

# TEHAMA COUNTY BOARD OF SUPERVISORS

Robert Burroughs, District 1  
Tom Walker, District 2  
Pati Nolen, District 3, Vice Chair  
Matt Hansen, District 4, Chairman  
Greg Jones, District 5



Gabriel Hydrick  
Chief Administrator

Margaret Long  
County Counsel

Sean Houghtby  
Clerk of the Board  
(530) 527-3287

Board Chambers  
727 Oak Street, Red Bluff, CA 96080  
(530) 527-4655  
<http://www.tehama.gov>

## AGENDA FOR TUESDAY, AUGUST 26, 2025

---

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The Board wishes to ensure that business is conducted in an orderly fashion and the public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. Any disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting is prohibited.

Members of the public who are unable to attend in person may participate, listen and watch in the following ways:

- 1) To participate in the Board meeting, the public may listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5\* to raise your hand to comment.
- 2) Members of the public who are unable to attend in person may watch and listen via the web at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5\* to raise your hand to comment at the time the item is called.

The audio and live video streaming is being offered as a convenience. The Board meeting will continue even if there is a disruption. If there is a disruption, the public is encouraged to consider an alternate option listed above. If you have trouble connecting or accessing the meeting, contact the Board office for assistance at (530) 527-4655.

Please refer to the last page of the agenda for information on how to participate in the meeting, as well as the various options being made available for members of the public to provide comment.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator two business days prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

**CONSENT AGENDA:**

These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

**REGULAR AGENDA:**

These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

**9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE**

**REMINDER - The September 2nd Board meeting is cancelled pursuant to Board policy.**

**PLEASE TURN OFF OR MUTE YOUR CELL PHONE****PUBLIC COMMENT**

This is a time set aside for members of the public to directly address the Board of Supervisors on any item of interest to the public that is within the subject matter jurisdiction of this board. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of section 54954.2 of the government code. This board has chosen to exercise its discretion and limit each speaker to three (3) minutes.

Members of the public will be allowed to address the Board of Supervisors regarding items appearing on the agenda at the time the item is called.

**ANNOUNCEMENT OF AGENDA CORRECTIONS****PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION****BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE**

Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

**Public Works Committee (Standing) (Hansen, Walker)**

**Veterans Halls Advisory Committee (Standing) (Burroughs, Jones)**

**Public Safety Tax Initiative Working Group (Hansen, Jones)**

**Personnel Procedures & Guidelines Ad Hoc Committee (Burroughs, Walker)**

**City of Red Bluff/Tehama County Ad Hoc Committee (Walker, Burroughs)**

## **REPORTS OF MEETINGS ATTENDED INCLUDING AB1234**

## **ANNOUNCEMENTS BY COUNTY DEPARTMENTS**

This is an opportunity for a County Department to provide information to the Board and the general public. These announcements are to be as brief and concise as possible and not used to seek direction from the Board.

### **CONSENT AGENDA**

1. **GENERAL WARRANT REGISTER 8/3/25 - 8/9/25** [25-1442](#)
2. **AUDITOR'S CLAIMS** [25-1431](#)
  - a) Court Operations, 2026-53221, Benjamin E. Magid, \$2,864.00
  - b) Court Operations, 2026-53221, Stone Law Office, Lindsay T. Stone, \$1,840.00
3. **AUDITOR'S CLAIMS** [25-1456](#)
  - a) Court Operations, 2026-53221, Borges Law Office, Inc., \$1,398.00
4. **DEPARTMENT OF AGRICULTURE** [25-1443](#)
  - a) AGREEMENT - Request approval and authorization for the Agricultural Commissioner to sign Amendment No. 2 to the Standard Agreement 23-0409-003-SF with the California Department of Food and Agriculture for the provision of costs incurred relative to the detection of Emerald Ash Borer, thereby increasing the amount not to exceed to \$36,590.58, effective 7/1/24 through 5/28/26
5. **HEALTH SERVICES AGENCY / MENTAL HEALTH** [25-1460](#)
  - a) AGREEMENT - Request approval and authorization for the Executive Director to sign Amendment No. 2 to the agreement with Tehama County Department of Education (Misc. Agreement 2021-14) as amended by Amendment No. 1 (Misc. Agree. 2024-295) for the purpose of Mental Health Student Service Act of 2019 grant collaboration administered through the County, with a maximum compensation not to exceed \$3,174,751, effective 10/1/2020 and shall terminate 12/31/26 (*Subject to*

