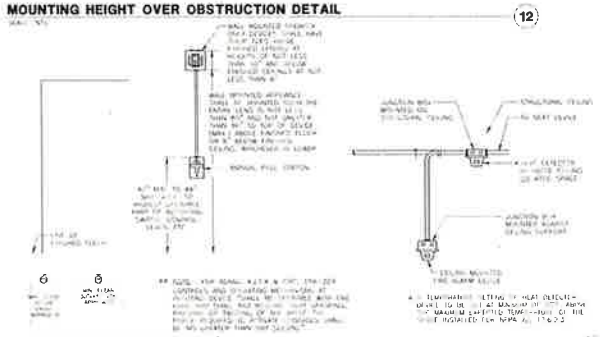
CMCP	NOTIFIER NFS 320 FOR USE IN ONE THRU THREE STORY BUILDING WITH OR WITHOUT VEC REQUIREMENT NOTIFIER NFS2 640 FOR USE IN ONE THRU FIVE STORY BUILDINGS WITH OR WITHOUT VEC REQUIREMENT
FACP	NOTIFIER NFS2 3030 FOR USE IN ONE THRU FIVE STORY BUILDINGS WITH MULTI-FLOORS IN A CAMPUS ENVIRONMENT WITH OR WITHOUT VEC REQUIREMENT
ANNUNCIATOR	NOTIFIER TYPE FDM-1 (AS USE WITH NFS 320 AND NFS2 640) NOTIFIER TYPE LCD-160 (FOR USE WITH NFS2 3030) OR LCM-32 CUSTOM GRAPHICS PANEL (WHERE REQUIRED BY LOCAL AND OR INDICATED ON PLANS) NOTIFIER TYPE NCA-2 (FOR USE AS CAMPUS NETWORK ANNUNCIATOR)
CMC	18 x 18 x 4" METAL CABINET WITH SCREW LOCK ON DOOR USE WITH NFS 320 24 x 24 x 8" METAL CABINET WITH SCREW COVER DOOR USE WITH NFS2 640 & NFS2 3030
POWER SUPPLY (APS)	NOTIFIER APS-6 SYSTEM SENSOR APS6
HORN STROBE	SYSTEM SENSOR SR SERIES
STROBE	SYSTEM SENSOR SR SERIES
SPEAKER STROBE	SYSTEM SENSOR SR SERIES
SPEAKER	SYSTEM SENSOR SR SERIES
SPRINKLER BELL	NOTIFIER BG-10 SEE EXTERIOR FLUSH MOUNTED BELL SPECIFICATIONS
MANUAL STATION	NOTIFIER BG-12A SYSTEM SENSOR SYSTEM SENSOR
PRE-ALARM / EARLY WARNING	NOTIFIER FSP-851A
DUCT DETECTORS	NOTIFIER FSP-851 PHOTOELECTRIC
INTERFACE MODULE (MISC)	NOTIFIER FDM-1 SYSTEM SENSOR M500 SERIES
SMOKE / CO DETECTORS	SYSTEM SENSOR 2W-PT
TOUCHPAD (KEYPAD)	SYSTEM SENSOR 4X-SP2 WHERE COMBINATION CO SMOKE DETECTORS ARE REQUIRED SYSTEM SENSOR 4X-SP FOR LOW FREQUENCY SOUND FOR USE IN SLEEPING AREAS
DUCT DETECTORS (SMOKE)	NOTIFIER FSP-851A WITH NOTIFIER DRI DUCT HOUSING
HEAT DETECTORS	NOTIFIER FST-851
BEAM SMOKE DETECTORS	NOTIFIER FSI-851 SYSTEM SENSOR
WATERFLOW	NOTIFIER FWM-1 SERIES
TAMPER	NOTIFIER FMM-1 SERIES NOTIFIER FSM-1 SERIES
MONITOR MODULE	NOTIFIER FMM-1 MONITOR MODULE
CONTROL MODULE	NOTIFIER FRM-1 RELAY MODULE
ADDRESSABLE CONTROL RELAY	NOTIFIER FRM-1 WITH SYSTEM SENSOR RIR-1 OR RA-100 AS REQUIRED
MAG DOOR HOLDER	NOTIFIER FHM-2
REMOTE LED	NOTIFIER FAA-2 (Panel Mounted)
COMMUNICATOR	NOTIFIER FCM-1 (UDACT)
DUE PATH COMMUNICATOR (SPC)	NOTIFIER FACP (CONTROLLER GENESIS)
CONNECTION TO SAFETY SERVICE SYSTEM	NOTIFIER FIRE WORKS
VOICE EVACUATION SYSTEM	NOTIFIER FIRE WORKS
ALL OTHER MISCELLANEOUS SYSTEMS	NOTIFIER FIRE WORKS - SYSTEM SENSOR

EXISTING SYSTEM EXTENSION REQUIREMENTS

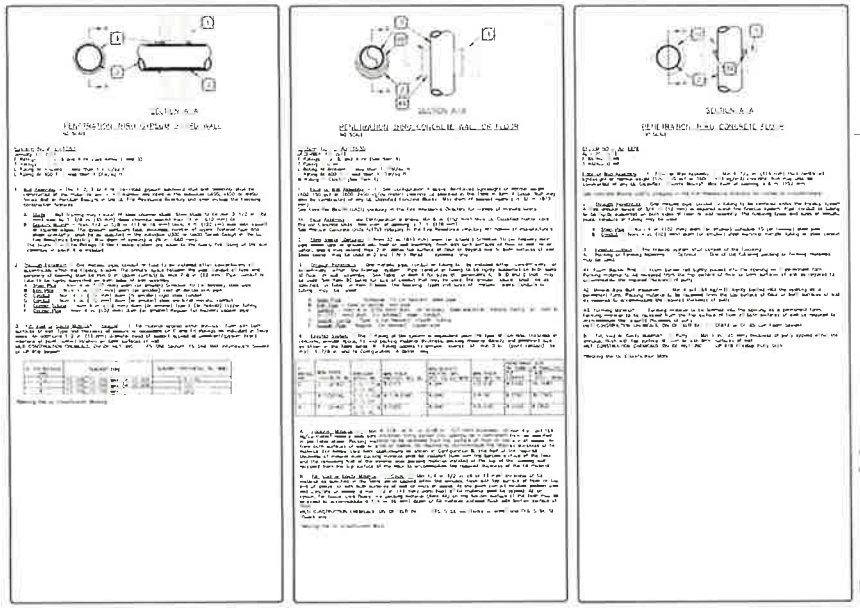
1. ALL SYSTEM EXTENSIONS AND FINAL CONNECTIONS TO THE EXISTING FIRE ALARM (FA) OR CENTRAL MONITORING (CM) SYSTEM SHALL BE MADE BY THE BUILDING OWNER'S FIRE ALARM CONTRACTOR CONTRACTING DIRECTLY WITH THE ELECTRICAL/GENERAL CONTRACTOR INCLUDING FINAL TESTING AND CONNECTION TO THE EXISTING FIRE ALARM SYSTEM OR CENTRAL MONITORING SERVICE
2. THE CONTRACTOR SHALL COORDINATE THE LOGISTICS AND WORK IMPLEMENTATION WITH THE BUILDING OWNER BUILDING OWNER'S SECURITY STAFF ALARM MONITORING COMPANY AND FIRE ALARM CONTRACTOR BEFORE STARTING ANY WORK
3. EVERY SURPLUS FACIM DEVICE RESULTING FROM THIS PROJECT SHALL BE TURNED OVER TO THE BUILDING OWNER
4. THE CONTRACTOR SHALL COORDINATE WITH THE BUILDING OWNER'S FIRE ALARM CONTRACTOR TO DETERMINE THE EXTENT OF THE WORK INCLUDING, BUT NOT LIMITED TO SCHEDULES AND TRADES WHICH INCLUDE BUT ARE NOT LIMITED TO ELECTRICAL GENERAL CONTRACTOR SHALL PROVIDE 2 IN DIA. AT MINIMUM WHERE SMOKE DETECTORS ARE SHOWN USE STANDARD 4 OCTAGONAL BOX UNLESS OTHERWISE DIRECTED BY BUILDING OWNER'S FIRE ALARM CONTRACTOR
5. COORDINATE AND SECURE APPROVAL FROM BUILDING OWNER PRIOR TO THE START OF NOISY CONSTRUCTION ACTIVITIES TO PREVENT COMPLAINTS FROM ADJACENT TENANT SUITES
6. COORDINATE ALL SMOKE DETECTOR PROTECTION WITH BUILDING OWNER'S ALARM MONITORING COMPANY TO PREVENT ACTIVATION OF FALSE ALARMS WHEN PUT BACK ON LINE
7. TO PRECLUDE EMPLOYEE FROM SMOKE DETECTION ACTIVATION DUE TO THE PROXIMITY OF ANY DEMOLITION OR CONSTRUCTION RELATED ACTIVITIES THE CONTRACTOR SHALL WHEN WORKING BY THE PROXIMITY OF ANY SENSOR REQUEST THAT BU



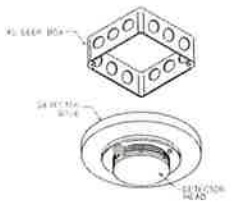
MOUNTING HEIGHT OVER OBSTRUCTION DETAIL (12)



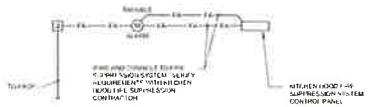
DEVICE MOUNTING DETAILS (11)



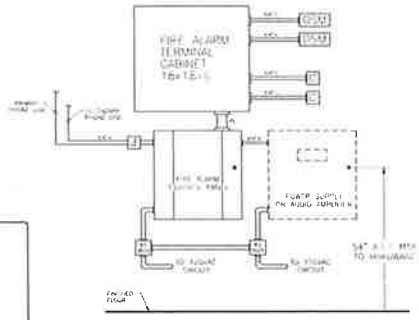
THROUGH RATED WALL OR FLOOR PENETRATIONS (U.L. LISTINGS) (10)



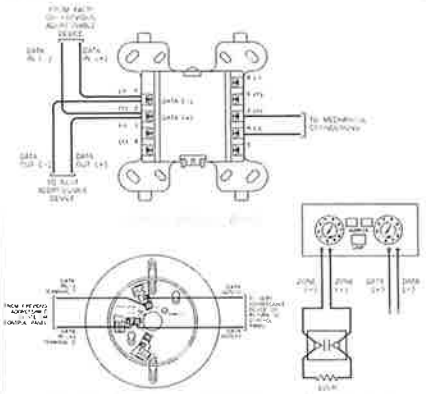
DETECTOR MOUNTING DETAIL (8)



KITCHEN HOOD FIRE SUPPRESSION SYSTEM SCHEMATIC (7)

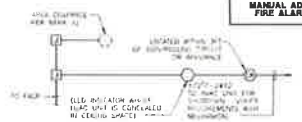


FIRE ALARM PANEL/POWER SUPPLY MOUNTING ELEVATION (6)

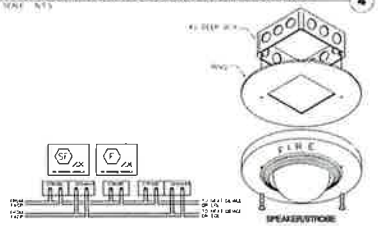


DEVICE WIRING DETAILS (5)

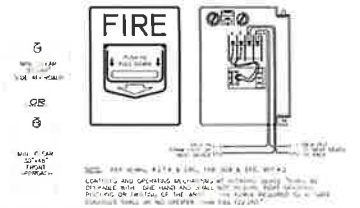
FIRE ALARM DEFERRED SUBMITTAL
MANUAL ADDRESSABLE FIRE ALARM SYSTEM



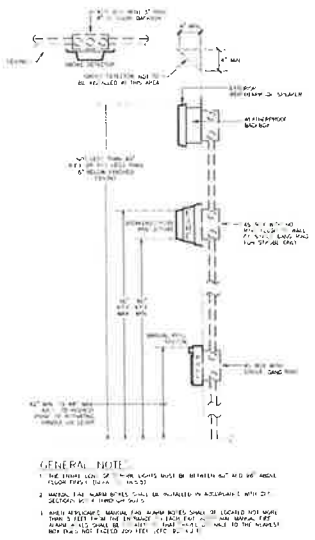
HVAC SHUT DOWN SCHEMATIC (AREA COVERAGE) (4)



CEILING MTD. AUDIBLE/VISUAL (3)



PULL STATION DETAIL (2)



MOUNTING HEIGHT DETAIL (1)

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LICENSE STAMPS

PROJECT NAME

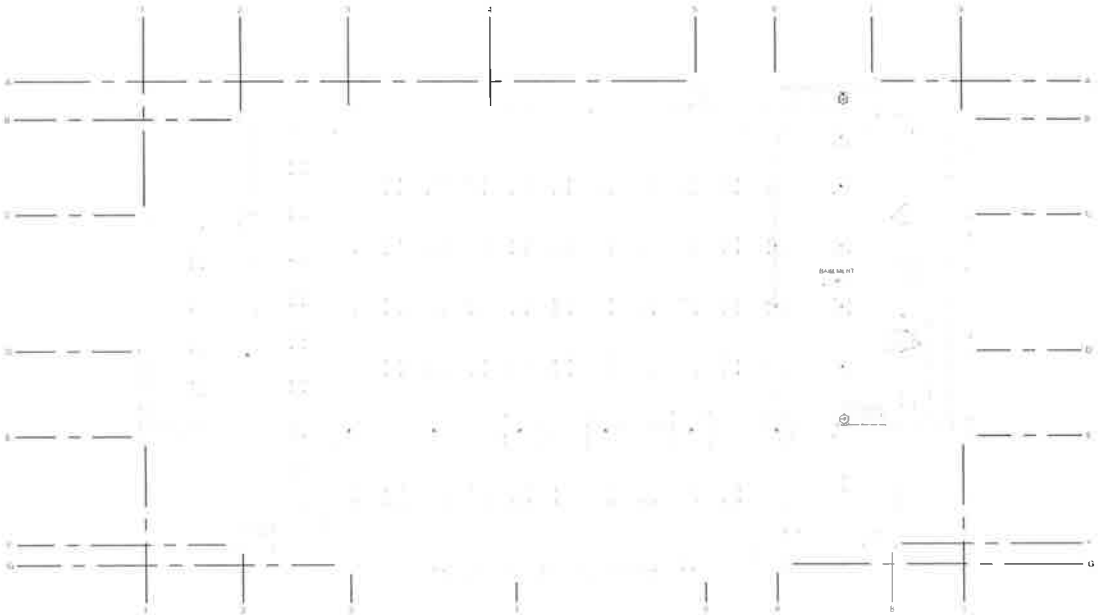
SHEET TITLE
FIRE ALARM DETAILS

DRAWING STATUS
CONSTRUCTION DOCUMENTS

Drawn By
Date Issued 2/13/2025
Scale
Project No. 24-0407

SHEET No.
FA0.1

2066



FIRE ALARM FLOOR PLAN - BASEMENT

PLAN NOTES:

1

FIRE ALARM PLAN GENERAL NOTES:

1. NOTIFICATION DEVICES IN ROOMS CONTAINING (2) OR MORE AUDIBLE AND/OR (2) OR MORE VISUAL DEVICES SHALL BE SYNCHRONIZED PER NFPA 72. THIS SHALL INCLUDE AUDIBLE AND VISUAL DEVICES LOCATED IN ADJACENT/ADJOINING SPACES.
2. DO NOT DEVIATE FROM CONDUIT RUNS AS SHOWN ON FLOOR PLANS WITHOUT PRIOR APPROVAL FROM SYSTEM SUPPLIER. ENGINEERING FACTORS SUCH AS EXCESSIVE VOLTAGE DROP, ADDITIONAL PARTS, ENGINEERING, ETC. THAT ARE A RESULT OF CONDUIT RUN DEVIATIONS SHALL BE THE SOLE RESPONSIBILITY OF THE CONTRACTOR.
3. DETECTORS SHALL NOT BE LOCATED IN A DIRECT AIR FLOW NOR CLOSER THAN 3 FEET (915 mm) FROM ANY AIR SUPPLY DIFFUSER.
4. THE AUDIBLE ALARM NOTIFICATION APPLIANCES SHALL PROVIDE A SOUND PRESSURE LEVEL OF 15 dBA ABOVE THE AVERAGE AMBIENT SOUND LEVEL OR 5 dBA ABOVE THE MAXIMUM SOUND LEVEL HAVING DURATION OF AT LEAST 60 SECONDS, WHICHEVER IS GREATER, IN EVERY OCCUPIED SPACE WITHIN THE BUILDING PER CFC SECTION 907.5.2.1.1. THE MINIMUM SOUND PRESSURE LEVEL SHALL BE 60 dBA PER NFPA 72, TABLE A.18.4.3.
5. REFER TO ARCHITECTURAL EXTERIOR ELEVATIONS FOR PRECISE OUTLET LOCATIONS.
6. REFER TO ARCHITECTURAL REFLECTED CEILING PLAN FOR EXACT LOCATION OF ALL CEILING MOUNTED DEVICES.
7. IF SHIELDED WIRE IS USED THE FOLLOWING MUST BE OBSERVED:
   a. METALLIC CONTINUITY OF THE SHIELD MUST BE MAINTAINED AND INSULATED THROUGHOUT THE ENTIRE LENGTH OF THE CABLE.
   b. THE ENTIRE LENGTH OF THE CABLE MUST HAVE A RESISTANCE GREATER THAN 1 MEGOHM TO EARTH.
8. ALL PENETRATIONS THROUGH FIRE RATED WALLS SHALL BE PROTECTED FROM THE SPREAD OF FIRE WITH AN APPROVED FIRE STOP SYSTEM EQUAL TO OR GREATER THAN THE FIRE RATING OF THE STRUCTURE / SURFACE BEING PENETRATED AS IDENTIFIED IN CBC CHAPTER 7. UL OR OTHER LAB TESTING CRITERIA APPROVED TYPES OF MATERIALS SHALL BE IDENTIFIED WITHIN THE FIRE ALARM SYSTEM AS THE PROJECT SPECIFIC ALARM.
9. A SYSTEM GROUND MUST BE PROVIDED FOR EARTH DETECTION AND LIGHTNING PROTECTION DEVICES. THIS CONNECTION SHALL BE MADE TO AN APPROVED DEDICATED EARTH CONNECTION PER CEC ARTICLE 250.
10. WIRING IN DUCTS, PLENUMS AND OTHER AIR HANDLING SPACES MUST BE INSTALLED IN ACCORDANCE WITH CEC.
11. INCAPSULATING WIRING MUST BE FREE OF ALL WATER.
12. ALL FIRE ALARM SYSTEM CONDUCTORS SHALL BE RUN IN A DEDICATED FIRE ALARM CONDUIT SYSTEM.
13. WHERE A DETECTOR IS INDICATED TO BE INSTALLED ABOVE THE CEILING AND NO ACCESS TO THE CEILING SPACE EXISTS, THE ELECTRICAL CONTRACTOR SHALL FURNISH ACCESS PANELS. THE DETECTOR SHALL BE EASILY ACCESSIBLE AND THE LOCATION OF THE DETECTOR SHALL BE CLEARLY MARKED.
14. FIRE ALARM SYSTEM UTILIZES A MANUAL SYSTEM. PROVIDE RELAY MODULE(S) AT FACP/FACP LOCATIONS FOR CONTROL OF HVAC SHUT DOWN, SMOKE/FIRE DAMPER CLOSURE AND DOOR HOLD RELEASES.
15. WHERE NEW DEVICES (AND ASSOCIATED CONDUIT) CANNOT PHYSICALLY BE MOUNTED/INSTALLED IN WALLS, RUN IN HARDLINE SURFACE RACEWAY. WHERE WAY (AND DEVICES) SHALL BE MOUNTED ON SURFACE OUTLET BOX(ES), REFER TO SPECIFICATIONS. PROVIDE SIZE OF RACEWAY TO ACCOMMODATE THE REQUIRED CONDUCTORS. WHERE CONDUIT IS INDICATED, PROVIDE SURFACE RACEWAY WITH AN EQUAL CROSS SECTION TO THE DIAMETER OF THE CONDUIT INDICATED.
16. DETECTOR SENSITIVITY SHALL BE TESTED USING MANUFACTURER'S CALIBRATED SENSITIVITY INSTRUMENT OR OTHER CALIBRATED TESTING METHOD (CFC SECTIONS 907.8.3 AND 907.8.4).

FIRE ALARM DEFERRED SUBMITTAL
MANUAL ADDRESSABLE FIRE ALARM SYSTEM

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WSP Job # 4230168.00

LICENSE STAMP

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERANS HALL

1626 [illegible]
Corning, CA

SHEET TITLE

FIRE ALARM
FLOOR PLAN -
BASEMENT

DRAWING STATUS

CONSTRUCTION
DOCUMENTS

REVISIONS

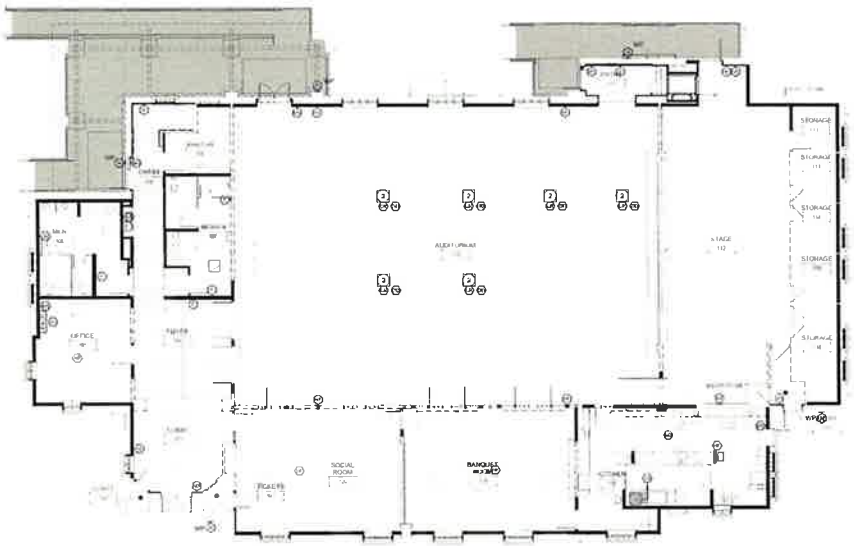
Sym	Description	Date

Drawn By
Date Issued
Scale
Project No.

SHEET No.

FA2.1

2067



FIRE ALARM FLOOR PLAN - LEVEL 1

PLAN NOTES:

1. CONNECT CONTROL RELAY MODULE AS REQUIRED TO ANSUL SYSTEM PROVIDE SOLENOID VALVE (ISNET SERIES 300 (1-DIV-4SA) & CONTROL PANEL WITH 1 AMP 15A CIRCUIT SUPPLY WITH INTERNAL 5A CIRCUIT BREAKER (WITCH PROTECTION AND CONNECT TO UL 300 COMPLIANT ANSUL SYSTEM. PROVIDE 3/4"C 2#12 1#12 GND FROM NEAREST SPARE PANELBOARD. VERIFY CONNECTION REQUIREMENTS WITH HOOD MANUFACTURER
2. CONNECT AS REQUIRED TO HVAC UNIT FOR UNIT SHUT DOWN. REFER TO DETAIL 4, SHEET FA2.1 FOR ADDITIONAL REQUIREMENTS

FIRE ALARM PLAN GENERAL NOTES:

1. NOTIFICATION DEVICES IN ROOMS CONTAINING (2) OR MORE AUDIBLE AND/OR (2) OR MORE VISUAL DEVICES SHALL BE SYNCHRONIZED PER NFPA 72. THIS SHALL INCLUDE AUDIBLE AND VISUAL DEVICES LOCATED IN ADJACENT/ADJOINING SPACES
2. DO NOT DEVIATE FROM CONDUIT RUNS AS SHOWN ON FLOOR PLANS WITHOUT PRIOR APPROVAL FROM SYSTEM SUPPLIER. ENGINEER. FACTORS SUCH AS EXCESSIVE VOLTAGE DROP, ADDITIONAL PARTS, ENGINEERING, ETC. THAT ARE A RESULT OF CONDUIT RUN DEVIATIONS SHALL BE THE SOLE RESPONSIBILITY OF THE CONTRACTOR
3. DETECTORS SHALL NOT BE LOCATED IN A DIRECT AIR FLOW, NOR CLOSER THAN 3 FEET (915 mm) FROM ANY AIR SUPPLY DIFFUSER
4. THE AUDIBLE ALARM NOTIFICATION APPLIANCES SHALL PROVIDE A SOUND PRESSURE LEVEL OF 15 dBA ABOVE THE AVERAGE AMBIENT SOUND LEVEL OR 5 dBA ABOVE THE MAXIMUM SOUND LEVEL HAVING DURATION OF AT LEAST 60 SECONDS, WHICHEVER IS GREATER, IN EVERY OCCUPIED SPACE WITHIN THE BUILDING. PER CFC SECTION 907.5.2.1.1 THE MINIMUM SOUND PRESSURE LEVEL SHALL BE 90 dBA PER NFPA 72 TABLE A.18.4.3
5. REFER TO ARCHITECTURAL EXTERIOR ELEVATIONS FOR PRECISE OUTLET LOCATIONS
6. REFER TO ARCHITECTURAL REFLECTED CEILING PLAN FOR EXACT LOCATION OF ALL CEILING MOUNTED DEVICES
7. IF SHIELDED WIRE IS USED, THE FOLLOWING MUST BE OBSERVED:
   A. METALLIC CONTINUITY OF THE SHIELD MUST BE MAINTAINED AND INSULATED THROUGHOUT THE ENTIRE LENGTH OF THE CABLE
   B. THE ENTIRE LENGTH OF THE CABLE MUST HAVE A RESISTANCE GREATER THAN 1 MEGOHM TO EARTH
8. ALL PENETRATIONS THROUGH FIRE RATED WALLS SHALL BE PROTECTED FROM THE SPREAD OF FIRE WITH AN APPROVED FIRE STOP SYSTEM EQUAL TO OR GREATER THAN THE FIRE RATING OF THE STRUCTURE SURFACE BEING PENETRATED AS IDENTIFIED IN CBC CHAPTER 7. UL OR OTHER LAB TESTING CRITERIA. APPROVED TYPES OF MATERIALS SHALL BE IDENTIFIED WITHIN THE FIRE ALARM SECTION OF THE PROJECT SPECIFICATIONS
9. A SYSTEM GROUND MUST BE PROVIDED FOR EARTH DETECTION AND LIGHTNING PROTECTION DEVICES. THIS CONNECTION SHALL BE MADE TO AN APPROVED DEDICATED EARTH CONNECTION PER CEC, ARTICLE 250
10. WIRING IN DUCTS, PLENUMS AND OTHER AIR HANDLING SPACES MUST BE INSTALLED IN ACCORDANCE WITH CEC
11. UNDERGROUND WIRING MUST BE FREE OF ALL WATER
12. ALL FIRE ALARM SYSTEM CONDUCTORS SHALL BE RUN IN A DEDICATED FIRE ALARM CONDUIT SYSTEM
13. WHERE A DETECTOR IS INDICATED TO BE INSTALLED ABOVE THE CEILING AND NO ACCESS TO THE CEILING SPACE EXISTS, THE ELECTRICAL CONTRACTOR SHALL FURNISH ACCESS PANELS. THE DETECTOR SHALL BE EASILY ACCESSIBLE AND THE LOCATION OF THE DETECTOR SHALL BE CLEARLY MARKED
14. FIRE ALARM SYSTEM UTILIZES A MANUAL SYSTEM. PROVIDE RELAY MODULE(S) AT FACP/FACP LOCATIONS FOR CONTROL OF HVAC SHUT DOWN/ SMOKE/FIRE DAMPER CLOSURE AND DOOR HOLD RELEASES
15. WHERE NEW DEVICES (AND ASSOCIATED CONDUIT) CANNOT PHYSICALLY BE MOUNTED (UNCEALED/ON WALLS, RUN IN PANDUIT SURFACE RACEWAY/RACEWAY (AND DEVICES SHALL BE MOUNTED ON SURFACE OUTLET BOX(S). REFER TO SPECIFICATIONS. PROVIDE SIZE OF RACEWAY TO ACCOMMODATE THE REQUIRED CONDUCTORS. WHERE CONDUIT IS INDICATED PROVIDE SURFACE RACEWAY WITH AN EQUAL CROSS SECTION TO THE DIAMETER OF THE CONDUIT INDICATED
16. DETECTOR SENSITIVITY SHALL BE TESTED USING MANUFACTURER'S CALIBRATED SENSITIVITY TEST INSTRUMENT OR OTHER CALIBRATED TESTING METHOD (CFC SECTIONS 907.8.3 AND 907.8.4)

FIRE ALARM DEFERRED SUBMITTAL
MANUAL ADDRESSABLE FIRE ALARM SYSTEM

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REGISTERED PROFESSIONAL ENGINEER

PROJECT NAME

TEHAMA COUNTY
CORNING
WELLNESS HALL

1625 SOLANO ST
CORNING, CA

SHEET TITLE

FIRE ALARM FLOOR PLAN - LEVEL 1

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

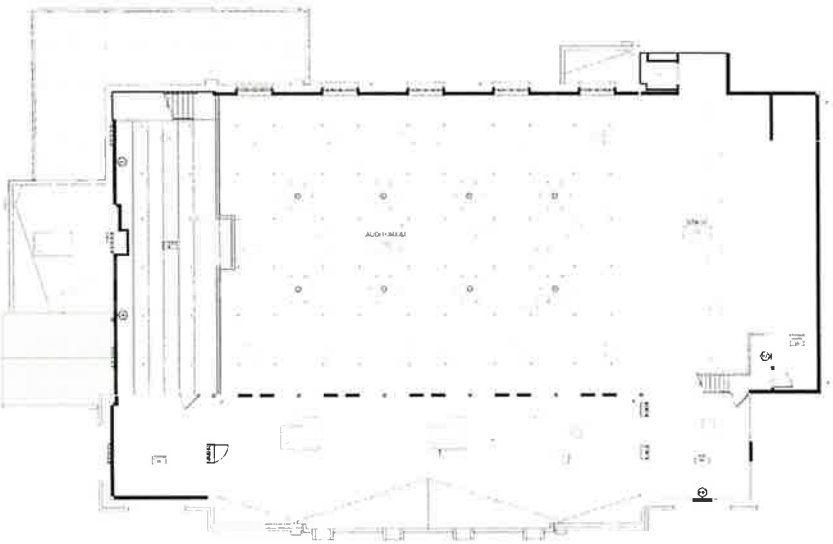
No.	Description	Date

Drawn By:
Date Issued:
Scale:
Project No.: 21.0437

SHEET No.

FA2.2

2068



FIRE ALARM FLOOR PLAN - LEVEL 2

PLAN NOTES:

1

FIRE ALARM PLAN GENERAL NOTES:

1 NOTIFICATION DEVICES IN ROOMS CONTAINING (2) OR MORE AUDIBLE AND/OR (2) OR MORE VISUAL DEVICES SHALL BE SYNCHRONIZED PER NFPA 72. THIS SHALL INCLUDE AUDIBLE AND VISUAL DEVICES LOCATED IN ADJACENT/ADJOINING SPACES.

2 DO NOT DEVIATE FROM CONDUIT RUNS AS SHOWN ON FLOOR PLANS WITHOUT PRIOR APPROVAL FROM SYSTEM SUPPLIER. ENGINEER FACTORS SUCH AS EXCESSIVE VOLTAGE DROP, ADDITIONAL PANELS, ENGINEERING, ETC. THAT ARE A RESULT OF CONDUIT RUN DEVIATIONS SHALL BE THE SOLE RESPONSIBILITY OF THE CONTRACTOR.

3 DETECTORS SHALL NOT BE LOCATED IN A DIRECT AIR FLOW. NOT CLOSER THAN 3 FEET (915 mm) FROM ANY AIR SUPPLY DIFFUSER.

4 THE AUDIBLE ALARM NOTIFICATION APPLIANCES SHALL PROVIDE A SOUND PRESSURE LEVEL OF 15 dBA ABOVE THE AVERAGE AMBIENT SOUND LEVEL OR 5 dBA ABOVE THE MAXIMUM SOUND LEVEL HAVING DURATION OF AT LEAST 60 SECONDS, WHICHEVER IS GREATER, IN EVERY OCCUPIED SPACE WITHIN THE BUILDING. PER CFC SECTION 907.5.2.1.1 THE MINIMUM SOUND PRESSURE LEVEL SHALL BE 60 dBA PER NFPA 72 TABLE A.18.4.3.