*required insurance documentation)*

**6. HEALTH SERVICES AGENCY / MENTAL HEALTH [25-1455](#)**

a) AGREEMENT - Request approval and authorization for the Executive Director to sign the Subcontractor Release and Assignment with Advocates for Human Potential, Inc. for the implementation of the Crisis Care Mobile Units Program (CCMU) grant in the amount of \$1,000,227, effective 4/1/24 and shall terminate on 6/30/25

**7. SOCIAL SERVICES / HEALTH SERVICES AGENCY [25-1457](#)**

a) AGREEMENT - Request approval and authorization for the Director of Social Services and the Health Services Agency Executive Director to sign the interagency agreement for the purpose of referring CalWORKs Welfare-to-Work participants to the Tehama County Health Services Agency for Behavioral Health and Substance Use Recovery services, with a maximum compensation not to exceed \$589,689, effective 7/1/25 and shall terminate 6/30/28

**8. SOCIAL SERVICES [25-1448](#)**

a) AGREEMENT - Request approval and authorization for the Director of Social Services to sign the Interagency Memorandum of Understanding with Tehama County Department of Education to provide Adult Basic Education to CalWORKs clients in an amount not to exceed \$43,000, effective 7/1/25 through 12/31/25 (*Subject to receipt of required insurance documentation*)

**9. DISTRICT ATTORNEY [25-1459](#)**

a) AGREEMENT - Request approval and authorization for the Chair and District Attorney to sign and electronically submit the Equitable Sharing Agreement and Certification that allows participation in the Federal Equitable Sharing program of Federal Asset Seizure for Tehama County and shows the Equitable sharing activity for Federal Asset Seizure of Tehama County for FY 24/25

**10. SHERIFF'S OFFICE [25-1435](#)**

a) AGREEMENT - Request approval and authorization for the Chair to sign the Agreement with Day Wireless Systems, for the purpose of maintaining the radio communication equipment and infrastructure for the Tehama County Sheriff, in the amount of \$2,737.28 per month with maximum compensation not to exceed \$164,236.80, effective 8/1/25 and shall terminate 7/31/30

**11. SHERIFF'S OFFICE [25-1464](#)**

a) AGREEMENT - Request approval and authorization for the Sheriff and Chairman to sign the agreement with Enloe Medical Center, a California non-profit corporation (Hospital), for the purpose of performing forensic examinations of victims of sexual assault, including but not limited to a medical evidentiary examination by a Sexual Assault Response Team (SART) in the amount of \$2,500 for each medical evidentiary examination performed, effective 7/1/25 and shall terminate 6/30/26

**12. PROBATION DEPARTMENT [25-1452](#)**

a) AGREEMENT - Request approval and authorization for the Chairman to sign the

agreement with County of Lassen to provide board and care of Lassen County youths for specified per-person daily rates effective 7/1/25 and shall terminate 6/30/26

**13. ADMINISTRATION / PERSONNEL**

**[25-1490](#)**

a) AGREEMENT - Request approval and authorization for the Chairman to sign the agreement increasing Rebecca Emery's annual salary by an additional five percent (5%) for the additional assigned duties, effective 8/7/25 through 9/14/25 or until there is no longer a need for an Interim Public Guardian / Public Administrator

**14. APPROVAL OF MINUTES**

**[25-1472](#)**

a) Waive the reading and approve the minutes of the regular meeting held

- 1) 7/15/25
- 2) 7/22/25
- 3) 7/29/25
- 4) 8/5/25
- 5) 8/7/25 Special Meeting

**REGULAR AGENDA**

**15. DISTRICT ATTORNEY/ BUILDING & SAFETY/ HEALTH SERVICES  
AGENCY/ SOCIAL SERVICES**

**[25-1425](#)**

a) Request approval of certificates recognizing the following employees for their years of faithful and dedicated service to the County of Tehama:

DISTRICT ATTORNEY

1) Theresia Sweeney, 30 years

BUILDING & SAFETY

1) Margarita Garcia, 10 years

HEALTH SERVICES AGENCY

1) Dolly Hopper, 10 years

2) Mindi Johnson, 10 years

SOCIAL SERVICES

1) Sheila Stevens, 10 years

b) Request approval of retirement award to the following employee in recognition of her many years of faithful and dedicated service to the County of Tehama:

SOCIAL SERVICES-Lisa Matheson, 31 years

**16. TEHAMA COUNTY ECONOMIC DEVELOPMENT - Chamber of  
Commerce CEO Dave Gowan**

**[25-1362](#)**

a) INFORMATIONAL PRESENTATION - Informational update regarding Economic Development activities in Tehama County

- 
17. **HEALTH SERVICES AGENCY / MENTAL HEALTH - Executive Director Jayme Bottke and Mental Health Services Act Coordinator Travis Lyonn** [25-1462](#)
- a) INFORMATIONAL PRESENTATION - Update from Mental Health Services Act (MHSA) Three-Year Program and Expenditure Plan Revision, Fiscal Year (FY) 2023-2026, Annual Update (AU) Revision, FY 2024-2025, Annual Update, FY 2025-2026, Three-Year Prevention & Early Intervention (PEI) Evaluation Report, FY 2021-2024, and Annual Innovation (INN) Report, FY 2023-2024
- b) Request approval by the Board of Supervisors for the Mental Health Services Act (MHSA) Three-Year Program and Expenditure Plan Revision, Fiscal Year (FY) 2023-2026, Annual Update (AU) Revision, FY 2024-2025, Annual Update, FY 2025-2026, Three-Year Prevention & Early Intervention (PEI) Evaluation Report, FY 2021-2024, and Annual Innovation (INN) Report, FY 2023-2024
18. **MOBILE HOME PARK STUDY SESSION - Planning Director Jessica Martinez** [25-1395](#)
- a) STUDY SESSION - To review and receive input regarding Mobile Home Surveys
- b) Discussion and possible direction to staff regarding affordable housing in Tehama County
19. **SHERIFF'S OFFICE - Sheriff Dave Kain** [25-1440](#)
- a) Request approval for the Board of Supervisors to authorize County Counsel to issue a Public Declaration Letter (PDL) to the Federal Aviation Administration (FAA) stating the "County of Tehama requesting the PDL on behalf of the Sheriff's Office"
- b) Request approval and authorization from the Board of Supervisors to allow the County of Tehama on behalf of the Sheriff's Office to apply for and obtain a Certificate of Waiver or Authorization (COA) regarding the operation of their Small Unmanned Aircraft System(s) (sUAS)
20. **SHERIFF'S OFFICE - Sheriff Dave Kain** [25-1434](#)
- a) AGREEMENT - Request approval and authorization for the Chair and the Sheriff to sign the Agreement with Employers Investigative Services for the purpose of providing personnel investigations to the County, with the maximum amount not to exceed \$74,000, effective 8/1/25 and shall terminate 7/31/28 (*Subject to receipt of required insurance documentation*)
21. **ELECTIONS - Clerk & Recorder Sean Houghtby** [25-1505](#)
- a) ORDINANCE NO. 2148 - Request the adoption of an ordinance adding Chapter 2 Article 28 to the Tehama County Code requiring electronic filing of campaign statements
- 1) Waive the second reading
- 2) Adopt the ordinance
22. **ADMINISTRATION / PERSONNEL - Personnel Director Coral Ferrin** [25-1438](#)
-

- a) RESOLUTION - Request adoption of a resolution adopting the Position Allocation List for FY 2025-26

**23. ADMINISTRATION - Chief Administrator Gabriel Hydrick [25-1476](#)**

- a) INFORMATIONAL PRESENTATION - Presentation regarding requests from Golden State Connect within the County of Tehama
- b) Discussion and direction to staff regarding pursuing Franchise Fees and/or leases with GSCA for use of County properties and County right-of-way for construction and operation of Broadband fiber huts
- c) Discussion and direction to staff regarding proposed clauses in the agreement

## **FUTURE AGENDA ITEMS**

Future Agenda Items is an opportunity for a Board member to present a topic to the full Board and County Departments and allow the Board to express majority that staff should be directed to address the issue and bring it back to the full Board as an agendized matter. This is not a time for the Board to address the merits or express their opinions on the issue but solely to decide if staff should expend resources in researching and preparing documents for consideration at a public board meeting. More complex issues may result in a future study session.

## **CLOSED SESSION**

Members of the public may address the Closed Session matters at the time the closed session is announced.