5 REFER TO ARCHITECTURAL EXTERIOR ELEVATIONS FOR PRECISE OUTLET LOCATIONS.

6 REFER TO ARCHITECTURAL REFLECTED CEILING PLAN FOR EXACT LOCATION OF ALL CEILING MOUNTED DEVICES.

7 IF SHIELDED WIRE IS USED, THE FOLLOWING MUST BE ENSURED:

a. METALLIC CONTINUITY OF THE SHIELD MUST BE MAINTAINED AND INSULATED THROUGHOUT THE ENTIRE LENGTH OF THE CABLE.

b. THE ENTIRE LENGTH OF THE CABLE MUST HAVE A RESISTANCE GREATER THAN 1 MEGOHM TO EARTH.

8 ALL PENETRATIONS THROUGH FIRE RATED WALLS SHALL BE PROTECTED FROM THE SPREAD OF FIRE WITH AN APPROVED FIRE STOP SYSTEM EQUAL TO OR GREATER THAN THE FIRE RATING OF THE STRUCTURE / SURFACE BEING PENETRATED AS IDENTIFIED IN CBC CHAPTER 7. UL OR OTHER LAB TESTING CRITERIA. APPROVED TYPES OF MATERIALS SHALL BE IDENTIFIED WITHIN THE FIRE ALARM SECTION OF THE PROJECT SPECIFICATIONS.

9 A SYSTEM GROUND MUST BE PROVIDED FOR EARTH DETECTION AND LIGHTNING PROTECTION DEVICES. THIS CONNECTION SHALL BE MADE TO AN APPROVED DEDICATED EARTH CONNECTION PER CEC ARTICLE 250.

10 WIRING IN EXITS, PLENUMS AND OTHER AIR HANDLING SPACES MUST BE INSTALLED IN ACCORDANCE WITH CEC.

11 UNDERGROUND WIRING MUST BE FREE OF ALL WATER.

12 ALL FIRE ALARM SYSTEM CONDUCTORS SHALL BE RUN IN A DEDICATED FIRE ALARM CONDUIT SYSTEM.

13 WHERE A DETECTOR IS INDICATED TO BE INSTALLED ABOVE THE CEILING AND NO ACCESS TO THE CEILING SPACE EXISTS, THE ELECTRICAL CONTRACTOR SHALL FURNISH ACCESS PANELS. THE DETECTOR SHALL BE EASILY ACCESSIBLE AND THE LOCATION OF THE DETECTOR SHALL BE CLEARLY MARKED.

14 FIRE ALARM SYSTEM UTILIZES A MANUAL SYSTEM. PROVIDE RELAY MODULE(S) AT FACP/FACP LOCATIONS FOR CONTROL OF HVAC SHUT DOWN, SMOKE/FIRE DAMPER CLOSURE AND DOOR HOLD RELEASES.

15 WHERE NEW DEVICES AND ASSOCIATED CONDUIT CANNOT PHYSICALLY BE MOUNTED CONCEALED IN WALLS, PLAN FOR SURFACE RACEWAY. RACEWAY AND DEVICES SHALL BE MOUNTED ON SURFACE OUTLET BOXES. REFER TO SPECIFICATIONS FOR PROPER SIZE OF RACEWAY TO ACCOMMODATE THE REQUIRED CONDUCTORS. WHERE CONDUIT IS INDICATED PROVIDE SURFACE RACEWAY WITH AN EQUAL CROSS SECTION TO THE DIAMETER OF THE CONDUIT INDICATED.

16 DETECTOR SENSITIVITY SHALL BE TESTED USING MANUFACTURER'S CALIBRATED SENSITIVITY INSTRUMENT OR OTHER CALIBRATED TESTING METHOD (CFC SECTIONS 907.8.3 AND 907.8.4).

FIRE ALARM DEFERRED SUBMITTAL
MANUAL ADDRESSABLE FIRE ALARM SYSTEM

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LICENSE STAMP

PROJECT NAME

YOLO COUNTY
CORNING
VETERANS HALL

SHEET TITLE

FIRE ALARM
FLOOR PLAN -
LEVEL 2

DRAWING STATUS

CONSTRUCTION
DOCUMENTS

REVISIONS

Num	Description	Date

Drawn By
Date Issued 2/13/2025
Scale 1/8" = 1'-0"
Project No. 21-6497

SHEET NO.

FA2.3

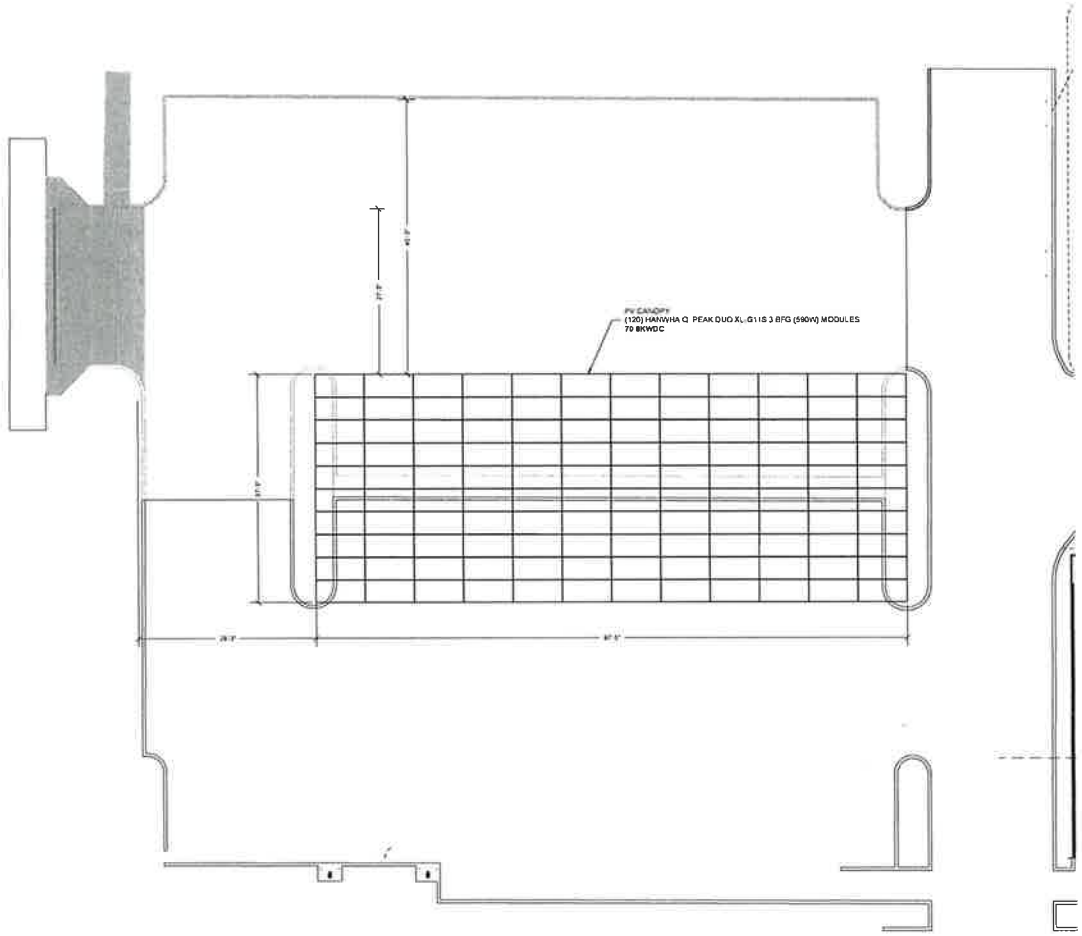
2069

SCOPE OF WORK

1. THE SOLAR ARRAY AND STRUCTURE ARE ADDITIVE ALTERNATE #3
2. PV SHEETS ARE INTENDED TO SUPPORT A DESIGN BUILD APPROACH
3. FULL PV DESIGN IS INTENDED FOR FUTURE SCOPE. THE PERMIT FOR THE PV CANOPY SHALL BE BY OTHERS
4. THE EQUIPMENT SPECIFIED IS A BASIS OF DESIGN. EQUIVALENT EQUIPMENT CONFORMING TO THE PROJECT SPECIFICATIONS (DIV 31 00) IS ACCEPTABLE

SHEET NOTES

1. THE PV LAYOUT IS FOR REFERENCE ONLY.
2. STEEL CANOPY DESIGN AND PV MODULE ATTACHMENT DETAIL IS BY OTHERS



ENLARGED PARKING AREA 1/8" = 1'-0" 01

PV SYSTEM DETAILS

DC SIZE	70.8 KWDC
MODULE	(120) HANWHA Q PEAK DUO XL-G11S.3/BFG
(590W)	
AC SIZE	135 KWAC
INVERTER	(3) CPS SCA25KTL-DO-US-208
AZIMUTH/TILT	180°/7°
RACKING	PV PARKING CANOPY

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Presentation Lead - Jessica Ketchum

LICENSE STAMPS

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VETERAN'S HALL

1620 SOLANO ST.
CORNING, CA

SHEET TITLE

PV LAYOUT - PARKING AREA

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

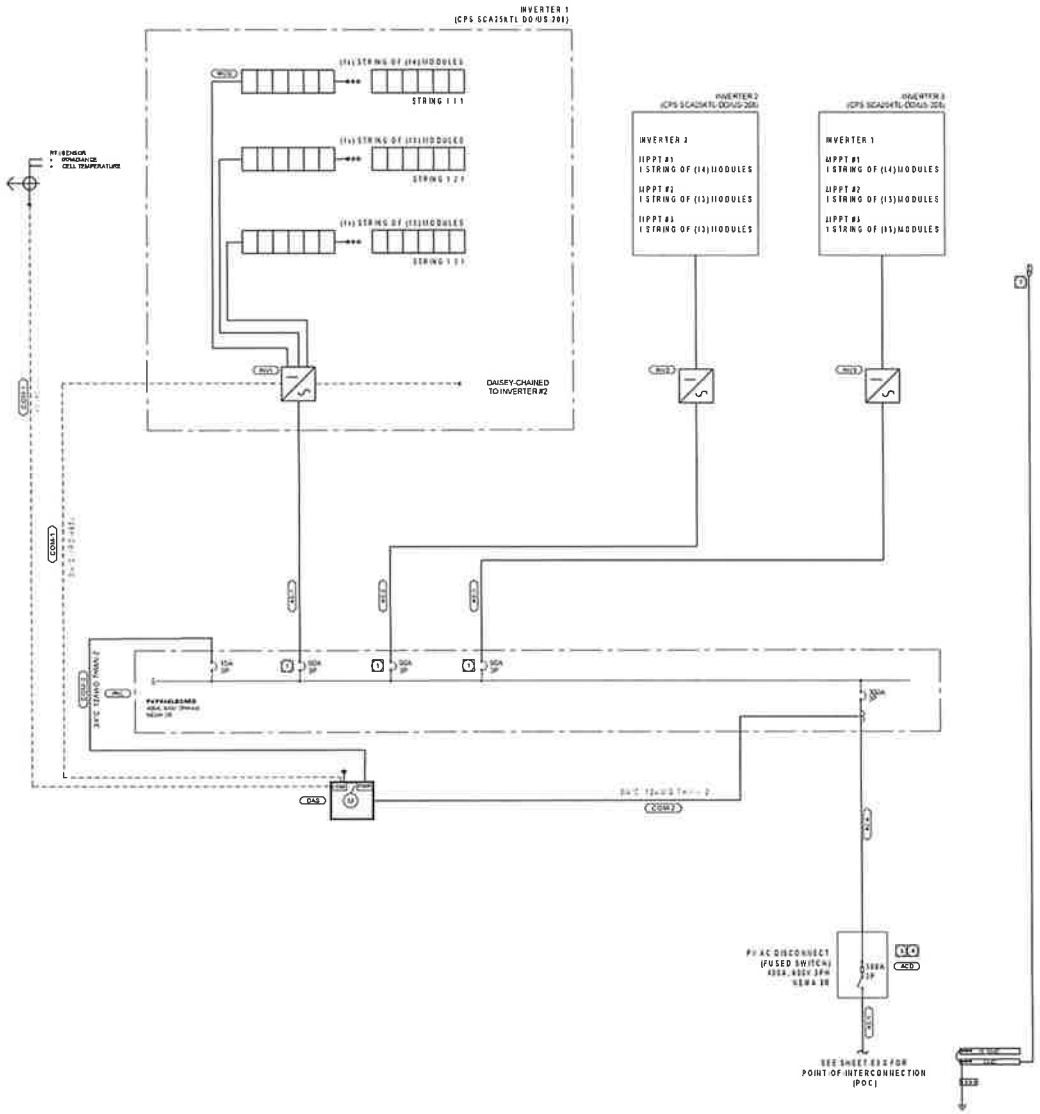
Sym	Description	Date

Drawn By	
Date Issued	2/13/2025
Scale	1"=20'-0"
Project No	21-6497

SHEET No

PV-2.1

2070



GENERAL FEEDER NOTES:

1. CONDUCTORS SHALL BE COPPER ONLY. DC CONDUCTORS SHALL BE RATED FOR A MINIMUM OF 90°C.
2. ALL FEEDERS SHOWN UNLESS SPECIFICALLY NOTED OTHERWISE ARE PRESUMED TO BE ROUTED IN METAL RACEWAYS. IF PVC CONDUITS ARE UTILIZED, THE CONTRACTOR SHALL PROVIDE AN EQUIPMENT GROUND PER NEC 250.122 WHERE ADOPTED. TABLE 250.122 OR, WHERE REQUIRED, PROVIDE A MAIN BONDING JUMPER PER TABLE 250.66 AND INCREASE THE CONDUIT SIZE ACCORDINGLY.
3. DISTANCES SHOWN IS FOR DESIGN PURPOSES ONLY. IT IS NOT A NETWORK DIAGRAM.
4. VOLTAGE DROP VALUE INDICATED IS AT THE END OF THE FEEDER.
5. AVAILABLE FAULT CURRENT VALUE AT THE END OF THE FEEDER INDICATED CALCULATIONS ARE BASED ON INITIAL VALUE & RECEIVED FROM THE SERVING UTILITY AND THE LENGTH AND IMPEDANCE OF THE FEEDER. THE SHORT CIRCUIT CURRENT RATING EQUIPMENT INSTALLED AND/OR ANY INTERRUPTING CURRENT OF EQUIPMENT CONNECTED ON THE LOAD SIDE OF THE FEEDER SHALL BE GREATER THAN THE AVAILABLE FAULT CURRENT.

GENERAL SINGLE LINE DIAGRAM NOTES

1. REFER TO MANUFACTURER'S SPECIFICATIONS FOR PROPER INSTALLATION OF EQUIPMENT.
2. ALL OVERCURRENT DEVICES IN A MULTIWIRE PIECE OF EQUIPMENT SHALL HAVE AN AIC RATING EQUAL TO THE OVERALL RATING OF THE EQUIPMENT. SERIES RATING OF DEVICES WITHIN A PIECE OF EQUIPMENT IS NOT ALLOWED.
3. BOND METAL STRUCTURE TO SYSTEM GROUND. PV SYSTEM SHALL BE GROUNDED IN ACCORDANCE WITH NEC 690.41.
4. BOND PV RACKING PER MANUFACTURER'S INSTALLATION REQUIREMENTS. INSTALL A RACKING LUG UNLESS OTHERWISE NOTED BY RACKING MANUFACTURER.

SPECIFIC SINGLE LINE NOTES

1. PV MODULES SHALL BE UL1703 EQUIPPED AND SUITABLE FOR RACKING PER NEC 110.12
2. N/A
3. DISCONNECT SHALL BE 24/7 ACCESSIBLE, LOCKABLE, VISIBLE TYPE PER UTILITY REQUIREMENTS
4. EACH PV SYSTEM DISCONNECTING MEANS SHALL BE PERMANENTLY MARKED PER NEC 690.13(B).
5. METER TO BE NET METERED. CONFIRM EXACT REQUIREMENTS WITH UTILITY.
6. THE BUILD CONTRACTOR SHALL BE RESPONSIBLE FOR FACILITATING UTILITY INTERCONNECTION APPROVAL AND COORDINATING INSPECTIONS ASSOCIATED WITH PERMISSION TO OPERATE (PTO).
7. THE RACKING SYSTEM IS NOT UL LISTED OR IDENTIFIED TO BOND PV MODULE FRAMES TO THE RACKING. THEREFORE, AN EGC SHALL BE INSTALLED FOR THE PURPOSE OF AN ELECTRICAL BOND WHERE THE COMPONENTS ARE MECHANICALLY CONNECTED.

   PV MODULES SHALL BE BONDED BY INSTALLING AN ILSCO (OR EQUIVALENT) SOLAR GROUNDING LUG AT THE MODULE FRAME WITH A DAISY-CHAINED SILVER BARE CU WIRE (OR APPROVED GROUNDING EQUIVALENT).

EQUIPMENT SCHEDULE

ID	EQUIPMENT	QTY
MOD	[illegible]	105
INV	CPS SCA25KTL DO/US 208	3
PNL	400A, 480Y/277V, NEMA 3R, PANELBOARD	1
ACD	400A 600V 3PH, NEMA 3R, VISIBLE LOCKABLE AC DISCONNECT	1

SCOPE OF WORK

1. THE SOLAR ARRAY AND STRUCTURE ARE ADDITIVE ALTERNATE #3
2. PV SHEETS ARE INTENDED TO SUPPORT A DESIGN BUILD APPROACH
3. FULL PV DESIGN IS INTENDED FOR FUTURE SCOPE. THE PERMIT FOR THE PV CANOPY SHALL BE BY OTHERS
4. THE EQUIPMENT SPECIFIED IS A BASIS OF DESIGN. EQUIVALENT EQUIPMENT CONFORMING TO THE PROJECT SPECIFICATIONS (26 31 00) IS ACCEPTABLE

Copyright © 2025

NICHOLS MELBURG & ROSSETTO
ARCHITECTS + ENGINEERS
300 KNOLLCREST DRIVE
REDDING, CA 96002
(530) 222-3300 (530) 222-3538 FAX
http://www.nmrdesign.com
CONSULTANTS

tkisc
Member of WSP
11870 Pierce Street, Suite 160
Riverside California 92505
951.266.4150 www.tkisc.com
Project Leader: Jerry Leonhardt
Preparer(s): Luis Jesus Kendrick
WSP Job #: 2305168.000

LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VEYEHAN'S HALL

1020 SOLANO ST.
CORNING, CA

SHEET TITLE

PV SINGLE LINE DIAGRAM

DRAWING STATUS

CONSTRUCTION DOCUMENTS

REVISIONS

Sym	Description	Date

Drawn By:	
Date Issued:	2/13/2025
Scale:	
Project No:	21-6497

SHEET No

PV-3.2

2071

Q.PEAK DUO XL-G11S SERIES

qcells

585-600Wp | 156Cells
21.5% Maximum Module Efficiency



Bifacial energy yield gain of up to 21%

Low electricity generation costs

A reliable investment

Enduring high performance

Frame for versatile mounting options

Innovative all weather technology

The ideal solution for:



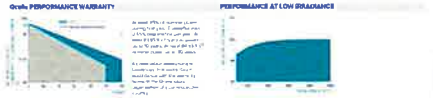
Q.PEAK DUO XL-G11S SERIES

Mechanical Specification



Electrical Characteristics





Properties for System Design

Qualifications and Certificates



qcells

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CPS

25 kW 208 Vac, 1000 Vdc String Inverters for North America

The 25 kW (25 kVA) CPS three phase string inverters are designed for rooftop and carport applications. The sleek and high performance advanced and reliable inverters designed specifically for the North American environment, and offer high efficiency at 97.5% peak and 96.5% CEC, wide operating voltages, broad temperature ranges and a NEMA Type 4X enclosure enable this inverter platform to operate at high performance across many applications. The CPS SCATL (208) product short with the Nano Shutdown Wire box, fully integrated and upgradable with touch safe fusing, monitoring, and AC and DC disconnect switches. The integrated PLC transmitter in the Rapid Shutdown Wire box enables PVRSS certified module level rapid shutdown when used with APS RSD SYSTEM2.0 products. The CPS FlexEM Gateway enables monitoring, control, and remote product upgrades.



CPS SCA25KTL DO/US 208

Key Features

- NEC 2017/2020 PVRSS certified rapid shutdown
- NEC 2017 compliant and UL listed arc fault circuit protection
- UL 1741 SA and IEEE 1547-2018 certified
- 15 Roll mounting orientation for low profile roof installs
- Optional FlexEM Gateway enables remote firmware upgrades
- Integrated AC and DC disconnect switches
- 3 MPPTs with 2 inputs each for maximum flexibility
- Compact and lightweight for AC connections
- NEMA Type 4X outdoor rated, ideal for coastal exposure
- UL 1741 SA certified to CA Rule 21, including SA3, SA15
- Separately serviceable fan design for field service
- Standard 10 year warranty with extension to 20 years
- Complete 1500 AC inverter solution



SCA25KTL (208V) Rapid Shutdown Wire box

CPS

Model Name	CPS SCA25KTL DO/US 208
DC Input	
Max PV power	40 kW (37.5kW per MPPT)
Max DC input voltage	1000 V
Operating DC input voltage range	200-950 Vdc
Start up DC input voltage / power	210 V / 200 W
Number of MPPT trackers	3
MPPT voltage range at full load	475-850 Vdc
Max PV short circuit current per MPPT	15A, 15A, 15A (45A per MPPT)
Number of inputs	6 (two per MPPT)
DC terminal type	Type 4 MC4
AC Output	
Adjustable output power (PF ≥0.99)	25 kW
Max AC output power	25 kW
Rated output voltage	208 Vac
Output voltage range	183-228 Vac
Grid connection type	3Φ / PE / N (neutral optional)
Max AC output current @ 208 Vac	69.5 A
Rated output frequency	60 Hz
Output frequency range	57 - 63 Hz
Power factor	>0.99 (full power)
Current THD (full power)	<3%
Max fault current contribution (1 cycle RMS)	140 A (peak)
Inrush current	Type 4 MCC
AC terminal type	Type 4 MCC
System and Performance	
Topology	Transformerless
Max efficiency	97.5%
CEC efficiency	96.5%
Standby / night time consumption	<1 W
Protection	
Enclosure protection degree	NEMA Type 4X
Cooling method	Variable speed cooling fans
Operating temperature range*	-25°F to +140°F (-32°C to +60°C)
Non-operating temperature range*	-40°F to +158°F (-40°C to +70°C)
Operating humidity	0 to 100%
Operating altitude	11123 ft / 3400 m (derating from 9843 ft / 3000 m)
Audible noise	60 dBA at 1 m and 2 ft
User Interface and Communication	
User interface and display	LED, HMI
Remote monitoring	Ethernet, Modbus RS485
Wireless monitoring	LTE (4G) Cat M1 (optional), Wi-Fi 2.4G (optional)
Modbus data mapping	Yes
Power curtailment / firmware upgrade function	Standard (with FlexEM Gateway)
Mechanical	
Dimensions (H x W x D)	39.4 x 28.6 x 10.2 in (1000 x 726 x 260 mm)
Weight	Inverter: 121.5 lbs (54 kg); Wire box: 18 lbs (8.5 kg)
Mounting / installation angle*	15 to 90 degrees from horizontal (vertical is default)
AC terminal	Side-mount type terminal block, 3 Φ + N + PE, #6 AWG (16 mm²)
DC input terminal	Screw clamp using Socket wrench size: 3/4", #6 AWG (16 mm²)
Terminating means (2 per MPPT)	30 A fuses provided, fuse holders sold by APS separately
Compliance and Standards	
Certifications and standards	UL 1741 SA certified, UL 1998, UL 1699B, UL 1741, CSA 22.2 NO. 107.1-01, IEEE 1547-2018, FCC PART 15 B, ICES-0003 CLASS B
Interconnection standard	IEEE 1547-2018, IEEE 1547-2018 Cat B for VV, VW, FRT, HFRT, LVRT, HVRT
Smart grid features	Volt-Watt/Var, Freq-Watt/Var, Ramp Rate, Soft-Start, Fixed Watt, Fixed Var
Warranty	
Standard	10 years
Extended (opt.)	15 and 20 years

*Derating may occur under these conditions

NICHOLS MELBURG ROSSETTO
ARCHITECTS • ENGINEERS

300 KNOLLCREST DRIVE
REDDING, CA 96002
(530) 222 3300 (530) 222 3538 FAX
http://www.nmrdesign.com

CONSULTANTS

tk|sc
Member of WSP

11670 Pierce Street, Suite 140
Riverside, California 92505
951.289.4160 www.tksc.com
Project Leader - Jerry Leonhardt
Project Mgr. Lead - Jessica Rendrick
WSP Job # 82225168.000

LICENSE STAMPS

PROJECT NAME

TEHAMA COUNTY
CORNING
VETERAN'S HALL

1638 SOLANO ST.
CORNING, CA

SHEET TITLE

EQUIPMENT
DATA SHEETS

DRAWING STATUS

CONSTRUCTION
DOCUMENTS

REVISIONS

Sym	Description	Date

Drawn By	
Date Issued	2/13/2025
Scale	-
Project No.	21-6497

SHEET No.

PV-4.2

LDP Name: LDP_ACAD_2020
Plot Date: 2/12/2025 - 10:47 pm
File Name: P:\2021\21-6497 Corning Veterans Hall Revit\Drawings and Models\CAD\Plan Sets\PV-4.2.dwg
XREF: CIVIL, TBL, SIGN

2072

E-Contract Review
Approval as to Form

Department Name: Administration

Vendor Name: Coring Veterans' Hall Remodel Project

Contract Description: For the purpose of Bid Packet

APPROVED AS TO FORM:



Date: 11/6/2025

Office of the Tehama County Counsel
Margaret Long, County Counsel

Tehama County

Agenda Request Form

File #: 25-1914 **Agenda Date:** 11/18/2025 **Agenda #:** 52.

ADMINISTRATION - Administrative Services Director Tom Provine

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Chair to sign Amendment No. 3 to the agreement with Lionakis (Misc. Agree #2015-294, as amended by 2017-124, as amended by 2022-265) for the purpose of providing additional architectural/engineering and consulting services for the new Tehama County Corrections Re-entry Project, thereby adding an additional $152,315, for a total maximum compensation amount to not exceed $2,041,621

Financial Impact:
Funds are included in the project budget. Funding is available in the Accumulated Capital Outlay (ACO)- Plant Acquisition budget, account 1081-57586. Although not reimbursable by the State through the SB 1022 financing program, the expense will be included as a cash match contributing to the total eligible project cost.

Background Information:
On September 15, 2015, the Board approved the agreement in the amount of $1,406,466 with Lionakis for architectural/engineering services for the new Tehama County Corrections Re-Entry Project. Their fee was based on an award of $15,586,000 from the SB 1022 Adult Local Criminal Justice Facilities Construction Financing Program. On November 22, 2016, the Board of State and Community Corrections (BSCC) notified the county that the conditional award had increased to $20,000,000 due to an award relinquishment by the County of Lake in the small county category. The increased award allows for a larger building and additional programming; therefore, additional services were required of Lionakis and their subcontractors.

Amendment No. 1, in the amount of $178,600, addressed this change of scope as well as the additional work related to the rerouting of Madison Street.

Amendment No. 2, in the amount of $304,240, includes additional service fees based on substantial delays to the project and additional professional services requested.

Amendment No. 3, in the amount of $152,315, includes additional service fees to provide consulting services to assist the County in the procurement of Furniture, Furnishings and Specialty Equipment (FF&E) for items not part of the Contractor Furnished, Contractor Installed FF&E scope. Additionally, the fees will provide a redesign of several gates, replacement of all chain link fences around the old jail parking lot, redesign of paved and landscaping areas around the adjacent gates. The additional service fees based on Supplement Civil Construction Administration Services as outlined in Exhibit “D”. These additional services were necessary for the project, or additional features at the request of the Sheriff’s Office for improved jail functionality.

THIRD AMENDMENT
TO THE AGREEMENT BETWEEN THE COUNTY OF TEHAMA AND LIONAKIS

This Amendment to Agreement Number 2015-294, dated September 15, 2015, as amended by Agreement 2017-124, as amended by Agreement 2022-265 by and between the County of Tehama (County) and Lionakis (Consultant) (the "Original Agreement") shall be amended as set forth herein.

I. Section 1 of the Original Agreement is amended to read as follows:

1. RESPONSIBILITIES OF CONTRACTOR

A. Consultant shall provide additional services to provide Furniture, Fixtures, & Equipment consulting services related to the Tehama County Corrections Reentry Center Project as set forth in Exhibit "B" attached hereto.

B. Consultant shall provide architectural/engineering services for the fence replacement at the old Jail Parking Lot related to the Tehama County Corrections Reentry Center Project as set forth in Exhibit "C" attached hereto.

C. Consultant shall further provide services for supplement civil construction administration services related to the Tehama County Corrections Reentry Center Project as set forth in Exhibit "D" attached hereto.

D. In the event of a conflict between the provisions of the main body of this Agreement and any attached Exhibit(s), in the main body of the Agreement shall take precedence, followed by the Exhibits, in descending order, as indicated below:
Exhibit B, Exhibit C, Exhibit D

II. Section 3 of the Original Agreement is amended to read as follows:

3. COMPENSATION

A. County shall pay Consultant a flat fee of $2,041,621 for all services provided hereunder, except as expressly provided in Subsection (B), this flat fee is inclusive of all compensation, reimbursement, travel and milage costs, or charges due to Consultant for services provided under this agreement.

B. The Maximum Compensation payable under this agreement, including any bidding reproduction expense for reimbursement, shall not exceed $2,041,621. Consultant shall not be entitled to payment or reimbursement for any tasks or services performed except as specified herein. Consultant shall have no claim against County for payment of any compensation or reimbursement, of any kind whatsoever, for any service provided by Consultant after the expiration or termination of their Agreement. Consultant shall not be paid any amount in excess of the Maximum Compensation amount set for the above. Should Consultant receive any such payment, it shall immediately notify the County and shall immediately repay all such funds to the County. This provision shall survive the expiration or the termination of this Agreement.

It is mutually agreed that all other terms and conditions of Agreement Number 2015PA294 shall remain in full force and effect.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the day and year set forth below.

COUNTY OF TEHAMA

Date: _____

_____
Chairman, Board of Supervisors

LIONAKIS

Date: October 29, 2025

_____
Maynard Feist, Principal

115402
Vendor Number

Standard Form of Amendment – Services adopted 4-27-1

LIONAKIS

Exhibit B

1919 Nineteenth Street
Sacramento CA 95811
P: 916.558.1900
F: 916.558.1919
www.lionakis.com

August 2, 2024

Tom Provine
County Administrators Office
County of Tehama
727 Oak Street
Red Bluff, CA 96080

Re: Proposed Tehama County Jail Addition – SB 1022: Additional Services Furniture, Fixtures & Equipment consulting.

Dear Tom:

Per your request, we are requesting additional services fees to provide FF&E consulting services. The design team will provide consulting services to assist Tehama County; Owner Representative in the procurement of Furniture, Furnishings and Specialty Equipment (FF&E) for items not part of the Contractor Furnished, Contractor Installed FF&E scope. FF&E will be coordinated with the Owner's Sole Sourced Furniture Vendor for the new Tehama County Re-entry facility located in Red Bluff, CA which is approximately 21,188 square feet.

This request is based on the following scope:

- **Kick-off/ FF&E Process Meeting:** Attend an online kick-off meeting with Owner Representative, Interior Designer & Architect to review project scope, schedule, standards, procurement process and communication requirements. Owner Representative is to supply furniture and equipment budget for team to review and assess.
- **FF&E Procurement Schedule:** Assist Owner, if requested, in developing overall schedule to coordinate furniture process and procurement milestones.
- **FF&E Development:** Research FF&E types based on construction document cut sheets, room templates, Owner comments and/or direction in previous project user meetings.
- **Preliminary Specification Package:** Develop a preliminary draft of FF&E specifications package and produce preliminary coded furniture and equipment plans in adherence to local building codes.
- **FF&E User Meetings:** Conduct up to three (3) FF&E user meetings to review layouts, quantities, present FF&E types, finishes and upholstery. These finishes shall be presented in a loose sample format and via digital concept boards. Meetings assumed to be online.
- **Coordination Meeting:** Participate in one (1) online meeting with Owner Representative and Information Systems representatives to review electrical and data requirements that must be accommodated with furniture systems, tables and electronic devices as required.
- **Kick-off Meeting with Vendor:** Attend an online meeting with Owner's Sole Sourced Furniture Vendor. Intent of the meeting is to review proposed work plan, schedule, communication plan and product offering.
- **FF&E Packages:** Prepare final FF&E packages as coordinated with architectural constraints, electrical lighting, and data locations. Forward to Vendor for further coordination.
- **Furniture Backgrounds:** Prepare furniture backgrounds and issue to Vendor.
- **Vendor Validation Packages:** Review intermittent Vendor furniture validation packages and proposals for conformance. Assume up to three (3) rounds.
- **Final Vendor FF&E Packages:** Review Furniture and Specialty Equipment final Vendor packages which shall include plans and quotes for review and comment.
- **CA Coordination Meetings:** Attend FF&E coordination meetings to assist in the coordination of proposed product changes, layout adjustments, procurement status and installation by Vendor. Assumed up to ten(10) online meetings.
- **FF&E Punch:** Assist Owner in performing a single phase furniture and equipment punch walk. Document punch items and provide to Owner for distribution.

- **Final Documentation Set:** Package final FF&E documentation and provide Final Conformed Document set to Owner.

With the above in mind, we propose this added scope of services for Architectural, Interior Design & Electrical Engineering.

Services and deliverables shall coincide with the current contract.

CLARIFICATIONS

1. Our services shall be limited to those expressly set forth above. If scope or deliverables is specifically not listed above, they are not considered part of this proposal. Lionakis shall have no other obligations, responsibility, or deliverables for the project except as agreed to in writing.
2. Following are not part of the services outlined above: Inventory of existing furniture and/or equipment.
3. Additional meetings and scope shall result in additional services.
4. Additional services warranted if procurement of FF & E results in more than a singular phase.
5. Additional services will be required if FF & E will go through a formal bid process. Procurement and coordination will be through Owner's selected furniture vendor.
6. Recreation yard equipment, exercise equipment, kitchen equipment or appliances, televisions, mattresses, or property bags are excluded from this scope of work.
7. Field verification of dimensions and conditions shall be by vendor.
8. Additional consulting resulting work due to changes to approved selections and/or design documents shall be considered additional services….

ADDITIONAL SERVICES COMPENSATION

1. We request the following additional fees for work provided to-date and to complete the Construction Documents phase. Based on the review process and changes to-date, for increases during Construction Administration we request the additional fees for anticipated services as presented below:

Interior Design:	$63,650
Architectural Coordination:	$5,250
Electrical Engineering:	$5,300
Total:	**$74,200**

2. Reimbursables and Direct Expenses are included within the above amounts.

We genuinely appreciate your attention to our request for this very important project and are looking forward to continuing our work with you. Please do not hesitate to contact me if you have any questions or require additional information.

Sincerely,

Maynard Feist, AIA
Principal

LIONAKIS

Exhibit C

2025 Nineteenth Street
Sacramento CA 95818
P: 916.558.1900
www.lionakis.com

November 19, 2024

Tom Provine
County Administrators Office
County of Tehama
727 Oak Street Red Bluff, CA 96080

Re: Additional Services Proposal
Fence Replacement at the Old Jail Parking Lot
Tehama County Jail Addition – SB 1022

Dear Tom:

Lionakis is pleased to submit the following amendment for the Fence Replacement at the Old Jail Parking Lot project located at Red Bluff California.

DESCRIPTION OF PROJECT

This amendment consists of the following requested additional scope of work:

- Redesign Gate G05, including change from a swing gate to a rolling gate, the addition of an operator with entry/exit function, required power, controls, security, and protective bollards. Relocation of Pedestrian Gate G08 to the area North of the trash enclosure.
- Replacement of all chain link fences around the Old Jail Parking Lot. Addition of a 20-foot wide rolling gate (G10) and a Pedestrian Gate (G11) at the East end of the parking lot with a gate operator providing exit-only functionality. This will include the required power and controls routed from the old jail.
- Redesign of the paved and landscaped areas adjacent to Gates G05, G08, G10, and G11.

We propose a Scope of Services and Deliverables as follows:

SERVICES AND DELIVERABLES

Construction Administration

1. Identify the initial scope of work.
2. Collect as-builts of the existing jail and parking lot.
3. Develop preliminary design concept plans and perform initial code compliance reviews.
4. Provide the client with initial conceptual plans to confirm understanding of the scope.
5. Perform site investigation and survey of the existing parking lot. Document the existing conditions.
6. Investigate the power and data infrastructure in the old jail facility. Document the existing conditions.
7. Revise drawings as necessary based on site investigation findings, survey, and client feedback.
8. Provide the client with final conceptual plans for scope confirmation.

9. Revise the Architectural site plan and provide the client with final conceptual plans, and consultants with the updated Architectural site model for coordination.
10. Develop final Architectural, Electrical, and Low-voltage drawings to reflect the added scope of work.
11. Research gate operators, controllers, and other products not already in the project scope, and provide the client with product cut sheets for approval.
12. Provide specifications for the approved products.
13. Incorporate drawings and specifications into an Architect's Supplemental Instructions (ASI) for submission to the owner and contractor.
14. Issue the ASI for contractor pricing and construction.
15. Review contractor-prepared Potential Change Order (PCO).
16. Review and respond to Submittals.
17. Respond to any contractor Requests for Information (RFI's).
18. Conduct a punch walk and punch list for the completed work.

CLARIFICATIONS

Lionakis' services and deliverables related to this additional scope shall be limited to those expressly set forth above. If the scope of work or deliverables are not specifically listed above they are not considered part of this agreement. Lionakis shall have no other obligations, responsibilities, or deliverables for the project except as agreed to in writing or as provided in the Owner-Architect Agreement.

1. We will utilize the following consultants for this project:
   a. Civil — Sharrah Dunlap Sawyer, Inc.
   b. Electrical — LP Consulting Engineers

COMPENSATION

1. We propose to provide these services and deliverables based on the information and scope of work described above for a fixed phase fee of **dollars ($31,655.00).** If this fee should meet with your approval we will forward you our standard agreement. Lionakis' hourly rate schedule is attached. Please note that these rates apply to 2024, and are adjusted at the end of each calendar year to reflect COLA and market-related forces.

Design and Construction Administration:	$31,655.00
Total Contract Amount:	**$ 31,655.00**

LIONAKIS

Exhibit D

2025 Nineteenth Street
Sacramento CA 95818
P: 916.558.1900
www.lionakis.com

March 24, 2025

Tom Provine
Tehama County Administrator
County of Tehama
727 Oak Street
Red Bluff, CA 96080

Re: Additional Services for Supplement Civil Construction Administration Services
Tehama County Corrections Reentry Center - SB 1022

Dear Tom:

Lionakis is pleased to submit the following amendment for the Additional Services for Supplement Civil Construction Administration Services project located at Red Bluff, California.

DESCRIPTION OF PROJECT

This project consists of the new construction of a story building with a tier Level of 21,188 gross square feet and associated site improvements. The building will include two (2) housing units. Each housing unit contains one 16-bed dormitory on Level 1 and another 16-bed dormitory on an upper-tier level, totaling 64 beds. The center will include multiple program spaces, non-contact visitation, various inmate and staff support spaces, a kitchen, and laundry space.

SERVICES & DELIVERABLES

Construction Administration

1. The following are additional Construction Administration Services beyond those covered in the original agreement dated September 24, 2015, Amendment Number 1 dated May 16, 2017, and Amendment Number 2 dated August 29, 2022.
   a. Coordinated with PG&E for their revised design of the onsite and offsite electric and gas service ($2,793).

      This work occurred after the start of construction and after the PG&E approved gas and electric designs.

   b. Coordinated with the Project Manager, Inspector, Contractor, and Geotechnical Engineer regarding wet soils ($4,495).
   c. Prepared over-excavation exhibit for review by the Geotechnical Engineer and Project Manager ($2,489).
   d. Coordinated with dry utilities regarding those underground facilities that will be removed ($2,945).

      This work occurred as a result of the contractor finding utilities that were not found and identified in the survey and/or the contractor finding utilities that are on the survey but not in the location shown in the survey.

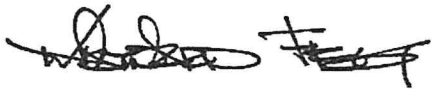
   e. Coordinated with AT&T and the Project Manager regarding the existing AT&T line to remain during the early stages of construction ($1,465).

      This is due to the contractor's phasing and AT&T coordination.

   f. Coordinated with Architect regarding storm drain crossing of relocated sanitary sewer crossing from old Madison Street ($3,671)

We appreciate the opportunity to provide this proposal and are looking forward to working with you on this project. Please do not hesitate to contact me or Mike Davey if you require any more information.

Sincerely,



Maynard Feist
Principal

Encl.: 2024 Fee Schedule

E-Contract Review
Approval as to Form

Department Name: Administration

Vendor Name: Lionakis

Contract Description: For the purpose of Jail reentry project

APPROVED AS TO FORM:



Date: 11/10/2025

Office of the Tehama County Counsel
Margaret Long, County Counsel

AGREEMENT BETWEEN THE COUNTY OF TEHAMA AND LIONAKIS

This agreement is entered into between the County of Tehama, through its Administration Department, ("County") and Lionakis ("Consultant") for the purpose of providing architectural/engineering services for the new Tehama County Corrections Reentry Center Project.

1. RESPONSIBILITIES OF CONSULTANT

During the term of this agreement, Consultant shall provide architectural/engineering services for the new Tehama County Corrections Reentry Center Project as set forth in County's SB 1022 adult Local Criminal Justice Facilities Construction Financing Program Proposal Identification No. A19-13, on the site of the current Tehama County Library, as set forth in Exhibit "B" attached hereto.

2. RESPONSIBILITIES OF THE COUNTY

County shall compensate Consultant for said services pursuant to Section 3 and 4 of this agreement.

3. COMPENSATION

A. County shall pay Consultant a flat fee of $1,403,466 for all services provided hereunder. Except as expressly provided in Subsection (B), this flat fee is inclusive of all compensation, reimbursement, travel and mileage costs, or charges due to Consultant for services provided under this agreement.

B. County shall additionally reimburse Consultant for actual and reasonable reproduction costs for bidding purposes; provided that said reproduction costs are requested and pre-approved by County and supported by an invoice or receipt from the third-party vendor. Reimbursement for reproduction costs for bidding purposes under this Subsection shall not exceed $3,000.

C. The Maximum Compensation payable under this agreement, including any bidding reproduction expense for reimbursement, shall not exceed $1,406,466. Consultant shall not be entitled to payment or reimbursement for any tasks or services performed except as specified

herein. Consultant shall have no claim against County for payment of any compensation or reimbursement, of any kind whatsoever, for any service provided by Consultant after the expiration or termination of this Agreement. Consultant shall not be paid any amount in excess of the Maximum Compensation amount set forth above, and Contractor agrees that County has no obligation, whatsoever, to compensate or reimburse Consultant for any expenses, direct or indirect costs, expenditures, or charges of any nature by Consultant that exceed the Maximum Compensation amount set forth above. Should Consultant receive any such payment, it shall immediately notify County and shall immediately repay all such funds to the County. This provision shall survive the expiration or other termination of this Agreement.

4. BILLING AND PAYMENT

A. For the services described in Section 3.A, County will pay up to 90% of the flat fee amount due Consultant as progress payments. Billings shall be submitted no more frequently than monthly and shall be based on a percentage of services completed to the reasonable satisfaction of County up to the date of billing. The remaining monies shall be paid to Consultant after the satisfactory completion of the duties described in this agreement pursuant to Section 1 and after submittal of a final invoice by Consultant. The granting of any progress payment or the receipt thereof by Consultant shall not constitute acceptance of the work or any portion thereof. Consultant shall submit a final invoice to County within 30 days after service has been completed to the reasonable satisfaction of County. County shall make final payment within 30 days of receipt of Consultant's itemized invoice, provided that the services have been satisfactorily completed.

B. Consultant shall submit an invoice for any bidding reproduction costs pursuant to Subsection 3.B within 30 days after the expense is incurred.

5. TERM OF AGREEMENT

This agreement shall commence on the date of signing and shall terminate upon satisfactory completion of the project, unless terminated in accordance with section 6 below.

6. TERMINATION OF AGREEMENT

If Consultant fails to perform its duties to the satisfaction of the County, or if Consultant fails to fulfill in a timely and professional manner its obligations under this agreement, or if Consultant

violates any of the terms or provisions of this agreement, then the County shall have the right to terminate this agreement effective immediately upon the County giving written notice thereof to the Consultant. Either party may terminate this agreement on 30 days' written notice. County may terminate this agreement immediately upon oral notice should funding cease or be materially decreased, or should the Tehama County Board of Supervisors fail to appropriate sufficient funds for this agreement in any fiscal year. In the event that this agreement is terminated for any reason, Contractor shall be paid the prorated portion of the flat fee earned prior to termination.

The County's right to terminate this agreement may be exercised by the Tehama County Chief Administrator.

7. ENTIRE AGREEMENT; MODIFICATION

This agreement for the services specified herein supersedes all previous agreements for these services and constitutes the entire understanding between the parties hereto. Consultant shall be entitled to no other benefits other than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both parties. Consultant specifically acknowledges that in entering into and executing this agreement, Consultant relies solely upon the provisions contained in this agreement and no other oral or written representation.

8. NONASSIGNMENT OF AGREEMENT

Inasmuch as this agreement is intended to secure the specialized services of Consultant, Consultant may not assign, transfer, delegate or sublet any interest herein without the prior written consent of the County.

9. EMPLOYMENT STATUS

Consultant shall, during the entire term of this agreement, be construed to be an independent consultant and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow County to exercise discretion or control over the professional manner in which Consultant performs the services which are the subject matter of this agreement; provided always, however, that the services to be provided by Consultant shall be provided in a manner consistent with the professional standards applicable to such services. The sole interest of the County is to insure that the services shall be

rendered and performed in a competent, efficient and satisfactory manner. Consultant shall be fully responsible for payment of all taxes due to the State of California or the Federal government, which would be withheld from compensation of Consultant, if Consultant were a County employee. County shall not be liable for deductions for any amount for any purpose from Consultant's compensation. Consultant shall not be eligible for coverage under County's Workers Compensation Insurance Plan nor shall Consultant be eligible for any other County benefit.

10. INDEMNIFICATION

Contractor shall defend, hold harmless, and indemnify Tehama County, its elected officials, officers, employees, agents, and volunteers against all claims, suits, actions, costs, expenses (including but not limited to reasonable attorney's fees of County), damages, judgments, or decrees by reason of any person's or persons' injury, including death, or property (including property of County) being damaged, arising out of contractor's performance of work hereunder or its failure to comply with any of its obligations contained in this agreement, whether by negligence or otherwise. Contractor shall, at its own expense, defend any suit or action founded upon a claim of the foregoing. Contractor shall also defend and indemnify County against any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board and/or any other taxing or regulatory agency against the County with respect to Contractor's "independent contractor" status that would establish a liability for failure to make social security or income tax withholding payments, or any other legally mandated payment. Notwithstanding the foregoing, to extend that the services or work hereunder include design professional services subject to Civil Code section 2782.8, Consultant's duty to indemnify shall only be to the maximum extent permitted by Civil Code section 2782.8.

11. INSURANCE

Consultant shall procure and maintain insurance pursuant to Exhibit "A" - Insurance Requirements for Consultant, attached hereto and incorporated by reference.

12. NON-DISCRIMINATION

Consultant shall not employ discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin,

ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

13. GREEN PROCUREMENT POLICY

Tehama County Resolution No. 49-2002, the Green Procurement Policy (available upon request) supports recycling and waste reduction, and promotes the purchase of products made with recycled materials when product fitness and quality are equal and they are available at no more than the total cost of non-recycled products. Consultant is encouraged to conform to this policy.

14. COMPLIANCE WITH LAWS AND REGULATIONS

All services to be performed by Consultant under to this Agreement shall be performed in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. Any change in status, licensure, or ability to perform activities, as set forth herein, must be reported to the County immediately.

15 LAW AND VENUE

This agreement shall be deemed to be made in, and shall be governed by and construed in accordance with the laws of the State of California (excepting any conflict of laws provisions which would serve to defeat application of California substantive law). Venue for any action arising from this agreement shall be in Tehama County, California.

16. AUTHORITY

Each party executing this Agreement and each person executing this Agreement in any representative capacity, hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purposing to act.

17. NOTICES

Any notice required to be given pursuant to the terms and provisions of this agreement shall be in writing and shall be sent first class mail to the following addresses:

If to County:	Tehama County Administration 727 Oak Street Red Bluff, CA 96080
If to Consultant:	Lionakis 1919 Nineteenth Street Sacramento, CA 95811

Notice shall be deemed to be effective two days after mailing.

18. NON-EXCLUSIVE AGREEMENT:

Consultant understands that this is not an exclusive agreement, and that County shall have the right to negotiate with and enter into agreements with others providing the same or similar services to those provided by Consultant, or to perform such services with County's own forces, as County desires.

19. STANDARDS OF THE PROFESSION

Consultant agrees to perform its duties and responsibilities pursuant to the terms and conditions of the Agreement in accordance with the standards of the profession for which Consultant has been properly licensed to practice.

20. LICENSING OR ACCREDITATION

Where applicable, the Contractor shall maintain the appropriate license or accreditation through the life of this contract.

21. OWNERSHIP OF DOCUMENTS

All documents, notes, reports, electronic storage media, plans, or any other materials produced by Contractor during the term of this agreement for any purpose related to the agreement shall become the property of the County. Contractor shall deliver, upon full payment by the County for services rendered hereunder, any such materials as requested by the County.

22. CONFLICT OF INTEREST

Contractor and Contractor's employees shall have no interest and shall not acquire any interest, direct or indirect, which will conflict in any manner or degree with the performance of services required under this agreement.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the day and year set forth below.

Date: SEP 15 2015

COUNTY OF TEHAMA

Chairman, Board of Supervisors

Date: 9-11-15

LIONAKIS

Representative

115402
Vendor Number

Approved as to form by
Tehama County Counsel

Exhibit A

INSURANCE REQUIREMENTS FOR CONSULTANT

Consultant shall procure and maintain, for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work described herein and the results of that work by Consultant, his/her agents, representatives, employees or subconsultants. At a minimum, Consultant shall maintain the insurance coverage, limits of coverage and other insurance requirements as described below.

Commercial General Liability (including operations, products and completed operations) $1,000,000 per occurrence for bodily injury, personal injury and property damage. If coverage is subject to an aggregate limit, that aggregate limit will be twice the occurrence limit, or the general aggregate limit shall apply separately to this project/location.

Automobile Liability

Automobile liability insurance is required with minimum limits of $1,000,000 per accident for bodily injury and property damage, including owned and non-owned and hired automobile coverage, as applicable to the scope of services defined under this agreement.

Workers' Compensation

If Consultant has employees, he/she shall obtain and maintain continuously Workers' Compensation insurance to cover Consultant and Consultant's employees and volunteers, as required by the State of California, as well as Employer's Liability insurance in the minimum amount of $1,000,000 per accident for bodily injury or disease.

Professional Liability (Consultant/Professional services standard agreement only)

If Consultant is a state-licensed architect, engineer, consultant, counselor, attorney, accountant, medical provider, and/or other professional licensed by the State of California to practice a profession, Consultant shall provide and maintain in full force and effect while providing services pursuant to this contract a professional liability policy (also known as Errors and Omissions or Malpractice liability insurance) with single limits of liability not less than $1,000,000 per claim and $2,000,000 aggregate on a claims made basis. However, if

coverage is written on a claims made basis, the policy shall be endorsed to provide coverage for at least three years from termination of agreement.

If Consultant maintains higher limits than the minimums shown above, County shall be entitled to coverage for the higher limits maintained by Consultant.

All such insurance coverage, except professional liability insurance, shall be provided on an "occurrence" basis, rather than a "claims made" basis.

Endorsements: Additional Insureds

The Commercial General Liability and Automobile Liability policies shall include, or be endorsed to include "Tehama County, its elected officials, officers, employees and volunteers" as an additional insured.

The certificate holder shall be "County of Tehama."

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions of $25,000 or more must be declared to, and approved by, the County. The deductible and/or self-insured retentions will not limit or apply to Consultant's liability to County and will be the sole responsibility of Consultant.

Primary Insurance Coverage

For any claims related to this project, Consultant's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees or volunteers shall be excess of Consultant's insurance and shall not contribute with it.

Coverage Cancellation

Each insurance policy required herein shall be endorsed to state that "coverage shall not be reduced or canceled without 30 days' prior written notice certain to the County."

Acceptability of Insurers

Consultant's insurance shall be placed with an insurance carrier holding a current A.M. Best & Company's rating of not less than A:VII unless otherwise acceptable to the County. The County

reserves the right to require rating verification. Consultant shall ensure that the insurance carrier shall be authorized to transact business in the State of California.

Subconsultants

Consultant shall require and verify that all subconsultants maintain insurance that meets all the requirements stated herein.

Material Breach

If for any reason, Consultant fails to maintain insurance coverage or to provide evidence of renewal, the same shall be deemed a material breach of contract. County, in its sole option, may terminate the contract and obtain damages from Consultant resulting from breach. Alternatively, County may purchase such required insurance coverage, and without further notice to Consultant, County may deduct from sums due to Consultant any premium costs advanced by County for such insurance.

Policy Obligations

Consultant's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

Verification of Coverage

Consultant shall furnish County with original certificates and endorsements effecting coverage required herein. All certificates and endorsements shall be received and approved by the County prior to County signing the agreement and before work commences. However, failure to do so shall not operate as a waiver of these insurance requirements.

The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

LIONAKIS

1919 Nineteenth Street
Sacramento CA 95811
P: 916.558.1900
F: 916.558.1919
www.lionakis.com

September 3, 2015 **(Revised September 11, 2015)**

Bill Goodwin
Chief Administrator
County of Tehama
727 Oak Street
Red Bluff, CA 96080

Re: Proposed Tehama County Corrections Reentry Center – SB 1022 Funding

Dear Bill:

Lionakis is pleased to submit our fee proposal for Tehama County Corrections Reentry Center project to be done with SB 1022 funding.

DESCRIPTION OF PROJECT

Per our discussions and work assisting the County with the SB1022 funding application we understand the project to be approximately the following:

The Tehama County Community Corrections Reentry Center Project will be a new +/- 25,000 square foot multi-purpose facility located adjacent to the existing Main Jail. The facility will include two 32-Bed dormitory-style Reentry Housing units with multiple program rooms. In addition, the facility will include a medical and mental health suite, kitchen, and laundry to support the inmates in the Reentry Center as well as in the Main Jail. The conceptual design provides the spaces to accommodate the Sheriff Department and agencies with the flexibility to address current and future offender program/service needs. Critical components of the facility are the Reentry area for committed offenders to receive their assessment and focused programs and kitchen/laundry with Culinary Arts training. The space is intended to consolidate support spaces, sentenced offenders with intense programs, and Medical/Mental Health agencies managing the population and system.

A primary area within the new facility is the Reentry component and support services. The new expansion includes dormitory-style bunk beds for transitional inmates that can benefit from structured programs prior to returning to the community. These same in-custody beds can also be used for additional classifications. The two 32-bed dormitory style housing units are two level/tiered structures mirrored in plan to each other with attached outdoor recreation. These housing units will be operated using indirect supervision with a fixed control station for staff efficiency. The podular dormitory design of the housing will provide the facility segregated dormitories with additional flexibility for security and classification purposes. Multiple program rooms are adjacent to the housing units.

Site and Miscellaneous Improvements

Work for the new Correctional Reentry Center is anticipated to include new vehicle circulation to a loading dock, drives, fencing, secure walls, pedestrian walks, drop off area and landscaping improvements. Utility infrastructure improvements are anticipated to include new commercial electrical service, storm drainage, sanitary sewer, domestic water, and other improvements necessary to provide a complete and operating facility.

Construction Costs and Schedule:

Lionakis anticipates the construction costs for the above scope of work is $13,786,000 from both local and state funding sources. Architectural work is anticipated to begin in September or October 2015 with the documents

prepared for a traditional design-bid-build delivery method. Design and agency approval is anticipated to be completed by July 2017 with bidding and construction schedule to be complete by March 2019.

We propose a scope of services for Architectural, Structural Engineering, Mechanical Engineering, Electrical Engineering, Civil Engineering, Security Electronics, Food/Laundry Service, Cost Estimating, Landscape Architecture and deliverables as follows:

SERVICES

Schematic Design

1. The project A/E team will prepare, for approval by the Owner, schematic design documents for the project which consist of drawings and other documents which illustrate the principal components of the project.
2. The project A/E team will develop new space lists to coincide with the developed schematic design plans. The intent is to have required pre-design tasks run concurrent with schematic design.
3. Engineers shall provide design narratives and concepts required to define the intended systems and project approach for the various disciplines.
4. The A/E team shall prepare a detailed opinion of probable costs of the completed schematic design documents.
5. The Architect shall facilitate meetings with the Board of State and County Corrections (BSCC) and the Office of the State Fire Marshal (OSFM).
6. The Architect shall submit Schematic Design documents to BSCC and OSFM for review and shall document comments received from review.
7. The Architect will assist the Owner in preparing and submitting documentation required for Project Establishment with BSCC and the State Public Works Board (SPWB).
8. County shall be responsible for obtaining approval of site Due Diligence and CEQA with the state. The Architect and our consultants will provide supporting documentation.

Design Development

1. Based upon the approved schematic design documents and any adjustments in the scope or quality of the project or in the construction budget authorized by the Owner, the A/E team shall prepare design development documents consisting of drawings and other documents which fix and describe the size and character of the project as to the architectural, structural, mechanical and electrical systems, materials and such other elements as may be appropriate. The A/E team shall prepare a detailed opinion of probable costs at the completion of the design development documents.
2. The A/E shall submit documents to BSCC for review and shall facilitate and attend page-turn review meetings with OSFM for review of Design Development documents.
3. The Architect will work collaboratively with County to assist in the updated 3-page estimate, project scope comparison, and project delivery documents for submission to BSCC and CDCR Finance. This will then be reviewed and validated through CDCR Finance to get on SPWB agenda for approval of Design Development (Preliminary Plans (PPs)).

Construction Documents

1. Based upon the approved design development documents and any adjustments in the scope or quality of the project in the construction budget authorized by the owner, the A/E team shall prepare, for approval by the Owner, construction documents consisting of drawings and specifications setting forth in detail the requirements for the construction of the project. The Architect will incorporate into the 50% construction documents comments, modifications or other recorded notations approved by the Owner for inclusion in the project from the design development phase. The A/E team shall prepare a detailed opinion of probable costs at the completion of the 50% construction documents.

2. Based upon approved 50% construction documents and any adjustments in the scope or quality of the project or in the construction budget authorized by the Owner, the A/E team shall prepare, for approval by the Owner, the 80% completed construction documents consisting of drawings and other documents which show and describe the size and character of the project as to the architectural, structural, mechanical, and electrical systems, materials and such other elements as may be appropriate. The Architect will incorporate into the 80% construction documents comments, modifications or other recorded notations approved by the Owners for inclusion in the project from the 50% construction documents phase. After County review, Lionaks shall meet with the Owner. The Architect shall document the comments from this meeting.
3. Based upon approved 80% construction documents and any adjustments in the scope or quality of the project or in the construction budget authorized by the Owner, the A/E team shall prepare, for approval by the Owner, the 95% completed construction documents consisting of drawings and other documents which fully fix and describe the size and character of the project as to the architectural, structural, mechanical, and electrical systems, materials and such other elements as may be appropriate. The Architect will incorporate into the 80% construction documents comments, modifications or other recorded notations approved by the Owners for inclusion in the project from the 80% construction documents phase. The A/E team will prepare a detailed opinion of probable costs of the completed 95% construction documents.
4. The Architect shall submit the documents to BSCC, OSFM, and local Reviewing Agencies having jurisdiction for review and approval after it receives Owner approval to do so.
5. The Architect will submit documents required for obtaining approvals required by governmental authorities having jurisdiction over the project including the County's Building Authority, BSCC, and OSFM.
6. The Architect will assist the Owner in submitting documents and obtaining approvals required by BSCC, SPWB, and State Department of Finance (DOF).
7. The A/E team will produce a final set of documents suitable for reproduction for bidding; the documents will incorporate the requirements of, and be in conformance with, governmental authorities having jurisdiction over the project.

Bid and Award

1. The architect will assemble a complete bid set that includes contract conditions, bidding requirements and other contract documents provided to the Architect by the Owner. The Architect will assist the Owner in obtaining bids for construction of the project. The Architects assistance shall include attending pre-bid job walks, responding to bidders' inquiries and preparing and issuing bid addenda.
2. The Architect will assist County in providing supporting documentation to BSCC and DOF for approvals to award construction contract.

Construction Administration

1. The A/E team will provide administration of the construction contract for the project as set forth below and in the agreement for services. The Architect shall be a representative of and will advise and consult with the Owner during construction of the project. The architect will have authority to act on behalf of the owner only to the extent provided in the agreement. The architect and any of the architect's consultants appropriate to the stage of work will visit the construction site and attend on-site job meetings to become familiar with the progress of the work. The architect will review and take appropriate action upon shop drawings, product data and samples (collectively referred to as "submittals") required of the contractor by the construction documents, for the limited purpose of checking for general conformance with the design intent expressed in the contract documents. The architect shall respond to contractor's questions and requests for information. In consultation with the owner, the architect will assist in the development of procedures, forms and processes for the issuance and evaluation of changes or potential changes to the work. The architect, assisted by the Owner, will conduct observations to determine the date or dates of substantial completion and the date or dates of final completion. The architect will generate a punch list, as needed and requested by the Owner, of the incomplete or unaccepted items of work.

Upon request of the County, the Architect shall participate in establishing the Construction Manager's role and scope of services for the Construction Administration phase.

The following services will be included for the start of this project.

Topographic and Boundary Survey

1. Provide field survey and office work necessary to prepare a topographic and boundary survey of the project site of approximately 2.5 acres located on Madison Street between Pine and Oak Streets in Red Bluff, California. This task shall include the following items of work:
    a. Boundary resolution and mapping
    b. Existing easements per current preliminary title report
    c. Topographic survey and mapping shall include:
        i. Contours at one-foot intervals
        ii. Surface evidence of existing utilities
        iii. Street sections adjacent to the site
        iv. Expanded topography onto railroad parcel

The Owner shall provide a current preliminary title report for use as a part of this task.

Geotechnical Engineering Services

Provide soil investigation and testing program sufficient in scope to develop the foundation design criteria and define any foundation and earth stability problems which may occur. The Architect will provide a scope of services from our structural engineer outlining the requirements the geotechnical report must satisfy.

DELIVERABLES (INCLUSIVE OF ALL CONSULTANTS)

Pre Design

1. Deliverable items for SB1022 funding applications were provided under separate contract.

Schematic Design

1. Schematic design documents will consist of drawings, narratives, and other documents illustrating the project scope principal components at the schematic design phase level. The documents will incorporate program requirements and include site utilization plans, floor plans, elevations, sections and other drawings required to describe the project. The A/E team shall prepare a detailed opinion of probable costs of the completed schematic design documents.
2. Updated items such as revised space lists for SB1022 funding.

Design Development

1. The design development documents will be based upon the approved schematic design documents and any adjustments authorized by the County modifying the program or construction budget. Prepared design developments documents consisting of drawings by all consultants, product cut sheets and other documents to fix and describe the size and character of the entire project as to architectural, structural, civil security electronics, food service, mechanical and electrical systems, materials and elements that area appropriate. The A/E team shall prepare a detailed opinion of probable costs at the completion of the design development documents.

Construction Documents

1. The 50% construction documents will be based upon the approved design development documents and any adjustments authorized by the County modifying the program or construction budget. 50% construction documents with draft specifications for review including architectural and engineering drawings, draft specification and calculations. The A/E team will prepare a detailed opinion of probable costs of the construction documents at 50% of construction documents.
2. The 80% construction documents will be based upon the approved 50% construction documents and any adjustments authorized by the County modifying the program or construction budget. 80% construction documents with specifications for review including architectural and engineering drawings, specification and calculations. Submit and obtain approval from County.
3. The 95% construction documents will be based upon the approved 80% construction documents and any adjustments authorized by the County modifying the program or construction budget. Complete construction documents with specifications ready for bidding including architectural and engineering drawings, specification and calculations. Submit and obtain approval from reviewing agencies including the Board of State and Community Corrections. The A/E team will prepare a detailed opinion of probable costs of the construction documents at 95% completion of construction documents.

Bid and Award

1. Assist the County in the distribution of the plans and specifications, participate in pre-bid conference, assist the County in interpreting the documents during the bidding process, the preparation and possible distribution of addenda to the documents that may be required, and provide recommendations to the County concerning acceptance or review of responsive bidders.

Construction Administration

1. Attend a pre-construction meeting with the General Contractor and pertinent subcontractors. Assist the County in reviewing submittals, review operational and maintenance manuals, attend twice-monthly construction progress meetings with Contractor, Owner and Construction Manager, and provide site observations, field questions from the contractor and respond to RFI's, issues ASI's, Proposal Requests and Change Orders as required, perform final walk-through and provide punch list.

CLARIFICATIONS

The Architect' services shall be limited to those expressly set forth above. If scope of work or deliverables is not specifically listed above they are not considered part of this agreement. The Architect shall have no other obligations, responsibility or deliverables for the project except as agreed to in writing or as provided in the Owner-Architect Agreement.