**24. CLOSED SESSION [25-1297](#)**

- a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part Two of the Agricultural Commissioner Annual Performance Evaluation Process

**25. CLOSED SESSION [25-1299](#)**

- a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part Two of the Air Pollution Control Officer Annual Performance Evaluation Process

**26. CLOSED SESSION [25-1429](#)**

- a) Liability Claims Pursuant to Government Code 54956.95  
Claimant: Michael Mullins  
Agency claimed against: Tehama County.

**27. CLOSED SESSION [25-1506](#)**



a) PERSONNEL / PUBLIC APPOINTMENT OR EMPLOYMENT (Government Code Section 54957)

Title: Director of Public Works

**1:30 P.M.**

**28. ENVIRONMENTAL HEALTH / CODE ENFORCEMENT - Code [25-1465](#)  
Enforcement Officers Clint Weston and Ron Robbins**

a) Public Nuisance Administrative Penalty Lien Hearing Pursuant to Chapter 10.16 of the Tehama County Code and Government Code section 53069.4:

1) CONTINUED HEARING - Conduct Hearing to review the enforcing officer's report of the amount of administrative penalty and to determine whether, and in what amount, the administrative penalty shall be enforced as a lien against the affected property listed below:

Owner: Estate of Rosemary Ingles, deceased  
c/o Bobby J Petty Jr.  
Site Address: 24588 South Ave., Corning  
APN: 091-260-022 District 5

2) RESOLUTION - Request adoption of an Administrative Penalty Lien Resolution making a determination and ordering that the amount of administrative penalty relating to public nuisance be enforced as a lien against the affected property and further ordering recordation of a notice of administrative penalty lien against said property

**29. ENVIRONMENTAL HEALTH / CODE ENFORCEMENT - Code [25-1467](#)  
Enforcement Officers Clint Weston and Ron Robbins**

a) Public Nuisance Administrative Penalty Lien Hearing Pursuant to Chapter 10.16 of the Tehama County Code and Government Code section 53069.4:

1) CONTINUED HEARING - Conduct Hearing to review the enforcing officer's report of the amount of administrative penalty and to determine whether, and in what amount, the administrative penalty shall be enforced as a lien against the affected property listed below:

Owner: Belle Umali Revocable Living Trust  
Belle Umali, Trustee  
Site Address: 24005 Bray Ave., Red Bluff  
APN: 043-160-039 District 3  
Code Case: CE-24-44

2) RESOLUTION - Request adoption of an Administrative Penalty Lien Resolution making a determination and ordering that the amount of administrative penalty relating to public nuisance be enforced as a lien against the affected property and further ordering recordation of a notice of



administrative penalty lien against said property

## **REPORTABLE ACTIONS FROM CLOSED SESSION**

### **ADJOURN**

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors, and that are not exempt from disclosure under the Public Records Act, will be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off-agenda emergency).

### **DISCLOSURE OF CAMPAIGN CONTRIBUTIONS PURSUANT TO GOVERNMENT CODE SECTION 84308:**

Members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

### **WAYS TO PARTICIPATE, WATCH AND LISTEN DURING THE MEETING:**

- 1) Attend in person in Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080.
- 2) Listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5\* to raise your hand to comment.
- 3) Watch live video and listen at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5\* to raise your hand to comment at the time the item is called.

The audio and live video streaming is being offered as a convenience. The Board meeting will continue even if there is a disruption. If there is a disruption, the public is encouraged to consider an alternate option listed above. If you have trouble connecting or accessing the

meeting, contact the Board office for assistance at (530) 527-4655.

**PROVIDE PUBLIC COMMENT BEFORE THE MEETING BY:**

- 1) Writing a letter to the Board of Supervisors at PO Box 250, Red Bluff, CA 96080.
- 2) Emailing: [tcbos@tehama.gov](mailto:tcbos@tehama.gov). Written or emailed public comments received by 4:00 p.m. the day prior to the meeting will be provided to the Board members electronically or in written format and will become part of the public record.

**PROVIDE PUBLIC COMMENT DURING THE MEETING BY:**

- 1) In-Person: Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080: Members of the public can provide comment in-person inside the Board of Supervisors' Chambers.
- 2) Over the Phone: Members of the public can call (530) 212-8376, conference code 933876. Press 5\* to raise your hand to comment. The public will be placed in a call-in queue until they are permitted into the meeting for comment.

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board.

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at <https://tehamacounty.legistar.com/Calendar.aspx>