1. Based upon limitation of liability from our insurance carrier, the Architect is unable to make recommendations dealing with hazardous materials.
2. Final documents to be submitted to BSCC and CDCR Finance will be developed by the Construction Manager.
3. Unless the Optional Services listed above are accepted, the County will contract separately for Topographic and Boundary Survey and Geotechnical Engineering Services. The Architect will provide the County with the requirements that the Geotechnical Report must satisfy.
4. The Architect will design for device and conduit raceways and punch down backboards associated with phone/data/low voltage systems. County will contract separately for pulling wires, punch blocks, servers, racks, and testing of low voltage phone and data systems.
5. The County will prepare any Environmental Impact Reports required for governmental agency approval.
6. We are anticipating up to two (2) total BOS presentation meetings.
7. We are anticipating up to four (4) total site meetings during each phase up to bidding. (Total of 12 site visits)
8. County will be responsible for reproduction and distribution of bid sets.

9. We shall attend bi-weekly meetings/trips during construction administration.
10. We will utilize the following consultants for this project:

Architecture:	Lionakis (The Architect)
Structural Engineering:	Lionakis
Civil Engineering:	Sharrah Dunlap Sawyer, Inc.
Mechanical/Plumbing/Fire Protection:	Capital Engineering Consultants
Electrical Engineering:	Ken Rubitsky and Associates
Security Electronics:	Pennell Consulting, Inc.
Food Services:	The Marshall Associates
Cost Estimating:	Reliable Cost Engineering
Topographic & Boundary Survey (Requested):	Sharrah Dunlap Sawyer, Inc.
Real Estate Due Diligence Parcel Description (Requested):	Sharrah Dunlap Sawyer, Inc.
Geotechnical Engineering (Requested):	GEOPlus, Inc.

COMPENSATION

1. We propose to perform these services and provide the deliverables in conjunction with the information and scope of work described above for a fixed fee as presented below:

Schematic Design Services:	$289,502.00
Design Development Services:	$317,059.00
Construction Documents Services:	$413,578.00
Bid and Award Services:	$27,567.00
Construction Administration Services:	$330,860.00
Total Base Amount:	**$1,378,566.00**

Should the County desire an increase in the Scope of Services, the parties may negotiate an amendment to this to this agreement.

2. Direct Expenses for reproductions for client and agency review, plans and plots for owner or agency use, standard form documents, color and material boards, postage, handling and delivery of Instruments of Service, and mileage are included in the amounts above. Not included are reproductions for bidding purposes.

3. Requested Services (Not included above):

Topographic and Boundary Survey:	$7,500
Real Estate Due Diligence Parcel Description:	$2,500
Geotechnical Engineering Services:	$14,900

NOTE: These requested additional services shall be performed during the Schematic Design Phase.

Total Contract Amount (with Requested Services): **$1,403,466.00**

We appreciate the opportunity to provide this proposal and are looking forward to working with you on this project. Please do not hesitate to contact me or Richard Hoerner if you require any more information.

Sincerely,

Maynard Feist, AIA
Principal

Encl.: Fee Schedule

MINUTE ORDER
BOARD OF SUPERVISORS
COUNTY OF TEHAMA, STATE OF CALIFORNIA

R E G U L A R A G E N D A

32. TEHAMA COUNTY CORRECTIONS REENTRY CENTER

a) AGREEMENT - Approval and authorization for the Chairman to sign the agreement with Lionakis for the purpose of providing architectural/engineering services for the new Tehama County Corrections Reentry Center Project for a total contract amount not to exceed $1,406,466, to commence on the date of signing and to terminate upon satisfactory completion of the project.

(Miscellaneous Agreement #2015-294)

Following comments;

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Dennis Garton, Supervisor - District 3
SECONDER:	Bob Williams, Supervisor - District 4
AYES:	Carlson, Garton, Chamblin, Williams, Bundy

STATE OF CALIFORNIA)
) ss
COUNTY OF TEHAMA)

I, JENNIFER VISE, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be a full, true and correct copy of an order adopted by said Board of Supervisors on the 15th day of September, 2015.

DATED: September 24, 2015

JENNIFER A. VISE, County Clerk and
Ex-officio Clerk of the Board of Supervisors
of the County of Tehama, State of California

Deputy: Maria Lenden

FIRST AMENDMENT

TO THE AGREEMENT BETWEEN THE COUNTY OF TEHAMA AND LIONAKIS

Agreement Number 2015-294, dated September 15, 2015, by and between the County of Tehama (County) and Lionakis (Consultant) (the "Original Agreement") shall be amended as set forth herein.

I. Section 1 of the Original Agreement is amended to read as follows:

1. RESPONSIBILITIES OF CONTRACTOR

A. During the term of this agreement, Consultant shall provide architectural/engineering services for the new Tehama County Corrections Reentry Center Project as set forth in County's SB 1022 Adult Local Criminal Justice Facilities Construction Financing Program Proposal Identification No. A19-13, on the site of the current Tehama County Library, as set forth in Exhibit "B" attached hereto.

B. Consultant shall further provide architectural/engineering services related to the rerouting of Madison Street; additional structural design to accommodate the existing conditions based on results of the geotechnical investigation; additional architectural/engineering to accommodate a larger building resulting from the increased SB1022 project award; and assist the County in developing a staffing and operational analysis, as set forth in Scope Changes to the Project, attached to this First Amendment as Exhibit "C".

C. In the event of a conflict between the provisions of the main body of this Agreement and any attached Exhibit(s), the main body of the Agreement shall take precedence, followed by the Exhibits, in descending order, as indicated below:

Exhibit C

Exhibit B

IV. This First Amendment, together with the Original Agreement, constitutes the entire agreement of the parties and supersedes all previous agreements, writings and oral statements. In the event of any inconsistency or conflict between this First Amendment and the Original Agreement, the provisions of this First Amendment shall prevail over those of the Original Agreement. This First Amendment and the Original Agreement may not be further modified except in a writing signed by both parties.

It is mutually agreed that all other terms and conditions of Agreement Number 2015-294 shall remain in full force and effect.

IN WITNESS WHEREOF, County and Consultant have executed this agreement on the day and year set forth below.

COUNTY OF TEHAMA

Date: MAY 2 3 2017

Chairman

LIONAKIS

Date: 4/21/17

Maynard Feist, Principal

Vendor Number

Approved as to form by
Tehama County Counsel

Exhibit "B"

LIONAKIS

1919 Nineteenth Street
Sacramento CA 95811
P: 916.558.1900
F: 916.558.1919
www.lionakis.com

September 3, 2015 (Revised September 11, 2015)

Bill Goodwin
Chief Administrator
County of Tehama
727 Oak Street
Red Bluff, CA 96080

Re: **Proposed Tehama County Corrections Reentry Center – SB 1022 Funding**

Dear Bill:

Lionakis is pleased to submit our fee proposal for Tehama County Corrections Reentry Center project to be done with SB 1022 funding.

DESCRIPTION OF PROJECT

Per our discussions and work assisting the County with the SB1022 funding application we understand the project to be approximately the following:

The Tehama County Community Corrections Reentry Center Project will be a new +/- 25,000 square foot multi-purpose facility located adjacent to the existing Main Jail. The facility will include two 32-Bed dormitory-style Reentry Housing units with multiple program rooms. In addition, the facility will include a medical and mental health suite, kitchen, and laundry to support the inmates in the Reentry Center as well as in the Main Jail. The conceptual design provides the spaces to accommodate the Sheriff Department and agencies with the flexibility to address current and future offender program/service needs. Critical components of the facility are the Reentry area for committed offenders to receive their assessment and focused programs and kitchen/laundry with Culinary Arts training. The space is intended to consolidate support spaces, sentenced offenders with intense programs, and Medical/Mental Health agencies managing the population and system.

A primary area within the new facility is the Reentry component and support services. The new expansion includes dormitory-style bunk beds for transitional inmates that can benefit from structured programs prior to returning to the community. These same in-custody beds can also be used for additional classifications. The two 32-bed dormitory style housing units are two level/tiered structures mirrored in plan to each other with attached outdoor recreation. These housing units will be operated using indirect supervision with a fixed control station for staff efficiency. The podular dormitory design of the housing will provide the facility segregated dormitories with additional flexibility for security and classification purposes. Multiple program rooms are adjacent to the housing units.

Site and Miscellaneous Improvements

Work for the new Correctional Reentry Center is anticipated to include new vehicle circulation to a loading dock, drives, fencing, secure walls, pedestrian walks, drop off area and landscaping improvements. Utility infrastructure improvements are anticipated to include new commercial electrical service, storm drainage, sanitary sewer, domestic water, and other improvements necessary to provide a complete and operating facility.

Construction Costs and Schedule:

Lionakis anticipates the construction costs for the above scope of work is $13,786,000 from both local and state funding sources. Architectural work is anticipated to begin in September or October 2015 with the documents

prepared for a traditional design-bid-build delivery method. Design and agency approval is anticipated to be completed by July 2017 with bidding and construction schedule to be complete by March 2019.

We propose a scope of services for Architectural, Structural Engineering, Mechanical Engineering, Electrical Engineering, Civil Engineering, Security Electronics, Food/Laundry Service, Cost Estimating, Landscape Architecture and deliverables as follows:

SERVICES

Schematic Design

1. The project A/E team will prepare, for approval by the Owner, schematic design documents for the project which consist of drawings and other documents which illustrate the principal components of the project.
2. The project A/E team will develop new space lists to coincide with the developed schematic design plans. The intent is to have required pre-design tasks run concurrent with schematic design.
3. Engineers shall provide design narratives and concepts required to define the intended systems and project approach for the various disciplines.
4. The A/E team shall prepare a detailed opinion of probable costs of the completed schematic design documents.
5. The Architect shall facilitate meetings with the Board of State and County Corrections (BSCC) and the Office of the State Fire Marshal (OSFM).
6. The Architect shall submit Schematic Design documents to BSCC and OSFM for review and shall document comments received from review.
7. The Architect will assist the Owner in preparing and submitting documentation required for Project Establishment with BSCC and the State Public Works Board (SPWB).
8. County shall be responsible for obtaining approval of site Due Diligence and CEQA with the state. The Architect and our consultants will provide supporting documentation.

Design Development

1. Based upon the approved schematic design documents and any adjustments in the scope or quality of the project or in the construction budget authorized by the Owner, the A/E team shall prepare design development documents consisting of drawings and other documents which fix and describe the size and character of the project as to the architectural, structural, mechanical and electrical systems, materials and such other elements as may be appropriate. The A/E team shall prepare a detailed opinion of probable costs at the completion of the design development documents.
2. The A/E shall submit documents to BSCC for review and shall facilitate and attend page-turn review meetings with OSFM for review of Design Development documents.
3. The Architect will work collaboratively with County to assist in the updated 3-page estimate, project scope comparison, and project delivery documents for submission to BSCC and CDCR Finance. This will then be reviewed and validated through CDCR Finance to get on SPWB agenda for approval of Design Development (Preliminary Plans (PPs)).

Construction Documents

1. Based upon the approved design development documents and any adjustments in the scope or quality of the project in the construction budget authorized by the owner, the A/E team shall prepare, for approval by the Owner, construction documents consisting of drawings and specifications setting forth in detail the requirements for the construction of the project. The Architect will incorporate into the 50% construction documents comments, modifications or other recorded notations approved by the Owner for inclusion in the project from the design development phase. The A/E team shall prepare a detailed opinion of probable costs at the completion of the 50% construction documents.

2. Based upon approved 50% construction documents and any adjustments in the scope or quality of the project or in the construction budget authorized by the Owner, the A/E team shall prepare, for approval by the Owner, the 80% completed construction documents consisting of drawings and other documents which show and describe the size and character of the project as to the architectural, structural, mechanical, and electrical systems, materials and such other elements as may be appropriate. The Architect will incorporate into the 80% construction documents comments, modifications or other recorded notations approved by the Owners for inclusion in the project from the 50% construction documents phase. After County review, Lionaks shall meet with the Owner. The Architect shall document the comments from this meeting.
3. Based upon approved 80% construction documents and any adjustments in the scope or quality of the project or in the construction budget authorized by the Owner, the A/E team shall prepare, for approval by the Owner, the 95% completed construction documents consisting of drawings and other documents which fully fix and describe the size and character of the project as to the architectural, structural, mechanical, and electrical systems, materials and such other elements as may be appropriate. The Architect will incorporate into the 80% construction documents comments, modifications or other recorded notations approved by the Owners for inclusion in the project from the 80% construction documents phase. The A/E team will prepare a detailed opinion of probable costs of the completed 95% construction documents.
4. The Architect shall submit the documents to BSCC, OSFM, and local Reviewing Agencies having jurisdiction for review and approval after it receives Owner approval to do so.
5. The Architect will submit documents required for obtaining approvals required by governmental authorities having jurisdiction over the project including the County's Building Authority, BSCC, and OSFM.
6. The Architect will assist the Owner in submitting documents and obtaining approvals required by BSCC, SPWB, and State Department of Finance (DOF).
7. The A/E team will produce a final set of documents suitable for reproduction for bidding; the documents will incorporate the requirements of, and be in conformance with, governmental authorities having jurisdiction over the project.

Bid and Award

1. The architect will assemble a complete bid set that includes contract conditions, bidding requirements and other contract documents provided to the Architect by the Owner. The Architect will assist the Owner in obtaining bids for construction of the project. The Architects assistance shall include attending pre-bid job walks, responding to bidders' inquiries and preparing and issuing bid addenda.
2. The Architect will assist County in providing supporting documentation to BSCC and DOF for approvals to award construction contract.

Construction Administration

1. The A/E team will provide administration of the construction contract for the project as set forth below and in the agreement for services. The Architect shall be a representative of and will advise and consult with the Owner during construction of the project. The architect will have authority to act on behalf of the owner only to the extent provided in the agreement. The architect and any of the architect's consultants appropriate to the stage of work will visit the construction site and attend on-site job meetings to become familiar with the progress of the work. The architect will review and take appropriate action upon shop drawings, product data and samples (collectively referred to as "submittals") required of the contractor by the construction documents, for the limited purpose of checking for general conformance with the design intent expressed in the contract documents. The architect shall respond to contractor's questions and requests for information. In consultation with the owner, the architect will assist in the development of procedures, forms and processes for the issuance and evaluation of changes or potential changes to the work. The architect, assisted by the Owner, will conduct observations to determine the date or dates of substantial completion and the date or dates of final completion. The architect will generate a punch list, as needed and requested by the Owner, of the incomplete or unaccepted items of work.

Upon request of the County, the Architect shall participate in establishing the Construction Manager's role and scope of services for the Construction Administration phase.

The following services will be included for the start of this project.

Topographic and Boundary Survey

1. Provide field survey and office work necessary to prepare a topographic and boundary survey of the project site of approximately 2.5 acres located on Madison Street between Pine and Oak Streets in Red Bluff, California. This task shall include the following items of work:
    a. Boundary resolution and mapping
    b. Existing easements per current preliminary title report
    c. Topographic survey and mapping shall include:
        i. Contours at one-foot intervals
        ii. Surface evidence of existing utilities
        iii. Street sections adjacent to the site
        iv. Expanded topography onto railroad parcel

The Owner shall provide a current preliminary title report for use as a part of this task.

Geotechnical Engineering Services

Provide soil investigation and testing program sufficient in scope to develop the foundation design criteria and define any foundation and earth stability problems which may occur. The Architect will provide a scope of services from our structural engineer outlining the requirements the geotechnical report must satisfy.

DELIVERABLES (INCLUSIVE OF ALL CONSULTANTS)

Pre Design

1. Deliverable items for SB1022 funding applications were provided under separate contract.

Schematic Design

1. Schematic design documents will consist of drawings, narratives, and other documents illustrating the project scope principal components at the schematic design phase level. The documents will incorporate program requirements and include site utilization plans, floor plans, elevations, sections and other drawings required to describe the project. The A/E team shall prepare a detailed opinion of probable costs of the completed schematic design documents.
2. Updated items such as revised space lists for SB1022 funding.

Design Development

1. The design development documents will be based upon the approved schematic design documents and any adjustments authorized by the County modifying the program or construction budget. Prepared design developments documents consisting of drawings by all consultants, product cut sheets and other documents to fix and describe the size and character of the entire project as to architectural, structural, civil security electronics, food service, mechanical and electrical systems, materials and elements that area appropriate. The A/E team shall prepare a detailed opinion of probable costs at the completion of the design development documents.

Construction Documents

1. The 50% construction documents will be based upon the approved design development documents and any adjustments authorized by the County modifying the program or construction budget. 50% construction documents with draft specifications for review including architectural and engineering drawings, draft specification and calculations. The A/E team will prepare a detailed opinion of probable costs of the construction documents at 50% of construction documents.
2. The 80% construction documents will be based upon the approved 50% construction documents and any adjustments authorized by the County modifying the program or construction budget. 80% construction documents with specifications for review including architectural and engineering drawings, specification and calculations. Submit and obtain approval from County.
3. The 95% construction documents will be based upon the approved 80% construction documents and any adjustments authorized by the County modifying the program or construction budget. Complete construction documents with specifications ready for bidding including architectural and engineering drawings, specification and calculations. Submit and obtain approval from reviewing agencies including the Board of State and Community Corrections. The A/E team will prepare a detailed opinion of probable costs of the construction documents at 95% completion of construction documents.

Bid and Award

1. Assist the County in the distribution of the plans and specifications, participate in pre-bid conference, assist the County in interpreting the documents during the bidding process, the preparation and possible distribution of addenda to the documents that may be required, and provide recommendations to the County concerning acceptance or review of responsive bidders.

Construction Administration

1. Attend a pre-construction meeting with the General Contractor and pertinent subcontractors. Assist the County in reviewing submittals, review operational and maintenance manuals, attend twice-monthly construction progress meetings with Contractor, Owner and Construction Manager, and provide site observations, field questions from the contractor and respond to RFI's, issues ASI's, Proposal Requests and Change Orders as required, perform final walk-through and provide punch list.

CLARIFICATIONS

The Architect' services shall be limited to those expressly set forth above. If scope of work or deliverables is not specifically listed above they are not considered part of this agreement. The Architect shall have no other obligations, responsibility or deliverables for the project except as agreed to in writing or as provided in the Owner-Architect Agreement.

1. Based upon limitation of liability from our insurance carrier, the Architect is unable to make recommendations dealing with hazardous materials.
2. Final documents to be submitted to BSCC and CDCR Finance will be developed by the Construction Manager.
3. Unless the Optional Services listed above are accepted, the County will contract separately for Topographic and Boundary Survey and Geotechnical Engineering Services. The Architect will provide the County with the requirements that the Geotechnical Report must satisfy.
4. The Architect will design for device and conduit raceways and punch down backboards associated with phone/data/low voltage systems. County will contract separately for pulling wires, punch blocks, servers, racks, and testing of low voltage phone and data systems.
5. The County will prepare any Environmental Impact Reports required for governmental agency approval.
6. We are anticipating up to two (2) total BOS presentation meetings.
7. We are anticipating up to four (4) total site meetings during each phase up to bidding. (Total of 12 site visits)
8. County will be responsible for reproduction and distribution of bid sets.

9. We shall attend bi-weekly meetings/trips during construction administration.
10. We will utilize the following consultants for this project:

Architecture:	Lionakis (The Architect)
Structural Engineering:	Lionakis
Civil Engineering:	Sharrah Dunlap Sawyer, Inc.
Mechanical/Plumbing/Fire Protection:	Capital Engineering Consultants
Electrical Engineering:	Ken Rubitsky and Associates
Security Electronics:	Pennell Consulting, Inc.
Food Services:	The Marshall Associates
Cost Estimating:	Reliable Cost Engineering
Topographic & Boundary Survey (Requested):	Sharrah Dunlap Sawyer, Inc.
Real Estate Due Diligence Parcel Description (Requested):	Sharrah Dunlap Sawyer, Inc.
Geotechnical Engineering (Requested):	GEOPlus, Inc.

COMPENSATION

1. We propose to perform these services and provide the deliverables in conjunction with the information and scope of work described above for a fixed fee as presented below:

Schematic Design Services:	$289,502.00
Design Development Services:	$317,059.00
Construction Documents Services:	$413,578.00
Bid and Award Services:	$27,567.00
Construction Administration Services:	$330,860.00
Total Base Amount:	**$1,378,566.00**

Should the County desire an increase in the Scope of Services, the parties may negotiate an amendment to this to this agreement.

2. Direct Expenses for reproductions for client and agency review, plans and plots for owner or agency use, standard form documents, color and material boards, postage, handling and delivery of Instruments of Service, and mileage are included in the amounts above. Not included are reproductions for bidding purposes.

3. Requested Services (Not included above):

Topographic and Boundary Survey:	$7,500
Real Estate Due Diligence Parcel Description:	$2,500
Geotechnical Engineering Services:	$14,900

NOTE: These requested additional services shall be performed during the Schematic Design Phase.

Total Contract Amount (with Requested Services): $1,403,466.00

We appreciate the opportunity to provide this proposal and are looking forward to working with you on this project. Please do not hesitate to contact me or Richard Hoerner if you require any more information.

Sincerely,

Maynard Feist, AIA
Principal

Encl.: Fee Schedule

Exhibit "C"

LIONAKIS

1919 Nineteenth
Street
Sacramento CA 95811
P: 916.558.1900
F: 916.558.1919
www.lionakis.com

March 17, 2017

Bill Goodwin
Chief Administrator
County of Tehama
727 Oak Street
Red Bluff, CA 96080

Re: Proposed Tehama County Jail Addition – SB 1022 Funding Additional Services.

Dear Bill:

As we previously discussed, since signing the contract for the SB 1022 Tehama County Corrections Reentry Center the County has received additional funding from the state to increase project size, new street realignment and site utility work, unforeseen poor soils resulting in extensive structure design for foundations, staffing and operational analysis, etc. resulting in changes to scope that require an adjustment in compensation. Lionakis is submitting the following in support of our request for additional fees.

SCOPE CHANGES TO THE PROJECT

Since signing our current contract, the scope of the new facility has changed as follows:

1. The site has been changed to include rerouting of Madison Street and existing underground utilities, thus increasing the scope of civil engineering required, revising the civil and architectural site plans and plan modifications to address efficiencies in the new building location.
2. Based on results of the geotechnical investigation, it has been determined that the existing soil conditions are not conducive to typical spread footings, thus requiring additional structural design to provide foundations that can be provided to accommodate the existing conditions.
3. With increased award, the scope for the facility has increased to include additional program spaces and additional space for medical staff. This has resulted in a larger building that will affect the work of all disciplines.
4. Assist the County in developing a staffing and operational analysis to present to the Board of Supervisors.

Construction Costs and Schedule:

With the additional funding from BSCC, Lionakis anticipates the construction costs for the above scope of work at approximately $17,700,000 from both local and state funding sources. Architectural work is anticipated to begin in May or June 2017 with the documents prepared for a traditional design-bid-build delivery method. Design and agency approval is anticipated to be completed by May 2019 with bidding and construction schedule to be complete by July 2020.

COMPENSATION

1. Based on the scope changes described above, we propose the following increase in fees:

Schematic Design Services:	$49,800.00
Design Development Services:	$38.850.00
Construction Documents Services:	$47,500.00

Bid and Award Services:	$3,050.00
Construction Administration Services:	$39,400.00
Total Scope Change Amount:	**$178,600.00**

2. Direct Expenses for reproductions for client and agency review, plans and plots for owner or agency use, standard form documents, color and material boards, postage, handling and delivery of Instruments of Service, and mileage are included in the amounts above. Not included are reproductions for bidding purposes.

Please note that within the above noted Schematic Design phase fees is an allowance of $8,800 to accommodate the staffing and operational cost analysis. Should the project not move forward, at a minimum Lionakis is anticipating reimbursement for this additional service and effort to date on additional plan revision documentation.

We appreciate the opportunity to provide this proposal and are looking forward to working with you on this project. Please do not hesitate to contact me or Richard Hoerner if you require any more information.

Sincerely,

Maynard Feist, AIA
Principal

E-Contract Review

Approval as to Form

Department Name:	Tehama County Administration
Vendor Name:	Lionakis
Contract Description:	Amendment to contract for architectural/engineering services for new jail.

Approved as to Form:

By: Trisha C. Weber Date: 5-16-17

Trisha C. Weber
Deputy County Counsel

E-Contract Review

Approval as to Form

Department Name:	Tehama County Administration
Vendor Name:	Lionakis
Contract Description:	Amendment to contract for architectural/engineering services for new jail.

Approved as to Form:

By: Trisha C. Weber Date: 5-16-17

Trisha C. Weber
Deputy County Counsel

MINUTE ORDER
BOARD OF SUPERVISORS
COUNTY OF TEHAMA, STATE OF CALIFORNIA

R E G U L A R A G E N D A

35. ADMINISTRATION

a) AGREEMENT – Approval and authorization for the Chairman to sign the First Amendment to the agreement with Lionakis (Misc. Agree. #2015-294) for the purpose of providing additional architectural/engineering services relative to the additional SB 1022 funding for the new Tehama County Corrections Re-entry Project for a flat fee of $1,582,066 and reimbursement for actual expenses not to exceed $3,000, adding an additional $178,600 for a maximum compensation amount of $1,585,066. (Miscellaneous Agreement #2017-124)

Following comments;

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Burt Bundy, Supervisor - District 5
SECONDER:	Bob Williams, Supervisor - District 4
AYES:	Garton, Chamblin, Williams, Bundy
ABSENT:	Carlson

STATE OF CALIFORNIA)
) ss
COUNTY OF TEHAMA)

I, JENNIFER VISE, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be a full, true and correct copy of an order adopted by said Board of Supervisor on the 23rd day of May, 2017.

DATED: June 12, 2017

JENNIFER A. VISE, County Clerk and
Ex-officio Clerk of the Board of Supervisors
of the County of Tehama, State of California

Deputy: Angela L Ford

SECOND AMENDMENT

TO THE AGREEMENT BETWEEN THE COUNTY OF TEHAMA AND LIONAKIS

This Amendment to Agreement Number 2015-294, dated September 15, 2015, as amended by Agreement 2017-124 by and between the County of Tehama (County) and Lionakis (Consultant) (the "Original Agreement") shall be amended as set forth herein.

I. Section 1 of the Original Agreement is amended to read as follows:

1. RESPONSIBILITIES OF CONTRACTOR

A. During the term of this agreement, Consultant shall provide architectural/engineering services for the new Tehama County Corrections Reentry Center Project as set forth in County's SB 1022 Adult Local Criminal Justice Facilities Construction Financing Program Proposal Identification No. A19-13, on the site of the current Tehama County Library, as set forth in Exhibit "B" attached hereto.

B. Consultant shall further provide architectural/engineering services related to the rerouting of Madison Street; additional structural design to accommodate the existing conditions based on results of the geotechnical investigation; additional architectural/engineering to accommodate a larger building resulting from the increased SB1022 project award; and assist the County in developing a staffing and operational analysis, as set forth in Scope Changes to the Project, attached to this First Amendment as Exhibit "C".

C. Consultant shall provide additional architectural/engineering services that have been imposed due to State and other delays, as set forth in Proposed Tehama County Jail Addition – SB 1022: Additional Services State Delays, attached to this Second Amendment as Exhibit "D".

C. In the event of a conflict between the provisions of the main body of this Agreement and any attached Exhibit(s), the main body of the Agreement shall take precedence, followed by the Exhibits, in descending order, as indicated below:

Exhibit D, Exhibit C, Exhibit B

Miscellaneous Agreement
2022-265

II. Section 3 of the Original Agreement is amended to read as follows:

3. **COMPENSATION**

A. County shall pay Consultant a flat fee of $1,886,306 for all services provided hereunder. Except as expressly provided in Subsection (B), this flat fee is inclusive of all compensation, reimbursement, travel and mileage costs, or charges due to Consultant for services provided under this agreement.

B. County shall additionally reimburse Consultant for actual and reasonable reproduction costs for bidding purposes; provided that said reproduction costs are requested and pre-approved by County and supported by an invoice or receipt from the third-party vendor. Reimbursement for reproduction costs for bidding purposes under this Subsection shall not exceed $3,000.

C. The Maximum Compensation payable under this agreement, including any bidding reproduction expense for reimbursement, shall not exceed $1,889,306. Consultant shall not be entitled to payment or reimbursement for any tasks or services performed except as specified herein. Consultant shall have no claim against County for payment of any compensation or reimbursement, of any kind whatsoever, for any service provided by Consultant after the expiration or termination of this Agreement. Consultant shall not be paid any amount in excess of the Maximum Compensation amount set forth above, and Contractor agrees that County has no obligation, whatsoever, to compensate or reimburse Consultant for any expenses, direct or indirect costs, expenditures, or charges of any nature by Consultant that exceed the Maximum Compensation amount set forth above. Should Consultant receive any such payment, it shall immediately notify County and shall immediately repay all such funds to the County. This provision shall survive the expiration or other termination of this Agreement.

It is mutually agreed that all other terms and conditions of Agreement Number 2015-294 shall remain in full force and effect.

IN WITNESS WHEREOF, County and Consultant have executed this agreement on the day and year set forth below.

COUNTY OF TEHAMA

Date: 8/23/22

Chairman

LIONAKIS

Date: 7/13/2022

Maynard Feist, Principal

115402
Vendor Number

Exh. 6.7 "D"

LIONAKIS

1919 Nineteenth Street
Sacramento CA 95811
P: 916.558.1900
F: 916.558.1919
www.lionakis.com

June 28, 2022

Tom Provine
County Administrators Office
County of Tehama
727 Oak Street
Red Bluff, CA 96080

Re: Proposed Tehama County Jail Addition – SB 1022: Additional Services State Delays- R1

Dear Tom:

Per our previous conversation, we are requesting additional services fees to complete Construction Documents Phase work to accommodate the various delays and added scope that we've experienced. To date Lionakis and our consultants are substantially over in our fees and as you are aware, the project team has experienced substantial delays to the project and rework to accommodate the Lease Revenue Bond process.

This request is based on the substantial delays and the following:

- Inability to receive approval to Preliminary Plans (PP's) due to Department of Finance
- Rework and multiple document submissions to DGS and DOF to accommodate relocation of Madison Street.
- Potential incorporation of added Radio to our scope.
- Fees based on 2015 fee rate schedule and our increases
- New State Fire Marshal process and delays
- Board of State and Community Corrections (BSCC) numerous documentation
- Scope changes required by PG & E
- Delays causing documents to be umpdated/changing to new code cycles
- Additional geotechnical services to review poor soil recommendations and updates to accommodate new code cycle.
- Department of General Services (DGS) delays relating to the ground lease
- Department of Finance (DOF) review and approval delays
- Rework of County Division 0 and 1 specification sections
- Multiple BOS presentations

We are also requesting a fee augmentation for additional services required to complete Construction Administration Phase work related to the reasons listed above.

In addition to the scope changes, AHJ demands, and delays listed above, we are currently working on 2015 billing rates. We have substantial increases to our billing rates since this project started. Moving forward we are requesting to utilize our 2022 billing rates for additional project work.

With the above in mind, we propose a continued scope of services for Architectural, Civil Engineering, Landscape Architecture, Structural Engineering, Geotechnical Engineering, Mechanical and Plumbing Engineering, Electrical Engineering, Interior Design, Security Electronics, and Door Hardware. We have also been requested to provide additional professional services for Radio (incorporated as part bidding documents).

Services and deliverables shall coincide with the current contract.

ADDITIONAL SERVICES COMPENSATION

1. We request the following additional fees for work provided to-date and to complete the Construction Documents phase. Based on the review process and changes to-date, for increases during Construction Administration we request the additional fees for anticipated services as presented below:

Construction Documents:	$99,400
Radio:	$39,950
Bidding:	$5,150
Construction Administration:	$159,740
Total:	**$304,240**

We recommend that the County also include a contingency of $65,500 for potential additional A/E scope changes.

2. Reimbursables and Direct Expenses are not included within the above amounts. There is a separate budget for Direct Expenses.

We genuinely appreciate your attention to our request for this very important project and are looking forward to continuing our work with you. Please do not hesitate to contact me if you have any questions or require additional information.

Sincerely,

Maynard Feist, AIA
Principal

LIONAKIS

FEE SCHEDULE

Effective January 1, 2022 – December 31, 2022

CLASSIFICATION	HOURLY RATES
Principal	$255.00
Associate Principal	$240.00
Senior Associate	$230.00
Director of Healthcare Planning	$230.00
Director of Accessibility	$230.00
Director of Sustainability	$220.00
Director of Planning	$220.00
Associate	$220.00
Project Director	$210.00
Senior Project Manager	$200.00
Specifications Writer	$200.00
Project Manager	$190.00
ARCHITECTURAL SERVICES	
Senior Architect	$190.00
Architect II	$175.00
Senior Job Captain	$175.00
Job Captain	$165.00
Architect I	$165.00
Designer III	$150.00
Designer II	$140.00
Designer I	$130.00
Specification Technician	$130.00
INTERIOR DESIGN SERVICES	
Interiors Project Director	$195.00
Senior Interior Designer	$175.00
Project Interior Designer	$155.00
Interior Designer III	$140.00
Interior Designer II	$125.00
Interior Designer I	$115.00
STRUCTURAL ENGINEERING SERVICES	
Senior Engineer	$190.00
Engineer II	$180.00
BIM Manager	$175.00
Engineer I	$170.00
Senior BIM Technician	$165.00
Structural Designer III	$160.00
BIM Technician II	$150.00
Structural Designer II	$150.00
Structural Designer I	$140.00
BIM Technician I	$140.00
PROJECT SUPPORT SERVICES	
Graphics Creative Director	$190.00
Senior Graphic Designer	$160.00
Graphic Designer	$130.00
Senior Project Coordinator	$115.00
Project Coordinator	$105.00
Staff Technician	$95.00
Consultant	Direct Cost + 10%
Reimbursables	Direct Cost + 10%
Blueprints, Photocopies, Shipping, Photography, Plotting, Renderings, Travel Expenses, Agency Fees, etc.	
Mileage	per IRS standard rate

E-Contract Review
Approval as to Form

Department Name:	ADMINISTRATION
Vendor Name:	Lionakis.
Contract Description:	Second Amendment to the agreement with Lionakis for the purpose of providing additional architectural/engineering services for the new Tehama County Corrections Re-entry Project

APPROVED AS TO FORM:

Margaret Long Date: 8/5/22

Office of the Tehama County Counsel
Margaret E. Long, County Counsel

MINUTE ORDER
BOARD OF SUPERVISORS
COUNTY OF TEHAMA, STATE OF CALIFORNIA

REGULAR AGENDA

20. ADMINISTRATION / JAIL RE-ENTRY FACILITY

a) AGREEMENT - Approval and authorization for the Chair to sign Amendment #2 to the agreement with Lionakis (Misc. Agree. #241-2013 as amended by #2015-294) for the purpose of providing additional architectural/engineering services for the new Tehama County Corrections Re-entry Project, thereby adding an additional $304,240, for a total maximum amount not to exceed $1,889,306.
(Miscellaneous Agreement #2022-265)

Administrative Services Director Dava Kohlman reviewed the request to amend the agreement and explained delays that have affected the project.

Louise Wilkinson spoke of the delays regarding this project and the need for accurate record keeping.

Michael Kain spoke regarding the delays with this project and withholding information from the public.

In response to Supervisor Leach, Mrs. Kohlman explained many delays in the last two years have been due to COVID related staffing issues as State employees were given other assignments with the pandemic.

Kathy Nelson cited comments made in previous years by the prior Chief Administrator Williams Goodwin. Mrs. Nelson asked how long the state will hold the funds available for the project.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Bill Moule, Supervisor - District 1
SECONDER:	Bob Williams, Supervisor - District 4
AYES:	Moule, Leach, Garton, Williams, Carlson

STATE OF CALIFORNIA)
) ss
COUNTY OF TEHAMA)

I, JENNIFER VISE, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be a full, true and correct copy of an order adopted by said Board of Supervisors on the 23rd day of August 2022.

DATED: August 29, 2022

JENNIFER A. VISE, County Clerk and
Ex-officio Clerk of the Board of Supervisors
of the County of Tehama, State of California

Rachael Wade
Deputy

Tehama County

Agenda Request Form

File #: 25-1815 **Agenda Date:** 11/18/2025 **Agenda #:** 53.

ADMINISTRATION - Chief Administrator Gabriel Hydrick

Requested Action(s)
a) Request approval and authorization for the Chief Administrator to accept the proposal submitted by Matrix Consulting Group to conduct a comprehensive countywide fee study and to initiate the work as outlined in the proposal

Financial Impact:
There is no financial impact at this time. An agreement will be forthcoming.

Background Information:
To ensure County's efforts are current and consistent with cost recovery, the County is seeking assistance from a qualified consultant to perform a countywide fee study. The benefits include transparency, accountability, legal compliance, consistency across departments, and allow for future planning and adjustments. The current fees may no longer reflect the actual cost of service delivery, leading to outdated cost recovery models and placing an increasing strain on the County General Fund. Over the past three years, several departments have expressed interest in updating their fees; however, limited staff capacity and resources have hindered meaningful progress. Many departments recognize the need and have actively collaborated to get to this point.

In response, a consensus emerged among the departments to move forward with a countywide fee study by issuing a Request for Proposal (RFP) to identify a qualified vendor. County Administration took the lead in drafting the RFP, which was developed in collaboration with input from the Planning Department, Building Department, Tax Collector/Treasurer, Assessor, Environmental Health, Fire, and Public Works.

The RFP was published in July 2025 and remained open until its closing date on August 31, 2025. An Addendum was published in early August that requested assessment of the County's franchise fees. A total of three responsive proposals were received. Costs of the Proposals ranged between $37,000 and $120,000.

The next phase involved evaluating the submitted proposals, which included conducting interviews with the top ranked vendors. With the support of the Tax Collector/Treasurer, interviews were held in September. Following the interview process, the panel unanimously selected Matrix Consulting Group as the highest ranking and most cost-effective vendor to conduct the countywide fee study.

Matrix requested additional time to prepare a comprehensive proposal addressing franchise fees and cost allocations. The proposal is currently under review and will be presented to the Board in the near future.

Conducting a comprehensive fee study is a critical financial planning tool that ensures County fees

and charges for services are equitable, justifiable and align with the actual cost of service delivery and ensure maximization of cost recovery. The fee study will evaluate current cost recovery levels, identify potential revenue gaps and provide a defensible basis for adjusting or establishing fees in compliance with legal and regulatory requirements.

Matrix Consulting Group (Matrix) will leverage its expertise to assist departments countywide in evaluating and updating their fee schedules. Additionally, Matrix will provide a methodology that the County can use to periodically review and adjust fees, ensuring they remain accurate and up to date over time. Any proposed fee adjustments will be presented publicly to the Board for review and approval prior to implementation.

MATRIX
CONSULTING GROUP

Arminda Searcy, Administrative Analyst
Tehama County Administration
727 Oak Street, Suite 202
Red Bluff, CA 96080

Dear Ms. Searcy,

Matrix Consulting Group, Ltd. is pleased to have this opportunity to submit a proposal to become a Fee Study Consultant for Tehama County. Our proposal is based on our review and understanding of the Request for Proposal (RFP). It will demonstrate our exceptional skills and experience required to meet the County's needs and establish the additional value of choosing our firm.

We have conducted over 300 cost-of-service studies and have provided these services to our clients for more than 23 years. Our experience providing similar services and understanding the impact and implementation issues comes from working with clients across California. Recent Northern California clients include Butte County, Daly City, Hercules, Livermore, Los Altos Hills, Millbrae, Milpitas, Napa County, Redwood City, San Mateo, South San Francisco, Sonoma, and Sunnyvale. We are currently working with Monterey, San Luis Obispo, and Santa Clara counties on similar studies.

At Matrix Consulting Group, we distinguish ourselves through our commitment to delivering unparalleled value. Our staff thoroughly understands the service and process assumptions behind the cost of service. This dual expertise allows us to provide comprehensive insights and solutions that optimize efficiency and maximize our clients' value.

I am the firm's President, authorized to represent the firm contractually. Courtney Ramos, a senior vice president and financial services practice leader, can provide any additional information you may need during the proposal evaluation period. We can be reached at the address and phone number below or via email at apennington@matrixcg.net and cramos@matrixcg.net.

ALAN D. PENNINGTON
President

MATRIX CONSULTING GROUP
1875 S Grant Street, Suite 960
San Mateo, CA 94402
650-858-0507

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ORGANIZATIONAL INFORMATION

Matrix Consulting Group, Ltd. is a management consulting firm that provides quality analytical assistance to local and state governments. Our organizational information can be summarized as follows:

Legal Name	Matrix Consulting Group, LTD
Entity Type	California Corporation
Address	1875 S. Grant Street, Suite 960 San Mateo, CA 94402
Telephone Number	(650) 858-0507
Authorized Signer	Alan Pennington, President

Our firm was formed by experienced consultants to pursue an operating model in which analytical work is performed by senior-level staff. Our history and composition are summarized below:

- Since our founding in 2003, we have worked with over **1,800 government agencies**, conducting cost-of-service and management studies and providing recommendations on operations, improvements, and cost recovery.
- We are incorporated in California, with our **headquarters in San Mateo**, and a satellite office in Irvine. We also have staff located throughout the country in 17 states, as well as Canada.
- We are comprised of 32 full-time and seven part-time management consultants who specialize in analyzing local government functions across a range of operational areas. We have a **dedicated team of financial services professionals**.

The market and service focus of Matrix Consulting Group has always been financial, management, staffing, and operations analysis of local government. The following outlines the core financial services provided by our firm:

OMB 2 CFR Part 200 Cost Plans	**User Fee Studies**
Full Cost Plans	Development Impact Fee Studies
Indirect Cost Rate Proposals	Fully Burdened Hourly Rates
Internal Service Fund Analyses	Revenue Projections

No other firm better understands how public agencies operate or how to help them thrive. Our firm's

QUALIFCATIONS AND EXPERIENCE

Our firm has extensive experience conducting comprehensive user fee studies for a variety of municipal organizations and departments. The four main types of services included in user fee studies are Administrative Services, Community Development, Parks and Recreation, and Public Safety. The following points highlight our experience in these areas:

- **Administrative Services:** Our firm has extensive experience evaluating administrative functions for Clerk, Recorder, Environmental Health, and other support departments. Unlike discretionary development review services, these functions are often mandated by state or federal law and must balance efficiency, compliance, and transparency while still striving for appropriate cost recovery. From records processing and licensing to public noticing, inspection, and compliance programs, our project teams can address topics such as:
  - Identifying the most meaningful metrics for fee setting, including document volume, transaction type, record length, program complexity, or inspection frequency.
  - Developing deposit structures, guidelines, and administrative procedures that reflect statutory requirements while ensuring accurate cost recovery.
  - Setting fees at levels that both recover the true cost of service and recognize statutory or policy limitations that may restrict full recovery.
  - Exploring cost recovery and implementation options for support services, including mandated technology upgrades, public records systems, environmental health databases, and cross-departmental administrative support.

  Our project teams understand the unique challenges of balancing regulatory compliance, public transparency, and equitable access to services while managing the financial sustainability associated with mandated programs.
- **Community Development:** Our firm has extensive experience evaluating development review permitting functions for Building, Planning, Engineering, and Fire Prevention. From the basic process steps for submitting, reviewing, inspecting, and approving applications and permits to the development of processes, procedures, and cost recovery goals, our project teams can address topics such as:
  - The best metrics for assessing fees are building valuation, square footage, construction estimate, or the number of fixtures.
  - Appropriate deposit amounts, guidelines, and processes to ensure actual cost recovery is achieved.
  - Setting fees at levels that both recover costs and are not cost-prohibitive.
  - Cost recovery and implementation options for support services, including General Plan Updates, Technology Fees, GIS, etc.

Beyond understanding processes and assessing time estimates, our project teams are aware of the cross-departmental support associated with application and permit services. These costs are included in the full cost calculation and can be expressed separately as part of the established fees.

- **Parks and Recreation:** Our firm has extensive experience conducting comprehensive user fee studies for various municipal organizations and departments. Matrix Consulting Group has worked with every type of recreation function, including traditional parks and recreation, libraries, and open space preserves. Our experience spans master and strategic planning, park condition assessments, program staffing, and cost recovery. Our project teams are well-versed in the areas that most impact cost recovery, including:
  - Development of cost methodologies that incorporate staff time, program-specific materials, exclusive use of space, and organizational overhead.
  - The best use of a tiered recovery approach, such as resident versus non-resident or profit versus non-profit.
  - Engagement with internal and external stakeholders to understand the impact of fees on program participation.
  - Setting fees according to national standards relating to cost recovery policies and goals, ensuring that premium services have a higher cost recovery.

  The goal in reviewing parks and recreation costs for service is to ensure that fees and rates are set at a level that allows the County to continue to serve the community in a manner consistent with current goals and commitments.
- **Public Safety:** Our firm has extensive experience evaluating public safety functions, including Police, Fire Prevention, and Emergency Medical Services. These departments face unique challenges in balancing community protection, rapid response requirements, and mandated service levels with sustainable funding. From permitting and inspection programs to emergency response cost recovery, our project teams can address topics such as:
  - Identifying the most appropriate fee metrics, such as call type, incident response time, inspection frequency, service population, or risk category.
  - Setting fees that recover the actual cost of service without discouraging compliance, cooperation, or access to critical safety programs.
  - Exploring cost recovery and implementation options for support services, including technology upgrades (dispatch and body-worn cameras), specialized equipment, training programs, and emergency preparedness initiatives.

  Our project teams work with public safety departments to balance life-safety responsibilities, evolving community expectations, and regulatory mandates while maintaining financial sustainability.

All our cost of service and user fee studies are developed in compliance with California State regulations, including Propositions 218 and 26, as well as government codes 66014 and 66016, which stipulate that user fees charged by local agencies "...may not exceed the estimated reasonable cost of providing the

service for which the fee is charged". We work with each department to document the regulatory codes associated with each fee or service, ensuring not only that adopted fees comply with regulations, but that client staff understand if and how those fees can be increased in the future.

RECENT FEE STUDY CLIENTS

The following table includes a sampling of California clients over the last five (5) years for whom we have provided similar scopes of service:

Jurisdiction	Planning Fees	Building Fees	Engineering Fees	Fire Fees	Admin Fees	Police Fees	Recreation Fees
Adelanto, CA	X	X	X		X		
Capitola, CA	X	X	X				X
Citrus Heights, CA	X	X	X		X	X	X
Cupertino, CA	X	X	X				X
Dixon, CA	X	X	X	X	X	X	
Downey, CA	X	X	X	X	X	X	X
Elk Grove, CA	X	X	X				
Glendale, CA	X	X	X	X	X	X	X
Livermore, CA	X	X	X	X			
Los Altos Hills, CA	X	X	X		X		
Manhattan Beach, CA	X	X	X	X	X	X	X
Menifee, CA	X	X	X	X	X	X	X
Millbrae, CA	X	X	X		X		X
Mill Valley, CA	X	X	X		X		X
Montebello, CA	X	X	X	X	X	X	X
Orange, CA	X	X	X	X	X	X	X
Pacific Grove, CA	X	X	X	X	X		
Redlands, CA	X	X	X	X	X		X
Redwood City, CA	X	X	X	X	X	X	X
San Mateo, CA	X	X	X				
San Ramon, CA	X	X	X		X	X	
Santa Clara, CA	X	X	X	X	X	X	X
South Pasadena, CA	X	X	X	X	X	X	
So. San Francisco, CA	X	X	X	X	X	X	X
Stockton, CA	X	X	X	X			
Vacaville, CA	X	X	X	X	X	X	
Winters, CA	X	X	X	X	X	X	

Details about any project above are available upon request.

REFERENCES

The table below includes a sampling of California clients for whom we have recently provided similar scopes of service:

BUTTE COUNTY, CA

Meegan Jessee, Assistant
Chief Administrative Officer

25 County Center DR
Oroville, CA 95965
(530) 552-3311
mjessee@buttecounty.net

The Matrix Consulting Group conducted a countywide comprehensive fee study for Butte County. The County had last conducted an update in 2017. The goal of this analysis was to bring the county's fee structure in alignment with current practices.

The project team met with County staff to modernize fee structures, as well as reflect new departments / divisions and the services provided by them. Key components of the analysis included removing online permitting fees for Development services and consolidating them all as one fee (whether in-person or online).

SANTA CLARA COUNTY, CA

Stewart Patri, Deputy Director
of Administration

110 West Tasman Drive
San Jose, CA 95134
Stewart.patri@pln.sccgov.org

Matrix Consulting Group just completed a study (2025) for the County of Santa Clara to develop a Comprehensive Fee Analysis of Department of Planning and Development Fees.

The County had not reviewed Planning, Land Development Engineering, Surveyor, Fire Prevention, or Code Enforcement fees in nearly 10 years. The focus of this study was to review and update previous time assumptions to accurately reflect current service levels, processes, and code requirements. Based on County approved hourly rates, the full cost associated with these services was developed. The county's goal was to achieve full cost recovery within two years; therefore, fee schedules were developed with Year 1 priorities set at 75% cost recovery, and year two priorities at 100%.

The project team will begin review of Building permits in August 2025 and has been added to the County's master contractor list for future fee for service studies.

WEST SACRAMENTO, CA

Andrea Ouse, Community Development Director

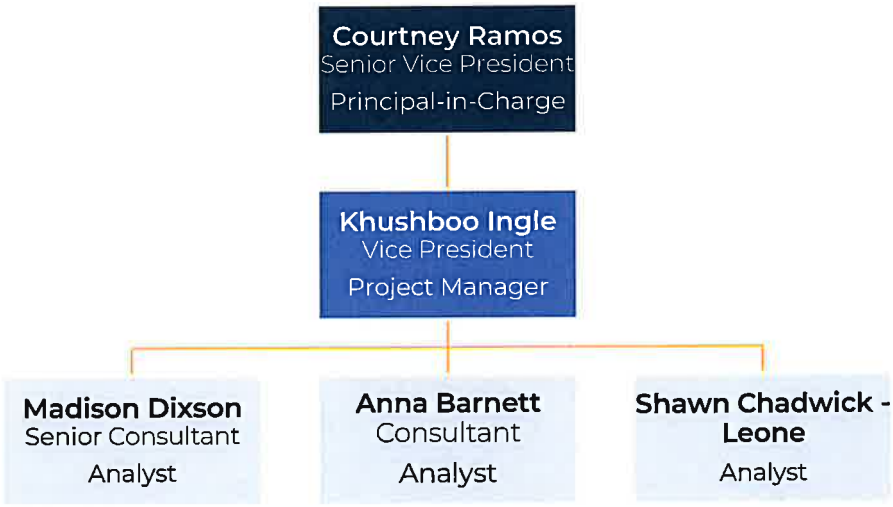
1110 W Capitol Ave.
West Sacramento, CA 95691
(916) 617-4645
andreao@cityofwestsacramento.org

Matrix Consulting Group just completed a study (2025) for West Sacramento to conduct a Development Fee Study.

The City had not conducted a comprehensive review of its fees in over 10 years. The focus of this study was to establish reasonable time assumptions and document the direct and indirect costs associated with all development fee-based services. Based on City approved hourly rates, the full cost associated with these services was developed. The City just adopted fees with an overall policy goal of 100% cost recovery, providing for specific areas of subsidization where appropriate to incentivize behavior and minimize impacts on the community.

PROJECT PERSONNEL

Our proposed project team is comprised of full-time firm staff and includes no subcontractors. Our Principal-in-Charge has been with our firm for nearly twenty years, while our proposed project manager has been with our firm for over ten years. They have been working together as a team on financial services projects for more than a decade. The following chart outlines the project team structure.



The following points provide an overview of the roles of each of our team members:

- **Principal-in-Charge:** Will provide general project oversight and technical expertise and oversee client expectations.
- **Project Manager:** Will lead interviews, financial analysis, policy discussion, and development, as well as provide expertise in reviewing drafts and presenting results.
- **Analysts:** Will facilitate the coordination of data collection, support staff in data development, and populate analytical models.

Our proposed project team will be available to the County throughout the engagement. The following table provides summaries of their experience, including the types and years of experience, recent clients, and project roles.



Courtney Ramos
Senior Vice President

Ms. Ramos is a Senior Vice President and our Financial Services Practice Leader who oversees cost allocation plans, user fees, development impact fees, and cost of service engagements. Courtney's 20 years of experience include analysis focused on the development and documentation of direct and indirect costs, fair and equitable

allocation methodologies, and expertise in the development of fiscal policies and procedures relating to cost of service and cost recovery.

Courtney has completed over 300 costs of service studies, recent Northern California clients include Butte County, Cupertino, Daly City, Dixon, Fairfield, Elk Grove, Redwood City, San Bruno, San Mateo, San Ramon, San Luis Obispo County, Santa Clara County, Saratoga, and South San Francisco.

Her role on this project would be to serve as the **Principal-in-Charge**, ensuring timely project deliverables, quality control, and presentation to stakeholders.



Khushboo Ingle
Vice President

Ms. Ingle is a Vice President with 13 years of experience who manages cost allocation plans, user fees, development impact fees, and cost of service engagements. Her experience with the firm includes participation in operational audit engagements focusing on organization, staffing, and internal processes.

Khushboo has completed over 200 costs of service studies. Ms. Ingle has served as the project manager for Northern California clients including Butte County, Burlingame, Redwood City, Elk Grove, Monterey County, South San Francisco, West Sacramento, Daly City, Fairfield, Citrus Heights, Dixon, San Ramon, Dublin, San Mateo, Mountain View, Sunnyvale, and Cupertino.

Her role on this project would be to serve as the **Project Manager**, involved in leading meetings, developing draft results, and reviewing results.



Madison Dixon
Senior Consultant

Ms. Dixson is an analyst who assists our senior staff with cost allocation plans, user fees, development impact fees, and cost of service engagements. Madison has participated in numerous cost allocation and cost of service studies.

Madison has been with the firm for four years. Her experience with California clients includes Butte County, Burlingame, Daly City, Los Altos Hills, Millbrae, Monterey County, Elk Grove, Milpitas, Orange, Menifee, Redwood City, San Mateo, San Luis Obispo County, San Ramon, Saratoga, South San Francisco, Sunnyvale, and West Sacramento.

Her role on this project would be to serve as **Senior Analyst**, involved in attending meetings, data input, and developing models.



Anna Barnett
Consultant

Ms. Barnett is an analyst who has recently joined our firm to assist our staff on cost-of-service engagements, including cost allocation plans, user fees, and development impact fee studies. Her background is in mathematics with a concentration in data science.

Anna has one year of experience and has recently assisted with projects in Malibu, Monterey County, San Luis Obispo County, Thousand Oaks, Rolling Hills Estates, and Burlingame.

Her role on this project would be to serve as an **Analyst**, involved in attending meetings, data input, and model development.



Shawn Chadwick - Leone
Analyst

Mr. Leone is an analyst who has recently joined our firm to assist our staff on cost-of-service engagements, including cost allocation plans, user fees, and development impact fee studies.

Shawn has recently assisted with projects in California including Thousand Oaks, Burlingame, Butte County, San Luis Obispo County, and Richmond.

His role on this project would be to serve as an **Analyst**, involved in attending meetings, data input, and comparative survey support.

Full resumes for the Project Executive and Project Manager have been provided on the following pages.



COURTNEY RAMOS

Senior Vice President/Chief Financial Officer

BIOGRAPHY:

Courtney Ramos is our Financial Services Practice Leader, who oversees cost allocation plan, user fee, development impact fee, and cost of service engagements. Courtney's relevant experience include:

- Completed over 250 cost of service studies for clients across the United States.
- Analysis focuses on development and documentation of direct and indirect costs, fair and equitable allocation methodologies, and defensible results.
- Expertise also includes development of fiscal policies and procedures relating to cost of service and cost recovery.

EXPERIENCE HIGHLIGHTS:

SANTA CLARA COUNTY, CA: DEVELOPMENT FEE STUDY

Courtney served as the project executive and project manager on this engagement which focused on Planning, Land Development Engineering, Fire Marshal, and Code Enforcement. Key analysis included:

- Documenting current and potential services.
- Capturing cross-departmental support.
- Providing Excel-Based models for future updates.

MILPITAS, CA: DEVELOPMENT SERVICES USER FEE STUDY

Courtney served as the project executive and project manager on this engagement which reviewed Planning, Building, Engineering, and Fire services. Key analysis included:

- Developing fully burdened hourly rates inclusive of divisional, departmental, and citywide overhead.
- Documenting reasonable time estimates for permit services.
- Presenting results to internal and external stakeholders.

ROLE ON THIS ENGAGEMENT:

Courtney will serve as the Principal-In-Charge on this engagement, ensuring timely project deliverables, and quality control.

RELEVANT CA CLIENTS:

Burlingame
Citrus Heights
Cupertino
Daly City
Dixon
Elk Grove
Fairfield
Humboldt County
Livermore
Long Beach
Manhattan Beach
Pacific Grove
Redwood City
San Bernardino County
San Pablo
San Mateo
Santa Clara
Santa Clara County
Sonoma County
South San Francisco
Stanislaus County
Sunnyvale
Vacaville
Winters

YEARS OF EXPERIENCE:

20

EDUCATION:

A.A., Santa Barbara City College, Administration of Justice and Sociology

PROFESSIONAL ASSOCIATION:

Government Finance Officers Association

California Society of Municipal Finance Officers

Revenue Enhancement Best Practices



KHUSHBOO INGLE

Vice President

BIOGRAPHY:

Khushboo Ingle is a Vice President who manages cost allocation plan, user fee, development impact fee, and cost of service engagements. Her experience with the firm also includes participation in operational audit engagements focusing on reviewing organizational, staffing, and internal processes to enhance services. Khushboo's relevant experience include:

- Analysis focuses on verifying and reviewing cost of service assumptions and ensuring compliance with best practices.
- Expertise also includes impact fee studies and development fee-studies.

EXPERIENCE HIGHLIGHTS:

BUTTE COUNTY, CA: COUNTYWIDE FEE STUDY

Khushboo served as the Project Manager on this engagement, which included looking at all county departments, services, and fees.

- Reviewing all fees to ensure compliance with state regulations and full cost of service.
- Identifying new fees to be included.
- Calculating the full cost of public health fees.

MONTEREY COUNTY, CA: DEVELOPMENT SERVICES FEE STUDY

Khushboo is serving as the project manager on this engagement which is evaluating building, planning, and land development services:

- Restructuring building fees to be more in compliance with industry standards and flat fees.
- Working with Planning staff to streamline fee schedules and identify new fees to be included.

ROLE ON THIS ENGAGEMENT:

Khushboo will serve as the Project Manager on this engagement, leading interviews and coordinating necessary data collection for the financial analysis, policy discussions, and working with the Data Analyst to compile and analyze data.

RELEVANT CA CLIENTS:

Burlingame
Citrus Heights
Cupertino
Dixon
Elk Grove
Fairfield
Humboldt County
Livermore
Long Beach
Manhattan Beach
Orange
Pacific Grove
Redwood City
San Bernardino County
San Pablo
San Mateo
Santa Clara
Santa Clara County
Sonoma County
South San Francisco
Stanislaus County
Sunnyvale
Vacaville

YEARS OF EXPERIENCE:

14

EDUCATION:

B.A., University of California – San Diego, International Economics

M.A., University of California – San Diego, International Affairs

PROFESSIONAL ASSOCIATION:

California Society of Municipal Finance Officers

Revenue Enhancement Best Practices

PROJECT APPROACH AND WORK SCHEDULE

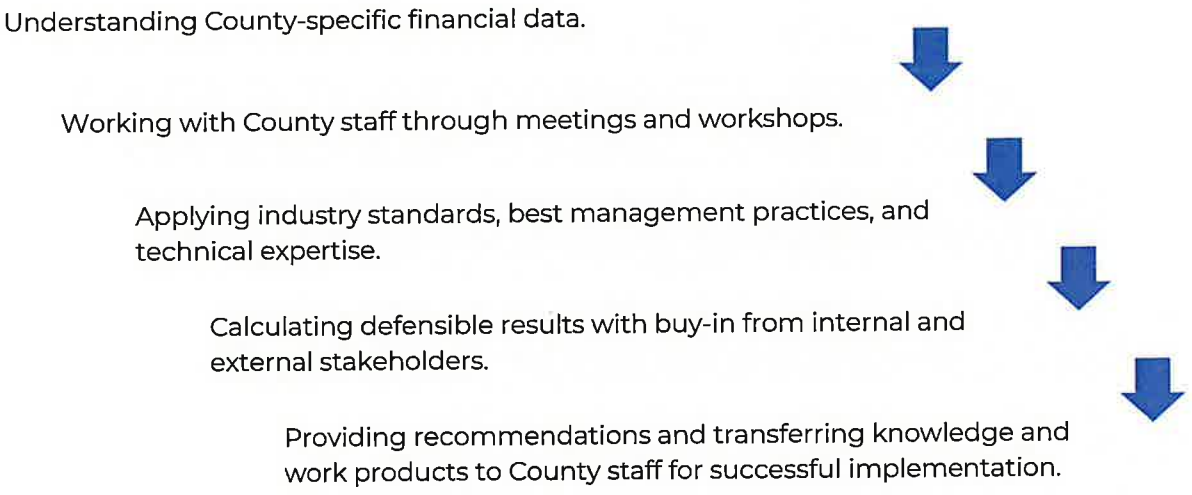
Tehama County administers a variety of public service fees that have not been updated in recent years. Therefore, the County is seeking a comprehensive evaluation of its fee structures and the development of strategies for revising, aligning, and sustaining countywide fees. The purpose of this evaluation is to ensure that fees accurately reflect current economic conditions, align with departmental service costs, and comply with applicable state and federal regulations. We believe these objectives can be accomplished through the following steps:

- Review current fee structures to ensure they **accurately reflect the services** provided by each department and the manner in which those services are delivered.
- Determine the **average time** to review plans, conduct inspections, approve applications, and issue permits.
- Calculate fully burdened hourly rates accounting for **appropriate** direct and indirect **costs**.
- Conduct a market **comparison** of current fees and total costs to other similar jurisdictions.
- Document how proposed fees align with state and local regulations.
- Develop **strategies** for implementing fees that balance **fiscal needs** with **community impacts**.
- Present results to key stakeholders, **highlighting the importance** of the analysis and outlining how the City can **build upon the results**.

This study will provide Tehama County with the tools needed to strengthen financial sustainability, improve cost recovery, and support equitable service delivery. The following sections outline our general project approach, provide a detailed task plan, and proposed project schedule.

PROJECT APPROACH

Matrix Consulting Group works with a wide range of clients – over 1,800 cities and counties in over 45 states across the U.S. Every project is unique, but is managed according to the following essential project approach:



The approach chosen for completing this project allows us to deliberately review and categorize the allowability of indirect costs as well as determine the best and most tangible metrics for allocation.

QUALITY CONTROL

We believe very strongly in the science of our craft, especially as it relates to cost allocation and cost of service studies. As such, our firm utilizes quality control techniques, which include:

- **Project Management**: Ensuring our projects meet the needs and timelines of our clients are accomplished through the following:
  - The project manager and lead analyst develop general and project-specific data collection plans and interview guides.
  - All project work activities are defined in advance and tied to each project team member, as well as deliverables, schedule, and budget.
  - We have frequent client review meetings, during which we discuss the quality and direction of the project through interim deliverables and draft documents.
- **Quantitative Results:** Financial analyses are used to develop budgets and projections and often are subject to public oversight and review. For this reason, our firm ensures data-determined quality control through the following:
  - Expenditure data entered into cost models are tied to budget documents.
  - Workload information is tied to published revenue reports/data outputs and used as a cross-check for time estimation.

These project management approaches have resulted in all our projects being delivered at a high-quality, on time, and within budget.

WORK PLAN

Below are descriptions of the tasks we will complete for the County's comprehensive fee study, including deliverables.

TASK 1: DATA COLLECTION

Before any initial meetings, Matrix Consulting Group will provide the County with a list of initial data requirements for the study. This will allow our project team to review this information thoroughly in preparation for initial discussions with staff. A typical list of data collection items includes:

- Current fiscal year adopted budget.
- Last fiscal year revenue reports for fees or services.
- List of all budgeted personnel by program.
- A list of all current fees being charged will be included in the analysis.
- List of comparative jurisdictions for the fee survey.
- Volume or workload metrics for all fees included in the analysis.
- Copy of any previous fee studies or analyses.

The above list is just a sampling of the type of information that will be requested. Providing these items allows our project team to familiarize themselves with the County's structure and current financial practices.

TASK RESULT

We will provide the County a data collection list.

TASK 2: STUDY OBJECTIVES AND PROJECT SCHEDULE

Once the data has been collected, the project team will meet with staff to discuss issues identified by the project team and to clarify any concerns the County holds regarding the current fee study methodology. Discussions will include:

- Review the County's specific needs and critical issues surrounding the development and implementation of the fee study.
- Opportunities for improvement and restructuring of previous studies and/or review and discussion of existing methodologies and calculations.
- Discussion of concerns or issues that should be addressed during the study.
- Discussions will be held regarding the current fee structure and any potential changes.
- Review and identify existing cost recovery policies or established subsidies.

- Legal issues or concerns with the implementation of new or proposed fees.

After the meeting, the project team and the designated County staff will better understand the overall approach and methodology the team will use to conduct the countywide fee study.

TASK RESULT

We will present the County with a project schedule.

TASK 3: DEVELOP A SCHEDULE OF CURRENT AND POTENTIAL FEES FOR SERVICE

The scope of this effort will be all user fees charged by the County. Current and potential fees and charges will be identified and documented. The project team will work with staff to go through current fee schedules in line-item detail. This meeting is critical in ensuring staff can incorporate any updates or changes to the fee study based on code, regulation, staffing, process, or technological changes. The focus of this meeting will be the following:

- **Renaming fees:** Rewording or renaming fees to identify services more clearly.
- **Eliminating fees:** Removing any outdated services or fees.
- **Adding new fees:** Capturing any new services or breaking out existing fee categories to identify all the services being provided and potential fees for services that could be provided.
- **Recategorization of fees:** Collapsing or expanding multiple fee ranges to better capture the services being provided.

It is important to note that this meeting occurs first to ensure that any major proposed structural changes are captured before collecting time estimate information or developing draft fee results. However, adjustments can be made.

TASK RESULT

Our team will develop a proposed fee structure.

TASK 4: CONDUCT TIME DATA GATHERING WORKSHOPS

The project team will conduct workshops to gather time estimates for each service included in the study, interview key fire personnel, and analyze the various activities being performed. The flowchart shows an example of the steps involved in permit processing and the time associated with each step.



As the flowchart shows, the application/permit processing steps will be documented in detail. The project team will minimize staff impacts by incorporating assumptions from prior studies. Staff will be provided time to edit or comment on the time estimate information.

TASK RESULT

We will create time estimate workbooks.

TASK 5: DEVELOP FULLY BURDENED HOURLY RATES

Based on the County's staffing and budget information, the project team will calculate fully burdened hourly rates, including direct and indirect costs. The following points highlight the cost components and factors included in fully burdened rates:

- **Direct costs:** This component accounts for the salary and benefits associated with each employee or position and is reflected in County staffing and salary reports.
- **Indirect costs—departmental:** This component accounts for administrative and management support provided to line-level staff, operational services, and supplies used to execute job duties. It is developed through staff interviews and budget analysis.
- **Indirect costs—countywide:** This component accounts for districtwide support, such as Finance and HR support provided by other departments or staff.

Once the cost components have been documented and developed, the project team will review MOUs and discuss them with staff to determine appropriate productive hour calculations. Focusing on available hours will ensure that fully burdened hourly rates account for leave accruals (holiday, vacation, and sick) and any meetings or training. The project team will utilize the results of this task and Task 4 to calculate the full cost of services.

TASK RESULT

Calculated fully burdened hourly rates.

TASK 6: PERFORM A TOTAL COST ANALYSIS

Matrix Consulting Group's costing model is built based on the County's operations, budget details, and intended uses for the results. This method is a customized approach specific to each jurisdiction for cost analysis of user fee services. It is a "bottom-up" approach, the most defensible methodology for

calculating user fees. The methodology incorporates the time estimate information and fully burdened hourly rate information. The following graphic shows the cost calculation:



This costing method uses time and annual activity data to establish the cost of providing services on a unit and annual basis. Once the time spent on a fee activity is determined for each individual or position, the team uses its fee and rate software to apply the fully burdened hourly rates from the previous task.

The resulting costs are presented on a unit and annual level and compared to the existing fee schedule and revenue reports. The County will obtain detailed information regarding cost recovery surpluses and deficits on both a detailed (per unit) and global (annualized) level, as well as an understanding of cost components for each service.

TASK RESULT

Per unit and annual fee study results.

TASK 7: CONDUCT A MARKET RATE SURVEY OF SIMILAR JURISDICTIONS

The project team will work with the County to identify comparable jurisdictions locally or other similarly sized counties elsewhere in Northern California. This comparative survey activity will be conducted utilizing the following:

- Developing fee scenarios for the County to be compared to other jurisdictions.
- Graphing the results of the fee analysis for easy visual comparison purposes.
- Collecting contextual information such as population size, budget, staffing, the last time a fee study was done, and the last fee schedule update.

As market surveys do not provide adequate or objective information about the relationship between a jurisdiction's costs and fees, these steps ensure we provide the County with the most information possible.

TASK RESULT

Comparative graphs included in the draft report.

TASK 8: REVIEW/REVISE FEE STUDY RESULTS

Because the analysis of service fees is based on estimates and information provided by staff, all participants must be comfortable with our methodology and the data they have provided. During this phase, the project team would provide County staff with draft results workbooks outlining the full cost calculated through the analysis. These draft results workbooks will include the time assumptions and any material costs provided by the County for another round of review.

This step is critical in ensuring that all assumptions are reviewed and agreed upon by County staff before being incorporated into the draft report.

TASK RESULT

Draft Results Workbooks

TASK 9: PREPARE A DRAFT FEE STUDY REPORT

Upon conclusion of the fee study, we will prepare a detailed report summarizing the results of each of the previous work tasks described above. This report will include:

- A succinct executive summary discussing the study, methodology, and results.
- A narrative describing the services included in the study.
- A section on proposed modifications to the current fee schedule, including removal or addition of new fees for service.
- The analysis includes a section on each fee's per-unit and annual results, and where workload data is available.
- A comparative survey section outlines key fees and compares them to those of other local jurisdictions. The section also provides contextual information regarding budget, staffing, and the date the jurisdiction last conducted fee studies.

The draft report will be provided to County staff for review and comments.

TASK RESULT

The draft report will be provided to County staff for comments.

TASK 10: FINALIZE FEE STUDY REPORT

Any edits or revisions to the draft user fee study report will be incorporated into the finalized report. This finalized report will include all the draft fee study report elements and any additional cost recovery and policy considerations.

TASK RESULT

We will develop a final fee study report.

TASK 11: MASTER FEE SCHEDULE

Once the fee report has been finalized, the project team will develop a master fee schedule for the County. This document outlines all fees, including the current fee amount, the full cost, and the County's proposed fee. This type of attachment is critical for the Board of Supervisors' adoption. This attachment can also be used in the future to conduct annual updates.

TASK RESULT

Master Fee Schedule.

TASK 11: PRESENTATION OF RESULTS

The presentation of results to County officials and/or stakeholders is critical to the success of the overall engagement. Because the study's product is often controversial, this final step aims to present a succinct summary that provides decision-makers with key information.

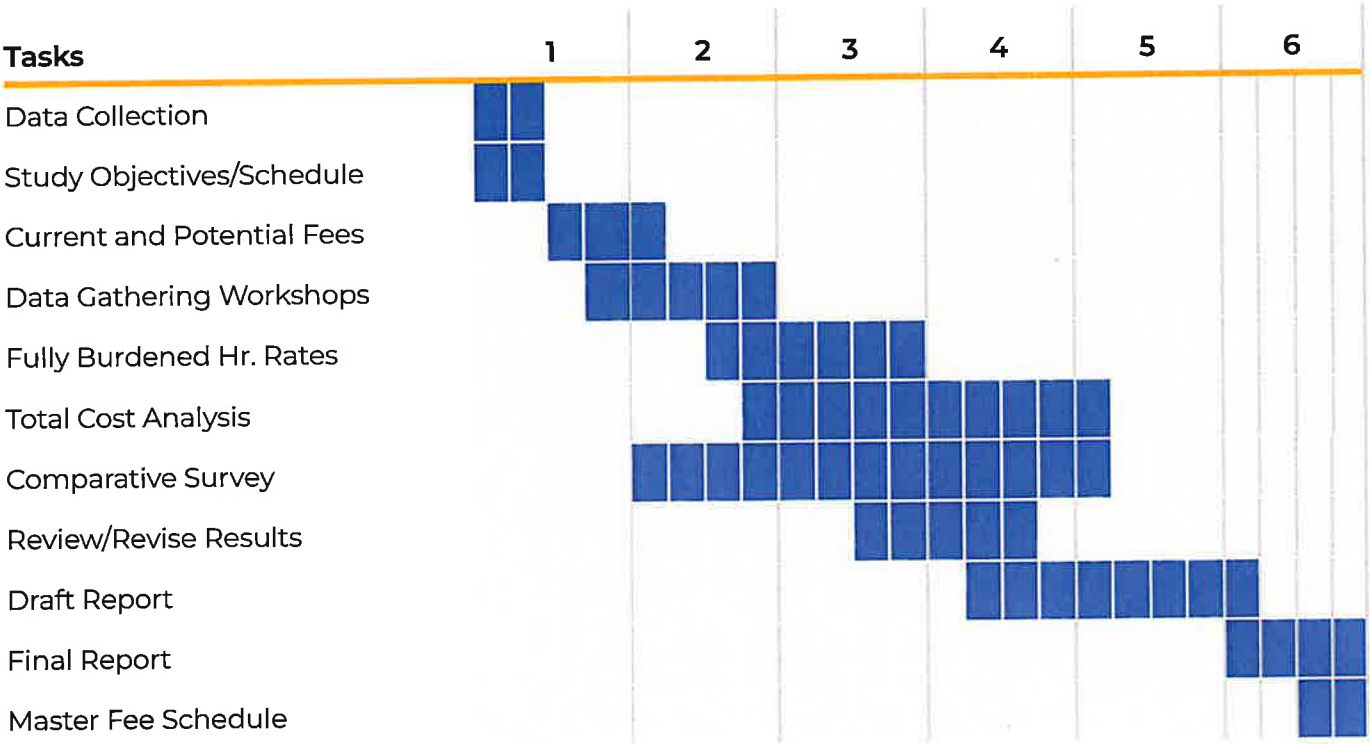
We will attend and present the study at a minimum of three (3) meetings, including those of the County Council, appropriate subcommittees, or outside stakeholders.

TASK RESULT

We will attend County Council meetings and present the study to stakeholders.

TIMELINE

Studies of this nature typically take approximately six (6) months to complete. The following chart provides a week-by-week outline of our proposed schedule.



All presentations will take place after the study is complete. All proposed timelines can be adjusted based on County staff priorities, preferences, and scheduling needs.

FIRM CAPACITY

Our firm is prepared to undertake this project given our current and anticipated workload. We maintain a balanced portfolio of projects and carefully manage staffing resources to ensure that each engagement receives the attention and expertise it requires. At present, our project commitments are well within capacity, and we have dedicated team members available to begin work immediately. Additionally, our firm's structure allows us to scale resources, as needed, drawing on subject matter experts and support staff to meet project timelines without compromising quality. This approach ensures that Tehama County will receive focused, responsive service throughout the duration of the engagement.

COUNTY STAFF INVOLVEMENT

User Fee studies typically include four types of meetings with staff: (1) Fee Study Objectives, (2) Fee Structure Reviews, (3) Time Estimate workshops, and (4) Draft Results Review. The following points describe what each of these meetings entails:

- **Fee Study Objectives:** This meeting focuses on the overall goals and objectives of the study, including current issues, report and analysis formats, scheduling, etc.
- **Fee Structure Review:** These meetings will focus on each department's fee schedule/structure. Discussions will include whether the current structure is appropriate given the services provided, whether services need to be clarified internally or externally for applicants, and whether outdated fees should be eliminated or new fees added.

- **Time Estimate Workshops:** These meetings will focus on reviewing existing time estimate assumptions and collecting new ones related to permit, application, or other fee-related services. During these meetings, we will discuss process steps associated with permits (i.e., intake, processing, routing, review, inspection, reporting, commission/board presentations, etc.), average times to perform these steps, and who is primarily responsible for performing these functions. We will also discuss any current or upcoming process changes related to code updates, technology changes, etc.
- **Draft Results Review:** These meetings will focus on reviewing the draft results calculated, including outlining per-unit impacts, confirming and finalizing time estimates, and discussing implementation options.

We work closely with our clients and their staff throughout each project, placing a strong emphasis on transparency and robust communication. Our standard practice is to meticulously review all information, focusing on verifying inputs before arriving at any final decisions. While we strive to minimize impacts on client staff, for example, by taking responsibility for data gathering and cleanup, we are committed to reviewing and verifying the accuracy of data outcomes. This commitment to precision establishes a foundation of data integrity and trust, ensuring that our joint efforts consistently yield effective results and outcomes that benefit our clients.

SUBCONTRACTORS

Matrix Consulting Group will not be using any subcontractors for this project.

ACCEPTANCE OF COUNTY TERMS

Matrix Consulting Group has reviewed the sample agreement and will agree to the terms contained in the agreement if selected.

MATRIX
CONSULTING GROUP

August 29, 2025

Arminda Searcy, Administrative Analyst
Tehama County Administration
727 Oak Street, Suite 202
Red Bluff, CA 96080

Dear Ms. Searcy,

Matrix Consulting Group, Ltd. is pleased to have this opportunity to submit a proposal to become a Fee Study Consultant for Tehama County. Matrix Consulting Group's typical practice is to develop fixed-price, not-to-exceed pricing, billing monthly for work provided. Matrix will complete all tasks related to the Fee Study project for a fixed fee of **$72,500**. The following table provides our proposed cost to conduct the study, listing the time allocations and hourly rate for each staff category:

Task	Principal-in-Charge	Project Manager	Analysts (3)	Total Cost
Data Collection	0	2	4	$1,100
Study Objectives/Project Schedule	2	2	0	$1,100
Current & Potential Fees	2	6	12	$3,900
Data Workshops	4	8	10	$4,700
Fully Burdened Hourly Rates	2	10	32	$7,900
Total Cost Analysis	8	20	64	$17,000
Comparative Survey	0	2	24	$4,100
Review/Revise Results	6	10	20	$7,300
Draft Fee Study Report	10	16	40	$13,000
Prepare Final Report	6	8	20	$6,800
Presentation	0	0	16	$2,400
Excel-Models/Training	4	8	0	$3,200
Total Hours	**44**	**92**	**242**	
Hourly Rate	$300	$250	$150	
Total Professional Fees	**$13,200**	**$23,000**	**$36,300**	

Total Project Cost **$72,500**

This cost is all-inclusive and is a fixed fee for any costs that may occur. Our typical practice is to bill for hours worked monthly up to the contract amount. If any additional services are required, they will be billed at the hourly rates noted.

MATRIX CONSULTING GROUP
1875 S Grant Street, Suite 960
San Mateo, CA 94402
650-858-0507

ONGOING CLIENT SUPPORT

We are committed to helping our clients develop accurate and defensible cost-of-service methodologies, ensuring they can effectively implement the results of these studies. Our project team will work with County staff to facilitate an understanding of the results and help incorporate them into the final materials.

Our client support continues after a final report has been issued. We understand that questions can arise well after project completion and are committed to working with our clients to answer any questions about methodologies and applications of results. This support is provided to our clients at no extra cost. As the firm's President, I am authorized to represent the firm contractually and execute any service agreement. I can be reached at the address and phone number below.



ALAN D. PENNINGTON

President, Matrix Consulting Group, Ltd

Tehama County

Agenda Request Form

File #: 25-1928 **Agenda Date:** 11/18/2025 **Agenda #:** 54.

ENVIRONMENTAL HEALTH / PERSONNEL / ADMINISTRATION - Chief Administrator Gabriel Hydrick

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Chair to sign an Employment Agreement with Tiara Branton for the position of Director of Environmental Health, effective 11/22/25 through 11/21/28

Financial Impact:
The total salary, benefits, and roll-up costs for the first year of the employment agreement for the Director of Environmental Health at Step D is approximately $169,192.

Background Information:
Ms. Branton was hired as the Director of Environmental Health in 2022. Ms. Branton's employment agreement is set to expire November 21, 2025. The proposed agreement is a three-year term with an expiration date of November 21, 2028. Ms. Branton is currently at Salary Step C of the established salary range for the Director of Environmental Health. Therefore, Ms. Branton shall be placed at Salary Step D in year one (1) of the employment agreement and Step E in year two (2) of the agreement.

The benefits contained in the employment agreement reflect the standard benefits provided in department head contracts which include a cell phone allowance of $60 per month, 240 hours of Personal Time Off (PTO) per year, 40 hours of Management Time Off per fiscal year, one (1) personal holiday per fiscal year, Parental Leave, Bereavement Leave and participation in County sponsored Deferred Compensation plan on the same terms as employees in the Tehama County Management Employees Association (TCMEA).

Additionally, the proposed agreement clarifies Ms. Branton is considered a local miscellaneous member of the California Public Employees' Retirement System (CalPERS), and a "Classic" employee as defined in the California Public Employees' Pension Reform Act of 2013. It further stipulates Ms. Branton shall participate in the CalPERS 2% at 55 defined benefit program. Ms. Branton will be required to pay the employee member contribution equal to seven percent (7%) of her compensation up to the maximum limit established by CalPERS. The County will not pay any portion of this contribution on behalf of Ms. Branton.

This is a contract, overtime exempt position. In the event the County of Tehama agrees to a percentage increase in salary after the effective date of this contract, for all classifications represented by TCMEA, Ms. Branton's salary will be increased by an equal percentage.

Without Board of Supervisor approval, Ms. Branton's employment agreement will expire on November 21, 2025.

TEHAMA COUNTY
and
TIARA BRANTON
EMPLOYMENT AGREEMENT
for the position of
Director of Environmental Health

THIS AGREEMENT, is made and entered into on November 18, 2025 and effective commencing November 22, 2025 by and between the Tehama County Board of Supervisors, hereinafter called "COUNTY" and TIARA BRANTON, hereinafter called "BRANTON" both of whom understand as follows:

WITNESSETH

WHEREAS, COUNTY desires to employ the services of BRANTON as Director of Environmental Health from the effective date hereof until November 21, 2028; and

WHEREAS, it is the desire of COUNTY to provide certain benefits, to establish certain conditions of employment and to set working conditions for BRANTON; and

WHEREAS, BRANTON desires employment in the position described above; and

WHEREAS, except as otherwise provided herein, all provisions of the personnel rules and regulations of the COUNTY relating to leave, expense reimbursement, retirement and pension system contributions, and other benefits and working conditions as they now exist or hereafter may be amended, also shall apply to BRANTON as they would to any employees of the County; and

WHEREAS, the COUNTY Board shall fix any such terms and conditions of employment, as it may determine from time to time, relating to the performance of BRANTON provided such terms and conditions are not inconsistent with or in conflict with the provisions of this agreement or any other law.

NOW THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

Section 1: Duties
COUNTY hereby agrees to employ BRANTON as the Director of Environmental Health to perform the functions and duties as specified in the Director of Environmental Health classification specification heretofore or hereinafter approved by the Tehama County Board of Supervisors and to perform other legally permissible and proper duties and functions of the Environmental Health Department from time to time as may be assigned.

Except as otherwise provided by COUNTY, a workweek is defined to consist of seven (7) consecutive calendar days, Sunday through Saturday, consisting of forty (40) hours. BRANTON shall report for work at her regular established headquarters and shall return hereto at the conclusion of the day's work, except for off-site COUNTY business, or as otherwise established.

Section 2: Term

BRANTON agrees to remain in the exclusive employ of COUNTY until November 21, 2028 and further agrees to accept no other employment that may conflict with BRANTON's performance of duties until this termination date, unless said termination date is affected as hereinafter provided.

Section 3: Salary

For purposes of this agreement, BRANTON shall be considered an overtime-exempt County employee. The salary and benefits provided under this agreement shall constitute the total compensation for all services provided by BRANTON under this agreement.

In full consideration for services rendered, and the satisfactory job performance of specified duties, COUNTY agrees to pay BRANTON hereto an annual salary, payable in twenty-six (26) installments, on the same biweekly basis as other employees of the COUNTY, and prorated on actual hours worked within the annual period. Annual salaries will be as follows:

November 22, 2025 through November 21, 2026	$126,143.00 Annually
November 22, 2026 through November 21, 2027	$132,450.00 Annually
November 22, 2027 through November 21, 2028	$132,450.00 Annually

In the event that, during the term of this contract, COUNTY agrees to adjustments in employment compensation, such as increases or reductions in salary, increased contributions to CalPERS, or changes to other benefits for all classifications represented by the Tehama County Management Employees Association, herein after called "TCMEA", BRANTON's employment compensation will be adjusted by an equal percentage. Any such adjustments shall be effective for all calendar months commencing after the effective date of the adjustment as stated in the Memorandum of Understanding between COUNTY and the TCMEA currently in effect (hereinafter the "MOU").

Notwithstanding any other provisions of this contract, the COUNTY's Board of Supervisors reserves the right, in its sole discretion, to increase the compensation paid by COUNTY to BRANTON during the term of this contract. The compensation stated in this contract shall not be deemed to be a fixed amount for the entire term of this contract, and may be increased, in the discretion of the Board of Supervisors, consistent with the California Constitution, Article XI, Section 10, subdivision (a).

Except as stated above, COUNTY shall not at any time during the term of this agreement reduce the salary, compensation or other financial benefits of BRANTON, except with the concurrence of BRANTON and then only to the degree of such a reduction across-the-board for all employees of the Department in which BRANTON is employed (including a reduction resulting from employee furloughs).

Except as provided in the cell phone allowance, partial months will be prorated based on the number of days this contract is in force during the month calculated as a percentage of the total number of calendar days in the month.

Section 4: Cellular Telephone Allowance

As BRANTON's duties require the use of a cellular telephone in the course of County business, COUNTY agrees to provide BRANTON a cellular telephone allowance of $60 per month to cover all costs of related equipment and service. This cellular telephone allowance is not considered part of salary and is therefore not included in California Public Employees' Retirement System calculations for BRANTON and shall not be prorated.

Section 5: Automobile

Should it be required that BRANTON use her personal vehicle in the performance of her official County duties, it is agreed that BRANTON will be reimbursed at the approved County reimbursement rate. This mileage reimbursement is not considered part of salary and is therefore not included in California Public Employees' Retirement System calculations for BRANTON.

Section 6: Personal Time Off (PTO)

BRANTON at the time of execution of this agreement shall no longer be eligible to accrue sick leave; however, any existing sick leave balances shall be carried forward and available to BRANTON for use for a non-work-related absence due to:

a. The inability of an employee to be present or perform the employee's duties because of personal illness, off-duty injury, or confinement for medical treatment
a. Personal medical or dental appointments, which are impractical to schedule outside of regular working hours
b. The need of the employee to attend to an immediate family member who is ill or injured for up to a maximum of six (6) days per fiscal year. For purposes of this Section, "Immediate family member" includes only: 1) A spouse or registered domestic partner; 2) A child, which for purposes of this article means a biological, adopted, or foster child, stepchild, legal ward, or a child to whom the eligible employee stand in loco parentis. This definition of a child is applicable regardless of age or dependency status; 3) A biological, adoptive, or foster parent, stepparent, or legal guardian of an eligible employee or of the eligible employee's spouse or registered domestic partner, or a person who stood in loco parentis when the eligible employee was a minor child; 4) A grandparent, step-grandparent, or great grandparent; 5) A grandchild; 6) A sibling; and 7) A designated person.

In lieu of accruing vacation or sick leave, BRANTON shall accrue and have credited to her personal account, Personal Time Off (PTO) leave. PTO shall accrue at a rate of 240 hours per year (9.23 hours per pay period) of full-time service (prorated for any part-time work or unpaid leaves). Accrual of PTO shall continue until such time BRANTON has accrued a total balance of five hundred (500) hours, at which point the accrual of additional time beyond 500 hours shall cease.

BRANTON shall have one (1) personal holiday (8 hours) added to her PTO balance each July 1st, subject to the 500-hour cap.

The Board of Supervisors may, in its discretion and at BRANTON's request, compensate BRANTON for up to sixty (60) hours of accumulated PTO leave, once per calendar year, in lieu of PTO time off with pay, consistent with the method utilized by COUNTY for members of TCMEA.

Section 7: Management Leave

BRANTON shall have five (5) paid management leave days (40 hours) added to her Management Time Off (MTO) bank each July 1st. MTO and the MTO bank are separate and distinct from PTO and PTO bank. MTO does not constitute additional wages, and shall not be considered vested for any purpose. All MTO shall be used within the fiscal year in which it was granted, or BRANTON will lose that MTO.

In the event that, during the term of this Agreement, COUNTY and the TCMEA agree to increase or decrease the number of paid MTO hours for employees represented by TCMEA, or that such adjustment is otherwise lawfully imposed by COUNTY, then the number of MTO hours credited to BRANTON hereunder shall be increased or decreased by an equal amount, commencing the following July 1st.

Section 8: Holidays

BRANTON shall be entitled to COUNTY holidays in accordance with members of TCMEA.

Also consistent with the method utilized by COUNTY for members of TCMEA, if BRANTON is in a non-pay status on both workdays immediately adjacent to the holiday, BRANTON shall not receive pay for the holiday.

Section 9: Health and Life Insurance

COUNTY agrees to provide comprehensive medical, vision, life and dental insurance for BRANTON and her dependents. The method utilized to calculate the portion of the premium, if any, paid by COUNTY shall be consistent with the method utilized by COUNTY to calculate the contribution for employees covered by the MOU. BRANTON may elect to participate in the County's Premium Only Section 125 benefit program, which allows pre-tax benefits for employees' contributions to the group health insurance premium.

COUNTY will make an Employee Assistance Program (EAP) available. The EAP will provide personal counseling on legal services and personal and work related issues for BRANTON and/or members of her immediate family.

COUNTY will allow BRANTON to establish an employee-funded Flexible Spending Account, which currently provides employees with the options of Dependent Care Assistance and Unreimbursed Medical Expenses. The plan year maximum for Flexible Spending Accounts will be determined by the contribution limits set by the Internal Revenue Service.

Section 10: Retirement

The parties acknowledge and agree that BRANTON is a local miscellaneous member of the California Public Employees' Retirement System (CalPERS), and a "Classic" employee as defined in the California Public Employees' Pension Reform Act of 2013.

BRANTON shall participate in the CalPERS 2% @ 55 defined benefit program, as set forth in the California Public Employees' Pension Reform Act of 2013. Retirement is integrated with Social Security.

The parties acknowledge and agree that the required CalPERS member contribution for BRANTON shall be seven percent (7%) of the compensation paid to BRANTON hereunder. COUNTY will not pay any part of the required member contribution on behalf of BRANTON.

The CalPERS retirement plan includes "Pre-Retirement Optional Settlement 2 Death Benefit" as described in Government Code 21548.

Upon Public Employees' Retirement System or Social Security Retirement or upon the death of an employee, the sick leave balance of an employee with less than fifteen (15) continuous years of County service shall be reduced by one hundred seventy-six (176) hours. The employee or the employee's estate shall be entitled to fifty per cent (50%) of the value of the sick leave remaining, if any. After fifteen (15) continuous years of County service and upon Public Employees' Retirement System or Social Security retirement or upon the death of any employee, the employee or the employee's estate shall be entitled to fifty per cent (50%) of the value of the employee's sick leave balance. Payment made under this Section shall be made in a lump sum if the value of the remaining sick leave is equal to or less than two thousand dollars ($2,000.00) or in increments of not less than two thousand dollars ($2,000.00) per month if the value of the remaining sick leave is greater than two thousand dollars ($2,000.00).

Section 11: Deferred Compensation

BRANTON may participate in those Section 457 Deferred Compensation Plans the COUNTY offers to its other employees on the same terms as the MOU. In the event that, during the term of this Agreement, COUNTY and the TCMEA agree to increase or decrease the matching deposit for employees represented by the TCMEA, or that such adjustment is otherwise lawfully imposed by COUNTY, then the matching deposit provided to BRANTON hereunder shall be increased or decreased by an equal amount, commencing the following month.

Section 12: Professional and Official Travel

COUNTY hereby agrees to pay for travel and subsistence expenses of BRANTON in accordance with adopted COUNTY travel policy for professional and official travel, meetings and occasions adequate to continue the professional development of BRANTON and to adequately pursue necessary official functions for COUNTY, including conferences specific to the Director of Environmental Health functions and such other related national, regional, state and local governmental groups and committees thereof which BRANTON serves as a member, subject to the COUNTY budget as approved by the COUNTY Board of Supervisors.

COUNTY also agrees to pay for travel and subsistence expenses of BRANTON, in accordance with adopted county travel policy, for short courses, institutes and seminars that are necessary for her professional development and for the good of the COUNTY, subject to the COUNTY budget as approved by the COUNTY Board of Supervisors.

If BRANTON is assigned to temporary work at such distance from her regular headquarters that it is impractical to return thereto each day, or to her regular place of abode, BRANTON will be allowed personal expenses or per diem as established by the Board of Supervisors.

Section 13: Resignation

Nothing in this agreement shall prevent, limit, or otherwise interfere with the right of BRANTON to resign from her position with COUNTY. If BRANTON voluntarily resigns her position with COUNTY before expiration of the aforesaid term of her employment, then BRANTON shall give COUNTY two months' notice in advance, unless the parties agree otherwise.

Section 14: Termination and Severance Pay

The Director of Environmental Health serves at the will of the COUNTY. Nothing in this agreement shall prevent, limit, or otherwise interfere with the right of the COUNTY to terminate the services of BRANTON at any time. If BRANTON is terminated by the COUNTY before expiration of the aforesaid term of employment, and if BRANTON is willing and able to perform her duties under this agreement, and if termination is for other than "just cause," then the COUNTY will pay BRANTON a lump-sum cash payment. Said lump-sum cash payment shall be equal to the lesser of three month's aggregate salary and benefits or the aggregate salary and benefits for the remaining term of this agreement.

If termination is for "just cause" or disability that cannot reasonably be accommodated, then no severance payment shall be made.

BRANTON shall also be compensated for all unused earned PTO leave in the same manner as is provided for unused earned vacation leave in the MOU. MTO is not considered vested, and BRANTON shall receive no compensation for unused MTO.

Section 15: Industrial Injury or Illness

Should BRANTON be absent from work as a result of a work-related disability, and is receiving temporary disability indemnity payments provided for by the Labor Code of the State of California, BRANTON may elect to utilize State Disability Insurance, MTO and/or PTO to supplement her temporary disability indemnity payments, up to a maximum of full salary. During the time BRANTON is receiving temporary disability indemnity payments, which are supplemented by State Disability Insurance and accrued leave, BRANTON shall continue to accumulate additional MTO/PTO, and is entitled to continuation of the employee's insurance benefit program on the normal premium-sharing formula. Following exhaustion of all accumulated MTO/PTO, BRANTON's insurance benefits shall be continued on the normal premium-sharing formula for a maximum of six (6) full calendar months, following the date of exhaustion of other forms of County paid time off.

If BRANTON is absent by reason of industrial disability, BRANTON may be returned to work by COUNTY and given temporary light duties within the employee's ability to perform, with the consent of her physician. The duration of any such period of temporary work shall be determined by COUNTY. BRANTON shall be compensated at the then-current rate of pay while engaged in such temporary duties. COUNTY may require BRANTON when requesting to return to work after an absence caused by disability or illness, to submit to a medical examination by a physician or physicians approved by COUNTY for the purpose of determining that such employee is physically and mentally fit and able to perform the duties of the Director of Environmental Health position without hazard to self or to her fellow workers, or to her own permanent health.

Nothing herein shall be construed nor applied in a way which is inconsistent with any employee

right under the State of California Workers' Compensation Act or related statutes, or be construed to waive any rights contained therein.

Should BRANTON return to work from a work place industrial injury or illness, BRANTON shall receive up to four (4) hours of paid release time per visit or appointment with a physician or other appropriate healthcare provider providing ongoing medical treatment prescribed by the workers' compensation physician that is in relation to the industrial illness or injury itself. The release time is permitted until BRANTON has been deemed permanent and stationary by the workers' compensation physician or workers' compensation third party administrator.

Section 16: Incapacity and Unpaid Leave

Subject to all applicable provisions of the Family Medical Leave Act (FMLA), California Family Right Act (CFRA), and any other statute or regulation pertaining to leaves or disability, if BRANTON is permanently disabled and cannot be reasonably accommodated, or is otherwise unable to perform her duties because of sickness, accident, injury, mental incapacity or health, COUNTY shall have the option to terminate this agreement.

In the event that a non-statutory leave is approved by the Board of Supervisors due to BRANTON's incapacity, or for any other reason, BRANTON shall not receive any salary, stipend or other compensation hereunder once BRANTON's accrued leave balances have been exhausted. Time spent on an unpaid leave of absence shall not be treated as COUNTY service for any purpose under this Agreement and BRANTON shall not accrue PTO benefits while on unpaid leave.

If the COUNTY believes BRANTON is abusing leave, they may require satisfactory evidence of sickness or disability before payment of leave will be made.

Should BRANTON fail to return to work within three workdays of the expiration of approved leave, BRANTON shall be deemed to have tendered an automatic resignation. However, when there are extenuating or mitigating circumstances which delay the employee's return, the COUNTY will allow BRANTON an opportunity to provide the circumstances to make a final determination of employment by way of appealing a finding that BRANTON had automatically resigned.

Health insurance will be continued on the normal premium share-of-cost basis for the duration of any statutory leaves of absence. Prior to five (5) years of continuous regular COUNTY service, if BRANTON is on a leave of absence beyond any accrued leaves, BRANTON may maintain the COUNTY's group health insurance coverage for one (1) full calendar month on the normal premium share-of-cost basis. After five (5) or more years of continuous regular COUNTY service, if BRANTON is on a leave of absence beyond any accrued leaves, BRANTON may maintain the COUNTY's group health insurance coverage for a total of three (3) months on the normal premium cost-sharing basis. BRANTON may receive the insurance continuation payment by the employer only once in a twelve (12) month period. The twelve (12) month period begins the date BRANTON returns to work from the leave of absence in which BRANTON completed the use of the one (1) month or three (3) month insurance continuation payment benefit referred to in this section.

Section 17: Performance Evaluation

The Chief Administrator shall review and evaluate the performance of BRANTON at least once during each year. Said review and evaluation shall be conducted in a manner consistent with COUNTY Department Head evaluation policies. Said criteria may be added to or deleted from as COUNTY may from time to time determine, in consultation with BRANTON. Further, the COUNTY Chief Administrator shall provide BRANTON with a summary written statement of the findings and provide an adequate opportunity for BRANTON to discuss her evaluation with the Chief Administrator, and as appropriate, the Board of Supervisors.

At the time of evaluation, COUNTY and BRANTON shall define such goals and performance objectives that they determine necessary for the proper operation of the Environmental Health Department and shall further establish a relative priority among those various goals and objectives, said goals and objectives to be reduced to writing. The goals and objectives shall generally be attainable within the time and budgetary resources provided.

In effecting the provisions of this Section, COUNTY and BRANTON mutually agree to abide by the provisions of applicable law.

Section 18: Safety

COUNTY desires to maintain a safe place of employment for COUNTY employees and to that end, COUNTY shall make all reasonable provisions necessary for the safety of employees in the performance of their work.

Section 19: Indemnification

To the extent that BRANTON is acting in her official capacity as the Director of Environmental Health, BRANTON shall be considered as a COUNTY employee for purposes of indemnity and the COUNTY shall defend, save harmless, and indemnify BRANTON against any tort, professional liability claim or demand or other legal action arising out of an alleged act or omission occurring within the course and scope of BRANTON's duties as Director of Environmental Health.

Section 20: Bonding

COUNTY shall bear the full cost of any fidelity or other bonds required of BRANTON under any law or ordinance.

Section 21: Notices

Notices pursuant to this agreement shall be given by deposit in the custody of the United States Postal Service, postage prepaid, addressed as follows:

A. COUNTY: Chairman of the Board of Supervisors, 727 Oak Street, Red Bluff CA, 96080
B. BRANTON: TIARA BRANTON at the permanent address on record with the COUNTY Auditor

Alternatively, notices required pursuant to this agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be given as of the date of personal service or as the date of deposit of such written notice in the course of transmission in the United States Postal Service.

Section 22: General Provisions

A. The text herein shall constitute the entire agreement between the parties.
B. This agreement shall be binding upon and inure to the benefit of the heirs at law and executors of BRANTON.
C. This agreement shall become effective commencing 11/22/2025.
D. If any provision, or portion thereof, contained in this agreement is held unconstitutional, invalid or unenforceable, the remainder of this agreement or portion thereof shall be deemed severable, shall not be affected, and shall remain in full force and effect.

IN WITNESS WHEREOF, the Tehama County Board of Supervisors has caused this agreement to be signed and executed in its behalf by its Chairperson, and duly attested by the Clerk of Tehama County, and BRANTON has signed and executed this agreement, both in duplicate, the day and year first above written.

_____
MATT HANSEN
Chairman, Board of Supervisors

_____
TIARA BRANTON
Employee

Approved as to form:

_____
MARGARET LONG
County Counsel

E-Contract Review
Approval as to Form

Department Name: Personnel

Vendor Name: Tia Branton

Contract Description: For the purpose of employment agreement for Director of Environmental Health

APPROVED AS TO FORM:



Date: 11/04/2025

Office of the Tehama County Counsel
Margaret Long, County Counsel

Tehama County

Agenda Request Form

File #: 25-1882 **Agenda Date:** 11/18/2025 **Agenda #:** 55.

PERSONNEL - Personnel Director Coral Ferrin

Requested Action(s)
a) AGREEMENT - Request Board of Supervisors approval for the Personnel Director to sign the Side Letter of Agreement to the Memorandum of Understanding between Tehama County and the Tehama County Deputy Sheriff's Association, adding subsection (h) Officer-in-Charge Pay, under Article 11.6 Special Pays, effective 11/18/25

Financial Impact:
There is no financial impact associated with this change.

Background Information:
The Personnel Office is requesting Board of Supervisor approval to sign the side letter of agreement to the memorandum of understanding between Tehama County and the Tehama County Deputy Sheriff's Association. The side letter of agreement clarifies Deputy Sheriff's and Correctional Deputies assigned to work out of class as an Officer-in-Charge in the absence of a Sergeant will be eligible to receive special pay in the amount of an additional 5% above the employee's current base wage (hourly rate) on an hour-for-hour basis.

The County and the Union have met and conferred on the proposed changes and an agreement has been reached. If the Board of Supervisors does not approve this action, the labor relations process will be considered incomplete.

Gabriel Hydrick
Chief Administrator

Coral Ferrin
Personnel Director

TEHAMA COUNTY

Personnel &
Risk Management
727 Oak Street, Suite 105
Red Bluff, California 96080
Phone: (530) 527-4183

Side Letter of Agreement
Between the County of Tehama and the
Tehama County Deputy Sheriff's Association

The parties have met and conferred regarding adding the proposed language to Article 18.6 and an agreement has been reached. The language has been modified to include subsection h, .

11.6 Special Pays

h. Officer-in-Charge Pay: An Officer-in-Charge (OIC) is defined as a Deputy Sheriff on patrol or a Correctional Deputy assigned to work in the jail, who is tasked with leading and giving direction to other deputies during a shift when a Sergeant, who would normally perform these leadership duties, is temporarily absent. Those deputies eligible for OIC pay will receive an additional five percent (5%) above their current base wage (hourly rate) while working in such capacity on an hour-for-hour basis.

Agreed, as set forth above:

Coral Ferrin, Personnel Director	Date
Dustin Maria, DSA President	Date

E-Contract Review
Approval as to Form

Department Name: Personnel

Vendor Name: Deputy Sheriff Association

Contract Description: For the purpose of Side Letter to MOU

APPROVED AS TO FORM:



Date: 11/04/2025

Office of the Tehama County Counsel
Margaret Long, County Counsel

Tehama County

Agenda Request Form

File #: 25-1965 **Agenda Date:** 11/18/2025 **Agenda #:** 56.

PERSONNEL - Personnel Director Coral Ferrin

Requested Action(s)
a) RESOLUTION - Requesting Board of Supervisors approval of a resolution to permanently amend the pre-tax contribution amount for employees participating in the Dependent Care Flexible Spending Account (FSA). For married couples filing jointly the amount will increase from $5,000 annually to $7,500 annually and for married couples filing separately and those individuals filing as single the amount will increase from $2,500 annually to $3,750 annually, effective 1/1/26

Financial Impact:
There is no financial impact associated with approval of this action.

Background Information:
The Tehama County Health Insurance Advisory Committee (TCHIAC) met on November 6, 2025. Members from Alliant Insurance Broker were also present. The group discussed the option of increasing the pre-tax limit for Dependent Care flexible spending accounts (FSA) from $5,000 annually to $7,500 annually and for married couples filing separately and those individuals filing as single from $2,500 annually to $3,750 annually.

The increased contribution limits are optional for employers because of legislative changes made through the One Big Beautiful Bill Act (OBBBA). If approved, the changes will be effective beginning January 1, 2026. Except for a temporary increase during the pandemic, the current amounts have been in place since 1986. Higher pre-tax limits help support employees who are both working parents and caregivers. Pre-tax dollars can be used for various caregiving expenses, such as nannies, summer camps, daycare, pre-k programs, and elder care.

The Tehama County FSA is a “use it or lose it” style plan governed by IRS regulations. To avoid forfeiture, employees who participate in this plan should estimate their annual expenses carefully and track eligible expenses throughout the calendar year. There is a deadline of March 15 annually for the following year to submit claims for FSA reimbursement. Unlike the Health Care FSA, the Dependent Care FSA is not-front loaded. Meaning, funds become available as they are deducted from the employee’s paycheck and deposited into their account. Therefore, employees may only be reimbursed up to the amount they have contributed to date.

Approval of this action will result in a secondary open enrollment period just for FSA. This secondary open enrollment period will allow Tehama County employees an opportunity to enroll in the FSA or make changes to their pre-tax contribution limits for Dependent Care in calendar year 2026.

Upon careful review, the TCHIAC recommends the Board of Supervisors increase the pre-tax limit for Dependent Care FSA to the maximum allowable in accordance with the OBBBA.

RESOLUTION NO. _____

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF TEHAMA APPROVING AN INCREASE TO PERMANENTLY AMEND THE PRE-TAX CONTRIBUTION LIMITS FOR TEHAMA COUNTY EMPLOYEES PARTICIPATING IN THE DEPENDENT CARE FLEXIBLE SPENDING ACCOUNT

WHEREAS, the Board of Supervisors of the County of Tehama, State of California, desires to approve an optional increase permanently amending the pre-tax contribution limits for Tehama County employees participating in the Dependent Care Flexible Spending Account (FSA) effective January 1, 2026; and

WHEREAS, upon Board of Supervisor approval the pre-tax contribution limits will increase from $5,000 to $7,500 annually for married couples filing jointly and from $2,500 to $3,750 for married couples filing separately and those who are filing single; and

WHEREAS, the current pre-tax contribution limits have not changed, except for a temporary increase during the pandemic, since 1986 and this optional permanent change for employers is a result of the One Big Beautiful Bill Act (OBBBA) which is a U.S. Federal Statute signed into law on July 4, 2025; and

WHEREAS, IT IS THE DESIRE OF THE Board of Supervisors to recognize higher pre-tax contribution limits help support Tehama County employees who are both working parents and caregivers; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Tehama, State of California, does hereby permanently increase the pre-tax contribution limits for employees participating in the Dependent Care FSA as outlined above effective January 1, 2026.

BE IT FURTHER RESOLVED that approval of this action will result in a second open enrollment period exclusively for FSA which provides Tehama County employees with a second opportunity to either enroll in the Dependent Care FSA option or take advantage of the increased pre-tax contribution limits for calendar year 2026.

The foregoing resolution was offered on a motion by Supervisor _____, seconded by Supervisor _____ and adopted by the following vote of the Board:

AYES:

NOES:

ABSENT OR NOT VOTING:

STATE OF CALIFORNIA)
) SS
COUNTY OF TEHAMA)

I, Sean Houghtby, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be a full, true and correct

copy of a Resolution and Order adopted by the Board of Supervisors on the _____ day of _____, 2025.

Dated this _____ day of _____, 2025.

Sean Houghtby, County Clerk and ex-officio Clerk of the Board of Supervisors, County of Tehama, State of California

By _____
Deputy

RESOLUTION NO. _____

E-Contract Review
Approval as to Form

Department Name: Personnel

Vendor Name: Tehama County

Contract Description: For the purpose of a resolution amending the pre-tax contribution limits for the dependent care flexible spending account.

APPROVED AS TO FORM:



Date: 11/10/2025

Office of the Tehama County Counsel
Margaret Long, County Counsel

Tehama County

Agenda Request Form

File #: 25-1977 **Agenda Date:** 11/18/2025 **Agenda #:** 57.

BOARD OF SUPERVISORS

Requested Action(s)
a) Discussion and possible direction to staff regarding holiday decorations on County buildings/properties

Financial Impact:
Unknown.

Background Information:
At the October 28, 2025 Board meeting, a member of the public commented on their desire to see the exterior of the historic courthouse decorated for the holiday season. With Board consensus, the Chairman directed to staff to bring this matter forward to the Board for additional discussion.

Tehama County

Agenda Request Form

File #: 25-1953 **Agenda Date:** 11/18/2025 **Agenda #:** 58.

ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT - Code Enforcement Officers Clint Weston and Ron Robbins

Requested Action(s)
a) Request that the Board of Supervisors adopt the recommended decision of the Planning Commission declaring the existence of a public nuisance on the property, ordering the abatement thereof; and directing an itemized accounting of the costs incurred in abating the public nuisance, without further notice of hearing

Owner: Haakon Kristiansen
Site Address: Campbellville, CA
APN: 081-110-023 (District 5)
Case No. CE-25-116

Financial Impact:
None.

Background Information:
Tehama County Code Enforcement conducted an inspection of Campbellville, California, APN: 081-110-023 (“Premises”) on 9/23/2025.

The enforcing officer issued a “Notice to Abate Public Nuisance and Administrative Order to Show Cause” (“Notice”) to the owner(s) and/or occupants(s) of the Premises on 9/23/2025.

The Notice alleged a public nuisance, existed on the Premises. Abatement of the nuisance was ordered as specified in the Notice.

On 10/16/2025, the Planning Commission confirmed the condition of the property constitutes a public nuisance under Chapter 10.16; and adopted Resolution #25-03 declaring the existence of a Public Nuisance on the property and ordered the abatement thereof; and directed an itemized accounting of the costs incurred in abating the public nuisance.

2172

Notice of Violation and Proposed Administrative Penalty, Notice to Abate Public Nuisance and Administrative Order to Show Cause (Tehama County Code chapter 10.16)

DATE OF NOTICE: September 23, 2025 **Case No. CE-25-116**

Property Owner Name and Last Known Address:
Haakon Kristiansen
17293 Palm St.
Fountain Valley, CA 92708

Occupant: **all occupants at this site address**

Site Address: **0 NO STREET CAMPBELLVILLE CA 95973** Assessor's Parcel Number: **081-110-023-1**

YOU ARE HEREBY NOTIFIED that the Tehama County Code Enforcing Officer has determined that the following conditions existing on the above premises constitute a public nuisance pursuant to Tehama County Code section 10.16.020:

Violation #1: 10.16.050 tcc: Duty of property owners and occupants (Public Nuisance); D. Any use or condition of property that (1) poses a danger to human life or (2) is unsafe or detrimental to the public health, safety, or welfare

Corrective Action #1: Currently there exists burn debris throughout the referenced parcel.
Due to the hazardous nature of the debris left on the parcel California Department of Recycle has been requested to conduct a cleanup of the parcel.

YOU ARE REQUIRED TO ABATE THE PUBLIC NUISANCE BY: October 3, 2025.

Penalty and Hearing

Administrative Penalty:
Unless you abate the foregoing condition(s) **within ten (10) days**, an administrative penalty of **$100.00** per day, for each violation, will accrue each day beginning on **October 4, 2025** and daily administrative penalties will continue to accrue for up to 30 days.

In order to avoid any administrative penalty you must abate the foregoing condition(s) and contact Code Enforcement at 530-527-8020 so that the abatement may be confirmed.

Failure to Abate:
If you do not abate the foregoing condition(s) the enforcing officer will abate the nuisance.

Planning Commission Hearing:
Unless you abate the foregoing condition(s) by **October 3, 2025,** a hearing to determine whether there is any good cause why the foregoing condition(s) should not be abated will be held before the Tehama County Planning Commission ("Planning Commission Hearing") on:

DATE: **October 16, 2025**
TIME: **9:00 am**
ADDRESS: **727 Oak Street, Red Bluff, CA 96080 (Board of Supervisors Chambers)**

YOU WILL BE GIVEN AN OPPORTUNITY to present evidence and elicit testimony regarding whether the condition(s) existing on the premises constitute a nuisance or whether there is any good cause why the said condition(s) should not be abated. **FAILURE TO ATTEND THIS HEARING SHALL CONSTITUTE FAILURE TO EXHAUST ADMINISTRATIVE REMEDIES. The administrative costs, including the cost of abatement, may be specifically assessed against the parcel and the County taxes**

Hearing:
If you wish to contest the proposed administrative penalty as set forth in this Notice, YOU MAY REQUEST A HEARING before the Tehama County Planning Commission by filing a written request with the Department of Environmental Health (633 Washington St., Rm. 36, Red Bluff, CA 96080) within **thirty (30) days** of the date of this Notice. **FAILURE TO REQUEST A HEARING OR ATTEND A SCHEDULED HEARING SHALL CONSTITUTE FAILURE TO EXHAUST ADMINISTRATIVE REMEDIES.**

Consequently, the administrative penalty shall become final and conclusive, and you shall immediately make payment of the administrative penalty and accrued interest as of the date of the administrative penalty order to Tehama County.

ATTENTION!

Daily Administrative Penalties of UP To $1000 per day for each violation will begin accruing on **October 4, 2025** and will continue until all condition(s) are met or 30 days, whichever is shorter. Scheduled Hearings to contest the amount of the proposed administrative penalty and appeals DO NOT stop any penalties from accruing.

September 23, 2025
Date of Notice

Enforcing Officer (Clint Weston/Ron Robbins)

TEHAMA COUNTY DEPARTMENT OF ENVIRONMENTAL HEALTH - CODE ENFORCEMENT
633 Washington Street, Room 36, Red Bluff, CA 96080
Phone: 530-527-8020 FAX: 530-527-6617



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- ☐ Adult Signature Required $
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Postage
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Total Postage and Fees
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Postmark Here
SEP 2025

Sent To
Haakon Kristiansen

Street and Apt. No., or PO Box No.
17293 Palm St.

City, State, ZIP+4®
Fountain Valley, CA 92708

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

RESOLUTION NO. #25-03

A RESOLUTION OF THE PLANNING COMMISSION OF THE COUNTY OF TEHAMA RECOMMENDING TO THE BOARD OF SUPERVISORS THE DECLARATION OF A PUBLIC NUISANCE AND TO ORDER ABATEMENT AND ASSESSMENT OF COSTS FOR THE PROPERTY LISTED:

Owner:	**Haakon Kristiansen**
Site Address:	**Campbellville**
APN:	**081-110-023**
Case No.	**CE-25-116**

WHEREAS, Tehama County Code section 10.16.020, subdivision (D) provides that any use or condition of the premises that (i) poses a danger to human life or (ii) is unsafe or detrimental to the public health, safety, or welfare is declared to be unlawful and a public nuisance; and

WHEREAS, Tehama County Code section 10.16.050, Duty of property owners and occupants, no person or entity shall cause, permit, maintain, conduct or otherwise suffer or allow a public nuisance as defined in chapter 10.16 to exist within the unincorporated limits

WHEREAS, Tehama County Code Section 10.16.060, authorizes the enforcing officer to issue and serve a "Notice to Abate Public Nuisance and Administrative Order to Show Cause" ("Notice") in accordance with Tehama County Code sections 10.16.070 and 10.16.080 in order to commence abatement proceedings under Chapter 10.16 of the Tehama County Code; and

WHEREAS, under Tehama County Code Section 10.16.100, the Tehama County Planning Commission shall hold an administrative hearing, not less than fifteen (15) calendar days after service of the Notice, to determine whether the conditions existing on the property subject to the Notice constitute a nuisance under Chapter 10.16 of the Tehama County Code, or whether there is any other good cause why those conditions should not be abated; and

WHEREAS, on 9/23/2025, the Tehama County Code Enforcement Officer, Clint Weston, issued and served, by posting and certified mailing, a Notice in accordance with Tehama County Code section 10.16.080 upon the owner(s) and occupant(s) of **Campbellville, CALIFORNIA, (APN: 081-110-023)** ("Premises"); and

WHEREAS, the Notice complied with all relevant provisions of Chapter 10.16; and

WHEREAS, pursuant to Tehama County Code section 10.16.070, the Notice advised that an administrative hearing before the Tehama County Planning Commission was set for 10/16/2025, in accordance with Tehama County Code section 10.16.100. and

WHEREAS, the Enforcing Officer appeared before the Tehama County Planning Commission, testified, and presented documentary evidence:

WHEREAS, on 10/16/2025 the Tehama County Planning Commission conducted a duly noticed hearing, and heard and considered the evidence presented by the enforcing officer and other interested persons; and

NOW THEREFORE BE IT RESOLVED that the Tehama County Planning Commission hereby finds and declares that:

1. The foregoing recitals are true and correct; and

2. The public nuisances did exist on the Premises constitutes an immediate threat to public health, safety, and/or welfare, and was not properly abated in accordance with Tehama County Code Section 10.16.040, subdivision (D) of the Tehama County Code.

BE IT FURTHER RESOLVED that the Tehama County Planning Commission hereby recommends that:

1. The "Notice to Abate Public Nuisance and Administrative Order to Show Cause" issued by the enforcing officer on 9/23/2025 be affirmed in full; and

2. Pursuant to Tehama County Code section 10.16.020, subdivision (D) the use of the premises is in violation and constitutes a public nuisance and shall be abated by the owner and/or occupant; and

3. In the event that such nuisance is not abated by the owner or occupant as set forth above, the enforcing officer shall abate, or cause to be abated, the public nuisance(s) in the manner set forth in Tehama County Code section 10.16.130, and shall keep an itemized account of the costs incurred by the County to abate the nuisance, to be charged against the Premises and against each person who causes, permits, suffers, or maintains the public nuisance to exist, in accordance with the provisions of Chapter 10.16 of the Tehama County Code .

The Clerk of the Tehama County Planning Commission shall promptly transmit this Recommended Decision ("Recommendation") to the Tehama County Board of Supervisors to adopt without further notice of hearing, or to set for de novo hearing. The Decision of the Tehama County Board of Supervisors shall be final and conclusive.

The foregoing resolution was offered on a motion by Planning Commissioner Jones, seconded by Planning Commissioner Harris, and carried by the following vote of the Planning Commission:

AYES: Halpin, Jones, Harris, Miranda

NOES: None

ABSENT OR NOT VOTING:

CHAIRPERSON, Planning Commission

STATE OF CALIFORNIA)
) ss
COUNTY OF TEHAMA)

I, Melinda Touvell, Administrative Secretary for the Tehama County Planning Department and ex-officio Clerk of the Planning Commission of the County of Tehama, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said Planning Commission on the 16th day of October, 2025.

DATED: This 16th day of October, 2025.

Melinda Touvell, Administrative Secretary for the Tehama County Planning Department and ex-officio Clerk of the Planning Commission of the County of Tehama.

By Melinda Touvell

TEHAMA COUNTY CODE ENFORCEMENT

633 Washington St., Room 36
Red Bluff, CA. 96080
Tehama County Courthouse Annex
Phone: (530) 527-8020

November 5, 2025

Haakon Kristiansen
17293 Palm St.
Fountain Valley, CA 92708

RE: Campbellville, CA
APN: 081-110-023
Case NO. CE-25-116

Dear Property Owner,

Attached is the resolution #25-03 which was adopted by the Planning Commission on October 16, 2025.

This resolution will be presented before the Board of Supervisors to consider adopting on:

Date: 11/18/2025
Time: 1:30 pm
Address: 727 Oak Street, Red Bluff, CA 96080 (Board of Supervisors Chambers)

Sincerely,

Julie Benson

Julie Benson
Code Compliance Coordinator

RESOLUTION NO. #25-03

A RESOLUTION OF THE PLANNING COMMISSION OF THE COUNTY OF TEHAMA RECOMMENDING TO THE BOARD OF SUPERVISORS THE DECLARATION OF A PUBLIC NUISANCE AND TO ORDER ABATEMENT AND ASSESSMENT OF COSTS FOR THE PROPERTY LISTED:

Owner:	**Haakon Kristiansen**
Site Address:	**Campbellville**
APN:	**081-110-023**
Case No.	**CE-25-116**

WHEREAS, Tehama County Code section 10.16.020, subdivision (D) provides that any use or condition of the premises that (i) poses a danger to human life or (ii) is unsafe or detrimental to the public health, safety, or welfare is declared to be unlawful and a public nuisance; and

WHEREAS, Tehama County Code section 10.16.050, Duty of property owners and occupants, no person or entity shall cause, permit, maintain, conduct or otherwise suffer or allow a public nuisance as defined in chapter 10.16 to exist within the unincorporated limits

WHEREAS, Tehama County Code Section 10.16.060, authorizes the enforcing officer to issue and serve a "Notice to Abate Public Nuisance and Administrative Order to Show Cause" ("Notice") in accordance with Tehama County Code sections 10.16.070 and 10.16.080 in order to commence abatement proceedings under Chapter 10.16 of the Tehama County Code; and

WHEREAS, under Tehama County Code Section 10.16.100, the Tehama County Planning Commission shall hold an administrative hearing, not less than fifteen (15) calendar days after service of the Notice, to determine whether the conditions existing on the property subject to the Notice constitute a nuisance under Chapter 10.16 of the Tehama County Code, or whether there is any other good cause why those conditions should not be abated; and

WHEREAS, on 9/23/2025, the Tehama County Code Enforcement Officer, Clint Weston, issued and served, by posting and certified mailing, a Notice in accordance with Tehama County Code section 10.16.080 upon the owner(s) and occupant(s) of **Campbellville, CALIFORNIA, (APN: 081-110-023)** ("Premises"); and

WHEREAS, the Notice complied with all relevant provisions of Chapter 10.16; and

WHEREAS, pursuant to Tehama County Code section 10.16.070, the Notice advised that an administrative hearing before the Tehama County Planning Commission was set for 10/16/2025, in accordance with Tehama County Code section 10.16.100. and

WHEREAS, the Enforcing Officer appeared before the Tehama County Planning Commission, testified, and presented documentary evidence:

WHEREAS, on 10/16/2025 the Tehama County Planning Commission conducted a duly noticed hearing, and heard and considered the evidence presented by the enforcing officer and other interested persons; and

NOW THEREFORE BE IT RESOLVED that the Tehama County Planning Commission hereby finds and declares that:

1. The foregoing recitals are true and correct; and

2. The public nuisances did exist on the Premises constitutes an immediate threat to public health, safety, and/or welfare, and was not properly abated in accordance with Tehama County Code Section 10.16.040, subdivision (D) of the Tehama County Code.

BE IT FURTHER RESOLVED that the Tehama County Planning Commission hereby recommends that:

1. The "Notice to Abate Public Nuisance and Administrative Order to Show Cause" issued by the enforcing officer on 9/23/2025 be affirmed in full; and

2. Pursuant to Tehama County Code section 10.16.020, subdivision (D) the use of the premises is in violation and constitutes a public nuisance and shall be abated by the owner and/or occupant; and

3. In the event that such nuisance is not abated by the owner or occupant as set forth above, the enforcing officer shall abate, or cause to be abated, the public nuisance(s) in the manner set forth in Tehama County Code section 10.16.130, and shall keep an itemized account of the costs incurred by the County to abate the nuisance, to be charged against the Premises and against each person who causes, permits, suffers, or maintains the public nuisance to exist, in accordance with the provisions of Chapter 10.16 of the Tehama County Code .

The Clerk of the Tehama County Planning Commission shall promptly transmit this Recommended Decision ("Recommendation") to the Tehama County Board of Supervisors to adopt without further notice of hearing, or to set for de novo hearing. The Decision of the Tehama County Board of Supervisors shall be final and conclusive.

The foregoing resolution was offered on a motion by Planning Commissioner Jones, seconded by Planning Commissioner Harris, and carried by the following vote of the Planning Commission:

AYES: Halpin, Jones, Harris, Miranda

NOES: None

ABSENT OR NOT VOTING:

CHAIRPERSON, Planning Commission

STATE OF CALIFORNIA)
) ss
COUNTY OF TEHAMA)

I, Melinda Touvell, Administrative Secretary for the Tehama County Planning Department and ex-officio Clerk of the Planning Commission of the County of Tehama, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said Planning Commission on the 16th day of October, 2025.

DATED: This 16th day of October, 2025.

Melinda Touvell, Administrative Secretary for the Tehama County Planning Department and ex-officio Clerk of the Planning Commission of the County of Tehama.

By Melinda Touvell

Tehama County

Agenda Request Form

File #: 25-1957 **Agenda Date:** 11/18/2025 **Agenda #:** 59.

ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT - Code Enforcement Officers Clint Weston and Ron Robbins

Requested Action(s)
a) Request that the Board of Supervisors adopt the recommended decision of the Planning Commission declaring the existence of a public nuisance on the property, ordering the abatement thereof; and directing an itemized accounting of the costs incurred in abating the public nuisance, without further notice of hearing

Owner: Raymond Kimber and Leona M Kimber
Site Address: 208 Samson Ave., Gerber
APN: 064-183-001 (District 5)
Case No. CE-25-106

Financial Impact:
None.

Background Information:
Tehama County Code Enforcement conducted an inspection of 208 Samson Ave., Gerber California, APN: 064-183-001 (“Premises”) on 8/14/2025.

The enforcing officer issued a “Notice to Abate Public Nuisance and Administrative Order to Show Cause” (“Notice”) to the owner(s) and/or occupants(s) of the Premises on 8/19/2025.

The Notice alleged a public nuisance, existed on the Premises. Abatement of the nuisance was ordered as specified in the Notice.

On 9/4/2025, the Planning Commission confirmed the condition of the property constitutes a public nuisance under Chapter 10.16; and adopted Resolution #25-04 declaring the existence of a Public Nuisance on the property and ordered the abatement thereof; and directed an itemized accounting of the costs incurred in abating the public nuisance.

2183

Notice of Violation and Proposed Administrative Penalty,
Notice to Abate Public Nuisance and Administrative Order to Show Cause
(Tehama County Code chapter 10.16)

DATE OF NOTICE: August 19, 2025 **Case No. CE-25-106**

Property Owner Name and Last Known Address:
Raymond Kimber and Leona M Kimber
PO Box 155
Gerber, CA 96035

Occupant: **all occupants at this site address**

Site Address: **208 SAMSON AVE GERBER CA 96035**

Assessor's Parcel Number: **064-183-001-1**

YOU ARE HEREBY NOTIFIED that the Tehama County Code Enforcing Officer has determined that the following conditions existing on the above premises constitute a public nuisance pursuant to Tehama County Code section 10.16.020:

Violation #1: 15.02.230 tcc: Unsafe buildings, structures or building service equipment
Corrective Action #1: Currently the residential structure on the parcel is in unsafe conditions due to vandalism and hoarder type behavior within the residence.

You must contact the Tehama County Building Department to gain access to the residence.
YOU ARE REQUIRED TO ABATE THE PUBLIC NUISANCE BY: August 29, 2025.

Penalty and Hearing

Administrative Penalty:
Unless you abate the foregoing condition(s) **within ten (10) days**, an administrative penalty of **$100.00** per day, for each violation, will accrue each day beginning on **August 30, 2025** and daily administrative penalties will continue to accrue for up to 30 days.

In order to avoid any administrative penalty you must abate the foregoing condition(s) and contact Code Enforcement at 530-527-8020 so that the abatement may be confirmed.

Failure to Abate:
If you do not abate the foregoing condition(s) the enforcing officer will abate the nuisance.

Planning Commission Hearing:
Unless you abate the foregoing condition(s) by **August 29, 2025,** a hearing to determine whether there is any good cause why the foregoing condition(s) should not be abated will be held before the Tehama County Planning Commission ("Planning Commission Hearing") on:

DATE: **September 4, 2025**
TIME: **9:00 am**
ADDRESS: **727 Oak Street, Red Bluff, CA 96080 (Board of Supervisors Chambers)**

YOU WILL BE GIVEN AN OPPORTUNITY to present evidence and elicit testimony regarding whether the condition(s) existing on the premises constitute a nuisance or whether there is any good cause why the said condition(s) should not be abated. **FAILURE TO ATTEND THIS HEARING SHALL CONSTITUTE FAILURE TO EXHAUST ADMINISTRATIVE REMEDIES. The administrative costs, including the cost of abatement, may be specifically assessed against the parcel and the County taxes**

Hearing:
If you wish to contest the proposed administrative penalty as set forth in this Notice, YOU MAY REQUEST A HEARING before the Tehama County Planning Commission by filing a written request with the Department of Environmental Health (633 Washington St., Rm. 36, Red Bluff, CA 96080) within **thirty (30) days** of the date of this Notice. **FAILURE TO REQUEST A HEARING OR ATTEND A SCHEDULED HEARING SHALL CONSTITUTE FAILURE TO EXHAUST ADMINISTRATIVE REMEDIES.** Consequently, the administrative penalty shall become final and conclusive, and you shall immediately make payment of the administrative penalty and accrued interest as of the date of the administrative penalty order to Tehama County.

2184

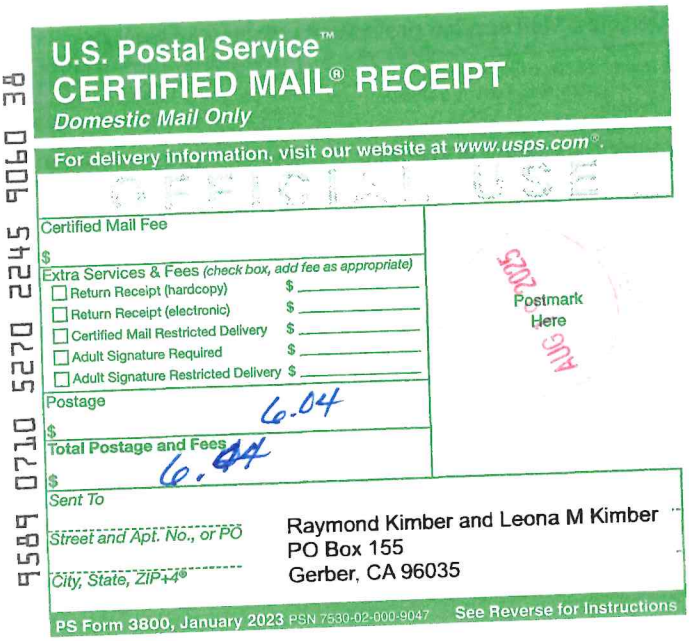
ATTENTION!

Daily Administrative Penalties of UP To $1000 per day for each violation will begin accruing on **August 30, 2025** and will continue until all condition(s) are met or 30 days, whichever is shorter. Scheduled Hearings to contest the amount of the proposed administrative penalty and appeals DO NOT stop any penalties from accruing.

August 19, 2025
Date of Notice

Enforcing Officer (Clint Weston/Ron Robbins)

TEHAMA COUNTY DEPARTMENT OF ENVIRONMENTAL HEALTH - CODE ENFORCEMENT
633 Washington Street, Room 36, Red Bluff, CA 96080
Phone: 530-527-8020 FAX: 530-527-6617



U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

OFFICIAL USE

Certified Mail Fee
$

Extra Services & Fees (check box, add fee as appropriate)
- ☐ Return Receipt (hardcopy) $
- ☐ Return Receipt (electronic) $
- ☐ Certified Mail Restricted Delivery $
- ☐ Adult Signature Required $
- ☐ Adult Signature Restricted Delivery $

Postage
$ 6.04

Total Postage and Fees
$ 6.44

Postmark Here
AUG 13 2025

Sent To
Raymond Kimber and Leona M Kimber

Street and Apt. No., or PO Box No.
PO Box 155

City, State, ZIP+4®
Gerber, CA 96035

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

9589 0710 5270 2245 9060 38

RESOLUTION NO. # 25-04

A RESOLUTION OF THE PLANNING COMMISSION OF THE COUNTY OF TEHAMA RECOMMENDING THE AFFIRMATION OF THE DETERMINATIONS OF THE ENFORCING OFFICER REGARDING THE EXISTENCE OF A PUBLIC NUISANCE ON THE PROPERTY LOCATED AT:

Owner:	**Raymond Kimber and Leona M Kimber**
Site Address:	**208 Samson Ave., Gerber**
APN:	**064-183-001**
Case No:	**CE-25-106**

WHEREAS, Tehama County Code section 10.16.020, subdivision (E) provides that any use of land, building, or premises established, operated, or maintained contrary to the provisions of this code or state law constitutes a public nuisance; and

WHEREAS, Tehama County Code section 15.02.310, unsafe buildings, structures or building service equipment; and

WHEREAS, Tehama County Code Section 10.16.060, authorizes the enforcing officer to issue and serve a "Notice to Abate Public Nuisance and Administrative Order to Show Cause" ("Notice") in accordance with Tehama County Code sections 10.16.070 and 10.16.080 in order to commence abatement proceedings under Chapter 10.16 of the Tehama County Code; and

WHEREAS, under Tehama County Code Section 10.16.100, the Tehama County Planning Commission shall hold an administrative hearing, not less than fifteen (15) calendar days after service of the Notice, to determine whether the conditions existing on the property subject to the Notice constitute a nuisance under Chapter 10.16 of the Tehama County Code, or whether there is any other good cause why those conditions should not be abated; and

WHEREAS, on 8/19/2025, the Tehama County Code Enforcement Officer issued and served, by posting and certified mailing, a Notice in accordance with Tehama County Code section 10.16.080 upon the owner(s) and occupant(s) of **208 Samson Ave., Gerber, CALIFORNIA, (APN: 064-183-001)** ("Premises"); and

WHEREAS, the Notice complied with all relevant provisions of Chapter 10.16; and

WHEREAS, pursuant to Tehama County Code section 10.16.070, the Notice advised that an administrative hearing before the Tehama County Planning Commission was set for 9/4/2025, in accordance with Tehama County Code section 10.16.100. and

WHEREAS, the Enforcing Officer appeared before the Tehama County Planning Commission, testified, and presented documentary evidence:

WHEREAS, on 9/4/2025 the Tehama County Planning Commission conducted a duly

noticed hearing, and heard and considered the evidence presented by the enforcing officer and other interested persons; and

NOW THEREFORE BE IT RESOLVED that the Tehama County Planning Commission hereby finds and declares that:

1. The foregoing recitals are true and correct; and

2. The public nuisances did exist on the Premises constituted an immediate threat to public health, safety, and/or welfare, and was not properly abated in accordance with Tehama County Code Section 10.16.040, subdivision (D)(E) of the Tehama County Code.

BE IT FURTHER RESOLVED that the Tehama County Planning Commission hereby recommends that:

1. The "Notice to Abate Public Nuisance and Administrative Order to Show Cause" issued by the enforcing officer on 8/19/2025 be affirmed in full; and

2. Pursuant to Tehama County Code section 10.16.020, subdivision (E) the use of the premises is in violation of the zoning code and constitutes a public nuisance and shall be abated by the owner and/or occupant; and

3. The enforcing officer shall present to the Tehama County Board of Supervisors, pursuant to Tehama County Code section 10.16.150, an itemized account of the costs incurred by the County to abate the nuisance, to be charged against the Premises and against each person who causes, permits, suffers, or maintains the public nuisance to exist, in accordance with the provisions of Chapter 10.16 of the Tehama County Code.

The Clerk of the Tehama County Planning Commission shall promptly transmit this Recommended Decision ("Recommendation") to the Tehama County Board of Supervisors to adopt without further notice of hearing, or to set for de novo hearing. The Decision of the Tehama County Board of Supervisors shall be final and conclusive.

The foregoing resolution was offered on a motion by Planning Commissioner Miranda, seconded by Planning Commissioner Patrick, and carried by the following vote of the Planning Commission:

AYES: Miranda, Halpin, Patrick

NOES: None

ABSENT OR NOT VOTING: Jones, Harris

CHAIRPERSON, Planning Commission

STATE OF CALIFORNIA)
) ss
COUNTY OF TEHAMA)

I, Melinda Touvell, Administrative Secretary for the Tehama County Planning Department and ex-officio Clerk of the Planning Commission of the County of Tehama, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said Planning Commission on the 4th day of September, 2025.

DATED: This 8th day of September, 2025.

Melinda Touvell, Administrative Secretary for the Tehama County Planning Department and ex-officio Clerk of the Planning Commission of the County of Tehama.

By Melinda Touvell

TEHAMA COUNTY CODE ENFORCEMENT

633 Washington St., Room 36
Red Bluff, CA. 96080
Tehama County Courthouse Annex
Phone: (530) 527-8020

November 6, 2025

Raymond Kimber & Leona Kimber
PO Box 156
Gerber, CA 96035

RE: 208 Samson Ave., Gerber
APN: 064-183-001
Case NO. CE-25-106

Dear Property Owner,

Attached is the resolution #25-04 which was adopted by the Planning Commission on September 4, 2025.

This resolution will be presented before the Board of Supervisors to consider adopting on:

Date: 11/18/2025
Time: 1:30 pm
Address: 727 Oak Street, Red Bluff, CA 96080 (Board of Supervisors Chambers)

Sincerely,

Julie Benson

Julie Benson
Code Compliance Coordinator

RESOLUTION NO. #25-04

A RESOLUTION OF THE PLANNING COMMISSION OF THE COUNTY OF TEHAMA RECOMMENDING THE AFFIRMATION OF THE DETERMINATIONS OF THE ENFORCING OFFICER REGARDING THE EXISTENCE OF A PUBLIC NUISANCE ON THE PROPERTY LOCATED AT:

Owner:	**Raymond Kimber and Leona M Kimber**
Site Address:	**208 Samson Ave., Gerber**
APN:	**064-183-001**
Case No:	**CE-25-106**

WHEREAS, Tehama County Code section 10.16.020, subdivision (E) provides that any use of land, building, or premises established, operated, or maintained contrary to the provisions of this code or state law constitutes a public nuisance; and

WHEREAS, Tehama County Code section 15.02.310, unsafe buildings, structures or building service equipment; and

WHEREAS, Tehama County Code Section 10.16.060, authorizes the enforcing officer to issue and serve a "Notice to Abate Public Nuisance and Administrative Order to Show Cause" ("Notice") in accordance with Tehama County Code sections 10.16.070 and 10.16.080 in order to commence abatement proceedings under Chapter 10.16 of the Tehama County Code; and

WHEREAS, under Tehama County Code Section 10.16.100, the Tehama County Planning Commission shall hold an administrative hearing, not less than fifteen (15) calendar days after service of the Notice, to determine whether the conditions existing on the property subject to the Notice constitute a nuisance under Chapter 10.16 of the Tehama County Code, or whether there is any other good cause why those conditions should not be abated; and

WHEREAS, on 8/19/2025, the Tehama County Code Enforcement Officer issued and served, by posting and certified mailing, a Notice in accordance with Tehama County Code section 10.16.080 upon the owner(s) and occupant(s) of **208 Samson Ave., Gerber, CALIFORNIA, (APN: 064-183-001)** ("Premises"); and

WHEREAS, the Notice complied with all relevant provisions of Chapter 10.16; and

WHEREAS, pursuant to Tehama County Code section 10.16.070, the Notice advised that an administrative hearing before the Tehama County Planning Commission was set for 9/4/2025, in accordance with Tehama County Code section 10.16.100. and

WHEREAS, the Enforcing Officer appeared before the Tehama County Planning Commission, testified, and presented documentary evidence:

WHEREAS, on 9/4/2025 the Tehama County Planning Commission conducted a duly

noticed hearing, and heard and considered the evidence presented by the enforcing officer and other interested persons; and

NOW THEREFORE BE IT RESOLVED that the Tehama County Planning Commission hereby finds and declares that:

1. The foregoing recitals are true and correct; and

2. The public nuisances did exist on the Premises constituted an immediate threat to public health, safety, and/or welfare, and was not properly abated in accordance with Tehama County Code Section 10.16.040, subdivision (D)(E) of the Tehama County Code.

BE IT FURTHER RESOLVED that the Tehama County Planning Commission hereby recommends that:

1. The "Notice to Abate Public Nuisance and Administrative Order to Show Cause" issued by the enforcing officer on 8/19/2025 be affirmed in full; and

2. Pursuant to Tehama County Code section 10.16.020, subdivision (E) the use of the premises is in violation of the zoning code and constitutes a public nuisance and shall be abated by the owner and/or occupant; and

3. The enforcing officer shall present to the Tehama County Board of Supervisors, pursuant to Tehama County Code section 10.16.150, an itemized account of the costs incurred by the County to abate the nuisance, to be charged against the Premises and against each person who causes, permits, suffers, or maintains the public nuisance to exist, in accordance with the provisions of Chapter 10.16 of the Tehama County Code.

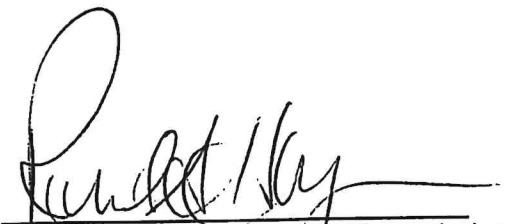
The Clerk of the Tehama County Planning Commission shall promptly transmit this Recommended Decision ("Recommendation") to the Tehama County Board of Supervisors to adopt without further notice of hearing, or to set for de novo hearing. The Decision of the Tehama County Board of Supervisors shall be final and conclusive.

The foregoing resolution was offered on a motion by Planning Commissioner Miranda, seconded by Planning Commissioner Patrick, and carried by the following vote of the Planning Commission:

AYES: Miranda, Halpin, Patrick

NOES: None

ABSENT OR NOT VOTING: Jones, Harris



CHAIRPERSON, Planning Commission

STATE OF CALIFORNIA)
) ss
COUNTY OF TEHAMA)

I, Melinda Touvell, Administrative Secretary for the Tehama County Planning Department and ex-officio Clerk of the Planning Commission of the County of Tehama, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said Planning Commission on the 4th day of September, 2025.

DATED: This 8th day of September, 2025.

Melinda Touvell, Administrative Secretary for the Tehama County Planning Department and ex-officio Clerk of the Planning Commission of the County of Tehama.

By Melinda Touvell

Tehama County

Agenda Request Form

File #: 25-1593 **Agenda Date:** 11/18/2025 **Agenda #:** 60.

CLOSED SESSION

Requested Action(s)
a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part Two of the Health Services Agency Director Annual Performance Evaluation Process

Financial Impact:
None.

Background Information:
None.

Tehama County

Agenda Request Form

File #: 25-1925 **Agenda Date:** 11/18/2025 **Agenda #:** 61.

CLOSED SESSION

Requested Action(s)
a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency Negotiators: Gabriel Hydrick

Employee: Social Services Director

Financial Impact:
None.

Background Information:
None.

Tehama County

Agenda Request Form

File #: 25-1926 **Agenda Date:** 11/18/2025 **Agenda #:** 62.

CLOSED SESSION

Requested Action(s)
a) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Government Code Section 54956.9). Name of Case: Freemyers et al v. Tehama County et al (Discussion and possible action relative to existing litigation.)

Financial Impact:
Click here to enter Financial Impact.

Background Information:
Click here to enter Background Info.

Docusign Envelope ID: 640EA109-647A-480E-9B08-C775B1A5D57C

MEMORANDUM OF UNDERSTANDING

between the

CALIFORNIA DEPARTMENT OF AGING

and

CHICO STATE ENTERPRISES

for

Coordination of Older Americans Act Services to Residents of

Planning Service Area 03

This MOU shall become effective July 1, 2024 and shall remain in effect until June 30, 2029.

Signed by: Mary Sidney FAD1A8EC1A93492... 10/14/2024

Mary Sidney
CEO
Chico State Enterprises
25 Main Street Room 202
Chico, CA 95928

Signed by: Andrew Sachs 8880DC44041F428... 10/14/2024

Andy Sachs
Assistant Deputy Director
Office of Finance & Administration Svs
California Department of Aging
2880 Gateway Oaks Drive, Suite 200
Sacramento, CA 95833

DS 8/12/2024

Joel Chan Date
Contracts Officer

Docusign Envelope ID: 640EA109-647A-480E-9B08-C775B1A5D57C

MEMORANDUM OF UNDERSTANDING BETWEEN
THE CALIFORNIA DEPARTMENT OF AGING (CDA) AND
CHICO STATE ENTERPRISES

1. PURPOSE

   This Memorandum of Understanding (MOU) is entered into between the California Department of Aging, hereinafter referred to as "CDA," and Chico State Enterprises, hereinafter referred to as "Chico State Enterprises" or "AAA," in compliance with federal law (42 USC § 3001 et seq.), state law (Welfare and Institutions Code, Division 8.5), federal and/or state regulations, and any other authorities or policies.

   This MOU provides the transfer or continued transfer of responsibility for Older Americans Act (OAA) and Older Californians Act (OCA) assistance and/or related support services to eligible older adults, adults with disabilities, family caregivers, and residents in long-term care facilities within Chico State Enterprises' service area.

2. PARTIES

   "Parties" shall mean Chico State Enterprises and CDA. Each individually is a "Party."

3. POLICY

   Chico State Enterprises has been approved by the Administration for Community Living (ACL) to administer OAA and OCA activities in accordance with 42 USC § 3001 et seq., and Welfare and Institutions Code (WIC), Division 8.5.

4. APPLICABLE PROGRAMS

   The programs selected below are applicable to this MOU between Chico State Enterprises and CDA.

   ☒ Area Plan (AP)

   ☒ Health Insurance Counseling and Advocacy Program (HICAP)

   ☒ Medicare Improvements for Patients and Providers Act (MIPPA)

   ☐ Title V Senior Community Services Program (TV SCSEP)

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5. DEPARTMENT CONTACT

   A. The name of CDA's contact to request revisions, waivers, or modifications affecting this MOU or the Program Guide (as referenced in Section 10, below), will be provided by the State to the AAA upon full execution of this MOU.

   B. AAA shall submit to CDA changes to AAA's legal name, main address, and remit to address to bmbsubvention@aging.ca.gov.

   C. AAA shall submit to CDA changes to AAA Director or any key staff to be added or removed from the distribution list by submitting a Contact Report to AAAcontactinfo@aging.ca.gov. You may request the Contact Report by emailing AAAcontactinfo@aging.ca.gov.

6. NOTICES

   A. Any notice to be given hereunder by either Party to the other may be effected by personal delivery in writing or by registered or certified mail, overnight mail, postage prepaid, return receipt requested, provided the AAA retains receipt, and shall be communicated as of actual receipt.

   B. All other notices, apart from those identified in Section 5 of this MOU, shall be addressed to the California Department of Aging, AAA Based Teams, 2880 Gateway Oaks Drive, Suite 200, Sacramento, California, 95833. Notices mailed to the AAA shall be to the address indicated on the coversheet of this MOU.

   C. Either Party may change its address by written notice to the other Party in accordance with Section 5.

7. COMMENCEMENT OF WORK

   Should the AAA or its subcontractor begin work in advance of receiving notice that this MOU is approved, that work may be considered as having been performed at risk as a volunteer and may not be reimbursed or compensated and done at risk of assuming any and all liabilities that stem from said work.

8. RESPONSIBILITIES

   A. MOU Authorization

      i. If a public entity, the AAA shall submit to CDA a copy of an approved resolution, order, or motion referencing this MOU number authorizing execution of this MOU. If a private nonprofit entity, the

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AAA shall submit to CDA an authorization by the Board of Directors to execute this MOU, referencing this MOU number.

ii. These documents, including minute orders must also identify the action taken.

iii. Documentation in the form of a resolution, order, or motion by the Governing Board of the AAA is required for the original and each subsequent amendment to this MOU. This requirement may also be met by a single resolution from the Governing Board of the AAA authorizing the AAA Director or designee to execute the original and all subsequent amendments to this MOU.

B. UEI Number and Related Information

i. The Unique Entity Identifier changed from the DUNS Number to the Unique Entity ID (generated by SAM.gov) on April 4, 2022. The UEI number must be provided to CDA prior to the execution of this MOU. Business entities may register for a UEI number at https://sam.gov/content/duns-uei.

ii. The AAA must register the UEI number and maintain an "Active" status within the federal System for Award Management available online at https://www.sam.gov/portal/SAM/#1.

iii. If CDA cannot access or verify "Active" status by way of the AAA's UEI information, which is related to this federal subaward on the Federal Funding Accountability and Transparency Act Subaward Reporting System (SAM.gov) due to errors in the AAA's data entry for its UEI number, the AAA must immediately update the information as required.

E. Consultation

i. CDA will issue a Program Guide and Program Memos to provide guidance, insight, and direction to the AAAs on topics related to the activities applicable to this MOU.

ii. CDA and the AAA shall follow guidance provided by the Program Guide and Program Memos to promote cooperation, communication, and coordination of service and program implementation.

9. ASSURANCES

A. Standards of Work

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The AAA agrees that the performance of work and services pursuant to the requirements of this MOU and the Program Guide shall conform to accepted professional standards.

B. Corporate Status

i. The AAA shall be a public entity, private nonprofit entity, or Joint Powers Authority (JPA). If a private nonprofit corporation or JPA, the AAA shall be in good standing with the Secretary of State of California and shall maintain that status throughout the term of this MOU.

ii. The AAA shall ensure that any subcontractors providing services under this MOU shall be of sound financial status.

iii. Any subcontracting private entity or JPA shall be in good standing with the Secretary of State of California and shall maintain that status throughout the term of this MOU.

iv. Failure to maintain good standing by the AAA shall result in suspension or termination of this MOU with CDA until satisfactory status is restored. Failure to maintain good standing by a subcontracting entity shall result in suspension or termination of the subcontract by the AAA until satisfactory status is restored.

C. Nondiscrimination

The AAA shall comply with all federal statutes relating to nondiscrimination. These include those statutes and laws contained in the Contractor Certification Clauses (CCC 04/2017), located https://www.dgs.ca.gov/OLS/Resources/Page-Content/Office-of-Legal-Services-Resources-List-Folder/Standard-Contract-Language, which is hereby incorporated by reference. The CCC 04/2017 is required to be signed and submitted to CDA once every three (3) years and shall be furnished upon request by CDA. In addition, the AAA shall comply with the following:

i. Equal Access to Federally-Funded Benefits, Programs and Activities

The AAA shall ensure compliance with Title VI of the Civil Rights Act of 1964 [42 USC 2000d; 45 CFR 80], which prohibits recipients

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of federal financial assistance from discriminating against persons based on race, color, religion, or national origin.

ii. Equal Access to State-Funded Benefits, Programs and Activities

The AAA shall, unless exempted, ensure compliance with the requirements of Cal. Gov. Code § 11135 et seq. and 2 CCR § 11140 et seq., which prohibit recipients of state funds from discriminating against persons based on race, national origin, ethnic group identification, religion, age, sex, sexual orientation, color, or disability. [See 22 CCR § 98323.]

iii. California Civil Rights Laws

The AAA shall ensure compliance with the requirements of California Public Contract Code § 2010 by submitting a completed California Civil Rights Laws Certification prior to execution of this MOU. The certificate is available at: http://www.dgs.ca.gov/ols/Forms.aspx.

The California Civil Rights Laws Certification ensures the AAA's compliance with the Unruh Civil Rights Act (Cal. Civ. Code § 51) and the Fair Employment and Housing Act (Cal. Gov. Code § 12960) and further ensures that the AAA's internal policies are not used in violation of California Civil Rights Laws.

iv. The AAA assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. [See 42 USC § 12101 et seq.]

v. The AAA agrees to include these requirements in all contracts it enters into with subcontractors to provide services pursuant to this MOU and the Program Guide.

D. Lobbying Certification

The AAA, by signing this MOU, certifies to the best of its knowledge and belief, that:

i. No federally appropriated funds have been paid or will be paid, by or on behalf of the AAA, to any person for influencing or attempting to influence an officer or employee of any agency; a Member of Congress; an officer or employee of Congress; or an employee of a Member of Congress; in connection with the awarding of any federal contract; the making of any federal grant; the making of any

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federal loan; the entering into of any cooperative agreement; and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

ii. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the AAA shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

iii. The AAA shall require that the language of the lobbying certification be included in the award documents for all subcontracts at all tiers (including contracts under grants, loans, and cooperative agreements which exceed $100,000) and that all subcontractors shall certify and disclose accordingly.

iv. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into.

v. This certification is a prerequisite for making or entering into this transaction imposed by 31 USC § 1352.

vi. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

E. Conflict of Interest

i. The AAA shall prevent employees, consultants, or members of governing bodies from using their positions for purposes including but not limited to the selection of subcontractors that are or give the appearance of being motivated by a desire for private gain for themselves or others, such as family, business, or other ties. In the event that the State determines that a conflict of interest exists, any increase in costs associated with the conflict of interest may be disallowed by the State and such conflict may constitute grounds for termination of the MOU.

ii. This provision shall not be construed to prohibit employment of persons with whom the AAA's officers, agents, or employees have family, business, or other ties, so long as the employment of such persons does not result in a conflict of interest (real or apparent) or

Docusign Envelope ID: 640EA109-647A-480E-9B08-C775B1A5D57C

increased costs over those associated with the employment of any other equally qualified applicant, and such persons have successfully competed for employment with the other applicants on an open and competitive merit basis.

F. Covenant Against Contingent Fees

i. The AAA warrants that no person or selling agency has been employed or retained to solicit the work outlined within this MOU and the Program Guide. There has been no agreement to make commission payments in order to obtain the work outlined within this MOU and the Program Guide.

ii. For breach or violation of this warranty, CDA shall have the right to terminate the MOU without liability or at its discretion to deduct from the program allocation or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or contingency fee.

G. Payroll Taxes and Deductions

The AAA shall promptly forward payroll taxes, insurances, and contributions, including State Disability Insurance, Unemployment Insurance, Old Age Survivors Disability Insurance, and federal and State income taxes withheld, to designated governmental agencies as required by law.

H. Program Allocations in Excess of $100,000

i. If all funding provided in support of the services outlined within this MOU and the Program Guide exceeds $100,000, the AAA shall comply with all applicable orders or requirements issued under the following laws:

1. Clean Air Act, as amended. (42 USC § 7401)

2. Federal Water Pollution Control Act, as amended. (33 USC § 1251 et seq.)

3. Environmental Protection Agency Regulations (40 CFR 29) (Executive Order 11738)

4. State Contract Act (Cal. Pub. Con. Code § 10295 et seq.)

5. Unruh Civil Rights Act (Cal. Pub. Con. Code § 2010)

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I. Debarment, Suspension, and Other Responsibility Matters

i. The AAA certifies to the best of its knowledge and belief, that it and its subcontractors:

1. Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency.

2. Have not, within a three-year period preceding this MOU, been convicted of, or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, State, or local) transaction or contract under a public transaction; violation of federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

3. Are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity (federal, State, or local) with commission of any of the offenses enumerated in paragraph (i)(2) of this certification.

4. Have not, within a three-year period preceding this MOU, had one or more public transactions (federal, State, or local) terminated for cause or default.

ii. The AAA shall report immediately to CDA in writing, any incidents of alleged fraud and/or abuse by either the AAA or subcontractors.

iii. The AAA shall maintain any records, documents, or other evidence of fraud and abuse until otherwise notified by CDA.

iv. The AAA agrees to timely execute any and all amendments to this MOU and the Program Guide or other required documentation relating to the Subcontractor’s debarment/suspension status.

J. AAA’s Staff

i. The AAA shall maintain adequate staff to meet the AAA’s obligations under this MOU and the Program Guide.

ii. This staff shall be available to the State for training and meetings which the State may find necessary from time to time.

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10. PROGRAM GUIDE

A. A Program Guide (or "Guide") has been created and is intended for use by CDA and the AAAs as a reference tool for the provision of OCA and OAA programs. It is also intended to be used as a reference tool for monitoring and for internal and external audits.

B. The Program Guide defines the responsibilities for providing OAA and OCA assistance and/or related support services to eligible older adults, adults with disabilities, family caregivers, and residents in long-term care facilities.

C. The Program Guide shall be maintained, updated, and/or revised by CDA. Updates shall be made on an annual basis, at the beginning of each state fiscal year, or whenever there is an update to federal and/or state laws, regulations, policies, and/or directives that impact guidance provided within the Program Guide.

D. The official copy of the Program Guide shall be kept and maintained on CDA's webpage.

11. FISCAL PROVISIONS

A. This MOU must be approved prior to release and disbursement of any program funding.

B. Upon release of an original or revised budget display, a separate budget for all programs affected shall be submitted electronically to CDA's Local Finance Bureau within 30 days of release.

C. Budgets must be approved by CDA's Local Finance Bureau prior to any disbursement of funding.

D. CDA cannot disburse funds until the enactment of the Budget Act has occurred and/or CDA has received funding authority.

E. Budget Displays reference terms specific to each program funding source, which shall be used to determine disbursement of funding.

F. AAAs shall follow other fiscal provisions and terms as outlined in the program guide.

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12. RESOLUTION OF LANGUAGE CONFLICTS

A. If a dispute arises in connection with this MOU involving the interpretation, implementation, or conflicts with the laws, policies, and regulations, the AAA and CDA will meet to attempt to resolve the problem in a manner that is allowable under federal and state laws. Both parties will strive to ensure that the dispute will not result in a disruption of OAA or OCA services.

B. The terms and conditions of federal awards and other requirements have the following order of precedence, if there is any conflict in what they require:

i. The Grant Terms and Conditions

ii. The Older Americans Act and other applicable federal statutes and their implementing regulations

iii. If applicable, the Older Californians Act and other California State codes and regulations

iv. This MOU and the Program Guide

v. Program Memos and other guidance issued by CDA

vi. Any other documents incorporated herein by reference including, if applicable, the federal HHS terms and conditions found in Part II of the HHS Grant Policy Statement. The HHS Grant Policy Statement is available under the HHS Policy Requirements Topic at https://www.hhs.gov/grants/grants/grants-policies-regulations/index.html

13. TERMINATION

A. Termination Without Cause

CDA may terminate performance of work under this MOU, in whole or in part, without cause upon ninety (90) days written notice if CDA determines that a termination is in the State's best interests. The Notice of Termination shall specify the extent of the termination and shall be effective ninety (90) days from the delivery of the Notice. The Parties agree that if the termination of the MOU is due to a reduction or deletion of funding by the Department of Finance (DOF), Legislature, or Congress, the Notice of Termination shall be effective thirty (30) days from the delivery of the Notice. Upon receipt of a Notice of Termination, the AAA shall submit to CDA a Transition Plan as specified in the Program Guide.

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The Parties agree that for the terminated portion of the MOU, the remainder of the MOU shall be deemed to remain in effect and is not void.

B. Termination for Cause
CDA may terminate, in whole or in part, for cause the performance of work under this MOU. CDA may terminate the MOU upon thirty (30) days written notice to the AAA. The Notice of Termination shall be effective thirty (30) days from the delivery of the Notice of Termination unless the grounds for termination are due to threat to life, health, or safety of the public and in that case, the termination shall take effect immediately. The AAA shall submit to CDA a Transition Plan as specified in the Program Guide. The grounds for termination for cause shall include, but are not limited to, the following:

i. In case of threat of life, health, or safety of the public, termination of the MOU shall be effective immediately.

ii. A violation of the law or failure to make progress so as to endanger performance of this MOU.

iii. Inadequate performance or failure to make progress so as to endanger performance of this MOU.

iv. Failure to comply with reporting requirements.

v. Evidence that the AAA is in an unsatisfactory financial condition as determined by an audit of the AAA or evidence of a financial condition that endangers performance of this MOU and/or the loss of other funding sources.

vi. Delinquency in payment of taxes or payment of costs for performance of this MOU in the ordinary course of business.

vii. Appointment of a trustee, receiver, or liquidator for all or a substantial part of the AAA's property, or institution of bankruptcy, reorganization or the arrangement of liquidation proceedings by or against the AAA.

viii. Service of any writ of attachment, levy of execution, or commencement of garnishment proceedings against the AAA's assets or income.

ix. The commission of an act of bankruptcy.

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x. Finding of debarment or suspension.

xi. The AAA's organizational structure has materially changed.

xii. CDA determines that the AAA may be considered a "high risk" agency as described in 2 CFR 200.205 and 45 CFR 75.205. If such a determination is made, the AAA may be subject to special conditions or restrictions.

C. AAA's Obligation After Notice of Termination

After receipt of a Notice of Termination, and except as directed by CDA, the AAA shall immediately proceed with the following obligations, as applicable, regardless of any delay in determining or adjusting any funds due under this clause.

The AAA shall:

i. Stop work as specified in the Notice of Termination.

ii. Place no further subcontracts for materials or services, except as necessary, to complete the continued portion of the MOU.

iii. Terminate all subcontracts to the extent they relate to work terminated.

iv. Settle all outstanding liabilities and termination settlement proposals arising from the termination of subcontracts, (the approval or ratification which will be final for purposes of this clause).

D. Effective Date

Termination of this MOU shall take effect immediately in the case of an emergency such as a threat to life, health, or safety of the public. The effective date for Termination with Cause or for funding reductions is thirty (30) days and Termination without Cause is ninety (90) days subsequent to written notice to the AAA, respectively. The notice shall describe the action being taken by CDA, the reason for such action, and any conditions of the termination, including the date of termination.

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E. Notice of Intent to Terminate by AAA (applicable to non-Title III Programs)

In the event the AAA no longer intends to provide services under this MOU, the AAA shall give CDA Notice of Intent to Terminate. Such notice shall be given in writing to CDA at least one hundred eighty (180) days prior to the proposed termination date. Unless mutually agreed upon, the AAA does not have the authority to terminate the MOU. The Notice of Intent to Terminate shall include the reason for such action and the anticipated last day of work. The AAA shall submit a Transition Plan in accordance with the Program Guide.

F. In the Event of a Termination Notice

CDA will present written notice to the AAA of any condition, such as, but not limited to, transfer of clients, care of clients, return of unspent funds; and disposition of property, which must be met prior to termination.

14. Remedies

The AAA agrees that any remedy provided in this MOU is in addition to and not in derogation of any other legal or equitable remedy available to CDA as a result of breach of this MOU by the AAA, whether such breach occurs before or after completion of the project.

15. Dissolution of Entity

The AAA shall notify CDA immediately of any intention to discontinue existence of the entity or to bring an action for dissolution.

16. AMENDMENTS

A. No amendment or variation of the terms of this MOU shall be valid unless made in writing, signed, and approved by both parties. No oral understanding or agreement not incorporated in this MOU is binding on any of the parties.

B. Any provision of this MOU or the Program Guide which conflicts with current or future applicable federal or state laws is hereby amended to conform to the provisions of those laws. Such amendment of this MOU and/or the Program Guide shall be effective on the effective date of the laws necessitating it and shall be binding on the parties even though such amendment may not have been reduced to writing and formally agreed upon and executed by the parties.

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C. Failure by the AAA to take necessary actions required by amendments to this MOU and/or the Program Guide shall constitute a material violation.

D. The State reserves the right to revise, waive, or modify the MOU to reflect any restrictions, limitations, or conditions enacted by Congress or the Legislature or as directed by the Executive Branch of State government.